



**Regular Meeting Agenda  
Thursday, January 18, 2024  
Concordia University Texas  
11400 Concordia University Drive  
Austin, TX 78726  
6:15 PM**

**JANUARY IS SCHOOL BOARD RECOGNITION MONTH!**

**THE PUBLIC IS INVITED TO JOIN US AT 5:45 PM FOR A RECEPTION HONORING OUR BOARD OF TRUSTEES. THE RECEPTION WILL BE HELD AT CONCORDIA UNIVERSITY IN THE STUDENT CENTER LOCATED IN BLDG B.**

Doors will open to the public at 5:30 PM.

The Board meeting protocols are available at <https://bit.ly/3DHAR4v>.

Members of the public may access this meeting via live stream at <https://live.myvrspot.com/st?cid=MmVIZD>. Please note, this link will not be active until approximately 5 minutes before the scheduled meeting time.

Citizens wishing to address the Board of Trustees may do so in person at the meeting location noted on the agenda. In order to address the Board, individuals must sign up online at <https://bit.ly/473Oaud>, between noon the day prior to the meeting and noon the day of the meeting and be present at the meeting when their number is called.

Citizens who need special accommodations or assistance with sign-up should contact the office of the Superintendent (512-570-0000) during regular business hours.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on January 12, 2024, at 3:19 PM.

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The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. CALL TO ORDER AND DECLARATION OF QUORUM**
- 2. OPENING CEREMONY**
  - A. Pledge of Allegiance
  - B. Moment of Silence
- 3. RECOGNITION**
  - A. Spotlight on Learning: Leander Extended Opportunity (LEO) Center
  - B. Video Recognitions
    1. School Board Recognition Month
- 4. CITIZEN COMMENTS** *(See the notes at the top of the agenda for instructions on how to sign up and details regarding speaking.)*
- 5. CONSENT AGENDA**
  - A. Consider Approval of Minutes of Regular and Called Board Meetings 3
  - B. Consider Adoption of Board Resolution to Designate Certain Non-Business Days for the Purpose of the Texas Public Information Act for the 2024 Calendar Year 9
  - C. Consider Adoption of Local Policies CKE, CRF, FD and FEC 11
  - D. Consider Approval of Budget Amendments 21
- 6. SUPERINTENDENT'S REPORT 23**
  - A. Safe and Innovative Learning Environments
  - B. Empowered Student Learning

C. Empowered Staff	
<b>7. DISCUSSION / ACTION ITEMS</b>	
A. STUDENT EXPERIENCE	
1. Consider Approval of Elementary School #30 Attendance Zoning Recommendation	34
2. 2024-2025, 2025-2026 Academic Calendar Discussion	62
3. Instructional Materials Adoption Process Overview	81
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B. GOVERNANCE	
C. OPERATIONS	
1. Child Nutrition Services Annual Report	170
2. Discussion and Consider Adoption of the 2024-2025 Budget Assumptions	187
3. Consider Approval of External Auditor for 2023-2024 Audit Services	208
4. 2023-2024 Budget Projections	220
5. Business and Finance Monthly Reports	
a. Monthly Bond Status Report	222
b. Monthly Financial Report	226
c. Monthly Investment Report	232
d. Monthly Tax Collection Report	241
<b>8. CLOSED SESSION</b>	
A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter	
B. Texas Government Code 551.074: deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers	
C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed	
D. Texas Government Code 551.074: deliberation and consideration of employment of Vista Ridge High School Principal	
E. Texas Government Code 551.074: Superintendent Formative Evaluation Quarterly Review	
F. Texas Government Code 551.074: deliberation regarding Superintendent contract	
<b>9. ACTION PURSUANT TO CLOSED SESSION</b>	
A. Consider Employment of Vista Ridge High School Principal	
B. Consider Approval of Superintendent Contract	
<b>10. BOARD MEETING DEBRIEF</b>	
<b>11. ADJOURNMENT</b>	

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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

**Agenda Item:** Consider Approval of Minutes of Regular and Called Board Meetings  
**Purpose (this meeting):**  Discussion Item/Report Only  Action Requested  
**Administrator Responsible:** Bruce Gearing, Ed.D.  
**Attachments:** 12-01-23 Special Board Meeting Minutes DRAFT  
12-02-23 Special Board Meeting Minutes DRAFT  
12-14-23 Regular Board Meeting with Public Hearing Minutes DRAFT

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## **Background Information:**

Board meeting minutes are attached for your review.

## **Administrative Recommendation:**

Administration recommends approval of the minutes as presented.

## **Sample Motion:**

I move the Board approve the minutes for the December 1<sup>st</sup>, 2<sup>nd</sup>, and 14<sup>th</sup> meetings as presented.



## Minutes of Special Meeting - Board of Trustees Team of 8 Training

The Board of Trustees  
Leander Independent School District

**STATE OF TEXAS**  
**COUNTY OF WILLIAMSON**

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A meeting of the Board of Trustees of the Leander Independent School District was held on Friday, December 1, 2023, beginning at 4:06 PM in the Concordia University Texas, 11400 Concordia University Drive, Austin, TX 78726. The following members were present: Gloria Gonzales-Dholakia, Anna Smith, Christine Mauer, Sade Fashokun, and Francesca Romans. Trish Bode arrived at the meeting at 4:10 PM. Paul Gauthier arrived at the meeting at 5:02 PM and left the meeting at 5:23 PM.

1. **CALL TO ORDER AND DECLARATION OF QUORUM**
2. **CITIZEN COMMENTS**  
*No citizens signed up to address the Board of Trustees.*
3. **GOVERNANCE TEAM OF 8 (BOARD AND SUPERINTENDENT) TRAINING AND DEVELOPMENT**
4. **BOARD MEETING DEBRIEF**
5. **ADJOURNMENT**

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.  
Time: 6:53 PM

These minutes were read and approved by the Board of Trustees on the 18<sup>th</sup> day of January 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

## **Minutes of Special Meeting - Board Team of 8 Retreat**

The Board of Trustees  
Leander Independent School District

**STATE OF TEXAS**  
**COUNTY OF WILLIAMSON**

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A meeting of the Board of Trustees of the Leander Independent School District was held on Saturday, December 2, 2023, beginning at 9:07 AM at Concordia University Texas located at 11400 Concordia University Drive, Austin, TX 78726. The following members were present: Gloria Gonzales-Dholakia, Anna Smith, Christine Mauer, Trish Bode, and Francesca Romans. Sade Fashokun arrived at 9:12 AM and Paul Gauthier was absent.

1. **CALL TO ORDER AND DECLARATION OF QUORUM**
2. **CITIZEN COMMENTS**  
*No citizens addressed the Board of Trustees.*
3. **GOVERNANCE TEAM (BOARD AND SUPERINTENDENT) TRAINING AND DEVELOPMENT**
  - A. Team Building
  - B. Theory of Action Discussion
  - C. Educational Access Discussion
  - D. Conflicts of Interest
  - E. Discussion of 2023-2024 Superintendent Evaluation Instrument
4. **BOARD MEETING DEBRIEF**
5. **ADJOURNMENT**

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.  
Time: 2:52 PM

These minutes were read and approved by the Board of Trustees on the 18th day of January 2024.

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President

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Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.



## **Minutes of Regular Meeting with Public Hearing**

The Board of Trustees  
Leander Independent School District

### **STATE OF TEXAS COUNTY OF WILLIAMSON**

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A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, December 14, 2023, beginning at 6:16 PM at Concordia University Texas, located at 11400 Concordia University Drive, Austin, TX 78726. The following members were present: Gloria Gonzales-Dholakia, Anna Smith, Christine Mauer, Trish Bode, Sade Fashokun, Paul Gauthier, and Francesca Romans.

- 1. CALL TO ORDER AND DECLARATION OF QUORUM**
- 2. OPENING CEREMONY**
  - A. Pledge of Allegiance
  - B. Moment of Silence
- 3. RECOGNITION**
  - A. Spotlight on Learning: Running Brushy Middle School
  - B. Video Recognitions
    1. College Board AP District of the Year
    2. Meritorious Budget Award - Finance Department
    3. National Safety Educator of the Year - Jamie Everett for Career Safe
    4. Security Resource Officers (SRO) Recognition Week
- 4. CITIZEN COMMENTS**

*Five citizens addressed the Board of Trustees.*
- 5. PUBLIC HEARING**
  - A. School FIRST (Financial Integrity Rating System of Texas) Public Hearing
- 6. CITIZEN COMMENTS FOR SCHOOL FIRST (FINANCIAL INTEGRITY RATING SYSTEMS OF TEXAS) PUBLIC HEARING**

*One citizen addressed the Board of Trustees for the Public Hearing.*
- 7. CONSENT AGENDA**

*I move the consent agenda items be approved as presented. This motion made by Francesca Romans and seconded by Christine Mauer passed seven in favor and none opposed.*

- A. Consider Approval of Minutes of Regular and Called Board Meetings
- B. Consider Approval of 2023-2024 Superintendent Evaluation Instrument
- C. Consider Adoption of the 2023 Property Tax Roll
- D. Consider Approval of Budget Amendments
- E. Consider Approval of Construction Manager at Risk Selection for the Early Childhood Center
- F. Consider Approval of Guaranteed Maximum Price #2 for Running Brushy Middle School Modernization
- G. Consider Approval of Guaranteed Maximum Price #2 for Vista Ridge High School Modernization

**8. SUPERINTENDENT'S REPORT**

- A. Safe and Innovative Learning Environments
- B. Empowered Student Learning

**9. DISCUSSION/ ACTION ITEMS**

**A. STUDENT EXPERIENCE**

- 1. Discussion of Elementary School #30 Attendance Zoning Recommendation

**B. GOVERNANCE**

**C. OPERATIONS**

- 1. Discussion of Districtwide Intruder Detection Audit Report Findings
- 2. Purchasing Cooperative Annual Report
- 3. Discussion of Leander ISD 2024-2025 Budget Pre-Assumptions, Economic Outlook & Budget Update

**10. CLOSED SESSION**

*The Board went into closed session at 9:26 PM after the Board President announced the right to do so under:*

- A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter
- B. Texas Government Code 551.074: deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers
- C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed
- D. Texas Government Code 551.089: discussion of Districtwide Intruder Detection Audit Report findings

- E. Texas Government Code 551.074: deliberation and consideration of employment of Grandview Hills Elementary School Principal
- F. Texas Government Code 551.074: deliberation and consideration of employment of Plain Elementary School Principal
- G. Texas Government Code 551.074: deliberation and consideration of employment of Whitestone Elementary School Principal

*The Board returned from closed session at 9:52 PM.*

**11. ACTION PURSUANT TO CLOSED SESSION**

- A. Consider Employment of Grandview Hills Elementary School Principal

*I move that the Board of Trustees accept the recommendation(s) of Alexandra Peoples for Principal at Grandview Hills Elementary School 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2023-24 school year. This motion made by Francesca Romans and seconded by Anna Smith passed seven in favor and none opposed.*

- B. Consider Employment of Plain Elementary School Principal

*I move that the Board of Trustees accept the recommendation(s) of Emily Ulatoski for Principal at Plain Elementary School 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2023-24 school year. This motion made by Francesca Romans and seconded by Christine Mauer passed seven in favor and none opposed.*

- C. Consider Employment of Whitestone Elementary School Principal

*I move that the Board of Trustees accept the recommendation(s) of Michelle Jackson for Principal at Whitestone Elementary School 1 year probationary employment contract for personnel addition(s) as presented, in accordance with the salary scale, policies and contract of Leander Independent School District for the 2023-24 school year. This motion made by Francesca Romans and seconded by Christine Mauer passed seven in favor and none opposed.*

**12. BOARD MEETING DEBRIEF**

**13. ADJOURNMENT**

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.  
Time: 9:53 PM

These minutes were read and approved by the Board of Trustees on the 18th day of January 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	Consider Adoption of Board Resolution to Designate Certain Non-Business Days for the Purpose of the Texas Public Information Act for the 2024 Calendar Year
<b>Purpose:</b>	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Shawn Swisher
<b>Attachments:</b>	Board Resolution to Designate Certain Non-Business Days for the Purpose of the Texas Public Information Act for the 2024 Calendar Year

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## **Background Information:**

The passage of HB 3033 in the recent legislative session now requires the board to designate non-business days for the purposes of the Public Information Act each calendar year. Non-business days are those days during which the district is closed and that are not weekends or otherwise designated by statute as State or Federal Holidays. The Board is permitted to designate up to 10 non-business days in a calendar year. Designating non-business days ensures that the district is still able to efficiently respond to public information requests and continue to meet the timelines and requirements of the Texas Public Information Act. Administrative staff has identified days for the 2024 calendar year that will meet the needs discussed here.

## **Administrative Recommendation:**

Administration recommends adoption of the resolution designating certain non-business days for the purposes of the Texas Public Information Act for the 2024 calendar year.

## **Sample Motion:**

I move that the Board adopt the resolution designating certain non-business days for the purposes of the Texas Public Information Act for the 2024 calendar year, as presented.

**Leander Independent School District  
Board Resolution to Designate Certain Non-Business Days for the Purposes of the Texas Public  
Information Act for the 2024 Calendar Year**

January 18, 2024

**WHEREAS**, Recent legislation amended the Texas Public Information Act (TPIA) (effective in September 2023) to permit the Board to designate up to ten (10) non-business days in a calendar year for the purposes of counting timelines under the TPIA;

**WHEREAS**, District administration has identified specific days for designation in the 2024 calendar year that afford the district the ability to efficiently respond to requests and meet timelines and requirements pursuant to the TPIA;

**NOW THEREFORE**, the Board of Trustees of the Leander Independent School District hereby resolves that the following days will be designated as non-business days for the purposes of the Texas Public Information Act for the 2024 calendar year:

- June 25, 2024
- June 26, 2024
- June 27, 2024
- June 28, 2024
- July 1, 2024
- July 2, 2024
- July 3, 2024
- December 27, 2024
- December 30, 2024
- December 31, 2024

Approved this 18<sup>th</sup> day of January 2024, by the Board of Trustees of the Leander Independent School District.

In Witness Whereof,

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Gloria Gonzales-Dholakia, Ph.D., Board President

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	Consider Adoption of Local Policies CKE, CRF, FD and FEC
<b>Purpose:</b>	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Shawn Swisher
<b>Attachments:</b>	Consider Adoption of Local Policies CKE, CRF, FD and FEC Atch

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## **Background Information:**

The policy committee has met and reviewed Local Policies CKE, CRF, FC, and FEC, which are presented for Board approval this evening as follows:

CKE(LOCAL) - This policy addresses the addition of a police department and is a prerequisite to the District applying for approval from the Texas Commission on Law Enforcement. This base policy has all of the necessary components to successfully apply and may be reviewed again by the policy committee and/or the Board as the program launches and evolves.

CRF(LOCAL) - This policy only needed minor technical revision to align it with the policy manual. The subject matter is letters of reasonable assurance for employees with less than 12 months of service in a year, notifying them of the intent to employ them in the following school year. The substance of the policy remains unchanged.

FD(LOCAL) - The proposed revisions are intended to provide clarity in the current practice of the District and ensure that the policy is aligned with current law regarding admissions and enrollment of students.

FEC(LOCAL) - The proposed revisions bring the policy into alignment with current law and best practices regarding attendance for students.

## **Administrative Recommendation:**

Administration recommends the Board adopt Local Policies CKE, CRF, FD and FEC as presented.

## **Sample Motion:**

I move that the Board adopt Local Policies CKE, CRF, FD and FEC as presented.

**ADD POLICY**

**District Police  
Department**

To ensure sufficient security and protection of students, staff, and property, the Board authorizes the formation of a District police department and shall employ and commission police officers.

The Chief of Police will promulgate a department "Policy and Procedures Manual" which shall include copies of the "General Orders," "Code of Conduct," and "Policies and Procedures". The manual will include and consist of the department's regulations, rules, standards, and procedures for the government and good order of District Police personnel. The official copy will be maintained by the Police Department.

**Philosophy and  
Mission**

It is the philosophy of the Board that the primary emphasis of the Police Department be to support and promote healthy relationships to ensure a safe learning and teaching environment within the school setting by working as a team with students, parents, and school staff and to support the District's mission. [See AE(LOCAL)] The mission of the Police Department is to ensure a safe and secure learning, teaching, and work environment.

**Supervisory  
Authority**

The chief of police shall be accountable to and shall report to the Superintendent. In accordance with law, the Superintendent shall not delegate this supervisory responsibility.

**Jurisdiction**

The jurisdiction of police officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

**Police Authority**

Police officers employed by the District shall have all the powers, privileges, and immunities of police officers on or off duty within the jurisdiction of the District. Subject to limitations in law, District police officers shall have the authority to:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.

SAFETY PROGRAM/RISK MANAGEMENT  
SECURITY PERSONNEL

CKE  
(LOCAL)

4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
7. Carry weapons as directed by the chief of police and approved by the Superintendent.
8. Carry out all other duties as directed by the chief of police or Superintendent.

District police officers shall not be assigned routine classroom discipline or administrative tasks.

*Temporary Assignment*

District police officers shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while temporarily assigned to the other agency.

Limitations on Non-school Employment

No officer commissioned under this policy shall provide law enforcement or security services for an outside employer without prior written approval from the chief of police and Superintendent.

Relationship with Outside Agencies

The District's police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The chief of police and the Superintendent shall review the memorandum of understanding at least once every year. The memorandum of understanding shall be approved by the Board.

Video Monitoring

If available, video equipment shall be used on a District police car for safety purposes whenever the flashing lights on the car are in use.

*Access to Recordings*

Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law. A parent or student who wishes to view a video recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]

Body-Worn Cameras

District officers shall use body-worn cameras only when performing official law enforcement duties and in accordance with the provi-

	<p>sions of the District police department’s body-worn camera program. Officers shall receive training on the program, including proper use and operation of cameras. Any District employee who has access to data from body-worn cameras shall receive training on storage, retention, and release of recordings.</p>
Training	<p>All District officers shall receive at least the minimum amount of education and training required by law which includes child and adolescent development and psychology, positive behavioral interventions and supports, mental and behavioral health needs of children with disabilities or special needs, mental health crisis intervention, and techniques that include conflict resolution, restorative justice, de-escalation, and limiting the use of force, per TOC 1701.262.</p>
Department Regulations Manual	<p>To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Superintendent shall review the manual annually and make any appropriate revisions.</p>
<i>Racial Profiling</i>	<p>The chief of police shall develop and implement regulations to ensure compliance with state law regarding racial profiling. Police officers employed by the District shall not initiate any law enforcement action based on an individual’s race, ethnicity, or national origin.</p>
<i>Use of Force</i>	<p>The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.</p>
<i>High-Speed Pursuit</i>	<p>Officers shall not engage in high-speed chases in a motor vehicle when the immediate danger to the public or the officer created by the pursuit exceeds the immediate or potential danger presented by the offenders remaining at large. Guidelines for high-speed pursuits shall be addressed in the department regulations manual.</p>
Complaints	<p>Complaints against a District police officer shall be in writing on a form provided by the District and shall be signed by the person making the complaint. In accordance with law, the District shall provide to the police officer a copy of the complaint.</p> <p>Appeals regarding this complaint process shall be filed in accordance with DGBA, FNG, or GF, as appropriate.</p> <p>[See CKEA(LEGAL)]</p>

**School Marshals**

Pursuant to its authority under state law, the Board may appoint an employee of the District to serve as a single role school marshal if the employee is certified as eligible by the Texas Commission on Law Enforcement (TCOLE). [See CKEB(LEGAL)]

INSURANCE AND ANNUITIES MANAGEMENT  
UNEMPLOYMENT INSURANCE

CRF  
(LOCAL)

**Reasonable  
Assurance**

The District shall issue letters of reasonable assurance, as appropriate, to employees in positions requiring less than 12 months of service whose services are anticipated to be needed at the beginning of the following school year. [See DCD and DCE]

ADMISSIONS

FD  
(LOCAL)

**Persons Age 21 and Over**

The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.

**Registration Forms**

The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.

Proof of Residency

In accordance with administrative regulations, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency. The District may investigate stated residency as necessary.

**Minor Living Apart**

Person Standing in Parental Relation

A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.

Misconduct

A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

Exceptions

Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.

Extracurricular Activities

The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.

**Nonresident Student in Grandparent's After-School Care**

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.

**"Accredited" Defined**

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.

**Grade-Level Placement**

Accredited Schools

The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the

grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

**Nonaccredited Schools**

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

**Transfer of Credit**

**Accredited Texas Public Schools**

Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.

**Other Accredited or Nonaccredited Schools**

Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student's records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

**Transition Assistance**

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to ensure credit, including proportionate credit, is awarded appropriately for all subjects and courses taken prior to enrollment.

[See EI]

**Withdrawal**

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]

This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.

**Absences  
Considered**

Except as otherwise provided by law, all absences incurred while enrolled in the District shall be considered in determining whether a student has attended the required percentage of days under this policy.

**Attendance  
Committees**

The Board shall establish an attendance committee or as many committees as necessary for efficient implementation of Education Code 25.092.

The Superintendent shall make the specific appointments in accordance with legal requirements.

**Parental Notice of  
Excessive Absences**

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

**Methods for  
Regaining Credit or  
Awarding a Final  
Grade**

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

Petitions for credit or a final grade may be filed at any time the student receives notice but, in any event, no later than 30 days after the last day of classes.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The attendance committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

**Personal Illness**

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

**Best Interest Standard**

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent shall develop administrative regulations to document the attendance committee's decision.

**Guidelines on Extenuating Circumstances**

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.

When makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences as days of attendance for award of credit or a final grade. [See FEA]

The attendance committee shall consider whether the reasons for the absences were out of the parent's or student's control and whether documentation for the absence is acceptable.

The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

**Imposing Conditions for Awarding Credit or a Final Grade**

The attendance committee shall consider the student's unique circumstances and, if necessary, shall impose conditions for awarding credit or a final grade that permit the student to meet the instructional requirements of the class rather than assigning a student to attend a specified program for an amount of time equivalent to the student's absences. Conditions may include:

1. Maintaining attendance standards for the rest of the semester.
2. Completing additional assignments, as specified by the committee or teacher.
3. Attending tutorial sessions as scheduled.
4. Completing other instructional programs, as specified by the committee.
5. Taking an examination to earn credit. [See EHDB]

In all cases, the student must earn a passing grade in order to receive credit.

**Appeal Process**

A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	Consider Approval of Budget Amendments	
<b>Purpose (this meeting):</b>	<input type="checkbox"/> Discussion Item/Report Only	<input checked="" type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Pete Pape, Ed.D.	
<b>Attachments:</b>	Monthly Budget Amendments	

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## **Background Information:**

The Board of Trustees adopted the 2023-2024 budget on June 15, 2023. Budgets for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund were included in the official district budget. Budgets are prepared and approved at fund and function levels to comply with the state's required level of control.

Budget amendments are necessary throughout the year to realign funds. Realignment of funds will increase and/or decrease various function levels within the budget. All necessary budget amendments that change the function level should be formally approved by the Board of Trustees and recorded in Board minutes. Budget amendments increasing or decreasing revenues and/or expenditures also require formal Board approval.

The attached documents summarize the effect of budget transfers and amendments and the details of the changes being proposed. Submitted for approval are the budget revisions/amendments requested by various campuses and departments through January 8, 2024.

The amendments presented this month for the **General Operating Fund** (Funds 197 and 199) are as follows:

- Transfers among functions with no effect on the total operating deficit/surplus.

There are no amendments to the **Child Nutrition Fund** or **Debt Service Fund**.

## **Administrative Recommendation:**

Administration recommends that the Board approve the budget transfers and amendments to the 2023-2024 budget, as presented.

## **Sample Motion:**

I move that the Board of Trustees approve the budget transfers and amendments to the 2023-2024 budget, as presented.

**Leander Independent School District**  
**General Fund - Fund 199**  
**Budget Amendments/Transfers as of January 8, 2024**

	<b>2023-2024 Original Budget</b>	<b>Previously Amended Budget</b>	<b>Proposed Amendments 01/08/24</b>	<b>Proposed Amended Budget</b>
<b>Revenues:</b>				
Local Sources	\$ 426,747,513	\$ 328,852,157	\$ -	\$ 328,852,157
State Sources	56,983,976	106,885,027	-	106,885,027
Federal Sources	7,162,000	7,162,000	-	7,162,000
<b>TOTAL REVENUES</b>	<b><u>\$ 490,893,489</u></b>	<b><u>\$ 442,899,184</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 442,899,184</u></b>
<b>Expenditures:</b>				
Function 11 - Instruction	\$ 265,876,732	\$ 269,570,383	\$ (38,762)	\$ 269,531,621
Function 12 - Instructional Resources & Media	5,093,573	5,159,042	550	5,159,592
Function 13 - Staff Development	10,468,918	10,909,228	1,585	10,910,813
Function 21 - Instructional Administration	5,226,065	5,206,677	-	5,206,677
Function 23 - School Administration	25,724,098	26,059,320	6,579	26,065,899
Function 31 - Guidance & Counseling	22,067,309	22,439,560	-	22,439,560
Function 32 - Social Services	1,430,967	1,354,823	-	1,354,823
Function 33 - Health Services	4,133,802	4,235,652	27,766	4,263,418
Function 34 - Student Transportation	14,413,284	14,717,574	-	14,717,574
Function 35 - Food Services	71,074	71,074	-	71,074
Function 36 - Co-Curricular Activities	13,378,951	13,653,004	65,518	13,718,522
Function 41 - General Administration	11,547,244	11,916,413	(70,900)	11,845,513
Function 51 - Plant Maintenance & Operations	39,243,925	39,795,241	101,307	39,896,548
Function 52 - Security	3,056,021	4,221,644	1,045	4,222,689
Function 53 - Data Processing	9,350,999	9,576,711	(95,300)	9,481,411
Function 61 - Community Services	2,127,153	2,323,840	612	2,324,452
Function 71 - Debt Service	525,415	525,415	-	525,415
Function 81 - Capital Outlay	-	880,611	-	880,611
Function 91 - Contracted Instruction Services	57,867,040	9,597,744	-	9,597,744
Function 95 - JJAEP	245,000	245,000	-	245,000
Function 99 - Other Intergovernmental Charges	2,789,900	2,789,900	-	2,789,900
<b>TOTAL ALL EXPENDITURES</b>	<b><u>\$ 494,637,470</u></b>	<b><u>\$ 455,248,855</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 455,248,855</u></b>
<b>Excess/(Deficiency) of Revenues vs. Expenditures</b>	<b><u>\$ (3,743,981)</u></b>	<b><u>\$ (12,349,671)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (12,349,671)</u></b>
<b>Other Financing Sources/Uses</b>				
Sale of Assets	\$ 270,000	\$ 270,000	\$ -	\$ 270,000
Transfer Out - Other	(50,000)	(50,000)	-	(50,000)
Transfer Out - Healthcare	(3,000,000)	(3,000,000)	-	(3,000,000)
Transfer Out - Healthcare Additional Contribution	-	-	-	-
Other Uses - Settlements	-	-	-	-
<b>Total Other Financing Sources/Uses</b>	<b><u>\$ (2,780,000)</u></b>	<b><u>\$ (2,780,000)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (2,780,000)</u></b>
<b>Net Increase/(Decrease) in Fund Balance</b>	<b><u>\$ (6,523,981)</u></b>	<b><u>\$ (15,129,671)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (15,129,671)</u></b>
Beginning Fund Balance for Fund 181	(793,210)	(793,210)		(793,210)
Beginning Fund Balance for Fund 196	2,324,128	2,324,128		2,324,128
Beginning Fund Balance for Fund 197	(45,305,647)	(45,305,647)		(45,305,647)
Beginning Fund Balance for Fund 199	233,359,968	233,359,968		233,359,968
<b>Total Beginning Fund Balance of Fund 19X *</b>	<b><u>\$ 189,585,239</u></b>	<b><u>\$ 189,585,239</u></b>		<b><u>\$ 189,585,239</u></b>
<b>Net Operating Results - All General Fund 19X</b>	<b>(6,523,981)</b>	<b>(15,129,671)</b>		<b>(15,129,671)</b>
<b>Projected Ending Fund Balance</b>	<b><u>\$ 183,061,258</u></b>	<b><u>\$ 174,455,567</u></b>		<b><u>\$ 174,455,567</u></b>

\*Audited per 2023 ACFR



# Superintendent's Report

January 18, 2024 | Board of Trustees Meeting



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# Empowered Staff

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24



- 2021-22 2 teachers from 2 countries
  - 2022-23 14 teachers from 7 countries
  - 2023-24 32 teachers from 8 countries
- Jamaica, Australia, Kenya, Colombia, Argentina, South Africa, Ghana and the Philippines

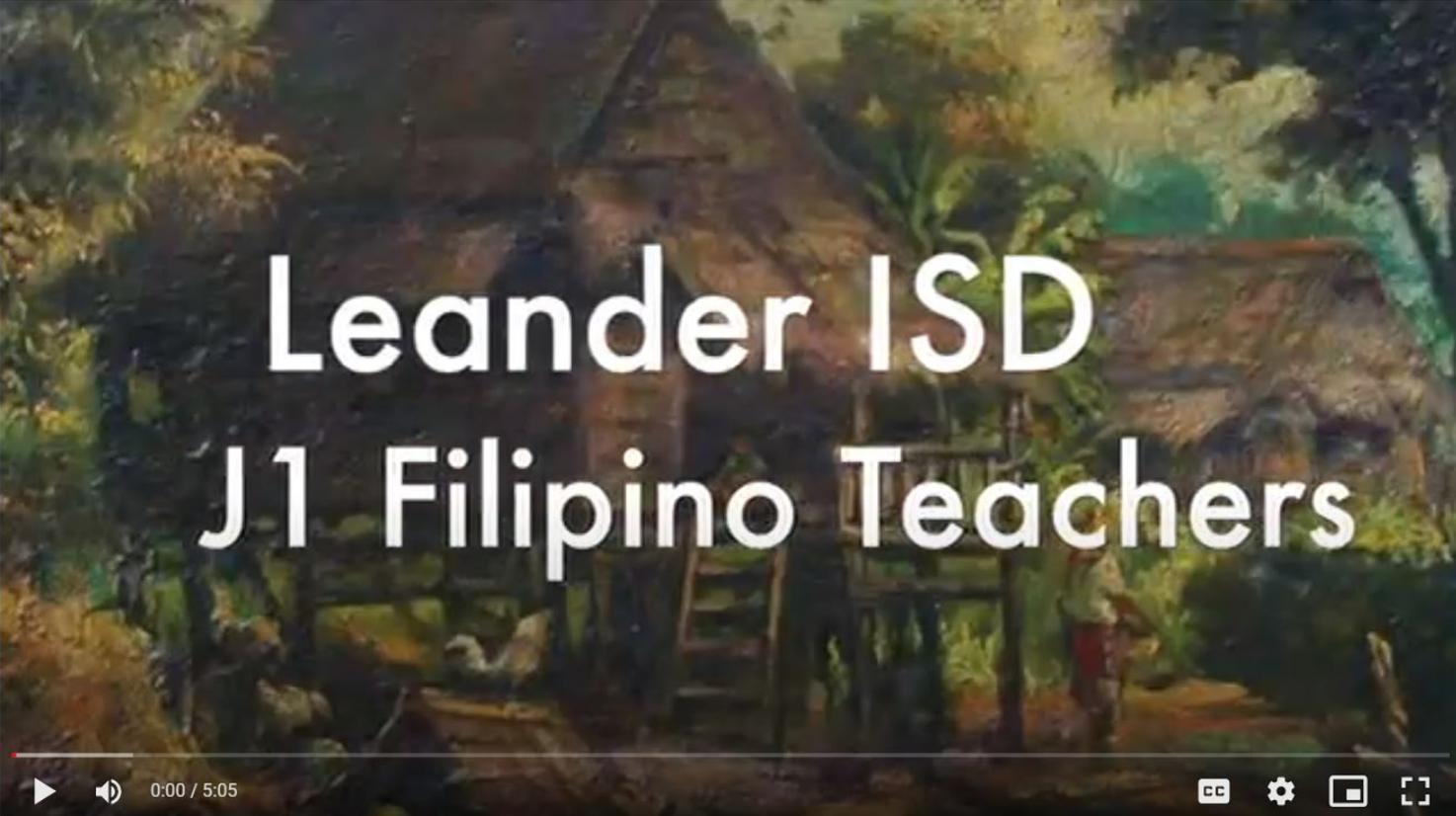


2023-24 New to LISD Teachers



Jessey Bantolo - Canyon Ridge MS  
Jenny Elisan - Bagdad ES  
Sharlane Lagcao - Bagdad ES  
Eleazar Jude Delos Santos - Leander HS  
Richanelle Noi Fababier - Pleasant Hill ES  
Vincent Palada - Rutledge ES  
Michelle Bayo - Cox ES  
Hiedy Pelonio - Giddens ES  
Shella May Elacion - Whitestone ES  
Snowy Marie Avila - Grandview Hills ES  
Rea Marez Emper - Grandview Hills ES

26



# Leander ISD J1 Filipino Teachers

27



0:00 / 5:05





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# Empowered Learners

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### Valedictorians

2000	Kristina Felte	2008	Anna Pham	2016	Albert
2001	Jessica Nixon	2009	David Olesch	2017	Emily
2002	Curtis Copeland	2010	Jason Hawks	2018	Sam
2003	Christi Hahn	2011	Joshua Kelle	2019	Erin
2004	Kristin North	2012	Jessica Stauber	2020	Prana
2005	Julia Hoefflich	2013	Abhishek Pratapa	2021	Kayla
2006	Brian Benjamin	2014	Priscilla Wong	2022	Andy
2007	Nichole Michaeli	2015	Cherilyn Song		

### IB Diploma Celebration Leander High School Class



### IB Salutator

er	1992	Jennifer Frye	2000	Tim Yip
ore	1993	Cayce Hill	2001	David Simon
nderlin	1994	Tara Spires	2002	Sarah Beckham
Adams	1995	Trevor Eggleston	2003	Luisana Bonilla
acken	1996	Christopher Rylander	2004	Hayley Savens
aldarola	1997	Kristin Hopkins	2005	Helena Wojciechows
ney	1998	Emily Squibb	2006	April North
idney	1999	Dennis Mallory	2007	Forrest Blackwelder







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# Safe and Innovative Learning Environments

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# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	Consider Approval of Elementary School #30 Attendance Zoning Recommendation
<b>Purpose:</b>	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Jimmy Disler
<b>Attachments:</b>	Scenario 3 Recommendation Map December 14, 2023 Scenario 3 Recommendation Presentation

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## **Background Information:**

This Elementary School Attendance Zoning is a result of Elementary School #30 (ES30) opening in August 2024. The zoning process began [October 5, 2023](#) when the Board reviewed the charter that was developed by the Long Range Planning Committee.

Below is a brief summary of Scenario 3 which was recommended to the Board of Trustees by administration at the [December 14, 2023](#) Board meeting. This scenario helps to balance enrollment for the northern elementary schools for an extended period of time until the Early Childhood Center, Elementary School #31 and Elementary School #33 are built. Elementary #32 is still scheduled to open in August 2027 as shown in the [Long Range Plan](#).

Implementation of Scenario 3 moves 995 students in 2024-2025

- Provides relief for Bagdad ES with these Neighborhood Codes (NBCDs) that move to ES30:
  - 3900, 3920, 3925, 9950, 3600
- Provides relief for Plain ES with these NBCDs that move to ES30:
  - 3980
- Provides relief for Plain ES with these NBCDs that move to Camacho ES:
  - 1360
- Provides relief for Larkspur ES with these NBCDs that move to North ES:
  - 1105, 1140
- Provides relief for Tarvin ES with these NBCDs that move to Parkside ES:
  - 1215, 1225
- Provides relief and improvements for Transportation routing for Camacho ES with these NBCDs that move to Whitestone ES:
  - 4615
- Provides relief and improvements for Transportation routing for Camacho ES with these NBCDs that move to Bagdad ES:
  - 4240

## **Administrative Recommendation:**

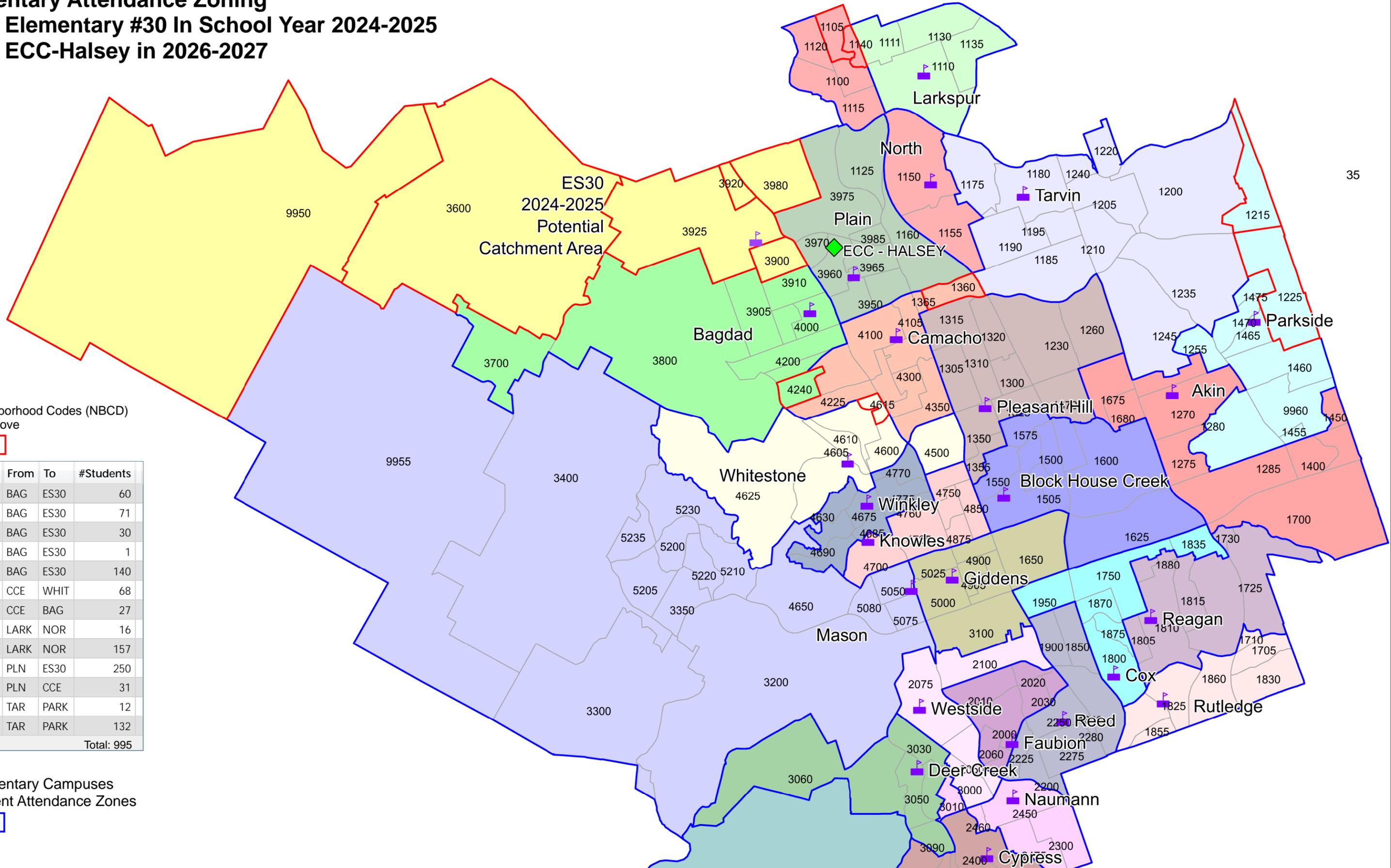
Administration recommends the Board adopt the implementation of Elementary School #30 Attendance Zoning Scenario 3 for the 2024-2025 school year as presented.

## **Sample Motion:**

I move that the Board adopt the implementation of Elementary School #30 Attendance Zoning Scenario 3 for the 2024-2025 school year as presented.

**Leander Independent School District  
Elementary Attendance Zoning  
Open Elementary #30 In School Year 2024-2025  
Open ECC-Halsey in 2026-2027**

**Scenario 3 Recommended**



Neighborhood Codes (NBCD) that Move

NBCD	From	To	#Students
3900	BAG	ES30	60
3920	BAG	ES30	71
3925	BAG	ES30	30
9950	BAG	ES30	1
3600	BAG	ES30	140
4615	CCE	WHIT	68
4240	CCE	BAG	27
1140	LARK	NOR	16
1105	LARK	NOR	157
3980	PLN	ES30	250
1360	PLN	CCE	31
1225	TAR	PARK	12
1215	TAR	PARK	132
			<b>Total: 995</b>

Elementary Campuses  
Current Attendance Zones



**Leander Independent School District  
Elementary Attendance Zoning  
Open Elementary #30 in School Year 2024-2025  
Open ECC-Halsey in School Year 2026-2027**

**Scenario 3 Recommended**

	Net Student Transfers Sept. 2023 Snapshot	Functional Capacity	Open ES #30		Open *ECC-Halsey		27-28		28-29		29-30		30-31		31-32		32-33		33-34			
			24-25	% Cap	25-26	% Cap	26-27	% Cap	27-28	% Cap	28-29	% Cap	29-30	% Cap	30-31	% Cap	31-32	% Cap	32-33	% Cap	33-34	% Cap
Akin	-80	826	915	111%	843	102%	833	101%	845	102%	894	108%	959	116%	1,034	125%	1,097	133%	1,153	140%	1,199	145%
Bagdad	262	841	436	52%	472	56%	454	54%	496	59%	545	65%	624	74%	700	83%	791	94%	882	105%	973	116%
Camacho	-182	807	802	99%	768	95%	761	94%	743	92%	744	92%	743	92%	744	92%	754	93%	773	96%	780	97%
Larkspur	-36	856	860	100%	848	99%	788	92%	803	94%	815	95%	850	99%	880	103%	901	105%	906	106%	900	105%
North	-53	825	867	105%	901	109%	882	107%	924	112%	959	116%	1,017	123%	1,066	129%	1,109	134%	1,148	139%	1,178	143%
Parkside	-10	805	791	98%	822	102%	859	107%	933	116%	997	124%	1,057	131%	1,107	138%	1,160	144%	1,202	149%	1,233	153%
Plain	-151	963	812	84%	802	83%	732	76%	728	76%	725	75%	739	77%	754	78%	776	81%	797	83%	809	84%
Pleasant Hill	56	832	738	89%	725	87%	830	100%	843	101%	883	106%	913	110%	949	114%	982	118%	1,013	122%	1,038	125%
Tarvin	-18	803	730	91%	776	97%	780	97%	887	110%	978	122%	1,063	132%	1,148	143%	1,227	153%	1,310	163%	1,370	171%
Whitestone	47	918	834	91%	784	85%	753	82%	716	78%	700	76%	697	76%	698	76%	714	78%	727	79%	728	79%
ES30	-85	800	552	69%	563	70%	519	65%	540	68%	572	72%	618	77%	671	84%	720	90%	759	95%	788	99%
ECC-Halsey		600					482	80%	496	83%	509	85%	526	88%	541	90%	555	93%	572	93%	588	98%

Red Indicates Functional Capacity >= 120%

Blue Indicates Functional Capacity <=80%

\*ECC-Halsey - Board Approved Early Childhood Center at LISD Property located at Halsey Drive and San Gabriel Parkway

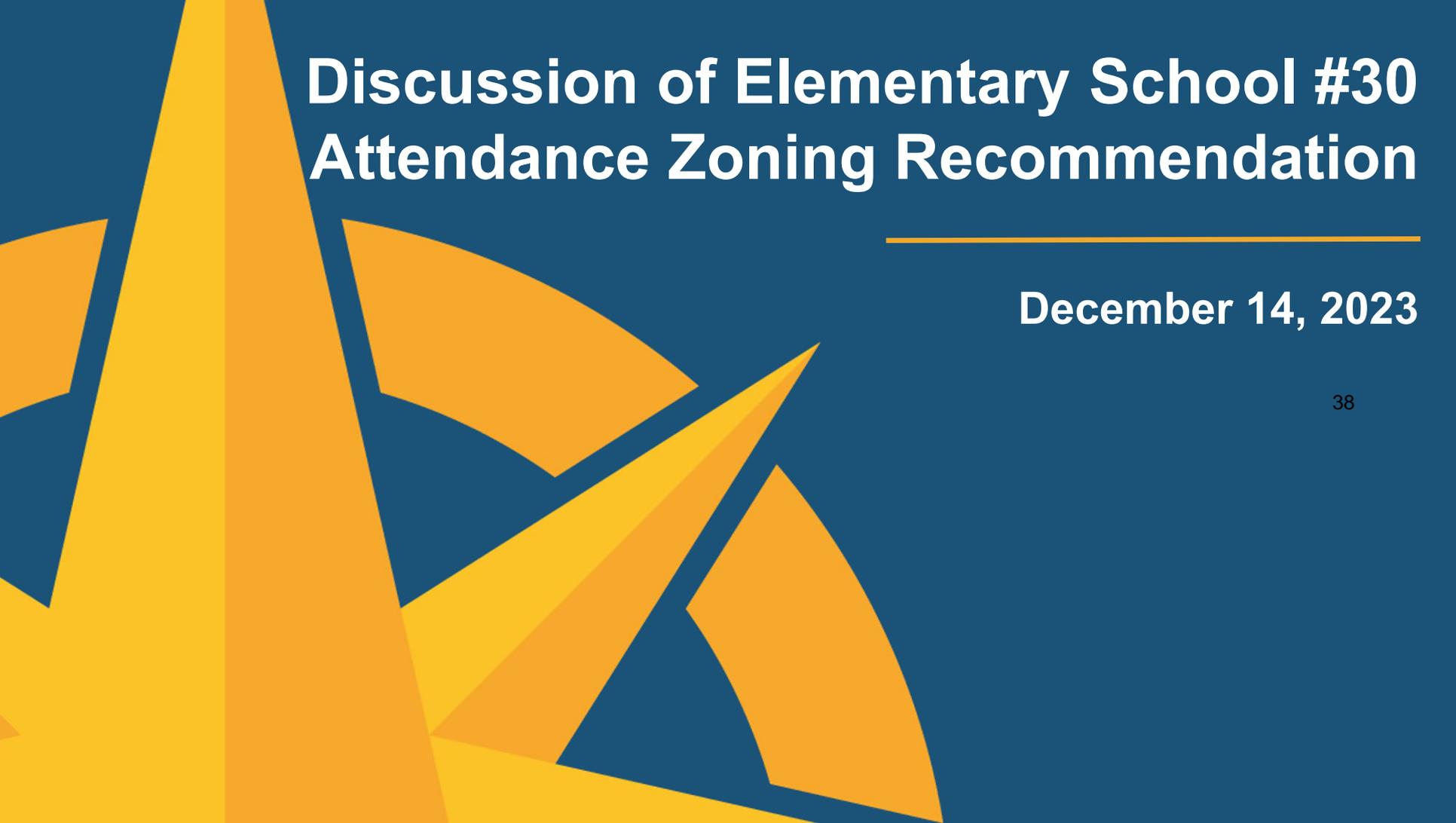
Projections are from Population and Survey Analysts (PASA) October 2023 Demographic Update

## Scenario 3 Recommended Feeder Pattern Percentages

Elementary School	Total Students Projected	Middle School	#Students	Percent
AKIN	1004	FSMS	747	74%
		WMS	257	26%
<b>BAG</b>	<b>436</b>	<b>DMS</b>	<b>45</b>	<b>10%</b>
		<b>LMS</b>	<b>391</b>	<b>90%</b>
BHC	536	HMS	9	2%
		WMS	527	98%
BUSH	420	CRMS	420	100%
<b>CCE</b>	<b>802</b>	<b>LMS</b>	<b>802</b>	<b>100%</b>
COX	652	HMS	652	100%
CYP	474	CPMS	474	100%
DRCK	482	CPMS	482	100%
<b>ES30</b>	<b>552</b>	<b>DMS</b>	<b>552</b>	<b>100%</b>
FAU	410	CPMS	276	67%
		HMS	134	33%
GID	487	RBMS	400	82%
		WMS	87	18%
GVH	392	FPMS	392	100%
KNOW	521	RBMS	521	100%
<b>LARK</b>	<b>860</b>	<b>DMS</b>	<b>860</b>	<b>100%</b>
MAS	810	CPMS	230	28%
		RBMS	580	72%
NAU	451	CPMS	451	100%

Elementary School	Total Students Projected	Middle School	#Students	Percent
<b>NOR</b>	<b>867</b>	<b>DMS</b>	<b>506</b>	<b>58%</b>
		<b>WMS</b>	<b>361</b>	<b>42%</b>
<b>PARK</b>	<b>853</b>	<b>FSMS</b>	<b>853</b>	<b>100%</b>
<b>PLH</b>	<b>647</b>	<b>WMS</b>	<b>647</b>	<b>100%</b>
<b>PLN</b>	<b>812</b>	<b>DMS</b>	<b>313</b>	<b>39%</b>
		<b>LMS</b>	<b>499</b>	<b>61%</b>
REED	545	CPMS	63	12%
		HMS	482	88%
RGN	772	FSMS	269	35%
		HMS	503	65%
RPL	673	FPMS	673	100%
RRDG	369	CRMS	369	100%
RUT	987	FSMS	81	8%
		HMS	906	92%
STR	520	CRMS	520	100%
<b>TAR</b>	<b>730</b>	<b>FSMS</b>	<b>438</b>	<b>60%</b>
		<b>WMS</b>	<b>292</b>	<b>40%</b>
WEST	485	CPMS	485	100%
<b>WHIT</b>	<b>886</b>	<b>LMS</b>	<b>631</b>	<b>71%</b>
		<b>RBMS</b>	<b>255</b>	<b>29%</b>
WINK	679	RBMS	679	100%

**Campuses affected by ES30 attendance zoning**



# Discussion of Elementary School #30 Attendance Zoning Recommendation

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December 14, 2023

# Purpose

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Provide an overview of the steps taken throughout the Elementary School Attendance Zoning process and present recommendations for the Elementary School #30 Attendance Zoning to the Board of Trustees.

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# Long-Range Planning Committee

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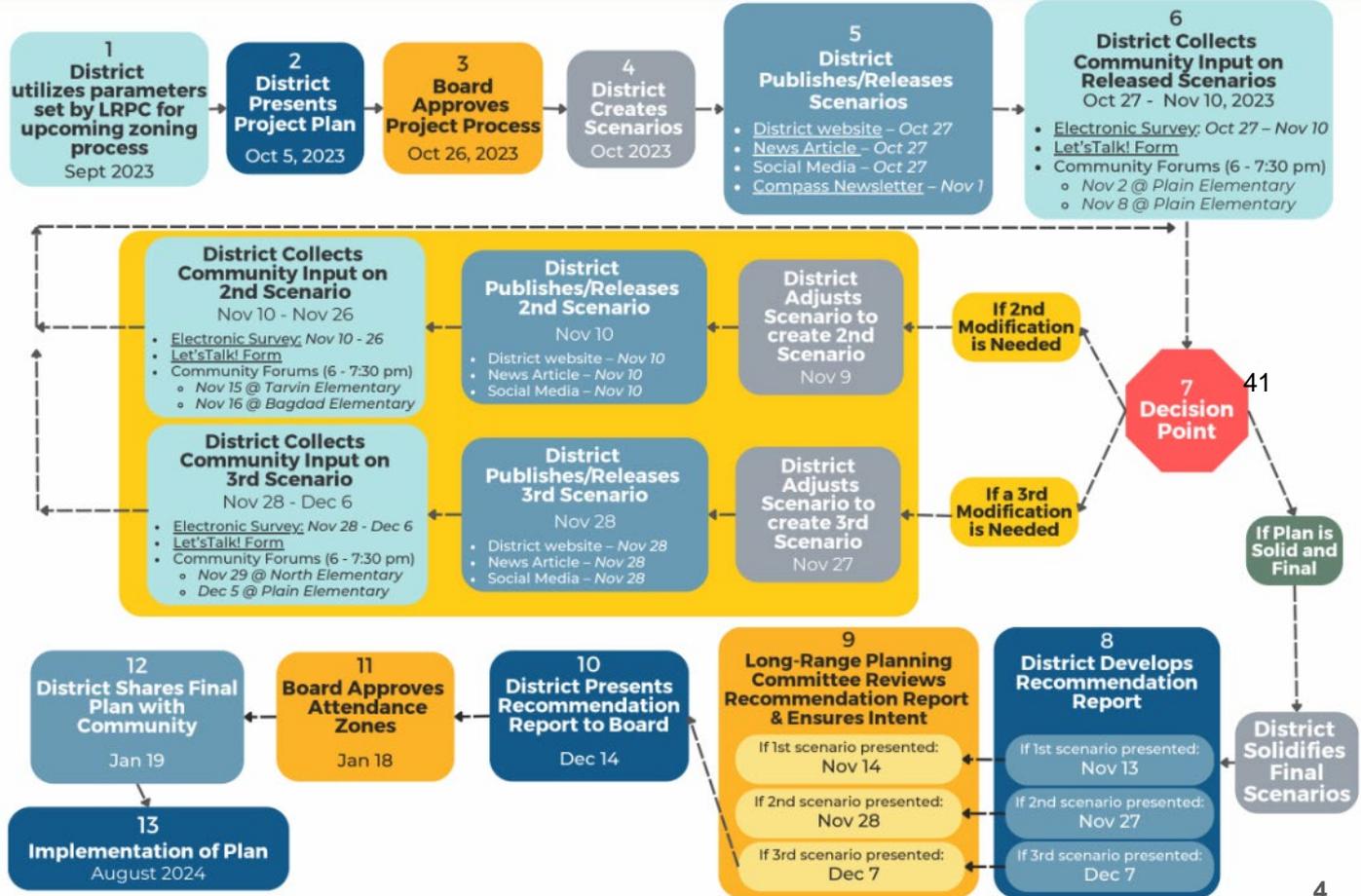
The Long-Range Planning Committee (LRPC) was charged with developing a ten-year facilities plan, focused on student learning and anchored in our core beliefs that take into consideration the following criteria:

- Strengthen the student experiences
  - Establish long-term stability
  - Access to choice options
  - Honor neighborhood school concept for schools where we are still able to meet the intent of the Long-Range Plan
- Prioritize fiscal responsibility
  - Maximize usage of District facilities
    - Strategic rezoning
    - Optimization opportunities
  - Defer timing of future construction

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# Process Flowchart

## ELEM #30 - FALL 2023 ATTENDANCE ZONING PROCESS



# Process Timeline

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<b>Oct. 2023</b>	<b>District uses parameters from the 10-Year Long-Range Plan to create plan, timeline and charter</b>
<b>Oct. 5, 2023</b>	<b>Plan, timeline and parameters from the 10-Year Long-Range Plan presented to the Board</b>
<b>Oct. 27, 2023</b>	<b>Scenario 1 is released</b>
<b>Oct. 27 - Nov. 10, 2023</b>	<b>Feedback collected, ThoughtExchange, Let's Talk, 2 Community Forums</b>
<b>Nov. 10, 2023</b>	<b>Scenario 2 is released</b>
<b>Nov. 10 - Nov. 26, 2023</b>	<b>Feedback collected, ThoughtExchange, Let's Talk, 2 Community Forums</b>
<b>Nov. 28, 2023</b>	<b>Scenario 3 is released</b>
<b>Nov. 28 - Dec. 6, 2023</b>	<b>Feedback collected, ThoughtExchange, Let's Talk, 2 Community Forums</b>

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# District Collects Community Input on Released Scenarios

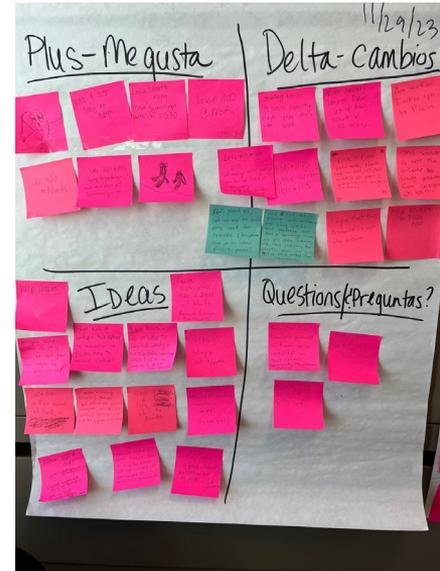
## District Published/Released Scenarios:

- October 27
- November 10
- November 28

## Community Forums | 6:00–7:30 p.m.

- Thursday, Nov 2 @ Plain Elem
- Wednesday, Nov 8 @ Plain Elem
- Wednesday, Nov 15 @ Tarvin Elem
- Thursday, Nov 16 @ Bagdad Elem
- Wednesday, Nov 29 @ Tarvin Elem
- Tuesday, Dec 5 @ Plain Elem

ThoughtExchange Summaries from each forum linked on Elementary School Attendance Zoning site. <https://www.leanderisd.org/future-elementary-attendance-zoning-es30/>



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# Themes from Community Input

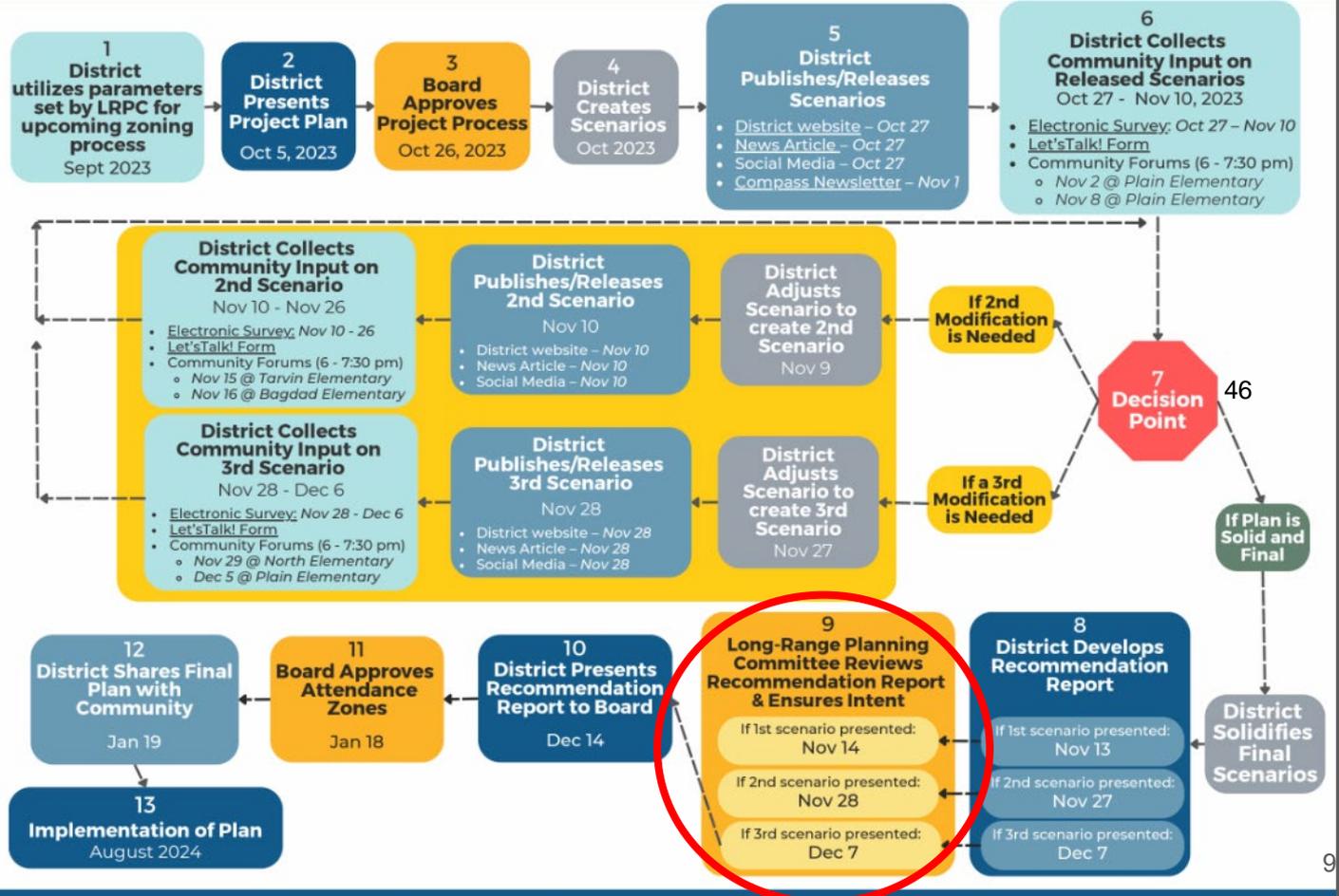
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- Questions about moving the over-capacity numbers from one school to another
- Concerns with overcrowding of North Elementary
- Concerns about the impact of moving students so many times
- Splitting of Summerlyn subdivision
- Concerns regarding not showing Elementary # 32 on our map or tables
- Questions about functional capacity

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# Process Flowchart

## ELEM #30 - FALL 2023 ATTENDANCE ZONING PROCESS



# Process Timeline (cont.)

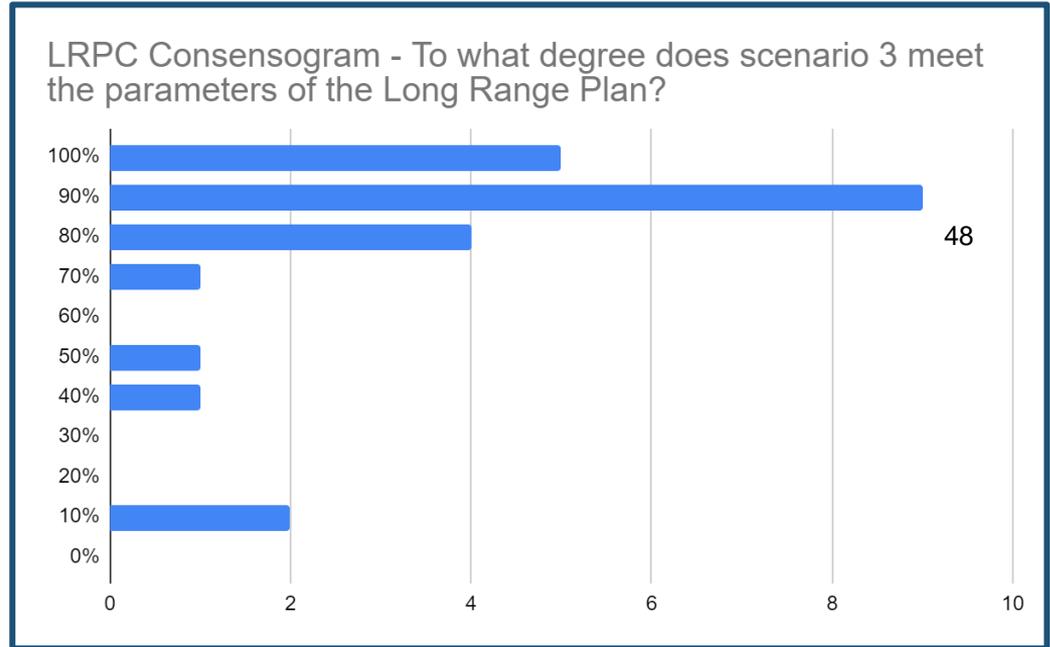
<b>Dec. 7, 2023</b>	<b>Scenario 3 presented to Long-Range Planning Committee to ensure intent of the Zoning Charter and Long-Range Plan</b>
<b>Dec. 14, 2023</b>	<b>Recommendation report presented to the Board</b>
<b><i>Jan. 18, 2024</i></b>	<b><i>Board to Consider approving Elementary School Attendance Zones for 2024-2025 school year</i></b>
<b><i>Following Board approval of zoning scenarios</i></b>	<b><i>Administration will confirm final decisions about zoning transfer exceptions and athletic eligibility</i></b>

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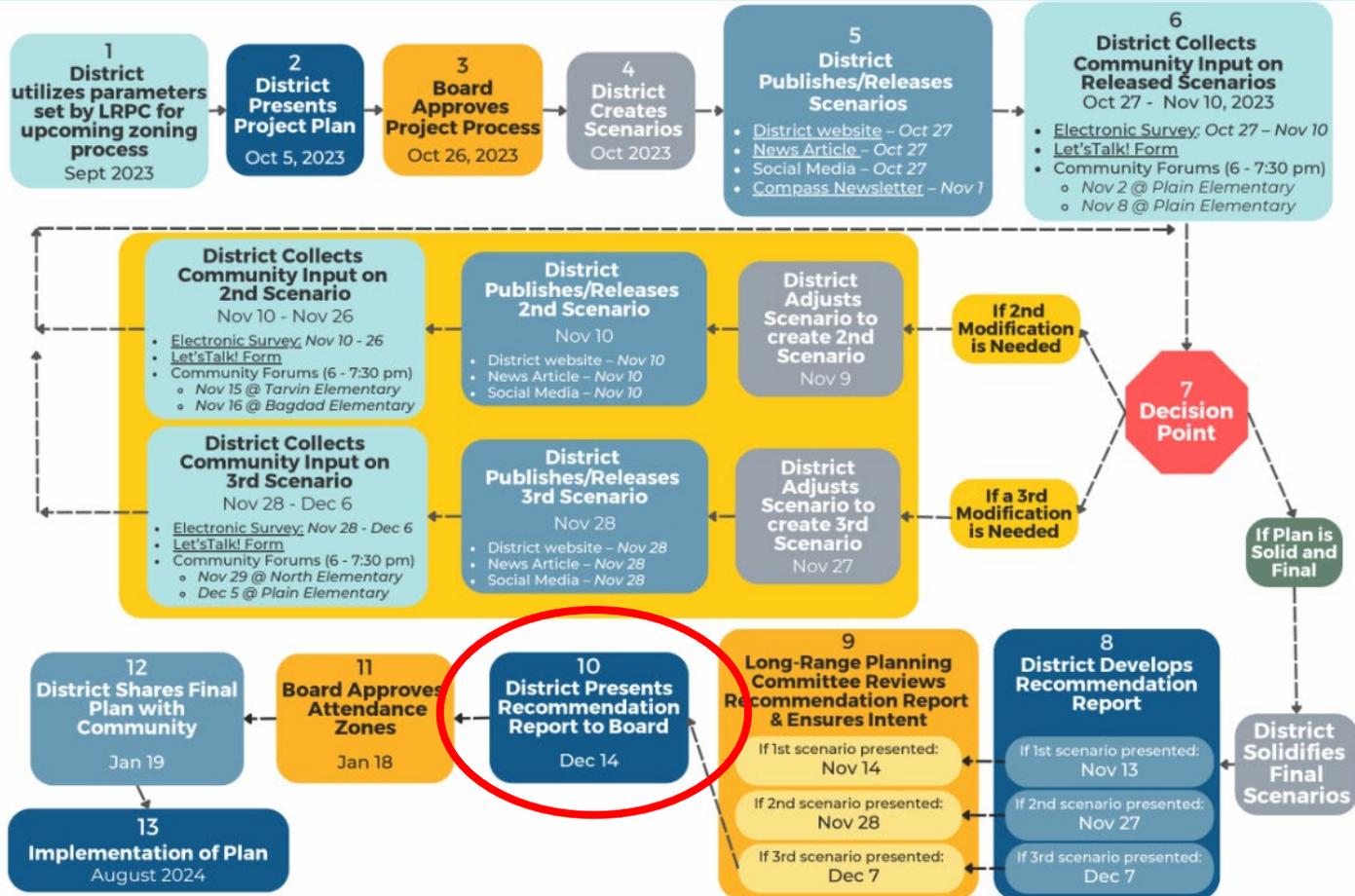
# Long-Range Planning Committee Reviews Recommended Scenario

Long-Range Planning Committee members reviewed the Elementary School zoning process, feedback and recommendation report to ensure intent of the Zoning Charter and Long-Range Plan during their meeting on December 7th.

A consensogram was utilized to collect feedback in accordance with Step 9 of the zoning process.



# ELEM #30 - FALL 2023 ATTENDANCE ZONING PROCESS



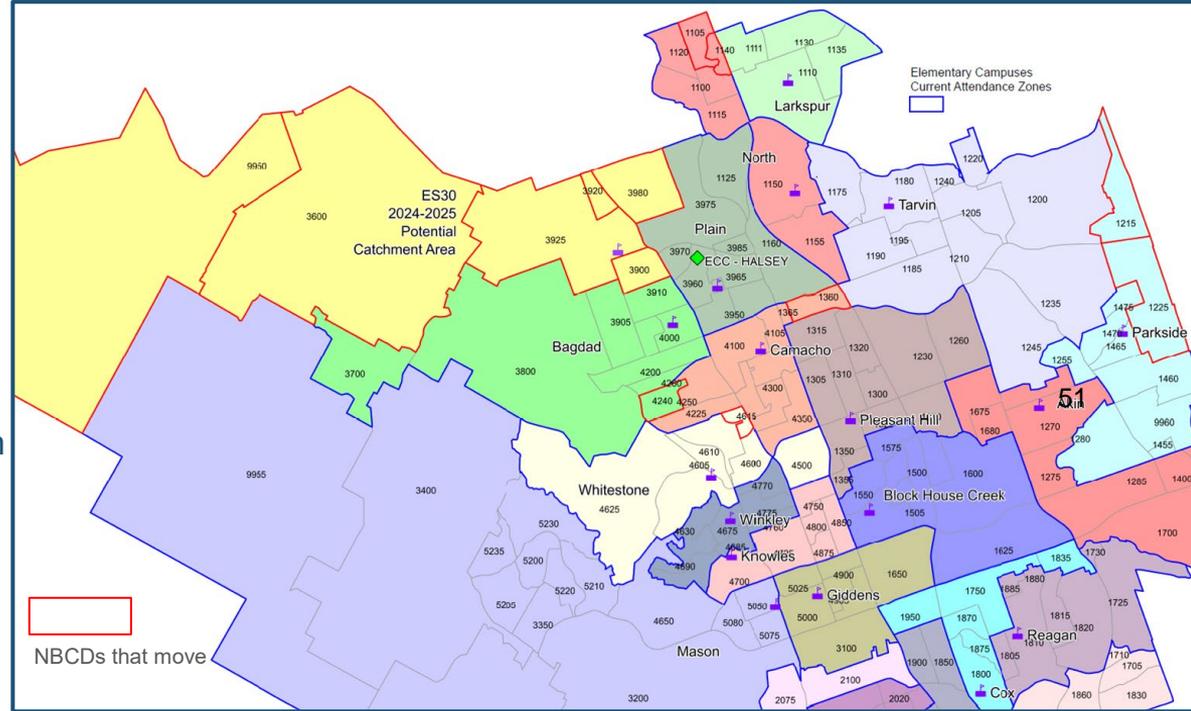
# **Administration Recommendation:**

**The Administration recommends that the Board adopt the implementation of Elementary School #30 Attendance Zoning Scenario 3 at the January 18, 2024 Board Meeting.**



# Scenario 3 Recommended

- Bagdad to ES30 - to Open ES30
  - **3600, 3900, 3920, 3925, 9950**
- Plain to ES30 - to relieve Plain
  - **3980**
- Plain to Camacho - to relieve Plain
  - **1360**
- Camacho to Bagdad - to better align school transportation
  - **4240**
- Camacho to Whitestone - to better align school transportation
  - **4615**
- Larkspur to North - to relieve Larkspur
  - **1105, 1140**
- Tarvin to Parkside - to relieve Tarvin
  - **1215, 1225**



# Scenario 3 Enrollment Projections

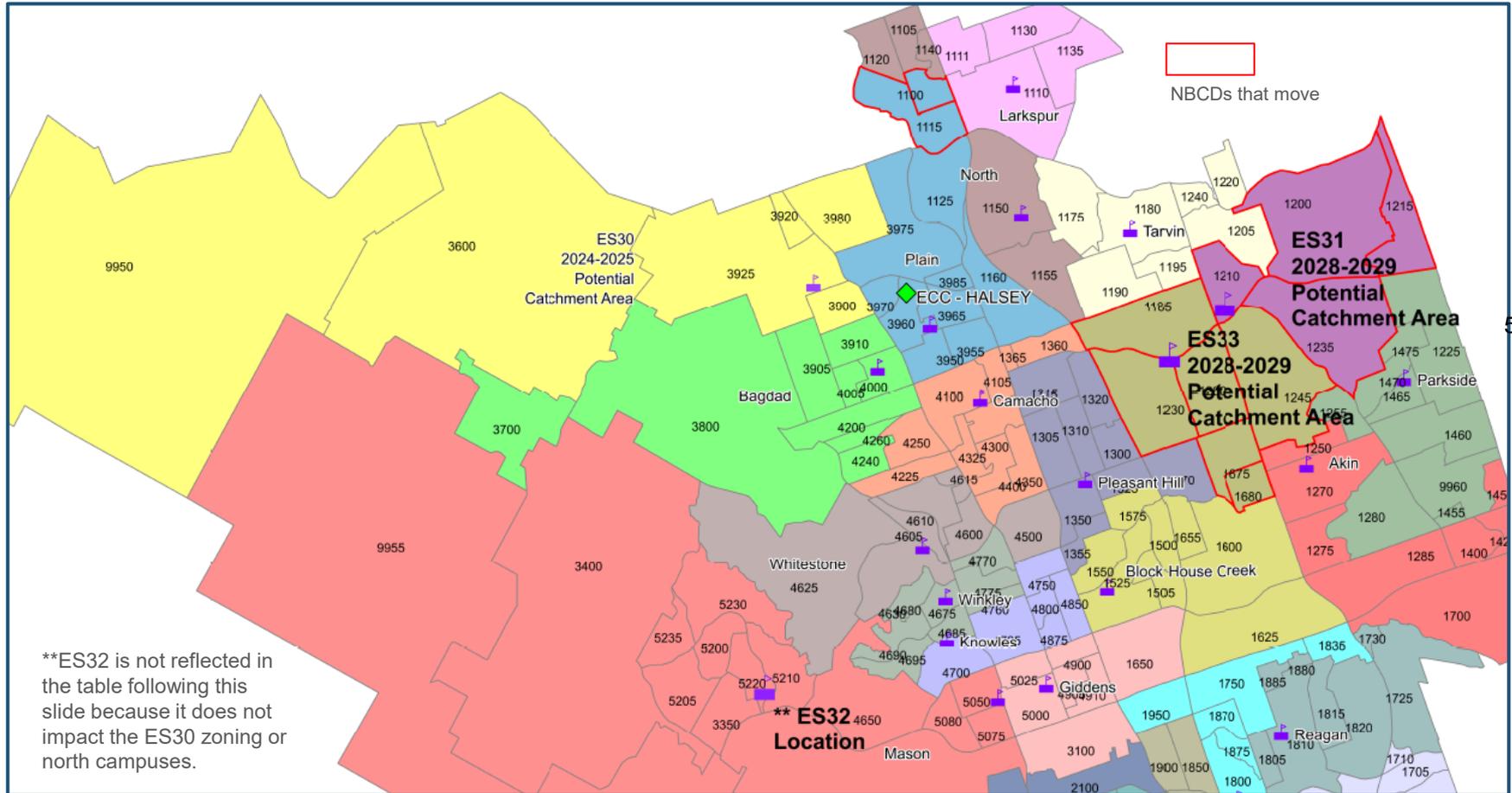
	Net Student Transfers Sept. 2023 Snapshot	Functional Capacity	Open ES #30		Open *ECC-Halsey		27-28		28-29		29-30		30-31		31-32		32-33		33-34			
			Open ES #30	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap	% Cap			
			24-25	% Cap	25-26	% Cap	26-27	% Cap	27-28	% Cap	28-29	% Cap	29-30	% Cap	30-31	% Cap	31-32	% Cap	32-33	% Cap	33-34	% Cap
Akin	-80	826	915	111%	843	102%	833	101%	845	102%	894	108%	959	116%	1,034	125%	1,097	133%	1,153	140%	1,199	145%
Bagdad	262	841	436	52%	472	56%	454	54%	496	59%	545	65%	624	74%	700	83%	791	94%	882	105%	973	116%
Camacho	-182	807	802	99%	768	95%	761	94%	743	92%	744	92%	743	92%	744	92%	754	93%	773	96%	780	97%
Larkspur	-36	856	860	100%	848	99%	788	92%	803	94%	815	95%	850	99%	880	103%	901	105%	906	106%	900	105%
North	-53	825	867	105%	901	109%	882	107%	924	112%	959	116%	1,017	123%	1,066	129%	1,109	134%	1,148	139%	1,178	143%
Parkside	-10	805	791	98%	822	102%	859	107%	933	116%	997	124%	1,057	131%	1,107	138%	1,160	144%	1,202	149%	1,233	153%
Plain	-151	963	812	84%	802	83%	732	76%	728	76%	725	75%	739	77%	754	78%	776	81%	797	83%	809	84%
Pleasant Hill	56	832	738	89%	725	87%	830	100%	843	101%	883	106%	913	110%	949	114%	982	118%	1,013	122%	1,038	125%
Tarvin	-18	803	730	91%	776	97%	780	97%	887	110%	978	122%	1,063	132%	1,148	143%	1,227	153%	1,310	163%	1,370	171%
Whitestone	47	918	834	91%	784	85%	753	82%	716	78%	700	76%	697	76%	698	76%	714	78%	727	79%	728	79%
ES30	-85	800	552	69%	563	70%	519	65%	540	68%	572	72%	618	77%	671	84%	720	90%	759	95%	788	99%
ECC-Halsey		600					482	80%	496	83%	509	85%	526	88%	541	90%	555	93%	572	93%	588	98%

\*ECC-Halsey - Board Approved Early Childhood Center on October 26, 2023, at LISD Property located at Halsey Drive and San Gabriel Parkway

Projections are from Population and Survey Analysts (PASA) October 2023 Demographic Update

PK communities and the ECC are reflected in the campus totals

# Scenario 3 - Future Planning



\*\*ES32 is not reflected in the table following this slide because it does not impact the ES30 zoning or north campuses.

\*\* ES32 Location

# Scenario 3 Enrollment Projections

## Future Planning

	Open ES30				Open *ECC-Halsey				**Open ES32				Open ES31 ES33									
	Net Trfs	Cap	24-25	% Cap	25-26	% Cap	26-27	% Cap	27-28	% Cap	28-29	% Cap	29-30	% Cap	30-31	% Cap	31-32	% Cap	32-33	% Cap	33-34	% Cap
Akin	-80	826	915	111%	843	102%	833	101%	845	102%	732	89%	797	96%	870	105%	932	113%	989	120%	1,039	126%
Bagdad	262	841	492	59%	530	63%	454	54%	496	59%	545	65%	624	74%	700	83%	791	94%	882	105%	973	116%
Camacho	-182	807	802	99%	768	95%	761	94%	743	92%	744	92%	743	92%	744	92%	754	93%	773	96%	780	97%
Larkspur	-36	856	876	102%	901	105%	863	101%	887	104%	815	95%	850	99%	880	103%	901	105%	906	106%	900	105%
North	-53	825	689	84%	675	82%	654	79%	703	85%	764	93%	807	98%	846	103%	878	106%	902	109%	915	111%
Parkside	-10	805	791	98%	822	102%	859	107%	933	116%	661	82%	706	88%	747	93%	792	98%	828	103%	855	106%
Plain	-151	963	1,062	110%	1,055	110%	954	99%	953	99%	920	96%	949	99%	974	101%	1,007	105%	1,043	108%	1,072	111%
Pleasant Hill	56	832	738	89%	725	87%	830	100%	843	101%	758	91%	780	94%	808	97%	831	100%	854	103%	874	105%
Tarvin	-18	803	681	85%	727	91%	732	91%	826	103%	559	70%	584	73%	609	76%	636	79%	659	82%	669	83%
Whitestone	47	918	834	91%	784	85%	753	82%	716	78%	700	76%	697	76%	698	76%	714	78%	727	79%	728	79%
ES30	-85	800	457	57%	474	59%	498	62%	513	64%	572	72%	618	77%	671	84%	720	90%	759	95%	788	99%
ES31		800									562	70%	606	76%	656	82%	704	88%	755	94%	795	99%
ES33		800									519	65%	562	70%	594	74%	619	77%	645	81%	664	83%
ECC-Halsey		600					482	80%	496	83%	509	85%	526	88%	541	90%	555	93%	572	93%	588	98%

\*ECC-Halsey - Board Approved Early Childhood Center on October 26, 2023, at LISD Property located at Halsey Drive and San Gabriel Parkway

Projections are from Population and Survey Analysts (PASA) October 2023 Demographic Update

\*\*ES32 is not reflected in the table above because it does not impact the ES30 zoning or north campuses.

PK communities and the ECC are reflected in the campus totals

# Scenario 3 Recommended - Elementary to Middle School Feeder Percentages

Elementary School	Total Students Projected	Middle School	#Students	Percent
AKIN	1004	FSMS	747	74%
		WMS	257	26%
BAG	436	DMS	45	10%
		LMS	391	90%
BHC	536	HMS	9	2%
		WMS	527	98%
BUSH	420	CRMS	420	100%
CCE	802	LMS	802	100%
COX	652	HMS	652	100%
CYP	474	CPMS	474	100%
DRCK	482	CPMS	482	100%
ES30	552	DMS	552	100%
FAU	410	CPMS	276	67%
		HMS	134	33%
GID	487	RBMS	400	82%
		WMS	87	18%
GVH	392	FPMS	392	100%
KNOW	521	RBMS	521	100%
LARK	860	DMS	860	100%
MAS	810	CPMS	230	28%
		RBMS	580	72%
NAU	451	CPMS	451	100%

Campuses affected by ES30 attendance zoning

Total				
Elementary School	Students Projected	Middle School	#Students	Percent
NOR	867	DMS	506	58%
		WMS	361	42%
PARK	853	FSMS	853	100%
PLH	647	WMS	647	100%
PLN	812	DMS	313	39%
		LMS	499	61%
REED	545	CPMS	63	12%
		HMS	482	88%
RGN	772	FSMS	269	35%
		HMS	503	65%
RPL	673	FPMS	673	100%
RRDG	369	CRMS	369	100%
RUT	987	FSMS	81	8%
		HMS	906	92%
STR	520	CRMS	520	100%
TAR	730	FSMS	438	60%
		WMS	292	40%
WEST	485	CPMS	485	100%
WHIT	886	LMS	631	71%
		RBMS	255	29%
WINK	679	RBMS	679	100%

# Campus Impact by Growth

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- Class Ratios and Growth:
  - PK = 1:18; Kinder - 4th = 1:22; 5th grade target is 1:25
- Developing a Campus Usage Maps:
  - Grade Level Classrooms
  - Special Programs and the Needs of the Program
- Year to Year Growth
  - Evaluate the projections and adjust the map accordingly
- Opening a New School
  - Spread out and use the space
  - Adjust as growth happens

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# Impact to Special Programs (SPROG) Classes

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- When a school is opened, SPROG classes are allocated
  - If your student requires specialized programming and the new campus has the program, you would transfer with the group. If the services are not available, you would remain at your current campus.
  - Goal to provide needed services on or close to home campus-this is reviewed<sup>57</sup> annually
- Classes are determined based on ratio as well as student support needs
- Increased numbers, increases the support at campuses
- As students are rezoned, we support in transition to the new campus
- If requesting a transfer to non-home campus please follow the LISD voluntary transfer process

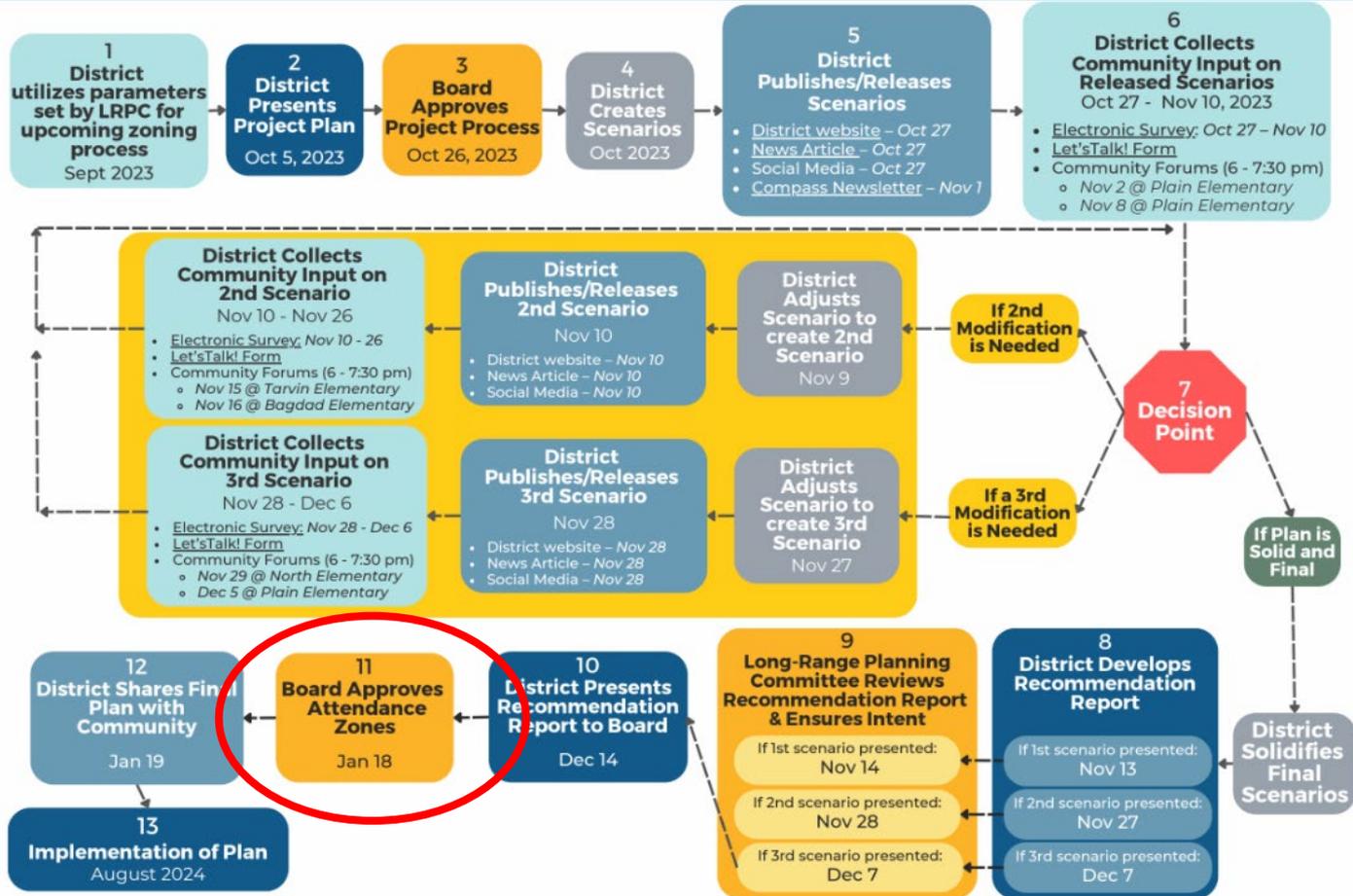
# Student Transfer Exceptions

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- Administration will confirm final decisions about student transfer exceptions after the Board adopts the Elementary School #30 attendance zones.

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# ELEM #30 - FALL 2023 ATTENDANCE ZONING PROCESS



# Elementary #30 School Attendance Zoning Timeline

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**January 18, 2024** - Board to Consider Approving Elementary School Attendance Zones for the 2024-2025 school year

**Following Board approval of zoning** - Administration confirms final decisions about Elementary School Student Transfer Exceptions

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**August 2024** - Implementation of New Attendance Zones

# DISCUSSION

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	2024-2025, 2025-2026 Academic Calendar Discussion	
<b>Purpose (this meeting):</b>	<input checked="" type="checkbox"/> Discussion Item/Report Only	<input type="checkbox"/> Action Requested
<b>Action Requested (future meeting):</b>	February 1, 2024	
<b>Administrator Responsible:</b>	Matt Bentz, Ed.D.	
<b>Attachments:</b>	2024-2025 Academic Calendar Discussion Presentation 2024-2025 Academic Calendar Draft 2025-2026 Academic Calendar Draft	

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## **Background Information:**

The purpose of this presentation is to review the academic calendar development process, share community feedback and present the administrative recommendation for the 2024-2025 and 2025-2026 academic calendars. Approval will be sought at the February 1, 2024 Board meeting.

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A



**2024-2025 and 2025-2026  
Academic Calendars<sup>63</sup>  
Discussion**

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January 18, 2024

# Purpose

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- **Review the 2024-2025 academic calendar development process**
- **Summarize feedback from stakeholders**
- **Discuss administration recommendation**
- **Review the proposed 2025-2026 academic calendar**

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# Input Gathered from Stakeholders

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## Community Members

Families

Trustees

Teachers

## Principals/APs

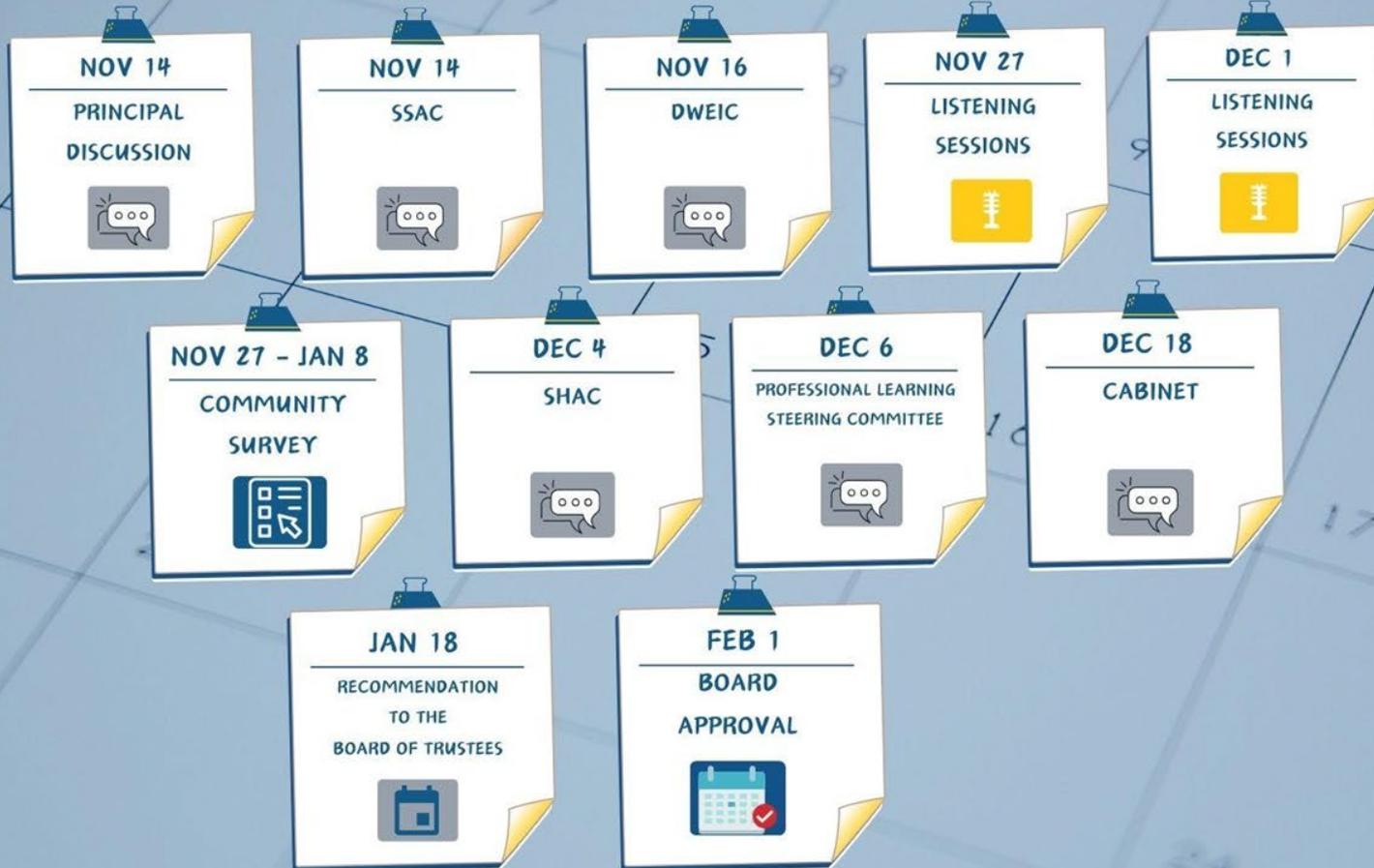
District Administrators

All District Staff

Students

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# 2024-2025 Calendar Development



- **Requires teachers to work a minimum of 187 days**  
*(Texas Education Code – § 21.40)*
- **Requires school districts to provide at least 75,600 operational minutes**  
*(Texas Education Code - § 25.08)*
- **Allows districts to create a plan for flexibility with school start date**  
*(Texas Education Code - § 12A.003)*
- **No School on Memorial Day**  
*(House Bill 441)*
- **Allows districts to incorporate additional minutes into calendar equivalent to 2 bad weather days**  
*(Texas Education Code - § 25.081)*

# Survey Says...

**Overall satisfaction with  
structure of current  
2023-2024 Academic Calendar**

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# Survey Feedback Summary

<b>1,034 Responses</b>	<b>Agree</b>	<b>No Opinion</b>	<b>Disagree</b>
<b>Short first week of school</b>	<b>82.2%</b>	11.2%	6.6%
<b>Full week for Thanksgiving</b>	<b>88.3%</b>	5.2%	6.4%
<b>Two full weeks for Winter Break</b>	<b>96.3%</b>	1.4%	2.7% <sup>69</sup>
<b>Winter Break starts on a Monday</b>	<b>51.8%</b>	30.5%	17.7%
<b>Early release last day of semester(s)</b>	<b>73.3%</b>	17.7%	9%
<b>End school by Memorial Day</b>	<b>81.5%</b>	14.1%	4.3%

# Additional Comments Shared (413)

<b>Winter Break</b>	<b>15.2%</b>
<b>Additional Staff Holiday(s)</b>	<b>2.7%</b>
<b>Align with other Districts</b>	<b>2.7%</b>
<b>One Week Break in October</b>	<b>2.7%</b>
<b>Bell Schedule</b>	<b>1.9%</b>
<b>Continuous Improvement Conference</b>	<b>1.4%</b>

<b>Start Later in August</b>	<b>1.4%</b>
<b>Year Round School</b>	<b>1.2%</b>
<b>4 Day School Week</b>	<b>1% 70</b>
<b>Extended Holiday in February</b>	<b>1%</b>
<b>Religious Holiday</b>	<b>1%</b>
<b>Spring Break</b>	<b>1%</b>

# Additional Logistical Considerations

- **LOTS of feedback about this year's Winter Break :)**
- **Preserve the two dedicated teacher work days**
- **Parent/teacher conference date too early in semester**
- **Alignment to ACC Spring Break (priority over UT)**

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# 2024-2025 Calendar Recommendation\*

July 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	Th	F	S
					1	2
3	4	Election Day		6	7	8
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	ER	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April 2025						
S	M	T	W	Th	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	ER	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Day Count	
Teacher Days	187
Student Days	172
Staff Development Days	15
Early Release Days	2

Important Dates	
First Day of School	Aug 14
Student/Staff Holiday	Sept 2
Staff Development/No School	Sept 23
Staff Development/No School	October 7-8
Staff Development/No School	Nov 8
Fall Break - Student/Staff Holiday	Nov 25- Nov 29
Winter Break - Student/Staff Holiday	Dec 23- Jan 3
Staff Development/No School	Jan 6
Student/Staff Holiday	Jan 20
Staff Development/No School	72 Feb 17
Spring Break - Student/Staff Holiday	March 17-21
Staff Development/No School	Mar 24
Staff/Student Holiday	April 18
Staff Development/No School	Apr 21
Last Day of School	May 23

Key	
Student/Staff Holiday	
Staff Development/ No School	
New Teacher Training	
First/Last Day of School	
Proposed Testing Days	
Early Release	ER

*\*Note: This draft was tentatively approved on January 26, 2023*

# Attributes of 2024- 2025 Calendar

- Short first week (Wednesday start)
- Full week - Fall Break
- 2 weeks - Winter Break: Early Release Friday, Dec 20
- Early release day at end of each semester
- Last day of school before Memorial Day weekend
- 172 student days
- 187 teacher days
- Spring Break aligned with UT and ACC\*

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# Start/End Dates for 2024-2025

July 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April 2025						
S	M	T	W	Th	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

First day of school:

Wednesday, August 14, 2024

- Short first week

Winter Break:

- Friday Early Release  
December 20, 2024 -  
January 3, 2025

Last day of school:

Friday, May 23, 2025

- Before Memorial Day

# Operational Minutes

## LISD 2024 - 2025 Academic Calendar

Level	Minutes per Day	Total Minutes
Elem/MS	435	76,530
HS	440	77,380

75

\*State Requirement: 75,600 minutes

# Proposed 2025-2026 Calendar

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

November 2025						
S	M	T	W	Th	F	S
2	3	Election Day	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	ER	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	ER	23
24	25	26	27	28	29	30

June 2026						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

<b>Day Count</b>	
Teacher Days	15
Student Days	0
Staff Development Days	15
Early Release Days	2

<b>Key</b>	
Student/Staff Holiday	
Staff Development/No School	
New Teacher Training	
First/Last Day of School	
Proposed Testing Days	
Early Release	ER

<b>Important Dates</b>	
First Day of School	<b>Aug 13</b>
Student/Staff Holiday	Sept 1
Staff Development/No School	Sept 22
Student/Staff Holiday	Oct 10
Staff Development/No School	Oct 13
Staff Development/No School	Nov 3-4
Fall Break - Student/Staff Holiday	<b>76</b> Nov 24-28
Winter Break - Student/Staff Holiday	Dec 22 - Jan 2
Staff Development/No School	Jan 5
Student/Staff Holiday	Jan 19
Staff Development/No School	Feb 16
Staff Development/No School	Mar 13
Spring Break - Student/Staff Holiday	March 16-20
Staff/Student Holiday	April 3
Staff Development/No School	April 6
Last Day of School	<b>May 23</b>

# Discussion

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## Draft 2024-2025 LISD District Calendar

July 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	Th	F	S
					1	2
3	4	Election Day	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	ER	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

April 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	ER	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### Day Count

Teacher Days	187
Student Days	172
Staff Development Days	15
Early Release Days	2

### Important Dates

First Day of School	Aug 14
Student/Staff Holiday	Sept 2
Staff Development/No School	Sept 23
Staff Development/No School	October 7-8
Staff Development/No School	Nov 8
Fall Break - Student/Staff Holiday	Nov 25- Nov 29
Winter Break - Student/Staff Holiday	Dec 23- Jan 3
Staff Development/No School	Jan 6
Student/Staff Holiday	Jan 20
Staff Development/No School	Feb 17
Spring Break - Student/Staff Holiday	March 17-21
Staff Development/No School	Mar 24
Staff/Student Holiday	April 18
Staff Development/No School	Apr 21
Last Day of School	May 23

*UT Spring Break:  
Anticipated on March 10-14*

*ACC Spring Break:  
Anticipated on March 17-21*

*Anticipated Testing Window:  
April 15- May 9*

### Key

Student/Staff Holiday	
Staff Development/ No School	
New Teacher Training	
First/Last Day of School	
Proposed Testing Days	
Early Release	

**ER**

# Draft: 2025-2026 LISD District Calendar

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

November 2025						
S	M	T	W	Th	F	S
2	3	Election Day	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	ER	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	ER	23
24	25	26	27	28	29	30

June 2026						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Day Count	
Teacher Days	15
Student Days	0
Staff Development Days	15
Early Release Days	2

Key	
Student/Staff Holiday	
Staff Development/ No School	
New Teacher Training	
First/Last Day of School	
Proposed Testing Days	
Early Release	<b>ER</b>

Important Dates	
First Day of School	<b>Aug 13</b>
Student/Staff Holiday	Sept 1
Staff Development/No School	Sept 22
Student/Staff Holiday	Oct 10
Staff Development/No School	Oct 13
Staff Development/No School	Nov 3-4
Fall Break - Student/Staff Holiday	Nov 24-28
Winter Break - Student/Staff Holiday	Dec 22 - Jan 2
Staff Development/No School	Jan 5
Student/Staff Holiday	Jan 19
Staff Development/No School	Feb 16
Staff Development/No School	Mar 13
Spring Break - Student/Staff Holiday	March 16-20
Staff/Student Holiday	April 3
Staff Development/No School	April 6
Last Day of School	<b>May 23</b>

*UT Spring Break: anticipated on March 16-20*

*ACC Spring Break: anticipated on March 16-20*

Anticipated Testing Window :  
April 7-May 1

Revised 1/9/2024

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	Instructional Materials Adoption Process Overview	
<b>Purpose (this meeting):</b>	<input checked="" type="checkbox"/> Discussion Item/Report Only	<input type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Chris Clark, Ed.D.	
<b>Attachments:</b>	Instructional Materials Selection Process Update Presentation	

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## **Background Information:**

The purpose of this presentation is to provide the Board with an update on the instructional materials selection process for the courses adopting new materials that will be implemented in the 2024-2025 School Year:

- Career & Technology Education
  - Technology Applications (6-8)
  - Principles of Education and Training
  - Instructional Practices
  - Human Growth and Development
  - Anatomy and Physiology
  - Medical Microbiology
  - Medical Terminology
  - Health Science Theory
  - Forensic Science
  - Computer Science I
  - AP Computer Science
  - Cybersecurity Capstone
  - Fundamentals of Computer Science
- Advanced Placement Courses
  - AP Government
  - AP European History
  - AP Economics
  - AP Psychology
  - AP Chemistry
- All K-12 Science Courses/Grades (including Astronomy)

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A

# 2023-2024 Instructional Materials Selection Process Update

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January 18, 2024

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# Purpose

The purpose of this presentation is to provide the Board with an update of the instructional materials selection process for the courses adopting new materials that will be implemented in the 2024-2025 School Year.

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# Courses Up for Materials Adoption

## Career Technology Education

- Technology Applications (6-8)
- Principles of Education and Training
- Instructional Practices
- Human Growth and Development
- Medical Terminology
- Medical Microbiology
- Anatomy and Physiology
- Health Science Theory
- Forensic Science
- Computer Science I
- AP Computer Science
- Cybersecurity Capstone
- ~~Digital Forensics (Course Discontinued)~~
- Fundamentals of Computer Science
- Foundations of Cybersecurity

## Advanced Placement Courses

- AP Government
- AP European History
- AP Economics
- AP Psychology
- AP Chemistry

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## Science (all grades & courses)

- K-5 Science
- 6-8 Science
- All HS Courses  
(including Astronomy\*)

# Who is involved in the process?

## **Leander ISD Staff**

- District Steering Committee
- District Content/Teacher Committees
- Campus Committees

## **Parents, Students & Community Members**

- Community Curriculum Advisory Committee (CCAC)
- District-Wide Educational Improvement Committee (DWEIC)
- Students
- Any community member can participate in the open viewing dates and Zoom meetings to provide feedback

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# Teacher & Staff Feedback

- Each campus has a teacher-representative on the District Instructional Materials Committee
- District Selection Committee members facilitate the Campus Instructional Materials Committees
- Campus Committees provide their feedback and campus recommendation to the District Committee

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# Community Feedback & Communication

- District [Instructional Materials Selection website](#) designed for virtual preview and online feedback
- Samples available for in-person preview at north and south locations in the district for at least one month (LISD Admin Building & Cedar Park High School)
- School Community Relations (SCR) media blast
- Collaboration with District-Wide Educational Improvement Council (DWEIC) and Community Curriculum Advisory Committee (CCAC)
- Student Feedback
- Three virtual community listening sessions hosted by content coordinators

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# Evaluating Instructional Materials

## Rubrics

- Policy EF (Local) Selection Criteria Alignment
- Organization and Ease of Use
- Student Centered Learning
- Online Resources
- Teacher Resources & Supports
- Assessment Resources

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# Adoption Timeline

- Establish District Steering Committee (August) ✓
- Establish District Instructional Materials Committee (August/Sept) ✓
- District Level Meetings with campus representatives (Oct - Feb)
- Campus Level Meetings (Nov - Feb)
- Gather community feedback (Jan - Feb)
- Gather final campus level feedback (Feb)
- Review recommendations with Board of Trustees (March)
- Board considers approval of recommended materials (April)

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# Board Communication Timeline

- Annual Instructional Materials Selection presentation  
(September 2023) 
- Progress update (January 2024) 
- Opportunity for Board Members to provide feedback on instructional resources (January-March, 2024)
- Final recommendation (March 2024)
- Consider approval (April 2024)

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# Board Recommendations

- Policy EF (Local) Selection Criteria Alignment
- Rubric (EF local)
- Community feedback
- Campus feedback
- Other factors (language, price, student data privacy, alignment with Leander ISD)

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# UPDATES

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# Parent/Student/Community Feedback & Input

- Student Feedback Processes
- Community Curriculum Advisory Committee (CCAC)

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# Community Curriculum Advisory Committee

## Secondary Science

cohesive sequence that begins with a phenomenon

3-D learning embedded

Phenomena and investigations, real world

• Instruction includes collaborative discourse

• Editable assessments are authentic

• Reading, writing, listening, and speaking

• Investigative consumable materials provided

• Productive struggle and differentiation

• Equity and empowering student voice

• Teacher materials accessible and user-friendly

• Student materials include student-friendly reading passages, videos, graphic orgs and develop soft skills.

## Elementary Science

▶ Cohesive sequence

▶ Three-dimensional learning

▶ Phenomenon + Investigations

▶ Instruction centered around student discourse

▶ Assessments

▶ Reading + Writing

▶ Differentiation

▶ Equity

▶ Teacher Materials

▶ Student Materials

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# Teacher Feedback & Input

## Continuous Improvement Conference



# Staff Feedback & Input

- District Steering Committee
- District Content/Teacher Committees
  - Elementary Science
  - Secondary Science
  - Career & Technical Education
  - AP Social Studies
- Campus Committees

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# NEXT STEPS

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# Next Steps

- Ongoing teacher input & feedback
- Community, parent, and student feedback on top 2-3 resources
- Wrap up district & campus committees with input on final recommendations & feedback
- Recommendation to the Board (March)
- Board Consideration for approval (April)

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# Upcoming Opportunities for Community Viewing and Feedback

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## Online & Virtual

- LISD [Instructional Materials Selection website](#)
  - Overview of the process
  - Links to resources (when available)
- Zoom Q&A with Curriculum Coordinators
  - February 7, 2024:  
9 AM, 12 PM, or 5 PM

## In-Person

January 11 - February 16, 2024

- LISD Administration Building
- Cedar Park High School

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January 29 & February 20, 2024

- Community Curriculum Advisory Committee (CCAC)

February 29, 2024

- District-Wide Educational Improvement Council (DWEIC)

March 7, 2024

- LISD Board of Trustees meeting

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**Questions/Comments**

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	Discussion of Leading Measures
<b>Purpose (this meeting):</b>	<input checked="" type="checkbox"/> Discussion Item/Report Only <input type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Sarah Grissom, Ed.D. & Sarah Martinez, Ed.D.
<b>Attachments:</b>	Discussion of Leading Measures Presentation LISD District and Campus Signaling Chart Atch 1 LISD District and Campus Signaling Chart Legend Atch 2 Leander ISD Superintendent Evaluation 1st Quarter Review Atch 3

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## **Background Information:**

In an ongoing effort to continually update the Board of Trustees and our community about the district's progress towards the Strategic Plan goals, Formative Review presentations have been built into the board agendas. These reviews are focused on the efforts and work related to the progress. Additionally, administration has been gathering and monitoring data, which are considered leading measures of progress towards these goals. Tonight's presentation is the first of quarterly leading measures update for the Board of Trustees for the 2023-2024 school year in which administration will provide quantitative and qualitative data related to the district improvement plan and the Superintendent's Evaluation, which are aligned to the 5-Year Strategic Plan.

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A



# Discussion of Leading Measures

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January 18, 2024

# Purpose

The purpose of this presentation is to provide an update on the leading measures for the district improvement plan and the Superintendent's Evaluation, which are aligned to the 5-Year Strategic Plan.

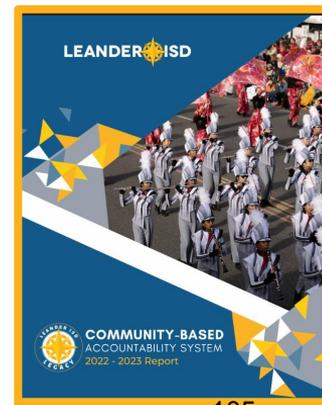
104

# System Alignment



**LISD 5-Year Strategic Plan**

**Community-Based Accountability**



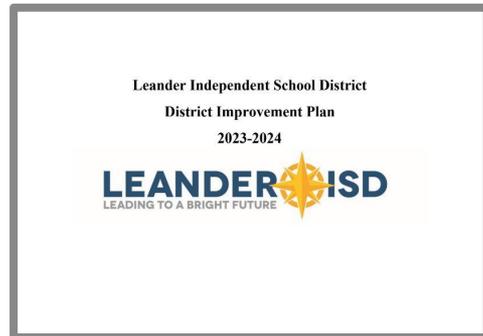
105

**District & Campus Improvement Plans**



**Board Evaluation**

**Superintendent Evaluation**



3

# STRATEGIC FOCUS AREAS AND GOALS

## EMPOWERED STUDENT LEARNING



Empower students through meaningful learning experiences to optimize growth and embody the Leander ISD Graduate Profile.

## EMPOWERED STAFF



Attract, grow, and retain a collaborative community of first-rate employees who are empowered to meet the needs of each and every student.

## IMPACTFUL FAMILY ENGAGEMENT



Engage our diverse community by fostering positive relationships through reciprocal communication and collaboration.

## EQUITABLE ACCESS



Ensure equitable access to opportunities by eliminating barriers for each and every student.

## SAFE & INNOVATIVE LEARNING ENVIRONMENTS



Provide safe, supportive, inclusive, and innovative environments to inspire each individual learner.

# Signaling Chart

		Focus Area 1: Empowered Student Learning			Focus Area 2: Empowered Staff		Focus Area 3: Impactful Family Engagement		Focus Area 4: Equitable Access		Focus Area 5: Safe and Innovative Learning Environments	
2023-2024		<i>Impact: Students will have agency over their learning, build a growth-centered mindset, and feel empowered to pursue their dreams.</i>			<i>Impact: Students and staff leverage impactful relationships and high-quality learning experiences to inspire curiosity, interests, and passions.</i>		<i>Impact: Students will experience support for academic and social-emotional success through strong school, family, and community partnerships.</i>		<i>Impact: Each and every student will have opportunities to actively participate in their learning and grow to become the best version of themselves.</i>		<i>Impact: Students will feel valued and inspired to embrace challenges, take risks, advocate for their learning, and leverage their strengths as they grow and contribute to their community.</i>	
		Key Questions			Key Questions		Key Questions		Key Questions		Key Questions	
Maintain	Minor Change	1.1	1.2	1.3	2.1	2.2	3.1	3.2	4.1	5.1	5.2	
Maintain w/ Adj.	Major Change	OT	OT	OT	OT	OT	OT	OT	OT	OT	OT	

# Goal 1: Empowered Student Learning



**Goal:** Empower students through meaningful learning experiences to optimize growth and embody the Leander ISD Graduate Profile.

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**Key Question 1.2:** To what degree are students equipped with the skills and opportunities needed for academic and personal growth that will serve them outside of and well beyond school?

# Academic Progress and Growth

Will be provided during  
February 15, 2024  
LISD Board of Trustees Meeting

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# Goal 2: Empowered Staff



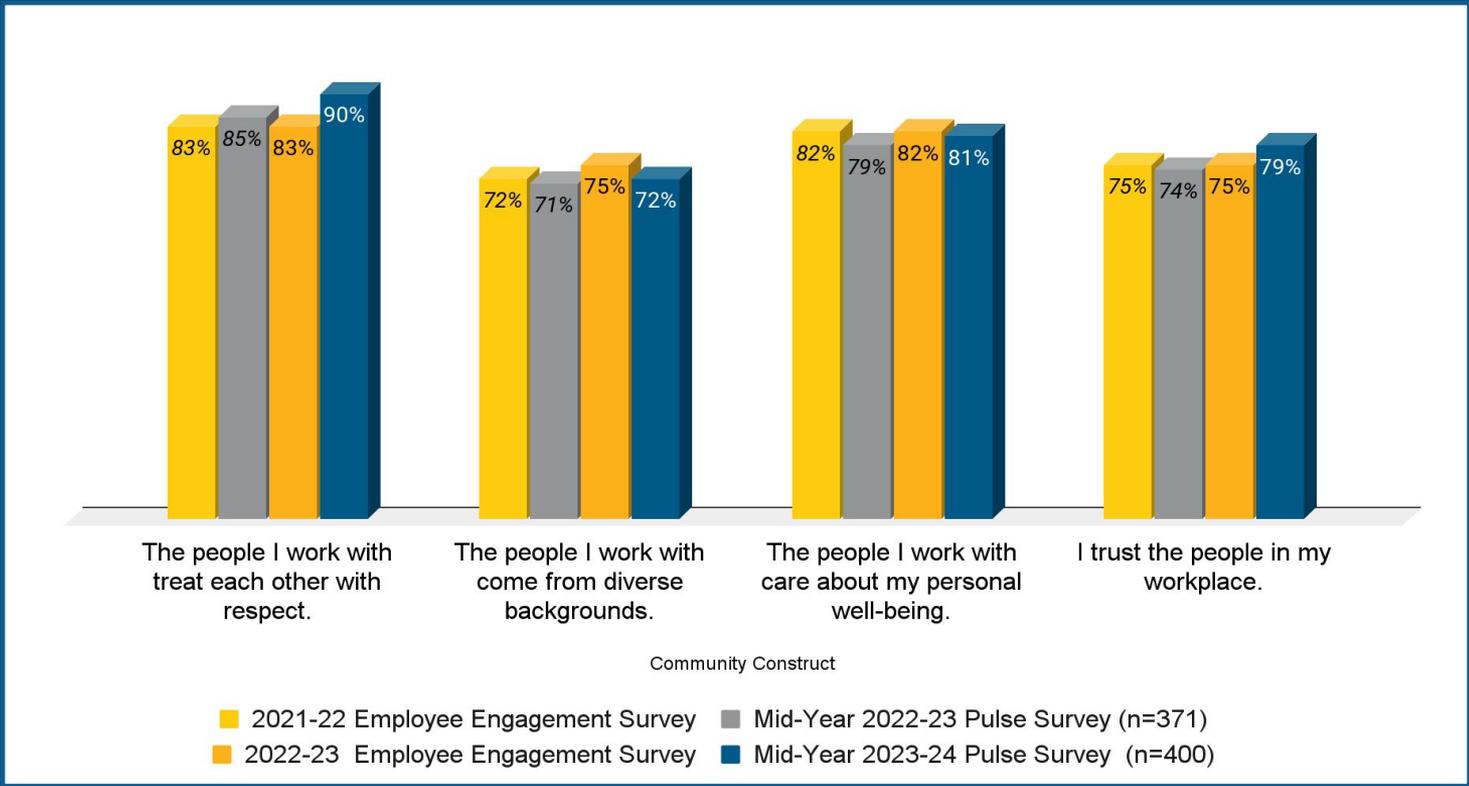
**Goal:** Attract, grow, and retain a collaborative community of first-rate employees who are empowered to meet the needs of each and every student.

110

**Key Question 2.2:** To what degree do LISD staff feel valued and connected to their campus/department and the district?

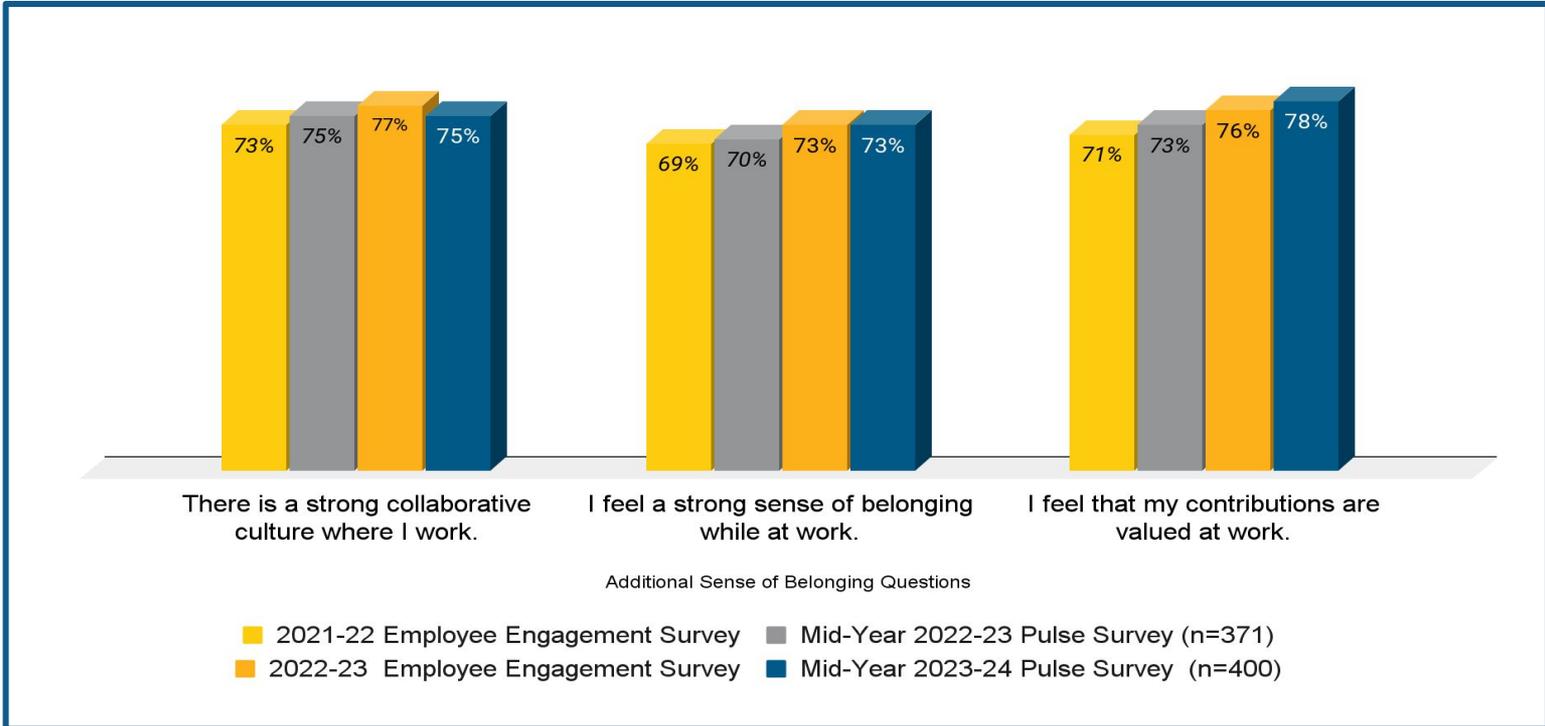
# LISD Empowered Staff

## Community Construct Pulse Survey



# LISD Empowered Staff

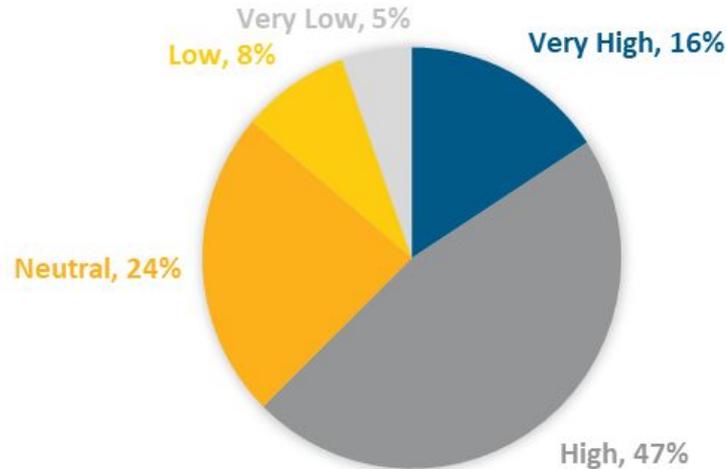
## Additional Questions for Feeling Valued and Connected



112

# LISD Empowered Staff PLC Pulse Survey

TO WHAT EXTENT DOES YOUR ENGAGEMENT IN YOUR PROFESSIONAL LEARNING COMMUNITY (PLC) CONTRIBUTE TO YOUR SENSE OF VALUE AND CONNECTION WITHIN THE LISD EDUCATIONAL COMMUNITY?

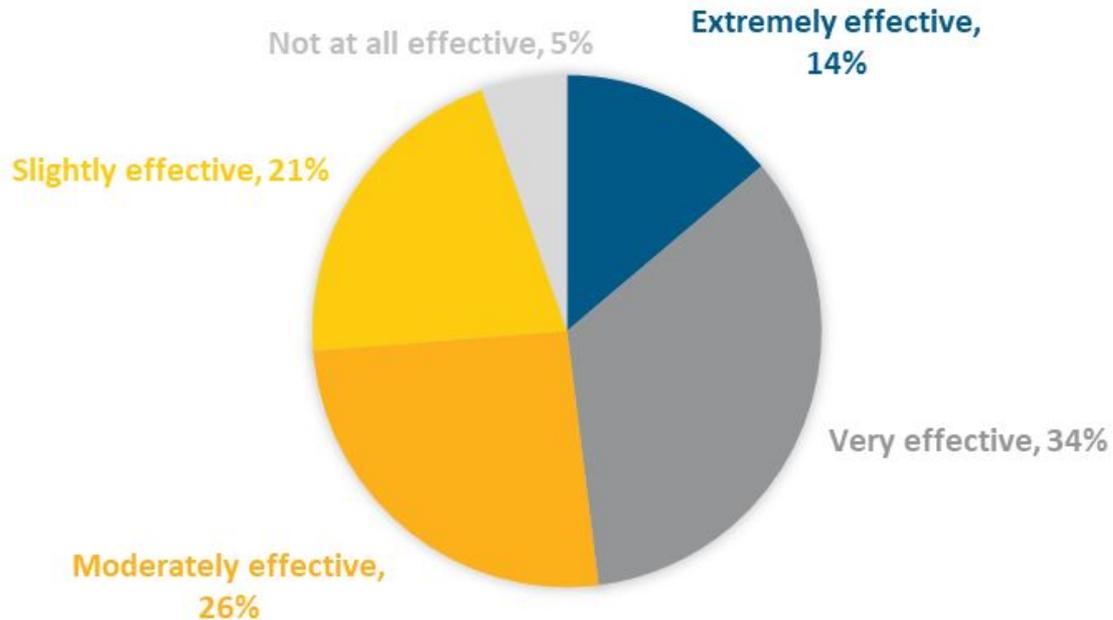


(n= 203)

113

# LISD Empowered Staff PLC Pulse Survey

TO WHAT EXTENT DOES YOUR ENGAGEMENT IN YOUR PLC FOSTER YOUR  
LEARNING AND GROWTH AS AN EDUCATOR?

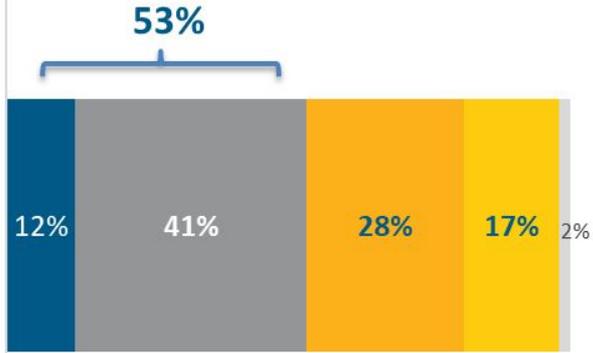


(n= 203)

114

# LISD Empowered Staff PLC Pulse Survey

To what extent do you believe that campus and district systems adequately support and facilitate the work of your PLC.



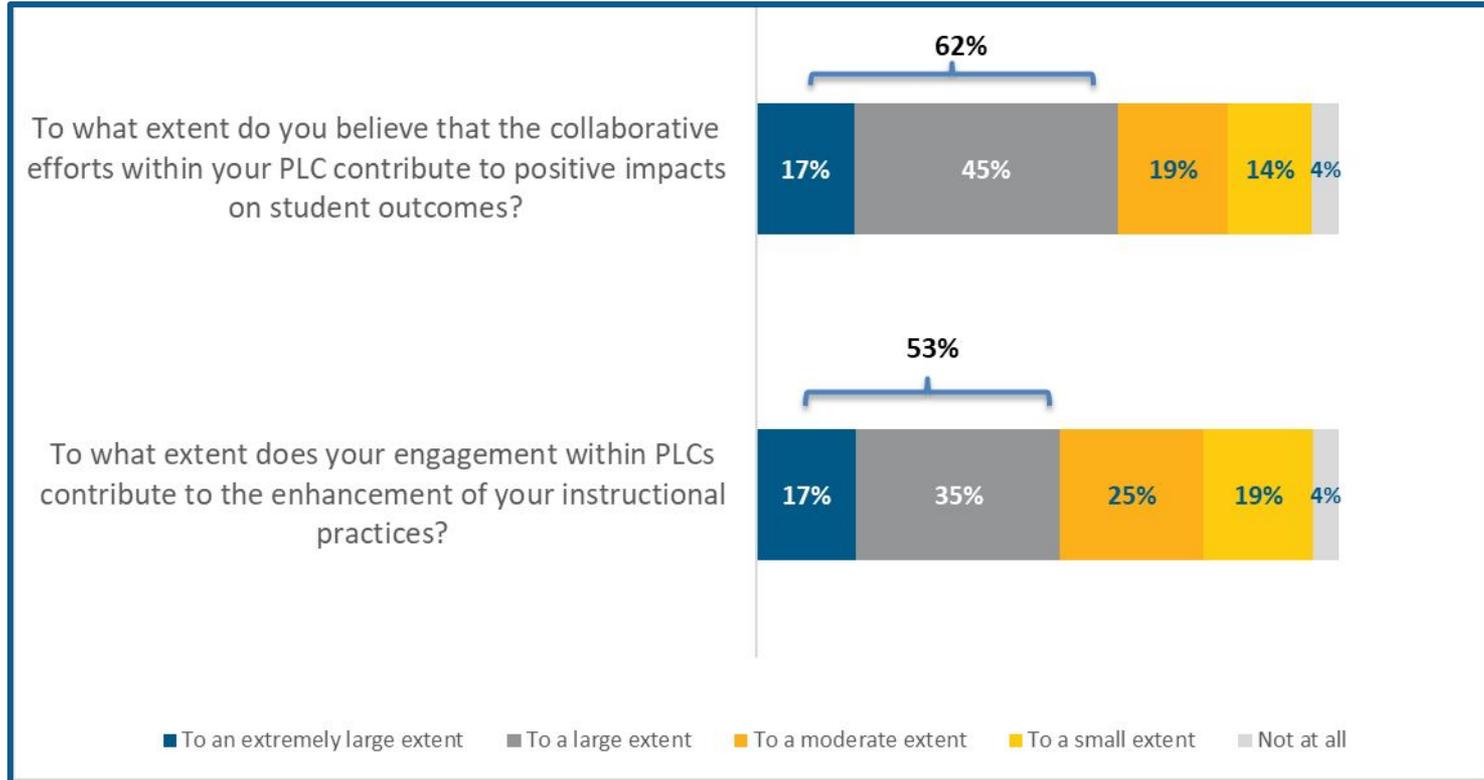
*\*Campus and district systems include dedicated time allocation, resources, leadership support, communication facilitation, professional learning opportunities, data and assessment support.*

■ To an extremely large extent   ■ To a large extent   ■ To a moderate extent   ■ To a small extent   ■ Not at all

115

# LISD Empowered Staff

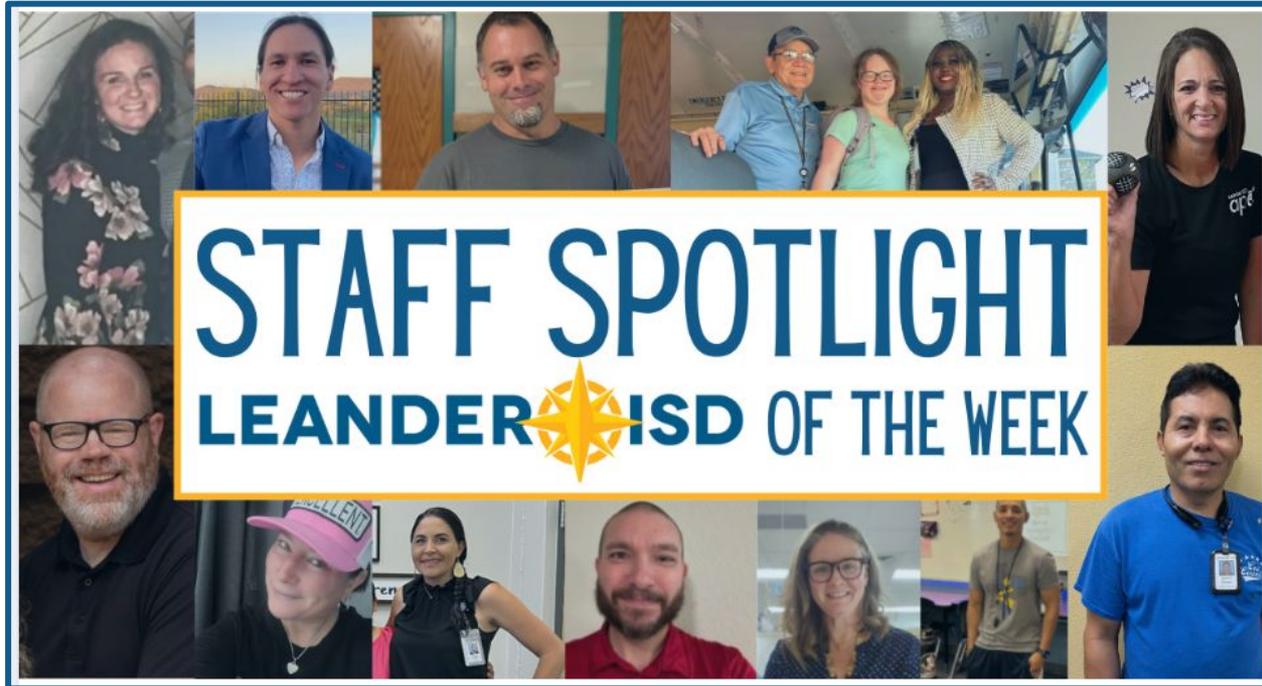
## PLC Pulse Survey



116

# LISD Empowered Staff

## Staff Spotlights



117

# Goal 3: Impactful Family Engagement



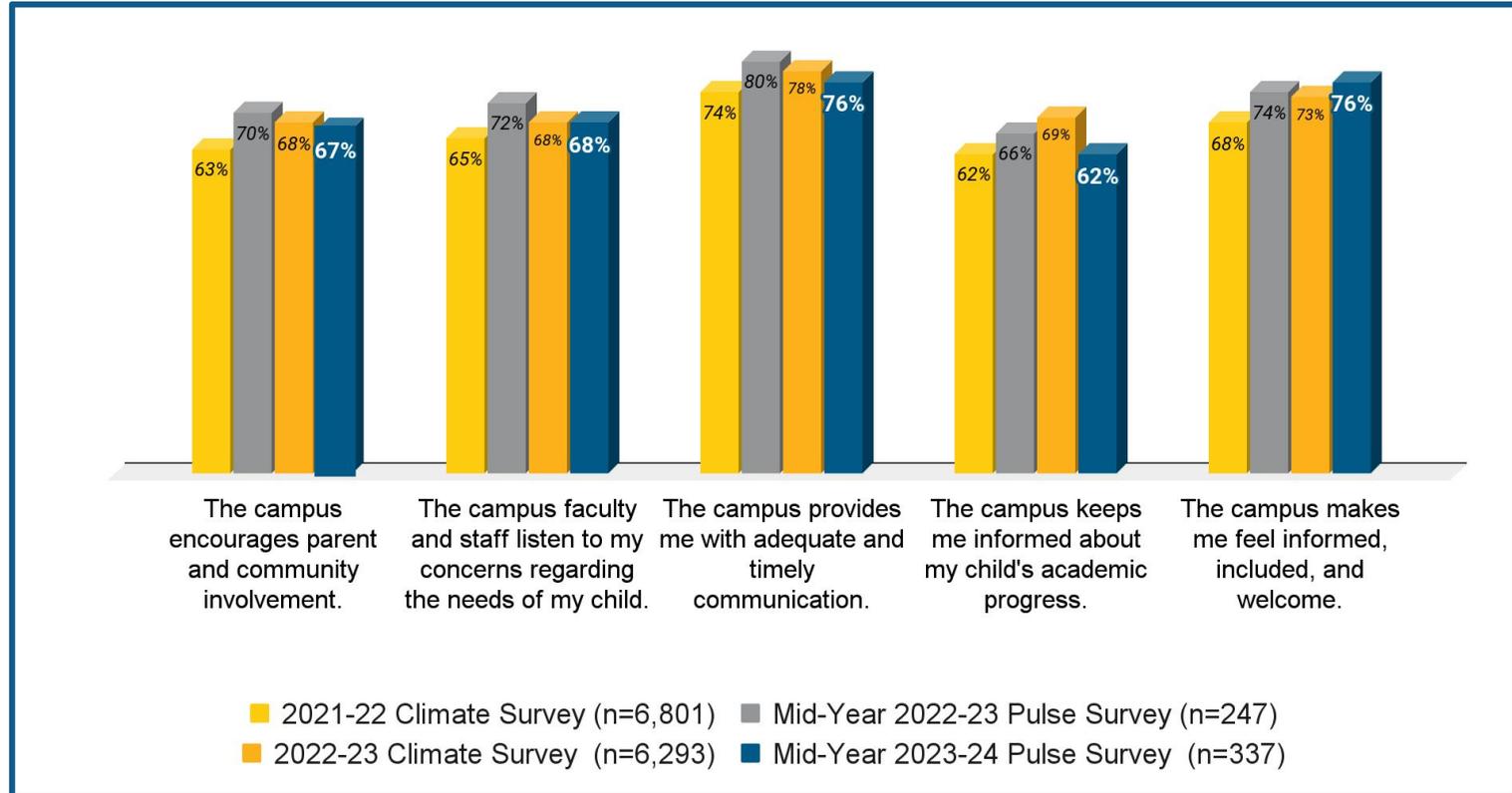
**Goal:** Engage our diverse community by fostering positive relationships through reciprocal communication and collaboration.

118

**Key Question 3.1:** To what degree do we foster positive relationships by demonstrating mutual respect for the diverse perspectives of all Leander ISD stakeholders?

# LISD Family Engagement

## Family Engagement Pulse Survey



(n=responses received)

# Goal 4: Equitable Access



**Goal:** Ensure equitable access to opportunities by eliminating barriers for each and every student.

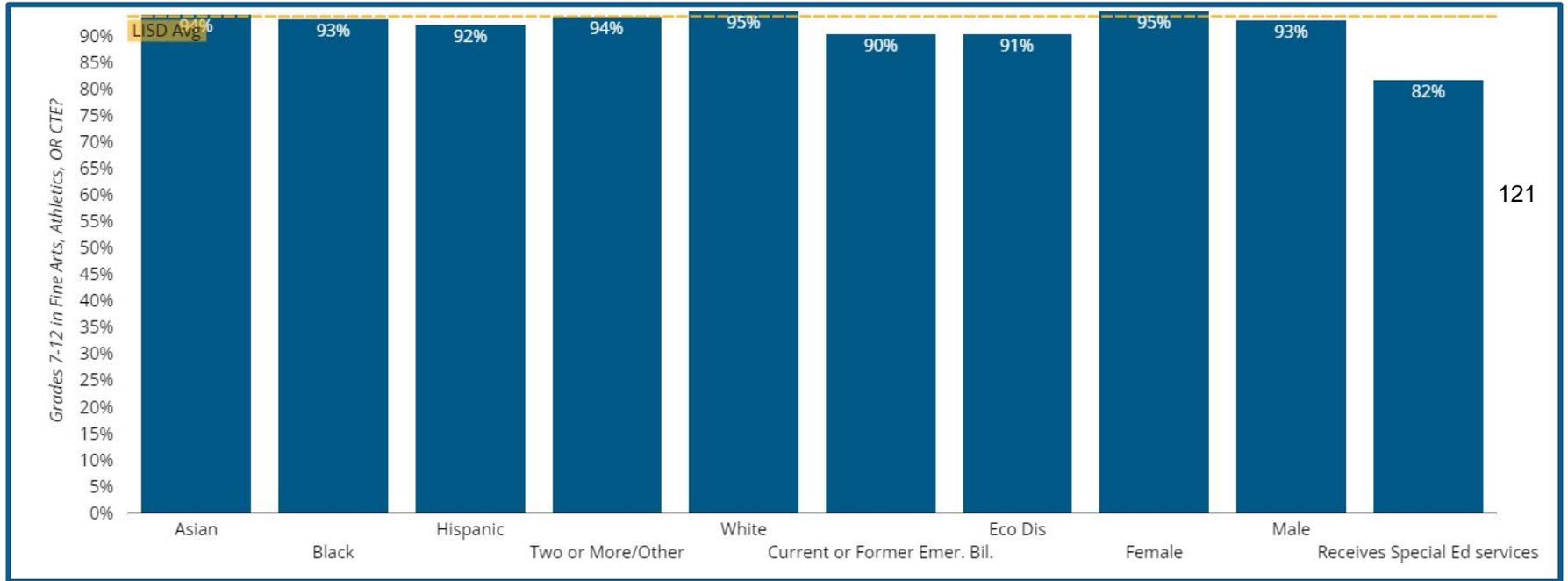
120

**Key Question 4.1:** To what extent are we identifying, measuring, and responding to the barriers to access within programs?

# LISD Equitable Access

## 2023-24 Equity Inventory

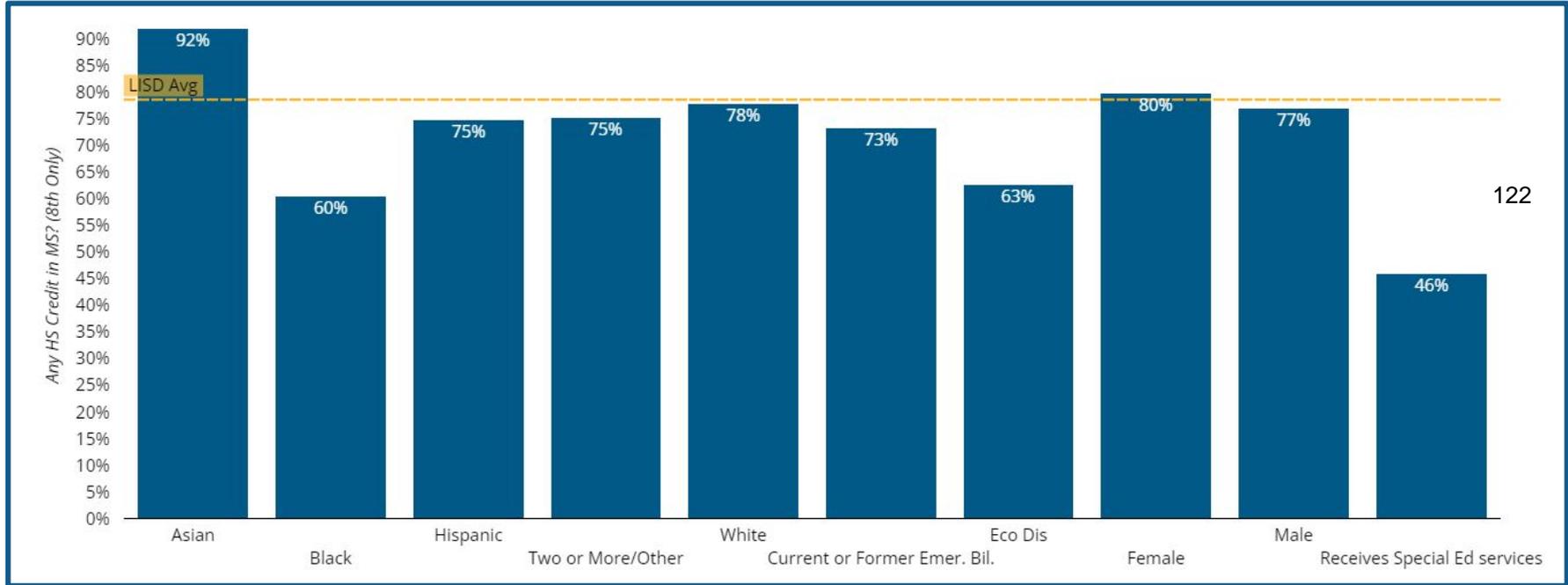
Students in CTE, Fine Arts, OR Athletics (Grades 7-12)



# LISD Equitable Access

## 2023-24 Equity Inventory

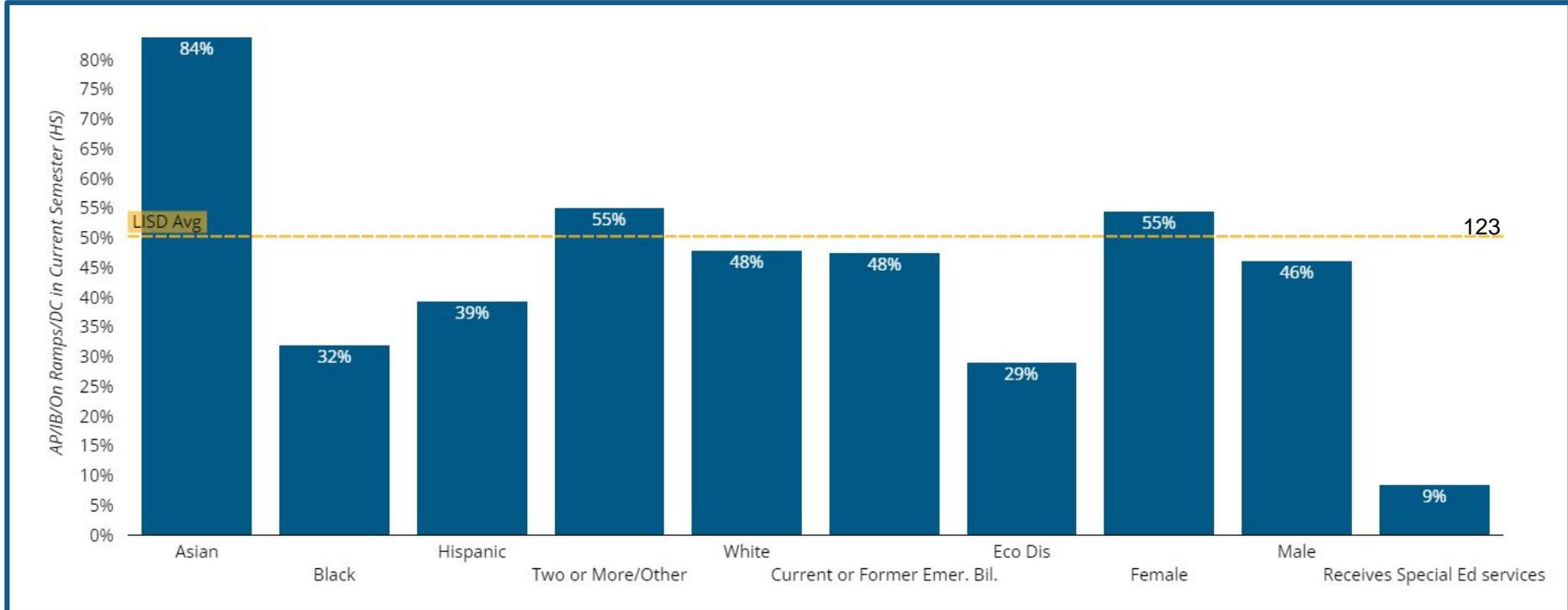
8th Grade Students in High School Credit Course



# LISD Equitable Access

## 2023-24 Equity Inventory

High School Students in AP/IB/On Ramps/Dual Credit Courses



# Goal 5: Safe and Innovative Learning Environments



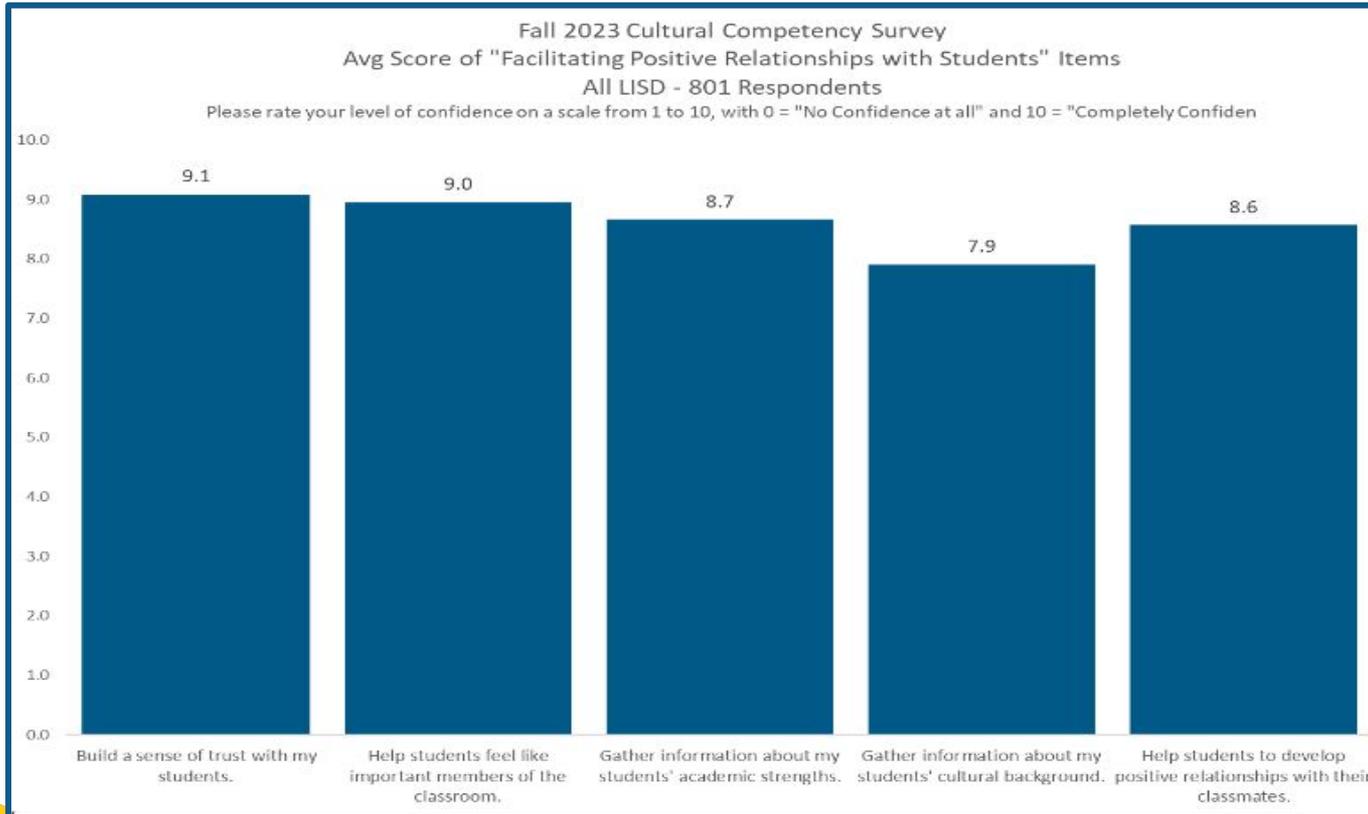
**Goal:** Provide safe, supportive, inclusive, and innovative environments to inspire each individual learner.

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**Key Question 5.1:** To what degree do our learning environments promote a sense of belonging and ensure each learner feels included, accepted, and safe to be their individual self in our classrooms and schools?

# LISD Cultural Competency Survey

## Facilitating Positive Relationships with Students



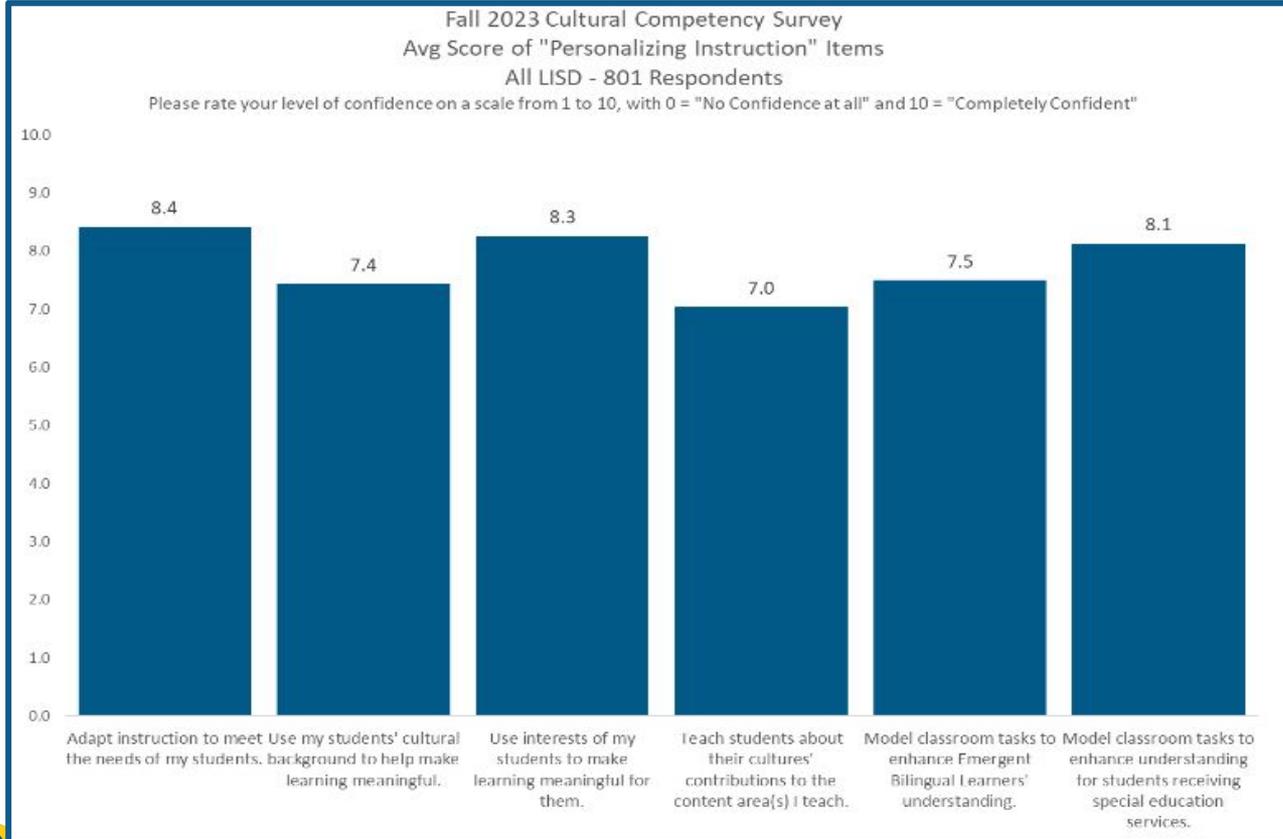
Overall Score = 8.64

Area for focus:

- Gather information about my students' cultural background. (7.9)

# LISD Cultural Competency Survey

## Personalizing Instruction



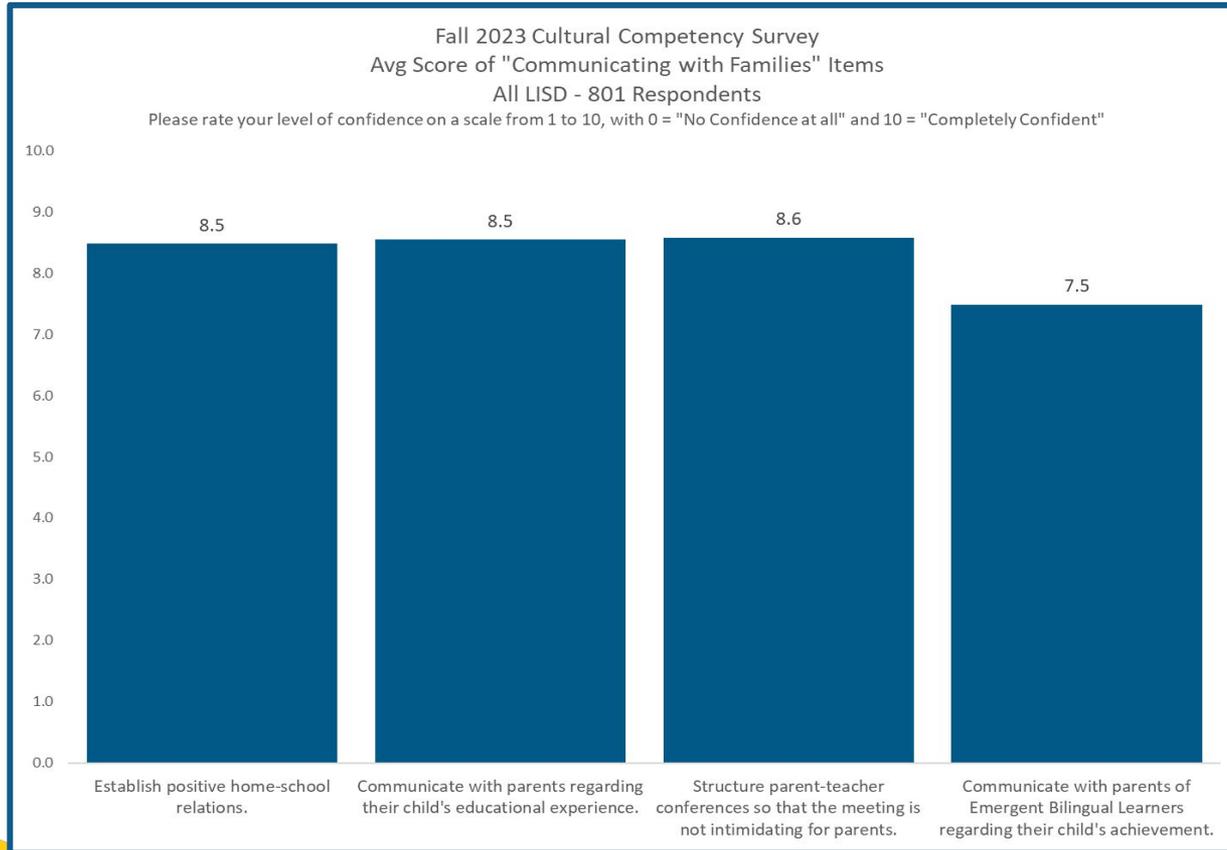
Overall score = 7.80

Area for focus:

- Use my students' cultural background to help make learning meaningful. (7.4)  
126
- Teach students about their cultures' contributions to the content area(s) I teach. (7.0)
- Model classroom tasks to enhance Emergent Bilingual learners' understanding. (7.5)

# LISD Cultural Competency Survey

## Communicating with Families



Overall score = 8.27

Area for focus:

- Communicate with parents of Emergent Bilingual Learners regarding their child's achievement. (7.5)

# TEA Safety and Security Requirements

- Installation of the Centegix Crisis Alert System is in final stage before testing and training.
- Law Enforcement Lock Boxes are to be installed in coordination through LISD facilities team.
- Window tinting is 90% complete.
- Exterior door numbering to be complete by August 2024.
- Fencing requirement for HB 3 is complete.

128

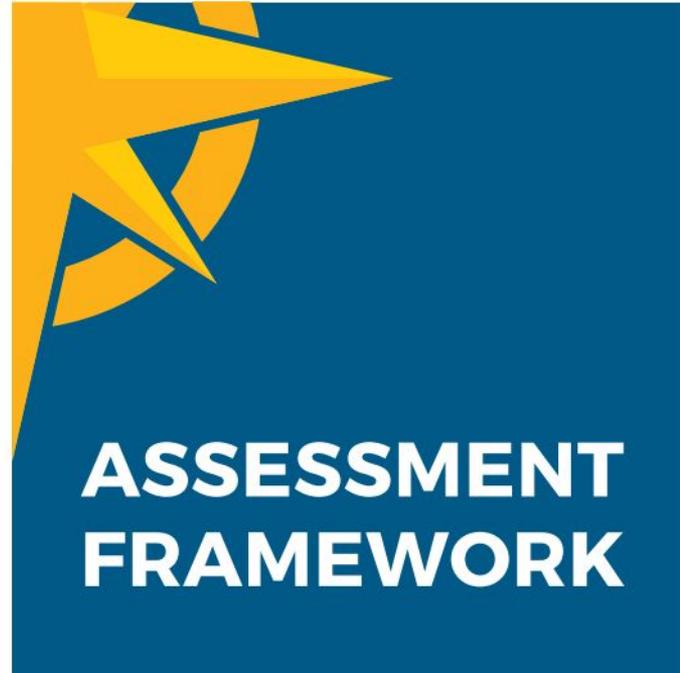
# Part 3: Assessment of Ongoing Responsibilities

**Instructional Management**

**Staff Development and Professional Growth**

**Human Resource Management**

# Instructional Management



130

# Staff Development and Professional Growth

**6**

Former IA's  
who have  
earned SPED  
Certification

**5**

Additional IA's  
who are  
earning SPED  
Certification

**6**

IAs completing  
their Bachelor's  
through TCLAS  
Grants

## Grow Your Own Initiatives

**311**

Teachers serving as  
mentors to New to  
Profession & Spirit  
Exchange Teachers

**31**

Teachers in the  
Learning  
Leaders pilot  
program

**11**

Teachers in the  
Aspiring  
Administrator  
Academy<sup>31</sup>(AAA)  
program

**9**

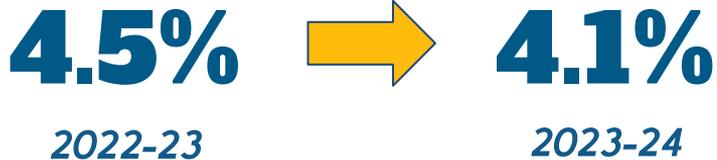
Prospective  
Principal  
Program (P3)  
participants

Grow Your Own IA to Teacher Pipeline

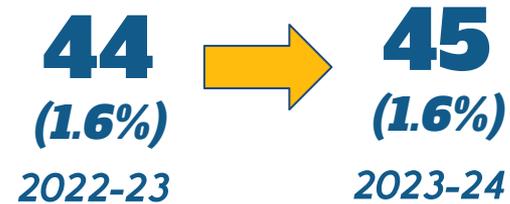
Grow Your Own Teacher Leaders

# Human Resources Management

*August to December  
Overall Turnover Rate*

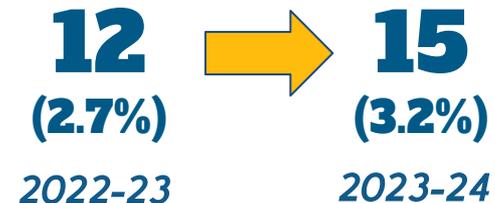


*General Education Teacher Turnover  
August to December*



132

*Special Education Teacher Turnover  
August to December*





# Discussion

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LISD Campuses 2023-2024		Focus Area 1: Empowered Student Learning			Focus Area 2: Empowered Staff		Focus Area 3: Impactful Family Engagement		Focus Area 4: Equitable Access		Focus Area 5: Safe and Innovative Learning Environments			
		Impact: Students will have agency over their learning, build a growth-centered mindset, and feel empowered to pursue their dreams.			Impact: Students and staff leverage impactful relationships and high-quality learning experiences to inspire curiosity, interests, and passions.		Impact: Students will experience support for academic and social-emotional success through strong school, family, and community partnerships.		Impact: Each and every student will have opportunities to actively participate in their learning and grow to become the best version of themselves.		Impact: Students will feel valued and inspired to embrace challenges, take risks, advocate for their learning, and leverage their strengths as they grow and contribute to their community.			
Maintain [1]	Minor Change [2]	Key Questions			Key Questions		Key Questions		Key Questions		Key Questions		Progress Monitoring Codes	
Maintain w/ Adj. [3]	Major Change [4]	1.1 [5]	1.2 [6]	1.3 [7]	2.1 [8]	2.2 [9]	3.1 [10]	3.2 [11]	4.1 [12]	5.1 [13]	5.2 [14]	OT	On Track	
% of Campuses addressing the Key Question		48%	100%	25%	23%	31%	8%	23%	29%	46%	8%	A	Adjustments Taking Place	
LISD (DIP)		OT	OT	OT	OT	OT	OT	OT	OT	OT	OT	S	Support Requested	
<b>Elementary Schools</b>														
Akin Elem.		OT	OT		OT									
Bagdad Elem.		A	OT		A		OT							
Block House Elem.		A	OT		OT									
Camacho Elem.			A						A	OT				
Cox Elem.			OT			OT					OT			
Cypress Elem.			OT			OT		OT						
Deer Creek Elem.		OT	S								A			
Faubion Elem.		OT	A						OT					
Giddens Elem.			OT			OT		OT			OT			
Grandview Hills Elem.			A			A						A		
Knowles Elem.			A					OT			A			
Larkspur Elem.		OT	OT						OT					
Laura W. Bush Elem.			OT						OT	OT				
Mason Elem.		OT	OT						OT	OT				
Naumann Elem.		OT	OT			OT		OT						
North Elem.		OT	OT	OT										
Parkside Elem.			OT		OT						OT			
Plain Elem.			OT		OT						OT			
Pleasant Hill Elem.			A	A					OT					
Reagan Elem.			OT					OT	OT					
Reed Elem.			OT	OT							OT			
River Place Elem.			OT	OT					OT					
River Ridge Elem.		OT	OT			OT						OT		
Rutledge Elem.		OT	OT			OT								
Steiner Ranch Elem.		OT	OT	OT										
Tarvin Elem.		OT	OT								OT			
Westside Elem.		OT	OT	OT	OT									
Whitstone Elem.			OT			OT					A			
Winkley Elem.			OT			OT					OT			
Elem Total	Maintain [15]	1	3	1	3	1	0	1	2	1	0			
	Maintain w/ Adj. [16]	2	4	0	1	1	0	0	0	1	0			
	Minor Change [17]	10	15	4	1	4	1	2	6	9	2			
	Major Change [18]	1	7	1	1	3	0	2	0	2	0			
		14	29	6	6	9	1	5	8	13	2			

Middle Schools												Progress Monitoring Codes		
Maintain [1]	Minor Change [2]	Key Questions			Key Questions		Key Questions		Key Questions		Key Questions		OT	On Track
Maintain w/ Adj. [3]	Major Change [4]	1.1 [5]	1.2 [6]	1.3 [7]	2.1 [8]	2.2 [9]	3.1 [10]	3.2 [11]	4.1 [12]	5.1 [13]	5.2 [14]			
CPMS			OT		OT					OT		A	Adjustments Taking Place	
CRMS			OT			OT		OT		OT		S	Support Requested	
DMS		OT	OT				OT			OT		C	Crisis	
FPMS		OT	OT					A	OT			E	Effect Achieved	
FSMS		OT	OT			OT								
HMS		OT	OT	A										
LMS			OT	OT			OT							
RBMS			OT	OT						OT				
VLA		OT	OT					OT						
WMS			A						OT	OT				
<b>MS Total</b>	<b>Maintain [15]</b>	<b>2</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>0</b>			
	Maintain w/ Adj. [16]	0	1	0	0	0	0	1	0	0	0			
	Minor Change [17]	0	1	1	0	1	1	0	1	2	0			
	Major Change [18]	3	1	0	0	0	0	1	0	0	0			
		5	10	3	1	2	2	3	2	5	0			
High Schools														
Maintain [19]	Minor Change [20]	Key Questions			Key Questions		Key Questions		Key Questions		Key Questions			
Maintain w/ Adj. [21]	Major Change [22]	1.1 [23]	1.2 [24]	1.3 [25]	2.1 [26]	2.3 [27]	3.1 [28]	3.3 [29]	4.1 [30]	5.1 [31]	5.4 [32]			
CPHS			OT			OT				OT				
ECHS		OT	OT						OT					
GHS		OT	OT		OT	OT								
LHS		OT	OT	OT	OT	OT	OT	OT	OT	OT	OT			
LEO			OT	OT						OT				
NHHS			OT					OT		OT				
RHS			OT				A		OT					
VHS			OT	OT	OT			OT	OT					
VRHS		OT	OT								OT			
<b>HS Total</b>	<b>Maintain [33]</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>			
	Maintain w/ Adj. [34]	0	1	0	1	0	0	1	1	1	0			
	Minor Change [35]	1	5	1	1	3	0	0	3	2	0			
	Major Change [36]	0	0	1	0	0	0	0	0	1	1			
		4	9	3	4	4	1	3	4	4	2			

**LISD DISTRICT AND CAMPUS  
SIGNALING CHART  
LEGEND**

<b>Progress Monitoring Colors</b>	
Maintain	Minor Change
Maintain with Adjustments	Major Change

<b>Progress Monitoring Codes</b>	
<b>OT</b>	On Track
<b>A</b>	Adjustments Taking Place
<b>S</b>	Support Requested
<b>C</b>	Crisis
<b>E</b>	Effect Achieved

**LISD DISTRICT AND CAMPUS  
SIGNALING CHART  
LEGEND**

<b>Progress Monitoring Colors</b>	
Maintain	Minor Change
Maintain with Adjustments	Major Change

<b>Progress Monitoring Codes</b>	
<b>OT</b>	On Track
<b>A</b>	Adjustments Taking Place
<b>S</b>	Support Requested
<b>C</b>	Crisis
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Maintain	Minor Change
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<b>Progress Monitoring Codes</b>	
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<b>S</b>	Support Requested
<b>C</b>	Crisis
<b>E</b>	Effect Achieved

**LISD DISTRICT AND CAMPUS  
SIGNALING CHART  
LEGEND**

<b>Progress Monitoring Colors</b>	
Maintain	Minor Change
Maintain with Adjustments	Major Change

<b>Progress Monitoring Codes</b>	
<b>OT</b>	On Track
<b>A</b>	Adjustments Taking Place
<b>S</b>	Support Requested
<b>C</b>	Crisis
<b>E</b>	Effect Achieved

# Leander ISD Superintendent Evaluation Instrument

2023-2024

## General Information

The TASB Recommended Instrument consists of three parts: 1) Report on student performance and additional information required in the Annual Performance Report, 2) Key performance indicators, and 3) Other management responsibilities of the superintendent. In completing the evaluation, the board will consult data provided by the superintendent and other legally appropriate data the board deems relevant.

At the start of the evaluation cycle, the board and superintendent shall agree upon the process for evaluation and weight given to each part. Please note that the commissioner's recommended appraisal process and criteria in 19 Tex. Admin. Code § 150.1031 requires that a student performance domain, "at a minimum," be considered in the evaluation. Other procedures and criteria are determined by the board. In addition, the information in a district's annual performance report as set forth in Tex. Educ. Code § 39.306 must be a primary consideration of the board for the superintendent's evaluation. Tex. Educ. Code § 39.307(3)(C).

**Part One: Report on student performance** features a worksheet prepared by the superintendent using the most recent student performance data from the Texas Academic Performance Reports (TAPR). The Texas Commissioner of Education, through Region 13 ESC, annually provides the [Commissioner-Recommended Student Performance Domain worksheet](#). The completed worksheet should be distributed to the board at the same time that all parts of the instrument are given to trustees for individual completion. (Please refer to your local board practice concerning your evaluation cycle.)

Additional information required to be reported in the district's annual report under Tex. Educ. Code § 39.306 must be considered for the superintendent's evaluation, including the following: campus performance objectives; the district's accreditation status; special education compliance status; statement on violent or criminal incidents; information on school violence and intervention policies and procedures; evaluative findings under the Safe and Drug-Free School and Communities Act; information on student performance in post-secondary institutions; the number of school counselors providing counseling services; and the financial section of the TAPR.

**Part Two: Key performance indicators** are developed in alignment with district goals. The superintendent develops superintendent performance targets, which are reviewed by the board. The job targets should be SMART—Specific, Measurable, Attainable, Results-Oriented, and Time-Bound.

**Part Three: Other management responsibilities** are designed to function as an evaluation of general management performance and to assist the board and superintendent in identifying priorities for the coming year. These responsibilities include the superintendent’s individual and collaborative duties identified in Board Policy BJA(Legal) and BJA(Local).

Reflecting the philosophy that the Superintendent Evaluation Instrument is a planning document, at the same meeting, when the board and superintendent review the Instrument for the coming year, agreement is reached on which areas of Part Three items will be included. Not all may be relevant in a particular evaluation cycle. In this manner, an individual board may customize Part Three of the instrument.

**Rating Scale:**

- |                     |   |
|---------------------|---|
| E Exceptional       | Progress exceeds expectations and criteria noted in the instrument.           |
| P Proficient        | Progress meets the expectation and criteria noted in the instrument.          |
| N Needs Improvement | Progress does not meet the expectations and criteria noted in the instrument. |

Comments may be added to any item. Any rating of “Needs Improvement” must be accompanied by a comment indicating the nature of the deficiency or a statement of what the board expected to see in performance that was not evident.

---

## Part One: Report on Student Performance



**Goal 1: Empowered Student Learning - Empower students through meaningful learning experiences to optimize growth and embody the Leander ISD Graduate Profile.**

**Key Question 1.2:** To what degree are students equipped with the skills and opportunities needed for academic and personal growth that will serve them outside of and well beyond school?

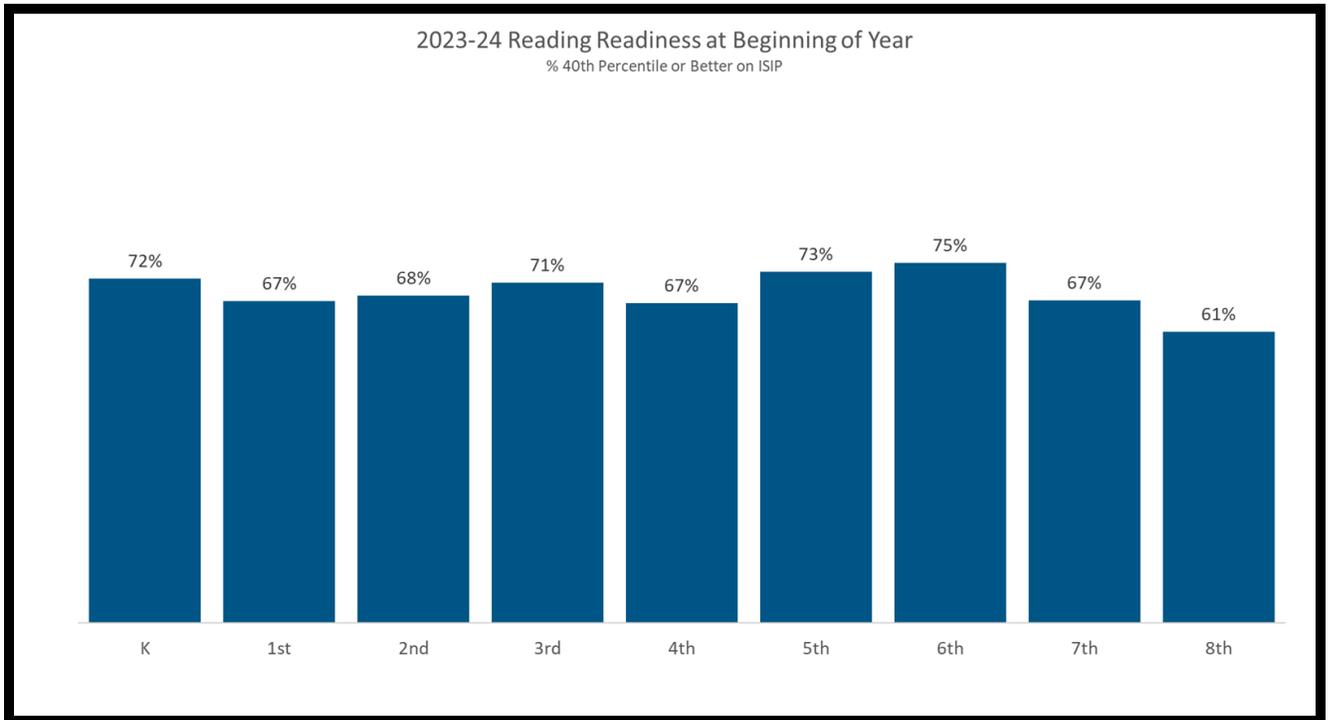
**System Response:** Promote student ownership of learning.

The board reviews and uses the completed [Commissioner-Recommended Student Performance Domain Worksheet](#) for the portion of the superintendent appraisal on student performance. The board reviews and uses the additional information required to be reported in the district's annual performance report as set forth in Tex. Educ. Code § 39.306.

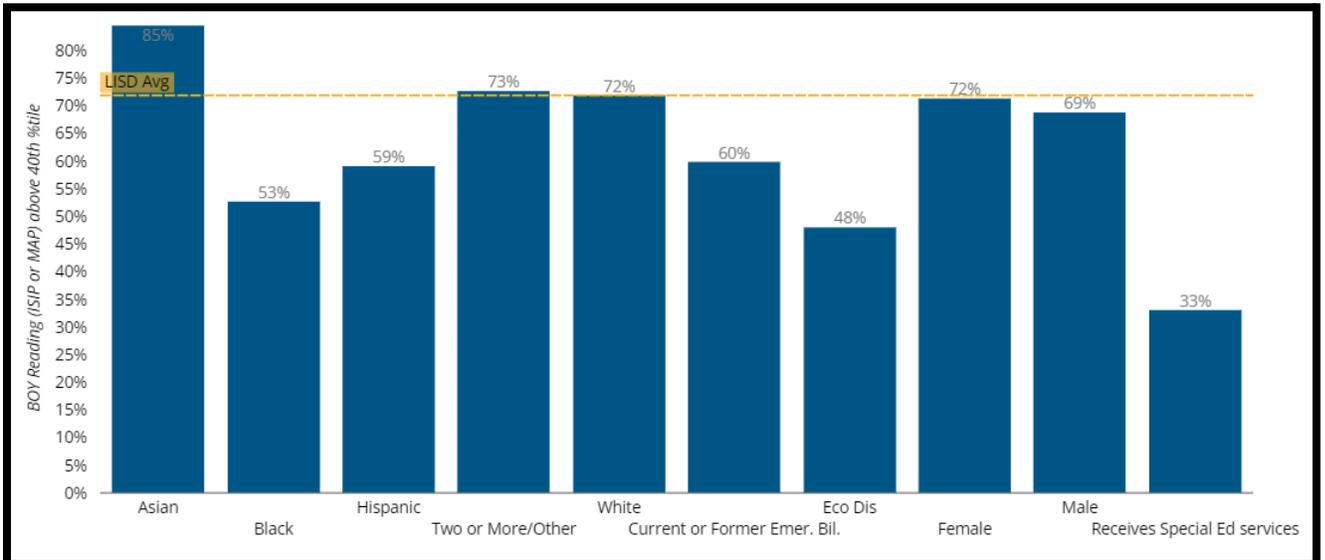
### **Student Performance Measures:**

- Including state assessment data
  - *This data set will be presented during a future leading measures review.*
- Leading Measures for HB3 Goals: Review of BOY, MOY, and EOY Reading and Math Assessments
  - *Beginning of Year ISIP and MAP Assessments:*

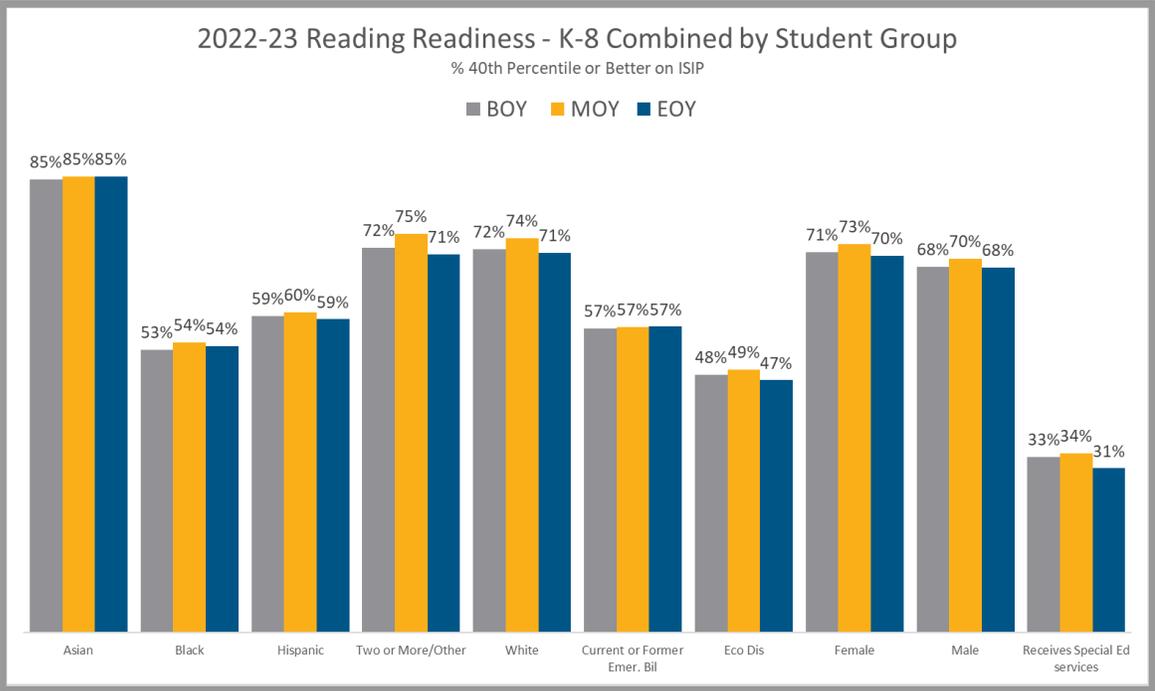
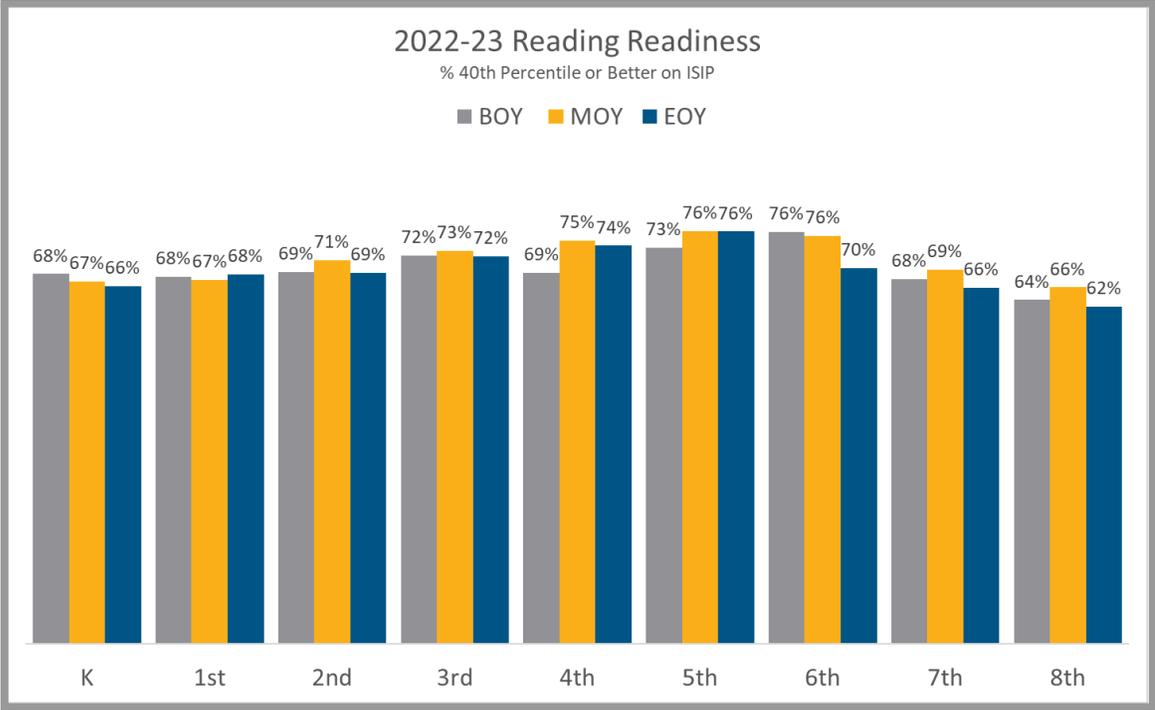
## Reading



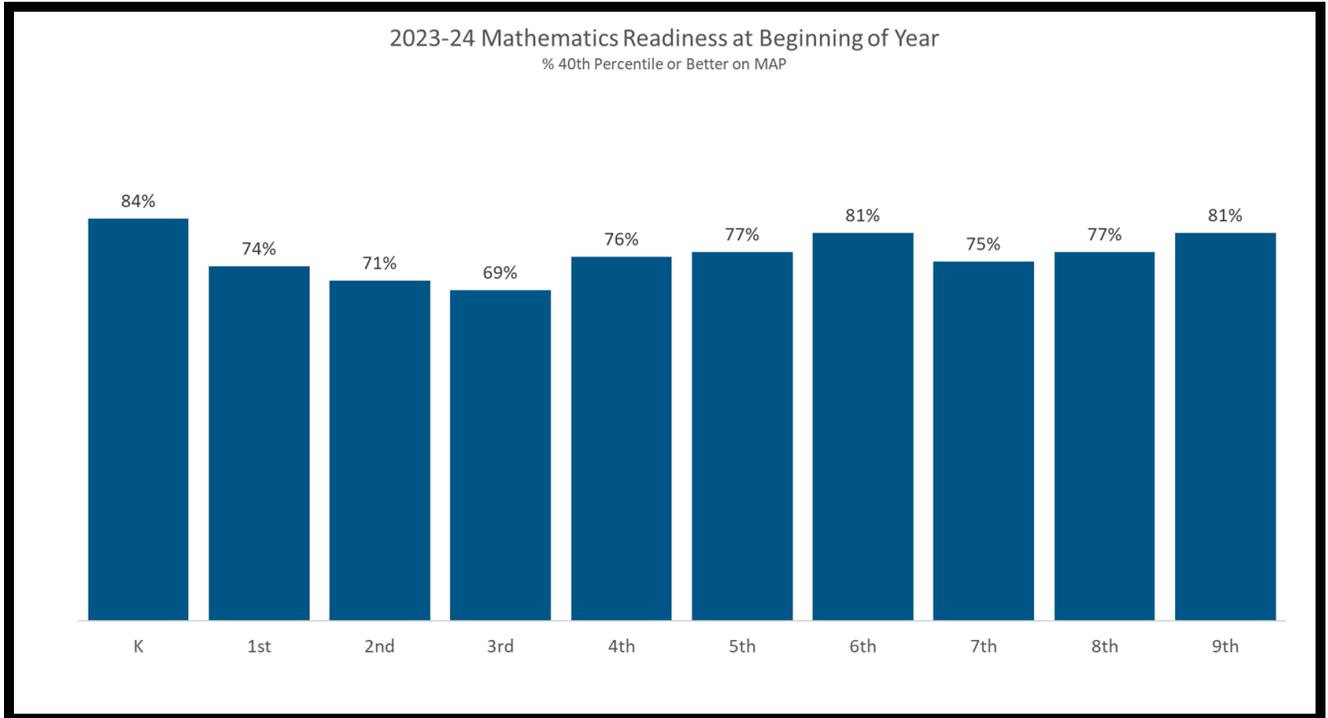
### K-8 BOY Combined Reading Readiness by Student Group



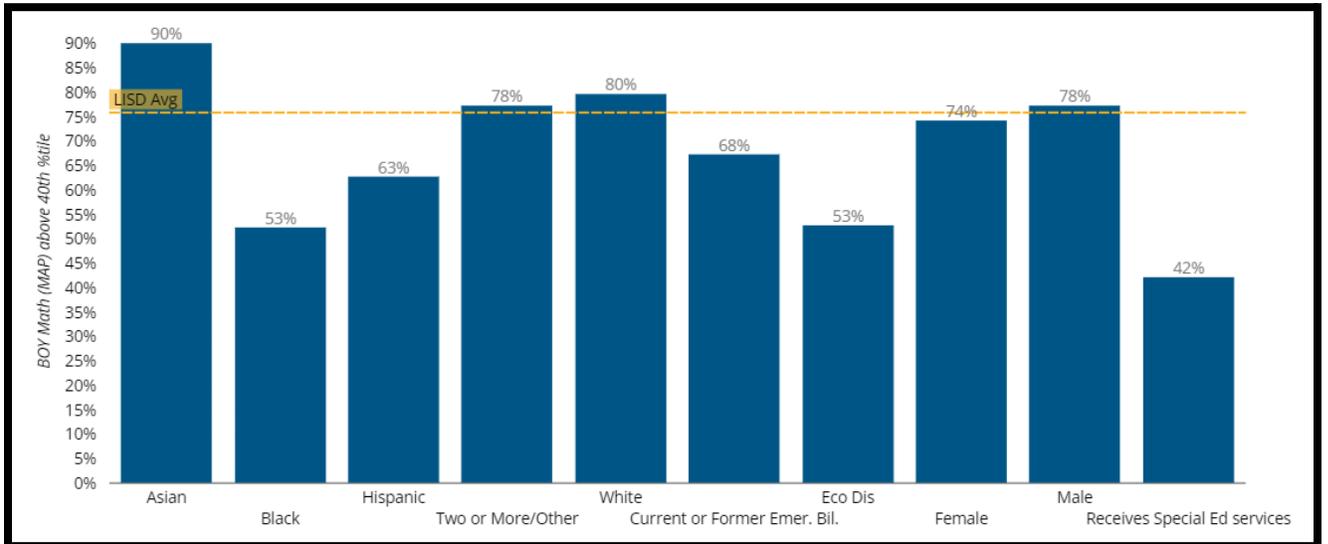
Previous year (2022-23) reading data provided for context and outlined in gray:



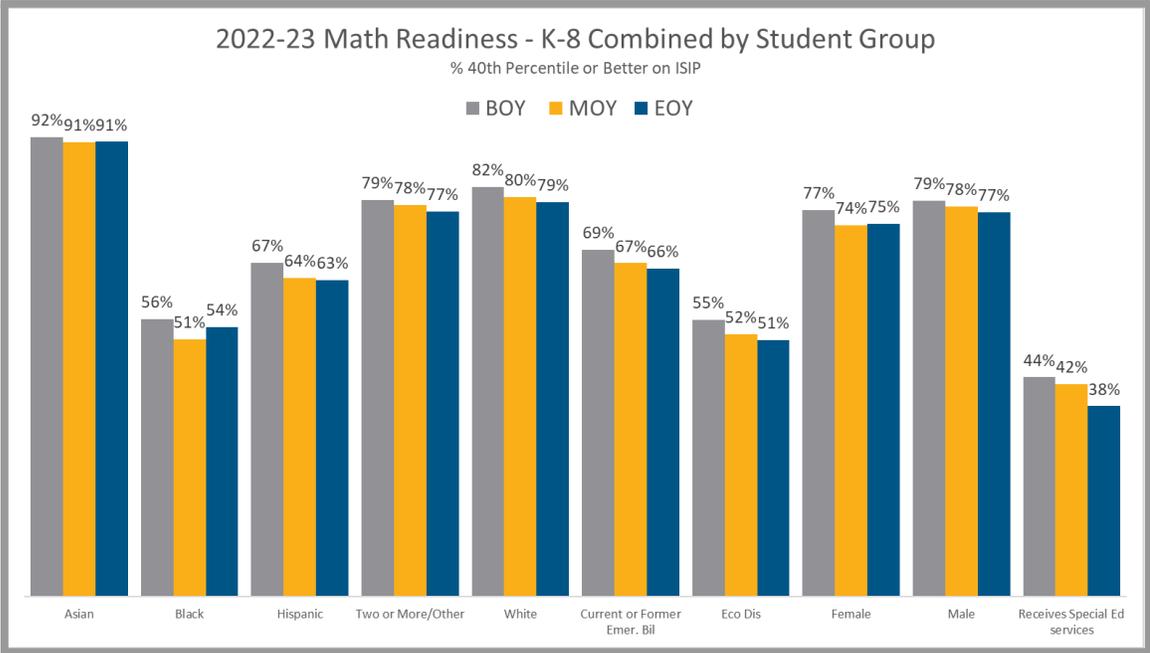
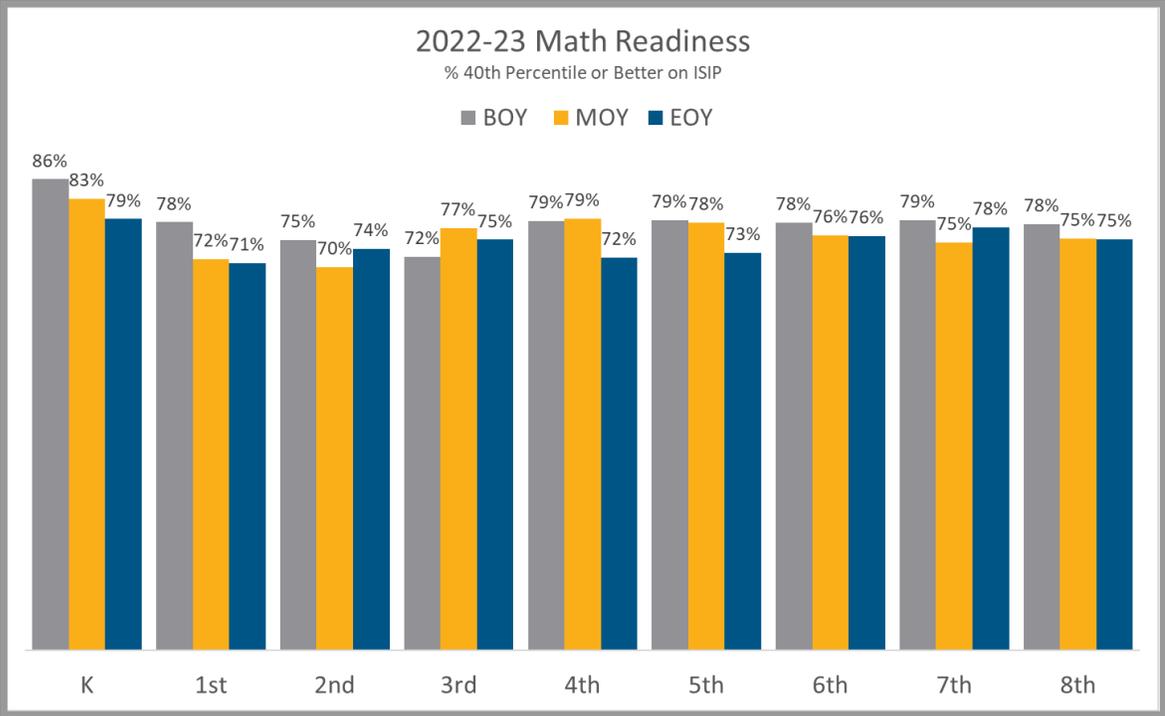
## Mathematics



### K-8 BOY Combined Math Readiness by Student Group



Previous year (2022-23) math data provided for context and outlined in gray:



**Additional Measures:**

- Including national assessment data
  - *An update on this data will be provided during a future leading measures review.*

**Part One Comments:**

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## Part Two: Key Performance Indicators



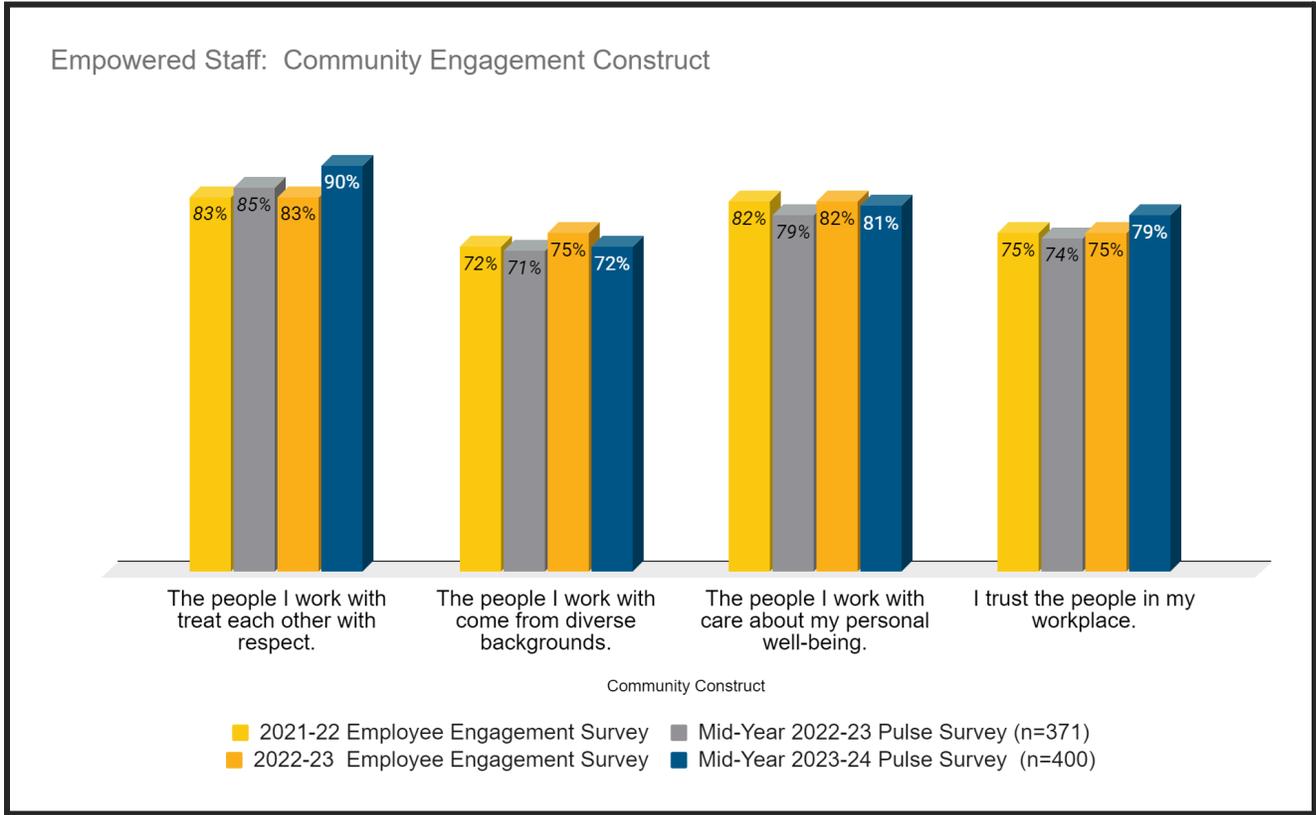
**Goal 2: Empowered Staff - Attract, grow, and retain a collaborative community of first-rate employees who are empowered to meet the needs of each and every student.**

**Key Question 2.2:** To what degree do LISD staff feel valued and connected to their campus/department and the district?

**System Response:** Improve processes for recognizing and supporting LISD staff.

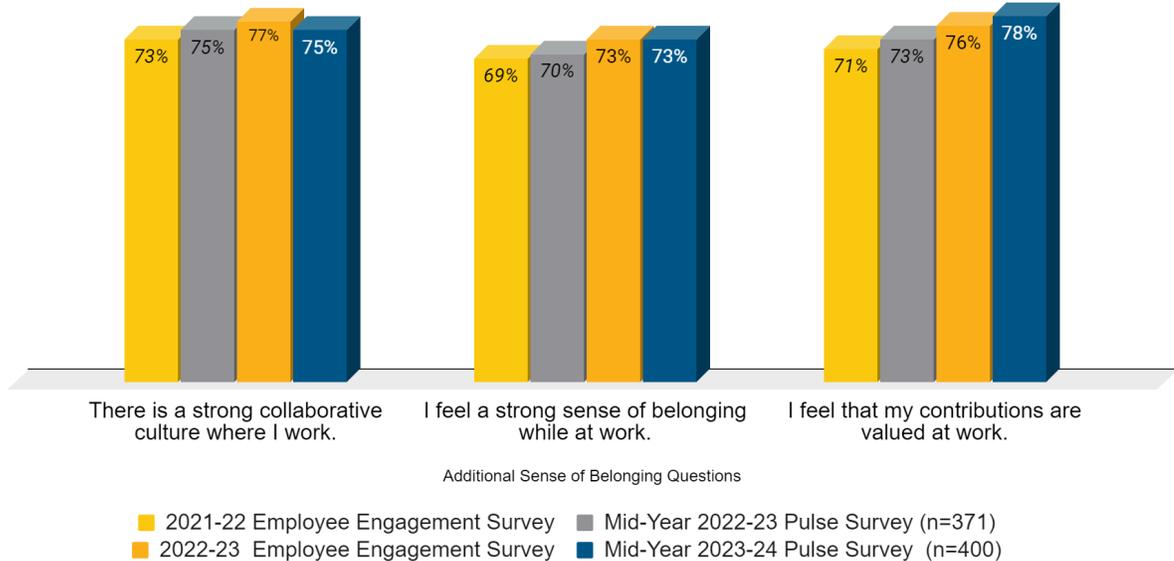
### Key Performance Indicators:

- Improvement in Employee Engagement Survey Community Construct results: Increase or maintain the overall Community Construct of 405.
  - *A pulse survey was conducted in December 2023 to help us identify the degree to which LISD staff feel valued and connected. This pulse survey was sent via email to a random sample of all LISD staff and was completed by 400 staff members. The margin of error is 4.6% with a 95% confidence interval. The graph below shows the results of this survey in terms of the percent of favorable responses for the four questions that are included in the Community Construct of the Employee Engagement Survey. This data is presented along with the favorability rate for the same questions on the UT Employee Engagement Survey from the Spring of 2022 and 2023, and also includes the pulse survey conducted last November for comparison. We continue to see stable, and relatively high positive responses to the Community Construct questions that indicate that overall LISD staff feel connected to their campus and/or the district with high levels of mutual respect and trust. This survey also included an opportunity for open-ended comments which provided greater insight into the feelings of connectedness among our staff.*



- Increase the favorable responses to the following questions from the employee engagement survey.
  - *These additional questions identified by the board as important, were also included in the pulse survey completed by 400 random staff members. The data represented in the chart below also includes the favorable responses to these three questions from the last two years of the UT Employee Engagement Survey and the pulse survey administered in November of 2022. The results of the pulse survey confirm that a majority of LISD staff continue to feel positive about their sense of belonging while at work. These questions will be included in the Employee Engagement survey early this spring.*
    - There is a strong collaborative culture where I work
    - I feel a strong sense of belonging while at work
    - I feel that my contributions are valued at work

## Empowered Staff: Sense of Belonging



- Summary of Staff Spotlights and events that honor staff
  - **Staff Appreciation Weeks** - *School Community Relations (SCR) celebrates student-facing staff through different staff appreciation weeks. We have identified certain weeks that specifically recognize different roles within the district. Our team has produced videos that have been showcased during Board meetings. We have also produced social posts that have recognized long-serving staff members across the different departments. We plan to continue this effort through the rest of the year:*
    - Sept. 18-22: National IT Professionals Week – campus techs
    - Oct. 2-6: Custodian Appreciation Week – custodial staff
    - Oct. 9-13: National School Lunch Week – CNS staff
    - Oct. 16-20: National School Bus Safety Week – transportation, crossing guards
    - Nov. 6-10: National School Psychology Week – school psychologists
    - Nov. 6-10: Maintenance Appreciation Week – maintenance, grounds crew, plant services staff
    - Nov. 13-17: American Education Week – principals, asst. principals, district administrators/directors, deans of instruction, instructional coaches
  - **Staff Spotlight** - *In an effort to celebrate #1LISD, the district recognizes staff every Wednesday through Staff Spotlight. Human Resources contributes the content and SCR produces the social posts. For a look at our amazing employees, check out the Staff Spotlight section of the district news site.*

- **Convocation 2023: There's No Place Like LISD** - We kicked off the 2023-24 school year with a renewed commitment to our #1LISD Guiding Documents. Throughout the summer leadership retreat and into our welcome back celebration for staff, the District aligned efforts to reintroduce and explain the Leader Way, the Learning Model and the Graduate Profile. SCR partnered with vendors and community partners to provide a t-shirt as well as breakfast. Through Supt. Gearing's Convocation message, he offered a message that acknowledged staff as the head, heart and courage that provide a "home" for LISD students.
  - **LEEF Grant Patrol** - On October 18, the Leander ISD Educational Excellence Foundation handed out big checks to our amazing staff who applied for innovative grants. LEEF and Leander ISD Board members as well as district staff surprised LISD campuses and departments with 18 grants. A total \$8,400 will help support a variety of initiatives, including professional development, counseling resources, Makerspace/STEM initiatives, and books.
  - **Transportation Department Earns First LEEF Grant** - LEEF funded the first Leander ISD Transportation grant at the beginning of this school year, providing \$5,000 to the department for use in improving the current training program for new bus drivers. The grant funding will improve the current training program for new bus drivers by creating in-house media enhancing the trainee's knowledge base and training for Behind the Wheel. Once implemented, the initiative will improve the cost and efficiency of the overall department.
  - **Listening Sessions** - Continuing into the 2023-24, Supt. Gearing resumed listening sessions among district departments. This was an opportunity to share what's on the mind of staff in the spirit of continuous improvement in order for leadership to better understand our current system, define our 'problemtunities,' and drive our improvement efforts.
  - **Continuous Improvement Conference 2023** - For the first time since 2019, LISD staff returned to an in-person format for the 30th Annual Continuous Improvement Conference. This event features the best in peer-to-peer professional development as well as renowned national guest speakers. Participants also had the opportunity to attend a health and wellness expo that offers staff the chance to learn more about LISD benefits and perks as well as meet other community partners.
  - We also continue to spotlight staff through social media. We have also added videos that spotlight staff and have them sharing why they are in LISD and what makes it different. Here is one of those [videos](#).
- Summary of Leadership Meeting agendas focused on Professional Learning Community (PLC) Commitments
    - Promoting and developing the Professional Learning Community mindset has been embedded in the majority of our Leadership meetings. This focus began during the Leadership Retreat in July with a session focused on leadership attributes and skills that support collaborative teams and the PLC mindset for teachers. There was a follow up presentation in September that facilitated leaders reflecting on their current

*PLC reality and collaborating to share/develop solutions that would move their staff to the next stages of a high-functioning PLC. Student data analysis, assessment practice, and instructional discussions have been centered around the role of PLCs each month at Leadership Meetings.*

- **Development of the PLC Guiding Coalition**

- *The district's PLC Guiding Coalition is in the final stages of being established. Principals and various other campus/district leaders provided input on the direction of this coalition as well as who should serve as a part of it. Campus and District leaders nominated staff members to help create a well-rounded coalition representing a variety of roles and campuses/departments within the district. The list will be finalized in early January with the tentative initial meeting being set for February 1, 2024.*
- *We also collected preliminary data on teacher perceptions of PLC structures in LISD. This five-question pulse survey was sent to a random sample of teachers only. Only 203 responses were received, so this data should be considered preliminary. The results from this survey will be shared with the PLC Guiding Coalition. Summary of results include:*
  - *About two-thirds of the survey participants felt positive that engagement in PLCs contributed to their sense of value and connection with the LISD educational community. About a quarter of participants were neutral and 13% did not feel that their engagement in PLCs contributed to their sense of value and connection.*
  - *Almost half (48%) of the survey participants reported that engagement with their PLCs was "very" or "extremely effective" in fostering their learning and growth. Another quarter said that PLCs were "moderately effective" in fostering their learning and growth and about 20% indicated that PLCs were slightly effective. Only 5% said that PLCs were not at all effective in fostering their learning and growth.*
  - *Participants were also asked the extent to which they believe that campus and district systems adequately supported and facilitated the work of their PLC. Campus and district systems include supports such as dedicated time allocation, resources, leadership support, communication facilitators, professional learning opportunities and support with data and assessment. More than half of the survey participants felt that campus and district systems had a "large" or "extremely large" impact on the work of their PLCs. 28% said they had a "moderately large" impact, and less than 20% felt that campus and district systems had a small or no impact.*
  - *Participants were also asked about the impact of their collaborative efforts and engagement with their PLC on their instructional practice and on student outcomes. While 53% of participants believed that their engagement with PLCs had a "large" or "extremely large" impact on their instructional practice, almost two-thirds (63%) believed that it had a positive impact on student*

*outcomes. Only 4% believed that PLC had little or no impact on their instructional practice and on student learning.*

- Summary of efforts to support staff and create connections:
  - *Transportation*
    - *Focus on “family” and a sense of belonging through:*
      - *Department celebrations*
      - *Fun committees*
      - *Website buildout for “staff highlights”*
      - *Focus on Community and a sense of giving back through:*
        - *1st Annual Trunk or Treat*
        - *2nd Annual City of Leander Christmas Parade*
    - *HR Recruiter for Transportation partnered with the DEI Department to build cultural competence in Transportation. Looking at ways to celebrate staff culture- cuisine- art- life. Building on our own staff diversity first in order to build awareness of our student population.*
  - *The HR department leaders gathered feedback from HR staff regarding UT Survey results. We used this feedback to:*
    - *Identify Professional Development Opportunities based on their goals*
    - *Create targeted learning opportunities throughout the year both internally and through HR Resources such as TASP and TASB*
  - *CNS Onboarding & Training Orientation- In order to help better prepare new staff for CNS we needed to make improvements in the operational orientations. A more knowledgeable and better informed new employee will feel more comfortable as they enter a campus and serve our students. Two particular areas we focused on are:*
    - *Observe actual production (meal service and clean up) in order to give the new employee a better understanding of the functions of their new role.*
    - *Designated training campuses- prior to campus assignment- to help ensure the training of new staff is of the highest quality and better controlled.*
  - *Substitute Program (Currently 1200 substitutes)- We have a growing diverse community, and likewise we have seen the diversity of our substitute population change.*
    - *Building Substitute Teacher Spotlight*
    - *Campuses recommend a substitute who they feel is a true example of the Leander Way and goes above and beyond to serve our students*
    - *The HR Substitute Recruiter will then interview the substitute, post and share on social media/ website. The feedback has been fantastic. We believe this is what builds a strong substitute program over time.*
    - *Community Info Sessions*
      - *Four Q&A sessions per year*
      - *We ask for participation from some of our current subs to help educate those interested and considering substitute teaching. One particular substitute has been remarkable, and a great partner, supporting us in*

*our community info session- particularly with Middle East candidates- increasing cultural understanding.*

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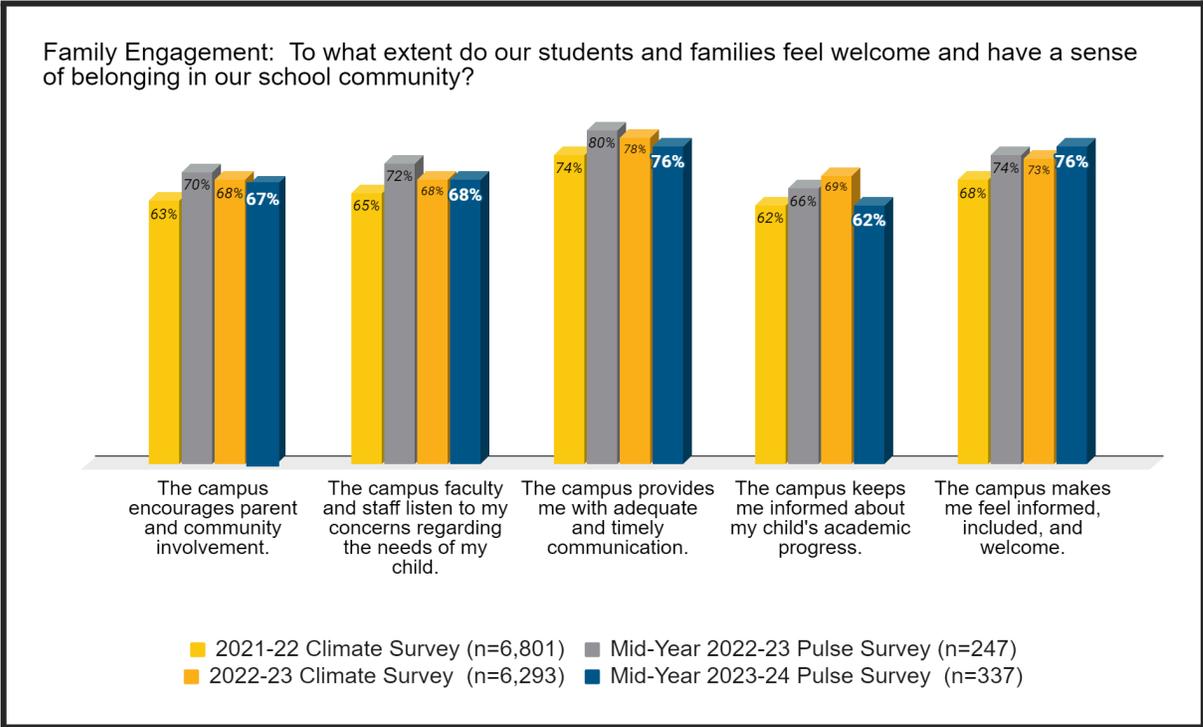
**Goal 3: Impactful Family Engagement - Engage our diverse community by fostering positive relationships through reciprocal communication and collaboration.**

**Key Question 3.1:** To what degree do we foster positive relationships by demonstrating mutual respect for the diverse perspectives of all Leander ISD stakeholders?

**System Response:** Review and redesign systems to improve trust, mutual respect, and shared responsibility within Leander ISD.

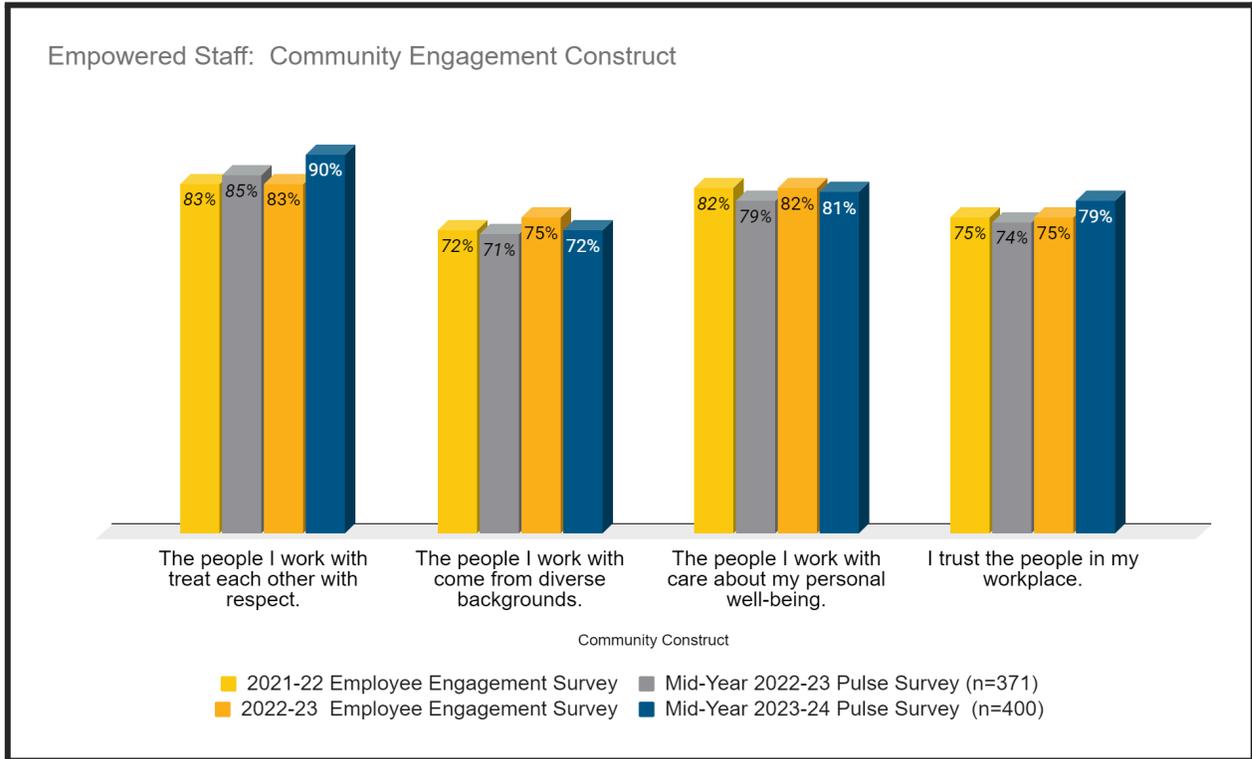
**Key Performance Indicators:**

- Improvement in climate survey data from parents, students, and staff
  - Parents - *A pulse survey was conducted with a random sample of current LISD parents. A total of 337 responses were received. The margin of error for the pulse survey was +/- 5.2% with a 95% confidence level. The results of this pulse survey continue to show stable and positive perceptions of the district and campus efforts for impactful family engagement. Qualitative analysis of the open-ended responses is currently underway to help provide additional context and support on-going improvement efforts. One area of concern is with parents' perceptions related to being kept informed about their child's academic progress.*
  - Family Engagement
    - The campus encourages parent and community involvement.
    - The campus faculty and staff listen to my concerns regarding my child's needs.
    - The campus provides me with adequate and timely communication.
    - The campus keeps me informed about my child's academic progress.
    - The campus makes me feel informed, included, and welcome.



- Acceptance/Belonging Dimensions - *Pulse surveys related to this measure will be reported during the second quarter review.*
  - My child feels positive about themselves at school.
  - My child feels respected by his/her teachers and staff at school.
  - My child feels respected by other students at school.
  - My child feels accepted and valued as a student in our school community.
  - My school fosters an inclusive and respectful environment for students of all backgrounds and experiences.
  - My child feels empowered to express themselves and be themselves at school.
- Students - Acceptance/Belonging Dimension - *Pulse surveys related to this measure will be reported during the second quarter review.*
  - I feel positive about myself at school.
  - I feel respected by other students at this school.
  - I feel respected by the adults in my school.
  - I feel accepted and valued as a student in our school community.
  - My school fosters an inclusive and respectful environment for students of all backgrounds and experiences./ My school is welcoming to students of all backgrounds.
  - I feel empowered to express myself and be myself at school.

- Staff - Community Dimension - *As reported above in the Goal 2: Empowered staff section.*
  - The people I work with treat each other with respect.
  - The people I work with come from diverse backgrounds.
  - The people I work with care about my personal well-being.
  - I trust the people in my workplace.



- Increase community engagement activities beyond written communication
  - **Backpack Attack** – *At the beginning of the school year, Leander ISD partners with Hill Country Bible Church (HCBC) as well as other community partners to host an event for low income students to obtain a backpack and school supplies. HCBC provided 1034 backpacks. Leander ISD Council of PTAs provided a pair of shoes and two outfits for students who visited the Clothes Closet.*
  - **Board Meetings** – *In August, in response to community feedback, the Board decided to explore the concept of rotating meetings periodically throughout the community to increase engagement. Leander ISD supported the effort in partnership with Concordia University. Additionally, we have dedicated resources to enhance the viewer experience of the livestream of the Board meetings.*
  - **Volunteer Welcome Back Fair** – *School Community Relations (SCR) reimagined a welcome back event for volunteers. Instead of a sit-and-get affair, community relations created a resource fair. Volunteers with boosters and PTAs could walk the space and learn more about different vendor tools like EZ volunteer as well as local businesses that support fundraising.*

- **Long-Range Planning Committee (LRPC)** – Committee membership grew to include more community members, including parents and community stakeholders. Their role has helped shape the work of subcommittees that are heavily involved in schools of choice, repurposing and/or modified utilization, and community conversations. Of note, LRPC has been vitally important to decisions regarding the recommended student capacity of elementary school design and an early childhood center.
- **Elementary School #30 zoning** – Over the course of several weeks, district staff gathered input and feedback from community members to help create the attendance zone for elementary school #30, located off of San Gabriel Parkway in northwest Leander. Through an online ThoughtExchange survey as well as six in-person community forums, the feedback loop resulted in three different scenarios to consider. The District presented a recommendation at the Board’s Dec. 14 meeting.
- **Leadership LISD** – In its second year of reboot, SCR provided a learning opportunity for families and community members to gain a better understanding of the instruction and operation of Leander ISD. With more than 33 participants, each cohort prioritizes areas of interest that customize their learning experience. Not only do they have opportunities to ask questions, but they also receive tours of campuses and programs throughout the district.
- **Leadership LISD Ambassadors** – SCR provided two opportunities for graduates of Leadership LISD to gather and learn more about the current issues impacting the school district. These gatherings allow an informal space to ask questions of Superintendent Gearing and members of our Board of Trustees.
- **College Fair** – High school students and parents have a unique opportunity to learn about colleges, universities and trade schools as they prepare for life after K-12 education.
- **On the Street: A DEI Podcast** – In the first quarter, SCR worked with Chief of DEI DeWayne Street in launching podcast presentations of diversity awareness months. Mr. Street has interviewed staff members related to each monthly celebration to explore history and cultural competency.
- **Culture of Voting** – The district explored different ways to support election awareness ahead of the November elections. In September the Board passed a resolution supporting a Culture of Voting. In partnership with the League of Women Voters, the district hosted voter registration booths during middle and high school football games.
- **Virtual Learning Academy (VLA) Community Events** – in order to create a community and culture for our virtual learners, VLA staff hosted in-person events that offer parents and students an opportunity to connect and build relationships.
- A compiled list of campus practices for family engagement at the campus level and analysis of campus perceptual data.
  - *This is a work in progress and an update will be provided during the second quarter review.*



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**Goal 4: Equitable Access - Ensure equitable access to opportunities by eliminating barriers for each and every student.**

**Key Question 4.1:** To what extent are we identifying, measuring, and responding to the barriers to access within programs?

**System Response:** Create and implement processes to identify and eliminate barriers to equitable access to high-quality programs and

resources in LISD.

**Key Performance Indicators:**

- Increase in favorable responses to “My school actively seeks to identify and remove barriers to access, academic, and extracurricular programs for diverse students.”
  - *Pulse survey results for this leading measure will be reported during the second quarter review.*
- Evidence of closing enrollment gaps in advanced, CTE, fine arts, and athletic programs by student groups.
  - *Updated LISD Equity and Access Data*
- Summary of efforts to identify and eliminate barriers.
  - *During the first quarter of this school year the Office of DEI delivered a presentation to both internal and external stakeholders to include the Board of Trustees featuring the LISD equity access data. This presentation was designed to both illuminate progress and to highlight areas that are in need of continued attention by the system. Toward this end, the Office of DEI has committed to working with the AP/DOI group this school year as they are in a unique position to drive action with respect to driving action.*
  - *In September of 2023, all instructional staff within LISD were asked to take a cultural competency survey where the results would be used to inform staff interventions. Several interventions were identified immediately from the survey:*
    - *Bi-weekly voice memos sent to the AP/DOI group with content related to inclusive leadership and cultural competency resources*
    - *Heritage Month podcast providing authentic voices and additional resources to staff and students to enhance system cultural competency*
    - *December - 2023, a special standalone podcast firmly focused on increasing the number of historically underrepresented students in advanced and AP courses*

- *The Office of DEI plans to offer the survey again in March of 2024 to determine system alignment and progress related to cultural competency. There will also be regular professional learning opportunities for staff and leaders during the 2023-2024 school year.*
  - *Beyond this, effective for the 2023-2024 school year, mLISD costs were reduced to make it easier for all families to participate. Families who qualify for free and reduced meals are reduced to \$0.*
    - *High School Students: \$60.00 per year*
    - *Middle School Students: \$40.00 per year*
    - *Students who receive free & reduced meals: \$0.00*
- 



**Goal 5: Safe & Innovative Learning Environments - Provide safe, supportive, inclusive, and innovative environments to inspire each individual learner.**

**Key Question 5.1:** To what degree do our learning environments promote a sense of belonging and ensure each learner feels included, accepted, and safe to be their individual self in our classrooms and schools?

**System Response:** Support inclusive and safe spaces for all students to own their learning and pursue their interests and passions.

**Key Performance Indicators:**

- Increase in students' and parents' acceptance and belonging dimension scores
  - *Acceptance and Belonging Pulse Surveys will be administered in January. Results will be shared during the second quarter review.*
- Growth in staff cultural competency from the beginning to the end of the year as measured by the Cultural Competency Survey.
  - *The LISD Cultural Competency survey that was piloted during the 2021-22 school year was sent to all LISD teachers in October. A total of 801 teachers participated in the survey. Three dimensions of cultural competence were evaluated including 1) Facilitating Positive Relationships with Students, 2) Personalizing Instruction, and, 3) Communicating with Families. Participants were asked to rate their level of confidence on a scale from 1 to 10 for several indicators within each dimension. The table below provides a summary of the average responses. Indicators below an 8.0 have been identified as areas for focus.*

<b>Cultural Competency</b>	<b>Average Score</b>
<b>Facilitating Positive Relationships with Students</b>	<b>8.64</b>
Build a sense of trust with my students.	9.1
Help students feel like important members of the classroom.	9.0
Gather information about my students' academic strengths.	8.7
Gather information about my students' cultural background.	7.9
Help students to develop positive relationships with their classmates.	8.6
<b>Personalizing Instruction</b>	<b>7.8</b>
Adapt instruction to meet the needs of my students.	8.4
Use my students' cultural background to help make learning meaningful.	7.4
Use the interests of my students to make learning meaningful for them.	8.3
Teach students about their cultures' contributions to the content area(s) I teach.	7.0
Model classroom tasks to enhance Emergent Bilingual Learners' understanding.	7.5
Model classroom tasks to enhance understanding for students receiving special education services.	8.1
<b>Communicating with Families</b>	<b>8.27</b>
Establish positive home- school relations.	8.5
Communicate with parents regarding their child's educational experience.	8.5
Structure parent-teacher conferences so that the meeting is not intimidating for parents.	8.6
Communicate with parents of Emergent Bilingual Learners regarding their child's achievement.	7.5

- Full implementation of TEA Safety and Security Requirements.
  - *The Centegix Crisis Alert System is in the final stages of installation, working through portal access for door closure commands. All other parts of the system have been tested and are working properly. Once the system is completely operational full-scale testing and training can begin.*
  - *Law Enforcement Lock Boxes are to be installed by American Construction and coordinated through LISD facilities. Two boxes have been ordered and received this week for testing.*
  - *Window tinting is 90% completed.*
  - *Exterior door numbering is in the process of ordering submittals and installation. This project is expected to be completed by August 2024.*
  - *The fencing requirement from HB 3 is complete.*

## **Part Two Comments:**

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## Part Three: Assessment of Ongoing Responsibilities

**Educational Leadership:** The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

**Instructional Management:** The superintendent manages an assessment and improvement system for student learning in the major academic subjects that results in the ongoing improvement in student achievement. The board has asked to review:

- A trend of ongoing improvement as reflected in longitudinal data on student scores.
  - *Middle-of-Year District Assessment data will be presented at the February 15, 2024 meeting.*
- Academic growth measures by student groups
  - *Academic growth as demonstrated with MAP and ISIP (BOY to MOY growth) data will be presented at the February 15, 2024 meeting.*
- Balanced Assessment Framework to measure student progress:
  - *As the Fall of 2023 wrapped up, the following progress toward refreshing the Leander ISD balanced assessment framework was completed:*
    - *Professional learning on our current assessment framework and the purpose of each type of assessment.*
    - *Provided feedback loops for Principals, Instructional Coaches and teachers. Each stakeholder group was invited to share their needs, desires and concerns aligned to district assessment options including traditional curriculum based assessments (CBA); End of Unit assessments; and STAAR Interim.*
    - *Analysis of feedback from all stakeholder groups was completed by a committee of Coordinators from Curriculum and Instruction and Special Programs, as well as Instructional Coaches.*
    - *Draft 2024-2025 proposals, regarding possible district assessments for each level and each content area (RLA, Math, Science and Social Studies), were created based on the feedback analysis.*
  - *Plans for the Spring of 2024 to continue this work include the following:*
    - *Presentation of the proposals to district leadership groups: Teaching and Learning Executive Leadership, Area Superintendents, and Chiefs.*
    - *Provide Principals with a summary of the feedback from each stakeholder group, as well as selected proposals.*
    - *Collaboratively create a comprehensive Gantt chart of the work to be completed in January 2024 through May 2025 to share with all stakeholders.*
    - *Create and/or edit assessments to be piloted in Spring 2024 and/or during the 2024-2025 school year. Assessments will be created collaboratively with Curriculum and Instruction coordinators, specialists, Special Programs, Instructional Coaches, and teachers.*

- Systems to support student ownership of learning, specifically related to goal setting and portfolios.
  - *All of LISD's campuses have incorporated a focus on student ownership of learning into their campus improvement plans. Campuses were empowered to address student ownership in a variety of ways. The majority of our campuses have chosen the strategy of engaging students to gather and curate information in portfolios. The district created a website with templates that campuses can use as well as a clearinghouse for templates developed by faculty on individual campuses. Some campuses have chosen to have their students focus on setting goals - academic and/or personal. Others have focused more on leveraging portfolios as a process to guide students on a journey of self-discovery and awareness to identify and explore interests, passions, learning styles, and document experiences along the way. Other campuses have zeroed in on students collecting and curating exemplary work products. The next steps are to engage campus leaders in a discussion with each other about what is happening on campuses relative to goal setting and portfolios to generate movement towards system wide implementation while preserving campus autonomy.*
  - *Specific initiatives being implemented on campuses that facilitate student ownership of learning include: Leader in Me, International Baccalaureate, New Tech Network partnerships, Universal Design Learning and Inquiry-based instructional models, FreshINC, IncubatorEDU, and work-based learning internship experiences.*
  
- Process improvement in Advanced Math Pathways
  - *Teaching & Learning department leaders have been working on a monthly basis with the elementary and middle school principals to work through the implementation of a pathway to Algebra 1 by 8th grade that begins in 5th grade but also allows for entry points in 6th & 7th grade. The pathways will also include options for very advanced math students to reach Geometry by 8th grade as well. In addition to pathway development, campus and district leaders have begun establishing criteria and an improved identification process to address outcomes related to equity found in the program evaluation.*

**Staff Development and Professional Growth:** The superintendent oversees a program of staff development designed to improve district performance. The board has asked to review:

- An annual summary of the staff development plan.
  - *Beginning of year professional development included 4 days for new to district staff to support entry to our organization through campus orientations, LISD Culture and Vision sessions, a day focused on setting up student-centered learning environments, curriculum orientation, and campus-based learning sessions. Additionally, all staff engaged in campus- and district-based learning, district-wide convocation (There's No Place Like LISD), and two protected teacher workdays.*

- *During the fall, campus- and district-based professional learning days have focused on strengthening Tier 1 instruction, instructional supports, and furthering the realization of the Graduate Profile and Deeper Learning. The Continuous Improvement Conference (CIC) in November provided the opportunity for our staff to engage in choice-based learning to meet their individual development needs. The conference included 386 different choice sessions from hundreds of different speakers, over 90% of them internal staff-led, peer-to-peer learning. The second day of CIC hosted seven national speakers on topics aligned to the LISD Strategic Plan and District Improvement Plan (DIP)/Campus Improvement Plan (CIP) goals.*
- *To better meet the learning needs of our campus leaders, the structure and content of Leadership meetings have been modified and continue to iterate as needed, leveraging input from a steering committee of principals and central office staff.*
- *Due to the changing support needs for New-to-Profession teachers, a series of paid, after-school workshops have been developed and are being offered focusing on timely topics needed for their development in addition to building community among this staff group. This is in addition to existing New-to-Profession (NTP) program support of an assigned mentor, classroom excursions, reflective events, NTP Appreciation Day, and a coaching cycle. Spirit Exchange teachers had an additional half-day of support provided by the Specialist of Induction and Mentoring to support their transition into our country and school system. Additionally, our campus instructional coaches are providing extensive support to new teachers, in addition to their already demanding workload.*
- *Strategic learning/initiatives for targeted areas include*
  - *Tier 1 Math Initiative for Grades 2-5, 6th and Algebra I in Mathematics*
  - *All grade 2-5 Teachers were required to attend Getting Started/Getting Restarted with LISD Elementary Math Curriculum prior to the start of school.*
  - *A make-up training was provided for new hires in November/December*
  - *Campus-based district specialists at six campuses (five elementary and one secondary) are building teacher relationships and conducting just-in-time, embedded, informal professional learning through PLC work as well as classroom modeling.*
  - *Grades 4-5 Math teachers (Collaborative teacher and Gen Ed partners) on seven identified campuses participated in two full-day training sessions at the beginning of the year that focused on new learning of collaborative teaching strategies and how they pair with our TIER 1 instructional resources.*
  - *Secondary teachers in 6th and Algebra 1 have received two cross-district Professional Learning (PL) days around Building Thinking Classrooms and DESMOS. Two more days are planned for spring.*
  - *October learning for all principals for the learning teachers received earlier in the semester and a preview of the year for both elementary and secondary.*
  - *Walkthrough form training with campus leaders this fall for both elementary and secondary campus leaders.*

- **Grow Your Own Data - P3, AAA, Learning Leaders, IAs to Teachers, etc.**
  - *Our Grow Your Own IA to Teacher pipeline has yielded wonderful results for our special education department. We have six teachers working in special education classes who have completed all requirements and have received their Standard SPED Certification through alternative certification programs paid for by LISD.*
  - *We have another five special education teachers making progress toward their Standard SPED Certification through an alternative certification program being paid for by LISD.*
  - *Through our TCLAS (Texas COVID Learning Acceleration Supports) grant, we currently have 6 IAs who are completing their Bachelor's Degree in Elementary Education, specializing in Special Education. Five of the six have an anticipated graduation in May 2024 with the sixth person anticipated completion December 2024.*
  - *This year, the Aspiring Administrator Academy (AAA) has 11 teachers in the program. Each participant was selected through an application process including resumes, hirevue, essays, and references. They are each at various levels of completion of their administration certification. Along with Area Superintendents and Student Support Services, we have assistant principals leading the learning. Of the five APs leading, three have accepted principal positions for the spring semester. This pipeline experience not only brings new leaders into campus administration roles, but allows current assistant principals district level leadership opportunities which enrich their leadership and further prepare them for additional leadership opportunities.*
  - *The Prospective Principal Program (P3) is a leadership development program designed for our prospective principal candidates in Leander ISD. Each participant was selected through an application process including resumes, hirevue, essays, and references. The program is led by two principals, an executive director and an area superintendent. This year's cohort consists of nine participants that span EC-12. P3 graduates continue to enter the principal hiring process as top candidates. The program consists of seven three-hour in-person modules based on our district Leadership Profile which results in 21 hours of continuing education.*
  - *We currently have 33 teachers serving in our Learning Leaders pilot program. These teachers represent various content areas, levels, and geographic areas of the district. Each was selected based on peer and campus leadership references and demonstration of one of the following priority practices: small group instruction/workshop model, cooperative learning, learning environment, and curriculum implementation. In this leadership position, the Learning Leaders serve as targeted observation classrooms for just-in-time, job-embedded learning as well as providing peer-led professional learning throughout the school year. So far, these 33 teachers have provided over 100 hours of professional learning in our system with great response from the staff who have participated. The process for promoting and tracking the utilization of the observation classrooms component of the program is a challenge that we are working through as we progress this spring.*

- Annual report of collaboration time for teachers - including weekly PLC time, subs for planning, designated teacher workdays
  - *This will be presented during a future leading measures review.*
- Summary of support for mentor teachers, including compensation
  - *We currently have 311 teachers serving as mentors to New-to-Profession and Spirit Exchange teachers. The extra duty rate for mentoring these teachers is \$500 for a full academic year. Mentor training is provided to mentors as they are identified and throughout the year (17 offerings so far this year) to help prepare them to support their novice teachers. In addition to touchpoint emails from the Specialist for Induction and Mentoring, a website of supporting resources is available for on-demand access for mentors. Instructional Coaches provide additional day-to-day support to new hires and their mentors, as the “lead mentor” on each campus.*

**District Management:** The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Human Resources Management:** The superintendent oversees a comprehensive human resources program (recruitment, retention, staff organization, compensation and benefits, staff recognition, etc), tied to defined goals and targets developed by administration for board review. The board has asked to review:

- HR Audit
  - *At this time, the external audit firm has not completed the risk assessment nor been asked to conduct an audit of Human Resources.*
- Review of salary scales
  - *We are in the process of our annual review of our salary scales and will be presenting the results to the Board in April 2024. This year we will be focusing on Auxiliary and Paraprofessional scales for market adjustments. In addition, we will do our annual review of the Teacher scale and stipends.*
- Report of retention numbers

**2023 - 2024 OVERALL STAFF RETENTION RATE**

- *Overall turnover percentage for the period of August through December has decreased from 4.5% for the 2022-2023 SY to 4.1% for the 2023-2024 SY. Turnover is defined as those who have left employment from the district.*
- *The total number of teachers in LISD increased from 3,145 in 2022-2023 to 3,231 in 2023-2024. The total number of teachers who left between August and December went from 56 (1.8%) in 2022-2023 to 60 (1.9%) in 2023-2024.*
- *General education teacher turnover had no change in turnover percent.*
- *The total number of general education teachers in 2022-2023 was 2,701 which increased to 2,756 in 2023-2024.*

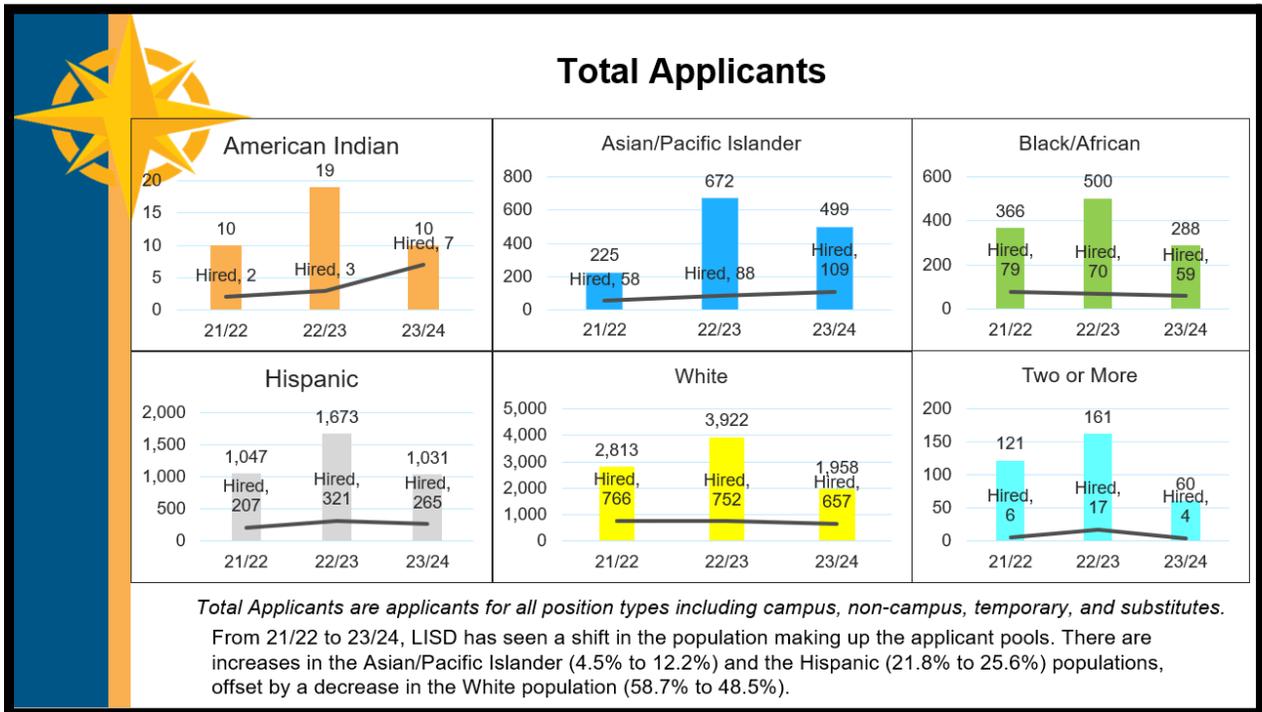
- *The total number of general education teachers who left between August and December went from 44 (1.6%) in 2022-2023 to 45 (1.6%) in 2023-2024.*
- *General education teachers left LISD for the following reasons:*
  - *17 left for self/family support or to stay home with child*
  - *6 leaving education*
  - *3 dissatisfied with the profession*
  - *7 retired*
  - *5 changed school district in Central Texas*
  - *3 career advancement*
  - *1 moving*
  - *3 other*
- *The rate of turnover for special education teachers continues to be higher than for general education teachers.*
  - *The total number of special education teachers increased from 444 in 2022-2023 to 475 in 2023-2024.*
  - *The total number of special education teachers who left between August and December went from 12 (2.7%) in 2022-2023 to 15 (3.2%) 2023-2024.*
  - *Special education teachers left LISD for the following reasons:*
    - *7 left for self/family support*
    - *2 left education*
    - *1 dissatisfied with the profession*
    - *2 retired*
    - *2 moved*
    - *1 other*

#### DIVERSITY RECRUITMENT EFFORTS

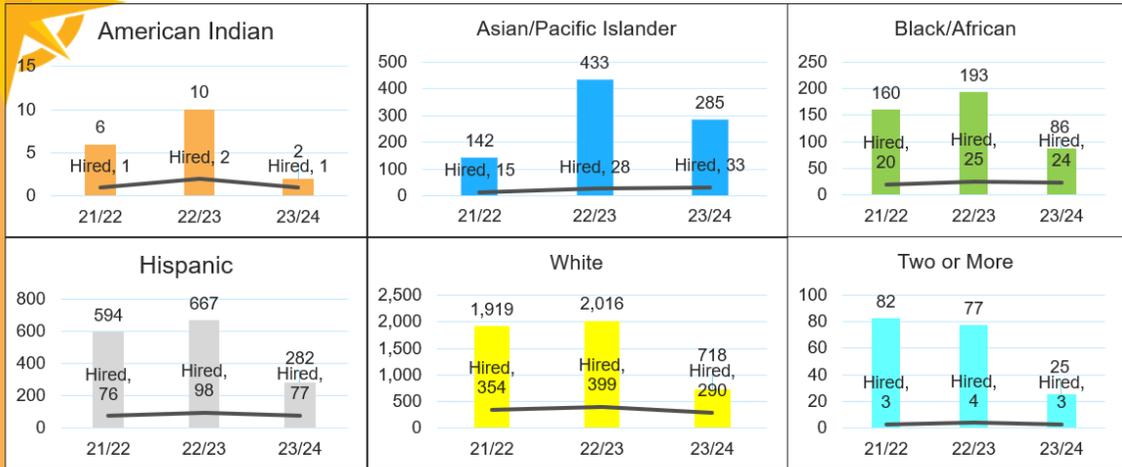
- *Monitoring student population by ethnicity*
- *Reviewing campus staff data by ethnicity*
- *Targeted recruitment efforts at HSI (Hispanic Serving Institutes) and HBCU (Historically Black Colleges and Universities) Universities*
- *Presenting to education students at multiple Universities to share “Why LISD” and answer questions about teaching in LISD.*
- *Partnership with Spirit Cultural Exchange*
- *Strong Social Media presence*
- *Participate in online career fairs for HSI’s across the US*
- *Attend training/professional development on how to improve/grow diverse recruitment efforts*



Based on these efforts, we continue to see an increase in the diversity of our applicant pool.

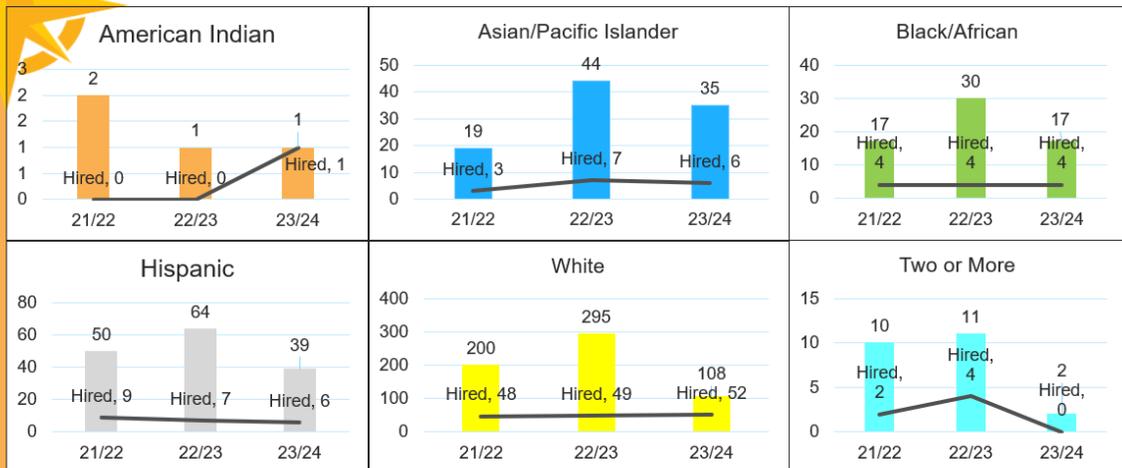


## General Education Teacher Applicants



\*23/24 Data through 12/14/23

## Special Education Teacher Applicants

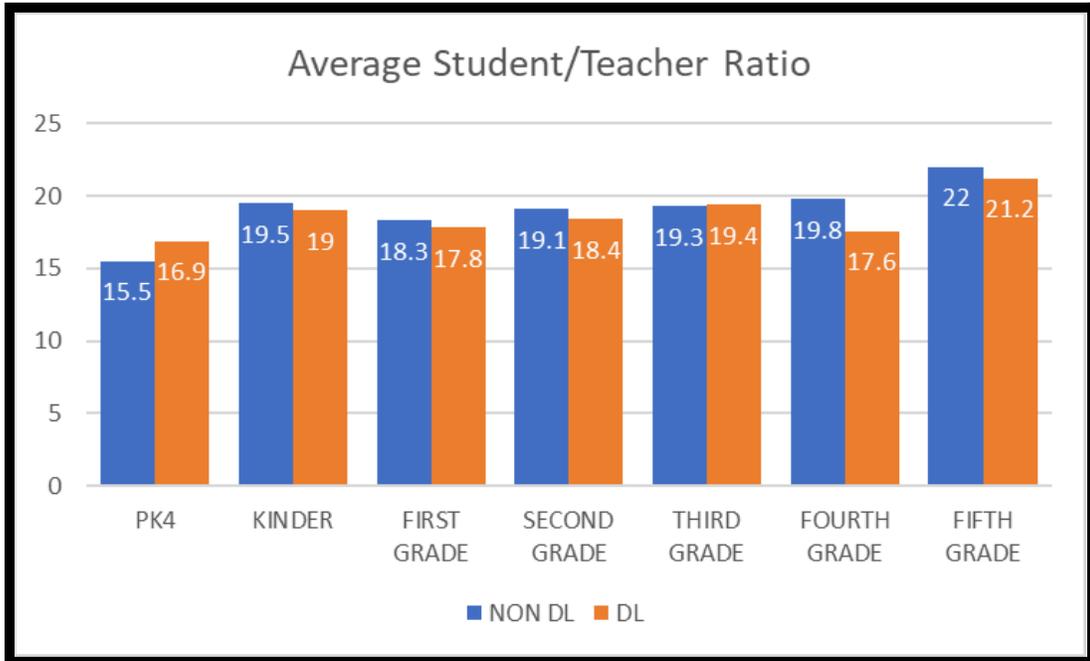


\*23/24 Data through 12/14/23

## STAFFING AND STUDENT/TEACHER RATIOS

### Elementary

- TEA mandates a 22:1 student/teacher ratio for grades PK-4.
- LISD staffs PK at 18:1, K-4th at 22:1, and 5th at 25:1
- As of 1/10/24 the average elementary ratio by grade levels are:

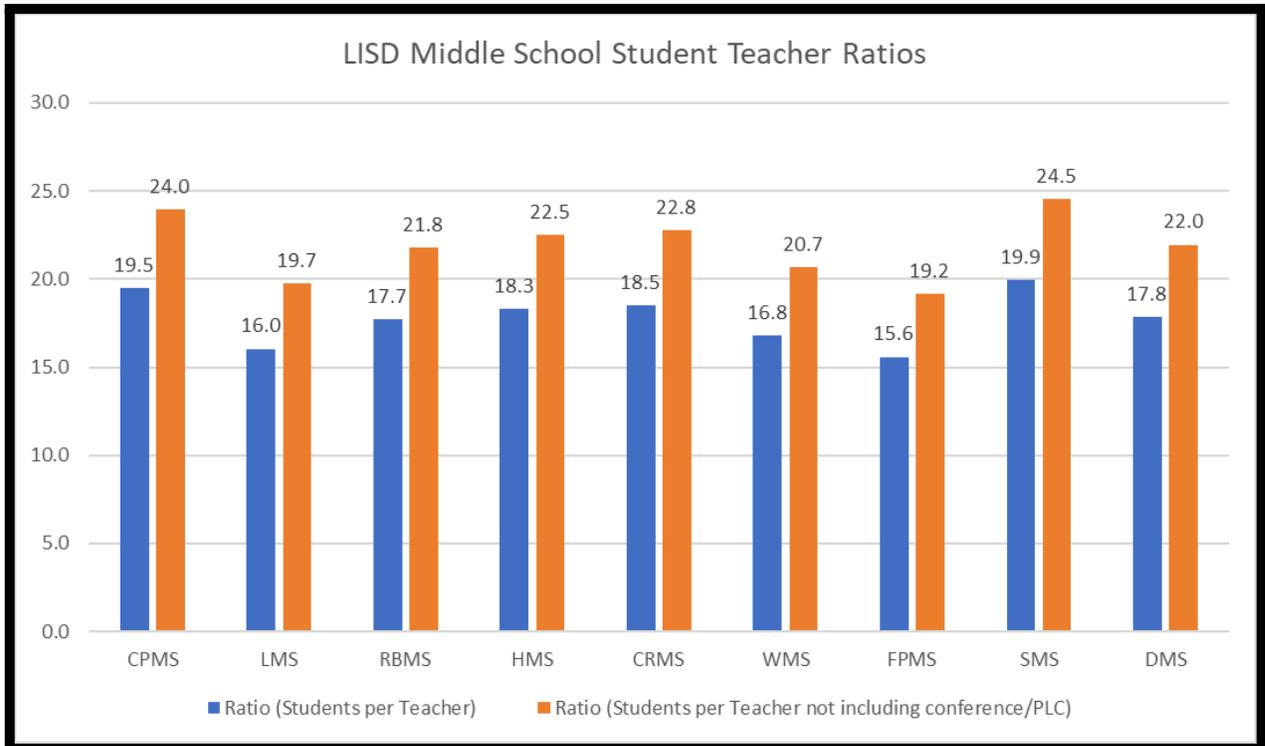


- On December 11, 2023, LISD applied for and received approval for 26 Maximum Class Size Exceptions.
- There are multiple circumstances that have led to classes being over the 22:1 ratio including:
  - Campus leadership opting to be slightly over 22 rather than adding a new teacher
  - Teacher on leave and campus opting to split their student among remaining teachers rather than hiring a long term substitute
  - Teacher vacancy due to unexpected resignation and campus opting to split their students among remaining teachers until a replacement teacher can be hired
  - New hire secured but had not started at the required reporting date

## Secondary

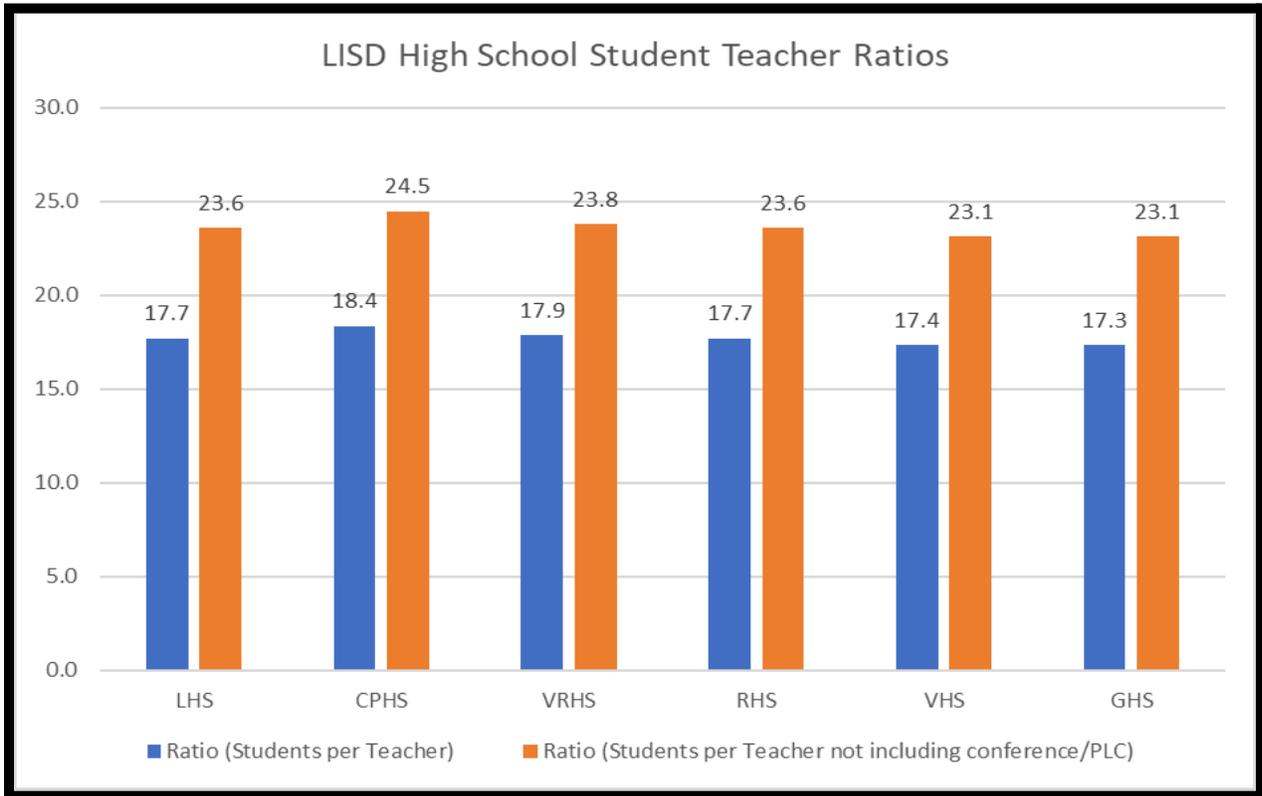
- There are no TEA mandates regarding class sizes at secondary.
- LISD staffs middle school at approximately 27:1 for core classes and 45:1 for electives.
  - The staffed elective ratio is not an accurate number because it doesn't reflect the support provided from core teachers who are also coaches.
  - Overall ratios based on allocated staffing and student projections averages 19:1.
  - Staffed ratios do not take conference periods and PLC periods into account.

As of 1/10/24, actual student teacher ratios by middle school campus are as follows:



- LISD staffs high school at 20:1
  - Additional considerations/staffing are provided for key programmatic areas.
  - Ratios do not consider coaching periods that impact overall class sizes.
  - Overall ratios based on allocated staffing and student projections averages 18:1.
  - Staffed ratios do not take conference periods and PLC periods into account.

As of 1/10/24, actual student-teacher ratios by high school campuses are as follows:



### Part Three Comments:

*(The Board acknowledges that individual members' judgment on the indicators above may vary from member to member and from incident to incident. Differences among board members about the superintendent's performance in this area should be discussed among the board so that consistent direction and expectations can be provided to the superintendent.)*

*Board members should assess this item based on whether or not the members feel the superintendent exercised sound judgment on a **generally** consistent basis in meeting the corporate body's expectations in the above areas. The board's rating on this item should reflect the assessment of a majority of the board.)*

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

**Agenda Item:** Child Nutrition Services Annual Report  
**Purpose:**  Discussion Item/Report Only  Action Requested  
**Administrator Responsible:** Brandon Evans, Upenda Sibley (Resident District Manager, SFE), Chelsea Parks (Director of Operations, SFE)  
**Attachments:** Child Nutrition Services Annual Report Presentation

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**Background Information:**

The purpose of this item is to provide the Board of Trustees with an update on the performance of our food service management company, Southwest Foodservice Excellence (SFE). Please contact Senior Executive Director of Operations, Brandon Evans if you have any questions or need additional information.

**Administrative Recommendation:**

N/A

**Sample Motion:**

N/A



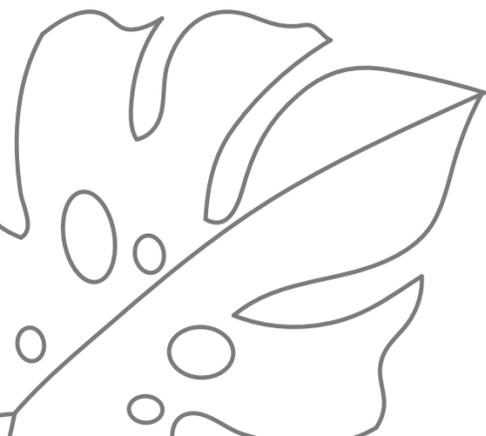
Child Nutrition Annual  
Board Review  
in Partnership with





# Purpose Statement

To provide an update  
on the performance  
of our  
food service management  
company



# AGENDA



Reimbursable Meals Served

Operational Excellence

The Student Experience





## WELCOME BACK

August Monthly Newsletter

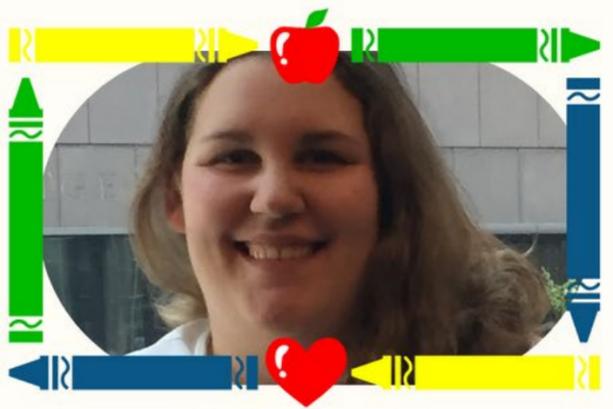


**Upenda Sibley**

*Resident District Manager, SFE*

O: (512) 570-0675

E: [upenda.sibley@leanderisd.org](mailto:upenda.sibley@leanderisd.org)

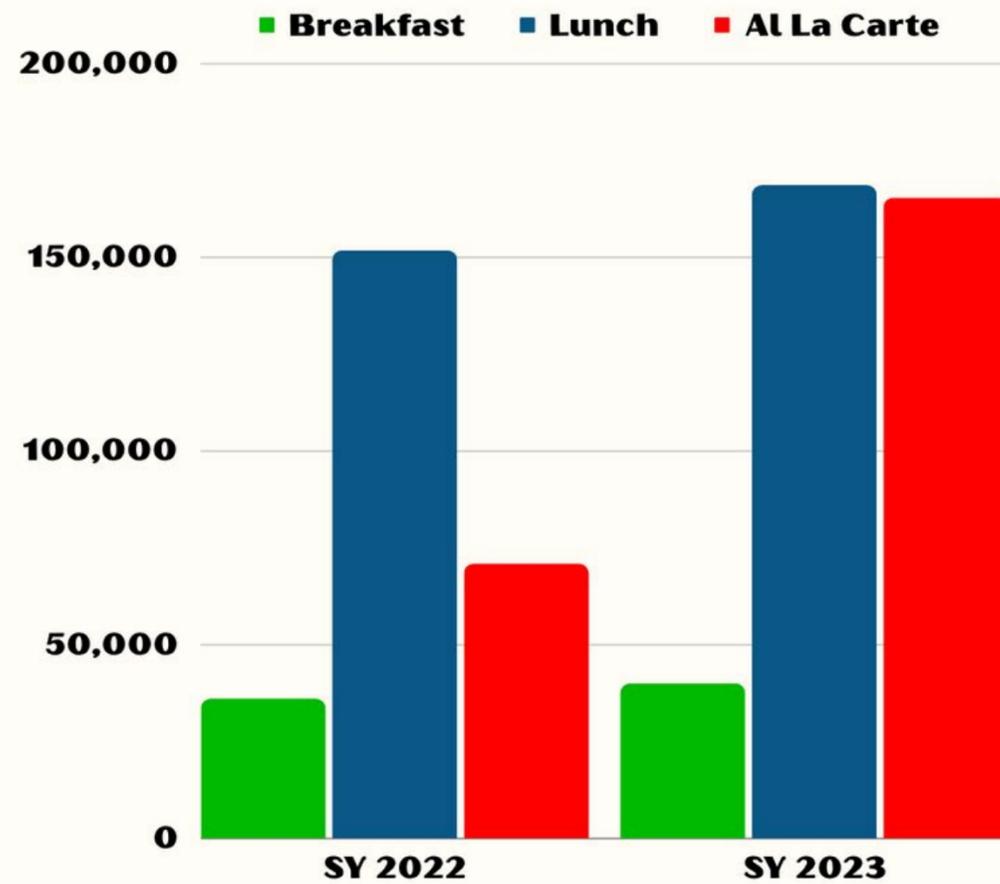


**Chelsea Parks**

*Dir. of Operations, SFE*

O: (512) 570-0682

E: [chelsea.parks@leanderisd.org](mailto:chelsea.parks@leanderisd.org)



**Upenda Sibley**

*Resident District Manager, SFE*

O: (512) 570-0675

E: [upenda.sibley@leanderisd.org](mailto:upenda.sibley@leanderisd.org)

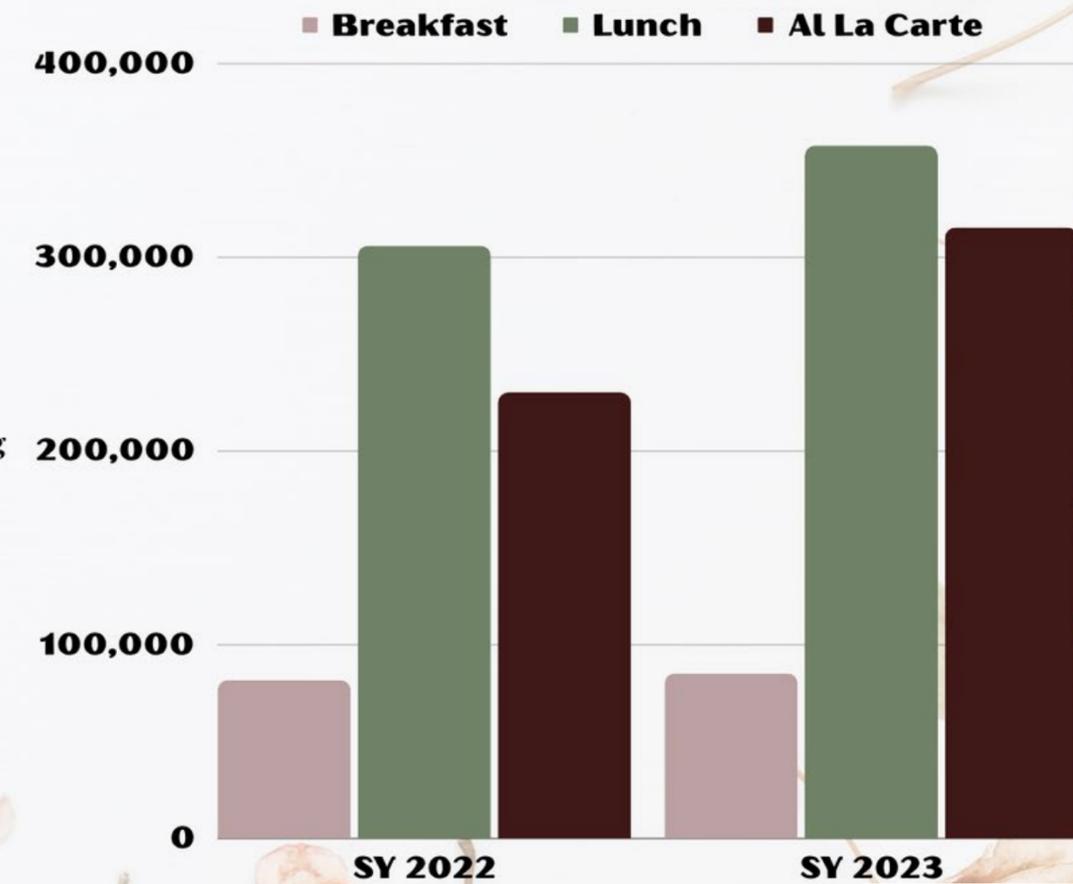


**Chelsea Parks**

*Dir. of Operations, SFE*

O: (512) 570-0682

E: [chelsea.parks@leanderisd.org](mailto:chelsea.parks@leanderisd.org)



SFE & LEANDER ISD PRESENTS

# OCTOBER CNS NEWSLETTER



Upenda Sibley

Resident District Manager, SFE

O: (512) 570-0675

E: upenda.sibley@leanderisd.org

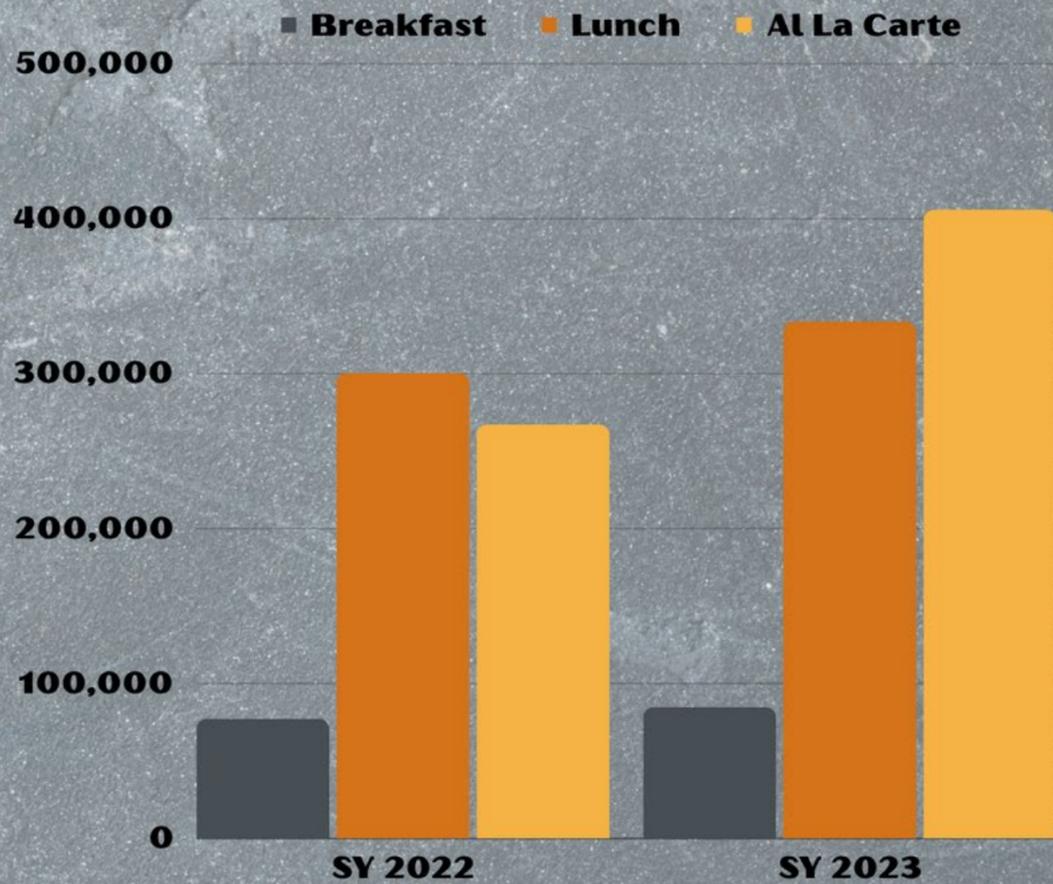


Chelsea Parks

Dir. of Operations, SFE

O: (512) 570-0682

E: chelsea.parks@leanderisd.org



SFE & LEANDER ISD PRESENTS

# NOVEMBER CNS NEWSLETTER



Upenda Sibley

Resident District Manager, SFE

O: (512) 570-0675

E: upenda.sibley@leanderisd.org

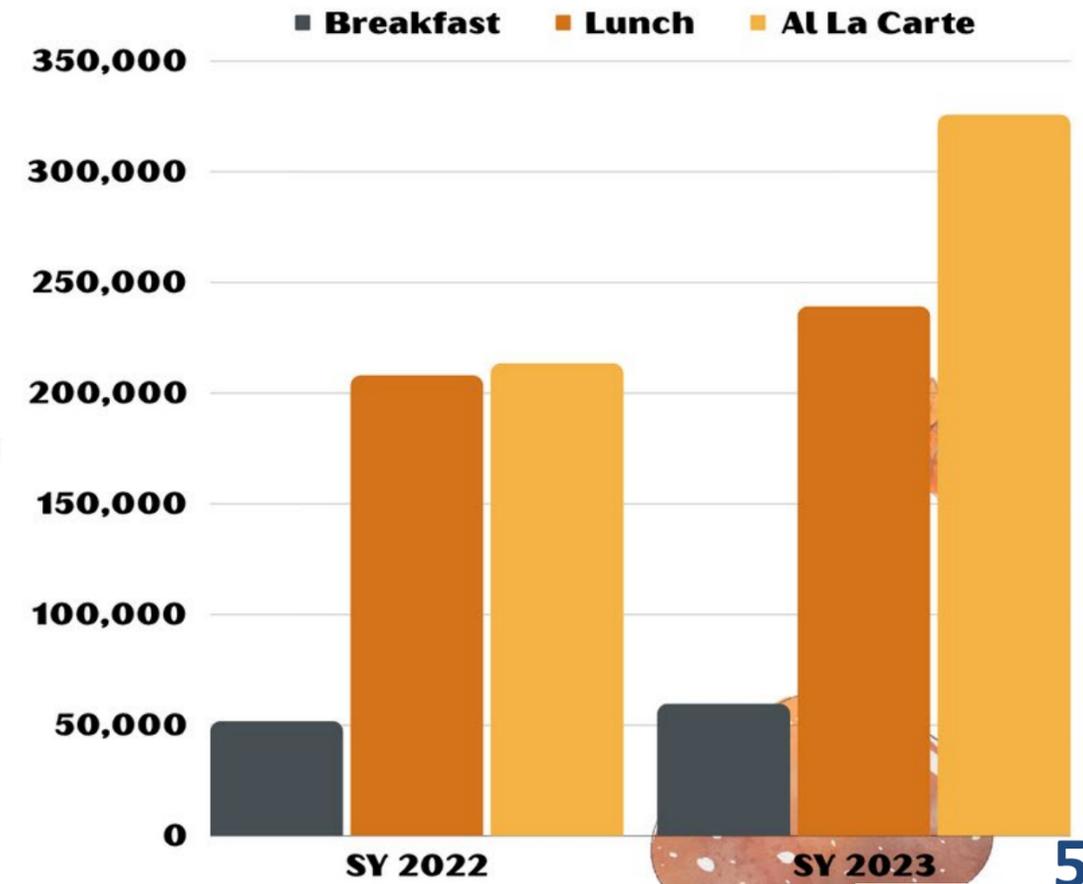


Chelsea Parks

Dir. of Operations, SFE

O: (512) 570-0682

E: chelsea.parks@leanderisd.org



SFE & LEANDER ISD PRESENTS

# DECEMBER CNS

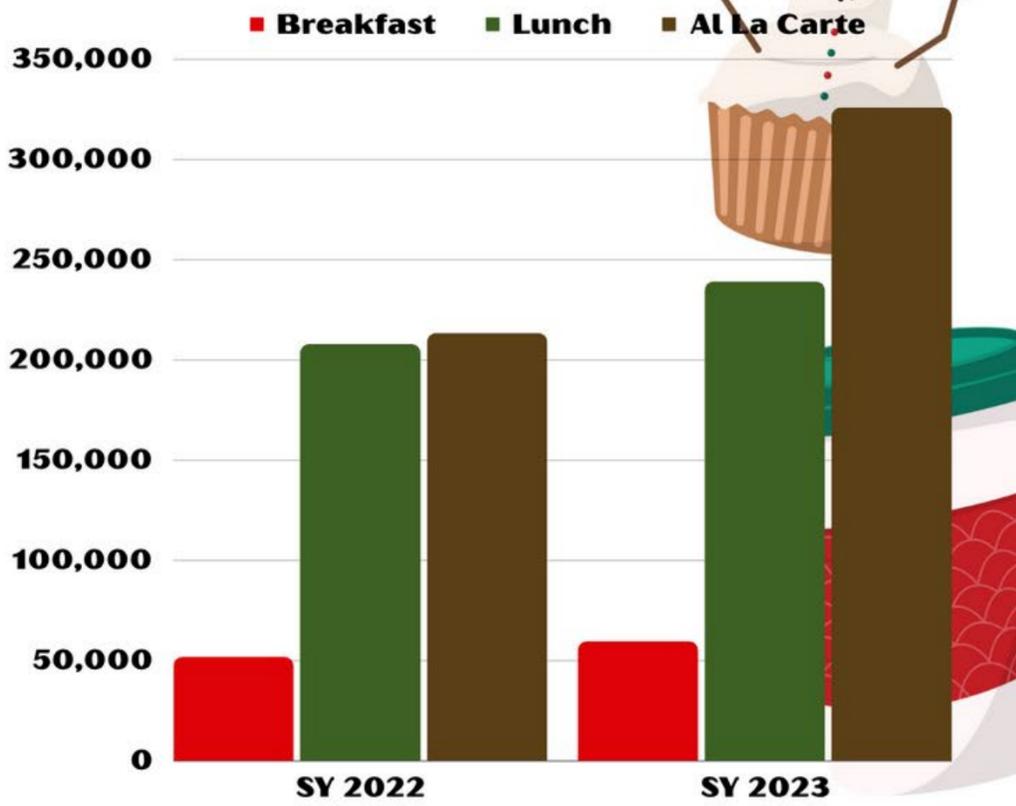
## NEWSLETTER



**Upenda Sibley**  
*Resident District Manager, SFE*  
O: (512) 570-0675  
E: upenda.sibley@leanderisd.org



**Chelsea Parks**  
*Dir. of Operations, SFE*  
O: (512) 570-0682  
E: chelsea.parks@leanderisd.org



# Reimbursable Meal Counts

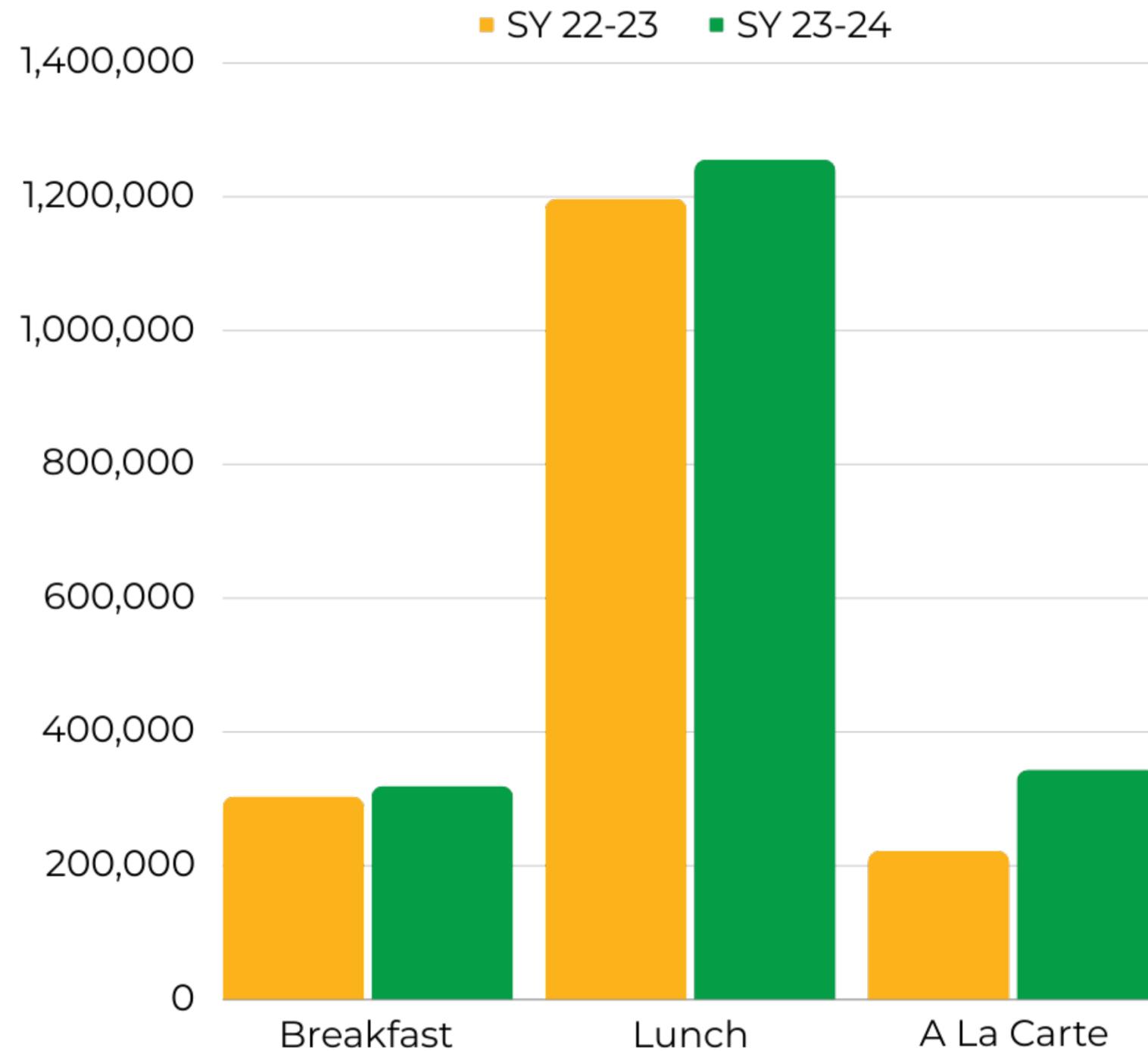
Total Student Breakfast Meals thru (DEC 21, 2023)  
Year to date: 319,589 <sup>176</sup>

Total Student Lunch Meals thru (DEC 21, 2023)  
Year to date: 1,255,523

Total Student A La Carte Meals thru (DEC 21, 2023)  
Year to date: 343,545

Total Meals thru (DEC 21, 2023)  
Year to date 1,918,657

# Reimbursable Meal Counts



# Operational Excellence



Student Experience



Program Compliance



Food Quality



Employee Appreciation

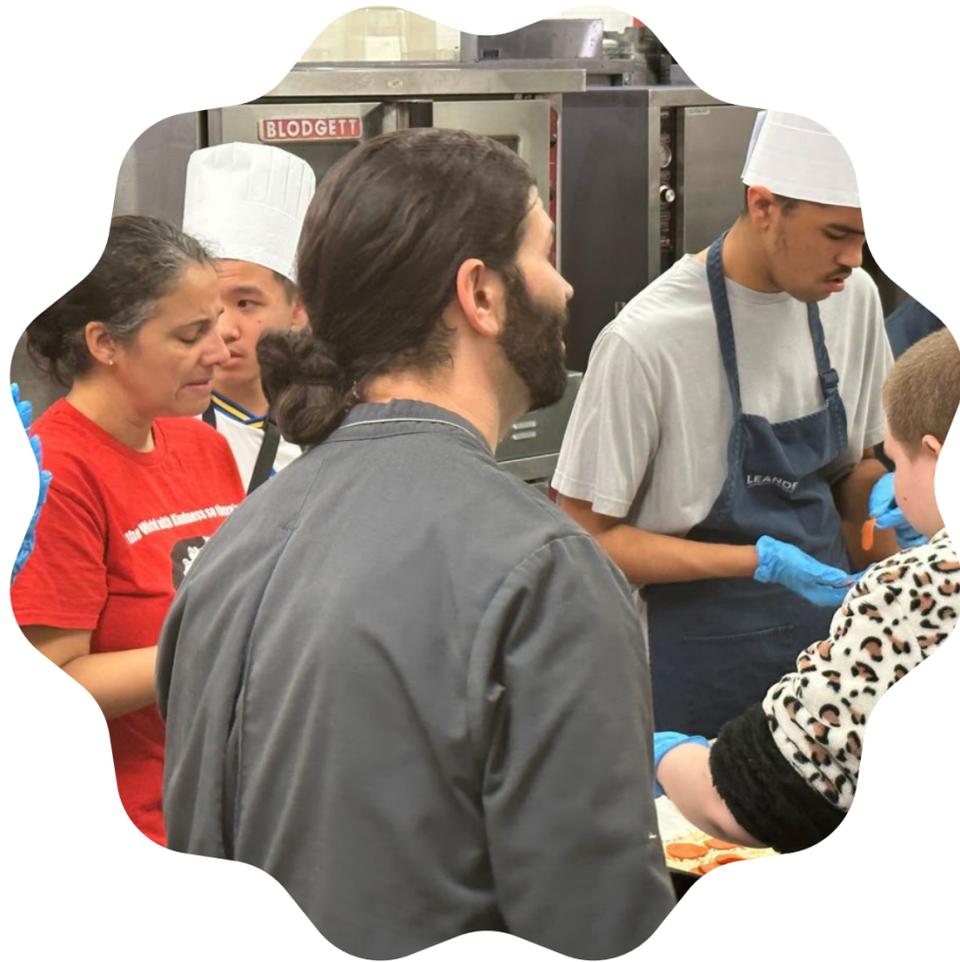




# Student Experience



Nutrition Education



Roving Chef



Thanksgiving Meals



# Flavor Fest 2023





# Food Quality



Homemade

181



Salad Bar



Fresh Baked Rolls



Mash Potatoes

11





# Employee Appreciation



Best Snack Bar Presentation



Lowest Food Cost



Halloween Contest Winners



# Training Initiatives



Team Building



Food Safety



Compliance

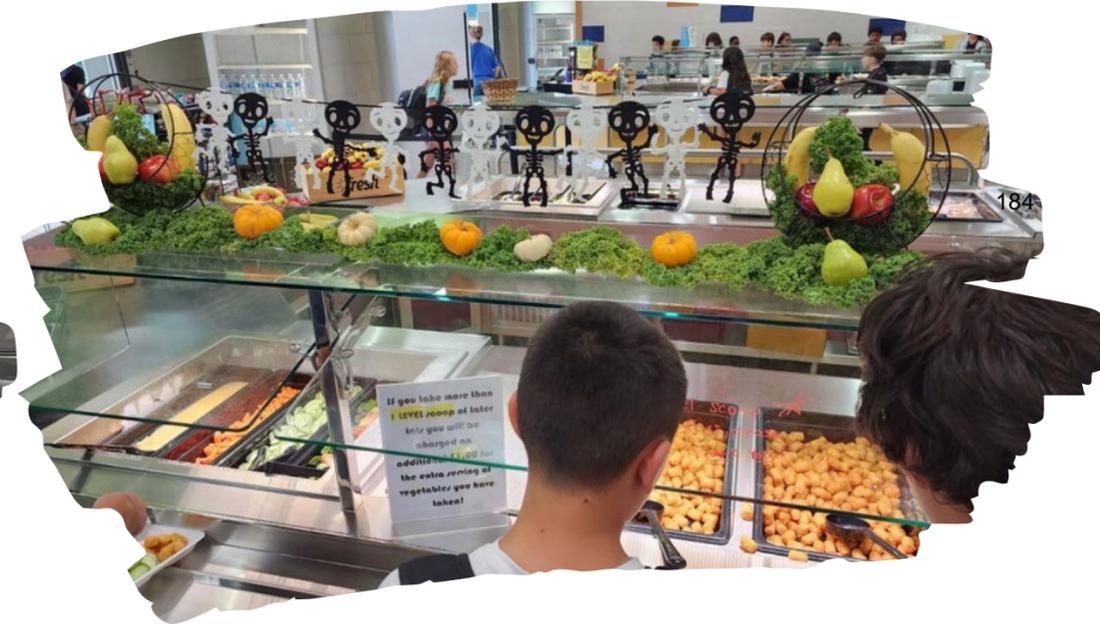
# Our Program



Milk Education



Halloween Contest



Daily Food Presentation



Community  
Volunteers



Daily Food Presentation



Halloween Contest  
Winners

# Our Program



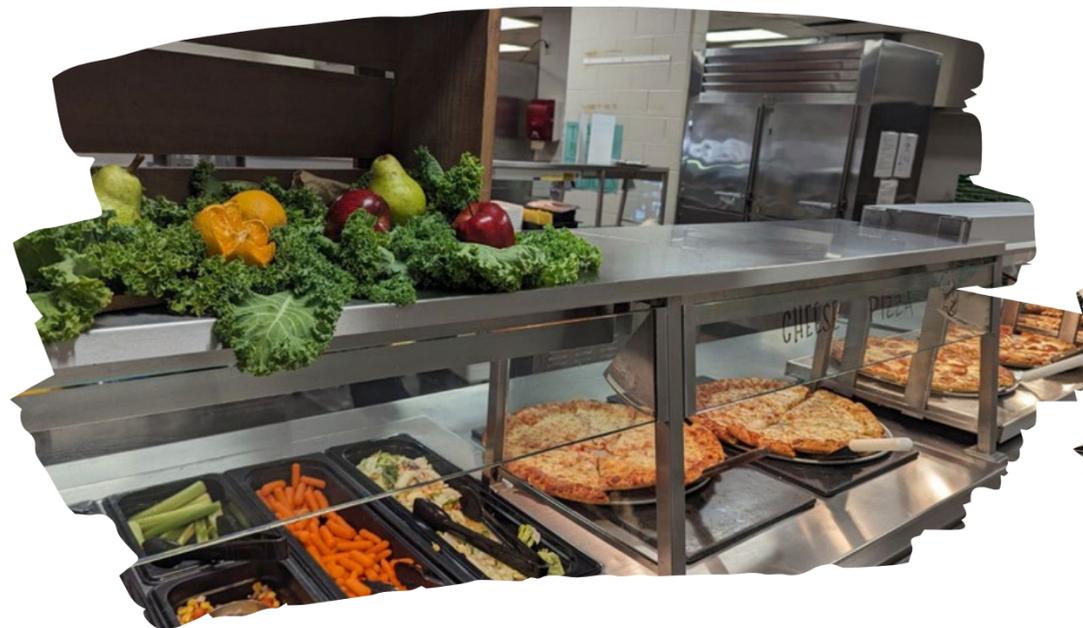
District Volunteers



Halloween Contest  
Winners



Daily Food Presentation



Daily Food Presentation



Team Lead Training



Opening Day



# Thank You

Healthy Delicious Food

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	Discussion and Consider Adoption of the 2024-2025 Budget Assumptions
<b>Purpose (this meeting):</b>	<input type="checkbox"/> Discussion Item/Report Only <input checked="" type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Pete Pape, Ed.D.
<b>Attachments:</b>	2024-2025 Budget Assumptions Presentation 2024-2025 Proposed Budget Assumptions 2024-2025 Multi-Year Budget Summary

---

## **Background Information:**

Attached for Board approval are the budget assumptions that will be used as a starting point in building the 2024-2025 budget. A projected 2024-2025 budget has been prepared using these assumptions and is reflected on the attached Multi-Year Budget Summary. This summary document will be updated throughout the budget process as better information is received with updates presented to the Board.

The Proposed Assumptions document provides a comprehensive list of the key assumptions for 2024-2025, which includes:

- Student enrollment of 43,039; moderate growth model (not PreK adjusted)
- Average daily attendance rate of 94%
- Property value growth based on 7%
- 2% pay increase and \$1.5 million for pay adjustments
- Campus per student allocations are to increase by \$3 at all levels
- Funds to open Elementary 30 in 2024-25
- Start up costs for Elementary 31 to open in 2025-26
- M&O tax rate of \$.7569 and I&S tax rate of \$.3300
- Budget parameter of 3%

State revenues are calculated under the current formula provisions, and enrollment numbers are based on PASA's **2024-2025** moderate growth scenario.

The budgets for the Child Nutrition Fund and Debt Service Fund will also be developed during the budget process and presented to the Board at a later date.

## **Administrative Recommendation:**

Administration recommends that the Board of Trustees approve the 2024-2025 Proposed Assumptions to be used in developing the preliminary General Fund budget for 2024-2025 covering all estimated revenues and proposed expenditures.

## **Sample Motion:**

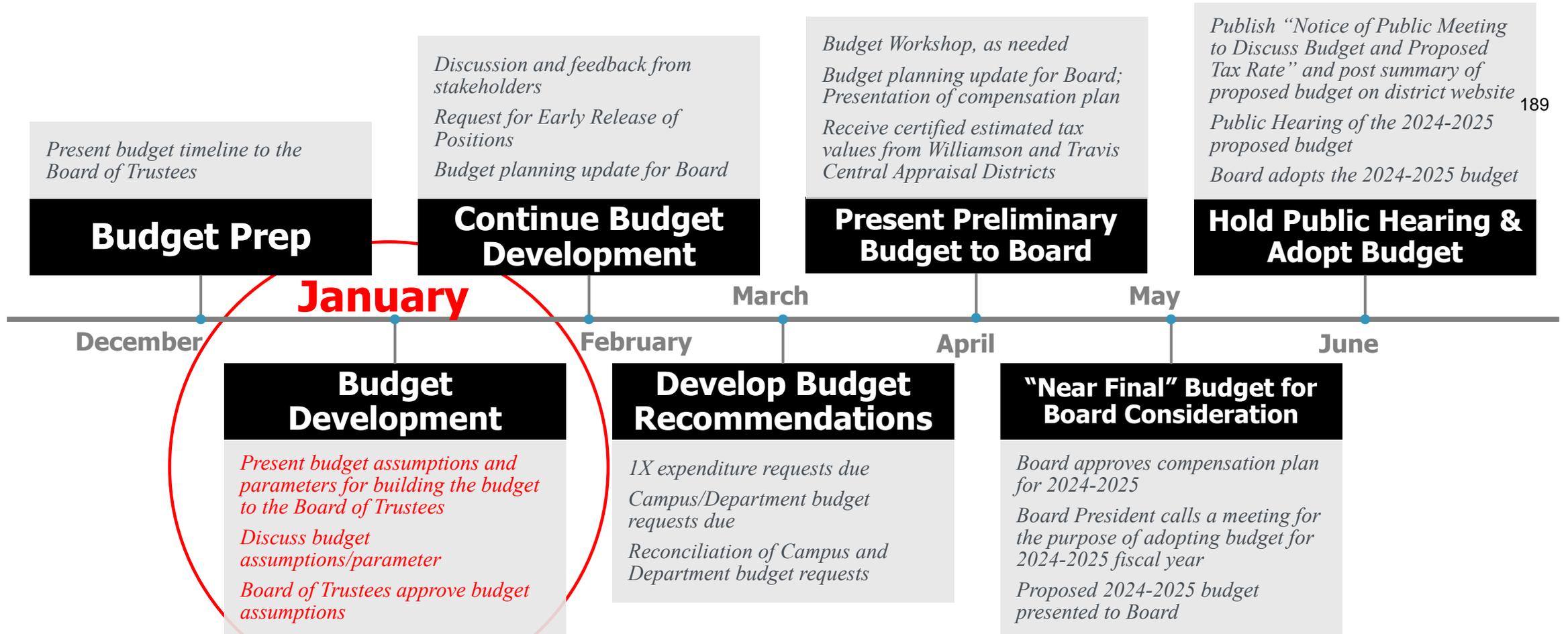
I move that the Board of Trustees adopt the 2024-2025 Proposed Assumptions to be used in preparing the preliminary 2024-2025 General Fund Budget.

# LEANDER ISD 2024-2025 BUDGET ASSUMPTIONS & BUDGET UPDATE



JANUARY 18, 2024

# 2024-2025 BUDGET TIMELINE/NEXT STEPS



189

Start	Set base level assumptions
Modify	Modify as new data is available
Finish	Budget adoption by June

**ACTION NEEDED  
IN  
JANUARY**



## 2024-2025 ASSUMPTIONS

### ENROLLMENT/ADA

- November 2023 demographer report
- Moderate Growth Projection = 43,039 students
- Reflects 1.07% growth as compared to 23-24 PEIMs enrollment
- Revenue Adjustment for Pre-K (funded for ½ day)
- Maintained ADA at 94% (1% = approximately \$3 million)

191

## 2024-2025 ASSUMPTIONS

### PROPERTY VALUES

- 2023 values increased by 2.45% (after increased HS exemption from \$40K to \$100K)
- Propose 7% local taxable value growth for 2024
- Recapture estimated to increase to \$11 million
- 99% collection rate
- 3% budget parameter (net of recapture)

192

## 2024-2025 ASSUMPTIONS

### PAYROLL ASSUMPTIONS

■ 2% Salary Increase	\$7,089,817
■ Pay study adjustments	\$1,500,000
■ Position requests (outside formula)	\$500,000
■ Increase Monthly Contribution (Health Insurance)	\$2,479,800
■ Early College HS Expansion	\$431,788
■ Phasing in Police Department	\$3,300,000

193

## 2024-2025 ASSUMPTIONS

### PAYROLL ASSUMPTIONS

- Budget payroll at 98% (\$4,431,135)
- Portion of ESSER funded positions potentially returning to General Fund \$2,705,611
- Salaries to open ES #30 \$1,274,901
- Start up salaries for ES #31 \$150,000
- Decrease Transfer-Out to Health Insurance (\$1,500,000)

194

**ESTIMATING \$15,527,046 IN  
ADDED PAYROLL COSTS**

## 2024-2025 ASSUMPTIONS

### OTHER ASSUMPTIONS

195

- Increase campus per pupil student allocations - \$3/pupil
- Maintain weighted student allocations
- No contribution to Major Maintenance Fund

## 2024-2025 ASSUMPTIONS

## TAX RATE ASSUMPTIONS (CURRENT LAW)

- M&O rate estimate - \$0.7569 (additional compression included)

196

	<b>Actual</b>	<b>Estimate</b>	<b>Compression</b>
	<b>2023-2024</b>	<b>2024-2025</b>	
MCR	\$ 0.6387	\$ 0.6169	\$ (0.0218)
Golden	\$ 0.0800	\$ 0.0800	-
Copper	\$ 0.0600	\$ 0.0600	-
Total M&O	\$ 0.7787	\$ 0.7569	\$ (0.0218)

- I&S rate - \$0.3300 (no change)

# 2024-25 BUDGET WITH ASSUMPTIONS

	2023-2024 Adopted Budget	2023-2024 Projected Budget	2024-2025 Early Estimate	2025-2026 Early Estimate	2026-2027 Early Estimate
<b>PROJECTED ENROLLMENT (<i>Moderate growth</i>)</b>	43,543	42,582	43,039	43,278	43,691
<b>TOTAL ESTIMATED REVENUES:</b>	<b>\$ 490,893,489</b>	<b>\$ 432,429,509</b>	<b>\$ 438,547,696</b>	<b>\$ 436,397,797</b>	<b>\$ 447,313,858</b>
<b>TOTAL PAYROLL EXPENDITURES:</b>	<b>\$ 382,651,587</b>	<b>\$ 380,804,083</b>	<b>\$ 396,331,130</b>	<b>\$ 407,414,576</b>	<b>\$ 414,321,842</b>
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>\$ 54,118,843</b>	<b>\$ 45,653,569</b>	<b>\$ 49,612,607</b>	<b>\$ 47,793,791</b>	<b>\$ 49,150,443</b>
<b>ESTIMATED RECAPTURE:</b>	<b>57,867,040</b>	<b>9,528,360</b>	<b>11,157,704</b>	<b>12,235,932</b>	<b>12,568,165</b>
<b>TOTAL OPERATING AND PAYROLL EXPENDITURES:</b>	<b>\$ 494,637,470</b>	<b>\$ 435,986,012</b>	<b>\$ 457,101,441</b>	<b>\$ 467,444,299</b>	<b>\$ 476,040,450</b>
<b>RESULTS FROM OPERATIONS:</b>	<b>\$ (3,743,981)</b>	<b>\$ (3,556,503)</b>	<b>\$ (18,553,745)</b>	<b>\$ (31,046,502)</b>	<b>\$ (28,726,592)</b>
<b>OTHER TRANSFERS IN/OUT</b>					
Other Sources	270,000	270,000	270,000	270,000	270,000
Transfers Out - Other	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Transfers Out - Healthcare	(3,000,000)	(3,000,000)	(1,500,000)	-	-
<b>TOTAL TRANSFERS IN/OUT:</b>	<b>\$ (2,780,000)</b>	<b>\$ (2,780,000)</b>	<b>\$ (1,280,000)</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>
<b>TOTAL SURPLUS/DEFICIT FOR ADOPTION:</b>	<b>\$ (6,523,981)</b>	<b>\$ (6,336,503)</b>	<b>\$ (19,833,745)</b>	<b>\$ (30,826,502)</b>	<b>\$ (28,506,592)</b>
<b>BUDGET PARAMETER</b>					
Budget Deficit Threshold - 3% of Revenues	12,990,793	12,687,034	12,821,700	12,724,856	13,042,371
<b>Deficit (Exceeding)/Within Budget Parameter</b>	<b>\$ 6,466,812</b>	<b>\$ 6,350,531</b>	<b>\$ (7,012,045)</b>	<b>\$ (18,101,646)</b>	<b>\$ (15,464,221)</b>

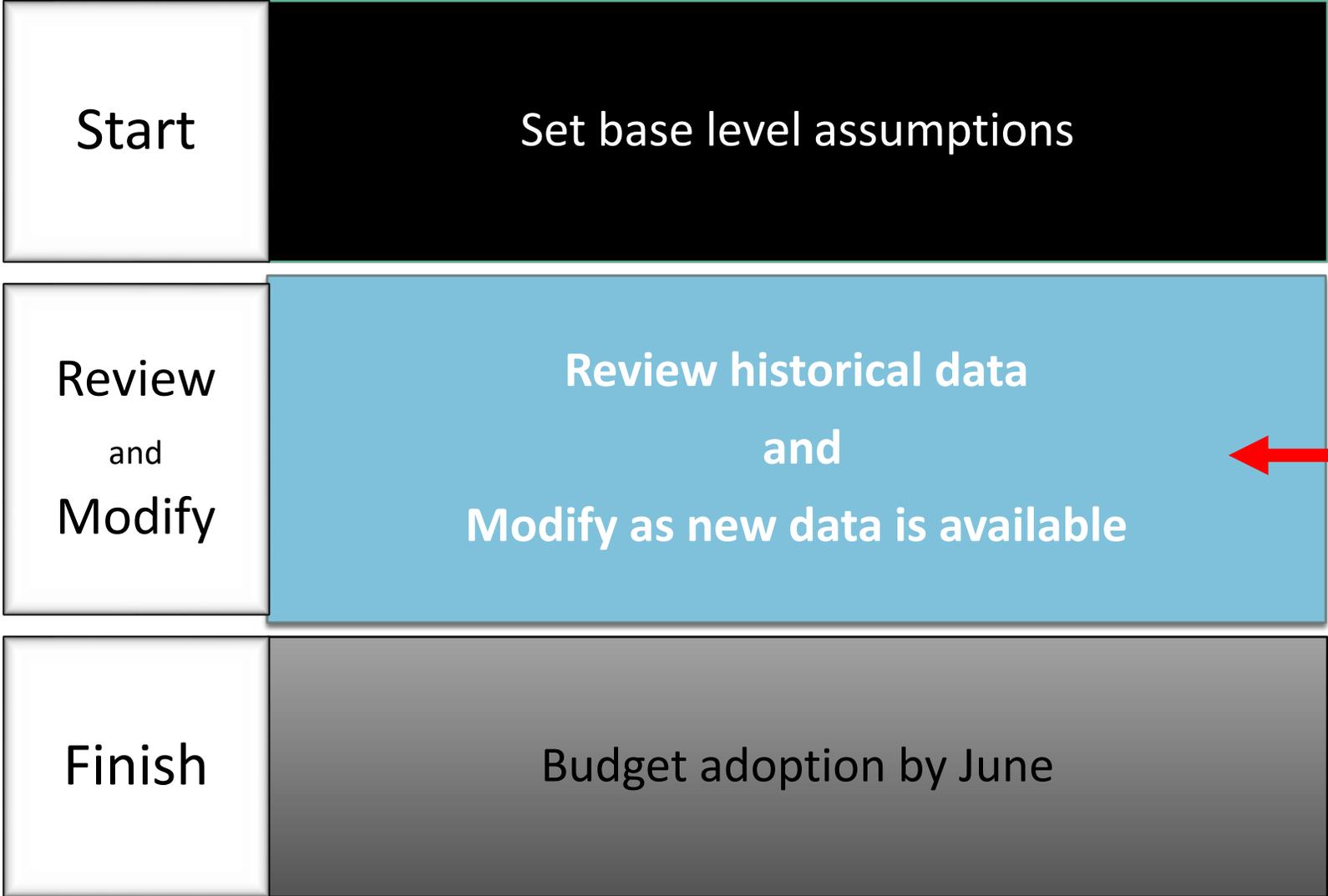
197

## 2024-2025 ASSUMPTIONS

### KEY CHANGES BETWEEN MAY 2023 PROJECTION AND NOW

- Projecting less student growth resulting in lower staffing costs
- Decrease in revenue due to lower enrollment projection
- Increase in operating costs due to inflation

198



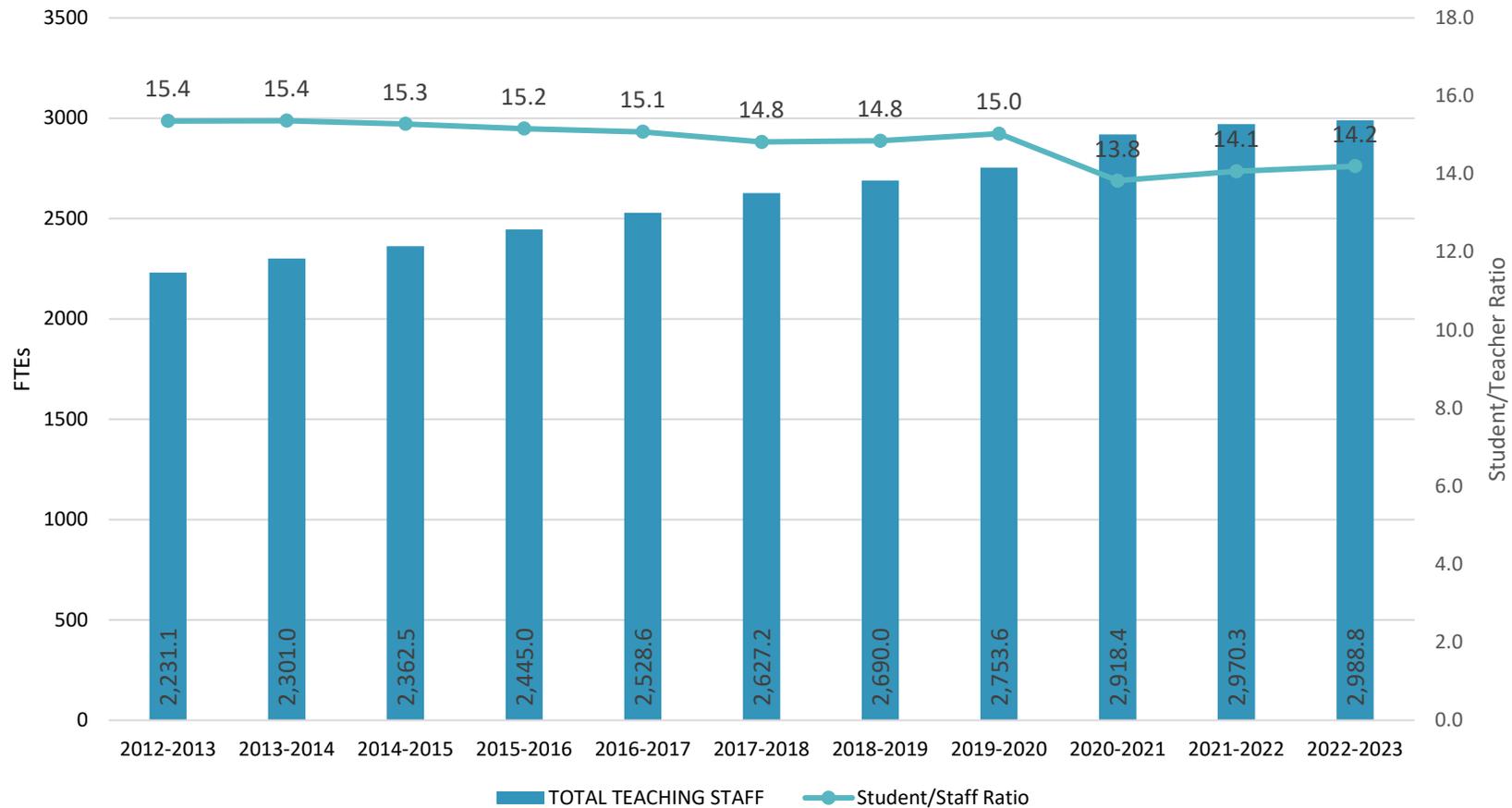


# HISTORICAL DATA



# HISTORICAL DATA

## Leander ISD Student per Teacher 2012-2013 through 2022-2023



201

# STAFFING DATA

Enrollment 42,242	State Avg FTE's /1000	LISD At State Avg	LISD Actual FTE's	LISD Actual Ratio	Difference	2023/24 Avg Salary	LISD Over / Under
Teaching Staff	67.4	2,859.4	3,025.9	71.3	166.5	\$60,527	\$10,079,101
Professional Support	15.2	644.8	645.4	15.2	0.6	\$74,323	\$41,264
Campus Admin	3.9	165.5	147.8	3.5	(17.7)	\$91,742	(\$1,619,577)
Central Admin	1.8	76.4	29.9	0.7	(46.5)	\$152,110	(\$7,067,517)
Education Aides	5.6	237.6	613.9	14.5	376.3	\$28,221	\$10,620,285
Auxiliary Staff	34.1	1,446.7	1,086.9	25.6	(359.8)	\$35,767	(\$12,867,479)
Total	128	5,430.4	5,549.8	130.8	119.4		(\$813,922)

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## Action Steps

- **Board Adopts Assumptions - January 18**
- Continue to Monitor Legislative Bills
- Update Board in February



# DISCUSSION



**LEANDER INDEPENDENT SCHOOL DISTRICT  
2024-2025 BUDGET PREPARATION  
ASSUMPTIONS and PARAMETER**

DATA ELEMENT	ASSUMPTION	MODERATE GROWTH	
		24-25 PASA for Staffing <b>1.07%</b>	24-25 PASA for Funding <b>1.03%</b>
<b>Student Enrollment:</b>	PASA Moderate Growth Projection (less Pre-k)	41,810	41,810
	Pre-k projection (funding based on 1/2 day)	1,229	614
	Student enrollment projection for staffing/revenue estimates	43,039	42,424
<b>Budget Parameter:</b>			<b>3.00%</b>
<b>Avg Daily Attendance Rate:</b>	Based on historical trend		94%
<b>Property Values:</b>	Projected growth over prior year LOCAL values		7%
<b>Property Tax Collection Rate:</b>	Projected rate of collection on tax levy		99%
<b>Staff Pay Increase:</b>	Overall pay increases to all staff		2%
<b>Campus Allocations:</b>	Increase weighted per student allocations by \$3 per student		
<b>Positions tied to student enrollment projections:</b>			
	Staffing formulas; PreKindergarten -12	\$	-
	New positions for special education	\$	-
<b>New School Allocations:</b>	Balance of start up costs for EL 30 <i>opening 24-25</i>	\$	1,274,901
	Start up salaries for EL 31 <i>opening 25-26</i>	\$	150,000
<b>Other Staffing Increases:</b>	Adjustments due to pay study	\$	1,500,000
	New position requests (outside of formula)	\$	500,000
	Early College HS Expansion (personnel)	\$	431,788
	Police Department (Personnel Phased In)	\$	3,300,000
<b>Employee Benefits:</b>	Increase contribution towards insurance premiums	\$	2,479,800
<b>Portables:</b>	Portables to house students at campuses over capacity	\$	500,000
<b>Budgeting Practices:</b>	Budget payroll at 98%	\$	(4,431,135)
		<b>2024 Tax Rate</b>	
<b>Tax Rate:</b>	M&O Maximun Compressed Rate ESTIMATE	\$	0.6169
	M&O Enrichment (Existing golden and copper pennies)		0.1400
	I & S Rate ESTIMATE		0.3300
	<i>Projected Tax Rate</i>	\$	1.0869

**Leander Independent School District  
2024 - 2025 Budget Summary  
Early Estimate**

	2023-2024 Adopted Budget	2023-2024 Projected Budget	2024-2025 Early Estimate	2025-2026 Early Estimate	2026-2027 Early Estimate
<b>PROJECTED ENROLLMENT (Moderate growth)</b>	<b>43,543</b>	<b>42,582</b>	<b>43,039</b>	<b>43,278</b>	<b>43,691</b>
<b>Increase/Decrease in Enrollment</b>			-0.01%/0.01%	0.56%	0.95%
<b>REVENUE:</b>					
State Revenue	\$ 56,983,976	\$ 96,846,495	\$ 89,988,308	\$ 76,832,633	\$ 79,477,789
Local Revenue	426,747,513	333,588,014	343,164,388	354,170,164	362,441,069
Federal Revenue	7,162,000	1,995,000	5,395,000	5,395,000	5,395,000
<b>TOTAL ESTIMATED REVENUES:</b>	<b>\$ 490,893,489</b>	<b>\$ 432,429,509</b>	<b>\$ 438,547,696</b>	<b>\$ 436,397,797</b>	<b>\$ 447,313,858</b>
<b>PAYROLL EXPENDITURES:</b>					
Payroll - Existing Positions	\$ 356,334,740	\$ 354,490,826	\$ 354,490,826	\$ 369,491,608	\$ 380,038,263
Budgeting at 98%/Misc Adjustments	-	-	(4,431,135)	(4,618,645)	(4,750,478)
Positions previously coded to ESSER	-	-	2,705,611	-	-
Salary Increase (2-3%)	-	-	7,089,817	7,389,832	7,600,765
Pay Study Adjustments	-	-	1,500,000	1,500,000	1,500,000
Increase Monthly Contribution to Health Insurance	-	-	2,479,800	2,479,800	-
New Positions (staffing formulae - Pre-K thru 12)	-	-	-	179,457	183,046
New Positions (outside staffing formulae)	-	-	500,000	500,000	500,000
New Positions (Police Department)	-	-	3,300,000	1,400,000	-
Salary costs to open a new campus	-	-	1,424,901	1,450,399	1,326,407
Early College High School	-	-	431,788	265,812	-
State Funded TRS	26,316,847	26,313,257	26,839,522	27,376,313	27,923,839
<b>TOTAL PAYROLL EXPENDITURES:</b>	<b>\$ 382,651,587</b>	<b>\$ 380,804,083</b>	<b>\$ 396,331,130</b>	<b>\$ 407,414,576</b>	<b>\$ 414,321,842</b>
<b>OPERATING EXPENDITURES</b>					
Contracted Services	15,963,348	12,145,212	12,509,568	12,884,855	13,271,401
Utilities	8,915,400	8,902,543	9,080,594	9,384,606	9,694,698
Supplies	19,809,865	17,127,255	17,641,073	18,170,305	18,715,414
Operating previously coded to ESSER	757,087	-	3,200,000	-	-
Instructional Materials/Textbooks	-	-	-	-	-
Travel/Misc.	6,496,863	5,522,169	5,632,612	5,745,265	5,860,170
Debt Service	525,415	525,415	550,000	550,000	550,000
Capital Outlay	1,225,932	1,430,975	500,000	500,000	500,000
New Campus Operating Costs (utilities/supplies)	424,933	-	498,760	558,760	558,760
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>\$ 54,118,843</b>	<b>\$ 45,653,569</b>	<b>\$ 49,612,607</b>	<b>\$ 47,793,791</b>	<b>\$ 49,150,443</b>
<b>ESTIMATED RECAPTURE:</b>	<b>57,867,040</b>	<b>9,528,360</b>	<b>11,157,704</b>	<b>12,235,932</b>	<b>12,568,165</b>
<b>TOTAL OPERATING AND PAYROLL EXPENDITURES:</b>	<b>\$ 494,637,470</b>	<b>\$ 435,986,012</b>	<b>\$ 457,101,441</b>	<b>\$ 467,444,299</b>	<b>\$ 476,040,450</b>
<b>RESULTS FROM OPERATIONS:</b>	<b>\$ (3,743,981)</b>	<b>\$ (3,556,503)</b>	<b>\$ (18,553,745)</b>	<b>\$ (31,046,502)</b>	<b>\$ (28,726,592)</b>

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**Leander Independent School District  
2024 - 2025 Budget Summary  
Early Estimate**

	2023-2024 Adopted Budget	2023-2024 Projected Budget	2024-2025 Early Estimate	2025-2026 Early Estimate	2026-2027 Early Estimate
<b>OTHER TRANSFERS IN/OUT</b>					
Other Sources	270,000	270,000	270,000	270,000	270,000
Transfers Out - Other	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Transfers Out - Healthcare	(3,000,000)	(3,000,000)	(1,500,000)	-	-
<b>TOTAL TRANSFERS IN/OUT:</b>	<b>\$ (2,780,000)</b>	<b>\$ (2,780,000)</b>	<b>\$ (1,280,000)</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>
<b>TOTAL SURPLUS/DEFICIT FOR ADOPTION:</b>	<b>\$ (6,523,981)</b>	<b>\$ (6,336,503)</b>	<b>\$ (19,833,745)</b>	<b>\$ (30,826,502)</b>	<b>\$ (28,506,592)</b>
<b>BUDGET PARAMETER</b>					
Budget Deficit Threshold - 3% of Revenues	12,990,793	12,687,034	12,821,700	12,724,856	13,042,371
<b>Deficit (Exceeding)/Within Budget Parameter</b>	<b>\$ 6,466,812</b>	<b>\$ 6,350,531</b>	<b>\$ (7,012,045)</b>	<b>\$ (18,101,646)</b>	<b>\$ (15,464,221)</b>

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# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

**Agenda Item:** Consider Approval of External Auditor for 2023-2024 Audit Services  
**Purpose (this meeting):**  Discussion Item/Report Only  Action Requested  
**Administrator Responsible:** Pete D. Pape, Ed.D.  
**Attachments:** Whitley Penn 2023-2024 Engagement Letter

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## **Background Information:**

In compliance with Section 44.008 of the Texas Education Code, the District completed an RFP for audit services in the spring of 2022 and received Board approval at the March 24, 2022, meeting to award a contract to Whitley Penn to conduct the District's 2021-2022 fiscal year-end audit. The RFP allows for five one-year renewals. The 2023-2024 fiscal year will be year three (3). Audit services include the independent audit, Federal Single Audit, as well as any additional audits imposed by state or federal regulation/legislation. According to the engagement letter, the estimated cost for the 2023-2024 audit work is \$87,700 (\$83,525 in prior year).

Throughout the year, Whitley Penn provides technical assistance in an advisory capacity. While a managing partner is assigned to the District account, the field audit staff generally rotate each year. The managing partner has been changed for this new engagement. This will provide continuity with a firm that understands the District while maintaining independence in the fieldwork and oversight.

## **Administrative Recommendation:**

The administration recommends that the Board of Trustees approve that Whitley Penn be engaged to provide annual audit services for the 2023-2024 fiscal year.

## **Sample Motion:**

I move that the Board of Trustees approve Whitley Penn be engaged to provide audit services for the 2023-2024 fiscal year.

December 22, 2023

To the Board of Trustees and Management  
Leander Independent School District  
204 W. South Street  
Leander, Texas 78646

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Leander Independent School District (the "District"), as of June 30, 2024 and for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements.

In addition, we will audit the District's compliance over major federal award programs for the year ended June 30, 2024. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the District's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the District complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards* and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis,
- General Fund Budgetary Comparison Schedule,
- Pension Information, and
- Other Post-employment Benefit Information.

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Combining Fund Financial Statements,
- Required Texas Education Agency Schedules, and
- Schedule of Expenditures of Federal Awards.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- Introductory Section,
- Statistical Section, and
- Schedule L-1 – Required Responses to Selected School FIRST Indicators.

#### **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

#### **Auditor Responsibilities**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and *in accordance with Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements,

including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the District's basic financial statements. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

### **Audit of Major Program Compliance**

Our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the District's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could

have a direct and material effect on each of the District's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the District's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the District's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the District's major federal programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

### **Management's Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For the design, implementation, and maintenance of internal control over federal awards that provides reasonable assurance that the District is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the District complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:

- a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit;
  - c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence;
  - d. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
  - e. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
  17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
  18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
  19. For informing us of any known or suspected fraud affecting the District involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
  20. For the accuracy and completeness of all information provided;
  21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
  22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information (including the schedule of expenditures of federal awards) referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria such as the Uniform Guidance, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest services will include assistance with the preparation of financial statements including the government-wide conversion entries and note disclosures, assistance with the preparation of the schedule of expenditures of federal award (SEFA) and related notes, and assistance with the preparation of the data collection form and submission to the federal audit clearinghouse. We will provide advice and recommendations to assist management of the District in performing its responsibilities. However, we will not assume management responsibilities on behalf of the District.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are described below:

The nonattest services are limited to the services we described above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the District regarding these nonattest services, but the District must make all decisions with regard to those matters.

**Timing and Fees**

The timing of our audit will be scheduled for performance and completion as follows:

Document internal control and preliminary tests	May 2024
Inventory observation (for material balances)	June 30, 2024 or agreed upon date
Perform year-end audit procedures	September/October 2024
Issue audit reports	November 2024

We anticipate meeting these deadlines barring any delays.

Guadalupe R. Garcia, CPA is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Whitley Penn, LLP’s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for the audit services will be based on the amount of time required and the difficulty of the work involved is an all-inclusive fee of \$87,700. This fee includes up to four (4) major Federal programs. Each additional Federal major program required to be tested will be an additional \$5,000. The fee for the audit is based on anticipated cooperation from the District’s personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation and payment is due in Tarrant County. You agree to pay reasonable attorney fees and collection costs incurred relating to collection of fees for services performed under the terms of this engagement. In accordance with Whitley Penn, LLP policy, work may be suspended if your account becomes 30 days or more past due and will not resume until your account is paid in full. In addition, invoices not paid in full by the last day of the month will be assessed interest at a rate of one percent per month. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been complete even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. Our final auditors’ report will be released upon final payment of any outstanding invoices.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We would like to make the following comments regarding the fee estimates:

1. Our fee estimates have not considered the effects of any changes to auditing standards and accounting principles, which may be promulgated by the AICPA, Congress, or any other regulatory body in the future and are unknown to us at this time. If significant additional time is necessary resulting in increased fees, we will endeavor to notify you of any such circumstances as they are assessed.

2. The District's personnel are responsible for the preparation of all items requested in the Prepared by Client ("PBC") listing and received by the date requested. Any delays caused by not preparing the items when requested may result in additional fees, as well as the possibility of postponing our fieldwork. The PBC listing will be provided to you during the planning process of the engagement.
3. Time incurred for audit adjustments identified during our audit and the related additional testing required has not been considered in our fee estimates. Prior to performing any additional testing, we will notify you of the exceptions and obtain approval for any additional fees which may be incurred.
4. Our fee estimates are based on all general ledger sub ledgers being reconciled to the general ledger balance and any adjustment necessary should be recorded to the general ledger prior to our fieldwork start date.
5. Our fee estimates are based on the assumption that we will be able to obtain internal control reports from the District's service providers (e.g. Worker's Compensation and where necessary), more commonly referred to as a SOC 1 Report and that we will be able to place reliance on these reports for internal control purposes in conjunction with the internal controls present in the administration of the District. Any weaknesses noted in the internal control may affect the nature, timing, and extent of our procedures and accordingly our fees will be adjusted to reflect such changes.

The ethics of our profession prohibit the rendering of professional services where the fee for such services is contingent, or has the appearance of being contingent, upon the results of such services. Accordingly, it is important that our bills be paid promptly when received. If a situation arises in which it may appear that our independence would be questioned because of significant unpaid bills, we may be prohibited from issuing our auditors' report.

In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, the District and Whitley Penn, LLP agree not to demand a trial by jury in any action, proceeding or counterclaim arising out of or relating to our services and fees for this engagement. Any controversy, dispute, or questions arising out of or in connection with this agreement or our engagement shall be determined by arbitration conducted in accordance with the rules of the American Arbitration Association, and any decision rendered by the American Arbitration Association shall be binding on both parties to this agreement. The costs of any arbitration shall be borne equally by the parties. Any and all claims relating to or arising out of this contract/agreement shall be governed by the laws of Texas and any dispute shall be finally resolved by the Texas courts in Tarrant County.

This letter replaces and supersedes any previous proposals, correspondence and understanding, whether written or oral. The agreements contained in this engagement letter shall survive the completion or termination of this engagement.

To ensure that Whitley Penn, LLP's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

#### **Other Matters**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

In the course of our services, our firm may transmit confidential information that you provided us to third parties in order to facilitate our services. As applicable, we require confidentiality agreements with all our service providers to maintain the confidentiality of your information and additionally the firm will take reasonable precautions to determine that our service providers have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain ultimately responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that <sup>215</sup>electronic sites are a means to distribute information and,

therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

In the event we are required by government regulation, required by subpoena or other legal process to produce information or our personnel for interviews or depositions in relation to a matter involving the District, the District will, so long as we are not a party or the focus of the proceeding or inquiry in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Whitley Penn, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to your pass-through regulatory entity and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision Whitley Penn, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The District may wish to include our report on these financial statements in an exempt offering document. The District agrees that the aforementioned auditor's report, or reference to our Firm, will not be included in such offering document without prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement letter. For exempt offerings for which we are not involved, you will clearly indicate that we were not involved with the contents of such offering document and a disclosure as shown below will be included in the exempt offering:

"Whitley Penn, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Whitley Penn also has not performed any procedures relating to this offering document."

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period seven years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the District's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;

- Representations we requested from management;
- Management’s consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



Austin, Texas

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Leander Independent School District by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



CliftonLarsonAllen LLP  
CLAconnect.com

## REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

To the Partners of Whitley Penn LLP  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Whitley Penn LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

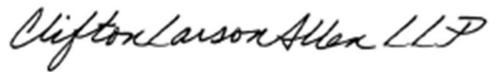
Engagements selected for review included engagements performed under *Government Auditing Standards* (including compliance audits under the Single Audit Act), audits of employee benefit plans, audits performed under the Federal Deposit Insurance Corporation Improvement Act (FDICIA), and an examination of a service organization (SOC 1 engagement).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Whitley Penn LLP  
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**Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Whitley Penn LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Whitley Penn LLP has received a peer review rating of *pass*.



**CliftonLarsonAllen LLP**

Phoenix, Arizona  
October 6, 2021

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

<b>Agenda Item:</b>	2023-2024 Budget Projections	
<b>Purpose (this meeting):</b>	<input checked="" type="checkbox"/> Discussion Item/Report Only	<input type="checkbox"/> Action Requested
<b>Administrator Responsible:</b>	Pete Pape, Ed.D.	
<b>Attachments:</b>	2023-2024 Summary of Revenues and Expenditures	

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## **Background Information:**

Projections of revenues and expenditures are critical for monitoring the financial position of the district. Attached is a summary of the projections for the current 2023-2024 fiscal year. Financial Services projects final revenues and expenditures by adding estimates of what will transpire through the remainder of the fiscal year to the actual numbers incurred for the current fiscal year. This is the first projection of actual operating results and these projections will be updated monthly until the end of the fiscal year.

The current projections indicate that operations will result in a deficit. These are preliminary projections based on what is currently known.

In summary, the projections reflect the following:

- Gross revenues and other sources are projected at \$432,699,509 which is \$10.5 million below current budget. Revenues **net of recapture** are projected at \$423,171,149 which is \$10.4 million less than current budget.
  - Other local revenue is projected to increase \$4.7 million for interest earnings.
  - State aid is projected to decrease by \$10 million for lower than projected enrollment.
  - Federal revenues are projected to decrease by \$5.2 million for the SHARS revenue settlement delay/disallowance.
- Total operating expenditures are projected at \$435,986,012, before transfers out of \$3,050,000.
  - The largest area of savings is in payroll. Staffing was based on a modified student growth projection of 43,543. Savings in payroll can be attributed to multiple factors, including the following:
    - Lower enrollment than projected, resulting in the need for less positions.
    - Difficulty in obtaining and maintaining instructional and operating staff (teachers, instructional assistants, custodial, bus operators, etc.).
    - Ability to fund positions with federal funds (ESSER II, III, SUPP, etc.).
    - Vacancies in Transportation due to changes in route schedules.
  - Savings are projected in the areas of contracted services, supplies and travel.
- Transfers out, with the majority going to the Health Insurance Fund, are estimated at \$3.05 million.

Current projections show the General Fund to end the year with a fund balance of \$172,510,314, reflecting a deficit of \$6,336,503.

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A

**Leander Independent School District**  
**Summary of Revenue and Expenditure Projections thru June 30, 2024**  
**Fiscal Year 2023-2024**

	Original Budget	Current Revised Budget	Projections Thru EOY	Variance	Explanation of Variances
<b>Revenues:</b>					
Taxes Gross (Current & Delinquent)	\$ 415,190,617	\$ 317,020,270	\$ 317,020,270	\$ -	
Taxes (P&I)	920,000	920,000	920,000	\$ -	
Other Local	10,636,896	10,911,887	15,647,744	\$ 4,735,857	Interest earnings
State - ASF & FSF	30,667,129	80,568,180	70,533,238	\$ (10,034,942)	Lower than projected enrollment; formula prorations
State - Other	26,316,847	26,316,847	26,313,257	\$ (3,590)	
Federal	7,162,000	7,162,000	1,995,000	\$ (5,167,000)	SHARS revenue settlement delay/disallowance
<b>Total Revenues</b>	<b>\$ 490,893,489</b>	<b>\$ 442,899,184</b>	<b>\$ 432,429,509</b>	<b>\$ (10,469,675)</b>	
<b>Expenditures:</b>					
Payroll Costs	\$ 382,651,587	\$ 387,856,126	\$ 380,804,083	\$ 7,052,043	Vacancies, unfilled positions, Movement of positions to ESSER funding
Contracted Services	15,963,348	17,611,057	12,145,212	5,465,845	Internal Audit Function Savings, Professional Development Savings, Contract Svcs Projects not started
Utilities	8,915,400	8,942,847	8,902,543	40,304	
Supplies and Materials	20,991,885	22,538,412	17,127,255	5,411,157	
Other Operating Costs	6,496,863	6,745,588	5,522,169	1,223,419	
Debt Service	525,415	525,415	525,415	-	
Capital Outlay	1,225,932	1,431,666	1,430,975	691	
<b>Recapture</b>	<b>57,867,040</b>	<b>9,597,744</b>	<b>9,528,360</b>	<b>69,384</b>	
<b>Total Expenditures</b>	<b>\$ 494,637,470</b>	<b>\$ 455,248,855</b>	<b>\$ 435,986,012</b>	<b>\$ 19,262,843</b>	
<b>Net Operating Results</b>	<b>\$ (3,743,981)</b>	<b>\$ (12,349,671)</b>	<b>\$ (3,556,503)</b>	<b>\$ 8,793,168</b>	
Other Sources	270,000	270,000	270,000	-	
Transfers Out - Other	(50,000)	(50,000)	(50,000)	-	
Transfers Out - Health Insurance	(3,000,000)	(3,000,000)	(3,000,000)	-	
<b>Net Change to Fund Balance</b>	<b>\$ (6,523,981)</b>	<b>\$ (15,129,671)</b>	<b>\$ (6,336,503)</b>		
<b>Beginning Fund Balance July 1</b>	<b>178,846,817</b>	<b>178,846,817</b>	<b>178,846,817</b>		
<b>Estimated Ending Fund Balance</b>	<b>\$ 172,322,836</b>	<b>\$ 163,717,146</b>	<b>\$ 172,510,314</b>		

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# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

**Agenda Item:** Monthly Bond Status Report  
**Purpose (this meeting):**  Discussion Item/Report Only  Action Requested  
**Administrator Responsible:** Pete Pape, Ed.D.  
**Attachments:** Bond Project Status Report

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## **Background Information:**

The monthly report for November is included which reflects bond funds remaining from authorizations prior to 2017 and the full list of projects ongoing under the 2017 authorization. The report also includes a column reflecting funding sources from other areas (2007 bond funds, major maintenance, etc.) used to support bond projects. This report should reflect ALL sources of funds available, budgeted, and remaining related to construction/bond projects.

There is an additional page that now details 2021 bond funds.

The 2023 bond authorization is now a separate one-page report.

The report shows the original and current budgets for all projects and costs to date by fiscal year. The last column of the report shows the budget remaining for the specific project. As projects are finalized, the Board will be asked to reallocate any remaining balances to project savings and/or other projects allowable within the confines on the bond orders.

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A

2017 BOND PROJECT STATUS REPORT

AS OF NOVEMBER 30, 2023



CAMPUS	PROJECT DESCRIPTION	PROJECT SOURCES :					PROJECT EXPENDITURES :										PROJECT ENCUMBRANCE	REMAINING BUDGET
		2007 BOND AUTHORIZATION BUDGET	2017 BOND AUTHORIZATION BUDGET	BUDGET TRANSFERS	OTHER REVENUE SOURCES	TOTAL PROJECT BUDGET	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	TOTAL EXPENDITURES TO DATE				
<b>HS CAMPUS IMPROVEMENTS</b>																		
Leander HS	CTE Classrooms and Black Box Renovations, Additions and Renovations to Existing Ag Barn, Softball Complex Improvements	\$ -	\$ 4,947,836	\$ (105,871)	\$ -	\$ 4,841,965	\$ 1,590	\$ 3,756,402	\$ 972,608	\$ 37,647	\$ 73,719	\$ -	\$ -	\$ 4,841,965	\$ (0)	\$ (0)		
Cedar Park HS	Additions and Renovation, Softball Complex Improvements	-	11,150,507	(289,182)	-	10,861,325	505,712	6,109,691	3,161,020	383,351	725,406	(23,856)	-	10,861,325	0	0		
Cedar Park HS	Board Approved: Major Maintenance: CPHS Renovations	-	-	-	9,855,820	9,855,820	-	7,279,652	2,576,168	-	-	-	-	9,855,820	-	-		
Cedar Park HS	Flex Lab	3,100,000	-	(3,100,000)	-	-	-	-	-	-	-	-	-	-	-	-		
Vista Ridge HS	JROTC Building Additions and Renovations, Incubator Renovations	-	2,665,503	(289,133)	-	2,376,370	-	1,677,160	426,247	1,692	255,004	16,267	-	2,376,370	0	(0)		
Vandegrift HS	Ag Facility	-	3,768,160	(350,839)	-	3,417,321	-	294,468	1,735,381	1,387,472	-	-	-	3,417,321	(0)	0		
Vandegrift HS	Classroom Additions, Incubator Renovation	-	31,245,385	(10,719,785)	-	20,525,600	-	4,618,833	11,021,375	4,564,706	123,886	-	-	20,328,300	197,300	(0)		
Vandegrift HS	Secondary Access Road	-	3,000,000	-	-	3,000,000	26,883	39,722	45,474	6,252	128,850	119,107	1,912	368,199	156,801	2,475,000		
Glenn HS	Remaining Construction Contract (Under 2007 Auth)	408,677	-	(381,253)	-	27,424	-	-	-	27,424	-	-	-	27,424	-	-		
Glenn HS	Remaining GHS Template (Under 2007 Auth)	763,642	-	-	-	763,642	-	-	-	621	48,141	-	-	48,762	0	714,880		
Glenn HS	Ag Facility	-	3,163,960	(493,005)	-	2,670,955	148,457	2,297,596	211,760	14,142	-	-	-	2,671,955	0	(0)		
Various HS	Campus Security Upgrades (High School Sites)	-	3,625,020	188,469	-	3,813,489	-	-	1,136,909	2,673,060	3,520	-	-	3,813,489	0	(0)		
Monroe/CPHS	Monroe Stadium Expansion and Cedar Park HS Grandstand Replacement	-	1,758,284	(99,822)	-	1,658,462	1,054,496	591,541	12,000	425	-	-	-	1,658,462	-	0		
HS 7	New Construction (Design Only)	-	10,073,645	-	-	10,073,645	-	-	-	-	-	-	-	-	-	10,073,645		
HS Land	Future HS #8	-	21,411,300	(21,411,300)	-	-	-	-	-	-	-	-	-	-	-	-		
Leander HS	LHS Master Plan	-	100,000	-	-	100,000	-	-	-	-	-	97,000	-	97,000	-	3,000		
<b>Total HS Campus Improvements</b>		<b>\$ 4,272,319</b>	<b>\$ 96,809,600</b>	<b>\$ (36,950,721)</b>	<b>\$ 9,855,820</b>	<b>\$ 73,987,018</b>	<b>\$ 1,737,136</b>	<b>\$ 26,665,065</b>	<b>\$ 21,298,943</b>	<b>\$ 9,096,792</b>	<b>\$ 1,358,026</b>	<b>\$ 208,518</b>	<b>\$ 1,912</b>	<b>\$ 60,366,992</b>	<b>\$ 354,101</b>	<b>\$ 13,266,525</b>		
<b>MS CAMPUS IMPROVEMENTS</b>																		
Leander MS	HVAC Update, Classroom Addition	\$ -	\$ 21,516,101	\$ (3,908,424)	\$ -	\$ 17,607,677	\$ 3,594,061	\$ 11,265,274	\$ 902,173	\$ 1,426,631	\$ 280,767	\$ 138,770	\$ -	\$ 17,607,677	\$ -	\$ 223		
Leander MS	HVAC Update: Under 2007 Auth	692	-	(606)	882,988	883,074	-	188,707	694,281	86	-	-	-	883,074	-	-		
Cedar Park MS	HVAC Update	-	15,240,743	(2,073,215)	-	13,167,528	-	6,936,074	1,940,710	2,112,431	1,612,696	252,627	-	15,240,743	312,989	(1)		
Danielson MS	MS New Construction	-	63,410,011	(3,731,073)	-	59,678,938	761,745	20,857,501	30,847,648	6,626,911	253,957	277,095	-	59,624,857	210	53,871		
Danielson MS	MS Template (From 2007 Auth)	62,738	-	(6,952)	-	55,786	-	-	-	55,786	-	-	-	55,786	0	0		
Various MS	Campus Security Upgrades (Middle School Sites)	-	7,250,040	(455,910)	-	6,794,130	-	1,406,210	5,029,283	358,638	-	-	-	6,794,130	0	(0)		
MS Land	Future MS #11	-	10,018,850	-	-	10,018,850	-	-	-	-	-	10,018,850	-	10,018,850	-	-		
<b>Total MS Campus Improvements</b>		<b>\$ 63,430</b>	<b>\$ 117,435,745</b>	<b>\$ (10,176,180)</b>	<b>\$ 882,988</b>	<b>\$ 108,205,983</b>	<b>\$ 4,355,807</b>	<b>\$ 39,247,557</b>	<b>\$ 35,791,022</b>	<b>\$ 15,251,128</b>	<b>\$ 2,506,059</b>	<b>\$ 668,492</b>	<b>\$ 10,018,850</b>	<b>\$ 107,838,914</b>	<b>\$ 313,199</b>	<b>\$ 53,870</b>		
<b>ES CAMPUS IMPROVEMENTS</b>																		
Mason ES	Play Area Renovation and District Standard Traffic Gates	\$ -	\$ 603,560	\$ (163,243)	\$ -	\$ 440,317	\$ 391,220	\$ 49,098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,317	\$ -	\$ (0)		
Giddens ES	HVAC Update and District Standard Traffic Gates	-	9,005,975	(1,696,318)	-	7,309,657	2,433,399	4,321,512	428,859	14,010	64,156	47,722	-	7,309,657	0	(0)		
Steiner ES	HVAC Update	-	8,857,136	(246,468)	-	8,610,668	-	-	2,783,462	4,132,589	1,534,031	160,587	-	8,610,668	(0)	(0)		
Akin ES	Remaining Construction Contract (Under 2007 Auth)	607,348	-	(562,024)	-	45,324	-	-	-	45,324	-	-	-	45,324	0	0		
Larkspur ES 27	New construction	-	37,779,628	(24,805,180)	-	12,974,448	2,965,860	8,982,507	874,374	151,706	-	-	-	12,974,448	(0)	0		
Larkspur ES 27	Board Approved: 2007 Funds: EL 27 Construction	-	-	-	18,639,920	18,639,920	-	18,168,836	471,084	-	-	-	-	18,639,920	(0)	(0)		
Tarvin ES 28	ES New Construction	-	40,862,445	(3,415,928)	-	37,446,517	-	4,472,697	28,057,563	3,937,877	347,446	13,775	36,829,358	141,791	475,368			
ES 29	ES New Construction	-	42,486,943	-	-	42,486,943	-	-	-	1,256,605	31,019,546	6,352,020	91,797	38,719,968	1,352,216	2,424,759		
ES 30	ES New Construction (Design Only)	-	2,181,032	61,120,968	-	63,302,000	-	-	-	-	5,919,208	15,467,827	-	21,387,035	36,892,845	5,022,120		
Various ES	District Standard Traffic Gates - Bagdad ES, Block House ES, Cox ES, Cypress ES, Faubion ES, Knowles ES, Naumann ES and Whitestone ES	-	245,700	(554)	-	245,146	-	245,146	-	-	-	-	-	245,146	-	(0)		
ES Land	Future Elementary Sites	6,238,719	-	-	-	6,238,719	-	-	-	33,193	4,126,708	92,569	1,874,439	6,126,910	111,809	(0)		
ES Land	Future ES (34, 35, 36, 37, 38, 39, 40)	-	30,504,236	-	-	30,504,236	-	-	-	-	-	-	10,555,037	10,555,037	-	19,949,199		
Various ES	ES Prototype	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
<b>Total ES Campus Improvements</b>		<b>\$ 6,846,067</b>	<b>\$ 172,536,655</b>	<b>\$ 30,231,253</b>	<b>\$ 18,639,920</b>	<b>\$ 228,253,895</b>	<b>\$ 5,790,479</b>	<b>\$ 31,767,099</b>	<b>\$ 9,030,475</b>	<b>\$ 33,690,990</b>	<b>\$ 40,682,318</b>	<b>\$ 12,919,553</b>	<b>\$ 28,002,875</b>	<b>\$ 161,883,788</b>	<b>\$ 38,498,661</b>	<b>\$ 27,871,446</b>		
<b>TECHNOLOGY PROJECTS</b>																		
Technology	Device, Hardware, Infrastructure Replacement, Disaster Recovery Hot Site	\$ -	\$ 38,730,000	\$ 71,328	\$ -	\$ 38,801,328	\$ 3,391,432	\$ 10,679,797	\$ 4,391,158	\$ 7,780,357	\$ 2,464,107	\$ 2,906,148	\$ 252,661	\$ 31,865,659	\$ 6,370,206	\$ 565,462		
Technology	IT Assessment	-	-	199,035	-	199,035	-	-	-	173,556	25,479	-	-	199,035	-	-		
Vista Ridge HS	Disaster Recovery Site Improvements	465,062	-	(428,139)	-	36,923	-	-	-	-	-	36,923	-	36,923	-	0		
<b>Total Technology Projects</b>		<b>\$ 465,062</b>	<b>\$ 38,730,000</b>	<b>\$ (157,776)</b>	<b>\$ -</b>	<b>\$ 39,037,286</b>	<b>\$ 3,391,432</b>	<b>\$ 10,679,797</b>	<b>\$ 4,391,158</b>	<b>\$ 7,953,913</b>	<b>\$ 2,489,586</b>	<b>\$ 2,943,070</b>	<b>\$ 252,661</b>	<b>\$ 32,101,617</b>	<b>\$ 6,370,206</b>	<b>\$ 565,463</b>		
<b>SUPPORT SERVICES PROJECTS</b>																		
Plant Services	Replacement Maintenance/Grounds Vans and Trucks	\$ -	\$ 893,000	\$ -	\$ -	\$ 893,000	\$ -	\$ 100,136	\$ 148,630	\$ -	\$ 146,975	\$ 111,660	\$ -	\$ 507,401	\$ 385,599	\$ -		
Plant Services	Water Bottle Refilling Stations	314,087	-	13,798	-	327,885	-	-	242,949	84,935	-	-	-	327,885	0	0		
Transportation	88 Replacement Buses; A/C Retrofit	-	10,200,000	-	-	10,200,000	-	8,688,117	-	818,918	-	692,965	-	10,200,000	-	-		
Transportation	Bus A/C Upgrades: 2007 Funded Portion	-	-	-	35,080	35,080	-	35,080	-	-	-	-	-	35,080	-	(0)		
Transportation	North Satellite Transportation Center	-	17,800,000	(2,245,948)	-	15,554,052	773,943	14,232,376	436,119	111,614	-	-	-	15,554,052	-	(0)		
Transportation	South Satellite Transportation Center	3,100,000	-	(3,100,000)	-	-	-	-	-	-	-	-	-	-	-	-		
Land	Initial Land Costs: Warehouse/Science Material Center	100,000	-	1,973,668	-	2,073,668	-	-	-	2,072,178	1,489	-	-	2,073,668	-	0		
Plant Services	Major Maintenance Funding	-	-	12,500,000	-	12,500,000	-	-	-	-	-	1,704,007	1,207,100	2,911,107	200,030	9,388,864		
Plant Services	Portables	-	-	2,500,000	-	2,500,000	-	-	-	-	179,817	2,271,230	-	2,451,047	26,287	22,666		
District Wide	HVAC Design	-	-	2,200,000	-	2,200,000	-	-	-	-	-	-	-	2,182,000	-	18,000		
District Wide	Traffic Signal	-	-	500,000	-	500,000	-	-	-	-	-	-	-	500,000	-	500,000		
<b>Total Support Service Projects</b>		<b>\$ 3,514,087</b>	<b>\$ 28,893,000</b>	<b>\$ 14,341,518</b>	<b>\$ 35,080</b>	<b>\$ 46,283,685</b>	<b>\$ 773,943</b>	<b>\$ 23,055,709</b>	<b>\$ 584,749</b>	<b>\$ 3,245,660</b>	<b>\$ 413,217</b>	<b>\$ 6,961,862</b>	<b>\$ 1,207,100</b>	<b>\$ 36,242,239</b>	<b>\$ 1,111,916</b>	<b>\$ 9,429,530</b>		
<b>PROJECT MANAGEMENT</b>																		
2007 Funds	Bond Interest/Other Rev/Project Management	\$ 1,339,002	-	-	\$ 18,318	\$ 1,357,320	\$ -	\$ -	\$ -	\$ 613,920	\$ 575,077	\$ 168,323	\$ -	\$ 1,357,320	\$ -	\$ (0)		
2007 Funds	Project Management Costs (Reserve)	500,000	-	-	-	500,000	-	-	-	-	-	274,534	204,162	478,696	2,986	18,319		
2007 Funds	Project Savings	1,558,683	-	(1,338,674)	-	220,009	-	-	-	-	-	-	-	-	-	220,009		
2017 Funds	Bond Interest/Other Rev/Project Management	-	-	-	9,038,845	9,038,845	-	-	-	-	-	-	-	-	-	9,038,845		
2017 Funds	Project Savings	-	-	-	-	4,050,580	-	-	-	-	-	-	-	-	-	4,050,580		
<b>Total Project Management</b>		<b>\$ 3,397,685</b>	<b>\$ -</b>	<b>\$ 2,711,906</b>	<b>\$ 9,057,163</b>	<b>\$ 15,166,754</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 613,920</b>	<b>\$ 575,077</b>	<b>\$ 442,857</b>	<b>\$ 204,162</b>	<b>\$ 1,836,016</b>	<b>\$ 2,986</b>	<b>\$ 13,327,753</b>		
<b>TOTALS</b>		<b>\$ 18,558,650</b>	<b>\$ 454,405,000</b>	<b>\$ -</b>	<b>\$ 38,470,971</b>	<b>\$ 510,934,621</b>	<b>\$ 16,048,798</b>	<b>\$ 131,415,227</b>	<b>\$ 71,096,347</b>	<b>\$ 69,852,403</b>	<b>\$ 48,024,281</b>	<b>\$ 24,144,352</b>	<b>\$ 39,687,560</b>	<b>\$ 400,268,967</b>	<b>\$ 46,651,068</b>			



CAMPUS	PROJECT DESCRIPTION	PROJECT SOURCES :				PROJECT EXPENDITURES :				PROJECT ENCUMBRANCE	REMAINING BUDGET
		2021 BOND AUTHORIZATION BUDGET	BUDGET TRANSFERS	OTHER REVENUE SOURCES	TOTAL PROJECT BUDGET	2021-2022	2022-2023	2023-2024	TOTAL EXPENDITURES TO DATE		
<b>TECHNOLOGY</b>											
Technology	MS CTE Program Startup	\$ 102,000	\$ -	\$ -	\$ 102,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,000
Technology	Document Camera Replacement	412,500	-	-	412,500	-	-	15,058	15,058	151	397,292
Technology	Elementary Device Replacement	6,703,057	-	-	6,703,057	144,359	448,968	102,711	696,038	970,031	5,036,987
Technology	Elementary Teacher Devices	460,000	-	-	460,000	-	407,866	7,546	415,412	396	44,192
Technology	Library Makerspaces	253,000	-	-	253,000	-	78,000	88,047	166,047	-	86,953
Technology	Non-Instructional Device Replacement	887,778	-	-	887,778	11,773	247,618	130,423	389,814	11,163	486,801
Technology	Interactive Panels	10,440,000	-	-	10,440,000	-	200,000	200,000	400,000	-	10,040,000
Technology	Printers	450,000	-	-	450,000	333	5,139	11,091	16,563	1,795	431,642
Technology	Secondary Device Replacement	13,589,742	-	-	13,589,742	460,510	2,000,641	1,152,554	3,613,704	53,463	9,922,574
<b>TOTALS</b>		<b>\$ 33,298,077</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,298,077</b>	<b>\$ 616,975</b>	<b>\$ 3,388,232</b>	<b>\$ 1,707,430</b>	<b>\$ 5,712,636</b>	<b>\$ 1,036,999</b>	<b>\$ 26,548,442</b>

2023 Bond Project Status Report

Campus	Project Description	Project Sources:			Project Expenditures:			Project Encumbrance	Remaining Budget
		2023 Bond Authorization Amount	Budget Transfers/Revenue Sources	Total Project Budget	2022-2023	2023-2024	Total Expenditures to Date		
<b>HS Campus Improvements</b>									
Vista Ridge HS	Modernization	\$ 69,635,000	\$ -	\$ 69,635,000	\$ 540,500	\$ 135,000	\$ 675,500	\$ 562,500	\$ 68,397,000
Cedar Park HS	Modernization, Roof Repairs, & South PAC Modernization	51,571,651	-	51,571,651	-	384,000	384,000	496,000	50,691,651
ECHS & Transition	Early College HS and Transition Facilities for Growth - Design	6,991,130	-	6,991,130	-	-	-	-	6,991,130
HS 7	Design Only	2,134,344	-	2,134,344	-	-	-	-	2,134,344
Leander HS	Phase 1 and Design of Master Plan, Roof Repairs, Band Practice Field Fence/Bollards, & Don Tew Pac. Modernization	37,460,920	-	37,460,920	-	-	-	-	37,460,920
Multi HS	Baseball & Softball Turf - Cedar Park, Leander, Rouse, Vandegriff, and Vista Ridge	27,601,380	-	27,601,380	-	26,500	26,500	-	27,574,880
Multi HS	Musical Instrument Replacement	3,762,500	-	3,762,500	-	349,733	349,733	1,730,758	1,682,009
Multi HS/MS	Remote Mgmt and Monitoring of Field Lights - Ftbl fields at Canyon Ridge MS, Running Brushy MS; Baseball and Softball fields at Cedar Park HS and Vista Ridge HS	82,700	-	82,700	-	-	-	-	82,700
Sci Matl & 18+	Science Materials Center & Special Ed 18+ Transition Services Bldg	42,154,555	-	42,154,555	-	-	-	-	42,154,555
	<b>Total HS Campus Improvements</b>	<b>\$ 241,394,180</b>	<b>\$ -</b>	<b>\$ 241,394,180</b>	<b>\$ 540,500</b>	<b>\$ 895,233</b>	<b>\$ 1,435,733</b>	<b>\$ 2,789,258</b>	<b>\$ 237,169,189</b>
<b>MS Campus Improvements</b>									
Canyon Ridge MS	Heat Recovery Unit	3,000,000	-	3,000,000	-	-	-	-	3,000,000
Henry MS	Modernization - Design Only	3,499,584	-	3,499,584	-	-	-	-	3,499,584
MS10	Design Only	6,500,000	-	6,500,000	-	-	-	-	6,500,000
Multi MS	Musical Instrument Replacement	2,508,200	-	2,508,200	-	720,501	720,501	1,513,767	273,932
Running Brushy MS	Modernization	31,898,758	-	31,898,758	280,000	20,000	300,000	250,000	31,348,758
Running Brushy MS	Turf Field	1,186,500	-	1,186,500	-	-	-	-	1,186,500
	<b>Total MS Campus Improvements</b>	<b>\$ 48,593,042</b>	<b>\$ -</b>	<b>\$ 48,593,042</b>	<b>\$ 280,000</b>	<b>\$ 740,501</b>	<b>\$ 1,020,501</b>	<b>\$ 4,763,767</b>	<b>\$ 42,808,774</b>
<b>ES Campus Improvements</b>									
Bagdad EL	Modernization	21,259,009	-	21,259,009	-	455,000	455,000	245,000	20,559,009
EL 30	Roads	14,000,000	-	14,000,000	-	-	-	-	14,000,000
EL 31	New Construction	71,432,375	-	71,432,375	-	-	-	-	71,397,375
EL 32	New Construction	79,944,260	-	79,944,260	-	-	-	35,000	79,944,260
Multi EL	Student Sinks - Bathrooms and in Cafeteria: Block House ES, Cypress ES, Faubion ES, Mason ES, Whitestone ES	1,356,360	-	1,356,360	-	831,946	831,946	120,457	403,957
Multi EL	Shade Structures	3,100,000	-	3,100,000	-	-	-	1,439,039	1,650,961
	<b>Total ES Campus Improvements</b>	<b>\$ 191,092,004</b>	<b>\$ -</b>	<b>\$ 191,092,004</b>	<b>\$ -</b>	<b>\$ 1,286,946</b>	<b>\$ 1,286,946</b>	<b>\$ 1,839,496</b>	<b>\$ 187,965,562</b>
<b>Support Services Projects</b>									
Plant Services	Trucks	700,000	-	700,000	-	37,263	186,715	186,715	476,022
Plant Services	Utility Vehicles, Tractors, Mowers	410,000	-	410,000	-	-	-	383,674	26,326
Plant Services	Vans	818,840	-	818,840	-	-	118,786	118,786	446,193
Plant Services	Mechanic Shop Update	10,842,838	-	10,842,838	-	-	-	-	10,842,838
Plant Services	Grandview Hills EL Building to Transportation Facility Renovation, Grandview Hills EL Ancillary Renovation, & Second Broadband Network Node	30,182,092	-	30,182,092	-	-	-	-	30,182,092
Transportation	Bus Replacement (134 Buses: 80 General Education and 45 Special Education Replacements, 9 Growth)	18,300,000	-	18,300,000	-	129,468	129,468	9,412,326	8,758,206
Transportation	Bus Cameras - Entire Transportation Fleet	1,200,000	-	1,200,000	-	281,444	281,444	788,999	129,557
	<b>Total Support Services Projects</b>	<b>\$ 62,453,770</b>	<b>\$ -</b>	<b>\$ 62,453,770</b>	<b>\$ -</b>	<b>\$ 716,413</b>	<b>\$ 716,413</b>	<b>\$ 10,876,124</b>	<b>\$ 50,861,233</b>
<b>Technology Projects</b>									
Technology	Partial Fiber Replacement	4,286,610	-	4,286,610	-	-	-	-	4,286,610
Technology	WAN Refresh	3,086,390	-	3,086,390	-	-	-	-	1,846,021
Technology	Campus, District LAN Refresh - MDF/IDF Closet Improvements	1,452,000	-	1,452,000	-	-	-	1,096,869	355,192
Technology	ES Cabling Replacement	2,880,000	-	2,880,000	-	-	-	-	2,880,000
Technology	MS Cabling Replacement	680,000	-	680,000	-	-	-	-	680,000
Technology	Wireless Connectivity Improvements	1,250,000	-	1,250,000	-	-	-	1,218,809	31,191
Technology	Storage/Server - Tech	1,200,000	-	1,200,000	-	-	-	-	1,200,000
Technology	Interactive Panel Installation	18,000,000	-	18,000,000	-	-	-	-	18,000,000
Technology	Interactive Panel and A/V for non classrooms	2,200,000	-	2,200,000	-	-	-	902,000	1,298,000
Technology	Student and Staff Device Refresh	7,864,000	-	7,864,000	-	-	-	-	7,864,000
Technology	2nd Grade Chromebooks	800,000	-	800,000	-	-	-	-	800,000
Technology	CTE Mobile Maker Labs	121,000	-	121,000	-	-	-	-	121,000
Technology	Firewall (Prop A)	2,000,000	-	2,000,000	-	-	-	-	2,000,000
Technology	Recovery Appliance (Prop A)	540,000	-	540,000	-	-	-	-	540,000
Technology	Content Filters (Prop A)	500,000	-	500,000	-	301,523	301,523	(0)	198,477
Technology	Second Broadband Network Node	-	-	-	-	-	-	-	-
	<b>Total Technology Projects</b>	<b>\$ 46,860,000</b>	<b>\$ -</b>	<b>\$ 46,860,000</b>	<b>\$ -</b>	<b>\$ 301,523</b>	<b>\$ 301,523</b>	<b>\$ 4,457,986</b>	<b>\$ 42,100,491</b>
<b>Campus Security Projects</b>									
Technology	Firewall (Prop A)	See Technology	-	-	-	-	-	-	-
Technology	Recovery Appliance (Prop A)	See Technology	-	-	-	-	-	-	-
Technology	Content Filters (Prop A)	See Technology	-	-	-	-	-	-	-
District Wide Security	Exterior TEA Requirement - Exterior Door Numbering	\$ 152,000	-	152,000	-	-	-	-	152,000
District Wide Security	Exterior TEA Requirement - Fencing	160,000	-	160,000	-	80,233	80,233	-	79,767
District Wide Security	Exterior TEA Requirement - Forced Entry-Resistant Film	1,192,400	-	1,192,400	-	500,000	500,000	228,888	463,512
District Wide Security	Exterior TEA Requirement - Portable/Exterior Door Handle	200,000	-	200,000	-	-	-	178,000	22,000
District Wide Security	Exterior TEA Requirement - Exterior Lockboxes	150,000	-	150,000	-	-	-	-	150,000
District Wide Security	Interior TEA Requirement - Panic Alert System - Lockdown	87,000	-	87,000	-	-	-	-	87,000
District Wide Security	Interior TEA Requirement - Digital Mapping System	144,000	-	144,000	-	72,000	72,000	72,000	-
District Wide Security	Interior TEA Requirement - Alert Notification System	100,000	-	100,000	-	-	-	-	100,000
District Wide Security	Security Cameras - Replace Existing and Adding Cameras - Replace Camera Servers	5,235,000	-	5,235,000	-	-	-	-	5,235,000
District Wide Security	Interior Key Switching and Auto-Locking Hardware	200,000	-	200,000	-	-	-	-	200,000
District Wide Security	Interior Classroom Door Handles	2,700,000	-	2,700,000	-	-	-	-	2,700,000
District Wide Security	Energy Management - Outside Wall Packs and Canopy LED Lighting, Parking Lot Lights at SS, Central Trans, and indoor LED lighting at Central Trans	1,106,604	-	1,106,604	-	-	-	-	1,106,604
	<b>Total Campus Security Projects</b>	<b>\$ 11,427,004</b>	<b>\$ -</b>	<b>\$ 11,427,004</b>	<b>\$ -</b>	<b>\$ 652,233</b>	<b>\$ 652,233</b>	<b>\$ 478,888</b>	<b>\$ 10,295,883</b>
<b>Campus Repurposing Projects</b>									
Repurpose	Repurpose LEO	37,000,000	-	37,000,000	-	-	-	-	37,000,000
Repurpose	Repurpose Elementary	37,000,000	-	37,000,000	-	-	-	-	37,000,000
Repurpose	Repurpose Elementary	37,000,000	-	37,000,000	-	-	-	-	37,000,000
Repurpose	Repurpose Elementary	50,000,000	-	50,000,000	-	-	-	-	50,000,000
	<b>Total Campus Repurposing Projects</b>	<b>\$ 161,000,000</b>	<b>\$ -</b>	<b>\$ 161,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 161,000,000</b>
<b>Project Management</b>									
2023 Funds	Bond Interest/Other Rev/Project Management	\$ -	\$ 3,431,012	\$ 3,431,012	\$ -	\$ 48,775	\$ 48,775	\$ 65,703	\$ 3,316,533
2023 Funds	Project Savings	-	-	-	-	-	-	-	-
	<b>Total Project Management</b>	<b>\$ -</b>	<b>\$ 3,431,012</b>	<b>\$ 3,431,012</b>	<b>\$ -</b>	<b>\$ 48,775</b>	<b>\$ 48,775</b>	<b>\$ 65,703</b>	<b>\$ 3,316,533</b>
	<b>TOTALS</b>	<b>\$ 762,820,000</b>	<b>\$ 3,431,012</b>	<b>\$ 762,820,000</b>	<b>\$ 820,500</b>	<b>\$ 4,641,624</b>	<b>\$ 5,462,124</b>	<b>\$ 25,271,221</b>	<b>\$ 735,517,666</b>

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# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

**Agenda Item:** Monthly Financial Reports  
**Purpose (this meeting):**  Discussion Item/Report Only  Action Requested  
**Administrator Responsible:** Pete Pape, Ed.D.  
**Attachments:** Monthly Financial Report – November 2023

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## **Background Information:**

The monthly financial report represents the status of revenues and expenditures for the month. This month, the reports reflect activity through November 2023 the fifth month of the 2024 fiscal year. The monthly financials provide a revenue and expenditure summary and compare current budget performance to the prior year through the same time period.

These are unaudited figures, as the annual independent audit will be done following the closing of the books at the end of the fiscal year. All supporting documentation relative to the receipt and expenditure of funds are available in the Financial Services Office for inspection and review.

A supplemental report is also included detailing Technology and Instructional Materials Allotment (TIMA) disbursement and requisition requests.

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A

**Leander Independent School District**  
**GENERAL FUND 181, 196-199**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**FOR THE FIFTH MONTH ENDING NOVEMBER 30, 2023**

	CURRENT YEAR 2023-2024				PRIOR YEAR 2022-2023			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
<b>REVENUES:</b>								
Local and Intermediate Sources	426,747,513	328,848,579	20,411,248	6.21%	394,721,314	395,561,607	17,908,688	4.53%
State Program Revenues	56,983,976	106,885,027	56,858,838	53.20%	46,456,165	46,456,165	28,396,447	61.13%
Federal Program Revenues	7,162,000	7,162,000	220,662	3.08%	5,318,206	5,318,206	261,025	4.91%
Other Financing Sources	270,000	270,000	4,465	1.65%	20,000	20,000	565	2.83%
<b>Total Revenues</b>	<b>491,163,489</b>	<b>443,165,606</b>	<b>77,495,213</b>	<b>17.49%</b>	<b>446,515,685</b>	<b>447,355,978</b>	<b>46,566,726</b>	<b>10.41%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>								
11 - Instructional	265,876,732	269,580,608	73,685,766	27.33%	250,421,598	252,342,006	69,731,124	27.63%
12 - Instructional Resources and Media Services	5,093,573	5,159,256	1,488,554	28.85%	5,032,282	5,063,665	1,424,254	28.13%
13 - Curriculum and Instructional Staff Development	10,468,918	10,903,335	3,758,210	34.47%	9,909,325	9,965,792	3,400,332	34.12%
21 - Instructional Leadership	5,226,065	5,204,632	1,689,550	32.46%	4,670,311	4,640,040	1,586,433	34.19%
23 - School Leadership	25,724,098	26,058,508	8,690,427	33.35%	23,265,335	23,309,428	8,200,531	35.18%
31 - Guidance, Counseling and Evaluation	22,067,309	22,439,605	6,632,391	29.56%	21,138,589	21,156,347	6,344,167	29.99%
32 - Social Work Services	1,430,967	1,354,823	425,549	31.41%	1,531,421	1,531,421	537,377	35.09%
33 - Health Services	4,133,802	4,235,652	1,222,846	28.87%	3,966,488	3,973,532	1,163,995	29.29%
34 - Student (Pupil) Transportation	14,413,284	14,717,574	5,867,347	39.87%	13,326,682	13,583,866	5,344,688	39.35%
35 - Food Services	71,074	71,074	96,981	136.45%	10,000	45,214	126,527	279.84%
36 - Cocurricular/Extra Curricular Activities	13,378,951	13,645,701	4,440,323	32.54%	12,840,895	13,011,085	4,120,313	31.67%
41 - General Administration	11,547,244	11,916,413	4,022,212	33.75%	10,219,520	10,300,655	3,681,376	35.74%
51 - Plant Maintenance and Facility Services	39,243,925	39,792,966	15,055,677	37.84%	35,304,370	36,970,564	14,028,744	37.95%
52 - Security and Monitoring Services	3,056,021	4,219,930	720,116	17.06%	2,405,898	2,545,122	716,164	28.14%
53 - Data Processing Services	9,350,999	9,576,711	3,992,076	41.69%	9,068,083	9,169,049	3,806,417	41.51%
61 - Community Services	2,127,153	2,329,820	1,007,355	43.24%	2,256,070	2,308,068	877,323	38.01%
71 - Debt Administration - Principal	525,415	525,415	213,705	40.67%	132,000	132,000	58,011	43.95%
81 - Facilities and Acquisition & Construction	-	880,611	85,374	9.69%	-	-	13,821	-
91 - Recapture Payments	57,867,040	9,597,744	-	0.00%	36,210,203	36,210,203	-	0.00%
95 - Payments to Juvenile Justice Alternative Program	245,000	245,000	125,694	51.30%	245,000	245,000	159,634	65.16%
99 - Other intergovernmental Charges	2,789,900	2,789,900	630,411	22.60%	2,410,735	2,410,735	534,785	22.18%
Other Financing Uses	3,050,000	3,050,000	3,050,000	100.00%	7,530,000	7,530,000	2,577,118	34.22%
<b>Total Expenditures</b>	<b>497,687,470</b>	<b>458,295,277</b>	<b>136,900,564</b>	<b>29.87%</b>	<b>451,894,805</b>	<b>456,443,794</b>	<b>128,433,132</b>	<b>28.14%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>								
61XX - Payroll Costs	382,651,587	387,813,535	113,332,405	29.22%	360,538,964	360,604,097	105,250,401	29.19%
62XX - Professional and Contracted Services	82,745,788	36,152,243	8,591,843	23.77%	59,179,900	61,700,306	9,157,747	14.84%
63XX - Supplies and Materials	20,991,885	22,653,825	7,947,203	35.08%	18,702,141	20,273,437	8,192,509	40.41%
64XX - Other Operating Expenses	6,496,863	6,706,256	3,529,019	52.62%	5,498,231	5,675,076	2,972,654	52.38%
65XX - Debt Administration	525,415	525,415	213,705	40.67%	132,000	132,000	58,011	43.95%
66XX - Capital Outlay Expenses	1,225,932	1,394,003	236,388	16.96%	313,569	528,877	224,691	42.48%
89XX - Other Uses	3,050,000	3,050,000	3,050,000	100.00%	7,530,000	7,530,000	2,577,118	34.22%
<b>Total Expenditures</b>	<b>497,687,470</b>	<b>458,295,277</b>	<b>136,900,564</b>	<b>29.87%</b>	<b>451,894,805</b>	<b>456,443,794</b>	<b>128,433,132</b>	<b>28.14%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(6,523,981)</b>	<b>(15,129,671)</b>	<b>(59,405,351)</b>		<b>(5,379,120)</b>	<b>(9,087,816)</b>	<b>(81,866,406)</b>	
<b>Fund Balance, July 1, beginning</b>			<b>189,584,400</b>					
<b>Estimated Fund Balance, November 30, ending</b>			<b>130,179,049</b>					

**Leander Independent School District**  
**CHILD NUTRITION FUNDS 240 and 242**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**FOR THE FIFTH MONTH ENDING NOVEMBER 30, 2023**

	CURRENT YEAR 2023-2024				PRIOR YEAR 2022-2023			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
<b>REVENUES:</b>								
Local and Intermediate Sources	8,515,353	8,515,353	3,963,216	46.54%	9,094,103	9,094,103	3,589,985	39.48%
State Program Revenues	75,000	75,000	-	-	69,199	69,199	-	-
Federal Program Revenues	7,598,682	7,598,682	1,038,312	13.66%	5,630,509	5,630,509	1,761,006	31.28%
Other Financing Sources	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>16,189,035</b>	<b>16,189,035</b>	<b>5,001,528</b>	<b>30.89%</b>	<b>14,793,811</b>	<b>14,793,811</b>	<b>5,350,990</b>	<b>36.17%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>								
11 - Instructional				-				-
12 - Instructional Resources and Media Services				-				-
13 - Curriculum and Instructional Staff Development				-				-
21 - Instructional Leadership				-				-
23 - School Leadership				-				-
31 - Guidance, Counseling and Evaluation				-				-
32 - Social Work Services				-				-
33 - Health Services				-				-
34 - Student (Pupil) Transportation				-				-
35 - Food Services	15,689,035	15,833,035	4,073,095	25.73%	14,293,811	14,296,977	3,534,133	24.72%
36 - Cocurricular/Extra Curricular Activities				-				-
41 - General Administration				-				-
51 - Plant Maintenance and Facility Services				-				-
52 - Security and Monitoring Services				-				-
53 - Data Processing Services				-				-
61 - Community Services				-				-
71 - Debt Administration - Principal				-				-
81 - Facilities and Acquisition & Construction				-				-
91 - Recapture Payments				-				-
95 - Payments to Juvenile Justice Alternative Program				-				-
99 - Other intergovernmental Charges				-				-
Other Financing Uses				-				-
<b>Total Expenditures</b>	<b>15,689,035</b>	<b>15,833,035</b>	<b>4,073,095</b>	<b>25.73%</b>	<b>14,293,811</b>	<b>14,296,977</b>	<b>3,534,133</b>	<b>24.72%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>								
61XX - Payroll Costs	7,048,215	7,192,215	2,035,335	28.30%	6,135,553	6,135,553	1,493,676	24.34%
62XX - Professional and Contracted Services	6,267,440	6,267,440	1,921,935	30.67%	6,267,332	6,267,953	1,918,897	30.61%
63XX - Supplies and Materials	1,507,380	1,763,706	105,781	6.00%	1,024,926	1,027,421	112,688	10.97%
64XX - Other Operating Expenses	36,000	36,000	10,045	27.90%	36,000	36,050	8,871	24.61%
65XX - Debt Administration	-	-	-	0.00%	-	-	-	-
66XX - Capital Outlay Expenses	830,000	573,674	-	0.00%	830,000	830,000	-	0.00%
89XX - Other Uses	-	-	-	0.00%	-	-	-	-
<b>Total Expenditures</b>	<b>15,689,035</b>	<b>15,833,035</b>	<b>4,073,095</b>	<b>25.73%</b>	<b>14,293,811</b>	<b>14,296,977</b>	<b>3,534,133</b>	<b>24.72%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>500,000</b>	<b>356,000</b>	<b>928,433</b>		<b>500,000</b>	<b>496,834</b>	<b>1,816,858</b>	
<b>Fund Balance, July 1, beginning</b>			<b>16,386,009</b>					
<b>Estimated Fund Balance, November 30, ending</b>			<b>17,314,441</b>					

**Leander Independent School District**  
**DEBT SERVICE FUND 599**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**FOR THE FIFTH MONTH ENDING NOVEMBER 30, 2023**

	CURRENT YEAR 2023-2024				PRIOR YEAR 2022-2023			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
<b>REVENUES:</b>								
Local and Intermediate Sources	149,878,792	149,878,792	7,242,380	4.83%	136,338,776	136,338,776	5,453,187	4.00%
State Program Revenues	2,988,508	2,988,508	-	-	-	-	-	-
Federal Program Revenues	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	35,382,432	-	-	-	-	-
<b>Total Revenues</b>	<b>152,867,300</b>	<b>152,867,300</b>	<b>42,624,812</b>	<b>27.88%</b>	<b>136,338,776</b>	<b>136,338,776</b>	<b>5,453,187</b>	<b>4.00%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>								
11 - Instructional	-	-	-	-	-	-	-	-
12 - Instructional Resources and Media Services	-	-	-	-	-	-	-	-
13 - Curriculum and Instructional Staff Development	-	-	-	-	-	-	-	-
21 - Instructional Leadership	-	-	-	-	-	-	-	-
23 - School Leadership	-	-	-	-	-	-	-	-
31 - Guidance, Counseling and Evaluation	-	-	-	-	-	-	-	-
32 - Social Work Services	-	-	-	-	-	-	-	-
33 - Health Services	-	-	-	-	-	-	-	-
34 - Student (Pupil) Transportation	-	-	-	-	-	-	-	-
35 - Food Services	-	-	-	-	-	-	-	-
36 - Cocurricular/Extra Curricular Activities	-	-	-	-	-	-	-	-
41 - General Administration	-	-	-	-	-	-	-	-
51 - Plant Maintenance and Facility Services	-	-	-	-	-	-	-	-
52 - Security and Monitoring Services	-	-	-	-	-	-	-	-
53 - Data Processing Services	-	-	-	-	-	-	-	-
61 - Community Services	-	-	-	-	-	-	-	-
71 - Debt Administration - Principal	152,867,300	152,868,100	95,389,699	62.40%	136,338,776	136,338,776	89,236,204	65.45%
81 - Facilities and Acquisition & Construction	-	-	-	-	-	-	-	-
91 - Recapture Payments	-	-	-	-	-	-	-	-
95 - Payments to Juvenile Justice Alternative Program	-	-	-	-	-	-	-	-
99 - Other intergovernmental Charges	-	-	-	-	-	-	-	-
Other Financing Uses	-	-	34,978,540	-	-	-	-	-
<b>Total Expenditures</b>	<b>152,867,300</b>	<b>152,868,100</b>	<b>130,368,240</b>	<b>85.28%</b>	<b>136,338,776</b>	<b>136,338,776</b>	<b>89,236,204</b>	<b>65.45%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>								
61XX - Payroll Costs	-	-	-	-	-	-	-	-
62XX - Professional and Contracted Services	-	-	-	-	-	-	-	-
63XX - Supplies and Materials	-	-	-	-	-	-	-	-
64XX - Other Operating Expenses	-	-	-	-	-	-	-	-
65XX - Debt Administration	152,867,300	152,868,100	95,389,699	62.40%	136,338,776	136,338,776	89,236,204	65.45%
66XX - Capital Outlay Expenses	-	-	-	-	-	-	-	-
89XX - Other Uses	-	-	34,978,540	-	-	-	-	-
<b>Total Expenditures</b>	<b>152,867,300</b>	<b>152,868,100</b>	<b>130,368,240</b>	<b>85.28%</b>	<b>136,338,776</b>	<b>136,338,776</b>	<b>89,236,204</b>	<b>65.45%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	-	(800)	(87,743,428)		-	-	(83,783,016)	
<b>Fund Balance, July 1, beginning</b>			140,366,889					
<b>Estimated Fund Balance, November 30, ending</b>			52,623,462					



# Allotment Report LEANDER ISD

Current Biennium includes SY 2023-2024 & SY 2024-2025

District / Charter: 246913  
School Year : 2023-2024

Transaction Type	Date	Transaction ID	Description	Amount
Carryover Funds	05/12/2023	0000233790	Prior Year Remaining Balance	\$877.59
Adjustment	05/31/2023	0000234736	2022-23 High Enrollment Growth	\$18,005.60
Allotment	07/19/2023	0000236971	School Year 2023-2024 Allotment	\$7,364,859.23
<b>Total Allotment</b>				<b>\$7,383,742.42</b>
Allotment Disbursement	10/31/2023	D000243713	Instructional Materials	(\$457,688.25)
Allotment Disbursement	11/21/2023	D000243709	Technology Services	(\$100,000.00)
Allotment Disbursement	11/22/2023	D000244722	Instructional Materials	(\$46,178.56)
Allotment Disbursement	11/22/2023	D000244717	Instructional Materials	(\$65,856.00)
Allotment Disbursement	11/22/2023	D000244710	Instructional Materials	(\$61,580.69)
Allotment Disbursement	11/22/2023	D000244704	Instructional Materials	(\$26,400.00)
Allotment Disbursement	11/22/2023	D000244701	Instructional Materials	(\$186,502.08)
Allotment Disbursement	11/22/2023	D000244705	Instructional Materials	(\$69,870.85)
Allotment Disbursement	11/29/2023	D000245103	Instructional Materials	(\$12,300.35)
<b>Total Allotment Disbursements</b>				<b>(\$1,026,376.78)</b>
	11/29/2023	D000244726	Instructional Materials	(\$50,001.48)
<b>Total Pending Disbursements</b>				<b>(\$50,001.48)</b>
<b>Remaining Allotment</b>				<b>\$6,307,364.16</b>

# Requisition Summary

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

**Agenda Item:** Monthly Investment Report  
**Purpose (this meeting):**  Discussion Item/Report Only  Action Requested  
**Administrator Responsible:** Pete Pape  
**Attachments:** Monthly Investment Report – November 2023

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## **Background Information:**

The monthly investment report reflects the District's investment activities and balances for all fund types. The report presents a picture of cash and investments by grouping them into the categories of individually acquired securities and pooled investments. A comparison to market value is also presented in each report. Reports for the District's investments as of November 2023 is presented.

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A



**Investment Portfolio Summary**

**For the Month Ended**

**November 30, 2023**

**For the Month Ended  
November 30, 2023**

This report is prepared for Leander ISD (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

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The investment portfolio compiled with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

**Officer Names and Titles:**

*Pete Pape*

Name: Pete Pape Title: Chief Financial Officer

*Dana Paulson*

Name: Dana Paulson Title: Sr. Director, Financial Services

*Connie Wheeler*

Name: Connie Wheeler Title: Controller

*Becky Garcia*

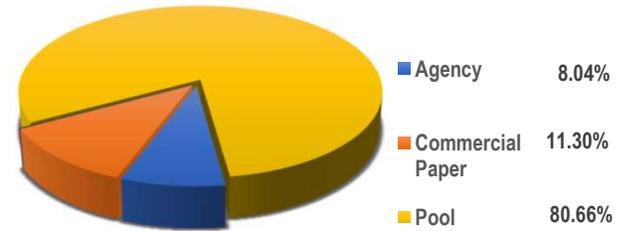
Name: Becky Garcia Title: Director, Treasury & Debt Management

*Cassandra Hartmann*

Name: Cassandra Hartmann Title: Treasury Specialist

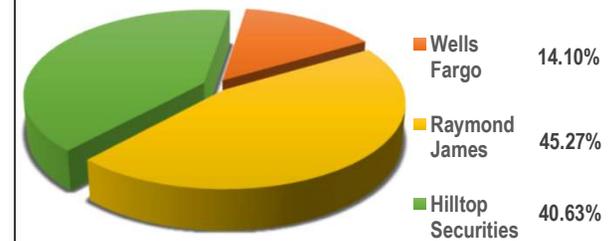
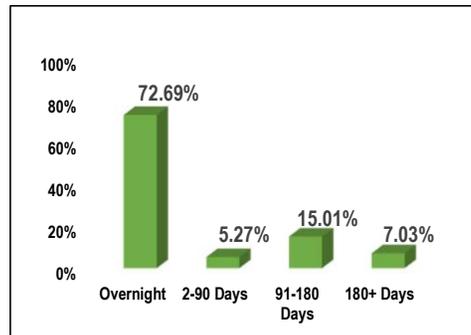
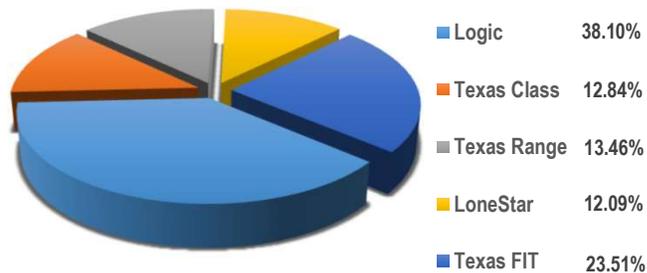
**Account Summary** **Allocation by Security Type**

	Beginning Value as of 11/01/2023	Ending Value as of 11/30/2023
Par Value	607,271,417.14	565,613,718.05
Book Value	606,131,761.63	564,432,370.07
Market Value	606,024,115.14	564,305,232.05
<b>Market Value %</b>	<b>99.982%</b>	<b>99.977%</b>
Weighted Avg. DTM	22	25
Weighted Avg. YTM	5.552%	5.578%

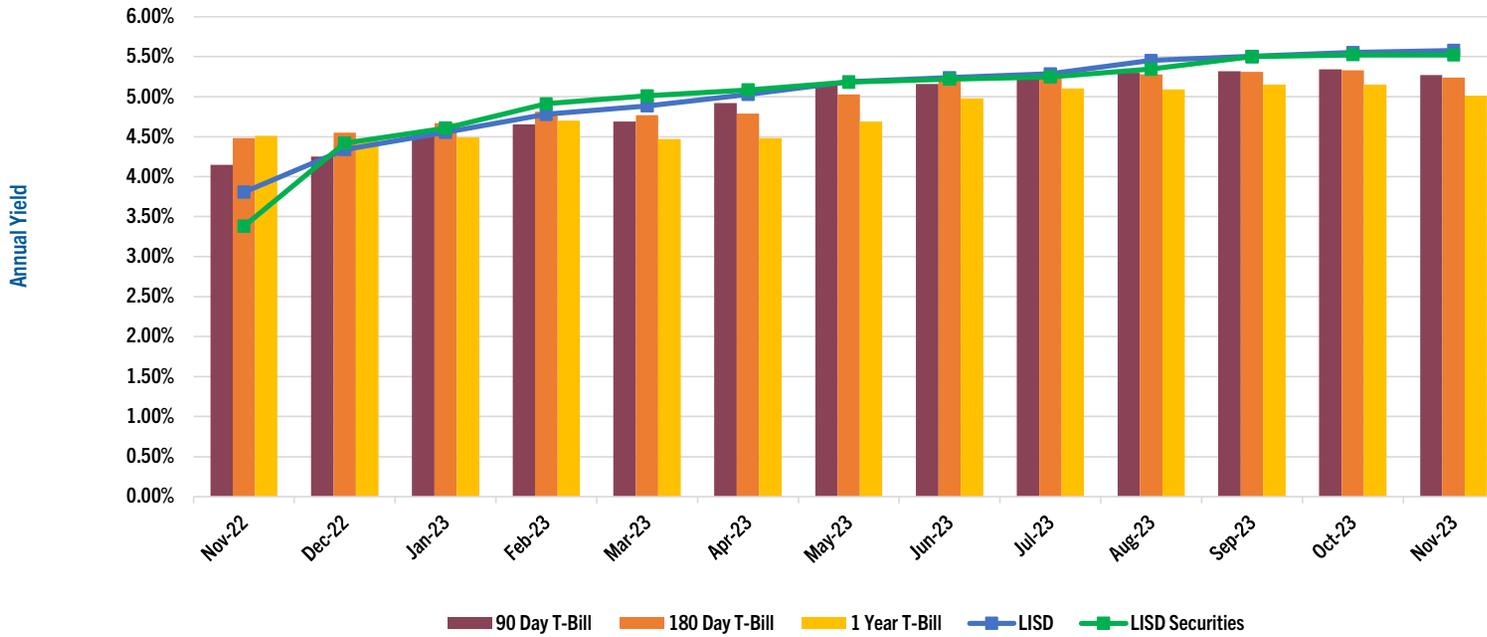


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**Allocation by Issuer** **Maturity Distribution %** **Allocation by Broker**



Benchmark Comparison



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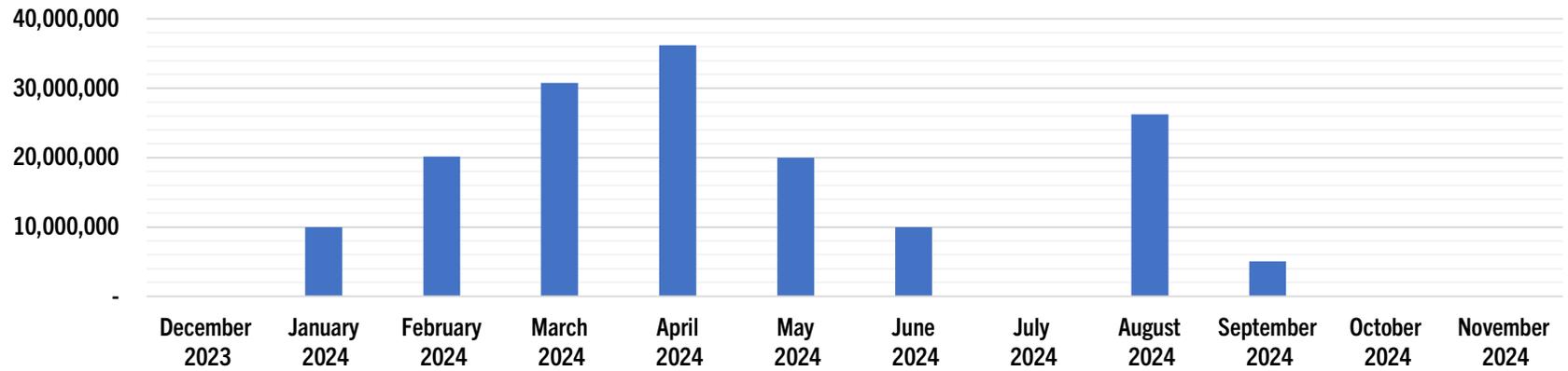
Acquisition Date	Security Type	Broker	CUSIP	Security Description	Rating Agency	Security Rating	Coupon	Par Value	Annualized Yield	Maturity Date	Days to Maturity	Beginning Book	Ending Book	Beginning Market	Ending Market	Additions & Changes in Market Value
<b>General Operating - 199</b>																
5/10/2023	CP	HS	8923A0A86	Toyota Cred Puerto Rico	S&P	A-1+	-	10,000,000	5.368%	1/8/2024	38	9,902,156	9,945,322	9,891,300	9,924,200	32,900
9/8/2023	CP	RJ	5148X0B87	Landesbk Baden-Wurttn NY	Fitch	F1	-	10,000,000	5.716%	2/8/2024	69	9,846,550	9,893,050	9,842,220	9,890,700	48,480
3/8/2023	AGNC	HS	3130AV5U2	Federal Home Loan Bank	S&P	AA+	5.300%	15,000,000	5.300%	3/8/2024	98	15,000,000	15,000,000	14,970,000	14,974,500	4,500
10/10/2023	CP	RJ	07274LD87	Bayerische Landesbk Giro	Fitch	F1	-	5,000,000	5.826%	4/8/2024	129	4,875,008	4,898,592	4,871,335	4,898,890	27,555
4/19/2023	AGNC	WF	3130AVM41	Federal Home Loan Bank	S&P	AA+	5.000%	3,900,000	5.036%	4/17/2024	138	3,899,370	3,899,483	3,888,378	3,893,409	5,031
4/27/2023	AGNC	WF	3135GAGX3	Fannie Mae	S&P	AA+	5.000%	6,500,000	5.005%	4/26/2024	147	6,499,842	6,499,869	6,478,745	6,487,780	9,035
9/21/2023	CP	HS	63873JEH9	NATIXIS	S&P	A-1	-	10,000,000	5.859%	5/17/2024	168	9,689,800	9,736,800	9,682,300	9,714,000	31,700
11/16/2023	CP	RJ	63873JFC9	NATIXIS	S&P	A-1	-	10,000,000	5.681%	6/12/2024	194	-	9,703,611	-	9,700,460	9,700,460
11/13/2023	AGNC	WF	3130AX3B2	Federal Home Loan Bank	S&P	AA+	5.720%	5,000,000	5.144%	9/27/2024	301	-	5,000,944	-	4,996,100	4,996,100
	POOL		LOGIC	Logic				22,104,528	5.560%	12/1/2023	1	15,559,781	22,104,528	15,559,781	22,104,528	6,544,747
	POOL		LONESTAR	Lonestar				17,696,616	5.615%	12/1/2023	1	27,273,841	17,696,616	27,273,841	17,696,616	(9,577,226)
	POOL		TXCLASS	Texas Class				7,763,849	5.586%	12/1/2023	1	12,778,801	7,763,849	12,778,801	7,763,849	(5,014,952)
	POOL		TXRANGE	Texas Daily Select				3,899,403	5.590%	12/1/2023	1	23,854,244	3,899,403	23,854,244	3,899,403	(19,954,842)
	POOL		TXFIT	Texas FIT				15,309	5.560%	12/1/2023	1	7,216,216	15,309	7,216,216	15,309	(7,200,907)
								<b>126,879,705</b>				<b>146,395,611</b>	<b>126,057,375</b>	<b>146,307,163</b>	<b>125,959,744</b>	<b>(20,347,419)</b>
<b>Debt Service - 599</b>																
9/1/2023	CP	RJ	07274LB14	Bayerische Landesbk Giro	Fitch	F1	-	10,000,000	5.737%	2/1/2024	62	9,857,818	9,904,182	9,853,270	9,901,825	48,555
	POOL		LOGIC	Logic				4,183,139	5.560%	12/1/2023	1	10,405,712	4,183,139	10,405,712	4,183,139	(6,222,574)
	POOL		LONESTAR	Lonestar				11,612,742	5.615%	12/1/2023	1	26,531,944	11,612,742	26,531,944	11,612,742	(14,919,203)
	POOL		TXCLASS	Texas Class				143,232	5.586%	12/1/2023	1	142,576	143,232	142,576	143,232	656
11/14/2023	POOL		TXFIT	TX Choice - Fixed Term				25,000,000	5.767%	8/12/2024	255	-	25,000,000	-	25,000,000	25,000,000
	POOL		TXFIT	Texas FIT				3,785	5.560%	12/1/2023	1	-	3,785	-	3,785	3,785
								<b>50,942,897</b>				<b>46,938,051</b>	<b>50,847,079</b>	<b>46,933,503</b>	<b>50,844,722</b>	<b>3,911,219</b>
<b>Child Nutrition - 240</b>																
	POOL		LOGIC	Logic				<b>14,499,501</b>	5.560%	12/1/2023	1	<b>14,433,544</b>	<b>14,499,501</b>	<b>14,433,544</b>	<b>14,499,501</b>	<b>65,957</b>
<b>Capital Project - 638</b>																
	POOL		LONESTAR	LoneStar				<b>80,814</b>	5.615%	12/1/2023	1	<b>609,282</b>	<b>80,814</b>	<b>609,282</b>	<b>80,814</b>	<b>(528,467)</b>
<b>Capital Project - 640</b>																
3/27/2023	AGNC	RJ	3130AV5X6	Federal Home Loan Bank	S&P	AA+	5.500%	10,000,000	5.500%	3/27/2024	117	10,000,000	10,000,000	9,996,800	9,998,400	1,600
3/30/2023	AGNC	RJ	3135GAFP1	Fannie Mae	S&P	AA+	5.200%	5,000,000	5.200%	3/28/2024	118	5,000,000	5,000,000	4,996,050	4,997,250	1,200
	POOL		LOGIC	Logic				25,382,499	5.560%	12/1/2023	1	25,655,462	25,382,499	25,655,462	25,382,499	(272,962)
	POOL		LONESTAR	LoneStar				25,635,823	5.615%	12/1/2023	1	25,518,054	25,635,823	25,518,054	25,635,823	117,769
	POOL		TXRANGE	Texas Daily Select				6,813,118	5.590%	12/1/2023	1	31,747,810	6,813,118	31,747,810	6,813,118	(24,934,692)
10/11/2023	POOL		TXFIT	TX Choice - Fixed Term				20,000,000	5.713%	4/8/2024	129	20,000,000	20,000,000	20,000,000	20,000,000	-
	POOL		TXFIT	Texas FIT				11,451,952	5.560%	12/1/2023	1	11,399,887	11,451,952	11,399,887	11,451,952	52,065
								<b>104,283,393</b>				<b>129,321,212</b>	<b>104,283,393</b>	<b>129,314,062</b>	<b>104,279,043</b>	<b>(25,035,019)</b>
<b>Capital Project - 642</b>																
	POOL		LOGIC	Logic				<b>23,466,140</b>	5.560%	12/1/2023	1	<b>23,359,394</b>	<b>23,466,140</b>	<b>23,359,394</b>	<b>23,466,140</b>	<b>106,746</b>
<b>Capital Project - 643</b>																
9/21/2023	CP	HS	63873JEH9	NATIXIS	S&P	A-1	-	10,000,000	5.859%	5/17/2024	168	9,689,800	9,736,800	9,682,300	9,714,000	31,700
	POOL		LOGIC	Logic				62,825,604	5.560%	12/1/2023	1	63,416,931	62,825,604	63,416,931	62,825,604	(591,327)
	POOL		TXCLASS	Texas Class				50,551,851	5.586%	12/1/2023	1	50,320,315	50,551,851	50,320,315	50,551,851	231,536
	POOL		TXRANGE	Texas Daily Select				50,552,605	5.590%	12/1/2023	1	50,321,582	50,552,605	50,321,582	50,552,605	231,023
	POOL		TXFIT	Texas FIT				50,546,355	5.560%	12/1/2023	1	50,316,551	50,546,355	50,316,551	50,546,355	229,805
								<b>224,476,415</b>				<b>224,065,179</b>	<b>224,213,215</b>	<b>224,057,679</b>	<b>224,190,415</b>	<b>132,736</b>
<b>Workers Comp - 753</b>																
	POOL		LOGIC	Logic				<b>4,289,785</b>	5.560%	11/1/2023	1	<b>4,390,366</b>	<b>4,289,785</b>	<b>4,390,366</b>	<b>4,289,785</b>	<b>(100,581)</b>
<b>Health Insurance - 771</b>																
	POOL		LOGIC	Logic				<b>16,695,068</b>	5.560%	11/1/2023	1	<b>16,619,123</b>	<b>16,695,068</b>	<b>16,619,123</b>	<b>16,695,068</b>	<b>75,945</b>
<b>GRAND TOTALS</b>								<b>565,613,718</b>				<b>606,131,762</b>	<b>564,432,370</b>	<b>606,024,115</b>	<b>564,305,232</b>	<b>(41,718,883)</b>
<b>WEIGHTED AVERAGE YIELD &amp; MATURITY</b>									<b>5.578%</b>		<b>25</b>					

CUSIP	Security Type	Security Description	Maturity / Coupon Date	Interest	Principal	Total Amount
<b>General Operating - 199</b>						
8923A0A86	CP	Toyota Cred Puerto Rico	1/8/2024		10,000,000	10,000,000
5148X0B87	CP	Landesbk Baden-Wurt NY	2/8/2024		10,000,000	10,000,000
3130AX3B2	AGNC	Federal Home Loan Bank	2/27/2024	141,411		141,411
3130AV5U2	AGNC	Federal Home Loan Bank	3/8/2024	397,500	15,000,000	15,397,500
07274LD87	CP	Bayerische Landesbk Giro	4/8/2024		5,000,000	5,000,000
3130AVM41	AGNC	Federal Home Loan Bank	4/17/2024	97,500	3,900,000	3,997,500
3135GAGX3	AGNC	Fannie Mae	4/26/2024	162,500	6,500,000	6,662,500
63873JEH9	CP	Natixis	5/17/2024		10,000,000	10,000,000
63873JFC9	CP	Natixis	6/12/2024		10,000,000	10,000,000
3130AX3B2	AGNC	Federal Home Loan Bank	8/27/2024	143,000		143,000
3130AX3B2	AGNC	Federal Home Loan Bank	9/27/2024	23,833	5,000,000	5,023,833
				<b>965,744</b>	<b>75,400,000</b>	<b>76,365,744</b>
<b>Debt Service - 599</b>						
07274LB14	CP	Bayerische Landesbk Giro	2/1/2024		10,000,000	10,000,000
	POOL	TX CHOICE - Fixed Term	8/12/2024	1,071,372	25,000,000	26,071,372
				<b>1,071,372</b>	<b>35,000,000</b>	<b>36,071,372</b>
<b>Capital Project - 640</b>						
3130AV5X6	AGNC	Federal Home Loan Bank	3/27/2024	275,000	10,000,000	10,275,000
3135GAFP1	AGNC	Fannie Mae	3/28/2024	130,000	5,000,000	5,130,000
	POOL	TX CHOICE - Fixed Term	4/8/2024	561,885	20,000,000	20,561,885
				<b>966,885</b>	<b>35,000,000</b>	<b>35,966,885</b>
<b>Capital Project - 643</b>						
63873JEH9	CP	Natixis	5/17/2024		10,000,000	10,000,000
					<b>10,000,000</b>	<b>10,000,000</b>

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**Total for all Portfolios**

	Interest	Principal	Total
December 2023	-	-	-
January 2024	-	10,000,000	10,000,000
February 2024	141,411	20,000,000	20,141,411 <sup>239</sup>
March 2024	802,500	30,000,000	30,802,500
April 2024	821,885	35,400,000	36,221,885
May 2024	-	20,000,000	20,000,000
June 2024	-	10,000,000	10,000,000
July 2024	-	-	-
August 2024	1,214,372	25,000,000	26,214,372
September 2024	23,833	5,000,000	5,023,833
October 2024	-	-	-
November 2024	-	-	-
<b>Total Projected Cash Flow from Investments</b>	<b>3,004,001</b>	<b>155,400,000</b>	<b>158,404,001</b>



Cash Account	Cash Balance 11/1/2023	Deposits & Credits	Withdrawals & Debits	Cash Balance 11/30/2023
(199) General Operating	6,928,873	105,703,255	105,876,509	6,755,619
(240) Child Nutrition	1,327,238	763,001	742,256	1,347,983
(599) Debt Service	250,280	25,000,001	25,000,900	249,381,240
(631) Capital Project 631	188,209	-	188,209	-
(634) Capital Project 634	117,264	2,312	46,491	73,085
(638) Capital Project 638	753	529,000	529,110	644
(640) Capital Project 640	2,891	50,370,000	50,372,289	602
(642) Capital Project 642	1,229	-	-	1,229
(643) Capital Project 643	599	880,000	880,178	421
(753) Workers Compensation	42	-	-	42
(771) Health Insurance	2,085,254	2,274,099	3,629,612	729,741
<b>Total Cash for Leander ISD</b>	<b>10,902,632</b>	<b>185,521,667</b>	<b>187,265,554</b>	<b>9,158,746</b>

# Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, January 18, 2024

**Agenda Item:** Monthly Tax Collection Report  
**Purpose (this meeting):**  Discussion Item/Report Only  Action Requested  
**Administrator Responsible:** Pete Pape  
**Attachments:** Monthly Tax Collection Report – November 2023

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## **Background Information:**

The tax collection report for November shows the actual collection of current and delinquent taxes at 3.87% which is above the rate achieved at the same time last year. At the end of November, the District has realized 3.79% of the supplemented current levy compared to 3.29% in the previous year.

The administration will monitor collections in comparison to budgeted amounts throughout the year.

## **Administrative Recommendation:**

N/A

## **Sample Motion:**

N/A

**Leander Independent School District  
Tax Collections Report  
2023 Tax Year**

As of November 30, 2023

<b>M &amp; O Collections</b>	<b>Collections to Date</b>	<b>Current Month</b>	<b>Total Collections</b>
Current Year Collections	\$ 1,378,661.92	\$ 10,710,016.65	\$ 12,088,678.57
Delinquent Collections	142,050.72	95,828.36	237,879.08
Rollbacks	15,025.56	-	15,025.56
Penalty & Interest	60,607.57	35,359.52	95,967.09
	<b>\$ 1,596,345.77</b>	<b>\$ 10,841,204.53</b>	<b>\$ 12,437,550.30</b>

<b>I &amp; S Collections</b>			
Current Year Collections	\$ 583,844.76	\$ 4,535,332.75	\$ 5,119,177.51
Delinquent Collections	57,843.67	37,199.50	95,043.17
Rollbacks	6,629.34	-	6,629.34
Penalty & Interest	24,092.51	13,984.96	38,077.47
	<b>\$ 672,410.28</b>	<b>\$ 4,586,517.21</b>	<b>\$ 5,258,927.49</b>

<b>Total Collections</b>			
Current Year Collections	\$ 1,962,506.68	\$ 15,245,349.40	\$ 17,207,856.08
Delinquent Collections	199,894.39	133,027.86	332,922.25
Rollbacks	21,654.90	-	21,654.90
Penalty & Interest	84,700.08	49,344.48	134,044.56
	<b>\$ 2,268,756.05</b>	<b>\$ 15,427,721.74</b>	<b>\$ 17,696,477.79</b>

<b>2023 Original Tax Levy</b>	<b>\$ 454,583,073.34</b>
<b>Adjustments to Date</b>	<b>(276,014.06)</b>
<b>2023 Adjusted Tax Levy</b>	<b>\$ 454,307,059.28</b>

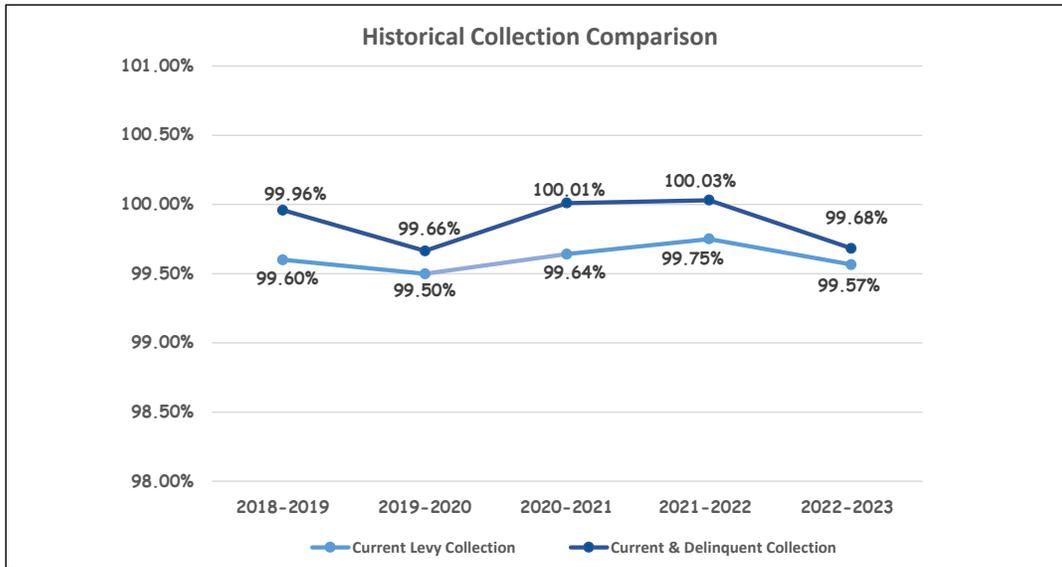
<b>Current Rate</b>	<b>3.79%</b>
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<b>Taxes Outstanding</b>	
Current Year Uncollected	\$ 437,099,201.63
Delinquent Taxes	4,496,947.69
Rollbacks	181,257.01
	<b>\$ 441,777,406.33</b>

**Leander Independent School District  
Tax Collections Report  
2023 Tax Year**

**12 Month Collection Comparison**

Monthly Collections	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
<b>CURRENT:</b>						
October	4,889,207	4,996,661	7,645,966	6,828,098	2,023,418	1,962,507
November	15,949,954	15,365,390	16,131,367	23,233,518	14,907,988	15,245,349
December	191,714,942	208,405,529	204,795,089	223,308,803	280,700,737	-
January	123,950,495	118,038,446	124,213,650	132,069,128	143,676,816	-
February	25,739,331	26,750,027	36,968,124	36,891,384	64,040,389	-
March	2,613,424	3,031,131	4,050,915	4,810,773	3,968,053	-
April	1,094,725	928,488	1,264,134	978,072	1,279,570	-
May	1,188,957	1,575,273	874,578	1,137,872	999,547	-
June	487,888	708,691	920,000	474,660	523,795	-
July	755,556	645,083	788,999	409,717	570,001	-
August	351,891	285,364	442,470	387,067	609,998	-
September	136,834	116,523	149,360	52,068	(143,267)	-
TOTAL	<u>368,873,204</u>	<u>380,846,606</u>	<u>398,244,652</u>	<u>430,581,160</u>	<u>513,157,045</u>	<u>17,207,856</u>
<b>Current Levy YTD -November</b>	5.63%	5.32%	5.95%	6.96%	3.29%	3.79%
<b>Current &amp; Delinquent YTD-November</b>	5.71%	5.29%	6.10%	7.07%	3.34%	3.87%
<b>Current Levy - Full Tax Year</b>	99.60%	99.50%	99.64%	99.75%	99.57%	<i>in process</i>
<b>Current &amp; Delinquent - Full Tax Year</b>	99.96%	99.66%	100.01%	100.03%	99.68%	<i>in process</i>
<b>Final Adjusted Tax Roll - 9/30</b>	<b>370,356,031</b>	<b>382,765,184</b>	<b>399,679,970</b>	<b>431,647,750</b>	<b>515,395,952</b>	<b>454,307,059</b>



TRAVIS COUNTY TAX OFFICE

OVERALL COLL/DIST REPORT

DATE 12/01/2023

PAGE 49

TXDIST1A

RECEIVABLE BALANCE 'R' REPORT

FROM 11/01/2023 TO 11/30/2023

YEAR FROM 0000 TO 2023

ALL OTHERS

ILE	-----											
	-- LEANDER ISD											
	BEGINNING	TAX	BASE TAX	NET BASE TAX	PERCENT	ENDING	P & I	P & I	LRP	OTHER	PENALTY	TOTAL
YEAR	TAX BALANCE	ADJ	COLLECTED	REVERSALS	COLLECTED	COLLECTED	TAX BALANCE	COLLECTED	REVERSALS	COLLECTED	COLLECTED	DISTRIBUTED
1982	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1983	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1984	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1985	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1986	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1987	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1988	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1989	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1990	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1991	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1992	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1993	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1994	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1995	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1996	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1997	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1998	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1999	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
2000	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
2001	3.30	.00	.00	.00	.00	.00 %	3.30	.00	.00	.00	.00	.00
2002	944.87	.00	.00	.00	.00	.00 %	944.87	.00	.00	.00	.00	.00
2003	3563.52	.00	.00	.00	.00	.00 %	3563.52	.00	.00	.00	.00	.00
2004	2747.07	.00	.00	.00	.00	.00 %	2747.07	.00	.00	.00	.00	.00
2005	3249.53	.00	.00	.00	.00	.00 %	3249.53	.00	.00	.00	.00	.00
2006	8578.18	.00	.00	.00	.00	.00 %	8578.18	.00	.00	.00	.00	.00
2007	8131.75	.00	.00	.00	.00	.00 %	8131.75	.00	.00	.00	.00	.00
2008	11694.85	.00	.00	.00	.00	.00 %	11694.85	.00	.00	.00	.00	.00
2009	13471.49	.00	.00	.00	.00	.00 %	13471.49	.00	.00	.00	.00	.00
2010	22687.61	.00	.00	.00	.00	.00 %	22687.61	.00	.00	.00	.00	.00
2011	33623.75	.00	.00	.00	.00	.00 %	33623.75	.00	.00	.00	.00	.00
2012	45845.20	.00	.00	.00	.00	.00 %	45845.20	.00	.00	.00	.00	.00
2013	47520.78	.00	.00	.00	.00	.00 %	47520.78	.00	.00	.00	.00	.00
2014	49261.13	.00	.00	.00	.00	.00 %	49261.13	.00	.00	.00	.00	.00
2015	57116.32	.00	355.71	.00	355.71	.62 %	56760.61	377.05	.00	.00	.00	732.76
2016	72158.46	.00	161.68	.00	161.68	.22 %	71996.78	151.98	.00	.00	.00	313.66
2017	92242.03	.00	73.91	.00	73.91	.08 %	92168.12	60.61	.00	.00	.00	134.52
2018	153587.91	.00	5861.55	.00	5861.55	3.82 %	147726.36	728.58	.00	4.75	.00	6594.88
2019	201002.62	.00	7543.71	.00	7543.71	3.75 %	193458.91	1360.61	.00	190.23	.00	9094.55
2020	287633.97	1284.55-	36100.12	1284.55	34815.57	12.16 %	251533.85	819.83	.00	13.20-	.00	35622.20
2021	415267.25	5888.73	37761.29	7045.94	30715.35	7.29 %	390440.63	8640.63	.00	32.82-	.00	39323.16
2022	1330700.28	145341.55-	101865.88	97223.37	4642.51	.39 %	1180716.22	21259.55	1807.81-	164.43	.00	24258.68
TOTL	2861031.87	140737.37-	189723.85	105553.86	84169.99	3.09 %	2636124.51	33398.84	1807.81-	313.39	.00	116074.41
2023	163360367.29	183443.82-	2803837.80	.00	2803837.80	1.72 %	160373085.67	.00	.00	3.94	.00	2803841.74

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ENTITY

TOTL 166221399.16 324181.19- 2993561.65 105553.86 2888007.79 1.74 % 163009210.18 33398.84 1807.81- 317.33 .00 2919916.15

# Recap & Standings Report

WTAXSaaS

Cycles: All      Taxing Units: Leander ISD...      Deposit Date Range: 11/01/2023 to 11/30/2023      Sorted By: By Year, Descending      Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)  
IS

2023 Fiscal Year: 10/01/2023 - 09/30/2024

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance	YTD Collections
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023	86,636,108.37	86,052,263.14	-27,363.64	86,024,899.50	3,700,781.94	0.00	0.00	0.00	0.02	82,324,117.58	4,284,627.15
2022	86,353,297.56	219,574.22	4,979.71	224,553.93	22,349.57	3,386.70	0.00	2,787.78	0.00	202,204.36	51,060.41
2021	94,332,048.48	68,658.44	-11,818.41	56,840.03	-10,182.52	353.85	0.00	206.18	0.00	67,022.55	-8,107.15
2020	80,626,149.65	53,170.72	-4,828.73	48,341.99	-3,686.33	525.40	0.00	250.17	0.00	52,028.32	-2,299.40
2019	75,775,669.00	45,907.32	0.00	45,907.32	958.10	555.66	0.00	227.06	0.00	44,949.22	2,521.36
2018	68,954,540.92	30,653.62	0.00	30,653.62	0.00	0.00	0.00	0.00	0.00	30,653.62	1,319.55
2017	62,290,320.36	29,397.23	0.00	29,397.23	0.00	0.00	0.00	0.00	0.00	29,397.23	1,223.87
2016	55,603,656.23	22,592.16	0.00	22,592.16	0.00	0.00	0.00	0.00	0.00	22,592.16	1,223.87
2015	49,093,370.76	19,478.43	0.00	19,478.43	0.00	0.00	0.00	0.00	0.00	19,478.43	1,223.87
2014	44,412,322.78	16,635.11	0.00	16,635.11	0.00	0.00	0.00	0.00	0.00	16,635.11	1,261.28
2013	38,869,330.27	18,148.07	0.00	18,148.07	0.00	0.00	0.00	0.00	0.00	18,148.07	1,261.28
2012	36,200,605.63	9,575.42	0.00	9,575.42	0.00	0.00	0.00	0.00	0.00	9,575.42	1,261.28
2011	34,042,595.83	6,616.83	0.00	6,616.83	0.00	0.00	0.00	0.00	0.00	6,616.83	610.38
2010	30,041,634.03	4,708.69	0.00	4,708.69	0.00	0.00	0.00	0.00	0.00	4,708.69	0.00
2009	27,944,427.52	3,802.41	0.00	3,802.41	0.00	0.00	0.00	0.00	0.00	3,802.41	0.00
2008	24,003,652.64	2,761.36	734.61	3,495.97	0.00	0.00	0.00	0.00	0.00	3,495.97	0.00
2007	0.00	2,495.88	0.00	2,495.88	0.00	0.00	0.00	0.00	0.00	2,495.88	0.00
2006	0.00	1,920.45	0.00	1,920.45	0.00	0.00	0.00	0.00	0.00	1,920.45	0.00
2005 & prior	0.00	3,656.02	0.00	3,656.02	0.00	0.00	0.00	0.00	0.00	3,656.02	0.00
<b>Summary</b>											
<b>Total Current</b>	86,636,108.37	86,052,263.14	-27,363.64	86,024,899.50	3,700,781.94	0.00	0.00	0.00	0.02	82,324,117.58	4,284,627.15
<b>Total Delinquent</b>	808,543,621.66	559,752.38	-10,932.82	548,819.56	9,438.82	4,821.61	0.00	3,471.19	0.00	539,380.74	52,560.60
<b>Rollbacks</b>		66,677.41	-10,163.67	56,513.74	0.00	0.00	0.00	0.00	0.00	56,513.74	6,629.34
<b>Fee Type Total</b>	895,179,730.03	86,678,692.93	-48,460.13	86,630,232.80	3,710,220.76	4,821.61	0.00	3,471.19	0.02	82,920,012.06	4,343,817.09

Combined Collections (Collections + P&I Collected) -- 3,715,042.37

# Recap & Standings Report

WTAXSaaS

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 11/01/2023 to 11/30/2023 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)

2023 Fiscal Year: 10/01/2023 - 09/30/2024

MO

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance	YTD Collections
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023	204,434,958.83	203,057,261.30	-64,569.83	202,992,691.47	8,732,724.82	0.00	0.00	0.00	0.01	194,259,966.66	10,110,422.34
2022	247,179,750.43	628,514.05	14,253.94	642,767.99	63,973.64	9,693.97	0.00	7,979.70	0.00	578,794.35	146,156.26
2021	176,897,933.42	128,752.67	-22,162.69	106,589.98	-19,094.97	663.55	0.00	386.63	0.00	125,684.95	-15,203.09
2020	165,309,606.89	109,016.94	-9,900.44	99,116.50	-7,558.14	1,077.20	0.00	512.92	0.00	106,674.64	-4,714.50
2019	157,224,379.73	95,251.54	0.00	95,251.54	1,987.92	1,152.92	0.00	471.12	0.00	93,263.62	5,231.47
2018	152,580,256.06	67,829.28	0.00	67,829.28	0.00	0.00	0.00	0.00	0.00	67,829.28	2,919.85
2017	137,287,673.22	64,791.19	0.00	64,791.19	0.00	0.00	0.00	0.00	0.00	64,791.19	2,697.41
2016	122,550,282.37	49,792.73	0.00	49,792.73	0.00	0.00	0.00	0.00	0.00	49,792.73	2,697.41
2015	108,201,646.02	42,930.23	0.00	42,930.23	0.00	0.00	0.00	0.00	0.00	42,930.23	2,697.41
2014	97,884,620.94	36,663.60	0.00	36,663.60	0.00	0.00	0.00	0.00	0.00	36,663.60	2,779.86
2013	85,667,878.57	39,998.19	0.00	39,998.19	0.00	0.00	0.00	0.00	0.00	39,998.19	2,779.86
2012	79,786,018.87	21,104.10	0.00	21,104.10	0.00	0.00	0.00	0.00	0.00	21,104.10	2,779.86
2011	77,006,044.05	14,967.57	0.00	14,967.57	0.00	0.00	0.00	0.00	0.00	14,967.57	1,380.69
2010	75,321,364.08	11,805.88	0.00	11,805.88	0.00	0.00	0.00	0.00	0.00	11,805.88	0.00
2009	76,011,409.77	10,342.88	0.00	10,342.88	0.00	0.00	0.00	0.00	0.00	10,342.88	0.00
2008	73,587,435.47	8,465.29	2,252.09	10,717.38	0.00	0.00	0.00	0.00	0.00	10,717.38	0.00
2007	0.00	7,662.99	0.00	7,662.99	0.00	0.00	0.00	0.00	0.00	7,662.99	0.00
2006	0.00	7,975.49	0.00	7,975.49	0.00	0.00	0.00	0.00	0.00	7,975.49	0.00
2005 & prior	0.00	17,007.34	0.00	17,007.34	0.00	0.00	0.00	0.00	0.00	17,007.34	0.00
<b>Summary</b>											
<b>Total Current</b>	204,434,958.83	203,057,261.30	-64,569.83	202,992,691.47	8,732,724.82	0.00	0.00	0.00	0.01	194,259,966.66	10,110,422.34
<b>Total Delinquent</b>	1,832,496,299.89	1,362,871.96	-15,557.10	1,347,314.86	39,308.45	12,587.64	0.00	9,350.37	0.00	1,308,006.41	152,202.49
<b>Rollbacks</b>		145,148.07	-20,404.80	124,743.27	0.00	0.00	0.00	0.00	0.00	124,743.27	15,025.56
<b>Fee Type Total</b>	2,036,931,258.72	204,565,281.33	-100,531.73	204,464,749.60	8,772,033.27	12,587.64	0.00	9,350.37	0.01	195,692,716.34	10,277,650.39

# Recap & Standings Report

WTAXSaaS

Cycles: All      Taxing Units: Leander ISD...      Deposit Date Range: 11/01/2023 to 11/30/2023      Sorted By: By Year, Descending      Options: Separate Rollbacks, Include

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## Property Tax

Combined Collections (Collections + P&I Collected) -- 8,784,620.91

# Recap & Standings Report

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 11/01/2023 to 11/30/2023 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

## Property Tax

SLE (Leander ISD)

2023 Fiscal Year: 10/01/2023 - 09/30/2024

SA

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance YTD	Collections
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023	151,638.85	150,673.33	-636.77	150,036.56	8,004.84	0.00	0.00	0.00	0.00	142,031.72	8,970.36
2022	114,067.61	4,037.65	0.00	4,037.65	92.45	20.09	0.00	16.90	0.00	3,945.20	466.37
2021	88,927.72	1,487.39	0.00	1,487.39	12.77	4.34	0.00	2.57	0.00	1,474.62	32.21
2020	64,284.07	790.65	0.00	790.65	5.38	2.44	0.00	1.18	0.00	785.27	34.76
2019	69,012.56	1,191.44	0.00	1,191.44	0.00	0.00	0.00	0.00	0.00	1,191.44	0.00
2018	83,414.82	1,051.46	0.00	1,051.46	0.00	0.00	0.00	0.00	0.00	1,051.46	0.00
2017	56,346.24	501.23	0.00	501.23	0.00	0.00	0.00	0.00	0.00	501.23	0.00
2016	55,049.70	914.93	0.00	914.93	0.00	0.00	0.00	0.00	0.00	914.93	0.00
2015	48,897.66	855.77	0.00	855.77	0.00	0.00	0.00	0.00	0.00	855.77	0.00
2014	50,500.66	552.19	0.00	552.19	0.00	0.00	0.00	0.00	0.00	552.19	0.00
2013	48,069.44	2,163.92	0.00	2,163.92	0.00	0.00	0.00	0.00	0.00	2,163.92	0.00
2012	44,655.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2011	31,924.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010	36,721.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2009	36,058.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008	31,809.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2005 & prior	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Summary</b>											
<b>Total Current</b>	151,638.85	150,673.33	-636.77	150,036.56	8,004.84	0.00	0.00	0.00	0.00	142,031.72	8,970.36
<b>Total Delinquent</b>	859,740.12	13,546.63	0.00	13,546.63	110.60	26.87	0.00	20.65	0.00	13,436.03	533.34
<b>Rollbacks</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fee Type Total</b>	1,011,378.97	164,219.96	-636.77	163,583.19	8,115.44	26.87	0.00	20.65	0.00	155,467.75	9,503.70

Combined Collections (Collections + P&I Collected) -- 8,142.31

# Recap & Standings Report

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 11/01/2023 to 11/30/2023 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)

2023 Fiscal Year: 10/01/2023 - 09/30/2024

Taxing Unit Totals (IS,MO,SA)

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance YTD	YTD Collections
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023	291,222,706.05	289,260,197.77	-92,570.24	289,167,627.53	12,441,511.60	0.00	0.00	0.00	0.03	276,726,115.96	14,404,019.85
2022	333,647,115.60	852,125.92	19,233.65	871,359.57	86,415.66	13,100.76	0.00	10,784.38	0.00	784,943.91	197,683.04
2021	271,318,909.62	198,898.50	-33,981.10	164,917.40	-29,264.72	1,021.74	0.00	595.38	0.00	194,182.12	-23,278.03
2020	246,000,040.61	162,978.31	-14,729.17	148,249.14	-11,239.09	1,605.04	0.00	764.27	0.00	159,488.23	-6,979.14
2019	233,069,061.29	142,350.30	0.00	142,350.30	2,946.02	1,708.58	0.00	698.18	0.00	139,404.28	7,752.83
2018	221,618,211.80	99,534.36	0.00	99,534.36	0.00	0.00	0.00	0.00	0.00	99,534.36	4,239.40
2017	199,634,339.82	94,689.65	0.00	94,689.65	0.00	0.00	0.00	0.00	0.00	94,689.65	3,921.28
2016	178,208,988.30	73,299.82	0.00	73,299.82	0.00	0.00	0.00	0.00	0.00	73,299.82	3,921.28
2015	157,343,914.44	63,264.43	0.00	63,264.43	0.00	0.00	0.00	0.00	0.00	63,264.43	3,921.28
2014	142,347,444.38	53,850.90	0.00	53,850.90	0.00	0.00	0.00	0.00	0.00	53,850.90	4,041.14
2013	124,585,278.28	60,310.18	0.00	60,310.18	0.00	0.00	0.00	0.00	0.00	60,310.18	4,041.14
2012	116,031,280.01	30,679.52	0.00	30,679.52	0.00	0.00	0.00	0.00	0.00	30,679.52	4,041.14
2011	111,080,564.02	21,584.40	0.00	21,584.40	0.00	0.00	0.00	0.00	0.00	21,584.40	1,991.07
2010	105,399,719.82	16,514.57	0.00	16,514.57	0.00	0.00	0.00	0.00	0.00	16,514.57	0.00
2009	103,991,895.66	14,145.29	0.00	14,145.29	0.00	0.00	0.00	0.00	0.00	14,145.29	0.00
2008	97,622,898.02	11,226.65	2,986.70	14,213.35	0.00	0.00	0.00	0.00	0.00	14,213.35	0.00
2007	0.00	10,158.87	0.00	10,158.87	0.00	0.00	0.00	0.00	0.00	10,158.87	0.00
2006	0.00	9,895.94	0.00	9,895.94	0.00	0.00	0.00	0.00	0.00	9,895.94	0.00
2005 & prior	0.00	20,663.36	0.00	20,663.36	0.00	0.00	0.00	0.00	0.00	20,663.36	0.00

Summary

<b>Total Current</b>	291,222,706.05	289,260,197.77	-92,570.24	289,167,627.53	12,441,511.60	0.00	0.00	0.00	0.03	276,726,115.96	14,404,019.85
<b>Total Delinquent</b>	2,641,899,661.67	1,936,170.97	-26,489.92	1,909,681.05	48,857.87	17,436.12	0.00	12,842.21	0.00	1,860,823.18	205,296.43
<b>Rollbacks</b>		211,825.48	-30,568.47	181,257.01	0.00	0.00	0.00	0.00	0.00	181,257.01	21,654.90
<b>Taxing Unit Total</b>	2,933,122,367.72	291,408,194.22	-149,628.63	291,258,565.59	12,490,369.47	17,436.12	0.00	12,842.21	0.03	278,768,196.15	14,630,971.18

Percentages

% of Roll Collected - 2023 - 4.95%	Adjusted Original Roll -- \$291,130,135.81	Current YTD Collected -- \$14,404,019.85
Tax Collections Compared to Current Taxes Billed 4.30% Collected		
All Collections Compared to Current Taxes Billed 4.30% Collected		
Combined Collections (Collections + P&I Collected) -- 12,507,805.59		

# Recap & Standings Report

WTAXSaaS

Cycles: All      Taxing Units: Leander ISD...      Deposit Date Range: 11/01/2023 to 11/30/2023      Sorted By: By Year, Descending      Options: Separate Rollbacks, Include

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Property Tax

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