



Waxahachie Independent School District
411 North Gibson Street
Waxahachie, TX 75165
972-923-4631
www.wisd.org

Regular Meeting | AGENDA
Monday, July 12, 2021
5:00 PM

A Regular Meeting of the Board of Trustees of Waxahachie Independent School District will be held Monday, July 12, 2021, beginning at 5:00 PM in the Waxahachie ISD Administration Building, 411 N. Gibson St., Waxahachie, TX 75165.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. BOARD MEETING - 5:00 P.M.
 - A. CALL TO ORDER.
 - 1. Announcement by the presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.
- II. CLOSED SESSION. Section 551.001 et seq. (if necessary)
 - A. Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including discussing complaints, hiring, resignation, termination, proposal for non renewal, proposal for termination, evaluation, promotion or demotion of personnel. Gov't Code 551.074
 - B. Deliberating the purchase, exchange, lease or value of real property. Gov't Code 551.072
 - C. Deliberation regarding security devices, personnel deployment, or security audits. Gov't Code 551.076.
 - D. Consulting privately with the board's attorney concerning contemplated litigation. Gov't Code 551.071.
 - E. Discussion regarding the duties and responsibilities of School Board members. Gov't Code 551.074.
- III. RECONVENE TO OPEN SESSION.
 - A. Invocation and Pledges of Allegiance to the American and Texas Flags.
- IV. OPEN FORUM: Hearing of individuals or committees.**
- V. HUMAN RESOURCES.
 - A. Consideration to approve the personnel report as recommended by the superintendent that includes employment, retirements, resignations, position changes, and other matters as discussed in Closed Session pursuant to Gov't Code 551.074. 4
- VI. RECOGNITIONS.* 5
- VII. REPORTS.
 - A. Discussion regarding potential change to WISD Board Policy DC(Local) regarding hiring of contractual personnel. 6
 - B. Discussion of additional Human Resources reports. 10
 - C. ESSER III Update. 11
 - D. Report on promotion/advertisement of vacant positions. 12
 - E. Discussion regarding potential donation of land to the City of Waxahachie for improvements to Lee Penn Park. 16
- VIII. CONSENT AGENDA.
 - A. Consideration and approval of Minutes¹ from previous meetings. 32

B.	Consideration to approve Monthly Financial Reports that include cash position, revenue reports, budget summary, tax collection report, bid report, purchase order requiring board approval, and proposed budget amendments.	33
	1. Financial Reports.	
	2. Budget Amendments/Transfers/Purchase Order Approval.	55
C.	Consideration with possible action to approve a resolution declaring hazardous walking areas within school zones.	64
D.	Consideration with possible action to approve meal charge policy for the 2021-2022 school year.	68
E.	Consideration with possible action to amend and increase purchase order #9009021201 with School Specialty by \$4,421.90.	69
F.	Consideration with possible action to approve contract with TransCend4 to facilitate Long Range Planning Committee process.	72
G.	Consideration with possible action to approve contract with Branching Minds for intervention support at a cost of \$71,000.	79
H.	Consideration with possible action to explore offering an alternative medical insurance plan for employees through Allegiance/UBC and authorize administration to take all necessary steps.	86
I.	Consideration and action to approve amendment to WISD Board Policy DC(Local) to delegate hiring authority to the superintendent for all contractual personnel below the level of campus principal.	87
J.	Deliberation and possible action to approve resolution to authorize the board president to execute all necessary documents to purchase real property, specifically pertaining to approximately 174 acres of land on or near Old Italy Road, out of the W. M. Stewart Survey Abstract No. 956 and T. Lobar Survey Abstract No. 651, currently owned by Pitts 2007 Properties, LTD, and Ellen Zinn, with said authority to specifically include execution of the proposed contract for sale.	90
K.	Deliberation and possible action to approve resolution to authorize the board president to execute all necessary documents to sell and donate a portion of the fair market value of an unimproved tract of land consisting of approximately 4.25 acres, located on the southwestern side of West U.S, 287 Business near Waxahachie High School to Ellis County as authorized by Sections 272.001(b)(5) and 272.001(1) of the Local Government Code.	93
L.	Consideration and possible action to approve a resolution to donate approximately 14.37 acres of land to the City of Waxahachie owned by WISD on Getzendaner Avenue adjacent to the Turner Campus for the purpose of allowing the City of Waxahachie to erect and maintain permanent improvements to Lee Penn Park to be used as a municipal park in a manner which will serve the public interests of the district and the community pursuant to Section 272.001(1) of the Local Government Code. With approval of the resolution, WISD administration is authorized to submit all necessary plat applications and the Board President is authorized to execute all documents to transfer title.	160
M.	Consideration with possible action to approve out-of-state travel for WHS Drama Department students to travel to New York City.	176
N.	Consideration with possible action to approve three year beverage contract with Keurig Dr. Pepper.	186
IX.	ACTION ITEMS.	
	A. Consideration with action to approve Board Standard Operating Procedures.	188
X.	ADJOURN.	

If, during the course of the meeting, a discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Regular meetings of the Waxahachie ISD Board of Trustees begin at 5 p.m. To respect the time of those being recognized, recognitions will not begin before 6 p.m., and agenda items may be taken out of order to accommodate recognitions. Those being recognized are asked to arrive by 6 p.m.

*Audience participation is limited to the time allotted for those individuals who submit a Public Comment Card indicating the agenda or non-agenda topic they wish to address. At all other times during Board Meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. Speaker presentation time will be set by the Board President at the Board dais. No action may be taken regarding the information received by the Board.

**In accordance with state law, public comment may not be used to voice a complaint involving the naming of specific individuals, including but not limited to the names of district employees or students, even if the matter is listed on the agenda. Additionally, no information that may be reasonably linked to an individual person may be spoken about during public comment. All complaints may be directed through the appropriate administrative channels before being presented to the Board:

Students/Parents – Board Policy FNG(LOCAL);
Employee – Board Policy DGBA(LOCAL); or,
Community Member – Board Policy GF(LOCAL).

This agenda (one or more pages) is part of a document entitled NOTICE OF MEETING in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The Waxahachie ISD Administration Building, Board Room, 411 North Gibson Street, Waxahachie, Texas, 75165 is wheelchair accessible. A curb slope entry is available at the rear entrance.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **July 12, 2021** _____

Subject: **Human Resources Report** _____

Presented by: **Monica James** _____

Action

Background:

Consideration to approve the personnel report as recommended by the superintendent and as presented in closed session that includes employment, retirements, resignations, and position changes

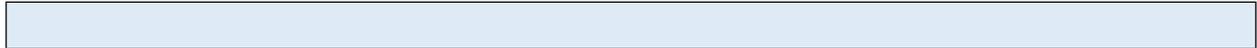
Recommendation:

The Board is asked to approve the report as presented in closed session.

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Recognitions



Background:

This month, we will recognize the following:

- Students who participated in One Act Play and Dallas Summer Musicals-winning play “Matilda”
- Dr. Peggy Linguist, who has served as the district’s physician advisor for a number of years
- Employee of the month from Support Services

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021
Subject: Proposed Change –
Board Policy DC (Local)

REPORTS

Background:

WISD Board Policy DC (Local) governs the hiring of personnel. Pursuant to the current language of this policy, the Board has delegated to the Superintendent final authority to employ and dismiss all non-contractual employees on an at-will basis and to make recommendations to the Board regarding the selection of all contractual employees. However, final authority regarding the employment of all contractual personnel rests with the Board.

Here is the relevant current language of WISD Board Policy DC (Local):

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.
The Board retains final authority for employment of contractual personnel. [See DCA, DCB, DCC, and DCE as appropriate]

In full compliance of the current policy language, the Superintendent, with the assistance of the Chief Human Resources Officer, brings recommendations for the hiring of all contractual personnel at each regular meeting and most special meetings of the Board. Final offers to extend employment contracts cannot be made until formal action is taken by the Board. Faithful compliance with the current policy language routinely causes two issues:

1. **Time and consideration by the Board** – During peak hiring season (spring/summer), it is not uncommon for the Human Resources Department to have more than thirty classroom teachers and other professional educators (special education specialists, curriculum coordinators, instructional coaches, etc.) recommended for hire at each meeting of the Board. The Board is then required to spend considerable time and attention both prior to each Board meeting and particularly during each Board meeting to carefully consider each recommendation for hire.
2. **Delays in hiring (occasionally causing lost opportunities)** – It is not uncommon for a campus principal to have identified an excellent classroom teacher more than two weeks prior to an upcoming Board meeting. The Human Resources Department can routinely process a hiring recommendation, including all criminal and employment background checks, in one day. However, no contract can be offered until approved by the Board. Desirable candidates regularly have more than one hiring opportunity, and will often commit to the first school district that offers a guaranteed contract.

Analysis:

Independent school districts have discretion to determine the amount of hiring authority for contractual personnel which is delegated to the superintendent versus the authority that is retained by the Board. Each school district makes this determination within its own DC (Local). The balance of authority between the superintendent and board varies from district to district.

The following is an analysis of the hiring practices for contractual personnel utilized by each school district within Ellis County and those school districts with whom Waxahachie ISD has been paired in its two most recent UIL districts (Cedar Hill, DeSoto, Duncanville, Grand Prairie, Mansfield, Midway and Waco ISDs).

a. School districts with identical language to Waxahachie ISD

The relevant language of Waxahachie ISD Board Policy DC (Local) is identical to the language utilized by Ennis, Grand Prairie, Ferris, Italy, Midway and Palmer ISDs.

b. School districts that grant the superintendent hiring authority for contractual personnel within a specified time period

Midlothian ISD references a “specified time period” the board may give the superintendent to hire contractual personnel not governed by Chapter 21, but does not define the time period expressly within policy. Here is the relevant language utilized by Midlothian ISD:

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.

The Board retains final authority for employment of contractual personnel; however, the Board may authorize the Superintendent to hire contractual personnel within a specified period of time set by the Board.

Final authority for the employment of noncertified professionals whose contracts are not governed by provisions of Education Code Chapter 21 shall be retained by the Board. [See DCA, DCB, DCC, and DCE as appropriate]

Red Oak ISD grants the superintendent exclusive authority to hire all contractual personnel governed by Chapter 21 from April 1 to August 31. Here is the relevant language utilized by Red Oak ISD:

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.

The Board retains final authority for employment of contractual personnel; however, from April 1 to August 31, the Board delegates to the Superintendent the authority to hire contractual personnel for contracts governed by Chapter 21 of the Education Code in accordance with DCA and DCB. The Board shall retain final authority for employment of all other contractual personnel in accordance with DCE.

c. School districts that grant the superintendent hiring authority for certain contractual personnel, while the board retains hiring authority for other contractual personnel

Mansfield ISD grants the superintendent full authority to hire all contractual personnel below the level of campus principal, with authority reserved by the board to hire campus principals and higher level employees. Here is the relevant language utilized by Mansfield ISD:

The Board delegates to the Superintendent final authority for employment of contractual personnel below the level of campus principal.

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel at the level of campus principal and above, including central administration. The Board retains final authority for employment of contractual personnel at the level of campus principal and above.

The language and effect of Duncanville ISD's policy is essentially identical to Mansfield's. Here is the relevant language utilized by Duncanville ISD:

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.

The Board retains final authority to hire central administration contractual personnel and principals but delegates to the Superintendent final authority to hire all contractual personnel below the level of campus principal.

The language of Cedar Hill ISD's policy is identical in effect to Mansfield's and Duncanville's, but adds more verbiage to explicitly identify which employees are considered to be the equivalent of a campus principal level and higher. Here is the relevant language utilized by Cedar Hill ISD:

The Board delegates to the Superintendent final authority to employ all personnel below the level of campus principal.

The Board retains final authority for the employment of the following central administration personnel: assistant superintendents, executive directors, directors, chief financial officer, chief of police, head football coach, and executive assistant to the Board and Superintendent.

The Board retains final authority for employment of all new principals, including those hired from outside the District and those promoted from within the District.

The Superintendent is authorized to make lateral moves of principals within the District without Board approval.

The Superintendent has sole authority to make personnel recommendations to the Board, where the Board retains final authority for employment.

Waco ISD grants the superintendent full authority to extend contracts to all teachers on contract, while the board retains authority over all contractual personnel other than teachers. Here is the relevant language utilized by Waco ISD:

The Board delegates to the Superintendent final authority to employ contractual personnel to serve on a teacher contract⁸

The Board retains final authority for employment of all contracted administrative personnel. [See DCA, DCB, DCC, and DCE as appropriate]

d. One school district that grants all hiring authority to the superintendent

DeSoto ISD grants the superintendent full authority to hire all contractual personnel. Here is the relevant language utilized by De Soto ISD:

The Board delegates to the Superintendent the final authority for employment of contractual personnel, as well as the final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCA, DCB, DCC, DCD, and DCE as appropriate]

Recommendation:

Administration believes the practice utilized by Mansfield, Duncanville and Cedar Hill strikes the greatest balance for the best benefit of the district. Within these districts, the superintendent is able to extend contracts to all contractual personnel below the level of campus principal. This balance keeps authority with the Board for the highest level employees, while 1) alleviating considerable strain imposed upon the Board regarding lower level employees and 2) enabling the district to timely secure the employment of highly desirable candidates at these levels. These districts enjoy a strategic advantage in being able to more timely award contracts over districts who must wait for Board approval.

Accordingly, administration recommends approval of the following change to WISD Board Policy DC (Local):

~~The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.~~

~~The Board retains final authority for employment of contractual personnel.~~

The Board delegates to the Superintendent final authority for employment of contractual personnel below the level of campus principal.

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel at the level of campus principal and above, including central administration. The Board retains final authority for employment of contractual personnel at the level of campus principal and above. [See DCA, DCB, DCC, and DCE as appropriate]

This is the language utilized by Mansfield ISD.

However, so as to keep the Board properly informed, at each regular Board meeting the superintendent will provide a list of all teachers who have been hired since the last regular Board meeting.

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: **Consideration of Human Resources Reports**

Background:

Ms. Starnater would like the Board to consider having the Human Resources Department prepare reports as follows:

- Information regarding exit interviews - does the district conduct them? If so how many does it receive back, and can the Board have copies of employee exit interviews?
- Information regarding publicity of openings - postings, professional association advertising, social media advertising, etc.
- District current guidelines for hiring/promoting administrator positions - promoting from within vs hiring from outside. Does the District strive for balance? Does the District always post these positions? What is the District's current philosophy?
- Can the Board have a cumulative list of resignations/retirements for the school year just ended?

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: ESSER III Update

Background:

Staff will give an update to the board on expected uses of the ESSER III funding after receiving community feedback and a leadership meeting to determine a rough allocation of funds to address priorities.

The community survey yielded 995 responses indicating whether various allowable expenditures were of “High Need”, “Moderate Need”, or “Low Need”. Because the responses allowed for a varied sentiment, administration weighted each response to better determine an objective ranking of response need when allocating funds. High need responses were given a weight of 3, moderate need responses were given a weight of 2, and low need responses were given a weight of 1. Based on this allocation method, the allowable expenses were ranked as follows according to their perceived level of need (most needed to least needed):

- Retention of staff (one-time stipend, increased compensation, etc.)
- Technology (hardware, software, and internet connectivity)
- Addressing learning loss
- Mental health interventions and support
- Maintenance replacement, repair, and upgrade projects
- Professional development for staff to address learning loss
- Supplies to clean and sanitize facilities
- Reimbursement of prior costs

Staff is recommending the following allocation of funds to address the identified priorities:

- Staff retention - \$1,600,000
- Mental health - \$600,000
- Technology - \$2,500,000
- Address Learning Loss - \$4,200,000

A follow up meeting with principals, curriculum staff, and leadership will be held later in July to further develop plans to address the learning loss allocation.

Waxahachie ISD
BOARD OF TRUSTEES

Date: **July 12, 2021** _____

Subject: **Posting & Hiring Report** _____

Presented by: **Monica James** _____



Mrs. James will be on hand to answer any questions about the information presented.



POSTING & HIRING REPORT

PROCEDURE FOR POSTING POSITIONS

1. HUMAN RESOURCES RECEIVES A POSTING REQUEST THROUGH AN ELECTRONIC SYSTEM. POSITIONS ARE POSTED BOTH EXTERNALLY AND INTERNALLY. ALL APPLICANTS ARE CONSIDERED IF THEY MEET THE MINIMUM REQUIREMENTS OF THE POSITION.
2. ALL PERTINENT POSTING INFORMATION IS COMPLETED THROUGH AN ELECTRONIC SYSTEM AND TIMESTAMPED. THE POSTING SYSTEM UTILIZES A WORKFLOW PROCESS. EACH DESIGNATED PERSON ON THE WORKFLOW HAS A ROLE IN THE COMPLETION OF THE REQUISITION TO POST. ONCE THE REQUISITION FORM IS COMPLETED THE POSTING GOES INTO THE DISTRICT'S POSTING SYSTEM.

WORKFLOW PROCESS:

- THE POSTING REQUEST IS INITIATED BY THE HIRING OFFICIAL.
 - THE POSITION MANAGEMENT SPECIALIST (PMS) - EXEMPT – CHECKS POSITION CONTROL TO ENSURE THE POSITION IS VACANT; VERIFIES RESIGNATIONS AND/OR APPROVED NEW POSITION. THE PMS RESEARCHES AND RESOLVES ANY DISCREPANCIES FOR POSTING REQUEST PRIOR TO POSTING.
 - THE CHIEF HUMAN RESOURCES OFFICER (CHRO) SCREENS FOR POSTING TITLES ALIGNMENT AND DETERMINES IF ADDITIONAL POSTING REQUIREMENTS OR NOTICES ARE NEEDED.
 - DIRECTOR – NOTIFICATION PURPOSES – INFORMATION PURPOSES.
 - THE ADMINISTRATIVE ASSISTANT FINALIZES THE POSTING INFORMATION AND POSTS POSITIONS TO THE DISTRICT SITE AND REGION 10.
3. ADMINISTRATIVE AND PROFESSIONAL LEVEL POSITIONS WILL POST TO TASANET AND PROGRAM-SPECIFIC ASSOCIATIONS.
 4. TEACHING POSITIONS THAT ARE DIFFICULT TO FILL ARE POSTED TO TASANET (I.E. MATH, SCIENCE, CTE POSITIONS).
 5. POSITIONS POST FOR 10 SCHOOL DAYS.
EXCEPTIONS:
 - DURING THE SCHOOL YEAR, TEACHER POSITIONS DO NOT HAVE TO POST FOR 10 DAYS IF THERE IS A NEED TO IMMEDIATELY FILL A POSITION.
 - POSITIONS THAT FALL WITHIN THE SAME PROFESSIONAL CAPACITY DO NOT HAVE TO BE POSTED AND CAN BE REASSIGNED BY THE SUPERINTENDENT.
 - NON-EXEMPT POSITIONS ARE POSTED FOR 10 DAYS, BUT CAN BE POSTED FOR JUST 3 DAYS IF THERE IS A NEED TO IMMEDIATELY FILL.
 - POSITION APPLICANT POOLS POST DURING THE HIRING PERIOD MARCH – SEPTEMBER AND CANDIDATES CAN BE HIRED FROM A DESIGNATED POOL.
 6. POSITIONS THAT ARE UNIQUE OR THAT MAY BE OTHERWISE DIFFICULT TO FILL ARE ADVERTISED VIA THE DISTRICT'S SOCIAL MEDIA ACCOUNTS, NEWSLETTER, AND WEBSITE AS APPROPRIATE, AND MAY ALSO BE ADVERTISED VIA LOCAL MEDIA.

PROCEDURES FOR HIRING CANDIDATES

1. PRINCIPALS DETERMINE THE PROCESS FOR SCREENING AND HIRING APPLICANTS FOR CAMPUS LEVEL POSITIONS.
2. DIRECTORS DETERMINE THE PROCESS FOR SCREENING AND HIRING APPLICANTS FOR DEPARTMENT LEVEL POSITIONS.
3. DIRECTOR LEVEL AND ABOVE POSITIONS ARE ADMINISTERED BY HUMAN RESOURCES:
 - LEVEL 1 - SCREENING COMMITTEE: 3-4 SCREENERS. SCREENERS INCLUDE CHIEF HUMAN RESOURCES OFFICER, A DEPARTMENT LEADER, DESIGNATED STAFF ASSOCIATED OR WITH EXPERIENCE IN A RELATED AREA. THE SCREENERS MEET TO REVIEW EACH COMMITTEE'S SELECTION, AND SELECT UP TO 7-8 APPLICANTS.
 - LEVEL 2 – FIRST LEVEL INTERVIEWS: 8-10 PEOPLE. HUMAN RESOURCES DIRECTOR, DESIGNATED CAMPUS OR DEPARTMENT LEVEL STAFF, DESIGNATED ADMINISTRATIVE LEVEL STAFF. IF THE POSITION IS INDUSTRY SPECIFIC (I.E. PROJECT MANAGER) THE COMMITTEE MAY INCLUDE COMMUNITY MEMBERS WITH RELATED INDUSTRY EXPERTISE. THERE ARE 2-3 CANDIDATES SELECTED TO MOVE TO THE FINAL LEVEL.
 - LEVEL 3 – FINAL LEVEL INTERVIEWS. THE COMMITTEE IS COMPOSED OF THE SUPERINTENDENT, 2-3 CABINET LEVEL MEMBERS, AND/OR A SELECT DEPARTMENT OR CAMPUS LEADER. IF A CANDIDATE IS SELECTED FROM THE POOL OF APPLICANTS, THE RECOMMENDATION PROCESS BEGINS. IF A CANDIDATE IS NOT SELECTED FROM THE GROUP, THEN HUMAN RESOURCES WILL REPOST THE POSITION AND RESTART THE PROCESS.



411 N. Gibson St.
Waxahachie, TX 75165

Human Resources
www.wisd.org

Phone: 972-923-4631
Fax: 972-923-4759

Administrator Hiring Report

Candidate:

Position:

Position Replacing Who:

Attached Resume for Candidate Qualifications

Date Posted:

Posting Sites:

Number of Applicants:

Number Interviewed:

Number Finalist to 3rd Level:

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021
**Transfer of WISD Property
to City for Improvements**
Subject: at Lee Penn Park

REPORTS

Background:

The City of Waxahachie approached WISD administration in the early fall of 2020 regarding the City’s proposal for improvements to Lee Penn Park. Specifically, the City plans to construct a concrete parking lot on Getzendaner Street, between the Turner campus and the area which is generally considered the park. District administration believes the City’s planned improvements will bring an incredible benefit to the children and adults of the entire community, and be a welcomed improvement near the Turner campus.

The land on which the City intends to improve with the construction of the parking lot is actually owned by WISD. This is not the only portion of the land that is owned by WISD. In fact, the pool, baseball field, football field and surrounding trail previously constructed by the City are all actually located on WISD property.

The portion of the property which have been improved by the City have been used by the City as a municipal park for approximately 45 years. The property has not been used as school grounds. WISD has no plans to expand the footprint of the current Turner campus.

Prior to the construction of the concrete parking lot, the City inquired about the possibility of entering into a formal agreement, potentially in the form of a long-term zero-cost lease agreement, to secure the City’s permanent investment on WISD-owned property. However, no planned long-term lease would be more beneficial to the District, the City and the public as a whole than to allow the City to own the land on which its park sits and to divest the District of any potential responsibility to maintain it.

WISD Administration requested the City to develop a new proposed survey which would generally utilize the existing trail line previously constructed by the City to serve as the boundary between that which the District would be donating to the City and that which the District would be retaining for the purpose of the Turner campus. WISD Administration expressed the District’s interest in preserving the current footprint of the Turner campus, including ingress and egress to its parking lots.

As restated within WISD Board Policy CDB (Legal), Section 272.001(l) provides the following relevant authority for a transfer of district-owned land to another political subdivision:

A district may donate or sell for less than fair market value and without complying with the notice and bidding requirements a designated parcel of land or an interest in real property to another political subdivision if:

1. The land or interest will be used by the political subdivision to which it is donated or sold in carrying out a purpose that benefits the public interest of the donating or selling district;
2. The donation or sale of the land or interest is made under terms that effect and maintain the public purpose for which the donation or sale is made; and
3. The title and right to possession of the land or interest revert to the donating or selling district if the acquiring political subdivision ceases to use the land or interest in carrying out the public purpose.

Recommendation:

Attached is a survey of the proposed platting boundaries prepared by the City of Waxahachie which identifies approximately 14.37 acres of district-owned land which would be transferred to the City for the benefit of the public's use of all improvements associated with Lee Penn Park. The proposed property line is aligned with the existing walking/running trail previously constructed by the City, which essentially forms the boundary around the public pool and sports fields the City has already established and the parking lot which it presently plans to build.

Rather than seek a long term lease or some other agreement to perpetuate the City's use of the District's property for a public park, District Administration believes it would be in the best interest of the District to permanently transfer the property the City has improved and intends to further improve. A permanent donation of the land to the City for the purpose of constructing and maintain public park facilities would divest the District of such responsibility while enabling the City to further improve the property, specifically including the construction of a concrete parking lot on Getzendaner Avenue between the pool and the Turner campus.

Accordingly, WISD Administration recommends approval of a resolution to donate approximately 14.37 acres of land to the City of Waxahachie owned by WISD on Getzendaner Avenue adjacent to the Turner Campus for the purpose of allowing the City of Waxahachie to erect and maintain permanent improvements to Lee Penn Park to be used as a municipal park in a manner which will serve the public interests of the district and the community pursuant to Section 272.001(l) of the Local Government Code.

THE STATE OF TEXAS §
 §
THE COUNTY OF ELLIS §

BOARD RESOLUTION AUTHORIZING DONATION OF REAL PROPERTY

WHEREAS, the Texas Education Code § 11.154 provides that “[t]he board of trustees of an independent school district may, by resolution, authorize the sale of any property, other than minerals, held in trust for public school purposes;” and

WHEREAS, the Texas Education Code § 11.151(c) provides that "the trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operations of the school district;" and

WHEREAS, the Waxahachie Independent School District (the “District”) is the owner of land located on Getzendaner Avenue in Waxahachie, on which the Turner Campus is located;

WHEREAS, the City of Waxahachie (the “City”) is the owner of adjacent land located on Getzendaner Avenue in Waxahachie, on which Lee Penn Park is located;

WHEREAS, approximately forty-five years ago, the City began constructing and maintaining municipal park facilities including a swimming pool, football/soccer field, baseball field and walking/running trail on real property owned by the District;

WHEREAS, the City intends to further improve the municipal park facilities at this location by constructing and maintaining a concrete parking lot on Getzendaner Avenue, between the swimming pool and the Turner Campus;

WHEREAS, the District has identified a proposed tract comprised of approximately 14.37 acres of real property at this location, generally bordered by the walking/running trail previously constructed by the City, within which the City has constructed and continues to construct and maintain municipal park improvements, which is more particularly described within Exhibit “A” attached hereto and incorporated herein for all purposes (the “Property”);

WHEREAS, the Board of Trustees of the District has determined that the District no longer needs the Property for educational purposes;

WHEREAS, the Board of Trustees of the District has determined that it is in the District’s best interests to donate the property to the City so that the City may forever utilize the property as a public park and the District may be forever divested of responsibility or liability for the park;

WHEREAS, the Board of Trustees of the District has determined that the donation of the property to the City will fulfil the public purpose of providing additional improvements for a municipal park for the residents of the City and District; and,

WHEREAS, the Board of Trustees of the District is authorized by Section 272.001(l) of the Local Government Code to donate the property to the City without meeting the bidding and notice requirements of Section 272.001(a), under the following conditions:

1. The land or interest will be used by the City in carrying out a purpose that benefits the public interest of the District;
2. The donation or sale of the land or interest will be made under terms that effect and maintain the public purpose for which the donation or sale is made; and
3. The title and right to possession of the land or interest revert to the District if the City ceases to use the land or interest in carrying out the public purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Trustees of the Waxahachie Independent School District does hereby authorize the President of the Board of Trustees (acting through the Superintendent of the District or his designee to the extent the President so elects), to consummate a donation of the Property in accordance with the applicable law, containing such additional terms and conditions as the President of the Board of Trustees may deem necessary or desirable, such approval to be conclusively presumed by such officer's execution thereof; and

BE IT FURTHER RESOLVED, that in connection with the foregoing resolution the President of the Board of Trustees is further authorized and directed, with the attestation of the Secretary of the Board of Trustees, to do such other acts and things and to execute such contracts, deeds, affidavits, closing statements, agreements, letters, papers and other documents and instruments containing such terms and conditions as the President of the Board of Trustees may deem necessary or desirable, approval thereof to be conclusively presumed by such officer's execution thereof.

APPROVED BY THE WAXAHACHIE ISD BOARD OF TRUSTEES ON JULY 12, 2021 BY A VOTE OF _____ TO _____; THEREFORE, BE IT SO ORDERED.

Adopted this 12th day of July, 2021.

WAXAHACHIE INDEPENDENT
SCHOOL DISTRICT

By: _____
Dusty Autrey, President
Board of Trustees

ATTEST:

By: _____
Melissa Starnater, Secretary
Board of Trustees

Exhibit A
Property Description



PLATTING APPLICATION

- Select Application Type:
- | | |
|--|--|
| <input type="checkbox"/> Preliminary Plat (PP) | <input checked="" type="checkbox"/> Final Plat (FP) |
| <input type="checkbox"/> Minor Plat (MP) | <input type="checkbox"/> Amended Plat (AP) |
| <input type="checkbox"/> Development Plat (DP) | <input type="checkbox"/> Plat Vacation (PV) |
| <input type="checkbox"/> Replat (RP) (with a PV) | <input type="checkbox"/> Replat (w/o PV: SF or 2F zoning) |
| <input type="checkbox"/> Replat (w/o PV: all other zoning) | <input type="checkbox"/> Screen Wall/Landscape Plan
(if required w/PP per Subdivision Ord-Sec. 5.7) |

The following items shall be included in the application submittal:

- Signed and completed Application form;
- Completed Checklist form with all required checklist items;
- Applicable fee(s), see Fee Schedule;

N/A Endorsement from the applicable water utility (per CCN area, if not the City); and

N/A Include Ellis County's Waiver of "Takings Impact Assessment" (TIA) form, if ETJ plat.

General Location of Property: Approximately 350 LF north west of intersection of Perry Ave. and Getzendaner st.

Site Address: 404 Getzendaner Street, N Getzendaner St, Waxahachie, TX 75165

Parcel ID No(s): 193358 & 193944 **Total Area (acres):** 18.807

No. Lots Proposed: 1 **No. Dwelling Units:** 0

Subdivision: Lee Penn Park **Lot(s):** 1 **Block(s):** 1

Is Property in FEMA Designated Floodplain? (circle one) Yes **No**

Type of Development: City Park **Development Name:** Lee Penn Park

Reason for Request: Final platting property on behalf of the City of Waxahachie Parks and Recreation Department

*** CITY TO COMPLETE ITEMS 1-6 BELOW AT TIME OF SUBMITTAL ***

1) Case Number: _____ **2) Application Cycle Date:** _____

3) P&Z Date (tentative): _____ **4) City Council Date (tentative):** _____

5) Current Zoning of Property: _____

6) Current Use of Property: _____



Applicant (Agent): Michael Westfall, P.E. _____

Company: Westfall Engineering _____

Mailing Address: 1719 Angel Parkway, Suite 400-206, Allen, Texas 75002 _____

Phone #: 214-846-9397 _____

Fax #: _____

Email: Michael@westfallengineering.com _____

Property Owner: Waxahachie ISD _____

Company: Waxahachie ISD _____

Mailing Address: _____

Phone #: _____

Fax #: _____

Email: _____

Property Owner's Signature: _____
(required unless provided below)

The information contained on this application, to my best knowledge and belief, is true and correct. I certify that I obtained legal consent from the property owner to submit this application, either for myself as the property owner or as an agent on behalf of the property owner. I also understand that it is necessary for an agent of this application to be present at the Planning and Zoning Commission (P&Z) meeting(s) as well as City Council meeting(s).

Owner/Agent's Signature

Printed Name

STATE OF _____ COUNTY OF _____

Before me, _____, on this day personally appeared _____ known to me (or
insert the name and character of the officer
proved to me on the oath of _____, or through _____, to be the person whose name
description of identity card or other document
is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 20____.

(SEAL)

Notary Public's Signature



FINAL PLAT CHECKLIST

***Case Number:** _____
*Entered by City Staff

Parcel ID #: _____

Development Name: _____

Check One: **Final Plat** **Replat** **Minor Plat** **Amended Plat**

Each application shall include the following 33 items:

Applicant must check each box showing that the item was provided | City Staff will verify Items 1-8 at time of turn in, the remaining items will be verified during the technical Completeness Check review.

	Provided Y N			Verified Y N
		Initial submittal shall include:		
	<input checked="" type="checkbox"/> <input type="checkbox"/>	1 a. Two (2) 18"x24" Bond Sets of all Drawings; and b. CD with all Drawings (to scale) and Supporting Documents in PDF format.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	2 Verify Construction Plans were approved by the City.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	3 Original, embossed Tax Certificate demonstrating all property taxes are paid in full.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	4 Metes and bounds description of the proposed subdivision. Provide a word processing, e.g., Microsoft Word, text document on 8.5" x 11" paper with the subdivision closure.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
N/A	<input type="checkbox"/> <input type="checkbox"/>	5 Property/homeowners association agreement consistent with State and other appropriate laws.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
N/A	<input type="checkbox"/> <input type="checkbox"/>	6 A letter fully outlining any alterations from the approved Preliminary Plat.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
N/A	<input type="checkbox"/> <input type="checkbox"/>	7 A table of lot sizes for all single-family residential plats on a separate document.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	8 Proof of Land Ownership, which may be in the form of a General Warranty Deed; Special Warranty Deed; Title Policy; or other document.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	9 Plats shall be drawn to a scale of 1" = 100' or 1" = 50' unless approved in advance by the City.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	10 Add a 2"x3" blank box in upper right corner for use by County Clerk's Office for plat recording.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	11 Title or name of subdivision preceded by: 'Final Plat'; 'Replat'; 'Minor Plat', etc., as applicable.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	12 Plat Prepared and sealed by a professional surveyor or engineer or a certified land planner.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	13 Name, address, and telephone number of the owner, applicant, survey, and/or engineer.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	14 Volume and page, or deed record number, of the ownership deed from Ellis County Deed Records.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	15 Map Standards - date of preparation, written and graphic scales, vicinity map, and north arrow.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
N/A	<input type="checkbox"/> <input type="checkbox"/>	16 Key map, if multiple sheets are needed.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	17 Boundary line of the proposed subdivision drawn with a heavy line.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	18 Computed gross acreage of the subdivision.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	19 Property Zoning for subject site and surrounding properties. Include City limits line, if applicable.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	20 Location of the subdivision with respect to a corner of the survey or tract or an original corner of the survey of which it is a part.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	21 Number each proposed lot and block. Provide the proposed number of lots and/or dwelling units.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	22 Names of adjoining subdivisions with lots and blocks shown with dashed lines and/or property owners of record for all contiguous unplatted properties (include recording information).	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
N/A	<input type="checkbox"/> <input type="checkbox"/>	23 Public sites and open spaces provided per the City's Subdivision Ordinance, Section 4.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	24 Location, dimension, description, and recording information for all existing rights-of-way (ROW), railroad ROW, easements, or other public ways on or adjacent to the property being developed.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> <input type="checkbox"/>	25 Dimensions for all lots. Gross acreage for all non-residential lots. Square footage for areas within residential areas. Approximate acreage of streets, parks, and other non-residential uses.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
N/A	<input type="checkbox"/> <input type="checkbox"/>	26 Visibility Easement(s), if applicable.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>



N/A	<input type="checkbox"/>	27	Sizes and flowlines of existing drainage structures, 100-year floodplain and floodway and Base Flood Elevation (BFE) as defined by FEMA.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	28	Finish Floor Elevation (FFE) shall be 2-feet above the 100-year Floodplain Base Flood Elevation	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	29	Two (2) Survey Benchmarks set by site with State Plane Coord. System (Texas North Central-4202).	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	30	Proposed easements, parks, open spaces, fire lanes, other public areas, and other rights-of-way within the subdivision. Dimensions of all easements and rights-of-way.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	31	Copy Existing of Protective Covenant, if available.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	32	Final Storm Water Management Plan meeting the requirements of the Manual for the Design of Storm Drainage Systems shall be submitted with the Final Plat.	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	33	Final Plat certificates and approval block as described in the Subdivision Ordinance.	<input type="checkbox"/>	<input type="checkbox"/>

Applicant shall provide a written description for the reason any item was not provided.

Item #: _____ Reason for Omission: _____

The final plat shall be in accordance with the preliminary plat, as approved, and shall reflect/incorporate all applicable conditions, changes, directions and additions imposed by the Planning and Zoning Commission and City Council upon the preliminary plat. The final plat shall not be approved by the City until all utilities, infrastructure, and other required improvements have been constructed according to the engineering/construction plans. At the time the developer files a final plat application with the City, he shall also file a certificate showing that all taxes have been paid on the property to be subdivided, and that no delinquent taxes exist against the property.²⁴



Within thirty (30) days after a Plat is approved by the Planning and Zoning Commission (P&Z) and City Council, the applicant shall provide a revised plan set that incorporates all staff, P&Z, and City Council comments. City staff will review the revised plan to verify all comments were satisfied. Once verified, the applicant will be notified to submit five (5) signed, hard-copies of the final plat drawing on 18" x 24" paper. The plat shall be sealed by the Professional Surveyor and signed by the Property Owner(s) and the signatures must be notarized.

***Effective November 28, 2018: The City of Waxahachie now requires the AutoCAD file of the plat to be submitted with the signed hard-copies.**

The City of Waxahachie will obtain the signatures from the P&Z and City Council representatives and will also record the plat with Ellis County.

The Plat may be approved by the P&Z and City Council; however, the Plat will not be recorded until after all public infrastructure (Streets, Water, Sewer and Drainage) is constructed and accepted by the Public Works Director or Ellis County inspector, or his/her equivalent, if the Plat is located in the City's ETJ.

The following items are the requirements for the Director of Public Works to determine the Construction is completed and acceptable.

1	City Inspector's construction punchlist items were completed
	As-Built or Record Construction Plans submitted to the City
	a. One (1) Full Size Bond Set
	b. Two (2) Half Size Sets Bond Sets
2	c. One (1) CD with:
	• Full Size Construction plans in PDF format
	AutoCAD file with all references in one file. The AutoCAD drawing shall be in State Plane Coordinate System (North Central Texas – 4202)
	Inspection Fees
3	a. Final Construction Cost (itemized)
	Inspection fee is 2.5% of Final Construction Cost for Public Infrastructure (excluding bonds, and insurance).
4	Two-year Maintenance Bond of the Public Infrastructure or Certificate of Deposit
5	Certificate of Completion provided by the Public Works Director



FINAL PLAT PROCEDURES

The following process pertains to all Final plat applications:

1. Pre-application meeting with Development Review Committee (DRC) Staff, not required. Contact the Planning Department at (469) 309-4290 for scheduling.
2. Applicant turns in application on one of the identified Application Dates.
 - a. Applications will not be accepted unless all required documentation and fees are provided.
 - b. The application will follow the City's Development Review Calendar in accordance with the Planning Application Cycle.
3. The Planning Department will notify the applicant of the application's completeness status on or before the tenth (10th) business day after the Application Date. The written notice will either identify the application as complete or specify the necessary documents or other information that was not provided and the date the application will expire if the documents or other information is not provided.
4. Within five (5) business days after the applicant is notified of a complete application, the Planning Department will send review comments to the applicant. In addition, the applicant will be invited to schedule a DRC meeting for the following Wednesday afternoon.
 - a. DRC meetings are scheduled in thirty (30) minute intervals.
 - b. Meetings are scheduled on the hour and half-hour starting at 1:30 p.m.
5. Applicant to present request before Planning and Zoning Commission (P&Z) [2nd & 4th Tuesday of each month at 7 p.m.] and City Council [1st & 3rd Monday of each month at 7 p.m.].
6. If approved by City Council, within thirty (30) days the applicant shall provide to the Planning and Zoning Department one (1) revised plan set that incorporates any outstanding staff, P&Z, or City Council comments. The following items will be required to verify revisions:
 - a. A response letter detailing how each comment was addressed; and
 - b. The revised plan set that contains the changes incorporated within the drawings.
7. Once the revised plans are provided, City staff will verify all comments were addressed satisfactorily.
 - a. If comments were not satisfied, then applicant will be notified to make corrections.
 - b. If all comments satisfied, applicant will be directed to provide five (5) signed, hard-copy plats as well as the AutoCAD file of the plat.
8. The City of Waxahachie will obtain the signatures from the P&Z and City Council representatives and will also record the plat with Ellis County. Ellis County requires 18" x 24" drawings to record the plat.
9. If the plat is located within the City of Waxahachie's Extraterritorial Jurisdiction, then the drawings will be forwarded to the Ellis County Department of Development for County approval.



FEE SCHEDULE

CONTACT PLANNING DEPARTMENT FOR FEE CALCULATION ASSISTANCE, IF NECESSARY

Zoning, PD, or SUP Fees

Zoning District Change:	\$350 + \$10 per acre
Planned Development (PD):	\$350 + \$10 per acre
PD Amendment:	\$350 + \$10 per acre
Site Plan Review:	\$350 + \$10 per acre
Specific Use Permit (SUP):	\$350

Platting Fees

Preliminary Plat (PP):	
Single-Family Residential (S-FR), Multi-Family Residential (M-FR), & Non-Residential (NR)	\$250 + \$10 per lot
Final Plat (FP):	
S-FR, M-FR, & NR	\$350 + \$5 per lot plus Plat Filing fees
Development Plat (DP):	
S-FR, M-FR, & NR	\$250 + \$25 per lot plus Plat Filing fees
Replat (RP):	
S-FR (with public hearing)	\$350 + \$5 per lot
S-FR (without public hearing), M-FR, & NR	\$200 + \$5 per lot plus Plat Filing fees
Amended Plat (AP):	\$250 + \$5 per lot plus Plat Filing fees
Plat Vacation (PV):	\$250 + \$5 per lot plus Plat Filing fees
Minor Plat (MP):	\$250 + \$5 per lot plus Plat Filing fees
Plat Filing (at Ellis County):	Subject to County Recording Fees
ETJ Plats:	Subject to Platting Fees Above + County Plat Fees (see Ellis Cnty. fee schedule)
Infrastructure Inspection Fee:	2.5 percent of total infrastructure cost
Change Street Name (after PP approval, for each name changed):	\$100
Landscape/Irrigation Plan:	\$100
Park Land and Public Facility Dedication:	
Park Land Dedication	Two (2) acres for each 100 dwelling units
Cash in lieu of Land	At City Council's Option: \$400/dwelling unit

Impact Fees

Refer to City of Waxahachie Ordinance Number 2830, as amended, for Water, Wastewater, and Roadway Impact Fee regulations. Impact Fee Tables are also included in the City of Waxahachie's Code of Ordinances (Chapter 33, Article VII, Section 33-179). Impact fees are paid at the time of permit (roadway) or water meter (water and sewer) issuance.

In addition to any other fees, a \$2,500 deposit may be required at the time of submission of a PP, FP, or combination PP/FP for review by City Consultants of any facilities agreement or civil construction plans. At time of final approval, the deposit will be adjusted based on actual costs incurred by the City and an invoice for costs over \$2,500 or a refund to the extent actual costs are less than \$2,500 will be provided to the applicant.



WATER UTILITY PROVIDER'S ENDORSEMENT

Applicant Name: _____ **Parcel ID #:** _____
Subdivision Name: _____

The City of Waxahachie requires new lots in subdivisions have adequate water flow and pressure to comply with TCEQ and latest Insurance Service Office (ISO) guidelines. Subdivisions served by water providers outside of the City of Waxahachie will need to ensure they can provide water flow/pressure per TCEQ and fire flow per the latest ISO guidelines.

Applicants, please submit this form to your water provider for completion. This completed form must be turned in at the time you submit your application packet to the Planning Department.

Contact Information:

Buena Vista-Bethel SUD	(972) 937-1212
Carroll Water Company	(972) 617-0817
Mountain Peak SUD	(972) 775-3765
Rockett SUD	(972) 617-3524
Sardis-Lone Elm WSC	(972) 775-8566
Nash Foreston WSC	(972) 483-3039

To be completed by the water utility provider:

	Yes	No
1. I have reviewed a copy of the proposed plat.	<input type="checkbox"/>	<input type="checkbox"/>
2. The platted lots fall within our CCN area.	<input type="checkbox"/>	<input type="checkbox"/>
3. Our water system can provide water flow and pressure for domestic service per TCEQ regulations.	<input type="checkbox"/>	<input type="checkbox"/>
4. Our water system can provide the water flow and pressure for firefighting per ISO guidelines.	<input type="checkbox"/>	<input type="checkbox"/>
5. The water line size servicing the lots is _____ inches.	<input type="checkbox"/>	<input type="checkbox"/>

 Print Name of General Manager of water provider or Designee

 Name of water provider company

 Signature of General Manager of water provider or Designee

 Date

WAIVER OF "TAKINGS IMPACT ASSESSMENT (TIA)"

Comes Now _____ owner(s) of the property described as _____, located in Pct. _____ of Ellis County, Texas.

I (we) have been informed that I (we) have certain rights under a law that went into effect September 1, 1997 for County governments in Texas called the Private Real Property Rights Preservation Act which is codified at Chapter 2007 of the government Code of Texas.

I (we) understand that county governments are now required to expressly consider or assess whether their governmental actions may result in "takings" of private real property. I (we) further understand that the act also provides a remedy for an owner of a legal or equitable interest in private real property to seek a judicial determination of whether a governmental action constitutes a "taking" and, if so, to ask for invalidation of the governmental action if the county fails to pay the damages assessed.

I (we) further understand that a "taking" is any county action that affects an owner's private real property whether in whole or in part, temporarily or permanently. Any county action, ordinance, regulation that affects my rights as owner of the property that would otherwise exist in the absence of any action by the county is actionable. If the action of the county would reduce the value of my private real property by 25 percent or more, I (we) am entitled to be compensated.

In order to study the effect of the county's rule, ordinance, regulations, or action, I (we) understand that the county is required to do a study called a "Takings Impact Assessment" (TIA). If such TIA is done the county is required to provide at least 30 days' notice of its intent to engage to any such proposed action. The notice must be published in a newspaper of general circulation in Ellis County and it must include a reasonably specific summary of the TIA.

I (we) understand that any action is void if such an assessment is not prepared and that, a the OWNER of the land affected by a county action for which a TIA should be prepared, I (we) have the right for 180 days after I (we) know or should have known bring such a suit, I (we) would be awarded reasonable and necessary attorney's fees, cost of court and even damages, especially if the action of the county had reduced the value of my land by 25 percent or more. I (we) could also have the county action declared void.

In consideration of expediting and shortening the approval process for the platting of the above described property so that my property may be placed on the market for sale as soon as possible, and understanding that I (we) have the aforementioned rights and possibly others, I (we) hereby freely and voluntarily waive these rights and any and all other rights that I (we) may have under the Private Real Property Right preservation Act, and I (we) specifically request the Ellis County Commissioners Court to proceed to consider and approve the final plat of the above described property.

The Waiver is signed on the _____ day of _____ 20_____.

Owner:

Owner:

Signature

Signature

Print Name

Print Name

SWORN STATEMENT OF OWNERSHIP

I, _____, do state on my oath under the penalty of perjury, that I have knowledge of the owners of the above described property. I further swear that on the reverse side of this document all the owners of the property affected WAIVER OF "TAKINGS IMPACT ASSESSMENT (TIA)", including equitable owners, have executed said waiver. I understand that Ellis County is relying upon me and my integrity to its detriment if I have misrepresented the ownership of said property.

EXECUTED on this the _____ day of _____, 20_____.

Signature of Owner

Printed Name of Owner

STATE OF TEXAS
COUNTRY OF ELLIS

BEFORE ME, the undersigned authority appeared _____ who swore on his oath that the above and foregoing SWORN STATEMENT OF OWNERSHIP was true and correct.

Notary Public in and for the State of Texas

SWORN STATEMENT OF OWNERSHIP

I, _____, do state on my oath under the penalty of perjury, that I have knowledge of the owners of the above described property. I further swear that on the reverse side of this document all the owners of the property affected WAIVER OF "TAKINGS IMPACT ASSESSMENT (TIA)", including equitable owners, have executed said waiver. I understand that Ellis County is relying upon me and my integrity to its detriment if I have misrepresented the ownership of said property.

EXECUTED on this the _____ day of _____, 20_____.

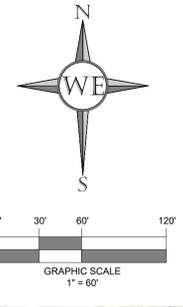
Signature of Owner

Printed Name of Owner

STATE OF TEXAS
COUNTRY OF ELLIS

BEFORE ME, the undersigned authority appeared _____ who swore on his oath that the above and foregoing SWORN STATEMENT OF OWNERSHIP was true and correct.

Notary Public in and for the State of Texas



Waxahachie ISD
BOARD OF TRUSTEES

Date: **July 12, 2021** _____ -

Subject: **Minutes of June Meeting** _____



The minutes for June 14, 2021 are included for the Board.

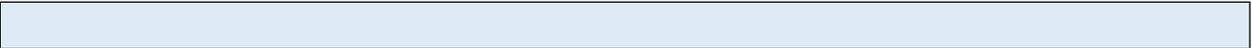
Recommendation:

The minutes listed above be approved as presented.

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Budget and Finance



Background:

General Operating Cash Position Report, Cash Projection Reports, followed by report showing cash position for multiple funds including G/O, I&S, Capital Projects and Enterprise Funds. Investment Reports for all funds included. Revenue and Expense reports shown by summary and by function and object.

Recommendation:

Review and approve the monthly Financial Reports as presented.

**GENERAL OPERATING
CASH POSITION
AS OF MAY 2021**

Actual Invested Funds:	\$33,148,630.95
Actual Cash Balance:	<u>\$ 705,866.65</u>

Total Cash Balance (May 31st): \$33,854,497.60

Estimated June 21 Tax Revenue:	\$ 145,900.00
Estimated June 21 State/Other Revenue:	\$ 4,970,200.00
Estimated June 21 Payroll Expenses:	\$ -6,800,350.00
Estimated June 21 A/P Expenses:	<u>\$ -1,895,600.00</u>

Projected Cash Balance end (June 30th): \$30,274,647.60

There are no anticipated cash flow problems for the District.

GENERAL OPERATING REVENUE AND EXPENSE PROJECTIONS 2020-21

(updated monthly with actuals)

Projected 2020-21 Cashflow

	September	October	November	December	January	February	March	April	May	June	July	August	TOTALS
Beginning Balance	\$ 24,436,155	\$ 26,948,781	\$ 26,601,925	\$ 25,327,692	\$ 39,641,788	\$ 45,518,804	\$ 48,975,835	\$ 43,803,631	\$ 40,166,130	\$ 33,854,497	\$ 30,274,647	\$ 27,966,247	
Local Tax Revenue	\$ 95,974	\$ 103,279	\$ 2,326,594	\$ 21,070,729	\$ 12,781,798	\$ 10,594,835	\$ 1,874,294	\$ 679,857	\$ 107,931	\$ 145,900	\$ 176,500	\$ 75,650	\$ 50,033,342
State/Other Revenue	\$ 11,245,653	\$ 8,024,173	\$ 4,277,023	\$ 1,251,599	\$ 774,842	\$ 217,701	\$ 1,169,697	\$ 4,697,575	\$ 2,429,718	\$ 4,970,200	\$ 6,190,300	\$ 7,266,500	\$ 52,514,980
Payroll Expenses	\$ (6,511,776)	\$ (6,594,386)	\$ (6,641,865)	\$ (6,981,157)	\$ (6,580,870)	\$ (6,545,690)	\$ (6,552,415)	\$ (7,554,457)	\$ (6,689,176)	\$ (6,800,350)	\$ (6,879,400)	\$ (6,750,300)	\$ (81,081,841)
Accounts Payable	\$ (2,317,225)	\$ (1,879,921)	\$ (1,235,984)	\$ (1,027,074)	\$ (1,098,756)	\$ (809,816)	\$ (1,663,779)	\$ (1,460,476)	\$ (2,160,105)	\$ (1,895,600)	\$ (1,795,800)	\$ (3,093,580)	\$ (20,438,116)
Ending Balance	\$ 26,948,781	\$ 26,601,925	\$ 25,327,692	\$ 39,641,788	\$ 45,518,804	\$ 48,975,835	\$ 43,803,631	\$ 40,166,130	\$ 33,854,497	\$ 30,274,647	\$ 27,966,247	\$ 25,464,517	\$ (101,519,958)

GENERAL OPERATING REVENUE AND EXPENSE PROJECTIONS 2020-21
(original projections)

Projected 2020-21 Cashflow

	September	October	November	December	January	February	March	April	May	June	July	August	TOTALS
Beginning Balance	\$ 24,436,155	\$ 25,684,005	\$ 26,564,844	\$ 26,418,144	\$ 40,870,944	\$ 52,326,619	\$ 48,808,219	\$ 42,282,189	\$ 38,120,289	\$ 32,726,589	\$ 29,146,739	\$ 26,838,339	
Local Tax Revenue	\$ 475,300	\$ 875,300	\$ 3,475,600	\$ 21,750,400	\$ 18,760,300	\$ 3,780,400	\$ 550,400	\$ 235,400	\$ 176,500	\$ 145,900	\$ 176,500	\$ 75,650	\$ 50,477,650
State/Other Revenue	\$ 9,152,700	\$ 8,415,300	\$ 4,922,500	\$ 1,364,100	\$ 1,185,375	\$ 1,185,300	\$ 1,214,170	\$ 4,023,700	\$ 2,960,600	\$ 4,970,200	\$ 6,190,300	\$ 7,266,500	\$ 52,850,745
Payroll Expenses	\$ (6,575,800)	\$ (6,750,300)	\$ (6,759,400)	\$ (6,975,800)	\$ (6,691,700)	\$ (6,740,300)	\$ (6,750,300)	\$ (6,780,500)	\$ (6,790,500)	\$ (6,800,350)	\$ (6,879,400)	\$ (6,750,300)	\$ (81,244,650)
Accounts Payable	\$ (1,794,350)	\$ (1,669,450)	\$ (1,785,400)	\$ (1,685,900)	\$ (1,798,300)	\$ (1,743,800)	\$ (1,540,300)	\$ (1,640,500)	\$ (1,740,300)	\$ (1,895,600)	\$ (1,795,800)	\$ (1,975,600)	\$ (21,065,500)
Ending Balance	\$ 25,694,005	\$ 26,564,855	\$ 26,418,144	\$ 40,870,944	\$ 52,326,619	\$ 48,808,219	\$ 42,282,189	\$ 38,120,289	\$ 32,726,589	\$ 29,146,739	\$ 26,838,339	\$ 25,454,389	\$ (102,310,150)

Projections based on these assumptions:

The beginning balance is based on the adjusted 8/31/20 cash balance of \$449,356.98 plus the actual invested balance of \$23,986,797.90.

Tax revenue is based on total taxes budgeted for 20-21 and divided per month based on 19-20 collections.
Tax revenue includes General Operating only - not I&S, and includes budgeted amount for current, delinquent and penalties.

State/Other revenue based on budgeted revenue for General Operating and Federal/State Special Programs.
These projections do not include Child Nutrition, Lighthouse for Learning, Child Care Center, Student Activity
Campus Activity, Interest and Sinking or Capital Projects - which all have separate bank accounts.

Payroll expenses are based on September's actual payroll expense and certain fluctuations anticipated throughout the 20-21 year - including substitutes and retiree payoffs.

Accounts payable amounts for September are actual. October through August are projected amounts. These projections only include General Operating and Federal/State Special Programs.

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT
CASH POSITION
FOR THE PERIOD ENDED
MAY 2021

		<u>LOCAL MAIN.</u>	<u>I & S</u>	<u>OSCB ESCROW</u>	<u>CAPITAL</u>	<u>ENTERPRISE</u>	<u>TOTAL</u>
Beginning Balances	04/30/21	\$ 683,822.64	\$ 372,445.55	\$ -	\$ 285,744.05	\$ 1,343,544.17	\$ 2,685,556.41
Add: Deposits		\$ 8,871,324.79	\$ 5.29	\$ -	\$ 96.59	\$ 726,052.06	\$ 9,597,478.73
Less: Disbursements		\$ (8,849,280.78)	\$ -	\$ -	\$ (512.53)	\$ (78,556.47)	\$ (8,928,349.78)
Ending Balances	05/31/21	\$ 705,866.65	\$ 372,450.84	\$ -	\$ 285,328.11	\$ 1,991,039.76	\$ 3,354,685.36
Add: Investments		\$ 33,148,630.95	\$ 15,618,410.03	\$ 1,550,018.05	\$ 344,440.15	\$ -	\$ 50,661,499.18
TOTALS		\$ 33,854,497.60	\$ 15,990,860.87	\$ 1,550,018.05	\$ 629,768.26	\$ 1,991,039.76	\$ 54,016,184.54

PERCENTAGE OF CURRENT YEAR REVENUES
General Operating and Interest & Sinking

	<u>Total Levy</u> (Budgeted)	<u>5/31/2021</u>	<u>Percentage</u>
2019-20 Tax Collections			
Current	\$ 65,922,774	64,669,350.50	98.10%
Prior Yr. Delinquent	\$ 390,000	446,812.40	114.57%
Penalties	\$ 330,000	245,549.02	74.41%
2020-21 Tax Collections			
Current	\$ 69,389,090	68,481,476.17	98.69%
Prior Yr. Delinquent	\$ 390,000	483,860.05	124.07%
Penalties	\$ 330,000	328,798.92	99.64%
2019-20 Other Revenue	\$ 47,947,290	34,484,022.48	71.92%
2020-21 Other Revenue	\$ 50,228,878	29,067,186.27	57.87%
2019-20 Total Revenue	\$ 114,590,064	99,845,734.40	87.13%
2020-21 Total Revenue	\$ 120,337,968	98,361,321.41	81.74%

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT INVESTMENT PORTFOLIO

DATE	FUND	TYPE	DESCRIPTION	PUR.AMT.	MATURITY	RATE	YIELD	COST	PROJ. INT.	PAR
5/1/2021	G/O	POOL	TASB LONE STAR	\$38,500,976.74	**5/31/2021	0.005	0.005	\$38,500,976.74	\$166.77	\$38,501,143.51
5/1/2021	G/O	POOL	TEX-POOL	\$981,330.09	**5/31/2021	0.010	0.010	\$981,330.09	\$8.50	\$981,338.59
5/6/2021	G/O	POOL	TASB LONE STAR	-\$ 180,103.51	withdrawal			-\$ 180,103.51	\$0.00	-\$180,103.51
5/6/2021	G/O	POOL	TASB LONE STAR	\$ 44,107.39	**5/31/2021	0.005	0.005	\$ 44,107.39	\$0.15	\$44,107.54
5/7/2021	G/O	POOL	TASB LONE STAR	\$ 21,295.26	**5/31/2021	0.005	0.005	\$ 21,295.26	\$0.07	\$21,295.33
5/7/2021	G/O	POOL	TASB LONE STAR	-\$ 143,420.33	withdrawal			-\$ 143,420.33	\$0.00	-\$143,420.33
5/7/2021	G/O	POOL	TASB LONE STAR	-\$ 50,165.60	withdrawal			-\$ 50,165.60	\$0.00	-\$50,165.60
5/7/2021	G/O	POOL	TASB LONE STAR	-\$ 121,384.40	withdrawal			-\$ 121,384.40	\$0.00	-\$121,384.40
5/7/2021	G/O	POOL	TASB LONE STAR	-\$ 100,926.26	withdrawal			-\$ 100,926.26	\$0.00	-\$100,926.26
5/7/2021	G/O	POOL	TASB LONE STAR	-\$ 9,047.13	withdrawal			-\$ 9,047.13	\$0.00	-\$9,047.13
5/7/2021	G/O	POOL	TASB LONE STAR	-\$ 10,530.06	withdrawal			-\$ 10,530.06	\$0.00	-\$10,530.06
5/10/2021	G/O	POOL	TASB LONE STAR	\$ 10,735.94	**5/31/2021	0.005	0.005	\$ 10,735.94	\$0.03	\$10,735.97
5/11/2021	G/O	POOL	TASB LONE STAR	-\$ 547,840.51	withdrawal			-\$ 547,840.51	\$0.00	-\$547,840.51
5/11/2021	G/O	POOL	TASB LONE STAR	\$ 3,277.50	**5/31/2021	0.005	0.005	\$ 3,277.50	\$0.01	\$3,277.51
5/11/2021	G/O	POOL	TASB LONE STAR	\$ 547,840.51	**5/31/2021	0.005	0.005	\$ 547,840.51	\$1.50	\$547,842.01
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 23,197.91	**5/31/2021	0.005	0.005	\$ 23,197.91	\$0.06	\$23,197.97
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 1,978.44	**5/31/2021	0.005	0.005	\$ 1,978.44	\$0.01	\$1,978.45
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 2,042.40	**5/31/2021	0.005	0.005	\$ 2,042.40	\$0.01	\$2,042.41
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 69,524.96	**5/31/2021	0.005	0.005	\$ 69,524.96	\$0.18	\$69,525.14
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 66,785.14	**5/31/2021	0.005	0.005	\$ 66,785.14	\$0.17	\$66,785.31
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 3,103.50	**5/31/2021	0.005	0.005	\$ 3,103.50	\$0.01	\$3,103.51
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 3,942.69	**5/31/2021	0.005	0.005	\$ 3,942.69	\$0.01	\$3,942.70
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 5,890.12	**5/31/2021	0.005	0.005	\$ 5,890.12	\$0.02	\$5,890.14
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 24,096.45	**5/31/2021	0.005	0.005	\$ 24,096.45	\$0.06	\$24,096.51
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 4,633.00	**5/31/2021	0.005	0.005	\$ 4,633.00	\$0.01	\$4,633.01
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 5,506.79	**5/31/2021	0.005	0.005	\$ 5,506.79	\$0.01	\$5,506.80
5/12/2021	G/O	POOL	TASB LONE STAR	\$ 3,472.44	**5/31/2021	0.005	0.005	\$ 3,472.44	\$0.01	\$3,472.45
5/13/2021	G/O	POOL	TASB LONE STAR	\$ 5,262.95	**5/31/2021	0.005	0.005	\$ 5,262.95	\$0.01	\$5,262.96
5/14/2021	G/O	POOL	TASB LONE STAR	-\$ 271,886.91	withdrawal			-\$ 271,886.91	\$0.00	-\$271,886.91
5/14/2021	G/O	POOL	TASB LONE STAR	\$ 11,502.21	**5/31/2021	0.005	0.005	\$ 11,502.21	\$0.03	\$11,502.24
5/14/2021	G/O	POOL	TASB LONE STAR	-\$ 62,269.93	withdrawal			-\$ 62,269.93	\$0.00	-\$62,269.93
5/14/2021	G/O	POOL	TASB LONE STAR	-\$ 40,121.83	withdrawal			-\$ 40,121.83	\$0.00	-\$40,121.83
5/14/2021	G/O	POOL	TASB LONE STAR	-\$ 10,918.92	withdrawal			-\$ 10,918.92	\$0.00	-\$10,918.92
5/14/2021	G/O	POOL	TASB LONE STAR	-\$ 11,788.78	withdrawal			-\$ 11,788.78	\$0.00	-\$11,788.78
5/14/2021	G/O	POOL	TASB LONE STAR	-\$ 24,731.07	withdrawal			-\$ 24,731.07	\$0.00	-\$24,731.07
5/14/2021	G/O	POOL	TASB LONE STAR	-\$ 815,417.45	withdrawal			-\$ 815,417.45	\$0.00	-\$815,417.45
5/18/2021	G/O	POOL	TASB LONE STAR	\$ 1,004.94	**5/31/2021	0.005	0.005	\$ 1,004.94	\$0.00	\$1,004.94
5/20/2021	G/O	POOL	TASB LONE STAR	\$ 17,807.40	**5/31/2021	0.005	0.005	\$ 17,807.40	\$0.03	\$17,807.43
5/21/2021	G/O	POOL	TASB LONE STAR	\$ 18,545.51	**5/31/2021	0.005	0.005	\$ 18,545.51	\$0.03	\$18,545.54
5/21/2021	G/O	POOL	TASB LONE STAR	-\$ 65,276.47	withdrawal			-\$ 65,276.47	\$0.00	-\$65,276.47
5/21/2021	G/O	POOL	TASB LONE STAR	-\$ 13,596.66	withdrawal			-\$ 13,596.66	\$0.00	-\$13,596.66
5/21/2021	G/O	POOL	TASB LONE STAR	-\$ 178,004.52	withdrawal			-\$ 178,004.52	\$0.00	-\$178,004.52
5/21/2021	G/O	POOL	TASB LONE STAR	-\$ 60,149.97	withdrawal			-\$ 60,149.97	\$0.00	-\$60,149.97

**Pool interest calculated on a per month basis using month end balance.

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT INVESTMENT PORTFOLIO

DATE	FUND	TYPE	DESCRIPTION	PUR.AMT.	MATURITY	RATE	YIELD	COST	PROJ. INT.	PAR
5/24/2021	G/O	POOL	TASB LONE STAR	-\$ 6,136,689.34	withdrawal			-\$ 6,136,689.34	\$0.00	-\$6,136,689.34
5/24/2021	G/O	POOL	TASB LONE STAR	\$ 51,214.02	**5/31/2021	0.005	0.005	\$ 51,214.02	\$0.05	\$51,214.07
5/25/2021	G/O	POOL	TASB LONE STAR	\$ 24,267.65	**5/31/2021	0.005	0.005	\$ 24,267.65	\$0.02	\$24,267.67
5/25/2021	G/O	POOL	TASB LONE STAR	\$ 1,942,057.00	**5/31/2021	0.005	0.005	\$ 1,942,057.00	\$1.60	\$1,942,058.60
5/26/2021	G/O	POOL	TASB LONE STAR	\$ 6,709.69	**5/31/2021	0.005	0.005	\$ 6,709.69	\$0.00	\$6,709.69
5/27/2021	G/O	POOL	TASB LONE STAR	\$ 3,422.17	**5/31/2021	0.005	0.005	\$ 3,422.17	\$0.00	\$3,422.17
5/28/2021	G/O	POOL	TASB LONE STAR	\$ 28,992.61	**5/31/2021	0.005	0.005	\$ 28,992.61	\$0.01	\$28,992.62
5/28/2021	G/O	POOL	TASB LONE STAR	\$ 300,936.33	**5/31/2021	0.005	0.005	\$ 300,936.33	\$0.12	\$300,936.45
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 277,989.89	withdrawal			-\$ 277,989.89	\$0.00	-\$277,989.89
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 15,969.93	withdrawal			-\$ 15,969.93	\$0.00	-\$15,969.93
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 9,636.74	withdrawal			-\$ 9,636.74	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 22,815.47	withdrawal			-\$ 22,815.47	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 42,113.81	withdrawal			-\$ 42,113.81	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 101,405.85	withdrawal			-\$ 101,405.85	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 22,350.99	withdrawal			-\$ 22,350.99	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 7,365.42	withdrawal			-\$ 7,365.42	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 300,936.00	withdrawal			-\$ 300,936.00	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	-\$ 0.33	withdrawal			-\$ 0.33	\$0.00	
5/28/2021	G/O	POOL	TASB LONE STAR	\$ 157.08	interest			\$ 157.08	\$0.00	
5/28/2021	G/O	POOL	TEX-POOL	\$ 8.44	interest			\$ 8.44	\$0.00	
6/1/2021	G/O	POOL	TASB LONE STAR	\$ 10,163.78	in transit			\$ 10,163.78	\$0.00	
6/2/2021	G/O	POOL	TASB LONE STAR	\$ 17,377.52	in transit			\$ 17,377.52	\$0.00	
6/3/2021	G/O	POOL	TASB LONE STAR	\$ 40,318.46	in transit			\$ 40,318.46	\$0.00	
			SUB-TOTAL:	\$ 33,148,630.95				\$ 33,148,630.95		
5/1/2021	I&S	POOL	TASB-LONE STAR	\$15,487,688.45	**5/31/2021	0.005	0.005	\$15,487,688.45	\$65.77	\$15,487,754.22
5/6/2021	I&S	POOL	TASB-LONE STAR	\$ 17,183.36	**5/31/2021	0.005	0.005	\$ 17,183.36	\$0.06	\$17,183.42
5/7/2021	I&S	POOL	TASB-LONE STAR	\$ 8,329.35	**5/31/2021	0.005	0.005	\$ 8,329.35	\$0.03	\$8,329.38
5/10/2021	I&S	POOL	TASB-LONE STAR	\$ 4,164.70	**5/31/2021	0.005	0.005	\$ 4,164.70	\$0.01	\$4,164.71
5/11/2021	I&S	POOL	TASB-LONE STAR	\$ 1,276.77	**5/31/2021	0.005	0.005	\$ 1,276.77	\$0.00	\$1,276.77
5/12/2021	I&S	POOL	TASB-LONE STAR	\$ 9,040.23	**5/31/2021	0.005	0.005	\$ 9,040.23	\$0.02	\$9,040.25
5/13/2021	I&S	POOL	TASB-LONE STAR	\$ 2,044.15	**5/31/2021	0.005	0.005	\$ 2,044.15	\$0.01	\$2,044.16
5/14/2021	I&S	POOL	TASB-LONE STAR	\$ 4,340.03	**5/31/2021	0.005	0.005	\$ 4,340.03	\$0.01	\$4,340.04
5/18/2021	I&S	POOL	TASB-LONE STAR	\$ 333.94	**5/31/2021	0.005	0.005	\$ 333.94	\$0.00	\$333.94
5/20/2021	I&S	POOL	TASB-LONE STAR	\$ 6,862.88	**5/31/2021	0.005	0.005	\$ 6,862.88	\$0.01	\$6,862.89
5/21/2021	I&S	POOL	TASB-LONE STAR	\$ 6,976.56	**5/31/2021	0.005	0.005	\$ 6,976.56	\$0.01	\$6,976.57
5/24/2021	I&S	POOL	TASB-LONE STAR	\$ 20,037.76	**5/31/2021	0.005	0.005	\$ 20,037.76	\$0.02	\$20,037.78
5/25/2021	I&S	POOL	TASB-LONE STAR	\$ 9,308.94	**5/31/2021	0.005	0.005	\$ 9,308.94	\$0.01	\$9,308.95
5/26/2021	I&S	POOL	TASB-LONE STAR	\$ 2,624.42	**5/31/2021	0.005	0.005	\$ 2,624.42	\$0.00	\$2,624.42

**Pool interest calculated on a per month basis using month end balance

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT INVESTMENT PORTFOLIO

DATE	FUND	TYPE	DESCRIPTION	PUR.AMT.	MATURITY	RATE	YIELD	COST	PROJ. INT.	PAR
5/27/2021	I&S	POOL	TASB-LONE STAR	\$ 1,356.85	**5/31/2021	0.005	0.005	\$ 1,356.85	\$0.00	\$1,356.85
5/28/2021	I&S	POOL	TASB-LONE STAR	\$ 11,387.43	**5/31/2021	0.005	0.000	\$ 11,387.43	\$0.00	\$11,387.43
5/28/2021	I&S	POOL	TASB-LONE STAR	\$ 67.39	interest			\$ 67.39	\$0.00	\$67.39
6/1/2021	I&S	POOL	TASB-LONE STAR	\$ 3,945.35	in transit			\$ 3,945.35	\$0.00	\$3,945.35
6/2/2021	I&S	POOL	TASB-LONE STAR	\$ 6,702.73	in transit			\$ 6,702.73	\$0.00	\$6,702.73
6/3/2021	I&S	POOL	TASB-LONE STAR	\$ 14,738.74	in transit			\$ 14,738.74	\$0.00	\$14,738.74
			SUB-TOTAL:	\$15,618,410.03				\$15,618,410.03		\$15,618,410.03
5/1/2021	QSCB	POOL	TASB-LONE STAR	\$1,550,011.33	**5/31/2021	0.005	0.005	\$1,550,011.33	\$6.58	\$1,550,017.91
5/28/2021	QSCB	POOL	TASB-LONE STAR	\$6.72	interest			\$6.72	\$0.00	\$6.72
			SUB-TOTAL:	\$1,550,018.05				\$1,550,018.05		
5/1/2021	BLDG.	POOL	TASB-LONE STAR	\$350,641.15	**8/31/2021	0.005	0.005	\$350,641.15	\$1.49	\$350,642.64
5/6/2021	BLDG.	POOL	TASB-LONE STAR	-\$ 92.53	withdrawal			-\$ 92.53	\$0.00	-\$92.53
5/24/2021	BLDG.	POOL	TASB-LONE STAR	-\$ 6,109.98	withdrawal			-\$ 6,109.98	\$0.00	-\$6,109.98
5/28/2021	BLDG.	POOL	TASB-LONE STAR	\$ 1.51	interest			\$ 1.70	\$0.00	\$1.70
				\$344,440.15				\$344,440.34		
			TOTAL INVESTED:	\$50,661,499.18						
			total does not include							
			scholarship investments							
5/1/2021	SCH.	POOL-PLUS	TASB-LONE STAR	\$882,785.46	**5/31/2021	0.113	0.113	\$882,785.46	\$84.65	\$882,870.11
5/28/2021	SCH.	POOL-PLUS	TASB-LONE STAR	\$ 84.62	interest			\$ 84.62	\$0.00	\$84.62
			SCHOLARSHIP TOTAL:	\$882,870.08				\$882,870.08		
THEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT SUMMARY OF THE DISTRICT'S INVESTMENTS AS OF 5/31/2021.										
INVESTMENTS REPRESENTED IN THIS REPORT ARE IN COMPLIANCE WITH THE ADOPTED WISD INVESTMENT STRATEGY AND POLICY.										
RYAN KAHLDEN, ASST. SUP. FOR BUSINESS & FINANCE				WENDY ROSS, DIRECTOR OF ACCOUNTING						

**Pool interest calculated on a per month basis using month end balance.

FC OBJ	2020-21 FYTD Activity	Encumbered Amount	2020-21 Original Budget	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD
00 LOCAL/INTER. SOURCES	50,345,963.75	0.00	51,518,443	51,510,943	1,164,979.25	97.74
00 STATE PROGRAM REV.	28,010,655.01	0.00	46,702,162	46,702,162	18,691,506.99	59.98
00 FEDERAL PROG. REV.	184,515.44	0.00	2,000,000	2,000,000	1,815,484.56	9.23
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00
00 OTHER RESOURCES	36,518.30	0.00	0	0	-36,518.30	0.00
00 gen	78,577,652.50	0.00	100,220,605	100,213,105	21,635,452.50	78.41
-- Revenue	78,577,652.50	0.00	100,220,605	100,213,105	21,635,452.50	78.41
00	1,828.26	0.00	0	0	-1,828.26	0.00
00 PAYROLL COSTS	141.02	0.00	0	0	-141.02	0.00
00 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00
00	0.00	0.00	0	0	0.00	0.00
00 gen	1,969.28	0.00	0	0	-1,969.28	0.00
11 PAYROLL COSTS	37,821,780.93	2,189.80	55,841,198	56,077,998	18,254,027.27	67.45
11 PRO./CONTRACTED SVC.	735,343.02	246,730.51	1,321,658	1,324,082	342,008.47	74.17
11 SUPPLIES	2,520,697.22	346,716.66	1,981,165	3,304,639	437,225.12	86.77
11 OTHER OPERATING EXP.	128,088.19	9,790.59	370,831	206,087	68,208.22	66.90
11 CAPITAL PROJECTS	0.00	10,048.30	12,000	10,049	0.70	99.99
11 INSTRUCTION	41,205,909.36	615,475.86	59,526,852	60,922,855	19,101,469.78	68.65
12 PAYROLL COSTS	772,613.01	0.00	1,264,893	1,264,893	492,279.99	61.08
12 PRO./CONTRACTED SVC.	0.00	0.00	16,000	16,000	16,000.00	0.00
12 SUPPLIES	102,725.53	19,046.42	121,200	123,052	1,280.05	98.96
12 OTHER OPERATING EXP.	2,145.00	0.00	4,000	2,148	3.00	99.86
12 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00
12 INST. RESOURCES & ME	877,483.54	19,046.42	1,406,093	1,406,093	509,563.04	63.76
13 PAYROLL COSTS	920,287.32	0.00	1,202,393	1,204,593	284,305.68	76.40
13 PRO./CONTRACTED SVC.	25,310.66	0.00	50,199	55,886	30,575.30	45.29
13 SUPPLIES	20,750.14	8,465.58	57,285	58,444	29,228.32	49.99
13 OTHER OPERATING EXP.	25,431.98	9,893.75	138,518	127,422	92,096.27	27.72
13 CURRICULUM DEV. & INS	991,780.10	18,359.33	1,448,395	1,446,345	436,205.57	69.84
21 PAYROLL COSTS	1,838,570.91	0.00	2,380,464	2,380,464	541,893.09	77.24
21 PRO./CONTRACTED SVC.	640.90	300.00	4,500	4,800	3,859.10	19.60
21 SUPPLIES	11,968.84	2,579.68	18,200	19,900	5,351.48	73.11
21 OTHER OPERATING EXP.	10,056.95	2,709.61	44,848	42,848	30,041.44	29.89
21 INSTRUCTIONAL LEADER	1,861,277.60	5,589.29	2,448,012	2,448,012	581,145.11	76.26

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FC OBJ	2020-21 FYTD Activity	Encumbered Amount	2020-21 Original Budget	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
23 PAYROLL COSTS	4,339,164.20	0.00	5,743,766	5,773,766	1,434,601.80	75.15
23 PRO./CONTRACTED SVC.	3,404.04	0.00	6,000	6,000	2,595.96	56.73
23 SUPPLIES	53,718.37	15,138.42	85,244	82,962	14,105.21	83.00
23 OTHER OPERATING EXP.	15,654.95	85.68	71,317	31,881	16,140.37	49.37
23 SCHOOL LEADERSHIP	4,411,941.56	15,224.10	5,906,327	5,894,609	1,467,443.34	75.11
31 PAYROLL COSTS	2,026,754.50	0.00	2,878,091	2,878,091	851,336.50	70.42
31 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00
31 SUPPLIES	19,253.90	2,135.45	22,425	25,139	3,749.65	85.08
31 OTHER OPERATING EXP.	2,764.17	36.65	12,612	7,216	4,415.18	38.81
31 GUIDANCE & COUNSELIN	2,046,772.57	2,172.10	2,913,128	2,910,446	859,501.33	70.47
32 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00
32 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00
32 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00
32 SOCIAL WORK SERVICES	0.00	0.00	0	0	0.00	0.00
33 PAYROLL COSTS	847,629.86	0.00	1,259,348	1,259,348	411,718.14	67.31
33 PRO./CONTRACTED SVC.	5,000.00	1,258.00	7,495	7,495	1,237.00	83.50
33 SUPPLIES	20,363.62	4,473.22	28,900	27,400	2,563.16	90.65
33 OTHER OPERATING EXP.	2,143.50	0.00	6,830	6,830	4,686.50	31.38
33 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00
33 HEALTH SERVICES	875,136.98	5,731.22	1,302,573	1,301,073	420,204.80	67.70
34 PAYROLL COSTS	1,660,077.42	0.00	2,271,461	2,271,461	611,383.58	73.08
34 PRO./CONTRACTED SVC.	111,267.80	24,350.56	165,400	145,400	9,781.64	93.27
34 SUPPLIES	243,249.48	64,647.97	493,500	394,950	87,052.55	77.96
34 OTHER OPERATING EXP.	95,595.84	2,157.50	133,667	154,167	56,413.66	63.41
34 CAPITAL PROJECTS	204,103.00	0.00	4,000	202,050	-2,053.00	101.02
34 PUPIL TRANSPORTATION	2,314,293.54	91,156.03	3,068,028	3,168,028	762,578.43	75.93
35 PAYROLL COSTS	82,038.97	0.00	0	0	-82,038.97	0.00
35 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00
35 FOOD SERVICES	82,038.97	0.00	0	0	-82,038.97	0.00
36 PAYROLL COSTS	2,324,872.47	0.00	2,928,131	2,928,131	603,258.53	79.40
36 PRO./CONTRACTED SVC.	186,819.10	9,936.83	179,689	183,707	-13,048.93	107.10
36 SUPPLIES	196,661.07	170,154.19	290,252	401,339	34,523.74	91.40
36 OTHER OPERATING EXP.	345,601.31	24,908.87	626,945	497,710	127,199.82	74.44
36 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00

FC OBJ	2020-21 FYTD Activity	Encumbered Amount	2020-21 Original Budget	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
36 COCURR./EXTRACURR.AC	3,053,953.95	204,999.89	4,025,017	4,010,887	751,933.16	81.25
41 PAYROLL COSTS	1,781,269.10	0.00	2,374,671	2,374,671	593,401.90	75.01
41 PRO./CONTRACTED SVC.	241,561.72	16,028.00	439,843	447,843	190,253.28	57.52
41 SUPPLIES	60,348.35	4,513.89	81,590	97,386	32,523.76	66.60
41 OTHER OPERATING EXP.	126,283.30	14,127.04	185,867	192,071	51,660.66	73.10
41 CAPITAL PROJECTS	0.00	0.00	7,000	7,000	7,000.00	0.00
41 GENERAL ADMINISTRATI	2,209,462.47	34,668.93	3,088,971	3,118,971	874,839.60	71.95
51 PAYROLL COSTS	3,450,676.80	0.00	4,651,052	4,579,364	1,128,687.20	75.35
51 PRO./CONTRACTED SVC.	1,164,115.08	88,847.47	2,370,199	2,426,199	1,173,236.45	51.64
51 SUPPLIES	586,927.45	125,706.66	727,068	823,256	110,621.89	86.56
51 OTHER OPERATING EXP.	889,748.67	1,657.48	803,000	903,000	11,593.85	98.72
51 CAPITAL PROJECTS	17,601.15	29,735.00	261,972	253,972	206,635.85	18.64
51 PLANT MAINTENANCE &	6,109,069.15	245,946.61	8,813,291	8,985,791	2,630,775.24	70.72
52 PAYROLL COSTS	748,887.84	0.00	974,504	944,504	195,616.16	79.29
52 PRO./CONTRACTED SVC.	29,946.50	2,070.00	454,643	459,348	427,331.50	6.97
52 SUPPLIES	19,832.37	3,048.51	25,300	42,150	19,269.12	54.28
52 OTHER OPERATING EXP.	11,078.09	1,313.66	3,865	16,610	4,218.23	74.60
52 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00
52 SECURITY & MONITORIN	809,744.80	6,432.19	1,458,312	1,462,612	646,435.01	55.80
53 PAYROLL COSTS	603,989.04	0.00	957,745	957,745	353,755.96	63.06
53 PRO./CONTRACTED SVC.	484,638.97	0.00	598,613	521,613	36,974.03	92.91
53 SUPPLIES	320,038.79	41,954.02	421,232	423,483	61,490.19	85.48
53 OTHER OPERATING EXP.	10,847.16	360.90	38,989	17,738	6,529.94	63.19
53 CAPITAL PROJECTS	0.00	624,775.70	50,000	670,285	45,509.30	93.21
53 DATA PROCESSING SERV	1,419,513.96	667,090.62	2,066,579	2,590,864	504,259.42	80.54
61 PAYROLL COSTS	195,003.79	0.00	233,870	233,870	37,866.21	83.81
61 PRO./CONTRACTED SVC.	177.00	1,454.00	1,781	1,781	150.00	91.58
61 SUPPLIES	1,736.14	0.00	15,241	15,241	13,504.86	11.39
61 OTHER OPERATING EXP.	2,994.89	2,203.00	10,908	10,908	5,710.11	47.65
61 COMMUNITY SERVICES	200,911.82	3,657.00	261,800	261,800	57,231.18	78.14
71 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00
71 DEBT SERVICES	0.00	0.00	0	0	0.00	0.00
81 PRO./CONTRACTED SVC.	2,800.00	0.00	0	0	-2,800.00	0.00

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FC OBJ	2020-21		2020-21		2020-21		2020-21	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
81 SUPPLIES	0.00	0.00	0	0	0.00	0.00		
81 CAPITAL PROJECTS	1,197,866.01	1,359,958.59	625,000	3,447,000	889,175.40	74.20		
81 FACILITIES ACQ. & CO	1,200,666.01	1,359,958.59	625,000	3,447,000	886,375.40	74.29		
91 PRO./CONTRACTED SVC.	0.00	0.00	0	0	0.00	0.00		
91 CONT.INST.SVCS.\PUBL	0.00	0.00	0	0	0.00	0.00		
95 PRO./CONTRACTED SVC.	0.00	0.00	15,000	15,000	15,000.00	0.00		
95 PYMTS.TO JJAEP PROGR	0.00	0.00	15,000	15,000	15,000.00	0.00		
99 PRO./CONTRACTED SVC.	543,071.59	0.00	525,000	525,000	-18,071.59	103.44		
99 OTHER OPERATING EXP.	0.00	0.00	0	0	0.00	0.00		
99 Other Governmental C	543,071.59	0.00	525,000	525,000	-18,071.59	103.44		
-- Expense	70,216,997.25	3,295,508.18	98,898,378	103,915,386	30,402,880.57	70.74		
Grand Revenue Totals	78,577,652.50	0.00	100,220,605	100,213,105	21,635,452.50	78.41		
Grand Expense Totals	70,216,997.25	3,295,508.18	98,898,378	103,915,386	30,402,880.57	70.74		
Grand Totals	8,360,655.25	3,295,508.18	1,322,227	3,702,281	8,767,428.07	-225.82		
	Profit	Loss	Profit	Loss	Loss			

Number of Accounts: 12870

***** End of report *****

FC OBJ	2020-21		2020-21		2020-21	Comment	2020-21	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget			Unencumbered Balance	FYTD \$
23 PRO./CONTRACTED SVC.	3,160.18	0.00	0.00	22,400.00	19,239.82	14.11		
23 SUPPLIES	167.77	0.00	0.00	9,700.00	9,532.23	1.73		
23 OTHER OPERATING EXP.	0.00	0.00	0.00	20,000.00	20,000.00	0.00		
23 SCHOOL LEADERSHIP	3,327.95	0.00	0.00	149,445.00	146,117.05	2.23		
31 PAYROLL COSTS	856,404.99	0.00	1,472,641.00	1,574,028.00	717,623.01	54.41		
31 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00	0.00	0.00		
31 SUPPLIES	21,247.47	2,590.05	461,267.00	186,818.00	162,980.48	11.37		
31 OTHER OPERATING EXP.	0.00	2,298.82	15,000.00	7,000.00	4,701.18	0.00		
31 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00		
31 GUIDANCE & COUNSELIN	877,652.46	4,888.87	1,948,908.00	1,767,846.00	885,304.67	49.65		
32 PAYROLL COSTS	0.00	0.00	0.00	0.00	0.00	0.00		
32 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00	0.00	0.00		
32 SOCIAL WORK SERVICES	0.00	0.00	0.00	0.00	0.00	0.00		
33 PAYROLL COSTS	0.00	0.00	0.00	0.00	0.00	0.00		
33 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00		
33 HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00		
34 PAYROLL COSTS	0.00	0.00	0.00	0.00	0.00	0.00		
34 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00	0.00	0.00		
34 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00	0.00	0.00		
34 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00		
34 PUPIL TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00		
35 PAYROLL COSTS	0.00	0.00	0.00	0.00	0.00	0.00		
35 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00		
35 FOOD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00		
36 PAYROLL COSTS	0.00	0.00	0.00	0.00	0.00	0.00		
36 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00	0.00	0.00		
36 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00		
36 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00	0.00	0.00		
36 COCURR./EXTRACURR.AC	0.00	0.00	0.00	0.00	0.00	0.00		
41 PAYROLL COSTS	0.00	0.00	0.00	0.00	0.00	0.00		
41 OTHER OPERATING EXP.	0.00	0.00	0.00	7,500.00	7,500.00	0.00		
41 GENERAL ADMINISTRATI	0.00	0.00	0.00	7,500.00	7,500.00	0.00		

FC OBJ	2020-21		2020-21		2020-21	Comment	2020-21		Unencumbered	2020-21
	FYTD Activity	Amount	Original Budget	Revised Budget			Balance	FYTD \$		
51 PAYROLL COSTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
51 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
51 CAPITAL PROJECTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
51 PLANT MAINTENANCE &	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
52 PAYROLL COSTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
52 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
52 SUPPLIES	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
52 CAPITAL PROJECTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
52 SECURITY & MONITORIN	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
53 PAYROLL COSTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
53 DATA PROCESSING SERV	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
61 PAYROLL COSTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
61 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
61 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
61 COMMUNITY SERVICES	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
71 DEBT SERVICE	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
71 DEBT SERVICES	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
81 PAYROLL COSTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
81 CAPITAL PROJECTS	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
81 FACILITIES ACQ. & CO	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00
-- Expense	2,132,893.75	78,850.23	3,997,779.00	4,643,520.00			2,431,776.02	45.93		
Grand Revenue Totals	1,896,294.63	0.00	3,156,925.00	4,640,548.00			2,744,253.37	40.86		
Grand Expense Totals	2,132,893.75	78,850.23	3,997,779.00	4,643,520.00			2,431,776.02	45.93		
Grand Totals	236,599.12	78,850.23	840,854.00	2,972.00			312,477.35	7,960.94		
		Loss	Loss	Loss			Profit			

Number of Accounts: 10970

***** End of report *****

FC OBJ	2020-21		2020-21		2020-21		2020-21	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD \$		
00 LOCAL/INTER. SOURCES	19,450,060.17	0.00	19,629,647	19,629,647	179,586.83	99.09		
00 STATE PROGRAM REV.	280,692.00	0.00	387,716	387,716	107,024.00	72.40		
00 FEDERAL PROG. REV.	52,916.74	0.00	100,000	100,000	47,083.26	52.92		
00 OTHER RESOURCES	0.00	0.00	0	0	0.00	0.00		
00 gen	19,783,668.91	0.00	20,117,363	20,117,363	333,694.09	98.34		
-- Revenue	19,783,668.91	0.00	20,117,363	20,117,363	333,694.09	98.34		
00 DEBT SERVICE	0.00	0.00	0	0	0.00	0.00		
00	0.00	0.00	0	0	0.00	0.00		
00 gen	0.00	0.00	0	0	0.00	0.00		
71 DEBT SERVICE	5,964,294.54	0.00	17,543,956	17,543,956	11,579,661.46	34.00		
71 DEBT SERVICES	5,964,294.54	0.00	17,543,956	17,543,956	11,579,661.46	34.00		
-- Expense	5,964,294.54	0.00	17,543,956	17,543,956	11,579,661.46	34.00		
Grand Revenue Totals	19,783,668.91	0.00	20,117,363	20,117,363	333,694.09	98.34		
Grand Expense Totals	5,964,294.54	0.00	17,543,956	17,543,956	11,579,661.46	34.00		
Grand Totals	13,819,374.37	0.00	2,573,407	2,573,407	11,245,967.37	537.01		
		Profit	Profit	Profit	Loss			

Number of Accounts: 28

***** End of report *****

FC OBJ	2020-21		2020-21		2020-21 Comment	2020-21		Unencumbered Balance	2020-21 FYTD %
	FYTD Activity	Amount	Original Budget	Revised Budget					
00 LOCAL/INTER. SOURCES	608.29	0.00	9,500	9,500		8,891.71	6.40		
00 STATE PROGRAM REV.	4,048.48	0.00	6,073	6,073		2,024.52	66.66		
00 OTHER RESOURCES	0.00	0.00	0	0		0.00	0.00		
00 gen	4,656.77	0.00	15,573	15,573		10,916.23	29.90		
-- Revenue	4,656.77	0.00	15,573	15,573		10,916.23	29.90		
00	0.00	0.00	0	0		0.00	0.00		
00 gen	0.00	0.00	0	0		0.00	0.00		
11 PAYROLL COSTS	0.00	0.00	0	0		0.00	0.00		
11 SUPPLIES	6,819.27	66,560.01	0	67,000		-6,379.28	10.18		
11 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00		
11 INSTRUCTION	6,819.27	66,560.01	0	67,000		-6,379.28	10.18		
12 SUPPLIES	3,734.51	0.00	0	130,000		126,265.49	2.87		
12 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00		
12 INST. RESOURCES & ME	3,734.51	0.00	0	130,000		126,265.49	2.87		
34 SUPPLIES	0.00	0.00	0	0		0.00	0.00		
35 FOOD SERVICES	0.00	0.00	0	0		0.00	0.00		
36 SUPPLIES	0.00	0.00	0	0		0.00	0.00		
36 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00		
36 COCURR./EXTRACURR.AC	0.00	0.00	0	0		0.00	0.00		
51 PRO./CONTRACTED SVC.	0.00	0.00	0	0		0.00	0.00		
51 SUPPLIES	0.00	0.00	0	0		0.00	0.00		
51 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00		
51 PLANT MAINTENANCE &	0.00	0.00	0	0		0.00	0.00		
52 PRO./CONTRACTED SVC.	0.00	0.00	0	0		0.00	0.00		
52 SUPPLIES	0.00	0.00	0	0		0.00	0.00		
52 CAPITAL PROJECTS	0.00	0.00	0	0		0.00	0.00		
52 SECURITY & MONITORIN	0.00	0.00	0	0		0.00	0.00		
71 DEBT SERVICE	0.00	0.00	0	0		0.00	0.00		
71 DEBT SERVICES	0.00	0.00	0	0		0.00	0.00		
81 PAYROLL COSTS	59,787.09	0.00	80,534	80,534		20,746.91	74.24		

FC OBJ	2020-21		2020-21		2020-21	2020-21	Unencumbered	2020-21
	FYTD Activity	Amount	Original Budget	Revised Budget				
81 PRO./CONTRACTED SVC.	0.00	0.00	0	0			0.00	0.00
81 SUPPLIES	420.00	2,317.85	0	0			-2,737.85	0.00
81 OTHER OPERATING EXP.	0.00	0.00	0	0			0.00	0.00
81 CAPITAL PROJECTS	370,841.37	245,172.48	1,300,000	1,103,000			486,986.15	33.62
81 FACILITIES ACQ. & CO	431,048.46	247,490.33	1,380,534	1,183,534			504,995.21	36.42
-- Expense	441,602.24	314,050.34	1,380,534	1,380,534			624,881.42	31.99
Grand Revenue Totals	4,656.77	0.00	15,573	15,573			10,916.23	29.90
Grand Expense Totals	441,602.24	314,050.34	1,380,534	1,380,534			624,881.42	31.99
Grand Totals	436,945.47	314,050.34	1,364,961	1,364,961			613,965.19	32.01
		Loss	Loss	Loss			Loss	

Number of Accounts: 227

***** End of report *****

FC OBJ	2020-21		2020-21		2020-21 Comment	2020-21		Unencumbered Balance	2020-21 FYTD %
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget		Revised Budget	Balance		
00 LOCAL/INTER. SOURCES	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
00 STATE PROGRAM REV.	84,644.07	0.00	4,585.00	203,346.00		118,701.93	41.63		
00 FEDERAL PROG. REV.	1,811,650.56	0.00	3,152,340.00	4,437,202.00		2,625,551.44	40.83		
00 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		
00 OTHER RESOURCES	0.00	0.00	0.00	0.00		0.00	0.00		
00 gen	1,896,294.63	0.00	3,156,925.00	4,640,548.00		2,744,253.37	40.86		
-- Revenue	1,896,294.63	0.00	3,156,925.00	4,640,548.00		2,744,253.37	40.86		
00 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		
00 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00		
00 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00		
00	0.00	0.00	0.00	0.00		0.00	0.00		
00 gen	0.00	0.00	0.00	0.00		0.00	0.00		
11 PAYROLL COSTS	556,674.50	0.00	948,920.00	940,887.00		384,212.50	59.16		
11 PRO./CONTRACTED SVC.	156,341.73	22,265.55	96,835.00	314,945.00		136,337.72	49.64		
11 SUPPLIES	215,866.45	16,025.38	406,971.00	727,778.00		495,886.17	29.66		
11 OTHER OPERATING EXP.	12,339.11	2,339.26	52,811.00	16,636.00		1,957.63	74.17		
11 CAPITAL PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00		
11 INSTRUCTION	941,221.79	40,630.19	1,505,537.00	2,000,246.00		1,018,394.02	47.06		
12 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		
12 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00		
12 CAPITAL PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00		
12 INST. RESOURCES & ME	0.00	0.00	0.00	0.00		0.00	0.00		
13 PAYROLL COSTS	131,940.93	0.00	264,052.00	280,972.00		149,031.07	46.96		
13 PRO./CONTRACTED SVC.	84,355.90	30,100.00	124,500.00	239,647.00		125,191.10	35.20		
13 SUPPLIES	19,092.56	432.00	17,774.00	41,798.00		22,273.44	45.68		
13 OTHER OPERATING EXP.	75,302.16	2,799.17	137,008.00	156,066.00		77,964.67	48.25		
13 CURRICULUM DEV.& INS	310,691.55	33,331.17	543,334.00	718,483.00		374,460.28	43.24		
21 PAYROLL COSTS	0.00	0.00	0.00	0.00		0.00	0.00		
21 PRO./CONTRACTED SVC.	0.00	0.00	0.00	0.00		0.00	0.00		
21 SUPPLIES	0.00	0.00	0.00	0.00		0.00	0.00		
21 OTHER OPERATING EXP.	0.00	0.00	0.00	0.00		0.00	0.00		
21 INSTRUCTIONAL LEADER	0.00	0.00	0.00	0.00		0.00	0.00		
23 PAYROLL COSTS	0.00	0.00	0.00	97,345.00		97,345.00	0.00		

FC OBJ	2020-21		2020-21		2020-21		2020-21	
	FYTD Activity	Encumbered Amount	Original Budget	Revised Budget	Unencumbered Balance	FYTD %		
00 LOCAL/INTER. SOURCES	1,102,008.54	0.00	2,094,625	2,096,625	994,616.46	52.56		
00 STATE PROGRAM REV.	57,044.43	0.00	184,459	184,459	127,414.57	30.93		
00 FEDERAL PROG. REV.	0.00	0.00	0	0	0.00	0.00		
00 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
00 OTHER RESOURCES	3,165,774.82	0.00	2,779,115	2,779,115	-386,659.82	113.91		
00 gen	4,324,827.79	0.00	5,058,199	5,060,199	735,371.21	85.47		
-- Revenue	4,324,827.79	0.00	5,058,199	5,060,199	735,371.21	85.47		
11 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
11 INSTRUCTION	0.00	0.00	0	0	0.00	0.00		
35 PAYROLL COSTS	1,316,337.75	0.00	2,150,611	2,150,611	834,273.25	61.21		
35 PRO./CONTRACTED SVC.	1,779.91	5,875.00	10,000	10,000	2,345.09	76.55		
35 SUPPLIES	1,596,561.82	174,639.44	2,302,990	2,339,201	567,999.74	75.72		
35 OTHER OPERATING EXP.	1,160.08	0.00	7,000	7,000	5,839.92	16.57		
35 CAPITAL PROJECTS	0.00	28,783.00	65,000	28,789	6.00	99.98		
35 FOOD SERVICES	2,915,839.56	209,297.44	4,535,601	4,535,601	1,410,464.00	68.90		
51 PAYROLL COSTS	0.00	0.00	0	0	0.00	0.00		
51 PRO./CONTRACTED SVC.	0.00	0.00	88,500	88,500	88,500.00	0.00		
51 PLANT MAINTENANCE &	0.00	0.00	88,500	88,500	88,500.00	0.00		
61 PAYROLL COSTS	260,197.33	0.00	393,965	393,965	133,767.67	66.05		
61 PRO./CONTRACTED SVC.	3,241.85	0.00	13,421	13,421	10,179.15	24.16		
61 SUPPLIES	17,976.60	1,554.00	21,700	26,200	6,669.40	74.54		
61 OTHER OPERATING EXP.	529.72	0.00	5,012	2,512	1,982.28	21.09		
61 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
61 COMMUNITY SERVICES	281,945.50	1,554.00	434,098	436,098	152,598.50	65.01		
81 CAPITAL PROJECTS	0.00	0.00	0	0	0.00	0.00		
81 FACILITIES ACQ. & CO	0.00	0.00	0	0	0.00	0.00		
-- Expense	3,197,785.06	210,851.44	5,058,199	5,060,199	1,651,562.50	67.36		
Grand Revenue Totals	4,324,827.79	0.00	5,058,199	5,060,199	735,371.21	85.47		
Grand Expense Totals	3,197,785.06	210,851.44	5,058,199	5,060,199	1,651,562.50	67.36		
Grand Totals	1,127,042.73	210,851.44	0	0	916,191.29	0.00		
	Profit	Loss			Loss			

FC OBJ	2020-21 FYTD Activity	Encumbered Amount	2020-21 Original Budget	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD *
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Number of Accounts: 977

***** End of report *****

WAXAHACHIE ISD SUMMARY OF ACTIVITY AS OF MAY 2021

GENERAL FUND	YTD ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	YTD %	PRIOR YTD %
REVENUES	78,577,652.50	100,220,605	100,213,105	78.41%	84.46%
EXPENDITURES	70,216,997.25	98,898,378	103,915,386	67.64%	66.57%
SPECIAL PROGRAMS					
REVENUES	1,896,294.63	3,156,925	4,640,548	40.86%	38.12%
EXPENDITURES	2,132,893.75	3,997,779	4,643,520	45.93%	44.89%
INTEREST & SINKING					
REVENUES	19,783,688.91	20,117,363	20,117,363	98.34%	101.76%
EXPENDITURES	5,964,294.54	17,543,956	17,543,956	34.00%	34.31%
CAPITAL PROJECTS					
REVENUES	4,656.77	15,573	15,573	29.90%	64.35%
EXPENDITURES	441,602.24	1,380,534	1,380,534	31.99%	59.17%
ENTERPRISE FUNDS					
REVENUES	4,324,827.79	5,058,199	5,060,199	85.47%	75.27%
EXPENDITURES	3,197,785.06	5,058,199	5,060,199	63.19%	70.06%

Waxahachie ISD 2020-21 Budget Summary May 2021

	Adopted Gen. Fund 1XXX	Amended Gen. Fund 1XXX	YTD Actual Gen. Fund 1XXX	Amended State-Fed Programs	YTD Actual State-Fed Programs	Amended Debt Serv. 5XXX	YTD Actual Debt Serv. 5XXX	Amended Cap. Proj. 6XXX	YTD Actual Cap. Proj. 6XXX	Amended Ent. Fund 7XXX	YTD Actual Ent. Fund 7XXX
REVENUES											
5700 LOCAL REVENUE	51,518,443	51,510,943	50,345,964	-	-	19,629,647	19,450,060	9,500	608	2,096,625	1,102,009
5800 STATE PROGRAM REVENUES	46,702,162	46,702,162	28,010,655	203,346	84,644	387,716	280,692	6,073	4,048	184,459	57,044
5900 FEDERAL REVENUES	2,000,000	2,000,000	184,515	4,437,202	1,811,651	100,000	52,917				
7900 OTHER RESOURCES/TRANSFERS			36,518							2,779,115	3,165,775
TOTAL REVENUES	100,220,605	100,213,105	78,577,653	4,640,548	1,896,295	20,117,363	19,783,669	15,573	4,657	5,060,199	4,324,828
APPROPRIATIONS BY FUNCTION											
00 TRANSFERS BETWEEN FUNDS			1,969								
11 INSTRUCTIONAL RESOURCES & MEDIA SER	59,526,852	60,922,855	41,205,909	1,999,297	941,222				6,819		
12 INSTRUCTIONAL RESOURCES & MEDIA SER	1,406,093	1,406,093	877,484						3,735		
13 CURRICULUM & INSTRUCTIONAL STAFF DEV	1,448,395	1,446,345	991,780	718,483	310,692						
21 INSTRUCTIONAL LEADERSHIP	2,448,012	2,448,012	1,861,278								
23 SCHOOL ADMINISTRATION	5,906,327	5,894,609	4,411,942	149,445	3,328						
31 GUIDANCE AND COUNSELING SERVICES	2,913,128	2,910,446	2,048,773	1,768,795	877,652						
32 SOCIAL WORK SERVICES	-	0									
33 HEALTH SERVICES	1,302,573	1,301,073	875,137								
34 STUDENT (PUPIL) TRANSPORTATION	3,068,028	3,168,028	2,314,294								
35 FOOD SERVICES			82,039								
36 COCURRICULAR/EXTRACURRICULAR ACTIV.	4,025,017	4,010,887	3,053,954							4,535,601	2,915,840
41 GENERAL ADMINISTRATION	3,088,971	3,118,971	2,209,462	7,500							
51 PLANT MAINTENANCE AND OPERATION	8,813,291	8,985,791	6,109,069							88,500	
52 SECURITY & MONITORING SERVICES	1,458,312	1,462,612	809,745								
53 DATA PROCESSING SERVICES	2,066,579	2,590,864	1,419,514								
61 COMMUNITY SERVICES	261,800	261,800	200,912							436,098	281,946
71 DEBT SERVICE		0	0			17,543,956	5,964,295				
81 FACILITIES	625,000	3,447,000	1,200,666					1,380,534	431,048		
95 JJAEP	15,000	15,000									
99 OTHER	525,000	525,000	543,072								
TOTAL APPROPRIATIONS AND TRANSFERS	98,898,378	103,915,386	70,216,997	4,643,520	2,132,894	17,543,956	5,964,295	1,380,534	441,602	5,060,199	3,197,785
TOTAL REVENUES OVER (UNDER) APPROPRIATIONS	1,322,227	(3,702,281)	8,360,655	(2,972)	(236,599)	2,573,407	13,819,374	(1,364,961)	(436,945)	-	1,127,043

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Budget Transfers/Amendments/Purchase Orders

Background:

Presented for Board consideration and approval are budget transfers/amendments, purchase orders over \$50,000 requiring Board approval.

Recommendation:

Review and approve as presented.

Waxahachie ISD 2020-21 Proposed Budget Amendments for July 2021

	Adopted Gen. Fund 1XXX	Amended Gen. Fund 1XXX	Proposed Budget Amendments- Increases Gen. Fund 1XXX	Proposed Budget Amendments- (Decreases) Gen. Fund 1XXX	Proposed Revised Budget Gen. Fund 1XXX	Explanation
REVENUES						
5700 LOCAL & INTER. SOURCE REVENUE	51,518,443	51,510,943	15,248		51,526,191	Increase to budget for in kind donation from Lowe's.
5800 STATE PROGRAM REVENUES	46,702,162	46,702,162			46,702,162	
5900 FEDERAL REVENUES	2,000,000	2,000,000			2,000,000	
7900 OTHER RESOURCES						
TOTAL REVENUES	100,220,605	100,213,105	15,248	-	100,228,353	
11 INSTRUCTIONAL RESOURCES & MEDIA SER	59,526,852	60,922,855		(8,000)	60,914,855	Moving \$1000 from 11 to 13 for Vocational budget. Moving %7000 from 11 to 23 for Howard budget.
12 INSTRUCTIONAL RESOURCES & MEDIA SER	1,406,093	1,406,093				
13 CURRICULUM & INSTRUCTIONAL STAFF DEV.	1,448,395	1,446,345	1,000	(3,634)	1,443,711	Moving \$830 from 13 to 21 for Global High budget. Moving \$2804 from 13 to 36 for HS Band budget. Moving \$1000 from 11 to 13 for Vocational budget.
56						
21 INSTRUCTIONAL LEADERSHIP	2,448,012	2,448,012	7,025		2,455,037	Moving \$750 from 31 to 21 for Global High budget. Moving \$39 from 33 to 21 for Global High budget. Moving \$5406 from 36 to 21 for Global High budget. Moving \$830 from 13 to 21 for Global High budget.
23 SCHOOL ADMINISTRATION	5,906,327	5,894,609	7,000		5,901,609	Moving \$7000 from 11 to 23 for Howard budget.
31 GUIDANCE AND COUNSELING SERVICES	2,913,128	2,910,446		(750)	2,909,696	Moving \$750 from 31 to 21 for Global High budget.
32 SOCIAL WORK SERVICES						
33 HEALTH SERVICES	1,302,573	1,301,073	15,248	(39)	1,316,282	Increase to budget for in kind donation from Lowe's. Mocirif \$39 from 33 to 21 for Global High budget.
34 STUDENT (PUPIL) TRANSPORTATION	3,068,028	3,168,028				
36 COCURRICULAR/EXTRACURRICULAR ACTIV.	4,025,017	4,010,887	2,804	(5,406)	4,008,285	Moving \$5406 from 36 to 21 for Global High budget. Moving \$2804 from 13 to 36 for HS Band budget.
41 GENERAL ADMINISTRATION	3,088,971	3,118,971			3,118,971	
51 PLANT MAINTENANCE AND OPERATION	8,813,291	8,985,791			8,985,791	
52 SECURITY & MONITORING SERVICES	1,458,312	1,462,612			1,462,612	
53 DATA PROCESSING SERVICES	2,066,579	2,590,864			2,590,864	
61 COMMUNITY SERVICES	261,800	261,800				
71 DEBT SERVICE						
81 FACILITIES	625,000	3,447,000			3,447,000	

Waxahachie ISD 2020-21 Proposed Budget Amendments for July 2021

95 JJAEP	15,000	15,000			15,000
99 OTHER GOVERNMENTS	525,000	525,000			525,000
TOTAL APPROPRIATIONS	98,898,378	103,915,386	33,077	(17,829)	103,930,634
Approved by Board:	Yes	No	Date:	Signed:	

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YELLOW RECEIVING

INVOICE TO:
WAXAHACHIE ISD
411 N. GIBSON STREET
WAXAHACHIE, TX 75165
TAX NBR: 75-6002723
PHONE: 972-923-4631
FAX NBR: 972-923-4658

P.O. NUMBER: 9009021232
VENDOR KEY : APEX LEA000
PAGE NUMBER: 1
P.O. DATE : 07/01/2021
SHIP DATE : 07/01/2021
SHIP VIA : N/A
FISCAL YEAR: 2020-2021
ENTERED BY : ROSS WEN001

PRINTED 07/01/2021

COMPANY:
APEX LEARNING, INC.
1215 4TH AVENUE STE 1500
SEATTLE, WA 98161

DELIVER TO:
WISD TECHNOLOGY DEPT
405 W Third S.
WAXAHACHIE, TX 75165

ATTN: WENDY ROSS/JOE O'DANIEL

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
1	EACH	HIH SCHOOL COURSES: UNLIMITED ENROLLMENTS FOR ALL STUDENTS DISTRICT WIDE (CREDIT RECOVERY LICENSSE RENEWAL FOR 2021-22 SCHOOL YEAR)	36397.00000	36397.00
1	EACH	PROFESSIONAL SERVICES FULL DAY ONSITE	2200.00000	2200.00
1	EACH	TUTORIALS: UNLIMITED ENROLLMENTS FOR ALL STUDENTS DISTRICT WIDE - RENEWAL FOR 2021-22 SCHOOL YEAR	46236.00000	46236.00
USE P.O. NUMBER ON ALL CORRESPONDENCE			TOTAL	84,833.00

T A X E X E M P T I O N S

TAX EXEMPT ENTITY
NO BACK ORDERS ACCEPTED

PURCHASE APPROVED BY:

CHIEF FINANCIAL OFFICER

=====

P.O.: 9009021232 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : APEX LEA000
ACCOUNT	AMOUNT
161 A 00 1410 00 000 0 00 000	84,833.00

=====

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PHONE: 972-923-4631
FAX NBR: 972-923-4658

REQ. NUMBER: 9980021018
VENDOR KEY : CENGAGE 000
PAGE NUMBER: 1
REQ. DATE : 06/29/2021
SHIP DATE : 06/28/2021
SHIP VIA : Best Way
FISCAL YEAR: 2020-2021
ENTERED BY : HASTIJUL001

PRINTED 06/29/2021

COMPANY:

CENGAGE LEARNING, INC.
PO BOX 936743
ATLANTA, GA 31193-6743

DELIVER TO:

WISD TEXTBOOK WAREHOUSE
300 BRYSON ST.
WAXAHACHIE, TX 75165

ATTN: Jerry Lozier

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
250	CODES	ISBN 978-0-357-70001-3 CENGAGE Unlimited - 250 codes @ \$179.99/ea - 12 month	179.99000	44997.50
150	CODES	ISBN 978-0-357-70002-0 CENGAGE Unlimited - 150 codes @ \$239.99/ea - 24 month	239.99000	35998.50

QUOTE 74556668

WISD BUSINESS OFFICE CONTACT:
Julie Hastings
Phone: 972-923-4631 x-213
jhastings@wisd.org

WISD WAREHOUSE CONTACT:
Rodger Wilt
Phone: 972-268-3608
rowilt@wisd.org

WISD DIGITAL TECHNOLOGY
CONTACT:
Ashley Cieri
Phone: 316-305-1744
acieri@wisd.org

VENDOR LIST - Region 18

VENDOR CONTACT:
Scott Kirk
Phone: 540-287-7856
scott.kirk@cengage.com

TOTAL

80,996.00

(CONTINUED ON NEXT PAGE)

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WAXAHACHIE ISD
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PHONE: 972-923-4631
FAX NBR: 972-923-4658

REQ. NUMBER: 9980021018
VENDOR KEY : CENGAGE 000
PAGE NUMBER: 2
REQ. DATE : 06/29/2021
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PRINTED 06/29/2021

COMPANY:
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ATLANTA, GA 31193-6743

DELIVER TO:
WISD TEXTBOOK WAREHOUSE
300 BRYSON ST.
WAXAHACHIE, TX 75165

ATTN: Jerry Lozier

This is a Requisition and not an official Purchase Order. #
The District is not financially responsible for #
the unauthorized purchases made with a Requisition. #
#####

=====
P.O.: 9980021018 ACCOUNT SUMMARY (FOR INTERNAL USE) VENDOR KEY : CENGAGE 000
ACCOUNT AMOUNT
199 E 11 6321 00 999 0 11 000 80,996.00

COPIES
 WHITE VENDOR
 YELLOW RECEIVING

INVOICE TO:
 WAXAHACHIE ISD
 411 N. GIBSON STREET
 WAXAHACHIE, TX 75165
 TAX NBR: 75-6002723
 PHONE: 972-923-4631
 FAX NBR: 972-923-4658

REQ. NUMBER: 9370021123
 VENDOR KEY : LABATFOS001
 PAGE NUMBER: 1
 REQ. DATE : 06/21/2021
 SHIP DATE : 06/21/2021
 SHIP VIA : Best Way
 FISCAL YEAR: 2020-2021
 ENTERED BY : HODGEMAR000

PRINTED 06/21/2021

COMPANY:
 LABATT FOOD SERVICE
 PO BOX 137
 SAN ANTONIO, TX 78291-0137

DELIVER TO:
 WISD CHILD NUTRITION
 631 SOLON RD
 WAXAHACHIE, TX 75165

ATTN: MARY HODGE

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
1	EACH	Food Purchases--August 2021	165000.00000	165000.00
1	EACH	Non-Food Supplies--August 2021	70000.00000	70000.00
1	EACH	Non-Program Food Purchases--August 2021	58000.00000	58000.00
Region 10 Vendor				
			TOTAL	293,000.00

 #
 # This is a Requisition and not an official Purchase Order. #
 # The District is not financially responsible for #
 # the unauthorized purchases made with a Requisition. #
 #####

P.O.: 9370021123 ACCOUNT SUMMARY (FOR INTERNAL USE) VENDOR KEY : LABATFOS001

ACCOUNT	AMOUNT
701 E 35 6341 00 937 0 99 000	167,864.58
701 E 35 6341 00 937 0 99 131	53,920.14
701 E 35 6342 00 937 0 99 000	71,215.28

COPIES
WHITE VENDOR
YELLOW RECEIVING

INVOICE TO:
WAXAHACHIE ISD
411 N. GIBSON STREET
WAXAHACHIE, TX 75165
TAX NBR: 75-6002723
PHONE: 972-923-4631
FAX NBR: 972-923-4658

REQ. NUMBER: 9370021125
VENDOR KEY : BORDEINC001
PAGE NUMBER: 1
REQ. DATE : 06/21/2021
SHIP DATE : 06/21/2021
SHIP VIA : Best Way
FISCAL YEAR: 2020-2021
ENTERED BY : HODGEMAR000

PRINTED 06/21/2021

COMPANY:
BORDEN INC
PO BOX 208769
DALLAS, TX 75320-8769

DELIVER TO:
WISD CHILD NUTRITION
631 SOLON RD
WAXAHACHIE, TX 75165

ATTN: MARY HODGE

QUANT.	UNIT OF MEASURE	DESCRIPTION	UNIT COST	TOTAL COST
1	EACH	Milk Product -- August 2021 Region 10 Vendor	60000.00000	60000.00

This is a Requisition and not an official Purchase Order. #
The District is not financially responsible for #
the unauthorized purchases made with a Requisition. #
#####

=====
P.O.: 9370021125 ACCOUNT SUMMARY (FOR INTERNAL USE) VENDOR KEY : BORDEINC001
ACCOUNT AMOUNT
701 E 35 6341 00 937 0 99 000 60,000.00

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Hazardous Areas Declaration



Background:

Texas Education Code 48.151 (d) A district or county may apply for and on approval of the commissioner receive an additional amount of up to 10 percent of its regular transportation allotment to be used for the transportation of children living within two miles of the school they attend who would be subject to hazardous traffic conditions if they walked to school. Each board of trustees shall provide to the commissioner the definition of hazardous conditions applicable to that district and shall identify the specific hazardous areas for which the allocation is requested. A hazardous condition exists where no walkway is provided and children must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition.

Recommendation:

That the Board approve the resolution as presented.

**A RESOLUTION DECLARING 14 AREAS AS HAZARDOUS FOR STUDENTS TO
WALK TO AND FROM SCHOOL
THUS REQUESTING APPROVAL FOR BUS TRANSPORTATION FROM THE
COMMISSIONER OF THE TEXAS EDUCATION AGENCY**

WHEREAS, The Board of Trustees for Waxahachie Independent School District has placed great emphasis on the safety of all students on all phases of the school programs.

WHEREAS, The Board of Trustees for Waxahachie independent School District has reviewed the School District for hazardous areas, as provided in the Texas Education Code 48.151(d), and determined that 14 hazardous areas exist:

1. Clift Elementary School attendance zone has a hazardous area that is South of S. Getzendaner St. West of Martin Luther King Jr. BLVD to Graham St. East of Brackens St. Then North of N. Getzendaner St. to Cleaver Rd. A long Cleaver Rd. East over HWY 287 to Just North and South on FM 878 from FM 879 South to Meagan St. Students would have to cross a major roadway of Martin Luther King Jr. BLVD, HWY 287 and cross BNSF railroad tracks to get to the Clift Elementary School campus.
2. Coleman Junior High School attendance zone has a hazardous area South West of BNSF railroad tracks parallel of Odom St. which includes Patrick St. and Todd St. to the Southwest of the BNSF railroad tracks, then north past N. Gibson Ave. Students would have to cross the BNSF railroad tracks to get to the Coleman Junior High School campus.
3. Dunaway Elementary School attendance zone has a hazardous area that is North of Rogers St. East of Interstate HWY 35E to just South West of the BNSF railroad tracks due to no walkways or sidewalks and would require the crossing of a major roadway of Rogers St. to get to the Dunaway Elementary School campus.
4. Dunaway Elementary School attendance zone has a hazardous area that is North East of BNSF railroad tracks North of S. Elm St. South West of W. main St. South of Getzendaner Memorial Park. Students would have to cross BNSF railroad tracks to get to the Dunaway Elementary School campus.
5. Dunaway Elementary School attendance zone has a hazardous area that is West of Interstate 35E north and South of FM 876 then North of FM 66 West to Howland Ln. Students would have to cross Interstate 35E to get to the Dunaway Elementary Campus.
6. Felty Elementary School attendance zone has a hazardous area that is South of Broadhead Rd. West of Garden Valley Rd. East of HWY 287 N and North of FM 878. This area is hazardous due to an incomplete sidewalk or walkway at Broadhead Rd. and Garden Valley Rd. just North East of Garden Valley Rd. to get to the Felty Elementary School campus. *Review of declared Hazardous area upon completion of sidewalk or walkway at the intersection Broadhead Rd. and Garden Valley Rd. in Felty Elementary School attendance zone.*

7. Finley Junior High School attendance zone has a hazardous area that is North of Water Garden Dr. East of FM 813 West of Grove Creek due to lack of walkways or sidewalks and required to cross a major roadway FM 813 without pedestrian traffic control devices to get to the Finley Junior High Campus.
8. Marvin Elementary School attendance zone has a hazardous area West of BNSF railroad tracks. Students would have to cross railroad tracks to get to the Marvin Elementary School campus.
9. Marvin Elementary School attendance zone has a hazardous area that is North West of US77 (Ferris Ave) East of BNSF railroad tracks. Students would have to cross a major roadway to get to the Marvin Elementary School campus. *Review of declared Hazardous area upon possible pedestrian traffic study to warrant placement of crossing guard and or school zone covering the intersection of W Marvin Ave and US77 (Ferris Ave) in the Marvin Elementary School attendance zone.*
10. Northside Elementary School attendance zone has a hazardous area that is West of US77 North to HWY287. Students would have to cross a major roadway to get to the Northside Elementary School campus.
11. Northside Elementary attendance zone has a hazardous area South East of Mustang Creek and lack of walkways or sidewalks. Students would have to cross Mustang Creek to get to the Northside Elementary School campus.
12. Shackelford Elementary School attendance zone has hazardous areas South of Butcher Rd. East of Marie Dr. and North of Butcher Rd. East of Sanger Creek Way and also North of Panorama Loop West of Sanger Creek Way and East of US77 due to lack of walkways or sidewalks in the areas identified.
13. Simpson Elementary School attendance zone has a hazardous area West of US77 from the Blue Lake Villas and Hunter Cove Apartment complexes. Students would have to walk through an industrial area and cross US77 to get to the Simpson Elementary School campus.
14. Wedgeworth Elementary School attendance zone has a hazardous area just West of the BNSF railroad tracks West and East of Interstate 35E South of HWY 287. Students would have to cross railroad track and or Interstate 35E to get to the Wedgeworth Elementary School campus.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees has declared the above 14 areas to be hazardous and do respectfully request approval from the Commissioner of the Texas Education Agency for additional finding as provided by the Texas Education Code 48.151(d).

ADOPTED ON the 12th day of July, 2021

ATTEST:

Board of Trustees
Waxahachie Independent School District

Dusty Autrey
BOARD PRESIDENT

Melissa Starnater
BOARD SECRETARY

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Meal Charge Policy



Background:

The current meal charge policy allows students to overdraw their meal accounts by \$10.00 before they are served an alternate meal. When a student's account balance falls below \$0.00, the district sends notifications home to parents to alert them to the low balance. When the account reaches \$5.00 overdrawn, the District attempts to contact the listed parent/guardian by phone and/or email to ensure they are aware of the overdrawn account. When the account reaches \$10.00 overdrawn, the District send a certified letter to the address in our Skyward to ensure the parent has been informed of the delinquency.

Once a student's account balance is negative, they are not allowed to charge ala carte or snack items to their accounts. When a student's balance exceeds the \$10.00 limit, they are served an alternate meal until the balance is resolved.

There are no recommended changes to the meal charge policy, this is strictly a matter of recordkeeping.

Recommendation:

Approve meal charge policy as presented.

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Revise PO for furniture



Background:

At the June 14, 2021 board meeting, purchase order #9009021201 to School Specialty for library furniture as part of the library renovation at Wedgeworth Elementary was approved. The total amount of this purchase order is \$72,038.48.

After further discussion with the campus principal and the vendor, we are requesting additional approval in the amount of \$4,471.90, for a total purchase order of \$76,460.38. This change is a result of reimagining the layout of the space and shelving units within the space.



School Specialty

Projects Plus

PROJECT #: PBD2021026804
CHANGE ORDER #: 1

Qty Change Cancellation Price Change
 New Product Existing Product Add-On

SOLD TO: WAXAHACHIE ISD WEDGEWORTH LIBRARY

SHIP TO: WISD WEDGEWORTH ES
 405 SOLON RD
 WAXAHACHIE, TX 75165

Customer PO#: 9009021201

VENDOR	ITEM#	DESCRIPTION	BEFORE CHANGE			AFTER CHANGE			NET CHANGE	
			PREVIOUS QTY	PREVIOUS SELL PRICE	EXT. SELL	NEW QTY	NEW SELL PRICE	EXT. SELL	QTY. CHANGED BY	EXT. SELL CHANGE
CLASSROOM SELECT	1598036	CS NEOCLASS PAISLEY- NEW AGE OAK, LIME	6	\$ 204.74	\$ 1,228.44	0	\$ 204.74	\$ -	-6	\$ (1,228.44)
CLASSROOM SELECT	1598036	CS NEOCLASS PAISLEY- GREY ELM, BLACK, TITANIUM (CHANGING LAM AND EDGE)	0	\$ 204.74	\$ -	6	\$ 204.74	\$ 1,228.44	6	\$ 1,228.44
CLASSROOM SELECT	5003985	CS NEOLOUNGE RECT OTTOMAN- EON FRESHWATER, KNACK BRISK	3	\$ 223.24	\$ 669.72	0	\$ 223.24	\$ -	-3	\$ (669.72)
CLASSROOM SELECT	5003985	CS NEOLOUNGE RECT OTTOMAN- EON SPRING, KNACK WAVE (CHANGING FABRIC)	0	\$ 223.24	\$ -	3	\$ 223.24	\$ 669.72	3	\$ 669.72
CLASSROOM SELECT	5003671	VIGOR TABLE- NEW AGE OAK, LIME	1	\$ 251.20	\$ 251.20	0	\$ 251.20	\$ -	-1	\$ (251.20)
CLASSROOM SELECT	5003671	VIGOR TABLE- GRAY ELM, BLACK (CHANGING LAM AND EDGE)	0	\$ 251.20	\$ -	1	\$ 251.20	\$ 251.20	1	\$ 251.20
CLASSROOM SELECT	1605472	CS TEACHER PODIUM- CASTLE OAK, PLATINUM	2	\$ 560.00	\$ 1,120.00	0	\$ 560.00	\$ -	-2	\$ (1,120.00)
CLASSROOM SELECT	1605472	CS TEACHER PODIUM- GRAY ELM, BLACK (CHANGING LAM AND EDGE)	0	\$ 560.00	\$ -	2	\$ 560.00	\$ 1,120.00	2	\$ 1,120.00
CLASSROOM SELECT	5000930	CS NEOFUSE INSIDE 3 TIER- EON FRESHWATER	2	\$ 937.21	\$ 1,874.42	0	\$ 937.21	\$ -	-2	\$ (1,874.42)
CLASSROOM SELECT	5000930	CS NEOFUSE INSIDE 3 TIER- EON SPRING (CHANGING FABRIC)	0	\$ 937.21	\$ -	2	\$ 937.21	\$ 1,874.42	2	\$ 1,874.42
CLASSROOM SELECT	5003980	CS NEOLOUNGE ROUND- VOX TURQUOISE, KNACK BRISK	6	\$ 229.70	\$ 1,378.20	0	\$ 229.70	\$ -	-6	\$ (1,378.20)
CLASSROOM SELECT	5003980	CS NEOLOUNGE ROUND- VOX TURQUOISE, MIXOLOGY GROTTO (CHANGING FABRIC)	0	\$ 229.70	\$ -	6	\$ 229.70	\$ 1,378.20	6	\$ 1,378.20
CLASSROOM SELECT	5004756	CS NEOSIT ROUND- IMPERIAL	1	\$ 421.45	\$ 421.45	0	\$ 421.45	\$ -	-1	\$ (421.45)
CLASSROOM SELECT	5004756	CS NEOSIT ROUND- MARINE BLUE (CHANGED COLOR)	0	\$ 421.45	\$ -	1	\$ 421.45	\$ 421.45	1	\$ 421.45
CLASSROOM SELECT	5003005	CS NEOLINK CURVED 15IN- EON SPRING	2	\$ 518.08	\$ 1,036.16	0	\$ 518.08	\$ -	-2	\$ (1,036.16)

CLASSROOM SELECT	5005019	CS NEOLINK CURVED 18IN- EON SPRING (CHANGED FROM 15IN TO 18IN)	0	\$	531.09	\$	531.09	2	\$	531.09	\$	1,062.18	2	\$	1,062.18
BRODART	RPEM1500	REPRISE MOBILE CIRC DESK- CANADIAN GREY, PEWTER MESH, CLASSIC MAPLE	1	\$	2,375.73	\$	2,375.73	0	\$	2,375.73	\$	-	-1	\$	(2,375.73)
BRODART	RPEM1500	REPRISE MOBILE CIRC DESK- CANADIAN GREY, DOVE GREY, PEWTER MESH, BLACK EDGE (CHANGING LAM)	0	\$	2,375.73	\$	2,375.73	1	\$	2,375.73	\$	2,375.73	1	\$	2,375.73
CLASSROOM SELECT	5004197	CS ADVOCATE COMPUTER TABLE- NEW AGE OAK, LIME	3	\$	310.99	\$	932.97	0	\$	310.99	\$	-	-3	\$	(932.97)
CLASSROOM SELECT	5004197	CS ADVOCATE COMPUTER TABLE- NEW AGE OAK, BLACK (CHANGING EDGE)	0	\$	310.99	\$	310.99	3	\$	310.99	\$	932.97	3	\$	932.97
CLASSROOM SELECT	1496349	CS NEOCLASS 16IN- LIME	6	\$	48.39	\$	290.34	0	\$	48.39	\$	-	-6	\$	(290.34)
CLASSROOM SELECT	1496349	CS NEOCLASS 16IN- SKY (CHANGING SHELL COLOR)	18	\$	48.39	\$	871.02	24	\$	48.39	\$	1,161.96	6	\$	290.34
MOORECO/CS	5004021	CS NEOLINK CURVED MOBILE BOOKCASE MARKERBOARD BACK- HIGH RISE (REMOVED AND SWAPPED IN MOORECO)	4	\$	2,684.60	\$	10,738.40	0	\$	2,684.60	\$	-	-4	\$	(10,738.40)
MOORECO/CS	5004026	CS NEOLINK CURVED MOBILE BOOKCASE DOUBLE SIDED- HIGH RISE (REMOVED AND SWAPPED IN MOORECO)	4	\$	2,819.38	\$	11,277.52	0	\$	2,819.38	\$	-	-4	\$	(11,277.52)
MOORECO/CS	5004028	CS NEOLINK CURVED MOBILE BOOKCASE LAM BACK- HIGH RISE (REMOVED AND SWAPPED IN MOORECO)	4	\$	2,275.10	\$	9,100.40	0	\$	2,275.10	\$	-	-4	\$	(9,100.40)
MOORECO	CUSTOM BOOKCASE 1	CURVED DOUBLE SIDED BOOKCASE 50IN- HIGH RISE	0	\$	3,278.05	\$	-	4	\$	3,278.05	\$	13,112.20	4	\$	13,112.20
MOORECO	CUSTOM BOOKCASE 2	CURVED SINGLE SIDED BOOKCASE 50IN- HIGH RISE	0	\$	2,800.00	\$	-	8	\$	2,800.00	\$	22,400.00	8	\$	22,400.00
CREDIT	CREDIT/WASH	PO WAS \$50 OVER THE PROPOSAL AMOUNT (PROPOSAL 72038.48, PO WAS 72088.48)	1	\$	50.00	\$	50.00	1	\$	50.00	\$	50.00	0	\$	-
											Previous Subtotal	\$	43,615.97		
											New Subtotal	\$	48,037.87		
											NET CHANGE	\$	4,421.90		
											Change to Package Deduct:	\$	-		
											NEW ORDER TOTAL	\$	76,460.38		

Comments: REVISING COLORS, SWAPPING BOOK CASES

EXISTING ORDER TOTAL \$ 72,038.48 Original project order sales total (or revised order total from previous c/o revision if applicable)

Previous Subtotal: \$ 43,615.97 Column J Sub-total (value of affected items before changes)

New Subtotal: \$ 48,037.87 Column M Sub-total (value of affected items after changes)

NET CHANGE \$ 4,421.90

Change to Package Deduct: \$ - Positive value indicates an INCREASE to the package deduct [NEGATIVE = DECREASE to Deduct]

NEW ORDER TOTAL \$ 76,460.38

* Authorized Customer Signature: _____

Date: _____

* Learning Environment Specialist or School Specialty Sales Rep: _____

Date: _____

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Contract with TransCend4



Background:

After reviewing the survey analysis of the May 2021 bond election results, the District administration has determined that there needs to be a community planning committee so as to gather a wide array of input on developing a District long range plan. This plan will help direct administration in developing a blue print for local funds as well as the timing and structure of future bond elections that would meet the identified needs.

Administration is seeking a contract with Dr. Lizzy Asbury and TransCend4 to facilitate these meetings. The cost of this engagement is \$47,500.

Bond Planning Committee Facilitation Waxahachie ISD TransCend4 Proposal June 23, 2021

Complete meeting planning and facilitation for six (6) facility planning committee meetings, five (5) debriefs, pre/post workdays, and in-district days (board meetings, other district meetings, and/or planning sessions with leadership).

- **TransCend4 Responsibilities:**
 - Handout master
 - Slide Deck creation
 - Process design
 - Customized committee work to meet the unique needs of district & community
 - Time-efficient meetings and logistics checklist
 - Conflict management
 - In-district planning and debriefing meetings following committee meeting (with Administrative Leadership Team and table facilitators)
 - Table facilitator training
 - Process design to achieve optimum and agreed-upon results
 - Samples/models for committee communication (invitation letter, etc)
 - Coordination with specific internal and external professionals and experts for supporting presentations (demographer, finance, transportation, technology, safety & security, fine arts, etc.)

- Post-work and pre-work to maintain quality of meetings, make necessary changes, and achieve District's desired outcomes
- Communication strategies and recent trends
- Consultation on desired results and optimum stewardship of time
- Consulting regarding optimum pre- and post-planning
- Unlimited phone consultations

- **Waxahachie ISD Roles/Responsibilities:**
 - Communications Department Support
 - Committee & Technical Support
 - Access for Lizzy Asbury to Superintendent & Leadership Team
 - Provide table facilitators for committee meetings
 - High-urgency and timely responsiveness by district staff to questions from Committee
 - Notebook & handout preparation including binders for each member
 - District logos & District pictures for presentations (preferably via a google shared folder)
 - Attention and compliance by presenters to time constraints and time contracts
 - Name plates/tents for tables
 - Table numbers
 - Microphones if needed for size of room
 - Key administrators & staff present at every meeting to answer directed questions from Committee
 - Meals, Snacks & Drinks
 - Room set-up and miscellaneous materials

District Leadership Planning Day	<ul style="list-style-type: none"> • District Leadership meeting with Lizzy Asbury to plan logistics, review agendas, discuss meeting materials and slide decks
Visioning Workshop with Board of Trustees	<ul style="list-style-type: none"> • Committee timeline • Committee process, purpose, & procedure • Facilitator role • Develop charge for the committee from the Board of Trustees
Meeting #1	<ul style="list-style-type: none"> • Committee, District Introductions • Review of Process, Norms, Outline/Schedule, Committee Goals, Facilitator Role • School Finance 101 • District Needs
Debrief #1	<ul style="list-style-type: none"> • Morning after Committee Meeting #1
Meeting #2	<ul style="list-style-type: none"> • Demographic Report • Facility Assessment Presentation
Debrief #2	<ul style="list-style-type: none"> • Morning after Committee Meeting #2
Meeting #3	<ul style="list-style-type: none"> • Facility Tours
Debrief #3	<ul style="list-style-type: none"> • Morning after Committee Meeting #3
Meeting #4	<ul style="list-style-type: none"> • Project Priority/Master Facility Plan Presentation • Priority Worksheet
Debrief #4	<ul style="list-style-type: none"> • Morning after Committee

	Meeting #4
Meeting #5	<ul style="list-style-type: none"> • Financial Advisor presents bond capacity scenarios • Table discussion over priority worksheet and mock table vote
Debrief #5	<ul style="list-style-type: none"> • Morning after Committee Meeting #5
Meeting #6	<ul style="list-style-type: none"> • Deliberation and Consensus with CoVoice system
SWOT & Committee Recommendation to the Board of Trustees	<ul style="list-style-type: none"> • SWOT process with committee regarding strength of package and possible bond. • Committee co-chairs present package recommendation to the Board of Trustees.
Pre/Post Workdays	<ul style="list-style-type: none"> • Prep days for meeting facilitation
In-district days	<ul style="list-style-type: none"> • Additional Board Meetings • Planning days with district leadership • Phone and in-person consultation

References

<p><u>2018-2021 Bond Facilitations:</u></p> <p>Allen ISD Dr. Robin Bullock, Superintendent robin.bullock@allenisd.org 972-727-0511</p> <p>Azle ISD Todd Smith, Superintendent tsmith@azleisd.net 817-444-3235</p> <p>Brazosport ISD Danny Massey, Superintendent dmassey@brazosportisd.net 979-730-7000</p> <p>Iowa Park CISD Steve Moody, Superintendent smoody@ipcisd.net 940-592-4193</p> <p>Lake Dallas ISD Dr. Gayle Stinson, Superintendent gstinson@ldisd.net 940-497-4039</p> <p>Pecos-Barstow-Toyah ISD Brent Jaco, Superintendent bjaco@pbtisd.esc18.net 432-447-7201</p> <p>Royse City ISD Kevin Worthy, Superintendent worthyk@rcisd.org 972-636-2413</p> <p>Ysleta ISD Dr. Xavier De La Torre, Superintendent mmathewson@yisd.net 915-434-0000</p>	<p><u>Other References:</u></p> <p>Austin ISD Dr. Stephanie Elizalde, Superintendent stephanie.elizalde@austinisd.org 512-414-1700</p> <p>Carrollton-Farmers Branch ISD Dr. John Chapman, Superintendent chapmanj@cfbisd.edu 972-968-6101</p> <p>Coppell ISD Brad Hunt, Superintendent bhunt@coppellisd.com (214) 496-6000</p> <p>Dallas ISD Dr. Michael Hinojosa, Superintendent arodriguez@dallasisd.org 972-925-3700</p> <p>Prosper ISD Dr. Holly Ferguson, Superintendent HJFerguson@prosper-isd.net 469-219-2000</p> <p>Region 10 ESC Dr. Gordon Taylor, Executive Director gordon.taylor@region10.org 972-348-1700</p> <p>Scurry-Rosser ISD James Sanders, Superintendent james.sanders@scurry-rosser.com 972-452-8823</p>
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TransCend4 fees for the following services:

- 6 Bond Committee Meeting Facilitations
- 5 Debriefs the following day with table facilitators and district leadership
- 2 Board Meetings
- Workdays for facilitator to prep slide decks, confer with district leadership, and/or other work that is needed for facilitation
- In-district meeting days with leadership and/or table facilitators
- Unlimited phone and email consultation
- Total Fees including all travel expenses:
 - \$47,500

Dr. Bonny Cain, Superintendent
Waxahachie ISD

Date

Dr. Lizzy Asbury, CEO
TransCend4

Date

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Branching Minds Purchase Order



Background:

The district started using Branching Minds in the 2020-2021 school year for RtI/MTSS interventions at the elementary level and are looking to push the same program into the junior highs for the 2021-2022 school year, and the high schools in the 2022-2023 school year.

The renewal of this program, to include the expansion at the junior high campuses, is \$73,340 for the 2021-2022 school year and will be paid from ESSER III funding for next year.



Waxahachie Expansion and Renewal Proposal

Ginger Robinson

Director of Ed Support & Counseling

grobenson@wisd.org

9729234727 ext 203

Reference: 20210624-030535927

Quote created: June 23, 2021

Quote expires: July 30, 2021

Quote created by: Beth Fayyad

Director of District Partnerships, Texas

beth@branchingminds.com

+1 (512) 785-5352

Comments from Beth Fayyad

We understand that RTI/MTSS is a system-level practice intended to support *all* students in fluid and evolving ways, therefore BRM works with schools and districts at a systems level. Below please find an overview of a way to get started with Branching Minds.

Partnerships with BRM includes the following:

- **Infrastructure support:** RTI/MTSS Handbook Template Wizard, RTI/MTSS audits (Roots Reports), and teacher Mindset Surveys.
- **Platform:** Licenses for all teachers, support staff, and administrators to support all students included in school/district enrollment (tiers 1, 2, 3 + students with IEPs, 504 Plans, and enrichment needs).
- **SEL Assessments:** access to the SECA for students in grades 5-12.
- **Integrations:** Data and technology implementation to streamline practice, including Student Information System (SIS) and assessment providers.
- **Ongoing customer support:** Onboarding process designed to identify and address needs and develop a successful implementation plan, periodic check-in calls to review the effective implementation and intervention practice, live chat, and FAQs.
- **PD and Coaching:** A minimum amount of professional development is required for successful BRM implementation. Additional PD and coaching are available for RTI/MTSS infrastructure work and any related RTI/MTSS needs.

Products & Services

Item & Description	Quantity	Unit Price	Total
<p>District Leadership Coaching Session (July)</p> <p>3-hour onsite district leader session designed to: deepen the personal knowledge of MTSS for key leaders, create an actionable implementation and communication plan, and assure program alignment as the district moves toward a cohesive system of MTSS for students. It is recommended that this session coincides with the efforts of the district-level committee developing written guidance and expectations for educators at the school and district level.</p>	1	\$2,500.00	\$2,500.00
<p>Instructional Leader (Principal) Reset and Updates (July)</p> <p>Full-day (6-hour) onsite session is designed for Instructional Leaders (Principals) and ICs to reflect on their collective experience implementing Branching Minds after year one, overview the district MTSS professional learning plan for year two, review district-level MTSS data, and identify opportunities for additional learning and the need for support going forward. In addition, the team will define expectations for staff to support plans for learners in the coming year and create campus-level plans to support staff in meeting new expectations. (NOTE: Session can also be done in two half-day segments at \$2,500. per session and should include MS principals.)</p>	1	\$3,200.00	\$3,200.00
<p>K-5 Support Team Reset & Updates Workshop (Aug.)</p> <p>Half day (3-hour) onsite training for up to 25 participants. This event is designed for Student Support teams (aka RTI/MTSS) to use BRM as a driver to streamline and improve the fidelity of a collaborative RTI/MTSS practice. It covers all of the basics needed to get started with Branching Minds and develop platform proficiency to support MTSS/RTI workflows. Student Support teams typically consist of 4-5 educators per school who regularly serve on the school level MTSS Team (the principal, interventionist, teacher, counselor).</p>	2	\$2,500.00	\$5,000.00
<p>6-8 Support Team Launch Workshop: MTSS & BrM</p>	81 1	\$3,200.00	\$3,200.00

Fundamentals (Aug.)

Full-day (6-hour) onsite workshop, for up to 25 attendees/ This event covers the principles and foundations of MTSS and how to use BRM as a driver to streamline and improve the fidelity of a collaborative RTI/MTSS practice. Attendees cover all of the basics needed to get started with Branching Minds and develop platform proficiency to support MTSS/RTI workflows. Student Support Teams typically consist of 3-4 educators per school who regularly serve on the school-level MTSS team (an administrator, interventionist, teacher, counselor).

K-5 Teacher Reset & Updates Workshop (Aug.)

3

\$2,900.00

\$8,700.00

Three 2-hour hands-on, onsite learning session for up to 30 participants helps teachers to easily identify and document tier 1 supports, tier 2 small group work, tier 3 individual student plans, and any enrichment plans, as well as easily log any meetings, or generate any family communications or forms that are part of their RTI/MTSS student support practice. (Nine 2-hour sessions in all)

6-8 Teacher Orientation Launch Workshop (Aug)

1

\$3,200.00

\$3,200.00

Three 2-hour hands-on learning sessions for up to 25 participants each helps teachers to easily identify and document tier 1 supports, tier 2 small group work, tier 3 individual student plans, and any enrichment plans, as well as easily log any meetings, or generate any family communications or forms that are part of their RTI/MTSS student support practice.

Deepening the Practice: Support Team Data Workshop

2

\$1,400.00

\$2,800.00

#1 (Oct.)

8 weeks after launch, this half-day onsite workshop is designed to help Student Support Teams - up to 25 participants in all - come back together to evaluate the progress of the implementation with a focus on plan quality, tier distribution, meeting effectiveness, and monitoring fidelity. Student Support Teams typically include 3-4 educators per school who regularly serve on the school-level MTSS team (an administrator, interventionist, teacher, counselor). NOTE: Pricing contingent on booking 2 half-day sessions back to back on the same day.

<p>Deepening the Practice: Support Team Data Workshop # 2 (Feb.)</p> <p>This half-day onsite event is recommended mid-year (or after the "next" universal screener administration) to help Student Support Teams - up to 25 participants in all - come back together to focus on tier distribution shifts, grade/department trends, support structures for effectiveness, opportunities for changes in the following year. Student Support Teams typically consist of 3-4 educators per school who regularly serve on the school-level MTSS team (an administrator, interventionist, teacher, counselor). NOTE: Pricing contingent on booking 2 half-day sessions back to back on the same day.</p>	2	\$1,400.00	\$2,800.00
<p>K-5 School-based MTSS Practice Coaching</p> <p>These 2 hour onsite sessions usually take place within 3-6 months of initial implementation and can take various forms. These workshops focus on implementation and refinement of the use of the BRM platform, deepening RTI/MTSS practice, and/or turn-keying practice to prepare classroom teachers to use BRM in support of their Tier 1 practice and as an early response to emerging student needs. These sessions are appropriate for RTI/MTSS teams and classroom teachers. NOTE: Pricing reflects doing three 2 hour sessions per day.</p>	9	\$950.00	\$8,550.00
<p>Data + Technology Implementation Fee</p> <p>Streamlines all tech and data connections, integrations, and ingestions per school.</p>	12	\$300.00 / year	\$3,600.00 / year for 1 year
<p>Brm Platform Licenses PK-8 - 2021-22</p> <p>Student profiles and staff licenses created for all students and staff at partnering schools.</p>	6190	\$6.00 / year	\$37,140.00 / year for 1 year

Subtotals

Annual subtotal	\$40,740.00
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One-time subtotal	\$39,950.00
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Other Fees

Leftover funds from 20-21 Professional Development Plan	-\$7,350.00
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Total	\$73,340.00
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Purchase Terms

Branching Minds Commitment to Purchase

Please accept this commitment to purchase the above products and services; contingent upon School Board approval. We understand that upon signature of this Purchase Agreement by the district representative, we will be immediately licensed to use the Branching Minds programs outlined above, and be entitled to the services available under the terms of the executed Purchase Agreement.

I agree that the use of the Branching Minds programs and services available under the terms of the executed Purchase Agreement is governed by the Master Subscription Agreement, available at <https://www.branchingminds.com/msa>, which is incorporated by reference hereto.

We, the undersigned, respectfully submit this Letter of Commitment for your acceptance and attest that we are a designated agent for Waxahachie ISD.

Questions? Contact me



Beth Fayyad

Director of District Partnerships, Texas

beth@branchingminds.com

6/24/2021

Waxahachie Expansion and Renewal Proposal

+1 (512) 785-5352

Branching Minds

157 Columbus Avenue, 5th Floor

New York, NY 10023

USA

[Download quote](#)

[Print quote](#)

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Alternative Medical Plan

Background:

A designated District of Innovation (DOI) can seek to offer an alternative medical plan in direct competition to TRS Activecare plans by activating a specific DOI exemption. As of this meeting, Waxahachie ISD has not enabled this DOI exemption, but is working through all of the appropriate steps to amend its DOI plan to include this exemption. This amendment will be presented for Board consideration before September 1, 2021.

The administration, through our third-party benefits provider FFGA, has been in discussions with Allegiance who is offering an alternative health insurance policy that has similar benefits and coverage terms as the TRS Activecare Primary+ plus plan, but has a premium \$35-\$50 month lower than the TRS plan. Administration feels this would be an attractive offering to employees and are working to ensure this product can be offered during open enrollment.

If approved and offered to employees, this plan would have a “hybrid” functionality in which it is not a self-funded insurance product but it is also not a fully funded premium plan either. The District would continue to contribute \$245/month per participating employee (similar to a fully funded premium plan), and the plan would pay all costs of the insurance and purchase stop/loss insurance coverage for any overages (like a self-insured plan).

To facilitate getting this plan setup in time to offer during open enrollment (July-August), certain administrative steps need to be taken such as opening a bank account at Stockman bank to serve as the clearing account for our monthly contributions and handle the expenses of the plan.

Authorization granted today is not final approval to offer this product, only a procedural step granting authority to get the product setup.

Recommendation:

Grant administration the authority to setup the appropriate accounts to make offering an alternative medical plan to employees.

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Board Policy DC (Local) Change

CONSENT

Background:

Proposed change to Board Policy DC(Local) was presented under Reports.

Recommendation:

Approval of the change to WISD Board Policy DC (Local) as presented.

Personnel Duties	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Applications	<p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p> <p>[For information related to the evaluation of criminal history records, see DBAA.]</p>
Employment of Contractual Personnel	<p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.</p> <p>The Board retains final authority for employment of contractual personnel.</p> <p>The Board delegates to the Superintendent final authority for employment of contractual personnel below the level of campus principal.</p> <p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel at the level of campus principal and above, including central administration. The Board retains final authority for employment of contractual personnel at the level of campus principal and above. [See DCA, DCB, DCC, and DCE as appropriate]</p>
Employment of Noncontractual Personnel	The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]
Employment Assistance Prohibited	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for

prohibitions relating to contractors and agents and DH(EXHIBIT)
for the Educators' Code of Ethics.]

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021
**Resolution to Purchase
Land and Approval of**
Subject: Contract for Sale



Background:

As the student population of Waxahachie ISD is growing, the district is continuously analyzing future property needs. The District has identified approximately 174 acres of land located on or near Old Italy Road. This land would be suitable for multiple future campuses.

The land is presently valued at more than \$20,000 per acre. In consideration of the future use of the land for public school purposes, the seller is willing to sell the property to the district for \$15,000 per acre, with the remainder of value being considered a donation.

The source of funding for this purchase would be the district's present fund balance.

Recommendation:

Administration recommends approval of a resolution to grant authority to the board president and administration to execute all documents related to the purchase of approximately 174 acres of land located on or near Old Italy Road out of the W.M. Stewart Survey Abstract No. 956 and T. Lobar Survey Abstract No. 651, specifically including approval of the proposed contract for sale.

RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY

Date: July 12, 2021

Purchaser: Waxahachie Independent School District, a political subdivision of the State of Texas, by and through Dusty Autrey, President of the Board of Trustees of Waxahachie Independent School District
411 N. Gibson St
Waxahachie, TX 75165

Seller: Pitts 2007 Properties, LTD, and Ellen Zinn
408 Ferris Ave.
Waxahachie, Texas 75165

Property: Approximately 174 acres of property located on or near Old Italy Road, out of the W.M. Stewart Survey Abstract No. 956 and T. Lobar Survey Abstract No. 651

WHEREAS, the Board of Trustees of Waxahachie ISD determines that it is advisable to purchase the Property and desires to purchase the estate of said Property; and

WHEREAS, Purchaser is authorized to acquire the estate of said Property in the name of the District under Section 11.151(a) of the Texas Education Code, which provides that “The trustees of an independent school district constitute a body corporate and in the name of the district may acquire and hold real and personal property”; and

WHEREAS, Purchaser is making this resolution for the purposes of authorizing the purchase of the estate of said Property;

NOW, THEREFORE, be it

RESOLVED, that Waxahachie ISD authorizes the purchase of the Property, in accordance with Section 11.151(a) of the Texas Education Code and Waxahachie ISD Board Policy CHG(LEGAL), and directs the Superintendent to take all necessary steps to acquire the estate of said Property in accordance with same; and be it further,

RESOLVED, that the Waxahachie ISD authorizes the Superintendent to negotiate a contract for the purchase of the Property with the Seller, subject to Board approval of the final terms of the contract; and be it further;

RESOLVED, that the undersigned President of the Board of Trustees of Waxahachie ISD is authorized and directed to execute any and all instruments appropriate or necessary to effectuate the purchase of the Property.

APPROVED by Waxahachie ISD Board of Trustees at a meeting held on July 12, 2021 in accordance with the Texas Open Meetings Act and containing a posted agenda item for deliberation regarding purchase of real estate, by a vote of ____ to ____.

By: _____
Dusty Autrey, President

ATTEST:

Secretary of the Board

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021
**Transfer of WISD Property
to Ellis County for
Construction of Justice of
Subject: the Peace Courts Building**



Background:

Ellis County has approached WISD regarding its need to acquire land to construct a new courts building for the Ellis County Justice of the Peace, Precinct No. 2. This Court routinely hears truancy cases filed by WISD.

In 2015, WISD acquired approximately 310.952 acres of real property located at intersection of West U.S. 287 Bypass and West U.S. 287 Business on which Waxahachie High School was constructed. At least 16.318 acres of the approximately 310.952 acres of real property is unimproved property located on the southwestern side of West U.S. 287 Business.

Within the 16.318 acres of unimproved real property located on the southwestern side of West U.S. 287 Business, WISD and the County have identified a proposed tract comprised of approximately 4.25 acres without improvements which is surplus to the needs of WISD and would be suitable for the construction of a courts building which would serve the needs of the County, the District and the public as a whole.

The District has obtained a certified real estate appraisal for the 4.25 acres, and the value of the property is \$389,000. The County has agreed to purchase the land for \$295,000, or slightly more than seventy-five percent (75%) of the fair market value. As restated within WISD Board Policy CDB (Legal), Section 272.001(l) of the Local Government Code provides the following relevant authority for a transfer of district-owned land to another political subdivision:

A district may donate or sell for less than fair market value and without complying with the notice and bidding requirements a designated parcel of land or an interest in real property to another political subdivision if:

1. The land or interest will be used by the political subdivision to which it is donated or sold in carrying out a purpose that benefits the public interest of the donating or selling district;
2. The donation or sale of the land or interest is made under terms that effect and maintain the public purpose for which the donation or sale is made; and

3. The title and right to possession of the land or interest revert to the donating or selling district if the acquiring political subdivision ceases to use the land or interest in carrying out the public purpose.

Here, the partial donation of the property to the County would fulfill the public purpose of providing greater access to courts, specifically including the District's special purpose in seeking relief in truancy cases which will be filed in the Ellis County Justice of the Peace, Pct. 2. Additionally, the partial donation of the property to the County would bring utilities and other infrastructure improvements to the property at no cost to the District. With the agreed purchase price of \$295,000, the total donation would not exceed twenty-five percent (25%) of the fair market value of the Property.

Recommendation:

Administration recommends approval of the proposed sale and partial donation of approximately 4.25 acres of unimproved land on the southwestern side of West U.S. 287 Business to Ellis County for \$295,000 to allow Ellis County to construct a courts building for the Ellis County Justice of the Peace, Pct. 2.

THE STATE OF TEXAS §
 §
THE COUNTY OF ELLIS §

**BOARD RESOLUTION AUTHORIZING SALE AND PARTIAL DONATION
OF REAL PROPERTY**

WHEREAS, the Texas Education Code § 11.154 provides that “[t]he board of trustees of an independent school district may, by resolution, authorize the sale of any property, other than minerals, held in trust for public school purposes;”

WHEREAS, the Texas Education Code § 11.151(c) provides that “the trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operations of the school district;”

WHEREAS, the Waxahachie Independent School District (the “District”) is the owner of approximately 310.952 acres of real property located at intersection of West U.S. 287 Bypass and West U.S. 287 Business on which Waxahachie High School is located;

WHEREAS, at least 16.318 acres of the approximately 310.952 acres of real property at this location is unimproved property located on the southwestern side of West U.S. 287 Business;

WHEREAS, within the 16.318 acres of this unimproved property on the southwestern side of West U.S. 287 Business, the District has identified a proposed tract comprised of approximately 4.25 acres without improvements, more particularly described on Exhibit “A” attached hereto and incorporated herein for all purposes (the “Property”);

WHEREAS, the Board of Trustees of the District has determined that the District no longer needs the Property for educational purposes;

WHEREAS, the Board of Trustees of the District has determined that it is in the District’s best interests to sell and partially donate a portion of the fair market value of the property;

WHEREAS, the Board of Trustees of the District intends to sell and partially donate the property to Ellis County, a political subdivision of the State of Texas, vested with the authority of eminent domain;

WHEREAS, the Board of Trustees of the District has obtained an appraisal to determine the fair market value of the property and intends to sell the property for an amount that meets or exceeds seventy-five percent (75 %) of the fair market value of the property;

WHEREAS, the Board of Trustees of the District is authorized by Section 272.001(b)(5) of the Local Government Code to sell the property to Ellis County without meeting the bidding and notice requirements of Section 272.001(a);

WHEREAS, the Board of Trustees of the District has determined that the County plans to construct and maintain a courts building for the Ellis County Justice of the Peace, Pct. 2;

WHEREAS, the Board of Trustees of the District has determined that it is in the District's best interests to donate a portion not to exceed twenty-five percent (25%) of the fair market value of the Property to the County so that the County may forever utilize the property as a public courts building and also bring utilities and other infrastructure improvements to the property at no cost to the District;

WHEREAS, the Board of Trustees of the District has determined that the partial donation of the property to the County would fulfill the public purpose of providing greater access to courts, specifically including the District's special purpose in seeking relief in truancy cases which will be filed in the Ellis County Justice of the Peace, Pct. 2;

WHEREAS, the Board of Trustees of the District has determined that the partial donation of the property to the County would further fulfill the District's interests in bringing utilities and other infrastructure improvements to the property at no cost to the District;

WHEREAS, the Board of Trustees of the District is authorized by Section 272.001(I) of the Local Government Code to donate a portion of the value of the property to the County without meeting the bidding and notice requirements of Section 272.001(a), under the following conditions:

1. The land or interest will be used by the County in carrying out a purpose that benefits the public interest of the District;
2. The donation or sale of the land or interest will be made under terms that effect and maintain the public purpose for which the donation or sale is made; and
3. The title and right to possession of the land or interest revert to the District if the County ceases to use the land or interest in carrying out the public purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Trustees of the Waxahachie Independent School District does hereby authorize the President of the Board of Trustees (acting through the Superintendent of the District or his designee to the extent the President so elects), to consummate a sale of the Property in accordance with the applicable law, containing such additional terms and conditions as the President of the Board of Trustees may deem necessary or desirable, such approval to be conclusively presumed by such officer's execution thereof; and

BE IT FURTHER RESOLVED, that in connection with the foregoing resolution the President of the Board of Trustees is further authorized and directed, with the attestation of the Secretary of the Board of Trustees, to do such other acts and things and to execute such contracts, deeds, affidavits, closing statements, agreements, letters, papers and other documents and instruments containing such terms and conditions as the President of the Board of Trustees may deem necessary or desirable, approval thereof to be conclusively presumed by such officer's execution thereof.

APPROVED BY THE WAXAHACHIE ISD BOARD OF TRUSTEES ON July 12, 2021
BY A VOTE OF _____ TO _____; THEREFORE, BE IT SO ORDERED.

Adopted this 12th day of July, 2021.

WAXAHACHIE INDEPENDENT
SCHOOL DISTRICT

By: _____
Dusty Autrey, President
Board of Trustees

ATTEST:

By: _____
Melissa Starnater, Secretary
Board of Trustees

Exhibit A
Property Description

AN APPRAISAL
OF
4.25 +/- ACRES
WAXAHACHIE, TEXAS
FOR
WAXAHACHIE I.S.D.
BY
ATWOOD VALUATIONS



April 29, 2021

Mr. Ryan Kahlden
Chief Financial Officer
Waxahachie I. S .D.
411 N. Gibson Street
Waxahachie, Texas 75165

Re: School Property
4.25 +/- Acres
S/S Highway 287 Business
Waxahachie, Texas

Mr. Kahlden:

In accordance with the your request I have prepared a written report of the above referenced property.

The purpose of the appraisal was to formulate an opinion of the market value of the property as defined in this report and all aspects of fee simple were examined and the use of the report is for a your unknown, but internal decisions.

The report has been prepared under our understanding of Standards 1 and 2A of USPAP.

It is my opinion that the value of the property as of April 28, 2021 of:

OPINION OF VALUE
\$389,000
THREE HUNDRED EIGHTY-NINE THOUSAND
DOLLARS

The above opinion of value does not include any furniture, fixtures or equipment; nor a Going Concern value and is only for the fee simple ownership of the land as vacant and is also made with an extraordinary assumption (see discussion in report).

The basis, data, reasoning and logic supporting the above opinion of value is contained in the attached written report.

If I may be of any further help to you in this matter please do not hesitate to contact me.

Kindest Regards,

M. E. Atwood, MAI SRA
TX 1321600-G (12-31-21)

CERTIFICATION OF THE APPRAISER

I certify that, to the best of my knowledge and belief...

The statements of fact contained in this report are true and correct.

The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.

I have no present or prospective interest in the property that is the subject of this report, and no personal interest with respect to the parties involved.

I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

My engagement in this assignment was not contingent upon developing or reporting predetermined results.

My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal, or on an action or event resulting from the analyses, opinions or conclusions in, or the use of, this report.

My analyses, opinions, and conclusions were developed, and this report has been prepared in conformity with the Uniform Standards of Professional Appraisal Practice and the Code of Professional Ethics of the Appraisal Institute.

I have (X) have not (__) made a personal visit of the property that is the subject of this report.

In accordance with USPAP I have (X) have not (__) performed any services on the subject property in the last three years.

No one provided significant real property appraisal assistance to the person signing this certification.

As of the date of this report, I, M.E. Atwood, MAI, SRA, SRPA, have completed the requirements under the continuing education program of the Appraisal Institute.

The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.



M.E. Atwood, MAI/SRA
TX 1321600-G (12-31-21)

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SUMMARY OF IMPORTANT FACTS AND CONCLUSIONS

ADDRESS: UNKNOWN ADDRESS-PART OF A LARGER ACREAGE WITH NO KNOWN ADDRESS

CITY: WAXAHACHIE, TEXAS 75165

GENERAL LOCATION: WESTERN SIDE OF THE CITY OF WAXAHACHIE

NAME OF PROJECT: WAXAHACHIE, I.S.D.

DATE OF APPRAISAL: APRIL 28, 2021

DATE OF REPORT: APRIL 29, 2021

APPRAISER: M. E. ATWOOD, MAI SRA, CMEA

FILE NO.: 21-03-001

APPRAISAL PURPOSE: TO FORMULATE AN OPINION OF MARKET VALUE

CLIENT: WAXAHACHIE I.S.D.

INTENDED USER: WAXAHACHIE I.S.D.

INTENDED USE: TO AID IN A INTERNAL DECISIONS AND POSSIBLY A SALE PRICE.

HIGHEST & BEST USE: AS IF VACANT COMMERCIAL/RETAIL

TOTAL SIZE: 4.25 ACRES (NO SURVEY PROVIDED, FRONTAGE AND DIRECTIONS OF BOUNDARY LINES. NO DIMENSIONS- EXTRAORDINARY ASSUMPTION)

INDICATED VALUE OF THE PROPERTY BY:

COST APPROACH:	N/A
DIRECT SALES COMPARISON APPROACH :	\$388,773
INCOME APPROACH:	N/A

FINAL OPINION OF VALUE: (R) \$389,000

PHOTOGRAPHS



TAKEN LOOKING SOUTH FROM BUSINESS HIGHWAY 287 AT THE SUBJECT PROPERTY.



TAKEN LOOKING WEST ALONG BUSINESS HIGHWAY 287 WITH THE SUBJECT TO THE LEFT. THE NORTHWEST CORNER IS REPORTED TO BE JUST BEHIND THE VEHICLE SEEN IN THE PHOTOGRAPH. THE FRONTAGE IS REPORTED TO BE 425' ALONG THE SOUTH SIDE BUSINESS HIGHWAY 287 AND BEHIND THE PHOTOGRAPHER.



TAKEN LOOKING EAST ALONG BUSINESS HIGHWAY 287 WITH THE SUBJECT ON THE RIGHT. THE EASTERN BOUNDARY OF THE PROPOSED SUBJECT IS PAST THE LARGE TREE SEEN IN THE MIDDLE OF THE PHOTOGRAPH.

ASSUMPTIONS & LIMITATIONS

The legal description furnished are assumed to be correct and the title is also assumed to be good. Except for existing easements and visible easements from the property visit any present liens and encumbrances are disregarded and the property is appraised assuming current market conditions. The property is appraised assuming it is under responsible ownership and competent management. Extreme uses or substantially different uses from the marketplace and not considered unless mention specifically. Information from legal records, the owner, and other individuals regarding the subject and comparable properties is assumed to be true. However, no current survey of the property was available as the subject is proposed to be carved out of a larger parcel of land. The property boundary locations were furnished to this appraiser by the client and while "approximate" they are considered to be sufficient for the analysis and ability to formulate an opinion of market value for the proposed site. In the state of Texas any description of the property boundaries that allows the property boundaries is considered sufficient for deeds. This amounts to an extraordinary assumption.

This report remains the sole property of the appraiser. Disclosure of the contents of this report is governed by the rules and regulations of the Appraisal Institute.

No other parties are expected to rely on this report, or any conclusions or opinions contained in this report, other than the named client or clients listed in the report. This limitation does not expired with the passage of time and cannot be voided in any manner by the use of the report as it is prepared for the listed client or clients only.

The use of this report in any manner by the client is considered to be acceptance of the report.

Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser or the firm with which he is connected, or any reference to the professional organizations) shall be disseminated to the public through

advertising media, public relations media, news media, sales media, or any other public means of communication without the prior written consent and approval of the undersigned.

The appraiser will not be required to give testimony or attendance in any court or before any authority by reason of the appraisal, without the prior agreement and arrangement between the employer and the appraiser.

The distribution of value between land and improvements, if applicable, applies to existing utilization only. Separate valuation of land and improvements is invalid. However, the subject essentially does not have any the type of improvements that would influence a purchaser. As per the client instructions this appraisal is for the land value only and does not include any value for the existing improvements.

The appraised value is stated in current dollars, as of the date of appraisal. Only the real property rights are considered in the report unless other specific items such a non-realty items or personal property are mentioned.

No responsibility is assumed for matters involving legal or title consideration. Employment for appraisal work is not contingent upon a predetermined value estimate.

This appraiser makes no guarantee that this appraisal report will be accepted by any specific lender or client, however, our best efforts will be used to work with any lender or client to obtain acceptance.

As the values obtained in this report are opinions of value, this appraiser makes no guarantee, written or implied, that the subject property will sell for the opinion of market value obtained in the appraisal report.

The reader of this report is cautioned that Texas is not a full disclosure state. Therefore, all information concerning the sale of a piece of property (sales price, terms, etc.) is not available from any source of public records. Information concerning sales prices, terms, etc. can only be obtained by and through contact with one of the parties associated with the transaction such as the Grantor, Grantee, title company, or broker.

As current codes of ethics limit brokers and title companies from giving full information, the information is frequently only obtainable from a Grantor or Grantee. If the Grantor or Grantee chooses not to furnish this information to the appraiser, then no absolute source is available to confirm sales prices, etc. Additionally, the Graham-Leach-Bliley Act may have implications on some sources reporting information.

Unless otherwise stated in this report, the existence of hazardous material, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation, or other potentially hazardous materials may affect the value of the property. The value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. As the subject has been used for agricultural purposes and most likely has had agricultural chemicals applied to it the client is urged to retain an expert in this field, if desired.

This appraiser is not qualified to make any ADA (Americans with Disabilities Act) assessment of the subject property as to compliance and no such ADA report was furnished to this appraiser. A property substantially out of compliance could face a significant monetary expense to be placed in compliance and the amount could have an impact upon the final opinion of value. An ADA assessment is recommended on improved properties.

Any use of the word "estimate" in this report is considered to be similar to the use of the word "opinion". The reason for this is that computers and automated valuation models may render an "estimate" of value while only humans can render an "opinion" of value.

Any use of the word "inspection" in this report should not be taken to mean that

this appraiser has made a formal inspection of the mechanical conditions of any of the systems of the subject property. No such "inspection" was made of the plumbing, heating, air-conditioning, electrical systems, etc. of the subject property (if applicable) as this appraiser is not a state licensed property inspector and no guarantee is made as to the condition of these systems. All systems are assumed to be operational at a market functional level unless deficiencies or needed repairs are revealed to this appraiser and unless mentioned by this appraiser.

It is assumed, and implied, by engagement for the appraisal, that this appraiser has full permission from both the lender, borrower and any architect or engineer hired by the borrower or client, or any other source of copyrighted materials, that the appraiser has the authority to make copies of any plans, blueprints, etc. furnished to this appraiser for purposes of the analysis and inclusion in the report.

Some reasonable assumptions are required because no studies or reports were available on soil and sub-soil no portion of the subject appears to be protected by wetlands, conservation easements also no environmental studies were furnished to this appraiser. Therefore, it is assumed that none of these issues are associated with the subject property. More importantly, the opinion of market value is based with the use of an extraordinary assumption. The reason for this extraordinary assumption is that the exact size of the subject tract is unknown as of the date of this appraisal and it is being carved out of a larger parent tract. The approximate 4.25 acres that appears to be locate, more or less, within the of the parent tract. However, as the unit of comparison is the price per square an new "reasonable" market value can possibly be obtained by multiplying the new square footage size by the indicated value per square foot. Should there be a substantial size difference then this method may not be as reliable and this appraiser reserves the right to possibly conclude a new opinion of market value for any substantial differences.

This report is prepared under a hypothetical condition and an extraordinary assumption as they are defined in the definitions.

SPECIAL COMMENTS

The recent COVID-19 virus has created turmoil in virtually every business and profession for the last several weeks. While many real estate professionals, think tanks, and larger corporations that use economists, are predicting what this all means to the real estate industry and all types of properties, but it is simply too early to tell what, if any, long term affect will be on virtually all type of real estate and other investments.

Every type of investment (e. g. real estate, stock market, oil and gas, etc.) always faces risk to the investment. Some are reasonably expected and can be insured against losses such as tornados, hurricanes, flood, etc. Another risk that may not be as apparent as weather related items is technology. The rapid growth of technology may diminish the value of an investment in a relatively short time frame. Examples are the explosion of on-line shopping, motels that twenty-five years begin advertising internet for customers (wired internet), then within a short period of time it became wireless internet became more popular. Similarly, twenty-five years ago customers would stop at a convenience store for fuel and had to go inside to pay, then came “pay at the pump” which became so well accepted by the marketplace it created major losses for convenience stores that did not offer it and the cost was high and the choice was a major loss in fuel revenue or a substantial cost to modernize to the new technology.

However, the COVID-19 virus is something that exploded over a few weeks time period and no one could have foreseen its impact on the population, businesses, or government actions.

As of the date of this appraisal the marketplace simply hasn't had, and isn't in a position to show just how the COVID-19 may affect any type of investments or real estate or values. This comment should not be taken to lessen the conclusions of this appraisal, but merely an acknowledgment that changes may be coming that affects everything.

While certain segments of the economy and real estate have been badly effected, such as the hospitality industry, retail stores, and restaurants and bars.

This appraiser reads weekly reports about the economy with a particular interest in the real estate industry. While the experts have varying opinions it has to be realized that most are national studies and reports, but are not very representative of the local marketplace.

In the opinion of this appraiser the most notable factor affecting the local marketplace is to generally slow down the market as developers and investors appear to

have adopted a wait and see attitude before doing anything.

Due to the Covid-19 affect on the marketplace no time adjustments are made for any sales in 2020. Many other appraisers have adopted a similar decision.

QUALIFICATIONS OF M.E. ATWOOD, MAI SRA, CMEA



EDUCATION

Graduated J. F. Kimball High School, Dallas, Texas, Bachelor of Business Administration, Southern Methodist University, 1969, Major-Economics, Minor Finance

Various one and two day seminars sponsored by Appraisal Organizations the most recent being:

Highest and Best Use & Market Analysis (August 1999), Operating Expense Analysis (December 2001), Appraisal Consulting (August 2003), Land Analysis (August 2003), Scope of Work Seminar (November 2003), Appraising Convenience Stores (November 2004), New URAR Fannie Mae Forms (July 2005), Business Ethics and Practice (December 2013), Green Building Seminar (September 2008), USPAP Update (September 2009), UAD (September 2011, Appraisal Curriculum (August 2011), USPAP update (November 2011 USPAP update February 2014), February 2016, USPAP update 2018, USPAP update 2019), Essential Elements of Disclosure & Disclaimers December (2017), Appraisal Review-General 2012, FACT PAC Representative and Trustee (2018)

EXPERIENCE

Appraisals

Active in the Real Estate Profession since 1973

Presently Appraiser/Consultant doing business with:

Atwood Valuations

P.O. Box 694

Waxahachie, TX 75168

972-938-9000

Brokerage and Management

Active in real estate in Commercial/Investment Brokerage and property management. Management experience in office, retail, rental houses, and have managed many multi-family projects.

Construction

Personally built Willow Wood Centre (office), New Horizon Daycare, 300 1st Street, Red Oak Village Shopping (shopping center), Warrior Trail Apartments, and various single-family houses.

Teaching

have instructed for or instructing for the following:

Texas Association of REALTORS - GRI Courses, Montana Association of REALTORS, Oklahoma Association of REALTORS, Illinois Association of REALTORS, Tennessee Association of REALTORS, Colorado

Association of REALTORS, Appraisal Institute, Published in Texas REALTOR magazine, Colorado REALTOR magazine, and Living Magazine of Ellis County

PROFESSIONAL LICENSES AND ASSOCIATIONS

Texas Real Estate Broker's License, Member National Association of REALTORS, Member Texas Association of REALTORS, Member North Texas Commercial Board of REALTORS, Ellis County Board of REALTOR, President - 1980, SRA, SRPA, MAI- Member of the Appraisal Institute, 1990 Chairman of Texas REALTOR Magazine - Texas Association of REALTORS
1990 Chairman of Admissions Committee - Society of Real Estate Appraisers
Faculty Selection Committee for Texas Association of REALTORS (2007),
General Certified Appraiser (Texas-#TX-1321600-G) 12-31-21, NEBB Institute-CMEA (Certified Machinery & Equipment Appraiser)

AVIATION EXPERIENCE

Licensed Commercial Pilot with Multi Engine and Instrument ratings. Over 58 years in aviation.

APPRAISAL EXPERIENCE

Several thousand single family residential appraisals completed for the following clients:

CU Members Mortgage	Ellis County District Court
CNB Mortgage	Owens Corning Fiberglass
State Farm Bank	GMAC Mortgage
HomeEquity	Northern Trust Bank
The Cowboy Bank	Metropolitan Mortgage
Option One	H & R Block Mortgage
First State Bank	Incommons Bank

Several hundred narrative appraisal reports completed ranging from farms and ranches, to fast food buildings, medical clinics, schools, churches, apartments, motels, condemnations, automotive facilities, convenience stores, subdivisions and office buildings for the following:

Community National Bank	Ellis County District Court
Dallas County	Wells Fargo Bank
Citizens National Bank of Texas	JP Morgan Chase Bank
Various Estates	Various Individuals
IRS	Ennis State Bank
First State Bank	Trinity River Authority
City of Duncanville, Texas	City of Ennis, Texas
City of Midlothian, Texas	City of Waxahachie, Texas
Texas Department of Transportation	City of Red Oak, Texas
City of Maypearl, Texas	Quail Creek Bank
FAA	U. S. Postal Service
Interbank Bank	Inwood Bank

Court or Commission testimony or public appearances in several cases in the following:

Justice of the peace Courts	County Courts
Commissioners Courts	State Courts
Federal Bankruptcy Courts	District (Civil/Family) Courts
Zoning Commissions	Planning and Zoning Commissions



Certified General Real Estate Appraiser

Appraiser: **MICHAEL ERNEST ATWOOD**

License #: **TX 1321600 G**

License Expires: **12/31/2021**

Having provided satisfactory evidence of the qualifications required by the Texas Appraiser Licensing and Certification Act, Occupations Code, Chapter 1103, authorization is granted to use this title:
Certified General Real Estate Appraiser

For additional information or to file a complaint please contact TALCB at www.talcb.texas.gov.



Douglas E. Oldmixon
Commissioner

IDENTIFICATION PAGE



APPROXIMATELY 4.25 ACRES
BUSINESS HIGHWAY 287
WAXAHACHIE, TEXAS 75165

PURPOSE, FUNCTION, DATE
AND
PROPERTY RIGHTS CONSIDERED

The purpose of this appraisal assignment and written report is to formulate an opinion of the market value of the land value only and all aspects of fee simple ownership are examined. The function of this report is to provide information that may possibly be used in making internal decisions by the school board and a possible sales price. The date of valuation is April 15, 2021, and all rights of ownership, commonly known as fee simple are valued. This assignment is prepared with the use of a hypothetical condition and an extraordinary assumption as discussed in the report.

DEFINITION OF MARKET VALUE ESTIMATED

This appraisal report contemplates the market value of subject property and/or any improvements proposed and described in detail in this report. Market value is defined as:

MARKET VALUE, means the most probable price which the property should bring in a competitive and open market under all conditions requisite to fair sale, the buyer and seller, each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated.
2. Both parties are well informed or well advised, and each acting in what he considers his own best interest.
3. A reasonable time is allowed for exposure in the open market.
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto.
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

This definition is from regulations published by federal regulatory agencies pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989 between July 5, 1990 and August 24, 1990, by the Federal Reserve System (FRS), the Office of Thrift Supervision (OTS), and the Office of the Comptroller of the Currency (OCC). This definition is also referenced in regulations jointly published by the OCC, OTS, FRS, and FDIC on June 7, 1994, and in the Interagency Appraisal and Evaluation Guidelines, date October 27, 1994.

DEFINITIONS

The following definitions are contained in "The Dictionary of Real Estate Appraisal" Third Edition, Appraisal Institute, and the Uniform Standards of Professional Appraisal Practice (USPAP).

FEE SIMPLE -An absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat.

LEASED FEE -An ownership interest held by a landlord with the rights of use and occupancy conveyed by lease to others. The rights of the lessor (the leased fee owner) and the leased fee are specified by the contract terms contained within the lease.

LEASEHOLD -The interest held by the lessee (the tenant or renter) through a lease conveying the rights of use and occupancy for a stated term under certain conditions.

MARKET RENT -The rental income that a property would most probably command on the open market: indicated by current rents paid and asked for comparable space as of the date of the appraisal.

EXPOSURE TIME-The estimated length of time the property interested being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective opinion based on an analysis of past events assuming a competitive and open market.

MARKETING TIME-The reasonable marketing time is an opinion of the amount of time it might take to sell a real or personal property interest at the concluded market value level during the period immediately after the effective date of the an appraisal.

HYPOTHETICAL CONDITION- that which is contrary to what exists but is supposed for the purpose of the analysis.

EXTRAORDINARY ASSUMPTION-an assumption, directly related to a specific assignment, which if found to be false, could alter the appraiser's opinions or conclusions.

RETROSPECTIVE VALUATION- retrospective appraisals (effective date of the appraisal prior to the date of the report) may be required for property tax matters, estate or inheritance matters, condemnation proceedings, suits to recover damages, and similar situations.

BUSINESS VALUE-a value enhancement that results from items of intangible personal property such as marketing and management skills, an assembled work force working capital, trade names, franchises, patents, trademarks, contracts, leases, and operating agreements.

GOING-CONCERN VALUE-the value created by a proven property operation; considered as a separate entity to be value with the specific business establishment; also called going value.

SCOPE OF THE APPRAISAL

The appraisal problem, or question, to be answered by an appraisal assignment and is essentially defined by the client and the clients needs. However, the scope of work to answer the problem, the amount of work, depth and amount of data to be obtained, and analysis required to answer the clients question, or problem, is decided by the appraiser based on his experience and knowledge based upon the clients problem to be solved.

The scope of any appraisal assignment essentially is the collection of data, in both specific and general categories, and the analyzation of that data. The data is analyzed, and perhaps adjusted for conditions that the appraiser feels are reflective of market conditions, or perhaps reflective of the subject property. The adjusted data from the different approaches, not all of which will necessarily be used in any particular assignment, that were used generally creates indications of value for the property with each value representing a different principle that a purchaser would probably employ (i.e. the principle of substitution, principle of anticipation, principle of contribution, etc.) in determining the value of the subject property. The appraiser weighs each of the data sets for reliability, reflectivity of the actual market conditions, and formulates an opinion of the value of the subject property.

An appraisal assignment is not a scientific solution to a problem, rather it is a method whereby known, or perceived data, can be a reliable bench mark with which to "formulate" an opinion of the defined value of the subject property based on an experienced appraiser's interpretation of the data and estimation of what is more applicable to the appraisal of the subject property.

Some assignments require a more in depth collection of data and analyses while more simple assignments only require only a minimum of data and/or analyses. Additionally, the need to help answer or solve the client's problem also impacts the scope of work as well as the intended use of the report.

The Scope of Work may be discussed in a single section of a report, such as this, or

conversely, it may be discussed throughout the entire assignment as each section is introduced in the report.

Based on our conversations with our client the following information was considered necessary for this report in order to render a creditable opinion of value for the subject property.

This assignment requires written appraisal report to serve the needs of the client. The Direct Sales Comparison Approach to value was the only approach utilized in this assignment. The Cost Approach is not used because the is only vacant land and has no improvements. The Income Approach is not used because the subject is considered to be vacant land and as such the site is not reported to have any income stream to analyze for an indication of market value.

The lack of any approach does not automatically make an assignment a less credible assignment, but rather the lack of a “generally” applicable approach “may” make the assignment a more limited assignment unless deleted for good reason by the appraiser in the appraiser’s opinion, or in some instances the client may indicate to an approach may be deleted from the appraisal process.

However, the most important item is that the final opinion of value must be a creditable opinion based on the type of assignment, the data collected for the analysis of the indications of value and data.

The following is a brief presentation of some of the work completed for this assignment.

Property personally visited by: Appraiser: Yes X No ___ Assistant: Yes ___ No ___

Date of valuation: April 28, 2021 Date of visit: March 19, 2021 and April 15, 2021 Date of Report: April 29, 2021 Type or inspection: on site twice Size source estimated from the owner information, aerial photos

Data sources used: Owner X Tax Records X MLS X Loop net CoStar Brokers

X Appraisers X Other X Type of data used: Land sales X Comparable sales

Rental data National/Local Studies: Hypothetical Conditions X

Extraordinary Assumptions X

CITY ANALYSIS

Location

Waxahachie, Texas, is the county seat of Ellis County, which is located in the Sunbelt of Texas. It is strategically located 28 miles south of Dallas on Interstate Highway 35E and 42 miles southeast of Fort Worth on U.S. Highway 287.

The town was originally built on and around a site on Waxahachie Creek which was inhabited by Indians before Texas gained its independence from Mexico. This area was also a watering point for the cattle drives of the Old Shawnee Trail from Central Texas to Kansas. Waxahachie was founded and created in 1851 after Ellis County was subdivided from Navarro County in 1849. Twenty years later, in 1871, the Charter of Incorporation for the town of Waxahachie was approved. The town site covered an area of approximately one square mile.

Transportation

Waxahachie is served by two major highways, Interstate 35E and U.S. 287. Interstate 35 is the main traffic artery between Dallas and Austin/San Antonio, Texas. It runs from Laredo, on the Mexican border to the Canadian border. It is also reported to be the most heavily traveled interstate road in the U.S. with a minimum of 250,000 cars or trucks on it at any hour of the day. U.S. 287 runs from Interstate 45 in the southeastern portion of the county to Fort Worth and on to the northwest. U.S. Highway 287 begins in Beaumont, Texas and runs all the way up into Wyoming.

The City has a local airport, Mid-Way Airport, with an existing runway of 6,500 feet and able to accommodate corporate jets, etc. This new length will allow for larger and most corporate jets to use the facility. This municipal airport was completed in mid-1992 and is co-operated by the Cities of Midlothian and Waxahachie. Since opening it has seen the runway expanded to 6,500' and other major improvements with now having a total of 48 T hangars, 9 Box hangars and 4 corporate hangars plus a newly refurbished terminal

constructed over the last few years. The airport is now served by two instrument approaches and is capable of handling all but the commercial size jets. Major Commercial air service is available at Dallas Love Field Airport and Dallas/Fort Worth International Airport both approximately 40 miles to the north and northwest of Waxahachie.

The City is served by two common carriers with two terminals located in Waxahachie and also has two major railroads that pass through the city limits: the Burlington-Northern and the Union Pacific.

Climate

Climate conditions for Waxahachie are excellent for work and recreation. The mean average temperature in January is 35 degrees Fahrenheit and the July mean average temperature is 96 degrees Fahrenheit. The average rainfall is 36.1 inches per year. The driest month is December with average rainfall being .33 inch. The wettest month comes in May when an average of 9.62 inches of rain falls. While extremes of temperatures do occasionally happen they are generally short lived and do not have any material affect upon the economy of lives of the residents.

Government & Services

Waxahachie has a council/manager type of city government. Five council members are elected for two-year terms on a rotating basis, and the elected council selects the mayor. The City is professionally managed by a city manager, and a master plan has been made for orderly city growth. The city is protected by 55 police officers operating approximately 25 police cars. In addition, there are also 60 paid firemen who work out of three fire stations using modern fire fighting equipment including five class A pumper trucks.

Medical Facilities

The Baylor Scott and White hospital is a 129 bed medical facility at present with a fourth floor being readied for future growth. General short-term medical, surgical, and obstetrical services are provided. Special services include diagnostic laboratory, diagnostic

radiology, diagnostic ultrasound, blood bank, respiratory therapy, physical therapy, intensive care, and emergency care. Other necessary medical treatments for virtually any type of condition are available in the Dallas area only thirty minutes away. There is an accompanying medical office building and offer a new cancer center as well as women health facilities. The hospital is a major employment center and economic generator for the city. The area is served by 230 physicians having 33 specialties. In addition to the Baylor-Scott and White hospital three other hospitals are within an easily commutable distance in Mansfield to the west, Charlton Methodist to the north and Ennis to the east.

Fourteen dentists practice general dentistry in the city. Complete ambulance service is provided by a private firm (East Texas Ambulance) under contract with the City. The State Health Department operates a public health facility. Six pharmacies offer prescription services via either national companies such as Wal-Greens and CVS or larger stores such as Target or groceries stores.

Education

The city is served by the Waxahachie Independent School District with a total enrollment of over 8,498 students and twelve campuses. Additionally, the city is also served by Southwestern Assembly of God University, with this campus being in continuous operation for ninety-six years. Navarro County College also maintains a campus in the city. Other colleges within commuting distance include Dallas Baptist University, SMU, TCU and Baylor, which all are within a 45 minute to one hour drive of the city.

Shopping

Waxahachie offers merchandise and services of all types in the department stores. Target, Belks, Beall's and Penney's are the larger department stores located in the City. In addition the city boast a Home Depot and Lowes. There are numerous specialty shops, appliance stores, jewelry stores, financial institutions, hardware stores, farm equipment supply stores, and plumbing and electrical services as well as services on the above

products. The major retail centers of trade have recently located in, and around, the intersection of U. S. Highway 287 Bypass and U. S. Highway 77 in the northern portion of the city. The downtown area around the old courthouse square recently received a shot in the arm with the recent new main court house for the county government remaining in and near the downtown area. There is an active chamber and city drive to revitalize the older downtown area around the courthouse area and no doubt money and tax incentives will be a part of this project.

Additionally, Waxahachie is served by approximately thirty-three eating establishments including virtually all such national franchises as Pizza Hut, Pizza Inn, Jack-In-The-Box, and Braum's, McDonald's, Burger-King, Taco Bell, Arby's, Chic-filet, Wendy's, Dominos, Olive Garden, Johnny Carinos, El Fenix, Applebee's and Chilis'. Other smaller individual restaurants are also in the mix with regards to eating.

The post office in Waxahachie is a first-class post office with two receipts and one dispatch daily. The closest air mail terminal is DFW Airport, located approximately 40 miles to the north.

The City of Waxahachie is served by several businesses and professional groups. These groups include an active Chamber of Commerce, with home builders and manufacturers councils, managed by a professional manager. An Association of American Business Women's Club, and the newly formed Ellis County Legal Secretaries Association are also a few of the professional societies operating in the community.

Economic Base

The City of Waxahachie has a broad economic base ranging from agriculture to industry. Early in Waxahachie's history, agriculture played a vital role. The two major crops farmed in Waxahachie and the surrounding county were cotton and grain sorghum. As times have progressed Waxahachie has found itself changing from a rural community to one centered more on industry and manufacturing. For instance, over the last several years

community audit shows that over of 17 manufacturers and industries have built plants in Waxahachie. A list of major employers including these companies and their products is furnished on the following page.

Company	Product
ABC Coating Company, Inc.	Epoxy coated reinf. steel
AEP Industries	Polyethylene film
Americase Products	Custom carrying cases
Better Bath Components	Bath tubs for mobile homes
Burleson, T. W. & Son	Honey processing
Cardinal CG	Coated glass
Dart Container Corp.	Insulated foam cups
Georgia Pacific	paper packing products
James Hardie	Cement fiberboard
Saint Gorbain	Glass containers
International Extrusion	Extrusion-anodizing
Lifelike Products, Inc.	Styrofoam cups/coolers
Lofland Company	Steel fabricators
Magnablend, Inc.	Chemical mixing
National Freight, Inc.	Freight trucking
Nekoosa Packaging	Paper packaging products
Raco Manufacturing	Alum. thresholds & door frames
Rock-Tenn	Cardboard cartons
Secure, Inc.	Concrete curing compounds
Walgreens	Distribution facility
Waxahachie Marble & Granite	Monuments
Waxahachie Daily Light	Newspapers

As one can see, there has been a substantial amount of industrial and manufacturing growth in Waxahachie over the last several years and in addition other satellite cities such as Midlothian, Red Oak and Ennis have also had new plants enter the county.

Population & Demographics

Waxahachie's growth has been a long and steady climb to the present date. A recorded population of 1,354 in 1880 compares to a population in 1970 of 13,452, 14,624 in 1980, and 18,168 according to the 1990 census. The latest estimated population is up to

approximately 40,800 according to the city's web site and depending upon the source and Ellis County has a reported population of over 184,000 people.

Construction

New construction is active in virtually all segments of the marketplace. Most notable the city issued hundreds of residential building permits and is not expecting a decline for 2021 and there were 400 in 2020.

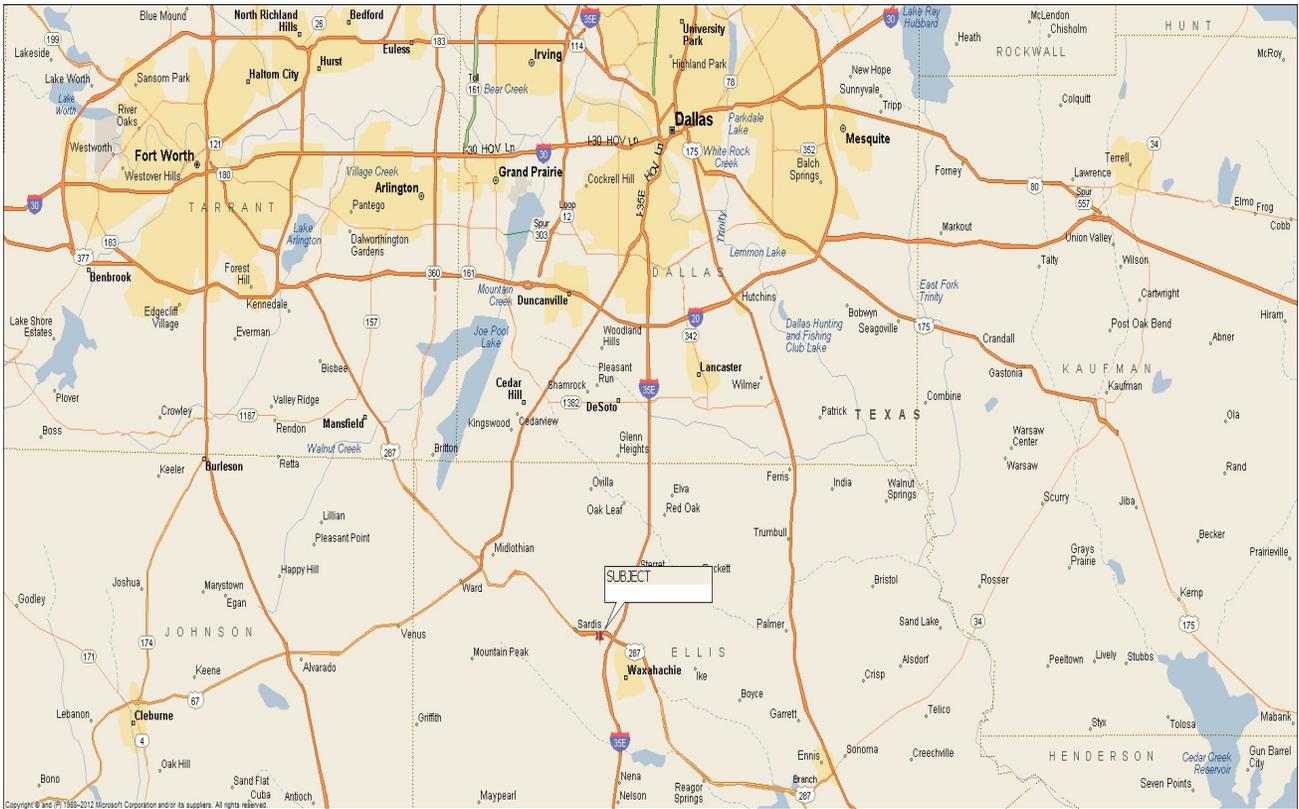
In addition the city has four full service grocery stores including Food Land, HEB, Walmart and Aldi.

Summary

Waxahachie has experienced a rather explosive growth and now has an industrial base that continues to grow along with a still powerful agricultural industry. New construction is active in virtually every section of the real estate marketplace. However, most of the new construction has primarily been in the residential and retail areas. Property values were increasing in the area prior to Covid-19 and appear to have slowed somewhat, but many sources such as local Realtors, etc. expected the marketplace to recover relatively soon should have sustained growth for the foreseeable future.

The most significant recent item is the approval of the Emerald Lake development on the west side of the city and consisting of approximately 2,400 acre master planned development. Additionally, it has also been announced the Jones family has purchased approximately 120 acres located at the southwest corner of I-35E and U.S. Highway 287 Bypass for possible future development.

AREA MAP



AERIAL PHOTOGRAPH



As a current survey was NOT furnished the above aerial photograph is not intended to be relied upon as completely accurate, but only to show general location of subject property boundaries and the surrounding area. However, it s based on the information furnished by the client as to the “approximate” location of the boundaries.

NEIGHBORHOOD ANALYSIS

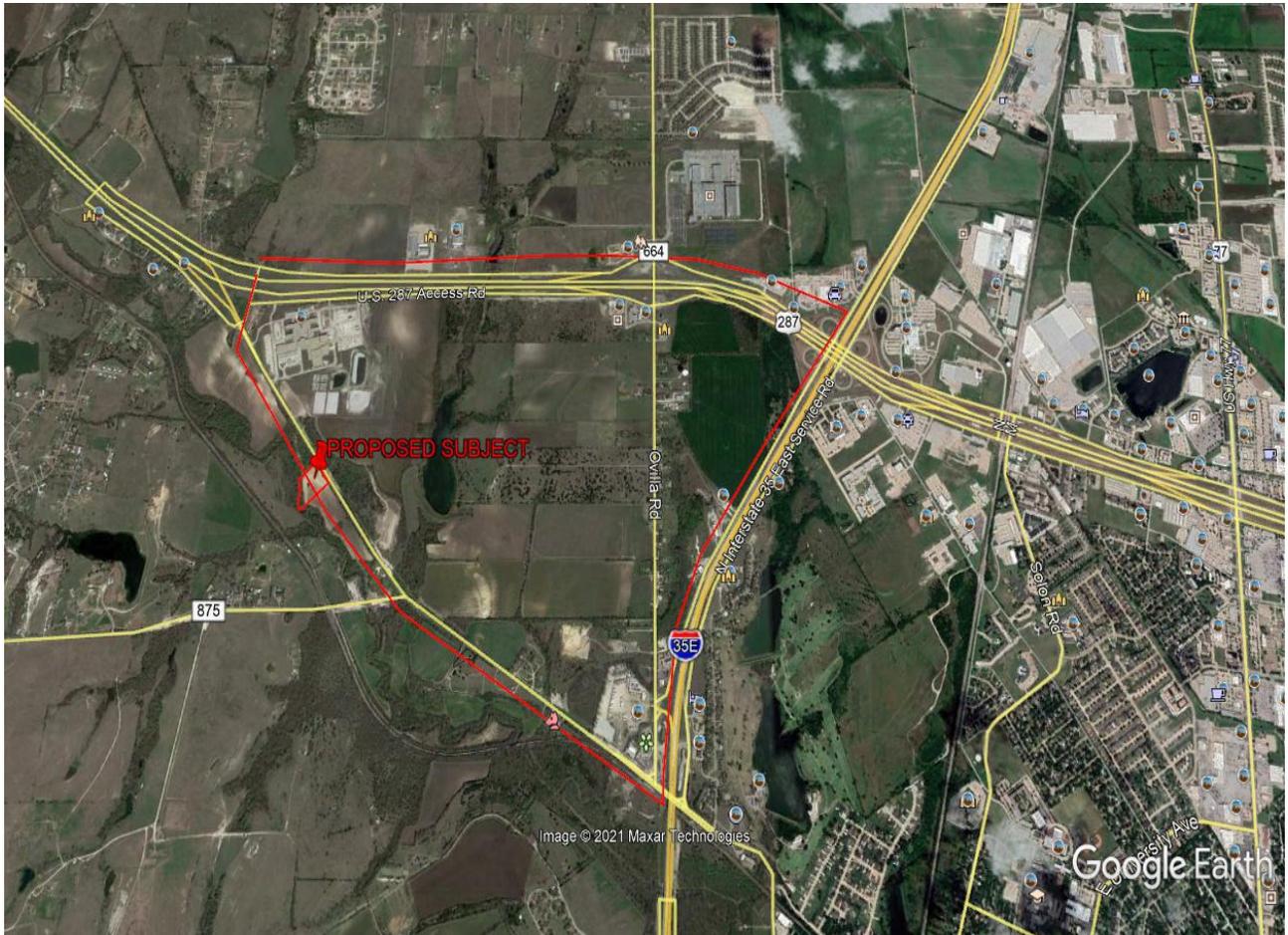
The neighborhood is considered to be primarily an area located west of the main city development area west of I-35E between Highway 287 Bypass and Business Highway 287.

The overwhelming development activity has been in the retail and office uses with a few scattered commercial uses such as automotive dealerships and automotive repair facilities and fast food restaurants along U.S. Highway 287 Bypass.

Similarly the area west of I-35E has also been slower to develop with retail and office uses, but it appears that the marketplace is shifting and development activity is becoming more active. The announcement of the Emerald Lake development should help step up this development.

While the subject is located in the western portion of the neighborhood it is also considered to be located in the future growth pattern for the city in a reasonable time line.

NEIGHBORHOOD MAP



SITE ANALYSIS

LOCATION

The subject property are located in the western portion of the City of Waxahachie on U.S. Highway 287 Business. Based on the information furnished by the I. S. D. subject consist of approximately 4.25 acres of land in the southwestern side of Highway 287 Business. As the subject is being carved out of larger parcel it is not reported to have a street address as of the date of this appraisal.

FRONTAGE

Again, no survey of the subject was furnished, but based on information that was requested by this appraiser and furnished to this appraiser the site can be reasonably described. The client stated that it will have 425' along the southern side of U.S. Highway 287 Business and going south Waxahachie Creek and then along the creek until being directly south of the original starting point. This appears to be the only public road frontage available to this tract.

SIZE

Again, no furnished survey for the proposed subject property but this appraiser has used the google earth calculator to measure the amount of size contained in the described property. Those calculations indicate an approximately a total size or 4.25 acres (see calculation page).

SHAPE

It would appear that based on the furnished information from the client and the current google earth map that the subject property is basically trapezoidal in its overall shape with an undulating southern boundary. This amounts to a reasonable assumption based on the furnished information.

PHYSICAL DESCRIPTION

The tract appears to be a level tract along its frontage , but show a significant slope to the south down to Waxahachie Creek.

SOIL AND SUBSOIL

The subject does not appears to have any soil or sub-soil problems and is not located in an area noted for having soil problems. However, without an environmental study this amounts to a reasonable assumption due to lack of any soil studies.

FLOOD PLAIN

According to the FEMA flood maps the subject shows the site to be located in a flood plane areas.(Date 6/3/2013, Zone AE, Map #48139C0175F and 481390D0175F, See flood map definitions). Again the google earth area calculator was used to “estimate” the amount of the subject that is located in the flood plan. Even though a fairly large amount of the subject site is located in the flood plan, it is located in a zoned that allows for some possible uses such as parking lots, etc. Thus, while recognizing the flooding area, it is somewhat useable and not considered to be a major factor for some uses.

EASEMENTS AND ENCROACHMENTS

As the tract is reported to have municipal water and sewer, as well as other utilities such as electricity and telephone to the site it is assumed that typical service easements associated with these utilities are located on the site. None of these appear any negative affect on the development or use of the site.

ACCESS/VISIBILITY

Taken as a whole the tract has sufficient frontage and access via a public street. Some developers avoid selecting locations that are either notably above or below grade level as they believe that the public avoids having to go down or substantially up to access a site. The frontage of the site is not terribly lower so in essence, the site has good access.

UTILITIES

According to the city all municipal utilities are reported to be available to the site according to the city. However, any development plans would have to be approved by the city to assure municipal utilities. Otherwise, all other necessary utilities such a electricity, telephone, etc. are available to the subject property.

ZONING

The property is in the city limits of Waxahachie and according to the zoning map it is zoned GR-General Retail. This is considered a reasonably appropriate zoning in the opinion of this appraiser and will allow for many uses within the zoning ordinance.

LINKAGES

Overall the positive linkages are considered to be that the proposed site is located on U.S. 287 Bypass and only a short distance from U.S. 287 Bypass.

EXTERNALITIES

There are no negative externalities in the opinion of this appraiser.

HIGHEST AND BEST USE

The highest and best use is defined by The Appraisal of Real Estate 13th Edition as-The reasonably probable and legal use of the vacant land or an improved property that is physically possible, appropriately supported, and financially feasible and that results in the highest value.

Based on this definition an analysis should be made of the land, as if vacant, and also for the property as currently, or proposed to be improved.

In determining the highest and best use, the appraiser must determine the answer to four questions. They are:

1. What may the subject site be legally used for?
2. What may the subject site be physically used for?
3. What is the most appropriate and most feasible use for the subject site?
4. What is the maximally productive use of the site?

Each of these questions will be answered separately.

The first area to be examined is any legal limitations on the subject site. Given the subjects zoning, size and location and the surrounding land uses, it is the opinion of this appraiser that the subject does not have any have any legal limitations to its development to its highest and best use. It is considered to be a reasonably good retail location as opposed to a office location.

The second area to be examined is any physical limitations on the site. There does not appear to be any major physical limitations considered present as the site has . There is some flooding, but the flood zone indicates that much of the land may still be used in some capacity such as parking. Final conclusion would depend upon approval of any development plans. Thus, given these circumstances there does not appear to be any major physical limitations on the subject property that would prohibit its development to its highest and best us, but the current use of vacant land is considered an interim use.

The next area to discuss is the most appropriate and most probable use of the property. This normally considers only the vacant land only as improvements can be removed, remodeled, or razed for a new structure. Thus, the highest and best use as improved is not considered.

CALCULATED AREA ESTIMATE

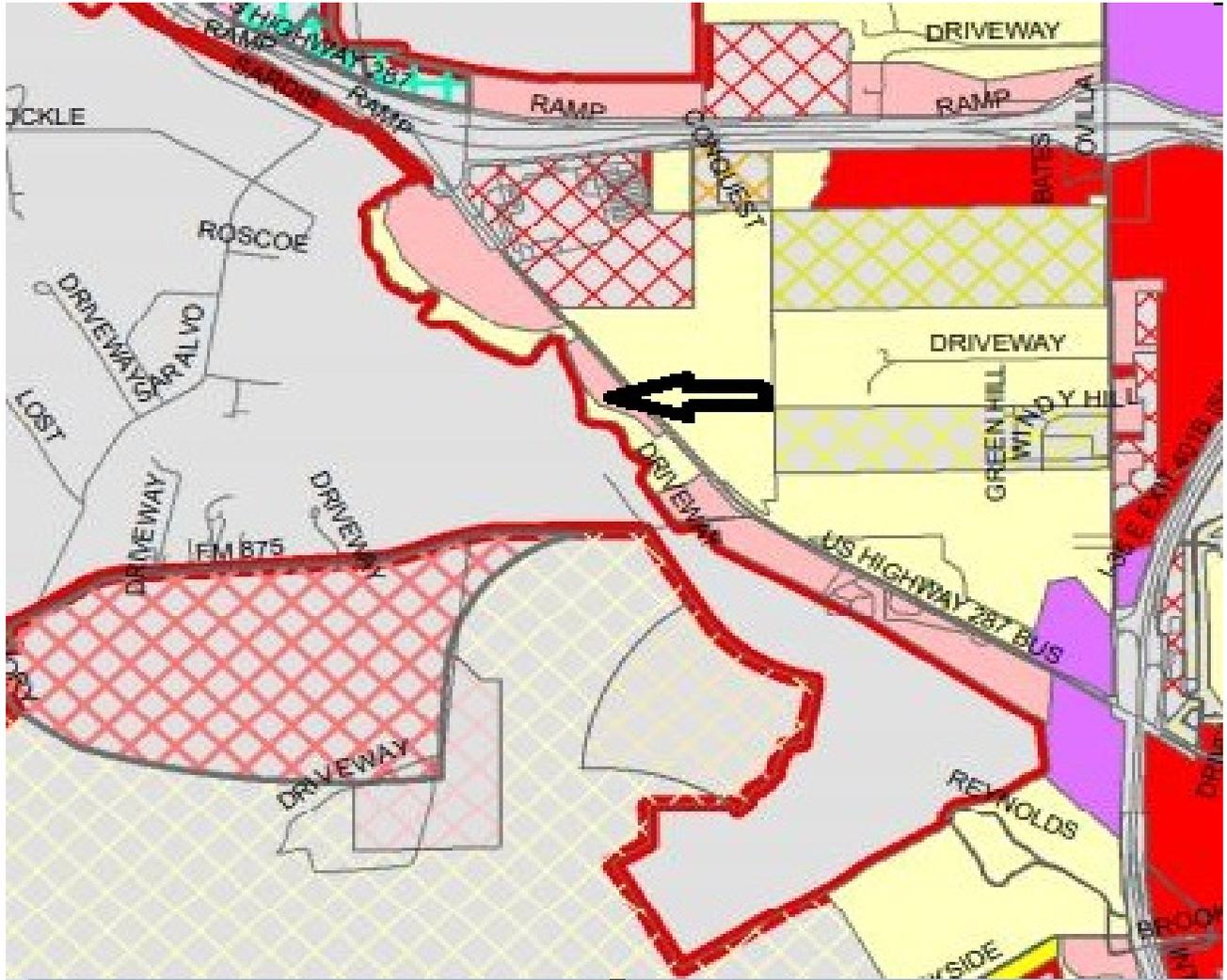


SUBJECT FLOOD AREA CALCULATION



This map is drawn on the google earth area calculator and show approximate 2.45 acres to be located in the flood plan.

ZONING MAP



ZONING

Sec. 3.16 - General Retail (GR).



- (a) *General purpose and description:* The General Retail (GR) Zoning District is intended predominately for general retail, and certain light commercial uses of a service nature which typically have operating characteristics of traffic service requirements generally compatible with typical office, retail, shopping, and some residential environments.
- (b) *Special considerations:*
 - (i) No permanent use of temporary buildings
 - (ii) Interior Side Yards - When retail uses are platted adjacent to other retail and other non-residential uses, no side yard is required provided:
 - 1) Adequate fire lanes and circulation is provided on site; and
 - 2) Appropriate building codes can be met

FLOOD MAP

5/15/2018

What is a Flood Zone? | FEMA Zone Definitions



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- [FEMA Flood Maps](#)
- [Flood Zone Determination](#)
- [Flood Zone Report](#)
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Special Flood Hazard Areas – High Risk

Special Flood Hazard Areas represent the area subject to inundation by 1-percent-annual chance flood. Structures located within the SFHA have a 26-percent chance of flooding during the life of a standard 30-year mortgage. Federal floodplain management regulations and mandatory flood insurance purchase requirements apply in these zones.

ZONE	DESCRIPTION
A	Areas subject to inundation by the 1-percent-annual-chance flood event. Because detailed hydraulic analyses have not been performed, no Base Flood Elevations (BFEs) or flood depths are shown.
AE, A1-A30	Areas subject to inundation by the 1-percent-annual-chance flood event determined by detailed methods. BFEs are shown within these zones. (Zone AE is used on new and revised maps in place of Zones A1–A30.)
AH	Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are 1–3 feet. BFEs derived from detailed hydraulic analyses are shown in this zone.
AO	Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are 1–3 feet. Average flood depths derived from detailed hydraulic analyses are shown within this zone.
AR	Areas that result from the decertification of a previously accredited flood protection system that is determined to be in the process of being restored to provide base flood protection.
A99	Areas subject to inundation by the 1-percent-annual-chance flood event, but which will ultimately be protected upon completion of an under-construction Federal flood protection system. These are areas of special flood hazard where enough progress has been made on the construction of a protection system, such as dikes, dams, and levees, to consider it complete for insurance rating purposes. Zone A99 may be used only when the flood protection system has reached specified statutory progress toward completion. No BFEs or flood depths are shown.

Coastal High Hazard Areas – High Risk

Coastal High Hazard Areas (CHHA) represent the area subject to inundation by 1-percent-annual chance flood, extending from offshore to the inland limit of a primary front al dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources. Structures located within the CHHA have a 26-percent chance of flooding during the life of a standard 30-year mortgage. Federal floodplain management regulations and mandatory purchase requirements apply in these zones.

ZONE	DESCRIPTION
V	Areas along coasts subject to inundation by the 1-percent-annual-chance flood event with additional hazards associated with storm-induced waves. Because detailed coastal analyses have not been performed, no BFEs or flood depths are shown.
VE, V1-V30	Areas along coasts subject to inundation by the 1-percent-annual-chance flood event with additional hazards due to storm-induced velocity wave action. BFEs derived from detailed hydraulic coastal analyses are shown within these zones. (Zone VE is used on new and revised maps in place of Zones V1–V30.)

Moderate and Minimal Risk Areas

Areas of moderate or minimal hazard are studied based upon the principal source of flood in the area. However, buildings in these zones could be flooded by severe, concentrated rainfall coupled with inadequate local drainage systems. Local stormwater drainage systems are not normally considered in a community's flood insurance study. The failure of a

http://www.floodadvocate.com/fema-zone-definitions/?gclid=EAlaIqobChMkpfQ5Iul2wIVyLFACh3BcgTHEAAyASAAEgK6AFD_BwE

1/2

5/15/2018

What is a Flood Zone? | FEMA Zone Definitions

local drainage system can create areas of high flood risk within these zones. Flood insurance is available in participating communities, but is not required by regulation in these zones. Nearly 25-percent of all flood claims filed are for structures located within these zones.

ZONE	DESCRIPTION
B, X (shaded)	Moderate risk areas within the 0.2-percent-annual-chance floodplain, areas of 1-percent-annual-chance flooding where average depths are less than 1 foot, areas of 1-percent-annual-chance flooding where the contributing drainage area is less than 1 square mile, and areas protected from the 1-percent-annual-chance flood by a levee. No BFEs or base flood depths are shown within these zones. (Zone X (shaded) is used on new and revised maps in place of Zone B.)
C, X (unshaded)	Minimal risk areas outside the 1-percent and .2-percent-annual-chance floodplains. No BFEs or base flood depths are shown within these zones. (Zone X (unshaded) is used on new and revised maps in place of Zone C.)

Undetermined Risk Areas

ZONE	DESCRIPTION
D	Unstudied areas where flood hazards are undetermined, but flooding is possible. No mandatory flood insurance purchase requirements apply, but coverage is available in participating communities.

Order a Flood Zone Report and see your FEMA Flood Zone. [Click here](#)

Flood Map Research by [Second Look Flood, LLC](#) | 320-224-4180 | Support@secondlookflood.com | [Terms of Service](#)

MARKETABILITY/EXPOSURE TIME ANALYSIS

This analysis is specifically for the subject property and really has no bearing on whether the subject property is currently being offered for sale or not. It analyzes the subject property in terms of "if it were" for sale and concludes its overall marketability and desirability in the marketplace.

Exposure time is defined as being the length of time a property would have been, or is, on the market **prior** to the effective date of the appraisal. Whereas, Marketing time is the length of time that the property would, or may be, on the market **after** the effective date of the appraisal. Of course in most cases an estimate of exposure and marketing time is generally a range of time as it is virtually impossible for anyone to determine an exact length of time for either.

Taken into consideration is the property type and market area. It can easily be understood that the market area and exposure and marketing time for a regional mall will be quite different from the exposure and marketing time for a one unit residence.

The conclusions reached are based on the appraiser's collection of data from such sources as local appraisers, local real estate agents, time on the market for comparable sales, this appraiser's experience with the property type and market and other information deemed reliable and important.

The probable exposure time for the subject is estimated to be approximately six to eight months and the estimated marketing time for the subject is also estimated to be the same. Of course this estimate assumes that there is professional marketing and the property is not over priced.

PROPERTY HISTORY

According to the tax records as of the appraisal date the subject property has been under the ownership of the Waxahachie I.S.D. for over three years and it not currently listed for sale by the NTREIS.NET MLS system; nor any other source checked by this appraiser.

The school board has reported that they have been approached by a potential purchaser for the proposed subject site.

The following legal description is based on the tax records for the entire 16.318 acres and may not reflect a new legal description if the property is sold.

LEGAL DESCRIPTION

J. Boyd Survey, Abstract #108, City of Waxahachie, Ellis County, Texas (see drawing).

THE APPRAISAL PROCESS

The appraisal of real property is essentially a research project and should be approached as such. The determination of what data is necessary, the collection of that data, and the analyzation of the data are all steps in the appraisal process. Three basic approaches are used by the appraiser in the valuation of the real property. They are the Direct Sales Comparison Approach, the Income Approach, and the Cost Approach.

The Direct Sales Comparison Approach (often called the Market Approach) arrives at an indication of value by comparing similar properties that have sold recently to each other and then to the subject property to see if the marketplace is reacting to any differences. The heart of this approach is comparing similar properties and making adjustments for dissimilarities from market reactions, if any, to the dissimilarities.

The Income Approach obtains an indication of value by taking the income that the subject property can generate and converting, or capitalizing, that income into an indication of value.

A market rent is first obtained for the subject property based on similar property rented in the neighborhood. Expenses are then estimated and subtracted for the property to obtain the Net Operating Income. The quality, quantity, and durability of this income stream are all considered in this process. Then a Capitalization Rate is developed with which to convert Net Operating Income into an indication of value. All of these numbers are then placed in the formula $\text{Income} \div \text{Rate} = \text{Value}$ to obtain the indicated value by the Income Approach. However, in this assignment the subject considered to be only land it is not reported to have any type of long term stable income stream and as there is no stable income stream present and the Income Approach cannot be considered reliable or required in this appraisal.

The Cost Approach achieves an indication of value by estimating the Reproduction

Cost or Replacement Cost New of the improvements, less any depreciation (from physical deterioration, functional obsolescence, and locational obsolescence), plus the estimated land value. However, in this appraisal the subject is appraised as if there are no improvements and therefore with no improvements the Cost Approach is also not reliable or used in this appraisal. It is also not considered necessary to render a credible opinion of value.

It is important to realize that all approaches, if used, gather information from the marketplace and are related. After the data has been collected and analyzed the appraiser must reconcile the indications of value into the final opinion of value.

In the final estimate of value, the appraiser must consider the type of property being appraised, the reliability of the data and the quality and quantity of the data.

Thus, only the Direct Sales Comparison Approach is used to arrive at the final opinion of value in this appraisal and it is only vacant land value with no improvements or income stream that would appeal to the typical real estate investor.

DIRECT SALES COMPARISON APPROACH

The Direct Sales Comparison Approach is defined as follows:

DIRECT SALES COMPARISON APPROACH - That approach in appraisal analysis which is based on the proposition that an informed purchaser would pay no more for a property than the cost to him of acquiring an existing property with the same utility. This approach is applicable when an active market provides sufficient quantities of reliable data which can be verified from authoritative sources. The Direct Sales Comparison Approach is relatively unreliable in an inactive market or in estimating the value of properties for which no real comparable sales data is available. It is also questionable when sales data cannot be verified with principals to the transaction. It is also referred to as the Market Comparison or Market Data Approach.

Finally, in some types of properties, the Direct Sales Comparison Approach is best used to establish the upper and lower parameters of the marketplace (i.e. given the other indications of value what appears to be reasonable and within the range of values for a similar type of property).

The following sales were located and used in this section of the appraisal report to formulate an opinion of value for the subject proposed 4.25 acres. Further, the comparable data selected was chosen specifically because they are all reasonably close in location and size in the City of Waxahachie, are reasonably recent sales and have similar property highest and best uses of probably development.

LAND COMPARABLE #1

LOCATION: 1264 N. I-35E, WAXAHACHIE, TEXAS
GRANTOR: EVANGEL TEMPLE OF ASSEMBLIES OF GOD
GRANTEE: RAI INVESTMENTS, INC.
DATE OF SALE: JUNE 2017
SIZE: 4.0 ACRES
SHAPE: LONG AND SLIGHTLY IRREGULAR
UTILITIES: ALL
ZONING: COMMERCIAL
FLOOD: NONE
VERIFIED: MLS # 13238958, TAX RECORDS 201706W3 DG 1716986
SALES PRICE: \$350,000 OR \$2.00 SF
TERMS OF SALE: OWNER FINANCING, NEAR MARKET TERMS
CASH EQUIVALENCY: N/A
COMMENTS: E/S I-35, SLIGHTLY SMALLER SIZE, LONG I-35 FRONTAGE, ADJOINS DEVELOPMENT,



LAND SALE #2

LOCATION: 1724 I-35E, WAXAHACHIE, TEXAS
GRANTOR: FRANCISO PUDA
GRANTEE: EIS CONSTRUCTION, INC.
DATE OF SALE: OCTOBER 2018
SIZE: 3.0 ACRES (SEE COMMENTS)
SHAPE: GOOD OVERALL
UTILITIES: ALL
ZONING: COMMERCIAL
FLOOD: NONE
VERIFIED: AGENT, MLS# 13696571
SALES PRICE: \$562,500 OR \$4.30 SF
RECORDING: TX RECORDS 201811W4 DG 18333910
TERMS OF SALE: CASH TO SELLER
CASH EQUIVALENCY: N/A
COMMENTS: AGENT REPORTS THIS WAS 3, 1 ACRE SALES ALL AT THE SAME TIME TO THE SAME SELLER/PURCHASER, I-35E FRONTAGE, NEAR CIVIC CENTER, HOSPITAL, HOTELS, SUPERIOR LOCATION, INFERIOR ACCESS FROM I-35E, SMALLER BUT REASONABLY SIMILAR SIZE.



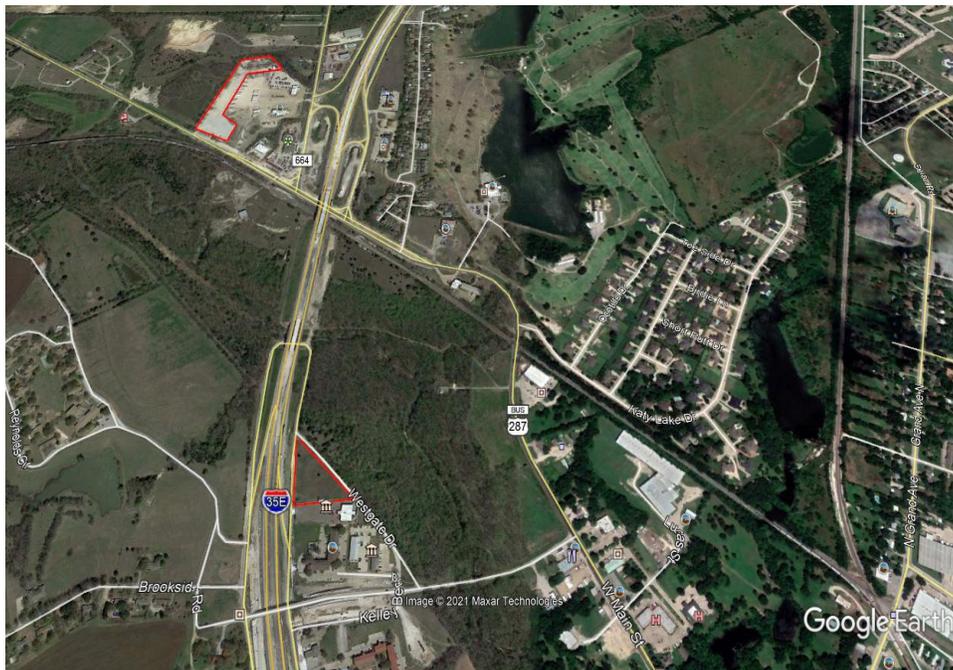
LAND COMPARABLE #3

LOCATION: 2290 HIGHWAY 287 BUSINESS, WAXAHACHIE, TEXAS
GRANTOR: FRANCISCO CUEVAS
GRANTEE: MYTI PROPERTIES, LLC
DATE OF SALE: MAY 2020
SIZE: 4.56 ACRES
SHAPE: LONG AND SKINNY
UTILITIES: ALL
ZONING: INDUSTRIAL
FLOOD: NONE
VERIFIED: BROKER, TAX RECORDS 20200526 DG 2016633
SALES PRICE: \$650,000 OR \$6.83 SF
TERMS OF SALE: CASH TO SELLER
CASH EQUIVALENCY: N/A
COMMENTS: VERY SIMILAR SIZE, CLOSE, BUT NO I-35E FRONTAGE, PURCHASED BY ADJOINING PROPERTY OWNER THAT WANTED THE LAND FOR FUTURE EXPANSION.



LAND SALE/ASKING #1

LOCATION: 700 BLK I-35E, WAXAHACHIE, TEXAS
GRANTOR: JANET . SHAWER ETAL
GRANTEE: EAGLE II, LLC
DATE OF SALE: JULY 2018
LAND SIZE: 1.78 ACRES
UTILITIES: ALL AVAILABLE
ZONING: COMMERCIAL
FLOOD: NONE
VERIFIED: BROKER, MLS #14050298
SALES PRICE: \$135,000 OR \$1.75 SF SALE, \$4.50 SF ASKING
RECORDING: TAX RECORDS 201807W2 IG 1819414
CASH EQUIVALENT: N/A
TERMS OF SALE: CASH TO SELLER REPORTED, DESIRED,
COMMENTS: FAIRLY RECENT SALE AND A CURRENT ASKING,
SMALLER SIZE, SIMILAR FRONTAGE, ZONING,
UTILITIES, APPROXIMATELY A YEAR AGO THIS
APPRAISER FUNCTIONING AS A BROKER
OBTAINED A VERBAL OFFER OF \$3.00 SF.

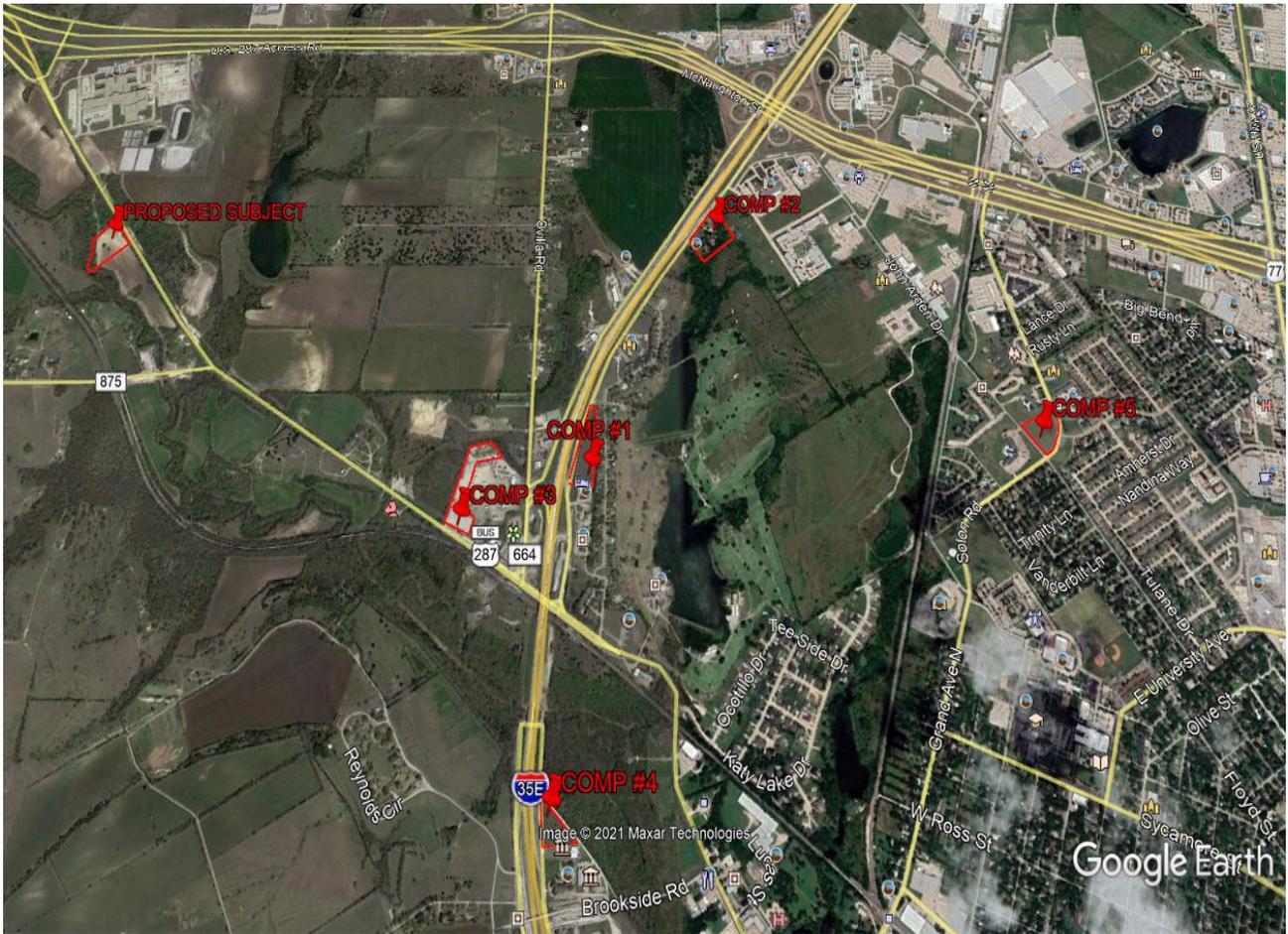


LAND COMPARABLE #3

LOCATION: NWC SOLON RD. & JOHN ARDEN, WAXAHACHIE, TEXAS
GRANTOR: VIKING SOLON, LLC
GRANTEE: CORY AND JULIA SANCHEZ
DATE OF SALE: SEPTEMBER 2019
SIZE: 3.511 ACRES
SHAPE: GOOD, PIE SHAPED
UTILITIES: ALL
ZONING: PD-GR
FLOOD: NONE
VERIFIED: BROKER/OWNER, TAX REC N/A
SALES PRICE: \$325,000 OR \$2.13 SF
TERMS OF SALE: CASH TO SELLER
CASH EQUIVALENCY: N/A
COMMENTS: PIE SHAPED CORNER, SLIGHTLY LARGER SIZE,
NO I-35E EXPOSURE, BUT REASONABLY SIMILAR
LOCATION, PURCHASED FOR AN OFFICE/RETAIL
DEVELOPMENT CURRENTLY UNDER WAY.



COMPARABLES SALES MAP



RECONCILIATION-LAND SALES

SALE	DATE	PRICE	SIZE	\$/SF	UTILITIES	ZONING	FLOOD	OTHER
1	6/17	\$350,000	4.0	\$2.00	ALL	COMM	NONE	REASONABLY SIMILAR SIZE, , SUP LOCATION, E/S I-35E FRONTAGE, TRIANGLE SHAPE
2	10/18	\$562,500	3.0	\$4.30	ALL	COMM	NONE	SLIGHTLY SMALLER, NEAR CIVIC CENTER, HOSPITAL, I- 35E FRONTAGE, POORER ACCESS, SUPERIOR LOCATION
3	5/20	\$650,000	4.56	\$3.27	ALL	INDUS	NONE	N/S HWY 287 BUS, JUST OFF I- 35, VERY SIMILAR SIZE, PURCHASER BY ADJOINING PROPERTY OWNER FOR EXPANSION, SMALLER FRONTAGE
4	7/18	\$135,000	1.78	\$1.78	ALL	COMM	NONE	SMALLER SIZE, INFERIOR LOCATION, POORER ACCESS, TRIANGULAR SHAPE
5	9/19	\$325,000	3.511	\$2.13	ALL	PD-GR	NONE	SMALLER SIZE, PIE SHAPED, DBLE FRONTAGE, OFFICE DEV
SUBJ	4/21	?	4.25*	?	ALL	GR	YES	NO BYPASS FRONTAGE, BUT HWY 287 BUS FRONTAGE, SOME FLOOD,

(* Estimated size, location, frontage, etc. taken from provided information from client)

As all sales possess dissimilarities from the subject, a system of adjustments is used showing the appraiser's opinion of market reaction to those dissimilarities if any.

Typically, adjustments are made for the following items:

Interest Conveyed: An analysis of the property rights conveyed in the sale and a possible adjustment for any differences (e.g. leased fee versus fee simple).

Terms: Differences in either interest rates, higher or lower down payments, terms of financing, or other concessions made by the Buyer or Seller that would tend to affect the sales price.

Conditions of Sale: Concessions made by either the Buyer or the Seller which tend to make the transaction less than "arms-length" in the marketplace.

Time: Factors affecting the sale of a property in the marketplace, such as development trends, the money markets, properties suitable for certain popular investments, and the potential of a property to satisfy market desires in the particular neighborhood area.

Location: The importance of a particular property with respect to its location in the neighborhood, proximity to major intersections and streets, or other noticeable factors affecting market reactions

Physical Characteristics: Differences applying to improved sales only include building size, quality of construction, age, condition, architectural style and other potential physical differences. Additional differences possibly affecting vacant properties may be the only factors applicable to a vacant site in land-only appraisals: flood plain, topography, utility availability, size, frontage, etc.

Whenever possible the adjustment process used by this appraiser is more quantitative and not qualitative. Basically the difference is that in a quantitative adjustment process after sale specific adjustments (e.g. type of ownership, terms of each sale, conditions possibly affecting each sale, and the time, or market conditions, in which each sale took place) the most comparable(s) sales to the subject are compared to the other comparables in the data set to see if the marketplace is reacting to the dissimilarities. This normally produces a range of indications, but most of the indications will show an indication that the marketplace is, or is not, reacting to the difference(s). While the comparisons of the adjusted prices yield varying indications of possible adjustments they also strongly provide indications as to when an adjustment is warranted for a feature such as location, size, etc. Whereas in a qualitative adjustment process the appraiser makes a personal adjustment

based the appraiser's opinion of superior or inferior with little data to potentially support the adjustment other than an opinion. Many appraisers used a qualitative rather than quantitative adjustment process, but it is not considered to be as accurate in this appraiser's opinion as it is more subjective than objective. However, in any adjustment process there is virtually always a combination of qualitative and quantitative adjustments.

While the comparisons of the adjusted prices yield varying indications of possible adjustments they also strongly provide indications as to when an adjustment is warranted for a feature such as location, size, etc.

The following chart represents this appraiser's opinions of the marketplace's reactions to the dissimilarities of the data set.

ADJUSTMENT CHART

COMP	1	2	3	4	5
\$/SF	\$2.00	\$4.30	\$3.27	\$1.75	\$2.13
OWNSHP	0	0	0	0	0
ADJ \$	\$2.00	\$4.30	\$3.27	\$1.75	\$2.13
TERMS	0	0	0	0	0
ADJ \$	\$2.00	\$4.30	\$3.27	\$1.75	\$2.13
COND	0	0	-.65	0	0
ADJ \$	\$2.00	\$4.30	\$2.62	\$1.75	\$2.13
TIME	+.25	+.22	0	+.13	+.03
ADJ \$	\$2.25	\$4.52	\$2.62	\$1.88	\$2.16
LOCATION	-.23	-2.26	-.52	+.38	+.11
ADJ \$	\$2.02	\$2.26	\$2.10	\$2.26	\$2.27
SIZE	0	0	0	0	0
ADJ \$	\$2.02	\$2.26	\$2.10	\$2.26	\$2.27
FLOOD	-.10	-.11	-.11	0	-.11
ADJ \$	\$1.92	\$2.15	\$1.99	\$2.26	\$2.16

The first item for possible adjustment is for the type of ownership transferred at the time of the sale. However, all of the data set is reported to have been fee simple sales no adjustments of considered necessary to any of the comparables.

The next item considered is the type of terms such as owner financing or cash terms to the seller. Comparable #1 is reported to have very sort terms of owner financing that are actually better that bank financing and it is not adjusted for this factor. Remainder of the data set are reported to have been cash to the seller with no special concessions on the part of the seller so no adjustments are considered to be necessary to any of the comparables.

The next item is any conditions on the part of mainly the seller than may have affected the sales price. These generally are sellers concessions and involve possible problems such as health problems, tax problems, divorce, etc. and in rare circumstances a purchaser may have paid above market to have a property such as an adjoining property owner wishing to have additional property, an out of state purchaser that may not be familiar with the local marketplace such as a person being transferred in the area from out of state or someone under a time line to complete a 1031 tax exchange. Comparable #3 was purchased by the adjoining property for future expansion of his facility. Typically, when adjoining property owner purchaser adjoining property they pay a premium. Therefore, comparable #3 is adjusted downward for this reason

Time or changes in overall market conditions is the next item investigated. The reason is changing marketplaces could be appreciation or depreciation in general, federal, state or local laws and regulations affecting properties for perhaps certain types of properties, or changes in financial conditions such as lenders requiring larger or smaller down payments, changes in interest rates, etc. In general the local marketplace in the Ellis County area has been experiencing an increase in property values, but more specially in the retail and residential segments of the market and recreational property as well as rural houses on small acreage tracts. This appraiser completes several appraisals ever year in Ellis county and is familiar with the overall marketplace. Accordingly, an upward time, or market conditions, adjustment of 5% per year is made to each comparable on a quarterly basis. However, as mentioned earlier in this report the marketplace appears to have slowed noticeably since the beginning of the Covis-19 marketplace. Due to this none of the comparables are adjusted past 2019 (no 2020 adjustments).

The next item that is considered necessary for adjustment is locational differences. Locational adjustments can may be based on many different factors, some of which can arguably be called physical features. Some of these items could be access, or denied

access, situs with respect to freeways, traffic flow, traffic counts, taxes, school districts or any variety of other features that all essentially boil down to location. As stated earlier in this report the most comparable sale to the subject are compared to the remainder of the data set to see if the marketplace is reacting to the differences. Comparison of the adjusted sales prices of the comparable data set shows various indications of adjustments for location adjustments. Comparable #3 must be considered as the benchmark for comparison because it is also located off of the I-35E and on Highway 287 Business. When adjusted price of comparable #3 is compared to the adjusted prices of the remainder of the data set the indicated differences range from 23% to 50%. Based on this the amount of each adjustment difference does vary from comparable to comparable, but the marketplace does appear to at least recognize some locational differences in this data set. Comparables #1, #2 and #3 are therefore adjusted downward for superior location differences and comparables #4 and #5 are adjusted upwards for being inferior in location. However, the amount of each adjustment does vary in the opinion of this appraiser

The next item considered is any possible adjustment for size differences. A size adjustment is generally made for two reasons. The first is because smaller properties generally have a larger marketplace than larger properties. This is because more purchasers can afford to purchase a smaller property than can afford to purchase a larger property due to larger down payment requirements, financing requirements etc. The second reason is the economic theory of diminishing returns. In other words, once a property has become large enough to function for the intended purpose each additional increase in size becomes less valuable to any purchaser. A purchaser needing or wanting a one acre tract will probably not be interested in a tract that is only .5 acre as it is too small for their intended use. Conversely, a purchaser needing only 3 acres may accept a slightly larger tract, but beyond a certain size each additional acre becomes less valuable. Adjusted comparable price comparisons range from a low of 4% to a high of only 9.3% with two comparables indicating only 7%. In the opinion of this appraiser the difference is too small to

warrant a size adjustment to any of the data set. Therefore, in essence all comparables are considered to be “reasonably” similar overall with regards to size in terms of the marketplace.

The next item for possible adjustment is the flooding of the subject. While 2.45 acres are estimated to be in the flood plain area, the area is also in a infrequent flood zone and may still possibly be used to parking and other none construction uses. Accordingly, only a small 5% downward adjustment is made to each of the comparables for this factor.

After the adjustment process the adjusted prices range from a low of \$1.85 sf to a high of \$2.26 sf.

While no averaging is used in the final opinion of value it is interesting to note the statistical tendencies of an average price per square foot of \$2.08, a median of \$2.15 per square foot and while no real mode is seen in the data set of two of the comparables show a tight range of \$2.24 to \$2.26 per square foot.

In the opinion of this appraiser the indicated value of the subject property is \$2.10 sf or rounded \$389,000 (185,130 sf X \$2.10 sf = \$388,773 rounded to \$389,000).

OPINION OF MARKET VALUE

\$389,000

THREE HUNDRED EIGHTY-NINE THOUSAND DOLLARS

As only one approach to value is used in this appraisal there is no real need for a final reconciliation to discuss the appraisal process of the data as the Cost Approach and the Income Approach were not used.

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021
**Transfer of WISD Property
to City for Improvements**
Subject: at Lee Penn Park

REPORTS

Background:

The City of Waxahachie approached WISD administration in the early fall of 2020 regarding the City’s proposal for improvements to Lee Penn Park. Specifically, the City plans to construct a concrete parking lot on Getzendaner Street, between the Turner campus and the area which is generally considered the park. District administration believes the City’s planned improvements will bring an incredible benefit to the children and adults of the entire community, and be a welcomed improvement near the Turner campus.

The land on which the City intends to improve with the construction of the parking lot is actually owned by WISD. This is not the only portion of the land that is owned by WISD. In fact, the pool, baseball field, football field and surrounding trail previously constructed by the City are all actually located on WISD property.

The portion of the property which have been improved by the City have been used by the City as a municipal park for approximately 45 years. The property has not been used as school grounds. WISD has no plans to expand the footprint of the current Turner campus.

Prior to the construction of the concrete parking lot, the City inquired about the possibility of entering into a formal agreement, potentially in the form of a long-term zero-cost lease agreement, to secure the City’s permanent investment on WISD-owned property. However, no planned long-term lease would be more beneficial to the District, the City and the public as a whole than to allow the City to own the land on which its park sits and to divest the District of any potential responsibility to maintain it.

WISD Administration requested the City to develop a new proposed survey which would generally utilize the existing trail line previously constructed by the City to serve as the boundary between that which the District would be donating to the City and that which the District would be retaining for the purpose of the Turner campus. WISD Administration expressed the District’s interest in preserving the current footprint of the Turner campus, including ingress and egress to its parking lots.

As restated within WISD Board Policy CDB (Legal), Section 272.001(l) provides the following relevant authority for a transfer of district-owned land to another political subdivision:

A district may donate or sell for less than fair market value and without complying with the notice and bidding requirements a designated parcel of land or an interest in real property to another political subdivision if:

1. The land or interest will be used by the political subdivision to which it is donated or sold in carrying out a purpose that benefits the public interest of the donating or selling district;
2. The donation or sale of the land or interest is made under terms that effect and maintain the public purpose for which the donation or sale is made; and
3. The title and right to possession of the land or interest revert to the donating or selling district if the acquiring political subdivision ceases to use the land or interest in carrying out the public purpose.

Recommendation:

Attached is a survey of the proposed platting boundaries prepared by the City of Waxahachie which identifies approximately 14.37 acres of district-owned land which would be transferred to the City for the benefit of the public's use of all improvements associated with Lee Penn Park. The proposed property line is aligned with the existing walking/running trail previously constructed by the City, which essentially forms the boundary around the public pool and sports fields the City has already established and the parking lot which it presently plans to build.

Rather than seek a long term lease or some other agreement to perpetuate the City's use of the District's property for a public park, District Administration believes it would be in the best interest of the District to permanently transfer the property the City has improved and intends to further improve. A permanent donation of the land to the City for the purpose of constructing and maintain public park facilities would divest the District of such responsibility while enabling the City to further improve the property, specifically including the construction of a concrete parking lot on Getzendaner Avenue between the pool and the Turner campus.

Accordingly, WISD Administration recommends approval of a resolution to donate approximately 14.37 acres of land to the City of Waxahachie owned by WISD on Getzendaner Avenue adjacent to the Turner Campus for the purpose of allowing the City of Waxahachie to erect and maintain permanent improvements to Lee Penn Park to be used as a municipal park in a manner which will serve the public interests of the district and the community pursuant to Section 272.001(l) of the Local Government Code.

THE STATE OF TEXAS §
 §
THE COUNTY OF ELLIS §

BOARD RESOLUTION AUTHORIZING DONATION OF REAL PROPERTY

WHEREAS, the Texas Education Code § 11.154 provides that “[t]he board of trustees of an independent school district may, by resolution, authorize the sale of any property, other than minerals, held in trust for public school purposes;” and

WHEREAS, the Texas Education Code § 11.151(c) provides that "the trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operations of the school district;" and

WHEREAS, the Waxahachie Independent School District (the “District”) is the owner of land located on Getzendaner Avenue in Waxahachie, on which the Turner Campus is located;

WHEREAS, the City of Waxahachie (the “City”) is the owner of adjacent land located on Getzendaner Avenue in Waxahachie, on which Lee Penn Park is located;

WHEREAS, approximately forty-five years ago, the City began constructing and maintaining municipal park facilities including a swimming pool, football/soccer field, baseball field and walking/running trail on real property owned by the District;

WHEREAS, the City intends to further improve the municipal park facilities at this location by constructing and maintaining a concrete parking lot on Getzendaner Avenue, between the swimming pool and the Turner Campus;

WHEREAS, the District has identified a proposed tract comprised of approximately 14.37 acres of real property at this location, generally bordered by the walking/running trail previously constructed by the City, within which the City has constructed and continues to construct and maintain municipal park improvements, which is more particularly described within Exhibit “A” attached hereto and incorporated herein for all purposes (the “Property”);

WHEREAS, the Board of Trustees of the District has determined that the District no longer needs the Property for educational purposes;

WHEREAS, the Board of Trustees of the District has determined that it is in the District’s best interests to donate the property to the City so that the City may forever utilize the property as a public park and the District may be forever divested of responsibility or liability for the park;

WHEREAS, the Board of Trustees of the District has determined that the donation of the property to the City will fulfil the public purpose of providing additional improvements for a municipal park for the residents of the City and District; and,

WHEREAS, the Board of Trustees of the District is authorized by Section 272.001(l) of the Local Government Code to donate the property to the City without meeting the bidding and notice requirements of Section 272.001(a), under the following conditions:

1. The land or interest will be used by the City in carrying out a purpose that benefits the public interest of the District;
2. The donation or sale of the land or interest will be made under terms that effect and maintain the public purpose for which the donation or sale is made; and
3. The title and right to possession of the land or interest revert to the District if the City ceases to use the land or interest in carrying out the public purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Trustees of the Waxahachie Independent School District does hereby authorize the President of the Board of Trustees (acting through the Superintendent of the District or his designee to the extent the President so elects), to consummate a donation of the Property in accordance with the applicable law, containing such additional terms and conditions as the President of the Board of Trustees may deem necessary or desirable, such approval to be conclusively presumed by such officer's execution thereof; and

BE IT FURTHER RESOLVED, that in connection with the foregoing resolution the President of the Board of Trustees is further authorized and directed, with the attestation of the Secretary of the Board of Trustees, to do such other acts and things and to execute such contracts, deeds, affidavits, closing statements, agreements, letters, papers and other documents and instruments containing such terms and conditions as the President of the Board of Trustees may deem necessary or desirable, approval thereof to be conclusively presumed by such officer's execution thereof.

APPROVED BY THE WAXAHACHIE ISD BOARD OF TRUSTEES ON JULY 12, 2021 BY A VOTE OF _____ TO _____; THEREFORE, BE IT SO ORDERED.

Adopted this 12th day of July, 2021.

WAXAHACHIE INDEPENDENT
SCHOOL DISTRICT

By: _____
Dusty Autrey, President
Board of Trustees

ATTEST:

By: _____
Melissa Starnater, Secretary
Board of Trustees

Exhibit A
Property Description



PLATTING APPLICATION

- Select Application Type:
- | | |
|--|--|
| <input type="checkbox"/> Preliminary Plat (PP) | <input checked="" type="checkbox"/> Final Plat (FP) |
| <input type="checkbox"/> Minor Plat (MP) | <input type="checkbox"/> Amended Plat (AP) |
| <input type="checkbox"/> Development Plat (DP) | <input type="checkbox"/> Plat Vacation (PV) |
| <input type="checkbox"/> Replat (RP) (with a PV) | <input type="checkbox"/> Replat (w/o PV: SF or 2F zoning) |
| <input type="checkbox"/> Replat (w/o PV: all other zoning) | <input type="checkbox"/> Screen Wall/Landscape Plan
(if required w/PP per Subdivision Ord-Sec. 5.7) |

The following items shall be included in the application submittal:

- Signed and completed Application form;
- Completed Checklist form with all required checklist items;
- Applicable fee(s), see Fee Schedule;

N/A Endorsement from the applicable water utility (per CCN area, if not the City); and

N/A Include Ellis County's Waiver of "Takings Impact Assessment" (TIA) form, if ETJ plat.

General Location of Property: Approximately 350 LF north west of intersection of Perry Ave. and Getzendaner st.

Site Address: 404 Getzendaner Street, N Getzendaner St, Waxahachie, TX 75165

Parcel ID No(s): 193358 & 193944 **Total Area (acres):** 18.807

No. Lots Proposed: 1 **No. Dwelling Units:** 0

Subdivision: Lee Penn Park **Lot(s):** 1 **Block(s):** 1

Is Property in FEMA Designated Floodplain? (circle one) Yes **No**

Type of Development: City Park **Development Name:** Lee Penn Park

Reason for Request: Final platting property on behalf of the City of Waxahachie Parks and Recreation Department

*** CITY TO COMPLETE ITEMS 1-6 BELOW AT TIME OF SUBMITTAL ***

1) Case Number: _____ **2) Application Cycle Date:** _____

3) P&Z Date (tentative): _____ **4) City Council Date (tentative):** _____

5) Current Zoning of Property: _____

6) Current Use of Property: _____ 165 _____



Applicant (Agent): Michael Westfall, P.E. _____

Company: Westfall Engineering _____

Mailing Address: 1719 Angel Parkway, Suite 400-206, Allen, Texas 75002 _____

Phone #: 214-846-9397 _____

Fax #: _____

Email: Michael@westfallengineering.com _____

Property Owner: Waxahachie ISD _____

Company: Waxahachie ISD _____

Mailing Address: _____

Phone #: _____

Fax #: _____

Email: _____

Property Owner's Signature: _____
(required unless provided below)

The information contained on this application, to my best knowledge and belief, is true and correct. I certify that I obtained legal consent from the property owner to submit this application, either for myself as the property owner or as an agent on behalf of the property owner. I also understand that it is necessary for an agent of this application to be present at the Planning and Zoning Commission (P&Z) meeting(s) as well as City Council meeting(s).

Owner/Agent's Signature

Printed Name

STATE OF _____ COUNTY OF _____

Before me, _____, on this day personally appeared _____ known to me (or
insert the name and character of the officer

proved to me on the oath of _____, or through _____, to be the person whose name
description of identity card or other document

is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 20____.

(SEAL)

Notary Public's Signature



FINAL PLAT CHECKLIST

***Case Number:** _____
*Entered by City Staff

Parcel ID #: _____

Development Name: _____

Check One: **Final Plat** **Replat** **Minor Plat** **Amended Plat**

Each application shall include the following 33 items:

Applicant must check each box showing that the item was provided | City Staff will verify Items 1-8 at time of turn in, the remaining items will be verified during the technical Completeness Check review.

	Provided Y N			Verified Y N
		Initial submittal shall include:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1 a. Two (2) 18"x24" Bond Sets of all Drawings; and b. CD with all Drawings (to scale) and Supporting Documents in PDF format.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2 Verify Construction Plans were approved by the City.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3 Original, embossed Tax Certificate demonstrating all property taxes are paid in full.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4 Metes and bounds description of the proposed subdivision. Provide a word processing, e.g., Microsoft Word, text document on 8.5" x 11" paper with the subdivision closure.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	5 Property/homeowners association agreement consistent with State and other appropriate laws.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	6 A letter fully outlining any alterations from the approved Preliminary Plat.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	7 A table of lot sizes for all single-family residential plats on a separate document.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8 Proof of Land Ownership, which may be in the form of a General Warranty Deed; Special Warranty Deed; Title Policy; or other document.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9 Plats shall be drawn to a scale of 1" = 100' or 1" = 50' unless approved in advance by the City.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10 Add a 2"x3" blank box in upper right corner for use by County Clerk's Office for plat recording.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11 Title or name of subdivision preceded by: 'Final Plat'; 'Replat'; 'Minor Plat', etc., as applicable.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12 Plat Prepared and sealed by a professional surveyor or engineer or a certified land planner.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13 Name, address, and telephone number of the owner, applicant, survey, and/or engineer.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14 Volume and page, or deed record number, of the ownership deed from Ellis County Deed Records.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15 Map Standards - date of preparation, written and graphic scales, vicinity map, and north arrow.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	16 Key map, if multiple sheets are needed.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	17 Boundary line of the proposed subdivision drawn with a heavy line.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	18 Computed gross acreage of the subdivision.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	19 Property Zoning for subject site and surrounding properties. Include City limits line, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	20 Location of the subdivision with respect to a corner of the survey or tract or an original corner of the survey of which it is a part.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	21 Number each proposed lot and block. Provide the proposed number of lots and/or dwelling units.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	22 Names of adjoining subdivisions with lots and blocks shown with dashed lines and/or property owners of record for all contiguous unplatted properties (include recording information).	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	23 Public sites and open spaces provided per the City's Subdivision Ordinance, Section 4.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	24 Location, dimension, description, and recording information for all existing rights-of-way (ROW), railroad ROW, easements, or other public ways on or adjacent to the property being developed.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	25 Dimensions for all lots. Gross acreage for all non-residential lots. Square footage for areas within residential areas. Approximate acreage of streets, parks, and other non-residential uses.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	26 Visibility Easement(s), if applicable.	<input type="checkbox"/>	<input type="checkbox"/>



N/A	<input type="checkbox"/>	27	Sizes and flowlines of existing drainage structures, 100-year floodplain and floodway and Base Flood Elevation (BFE) as defined by FEMA.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	28	Finish Floor Elevation (FFE) shall be 2-feet above the 100-year Floodplain Base Flood Elevation	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	29	Two (2) Survey Benchmarks set by site with State Plane Coord. System (Texas North Central-4202).	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	30	Proposed easements, parks, open spaces, fire lanes, other public areas, and other rights-of-way within the subdivision. Dimensions of all easements and rights-of-way.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	31	Copy Existing of Protective Covenant, if available.	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	32	Final Storm Water Management Plan meeting the requirements of the Manual for the Design of Storm Drainage Systems shall be submitted with the Final Plat.	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	33	Final Plat certificates and approval block as described in the Subdivision Ordinance.	<input type="checkbox"/>	<input type="checkbox"/>

Applicant shall provide a written description for the reason any item was not provided.

Item #: _____ Reason for Omission: _____

The final plat shall be in accordance with the preliminary plat, as approved, and shall reflect/incorporate all applicable conditions, changes, directions and additions imposed by the Planning and Zoning Commission and City Council upon the preliminary plat. The final plat shall not be approved by the City until all utilities, infrastructure, and other required improvements have been constructed according to the engineering/construction plans. At the time the developer files a final plat application with the City, he shall also file a certificate showing that all taxes have been paid on the property to be subdivided, and that no delinquent taxes exist against the property.¹⁶⁸



Within thirty (30) days after a Plat is approved by the Planning and Zoning Commission (P&Z) and City Council, the applicant shall provide a revised plan set that incorporates all staff, P&Z, and City Council comments. City staff will review the revised plan to verify all comments were satisfied. Once verified, the applicant will be notified to submit five (5) signed, hard-copies of the final plat drawing on 18" x 24" paper. The plat shall be sealed by the Professional Surveyor and signed by the Property Owner(s) and the signatures must be notarized.

***Effective November 28, 2018: The City of Waxahachie now requires the AutoCAD file of the plat to be submitted with the signed hard-copies.**

The City of Waxahachie will obtain the signatures from the P&Z and City Council representatives and will also record the plat with Ellis County.

The Plat may be approved by the P&Z and City Council; however, the Plat will not be recorded until after all public infrastructure (Streets, Water, Sewer and Drainage) is constructed and accepted by the Public Works Director or Ellis County inspector, or his/her equivalent, if the Plat is located in the City's ETJ.

The following items are the requirements for the Director of Public Works to determine the Construction is completed and acceptable.

1	City Inspector's construction punchlist items were completed
	As-Built or Record Construction Plans submitted to the City
	a. One (1) Full Size Bond Set
	b. Two (2) Half Size Sets Bond Sets
2	c. One (1) CD with:
	• Full Size Construction plans in PDF format
	AutoCAD file with all references in one file. The AutoCAD drawing shall be in State Plane Coordinate System (North Central Texas – 4202)
	Inspection Fees
3	a. Final Construction Cost (itemized)
	Inspection fee is 2.5% of Final Construction Cost for Public Infrastructure (excluding bonds, and insurance).
4	Two-year Maintenance Bond of the Public Infrastructure or Certificate of Deposit
5	Certificate of Completion provided by the Public Works Director



FINAL PLAT PROCEDURES

The following process pertains to all Final plat applications:

1. Pre-application meeting with Development Review Committee (DRC) Staff, not required. Contact the Planning Department at (469) 309-4290 for scheduling.
2. Applicant turns in application on one of the identified Application Dates.
 - a. Applications will not be accepted unless all required documentation and fees are provided.
 - b. The application will follow the City's Development Review Calendar in accordance with the Planning Application Cycle.
3. The Planning Department will notify the applicant of the application's completeness status on or before the tenth (10th) business day after the Application Date. The written notice will either identify the application as complete or specify the necessary documents or other information that was not provided and the date the application will expire if the documents or other information is not provided.
4. Within five (5) business days after the applicant is notified of a complete application, the Planning Department will send review comments to the applicant. In addition, the applicant will be invited to schedule a DRC meeting for the following Wednesday afternoon.
 - a. DRC meetings are scheduled in thirty (30) minute intervals.
 - b. Meetings are scheduled on the hour and half-hour starting at 1:30 p.m.
5. Applicant to present request before Planning and Zoning Commission (P&Z) [2nd & 4th Tuesday of each month at 7 p.m.] and City Council [1st & 3rd Monday of each month at 7 p.m.].
6. If approved by City Council, within thirty (30) days the applicant shall provide to the Planning and Zoning Department one (1) revised plan set that incorporates any outstanding staff, P&Z, or City Council comments. The following items will be required to verify revisions:
 - a. A response letter detailing how each comment was addressed; and
 - b. The revised plan set that contains the changes incorporated within the drawings.
7. Once the revised plans are provided, City staff will verify all comments were addressed satisfactorily.
 - a. If comments were not satisfied, then applicant will be notified to make corrections.
 - b. If all comments satisfied, applicant will be directed to provide five (5) signed, hard-copy plats as well as the AutoCAD file of the plat.
8. The City of Waxahachie will obtain the signatures from the P&Z and City Council representatives and will also record the plat with Ellis County. Ellis County requires 18" x 24" drawings to record the plat.
9. If the plat is located within the City of Waxahachie's Extraterritorial Jurisdiction, then the drawings will be forwarded to the Ellis County Department of Development for County approval.



FEE SCHEDULE

CONTACT PLANNING DEPARTMENT FOR FEE CALCULATION ASSISTANCE, IF NECESSARY

Zoning, PD, or SUP Fees

Zoning District Change:	\$350 + \$10 per acre
Planned Development (PD):	\$350 + \$10 per acre
PD Amendment:	\$350 + \$10 per acre
Site Plan Review:	\$350 + \$10 per acre
Specific Use Permit (SUP):	\$350

Platting Fees

Preliminary Plat (PP):	
Single-Family Residential (S-FR), Multi-Family Residential (M-FR), & Non-Residential (NR)	\$250 + \$10 per lot
Final Plat (FP):	
S-FR, M-FR, & NR	\$350 + \$5 per lot plus Plat Filing fees
Development Plat (DP):	
S-FR, M-FR, & NR	\$250 + \$25 per lot plus Plat Filing fees
Replat (RP):	
S-FR (with public hearing)	\$350 + \$5 per lot
S-FR (without public hearing), M-FR, & NR	\$200 + \$5 per lot plus Plat Filing fees
Amended Plat (AP):	\$250 + \$5 per lot plus Plat Filing fees
Plat Vacation (PV):	\$250 + \$5 per lot plus Plat Filing fees
Minor Plat (MP):	\$250 + \$5 per lot plus Plat Filing fees
Plat Filing (at Ellis County):	Subject to County Recording Fees
ETJ Plats:	Subject to Platting Fees Above + County Plat Fees (see Ellis Cnty. fee schedule)
Infrastructure Inspection Fee:	2.5 percent of total infrastructure cost
Change Street Name (after PP approval, for each name changed):	\$100
Landscape/Irrigation Plan:	\$100
Park Land and Public Facility Dedication:	
Park Land Dedication	Two (2) acres for each 100 dwelling units
Cash in lieu of Land	At City Council's Option: \$400/dwelling unit

Impact Fees

Refer to City of Waxahachie Ordinance Number 2830, as amended, for Water, Wastewater, and Roadway Impact Fee regulations. Impact Fee Tables are also included in the City of Waxahachie's Code of Ordinances (Chapter 33, Article VII, Section 33-179). Impact fees are paid at the time of permit (roadway) or water meter (water and sewer) issuance.

In addition to any other fees, a \$2,500 deposit may be required at the time of submission of a PP, FP, or combination PP/FP for review by City Consultants of any facilities agreement or civil construction plans. At time of final approval, the deposit will be adjusted based on actual costs incurred by the City and an invoice for costs over \$2,500 or a refund to the extent actual costs are less than \$2,500 will be provided to the applicant.



WATER UTILITY PROVIDER'S ENDORSEMENT

Applicant Name: _____ **Parcel ID #:** _____
Subdivision Name: _____

The City of Waxahachie requires new lots in subdivisions have adequate water flow and pressure to comply with TCEQ and latest Insurance Service Office (ISO) guidelines. Subdivisions served by water providers outside of the City of Waxahachie will need to ensure they can provide water flow/pressure per TCEQ and fire flow per the latest ISO guidelines.

Applicants, please submit this form to your water provider for completion. This completed form must be turned in at the time you submit your application packet to the Planning Department.

Contact Information:

Buena Vista-Bethel SUD	(972) 937-1212
Carroll Water Company	(972) 617-0817
Mountain Peak SUD	(972) 775-3765
Rockett SUD	(972) 617-3524
Sardis-Lone Elm WSC	(972) 775-8566
Nash Foreston WSC	(972) 483-3039

To be completed by the water utility provider:

	Yes		No
1. I have reviewed a copy of the proposed plat.	<input type="checkbox"/>		<input type="checkbox"/>
2. The platted lots fall within our CCN area.	<input type="checkbox"/>		<input type="checkbox"/>
3. Our water system can provide water flow and pressure for domestic service per TCEQ regulations.	<input type="checkbox"/>		<input type="checkbox"/>
4. Our water system can provide the water flow and pressure for firefighting per ISO guidelines.	<input type="checkbox"/>		<input type="checkbox"/>
5. The water line size servicing the lots is _____ inches.	<input type="checkbox"/>		<input type="checkbox"/>

 Print Name of General Manager of water provider or Designee

 Name of water provider company

 Signature of General Manager of water provider or Designee

 Date

WAIVER OF "TAKINGS IMPACT ASSESSMENT (TIA)"

Comes Now _____ owner(s) of the property described as _____, located in Pct. _____ of Ellis County, Texas.

I (we) have been informed that I (we) have certain rights under a law that went into effect September 1, 1997 for County governments in Texas called the Private Real Property Rights Preservation Act which is codified at Chapter 2007 of the government Code of Texas.

I (we) understand that county governments are now required to expressly consider or assess whether their governmental actions may result in "takings" of private real property. I (we) further understand that the act also provides a remedy for an owner of a legal or equitable interest in private real property to seek a judicial determination of whether a governmental action constitutes a "taking" and, if so, to ask for invalidation of the governmental action if the county fails to pay the damages assessed.

I (we) further understand that a "taking" is any county action that affects an owner's private real property whether in whole or in part, temporarily or permanently. Any county action, ordinance, regulation that affects my rights as owner of the property that would otherwise exist in the absence of any action by the county is actionable. If the action of the county would reduce the value of my private real property by 25 percent or more, I (we) am entitled to be compensated.

In order to study the effect of the county's rule, ordinance, regulations, or action, I (we) understand that the county is required to do a study called a "Takings Impact Assessment" (TIA). If such TIA is done the county is required to provide at least 30 days' notice of its intent to engage to any such proposed action. The notice must be published in a newspaper of general circulation in Ellis County and it must include a reasonably specific summary of the TIA.

I (we) understand that any action is void if such an assessment is not prepared and that, a the OWNER of the land affected by a county action for which a TIA should be prepared, I (we) have the right for 180 days after I (we) know or should have known bring such a suit, I (we) would be awarded reasonable and necessary attorney's fees, cost of court and even damages, especially if the action of the county had reduced the value of my land by 25 percent or more. I (we) could also have the county action declared void.

In consideration of expediting and shortening the approval process for the platting of the above described property so that my property may be placed on the market for sale as soon as possible, and understanding that I (we) have the aforementioned rights and possibly others, I (we) hereby freely and voluntarily waive these rights and any and all other rights that I (we) may have under the Private Real Property Right preservation Act, and I (we) specifically request the Ellis County Commissioners Court to proceed to consider and approve the final plat of the above described property.

The Waiver is signed on the _____ day of _____ 20_____.

Owner:

Owner:

Signature

Signature

Print Name

Print Name

SWORN STATEMENT OF OWNERSHIP

I, _____, do state on my oath under the penalty of perjury, that I have knowledge of the owners of the above described property. I further swear that on the reverse side of this document all the owners of the property affected WAIVER OF "TAKINGS IMPACT ASSESSMENT (TIA)", including equitable owners, have executed said waiver. I understand that Ellis County is relying upon me and my integrity to its detriment if I have misrepresented the ownership of said property.

EXECUTED on this the _____ day of _____, 20_____.

Signature of Owner

Printed Name of Owner

STATE OF TEXAS
COUNTRY OF ELLIS

BEFORE ME, the undersigned authority appeared _____ who swore on his oath that the above and foregoing SWORN STATEMENT OF OWNERSHIP was true and correct.

Notary Public in and for the State of Texas

SWORN STATEMENT OF OWNERSHIP

I, _____, do state on my oath under the penalty of perjury, that I have knowledge of the owners of the above described property. I further swear that on the reverse side of this document all the owners of the property affected WAIVER OF "TAKINGS IMPACT ASSESSMENT (TIA)", including equitable owners, have executed said waiver. I understand that Ellis County is relying upon me and my integrity to its detriment if I have misrepresented the ownership of said property.

EXECUTED on this the _____ day of _____, 20_____.

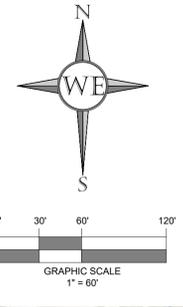
Signature of Owner

Printed Name of Owner

STATE OF TEXAS
COUNTRY OF ELLIS

BEFORE ME, the undersigned authority appeared _____ who swore on his oath that the above and foregoing SWORN STATEMENT OF OWNERSHIP was true and correct.

Notary Public in and for the State of Texas



LEE PENN PARK PLATTING
 CITY OF WAXAHACHIE, TEXAS
 DATE: 05/26/2021

PROPOSED PLATTING BOUNDARIES

**WE WESTFALL
 ENGINEERING**
 1719 ANGEL PARKWAY
 STE 400 - 206, ALLEN, TX 75002
 PHONE NO. (214) 846-9397
 TBPE FIRM REG. #19101

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Theatre Out of State Travel Request

Background:

Attached is an out-of-state travel request from Andy Reynolds for WHS theatre students to travel to New York City during Spring Break 2022. Students will attend five Broadway shows, visit the 911 Memorial and Times Square.

Recommendation:

That the Board approve the travel request.

Waxahachie ISD Out-of-State Field Trip Request Form

WHS Drama Dept.
Organization

Waxahachie HS
Campus

Andy Reynolds
Faculty sponsor's name

3/10/22 12pm
Departure date Departure time

3/15/22 6pm
Return date Return time

35-40 10-15
of students # of adults

Trip destination New York City, NY

of school days to be missed 1 1/2

Educational purpose of trip

OUT-OF-STATE DISCRETIONARY FIELD TRIP requests are due a minimum of six (6) weeks in advance of the trip departure date. Depending on the location and complexity of other trip logistics, such requests may need longer than six weeks and may need twelve (12) weeks or more to complete the approval process.

[Signature] 6/23/21
Superintendent/Designee (signature) Date

[Signature] 6-23-21
Activity Sponsor (signature) Date

[Signature] 6.24.21
Principal (signature) Date

[Signature] 6/23/21
Department Director (signature) Date

[Signature] 6/23/21
Assistant Superintendent (signature) Date

Financial Accounting Disclosures:

\$ 88,000 Estimated total cost of trip

\$ 1600 Estimated cost per student

\$ 0 Funds on hand as of today

\$ 88,000 Funds yet to be raised

Budget or Activity Fund number

School Policy Requirements:

(Please attach all documents)

- Documentation of Official Letter/Invitation for Trip
- Parent/Financial Contract (unsigned copy)
- Detailed Trip Financial Information & Total Cost (Fundraising, Transportation, Meals, Lodging, Payment/Installment Deadlines)
- Documentation of Financial Arrangements (Unsigned Contract Copy from Travel Company - if any)
- Permission Forms Signed and Returned to Campus (Due three (3) days prior to travel departure date)
- Detailed Itinerary of Trip (Departure/Return Dates & Times, Curfew, Entertainment Schedule, etc.)
- List of all Out-of-State Trips taken in last 6 years
- Complete List of all Travelers (Administrator(s), Trip Coordinator, Activity Sponsor(s) and Students)
- Activity Sponsor has read Admin. Guidelines (Pertaining to the field trip policies, specifically Out-of-State Travel)
- Activity Sponsor has Hosted Chaperone In-Service



Pow Wow Players Theatre Booster Club

Waxahachie High School

All the world's a stage and the men and women merely players

July 2021

The Pow Wow Players Theatre Booster Club welcomes you and your family to the WHS 2021-2022 theatre season! We have so many wonderful things planned for this school year and look forward to you being a part. Every other school year, the WHS theatre department travels to the U.S. theatre capital, New York City for a fun, exciting and educational adventure to Times Square, Broadway, 911 Memorial and so much more! This year, students will have an opportunity to travel to New York during Spring Break. We will take 40 to 45 students beginning with seniority. Senior theatre students will have the opportunity to reserve their spots first, juniors next and finally sophomores. *(Freshman are not allowed to participate in the NYC trip. They will have an opportunity to attend during their Junior year)*

The trip will cost a total of \$1500.00 and will be paid in monthly installments of \$250.00 each month on or before:

- September 24th
- October 29th
- November 19th
- December 16th
- January 28th
- February 18th

Students will be allowed a 3-day grace period before forfeiting their reservation to the next person on the waiting list. Should a student lose their spot due to no payment, the student will receive a refund of monies paid IF the reservation spot can be filled from the student waiting list. **If no one is able to take the student's place on the trip, the monies paid will be forfeit.**

The cost will cover, round trip airfare, luggage fees, hotel, daily meal allowance, 5 Broadway shows, dinner at an upscale New York restaurant, group t-shirt, Times Square photo and ground transportation. Prices of these events are based upon the times of bookings. Any remaining money from the student's account will be given to the student for spending money. The amount of spending money will be determined after all of the NYC expenses have been paid and will be announced at the **MANDATORY** NYC parent meeting held in February 2022.

Adult chaperones traveling with us will be required to meet all of the above payment deadlines. Adult cost will cover round trip airfare, luggage fees, hotel, daily meal allowance, 5 Broadway shows, dinner at an upscale New York restaurant, group t-shirt, Times Square photo and ground transportation.

We will be staying at the Fairfield by Marriot Times Square, 330 West 40th St. New York City, NY, 10018 (212) 967-9494. Flight information: American Airlines flight 1105 departs DFW at 2:44 pm on March 10th, arriving in New York LaGuardia airport at 7:01 pm. Returning on American Airlines flight 1056 departing New York LaGuardia airport at 2:30 pm on March 15th, arriving in DFW at 5:40 pm.

Students have an opportunity to sell Shining Star Patrons memberships to receive funds to assist with their \$1500.00 trip total. Shining Stars memberships are available at various levels with HALF of sponsorship money they collect going towards the students' trip!

Watch for more information throughout the year and as we move closer to Spring Break 2022! Please do not hesitate to call or email if you have any additional questions. (214) 538-8473 grobinson@wisd.org

We look forward to this exciting year and can't wait to see you at the theatre!

Sincerely,

Ginger Robinson, NYC Trip Coordinator

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Pow Wow Players Booster Club, Waxahachie High School Theatre

WHS NYC- 2022 Cost Analysis		
Expenditure		Total
Hotel		169
Hotel Tax		57
AA flight Round Trip		329.65
Baggage Fee		60
Napoli (Fmaily style Dinner)		65
Broadway Show		80
Broadway Show		80.00
Shuttle		25
Subway		35
Food Allowance		125
T-Shirt		20
Picture		15
Spending money		100
Sponsor Fee		100
TOTAL		1500.65
All prices subject to change based on time of booking		

STUDENT CONTACT INFORMATION

PLEASE PRINT - CLEARLY

STUDENT

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL ADDRESS: _____

PARENT/GUARDIAN

NAME: _____

RELATIONSHIP TO STUDENT: _____

CITY/STATE/ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

WORK PHONE: _____

E-MAIL ADDRESS: _____

PARENT/GUARDIAN

NAME: _____

RELATIONSHIP TO STUDENT: _____

CITY/STATE/ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

WORK PHONE: _____

E-MAIL ADDRESS: _____

***I HAVE PROVIDED THE ABOVE INFORMATION, AND IT IS ACCURATE TO MY KNOWLEDGE.**

PARENT/GUARDIAN SIGNATURE¹⁸⁰

DATE



**Drama Student Release
Contract**

THIS RELEASE, WHEN SIGNED AND RETURNED, WILL ALLOW THE DRAMA STUDENT MEMBER LISTED BELOW TO TRAVEL BY MEANS "OTHER THAN SCHOOL TRANSPORTATION."

STUDENT'S FULL NAME: _____ GRADE 9 10 11 12

ONLY **GUARDIANS** AND **PARENTS** CAN AUTHORIZE THE "TRAVEL RELEASE" AGREEMENT.

TRANSPORTATION FOR THE ABOVE NAMED STUDENT DRAMA MEMBER WILL BE PROVIDED

BY:

STUDENT'S LEGAL GUARDIAN

STUDENT'S PARENT

THIS STUDENT DRAMA MEMBER HAS PERMISSION TO TRAVEL: (TO _____ FROM _____)

_____ ON _____ Date _____ YR _____
site

REQUESTING PARTY SIGNATURE: _____ DATE: _____

In requesting this "TRAVEL RELEASE", the WAXAHACHIE INDEPENDENT SCHOOL DISTRICT is fully released of any responsibility for the above-named student drama member. This release goes into effect the moment the drama directors dismiss the students from the above-mentioned activity.

SUPERVISING DRAMA DIRECTOR: _____

CAMPUS PRINCIPAL: _____

DATE: _____

Documentation Required

The STUDENT RELEASE is reserved for serious conflicts ONLY. Parents or guardians must provide written documentation regarding the specific reason (s) fr this request. Valid reasons for granting this request may include death or serious illness/injury in the family, a conflict with another school activity, family emergencies, ~~and~~ other significant family events (weddings, funerals, etc.) **YOUR WRITTEN DOCUMENTATION MUST BE ATTACHED TO THIS FORM BEFORE OBTAINING ADMINSTRATIVE SIGNATURES.**

STUDENT NAME: _____

TEMPORARY MEDICAL GUARDIANSHIP

TO WHOM IT MAY CONCERN:

I (we) the undersigned, _____, are the natural parents or legal guardians of _____, (please print) During our absence he/she has been _____, (please print)

placed in the temporary care of **WAXAHACHIE HIGH SCHOOL DRAMA DEPARTMENT**, who is/are empowered by this statement to call for and authorize medical care and assistance in the event of injury, accident or illness involving our child or children. It is my (our) intention that this statement serve as authorization for such medical care to be administered during the following period of time:

Beginning Date _____ through the Ending Date _____

In the event that further medical consultation is required, the physician who has most recently examined the child/children is: _____ Phone: _____ Child DOB: _____

Known Allergies: Drugs: _____ Foods: _____ Last Tetanus: _____

List all medical conditions, history of surgeries, and serious injuries (use other side if needed): _____

List Names and Doses of all regular medications: _____

Insurance information (recommended) _____

In case of emergency, the following person/people is/are also authorized to give consent for treatment if the parent/legal guardian cannot be reached:

Name: _____ Relationship: _____ Phone: _____

Parent/Legal Guardian [PRINT]: _____ Signature _____ (please print)

Emergency Contact Numbers for Parents (include Home, Work, and Cell phones): _____

DRUG POLICY

Students may **not** share any medications, nor receive **any other medications** from any other parent/student.

All **controlled** substances, such as narcotic pain medications, Ritalin, etc., **must** be collected by the directors/designated head chaperone with appropriate dosing instructions signed by the parent/legal guardian.

All medications must be in the original containers.

PRIVACY STATEMENT

For your information, please be advised that all information on this form will only be used to assist in obtaining emergency medical treatment.

I have read and understand the above WHS Drama policy on medication, as well as the above Privacy Statement.

Parent/Legal Guardian Signature _____ Date: _____

Student Signature _____ Date: _____

Medication Disbursement Authorization

Prescription and Over-the-Counter Medications

If your child is currently taking medication or you would like to authorize the disbursement of medication in case your child becomes sick, please complete this form. **This would include both over-the-counter medications as well as prescription medications.** All medications must be in their original container and listed on this form. If your child carries an inhaler then they need to keep the inhaler with them at all times. If you would like to send a second inhaler to be kept by the chaperones just in case your child loses one then you may do so. Please make sure ALL medications are clearly labeled and include the student's name on the packaging. Please send all medications together in a Ziploc bag prior to any travel event.

Student's Name [Print]: _____

***Please circle ALL the medications that we are allowed to distribute to your child if needed:

- | | | |
|--|-----------------------------------|-----------------|
| Tylenol/Acetaminophen (2 tablets) | Advil/Ibuprofen (1 tablet) | Tums |
| Imodium AD | Pepto-Bismol | Cough Drops |
| Benadryl/Antihistamine | Triple Antibiotic Ointment | Anti-itch Cream |
| Icy Hot or ActivOn (Menthol & Methyl Salicylate) | Aspercreme (Trolamine salicylate) | |

If it is NOT circled we will NOT give medication even if your student says they have had it before. It is difficult for us to call parents from football games and marching contests, so please circle ALL if you give your permission for us to give these items to your child. We only give if they need it, not just because they ask for it.

List other medications or detailed instructions below:

Medicine Name	Dosage	Times to be given	Special Instructions
Example: Delysm	2 tsps	Every 12 hours	As needed

I, _____, give my permission for an Adult Chaperone to administer the medications listed on this form to my child, _____, based upon the instructions provided.

Parent Contact Number(s): _____

Parent Signature: _____

Date: _____

2022 WHS Drama Department
NYC Trip Itinerary

Thursday, March 10th

Departure:

12 p.m. - Transportation to the airport on your own, must arrive no later than 12pm
American Airlines (arrives in JFK at 7pm.)

7:20pm - Load students on chartered bus from JFK

8:20pm - Check into room at Staybridge Suites near Times Square.

9:30pm - Walk to TIMES SQUARE for group photo!

11:00pm - Lights Out!

Friday, March 11th

8:00am - Breakfast in the hotel

10:00am - Entire group Meet in Lobby / Put your walking shoes on!!!!

GROUP SIGHTSEEING!!!!

10:15am - Bryant Park/NYC Public Library

10:30am - 10:45am - **Grand Central Station!!!!**

11:00am - Walk up 5th Ave.

11:15am- 11:30am - ***Rockefeller Center/NBC STUDIOS/Radio City Music Hall***

11:45am-12:00pm - walk up 5th Ave. See St. Patrick's Cathedral/Saks 5th Ave/Apple Store

12:00pm-2pm - **Explore Central Park!!!** Eat lunch!

2:00pm - 2:30pm - Return to hotel

2:30pm-5pm - Afternoon Nap!

5:15pm - Meet in Lobby

5:30pm - 7:15pm - Dinner on your own (Chaperone Groups)

7:30pm - Meet outside theatre

8pm - **Show #1**

10:30pm-11:00pm - Return to Hotel

12:00pm - Lights Out!!

Saturday, March 12th

7:30am - 8:00am - Breakfast in the hotel

8:15am - Entire group Meet in Lobby / Put your walking shoes on!!!!

GROUP SIGHTSEEING!!!! Subway TIME!

9:00am-11:45am - **Chelsea Market** - Lunch there!

12:00pm - 12:30pm - Return to hotel

1:15pm - Meet in Lobby

2:00pm - **Show #2**

4:45pm-5:00pm - Back to hotel to refresh, bathroom, etc

6:00pm - Meet in Lobby

6:00pm-7:30pm - Dinner on your own (Chaperone groups)

7:30pm - Meet outside theatre

8:00pm - **Show #3**

10:45pm - Explore Times Square

11:00pm-11:15pm - Return to Hotel

11:45pm - Lights Out!!

Sunday, March 13th

7:00am – 8:30am – Breakfast in the hotel
9:00am – 12:00pm - Sightseeing TBA
11:00am – 12:30pm – Lunch on your own (chaperone groups).
12:30pm – Meet outside theatre
1:00pm – **Show #4**
4:00pm – 4:15pm – return to hotel
5:15pm – Meet in Lobby
5:30pm – 6:30pm – Dinner on your own (Chaperone groups)
6:30pm – Meet outside theatre
7:00pm – **Show #5**
10:15pm – 10:30pm – Return to Hotel
11:00pm – Lights Out!!!

Monday, March 14th

6:00am – 7:30pm “Good Morning America” or “Today Show” (optional)
7:00am – 8:30am – Breakfast at the hotel
8:30am - Meet in the Lobby
8:30am – 9:00 – take Subway to Battery Park
9:00am – 10:00am - Sight Seeing (Battery Park, Financial District, Statue of Liberty)
10:00am - 10:30pm – Travel to 9/11 Memorial
10:30am – 9/11 Memorial Visit
11:45pm – 12:45pm – Lunch on your own (chaperone groups).
1:00pm – 6:00pm – Shopping on Canal St.
6:00pm – 6:30pm – Head back to hotel (Get ready for Dinner)
7:30pm – Meet in Lobby
7:30pm – 7:45pm – Head to *Napoli's* !!!
8:00pm – THE MOST AWESOME DINNER EVER!!!!

Tuesday, March 15th

7:30am – 9:00am – Breakfast at the hotel
8:00am – 10:00am – Pack up! Last minute souvenir shopping in Times Square / 5th Ave.
10:00am – 10:15am – Move luggage downstairs.
10:15am – 10:30am – Load Charter Bus
12:00pm – Arrive in LGA Airport
2:30pm – Fly back to DFW AA Flight 1187
5:45pm – Arrive in DFW

NYC Trips over the last 6 years.

March 5th – March 10th – 2020

March 9th – March 13th – 2018

March 11th – March 15th – 2016

Waxahachie ISD
BOARD OF TRUSTEES

Date: **July 12, 2021**

Subject: **Beverage Contract**



Background:

The District's beverage vending contract expires as of July 31, 2021. While the district does not directly use taxpayer dollars to provide vending equipment, we conducted an RFP to solicit comprehensive vending and equipment service packages from interested parties. The district received two responses which were reviewed independently by four different employees. Each employee came to the same award recommendation.

The district currently has a beverage contract with Dr. Pepper which allows for up to two competitive products to be loaded in the vending machines at each campus (something that staff members appear to like).

Recommendation:

Award RFP for beverage service contract for a three-year period to Keurig Dr. Pepper.

WAXAHACHIE INDEPENDENT SCHOOL DISTRICT

Evaluation of responses to RFP#- _21-300 Beverage Vending Equipment and Service

Date of Evaluation: _June 30, 2021

Persons doing evaluation:

	40 points Product Offering/Pricing	20 points Proposed Service	20 points Commission Structure	5 points Vending References	Total Administrative Points
--	--	----------------------------------	--------------------------------------	-----------------------------------	-----------------------------------

Coca-Cola Southwest Beverages

	35	20	20	0	75
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Keurig-Dr Pepper

	40	19	18	5	82
--	----	----	----	---	----

	CC SWB	KDRP
Length of Contract (months)	36	36
Commission Percentages	25%	40%
Guaranteed Payments (Total)	\$ 30,000	\$ -
Equipment Support (Total)	\$ 1,500	\$ -
Donated Product (annual cases)	200	250

Order by Date/Time	No details	3p / Monday
Delivery Date/Time	No details	Wednesday

No references
presented

Product Offerings	Exclusive	Allows competitive
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Waxahachie ISD
BOARD OF TRUSTEES

Date: July 12, 2021

Subject: Board Standard Operating Procedures



Background:

Attached is a current copy of the Board's Operating Procedures. It is time for the Board to update the procedures.

Recommendation:

After discussion and any changes made at the Board table, the Board will be asked to affirm their Operating Procedures.

Board Member Covenant

As a member of the Board, I shall promote the best interests of the District as a whole and I will observe the highest possible ethical standards. I will accord others the respect I wish for myself and share my view while working for consensus. I will be fair, just, and impartial in all my decisions and actions and will respect the majority decision as the decision of the Board. I will be accountable to the public by representing District policies, programs, priorities, and progress accurately, and I will work to ensure prudent and accountable use of District resources.

I also pledge to follow the adopted Board Operating Agreement to the best of my ability. I understand that it is the duty of any member of the Team of Eight that feels the Agreement has been breached by any member to bring it to that member's attention for discussion and correction.

Signed and agreed upon this 12th day of July, 2021.

Dusty Autrey, President

Clay Schoolfield, Vice President

Melissa Starnater, Secretary

Kim Kriegel, Member

Judd McCutchen, Member

John Rodgers, Member

Debbie Timmermann, Member

WAXAHACHIE ISD

**Standard
Operating
Procedures
for the
Board of Trustees**

Updated July 14, 2020

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The Board defines the District's policies and goals that shall reflect the District's advocacy for all students. Board members serve as advocates for all students by providing leadership at the local and state level. The policies set by the Board will ensure the District's mission and goals are achieved. A responsibility of the Board is to hire a Superintendent who then implements the policies and goals adopted by the Board. The Board shall evaluate the Superintendent's job performance based upon these policies and goals on an annual basis. The Operating Agreement will be reviewed no later than June 30 of each year by the Board and shall reflect a continuous improvement model.

A district is only as strong as the Superintendent/Board relationship, also referred to as the "Team of Eight." The Superintendent is the CEO of the organization and the Board is a governing body, much like a Board of Directors is in a business setting. The Board must give the Superintendent leeway to accomplish the directives provided by the Board without getting involved in the day-to-day operations of the district and campuses.

The Waxahachie ISD Board of Trustees adopts this Operating Agreement to effectively communicate with staff, the public, and each other while serving as School Board members.

Board Member Ethics (BBF Local)

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

STUDENT-CENTERED FOCUS:

I will be continuously guided by what is best for all students of the District.

EQUITY IN ATTITUDE:

I will be fair, just, and impartial in all my decisions and actions.

I will accord others the respect I wish for myself.

I will encourage expressions of different opinions and listen with an open mind to others' ideas.

TRUSTWORTHINESS IN STEWARDSHIP:

I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.

I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.

I will work to ensure prudent and accountable use of District resources.

I will make no personal promise or take private action that may compromise my performance or my responsibilities.

HONOR IN CONDUCT:

I will tell the truth.

I will share my views while working for consensus.

I will respect the majority decision as the decision of the Board.

I will base my decisions on fact rather than supposition, opinion, or public favor.

INTEGRITY OF CHARACTER:

I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.

I will consistently uphold all applicable laws, rules, policies, and governance procedures.

I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

COMMITMENT TO SERVICE:

I will focus my attention on fulfilling the Board's responsibilities of goalsetting, policymaking, and evaluation. I will diligently prepare for and attend Board meetings.

I will avoid personal involvement in activities the Board has delegated to the Superintendent. I will seek continuing education that will enhance my ability to fulfill my duties effectively.

I. DEVELOPING BOARD MEETING AGENDA (BE Legal and Local)

A. Placing Items on the Agenda

1. Agendas are created by the administration and approved by the President of the Board.
2. Any member of the Board of Trustees, with the concurrence of one other member, may request that a subject be included on the agenda for one meeting. That request shall be forwarded to the Superintendent or President of the Board.
3. The Superintendent shall include on the agenda all trustee requested items that have been timely submitted.

B. Finalizing the Agenda

1. No action item can be placed on the agenda less than seven calendar days in advance of regular meetings unless delay in acting or discussing an added agenda item could seriously affect the operations of the District.
2. No discussion item can be placed on the agenda less than 4 calendar days in advance of the meeting unless an emergency or urgent public necessity exists.
3. Any agenda item added to the agenda after the original posting shall be done so in accordance with state laws.

C. Notification of Board Meetings

1. Board members shall be notified of a meeting:
 - a. At least 72 hours prior to a regular or special meeting.
 - b. At least 2 hours prior to an emergency meeting.
2. Board members will be advised through the administrative reports as the agenda summary and complex agenda items are being developed.
3. All Board Members should receive all information concerning each regular Board Meeting a minimum of 4 days before the meeting.

D. Items for Executive Session.

1. All individual personnel or student issues must be conducted in an executive session unless specifically required by the Texas Open Meeting law.
2. Discussions during closed meeting shall remain confidential.

II. CONDUCTING BOARD MEETINGS – *Anytime four or more Board members are gathered to discuss school district business, it is considered a meeting.*

A. Persons Addressing the Board (BED Local)

1. Any person may address the Board at any regular monthly Board meeting at a time identified on the agenda.
2. If the patron's request to address the Board specifically identified an agenda item, the Board President shall ensure that the patron's comments are heard prior to action on the specific agenda item.
3. A patron must sign up on the form provided for that purpose at least fifteen minutes

prior to the beginning of the meeting. The topic described on the form shall be complete and in sufficient detail as to determine appropriateness of topic prior to addressing the Board.

4. Patron comments may be on items listed on the agenda or other areas of school district operations, but shall not include complaints/comments about individual students, employees or officials of the district.
5. Each patron will be limited to maximum of five minutes, (unless the time is increased or decreased by majority vote of the Board). The Board President has the ability to limit time further if there are a large number of patrons wishing to address the Board.

B. Board Response to Patrons Addressing the Board

1. Board members will listen attentively to comments.
2. Board members may ask the Superintendent to clarify an item.
3. Board members will not respond or enter into discussion with the audience during the meetings as:
 - a. Items on the agenda will be discussed as appropriate and scheduled on the agenda.
 - b. Items not on the agenda do not permit Board members to respond or discuss.

C. Non-Allowable Comments (Board/Audience)

1. The Board will not entertain comments on individual personnel, officials, or students in public session (employees or Board members).

D. Hearings (BEC, DC, DFBB, DFD, GF, OF) OF is error

1. During public hearings the Board is assembled only to gather input.
2. At the conclusion of the hearing or at a subsequent meeting the Board will determine the results of the hearing.
3. Rules for the hearing will be strictly adhered to:
4. Board will limit response to 5 minutes per testifier (or as assigned/modified by Board President, as allowed by Board Policy).
 - a. Testimony is to be presented orally or in writing, as detailed in Board policy.
 - b. Board will not allow duplicate testimony.
 - c. Board will not allow derogatory comments.
 - d. Board members will not ask questions since they are acting as a tribunal.
5. Hearing held in executive session follows essentially the same procedures, but public audience is prohibited.

E. The Board shall be guided by parliamentary procedures as detailed in Robert's Rules of Order or as spelled out in Board policy (BE Local).

1. All discussion shall relate to the business currently under deliberation.

2. The Board President shall halt inappropriate discussion.
 3. The Board President shall:
 - a. Recognize members prior to them giving their comments.
 - b. Be responsible for asking clarifying questions during the hearings.
- F. Town Meetings/Open Forums
1. Procedures for town meetings/open forums shall be determined on a case-by-case basis.
 2. The Board President, Superintendent, or designee shall lead discussions.
- G. Discussions of Motions
1. The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the Board.
 2. The Board President may make motions, second motions, and enter into debate.
- H. Board members will come to all called meetings fully prepared to deliberate and vote.
- I. In reviewing the Board packet, Board members should ask any questions they have to the Superintendent prior to the meeting.
- J. Role of Board in Executive Session
1. Board can only discuss those items listed on the executive agenda and as limited by law, Texas Government Code Chapter 551.
 2. The Board must vote in public session.
 3. Information discussed during the executive session must remain confidential.

III. VOTING

- A. The Board President will vote on all action items, except in a conflict of interest as defined by law.
- B. Except in a conflict of interest as defined by law, all Board members shall vote.

IV. EMPLOYEE OR CITIZEN COMPLAINT TO INDIVIDUAL BOARD MEMBERS (*DGBA, FNG, GF Legal and Local*)

- A. When a person complains to a Board member regarding school personnel or an administrative issue:
 1. Remind the employee or citizen of due process and that the Board member must remain impartial in case the situation goes before the Board.
 2. Refer employee or citizen to appropriate person in the chain of command. **ALL COMPLAINTS MUST GO THROUGH THE CHAIN OF COMMAND.**
- B. Board member shall advise the Superintendent of substantive or significant complaints within 72 hours.

V. BOARD MEMBERS VISIT TO SCHOOL CAMPUS (*GKC Legal and Local*)

- A. Board members are encouraged to attend school events as their time permits and to support activities.
- B. Board members are not to go to campuses for the purpose of investigation or evaluation
- C. Board members shall make reasonable efforts to contact the appropriate administrator prior to their visits when not attending a scheduled activity.
- D. Board members must follow the same procedures as all visitors to campus.

VI. COMMUNICATONS

- A. The President of the Board will meet the Superintendent on a routine basis to discuss issues of the district.
- B. Requests for information to the Superintendent from a Board member will be communicated to all Board members.

- C. The Board will communicate through public hearings, Board meetings, and publications.
- D. Unless otherwise approved by the Board, individual members cannot speak in an official capacity or otherwise represent the views of the Board.
- E. The Superintendent will make reasonable efforts to meet with Board members before each regular meeting to review the upcoming agenda and district issues.
- F. School Board members will contact the Superintendent in advance before discussing school business, complaints, or district issues with district employees.
- G. The Superintendent will communicate information in a timely fashion to all Board members generally via electronic transmittal.
- H. Board members are advised that communications regarding school district business are subject to public disclosure by the Texas Public Information Act.
- I. Board members may communicate with other individual board members or the Superintendent for the purpose of asking clarifying questions, providing clarifying information, or socializing under circumstances that do not conflict with or circumvent the Texas Open Meeting Act.

VII. INDIVIDUAL BOARD MEMBER REQUEST FOR INFORMATION OR REPORT (*BBE Legal and Local*)

- A. Board members are entitled to the information they require to make informed decisions on the matters before them. If a member requests information that requires an excessive amount of staff time to compile, the Superintendent and Board President should consult with the member to find a reasonable solution.
- B. The Board will develop any specific criteria for staff reports.
- C. Information requested by a Board member will be provided to all trustees.

VIII. EVALUATION OF THE SUPERINTENDENT

- A. The summative evaluation will be conducted in January or on more frequent intervals at the discretion of the Board.
- B. The Board President obtains input from all other members on the approved indicators.
- C. The Superintendent's evaluation is conducted by consensus in executive session.
- D. The Board may at any time conduct and communicate oral evaluations to augment its written evaluations.

IX. EVALUATION OF THE BOARD (*BG Legal and Local*)

- A. The status of Board/Superintendent team will be assessed annually.
- B. The Board may at any time conduct a self-evaluation in closed session when necessary to discuss board and/or board- superintendent relations.
- C. The evaluation may be conducted in executive session if individual Board members or staff will be discussed.
 - 1. Are we following Code of Ethics?
 - 2. Are we following the Operating Agreement?
 - 3. Is the Team of Eight functioning properly?
 - 4. Are goals effective?
- D. This will take place each year.

X. ROLE AND AUTHORITY OF BOARD MEMBERS AND/OR BOARD OFFICERS AS SET DOWN BY STATE STATUTE (*BDAA Legal and Local*)

- A. No Board member or officer has authority outside the Board meeting.
- B. No Board member can direct employees in regard to performance of their duties.
- C. President shall:

1. Preside at all Board meetings.
 2. Appoint committees and call special meetings.
 3. Sign all legal documents required by law.
- D. Vice President shall:
1. Act in capacity of President in absence of the President.
- E. Secretary shall:
1. Insure that accurate records are kept.
 2. Act in absence of President and Vice President.

XI. MEDIA INQUIRIES TO THE BOARD (*GBBA Local*)

- A. The Board President or his/her designee shall be the official spokesperson for the Board to the media/press on issues of media attention.
1. All Board members who receive calls from the media should direct them to the Board's spokesperson and notify the Board President and the Superintendent of the call.
- B. Any Board member may respond to general inquiries.

XII. ANONYMOUS PHONE CALLS OR LETTERS

The WISD Board of Trustees encourages input; however, anonymous calls or letters will not receive the Board's attention, discussion or response and will not be referred to the administration.

XIII. REVIEWING THE BOARD OPERATING AGREEMENT

- A. The Board Operating Agreement will be reviewed and updated in June of each year.
- B. The Board Operating Agreement will be fully reviewed in new Board member orientation.

XIV. COMPLAINTS/CONFLICTS BETWEEN BOARD MEMBERS

- A. Board members will first address complaints or issues with another board member directly with the board member in question.
- B. If a resolution cannot be agreed upon, the Board President will mediate.
- C. Complaints or issues with the Board President will be handled by the Board Vice President.
- D. Discussion regarding issues, complaints, or conflicts between board members will be discussed in the executive session of an appropriately called and posted meeting of the Trustees.
- E. The Board of Trustees can take action to censure a trustee who acts outside of their official capacity, violates the standard operating agreement, violates the WISD Trustee code of conduct, or engages in any other conduct that might be detrimental to the school district.

XV. CONTACTING THE SCHOOL ATTORNEY

All Trustees agree that any contact to the outside school district attorney will be made through the Board President, unless specifically voted on by the Board, and the information or legal clarification will be reported to the entire Board. Trustees agree that any Board member may contact the in-house district attorney as he/she sees fit and the information or legal clarification does not necessarily have to be reported to the entire Board.

XVI. BUILDING PLAQUE GUIDELINES

Large, metal plaques will be attached to the wall near the front entrance to all new WISD facilities so as to commemorate the completion of the facility and to recognize those who worked on the project. Sitting Board members who sat on the Board from the time that the bond issue was placed before the voters through the groundbreaking ceremony and through the time of the building's completion will be listed in alphabetical order. The superintendent will be listed as well as a former superintendent in the event there was a change in leadership during the process.

XVII. USE OF DISTRICT FUNDS

District funds will not be used to purchase dinner/banquet tables at non-district events. (Chamber of Commerce, CASA, Brilliance Gala, SPCA, etc.)

Board Member Covenant

As a member of the Board, I shall promote the best interests of the District as a whole and I will observe the highest possible ethical standards. I will accord others the respect I wish for myself and share my view while working for consensus. I will be fair, just, and impartial in all my decisions and actions and will respect the majority decision as the decision of the Board. I will be accountable to the public by representing District policies, programs, priorities, and progress accurately, and I will work to ensure prudent and accountable use of District resources.

I also pledge to follow the adopted Board Operating Agreement to the best of my ability. I understand that it is the duty of any member of the Team of Eight that feels the Agreement has been breached by any member to bring it to that member's attention for discussion and correction.

Signed and agree upon this ____ day of _____, 20__

, President

, Vice President

, Secretary

, Member

, Member

, Member

, Member

SCHOOL TRUSTEE ANNUAL CALENDAR

JANUARY

- School Board Appreciation Month
- TASA Midwinter for Administrators
- Filing period begins for School Board
- Course Catalog Approval
- No Pass-No Play Exemptions
- Ask about Leadership TASB

FEBRUARY

- Candidates continue filing applications for school board election
- Order school board election
- Administrator contract extensions/renewal
- Board candidate night

MARCH

- Any remaining administrator contract extensions/renewals
- Spring Break
- Budget hearings
- Bilingual Program Update
- Approve school calendar
- SLI housing & registration opens
Alternate years between Fort Worth/San Antonio (7 trustees & superintendent)

APRIL

- Annual board member continuing education report
- Cancel May election if appropriate
- Post Notice of Election
- Early voting begins
- Teacher contracts
- Honors Breakfast for GHS & WHS
- Education Foundation Golf Tournament
- SAT scored Five Year Trend
- Superintendent Summative Evaluation

MAY

- Board of Trustee election
- Canvass the election
- Recognition of outgoing trustee(s) if applicable
- Administer Oath of Office to new trustees

MAY CONT.

- Issue Certificate of Election
- Sign statement of elected members
- Reorganize board
- Presentation of Annual Investment Report
- New Board Member Orientation
- Teacher Appreciation Month
- PIE Luncheon
- GHS/WH/School of Choice Graduation
- Service Awards Gala

JUNE

- TASB SLI (San Antonio odd year/Fort Worth even)
- Begin four-day work week
- Approve Annual Investment Report
- Approve Adjunct Faculty Agreement with TAMU AgriLife Extension & Ellis 4-H.
- Budget Overview
- Previous year DIP achievements
- PIE Annual End of Year Report
- Review Board Standard Operating Procedures

JULY

- TASA/TASB Fall Conference Registration Opens
- More detailed budget presented
- New salary schedule presented
- New meal prices presented
- Student Handbook presented for review
- Student Code of Conduct presented for approval

AUGUST

- Operation First Day of School
- New hire orientation/breakfast
- Convocation
- STAAR/Campus Report Card presentation
- First Day of School
- Public Hearing/ Set tax rate
- Amend current budget

AUGUST CONT.

- Approve new budget
- Approve Stipend Schedule, Hiring Schedule & Salary Schedule (agenda items)

SEPTEMBER

- Trustee Legislative Update Meeting (every other year)

OCTOBER

- TASA/TASB Fall Conference
- TASB Delegate Assembly
- Team of Eight Workshop
- FIRST Report
- DIPS/CIPS
- Superintendent Formative Evaluation

NOVEMBER

DECEMBER

- TAPR – public hearing within 90 days of receiving
- Audit report
- PBMAS

2020-2021 Trustee Committee Assignments:

Judd McCutchen

School Heath Advisory (SHAC)
Education Foundation

Kim Kriegel

Partners in Education (PIE)
Girl's Athletics
Crisis Management
Special Education Advisory

John Rodgers

Crisis Management
School Naming Committee
Boy's Athletics

Melissa Starnater

District Education Improvement Council (DEIC)
Communications

Clay Schoolfield

Lighthouse for Learning
Boys Athletics
City Planning

Debble Timmermann

School Naming
Technology Advisory
Special Education Advisory
School Heath Advisory (SHAC)

Dusty Autrey

School Naming Committee
City Planning
CTE
Crisis Management
WISD Representative on City Economic Development Commission

(Updated 07/14/20)