

**Notice of Public Meeting
The Board of Trustees
Granbury ISD
Monday, September 16, 2024
5:00 PM**

A Public Meeting of the Board of Trustees of Granbury ISD will be held Monday, September 16, 2024, beginning at 5:00 PM in the Granbury ISD Board Room, 217 N. Jones St., Granbury, Texas 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. CALL TO ORDER
2. CONVENE IN CLOSED SESSION under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
 - a. Section 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 1. Staff Recommendations
 - b. Section 551.076. Deliberations Regarding Security Devices or Security Audits
 - c. Section 551.072 - Discuss sale of real property consisting of seven acres, more or less, of unimproved property in Hood County, described as Lot 2, Block 1, Acton Elementary School Addition, located at 2850 Acton School Road, Granbury TX 76049.
 - d. Section 551.071- Consult with the Board's attorney, if needed
3. RECONVENE IN OPEN SESSION - 6:00 PM
4. INVOCATION
5. PLEDGES - U.S. Flag & Texas Flag
6. ACHIEVEMENT SPOTLIGHT
 - a. Kinsley Lynch, a fifth grader at Acton Elementary School, Scholastic essay contest winner
 - b. Paola Lumbreras, an 8th grader at Acton Middle School, was invited to attend the Joint Science and Technology Institute this past summer.
7. PUBLIC COMMENTS
Patrons who have duly registered per policy BED (LOCAL) may address the board regarding matters of concern/interest to the district. The board may not act upon any matter that is not listed under the action item portion of the agenda.
8. Consider ACTION on ITEMS DISCUSSED IN CLOSED SESSION
 - a. Consider Staff Recommendations
 - b. Discussion and possible action, including adoption of a resolution, to approve the sale of real property (surface only), described as seven acres, more or less, of unimproved property in Hood County, described as Lot 2, Block 1, Acton Elementary School Addition, located at 2850 Acton School Road, Granbury TX 76049.
9. CONSENT AGENDA ITEMS
 - a. Consider previous meeting minutes for approval 3
 - b. Consider 4-H Organization Resolution for adjunct faculty and extracurricular status 4
 - c. Consider Out of State Travel Request 5
 1. FFA National Convention Choir 2024
 2. AVID LSU Visit
 - d. Consider budget amendments 9
 - e. Consider annual utility costs 10
 - f. Consider a MOU with United Way of Hood County 12
 - g. Consider approval of catalog bid CSP 2024-8 Athletic and Athletic Trainer Supplies, Equipment, and Uniforms/Clothing 13
 - h. Consider approval of catalog bid CSP 2024-9 CTE Instructional Supplies and Equipment 16
 - i. Consider the Renewal of IXL Learning program. 19
10. DISCUSSION/ACTION
 - a. Consider the 2024-2025 Campus Improvement Plans 21
 - b. Consider Approval of the purchase of additional fences for Baccus, GHS and Mambrino 22

c. Consider approval of the purchase of seven school buses. Five (5) 77 passenger busses and two (2) 54 passenger busses for students under RFQ 2024-14 Addendum 3	23
d. Consider approval of the purchase of 500 Chromebooks under RFQ 2024-15	25
11. REPORTS	
a. Financial Statements for period ending August 31, 2024	26
b. Cash Flow and Investments report for period ending August 31, 2024	27
12. ADJOURN	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

On this notice was faxed or mailed to the news media who have previously requested such notice, posted on the GISD web page at www.granburyisd.org, and an original was posted on an outside door at 3:00 p.m. at the School District Administration Building at 217 N. Jones St., Granbury, Texas.

Superintendent or Designee (For the Board of Trustees)



For:	Board of Trustees
Date:	September 16, 2024
Action:	Consent

To:	Board of Trustees	From:	Board Secretary
RE:	Previous Board Meeting Minutes for Approval		

SUMMARY: Three (3) Previous Board Meeting Minutes for your approval:

- 8.19.2024 Regular Board Meeting
- 8.26.2024 Public Comment Meeting
- 9.9.2024 Special Meeting

RECOMMENDATION:

The recommendation is to approve as presented.

Respectfully submitted,

Billy Wimberly, Board Secretary



OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	September 16, 2024
Action:	Consent

TO: Board of Trustees
From: Tammy Clark
Date: September 16, 2024
RE: Renew the Resolution Hood County 4-H Adjunct Faculty and Extra Curricular Status

SUMMARY:

As general practice, GISD has considered 4-H as a sanctioned extracurricular activity for our students. With this continued resolution, our GISD students that are participating in 4-H activities will adhere to the normal extracurricular rules of academic eligibility, and will be considered a school event for attendance purposes. Along with this resolution is the granting of the appointment of the Texas A&M Agrilife Extension Service Employees as adjunct members of the Granbury Independent School District while working with our students during these extracurricular events.

RECOMMENDATION:

It is recommended that the Board approve both the Resolution for Extracurricular Status of Hood County 4-H Organization and approve both Hannah Hoffman and Amanda Salinas, Texas A&M AgriLife Extension Service employees as adjunct members of Granbury Independent School District for the 2024-2025 school year.

Respectfully submitted,

Tammy Clark
Assistant Superintendent



For:	Board of Trustees
Date:	September 16, 2024,
Action:	Consent

To:	Board of Trustees	From:	Jamie Robinson, GHS Principal
RE:	Consider GHS Out of State Travel Requests		

SUMMARY: Before you are two (2) Out of state travel requests for FFA and AVID.

RECOMMENDATION:

It is recommended that the Board approve the requests as presented.

Respectfully submitted,

Jamie Robinson
GHS Principal

GRANBURY FFA



2000 West Pearl
Granbury, TX 76049
(817) 408-4642
<https://tinyurl.com/granburyffa>

Audrey McKee & Family,

Congratulations on your acceptance into the National FFA Chorus! We are excited for your opportunity to experience the National FFA Convention and can't wait to watch you on TV. In order to get your travel approved and registration paid, we want to clarify who is responsible for what concerning expectation of expenses and travel.

GISD is responsible for:

- Registration Fee (\$85)
- Hotel Expense for Audrey to stay with the choir (\$390)
- Meal allotment for Audrey for the duration of her travel

Parent/Guardian is responsible for:

- All travel expenses
- Accompanying Audrey for the duration of the event

I have read the above expectations and understand its terms. I also understand that ag teachers and/or GISD staff will not be in attendance during this trip, therefore it is my responsibility to ensure that Audrey arrives/departs safely to and from the event.

I agree and do hereby waive and release all claims against the Granbury Independent School District and any teacher, employee, or other person engaged in the activity in question and agree to hold them harmless from any and all liability relating to my daughter for any personal injury or illness that may be suffered or any loss of property that may occur to my daughter.

I voluntarily sign this form with full knowledge of its significance, and with the intention of binding myself.

Ty McKee
Parent/Guardian Printed Name

[Signature]
Parent/Guardian Signature

9/5/24
Date

Audrey Ann McKee
Student Printed Name

Audrey Ann McKee
Student Signature

9/5/24
Date

No person shall, on the grounds of race, color, or national origin, be excluded from participation, be denied the benefits of or be subjected to discrimination under any District program or activity
42 U.S.C. 2000d

Name of group or organization: AVID

Date of request: 8-27-24

Date of departure and return: 11/23/24 - 11/24/24

Destination: Louisiana State University Baton Rouge, LA

Purpose of trip, i.e., event to be attended, instructional value of the trip:
LSU campus visit w/ guided tour and possible stop @ Sam Houston State University on the return trip.

Estimation of total trip cost: \$5,500⁰⁰

Estimation of district's cost of trip: \$0

Estimation of organizations cost of trip: \$5,500⁰⁰

District employee sponsor and organization: Jason Shehen AVID

Number of students/employees participating: 32 students 3 employees 35 total

Signature of district employee sponsor: [Signature]

Signature of campus principal: [Signature]

For Office Use Only

- Approved
 Denied

Reason, if denied:

Board or Designee Signature: _____

Date: _____



GRANBURY ISD
CAMPUS FIELD TRIP REQUEST FORM

Field trip requests must be submitted to Principal for approval at least four (4) weeks in advance of the trip

Campus: GHS Grade: Seniors
 Level/Organization: AVID
 Field Trip Title: AVID Senior Overnight Field Trip LSU
 Location: Baton Rouge, LA Field Trip Date: 11/23-11/24 (2024)
 Departure Time: 6:00 AM Return Time: 6:00 PM
 Cost Per Student: \$158⁰⁰ Funding Source: Activity Funds (Student)
 Transportation Needs: One large passenger bus

Curriculum Area to be Addressed: (Attach a schedule of day's events)

College Campus Visits

Educational Objective(s): Experience a college campus outside of the state but that offers in-state tuition rates. Determine if college could be a good fit for students in future

Essential Skills and Knowledge: College opportunity exposure

Follow-up Activities: Reflection essay, possible application

Responsible School Staff Printed Name: Jason Shehon

Responsible School Staff Signature: [Signature] Request Date: 8-27-24

APPROVED Principal Signature: [Signature]

DENIED Date: 8-28-24

APPROVED Assistant Superintendent Signature: _____

DENIED Date: _____

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: September 16, 2024
For: Approval

TO: Dr. Ann Dixon, Interim Superintendent **FROM:** Emmett Whitefield
DATE: September 10, 2024
RE: Annual Utility Costs

SUMMARY:

Board Policy CH(LOCAL) requires board approval on purchases in excess of \$50,000. The policy states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The Superintendent is not required to obtain Board approval for the following types of budgeted purchases costing less than \$100,000, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;
2. A purchase made through a cooperative purchasing program or state purchasing program that satisfies the District's obligation for competitive purchasing [see CH(LEGAL)]; or
3. A continuing or periodic purchase under a Board-approved bid or contract."

The district budget covers payment of utilities across the District. Since the cost of these services will exceed \$50,000, we are bringing these expenditures to the Board so purchase orders in excess of \$50,000 may be issued as needed for utilities during the 2024-2025 fiscal year without additional Board approval.

Anticipated cost for the following utilities is budgeted and is presented for your information and authorization to issue any purchase order that exceeds \$50,000 as needed for the 2024—2025 fiscal year.

Electricity -	\$1,700,000.00	(Granbury Municipal Utilities, United Cooperative Services, Tri-County Cooperative)
Water -	\$220,000.00	(Granbury Municipal Utilities, Acton Municipal Utility District)
Gas -	\$110,000.00	(Atmos Energy)

BUDGET IMPACT: \$2,030,000.00

RECOMMENDATION:

It is recommended that the utility purchases described above be approved as presented.

Respectfully submitted,



Emmett Whitefield, RTSBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: September 10, 2024

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: September 16, 2024
For: Information

TO: Dr. Ann Dixon, Interim Superintendent **FROM:** Emmett Whitefield
DATE: September 10, 2024
RE: Lease Agreement with United Way

SUMMARY:

Attached is the proposed lease agreement with United Way of Hood County.

Recommendation:

It is recommended that the Board approve the lease agreement with United Way of Hood County for the lease of facilities located at 305 N. Hannaford, Granbury, Texas 76048.

Respectfully submitted,



Emmett Whitefield RSTBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: September 10, 2024

**GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: September 16, 2024
For: Approval

TO: Dr. Ann Dixon Interim Superintendent	FROM: Emmett Whitefield
	DATE: September 10, 2024
	RE: Athletic and Athletic Trainer Supplies, Equipment, Uniforms and Clothing CSP 2024-8

SUMMARY:

A proposal was let to provide vendors for catalog and shelf purchases of athletic and athletic trainer supplies, equipment, uniforms and athletic clothing on an as needed basis. Vendors were to quote a percentage discount that will be held firm for the duration of the contract and any renewal periods. At the request of the Athletic Director, this proposal will replace the seasonal line item bids and will provide a pool of vendors for the various district sports. It is the recommendation of the purchasing office that the end user compare costs to provide best value for the district before making a purchase. The original term will be from written notification of award through October 31st, 2026, with optional auto renewal for 3 years.

Responding Supplier	City	State
3B clothing	Tolar	TX
Advanced Healthstyles Fitness Equipment Inc.	Littleton	CO
Alert Services, Inc.	San Marcos	TX
America Team Sports	Richardson	TX
BSN Sports (Varsity Brands Holding Co., Inc.)	Dallas	TX
CAREYS SPORTING GOODS (Dan Carey Sporting Goods LTD.)	FORT WORTH	TX
Champion Teamwear (It's Greek To Me)	Manhattan	KS
Custom Sportswear, Inc.	Sewell	NJ
D&J Sports	Dallas	TX
Defiant Strength	Houston	TX
Fitness Superstore, Inc.	Benicia	CA
getpoms.com	Dallas	TX
Golf Team Products, Inc.	Beaverton	OR
Henry Schein Inc	Melville	NY
Howies Athletic Tape (Howies Hockey Inc.)	KENTWOOD	MI
Jostens, Inc.	Minneapolis	MN
LISCO SPORTS	Lubbock	TX
Medco Supply Company (Performance Health Supply)	Amherst	NY
MFAC, LLC (M-F Athletic/ Perform Better)	West Warwick	RI
Nasco (Nasco Education LLC)	Fort Atkinson	WI
Oates Specialties LLC	Huntsville	TX
Promo Solutions	Frisco	TX
Riddell (Riddell/All American Sports Corp.)	North Ridgeville	OH
S&S Worldwide	Colchester	CT
School Health Corporation	Hanover Park	IL
School Specialty LLC	Greenville	WI

SILVER NEEDLE DESIGN	Granbury	TX
Speed Stacks, Inc	Larkspur	CO
Titan Support Systems, Inc.	Corpus Christi	TX
U.S. Games (Varsity Brands Holding Co., Inc. dba BSN Sports)	Dallas	TX
Varsity Spirit Fashions (Varsity Brands Holding Co., Inc.)	Memphis	TN
XROAD SPORTS LLC	Katy	TX
Xtreme Swim, Inc	Plano	TX

Bradee Drake, has reviewed the proposals received and the following is her recommendation.

RECOMMENDATION:

It is recommended all vendors submitting a proposal be approved for purchases for the period will be from written notification of award through October 31st, 2026. Many vendor catalogs only carry items pertaining to a single sport so a variety of vendors would allow for a better selection to meet the needs of the district athletic programs.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Houcine Chraibi
Bradee Drake

Date Submitted: September 10, 2024

BOARD APPROVAL FORM

Board Meeting Date: September 16th, 2024

Proposal Number: 2024-8

1. **Item, material or service (specific or classification):** Athletic Supplies
2. **Brief description:** A proposal was let to provide vendors for catalog or shelf purchases of athletic and athletic trainer supplies, equipment, uniforms and athletic clothing. Vendors were asked to quote a fixed rate percentage discount from catalog or shelf pricing that would be held firm for the duration of the contract and any renewal periods. All supplies and equipment are to be purchased on an as needed basis. This proposal will cover all sports. It was the determination of the athletic director to replace the seasonal line item bids with a catalog discount proposal to cover all sports.
3. **Period of time bid covers:** From written notification of award through
4. **Person and title responsible for the expenditure:** Lamont Moore- Athletic Director

The proposal stated that the purchasing office recommends to the end user that pricing be compared from more than one company before a purchase it made to provide best value for the district.
5. **Number of bids sent to vendors:** 232 (covers all sports)
6. **Number of bids received from vendors:** 33
7. **Listing of recommended vendors and total prices:** It is recommended that the vendors identified on the tabulation be approved for purchases. This would provide vendors for all sports, as well as the athletic trainer program. Should the proposal be renewed for additional terms, any discount quoted would extend for the renewal periods. A total expenditure cannot be identified at this time as the purchases will be on an as needed basis. Annual expense is estimated to be between
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):**
10. **Percentage increase or decrease from last bid:** N/A
11. **Budget information:** Purchases shall be made from funds budgeted for each sport and the athletic trainer program.
12. **Other Comments:** N/A



Emmett Whitefield
Chief Financial Officer

**GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: September 16, 2024
For: Approval

TO: Dr. Ann Dixon Interim Superintendent	FROM: Emmett Whitefield
	DATE: September 10, 2024
	RE: CSP 2024-9 CTE Supplies and Equipment-Supplemental

SUMMARY:

An additional supplemental proposal was let to provide vendors for Career and Technology Supplies and Equipment to be purchased on an “as needed” basis. Vendors were asked to quote a percentage discount from the catalog, or published price list. The original term is from written notification of award through November 30, 2026, and will auto-renew for additional one-year terms at the sole option of the district. The final renewal will run through 11/30/2028.

The following is the recommendation of Administration.

RECOMMENDATION:

It is recommended the Board approve the following vendors for the period from written notification of Award through November 30, 2026. Approximate annual expenditures will be \$100,000 - \$175,000.

- | | |
|---|----|
| Spirit Monkey | TX |
| Trinity Ceramic Supply Inc. | TX |
| Crossbow Education Corp | VA |
| Cengage Learning Inc. | OH |
| Edvotek | WA |
| Penn State Industries | PA |
| Teacher's Tools | TX |
| Nasco (Nasco Education LLC) | WI |
| Midwest Technology Products (Midwest Shop Supplies) | IA |
| Bluebonnet Fundraising | TX |
| Textbook Warehouse (Textbook Warehouse LLC) | GA |
| ACCO Brands USA LLC (Fisher Science Education Business Unit) (Fisher Science Education) | IL |
| CEV Multimedia Ltd | TX |
| The Master Teacher | KS |
| School Specialty LLC | WI |
| Lab Resources, Inc. | TX |
| Greens Welding Supply, INC | TX |
| VEX Robotics | TX |
| OTC Brands, Inc | NE |
| School Outfitters | OH |
| Music is Elementary | TX |
| Pender's Music Company | TX |
| American Ceramic Supply Company | TX |
| Snap-On Industrial, a Division of IDSC Holdings LLC | WI |
| Snap-On Incorporated | WI |

Tuxedo Connect LLC
Savvas Learning Company LLC (Gateway Education LLC)
Texas Art Supply Company
Bellwether Media
Sweet Pipes

TX
NJ
TX
MN
FL

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Bradee Drake
Todd Gibson

Date Submitted: September 10, 2024

BID FOR BOARD APPROVAL

Board Meeting Date: September 16th, 2024

Bid Number: CTE Supplies CSP 2024-9

1. **Item, material or service (specific or classification):** Career and Technology Instructional supplies and equipment.
2. **Brief description:** A proposal was let to provide vendors for the purchase of career and technology supplies and equipment to be purchased on an as needed basis. Vendors were asked to quote a fixed rate percentage discount from catalog, price lists or web site pricing.
3. **Period of time bid covers:** From written notification of award through November 30, 2028, with autorenewals for four additional one-year periods
4. **Person and title responsible for the expenditure:**
Todd Gibson – Director of Career and Technology
5. **Number of bid notification letters sent to vendors:** 617
6. **Number of bids received from vendors:** 44
7. **Listing of recommended vendors and total prices:** It is recommended the following vendors be awarded for an estimated annual expenditure of \$100,000 - \$175,000.
8. **Explanation of other than low recommendations:** N/A
9. **Last bid date (bid of comparable nature within last 5 years):** 2023
10. **Percentage increase or decrease from last bid:** N/A
11. **Budget information:** Purchases will be made from budgeted funds across the district.



Emmett Whitefield
Chief Financial Officer

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

CURRICULUM AND INSTRUCTION

TO: Dr. Ann Dixon, Superintendent

FROM: Stacie Brown

DATE: September 6, 2024

RE: Renewal of IXL Learning

SUMMARY:

Attached is the renewal quote for IXL learning. IXL Learning is an intervention platform that provides teacher directed additional practice for students to reinforce previously taught and currently taught standards. This program serves all campuses in the district in specific content areas as listed on the attached renewal.

Respectfully submitted,



Stacie Brown
Director of Curriculum and Instruction



RENEWAL QUOTE

IXL Learning
 777 Mariners Island Blvd., Suite 600
 San Mateo, CA 94404

QUOTE # 886840-1
 DATE: SEPTEMBER 2, 2024

TO:
 Stacie Brown
 Granbury Independent School District
 217 N JONES ST
 GRANBURY, TX 76048

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Juliet Vanderburg	A19-2650374	October 1, 2024 - October 1, 2025	October 1, 2024

SUBSCRIPTIONS	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL site license, including:			
Grades 6-12 Subjects: Math, ELA, Science, and Social studies	3975	\$21.00	\$83,475.00
Grade 5 Subjects: Math, ELA, and Science	650	\$19.00	\$12,350.00
Grades 3-4 Subjects: Math and ELA	1150	\$15.25	\$17,537.50
Grades PK-2 Subject: Math	1775	\$9.75	\$17,306.25
Total Price			\$130,668.75

TOTALS	
Total Subscriptions List Price	\$130,668.75
Grand Total	\$130,668.75

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <https://www.ixl.com/po-upload> and enter quote # 886840-1. For international accounts, we can accept wire transfers for an additional fee.



OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	September 26, 2024
Action:	Action

TO: Board of Trustees
From: Tammy Clark
Date: September 26, 2024
RE: Consider Campus Improvement Plans

SUMMARY:

Principals, their administrative teams, and their campus leadership committees have met in order to set performance objectives and strategies to align to the strategic plan goals that are applicable for their respective campuses for the 2024-2025 school year. Upon review, it is noticed that many campuses are aligned in setting goals for increasing student academic performance with a particular focus on growth, career and college readiness, increased student attendance, continued safety and security measures, individualized instructional support to improve tier 1 instruction through observation feedback coaching, professional growth leadership opportunities, student/campus culture to include the district initiative of CKH, staff collaborative culture, and community culture. Each principal has also prepared a campus plan at-a-glance as a summary of their strategies within the new strategic plan goals set last summer.

RECOMMENDATION:

It is recommended that the Board approve the Campus Improvement Plans as presented.

Respectfully submitted,

Tammy Clark
Assistant Superintendent

**GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: September 16, 2024
For: Approval

TO: Dr. Ann Dixon Interim Superintendent

FROM: Emmett Whitefield

DATE: September 10, 2024

RE: Fences and Gates for Baccus,
Mambrino, GHS

SUMMARY: To comply with the new safety and security grant requirements, Granbury ISD issued a bid for fence installation that meets TEA specifications. Key details:

- Original bid awarded to Cavalry Constructions in July 2024
- Additional needs identified at Baccus, Mambrino, and GHS.
- Scott Campbell, Maintenance & Facilities Supervisor, requested quotes for approximately 4,750 linear feet of fences and emergency/security gates, including labor, preparation, and installation
- TIPS contract with Cavalry Constructions will be utilized for the additional fencing

To facilitate the procurement of the additional fences, Granbury ISD will utilize the TIPS contract with Cavalry Constructions.

RECOMMENDATION: It is recommended that the board approve the proposal from Cavalry Construction & Restoration for the furnishing, installation of new fencing, and removal of all existing fencing at Baccus Elementary, Mambrino, GHS Courtyard, GHS Pavilion. The recommended option is for steel fencing at a total price of \$431,990.13 through the TIPS contract. This project will be funded with Safety and Security Grants.

Staff Person Responsible: Houcine Chraibi
Bradee Drake

Date Submitted: September 10, 2024

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: September 16, 2024
For: Approval

TO: Dr. Ann Dixon Interim Superintendent

FROM: Emmett Whitefield

DATE: September 10, 2024

RE: Five 77 Passenger & Two SPED
Passenger Buses RFQ 2024-14

SUMMARY:

An RFQ was issued for vendors to provide quotes for five 77-passenger and two Special Education passenger buses. After reviewing the bids received, the administration recommends awarding the purchase to Rush Truck Centers of Texas, the lowest responsive bidder, with the following details:

- Five 77-passenger buses at \$141,211.00 each
- Two SPED buses at \$142,467.00 each
- Expected delivery: 6-7 months

Board Policy CH(LOCAL) requires board approval for purchases over \$50,000, unless the purchase falls under function 34 in a categorical exemption.

RECOMMENDATION:

We recommend the Board award the contract to Rush Truck Centers of Texas for a total of \$990,989.00, broken down as follows:

- Five 77-passenger buses: \$706,055.00 (\$141,211.00 each)
- Two SPED buses: \$284,934.00 (\$142,467.00 each)

For a total of \$990,989.00

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Houcine Chraibi
Brian Caruthers

Date Submitted: September 10, 2024

**GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: September 16, 2024
For: Approval

TO: Dr. Ann Dixon Interim Superintendent
FROM: Emmett Whitefield
DATE: September 13, 2024
RE: Revised Purchase of Five 71-Passenger and Two SPED Buses (RFQ 2024-14)

SUMMARY:

During the negotiation process for the purchase of the previously recommended five 77-passenger buses, a new opportunity emerged for a better pricing option. The vendor, Rush Truck Centers of Texas, offered five buses with similar specifications at a lower unit price and with a much shorter delivery time of 30 days. These buses come with a capacity of 71 passengers, which is slightly smaller than the originally planned 77-passenger buses. Despite the seating difference, this option allows us to save a significant amount of money and have the buses delivered promptly.

Additionally, the two Special Education (SPED) buses remain unchanged in the purchase plan, as they are still the most suitable option for our needs.

REVISED PURCHASE DETAILS:

- **Five 71-passenger buses** at \$133,372.00 each
- **Two SPED buses** at \$142,467.00 each
- **Total:** \$933,194.00 (Compared to the previous total of \$990,989.00)

The only significant change in this revised proposal is the reduction in seating capacity for the regular buses, from 77 seats to 71 seats. This adjustment reflects the best available option in terms of pricing and delivery timeline from the vendor, who was the most responsive bidder.

RECOMMENDATION:

We recommend the Board approve this revised purchase from Rush Truck Centers of Texas for a total of \$933,194.00, broken down as follows:

- Five 71-passenger buses: \$666,860.00 (\$133,372.00 each)
- Two SPED buses: \$284,934.00 (\$142,467.00 each)

This change will result in a savings of \$57,795.00 and faster delivery of the regular buses within 30 days, meeting the district's transportation needs efficiently.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Houcine Chraibi
Brian Caruthers
Date Submitted:

September 10th, 2024

**GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: September 16, 2024
For: Approval

TO: Dr. Ann Dixon Interim Superintendent **FROM:** Emmett Whitefield
DATE: September 10, 2024
RE: RFQ 2024-15 Purchase of
500 Chromebooks

SUMMARY:

Granbury ISD's technology department provided specifications for a line-item bid for 500 Chromebooks. Key details:

- 347 vendors invited; 30 responded
- Proposals due: September 9, 2024
- Evaluation conducted by Brent Wilson (Director of Technology) and Bradee Drake (Purchasing Assistant)

Recommended vendor: Vivacity Tech Public Benefit Corporation

- Price per Chromebook: \$261.00
- Includes: Hardware, Google Chrome management license, and Google zero-touch pre-provisioning
- Total cost (including \$900.00 shipping and handling): \$131,400.00

Board Policy CH(LOCAL) requires board approval for purchases over \$50,000, unless the purchase falls under function 35 in a categorical exemption.

RECOMMENDATION:

We recommend the Board approve the purchase of 500 Chromebooks from Vivacity Tech Public Benefit Corporation for a total of \$131,400.00.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Bradee Drake
 Houcine Chraibi
 Brent Wilson

Date Submitted: September 10, 2024

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: September 16, 2024
For: Information

TO: Dr. Ann Dixon, Interim Superintendent **FROM:** Emmett Whitefield
DATE: September 10, 2024
RE: Cash Flow and Investment Report
as of August 31, 2024

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending August 31, 2024.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield RSTBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: September 10, 2024