



## REGION 18 EDUCATION SERVICE CENTER

2811 La Force Boulevard, Midland, TX 79706

**Notice:** Of a Regular Meeting of the Board of Directors Wednesday, December 6, 2023 at 12:30 PM, in the Technology Classroom 9/10, 2811 La Force Boulevard, Midland, TX 79706. The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

### AGENDA

1. Call to Order
2. Invocation
3. Roll Call
4. Audience
5. Public Hearing on Region 18 Academic Performance for 2022-2023  
The Board will conduct a public hearing on the performance of school districts and campuses in Region 18 for the 2022-2023 school year on the state's accountability system set by the Commissioner of Education.
6. Informational Items
  - a) 2022-2023 Audit Report  
Mr. Trey Rowe, from the accounting firm of Bolinger, Segars, Gilbert and Moss of Lubbock, Texas, will present the Annual Independent Audit at the Board meeting.
7. Director Reports
  - a) Dr. Dewitt Smith - Executive Director/Chief Executive Officer
  - b) Britt Hayes - Chief Financial Officer
    - 1) Financial Statement  
The Financial Report is shown in three sections. The first is the Financial Statement, which shows the budget to actual variances for both revenues and expenditures. The Statement of Position uses projected revenues and expenditures to estimate a fund balance at fiscal year-end, August 31, 2024. The third page is an investment report, which reflects investment balances, interest earned and shows a comparison of our interest rates to market trends.
    - 2) Joann Taylor - Chief TxCEE Officer
  - c) Linda Jolly - Deputy Director of School Improvement and Federal Programs
    - 1) Amanda Magallan - Chief Federal Programs Officer
    - 2) Dr. Autumn Sloan - Chief Student & School Support Officer
    - 3) Jill Rivera - Chief Instructional Officer
    - 4) Chris Enriquez - Director of Instructional Technology & Analytics
  - d) Ronnie Golson - Deputy Director of Leadership & Superintendent Support
    - 1) Casey Ritchie - Chief Technology Officer
8. Consent Agenda  
Region 18 is asking the Board to approve the following items:
  - Minutes of the October 5, 2023 Board of Directors Meeting
    - The October 5, 2023 Board of Directors meeting minutes are attached for review and approval.
  - Budget Amendment #2
    - The Texas Education Agency requires the Service Center to adopt a General Fund budget by function code. Amendments to the adopted budget between

functions must be reflected in the official minutes. The attached summary shows no amendments necessary for the 2023-2024 budget year at this time.

#### 9. Action Items

a) Consider Approval of Audit Report 2022-2023

As reported, an external audit was performed by Bolinger, Segars, Gilbert and Moss, L.L.P., Certified Public Accountants in October of 2023. Management believes that the auditing firm performed adequate testing and implemented appropriate accounting standards to assure an accurate depiction of the Service Center's financial position at August 31, 2023.

b) Consider Selection of Independent Auditor for 2023-2024

Based upon continued receipt of an accurate audit and effective, efficient and reasonable audit procedures, management recommends that the ESC continue using Bolinger, Segars, Gilbert and Moss L.L.P. as its external auditing firm for the 2023-2024 fiscal year. The estimated fee for the 2022-2023 audit is \$30,000.

Cost Comparison by Fiscal Year:

- 2022 - \$27,500
- 2021 - \$28,000
- 2020 - \$26,000
- 2019 - \$26,250

c) Consider Granting Authority to Chief Financial Officer to Seek and Receive Quotes and Purchase Fleet Vehicles

Due to the inability of dealerships to order and deliver four full size SUVs within 365 days and because dealerships are typically unwilling to hold current inventory for future board evaluation, we are asking the board to consider granting authority to the Executive Director, or Designee to solicit and evaluate quotes to determine the best value, and then to purchase four full size SUVs from existing dealer stock for Region 18 ESC fleet usage.

d) Discussion of and Request for Approval of RFP #R18-2023-09-000038 (Interior Glass Doors)

RFP #R18-2023-09-000038 was issued for vendors to submit a proposal for the purchase of interior glass doors. Region 18 is asking the Board to consider recommendation and award of the approved vendor:

Stout Drywall and Acoustical, LLC  
2446 Stevens Rd.  
Odessa, TX 79764

e) Call for Election of Board of Directors Places 2 and 3

The terms of Mr. Marcus Ramage, Place 2 and Mrs. Linda Conway, Place 3, will expire May 31, 2024. Both Board members are eligible for reelection.

The beginning filing date is February 1, 2024. Filing forms for the election will be available at the February 8, 2024 board meeting.

f) Consider Acceptance of Resignation of Place 4 Board Member, Mr. Wayne Mitchell  
A letter of resignation from Mr. Wayne Mitchell, Place 4 representative, is attached for discussion and consideration.

g) Board Reorganization

Current officers of the Board of Directors of Region 18 Education Service Center are:

Chair - vacant with the resignation of Mr. Wayne Mitchell effective December 6, 2023  
Vice-Chair - Mrs. Linda Conway  
Secretary - Mr. Marcus Ramage

Per Policy BDA(LOCAL) a vacancy among officers of the Board shall be filled by

majority action by the Board. Board members will nominate and elect officers to fill vacant positions for the remainder of the year.

10. Executive Session

a) Personnel

b) Consultation with Region 18 ESC general counsel to seek and receive legal advice regarding pending legal matters including, but not limited to, personnel matters and/or pending or contemplated litigation. (Closed Session under Tex. Gov't Code 551.071)

11. Adjourn Meeting