

Board Workshop Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held July 20, 2022, beginning at 6:00 PM in the Educational Development Center, Live Oak Room 607 RR 620 North Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Recognitions
 - A. Lake Travis High School SkillsUSA 2022 National Leadership & Skills Conference 4
 - B. 2022 Special Olympics Malta Invitational Games 5
4. Public Comments/Citizen Participation
5. Presentation/Discussion Items
 - A. June 2022 Monthly Financial Reports - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018 Capital Projects Report 6
 - B. LTISD Curriculum Audit Overview 2022 11
 - C. Summer Learning Academy (SLA) Update 12
 - D. Resolution No. 072022-02 Regarding the Adoption of Human Sexuality Instruction Curriculum 13
 - E. Proposed General Operating Fund, Debt Service Fund and Food Service Fund Budgets for 2022-2023 15
 - F. House Bill 5 (HB 5), 83rd Legislative Session Requirement Concerning "Set Aside" State Compensatory Funding 40
6. Consideration Items
 - A. Consideration and Approval of an Order Calling a Bond Election to be Held by the Lake Travis Independent School District 41
 - B. Consideration and Action on a Resolution Providing for the Defeasance and Calling for Redemption Certain Currently Outstanding District Obligations; Delegating to Certain District Officials and Staff the Authority to Effectuate the Foregoing and Other Matters in Connection Therewith 59
 - C. 2021 - 2022 Budget Amendment #2 - General Operating, Debt Service and Food Service Funds 79
 - D. Resolution to Designate a Tax Rate Calculation Officer for the 2022 Tax Year 83
 - E. Consideration and Approval to Call a Public Meeting to Discuss the 2022-2023 Proposed Budget and Tax Rate 85

F.	Agreement for the Purchase of Attendance Credits (Option 3 Agreement) for 2022-2023	86
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H.	Approval of Lake Travis ISD's 2022-2023 Professional Development Plan	90
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	6. Request for Proposal (RFP) - Baked Pizza for Lake Travis High School	216
	7. Request for Proposal (RFP) - Unbaked Pizza for Lake Travis High School	218
	8. Request for Proposal (RFP) - PA/AV Replacement for Lake Pointe Elementary	220
7.	Upcoming Meetings and Events	
	A. August 17, 2022 - 6:00 p.m. Monthly Board Meeting, EDC	
	B. September 21, 2022 - 6:00 p.m. Monthly Board Meeting, EDC	
8.	Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code 551.001 et. seq.	
	A. Section 551.074 - Personnel Matters	
	1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)	
	B. Section 551.071 - Consultation with Attorney	
	1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).	
	C. Section 551.072 - Deliberation Regarding Real Property	
	1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)	
	D. Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student	
	1. The Board will discuss personally identifiable information about a public school student.	

- E. Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:
 - 1. The deployment, or specific occasions for implementation of security personnel or devices.
- 9. Adjournment



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School - SkillsUSA 2022 National Leadership & Skills Conference

RECOMMENDED ACTION

Special Recognition

RATIONALE

SkillsUSA is an extension of the Career and Technical Education program at Lake Travis High School where students compete in various events in their career pathways. Students earn recognition on district, state, national, and international levels. In February, 20 students competed in the first District 10 competition in Waco, and each advanced to the state meet held March 31-April 2 in Corpus Christi. Students who earned first place at state competition qualified to participate in the SkillsUSA 2022 National Leadership & Skills Conference held June 20-24 in Atlanta.

Representing Lake Travis High School at the national level were students **Coburn Presley, Aanchal Narayan, Alexander Sica, and Andy Villeda**. Overall, Texas placed second in the nation at the conference. Lake Travis SkillsUSA program advisors are **Terri Jacobs and Cathryn Merrill**.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Debbie Garinger - Lake Travis High School Principal

Marco Alvarado - Executive Director of Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2022 Special Olympics Malta Invitational Games

RECOMMENDED ACTION

Special Recognition

RATIONALE

Serene Hills Elementary School Special Education teacher and Lake Travis Special Olympics coach Erin Russo, along with Lake Travis High School students Reagan and Jordan Lowman, have placed Lake Travis ISD on the global stage.

From May 13-18, the trio was part of 23 delegations who gathered in the country of Malta to compete in the 2022 Special Olympics Malta Invitational Games. According to Special Olympics Texas, this was the first time an international Special Olympics event was held in Europe since the pandemic. Athletes were offered the opportunity to compete in aquatics, athletics, bocce, bowling, football, and table tennis. Reagan and Jordan competed in the Unified Bowling doubles event, earning first place.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Marco Alvarado - Executive Director of Communications and Community Relations
Laura Abbott, Ed. D. - Director of Special Services

ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

June 2022 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018 Capital Projects Report

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

To provide a financial update to the Board and community regarding the financial position of the school district.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services
Brad Goerke -Director of Finance/Comptroller

ATTACHMENTS

1. Statement of Revenues and Expenditures-June 2022
2. Balance Sheet-June 2022
3. Tax Statement-June 2022
4. 2018 Capital Projects Report-June 2022

MEETING DATE

July 20, 2022

Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

6/30/2022		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
Revenues							
5711	Current Year Tax Revenue	\$ 135,527,224	\$ 131,554,579	\$ 3,972,645	97.07%	\$ 127,690,351	99.76%
5700	Other Local Revenues	2,444,000	1,722,276	721,724	70.47%	2,372,170	88.02%
5800	State Program Revenue	8,880,598	7,675,047	1,205,551	86.42%	7,100,395	83.25%
5900	Federal Revenue	690,000	497,200	192,800	72.06%	420,605	94.03%
	Total Revenue	\$ 147,541,822	\$ 141,449,102	\$ 6,092,720	95.87%	\$ 137,583,521	98.51%

Expenditures							
11	Instruction	\$ 58,795,044	\$ 52,343,428	\$ 6,451,616	89.03%	\$ 45,234,419	86.95%
12	Instructional Resources	946,936	856,966	89,970	90.50%	775,780	79.03%
13	Staff Development	1,095,204	663,428	431,776	60.58%	718,303	83.31%
21	Instructional Administration	2,006,072	1,839,328	166,744	91.69%	1,494,749	79.22%
23	School Administration	4,650,202	4,027,114	623,088	86.60%	3,709,076	78.77%
31	Guidance & Counseling	3,932,443	4,229,876	(297,433)	107.56%	3,040,950	78.14%
32	Social Work Services	140,139	129,191	10,948	92.19%	115,905	73.07%
33	Health Services	922,045	780,542	141,503	84.65%	745,485	77.87%
34	Transportation	4,654,001	3,547,969	1,106,032	76.23%	3,698,088	86.08%
35	Food Service	90,000	75,000	15,000	83.33%	75,000	99.72%
36	Co-Curricular Account	2,491,177	2,161,828	329,349	86.78%	1,714,254	85.58%
41	General Administration	3,766,012	3,124,051	641,961	82.95%	2,993,320	80.22%
51	Plant & Maint. Operation	10,943,134	8,853,573	2,089,561	80.91%	8,884,125	81.01%
52	Security	659,853	705,109	(45,256)	106.86%	636,820	87.34%
53	Non-Inst. Data Processing	2,927,386	2,202,845	724,541	75.25%	2,321,952	84.61%
61	Community Services	421,600	314,234	107,366	74.53%	232,744	86.55%
81	Facilities/Construction	30,000	25,000	5,000	83.33%	25,000	107.94%
91	State Transfers	45,283,201	1,541	44,989,125	0.65%		0.00%
92	Incremental Cost WADA	300,000	294,076	274,489	8.50%	262,808	100.00%
93	SPED TRF-Regular Day	45,000	25,511	45,000	0.00%	44,008	100.00%
95	JJAEP Transfer Payments	15,000	-	15,000	0.00%		0.00%
99	Travis County Appraisal	570,000	489,453	80,547	85.87%	444,088	100.00%
	Total Expenditures	\$ 144,684,449	\$ 86,690,062	\$ 57,995,928	59.92%	\$ 77,166,874	56.38%

Other Resources and (Uses)							
7990	Other Resources	-	-	-	0.00%	-	0.00%
8990	Other Uses	-	-	-	0.00%	-	0.00%
8911	Transfers-Out	-	-	-	0.00%	-	0.00%
	Total Resources & Uses	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%

Fund Balance			
1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ 2,857,373	\$ 54,759,040
3000	Beginning Fund Balance 9/1	\$ 47,501,838	
3000	Ending Fund Balance 8/31	\$ 50,359,211	
3590	Committed Fund Balance	\$ 565,513	
3600	Unassigned Fund Balance	\$ 49,793,698	

Lake Travis ISD
COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
AS OF: June 30, 2022

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
Current Assets:						
1101 Cash	\$ 901,397	\$ 978,567	\$ 1,014,296	\$ 9,921,871	\$ 9,315,256	22,131,387
1103 Temporary Investments	\$ 108,969,080		\$ 13,035,209	21,094,591	152,458	143,251,338
Total Cash and Investments	\$ 109,870,477	\$ 978,567	\$ 14,049,505	\$ 31,016,462	\$ 9,467,714	\$ 165,382,725
Receivables:						
1210 Property Taxes-Current	\$ 1,326,178	\$ -	\$ 481,191	\$ -	\$ -	\$ 1,807,370
1220 Property Taxes-Delinquent	\$ 2,006,480	\$ -	\$ 714,105	-	-	2,720,585
1230 Allowance-Uncollected Taxes	\$ (868,808)	\$ -	\$ (279,355)	-	-	(1,148,163)
1240 Due From Federal Agencies	\$ 994,953	\$ (77,276)	\$ -	-	-	917,677
1250 Sundry Receivables	\$ 3,234	\$ 1,138	\$ -	-	-	4,372
1260 Due From Funds	\$ 449,243	\$ -	\$ -	-	8,102	457,345
1280 Due From Other Funds Warehouse Items	\$ 1,121	\$ -	\$ -	-	(869,183)	(868,062)
1290 Other Receivables	\$ -	\$ 270	\$ -	-	-	270
1300 Inventories, At Cost	\$ 56,387	\$ 293,160	\$ -	-	-	349,547
Total Receivables	\$ 3,968,789	\$ 217,292	\$ 915,941	\$ -	\$ (861,081)	\$ 4,240,941
1400 Other Current Assets	\$ -	\$ -	\$ -	-	269,407	269,407
Total Assets	\$ 113,839,266	\$ 1,195,859	\$ 14,965,446	\$ 31,016,462	\$ 8,876,040	\$ 169,893,073
Resources						
5010 Estimated Revenue	\$ 147,541,822	\$ 17,206,376	\$ 53,600,000	\$ 70,000	\$ 15,832,201	\$ 234,250,399
5030 Less: Realized Revenue	\$ 141,449,102	\$ 9,265,818	\$ 48,128,178	74,453	14,826,391	213,743,942
5000 Revenues to be Received	\$ 6,092,720	\$ 7,940,558	\$ 5,471,822	(4,453)	1,005,810	20,506,457
Total Assets & Resources	\$ 119,931,986	\$ 9,136,417	\$ 20,437,268	\$ 31,012,009	\$ 9,881,850	\$ 190,399,530
Liabilities						
Current Liabilities:						
2110 Accounts Payable	\$ 128,090	\$ 217,492	\$ -	\$ (40)	\$ 8,044	\$ 353,586
2160 Accrued Wages Payable	\$ 8,651,146	\$ 435,381	\$ -	22,534	97,417	9,206,478
2170 Due To Other Funds	\$ (15,729)	\$ (187,865)	\$ -	(835,276)	453,534	(585,336)
2180 Due To Other Govt's	\$ 743	\$ -	\$ 333	-	-	1,076
2190 Due To Student Groups	\$ -	\$ -	\$ -	-	-	-
2150 Payroll Deduct & Withhold	\$ -	\$ -	\$ -	-	944,207	944,207
Total Current Payables	\$ 8,764,250	\$ 465,008	\$ 333	\$ (812,782)	\$ 1,503,202	\$ 9,920,011
2210 Accrued Expenses	\$ -	\$ -	\$ -	318,082	1,066,715	1,384,797
2300 Deferred Revenue	\$ 2,814,138	\$ 318,953	\$ 926,198	-	-	4,059,289
2400 Payable From Restricted Assets	\$ -	\$ -	\$ -	-	-	-
Total Liabilities	\$ 11,578,388	\$ 783,961	\$ 926,531	\$ (494,700)	\$ 2,569,917	\$ 15,364,097
Fund Equity						
6010 Appropriations	\$ 144,684,449	\$ 17,206,376	\$ 48,490,000	\$ 40,934,766	\$ 16,332,201	\$ 267,647,792
6050 Less: Expenditures	\$ (86,690,062)	\$ (10,426,266)	\$ (41,115,071)	(9,287,252)	(12,882,268)	(160,400,919)
6030 Encumbrances						-
Available Appropriations	\$ 57,994,387	\$ 6,780,110	\$ 7,374,929	\$ 31,647,514	\$ 3,449,933	\$ 107,246,873
4310 Reserve For Encumbrances		\$ -	\$ -	-	-	-
3600 Unassigned Fund Balance	\$ 49,793,698	\$ 1,572,346	\$ 12,135,808	(140,805)	3,862,000	67,223,048
3590 Committed Fund Balance - Accr. Leave	\$ 565,513					565,513
Total Liability & Fund Equity	\$ 119,931,986	\$ 9,136,417	\$ 20,437,268	\$ 31,012,009	\$ 9,881,850	\$ 190,399,530

SUMMARY OF TAX COLLECTIONS
AS OF JUNE 2022

2021-22 Original Tax Levy	\$ 182,820,518.94
Delinquent Taxes as of 8/31/2021	<u>3,790,302.00</u>
Total Receivables for 2021-22	\$ 186,610,820.94
Current Year Adjustments	(1,725,216.71)
Prior Year Adjustments	<u>(993,412.08)</u>
Adjusted Receivables.....	\$ 183,892,192.15
Total Net Collections To Date	<u>(179,913,760.05)</u>
Outstanding Receivables as of 6/30/2022	<u>\$ 3,978,432.10</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 134,246,504.00	\$ 131,554,579.11	\$ 2,691,924.89	97.99%
Maintenance - Prior Year Tax	450,000.00	(188,295.84)	638,295.84	-41.84%
Maintenance - Penalties & Interest	<u>600,000.00</u>	<u>649,565.98</u>	<u>(49,565.98)</u>	<u>108.26%</u>
Sub-total	<u>\$ 135,296,504.00</u>	<u>\$ 132,015,849.25</u>	<u>\$ 3,280,654.75</u>	<u>97.58%</u>
Debt Service - Current Tax	\$ 52,800,000.00	\$ 47,733,353.26	\$ 5,066,646.74	90.40%
Debt Service - Prior Year Tax	200,000.00	(65,909.91)	265,909.91	-32.95%
Debt Service - Penalties & Interest	<u>200,000.00</u>	<u>230,467.45</u>	<u>(30,467.45)</u>	<u>115.23%</u>
Sub-total	<u>\$ 53,200,000.00</u>	<u>\$ 47,897,910.80</u>	<u>\$ 5,302,089.20</u>	<u>90.03%</u>
Total Collections	<u>\$ 188,496,504.00</u>	<u>\$ 179,913,760.05</u>	<u>\$ 8,582,743.95</u>	<u>95.45%</u>

<u>Tax Collection Comparison with 2021-22: Adjusted Tax Roll</u>	<u>2021-22</u>	<u>2020-21</u>	<u>2019-20</u>
Percent of Current Year Taxes Collected	99.00%	98.89%	98.70%
Percent of Total Taxes Collected	98.86%	99.34%	99.00%
Percent of Total Taxes and P & I Collected	99.35%	99.84%	99.41%

<u>Tax Collection Comparison with 2021-22: Original Tax Roll</u>	<u>2021-22</u>	<u>2020-21</u>	<u>2019-20</u>
Percent of Current Year Taxes Collected	98.07%	97.96%	97.80%
Percent of Total Taxes Collected	97.93%	98.41%	98.10%
Percent of Total Taxes and P & I Collected	98.41%	98.90%	98.51%

**Lake Travis ISD
2018 Bond Program Summary
June 30, 2022**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,063,711.00	5,093,921.15	(30,210.15)
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
Total Resources	253,000,000.00	260,000,000.00	260,030,210.92	(30,210.92)
Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #7	31,511,000.00	34,196,881.00	34,596,165.46	(399,284.46)
20 Elementary School #8	3,979,000.00	3,688,531.00	340,865.29	3,347,665.71
30 Secondary School #2	13,802,000.00	9,053,407.00	6,072,457.43	2,980,949.57
40 Middle School #3	75,980,710.00	79,786,275.00	77,302,222.91	2,484,052.09
50 FCA Projects	36,610,132.00	59,320,862.00	51,118,581.76	8,202,280.24
60/70 Small Renovation Improvements	16,927,133.00	14,015,202.00	11,454,761.39	2,560,440.61
Construction/Renovation	178,809,975.00	200,061,158.00	180,885,054.24	19,176,103.76
81 Instructional Materials & Equipment	5,707,000.00	5,639,300.00	3,577,783.03	2,061,516.97
82 Technology	29,901,700.00	25,937,510.00	24,771,268.77	1,166,241.23
83 Copy Machines	750,000.00	750,000.00	522,030.15	227,969.85
84 Maintenance	600,000.00	1,060,000.00	746,555.80	313,444.20
85 Food & Nutrition Services	3,950,789.00	1,973,811.00	1,714,264.99	259,546.01
86 Transportation	13,300,000.00	10,983,059.00	8,435,153.51	2,547,905.49
87 District Furniture & Equipment	6,000,000.00	6,000,000.00	5,333,534.65	666,465.35
88 Police	0.00	400,000.00	353,170.06	46,829.94
90 Land	1,270,000.00	1,270,000.00	561,719.00	708,281.00
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	7,142.00	0.00	7,142.00
95 Program Administration	3,200,000.00	3,199,996.00	2,359,498.84	840,497.16
97 LTMS Wastewater Expansion	0.00	800,000.00	47,215.25	752,784.75
Other Programs	74,190,025.00	59,938,842.00	50,340,217.82	9,598,624.18
Total 2018 Bond Program	253,000,000.00	260,000,000.00	231,225,272.06	28,774,727.94



AGENDA ITEM ACTION SHEET

AGENDA ITEM

LTISD Curriculum Audit Overview 2022

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

A curriculum audit is designed to reveal the extent to which officials and professional staff of a school district have developed and implemented a sound, valid, and operational system of curriculum management. Such a system, set within the framework of adopted board policies, enables the school district to make maximum use of its human and financial resources in the education of its students. When such a system is fully operational, it assures the school board and Lake Travis Independent School District taxpayers that their fiscal support is optimized under the conditions in which the school district functions, and that all students' learning is improving.

The analyses used throughout the audit are all based on the foundational principle that the written, taught, and tested curriculum must align in order for student learning to be maximized. The more that classroom learning focuses on the content assessed by tests, the less that student performance on those tests will be predicted by demographic factors. A laser-like focus on ensuring that what is written aligns with what is tested, and that what is written is also what is taught, is critical to ensuring instructional quality and student success on targeted assessments.

With the conclusion of the LTISD Curriculum Audit, LTISD has formed a committee of educators to analyze the results, make plans to address, and develop a timeline to implement.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum and Instruction
Lyndsae Benton - Executive Director of Curriculum and Instruction

ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Summer Learning Academy (SLA) Overview

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

In an effort to accelerate learning for students who have been affected by the learning loss due to the pandemic, LTISD revamped the summer learning opportunities for students. We recruited teachers to develop week-long lessons to address a variety of learning objectives for grades Kindergarten through 8th grade. Prior to the beginning of the SLA, teachers were given 2 work days to work with instructional coaches to develop plans. Kindergarten through 8th grade students were invited to attend one week, two weeks, or all three weeks based on need.

Summer school for 9th through 12th grade was mainly focused on credit recovery and End Of Course (EOC) supports using online materials. 9th grade through 12th grade students were invited to attend all four weeks of summer school.

Transportation and meals were provided.

BUDGET PROVISIONS

ESSER Funds

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum and Instruction

Lyndsaе Benton - Executive Director of Curriculum and Instruction

ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Resolution No.072022-02 Regarding the Adoption of Human Sexuality Instruction Curriculum

RECOMMENDED ACTION

For Presentation/Discussion only. Action will be requested at the August 17, 2022 Board meeting.

RATIONALE

In accordance with Texas Education Code 28.004 and Board Policy EHAA (Local), the Lake Travis ISD Board of Trustees is responsible for adoption of the District's human sexuality instruction. On December 15, 2021 the Board adopted a resolution convening the SHAC to recommend curriculum materials for human sexuality instruction. The SHAC held public meetings to discuss and vote on the use of Lifeguard curriculum in grades 6-9, which was presented at last month's board meeting. The SHAC now recommends the Board adopt the Lifeguard Human Sexuality curriculum.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum and Instruction
Jennifer Lyon - Director of Health and Social Emotional Learning

ATTACHMENTS

Resolution No. 072022-02

MEETING DATE

July 20, 2022

**RESOLUTION NO. 072022-02 OF THE BOARD OF TRUSTEES
OF LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT**

Regarding the Adoption of Human Sexuality Instruction Curriculum

WHEREAS, in accordance with Texas Education Code §28.004 and Board Policy EHAA (Local), the Lake Travis ISD Board of Trustees (the “Board”) is responsible for adoption of the District’s human sexuality instruction.

WHEREAS, on December 15, 2021, the Board adopted a Resolution No. 111721-02 for the purpose of convening the District’s school health advisory council (SHAC) to recommend curriculum materials for human sexuality instruction;

WHEREAS, the SHAC held public meetings on February 9, 2022, March 2, 2022, and April 6, 2022 to discuss the human sexuality instruction;

WHEREAS, on April 6, 2022 the SHAC voted on its recommendation for the human sexuality curriculum, which passed by a vote of 17-1;

WHEREAS, during a public meeting of the Board on June 15, 2022, the SHAC’S recommendation for continuing the use of the Lifeguard human sexuality curriculum in grades 6-9 was presented;

WHEREAS, the SHAC’S recommendation of Lifeguard’s human sexuality curriculum complies with the following:

- The instructional content requirements in the law;
- Is suitable for the subject and grade level for which the materials are intended; and
- Has been reviewed by academic experts in the subject and grade level for which the materials are intended.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lake Travis Independent School District adopts the SHAC’s recommendation for use of Lifeguard human sexuality curriculum in grades 6-9, after having determined that the curriculum meets the standards in the law.

The above Resolution was passed and adopted this 17th day of August 2022, by the Lake Travis ISD Board of Trustees.

By: _____
John Aouelle, LTISD Board President

Attest:

By _____
Kim Flash, LTISD Board Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Proposed General Operating Fund, Debt Service Fund and Food Service Fund Budgets for 2022-2023

RECOMMENDED ACTION

For Discussion/Presentation only. Action will be requested at the August 17, 2022 Board meeting.

RATIONALE

Section 44.002 through 44.006 of the Texas Education Code establishes the legal basis for the budget development in school districts. These codes require that the district prepare a budget by the date set by the State Board of Education, currently August 21th for districts with an August 31st fiscal year-end. The Budget Document and the Annual Financial and Compliance Report are the primary vehicles used to present the financial plan and the results of operations of the District. The primary purposes of this budget document is to provide timely and useful information concerning the past, current and projected financial status of the District, in order to facilitate financial decisions that support the educational goals of the District.

BUDGET PROVISIONS

2021-2022 Budget

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services

Evalene Murphy - Assistant Superintendent for Employee & Community Relations

Brad Goerke - Director of Finance

ATTACHMENTS

Overview of Proposed Budgets for 2022-2023

MEETING DATE

July 20, 2022

Lake Travis ISD
Overview of the Proposed Budgets
2022-2023

July 20, 2022

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

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Lake Travis ISD Underlying Budget Assumptions 2022-2023

- 1. The budget reflects a student increase of 553 (4.87%) from October 2021 PEIMS. The estimated total enrollment for Lake Travis ISD for the Fall of 2022 is 11,898. In January 2022, the district contracted with Population and Survey Analysts (PASA) to perform a full demographic update. The results of this study are imbedded into the 2022-2023 budget.**
- 2. Estimated Weighted Average Daily Attendance (WADA) for 2022-2023 is 13,362. WADA is the weighted average daily attendance figure used in several funding formulas to calculate the amount of state and local funds a district is entitled.**
- 3. The Net Freeze Unadjusted Taxable Property Value increase for 2022-2023 is estimated at 24.31% (\$19,163,653,327) from the tax year 2021 certified totals. The district obtained this information through the Certified Estimate provided by the Travis Central Chief Tax Appraiser Marya D. Crigler. Due to the growth in property values, we anticipate another tax rate decrease for tax year 2022, school year 2022-23. The compression of the local maintenance tax rate is triggered by property value growth above 2.5%.**
- 4. House Bill 3 (HB 3), passed during the 86th Regular Legislative Session, and House Bill 1525, passed during the 87th Regular Legislative Session, provided new funding for education and tax reduction. The Basic Allotment was adjusted from \$5,140 to \$6,160. The State has gone from prior year property values to current year values. Fast Growth, School Safety, Early Childhood, Dyslexia, Transportation, Gifted & Talented Allotment, adjustments to the Career & Technology Education Allotment and College, Career and Military Readiness Allotments were added to district's Tier I Entitlements. The M&O Tax Rate continues to be compressed from \$0.9026 to \$0.8846 due to property value growth within the district boundaries.**
- 5. The Excess Local Revenue ("Recapture") calculation has been simplified to reflect a district's excess Local Fund Assignment (LFA) over their Tier 1 Entitlement. If a district is unable to collect sufficient Tier 1 (net of recapture) taxes to reach their Tier 1 Entitlement, then a Recapture Adjustment is awarded to the district. Lake Travis ISD's recapture payment is projected to increase in 2022-2023 by \$21,955,705 (46.6%). This reflects 42.7% of every dollar levied at the Tier 1 level (up from 35.4% in 2021-2022).**

**Lake Travis ISD
Underlying Budget Assumptions
2022-2023**

6. For 2022-2023, Lake Travis ISD will continue to provide the Local Optional Homestead Exemption (LOHE) for its taxpayers at the maximum allowable level of 20%. Lake Travis ISD is one of only two districts in the Greater Austin Area (Lago Vista ISD) that provide this benefit to its taxpayers. For 2022-2023, this accounts for approximately \$2.28 billion in value, or \$28 million in additional local property tax relief.

7. Lake Travis ISD’s reconciliation of changes in estimated revenues:

Total Increase in Estimated Revenues	\$ 28,625,673
Attributable to Student Growth (553 x \$6,160)	(3,406,480)
Attributable to estimated Salary Raises of 4%/7%	(4,400,000)
Attributable to increase in Operating Budget	(1,773,819)
Attributable to a Increase in Recapture Payment	<u>(21,955,705)</u>
Total Variance Increase/(Decrease) in Projected Budget	<u>\$(2,910,331)</u>

8. Staffing allocation provided to the Human Resource Department for 2022-2023 is \$7,950,000. Incorporated in the Projected Budget for 2022-2023 is a salary adjustment of approximately \$4,400,000 for all staff (4% of mid-point for admin and 7% of mid-point for all other staff). Instructional Staffing Positions of \$1,620,000, Non-Instructional Staffing of \$954,500, increases to substitutes, stipends and targeted adjustments of \$1,625,500, TRS On-Behalf Payments of \$50,000 and Staffing Efficiencies of (\$700,000).

9. The net effect of non-staffing allocations provided to the Business Office for 2022-2023 is \$1,630,299. The budget reflects additional non-staffing allocations intended to serve the growth in student population, and increases in fuel and property insurance costs.

**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
GENERAL FUND
BUDGET COMPARISON**

		<u>2021-2022 ORIGINAL BUDGET</u>	<u>2021-2022 AMENDED BUDGET</u>	<u>2022-2023 PROPOSED BUDGET</u>	<u>CHANGE</u>
REVENUE					
5700	LOCAL, INTERMEDIATE, OTHER	\$ 136,690,504	\$ 134,916,613	\$ 164,709,453	\$ 29,792,840
5800	STATE PROGRAM REVENUE	5,789,072	9,856,041	8,779,874	(1,076,167)
5900	FEDERAL PROGRAM REVENUE	690,000	591,000	500,000	(91,000)
	TOTAL REVENUES	<u>\$ 143,169,576</u>	<u>\$ 145,363,654</u>	<u>\$ 173,989,327</u>	<u>\$ 28,625,673</u>
EXPENDITURE					
11	INSTRUCTION	\$ 58,795,044	\$ 55,795,044	\$ 62,421,022	\$ 6,625,978
12	INSTRUCTIONAL RESOURCES	946,936	1,046,936	1,019,890	(27,046)
13	INSTRUCTIONAL STAFF DEVELOPMENT	1,095,204	995,204	1,517,909	522,705
21	INSTRUCTIONAL ADMINISTRATION	2,006,072	2,406,072	2,536,242	130,170
23	SCHOOL ADMINISTRATION	4,650,202	4,900,202	4,979,123	78,921
31	GUIDANCE AND COUNSELING	3,932,443	4,882,443	4,626,719	(255,724)
32	SOCIAL WORK SERVICES	140,139	215,139	147,920	(67,219)
33	HEALTH SERVICE	922,045	922,045	988,161	66,116
34	PUPIL TRANSPORTATION	4,654,001	4,454,001	5,141,946	687,945
35	FOOD SERVICE	90,000	90,000	107,821	17,821
36	CO-CURRICULAR ACTIVITIES	2,491,177	2,541,177	2,658,103	116,926
41	GENERAL ADMINISTRATION	3,766,012 *	3,816,012 *	3,863,546 *	47,534
51	PLANT & MAINT OPERATIONS	10,943,134	11,043,134	12,128,868	1,085,734
52	SECURITY & MONITORING	659,853	909,853	896,983	(12,870)
53	NON-INSTRUCTIONAL DATA PROCESSING	2,927,386	2,927,386	3,337,694	410,308
61	COMMUNITY SERVICES	421,600	421,600	518,660	97,060
71	DEBT SERVICE	0	0	0	0
81	FACILITIES ACQUISITION/CONSTR.	30,000	30,000	35,940	5,940
91	STATE EQUALIZATION	45,283,201	47,087,406	69,043,111	21,955,705
92	RECAPTURE INCREMENTAL COSTS	300,000	300,000	300,000	0
93	SPEC. ED. TRANSFERS-DAY SCHOOL	45,000	45,000	45,000	0
95	JJAEP TRANSFERS	15,000	15,000	15,000	0
99	OTHER INTERGOVERNMENTAL CHARGES	570,000	520,000	570,000	50,000
	TOTAL EXPENDITURES	<u>\$ 144,684,449</u>	<u>\$ 145,363,654</u>	<u>\$ 176,899,658</u>	<u>\$ 31,536,004</u>
OTHER RESOURCES AND (USES)					
7000	OTHER RESOURCES	\$ 0	\$ 0	\$ 0	\$ 0
8000	OTHER USES	0	0	0	0
	TOTAL RESOURCES & USES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
1200	EXCESS (DEFICIENCY) OF REVENUES & OTHER RESOURCES OVER EXPENDI- TURES AND OTHER USES	\$ (1,514,873)	\$ 0	\$ (2,910,331)	\$ (2,910,331)
3100	BEGINNING FUND BALANCE, 9/1	47,501,838	47,501,838	47,501,838	
3100	ENDING FUND BALANCE, 8/31	<u>\$ 45,986,965</u>	<u>\$ 47,501,838</u>	<u>\$ 44,591,507</u>	
	* Senate Bill 622 Requirement Statorily Required Public Notice	\$ 20,000	\$ 20,000	\$ 20,000	

**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
GENERAL FUND
REVENUE SOURCES**

		<u>2021-2022 ORIGINAL BUDGET</u>	<u>2021-2022 AMENDED BUDGET</u>	<u>2022-2023 PROJECTED BUDGET</u>	<u>Percent of Total</u>	<u>Dollar Change</u>
LOCAL & OTHER SOURCES-						
5711	LOCAL TAXES, CURRENT YEAR	\$ 134,246,504	\$ 132,880,613	\$ 161,825,453	93.01%	\$ 28,944,840
571X	OTHER LOCAL TAXES	1,050,000	665,000	1,200,000	0.69%	535,000
5739	FEES, DUES, ETC.	20,000	77,000	140,000	0.08%	63,000
5742	EARNINGS ON INVESTMENTS	600,000	400,000	600,000	0.34%	200,000
5743	RENT	280,000	360,000	380,000	0.22%	20,000
5749	MISC REV FM LOCAL SOURCES	106,000	106,000	106,000	0.06%	-
5752	ATHLETIC ACTIVITY	388,000	428,000	458,000	0.26%	30,000
5769	COUNTY AVAILABLE	-	-	-	0.00%	-
	Total Local & Other Sources	\$ 136,690,504	\$ 134,916,613	\$ 164,709,453	94.67%	\$ 29,792,840
STATE SOURCES-						
5811	AVAILABLE SCHOOL FUND	\$ 2,158,952	\$ 5,514,935	\$ 4,855,603	2.79%	\$ (659,332)
5812	STATE FOUNDATION FUND	-	710,986	244,151	0.14%	(466,835)
5829	MISCELLANEOUS STATE	-	-	-	0.00%	-
5831	TRS ON-BEHALF	3,630,120	3,630,120	3,680,120	2.12%	50,000
	Total State Sources	\$ 5,789,072	\$ 9,856,041	\$ 8,779,874	5.05%	\$ (1,076,167)
FEDERAL SOURCES-						
5931	MEDICAID	\$ 640,000	\$ 541,000	\$ 450,000	0.26%	\$ (91,000)
5932	RESIDENTIAL REIMBURSEMENT	\$ -	\$ -	\$ -	0.00%	\$ -
5949	E-RATE	\$ 50,000	\$ 50,000	\$ 50,000	0.03%	\$ -
	Total Federal Sources	\$ 690,000	\$ 591,000	\$ 500,000	0.29%	\$ (91,000)
TOTAL REVENUE-ALL SOURCES		\$ 143,169,576	\$ 145,363,654	\$ 173,989,327	100.00%	\$ 28,625,673

**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
COMPARISON OF BUDGET BY PAYROLL COSTS
GENERAL FUND**

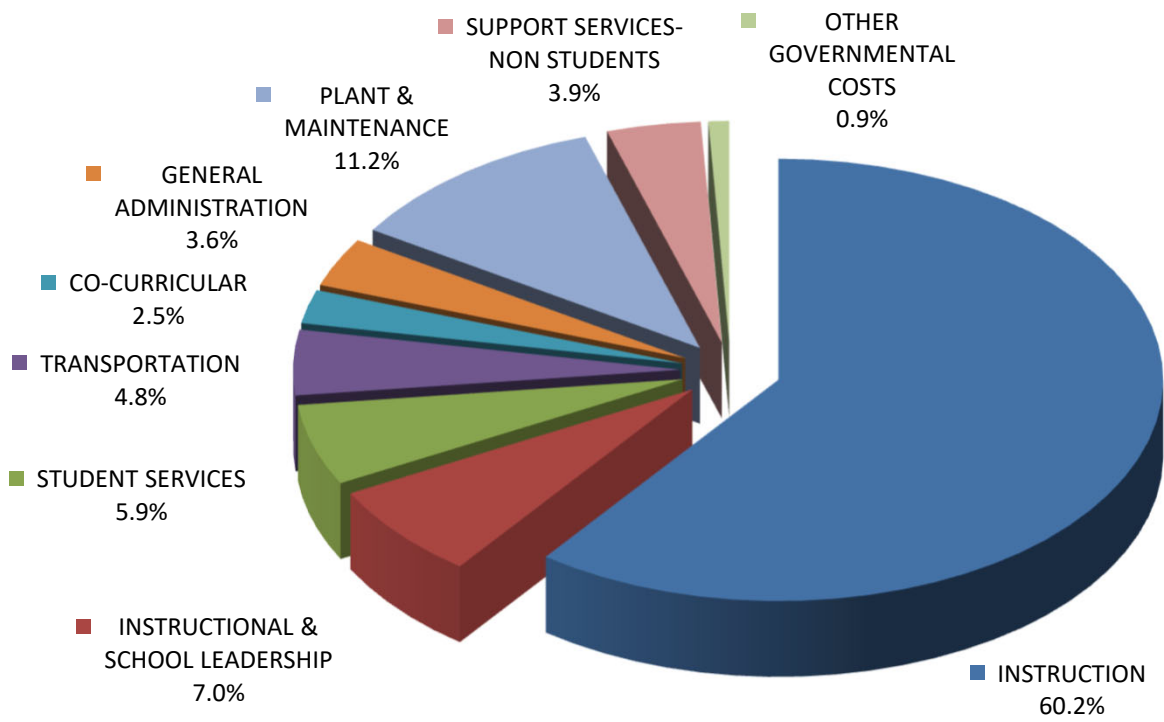
	2021-2022 ORIGINAL BUDGET	2021-2022 AMENDED BUDGET	2022-2023 PROJECTED BUDGET	DOLLAR DIFFERENCE	PERCENT DIFFERENCE
6112 - SUBSTITUTE TEACHERS	\$ 1,097,032	\$ 997,032	\$ 1,006,032	\$ 9,000	0.9%
6114 - SUMMER SCHOOL	40,000	40,000	40,000	0	0.0%
6116 - ESY PROGRAM AREAS	100,000	100,000	100,000	0	0.0%
6117 - SUPPLEMENTAL/COMMUNITY PROG.	226,735	277,210	265,185	(12,025)	-4.5%
6118 - STIPENDS	1,137,995	1,117,995	1,119,012	1,017	0.1%
6119 - PROFESSIONAL SALARIES	53,718,586	53,295,128	58,667,084	5,371,956	9.2%
6121 - OVERTIME PAY	485,231	455,231	490,467	35,236	7.2%
6125 - INCENTIVE COMPENSATION	0	0	0	0	0.0%
6126 - PART-TIME	40,000	40,000	40,000	0	0.0%
6129 - CLERICAL & ANCILLARY	10,648,365	10,728,334	12,583,169	1,854,835	14.7%
6134 - DETENTION HALL	33,000	33,000	33,000	0	0.0%
6139 - TRAVEL ALLOWANCE	4,800	4,800	4,800	0	0.0%
6141 - MEDICARE	923,964	923,964	1,030,904	106,940	10.4%
6142 - GROUP HEALTH	6,170,053	6,170,053	6,189,692	19,639	0.3%
6144 - TRS ON-BEHALF PAYMENTS	3,630,120	3,630,120	3,680,120	50,000	1.4%
6145 - UNEMPLOYMENT COMPENSATION	56,000	56,000	56,000	0	0.0%
6146 - TRS MATCHING	2,062,397	2,062,397	2,575,799	513,402	19.9%
6148 - VACATION LEAVE PAY	50,000	50,000	50,000	0	0.0%
6149 - OTHER BENEFITS	0	3,719	3,719	0	0.0%
TOTAL 6100	\$ 80,424,278	\$ 79,984,983	\$ 87,934,983	\$ 7,950,000	9.0%

**Lake Travis Independent School District
Summary of Significant Budget Changes by Object Code
General Fund**

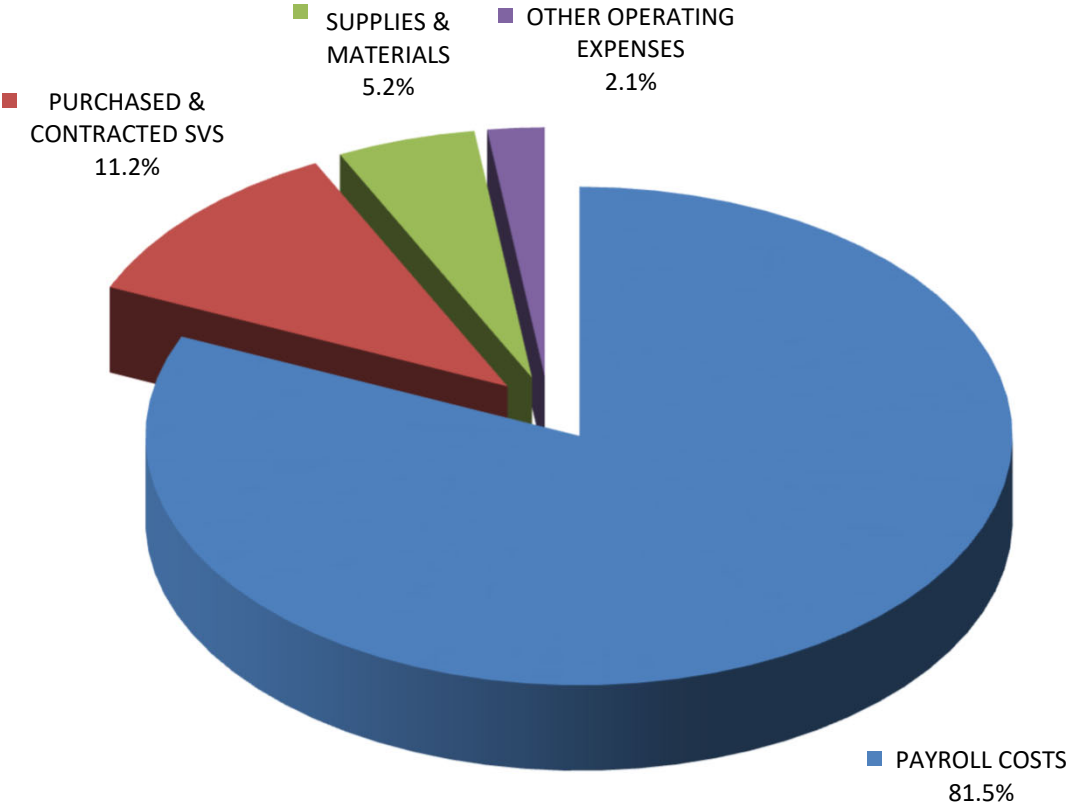
		2022-2023 Projected Budget Changes	
Salaries:			
New Salary Increase-Estimated at 4% for Admin/7% for Other Staff	\$	4,400,000	
New Gen. Ed. Instructional Teaching Positions-Growth (15.00)	\$	900,000	
New Sp. Ed. Instructional Positions (5.00)	\$	300,000	
New Gen. Ed. Instructional Contingency Positions (7.00)	\$	420,000	
New Non-Instructional Positions (14.00)	\$	954,500	
New Increase in TRS On-Behalf Payments	\$	50,000	
New Increase in Substitutes/Stipends/Other Adjustments	\$	1,625,500	
Staff Efficiencies in Budget Forecast (Payroll)	\$	(700,000)	
Total	\$	7,950,000	9.0%
Contracted Services:			
Increase in Recapture Payments	\$	21,955,705	
Contracted Services-Legal	\$	100,000	
Contracted Services-Special Education Department	\$	533,049	
Contracted Services-Transportation Department	\$	14,000	
Contracted Services-Athletics Department	\$	14,000	
Contracted Services-Custodial Services Contract	\$	505,450	
Total	\$	23,122,204	28.5%
Supplies:			
Campus Classroom Allocations-Growth	\$	43,000	
Technology Software	\$	245,000	
Supplies-Curriculum & Instruction	\$	5,000	
Supplies-Maintenance Department	\$	23,000	
Supplies-Transportation	\$	195,000	
Supplies-Special Services Assessments	\$	(190,000)	
Total	\$	321,000	5.7%
Other Operating:			
Fees & Dues - Student Co-Curricular Activities	\$	27,300	
Residential Travel - Special Education	\$	10,500	
District Property/Liability Insurance	\$	60,000	
District Elections	\$	5,000	
District Staff Development	\$	40,000	
Total	\$	142,800	6.2%
Total Changes	\$	31,536,004	17.8%

Lake Travis ISD					
Five Year Budget Model:2021-2022 thru 2025-2026					
Basic Assumptions (BA=\$6,160 and no LOHE 50% Credit)					
July 20, 2022					
	<u>(Budget Model-Yr. 1)</u>	<u>(Budget Model-Yr. 2)</u>	<u>(Budget Model-Yr. 3)</u>	<u>(Budget Model-Yr. 4)</u>	<u>(Budget Model-Yr. 5)</u>
	2021-22	2022-23	2023-24	2024-25	2025-26
Change in Student Enrollment	344	553	508	390	380
Student Enrollment (October PEIMS/Moderate Projection)	11,345	11,898	12,406	12,796	13,176
Percent Change in Student Enrollment	3.13%	4.87%	4.27%	3.14%	2.97%
Weighted ADA (WADA)	13,027.747	13,361.649	13,916.159	14,338.827	14,727.496
Percent Change in Taxable Property Value	11.24%	24.31%	12.00%	10.00%	8.00%
Net Freeze Unadjusted Taxable Property Value	15,416,395,897	19,163,653,327	21,463,291,726	23,609,620,899	25,498,390,571
Tax Collection Rate	98.50%	98.50%	98.50%	98.50%	98.50%
Total Tax Rate	1.2301	1.2121	1.1977	1.1836	1.1698
State Equalization Payments (Recapture)	47,087,406	69,043,111	80,489,671	90,923,917	98,624,982
Local Optional Homestead Exemption (LOHE) Value	2,093,842,340	2,276,248,400	2,458,348,272	2,630,432,651	2,814,562,937
LTISD Local Tax Relief due to 20% LOHE	25,756,355	27,590,407	29,443,637	31,133,801	32,924,757
Revenues	145,363,654	173,989,327	190,842,071	206,406,301	218,358,851
Appropriations	145,363,654	176,899,658	192,724,902	208,194,437	220,181,502
Change In Fund Balance	0	-2,910,331	-1,882,831	-1,788,136	-1,822,652
Beginning Fund Balance	47,501,838	47,501,838	44,591,507	42,708,676	40,920,540
Ending Fund Balance	47,501,838	44,591,507	42,708,676	40,920,540	39,097,888
Minimum Fund Balance (Rating Agencies)	19,655,250	21,571,309	22,447,046	23,454,104	24,311,304
Assumptions-					
Salaries for New Postions-Growth	2,644,000	2,574,500	1,824,000	1,470,000	1,440,000
Salary Increases (2%-2021/22, 4%/7%-2022/23, 3%-2023/24)	1,200,000	4,400,000	1,800,000	1,800,000	1,800,000
Salaries & Benefits- New Campus	0	0	200,000	1,250,000	1,250,000
TRS On-Behalf Payments	0	50,000	50,000	50,000	50,000
Payroll Efficiencies in Budget	-734,253	-700,000	-700,000	-700,000	-700,000
Substitutes/Stipends/Other Adjustments	304,980	1,625,500	800,000	500,000	200,000
Estimated Change in Salaries	3,414,727	7,950,000	3,974,000	4,370,000	4,040,000
Change in Non-Payroll Operating Costs-Growth	-777,700	1,630,299	319,684	325,290	331,000
Change in Recapture Costs	1,271,428	21,955,705	11,446,560	10,434,246	7,701,065
Change in Start-Up/Incremental Costs of New Campuses	0	0	85,000	340,000	-85,000
Total Assumptions Included in Budget Model	3,908,455	31,536,004	15,825,244	15,469,536	11,987,065
Adjusted Basic Allotment	6,160	6,160	6,160	6,160	6,160
State & Net Local Revenue per Student	8,663	8,820	8,895	9,025	9,087
Net Local Expenditure per Student	8,663	9,065	9,047	9,165	9,226

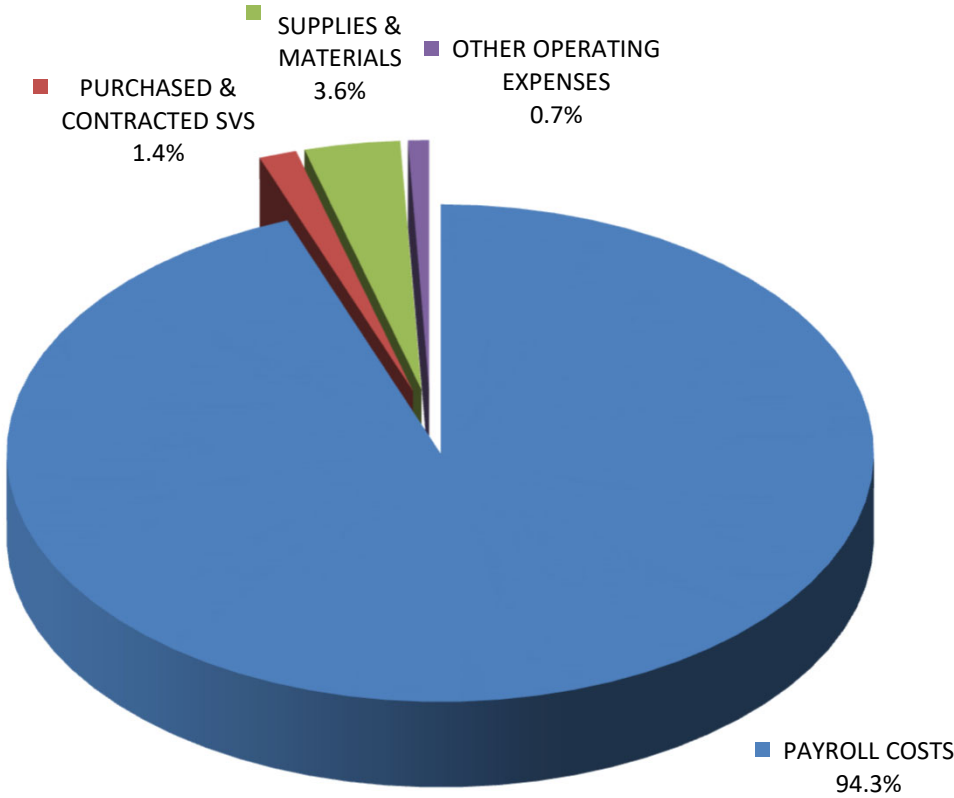
**Lake Travis Independent School District
General Fund Expenditures-by Function
2022-2023 Budget**



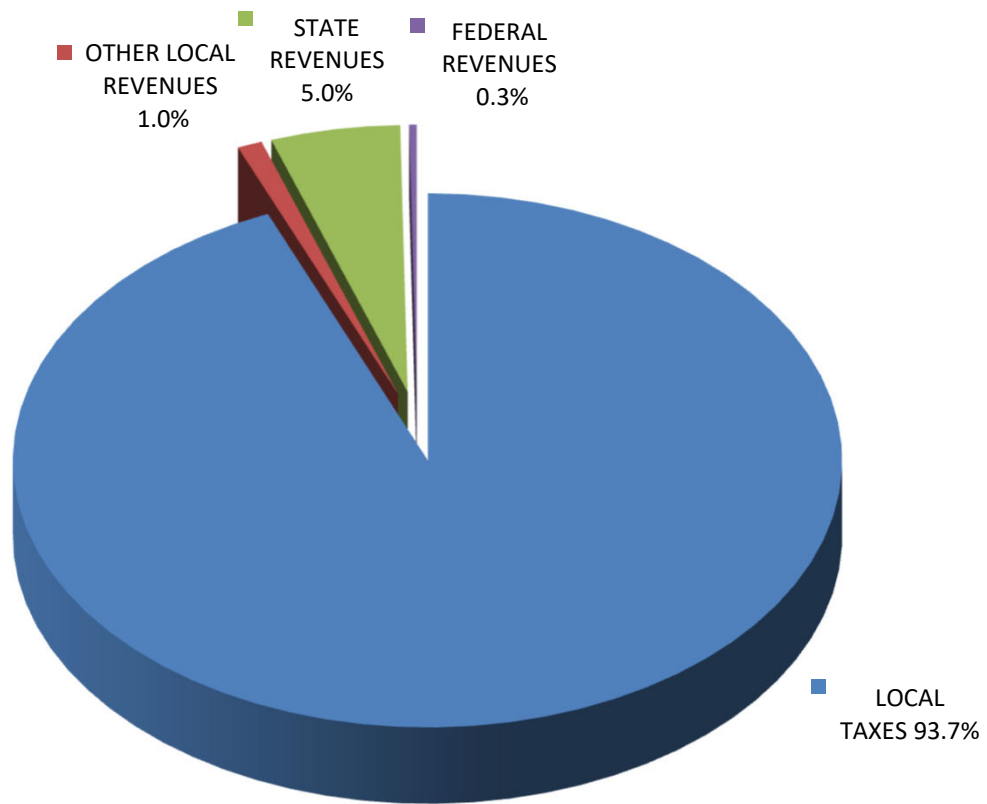
**Lake Travis Independent School District
General Fund Expenditures-by Object
2022-2023 Budget**



**Lake Travis Independent School District
General Fund Expenditures
Function 11-by Object
2022-2023 Budget**



**Lake Travis Independent School District
General Fund Revenue
2022-2023 Budget**



DEBT SERVICE FUND

The Debt Service Fund is used to account for the payment of principal and interest on outstanding general obligation bonds issued by the District.

**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
DEBT SERVICE FUND
BUDGET COMPARISON**

	<u>2021-2022 ORIGINAL BUDGET</u>	<u>2021-2022 AMENDED BUDGET</u>	<u>2022-2023 PROPOSED BUDGET</u>	<u>CHANGE</u>
REVENUES:				
Local Tax Revenues	\$ 53,500,000	\$ 48,515,000	\$ 60,300,000	\$ 11,785,000
State Program Revenues	100,000	200,000	0	(200,000)
TOTAL REVENUES	<u>\$ 53,600,000</u>	<u>\$ 48,715,000</u>	<u>\$ 60,300,000</u>	<u>\$ 11,585,000</u>
EXPENDITURES:				
Function 71				
Principal	\$ 33,930,000	\$ 33,930,000	\$ 43,720,000	\$ 9,790,000
Interest & Fees	14,428,398	14,428,398	12,931,355	(1,497,043)
Other	131,602	131,602	128,645	(2,957)
TOTAL EXPENDITURES	<u>\$ 48,490,000</u>	<u>\$ 48,490,000</u>	<u>\$ 56,780,000</u>	<u>\$ 8,290,000</u>
OTHER RESOURCES	\$ 0	\$ 0	\$ 0	\$ 0
OTHER USES	0	0	0	0
TOTAL RESOURCES & USES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
EXCESS (DEFICIENCY) OF REVENUES & OTHER RESOURCES OVER EXPENDI- TURES AND OTHER USES	\$ 5,110,000	\$ 225,000	\$ 3,520,000	\$ 3,295,000
BEGINNING FUND BALANCE, 9/1	7,025,808	7,025,808	7,250,808	
ENDING FUND BALANCE, 8/31	<u>\$ 12,135,808</u>	<u>\$ 7,250,808</u>	<u>\$ 10,770,808</u>	

FOOD SERVICE FUND

The Food Service Fund is used for programs using federal reimbursement revenues originating from the United States Department of Agriculture (USDA). User fees are charged to supplement reimbursements from the National School Lunch Program.

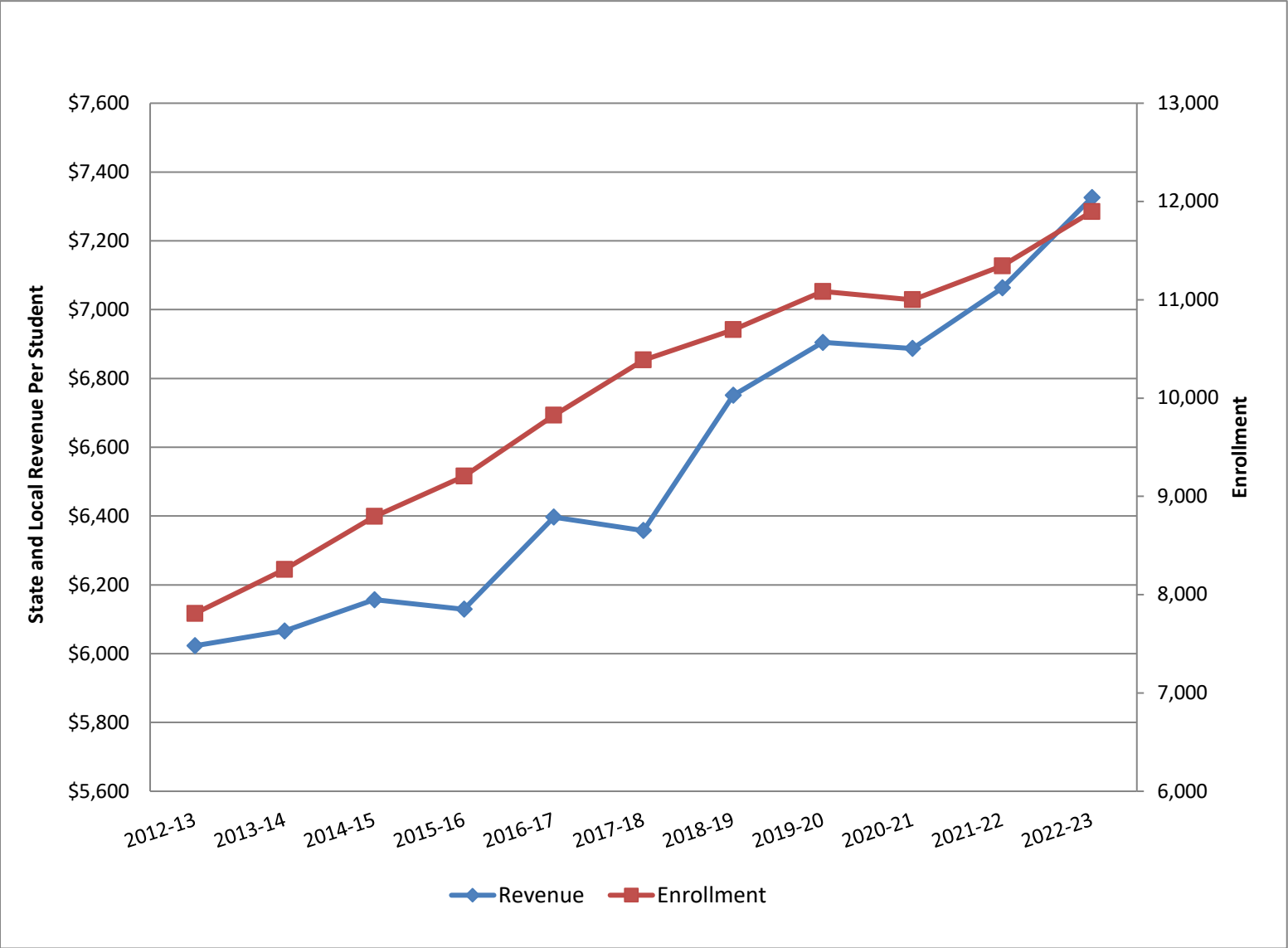
**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE FUND
BUDGET COMPARISON**

	<u>2021-2022 ORIGINAL BUDGET</u>	<u>2021-2022 AMENDED BUDGET</u>	<u>2022-2023 PROPOSED BUDGET</u>	<u>CHANGE</u>
REVENUES:				
Local Revenues	\$ 5,311,000	\$ 4,011,000	\$ 5,311,000	\$ 1,300,000
State Revenues	9,000	22,000	22,000	0
Federal Revenues	530,000	2,330,000	530,000	(1,800,000)
TOTAL REVENUES	<u>\$ 5,850,000</u>	<u>\$ 6,363,000</u>	<u>\$ 5,863,000</u>	<u>\$ (500,000)</u>
EXPENDITURES:				
Function 35				
Payroll	\$ 2,704,487	\$ 2,704,487	\$ 2,528,350	\$ (176,137)
Contracted Services	42,930	42,930	48,150	5,220
Supplies & Materials	2,557,344	3,088,483	2,739,161	(349,322)
Other Operating	14,100	14,100	16,200	2,100
Capital Outlay	0	0	0	0
Total 35-Food Service	<u>\$ 5,318,861</u>	<u>\$ 5,850,000</u>	<u>\$ 5,331,861</u>	<u>\$ (518,139)</u>
EXPENDITURES:				
Function 51				
Contracted Services	\$ 531,139	\$ 0	\$ 531,139	\$ 531,139
Supplies & Materials	0	0	0	0
Total 51-Plant and Maintenance Operations	<u>\$ 531,139</u>	<u>\$ 0</u>	<u>\$ 531,139</u>	<u>\$ 531,139</u>
TOTAL EXPENDITURES	<u>\$ 5,850,000</u>	<u>\$ 5,850,000</u>	<u>\$ 5,863,000</u>	<u>\$ 13,000</u>
OTHER RESOURCES	\$ 0	\$ 0	\$ 0	\$ 0
OTHER USES	0	0	0	0
TOTAL RESOURCES & USES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
EXCESS (DEFICIENCY) OF REVENUES & OTHER RESOURCES OVER EXPENDI- TURES AND OTHER USES	\$ 0	\$ 513,000	\$ 0	\$ (513,000)
BEGINNING FUND BALANCE, 9/1	\$ 529,471	\$ 529,471	\$ 1,042,471	\$ 513,000
ENDING FUND BALANCE, 8/31	<u>\$ 529,471</u>	<u>\$ 1,042,471</u>	<u>\$ 1,042,471</u>	<u>\$ 0</u>

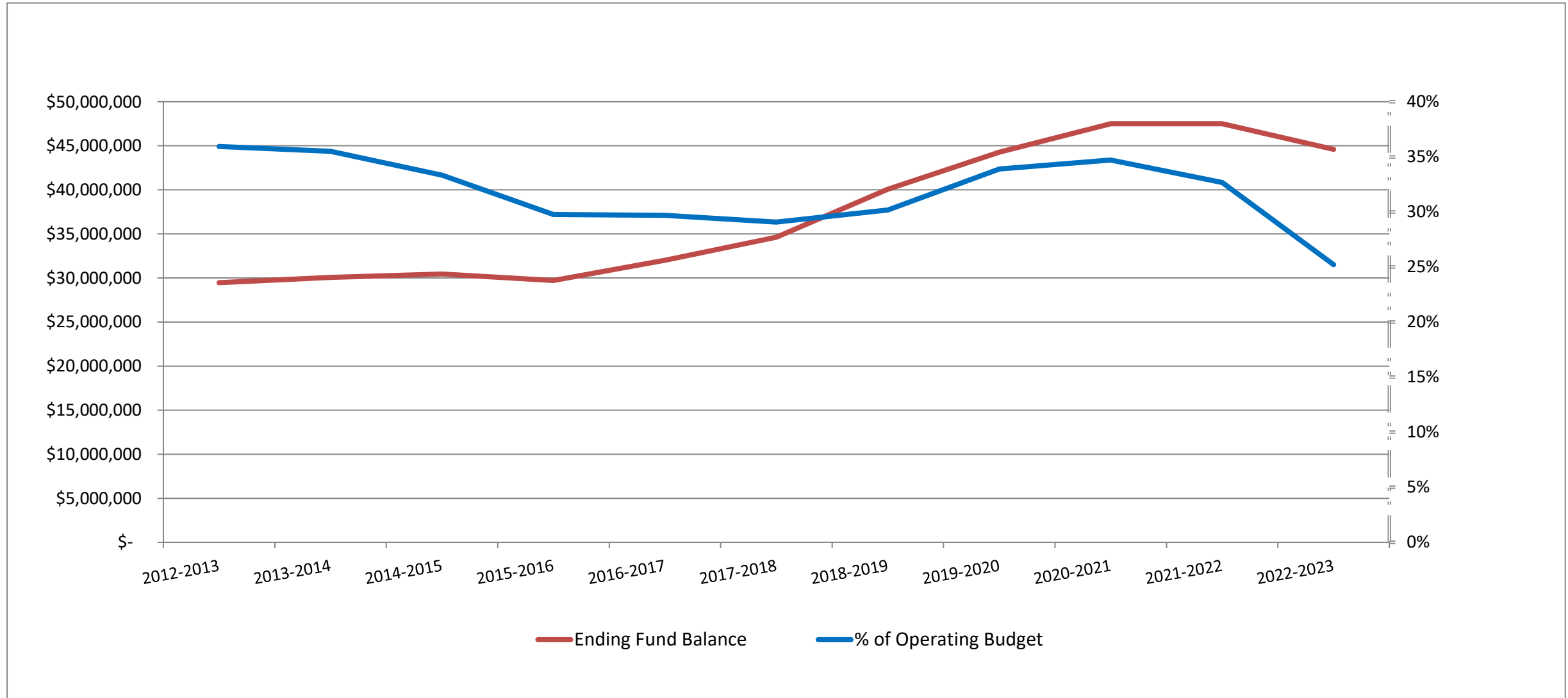
**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
ANALYSIS OF STATE & LOCAL TAX REVENUES
GENERAL FUND**

	2022-23 Projected Budget	2021-22 Amended Budget	2020-21 Final Budget	2019-20 Final Budget	2018-19 Final Budget	2017-18 Final Budget	2016-17 Final Budget	2015-16 Final Budget	2014-2015 Final Budget	2013-2014 Final Budget	2012-2013 Final Budget
STATE REVENUES-											
High School Allotment	\$ -	\$ -	\$ -	\$ -	\$ 829,424	\$ 789,194	\$ 730,263	\$ 711,947	\$ 665,634	\$ 625,923	\$ 596,447
Staff Allotment	\$ -	\$ -	\$ -	\$ -	\$ 224,438	\$ 105,428	\$ 167,971	\$ 165,660	\$ 171,130	\$ 148,256	\$ 159,732
Rider 71-TRS Employer Contribution Assist.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 569,113	\$ -	\$ -
Add'l State for Homestead Exemption (ASAHE)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,385	\$ 54,136	\$ -	\$ -	\$ -
New Instructional Facilities Allotment (NIFA)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tier II State Aid (Golden Pennies Equalized)	\$ -	\$ -	\$ -	\$ -	\$ 392,477	\$ 336,947	\$ -	\$ -	\$ -	\$ -	\$ -
Add'l State for Tax Reduction (ASATR)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,753,588	\$ 3,766,151	\$ 5,600,097	\$ 6,179,935
FOUNDATION SCHOOL FUND	\$ 244,151	\$ 710,986	\$ -	\$ -	\$ 1,548,316	\$ 1,231,569	\$ 923,619	\$ 2,685,331	\$ 5,172,028	\$ 6,374,276	\$ 6,936,114
AVAILABLE SCHOOL FUND	\$ 4,855,603	\$ 5,514,935	\$ 5,088,642	\$ 3,233,468	\$ 4,768,467	\$ 1,923,695	\$ 3,425,610	\$ 1,478,072	\$ 2,075,379	\$ 1,934,913	\$ 3,297,142
TOTAL STATE REVENUES	\$ 5,099,754	\$ 6,225,921	\$ 5,088,642	\$ 3,233,468	\$ 6,316,783	\$ 3,155,264	\$ 4,349,229	\$ 4,163,403	\$ 7,247,407	\$ 8,309,189	\$ 10,233,256
LOCAL REVENUES-											
Local Taxes up to the Compressed Rate	\$ 147,190,549	\$ 121,103,027	\$ 120,128,969	\$ 116,527,094	\$ 116,287,720	\$ 105,120,151	\$ 96,615,237	\$ 86,732,475	\$ 76,723,349	\$ 69,456,203	\$ 64,368,152
Local Taxes-Unrecaptured ("Golden")	\$ 14,634,904	\$ 11,777,586	\$ 7,865,275	\$ 7,517,877	\$ 6,977,263	\$ 6,307,209	\$ 3,864,609	\$ 3,469,299	\$ 3,068,934	\$ 2,778,248	\$ 2,574,726
State Recapture	\$ (69,043,111)	\$ (47,087,406)	\$ (45,815,978)	\$ (40,679,288)	\$ (50,194,833)	\$ (42,936,945)	\$ (36,302,954)	\$ (32,951,742)	\$ (27,970,830)	\$ (25,764,135)	\$ (26,772,092)
TOTAL NET LOCAL TAXES	\$ 92,782,342	\$ 85,793,207	\$ 82,178,266	\$ 83,365,683	\$ 73,070,150	\$ 68,490,415	\$ 64,176,892	\$ 57,250,032	\$ 51,821,453	\$ 46,470,316	\$ 40,170,786
TOTAL STATE & LOCAL TAXES	\$ 97,882,096	\$ 92,019,128	\$ 87,266,908	\$ 86,599,151	\$ 79,386,933	\$ 71,645,679	\$ 68,526,121	\$ 61,413,435	\$ 59,068,860	\$ 54,779,505	\$ 50,404,042
Weighted Average Daily Attendance	13,361.649	13,027.747	12,671.947	12,541.329	11,759.914	11,269.250	10,712.818	10,019.802	9,594.215	9,030.077	8,368.252
Student Enrollment (PEIMS Snapshot)	11,898	11,345	11,001	11,084	10,695	10,387	9,825	9,205	8,796	8,257	7,809
State & Local per Weighted Student	\$ 7,326	\$ 7,063	\$ 6,887	\$ 6,905	\$ 6,751	\$ 6,358	\$ 6,397	\$ 6,129	\$ 6,157	\$ 6,066	\$ 6,023

Lake Travis Independent School District Revenue vs. Enrollment



Lake Travis Independent School District Analysis of Fund Balance



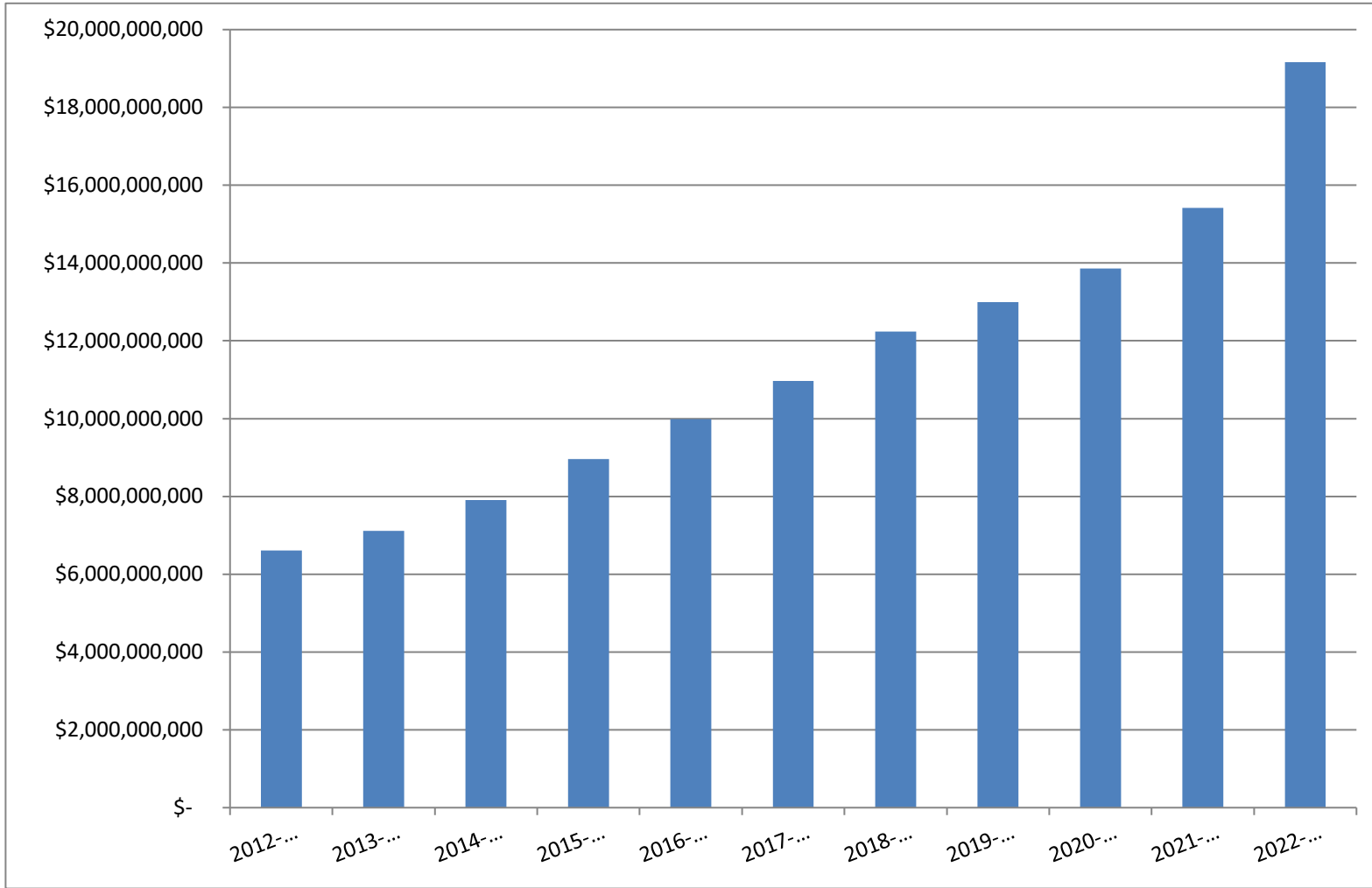
35

<u>Year</u>	<u>Change in Fund Balance</u>	<u>Ending Fund Balance</u>	<u>% of Operating Budget</u>	<u>% W/O Recapture</u>
2012-2013	\$ (453,257)	\$ 29,466,980	35.9%	53.4%
2013-2014	\$ 595,703	\$ 30,062,683	35.5%	51.0%
2014-2015	\$ 392,447	\$ 30,455,130	33.3%	48.0%
2015-2016	\$ (750,378)	\$ 29,704,752	29.8%	44.5%
2016-2017	\$ 2,312,082	\$ 32,016,834	29.7%	45.1%
2017-2018	\$ 2,594,270	\$ 34,611,104	29.1%	45.8%
2018-2019	\$ 5,454,949	\$ 40,066,053	30.2%	48.7%
2019-2020	\$ 4,198,419	\$ 44,264,472	33.9%	49.3%
2020-2021	\$ 3,237,366	\$ 47,501,838	34.7%	52.2%
2021-2022	\$ -	\$ 47,501,838	32.7%	48.3%
2022-2023	\$ (2,910,331)	\$ 44,591,507	25.2%	41.3%

**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
ANALYSIS OF EXCESS REVENUE
GENERAL FUND**

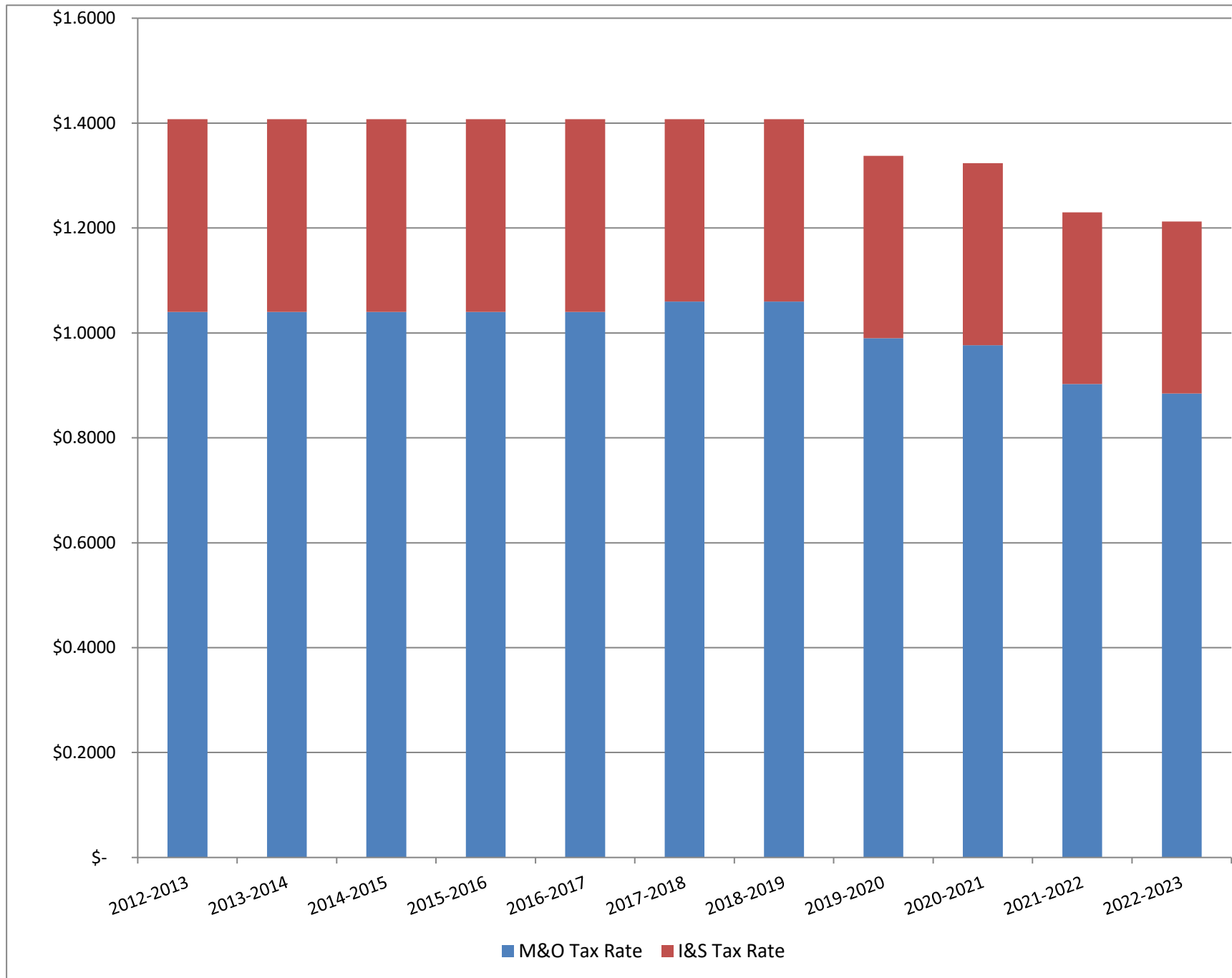
	2021-2022 ORIGINAL BUDGET	2021-2022 AMENDED BUDGET	2022-2023 PROJECTED BUDGET
Data Elements			
1 Compressed M&O Collections	\$ 125,673,272	\$ 121,700,684	\$ 147,736,287
2 Tier II Level One M&O Collections	9,173,232	11,835,710	14,689,166
3 Tier II Level Two M&O Collections	-	-	-
4 Total M&O Collections (Line 1 + Line 2 +Line 3)	\$ 134,846,504	\$ 133,536,394	\$ 162,425,453
Local Revenue in Excess of Entitlements (Tier One)			
5 Total Tier One Entitlement	\$ 82,270,507	\$ 79,902,554	\$ 83,200,544
6 ASF Allotment	2,158,952	5,514,935	4,855,603
7 Total Tier One Entitlement-ASF	80,111,555	74,387,618	78,344,941
8 Local Fund Assignment (LFA)	\$ 141,003,303	\$ 134,651,818	\$ 160,712,017
9 Excess Local Revenue (Tier One) = Line 8 - (Line 5 - Line 6)	\$ 60,891,748	\$ 60,264,199	\$ 82,367,076
Excess Local Revenue After Adjustments for Collections			
Does the district retain local collections after recapture to fund its entitlements			
10 (Line 1 - Line 9 - (Line 5 - Line 6)); if greater than zero, than zero	\$ (15,330,031)	\$ (12,951,122)	\$ (12,975,730)
11 Excess Local Revenue After Adjustment for Collections = Max ((Line 9 + Line 10), 0)	\$ 45,561,717	\$ 47,313,078	\$ 69,391,346
Local Revenue in Excess of Entitlement (Tier Two)			
12 Total Tier Two Level Two Entitlement	\$ -	\$ -	\$ -
13 Local Share of Tier Two Level Two Entitlement	\$ -	\$ -	\$ -
14 Excess Local Revenue (Tier Two) = Line 13 - Line 12	\$ -	\$ -	\$ -
Total Excess Local Revenue and Final Recapture Cost			
15 Total Excess Local Revenue = Line 11 + Line 14	\$ 45,561,717	\$ 47,313,078	\$ 69,391,346
16 Total CAD Cost	\$ 824,310	\$ 824,310	\$ 815,118
17 Percentage of Total Collections Recaptured = Line 15 / Line 4	33.79%	35.43%	42.72%
18 CAD Cost Credit (Line 16 x Line 17)	\$ 278,517	\$ 292,060	\$ 348,234
19 Final Discounted Cost = Line 15 - Line 18	\$ 45,283,201	\$ 47,021,018	\$ 69,043,111

Lake Travis Independent School District Net Taxable Value History



<u>Year</u>	<u>Assessed/Appraised Value for School Tax Purposes</u>	<u>Percent Change</u>	<u>Total Tax Levy</u>
2012-2013	\$ 6,608,815,301	3.12%	\$ 91,622,403
2013-2014	\$ 7,115,224,770	7.66%	\$ 97,690,930
2014-2015	\$ 7,911,588,785	11.19%	\$ 107,832,717
2015-2016	\$ 8,957,914,229	13.23%	\$ 123,178,602
2016-2017	\$ 9,984,903,074	11.46%	\$ 135,772,415
2017-2018	\$ 10,969,867,472	9.86%	\$ 149,550,950
2018-2019	\$ 12,241,356,541	11.59%	\$ 166,767,239
2019-2020	\$ 12,990,407,546	6.12%	\$ 148,394,406
2020-2021	\$ 13,858,292,968	6.68%	\$ 156,823,204
2021-2022	\$ 15,416,395,897	11.24%	\$ 178,606,363
2022-2023	\$ 19,163,653,327	24.31%	\$ 200,513,485

Lake Travis Independent School District Tax Rate History



<u>Year</u>	<u>Maintenance & Operations</u>		<u>Interest & Sinking</u>		<u>Total</u>
2012-2013	\$	1.0400	\$	0.3675	\$ 1.4075
2013-2014	\$	1.0400	\$	0.3675	\$ 1.4075
2014-2015	\$	1.0400	\$	0.3675	\$ 1.4075
2015-2016	\$	1.0400	\$	0.3675	\$ 1.4075
2016-2017	\$	1.0400	\$	0.3675	\$ 1.4075
2017-2018	\$	1.0600	\$	0.3475	\$ 1.4075
2018-2019	\$	1.0600	\$	0.3475	\$ 1.4075
2019-2020	\$	0.9900	\$	0.3475	\$ 1.3375
2020-2021	\$	0.9764	\$	0.3475	\$ 1.3239
2021-2022	\$	0.9026	\$	0.3275	\$ 1.2301
2022-2023	\$	0.8846	\$	0.3275	\$ 1.2121

Lake Travis Independent School District Student Enrollment History and Projections

	Actual 2012-2013	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Actual 2016-2017	Actual 2017-2018	Actual 2018-2019	Actual 2019-2020	Actual 2020-2021	Actual 2021-2022	Projected 2022-2023
Lake Travis Elementary	906	981	881	879	920	895	871	880	782	768	764
Lakeway Elementary	641	660	698	714	714	679	695	672	562	566	586
Bee Cave Elementary	857	930	616	634	684	750	803	815	768	825	935
Lake Pointe Elementary	575	596	671	713	752	739	706	729	724	783	790
Serene Hills Elementary	635	718	755	760	810	880	898	924	612	565	616
West Cypress Hills Elementary	0	0	524	603	674	797	874	937	558	609	629
Rough Hollow Elementary	0	0	0	0	0	0	0	0	726	897	1057
ELEMENTARY TOTAL	3,614	3,885	4,145	4,303	4,554	4,740	4,847	4,957	4,732	5,013	5,377
Change from Prior Year	204	271	260	158	251	186	107	110	(225)	281	364
% Change from Prior Year	6.0%	7.5%	6.7%	3.8%	5.8%	4.1%	2.3%	2.3%	-4.5%	5.9%	7.3%
Lake Travis Middle School	944	1043	1066	1109	1263	1420	1544	816	879	856	39923
Hudson Bend Middle School	916	928	1029	1096	1180	1170	1135	1039	982	978	962
Bee Cave Middle School	0	0	0	0	0	0	0	871	849	832	845
MIDDLE SCHOOL TOTAL	1,860	1,971	2,095	2,205	2,443	2,590	2,679	2,726	2,710	2,666	2,730
Change from Prior Year	125	111	124	110	238	147	89	47	(16)	(44)	64
% Change from Prior Year	7.2%	6.0%	6.3%	5.3%	10.8%	6.0%	3.4%	1.8%	-0.6%	-1.6%	2.4%
Lake Travis High School	2,305	2,402	2,556	2,697	2,828	3,080	3,212	3,401	3,559	3,666	3,791
HIGH SCHOOL TOTAL	2,305	2,402	2,556	2,697	2,828	3,080	3,212	3,401	3,559	3,666	3,791
Change from Prior Year	87	97	154	141	131	252	132	189	158	107	125
% Change from Prior Year	3.9%	4.2%	6.4%	5.5%	4.9%	8.9%	4.3%	5.9%	4.6%	3.0%	3.4%
TOTAL ENROLLMENT	7,779	8,258	8,796	9,205	9,825	10,410	10,738	11,084	11,001	11,345	11,898
Change from Prior Year	416	479	538	409	620	585	328	346	(83)	344	553
% Change from Prior Year	5.6%	6.2%	6.5%	4.6%	6.7%	6.0%	3.2%	3.2%	-0.7%	3.1%	4.9%



AGENDA ITEM ACTION SHEET

AGENDA ITEM

House Bill 5 (HB 5), 83rd Legislative Session requirement concerning “set-aside” state compensatory funding

RECOMMENDED ACTION

For Presentation/Discussion only. Action will be requested at the August 17, 2022 Board meeting.

RATIONALE

Under Section 29.081 of the Texas Education Code (TEC), compensatory education is defined in law as programs and/or services designed to supplement the regular education program for students identified as at risk of dropping out of school. The purpose is to increase academic achievement and reduce the dropout rate of these students.

HB 5, 83rd Legislative Session, added new TEC, Section 28.0217 to require each school district to provide accelerated instruction in the applicable subject area each time a student fails to perform satisfactorily on an end-of-course (EOC) assessment instrument.

HB 5 also requires districts “to separately budget and prioritize state compensatory education funding and any other funding necessary to sufficiently support the cost of additional accelerated instruction for students who fail to perform satisfactorily on an EOC assessment instrument. State compensatory education funds cannot be used for any other purpose until your district or charter school has sufficiently funded additional accelerated instruction.”

In order to meet the requirements of HB 5, administration is requesting specific Board approval of \$333,270, which has been included in the existing budget requests, however, needs to be segregated and identified by Board action. These funds will be used to support the following student accelerated instructional practices and interventions: Summer School, accelerated learning, end of course (EOC) review sessions and educational resources to support accelerated instruction.

BUDGET PROVISIONS

2022-2023 General Operating Budget-\$333,270

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services

ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration and Approval of an Order Calling a Bond Election to be Held by the Lake Travis Independent School District

RECOMMENDED ACTION

That the Board adopt an order calling a bond election to be held by the Lake Travis Independent School District.

RATIONALE

The Board of Trustees finds and determines that the necessity to construct various capital improvements, purchase new school buses, purchase technology and other capital equipment and acquire land necessitates that it is in the public interest to call and hold a bond election at the earliest possible date. The next uniform election date will be on Tuesday, November 8, 2022.

This supports the work of the Long Range Facilities Planning Committee and meets the needs of the school district over the next five years based on student enrollment growth identified in the 2021-2022 Demographic Study, Long-Range Facilities Master Plan, Facilities Condition Assessment, technology assessment and administration and staff feedback.

BUDGET PROVISIONS

2022 Bond - \$703,000,000

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services
Robert Winovitch - Director of Facilities and Construction

ATTACHMENTS

1. Board of Trustees Bond Election Presentation
2. Lake Travis ISD - Order Calling a Bond Election

MEETING DATE

July 20, 2022



LAKE TRAVIS ISD BOARD OF TRUSTEES
ORDER CALLING A BOND ELECTION
NOVEMBER 8, 2022

LONG RANGE FACILITIES PLANNING COMMITTEE

Aaliya Maknojiya

Amber King

Amy Beckstead

Amy Hanken

Ashley Cellio

Becky King

Brad Bailey

Brent Allison

Brian Prehn

Carrie Grant

Charles Aguillon

Charlie Trentacosti

Chip Holt

Chris Woehl

Christy Casey-Moore

Colby Nichols

Dana Rieder

David Destefano

Eilsey Hull

Evalene Murphy

Frank West

Freda Collier

Hanna Contreras

Jace Arnold

Janet Rockett Graham

Jared Black

Jenny Wright

Jessica Walker

Jim Cummings

Jim Schwendinger

Kate Lennox

Kayla Hrapchak

Kirk Rasmussen

Kori Wydman

Linnea Falk

Lisa Johnson

Melanie Cravey

Melissa Williamson

Michelle D Smallwood

Mike Dalhauser

Monica Hall Porter

Natasha Jackson

Olivia Watson

Owen Lowe

Pam Sanchez

Robert Winovitch

Stefani Allen

Tracy Mendez

Trisha Moulinet

Wes Jones

Table Facilitators: Betsy Russell, Debbie Garinger, Hank Carter, Keegan Luedecke, Kim Kellner, Marco Alvarado

COMMITTEE RECOMMENDATIONS

New High School - \$236,430,617

New Elementary School #8 - \$50,917,526

New Elementary School #9 - \$55,517,521

Lake Travis High School Additions and Upgrades - \$84,732,969

Campus and District Renovations and Improvements - \$166,409,289

Facilities Condition Assessment Projects - \$38,746,968

Technology - \$55,245,110

Land - \$15,000,000

Total - \$703,000,000

Bond Propositions

Proposition A

THE ISSUANCE OF **\$548,410,330** OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL FACILITIES, THE NECESSARY SITES FOR SCHOOL FACILITIES, AND NEW SCHOOL BUSES, AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

Proposition B

THE ISSUANCE OF **\$60,790,110** OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL TECHNOLOGY IMPROVEMENTS AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

Proposition C

THE ISSUANCE OF **\$93,799,560** OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL STADIUM FACILITIES AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

Total - \$703,000,000

AN ORDER CALLING A BOND ELECTION TO BE HELD BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, MAKING PROVISION FOR THE CONDUCT OF A JOINT ELECTION, AND RESOLVING OTHER MATTERS RELATED TO SUCH ELECTION

WHEREAS, the Board of Trustees (the *Board*) of the LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT (the *District*), located in Travis County, Texas (the *County*), hereby finds and determines that an election should be held to determine whether the District shall be authorized to issue bonds of the District in the amount and for the purposes hereinafter identified (the *Election*); and

WHEREAS, concurrently with the Election, the District is conducting an election for certain Board trustee positions; and

WHEREAS, Section 11.0581 of the Texas Education Code, as amended requires that an election for trustees positions, along with any other District election held concurrently therewith, be conducted jointly with a municipality including territory of the District on Election Day (defined herein); and

WHEREAS, the District anticipates conducting its Board election and the Election jointly with the City of Lake Travis, Texas (the *City*), which is a municipality within the District, on Election Day only (and unless the City cancels its election, in which case the District's compliance with Section 11.0581 is no longer required because of, as described above, impossibility), in a manner permitted under applicable Texas law; and

WHEREAS, the District will contract with the county clerk of the County (the *County Clerk*) to conduct all aspects of the Election; and

WHEREAS, the Election will be held jointly with other political subdivisions (collectively, the *Participants*) as provided pursuant to an election services agreement and/or a joint election or similar agreement between or among (as applicable) the District and any Participants, entered into according to the Texas Election Code, as amended (the *Code*); and

WHEREAS, the Board hereby finds and determines that the necessity to construct various capital improvements within the District dictates that it is in the public interest to call and hold the Election at the earliest possible date to authorize the issuance of bonds for the purposes hereinafter identified; and

WHEREAS, the Board hereby finds and determines that the anticipated capital improvements identified in Measure A and the corresponding Proposition A may be submitted to the qualified voters of the District as a single measure and corresponding proposition pursuant to Section 45.003(g) of the Texas Education Code because these capital improvements will be predominantly used for educational and administrative purposes, none of which are the type of facilities described in Section 45.003(g)(1-6); and

WHEREAS, the Board hereby finds and determines that the anticipated capital improvements identified in Measure B and the corresponding Proposition B must be submitted to the qualified voters of the District as an additional measure and corresponding proposition because

these facilities are the type of facilities described in Section 45.003(g)(6) of the Texas Education Code; and

WHEREAS, the Board hereby finds and determines that the anticipated capital improvements identified in Measure C and the corresponding Proposition C must be submitted to the qualified voters of the District as an additional measure and corresponding proposition because these facilities are the type of facilities described in Section 45.003(g)(1) of the Texas Education Code; and

WHEREAS, the Board hereby finds and determines that the actions hereinbefore described are in the best interests of the residents of the District; now, therefore,

BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT THAT:

SECTION 1. The Election shall be held in the LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT on November 8, 2022 (*Election Day*), which is a uniform election date under the Code and is 78 or more days from the date of the adoption of this order (the *Order*), for the purpose of submitting the following measures to the qualified voters of the District:

MEASURE A

Shall the Board of Trustees of the Lake Travis Independent School District be authorized to issue and sell bonds of the District, in one or more series, in the aggregate principal amount of not more than \$548,410,330 for the purposes of designing, constructing, renovating, improving, upgrading, updating, acquiring, and equipping school facilities (and any necessary or related removal of existing facilities), the purchase of the necessary sites for school facilities, and the purchase of new school buses and security devices for school buses, such bonds to mature serially or otherwise (not more than 40 years from their date) in accordance with law; any issue or series of such bonds to bear interest per annum at such rate or rates (fixed, floating, variable, or otherwise) as may be determined within the discretion of the Board of Trustees, provided that such rate or rates of interest shall not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of such bonds; and shall the Board of Trustees of the District be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes on all taxable property in the District sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds and the cost of any credit agreements executed in connection with the bonds?

MEASURE B

Shall the Board of Trustees of the Lake Travis Independent School District be authorized to issue and sell bonds of the District, in one or more series, in the aggregate principal amount not to exceed \$60,790,110 for the purposes of acquiring, updating, improving, and installing technology for school facilities (including hardware and software), such bonds to mature serially or otherwise (not more than 40 years from their date) in accordance with law; any issue or series of

such bonds to bear interest per annum at such rate or rates (fixed, floating, variable, or otherwise) as may be determined within the discretion of the Board of Trustees, provided that such rate or rates of interest shall not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of such bonds; and shall the Board of Trustees of the District be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes on all taxable property in the District sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds and the cost of any credit agreements executed in connection with the bonds?

MEASURE C

Shall the Board of Trustees of the Lake Travis Independent School District be authorized to issue and sell bonds of the District, in one or more series, in the aggregate principal amount not to exceed \$93,799,560 for the purposes of designing, constructing, renovating, improving, upgrading, updating, acquiring, and equipping school athletic facilities, namely, a new stadium complex and related infrastructure, such bonds to mature serially or otherwise (not more than 40 years from their date) in accordance with law; any issue or series of such bonds to bear interest per annum at such rate or rates (fixed, floating, variable, or otherwise) as may be determined within the discretion of the Board of Trustees, provided that such rate or rates of interest shall not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of such bonds; and shall the Board of Trustees of the District be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes on all taxable property in the District sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds and the cost of any credit agreements executed in connection with the bonds?

SECTION 2. One or more District election precincts are hereby established for the purpose of holding the Election, and one or more polling places are hereby designated for holding the Election in the District election precincts as identified in Exhibit A to this Order (which is incorporated herein by reference for all purposes). In compliance with the Code, the County Clerk will appoint Presiding Judges, Alternate Presiding Judges, Election Clerks, and all other election officials for the Election. The District's Superintendent of Schools, the President of the Board of Trustees, or their designees can correct, modify, or change the Exhibits to this Order based upon the final locations and times agreed upon by the District, the County Clerk, and the Participants, if any and as applicable, to the extent permitted by applicable law.

A. To the extent required by the Code or other applicable law, the appointment of election officials at polling locations must include a person fluent in the Spanish language.

B. On Election Day, the polls shall be open as designated on Exhibit A. The County participates in the Countywide Polling Place Program under Section 43.007 of the Code, meaning that any District voter registered in the County can vote in the Election at any polling place identified in Exhibit A.

C. The main early voting location is designated in Exhibit B to this Order (which is incorporated herein by reference for all purposes). The individual named as the Early Voting Clerk as designated in Exhibit B is hereby appointed as the Early Voting Clerk to conduct such early voting in the Election. The Early Voting Clerk shall appoint the Deputy Early Voting Clerks. The main early voting location shall remain open to permit early voting on the days and at the times as stated in Exhibit B. Early voting shall commence as provided on Exhibit B and continue through the date set forth on Exhibit B, all as provided by the Code.

Additionally, permanent and/or temporary branch offices for early voting by personal appearance may be established and maintained according to the Code. In the event such permanent and/or temporary branch locations are established, information regarding the locations, dates, and hours of operation for early voting at these offices will be identified in Exhibit B hereto.

The County Clerk is authorized to establish an Early Voting Ballot Board and to designate the Presiding Judge of the Early Voting Ballot Board. The Presiding Judge of the Early Voting Ballot Board shall appoint two or more additional members to constitute the Early Voting Ballot Board members and, if needed, the Signature Verification Committee members required to efficiently process the early voting ballots.

SECTION 3. Any legally permissible voting method may be used for early voting and Election Day voting by personal appearance, and when required by the Code, at least one accessible voting system per polling place will be provided. Certain early voting may be conducted by mail according to the Code.

SECTION 4. The District is authorized to utilize a Central Counting Station (the *Station*) as provided by the Code. The County Clerk, or the designee thereof, is hereby appointed as the Manager of the Station, who will establish a written plan for the orderly operation of the Station according to the Code. The Board hereby authorizes the County Clerk, or the designee thereof, to appoint the Presiding Judge of the Station, the Tabulation Supervisor, and the Programmer for the Station and may appoint Station clerks as needed or desirable. The County Clerk will publish (or cause to be published) notice and conduct testing on the automatic tabulation equipment relating to the Station and conduct instruction for the officials and clerks for the Station according to the Code.

SECTION 5. The official ballot shall be prepared according to the Code so as to permit voters to vote “FOR” or “AGAINST” the aforesaid measures that shall appear on the ballot substantially as follows:

PROPOSITION A

THE ISSUANCE OF \$548,410,330 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL FACILITIES, THE NECESSARY SITES FOR SCHOOL FACILITIES, AND NEW SCHOOL BUSES, AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

PROPOSITION B

THE ISSUANCE OF \$60,790,110 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL TECHNOLOGY IMPROVEMENTS AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

PROPOSITION C

THE ISSUANCE OF \$93,799,560 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL STADIUM FACILITIES AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

SECTION 6. All resident, qualified voters of the District shall be permitted to vote at the Election, and on Election Day, such voters shall vote at the designated polling places. The Election shall be held and conducted according to the Code and other applicable law. To the extent required by law, materials and proceedings relating to the Election shall be printed in both English and Spanish.

SECTION 7. Notice of election, including a Spanish translation thereof, shall be published at least one time in a newspaper of general circulation in the District, with such publication occurring not more than 30 days and not less than 10 days before Election Day. Moreover, a substantial copy of this Order and the voter information attached to and incorporated herein for all purposes, including a Spanish translation thereof, shall be posted (a) not less than 21 days prior to Election Day (1) on the bulletin board used for posting notices of Board meetings, (2) in three additional public places within the District's boundaries, (3) in a prominent location on the District's internet website, and (b) in a prominent location at each polling place on Election Day and during early voting. A sample ballot shall be posted on the District's internet website not less than 21 days prior to Election Day.

SECTION 8. As required by and in accordance with Section 3.009(b)(5) and (7) through (9) of the Code, the District, as of the date of this order, had outstanding an aggregate principal amount of debt equal to \$_____ ; the aggregate amount of the interest owed on such District debt obligations, through respective maturity, totaled \$_____ ; and the District levied an ad valorem debt service tax rate for its outstanding debt obligations of \$_____ per \$100 of taxable assessed valuation. Based on the bond market conditions on the date of the Board's adoption of this Order, the estimated maximum interest rate for any series of bonds authorized at the Election is ___% (expressed as a net effective interest rate applicable to any such series of bonds). The bonds that are the subject of this Election shall mature serially or otherwise over a specified number of years (but not more than 40 years from their date), as prescribed by applicable Texas law, though the District estimates that, based on current bond market conditions, such bonds will amortize over a 30-year period from their respective date of issue. The foregoing estimated maximum net effective interest rate and amortization period are only estimates, provided for Texas statutory compliance; they do not serve as a cap on the per annum interest rate at which any series of bonds authorized at the Election may be sold, or the amortization period for bonds that are the subject of this Election.

SECTION 9. The Board authorizes the District's President of the Board of Trustees, the Superintendent of Schools, or their designees to negotiate and enter into one or more joint election agreements, election services contracts, and/or similar contracts or agreements with the County, acting by and through the County Clerk, and any Participants if desired or if required to comply with applicable law, as permitted and in accordance with the Code. In addition, the Board authorizes the President of the Board of Trustees, the Superintendent of Schools, or their designees to make such technical modifications to this Order that are necessary for compliance with applicable Texas or federal law or to carry out the intent of the Board, as evidenced herein.

SECTION 10. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Order for all purposes and are adopted as a part of the judgment and findings of the Board.

SECTION 11. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Order are hereby repealed to the extent of such conflict, and the provisions of this Order shall be and remain controlling as to the matters ordered herein.

SECTION 12. This Order shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 13. It is officially found, determined, and declared that the meeting at which this Order is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Order, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 14. If any provision of this Order or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Order and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Order would have been enacted without such invalid provision.

SECTION 15. This Order shall be in force and effect from and after its final passage, and it is so ordered.

* * *

PASSED AND APPROVED on July 20, 2022.

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

John Aouelle
President, Board of Trustees

ATTEST:

Kim Flasch
Secretary, Board of Trustees

(DISTRICT SEAL)

[Signature Page to Bond Election Order]

Exhibit A (Anexo A)

ELECTION DAY NOVEMBER 8, 2022 (DÍA DE LA ELECCIÓN 8 DE NOVIEMBRE DE 2022)

District’s website (*sitio web del Distrito*): <https://www.ltidschools.org/>

County’s website (*sitio web del Condado*): countyclerk.traviscountytexas.gov/departments/elections

Presiding Judges and Alternates: to be appointed by the County
(*Jueces Presidentes y Suplentes: ser designado por el condado*)

Election Day Polling Locations open from 7 a.m. to 7 p.m.
(*Lugares de votación del Día de la Elección abiertos de 7 a.m. a 7 p.m.*)

TENTATIVE

District Precinct (<i>Precinto del Distrito</i>)	Travis County Precinct (<i>Precinto del Condado de Travis</i>)	Polling Places* (<i>Lugars de la votación*</i>)
1	244, 306, 308, 312, 316, 318, 319, 320, 324, 330, 346, 359, 365, 368	St Luke’s On the Lake Episcopal Church 5600 Ranch Rd 620 N., Austin, TX 78732 Lakeway Activity Center 105 Cross Creek, Lakeway, TX 78734 Briarcliff POA Community Center 22801 Briarcliff Dr., Briarcliff, TX 78669 Lake Travis ISD Educational Development Center 607 Ranch Road 620 N., Austin, TX 78734 Travis County Parks Office 14624 Hamilton Pool Rd., Austin, TX 78738 Laura Bush Community Library 9411 Bee Caves Rd., Austin, TX 78733 Lakeway Activity Center 105 Cross Creek, Lakeway, TX 78734 Bee Cave City Hall 4000 Galleria Pkwy., Bee Cave, TX 78738 Community Center at Oak Hill 8656 W. Hwy 71, Austin, TX 78735

* Subject to change. Registered voters will be able to cast their Election Day ballots at any of the Vote Centers identified on the County’s website, including these in the District.

(** Sujeto a cambios. Los votantes registrados podrán emitir sus votos el día de las elecciones en cualquiera de los centros de votación identificados en el sitio web del condado, incluidos los del distrito.*)

Exhibit B (Anexo B)

EARLY VOTING (VOTACIÓN ANTICIPADA)

District's website (*sitio web del Distrito*): <https://www.ltidschools.org/>

County's website (*sitio web del Condado*): <https://countyclerk.traviscountytexas.gov/elections.html>

Voters entitled to vote an early ballot by personal appearance may do so at any Early Voting site. (*Los votantes con derecho a votar una boleta temprana por comparecencia personal pueden hacerlo en cualquier sitio de votación temprana*).

TBD

TENTATIVE

Austin Permitting & Development, 6310 Wilhelmina Delco Dr., Austin, TX 78752
(main location/*ubicación principal*)

Bee Cave City Hall, 4000 Galleria Pkwy., Bee Cave, TX 78738

Lake Travis ISD Educational Development Center, 607 Ranch Rd. 620 N., Austin, TX 78734

Austin City Hall 301 W. 2nd St., Austin, TX 78701

Austin Recreation Center, 1301 Shoal Creek Blvd., Austin, TX 78701

Carver Branch Library, 1161 Angelina St., Austin, TX 78702

UT Flawn Academic Center, 2304 Whitis Ave., Austin, TX 78705

Pflugerville ISD Rock Gym, 702 W. Pecan St., Pflugerville, TX 78660

Christ Episcopal, 3520 W. Whitestone Blvd., Cedar Park, TX 78613

Disability Rights Texas, 2222 W. Braker Ln., Austin, TX 78758

Gus Garcia Recreation Center, 1201 E. Rundberg Ln., Austin, TX 78753

Round Rock ISD Hartfield Performing Arts Center, 5800 McNeil Dr., Austin, TX 78729

Southpark Meadows, Suite 500, 9600 South IH-35, Austin, TX 78748

Austin Oaks Church, 4220 Monterey Oaks Blvd., Austin, TX 78749

Gardner Betts Annex, 2501 South Congress Ave., Austin, TX 78704

George Morales Dove Springs Recreation Center, 5801 Ainez Dr., Austin, TX 78744

Shops at Mira Vista, Suite 325, 2705 Bee Caves Rd., Rollingwood, TX 78746

Millennium Youth Complex, 1156 Hargrave St., Austin, TX 78702

Community Center at Del Valle, 3518 FM 973, Del Valle, TX 78617

Dan Ruiz Branch Library, 1600 Grove Blvd., Austin, TX 78741

Manor ISD Admin. Building, 10335 US-290, Manor, TX 78653

Parque Zaragoza Recreation Center, 2608 Gonzales St., Austin, TX 78702

Ben Hur Shrine Center, 7811 Rockwood Ln., Austin, TX 78757

Northlake Church Hope Center, 20513 Dawn Dr., Lago Vista, TX 78645

Riverbend Centre, 4214 N. Capital of Texas Hwy., Austin, TX 78746

Unity Church of the Hills, 9905 Anderson Mill Rd., Austin, TX 78750

Early Voting By Mail (*Votación Anticipada por Correo*)

Applications for voting by mail should be received no later than the close of business (5:00 pm) on October 28, 2022. Applications should be sent to:

(Las solicitudes de votación por correo deben ser recibidas a más tardar al cierre de operaciones (5:00 p.m.) del 28 de octubre de 2022. Se deben enviar las solicitudes a:)

Dana DeBeauvoir, Early Voting Clerk (*secretario de votación anticipada*)
mailing address (*dirección de envío*): P.O. Box 149325, Austin, TX 78714-9325
physical address (*dirección física*): 5501 Airport Boulevard, Austin, TX 78751-1410
phone (*teléfono*): (512) 238-VOTE, (512) 854-4996
fax (*fax*): (512) 854-9075
email (*correo electrónico*): elections@traviscountytexas.gov

If an application for ballot by mail is faxed or emailed (or if a federal postcard application is faxed), the applicant must also mail the original application so that the early voting clerk receives the original no later than four days after receiving the emailed or faxed copy.

(Si se envía por fax o correo electrónico una solicitud de boleta por correo (o si se envía por fax una solicitud postal federal), el solicitante también debe enviar la solicitud original para que el secretario de votación anticipada reciba el original a más tardar cuatro días después de recibir la copia enviada por correo electrónico o por fax.)

Exhibit C (Anexo C)

VOTER INFORMATION DOCUMENT (DOCUMENTO DE INFORMACIÓN PARA EL VOTANTE)

Lake Travis Independent School District Proposition A:
 (Propuesta A del Distrito Escolar Independiente de Lake Travis:)

<input type="checkbox"/> FOR <i>(a favor)</i>	THE ISSUANCE OF \$548,410,330 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL FACILITIES, THE NECESSARY SITES FOR SCHOOL FACILITIES, AND NEW SCHOOL BUSES, AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.	
<input type="checkbox"/> AGAINST <i>(en contra)</i>		

principal of debt obligations to be authorized <i>(capital de obligaciones de deuda que se autorizará)</i>	
estimated interest for the debt obligations to be authorized presuming an interest rate of ___% <i>(interés estimado para las obligaciones de deuda que se autorizarán asumiendo una tasa de interés del ___%)</i>	
estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized amortized over ___ years <i>(capital e intereses juntos estimados necesarios para pagar a tiempo y en su totalidad las obligaciones de deuda que se autorizarán amortizar durante ___ años)</i>	
as of the date the election was ordered, principal of all outstanding debt obligations <i>(a partir de la fecha en que se ordenó la elección, el capital de todas las obligaciones de deuda pendientes)</i>	
as of the date the election was ordered, the estimated interest on all outstanding debt obligations <i>(a partir de la fecha en que se ordenó la elección, el interés estimado de todas las obligaciones de deuda pendientes)</i>	
estimated combined principal and interest required to pay on time and in full all outstanding debt obligations amortized over ___ years <i>(capital e intereses juntos estimados necesarios para pagar a tiempo y en su totalidad las obligaciones de deuda pendientes amortizadas durante ___ años)</i>	
as of the date the election was ordered, the ad valorem debt service tax rate per \$100 of taxable assessed valuation <i>(a partir de la fecha en que se ordenó la elección, la tasa impositiva del servicio de la deuda ad valorem por cada \$100 de valuación tasada imponible)</i>	%
estimated maximum annual increase in the amount of taxes on a residence homestead with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved <i>(aumento anual máximo estimado de la cantidad de impuestos en una residencia principal con un valor estimado de \$100,000 para pagar las obligaciones de deuda que se autorizarán, si se aprueba)</i>	

Exhibit D (Anexo D)

VOTER INFORMATION DOCUMENT (DOCUMENTO DE INFORMACIÓN PARA EL VOTANTE)

Lake Travis Independent School District Proposition B:
 (Propuesta B del Distrito Escolar Independiente de Lake Travis:)

<input type="checkbox"/> FOR <i>(a favor)</i>	THE ISSUANCE OF \$60,790,110 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL TECHNOLOGY IMPROVEMENTS AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.	
<input type="checkbox"/> AGAINST <i>(en contra)</i>		

principal of debt obligations to be authorized <i>(capital de obligaciones de deuda que se autorizará)</i>	
estimated interest for the debt obligations to be authorized presuming an interest rate of __% <i>(interés estimado para las obligaciones de deuda que se autorizarán asumiendo una tasa de interés del __%)</i>	
estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized amortized over __ years <i>(capital e intereses juntos estimados necesarios para pagar a tiempo y en su totalidad las obligaciones de deuda que se autorizarán amortizar durante ____ años)</i>	
as of the date the election was ordered, principal of all outstanding debt obligations <i>(a partir de la fecha en que se ordenó la elección, el capital de todas las obligaciones de deuda pendientes)</i>	
as of the date the election was ordered, the estimated interest on all outstanding debt obligations <i>(a partir de la fecha en que se ordenó la elección, el interés estimado de todas las obligaciones de deuda pendientes)</i>	
estimated combined principal and interest required to pay on time and in full all outstanding debt obligations amortized over __ years <i>(capital e intereses juntos estimados necesarios para pagar a tiempo y en su totalidad las obligaciones de deuda pendientes amortizadas durante __ años)</i>	
as of the date the election was ordered, the ad valorem debt service tax rate per \$100 of taxable assessed valuation <i>(a partir de la fecha en que se ordenó la elección, la tasa impositiva del servicio de la deuda ad valorem por cada \$100 de valuación tasada imponible)</i>	
estimated maximum annual increase in the amount of taxes on a residence homestead with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved <i>(aumento anual máximo estimado de la cantidad de impuestos en una residencia principal con un valor estimado de \$100,000 para pagar las obligaciones de deuda que se autorizarán, si se aprueba)</i>	

Exhibit E (Anexo E)

VOTER INFORMATION DOCUMENT (DOCUMENTO DE INFORMACIÓN PARA EL VOTANTE)

Lake Travis Independent School District Proposition C:
(Propuesta C del Distrito Escolar Independiente de Lake Travis:)

<input type="checkbox"/> FOR <i>(a favor)</i>	THE ISSUANCE OF \$93,799,560 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL STADIUM FACILITIES AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.	
<input type="checkbox"/> AGAINST <i>(en contra)</i>		

principal of debt obligations to be authorized <i>(capital de obligaciones de deuda que se autorizará)</i>	
estimated interest for the debt obligations to be authorized presuming an interest rate of ___% <i>(interés estimado para las obligaciones de deuda que se autorizarán asumiendo una tasa de interés del ___%)</i>	
estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized amortized over __ years <i>(capital e intereses juntos estimados necesarios para pagar a tiempo y en su totalidad las obligaciones de deuda que se autorizarán amortizar durante ____ años)</i>	
as of the date the election was ordered, principal of all outstanding debt obligations <i>(a partir de la fecha en que se ordenó la elección, el capital de todas las obligaciones de deuda pendientes)</i>	
as of the date the election was ordered, the estimated interest on all outstanding debt obligations <i>(a partir de la fecha en que se ordenó la elección, el interés estimado de todas las obligaciones de deuda pendientes)</i>	
estimated combined principal and interest required to pay on time and in full all outstanding debt obligations amortized over __ years <i>(capital e intereses juntos estimados necesarios para pagar a tiempo y en su totalidad las obligaciones de deuda pendientes amortizadas durante __ años)</i>	
as of the date the election was ordered, the ad valorem debt service tax rate per \$100 of taxable assessed valuation <i>(a partir de la fecha en que se ordenó la elección, la tasa impositiva del servicio de la deuda ad valorem por cada \$100 de valuación tasada imponible)</i>	
estimated maximum annual increase in the amount of taxes on a residence homestead with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved <i>(aumento anual máximo estimado de la cantidad de impuestos en una residencia principal con un valor estimado de \$100,000 para pagar las obligaciones de deuda que se autorizarán, si se aprueba)</i>	



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration and Action on a Resolution Providing for the Defeasance and Calling for Redemption Certain Currently Outstanding District Obligations; Delegating to Certain District Officials and Staff the Authority to Effectuate the Foregoing and Other Matters in Connection Therewith

RECOMMENDED ACTION

Approve Redemption Resolution No. 072022-03 for 2022-2023

RATIONALE

For the 2022 Tax Year, Lake Travis Independent School District has a projected taxable property value increase of 24%. This increase in value will allow the district to redeem an additional \$34,640,000 in outstanding obligations from its Unlimited Tax School Building Bonds, Series 2012 and Unlimited Tax School Building Bonds, Series 2018A. By aggressively paying down the district's debt service requirements, Lake Travis Independent School District is able to save the citizens of the district interest and also build capacity for future bond programs. Including the upcoming defeasance, the district will have early retired approximately \$122.5 million and refinanced \$256.6 million since 2013, saving the taxpayers approximately \$119.64 million of interest over the life of the outstanding bonds.

BUDGET PROVISIONS

2022-2023 Debt Service Budget

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent for Business Services

Brad Goerke – Director of Finance/Comptroller

ATTACHMENTS

1. RBC Capital Markets Defeasance Discussion
2. Lake Travis ISD-2022 Defeasance Redemption Resolution No. 072022-03

MEETING DATE

July 20, 2022

Lake Travis Independent School District

Preliminary Defeasance Analysis and
Current Market Update

July 20, 2022



Capital
Markets

R. Dustin Traylor
Managing Director

RBC Capital Markets, LLC
303 Pearl Parkway
Suite 220
San Antonio, TX 78215

Tel: (210) 805-1117
Fax: (210) 805-1119

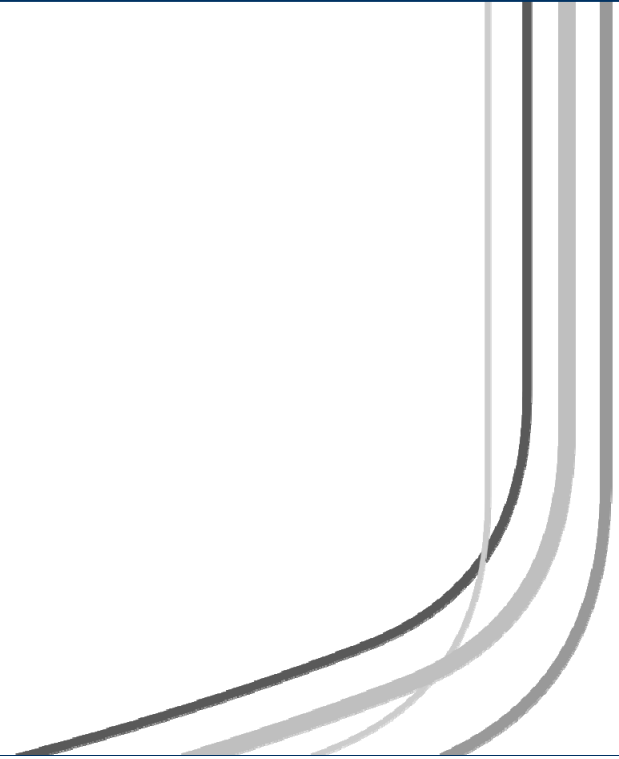
robert.d.traylor@rbccm.com

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1. Current Bond Profile and Preliminary Defeasance Analysis
2. Economic Conditions and Market Update

Current Bond Profile and Preliminary Defeasance Analysis

Section 1

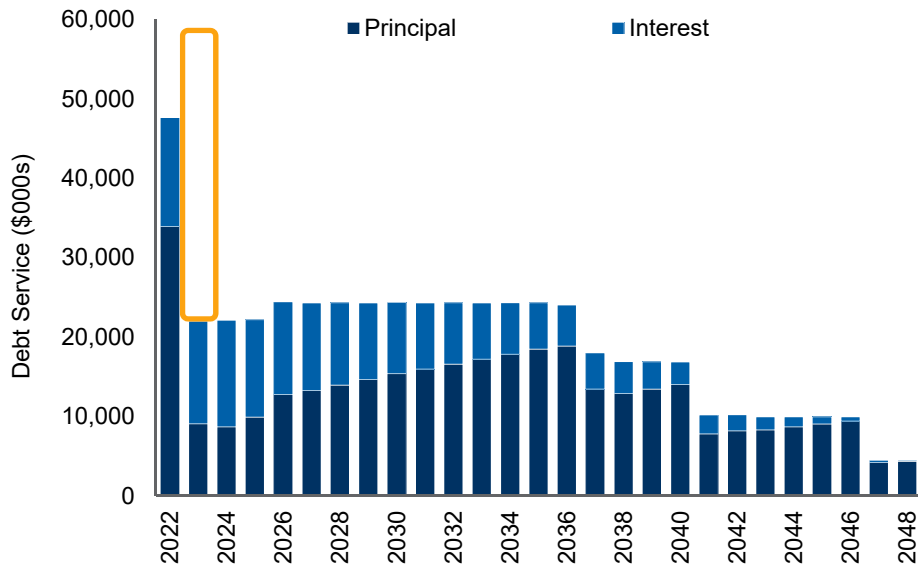


Lake Travis ISD – Unlimited Tax Debt Profile

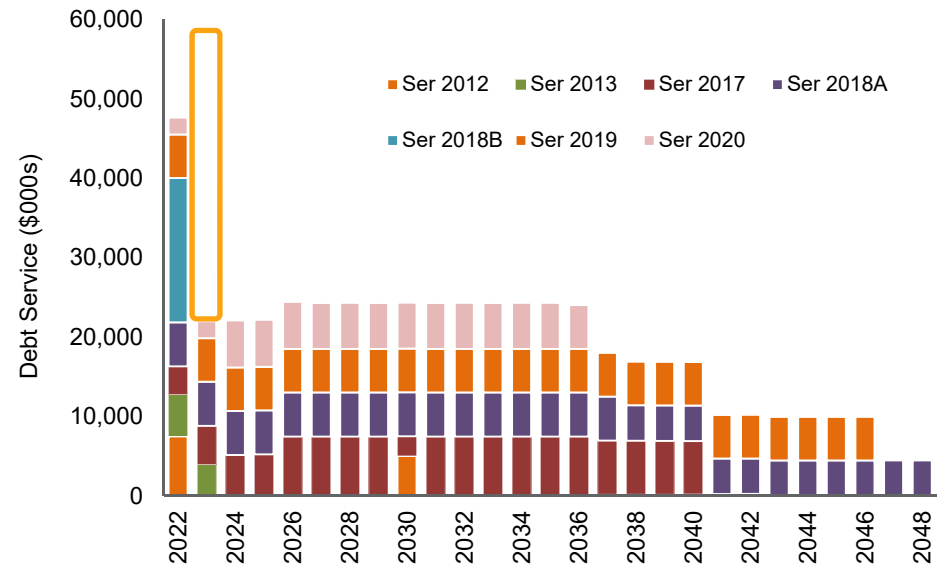
Lake Travis Independent School District					
Issue	Issued Par Amount	Outstanding Par Amount	Coupon Range of Callable Bonds	First Call Date	Final Maturity
U/L Tax Sch Bldg Bds, Series 2012	\$ 143,120,000	\$ 6,175,000	3.000% - 3.625%	Anytime	02/15/2042
U/L Tax Ref Bds, Series 2013	104,600,000	3,690,000	N/A	N/A	02/15/2023
U/L Tax Ref Bds, Series 2017	82,905,000	81,040,000	4.000% - 5.000%	02/15/2027	02/15/2040
U/L Tax Sch Bldg Bds, Series 2018A	108,735,000	80,265,000	4.000% - 5.000%	02/15/2027	02/15/2048
U/L Tax Sch Bldg Bds, Series 2019	9,275,000	82,570,000	3.750% - 5.000%	02/15/2025	02/15/2046
U/L Tax Ref Bds, Taxable Series 2020	64,450,000	63,065,000	1.651% - 2.071%	02/15/2030	02/15/2036
Totals	\$ 513,085,000	\$ 316,805,000			

Defeasance Candidates

Outstanding Unlimited Tax Debt by Principal & Interest



Outstanding Unlimited Tax Debt by Series



Denotes estimated 2023 defeasance payment.

Lake Travis ISD – Bond Profile

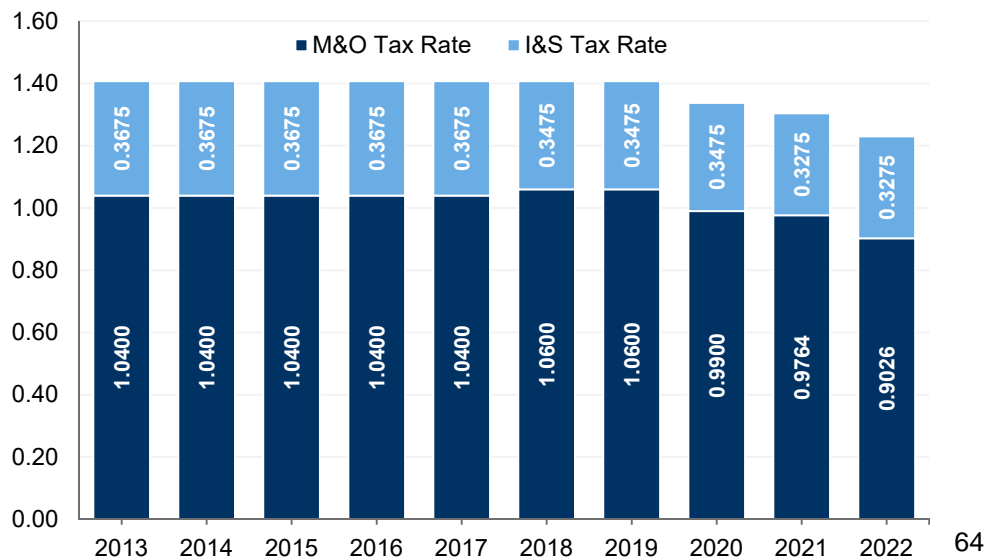
Historical TAV and Tax Rate Information

Lake Travis ISD Historical TAV and Tax Rates

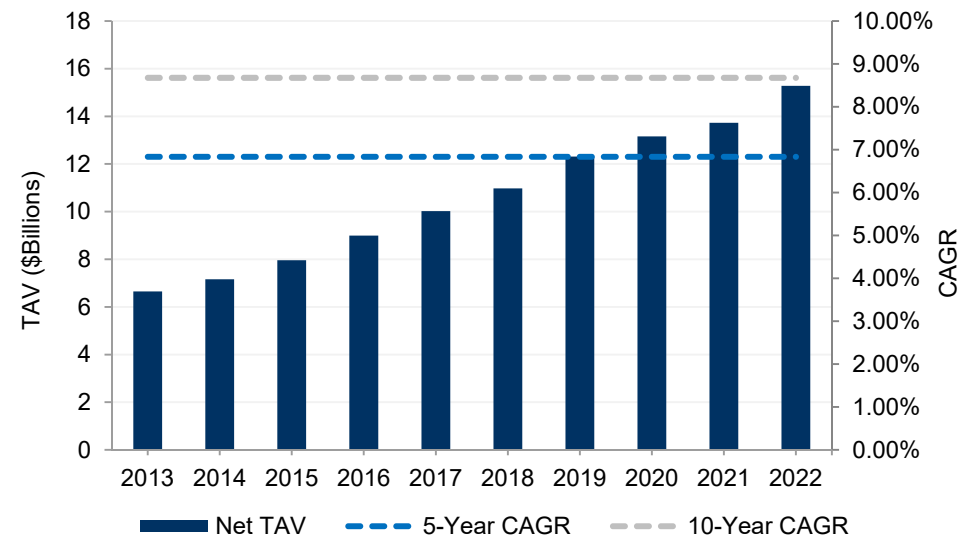
Tax Year	FYE	Net TAV	TAV Growth	M&O Tax Rate	I&S Tax Rate	Total Tax Rate
2012	2013	6,647,760,522	4.61%	1.0400	0.3675	1.4075
2013	2014	7,157,958,622	7.67%	1.0400	0.3675	1.4075
2014	2015	7,960,090,271	11.21%	1.0400	0.3675	1.4075
2015	2016	8,990,965,485	12.95%	1.0400	0.3675	1.4075
2016	2017	10,019,351,336	11.44%	1.0400	0.3675	1.4075
2017	2018	10,975,753,835	9.55%	1.0600	0.3475	1.4075
2018	2019	12,309,934,413	12.16%	1.0600	0.3475	1.4075
2019	2020	13,160,460,559	6.91%	0.9900	0.3475	1.3375
2020	2021	13,727,644,843	4.31%	0.9764	0.3275	1.3039
2021	2022	15,276,731,650	11.28%	0.9026	0.3275	1.2301
5-Yr CAGR*			6.84%			
10-Year CAGR*			8.68%			

* Compound Annual Growth Rate ("CAGR")

Historical Tax Rate Breakdown



Historical TAV and Growth



Lake Travis ISD – Redemption Discussion

2022/23 Bond Defeasance

By calling portions of the District's outstanding Unlimited Tax School Building Bonds, Series 2012 and Unlimited Tax School Building Bonds, Series 2018A, the District will realize savings by retiring bonds ahead of their stated maturity. This is similar to making additional principal payments on your home mortgage in order to pay it off early. The estimated savings are summarized below.

Defeasance Candidates

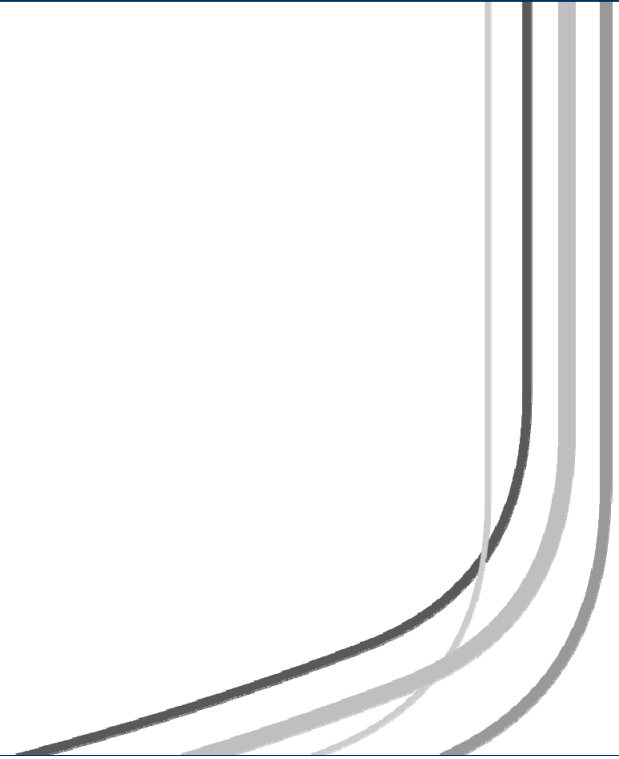
Series	Est. Par Defeased	Estimated Interest Savings	Maturites Defeased
Unlimited Tax School Building Bonds, Series 2012	\$ 6,175,000	\$ 1,790,787	2030; 2037-2042
Unlimited Tax School Building Bonds, Series 2018A	28,465,000	20,550,881	2034-2035; 2037-2043
Total	\$ 34,640,000	\$ 22,341,668	

Historical Refunding and Defeasance Summary

Issue	Total Refunded	Maturities Refunded	Savings
		Series 2004 (2015-2022)	
		Series 2006 (2017-2036)	
Series 2013	\$ 108,010,000	Series 2006A (2017-2036)	\$ 13,584,577
2014 Call	2,200,000	Series 2005 (2015-2017)	207,500
2015 Call	3,355,000	Series 2005 (2016-2017)	255,750
2015 Defeasance	2,112,750	Series 2006A (2020)	460,788
		Series 2006 (2017-2019)	
2016 Call	9,612,760	Series 2006 (2034-2036)	2,905,740
		Series 2006 (2018-2033)	
		Series 2008 (2019-2020)	
2017 Call/Defeasance	15,720,000	Series 2012 (2042)	9,936,109
		Series 2012 (2023-2029)	
Series 2017	84,090,000	Series 2012 (2031-2041)	14,614,871
		Series 2012 (2023-2025)	
2018 Defeasance	16,285,000	Series 2012 (2041-2042)	11,823,461
2019 Defeasance	3,525,000	Series 2018B (2038-2048)	5,624,801
2020 Defeasance	6,000,000	Series 2018B (2038-2048)	4,947,678
Series 2020	64,455,000	Series 2013 (2024-2036)	10,351,852
2021 Defeasance	7,405,000	Series 2018B (2038-2048)	5,896,690
		Series 2012 (2037-2042)	
2022 Redemption	21,690,000	Series 2018B (2038-2048)	16,688,998
		Series 2012 (2030; 2037-2042)	
		Series 2018A (2034-2035;	
		2037-2043)	
2023 Call/Defeasance	34,640,000		22,341,668
Total	\$ 379,100,510		\$ 119,640,483

Economic Conditions and Market Update

Section 2



Current Market Review

Economic Update

U.S. Economic Overview

- US shares rallied last week, driving the DJIA, S&P500 and Nasdaq higher by 0.8%, 1.9%, and 4.6%, respectively.
- Treasury yields spiked across the curve last week, with the five and ten-year range underperforming the long end.
- Non-farm payrolls rose 372k in June, topping the Bloomberg consensus of 265k; the unemployment rate held at 3.6%.
- The strong employment report suggested the labor market has been resilient in the face of increasingly aggressive Fed policy.
- Fed funds futures are pricing in a 75bp hike at the July FOMC meeting followed by a 50bp hike in September.

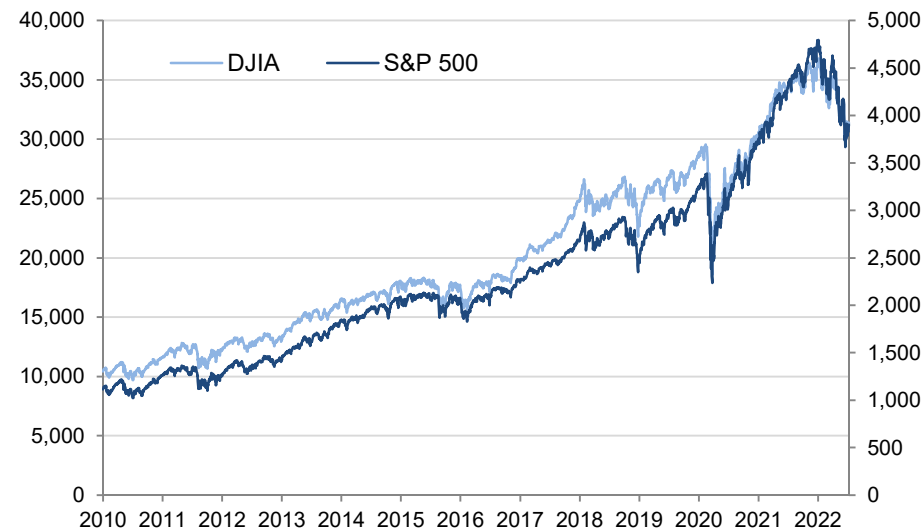
RBC Economic Outlook and Interest Rate Forecasts⁽¹⁾

	Q3'22	Q4'22	Q1'23	Q2'23	Q3'23
Real GDP (QoQ)	1.80	0.80	(0.30)	(0.40)	0.00
Core Inflation (YoY)	8.10	6.20	4.30	2.30	1.60
Fed Funds*	2.88	3.38	3.38	3.38	3.13
2-Year Notes	3.00	3.00	2.90	2.75	2.50
5-Year Notes	3.00	3.00	2.80	2.65	2.55
10-Year Notes	3.00	2.90	2.80	2.70	2.65
30-Year Bonds	3.10	2.95	2.85	2.80	2.75

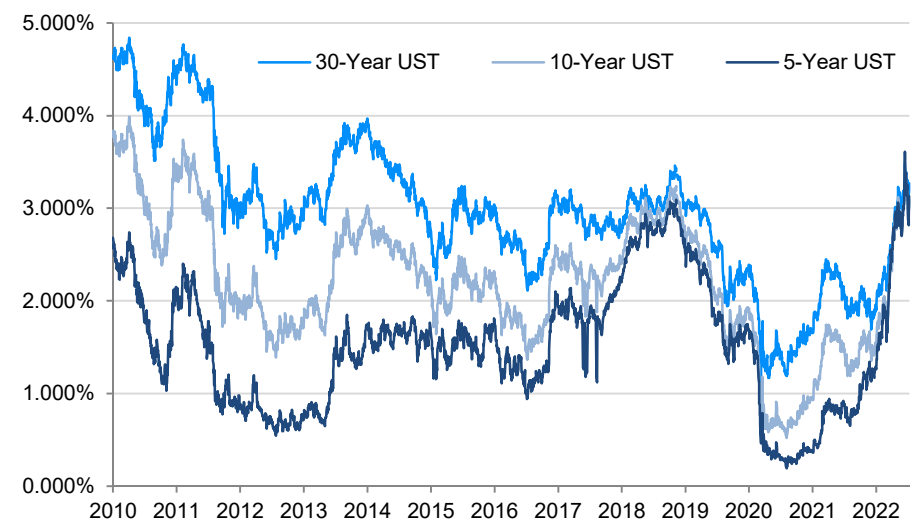
(1) RBC Rate and Economic Forecast as of July 7, 2022.

*Top of 25 basis point range.

U.S. Equity Market



U.S. Treasury Rates



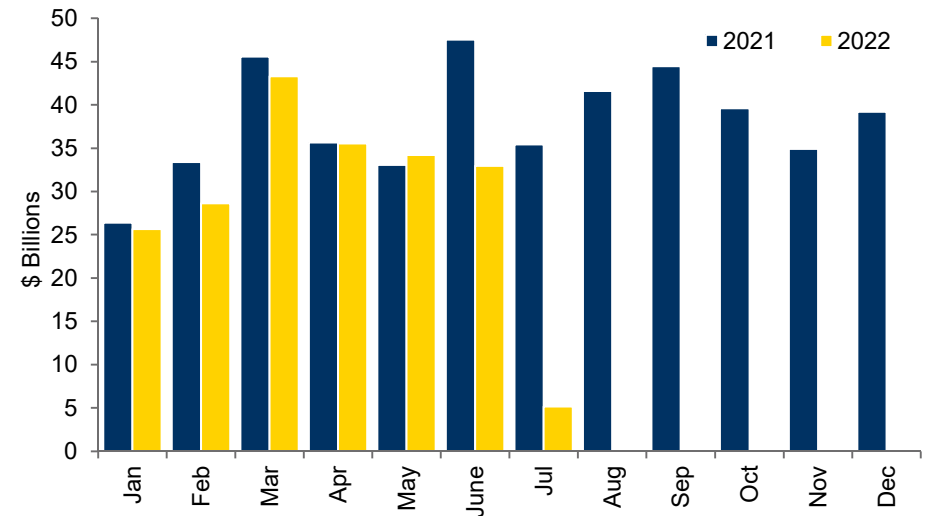
Current Market Review

Municipal Market Update

Municipal Market Overview

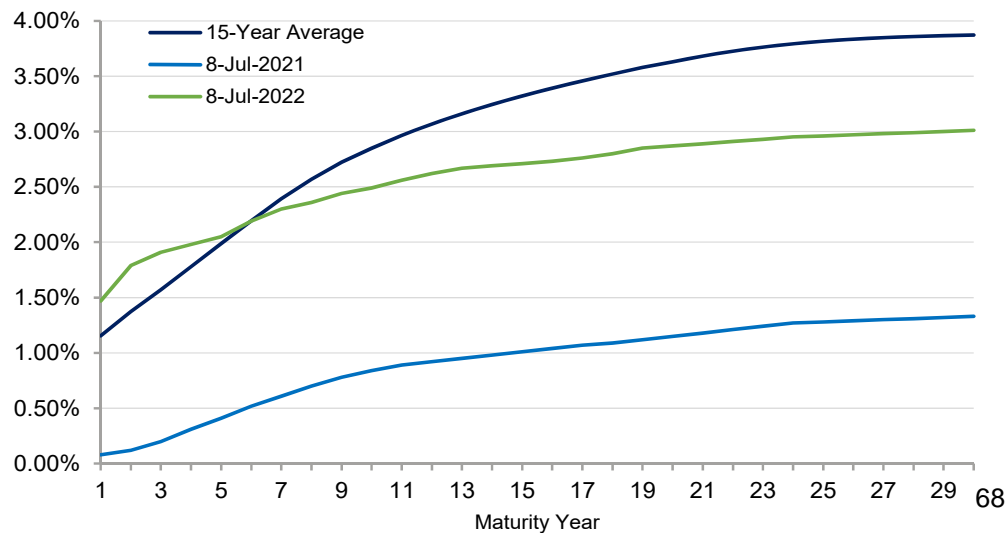
- **2021 Municipal Supply:** \$456 billion
- **2022 Municipal Supply (Forecast):** \$460 billion
- MMD 5/10/30 year benchmark yields declined 10-17bp last week, outperforming Treasuries by 8-12 ratios across the curve.
- Municipal supply totaled \$4.7bn last week, topping initial expectations of \$2.2bn; this week's calendar totals \$9.1bn.
- Mutual fund outflows moderated from \$1.3bn two weeks ago to \$313mm last week; outflows have occurred in 20 of the last 21 weeks.
- Bid-wanted volumes have topped \$1bn on 87 trading days so far this year; only two trading days topped \$1bn in 2021.

2021 – 2022 Monthly Supply* (\$ Billions)

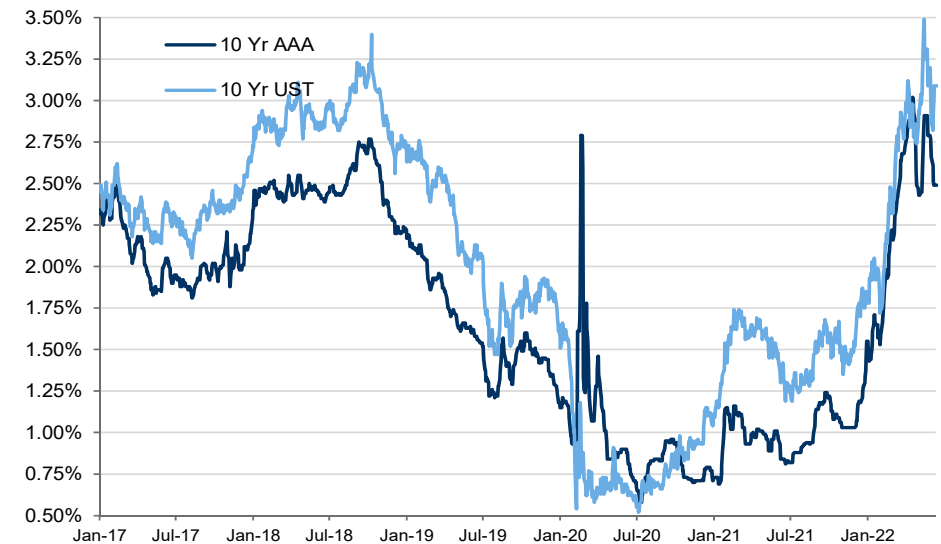


* Publicly offered municipal debt; excludes private placements.

Today's MMD Curve in Context



Tax-Exempt and Taxable Yield Trends: January 1, 2017 - Present



Current Market Review

BBI 20 Index and Municipal Fund Flows

Bond Buyer 20 GO Bond Index Since 1961

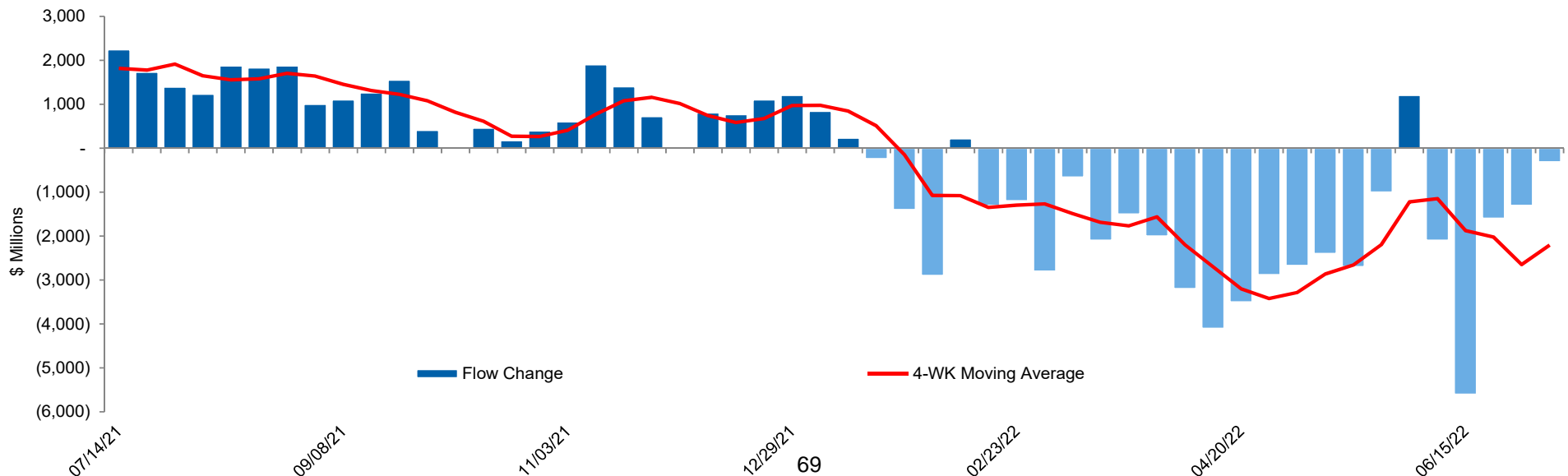


% of Time in Each Range Since 1961

Yield Range		
Less than 3.50%	14.22%	
3.50% - 4.00%	10.60%	
4.01% - 4.50%	10.94%	
4.51% - 5.00%	9.42%	
5.01% - 5.50%	13.13%	
5.51% - 6.00%	9.14%	
6.01% - 6.50%	7.08%	
6.51% - 7.00%	6.45%	
7.01% - 7.50%	5.83%	
7.51% - 8.00%	3.43%	
Greater than 8.00%	9.76%	
Total	100.00%	

Today's 3.37% level is lower than 88.03% of historical rates since January 1961.

Lipper Municipal Fund Flows



Source: Lipper; as of June 15, 2022.

Current Market Review

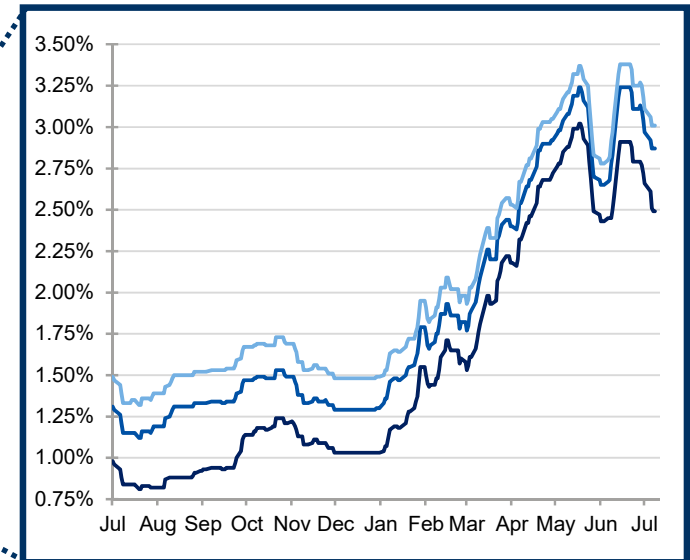
Municipal Market Data – 30 Year "AAA" Rates

- After closing at 3.11% the previous week, the 30-year "AAA" MMD decreased 10 bps from July 1 – July 8, closing at the current rate of 3.01%.

“AAA” MMD January 1, 2010 to Present



Shift in “AAA” MMD Since July 2021



January 1, 2010 to Present

	10-Year	20-Year	30-Year
Maximum	3.460%	4.890%	5.080%
Minimum	0.580%	1.080%	1.270%
Current	2.490%	2.870%	3.010%

Shift in 30-year "AAA" MMD

2015	2016	2017	2018	2019	2020	2021
-0.01%	0.27%	-0.51%	0.47%	-0.93%	-0.70%	0.10%

July 1, 2021 to Present

	10 Yr	20 Yr	30 Yr
Maximum	3.020%	3.240%	3.380%
Minimum	0.810%	1.120%	1.320%
Average	1.584%	1.873%	2.041%

Source: TM3, Thomson Reuters
10, 20, and 30 year "AAA" MMD shown to represent different average lives of municipal transactions
Rates as of July 8, 2022

Disclaimer

Sources include: https://www.rbccm.com/assets/rbccm/docs/uploads/2017/RBCCM_Muni_Markets_Weekly_Newsletter.pdf, <http://www.rbc.com/economics/>, RBC Capital Markets.

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A RESOLUTION BY THE BOARD OF TRUSTEES OF THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT PROVIDING FOR THE DEFEASANCE AND CALLING FOR REDEMPTION CERTAIN CURRENTLY OUTSTANDING DISTRICT OBLIGATIONS; DIRECTING THE BOARD SECRETARY, OR A DESIGNEE THEREOF, TO EFFECTUATE THE REDEMPTION OF THESE OBLIGATIONS; AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT; DELEGATING TO CERTAIN DISTRICT OFFICIALS AND STAFF THE AUTHORITY TO EFFECTUATE MATTERS HEREIN RESOLVED; AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Board previously adopted an order on January 26, 2012 (the *2012 Bond Order*) authorizing the issuance of obligations designated as “Lake Travis Independent School District Unlimited Tax School Building Bonds, Series 2012,” dated February 15, 2012, in the original principal amount of \$143,120,000 (the *2012 Outstanding Obligations*); and

WHEREAS, the Board previously adopted an order on January 23, 2018 (the *2018A Bond Order* and, together with the 2012 Bond Order, the *Bond Orders*) authorizing the issuance of obligations designated as “Lake Travis Independent School District Unlimited Tax School Building Bonds, Series 2018A,” dated February 1, 2018, in the original principal amount of \$108,735,000 (the *2018A Outstanding Obligations* and, together with the 2012 Outstanding Obligations, the *Outstanding Obligations*); and

WHEREAS, the 2012 Outstanding Obligations are currently outstanding in the principal amount of \$6,175,000 and mature on February 15, 2030 and February 15, 2042, and are subject to redemption, at the District’s option, on February 15, 2023 or any date thereafter; and

WHEREAS, the 2018 Outstanding Obligations are currently outstanding in the principal amount of \$80,265,000 and mature on February 15 in each of the years 2037 through 2040 and February 15, 2043 and are subject to redemption, at the District’s option, on February 15, 2027 or any date thereafter; and

WHEREAS, the Bond Orders provide the notice requirements to effectuate the respective redemption of the Outstanding Obligations that are subject to redemption prior to their applicable Stated Maturity; and

WHEREAS, it is in the best interest of the District and its residents to defease and redeem certain of the Outstanding Obligations prior to their Stated Maturity, extinguishing the District’s payment obligations with respect thereto at the time of defeasance, and calling certain of the Outstanding Obligations for optional redemption, all as herein provided; now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT THAT:

SECTION 1. The Board hereby authorizes an Authorized Official to use District funds realized from interest and sinking fund tax collections or any other lawfully available sources (the *Defeasance Proceeds*), in an amount necessary and sufficient, prior to the end of the District’s fiscal year ending August 31, 2023, to defease approximately \$34,640,000 in principal amount of the Outstanding Obligations to their February 15, 2023 and February 15, 2027 respective redemption dates (such identified Outstanding Obligations, the Defeased Obligations).

An Authorized Official shall accomplish the defeasance and redemption of the Defeased Obligations by establishing and funding with Defeasance Proceeds prior to August 31, 2023 the hereinafter-defined Escrow Fund pursuant to the provisions of Section 3 hereof. Notwithstanding the foregoing, an Authorized Official may modify the principal amount of the Defeased Obligations after taking into account available District funds from the sources identified above, interest earnings on Escrow Fund deposits, and final costs related to establishment of the Escrow Fund, with the goal of maximizing the principal amount of the Defeased Obligations.

SECTION 2. An Authorized Official is authorized to, and shall the Defeased Obligations to be redeemed on February 15, 2023 and February 15, 2027, respectively. This election to redeem is irrevocable upon adoption of this Resolution by the Board. The form of each Notice of Redemption for the respective Called Obligations are attached as Exhibit A hereto and incorporated by reference for all purposes.

SECTION 3. If applicable, the Escrow and Trust Agreement, dated as of July 20, 2022 (the *Agreement*), by and between the District and the Escrow Agent and relating to the Defeased Obligations and attached hereto as Exhibit B and incorporated herein by reference as a part of this Resolution for all purposes, is hereby approved as to form and content, and such Agreement, together with such changes or revisions as may be necessary to accomplish the defeasance of the Defeased Obligations or benefit the District, is hereby authorized to be executed by an Authorized Official, for and on behalf of the District and as the act and deed of this Board; and such Agreement as executed by said Authorized Official shall be deemed approved by the Board and constitute the Agreement herein approved.

Furthermore, each Authorized Official, the District's Financial Advisor, and the District's Bond Counsel, in cooperation with the Escrow Agent, are hereby authorized and directed to make the necessary arrangements for the deposit of cash and/or the purchase of any securities referenced in the Agreement and the delivery thereof to the Escrow Agent upon delivery to the Escrow Agent of the Defeasance Proceeds for deposit to the credit of the "LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT UNLIMITED TAX SCHOOL BUILDING BONDS, SERIES 2012 (2023 DEFEASANCE) ESCROW FUND" (the *2012 Escrow Fund*) and upon delivery to the Escrow Agent of the Defeasance Proceeds for deposit to the credit of the "LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT UNLIMITED TAX SCHOOL BUILDING BONDS, SERIES 2018A (2023 DEFEASANCE) ESCROW FUND" (the *2018A Escrow Fund*, and together with the 2012 Escrow Fund, *the Escrow Fund*), including the execution of the subscription forms, if any, for the purchase and issuance of the "United States Treasury Securities - State and Local Government Series" for deposit to the Escrow Fund; all as contemplated and provided by the provisions of Chapter 1207, as amended, Texas Government Code, this Resolution, and the Agreement.

SECTION 4. The President and Secretary of the Board are authorized and instructed to give notice of redemption described herein to the paying agent/registrar for the Defeased Obligations for further delivery thereby to the holders thereof, as provided in the Bond Order.

SECTION 5. The Board hereby authorizes each Authorized Official, if applicable, to appoint a verification agent (the *Verification Agent*) as appropriate to verify the sufficiency of the deposit to the Escrow Fund to accomplish the defeasance of the Defeased Obligations, to the extent such appointment is necessary or desired.

SECTION 6. Each Authorized Official is authorized to evidence adoption of this Resolution and to do any and all things necessary or convenient to effect the redemption of the Defeased Obligations herein described and otherwise give effect to the intent and purpose hereof.

SECTION 7. The Board hereby directs that Defeasance Proceeds shall include amounts sufficient to pay professional fees and expenses of the District's Bond Counsel, the District's Financial Advisor, the Escrow Agent, the Verification Agent, the paying agent/registrar for the Defeased Obligations, respectively and as applicable, and any other party whose services have been determined by the District to be necessary to accomplish the purpose and intent of this Resolution. Use of Defeasance Proceeds to pay these expenses is hereby approved.

SECTION 8. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Board.

SECTION 9. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 10. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 11. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 12. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 13. Though such parties may be identified, and the entry into a particular form of contract may be authorized herein, the Board hereby delegates to the Board President, Board Vice President, Board Secretary, Superintendent of Schools, and the Assistant Superintendent of Business Services (each of the foregoing, an *Authorized Official*) the authority to independently select the counterparty to any agreement with the Escrow Agent, Verification Agent or any other contract that is determined by an Authorized Official, the District's Financial Advisor, or Bond Counsel to be necessary or incidental to carry out the provisions of this Resolution, as long as each of such contracts has a value of less than the amount referenced in Section 2252.908 of the Texas Government Code, as amended (collectively, the *Ancillary Bond Contracts*); and, as necessary, to execute the Ancillary Bond Contracts on behalf and as the act and deed of the District. The Board has not participated in the selection of any of the business entities which are counterparties to the Ancillary Bond Contracts.

SECTION 14. Capitalized terms used but not otherwise defined herein shall have the same meanings as set forth in the Bond Order.

SECTION 15. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

* * *

PASSED AND APPROVED, this the 20th day of July, 2022.

LAKE TRAVIS INDEPENDENT SCHOOL
DISTRICT

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

(DISTRICT SEAL)

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EXHIBIT A

NOTICES OF REDEMPTION

(See Tab No. __)

EXHIBIT B

ESCROW AND TRUST AGREEMENT

(See Tab No. __)



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2021-2022 Budget Amendment #2-General Operating, Debt Service and Food Service Funds

RECOMMENDED ACTION

Approve the 2021-2022 Budget Amendment #2 to the General Operating, Debt Service and Food Service Funds as presented

RATIONALE

The General Operating budget amendment reflects a decrease to local tax revenue to account for additional exemptions and refunds filed after the certification of property values, net increase in state revenues for additional Available School Foundation funding and a settle-up payment made for Foundation School Program overpayment from prior years, and end of year balancing of expenditures accounts by function.

The Debt Service budget amendment reflects a decrease to local tax revenue to account for the decrease in the tax rate by two cents and additional exemptions and refunds filed after the certification of property values.

The Food Service budget amendment reflects an increase to federal revenue and a decrease to local revenue due to the federal waiver which applied the Seamless Summer Option free meal reimbursement rate to all meals served at elementary campuses during the 2021-2022 school year.

BUDGET PROVISIONS

2021-2022 General Operating Budget

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services

Brad Goerke - Director of Finance/Comptroller

ATTACHMENTS

2021-2022 Budget Amendment #2-General Operating, Debt Service and Food Service Funds

MEETING DATE

July 20, 2022

**Lake Travis ISD
General Operating Fund-Budget Amendment #2
2021-2022**

		2021-2022	Recommended	2021-2022
<u>Revenues</u>		<u>Revised Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
5711	Current Year Taxes	\$ 135,527,224	\$ (2,646,611)	\$ 132,880,613
5700	Other Local Revenues	\$ 2,444,000	\$ (408,000)	\$ 2,036,000
5800	State Program Revenues	\$ 8,880,598	\$ 975,443	\$ 9,856,041
5900	<u>Federal Revenue</u>	\$ 690,000	\$ (99,000)	\$ 591,000
	TOTAL REVENUES	\$ 147,541,822	\$ (2,178,168)	\$ 145,363,654
<u>Expenditures</u>				
11	Instruction	\$ 58,795,044	\$ (3,000,000)	\$ 55,795,044
12	Instructional Resources	\$ 946,936	\$ 100,000	\$ 1,046,936
13	Staff Development	\$ 1,095,204	\$ (100,000)	\$ 995,204
21	Instructional Administration	\$ 2,006,072	\$ 400,000	\$ 2,406,072
23	School Administration	\$ 4,650,202	\$ 250,000	\$ 4,900,202
31	Guidiance & Counseling	\$ 3,932,443	\$ 950,000	\$ 4,882,443
32	Social Work Services	\$ 140,139	\$ 75,000	\$ 215,139
33	Health Services	\$ 922,045	\$ -	\$ 922,045
34	Transportation	\$ 4,654,001	\$ (200,000)	\$ 4,454,001
35	Food Service	\$ 90,000	\$ -	\$ 90,000
36	Co-Curricular Activities	\$ 2,491,177	\$ 50,000	\$ 2,541,177
41	General Administration	\$ 3,766,012	\$ 50,000	\$ 3,816,012
51	Plant & Maintenance	\$ 10,943,134	\$ 100,000	\$ 11,043,134
52	Safety & Security	\$ 659,853	\$ 250,000	\$ 909,853
53	Non-Instructional Data Processing	\$ 2,927,386	\$ -	\$ 2,927,386
61	Community Services	\$ 421,600	\$ -	\$ 421,600
71	Debt Service	\$ -	\$ -	\$ -
81	Facilities/Construction	\$ 30,000	\$ -	\$ 30,000
91	State Transfers (Recapture)	\$ 45,283,201	\$ 1,804,205	\$ 47,087,406
92	Incremental WADA Costs	\$ 300,000	\$ -	\$ 300,000
93	Sp. Ed. Transfer Payments	\$ 45,000	\$ -	\$ 45,000
95	JJAEP Transfer Payments	\$ 15,000	\$ -	\$ 15,000
99	<u>Travis County Appraisal District</u>	\$ 570,000	\$ (50,000)	\$ 520,000
	TOTAL EXPENDITURES	\$ 144,684,449	\$ 679,205	\$ 145,363,654
	Excess (Deficiency) Of Revenues Over			
1200	Expenditures	\$ 2,857,373	\$ (2,857,373)	\$ -
				\$ -
3000	Beginning Fund Balance-9/1	\$ 47,501,838		\$ 47,501,838
				\$ -
3600	Ending Fund Balance-8/31	\$ 50,359,211		\$ 47,501,838

Note: Budget amendment reflects a decrease to local taxes to account for additional exemptions and refunds filed after certification of property values, an increase in Available School Foundation state funding, a settle-up payment due for Foundation School Program overpayment from prior years, and end of year balancing of revenue and expenditures accounts by function.

**Lake Travis ISD
Debt Service Fund-Amendment #1
2021-2022**

		2021-2022	Recommended	2021-2022
<u>Revenues</u>		<u>Original Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
5711	Current Year Taxes	\$ 52,800,000	\$ (4,600,000)	\$ 48,200,000
5700	Other Local Revenues	\$ 700,000	\$ (385,000)	\$ 315,000
5800	State Program Revenues	\$ 100,000	\$ 100,000	\$ 200,000
5900	<u>Federal Revenue</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL REVENUES	\$ 53,600,000	\$ (4,885,000)	\$ 48,715,000
<u>Expenditures</u>				
71	<u>Debt Service</u>	<u>\$ 48,490,000</u>	<u>\$ -</u>	<u>\$ 48,490,000</u>
	TOTAL EXPENDITURES	\$ 48,490,000	\$ -	\$ 48,490,000
				\$ -
	Excess (Deficiency) Of Revenues Over			
1200	Expenditures	\$ 5,110,000	\$ (4,885,000)	\$ 225,000
				\$ -
3000	Beginning Fund Balance-9/1	<u>\$ 7,025,808</u>		<u>\$ 7,025,808</u>
				\$ -
3600	Ending Fund Balance-8/31	\$ 12,135,808		\$ 7,250,808

Note: Budget amendment reflects a decrease to local tax revenue to account for the decrease in the tax rate of two cents and additional exemptions and refunds filed after certification of property values.

**Lake Travis ISD
Food Service Fund-Amendment #1
2021-2022**

		<u>2021-2022</u>	<u>Recommended</u>	<u>2021-2022</u>
<u>Revenues</u>		<u>Original Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
5700	Other Local Revenues	\$ 5,311,000	\$ (1,300,000)	\$ 4,011,000
5800	State Program Revenues	\$ 9,000	\$ 13,000	\$ 22,000
5900	<u>Federal Revenue</u>	<u>\$ 530,000</u>	<u>\$ 1,800,000</u>	<u>\$ 2,330,000</u>
	TOTAL REVENUES	\$ 5,850,000	\$ 513,000	\$ 6,363,000
<u>Expenditures</u>				
35	Food Service	\$ 5,318,861	\$ 531,139	\$ 5,850,000
51	<u>Plant & Maintenance Operations</u>	<u>\$ 531,139</u>	<u>\$ -</u>	<u>\$ 531,139</u>
	TOTAL EXPENDITURES	\$ 5,850,000	\$ -	\$ 5,850,000
				\$ -
	Excess (Deficiency) Of Revenues Over			
1200	Expenditures	\$ -	\$ 513,000	\$ 513,000
				\$ -
3000	Beginning Fund Balance-9/1	<u>\$ 529,471</u>		<u>\$ 529,471</u>
				\$ -
3600	Ending Fund Balance-8/31	\$ 529,471		\$ 1,042,471

Note: Budget amendment reflects an increase to federal revenue and a decrease to local revenue due to the federal waiver which applied the Seamless Summer Option free meal reimbursement rate to all meals served at elementary campuses during the 2021-2022 school year.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Resolution to Designate a Tax Rate Calculation Officer for the 2022 Tax Year

RECOMMENDED ACTION

Approve Resolution No. 072022-01 designating the Assistant Superintendent for Business Services as the tax rate calculation officer for the 2022 tax year

RATIONALE

Each year, Lake Travis Independent School District must complete the Truth in Taxation calculations to determine the No New Revenue Tax Rate and the Voter Approval Tax Rate. The Board of Trustees must designate an officer to complete the required tax rate calculations for the 2022 tax year.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services

Brad Goerke - Director of Finance/Comptroller

ATTACHMENTS

Tax Rate Calculation Officer Resolution No. 072022-01

MEETING DATE

July 20, 2022

RESOLUTION NO. 072022-01 OF THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT REGARDING THE DESIGNATION OF A TAX RATE CALCULATION OFFICER FOR THE 2022 TAX YEAR

WHEREAS, we the Board of Trustees of the Lake Travis Independent School District hereby designate the Assistant Superintendent for Business Services to perform Truth in Taxation tax rate calculations for the No New Revenue Tax Rate and the Voter Approval Tax Rate.

PASSED AND ADOPTED on the 20th day of July, 2022.

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

John Aouelle, President

ATTEST:

Kim Flasch, Secretary

(DISTRICT SEAL)



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration and Approval to Call a Public Meeting to Discuss the 2022-2023 Proposed Budget and Tax Rate

RECOMMENDED ACTION

Approve that a meeting of the Board of Trustees is called for 6:00 PM on August 17, 2022, for the purpose of discussing and adopting the 2022-2023 budget and 2022 tax rate and authorize the Administration to publish a tax rate of \$1.2121 for purposes of the Notice of Public Hearing.

RATIONALE

In accordance with Section 44.004(a) of the Education Code and as part of the budget and tax rate adoption process, the Board of Trustees must officially “call a meeting” for the purpose of discussing and adopting the proposed budget and tax rate. To inform taxpayers, notification of the budget and tax rate meeting shall be published in a newspaper not earlier than the 30th day or later than the 10th day before the date of the hearing. The administration requests that the Board of Trustees call the public meeting to be held at the August 17, 2022 regular board meeting.

Lake Travis ISD will publish the maximum 2022 tax rate allowed for Maintenance & Operations (M&O) purposes to comply with state law. Based on preliminary estimates of property values, the M&O tax rate will be compressed down to the state limitation on maximum compressed rate. The proposed rates that will be published are \$0.8846 for M&O and \$0.3275 for I&S for a total 2022 tax rate of \$1.2121. The 2021 tax rate was \$1.2301.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services
Brad Goerke - Director of Finance/Comptroller

ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Agreement for the Purchase of Attendance Credits (Option 3 Agreement) for 2022-2023

RECOMMENDED ACTION

For the 2022-2023 school year, we delegate contractual authority to obligate the school district under Texas Education Code (TEC), Section 11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, Section 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credits or the Agreement for the Purchase of Attendance Credits (Netting Chapter 48 Funding).

RATIONALE

Lake Travis Independent School District is eligible for an Option 3 Agreement. An Option 3 Agreement is the purchase of attendance credits from the State. The contract has been automated through the Excess Local Revenue Module. In order to submit the contract in the module the school board must delegate the authority to obligate the school district under chapter 49 to the superintendent and the superintendent must be the person that submits the contract to TEA via the Excess Local Revenue module. The following language is required to be recorded in the board minutes and the board minutes must be uploaded via the Excess Local Revenue subsystem of the online FSP System. The contract will not be approved via the Excess Local Revenue module without the board minutes delegating authority to the superintendent.

Board minute language - For the 2022-2023 school year, we delegated contractual authority to obligate the school district under Texas Education Code (TEC), Section 11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, Section 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This included approval of the Agreement for the Purchase of Attendance Credits or the Agreement for the Purchase of Attendance Credits (Netting Chapter 48 Funding).

The contract must be a Board Action item approved by the Board, and the board minutes must delegate contractual authority to the Superintendent. The online contract will not be approved without the appropriate board minute language.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services
Brad Goerke - Director of Finance/Comptroller



ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Adoption of Board Policy DMA (Local) Regarding Required Staff Development

RECOMMENDED ACTION

Approve the adoption of Board Policy DMA (Local) regarding required staff development.

RATIONALE

Senate Bill 1267, from the 87th Legislature, required the State Board for Educator Certification (SBEC) to establish a clearinghouse advisory group to review and provide input regarding best practices and industry recommendations for continuing education and training requirements of educators and other school personnel. SBEC must then publish a comprehensive clearinghouse of information. SB 1267 also requires that the board of trustees of a school district to adopt a professional development policy that addresses certain requirements. Adoption of this policy is required no later than August 1, 2022. Board Policy DMA (Local) is recommended for adoption to comply with this requirement.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery – Assistant Superintendent for Curriculum and Instruction
Kathy Burbank – Director of Accountability

ATTACHMENTS

Proposed Board Policy DMA (Local)

MEETING DATE

July 20, 2022

The Superintendent shall recommend the District's professional development plan for all District employees. The Board shall annually review the professional development clearinghouse published by the State Board for Educator Certification (SBEC) and annually approve the District's professional development plan. The District's professional development plan must:

1. Be guided by the SBEC clearinghouse training recommendations;
2. Note any differences in the District's plan from the clearinghouse recommendations; and
3. Include a schedule of the required professional development for all District employees.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of Lake Travis ISD's 2022-2023 Professional Development Plan

RECOMMENDED ACTION

Approve the 2022-2023 Lake Travis ISD professional development plan.

RATIONALE

Senate Bill 1267, from the 87th Legislature, requires the board of trustees to annually review the State Board of Educator Certification (SBEC) clearinghouse regarding best practices and industry recommendations for professional development and approve the district's professional development plan, which must be guided by the clearinghouse. On June 1, 2022, SBEC issued its clearinghouse recommendations. The administration, guided by the clearinghouse, has put together a recommended professional development plan for consideration and approval by the board.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery – Assistant Superintendent for Curriculum and Instruction

Kathy Burbank – Director of Accountability

ATTACHMENTS

SBEC Clearinghouse Chart

LTISD Professional Development Plan

MEETING DATE

July 20, 2022

Clearinghouse

Continuing Education and Training Clearinghouse Purpose: The Clearinghouse includes best practices and industry recommendations for the frequency for training of educators and other school personnel.

Professional Development Best Practices: [Effective Schools Framework](#)

Topics Outlined in SB 1267	Statutory Provisions	Required Trainings with Embedded Best Practices	Required Personnel	Frequency
<p>1. Suicide Prevention</p>	<ul style="list-style-type: none"> 21.451(d)(3)(A) and (d-1)(A) for the frequency and population, and (d-2) for the program/content 21.451(d-1)(B) and 38.351 states that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers 38.351(h) states school districts to provide suicide prevention training (minus elementary campuses if sufficient funding not available) 	<p>Suicide Prevention, Intervention and Postvention</p>	<p>School counselors, teachers, nurses, administrators, and other staff as well as law enforcement officers and social workers who regularly interact with students.</p>	<ul style="list-style-type: none"> Job embedded or as part of a professional learning community <p style="text-align: center;"><i>OR</i></p> <ul style="list-style-type: none"> *Annually
<p>2. Strategies for establishing and maintaining positive relationships among students, including conflict resolution</p>	<ul style="list-style-type: none"> 21.451(d)(3)(B) and (d-1)(A) for the frequency and population and (B) for the program/content 38.351 states that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers 	<p>Building Skills Related to Managing Emotions, Establishing and Maintaining Positive Relationships, and Responsible Decision-Making</p>	<p>Teachers, school counselors, principals, and all other appropriate personnel.</p>	<ul style="list-style-type: none"> Job embedded or as part of a professional learning community <p style="text-align: center;"><i>OR</i></p> <ul style="list-style-type: none"> *Annually

Topics Outlined in SB 1267	Statutory Provisions	Required Trainings with Embedded Best Practices	Required Personnel	Frequency
3. Preventing, identifying, responding to, and reporting incidents of bullying	<ul style="list-style-type: none"> • 21.451(d)(3)(C) and (d-1)(A) for the frequency and population and (B) for the program/content • 38.351 states that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers 	Positive Youth Development Bullying and Cyberbullying	Teachers, school counselors, principals, and all other appropriate personnel.	<ul style="list-style-type: none"> • Job embedded or as part of a professional learning community <p><i>OR</i></p> <ul style="list-style-type: none"> • *Annually
4. Safety training program	<ul style="list-style-type: none"> • 33.202(b) for the frequency and population and (c) for the certification of participants and the content. • (a) requires the UIL to develop the program 	UIL Safety Training	Coaches, trainers, sponsors for an extracurricular activity, director responsible for school marching band.	<ul style="list-style-type: none"> • Job embedded or as part of a professional learning community <p><i>OR</i></p> <ul style="list-style-type: none"> • *Annually
5. Increasing awareness of issues regarding sexual abuse, sex trafficking, and other maltreatment of children	<ul style="list-style-type: none"> • 38.0041(c)(1)(A) for the frequency and (B) population. (2) for the program/content • 38.0041(a) requires each district and charter school to adopt a policy to be included in the district improvement plan and (b)(1) requires that policy to include methods using resources developed by the agency under 38.004. • 38.004 states that the agency shall develop and update a child abuse training program. 	Human Trafficking	All employees Part of new employee orientation.	<ul style="list-style-type: none"> • Job embedded or as part of a professional learning community <p><i>OR</i></p> <ul style="list-style-type: none"> • *Annually

Topics Outlined in SB 1267	Statutory Provisions	Required Trainings with Embedded Best Practices	Required Personnel	Frequency
<p>6. Increasing awareness and implementation of trauma-informed care</p>	<ul style="list-style-type: none"> • 38.036(c)(1)(B) and (C) for frequency, and 38.036(d) for population • 38.036(c)(1) and 38.351 state that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers 	<p>Grief Informed and Trauma Informed Training</p>	<p>All staff in the school district.</p> <p>Part of new employee orientation.</p>	<ul style="list-style-type: none"> • Job embedded or as part of a professional learning community <p><i>OR</i></p> <ul style="list-style-type: none"> • *Annually
<p>7. Administration of an epinephrine auto-injector</p>	<ul style="list-style-type: none"> • 38.210(b)(1) and (2) for program and format and (3) for frequency. • (a) states that if a district or charter school or private school adopts a policy under 38.208(a), they are responsible for the training, and points to (c) which states that the Health and Human Services Commission, with advice from the Texas Dept of State Health Services appointed committee in 38.207 (38.202 role and composition of the committee) which states that they advise on the training required, must develop rules regarding maintenance and administration of epinephrine injectors, and that the rules must state the amount of training required for school personnel. 38.210(b) also states specific training criteria 	<p>Epinephrine Auto-Injector Training</p>	<p>School personnel and volunteers who are authorized and trained.</p>	<ul style="list-style-type: none"> • Job embedded or as part of a professional learning community <p><i>OR</i></p> <ul style="list-style-type: none"> • *Annually

Additional Resources: [TASB School District Training Chart](#), [Texas School Mental Health Toolkit](#), [Texas Model for Comprehensive School Counseling, 5th edition](#), [Criteria for Success in Job Embedded Professional Development](#).

Continuing Professional Education Requirements: [Continuing Professional Education Information](#)

*Although several organizations recommended annual training in this topic, they did not submit research or supporting evidence supporting the recommendation.

LTISD 2022-2023 Professional Development Plan

<u>Required Annually</u>	<u>Required One Time Only</u>
Bloodborne Pathogens* Bullying Prevention for School Personnel* Child Maltreatment Responsibilities* Cybersecurity Awareness for Educators* Establishing Positive Relationships* FERPA and PPRA in Schools* Section 504 and Public Schools Sexual Harassment for Educators* Suicide Awareness and Prevention* Trauma-Informed Care in Education*	Drugs & Alcohol Prevention Dyslexia Awareness Mental Health Training as required by SB 460 Seizure Recognition and Related First Aid* - The Epilepsy Foundation Course *Notes Modules for Non-Instructional Staff



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Compensations Plans for 2022-2023

RECOMMENDED ACTION

Approve the 2022-23 Compensation Plans as presented.

RATIONALE

Lake Travis Independent School District Administration would like to implement the proposed compensation plans, including stipends and supplemental pay rates for the 2022-2023 school year.

BUDGET PROVISIONS

2022-2023 Budget

RESOURCE PERSONNEL

Evalene Murphy - Assistant Superintendent for Employee & Community Relations

ATTACHMENTS

1. Compensation Plan for 2022-23
2. Stipends Catalog for 2022-2023
3. Supplemental Pay Catalog for 2022-2023

MEETING DATE

July 20, 2022



Provisional Compensation Plan – 2022-2023

Auxiliary, Clerical and Paraprofessional Substitutes: HR-approved temporary workers will be paid at the minimum hourly rate for the pay grade of the position for which they are temporarily assigned.

General and Special Education Teacher Substitutes:

Type	Daily Rate
Non-Certified	\$120.00
Non-Certified – 60+ days	\$130.00
Certified	\$150.00
Certified – 60+ days	\$160.00
Annual	\$175.00

Registered Nurse Substitutes: \$150.00 per day

Administrator Substitutes:

Position	Daily Rate
Assistant Principals	\$300.00
Elementary Principal	\$400.00
Middle School Principal	\$450.00
High School Principal	\$525.00

Lake Travis ISD
Teacher and Librarian Compensation Plan
 2022/2023

Experience	Bachelors	Graduate
0	\$53,000	\$54,230
1	\$55,830	\$57,060
2	\$55,930	\$57,160
3	\$56,080	\$57,310
4	\$56,230	\$57,460
5	\$58,630	\$59,860
6	\$58,830	\$60,060
7	\$59,030	\$60,260
8	\$59,230	\$60,460
9	\$59,430	\$60,660
10	\$60,252	\$61,482
11	\$60,452	\$61,682
12	\$60,652	\$61,882
13	\$60,852	\$62,082
14	\$61,052	\$62,282
15	\$63,302	\$64,532
16	\$63,502	\$64,732
17	\$63,702	\$64,932
18	\$63,902	\$65,132
19	\$64,102	\$65,332
20	\$66,352	\$67,582
21	\$66,552	\$67,782
22	\$66,752	\$67,982
23	\$66,952	\$68,182
24	\$67,152	\$68,382
25	\$69,402	\$70,632
26	\$69,602	\$70,832
27	\$69,802	\$71,032
28	\$70,002	\$71,232
29	\$70,202	\$71,432
30	\$70,702	\$71,932
31	\$71,202	\$72,432
32	\$71,702	\$72,932
33	\$72,202	\$73,432
34	\$72,702	\$73,932
35	\$73,202	\$74,432
36+	\$73,702	\$74,932



Auxiliary Hiring Schedule 2022/2023

Pay Grade 1

	Minimum	Midpoint	Maximum
Hourly	15.53	19.01	22.51
Annual - 174	21,618	26,462	31,334
Annual - 180	22,363	27,374	32,414
Annual - 207	25,718	31,481	37,277
Annual - 240	29,818	36,499	43,219
Catering Cook (207) Elementary Monitor (174) Grounds (240) Parking Patrol (174)		Crossing Guard (174) Food & Nutrition Specialist (180) MS Lunch Monitor (174) Safety Monitor, HS (174)	

Pay Grade 2

	Minimum	Midpoint	Maximum
Hourly	15.84	18.92	21.91
Annual - 178	22,556	26,942	31,200
Bus Monitor		Bus Driver Trainee	

Pay Grade 3

	Minimum	Midpoint	Maximum
Hourly	16.04	19.25	22.46
Annual - 180	23,098	27,720	32,342
Food & Nutrition Spec II			

Pay Grade 4

	Minimum	Midpoint	Maximum
Hourly	16.48	19.95	23.65
Annual - 183	24,127	29,207	32,624
Food Service Manager, ES			

Pay Grade 5

	Minimum	Midpoint	Maximum
Hourly	16.99	20.87	24.73
Annual - 183	24,873	30,554	36,205
Annual - 240	32,621	40,070	47,482
Food Service Manager, Annex (183) Food Service Manager, MS (183)		Food Service Manager, District (183) General Maintenance (240)	

Pay Grade 6

	Minimum	Midpoint	Maximum
Hourly	19.24	23.59	27.92
Annual - 183	28,167	34,536	40,875
Annual - 225	34,632	42,462	50,256
Annual - 240	36,941	45,923	53,606
Dispatcher (225) Food Service Manager, HS (183) General Maint - Key Specialist (240) Router & IT Specialist (225)		Field Trip Coordinator (225) General Maint - Irrigation Specialist (240) Router (225) Safety & Special Needs Coordinator (225)	

Pay Grade 7

	Minimum	Midpoint	Maximum
Hourly	19.69	24.09	28.50
Annual - 178	28,039	34,304	40,584
Nurse Bus Monitor			

Pay Grade 8

	Minimum	Midpoint	Maximum
Hourly	21.11	23.43	25.76
Annual - 179	30,230	33,552	36,888
Annual - 240	40,531	44,986	49,459
Bus Driver (179) Bus Driver, Team Lead (179)		Bus Driver, Special Education (179) Inventory & Fleet Clerk (240)	

Pay Grade 9

	Minimum	Midpoint	Maximum
Hourly	23.35	28.50	33.78
Annual - 240	44,832	54,720	64,858
Plumber		Skilled Tech	

Pay Grade 10

	Minimum	Midpoint	Maximum
Hourly	24.00	27.96	31.92
Annual - 240	46,080	53,683	61,286
Mechanic			



Clerical and Paraprofessional Hiring Schedule 2022 2023

Pay Grade 1

	Minimum	Midpoint	Maximum
Hourly	15.53	19.01	22.51
Annual - 174	21,618	26,462	31,334
Annual - 178	22,115	27,070	32,054
Annual - 187	23,233	28,439	33,675
Annual - 190	23,606	28,895	34,215
Annual - 192	23,854	29,199	34,575
Annual - 197	24,475	29,960	35,476
Annual - 225	27,954	34,218	40,518
Admin Asst, Asst Principal (192)		Admin Asst, Counselor (192)	
Admin Asst, Special Services, HS (187)		Aide, Attendance (187)	
Aide, CMC (187)		Aide, Color Guard (187)	
Aide, Counseling (187)		Aide, Dual Language (187)	
Aide, ESL (187)		Aide, Fine Arts (187)	
Aide, ISS (187)		Aide, Library (178)	
Aide, PE (187)		Aide, Pre-K (187)	
Aide, Special Education Level 1 (187)		Asst Clerk, Extra Curricular Programs (174)	
Child Care Provider (190)		Clerk, Attendance, ES (197)	
Clerk, Attendance, MS (187)		District Mail Clerk (225)	
Receptionist, Campus (187)			

Pay Grade 2

	Minimum	Midpoint	Maximum
Hourly	16.00	19.56	23.15
Annual - 187	23,936	29,262	34,632
Annual - 192	24,576	30,044	35,558
Annual - 225	28,800	35,208	41,670
Aide, Project SEARCH (187)		Assistive Technology Assistant (187)	
Copy Center Operator (192)		Receptionist, District (225)	

Pay Grade 3

	Minimum	Midpoint	Maximum
Hourly	16.34	19.67	23.27
Annual - 187	24,445	29,426	34,812
Bilingual Parent Liaison (187)			

Pay Grade 4

	Minimum	Midpoint	Maximum
Hourly	17.34	21.24	25.13
Annual - 187	25,941	31,775	37,594
Annual - 192	26,634	32,625	38,600
Annual - 207	28,715	35,173	41,615
Annual - 217	30,102	36,873	43,626
Annual - 225	31,212	38,232	45,234
Admin Asst, Assoc Principal (192)		Admin Asst, Curr & Instruction Dir (225)	
Admin Asst, ES Principal (217)		Admin Asst, MS Principal (217)	
Aide, Special Education Level 2 (187)		Clerk, Athletics (225)	
Clerk, Attendance HS (192)		Clerk, Community Programs (225)	
Clerk, Special Services (207)		Development & Corp Relations Clerk (207)	

Pay Grade 5

	Minimum	Midpoint	Maximum
Hourly	18.33	22.45	26.56
Annual - 206	30,208	36,998	43,771
Annual - 225	32,994	40,410	47,808
Admin Asst, Athletics (225)		Admin Asst, Development & Corp Rel (225)	
Admin Asst, Fine Arts (225)		Admin Asst, Food & Nutrition Services (225)	
Admin Asst, Maintenance (225)		Admin Asst, Purchasing (225)	
Admin Asst, Special Services (225)		Admin Asst, Transportation (225)	
Inventory Coord (225)			
Registrar, MS (206)			

Pay Grade 6

	Minimum	Midpoint	Maximum
Hourly	19.43	23.81	28.17
Annual - 187	29,067	35,620	42,142
Annual - 225	34,974	42,858	50,706
Admin Asst, HS (225)		Information Systems Tech (225)	
Records & Admin Asst to Technology (225)		Registrar, HS (225)	
Licensed Vocational Nurse (187)			

Pay Grade 7

	Minimum	Midpoint	Maximum
Hourly	19.90	24.30	28.70
Annual - 225	35,820	43,740	51,660
Bookkeeper - HS			

Pay Grade 8

	Minimum	Midpoint	Maximum
Hourly	21.45	26.25	31.08
Annual - 195	33,462	40,950	48,485
Annual - 225	38,610	47,250	55,944
CDC Site Supervisor (195) Nutrition & Catering Coord (225) Technology Tech I (225)		HR Technician (225) PEIMS-Business Technician (225)	

Pay Grade 9

	Minimum	Midpoint	Maximum
Hourly	23.38	28.62	33.87
Annual - 225	42,084	51,516	60,966
Accounts Payable Specialist Admin Asst, General Counsel Community Relations Liaison Information System Specialist Technology Tech II		Admin Asst, Asst Supt Buyer HR Staffing Specialist Payroll Specialist	

Pay Grade 10

	Minimum	Midpoint	Maximum
Hourly	25.22	31.05	36.23
Annual - 225	45,396	55,890	65,214
Benefits/Leave Specialist Human Resource Specialist II		Communication Specialist Web & Multimedia Service Specialist	

Pay Grade 11

	Minimum	Midpoint	Maximum
Hourly	27.58	33.78	39.97
Annual - 225	49,644	60,804	71,946
Admin Asst, Supt			

Pay Grade 12

	Minimum	Midpoint	Maximum
Hourly	29.50	34.89	40.28
Annual - 225	53,100	62,802	72,504
Police Officer			

Pay Grade 6

	Minimum	Midpoint	Maximum
Daily	264.56	319.39	374.19
Annual - 187	49,473	59,726	69,974
Annual - 206	54,499	65,794	77,083
Lead Nurse (206)	Nurse (187)		

Pay Grade 7

	Minimum	Midpoint	Maximum
Daily	274.75	335.47	396.19
Annual - 187	51,378	62,733	74,088
Annual - 197	54,126	66,088	78,049
Annual - 225	61,819	75,481	89,143
ARD Facilitator (197) Intervention Services Coord (225) Licensed Clinical Social Worker (197) Orientation & Mobility Specialist (187)	Behavior Specialist (197) Lead Behavior Specialist (225) Low Incidence Specialist (197) Transition Specialist (197)		

Pay Grade 8

	Minimum	Midpoint	Maximum
Daily	286.23	345.83	405.47
Annual - 197	56,387	68,129	79,878
Annual - 206	58,963	71,241	83,527
Elem Counselor (197)	HS & MS Counselor (206)		

Pay Grade 9

	Minimum	Midpoint	Maximum
Daily	293.34	352.70	412.05
Annual - 187	54,855	65,955	77,053
Occupational Therapist	Physical Therapist		

Pay Grade 10

	Minimum	Midpoint	Maximum
Daily	301.28	362.00	422.71
Annual - 197	59,352	71,314	83,274
Annual - 207	62,365	74,934	87,501
Annual - 225	67,788	81,450	95,110
Diagnostician (197) LSSP, Child Find (207)	LSSP (197) 105 Lead LSSP (225)		

Pay Grade 11

	Minimum	Midpoint	Maximum
Daily	314.60	384.12	453.65
Annual - 187	58,830	71,830	84,833
Annual - 207	65,122	79,513	93,906
Annual - 225	70,785	86,427	102,071
Athletic Trainer (187) Curriculum & Instruction Coord (225) Cybersecurity Coordinator (225) Information Systems Administrator (225) Lead Athletic Trainer (187) Lead Speech Language Pathologist (225) Network Administrator (225) PEIMS Coord (225) Systems Administrator (225) Speech Language Pathologist (187) Speech Language Pathologist, Child Find (207)			

Pay Grade 12

	Minimum	Midpoint	Maximum
Daily	334.21	408.07	481.93
Annual - 225	75,197	91,816	108,434
Technical Project Engineer			

Pay Grade 13

	Minimum	Midpoint	Maximum
Daily	374.31	457.02	539.74
Annual - 225	84,220	102,830	121,442
Senior System Engineer			

Pay Grade 14

	Minimum	Midpoint	Maximum
Daily	383.30	466.23	550.90
Annual - 225	86,243	104,902	123,953
Asst Director, Technology			



Administrative Compensation Plan 2022-23

Pay Grade 1

	Minimum	Midpoint	Maximum
Daily	265.79	324.13	382.48
Annual - 217	57,676	70,336	82,998
Asst Principal, ES	Asst Principal, MS		

Pay Grade 2

	Minimum	Midpoint	Maximum
Daily	303.32	370.34	437.37
Annual - 217	65,820	80,364	94,909
Annual - 225	68,247	83,327	98,408
Asst Principal, HS (217)	Coord, Special Services (225)		
Coord, Community Programs (225)	Manager, Payroll/Benefits (225)		

Pay Grade 3

	Minimum	Midpoint	Maximum
Daily	329.86	402.74	475.63
Annual - 225	74,219	90,617	107,017
Director, Purchasing	Associate Principal, HS		
Asst Director, Athletics	Asst Director, Special Services		
Manager, Construction Project	Manager, Human Resources		

Pay Grade 4

	Minimum	Midpoint	Maximum
Daily	359.51	438.96	518.41
Annual - 217	78,014	95,254	112,495
Annual - 225	80,890	98,766	116,642
Annual - 240	86,282	105,350	124,418
Principal, ES (217)	Director, Transportation (225)		
Director, Maintenance and Operations (240)	Director, Food & Nutrition Services (225)		
Director, Dvlpmnt/Corporate Relations (225)			

Pay Grade 5

	Minimum	Midpoint	Maximum
Daily	381.99	466.42	550.84
Annual - 217	82,892	101,213	119,532
Annual - 225	85,948	104,945	123,939
Principal, MS (217)	Director, Fine Arts (225)		
Director, Special Services (225)	Director, Health and SEL (225)		
Director, Accountability/Achievement (225)	Director, Curriculum & Instruction (225)		
Director, Security/Chief of Police (225)	Director, Quality Assurance (225)		

Pay Grade 6

	Minimum	Midpoint	Maximum
Daily	436.43	532.88	629.33
Annual - 225	98,197	119,898	141,599
Director, Finance Principal, HS	Director, Athletics Director, Facilities and Construction		

Pay Grade 7

	Minimum	Midpoint	Maximum
Daily	490.83	599.31	707.79
Annual - 225	110,437	134,845	159,253
Exec Director, Communications General Counsel	Exec Director, Technology/Information		

Pay Grade 8

	Minimum	Midpoint	Maximum
Daily	590.43	720.91	851.39
Annual - 224	132,256	161,484	190,711
Asst Supt, Employee & Community Relations Asst Supt, Curriculum & Instruction	Asst Supt, Business Asst Supt, Operations/Title IX Coordinator		



Human Resource Services
3322 Ranch Road 620 South, Austin, TX 78738
Phone: (512) 533-6024 Fax: (512) 533-6004
www.ltidschools.org

2022-23 Stipend Catalog

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High School Athletic Stipends		
Title (# positions)	Description	Stipend
Baseball Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$7,500
Baseball Asst Coach (3)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Basketball Head Coach – Boys (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$5,708
Basketball Asst Coach – Boys (3)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Basketball Head Coach – Girls (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$5,708
Basketball Asst Coach – Girls (3)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Cavalettes Head Coach (1)	Directs the overall dance and choreographed dance program at a high school campus. Provides students with an opportunity to participate in extracurricular dance/drill team activities which may include performing dance team, cultural dance ensembles, or other dance training. Coordinates rehearsals, competitions, routine selection and performances.	\$6,500
Cavalettes Asst Coach (1)	Assists the high school performing dance/drill team director with the supervision of the high school performing dance/drill team.	\$3,500
Cheerleading Head Coach (1)	Provides instruction and leadership to the high school cheerleading squad in acrobatics, dance, tumbling, and arranged performances at district athletic, fundraising or other events. Coordinates rehearsals, competitions, routines and performances.	\$6,500
Cheerleading Asst Coach (2)	Assists the high school cheerleading sponsor in providing instruction and leadership to the high school cheerleading squad in acrobatics, dance, tumbling, and arranged performances at district athletic, fundraising or other events. Coordinates rehearsals, competitions, routines and performances.	\$3,500

Title (# positions)	Description	Stipend
Cross Country Asst Coach (1)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Football Coordinator (2)	Serves as a lead assistant coach for a high school football team. Responsible for the offensive or defensive unit. Oversees skill-development and develops playbook elements for assigned unit and athletes. Reports to the head football coach.	\$9,040
Football Special Teams Coordinator (1)	Coordinates all special teams phases of the football game. Oversees skill-development and develops playbook elements for assigned unit and athletes. Reports to the head football coach.	\$7,832
Football Asst Head Coach (1)	Serves as head football coach as needed. Manages facilities and scheduling in conjunction with head football coach.	\$5,000
Football Asst Coach - Varsity (3)	Assists the head coach of a high school football team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head football coach.	\$6,832
Football Asst Coach JV & Freshman (9)	Assists the head coach of a high school football team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head football coach.	\$6,332
Football Statistician (1)	Coordinates the offensive, defensive and special teams' statistics. Maintains a running record for the year. Compiles reports to media. Reports to head football coach.	\$6,332
Golf Head Coach - Boys (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$7,860
Golf Head Coach Girls (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$7,860
Golf Asst Coach (1)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practices sessions. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility. Reports to the head coach.	\$4,700
Gymnasium Facilitator (1)	Procures and manages inventory of large equipment items in the LTHS gymnasiums. Assists athletic office with facility rental calendar for high school gymnasiums. Responsible for entering work orders for high school gymnasiums. Communicates with athletic office for auxiliary weight room equipment issues and needs.	\$4,138

Title (# positions)	Description	Stipend
Strength & Conditioning (1)	Coordinates all in season and off season strength and conditioning for all athletic programs. Responsible for the physical plant of the weight room, including maintenance and upkeep. Oversees usage and scheduling of facility.	\$3,972
Powerlifting Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$5,208
Powerlifting Asst Coach (1)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Soccer Head Coach – Boys (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$6,180
Soccer Asst Coach – Boys (2)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Soccer Head Coach – Girls (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$6,180
Soccer Asst Coach – Girls (2)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Softball Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$7,500
Softball Asst Coach (2)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Swimming Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$7,860
Swimming Asst Coach	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and	\$4,208

(1)	practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	
Title (# positions)	Description	Stipend
Tennis Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$8,332
Tennis Asst Coach (2)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$4,680
Track and Cross Country Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$11,680
Track Coordinator (1)	Assists the head coach for the track team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$4,972
Track Asst Coach (7)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
Volleyball Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$7,500
Volleyball Asst Coach (3)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$4,208
Wrestling Head Coach (1)	Serves as a coach for a high school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities, May work with other coaches or assistant coaches, Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$5,000
Wrestling Asst Coach (2)	Assists the head coach of a high school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,972
High School Academic Stipends		
Assistant Band Director (4)	Assists the director in the supervision of the instrumental music and band program at a high school campus.	\$3,500
Assistant Technical Director (2)	Responsible for technical issues specific to performing arts events and activities. Works with technical director to ensure events are covered. Works with student technical crews during events. Serves as house manager as required.	\$3,000

Title (# positions)	Description	Stipend
Band Director (1)	Directs the instrumental music and band program at a high school campus. Provides students with an opportunity to participate in extracurricular band activities which may include marching band, concert band, soloists, ensembles, and other instrumental music groups. Coordinates rehearsals, music selection, instruments and performance opportunities.	\$20,000
Cavs In-Service (1)	Maintains student hours and accurate data for all high school student service hours.	\$1,250
Choir (2)	Directs the vocal music program at a high school campus. Provides students with an opportunity to participate in extracurricular choir activities which may include chorus, small group ensembles or solo training and performance. Coordinates rehearsals, music selection, and performance opportunities.	\$5,000
DECA (2)	Coaches and prepares students who are emerging leaders and entrepreneurs for careers in marketing, finance, hospitality, and management. Facilitates and supervises meetings and activities and advises students.	\$750
Dept. Chair English (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$3,000
Dept. Chair Fine Arts (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$3,000
Dept. Chair Health/PE (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$3,000
Dept. Chair LOTE (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$3,000
Dept. Chair Math (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$3,000
Dept. Chair Science (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$3,000
Dept. Chair Soc Studies (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$3,000
Dept. Chair Sped Ed (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide	\$3,000

	instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	
Title (# of positions)	Description	Stipend
HOSA (1)	Implements HOSA curriculum of student lead activities designed to develop future leaders for the healthcare system. Facilitates and supervises meetings and activities and advises students.	\$1,500
Newspaper (1)	Oversees and guides students in the production, promotion, sale and distribution of the student newspaper on a high school campus. Advises students on writing, information gathering, proof-reading, editing and design skills.	\$1,800
Orchestra (1)	Directs the orchestra program at a high school campus. Provides students with an opportunity to participate in extracurricular orchestra activities which may include orchestra instrumental music or small group ensembles. Coordinates rehearsals, music selection, and performance opportunities.	\$6,000
Robotics (1)	Coordinates robotics program for students	\$1,000
In-person Section Facilitator	Oversees and guides students during in-person learning environment with remote teacher of record instructing class.	\$1,250
Student Activities Director (1)	Organizes all student events and clubs for the campus.	\$1,000
Technical Director (1)	Responsible for technical issues specific to performing arts events and activities. Responsible for day-to-day physical needs of PAC. Provides requested technical support to all scheduled events. Works with student technical crews during events. Serves as house manager as required.	\$7,000
UIL Campus Coordinator (1)	Coordinates UIL academic program contests on a high school campus. Responsible for budget oversight, scheduling, and transportation arrangements.	\$3,000
UIL Debate/Speech (1)	Oversees, prepares and assists with preparing students for debate/speech competitions/writing and oratory performances, debate competitions and tournaments.	\$2,000
UIL/OAP/Theatre Production (1)	Organizes, implements, and promotes drama and theatre arts on a high school campus. Provides opportunities for student performance and production of plays and theatrical events. Oversees scheduling, casting, rehearsals, scripts, set design/construction and directing public performances.	\$3,000
UIL/TFA Interpretation/Speech (1)	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.	\$1,200
Audio/Video Production (2)	Responsible for video production events specific to campus events and activities. Provides requested video and technical support to all scheduled events. Works with student video crews during events. Records and produces events as required.	\$7,000

Vocational Agriculture (3)	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.	\$4,000
Yearbook (1)	Oversees and guides students in the production, promotion, sale and distribution of the annual yearbook.	\$1,800
Title (# of positions)	Description	Stipend
Website Coordinator (1)	Maintains campus level websites.	\$1,500
Lead Counselor (1)	Provides leadership to the HS Counseling team for program management, CCMR and graduation requirements, and planning and coordinating activities for student success. Acts as a liaison between administration and counseling departments as well as with staff and community.	\$3,000
High School Position Adjustments		
Health Science Technology RN/Teacher (1)		\$1,665
Middle School Athletic Stipends		
MS Coordinator (1)	Coordinates all athletic teams and events on a middle school campus. Plans and coordinates facility and equipment use by athletic teams and other groups. Oversees compliance with all UIL rules and regulations regarding competition, practice and student eligibility. May also coach.	\$4,444
Basketball Head Coach - Boys (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$2,972
Basketball Asst Coach - Boys (2)	Assists the head coach of a middle school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$2,372
Basketball Head Coach - Girls (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, practice sessions, travel equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$2,972
Basketball Asst Coach - Girls (2)	Assists the head coach of a middle school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$2,372
Cheerleading (1)	Provides instruction and leadership to the middle school cheerleading squad in acrobatics, dance, tumbling, and arranged performances at district athletic, fundraising or other events. Coordinates rehearsals, competitions, routines and performances.	\$2,000

Cross Country Coach - Boys (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$2,000
Title (# positions)	Description	Stipend
Cross Country Coach - Girls (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$2,000
Dance (1)	Provides instruction and leadership to the middle school dance team in choreography, dance, tumbling, and arranged performances at district athletic, fundraising or other events. Coordinates rehearsals, competitions, routines and performances.	\$2,000
Football Head Coach (1)	Serves as head coach for a middle school football team. Manages and coordinates football activities, contests, practice sessions, travel, equipment and facilities. Ensures compliance with all UIL rules and regulations regarding competition, practice, and student eligibility. Supervises assigned assistant coaches during practices and contests.	\$3,880
Football Asst Coach (4)	Assists the head coach of a middle school football team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$3,180
Golf Coach (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$1,672
Soccer Coach - Boys (2)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$1,672
Soccer Coach - Girls (2)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$1,672
Tennis Coach (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$1,672
Track Head Coach - Boys	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities.	\$2,972

(1)	May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	
Track Asst Coach - Boys (3)	Assists the head coach of a middle school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$2,372
Title (# positions)	Description	Stipend
Track Head Coach - Girls (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$2,972
Track Asst Coach - Girls (3)	Assists the head coach of a middle school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$2,372
Volleyball Head Coach (1)	Serves as a coach for a middle school athletic team. Coordinates team activities, contests, practice sessions, travel, equipment and facilities. May work with other coaches or assistant coaches. Complies with all UIL rules and regulations regarding competition, practice, and student eligibility.	\$2,972
Volleyball Asst Coach (2)	Assists the head coach of a middle school athletic team. Oversees assigned athletes and other responsibilities. Leads unit or individual drills and practice sessions. Complies with all UIL rules and regulations regarding competition, practice and student eligibility. Reports to the head coach.	\$2,372
Middle School Academic Stipends		
Band Asst Director (1)	Assists the director in the supervision of the instrumental music and band program at a middle school campus.	\$3,000
Band Director (1)	Directs the instrumental music and band program at a middle school campus. Provides students with an opportunity to participate in extracurricular band activities which may include marching band, concert band, soloists, ensembles, and other instrumental music groups. Coordinates rehearsals, music selection, instruments and performance opportunities.	\$3,000
Choir (1)	Directs the vocal music program at a middle school campus. Provides students with an opportunity to participate in extracurricular choir activities which may include chorus, small group ensembles or solo training and performance. Coordinates rehearsals, music selection, and performance opportunities.	\$2,500
Dept. Chair Electives (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair English	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide	\$1,500

(1)	instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	
Dept. Chair Fine Arts (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Title (# positions)	Description	Stipend
Dept. Chair History (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Math (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Science (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Special Education (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
GT Coordinator (1)	Coordinates GT activities on campus. Provides opportunities for students to participate in GT activities and events. Assists principal in reviewing teacher credentials to teach GT and AP courses.	\$1,000
Orchestra (1)	Directs the orchestra program at a middle school campus. Provides students with an opportunity to participate in extracurricular orchestra activities which may include orchestra instrumental music or small group ensembles. Coordinates rehearsals, music selection, and performance opportunities.	\$2,000
In-person Section Facilitator	Oversees and guides students during in-person learning environment with remote teacher of record instructing class.	\$1,250
Yearbook (1)	Oversees and guides students in the production, promotion, sale and distribution of the annual yearbook.	\$1,000
Website Coordinator (1)	Maintains campus level websites.	\$1,500
Elementary School Academic Stipends		
ELL/Dual Language Coordinator (1:LTE)	Organizes, schedules and facilitates LPAC meetings, intake of new ELL's and completion of paperwork. Serves as an ongoing campus resource for training and support.	\$1,750
Dept. Chair Pre-K (1:LTE, 1:LPE, 1:SHE)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Dual Language (1:LTE)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide	\$1,500

	instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	
Dept. Chair Grade 1 (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Grade 2 (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Title (# positions)	Description	Stipend
Dept. Chair Grade 3 (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Grade 4 (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Grade 5 (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Kindergarten (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Special Areas (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dept. Chair Special Education (1)	Meets regularly with principal to provide leadership and direction for the department. Maintains budget for the assigned department. Provide instructional leadership for the department. Assists the principal in efficient master scheduling of courses within the department.	\$1,500
Dual Language Teacher (17:LTE)	Serves as a certified dual language teacher; plans and provides direct instruction in core academic subjects in both English and Spanish on a full-time basis. Assumes responsibility for compiling, maintaining, and filing all reports, records and other documents required to facilitate processes and instruction specific to dual language education. Assists the principal in efficient master scheduling of dual language courses within the department.	\$7,000
Website Coordinator (1)	Maintains campus level websites.	\$1,500
Student Support Services Stipends		
Special Ed	Serves as the lead speech and language pathologist.	\$3,000

Lead SLP (1)		
Special Ed Lead LSSP (1)	Serves as the lead LSSP.	\$3,000
Special Olympics Coordinator (1)	Serves as the Special Olympics coordinator.	\$1,000
Title (# positions)	Description	Stipend
Visual Impairment Teacher (1)	Serves as the visual impairment teacher.	\$5,000
Special Ed Bilingual Speech	Provides speech bilingual speech services.	\$2,500
Special Ed Bilingual LSSP	Provides speech LSSP services.	\$2,500
Assistive Technology Lead (1)	Serves as team leader for offering assistance to the campus level AT teams through trainings, consultations, staffing, and evaluations regarding specific student needs. Maintains the AT inventory and process any device repairs.	\$3,000
Learning & Teaching Stipends		
	Sign-on bonus for Special Education Teachers, ARD Facilitators, Diagnosticians, LSSPs, Speech/Language Pathologists, Behavior Specialists, Occupational, Physical Therapist, and Licensed Clinical Social Worker.	\$1,700
	Sign-on bonus for Special Education Aides 1 and 2	\$700
District Position Stipends		
Travel Stipend for Athletic Director (1)	Travel allocation for athletic director.	\$4,800
Police Stipends		
Master Peace Officer	The highest level peace officer license that combines years of service with in-service training hours and formal education. Must have completed 1,200 training hours and 20 years of service, 2,400 training hours and 15 years of service, 3,300 training hours and 12 years of service, or 4,000 training hours and 10 years of service.	\$100/month
Bilingual	Provides bilingual services.	\$200/month
Mental Health Officer (1)	Successful completion of TCOLE and emergency first aid/lifesaving techniques training and pass exam.	\$150/month
Firearms Instructor (1)	Three years as a licensee or firearms instructor and current TCOLE certificate or instructor license.	\$150/month



Supplemental Pay Catalog

2022-2023

High School Athletic Supplemental Pay

High School Academic Supplemental Pay

Middle School Athletic Supplemental Pay

Middle School Academic Supplemental Pay

Elementary Academic Supplemental Pay

All District Activities Supplemental Pay

Facility Rental Supplemental Pay

Non-LTISD Playoff Supplemental Pay Incentive Pay

High School Athletics

No. of Positions	Supplemental Name	Function ID or Activity Code	Times	Supplemental Amount
	Football - Varsity			
1	Stadium Coordinator	11100	4:30 - 11:00	\$125.00 per game
	Set up press box, coordinate food for press box, assist workers and coaches, monitor entries during half time			
4	Ticket Booth Sales	11110	5:45 - 10:30	\$65.00 per game
	Sell tickets, count cash			
4	Ticket Takers/Pass Gate	11110	5:45 - 10:30	\$65.00 per game
	Monitor gates, entrance and exit; take tickets			
5	Field Gate	11110	5:45 - 10:30	\$65.00 per game
	Stop admission to unauthorized persons on field			
6	Section Monitor	11110	6:30 - 10:30	\$65.00 per game
	Crowd control, assist with seating			
1	Announcer	11120	5:00 - 10:30	\$100.00 per game
	Announce games			
1	Spotter/Sound	11120	6:30 - 10:30	\$100.00 per game
	Assist announcer with player numbers and plays, assist with field microphones			
1	Scoreboard	11110	6:30 - 10:30	\$65.00 per game
	Post score			
13	Parking	11100	5:30 - 9:30	\$65.00 per game
	Direct traffic to appropriate areas			
1	Parking & Maintenance	11100	5:30 - 9:30	\$65.00 per game
	Direct traffic to appropriate areas; electrician, plumber			
1	Banquet Video Development	11150		\$500.00 per season
	Develop and produce video for sports banquet.			
	Football - Junior Varsity, Freshman			
1	Ticket Takers/Pass Gate	11200		\$25.00 per game
	Monitor gates, entrance and exit; take tickets			
1	Scoreboard	11200		\$25.00 per game
	Post score			
1	Announcer	11200		\$25.00 per game
	Announce games			
	Basketball			
2	Ticket Takers/Pass Gate	11200		\$25.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			

High School Athletics

1	Scoreboard	11200	Varsity game	\$25.00 per game
	Post score			
1	Book	11200	Varsity game	\$25.00 per game
	Post player points and positions			
1	Announcer	11200	Varsity game	\$25.00 per game
	Announce games			
	Baseball			
1	Ticket Takers/Pass Gate	11200		\$25.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			
1	Scoreboard	11200	Varsity game	\$25.00 per game
	Post score			
1	Announcer	11200	Varsity game	\$25.00 per game
	Announce games			
	Softball			
1	Ticket Takers/Pass Gate	11200		\$25.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled			
1	Scoreboard	11200	Varsity game	\$25.00 per game
	Post score			
1	Announcer	11200	Varsity game	\$25.00 per game
	Announce games			
	Soccer			
1	Ticket Takers/Pass Gate	11200		\$25.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			
1	Scoreboard	11200	Varsity game	\$25.00 per game
	Post score			
1	Announcer	11200	Varsity game	\$25.00 per game
	Announce games			
	Volleyball			
2	Ticket Takers/Pass Gate	11200		\$25.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			
1	Scoreboard	11200	Varsity game	\$25.00 per game
	Post score			
1	Book	11200	Varsity game	\$25.00 per game
	Post player points and positions			
	Track			
1	Ticket Takers/Pass Gate	11300		\$15.00 per hour
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			

High School Athletics

1	Starters	11301		\$150.00 per meet
	Start races			
1	Secondary Starter	11302		\$100.00 per meet
	Start races for all day meets where two starters are required			
1	Announcer	11300		\$15.00 per hour
	Announce games			
varies	Student workers	10020	2 hours	\$15.00 per hour
	Coach and monitor middle school students			
1	Timers	11304		\$250.00 per meet
	Operate timing equipment for track meet			
1	Trainers	10010	5 hours	\$30.00 per hour
	Coach and monitor students, ensure safety, set up water			
	MISC. Athletics			
1	Banquet Video Development	10150		\$250.00 per season
	Develop and produce video for sports banquet.			
varies	Bus Driver	10030		\$20.00 per hour
	Provide transportation services to student athletes for district events.			
1	Weight Room	10040	School	\$15.00 per hour
	Open, monitor and close weight room on holidays for student use during summer and on school holidays.			
1	Cheerleading Try-outs Judge Coordinator			\$325.00 per event
1	Cheerleading Try-out Judges			\$250.00 per event
1	Cheerleading Try-out Record keeper			\$60.00 per event

High School Academics

No. of Positions	Supplemental Name	Activity Code	Supplemental Amount
1	Freshman Class Sponsor	43000	\$300
	Coordinates fundraising, activities, and events for an assigned grade level on a high school campus. Supervises students engaged in class activities.		
1	GT Coordinator	43001	\$750
	Coordinates GT activities on campus. Provides opportunities for students to participate in GT activities and events. Assists principal in reviewing teacher credentials to teach GT and AP courses.		
2	Junior Class Sponsor	43002	\$500
	Coordinates fundraising, activities, and events for an assigned grade level on a high school campus. Supervises students engaged in class activities.		
2	Model UN Sponsor	43003	\$500
	Implements Model UN curriculum. Supervises students engaged in class and extracurricular activities. Facilitates, supervises meetings and activities and advises students.		
3	National Honor Society	43004	\$500
	Organizes and supervises the National Honor Society chapter on a high school campus. Coordinates meetings, community service projects, membership and selection of officers.		
2	Senior Class Sponsor	43005	\$500
	Coordinates fundraising, activities, and events for an assigned grade level on a high school campus. Supervises students engaged in class activities.		
1	Sophomore Class Sponsor	43006	\$300
	Coordinates fundraising, activities, and events for an assigned grade level on a high school campus. Supervises students engaged in class activities.		
2	Student Council	43007	\$750
	Oversees organization membership and class officer selection at the high school level. Facilitates student meetings, supports student leadership development, and coordinates student council activities and service projects.		
1	UIL Accounting	43008	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Calculator	43009	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		

High School Academics

1	UIL Journalism	43010	\$750
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Micro-Computer Apps	43011	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Computer Science	43012	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Current Events	43013	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Literary Criticism	43014	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Math	43015	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Number Sense	43016	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Reading Writing	43017	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Science	43018	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Social Studies	43019	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	UIL Spelling	43020	\$500
	Coaches and prepares students for subject-area UIL competitions at the high school level. Leads and supervises practice sessions and advises students.		
1	Volunteer Coordinator	43021	\$500
	Tracks volunteer hours and assignments. Coordinates volunteers as needed for campus events and activities.		
4	CTE Club Sponsorships	43022	\$500
	Coaches and prepares students Chamber of Commerce, Robotics, (2) Cybersecurity, and Skills USA		
1	Librarian	41999	\$500

Middle School Athletics

No. of Positions	Supplemental Name	Activity Code	Supplemental Amount
	Football		
1	Ticket Takers/Pass Gate	12100	\$20.00 per game
	Monitor gates, entrance and exit; take tickets		
1	Scoreboard	12100	\$20.00 per game
	Post score		
1	Announcer	12100	\$20.00 per game
	Announce games and recognize players		
	Basketball		
1	Ticket Takers/Pass Gate	12200	\$15.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time		
1	Scoreboard – Tournaments Only	12200	\$15.00 per game
	Post score		
1	Book – Tournaments Only	12200	\$15.00 per game
	Post player points and positions		
	Soccer		
1	Ticket Takers/Pass Gate	12200	\$15.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time		
1	Scoreboard – Tournaments Only	12200	\$15.00 per game
	Post score		
1	Book – Tournaments Only	12200	\$15.00 per game
	Post player points and positions		
	Volleyball		
1	Ticket Takers/Pass Gate	12200	\$15.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time		
1	Scoreboard – Tournaments Only	12200	\$15.00 per game
	Post score		
1	Book – Tournaments Only	12200	\$15.00 per game
	Post player points and positions		
	Track		
1	Ticket Takers/Pass Gate	12200	\$15.00 per hour
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time		
1	Starter	12300	\$75.00 per meet
	Start races		
1	Secondary Starter	12301	\$50.00 per meet
	Start races at weekday and evening meets where two starters are required		
1	Announcer	12200	\$15.00 per hour
	Announce games		
1	Timer	12302	\$150.00 per meet
	Operate timing equipment for track meet		

Middle School Athletics

	7-on-7 League		
1	Coordinator	12101	\$1,000.00 per season
	Organizes league play and teams.		
1	Facility Monitor	12200	\$15.00 per hour
	Operate timing equipment for meet		

Middle School Athletics

No. of Positions	Supplemental Name	Activity Code	Supplemental Amount
1	6th Grade Team Leader	42000	\$675
	Organizes, implements, and facilitates grade level team meetings on a middle school campus. Oversees scheduling of field trips, assemblies and field days and activities for assigned grade level team.		
1	7th Grade Team Leader	42001	\$675
	Organizes, implements, and facilitates grade level team meetings on a middle school campus. Oversees scheduling of field trips, assemblies and field days and activities for assigned grade level team.		
1	8th Grade Team Leader	42002	\$675
	Organizes, implements, and facilitates grade level team meetings on a middle school campus. Oversees scheduling of field trips, assemblies and field days and activities for assigned grade level team.		
1	A4L Committee Coordinator	42003	\$600
	Organizes, coordinates and facilitates A4L meetings and leads parent meetings regarding A4L. Provides ongoing training and support to campus on paperwork, scheduling. Organizes campus processes and materials.		
2	Drama Production	42004	\$750
	Organizes, implements, and promotes drama and theatre arts on a middle school campus. Provides opportunities for student performance and production of plays and theatrical events. Oversees scheduling, casting, rehearsals, scripts, set design/construction and directing public performances.		
1	Geo Bee	42005	\$500
	Optional campus activity. Coordinates Geography Bee competition at campus.		
2	National Jr. Honor Society	42006	\$600
	Organizes and supervises the National Honor Society chapter on a middle school campus. Coordinates meetings, community service projects, membership and selection of officers.		
1	Spelling Bee	42007	\$500
	Optional campus activity. Coordinates Spelling Bee competition at campus.		
2	Student Council	42008	\$750
	Oversees organization membership and class officer selection at the middle school level. Facilitates student meetings, supports student leadership development, and coordinates student council activities and service projects.		
1	UIL Art	42009	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		

Middle School Athletics

1	UIL Calculator	42010	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Chess Puzzle	42011	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Coordinator	42012	\$500
	Coordinates UIL academic program contests on a middle school campus. Responsible for budget oversight, scheduling, and transportation arrangements.		
1	UIL Dictionary Skills	42013	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Editorial Writing	42014	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Impromptu Speaking	42015	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Listening	42016	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Maps, Graphs & Charts	42017	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Math	42018	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Meet Coordinator	42019	\$500
	Coordinates UIL academic program contests on a middle school campus. Responsible for budget oversight, scheduling, and transportation arrangements.		
1	UIL Modern Oratory	42020	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Music Memory	42021	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		

Middle School Athletics

1	UIL Number Sense	42022	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL One-Act Play	42023	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Oral Reading	42024	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Ready Writing	42025	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Science I & II	42026	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Social Studies	42027	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	UIL Spelling	42028	\$325
	Coaches and prepares students for subject-area UIL competitions at the middle school level. Leads and supervises practice sessions and advises students.		
1	Volunteer Coordinator	42029	\$500
	Tracks volunteer hours and assignments. Coordinates volunteers as needed for campus events and activities.		
1	Librarian	41999	\$500

Elementary Supplemental

No. of Positions	Supplemental Name	Activity Code	Supplemental Amount
1	A4L Committee Coordinator	41000	\$600
	Organizes, coordinates and facilitates A4L meetings and leads parent meetings regarding A4L. Provides ongoing training and support to campus on paperwork, scheduling. Organizes campus processes and materials.		
1	DI Coordinator	41001	\$250
	Optional campus activity. Coordinates Destination Imagination teams at campus for competition.		
1	Elementary - Science Program	41002	\$750
	Optional campus stipend. Oversees and maintains the science labs on campus. Coordinates all materials and the facility. Orders supplies and inventory for lab.		
1	Geo Bee	41003	\$500
	Optional campus activity. Coordinates Geography Bee competition at campus.		
1	Honor Choir	41004	\$500
	Optional campus activity. Coordinates regular practices and performances for students involved in Honor Choir.		
1	Safety Patrol	41005	\$200
	Optional campus activity. Oversees and guides students with safety procedures.		
1	Spelling Bee	41006	\$500
	Optional campus activity. Coordinates Spelling Bee competition at campus.		
2	Student Council	41007	\$500
	Oversees organization membership and class officer selection at the elementary school level. Facilitates student meetings, supports student leadership development, and coordinates student council activities and		
1	UIL Chess Puzzle	41009	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 2nd Grade Creative Writing	41010	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 2nd Grade Storytelling	41011	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 3rd Grade Spelling	41012	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		

Elementary Supplemental

1	UIL 3rd Grade Creative Writing	41013	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 3rd Grade Storytelling	41014	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Creative Writing	41015	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Number Sense	41016	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Music Memory	41017	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Oral Reading	41018	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Picture Memory	41019	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Social Studies	41020	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Spelling	41021	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 4th Grade Storytelling	41022	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		

Elementary Supplemental

1	UIL 5th Grade Creative Writing	41023	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Dictionary Skills	41024	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Listening Skills	41025	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Map Skills	41026	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Music Memory	41027	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Number Sense	41028	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Oral Reading	41029	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Picture Memory	41030	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Science	41031	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL 5th Grade Social Studies	41032	\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		

Elementary Supplemental

1	UIL 5th Grade Spelling		\$250
	Optional campus activity. Coaches and prepares students for subject-area UIL competitions at the grade school level. Leads and supervises practice sessions and advises students.		
1	UIL Coordinator	41034	\$250
	Optional campus activity. Coordinates UIL academic program contests on an elementary school campus. Responsible for budget oversight, scheduling, and transportation arrangements.		
1	Volunteer Coordinator	41035	\$700
	Tracks volunteer hours and assignments. Coordinates volunteers as needed for campus events and activities.		
2	Yearbook	41036	\$400
	Oversees and guides students in the production, promotion, sale and distribution of the annual yearbook.		
1	Librarian	41999	\$500

All District Activities

Supplemental Name	Times	Function ID or Activity Code	Supplemental Amount
Cavs Course			
Coordinator		10052	\$7,000.00 per summer
Create workouts, order uniforms, assign workers			
Assistant Coordinator		10051	\$5,000.00 per summer
Assist workouts and assists Coordinator			
Set Up Coaches	6 hours	10050	\$30.00 per hour
Open and close exercise stations, Coach and monitor students, ensure safety, set up weight room			
Coach	4 hours	10050	\$30.00 per hour
Coach and monitor students, ensure safety, set up weight room			
Student workers	2 hours	10020	\$15.00 per hour
Coach and monitor middle school students			
Trainers	5 hours	10010	\$30.00 per hour
Coach and monitor students, ensure safety, set up water			
Enrichment Camps			
Student Enrichment Camp Instructors		77800	60% of camp tuition per camp
Student Enrichment Support Staff		77801	\$15.00 per hour
Student Enrichment Camp Assistant		77803	\$15.00 per hour
Student Enrichment Camp Direct Support Plus		77804	\$16.00 per hour
Extended Care			
Extended Care Worker	2:30 - 6:00	77035	\$15.00 per hour
Extended Care Direct Support Plus	2:30 - 6:00	77036	\$16.00 per hour
Extended Care Supervisor	2:30 - 6:00		
Program 1-150 Students		77020	\$17.00 per hour or \$1,000 per month
Program 151-225 Students		77021	\$18.00 per hour or \$1,100 per month
Program 226+ Students		77022	\$19.00 per hour or \$1,200 per month

All District Activities

Extracurricular Events			
Judging		20092	\$30.00 per hour
Professional Development			
Facilitator		20500	\$75.00 per day
Planning		20501	\$30.00 per hour
Presentation - Team Presenter		20502	\$125.00 per day
Presentation - Sole Presenter		20503	\$175.00 per day
Ropes Course		20504	\$25.00 per hour
Curriculum Writing/Instructional Planning		24001	\$30.00 per hour
Special Education			
After Hours Event Assistance		regular job code	Employee's rate of pay per hour
Homebound Teacher- GenEd		24000	\$37.00 per hour
Homebound Teacher- SPED		24100	\$37.00 per hour
Specialist Services (OT, PT, Speech, etc.)		24101	\$37.00 per hour
Student Support			
Before School Study Hall	30 minutes	20101	\$10.00 per occurrence
After School Study Hall	1 hour	20102	\$15.00 per occurrence
Homework Hall		20104	\$25.00 per hour
Saturday School/Attendance Camp		20103	\$20.00 per hour
Unfilled Substitute Position- Elementary	Full Classroom- Can be Split		\$130.00 full day
Unfilled Substitute Position- Secondary			\$21.00 per class period

All District Activities

Summer School			
Summer Learning Academy Administrators	3- positions	Elem- 25100 MS/HS- 25200	\$5000.00 Stipend
Supervise the summer school program			
Elementary Classroom Aide		SLA- 25103 Title 1- 25113 ESL- 25123	\$15.00 per hour
Must be an LTISD teacher or paraprofessional			
Elementary Teacher		SLA- 25102 Title 1- 25112 ESL- 25122	\$37.00 per hour
Must be an LTISD teacher certified for appropriate grade level			
Elementary Teacher Workdays		SLA- 25101 Title 1- 25111 ESL- 25121	\$30.00 per hour
Planning and preparation for summer school			
Secondary Classroom Aide		GenEd- 25203 SPED- 25313	\$15.00 per hour
Must be an LTISD teacher or paraprofessional			
Secondary Teacher		GenEd- 25202 SPED- 25312	\$37.00 per hour
Must be an LTISD teacher certified for appropriate			
Secondary Teacher Workdays		GenEd- 25201 SPED- 25311	\$30.00 per hour
Planning and preparation for summer school			
ESY Administrator		25400	\$40.00 per hour
Supervise the summer school program			
ESY Classroom Aide		25403	\$15.00 per hour
Must be an LTISD teacher or paraprofessional			
ESY Teacher		25402	\$37.00 per hour
Must be an LTISD teacher certified for appropriate			
ESY Teacher Workdays		25401	\$30.00 per hour
Planning and preparation for summer school			
Nurse (RN)		25414	\$30.00 per hour
Provide nursing treatment and care for students			
Nurse (LVN)		25415	\$24.00 per hour
Provide nursing treatment and care for students			
Nurse (CNA)		25416	\$18.00 per hour
Provide nursing treatment and care for students			
Receptionist		25204	\$15.00 per hour
Must be an LTISD teacher or paraprofessional			
Speech Therapist, Occupational Therapist, Physical Therapist		25417	\$37.00 per hour
Provides professional services and hold appropriate certificate or credentials			

All District Activities

Summer Squires			
Supervisor		77500	\$11,000.00 per summer
Manage the 8-week Summer Squires program and all Summer Squires staff. Responsible for			
Lead Summer Squires Counselor	7:00 - 6:00	77501	\$16.61 per hour
Lesson plans and coordinates themed units for Summer Squires			
Summer Squires Counselor	7:00 - 6:00	77502	\$15.00 per hour
Supervises and monitors students and ensures safety			
Summer Squires Nurse (RN)		77504	\$30.00 per hour
Provide nursing treatment and care for students			
Summer Squires Nurse (LVN)		77505	\$24.00 per hour
Provide nursing treatment and care for students			
Summer Squires Nurse (CNA)		77506	\$18.00 per hour
Provide nursing treatment and care for students			
Summer Squires Direct Support Plus Staff		77503	\$16.00 per hour
Provide one to one support needed to operate camp			
Testing			
Test Monitor		20130	\$15.00 per hour
Additional teacher or support staff to ensure testing environment and security, may require training, typically covers areas such as a restroom or hallway			
Test Proctor		20130	\$15.00 per hour
Additional teacher or support staff to provide supervision for test, trained to be in test room and support testing environment and security			
Test Administrator		20131	\$25.00 per hour
Lead teacher responsible for testing administration, including signing out and signing in all testing materials, responsible for testing environment and security, and responsible for administration of all testing accommodations and requirements			
Translation			
Translation services outside of employee duties		20091	\$20.00 per hour
Tutoring			
STAAR (not certified in area tutoring)		20201	\$11.33 per hour
STAAR (certified in area tutoring)		20202	\$37.00 per hour
HB4545 Tutoring (certified in area tutoring)		20206	\$37.00 per hour
Bilingual (certified in area tutoring)		20203	\$37.00 per hour

Facility Rentals

Supplemental Name	Times	Function ID or Activity Code	Supplemental Amount
Athletic Trainers		79000	\$28.00 per hour
Monitor health and safety of athletes. Provide trainer services for event.			
Facilitator		77900	\$25.00 per hour
Unlock facility. Turn on lights, etc. Confirm renter is adequately equipped with access			
FANS Worker		77900	\$25.00 per hour
Provide food service for event. Operate equipment in kitchen. Fully clean kitchen after event.			
FANS Manager		77901	\$30.00 per hour
Provide food service for event. Operate equipment in kitchen. Fully clean kitchen after event. Ensure compliance with all health and safety regulations.			
Maintenance		77900	\$25.00 per hour
Provide maintenance services for facility or event. Can include set up and tear down for rental. May be emergency services for facility issues.			
Opener/Closer		77900	\$25.00 per occurrence
equipped with access to resources in the facility. Lock and secure facility at end of event.			
PAC Director		77902	\$50.00 per hour
Unlock facility. Turn on lights, etc. Provide technical support for all equipment. Provide support to renter. Serves as administrative support for rental. Ensures security for building and attendees. Lock and secure facility at end of event.			
Parking Attendant		77900	\$25.00 per hour
Direct traffic to appropriate areas			
Stadium Manager		79003	\$40.00 per hour
Set up press box, coordinate food for press box, assist workers and coaches, monitor			
Student Technician		77903	\$15.00 per hour
Operate sound, lighting or other technical equipment for event			
Technician		77900	\$25.00 per hour
Operate technical equipment for event. Provide technical support services for event.			

Holiday Rates	Rates are double
Rates are doubled for the following holidays due to difficulty in scheduling staff during these times: New Year's Eve, New Year's Day, Good Friday, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve	

Non-LTISD Playoff Games

No. of Positions	Supplemental Name	Times	Function ID or Activity Code	Amount
	Football - Non-LTISD PLAY-OFF GAME			
1	Stadium Coordinator	4:30 - 11:00	19100	\$125.00 per game
	Set up press box, coordinate food for press box, assist workers and coaches, monitor entries			
3	Ticket Booth Sales	5:45 - 10:30	19100	\$75.00 per game
	Sell tickets, count cash			
4	Ticket Takers/Pass Gate	5:45 - 10:30	19100	\$75.00 per game
	Monitor gates, entrance and exit; take tickets			
5	Field Gate	5:45 - 10:30	19100	\$75.00 per game
	Stop admission to unauthorized persons on field			
6	Section Monitor	6:30 - 10:30	19100	\$75.00 per game
	Crowd control, assist with seating			
1	Announcer	5:00 - 10:30	19100	\$125.00 per game
	Announce games			
1	Spotter/Sound	6:30 - 10:30	19100	\$125.00 per game
	Assist announcer with player numbers and plays, assist with field microphones			
1	Scoreboard	6:30 - 10:30	19100	\$75.00 per game
	Post score			
5	Parking	5:30 - 9:30	19100	\$75.00 per game
	Direct traffic to appropriate areas			
1	Parking & Maintenance	5:30 - 9:30	19100	\$75.00 per game
	Direct traffic to appropriate areas; electrician, plumber			
	Basketball - NON-LTISD Play-off games			
2	Ticket Takers/Pass Gate		19200	\$50.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games			
1	Scoreboard	Varsity game	19200	\$50.00 per game
	Post score			
1	Book	Varsity game	19200	\$50.00 per game
	Post player points and positions			
1	Announcer	Varsity game	19200	\$50.00 per game
	Announce games			
	Baseball - NON-LTISD Play-off games			
1	Ticket Takers/Pass Gate		19200	\$50.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			
1	Scoreboard	Varsity game	19200	\$50.00 per game
	Post score			
1	Announcer	Varsity game	19200	\$50.00 per game
	Announce games			
	Softball - NON-LTISD Play-off games			
1	Ticket Takers/Pass Gate	Varsity game	19200	\$50.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			

1	Scoreboard	Varsity game	19200	\$50.00 per game
	Post score			
1	Announcer	Varsity game	19200	\$50.00 per game
	Announce games			
	Soccer - NON-LTISD Play-off games			
1	Ticket Takers/Pass Gate	Varsity game	19200	\$50.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			
1	Scoreboard	Varsity game	19200	\$50.00 per game
	Post score			
1	Announcer	Varsity game	19200	\$50.00 per game
	Announce games			
	Volleyball - NON-LTISD Play-off games			
1	Ticket Takers/Pass Gate	Varsity game	19200	\$50.00 per game
	Monitor gates, entrance and exit; take tickets for varsity and other games scheduled at the same time			
1	Scoreboard	Varsity game	19200	\$50.00 per game
	Post score			
1	Book	Varsity game	19400	\$25.00 per game
	Post player points and positions			
	MISC. for all Play-off games other than football			
1	Athletic Trainer		10010	\$30.00 per hour
1	Maintenance coverage		19001	\$30.00 per hour
1	Stadium Manager/Gym Coordinator		19002	\$30.00 per hour
	Set up press box/gym, coordinate food for press box/usage of gym and equipment, assist workers and coaches, monitor entries			

Employee Incentive Pay

Supplemental Name	Paid In	Supplemental Amount
Employee Recruitment Incentive	June	\$25-225 per
Any employee who recruits an applicant in Transportation or Food Services is eligible for a paid incentive. The referred applicant must work through the end of the school year. The incentive is based on the month the applicant begins working for LTISD. A recruitment form must be turned in to HR.		

Student Support Services

No. of Positions	Supplemental Name	Paid in	Activity Code	Supplemental Amount
	Special Olympics			
4	Special Olympics Coach	May	41980	\$250



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2023 Bond Project Delivery Method – Elementary School #8 (Bee Creek Rd.)

RECOMMENDED ACTION

Approve the Construction Manager at Risk as the Delivery Method for the 2023 Bond Project Elementary School #8

RATIONALE

Lake Travis Independent School District (LTISD) is recommending the following delivery method for its upcoming 2023 Bond Projects:

- Construction Manager at Risk (CMAR) -Elementary School #8

Per Board Policy CV (Local), the project delivery method to be used for each construction contract valued at or above \$100,000 shall be the competitive sealed proposal, as determined and approved by the Board as the best value. If another method is deemed more appropriate for a particular construction project, the Superintendent or designee shall submit a recommendation for the Board to consider, determine, and approve a different project delivery method that provides the best value to the District.

Each delivery method has been evaluated and partnered with upcoming projects to provide best value to the district. The Business Office, Purchasing Department, Facilities Department and Legal Department have been working to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

The administration is currently working to procure the services of the general contractor for this 2023 Bond project. It is the intent of administration to advertise for a CMAR for this project.

This item is contingent on the Board calling for a 2022 Bond Election and the passage of the 2022 Bond Election that calls for an Elementary School #8.

BUDGET PROVISIONS

2023 Bond Funds

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent for Business Services
Robert Winovitch – Director of Facilities and Construction
Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

July 20, 2022



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Delegate and Alternate for the 2022 Texas Association of School Board (TASB) Delegate Assembly

RECOMMENDED ACTION

Appoint Trustee _____ as the Delegate and Trustee _____ as the Alternate for the 2022 TASB Delegate Assembly.

RATIONALE

The Delegate Assembly, held on Saturday, September 24, 2022, in San Antonio, Texas, in conjunction with the TASB/TASA convention (September 23 – 25, 2022), is the foundation of the Association's governance structure and provides critical direction as the Association represents members' interests before state and national policy makers.

Delegates and alternates in each region will meet with TASB Directors over lunch to discuss the issues coming before the Assembly and to clarify Delegate Assembly processes. Caucuses and lunch for delegates and alternates will begin at 12:00 p.m. and the Delegate Assembly will be held from at 1:45 to approximately 4:00 p.m. on Saturday, September 24, 2021.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Paul Norton - Superintendent of Schools

ATTACHMENTS

Delegate Designation Form

MEETING DATE

July 20, 2022

Member Profile

Lake Travis ISD

- Board/Officers
- Administrative Staff
- Delegate Registration**
- District Information

Delegate Registration

Only board members of TASB Active members (public schools and ESCs) may serve as delegates or alternates. TASB Directors and the four Legislative Advisory Council (LAC) members serving on the TASB Legislative Committee are delegates by virtue of their positions. If one of your board members is also a TASB Director or one of the four LAC representatives, **do not** designate this member; he or she will already be participating as a voting delegate in the Assembly.

If you are designating an individual newly elected to your board, please update your district's membership information in myTASB. The update form is available under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>). If you have any questions about updating your membership information, contact Michael.pennant@tasb.org.

The *Delegate Assembly Handbook* will be distributed electronically at least 20 days prior to the Delegate Assembly. Hard copies of the Handbook will be available on site. (Mailed copies will be available by request.)

Credentials (ribbon and button) will be mailed to delegates and alternates who are registered by August 25. After that date, credentials must be picked up on site at Delegate Assembly.

Name	Position	Delegate	Alternate
Mr. John Aouelle	Board President	<input type="radio"/>	<input type="radio"/>
Mrs. Erin Archer	Board Member	<input type="radio"/>	<input type="radio"/>
Mr. William Beard	Board Member	<input type="radio"/>	<input type="radio"/>
Dr. Phillip Davis	Board Member	<input type="radio"/>	<input type="radio"/>
Mr. Bob Dorsett	Board Vice President	<input type="radio"/>	<input type="radio"/>
Mrs. Kim Flasch	Board Secretary	<input type="radio"/>	<input type="radio"/>
Mrs. Lauren White	Board Member	<input type="radio"/>	<input type="radio"/>

By clicking the Save button, I hereby certify that the above person(s) were chosen by our board as our official voting delegate and alternate to the 2022 TASB Delegate Assembly scheduled for September 24 (as provided by the TASB Bylaws). Please return your board's designations online or to the address below by August 25, 2022, to Delegate Assembly credentials by mail. **Registration will remain open until September 24 at 2 p.m.**



AGENDA ITEM ACTION SHEET

AGENDA ITEM

June 15, 2022 Regular Board Meeting Minutes

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh - Administrative Assistant to Superintendent of Schools

ATTACHMENTS

June 15, 2022 Regular Board Meeting Minutes

MEETING DATE

July 20, 2022

Minutes of Board Meeting

The Board of Trustees

Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on June 15, 2022, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

President John Aouelle called the meeting to order at 6: 00p.m.

Quorum Determination

Trustees in attendance were John Aouelle, Phillip Davis, Bob Dorsett, Erin Archer, Lauren White and Kim Flasch. Trustee William Beard was absent.

Pledge of Allegiance and Moment of Silence

Jennifer Ozuna, led the Pledge of Allegiance. A moment of silence was then observed.

Recognition

- **Lake Travis Mountain Bike Team – 2022 Texas Interscholastic Mountain Bike League State Championship**

Marco Alvarado, Director of Communication and Community Relations, presented that the LT Mountain Bike Team participated in events that included the Tangle in Troy, the Reveille Peak Roundup, the Bramble Scramble, the Wrangle in Warda and the Reveille Peak Rewind, but the Lake Travis Mountain Bike team outpaced the competition all season long and claimed the 2022 Texas Interscholastic Mountain Bike League State Championship May 15th during the Rally in the Valley at the Sacket Ranch in Troy. The team earned back-to-back titles and its sixth state championship since the 2011-2012 season.

A member of the National Interscholastic Cycling Association, the LT Mountain Bike team was the fall of 2011 to provide competitive mountain biking experiences for students in grades 9 to 12. In 2015, the league expanded to include middle school student-athletes.

Student Name	Grade Level	Student Name	Grade Level
Jack Foster	5	Jack Bauer	9
William (Flick) Bacot	6	Parker Grovatt	9
Warren Dalrymple	6	Ethan Mikolaycik	9
Trajan Koberg	6	Carson Faulk	9
Addison DeMarco	6	Tyler Richter	9
Harper Marsella	6	Isaac Might	9
Collin Meyer	7	Leo Block	9
Charlie Paris	7	Luke Pritchett	9
Gilad Yelovitch	7	Evan Wright	9
Carter Hadden	7	Chris Hawkins	9
Bryce Judd	7	Christian Ozuna	9
Grafton Coyle	7	Harrison Hale	10
Eshaan Patel	7	Charlie Mancino	10
Jack Shapiro	7	Jamie Ezell	10
Owen Armbruster	7	Oliver Morabbi	10
Hannah Hale	7	Jacob Hensley	10
Arjun Arora	7	Hastan Evans	10

Kallen Smith	7	Kaeden Hanly	10
Noah McWhorter	7	Keanan Butler	10
Cameron Humphrey	7	Cohen Moncada	10
Myles Petrich	7	Jack Bledsoe	10
Grayson Dehner	7	Grace Woods	10
Ford Spencer	7	Nate Hale	10
Evan Muras	7	Owen Remlinger	10
Camden Stone	7	Nathan Kulasingam	10
Grayson Purvis	7	Kaden Gazur	10
Ronan Cowings	7	Justin Guyah	10
Justin Wick	7	Michael Moyer	10
Everett Perkins	8	Izzy Spencer	10
Aria Koberg	8	Isa Stranahan	10
Allegra Koberg	8	Samantha Campbell	11
Frank Hobbs	8	Kyle Judd	11
Wright Clements	8	Ian Crane	11
Isabella Taylor	8	Andreas Triant	12
Lily Osborne	8	Hudson Hale	12
Samuel Malcolm	8	Riley O’Grady	12
Madelyn Teshler	8	Matthew Fisher	12
Dawson Justus	8	Alan Mascorro	12
Xen Stranahan	8	Mac Tucker	12
Levi Hays	9	Dylan Schlageter	12
Joe Mohn	9	Walker Lenamon	12

Rick Margiotta serves as Team Director and Coach.

Special Recognition.

- **2022 Special Olympics Malta Invitational Games**

Marco Alvarado, Director of Communications and Community Relations, presented that we will present this at next month’s board meeting. The families and staff of Serene Hills Elementary School Special Education teacher and Lake Travis Special Olympics coach Erin Russo, along with Lake Travis High School students Reagan and Jordan Lowman, have placed Lake Travis ISD on the global stage, but were unable to attend this month’s board meeting.

Special Recognition.

Public Comments/Citizen Participation

1. Harry Taylor – Elementary School Site Selection
2. Teresa Danforth – Facilities – General
3. Michelle Smallwood – Long Facilities Planning Committee Board of Trustees proposal
4. Corina Semph – SHAC
5. Lynne Daize – Bus Driver Pay Increase Needed and Why
6. Susan Harbin – Bond \$\$
7. Izzy Zuela – Education
8. Eric Livingston – Tech spend, responsibility for fiscal spending
9. Frederic Dupuy - Bond
10. Amy Hanken – Rough Hollow Elementary
11. Sarah Tuthill – Support the Proposed bond and Building a 2nd HS - increase mental health
12. Christy Comfort – RHE

Presentation / Discussion Items

- **Long Range Facilities Planning Committee Board of Trustees Presentation 2022 – Recommendations to the School Board**

Kayla Hrapchak and Owen Lowe, LTHS Students, Ms. Dana Rieder and Christy Black, Committee Members, of the 2022 Bond Advisory Committee, presented the findings and recommendation of the committee. Following their work this spring, the Bond Advisory Committee recommends that the Lake Travis ISD Board of Trustees call for a bond election in the amount of \$703,000,000 to include the following projects:

- New High School - \$236,430,617
- New Elementary #8 - \$50,917,526
- New Elementary #9 - \$55,517,521
- Lake Travis High School Additions and Upgrades - \$84,732,969
- Campus and District Renovations and Improvements - \$166,409,289
- Facilities Condition Assessment Projects – \$38,746,968
- Technology - \$55,245,110
- Land - \$15,000,000

Dr. Lizzie Johnson presented that we have a very committed parent, community, staff and administration. This has been a great process and the team worked really well- we have to think forward and look towards the future – we are focused on the students in the Lake Travis Independent School District and how to best meet their needs.

This item was for discussion/presentation only; action will be requested at the July 20, 2022 or August 18, 2022 board meeting.

- **Redemption Resolution – Debt Management for 2022 2023**

Dusty Traylor, Managing Director for RBC Capital Markets, presented that for the 2022 Tax Year, Lake Travis Independent School District has a projected taxable property value increase of 24%. This increase in value will allow the district to redeem an additional \$26,890,000 in outstanding obligations from its Unlimited Tax School Building Bonds, Series 2012 and Unlimited Tax School Building Bonds, Series 2018A. By aggressively paying down the district's debt service requirements, Lake Travis Independent School District is able to save the citizens of the district interest and also build capacity for future bond programs. Including the upcoming defeasance, the district will have early retired approximately \$114 million and refinanced \$257 million since 2013, saving the taxpayers approximately \$115.5 million of interest over the life of the outstanding bonds.

This item was for discussion/presentation only; action will be requested at the July 20, 2022 board meeting.

- **Spring 2022 STAAR Results**

Kathy Burbank, Director of Accountability & Achievement, presented a review of the preliminary Spring 2022 STAAR assessment results.

This item was for discussion/presentation only; no action was requested.

- **Safety and Security Report**

Andy Michael, Chief of Police/Director of Security, presented a Safety and Security report for LTISD. This report included highlights on the following topics:

- Cavs Who Care Tip Line
- LTISD Police Department Officers – 6 Officers on Staff with approval for an additional headcount for 2022-2023
- Safety & Security Committee Overview and upcoming meeting dates –
 - Summer 2022 - Tuesday, July 29th
 - Fall 2022 – Tuesday, November 15th
 - Spring 2023 – Tuesday, March 28th
- Secure Campuses/Campus Visitors – all campuses are secured from entry and only allow visitors into a secured reception area (LTHS has 2 - Main and Annex) – All visitors must sign in and be issued a badge through the Raptor system
- Radios and Emergency Communication – all key personnel have been provided radios to support campus and emergency response – LTISD Officers have police issued radios in order for them to communicate instantly with surrounding law enforcement agencies
- Security Cameras – the district has hundreds of security cameras throughout the campus and buildings
- Partnership with Local Law Enforcement – Lakeway, Bee Cave and Travis County Sheriff's Officers
- Behavioral Threat Assessment Teams – every campus has a team
- Staff Training –
 - Standard Response Protocol (SRP)
 - Secure (Lockout) - "Get inside. Lock outside doors" – 2 per year
 - Lockdown - "Locks, lights, out of sight" – 2 per year
 - Evacuate - "To the announced location" – 1 per year and Fire Drills - 10 per year (once a month)
 - Shelter - "For a hazard using a safety strategy"- 2 per year
 - Hold - "Hold in your classroom"

This item was for discussion/presentation only; no action was requested.

- **Mental Health Supports**

Jennifer Lyon, Director of Health and Social and Emotional Learning, presented an update and review of the current mental health supports for LTISD.

- School Counselors
 - Elementary – One per school
 - Middle Schools – 3 at HBMS, 2 each at LTMS & BCMS
 - High School – 9
- Social Workers
 - One for each Middle School feeder pattern
 - Two full time at the HS

All students are served with different Tiers of Support –

- Tier 1 – Research based core instruction (Proactive/Preventative)
- Tier 2 - - Targeted intervention (Responsive Services)
- Tier 3 – Intensive intervention (Responsive Services)

Social and Emotional Learning –

- Elementary
 - Second Step

- Leader in Me (RHE and LTE)
- Middle School
 - District Developed Mini Lessons 2021-22 and 2022-23
- High School
 - Building Assets, Reducing Risks – BARR – 9th grade
 - School Connect (embedded in Cavalier 101,201,301,401 courses for 22-23)

Supporting Staff and Community through the following programs –

- Employee Assistance Program
- Anticipate Joy
- Support from Counselors and Social Workers
- Staff Wellness Activities
- Learning Together Conference Wellness Sessions
- Wellness Watch Newsletters
- Parent Education Nights

This item was for discussion/presentation only; no action was requested.

- **Drug Testing Results 2021-2022**

Jennifer Lyon presented Review of the 2021-2022 Drug Testing results. She was able to update the Board with the following changes to the Drug Testing Program since 2019-2020 school year –

- Added Nicotine
- Testing more often with fewer students
- Absent policy (students test upon return to school)
- Counseling sessions went from 4 in 2 weeks to 4 in 4 weeks
- Community service went from 30 hours in 2 weeks to 30 hours in 4 weeks

Drug Testing in 2021-2022

- Increased testing to 10 sessions
- Decreased testing groups to minimize disruptions to learning (fewer staff)
- Fewer students enrolled in the program (approx. 500 fewer students since 2019)

Campus	# Tested 2021-2022	# Positive 2021-2022	# Tested 2019-2020	# Positive 2019-2020
BCMS	149	3	137	0
LTMS	134	0	144	0
HBMS	141	1	162	0
LTHS	527	40	542	9
Totals	951	44	985	9

Outcomes for 2021-2022

- Nicotine
 - MS- 2
 - HS 24
- Nicotine & Marijuana
 - MS-1
 - HS- 6
- Marijuana

- MS-1
- HS-9
- Other (skipped)
HS- 1

Students Who Tested Positive -

- Students in UIL related activities are more likely to complete the requirements after they test positive
- Parking pass only students tend to drop out of the program
- Only one student tested positive for vaping multiple times
- Students who drop out of the program still receive the counseling support

Drug Testing Costs –

- 2018-2019 \$26,190
- 2019-2020 \$28,080
- 2021-2022 \$22,099

This item was for discussion/presentation only; no action was requested.

- **2021-2022 School Health Advisory Committee Update**

Jennifer Lyon presented the 2021-2022 SHAC update. She presented the following based on legislative requirements and parent input, the meetings were oriented around specific topics for discussion and action.

Meeting #1, February 9, 2022: The committee reviewed the purpose of the SHAC, trained on duties of the SHAC, discussed new legislative mandates governing the SHAC as well as addressed the main topics to be discussed this year including bylaws, Sexual Health Curriculum, Health and PE Curriculum Adoption, SEL in Middle School, and the Wellness policy.

Meeting #2, March 2, 2022: The committee discussed Lifeguard, the sexual health curriculum used by the district as well as heard a presentation from Selena Wells, Lifeguard liaison. The new Health and PE TEKS were discussed as well as the curriculum option from Goodheart-Wilcox for Health. SHAC bylaws were discussed and put forth to the committee for review and comments.

Meeting #3, April 6, 2022: The committee continued the discussion around sexual health curriculum and voted to maintain Lifeguard in 6th-9th grades. The Health adoption for Goodheart-Wilcox was also voted on and approved by the majority of the SHAC. A presentation was provided by Jennifer Lyon about social emotional learning in middle school, followed by a discussion on curriculum options. Bylaws were again reviewed, and the Wellness plan was discussed.

Meeting #4, April 26, 2022: The committee continued discussion around the wellness plan and the types of foods being served in cafeterias. Bylaws were again reviewed with no consensus yet on adopting them. Social emotional learning curriculum in middle schools was addressed with the consensus that we use district created lessons for SEL instead of Second Step.

Meeting #5, May 11, 2022: The committee reviewed the Triennial Assessment for the Wellness plan and voted to adopt the plan with minor changes. Discussion continued around food and nutritional options in schools. Bylaws were again discussed with the intention for a subcommittee to meet in late August/September to finalize a draft to bring to the SHAC for a vote in October 2022. Membership was also agreed upon for the upcoming year to be finalized in the new bylaws. Membership of SHAC shall consist of 25 voting members with quorum being half plus 1. Majority of the SHAC shall be parent representatives from each school and each school board member shall appoint or approve a committee member. The committee reviewed the discussions from previous meetings and decided on items to take to the Board of Trustees for consideration. The following are the items the SHAC would like the School Board to consider.

Action Items for Consideration:

- Continue using Lifeguard Sexual Health Curriculum in grades 6-9.
- Utilize district designed lessons for Middle School SEL in place of Second Step.
- Consider earlier lunch periods at the High School instead of later time slots.
- Provide clearer communication about snack opt-out options with multiple ways of communicating this to parents including email, Peachjar, Wellness Watch newsletter, etc.
- Provide reminders to families of what the lunch options are when account balances are negative as well as information about free or reduced meal program enrollment.
- Provide more information about apps such as My School Bucks and Nutrislice.
- Consider continuing Promo Weeks in FANS as soon as staffing allows.
- Address inability to staff cafeterias across the district.
- Reduce or eliminate high-sugar snacks in the cafeterias.

Future Plans for 2022-2023 –

During the upcoming year, the 2022-2023 SHAC will review and adopt updated bylaws, as well as discuss school nutrition, Elementary PE class sizes, and parental involvement for mental health and substance abuse prevention. A frequent topic of informal discussion during this year's SHAC meetings was appropriate cell phone usage for students and excessive technology dependency during classroom instruction time. Additional work will be determined by the committee as well as legislative priorities.

This item was for discussion/presentation only; no action was requested.

- **2022 – 2023 Lake Travis ISD Student Code of Conduct**

Amber King, General Counsel, present that each year the LTISD Student Code of Conduct is reviewed by the administration and revised as necessary. There are not any proposed changes to the Code of Conduct for the upcoming school year.

This item was for discussion/presentation only; action will be requested at the July 20, 2022 board meeting.

- **Agreement for the Purchase of Attendance Credits (Option 3 Agreement) for 2022-2023**

Pam Sanchez, Assistant Superintendent for Business Services, presented that Lake Travis Independent School District is eligible for an Option 3 Agreement. An Option 3 Agreement is the purchase of attendance credits from the State. The contract has been automated through the Excess Local Revenue Module. In order to submit the contract in the module the school board must delegate the authority to obligate the school district under chapter 49 to the superintendent and the superintendent must be the person that submits the contract to TEA via the Excess Local Revenue module. The following language is required to be recorded in the board minutes and the board minutes must be uploaded via the Excess Local Revenue subsystem of the online FSP System. The contract will not be approved via the Excess Local Revenue module without the board minutes delegating authority to the superintendent.

This item was for discussion/presentation only; action will be requested at the July 20, 2022 board meeting.

- **May 2022 Monthly Financial Reports - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, 2018 Capital Projects Report and Quarterly Investment Report**

Pam Sanchez, Assistant Superintendent of Business Services, presented the following documents:

1. Statement of Revenues and Expenditures- May 2022
2. Balance Sheet-May 2022
3. Tax Statement-May 2022
4. 2018 Capital Projects Report
5. Quarterly Investment Report

This item was for discussion/presentation only; no action was requested.

- **Request for Proposals (RFP) – Beverage Services**

Cristy Soares, Director of Purchasing and Pam Sanchez, Assistant Superintendent for Business Services, presented that under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Nestle Waters (Pepsi products) to provide beverage vending and dispensing to the public, staff, and students by means of vending machines and concession stands. The District will solicit a full service beverage vendor to provide the District a commission on full service vending machines and per unit price for an entire line of products offered for purchase and subsequent resale. The vendor will supply, install and maintain drink vending machines and drink dispensing machines in various locations within the District.

A request for proposal was issued on April 29, 2022, with a closing date of June 10, 2022 and an anticipated award date of July 20, 2022, with Board approval. Pepsi was the only vendor that submitted a proposal.

This item was for discussion/presentation only; action will be requested at the July 20,2022 board meeting.

- **Request for Proposals (RFP) – Chicken Sandwich Delivery for Secondary Campuses**

Cristy Soares and Pam Sanchez presented under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Chick-fil-A to provide sandwiches to the middle school and high school students one day per week. During the 2020-2021 school year, Lake Travis ISD's middle schools purchased an average of 2,700 sandwiches per day and Lake Travis ISD's high school purchased an average of 1,500 sandwiches per day.

A request for proposal was issued May 18, 2022 with a closing date of June 7, 2022 and an anticipated award date of July 20, 2022, with Board approval. Chick-Fil-A was the only vendor that submitted a proposal.

This item was for discussion/presentation only; action will be requested at the July 20,2022 board meeting.

- **Request for Proposals (RFP) – Baked Pizza for Lake Travis High School**

Cristy Soares and Pam Sanchez presented under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Domino’s Pizza to provide baked pizza to the high school students one day per week. During the 2020-2021 school year, Lake Travis ISD’s high school purchased an average of 60 pizzas per day.

A request for proposal was issued May 18, 2022 with a closing date of June 7, 2022 and an anticipated award date of July 20, 2022, with Board approval. Domino’s Pizza was the only vendor that submitted a proposal.

This item was for discussion/presentation only; action will be requested at the July 20,2022 board meeting.

- **Request for Proposals (RFP) – Unbaked Pizza for Lake Travis High School**

Cristy Soares and Pam Sanchez presented under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Papa Murphy’s to provide unbaked pizza to the high school students one day per week. During the 2020-2021 school year, Lake Travis ISD’s high school purchased an average of 75 pizzas per day.

A request for proposal was issued May 18, 2022 with a closing date of June 7, 2022 and an anticipated award date of July 20, 2022, with Board approval. Papa Murphy’s was the only vendor that submitted a proposal.

This item was for discussion/presentation only; action will be requested at the July 20,2022 board meeting.

- **2023 Bond Project Delivery Method – Elementary School #8 (Bee Creek Rd.)**

Robert Winovitch, Director of Facilities and Construction presented that Lake Travis Independent School District (LTISD) is recommending the following delivery method for its upcoming 2023 Bond Projects:

- Construction Manager at Risk (CMAR) -Elementary School #8

Per Board Policy CV (Local), the project delivery method to be used for each construction contract valued at or above \$100,000 shall be the competitive sealed proposal, as determined and approved by the Board as the best value. If another method is deemed more appropriate for a particular construction project, the Superintendent or designee shall submit a recommendation for the Board to consider, determine, and approve a different project delivery method that provides the best value to the District.

Each delivery method has been evaluated and partnered with upcoming projects to provide best value to the district. The Business Office, Purchasing Department, Facilities Department and Legal Department have been working to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

The administration is currently working to procure the services of the general contractor for this 2023 Bond project. It is the intent of administration to advertise for a CMAR for this project.

This item is contingent on the Board calling for a 2022 Bond Election and the passage of the 2022 Bond Election that calls for an Elementary School #8.

This item was for discussion/presentation only; action will be requested at the July 20,2022 board meeting.

- **Board Notification under Board Policy CH (LOCAL) – Portable Classroom Building for Bee Cave Elementary**

Pam Sanchez and Robert Winovitch presented that Lake Travis ISD has the following budgeted purchase that costs over \$100,000 or more that requires Board notification:

- Portable Classroom building to be located at Bee Cave Elementary using 2018 Capital Projects Budget for \$103,327

This item was for discussion/presentation only; no action was requested.

- **Request for Proposals (RFP) – LPE AV System Refresh**

Chris Woehl, Executive Director for Technology & Information Systems, presented that the competitive sealed proposals to upgrade AV systems at Lake Pointe Elementary School will be received on June 20, 2022. Due to manufacturer lead times, we have already purchased the Epson 1485fi interactive projectors for this upgrade back in November 2021, for which are still pending

delivery. This RFP is for the installation of those projectors and their mounts, removal of legacy AV cabling and installation of AV cabling, patch and paint for a turnkey installation. The proposals submitted will be evaluated based on their price, their overall project experience/qualifications, and completeness of the response. A recommendation to award of this contract to the company that is offering the best value for the District will be made at the July 20, 2022 board meeting

This item was for discussion/presentation only; action will be requested at the July 20, 2022 board meeting.

Consideration Items

- **Compensation Plans for 2022-2023 – Postponed to the July 20, 2022 meeting**
- **Memorandum of Understanding Between City of Lakeway and Lake Travis ISD Regarding Development Regulations for LTISD Property**
Amber King and Robert Winovitch presented that the District owns certain property and facilities located within the city limits or the extraterritorial jurisdiction (ETJ) of the City of Lakeway. LTISD commonly has a need for improvement or construction projects at these facilities due to routine needs and the District's continued growth. More specifically, for the upcoming summer 2022, the District has improvements plans for construction at the high school campus, which is located within the City's ETJ. The City is authorized under Texas law to regulate development and construction within its limits, and to a lesser degree to regulate development in its ETJ. Texas law is somewhat unsettled as to the authority of a city to impose development regulations on the property of a school district, particularly property located in the ETJ. For these reasons, the City and the District have a mutual interest in establishing agreed upon and uniform set of development regulations for LTISD property. This MOU would establish agreed upon development regulations for the summer work at LTHS in 2022.

A MOTION was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the Superintendent or designee to execute a Memorandum of Understanding with the City of Lakeway regarding agreed upon development regulations for improvements at LTISD's property.

The motion passed by a vote of 6 - 0.

- **Amendment to the Custodial Services Agreement with Southeast Services Corporation**
Brad Baily, Assistant Superintendent for Operations and Title XI Coordinator, presented that the District's current contract with SSC Services Solutions was awarded on May 19, 2021 with a first year term of July 1, 2021 to June 30, 2022. Due to the ongoing COVID-19 pandemic and labor shortage, SSC requested an increase to the annual contract price of a maximum of no more than \$167,000 in order to maintain the current level of cleaning service at all district campuses and facilities. The annual contract price in the original agreement was \$3,248,503.20. The Board approved the first amendment to the contract on January 18, 2022.

As part of the annual contract renewal and in accordance with paragraph 3.1 of the Agreement, an increase of \$91,607.67 to the annual contract price reflects an agreed-upon 2.82% annual inflation

adjustment. SSC has also requested an increase of \$400,800 to the annual contract price due to labor market pressures. The proposed annual contract price for the second year term of July 1, 2022 to June 20, 2023 is \$3,740,910.87.

A MOTION was made by Trustee Phillip Davis and seconded by Trustee Lauren White to approve the second amendment to the amended and restated service agreement between Southeast Service Corporation and Lake Travis Independent School District and give the Superintendent or designee authority to execute the amendment.

The motion passed by a vote of 6-0.

- **Service Agreements with Tangram Rehabilitation Network, Inc.**

Laura Abbott, Director of Special Services, presented that Under Texas Administrative Code (TAC), Section 89.1005, a school district may contract for a nonpublic placement of a student when the student's admission, review, and dismissal (ARD) committee determines that nonpublic placement is necessary in order for the student to receive a free appropriate public education (FAPE).

A school district may contract for a nonpublic placement of a student with nonpublic schools which maintain appropriate Texas Education Agency approval for the particular disability condition and age of the student.

For each student placed in a nonpublic facility, the school district shall verify, during the initial nonpublic placement ARD committee meeting and each subsequent annual ARD committee meeting, that:

- The facility meets minimum standards for health and safety;
- Placement is needed and is documented in the individualized education program (IEP); and
- The educational program provided at the facility is appropriate and the placement is the least restrictive environment for the student

For each student, the ARD committee shall establish, in writing, criteria and estimated timelines for the student's return to the school district.

The District is in need of contracting with Tangram Rehabilitation Network, Inc. for the placement of a student for nonpublic day school services. The contract with Tangram Rehabilitation Network, Inc. will exceed \$100,000 and, therefore, requires approval by the Board in accordance with Board Policy CH (LOCAL).

A MOTION was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to authorize the Superintendent or designee to negotiate, execute and amend service agreements with nonpublic day school for placement of a public school student with Tangram Rehabilitation Network, Inc.

The motion passed by a vote of 6 -0.

- **Second Amendment to Lease Agreement Between Lake Travis ISD and Cellco Partnership d/b/a Verizon Wireless**

Amber King, General Counsel, presented that in 1997, the District signed a 25-year ground lease agreement for a cell tower to be placed on the Lake Travis High School Property. In June 2019, the ground lease was amended to include an underground fiber cable easement. The original and first amended lease expires on June 25, 2022. District administration has been in negotiations with Cellco Partnership (d/b/a Verizon Wireless) to renew the agreement. The terms that District administration and Verizon have come to an agreement on for a new 20-year lease include rent of \$2,500 per month with a 2% annual escalator; one-time payment of \$25,000; and an option to increase lease area an additional 400 square feet.

A MOTION was made by Trustee Bob Dorsett and seconded by Trustee Phillip Davis to approve the Superintendent or designee with the authority to execute the Second Amendment to Lease Agreement Between Lake Travis ISD and Cellco Partnership d/b/a Verizon Wireless and any other necessary documents.

The motion passed by a vote of 6 - 0.

Consent Agenda

- **May 18, 2022 Board Meeting Minutes**
- **June 1, 2022 Board Budget Workshop Minutes**

A MOTION was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the consent agenda items as presented.

The motion passed by a vote of 6 - 0.

Upcoming Meetings and Events

Board President John Aouelle announced the following upcoming meetings and events:

- July 20, 2022 – 6:00 p.m. – Monthly Board Meeting, EDC
- August 17, 2022 – 6:00 p.m. – Monthly Board Meeting

Closed Session

Trustees adjourned into Closed Session at 9:51 p.m., as permitted by Texas Government Code 551.001 et seq.

Section 551.074 - Personnel Matters

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)

Section 551.072 - Deliberation Regarding Real Property

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student

1. The Board will discuss personally identifiable information about a public school student.

Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation of security personnel or devices.

Open Session

Trustees returned from Closed Session at 11:30 p.m. There was no action after closed session.

Adjournment

There being no further action, the June 15, 2022 Board of Trustees' meeting adjourned at 11:30 p.m.

John Aouelle, President

Kim Flasch, Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

June 29, 2022 Special Called Board Meeting Minutes

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh - Administrative Assistant to Superintendent of Schools

ATTACHMENTS

June 29, 2022 Special Called Board Meeting Minutes

MEETING DATE

July 20, 2022

**Minutes of Special Called Board Meeting
The Board of Trustees
Lake Travis Independent School District**

A Special Called Board Meeting of the Board of Trustees of Lake Travis Independent School District was held on June 29, 2022, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

President John Aouelle called the meeting to order at 4:00 pm.

Quorum Determination

Trustees in attendance were John Aouelle, Bob Dorsett, Kim Flasch, William Beard, Phillip Davis and Erin Archer. Trustee Lauren White arrived at 4:06 p.m. and went into Closed Session.

Public Comments/Citizen Participation

None

Closed Session

Trustees adjourned into Closed Session at 4:01 p.m, as permitted by Texas Government Code 551.001 et seq.

Section 551.071 – Consultation with Attorney

1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).

Section 551.072 - Deliberation Regarding Real Property

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

Open Session

Trustees John Aouelle, Kim Flasch, Lauren White, William Beard, Phillip Davis and Erin Archer returned from Closed Session at 4:44 p.m. Trustee Bob Dorsett did not return after Closed Session.

Consideration

- **Resolution No. 062922-01 Regarding the Public Necessity to Authorize the Superintendent or Designee with the Authority to Execute a Letter of Intent and Negotiate a Purchase Sale Agreement for the Acquisition of Approximately 5.5 Acres of Land Located at 21103 State Hwy 71, Spicewood, TX 78669**

A **MOTION** was made by Trustee Kim Flasch seconded by Trustee Phillip Davis to approve Resolution No. 062922-01 authorizing the Superintendent or designee with the authority to execute a Letter of Intent and negotiate a purchase sale agreement for the acquisition of an approximately 5.5-Acre Parcel of Land located at 21103 State Hwy 71, Spicewood, TX 78669, more particularly described as Property ID Numbers 557252 and 557253

The motion passed by a vote of 6-0.

Adjournment

There being no further action, the June 29, 2022 Board of Trustees' Special Called meeting adjourned at 4:45 p.m.

John Aouelle, President

Kim Flasch, Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2022-2023 Lake Travis ISD Student Code of Conduct

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

Each year the LTISD Student Code of Conduct is reviewed by the administration and revised as necessary. There are not proposed changes to the Code of Conduct for the upcoming school year.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery – Assistant Superintendent for Curriculum and Instruction

ATTACHMENTS

Draft 2022-2023 LTISD Student Code of Conduct

MEETING DATE

July 20, 2022



2022-2023

STUDENT CODE OF CONDUCT

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STUDENT CODE OF CONDUCT

ACCESSIBILITY

If you have difficulty accessing the information in this document because of disability, please contact Stefani Allen, Assistant Superintendent for Curriculum & Instruction, allens@ltisdschools.org or 512-533-6023.

PURPOSE

The Student Code of Conduct (“Code”) is the district’s response to the requirements of Chapter 37 of the Texas Education Code.

The Code provides methods and options for managing students in the classroom and on school grounds, disciplining students, and preventing and intervening in student discipline problems.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Code has been adopted by the Lake Travis Independent School District Board of Trustees and developed with the advice of the district-level committee. This Code provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. It remains in effect during summer school and at all school-related events and activities outside of the school year until an updated version adopted by the board becomes effective for the next school year.

In accordance with state law, The Code shall be posted at each school campus or shall be available for review at the office of the campus principal. Additionally, the Code shall be available at the office of the campus behavior coordinator(s) and posted on the [LTISD Website](#). Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Student Code of Conduct is adopted by the district’s board of trustees, it has the force of policy; therefore, in case of conflict between the Code and the Student Parent Handbook, the Code shall prevail.

Please note: The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

SCHOOL DISTRICT AUTHORITY AND JURISDICTION

Disciplinary Authority

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

- During the regular school day;
- During school-related activities or instruction, whether that occurs in an in-person or online environment;
- While the student is going to and from school or a school-sponsored or school-related activity on district transportation;
- During lunch periods in which a student is allowed to leave campus;
- While the student is in attendance at any school-related activity, regardless of time or location;
- For any school-related misconduct, regardless of time or location;
- When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
- When a student engages in cyberbullying, as provided by Education Code 37.0832;
- When criminal mischief is committed on or off school property or at a school-related event;
- For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
- For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
- When the student commits a felony, as provided by Education Code 37.006 or 37.0081; and
- When the student is required to register as a sex offender.

Students may be subject to campus, classroom, extracurricular, and/or organization rules in addition to those found in this Code. Students may face consequences under these additional rules as well as possible disciplinary action under this Code. Further, to the extent a student engages in misconduct that is not specifically addressed in the Code, the student may still be disciplined if the misconduct disrupts or interferes with the educational process, learning environment, or school safety.

Campus Behavior Coordinator

As required by law, a person at each campus must be designated to serve as the campus behavior coordinator. The designated person may be the principal of the campus or any other campus administrator selected by the principal. At Lake Travis ISD, the assistant principal(s) at each campus have been designated as the campus behavior coordinator(s). The campus behavior coordinator is primarily responsible for maintaining student discipline. The district shall post on its website and in the Student Handbook, for each campus, the email address and telephone number of the person serving as campus behavior coordinator. Contact information may be found at the [Required Postings](#) section of the district's website and the [Student/Parent Handbook](#).

Threat Assessments and Safe and Supportive School Team

The campus behavior coordinator or other appropriate administrator will work closely with the campus threat assessment safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

Searches

In the interest of promoting safety and attempting to ensure that schools are safe and drug free, district officials may occasionally conduct searches. District officials may conduct searches of students, their belongings, and their vehicles in accordance with law and district policy. Searches of students shall be conducted in a reasonable and nondiscriminatory manner. Searches of students will be conducted without discrimination, based on, for example, reasonable suspicion, voluntary consent, or pursuant to district policy providing for suspicionless security procedures. Students are responsible for prohibited items found in their possession, including items in their personal belongings.

A vehicle owner/driver has full responsibility for the security and content of his or her vehicle parked on district property and must make certain that it is locked and that the keys are not given to others. Vehicles parked on district property are under the jurisdiction of the district. District officials may search any vehicle any time there is reasonable suspicion to do so, with or without the permission of the student.

Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice. Students have no expectations of privacy in district property. Students are responsible for any item found in district property provided to the student that is prohibited by law, district policy, or the Student Code of Conduct.

Refer to the district's policy at FNF (LEGAL) and FNF (LOCAL) for more information regarding investigations and searches.

Reporting Crimes

The campus behavior coordinator and other school administrators as appropriate will report crimes as required by law and shall call local law enforcement when an administrator suspects

that a crime has been committed on campus.

Security Personnel

To ensure sufficient security and protection of students, staff, and property, the board employs police officers. In accordance with law, the board has coordinated with the campus behavior coordinators and other district employees to ensure appropriate law enforcement duties are assigned to security staff. The law enforcement duties of district peace officers are listed in CKE (LOCAL).

Parent Defined

Throughout this Code and related discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

Participating in Graduation Activities

The district has the right to limit a student’s participation in graduation activities for violating the district’s Code. Participation might include a speaking role, as established by district policy and procedures.

Students eligible to give opening and closing remarks or other speaking roles at graduation will be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered as an eligible student speaker at graduation ceremonies, a student shall not have engaged in any misconduct in violation of the district’s Code resulting in removal to a DAEP or expulsion during the semester immediately preceding graduation.

See DAEP – Restrictions During Placement, for information regarding a student assigned to DAEP at the time of graduation.

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer shall have the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting, and the person persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate.

STANDARDS FOR STUDENT CONDUCT

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner, always exercising self-discipline, self-control, and self-respect.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.
- Report any acts of bullying.
- Report dangerous behaviors and/or situations to school personnel.
- Report threats of safety of students and staff members as well as misconduct on the part of any other students or staff members to the building principal, a teacher, or another adult.

Because of significant variations in student conduct, it is not always possible for the Code to address each and every act of student misbehavior. To that end, the District retains discretion to address student misconduct that is inconsistent with these standard of conduct even though the conduct may not be specifically included in the Code.

NONDISCRIMINATION STATEMENT

The district does not discriminate against students on the basis of race, sex, sexual orientation, national origin, disability, religion, color, ethnicity, or any other prohibited basis when enforcing the provisions of the Code.

GENERAL CONDUCT VIOLATIONS

The categories of conduct below are prohibited behaviors and will result in the assignment of one or more Discipline Management Techniques if the behavior occurs at school, in vehicles owned or operated by the district, at all school-related or school-sponsored activities, or when the District has disciplinary authority as outlined in the Code. The list does not include the most severe offenses. In the subsequent sections on Out-of-School Suspension, DAEP Placement, Placement and/or Expulsion for Certain Offenses, and Expulsion, certain offenses that require or permit

specific consequences are listed. Any offense, however, may be severe enough to result in Removal from the Regular Educational Setting as detailed in that section.

Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel (insubordination).
- Leave assigned location or activity, school grounds or school-sponsored events without permission.
- Disobey rules for conduct in district vehicles.
- Refuse to accept discipline management techniques assigned by a teacher or principal.

Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. (For assault, see DAEP Placement and Expulsion.)
- Threaten a district student, employee, or volunteer, including off school property, if the conduct causes a substantial disruption to the educational environment.
- Engage in bullying, cyberbullying, harassment, or making hit lists. (See glossary for all four terms.)
- Release or threaten to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Engage in conduct that constitutes sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct, directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in conduct that constitutes dating violence. (See glossary.)
- Engage in inappropriate or indecent exposure of private body parts.
- Participate in hazing. (See glossary.)
- Cause an individual to act through the use of or threat of force (coercion).
- Commit extortion or blackmail (obtaining money or an object of value from an unwilling person).
- Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.
- Record the voice or image of another without the prior consent of the individual being recorded or in any way that disrupts the educational environment or invades the privacy of others.

Property Offenses

Students shall not:

- Damage or vandalize property owned by others. (For felony criminal mischief, see DAEP Placement or Expulsion.)
- Deface or damage school property—including textbooks, technology and electronic resources, lockers, furniture, and other equipment—with graffiti or by other means.
- Steal from students, staff, or the school.
- Knowingly use another student’s identification card or number to obtain goods or services.
- Commit or assist in a robbery or theft, even if it does not constitute a felony according to the Penal Code. (For felony robbery, aggravated robbery, and theft, see DAEP Placement and Expulsion.)
- Enter, without authorization, district facilities that are not open for operations.

Possession of Prohibited Items

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- Fake or “look-alike” weapons intended to be used as a weapon or could reasonably be perceived as a weapon;
- A location-restricted knife*;
- A hand instrument designed to cut or stab another by being thrown;
- A firearm silencer or suppressor;
- Knuckles
- A club*
- A firearm*;
- An air gun or BB gun;
- Ammunition, shells, bullets, or gunpowder;
- A stun gun, taser, taser gun, or any other electroshock weapon;
- A pocketknife or any other small knife (less than 5 ½ inches long);
- Mace, pepper spray, or other small chemical dispenser sold commercially for personal protection;
- Material that is sexually-oriented, pornographic, or reveals a person’s private body parts;
- Tobacco products; cigarettes; e-cigarettes; vape products; any component, part, or

accessory for an e-cigarette device (including tobacco/vapor oils); or any other smoking/vaping device or paraphernalia;

- Any consumable hemp products; oils (e.g., CBD oil), lotions, or similar products that contain hemp; hemp products in any form suitable for smoking, vaping or other uses. The sale or distribution of any such hemp products is also prohibited. The term “hemp” is as defined in Title 5, Chapter 121 of the Texas Agriculture Code. A student using such a product with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision, as long as the student complies with district policies and procedures related to use of prescription medication on campus;
- Matches or a lighter;
- A laser pointer for other than an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists.

*For weapons and firearms, see DAEP Placement and/or Expulsion. In many circumstances, possession of these items is punishable by mandatory expulsion under federal or state law.

Possession of Telecommunications or Other Electronic Devices

Students shall not:

- Use a telecommunication device, including a cellular telephone, or other electronic device in violation of district and campus rules.

Illegal, Prescription, and Over-the-Counter Drugs

Students shall not:

- Possess, use, give, or sell alcohol or an illegal drug. (Also see DAEP Placement and Expulsion for mandatory and permissive consequences under state law.)
- Possess or sell seeds or pieces of marijuana in less than a usable amount.
- Possess, use, give, or sell paraphernalia related to any prohibited substance. (See glossary for “paraphernalia.”)
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student’s own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person’s prescription drug on school property or at a school-related event. (See glossary for “abuse.”)
- Abuse over-the-counter drugs. (See glossary for “abuse.”)
- Be under the influence of prescription or over-the-counter drugs that cause impairment of the physical or mental faculties. (See glossary for “under the influence.”)
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

Misuse of Technology Resources and the Internet

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student's parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district's system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Use the Internet or other electronic communications to threaten or harass district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Send, post, deliver, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Use the Internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

Safety Transgressions

Students shall not:

- Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engage in verbal (oral or written) and/or physical actions and/or exchanges that threaten the safety of another student, a school employee, or school property.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt, or is likely to cause a disruption to the school program or incite violence.
- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.

Miscellaneous Offenses

Students shall not:

- Violate dress and grooming standards as communicated in the Student Handbook.
- Engage in academic dishonesty, which includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination.
- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Engage in public displays of affection that are inappropriate for the student's age and grade level.
- Repeatedly violate other communicated campus or classroom standards of conduct.

The district may impose campus, classroom, or club/organization rules in addition to those found in the Code. These rules may be listed in the student and campus handbooks; posted in classrooms; given to the student; or published in extracurricular handbooks, state or national organization by-laws and/or constitutes, and may or may not constitute violations of the Code.

DISCIPLINE MANAGEMENT TECHNIQUES

Discipline shall be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including positive behavior supports. Discipline shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

Because of these factors, discipline for a particular offense, including misconduct in a district vehicle owned or operated by the district, unless otherwise specified by law, may bring into consideration varying techniques and responses.

Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF (LEGAL).

In accordance with the Texas Education Code, a student who receives special education services may not be disciplined for conduct meeting the definition of bullying, cyberbullying, harassment, or making hit lists (see glossary) until an ARD committee meeting has been held to review the

conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

Techniques

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Student Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or a brief "time-out" period, in accordance with law.
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.
- Behavior coaching.
- Anger management classes.
- Mediation (victim-offender).
- Classroom circles.
- Family group conferencing.
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.
- Detention, including outside regular school hours.
- Sending the student to the office or other assigned area, or to in-school suspension.
- Assignment of school duties, such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in individual student organizations' extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.

- Out-of-school suspension, as specified in the Out-of-School Suspension section of this Code.
- Placement in a DAEP, as specified in the DAEP section of this Code.
- Placement and/or expulsion in an alternative educational setting, as specified in the Placement and/or Expulsion for Certain Offenses section of this Code.
- Expulsion, as specified in the Expulsion section of this Code.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Other strategies and consequences as determined by school officials.

Prohibited Aversive Techniques

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain. [See policy FO(LOCAL).]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.
- Restricting the student's circulation.
- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student by the use of physical barriers.

- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

Notification

The campus behavior coordinator shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The campus behavior coordinator shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the Education Code. A good faith effort shall be made on the day the action was taken to provide to the student for delivery to the student's parent written notification of the disciplinary action. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the campus behavior coordinator shall send written notification by U.S. Mail. If the campus behavior coordinator is not able to provide notice to the parent, the principal or designee shall provide the notice.

Before the principal or appropriate administrator assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or campus behavior coordinator, as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy FNG (LOCAL). A copy of the policy may be obtained from the principal's office, the campus behavior coordinator's office, the central administration office or online through the [Lake Travis ISD Board Policy Manual](#).

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance. In the instance of a student who is accused of conduct that meets the definition of sexual harassment as defined by Title IX, the district will comply with applicable federal law, including the Title IX formal complaint process. See policies FFH (LEGAL) and (LOCAL).

REMOVAL FROM THE SCHOOL BUS OR DISTRICT TRANSPORTATION

District rules and guidelines are applicable on all buses or vehicles owned, operated or controlled by the District. Bus safety and discipline issues are managed collaboratively with the Director of Transportation and the appropriate campus administrator and/or the campus behavior coordinator. The transportation department or campus administrator will employ discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding or other district transportation privileges, in accordance with law.

REMOVAL FROM THE REGULAR EDUCATION SETTING

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

Routine Referral

A routine referral occurs when a teacher sends a student to the campus behavior coordinator's office as a discipline management technique. The campus behavior coordinator shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for a behavior that violates this Code to maintain effective discipline in the classroom.

Formal Removal

A teacher **may** also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach his or her class or with the student's classmates' ability to learn; or
2. The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

Within three school days of the formal removal, the campus behavior coordinator or appropriate administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.

When a student is removed from the regular classroom by a teacher and a conference is pending, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

A teacher or administrator **must** remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

Returning Students to Class

When a student has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, or criminal attempt to commit murder or capital murder, the student may not be returned to the teacher's class without the teacher's consent.

When a student has been formally removed by a teacher for any other conduct, the student may be returned to the teacher's class without the teacher's consent if the placement review committee determines that the teacher's class is the best or only alternative available.

OUT-OF-SCHOOL SUSPENSION

Misconduct

Students may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense.

A student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code Section 46.02 or 46.05;
- Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

Process

State law allows a student to be suspended for **no more than three school days per behavior violation**, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the campus behavior coordinator or appropriate administrator, who shall advise the student of the alleged misconduct. The student shall have the opportunity respond to the allegation before the administrator makes a decision.

The campus behavior coordinator shall determine the number of days of a student's suspension, not to exceed three school days.

In deciding whether to order out-of-school suspension, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and co-curricular activities.

Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM (DAEP) PLACEMENT

The DAEP shall be provided in a setting other than the student's regular classroom, unless the student meets certain exemption criteria as established in LTISD's District of Innovation Plan and accompanying regulations.

An elementary school student may not be placed in a DAEP with a student who is not an elementary school student. For purposes of DAEP, elementary classification shall be kindergarten–grade 5 and secondary classification shall be grades 6–12.

Summer school provided by the district may serve students assigned to a DAEP in conjunction with other students.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Discretionary Placement: Misconduct That May Result in DAEP Placement

A student **may** be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code.

Misconduct Identified in State Law

In accordance with state law, a student **MAY** be placed in a DAEP for any one of the following offenses:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Involvement in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. (See glossary.)
- Involvement in criminal street gang activity. (See glossary.)
- Criminal mischief, not punishable as a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.

In accordance with state law, a student **may** be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see glossary) that the student has engaged in conduct punishable as a felony, other than aggravated robbery or those listed as offenses in Title 5 (see glossary) of the Penal Code, that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The campus behavior coordinator **may**, but is not required to, place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

Mandatory Placement: Misconduct That Requires DAEP Placement

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See glossary.)
- Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school’s real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
 1. Engages in conduct punishable as a felony.
 2. Commits an assault (see glossary) under Penal Code 22.01(a)(1).
 3. Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of marijuana, a controlled substance, or a dangerous drug in an amount not constituting a felony offense. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision, as long as the student complies with district policies and procedures related to use of prescription medication on campus. (School-related felony drug offenses are addressed in the Expulsion section.) (See glossary for “under the influence.”)
 4. Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol, if the conduct is not punishable as a felony offense. (School-related felony alcohol offenses are addressed in the Expulsion section.)
 5. Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals. (Whether a student should be placed in DAEP or expelled will be determined on a case-by-case basis. See Expulsion section.)
 6. Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure.
 7. Engages in conduct that contains the elements of an offense of harassment against an employee under Penal Code 42.07(a)(1), (2), (3), or (7).
- Engages in expellable conduct and is between six and nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in the Expulsion section of this Code.)
- Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see glossary) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:
 1. The student receives deferred prosecution (see glossary),

2. A court or jury finds that the student has engaged in delinquent conduct (see glossary), or
3. The superintendent or designee has a reasonable belief (see glossary) that the student engaged in the conduct.

Sexual Assault and Campus Assignments

If a student has been convicted of continuous sexual abuse of a young child or disabled individual or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus, and if the victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus, the offending student shall be transferred to another campus in the district. If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

Process

Removals to a DAEP shall be made by the campus behavior coordinator.

Conference

When a student is removed from class for a DAEP offense, the campus behavior coordinator or appropriate administrator shall schedule a conference within three (3) school days with the student's parent, the student, and the teacher, in the case of a teacher removal. The student may not be returned to the regular classroom pending the conference.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student, orally or in writing, of the reasons for the removal and shall give the student an explanation of the basis for the removal and an opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

Consideration of Mitigating Factors

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Placement Order

After the conference, if the student is placed in the DAEP, the campus behavior coordinator shall write a placement order. A copy of the DAEP placement order shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the principal or designee shall deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in this Code, the placement order shall give notice of the inconsistency.

Coursework Notice

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete a foundation curriculum course in which the student was enrolled at the time of removal and which is required for graduation, at no cost to the student. The notice shall include information regarding all methods available for completing the coursework.

Length of Placement

The campus behavior coordinator shall determine the duration of a student's placement in a DAEP.

The duration of a student's placement shall be determined case-by-case basis based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year, except as provided below.

Unless otherwise specified in the placement order, days absent from a DAEP shall not count toward fulfilling the total number of days required in a student's DAEP placement order.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

Exceeds One Year

Placement in a DAEP may exceed one year when a review by the district determines that the student is a threat to the safety of other students or to district employees.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

Exceeds School Year

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the campus behavior coordinator or the board's designee must determine that:

- The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
- The student has engaged in serious or persistent misbehavior (see glossary) that violates the district's Code.

Exceeds 60 Days

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the campus administration.

Student or parent appeals regarding a student's placement in a DAEP should be addressed in accordance with policy FNG (LOCAL). A copy of this policy may be obtained from the principal's office, the campus behavior coordinator's office, or the central administration office or online through the [Lake Travis ISD Board Policy Manual](#).

Appeals should begin at Level One with the campus principal.

The district shall not delay disciplinary consequences pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the board.

Restrictions During Placement

The district does not permit a student who is placed in DAEP to participate in any school-sponsored or school-related extracurricular or co-curricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

The district will provide transportation to students in a DAEP. However, a student may be removed from the bus due to misbehavior and may be responsible for his/her transportation to DAEP.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the last day of placement in the program will be the last instructional day, and the student may be allowed to participate in the graduation ceremony and related graduation activities unless

otherwise specified in the DAEP placement order.

Placement Review

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the campus behavior coordinator or the board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Additional Misconduct

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator may enter an additional disciplinary order as a result of those proceedings.

Notice of Criminal Proceedings

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see glossary), or deferred prosecution will be initiated; or
2. The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

Withdrawal During Process

When a student violates the district's Code in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the campus behavior coordinator may complete the proceedings and issue a placement order. If the student then re-enrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the campus behavior coordinator or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

Newly Enrolled Students

The district shall continue the DAEP placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district.

A newly enrolled student with a DAEP placement from a district in another state will be placed as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

If the student was placed in a DAEP by a school district in another state for a period that exceeds one year, this district, by state law, shall reduce the period of the placement so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees or the extended placement is in the best interest of the student.

Emergency Placement Procedures

When an emergency placement is necessary because the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with classroom or school operations, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA (LEGAL) for more information.

PLACEMENT AND EXPULSION FOR CERTAIN OFFENSES

This section includes two categories of offenses for which the Education Code provides unique procedures and specific consequences.

Registered Sex Offenders

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the district must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the placement shall be in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the placement may be in DAEP or JJAEP for one semester or the placement may be in a regular classroom. The placement may not be in the regular classroom if the board or its designee determines that the student's presence:

- Threatens the safety of other students or teachers,
- Will be detrimental to the educational process, or
- Is not in the best interests of the district's students.

Review Committee (for Registered Sex Offenders)

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

Newly Enrolled Students

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

Appeal of Placement for Registered Sex Offenders

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee under this section is final and may not be appealed.

Certain Felonies

Regardless of whether placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a student **may** be expelled and placed in either DAEP or JJAEP if the board or campus behavior coordinator makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 (see glossary) of the Penal Code.

The student must:

- Have received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Have received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district **may** expel the student and order placement under these circumstances regardless of:

- The date on which the student's conduct occurred,
- The location at which the conduct occurred,
- Whether the conduct occurred while the student was enrolled in the district, or
- Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

Hearing and Required Findings

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

- Threatens the safety of other students or teachers,
- Will be detrimental to the educational process, or
- Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

Length of Placement

The student is subject to the placement until:

- The student graduates from high school,
- The charges are dismissed or reduced to a misdemeanor offense, or
- The student completes the term of the placement or is assigned to another program.

Placement Review

A student placed in a DAEP or JJAEP under these circumstances is entitled to a review of his or her status, including academic status, by the campus behavior coordinator or board's designee at

intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

Newly Enrolled Students

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

EXPULSION

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

An expelled student may be enrolled in the Travis County Juvenile Justice Alternative Education Program (JJAEP).

Discretionary Expulsion: Misconduct That May Result in Expulsion

Some of the following types of misconduct may result in mandatory placement in a DAEP, whether or not a student is expelled. (See DAEP Placement)

Any Location

A student **may** be expelled for:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.
- Criminal mischief, if punishable as a felony.
- Engaging in conduct that contains the elements of one of the following offenses against another student:

- Aggravated assault.
- Sexual assault.
- Aggravated sexual assault.
- Murder.
- Capital murder.
- Criminal attempt to commit murder or capital murder.
- Aggravated robbery.
- Breach of computer security. (See glossary)
- Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

At School, Within 300 Feet, or at a School Event

A student **may** be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school’s real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, or a dangerous drug, if the conduct is not punishable as a felony. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision, as long as the student complies with district policies and procedures related to use of prescription medication on campus. (See glossary for “under the influence.”)
- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol, if the conduct is not punishable as a felony.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer.
- Engaging in deadly conduct. (See glossary.)

Within 300 Feet of School

A student **may** be expelled for engaging in the following conduct while within 300 feet of school property, as measured from any point on the school’s real property boundary line:

- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See glossary.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery.

- Continuous sexual abuse of a young child or disabled individual.
- Felony drug- or alcohol-related offense.
- Unlawful carrying on or about the student’s person a handgun, or a location-restricted knife, as these terms are defined by state law. (See glossary.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined by state law. (See glossary.)
- Possession of a firearm, as defined by federal law. (See glossary.)

Property of Another District

A student **may** be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

Misconduct While in DAEP

A student **may** be expelled for engaging in documented serious misbehavior (see glossary) that violates the district’s Code, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

- Deliberate violent behavior that poses a direct threat to the health or safety of others;
- Extortion, meaning the gaining of money or other property by force or threat;
- Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
- Conduct that constitutes the offense of:
 1. Public lewdness under Penal Code 21.07;
 2. Indecent exposure under Penal Code 21.08;
 3. Criminal mischief under Penal Code 28.03;
 4. Personal hazing under Penal Code 37.152; or
 5. Harassment under Penal Code 42.07(a)(1), of a student or district employee.

Mandatory Expulsion: Misconduct That Requires Expulsion

A student **must** be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

Under Federal Law

- Bringing to school or possessing at school, including any setting that is under the district’s control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See glossary.)

Note: Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle, or to firearms used in activities approved and

authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

Under the Penal Code

- Unlawful carrying on or about the student’s person the following, in a matter prohibited by Penal Code 46.02:
 1. A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. (See glossary.) Note: A student may not be expelled solely on the basis of the student’s use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus, while participating in or preparing for a school-sponsored, shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department, or a shooting sports sanctioning organization working with the department. [See policy FNCG (LEGAL).]
 2. A location-restricted knife, as defined by state law. (See glossary.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See glossary.)
- Behaving in a manner that contains elements of the following offenses under the Texas Penal Code:
 1. Aggravated assault, sexual assault, or aggravated sexual assault.
 2. Arson. (See glossary.)
 3. Murder, capital murder, or criminal attempt to commit murder or capital murder.
 4. Indecency with a child.
 5. Aggravated kidnapping.
 6. Aggravated robbery.
 7. Manslaughter.
 8. Criminally negligent homicide.
 9. Continuous sexual abuse of a young child or disabled individual.
 10. Behavior punishable as a felony that involves selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.

Under Age Ten

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled, but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

Process

If a student is believed to have committed an expellable offense, the campus behavior coordinator or other appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Until a hearing can be held, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

Hearing

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

- Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
- An opportunity to testify and to present evidence and witnesses in the student's defense, and
- An opportunity to question the witnesses called by the district at the hearing.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to the Superintendent or his/her designee the authority to conduct hearings and expel students.

Board Review of Expulsion

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the Superintendent within seven (7) days after receipt of the written decision. The Superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall hear statements made by the parties at the review and shall base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

Expulsion Order

Before ordering the expulsion, the board or campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history, and
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the principal or designee shall deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order shall give notice of the inconsistency.

Length of Expulsion

The length of an expulsion shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year, except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

- The student is a threat to the safety of other students or to district employees, or
- Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the Superintendent may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

Withdrawal During Process

When a student has violated the district's Code in a way that requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the campus behavior coordinator or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

Additional Misconduct While Expelled

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator or the board may issue an additional disciplinary order as a result of those proceedings.

Restrictions During Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

Newly Enrolled Students

The district shall continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

- The out-of-state district provides the district with a copy of the expulsion order, and
- The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

- The student is a threat to the safety of other students or district employees, or
- Extended placement is in the best interest of the student.

Emergency Expulsion Procedures

When an emergency expulsion is necessary to protect persons or property from imminent harm, the student shall be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA (LEGAL) for more information.

GLOSSARY

This glossary provides legal definitions and locally established definitions and is intended to assist in understanding terms related to the Student Code of Conduct.

Abuse is improper or excessive use.

Aggravated robbery is defined in part by Penal Code 29.03(a) as when a person commits robbery and:

1. Causes serious bodily injury to another;
2. Uses or exhibits a deadly weapon; or
3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
 - a. 65 years of age or older, or
 - b. A disabled person.

Armor-piercing ammunition is defined by Penal Code 46.01 as handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

Arson is defined in part by Penal Code 28.02 as:

1. A crime that involves starting a fire or causing an explosion with intent to destroy or damage:
 - a. Any vegetation, fence, or structure on open-space land; or
 - b. Any building, habitation, or vehicle:
 - 1) Knowing that it is within the limits of an incorporated city or town,
 - 2) Knowing that it is insured against damage or destruction,
 - 3) Knowing that it is subject to a mortgage or other security interest,
 - 4) Knowing that it is located on property belonging to another,
 - 5) Knowing that it has located within it property belonging to another, or
 - 6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. A crime that involves recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance and the fire or explosion damages any building, habitation, or vehicle; or
3. A crime that involves intentionally starting a fire or causing an explosion and in so doing:
 - a. Recklessly damages or destroys a building belonging to another, or
 - b. Recklessly causes another person to suffer bodily injury or death.

Assault is defined in part by Penal Code §22.01(a)(1) as intentionally, knowingly, or recklessly causing bodily injury to another; §22.01(a)(2) as intentionally or knowingly threatening another

with imminent bodily injury; and §22.01(a)(3) as intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

Breach of Computer Security includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district; and the student knowingly alters, damages, or deletes school district property or information; or commits a breach of any other computer, computer network, or computer system.

Bullying is defined in Section 37.0832 of the Education Code as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below) This state law on bullying prevention applies to:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

Chemical dispensing device is defined by Penal Code 46.01 as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is defined by Texas Penal Code 46.01 as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death. A blackjack, nightstick, mace, and tomahawk are in the same category.

Controlled substance means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or Penalty Group 1, 1-A, 1-B, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by

Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

Criminal street gang is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

Cyberbullying is defined by Section 37.0832 of the Education Code as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet website, or any other Internet-based communication tool.

Dangerous drug is defined by Health and Safety Code 483.001 as a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

Deadly conduct under Penal Code 22.05 occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

Discretionary means that something is left to or regulated by a local decision maker.

E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

Explosive weapon is defined by Penal Code 46.01 as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of

inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False alarm or report under Penal Code 42.06 occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

Firearm is defined by federal law (18 U.S.C. § 921(a)) as:

1. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
2. The frame or receiver of any such weapon;
3. Any firearm muffler or firearm weapon; or
4. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.

Such term does not include an antique firearm.

Graffiti includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Handgun is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

Harassment includes:

1. Conduct that meets the definition established in district policies DIA (LOCAL) and FFH (LOCAL);
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in Section 37.001(b)(2) of the Education Code; or
3. Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
 1. Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
 2. Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
 3. Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another

person has suffered death or serious bodily injury;

4. Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another; and
5. Publishing on an internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern, as defined by law.

Hazing is defined by Section 37.151 of the Education Code as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in the Education Code 37.151, including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical harm, such as sleep deprivation, exposure to the elements, confinements to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; and
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

Hit list is defined in Section 37.001(b)(3) of the Education Code as a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

Improvised explosive device is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

Indecent exposure is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person, and is reckless about whether another is present who will be offended or alarmed by the act.

Intimate visual material is defined by Civil Practices and Remedies Code 98B.001 and Texas Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

Location-restricted knife is defined by Penal Code 46.01 as a knife with a blade over five and one-half inches.

Knuckles means any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist

enclosed in the knuckles.

Machine gun as defined by Penal Code 46.01 is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

Mandatory means that something is obligatory or required because of an authority.

Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

Possession means to have an item on one's person or in one's personal property, including, but not limited to, clothing, purse, or backpack; a private vehicle used for transportation to or from school or school-related activities, including, but not limited, to an automobile, truck, motorcycle, or bicycle; telecommunications or electronic devices; or any school property used by the student, including, but not limited to, a locker or desk.

Prohibited weapon under Penal Code 46.05(a) means:

1. The following items unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice:
 - a. An explosive weapon;
 - b. A machine gun;
 - c. A short-barrel firearm;
2. Armor-piercing ammunition;
3. A chemical dispensing device;
4. A zip gun;
5. A tire deflation device; or
6. An improvised explosive device.

Public Lewdness is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, is reckless about whether another is present who will be offended or alarmed by the act.

Public school fraternity, sorority, secret society, or gang means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Section 37.121(d) of the Education Code are excepted from this definition.

Reasonable belief is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information, including the notice of a student's arrest under Article 15.27 of the Code of Criminal Procedure.

Self-defense is the use of force against another to the degree a person reasonably believes the force is immediately necessary to protect himself or herself.

Serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, Texas Penal Code; or
4. Conduct that constitutes the offense of:
 - a. Public lewdness under Section 21.07, Texas Penal Code;
 - b. Indecent exposure under Section 21.08; Texas Penal Code;
 - c. Criminal mischief under Section 28.03, Texas Penal Code;
 - d. Personal hazing under Section 37.152, Education Code; or
 - e. Harassment under Section 42.07(a)(1), Texas Penal Code, of a student or district employee.

Serious or persistent misbehavior includes, but is not limited to:

1. Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
2. Behavior identified by the district as grounds for discretionary DAEP placement.
3. Actions or demonstrations that substantially disrupt or materially interfere with school activities.
4. Refusal to attempt or complete schoolwork as assigned.
5. Insubordination.
6. Profanity, vulgar language, or obscene gestures.
7. Leaving school grounds without permission.
8. Falsification of records, passes, or other school-related documents.
9. Refusal to accept discipline assigned by the teacher or principal.

Short-barrel firearm defined by Penal Code 46.01 as a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Terroristic threat is defined by Penal Code 22.07 as a threat of violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;

4. Cause impairment or interruption of public communications; public transportation; public water, gas, or power supply; or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

Tire deflation device is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

Title 5 offenses felonies are those crimes listed in Title 5 of the Penal Code that typically involve injury to a person and may include:

1. Murder, manslaughter, or homicide under Sections 19.02, – .05, Texas Penal Code;
2. Kidnapping under Section 20.03, Texas Penal Code;
3. Trafficking of persons under Section 20A.02, Texas Penal Code;
4. Smuggling or continuous smuggling of persons under Sections 20.05 – .06, Texas Penal Code;
5. Assault under Section 22.01, Texas Penal Code;
6. Aggravated assault under Section 22.02, Texas Penal Code;
7. Sexual assault under Section 22.011, Texas Penal Code;
8. Aggravated sexual assault under Section 22.021, Texas Penal Code;
9. Unlawful restraint under Section 20.02, Texas Penal Code;
10. Continuous sexual abuse of a young child or disabled individual under Section 21.02, Texas Penal Code;
11. Bestiality under Section 21.09, Texas Penal Code;
12. Improper relationship between educator and student under Section 21.12, Texas Penal Code;
13. Voyeurism under Section 21.17, Texas Penal Code;
14. Indecency with a child under Section 21.11, Texas Penal Code;
15. Invasive visual recording under Section 21.15, Texas Penal Code;
16. Disclosure or promotion of intimate visual material under Section 21.16, Texas Penal Code;
17. Sexual coercion under Section 21.18, Texas Penal Code;
18. Injury to a child, an elderly person, or a disabled person of any age under Section 22.04, Texas Penal Code;
19. Abandoning or endangering a child under Section 22.041, Texas Penal Code;
20. Deadly conduct under Section 22.05, Texas Penal Code;
21. Terroristic threat under Section 22.07, Texas Penal Code;

22. Aiding a person to commit suicide under Section 22.08, Texas Penal Code; and
23. Tampering with a consumer product under Section 22.09, Texas Penal Code.

Under the influence means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the influence" need not be legally intoxicated to trigger disciplinary action.

Use means voluntarily introducing into one's body, by any means, a prohibited substance.

Zip gun is defined by Penal Code 46.01 as a device or combination of devices, not originally a firearm, but adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Request for Proposals (RFP) – Beverage Services

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

Under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Nestle Waters (Pepsi products) to provide beverage vending and dispensing to the public, staff, and students by means of vending machines and concession stands. The District will solicit a full service beverage vendor to provide the District a commission on full service vending machines and per unit price for an entire line of products offered for purchase and subsequent resale. The vendor will supply, install and maintain drink vending machines and drink dispensing machines in various locations within the District.

A request for proposal was issued on April 29, 2022, with a closing date of June 10, 2022 and an anticipated award date of July 20, 2022, with Board approval. Pepsi Co was the only vendor that submitted a proposal.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent for Business Services

Cristy Soares – Director of Purchasing

Brad Goerke – Director of Finance/Comptroller

ATTACHMENTS

Evaluation Summary

Pepsi Co Scholarship Summary

MEETING DATE

July 20, 2022

Beverage Services RFP #22-009

LAKE TRAVIS ISD							
Beverage Service							
Bid #22-009							
TABULATION							
				Coca-Cola	Pepsi Co		
Line #	Description	QTY	UOM	Unit	Extended	Notes to Buyer	
		1					
1	Vending: 12oz can of carbonated soft drink		EA	No Bid	<u>\$1.50</u>	\$1.50	To whom it may concern: Thank you so much for your consideration! We have appreciated your partnership in years past and look forward to the opportunity to continue to grow with & support LTISD. Please do not hesitate to reach out for any clarifying details or questions. Looking forward to your response, Shelby Mueller & the PepsiCo Team
2	Vending: 20oz bottle of carbonated soft drink	1	EA	No Bid	<u>\$2.25</u>	\$2.25	
3	Vending: 20oz bottle of sports drink	1	EA	No Bid	<u>\$2.50</u>	\$2.50	
4	Vending: 20oz bottle of water	1	EA	No Bid	<u>\$2.25</u>	\$2.25	
5	Case of 12oz can of carbonated soft drinks	1	EA	No Bid	<u>\$10.75</u>	\$10.75	
6	Case of 20oz bottle of carbonated soft drinks	1	EA	No Bid	<u>\$25.49</u>	\$25.49	
7	Fountain Drink bag in box - 5 gallon	1	EA	No Bid	<u>\$111.25</u>	\$111.25	
8	Fountain Drink - CO2 tank	1	EA	No Bid	<u>\$30.78</u>	\$30.78	
	Recommendation:						213
The District's Purchasing Department recommends to the Board of Trustees on July 20, 2022, awarding to Pepsi Co.							



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Request for Proposals (RFP) – Method to Procure Chicken Sandwiches for Secondary Campuses

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

Under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Chick-fil-A to provide sandwiches to the middle school and high school students one day per week. During the 2020-2021 school year, Lake Travis ISD's middle schools purchased an average of 2,700 sandwiches per day and Lake Travis ISD's high school purchased an average of 1,500 sandwiches per day.

A request for proposal was issued May 18, 2022 with a closing date of June 7, 2022 and an anticipated award date of July 20, 2022, with Board approval. Chick-Fil-A was the only vendor that submitted a proposal.

BUDGET PROVISIONS

2022-2023 Food and Nutrition Services Budget - \$614,688

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent for Business Services

Cristy Soares – Director of Purchasing

Ryan Mikolaycik – Director of Food and Nutrition Services

ATTACHMENTS

Evaluation Summary

MEETING DATE

July 20, 2022

LAKE TRAVIS ISD							
Chicken Sandwich, Prepared, Delivery							
Bid #22-011							
TABULATION							
Line 1 Chicken Sandwich, fully prepared and packaged per the specifications in the attached RFP document							
Award	Com	Name	QTY	UOM	Price	Extended	Note to Buyer
		Chick-fil-A of Lake Travis (DZ Restaurant Group, Inc.)	131250	EA	\$4.25	\$557,812.50	Max sale price to LTISD students not to exceed \$5.75/item, please. Penny profit to LTISD remains the same at \$1.50/item should the district choose to charge max allowable price.
Line 2 Chicken and biscuit, fully prepared and packaged per the specifications in the attached RFP document							
Award	Com	Name	QTY	UOM	Price	Extended	Note to Buyer
		Chick-fil-A of Lake Travis (DZ Restaurant Group, Inc.)	17500	EA	\$3.25	\$56,875.00	Max sale price to LTISD students not to exceed \$4.25/item, please. Penny profit to LTISD remains the same at \$1.00/item should the district choose to charge max allowable price.
Recommendation:							
The District's Purchasing Department recommends to the Board of Trustees on July 20, 2022, awarding to Chick-fil-A.							



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Request for Proposals (RFP) – Method to Procure Baked Pizza for Lake Travis High School

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

Under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Domino's Pizza to provide baked pizza to the high school students one day per week. During the 2020-2021 school year, Lake Travis ISD's high school purchased an average of 60 pizzas per day.

A request for proposal was issued May 18, 2022 with a closing date of June 7, 2022 and an anticipated award date of July 20, 2022, with Board approval. Domino's Pizza was the only vendor that submitted a proposal.

BUDGET PROVISIONS

2022-2023 Food and Nutrition Services Budget - \$56,375

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent for Business Services

Cristy Soares – Director of Purchasing

Ryan Mikolajcik – Director of Food and Nutrition Services

ATTACHMENTS

Evaluation Summary

MEETING DATE

July 20, 2022

LAKE TRAVIS ISD							
Pizza, Commerically Prepared, Baked							
Bid #22-012							
TABULATION							
Line 1	Pizza, Baked, fully prepared and packaged per the specifications in the attached RFP document						
Award	Com	Name	QTY	UOM	Price	Extended	Note to Buyer
		Domino's	5500	EA	\$10.25	\$56,375.00	
Recommendation:							
The District's Purchasing Department recommends to the Board of Trustees on July 20, 2022, awarding to Domino's.							



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Request for Proposals (RFP) – Method to Procure Unbaked Pizza for Lake Travis High School

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

Under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD currently contracts with Papa Murphy's to provide unbaked pizza to the high school students one day per week. During the 2020-2021 school year, Lake Travis ISD's high school purchased an average of 75 pizzas per day.

A request for proposal was issued May 18, 2022 with a closing date of June 7, 2022 and an anticipated award date of July 20, 2022, with Board approval. Papa Murphy's was the only vendor that submitted a proposal.

BUDGET PROVISIONS

2022-2023 Food and Nutrition Services Budget - \$73,785

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent for Business Services

Cristy Soares – Director of Purchasing

Ryan Mikolaycik – Director of Food and Nutrition Services

ATTACHMENTS

Evaluation Summary

MEETING DATE

July 20, 2022

LAKE TRAVIS ISD							
Pizza, Fully Prepared, Unbaked							
Bid #22-013							
TABULATION							
Line 1	Pizza Unbaked, fully prepared and packaged per the specifications in the attached RFP document						
Award	Com	Name	QTY	UOM	Price	Extended	Note to Buyer
		Papa Murphy's	8650	EA	\$8.53	\$73,784.50	Per the specifications in the RFP document
		Alt 1: Cheese and Pepperoni	7200	EA	\$8.30	\$59,760.00	Taking the listed 8650 and moving to the alternate to distinguish the different pricings. Instead of just an average.
		Alt 2: 3 Meat	1300	EA	\$9.80	\$12,740.00	
		Alt 3: Cinnamon	150		\$8.75	\$1,312.50	
Recommendation:							
The District's Purchasing Department recommends to the Board of Trustees on July 20, 2022, awarding to Papa Murphy's.							



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Request for Proposals (RFP) - PA/AV Replacement for Lake Pointe Elementary

RECOMMENDED ACTION

For approval with consent agenda.

RATIONALE

The 2018 Bond Program provided funding for the purchase of technology items, such as classroom educational and instructional equipment, and infrastructure and operational equipment. Decisions about educational technology and infrastructure equipment, have been discussed, planned, and vetted with the district stakeholders and the District's Bond oversight committee.

We had several vendors attend the pre-bid conference but we only received one sealed proposal on June 20, 2022. The proposals submitted were evaluated based on their price, their overall project experience/qualifications, and completeness of the response. The proposal submitted by Technology For Education's (TFE) was determined to provide the best value for Lake Travis ISD for this project and comes to a total contract amount of \$155,185.00

BUDGET PROVISIONS

2018 Bond Funds

RESOURCE PERSONNEL

Stefani Vickery – Assistant Superintendent for Curriculum & Instruction
Chris Woehl - Executive Director for Technology

ATTACHMENTS

None

MEETING DATE

July 20, 2022