

Board of Education Regular Meeting
Monday, May 18, 2020 6:00 PM
Ashland-Greenwood Middle/High School
Conference, 1842 Furnas Street, Ashland, NE
68003
1842 Furnas Street
Ashland, NE 68003

1. Call to Order. Roll Call.
2. Acknowledge of Open Meetings Law posting.
3. Pledge of Allegiance.
4. Approval of changes in the mailed agenda and/or changes in the agenda order.
5. Approval of Consent Agenda Items.
 1. Approval of Minutes of previous meetings
 2. Acceptance of Financial Reports
 3. Action on Claims
 4. Approval of Contracts
 5. Motion to excuse /approve the absence of board member(s)
6. Administrators' and Practitioners' Reports
 1. Ms. Finkey
 2. Ms. Bray
 3. Mr. Jacobsen
 4. Mr. Libal
 5. Additional Administration Reports
7. New Business

1. Discussion and action on wages and benefits for employees working in positions that do not require a teaching certificate.
2. Discussion and action related to: Affidavit of Closure of Attendance Centers 2019-20. (Attached)
3. Discuss and action to approve amended Policy 3011 - Transportation. (Attached)
4. Flexible Benefit Plan Amendment. (Attached)
5. Certified and non-certified staff resignations.
8. Informational Items
9. Call for Next Meeting
 1. The next meeting is set for Monday, June 15, 2020 at 6:00 p.m. All meetings are held in Ashland-Greenwood Middle/High School, Conference Room at 1842 Furnas Street, Ashland, NE 68003. Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the District Office at 1842 Furnas St., Ashland, NE 68003.
10. Adjournment.
 1. Board of Education Information:

BOARD OF EDUCATION MEETING INFORMATION:

The Ashland-Greenwood Public Schools Board of Education is empowered to act on any item listed on the agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Ashland-Greenwood Board of Education releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.

COPY OF OPEN MEETINGS ACT: *The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to*

members of the public. The Act is posted on the North wall of the meeting room west of the main entrance.

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak only one time and must limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board meeting.

General Rules: Please remember that this is a meeting of the Board of Education held in public for conducting the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

REQUEST FOR CLOSED SESSIONS:

The Ashland-Greenwood Public Schools is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual. Reasons that meet this standard include but are not limited to: a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; b) discussion regarding deployment of security personnel or devices; c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and e) legal advice.

**Ashland-Greenwood Public Schools
Board of Education Regular Meeting Minutes
Monday, April 20, 2020**

Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on Monday, April 20, 2020

Attendance

The roll was called and the following Board members were present:

Eric Beranek:	Present
Ally Miller:	Present
David Nygren:	Present
Suzanne Sapp:	Present
Karen Stille:	Present
Russ Westerhold:	Present

Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1842 Furnas Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Bank of Ashland, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

1. Call to Order. Roll Call.

A regular meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened in open and public session by video at 6:00 p.m. on 20th of April, 2020 by President Nygren. Public attended meeting by ZOOM.

Notice of the meetings are posted in advance in the District Office, 1842 Furnas St., Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE Bank of Ashland 2433 Silver Street, Ashland, NE.

2. Acknowledge of Open Meetings Law posting.

President Nygren announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

3. Pledge of Allegiance.

All stood and recited the Pledge of Allegiance.

4. Approval of changes in the mailed agenda and/or changes in the agenda order.

There were no changes to the mailed agenda.

5. Approval of Consent Agenda Items.

Motion to approve the consent agenda including previous board meeting minutes, current monthly financial statements for all accounts and current monthly claims for all accounts. No contracts were presented., made by Karen Stille and seconded by Suzanne Sapp, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

5.1. Approval of Minutes of previous meetings

5.2. Acceptance of Financial Reports

5.3. Action on Claims

5.4. Approval of Contracts

5.5. Motion to excuse /approve the absence of board member(s)

6. Administrators' and Practitioners' Reports

COVID update was presented by all administrators.

Mr. Libal reported on the timeline concerning COVID-19; school closure.

Mr. Libal reported that the Food Program went together quickly thanks to the hard work of Karee Nielsen. The District is providing five days worth of meals each Monday at four distribution sites. Currently serving 300+ children of the district.

Mr. Libal reported on employment status. Certified staff is mandated through law for continued employment and pay. Non Certificated staff signed an intent to return agreement after the March board passed the COVID-19 Resolution that allowed for continued employment for the 2019-20 school with and an agreed return to work in the fall of 2020-21.

Jill Finkey reported on technology. The tech team has checked over 160 chromebooks for K -6 grade students and assisted in providing internet access. It is believed we are serving 95% of our students.

Mrs. Finkey explained the Continuity of Learning Plan and how AGPS will provide learning. The plan directed to make students prepared for the next year. Once we knew we were going to be closed admin and staff got creative on how to prepare students. New learning experience for all; heroic effort by all staff.

Kristin Fangmeyer reported on special education. Within ten days of closure required paperwork was sent to all special education students. All IEPs were amended; as to how we will serve students and provide progress reports. Techniques include: One on one zoom meetings; secondary teachers are members of every google classrooms to modify assignments; documenting contact with parents.

Instruction to students is being provided through direct instruction through live zoom, recorded zoom. Teresa Bray demonstrated some elementary grade levels lesson plans. Snapshot of what their children will be working on. Leveled readers are provided on the website; including websites that are appropriate for the grade level. Videos of teacher instruction. Online tools. Packets of information has been provided to students to insure the youngest students have some hands on for students. Mrs. Bray provided a demonstration of fourth grade lesson plan. Links are included in the lesson plans that students will get their resources. Math and Reading lessons were demonstrated. Students get feedback; teacher monitor. Practice sites, lessons. Zoom meetings provide lesson help as well as relationship with students including art, pe, music, activities. Mrs. Bray reported that our parents are doing a fantastic job of providing support to our students. Teachers are doing a very good job and have risen to the occasion.

Mr. Jacobsen reported on lesson plans for secondary students. Seven to Ten different teachers/classes. Many of the teachers already use the google classroom. Virtual assignments. Middle School parents were included on initial contacts. Non engaged students are contacted by administrators, counselors as well as teachers. Parents can sign up to get alerts. Mr. Jacobsen is a co teacher on many courses. Goal is to help them advance to the next course, grade level. Guest speakers have been presented to keep kids engaged. Discussion for tracking progress, grade, growth in learning. MSHS Disengaged students around 20 students. Parent frustration is real.

Kristin Fangmeyer advised that parents are grateful for contact and assistance. Sometimes it is hard to get in contact with parents due to work schedules.

Feedback for staff; administrators are assuming responsibility for the teachers they evaluate. They monitor assignments, participate in zoom sessions. Admin is definitely still monitoring and providing feedback to staff. Staff are very appreciative. Administrators are meeting once a week. Parents have reached out with positive feedback. Administrators are learning right along with teachers. Evolving on a daily basis.

Discussion was held on how to recognize staff; this is difficult for retirees that will not closure. Plan is yet to be determined.

Building Access restriction; essential twelve month employees. Sign in process for anyone that comes into building; this is on the honor system. It does provide a record of who has been in our

building. Hours have been shorten. Shifted alarm system. AGPS will continue to follow recommendations of Three Rivers Health department. Playground, track, memorial stadium has been closed.

Fall Contingency Plan was briefly presented by Mr. Libal. He is hopeful we will be back to normal. It has been recommended to come up with a contingency plan to start later go longer, limits students. New information is no graduation ceremonies til after July 1. Graduation is ever changing. Mr. Jacobsen has a zoom meeting with seniors to determine their feelings. More information on planning as it is determined.

Mr. Libal thanked the Board and Administration Team, Staff, Tech team for their support. Administrators have been trying to provide support to staff through zoom and videos.

7. New Business

7.1. Resolution: Grades, Graduation, Curriculum, and Related Matters. (Attached)

Motion to approve Resolution on grades, graduation, curriculum and related matters and give authority to the Superintendent and or his designee to make decisions as needed, made by Karen Stille and seconded by Eric Beranek, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

Mr. Westerhold questioned if their are questions from parents we will continue to follow policies, procedures; Mr. Libal advised that is correct. Mr. Jacobsen has spent time reviewing policies; consulting legal for credits, graduation. Dual credit has continued. Resolution allows to meet Americanism requirements; our students have done that. Gives us additional protection to fulfill our obliagtions.

7.2. Action related to the end of the year district/school calendar.

Motion to set the last student and staff day of 2019-2020 school year to May 15, 2020, made by Eric Beranek and seconded by Suzanne Sapp, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

The District has only utilized one snow day. Mr. Libal and Administrative Team are recommending May 15 for the final school date.

7.3. Discussion and action to approve major equipment and furniture requests for 2020-21, and give the superintendent authority to purchase such items as the budget allows. (Attached)

Motion to approve the 2020-21 major equipment and furniture and 2020-21 Capital Outlay and give the superintendent authority to purchase items as budget allows, made by Karen Stille and seconded by Suzanne Sapp, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

Mr. Libal spent a lot of time trimming the 2020-21 Furniture and Equipment list to reduce expenditures. Discussion was also held regarding 2020-21 Capital Outlay Projects. Mr. Libal told board members we conscious of our cash reserve. Forecast of revenue predicts reduction in property tax received, less fines due to courthouse closures, reduction in motor vehicles receipts. Mr. Libal provided information on items we need to work on educationally and the need to reconfigure computer lab, science labe and office space in conference room to meet our growing need due to increased student population. Mr. Westerhold asked regarding science renovation. Mr. Jacobsen provided explanation to reconfigure science space. It will be a more flexible space. Bus bid have been sent out.

7.4. Discussion and action to approve Capital Outlay expenditures for 2020-21, and give the superintendent the authority to take action on Priority 1 items as the budget allows. (Attached)

Discussed and approved together in agenda item 7.3.

7.5. Certified and non-certified staff resignations.

No resignations were presented.

8. Informational Items

No informational items at this time.

9. Call for Next Meeting

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10. Adjournment.

Motion to adjourn the meeting at 7:38 p.m., made by Karen Stille and seconded by Suzanne Sapp, Passed.

Eric Beranek: Yea, Ally Miller: Yea, David Nygren: Yea, Suzanne Sapp: Yea, Karen Stille: Yea, Russ Westerhold: Yea

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GENERAL FUND

	Beginning Balance		\$	4,026,575.25	
	<u>RECEIPTS</u>				
4/1/2020	Perkins Reimb	\$	64.40		
4/2/20	Cass County Property Taxes	\$	48,474.97		
4/6/20	Saunders Co MV	\$	34,908.60		
4/6/20	Saunders Co Fines	\$	2,317.12		
4/6/20	Saunders Co Property Tax	\$	173,071.71		
4/6/20	Saunders Co Property Tax Credit	\$	182,061.58		
4/6/20	Saunders Co Homestead	\$	17,696.47		
4/6/20	Saunders Co Pro Rate	\$	6,000.96		
4/15/20	Sarpy County Property Taxes	\$	8.50		
4/16/20	Cass County MV	\$	7,595.95		
4/16/20	Cass County Revenue Interes	\$	1,031.81		
4/16/20	Cass County Property Taxes	\$	66,747.03		
4/16/20	Cass County Court Fines	\$	836.87		
4/16/20	Cass County Homestead	\$	5,158.87		
4/16/20	Cass County Tax Credit	\$	62,319.96		
4-/17/20	SPED FFR SA Reimb 18-19	\$	80,052.00		
4-/17/20	SPED Schl AG Trans 19-20	\$	7,076.00		
4/21/20	Saunders Co Property Tax	\$	373,545.15		
4/21/20	Saunders Co Homestead	\$	17,696.47		
4/21/20	Saunders Co 5 %	\$	55,292.10		
4/24/20	Perkins Reimb	\$	550.00		
4/30/20	State Aid	\$	92,207.00		
4/30/20	F & M Interest	\$	343.55		
4/30/20	NLAF Interest	\$	530.81		
4/30/20	F & M CD Interest	\$	1,187.64		
				\$ 1,236,775.52	\$ 5,263,350.77
	<u>DISBURSEMENTS</u>				
	April Claims	\$	906,893.18		
	Refunds/Rebates/Sub Reimbursement	\$	(275.90)		
	Total			\$ 906,617.28	\$ 4,356,733.49
	ENDING BALANCE				\$ 4,356,733.49
	<u>RECONCILIATION</u>				
	NLAF Liquid Balance	\$	908,823.02		
	Plus F& M Bank Balance	\$	2,037,908.13		
	Plus General Fund Investments	\$	1,441,621.85		
	Less: Outstanding Claims	\$	31,619.51		
	Reconciled Balance	\$	4,356,733.49		\$ 4,356,733.49

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

Apr-2020

ADMINISTRATIVE OPERATIONS ACCOUNT

Beginning Balance \$ 2,841.79

RECEIPTS

GF # 040001 \$ 854.60

Total \$ 854.60 \$ 3,696.39

DISBURSEMENTS

4/6/20 Rise Broadband, Student Internet Access \$ 105.29

4/13/20 R Wiese, Pupil Support Mileage \$ 591.10

Total \$696.39 \$ 3,000.00

Ending Balance \$ 3,000.00

RECONCILIATION

Bank Balance \$ 3,526.57

Less: Claims Outstanding \$ 526.57

Reconciled Balance \$ 3,000.00 \$ 3,000.00

PAYROLL ACCOUNT

Beginning Balance \$ 15,574.75

RECEIPTS

General Fund \$ 657,128.41

Hot Lunch

Employee Prems

FM National Bank: Interest \$ 15.14

Total \$ 657,143.55 \$ 672,718.30

DISBURSEMENTS

Net Payroll \$ 399,135.88

Retirement \$ 111,739.99

State Tax Withholdings \$ 19,008.70

Federal/FICA Taxes \$ 127,243.84

Retiree Life Insurance Mo. Premium \$ 123.00

Retiree Eye Insurance Mo Premium \$ 37.74

Total \$ 657,289.15 \$ 15,429.15

Ending Balance \$ 15,429.15

RECONCILIATION

Bank Balance \$ 15,429.15

Outstanding Checks \$ -

Reconciled Balance \$ 15,429.15 \$ 15,429.15

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT
EMPLOYEE BENEFIT (SECTION 125) ACCOUNT

Apr-2020

Beginning Balance			\$	29,425.74
 <u>RECEIPTS</u>				
Employee Payroll Deposit	\$	10,935.32		
Bank of Ashland: Interest	\$	2.43		
Total			\$	10,937.75
			\$	40,363.49
 <u>DISBURSEMENTS</u>				
Employee Benefits	\$	1,345.95		
Employee Benefits	\$	1,200.02		
Employee Benefits	\$	2,080.98		
Employee Benefits	\$	1,734.76		
Total			\$	6,361.71
			\$	34,001.78
Ending Balance			\$	34,001.78
 <u>RECONCILIATION</u>				
Bank Balance	\$	34,001.78		
Reconciled Balance	\$	34,001.78		
			\$	34,001.78

SPECIAL BUILDING ACCOUNT

Beginning Balance			\$	2,630,404.29
 <u>RECEIPTS</u>				
Cass County	\$	26,298.07		
Sarpy County	\$	1.24		
Saunders County	\$	120,264.32		
NLAF Interest	\$	377.89		
F & M Interest	\$	379.12		
Total			\$	147,320.64
			\$	2,777,724.93
 <u>DISBURSEMENTS</u>				
Total			\$0.00	\$ 2,777,724.93
Ending Balance			\$	2,777,724.93
 <u>RECONCILIATION</u>				
F&M Bank Balance	\$	1,382,395.93		
NLAF #9300590 Balance	\$	907,329.00		
Plus Special Building Investments	\$	488,000.00		
Reconciled Balance	\$	2,777,724.93		
			\$	2,777,724.93

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT
QUALIFIED CAPITAL PURPOSE FUND

Apr-2020

Beginning Balance			\$	69,604.21
 <u>RECEIPTS</u>				
Interest	\$	5.72		
Total		<hr/>	\$	5.72
			\$	69,609.93
 <u>DISBURSEMENTS</u>				
Total		<hr/>	\$	-
Ending Balance			\$	<u>69,609.93</u>
 <u>RECONCILIATION</u>				
Bank Balance	\$	69,609.93		
Less: Outstanding Claims	\$	-		
Reconciled Balance	\$	<hr/> 69,609.93		<u>69,609.93</u>

DEPRECIATION FUND

Beginning Balance			\$	1,762,814.33
 <u>RECEIPTS</u>				
F&M National Bank, Interest	\$	36.01		
NLAF Interest	\$	449.84		
Total		<hr/>	\$	485.85
			\$	1,763,300.18
 <u>DISBURSEMENTS</u>				
Total		<hr/>	\$	-
Ending Balance			\$	<u>1,763,300.18</u>
 <u>RECONCILIATION</u>				
F & M Bank Balance	\$	438,219.81		
NLAF Balance	\$	1,080,080.37		
Plus Depreciation Investments	\$	245,000.00		
Less: Outstanding Claims	\$	-		
	\$	<hr/> 1,763,300.18		
Reconciled Balance	\$	<hr/> 1,763,300.18		<u>1,763,300.18</u>

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

Apr-2020

STUDENT FEE FUND

Beginning Balance \$ 10,876.88

RECEIPTS

Cap and Gown Fees

Student Fees

College Drop Fee

Interest Bank of Ashland \$ 0.86

Total \$ 0.86 \$ 10,877.74

DISBURSEMENTS

1436 Jostens Cap & Gowns Dipolmas \$ 2,866.26

1437 FireSpring Student Posters \$ 219.05

Total \$ 3,085.31

Ending Balance \$ 7,792.43

RECONCILIATION

Bank Balance \$ 7,792.43

Claims Outstanding \$ -

Misdirected Deposit

Reconciled Balance \$ 7,792.43 \$ 7,792.43

HOT LUNCH ACCOUNT

Beginning Balance \$ 49,413.76

RECEIPTS

Student and Staff Deposits \$ 428.50

Online Student Deposits \$ 334.06

Federal Reimbursement \$ 17,019.02

State Reimbursement

F&M National Bank: Interest \$ 2.23

Vending Payment \$ 147.99

Total \$ 17,931.80 \$ 67,345.56

DISBURSEMENTS

Wages & Benefits \$ 22,839.08

Food/ Supplies/ Contracted Services \$ 25,395.23

Rebate/ Food Payment -105.52

Total \$ 48,128.79 \$ 19,216.77

Ending Balance \$ 19,216.77

RECONCILIATION

Bank Balance \$ 19,696.37

Claims Outstanding \$ 479.60

\$ 19,216.77

Receipts Outstanding

Reconciled Balance \$ 19,216.77

\$ 19,216.77

Student and Staff Deposits Held on Account - End of Month \$ 26,805.30

INVESTMENTS

Date Bought	Security Description	Rate	Investment
General Fund Investments			
1/30/2015	Farmers & Merchants Bank, Ashland	0.550%	\$ 867,297.14
10/22/2017	Bank of Ashland, Ashland	0.850%	\$ 106,324.71
11/8/2018	Franklin Synergy TN	3.200%	\$ 234,000.00
11/8/2018	Farmers & Merchants Union Bank, WI	3.200%	\$ 234,000.00
Total Investments			<u><u>\$ 1,441,621.85</u></u>

Depreaction Fund Investments

12/18/2019	First National Bank of McGregor TX	1.800%	\$ 245,000.00
Special Building Fund Investments			
10/11/2019	Cfg Community Bank, MD	2.050%	\$ 244,000.00
10/11/2019	First Capital bank, TN	2.050%	\$ 244,000.00
			<u><u>\$ 488,000.00</u></u>

LOCAL BANK SECURITIES PLEDGE TO SCHOOL DISTRICT DEPOSITS & FDIC INSURANCE ON DEPOSITS

BANK OF ASHLAND

FDIC INSURANCE	\$ 250,000.00
Total Secured	<u><u>\$ 250,000.00</u></u>

FARMERS AND MERCHANTS BANK

FDIC INSURANCE	\$ 250,000.00
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Pledged Safekeeping Security

Various pledged amounts at Agencies, Municipals, SBA, CD's etc, monitored by: Farmers Merchant Bank	Total Face Value	Actual Value
		\$ 3,000,000.00
Total Secured		<u><u>\$ 3,250,000.00</u></u>

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING Apr-2020

				Beginning Balance			\$ 82,313.04
Date	Check #	Payee	Description	Receipt	Disbursed	Balance	
ATHLETICS							\$ 14,572.53
4/1/2020	014831	VISA	Hotel Rooms State WR		\$ 1,258.14		
4/2/2020	014832	Black Squirrel Enterprises, L	Track Timing service		\$ 200.00		
4/2/2020	014833	Janice Burman	State basketball return		\$ 7.00		
4/2/2020	014834	Nebraska Sports	Track equipment		\$ 887.46		
4/2/2020	014837	Nebraska School Activities /	State basketball ticket sales		\$ 181.00		
4/2/2020	014838	David Nygren	State basketball return		\$ 35.00		
4/20/2020	014843	Odeys Field Experts	Turf and Mat for batting cage		\$ 853.16		
4/21/2020		Various	Athletic Gate Startup	\$ 783.00			
TOTALS				\$783.00	\$ 3,421.76	\$	11,933.77
ALUMNI Projects							\$ 2,993.79
TOTALS				\$ -	\$ -	\$	2,993.79
BAND							\$ 788.41
TOTALS				\$0.00	\$ -	\$	788.41
BLUE TEAM							\$ 242.80
TOTALS				\$ -	\$ -	\$	242.80
DRAMA							\$ 2,313.18
TOTALS				\$0.00	\$ -	\$	2,313.18
ELM BOOK FAIR							\$ 812.64
TOTALS				\$ -	\$ -	\$	812.64
ELM STAFF							\$ 1,169.32
4/20/2020		Pepsi Snack	Vending Proceeds	\$ 89.13			
TOTALS				\$89.13	\$ -	\$	1,258.45
ELM STUDENT COUNCIL							\$ 7,467.69
4/20/2020	014842	No Frills	Bluejay Rally		\$ 76.17		
4/1/2020	014831	VISA	Bluejay Way		\$ 32.25		
4/27/20		Box Top	Box top receipts	\$ 28.10			
TOTALS				\$28.10	\$ 108.42	\$	7,387.37
FBLA							\$ 3,405.81
TOTALS				\$ -	\$ -	\$	3,405.81
FFA							\$ 20,696.28
4/2/2020	014836	National FFA Organization	FFA banquet supplies		\$ 528.00		
TOTALS				\$ -	\$ 528.00	\$	20,168.28

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING Apr-2020

HONOR SOCIETY				\$	1,043.56
TOTALS		\$0.00	\$ -	\$	1,043.56
HS STUDENT COUNCIL				\$	1,314.68
TOTALS		\$0.00	\$ -	\$	1,314.68
MS/HS STAFF				\$	2,326.28
TOTALS		\$0.00	\$ -	\$	2,326.28
MS STUDENT COUNCIL				\$	2,417.67
TOTALS		\$0.00	\$ -	\$	2,417.67
PROM ACCOUNT				\$	4,468.93
TOTALS		\$0.00	\$ -	\$	4,468.93
SCHOOL STORE				\$	186.10
TOTALS		\$ -	\$ -	\$	186.10
SENIORS				\$	400.20
TOTALS		\$ -	\$ -	\$	400.20
SKILLS USA (formerly SHOP)				\$	2,178.37
4/24/2020	Patron	Chairs	\$ 120.00		
TOTALS			\$120.00	\$0.00	\$ 2,298.37
SPANISH CLUB				\$	244.11
TOTALS		\$ -	\$ -	\$	244.11
SPIRIT SQUAD				\$	1,243.15
4/1/2020	014831	VISA	Lodging State Cheer/Dance	\$ 427.40	
4/20/2020		Student	Uniform	\$ 183.35	
4/27/2020		Student	Uniform	\$ 213.40	
4/29/2020		Student	Uniform	\$ 416.30	
4/7/2020		Return of stopped payment Varsity Ck#014554		\$ (257.50)	
TOTALS			\$813.05	\$ 169.90	\$ 1,886.30
SPEECH				\$	540.60
4/2/2020	014835	Malcolm Public Schools	Malcom Forensics	\$ 216.00	
4/2/2020	014839	School Specialty Inc	Speech Supplies	\$ 102.36	
4/2/2020	014841	Waverly Public Schools	Waverly Speech Meet Entry Fee	\$ 126.00	
TOTALS		\$ -	\$ 444.36	\$	96.24
TALENTED/GIFTED ACTIVITES				\$	133.23
TOTALS		\$ -	\$ -	\$	133.23

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING Apr-2020

VOCAL MUSIC \$ 3,137.15

TOTALS \$0.00 \$ - \$ 3,137.15

YEARBOOK/ANNUAL \$ 2,591.09

4/2/2020	014840	Walsworth Publishing Com; Yeabook 2nd 1/2 deposit		\$ 4,585.55
4/1/2020		Student MS Yearbook	\$ 18.00	
4/3/2020		Student MS Yearbook	\$ 16.00	
4/6/2020		Nutrien AG Solutions Yearbook ad	\$ 100.00	
4/22/2020		Caseys Loyalty Programs	\$ 25.00	

TOTALS \$159.00 \$4,585.55 \$ (1,835.46)

INTEREST \$ 5,625.47

4/30/2020	Bank of Ashland	Interest	\$ 6.30	
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TOTALS \$ 6.30 \$ - \$ 5,631.77

ACTIVITY FUND TOTALS ALL ACCOUNTS \$ 1,998.58 \$ 9,257.99 \$ 75,053.63

Ending Balance	\$ 75,053.63
Plus: Outstanding Checks	\$ 210.00
Less: Outstanding Receipts	

Equals: Bank Balance \$ 75,263.63

Ashland-Greenwood Public Schools' General Fund Claims
 General Fund Claims
 5/18/2020

Check No.	Vendor	Amount	Description
040015	OPPD	\$ 6,581.40	District Electricity
040016	replacement check for '03697		
040017	AG Payroll Account	\$ 357,574.79	May Net Payroll
040018	BANK OF ASHLAND	\$ 10,862.90	Payroll Section 125 Deduct
040019	Blue Cross and Blue Shield of NE	\$ 126,117.20	Payroll Health & Dental Ins
040020	Madison National Life	\$ 1,474.90	Payroll LTD Insurance Prem
040021	Madison National Life	\$ 861.66	Payroll Employee Life Prem
040022	AG Payroll Account	\$ 17,305.35	Payroll State Tax Wthhldg
040023	AG Payroll Account	\$ 114,769.23	Payroll Federal Tax Wthhldg
040024	Retirement	\$ 102,417.12	Payroll Retirement Wthhldg
040025	TSA Consulting Group Inc	\$ 2,675.00	Payroll Annuity Deduction
040026	Vision Service Plan	\$ 1,085.02	Payroll Employee Vision Prem
040027	Charter Communications	\$ 153.29	MS/HS Cable Services
040028	Charter Communications	\$ 126.68	Elementary Cable
040029	Ashland Disposal Service	\$ 800.31	Sanitation Services
040030	Ashland Gazette/Wah-Wav-Ash News	\$ 82.95	District Newspaper
040031	Boys Town YOUTH ASSISTANCE	\$ 16,503.00	Student Tuition
040032	C & L Hardware	\$ 7.99	Maint Supplies
040033	Capital Business Systems, Inc.	\$ 161.20	Copy fees
040034	Brooke L Cheleen	\$ 330.00	Therapy Services
040035	City Of Ashland	\$ 1,545.00	District Sewer/Water
040036	Dick Blick Company	\$ 468.76	Instructional Supplies
040037	Eddie Lawn Service, LLC	\$ 2,910.00	Ground Services
040038	Egan Supply Co.	\$ 1,827.32	Custodial Supplies
040039	FBG Service Corporation	\$ 7,920.00	Elementary Cleaning Services
040040	GovConnection Inc.	\$ 82.10	Media Equipment
040041	Gretna Public Schools	\$ 13,500.00	Student Tuition
040042	HARRIS	\$ 947.86	AE Support
040043	Heartland Foundation/School	\$ 3,700.00	SPED Tuition
040044	KSB School Law, PC LLO	\$ 1,047.50	District Legal Services
040045	Matheson Tri-Gas, Inc/Linweld	\$ 364.00	Instructional Supplies
040046	Meininger Fire Protection Inc	\$ 299.60	Custodial Services
040047	Metal Doors And Hardware	\$ 598.50	Maintenance
040048	Montemarano Landscapes Inc	\$ 190.00	Ground Supplies
040049	NASSP	\$ 385.00	Instruction HS Fees
040050	Nebraska Council of School Administrators	\$ 2,985.00	SPED Dir, Admin Dues & Fees
040051	Nebraska Academic Decathlon, Inc.	\$ 175.00	HS Reg Inst Dues & Fees
040052	Nebraska ESU Coop Purchasing	\$ 707.00	District Movie Licensing
040053	NEOPOST	\$ 36.05	Postage Supplies
040054	Odeys Field Experts	\$ 4,360.00	Ground Services
040055	One Source, Inc	\$ 28.00	Employment Services
040056	Paper101	\$ 1,168.71	District Paper

Ashland-Greenwood Public Schools' General Fund Claims
 General Fund Claims
 5/18/2020

Check No.	Vendor	Amount	Description
040057	PayFlex Systems USA Inc	\$ 278.72	Employee Benefit
040058	J.W. Pepper & Son	\$ 123.00	Elementary Choir music
040059	Phi Delta Kappa, Int'l Hdqr	\$ 104.95	Admin professional Dues and Fees
040060	Quill Corp	\$ 223.23	Office Supplies
040061	Riverside Technologies Inc. (RTI)	\$ 2,356.00	Instructional Equipment
040062	Soter Technologies	\$ 3,050.00	Safety equipment
040063	Specialized Engineering Solutions	\$ 530.21	District Maintenance
040064	Anthony Petersen	\$ 70.00	Pest Control
040065	TSA Consulting Group Inc	\$ 83.33	403 B Admin
040066	Ty's Outdoor Power & Service Inc	\$ 19.13	Maint Supplies
040067	United Electrical Supply Co Inc.	\$ 2,926.63	Custodial Supplies
040068	University Of NE at Kearney	\$ 375.00	Transportation Services
040069	USIC Locating Services, LLC	\$ 46.35	Locating services
040070	US Mechanical Service Inc	\$ 3,040.85	Maintenance
040071	United States Postal Service - POC	\$ 750.00	District Postage
040072	Voyager Fleet Systems, Inc.	\$ 258.08	District Fuel
040073	Wahoo-Waverly-Ashland Newspapers	\$ 105.55	District advertising
040074	Beverly Wlggs	\$ 2,656.50	Therapy Services
040075	William V Macgill & Co	\$ 406.00	Nursing Supplies
040076	Admin Operations	\$ 199.00	Pupil Support Supplies

Incompletes

- AT&T
- Ashland Auto
- Ashland Gazette
- Ashland-Greenwood Hot Lunch
- Baylor Test Prep
- Boys Town
- Charter/Spectrum
- Cornhusker International Trucks
- C&L Hardware
- DLR
- NCECBVI/ESU#4
- Harris
- Heartland School

Ashland-Greenwood Public Schools' General Fund Claims
General Fund Claims
5/18/2020

Check No.	Vendor	Amount	Description
	Kreiser Drywall		
	Matheson		
	Menards		
	No Frills/Spartan Nash		
	OPPD		
	J. W. Peppers		
	RTI		
	School Specialty		
	US Mechanical		
	VISA		
	Waverly Plumbing		
	Windstream		
	Williams Sales and Service		

Authorized by:

Ashland-Greenwood Public Schools' Claims
Student Fee
May 18, 2020

Date	Check No.	Vendor/Description	Amount
5/18/20	1438	JoshBCreative LLC Senior Tribute Video	\$ 1,320.00
5/18/20	1439	IdentiSys Student ID Supplies	\$ 396.60

Authorized by:

2020-2021
AGREEMENT FOR SPECIAL EDUCATION SERVICES

THIS AGREEMENT is issued this 18th day of May, by and between Ashland-Greenwood Public Schools in the County of Saunders, in the State of Nebraska, and the Nebraska Center for the Education of Children who are Blind or Visually Impaired (NCECBVI)/Educational Service Unit 4, a political subdivision (“ESU 4”). In consideration of the mutual agreement hereinafter set forth, the recitals hereinafter contained, the parties agree as follows:

RECITALS

1. NCECBVI/ESU 4 is duly qualified, by virtue of provisions of the statutes of the State of Nebraska, to provide and render services to school districts on a contract basis, in exchange for compensation as provided in the Agreement.
2. The School District desires to contract with NCECBVI/ESU 4 for the delivery of certain mandatory or discretionary educational services by NCECBVI/ESU 4 for the benefits of the School District and its students.
3. This Agreement constitutes the agreement and understanding of the parties with respect to the subject matter hereof. This Agreement is entirely integrated, i.e., there are no other agreements, written or oral, concerning the subject matter hereof, except those which are expressly delineated in in this instrument, or by a mutually accepted written addendum.

COVENANTS

1. **SERVICES CONTRACTED:** NCECBVI/ESU 4 shall provide, for the time period specified hereinafter, the following services at facilities which shall be provided by the School District or by NCECBVI/ESU 4 in accordance with the terms of this Agreement.
2. **SERVICES PROVIDED:** NCECBVI/ESU 4 provides a Center-Based Program (Level III Special Education Program) and Outreach Services. The services provided may be referred to, from time to time, as center-based program; outreach/consultation services; outreach/direct instructional services.

3. COMPENSATION: The parties acknowledge that NCECBVI/ESU 4 shall, in good faith, determine its cost incurred in connection with each of the contracted programs in accordance with internal cost accounting systems, methods, and techniques deemed appropriate by ESU 4, and accomplished in the manner consistent with the rules, regulations and laws of the State of Nebraska. Upon determination of such costs, NCECBVI/ESU 4 shall prepare a statement for the services contracted and provided for amounts due to the NCECBVI/ESU 4 from the School District in accordance with the provisions of this Agreement. The estimated costs set forth in paragraph one hereof, shall constitute estimates only, and shall not, in any manner or under any circumstances, become or constitute the ultimate or final amount due from the School District to NCECBVI/ESU 4 for the services rendered. Rather, the actual, final amount due for mutually agreed upon services rendered by NCECBVI/ESU 4 to the School District shall be the amount(s) as NCECBVI/ESU 4 shall determine in accordance with its good faith internal accounting systems, methods, and techniques, conducted and accomplished in accordance with the rules and regulations of laws of the State of Nebraska. NCECBVI/ESU 4 shall determine its costs, shall submit to the School District its billing for the services rendered, on a monthly basis, to coincide with each quarter of the school year. Each and every statement shall become due and payable upon receipt by the School District.
4. MANNER OF DELIVERY OF SERVICE: NCECBVI/ESU 4 shall, in its discretion, assign personnel, and work cooperatively with the School District to provide services, monitoring, supervising, evaluating, and other services as required by Individual Educational Plan or other services Requested by the School District. Any and all educational, personnel salaries, benefits, administrative prerogatives or NCECBVI/ESU 4 policies which do or may impact upon the obligations of the parties pursuant to this Agreement, including the calculations of sums due hereunder, shall be determined by NCECBVI/ESU 4, in its sole judgment and discretion, in a manner consistent with the law.
5. DEFAULT: In the event of material breach of the obligations of either party pursuant to the Agreement, the party who has not breached may, in its discretion, immediately cancel or rescind this agreement without advance notice, hereunder pending resolution by a court of competent jurisdiction, of any disputes or issues arising from claims of breach. Neither party to the Agreement may, however, arbitrarily or unilaterally cancel, suspend or terminate this Agreement prior to the expiration thereof, except in the event of breach, or except upon mutual agreement of the parties.
6. AUTHORITY: Each party acknowledges and represents that the persons executing the Agreement have a full, unconditional authority to execute

this Agreement. This Agreement shall be governed by, and construed in accordance with the laws of the State of Nebraska, and shall be binding upon the parties hereto and their successors.

ADDENDUM: Anticipated Needs Document

IN WITNESS WHEREOF, we have hereunto subscribed our names.

School District Official **Date**
(Signature)

NCECBVI Administrator **Date**
(Signature)

School District Official **Date**
(Print)

NCECBVI Administrator **Date**
(Print)

AFFIDAVIT OF CLOSURE OF ATTENDANCE CENTERS 2019-2020

County-District # 06-0001 (example: 00-0000)

School System Name: Ashland-Greenwood Public Schools

County of Saunders in the State of Nebraska

Suzanne Sapp being first duly sworn, deposes and says:

1. That she is the secretary of the school board/governing body of the Ashland-Greenwood Public school system in the County of Saunders
2. That due to the COVID-19 Pandemic and Directed Health Measure 2020-008, per *Neb. Rev. Stat. 79-213*, the school board or governing body deemed it advisable to close all schools with the district or system and that the school board/governing body then closed the attendance centers within the system beginning on March 16, 2020.
3. That this Affidavit is completed by the school system secretary of the school board/governing body to be filed with the State Board of Education in fulfillment of the requirements of Section 79-213 (R.R.S.).

School System Board / Governing Body Secretary's Signature

NOTARY

Subscribed in my presence and sworn to me before this ____ day of May, 2020 .

Place Notary Seal Below

Notary Public or Other Acknowledging Officer

3011 Transportation

The Ashland-Greenwood Public Schools may operate vehicles for the transportation of students in accordance with state and federal laws. It is the intent of the board to operate the vehicles to the benefit of the students enrolled in the Ashland-Greenwood Public Schools. The district shall not rent, lease or loan vehicles to individuals or organizations for non-school related purposes.

Within the limits prescribed by statute, the board of education shall establish for each fiscal year the transportation services to be provided by the school district.

To implement this policy, the board of education directs the superintendent of schools to prepare, for board review, an annual plan for provision of transportation services. The superintendent with the assistance of the elementary principal, should prepare plans, rules and regulations which specify regular routes and services; conditions for special transportation services for school related trips, exceptional children, or non-public school children; procedures for emergencies and safety; procedures for maintenance and protection against vandalism; and, procedures for approval of the use of private vehicles for transportation of pupils or employees on school related activities. The superintendent is given authority to modify and make exception to this policy as he or she deems necessary to meet extenuating and/or unforeseen circumstances.

Use of Vehicles

The Superintendent or his or her designee may authorize vehicles to be used for transporting: students to and from school; students and sponsors to district sponsored activities; students to school related activities sponsored by community organizations in support of activities for students or school/community associations, including transportation of students to summer camps and other programs; staff on district business; or school materials.

School Bus Drivers

School bus drivers are to be qualified and licensed as provided by law. Operation of school buses by persons other than qualified and licensed bus

drivers is prohibited. All drivers must meet the Safe Driving Record Standard for Drivers as established by this policy.

Safe Driving Record Standard for Drivers

Standard for Pupil Transportation Vehicle Drivers: Each person who is required to have a permit to operate a pupil transportation vehicle for this School District shall meet all requirements to hold and continue to hold a pupil transportation operator's permit. One of the requirements for obtaining such a permit is that the person have a record of satisfactory driving as determined by Board policy. For such persons, a satisfactory driving record means a record which reflects the absence of any of the following offenses or circumstances:

1. Motor vehicle homicide.
2. Driving while under the influence of alcoholic liquor or drugs or refusal to submit to a chemical test, within the immediate prior 20 years; or,
3. Reckless driving or willful reckless, within the immediate 20 years; or
4. Accumulation of 5 or more points under the motor vehicle operators' license point system within the immediate prior 4 years. In the event the person has accumulated 3 or 4 points within the immediate prior 4 years, the determination of whether the person has a satisfactory driving shall be made by the Superintendent or Superintendent's designee based on the nature and proximity of the offense as it relates to safe transportation.

Standard for Drivers of Small Vehicles for Activity Trips: Each person who drives a small vehicle (car or van) other than a pupil transportation vehicle for school activities and who is not required to have a permit to operate a pupil transportation vehicle shall be precluded from driving in the event it is discovered that the person does not have a record of satisfactory driving. For such persons, a satisfactory driving record means a record which reflects the absence of any of the following offenses or circumstances:

1. Motor vehicle homicide.
2. Driving while under the influence of alcoholic liquor or drugs or refusal to submit to a chemical test, within the immediate prior 20 years; or,
3. Reckless driving or willful reckless, within the immediate 20 years; or

4. Accumulation of 5 or more points under the motor vehicle operators' license point system within the immediate prior 4 years. In the event the person has accumulated 3 or 4 points within the immediate prior 4 years, the determination of whether the person has a satisfactory driving record shall be made by the Superintendent or Superintendent's designee based on the nature and proximity of the offense as it relates to safe transportation.

Standard for Drivers of Other School Vehicles: Each person who drives a school vehicle other than pupil transportation vehicle and does not transport students in the vehicle shall be precluded from driving in the event it is discovered that the person does not have a record of satisfactory driving. In the event the person's employment position requires driving vehicles as a function of the person's employment; the employment may be terminated in the absence of a record of satisfactory driving. For such persons, a satisfactory driving record means a record which reflects the absence of any of the following offenses or circumstances:

1. Motor Vehicle homicide.
2. Driving while under the influence of alcoholic liquor or drugs or refusal to submit to a chemical test, within the immediate prior 20 years; or,
3. Reckless driving or willful reckless, within the immediate prior 10 years; or
4. Accumulation of 5 or more points under the motor vehicle operators' license point system within the immediate prior 4 years. In the event the person has accumulated 3 or 4 points within the immediate prior 4 years, the determination of whether the person has a satisfactory driving shall be made by the Superintendent or Superintendent's designee based on the nature and proximity of the offense as it relates to safe transportation.

The record of satisfactory driving standards shall apply to all new employees from and after adoption of this policy. Existing employees shall be subject to the same standards, provided that the Superintendent or Superintendent's designee may determine to permit an exception based on the existing employee's record of satisfactory driving while employed with the District and the nature and proximity of prior driving offenses as such offenses relate to safe transportation.

Reimbursement for Use of Privately Owned Vehicles

The Superintendent of Schools may authorize the use of personal vehicles for school related business and transportation provided that the person using the vehicle is properly licensed and has adequate liability and property damage coverage for the vehicle. Reimbursement rates for use of privately owned vehicle shall be as specified by the Nebraska Department of Administrative Services. Professional certificated staff shall not be reimbursed for travel between school buildings.

Safe Pupil Transportation Plan

The Superintendent of Schools or his/her designee shall develop a safe pupil transportation plan to address students safety which addresses weapons, pupil behavior, terroristic threats, severe weather, hazardous materials, medical emergencies, procedures for mechanical breakdowns, and procedures that require pupil transportation vehicle operators to document and submit to designated school authorities the occurrence of any events covered by the Safe Pupil Transportation Plan that involved the pupil transportation vehicle operated by the driver or the pupils transported in it.

A copy of the plan shall be placed in each pupil transportation vehicle, kept at each school building, and made available upon request.

Long Distance Travel

Planning for travel beyond 200 miles or overnight must be approved in advance by the board of education.

Free Transportation

The school district will provide free transportation, partially provide free transportation, or pay an allowance for transportation in lieu of free transportation on each day school is in session to the students who reside in the district and qualify for transportation according to the district's transportation plan. The families of students who will not be provided transportation pursuant to the district's plan or who must drive students to a pick-up point will be reimbursed according to statute if they qualify for such reimbursement. Parents seeking mileage reimbursement must submit requests to the district on forms which may be obtained from the office of the Superintendent of Schools.

When a student who has been attending the district is placed into foster care, school district staff will collaborate with state and local child welfare agencies

to determine whether transportation is required under state law when it is in the child's best interest that their school of origin be maintained. The district will only provide transportation to students placed in foster care when the responsible child welfare agency agrees to reimburse the school district for the cost of transportation or when transportation is otherwise required by law. The board designates the Superintendent of Schools as the initial point of contact for child welfare agency representatives to discuss transportation issues related to children in foster care.

Students who are homeless will be provided with transportation pursuant to Board Policy 5014.

The district will provide transportation to tuition students in accordance with the contract provisions, if any, for services from the contracting districts.

Adopted on: 10/21/2019

Revised on: _____

Reviewed on: _____

AMENDMENT FOR CARES ACT

ARTICLE 1 PREAMBLE; DEFINITIONS

- 1.1 **Adoption of Amendment.** The Employer adopts this Amendment to implement provisions of the Act which affect the Plan.
- 1.2 **Superseding of inconsistent provisions.** This Amendment supersedes the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.
- 1.3 **Construction.** Except as otherwise provided in this Amendment, any “Section” reference in this Amendment refers only to this Amendment and is not a reference to the Plan. The Article and Section numbering in this Amendment is solely for purposes of this Amendment and does not relate to the Plan article, section, or other numbering designations.
- 1.4 **Effect of restatement of Plan.** If the Employer restates the Plan then this Amendment shall remain in effect after such restatement unless the provisions in this Amendment are restated or otherwise become obsolete (e.g., if the Plan is restated onto a plan document which incorporates these provisions).
- 1.5 **Definitions.** Except as otherwise provided in this Amendment, terms defined in the Plan will have the same meaning in this Amendment. The following definitions apply specifically to this Amendment:
 - A. The “Act” is the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act. This Amendment shall be interpreted and applied to comply with the Act.

ARTICLE 2 IDENTIFYING INFORMATION; EMPLOYER ELECTIONS

- 2.1 **Identifying information.**
 - A. Name of Employer: Ashland- Greenwood Public Schools
 - B. Name of Plan: Flexible Benefit Plan
- 2.2 **Medical Expenses.** The Plan will reimburse the following for Participants:
Over the Counter Medications.
Menstrual products.
- 2.2 **Effective Date.** This Amendment is effective as of March 27, 2020. Expenses must be incurred after December 31, 2019.

ARTICLE 3
MEDICAL EXPENSES REIMBURSED

- 3.1 **Application.** The Plan’s definition of “Medical Expenses” under the Plan is amended by the addition of the following provisions as selected at 2.2.

- 3.2 **Over the Counter Medications.** Notwithstanding anything in the Plan to the contrary, a Participant may be reimbursed for the cost of any medicine or drug for medical care, within the meaning of the term “medical care” as defined in Code Section 213(d) and the rulings and Treasury regulations thereunder, including those medicines or drugs that are not prescribed as also defined. Insulin remains a covered expense.

- 3.3 **Menstrual Products.** A Participant may be reimbursed for the purchase of menstrual care products as defined in Code Section 223(d)(2)(D) and as authorized in Code Section 106(f).

* * * * *

This Amendment has been executed this _____ day of _____, 20_____.

Name of Plan: Flexible Benefit Plan_____

Name of Employer: Ashland-Greenwood Public Schools_____

By: _____
EMPLOYER

CERTIFICATE OF ADOPTING RESOLUTION

The undersigned authorized representative of Ashland-Greenwood Public Schools (the Employer) hereby certifies that the following resolution was duly adopted by Employer on May 18, 2020, and that such resolution has not been modified or rescinded as of the date hereof;

RESOLVED, the Amendment to the Ashland-Greenwood Public Schools Flexible Benefit Plan for the CARES Act (the Amendment) is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Plan Administrator the Amendment and to take any and all actions as it may deem necessary to effectuate this resolution.

The undersigned further certifies that attached hereto is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: _____

Signed: _____

[print name/title]

**SUMMARY OF MATERIAL MODIFICATIONS
for the**

Ashland-Greenwood Public Schools
Flexible Benefit Plan

**I
INTRODUCTION**

This is a Summary of Material Modifications regarding the Ashland-Greenwood Public Schools Flexible Benefit Plan (“Plan”). This is merely a summary of the most important changes to the Plan and information contained in the Summary Plan Description (“SPD”) previously provided to you. It supplements and amends that SPD so you should retain a copy of this document with your copy of the SPD. If you have any questions, contact the Administrator. If there is any discrepancy between the terms of the Plan, as modified, and this Summary of Material Modifications, the provisions of the Plan will control.

**II
SUMMARY OF CHANGES**

This amendment is effective March 27, 2020, for expenses incurred after December 31, 2019.

You may request reimbursement for the purchase of "over the counter" drugs without a prescription.

You may request reimbursement of the purchase of menstrual care products, including tampons, pads, and other products.