

LAKE DALLAS INDEPENDENT SCHOOL DISTRICT
Board of Trustees



Regular Meeting

Monday, December 18, 2023 5:30 PM

Meetings of the Board are held at 104 Swisher Rd., Lake Dallas, TX 75065

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Agenda

1. **Call to Order, Roll Call, and Establishment of Quorum**
2. **Moment of Silence and Pledges of Allegiance**
3. **Student/Staff Report/Recognitions**
 - 3.A. ***Student Success:*** Falcon Football Recognitions
 - 3.B. ***Student Success:*** Falcon Band Region Success
 - 3.C. ***Student Success:*** LDHS Theatre Success at Texas Thespian Festival
 - 3.D. ***Faculty & Staff Engagement:*** December Teachers and Employees of the Month
4. **Executive Session**

The open session of the meeting will adjourn. The Board of Trustees will reconvene in executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code). The Board of Trustees will reconvene in open session to take any final action, decision, or vote on a matter deliberated in executive session.

- A. Private consultation with the Board's attorney (TGC 551.071)
- B. Discussing or deliberating purchase, exchange, lease or value of real property (TGC 551.072)
- C. Discussing or deliberating negotiated contract for prospective gift or donation to the school district (TGC 551.073)
- D. Discussing or deliberating appointment, employment, evaluation, reassignments, duties, discipline, or dismissal of a public officer (TGC 551.074)

- E. Discussing or deliberating the deployment, or specific occasions for implementation of security personnel or devices; or a security audit (TGC 551.076)
- F. Discussing Security Matters regarding Emergency Operations Plans, Safety, and Security Audits (TEC 37.109)
- G. Discussing or deliberating discipline of a public school child or employee complaint against another employee (TGC 551.082)
- H. Discussing or deliberating a public school child which reveals personally identifiable information (TGC 551.0821)
- I. Investigation; exclusion of witness from a hearing during examination of another witness (TGC 551.084)
- J. Discussing economic development negotiations or offer of financial or other incentive to business prospects (TGC 551.086)

5. Introductions

6. Public Comment

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. Individuals who wish to participate during the Open Comment portion of the meeting shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. An individual's comments to the Board shall not exceed five minutes per meeting.

7. INFORMATION ITEMS

- 7.A. *Faculty & Staff Engagement:* Upbeat Surveys

8. CONSENT AGENDA ITEMS

Consent Agenda Items are items identified as routine, procedural, informational or self-explanatory presented as a single motion to be acted on at one time.

- 8.A. **Consideration/Approval of the Minutes of the November 13, 2023, Regular Board Meeting**

- 8.B. **Consideration/Approval of the Minutes of the December 4, 2023, Board Workshop Meeting**

- 8.C. **Consideration/Approval of Monthly Financial Statements**

- 8.D. **Consideration/Approval of a resolution authorizing an individual as a bank signatory for the Lone Star Investment Pool**

- 8.E. **Consideration/Approval of an interlocal agreement between the District and the Region 10 Education Service Center Child Nutrition Multi Region Purchasing Cooperative Program.**

9. ACTION ITEMS

- 9.A. *Efficient Operations:* Consideration/Approval of the Schematic Design for the 2019 Bond Projects – Phase 2, Part 1

- 9.B. *Efficient Operations:* Consideration/Approval of the Acceptance of Donations.

10. Calendar, Announcements & Information

10.A. Upcoming Meetings & Events

11. Executive Session (if needed)

12. Adjournment



STUDENT SUCCESS



PARENT & FAMILY/
COMMUNITY SUPPORT



FACULTY & STAFF
ENGAGEMENT



EFFICIENT OPERATIONS



Falcon Football Recognitions

Presenter: Jason Young, Head Football Coach

Event: Board of Trustees Meeting

Date: December 18, 2023



Senior Riley Griffin Holds Record for Most Tackles in LDHS Football with 356



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EFFICIENT OPERATIONS





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EFFICIENT OPERATIONS



Riley Griffin

School Records

- **Career Tackles – 356**
- **2023 Season - 148**



Senior Xavier Rodriguez also broke the previous record of most tackles with 296



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LAKE DALLAS

Independent School District





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FALCON BAND REGION SUCCESS!

Presenter: Denise Kennedy, Director of Bands

Event: Board of Trustees Meeting

Date: December 18, 2023



It all began in early August...

- Saturday, December 2nd, marked the end of the TMEA Region 2 Honor Band audition process.
- 52 Falcon Band members began their preparations for this audition in early August, which culminated in multiple auditions against more than 700 students from 13 different area schools.
- These students prepared for 4 months, while participating in marching band and staying current in their academic classes.



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EFFICIENT OPERATIONS



13 proved to be among the best!

- We are very fortunate that the following 13 students were selected to represent the Falcon Band program, Lake Dallas High School, and the Lake Cities Community in the TMEA Region 2 5A Symphonic Band and the Region 2 5A/6A 9th Grade Band.



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EFFICIENT OPERATIONS



2024 Region 2 Band Members

- Dylan McKinney - 1st chair Symphonic Band, Piccolo
- Jennifer Gutierrez - 1st chair Symphonic Band, English Horn
- Naomi Kitamura - 2nd chair Symphonic Band, Bassoon
- Caden Hedrick - 10th chair Symphonic Band, Clarinet
- Paola Albarez - 14th chair Symphonic Band, Clarinet
- Isaiha Grogan - 3rd chair Symphonic Band, Bass Clarinet
- Paul Haney - 4th chair Symphonic Band, Bass Clarinet



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2024 Region 2 Band Members

- Andrew Schaeffer - 6th chair Symphonic Band, Alto Saxophone
- Kei Maeda - 1st alt. Symphonic Band, Alto Saxophone
- Harrison Litchfield - 1st alt. Symphonic Band, Baritone Saxophone
- Enzo Fernandez - 7th chair Symphonic Band, French Horn
- Ethan Reed - 6th chair Symphonic Band, Percussion
- Zoe Ruiz - 20th chair 5A/6A 9th Grade Band, Clarinet



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Next Step Toward TMEA All-State

- Of these 13 students, 3 will go on to audition at the TMEA Area level on January 6, 2024.
- The results from the January audition will determine membership in the coveted TMEA All-State Honor Band (the highest individual honor that a high school musician can receive).
- The TMEA All-State Band represents the top 2% of the finest musicians in class 5A from the State of Texas.



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EFFICIENT OPERATIONS



TMEA Area Candidates...

Those competing at the AREA level are:

- Dylan McKinney - Piccolo
- Jennifer Gutierrez - English Horn
- Naomi Kitamura - Bassoon



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EFFICIENT OPERATIONS



LAKE DALLAS

Independent School District



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EFFICIENT OPERATIONS



FALCONS
first



LDHS Theatre Success at Texas Thespian Festival

Presenter: Melissa Shamp, LDHS Theatre Director

Event: Board of Trustees Meeting

Date: December 18, 2023



STUDENT SUCCESS



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EFFICIENT OPERATIONS



Texas Thespian Festival

- 8,000 High School Students gather at The Gaylord Hotel for four days of Theatre Excellence
- Students take classes, see shows, and participate in the Thespy competitions
- Students choose and prepare a piece of theatre to perform or present to a panel of judges.
- Based on the scores from all three judges students may earn the opportunity to perform at the International Thespian Festival this summer held in Bloomington, Indiana



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EFFICIENT OPERATIONS



Troupe 4101 National Qualifiers



LILY DENNIS

MONOLOGUE



HANNAH DAVIS

STAGE MANAGEMENT



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EFFICIENT OPERATIONS



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EFFICIENT OPERATIONS



FALCONS
first





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EFFICIENT OPERATIONS



December Teachers and Employees of the Month

Presenter: Dr. Kristin N. Brown, Superintendent

Event: Board of Trustees Meeting

Date: December 18, 2023



Teachers & Employees of the Month

RECOGNIZED TEACHERS

- Rachel Lymbery, CE
- Shelby Austin, LDE
- Tamara Lee, SSE
- Tashfeena Taufiq, LDMS
- Jocsan Landaverde, LDHS

RECOGNIZED EMPLOYEES

- Staci Johnson, CE
- Laura Russo, LDE
- Aimee Harper, SSE
- Lori Barrett, LDMS
- Marissa Parker, LDHS
- Ruth Frank, Childcare
- Belinda Wadlington, Child Nutrition
- Andrea Anderson, Transportation
- David Marroquin, Facilities
- Robin Carroll, Central Services



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EFFICIENT OPERATIONS

LAKE DALLAS

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Upbeat Survey Results

Presenter: Dr. Kristin N. Brown
Event: LDISD Regular Board Meeting
Date: December 18, 2023



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EFFICIENT OPERATIONS



Information

- Fall and Spring Survey
- Online Survey
- Email link sent to staff with reminders
- Comparison to national surveys
- Comparison to district wide results
- Spring – comparison with Fall



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Survey

 UPBEAT ENGAGEMENT REPORT PRINT PDF CHANGE CLUSTER LOG OUT

Lake Dallas

Compared against Upbeat Global Cluster, Fall 2023

Results Questions Schools Heat Map

FACULTY STAFF DEPARTMENT + Fall 2023

Survey Metrics **TOTAL QUESTIONS 76** **COMPLETIONS 202** **PARTICIPATION 70%** CANCEL APPLY ▾

NO FILTERS SELECTED

-  STUDENT SUCCESS
-  PARENT & FAMILY/ COMMUNITY SUPPORT

 UPBEAT ENGAGEMENT REPORT PRINT PDF CHANGE CLUSTER LOG OUT

Lake Dallas

Compared against Upbeat Global Cluster, Fall 2023


Results Questions Schools Heat Map

FACULTY STAFF DEPARTMENT + Fall 2023

Survey Metrics **TOTAL QUESTIONS 55** **COMPLETIONS 80** **PARTICIPATION 67%** CANCEL APPLY ▾

NO FILTERS SELECTED

-  FACULTY & STAFF ENGAGEMENT
-  EFFICIENT OPERATIONS

CONSIDERATION	AVERAGE ENGAGEMENT SCORE	COMPARED WITH: UPBEAT GLOBAL CLUSTER <i>Fall 2023</i>
District Results 	<div style="width: 68%;">68</div>	-1.4



Faculty Highest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023
18. EQUITY		92	8	-1
Q58	Opportunities are accessible to all teachers at my school, regardless of their race, ethnicity, culture, or other aspects of personal identity.	93	7	-1
Q59	Administrators at my school value the perspectives of teachers from different races, ethnicities, and cultures.	91	9	
Q60	Administrators at my school respect staff, students, and families of all backgrounds.	92	8	-2



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EFFICIENT OPERATIONS



Faculty Highest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023
21. CARE & COMMITMENT		89	11	-3
Q67	Teachers take shared responsibility for the overall success of my school.	83	17	-4
Q68	Teachers at my school set high academic standards for all students.	85	15	-2
Q69	Teachers at my school strive to continually improve their practice.	85	15	-7
Q70	Teachers at my school care about the wellbeing of students.	99	1	+1
Q71	Teachers at my school go above and beyond to support students.	93	7	-2



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Faculty Highest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023
19. INCLUSION		88	12	-3
Q61	Administrators at my school actively work towards creating an inclusive school culture.	84	16	-6
Q62	Teachers at my school strive to help all students feel like they belong.	94	6	-1
Q63	My school proactively involves all families in our school community.	88	12	-1



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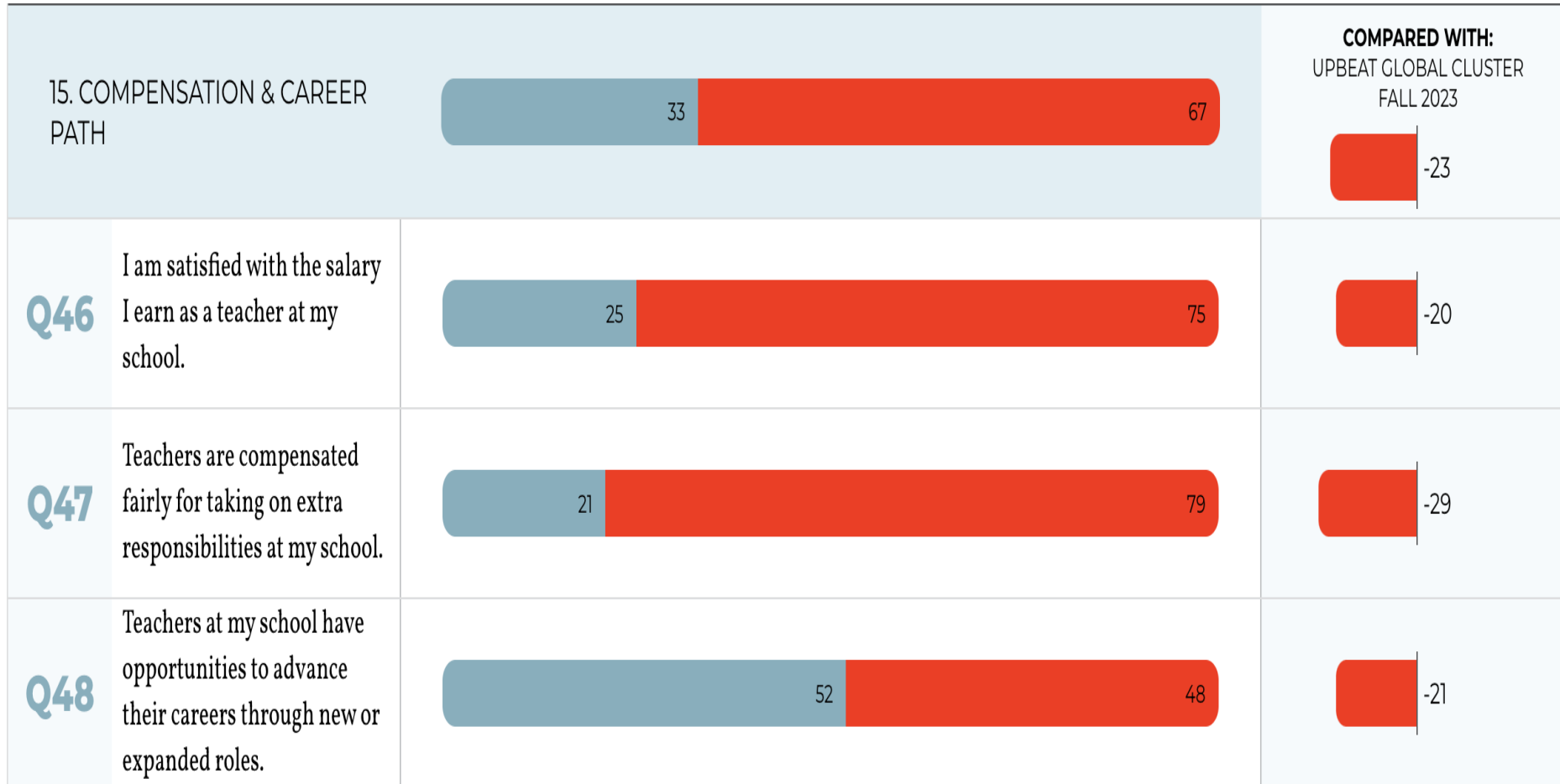
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Faculty Lowest Results



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Faculty Lowest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023
20. CULTURAL COMPETENCE		50	50	-24
Q64	As a staff, we openly discuss issues of race, ethnicity and culture at my school.	38	62	-32
Q65	I feel prepared to engage in conversations about racism and other forms of discrimination with my students.	63	37	-15
Q66	Administrators at my school proactively address racism and other forms of discrimination in our school community.	49	51	-26



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EFFICIENT OPERATIONS



Faculty Lowest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023
9. WORK/LIFE BALANCE		49	51	-16
Q26	The workload expected of teachers at my school is reasonable.	37	63	-22
Q27	I feel confident that I can maintain my daily workload for the long-term.	59	41	-10
Q28	I am able to balance my workload as a teacher with my other responsibilities outside of school.	50	50	-16



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EFFICIENT OPERATIONS



Staff (Non-Faculty) Highest Results

		COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023
15. EQUITY		+6
Q41 Opportunities are accessible to all employees in my school, regardless of their race, ethnicity, culture, or other aspects of personal identity.		+2
Q42 Leaders in my school value the perspectives of employees from different races, ethnicities, and cultures.		+9
Q43 Leaders in my school respect staff, students, and families of all backgrounds.		+7



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EFFICIENT OPERATIONS



Staff (Non-Faculty) Highest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023	
19. SATISFACTION & PURPOSE		89	4	7	+3
Q52	I find a sense of purpose in the work I do each day.	96	3	1	+5
Q53	I can see myself working in my school for at least the next year.	85	5	10	-1
Q54	I look forward to working every day.	86	3	11	+5
Q55	I am satisfied with being an employee at this school.	86	8	6	+5



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EFFICIENT OPERATIONS



Staff (Non-Faculty) Highest Results

16. INCLUSION			<p>COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023</p> <p>+2</p>
Q44	Leaders in my school actively work towards creating an inclusive culture in my school.		+2



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EFFICIENT OPERATIONS



Staff (Non-Faculty) Lowest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023	
12. COMPENSATION & CAREER PATH		38	10	52	-13
Q29	I am satisfied with the salary I earn as an employee in my school.	30		70	-13
Q30	Employees are compensated fairly for taking on extra responsibilities in my school.	30	11	59	-14
Q31	Employees in my school have opportunities to advance their careers through new or expanded roles.	54	18	28	-7



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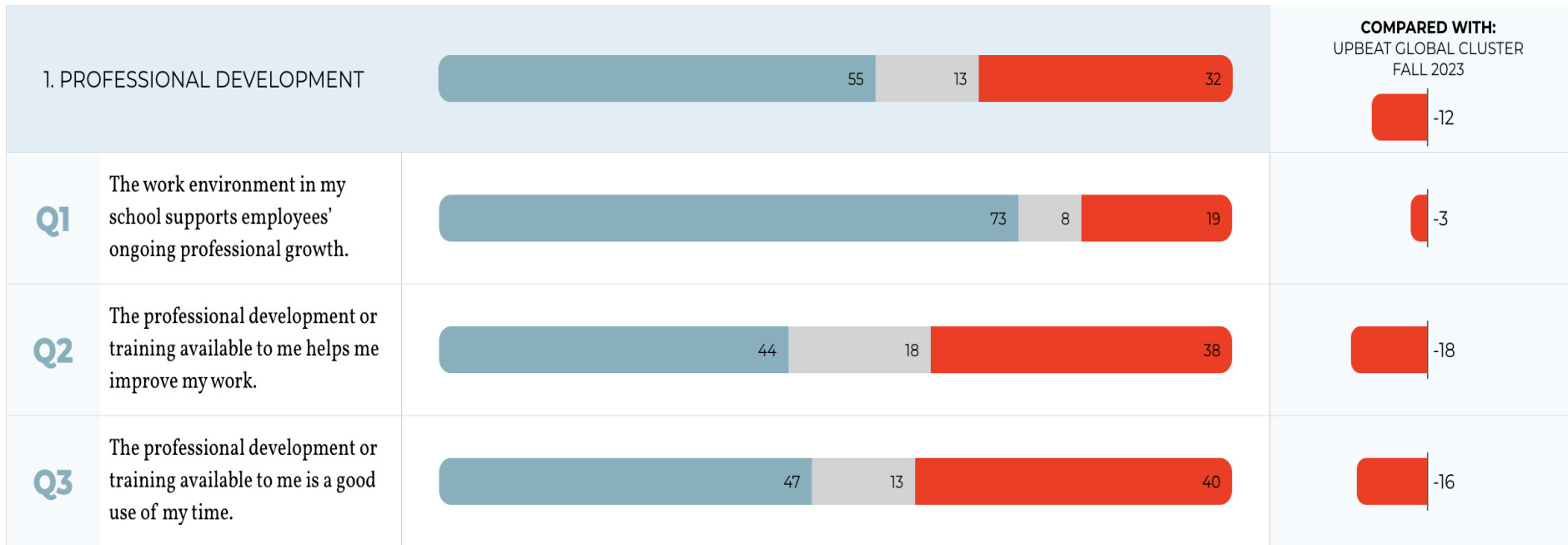
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Staff (Non-Faculty) Lowest Results



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Staff (Non-Faculty) Lowest Results

				COMPARED WITH: UPBEAT GLOBAL CLUSTER FALL 2023	
10. EMPLOYEE VOICE & LEADERSHIP		63	8	29	-7
Q25	Leaders in my school actively seek input from employees when making important decisions.	51	6	43	-15
Q26	There are opportunities for employees to take on leadership roles in this school.	76	9	15	+2



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EFFICIENT OPERATIONS





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EFFICIENT OPERATIONS



Plan of Action

- Committee Engagement
 - DEIC (Calendar, Drop Out, Professional Development)
- Teacher Advisory
 - Dig into the lowest areas - gain an understanding of concerns - formulate action plan
- Department Lead/Principal Sessions
 - Review of data withing departments/campus leadership - develop plans





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EFFICIENT OPERATIONS

Any Questions?





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EFFICIENT OPERATIONS

LAKE DALLAS

Independent School District



Minutes of Regular Board Meeting

The Board of Trustees

Lake Dallas Independent School District

A Regular Meeting of the Board of Trustees of Lake Dallas Independent School District was held Monday, November 13, 2023, beginning at 5:30 PM at 104 Swisher Rd., Lake Dallas, TX 75065.

PRESENT: Vice President Ginger Collier, Trustees Scott Baird, Alicia McKinley, Bruce Smith, Aaron Appleby and Superintendent Dr. Kristin N. Brown **ABSENT:** President Lance Stacy, Secretary Mark Tucker

Meeting was led by Ginger Collier, Vice President

1. **Call to Order, Roll Call, and Establishment of Quorum – 5:30 PM**
2. **Moment of Silence and Pledges of Allegiance**

Vice President Ginger Collier led the moment of silence. The pledges of allegiance were led by students from Shady Shores Elementary.
3. **Student/Staff Recognitions**
 - A. **Student Success: LDHS Tackle Record**

Ginger Collier, Vice President, announced this agenda item would be moved to the December 2023 Board Meeting.
 - B. **Student Success: SSE Leadership Committee**

Alyssa Stevenson, assistant principal of Shady Shores Elementary, recognized a group of fifth grade student leaders who assisted in the planning, organization, and execution of the SSE recent Fall Festival.

The student leaders who were recognized:

 - Kelsie Funkhouser
 - Paige Thompson
 - Abigail McKittrick
 - Kennedy Anderson
 - Alaysia Brown
 - Kaidence Stillman
 - Autumn Harkins
 - Raegan Snell
 - Ella Hayes
 - McKel Dunavin
 - C. **Faculty & Staff Engagement: November Teachers & Employees of the Month**

LDISD was proud to recognize the 15 staff members selected as Teachers and Employees of the Month for November. A video highlighting the November Teachers and Employees of the Month was shown during Executive session.

November Teachers of the Month

- Natalie De La Torre, CE
- Dana Dunn, LDE
- Mary McCurley, SSE
- Elizabeth Chapman Au, LDMS
- Shawn Baldwin, LDHS

November Employees of the Month

- Brenda DeLuna, CE
- Jeana Morgan, LDE
- Trina Bell, SSE
- Ninibeth Hernandez, LDMS
- Lisa Walraven, LDHS
- Krystal Patterson, Childcare
- Karla Qualls, Child Nutrition
- Michele Gallegos, Transportation
- Brandon Wilson, Facilities & Operations
- Cindy Taylor, Central Services

4. Executive Session – 5:38 PM

The open session of the meeting adjourned at 5:38 pm. The Board of Trustees moved to executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code).

The Board reconvened to open session at 6:52 pm.

5. Introductions

Karla Landrum, Executive Director of HR, introduced new Falcon District Administrator, Barbara Pitt-Director of Curriculum & Instruction, to the Board of Trustees.

6. Public Comment

Persons desiring to address the Board of Trustees were given the opportunity to sign up to speak. No one signed up to speak to the Board.

7. Public Hearing: Financial Integrity Rating System of Texas Report

Wes Eversole, Deputy Superintendent/CFO presented the 2023 annual Schools First (Financial Integrity Rating System of Texas) report. This yearly rating is performed by the Texas Education Agency (TEA) to test school district financial performance as required by Title 19, Texas Administrative Code, Section 109. The Texas Education Agency uses District demographic, budgetary, and actual financial data for the 2021-2022 school year as the data source for this rating and School Board and Superintendent expenditure information for the 2022-2023 school year.

There were no comments or questions regarding the report.

8. INFORMATION ITEMS

A. *Efficient Operations:* Demographic Report-Zonda Education

Rocky Gardiner from Zonda Education presented an updated demographic study.

B. *Student Success:* Bilingual/ESL Program Review

Shelly Wendt, Director of Bilingual/ESL, presented an annual evaluation in accordance with Texas Education Code (TEC), Â§29.053, regarding the full range of data collected to determine program effectiveness to ensure student academic success. This annual evaluation report is presented to the Board of Trustees each year.

9. CONSENT AGENDA ITEMS

Consent Agenda Items are items identified as routine, procedural, informational or self-explanatory presented as a single motion to be acted on at one time.

It was MOVED by Scott Baird and SECONDED by Bruce Smith to approve the Consent Agenda as presented.

**A. Consideration/Approval of the Minutes of the October 9, 2023, Board of Trustees
REGULAR Meeting**

**B. Consideration/Approval of the Minutes of the October 23, 2023, Board of Trustees SPECIAL
Meeting**

**C. Consideration/Approval of the Minutes of the November 4, 2023, Team of 8 Board of
Trustees SPECIAL Meeting**

D. Consideration/Approval of Monthly Financial Statements

Wes Eversole, Deputy Superintendent/CFO presented the September 2023 Financial Statements.

E. Consideration/Approval of the District's Investment Policies as stated in Board Policy

Wes, Eversole, Deputy Superintendent/CFO presented the investment policy to the Board of Trustees. The Board is required to review and approve the District's Investment Policies annually. The district's policies are stated in Board policies CDA Legal and CDA Local. There is also a requirement that the district investment officer must disclose to the School Board and the Texas Ethics Commission statements revealing:

- a personal business relationship with a business offering to engage in an investment transaction with the District or
- a personal relationship with an individual seeking to sell an investment to the District.

Included was a letter stating no personal business relationship with a business offering to engage in an investment transaction with the District nor a personal relationship with an individual seeking to sell an investment to the District.

F. Consideration/Approval of providers of Investment Training

Wes Eversole, Deputy Superintendent/CFO presented that the District investment officer must attend an investment training session not less than once in a two-year period and receive not less

than eight hours of instruction relating to investment responsibilities. This training must be performed by an independent source approved by the school board.

Board recognized independent sources of investment training include the following firms or organizations:

- Governmental Treasurers of Texas
- Texas Association of School Boards
- Public Financial Management
- All Texas Educational Service Centers
- Center of Public Finance
- Texas Association of School Business Officials
- University of North Texas
- Texpool

G. Consideration/Approval of T-TESS Appraiser Update

Karla Landrum, Executive Director of HR, presented the T-TESS Appraisers list for 2023-2024 which had been updated to include Barbara Pitt.

MOTION PASSED 5-0.

10. ACTION ITEMS

A. Cast Votes for Denton County Central Appraisal District

Dr. Brown presented the information and resolution to recast votes for the DCAD Board of Directors.

It was MOVED by Scott Baird and SECONDED by Aaron Appleby to approve the resolution to give the district's allocation of 75 votes to Alicia McKinley for the DCAD Board of Directors election.

MOTION PASSED 5-0.

B. *Efficient Operations*: Consideration/Approval of Construction Manager At-Risk for the 2019 Bond Projects-Phase No. 2

Wes Eversole, Deputy Superintendent/CFO, presented the Construction manager At-Risk proposals.

The Board of Trustees has approved Construction Manager At-Risk (CMaR) as the procurement method for constructing the 2019 Bond Projects with a two-step selection process. It was further recommended the Board of Trustees delegate authority to a selection committee to evaluate and rank each proposal submitted in relation to the criteria outlined in the request for proposals.

Step 1 - Request for Qualifications (RFQ) was made available to all interested parties. The following two firms submitted responses.

- Balfour Beatty Construction
- Crossland Construction Company

District staff completed the review and interview and invited both to submit Step 2- Request for

Proposals (RFP).

The two firms received the Step 2 Fee Proposals. The selection committee then reviewed and discussed the contractor qualifications, interviews, and proposals. The Committee evaluated and ranked the firms.

Based on the ranking, the committee determined that Crossland Construction Company is the best value for the Lake Dallas ISD projects.

It was MOVED by Aaron Appleby and SECONDED by Scott Baird to approve Crossland Construction Company as the Construction Manager At-Risk for the 2019 Bond Projects-Phase No. 2 and authorize the Superintendent and/or Designee to negotiate to finalize a contract.

MOTION PASSED 5-0.

- C. *Efficient Operations:*** Consideration/Approval of Lake Dallas ISD Good Cause Exemption and Establishing Alternative Standards Resolution

Dr. Kristin N. Brown, Superintendent presented a resolution claiming a good cause exception to and establishing an alternative standard for the armed security officer requirement at each Lake Dallas ISD campus to fulfill the requirements of Section 37.0814(a).

It was MOVED by Bruce Smith and SECONDED by Alicia McKinley to approve the resolution.

MOTION PASSED: 5-0

- D. *Efficient Operations:*** Consideration/Approval of Resolution Regarding the Fourth Special Session of the 88th Legislature

The resolution, regarding the Fourth Special Session of the 88th Legislature, was presented by Dr. Kristin Brown and read by Ginger Collier, Vice President.

It was MOVED by Bruce Smith and SECONDED by Alicia McKinley to approve and adopt the resolution.

MOTION PASSED: 5-0

11. CALENDAR, ANNOUNCEMENT & INFORMATION

- A.** A list of upcoming events for November 13-December 18 were presented to the Board.

12. Executive Session

The Board of Trustees did not move to executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code).

13. Adjournment

The meeting was adjourned at 7:56 pm.

Lance Stacy, Board President

Mark Tucker, Board Secretary

Minutes of Board Workshop

The Board of Trustees

Lake Dallas Independent School District

A Regular Meeting of the Board of Trustees of Lake Dallas Independent School District was held Monday, December 4, 2023, beginning at 5:30 PM at 104 Swisher Rd., Lake Dallas, TX 75065.

PRESENT: President Lance Stacy, Vice President Ginger Collier, Secretary Mark Tucker, Trustees Scott Baird, Alicia McKinley, Bruce Smith, Aaron Appleby and Superintendent Dr. Kristin N. Brown

1. Call to Order, Roll Call, and Establishment of Quorum – 5:30 PM

2. Open Forum

At special Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. Individuals who wish to participate during the Open Forum portion of the meeting shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. An individual's comments to the Board shall not exceed five minutes per meeting.

Persons desiring to address the Board of Trustees were given the opportunity to sign up to speak. No one signed up to speak to the Board.

3. Information Items

A. **Student Success:** Presentation on Special Education Program Redesign Progress

Kelly O'Sullivan, Associate Superintendent of Curriculum and Instruction, presented data on the Special Education Program Redesign Progress.

B. **Student Success:** Presentation on CTE Redesign for LDMS and LDHS

Kelly O'Sullivan, Associate Superintendent of Curriculum and Instruction, presented data on the CTE redesign for LDMS and LDHS.

C. **Efficient Operations:** Presentation on Construction (Fine Arts Phase 1, Childcare Centers, Safety Updates)

Wes Eversole, Deputy Superintendent/CFO, presented information on upcoming Fine Arts Phase 1 and Childcare Center construction and safety updates.

D. **Efficient Operations:** Presentation on Bond Project Timeline and Budgeting

Wes Eversole, Deputy Superintendent/CFO, presented information pertaining to the bond project timeline and budgeting.

4. Executive Session

The open session of the meeting adjourned at 8:50 pm. The Board of Trustees moved to executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code).

The Board reconvened to open session at 9:39 pm.

5. Adjournment

The meeting was adjourned at 9:39 pm.

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 GENERAL FUND
 OCTOBER 2023

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	95,546	234,755	24,312,747	(78,589)	1.0%
State Revenue	3,661,375	6,321,133	16,149,965	(4,996,446)	39.1%
Federal Revenue	1,779	5,087	974,318	(1,779)	0.5%
Total Revenue	3,758,700	6,560,975	41,437,030	34,876,055	15.8%
EXPENDITURES					
Instruction	1,925,507	3,824,809	23,661,150	19,836,341	16.2%
Inst. Res./Media Services	38,346	82,626	635,360	552,734	13.0%
Curriculum Dev. & Inst. Staff Devel	64,251	129,374	872,295	742,921	14.8%
Inst. Leadership	63,171	118,490	873,189	754,699	13.6%
School Leadership	180,345	363,261	2,232,169	1,868,908	16.3%
Guidance/Counseling/Evaluation	123,492	254,491	1,475,868	1,221,377	17.2%
Social Work Services	0	0	13,990	13,990	0.0%
Health Services	30,557	59,956	364,647	304,691	16.4%
Pupil Transportation	99,022	304,466	1,613,502	1,309,036	18.9%
Cocurr./Extracurr. Activities	134,900	279,087	1,232,350	953,263	22.6%
Gen Administration	139,682	283,319	1,535,500	1,252,181	18.5%
Plant Maintenance & Operations	418,063	1,223,744	5,011,404	3,787,660	24.4%
School Monitoring Services	15,172	52,987	600,136	547,149	8.8%
Data Processing Services	140,983	359,531	1,241,509	881,978	29.0%
Facilities Acq. & Construction	0	0	14,000	14,000	0.0%
Payment to Fiscal Agents	4,500	4,500	4,500	0	100.0%
Payments to JJAEP Program	0	0	4,000	4,000	0.0%
Other Intergovernmental Charges	60,269	60,269	262,815	202,546	22.9%
Total Expenditures	3,438,260	7,400,910	41,648,384	34,247,474	17.8%
Grand Revenue Totals	3,758,700	6,560,975	41,437,030		
Grand Expenditure Totals	3,438,260	7,400,910	41,648,384		
Grand Totals	320,440	(839,936)	(211,354)		

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 FOOD SERVICE FUND
 OCTOBER 2023

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	18,542	34,039	724,247	705,727	4.7%
State Revenue	791	3,559	36,000	35,209	9.9%
Federal Revenue	135,817	254,737	1,258,243	1,122,426	20.2%
Total Revenue	155,150	292,335	2,018,490	1,726,155	14.5%
EXPENDITURES					
Food Service	170,976	383,309	2,013,158	1,629,849	19.0%
Total Expenditures	170,976	383,309	2,013,158	1,629,849	19.0%
Grand Revenue Totals	155,150	292,335	2,018,490		
Grand Expenditure Totals	170,976	383,309	2,013,158		
Grand Totals	(15,826)	(90,974)	5,332		

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 DEBT SERVICE FUND
 OCTOBER 2023

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	28,607	62,434	15,900,712	15,838,278	0.4%
State Revenue	0	0	291,589	291,589	0.0%
Total Revenue	28,607	62,434	16,192,301	16,129,867	0.4%
EXPENDITURES					
Debt Services	0	0	16,193,438	16,193,438	0.0%
Total Expenditures	0	0	16,193,438	16,193,438	0.0%
Grand Revenue Totals	28,607	62,434	16,192,301		
Grand Expenditure Totals	0	0	16,193,438		
Grand Totals	28,607	62,434	(1,137)		

LAKE DALLAS ISD
BALANCE SHEET
GENERAL FUND, FOOD SERVICE AND DEBT SERVICE
AS OF OCTOBER 31, 2023

General Fund

Cash & Investments	21,520,324
Receivables	866,174
Deferred Expenses	22,865
Total Assets	22,409,362
Current Payables	(9,043,552)
Accrued Expenses	(90,677)
Deferred Revenue	(467,685)
Total Liabilities	(9,601,913)
Reserve for Encumbrances	1,078,568
Undesig. Fund Balance	(12,807,449)
Reserve for Encumbrances	(1,078,568)
Total Equity	(12,807,449)

Food Service

Cash & Investments	1,498,414
Receivables	118,920
Total Assets	1,617,334
Current Payables	(258,820)
Accrued Expenses	(28,253)
Deferred Revenue	(69,448)
Total Liabilities	(356,521)
Reserve for Food Encumbrances	(1,155,443)
Undesig. Fund Balance	63,199
Reserve for Encumbrances	(168,567)
Total Equity	(1,260,812)

Debt Services

Cash & Investments	1,751,178
Receivables	1,242,663
Total Assets	2,993,841
Current Payables	0
Deferred Revenue	(195,031)
Total Liabilities	(195,031)
Reserve for Long Term Debt	(2,103,774)
Undesig. Fund Balance	(695,037)
Total Equity	(2,798,811)

**Lake Dallas ISD
Summary Of Tax Collections Comparison
October 2023**

<u>Current Tax Collections</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
Current Tax Roll Status:	\$39,130,672	\$40,209,073	\$37,169,279
+/- Supplemental Adjustments	-298,609	1,427,207	847,645
Balance Taxes Due After Adjustments	<u>38,832,063</u>	<u>41,636,280</u>	<u>38,016,923</u>
Current Collection Activity:			
General Operating Fund	21,866	31,558	188,381
Debt Service Fund	14,433	16,734	94,162
Total Current Collections	<u>36,299</u>	<u>48,292</u>	<u>282,544</u>
Unpaid Current Taxes Due @ End of Month	38,795,764	41,587,988	37,734,380
Collection % to Current Tax Role	0.09%	0.12%	0.74%

Delinquent Tax Collections

Prior Years Delinquent Tax Roll:	716,402	696,078	741,793
+/- Supplemental Adjustments	(117,328)	(6,950)	(31,521)
Balance Taxes Due After Adjustments	<u>599,074</u>	<u>689,128</u>	<u>710,272</u>
Delinquent Collection Activity:			
Less General Operating Funds Collected	30,957	20,893	-18,509
Less Debt Service Collected	15,877	10,538	-8,841
Total Delinquent Collections	<u>46,834</u>	<u>31,431</u>	<u>-27,350</u>
Unpaid Delinquent Taxes Due @ End of Month	552,240	689,128	737,622
Collection % to Delinquent Tax Role	7.82%	4.56%	-3.85%

Penalties, Interest, Attorney Fees

Penalties and Interest:			
Penalty and Interest Paid On Taxes	10,294	5,807	5,807
Amount Paid to Tax Attorney	8,131	5,883	5,883
Total Penalties, Interest, Attorney Fees	<u>18,424</u>	<u>11,691</u>	<u>11,691</u>

Collection Summary

Current Taxes Collected	36,299	48,292	282,544
Delinquent Taxes Collected	46,834	31,431	-27,350
Penalties, Interest, Attorney Fees	18,424	11,691	11,691
Total Tax Collections	<u>101,558</u>	<u>48,292</u>	<u>266,885</u>
Total Unpaid Current Taxes Due @ End of Month	38,795,764	41,587,988	37,734,380
Total Unpaid Delinquent Taxes Due @ End of Month	552,240	689,128	737,622
Total Taxes Outstanding	<u>39,348,004</u>	<u>42,277,116</u>	<u>38,472,002</u>

Authorized Representative Add Form

Name of Participant Lake Dallas ISD Participant Number _____

Addition of Authorized Representative

In order to either (i) carry out the role of Investment Officer for the Participant or (ii) aid the Investment Officer of the Participant in the execution of his or her duties pursuant to Texas Government Code, Section 2256.003(c), as the case may be, the following officers, officials, employees, or contractors of the Participant are hereby designated as Authorized Representatives within the meaning of the Investment Agreement (Agreement). These designated Authorized Representatives have full power and authority to execute the Agreement and any other documents, as may be required to deposit money to and withdraw money from the Participant's Lone Star Investment Pool (Lone Star) account from time to time in accordance with the Agreement and the Information Statement, and take all other actions deemed necessary or appropriate for the investment of local funds of the Participant:

	Rep #1	Rep #2	Rep #3
Printed Name	<u>Dr. Kristin N. Brown</u>	_____	_____
Title	<u>Superintendent</u>	_____	_____
E-mail address	<u>knbrown@ldisd.net</u>	_____	_____
Signature	_____	_____	_____

In accordance with Lone Star procedures, an Authorized Representative shall promptly notify Lone Star of any changes in who is serving as Authorized Representative.

In addition to the foregoing Authorized Representatives, each Investment Officer of Lone Star appointed by the Lone Star Board of Trustees from time to time is hereby designated as an Investment Officer of the Government Entity and, as such, shall have responsibility for investing the share of Lone Star assets representing local funds of the Government Entity.

PASSED AND APPROVED this 18 **day of** December **,** 20 23.

By: _____ By: _____

Printed Name, Board President *Printed Name, Board Secretary*

State of Texas, County of _____.

Before me, _____, on this day personally appeared _____, and _____
(name of notary) *(name of President)* *(name of Clerk/Secretary)*

known to me (or proved to me on the oath of _____) or through _____ to be the person(s)
(person providing oath) *(identification item)*

whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 20____.

(Personalized Seal) _____
Notary Public's Signature

If you have any questions, call the Lone Star Investment Pool at 800-758-3927 for assistance.
 Please return the completed form to customer.service@lonestarinvestmentpool.com or fax 512-452-7842.



ACTION REQUIRED!
Due Date: February 29, 2024

October 12, 2023

Re: Membership and Participation in the Region 10 ESC Multi-Region Purchasing Cooperative, SY24-25

Dear Food Service Director Addressed:

Multi-Region Purchasing Cooperative (hereinafter "R10MRPC") requires all Interlocal Agreements (hereinafter "Agreement") to be approved by each Recipient Agency's (hereinafter "RA") Board of Directors. Completed Agreements must be submitted with proof of Board approval. R10MRPC is also utilizing an annual, single-year agreement that encompasses both membership roles and responsibilities along with bid participation for the Agreement term. Region 10 Education Service Center is the "Coordinating Entity and Fiscal Agent" for R10MRPC.

This packet includes the complete Interlocal Agreement for RAs participating in the School Nutrition Programs that wish to purchase foodservice products or services through the R10MRPC formally procured and awarded bids. If the RA does not plan to purchase from any of the awarded bids, there is no need to complete an Interlocal Agreement.

The **Interlocal Agreement** (pages 3-11) is both a "membership and participation" agreement that commences on July 1st and extends through June 30th of the following calendar year. By signing the Agreement, you are agreeing to the General Provisions of Member Roles and Responsibilities along with your bid participation selection(s) indicating your entity's purchasing commitment. Members are now required to provide estimated quantities for each product planned for each bid category selected. This is done through a specialized software created by R10MRPC called "Maestro Forecasting."

The Multi-Region Purchasing Cooperative is a fully self-funded entity through a Vendor Participation Fee. This fee is collected directly from the awarded commercial-only vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC and growth in services and benefits offered. Studies indicate that school districts benefit through cooperative participation with considerable cost savings. While the purchasing power of the R10MRPC is significant, the costs of goods and services continue to rise annually. Studies prove that schools participating in a child nutrition purchasing cooperative receive better pricing and higher selection of products with higher fill rates. Additional benefits of participating in the R10MRPC include reduced costs associated with advertising, paperwork, reduced time, and worry spent on the bidding process, as well as Industry-specific workshops, trainings, and technical support for child nutrition programs.

If I can be of further assistance in this matter, please contact me at 972-348-1448. I am available to talk to your school board if needed. Thank you for your consideration for participation in the SY 2024-2025 R10MRPC.

Sincerely,

Keri Warnick
Program Coordinator

Enclosures

Region 10 Education Service Center
Multi-Region Purchasing Cooperative
SY24-25: INTERLOCAL AGREEMENT

This Interlocal Agreement (hereinafter the "Agreement") is entered into by and between the agencies shown below as contracting parties for a single-year term, in accordance with the section entitled "Membership Term" below. The Member Recipient Agency (RA) is responsible for paying any vendors invoices for goods and services purchased by RA through the effective termination date. Region 10 ESC is the MRPC "Coordinating Entity and Fiscal Agent."

Contracting Parties

<u>Region 10 Education Service Center</u> Fiscal Agent/Coordinating Entity	<u>057-950</u> County District Number	
<u>Lake Dallas ISD</u> District/Recipient Agency (RA)	<u>061-912</u> RA County District Number	<u>00305</u> RA ID

STATEMENT OF SERVICE'S TO BE PERFORMED

The Region 10 Multi-Region Purchasing Cooperative (hereinafter the "R10MRPC") organizes and administers the child nutrition cooperative purchasing and commodity processing program for RA's located in the state of Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. There is no fee to join R10MRPC.

MEMBERSHIP:

Membership is a single-year term in the R10MRPC. The R10MRPC procures a variety of formally procured bids utilizing the competitive requests for proposals (RFP's) method to assist RAs with their fiscal budgetary needs. RAs have the option to commit to any bid(s) that best fits their needs. Members are required to select from a list of offered bids, which is seen as a commitment to purchase from the R10MRPC awarded vendor(s). Prior to the release of any formal solicitation or bid renewal, members are required to provide estimated quantities/forecast for each product they plan to purchase on each bid selected, although R10MRPC makes no guarantees of quantities to any vendor. Currently the following formally procured bids are offered:

1. USDA Foods for Further Processing (USDA Processed Commodities)
2. Full-Line Grocery Distributor (to include processed commodities)
3. Manufacturer Direct-to-District Delivery (commercial foods; approval required)
4. Small Wares
5. Kitchen Chemicals & Cleaning Products (products)
6. Sanitation System & Safety Training (services)
7. Fresh Produce & Raw Meats
8. Fresh Bread
9. Milk Full-Service Delivery
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (contained)
13. Dispensed Fruit Beverages
14. Coffee Bar Products

LIMITATION OF AGREEMENT:

The R10MRPC reviews this Agreement each year to ensure compliance with United States Department of Agriculture (USDA) and Texas Department of Agriculture (TDA) regulations. If, following such review, the R10MRPC discovers that any provision contained herein is not in accordance with USDA and TDA regulation, R10MRPC will have 30 days to make all necessary updates and require that each participating RA sign a new Agreement. If R10MRPC does not amend the provision within the given timeframe, the RA may terminate this agreement on 10 days' written notice to R10MRPC. Child Nutrition Federal Funds are governed by USDA and TDA, therefore, if any conflicts between the procurement requirements set forth in EDGAR and those required by TDA/USDA exist, those required by TDA/USDA will apply to any solicitations when CN Federal Funds will be used for purchasing.

GENERAL PROVISIONS:

1. The Parties agree to comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
2. This Agreement shall be governed by the law of the State of Texas and venue for any dispute resolution shall be in the county in which the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.
3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation. Adding a RA may "materially change the existing contract(s)" and, thereby, require rebidding of said contract(s). Consequently, the RA may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively affecting the membership in place at the time of the current contract(s) award. The membership of a new RA may become effective upon any new bids, rebids being awarded, new fiscal year, or as permitted at the sole discretion of the R10MRPC.
4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of both Parties. Modifications may be required by law or regulation, which shall require action by the R10MRPC and the RA. Failure to act by either party, within a reasonable period, on legally required modifications shall constitute good cause to terminate this Agreement effective upon written notification to the other party.
5. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
6. Before any Party may resort to litigation, any claims, disputes, or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The selection of the mediator shall be mutually agreed upon, and the costs for such mediation borne equally between the Parties.

7. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its trustees, directors, officers, employees, and agents, because of its execution of this Agreement or the performance of the functions and obligations set forth herein.

8. All parts of this Agreement, when executed by both Parties, are binding upon the Parties, and may be changed only by written agreement executed by authorized representatives of the Parties.

9. In accordance with USDA Federal Regulations and TDA Administrator's Reference Manual (ARM) Section 17, the R10MRPC is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for profit cooperative". Per ARM Section 17, R10MRPC is required to return "unanticipated profits" to the member. This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members on a regular basis. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees set forth in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin ("unanticipated profit"), if any, shall be distributed to the R10MRPC's participating members by the Fiscal Agent. R10MRPC is not allowed to collect a profit from sales of processed commodities through our full-line grocery distributor. All revenue from processed commodities minus commodity bid expenses, is fully rebated to the members participating on the processed commodity bid.

10. This Agreement and any modification(s) may be executed in separate copies; however, the Agreement must be Board of Trustee approved and physically signed by both participating parties using a "physical signature." Electronic or typed signatures will not be accepted. This Agreement may be exchanged and/or transmitted electronically via fax or scanned email. Proof of Board approval acceptable to R10MRPC must be submitted along with completed and signed Agreement.

Membership Term. This Agreement shall be for a one-year term unless sooner terminated in accordance with the provisions of this Agreement. The conditions set forth in this Agreement shall apply to this single-year term. The Agreement year for each purchasing cooperative program commences on July 1st and will extend through June 30th of the following calendar year.

Membership Fees. No membership fee shall be directly charged to participating members of the R10MRPC.

The United States Department of Agriculture (USDA) does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the R10MRPC is a fully self-funded entity through a "Vendor Participation Fee" on all commercial sales. This fee is collected directly from the awarded vendors in the fixed amount of .0085 for every \$1.00 of revenue. R10MRPC "does not charge" any fees to the Commodity Processors. All fees are used to cover expenses related to the administration, direct operation, and growth in services or software programs offered by the Cooperative to the members that benefit their foodservice operation. RAs, even though they may incur these fees indirectly, pay no direct fee to R10MRPC for participation.

The parties agree that the payments under this Agreement and any related exhibits and documents are amounts that fairly compensate Coordinating Entity for the services or functions to be performed under the Agreement.

Authorization to Participate. The R10MRPC and each RA represents and warrants, by the execution and delivery of the Interlocal Agreement, that they have obtained all requisite authority through governing board action to enter and perform the terms of this Agreement. Proof of Board approval is acceptable to R10MRPC is required. If your school does not have a Board of Directors, the authorized representative's signature is acceptable.

Cooperation and Access. Each party agrees that it will cooperate with any reasonable requests for information and/or records made by the other party. Each party reserves the right to audit the relevant records of the other party during normal working hours. Any breach of this Article shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the RA.

Primary and Secondary Contact. The RA agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the RA, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the RA. The RA reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actual receipt by R10MRPC.

Defense and Prosecution of Claims. The RA authorizes the Fiscal Agent, only with respect to matters arising out of or contemplated by this Agreement: (1) to control the commencement, defense, intervention or participation in a judicial, administrative or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in the Fiscal Agent's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Agreement. The RA does hereby agree that any suit brought against R10MRPC, the Fiscal Agent, or a R10MRPC or Fiscal Agent employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the RA by the counsel selected by the Fiscal Agent, in its sole discretion, or its designee, on behalf of and at the expense of the R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the RA shall be extended to supplying any information needed or requested by the Fiscal Agent or R10MRPC in such prosecution or defense. Subject to specific revocation, the RA hereby designates the Fiscal Agent to act as a class representative on its behalf in matters arising out of this Agreement.

Governance. R10MRPC shall be governed by the Fiscal Agent's Board of Trustees (hereinafter the "Board") in accordance with applicable law and regulations. Procurement processes and procedures are governed by applicable law and regulation.

Limitations of Liability. The Fiscal Agent, its endorser and servicing contractors, do not warrant that the operation or use of R10MRPC services will be uninterrupted or error free. The Fiscal Agent, its endorser and servicing contractors, hereby disclaim all warranties, express or implied, regarding any information, product or service furnished under this Agreement, including without limitation, any and all implied warranties of merchantability or fitness for a particular purpose. The Parties agree that regarding all causes of action arising out of or relating to this Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

Notice. Any written notice to the R10MRPC or the Fiscal Agent shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; faxed to 972 348-1449, Attn: Keri Warnick (contact person); or emailed to keri.warnick@region10.org with a copy to sue.hayes@region10.org.

Acceptance of USDA Foods Sent for Further Processing. The R10MRPC, through the Fiscal Agent, is granted the right to issue a cooperative bid/proposal (RFP) for the processing of selected commodity foods donated by participating members. The R10MRPC, through the Fiscal Agent, is further granted the right to enter a Contract for Services with the processor(s) receiving the processing award(s) for agreed upon processed end-products, for the purpose of executing a service agreement on behalf of participating members. Participating members will have the right and responsibility to accept the processed end-product(s) for the life of the contract between R10MRPC, through the Fiscal Agent, and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulations and guidance.

Payment for Goods. Each Party, paying for any goods or services under this Agreement or related to this Agreement, must pay for such goods and services from available current revenues only.

PARTY ROLES AND RESPONSIBILITIES:

Role of the R10MRPC, through the Fiscal Agent:

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Provide procurement training as a group or on an individual basis if requested.
4. Provide guidance and assistance or templates for the school's Procurement Procedures Manual and Code of Conduct Manual if requested.
5. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts through use of the Formal Procurement method of Requests for Proposals (RFP).
6. The R10MRPC shall follow the local, State, and Federal procurement guidelines as listed below:
 - a. United States Department (USDA) Code of Federal Regulations (2 CFR) parts 200.318-200.327 and Appendix II
 - b. Texas Department of Agriculture's (TDA) Administrator's Reference Manual (ARM) Sections 16 and 17, 17a, 17b, and 17c.
 - c. Requiring Board of Directors' approval on all R10MRPC bid award recommendations.
 - d. Texas Education Code 44.031 relating to purchasing contracts.
 - e. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives' procuring on behalf of its RAs. Currently EDGAR refers and requires Child Nutrition Food Purchasing Cooperatives to adhere to 2 CFR 200.318-200.327
 - f. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Fiscal Agent's Business Office.
7. Send solicitations for the Further Processing of USDA foods to all companies found on the TDA "Approved List of Vendors" without limitations.

8. Enter into a detailed agreement with distributors that provide the distribution of processed end-products containing USDA Foods that includes language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
9. Do the following regarding USDA Foods:
 - a. Track and assist RAs with management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
 - b. Assist RAs with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - c. Provide RAs with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products, and replacement recommendations.
 - d. Provide the list of commodity items to RAs for purposes of obtaining quantity requests. This is done using an online software program.
 - e. Receive quantity requests from RAs for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
 - f. Provide a delivery schedule, on behalf of each RA, for all selected USDA Foods for Further Processing to each processor and distributor based on information collected from each RA.
10. The R10MRPC assumes no responsibility for failure of delivery by vendors, however, the R10MRPC will assist all RAs with service and product quality issues to ensure all vendors adhere to the terms and conditions of the awarded contract.
11. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools using Child Nutrition federal funds will be strictly followed.
12. Provide RAs with procedures for ordering, delivery, and billing.
13. Mediate problems/concerns between vendors and RAs.
14. Provide RAs access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the RA.
15. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.
16. Act ethically always and in accordance with all federal, state, and local guidelines.
17. Create and monitor/host an Advisory Committee. The Advisory Committee is a voluntary member committee with a 2-year commitment that meets quarterly. The Committee goals are to act as liaison between R10MRPC and the membership base if needed, communicate information received from TDA to R10MRPC as necessary, and review or sample products to assist in the streamlining of offered bid awards and best products.

Role of the RA:

1. Commit to the General Provisions and Roles and Responsibilities of this Agreement by authorization of its governing body (School Board of Trustees) and by execution by an approved foodservice employee in the appropriate spaces on the attached form (physical signature copy must be provided to R10MRPC promptly following execution).
2. Designate a primary and secondary contact.
3. Commit to purchasing from selected bid categories on an as needed basis.
4. Provide an estimated quantity for each of the products desired through use of the online required software Maestro Forecasting or as requested by the Program Coordinator during any single-year term of Participation.

5. Comply with all USDA and TDA regulations.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by R10MRPC.
7. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
8. Address product warranties and product qualities with manufacturer.
9. Pay vendors net amount due within agreed upon terms after receipt of a correct monthly statement.
10. Participate in bid evaluation committees for the bid's that the RA is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically always and in accordance with all Federal, State, and local guidelines, as well as R10MRPC Member Roles. The R10MRPC shares information with participating members that at times is considered confidential and proprietary. Members may be asked to sign Non-Disclosure Agreements and agree to adhere to the terms set forth in those agreements. Future membership in the R10MRPC may be jeopardized based on unethical handling of sensitive R10MRPC and/or vendor information.
12. Attend R10MRPC meetings and training classes to stay informed of the cooperative's processes and services offered. Training classes are specific to some of the "tools" offered by R10MRPC. Attending meetings and classes helps ensure your success as a participating RA in the R10MRPC.
13. Participates in a Member Advisory Committee through selection or appointment. The Member Advisory Committee is a small committee of R10MRPC participating members formed every 2 years. The Advisory Committee serves as the liaison for all participating members when a conflict or concern arises regarding R10MRPC if needed, and annually reviews all procurement practices by the R10MRPC to ensure compliance in all areas, along with other tasks.
14. The following roles will apply to participating members who commit entitlement dollars for the USDA processed commodity foods:
 - a. The RA shall access the Web Based Supply Chain Management (WBSCM) system on a regular basis to effectively manage USDA Foods entitlement, food requests, and allocations.
 - b. The RA shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12 Foodservice, ProcessorLink, or other) on a regular basis; and report inventory issues to R10MRPC.
 - c. The RA shall conduct Sales Verifications of end-products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - d. The RA shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.
 - e. The RA shall attend and/or access MRPC trainings on the management of the USDA Foods program.

BID PARTICIPATION SELECTIONS for SY 2024-2025

The following Bid Participation agreement, as an integrated part of the Agreement, is entered into by and between the District/RA, as indicated below, and Region 10 Multi-Region Purchasing Cooperative (R10MRPC) for participation in one or more of the R10MRPC awarded bids. This agreement is a single-term agreement effective July 1, 2024, through June 30, 2025.

The R10MRPC formally procures several competitive RFPs (Request for Proposals) on behalf of all participating members. Each member is required to complete this Bid Participation Agreement and forecast all products planned for purchase if they wish to utilize the R10MRPC awarded bids during the term of this agreement.

To help the R10MRPC represent the most accurate information to potential bidders, ***please place a check mark to the left of each bid listed below that you "plan" to use during the SY 2024-2025.*** Each RFP is explained on the next page to assist you in the best decision as to which bid(s) best fit your needs. The R10MRPC does not guarantee any vendor that any item will be purchased, however, members should seriously consider each selected bid as member forecasting of each product planned on each selected bid is required prior to the release of a new bid or renewal bid.

<input checked="" type="checkbox"/>	Full-Line Grocery, NOI/FFS Distributor
<input checked="" type="checkbox"/>	USDA Foods For Further Processing
<input checked="" type="checkbox"/>	Milk: Full-Service Delivery
<input checked="" type="checkbox"/>	Fresh Bread
<input checked="" type="checkbox"/>	Ice Cream Novelties
<input checked="" type="checkbox"/>	Beverages (container)
<input type="checkbox"/>	Manufacturer Direct-to-District (commercial foods) – requires MRPC approval

<input checked="" type="checkbox"/>	Dispensed Fruit Beverages
<input type="checkbox"/>	Chips & Snacks
<input type="checkbox"/>	Fresh Meats and Produce
<input checked="" type="checkbox"/>	Small Wares
<input type="checkbox"/>	Kitchen Chemicals & Cleaning Supplies
<input type="checkbox"/>	Sanitation Systems & Safety Training
<input checked="" type="checkbox"/>	Coffee Bar Products

Please provide us with your district main address as listed on your website or in directory:

Lake Dallas ISD

District Name

Central Services

Campus/Bldg. Name

104 Swisher Rd.

Street Number & Name

Lake Dallas

City

TX 75065

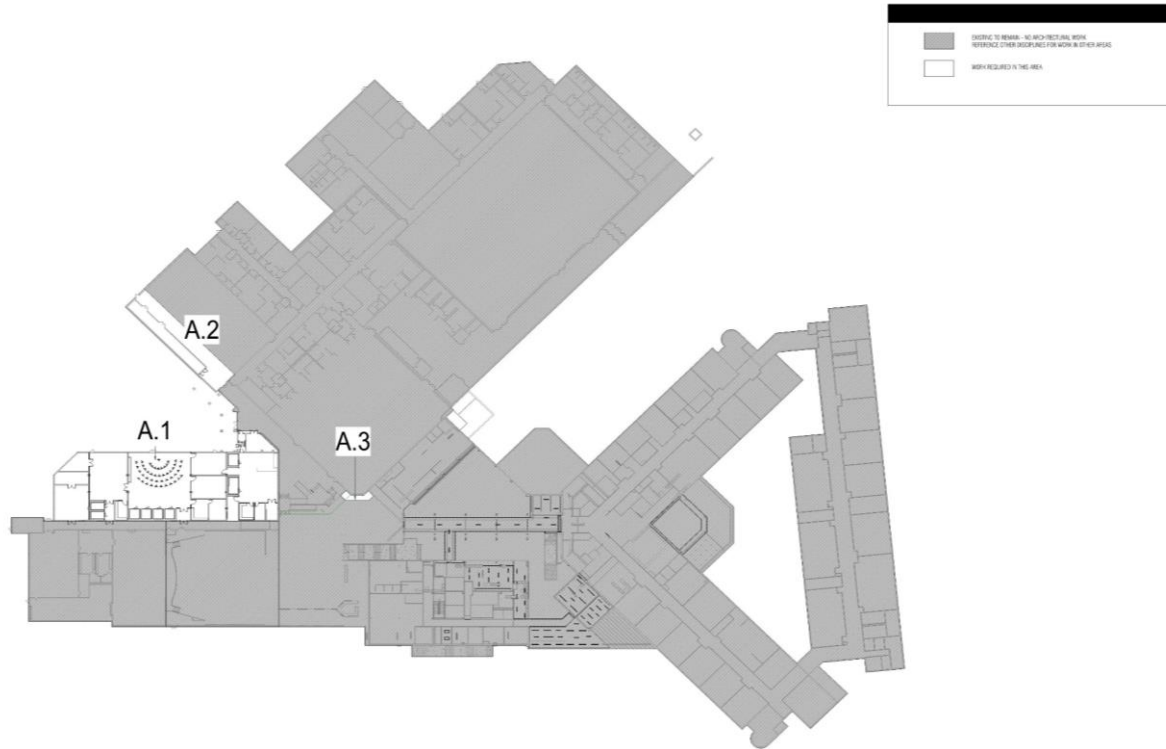
State Zip Code

2019 Bond Projects Phase Two – Part One

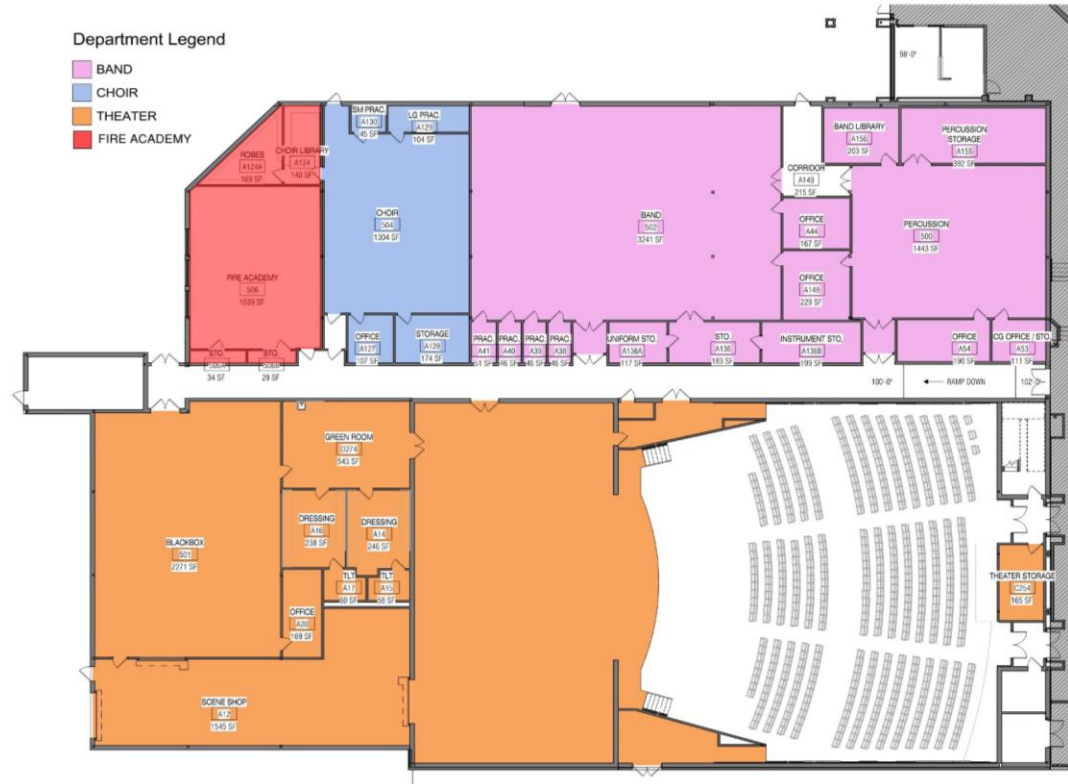
Overall Site Plan



Existing High School Plan

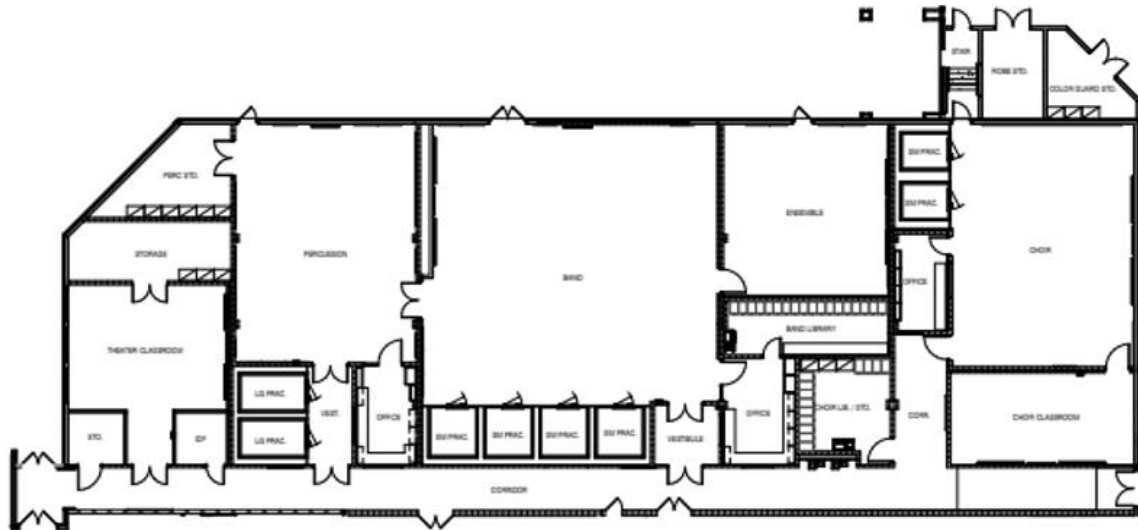


Existing Fine Arts Wing



Fine Arts Floor Plan

Part 1 – Summer 2024

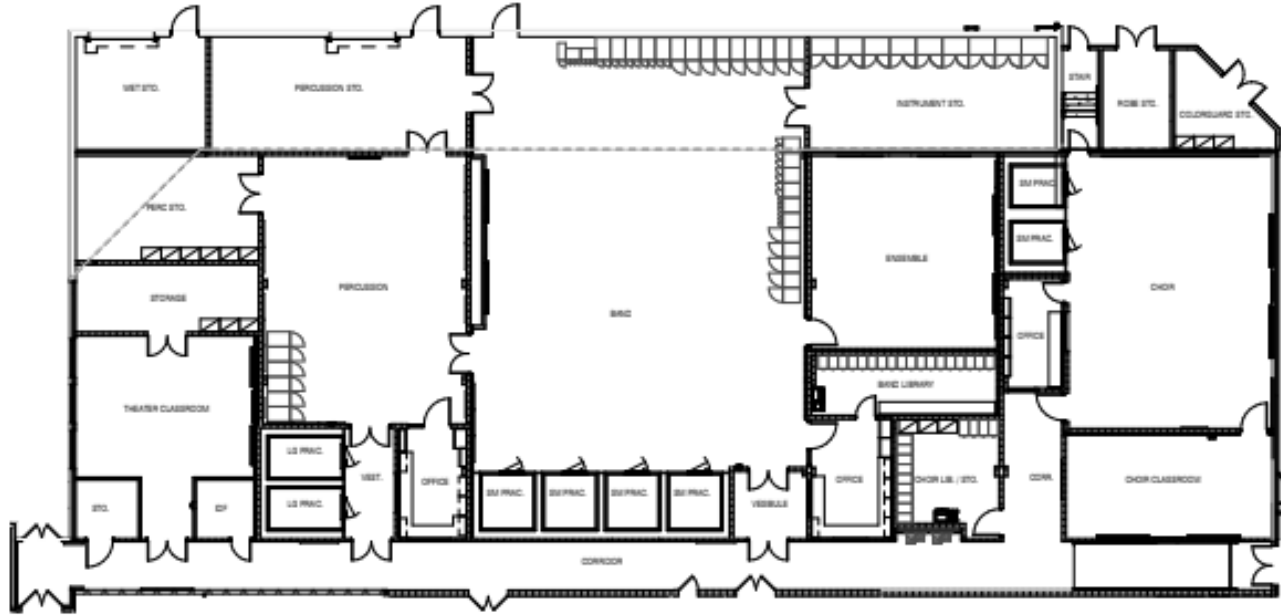


FINE ARTS FLOOR PLAN -

SCALE: 1/16" = 1'-0"

Fine Arts Renovation

Completion - Summer 2025



Proposed Fine Arts Addition View



Proposed Fine Arts Addition View



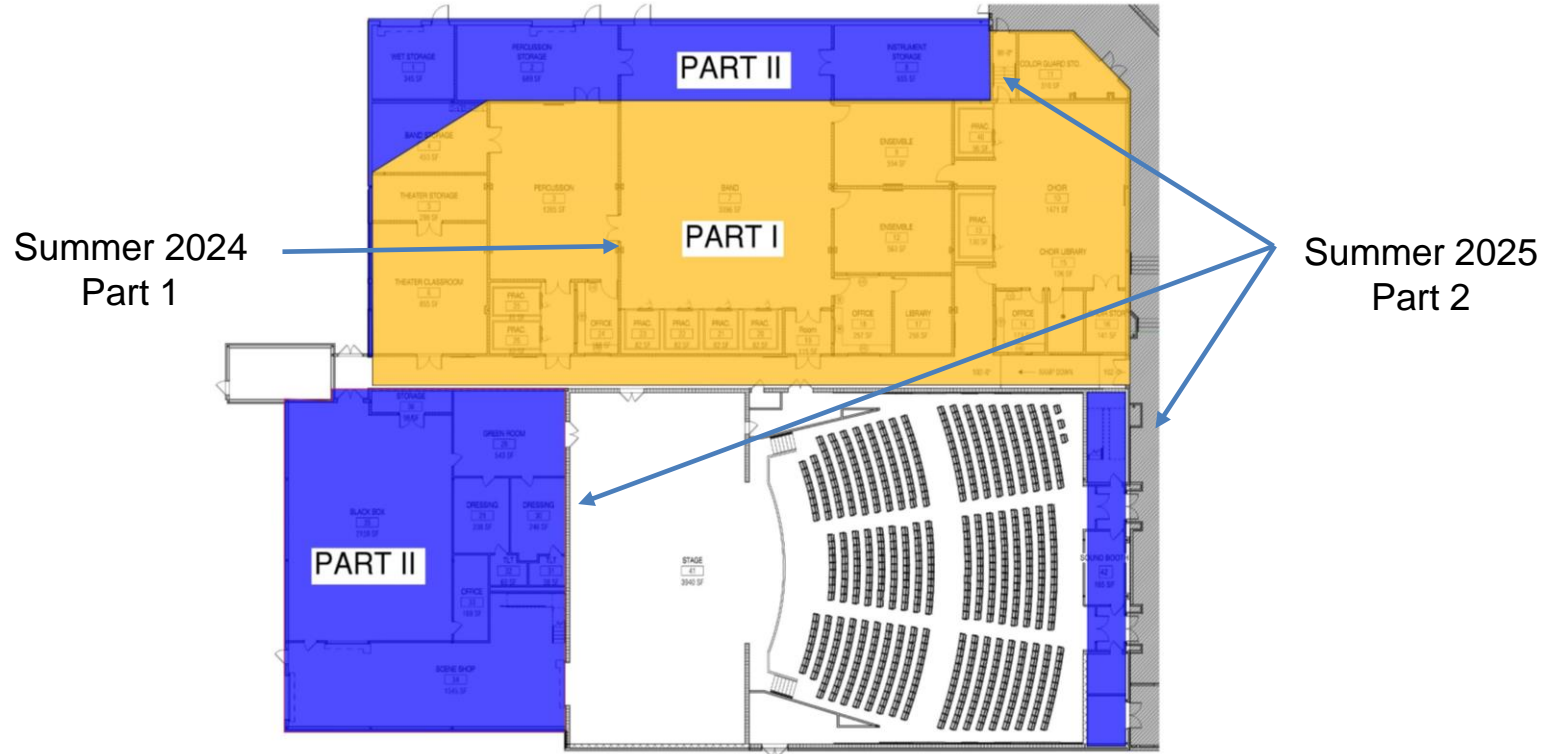
Tennis Court & Field Renovations

Part 1- Summer 2024



Fine Arts Wing

Phase 2 Part 1





UPCOMING EVENTS

Lake Dallas Independent School District

EVENT	DATE	TIME	LOCATION
December			
LDISD Board of Trustees Meeting	18	5:30 PM	LDISD Central Services
HS Varsity Basketball vs Richland	19	5:45 PM	LDHS Gym
Early Release Day	20		
Athletic Signing Event	20	1:00 PM	LDHS Foyer
Early Release Day	21		
Winter Break	22-31		

January			
Winter Break	1-7		
Student Holiday/Staff Development	8		
Student Holiday/Staff Development	9		
HS Varsity Boys Soccer vs RL Turner	9	7:15 PM	Falcon Stadium
First Day of Second Semester	10		
LDE Leader in Me Parent Night	11	6:00 PM	LDE
HS Varsity Basketball vs Birdville	12	5:45 PM	LDHS Gym
District Holiday – MLK Jr Day	15		
Falcon Insider Session #3	16	9:00 AM	LDHS
Falcon Football Banquet	17	6:00 PM	LDHS Café & Performance Hall
Try the Instrument Day for Incoming 6 th	20	9:00 AM	LDMS
LDISD Board of Trustees Meeting	22	5:30 PM	LDISD Central Services