

Board of Education Regular Meeting
Monday, June 14, 2021 7:00 PM
Northwest Public Schools District Office
2710 N. North Road
Grand Island, NE 68803



1. Welcome and Recognize Open Meetings Act
2. Notice of Meeting
3. Board Meeting Minutes
4. Treasurer's Reports
5. Board Claims
6. Audience with individuals or committees wishing to make requests or reports
7. Report of Committees
 1. Committee meeting discussion
8. Discussion Items
 1. Discussion on proposed capital campaign project.
 2. Building Projects Update
 3. July Board Meeting Date
 4. ESSER III Discussion
9. Action Items
 1. Approve Copier Bid
 2. Update Account Authorizations at First National Bank
 3. Renew resolution to coop boys and girls soccer with GICC and Wood River.
10. Superintendent's Report

1. Board & Administrator
 2. Legislative Update.
 3. Option/Transfer Enrollment Summary
 4. Thank You Notes
-
11. Adjourn
 12. Mission Statement

A Culture of Excellence, An Exceptional community of learners committed to continuous growth.

The agenda contains a list of subjects known at the time of its distribution five days prior to the meeting. A copy of the agenda will be available for public inspection during normal business hours in the office of the Superintendent located at Northwest High School, 2710 N. North Road, Grand Island, NE. Except for items of an emergency nature, the agenda will not be enlarged less than 24 hours before the scheduled commencement of the meeting.

NORTHWEST PUBLIC SCHOOLS
Board of Education Regular Meeting
Monday, May 10, 2021 7:00 PM
Northwest High School Board Room

Attendance was taken at 7:00 p.m.

Present: Aaron Buhrman, Daniel Leiser, Zach Mader, Artie Moeller, Becky Rosenlund – Advisory Member, Robin Schutt

Absent: Paul Mader

Dan Leiser called the meeting to order at 7:00 p.m. and recognized the notice of the meeting and the Open Meeting Act displayed at the meeting.

Approve the consent agenda passed with a motion by Zach Mader and seconded by Robin Schutt.

The High School Career and Technical Education teachers presented for their Professional Learning Community.

Report of Committees. Each board member to select a group to attend and bring information back to the board.

Dr. Edwards reviewed a timeline of summer projects. Projects include the science labs, auditorium, and gymnasium.

Approve contract for 2021-22 for new certified staff: Meredy Ernstmeyer. Passed with a motion made by Zach Mader and seconded by Robin Schutt.

Janette Ramsey presented PhD Science Curriculum information.

Approve Adoption of PhD Science Curriculum passed with a motion by Aaron Buhrman and seconded by Artie Moeller.

Paul Mader arrived at 7:46.

The following items were discussed during the Superintendent's Report:

- Recognize the Northwest High School Class of 2021 Top 15 Percent
- Recognize State Journalism, State E-Sports, State FBLA, State FCCLA, and State Skills USA 2021 medal winners.
- Board & Administrator
- Legislative Update.
- reVISION Grant
- Graduation - Sunday May 16th at 2:00 PM
- Option/Transfer Enrollment Summary
- Thank You Notes

Leiser adjourned at 8:06

**TREASURER'S REPORT
FOR THE MONTH OF MAY 2021
JUNE 14, 2021**

GENERAL FUND

Balance, Beginning of the Month	\$ 3,903,419.64
Receipts	3,304,369.28
Expenditures	1,205,844.62
Balance, End of the Month	\$ 6,001,944.30

BUILDING FUND

Balance, Beginning of the Month	\$ 1,046,940.96
Receipts	97,709.65
Expenditures	2,765.25
Balance, End of the Month	\$ 1,141,885.36

BOND FUND

Balance, Beginning of the Month	\$ 128,058.70
Receipts	13.90
Expenditures	-
Balance, End of the Month	\$ 128,072.60

**TREASURER'S REPORT
FOR THE MONTH OF MAY 2021
JUNE 14, 2021**

DEPRECIATION FUND

Balance, Beginning of the Month	\$ 893,716.62
Receipts	7.59
Expenditures	-
Balance, End of the Month	\$ 893,724.21

EMPLOYEE BENEFIT FUND

Balance, Beginning of the Month	\$ 38,382.80
Receipts	0.33
Expenditures	6,099.48
Balance, End of the Month	\$ 32,283.65

QUALIFIED CAPITAL PURPOSE FUND

Balance, Beginning of the Month	\$ 32,278.04
Receipts	0.27
Expenditures	-
Balance, End of the Month	\$ 32,278.31

**NORTHWEST PUBLIC SCHOOLS
GENERAL FUND
BUDGET SUMMARY
MONTH ENDING MAY 31, 2021**

	BUDGET	MONTHLY EXPENDITURES	TOTAL EXPENDITURES TO DATE	% OF BUDGET SPENT
INSTRUCTION	8,949,950.00	767,702.16	6,850,152.44	76.54
LEP	44,300.00	3,674.26	32,808.30	74.06
POVERTY	335,100.00	24,590.58	225,048.68	67.16
EARLY CHILDHOOD	126,100.00	9,712.69	89,510.02	70.98
SPECIAL EDUCATION PROGRAMS K-12	1,370,800.00	109,750.09	1,007,712.78	73.51
ATTENDANCE AND SOCIAL WORK	17,300.00	0.00	9,288.64	53.69
GUIDANCE SERVICES	438,100.00	35,672.28	321,262.82	73.33
HEALTH SERVICES	154,800.00	15,195.90	112,068.66	72.40
PSYCH SERVICES SPED SCHOOL AGE	167,700.00	13,915.97	125,249.29	74.69
PSYCH SERVICES SPED 3-5	11,200.00	914.05	8,226.74	73.45
SPEECH PATH K-12	169,700.00	11,847.93	113,562.52	66.92
SPEECH PATH/AUDIO SPED 3-5	14,500.00	1,030.99	10,434.57	71.96
SPEECH PATH/AUDIO SPED 0-2	0.00	329.30	702.08	0.00
OCCUP THERAPY K-12	34,400.00	5,642.30	35,382.45	102.86
OCCUPATIONAL THERAPY SPED 3-5	0.00	643.80	4,229.75	0.00
OCCUPATIONAL THERAPY SPED 0-2	0.00	32.50	1,267.50	0.00
PHYSICAL THERAPY K-12	11,600.00	1,826.05	11,705.05	100.91
PHYSICAL THERAPY - SPED 3-5	0.00	0.00	130.00	0.00
PHYSICAL THERAPY - SPED 0-2	1,000.00	0.00	438.90	43.89
VISUAL IMP SERV - K-12	12,000.00	87.78	1,450.61	12.09
SCHOOL IMPROVEMENT	37,100.00	2,691.57	25,805.39	69.56
INSTRUCT / CURRICULUM DEV	61,660.00	4,411.18	33,460.10	54.27
INSTRUCTIONAL STAFF TRAINING	4,500.00	0.00	0.00	0.00
IMPLEMENATION OF STANDARDS	31,400.00	2,551.85	23,648.46	75.31
LIBRARY / MEDIA SERVICES	249,360.00	19,855.59	182,781.28	73.30
TECHNOLOGY - INSTRUCTION RELATED	160,100.00	18,922.09	138,232.42	86.34
BOARD OF EDUCATION	20,000.00	0.00	9,507.27	47.54
EXECUTIVE ADMINISTRATION	474,400.00	30,154.64	344,567.89	72.63
DISTRICT LEGAL SERVICES	15,000.00	75.00	6,801.00	45.34
OFFICE OF THE PRINCIPAL	1,084,400.00	86,364.83	788,439.24	72.71
SCHOOL ADMINISTRATION - OTHER	188,000.00	34,789.64	176,222.23	93.74
FISCAL SERVICES	129,300.00	8,825.61	91,603.59	70.85
PERSONNEL SERVICES	75,000.00	5,642.60	48,497.32	64.66
TECHNOLOGY - ADMINISTRATIVE	429,600.00	24,778.52	234,425.13	54.57
CENTRAL SERVICES - OTHER	116,400.00	5,700.61	56,166.87	48.25
OPERATION OF BUILDINGS	1,124,200.00	78,443.45	808,727.32	71.94
MAINTENANCE OF BUILDINGS	500,500.00	9,523.77	213,320.23	42.62
UPKEEP OF GROUNDS	54,800.00	272.29	69,613.43	127.03
VEHICLE OPER/MAINT - NON STUDENT	4,000.00	76.65	1,139.56	28.49
SAFETY	5,830.00	69.92	629.25	10.79
VEHICLE OPERATION - REG EDUCATION	27,800.00	2,416.09	45,198.57	162.58
VEHICLE OPERATION - SPED	0.00	0.00	220.55	0.00
VEHICLE MAINT - REG ED	8,000.00	796.02	3,922.79	49.03
STUDENT TRANSPORTATION - OTHER	400,000.00	59,774.10	420,334.61	105.08
CATERGORIAL GRANTS	15,000.00	1,000.00	9,538.41	63.59

**NORTHWEST PUBLIC SCHOOLS
GENERAL FUND
BUDGET SUMMARY
MONTH ENDING MAY 31, 2021**

	<u>BUDGET</u>	<u>MONTHLY EXPENDITURES</u>	<u>TOTAL EXPENDITURES TO DATE</u>	<u>% OF BUDGET SPENT</u>
HIGH ABILITY LEARNERS	12,000.00	1,063.52	3,091.31	25.76
STATE EARLY CHILDHOOD GRANT	28,600.00	2,388.48	21,497.33	75.17
TITLE I PART A	147,700.00	11,865.37	108,453.13	73.43
TITLE II PART A	21,500.00	0.00	80.00	0.37
IDEA PART B (611) BASE & ENROLL POV	288,300.00	22,980.42	217,959.99	75.60
IDEA SPECIAL PROJECTS	9,000.00	0.00	6,935.15	77.06
CARL PERKINS	3,000.00	3,881.29	5,681.28	189.38
TRANSFERS	125,000.00	0.00	75,000.00	60.00
TOTAL	<u>17,710,000.00</u>	<u>1,441,883.73</u>	<u>13,132,132.90</u>	<u>74.15</u>

NORTHWEST PUBLIC SCHOOLS
APPROVED / PENDING PROJECTS
2020-21

	Date Approved	Project Description / Location	Vendor	Estimated Completion Date	Cost
BUILDING FUND					
	11/9/2020	Roof Repairs - Area 9 High School, Areas 4 and 6 Cedar Hollow	Heartland Roofing	7/2021	299,000
	11/9/2020	Ceiling Repairs - Auditorium & surrounding areas	Essink Drywall	7/2021	15,660
	2/8/2021	Concrete replacement - St Libory and High Schools	Reimers Construction	7/2021	24,141
		Total Costs - Building Fund Projects			\$ 338,801
	4/1/2021	Science Room Renovation (to be paid with ESSRS Funding)	Mid Plains Construction	8/2021	\$ 473,773
DEPRECIATION FUND					
	11/9/2020	Replacment Van	GI Farm Supply	Pending	40,000
	12/14/2020	Replace bleachers in Rosencrants Gymnasium	Heartland Seating	7/2021	152,375
	12/14/2020	Sanding & refinishing Gym Floor - Rosencrants Gymnasium	Egan Supply	7/2021	23,400
	2/8/2021	Air conditioning - Cedar Hollow	Island Indoor Climate	7/2021	28,400
	3/8/2021	Carpet Replacement - St Libory & High Schools	Abbey Carpets & More	7/2021	36,295
	3/8/2021	Painting - Both Gyms - High School	Sterner Painting	7/2021	7,190
	3/8/2021	Graphics Painting - Rosencrants Gymnasium	Egan Supply	7/2021	7,387
		Total Costs - Depreciation Fund Projects			\$ 295,047

NORTHWEST PUBLIC SCHOOLS
ACTIVITY FUND
MONTH ENDING MAY 31, 2021

	Balance 4/30/21	Expenses	Revenues	Balance 5/31/21
ATHLETIC HALL OF FAME	2,155.00	0.00	0.00	2,155.00
BAND	(516.48)	1,742.99	1,600.30	(659.17)
CLASS OF 2022	279.22	970.18	870.80	179.84
CLASS OF 2021	4,148.93	113.94	240.00	4,274.99
CLASS OF 2023	0.00	0.00	15.00	15.00
CONCESSIONS	25,228.89	0.00	3,038.75	28,267.64
MEDIA	873.33	129.00	15.00	759.33
DRAMA	4,021.91	0.00	0.00	4,021.91
FBLA	7,972.85	195.00	22.00	7,799.85
FCA	704.66	0.00	0.00	704.66
FFA	27,516.11	2,282.43	1,077.50	26,311.18
FCCLA	1,156.86	464.62	60.00	752.24
MARKETING CLASS	894.33	102.40	0.00	791.93
NAT HONOR SOCIETY	(172.90)	497.43	152.00	(518.33)
YEARBOOK	22,578.85	0.00	640.00	23,218.85
SAGA	1,614.02	740.00	0.00	874.02
STUDENT COUNCIL	1,268.69	0.00	140.00	1,408.69
CHEERLEADERS	(11,529.85)	0.00	14,373.00	2,843.15
DANCE TEAM	3,007.75	100.00	0.00	2,907.75
SPED BUSINESS	392.53	0.00	38.00	430.53
VOCAL MUSIC	4,963.45	0.00	0.00	4,963.45
CONSTRUCTION HOUSE	(241,723.48)	42,387.81	381,029.20	96,917.91
SHOW CHOIR	59,280.14	4,050.00	1,575.00	56,805.14
DONATION	247,439.46	0.00	0.00	247,439.46
TECHNOLOGY	101,725.50	799.60	965.00	101,890.90
GENERAL ACTIVITIES	19,404.71	1,552.40	500.20	18,352.51
MEMORIALS / GIFTS	18,111.91	0.00	0.00	18,111.91
COMMUNITY/PROMOTION	1,883.00	2,290.93	0.00	(407.93)
CCC TUITION	95,117.00	0.00	0.00	95,117.00
SCHOOL STORE	17,920.66	164.16	407.50	18,164.00
VIDEO DISPLAY SIGN	15,162.00	0.00	0.00	15,162.00
IND ARTS ST PROJECTS	4,891.78	0.00	555.00	5,446.78
GREENHOUSE	5,089.22	652.06	1,140.00	5,577.16
RESTITUTION	23,800.00	0.00	1,700.00	25,500.00
SILLS USA	162.73	0.00	0.00	162.73
SPEECH	2,770.75	889.88	0.00	1,880.87
BOWLING	(903.59)	12.00	0.00	(915.59)
MUSICAL	30,353.19	1,010.10	249.93	29,593.02
WELLNESS PROGRAM	7,190.76	25.00	25.00	7,190.76
ATHLETIC TRAINERS	(104.69)	0.00	0.00	(104.69)
COMPUTER LEASE PROGRAM	448.14	2,690.00	2,999.51	757.65
ROBOTIKS	291.90	0.00	0.00	291.90
ESPORTS	3,597.44	60.75	0.00	3,536.69
CEDAR HOLLOW STUDENT COUNCIL	1,494.06	0.00	0.00	1,494.06
CEDAR HOLLOW ACTIVITIES	2,241.93	0.00	614.48	2,856.41
CEDAR HOLLOW ATHLETICS	0.00	0.00	0.00	0.00
1R ACTIVITIES	2,945.93	12.00	548.94	3,482.87
ST LIBROY ACTIVITIES	3,653.10	1,200.29	11.00	2,463.81

NORTHWEST PUBLIC SCHOOLS
ACTIVITY FUND
MONTH ENDING MAY 31, 2021

	Balance 4/30/21	Expenses	Revenues	Balance 5/31/21
VIKING CARE FUND	1,576.34	0.00	0.00	1,576.34
WEIGHT ROOM	83,382.41	220.00	640.00	83,802.41
LOCKWOOD	659.77	0.00	0.00	659.77
FOOTBALL	332.02	2,288.95	0.00	(1,956.93)
FB FUNDRAISING	11,659.78	300.00	0.00	11,359.78
SOFTBALL	(185.24)	0.00	0.00	(185.24)
SB FUNDRAISING	14,164.47	501.00	0.00	13,663.47
VOLLEYBALL	3,780.64	27.50	0.00	3,753.14
VB FUNDRAISING	15,762.34	4,586.86	0.00	11,175.48
GOLF	(3,592.37)	595.00	630.00	(3,557.37)
GOLF - FUNDRAISING	6,497.13	159.57	2,450.00	8,787.56
WRESTLING	(1,671.38)	0.00	0.00	(1,671.38)
WR - FUNDRAISING	2,381.22	0.00	0.00	2,381.22
BOYS BASKETBALL	2,359.58	0.00	0.00	2,359.58
BBB - FUNDRAISING	(5.38)	0.00	0.00	(5.38)
NUGGETS	972.88	0.00	0.00	972.88
GIRLS BASKETBALL	2,098.86	0.00	0.00	2,098.86
GBB - FUNDRAISING	9,693.88	1,025.00	0.00	8,668.88
GBB - VALOR	3,227.92	0.00	0.00	3,227.92
SOCCER	(75.94)	1,704.06	2,920.00	1,140.00
B SOCCER - FUNDRAISING	2,613.61	1,200.00	0.00	1,413.61
G SOCCER - FUNDRAISING	2,720.42	219.68	0.00	2,500.74
TRACK	9,240.55	4,137.94	542.00	5,644.61
TRACK - FUNDRAISING	2,651.16	0.00	462.00	3,113.16
CROSS COUNTRY	(1,050.02)	0.00	0.00	(1,050.02)
CC - FUNDRAISING	3,738.65	0.00	0.00	3,738.65
MIDDLE SCHOOL ATHLETICS	(773.10)	465.00	1,623.00	384.90
ATHLETICS	3,942.08	1,455.00	1,415.00	3,902.08
SUMMER CAMPS	12,060.00	250.00	10,121.00	21,931.00
TOTAL	706,963.98	84,270.53	435,406.11	1,058,099.56

NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
Month Ending May 31, 2021

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
<u>REVENUE</u>			
SALES - STUDENT LUNCHES	0.00	0.00	357,000.00
NON REIMB MEALS / ALA CARTE	1,910.77	77,213.40	0.00
MISC LOCAL RECEIPTS	0.00	135.53	0.00
STATE REIMBURSEMENT	0.00	2,463.27	2,000.00
FEDERAL REIMBURSEMENT	89,190.92	437,746.44	260,000.00
CARES	0.00	55,329.58	0.00
TRANSFERS FROM GENERAL FUND	0.00	50,000.00	100,000.00
TOTAL REVENUE	\$91,101.69	\$622,888.22	\$719,000.00
<u>EXPENDITURE</u>			
SALARY- FOOD SERVICE	3,903.42	35,224.53	47,000.00
FOOD SERVICE SALARY CH	3,099.60	27,925.14	39,000.00
FOOD SERVICE SALARY - 1R	1,340.47	12,754.05	20,000.00
FOOD SERVICE SALARY - SL	2,348.47	20,415.49	24,000.00
FOOD SERVICES SALARY - NW	8,691.81	90,149.71	105,000.00
FOOD SERVICE INS	740.98	6,736.74	8,800.00
INS - CED HOLLOW	2,245.07	20,211.71	24,000.00
INS - 1R	726.68	6,543.12	8,800.00
INS - ST LIBORY	1,518.29	13,667.61	16,000.00
INS - NWHS	5,205.46	48,403.52	64,200.00
FOOD SERVICE FICA - NON INSTRUCT STAFF	293.54	2,649.03	3,000.00
FICA - CED HOLLOW	226.27	2,038.59	2,500.00
FICA - 1R	102.38	974.17	1,300.00
SOC SEC - ST LIBORY	151.96	1,312.42	1,600.00
FICA - NWHS	659.87	6,763.55	10,600.00
FOOD SERVICE RET - NON INSTR STAFF	286.90	2,588.99	3,000.00
RET - CED HOLLOW	227.82	2,052.50	2,500.00
RET - 1R	98.52	937.43	1,200.00
RET - ST LIBORY	155.25	1,365.09	1,700.00
RET - NWHS	576.03	6,297.46	9,500.00
FOOD SERV RET - INCR CONTR	98.67	890.40	1,000.00
RET - ADDL	78.35	705.89	900.00
RET - ADDL	33.88	322.39	400.00
RET - ADDL	53.39	469.47	600.00
RET - ADDL	198.11	2,165.76	3,400.00
INSERVICE LUNCH STAFF	0.00	55.00	0.00

NORTHWEST PUBLIC SCHOOLS
LUNCH FUND
Month Ending May 31, 2021

	<u>Monthly Activity</u>	<u>Year to Date Activity</u>	<u>Budget</u>
MILEAGE LUNCH PROGRAM	23.66	23.66	0.00
REPAIRS / MAINT SERVICES	257.02	414.52	3,000.00
SUPPLIES - NWHS	8,065.53	50,285.11	65,000.00
FOOD - PROGRAM - CH	8,954.10	40,607.57	70,000.00
FOOD - PROGRAM - 1R	4,620.38	21,083.25	40,000.00
FOOD - PROGRAM - SL	4,388.00	19,958.24	40,000.00
FOOD - PROGRAM - NWHS	10,928.59	52,613.18	100,000.00
PURCH SERV - REP/MAINT - NWHS	0.00	447.00	1,000.00
SOFTWARE - WEB - NWHS	0.00	3,920.60	0.00
LUNCH PROGRAM - FURN / EQUIP	1,973.74	1,973.74	0.00
MISCELLANEOUS - NWHS	0.00	5.00	0.00
TOTAL EXPENDITURE	\$72,272.21	\$504,951.63	\$719,000.00

INVOICES SUBMITTED FOR PAYMENT

BOARD CLAIMS JUNE 2021

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Check Total</u>
Checking	1	Fund: 01	GENERAL FUND
135519	ACCO BRANDS USA LLC	SUPPLIES	2,089.50
135520	ACE HARDWARE	SUPPLIES	10.99
70373	ADVENTURE BUS AND CHARTER	TRAVEL	775.00
135513	ALMQUIST, MALTZAHN, GALLOWAY & LUTH	ACCOUNTING SERVICES	515.00
70377	AMAZON	SUPPLIES	4,356.54
70378	AMPLIFIED IT	SUBSCRIPTION	800.00
70379	APPLE INC.	EQUIPMENT	13,100.00
135521	AURORA CO-OP	GASOLINE/PROPANE	474.00
70380	AWARDS PLUS	SUPPLIES/ENGRAVING	805.00
70381	BAND SHOPPE	SUPPLIES	685.70
135514	BH PHOTO & VIDEO	SUPPLIES	80.16
70382	BLICK ART MATERIALS	ART SUPPLIES	10.85
135522	BORNEMEIER, RENEE	MILEAGE REIMBURSEMENT	306.24
135523	BOWEN, BROOKE	REIMBURSEMENT	197.20
70383	BRIGGS & STRATTON	CTE INVSERVICE	1,000.00
135524	CALLIHAN, HEATHER	REIMBURSEMENT	441.96
70384	CAROLINA BIOLOGICAL	SUPPLIES/EQUIPMENT	22.50
70385	CAROLINA EXCLUSIVE	SUPPLIES/EQUIPMENT	3,483.15
70386	CASCADE SCHOOL SUPPLIES	SUPPLIES	64.61
135515	CENGAGE LEARNING	AG SUPPLIES	1,208.40
135525	CENTRAL NEBRASKA REHABILITATION SERVICES	CONTRACTED SERVICES	6,775.93
70387	CENTURYLINK	PHONE	48.79
70388	CHARTER COMMUNICATIONS	INTERNET	3,168.84
70389	CITY OF GRAND ISLAND	ELECT/WATER/SEWER	10,812.81
70390	COMPANION CORPORATION	SOFTWARE	4,004.00
135526	COMPUTER CONCEPTS	SUPPLIES/EQUIPMENT	7,557.45
70391	CONSTRUCTION RENTAL INC	EQUIPMENT RENTAL	74.80
70393	CORNHUSKER C STORES INC.DBA PUMPERS	GAS	594.48
70394	CULLIGAN	SALT & RENT	52.10
135527	DAS STATE ACCTG- CENTRAL FINANCE	TELEPHONE SERVICE	1,447.34
70395	DISCOUNT SCHOOL SUPPLY	SUPPLIES	315.75
135528	EAKES OFFICE SOLUTIONS	SUPPLIES	67.98
70396	EARL MAY	UPKEEP GROUNDS	57.89
135516	EBERL PLUMBING & DRAIN	REPAIRS	370.28
70397	EDGENUITY INC	SUBSCRIPTION	7,750.00
135517	EGAN SUPPLY CO	SUPPLIES	3,043.39
70398	ENCK, HEATHER	PARENT MILEAGE	86.40
70399	ESU #10	SUPPLIES/REPAIRS/INSERVICE	1,489.75

INVOICES SUBMITTED FOR PAYMENT

		BOARD CLAIMS JUNE 2021	
<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Check Total</u>
70400	FLINN SCIENTIFIC INC	SUPPLIES	485.48
70401	FUN EXPRESS LLC	SUPPLIES	76.20
135529	G I INDEPENDENT	ADVERTISING	218.59
70402	GENERAL PENCIL CO INC	ART SUPPLIES	481.54
70403	GOPHER	SUPPLIES	480.16
70404	GOVCONNECTION INC	SUPPLIES	98.19
135518	GREAT MINDS	BOOKS AND SUPPLIES	51,668.45
70405	GRONE'S OUTDOOR POWER	SUPPLIES	748.20
70406	HEARTLAND ROOFING CONSULTANT	ROOFING CONSULTANT FEES	10,570.00
135530	HENDRICKS, BROOKE	REIMBURSEMENT	119.36
135531	HOLIDAY EXPRESS	TRANSPORTATION	34,025.50
70407	HOME DEPOT PRO, THE	SUPPLIES	895.40
70408	HONEYWELL	CONTRACT SERVICES	3,222.30
135532	HORAK, SHEILA	CONTRACTED SERVICES	2,486.25
135533	HOUDEK, DARLA	REIMBURSEMENT	171.57
70409	HOWARD GREELEY RURAL PUBLIC POWER DIST.	ELECTRICITY	1,414.97
135534	HUSMANN, NATALIE	REIMBURSEMENT	19.14
135535	HUSMANN, RHONDA	REIMBURSEMENT	37.12
70410	HYVEE	INSERVICE\SUPPLIES	269.77
70411	INTERNAL TRAINING SERVICES	SUPPLIES	510.17
70412	ISLAND SUPPLY & WELDING	SUPPLIES/REPAIRS	132.75
70413	JOHNNY'S LOCK & KEY SHOP	KEYS/LOCKS	47.00
70414	JOHNSON HARDWARE CO	SUPPLIES	149.00
70415	JONES SCHOOL SUPPLY CO, INC,	SUPPLIES	22.25
135536	JW PEPPER	MUSIC	699.00
135537	KELLY SUPPLY COMPANY	SUPPLIES	34.95
135538	KERR, CINDY	MILEAGE REIMBURSEMENT	91.20
70416	KUCK, JAMES	SEPTIC PUMPING	650.00
70417	KULLY PIPE & STEEL SUPPLY	SUPPLIES	520.39
70418	LAURA OSTDIEK	REIMBURSEMENT	32.16
70419	LOUP VALLEY LIGHTING, INC	BUILDING UPKEEP	801.40
70420	MAVERICKLABEL.COM	LABELS	205.46
135539	MAZOUR, SCOTT	REIMBURSEMENT	14.92
70421	MENARDS	SUPPLIES/EQUIPMENT	767.76
135540	MEYER, TIMOTHY	REIMBURSEMENT	169.94
70422	MHS INC	SPED SUPPLIES	306.25
135541	MID NEBRASKA DISPOSAL INC	GARBAGE SERVICE	1,333.85
70423	MIDWEST ALARM SERVICES	ALARM SERVICE	175.00

INVOICES SUBMITTED FOR PAYMENT

BOARD CLAIMS JUNE 2021			
<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Check Total</u>
135542	MIDWEST CONNECTLLC	POSTAGE	587.50
70424	MIDWEST RESTAURANT SUPPLY INC	EQUIPMENT/REPAIRS	5,690.00
135543	MOSEY, MARTY	REIMBURSEMENT	51.35
135544	MUSIL, SCOTT	REIMBURSEMENT	531.86
70480	MYSTERY SCIENCE INC	ONLINE SCIENCE MEMBERSHIP	6,894.00
70425	NATIONAL ASSOCIATION FOR GIFTED CHILDREN CONFERENCE	CONFERENCE	476.00
70426	NE ASSOCIATION OF SCHOOL BOARDS	REGISTRATION	155.00
70427	NEBRASKA COUNCIL OF SCHOOL ADMINISTRATORS	REGISTRATION	3,060.00
70428	NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB	WATER TESTING	15.00
70429	NEVILLE, ANGELA	MILEAGE	293.80
135545	NORTHWEST EVALUATION ASSOCIATION	CURRICULUM MAPS	350.00
135546	NORTHWEST PETTY CASH CHECKING	REIMBURSEMENT	104.50
70430	NORTHWESTERN ENERGY	GAS SERVICE	1,164.96
70431	ONTOCOLLEGE	AP PREP	9,750.00
70432	PAPER101	COOP PAPER	8,277.01
70433	PARCO SCIENTIFIC COMPANY	SUPPLIES	1.89
135547	PERMA BOUND	SUPPLIES	337.69
70434	PERRY GUTHERY HAASE & GESSFORD	LEGAL SERVICES	150.00
135548	POWERSCHOOL GROUP LLC	CONFERENCE REGISTRATION	7,331.50
70435	PPG ARCHITECTURAL COATINGS	SUPPLIES	879.35
135549	PRESTO-X COMPANY	CONTRACT SERVICE	588.75
70436	PROJECT LEAD THE WAY	SOFTWARE/INSERVICE	951.00
135550	PROKESH, JUNE	SUPPLIES	52.32
70437	PYRAMID SCHOOL PRODUCTS	SUPPLIES	76.49
70438	R&L SPRINKLER	REPAIRS	438.60
135551	RETZLAFF, TARA	REIMBURSEMENT	41.40
70439	RINDER PRINTING	PRINTING/SUPPLIES	764.39
70440	RON'S MUSIC	REPAIRS/SUPPLIES	8.99
70441	S & S WORLDWIDE INC	SUPPLIES	37.25
70442	SAMS CLUB MC/SYNCB	SUPPLIES	11.88
70443	SCENARIO LEARNING LLC	TEACHPOINT	3,568.60
70444	SCHOLASTIC BOOK CLUBS,INC	SUPPLIES	78.07
70445	SCHOOL HEALTH CORP	SUPPLIES	104.64
135552	SCHOOL SPECIALTY LLC	SUPPLIES	2,932.34
70446	SLP TOOL KIT, LLC	WEB SERVICE	430.00
70447	SOCIAL THINKING	SUPPLIES	161.29
70448	SONOVA USA INC	SUPPLIES	1,631.99

INVOICES SUBMITTED FOR PAYMENT

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Check Total</u>
135553	SOUTHERN PUBLIC POWER DISTRICT	ELECTRICTY	2,073.20
70449	SPORT SAFE TESTING SERVICE INC,	SUBSTANCE ABUSE TESTING	696.00
70450	STRIV, INC	SUPPLIES/SUPPORT	549.00
70451	STUHR MUSEUM	SUPPLIES	169.25
70452	SUPER SAVER	SUPPLIES	138.06
70453	SUPREME SCHOOL SUPPLY CO	SUPPLIES	99.55
70454	TILLEY SPRINKLER SYSTEMS	SERVICE/REPAIRS	216.35
70455	TITAN MACHINERY	PARTS/SUPPLIES	66.63
70456	TROXELL COMMUNICATIONS INC.	SUPPLIES	59.50
135554	UNITED ART & EDUCATION	SUPPLIES	523.55
70457	US BANK VISA	SUPPLIES/REIMBURSEMENT/TRAVEL	582.35
70458	US BANK VISA	SUPPLIES/INSERVICE	117.74
70459	US BANK VISA	SUPPLIES/INSERVICE	29.73
70460	US BANK VISA	SUPPLIES/INERVICE	49.78
70461	US BANK VISA	INSERVICE/SUPPLIES	273.00
70462	VERIZON WIRELESS	CELLULAR PHONE	746.57
70463	VERNIER SOFTWARE	EQUIPMENT	670.15
135555	VEX ROBOTICS	SUPPLIES/EQUIPMENT	3,053.91
70464	VIRCO	SUPPLIES/EQUIPMENT	2,111.48
70465	VISA	SUPPLIES	124.39
70466	VISA	SUPPLIES\INSERVICE	2,552.55
70467	VISA	INSERVICE/SUPPLIES	182.74
135556	VODEHNAL, KELLE	MILEAGE	89.32
70468	WAL-MART	SUPPLIES/EQUIPMENT	101.34
70469	WHITEFOOT MARKET INC	INSERVICE	1,800.00
70470	WILLIAM V MACGILL & CO	SUPPLIES	180.00
70471	WIPER TOWEL SERVICE	TOWELS	32.00
70472	YANDA'S MUSIC AND PRO AUDIO	SUPPLIES	33.58
Fund Total:			267,597.55
Checking	8	Fund: 08 BUILDING FUND	
1341	WILKINS ARCHITECTURE DESIGN PLANNING LLC	CONTRACTED SERVICES	1,405.11
Fund Total:			1,405.11
Checking	4	Fund: 09 HAZARDOUS ABATEMENT FUND	
9070372	ONEILL TRANSPORTATION & EQUIPMENT	CONTRACT LABOR	8,000.00
Fund Total:			8,000.00

Board & Administrator

FOR SCHOOL BOARD MEMBERS

June 2021 Vol. 35, No. 2

Know when it's time to take a recess

When school board meetings become heated, consider taking a recess. A "cooling-off" period can help board members and stakeholders to re-focus, organize their thoughts, consider other viewpoints, appreciate a different perspective, and discern the issues.

The board meeting should function as a forum for respectful and effective discussions of pertinent issues. Sometimes, contentious debate can result in a shouting match. Board members may need to remind meeting participants of the expectations of professional conduct, respect, and decorum during a public meeting and stress the importance of listening to stakeholders' comments on the issues.

If the meeting becomes disorderly or gets caught up on extraneous issues, board members should

not hesitate to make a motion to recess. During a recess, members should ferret out the issues, discuss how to focus on important agenda items, and have a plan to maintain order when the meeting resumes.

There may be other reasons to recess a board meeting. An immediate or unexpected safety or health concern, a protest or demonstration, or simply the need to have a private discussion with board members may require a short break. For example, mismanagement of COVID-19 safety protocols recently forced a Collier County, Fla. school board meeting to recess after parents removed face masks in protest of the mask mandate in schools.

When the board reconvenes from a recess, civil and productive discussions are the result. ■

Keep candidates, community in the loop during superintendent search

Although most superintendents will serve in their positions for the duration of their employment contracts, unforeseen circumstances may sometimes require a superintendent to step down before the end of his term. If this occurs, you and the rest of the school board will likely be eager to hire a new superintendent to lead the district.

To start your search on the right foot, make sure you have a game plan to keep potential candidates and the public apprised of the hiring process. For example, when Mark Dziatczak, the superintendent for Birmingham (Mich.) Public

Schools, resigned due to medical reasons at the end of February 2021, the school board promptly shared a timeline of its superintendent search on the district's website. That timeline indicated that the board would select its new superintendent by June 15, 2021.

Consider developing and publishing a similar "superintendent search" roadmap to keep the school community informed. In addition to the date in which you plan to announce the new superintendent, you can also specify in the roadmap:

- The dates in which the board will collect stakeholder feedback.

- The dates in which the board will accept applications.
 - The dates when the board will conduct interviews.
 - The dates when final candidates will do site visits and district tours.
- This will not only ensure that applicants

are aware of important deadlines, but will also assure stakeholders and members of the community that the board is taking action to fill the vacant superintendent position.

To see Birmingham Public School's superintendent search timeline, visit <https://www.birmingham.k12.mi.us/domain/2141>. ■

Address charges of impropriety before they escalate

Misuse of public funds, employment discrimination, fraud, violations of district policy. Such allegations of impropriety can result in a sticky situation for school boards, especially if school board members or the district superintendent are implicated in those charges.

While addressing claims of impropriety may be uncomfortable and may result in conflict between board members, the board should find a way to investigate and, if necessary, remedy those incidents before matters snowball into a public relations nightmare.

On March 30, 2021, Gwyn Gittens, a board member for the School District of Lee County (Fla.), announced in a public interview that she asked Gov. Ron DeSantis to formally investigate issues of waste, fraud, and abuse in the district. Although Gittens did not publicly release a copy of her letter to the governor, she confirmed that she asked state officials to investigate alleged violations of the state's Sunshine Law, the mismanagement of public funds, and abuses of power, among other things. She also noted that she brought her concerns to the governor because other board members were non-responsive.

Here are two suggestions that may help your board avoid a similar situation:

- **Develop a policy on board-related complaints.** With the assistance of legal counsel, develop and publish a policy on how the school board will handle complaints or allegations against itself as an entity and against individual board members. The policy should also delineate the circumstances in which it would be appropriate for the board to hire an independent firm to investigate allegations. Written protocols will ensure the board takes appropriate measures to address potential impropriety and approach all complaints in a uniform and impartial manner.

- **Discuss your PR strategy as soon as possible.** If a board member raises allegations against other board members or against the superintendent, what message should the board send to the public? Before any claims of impropriety arise, make sure you have a plan of action to notify the school community of any ongoing inquiries and respond to concerns. Similarly, the board should determine whether it will release details about board-related investigations as they happen or withhold that information until inquiry has concluded. ■

Ensure board consensus when goals change

As the school board monitors performance on the district's strategic goals, you may find that circumstances have changed, and goals must be modified. When that occurs, it's important that the full board support and approve changes to the strategic plan.

To achieve board consensus on changes to goals, board members should answer the following questions:

1. Does the goal meet the district's mission?
2. Is the goal detailed sufficiently?
3. Does the goal make sense?
4. Is the goal achievable considering district resources?
5. What additional information do you need?
6. Are their additional comments to consider? ■

**Northwest Public Schools
May 1st - 31st Option Enrollment Request Summary**

2020-21

NWHS					Cedar Hollow					1R					St Libory				
	In	Out	Opt	Total		In	Out	Opt	Total		In	Out	Opt	Total		In	Out	Opt	Total
9			115	152	K			23	39	K			9	20	K			7	15
10			145	189	1			22	38	1			14	20	1			12	16
11			125	168	2			26	39	2			10	20	2			9	15
12			155	188	3			28	39	3			10	20	3			9	18
Total	0	0	540	697	4			31	42	4			13	20	4			8	18
					5			23	42	5			11	20	5			13	21
					6			28	40	6			10	20	6			5	10
					7			36	51	7			17	26	7			8	14
					8			28	47	8			12	23	8			8	15
					Total	0	0	245	377	Total	0	0	106	189	Total	0	0	79	142

2020-21 Combined Total In - 0
2020-21 Combined Total Out - 0

2021-22

NWHS					Cedar Hollow					1R					St Libory				
	In	Out	Opt	Total		In	Out	Opt	Total		In	Out	Opt	Total		In	Out	Opt	Total
9	1				K	1				K					K				
10					1	1				1					1				
11	1				2					2					2				
12					3					3					3				
Total	2	0	0	0	4	1				4					4				
					5	1				5					5				
					6	1				6					6				
					7					7					7				
					8	1				8					8				
					Total	6	0	0	0	Total	0	0	0	0	Total	0	0	0	0

2021-22 Combined Total In - 8
2021-22 Combined Total Out - 0

Enrollment in PS

	8/1	9/1	10/1	11/1	12/1	1/5	2/2	3/1	4/1	5/3
Northwest	719	710	706	711	710	711	702	700		698
Cedar Hollow	387	376	377	377	373	377	375	376		377
1R	190	188	188	188	189	189	189	189		189
St. Libory	155	145	144	144	145	148	143	144		142
Preschool	22	22	23	23	23	23	23	23		23
Totals	1473	1441	1438	1443	1440	1448	1432	1432	0	1429