



Waxahachie Independent School District
411 North Gibson Street
Waxahachie, TX 75165
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www.wisd.org
Meeting Live Stream: <https://www.youtube.com/waxahachieisd>

Special Meeting | AGENDA
July 27, 2020
5:00 PM

A Special Meeting of the Board of Trustees of Waxahachie Independent School District will be held July 27, 2020, beginning at 5:00 PM in the Waxahachie ISD Administration Building.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. BOARD MEETING - 5:00 P.M.

A. CALL TO ORDER.

1. Announcement in the Boardroom by presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.

II. CLOSED SESSION. Section 551.001 et seq. (if necessary)

- A. Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including discussing complaints, hiring, resignation, termination, proposal for non renewal, proposal for termination, evaluation, promotion or demotion of personnel. Gov't Code 551.074
- B. Deliberating the purchase, exchange, lease or value of real property. Gov't Code 551.072
- C. Deliberation regarding security devices, personnel deployment, or security audits. Gov't Code 551.076.
- D. Consulting privately with the board's attorney concerning contemplated litigation. Gov't Code 551.071.
- E. Discussion regarding the duties and responsibilities of School Board members. Gov't Code 551.074.

III. RECONVENE TO OPEN SESSION.

IV. OPEN FORUM: Hearing of individuals or committees.

V. HUMAN RESOURCES.

- A. Consideration to approve the personnel report as recommended by the superintendent that include employment, retirements, resignations, positions changes, and potential additional positions.

VI. ACTION ITEMS.

- A. Consideration with possible action to approve the Fall 2020 School Year Guidance and Disease Mitigation Guidelines.
- B. Consideration with possible action to amend the 2020-2021 Academic Calendar.

VII. ADJOURN.

Audience participation is limited to the time allotted for those individuals who submit a Public Comment Card indicating the agenda or non-agenda topic they wish to address. At all other times during Board Meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. Speaker presentation time will be set by the Board President at the Board dais. No action may be taken regarding the information received by the Board.

In accordance with state law, public comment may not be used to voice a complaint involving the naming of specific individuals, including but not limited to the names of district employees or students, even if the matter is listed on the agenda. Additionally, no information that may be reasonably linked to an individual person may be spoken about during public comment. All complaints may be directed through the appropriate administrative channels before being presented to the Board:

Students/Parents – Board Policy FNG(LOCAL);
Employee – Board Policy DGBA(LOCAL); or,
Community Member – Board Policy GF(LOCAL).

This agenda (one or more pages) is part of a document attached and entitled NOTICE OF MEETING in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The Waxahachie ISD Administration Building, Board Room, 411 North Gibson Street, Waxahachie, Texas, 75165 is wheelchair accessible. A curb slope entry is available at the rear entrance.

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 27, 2020 -

Subject: Reopening Guidelines



Background:

Review and discussion of the Fall 2020 School Reopening Guidelines and Disease Mitigation Protocols.

Recommendation:

That the Board approve the Fall 2020 School Reopening Guidelines and Disease Mitigation Protocols.



2020-2021 School Year Guidance

Disease Mitigation Guidelines for Parents and Students

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****Throughout this document, you will see the words “mask” or “face covering” used. These words are used to encompass any face covering, including buffs/gaiters, bandanas, face shields, etc.****

Protocols for Screening and Isolation

General

All students and staff will be screened for COVID-19 symptoms regularly and individuals who present with symptoms will be separated and sent home.

Screening Protocols

- Staff will be required to self-screen for COVID-19 symptoms prior to reporting to work each day.
- Parents/guardians are expected to screen their children for COVID-19 symptoms each day prior to sending the student to school.
- Teachers will monitor students and refer them to the nurse if symptoms are present or suspected.

- What to look for when screening for symptoms:
 - Has the person been exposed to COVID-19? (Exposure is defined as more than 15 minutes of contact within six feet of an individual with a lab-confirmed positive COVID-19 test.)
 - Does the person exhibit or complain of the following symptoms?
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

Isolation Protocols

Student or Staff Displaying COVID-19 Symptoms

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes of the time the campus contacts the student's parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus (e.g. go on a walk outside, move to a different classroom, etc.) so that the classroom can be disinfected using hospital-grade disinfectant.
- District communication will be provided to the parents of students who came in contact with a COVID-19 positive student or staff member.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.

- Students and staff who have tested positive for COVID-19 will be required to submit a letter of good health from a physician's office prior to returning to school.
- Students or staff who come into close contact (see definition below) with a COVID-19 positive individual, at home or at school, will be asked to self-quarantine for 14 days and may not return to campus during that time. Staff members will be asked to complete online learning tasks from home, and students will be moved to the online learning platform for those 14 days.

“Close contact” is defined as: (a) being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or (b) being within six feet of a person who is infected with COVID-19 for a cumulative duration of 15 minutes while not wearing a mask or face shield.

Protocols for Face Coverings

Protective measures, including the use of face coverings, will be determined by the level of disease activity of COVID-19. The District will rely on data from the Department of State Health Services (DSHS), Ellis County Health Care Services and Ellis County Public Health to determine the disease activity level and the appropriate protective measures. The disease activity level categories below are based on the recommendations of local and state health officials. The District will develop a process to alert students, parents and staff of the disease activity level and when face coverings must be worn. Students’ individual needs will be addressed on a case-by-case basis. Requests for medically-approved accommodations should be submitted to campus administration in writing/via email.

Any state or local guidelines requiring face masks will supersede the above district guidelines.

A daily email will be sent to all staff members and district families to inform them of the current disease activity level.

Disease Activity Levels

Substantial	At least two of the following are true
	Number of new cases within Ellis County over the most recent one-week period is greater than 100
	Percent of tests that return a positive result over the most recent one-week period is greater than 9.9%
	Trend in new cases per 100,000 people over the most recent one-week period is INCREASING (by 15 or more cases) as compared to the prior one-week period
Moderate	At least one of the following is true
	Number of new cases within Ellis County over the most recent one-week period is 26-100
	Percent of tests that return a positive result over the most recent one-week period is 5.1%-9.9%
Minimal	All of the following are true for 14 consecutive days
	Number of new cases within Ellis County over the most recent one-week period is less than 26
	Percent of tests that return a positive result over the most recent one-week period is less than 5.1%
	Trend in new cases per 100,000 people over the most recent one-week period is STABLE (within 15 cases) or DECREASING (by 15 or more cases) as compared to the prior one-week period
CDC Guidance	Schools , Administrators , Infection Control

Protective Measures

	Face Coverings	Transmission Precautions
Substantial Or Under the guidance of an executive order	Staff, parents, visitors, and students in 4th through 12th grade will wear face coverings as feasible, especially when social distancing is difficult, including in classrooms	School nurse will utilize appropriate Personal Protective Equipment (PPE) when in close contact with an individual with COVID-19 symptoms
	Students in Pre-K through 3rd grade will wear face coverings as feasible in hallways, common areas and during arrival and dismissal	Staff at high risk of coming into contact with blood, bodily fluids, secretions, and excretions will utilize appropriate PPE to mitigate potential transmission
		Students or staff displaying COVID-19 symptoms shall immediately don a face covering
Moderate Or Under the guidance of an executive order	Staff, parents, visitors, and students in 4th through 12th grade will wear face coverings as feasible, especially when social distancing is difficult, including in classrooms	School nurse will utilize appropriate Personal Protective Equipment (PPE) when in close contact with an individual with COVID-19 symptoms
	Students in Pre-K through 3rd grade will wear face coverings as feasible in hallways, common areas and during arrival and dismissal	Staff at high risk of coming into contact with blood, bodily fluids, secretions, and excretions will utilize appropriate PPE to mitigate potential transmission
		Students or staff displaying COVID-19 symptoms shall immediately don a face covering

Minimal Or Under the guidance of an executive order	Staff, parents, and visitors will wear face coverings as feasible, especially when social distancing is difficult	School nurse will utilize appropriate Personal Protective Equipment (PPE) when in close contact with an individual with COVID-19 symptoms
	Students will wear face coverings as feasible in hallways, common areas and during arrival and dismissal	Staff will practice standard universal precautions when coming into contact with blood, body fluids, secretions, and excretions
		Students or staff displaying COVID-19 symptoms shall immediately don a face covering

Protocols for Campus Visitors

General

Campuses will utilize virtual meeting options to limit campus visitors when possible. All visitors who enter the building will be required to wear a face covering during substantial and moderate transmission levels. Individuals who are allowed to be in the building (outside of the reception area) will follow specific guidelines for visitors (below). Parents will not be allowed to eat lunch with their children, volunteer in classrooms, etc., at this time.

Visitor Screening/PPE Requirements

- All individuals entering the building will be required to wear face coverings during substantial and moderate transmission levels.
- Individuals who are allowed to be in the building (beyond the reception area) will be subject to the following guidelines:
 - All visitors will be subject to screening by way of a symptom screening poster with verbal declaration of symptomatic/asymptomatic status.
 - Virtual meetings will be available when possible.
 - Visitors and staff will maintain physical distancing for ARD and other meetings in smaller conference areas.

Protocols for Disinfecting and Hand Sanitizing

General

Frequent disinfection and hand sanitization will ensure health and wellness of students and staff.

Hand Washing/Sanitizing Expectations

- Alcohol-based hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria, in or near restroom entrances, and in common areas throughout the campus.
- Staff will be expected to regularly wash or sanitize their hands.
- Requirements for hand washing and/or use of WISD-provided hand sanitizer:

- ES: Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day
- ES: Thorough hand washing/use of hand sanitizer after recess, before eating, following restroom breaks
- MS/HS: Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day
- MS/HS: Thorough hand washing/use of hand sanitizer upon return from outdoors, before eating, following restroom breaks

Disinfecting Expectations

- Staff will have access to hospital grade disinfectant (Lysol or similar) and paper towels to sanitize high-touch and working surfaces and shared objects regularly.
- Staff will limit the use of shared supplies when possible.

Protocols for Campus Cleaning and Disinfecting

General

Frequent cleaning and disinfecting will promote a healthy learning and work environment for students and staff.

Daily Campus Cleaning

- Each classroom and restroom will be disinfected daily with hospital-grade disinfectant fog.
- All high touch areas will be disinfected daily with hospital-grade disinfectant fog.
- Custodians will wear masks and gloves during work hours.

- The cafeteria will be disinfected between lunch periods with Lysol or a similar disinfectant.
- Playground equipment will be disinfected regularly with hospital-grade disinfectant.
- Staff will have access to hospital-grade disinfectant (Lysol or similar) and paper towels to sanitize working surfaces and shared objects after each use and during breaks in instruction.

Additional Cleaning Measures for Covid-19 Positive Cases on Campus

- If a classroom or facility is closed due to COVID-19 spread, hospital-grade disinfectant, which is recommended for use on the virus that causes COVID-19, will be used to fog and disinfect. The disinfectant used to clean is hospital-grade and will kill 99.9 percent of viruses and bacteria.
- Custodial staff will fog and disinfect classrooms, restrooms, the athletic indoor turf field, weight room and all additional areas in the entire building with hospital-grade disinfectant.

Additional Measures for Disease Mitigation

General

Additional measures will be taken on campuses to help mitigate the spread of COVID-19.

Additional Campus Measures

- Desks or tables will be socially distanced as much as possible to meet instructional needs.
- When possible, communal supplies will be eliminated. Shared supplies should be sanitized between use.
- Multiple locations of hand sanitizer, tissues, and trash cans will be available throughout classrooms and common areas to limit student and staff movement.
- Each room will have a door stop to prop for no-touch entry between classes.
- High touch surfaces (i.e. table tops, chairs, door handles) will be disinfected regularly.
- Students will be encouraged to bring water bottles to school for their personal use. The use of water fountains will be limited.
- Additional guidelines can be found in campus-level documents.



Fall 2020 School Year Guidance

Elementary School

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Student & Staff Safety Protocols

Protocols for Screening and Isolation

General

All students and staff will be screened for COVID-19 symptoms regularly and individuals who present with symptoms will be separated and sent home.

Screening Protocols

- Staff will be required to self-screen for COVID-19 symptoms (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea) prior to reporting to work each day.
- Parents/guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their student to school.
- Teachers will monitor students and refer to the nurse if symptoms are present.

Isolation Protocols

Student or Staff Displaying COVID-19 Symptoms

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.

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- Students who are ill will be separated from their peers and should be picked up within 30 minutes from the time the campus contacted the student's parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus so that the classroom can be disinfected. Students may return to their classroom the following school day after the classroom has been safely disinfected.
- District communication will be provided to the parents of students who came in contact with a COVID-19 positive student or staff member.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
- Students and staff who have tested positive for COVID-19 will be required to submit a letter of good health from a physician's office prior to returning to school.
- Students or staff who come into close contact (close contact is defined as: a) being directly exposed to infectious secretions while not wearing a face covering; or b) being within 6 feet for a cumulative duration of 15 minutes while not wearing a face covering) with a COVID-19 positive individual will be asked to self-quarantine for 14 days and may not return to campus during that time.

Protocols for Campus Visitors

General

Campuses will utilize virtual meeting options to limit campus visitors when possible. All visitors who enter the building will be required to wear a face covering.

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Visitor Screening/PPE Requirements

- All individuals entering the building will be required to wear face coverings.
- Individuals proceeding beyond the reception area will be subject to the following guidelines:
 - All visitors will be subject to a temperature check. A visitor's temperature reading must be below 100 to enter the building.
 - All visitors are expected to use hand sanitizer when entering the building.
 - Virtual meetings will be utilized when possible.
 - Visitors and staff will maintain physical distancing for ARD and other meetings in conference areas.

Protocols for Disinfecting and Hand Sanitizing

General

Frequent disinfection and hand sanitization will ensure health and wellness of students and staff.

Hand Washing/Sanitizing Expectations

- Alcohol-based hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria and in common areas throughout the campus.
- Staff will be expected to regularly wash or sanitize their hands.
- Requirement for hand washing and/or use of WISD-provided hand sanitizer:

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- Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day
- Thorough hand washing after recess, before eating, following restroom breaks

Disinfecting Expectations

- Staff will have access to disinfectant to sanitize high-touch and working surfaces and shared objects regularly.
- Staff will limit the use of shared supplies when possible.

Protocols for Campus Cleaning and Disinfecting

General

Frequent cleaning and disinfecting will promote a healthy learning and work environment for students and staff.

Daily Campus Cleaning

- Each classroom and restroom will be disinfected daily.
- All high touch areas will be disinfected daily.
- Custodians will wear masks and gloves during work hours.
- The cafeteria will be disinfected between lunch periods.
- Staff will have access to disinfectant to sanitize working surfaces and shared objects after each use and during breaks in instruction.

Additional Cleaning Measure for Covid-19 Positive Cases on Campus

- If a classroom or facility is closed due to COVID-19 spread, hospital grade disinfectant, which is recommended for use on the virus that causes COVID-19, will be used to fog and disinfect.

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- Custodial staff will fog and disinfect classrooms, restrooms, the athletic indoor turf field, weight room and all additional areas in the entire building.

Work and Learning Environments

Classroom Configurations and Procedures

- Each classroom will be outfitted with the following:
 - Visual reminders of distancing requirements will be in all classrooms, marking off areas for common spaces and distancing best practices.
 - Refillable alcohol-based hand sanitizer stations
 - Access to disinfectant to sanitize working surfaces
- Students will use hand sanitizer upon entering the classroom.
- Student materials and supplies will be placed in close proximity to students to reduce movement in the classroom.
 - When possible, eliminate communal supplies. Shared supplies will be sanitized between use.
 - Students are encouraged to bring tissue for their own personal use.
- Teachers will develop, teach and implement procedures that:
 - Limit student movement within the classroom such as turning in assignments, materials being passed out, etc.
 - Establish student responsibilities to clean personal areas and materials/supplies with hand sanitizer, disinfectant and other self-cleaning products.
 - Relate to entering and exiting the classroom. “Clean when you enter, clean before you leave.”
 - Outline hand washing protocols and the use of classroom hand sanitizer in intermittent, scheduled hand sanitizing such as when entering or exiting the classroom.

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- Desks or tables will be socially distanced as much as instructionally possible.
- To the extent possible, keep doors open between classes to minimize contact with doors and door handles by students and staff entering or exiting classrooms.
- When possible, group or pair work can be implemented while maintaining physical distancing.
- When possible, technology can be utilized when the use of manipulatives is needed. Teachers will consider assigning cohorts of student's specific manipulatives in order to reduce the possibility of exposure or consider creating individual bags of supplementary aids and/or manipulatives for student use that could also be sent home in the event of school closure.
- The use of outdoor space for learning will be considered when possible. Classroom groups working outside will maintain at least 12 feet of social distance from other classroom groups.
- Whenever possible, students and staff will maintain consistent groupings of people to minimize the spread of the virus. Additionally, supplemental services will be grouped by grade level when possible.
- The recommended procedures will be applied to all classroom settings, including special education services locations when possible and appropriate. Students' individual needs will be addressed on a case-by-case basis.

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Common Areas

- Common areas include spaces that are used for meetings and collaboration. This includes computer labs, flexible spaces, campus libraries, conference rooms and other meeting rooms.
- Campuses will develop schedules and protocols for the use of common areas, including how to sanitize space between use. When needed, students will bring personal supplies from the classroom. All students and staff will be required to use hand sanitizer when entering and exiting common areas.
- The use of virtual meetings will be considered when possible.
- In-person meetings will maintain social distancing. Facial coverings will be required.

Restrooms

- Proper handwashing technique will be taught to all students and consistently reinforced.
- Efforts will be made to limit the availability of toilets, urinals and sinks to certain times to comply with health agency recommendations and social distancing.
- The scheduling of whole class restroom breaks is recommended to eliminate co-mingling of students across various classes and to ensure teacher monitoring of social distancing guidelines.
- After a restroom break, students will be required to use hand sanitizer before reentering the classroom.
- Students will be encouraged to bring a water bottle to school for their personal use. The use of water fountains will be limited.

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Transitions

- Where possible, one-way traffic throughout campus corridors will be established.
- Walking pathways throughout the building will be designated “stay to the right.” This includes the entrance and exit doors.
- When possible, it is recommended that students make transitions outside of the building.
- For grade levels that implement departmentalization of subject areas, teachers will move to students for transitions in instruction and students will remain in their homeroom class.

Arrival

- Early bird arrivals are strongly discouraged. Any students dropped off before the building is open will not be allowed inside the building. Any exceptions would need to be specifically arranged with campus administration.
- Separate entrances will be utilized when possible for car riders, bus riders, walkers and daycares.
- All staff will be utilized for duty to maintain a line of sight in hallways and distancing of hallway cohorts.
- Students will practice social distancing in common areas and hallways prior to entering their classroom
- Parents will not be allowed to walk students to classrooms.

Dismissal

- Sibling connections will occur outside the building.
- Campus will designate staggered dismissal groups. Staggering the groups of walkers, car riders, bus riders and daycare students will help manage student movement in the building and decrease the risk of potential crowding outside at dismissal time.

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- Separate exits will be utilized for car riders, bus riders, walkers and daycares.

Breakfast

- Students that need breakfast will be able to purchase a “grab and go” meal to eat in cafeteria with proper social distancing or in the classroom.
- Teachers will monitor in the cafeteria and hallways to ensure social distancing.

Lunch

- Campuses will not accept lunch visitors.
- Students will eat lunch in the cafeteria when social distancing can be accomplished. If social distancing in the cafeteria cannot be accomplished, students will eat lunch in their classroom.
- Lunch times will be staggered by class.
- Microwaves will not be provided in the cafeteria due to the opportunity for cross contaminations with a high touch surface.

Recess

- Campuses will limit the number of students per recess group. Staggered schedules will be utilized as needed.
- All students and staff will be required to use alcohol-based hand sanitizer before entering the playground and upon exiting the playground.
- Brain breaks will be implemented as needed at the discretion of the campus/teacher.
- Playground equipment will be cleaned on a regular basis.

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Specials

- PE classes will be conducted outdoors whenever possible. Appropriate social distancing measures will be followed.
- Students will use their own art supplies.
- Music and PE equipment will be sanitized and wiped down after each use.
- Conducting specials in the classroom or outdoors is recommended.

On and Off-Campus Student Activities

- Off campus field trips will not be scheduled.
- PTO event and fundraising information is pending.
- After school club such as robotics, running and chess club will not meet until further notice.
- UIL academics and DI competitions will follow guidance from the Texas Education Agency.

Campus Events

- No in-person assemblies will be held until further notice.
- Meet the teacher, open house, parent conferences, etc. will be held virtually.
- Parents and visitors will not be permitted to attend class parties.

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Fall 2020 School Year Guidance
Secondary – Grades 6-12

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Student & Staff Safety Protocols

Protocols for Screening and Isolation

General

All students and staff will be screened for COVID-19 symptoms regularly and individuals who present with symptoms will be separated and sent home.

Screening Protocols

- Staff will be required to self-screen for COVID-19 symptoms prior to reporting to work each day.
- Parents/guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their student to school.
- Teachers will monitor students and refer to the nurse if symptoms are present.

Isolation Protocols

Student or Staff Displaying COVID-19 Symptoms

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student's parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus (e.g. go on a walk outside, move to a different classroom, etc.) so that the classroom can be disinfected.
- District communication will be provided to the parents of students who came in contact with a COVID-19 positive student or staff member.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
- Students and staff who have tested positive for COVID-19 will be required to submit a letter of good health from a physician's office prior to returning to school.

- Students or staff who come into close contact with a COVID-19 positive individual will be asked to self-quarantine for 14 days and may not return to campus during that time.

****Throughout this document, you will see the words “mask” or “face covering” used.**

These words are used to encompass any face covering, including buffs/gaiters, bandanas, face shields, etc.**

Protocols for Face Coverings

Protective measures, including the use of face coverings, will be determined by the level of disease activity of COVID-19. The District will rely on data from the Department of State Health Services (DSHS), Ellis County Health Care Services and Ellis County Public Health to determine the disease activity level and the appropriate protective measures. The District will develop a process to alert students, parents and staff of the disease activity level and when face coverings must be worn. Students' individual needs will be addressed on a case-by-case basis. Requests for accommodations should be submitted to campus administration. Parents/guardians should refer to the WISD Disease Mitigation Guidelines for more details (Insert link?)

Protocols for Campus Visitors

General

Campuses will utilize virtual meeting options to limit campus visitors when possible. All visitors who enter the building will be required to wear a face covering.

Visitor Screening/PPE Requirements

- All individuals entering the building will be required to wear face coverings.
- Individuals proceeding beyond the reception area will be subject to the following guidelines:
 - All visitors will be subject to screening by way of a symptom screening form and temperature check.
 - Virtual meetings will be available when possible.

- Visitors and staff will maintain physical distancing for ARD and other meetings in smaller conference areas.

Protocols for Disinfecting and Hand Sanitizing

General

Frequent disinfection and hand sanitization will ensure health and wellness of students and staff

Hand Washing/Sanitizing Expectations

- Alcohol-based hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria and in common areas throughout the campus.
- Staff will be expected to regularly wash or sanitize their hands.
- Requirement for hand washing and/or use of WISD-provided hand sanitizer:
 - Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day.
 - Thorough hand washing/use of hand sanitizer upon return from outdoors, before eating, following restroom breaks.

Disinfecting Expectations

- Staff will have access to hospital grade disinfectant (Lysol or similar) and paper towels to sanitize high-touch and working surfaces and shared objects regularly.
- Staff will limit the use of shared supplies when possible.

Protocols for Campus Cleaning and Disinfecting

General

Frequent cleaning and disinfecting will promote a healthy learning and work environment for students and staff.

Daily Campus Cleaning

- Each classroom and restroom will be disinfected daily.
- All high touch areas will be disinfected daily.
- Cleaning cloths will be changed for each classroom and common area to maximize room to room cleanliness.
- Custodians will wear masks and gloves during work hours.
- The cafeteria will be disinfected between lunch periods.
- Staff will have access to hospital grade disinfectant (Lysol or similar) and paper towels to sanitize working surfaces and shared objects after each use and during breaks in instruction.

Additional Cleaning Measure for Covid-19 Positive Cases on Campus

- If a classroom or facility is closed due to COVID-19 spread, quaternary hospital grade disinfectant (Lysol or similar) and paper towels, which is recommended for use on the virus that causes COVID-19, will be used to fog and disinfect.
- Custodial staff will fog and disinfect classrooms, restrooms, the athletic indoor turf field, weight room and all additional areas in the entire building.

Work and Learning Environments

Classroom Configuration

- Desks or tables will be socially distanced as much as possible to meet instructional needs.
- When possible, eliminate communal supplies. Shared supplies will be sanitized between use.
- Remove blankets, pillows, and other shared non-essential items from the classroom.
- Students are encouraged to bring their own technology (tablets, laptops, etc.) if possible to minimize the sharing of electronic devices.
- Recommended procedures will be applied to all classroom settings, including special education service locations when possible and appropriate. Students' individual needs will be addressed on a case-by-case basis.
- Teachers will develop, teach and implement procedures that:
 - Limit student movement within the classroom such as turning in assignments, materials being passed out, etc.
 - Establish student responsibilities to clean personal areas and materials/supplies with hand sanitizer, HOSPITAL GRADE DISINFECTANT (LYSOL OR SIMILAR) AND PAPER TOWELS and other self-cleaning products.
 - Relate to entering and exiting the classroom. "Clean when you enter, clean before you leave."
 - Outline hand washing protocols and the use of classroom hand sanitizer in intermittent, scheduled hand sanitizing such as when entering or exiting the classroom.

Collaborative Work and Projects

- When possible, technology will be utilized when students are involved in collaborative work.
- Group or pair work can be implemented while maintaining physical distancing.

General Classroom Supplies

- Signage will be posted in all classrooms regarding protocols and prevention.
- Multiple locations of hand sanitizer, tissues, and trash cans will be available in several locations to limit student and staff movement.
- Teachers and students will have access to hospital grade disinfectant (Lysol or similar) and paper towels to sanitize working surfaces.
- Each room will have a door stop to prop for no-touch entry between classes.

Specialized Classrooms

- When appropriate, students will be provided face shields instead of facemasks for safety when there is an increased risk of burn or injury.
- Specialized equipment will be sanitized between each use. There will be adequate supplies to minimize the sharing of high touch materials or limit use of supplies of equipment to one group of students at a time.
- Procedures and protocols will be put into place to address locker rooms. Protocols will be in place for disinfecting of equipment, students changing clothes, students showering, distancing of students, etc.
- Career and Technical Education classes, including those at the CTE Center, will follow industry-based safety guidelines as appropriate to the equipment and course content.
- Special education classrooms and service locations may have additional protective barriers in place to support a safe environment for our students.

Physical Education Classroom Protocols

- Whenever possible, physical education classes will be held outside to allow for maximum physical distance between students.
- Any activities bringing students into close physical contact will be avoided.
- Visual markers will be on the gym floor and bleachers as reminders of social distancing rules.
- Procedures will be implemented in the locker rooms to provide social distancing.
- Equipment will be disinfected after each use.

- Activities requiring multiple students to touch or handle the same equipment will be avoided.
- Sanitizing areas and access to handwashing will be provided.

Common Areas

In order to provide the safest environment possible in our common/collaborative spaces, while promoting disease prevention and mitigation, the following guidelines will be implemented:

Meeting Spaces

- Meetings will be limited to video conferencing when possible.
- If meetings must be held in person, all social distancing protocols will be implemented.
 - Facial coverings will be required.
 - Social distancing
 - Limit the sharing of materials/supplies

Administrative Spaces (Reception, Offices, Conference Rooms, Mail Room)

When possible, meetings will be conducted virtually. However, if the need arises to meet in person please follow campus guidelines:

- Facial coverings or masks will be required.
- Hand sanitizer will be provided in front office spaces.
- Distances of 6 feet will be provided between all occupied seats and workspaces.

Flexible Learning Spaces

- The number of students in these areas will be limited as driven by available space and social distancing guidelines.
- Common spaces and supplies in these spaces will be disinfected frequently.

Elevators

- Only students and staff with a physical impairment or the need to move large/heavy equipment will be able to use the elevator.
- No more than 2 people will ride in the elevator at the same time.
- Masks will be worn when on the elevator.

Restrooms

- Students must wash hands and then use hand sanitizer before entering the classroom.
- Increased disinfecting will occur throughout the school day.
- Each campus will comply with health agency recommendations and social distancing.

Library

- Visual reminders will be added and furniture rearranged to help students maintain social distancing while in the library.
- Students and staff will wash/sanitize hands upon entering and after visiting the library.
- High touch surfaces (i.e. table tops, chairs, door handles) will be disinfected regularly.
- Occupancy will be limited.

Transitions

- Students and staff will follow protocols for face coverings.
- Staggered releases from each class will be organized to limit the number of students in the hallway during transitions when and where possible.
- Classroom doors will be propped open to reduce high touch areas when possible.
- Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.
 - When transitioning between classes, students shall travel corridors as far to the right as possible.

- Where possible, one-way traffic throughout campus corridors will be established.
- Staff and signage will be posted to reinforce physical distance expectations.

Arrival

- Entry doors will be designated based on arrival method: bus riders, parent drop-off/walk to school, student drivers, students with unique needs. Entry points for CTE Center buses and other midday arrivals will be designated to facilitate social distancing.
- Designated entry doors will be propped open for no-touch entry. Any open doors will be continuously monitored by staff to stop unauthorized access and to monitor for threats.
- Entry protocols will be established to maintain physical distance.
- Sanitizer stations will be placed at each entrance and students will sanitize hands upon entry.
- Students will go directly to the first period class or designated location upon arrival.
- Parents may not accompany students into the building.

Dismissal

- Dismissal times will be staggered to limit the number of students in hallways and exit areas at any given time.
- Sanitizer stations will be placed at each exit and students will be encouraged to sanitize hands prior to exit.

Cafeteria/Breakfast/Lunch

Depending on the number of students in the school, students may have meals in both the cafeteria and in classrooms.

- Signage and staff will reinforce physical distance and traffic patterns in the cafeteria.
- Microwaves will not be provided in the cafeteria due to the opportunity for cross contamination with a high-touch device.
- Hand sanitizer stations will be available at entrances and exits of the cafeteria.

Outdoor & Off-Campus Student Activities

- Student participation in invitational and official fine arts, academic, and music contests (All Fine Arts, Spring Meet UIL events, Robotics, etc.) will only be attended if specific guidance is provided by an authorized entity (e.g., host site, WISD, TEA, the UIL, etc.)
- Special Education Community Based Instruction (CBI) and Work Based Learning (WBL) guidance will be followed to ensure these learning environments are available to our students per ARD/IEP recommendations.

On-Campus Activities

- Any school wide events that are approved to be held on campus need to adhere to social distancing requirements outlined by WISD, TEA and UIL. (Examples: grade level pep rallies, assemblies, performances, etc.)
- School wide events will be live streamed and/or occur virtually when possible.
- To limit larger gatherings, campus club meetings should be held virtually when possible. If meeting in person is required, groups should utilize larger meeting spaces or multiple meeting opportunities will be provided.

Extra-Curricular Programming

Waxahachie ISD Remote Learning and UIL Participation

Students participating in online learning offer by Waxahachie ISD, whether synchronous or asynchronous (as defined by TEA), may participate in UIL activities if they meet all other UIL eligibility requirements. Students must be enrolled in online learning options offered by Waxahachie ISD. Additionally, students must adhere to the Waxahachie ISD extra-curricular code of conduct and the individual program rules and guidelines. This included participation in the athletic, fine arts, UIL period, team tryouts and workouts scheduled before and after school. Failure to adhere to individual program guidelines may result in limited or suspended participation in contests and other program activities.

Students who choose remote learning and wish to participate in UIL and certain CTE programs will be responsible for their own transportation to and from campus and/or practices or rehearsals.

Athletics

- Athletic practices and contests will be conducted following safety protocol provided by guidance from WISD, UIL and TEA. This will include COVID screening, group sizes, sharing and sanitizing of equipment, locker room usage, etc.
- Hand sanitizing stations will be in gym facilities and equipment will be sanitized on a regular basis.
- Locker room use will be determined by TEA/UIL. If locker rooms can be accessed, all locker room space will be utilized to follow social distancing guidelines.
- Bus travel will follow transportation guidelines provided by WISD and TEA.
- Spectator attendance at games and contests may be limited based on TEA and UIL guidelines. Ticketing for events may be utilized to control capacity of facilities.
- Event procedures will be in place to minimize face-to-face interactions.
- Separate entrances and exits may be utilized and event doors may be propped open to minimize physical contact with handles.
- Spectator seats may be marked and/or configured in a way to enforce social distancing.
- Concessions and/or concession sales may be limited or potentially closed to encourage social distancing and to follow health and safety guidelines.

Fine Arts

- Group practice sessions, sectionals and rehearsals will adhere to social distancing guidelines provided by an authorized entity (e.g., WISD, TEA, UIL, etc.)
- Fine arts music private lesson teachers will not be allowed to teach on campus facilities under guidance provided by authorized entities. Private lessons may continue to be conducted virtually if agreed upon between individual families and the lesson teacher. All district guidelines and pricing will continue to be adhered to.
- Off-campus fine arts rehearsals, contests and performances will only be conducted if specific guidance is provided by an authorized entity (e.g., WISD, TEA, UIL, etc.)
- Concerts/performances may be adjusted based on health and safety guidelines provided by an authorized entity (e.g., WISD, TEA, UIL, etc.) including but not limited to transportation procedures, number of attendees, and the orientation of concerts.

- All fine arts performances will be streamed online when possible and where allowable by copyright law.
- Booster club meetings should be held virtually to minimize outside exposure to campuses.

Cheer

- Practices and performances will be conducted following safety protocol provided by guidance from WISD, UIL and TEA. This will include COVID screening, group sizes, sharing and sanitizing of equipment, locker room usage, etc.

Career and Technical Education (CTE)

Waxahachie ISD has determined certain Career and Technical Education (CTE) classes require a portion of the course to be completed on-campus. These courses require specialized equipment, direct supervision of hands-on activities, and specific materials and technology. The appropriate amount of on-campus instruction needed to meet the TEKS and award course credit will vary by course. Students choosing remote instruction will be required to come on campus to carry out specified assignments and activities that cannot be reasonably completed remotely.

Waxahachie ISD CTE courses requiring portions of on-campus instruction include;

- 13002060 Greenhouse Operation and Production
- 13002200 Agricultural Mechanics and Metal Technologies
- 13002300 Agricultural Structures Design and Fabrication
- 13002350 Agricultural Equipment Design and Fabrication
- 13005100 Construction Technology I
- 13005200 Construction Technology II
- 13005250 Practicum in Construction Technology
- 13020410 Health Science Theory
- 13020500 Practicum in Health Science
- 13022600 Culinary Arts
- 13022650 Advanced Culinary Arts
- 13022700 Practicum in Culinary Arts
- 13025200 Cosmetology I
- 13025300 Cosmetology II
- 13032250 Introduction to Welding
- 13032300 Welding I
- 13032400 Welding II
- 13039600 Automotive Technology I: Maintenance and Light Repair
- 13039700 Automotive Technology II: Automotive Service
- 13040450 Practicum in Transportation Systems
- 13037000 Robotics I
- N1303748 Computer Integrated Manufacturing

It is strongly encouraged that students opting to participate in courses requiring personal safety equipment, such as welding helmets, welding gloves, and safety rated glasses, purchase their own equipment. Instructors will provide students with a list of required equipment and can provide options for students that are unable to purchase their own equipment.

Global High School

Students enrolled in dual credit courses taught through Navarro College may be required to report to campus for face to face instruction as deemed necessary by their instructor. At this time, the University of Texas at Tyler is requiring all courses to be taught face to face. Students should contact Principal Ken Lynch for more details regarding this requirement.

DRAFT

Waxahachie ISD
BOARD OF TRUSTEES

Date: July 27, 2020 -

Subject: 2020-2021 Academic Calendar Consideration

Background:

Attached is the proposed 2020-21 Academic Calendar. There are two modifications that have been made:

1. Homecoming and the Homecoming parade have been moved to November 6, 2020.
2. The first day of school for students will be August 17th. August 13th and 14th are now professional development days.

Please note that even though the State Fair has been canceled, it remains a school holiday.

Recommendation:

That the Board approve the calendar as presented.

2020-21 School Calendar

August 10 Teachers first day

August 10-14 PD/Work days

August 17 Students first day

Sept. 7 Labor Day

Sept. 28 Student/Teacher Holiday

October 30 Parent Conf/ Teacher PD

Nov. 6 Homecoming/Early Release

Nov 23-27 Thanksgiving Break

Dec 18 Early Release

Dec21-Jan.1 Winter Break

Jan 4 Work Day

Jan 5-6 PD days

Jan. 18 MLK Holiday

Feb. 15 Presidents Day

Holiday/Bad Weather

March 8-12 Spring Break

March 15 PD day

April 2 Good Friday /Bad

Weather

May 28 Early release/last student

day

May 31 Memorial Day Holiday

June 1-2 Work Day

August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020

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13	14	15	16	17	18	19
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27	28	29	30			

October 2020

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

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January 2021

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31						

February 2021

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28						

March 2021

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April 2021

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25	26	27	28	29	30	

May 2021

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23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			