

Airport Advisory Board Meeting
Thursday, September 10, 2026 8:15 AM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. August 13th, 2026 Airport Advisory Board meeting minutes

3.B. Discussion on Airport Budget

4. Petitions - Communications - Citizen Concerns

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Officers' Reports

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Airport Manager Report

6. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



CRETE AIRPORT ADVISORY BOARD MEETING

August 13th, 2026 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Greg Hier: Present
Kirk Keller: Absent
James Dux: Present
Howard Nitzel: Present
Blaine Spanjer: Present
Present: 4 Absent: 1

Also present: City Administrator Tom Ourada, Attorney Anna Burge, Airport Manager Samantha Haack, IT Director Mike Kalkwarf, and City Clerk Nancy Tellez

3. Items of Business

3.A. July 9th, 2026 Meeting Minutes

James Dux motioned to approve the July 9th, 2026 minutes and Greg Hier seconded the motion.

Blaine Spanjer: Aye, Greg Hier: Aye, Howard Nitzel: Aye, James Dux: Aye

3.B. FY2027 State Aid Grant Program

City Administrator Tom Ourada stated that he is working on the FY2027 State Aid Grant Program with Lead Engineer at Olsson Chris Corr. They are looking at applying for funds for the pavement in between the approaches. The application is due on August 31st, 2026.

3.C. Fuel Report

The Airport Advisory Board had some questions about the fuel report and will review it next month.

James Dux motioned to table the fuel report and Greg Hier seconded the motion.

Blaine Spanjer: Aye, Greg Hier: Aye, James Dux: Aye, Howard Nitzel

3.D. Discuss Budget

City Administrator Tom Ourada stated that they are working on the Budget and the City Council will approve it at the end of September. Airport Advisory Board member Howard Nitzel asked how the budget process works. Ourada explained that the Airport Advisory Board reviews the airport budget and the City Council approves it. Nitzel had questions if the budget was reviewed at a Airport Advisory Board meeting. Ourada stated that it would be recorded in the minutes and they would look back. Ourada stated that the Airport Advisory Board members would get a copy of the draft Airport budget before the next meeting so they can have time to review it.

Ourada explained to the Airport Advisory Board the City's budget situation that since they had lowered the levy the City lost \$630,000 of state aid MEF (Municipal Equalization Funds) and that they will be having a joint public meeting on September 23rd, 2026.

4. Petitions - Communications - Resident Concerns

5. Officers' Reports

5.A. Airport Manager Report

Airport Manager Samantha Haack and City Administrator Tom Ourada stated that deconstruction of A Row hangar would be starting on Wednesday next week after the Notice to Proceed is issued. Haack mentioned that she would be getting a NOTAM (Notice to Air Missions) out about the general construction 170 days out to 6 months.

Haack stated that there are three people that are interested in the corporate hangar. There was discussion on hangar pricing. Ourada asked Haack to please get him a list of rates from other communities for similar hangars so he can get it on the agenda for discussion at the next meeting.

6. Adjournment

The meeting adjourned at 8:47 a.m.