

Chisholm School District School Board Meeting Agenda

Monday, August 23, 2021 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Approve Agenda

V. Approve Minutes

- A. Approve August 9, 2021 Minutes of the Regular Board Meeting. 3

Attachments:

8/9/2021 Minutes 3

VI. Reports

- A. Superintendent's Report

VII. Correspondence

VIII. Consent Agenda

IX. Action Agenda

- A. Approve the Overload Schedule for Yadith Williams for Semester one of the 2021/2022 School Year. 7

Attachments:

YW overload 7

B. Approve the hiring of Donald LaLonde as a 1.0 FT High School Science Teacher at a Masters +30, Step 0 for the 2021/22 school year.	8
Attachments:	
DL Hire	8
C. Approve Terry Vesel as Volunteer Football Coach for the 2021 season.	
D. Approve Mike Rajkovich as Volunteer football coach for the 2021 football season.	
E. Approve Jeremy Fleming as volunteer football coach for the 2021 season.	
F. Approve Brady Boehm as a volunteer swim coach for the 2021 season.	
G. Approve the Internal Posting for a High School Student Council Advisor.	9
Attachments:	
Student Council Advisor	9
H. Accept the Resignation of Michelle Scott from her Paraprofessional position effective August 23, 2021.	10
Attachments:	
MS Resignation	10
I. Motion to approve the hiring of Larry Baker as a .4 long-term Substitute Music Teacher at a Bachelors's Step 4 for the 2021/2022 school year.	11
Attachments:	
LB step increase	11
J. Motion to Approve the Athletic Training Services between Chisholm High School and Big Stone Therapies Inc. for the 2021 - 2022 school year as presented.	12
Attachments:	
Big Stone Therapies ATC Contract 2021-2022 - Chisholm High School	12
K. Motion to accept the donation of school supplies at the Vaughan Steffensrud from Mr. and Mrs. Kosel.	14
Attachments:	
Kosel Donation	14
X. Discussion	
XI. Information	
A. Return to Learn newspaper order confirmation	15
Attachments:	
Newspaper invoice	15
XII. Adjourn	

May 5, 2021

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:07 P.M. on August 9, 2021, in the Elementary Board Room. Members present: Directors Sever, Rice, Corradi Simon, Sauter, Chair Rahja.
Members Absent: None

Public Comment:

InGensa gave the board members a tour of the school before the meeting. Informed the board on the possible updates of the building. She talked about the referendum and how having a clear picture would be beneficial for the district when it came to the referendum.

Recognition of Guests and Visitors: None

APPROVE AGENDA

Moved by Director Lappi, supported by Director Sever to approve the amended agenda. Motion carried unanimously.

Approve Minutes:

Moved by Director Rice, supported by Director Corradi Simon to approve the minutes from the July 26, 2021 Regular Meeting. Motion carried unanimously.

Moved by Director Sever, supported by Director Lappi to approve the minutes from the August 5, 2021 Working Session. Motion carried unanimously.

Reports:

Superintendent Norman informed the board that his Return to Learn letter will go out tomorrow. He received a quote for Alice training and more information will be coming soon. On Saturday he walked in the parade and gave out pencils. It was a big hit. He was invited to take a campus tour of Mesabi Community College.

Correspondence: None

APPROVE CONSENT AGENDA

Moved by Director Sever, supported by Director Lappi to approve the Consent Agenda for the Month of April, 2021 which consists the Accounts payable and payroll for the month of July. Motion carried unanimously.

Action Agenda:

APPROVE THE LETTER OF ENGAGEMENT WITH STERLE & COMPANY

Moved by Director Corradi Simon supported by Director Rice to approve the Letter of Engagement with Sterle & Company for the fiscal 2022 audit. Motion carried unanimously.

2021-22 RESOLUTION FOR MEMBERSHIP INTO THE MINNESOTA STATE HIGH SCHOOL LEAGUE

Moved by Director Sauter, supported by Director Corradi Simon to adopt the resolution for the 2021-22 Membership in the Minnesota State High School League as presented. Motion carried unanimously.

HIRE JACQUELINE LACOE

Moved by Director Lappi, supported by Director Rice to approve the hiring of Jacqueline LaCoe as a Long-Term Sub, effective August 30, 2021. Motion carried unanimously.

APPROVE THE RECOVER HEALTH AGREEMENT

Moved by Director Sever, supported by Director Sauter to approve the Recover Health of MN Nursing agreement for the 2021-2022 school year. Motion carried unanimously.

COVID PROTOCOL LETTER

Moved by Director Lappi, supported by Director Sauter to approve the resolution of the proposed Covid protocol letter with the addition of the Decision Tree link. Motion carried unanimously.

APPROVE REALIGNMENT OF ADMINISTRATION

Moved by Director Rice, supported by Director Sever to approve the realignment of administration as follows. Superintendent Norman will take on the Athletic Director duties with Mr. Morrison providing additional support where needed. Mr. Hancock becoming Principal on Record for the Chisholm Elementary. Motion carried unanimously.

APPROVE FALL 2021 REFERENDUM

Moved by Director Lappi, supported by Director Rice to approve the fall 2021 referendum. A roll call vote was taken and carried as follows:

For: None

Against: Directors Sever, Rice, Corradi Simon, Sauter, Lappi and Chair Rahja
Abstain: None
Absent: None

APPROVE FALL 2022 REFERENDUM

Moved by Chair Rahja, supported by Director Lappi to approve the fall of 2022 referendum. A roll call vote was taken and carried as follows:

For: Directors Sever, Rice, Corradi Simon, Sauter, Lappi and Chair Rahja.
Against: None
Abstain: None
Absent: None

APPROVE CONTRACT WITH JOE SCHINGEN

Moved by Director Lappi, supported by Director Corradi Simon to approve the Professional Development contract between Joe Schingen and the Chisholm School District #695. Motion carried unanimously.

APPROVE PURCHASE OF 2022 GMC SIERRA PLOW TRUCK

Moved by Director Sever, supported by Director Corradi Simon to approve the purchase of a 2022 GMC Sierra Plow truck for the carpenter shop. Motion carried unanimously.

APPROVE EDUCATION MINNESOTA MEMORANDUM OF UNDERSTANDING

Moved by Director Sever, supported by Director Corradi Simon to approve the MOU between ISD 695 and Education Minnesota for the purpose of Teacher on Special Assignment, Robbie Albert. Motion carried unanimously.

APPROVE EDUCATION MINNESOTA MEMORANDUM OF UNDERSTANDING

Moved by Director Lappi, supported by Director Lappi to approve the MOU between ISD 695 and Education Minnesota for the purpose of Teacher on Special Assignment, Teresa Allen. Motion carried unanimously.

APPROVE POST FOR 7-12 HS SCIENCE TEACHER

Moved by Director Sever, supported by Director Corradi Simon to approve the posting for a 1.0 FTE 7-12 High School science teacher. Motion carried unanimously.

APPROVE PURCHASE OF WALK IN/COOLER FREEZER MONITOR

Moved by Director Corradi Simon, supported by Director Rice to approve the purchase of a walk in/cooler freezer from JAMAR. Motion carried unanimously.

Disucussion: None

Information: None

ADJOURN

Moved by Director Corradi Simon, supported by Director Sever to adjourn the meeting at 5:45 P.M. Motion carried unanimously.

Board agenda

1 message

Mark Morrison <mmorrison@chisholm.k12.mn.us>

Thu, Aug 19, 2021 at 9:27 AM

To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Approve Yadith Williams to teach an overload for 1st semester.

She will not have an overload at this time for the 2nd semester.

--

Mark Morrison
Principal, 7-12
Chisholm Schools

Hire

1 message

Mark Morrison <mmorrison@chisholm.k12.mn.us>

Thu, Aug 19, 2021 at 9:26 AM

To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Please add to the board agenda:

Hire Don Lalonde 1.0 FTE science at step 0 MA +60 at \$49,728 for 2021-22 school year.

--

Mark Morrison
Principal, 7-12
Chisholm Schools

Board agenda 23rd

1 message

Mark Morrison <mmorrison@chisholm.k12.mn.us>

Tue, Aug 10, 2021 at 5:50 AM

To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Approve internal post for a student council advisor at the high school.

Thanks

Sent from my iPhone

(no subject)

1 message

Michelle Scott <msscott@chisholm.k12.mn.us>

Tue, Aug 17, 2021 at 9:06 AM

To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Please accept this letter as notice of my resignation from my position as a Para Educator. My last day of employment will be August 23, 2021.

I received a General Manager job offer at my other job, and after careful consideration, I realize that this opportunity is too exciting for me to decline.

It has been a pleasure working with all of the students and Staff at the Chisholm high school for the last 3 1/2 years.

I can definitely say working at the high school has been one of my favorite jobs, because of all my amazing co-work in the Math, Science, and Music/Art department but most of all because of the student and working underneath Mr. Lewis.

Sincerely,

Michelle Scott

Larry Bakeer

1 message

Jeff Hancock <jhancock@chisholm.k12.mn.us>

Tue, Aug 10, 2021 at 9:19 AM

To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Good Morning,

After reviewing Mr. Larry Baker's time here with the Chisholm School District, he has not been moved on the pay scale. Please move him to his time here and match that on the scale. It should be a B.A. step 4.

--

Jeffrey S. Hancock
Principal
Vaughan-Steffensrud
(218) 254-1427
Chisholm Elementary
(218) 254-5726 x2906
jhancock@chisholm.k12.mn.us



August 18, 2021

TO: Adrian Norman, Superintendent
Chisholm High School

RE: ATC Coverage

Big Stone Therapies, Inc. (BST) is pleased to provide Athletic Training services to the Chisholm High School (Facility). We will provide these services for the 2021-2022 school year as follows:

1. **Location of Services.** The services will be provided at Facility school athletic venues.
2. **Delivery of Services.**
 - BST will provide 1 day a week coverage in the training room during the school year for up to 1.0 hours each visit (38 hours).
 - Additional training room coverage is provided by BST at no extra cost to Facility.
 - BST will provide educational service at preseason football parent meeting.
 - BST will provide coverage at 4 home varsity football games (12 hours).
 - Additional event coverage can be provided with a written request for \$50/hour.
3. **Equipment.** Facility shall provide necessary and adequate equipment for BST to provide the services. BST may choose from time to time to bring additional equipment and supplies to Facility.
4. **Insurance.** Both parties shall maintain appropriate insurance coverage for the activities/equipment/space each will provide.
5. **Term.** This agreement can be terminated at any time by either party by thirty (30) day written notice to the other.
6. **Compensation.** Facility shall pay BST \$2,550 for ATC coverage. BST will bill in two increments, August and January. Facility shall pay additional event coverage monthly.
7. **Mutual Indemnification.** BST shall indemnify and hold Facility harmless from all claims or causes of action arising out of the negligent acts of BST. Facility shall indemnify and hold BST harmless from all claims or causes of action arising out of the negligent acts of the Facility.

Thank you for letting Big Stone Therapies, Inc. be of service to you!



08 / 19 / 2021

Chisholm High School
Adrian Norman, Superintendent

Date



08 / 19 / 2021

Big Stone Therapies, Inc.
Roman Taffe, CAO

Date

TITLE	Big Stone Therapies ATC Contract 2021-2022 – Chisholm High...
FILE NAME	Chisholm.docx
DOCUMENT ID	23c3b3c0748af09d9ed2561505a577b93bb4146c
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Completed

Document History



08 / 19 / 2021
08:02:41 UTC-5

Sent for signature to Adrian Norman (anorman@chisholm.k12.mn.us) and Roman Taffe (roman.taffe@bigstonetherapies.com) from jacob.knoll@bigstonetherapies.com
IP: 66.6.11.166



08 / 19 / 2021
08:31:49 UTC-5

Viewed by Adrian Norman (anorman@chisholm.k12.mn.us)
IP: 66.199.216.26



08 / 19 / 2021
08:33:00 UTC-5

Signed by Adrian Norman (anorman@chisholm.k12.mn.us)
IP: 66.199.216.26



08 / 19 / 2021
08:51:26 UTC-5

Viewed by Roman Taffe (roman.taffe@bigstonetherapies.com)
IP: 174.219.8.109



08 / 19 / 2021
08:51:44 UTC-5

Signed by Roman Taffe (roman.taffe@bigstonetherapies.com)
IP: 174.219.8.109



08 / 19 / 2021
08:51:44 UTC-5

The document has been completed.

Board Meeting

1 message

Debbie Ferrell <dferrell@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Thu, Aug 19, 2021 at 9:49 AM

Thank you to Mr. and Mrs. Kosel for the donation of supplies for the Vaughan Steffensrud students.

APG MEDIA OF MN
PO BOX 410
ASHLAND WI 54806
(715)858-7330

ORDER CONFIRMATION

Salesperson: MARIE TOLONEN

Printed at 08/17/21 12:35 by arv

Acct #: 11000257

Ad #: 429725

Status: New

ISD#695,IND SCHOOL DIST
BUSINESS OFFICE
300 SW 3RD AVE
CHISHOLM MN 55719

Start: 08/25/2021 Stop: 08/25/2021
Times Ord: 1 Times Run: ***
Size: 9.80 X 9.80
Total Size: 96.04
Class: A Not Applicable
Rate: RPCI Cost: 1080.00

Contact: MELISSA CAPPO
Phone: (218)254-5726
Fax#:
Email: mcappo.chisholm.k12.mn.us
Agency:

Ad Descrpt: BACK TO SCHOOL 4 PAGE
Given by: *
P.O. #: *
Created: mtolo 08/17/21 12:35
Last Changed: mtolo 08/17/21 12:35

Source: _____ Section: _____ Page: ____
Camera Ready: N Group: _____ AdType: _____
Misc: _____ Color: 1 INCL
Proof: _____ <-NULL->
Delivery Instr: _____ Gang Ad #: _____
Changes: None ___ Copy ___ Art ___ Size ___ Copy Chg Every Run ___
Coupon: _____
Special Instr: _____

COMMENTS:
Web login: mtolonen@chisholmtribunepress.com

PUB ZONE EDT TP RUN DATES
CTP A 1 S 08/25

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)