

Board of Education Regular Meeting
Monday, May 20, 2019 6:00 PM
Ashland-Greenwood Middle/High School
Conference, 1842 Furnas Street, Ashland, NE
68003
1842 Furnas Street
Ashland, NE 68003

1. Call to Order. Roll Call.
2. Acknowledge of Open Meetings Law posting.
3. Pledge of Allegiance.
4. Recognition of public participation
5. Visitors and Communication from the public.
6. Approval of changes in the mailed agenda and/or changes in the agenda order.
7. Approval of Consent Agenda Items.
 1. Approval of Minutes of previous meetings
 2. Acceptance of Financial Reports
 3. Action on Claims
 4. Approval of Contracts
 5. Motion to excuse /approve the absence of board member(s)

8. Administrators' and Practitioners' Reports

1. Ms. Finkey
2. Ms. Bray
3. Mr. Jacobsen
4. Mr. Libal

9. Old Business

10. New Business

1. Discussion related to 6000 Policy Series. (Attached)
2. Discussion and action to approve overnight request(s).
3. Discussion and action related to superintendent's contact.
4. Discussion and action related to 2019-20 Option Enrollment Capacities. (Attached)
5. Certified and non-certified staff resignations.
6. Discussion and action to enter into closed session related to personnel clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law
7. Reconvene

11. Informational Items

12. Call for Next Meeting

1. The next meeting is set for Monday, June 17, 2019 at 6:00 p.m. All meetings are held in Ashland-Greenwood Middle/High School, Conference Room at 1842 Furnas Street, Ashland, NE 68003. Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the District Office at 1842 Furnas St., Ashland, NE 68003.

13. Adjournment.

1. Board of Education Information:

**Ashland-Greenwood Public Schools
Board of Education Regular Meeting Minutes
Monday, April 15, 2019**

Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on Monday, April 15, 2019

Attendance

The roll was called and the following Board members were present:

Eric Beranek: Absent
Ally Miller: Present
David Nygren: Present
Suzanne Sapp: Present
Karen Stille: Present
Tom Walsh: Absent

Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1842 Furnas Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

1. Call to Order. Roll Call.

A regular meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened in open and public session at 6:00 p.m. on 15th of April, 2019 by President Stille. Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE Bank of Ashland 2433 Silver Street, Ashland, NE.

2. Acknowledge of Open Meetings Law posting.

President Stille announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

3. Pledge of Allegiance.

All stood and recited the Pledge of Allegiance.

4. Recognition of public participation

There was no public participation.

5. Visitors and Communication from the public.

There were visitors and communication from the public.

6. Approval of changes in the mailed agenda and/or changes in the agenda order.

There were no changes to the mailed agenda

7. Approval of Consent Agenda Items.

Motion to approve the consent agenda including previous board meeting minutes, current monthly financial statements for all accounts and current monthly claims for all accounts, approval of contract; Learn to Move/Brooke Cheelene, excuse absences of board members Eric Beranek and Tom Walsh, made by David Nygren and seconded by Suzanne Sapp, Passed. Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

7.1. Approval of Minutes of previous meetings

7.2. Acceptance of Financial Reports

7.3. Action on Claims

7.4. Approval of Contracts

7.5. Motion to excuse /approve the absence of board member(s)

Members Eric Beranek and Tom Walsh were absent.

8. Administrators' and Practitioners' Reports

8.1. Ms. Finkey

Mrs. Finkey updated the board on State Testing, April 2 was the State ACT test, 72 juniors; explained the process of ACT testing. ACT test is still administrated by paper pencil. Last week NSCAS State Testing begun throughout several grade levels. The true heros during state testing are Kristin Fangmeyer's special education staff that assist in testing. All testing is now online. Mrs. Finkey did thank board members for continuing technology purchases as they are important for student testing.

8.2. Ms. Bray

Mrs. Bray reported on Elementary Activities Kindergarten Round Up 72 students attended. Preschool Family Night on April 4. Upcoming activities include lots of field trips, Track and Field Days and testing. Mrs. Bray provided the shift of classroom and teachers for the Elementary building to meet the needs of classroom size.

8.3. Mr. Jacobsen

Mr. Jacobsen provided highlights of activities in April and May; annual events to be held. Graduates 65 students in the class of 2019. Seniors last day is May 14. Stacy Johnson has been working on the small town hero awarded on May 14. AGPS now has a FaceBook page.

8.4. Mr. Libal

Mr. Libal asked Suzanne Sapp report on LB 670 Scholarship Bill/School of Choice- this bill would allow a higher percent of tax deduction for donation to Foundations of Private Schools is allowed on taxes. This is a bill that seems to keep coming back. It is felt that this could be the first leg to charter schools. Senator Bostelman is in support of this bill since he feels he represents public and private schools in Nebraska. Suzanne Sapp encouraged board members to email Bostelman concerns you may have on this bill. Mr. Libal stated there is support on this bill we need to keep a watchful eye on this bill. Metropolitan Board of Education intends to release a statement on this bill this week in area newsletter. Mr. Libal reported to the board on other legislation including student restraint, mental health bill, teacher growth plans. Mr. Libal will provide board members Mr. Bostelman's email address.

Mr. Libal had School Psychologist, Alysha Collins report to the board on her duties which include special education evaluations, academic and social emotional support, BLUE Team, consultant to assist teachers, 504 Team, small groups, one to one meetings, provide professional development for teachers. Alysha attended the National Association of School Psychologists - recommended rations is one to 500-700 and we are at one to 970. Evaluation involves testing, cognitive assessment, classroom observation, call parents, contact with doctors and outside psyches. No evaluation is the same. Parent can request evaluation. More and more kids are being diagnosed with ADHD.

Mr. Libal stated AGPS hosted Ashland Chamber last Thursday. AGPS Foundation dinner is April 26. Year end gathering is May 24 at Country Club.

9. Old Business

10. New Business

10.1. Discussion and action related to overnight request(s). (Attached)

Motion to approve overnight/long distance travel for FBLA Leadership Conference June 28 to July 3, 2019 in San Antonio, Tx and Bluejay Basketball Team Players June 1, & 2, 2019 to Slamfest in Kearney NE, Cross Country members July 1 - 3, 2019 to Norwalk, Iowa for a Cross Country event sponsored by Bridge 23, made by Ally Miller and seconded by Suzanne Sapp, Passed.

Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

10.2. Discussion and action to approve certificated substitute employee.

Motion to approve Leigh Schmale as a certificated substitute teacher, made by David Nygren and seconded by Suzanne Sapp, Passed.

Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

10.3. Discussion related to policy review and policy series 4000.

Policy committee met to review the 4000 series policies. Policies are reviewed and then discussed with the school's legal staff. Standard personal policies. The 5000 series pertains to students. We will work next on the 6000 series.

10.4. Discussion and action to approve Wednesday night activity request.

Motion to approve AGPS Booster Club Athletic Banquet - Wednesday, May 15th 2019, made by Suzanne Sapp and seconded by Ally Miller, Passed.

Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

10.5. Discussion related to Board of Education Member Roles at 2019 Commencement.

2019 Commencement - Karen Stille and Tom Walsh will sit on the stage. Mr. Jacobsen will include these board members in communciations.

10.6. Discussion and action to enter into closed session for the purpose of discussing personnel.

Motion was made to enter closed session at 7:06 p.m. for personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law, made by David Nygren and seconded by Suzanne Sapp, Passed.

Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

10.7. Reconvene

Motion to reconvene from closed session at 8:50 p.m., made by Suzanne Sapp and seconded by David Nygren, Passed.

Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

10.8. Discussion and action to approve 2019-20 administrative salaries.

Motion to approve the 2019-20 administrative agreements, made by Suzanne Sapp and seconded by Ally Miller, Passed.

Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

10.9. Certified and non-certified staff resignations.

No resignations were presented.

11. Informational Items

12. Call for Next Meeting

12.1. The next meeting is set for Monday, May 20th, 2019 at 6:00 p.m. All meetings are held in Ashland-Greenwood Middle/High School, Conference Room at 1842 Furnas Street, Ashland, NE 68003. Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the District Office at 1842 Furnas St., Ashland, NE 68003.

13. Adjournment.

Motion to adjourn the meeting at 9:00 p.m., made by David Nygren and seconded by Suzanne Sapp, Passed.

Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea

13.1. Board of Education Information:

BOARD OF EDUCATION MEETING INFORMATION:

The Ashland-Greenwood Public Schools Board of Education is empowered to act on any item listed on the agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Ashland-Greenwood Board of Education releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.

COPY OF OPEN MEETINGS ACT: *The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the North wall of the meeting room west of the main entrance.*

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak only one time and must limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially

be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board meeting.

General Rules: Please remember that this is a meeting of the Board of Education held in public for conducting the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

REQUEST FOR CLOSED SESSIONS:

The Ashland-Greenwood Public Schools is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual. Reasons that meet this standard include but are not limited to: a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; b) discussion regarding deployment of security personnel or devices; c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and e) legal advice.

**Ashland-Greenwood Public Schools
Board of Education Special Meeting Minutes
Wednesday, May 15, 2019**

Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on Wednesday, May 15, 2019

Attendance

The roll was called and the following Board members were present:

Eric Beranek: Present
Ally Miller: Present
David Nygren: Present
Suzanne Sapp: Present
Karen Stille: Present
Tom Walsh: Present

Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1842 Furnas Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

1. Call to Order. Roll Call.

A regular meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened in open and public session at 7:00 p.m. on 15th of May, 2019 by President Stille. Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE Bank of Ashland 2433 Silver Street, Ashland, NE.

2. Acknowledge of Open Meetings Law posting.

President Stille announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

3. Pledge of Allegiance.

All stood and recited the Pledge of Allegiance.

4. New Business

4.1. Discussion and action to enter closed session to conduct a strategy session related to possible real estate purchase.

Motion to move the board to enter closed session at 7:02 p.m. to hold a strategy session related to possible real estate purchase to protect the public interest, made by Tom Walsh and seconded by Suzanne Sapp, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Tom Walsh: Yea

Karen Stille stated that the Next item on the agenda is a strategy session related to possible real estate purchase. In my Opinion, the discussion of this matter in closed session is necessary to protect the public interest and is authorized by Nebraska statute.

5. Reconvene

Motion to reconvene at 8:45 p.m., made by Ally Miller and seconded by Eric Beranek, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Tom Walsh: Yea

6. Informational Items

7. Call for Next Meeting

7.1. The next meeting is set for May 20th, 2019 at 6:00 p.m. All meetings are held in Ashland-Greenwood Middle/High School, Conference Room at 1842 Furnas Street, Ashland, NE 68003. Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the District Office at 1842 Furnas St., Ashland, NE 68003.

8. Adjournment.

Motion to adjourn the meeting at 8:46 p.m., made by Suzanne Sapp and seconded by Eric Beranek, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Tom Walsh: Yea

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

Apr-19

GENERAL FUND

Beginning Balance \$ 5,033,840.96

RECEIPTS

4/2/19	Sped Trans 18-19; 1st Semester	\$	7,994.00		
4/1/19	Cass County Property Taxes	\$	47,607.30		
4/2/19	Donation Technology	\$	25.00		
4/3/19	PS Tuition	\$	155.00		
4/8/19	PS Tuition	\$	150.00		
4/8/19	PS Tuition	\$	300.00		
4/8/19	Saunders Co Property Taxes	\$	98,397.31		
4/8/19	Saunders Co Fines	\$	2,454.51		
4/8/19	Saunders Co Homestead Exempt	\$	18,553.27		
4/8/19	Saunders Co Personal Prop Tax	\$	3,610.99		
4/8/19	Saunders Co MV	\$	37,396.14		
4/8/19	Saunders Co MV Pro Rate	\$	3,799.19		
4/10/19	Sarpy County Property Taxes	\$	1,669.59		
4/10/19	Sarpy County MV	\$	6.35		
4/12/19	SA Sped Addt	\$	4,177.00		
4/17/19	Title I	\$	4,078.00		
4/17/19	Title I	\$	34,235.00		
4/17/19	Title II	\$	586.00		
4/17/19	Title II	\$	614.00		
4/18/19	SPED SA FFR Reimb 17-18	\$	94,007.00		
4/18/19	Cass County Homestead	\$	4,124.83		
4/18/19	Cass County MV	\$	12,932.31		
4/18/19	Cass County Property Taxes	\$	78,087.91		
4/18/19	Cass County ProRate MV	\$	1,825.59		
4/23/19	Saunders Co 5%	\$	58,217.10		
4/23/19	Saunders Co Property Taxes	\$	362,302.87		
4/30/19	State Aid	\$	114,011.00		
4/30/19	NLAF Interest	\$	4,947.31		
4/30/19	F & M Interest	\$	369.75		
4/30/19	F & M CD Accrual Interest	\$	1,168.15		
				\$	997,802.47
				\$	6,031,643.43

DISBURSEMENTS

April Claims	\$	808,162.59		
Refunds/Rebates/Sub Reimbursement	\$	(559.00)		
Total			\$	807,603.59
			\$	5,224,039.84

ENDING BALANCE \$ 5,224,039.84

RECONCILIATION

NLAF Liquid Balance	\$	3,095,449.42		
Plus F& M Bank Balance	\$	710,916.49		
Plus General Fund Investments	\$	1,435,956.11		
Less: Outstanding Claims	\$	18,279.18		
bank clearing error	\$	(3.00)		
Reconciled Balance	\$	5,224,039.84		\$ 5,224,039.84

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

Apr-19

ADMINISTRATIVE OPERATIONS ACCOUNT

Beginning Balance \$ 2,434.16

RECEIPTS

GF # 038698 \$ 1,115.89
Total \$ 1,115.89 \$ 3,550.05

DISBURSEMENTS

4/4/19 Lincoln Child Museum, Ktg Field Trip \$ 390.50
 4/5/19 A Collins; Mllege \$ 118.32
 4/15/19 C Holz, Mileage \$ 41.23
 4/16/19 M Flynn Mileage \$ 67.28
 4/16/19 B Jacobsen, Supplies \$ 20.15
 4/16/19 Ashland Area Economic Growth Membr \$ 500.00
 4/18/19 Kim Cornish Mileage \$ 61.48
 4/24/19 UNO/CAPOW Field Trip \$ 150.00
 4/24/19 UNO/Mallory Planetarium Field Trip \$ 225.00
 4/25/19 Henry Doorly Zoo, COF Field Trip \$ 294.00
Total \$1,867.96 \$ 1,682.09

Ending Balance \$ 1,682.09

RECONCILIATION

Bank Balance \$ 2,057.09
 Less: Claims Outstanding \$ 375.00
 Reconciled Balance \$ 1,682.09 \$ 1,682.09

PAYROLL ACCOUNT

Beginning Balance \$ 25,404.65

RECEIPTS

General Fund \$ 561,738.04
 Hot Lunch \$ 15,478.28
 Employee Prems
 FM National Bank: Interest \$ 5.66
Total \$ 577,221.98 \$ 602,626.63

DISBURSEMENTS

Net Payroll \$ 359,960.49
 Retirement \$ 98,263.28
 State Tax Withholdings \$ 16,321.79
 Federal/FICA Taxes \$ 112,670.76
 Retiree Life Insurance Mo. Premium \$ 120.00
 Retiree Eye Insurance Mo Premium \$ 16.43
Total \$ 587,352.75 \$ 15,273.88

Ending Balance \$ 15,273.88

RECONCILIATION

Bank Balance \$ 15,341.02
 Outstanding Checks \$ 67.14
 Reconciled Balance \$ 15,273.88 \$ 15,273.88

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING Apr-19

				Beginning Balance		\$ 73,199.94
Date	Check #	Payee	Description	Receipt	Disbursed	Balance
ATHLETICS						\$ 8,060.69
4/1/19		Various	MS Wrestling Entry Fee	\$ 540.00		
4/5/19	014344	Classic Sportswear & Awa	Letter Bars		\$ 269.42	
4/5/19	014345	Fort Calhoun Community	MSTR Entry Fee		\$ 150.00	
4/5/19	014346	Gretna Public Schools	Golf Trny Fee		\$ 100.00	
4/5/19	014347	Scott Hayman	HSTR Rotary Invite		\$ 150.00	
4/5/19	014348	Nebraska Sports	Track Equip and Supplies		\$ 517.22	
4/5/19	014350	Milford Public Schools	HSTR Fee		\$ 170.00	
4/5/19	014351	Douglas Niemiec	MS Wr Trny software		\$ 457.50	
4/5/19	014352	Norris Public Schools	HSTR Fee		\$ 150.00	
4/5/19	014353	Platteview High School	MSTR Entry Fee		\$ 125.00	
4/5/19	014354	Kyle Poore	Varsity GB Officials		\$ 80.00	
4/5/19	014356	Isaak Russell	Varsity GB Officials		\$ 80.00	
4/5/19	014357	School Specialty Inc	Clipboards		\$ 25.75	
4/5/19	014358	Douglas County West Cor	Golf Trny Fee		\$ 105.00	
4/5/19	014360	Douglas County West Cor	HSTR Fee		\$ 180.00	
4/10/19		Gate	Baseball v Ft Calhoun	\$ 78.00		
4/15/19		Gate	Rotary Track Meet	\$ 587.00		
4/15/19	014363	Nebraska Sports	Track Equip and Supplies		\$ 74.43	
4/15/19	014364	Platteview High School	MS Track Trny Fee		\$ 150.00	
4/16/19		General Fund	GF Reimb for hurdles	\$ 654.00		
4/17/19	014368	Papillion LaVista School D	HSTR Fee		\$ 110.00	
4/18/19		Booster Club	Reimb for Equipment	\$ 279.99		
4/24/19		Gate	Baseball vs Auburn	\$ 106.00		
4/26/19		Gate	Baseball vs Plattsmouth	\$ 114.00		
TOTALS				\$2,358.99	\$ 2,894.32	\$ 7,525.36
ALUMNI Projects						\$ 2,993.79
TOTALS				\$ -	\$ -	\$ 2,993.79
BAND						\$ 5,331.40
4/5/19		Various	Worlds of Fun Trip	\$ 450.00		
4/5/19	014343	Barn Candle Co LLC	Fundraising Supplies		\$ 1,674.50	
4/5/19	014359	Windstar Lines, Inc.	Travel		\$ 1,478.00	
TOTALS				\$450.00	\$ 3,152.50	\$ 2,628.90
BLUE TEAM						\$ 204.43
TOTALS				\$ -	\$ -	\$ 204.43
DRAMA						\$ 2,816.67
4/17/19	014369	Playscripts, Inc	One Act Scripts		\$ 25.23	
TOTALS				\$0.00	\$ 25.23	\$ 2,791.44
ELM BOOK FAIR						\$ 811.53
TOTALS				\$ -	\$ -	\$ 811.53

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING Apr-19

ELM STAFF							\$	1,024.25
4/17/19		First Choice	Pop Vending Proceeds	\$	23.76			
		TOTALS			\$23.76	\$	-	\$ 1,048.01
ELM STUDENT COUNCIL							\$	10,987.55
4/5/19		Various	Memory Book Sales	\$	140.00			
4/5/19	014349	LIFETOUCH	Memory Books			\$	975.02	
4/12/19		Various	Memory Book Sales	\$	84.00			
4/1/19		T Lichtas	Donation	\$	435.00			
4/18/19		Various	Memory Book Sales	\$	54.00			
4/26/19		Various	Memory Book Sales	\$	35.00			
		TOTALS			\$748.00	\$	975.02	\$ 10,760.53
FBLA							\$	3,846.65
4/30/19		Various	NLC Donations	\$	1,750.00			
		TOTALS		\$	1,750.00	\$	-	\$ 5,596.65
FFA							\$	19,000.52
4/15/19	014361	Authentic Leather Patch Co	Hats			\$	780.00	
4/16/19		Patron	Cookie Dough	\$	10.00			
4/17/19	014367	National FFA Organizator	Rewards			\$	150.00	
4/26/19		Various	Donations-FFA Banquet	\$	638.00			
		TOTALS		\$	648.00	\$	930.00	\$ 18,718.52
HONOR SOCIETY							\$	1,293.56
		TOTALS			\$0.00	\$	-	\$ 1,293.56
HS STUDENT COUNCIL							\$	1,151.68
		TOTALS			\$0.00	\$	-	\$ 1,151.68
MS/HS STAFF							\$	2,446.53
4/17/19	014365	AG Hot Lunch	Supplies			\$	43.69	
		TOTALS			\$0.00	\$	43.69	\$ 2,402.84
MS STUDENT COUNCIL							\$	3,518.81
4/7/19	014342	VISA	Kindness Week Supplies			\$	100.37	
4/15/19		Various	Shirts	\$	307.00			
		TOTALS			\$307.00	\$	100.37	3,725.44
PROM ACCT							\$	3,733.80
4/1/19		Various	Dinners/Donations	\$	390.00			
4/2/19		Various	Dinners/Donations	\$	190.00			
4/3/19		Various	Dinners/Donations	\$	270.00			
4/8/19		Various	Dinners/Donations	\$	230.00			
4/15/19	014362	Ashland Golf Club	Service and Food			\$	3,413.60	
		TOTALS			\$1,080.00	\$	3,413.60	\$ 1,400.20

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING Apr-19

SCHOOL STORE							\$	186.10
TOTALS				\$	-	\$	-	\$ 186.10
SENIORS							\$	817.23
4/24/19		Sr. Students	Flowers	\$	67.00			
TOTALS				\$	67.00	\$	-	\$ 884.23
SKILLS USA (formerly SHOP)							\$	563.75
4/17/19	014366	Menard Inc	Project Supplies			\$	98.90	
4/23/19		A. Queen	Project Supplies	\$	50.00			
TOTALS					\$50.00		\$98.90	\$ 514.85
SPANISH CLUB							\$	244.11
TOTALS				\$	-	\$	-	\$ 244.11
SPIRIT SQUAD							\$	(1,043.75)
4/18/19		voided uncashed check #013945 4-19-18				\$	(25.00)	
TOTALS					\$0.00	\$	(25.00)	\$ (1,018.75)
SPEECH							\$	37.77
4/5/19	014355	Amelia Marie Reisen	Speech Judge			\$	120.00	
4/16/19		Various	Concession Stand Proceeds	\$	454.00			
TOTALS				\$	454.00	\$	120.00	\$ 371.77
TALENTED/GIFTED ACTIVITES							\$	133.23
TOTALS				\$	-	\$	-	\$ 133.23
VOCAL MUSIC							\$	3,023.54
TOTALS					\$0.00	\$	-	\$ 3,023.54
YEARBOOK/ANNUAL							\$	1,313.34
4/1/19		Various	Business Ad, Sr Ad, Yearbk	\$	125.00			
4/5/19		Various	Yearbook and Senior Ad	\$	125.00			
4/7/19	014342	VISA	Fundraising Supplies			\$	46.58	
4/8/19		R & N Goff	Yearbook and Senior Ad	\$	75.00			
4/12/19		Various	Yearbook and Senior Ad	\$	125.00			
4/15/19		M Holt	Senior Ad	\$	35.00			
4/16/19		T Carey	MS Yearbook	\$	32.00			
4/18/19		Various	Fundraiser	\$	40.75			
4/25/19		Various	Yearbook and Senior Ad	\$	60.00			
4/29/19		C Goff	Yrbk, Sr Ad, Tribute video	\$	85.00			
4/30/19		Marcy Mortuary	Business Ad	\$	100.00			
TOTALS					\$802.75		\$46.58	\$ 2,069.51
INTEREST							\$	702.76
4/30/19		Bank of Ashland	Interest	\$	6.38			
		Bank of Ashland	Deposits Slips			\$	160.33	
TOTALS				\$	6.38	\$	160.33	\$ 548.81

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING Apr-19

ACTIVITY FUND TOTALS ALL ACCOUNTS \$ 8,745.88 \$ 11,935.54 \$ 70,010.28

Ending Balance	\$ 70,010.28
Plus: Outstanding Checks	\$ 636.80
Less: Outstanding Receipts	
Misdirected Deposit	\$ 654.00
Equals: Bank Balance	<u>\$ 69,993.08</u>

Ashland-Greenwood Public Schools' Claims
 General Fund Claims
 20-May-19

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038722	PowerSchool Group LLC	\$ 729.31	PS Support-Talent Ed
038723	VISA	\$ 1,135.78	Suppl, Equip, Serv, Book, AV Mt.
038724	US Treasury	\$ 270.00	ESRP 2016 Payment
038725	AG Payroll Account	\$ 377,509.42	May Net Payroll
038726	BANK OF ASHLAND	\$ 11,099.25	Payroll Section 125 Deduct
038727	Blue Cross Blue Shield of NE	\$ 116,020.37	Payroll Health & Dental Ins
038728	Madison National Life	\$ 1,380.26	Payroll LTD Insurance Prem
038729	Madison National Life	\$ 816.12	Payroll Employee Life Prem
038730	Merchant Credit Adjusters, Inc	\$ 851.47	Employee Garnishment
038731	AG Payroll Account	\$ 17,459.47	Payroll Annuity Deduction
038732	AG Payroll Account	\$ 118,547.48	Payroll State Tax Wthhldg
038733	Retirement	\$ 101,345.28	Payroll Federal Tax Wthhldg
038734	TSA Consulting Group Inc	\$ 2,225.00	Payroll Retirement Wthhldg
038735	Vision Service Plan	\$ 902.36	Payroll Employee Vision Prem
038736	ABC Termite & Pest Control Inc.	\$ 197.95	Maint: Services
038737	ACCO Brands Corp /GBC	\$ 2,768.54	Media: Elem Laminator MS Supp.
038738	Accurate Locksmiths	\$ 97.08	Maintenance: Supplies
038739	Ashland-Greenwood Activities Acct	\$ 2,516.00	MS Yrbk
038740	Ashland-Greenwood Hot Lunch	\$ 1,108.79	PS Student & Staff Meals
038741	Tiffany Alcorn	\$ 25.00	Cheerleading Judge
038742	Amsan/Supplyworks	\$ 2,859.89	Custodial :Supplies
038743	Ashland Auto Parts	\$ 258.89	Transportation: Supplies
038744	Ashland Disposal Service	\$ 610.50	Waste Removal
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Ashland-Greenwood Public Schools' Claims
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038766	Selena Gochenour	\$ 25.00	Cheerleading Judge
038767	Goodwin Tucker	\$ 1,284.21	Maint: Oven repair elem
038768	GovConnection Inc.	\$ 2,162.75	Inst. Tech: Supplies
038769	Grainger	\$ 54.15	Maint: shop supplies
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038778	Gerald Wright Johnson	\$ 597.00	Maintenance: Painting
038779	Johnstone Supply	\$ 395.42	Maint: EX fan motor
038780	J. W. Pepper & Son, Inc	\$ 136.94	HS Reg Inst Supplies (Band)
038781	Kansas City Audio-Visual Inc	\$ 3,065.00	Projector/Solo and Document Cameras
038782	Lindsay Kellams	\$ 25.00	Dance Team Judge
038783	Sierra Kissel	\$ 25.00	Cheerleading Judge
038784	KSB School Law, PC LLO	\$ 1,196.44	Legal Service
038785	Lincoln Public Schools	\$ 1,200.00	Poverty: Inservice
038786	Matheson Tri-Gas, Inc/Linweld	\$ 214.50	Rental
038787	Learning Sciences International LLC	\$ 659.00	Curr. Super.: Inservice
038788	Marzano Research LLC	\$ 1,600.00	Marzano Training Deposit
038789	Terri Maxon	\$ 280.00	Nurse Sub
038790	MCI Communications Services, Inc.	\$ 71.21	Long Distance Service
038791	Menard Inc	\$ 157.09	Maint: Shop supplies
038792	Michigan Braille Transcribing Fund	\$ 3,203.95	Vision: HS Books
038793	Nebraska Council of School Admin	\$ 1,575.00	Admin. Renewal Fees, Conf. Fees
038794	Nebraska Sprinkler/Scott Brauckmuller	\$ 1,338.20	Maint: Shutoff valve
038795	NO FRILLS/SPARTANNASH	\$ 247.19	Reg Instr, Sped, Bd of Ed: Supplies
038796	Nebraska School Activities Assn.	\$ 1,170.00	Pupil Support: NSAA Membership Fees
038797	NSTA	\$ 175.00	Transportation: Inservice
038798	Kelsie Nygren	\$ 70.00	Nurse Sub
038799	One Source, Inc	\$ 72.50	Empl Background Checks
038800	Omaha Public Power District	\$ 8,658.93	Electricity
038801	J.W. Pepper & Son	\$ 25.99	HS Reg Inst Supplies (Band)
038802	Quill Corp	\$ 334.08	Gen Bus: Supplies
038803	Shayla Regner	\$ 25.00	Dance Team Judge
038804	Devon Rezac	\$ 25.00	Cheerleading Judge
038805	Riverside Technologies Inc. (RTI)	\$ 3,250.00	Inst Tech: Chromebook Bags

Ashland-Greenwood Public Schools' Claims
 General Fund Claims
 20-May-19

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038807	Schmitt Music Center	\$ 4.50	HS Reg Inst Supplies (Band)
038808	School Traditions LLC/Jostens	\$ 113.30	Instruction: Graduation supplies
038809	School Specialty Inc	\$ 77.59	Elem: Supplies
038810	Sparkling Klean	\$ 7,240.00	Janitorial Service
038811	Mollie Sundermeier	\$ 25.00	Dance Team Judge
038812	TSA Consulting Group Inc	\$ 83.33	Third Party Admin
038813	Ty's Outdoor Power & Service Inc	\$ 166.80	Maint: Hustler mower repair
038814	USIC Locating Services, LLC	\$ 90.00	Maint: Locating Service
038815	Voyager Fleet Systems, Inc.	\$ 5,112.87	Transportation: Fuel
038816	Montanna Westling	\$ 25.00	Dance Team Judge
038817	Beverly Wiggs	\$ 7,217.10	Occupational Therapy
038818	Williams Sales & Service	\$ 1,020.00	Transp: Bus Insp/Repair
038819	Windstream	\$ 230.50	Local Telephone Service
038820	LaQuinta Inn and Suites	\$ 209.90	Curr. Supervision: Lodging
038821	Woodwind & Brasswind	\$ 498.74	HS Instruct Furn & Equip (Band)
038822	CenterPoint Energy Services Retail, LLC	\$ 4,549.57	Natural Gas March

Incompletes

Administrative Operations		Field Trip Fees, Equip., Dues, Travel
Centerpointe		Natural Gas (April)
Gretna Public Schools		April ELL Services
Mailroom Finance (NEOPOST)	\$ 750.00	Postage Refill (April)
Mailroom Finance (NEOPOST)	\$ 750.00	Postage Refill (May)
Nebraska Coaches Assoc		Coaches Clinic Registration Fees
Payflex		Employee Benefit
Schmitt Music		Band Supplies
VISA		Supplies, Travel, Lodging, Equipment
Yutan Public Schools		Baseball Coop

Authorized by:

April 2019 Incomplete
General Fund Disbursements

Check	Payable to	Amount	Description
038719	Cox Subscriptions, Inc	\$ 352.09	Elem Library: Books & Periodicals
038720	PayFlex Systems USA Inc	\$ 270.40	Employee Benefit
038721	Nebraska State Literacy Assoc.	\$ 2,490.00	Literacy Ann. Conf.

Authorized by:

Ashland-Greenwood Public Schools' Claims
Depreciation Fund
May 20, 2019

Date	Check No.	Vendor/Description	Amount
5/20/19	1019	Woodcraft Supply Ventilation Replacement System	\$ 2,324.10

Authorized by:

Ashland-Greenwood Public Schools' Claims
Student Fee Fund
May 20, 2019

Date	Check No.	Vendor/Description	Amount
5/20/19	1407	General Fund Cap, Gowns, Dipolmas	\$ 2,507.86

Authorized by:

Ashland-Greenwood Public Schools
April 16, 2019 to May 20, 2019
Administrative Operations Account

Date	Check No	Description	Amount
4/16/19	5960	M Flynn Mileage	\$ 67.28
4/16/19	5961	B Jacobsen, Supplies	\$ 20.15
4/16/19	5962	Ashland Area Economic Growth Membership	\$ 500.00
4/18/19	5963	Kim Cornish Mileage	\$ 61.48
4/24/19	5964	Univ of NE Omaha/CAPOW Field Trip	\$ 150.00
4/24/19	5965	Univ of NE Omaha/Mallory Planetarium Field	\$ 225.00
4/25/19	5966	Henry Doorly Zoo, COF Field Trip	\$ 294.00
5/2/19	5967	J Finkey, Curr Dir Travel Exp	\$ 178.64
5/2/19	5967	J Finkey, Curr Dir Mileage	\$ 26.67
5/2/19	5968	B Jacobsen, Mileage	\$ 109.04
5/2/19	5969	D Vahle, Sec Instruction Mileage	\$ 122.96
5/2/19	5970	UNL Morrill Museum Student Field Trip	\$ 415.00
5/2/19	5971	C Holz, Mileage	\$ 24.36
5/14/19	5972	J Libal, Mileage	\$ 66.12

**this may be updated prior to the board meeting*

Authorized by:

Ashland-Greenwood Public Schools
Hot Lunch Claims
May-19

DATE	Check #	VENDOR	Amount	Description
5/13/19	010931	AG Payroll Account	\$ 13,338.98	May Net Payroll
5/13/19	010932	BANK OF ASHLAND	\$ 72.41	May 2019 Payroll
5/13/19	010933	Blue Cross Blue Shield of NE	\$ 90.17	May 2019 Payroll
5/13/19	010934	Madison National Life	\$ 35.80	May 2019 Payroll
5/13/19	010935	Madison National Life	\$ 69.41	May 2019 Payroll
5/13/19	010936	AG Payroll Account	\$ 543.64	May 2019 Payroll
5/13/19	010937	AG Payroll Account	\$ 4,314.55	May 2019 Payroll
5/13/19	010938	Retirement	\$ 3,704.00	May 2019 Payroll
5/13/19	010939	Vision Service Plan	\$ 82.67	May 2019 Payroll

**this will be updated prior to the board meeting*

Authorized by:

Ashland-Greenwood Public Schools

Activities Account

Date: April 16, 2019 to May 20, 2019

Date	Check #	Vendor	Description	Disbursed	Activity
4/17/19	014365	AG Hot Lunch	Supplies	\$ 43.69	MS/HS Staff
4/17/19	014366	Menard Inc	Project Supplies	\$ 98.90	Shop
4/17/19	014367	National FFA Organization	Rewards	\$ 150.00	FFA
4/17/19	014368	Papillion LaVista Schools	HSTR Fee	\$ 110.00	Athletics
4/17/19	014369	Playscripts, Inc	One Act Scripts	\$ 25.23	Drama
5/3/19	014370	Arlington Public Schools	Golf Trny Fee	\$ 130.00	Athletics
5/3/19	014371	Beatrice Public Schools	District Track Fee	\$ 50.00	Athletics
5/3/19	014372	Brian Whitehead	Food	\$ 2,000.00	FFA
5/3/19	014373	Conestoga Public Schools	HS Track Fee	\$ 185.00	Athletics
5/3/19	014374	FBLA-Phi Beta	NLC Registrations Feed	\$ 720.00	FBLA
5/3/19	014375	Mary Ziegenbein	Supplies	\$ 450.00	Prom
5/3/19	014376	Scott Hayman	MS Track Starter	\$ 150.00	Athletics
5/3/19	014377	Richard J. Jeffery	MS Track Invite Starter	\$ 210.00	Athletics
5/3/19	014378	Nebraska Sports	Track Equipment	\$ 973.80	Athletics
5/3/19	014379	Lincoln Christian	Golf Trny Fee	\$ 125.00	Athletics
5/3/19	014380	Louisville Public School	MS Track Timing Fee	\$ 500.00	Athletics
5/3/19	014381	Menard Inc	Supplies	\$ 206.60	Ind Tech
5/3/19	014382	Midwest Technology Prod	Equipment	\$ 1,529.00	Ind Tech
5/3/19	014383	National FFA Organization	Banquet Awards	\$ 1,377.75	FFA
5/3/19	014384	Nebraska FBLA	Travel-NLC	\$ 2,472.00	FBLA
5/3/19	014385	Raymond Central School	MS Track Tentry Fee	\$ 100.00	Athletics
5/3/19	014386	McCloud Super 8	State Conference	\$ 302.00	SkillsUSA
5/3/19	014387	VISA	Supplies	\$ 538.17	FFA
5/3/19	014388	Arlington Public Schools	MS Track Entry Fee	\$ 130.00	Athletics
5/3/19	014389	Beatrice Public Schools	District Golf Fee	\$ 60.00	Athletics
5/3/19	014390	Raymond Central School	HS Track Fee	\$ 150.00	Athletics
5/10/19	014391	Awards Unlimited, Inc.	Outstanding Senior Awards	\$ 59.16	Athletics.
5/10/19	014392	Comfort Inn & Suites	SLC Hotel Stay	\$ 1,622.00	FBLA
5/10/19	014393	Jacqueline L. Fudge	Supplies	\$ 318.00	MS STUCO
5/10/19	014394	Menard Inc	Supplies	\$ 63.06	SkillsUSA
5/10/19	014395	NO FRILLS/SPARTANNASH	Pioneer Festival Supplies	\$ 12.98	Elem Student Co
5/10/19	014395	NO FRILLS/SPARTANNASH	Banquet Supplies	\$ 182.30	FFA
5/10/19	014396	Nova Fitness Equipment	Waist Harness	\$ 153.85	Athletics: Equipment

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Ashland-Greenwood Public Schools' Claims
 General Fund Claims
 20-May-19

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038823	Admin Operations Account	\$ 2,260.70	Field Trips, Mileage, Travel
038824	Ashland Auto Parts	\$ 22.76	Custodial: Supplies
038825	Keith A Byrkit	\$ 50.00	Piano Repair
038826	C & L Hardware	\$ 22.88	Maint/Cust: Supplies
038827	Dick Blick Company	\$ 134.12	Instruction: Art Supplies
038828	Engineered Controls, Inc.	\$ 108.00	Maintenance: Service
038829	GovConnection Inc.	\$ 261.51	Inst Tech: Equip
038830	Hotsy Equipment Co	\$ 462.02	Transportation: Pressure Washer
038831	Gerald Wright Johnson	\$ 90.00	Maintenance: Service
038832	Maxi Aids Inc	\$ 27.60	MS Vision Supplies
038833	Mailroom Finance Inc	\$ 750.00	Postage
038834	PayFlex Systems USA Inc	\$ 270.40	Employee Benefit
038835	School's In, LLC	\$ 766.90	HS Instruct Furn & Equip (Band)
038836	US Mechanical Service Inc	\$ 2,410.20	Maintenance: Qtrly Service/Serv Call
038837	Western Sand & Gravel	\$ 111.81	Maint: sand for pits at track
038838	Yutan Public Schools	\$ 13,599.40	Baseball Coop 18-19

Incompletes

Centerpointe		Natural Gas (April)
Gretna Public Schools		April/May ELL Services
Mailroom Finance (NEOPOST)	\$ 750.00	Postage Refill (May)
Nebraska Coaches Assoc		Coaches Clinic Registration Fees
Schmitt Music		Band Supplies

Ashland-Greenwood Public Schools' Claims
General Fund Claims
20-May-19

Check No.	Vendor	Amount	Description
	VISA		Supplies, Travel, Lodging, Equipment
	Wahoo-Waverly-Ashland News		Bd Of Ed: Adv & Printing
	Windstream		Local Telephone Services

Authorized by:

Ashland-Greenwood Public Schools
April 16, 2019 to May 20, 2019
Administrative Operations Account

Date	Check No	Description	Amount
4/16/19	5960	M Flynn Mileage	\$ 67.28
4/16/19	5961	B Jacobsen, Supplies	\$ 20.15
4/16/19	5962	Ashland Area Economic Growth Membership	\$ 500.00
4/18/19	5963	Kim Cornish Mileage	\$ 61.48
4/24/19	5964	Univ of NE Omaha/CAPOW Field Trip	\$ 150.00
4/24/19	5965	Univ of NE Omaha/Mallory Planetarium Field	\$ 225.00
4/25/19	5966	Henry Doorly Zoo, COF Field Trip	\$ 294.00
5/2/19	5967	J Finkey, Curr Dir Travel Exp	\$ 178.64
5/2/19	5967	J Finkey, Curr Dir Mileage	\$ 26.67
5/2/19	5968	B Jacobsen, Mileage	\$ 109.04
5/2/19	5969	D Vahle, Sec Instruction Mileage	\$ 122.96
5/2/19	5970	UNL Morrill Museum Student Field Trip	\$ 415.00
5/2/19	5971	C Holz, Mileage	\$ 24.36
5/14/19	5972	J Libal, Mileage	\$ 66.12

Authorized by:

Ashland-Greenwood Public Schools

Activities Account

Date: April 16, 2019 to May 20, 2019

Date	Check #	Vendor	Description	Disbursed	Activity
4/17/19	014365	AG Hot Lunch	Supplies	\$ 43.69	MS/HS Staff
4/17/19	014366	Menard Inc	Project Supplies	\$ 98.90	Shop
4/17/19	014367	National FFA Organization	Rewards	\$ 150.00	FFA
4/17/19	014368	Papillion LaVista Schools	HSTR Fee	\$ 110.00	Athletics
4/17/19	014369	Playscripts, Inc	One Act Scripts	\$ 25.23	Drama
5/3/19	014370	Arlington Public Schools	Golf Trny Fee	\$ 130.00	Athletics
5/3/19	014371	Beatrice Public Schools	District Track Fee	\$ 50.00	Athletics
5/3/19	014372	Brian Whitehead	Food	\$ 2,000.00	FFA
5/3/19	014373	Conestoga Public Schools	HS Track Fee	\$ 185.00	Athletics
5/3/19	014374	FBLA-Phi Beta	NLC Registrations Feed	\$ 720.00	FBLA
5/3/19	014375	Mary Ziegenbein	Supplies	\$ 450.00	Prom
5/3/19	014376	Scott Hayman	MS Track Starter	\$ 150.00	Athletics
5/3/19	014377	Richard J. Jeffery	MS Track Invite Starter	\$ 210.00	Athletics
5/3/19	014378	Nebraska Sports	Track Equipment	\$ 973.80	Athletics
5/3/19	014379	Lincoln Christian	Golf Trny Fee	\$ 125.00	Athletics
5/3/19	014380	Louisville Public School	MS Track Timing Fee	\$ 500.00	Athletics
5/3/19	014381	Menard Inc	Supplies	\$ 206.60	Ind Tech
5/3/19	014382	Midwest Technology Prod	Equipment	\$ 1,529.00	Ind Tech
5/3/19	014383	National FFA Organization	Banquet Awards	\$ 1,377.75	FFA
5/3/19	014384	Nebraska FBLA	Travel-NLC	\$ 2,472.00	FBLA
5/3/19	014385	Raymond Central School	MS Track Tentry Fee	\$ 100.00	Athletics
5/3/19	014386	McCloud Super 8	State Conference	\$ 302.00	SkillsUSA
5/3/19	014387	VISA	Supplies	\$ 538.17	FFA
5/3/19	014388	Arlington Public Schools	MS Track Entry Fee	\$ 130.00	Athletics
5/3/19	014389	Beatrice Public Schools	District Golf Fee	\$ 60.00	Athletics
5/3/19	014390	Raymond Central School	HS Track Fee	\$ 150.00	Athletics
5/10/19	014391	Awards Unlimited, Inc.	Outstanding Senior Awards	\$ 59.16	Athletics.
5/10/19	014392	Comfort Inn & Suites	SLC Hotel Stay	\$ 1,622.00	FBLA
5/10/19	014393	Jacqueline L. Fudge	Supplies	\$ 318.00	MS STUCO
5/10/19	014394	Menard Inc	Supplies	\$ 63.06	SkillsUSA
5/10/19	014395	NO FRILLS/SPARTANNASH	Pioneer Festival Supplies	\$ 12.98	Elem Student Co
5/10/19	014395	NO FRILLS/SPARTANNASH	Banquet Supplies	\$ 182.30	FFA
5/10/19	014396	Nova Fitness Equipment	Waist Harness	\$ 153.85	Athletics: Equipment
5/20/19	014397	Fort Calhoun Community Schoo	MS Wrestling Fee	\$ 85.00	Athletics
5/20/19	014398	Kristin Laughlin	Supplies	\$ 723.88	Blueteam
5/20/19	014399	More Than Games LLC	Supplies	\$ 1,550.00	MS Student Council
5/20/19	014400	Northeast Community College	State Horse Judging Fee	\$ 50.00	FFA
5/20/19	014401	Halle Starns	Scholarship	\$ 250.00	Honor Society

Authorized by:

Ashland-Greenwood Public Schools
Hot Lunch Claims
5/16/19

DATE	Check #	VENDOR	Amount	Description
5/13/19	010931	AG Payroll Account	\$ 13,338.98	May Net Payroll
5/13/19	010932	BANK OF ASHLAND	\$ 72.41	May 2019 Payroll
5/13/19	010933	Blue Cross Blue Shield of NE	\$ 90.17	May 2019 Payroll
5/13/19	010934	Madison National Life	\$ 35.80	May 2019 Payroll
5/13/19	010935	Madison National Life	\$ 69.41	May 2019 Payroll
5/13/19	010936	AG Payroll Account	\$ 543.64	May 2019 Payroll
5/13/19	010937	AG Payroll Account	\$ 4,314.55	May 2019 Payroll
5/13/19	010938	Retirement	\$ 3,704.00	May 2019 Payroll
5/13/19	010939	Vision Service Plan	\$ 82.67	May 2019 Payroll
5/20/19	010940	Ashland-Greenwood Activities Acct	\$ 36.56	Vending Proceeds
5/20/19	010941	Cash-Wa Distributing Co.	\$ 7,758.00	Food and Supplies
5/20/19	010942	Jacob Grant	\$ 15.15	Senior Refund
5/20/19	010943	Hayden Hanna	\$ 17.75	Senior Refund
5/20/19	010944	Hiland Dairy	\$ 3,441.97	Food
5/20/19	010945	Nancy Holsten	\$ 82.45	Senior Refund
5/20/19	010946	Institutional Chemical Systems	\$ 446.40	Supplies
5/20/19	010947	Nebraska Food Distribut. Pro.	\$ 4,502.40	Food
5/20/19	010948	Nebraska School Nutrition Assn	\$ 150.00	Conference
5/20/19	010949	Jen Rieflin	\$ 26.55	Senior Refund
5/20/19	010950	Kim Schafer	\$ 9.70	Senior Refund
5/20/19	010951	Jennifer Schnitker	\$ 50.25	Senior Refund
5/20/19	010952	Gail Strate	\$ 48.60	Senior Refund
5/20/19	010953	Sysco Lincoln, Inc	\$ 31,226.44	Food and Supplies
5/20/19	010954	The Thompson Co	\$ 9,693.67	Pizza display case
5/20/19	010955	Anthony Petersen	\$ 70.00	Pest control

Authorized by:

**Board of Education Meeting
Elementary Principal's Report**



May 20, 2019

Elementary Activities:

- Track and field days, field trips, trips to the Ashland Resource Center and many other grade level activities have taken place this month. We will finish the school year with a few more activities. Class picnics will be held on Thursday. Attendance and Academic Incentive Programs and Walk to Next Year's Class are scheduled for the morning of Friday, May 24.
- 5th Grade students will visit the middle school on Thursday, May 23. Students will meet with the 6th grade teachers and Mr. Jacobson. This visit is designed to familiarize students with the middle school setting and the teachers to make the transition more comfortable for students.
- Summer school will take place Thursday, May 30 - Wednesday, June 19. We are in the process of accepting registration forms. Our summer school teachers are Naomi Barent, Maggie Onwiler, and Kelsy Cooper.

Professional Activities:

- Preschool acceptance letters were mailed to families the end of April. A total of 48 applications were received. We will hold a morning and an afternoon preschool session again next year. Each class is comprised of 15 students.
 - 42 applications for 4 year olds
 - 6 applications for 3 year olds
- Evaluation meetings with non-certified staff were completed in May.
- Evaluation conferences with teaching staff are currently underway.



Board of Education Meeting: MS/HS Principal's Report, Brad Jacobsen: May 20, 2019

Graduation update:

- ⦿ Graduation update: 60 Graduates. 1 student was not able to complete requirements and will continue with summer school or return in the fall semester. This student is an attendance issue, too, and has a lot to do. 4 students are not graduating but will commence to our 18-21 Transition program. These kids, because the IEP team (including parents) are 'coded' as dropouts because they are 'retained.' This is a problem in the system.
- ⦿ STATE TRACK MEDALISTS: Bryce Kitrell (6th 200M, 7th 100M, 6th Shot Put), Hanna Hatzenbuehler (3rd 300 H and new school record), Jaiden Tweton (5th 800 M).
- ⦿ Other schools have been caught up in memorializing the commencement ceremony. Again this year, this class was impacted by the loss of a classmate. This year I took input from students and we settled on the chair on the edge of the stage and the honor vase of flowers. These 2 things are mentioned in the program but not verbally. I believe the students handled these situations well and it was appropriate for the situation. Other schools have been caught up because a parent or family member has asked for a public mention at the ceremony that is designed for conferring a diploma on those that are there. I do believe that our communication has set us up to now have the negative publicity because we have tried to do what works and what fits the ceremony.

Summer School:

- ⦿ We have sent summer school invitations to students in grades 6th-11th. **Summer school runs from May 30-June 19.**
- ⦿ All MS aged students will receive support in Math and Reading/Language Arts daily.
- ⦿ Goals: Support student learning, recover credits and get students 'caught up' if they failed 1 or 2 semesters of required courses (especially in Math, Science, and English).
- ⦿ High School mainly focuses on recovery of credits utilizing an online learning tool called Odysseyware. This program is directed by Jon Richards.

Staff Development:

- ⦿ As I meet with staff for year-end/summative & formative meetings, we are reviewing strengths, growth areas, and providing ideas for improvement. We have reviewed their draft of their own professional development plan and assure that it is connected with their evaluation as well as the Student Learning Objective plans (or SLO's) which is the piece of the evaluation that is tied to STUDENT performance.

May 15th, 2019

Dear Mr. Goodbarn,

As a point of introduction, my name is Jason Libal and I am the superintendent of the Ashland-Greenwood School District. Jessica Quady, Ashland City Administrator, provided me your contact information. Thank you for taking the time to consider my request.

From my understanding, the traffic lights that are currently operating in Ashland at the Highway 6 and 66 junction are considered temporary. I realize these lights were installed to control traffic related to the flooding that occurred in March. I certainly appreciate your department and the state of Nebraska evaluating and addressing the safety concerns caused by the additional traffic during this difficult time.

However, our community and school district has had similar safety concerns related to this intersection even prior to the flooding issues. In my opinion, there is a heavy and consistent flow of traffic through that intersection on a daily basis. In addition, much of the daily traffic consists of large gravel trucks and semis. I believe this heavy traffic flow has caused safety concerns, and over time, multiple accidents at the intersection. From my understanding, there have been no reported accidents since the lights have been installed.

Obviously, as a leader of the Ashland-Greenwood School District, the safety of our students and patrons are always at the forefront. We have several families in our district that live south of Highway 6; multiple children of various ages are walking or biking to school and must cross this busy highway. There is no crosswalk; the traffic lights ensure safer opportunities for our students to navigate this challenge. Having young and inexperienced drivers, along with buses traveling through a very busy intersection also causes stress upon our district. Thus, it is my hope that you will heavily consider keeping the traffic lights at this dangerous intersection.

Thank you for your time and consideration. If you would like to discuss further, I may be contacted via telephone: (402) 944-2128, or via email: jason.libal@agps.org.

Professionally Yours,

Jason Libal - Superintendent
Ashland-Greenwood Public Schools



Awaken, Develop, Enhance

Jason Libal – Board Report – May 20th, 2019

1. **Highway 6/66 Intersection:** I have attached a letter that I submitted to the Nebraska Department of Roads related to the traffic lights that currently exist at the intersection of 6 and 66. At the current time, these lights are deemed to be temporary. However, I share the opinion, and wishes of the city, chamber, etc... that they become permanent. I will keep you posted related to any return correspondence I may receive.
2. **2019 AGPS Commencement:** Sixty seniors graduated from AGPS on Sunday, May 19th. The ceremony went very well. Kudos to Mr. Jacobsen, Ms. Finkey, and company for once again putting a great commencement exercise together. Thank you to Tom and Dave for the support the lent to the ceremony.
3. **Soccer Update:** Once again, I have been approached by a group of students and parents advocating for competitive soccer at AGPS. As a reminder, we developed an interest survey last spring, and have pulled some data together. In addition, we researched the potential of cooperating with other districts, hosting an “intramural team,” etc... In my opinion, it would be beneficial to hold further discussions as a board at our June meeting.
4. **End Year Staff Outing:** Our end of the year staff outing is scheduled for Friday, May 24th. This year’s event will be held at Parker’s Smokehouse starting at 4:00 p.m. There will be an opportunity to play golf at 5:30 p.m. as well. Please let me know if you and your staff are planning to attend. A huge thank you to the board for allowing us to hold this event in place of our last staff contract day.
5. **Questions, Comments, Concerns**



Karen Haase
Steve Williams
Bobby Truhe
Tim Malm
Shari Russell, Paralegal

MEMORANDUM

The following is a description of the policies in the 6000 series. Many of the policies will apply without modification, but each one should be reviewed carefully to make sure that it conforms to the school district's practices.

Policy 6001. School Organization. This policy defines the school as organized in K-5, 6-8, and 9-12 schools. Adopt or amend this policy to describe how your board has organized your school district.

Policy 6002. School Calendar. This is a standard policy about the school calendar. We believe it is best practice for the administrative team to propose the calendar. Some schools involve the teachers and/or parent organizations in creating the calendar. If that is your practice we will be happy to help you revise this policy, although we believe that is not best practice.

Policy 6003. Instructional Program. This is a standard policy about the instructional program. You must fill in the number of instructional hours in the first paragraph.

Policy 6004. Curriculum Development. This is a standard policy about curriculum development. Please note that this policy expressly places on principals the responsibility to ensure that teachers are teaching the curriculum and likewise places responsibility on the superintendent to hold principals accountable for implementation of the curriculum.

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301 S. 13th St., Suite 210
Lincoln, NE 68508

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F: (402) 804-8002
KSBSchoolLaw.com

Policy 6005. Academic Credits and Graduation. This policy is the place where the board should insert its standards for academic credits and graduation.

Policy 6006. Commencement Ceremony. This policy contains two options regarding the commencement ceremony. One permits a student who is within a specified number of credits to participate in the ceremony without receiving a diploma. The second permits all seniors to participate in the ceremony.

Policy 6007. Senior Recognition. This policy addresses recognition of academic achievement by graduating seniors. The board should fill in the standards that the district uses.

Policy 6008. Class Rank. This policy addresses class rank. It is not required by state law, but this is always a politically charged issue. We have highlighted areas where the board should exercise its discretion to set standards. This is another area where school district vary widely in their past practice. Please let us know if you would like our assistance in creating a policy which describes your board's decisions in this area.

Policy 6009. Grade Placement of Transfer Students. This policy sets forth the criteria for determining the grade placement of transfer students, and addresses what credits the district will accept from both accredited and from exempt (home) schools.

Policy 6010. Special Education Identification, Evaluation and Verification. This policy guarantees the district will comply with the rules and protocols of the Nebraska Department of Education and the United States Department of Education identifying, evaluating, verifying and serving students who may be entitled to rehabilitation or special education services.

Policy 6011. Fire Inspection and Prevention. This policy states that the district will provide regular periods of fire instruction and will observe State Fire Day as required by statute.

Policy 6012. Flag Display and Patriotic Observances. This policy confirms the state statute requiring that the district display the

U.S. and state flags. It also implements the requirements of Rule 10 related to the recitation of the pledge of allegiance.

Policy 6013. Controversial Issues. This policy addresses the teaching of controversial issues and sets forth criteria for teachers to follow when teaching or leading discussions.

Policy 6014. School Attendance on Days of Scheduled Activities. This policy requires students to attend regularly scheduled classes on days when they participate in any student activity. Be sure to check with your secondary administrators to determine what their current practice is related to student absences and school activities. If your district has a different practice let us know and we can help you update this policy.

Policy 6015. Summer School. This policy authorizes the school district to conduct a summer school program for students who need remedial help and for enrichment purposes. Your board will need to decide if it will allow a student who retakes a course in the summer to replace a lower grade earned during the regular school year for purposes of class rank. These can become sensitive political issues, so your board should also consult with your secondary administrative team to receive their input on this issue.

Policy 6016. Homebound and Off-Campus Instruction. This policy addresses homebound and other forms of off-campus instruction. Although the majority of students who are served in these settings are students with some sort of disability, there are times when a general education student is not able to attend school for a prolonged period but is not legally disabled. When special education students are placed in a homebound or off-campus setting, the board should be mindful that it is the student's IEP team and not the administration or board of education that determines the details of that placement.

Policy 6017. Homework. Although not legally required, many boards of education would like to have a broad policy statement on the value of homework. Some boards also want to place restrictions on the amount of work assigned by teachers overall or on Wednesday nights. We are aware that with the advent of flipped classrooms and 1:1 programs, the entire concept of homework is in flux. Again, your board

should discuss it's unique approach to this issue and let us know if you would like our assistance in crafting a policy.

Policy 6018. Grades. This is a standard policy on issuing grades. For special education law purposes, it is important that the board have a standard interval during which the school will communicate grades and academic progress to general education students.

Policy 6019. [Intentionally Left Blank]

Policy 6020. Multicultural Education. This is a standard policy on fostering and developing an appreciation and understanding of the racial, ethnic and cultural heritage of all students. Rule 10 requires that the board receive an annual report on the multicultural education program. This policy places the responsibility for delivering that report on the superintendent.

Policy 6021. District Criteria for Selecting Evaluators to be Used for Special Education. This policy is required by Rule 51 of the Nebraska Department of Education.

Policy 6022. [Intentionally Left Blank]

Policy 6023. [Intentionally Left Blank]

Policy 6024. [Intentionally Left Blank]

Policy 6025. Student Cell Phone and Other Electronic Devices. Although a few schools still prohibit students from having cell phones at any time during the school day, we find that most schools allow cell phones within reason. This policy attempts to capture what we believe most schools do related to this issue. Please review the highlighted paragraph with your principals to make sure it is consistent with their current practice.

Policy 6026. Emergency Dismissal. This policy gives the superintendent or his/her designee the responsibility for determining whether and when to cancel or dismiss extracurricular activities because of inclement weather or emergency conditions.

Policy 6027. Field Trips. This is a standard policy on field trips.

Policy No. 6028. The Extracurricular Activities Program.

This is a standard policy about the purposes and governance of extracurricular program. Please note the highlighted sentence which states that the superintendent assigns extracurricular sponsorship. We strongly believe that this is best practice. A few school boards persist in appointing coaches and other activity sponsors at the board level. If that is your practice, you should modify this sentence accordingly.

Policy No. 6029. Activity Trips. This policy governs transportation and conduct on activity trips.

Policy 6030. Public Appearances of School Groups. This policy addresses school groups making public appearances.

Policy 6031. Emergency Exclusion Procedure. This policy governs the procedure for extending an emergency exclusion under the Student Discipline Act.

Policy 6032. Constitution Day Education. This policy meets the statutory requirement for observing Constitution Day on September 17th.

Policy 6033. Seclusion and Restraint. The restraint and seclusion of students has been the subject of national attention and lawsuits. This policy provides definitions, guidelines, procedures, and staff requirements.

Policy 6034. Concussion Awareness. This policy meets the requirements of Nebraska law and outlines each school's obligations for compliance with those requirements for student concussions. It requires training for all coaches, notifications to families, and "return to learn" protocols as adopted by NDE. We have included applicable forms, and if you have forms you use already we would be happy to review them. You should review these requirements in detail even if you make no changes to this policy.

Policy 6035 Athletic Contest Participation by Sixth Graders. Section 004.02C of Rule 10 allows schools to include sixth grades students in interscholastic athletic competitions involving seventh and eighth grade students when (1) combined enrollment for

seventh and eighth grade becomes fewer than 12 boys or 12 girls and (2) if the school board or local governing body has a policy regulating participation for sixth graders. This is the recommended policy.

Policy 6036: Reading Instruction and Intervention Services. The Nebraska Reading Improvement Act expresses the Unicameral's intent that all students in public schools be able to read at or above grade level by third grades. In order to meet this goal, school boards are required to develop policies to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia. Beginning with the 2019-20 school year, schools will be required to administer reading assessments approved by NDE three times per school year to all students in kindergarten through third grade. Schools will also be required to provide supplemental reading intervention programs to students identified with reading deficiencies to ensure that they are reading at or above grade level by the end of third grade. This policy address all of the requirements of the new Act.

6000 Series Policies

Policies Regarding Curricular and Academic Matters

6001	School Organization
6002	School Calendar
6003	Instructional Program
6004	Curriculum Development
6005	Academic Credits and Graduation
6006	Commencement Ceremony
6007	Senior Recognition
6008	Class Rank
6009	Grade Placement and Academic Credits of Transfer Students
6010	Special Education
6011	Fire Instruction and Prevention
6012	Flag Display and Patriotic Observances
6013	Teaching Controversial Issues
6014	School Attendance on Days of Scheduled Activities
6015	Summer School
6016	Homebound and Off-Campus Instruction
6017	Homework
6018	Grades
6019	[Intentionally Left Blank]
6020	Multicultural Education

- 6021 District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations
- 6022 [Intentionally Left Blank]
- 6023 [Intentionally Left Blank]
- 6024 [Intentionally Left Blank]
- 6025 Student Cell Phone and Other Electronic Devices
- 6026 Emergency Dismissal
- 6027 Field Trips
- 6028 The Extracurricular Activities Program
- 6029 Activity Trips
- 6030 Public Appearances of School Groups
- 6031 Emergency Exclusion
- 6032 Constitution Day Education
- 6033 Seclusion and Restraint of Students
- 6034 Concussion Awareness
- 6035 Athletic Contest Participation by Sixth Graders
- 6036 Reading Instruction and Intervention Services

6001
School Organization

The school district shall be organized under a system whereby kindergarten through 6th grade shall be designated the elementary school, and 7th grade through 12th grade shall be designated the high school.

Or

6001
School Organization

The school district shall be organized under a system whereby kindergarten through 5th grade shall be designated the elementary school, grades 6 through 8 shall be designated the middle school, and grades 9 through 12 shall be designated the high school.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6002
School Calendar

The superintendent shall propose the calendar for each school year. The board will approve and/or amend the proposed calendar. The calendar shall provide for sufficient instructional time to meet or exceed the requirements of state statutes and regulations, and should provide time for staff orientation, in-service and curriculum work.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6003
Instructional Program

1. The minimum number of instructional hours in the school year will be _____ for middle school and high school students, _____ for elementary students, and _____ for kindergarten students, exclusive of lunchtime.
2. The district may establish special programs for individual students that may deviate from these requirements. All special programs must either be adopted pursuant to applicable law or approved by the superintendent in advance. Prior to the district's commencement of a specialized program, the district will provide the student's parents or guardians with notice of the program.
3. The board, acting with the advice of the administration and certificated staff, will adopt a curriculum and procure textbooks and materials to support that curriculum. The administration and certificated staff will design instructional strategies and assessments to implement the curriculum.
4. To the extent possible, practice for, travel to, and participation in activities sponsored by the Nebraska School Activities Association and the Nebraska Department of Education will be scheduled outside of instructional time. Individual student absences because of illness or family-centered activities will be governed by district attendance policies.
5. The board intends to strike a sensible balance between the time spent on academics and time spent on extra-curricular activities, acknowledging that both work and play are important in each student's total development and education.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6004
Curriculum Development

The superintendent or his/her designee shall be responsible for providing and directing system-wide planning for curriculum, instruction, assessment and staff development.

The curriculum shall be standards-driven and accountability-based. The standards shall be the same as the measurable model academic content standards adopted by or required by the State Board of Education and shall cover at least the same grade levels required by the State Board. The curriculum shall be articulated to include all programs and grade levels offered within the district, K-12 and, if applicable, shall include a preschool program. The curriculum shall reflect the comprehensive plan of the school district. All professional staff members are responsible for implementing the curriculum.

The superintendent or his/her designee will present this curriculum to the board for approval or modification.

The superintendent shall be responsible for establishing curriculum guides to articulate and coordinate the written curriculum, and to provide consistency of the written curriculum from one level of the district to the next. Curriculum guides shall provide for the development of the school district's curriculum and shall set academic standards, identify essential educational outcome criteria, and provide for the implementation, monitoring and evaluation of student learning.

Teachers are responsible for following the curriculum guides and teaching the written curriculum. Principals are responsible for monitoring the curriculum and evaluating teachers to ensure that they are teaching in compliance with the curriculum guides and written curriculum. The superintendent and his/her designee shall ensure that principals monitor the curriculum and evaluate teachers.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6005
Academic Credits and Graduation

[Insert your district's academic and graduation requirements here.]

Adopted on: _____

Revised on: _____

Reviewed on: _____

Option A
6006
Commencement Ceremony

The district shall conduct a commencement ceremony for members of the senior class at the end of the school year. Participation in the ceremony is a privilege, not a right, and the superintendent or his/her designee may prohibit students who have violated conduct rules from participating in the ceremony as a consequence for the misconduct.

Only those students who have completed all graduation requirements (i.e., completed the required coursework or achieved the goals set in the student's individual education plan) or who have received a certificate of attendance will be allowed to participate in commencement.

OPTIONAL: A student who lacks _____ or fewer credits to satisfy graduation requirements may participate in commencement ceremonies but will not be awarded a diploma until all graduation requirements have been met.

Option B
6006
Commencement Ceremony

The district shall conduct a commencement ceremony for members of the senior class at the end of the school year. Participation in the ceremony is a privilege, not a right, and the superintendent or his/her designee may prohibit students who have violated conduct rules from participating in the ceremony as a consequence for the misconduct.

All students who are enrolled as members of the senior class at the end of a school year, whether students in the regular education curriculum or students with individual education plans, shall be eligible to participate in the ceremony regardless of whether they have completed all graduation requirements. A student may participate in only one ceremony. Being permitted to participate in the ceremony does not constitute graduation, and only those students who have completed all graduation requirements prior to the ceremony will receive a diploma.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6007
Senior Recognition

The school district will recognize the outstanding academic achievement of its graduating seniors in the following manner:

Insert your district's process for selecting valedictorian and salutatorian or otherwise recognizing academic achievement at graduation here.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6008 Class Rank

Student class rank shall be determined by using a numeric grade point average derived from all classes graded on a numeric basis. To be included in the class ranking, a student must have received a numeric grade for each core curriculum class in which he/she was enrolled. For the purposes of this policy, core curriculum shall include all courses in the areas of language arts, mathematics, science, and social studies.

Students who transfer into the school district will be eligible to be included in class ranking after two semesters of attendance.

Students who transfer into the school district in middle of their senior year will be eligible to be included in class ranking, although a mid-year transfer will not displace the ranking of a student who has not transferred mid-year. In those circumstances there will be two students holding the relevant class ranking. Mid-year transfer students will not be eligible to receive senior awards such as valedictorian and salutatorian unless the student has been enrolled in the district's high school for the last two semesters.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6009

Grade Placement and Academic Credits of Transfer Students

Subject to a determination on grade placement based on the criteria set forth below, a student transferring from an accredited school generally will be placed at the grade level that is comparable to the placement in the school from which the student is transferring. Temporary placement may be made until a student's records are received to verify the placement.

Elementary Level Students

The appropriate level of placement for elementary level students may be determined by, but not limited to, consideration of the following information:

- Chronological age
- Previous public school or private school experience
- Diagnostic test data
- Achievement test data
- Criterion-referenced test data

Secondary Level Students

The appropriate level of placement for secondary students may be determined by, but not limited to, consideration of the following information:

- Chronological age
- Previous public school or private school experience and transcript
- Standardized achievement test data
- Criterion-referenced test data
- Final examination test data
- Diagnostic test data

The district will accept credits toward graduation that were awarded by an accredited school district and which, in the professional judgment of the administrative team, are sufficiently rigorous and comparable to the district's offered courses of study. A student transferring into the school district in grades 9-12 will be responsible for meeting all graduation requirement in order to be awarded a diploma from the district.

Students who transfer from an exempt (home) school and/or a non-accredited school may be awarded credits to be counted toward high school graduation requirements at the discretion of the building principal in consultation with the superintendent of schools. The principal will consider all of the factors listed above and will also consider the student's performance on the district's internal benchmark tests.

The district administration, in conjunction with the building principal, will determine the appropriate grade level/credit status of a student transferring from a foreign country.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6010
Special Education

All children with verified disabilities who are eligible for special education services are entitled to a free appropriate public education and an equal opportunity for education according to their needs. The district will follow state and federal law as well as the rules and protocols created by the Nebraska Department of Education and the United States Department of Education in identifying, evaluating, verifying and serving students who may be entitled to rehabilitation or special education services.

The school district shall provide special education and rehabilitative services only to children with verified disabilities and qualifying conditions.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6011
Fire Instruction and Prevention

The school district will provide regular periods of instruction in fire danger and fire prevention, and will observe State Fire Day.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6012
Flag Display and Patriotic Observances

The district shall display the flags of the United States of America and the State of Nebraska prominently on the grounds of every school building each day that school is in session.

Each building principal shall be responsible for the care and display of the flags at his/her assigned building, and shall adhere to the rules and customs pertaining to the use and display of the flags as set forth in the United States Code.

Each day, at the time designated by the building administrator, staff shall ensure that students in grades K-12 will be led in the recitation of the Pledge of Allegiance in the presence of the flag of the United States of America. Pupil participation in the recitation of pledge shall be voluntary. Pupils who elect not to participate shall sit or stand silently and must respect the rights of those students choosing to participate.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6013

Teaching Controversial Issues

The ability to discuss, listen, and dissent are essential elements of responsible citizenship. The school district encourages students to develop skills in analyzing issues, respecting the opinion of others, distinguishing between fact and opinion, considering all pertinent factors in reaching decisions, and arriving at group decisions.

Teachers may teach or lead discussions about controversial issues if they comply with the following criteria:

1. The issues discussed must be relevant to the curriculum and be part of a planned educational program.
2. Students must have free access to appropriate materials and information for analysis and evaluation of the issues.
3. The teacher must encourage students to consider and discuss a variety of viewpoints.
4. The topic and materials used must be within the range, knowledge, maturity, and competence of the students.
5. The teacher must inform parents and the building principal before discussing sensitive or controversial issues.
6. The teacher must keep detailed, documentary evidence to prove that both sides and/or all facts available were presented.
7. Teachers must refrain from advocating partisan causes, sectarian religious views, or selfish propaganda of any kind through any classroom or a school device. However, a teacher shall not be prohibited from expressing a personal opinion as long as the student is encouraged to reach his/her own decision independently.

Teachers who are unsure of their obligations under this policy must confer with their principal prior to discussing controversial issues in the classroom.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6014

School Attendance on Days of Scheduled Activities

Students who are absent from school for any part of the day will not be permitted to practice or participate in an extracurricular contest, practice or performance unless the student has the building principal's prior permission to participate despite the absence.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6015
Summer School

The school district may conduct a summer school program to provide additional educational opportunities for students who need remedial instruction and/or to enrich students' educational experiences. Students who successfully complete classes offered through the district's summer school program will earn credit toward high school graduation. Students will be allowed to substitute a summer-school grade for a failing grade earned during the regular school year. Students who take summer school courses to replace a passing grade may/may not use the summer school course to advance their class rank.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6016
Homebound and Off-Campus Instruction

The school district may provide a student with instruction in his or her home or other off-campus location under the following circumstances:

- if the student’s IEP or 504 team determines that homebound instruction is appropriate;
- if the student is physically or mentally ill or injured and unable to attend regular classes and the superintendent or his/her designee had determined that a program of off-campus instruction is appropriate, after conferring with the student’s parents, teacher(s) and/or physician; or
- under other circumstances which the superintendent deems to be appropriate.

Homebound and off-campus instruction may include a variety of in-person and distance learning services, as determined appropriate by the superintendent or relevant educational team. The superintendent or relevant educational team shall periodically review individual off-campus instructional programs and shall only continue them as long as they are educationally appropriate.

Adopted on: _____

Revised on: _____

Reviewed on: _____

**6017
Homework
Sample Only –**

This Policy Must be Customized to Your District's Practices

Homework consists of assignments made by teachers that students must complete during non-class time. Homework is intended to ensure student learning of certain concepts and/or skills found in the written and taught curriculum.

Teachers are encouraged to assign homework and must use their professional judgment in determining the length, difficulty, and student readiness to proceed with homework assignments. Homework assignments shall be kept minimal on Wednesday nights, which is traditionally considered "family night" in the community.

Adopted on: _____

Revised on: _____

Reviewed on: _____

**6018
Grades**

The school will report student grades and/or academic progress to parents at least four times per year. The superintendent or his/her designee shall develop and implement student grading guidelines to be used by teachers. The objective of grading guidelines shall be to quantify and report the academic achievement of each student.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6020
Multicultural Education

In every curriculum area and at all grades, the school district will provide programs which foster and develop an appreciation and understanding of the racial, ethnic, and cultural heritage of all students. These programs will allow students to explore the history and contributions made by various ethnic groups and will emphasize the rich diversity of the population of the United States.

The programs shall be implemented within the guidelines of the State Department of Education and in accordance with any other applicable laws and/or regulations. The superintendent shall provide the board with a report on the status of the district's multicultural education program annually.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6021

District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations

The following criteria shall be used for selecting evaluators according to 92 Nebraska Administrative Code 51-006.07B:

1. Those in-state service agencies that have approved rates for the current year established by the Nebraska Department of Education. A list of service agencies with approved rates, including state agencies, individual providers, and in-state providers may be found at <https://www.education.ne.gov/sped/service-agencies/>.
2. Those Nebraska providers located within 100¹ miles of the school district.

Adopted on: _____

Revised on: _____

Reviewed on: _____

¹ Insert mileage that is appropriate to your district's geographic location.

6025
Student Cell Phone and Other Electronic Devices
(USE AT SCHOOL OPTION)

Students may use cellular phones or other electronic devices while at school, so long as they do so safely, responsibly and respectfully and comply with all other school rules while using these devices.

By bringing their cell phones and other electronic communication devices to school, students consent to the search of said devices by school staff when permitted by law.

Students may not have cell phones or electronic devices on while they are in locker rooms, restrooms, or any other area in which others may have a reasonable expectation of privacy.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (including things like texting, sexting, e-mailing, etc.) may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct.

While on school property, at a school activity, or in a school vehicle, students may not use their cell phones or electronic devices to bully, harass, or intimidate any other person as governed by the student code of conduct.

Students shall be personally and solely responsible for the security of their electronic devices. The district is not responsible for theft, loss or damage of any electronic device, including or any calls or downloads.

Students who violate this policy may have their cell phones or electronic devices confiscated immediately. The administration will return confiscated devices to the parent or guardian of the offending student, after meeting with the parent or guardian to discuss the rule violation. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including suspension or expulsion.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6026
Emergency Dismissal

The superintendent or his/her designee is responsible for determining when school and/or extracurricular activities should be cancelled or dismissed due to severe weather or other emergency conditions. Coaches and/or sponsors may not conduct practices on days that school is cancelled without first securing the superintendent's specific permission.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6027 Field Trips

The board encourages instructional staff to incorporate field trips into the curriculum. These trips should normally be conducted during the school day.

1. General Conditions

All trips must be pre-approved by the teacher's building principal. Out-of-state and overnight trips require pre-approval by the board. The superintendent and principals will develop guidelines for approval of trips and communicate those guidelines to teaching staff.

2. Parental Permission

Each student must submit a signed parental permission slip prior to being allowed to attend a field trip. A new permission slip must be submitted for each trip. Caregivers, as that term is defined in the Nebraska Strengthening Families Act, shall be permitted to sign parental permission slips.

3. Supervision

Sponsoring teachers must ensure that students are adequately supervised and chaperoned by a responsible adult at all times during field trips. Whether paid staff or volunteers, chaperones are prohibited from drinking alcoholic beverages of any kind at any time during any field trip. All chaperones must be at least 21 years of age. Any chaperone who drives students must possess a valid driver's license. Chaperones who drive students in private vehicles must possess adequate insurance coverage. Chaperones do not have any property right in or to a chaperone assignment. The school district may deny or terminate a chaperone assignment for any reason that is not unconstitutional or unlawful. The superintendent's decision shall be final.

4. Student Conduct

Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

Adopted on: _____
Revised on: _____

Reviewed on: _____

6028

The Extracurricular Activities Program

1. General Purpose

- a. The extracurricular program includes noncurricular activities which are sponsored by the school district. These activities include sports, speech, plays, Future Farmers of America, Future Business Leaders of America, music performance groups and other activities which are sponsored by the school.
- b. Extracurricular activities are an important part of the total school experience, but are secondary to the academic program and must be kept in that perspective.
- c. Extracurricular activities **do not** include:
 - i. co-curricular activities such as band and choir, in which students must participate as part of the requirements for enrollment in and receiving a grade for a particular course.
 - ii. student-initiated, non-curriculum related student groups which are permitted to hold meetings and events on school premises. These groups are not school-sponsored and are not governed by this policy or other policies and rules governing extracurricular groups.

2. Governance

- a. All extracurricular activities shall be under the exclusive governance and control of the school district. This control includes, but is not be limited to, the formation, naming, structure, operation, financing, and discontinuance of all extracurricular activities. Extracurricular activities shall not have any separate or individual existence, status, rights, or authority.
- b. Students and sponsors will be governed by all board's policies and administrative rules including the policy on field trips when traveling for extracurricular activities.

3. Student Eligibility

- a. Students are encouraged to participate in extracurricular

activities. Participation shall be open to and limited to all students who are currently enrolled in the school district on a voluntary basis.

- b. Extracurricular activities may establish academic or course enrollment qualifications for participation if such qualifications are necessarily related to the purposes of the activity.
- c. Standards for scholastic eligibility for students wishing to participate in extracurricular activities shall be set by the administration and shall be consistent with at least the minimum standards provided by the NSAA.
- d. All students in grades 7-12 who participate in athletics must have a physical examination by a qualified health care provider at the student's expense.
- e. Students who wish to participate in extracurricular activities must abide by the student code of conduct, the extracurricular code of conduct and any additional rules set by the activity sponsor.
- f. Students are not eligible to participate in any extracurricular activity until they and their parents/guardians have signed the student handbook and extracurricular handbook receipt and acknowledgement.

4. **Sponsors**

- a. Each extracurricular activity must have a sponsor who is a member of the district's certificated staff or a selected community member who is qualified by virtue of education, training, experience, or special interest to serve as the sponsor.
- b. The superintendent or his/her designee will assign activity sponsors. Payment to sponsors will be negotiated with the sponsor based on the terms of any applicable collective bargaining agreement, the sponsor's training and experience and any other lawful criteria. Sponsors serve in their capacity as a sponsor at the will of the superintendent, who is specifically empowered to remove an activity sponsor in the superintendent's sole discretion.
- c. Sponsors shall be required to: develop materials, activities, and a budget; promote membership and participation; communicate

with the principal or designee, staff, students, and parents; schedule meeting dates and locations; plan meaningful experiences; supervise students during activities; evaluate and make recommendations; and submit a year-end report to the principal or designee.

5. **Fundraising Activities**

All fundraising activities shall require authorization by a member of the school district administration and shall be subject to all other school policies. All money raised by these activities shall be governed by Policy 3005.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6029
Activity Trips

Students must travel to and from all activities in the transportation provided by the school. A student may travel home from an activity with his/her parent or guardian if the activity sponsor has personally released the student to the parents' custody. Students who misbehave while on an activity trip may be subject to disciplinary consequences set forth in the board's student discipline policy. In addition to any other disciplinary consequences imposed, students who misbehave while on school-sponsored trips may be prohibited from attending future trips.

Students must comply with the board's policies on field trips as well as the student code of conduct, the extracurricular code, and all directives of a sponsor or chaperone while on activity trip.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6030
Public Appearances of School Groups

The reputation of the school district is enhanced when student groups appear at public non-school functions. Therefore, the board encourages student groups to appear at public events, subject to the following requirements:

1. Activity sponsors must secure the permission of their building principal before booking a student group at a public event.
2. Sponsors are discouraged from booking student groups to perform on more than one school night (Sunday-Thursday) per week.
3. Student groups may not perform at a political rally without permission from the superintendent and prior notice to parents.
4. The policies and rules that apply to field trips also apply to student group appearances in public.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6031 Emergency Exclusion

Grounds for Emergency Exclusion. Any student may be excluded from school in the following circumstances subject to the procedural provisions governing short term suspension found elsewhere in these policies or state law:

(a) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or

(b) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers that prompted the exclusion.

Extension of Exclusion. Pursuant to the Student Discipline Act, the principal has the authority to exclude a student from school for up to five school days on an emergency basis. If the superintendent or superintendent's designee determines that it is appropriate to consider the extension of an exclusion beyond five days, such consideration shall be made according to the procedures set forth below.

Notification of Student's Parent(s) or Guardian(s). The superintendent or the superintendent's designee shall notify the student's parent(s) or guardian(s) that the principal has proposed the extension of the exclusion. If the initial notice is oral, the superintendent shall confirm it in writing.

Opportunity to Request a Hearing. The student's parent(s) or guardian(s) may submit an oral request for a hearing on the proposed extension of the exclusion within two school days of receiving the initial notice. If the initial request for a hearing is oral, they shall confirm the request in writing.

Failure to Request a Hearing. If the parent(s) or guardian(s) do not request a hearing within two school days of receiving oral or written notice, the proposed extension of the exclusion shall automatically go into effect.

Appointment and Qualifications of a Hearing Examiner. If the parent(s) or guardian(s) request a hearing, the superintendent shall appoint a hearing examiner upon receiving a request for a hearing. The hearing examiner may be any person who did not bring charges against the student, is not to be a witness at the hearing, and has no involvement in the charge.

Hearing Examiner's Notice to Parent(s) or Guardian(s). The hearing examiner shall promptly give written notice of the time, date and place of the hearing. The hearing will be held within five school days after the school district receives the initial oral or written request; provided, the hearing may be held more than five school days after receipt of the request upon a showing of good cause. No hearing will be held on less than two (2) school days' notice unless otherwise agreed to by the student's parent(s) or guardian(s) and school officials.

Continued Exclusion. If a hearing is requested, the principal may determine in his or her sole discretion that the student shall remain excluded from school until the hearing officer makes a recommendation to the superintendent.

Examination of Student's Records and Affidavits. Prior to the hearing, the student and his/her parent(s) or guardian(s) shall have the right to examine and have school officials explain the student's records and any affidavits that will be used by school officials at the hearing.

Attendance at Hearing. The hearing may be attended by the hearing examiner, the principal (or designee), the student, and the student's parents or guardian(s). The student may be represented at this hearing by a representative of the family's choice.

Student's Witness(es). The student and his/her parent(s) or guardian(s) may ask any person with knowledge of the events leading up to the sanction or with general knowledge of the student's character to testify on behalf of the student. If school personnel or other students are requested to testify by the student's parent(s) or guardian(s), the hearing officer shall endeavor to help obtain the presence of such witnesses at the hearing.

Right to Know Issues and Nature of Testimony. The student and his/her parent(s) or guardian(s) have the right to request in advance of the hearing the issues which the administration will propose in support of the extension, and the general nature of the testimony of any administrative or expert witnesses.

Presence of Student and Witnesses at the Hearing. The student and witnesses may be excluded at the discretion of the hearing examiner in accordance with state statutes. The student may speak in his/her own defense and may be questioned on such testimony, but may choose not to testify.

Sworn or Affirmed Testimony. The principal or his or her designee shall present evidence supporting the recommended extension of the exclusion. Witnesses will give testimony under oath of affirmation, and may be questioned.

Hearing Examiner's Report and Recommendations. The hearing examiner shall prepare a report of his or her findings and recommendations, and forward the report to the superintendent.

Superintendent's Decision. The superintendent will review the hearing examiner's report and determine whether to extend the exclusion. He or she shall have the decision delivered or sent by registered or certified mail to the student, student's parent(s), or guardian(s). If the superintendent decides to extend the exclusion, the extension will take effect immediately.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6032
Constitution Day Education

Each year on September 17, designated as Constitution Day, the school district will conduct a program designed to highlight the historic and continuing importance of the United States Constitution. When September 17 falls on a Saturday, Sunday, or holiday, the district will provide this program during the preceding or following week.

The program shall be implemented within the guidelines of the U.S. Department of Education and in accordance with any other applicable laws and/or regulations.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6033

Restraint and Seclusion of Students

Restraint and seclusion are behavioral interventions, not educational techniques. They are limited to exigent circumstances and situations that necessitate their use to protect the safety of the student, other students, staff and property. When used as safety intervention, they should be used as methods of last resort. When used as behavior intervention, they must be used according to the terms of this policy.

This policy does not cover interventions such as voice control, limited to loud, firm commands; time-limited ignoring of specific behaviors; brief physical prompts to interrupt or prevent a specific behavior; physical interventions which a student's health care provider has indicated are medically necessary for the treatment or protection of the individual; or other similar interventions.

I. Seclusion

A. Definition

1. Seclusion is a last resort emergency safety intervention that provides an opportunity for the student to regain self-control. Seclusion is the confinement of a student in a room or other space from which the student is physically prevented from leaving and which provides for continuous adult observation of the student.
2. A room or area used for seclusion:
 - a. must not be locked;
 - b. must not prevent the student from exiting the area should staff become incapacitated or leave that area;
 - c. must provide for adequate space, lighting, ventilation, viewing, and the safety of the student.

B. Timeout

1. Timeout is a behavior intervention in which a student, for a limited and specified time, is placed in an environment where access to positive reinforcement is unavailable.
2. Timeout should not be confused with seclusion because a student's movement in a timeout setting is not physically restricted.
3. Timeout lies within a continuum of procedures that help students self-regulate and control their behavior.

C. Seclusion is inappropriate for students who are severely self-injurious or suicidal.

D. Time and Duration

1. Emergency seclusion should be used only as long as necessary to allow a student to regain control of his/her behavior, but generally:
 - a) Elementary school students – no longer than 15 minutes; and
 - b) Middle and high school students – no longer than 20 minutes.
 - c) If an emergency seclusion lasts longer than the suggested maximum time, the staff member should:
 - (1) summon additional support (e.g., change of staff, introducing a nurse or specialist, obtaining additional expertise); and
 - (2) document the need to explain the extension beyond the time limit.

E. Staff Requirements

While using seclusion, staff must:

1. involve appropriately-trained key identified personnel to protect the care, welfare, dignity, and safety of the student;
2. continually observe the student in seclusion for indications of physical distress and seek medical assistance if there is a concern; and
3. document observations.

II. Restraint

There are three types of restraint: physical, chemical, and mechanical.

A. Physical restraint involves direct physical contact that prevents or significantly restricts a student's movement.

1. Restraint is a last resort emergency safety intervention. Restraint is an opportunity for the student to regain self-control.
2. This policy on physical restraint is not intended to forbid actions undertaken:
 - a. to break up a fight
 - b. to take a weapon away from a student
 - c. to hold a student briefly in order to calm or comfort
 - d. to escort a student physically from one area to another location within the school building
 - e. to assist a student in completing a task/response if the student does not resist or resistance is minimal in intensity or duration.
 - f. to hold a student briefly in order to prevent an impulsive behavior that threatens the student's immediate safety (e.g., running in front of a car).

- B. Chemical restraint is the administration of medication for the purpose of restraint.
 - 1. The school district will not, under any circumstances, engage in chemical restraint.
 - 2. Chemical restraint does not apply to medication prescribed by and administered in accordance with the directions of a physician.
- C. Mechanical restraint means the use of any device or material attached to or adjacent to a student's body that restricts normal freedom of movement and which cannot be easily removed by a student.
 - 1. Mechanical restraint does not include:
 - a. an adaptive or protective device recommended by a physician or therapist (when it is used as recommended).
 - b. safety equipment used by the general student population as intended (for example, seat belts, safety harness on school transportation).

III. Limitations in Use

- A. Seclusion and/or restraint shall not be used:
 - 1. for the convenience of staff;
 - 2. as a substitute for an educational program; or
 - 3. as a form of discipline/punishment.

IV. Recurring Behavior

- A. If a pattern of behavior emerges, or is anticipated, which may require the use of emergency seclusion, the school personnel must:
 - 1. conduct a functional behavioral assessment;
 - 2. call a meeting of the student's IEP team to develop or revise a positive behavior intervention plan to facilitate the reduction or elimination of the use of seclusion and/or restraint
- B. Given the limited size and training of the school district's staff, students whose behavior routinely requires seclusion and restraint may not be able to be served in the school district and may require a placement out of the school district.

V. Prohibited Practices

- A. The following are prohibited under all circumstances, including emergency situations:
 - 1. corporal punishment;

2. the deprivation of basic needs;
3. anything that constitutes child abuse;
4. the seclusion of preschool children; and
5. the intentional application of any noxious substance(s) or stimuli which result in physical pain or extreme discomfort

Adopted on: _____

Revised on: _____

Reviewed on: _____

6034
Concussion Awareness

The Nebraska Unicameral has found that concussions are one of the “most commonly reported injuries in children and adolescents who participate in sports and recreational activities and that the risk of catastrophic injury or death is significant when a concussion or brain injury is not properly evaluated and managed.”

The School District will:

- a. Require all coaches and trainers to complete one of the following on-line courses on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury:
 - Heads UP Concussions in Youth Sports
 - Concussion in Sports—What You Need to Know
 - Sports Safety International
 - ConcussionWise
 - ACTive™ Athletic Concussion Training for Coaches; and
- b. On an annual basis provide concussion and brain injury information to students and their parents or guardians prior to such students initiating practice or competition. This information will include:
 - 1 The signs and symptoms of a concussion;
 - 2 The risks posed by sustaining a concussion; and
 - 3 The actions a student should take in response to sustaining a concussion, including the notification of his or her coaches.

A student who participates on a school athletic team must be removed from a practice or game when he/she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. The student will not be permitted to participate in any school supervised team athletic activities involving physical exertion, including practices or games, until the student:

- a. has been evaluated by a licensed health care professional;
- b. has received written and signed clearance to resume participation in athletic activities from the licensed health care professional; and

- c. has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity, the parent or guardian of the student will be notified by the school of:

- a. the date and approximate time of the injury suffered by the student,
- b. the signs and symptoms of a concussion or brain injury that were observed, and
- c. any actions taken to treat the student.

The school district will not provide for the presence of a licensed health care professional at any practice or game.

School officials shall deem the signature of an individual who represents that he/she is a licensed health care professional on a written clearance to resume participation that is provided to the school to be conclusive and reliable evidence that the individual who signed the clearance is a licensed health care professional. The school will not take any additional or independent steps to verify the individual's qualifications.

Students who have sustained a concussion and returned to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered. The school's "return to learn protocol" shall be the guidance provided by the Nebraska Department of Education entitled "Bridging the Gap from Concussion to the Classroom," and accompanying materials and future supplements. Nothing in this policy or the referenced protocol shall entitle a student who has sustained a concussion to an individualized plan under Section 504 of the Rehabilitation Act, although staff will refer students who have sustained a concussion for evaluation under Section 504 as appropriate.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6035

Athletic Contest Participation by Sixth Graders

If there are fewer than 12 boys or 12 girls in the combined enrollment of the seventh and eighth grades when those grades are part of the elementary school system, sixth grade students may participate in athletic contests between schools, within a school system, or between school systems if the school administration judges that it is appropriate after taking into consideration the competition's nature and value to the students, its physical requirements and dangers, and the sixth grade students' ages, physical and mental abilities, maturity, skills, and preparation for the competition. Otherwise, pupils in kindergarten through the sixth grade may not participate in any kinds of athletic contests between schools, within a school system, or between school systems except as provided in this policy or as otherwise allowed by law. This prohibition does not apply to annual field or play days.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6036

Reading Instruction and Intervention Services

The purpose of this policy is to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia. It is the school district's goal that each student be able to read at or above grade level by third grade.

Effective Reading Teachers. It is the intent of the school district to employ teachers for kindergarten through third grade who are effective reading teachers as evidenced by (a) evaluations based on classroom observations and student improvement on reading assessments or (b) specialized training in reading improvement.

Reading Assessment. Beginning in 2019-20, the school district will administer a reading assessment approved by the Nebraska Department of Education three times during the school year to all students in kindergarten through third grade. Exceptions to this requirement include:

- Any student receiving specialized instruction for limited English proficiency who has been receiving such instruction for less than two years;
- Any student receiving special education services for whom such assessment would conflict with the individualized education plan; and
- Any student receiving services under a plan pursuant to the requirements of section 504 of the federal Rehabilitation Act of 1973, 29 U.S.C. 794, or Title II of the federal Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165, as such acts and sections existed on January 1, 2018, for whom such assessment would conflict with such section 504 or Title II plan.

The first assessment must occur within the first 30 days of the school year.

Diagnostic assessments used within a supplemental reading intervention program do not require Nebraska Department of Education approval.

Deficiency Identification. Any student in kindergarten through third grade performing below the threshold level as determined by the Nebraska Department of Education shall be identified as having a reading deficiency for purposes of the Nebraska Reading Improvement Act and this policy. A student who is identified as having a reading deficiency shall remain identified as having a reading deficiency until the student performs at or above the threshold level on an approved reading assessment. Nothing in the Nebraska Reading Improvement Act or this policy shall prohibit a school district from identifying any other student as having a reading deficiency.

Supplemental Reading Intervention Program. The school district will provide a supplemental reading intervention program to ensure that students can read at or above grade level at the end of third grade. The school district may work collaboratively with a reading specialist at the Nebraska Department of Education, with educational service units, with learning communities, or through interlocal agreements to develop and provide such supplemental reading intervention programs. Each supplemental reading intervention program must:

- Be provided to any student identified as having a reading deficiency;
- Be implemented during regular school hours in addition to regularly scheduled reading instruction unless otherwise agreed to by a parent or guardian; and
- Make available a summer reading program each summer for any student who has been enrolled in grade one or higher and is identified as continuing to have a reading deficiency at the conclusion of the school year preceding such summer reading program. The summer reading program may be held in conjunction with existing summer programs in the school district or in a community reading program not affiliated with the school district or may be offered online.

The supplemental reading intervention program may also include:

- Reading intervention techniques that are based on scientific research and best practices;
- Diagnostic assessments to frequently monitor student progress throughout the school year and adjust instruction accordingly;
- Intensive intervention using strategies selected from the following list to match the weaknesses identified in the diagnostic assessment:
 - Development in phonemic awareness, phonics, fluency, vocabulary, and reading comprehension;
 - Explicit and systematic instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error corrections and feedback; or
 - Daily targeted individual or small-group reading intervention based on student needs as determined by diagnostic assessment data subject to planned extracurricular school activities;
- Strategies and resources to assist with reading skills at home, including parent-training workshops and suggestions for parent-guided home reading; or
- Access to before-school or after-school supplemental reading intervention with a teacher or tutor who has specialized training in reading intervention.

Parent/Guardian Notification. The school will give notice in writing or by electronic communication to the parent(s) or guardian(s) of any student identified as having a reading deficiency within 15 working days of such identification that the student has been identified as having a reading deficiency and that an individual reading improvement plan will be established and shared with the parents or guardians.

Reading Improvement Plan. Any student who is identified as having a reading deficiency will receive an individual reading improvement plan no later than 30 days after the identification of the reading deficiency. The reading improvement plan may be created by the teacher, the principal, other pertinent school personnel, and the parents or guardians of the student and shall describe the reading intervention services the student will receive through the supplemental reading intervention program to remedy the reading deficiency. The student must receive reading intervention services through the supplemental reading intervention program until the student is no longer identified as having a reading deficiency.

Reading Progress. Each student in kindergarten through third grade and his or her parent(s) or guardian(s) will be informed of the student's reading progress within a reasonable time after the school district receives the results from the student's approved reading assessment.

Adopted on: _____
Revised on: _____
Reviewed on: _____

Special Education Procedures (Updated May 2016)

The following procedures describe the steps that the school district will generally follow in implementing certain portions of the Individuals with Disabilities in Education Act and Rules 51 and 52 of the Nebraska Department of Education (NDE). If any procedure described herein conflicts with or is inconsistent with state or federal laws or regulations, the law or regulation will control. Nothing in the following procedures creates any enforceable right, educational entitlement or procedural protection that is separate from or in addition to the rights provided by state and federal law and regulation.

Suspension and Expulsion Reporting (Rule 51 § 004.06E)

The school district shall report the incidences, duration, and count of removals, suspensions, and expulsions, and other disciplinary information of children receiving special education services required by 92 NAC 004.06E to the State electronically through the NDE website by June 30th of each year. The report will be disaggregated by race/ethnicity, gender, LEP status, and disability category. If disciplinary discrepancies are occurring in the rate of long-term suspensions and expulsions of children with disabilities, the school district shall review its policies, procedures, and practices related to the development and implementation of IEPs, the use of positive behavioral interventions and supports, and procedural safeguards to ensure that they comply with IDEA.

District-Wide Assessments (Rule 51 § 004.05B, § 004.05C, and § 004.05D)

Each student who has been verified under Rule 51 will participate in district-wide assessments in a manner that is appropriate for the student. Each student's IEP team will determine how the student will participate in district-wide assessments. The method of assessment will be recorded on the student's IEP. Alternate assessments will be administered at the same time that state and district-wide assessments are administered to the student's grade level peers. The school district shall report assessment results to parents, the public, and the Department with the same frequency and in the same detail as they report on the assessment of nondisabled children and/or as required by Rule 51.

Child Find Process (Rule 51 § 006.01A and Rule 52 § 006.01)

To identify, locate and evaluate children residing within the geographic boundaries of the school district who may qualify for special education (including homeless children and wards of the State), the school district will take the following practical steps:

- a) announce in mailings sent to families with school-aged children at least annually that the school district will identify and verify children at no charge for possible disabilities;
- b) include information about the identification and verification of children for possible disabilities at no charge in mailings sent to patrons, homeless shelters, and Health and Human Service offices located in the school district at least annually; and
- c) accept referrals for evaluation directly from parents, school personnel, and other state and regional agencies.

Student Assistance Teams (Rule 51 § 006.01B)

The school district will use student assistance teams to develop individualized programs of support for students who may be experiencing difficulties in school. The school district will generally work to assist a student through the SAT process prior to evaluating the student for possible verification under Section 504 of the Rehabilitation Act or Rule 51 of the Nebraska Department of Education.

The SAT will be an ad hoc group created around a student, and will generally include building staff with expertise in the specific content area(s) identified as problematic for the student. The SAT may also involve other interested or relevant staff and may, but is not required to, include the student's parent.

The team will review the strengths and interests that are unique to the student and determine the academic or social challenges the student is facing at school. The team will then develop ideas and strategies that may help the student be more successful in school.

If the SAT determines that appropriate general education interventions have been attempted without success, it will consider evaluating the student for eligibility under Section 504 of the Rehabilitation Act or referring the student to the multidisciplinary team for evaluation pursuant to Rule 51.

Multidisciplinary Evaluation Team (Rule 51, § 006.03 and Rule 52 § 006.09)

The school district will appoint a Multidisciplinary Evaluation Team (MDT) which will be responsible for making all verification decisions pursuant to the qualification criteria in Rule 51 of the Nebraska Department of Education. The MDT will analyze, assess, and document the needs of each student, and the MDT's compiled information will be used on the Individual Family Service Plan (IFSP) or Individualized Education Plan

(IEP) if the MDT determines that the student qualifies for special education.

The MDT will not base a student's verification upon 1) lack of appropriate instruction in reading as contemplated in Section 614(a)(5)(A) of the Individuals with Disabilities Education Act of 2004, 2) lack of instruction in math, or 3) limited English proficiency.

If a nonpublic school student qualifies for the school district's special education program, an administrator or other designated representative of the student's nonpublic school shall be appointed as a member of the student's MDT.

Review of Existing Evaluation Data (Rule 51, § 006.06)

For initial evaluations and reevaluations, the IEP team and other qualified professionals will review all existing educational assessments as well as parental, classroom and other relevant observations in determining whether:

- a) the student is a student with a disability or continues to be a student with a disability qualifying for special education;
- b) a student with a disability needs or continues to need special education services; and
- c) a student with a disability needs additional or modified special education to meet the goals of the student's IEP or the general goals of the school district's curriculum.

Independent Education Evaluation (Rule 51 § 006.07)

When a student's parent requests an independent education evaluation, the student's case manager or the district's special education director will respond in writing without unnecessary delay that (1) the school district will initiate a hearing under 92 NAC 55 to show that its evaluation is appropriate OR (2) an independent educational evaluation will be provided at public expense. The written response will (1) include a copy of the board's policy on IEEs and (2) if appropriate, identify at least one qualified individual who meets the policy's criteria within the geographic area.

IEP Meetings (Rule 51 § 007.09A-C, G-H)

Each student's IEP team will meet initially to develop the student's IEP within 30 calendar days of the determination that the student qualifies for special education. Thereafter, each IEP team will meet at least once annually to determine whether the annual goals of the student's IEP are being achieved. The student's IEP team will also ensure that the student's IEP is in effect at the beginning of each school year. The school district

will encourage the consolidation of reevaluation meetings with other IEP Team meetings to the extent possible. The school district and parents may agree to meeting participation by video conference, conference call, or other electronic or alternative means.

Pre-Meeting Procedures. Staff members may engage in activities such as researching placements and service options, preparing draft IEP documents, writing reports, creating charts, and comparing student makeup of various program settings prior to and in preparation for IEP team meetings. Actual IEP and placement decisions, however, will not be made until concerns and input of parents and other members of the IEP team are received and considered at an IEP meeting. Although staff members may consider possible service and placement options and form opinions about them outside of an IEP meeting, no final decision will be made before full consideration of all data and input from all team members at an IEP team meeting. The school district has no policy of refusing to consider or use any particular service, program, or placement option.

IEP Distribution to Parents (Rule 51 § 007.09D, F)

A copy of the IEP will be provided to the parent at no cost. If the IEP is amended, the parent will be provided with a revised copy of the IEP with the amendments incorporated upon request.

IEP Modification by Written Amendment (Rule 51 § 007.09E)

The school district and the parent may agree to change a student's IEP after the annual IEP meeting without convening another IEP meeting by written amendment.

Distribution of IEP information to staff (Rule 51 § 007.02C, § 007.02D, and § 007.09E1)

The case manager for each student with an IEP will provide the staff assigned to work with that student with information about the student's disabling conditions, the modifications and accommodations called for in the student's IEP. The case manager will also inform relevant staff of any subsequent changes made to the student's IEP. This information may be provided by: giving staff members a copy of the student's IEP; giving staff members a copy of the accommodations page of the student's IEP; or using any other method reasonably calculated to communicate relevant information to the responsible staff member(s).

Early Intervention Transition (Rule 51 § 005.03, Rule 52 § 008)

The school district shall ensure that students participating in early intervention services experience a smooth and effective transition to

preschool programs and/or services provided under Part B of IDEA by following the procedures described in 92 NAC 52-008.

Least Restrictive Environment (Rule 51 § 008.01A)

The school district will assure that, whenever possible, all students with disabilities are educated in the same manner and in the same environment as students without disabilities by using supplementary aids and services. A student with a disability or disabilities will be removed from the regular educational environment and given special services and classes *only* when the nature of the disability does not allow for the satisfactory education of the student in regular classes.

Referral Procedures for Infants and Toddlers (Rule 52 § 006.01-006.03)

The school district will make a referral for a child under the age of three to the agency responsible for providing services coordination in the Planning Region as soon as possible but in no case later than seven (7) days after becoming aware of the infant's or toddler's potential eligibility for early intervention services. A child under the age of three who is the subject of a substantiated case of child abuse or neglect; or is identified as directly affected by illegal substance abuse or withdrawal symptoms resulting from prenatal drug exposure must be referred to the Early Intervention Program (the agency responsible for providing services coordination in the Planning Region).

Except as otherwise allowed by law or regulation (see Rule 52 § 006.02B), the school district must complete the screening; complete the initial evaluation and assessments; and participate in the initial individualized family service plan (IFSP) within 45 calendar days from the date of referral.

Written Notice of Change (Rule 51 § 009.05A-D)

The school district will provide the parents of a student with a disability with prior written notice within a reasonable time before the school district either proposes or refuses to make a change to the student's identification, evaluation, or educational placement, or the provision of a free appropriate public education. The written notice will comply with sections 009.05B-D of Rule 51 of the Nebraska Department of Education.

Procedural Safeguard Notice (Rule 51 § 009.06A-D)

A copy of the procedural safeguards will be given by the school district one time per school year. A copy shall also be given to the parent upon: a) initial referral or parental request for evaluation, b) upon request by a parent, c) upon receipt by the school district of the first occurrence of the

filing of a complaint under section 009.11 of Rule 51, d) the first occurrence of filing a special education due process case under Rule 55, and e) in accordance with the discipline procedures in section 016 of Rule 51. The notice shall include a full explanation of all procedural safeguards in compliance with section 009.06B of Rule 51. The notice shall be written in English and provided in the native language of the parent as required by sections 009.05C-D of Rule 51.

Informed Parental Consent (Rule 51 § 009.08)

The school district will obtain informed parental consent before: a) conducting an initial evaluation to determine if a child qualifies as a child with a disability, b) conducting a reevaluation, c) initial placement of a child with disabilities in a program providing special education and related services or early intervention services, d) accessing a child's or parent's public benefits or insurance for the first time (and after providing notification to the child's parents consistent with 92 NAC 51-009.90A2); and e) accessing a child's or parent's private insurance proceeds (each time).

Appointment of Surrogate For Student (Rule 51 § 009.10B)

The school district shall ensure that the rights of students with disabilities are protected by informing the members of the student's IEP team whenever (1) a parent cannot be identified, (2) a parent(s), legal guardian or individual acting *in loco parentis* for the student cannot be located, (3) the child is an unaccompanied homeless youth, or (4) the child is a ward of the State or court, The team will then hold a meeting to discuss and consider whether the school district must appoint a surrogate to participate on the IEP team and fulfill the role of the student's parent. The team will select a community member who qualifies according to the criteria provided in Rule 51.

Personnel Standards (Rule 51 § 010)

The school district shall ensure that all personnel are appropriately and adequately trained and prepared to provide special education and related services to children with disabilities as required by law including but not limited to Section 2122 of the Elementary and Secondary Education Act of 1965, Rule 51, and IDEA. The school district shall ensure that its recruits, hires, trains, and retains such personnel by doing the following:

- 1) Advertising for only qualified candidates.
- 2) Verifying that all personnel hold the required certificate, license, registration, or other credentials and training during the interview process or prior to employment.

- 3) Verifying that all personnel maintain the required certificate, license, registration, or other credentials and training during employment.
- 4) Providing continuing education opportunities and training programs.
- 5) Evaluating personnel performance for compliance with federal and state law and regulations and school district standards and policies.

Contracted Programs (Rule 51 § 013.02)

The school district shall be responsible for the development and maintenance of the IEP and the participation in all IEP meetings and shall assure that IEP meetings are arranged with the contracted program and the parents. Such arrangements may include meetings with the contracted program, the school district, and the parent. Meetings may occur within the district, at the contracted program site, or another site if more appropriate.

Transportation (Rule 51 § 014)

The school district shall provide transportation or transportation services to special education students who qualify for it under law as provided in NEB. REV. STAT. 79-1129, Rule 51, and IDEA. This may include paying mileage reimbursement to parents, transporting children with school district vehicles, contracting with a transportation company, or using any other method that is proper and necessary to transport students. Transportation eligibility will be determined by the student's IEP Team. The plan for transportation for the student shall be part of the IEP if required by law.

Children Placed In or Referred To a Nonpublic School or Facility by the School District or Approved Cooperative As a Means of Providing Special Education and Related Services (Rule 51 § 015.01)

A special education student may be placed in a nonpublic school or facility, if the student's IEP team develops an IEP for the child in accordance with Section 007 that places the student in the nonpublic school or facility. If a student's IEP team determines that the student will be placed in a nonpublic school or facility, the school district will ensure that the student is provided special education and related services in conformance with the provisions of Rule 51 at no cost to the student or parents. The school district will be responsible for initiating and conducting IEP meetings after the student has been placed in the nonpublic school or facility and will insure that both the parents and representatives from the nonpublic school or facility are involved in any

decision about the child's IEP and agree to any proposed changes in the IEP before those changes are implemented.

Children Placed In a Nonpublic School by Parents As a Means of Obtaining Special Education and Related Services; FAPE is At Issue (Rule 51 § 015.02)

The school district will not pay for the cost of education, including special education and related services, of a child with a disability at a nonpublic school or facility if the school made FAPE available to the child and the parents elected to place the child in a nonpublic school or facility as a means of obtaining special education and related services. However, the school district will include that child in the population whose needs are addressed consistent with Rule 51. Disagreements between a parent and the school district regarding the availability of a program appropriate for the child, and the question of financial reimbursement, are subject to the due process procedures of Rule 55 of the Nebraska Department of Education.

Working with Nonpublic Schools within the Boundaries of the District (Rule 51 § 015.03B and § 015.03D1a)

The school district will provide written information to each non-public school within its geographic boundaries that the public school will identify and verify children for possible disabilities at no charge. This communication will also inform the non-public school officials, staff and parents about the availability of equitable services for students with disabilities who attend non-public schools that are not within the geographic boundaries of the district.

A student who attends a nonpublic school may participate in the school district's special education program to receive FAPE provided that (1) the student has been verified pursuant to Rule 51 and (2) the student is a resident of the school district as defined by NEB REV. STAT. § 79-215. The student's IEP team will determine the physical location where the student will receive services and will consider whether it is necessary for the student to be transported to the service location. A non-resident student who attends a nonpublic school within the geographic boundaries of the district may receive equitable services if the student has been verified pursuant to Rule 51.

Disagreement between parents and the school district over whether or not the school district has a program available to serve the needs of a special education student, including claims for tuition reimbursement by parents, are subject to the appeal procedures established in Rule 55.

Overidentification and Disproportionality (34 CFR 300.173)

The school district shall take affirmative steps to prevent the inappropriate overidentification or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment described in 34 C.F.R. §300.8. These steps shall include, but not necessarily be limited to:

- Providing staff with technical assistance, professional development, and other educational opportunities;
- Collecting, examining, and reporting data;
- Monitoring, assessing, and providing continuous improvement activities;
- Reviewing school district policies, procedures, and practices.

The school district shall collect and examine data to determine if significant disproportionality based on race and ethnicity is occurring with respect to:

- The identification of children with disabilities, including the identification of children as children with disabilities in accordance with a particular impairment described in 34 C.F.R. §300.8;
- The placement in particular educational settings of these children; and
- The incidence, duration, and type of disciplinary actions, including suspensions and expulsions.

The school district will review and analyze the data and any other applicable indicators or information that is needed to adequately measure overidentification and disproportionate representation. In the event that the available information demonstrates inappropriate overidentification or disproportionate representation by race and ethnicity of children as children with disabilities, the school district shall correct the matter as soon as practicable, but in no case later than any time period required by law.

Prohibition on Mandatory Medication (34 CFR 300.174)

State and school district personnel shall not require parents to obtain a prescription for substances identified under schedules I, II, III, IV, or V in section 202(c) of the Controlled Substances Act (21 U.S.C. 812(c)) for a child as a condition of attending school, receiving an evaluation under sections 300.300 through 300.311, or receiving services authorized under IDEA.

Access to Instructional Materials (Rule 51 § 004.15)

The school district may contract with the National Instructional Materials Access Center (NIMAC) when purchasing print instructional materials and/or assures the Nebraska Department of Education that it will provide such materials to children with blindness or other children with print disabilities at the same time as other children.

Full Education Opportunity Goal and Program Options (Rule 51 § 004.11A, 34 CFR 300.109, 34 CFR 300.110)

The school district provides full educational opportunities to all children with disabilities aged birth to 21. The school district does this, in part, by:

- Offering and providing a free appropriate public education (FAPE), including special education and related services, and complying with all state and federal special education laws and regulations;
- Making available to children with disabilities a variety of educational programs and services that are available to nondisabled children including, but not necessarily limited to, art, music, industrial arts, consumer and homemaking education, and vocational education
- Working collaboratively with parents, teachers, guidance counselors, other school staff members, community agencies, educational service units, and other school districts to review and/or offer appropriate course offerings and other educational opportunities;
- Providing supplementary aids, services, and other effective supports determined appropriate and necessary by the child's IEP Team, to ensure that students have an equal opportunity to participate in academic, nonacademic, and extracurricular services and activities;
- Collecting and examining data; and
- Staff development activities

The timetable for accomplishing this goal is immediate and ongoing. The school district accomplishes this goal by taking the above steps on a regular, scheduled, and ongoing basis as well as on an unplanned basis when the need arises for each individual student.

Parent Refusal to Consent Under Rule 52 (Rule 52 § 009.02K3)

If a parent refuses to provide consent under Rule 52, the school district may:

- Hold a meeting with the parent(s) to explain how the parent's failure to consent affects the ability of their child to receive early intervention services;

- Provide the parents with written information regarding early intervention services;
- Provide referrals to other agencies, if appropriate; and
- Take other actions or make such other efforts as the school district deems appropriate.

Nothing in these procedures shall override a parent's right to refuse to consent under section 009.03A of Rule 52.

Surrogate Parents (Rule 51 § 009.10)

Surrogate parents shall be appointed when required or allowed by Rule 51 or IDEA. If the district identifies students who may be in need of a surrogate parent, the district will:

1. Attempt to identify and locate the parent;
2. Investigate the legal status of those student(s); and
3. If after a reasonable effort, the parents cannot be located, the school district shall ensure that the rights of students with disabilities are protected by appointing a surrogate.
4. Surrogates will be provided sufficient training to assure they are knowledgeable as to the legal rights and educational needs of the student they are to represent. Training will be conducted as needed.
5. Surrogates will be appointed by the director of special education following documentation that no conflict of interest exists and completion of appropriate training or assurance that the surrogate is knowledgeable in order to represent the student.
6. Surrogates will be monitored on a regular basis to ensure effective performance. Should a surrogate be unable or unwilling to discharge his or her duties, a new surrogate will be appointed by the director.
7. The surrogate parent shall continue to represent the student until one of the following occurs:
 - a. The student is determined to no longer be eligible for, or in need of, special education or related services except when termination from such programs is being contested;
 - b. The parent, who was previously unknown, or whose whereabouts were previously unknown or a guardian or person acting as the student's parents becomes known; and/or,
 - c. It is determined that the appointed surrogate parent no longer adequately represents the student.
 - d. The surrogate parent's term has expired.

Board of Education Approval
WSC Softball Camp- Summer 2019

A) Itinerary

- a. Traveling Wednesday, July 10th to Thursday, July 11th - Wayne State College Softball Camp
- b. Attached - A

B) Summary of Cost and Funding Source

- a. Estimated Costs Include:
 - i. Camp Registration - \$100/player
 - ii. Transportation Costs (School Van)
- b. The trip is financed through athlete fundraising or personal contribution
 - i. Fundraising Activities
 - 1. Fund U Cards

C) Mode of Transportation

- a. School Vans

D) (Potential) List of students traveling

- a. Attached - B

E) Sponsors

- a. Amber Dutcher

F) Plan for supervision

- a. General-Sponsor will have a complete list of students and cell phone numbers. During the day, all students are competing.
- b. Nights- Students have a specific bed check time; Once each room is checked the doors will be shut and there will be random room checks throughout the night. Sneaking out of rooms is unacceptable.

G) Eligibility

- a. N/A



Wayne State College Softball Team Camp

July 10th and 11th

Registration @ 7:30 a.m.
July 10th

WSC Softball Field

Ages: High School Athletes

Resident Camper \$100 Per Athlete
(meals included)

Resident Coach \$40

Non Resident Camper \$75 Per athlete
(meal not included)

Non Resident Camper \$90 Per athlete
(meals included)

This clinic will allow teams to participate in games and team building activities. It is designed for the novice to advanced athlete. One of the many great qualities of this camp is the one on one instruction you will receive from the Wildcat players & staff. Instructors for the camp will be the WSC coaches and players. This will be a great camp for teams to enhance their game!

PLACE
STAMP
HERE

Wayne State College
Softball Camps
1111 Main Street
Wayne, NE 68787



Resident Campers staying in the Dorms will need:

Athletic apparel, towels, toiletries,
sheets, pillow, blanket, spending money for snacks between meals.

Non Resident and Resident Campers will need:

Tennis shoes, cleats, glove, bat, batting gloves, catchers gear (if a catcher), batting helmet, sun glasses, hat/visor, water bottle

For more information: Contact
Head Coach Shelli Manson at
shmanso1@wsc.edu or 402-375-7522

2019 Players

Quinn McClatchey
Sierra Mack
Makenzie Mayer
Tatum Gossin
Devin Rodgerson
Jaiden Tweton
Katrina Terry
Hannah Keith
Deja Everhart
Kaitlin Pfeiffer
Ava Miller
Mollie Konen
Camryn Ray
Alexa Meyer-Bundy
Alexis Slavey
Crystina Withrow
Ellie Whitehead
Piper Boggs
Jaylyn Horton
Danielle Tonjes
Maddie Hart
Kiara Libal
Mikayla Nonella
Gracey Earnest
Elandra Johnson
Sarah Spears

**Projected Enrollments and Option Enrollment Capacities
Ashland-Greenwood Public Schools 2019-20**

	18.19 Sections	April 2019 Enrollment	Enrollment 2019.2020	Proposed Option Capacity	Option Status
Kindergarten	4	73	74	66	<i>Closed</i>
Grade 1	4	72	73	66	<i>Closed</i>
Grade 2	4	62	72	66	<i>Closed</i>
Grade 3	3	79	62	60	<i>Closed</i>
Grade 4	4	70	79	69	<i>Closed</i>
Grade 5	3	65	70	69	<i>Closed</i>
Total Elementary		421	430	396	<i>Closed</i>
Grade 6	4	74	65	65	<i>Closed</i>
Grade 7	4	73	74	72	<i>Closed</i>
Grade 8	4	79	73	72	<i>Closed</i>
Total Middle School		226	212	209	<i>Closed</i>
Grade 9		74	79	75	<i>Closed</i>
Grade 10		78	75	75	<i>Closed</i>
Grade 11		72	78	80	<i>Open</i>
Grade 12		65	72	80	<i>Open</i>
Total High School		289	304	310	<i>Partial</i>
Total Enrollments		936	946	915	<i>Partial</i>

C

Special Education programs are at capacity. Closed

deployment of security personnel or devices; c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and e) legal advice.