



**ALIEF INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

4250 Cook Road, Houston, Texas 77072
P.O. Box 68, Alief, TX 77411

REGULAR BOARD MEETING WORKSHOP

Tuesday, September 2, 2025

6:30 PM

Notice is hereby given that the Board of Trustees of the Alief Independent School District will hold a Regular Board Meeting Workshop on Tuesday, September 2, 2025 at 6:30 PM in the Board Room of the Administration Building, 4250 Cook Rd, Houston, TX 77072.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

One or more board members and/or presenters may participate in this meeting by videoconference. It is the intent of the district to have, and the meeting will have, a quorum of board members physically present at the meeting location. The meeting location will be equipped with video conference equipment.

The public may view the board meeting by watching the live stream of the meeting at the following link: <https://video.aliefisd.net/show?video=436b1ee64ce7>

Online posting found here: <https://meetings.boardbook.org/Public/Organization/770>

1. Call to Order
2. Invocation or Inspirational Remarks
3. Public Comments on Posted Agenda Items
4. Board and Committee Reports

Reports and comments from board members regarding meetings and conferences attended, including board committee meetings; schools visited; community and district activities; new initiatives; education programs; and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

5. Consent

5.1. Consider Approval of Regular Board Meeting Minutes for the Meeting held on August 26, 2025. 4

5.2. Consider Approval of the MOU with Houston Community College (HCC) and Alief ISD to expand educational opportunities for high school students. 14
(Dr. Charles Garcia, Deputy Superintendent of Curriculum, Instruction & School Leadership)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to

ensure all students reach their academic potential and improve student preparation for college and career.

5.3. Consider Approval of the MOU to partner with Compounding Shop Pharmacy and Alief ISD to establish an experiential learning program for Alief ISD's CTE students (Dr. Charles Garcia, Deputy Superintendent of Curriculum, Instruction & School Leadership) 64

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

6. Non Consent Agenda

6.1. Consider Acceptance of Certificates of Unopposed Candidates for Positions 4, 5, 6, and 7 and Approval of Order of Cancellation of Election that was to be held on November, 4, 2025. (Charles Woods, Deputy Superintendent of Business) 73

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

6.2. Selection of 2025 Delegate and Alternate for TASB Delegate Assembly (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

6.3. Consider Nomination for the Harris County Appraisal District Board of Directors (Charles Woods, Deputy Superintendent of Business Services) 78

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

6.4. Accountability Ratings and Instructional Support Strategies (Dr. Charles Garcia, Deputy Superintendent of Curriculum, Instruction & School Leadership) 101

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

6.5. Consider Approval of medical health plan premiums, parameters, and structure for the plan year 2026 (Dr. Elizabeth Veloz-Powell, Deputy Superintendent of Human Resources) 124

Board Goal #3 World Class Employment: Alief ISD will recruit, develop, and retain highly qualified and effective personnel.

7. Closed Executive Session

7.1. Consult with the District's attorneys on any subjects or matters authorized by law, including any matter listed on this meeting notice/agenda, pending or contemplated litigation, and proposed settlements.

(Tex. Gov't Code § 551.071)

7.2. Deliberate the duties, responsibilities, evaluation, employment, and dismissal of personnel and officers, including the Board and Superintendent and as it pertains to any item listed on this notice/agenda. (Tex. Gov't Code § 551.074)

8. Adjournment

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.001-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease, or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift donation.

Section 551.074 – for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – for the purpose of considering discipline of a public school child or children, or to hear a complaint by an employee against another employee, if the complaint or charge directly results in a need for a hearing.

Section 551.0821: For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation;

Section 551.083 – for the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 – for the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.089: For the purpose of deliberating security assessments or deployments relating to information resources technology, network security information as described by Section 2059.055(b), or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final decision, or final vote shall be at either:

- a. the open meeting covered by the notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

ALIEF INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Regular Board Meeting

Date: Tuesday, August 26, 2025

Item #1

Call to

Order:

Trustee Madam President Dr. Darlene Breaux called to order the meeting at _____ p.m. on _____, for the purposes stated in the notice for tonight's meeting.

Roll called by: Dr. Anthony Mays, Alief ISD Superintendent

Pending:

1. Trustee President Dr. Darlene Breaux
2. Trustee Vice President Jennifer Key
3. Trustee Secretary Rick Moreno
4. Trustee Assistant Secretary Dr. Lily Truong
5. Trustee Janet Spurlock
6. Trustee Dr. Gregg Patrick
7. Trustee Ann Williams

Absent:

By Zoom:

Item #2

Pledge

Alief Taylor High School – JROTC Navy

Item #3

Invocation or Inspirational Remarks

1. Trustee Janet Spurlock

Item #4
Public Comments on Posted Agenda Items

- 1.
- 2.
- 3.

Item# 5
Board Recognitions

Item #6
Board and Committee Reports

Item #7
Superintendent Report (Dr. Anthony Mays)

Item #8
Donation Report by Delores “Dee” Jones



August 26, 2025
Donation Report.pdf

Item #9
Report

9.1. Construction Summary Report (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #2 Safe and Secure Alief: Alief ISD will maintain a safe and orderly environment.

9.2. Disbursement Report (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #5 Organizational Strength: Alief ISD will continue to improve the financial stability of the district.

9.3. Financial Activity Report (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #5 Organizational Strength: Alief ISD will continue to improve the financial stability of the district.

9.4. Active Requests for Proposals for Procurement of Goods and Services (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #2 Safe & Secure Alief: Alief ISD will maintain a safe and orderly environment.

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

Item #10
Consent Agenda

Roll called by: Dr. Darlene Breaux, Alief ISD Board President, for any consent agenda items he or she would like to hold for discussion.

Pending:

1. Trustee President Dr. Darlene Breaux
2. Trustee Jennifer Key
3. Trustee Secretary Rick Moreno
4. Trustee Assistant Secretary Dr. Lily Truong
5. Trustee Janet Spurlock
6. Trustee Ann Williams
7. Trustee Dr. Gregg Patrick
7. Superintendent Dr. Anthony Mays

Absent:

By Zoom:

10.1. Consider Approval of Regular Workshop Minutes held on August 5th, 2025.

10.2. Consider Approval of New Hires (Dr. Elizabeth Veloz-Powell, Deputy Superintendent of Human Resources)

Board Goal #3 World Class Employment: Alief ISD will recruit, develop, and retain highly qualified and effective personnel.

10.3. Consider Approval of Resignation Report (Dr. Elizabeth Veloz-Powell, Deputy Superintendent of Human Resources)

Board Goal #3 World Class Employment: Alief ISD will recruit, develop, and retain highly qualified and effective personnel.

10.4. Consider Approval of Memorandum of Understanding Between Western Governor's University and Alief ISD to Establish a Pilot Partnership Between WGU and edwell to Provide High-Quality, Low-Cost Pathways for Developing K-12 Teacher Apprentices through a Registered Apprenticeship Program, Supporting Long-Term Sustainability and Holistic Apprentice Development (Elizabeth Veloz-Powell, Deputy Superintendent of Human Resources)

Board Goal #3 World Class Employment: Alief ISD will recruit, develop, and retain highly qualified and effective personnel.

10.5. Consider Approval of Budget Amendments (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #5 Organizational Strength: Alief ISD will continue to improve the financial stability of the district.

10.6. Tax Collection Report and Disbursements (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

10.7. Consider and Discuss Approval of method of compliance with HB3 and Texas Education Code 37.0814, including consideration of resolution approving methodology and claimed exceptions regarding security personnel. (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #2 Safe & Secure Alief: Alief ISD will maintain a safe and orderly environment.

10.8. Consider approval of Resolution adopting Prevailing Wage Rates for Alief ISD public works/construction facilities projects. (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #5 Organizational Strength: Alief ISD will continue to improve the financial stability of the District.

10.9. Consider Approval of Certificate of Cancellation of Taxes (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

10.10. Consider approval of Resolution authorizing the refund of property tax overpayments and erroneous payments. (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

10.11. Consider Approval of Resolution authorizing the acceptance of partial payments for current year school property taxes. (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

10.12. Consider Approval of Memorandum of Understanding Between OneGoal and Alief ISD (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

10.13. Consider Approval of Memorandum of Understanding between Social Justice Learning Institute-Urban Scholars Houston and Alief ISD (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

10.14. Consider Approval of the Partnership and Travel Agreement between TXRL (Texas Reads Texas Leads) and Alief ISD (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

10.15. Consider Approval of Memorandum of Understanding between TXVSN (Texas Virtual School Network) and Alief ISD (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

10.16. Consider Approval of the Memorandum of Understanding between JA BizTown and Alief ISD (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #2: Safe & Secure Alief: Alief ISD will maintain a safe and orderly environment.

10.17. Consider Approval of Memorandum of Understanding between The Hobby Center for the Performing Arts and Alief ISD (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

10.18. Consider Approval of Amendment No. 1 to the Agreement between The University of Texas Health Science Center at Houston and Alief ISD (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

10.19. Consider Second Reading and Additions, Deletions, and Revisions to Board Policies BDAA (Local), BDF (Local). (Dr. Jeannine Porter, Chief of Staff)

Board Goal #4 Alief Family: Alief ISD will continue to build positive relationships with all stakeholders.

10.20. Consider First Reading and Additions, Deletions, and Revisions to Board Policies BDB (Local) (Dr. Jeannine Porter, Chief of Staff)

Board Goal #4 Alief Family: Alief ISD will continue to build positive relationships with all stakeholders.

10.22. Consider Approval of RFP #2532 - Employee Benefits Ancillary Lines of Coverage (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

10.23. Consider Approval of CSP #2507 - Chiller Replacements at Multiple Campuses - Phase 2 (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #2 Safe & Secure Alief: Alief ISD will maintain a safe and orderly environment.

10.24. Consider Approval of RFP-MA #2514 - Contracted Services & Related Products (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #2 Safe & Secure Alief: Alief ISD will maintain a safe and orderly environment.

10.25. Consider Approval of RFP#2527 - Classroom Furniture (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #2 Safe & Secure Alief: Alief ISD will maintain a safe and orderly environment.

10.26. Consider Approval of Memorandum of Understanding Between National Partnership for New Americans and Alief ISD (Dr. Jeannine Porter, Chief of Staff)

Board Goal #4 Alief Family: Alief ISD will continue to build positive relationships with all stakeholders.

Item # 11
Non-Consent Agenda

11.1. Public Meeting to Discuss 2025-2026 Budget and 2025 Proposed Tax Rate (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

11.2. Consider Adoption of the 2025-2026 Fiscal Year Budget (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #5 Organizational Strength: Alief ISD will continue to improve the financial stability of the District.

11.3. Consider a Resolution Setting and Levying School District Ad Valorem Taxes for the Alief Independent School District for the Year 2025 and Directing the Assessment and Collection Thereof (Charles Woods, Deputy Superintendent of Business Services)

Board Goal #4 Alief Family: Alief ISD will continue to build strong relationships with all stakeholders.

11.4. Bimonthly Construction and Bond Status Update (Vinson Lewis, Assistant Superintendent of Support Services)

Board Goal #5 Organizational Strength: Alief ISD will continue to improve the financial stability of the District.

11.5. Receive report on school year 2024-2025 Discipline Update (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #2 Safe & Secure Alief: Alief ISD will maintain a safe and orderly environment.

11.6. Consider and Discuss Resolution establishing a Local School Library Advisory Council EFB (EXHIBIT) (Dr. Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

11.7. Consider First and Second Reading and Adoption of Additions, Deletions, and Revisions to Board Policies EFB (LOCAL) (Charles Garcia, Deputy Superintendent of Curriculum & Instruction)

Board Goal #1 Student Achievement: Alief ISD will close the achievement gap to ensure all students reach their academic potential and improve student preparation for college and career.

Item #12

Closed Executive Session

12.1. Consult with the District's attorneys on any subjects or matters authorized by law, including any matter listed on this meeting notice/agenda, pending or contemplated litigation, and proposed settlements.

(Tex. Gov't Code § 551.071)

12.2. Deliberate the duties, responsibilities, evaluation, employment, and dismissal of personnel and officers, including the Board and Superintendent and as it pertains to any item listed on this notice/agenda. (Tex. Gov't Code § 551.074)

12.3. Consider and Discuss the Administration's Recommendation to Propose the Termination of a Term Contract Teacher at Holub Middle School (Elizabeth Veloz-Powell, Deputy Superintendent of Human Resources)

Board Goal #3 World Class Employment: Alief ISD will recruit, develop, and retain highly qualified and effective personnel.

Item #13

Reconvene in Open Session and Consider Action on Matters Discussed in Executive Session

13. Consider Action on Matters Discussed in Closed Session, including Administration's Recommendation to Propose the Termination of a Term Contract Teacher at Holub Middle School (Elizabeth Veloz-Powell, Deputy Superintendent of Human Resources)

Board Goal #3 World Class Employment: Alief ISD will recruit, develop, and retain highly qualified and effective personnel.

Item #14
Adjournment

❖ President Dr. Darlene Breaux adjourned the meeting by unanimous consent at _____ on _____.

Dr. Darlene Breaux, President

Rick Moreno, Secretary

DATE APPROVED: _____

DATE SIGNED: _____

ALIEF INDEPENDENT SCHOOL DISTRICT

BOARD DOCUMENT

MEETING DATE: September 2, 2025

AGENDA ITEM: Memorandum of Understanding Between **Houston Community College (HCC)** and **Alief ISD**

The Memorandum of Understanding Between **Houston Community College (HCC)** and **Alief ISD** establishes a partnership to expand educational opportunities for high school students. The agreement outlines collaboration in providing **dual credit, workforce, and academic courses** that allow students to earn both high school and college credit.

Recommendation: Consider Approval of the MOU with **Houston Community College (HCC)** and **Alief ISD** to expand educational opportunities for high school students.



Dr. Anthony Mays
Superintendent



Dr. Charles Garcia
Deputy Superintendent of
Curriculum, Instruction & School
Leadership



**PARTNERSHIP AGREEMENT
BETWEEN
HOUSTON COMMUNITY COLLEGE AND
ALIEF INDEPENDENT SCHOOL DISTRICT FOR
COLLEGE CONNECTIONS PROJECT/ STUDENT DATA SHARING/ DUAL CREDIT
COURSES/HB5 COLLEGE PREP MATH AND ENGLISH COURSES/ EARLY
COLLEGE HIGH SCHOOL/ MIDDLE COLLEGE HIGH SCHOOL**

This Partnership Agreement (“PARENT AGREEMENT” or “Agreement”) is entered into by and between Houston Community College System (“HCC”), a public community college district organized under Chapter 130 of the Texas Education Code, whose main office address is at 3100 Main Street, Houston, Texas, 77002, and Alief Independent School District (“Alief ISD” or “the District”), a school district within the State of Texas whose main office address is, 4250 Cook Road Houston, TX 77072 (individually, “Party” and collectively, “Parties”), effective upon full and complete execution.

RECITALS

Whereas, HCC and Alief ISD desire and agree to partner to offer dual credit classes, college prep classes, early college programs, and share student data and facilitate post-secondary matriculation; and

Whereas, the purpose of this Agreement is to describe the entire relationship between the Parties including the benefits each may receive; and

Whereas, the Parties have entered into such similar partnerships and wish to restate their responsibilities and obligations; and

Whereas, the Parties intend to comply with applicable laws, including Chapter 54 of the Texas Education Code and Senate Bill 1004 (84R), codified at Texas Education Code Chapter 130 and Section 29.402, by entering into this PARENT AGREEMENT with HCC, a regional community college, to provide dual credit programs that offer Alief ISD students opportunities to earn college credit and receive career training; and

Whereas, the Parties desire and agree to additionally implement “College Connections Project” (outlined in Exhibit B) on a mutually agreeable schedule to streamline the application and enrollment process for high school students for the purpose of increasing the number of Alief ISD graduates who enroll at HCC; and

Whereas, the Parties find that it is within their mission and purpose to enter into such a partnership;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, HCC and Alief ISD, agree as follows:

SECTION 1: : TERMS AND CONDITIONS

1. Scope of Agreement

The Parties shall partner to provide the courses and programs in accordance with the general obligations and responsibilities of each party attached hereto and incorporated herein for all purposes and made part of this Agreement:

Exhibit A: College Connections Project (Exhibits A-1, A-2 and A-3)

And optional programs:

Exhibit B: College Prep Math and College Prep English Courses (HB5)

Exhibit C: Early College High School and P-Tech Program

Exhibit D: Middle College High School

Exhibit E: SACSCOC The Principles of Accreditation: Foundation for Quality Enhancement

2. Term and Termination

The period of this Agreement shall be in effect from August 1, 2025 until July 31, 2028 (“Term”) unless renewed or earlier terminated, with the Effective Date being the date August 1, 2025. This Agreement cycle, which begins prior to the 2025-2026 academic year, is intended by the Parties to allow planning to take place in advance of the academic years contemplated by this Agreement. Either Party may terminate this Agreement with or without cause upon one-hundred and twenty (120) days prior written notice to the other Party. In the event of such termination, unless otherwise agreed by the parties, the date of termination shall be the last day of the current semester or year of the then current term. No termination as provided above however, shall be effective with regard to Students currently enrolled in courses under this Partnership Agreement until such students are allowed to complete the semester in which the Student is currently enrolled and the Parties collaborate to complete any applicable completion of program (“teach out”) required by accreditation bodies such as the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

3. Principles for Partnership

In furtherance of the objectives of this partnership, the Parties acknowledge the following principles:

- A. Establishment of a full and equal partnership between HCC and Alief ISD that allows flexible and creative responses to the organizational, mission, and fiscal needs of both institutions.

- B. Collaboration in planning, implementation, and continuous improvement of programs, including the provision for faculty, staff, and administration; curriculum development; training; and student services.
- C. Provision of college readiness and dual credit courses for qualified students.
- D. Inclusion of personal/civic development programs that provide service learning and other external learning experiences for all students.
- E. Financial collaboration that addresses costs of both partners and assists each in obtaining necessary funds from local, state, federal, and private/foundation sources to operate the programs successfully and on a cost-neutral basis for both parties.
- F. Shared use of facilities, including designated classrooms, labs, offices, restrooms and libraries that reduce operating costs and promotes collaboration of students, faculty, staff, and community members in the program success.

4. Program Commitments

The fields of study, also called “programs,” covered under this Agreement include Dual Credit courses, College Prep Math and College Prep English courses (HB5), and Early and Middle College High School programs, P-TECH, and College Connections Project (“programs”). This Parent Agreement will also cover the transferring and sharing of student data between the Parties in support of these programs.

The Parties commit to:

- A. Implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.
- B. Assist high school students in the successful transition to and acceleration through postsecondary education.
- C. Ensure all dual credit students will receive academic and college readiness advising with access to student support services to bridge them successfully into college course completion.
- D. Maintain quality and rigor of dual credit course to ensure student success in subsequent courses.
- E. Collaborate in the design and execution of challenging and innovative instructional programs (including Early College, Middle College, P-TECH, Dual Credit, and College Prep Math and College Prep English courses) and collaborate to resolve any disputes about the implementation of these programs, including involving appropriate district and HCC leadership.
- F. Comply with all applicable guidelines, standards and requirements in the offering of the programs, including but not limited to regulations promulgated by the Texas

Higher Education Coordinating Board (THECB), the Southern Association of Colleges and Schools (SACSCOC), and the Texas Education Agency (TEA).

- G. Alief ISD will inform and collaborate with HCC during the application and implementation process of related grants that commit/depend and encumber HCC Resources in the grant application. Alief ISD will provide and request HCC signature within reasonable time of at least two weeks.
- H. Schedule classes in support of these programs at a Alief ISD or HCC facility.
- I. Recruit eligible students for academic or workforce programs.
- J. Evaluate the programs and share student data in order to track and evaluate student progress and program successes.
- K. Market the partnership to the parents of students enrolled in the Alief ISD.

5. Understanding of the Parties

- A. Nothing in this Agreement is to be construed as transferring responsibility from one party to the other.
- B. **The College offers tuition waivers or discounted tuition to students in dual credit programs. In the 2025-2026 school year, fiscal year 2025, starting September 1, 2025, the College will waive in-district tuition for students participating in the Early College High School Program and charge a flat per course fee for out-of-district tuition, or any other cost or fee approved by the College’s Board of Trustees and clearly communicated to Alief ISD prior to each school year. For the 2025-2026 school year, the per course fee will be \$65. In a manner consistent with the law and Board policy, costs and fees will be set each school year by the College’s Board of Trustees and may change during the term of this agreement. Each district may choose to cover the per course tuition fee for their out of district students.**
- C. Each party will comply with all state and federal laws applicable to this Agreement, including but not limited to the Family Educational Rights and Privacy Act (FERPA), Title VI of the Civil Rights Act of 1964, as amended; Title VII of the Civil Rights Act; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990 (ADA), as amended; applicable provisions of the Texas Education Code and Texas Government Code; applicable Alief ISD policies and procedures, and applicable HCC policies and procedures.
 - i. The parties agree to collaborate and develop a written specific plan to uniformly implement existing compliant ADA practices **LANGUAGE SHALL BE DEVELOPED, FINALIZED, AND IMPLEMENTED INTO THIS AGREEMENT VIA ADDENDUM. During the development of such addendum and until an ADA addendum is**

finalized, the parties will collaborate to implement best practices to comply with all aspects of the ADA.

- D. Subject to the applicable laws and to the regulations of the respective organizations, information, data and reports of cooperative activities carried out under this Agreement may be released by any of the Parties with the consent of the other party or as otherwise may be required by conditions and circumstances in connection with the program or as required by law.
- E. In the event that a Alief ISD student engages in conduct that would result in disciplinary action in accordance with HCC Student Code of Conduct, HCC agrees to inform the Alief ISD of the violation. However, HCC shall further have the right to demand immediate removal of any student from its premises, upon a determination by the administrator in charge that the student poses an immediate threat to the safety of HCC's enrolled students, clients, faculty, staff, and patrons or to the orderly functioning of HCC.
- F. Both parties understand the safety and security risks inherent with minors and agree that certain risks may be unforeseeable. Further, the parties agree that the public safety departments from both HCC and Alief ISD will collaborate to develop and/or review safety and security standards and/or guidelines, including emergency response, within thirty (30) days of both parties executing the Agreement.

Alief ISD Responsibilities

- A. Course Schedule: Alief ISD shall provide a complete course schedule for requested dual credit courses a minimum of sixty (60) days prior to the start of the semester.
- B. Monthly Campus Pathway Fairs: Alief ISD will allow routine access to students solely for informing students about academic and career pathways, financial aid coaching, and other topics related to transition to college.
- C. Career advising: Alief ISD will provide support for HCC advisors, such as temporary office space and access to the internet as needed. Alief ISD will also provide support to students enrolling in post-secondary education.
- D. Provide instructional materials, including textbooks and other instructional resources (lab materials, online access), necessary for operation of the programs (7) seven business days prior to the commencement of classes — assuming this information is made available to Alief ISD administrators.
- E. Faculty are required to use the materials assigned by their department when providing instruction to dual credit students. Students may not earn college credit if faculty fail to use departmental required adopted materials. For courses using Inclusive Access digital course materials, the school district shall pay HCC for use. Alief ISD is required to remit payment within forty-five (45) days upon receipt of invoice. Failure to submit payment may result in the suspension of Inclusive Access course materials for the upcoming semester or academic year, except as otherwise provided by applicable provisions of the Texas Government Code.

- F. Ensure dual credit courses held at the Alief ISD meet the contact hours required, are properly documented in HCC's software as then utilized (PeopleSoft), and that students have adequate availability in their course schedule to complete the required contact hours.
- i. Embedded Faculty:
 1. Be credentialed and hired at the sole discretion of HCC.
 2. Provide students the course syllabus on the first day of class.
 3. Maintain college-level rigor of the course.
 4. Follow the curriculum provided by HCC.
 - ii. Alert the department chair as soon as is possible if there is an issue with equipment or textbooks.
 - iii. Follow the protocol for communicating with the department chair on any grading or student conduct items as defined in the HCC Faculty Handbook.
 - iv. Submit Rosters and Grades on time. Failure to do so will result in the following consequences:
 1. The first time it happens, the instructor will receive a warning.
 2. The second time it happens, the instructor will finish the current semester but will no longer teach college courses taught for dual credit.
 - v. Check rosters daily to ensure all students in the class are on the college roster and report any discrepancies immediately to the assigned P-16 Director.
 - vi. Maintain communication with the department chair throughout the semester.
 - vii. Attend trainings provided by HCC's P-16 office and HCC.
 - viii. Complete all mandated online trainings by the due date. Failure to do so will result in not being rehired to teach a dual credit course.
 - ix. Communicate with dual credit students through HCC's assigned email address or HCC's CANVAS portal only.
 - x. Must attend the annual Dual Credit Institute for Teaching and Learning.
 - xi. Must attend the adjunct faculty meeting at the beginning of each semester. (Two options will be offered, and faculty must attend one of the two meetings.)

- xii. Provide adequate technology and space for faculty and students, including login information for district computers, dry erase boards, appropriate ID badges, adequate seating, space for accommodated testing and the provision of other accommodations, appropriate bandwidth, and access for students to required testing software.
- G. Mandatory Orientation: As HCC students, dual credit students will complete mandatory orientation as part of their enrollment process. Both entities will collaborate to ensure that these orientations are offered in the modality most helpful to the students.
- H. Alief ISD will implement College Connections pre-registration program at all active Alief ISD high schools (*See Exhibit B*).
- I. Provide an authorized adult to ensure adequate supervision of minor students while on HCC campuses and/or notify HCC campus personnel when a class is canceled or dismissed early.
- J. Ensure that students are provided with HCC schedules and understand appropriate course attendance requirements.
- K. Ensure that students are prepared to adhere to the HCC Student Code of Conduct. Both entities will collaborate to ensure that students are meeting clearly communicated behavioral expectations and that any behavioral consequences are appropriately applied. If students fail to meet the standards of the HCC Student Code of Conduct, information regarding disciplinary infractions will be shared by the entities as a necessary component of achieving educational progress.
- L. Ensure that courses are conducted as HCC courses, adhering to SACSCOC standards.

HCC Responsibilities

- A. Provide the course schedule as requested by Alief ISD while also maintaining consistent dual credit student paperwork and on-boarding practices across all campuses.
- B. Keep up-to-date a list of applicable textbooks on an easily accessed website in partnership with HCC's third party bookstore vendor and provide timely information regarding inclusive access and Open Educational Resource (OER) options for courses, ensuring that textbook selections are not changed within 45 days of the beginning of each course. Inclusive access/OER options may be provided by HCC.
- C. Collaborate with district staff, including procurement teams, in acquisition of appropriate student textbooks and other course learning materials.
- D. Credential and hire qualified faculty to teach dual credit courses.

- E. Provide adjunct training as needs are identified.
- F. Compensate Embedded Faculty directly or distribute funds to the school districts based on the number of courses and enrollment so the schools may provide stipends to instructors in accordance with HCC's faculty salary rates. If the school district is responsible for making payments to Embedded Faculty, it shall make payments promptly to the Embedded Faculty and in the same amount as distributed by HCC.
- G. Provide support for teachers in accordance with HCC adjunct policies.
- H. Implement the College Connections Program.
- I. Host Campus Pathways Fairs.
- J. Provide HCC staff to assist in building pathways for students.
- K. Provide students access to HCC campus tutoring services and the locations and hours these services are available.
- L. Conduct class observations of dual credit faculty at least once per academic year.
- M. Ensure that faculty participate in the collection of student data for the purpose of evaluation of student service needs.
- N. Inform dual credit faculty of the dates that HCC will conduct the Student Evaluation of Instruction so that dual credit students are allowed to participate.
- O. Notify Alief ISD administrators regarding software updates specific to virtual lecture and test security platforms at least 30 days prior to the start of the semester. In the event a software issue arises after the start of the semester, HCC will work with Alief ISD administrators to successfully resolve any software issues in a manner that limits any negative impact to students and Alief ISD staff.

6. Financial

HCC's financial requests, including invoices, should be sent to:

Alief ISD
Attn: Accounts Payable
4250 Cook Rd.
Houston, TX 77072
Or
Email

7. Joint Goals

- A. Alief ISD Targets:
 - i. Complete College Career Military Readiness (CCMR)

- ii. Meet TSI criteria
- iii. Earn dual course credits: A graduate completes and earns credit for at least three college credit hours in RLA or mathematics or at least nine college credit hours in any subject.
- iv. Earn associate degree
- v. Earn an IBC; or earn a level I or level II certificate
- vi. Enroll at a postsecondary institution immediately following high school

B. HCC Targets

- i. Meet TSI criteria
- ii. Students complete 15 (+) hours of dual credit
- iii. Students earn associate degree
- iv. Students earn a level I or level II certificate
- v. Students who have not completed a level I or level II certificate or an associate degree transfer to HCC following graduation
- vi. Students who earned an associate degree while in high school transfer to HCC or a university following graduation

8. Insurance

Alief ISD shall obtain and maintain in force for the duration of this Agreement and any extensions thereof, at Alief ISD's sole expense, all insurance required by state or federal law, including, but not limited to, General Liability Insurance. Alief ISD will supply evidence of such insurance to HCC Risk Management or obtain Waiver of Insurance from HCC Risk Management prior to performing services.

The General Liability policy will name HCC as an Additional Insured. A Waiver of Subrogation in favor of HCC and notice of cancellation will be provided in writing in accordance with policy provisions. Certificates of insurance verifying the foregoing requirements will be provided to HCC prior to commencement of any services under this Agreement. If a policy contains deductible provisions, Alief ISD will be responsible for payment of the deductible amount for any claim(s) or the pursuit of any claim(s) or asserted claim(s) against HCC, its agents, employees or representatives.

A copy of Verification of Insurance Coverage will be forwarded to:

HCC:
HCC Risk Management
3100 Main St., 4th Floor
Houston, TX 77002

Alief ISD:
Alief Independent School District
4250 Cook Road
Houston, TX 77072

Gwen.drumgoole@hccs.edu

EMAIL _____

Alief ISD failure to comply with the requirements of this section shall be considered a breach of this Agreement.

9. Security Protocol

Both Parties shall exert due diligence in defining and implementing a written security protocol. **LANGUAGE SHALL BE DEVELOPED, FINALIZED, AND IMPLEMENTED INTO THIS AGREEMENT VIA ADDENDUM. During the development of such addendum and until a Security addendum is finalized, the parties will collaborate to jointly implement best security practices.**

All personnel involved in the implementation of this agreement will opt in to the automatic emergency communications of both entities, such as emergency communication e-mails and/or text messages.

10. EMERGENCY NOTICE

All matters related to emergencies to students and/or staff shall be immediately forwarded to:

HCC:

Chief Timothy Ramirez
3821 Caroline, Houston, Texas 77004
Office: (713) 718-7550
HCC Dispatch: 713-718-8888
timothy.ramirez@hccs.edu

Alief ISD:

Kathleen Jahn: Deputy Superintendent of Instruction
4250 Cook Road, Houston, TX 77072
Office: 281-498-8110 x 29082
kathleen.jahn@aliefisd.net

11. Indemnification

HCC AND ALIEF ISD AGREE TO MUTUAL INDEMNIFICATION: TO THE EXTENT PERMITTED BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS, EACH PARTY AGREES TO INDEMNIFY, RELEASE, AND HOLD THE OTHER PARTY AND THE OTHER PARTY'S TRUSTEES, OFFICERS, AGENTS, AND EMPLOYEES HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, AND LIABILITIES (each as used herein shall be referred to as "Claim") OF ANY TYPE OR ANY NATURE WHATSOEVER (INCLUDING COSTS AND REASONABLE LEGAL AND EXPERT FEES) FOR DAMAGE TO, LOSS OF, OR DESTRUCTION OF ANY TANGIBLE PROPERTY OR BODILY INJURY OR DEATH TO ANY PERSON, ARISING FROM, IN CONNECTION WITH, OR ANY WAY INCIDENT TO THIS AGREEMENT, TO THE EXTENT FINALLY DETERMINED TO HAVE BEEN CAUSED BY THE INDEMNIFYING PARTY AND ITS PERSONNEL IN PERFORMANCE OF THE SERVICES.

12. Criminal History Background Check Requirements

Pursuant to Sections 22.0834, 22.0835 and 22.085 of the Texas Education Code, HCC hereby certifies that all employees and contractors of the HCC who are hired by HCC on or after January

1, 2008, and who have or will have continuing duties related to the contracted services, and have or will have direct contact with students, have passed a national criminal history background record information review as required by those sections.

HCC shall send or ensure through its usual processes that its employees and contractors send to the Texas Department of Public Safety (“DPS”) information that is required by the DPS for obtaining national criminal history record information, which may include fingerprints and photographs. DPS shall obtain the person’s national criminal history record information and report the results through the criminal history clearinghouse as provided by Section 411.0845, Government Code.

HCC must also obtain certifications from all subcontractors that their employees to whom Section 22.0834 applies have also passed a national criminal history background record information review, working with HCC’s Talent Relations and Risk Management Teams.

13. Records Retention and Audits

The Parties shall comply with all applicable laws regarding records including but not limited to, the Family Educational and Privacy Rights Act (“FERPA”), the Freedom of Information Act (“FOIA”), the Texas Public Information Act (“TPIA”), and the Texas Records Retention laws (“RR laws”).

All records and reports generated, prepared, assembled, or maintained by Alief ISD in relation to this Agreement shall be available for review, inspection, and audit by HCC and its auditors. Copies will be made available upon request and in conformity with FERPA, the FOIA, the TPIA, and the RR laws.

Alief ISD understands that acceptance of funds under the Agreement constitutes acceptance of the authority of the Texas State Auditor’s Office, or any successor agency (collectively, “Auditor”) to conduct and audit or investigation in connection with any state funds distributed in furtherance of this Agreement. Alief ISD agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation providing all records requested.

14. Confidential and Proprietary Information

The Parties may provide technical information, documentation and expertise to each other that is either (1) marked as being confidential, or (2) if delivered in oral form, is summarized in writing within 10 working days and identified as being confidential (“Confidential Information”). The receiving party shall for a period of five (5) years from the date of disclosure (1) hold the disclosing party’s Confidential Information in strict confidence, and (2) except as previously authorized in writing by the disclosing party, not publish or disclose the disclosing party’s Confidential Information to anyone other than the receiving party’s employees on a need-to-know basis, and (3) use the disclosing party’s Confidential Information solely for performance of this Agreement. The foregoing requirement shall not apply to any portion of a party’s confidential Information which (a) becomes publicly known through no wrongful act or omission on the part of the receiving party, (b) is already known to the receiving party at the time of the disclosure without similar nondisclosure obligations; (c) is rightfully received by the receiving party from a third party without similar nondisclosure obligations; (d) is approved for release by written authorization of the disclosing party; (e) is clearly demonstrated by the receiving party to have been independently

developed by the receiving party without access to the disclosing party's Confidential Information; or (f) is required to be disclosed by order of a court or governmental body or by applicable law, provided that the party intending to make such a required disclosure shall promptly notify the other party of such intended disclosure in order to allow such party seek protective order or other remedy.

A. Student Data Sharing between HCC and Alief ISD

Alief ISD agrees that the data transferred from HCC to Alief ISD is and shall remain the sole and exclusive property of HCC. HCC agrees that the data transferred from Alief ISD to HCC shall remain the sole and exclusive property of Alief ISD. The Parties acknowledge under this Agreement that individually-identifiable health information that falls under the protection of the Health Insurance Portability and Accountability Act ("HIPAA"), data that deals with the confidentiality provisions of the Patient Safety Rule, and Social Security Numbers shall not be released by either party. Data that is released must be used consistent with the Family Education Rights and Privacy Act ("FERPA"), HIPAA and Alief ISD and HCC policies and procedures for managing student education records and other confidential information. Alief ISD grants HCC, and HCC grants Alief ISD permission to use such data only for the following purpose and for no other purpose: To track current Alief ISD students who earned credit in a dual credit course, or have graduated or completed a sequence of courses leading to certification, FAST certification, licensure or an Associate Degree from HCC while maintaining dual enrollment at Alief ISD.

- i. The scope of the data sharing between HCC and Alief ISD addressed in this Agreement is limited to the following:
 1. Student Identifier
 - a. First Name, Last Name, Middle Initial.
 - b. Social Security Number (SSN), and/or HCC ID# or other student record identifier.
 - c. Date of Birth (DOB).
 2. Semester End Date
 3. Dual Credit Course(s) Enrollment Information:
 - a. Course name;
 - b. Course ID;
 - c. Instructional Mode
 - d. Semester Grade;
 - e. Semester & Cumulative GPA
 - f. HCC Program, Plan, and Subplan

- g. Associate Degree Earned (Y/N);
 - h. License Awarded (Y/N);
 - i. Certification Awarded (Y/N); and
 - j. If “Yes” to g, h or i, Provide Type and Program Name.
4. Indicators of Student Academic Standing
- a. Early Alert
 - b. Academic Probation/Suspension
 - c. Dean’s List
 - d. Eligibility for Academic Honors
5. Provide Alief ISD with TSIA results of any Alief ISD student who tests at HCC, as available.

ii. Data Sharing

A portion of the relevant student data shall be provided by Alief ISD to HCC and a portion of the data shall be provided by HCC to Alief ISD. The data shall be provided in a password protected secure electronic transfer file.

1. Alief ISD will provide:
- a. Enrollment information for all students:
 - (i) First Name, Last Name, Middle Initial;
 - (ii) Social Security Number (SSN), and/or HCC ID# or other student record identifier;
 - (iii) Date of Birth (DOB);
 - b. High School Attendance;
 - c. Date of High School graduation;
 - d. Endorsement areas of each student;
 - e. Special group identification, for example Futures Academy or ECHS; and
 - f. Cumulative GPAs.
2. HCC will provide persistence data:

- a. Student Identifier;
- b. Semester Identifier; and
- c. Enrolled in credit course this semester (Y/N)
- d. Available TSI-A results of students tested from Alief ISD, as available.

iii. Confidentiality

Alief ISD and HCC shall maintain the confidentiality of any and all student data exchanged pursuant to this Parent Agreement or any subsequent agreement intended to supersede the Agreement. To ensure the continued confidentiality and security of the student and staff data processed, stored, or transmitted, Alief ISD and HCC shall establish a system of safeguards that shall at minimum include doing the following:

1. Alief ISD and HCC shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all data, including electronically-maintained or transmitted data received from, or on behalf of each other. These measures shall be extended by contract to all subcontractors used by Alief ISD and HCC;
2. Alief ISD and HCC employees, subcontractors and agents involved in the handling, transmittal, and/or processing of data provided under the agreement shall be required to maintain the confidentiality of all student and staff-related personally identifiable information;
3. Alief ISD and HCC shall develop and implement procedures and systems that require the use of secured passwords to access computer databases used to process, store, or transmit data provided under the Agreement;
4. Alief ISD and HCC shall develop and implement procedures and systems, such as good practices for assigning passwords, to maintain the integrity of the systems used to secure computer data bases which used to process, store, or transmit data provided under the Agreement;
5. Alief ISD and HCC shall develop and implement procedures and systems that ensure that all confidential student and staff data processed, stored, and/or transmitted under the provisions of the Agreement shall be maintained in a secure manner that prevents the interception, diversion, or other unauthorized access to said data;
6. Alief ISD and HCC shall develop and implement procedures and systems to process, store, or transmit data provided under the

Agreement which ensure that any and all disclosures of confidential student and staff data comply with all provisions of federal laws (HIPAA, FERPA, E-government, etc.) and Texas state laws relating to the privacy rights of students and staff as such laws are applicable to the parties to the Agreement;

7. HCC shall return to Alief ISD all data or any portions thereof requested by Alief ISD or, at Alief ISD's election and subject to proper notice to HCC, HCC shall destroy all or any part of Alief ISD's data that is within the possession or control of HCC; and
8. HCC shall obtain permission from Alief ISD prior to publications or disclosure of relevant data, or other uses not outlined in the Agreement.
9. A party shall notify the other party without undue delay upon gaining knowledge of a breach or suspected breach of information.

15. Debarment and Suspension

HCC and Alief ISD certify that it is not presently debarred, suspended for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency.

16. General Provisions

A. Relationship of the Parties

It is understood and agreed that HCC is a separate legal entity from Alief ISD and neither it nor any of its employees, volunteers, or agents contracted by it shall be deemed for any purposes to be employees or agents of Alief ISD. HCC and its contractors assume full responsibility for the actions of their personnel and volunteers while performing any services incident to this Agreement, and shall remain solely responsible for their supervision, daily direction and control, payment of salary (including withholding of income taxes and social security), workers' compensation, disability benefits and like requirements and obligations. Nothing in this Agreement shall be deemed or construed to create any third party beneficiaries or otherwise give any third party any claim or right of action against any party to this Agreement.

B. No Personal Liability

Nothing in this Agreement may be construed as creating any personal liability on the part of any officer, director, employee or agent of HCC or Alief ISD, and the parties expressly agree that the execution of this Agreement does not create any personal liability on the part of any officer, director, employee or agent of HCC or Alief ISD. The parties shall be responsible for their own negligent, wrongful, or tortious act or omission.

These provisions are solely for the benefit of the parties hereto and not for the benefit of any person or entity not a party to this Agreement. The execution of this Agreement and the performance of the Parties of any of its obligations hereunder do not, and are not

intended to, waive or relinquish, and the Parties shall not waive or relinquish, any governmental sovereign immunity or defense from or to liability or prosecution available to the Parties, its directors, officers, employees, or agents under federal or Texas laws.

C. Notice

Any routine notice not including ***EMERGENCY NOTICES (SEE EMERGENCY NOTICE PROVISION)*** required to be given under the provisions of this Agreement, shall be in writing and shall be duly served when it shall be hand-delivered to the addressees set out below, or shall have been deposited, duly registered or certified, return receipt requested, in a United States Post Office addressed to the other party at the following addresses:

To: Houston Community College
Norma Perez, Ph.D.
Chief Academic Officer
3100 Main Street, 12th Floor
Houston, TX 77002
Office.vcis@hccs.edu

Copy to: Houston Community College
Office of the General Counsel
3100 Main Street, 12th Floor
Houston, TX 77002
General.counsel@hccs.edu

To: Alief Independent School District
4250 Cook Road
Houston, TX 77072
EMAIL _____

Any party may designate a different address by giving the other party ten (10) days prior written notice in the manner provided above.

D. No Waiver of Immunity

Neither HCC nor Alief ISD waives or relinquishes any immunity of defense on behalf of itself, its trustees, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions or obligations described herein.

E. Authorization of Contract

Each party represents and warrants to the other that the execution of this Agreement has been duly authorized, and that this Agreement constitutes a valid and enforceable obligation of such party according to its terms.

F. No Waiver

No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision shall be construed to be a waiver of such breach.

G. No Assignment

No assignment of this Agreement or of any duty or obligation or performance hereunder shall be made in whole or in part by either party without the prior written consent of the other party.

H. Governing Law; Venue

Parties agree that this Agreement will be construed by the laws of the State of Texas (exclusive of its conflict of laws provision), and, for purposes of resolving claims or litigation relating to this Agreement, the parties irrevocably consent to the sole and exclusive jurisdiction and venue of the courts of Harris County, Texas.

I. Section Headings

The headings of sections contained in this Agreement are for convenience only, and they shall not, expressly or by implication, limit, define, extend, or construe the terms or provisions of the sections of this Agreement.

J. Complete Understanding

This Agreement shall constitute the complete understanding of HCC and Alief ISD, and may not be modified in any manner without the express written consent of both parties and supersedes any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties of the Agreement.

By signing the Agreement, both parties affirm that there is no personal or financial conflict of interest between its employees and contractors or their families and the institution.

This Agreement is executed in counterparts, each of which shall have the full force and effect of an original Agreement, and each of which shall constitute but one and the same instrument.

HCC and Alief ISD have executed and delivered this Agreement to be effective as of the Effective Date.

K. Severability

If one or more provisions of this Agreement is deemed to be unconstitutional, unlawful, or otherwise illegal, invalid or otherwise unenforceable in any respect, the remaining portions of the Agreement shall remain in full force and effect.

SECTION 2: : ELIGIBLE DUAL CREDIT COURSES

Courses offered for dual credit by HCC must be identified as college-level academic courses in the current edition of the Lower Division Academic Course Guide Manual adopted by the Texas Higher Education Coordinating Board (THECB) or as college-level workforce education courses in the current edition of the Workforce Education Course Manual adopted by the THECB. In addition, S.B. 1004 (84R) allows school districts in Harris County and surrounding counties to contract with any of the 10 community college districts in the region to provide dual credit programs, to the benefit of students who would have expanded choices of programs and more opportunities to earn college credit and career training. The first administration of the TSI Assessment is free to the high school students; however, any subsequent test administrations will be paid per the testing rate. Dual Credit students must meet the same eligibility requirements as any other HCC students. NOTE: Eligibility requirements are subject to change. All HCC students (including Dual Credit Students) must meet TSI requirements or multiple measures eligibility requirements unless an exception applies. Eligibility requirements are found online at: <http://www.hccs.edu/TSI>

(A) Eligibility

- (1) 19 Texas Administrative Code §§ 4.83(3), (10) provides for a continuing education college course to be offered for dual credit if it the student (qualified under TAC 9.114 (c)) may earn credit toward satisfaction of a requirement necessary to obtain an industry-recognized credential, certificate, or associate degree:
 - (a) Is not a degree-seeking student as defined in 19 TAC 4.83(9);
 - (b) Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative as set forth in 19 TAC 4.54;
 - (c) Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative as set forth in 19 TAC 4.57 on relevant section(s) of an assessment instrument approved by the THECB as set forth below and in 19 TAC 4.56 or as currently mandated by the State of Texas and HCC, as outlined at: <https://www.hccs.edu/resources-for/current-students/testing-services/texas-success-initiative-tsi--college-readiness-requirement/tsia-exemptions/>;
 - (d) A student that does not meet the requirements of (b-c) (relating to Exemption and Texas Success Initiative Assessment College Readiness Standards) may enroll in a math or communications College Connect Course offered by HCC.

<u>TYPE OF ASSESSMENT</u>	<u>Minimum</u> scores for Reading & Writing based classes e.g., English/History/ Government	<u>Minimum</u> scores for Reading, Writing and Math based classes e.g., Economics	<u>Minimum</u> scores for Math based classes e.g., College Algebra
ACT (TSI exemption)	40 combined on English & Reading No Composite Score Required	40 combined on English & Reading 22 or higher on Math No Composite Score Required	22 or higher on Math No Composite Score Required
SAT	480 or higher on Evidence-Based Reading & Writing	480 or higher on Evidence-Based Reading & Writing 530 or higher on Math	530 or higher on Math
STAAR	4000 or higher on Reading and Writing on English III	4000 or higher on Reading and Writing on English III 4000 or higher on Algebra II	4000 or higher on Algebra II
TSI Assessment	945 or higher with Essay 5 – Ready for College-Level English	945 or higher with Essay 5 – Ready for College-Level English 950 or higher on Math	950 or higher on Math

- (2) A high school student is eligible to enroll in HCC workforce education dual credit courses as follows:
- (a) Level One certificate courses: no testing or end-of-course assessment minimum required.
 - (b) Level Two certificate courses: For enrollment in Level Two certificate courses, students must demonstrate college readiness in the subject area(s) relevant to the coursework to be attempted. College readiness shall be determined in accordance with state-approved assessments, academic records, or other criteria as defined by applicable institutional and state guidelines.
 - (c) A student may enroll only in the workforce education dual credit courses for which the student has demonstrated eligibility.
 - (d) A student who is exempt from taking STAAR end-of-course assessments may be otherwise evaluated by an institution to determine eligibility for enrolling in workforce education dual credit courses.
- (3) Students who are enrolled in private or non-accredited secondary schools or who are home-schooled must satisfy the eligibility requirements in paragraphs (1) — (3), above of this subsection.
- (4) To be eligible for enrollment in an HCC dual credit course, students must meet all of the college’s regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.)

- (a) Students, other than ECHS or PTECH students, wishing to enroll in more than two dual credit courses per semester at HCC must meet the guidelines established by mutual agreement between HCC and Alief ISD, to include HCC's recommendation that any student not part of an early college high school program taking more than two academic classes per semester possess a 3.0 or higher grade point average in their high school coursework.
 - (b) HCC and Alief ISD agree that dual credit students must adhere to HCC's academic probation and suspension policies.
 - (c) This provision does not apply to students enrolled in approved early college high school programs.
- (5) HCC may impose additional requirements for enrollment in courses for dual credit that do not conflict with this section.
 - (6) Any student under 16 years old wishing to enroll in dual credit courses must have principal or administrator recommendation for consideration to take a dual credit course.
 - (7) HCC and Alief ISD will make a collaborative decision of which dual credit courses will be available for students based on the identified pathway of each student. (*See* section on SB 1091.)

(B) Location of Class

- (1) Dual credit courses may be taught at an HCC campus or at the Alief ISD campus. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, HCC will comply with applicable THECB rules and procedures for offering courses at a distance.
- (2) In addition, dual credit courses taught electronically shall comply with the THECB's adopted Principles of Good Practice for Courses Offered Electronically and offered at the discretion of the College.

(C) Composition of Class

Dual credit courses must be composed of dual credit students only or of dual and college credit students in accordance with Southern Association of Schools Commission on College (SACSCOC), classes shall not contain students enrolled for AP high school credit for example. (*See* section on SACSCOC requirements.)

(D) Faculty Selection, Supervision and Evaluation

- (1) HCC shall select or credential recommended Alief ISD instructors of dual credit courses. These instructors must be regularly employed faculty members of the college or must meet the same standards (including minimal requirements of the Southern Association of Colleges and Schools) and approval procedures used by the college to select faculty responsible for teaching the same courses at HCC; and

- (2) HCC shall supervise and evaluate instructors of dual credit courses annually using the same or comparable procedures used for faculty at HCC.

(E) Course Curriculum, Instruction and Grading

HCC shall ensure that a dual credit course and the corresponding course offered at HCC are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. These standards must be upheld regardless of the student composition of the class.

(F) Funding

- (1) **Select dual credit classes can include a registration/fees and materials expense that varies by course but will not exceed \$750,000 in annual costs. This expense can extend to any student who attends a school in a district that is wholly or partially in the HCCS service area. Dual credit courses will continue to be offered at a reduced flat fee of \$65 per course for students who live out of district.**
- (2) **HCC Board reserves its right to change funding structure during its periodic review and approval of waivers without altering funding structure mid-academic year. Compliance with Program Commitments, Principles of Partnership, and Joint Goals outlined in this agreement will be communicated to HCC Board of Trustees as they review continuation of the dual credit partnership funding.**
- (3) The state funding for dual credit courses will be available to both public school districts and colleges based on the current funding rules of the State Board of Education and the Board.
- (4) HCC may only claim funding for students getting college credit in core curriculum, career and technical education, and foreign language dual credit courses.
- (5) This provision does not apply to students enrolled in approved Early College High School programs.
- (6) HCC may waive all or part of tuition and fees for a Texas high school student enrolled in a course for which the student may receive dual course credit.
- (7) HCC will pay Alief ISD in accordance with HCC's compensation structure per completed section of dual credit courses, as invoiced by Alief ISD, provided course sections have a minimum of 15 students for Career and Technical Education Courses or 20 students for Academic Transfer courses and which sections enroll up to the maximum of the established HCC capacity limits and do not exceed those limits. Courses with enrollment below the minimum may still take place, based on HCC's discretion; however, the amount paid will be on a per pupil basis. Payment is due 30 days from the invoice date. Funds may only be used for dual credit program expenditures. If the adjunct rate changes, it will be adjusted per the new rate.

- (8) If the minimum enrollment is not met and the district decides to run the class, the compensation will be pro-rated based on the student count, with all course enrollment capacities remaining consistent with HCC's established enrollment limits and not exceeding those established course enrollment limits.
- (9) Faculty workload will follow HCC standard practices and will not be exceeded without prior express written authorization from HCC.
- (10) Alief ISD will invoice within 30 days of the withdrawal day.

(G) Academic Policies and Student Support Services

- (1) Regular academic policies applicable to courses taught at HCC must also apply to dual credit courses. These policies should include the appeal process for disputed grades, drop policy, the communication of grading policy to students, when the syllabus must be distributed, etc.; and
- (2) Students in dual credit courses must be eligible to utilize the same or comparable support services that are afforded to HCC students. HCC is responsible for ensuring timely and efficient access to such services (e.g., academic advising and counseling), to learning materials (e.g., library resources), and to other benefits for which the student may be eligible. Disability-related accommodations in a course for which college credit is awarded will be assigned by HCC's Ability Services in accordance with current HCC policies, procedures, and applicable laws that govern the College. Students requesting accommodations are required to self-disclose with the appropriate HCC Ability Services office. Service coordination and costs of required accommodations will be afforded through a collaborative effort.

(H) Transcription of Credit

For dual credit courses, high school as well as college credit should be transcribed immediately upon a student's completion of the performance required in the course.

(I) Dual Credit Faculty

- (1) Embedded Faculty are defined as full-time high school teachers who teach college courses for dual credit during the regular high school day credentialed by HCC and faculty of HCC.
- (2) HCC Faculty are professors who work full-time or part-time teaching college courses for dual credit.

HCC will:

- (1) Provide curriculum and common assessments as well as identify a textbook.
- (2) Ensure that Department Chairs communicate with the dual credit faculty.

(J) TSI Academies

TSI Academies will be planned and offered at schools based on school need. The timing for each Academy will be created based on the time constraints of each school. High School teachers are allowed to teach the TSI Academies since there is no credentialing requirement, other than being a certified English teacher or a certified Math teacher. Transportation for the TSI Academies will be the school's responsibility.

(K) College Credit Program

- (1) A dual credit course offered under a college credit program must be:
 - (a) In the core curriculum of the public institution of higher education providing college credit;
 - (b) In a career and technical education course;
 - (c) In a foreign language course.
- (2) Early College High Schools are exempt from the limitations listed above.
- (3) HCC requires all students to identify a pathway and stay on that pathway unless they work with an advisor to change it. All students must follow one of the above-listed pathways. HCC will not offer courses outside of the pathway.

(L) SACSCOC

All SACSCOC requirements must be followed by the school district. Section II has all of the approved SACSCOC requirements for the dual credit program. *Please note that the newly adopted statement regarding curriculum states: "Institutions may not offer courses which combine students enrolled in the college course with students who are only receiving high school credit. (Please see the SACSCOC policy "Quality and Integrity of the Undergraduate Degree.") This means that dual credit courses must only have students who are enrolled in the college course.*

HCC will:

- (1) Provide updates related to any changes in the SACSCOC policies.
- (2) Process requests for substantive changes.
- (3) Check the overall school schedule to ensure that the school is not offering 25% or 50% of a program without the proper notification being sent to SACSCOC for approval.

Alief ISD will:

- (1) Follow all SACS policies and requirements. Any violation puts the both the program and HCC at risk.
- (2) Work with the P-16 Initiatives Department to establish the schedule and will review the schedule with the P-16 Initiatives Department to ensure the proper SACSCOC

notifications occur at the 25% and 50% points of offering a full certificate or degree program.

- (3) Allow access to department chairs, associate chairs, deans, or designees to conduct visits at each school location prior to each semester and in the middle of each semester in order to document facilities, materials, and textbooks and to allow HCC to offer support as needed for each program.
- (4) Allow access to HCC individuals who arrive to observe dual credit faculty during the school day.

SECTION 3: : SACSCOC DUAL ENROLLMENT POLICY STATEMENT

- A. For SACSCOC purposes, “dual enrollment” refers to courses taught to high school students for which the students receive both high school credit and college credit, regardless of location or mode of delivery. This would include such coursework offered at the high school, on the institution’s campus, or via distance education. This also includes programs and courses that may be offered under different names such as “early college,” “dual credit,” or “concurrent enrollment.” The academic rigor of such coursework matches the quality of other institutional coursework, regardless of location or mode of delivery.
- B. Institutions must ensure that their dual enrollment courses and programs comply with the *Principles of Accreditation*. This applies to all such educational programs and services, wherever located or however delivered. In addition, institutions being reviewed should also be prepared to demonstrate clear institutional control over these dual enrollment courses and programs.
- C. Applying the Principles of Accreditation to Dual Enrollment
 - i. With the underlying concept that the *Principles of Accreditation* apply to all programs of the institution, regardless of mode of delivery, institutions should consider the following statements in implementing and reporting on dual enrollment programs. Similarly, reviewers should consider these statements when approving or evaluating dual enrollment programs.
- D. Substantive Change
 - i. An institution offering dual enrollment ensures appropriate notification and prior approval (if needed) of off-campus instructional sites where dual enrollment courses and programs are offered. Another aspect of dual enrollment that may require notification or approval could be the use of a cooperative academic arrangement to deliver courses. (Please refer to the SACSCOC policy “Substantive Change for SACSCOC Accredited Institutions.”)
- E. Faculty

- i. SACSCOC defines an “instructor of record” as the faculty member qualified to teach the course. This person has overall responsibility for the development and implementation of the syllabus and for issuing grades. With very limited exceptions—particularly in the context of a dual enrollment course taught at a high school—this faculty member will provide direct instruction for the course.
- ii. The institution ensures appropriate faculty qualifications for those who provide instruction for dual enrollment courses; these faculty members possess the same academic credentials and/or documented professional experience required by the institution of all of its faculty. Graduate teaching assistants, if they are the instructor of record and providing direct instruction, should meet the same academic and/or professional criteria. In all cases, the institution bears responsibility for documenting and justifying the qualifications of its dual enrollment instructors, and they are included on the Faculty Roster when appropriate for review by a SACSCOC committee. (Please refer to the Resource Manual, Standard 6.2.b, for a broader discussion of faculty qualifications.)
- iii. An institution offering dual enrollment courses or programs ensures that a sufficient number of full-time faculty members teach and/or provide appropriate oversight for the courses/programs. Materials submitted for review by SACSCOC explain the nature of faculty oversight that ensures the quality and integrity of the courses offered. The institution has clear criteria for the evaluation of faculty teaching dual enrollment courses and demonstrates the use of these criteria.

F. Curriculum and Instruction

- i. For all dual enrollment courses offered, the institution employs sound and acceptable practices for determining the amount and level of credit awarded. Course content and rigor of dual enrollment courses are comparable to that of the same courses taught to the institution’s other students. Institutions may not offer courses which combine students enrolled in the college course with students who are only receiving high school credit. (Please see the SACSCOC policy “Quality and Integrity of the Undergraduate Degree.”)
- ii. The faculty assumes primary responsibility for dual enrollment courses. Such oversight ensures both the rigor of programs/courses and the quality of instruction.

G. Institutional Effectiveness

- i. Dual enrollment students are included within the processes used to ensure the effectiveness of campus programs. If dual enrollment students can earn a credential, then that credential and those students should be part of the institutional effectiveness process of the institution. The institution regularly assesses the effectiveness of its provision of library/learning resources and student support services for dual enrollment.

H. Library and Learning Resources

- i. Students have access to appropriate library resources, and the institution demonstrates that students are able to use such resources effectively. If the high school is the provider of these materials, the institution establishes the appropriateness of the collections for the courses and programs offered. The institution ensures that its students have access to regular and timely instruction in the use of library and other learning resources.

I. Academic and Student Support Services

- i. Academic support services are appropriate for the courses and programs offered. Institutions ensure that dual enrollment students are appropriately advised regarding the collegiate curriculum. Student support services are appropriate for dual enrollment students.
- ii. Institutions have an adequate and published procedure for resolving written student complaints, and the institution follows its policies and procedures. The institution ensures that its dual enrolled students are appropriately oriented regarding their rights and responsibilities. Documented procedures assure that security of personal information is protected.

J. Admissions and Transparency

- i. The institution implements appropriate eligibility and placement procedures to ensure that potential dual enrollment students are prepared for college-level courses. Dual enrollment students are usually admitted under exceptions to an institution's published admissions policies, and the institution follows commonly accepted practices in making such exceptions. Advertising, recruiting, and admissions information adequately and accurately represent the programs, requirements, and services available to students.
- ii. Statements and other representations regarding the ability to transfer credit earned in dual enrollment programs and courses are accurate and complete. The institution ensures that its registration and transcripting practices for dual enrollment students are consistent with those in effect for all other students

K. Facilities

- i. Dual enrollment courses are offered in adequate physical facilities, whether under the control of the institution or under the control of the high school.

SECTION 4: FINANCIAL AID FOR SWIFT TRANSFER (FAST) PROGRAM

- A. The Parties have agreed to participate in the Financial Aid for Swift Transfer (“FAST”) Program pursuant to Texas Education Code Chapter 28. The FAST Program allows eligible students to enroll at no cost in dual credit courses at HCC.
- B. Eligible Students. District students are Eligible Students if they:
 - 1. Are enrolled in an eligible dual credit course at the District; and
 - 2. Are taking a course offered through this Partnership Agreement from HCC; and
 - 3. Qualified for free/reduced-price lunch in any of the four school years prior to the academic year in which they enroll in the dual credit course.
- C. Tuition and Fees.
 - 1. Eligible Students shall not be charged any tuition or fees by HCC for the eligible dual credit courses.
 - 2. The District shall provide Eligible Students with all other required books, supplies, and other course materials at no cost to the Eligible Student.
- D. Enrollment Verification.
 - 1. The District shall be responsible for determining the eligibility of students for participation in the FAST Program. The District may make the eligibility determination based on its school’s records, the agency’s records, or any other method authorized by the Texas Higher Education Coordinating Board or Commissioner. The District is responsible for providing HCC with all necessary identification numbers, including TSDA Identifiers, at the time of enrollment. TSDA Identifiers refer to the unique identifiers assigned to each student within the Texas educational system. These numbers shall be provided for all dual credit students, regardless of FAST eligibility.
 - 2. The District shall timely provide student eligibility data as required by law and shall provide HCC with confirmation of eligibility information upon receipt.
 - 3. The District shall certify to HCC that it has provided all needed books, supplies, and other course materials at no cost to the Eligible Student.
 - a. The District shall provide HCC with the process by which it will provide the above at no cost, including if any, policies related to electronic books, reimbursements, and book return charges.
 - 4. HCC shall certify to TEA and the THECB Student Eligibility based upon the data provided by the District.

5. Failure of the District to provide eligibility and/or cost verification to HCC, may result in denial of student enrollment and/or credit.

Exhibits Included:

*Please note that all Exhibits applicable to this Agreement are in **BOLD***

Exhibit A: College Connections Project (Exhibits A-1, A-2 and A-3)

And optional programs:

Exhibit B: College Prep Math and College Prep English Courses (HB5)

Exhibit C: Early College High School and P-Tech Program

Exhibit D: Middle College High School

Exhibit E: SACSCOC The Principles of Accreditation: Foundation for Quality Enhancement

Signature Page to Follow

EXHIBIT A COLLEGE CONNECTIONS PROJECT

TERMS AND CONDITIONS

1. Purpose

The purpose of this partnership is to increase the enrollment, persistence and degree completion of ALIEF ISD graduates at HCC through the shared access to institutional platforms and resources. The objective of this partnership is to remove barriers to access of critical information about students across institutions so that both can provide a continuity of support for ALIEF ISD alumni transitioning to HCC for their post-secondary academic pursuits. To successfully achieve the objective, HCC and ALIEF ISD are partnering to share technological data, and intend to grant each other log-in access and credentials to key platforms with designated representatives from each institution and the consent of their students. Each designated representative will have access to the information related to the students who have granted consent to share their information or students who have been notified about the planned disclosure and who have not objected within a reasonable timeframe. The Parties also explicitly acknowledge that certain third parties acting as agents of the Parties, such as third party researchers gathering data to measure the partnership's success, may be necessary to achieve the project goals. The Parties agree to collaborate to effectuate these purposes, and to make sure that any such agents are aware of and fully subject to the requirements of this agreement. The Parties agree to implement this partnership in accordance with the general obligations and responsibilities of each Party as set out in this Agreement and the Exhibits below, which are hereby incorporated for all purposes and made part of this Agreement:

- A. Exhibit B-1: HCC Student Interest Inventory
- B. Exhibit B-2: HCC Acceptance Letter
- C. Exhibit B-3: ALIEF ISD Automatic Admission FERPA Notification/Consent for Automatic Admission Form

2. Responsibilities of Partnership

In furtherance of the objectives of this partnership, the Parties acknowledge the following responsibilities:

ALIEF ISD commits to:

- A. ALIEF ISD agrees to provide designated HCC staff with credentials and access to the ACCUPLACER / Texas Success Initiative Assessment (TSIA) platform;
- B. ALIEF ISD agrees to identify and recruit ALIEF ISD students and facilitate their participation in designated HCC programs that support students' transition to HCC;
- C. ALIEF ISD agrees to provide designated HCC personnel access to ALIEF ISD campuses and students for program recruitment and enrollment activities, including embedded HCC advisors, on specified event dates upon written approval from the District;
- D. ALIEF ISD agrees to use access to any technological resources granted by HCC solely for the purpose of accessing relevant student information for supporting

students through the enrollment process and their persistence and completion of their designated programs;

- E. ALIEF ISD agrees to provide HCC the necessary student information to allow HCC to match IDs for the purpose of providing ALIEF ISD the HCC ID numbers for ALIEF ISD seniors. HCC will provide the HCC ID number for all ALIEF ISD seniors who have one;
- F. ALIEF ISD agrees to provide HCC with parent contact information for seniors and other specified groups of ALIEF ISD students for the purpose of outreach and recruiting by HCC staff for College Connections and other related programs. Contact information will include student name, enrolled high school, parent/guardian name, address, phone number and email;
- G. ALIEF ISD agrees to provide HCC names and contact information as requested for ALIEF ISD alumni students not presently enrolled in college for the purpose of outreach and recruiting by HCC staff. HCC acknowledges that such information may be exempt from disclosure under applicable law;
- H. ALIEF ISD agrees to coordinate attendance requirements for seniors enrolling in College Connections related programs to allow concurrent high school or advanced enrollment prior to students' graduation date;
- I. ALIEF ISD agrees to have all program participants apply to HCC using the ApplyTexas application;
- J. ALIEF ISD agrees to have all program participants complete the FERPA consent form, Exhibit C to this Agreement;
- K. ALIEF ISD shall provide ALIEF ISD seniors and parents with notice of ALIEF ISD's participation in "College Connections Project." ALIEF ISD shall distribute to ALIEF ISD seniors the "Alief ISD/HCC Student Interest Inventory form as part of the admissions application process;
- L. ALIEF ISD agrees to participate in activities, including in-person interviews, designed to evaluate the efficacy of the College Connections program;
- M. ALIEF ISD agrees to collaborate with HCC leadership and staff to achieve the goals of this project, and to do so in a manner that is consistent with both parties' policies, procedures, and applicable law.

HCC commits to:

- A. HCC agrees to provide designated ALIEF ISD staff with credentials and access to technological resources to access approved and relevant student data applicable to this project;
- B. HCC agrees to allow designated ALIEF ISD staff access to space on requested HCC campuses to "office" and provide enhanced support to ALIEF ISD alumni;
- C. HCC agrees to allow designated ALIEF ISD staff to attend and participate in professional development opportunities, including training conducted for academic advisors;
- D. HCC agrees to use ACCUPLACER access solely for the purpose of accessing students TSIA scores and transferring those scores into the HCC student record;

- E. HCC agrees to provide ALIEF ISD with the HCC ID numbers for all ALIEF ISD seniors, subject to the other requirements of this agreement. ALIEF ISD will provide HCC the necessary student information to allow HCC to match IDs for the purpose of providing ALIEF ISD the HCC ID numbers for ALIEF ISD seniors;
- F. HCC agrees to provide ALIEF ISD, subject to the other terms of this agreement, with the names and contact information of ALIEF ISD graduates from the last three years who are currently enrolled at HCC, along with relevant enrollment information such as number of credit hours completed, number of credit hours currently enrolled, and academic program enrolled as well as persistence risk indicators like current academic probation status or students at-risk of losing financial aid eligibility due to SAP;
- G. HCC agrees to provide ALIEF ISD, subject to the other terms of this agreement, with the names and contact information of ALIEF ISD graduates from the last three years who were at one time enrolled at HCC but who are not currently enrolled (have “stopped-out”);
- H. HCC agrees to make the necessary accommodations to allow ALIEF ISD seniors to enroll in College Connections related programs prior to the students’ high school graduation date;
- I. HCC agrees to waive initial TSIA fees for ALIEF ISD students testing in HCC testing centers. Subsequent administrations of the TSIA at HCC testing centers will be subject to existing, standard fee structures;
- J. HCC agrees to collaborate in having all program participants complete the FERPA consent form, Exhibit C to this Agreement;
- K. HCC agrees to participate in activities, including in-person interviews, designed to evaluate the efficacy of the College Connections program;
- L. HCC agrees to collaborate with ALIEF ISD leadership and staff to achieve the goals of this project, and to do so in a manner that is consistent with both parties’ policies, procedures, and applicable law.

3. NOTICE: Project Managers

The Project Managers for each party shall be the principal point of contact for each institution regarding “College Connections Project.”

HCC

Dr. Matias Garza
Interim, Associate Vice Chancellor, Enrollment Management & Student Success
3100 Main Street
Houston, Texas 77002
P: 713.718.8389
Matias.garza@hccs.edu

Copy:

Dr. Norma Perez

Chief Academic Officer
3100 Main Street
Houston, Texas 77002
P: 713-718-5042
Office.vcis@hccs.edu

ALIEF ISD

Name

Title

Address

Phone Number

Email

Understanding of the Parties

- A. Nothing in this Agreement is to be construed as transferring any legally non-delegable responsibility or any responsibility not specifically described in this Agreement from one party to the other. Parent Agreement controls any area not specifically addressed within this Exhibit.
- B. Subject to the applicable laws and to the regulations of the respective Parties, information, data and reports of cooperative activities carried out under this Agreement may be released by a Party with the consent of the other Party or as otherwise may be required by conditions and circumstances in connection with the program or as required by law.

Exhibit A-1

**Alief ISD/HCC
COLLEGE CONNECTIONS STUDENT INTEREST INVENTORY**

In order to better assist you with, HCC would like you to answer a few questions. The responses you provide will be used to learn more about your long-term academic and career goals.

Please check all that apply:

- I am currently enrolled at HCC as a Dual Credit student.
- I have already completed an application for admission to HCC.
- I have taken the TSI exam.
- I have completed the federal application for financial aid (FAFSA) for next year.
- I plan to attend another institution of higher education upon graduation.
- I plan to attend HCC upon graduation.
- I plan to take my core courses at HCC then transfer to another institution.
- I need help determining my career or educational pathway.
- I have already decided on a major/program of study.
- I am interested in short-term training programs.
- I am interested in participating in club sports and intramural sports.
- I am interested in participating in student organizations and student government.

Student Name: _____

School ID: _____

HCC Student ID: _____
(If applicable)

Date: _____

Exhibit A-2

HCC ACCEPTANCE LETTER

[Office of the Chancellor Letterhead]

[HCC LOGO]

Subject: HCC Admission

HCC Student ID:

Dear [student name],

Congratulations, you are accepted!

Welcome and thank you for choosing Houston Community College-one of the largest and finest community colleges in the nation.

HCC is committed to the educational success of our students. Whether you choose to transfer to a four-year university, decide to enter the workforce, or earn a degree or certificate, we will provide you the opportunity to acquire the knowledge and skills to be successful in today's technological and global economy.

As a future graduate of Alief Independent School District you will have the unique opportunity to participate in **the College Connections program**. College Connections is a partnership between Houston Community College and ALIEF ISD designed to make your transition to college as seamless as possible through an accelerated enrollment and registration process. You and your parent/guardian will be invited to attend a special pre-enrollment event where you will learn more about career options, programs of study, and receive assistance with completing the Federal Application for Federal Student Aid (FAFSA) and initiate the enrollment process.

We look forward to having you in our Eagle community!

Sincerely,

[Insert Chancellor's Signature]



EXHIBIT A-3

**Authorization to Release Information
FERPA Release Form
HCC & ALIEF ISD COLLEGE CONNECTIONS Program**

Student Name (Please Print)
(ALIEF ISD)

Student I.D. Number

Dear Student:

Participation in the ALIEF ISD-HCC College Connections provides you additional levels of support as you transition from high school into college. This program streamlines your application and enrollment process, allows advisors at both institutions to better support you, and gives you priority notice of incredible opportunities, such as summer bridge programs, career fairs, and financial aid workshops.

In order to best support participating students, HCC and ALIEF ISD ask participating students to sign a FERPA Release Form, authorizing the release of his/her educational records to designated ALIEF ISD College Readiness and HCC Admission and Enrollment personnel. The information will only be used for advising, program evaluation, and promotion of educational opportunities.

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the undersigned student hereby permits ALIEF ISD and Houston Community College to disclose the information specified below to the following agencies:

Name: HCC Office of Admission and Enrollment
Name: ALIEF ISD College Readiness Department

If you have any questions about this form, please contact the HCC Office of Admissions at admissions@hccs.edu.

The student authorizing the release of his/her educational records must sign & present this form to the appropriate office with a photo ID to verify authenticity of this release.

Each and every record requested below is to assist in the College Connections program helping with your success. Check the boxes below to indicate which records you wish to make available:

- HCC: All Financial Aid Records** (records include: status of file, award and disbursement of funds information, Satisfactory Academic Progress status, income information, and any other information contained in the application or financial aid file).

HCC: All Academic/Transcript Records (records include: transcripts, admission and registration information, schedule documentation contained in the academic records, advising notes, and TSIA scores).

HCC: Student Account Records related to holds or any items preventing the student from successfully enrolling at HCC.

HCC: All College Records

HCC: Other (Please Specify) _____

Please Note: Records for Counseling and services for Students with Disabilities may be considered medical records and are not covered under FERPA rules. A separate release form must be obtained from these departments.

ALIEF ISD: All Academic/Transcript Records (records include: TSI, SAT, and ACT test scores, transcripts, admission and schedule documentation contained in the academic records).

ALIEF ISD: Contact Information (records include address, email, and phone number).

I understand the information may be released orally or in the form of copies of written records, as preferred by the requester. This authorization will remain in effect from the date it is executed until revoked by me, in writing, and delivered to the Department(s) identified above.

Student Signature (or Parent/Guardian of Student if younger than 18)

Date

Data Sharing

The scope of the data sharing between HCC and ALIEF ISD addressed in the following is limited to the following (for students who have signed the relevant FERPA release or who have been made aware of the planned release and have not objected within a reasonable timeframe):

(A) Student Identifier

- a. First Name, Last Name, Middle Initial
- b. Social Security Number (SSN) or other student record identifier
- c. Date of Birth (DOB)
- d. Address
- e. Grad date
- f. Gender
- g. Personal email
- h. ALIEF ISD ID
- i. HCC ID
- j. High School
- k. Phone number
- l. Consent to receive text messages
- m. Surveys and inventories completed by the student at ALIEF ISD relevant to student's career interests and plans
- n. HS endorsement area

(B) All academic/transcript records

- a. transcripts, admission and registration information including all checklist items, schedule documentation contained in the academic records, advisor notes, early alert, TSI scores, financial aid status, cumulative credits completed, degree/credential awarded,
- b. Enrollment information including enrollment status, program plan, enrollment intensity, cumulative credits completed, academic progress, disciplinary or other account holds or student financial account information

Confidentiality

ALIEF ISD and HCC shall maintain the confidentiality of any and all student data exchanged pursuant to this Agreement or any subsequent agreement intended to supersede the Agreement. To ensure the continued confidentiality and security of the student and staff data processed, stored, or transmitted, ALIEF ISD and HCC shall establish a system of safeguards that shall at minimum include doing the following:

- (a) ALIEF ISD and HCC shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all data, including electronically-maintained or transmitted data received from, or on behalf of each other. These measures shall be extended by contract to all subcontractors used by ALIEF ISD and HCC;
- (b) ALIEF ISD and HCC employees, subcontractors and agents involved in the handling,

transmittal, and/or processing of data provided under the agreement shall be required to maintain the confidentiality of all student and staff-related personally identifiable information and complete training as required by each institution;

- (c) ALIEF ISD and HCC shall develop and implement procedures and systems that require the use of secured passwords to access computer databases used to process, store, or transmit data provided under the Agreement;
- (d) ALIEF ISD and HCC shall develop and implement procedures and systems, such as good practices for assigning passwords, to maintain the integrity of the systems used to secure computer data bases which used to process, store, or transmit data provided under the Agreement;
- (e) ALIEF ISD and HCC shall develop and implement procedures and systems that ensure that all confidential student and staff data processed, stored, and/or transmitted under the provisions of the Agreement shall be maintained in a secure manner that prevents the interception, diversion, or other unauthorized access to said data;
- (f) ALIEF ISD and HCC shall develop and implement procedures and systems to process, store, or transmit data provided under the Agreement which ensure that any and all disclosures of confidential student and staff data comply with all provisions of federal laws (HIPAA, FERPA, E-government, etc.) and Texas state laws relating to the privacy rights of students and staff as such laws are applicable to the parties to the Agreement;
- (g) HCC shall return to ALIEF ISD all data or any portions thereof requested by ALIEF ISD or, at ALIEF ISD's election and subject to proper notice to HCC, HCC shall destroy all or any part of ALIEF ISD's data that is within the possession or control of HCC;
- (h) ALIEF ISD shall return to HCC all data or any portions thereof requested by HCC or, at HCC's election and subject to proper notice to ALIEF ISD, ALIEF ISD shall destroy all or any part of HCC's data that is within the possession or control of ALIEF ISD; and
- (i) HCC shall obtain permission from ALIEF ISD, and ALIEF ISD shall obtain permission from HCC, prior to publications or disclosure of relevant data, or other uses not outlined in the Agreement.

Exhibit B

College Prep Math and College Prep English Courses (HB5)

HCC and ALIEF ISD agree to collaborate to develop and maintain College Prep Math and College Prep English courses that meet the requirements under Texas Education Code Section 28.014 which states that each school district shall partner with at least one institution of higher education to develop and provide courses in College Preparatory Mathematics and College Preparatory English.

- (A) HCC agrees to provide Student Learning Outcomes for the courses being offered, provide syllabi of the courses being offered, and provide the departmental final exams for the courses no later than three weeks prior to the administration of the exams.

- (B) HCC agrees to the following for both the Mathematics and Developmental Reading and Writing (INRW) courses:
 - (1) To post TSI exemption status for the component area relevant to the HB 5 course(s) passed on the student's official HCC transcript;
 - (2) To share data and provide feedback regarding student success on entry level college mathematics and English courses;
 - (3) To train advisors to recognize and honor course(s) on school district transcripts;
 - (4) To ensure that students are counseled directly into the appropriate college level mathematics, English, and all other courses that require mathematics and English language arts college readiness;
 - (5) To provide the Student Learning Outcomes for INRW 0420;
 - (6) To provide the types of essays required (expository, persuasive, and literary analysis);
 - (7) To provide the final exam for the Integrated Reading and Writing (INRW 0420) course no later than three weeks prior to the administration of the exams.
 - (8) In order to receive a TSI exemption, the student must earn at least a grade of C in the College Prep Course.
 - (9) Information regarding *accelerated*.

- (C) ALIEF ISD agrees to the following for both the Mathematics and English courses:
 - (1) To recommend instructors, who meet the requirements set forth by this Agreement, for the courses being taught;
 - (2) To identify students who are not college ready as stated in HB 5;
 - (3) To provide professional development and resources required to teach the Mathematics and English courses;
 - (4) To identify successful completion of the course(s) and students' final exam grades as applicable on the student transcripts as determined by the State of Texas PEIMS number;

- (5) To provide curriculum for the course that is consistent with HCC Student Learning Outcomes per the standards established by HCC;
 - (6) To follow the school district's Grading Expectations and provide information for early alert identification, dean's list identification, academic probation or suspension, and student eligibility for academic honors;
 - (7) To deny HCC final exam exemption requests;
 - (8) To ensure that students fill out either an HCC's online application or ApplyTexas.org's application; and
 - (9) To provide assistance with college applications, enrollment and financial aid applications.
- (D) ALIEF ISD agrees to the following for the College Preparatory Mathematics courses:
- (1) To administer the HCC departmental final exam and prohibit the use of calculators during the exam;
 - (2) To provide and utilize Math XL as possible (the use of Math XL is optional so long as all course topics are taught) and prohibit the use of calculators during the final exam;
 - (3) In order for a student to receive TSI exemption in Mathematics at HCC, the student's grade must be a C or above according to ALIEF ISD's grading scale; and
 - (4) The course(s) will each be posted on the student transcript as independent one-semester courses designated by course name.
- (E) ALIEF ISD agrees to the following for the College Preparatory English courses:
- (1) To administer the HCC INRW final exam as part of the students' course grade;
 - (2) To teach and grade the required essays according to the rubrics agreed upon by HCC. (TEA Rubrics for Expository, Persuasive, and Literacy Analysis); and
 - (3) In order for a student to receive TSI exemption in ELA at HCC, the student's grade for each semester must be at least a C according to ALIEF ISD's grading scale.
 - (4) HCC and ALIEF ISD will collaborate in good faith to ensure that the essay grading standards are consistent with those of HCC.
 - (5) There is no essay revision allowed once the final exam and course ends.
- (F) ALIEF ISD agrees to the following for both the Mathematics and English courses:
- (1) To provide qualified instructors for the courses being taught;
 - (2) To identify students who are not college ready
 - (3) To attend professional development offered by HCC; and
 - (4) To provide professional development and resources.
- (G) TSI Exemption: The TSI Exemption for high school College Prep courses is now 24 months. A student must enroll in HCC within 24 months of a student's graduation from high school. If the student does not pass the College Prep English and/or the College Prep

Math course, the student must be advised of accelerated options. THECB must track and report outcomes to both the school district and the higher education institute.

Exhibit C

Early College High School

Early College High School provides ALIEF ISD students a “seamless” pathway from high school to college and career exploration. It also allows high school students to gradually integrate into college course work through a traditional high school degree plan. This integration requires dual enrollment, with students demonstrating mastery of the knowledge and skills on an HCC designated placement test. Upon successful completion of the ALIEF ISD standards for graduation, students may elect to leave Early College High School for higher education, or they may choose to remain for an additional year. During this additional year, the student will be enrolled primarily in college credit-bearing courses. Individualized support will be provided by the Early College High School. Students who graduate from Early College High School at the end of this additional year will have not only a Texas Scholar diploma, but also may have accumulated 60 college credits, transferable to a post-secondary institution inside the state of Texas.

(A) Duties of College. HCC agrees to:

- (1) Collaborate with ALIEF ISD and ECHS officials in participation with a nationally recognized organization which offers professional development, support documentation, research, national/state recognized standards for dual credit programs;
- (2) Collaborate with ALIEF ISD and ECHS officials to fulfill grant expectations and seek additional grant dollars in support of the partnership;
- (3) Collaborate with ALIEF ISD and ECHS officials to fulfill all Texas Education Agency requirements, including to:
 - (a) Provide academic support (tutoring) from the Institution of Higher Education (“IHE”) partner for the more difficult courses such as ECON 2301, and communicate the tutoring services and schedules to the ECHS;
 - (b) Provide TSI preparation courses to support students in college-readiness efforts;
 - (c) Have more consistency in the utilization of the Early Alert System to make ECHS aware of failing students;
 - (d) Provide a synchronized and user-friendly academic plan for students, parents, the IHE and the ECHS academic advisory team;
 - (e) Ensure that the academic plan which leads to the associate’s degree is also a pathway to the bachelor’s degree;
 - (f) Permit/ensure ECHS participation in all P-16 meetings;
 - (g) Ensure approved dual credit courses are available to all Early College students on a continual basis as required to meet graduation requirements for both high school and the college;
 - (h) Provide academic counseling and guidance for ECHS students by the IHE partner;
- (4) Collaborate with ALIEF ISD on the building plans and funding arrangements for the agreed upon shared space by ECHS and HCC;

- (5) Provide routine and normal maintenance to the areas occupied by students, faculty, and staff of ECHS including, but not limited to locks, HVAC, plumbing and custodial services; and
- (6) Schedule to lock or unlock buildings and rooms so that ECHS personnel have appropriate access to campus and staff.

(B) Duties of High School. ALIEF ISD agrees to:

- (1) Collaborate with HCC and ECHS officials in participation with a nationally recognized organization which offers professional development, support documentation, research, national/state recognized standards for dual credit programs with the Middle College National Consortium;
- (2) Collaborate with HCC and ECHS officials to fulfill grant expectations and seek additional grant dollars in support of the partnership;
- (3) Pay all costs associated with HCC's set up of telephone, electronic mail and other telecommunication equipment and services for use of the ECHS students, faculty and staff. Payment is due within 45 days of receipt of invoice;
- (4) Provide its own computer equipment, network and software needs, which are compatible with all of HCC's required software and networks;
- (5) Abide by HCC rules and regulations regarding building use, security, and students' rights and responsibilities; and
- (6) Collaborate with HCC officials on all matters pertaining to student responsibilities, rights, discipline, and insurance, including:
 - (a) The ECHS will post IHE grades to the High School transcript in a timely manner so that no course duplication occurs;
 - (b) The ECHS will utilize information from the Early Alert System in order to assist students in the class and address the problem/issue which has initiated the alert; and
 - (c) The ECHS will closely monitor attendance reports to discourage excessive absentees and/or skipping IHE classes.

(C) Expenses Relating to Use of College Facilities

- (1) Classrooms, faculty and administrative space:
 - (a) ALIEF ISD agrees to reimburse HCC for actual costs of utilities, security, and custodial costs on an actual use basis for the ECHS space. Cost of reimbursement must be invoiced to ALIEF ISD within 60 days of when they are incurred. Reimbursement will be due within 45 days of receipt of invoice;
 - (b) ECHS shall furnish its own personal property including office equipment to furnish its space. Personal property shall be portable, and not become a fixture by permanently adhering to the same to the floors, ceiling, walls, or the building; and

- (c) ALIEF ISD will be responsible for the construction of any expansion of the ECHS space in the future.
- (2) Shared Space:
 - (a) HCC and ALIEF ISD agree to share usage, without cost, of certain rooms, the coordination of which will be the responsibility of ALIEF ISD’s Assistant Superintendent, College Readiness, or his designee, and HCC Campus Manager in affiliation with HCC’s Associate Vice Chancellor of College Readiness or her designee.
- (D) Pathways in Technology Early College High School (P-TECH)**
 - (a) Pathways in Technology Early College High School (P-TECH) is an open enrollment work-based education program available to 9th through 12th grade students that allows students to complete college coursework through dual enrollment. This Early College learning experience will develop partnerships with School Districts, Institutions of Higher Education (IHEs), Business and Industry to develop internships, apprenticeships, and job training, giving students work-based learning opportunities. The P-TECH program will allow students the opportunity to complete an associate degree, post-secondary certificate, or industry certification while completing work-based training and earning a high school diploma.
 - (b) The P-TECH high school concept is a collaboration between the Texas Education Agency (TEA), Texas Workforce Commission (TWC), and the Texas Higher Education Coordinating Board (THECHB), working together to ensure these common goals:
 - i. Meeting regional workforce needs
 - ii. Transferability of courses among Institutions of Higher Education (IHEs)
 - iii. Internships, apprenticeships, and other work-based education programs
 - (c) Relevant Legislation**
 - i. General Appropriations Act, Article III, Rider 67, 85th Texas Legislature, 2017
 - ii. Texas Education Code (TEC) §§29.551 -29.557
 - (d) Reference:
 - i. Pathways in Early College High School (P-TECH). (February 2019). Retrieved from <https://tea.texas.gov/ptech/>

Exhibit D

Middle College High School

This agreement is made and entered into by and between Houston Community College District (HCC) and the Alief Independent School District (Alief ISD) on behalf of Middle College High Schools (MCHS) to be located on the Fraga Campus of HCC Southeast College for the purpose of HCC allowing ALIEF ISD to use HCC premises for conducting high school classes under the following terms and conditions.

The Middle College High School (MCHS) and the Early College High School (ECHS) are variations of an innovation first started at LaGuardia (NY) Community College in 1974. The basic idea is to group a small number of students in a high school located on a college campus. The goals of the school are to reduce the high dropout rates that typically characterize crowded urban schools, better prepare students for college, and attract more students to higher education.

Whereas the ECHS is intended to prepare high school students to complete as many college-level credit hours as possible, up to and including those for the award of an associate's degree, the Middle College High School serves students at a lower academic level, or "graduates within reach." The MCHS is smaller (150 students), has a similar high school staff (principal, faculty, counselor), operate on a college site during "off-peak" hours (e.g., 7am – 5 PM), and has reduced expectations in terms of students' completion of college level hours while students are still in high school.

(A) Scope of Agreement: The scope of the agreement and the parties agree as follows:

- (1) **The purpose of this agreement** is to allow the MCHS to use designated areas of the the Fraga Campus of HCC- Southeast College for:
 - (a) Conducting classes for its high school students;
 - (b) Office space for faculty and administrators.

(B) Cost. HCC will charge ALIEF ISD \$0.20/per square foot per month for maintenance, housekeeping, and utilities for the space utilized by the MCHS. For example: 7,000 sq. ft. x \$0.20 per square foot = \$1,400 per month or \$14,000 for 10 months.

(C) Principles for Partnership

- (1) Establishment of a full and equal partnership between HCC and ALIEF ISD that allows a flexible and creative response to the organizational, mission, and fiscal needs of both institutions.

- (2) Collaboration in planning, implementation, and continuous improvement of MCHS programs, including the provision for faculty, staff, and administration; curriculum development; training; and student services.
- (3) Provision of college readiness and dual credit courses for which MCHS might qualify.
- (4) Inclusion of personal/civic development programs that provide service learning and other external learning experiences for all students.
- (5) Financial collaboration that addresses costs of both partners and assists each in obtaining necessary funds from local, state, federal, and private/foundation sources to operate the program successfully and at a cost-neutral basis for HCC.
- (6) Shared use of facilities, including designated classrooms, labs, offices, and libraries that reduce the operating cost and promotes collaboration of students, faculty, staff, and community members in program success.
- (7) Selection of students that reflects the diversity of Houston.

(D) Duties of College. HCC agrees to:

- (1) Collaboration with ALIEF ISD officials in the design and execution of challenging and innovative instructional programs including college prep, dual credit, and developmental education classes; scheduling of classes; recruitment/admission of eligible students; program evaluation; and marketing of the partnership.
- (2) Collaborate with ALIEF ISD to fulfill all requirements of the Texas Education Agency, the Texas Higher Education Coordinating Board, and the Commission on Colleges, Southern Association of Colleges and Schools (SACSCOC).
- (3) Collaborate with ALIEF ISD officials to fulfill any grant expectations and seek additional grant dollars in support of the partnership.
- (4) Provide routine and normal maintenance to the areas occupied by students, faculty, and staff of MCHS including, but not limited to locks, HVAC, plumbing, and custodial services.
- (5) Include the MCHS Principal in College Executive Team meetings as appropriate.
- (6) Provide MCHS faculty, staff, and students with college ID cards as appropriate and at no charge.
- (7) Provide shared security with ALIEF ISD.
- (8) Collaborate with ALIEF ISD officials on all matters pertaining to student responsibilities, rights, discipline, and insurance.

(E) Duties of High School. ALIEF ISD agrees to:

- (1) Collaborate with HCC officials in the design and execution of challenging and innovative instructional programs (including early college, dual credit, and developmental education classes); scheduling of classes; recruitment of eligible students; program evaluation; and marketing of the partnership.
- (2) Collaborate with HCC officials to enroll students before the date of record.

- (3) Collaborate with HCC to fulfill all Partnership Agreements guidelines in the offering of any Dual Credit, college prep, and developmental classes.
- (4) Collaborate with HCC to fulfill all requirements of the Texas Education Agency, Texas Higher Education Coordinating Board and Commission on Colleges, Southern Association of Colleges and Schools (SACSCOC).
- (5) Collaborate with HCC officials to fulfill any grant expectations and seek additional grant dollars in support of the partnership.
- (6) Collaborate with HCC on any plans for use of shared space for the MCHS.
- (7) Pay all costs in relation to instructional and student services personnel for operation of the MCHS, including one-half salary for a dedicated “liaison position” to ensure smooth communications between ALIEF ISD and HCC.
- (8) Pay all costs associated with the set up and ongoing operation of telephone, electric mail, and other telecommunication equipment and services, electricity, security, and other designated costs of the MCHS.
- (9) Pay all costs associated with intentional damage to the building space, such as graffiti or intentionally damaging equipment in the building space.
- (10) Provide shared security HCC.
- (11) Provide its own computer equipment, network and software needs as well as instructional materials and equipment, including labs.
- (12) Allow MCHS Principal to participate in HCC College Executive Team meetings as appropriate.
- (13) Abide by HCC rules and regulations regarding building use, security, and students’ rights and responsibilities.
- (14) Collaborate with HCC officials on all matters pertaining to student responsibilities, rights, discipline, and insurance.
- (15) Collaborate and mutually agree with HCC on students’ restricted use of parking. HCC and Alief ISD will provide parking fees consistent with the fees charged HCC students and employees.

Exhibit E

SACSCOC The Principles of Accreditation: Foundation for Quality Enhancement

(See the attached document.)

ALIEF INDEPENDENT SCHOOL DISTRICT

BOARD DOCUMENT

MEETING DATE: September 2, 2025

AGENDA ITEM: Memorandum of Understanding Between **Compounding Shop Pharmacy** and **Alief ISD**

The Memorandum of Understanding Between **Compounding Shop Pharmacy** and **Alief ISD** establishes an experiential learning program that allows Alief ISD students/trainees to gain practical pharmacy-related experience in a retail and business setting, under supervision, without compensation or guarantee of employment.

Recommendation: Consider Approval of the MOU to partner with **Compounding Shop Pharmacy** and **Alief ISD** to establish an experiential learning program for Alief ISD's CTE students.



Dr. Anthony Mays
Superintendent



Dr. Charles Garcia
Deputy Superintendent of
Curriculum, Instruction & School
Leadership

PHARMACYS EXPERIENTIAL LEARNING PROGRAM AGREEMENT
(Non-Pharmacist)*

This Experiential Learning Program Agreement (the "Agreement") has been entered into as of the 12 day of August (the "Effective Date") by and between Compounding Shop Pharmacy, with its principal place of business at 11845 Wilcrest Dr. Houston, TX. and the following "Organization":

ALIEF INDEPENDENT SCHOOL DISTRICT, a Public Independent School District of Texas, with primary school/campus/office at 12160 Richmond Ave., Houston, Texas 77082 and such additional schools/campuses as listed in Exhibit A, attached and incorporated herein.

WHEREAS, the Organization has established a curriculum or program to train its students, trainees, or clients to be pharmacy technicians or workers in other trades, skills, or qualifications, and

WHEREAS, Compounding Shop Pharmacy operates retail drug stores and other retail business facilities which employ pharmacy technicians and other skilled workers (each, a "Location"), and

WHEREAS, the parties agree that the development of a program (the "Program") whereby certain of the Organization's students, trainees, or clients (each, a "Participant") can obtain practical experience and learning in a retail, business, or pharmacy setting related to pharmacy and wellness services would benefit the Participant, the Organization, and the industry with Compounding Shop Pharmacy and similarly situated businesses, all of which will ultimately provide improved pharmacy and wellness related services to the community;

NOW THEREFORE, in consideration of the mutual benefits accruing to the parties under this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed as follows.

1. THE PROGRAM

The parties will design the Program to allow Participants to obtain practical experience in a Location in accordance with Compounding Shop Pharmacy's Experiential Guidelines and such other applicable trade associated guidelines on practice experiences (collectively hereinafter referred to as "the Program"). The Program will be designed to provide practical experience in accordance with applicable federal and state law and Program objectives as agreed upon by the parties, which shall be (a) similar to training in a vocational school, (b) for the benefit of the Participants as part of a learning experience, (c) without displacing regular employees, but acting under close personal supervision, (d) without immediate advantage to Compounding Shop Pharmacy from activities of Participants, (e) without guarantee of employment at conclusion of Participant's training period, and (f) with understanding by Organization, Compounding Shop Pharmacy, and Participants that the Participants are not entitled to wages or other compensation for the time of participation in the Program. Each Participant's participation in the program will be as agreed upon by the parties with respect to the Location, program period, number and schedule of hours. Use of the term "faculty" is intended to reference an educator, trainer, teacher, or other academic role. Use of the term employee is intended to include faculty, employees, staff, contractors, agents, and representatives of an entity.

* This form is for pharmacy technician and other non-pharmacist training programs, including general corporate, retail, and operational training programs. This form is NOT to be used for pharmacists, nurse practitioners, physician assistants, or other medical professional clinical programs.

2. TERM; TERMINATION

This Agreement will commence on the Effective Date and shall continue for a period of Three (3) years (the "Term"). Notwithstanding the foregoing, at any time during the Term, either party may terminate this Agreement upon written notice to the other, such termination to be effective at the conclusion of the current academic semester, trimester or quarter, as applicable for the Organization.

3. PHARMACY RESPONSIBILITIES

3.1 Supervision. Compounding Shop Pharmacy will provide reasonable supervision and feedback to each Participant and to the Organization, including verifying in writing all hours and dates attended by a Participant. Compounding Shop Pharmacy will promptly report to the Organization the unsatisfactory progress (including without limitation unexcused absences) of any Participant. Compounding Shop Pharmacy will meet with designated faculty of the Organization as necessary to discuss and evaluate the Program, guidelines, and such other applicable matters with the Program.

3.2 Equipment. Compounding Shop Pharmacy will make available all required equipment, systems and supplies at the Location, including providing each Participant with sufficient orientation to the equipment and systems at the Location to enable the Participant to perform any tasks assigned.

3.3 Capacity. Compounding Shop Pharmacy will notify the Organization as to the number of Participants it can accommodate for an academic period.

3.4 Staffing. Compounding Shop Pharmacy will maintain at least its normal staffing levels while Participants are present at a Location. In no event will a Participant be expected or allowed to perform services in lieu of staff employees or otherwise displace regular employees.

4. ORGANIZATION RESPONSIBILITIES

4.1 Program Coordinator. The Organization will appoint one (1) faculty member to serve as the primary educational coordinator for the Program (the "Coordinator"). The Coordinator will be responsible for the overall management of each Participant's educational experience while participating in the Program. Either the Coordinator or another faculty or staff member will be on call at all times while Participants are present at any Location in connection with the Program.

4.2 Permits. The Organization shall maintain, at all times during the Term, accreditation as an educational institution; all licenses and permits necessary to the Program (including without limitation, an application for the applicable pharmacy technician's license for each Participant, if required by state or local law); and full and unrestricted accreditation of the Program from the applicable accrediting organization as agreed by the parties. The Organization shall promptly notify Compounding Shop Pharmacy of any adverse change in its accreditation or licensing status.

4.3 Qualification of Participants. The Organization shall ensure, through qualified faculty and curriculum, that each Participant is adequately prepared to benefit from his or her placement in the Program, including both classroom and laboratory instruction. A candidate's preparedness shall be measured by (i) academic performance indicating an ability to understand what the Participant will observe and perform while participating in the Program, (ii) an appreciation of the nature and gravity of the work Participant will observe and perform, and (iii) the candidate's deportment and conduct as appropriate for the setting.

4.4 Background Testing. The Organization will be primarily responsible for selecting each Participant who is to participate in the Program. Where required by applicable law, the Organization will verify that each Participant (a) has completed OSHA training for blood-borne pathogens; and (b) has obtained any required certifications to allow the Participant to provide education and counseling for the advanced pharmacy practice experiences and where permissible by law. The Organization will conduct a criminal background check for each Participant, including obtaining, as applicable, information from

Federal, State (including the Participant's state of residence if different from the state in which the Organization is located) and local governmental sources. All background checks shall be conducted in a manner that is consistent with the requirements of the Fair Credit Reporting Act and any applicable state laws. If any Participant's background check reveals a prior criminal record or any other negative material, the Organization and Compounding Shop Pharmacy will jointly evaluate whether such Participant should remain a candidate for the Program.

4.5 Preparation and Training. The Organization will (a) be primarily responsible for the Participants' learning experiences and provide faculty sufficient to effectively implement the Experiential Learning Program; (b) provide the Participants with objective guidelines and contact information to the supervisors working with the Program; (c) Furnish Compounding Shop Pharmacy with a schedule of dates and hours for practical experience, as well as a list of names and contact information of participating Participants and faculty; and (d) coordinate with Compounding Shop Pharmacy personnel for preparation and evaluation of the Program.

4.6 Compliance. The Organization will instruct all of its Participants assigned to Compounding Shop Pharmacies with regard to compliance with all of its rules, regulations, policies, and procedures, including but not limited to those relating to the treatment of confidential information of Compounding Shop Pharmacies and its customers, as well as the responsibility and authority of Compounding Shop Pharmacies personnel over patient care and administration. Organization shall instruct all of its Participants regarding that proper attire must be worn at all times in the Location. Prior to the commencement of participation in the Program, the Organization will also ensure that all Participants and faculty members involved in the Program become familiar with and adhere to all applicable requirements of HIPAA (as defined below) as well as Compounding Shop Pharmacy's standards, procedures and code of ethics.

4.7 Access. The Organization, its faculty, employees, and Participants shall respect and comply with any and all restrictions and requirements related to access to a Location, facility, area, system, record, data, information, equipment, product, or material of Compounding Shop Pharmacy, its employees, customers, patients, vendors, or contractors, as directed by Compounding Shop Pharmacy. The Organization agrees that Compounding Shop Pharmacy, in its sole discretion, may limit, restrict, terminate, or otherwise deny access by the Organization and its Participants, faculty, and employees at any time and upon immediate notice in any manner.

5. PARTICIPANT RESPONSIBILITIES

At all times while participating in the Program at a Location, all Participants shall adhere to Compounding Shop Pharmacy's workplace policies, rules and regulations, including those relating to the use of alcohol and other drugs, weapons, dress code, timeliness, patient privacy, confidentiality, and professional conduct; maintain good standing at the Organization, including maintaining a grade point average of 2.0 or higher; and maintain accurate, daily log sheets of all experiential hours.

6. FERPA COMPLIANCE

The parties recognize that they are bound to comply with the Family Educational Rights and Privacy Act (Buckley Amendment) in their handling of educational records of Participants enrolled in their programs. It is also understood and recognized that employees and agents of each party will need to have access to the educational records maintained by the other party in properly administering their duties and obligations under this Agreement and to the individual Participants. It is agreed that each party shall thoroughly orient their employees and agents (as applicable to those handling educational records) with regard to their respective obligations under the Family Educational Rights and Privacy Act and shall maintain their practices in strict accordance with the requirements of that act. Unless required by judicial or regulatory authority, neither party shall be permitted to authorize and further disclose the educational records of the other party to persons or entities not a party to this Agreement without first having received permission of the other party, and having obtained assurances that the other party has fully complied with

the provisions of the Family Educational Rights and Privacy Act. Any permitted redisclosure to persons or entities not a party to this Agreement shall be under the condition that no further disclosure by such party shall be permitted.

7. **INSURANCE**

7.1 **Participant Health Insurance.** The Organization acknowledges that the Participant is not an employee of Compounding Shop Pharmacy, is not covered under Compounding Shop Pharmacy's health, dental, vision, or other medical insurance or benefits ("Health Insurance"), and Compounding Shop Pharmacy has no legal obligation to provide Health Insurance to the Participant.

7.2 **Organization Liability Insurance Requirements.** The Organization shall procure and maintain during the Term of this Agreement, at no cost or expense to Compounding Shop Pharmacy, insurance with the following coverage for the Organization, its faculty and Participants: (a) general liability policy in the amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate per year, and (b) professional liability in the minimum amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate per year. Such policy shall specify that the liability coverage with regard to Compounding Shop Pharmacy under this Agreement is primary and non-contributing. A certificate of such insurance shall be provided to Compounding Shop Pharmacy within ten (10) days after execution of this Agreement and annually thereafter on the anniversary of the Effective Date.

8. **INDEMNIFICATION**

8.1 TO THE FULLEST EXTENT PERMITTED BY LAW, COMPOUND PHARMACY SHALL INDEMNIFY AND HOLD HARMLESS ALIEF ISD, ITS DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, DAMAGES, LIABILITIES, EXPENSES, AND COSTS (INCLUDING REASONABLE ATTORNEYS' FEES) WHICH RESULT FROM, RELATE TO, OR ARISE OUT OF AN INJURY RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR PROPERTY, ARISING OUT OF OR OCCASIONED BY, DIRECTLY OR INDIRECTLY, COMPOUND PHARMACY'S PERFORMANCE UNDER THIS MOU (COLLECTIVELY, "CLAIM"), WHETHER OR NOT THE CLAIM ARISES FROM THE NEGLIGENCE, WILLFUL ACT, BREACH OF CONTRACT, OR VIOLATION OF LAW BY COMPOUND PHARMACY, ITS EMPLOYEES, AGENTS, CONTRACTORS, OR SUBCONTRACTORS, OR ARE INCURRED BY ORGANIZATION IN DEFENDING OR COMPROMISING ACTIONS BROUGHT AGAINST ORGANIZATION ARISING OUT OF OR RELATED TO COMPOUND PHARMACY'S PERFORMANCE OF DUTIES HEREUNDER. THIS SECTION SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THIS MOU.

8.2 Nothing in this MOU, nor the performance by Organization of its functions or obligations hereunder, waives, relinquishes, or alters any immunities provided to Organization, its officers, employees, or agents, including, but not limited to, any governmental or sovereign immunities or defenses from or to liability or prosecution, under State of Texas or federal law, including, but not limited to, the Texas Constitution.

9. **CONFIDENTIALITY**

9.1 **Definition.** Each party may be given access to the other party's confidential and proprietary information. "Confidential Information" shall mean material or information proprietary to either party or designated as Confidential Information by such party and not generally known by third parties.

Confidential Information includes, but is not limited to, the following types of information and other information of a similar nature (whether or not reduced to writing): the existence and terms of this Agreement; Protected Health Information (as defined below), patient, customer, employee and student records, including names, addresses, telephone numbers, and other information related to patients, customers, employees, and students; marketing techniques and materials; marketing and development plans and procedures; financial information; proprietary Compounding Shop Pharmacy information; and proprietary Program design elements.

9.2 Duty to Protect. Each party will protect the other party's Confidential Information and will not disclose Confidential Information other than as permitted or required by the Agreement or as required by law. Any disclosures shall be to persons only as needs to be known with such persons being apprised of the confidentiality obligations and willing to comply with the terms of this Agreement.

9.3 Exclusions. Confidential Information will not include information which: (a) is or becomes available to the general public through no fault of the party receiving the Confidential Information (the "Recipient"); (b) is independently developed by the Recipient as evidenced by Recipient's own records; (c) is rightfully received by the Recipient from a third party without a duty of confidentiality; or (d) is required to be disclosed by court order or as required by law. Except as required by Organization under the Texas Public Information Act, before disclosing any Confidential Information under a court order or as required by law, the Recipient shall provide the other party (the "Injured Party") reasonable notice and the opportunity to object to or limit such disclosure. In addition to any other rights or remedies available to it at law, in equity, or pursuant to this Agreement (including without limitation the right to terminate the Agreement), the Injured Party shall be entitled to injunctive relief to enforce the terms of this Agreement because the Injured Party may suffer irreparable harm in the event that the Recipient fails to comply with the terms of this Agreement and monetary damages may be inadequate to compensate for such breach. Nothing in this MOU shall be construed to create a claim or cause of action against Organization for which it is not otherwise liable, nor to waive any immunity or defense to which Organization may be entitled nor to create an impermissible deficiency debt of Organization. Organization does not waive or relinquish any immunity or defense on behalf of itself, its directors, officers, employees, and agents as a result of its execution of this MOU and performance of the functions or obligations described herein.

9.4 HIPAA Compliance. Without limiting the foregoing, the Organization shall take all steps reasonably necessary to maintain strict compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. Section 1320(d) et seq. and regulations promulgated thereunder ("HIPAA"). The Program may involve the Participant's exposure to use of Compounding Shop Pharmacies Protected Health Information ("Protected Health Information"), which shall mean any information created or received by Compounding Shop Pharmacies, whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual, and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual. The Organization acknowledges and agrees that all patient records of Compounding Shop Pharmacy shall be and remain the property of and in the custody of Compounding Shop Pharmacy, and instruct Participants to comply with Compounding Shop Pharmacy's policies, restrictions, and requirements to protect the confidentiality of patient records and Protected Health Information. The Participants, the Organization, and its faculty and students will not retain or maintain any Protected Health Information outside of the Location during the Term, and may not retain or have access to Protected Health Information or any patient record of any Compounding Shop Pharmacy patient under this Agreement after participation in the Program.

9.5 Survival. The rights and obligations of this Article shall survive the expiration or sooner termination of this Agreement.

10. PROGRAM PRACTICES

10.1 Recordkeeping. Each party's respective educational, employment, healthcare and record keeping practices shall conform to all federal, state and local statutes, ordinances, and rules and regulations. The Organization agrees that it shall accept Participant⁶⁹ for placement without regard to race, sex, creed, religion, color, national origin, age, marital status, height, weight, veteran status, disabilities, or other such factors as set forth in accordance with federal, state, and local laws and

ordinances. Compounding Shop Pharmacy will accept Participants into the Program without regard to race, sex, creed, religion, color, national origin, age, marital status, height, weight, veteran status, disabilities, or other such factors as set forth in accordance with federal, state, and local laws and ordinances. Upon reasonable request, each party shall provide the other with any information or certificates which may be required to prove compliance with such statutes, ordinances, and rules and regulations or for licensure, accreditation, and quality assurance purposes.

10.2 Termination of Participants. Compounding Shop Pharmacy shall have the right to terminate, at any time, with or without notice, and in its sole discretion, the training of any Participant whose conduct is unsatisfactory or whose characteristics and activities are detrimental to Compounding Shop Pharmacy's business or Compounding Shop Pharmacy's responsibility to provide quality health care. Termination of a Participant must be followed with a written communication to the Coordinator, including a statement of facts describing the Participant's unacceptable conduct that resulted in such termination.

10.3 No Guaranteed Offer. Compounding Shop Pharmacy does not guarantee an offer of employment to any Participant in connection with the Program.

10.4 No Compensation. The parties understand and agree that neither party, nor any Participant, will be entitled to compensation hereunder for its participation in the Program. No Participant will be considered an employee of either the Organization or Compounding Shop Pharmacy as a result of participation in the Program, and neither the Organization nor Compounding Shop Pharmacy will be responsible for Worker's Compensation coverage with respect to any Participant.

11. MISCELLANEOUS

11.1 Force Majeure. Neither party shall be responsible for any failure to perform or delay in performing any of its obligations under this Agreement where and to the extent that such failure or delay results from causes outside the reasonable control of the party. Such causes shall include, without limitation, Acts of God or of the public enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, freight embargoes, civil commotion, or the like. Notwithstanding the above, strikes and labor disputes shall not constitute an excusable delay for either party under this Agreement. The Agreement may be terminated without penalty by the party whose performance has not been affected if non-performance continues for more than thirty (30) days.

11.2 Headings, Counterparts. Headings used in this Agreement are for reference purposes only and shall not be used to modify the meaning of the terms and conditions of this Agreement. This Agreement may be executed in two or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

11.3 Severability. If any provision contained in this Agreement is held invalid, illegal, or unenforceable, then this Agreement will be construed as if such provision had never been contained herein.

11.4 Compliance with Laws. The parties will comply with all applicable laws, ordinances, rules, and regulations governing their respective duties or responsibilities under this Agreement.

11.5 Independent Contractor. The parties hereto are independent contractors and have no authority to act for the other party except as expressly provided in this Agreement. Nothing herein shall be deemed to create any association, partnership, joint venture or agency relationship between the Organization and Compounding Shop Pharmacy. This Agreement shall not be construed under any circumstance to confer any rights or privileges on any third parties, and neither Compounding Shop Pharmacy nor the Organization shall be under any obligation to any third party by reason of this Agreement or any term thereof.

11.6 Publicity. Neither party will use the name(s), trademark(s) or trade name(s), whether registered or not, of the other party in publicity or press releases or advertising or in any manner,

including customer lists, without that party's prior written consent. Consent of Compounding Shop Pharmacy shall not be valid unless obtained from Compounding Shop Pharmacy's corporate Vice President or Divisional Vice President of Corporate Communications.

11.7 Conduct. At all times while present at a Location, the Organization and its employees and students (including the Participants) will comply with all applicable Compounding Shop Pharmacy policies including without limitation: (i) no smoking; (ii) drug-free environment; (iii) dress code; (iv) non-harassment; (v) all safety and security policies (including a prohibition against weapons), (vi) computer security and use policies; (vii) HIPAA compliance; and (viii) code of conduct.

11.8 Non-Assignment. Neither party may assign or subcontract its duties or responsibilities under this Agreement without the prior written approval of the other party.

11.9 Non-Waiver. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of such provision or any other provisions hereof and no waiver shall be effective unless made in writing.

11.10 Notices. All notices under this Agreement (excluding routine communications) shall be personally delivered or sent by express, certified or registered mail, return receipt requested, to:

Organization

Alief ISD
4250 Cook Rd.
Houston, TX. 77072

Pharmacy

Compounding Shop Pharmacy
11845 Wilcrest Dr.
Houston, TX. 77031

Notices shall be deemed given upon receipt or refusal to accept delivery.

11.11 Entire Agreement. This Agreement, together with all exhibits attached hereto, represents the entire agreement and understanding between the parties with respect to the subject matter hereof, and supersedes any other agreement or understanding, written or oral, that the parties hereto may have had with respect thereto. No statements, representations, promises or inducements with respect to the subject matter by either party or by any agent or representative of either party which is not contained in this Agreement shall be valid or binding between the parties. No provision of this Agreement may be modified, waived or amended except by a written instrument duly executed by authorized representatives of each of the parties hereto. Any such modifications, waivers or amendments shall not require additional consideration to be effective.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed to be effective as of the date first above written and do each hereby warrant and represent that its respective signatory who has signed this Agreement below is on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

[ORGANIZATION]

By: Alief ISD
Name: Jennifer Baker
Title: CTE Director
Date: 08/12/2025

[PHARMACY]

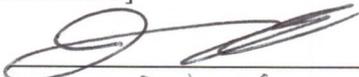
By: 
Name: John T. 20
Title: President
Date: 8-15-2025

EXHIBIT A

[List of schools, colleges, campuses, locations, and divisions of Organization covered under the Agreement for participants from the Organization. Each should be listed with applicable details for name, address, primary contact with contact information, and such other relevant details for Program.]

ALIEF INDEPENDENT SCHOOL DISTRICT

BOARD DOCUMENT

MEETING DATE: September 2, 2025

AGENDA ITEM: Consider Acceptance of Certificates of Unopposed Candidates for Positions 4, 5, 6 and 7, and Approval of Order of Cancellation of Election that was to be held November 4, 2025.

We currently have only one candidate each for positions 4, 5, 6 and 7.

Darlene Breaux – Position 4
Janet Spurlock – Position 5
Isaac Perez – Position 6
Roberto Gonzalez – Position 6 – **Withdrew**
Gregg Patrick – Position 7

Recommendation: It is recommended that the Board of Trustees of the Alief Independent School District accept the Certificates of Unopposed Candidates for Positions 4, 5, 6 & 7 and approve the Order of Cancellation for the election that was to be held November 4, 2025.



Dr. Anthony T. Mays
Superintendent



Charles Woods
Deputy Superintendent for Business

THE STATE OF TEXAS §

COUNTY OF HARRIS §

ORDER FOR CANCELLATION

ALIEF INDEPENDENT SCHOOL DISTRICT OF HARRIS COUNTY, TEXAS

-
1. The Alief Independent School District hereby cancels the election scheduled to be held on November 4, 2025 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

Candidate	Office Sought
Darlene Breaux	Board of Trustees Position # 4
Janet Spurlock	Board of Trustees Position # 5
Isaac Perez	Board of Trustees Position # 6
Gregg Patrick	Board of Trustees Position # 7

2. A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

Darlene Breaux
President

Rick Moreno
Secretary

Date of Adoption

EL ESTADO DE TEXAS §

CONDADO DE HARRIS §

ORDEN DE CANCELACIÓN

DISTRITO ESCOLAR INDEPENDIENTE DE ALIEF DEL CONDADO DE HARRIS,
TEXAS

-
1. El Distrito Escolar Independiente de Alief por la presente cancela la elección que, de lo contrario, se hubiera celebrado el día 4 de noviembre de 2025 de conformidad con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos tal como se indica a continuación:

Candidato	Posición para la que presenta candidatura
Darlene Breaux	Junta Directiva del Distrito Posición No. 4
Janet Spurlock	Junta Directiva del Distrito Posición No. 5
Isaac Perez	Junta Directiva del Distrito Posición No. 6
Gregg Patrick	Junta Directiva del Distrito Posición No. 7

2. El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

Darlene Breaux
Presidente

Rick Moreno
Secretario

THE STATE OF TEXAS §

COUNTY OF HARRIS §

TO: PRESIDING OFFICER OF GOVERNING BODY

ALIEF INDEPENDENT SCHOOL DISTRICT OF HARRIS COUNTY, TEXAS

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on November 4, 2025.

List offices and names of candidates:

Candidate	Office Sought
Darlene Breaux	Board of Trustees Position # 4
Janet Spurlock	Board of Trustees Position # 5
Isaac Perez	Board of Trustees Position # 6
Gregg Patrick	Board of Trustees Position # 7



Signature

Charles Woods

Printed name

Deputy Superintendent of Business & Elections Administrator

Title

8-26-2025

Date of signing

EL ESTADO DE TEXAS §

CONDADO DE HARRIS §

PARA: PRESIDENTE DEL CONSEJO DE ADMINISTRACIÓN

DISTRITO ESCOLAR INDEPENDIENTE DE ALIEF DEL CONDADO DE HARRIS,
TEXAS

Como la autoridad responsable de preparar las boletas oficiales de votación, por este medio certifico que los siguientes candidatos han sido certificados como candidatos únicos y no enfrentan oposición para un cargo en la elección programada para el 4 de noviembre de 2025.

Lista de posiciones y nombres de los candidatos:

<u>Candidato</u>	<u>Posición para la que presenta candidatura</u>
Darlene Breaux	Junta Directiva del Distrito Posición No. 4
Janet Spurlock	Junta Directiva del Distrito Posición No. 5
Isaac Perez	Junta Directiva del Distrito Posición No. 6
Gregg Patrick	Junta Directiva del Distrito Posición No. 7



Firma

Charles Woods

Nombre en letra de molde

Deputy Superintendent of Business and Elections Administrator

Título

08-26-2025

Firmada en esta fecha

ALIEF INDEPENDENT SCHOOL DISTRICT

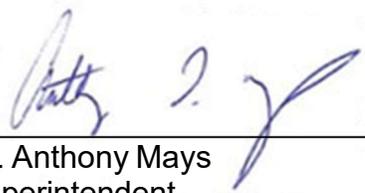
BOARD DOCUMENT

MEETING DATE: August 26, 2025

AGENDA ITEM: Consider Nomination for the Harris County Appraisal District Board of Directors

Attached is correspondence from the Harris County Appraisal District regarding procedures for nominating up to five candidates for the HCAD Board. The Board of Trustees for each school district is eligible to nominate 2 candidates for the position by resolution. The nomination must be filed with the chief appraiser prior to October 14, 2025. If the Board chooses to nominate any individual, this item may be pulled from consent for Board action and can be brought back on the September meeting for further consideration.

Recommendation: Consider Resolution to Nominate an individual for the Harris County Appraisal District Board of Directors.



Dr. Anthony Mays
Superintendent



Charles Woods
Deputy Superintendent/
Business Services



**Harris Central Appraisal District
OFFICE OF CHIEF APPRAISER**

TO: Presiding Officers and/or Governing Bodies of Taxing Units Other Than Conservation and Reclamation Districts Served by the Harris Central Appraisal District

FROM: Roland Altinger, Chief Appraiser

DATE: July 1, 2025

SUBJECT: Nominations of Appraisal District Board Members

In 2025, your taxing unit has the right to participate in the nominating and voting process to appoint two members to the Board of Directors of the Harris Central Appraisal District (“HCAD”). Eligible conservation and reclamation districts in Harris County will also participate in the election. These directors will serve four-year terms beginning January 1, 2026. This letter serves as formal notice of:

- Your right to nominate a candidate or candidates for a position on the Board, and the process for doing so; and
- Your voting entitlement, as determined by Section 6.03(d) of the Texas Property Tax Code.

We have described the process for nominating a candidate or candidates in **Exhibit “A,”** which is attached. You’ll also find a description of the voting process to elect two new board members in that Exhibit. Completing these steps will require your board to meet two times before the end of the year.

Your board will need to meet and complete this first step for nominating a candidate or candidates so that you can deliver your nomination(s) and resolution to the chief appraiser no later than 5 PM, October 14, 2025.

Nominations and resolutions may be submitted:

- **By Regular Mail:**
Roland Altinger, Chief Appraiser
P.O. Box 920975
Houston, Texas 77292-0975

Mark the envelope: “Nomination for Board of Directors.”

- **By Hand:**
Roland Altinger, Chief Appraiser
13013 Northwest Freeway
Houston, Texas 77040

Mark the envelope: "Nomination for Board of Directors."

- **By Email:**
cguerra@hcad.org

The Tax Code gives each jurisdiction a certain number of votes for the final election. **Exhibit "B,"** which is attached, shows the calculation and sets out your number of votes.

Participating in the election process gives you the best chance of having a voice in HCAD's operations. To assist you in this nominating process, a sample resolution for your nomination(s) - up to two - to the Board of Directors of the Harris Central Appraisal District is also attached.

Please do not hesitate to call me at (713) 957-5299 with any questions you may have.

Sincerely,



Roland Altinger, CAE, RPA, CTA
Chief Appraiser

Attachments

CC: HCAD Board Members
Attorneys

EXHIBIT “A”

The respective terms of two of the current appointed directors on the HCAD Board expire on December 31, 2025.

The current HCAD board members are listed below:

Appointed board members whose terms expire December 31, 2025, are:

- Martina Lemond Dixon and
- Melissa Noriega.

Appointed board members whose terms expire December 31, 2027, are:

- Jim Robinson, Chairperson.
- Cassandra Auzenne Bandy; and
- Mike Sullivan.

Elected board members whose terms expire December 31, 2026, are:

- Kathy Blueford-Daniels,
- Kyle Scott, and
- Ericka McCrutcheon.

The above directors are joined on the Board by Annette Ramirez who serves as an ex-officio voting member as Harris County Tax Assessor-Collector.

NOMINATING AND VOTING PROCESS FOR ALL TAXING UNITS OTHER THAN CONSERVATION AND RECLAMATION DISTRICTS

Entitlement to Vote

In general, the voting entitlement of the eligible taxing units is determined by dividing the total dollar amount of property taxes imposed by the taxing unit in the preceding tax year by the sum of the total dollar amount of property taxes imposed in the appraisal district for that year by each taxing unit entitled to vote, multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. Tex. Tax Code Section 6.03(d).

That number is then multiplied by the number of directorships to be filled. Taxing units whose final levy ratio calculates to .49 or under were rounded to the nearest whole number, which is zero. Accordingly, some taxing units have zero votes. To view your taxing unit’s entitlement to vote in the appointment process, please see Exhibit “B” attached.

Nomination Procedures

All taxing units, other than conservation and reclamation districts, may nominate up to two candidates to be placed on the ballot that will be sent to, and voted upon by eligible taxing units that are entitled to vote.

The presiding officer of a taxing unit's governing body must submit the name(s) and the corresponding nominating resolution to the chief appraiser **before October 15, 2025**.

Voting Procedures

Before October 30, 2025, the chief appraiser will prepare a final voting ballot alphabetically listing by surname all nominees that were submitted timely and send that ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

Prior to **December 15, 2025**, the governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser. Pursuant to Tax Code Section 6.03(c), a governing body of a taxing unit may cast its votes for one candidate or distribute them among the candidates.

The two candidates receiving the most votes will be appointed to the board of directors for a four-year term beginning January 1, 2026.

The chief appraiser will count the votes and will then notify the winners, the nominees, and the presiding officers of each taxing unit before December 31, 2025.

Additional and specific information pertaining to this voting process and the final voting ballot will be sent to you with the list of nominees on the final ballot before **October 30, 2025**.

Eligibility Requirements

The appraisal district appraises all property in the county for ad valorem tax purposes. The board of directors is the governing body for the district. The board employs the chief appraiser, sets general policies for the district, and adopts the budget for the district. By law, board members cannot communicate with the chief appraiser regarding appraisals, except in: (1) an open meeting of the appraisal district board of directors or another public forum; or (2) a closed meeting of the board of directors held to consult with the board's attorney about pending litigation, in accordance with Tax Code Section 6.15.

There is no compensation for service on the appraisal district's board of directors; however, directors are reimbursed for actual and necessary expenses incurred in the performance of their duties as provided by the budget adopted by the board. HCAD's Board of Directors typically meets once a month.

An individual must satisfy certain residency, employment, and conflict-of-interest requirements to be eligible to serve on the appraisal district's board of directors.

Residency. *The individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date he or she takes office. The appraisal district's boundaries are the same as those for Harris County.*

Employment. An employee of a taxing unit served by the appraisal district may not serve on the board of directors, with one exception: an employee of a taxing unit may serve if the employee is also a member of the governing body or an elected official of a taxing unit that participates in the district. For example, a member of the governing body of a school district who is also a city employee may be *eligible* to serve on the board.

An individual is *ineligible* to serve on an appraisal district's board of directors if the individual has engaged in the business of appraising property for compensation for use in proceedings under the Texas Property Tax Code or of representing property owners for compensation in proceedings under the Tax Code in the appraisal district at any time during the preceding three years.

Conflict of Interest. An individual may not serve on an appraisal district's board of directors if the individual is related, within the second degree by consanguinity (blood) or affinity (marriage), to a person who is in the business of appraising property or representing property owners for a fee in proceedings in the appraisal district; those relatives barred include: the individual's spouse, children, brothers, sisters, parents, grandparents, and grandchildren. The relatives of the individual's spouse in the same degree are also included.

An individual is not eligible to be a candidate for, to be appointed to, or to serve on the board of directors of, an appraisal district if the individual contracts with the appraisal district for any purpose or contracts with a taxing unit served by the district for a property tax-related purpose. The same rule applies to individuals who have a substantial interest in businesses contracting with the appraisal district (for any purpose) or with the taxing unit (for property tax purposes). An individual has a substantial interest if the individual or the individual's spouse has combined ownership of at least ten percent (10%) of the voting stock or shares of the business. An individual also has a substantial interest if the individual or the individual's spouse is a partner, limited partner, or an officer of the business. These prohibitions on contracting continue for the duration of the affected director's term of office.

Additionally, the appraisal district may not employ any person who is related to a member of the board of directors within the second degree by affinity or the third degree of consanguinity. This provision applies to existing employees at the time the director takes office and to employees hired during the director's term.

Delinquent taxes. With limited exceptions, Texas law makes a person ineligible to serve as a member of the board of directors if he or she has delinquent property taxes owed to any taxing unit for more than 60 days after the person knew or should have known of the delinquency.

RESOLUTION NO. _____

A RESOLUTION OF THE GOVERNING BODY OF THE

_____, **AN INDEPENDENT SCHOOL DISTRICT,**

**NOMINATING A CANDIDATE OR CANDIDATES TO BE PLACED
ON THE BALLOT FOR A POSITION ON THE BOARD OF
DIRECTORS OF THE HARRIS CENTRAL APPRAISAL
DISTRICT**

WHEREAS, those school districts other than the Houston Independent School District within the Harris Central Appraisal District have the right to nominate up to two candidates to be listed on a final ballot that will be voted upon by all eligible taxing units who are entitled to vote to appoint two (2) positions on the Board of Directors of the Harris Central Appraisal District for a four-year term of office commencing on January 1, 2026; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate or candidates for such a position on the said Board of Directors; now, therefore,

BE IT RESOLVED BY THE GOVERNING BODY OF _____

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and hereby are, adopted, ratified and confirmed.

Section 2. That _____ (name), of _____
_____ (address, zip code), _____

(phone number) be, and he or she is hereby, nominated as a candidate for an appointed position on the Board of Directors of the Harris Central Appraisal District to be decided by a vote of all eligible taxing units who are entitled to vote to fill two (2) positions on the Board of Directors of the Harris Central Appraisal District for a four-year term commencing on January 1, 2026.

If you choose to nominate more than one candidate (up to two in total), please complete the following:

That _____ (name), of _____
_____ (address, zip code), _____ (phone number) be, and he or she is hereby, nominated as a candidate for an appointed position on the Board of Directors of the Harris Central Appraisal District to be decided by a vote of all eligible taxing units who are entitled to vote to fill two (2) positions on the Board of Directors of the Harris Central Appraisal District for a four-year term commencing on January 1, 2026.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he or she is hereby, authorized and directed to deliver, or cause to be delivered, a certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District **prior to October 15, 2025.**

PASSED AND APPROVED this _____ day of _____, 2025.

Presiding Officer

ATTEST:

Secretary

EXHIBIT "B"

JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distircts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
	Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
1 001	HOUSTON ISD	\$1,958,737,433	0.14811763265	148.11763	148	296		296					
2 002	DEER PARK ISD	\$147,922,855	0.01118576831	11.18577	11	22			22				
3 003	WALLER ISD	\$50,959,211	0.00385348111	3.85348	4	8			8				
4 004	CYPRESS-FAIRBANKS ISD	\$788,611,754	0.05963397856	59.63398	60	120			120				
5 005	CROSBY ISD	\$38,027,266	0.00287558124	2.87558	3	6			6				
6 006	CHANNELVIEW ISD	\$60,273,142	0.00455779062	4.55779	5	10			10				
7 007	NEW CANEY ISD	\$943,881	0.00007137527	0.07138	0	0			0				
8 008	ALIEF ISD	\$200,335,058	0.01514912312	15.14912	15	30			30				
9 009	ALDINE ISD	\$315,898,441	0.02388790271	23.88790	24	48			48				
10 011	LAGO BELLO MUD 1A	\$469,974	0.00003553893	0.03554	0	0						0	
11 013	HC MUD 491	\$1,054,451	0.00007973646	0.07974	0	0						0	
12 014	HC MUD 493	\$1,023,460	0.00007739295	0.07739	0	0						0	
13 015	GALENA PARK ISD	\$136,749,536	0.01034085386	10.34085	10	20			20				
14 016	GOOSE CREEK CISD	\$146,060,527	0.01104494105	11.04494	11	22			22				
15 017	KLEIN ISD	\$294,388,012	0.02226130705	22.26131	22	44			44				
16 018	HUMBLE ISD	\$253,525,063	0.01917129449	19.17129	19	38			38				
17 019	KATY ISD	\$377,044,516	0.02851170360	28.51170	29	58			58				
18 020	LA PORTE ISD	\$144,603,123	0.01093473372	10.93473	11	22			22				
19 021	PASADENA ISD	\$241,812,403	0.01828559565	18.28560	18	36			36				
20 022	SE REGIONAL MGMT DIST DA 1	\$81,121	0.00000613428	0.00613	0	0						0	
21 023	SHELDON ISD	\$94,485,140	0.00714486537	7.14487	7	14			14				
22 024	SPRING ISD	\$213,772,572	0.01616525357	16.16525	16	32			32				
23 025	SPRING BRANCH ISD	\$427,982,252	0.03236356079	32.36356	32	64			64				
24 026	TOMBALL ISD	\$166,615,070	0.01259925364	12.59925	13	26			26				
25 027	CLEAR CREEK ISD	\$193,820,786	0.01465652083	14.65652	15	30			30				86
26 028	DAYTON ISD	\$266,516	0.00002015366	0.02015	0	0			0				
27 029	PEARLAND ISD	\$2,510,365	0.00018983112	0.18983	0	0			0				
28 030	HUFFMAN ISD	\$20,436,154	0.00154536014	1.54536	2	4			4				
29 031	STAFFORD MSD	\$105,747	0.00000799648	0.00800	0	0			0				
30 040	HARRIS COUNTY	\$2,536,806,317	0.19183058425	191.83058	192	384	384						
31 041	HARRIS CO FLOOD CNTRL	\$315,779,571	0.02387891389	23.87891	24	48						48	
32 042	PORT OF HOUSTON AUTHY	\$39,653,043	0.00299852076	2.99852	3	6						6	
33 044	HARRIS CO EDUC DEPT	\$31,609,833	0.00239030181	2.39030	2	4			4				
34 045	LONE STAR COLLEGE SYS	\$240,171,328	0.01816149931	18.16150	18	36							36
35 046	LEE JR COLLEGE DIST	\$28,201,089	0.00213253623	2.13254	2	4							4
36 047	SAN JACINTO COM COL D	\$132,269,548	0.01000208195	10.00208	10	20							20
37 048	HOU COMMUNITY COLLEGE	\$259,988,519	0.01966005413	19.66005	20	40							40
38 050	HC MUD 165 DA 2	\$4,129,838	0.00031229394	0.31229	0	0						0	
39 051	CITY OF BAYTOWN	\$42,940,962	0.00324714968	3.24715	3	6					6		
40 052	CITY OF BELLAIRE	\$25,089,261	0.00189722312	1.89722	2	4					4		
41 053	BUNKER HILL VILLAGE	\$7,383,251	0.00055831355	0.55831	1	2					2		
42 054	CITY OF DEER PARK	\$31,012,132	0.00234510430	2.34510	2	4					4		
43 055	HEDWIG VILLAGE	\$4,792,786	0.00036242536	0.36243	0	0					0		
44 056	CITY OF EL LAGO	\$1,590,574	0.00012027751	0.12028	0	0					0		
45 057	CITY OF GALENA PARK	\$9,209,967	0.00069644787	0.69645	1	2					2		
46 058	CITY OF FRIENDSWOOD	\$4,676,870	0.00035365991	0.35366	0	0					0		
47 059	CITY OF PEARLAND	\$11,888,393	0.00089898758	0.89899	1	2					2		
48 060	HILSHIRE VILLAGE	\$1,823,501	0.00013789120	0.13789	0	0					0		
49 061	CITY OF HOUSTON	\$1,662,324,400	0.12570319568	125.70320	126	252				252			
50 062	CITY OF HUMBLE	\$7,474,212	0.00056519193	0.56519	1	2					2		

EXHIBIT "B"

JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distircts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
	Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
51	063	CITY OF KATY	\$6,162,501	0.00046600174	0.46600	0							
52	064	MISSOURI CITY	\$3,884,831	0.00029376677	0.29377	0							
53	065	HUNTERS CREEK VILLAGE	\$7,558,562	0.00057157039	0.57157	1							
54	066	CITY OF JACINTO CITY	\$4,277,788	0.00032348176	0.32348	0							
55	067	CITY OF LEAGUE CITY	\$818,172	0.00006186929	0.06187	0							
56	070	JERSEY VILLAGE	\$10,598,104	0.00080141731	0.80142	1							
57	071	CITY OF LAPORTE	\$39,949,971	0.00302097414	3.02097	3							
58	072	CITY OF MORGANS POINT	\$5,083,386	0.00038440022	0.38440	0							
59	073	CITY OF NASSAU BAY	\$5,670,243	0.00042877772	0.42878	0							
60	074	CITY OF PASADENA	\$73,451,816	0.00555434788	5.55435	6							
61	075	PINEY POINT VILLAGE	\$8,002,898	0.00060517060	0.60517	1							
62	076	CITY OF SEABROOK	\$8,823,987	0.00066726047	0.66726	1							
63	077	CITY OF SHOREACRES	\$1,393,287	0.00010535887	0.10536	0							
64	078	CITY OF SOUTH HOUSTON	\$7,092,202	0.00053630474	0.53630	1							
65	079	CITY OF SOUTHSIDE PL	\$3,825,861	0.00028930752	0.28931	0							
66	080	CITY OF SPRING VALLEY	\$6,843,706	0.00051751374	0.51751	1							
67	082	TAYLOR LAKE VILLAGE	\$1,595,733	0.00012066763	0.12067	0							
68	083	CITY OF TOMBALL	\$12,281,544	0.00092871724	0.92872	1							
69	084	CITY OF WEBSTER	\$11,618,408	0.00087857160	0.87857	1							
70	085	WEST UNIVERSITY PLACE	\$20,439,852	0.00154563978	1.54564	2							
71	086	CITY OF WALLER	\$1,323,709	0.00010009746	0.10010	0							
72	087	HC MUD 560	\$76,812	0.00000580844	0.00581	0							0
73	090	HC MUD 575	\$1,401,055	0.00010594628	0.10595	0							0
74	091	HC MUD 477	\$315,358	0.00002384704	0.02385	0							0
75	096	HC MUD 82 (DEFINED AREA 1)	\$1,023,720	0.00007741261	0.07741	0							0
76	100	HC MUD 421	\$4,461,827	0.00033739859	0.33740	0							0
77	101	ADDICKS UD	\$3,057,106	0.00023117509	0.23118	0							0
78	105	HC MUD 264	\$1,378,642	0.00010425144	0.10425	0							0
79	106	HC MUD 502	\$8,741,487	0.00066102191	0.66102	1							2
80	108	HC MUD 255	\$581,395	0.00004396447	0.04396	0							0
81	110	BAKER ROAD MUD	\$967,035	0.00007312615	0.07313	0							0
82	111	BAMMEL UD	\$1,433,312	0.00010838552	0.10839	0							0
83	112	BARKER-CYPRESS MUD	\$3,913,880	0.00029596343	0.29596	0							0
84	115	HC MUD 499	\$1,611,862	0.00012188728	0.12189	0							0
85	116	BEECHNUT MUD	\$553,103	0.00004182506	0.04183	0							0
86	117	BILMA PUD	\$3,028,708	0.00022902766	0.22903	0							0
87	118	BISSONNET MUD	\$3,008,300	0.00022748443	0.22748	0							0
88	121	BRIDGESTONE MUD	\$11,654,826	0.00088132549	0.88133	1							2
89	124	BAYBROOK MUD 1	\$7,046,608	0.00053285697	0.53286	1							2
90	125	THE WOODLANDS TOWNSHIP	\$7,688,759	0.00058141574	0.58142	1							2
91	128	HC MUD 250	\$929,748	0.00007030655	0.07031	0							0
92	129	HC MUD 276	\$2,220,201	0.00016788923	0.16789	0							0
93	131	CNP UD	\$2,760,370	0.00020873623	0.20874	0							0
94	134	CASTLEWOOD MUD	\$1,495,144	0.00011306119	0.11306	0							0
95	135	CEDAR BAYOU PARK UD	\$36,490	0.00000275933	0.00276	0							0
96	136	CHARTERWOOD MUD	\$1,844,179	0.00013945485	0.13945	0							0
97	137	CHELFORD CITY MUD	\$881,417	0.00006665181	0.06665	0							0
98	138	CHELFORD ONE MUD	\$1,611,418	0.00012185371	0.12185	0							0
99	139	CHIMNEY HILL MUD	\$3,426,556	0.00025911250	0.25911	0							0
100	140	CIMARRON MUD	\$4,295,338	0.00032480887	0.32481	0							0

EXHIBIT "B"

	JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distircts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
101	141	CLAY ROAD MUD	\$1,795,800	0.00013579648	0.13580	0	0							0
102	142	CLEAR LAKE CITY WA	\$19,754,043	0.00149377963	1.49378	1	2							2
103	145	CORNERSTONES MUD	\$1,230,831	0.00009307413	0.09307	0	0							0
104	146	CROSBY MUD	\$1,633,314	0.00012350946	0.12351	0	0							0
105	147	CY-CHAMP PUD	\$3,165,825	0.00023939631	0.23940	0	0							0
106	148	CYPRESS CREEK UD	\$1,098,949	0.00008310135	0.08310	0	0							0
107	149	CYPRESS FOREST PUD	\$2,334,712	0.00017654843	0.17655	0	0							0
108	150	CYPRESS HILL MUD 1	\$6,992,299	0.00052875018	0.52875	1	2							2
109	151	CYPRESS KLEIN UD	\$385,673	0.00002916418	0.02916	0	0							0
110	152	CYPRESSWOOD UD	\$905,163	0.00006844746	0.06845	0	0							0
111	153	CAMFIELD MUD	\$135,489	0.00001024553	0.01025	0	0							0
112	154	LOWER KIRBY PEARLAND MGMT DIST	\$3,637,184	0.00027503997	0.27504	0	0							0
113	156	HC MUD 278	\$5,788,235	0.00043770015	0.43770	0	0							0
114	159	HC MUD 290	\$6,587,246	0.00049812051	0.49812	0	0							0
115	161	MEADOWHILL REGNL MUD	\$5,971,101	0.00045152828	0.45153	0	0							0
116	162	DOWDELL PUD	\$8,275,007	0.00062574719	0.62575	1	2							2
117	163	EL DORADO UD	\$934,416	0.00007065954	0.07066	0	0							0
118	164	EMERALD FOREST UD	\$4,850,299	0.00036677443	0.36677	0	0							0
119	165	ENCANTO REAL UD	\$3,529,631	0.00026690693	0.26691	0	0							0
120	170	HC MUD 286	\$379,985	0.00002873406	0.02873	0	0							0
121	171	FALLBROOK UD	\$910,117	0.00006882208	0.06882	0	0							0
122	172	FAULKY-GULLY MUD	\$3,128,300	0.00023655870	0.23656	0	0							0
123	174	FOREST HILLS MUD	\$1,970,005	0.00014896967	0.14897	0	0							0
124	175	FOUNTAINHEAD MUD	\$1,832,776	0.00013859256	0.13859	0	0							0
125	176	FRY ROAD MUD	\$1,230,679	0.00009306263	0.09306	0	0							0
126	177	HC MUD 415	\$564,047	0.00004265263	0.04265	0	0							0
127	178	HC ID 18	\$16,695,943	0.00126252938	1.26253	1	2							2
128	179	HC MUD 304	\$3,394,129	0.00025666041	0.25666	0	0							0
129	180	HC MUD 275	\$734,324	0.00005552880	0.05553	0	0							0
130	182	GRANT ROAD PUD	\$2,675,412	0.00020231180	0.20231	0	0							0
131	183	GREENWOOD UD	\$3,525,322	0.00026658108	0.26658	0	0							0
132	185	GREEN TRAILS MUD	\$978,566	0.00007399812	0.07400	0	0							0
133	186	GREENS PARKWAY MUD	\$2,847,584	0.00021533126	0.21533	0	0							0
134	187	HC MUD 287	\$8,564,966	0.00064767358	0.64767	1	2							2
135	189	HC MUD 489	\$17,496,407	0.00132305961	1.32306	1	2							2
136	190	HC MUD 284	\$2,414,743	0.00018260029	0.18260	0	0							0
137	193	HC MUD 285	\$5,980,057	0.00045220552	0.45221	0	0							0
138	195	HC MUD 273	\$349,948	0.00002646269	0.02646	0	0							0
139	197	HC MUD 401	\$3,957,735	0.00029927969	0.29928	0	0							0
140	205	HC MUD 321	\$6,403,572	0.00048423128	0.48423	0	0							0
141	206	HC FWSD 6	\$1,610,615	0.00012179299	0.12179	0	0							0
142	207	HC MUD 282	\$2,626,775	0.00019863392	0.19863	0	0							0
143	208	HC MUD 316	\$717,504	0.00005425689	0.05426	0	0							0
144	213	HC MUD 322	\$1,721,323	0.00013016461	0.13016	0	0							0
145	220	HC MUD 342	\$1,751,700	0.00013246168	0.13246	0	0							0
146	222	HC MUD 344	\$3,118,688	0.00023583186	0.23583	0	0							0
147	224	HC MUD 345	\$1,176,429	0.00008896030	0.08896	0	0							0
148	225	HC MUD 346	\$162,283	0.00001227167	0.01227	0	0							0
149	227	HC FWSD 27	\$751,335	0.00005681515	0.05682	0	0							0
150	228	HC MUD 404	\$1,265,699	0.00009571081	0.09571	0	0							0

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		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
151	229	HC MUD 412	\$3,045,032	0.00023026207	0.23026	0	0							0
152	230	HC MUD 407	\$469,586	0.00003550959	0.03551	0	0							0
153	231	HC MUD 405	\$594,474	0.00004495349	0.04495	0	0							0
154	232	HC MUD 433	\$8,433,075	0.00063770012	0.63770	1	2							2
155	234	HC MUD 451	\$1,288,717	0.00009745140	0.09745	0	0							0
156	235	HC MUD 459	\$1,349,115	0.00010201864	0.10202	0	0							0
157	236	HC MUD 416	\$2,631,640	0.00019900181	0.19900	0	0							0
158	237	HC MUD 434	\$4,498,533	0.00034017426	0.34017	0	0							0
159	238	HC MUD 439	\$894,211	0.00006761928	0.06762	0	0							0
160	241	HC MUD 460	\$4,536,928	0.00034307765	0.34308	0	0							0
161	242	HC MUD 450	\$2,028,419	0.00015338688	0.15339	0	0							0
162	243	HC MUD 480	\$3,424,726	0.00025897412	0.25897	0	0							0
163	246	H C MUD 432	\$6,802,341	0.00051438576	0.51439	1	2							2
164	247	HC FWSD 47	\$1,525,637	0.00011536704	0.11537	0	0							0
165	248	HC MUD 481	\$2,595,786	0.00019629056	0.19629	0	0							0
166	249	HC MUD 406	\$7,923,004	0.00059912910	0.59913	1	2							2
167	251	HC FWSD 51	\$1,173,789	0.00008876067	0.08876	0	0							0
168	252	CHAMPIONS MUD	\$1,570,810	0.00011878297	0.11878	0	0							0
169	253	BRAZORIA COUNTY MUD 18	\$680,868	0.00005148651	0.05149	0	0							0
170	254	KINGS MANOR MUD	\$549,820	0.00004157680	0.04158	0	0							0
171	255	H C MUD 501	\$6,502,007	0.00049167482	0.49167	0	0							0
172	256	HARRIS BRAZORIA CO MUD 509	\$3,378,662	0.00025549081	0.25549	0	0							0
173	257	H C MUD 500	\$1,704,577	0.00012889829	0.12890	0	0							0
174	258	HC FWSD 58	\$1,242,591	0.00009396340	0.09396	0	0							0
175	261	HC FWSD 61	\$4,076,356	0.00030824969	0.30825	0	0							0
176	264	HC ID 1	\$9,645,490	0.00072938165	0.72938	1	2							2
177	276	HC MUD 396	\$2,168,070	0.00016394714	0.16395	0	0							0
178	301	HC MUD 1	\$8,741,850	0.00066104936	0.66105	1	2							2
179	305	HC MUD 5	\$2,735,713	0.00020687170	0.20687	0	0							0
180	306	HC MUD 6	\$1,095,411	0.00008283381	0.08283	0	0							0
181	308	HC MUD 8	\$819,162	0.00006194416	0.06194	0	0							0
182	311	HC MUD 11	\$2,012,936	0.00015221607	0.15222	0	0							0
183	313	CLEAR BROOK CITY MUD	\$7,742,303	0.00058546468	0.58546	1	2							2
184	316	HC MUD 16	\$1,433,795	0.00010842205	0.10842	0	0							0
185	318	HC MUD 18	\$1,392,241	0.00010527978	0.10528	0	0							0
186	319	HC MUD 494	\$2,947,468	0.00022288438	0.22288	0	0							0
187	321	HC MUD 461	\$4,103,341	0.00031029026	0.31029	0	0							0
188	323	HC MUD 23	\$1,113,360	0.00008419109	0.08419	0	0							0
189	324	HC MUD 24	\$4,595,630	0.00034751663	0.34752	0	0							0
190	325	HC MUD 25	\$706,854	0.00005345154	0.05345	0	0							0
191	326	HC MUD 26	\$8,060,202	0.00060950387	0.60950	1	2							2
192	327	HARRIS - WALLER COUNTIES MUD 2	\$470,152	0.00003555239	0.03555	0	0							0
193	331	HC MUD 529	\$1,196,367	0.00009046799	0.09047	0	0							0
194	332	HC MUD 449	\$8,557,125	0.00064708065	0.64708	1	2							2
195	333	HC MUD 33	\$1,990,267	0.00015050186	0.15050	0	0							0
196	334	HC WCID 159	\$5,954,656	0.00045028473	0.45028	0	0							0
197	336	HC MUD 36	\$1,409,395	0.00010657694	0.10658	0	0							0
198	337	HC MUD 504	\$9,222,204	0.00069737322	0.69737	1	2							2
199	338	HC ID 12	\$256,728	0.00001941350	0.01941	0	0							0
200	339	HC MUD 530	\$4,166,543	0.00031506953	0.31507	0	0							0

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		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
201	340	HC MUD 531	\$3,520,174	0.00026619180	0.26619	0	0							0
202	341	PEARLAND MUNICIPAL MGMT 2	\$18,057	0.00000136545	0.00137	0	0							0
203	342	HC MUD 422	\$3,393,626	0.00025662237	0.25662	0	0							0
204	343	HC MUD 43	\$2,597,563	0.00019642494	0.19642	0	0							0
205	344	HC MUD 44	\$671,778	0.00005079913	0.05080	0	0							0
206	345	HC ID 18 (DA 1)	\$4,022,362	0.00030416672	0.30417	0	0							0
207	346	HC MUD 46	\$1,137,482	0.00008601517	0.08602	0	0							0
208	347	NORTHAMPTON MUD (DA)	\$1,310,209	0.00009907661	0.09908	0	0							0
209	348	HC MUD 48	\$241,411	0.00001825524	0.01826	0	0							0
210	349	HC MUD 49	\$7,312,958	0.00055299807	0.55300	1	2							2
211	350	HC MUD 50	\$2,440,150	0.00018452154	0.18452	0	0							0
212	351	HC WCID 161	\$3,683,336	0.00027852993	0.27853	0	0							0
213	353	HC MUD 53	\$3,179,927	0.00024046268	0.24046	0	0							0
214	354	HARRIS - WALLER COUNTIES MUD 3	\$121	0.00000000915	0.00001	0	0							0
215	355	HC MUD 55	\$5,756,085	0.00043526900	0.43527	0	0							0
216	356	HC MUD 495	\$10,442,609	0.00078965894	0.78966	1	2							2
217	357	INTERCONTINENTAL MUD	\$964,078	0.00007290255	0.07290	0	0							0
218	358	HC MUD 58	\$674,151	0.00005097858	0.05098	0	0							0
219	359	HC MUD 537	\$1,836,004	0.00013883666	0.13884	0	0							0
220	360	HC MUD 319	\$8,214,686	0.00062118578	0.62119	1	2							2
221	361	HC MUD 61	\$2,603,958	0.00019690852	0.19691	0	0							0
222	362	HC MUD 62	\$1,953,798	0.00014774412	0.14774	0	0							0
223	363	HC MUD 063	\$471,115	0.00003562521	0.03563	0	0							0
224	364	HC MUD 64	\$2,392,177	0.00018089387	0.18089	0	0							0
225	365	HC MUD 65	\$2,864,176	0.00021658593	0.21659	0	0							0
226	366	GENERATION PARK MGMT DIST	\$19,115,190	0.00144547025	1.44547	1	2							2
227	368	HC ID 15	\$1,810,555	0.00013691224	0.13691	0	0							0
228	369	HC MUD 69	\$963,371	0.00007284909	0.07285	0	0							0
229	370	HC MUD 70	\$2,637,464	0.00019944221	0.19944	0	0							0
230	371	HC MUD 71	\$9,550,496	0.00072219831	0.72220	1	2							2
231	372	HC MUD 438	\$1,295,216	0.00009794285	0.09794	0	0							0
232	374	HC MUD 213A	\$5,193,825	0.00039275150	0.39275	0	0							0
233	375	HC MUD 213B	\$868,905	0.00006570567	0.06571	0	0							0
234	376	HC MUD 457	\$12,131,384	0.00091736230	0.91736	1	2							2
235	378	HC MUD 458	\$859,448	0.00006499054	0.06499	0	0							0
236	379	HC MUD 381	\$1,083,886	0.00008196230	0.08196	0	0							0
237	381	HC MUD 81	\$2,229,293	0.00016857676	0.16858	0	0							0
238	382	HC MUD 82	\$9,984,727	0.00075503439	0.75503	1	2							2
239	383	HC MUD 383	\$5,186,797	0.00039222005	0.39222	0	0							0
240	384	HC MUD 397	\$2,362,608	0.00017865789	0.17866	0	0							0
241	385	HC MUD 399	\$1,855,527	0.00014031297	0.14031	0	0							0
242	386	HC MUD 86	\$2,202,292	0.00016653497	0.16653	0	0							0
243	387	HC MUD 391	\$7,206,581	0.00054495396	0.54495	1	2							2
244	388	HC MUD 393	\$1,133,841	0.00008573985	0.08574	0	0							0
245	389	HC MUD 400	\$6,893,767	0.00052129930	0.52130	1	2							2
246	392	HC MUD 411	\$823,004	0.00006223468	0.06223	0	0							0
247	394	HC MUD 410	\$2,285,174	0.00017280242	0.17280	0	0							0
248	395	HARRIS-MONTGOMERY CO MUD 386	\$19,605,778	0.00148256799	1.48257	1	2							2
249	396	HC MUD 96	\$2,927,278	0.00022135764	0.22136	0	0							0
250	399	HC MUD 420	\$1,770,080	0.00013385156	0.13385	0	0							0

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		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
251	400	HC RID 1	\$439,962	0.00003326946	0.03327	0	0							0
252	402	HC MUD 102	\$3,244,781	0.00024536687	0.24537	0	0							0
253	404	HC MUD 104	\$1,537,378	0.00011625488	0.11625	0	0							0
254	405	HC MUD 105	\$7,669,420	0.00057995335	0.57995	1	2							2
255	406	HC MUD 106	\$3,560,491	0.00026924053	0.26924	0	0							0
256	408	BAUER LANDING WCID	\$2,306,418	0.00017440887	0.17441	0	0							0
257	409	HC MUD 109	\$4,142,472	0.00031324931	0.31325	0	0							0
258	410	SE REGIONAL MGMT DIST	\$2,005,757	0.00015167320	0.15167	0	0							0
259	411	HC MUD 536	\$8,326,006	0.00062960368	0.62960	1	2							2
260	412	DOWDELL PUD (DA)	\$495,258	0.00003745088	0.03745	0	0							0
261	413	HC MUD 525	\$569,254	0.00004304638	0.04305	0	0							0
262	414	HC MUD 542	\$3,425,377	0.00025902335	0.25902	0	0							0
263	416	HC MUD 503	\$1,985,891	0.00015017096	0.15017	0	0							0
264	417	INTERCONTINENTAL CROSSING MUD	\$1,659,784	0.00012551109	0.12551	0	0							0
265	418	HC MUD 118	\$1,880,737	0.00014221932	0.14222	0	0							0
266	419	HC MUD 119	\$1,875,940	0.00014185658	0.14186	0	0							0
267	420	HC MUD 120	\$2,974,466	0.00022492594	0.22493	0	0							0
268	421	THE WOODLANDS ROAD UD 1	\$45,832	0.00000346577	0.00347	0	0							0
269	422	HC MUD 122	\$1,068,314	0.00008078476	0.08078	0	0							0
270	424	HC ID 13	\$84,574	0.00000639540	0.00640	0	0							0
271	425	HC ID 14	\$3,961,361	0.00029955389	0.29955	0	0							0
272	427	HC MUD 127	\$2,694,647	0.00020376633	0.20377	0	0							0
273	428	ST GEORGE PLACE MGMT DIST	\$504,919	0.00003818144	0.03818	0	0							0
274	429	HC ID 23	\$355,313	0.00002686839	0.02687	0	0							0
275	430	HC MUD 130	\$2,059,554	0.00015574127	0.15574	0	0							0
276	431	HC MUD 552	\$1,854,174	0.00014021066	0.14021	0	0							0
277	432	HC MUD 132	\$568,605	0.00004299730	0.04300	0	0							0
278	433	HC MUD 423	\$5,456,281	0.00041259814	0.41260	0	0							0
279	435	HC MUD 551	\$1,300,598	0.00009834983	0.09835	0	0							0
280	436	HC MUD 136	\$532,665	0.00004027956	0.04028	0	0							0
281	438	NEWPORT MUD (DA) 1	\$512,649	0.00003876597	0.03877	0	0							0
282	441	HC MUD 538	\$2,623,611	0.00019839466	0.19839	0	0							0
283	442	HC MUD 473	\$1,351,971	0.00010223460	0.10223	0	0							0
284	443	HC FWSD 48	\$55,713	0.00000421296	0.00421	0	0							0
285	444	HC MUD 144	\$1,090,776	0.00008248332	0.08248	0	0							0
286	447	HC MUD 147	\$919,527	0.00006953365	0.06953	0	0							0
287	448	HC MUD 148	\$2,939,865	0.00022230945	0.22231	0	0							0
288	449	HC MUD 149	\$1,885,111	0.00014255008	0.14255	0	0							0
289	450	HC MUD 150	\$2,251,924	0.00017028809	0.17029	0	0							0
290	451	HC MUD 151	\$2,342,139	0.00017711005	0.17711	0	0							0
291	452	HC MUD 152	\$1,879,299	0.00014211058	0.14211	0	0							0
292	453	HC MUD 153	\$4,528,565	0.00034244525	0.34245	0	0							0
293	454	HC MUD 154	\$3,877,545	0.00029321581	0.29322	0	0							0
294	455	HC MUD 155	\$1,499,191	0.00011336722	0.11337	0	0							0
295	456	HC MUD 156	\$2,077,501	0.00015709841	0.15710	0	0							0
296	457	HC MUD 157	\$5,715,128	0.00043217188	0.43217	0	0							0
297	458	HC MUD 158	\$2,190,181	0.00016561915	0.16562	0	0							0
298	460	HC MUD 518	\$828,630	0.00006266012	0.06266	0	0							0
299	462	HC MUD 162	\$1,061,292	0.00008025377	0.08025	0	0							0
300	463	HC MUD 163	\$734,893	0.00005557182	0.05557	0	0							0

EXHIBIT "B"

	JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distircts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
301	465	HC MUD 165	\$29,704,932	0.00224625523	2.24626	2	4							4
302	466	HC MUD 166	\$2,263,163	0.00017113797	0.17114	0	0							0
303	467	HC MUD 167	\$10,305,846	0.00077931707	0.77932	1	2							2
304	468	HC MUD 168	\$2,831,833	0.00021414019	0.21414	0	0							0
305	470	HC MUD 170	\$684,919	0.00005179284	0.05179	0	0							0
306	471	HC MUD 171	\$999,589	0.00007558785	0.07559	0	0							0
307	472	HC MUD 172	\$3,065,676	0.00023182314	0.23182	0	0							0
308	473	HC MUD 173	\$1,914,990	0.00014480950	0.14481	0	0							0
309	474	HC MUD 565	\$2,435,145	0.00018414306	0.18414	0	0							0
310	476	HC MUD 561	\$2,069,950	0.00015652741	0.15653	0	0							0
311	478	HC MUD 558	\$5,583,423	0.00042221248	0.42221	0	0							0
312	479	HC MUD 179	\$597,001	0.00004514458	0.04514	0	0							0
313	480	HC MUD 180	\$3,246,142	0.00024546979	0.24547	0	0							0
314	482	HC MUD 182	\$565,793	0.00004278466	0.04278	0	0							0
315	483	HC MUD 183	\$1,638,202	0.00012387909	0.12388	0	0							0
316	484	HC MUD 382	\$1,108,465	0.00008382094	0.08382	0	0							0
317	485	HC MUD 185	\$556,598	0.00004208935	0.04209	0	0							0
318	486	HC MUD 186	\$780,939	0.00005905377	0.05905	0	0							0
319	487	HC MUD 465	\$3,093,624	0.00023393654	0.23394	0	0							0
320	488	HC MUD 188	\$2,127,454	0.00016087580	0.16088	0	0							0
321	489	HC MUD 189	\$2,234,625	0.00016897996	0.16898	0	0							0
322	490	HC MUD 390	\$5,326,953	0.00040281850	0.40282	0	0							0
323	491	HC MUD 191	\$1,005,921	0.00007606667	0.07607	0	0							0
324	493	HC MUD 389	\$1,830,734	0.00013843815	0.13844	0	0							0
325	496	HC MUD 196	\$3,993,727	0.00030200137	0.30200	0	0							0
326	498	HC MUD 418	\$140,764	0.00001064442	0.01064	0	0							0
327	500	HC MUD 200	\$3,172,263	0.00023988314	0.23988	0	0							0
328	501	HC MUD 374	\$3,904,733	0.00029527174	0.29527	0	0							0
329	502	HC MUD 202	\$2,554,645	0.00019317953	0.19318	0	0							0
330	504	HC MUD 371	\$3,082,217	0.00023307396	0.23307	0	0							0
331	505	HC MUD 205	\$652,400	0.00004933379	0.04933	0	0							0
332	506	HC MUD 419	\$13,744,421	0.00103933844	1.03934	1	2							2
333	507	HC MUD 468	\$3,862,667	0.00029209075	0.29209	0	0							0
334	508	HC MUD 208	\$1,294,270	0.00009787132	0.09787	0	0							0
335	509	HC MUD 372	\$985,468	0.00007452004	0.07452	0	0							0
336	510	HC MUD 373	\$404,794	0.00003061009	0.03061	0	0							0
337	511	HC MUD 211	\$367,602	0.00002779767	0.02780	0	0							0
338	514	HC MUD 220	\$1,605,418	0.00012139999	0.12140	0	0							0
339	515	HC MUD 215	\$364,302	0.00002754813	0.02755	0	0							0
340	516	HC MUD 216	\$1,757,749	0.00013291910	0.13292	0	0							0
341	517	HC MUD 217	\$1,262,314	0.00009545484	0.09545	0	0							0
342	519	HC MUD 341	\$1,379,949	0.00010435027	0.10435	0	0							0
343	520	HC MUD 370	\$2,815,126	0.00021287682	0.21288	0	0							0
344	521	HC MUD 221	\$1,572,302	0.00011889580	0.11890	0	0							0
345	522	HC MUD 222	\$1,361,994	0.00010299253	0.10299	0	0							0
346	524	HC MUD 354	\$2,273,725	0.00017193666	0.17194	0	0							0
347	525	HC MUD 355	\$431,288	0.00003261354	0.03261	0	0							0
348	526	HC MUD 367	\$3,325,254	0.00025145216	0.25145	0	0							0
349	527	HC MUD 359	\$355,789	0.00002690438	0.02690	0	0							0
350	528	HC MUD 358	\$2,829,578	0.00021396967	0.21397	0	0							0

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EXHIBIT "B"

JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distirct	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
	Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
351	529	HC MUD 360	\$2,043,162	0.00015450173	0.15450	0							0
352	530	HC MUD 230	\$2,350,906	0.00017777300	0.17777	0							0
353	531	HC MUD 231	\$310,465	0.00002347703	0.02348	0							0
354	532	HC MUD 361	\$2,782,919	0.00021044136	0.21044	0							0
355	533	HC MUD 233	\$906,544	0.00006855189	0.06855	0							0
356	534	HC MUD 364	\$2,697,204	0.00020395969	0.20396	0							0
357	535	HC MUD 365	\$2,553,178	0.00019306859	0.19307	0							0
358	538	HC MUD 238	\$2,839,275	0.00021470294	0.21470	0							0
359	539	HC MUD 239	\$2,576,195	0.00019480911	0.19481	0							0
360	541	HC MUD 257	\$2,020,267	0.00015277043	0.15277	0							0
361	542	HC MUD 261	\$811,140	0.00006133754	0.06134	0							0
362	544	HC MUD 280	\$1,707,427	0.00012911381	0.12911	0							0
363	545	HC MUD 281	\$1,761,064	0.00013316978	0.13317	0							0
364	548	HC MUD 248	\$3,280,946	0.00024810163	0.24810	0							0
365	549	HC MUD 249	\$2,744,852	0.00020756278	0.20756	0							0
366	555	HC MUD 366	\$438,101	0.00003312873	0.03313	0							0
367	556	HC UD 6	\$2,031,828	0.00015364466	0.15364	0							0
368	557	HC MUD 165 (DA 1)	\$2,411,081	0.00018232337	0.18232	0							0
369	559	HC MUD 528	\$229,666	0.00001736710	0.01737	0							0
370	564	HC UD 14	\$449,656	0.00003400251	0.03400	0							0
371	565	HC UD 15	\$2,458,389	0.00018590075	0.18590	0							0
372	566	HC UD 16	\$3,034,775	0.00022948644	0.22949	0							0
373	567	CROSBY MUD (DA 1)	\$601,049	0.00004545068	0.04545	0							0
374	568	VILLAGE AT KATY DEV DISTRICT	\$164,642	0.00001245005	0.01245	0							0
375	600	HC WCID FONDREN ROAD	\$932,138	0.00007048728	0.07049	0							0
376	601	HC WCID 1	\$1,612,390	0.00012192721	0.12193	0							0
377	602	HC WCID 21	\$1,768,899	0.00013376225	0.13376	0							0
378	603	HC WCID 36	\$1,472,909	0.00011137981	0.11138	0							0
379	604	HC WCID 50	\$2,023,801	0.00015303767	0.15304	0							0
380	605	HC WCID 70	\$863,830	0.00006532190	0.06532	0							0
381	606	HC WCID 74	\$1,797,528	0.00013592715	0.13593	0							0
382	609	HC WCID 84	\$3,308,301	0.00025017019	0.25017	0							0
383	610	HC WCID 89	\$5,908,883	0.00044682342	0.44682	0							0
384	611	HC WCID 91	\$515,795	0.00003900387	0.03900	0							0
385	612	HC WCID 92	\$796,911	0.00006026156	0.06026	0							0
386	613	HC WCID 96	\$8,106,679	0.00061301841	0.61302	1	2						2
387	614	HC WCID 155	\$1,991,945	0.00015062875	0.15063	0							0
388	615	HC WCID 099	\$257,663	0.00001948420	0.01948	0							0
389	616	HC WCID 156	\$499,362	0.00003776122	0.03776	0							0
390	617	HC WCID 157	\$8,029,288	0.00060716618	0.60717	1	2						2
391	618	HC ID 25	\$983,559	0.00007437568	0.07438	0							0
392	622	HC WCID 109	\$1,941,199	0.00014679140	0.14679	0							0
393	623	HC WCID 110	\$3,970,361	0.00030023446	0.30023	0							0
394	624	HC WCID 113	\$754,995	0.00005709192	0.05709	0							0
395	625	HC WCID 114	\$1,376,142	0.00010406239	0.10406	0							0
396	626	HC WCID 116	\$1,088,507	0.00008231174	0.08231	0							0
397	627	HC WCID 119	\$3,594,395	0.00027180431	0.27180	0							0
398	628	HC WCID 132	\$639,424	0.00004835256	0.04835	0							0
399	629	HC WCID 133	\$2,419,035	0.00018292484	0.18292	0							0
400	630	HC WCID 136	\$1,410,929	0.00010669294	0.10669	0							0

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EXHIBIT "B"

	JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distircts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
401	632	HC WCID 145	\$915,366	0.00006921900	0.06922	0	0							0
402	650	HARRIS-FT BEND MUD 1	\$400,666	0.00003029793	0.03030	0	0							0
403	651	HEATHERLOCH MUD	\$1,791,391	0.00013546307	0.13546	0	0							0
404	652	HORSEPEN BAYOU MUD	\$2,554,103	0.00019313854	0.19314	0	0							0
405	654	HUNTERS GLEN MUD	\$4,461,483	0.00033737258	0.33737	0	0							0
406	656	INTERSTATE MUD	\$2,744,961	0.00020757102	0.20757	0	0							0
407	657	INVERNESS FOREST ID	\$1,435,081	0.00010851929	0.10852	0	0							0
408	658	JACKRABBIT ROAD PUD	\$1,239,214	0.00009370804	0.09371	0	0							0
409	660	HARRIS-FT BEND CO MUD 3	\$4,414,439	0.00033381516	0.33382	0	0							0
410	662	FORT BEND CO MUD 30	\$3,409	0.00000025778	0.00026	0	0							0
411	681	KINGSBRIDGE MUD	\$119,693	0.00000905106	0.00905	0	0							0
412	682	KIRKMONT MUD	\$795,949	0.00006018881	0.06019	0	0							0
413	683	KLEIN PUD	\$1,370,030	0.00010360021	0.10360	0	0							0
414	684	KLEINWOOD MUD	\$1,966,810	0.00014872807	0.14873	0	0							0
415	687	HC MUD 572	\$754,317	0.00005704065	0.05704	0	0							0
416	691	LAKE MUD	\$1,999,591	0.00015120694	0.15121	0	0							0
417	692	LAKE FOREST UD	\$994,723	0.00007521989	0.07522	0	0							0
418	693	LANGHAM CREEK UD	\$4,521,159	0.00034188521	0.34189	0	0							0
419	694	LONGHORN TOWN UD	\$707,759	0.00005351998	0.05352	0	0							0
420	695	LOUETTA NORTH PUD	\$1,210,773	0.00009155736	0.09156	0	0							0
421	696	LOUETTA ROAD UD	\$419,452	0.00003171851	0.03172	0	0							0
422	697	LUCE BAYOU PUD	\$814,321	0.00006157808	0.06158	0	0							0
423	699	HC MUD 540	\$2,664,851	0.00020151319	0.20151	0	0							0
424	701	MALCOMSON ROAD UD	\$3,117,559	0.00023574648	0.23575	0	0							0
425	702	MASON CREEK UD	\$2,796,054	0.00021143462	0.21143	0	0							0
426	703	BRAZORIA CO MUD 28	\$832,242	0.00006293325	0.06293	0	0							0
427	704	MAYDE CREEK MUD	\$3,009,820	0.00022759937	0.22760	0	0							0
428	705	MEMORIAL HILLS UD	\$1,045,307	0.00007904500	0.07904	0	0							0
429	706	MEMORIAL MUD	\$2,082,755	0.00015749571	0.15750	0	0							0
430	707	MEMORIAL VILLAGES WA	\$1,636,449	0.00012374653	0.12375	0	0							0
431	709	MILLS ROAD MUD	\$2,453,300	0.00018551593	0.18552	0	0							0
432	710	MISSION BEND MUD 1	\$595,888	0.00004506041	0.04506	0	0							0
433	711	MISSION BEND MUD 2	\$3,602,592	0.00027242416	0.27242	0	0							0
434	712	MORTON ROAD MUD	\$1,223,089	0.00009248868	0.09249	0	0							0
435	714	MT HOUSTON ROAD MUD	\$5,137,385	0.00038848357	0.38848	0	0							0
436	716	HC MUD 490	\$4,210,292	0.00031837778	0.31838	0	0							0
437	717	HC WCID 158	\$3,255,400	0.00024616987	0.24617	0	0							0
438	718	NEWPORT MUD	\$6,878,959	0.00052017953	0.52018	1	2							2
439	720	E ALDINE MGMT DIST (DA 1)	\$30,459	0.00000230328	0.00230	0	0							0
440	721	NORTHAMPTON MUD	\$5,626,101	0.00042543975	0.42544	0	0							0
441	722	NORTH BELT UD	\$2,359,720	0.00017843951	0.17844	0	0							0
442	724	NE HC MUD 1	\$4,286,497	0.00032414032	0.32414	0	0							0
443	725	NORTH FOREST MUD	\$1,017,582	0.00007694846	0.07695	0	0							0
444	727	NORTH MISSION GLEN MUD	\$20,859	0.00000157734	0.00158	0	0							0
445	728	NORTH PARK PUD	\$827,996	0.00006261217	0.06261	0	0							0
446	730	NORTHWEST FRWY MUD	\$1,309,004	0.00009898548	0.09899	0	0							0
447	731	N GATE CROSSING MUD 1	\$2,356,716	0.00017821235	0.17821	0	0							0
448	732	N GATE CROSSING MUD 2	\$3,142,155	0.00023760641	0.23761	0	0							0
449	734	N GATE CROSSING RD UD	\$583,078	0.00004409174	0.04409	0	0							0
450	738	HARRIS WALLER CNTS MUD 5	\$1,434,119	0.00010844655	0.10845	0	0							0

EXHIBIT "B"

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		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
451	739	HC MUD 534	\$5,534,647	0.00041852409	0.41852	0	0							0
452	740	HC MUD 559	\$1,440,594	0.00010893618	0.10894	0	0							0
453	742	HC MUD 248 DEFINED AREA	\$455,345	0.00003443270	0.03443	0	0							0
454	745	NW HC MUD 5	\$23,468,904	0.00177469345	1.77469	2	4							4
455	746	NW HC MUD 6	\$1,763,816	0.00013337788	0.13338	0	0							0
456	749	NW HC MUD 9	\$1,785,994	0.00013505496	0.13505	0	0							0
457	750	NW HC MUD 10	\$5,683,715	0.00042979646	0.42980	0	0							0
458	752	NW HC MUD 12	\$5,028,625	0.00038025925	0.38026	0	0							0
459	755	NW HC MUD 15	\$2,975,043	0.00022496957	0.22497	0	0							0
460	756	NW HC MUD 16	\$2,950,850	0.00022314013	0.22314	0	0							0
461	759	NW HC MUD 19	\$5,093,597	0.00038517236	0.38517	0	0							0
462	760	NW HC MUD 20	\$674,428	0.00005099953	0.05100	0	0							0
463	761	NW HC MUD 21	\$787,595	0.00005955709	0.05956	0	0							0
464	762	NW HC MUD 22	\$1,745,125	0.00013196449	0.13196	0	0							0
465	763	NW HC MUD 23	\$1,908,213	0.00014429703	0.14430	0	0							0
466	764	NW HC MUD 24	\$2,933,635	0.00022183835	0.22184	0	0							0
467	768	NW HC MUD 28	\$890,974	0.00006737450	0.06737	0	0							0
468	769	NW HC MUD 29	\$595,059	0.00004499773	0.04500	0	0							0
469	770	NW HC MUD 30	\$2,756,229	0.00020842309	0.20842	0	0							0
470	771	NW HC MUD 32	\$3,292,518	0.00024897669	0.24898	0	0							0
471	776	NW HC MUD 36	\$1,663,313	0.00012577795	0.12578	0	0							0
472	777	NORTHWEST PARK MUD	\$4,856,812	0.00036726694	0.36727	0	0							0
473	778	NOTTINGHAM CNTRY MUD	\$3,341,464	0.00025267794	0.25268	0	0							0
474	779	NORTHWOOD MUD 1	\$802,770	0.00006070461	0.06070	0	0							0
475	781	OAKMONT PUD	\$3,582,245	0.00027088554	0.27089	0	0							095
476	783	PARKWAY UD	\$3,979,189	0.00030090202	0.30090	0	0							0
477	784	PINE BOUGH PUD	\$18,261	0.00000138088	0.00138	0	0							0
478	785	PINE FOREST MUD	\$1,137,254	0.00008599793	0.08600	0	0							0
479	786	RANKIN ROAD WEST MUD	\$1,926,345	0.00014566815	0.14567	0	0							0
480	787	PINE VILLAGE PUD	\$627,160	0.00004742517	0.04743	0	0							0
481	788	PONDEROSA FOREST UD	\$514,442	0.00003890155	0.03890	0	0							0
482	789	POST WOOD MUD	\$998,808	0.00007552879	0.07553	0	0							0
483	790	PRESTONWOOD FOREST UD	\$1,021,898	0.00007727484	0.07727	0	0							0
484	801	REID ROAD MUD 1	\$1,760,491	0.00013312645	0.13313	0	0							0
485	802	REID ROAD MUD 2	\$2,349,588	0.00017767334	0.17767	0	0							0
486	803	RENN ROAD MUD	\$1,466,550	0.00011089894	0.11090	0	0							0
487	804	RICEWOOD MUD	\$1,877,891	0.00014200411	0.14200	0	0							0
488	806	ROLLING CREEK UD	\$2,983,284	0.00022559275	0.22559	0	0							0
489	807	ROLLING FORK PUD	\$1,123,246	0.00008493866	0.08494	0	0							0
490	809	ROYALWOOD MUD	\$320,410	0.00002422906	0.02423	0	0							0
491	810	RICHEY ROAD MUD	\$926,986	0.00007009769	0.07010	0	0							0
492	811	REMINGTON MUD 1	\$6,210,660	0.00046964348	0.46964	0	0							0
493	822	SAGEMEADOW UD	\$2,807,013	0.00021226333	0.21226	0	0							0
494	823	SEQUOIA ID	\$420,685	0.00003181175	0.03181	0	0							0
495	824	SHASLA PUD	\$1,263,468	0.00009554210	0.09554	0	0							0
496	825	SOUTHWEST HC MUD 1	\$513,856	0.00003885724	0.03886	0	0							0
497	826	SPANISH COVE PUD	\$184,914	0.00001398300	0.01398	0	0							0
498	827	SPENCER ROAD PUD	\$2,298,213	0.00017378841	0.17379	0	0							0
499	829	SPRING CRK FOREST PUD	\$1,193,737	0.00009026912	0.09027	0	0							0
500	831	SPRING MEADOWS MUD	\$2,820,116	0.00021325416	0.21325	0	0							0

EXHIBIT "B"

JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distircts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
	Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
501	832 SPRING WEST MUD	\$3,315,772	0.00025073514	0.25074	0	0							0
502	833 SHELDON ROAD MUD	\$2,074,927	0.00015690376	0.15690	0	0							0
503	841 TATTOR ROAD MD	\$1,677,091	0.00012681983	0.12682	0	0							0
504	842 TERRANOVA WEST MUD	\$1,784,367	0.00013493193	0.13493	0	0							0
505	844 HC MUD 368	\$6,725,172	0.00050855032	0.50855	1	2							2
506	846 TIMBERLAKE ID	\$920,736	0.00006962507	0.06963	0	0							0
507	847 TIMBER LANE UD	\$12,882,034	0.00097412565	0.97413	1	2							2
508	848 TRAIL OF THE LAKES MUD	\$4,891,874	0.00036991829	0.36992	0	0							0
509	850 HC ID 3	\$5,241,440	0.00039635209	0.39635	0	0							0
510	851 WESTADOR MUD	\$555,689	0.00004202061	0.04202	0	0							0
511	861 WEST HC MUD 1	\$914,878	0.00006918210	0.06918	0	0							0
512	862 WEST HC MUD 2	\$2,498,056	0.00018890033	0.18890	0	0							0
513	864 WEST HC MUD 4	\$905,483	0.00006847166	0.06847	0	0							0
514	865 WEST HC MUD 5	\$3,116,330	0.00023565355	0.23565	0	0							0
515	866 WEST HC MUD 6	\$475,445	0.00003595264	0.03595	0	0							0
516	867 WEST HC MUD 7	\$2,049,842	0.00015500686	0.15501	0	0							0
517	869 WEST HC MUD 9	\$1,711,368	0.00012941182	0.12941	0	0							0
518	870 WEST HC MUD 10	\$2,644,968	0.00020000966	0.20001	0	0							0
519	871 WEST HC MUD 11	\$4,158,131	0.00031443343	0.31443	0	0							0
520	874 WEST HC MUD 14	\$1,234,237	0.00009333168	0.09333	0	0							0
521	875 WEST HC MUD 15	\$1,567,373	0.00011852307	0.11852	0	0							0
522	876 WEST HC MUD 016	\$829,552	0.00006272984	0.06273	0	0							0
523	877 WEST HC MUD 17	\$1,976,231	0.00014944048	0.14944	0	0							0
524	879 WEST HC MUD 21	\$3,960,752	0.00029950784	0.29951	0	0							0
525	893 W KEEGANS BAYOU ID	\$228,372	0.00001726925	0.01727	0	0							0
526	894 WESTLAKE MUD 1	\$1,335,284	0.00010097275	0.10097	0	0							0
527	895 WEST MEMORIAL MUD	\$1,315,680	0.00009949032	0.09949	0	0							0
528	896 WESTON MUD	\$3,291,903	0.00024893019	0.24893	0	0							0
529	897 WEST PARK MUD	\$3,194,403	0.00024155734	0.24156	0	0							0
530	899 WHITE OAK BEND MUD	\$808,885	0.00006116702	0.06117	0	0							0
531	901 WINDFERN FOREST UD	\$2,193,768	0.00016589039	0.16589	0	0							0
532	902 WOODCREEK MUD	\$1,316,774	0.00009957304	0.09957	0	0							0
533	907 NORTHPOINTE WCID	\$4,343,590	0.00032845764	0.32846	0	0							0
534	910 KATY MGMT DISTRICT 1	\$1,216,009	0.00009195330	0.09195	0	0							0
535	911 CINCO MUD 3	\$92,597	0.00000700209	0.00700	0	0							0
536	913 CINCO MUD 6	\$441,296	0.00003337033	0.03337	0	0							0
537	914 CINCO MUD 9	\$726,850	0.00005496362	0.05496	0	0							0
538	915 HC-FT BEND MUD 5	\$48,764	0.00000368748	0.00369	0	0							0
539	916 FT BEND WCID 2	\$380,617	0.00002878185	0.02878	0	0							0
540	917 WILLOW FORK DRNG DIST	\$636,843	0.00004815739	0.04816	0	0							0
541	921 FALL CREEK MGMT DIST	\$817,779	0.00006183957	0.06184	0	0							0
542	A02 HC MUD 578	\$585,522	0.00004427655	0.04428	0	0							0
543	A03 HC MUD 547	\$1,993,870	0.00015077432	0.15077	0	0							0
544	A04 WESTWOOD MGMT DISTRICT	\$60	0.00000000454	0.00000	0	0							0
545	A05 KATY WEST MUD	\$160,005	0.00001209941	0.01210	0	0							0
546	A06 HC MUD 576	\$416,830	0.00003152024	0.03152	0	0							0
547	A07 HC WCID 164	\$167,523	0.00001266791	0.01267	0	0							0
548	A08 HC MUD 570A	\$46,985	0.00000355296	0.00355	0	0							0
549	A09 HC MUD 539	\$282,093	0.00002133157	0.02133	0	0							0
550	A10 HC MUD 532	\$212,397	0.00001606123	0.01606	0	0							0

EXHIBIT "B"

	JUR NO.	TAXING UNIT	2024 ADJ. LEVY	2025 ALLOCATION RATIO	X 1,000	Round to nearest whole #	Number of Votes	County	HISD	Other School Distircts	COH	Other Cities	Conservation and Reclamation Districts	Comm Coll
		Total	\$13,224,201,589				1,888	384	296	658	252	62	136	100
551	A11	HARRIS WALLER COUNTIES MUD 12	\$486,257	0.00003677023	0.03677	0	0							0
552	A14	ENCLAVE AT THE WOODLANDS DA	\$302,295	0.00002285923	0.02286	0	0							0
553	A15	HC MUD 569	\$2,454,630	0.00018561650	0.18562	0	0							0
554	A18	HC MUD 580	\$164,261	0.00001242124	0.01242	0	0							0
555	A19	PLUM CREEK MGMT DISTRICT 1A	\$163,098	0.00001233330	0.01233	0	0							0
556	A22	CROSBY MUD DA 2	\$6,790	0.00000051345	0.00051	0	0							0
557	A29	HC MUD 533	\$985	0.00000007448	0.00007	0	0							0
558	A30	HC MUD 515	\$136,317	0.00001030815	0.01031	0	0							0
559	A31	NEWPORT MUD DA 2	\$54,882	0.00000415012	0.00415	0	0							0
560	A32	HARRIS WALLER COUNTIES MUD 7	\$12,164	0.00000091983	0.00092	0	0							0
561	A33	TOMBALL BUSINESS ID 1	\$1,488,533	0.00011256128	0.11256	0	0							0
562	A38	HC MUD 535	\$150,312	0.00001136643	0.01137	0	0							0
563	A39	HC MUD 570C	\$76,915	0.00000581623	0.00582	0	0							0
564	A41	HC UD 544	\$13,186	0.00000099711	0.00100	0	0							0
565	A46	HC MUD 588	\$3,097	0.00000023419	0.00023	0	0							0
566	A52	HC MUD 492	\$24,356	0.00000184177	0.00184	0	0							0
567	A53	HC MUD 514	\$5,052	0.00000038203	0.00038	0	0							0
568	A56	HC MUD 586	\$72,758	0.00000550188	0.00550	0	0							0
569	A57	HC MUD 583	\$53,258	0.00000402731	0.00403	0	0							0
570	A58	HC WCID 160	\$17	0.00000000129	0.00000	0	0							0

From: [Rose, Sancionett](#)
To: [Redirect - Darlene Breaux](#)
Cc: [Porter, Jeannine M](#); [Woods, Charles](#)
Subject: FW: HCAD Board Nomination
Date: Monday, August 18, 2025 4:19:33 PM
Attachments: [Jonathan Cowen Bio 3.pdf](#)
[image001.png](#)

Hi,

Bio received.

Best regards,
Sancionett Rose
Alief ISD
Board of Trustees Executive Assistant
281.498.8110 Office ext: 29220
281.988.3037 Fax
346.410.1791 District cell
4250 Cook Rd.
Houston, TX 77072

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From: Jonathan Cowen <jcowen38@yahoo.com>
Sent: Monday, August 18, 2025 3:16 PM
To: Rose, Sancionett <Sancionett.Rose@aliefisd.net>
Subject: HCAD Board Nomination

CAUTION: [EXTERNAL EMAIL] - This email originated from outside of Alief ISD. DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe. If in doubt, contact the sender separately to verify the content or call the AISD Technology Services Help Desk x22530.

Alief ISD Board,

I hope this message finds you well.

I am writing to respectfully request your nomination for the vacancy on the Harris Central Appraisal District Board, following the resignation announced on August 7th.

It would be a privilege to serve in this capacity. I previously served on the Board of Directors representing the conservation districts, and I remain committed to continuing the important work we began for the citizens of Harris County.

For your consideration, I've attached a brief biography. I welcome any questions or concerns you may have and would be happy to discuss further. While I would have preferred to make this request in person, I am currently traveling for business over the next couple of weeks and will unfortunately be unable to attend the upcoming meeting.

Thank you for your time and consideration.

Thank You,

Jonathan Cowen
210-365-7325 - Cellular

jcowen38@yahoo.com

Sent from mobile device.
(please forgive typos, grammar, etc.)



Virus-free. www.avast.com



Jonathan Cowen

TECHNICAL SALES &
ENGINEERING LEADER

Jonathan Cowen is a highly accomplished Technical Sales and Engineering leader with a strong record of success in the global sales arena. During his career, he has consistently demonstrated his ability to drive substantial revenue growth, develop strategic sales territories, and build lasting customer relationships.

Currently, Jonathan is a Territory Account Manager with Legrand, where he is responsible for selling into the AI Data Center Market focusing on their Power, Access and Control Infrastructure. He works with customers from around the globe preparing them for future growth and expansion. Previous to Legrand, Jonathan was a Client Executive at TD Synnex (formerly Tech Data Corporation), where he handled a substantial portfolio of 30+ large corporate accounts across multiple states, generating \$355 million+ in annual sales revenue. His role involved leading contract negotiations for contracts exceeding \$500,000 in net new business value, with some individual contracts valued at over \$65 million in revenue.

Prior to his role at TD Synnex, Jonathan made significant contributions at Panduit Corporation where he held various positions. As a Territory Account Manager for Enterprise and Data Center Infrastructure, he specialized in channel sales targeting end users, manufacturers, engineers, integrators, consultants, and contractors. During his tenure, Jonathan successfully entered the industrial construction market and established a strategic partnership with Rockwell Automation. This partnership provided access to manufacturing facilities across different industry verticals and contributed to his achievement of a 4% increase in overall margins through high-level partner strategies.

Jonathan's role as a Strategic Account Manager for Integrated Data Centers involved managing global accounts and achieving a nearly doubled annual revenue portfolio in just three months. He collaborated closely with Cisco to develop programs targeting potential end users and presenting joint offerings to national and global accounts. Jonathan's leadership also extended to overseeing three of Panduit's top global and national accounts, where he established specifications, purchase agreements, partner relationships, and distribution programs to support rapid growth.

Beyond his professional accomplishments, Jonathan is actively engaged in his community. He serves as an elected Director for Harris County Municipal Utility District 501, overseeing water and waste utility services, setting property tax rates, and leading contract negotiations for development projects. He previously served on the Board of Directors for the Harris Central Appraisal District. Additionally, he has taken on leadership roles in various organizations, including serving as the President of the Houston Chapter for the Association for Computer Operations Management (AFCOM), a member of Shriners International, and a Master Mason in The Grand Lodge of Texas, among other roles. His commitment to community service is evident in his involvement with organizations such as the American Red Cross and the Boy Scouts of America. He is also an active volunteer with Cy-Fair ISD serving as a Bus Buddy and with VIPS (Volunteers in Public Schools) at his daughter's school.

Jonathan holds a Bachelor of Business Administration (BBA) in International Business from the University of the Incarnate Word in San Antonio, Texas.

Areas of Expertise

- Account Management
- Competitive Analysis
- Program Management
- Go-to-Market Strategy
- Business Development
- Strategic Partnerships
- Sales Cycle Management
 - Consultative Selling
 - Client Needs Analysis
 - Global Sales Strategy
- Channel Growth Strategy
 - Joint Business Planning

ALIEF INDEPENDENT SCHOOL DISTRICT

BOARD DOCUMENT

MEETING DATE: September 2, 2025

AGENDA ITEM: Accountability Update

The Curriculum and Instruction, Accountability, and School Leadership teams will review accountability ratings and outline instructional support and planning for the year in alignment with those ratings.

Recommendation: Report Only, No Action Necessary



Dr. Anthony Mays
Superintendent



Dr. Charles Garcia
Deputy Superintendent of
Curriculum, Instruction & School
Leadership

Accountability Update

Board Meeting
September 2, 2025

Dr. Charles Garcia

Deputy of Curriculum, Instruction, and School Leadership

Agenda

- ✔ Accountability Overview
- ✔ Share 2023, 2024, & 2025 Accountability Data
- ✔ Review Response Plan and Next Steps



Agenda

✔ Accountability Overview

- ✔ Share 2023, 2024, & 2025 Accountability Data
- ✔ Review Response Plan and Next Steps



Release of A-F Accountability Ratings



August 15, 2025: Release of the 2024 & 2025 Accountability A-F Ratings



April 24, 2025: Release of the 2023 Accountability A-F Ratings

2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
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A-F 1.0

1. 2017-18
2. 2018-19
3. 2019-20
4. 2020-21
5. 2021-22

A-F 2.0

1. 2022-23
2. 2023-24
3. 2024-25
4. 2025-26
5. 2026-27

A-F 3.0

1. 2027-28
2. 2028-29
3. 2029-30
4. 2030-31
5. 2031-32

Agenda

✔ Accountability Overview

✔ **Share 2023, 2024, & 2025 Accountability Data**

✔ Review Response Plan and Next Steps



Alief ISD 75 C

In **Domain 2B** (Relative Performance), **Alief earned a 76 (C)**. This means the 69 in Domain 1 was **adjusted by about +7** points when **compared to similar districts based on economically disadvantaged** data

Two high schools—Taylor and Elsik—earned a B rating.

16 campuses improved their overall letter grade from 2024.

- 2 campuses—Bush and Youngblood—jumped two letter grades.
- 1 campus, Chambers — jumped three letter grades.

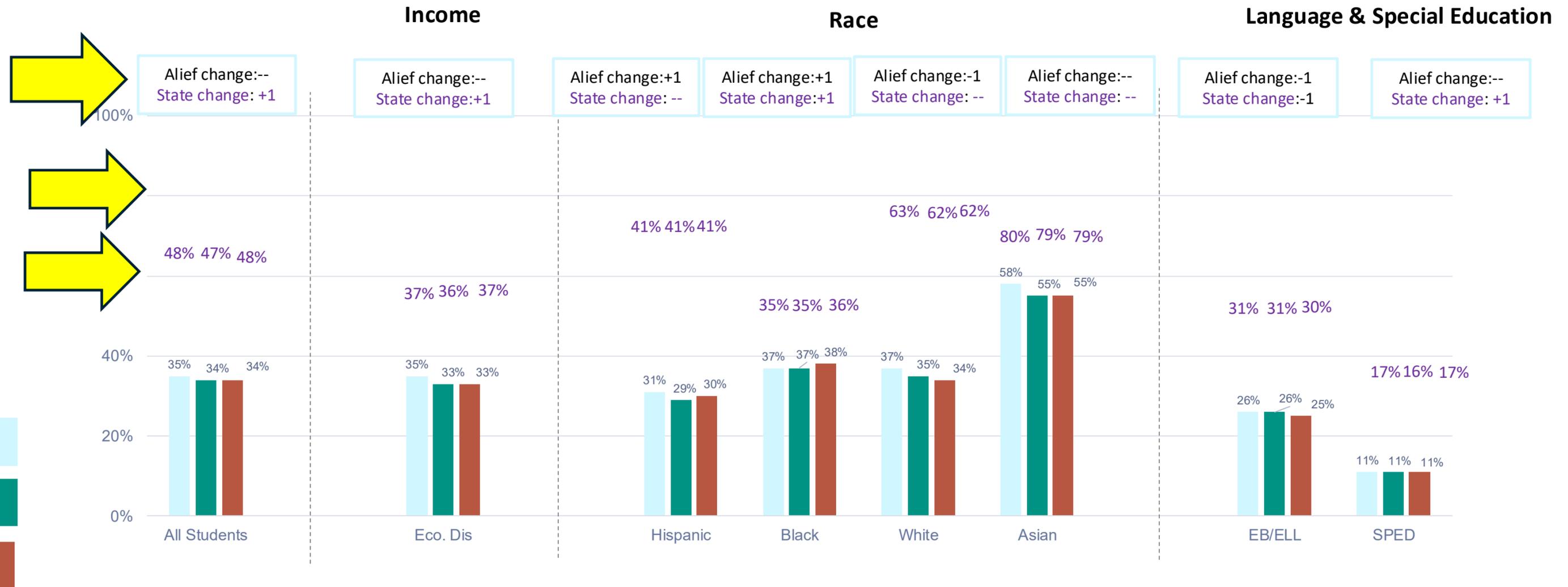
State Accountability

Overall, All Grades – All Subjects

State performance

Difference in performance from 2024 to 2025
 Alief change: #
 State change: #

STAAR Overall All Subjects “meets grade level or above” by demographic, 2023, 2024 and 2025



Source: 2023, 2024, 2025 Texas Assessment Research Portal includes Kerr Fall

Neighboring Districts **Meets or Above** All Students: 3-8 Math

District Name	Difference	2024-25	2023-24
LAMAR CISD	+4	54%	50%
SPRING BRANCH ISD	--	51%	51%
FORT BEND ISD	+2	50%	48%
HOUSTON ISD	+5	43%	38%
STATE	+2	42%	40%
PASADENA ISD	+3	37%	34%
ALIEF ISD	--	27%	27%
SPRING	--	27%	27%
ALDINE ISD	+2	26%	24%

Neighboring Districts **Meets & Above** All Students: **Algebra 1 EOC**

District Name	Difference	2024-25	2023-24
LAMAR CISD	+2	57%	55%
SPRING BRANCH ISD	-2	55%	57%
PASADENA ISD	--	54%	54%
FORT BEND ISD	+2	51%	49%
HOUSTON ISD	+13	51%	38%
STATE	+2	47%	45%
ALDINE ISD	+8	38%	30%
ALIEF ISD	+2	36%	34%
SPRING	+6	28%	22%

Neighboring Districts **Meets & Above**

All Students: **3-8 RLA**

District Name	Difference	2024-25	2023-24
LAMAR CISD	+3	67%	64%
FORT BEND ISD	+1	62%	61%
SPRING BRANCH ISD	+2	60%	58%
STATE	+3	54%	51%
HOUSTON ISD	+5	51%	46%
PASADENA ISD	+2	46%	44%
ALIEF ISD	+1	38%	37%
SPRING	+1	38%	37%
ALDINE ISD	+7	37%	30%

Neighboring Districts **Meets & Above** All Students: **English 1 & 2 EOC**

District Name	Difference	2024-25	2023-24
LAMAR CISD	-2	67%	69%
FORT BEND ISD	-2	62%	64%
SPRING BRANCH ISD	-3	54%	57%
STATE	-3	54%	57%
HOUSTON ISD	+3	49%	46%
PASADENA ISD	-4	46%	50%
ALDINE ISD	-1	38%	39%
ALIEF ISD	-3	36%	39%
SPRING	-4	35%	39%

Overview of Interventions & Terms - State Accountability

State Accountability Ratings - A, B, C, D, or F

113

- ✓ **Overall F** leads to Year 1 of unacceptable
- ✓ **A third Overall D** starts the count of consecutive years of unacceptable
- ✓ If a campus is considered to have an **unacceptable performance rating for five consecutive school years**, the commissioner, subject to Section 39A.112, shall order: (1) appointment of a board of managers to govern the school district as provided by Section 39A.202; or (2) closure of the campus.
- ✓ Campuses that receive an Overall F rating are placed on the following school year's **Public Education Grant (PEG)** List. The PEG program permits parents with children attending campuses that are on the PEG List to request that their children be transferred to another campus. If a transfer is granted to another district, funding is provided to the receiving district.

Overall Campus Ratings Results:
2023, 2024, & 2025 A- F Accountability Letter Grades

Alief Campuses

	2025	2024	2023
A	3	2	3
B	13	10	15
C	12	14	12
D	10	10	8
F	3	5	3

A- F Accountability Letter Grades - Neighboring Districts

District	2025 Letter Grades				
	A	B	C	D	F
Aldine	6	19	30	14	4
Alief	3	13	12	10	3
Fort Bend	24	30	16	7	3
Houston	73	124	50	18	-
Lamar CISD	24	17	4	1	-
Pasadena	11	30	18	5	-
Spring	3	8	9	9	11
Spring Branch	15	11	8	5	2

Consecutive Years Unacceptable & D-Count

Neighboring Districts

District	Number of Campuses Unacceptable Count			Number of Campuses D Count	
	3+ years	2 years	1 year	1 D	2 D
Aldine	4	4	9	10	5
Alief	-	3	3	8	2
Fort Bend	-	3	6	5	2
Houston	-	2	-	15	2
Lamar CISD	-	-	-	1	-
Pasadena	-	-	1	4	1
Spring	5	6	3	12	4
Spring Branch	-	-	3	5	-

1 year F = 1 Unacceptable
3 years D = 1 Unacceptable

Agenda

- ✔ Accountability Overview
- ✔ Share 2023, 2024, & 2025 Accountability Data
- ✔ **Review Response Plan and Next Steps**



From Accomplishment to Acceleration...

The Alief ISD team developed an **Instructional Vision** for a Strong 2025–26 start.

We envision classrooms where **every student** is actively **thinking, speaking,** and **writing every day.**

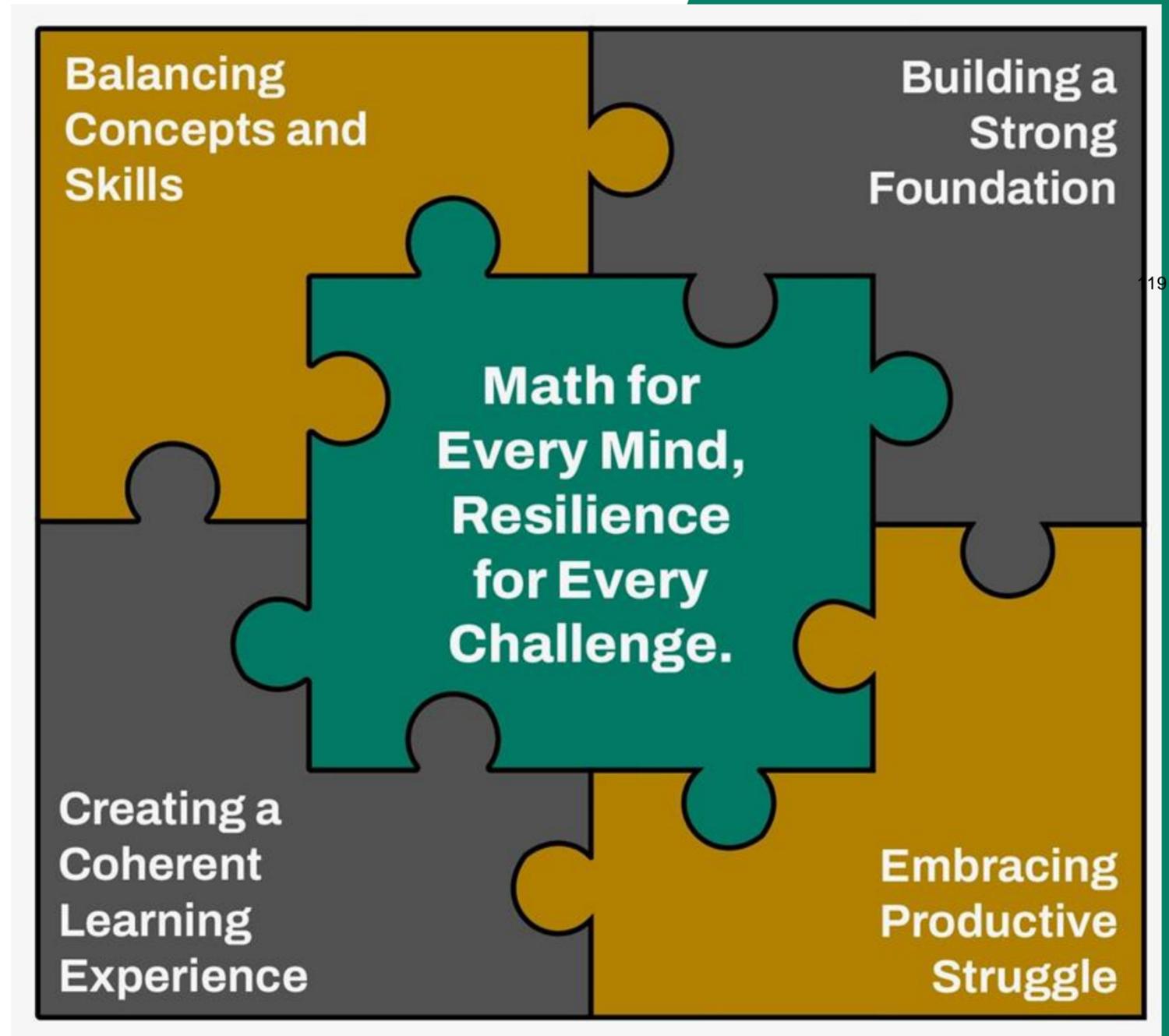
Through writing across the curriculum, rich student discourse, and responsive evaluation of learning, we are building a culture of engagement, ownership, and achievement.

We will have three key instructional priorities that serve as drivers of student growth and high-quality teaching: **Writing across the curriculum, student discourse,** and the **evaluation of student learning.**



Curriculum & Assessment Audits

The Alief Curriculum & Instruction Team conducted an extensive **Math Audit & Assessment Audit**. The audit included the process of curriculum alignment review with next steps, mathematics RBIS (Research Based Instructional Strategies) training, and instructional framework development.



Curriculum Revisions

Include

1. Review of alignment to standards, assessments, and pacing guides.
2. Integration of Instructional Mantra & Priorities
3. Emphasis on Academic Vocabulary and Language
4. Exit Ticket Tracker process for all core content areas

Strengthening Our Foundation for Greater Impact

- ✓ **Leadership Conference** – Instructional Session: Setting the Expectations for a Strong Start
- ✓ **Specialist Meeting** – Instructional Kickoff: Establishing Clear Expectations for Success
- ✓ **Alief Summit** – Every Subject, Every Teacher: Professional Learning in Action
- ✓ **Alief U** – For Impact: Focused Professional Development for New Teachers



- Leadership Conference
- SPED Conference
- Data Days
- Specialist Day



Elevating Excellence: The Next Chapter



Curriculum Upgrades

Strengthening first-line instruction by implementing audit-driven upgrades to lesson plans, assessments, and exit tickets that drive daily impact.



Planning/PLC

Empowering teams with BOY, MOY, and EOY self-assessments to guide planning, reflection, and targeted PLC training.



Grade Up

Launching a custom data literacy framework to strengthen “grading up” practices and drive growth-focused accountability results.
#GrowthWins #D2A



Real Time Coaching

Building a clear vision of excellent instruction through in-the-moment coaching aligned with classroom expectations.



Tiered Model of Support

Refining our support system with aligned resources and progress monitoring to meet varied campus needs.



Climate & Culture

Using March 2025 data to set clear expectations and take collective action toward a thriving department and school culture.

Advancing the Vision: Powered by Progress



Momentum Matters:
Building on What Works
With Listening Tour

TAKE CARE OF
PEOPLE WHO TAKE
CARE OF PEOPLE.



ALIEF INDEPENDENT SCHOOL DISTRICT
BOARD DOCUMENT

MEETING DATE: September 2, 2025

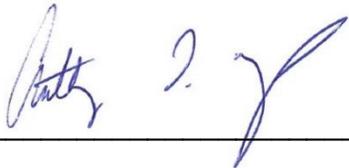
AGENDA ITEM: Consider Approval of Medical Health Plan Premiums, Parameters, and Structure for the Plan Year 2026 (Elizabeth Veloz-Powell, Deputy Superintendent of Human Resources and Professional Learning)

The Risk Management Department will present the recommendations for the medical health plan, including premium parameters and plan structure for the 2026 plan year.

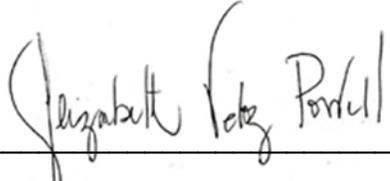
This item will outline key elements such as:

- Proposed health plan structure and coverage options
- Premium ranges and contribution strategies
- Any recommended changes from the current year's plan
- Financial impact to both the district and employees

Recommendation: It is recommended that the board of trustees of the Alief ISD consider approval of the medical health plan premiums, parameters, and structure for the 2026 plan year.



Dr. Anthony T. Mays
Superintendent



Elizabeth Veloz-Powell
Deputy Superintendent

Human Resources and Professional Learning