

**Public Works Committee Meeting
Tuesday, September 1, 2026 5:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333**

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.
- 3.A. Consider the Special Event Permit Application from Burce Cerny and Xochitl Boughtin with TJ Sokol's for a Halloween Festival on October 10th, 2026
- 3.B. Consider Resolution 2026-21 authorizing Chief Elected Official to sign an application for CDBG Funds for infrastructure grant to reconstruct 15th street and construct sidewalk improvements from Boswell Ave to Fir Ave
- 3.C. Consider the Citizen Participation Plan
- 3.D. Consider the Excessive Force Certification
- 3.E. Consider the Residential Anti-Displacement & Relocation Assistance Plan

4. Officers' Reports

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



CITY OF CRETE
APPLICATION FOR SPECIAL EVENT PERMIT

Event Title: Halloween Festival

Date of Event 10/10/2026

Start Time of Event 2:00 pm

Finish Time of Event 12:00 pm

Location of Event 12TH Street &
Norman Avenue.

☐ This request is for temporary occupation of the street or sidewalk right-of-way.

Streets or Alleys requesting to be closed _____

Norman Avenue
between 13TH St.
and 12TH St.

Special Equipment Barricades

Organization TJ Sokol's

Responsible Party Bruce Cerny and Xochitl Baughtin

Address 1143 Norman Ave. Crete, NE 68333

Phone 402-613-4018 (Xochitl)
402-430-0937 (Bruce)

DO NOT WRITE IN THIS SPACE

Application # _____

City Admin. Review _____

Public Works Review _____

Emergency Services Review _____

Parks & Recreation Review _____

Council Meeting Date _____

Approved _____

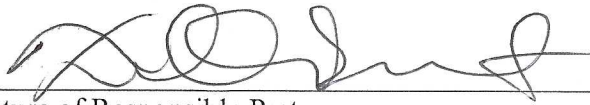
Denied _____

Insurance Certificate
Required _____

Ins. Cert. Received _____

(COMPLETE REVERSE SIDE)

By signing this application, Applicant agrees to indemnify and hold the City of Crete and all of its officers and employees harmless from and against any and all claims made by any person or any loss or damage sustained by any person as a direct result of the acts or omissions of the Applicant, its employees, agents, invitees, or guests or as a direct result of the event set forth in the application and any activities related thereto (the "Event"). Applicant agrees to abide by all applicable laws, rules, and regulations pertaining to Applicant's event, including those relating to copyright and intellectual property. Applicant shall bear the sole responsibility for securing any necessary licenses, including music licenses, prior to the event and shall indemnify and hold the City of Crete and all of its officers and employees harmless from and against any and all claims made by any person alleging intellectual property infringement or other claims related to licensure or lack thereof.



Signature of Responsible Party

REQUIRED ATTACHMENTS:

☒ Diagram or print of location of event.

☒ If alcoholic liquor will be served, copy of SDL.

(pending)

☒ If alcoholic liquor will be served, description of barricades, devices, security measures, etc. to ensure compliance with The Nebraska Liquor Control Act.

Security guards at entrance fence around
all area (snow fence), using wrist bands

☒ Copy of insurance covering event with City of Crete as named insured.

(on file)

13TH Street

201 W. 13TH St.

Naq

- Food
- DJ
- Bullriding inflatable
- Haunted House booth
- Kids & Adults costume contest
- Drinks
- Dance
- All ages welcome
- Small fee for 18+ (Dance only)

FBS Apartments

1246 Norman Ave

Avenue

Norman

TJ
Sokol's

12TH Street



RESOLUTION 2026-21

**RESOLUTION AUTHORIZING THE CITY OF CRETE CHIEF ELECTED OFFICIAL
TO SIGN AN APPLICATION FOR CDBG FUNDS**

Whereas, the City of Crete, Nebraska, is an eligible unit of general local government authorized to file an application under the Housing and Community Development Act of 1974 as amended for Small Cities Community Development Block Grant Program, and,

Whereas, the City of Crete, Nebraska, has solicited and obtained citizens comments on community development and housing needs; and has conducted the required public hearing(s) on the proposed application and has received favorable public comment on an application in the amount of \$630,000 for a Public Works - Infrastructure Grant to reconstruct 15th Street and construct sidewalk improvements from Boswell Avenue to Fir Avenue; and,

NOW, THEREFORE, BE IT RESOLVED BY

The City Council of City of Crete, Nebraska that the Mayor is hereby authorized and directed to execute and submit all necessary application materials and to enter into any and all contracts, agreements, or other documents between City of Crete and the Nebraska Department of Economic Development so as to effect acceptance of the grant application.

Chief Elected Official Signature

Dave Bauer, Mayor

Chief Elected Official Printed Name, Title

Date



Citizen Participation Plan

City of Crete, Nebraska

A. Participation by Citizens

All citizens, including low- and moderate-income citizens, shall be requested and encouraged to participate in the assessment of community issues, problems and needs; the identification of potential solutions; and priority to such issues, problems and needs, as follows:

1. All citizens shall be periodically requested to complete a community needs survey to identify community and neighborhood issues, problems and needs.
2. All citizens shall be notified by publication and posting of all meetings to discuss the identified needs, potential solutions and solution priorities.
3. All citizens, particularly low and moderate-income citizens, shall be afforded the opportunity to serve on various community improvement task forces established by the City of Crete.

B. Access to Meetings, Information and Records

Notice of public meetings conducted by the City of Crete shall be published or posted within a reasonable number of days prior to such meetings.

Agendas of all such meetings shall be available at the City Hall for public inspection.

All meetings where CDBG projects or applications are to be discussed shall be published or posted for at least 7 days prior to such meetings and all information and records concerning such CDBG projects or applications shall be available for public inspection at the City Hall.

All meetings will be held at a time and City Hall convenient to potential or actual beneficiaries which will be accessible to all citizens. The building and site will also be accessible to persons with disabilities.

C. Specific CDBG Project Information

All citizens shall be provided with information regarding specific CDBG projects through public meetings and publication of notices which provide all pertinent information regarding any CDBG project including, but not limited to:

1. The amount of CDBG funds expected to be made available to the City of Crete for the current fiscal year, including CDBG funds and anticipated program income;
2. The specific range of activities that may be undertaken with CDBG funds;
3. The estimated amount of CDBG funds to be used for activities that will meet the national objective of benefit to low-and moderate-income persons, and;
4. A description of any proposed CDBG funded activities that are likely to result in displacement of persons along with the City of Crete anti-displacement and relocation plans.

D. Provisions for Technical Assistance to Citizens

The City Clerk shall maintain current information of available resources for community improvement efforts and CDBG programs available and provide such information upon request by any citizen or group representing any citizen or group of citizens and the City Administrator shall provide assistance in developing proposals to address issues, problems and needs identified by such citizen or citizens.

E. Public Hearing on CDBG Activities

The City of Crete shall enact a minimum of two (2) public hearings to be conducted with regard to any CDBG activity to obtain citizen input, comments or opinions regarding the application and the status of the implementation of the project.

Conduct at least one public hearing on the activities proposed in the application. The hearing must include:

- How the need for the activities were identified;
- How the proposed activities will be funded and the sources of funds;
- Requested amount of federal funds;
- Estimated portion of federal funds that will benefit low-and moderate-income persons;

- Where the proposed activities will be conducted;
- Plans to minimize displacement of persons and businesses resulting from funded activities;
- Plans to assist persons actually displaced; and
- The nature of the proposed activities.

Conduct at least one public hearing on the status of funded activities. The hearing must include a review of the following:

- General description of accomplishments to date;
- Summary of expenditures to date;
- General description of the remaining work; and
- General description of changes made to the project budget, performance targets, activity schedules, scope, location, objectives, or beneficiaries.

The City Clerk shall act as the contact person for all questions, comments or concerns expressed by any citizen with regard to any CDBG program or project and shall forward any such questions, comments or concerns to the City of Crete at the next regular meeting of the City of Crete immediately following expression of such questions, comments or concerns. The City Clerk shall also be responsible for transmitting the City of Crete response to any such question, comment or concerns to the citizen or citizens expressing the same.

F. Needs of Non-English Speaking Citizens

The City of Crete shall conduct the public hearings in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate, the City Clerk shall arrange for oral or written translation of information regarding any CDBG program, application or project upon request by such non-English speaking persons or representatives of such persons.

G. Compliance/Grievance Procedures

The City Clerk shall post a notice at the City Hall that provides name, telephone number, address, and office hours of the City of Crete for citizens who wish to file a complaint or grievance regarding any CDBG program, project or application.

Individuals wishing to submit a complaint or file a grievance concerning activities, of or application for, CDBG funds may submit a written complaint or grievance to the City Clerk.

The City Administrator shall present such complaint or grievance to the City Hall at the next regular meeting of the City of Crete, where it be reviewed by the Board members. The individual submitting such complaint or grievance shall be notified of such meeting and shall be given the opportunity to make further comments at such meeting. The City of Crete shall issue a written response to any complaint or grievance within fifteen (15) days following the meeting at which a response is formulated. Such response shall be mailed to the individual citizen(s) submitting the complaint or grievance by the City Clerk to the last known address of said citizen(s).

In the event that the nature of the complaint or grievance is determined to be a matter requiring immediate action, a special meeting of the City of Crete shall be called to review the matter within ten (10) days of receipt of such complaint or grievance.

H. Adoption

This Citizen Participation Plan is hereby adopted by action of the City Council of Crete, Nebraska.

Signed: _____

Chief Elected Official: Dave Bauer, Mayor

Attest: Nancy Tellez, Clerk

Date



EXCESSIVE FORCE CERTIFICATION

On this, the 1st day of September 2026, the Mayor, Dave Bauer, of the City of Crete, does hereby certify to the Nebraska Department of Economic Development that the City of Crete has adopted and is enforcing:

- I. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- II. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights.

(Chief Elected Official Signature)

RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN

The City of Crete will replace all occupied and vacant occupiable low-moderate-income dwelling units demolished or converted to a use other than as low-moderate-income housing as a direct result of activities assisted with Community Development Block Grant (CDBG) funds provided under the Housing and Community Development Act of 1974, as amended.

All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the City of Crete will make public and submit to DED the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low-moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low-moderate-income dwelling unit for at least ten (10) years from the date of initial occupancy.

The City of Crete will provide relocation assistance, according to either the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (49 CFR Part 24) or 24 CFR 570.496a(c) to each low/moderate-income family displaced by the demolition of housing, or the conversion of a low-moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the CDBG program, the City of Crete will take the following steps to minimize the displacement of persons from their homes:

1. Maintain current data on the occupancy of houses in areas targeted for CDBG assistance.
2. Review all activities prior to implementation to determine the effect, if any, on occupied residential properties.
3. Include consideration of alternate solutions when it appears an assisted project will cause displacement, if implemented.
4. Require private individuals and businesses to consider other alternatives to displacement causing activities, if they are requesting CDBG assistance.

Signed _____

Chief Elected Official Dave Bauer, Mayor

Date _____