

Board of Education Regular Meeting
Monday, October 19, 2020 6:00 PM
Ashland-Greenwood Middle/High School
Conference, 1842 Furnas Street, Ashland, NE
68003
1842 Furnas Street
Ashland, NE 68003

1. Call to Order. Roll Call.
2. Acknowledge of Open Meetings Law posting.
3. Pledge of Allegiance.
4. Recognition of public participation
5. Visitors and Communication from the public.
6. Approval of changes in the mailed agenda and/or changes in the agenda order.
7. Approval of Consent Agenda Items.
 1. Approval of Minutes of previous meetings
 2. Acceptance of Financial Reports
 3. Action on Claims
 4. Approval of Contracts
 5. Motion to excuse /approve the absence of board member(s)
8. Administrators' and Practitioners' Reports
 1. Ms. Finkey
 2. Ms. Bray
 3. Mr. Libal
9. Old Business
10. New Business

1. Discussion and action to recognized the Ashland-Greenwood Education Association as the exclusive bargaining agent for those certificated teachers for the 2022-23 school year. (Attached)
 2. Discussion and action to approve third round of 2020 policy updates. (Attached)
 3. Discussion and action to transfer funds from General Fund to School Nutrition Fund. (Attached)
 4. Certified staff resignations.
11. Informational Items
12. Call for Next Meeting
1. The next meeting is set for Monday, November 16th at 6:00 p.m. All meetings are held in Ashland-Greenwood Middle/High School Media Center at 1842 Furnas Street, Ashland, NE 68003. Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the District Office at 1842 Furnas St., Ashland, NE 68003.
13. Adjournment.
1. Board of Education Information:

BOARD OF EDUCATION MEETING INFORMATION:

The Ashland-Greenwood Public Schools Board of Education is empowered to act on any item listed on the agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Ashland-Greenwood Board of Education releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.

COPY OF OPEN MEETINGS ACT: *The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to*

members of the public. The Act is posted on the North wall of the meeting room west of the main entrance.

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak only one time and must limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board meeting.

General Rules: Please remember that this is a meeting of the Board of Education held in public for conducting the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

REQUEST FOR CLOSED SESSIONS:

The Ashland-Greenwood Public Schools is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual. Reasons that meet this standard include but are not limited to: a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; b) discussion regarding deployment of security personnel or devices; c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and e) legal advice.

**Ashland-Greenwood Public Schools
Board of Education Regular Meeting Minutes
Monday, September 21, 2020**

Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on Monday, September 21, 2020

Attendance

The roll was called and the following Board members were present:

Eric Beranek:	Present
Ally Miller:	Absent
David Nygren:	Present
Suzanne Sapp:	Present
Karen Stille:	Present
Russ Westerhold:	Present

Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1842 Furnas Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

1. Call to Order. Roll Call.

A regular meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened in open and public session at 6:00 p.m. on 21st of September, 2020 by President Nygren.

Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE Bank of Ashland 2433 Silver Street, Ashland, NE.

2. Acknowledge of Open Meetings Law posting.

President Nygren announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

3. Pledge of Allegiance.

All stood and recited the Pledge of Allegiance.

4. Recognition of public participation

There was no public participation.

5. Visitors and Communication from the public.

There were no visitors or communication from the public.

6. Approval of changes in the mailed agenda and/or changes in the agenda order.

there were no changes to the mailed agenda,.

7. Approval of Consent Agenda Items.

Motion to approve the consent agenda including previous board meeting minutes, current monthly financial statements for all accounts and current monthly claims for all accounts. Ally Miller's absent. No contracts were presented., made by Karen Stille and seconded by Russ Westerhold, Passed.

Suzanne Sapp: Abstain (With Conflict), Eric Beranek: Yea, David Nygren: Yea, Karen Stille: Yea, Russ Westerhold: Yea

7.1. Approval of Minutes of previous meetings

7.2. Acceptance of Financial Reports

7.3. Action on Claims

7.4. Approval of Contracts

7.5. Motion to excuse /approve the absence of board member(s)

Ally Miller was absent.

8. Old Business

9. New Business

9.1. Discussion and action to approve Wednesday night activity request.

Motion to approve Wednesday night AGPS Booster Club Homecoming activity, made by Russ Westerhold and seconded by Eric Beranek, Passed.

Eric Beranek: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

9.2. Discussion and action to approve overnight leave request. (Attached)

Motion to approve overnight travel, if team qualifies for Softball team to Hastings NE for State Softball Oct 13 to Oct 16, made by Suzanne Sapp and seconded by Eric Beranek, Passed.

Eric Beranek: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

9.3. Discuss, consider, and take action to authorize the filing of a petition in condemnation and for all other actions necessary to carry out acquisition of the property discussed in the February 24, 2020, public hearing by eminent domain for a public purpose.

Motion to authorize the filing of a petition in condemnation and for all other actions necessary to carry out acquisition of the property discussed in the February 24, 2020, public hearing by eminent domain for a public purpose, made by Karen Stille and seconded by Suzanne Sapp, Passed.

Eric Beranek: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

9.4. Certified and non-certified staff resignations.

10. Informational Items

11. Call for Next Meeting

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12. Adjournment.

Motion to adjourn the meeting at 6:15 p.m., made by Eric Beranek and seconded by Karen Stille, Passed.

Eric Beranek: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

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GENERAL FUND

Beginning Balance			\$ 4,208,565.85
<u>RECEIPTS</u>			
9/4/20	Tech Fines	\$ 470.91	
9/3/20	PS Tuition	\$ 450.00	
9/4/20	PS Tuition	\$ 150.00	
9/4/20	Saunders Co Fines	\$ 2,350.57	
9/4/20	Saunders Co Interest	\$ 235.18	
9/4/20	Saunders Co MV	\$ 47,773.26	
9/4/20	Saunders Co Property Tax	\$ 1,324,897.59	
9/4/20	Saunders Co Carline	\$ 1,131.73	
9/8/20	PS Tuition	\$ 550.00	
9/9/20	PS Tuition	\$ 150.00	
9/14/20	PS Tuition	\$ 250.00	
9/15/20	Sarpy County	\$ 3,008.08	
9/15/20	PS Tuition	\$ 400.00	
9/16/20	Cass County Fines	\$ 773.72	
9/16/20	Cass County Interest	\$ 138.42	
9/16/20	Cass County	\$ 21,700.23	
9/16/20	Cass County Property Taxes	\$ 462,689.59	
9/16/20	Cass County Carline	\$ 1,069.73	
9/16/20	PS Tuition	\$ 150.00	
9/21/20	Saunders Co Property Tax	\$ 113,713.66	
9/21/20	Saunders Co Interest	\$ 443.17	
9/29/20	State Aid	\$ 112,390.00	
9/30/20	Donation Student Replacement Tool	\$ 90.00	
9/30/20	NLAF ; Interest	\$ 24.42	
9/30/20	F & M ; Interest	\$ 531.82	
			\$ 2,095,532.08
			\$ 6,304,097.93
<u>DISBURSEMENTS</u>			
	September Claims	\$ 1,103,209.98	
	Refunds/Rebates/Sub Reimbursement	\$ (704.45)	
	Total		\$ 1,102,505.53
	ENDING BALANCE		\$ 5,201,592.40
			<u>\$ 5,201,592.40</u>
<u>RECONCILIATION</u>			
	NLAF Liquid Balance	\$ 2,756,419.42	
	Plus F& M Bank Balance	\$ 1,147,881.63	
	Plus General Fund Investments	\$ 1,442,811.12	
	Less: Outstanding Claims	\$ 145,519.77	
	Reconciled Balance	\$ 5,201,592.40	<u>\$ 5,201,592.40</u>

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

September 2020

ADMINISTRATIVE OPERATIONS ACCOUNT

Beginning Balance	\$	3,000.00
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RECEIPTS

GF # 040546	\$	112.13
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Total	\$	112.13	\$	3,112.13
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DISBURSEMENTS

9/3/20	S. Luetkenhaus, Mileage	\$	25.30
9/10/20	B Rist, Mileage	\$	52.33
9/10/20	R Wiese, Mileage	\$	34.50

Total		\$112.13	\$	3,000.00
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Ending Balance		\$	3,000.00
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RECONCILIATION

Bank Balance	\$	3,034.50
Less: Claims Outstanding	\$	34.50

Reconciled Balance	\$	3,000.00	\$	3,000.00
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PAYROLL ACCOUNT

Beginning Balance		\$	14,805.40
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RECEIPTS

General Fund	\$	680,144.32
Hot Lunch	\$	17,951.00
Employee Prems	\$	3,612.74
FM National Bank: Interest	\$	5.20

Total	\$	701,713.26	\$	716,518.66
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DISBURSEMENTS

Net Payroll	\$	421,208.09
Retirement	\$	118,598.88
State Tax Withholdings	\$	21,585.90
Federal/FICA Taxes	\$	136,702.45
Retiree Life Insurance Mo. Premium	\$	141.00
Retiree Eye Insurance Mo Premium	\$	47.16
Health Ins Premium	\$	1,426.82

Total	\$	699,710.30	\$	16,808.36
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Ending Balance		\$	16,808.36
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RECONCILIATION

Bank Balance	\$	135,548.24
Outstanding Checks	\$	118,739.88
Reconciled Balance	\$	16,808.36

	\$	16,808.36
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ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT
EMPLOYEE BENEFIT (SECTION 125) ACCOUNT

September 2020

Beginning Balance			\$	40,875.30
<u>RECEIPTS</u>				
Employee Payroll Deposit	\$	10,379.99		
Bank of Ashland: Interest	\$	3.34		
Total			\$	10,383.33
			\$	51,258.63
<u>DISBURSEMENTS</u>				
Employee Benefits	\$	7,779.27		
Total			\$	7,779.27
			\$	43,479.36
Ending Balance			\$	43,479.36
<u>RECONCILIATION</u>				
Bank Balance	\$	43,479.36		
Reconciled Balance	\$	43,479.36	\$	43,479.36

SPECIAL BUILDING ACCOUNT

Beginning Balance			\$	3,219,181.03
<u>RECEIPTS</u>				
Cass County	\$	67,820.99		
Sarpy County	\$	439.78		
Saunders County	\$	210,586.91		
NLAF Interest	\$	586.23		
F & M Interest	\$	15.53		
Total			\$	279,449.44
			\$	3,498,630.47
<u>DISBURSEMENTS</u>				
Total			\$0.00	\$ 3,498,630.47
Ending Balance			\$	3,498,630.47
<u>RECONCILIATION</u>				
F&M Bank Balance	\$	2,103,083.23		
NLAF #9300590 Balance	\$	907,547.24		
Plus Special Building Investments	\$	488,000.00		
Reconciled Balance	\$	3,498,630.47	\$	3,498,630.47

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

September 2020

QUALIFIED CAPITAL PURPOSE FUND

Beginning Balance			\$ 69,633.38
 <u>RECEIPTS</u>			
Interest	\$ 5.72		
Total		\$ 5.72	\$ 69,639.10
 <u>DISBURSEMENTS</u>			
Total		\$ -	
Ending Balance			<u>\$ 69,639.10</u>
 <u>RECONCILIATION</u>			
Bank Balance	\$ 69,639.10		
Less: Outstanding Claims	\$ -		
Reconciled Balance		\$ 69,639.10	<u>\$ 69,639.10</u>

DEPRECIATION FUND

Beginning Balance			\$ 1,344,786.94
 <u>RECEIPTS</u>			
F&M National Bank, Interest	\$ 2.47		
NLAF Interest	\$ 18.48		
Total		\$ 20.95	\$ 1,344,807.89
 <u>DISBURSEMENTS</u>			
9/9/2020 MMS Mechanical Elem HVAC Replacement change	\$ 2,298.48		
9/21/20 Roseboom Concrete Concrete Room E 10 Replacement	\$ 4,475.00		
Total		\$ 6,773.48	\$ 1,338,034.41
Ending Balance			<u>\$ 1,338,034.41</u>
 <u>RECONCILIATION</u>			
F & M Bank Balance	\$ 12,694.25		
NLAF Balance	\$ 1,080,340.16		
Plus Depreciation Investments	\$ 245,000.00		
Less: Outstanding Claims	\$ -		
	\$ 1,338,034.41		
Reconciled Balance		\$ 1,338,034.41	<u>\$ 1,338,034.41</u>

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

September 2020

STUDENT FEE FUND

Beginning Balance			\$	11,738.23
<u>RECEIPTS</u>				
Cap and Gown Fees				
Student Fees	\$	25.00		
College Drop Fee				
Interest Bank of Ashland	\$	0.96		
Total			\$	25.96
			\$	11,764.19
<u>DISBURSEMENTS</u>				
9/21/2020 Firespring, Student Banners	\$	350.46		
9/21/2020 Frat Trax LLC, Homecoming DJ	\$	400.00		
9/22/2020 Breadeaux Pizza, ACT Student Reward	\$	282.65		
Total			\$	1,033.11
Ending Balance			\$	<u>10,731.08</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	11,131.08		
Claims Outstanding	\$	400.00		
Misdirected Deposit				
Reconciled Balance	\$	<u>10,731.08</u>		\$ <u>10,731.08</u>

HOT LUNCH ACCOUNT

		Beginning Balance	\$	35,675.77
<u>RECEIPTS</u>				
Student and Staff Deposits	\$	5,508.94		
Online Student Deposits	\$	17,402.87		
Federal Reimbursement	\$	9,300.92		
State Reimbursement				
F&M National Bank: Interest	\$	1.86		
Vending Payment				
Total			\$	32,214.59
			\$	67,890.36
<u>DISBURSEMENTS</u>				
Wages & Benefits	\$	19,773.63		
Food/ Supplies/ Contracted Services	\$	26,128.65		
Rebate/ Food Payment				
Total			\$	45,902.28
			\$	21,988.08
Ending Balance			\$	<u>21,988.08</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	22,600.62		
Claims Outstanding	\$	612.54		
	\$	<u>21,988.08</u>		
Receipts Outstanding				
Reconciled Balance	\$	<u>21,988.08</u>		\$ <u>21,988.08</u>
Student and Staff Deposits Held on Account - End of Month	\$		\$	31,814.95

INVESTMENTS

Date Bought	Security Description	Rate	Investment
General Fund Investments			
1/30/2015	Farmers & Merchants Bank, Ashland	0.550%	\$ 868,486.41
10/22/2017	Bank of Ashland, Ashland	0.850%	\$ 106,324.71
11/8/2018	Franklin Synergy TN	3.200%	\$ 234,000.00
11/8/2018	Farmers & Merchants Union Bank, WI	3.200%	\$ 234,000.00
Total Investments			<u><u>\$ 1,442,811.12</u></u>

Depreaction Fund Investments

12/18/2019	First National Bank of McGregor TX	1.800%	\$ 245,000.00
Special Building Fund Investments			
10/11/2019	Cfg Community Bank, MD	2.050%	\$ 244,000.00
10/11/2019	First Capital bank, TN	2.050%	\$ 244,000.00
			<u><u>\$ 488,000.00</u></u>

LOCAL BANK SECURITIES PLEDGE TO SCHOOL DISTRICT DEPOSITS & FDIC INSURANCE ON DEPOSITS

BANK OF ASHLAND

FDIC INSURANCE	\$ 250,000.00
Total Secured	<u><u>\$ 250,000.00</u></u>

FARMERS AND MERCHANTS BANK

FDIC INSURANCE	\$ 250,000.00
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Pledged Safekeeping Security

Various pledged amounts at Agencies, Municipals, SBA, CD's etc, monitored by: Farmers Merchant Bank	Total Face Value	Actual Value
		\$ 3,000,000.00
Total Secured		<u><u>\$ 3,250,000.00</u></u>

**FINANCIAL STATEMENT
ACTIVITY FUND**

**FOR MONTH ENDING Sep-2020
updated**

				Beginning Balance			\$ 85,933.05
Date	Check #	Payee	Description	Receipt	Disbursed	Balance	
ATHLETICS							\$ 16,148.49
9/1/2020		Various	Activity Pass	\$ 50.00			
9/1/2020	014934	Douglas Drummond	SB Umpire		\$ 130.00		
9/1/2020	014935	Robert Tlustos	SB Umpire		\$ 130.00		
9/2/2020		Various	Gate - Arlo SB	\$ 296.00			
9/3/2020	014936	DC West	XC Invite		\$ 100.00		
9/8/2020		Student	Activity Pass	\$ 25.00			
9/9/2020		Student	Activity Pass	\$ 50.00			
9/10/2020	014937	Malcolm	VB Invite		\$ 100.00		
9/10/2020	014938	Premier Sports Officials	MSFB		\$ 365.00		
9/10/2020	014939	Wahoo Public Schools	XC Invite		\$ 162.00		
9/11/2020	014940	Brian Boek	Arlo FB		\$ 120.00		
9/11/2020	014941	Alexander Boeka	Arlo FB		\$ 120.00		
9/11/2020	014942	Zack Lutz	Arlo FB		\$ 120.00		
9/11/2020	014943	Sean Monahan	Arlo FB		\$ 120.00		
9/11/2020	014944	Zach Osborn	Arlo FB		\$ 120.00		
9/11/2020		Various	Activity Pass	\$ 75.00			
9/11/2020		Dill	Activity Pass	\$ 50.00			
9/11/2020		Gate	MSVB Louisville	\$ 319.00			
9/11/2020		Gate	MSFB Platteview	\$ 429.00			
9/14/2020		Gate	Arlo FB	\$ 1,352.00			
9/14/2020		Gate	AG SB trny	\$ 395.00			
9/14/2020		Fairbury	AG SB trny	\$ 110.00			
9/14/2020	014945	Douglas Drummond	AG SB tournament		\$ 195.00		
9/14/2020	014946	Premier Sports Officials	JVFB		\$ 285.00		
9/14/2020	014947	Mark Thurber	AG SB tournament		\$ 195.00		
9/14/2020	014948	Robert Tlustos	AG SB tournament		\$ 195.00		
9/14/2020	014949	Yutan Public Schools	XC invite		\$ 100.00		
9/14/2020	014949	Yutan Public Schools	C/JV VB		\$ 75.00		
9/15/2020	014952	BSN	Athletic Equipment		\$ 888.31		
9/15/2020	014953	GovConnection	Athletic Supplies		\$ 48.10		
9/15/2020	014955	Nebraska Sports	XC uniforms		\$ 1,024.53		
9/15/2020	014958	Odeys	Athletic Equipment		\$ 179.84		
9/15/2020	014959	Mike Peitzmeier	SB Umpire		\$ 260.00		
9/15/2020		Gate	JVFB Bennington	\$ 327.00			
9/16/2020		Gate	Yutan SB	\$ 197.00			
9/17/2020	014964	Meghan Jennings	VB Official		\$ 165.00		
9/17/2020	014965	Sara Kopf	MSVB Official		\$ 120.00		
9/17/2020	014966	Kirsten Laune	MSVB Official		\$ 120.00		
9/17/2020	014967	Melody Joy Scanlon	VB Official		\$ 165.00		
9/18/2020	014969	Conestoga Public Schools	Reserve VB		\$ 100.00		
9/18/2020	014971	Meghan J. Jennings	VB Official		\$ 65.00		
9/18/2020	014972	Kelley M Steele	VB Official		\$ 65.00		
9/18/2020		Gate	HSVB Louisville	\$ 480.00			
9/22/2020	014973	Alexander Boeka	SB Umpire		\$ 130.00		
9/22/2020	014974	Premier Sports Officials	MSFB-JVFB		\$ 470.00		
9/22/2020	014975	North Bend Central	XC Invite		\$ 130.00		
9/22/2020		Gate	JVFB Waverly	\$ 392.00			

**FINANCIAL STATEMENT
ACTIVITY FUND**

**FOR MONTH ENDING Sep-2020
updated**

9/22/2020		Gate	Varsity VB Neumann	\$	262.00				
9/23/2020		Gate	7th FB Louisville	\$	362.00				
9/24/2020		Gate	MSVB DC West	\$	241.00				
9/25/2020	014977	Jim Peitzmeier	NCC SB Umpire			\$	325.00		
9/25/2020	014978	Jennifer Klaudt	Line Judge			\$	35.00		
9/25/2020	014979	Sara Kopf	MSVB Official			\$	120.00		
9/25/2020	014980	Kirsten Laune	MSVB Official			\$	120.00		
9/25/2020	014981	Daniel Newcomer	NCC SB Umpire			\$	325.00		
9/25/2020	014982	Ken Scheel	VB Official			\$	330.00		
9/26/2020		Gate	NCC SB	\$	982.00				
9/28/2020	014984	Jim Peitzmeier	SB Umpire			\$	195.00		
9/28/2020	014985	Daniel Newcomer	SB Umpire			\$	195.00		
9/28/2020	014986	UNK	XC Invite			\$	160.00		
9/28/20		Ft Calhoun	AG Invite	\$	110.00				
9/28/20		Wahoo	VB	\$	110.00				
9/28/20		Gate	SB DC West and Syracuse	\$	124.00				
9/29/20		Gate	MSVB v Arlo	\$	222.00				
9/29/20		Gate	VB v RC	\$	490.00				
9/29/20	014987	Megan Jennings	VB Official			\$	165.00		
9/29/20	014988	Charlie Peasinger	SB Umpire			\$	260.00		
9/29/20	014989	Kelley M Steele	VB Official			\$	165.00		
9/30/20		Gate	VB v Conestoga	\$	398.00				
9/30/20		Gate	SB v Cass	\$	207.00				
9/30/20		Roncalli	AG XC Invite	\$	110.00				
TOTALS					\$8,165.00	\$	8,957.78	\$	15,355.71
ALUMNI Projects								\$	3,393.99
9/15/2020	014951	Blooms Floral	Alumni Grad Supplies			\$	524.00		
TOTALS				\$	-	\$	524.00	\$	2,869.99
BAND								\$	536.81
9/16/2020	014962	Band Shoppe	Band Supplies			\$	96.80		
9/28/20		Bishop Neuman	Oxbow Band	\$	100.00				
9/28/20		DC Aquinas	Oxbow Band	\$	100.00				
TOTALS					\$200.00	\$	96.80	\$	640.01
BLUE TEAM								\$	242.80
9/22/2020		Special Olympics	Donation	\$	150.00				
TOTALS				\$	150.00	\$	-	\$	392.80
DRAMA								\$	2,197.18
9/18/2020	014970	Dramatist Play Service, Inc.	School Play supplies			\$	247.90		
TOTALS					\$0.00	\$	247.90	\$	1,949.28
ELM BOOK FAIR								\$	812.64
TOTALS				\$	-	\$	-	\$	812.64
ELM STAFF								\$	1,258.45
TOTALS					\$0.00	\$	-	\$	1,258.45

**FINANCIAL STATEMENT
ACTIVITY FUND**

**FOR MONTH ENDING Sep-2020
updated**

ELM STUDENT COUNCIL							\$	7,914.96
9/3/2020		Various	memory book	\$	42.00			
9/11/2020		Wellman	memory book	\$	14.00			
9/15/2020	014956	No Frills	Elem supplies			\$	57.24	
9/16/2020	014963	Mary Ziegenbein	Supplies			\$	100.00	
TOTALS					\$56.00	\$	157.24	\$ 7,813.72
FBLA								\$ 3,203.81
9/22/2020		FBLA	Balloon sales	\$	77.00			
9/23/2020		Various	T-Shirt Sales	\$	435.00			
9/25/2020	014976	Bank of Ashland	Concession Change			\$	500.00	
9/29/20		Various	AG Concession	\$	868.75			
TOTALS				\$	1,380.75	\$	500.00	\$ 4,084.56
FFA								\$ 20,773.58
9/2/2020		Various	Membership	\$	559.50			
9/3/2020		Various	Membership		\$439.00			
9/3/2020		Deck It	sponsorship	\$	100.00			
9/3/2020		Various	Membership	\$	513.00			
9/8/2020		Mills	Membership	\$	97.50			
9/8/2020		Various	Various	\$	76.00			
9/10/2020		Various	Membership	\$	246.50			
9/10/2020		Hasse	Membership	\$	95.50			
9/11/2020		Wilhite	Membership	\$	27.50			
9/15/2020	014954	Grafton and Assoc	FFA membership			\$	756.00	
9/15/2020	014957	NVAA	District AG fees			\$	150.00	
9/15/2020	014961	River's Edge	Supplies			\$	300.00	
9/18/2020	014968	C & L Hardware	Classroom Supplies			\$	702.22	
9/17/2020		Various	membership, beef stks	\$	100.50			
9/18/2020		Various	Membership	\$	40.00			
9/24/2020		Student	Hat	\$	15.00			
TOTALS				\$	2,310.00	\$	1,908.22	\$ 21,175.36
HONOR SOCIETY								\$ 743.56
TOTALS					\$0.00	\$	-	\$ 743.56
HS STUDENT COUNCIL								\$ 1,314.68
TOTALS					\$0.00	\$	-	\$ 1,314.68
MS/HS STAFF								\$ 1,719.84
TOTALS					\$0.00	\$	-	\$ 1,719.84
MS STUDENT COUNCIL								\$ 2,417.67
TOTALS					\$0.00	\$	-	\$ 2,417.67
PROM ACCOUNT								\$ 4,102.78
TOTALS					\$0.00	\$	-	\$ 4,102.78
SCHOOL STORE								\$ 186.10
TOTALS				\$	-	\$	-	\$ 186.10

**FINANCIAL STATEMENT
ACTIVITY FUND**

**FOR MONTH ENDING Sep-2020
updated**

SENIORS							\$ -
TOTALS				\$ -	\$ -	\$ -	\$ -
SKILLS USA (formerly SHOP)							\$ 2,418.37
TOTALS				\$0.00	\$0.00	\$	2,418.37
SPANISH CLUB							\$ 244.11
TOTALS				\$ -	\$ -	\$	244.11
SPIRIT SQUAD							\$ 9,231.50
9/15/2020	014960	Power Music	Online music		\$ 175.00		
9/15/2020	014950	Anderson's Taymark	Homecoming crowns		\$ 54.99		
TOTALS				\$0.00	\$ 229.99	\$	9,001.51
SPEECH							\$ 328.24
TOTALS				\$ -	\$ -	\$	328.24
TALENTED/GIFTED ACTIVITES							\$ 133.23
TOTALS				\$ -	\$ -	\$	133.23
VOCAL MUSIC							\$ 2,157.15
9/22/2020		MTI	Refund	\$ 817.64			
TOTALS				\$817.64	\$ -	\$	2,974.79
YEARBOOK/ANNUAL							\$ -
9/1/2020		Various	Yearbook	\$ 65.00			
9/8/2020		Various	Yearbook	\$ 185.00			
TOTALS				\$250.00	\$0.00	\$	250.00
INTEREST							\$ 4,453.11
9/30/2020		Bank of Ashland	Interest	\$ 7.32			
TOTALS				\$ 7.32	\$ -	\$	4,460.43
ACTIVITY FUND TOTALS ALL ACCOUNTS				\$ 13,336.71	\$ 12,621.93	\$	86,647.83

Ending Balance	\$ 86,647.83
Plus: Outstanding Checks	\$ 3,114.00
Less: Outstanding Receipts bank clearing error	\$ (799.07)
Equals: Bank Balance	\$ 88,962.76

Ashland-Greenwood Public Schools' General Fund Claims**General Fund Claims****10/19/2020**

Check No.	Vendor	Amount	Description
0040568	AG Payroll Account	\$ 397,285.63	October Net Payroll
040569	BANK OF ASHLAND	\$ 10,379.99	Payroll Section 125 Deduct
040570	Blue Cross Blue Shield of NE	\$ 139,587.69	Payroll Health & Dental Ins
040571	Madison National Life	\$ 1,513.43	Payroll LTD Insurance Prem
040572	Madison National Life	\$ 892.13	Payroll Employee Life Prem
040573	Ashland-Greenwood Payroll Account	\$ 19,669.89	Payroll State Tax Wthhldg
040574	Ashland-Greenwood Payroll	\$ 126,691.84	Payroll Federal Tax Wthhldg
040575	Retirement	\$ 110,827.44	Payroll Retirement Wthhldg
040576	TSA Consulting Group Inc	\$ 2,575.00	Payroll Annuity Deduction
040577	Vision Service Plan	\$ 1,134.69	Payroll Employee Vision Prem
040578	ACCO Brands Corp /GBC	\$ 259.68	Media Supplies
040579	Ashland-Greenwood Hot Lunch	\$ 939.88	PS Student and Staff Meals
040580	Amplify Education Inc.	\$ 835.60	MS Reg. Instruction Books
040581	The Home Depot Pro	\$ 341.59	Custodial Supplies
040582	Ashland Disposal Service	\$ 875.31	District Trash Service
040583	Latimer Assoc d/b/a ASI Sign. Innov.	\$ 125.00	Elem supplies door signage
040584	C & L Hardware	\$ 29.29	shop supplies
040585	Capital Business Systems, Inc.	\$ 1,114.39	District Copiers
040586	Charter Communications	\$ 135.58	District Cable
040587	Brooke L Cheleen	\$ 1,198.65	District Physical Therapy
040588	City Of Ashland	\$ 3,651.75	District Sewer and Water
040589	Collison Center	\$ 45.00	Transportation Repairs
040590	Computer Hardware Inc.	\$ 79.95	Supplies
040591	Constructive Playthings	\$ 104.53	EC sped supplies (B-2 yrs)
040592	Cornhusker International Trucks, Inc.	\$ 539.36	Transportation Supplies
040593	Dick Blick Company	\$ 4,002.82	instructional supplies
040594	Egan Supply Co.	\$ 882.00	Custodial Supplies
040595	Electronic Sound, Inc.	\$ 312.50	Inst Tech Fees
040596	Esu #2	\$ 3,365.73	Computer Hardware
040597	Ewell Educational Services	\$ 325.00	Web subscription for Record
040598	FBG Service Corporation	\$ 10,348.00	District Cleaning Services
040599	Follett Higher Education Group	\$ 3,186.00	Student Instruction
040600	Frey Scientific	\$ 826.95	HS Reg. Instr. Supplies
040601	Goodwin Tucker/Mid Iowa Refriger.	\$ 187.50	Stove Repair
040602	GovConnection Inc.	\$ 1,169.77	Inst Tech Equip
040603	Great Plains Service Inc.	\$ 340.00	Heat for outdoor classroom
040604	HARRIS	\$ 310.34	AE SUPPORT
040605	Heartland Foundation/School	\$ 5,180.00	Student Services
040606	Carey Hofmeister	\$ 75.00	Nurse services
040607	HMH Pub DBA Holt, Rinehart Winston	\$ 724.05	Student Instruction books
040608	Interstate-All Battery Center	\$ 158.90	Scoreboard remote
040609	Intrado Interactive Services	\$ 1,560.00	School Messenger
040610	KSB School Law, PC LLO	\$ 7,010.00	Legal Services
040611	Matheson Tri-Gas, Inc/Linweld	\$ 842.69	Welding shop supplies

Ashland-Greenwood Public Schools' General Fund Claims**General Fund Claims****10/19/2020**

Check No.	Vendor	Amount	Description
040612	Terri Maxon	\$ 150.00	Nursing Services
040613	McGraw Hill Companies	\$ 1,350.25	Elem. SPED Books/Curriculum
040614	Mechanical Sales, Inc	\$ 1,970.35	Maintenance
040615	Menard Inc	\$ 1,067.53	Instructional & Maint supplies
040616	Cox Subscriptions, Inc	\$ 380.71	Media Periodicals
040617	J. W. Pepper & Son, Inc	\$ 150.99	HS Reg Inst Supplies (Band)
040618	Woodwind & Brasswind, Inc	\$ 1,629.00	HS Reg Inst Supplies (Band)
040619	NASB	\$ 550.00	State Conference
040620	NASCO (Aristotle Corporation)	\$ 62.41	Instr. supplies
040621	Nebraska Council of Schl Admin.	\$ 535.00	Admin In-Service
040622	Nebraska Academic Decathlon, Inc.	\$ 60.00	HS Reg Inst Dues & Fees
040623	Nebraska Central Equipment Inc	\$ 648.08	Transportation Supplies
040624	Nebraska.gov	\$ 3.00	Driver check
040625	Nebraska Door & Window LLC	\$ 210.50	Repair door closure
040626	NO FRILLS/SPARTANNASH	\$ 49.26	HS SPED - supplies life skill
040627	One Call Concepts Inc	\$ 3.07	Line locating
040628	One Source, Inc	\$ 80.00	Employment Checks
040629	J.W. Pepper & Son	\$ 28.95	Songs for Broadway Concert
040630	Pioneer Valley Books	\$ 110.00	Elem Instruction Supplies
040631	Plak Smacker	\$ 640.40	ELE and MS/HS Nurse supplies
040632	Plank Road Publishing, Inc.	\$ 119.45	Music for Elementary
040633	Quill Corp	\$ 116.99	Inst. Tech Supplies
040634	Riverside Technologies Inc. (RTI)	\$ 2,105.00	Inst Tech Equip
040635	S & S Welding, Inc.	\$ 164.54	Welding lab supplies
040636	Saunders Medical Center	\$ 240.00	Transportation Services
040637	Savvas Learning Company	\$ 288.26	K-5 Reg. Instruction: Books
040638	Schmitt Music Center	\$ 210.74	HS Reg Inst Repairs (Band)
040639	Scholastic Magazines	\$ 1,164.74	MS Reg. Instr Supplies
040640	School Specialty Inc	\$ 98.97	Instructional supplies
040641	Schmidt Speech Language Path Serv	\$ 6,973.20	District Therapy Services
040642	Amber Shepherd	\$ 122.50	Trainer for VB tourny
040643	Southeast Community College	\$ 4,360.00	Instruction Books
040644	Teachers' Curriculum Institute, LLC	\$ 249.45	K-5 Software
040645	Teacher's Discovery	\$ 19.99	Instruction Supplies
040646	Anthony Petersen	\$ 70.00	Pest control
040647	Trugreen-Chemlawn	\$ 78.75	District Grounds
040648	Ty's Outdoor Power & Service Inc	\$ 51.44	Mower repairs
040649	United Electrical Supply Co Inc.	\$ 780.73	HS Maint supplies
040650	Voyager Fleet Systems, Inc.	\$ 3,601.32	District Fuel
040651	Wahoo-Waverly-Ashland Newspapers	\$ 547.06	District Advertising
040652	West Music Co Inc	\$ 250.47	Elem Music Supplies
040653	Beverly Wlggs	\$ 6,309.00	District Occupational Therapy
040654	William V Macgill & Co	\$ 430.95	ELE and MS/HS nurse supplies
040655	Ashland Pharmacy	\$ 19.18	Nurse supplies

Ashland-Greenwood Public Schools' General Fund Claims

General Fund Claims

10/19/2020

Check No.	Vendor	Amount	Description
040656	Boys Town YOUTH ASSISTANCE	\$ 9,736.77	Student Services
040657	Charter Communications	\$ 70.89	District cable
040658	Deena Curtis	\$ 140.00	VB trainer
040659	Diversified Drug Testing	\$ 244.00	Transportation Services
040660	Egan Supply Co.	\$ 326.66	Transportation: Supplies
040661	NCECBVI/ESU #4	\$ 514.80	District Vision Services
040662	ImPact Application	\$ 435.00	Concussion testing
040663	IXL Learning Inc/Quia	\$ 1,000.00	MS Reg. Instr. software
040664	Douglas S Loftus	\$ 125.00	District Grounds
040665	Matheson Tri-Gas, Inc/Linweld	\$ 13.59	Instructional supplies
040666	PayFlex Systems USA Inc	\$ 284.08	Employee Benefit
040667	Quill Corp	\$ 340.64	MS Classroom Supplies
040668	Saunders Medical Center	\$ 120.00	Transportation Services
040669	Southeast Community College	\$ 10,692.42	SENCAP 2020 Fall
040670	SpecialNeedsWare	\$ 39.00	SPED HS services
040671	University Of Nebraska-Lincoln	\$ 5,335.00	Spanish IV tuition
040672	United States Postal Service - POC	\$ 750.00	District Mailing

Incompletes

AD OP	Nebraska Sports
Ashland Disposal	No Frills/Spartan Nash
Ashland Auto	OPPD
Ashland Gazette	Payflex
Charter/Spectrum	Quill
C&L Hardware	RTI
Delta Electric	Screencast
DLR	TSA
Egan	US Mechanical
GovConnect	VISA
HMH	Windstream
KCAV	Williams Sales and Service
Learning Services	Windstream
Menards	Williams Sales and Service
McGraw Hill	Terri Maxon

Authorized by:

Ashland-Greenwood Public Schools

Activities Account

September 21, 2020 to October

Date	Check #	Vendor	Disbursed	Description	Activity
9/22/2020	014973	Alexander Boeka	SB Umpire	\$ 130.00	Athletics
9/22/2020	014974	Premier Sports Officials	MSFB-JVFB	\$ 470.00	Athletics
9/22/2020	014975	North Bend Central	XC Invite	\$ 130.00	Athletics
9/25/2020	014976	Bank of Ashland	Start up	\$ 500.00	FBLA
9/25/2020	014977	Jim Peitzmeier	NCC SB Umpire	\$ 325.00	Athletics
9/25/2020	014978	Jennifer Klaudt	Line Judge	\$ 35.00	Athletics
9/25/2020	014979	Sara Kopf	MSVB Official	\$ 120.00	Athletics
9/25/2020	014980	Kirsten Laune	MSVB Official	\$ 120.00	Athletics
9/25/2020	014981	Daniel Newcomer	NCC SB Umpire	\$ 325.00	Athletics
9/25/2020	014982	Ken Scheel	VB Official	\$ 330.00	Athletics
9/25/2020	014983	voided check			
9/28/20	014984	Jim Peitzmeier	SB Umpire	\$ 195.00	Athletics
9/28/20	014985	Daniel Newcomer	SB Umpire	\$ 195.00	Athletics
9/28/20	014986	UNK	XC Invite	\$ 160.00	Athletics
9/29/20	014987	Megan Jennings	VB Official	\$ 165.00	Athletics
9/29/20	014988	Charlie Peasinger	SB Umpire	\$ 260.00	Athletics
9/29/20	014989	Kelley M Steele	VB Official	\$ 165.00	Athletics
10/1/2020	014990	Ashland Golf Club	golf balls	\$ 485.30	Athletics
10/1/2020	014991	Awards Unlimited	AG XC award	\$ 393.97	Athletics
10/1/2020	014992	Alexander Boeka	SB Umpire	\$ 130.00	Athletics
10/1/2020	014993	Adrian Cotton	SB Umpire	\$ 260.00	Athletics
10/1/2020	014994	Neil Hammond	SB Umpire	\$ 220.00	Athletics
10/1/2020	014995	Staci Jacobsen	MSVB Official	\$ 120.00	Athletics
10/1/2020	014996	Meghan Jennings	VB Official	\$ 220.00	Athletics
10/1/2020	014997	Premier Sports	C FB Official	\$ 285.00	Athletics
10/1/2020	014998	Nebraska Sports	FB helmet	\$ 387.19	Athletics
10/1/2020	014999	Steve King	SB Umpire	\$ 260.00	Athletics
10/1/2020	015000	Sara Kopf	MSVB Official	\$ 120.00	Athletics
10/1/2020	015001	No Frills	XC water	\$ 31.11	Athletics
10/1/2020	015001	No Frills	SB Hospitality	\$ 84.03	Athletics
10/1/2020	015002	NSAA	Meeting registration	\$ 35.00	Athletics
10/1/2020	015003	Odeys Field Experts	drying agents	\$ 470.40	Athletics
10/1/2020	015004	Melody Joy Scanlon	VB Official	\$ 220.00	Athletics
10/1/2020	015005	Kelley Steele	VB Official	\$ 220.00	Athletics
10/1/2020	015006	Brian Sweeney	SB Umpire	\$ 130.00	Athletics
10/2/2020	015007	BANK OF ASHLAND	HC Gate	\$ 300.00	Spirit
10/2/2020	015008	Lane G Degroff	FB Official	\$ 120.00	Athletics
10/2/2020	015009	Brandon L Dinslage	Fb Official	\$ 120.00	Athletics
10/2/2020	015010	Neil Hammond	VB Official	\$ 330.00	Athletics
10/2/2020	015011	Meghan J. Jennings	VB Official	\$ 330.00	Athletics
10/2/2020	015012	Robin L Kuhlman	VB Official	\$ 330.00	Athletics
10/2/2020	015013	Melody Joy Scanlon	XC Erny	\$ 330.00	Athletics
10/2/2020	015014	Kobe Slaughter	FB Official	\$ 120.00	Athletics
10/2/2020	015015	Troy Streeter	FB Official	\$ 120.00	Athletics

Ashland-Greenwood Public Schools

Activities Account

September 21, 2020 to October

Date	Check #	Vendor	Disbursed	Description	Activity	
10/2/2020	015016	Syracuse Public Schools	XC Entry	\$ 120.00	Athletics	
10/2/2020	015017	Yutan Public Schools	SB Entry fee	\$ 125.00	Athletics	
10/2/2020	015048	voided check				
10/5/2020	015019	Premier Sports	JV FB	\$ 285.00	Athletics	
10/5/2020	015020	Platteview HS	MS XC	\$ 100.00	Athletics	
10/6/2020	015021	Salley Connell	VB Official	\$ 165.00	Athletics	
10/8/2020	015022	Hauff Sporting goods	Athletic Equipment	\$ 3,365.84	Athletics	
10/8/2020	015023	Staci Jacobsen	VB Official	\$ 120.00	Athletics	
10/8/2020	015024	Sara Kopf	VB Official	\$ 120.00	Athletics	
10/8/2020	015025	No Frills	HC Drinks	\$ 65.78	Spirit	
10/8/2020	015026	Northeast Comm College	Dairy Judging	\$ 20.00	FFA	
10/8/2020	015027	Tanya Mulder	VB Official	\$ 330.00	Athletics	
10/9/2020	015028	Mitzi Aden	VB Official	\$ 165.00	Athletics	
10/9/2020	015029	Ashley Bartek	Lines Official	\$ 400.00	Athletics	
10/9/2020	015030	Kenneth Dickey	FB Official	\$ 120.00	Athletics	
10/9/2020	015031	Taylor Keeney	Lines Official	\$ 100.00	Athletics	
10/9/2020	015032	Jennifer Klaudt	Lines Official	\$ 100.00	Athletics	
10/9/2020	015033	Kirsten Laune - replacement check for 10-7-52019 \$120				
10/15/2020	015034	Abante LLC	T-shirts	\$ 596.10	FFA	
10/15/2020	015035	C & L Hardware	VB supplies	\$ 146.00	Athletics	
10/15/2020	015036	Intermountain Wood Products	Shop project	\$ 577.50	SKILLSUSA	
10/15/2020	015037	Premier Sports Officials Associ	MSFB Official	\$ 650.00	Athletics	
10/15/2020	015038	Nebraska Sports	FB paint	\$ 119.52	Athletics	
10/15/2020	015039	Sara Kopf	MSVB Official	\$ 120.00	Athletics	
10/15/2020	015040	Kirsten Laune	Msvb Official	\$ 120.00	Athletics	
10/15/2020	015041	Menard Inc	Shop project	\$ 196.11	SKILLSUSA	
10/15/2020	015042	Nebraska FFA Assn	State Fair Participation	\$ 25.00	FFA	
10/15/2020	015043	Ken Scheel	JV VB and line officaal	\$ 500.00	Athletics	

Authorized by:

Ashland-Greenwood Public Schools
Hot Lunch Claims
10/1/20

<u>DATE</u>	<u>Check #</u>	<u>VENDOR</u>	<u>Amount</u>	<u>Description</u>
10/8/20	011208	AG Payroll Account	\$ 12,623.47	October Net Payroll
10/8/2020	011209	Blue Cross Blue Shield of NE	\$ 1,621.07	October 2020 PR
10/8/2020	011210	Madison National Life	\$ 35.81	October 2020 PR
10/8/2020	011211	Madison National Life	\$ 68.87	October 2020 PR
10/8/2020	011212	AG Payroll Account	\$ 449.08	October 2020 PR
10/8/2020	011213	AG Payroll Account	\$ 3,823.15	October 2020 PR
10/8/2020	011214	Retirement	\$ 3,481.16	October 2020 PR
10/8/2020	011215	Vision Service Plan	\$ 93.21	October 2020 PR
10/19/20	011216	Cash-Wa	\$ 17,299.15	District Food
10/19/20	011217	Hiland Dary	\$ 3,624.09	Distric Milk
10/19/20	011218	Sysco Lincoln	\$ 12,229.20	Distict Food
10/19/20	011219	US FoodService	\$ 4,037.84	District Food
10/19/20	011220	Voyager	\$ 67.36	District Fuel

Authorized by:

Ashland-Greenwood Public Schools' Claims
Student Fee
October, 2020

Date	Check No.	Vendor/Description	Amount
9/22/20	1442	Bredeaux Pizza	ACT Student Reward
10/19/20	1443	Firespring	Student Supplies
10/19/20	1444	No Frills	ACT Student Reward

Authorized by:

**September 2020 Incomplete
General Fund Disbursements**

Check	Payable to	Amount	Description
040547	Ashland Auto Parts	\$ 32.52	Transportation Supplies
040548	Bennett Refrigeration Inc	\$ 500.00	Maintenance
040549	C & L Hardware	\$ 65.56	Custodial Supplies
040550	DLR Group	\$ 1,777.78	Building Services
040551	Egan Supply Co.	\$ 2,687.46	Custodial Supplies
040552	Tom Fiala	\$ 671.90	Transportation Supplies
040553	GovConnection Inc.	\$ 1,357.09	Inst Tech Equip
040554	HMH Pub DBA Holt, Rinehart Wi	\$ 4,190.90	HS Reg. Instruction software
040555	Douglas S Loftus	\$ 125.00	Building and Grounds
040556	McGraw Hill Companies	\$ 933.59	SPED Curriculum Books
040557	Menard Inc	\$ 200.64	Insturctional Supplies
040558	Nebraska Assoc for Curriculum,	\$ 130.00	Curr. Supervision Inservice
040559	NO FRILLS/SPARTANNASH	\$ 41.10	Kindergarten Supplies
040560	Omaha Public Power District	\$ 14,594.51	District Electricity
040561	Quill Corp	\$ 137.98	Office Supplies
040562	Riverside Technologies Inc. (RTI	\$ 30,000.00	Inst Tech Chromebooks
040563	Soter Technologies	\$ 300.00	Maintenance Fee
040564	Vex Robotics	\$ 4,367.28	STEM MSHS Curriculum
040565	VISA	\$ 5,271.53	Supplies, Textbooks, Vechile Cleaning
040566	Williams Sales & Service	\$ 11,864.72	District Transportation
040567	TSA Consulting Group Inc	\$ 83.33	Employee Benefits

Approved by:

Ashland-Greenwood Public Schools' General Fund Claims**General Fund Claims****10/19/2020**

Check No.	Vendor	Amount	Description
0040568	AG Payroll Account	\$ 397,285.63	October Net Payroll
040569	BANK OF ASHLAND	\$ 10,379.99	Payroll Section 125 Deduct
040570	Blue Cross Blue Shield of NE	\$ 139,587.69	Payroll Health & Dental Ins
040571	Madison National Life	\$ 1,513.43	Payroll LTD Insurance Prem
040572	Madison National Life	\$ 892.13	Payroll Employee Life Prem
040573	Ashland-Greenwood Payroll Account	\$ 19,669.89	Payroll State Tax Wthhldg
040574	Ashland-Greenwood Payroll	\$ 126,691.84	Payroll Federal Tax Wthhldg
040575	Retirement	\$ 110,827.44	Payroll Retirement Wthhldg
040576	TSA Consulting Group Inc	\$ 2,575.00	Payroll Annuity Deduction
040577	Vision Service Plan	\$ 1,134.69	Payroll Employee Vision Prem
040578	ACCO Brands Corp /GBC	\$ 259.68	Media Supplies
040579	Ashland-Greenwood Hot Lunch	\$ 939.88	PS Student and Staff Meals
040580	Amplify Education Inc.	\$ 835.60	MS Reg. Instruction Books
040581	The Home Depot Pro	\$ 341.59	Custodial Supplies
040582	Ashland Disposal Service	\$ 875.31	District Trash Service
040583	Latimer Assoc d/b/a ASI Sign. Innov.	\$ 125.00	Elem supplies door signage
040584	C & L Hardware	\$ 29.29	shop supplies
040585	Capital Business Systems, Inc.	\$ 1,114.39	District Copiers
040586	Charter Communications	\$ 135.58	District Cable
040587	Brooke L Cheleen	\$ 1,198.65	District Physical Therapy
040588	City Of Ashland	\$ 3,651.75	District Sewer and Water
040589	Collison Center	\$ 45.00	Transportation Repairs
040590	Computer Hardware Inc.	\$ 79.95	Supplies
040591	Constructive Playthings	\$ 104.53	EC sped supplies (B-2 yrs)
040592	Cornhusker International Trucks, Inc.	\$ 539.36	Transportation Supplies
040593	Dick Blick Company	\$ 4,002.82	instructional supplies
040594	Egan Supply Co.	\$ 882.00	Custodial Supplies
040595	Electronic Sound, Inc.	\$ 312.50	Inst Tech Fees
040596	Esu #2	\$ 3,365.73	Computer Hardware
040597	Ewell Educational Services	\$ 325.00	Web subscription for Record
040598	FBG Service Corporation	\$ 10,348.00	District Cleaning Services
040599	Follett Higher Education Group	\$ 3,186.00	Student Instruction
040600	Frey Scientific	\$ 826.95	HS Reg. Instr. Supplies
040601	Goodwin Tucker/Mid Iowa Refriger.	\$ 187.50	Stove Repair
040602	GovConnection Inc.	\$ 1,169.77	Inst Tech Equip
040603	Great Plains Service Inc.	\$ 340.00	Heat for outdoor classroom
040604	HARRIS	\$ 310.34	AE SUPPORT
040605	Heartland Foundation/School	\$ 5,180.00	Student Services
040606	Carey Hofmeister	\$ 75.00	Nurse services
040607	HMH Pub DBA Holt, Rinehart Winston	\$ 724.05	Student Instruction books
040608	Interstate-All Battery Center	\$ 158.90	Scoreboard remote
040609	Intrado Interactive Services	\$ 1,560.00	School Messenger
040610	KSB School Law, PC LLO	\$ 7,010.00	Legal Services
040611	Matheson Tri-Gas, Inc/Linweld	\$ 842.69	Welding shop supplies

Ashland-Greenwood Public Schools' General Fund Claims**General Fund Claims****10/19/2020**

Check No.	Vendor	Amount	Description
040612	Terri Maxon	\$ 150.00	Nursing Services
040613	McGraw Hill Companies	\$ 1,350.25	Elem. SPED Books/Curriculum
040614	Mechanical Sales, Inc	\$ 1,970.35	Maintenance
040615	Menard Inc	\$ 1,067.53	Instructional & Maint supplies
040616	Cox Subscriptions, Inc	\$ 380.71	Media Periodicals
040617	J. W. Pepper & Son, Inc	\$ 150.99	HS Reg Inst Supplies (Band)
040618	Woodwind & Brasswind, Inc	\$ 1,629.00	HS Reg Inst Supplies (Band)
040619	NASB	\$ 550.00	State Conference
040620	NASCO (Aristotle Corporation)	\$ 62.41	Instr. supplies
040621	Nebraska Council of Schl Admin.	\$ 535.00	Admin In-Service
040622	Nebraska Academic Decathlon, Inc.	\$ 60.00	HS Reg Inst Dues & Fees
040623	Nebraska Central Equipment Inc	\$ 648.08	Transportation Supplies
040624	Nebraska.gov	\$ 3.00	Driver check
040625	Nebraska Door & Window LLC	\$ 210.50	Repair door closure
040626	NO FRILLS/SPARTANNASH	\$ 49.26	HS SPED - supplies life skill
040627	One Call Concepts Inc	\$ 3.07	Line locating
040628	One Source, Inc	\$ 80.00	Employment Checks
040629	J.W. Pepper & Son	\$ 28.95	Songs for Broadway Concert
040630	Pioneer Valley Books	\$ 110.00	Elem Instruction Supplies
040631	Plak Smacker	\$ 640.40	ELE and MS/HS Nurse supplies
040632	Plank Road Publishing, Inc.	\$ 119.45	Music for Elementary
040633	Quill Corp	\$ 116.99	Inst. Tech Supplies
040634	Riverside Technologies Inc. (RTI)	\$ 2,105.00	Inst Tech Equip
040635	S & S Welding, Inc.	\$ 164.54	Welding lab supplies
040636	Saunders Medical Center	\$ 240.00	Transportation Services
040637	Savvas Learning Company	\$ 288.26	K-5 Reg. Instruction: Books
040638	Schmitt Music Center	\$ 210.74	HS Reg Inst Repairs (Band)
040639	Scholastic Magazines	\$ 1,164.74	MS Reg. Instr Supplies
040640	School Specialty Inc	\$ 98.97	Instructional supplies
040641	Schmidt Speech Language Path Serv	\$ 6,973.20	District Therapy Services
040642	Amber Shepherd	\$ 122.50	Trainer for VB tourny
040643	Southeast Community College	\$ 4,360.00	Instruction Books
040644	Teachers' Curriculum Institute, LLC	\$ 249.45	K-5 Software
040645	Teacher's Discovery	\$ 19.99	Instruction Supplies
040646	Anthony Petersen	\$ 70.00	Pest control
040647	Trugreen-Chemlawn	\$ 78.75	District Grounds
040648	Ty's Outdoor Power & Service Inc	\$ 51.44	Mower repairs
040649	United Electrical Supply Co Inc.	\$ 780.73	HS Maint supplies
040650	Voyager Fleet Systems, Inc.	\$ 3,601.32	District Fuel
040651	Wahoo-Waverly-Ashland Newspapers	\$ 547.06	District Advertising
040652	West Music Co Inc	\$ 250.47	Elem Music Supplies
040653	Beverly Wlggs	\$ 6,309.00	District Occupational Therapy
040654	William V Macgill & Co	\$ 430.95	ELE and MS/HS nurse supplies
040655	Ashland Pharmacy	\$ 19.18	Nurse supplies

Ashland-Greenwood Public Schools' General Fund Claims

General Fund Claims

10/19/2020

Check No.	Vendor	Amount	Description
040656	Boys Town YOUTH ASSISTANCE	\$ 9,736.77	Student Services
040657	Charter Communications	\$ 70.89	District cable
040658	Deena Curtis	\$ 140.00	VB trainer
040659	Diversified Drug Testing	\$ 244.00	Transportation Services
040660	Egan Supply Co.	\$ 326.66	Transportation: Supplies
040661	NCECBVI/ESU #4	\$ 514.80	District Vision Services
040662	ImPact Application	\$ 435.00	Concussion testing
040663	IXL Learning Inc/Quia	\$ 1,000.00	MS Reg. Instr. software
040664	Douglas S Loftus	\$ 125.00	District Grounds
040665	Matheson Tri-Gas, Inc/Linweld	\$ 13.59	Instructional supplies
040666	PayFlex Systems USA Inc	\$ 284.08	Employee Benefit
040667	Quill Corp	\$ 340.64	MS Classroom Supplies
040668	Saunders Medical Center	\$ 120.00	Transportation Services
040669	Southeast Community College	\$ 10,692.42	SENCAP 2020 Fall
040670	SpecialNeedsWare	\$ 39.00	SPED HS services
040671	University Of Nebraska-Lincoln	\$ 5,335.00	Spanish IV tuition
040672	United States Postal Service - POC	\$ 750.00	District Mailing
040673	Admin Opertaions Account	\$ 1,557.60	Parent/Staff Mileage, Supplies

Incompletes

Ashland Disposal	No Frills/Spartan Nash
Ashland Auto	OPPD
Ashland Gazette	Payflex
Charter/Spectrum	Quill
C&L Hardware	RTI
Delta Electric	Screencast
DLR	TSA
Egan	US Mechanical
GovConnect	VISA
HMH	Windstream
KCAV	Williams Sales and Service
Learning Services	Windstream
Menards	Williams Sales and Service
McGraw Hill	Terri Maxon
Fiala's Truck Repair	Ryan Brady

Authorized by:



Ashland-Greenwood Public Schools
September to October 19, 2020
Administrative Operations Account

Date	Check No	Description		Amount
9/3/20	6066	S. Luetkenhaus, Mileage	\$	25.30
9/10/20	6067	BR Rist, Mileage	\$	52.33
9/10/20	6068	R Wiese, Mileage	\$	34.50
10/1/20	6069	Apple Inc, Pscyh Chrombooks	\$	798.00
10/2/20	6070	Melissa Pinkman, Parent Mileage	\$	714.50
10/7/20	6071	M Poell, Mileage	\$	41.40
10/9/20	6072	VSP, Addl Prem	\$	3.76

Authorized by:



Awaken, Develop, Enhance

Jason Libal – Board Report – October 19th, 2020

- District Audit:** Our district audit was held on Monday, September 28th. This year the audit was completed virtually. Obviously, this was a completely different process and format. From our understanding the audit went quite well. A huge thank you to Carrie Holz and Tom Walsh from making the auditing process smooth and successful. I will provide the board a full copy of the audit once we receive it.
- NASB State Convention:** As a reminder, the Nebraska School Board Association's State Convention will be held on November 18th - 20th. The convention will be held in a hybrid form. You may attend in person or virtually. I plan to participate in the virtual event. Please let me know if you would like me to register you. The virtual portion will be recorded so you can watch it at a later date.
- AGPS Special Olympics Update:** As a reminder, our school district was selected as a Special Olympics Banner School within the state of Nebraska, and as one of 36 schools selected nationally as a Unified Champion School for 2020 as recognized by ESPN. We are coordinating with the Special Olympics of Nebraska organization to develop a banner presentation that will be held this spring. This event will involve our community. Kudos to Krisin Fangmeyer and Kristin Laughlin for their extraordinary efforts.
- COVID-19 Update:** I will provide the board a "high-level" overview of the current Covid-19 status within our district.

September 25, 2020

Board of Education District 1
Ashland-Greenwood Public Schools

Dear Members of the Board,

The Ashland-Greenwood Education Association continues to represent the certificated teachers employed by District 1. The Association requests that District 1 recognize the Association as the exclusive bargaining agent for those certificated teachers for the 2022-23 school year.

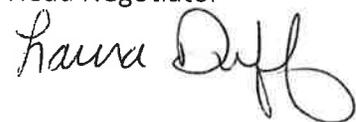
Please direct response to undersigned.

Sincerely,

Kristi Bundy
AGEA President



Laura Duff
Head Negotiator



2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website.. Newspapers of general circulation in the district include, but are not necessarily limited to, the Ashland Gazette, Wahoo Newspaper, and the Omaha World Herald. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and may be published on the school district's website.

Adopted on: 10/19/20

Revised on: _____

Reviewed on: _____

3001 Budget

The board of education shall adopt a budget each year to support the school district's programs and services for the ensuing fiscal year. The superintendent of schools shall be responsible for developing the budget subject to the direction and decisions of the board. The budget document shall be under continuous development, based upon the requirements of the adopted educational program.

Proposed Budget. The superintendent shall prepare the proposed budget in accordance with board policies and goals, state statutes, and regulations. As the district's spending plan, the budget will be based on up-to-date revenue estimates, and will reflect the assessed needs and programs approved by the board.

Budget Hearing Notice. Notice of place and time of the hearing, together with a summary of the proposed budget statement, must be published at least four calendar days prior to the date set for hearing in a newspaper of general circulation within the school district. The four calendar days shall include the day of publication but not the day of hearing.

Budget Hearing. The board must conduct a hearing prior to adopting the budget. The hearing must be held separately from any regularly scheduled meeting and may not be limited by time. The board must make a presentation outlining key provisions of the proposed budget statement, including, but not limited to, a comparison with the prior year's budget. Any member of the public desiring to speak on the proposed budget statement shall be allowed to address the board at the hearing and must be given a reasonable amount of time to do so. Five minutes shall generally be considered a reasonable amount of time.

Budget Hearing Documents. The board must make at least three copies of the proposed budget statement and at least one copy of all other reproducible written material to be discussed at the hearing available to the public at the hearing.

Budget Adoption. After the budget hearing, the proposed budget statement shall be adopted or amended and adopted as amended. If the adopted budget statement reflects a change from that shown in the published proposed budget statement, a summary of the changes (including the items changed and the reasons for such changes) must be published in a newspaper of general

circulation within the school district within twenty calendar days after its adoption without further hearing.

Certification and Filing. The amount to be received from personal and real property taxation shall be certified to the appropriate levying board as provided by law. The budget shall also be filed with the state auditor.

Purchase Authorization. Except for bids required under the section "Bid Letting and Contracts," the board's adoption of the budget shall authorize the purchases without further board action.

Monthly Report. At each monthly board meeting, the superintendent will provide a report on the current status of the major sections of the budget.

Adopted on: 10/19/20

Revised on: _____

Reviewed on: _____

3004.1
Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The item is available only from a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

- 1.** Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;

9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for

other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of

passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: 10/19/2020

Revised on: _____

Reviewed on: _____

4043

Professional Boundaries and Appropriate Relationships Between Employees and Students

School district employees and student teachers or interns (“employees”) are responsible for conducting themselves professionally and for teaching and modeling high standards of behavior and civic values, both at and away from school. Employees are required to establish and maintain professional boundaries with students and must have appropriate relationships with students. They may be friendly with students, but they are the students’ teachers, not their friends, and they must take care to see that this line does not become blurred. This applies to employees’ conduct and interactions with students and to material they post on personal web sites and other social networking sites including, but not limited to, Instagram, Facebook, and Twitter. The posting or publication of messages or pictures or other images that diminish an employee’s professionalism or ability to maintain the respect of students and parents may impair his or her ability to be an effective employee. Employees are expected to behave at all times in a manner supportive of the best interests of students.

Sexual Relationships Prohibited. Employees are prohibited from engaging in any relationship that involves sexual contact or sexual penetration with a student while the student is a current student and for a minimum of one year after the date of the student's graduation or the date the student otherwise ceases enrollment. Sexual contact has the same meaning as in section 28-318, and sexual penetration has the same meaning as in section 28-318.

Grooming Prohibited. Employees are prohibited from engaging in grooming with students. Grooming means building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student’s life the sexual contact or sexual penetration would take place.

Unless an employee can clearly and convincingly demonstrate a legitimate educational purpose, grooming behaviors and related conduct that are a violation of this policy include, but are not limited to:

- Communicating about sex when the discussion is not required by a specific aspect of the curriculum.
- Joking about matters involving sex, using double entendre or making suggestive remarks of a sexual nature.

- Displaying sexually inappropriate material or objects.
- Making any sexual advance, whether written, verbal, or physical or engaging in any activity of a sexual or romantic nature.
- Kissing of any kind.
- Dating a student or a former student within one year of the student graduating or otherwise leaving the district.
- Intruding on a student's personal space (e.g. by touching unnecessarily, moving too close, staring at a portion of the student's body, or engaging in other behavior that makes the student uncomfortable).
- Initiating unwanted physical contact with a student.
- Communicating electronically (e.g. by e-mail, text messaging, or through social media) on a matter that does not pertain to school.
- Playing favorites or permitting a specific student to engage in conduct that is not tolerated from other students.
- Discussing the employee's personal issues or problems that should normally be discussed with adults.
- Giving a student a gift of a personal nature.
- Giving a student a ride in the employee's vehicle without first obtaining the express permission of the student's parents or a school administrator.
- Taking a student on an outing without first obtaining the express permission of the student's parents or a school administrator.
- Inviting a student to the employee's residence without first obtaining the express permission of the student's parents and a school administrator.
- Going to a student's home when the student's parent or a proper chaperone is not present.
- Repeatedly seeking to be alone with a student.
- Being alone in a room with an individual student at school with the door closed.
- Any after-school hours activity with only one student.
- Any other behavior which exploits the special position of trust and authority between an employee and student.

This list is not exhaustive. Any behavior which exploits a student is unacceptable. If in doubt, ask yourself, "Would I be doing this if my family or colleagues were standing next to me?"

Communication Between Employees and Students. Employees may use only district pre-approved communication systems to communicate with students. A personal communication system is a device or software that provides for communication between two or more parties and is capable of

receiving, displaying, or transmitting communication. Personal communication system includes, but is not limited to, a mobile or cellular telephone, an email service, or a social media platform.

Employee communications with students through a communication system generally are to be sent simultaneously to multiple recipients and not just to one student. The burden to demonstrate the appropriateness of a communication with a student only shall rest with the employee.

Reporting a Policy Violation. Anyone may report suspected grooming, other unacceptable employee conduct, or any violation of this policy as follows:

School District. Reports may be made to a principal, the superintendent, or the Title IX Coordinator in person, by mail, by telephone, or email.

Nebraska Department of Education. Reports may be made at: Nebraska Department of Education, Attn: Certification Investigations' Office, P.O. Box 94933, Lincoln NE 68509 or Nde.investigations@nebraska.gov.

Nebraska Department of Health and Human Services. Reports may be made by calling the Child Abuse and Neglect Hotline at (800) 652-1999.

Law Enforcement. Reports may be made to the local police department by calling (402) 944-2222, the county sheriff at (402) 443-1000, or the Nebraska State Patrol at (402) 471-4680.

An employee is required to make a report to a principal or the superintendent if the employee reasonably believes that another employee has violated or may have violated this policy. Minor concerns or violations shall be reported within 24 hours. Major concerns or violations shall be reported immediately. Violations committed by or concerns about the superintendent shall be reported to the school board president.

A student who feels his or her boundaries have been violated should directly inform the offender that the conduct or communication is offensive and must stop. If the student does not wish to communicate directly with the offender or if direct communication has been ineffective, the student should report the conduct or communication to a teacher, administrator, counselor, the Title IX coordinator, or other school employee with whom she or he feels comfortable.

Retaliation Prohibited. Retaliation for good faith reports or complaints made as a result of this policy is prohibited. Individuals who knowingly and intentionally make a false report shall be subject to discipline as provided by district policy and state law.

Policy Violations. Any violation of this policy by an employee may result in disciplinary action up to and including dismissal from employment and/or referral to the Nebraska Department of Education, which may result in the suspension or revocation of the employee's certificate. Any violation involving sexual or other abuse will result in referral to the Nebraska Department of Health and Human Services, law enforcement, or both.

Policy Verification. Employees shall verify that they have received, reviewed, and understood this policy by signing an acknowledgment document indicating the same.

No Limits on Reports to NDE. Nothing in this policy shall be construed to limit any certificated employee's duty to report any known violation of the standards of professional practices (Title 92, Nebraska Administrative Code, Chapter 27, commonly known as Rule 27) adopted by the Nebraska Board of Education.

Adopted on: 10/19/2020
Revised on: _____
Reviewed on: _____

5018

Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
 - a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
 - b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
 - c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.
2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
 - a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

- b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
 - a. Building principals may excuse a student from any single school experience at the parent's written request.
 - b. When appropriate, alternative experiences will be provided for the student by the school.
4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
 - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.

- b. State Assessments

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents or guardians to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
 - a. The principal must approve all surveys intended to gather information from students before they are administered to students.
 - b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: 10/19/2020

Revised on: _____

Reviewed on: _____

5067

Student Assistance Team or Comparable Problem Solving Team

Pursuant to the Rules of the Nebraska Department of Education, the school district uses a general education student assistance team ("SAT") or a comparable problem solving team – BLUE Team. The SAT or BLUE Team will use and document problem-solving and intervention strategies to assist teachers in the provision of general education and to meet the needs of students who may be struggling in the general curriculum or who are struggling to comply with the student code of conduct or to meet acceptable behavioral and social norms.

If the SAT or BLUE Team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation shall be completed. The referral shall comply with the requirements of the Rules of the Nebraska Department of Education.

All teaching staff must:

- 1) Support the SAT or BLUE Team process by appropriately referring students who may benefit from the SAT or BLUE Team process; and
- 2) Faithfully and consistently implementing the intervention strategies recommended by the SAT or BLUE Team.

The failure to support the SAT or BLUE Team process is a serious matter and may constitute just cause for terminating or canceling a teacher's employment.

Adopted on: 10/19/2020

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Reviewed on: _____

Food Services Funds

September 2020 Balance			\$	21,988.00
Receipts to date	\$	3,000.00		
receipts are low due to free meals				
Anticipated Federal Reimb	\$	13,647.00		
to be receipted in October			\$	16,647.00
			\$	38,635.00
Anticipated Expenditures Food, Supplies, Services	\$	37,258.00		
October Payorll	\$	21,988.00		
			\$	59,246.00
			\$	(20,611.00)

We will continue to receive some modest receipts from parents for ala cart items/adult meals

We have applied for the SFSP application which allows for the CARES act funded waiver for free meals until that application is approved we will not be able to apply for the federal reimb for two weeks in September that free meals were served.

At this time I would request we transfer \$20,000.00 from General Fund to Hot Lunch Account

I do anticipate this could become an ongoing need for General Fund to support the Food Service Program during the COVID pandemic