

Regular Meeting  
Wednesday, June 11, 2025 7:00 AM  
HPC Secondary- Polk BOE Room (Jan-June)  
260 S Pine  
Polk, NE 68654-0029

1. Call Meeting to Order

- 1.1. Public Meeting Announcement

- 1.2. Open Meetings Act Recognition

- 1.3. Board Member Attendance, Roll Call

- 1.4. Consent Agenda

- 1.4.1. Consider Minutes of Previous Meeting(s) and Their Approval (Appendix A)

# Regular Meeting

*It is noted a copy of the Open Meetings Act is posted.*

*The regular monthly meeting of the High Plains Community Schools Board of Education was held on Monday, May 12, 2025 at HPC Secondary- Polk BOE room. The meeting was called to order at 6:30 PM by President Shane Van Pelt. Also present were Superintendent Brown, Principal Helgoth and Principal Fisher.*

A motion by Nate Spurling, seconded by Dorinda Brown to excuse Megan Pike from the meeting.  
Yea: 5, Nay: 0.

A motion to approve the consent agenda as presented for past minutes, bills, and financial statements passed with a motion by Nathan Spurling and a second by Kayla Zoucha.  
Yea: 5, Nay: 0.

No HPC Student Council report was given.

No community input was given.

Elementary Principal Report – Mrs. Helgoth: End of year Spring awards assembly; 6<sup>th</sup> grade transition visit to Polk site; Clarks site building teams year wrap-up; MTSS meeting for Summer Jump Start; 4-6 Science Fair and Elementary Field Day; K-12 Spring Concert; 2025 Graduate visit to elementary building; Employee appreciations during the month; Safety drills.

Junior High & High School Principal Report – Mr. Fisher: Graduation update; CCC registrations for 2025/26 year; 6<sup>th</sup> grade transition visit; Storm Awards Night update; Employee appreciations during the month; Scholarship update.

AD Report – given by Mr. Fisher: District and State track dates; CRC, District & State Golf dates; Gym Floors being done on July 5; Sports physical date; Storm Awards night; Spring Academic All-State update.

Superintendent Report – Mr. Brown: ESU7 Technology update; Appreciation days; Staff that have resigned update; Rathman & Manning roof work completed; Graduation update; Superintendent evaluation; Legislative updates;

The board reviewed, and discussed action on Forward CPA conducting the 2024-25 Audit for HPC. A motion to approve Forward CPA LLC to review all finances and conduct the audit for High Plains Community Schools for the 2024-2025 fiscal year passed with a motion by Nathan Spurling and a second by Chad Hoffman. Yea: 5, Nay: 0

The board reviewed, and discussed, transferring funds from the General Fund to the Nutrition Fund. A motion to transfer \$40,000.00 from the General Fund to the Nutrition Fund passed with a motion by Chad Hoffman and a second by Dorinda Brown. Yea: 5, Nay: 0

The board reviewed, and discussed, flat panels and mounting systems for elementary classrooms. A motion to approve a bid from KCAV for two LED screens and mounting systems in the amount of \$8,024.75 Passed with a motion by Nathan Spurling and a second by Kayla Zoucha. Yea: 5, Nay: 0

The board reviewed, and discussed door bids for the elementary building. A motion to approve a bid from M & O Products LLC for the south entries at the elementary building in the amount of

\$53,697.00 passed with a motion by Nathan Spurling and a second by Kayla Zoucha. Yea: 5, Nay: 0.

A motion to adjourn the meeting at 7:38pm and set the next regular meeting for June 11th, 7:00am in Polk passed with a motion by Nathan Spurling and a second by Dorinda Brown. Yea: 5, Nay: 0.

Respectfully submitted

Chad Hoffman, Board Secretary

1.4.2. Consider Current Bills and Their Approval (Appendix B)

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 01	Fund Number 01	General Fund	
AKRS EQUIPMENT SOLUTIONS	4190625	Mower Blades	70.13
Total AKRS EQUIPMENT SOLUTIONS			<u>70.13</u>
AMAZON CAPITAL SERVICES	1KY1HPDKMXJX	Monthly CC	67.93
Total AMAZON CAPITAL SERVICES			<u>67.93</u>
ATS, LLC	3112	Contract Janitors	8,984.00
Total ATS, LLC			<u>8,984.00</u>
AURORA NEWS REGISTER	May posting	May newspaper posting	207.86
Total AURORA NEWS REGISTER			<u>207.86</u>
BLACK HILLS ENERGY	4290232815	Monthly Shop Building	290.62
Total BLACK HILLS ENERGY			<u>290.62</u>
BLACK HILLS ENERGY	42896794 32	monthly East Building	482.15
Total BLACK HILLS ENERGY			<u>482.15</u>
BLACK HILLS ENERGY	42906241 48	Monthly West Building	243.19
Total BLACK HILLS ENERGY			<u>243.19</u>
BLACK HILLS ENERGY	7099733972June	Monthly Power Addition	592.24
Total BLACK HILLS ENERGY			<u>592.24</u>
CAPITAL ONE	1662781798	Activities Supplies	51.25
Total CAPITAL ONE			<u>51.25</u>
CARLSTROM ELECTRIC, LLC	3057	Ballard Light at HS	220.00
Total CARLSTROM ELECTRIC, LLC			<u>220.00</u>
CENTRAL CITY MALL	May	Supplies	160.32
Total CENTRAL CITY MALL			<u>160.32</u>
CLARKS LUMBER	May Charges	Maintenance Supplies	877.65
Total CLARKS LUMBER			<u>877.65</u>
COMPUTER HARDWARE INC	Repairs for May	Student computer dam	2,134.00
Total COMPUTER HARDWARE INC			<u>2,134.00</u>
CONNER, HANNAH	20250605	Tuition Reimbursement	1,177.75
Total CONNER, HANNAH			<u>1,177.75</u>
CULLIGAN OF GRAND ISLAND	20250606	Monthly Water bottles	238.00
Total CULLIGAN OF GRAND ISLAND			<u>238.00</u>
CULLIGAN of YORK	20250605	Polk monthly water supplies	143.00
Total CULLIGAN of YORK			<u>143.00</u>
DIODE TECHNOLOGIES INC.	SEC000-0169	Monthly openpath/ rhombus	1,211.38
Total DIODE TECHNOLOGIES INC.			<u>1,211.38</u>

Vendor Name	Invoice Number	Description	Amount
EAKES OFFICE SOLUTIONS	INV650000	May Fax Fee	56.64
Total EAKES OFFICE SOLUTIONS			<u>56.64</u>
ECOLAB	8089658	Clarks pest control	103.91
Total ECOLAB			<u>103.91</u>
ECONOMY HOMETOWN MARKET	20250606	FCS Supplies	46.40
Total ECONOMY HOMETOWN MARKET			<u>46.40</u>
ESU #7	April 2025	Sped Services	22,709.17
Total ESU #7			<u>22,709.17</u>
ESU 7 NETWORK SUPPORT	20250605	Tickets and Support Agreements	1,150.25
ESU 7 NETWORK SUPPORT	Lanman425	IT Services	14,987.35
Total ESU 7 NETWORK SUPPORT			<u>16,137.60</u>
ESU 7 PRODUCTION	93385/1026	Poster for English	6.26
Total ESU 7 PRODUCTION			<u>6.26</u>
ESU 7	OnToCollege	OnToCollege with John Baylor	1,544.00
Total ESU 7			<u>1,544.00</u>
ESU7	April Reg Ed LMHP	Reg. Ed. LMHP	2,831.40
Total ESU7			<u>2,831.40</u>
FLATLAND MOBILE SERVICES	13833	Service mower	163.97
Total FLATLAND MOBILE SERVICES			<u>163.97</u>
FOLLETT SOFTWARE LLC	1577228	Library System	1,716.72
Total FOLLETT SOFTWARE LLC			<u>1,716.72</u>
GO PHYSICAL THERAPY	20250531	OT/PT Therapy	6,712.33
GO PHYSICAL THERAPY	May services	OT/PT Monthly for May Services	3,281.80
Total GO PHYSICAL THERAPY			<u>9,994.13</u>
HAMILTON TELECOMMUNICATIONS	11048892	Monthly internet	135.08
Total HAMILTON TELECOMMUNICATIONS			<u>135.08</u>
HINRICHS, MADISON	20250605	Tuition Reimbursement	1,470.00
Total HINRICHS, MADISON			<u>1,470.00</u>
HIRERIGHT, LLC	P1275307	Background Check	551.25
Total HIRERIGHT, LLC			<u>551.25</u>
HYDROSCAPE, LLC	6255	Replaced 3 sprinklers/ control battery	157.00
Total HYDROSCAPE, LLC			<u>157.00</u>
ISLAND SUPPLY WELDING CO	344763	Welding Gas refill	24.80
Total ISLAND SUPPLY WELDING CO			<u>24.80</u>
Jaymar Business Forms, Inc	065200	Ordered Checks GF/AF/HF	716.37
Total Jaymar Business Forms, Inc			<u>716.37</u>

06/09/2025 02:14 PM

User ID: SE

Vendor Name	Invoice Number	Description	Amount
KLINGSPORN, BRITTANY	20250605	Tuition Reimbursement	1,470.00
Total KLINGSPORN, BRITTANY			<u>1,470.00</u>
KSB SCHOOL LAW	18975	legal fees	3,194.00
Total KSB SCHOOL LAW			<u>3,194.00</u>
MANSTEDT K-LAWN, LLC.	202502	Weed & Fert Clarks Ballfield	2,495.65
Total MANSTEDT K-LAWN, LLC.			<u>2,495.65</u>
MCI	409139216	Long distance re routed	6.57
Total MCI			<u>6.57</u>
MID AMERICAN RESEARCH	0847851	Trash Liners	1,235.00
MID AMERICAN RESEARCH	20250606	Gloves and detergent	839.20
Total MID AMERICAN RESEARCH			<u>2,074.20</u>
NORTHEAST NEBRASKA TELEPHONE COMPANY	10982357	Monthly Clarks Phone	213.57
Total NORTHEAST NEBRASKA TELEPHONE COMPANY			<u>213.57</u>
ONE SOURCE	2022180548	background check	39.00
Total ONE SOURCE			<u>39.00</u>
PHILLIPS GUTTER CLEANING SERVICE	20250520	Gutter Cleaning Clarks	600.00
Total PHILLIPS GUTTER CLEANING SERVICE			<u>600.00</u>
POLK CO HEALTH DEPT	20250531	School Nurse	4,406.48
Total POLK CO HEALTH DEPT			<u>4,406.48</u>
POLK COUNTY NEWS	6207	Meeting Notice for PK Advisory	9.00
Total POLK COUNTY NEWS			<u>9.00</u>
POLK COUNTY RPPD	20250531	Ckark Elec	2,451.78
Total POLK COUNTY RPPD			<u>2,451.78</u>
POLK LIGHT & WATER DEPT	20250603	Water & Electricity	5,207.45
Total POLK LIGHT & WATER DEPT			<u>5,207.45</u>
REDMAN TURF SERVICE	4985	Spring Week Spray	90.00
REDMAN TURF SERVICE	4986	Spring Week Spray	716.20
REDMAN TURF SERVICE	4988	Polk Site	776.25
REDMAN TURF SERVICE	4992	lawn services	1,260.00
Total REDMAN TURF SERVICE			<u>2,842.45</u>
SAM'S CLUB/SYNCHRONY BANK	6046001013788360Ma y	Sam's Club CC	65.26
Total SAM'S CLUB/SYNCHRONY BANK			<u>65.26</u>
TRUCK CENTER COMPANIES	26508	bus repair	2,349.77
Total TRUCK CENTER COMPANIES			<u>2,349.77</u>
U.S. BANK	4484730001185957	Monthly Credit card	474.17
U.S. BANK	4484730153582126 Ma	Monthly CC Charges	827.13

Vendor Name	Invoice Number	Description	Amount
U.S. BANK	4484731000076130	Monthly CC	609.05
U.S. BANK	4484731000096203	Monthly Credit Card	169.08
Total U.S. BANK			<hr/> 2,079.43
URKOSKI, SHELLY	01	CPR Class for 11 staff	550.00
Total URKOSKI, SHELLY			<hr/> 550.00
VILLAGE OF CLARKS	214257	Monthly water for Clarks	291.58
Total VILLAGE OF CLARKS			<hr/> 291.58
VYE BROADBAND	427-555953	june internet	826.00
Total VYE BROADBAND			<hr/> 826.00
WINDSTREAM	090471423	June monthly phone	309.09
WINDSTREAM	20250531	Clarks Phone bill	628.71
Total WINDSTREAM			<hr/> 937.80
WINDSTREAM	20250531	High Sch Phone Bill	349.44
Total WINDSTREAM			<hr/> 349.44
YANDA'S MUSIC & PRO AUDIO INC.	739677	Music Inst repair	58.75
YANDA'S MUSIC & PRO AUDIO INC.	746868	Music Inst repair	69.50
YANDA'S MUSIC & PRO AUDIO INC.	747096	Music Inst repair	49.00
YANDA'S MUSIC & PRO AUDIO INC.	747097	Music Inst repair	76.00
YANDA'S MUSIC & PRO AUDIO INC.	747109	Music Inst repair	4.65
YANDA'S MUSIC & PRO AUDIO INC.	752285	Music Inst repair	59.00
Total YANDA'S MUSIC & PRO AUDIO INC.			<hr/> 316.90
Fund Number 01			<hr/> 108,292.50
Checking Account ID 01			<hr/> 108,292.50

High Plains Community Schools Payroll & Bills 2024-25				
Month	June 2025			
	PAYROLL		OTHER PAYROLL	
COMPANY	AMOUNT		COMPANY	AMOUNT
Cornestone Bank	\$170,884.59		Ameritas	\$576.55
BCBS	\$58,054.56		Emp. Benefit Fund	\$29.83
Cross County	\$1,126.01		125 Plan	\$1,415.81
Madison Nat. Life	\$378.70		General Fund	\$1,421.43
Union Bank & Trust	\$1,483.61		Madison Nat. Life	\$142.16
EFTPS	\$46,141.40		Mutual of Omaha	\$1,044.27
NE. Dept. of Revenue	\$6,630.42		Misc.	\$1,014.50
NPERS	\$42,860.70		Transamerica	\$225.60
Total	\$327,559.99			\$5,870.15
PAYROLL TOTAL	\$333,430.14			
G. Fund Bills	\$108,292.50			
Total Transfer	\$441,722.64			

1.4.3. Consider Financial Statements and Treasurer's Report (Appendix C)

1.4.3.1. Activity Account Statements

Fund: 55      Activities Fund K-6

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
55 1720	BOOKSTORE SALES	0.00	0.00	1,160.80	0.00	(1,160.80)
55 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	11.73	0.00	(11.73)
Subtotal: LOCAL RECIEPTS		0.00	0.00	1,172.53	0.00	(1,172.53)
55 5200	TRANSFERS	0.00	0.00	2,000.00	0.00	(2,000.00)
Subtotal: NON-REVENUE RECEIPTS		0.00	0.00	2,000.00	0.00	(2,000.00)
Fund Total:		0.00	0.00	3,172.53	0.00	(3,172.53)

Revenue Summary Report  
Processing Month: 05/2025

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	0.00	3,172.53	0.00	(3,172.53)

Elem Activities

\$ 10,928.30

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 05	Fund Number 05	Activity Fund 7-12	
AFFORDABLE FLOOR COVERS	853	30 x 60 GYM FLOOR COVERS HIGH SCHOOL POL	2,760.00
AFFORDABLE FLOOR COVERS	854	30 x 60 GYM FLOOR COVER FOR CLARKS SITE	2,760.00
Total AFFORDABLE FLOOR COVERS			5,520.00
AWARDS UNLIMITED INC	312307	OUTSTANDING ATHLETE AWARDS PLAQUES	64.00
Total AWARDS UNLIMITED INC			64.00
CAPITAL ONE	WALMART CARD GF/ACT	WALMART CREDIT CARD GF/ACT	625.94
Total CAPITAL ONE			625.94
CASH	STATE TRACK 2025	STATE TRACK FOOD FOR ATHLETES & COACHES	440.00
Total CASH			440.00
CENTURA HIGH SCHOOL	2025 BOYS GOLF INVIT	2025 CENTURA BOYS GOLF INVITE	100.00
Total CENTURA HIGH SCHOOL			100.00
GARRETT, JASON	SENIOR VIDEO 2025	SENIOR VIDEO 2025	616.00
Total GARRETT, JASON			616.00
HPC GENERAL FUND	G LESIAK COMP REP	G LESIAK COMPUTER REPAIR FEE	124.00
HPC GENERAL FUND	STATE FFA	SUPPLIES AT STATE FFA	734.20
HPC GENERAL FUND	STATE FFA SUPPLIES	STATE FFA SUPPLIES 2025	178.16
HPC GENERAL FUND	V*G LESIAK COMP REP	G LESIAK COMPUTER REPAIR FEE	(124.00)
HPC GENERAL FUND	V*STATE FFA	SUPPLIES AT STATE FFA	(734.20)
HPC GENERAL FUND	V*STATE FFA SUPPLIES	STATE FFA SUPPLIES 2025	(178.16)
Total HPC GENERAL FUND			0.00
JOHNSON-BROCK PUBLIC SCHOOLS	DISTRICT GOLF ENTRY	DISTRICT GOLF ENTRY FEE JOHNSON-BROCK	125.00
Total JOHNSON-BROCK PUBLIC SCHOOLS			125.00
JOSTENS INC	36637434	SENIOR CAPS AND GOWNS	955.50
JOSTENS INC	37010752	SENIOR GOWN KADEE LUEBBE	45.50
JOSTENS INC	COMPLETE CAPS & GOWN	SENIORS COMPLETE CAPS & GOWNS 22 PIECES	1,001.00
Total JOSTENS INC			2,002.00
LAWRENCE-NELSON PUBLIC SCHOOLS	RUSS SNYDER TRK FEE	RUSS SNYDER INVITE TRACK FEE 5/08/25	175.00
Total LAWRENCE-NELSON PUBLIC SCHOOLS			175.00
LEADERSHIP CENTER, THE	2025-1357	LODGING FOR COLT CONVENTION	365.00
Total LEADERSHIP CENTER, THE			365.00
Leigh Public Schools	2025 PATRIOT GOLF	2025 PATRIOT GOLF INVITE	60.00
Total Leigh Public Schools			60.00

Vendor Name	Invoice Number	Description	Amount
MENARDS	1841	SPRING LID SUPPORT HINGES FOR TCF PROJEC	16.90
Total MENARDS			<hr/> 16.90
Microtel Inn & Suites	STATE SPEECH HOTEL	STATE SPEECH HOTEL ROOMS	454.20
Total Microtel Inn & Suites			<hr/> 454.20
MILLER TROPHY	JH TRACK 2025	JH TRACK PLAQUES AND RIBBONS 2025	121.50
Total MILLER TROPHY			<hr/> 121.50
NAEA	PROFESSIONAL FEES	AG EDUCATORS PROFESSIONAL FEES	450.00
Total NAEA			<hr/> 450.00
NE COUNCIL/SCHOOL ADMIN	2025 NCE CONF REG	2025 NCE CONFERENCE	300.00
Total NE COUNCIL/SCHOOL ADMIN			<hr/> 300.00
NE FFA Association	COLT 2025 REG FEE	COLT 2025 REGISTRATION FEE	1,707.00
NE FFA Association	COLT REG FEE	COLT REGISTRATION FEE 2025	1,200.00
NE FFA Association	STATE CONV 3088	FFA STATE CONVENTION	1,707.00
NE FFA Association	V*COLT 2025 REG FEE	COLT 2025 REGISTRATION FEE	(1,707.00)
Total NE FFA Association			<hr/> 2,907.00
NEBR SCHL ACTIVITIES ASSN	ACT & AD REG FEES	ACTIVITY & AD REG FEES/TRK WRESTLING	945.00
Total NEBR SCHL ACTIVITIES ASSN			<hr/> 945.00
OLD HOMESTEAD MARKET & FLORAL, THE	GRAD FLWRS/SILK DEC	GRADUATION FLOWERS/SILK DECORATIONS	805.00
Total OLD HOMESTEAD MARKET & FLORAL, THE			<hr/> 805.00
OSCEOLA PUBLIC SCHOOLS	DISTRICT TRACK MEET	DISTRICT GOLF MEET AT OSCEOLA	100.00
OSCEOLA PUBLIC SCHOOLS	OSC MIDDLE SCH TRAK	OSCEOLA MIDDLE SCHOOL TRACK MEET	75.00
Total OSCEOLA PUBLIC SCHOOLS			<hr/> 175.00
SAM'S CLUB/SYNCHRONY BANK	SAMS BILL HL/GF/ACT	PAY SAMS BILL GF/HL/ACT ACCOUNT	3,997.30
Total SAM'S CLUB/SYNCHRONY BANK			<hr/> 3,997.30
Sandy Creek Public Schools	2025 RUSS SNYDER TRK	2025 RUSS SNYDER INVITE TRACK MEET @ SC	175.00
Total Sandy Creek Public Schools			<hr/> 175.00
SRC Public Schools	HS TRACK INVITE	HS SHELBY RISING CITY TRACK INVITE	150.00
SRC Public Schools	JH TRACK INVITE	SRC JH TRACK INVITE	150.00
Total SRC Public Schools			<hr/> 300.00
STUDIO G	YEARBOOK PHOTOS	YEARBOOK PHOTOS DIGITAL CLEANUP	60.00
Total STUDIO G			<hr/> 60.00
Sutton Public Schools	GOLF INVITE 5/06/25	SUTTON GOLF INVITE 5/06/25	125.00

**Board Report - Board**

Vendor Name	Invoice Number	Description	Amount
Total Sutton Public Schools			<hr/> 125.00
WILD ROOTS GREENHOUSE & MARKET	GREENHOUSE PLANTS	GREENHOUSE PLANT AND FLOWERS	2,838.29
Total WILD ROOTS GREENHOUSE & MARKET			<hr/> 2,838.29
YORK HIGH SCHOOL	YORK MAY CLASSIC GOL	YORK MAY CLASSIC GOLF INVITE	150.00
Total YORK HIGH SCHOOL			<hr/> 150.00
Fund Number 05			<hr/> 23,913.13
Checking Account ID 05			<hr/> 23,913.13

Activities Fund

**Fund: 05      Activity Fund 7-12**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
05 1510	INTEREST ON INVESTMENTS	0.00	0.00	173.36	0.00	(173.36)
05 1510 0775	INTEREST ON INVESTMENTS	0.00	40.68	206.68	0.00	(206.68)
05 1710	ACTIVITIES Admissions Receipts	0.00	0.00	38,284.01	0.00	(38,284.01)
05 1710 0170	ACTIVITIES RECEIPTS	0.00	0.00	4,044.30	0.00	(4,044.30)
05 1710 0200	ACTIVITIES RECEIPTS CONCESSIONS	0.00	2,039.25	10,620.80	0.00	(10,620.80)
05 1710 0250	ACTIVITIES RECEIPTS ONE ACT	0.00	0.00	909.73	0.00	(909.73)
05 1710 0400	ACTIVITIES RECEIPTS STUCO IC PROFIT BBALL	0.00	0.00	546.00	0.00	(546.00)
05 1710 0575	ACTIVITIES RECEIPTS SPEECH INV FUND	0.00	0.00	894.50	0.00	(894.50)
05 1710 0775	ACTIVITIES RECEIPTS	0.00	710.00	50,685.67	0.00	(50,685.67)
05 1730	STUDENT ORGANIZATION DUES	0.00	0.00	1,300.00	0.00	(1,300.00)
05 1740	STUDENT TECH FEES	0.00	0.00	105.00	0.00	(105.00)
05 1740 0625	FEES	0.00	100.00	230.00	0.00	(230.00)
05 1740 0775	TECH FEES/OTHER FEES	0.00	0.00	768.00	0.00	(768.00)
05 1750	REVENUE FROM ACTIVITIES	0.00	0.00	23,830.65	0.00	(23,830.65)
05 1750 0105	Softball Fundraiser	0.00	259.50	259.50	0.00	(259.50)
05 1750 0108	Revenue Fundraiser GBB	0.00	0.00	66.00	0.00	(66.00)
05 1750 0113	Revenue Concessions	0.00	0.00	3,440.00	0.00	(3,440.00)
05 1750 0115	REVENUE QUIZ BOWL	0.00	0.00	450.00	0.00	(450.00)
05 1750 0150	REVENUE CHEER	0.00	500.00	1,170.00	0.00	(1,170.00)
05 1750 0170	Revenue Junior Class	0.00	0.00	113.00	0.00	(113.00)
05 1750 0171	Revenue sophomore class	0.00	0.00	4,690.00	0.00	(4,690.00)
05 1750 0172	REVENUE FRESHMEN CLASS	0.00	105.00	2,280.00	0.00	(2,280.00)
05 1750 0300	Revenue FFA	0.00	8,746.50	8,882.50	0.00	(8,882.50)
05 1750 0400	REVENUE STUCO	0.00	246.30	325.80	0.00	(325.80)
05 1750 0550	Revenue National Honor Society	0.00	0.00	110.00	0.00	(110.00)
05 1790	Activity Income from other Schools	0.00	0.00	9,514.53	0.00	(9,514.53)
05 1790 0625	Activity Income from other Schools	0.00	0.00	410.00	0.00	(410.00)
05 1790 0675	OTHER ACTIVITY INCOME/YRB ADS	0.00	215.00	1,195.00	0.00	(1,195.00)
05 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	22,055.27	0.00	(22,055.27)
05 1920 0113	CONTRIBUTIONS & DONATIONS	0.00	0.00	100.00	0.00	(100.00)
05 1920 0250	CONTRIBUTIONS & DONATIONS ONE ACT	0.00	0.00	101.00	0.00	(101.00)
05 1920 0300	CONTRIBUTIONS & DONATIONS FFA	0.00	1,859.35	3,259.35	0.00	(3,259.35)
05 1920 0575	CONTRIBUTIONS & DONATIONS	0.00	0.00	950.00	0.00	(950.00)
05 1920 0775	CONTRIBUTIONS & DONATIONS	0.00	0.00	6,299.00	0.00	(6,299.00)
05 1990 0108	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	346.87	0.00	(346.87)
05 1990 0109	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	64.00	0.00	(64.00)
05 1990 0113	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	600.00	0.00	(600.00)
05 1990 0150	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	124.75	0.00	(124.75)
05 1990 0165	MISC REVENUE TO CLASS OF 2025/SENIOR	0.00	60.00	60.00	0.00	(60.00)
05 1990 0200	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	183.41	0.00	(183.41)
05 1990 0300	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	3,637.90	0.00	(3,637.90)
05 1990 0775	MISCELLANEOUS LOCAL REVENUE	0.00	(35.00)	3,727.50	0.00	(3,727.50)
Subtotal: LOCAL RECIEPTS		0.00	14,846.58	207,014.08	0.00	(207,014.08)
Fund Total:		0.00	14,846.58	207,014.08	0.00	(207,014.08)

**Revenue Summary Report**

Processing Month: 05/2025

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	14,846.58	207,014.08	0.00	(207,014.08)

**Check Reconciliation Report - Summary**

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
05/2025	05	197,487.95	(4,572.90)	192,915.05	192,915.05	0.00
Total:		197,487.95	(4,572.90)	192,915.05	192,915.05	0.00

#### 1.4.3.2. Building Fund Account Statements

**Board Report - Board**

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 08	Fund Number 08	Building Fund	
M & O Door Metals, Inc	20250604	Down Payment for Clarks Door Replacement	26,850.00
Total M & O Door Metals, Inc			<hr/> 26,850.00
Rathman Manning Construction LLC	2025042	Clarks roof repair	6,200.00
Total Rathman Manning Construction LLC			<hr/> 6,200.00
Fund Number 08			<hr/> 33,050.00
Checking Account ID 08			<hr/> 33,050.00

Regular; Processing Month 05/2025; Accounts to Include Accounts with  
Activity; Fund Number 08

Fund: 08 Building Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	TAXES	0.00	131,791.15	712,582.21	0.00	(712,582.21)
08 1115	CARLINE TAXES	0.00	228.26	404.63	0.00	(404.63)
08 1120	PUBLIC POWER DIST SALES TAX	0.00	0.00	3,946.35	0.00	(3,946.35)
08 1510	INTEREST ON INVESTMENTS	0.00	560.78	5,050.00	0.00	(5,050.00)
08 1990	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	(35.00)	0.00	35.00
Subtotal: LOCAL RECIEPTS		0.00	132,580.19	721,948.19	0.00	(721,948.19)
08 3130	HOMESTEAD EXEMPTION	0.00	1,065.44	3,028.72	0.00	(3,028.72)
08 3131	PROPERTY TAX CREDIT	0.00	163,396.94	326,793.88	0.00	(326,793.88)
08 3180	PRO-RATE MOTOR VEHICLE	0.00	303.05	1,539.55	0.00	(1,539.55)
Subtotal: STATE RECEIPTS		0.00	164,765.43	331,362.15	0.00	(331,362.15)
Fund Total:		0.00	297,345.62	1,053,310.34	0.00	(1,053,310.34)

**Revenue Summary Report**

Processing Month: 05/2025

User ID: ST

Regular; Processing Month 05/2025; Accounts to Include Accounts with  
Activity; Fund Number 08

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	297,345.62	1,053,310.34	0.00	(1,053,310.34)

**Check Reconciliation Report - Summary**  
Checking Account ID 08; Processing Month 05/2025

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
05/2025	08	2,829,167.75	0.00	2,829,167.75	2,829,167.75	0.00
Total:		2,829,167.75	0.00	2,829,167.75	2,829,167.75	0.00

### 1.4.3.3. Depreciation Fund Account Statements

Regular; Processing Month 05/2025; Accounts to Include Accounts with  
 Activity; Fund Number 02

**Fund: 02      Depreciation Fund**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	INTEREST ON INVESTMENTS	0.00	76.93	834.48	0.00	(834.48)
	Subtotal: LOCAL RECIEPTS	0.00	76.93	834.48	0.00	(834.48)
02 5300	5300	0.00	0.00	1,000.00	0.00	(1,000.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	1,000.00	0.00	(1,000.00)
	Fund Total:	0.00	76.93	1,834.48	0.00	(1,834.48)

**Revenue Summary Report**

Processing Month: 05/2025

User ID: ST

Regular; Processing Month 05/2025; Accounts to Include Accounts with  
Activity; Fund Number 02

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	76.93	1,834.48	0.00	(1,834.48)

**Check Reconciliation Report - Summary**  
Checking Account ID 02; Processing Month 05/2025

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
05/2025	02	374,454.33	0.00	374,454.33	374,454.33	0.00
Total:		374,454.33	0.00	374,454.33	374,454.33	0.00

1.4.3.4. General Fund Account Statements

Regular; Processing Month 05/2025; Accounts to Include Accounts with Activity; Fund Number 01

Fund: 01 General Fund

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL DISTRICT TAXES	4,953,000.00	947,679.60	3,071,310.55	62.01	1,881,689.45
01 1115	CARLINE/AIRLINE TAXES	5,000.00	1,641.47	2,381.55	47.63	2,618.45
01 1120	Public Power District Sales Tax	11,000.00	0.00	25,261.86	229.65	(14,261.86)
01 1125	MOTOR VEHICLE TAXES	200,000.00	13,226.53	205,323.86	102.66	(5,323.86)
01 1510	INTEREST ON LOCAL REVENUE	28,000.00	8,214.47	45,956.88	164.13	(17,956.88)
01 1911	LOCAL LICENSE FEES	800.00	0.00	2,150.00	268.75	(1,350.00)
01 1925	CATEGORICAL GRANTS FROM CORPORATIONS & O	290.00	0.00	350.00	120.69	(60.00)
01 1990	OTHER LOCAL RECEIPTS	15,500.00	46,863.16	61,602.43	397.44	(46,102.43)
Subtotal: LOCAL RECIEPTS		5,213,590.00	1,017,625.23	3,414,336.93	65.49	1,799,253.07
01 2110	COUNTY FINES & LICENSE FEE	15,000.00	1,229.54	10,257.48	68.38	4,742.52
Subtotal: COUNTY AND ESU RECEIPTS		15,000.00	1,229.54	10,257.48	68.38	4,742.52
01 3110	STATE AID	343,742.00	33,882.00	309,857.00	90.14	33,885.00
01 3120	SPECIAL EDUCATION	150,000.00	0.00	297,811.00	198.54	(147,811.00)
01 3125	SPECIAL ED-TRANS	5,000.00	11,385.00	11,385.00	227.70	(6,385.00)
01 3130	HOMESTEAD EXEMPTION	0.00	7,661.78	20,252.13	0.00	(20,252.13)
01 3131	RELIEF TO PROPERTY TAXPAYE	310,000.00	1,175,047.53	2,188,677.34	705.38	(1,878,677.34)
01 3132	Personal Property Tax Credit	0.00	1,827.99	1,827.99	0.00	(1,827.99)
01 3180	PRO-RATE MOTOR VEHICLE	9,000.00	351.31	6,350.62	70.56	2,649.38
01 3400	STATE APPORTIONMENT	35,000.00	0.00	67,656.09	193.30	(32,656.09)
01 3512	QUALITY ED GRANT	2,000.00	0.00	0.00	0.00	2,000.00
01 3535	HIGH ABILITY LEARNERS	2,500.00	0.00	0.00	0.00	2,500.00
01 3598	Other Grants	0.00	0.00	2,633.29	0.00	(2,633.29)
Subtotal: STATE RECEIPTS		857,242.00	1,230,155.81	2,904,450.46	338.81	(2,047,208.46)
01 4310	REAP	0.00	0.00	19,815.00	0.00	(19,815.00)
01 4505	TITLE I	27,000.00	0.00	42,181.00	156.23	(15,181.00)
01 4516	IDEA PRESCHOOL(619) BASE ALLOCATION	0.00	0.00	2,081.00	0.00	(2,081.00)
01 4518	IDEA	0.00	0.00	67,390.00	0.00	(67,390.00)
01 4524	OTHER FEDERAL NON-CATEGORICAL REC	89,000.00	0.00	0.00	0.00	89,000.00
01 4708	MEDICAID IN PUBLIC SCHOOLS	4,400.00	0.00	2,214.61	50.33	2,185.39
01 4709	MEDICAID ADMIN ACTIVITIES	14,000.00	0.00	568.49	4.06	13,431.51
01 4998	ESSRS 3	0.00	0.00	31,276.39	0.00	(31,276.39)
Subtotal: FEDERAL RECEIPTS		134,400.00	0.00	165,526.49	123.16	(31,126.49)
01 5200	TRANSFERS	0.00	500,000.00	500,000.00	0.00	(500,000.00)
01 5300	SALE OF PROPERTY	0.00	0.00	165.85	0.00	(165.85)
Subtotal: NON-REVENUE RECEIPTS		0.00	500,000.00	500,165.85	0.00	(500,165.85)
01 6406	IDEA	0.00	0.00	0.00	0.00	0.00
Subtotal: 6000		0.00	0.00	0.00	0.00	0.00
Fund Total:		6,220,232.00	2,749,010.38	6,994,737.21	112.45	(774,505.21)

**Revenue Summary Report**

Processing Month: 05/2025

User ID: ST

Regular; Processing Month 05/2025; Accounts to Include Accounts with  
Activity; Fund Number 01

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,220,232.00	2,749,010.38	6,994,737.21	112.45	(774,505.21)

**Check Reconciliation Report - Summary**  
Checking Account ID 01, 03; Processing Month 05/2025

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
05/2025	01	484,738.96	(8,070.27)	476,668.69	476,668.69	0.00
05/2025	03	3,559,005.32	797,348.47	4,356,353.79	4,356,353.79	0.00
Total:		4,043,744.28	789,278.20	4,833,022.48	4,833,022.48	0.00

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
05/2025	56	3,428.78	(294.50)	3,134.28	3,134.28	0.00
	Total:	3,428.78	(294.50)	3,134.28	3,134.28	0.00

<b>2024-2025</b>	<b><u>General Fund Expenditures:</u></b>				
<b><u>Month</u></b>	<b><u>Bills/Expenses</u></b>	<b><u>Payroll</u></b>	<b><u>Monthly Total</u></b>	<b><u>YTD Expend.</u></b>	<b><u>% Spent</u></b>
Sept.	\$75,537.53	\$395,752.30	\$471,289.83	\$471,289.83	6.90%
Oct.	\$121,349.95	\$355,845.56	\$483,098.20	\$954,388.03	13.44%
Nov.	\$126,110.10	\$362,570.85	\$494,501.04	\$1,448,889.07	21.21%
Dec.	\$143,700.34	\$348,810.22	\$492,510.56	\$1,941,399.63	28.42%
Jan.	\$129,106.11	\$339,120.70	\$468,226.81	\$2,409,626.44	35.28%
Feb.	\$123,545.35	\$357,209.55	\$480,754.90	\$2,890,381.34	42.32%
March	\$121,394.51	\$337,146.07	\$458,540.58	\$3,348,921.92	49.03%
April	\$152,874.88	\$343,958.08	\$496,832.96	\$3,845,754.88	56.30%
May	\$136,426.53	\$353,504.72	\$489,931.25	\$4,335,686.13	63.48%
June	\$108,292.50	\$334,099.35	\$442,391.85	\$4,778,077.98	69.95%
July					0.00%
Aug					0.00%
<b>Aug/EOY</b>					<b>0.00%</b>
	<b><u>YTD Expend</u></b>	<b><u>YTD Revenue</u></b>		<b><u>Cash Balance</u></b>	
<b>Activities</b>					
<b>Elem Act</b>					
<b>Empl Ben</b>					
<b>Depreciation</b>					
<b>Building</b>					
<b>Nutrition</b>					
	<b>General Fund Budget</b>	<b>\$6,830,500.00</b>	<b>2024-25 Operating Budget</b>	<b>83% (Through the Budget)</b>	<b>\$ 477,807.80</b>
		<b>\$7,102,164.00</b>	<b>2023-24 Operating Budget</b>		
			<b>Average Monthly Bills =</b>		<b>\$542,744.58</b>





<b>Prior Years:</b>	<b>Balances:</b>	<b>Balances:</b>	<b>Balances:</b>				
<b>Fund Name:</b>	<b>23-24 Year</b>	<b>22-23 Year</b>	<b>21-22 Year</b>				
Building	\$2,126,001.00	\$1,696,574.93	---				
Depreciation	\$473,167.00	\$274,343.87	---				
Building	\$2,342,301.09	\$1,750,560.81	\$2,102,833.32				
Depreciation	\$425,614.02	\$274,399.11	\$221,610.68				
Building	\$2,140,472.34	\$1,745,100.83	\$1,453,177.72				
Depreciation	\$425,707.31	\$274,455.49	\$218,005.35				
Building	\$2,154,600.52	\$1,738,498.33	\$1,453,549.17				
Depreciation	\$425,794.78	\$274,511.88	\$159,464.61				
Building	\$2,155,772.64	\$1,925,013.78	\$1,619,320.31				
Depreciation	\$426,029.38	\$240,574.95	\$159,457.75				
Building	\$2,337,122.10	\$2,064,614.20	\$1,717,830.55				
Depreciation	\$384,713.64	\$240,621.09	\$159,463.87				
Building	\$2,451,242.21	\$1,665,574.86	\$1,054,945.50				
Depreciation	\$384,793.51	\$222,821.09	\$159,470.64				
Building	\$2,061,028.82	\$1,769,350.83	\$1,117,723.79				
Depreciation	\$384,869.94	\$222,914.43	\$159,476.98				
Building	\$2,097,984.45	\$2,003,585.24	\$1,420,348.51				
Depreciation	\$384,954.30	\$203,175.47	\$159,483.97				
Building	\$2,403,650.81	\$2,126,191.80	\$1,499,135.38				
Depreciation	\$385,036.04	\$193,152.25	\$99,655.93				
Building	\$2,480,675.93	\$2,133,518.31	\$1,498,492.89				
Depreciation	\$377,532.93	\$182,948.53	\$99,667.12				
<b>Building</b>	\$2,449,366.28	\$2,128,411.06	\$1,481,919.19				
<b>Depreciation</b>	\$373,854.28	\$182,948.53	\$274,295.12				

#### 1.4.3.5. Nutrition Account Statements

Fund: 06 Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1611	DAILY SALES-SCHOOL LUNCH PROGRAM	0.00	5,249.91	66,674.94	0.00	(66,674.94)
06 1630	Revenue Special Functions	0.00	0.00	1,133.70	0.00	(1,133.70)
06 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	1,450.00	0.00	(1,450.00)
	Subtotal: LOCAL RECIEPTS	0.00	5,249.91	69,258.64	0.00	(69,258.64)
06 3150	STATE REIMBURSEMENT(OF NUTRITION PROG)	0.00	0.00	37,150.85	0.00	(37,150.85)
06 3200	GRANTS	0.00	0.00	1,094.50	0.00	(1,094.50)
	Subtotal: STATE RECEIPTS	0.00	0.00	38,245.35	0.00	(38,245.35)
06 4210	FEDERAL NUTRITION PROGRAM	0.00	6,064.91	15,767.74	0.00	(15,767.74)
	Subtotal: FEDERAL RECEIPTS	0.00	6,064.91	15,767.74	0.00	(15,767.74)
06 5200	TRANSFER FROM GENERAL FUND	0.00	40,000.00	40,000.00	0.00	(40,000.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	40,000.00	40,000.00	0.00	(40,000.00)
	Fund Total:	0.00	51,314.82	163,271.73	0.00	(163,271.73)

**Revenue Summary Report**  
Processing Month: 05/2025

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	51,314.82	163,271.73	0.00	(163,271.73)

Hot Lunch

\$ 16,265.29

06/05/2025 04:30 PM

User ID: SE

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 06	Fund Number 06	Lunch Fund	
ACTIVITY FUND	20250519	Repayment of Sam's Club	295.73
Total ACTIVITY FUND			<u>295.73</u>
CASH-WA DISTRIBUTING	14607733	Polk Food	401.15
CASH-WA DISTRIBUTING	14615382	Polk Food	453.11
Total CASH-WA DISTRIBUTING			<u>854.26</u>
DOHMEN, NATHAN	20250519	refund of lunch account	23.55
Total DOHMEN, NATHAN			<u>23.55</u>
EDWARDS, CHELSIE	20250519	refund of lunch account	26.10
Total EDWARDS, CHELSIE			<u>26.10</u>
ERTZNER, BRANDY	20250519	refund of lunch account	3.60
Total ERTZNER, BRANDY			<u>3.60</u>
HILAND DAIRY FOODS	20250519	Milk both sites	1,563.30
Total HILAND DAIRY FOODS			<u>1,563.30</u>
HPC GENERAL FUND	20250519	January Payroll	12,383.58
HPC GENERAL FUND	20250519-0001	February Wages	10,991.29
HPC GENERAL FUND	20250519-0002	March Wages	9,395.59
HPC GENERAL FUND	20250519-0003	April Wages	12,156.72
Total HPC GENERAL FUND			<u>44,927.18</u>
LINDGREEN, ALICIA	20250519	refund of lunch account	9.95
Total LINDGREEN, ALICIA			<u>9.95</u>
OSANTOWSKI, SHELBY	20250519	Fresh Farm Eggs LFS	111.00
Total OSANTOWSKI, SHELBY			<u>111.00</u>
SHARMAN, PAULA	20250519	refund of lunch account	11.50
Total SHARMAN, PAULA			<u>11.50</u>
URKOSKI, KELLY	20250519	refund of lunch account	5.30
Total URKOSKI, KELLY			<u>5.30</u>
US FOODS-GRAND ISLAND	5484101	Food Both sites	1,090.05
Total US FOODS-GRAND ISLAND			<u>1,090.05</u>
Fund Number 06			<u>48,921.52</u>
Checking Account ID 06			<u>48,921.52</u>

Outstanding Checks Listing

Checking Account ID: 06

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
2849	05/19/2025			DOHMEN	NATHAN DOHMEN	23.55
2850	05/19/2025			EDWARDS	CHELSIE EDWARDS	26.10
2851	05/19/2025			ERTZNERBRA	BRANDY ERTZNER	3.60
2854	05/19/2025			LINDGREEN	ALICIA LINDGREEN	9.95
2857	05/19/2025			URKOSKIKEL	KELLY URKOSKI	5.30
2858	05/19/2025			USFOOD1761	US FOODS-GRAND ISLAND	1,090.05
Check Type Total: Check				Count: 6	Void Total: 0.00	Total without Voids: 1,158.55
Checking Account Total: 06				Count: 6	Void Total: 0.00	Total without Voids: 1,158.55
Grand Total:				Count: 6	Void Total: 0.00	Total without Voids: 1,158.55

1.5. HPC Student Council

1.6. Community Input

2. Discussion/Action Items

2.1. Administrator Reports

# ACTIVITIES DIRECTOR'S REPORT

June, 2025.

## HS Track – Congratulations for a great season

- Brodey, Triple Jump - **State Champion**
- Brodey, Long Jump – 3rd
- Haden, Gage, Carter, Derek 4x800 – 9th
- Levi, Brodey, Haden, Gage - 4x100 - 6th
- Caleb, Shot Put – 21<sup>st</sup>
- Collin High Jump – 22nd

## Summer Weights

- Is off to a good start. Kent and the new PE/VB coach have been helping out in replacing Darius. We have three sessions that we offer – HS boys HS girls and JH.

## Gym Floors

- All Three gym floors will be redone on July 5<sup>th</sup>.

## Reminders:

- JH Sports are not regulated by the NSAA rules.
- HS FB Coop Deadline for 26-27: November 1<sup>st</sup> 2025
- Fall Coop Deadline: July 1<sup>st</sup>; Winter Coop Deadline: October 1<sup>st</sup>; Spring Coop Deadline: January 1<sup>st</sup>
- Basis for Classification:
  - A school's classification shall be based on its total enrollment for all activities with the exception of football, boys basketball, boys wrestling, and boys golf that will be classified on boy enrollment only, and volleyball, softball, girls basketball, and girls wrestling that will be classified on girl enrollment only.
  - A school's total enrollment shall be the total boy and girl enrollment in **grades nine, ten, and eleven** according to the enrollment figures submitted to the State Department of Education on October 1st of the preceding school year.
  - If, in a particular activity, the schools are classified for a two-year period, the total enrollment shall be the figures from the State Department of Education on October 1st of the year which immediately precedes the two-year classification period.
  - The BOY Enrollment figures submitted to the State Department of Education in the fall of each odd numbered year will be used to determine the **two-year football classifications**.
- Football – Forfeits
  - Any school with a regular season forfeit not imposed by the NSAA will be ineligible for the postseason.
  - Any school with a regular season or postseason forfeit not imposed by the NSAA will be fined \$1000 with the money going to the opponent if the game was to be the opponent's home game. The fine will be waived if the NSAA is able to replace the opponent's home game.
  - Any school with a regular season or postseason forfeit not imposed by the NSAA will be responsible for paying the officials.

Greg Wood  
HPC AD

## 2.2. Elementary Principal Report

**High Plains Community Board of Education Meeting**  
**Mrs. Helgoth's Elementary Report**

**Date: 6/11/25**

*The mission of the High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society.  
Every Student! Every Day! Every Way!*

**1. Elementary Building and Grounds**

- a. Rathman-Manning came to look at the PK roof and will be back to determine specific areas possibly needing repair.
- b. Deep summer building cleaning is moving along well.
- c. Mimio (electronic whiteboards) will be installed in two rooms.
- d. M&O has been on site to take more measurements of doors.
- e. Gym floors will begin being refinished on July 5th.
- f. Working on getting bids to repair the interior and exterior gym wall.
- g. We welcomed our new lead custodian/maintenance, Ryan Jones to the team at the end of the month.

**2. Professional Development for Academic Success**

- a. Elementary staff will be renewing our MANDT training certificates this summer.
- b. Several staff are continuing course work at the graduate level.
- c. All staff have been invited to attend summer professional development at the ESU which offers a variety of sessions at no cost.
- d. The admin team is meeting to plan for next year's staff PD with our district ESU 7 lead. We have some of our required trainings for August in place already.
- e. PK & K staff have completed LTRS training which is part of the Nebraska Literacy Plan progressing forward.
- f. FastBridge refresher is planned to strengthen reporting analysis and best use of data.

**3. Working toward Academic Success**

- a. Elementary Summer Jumpstart will take place from July 9th-July 24th.
- b. We offer three hours a day for 12 days.
- c. Initial invites went to families in report cards and a follow up invite and RSVP will be sent at the end of June.
- d. This is an optional opportunity and students are invited to attend to get a "jumpstart" on the year.
- e. The invitation list is determined by spring assessment data.

- f. We plan for three teachers as well as paraprofessional support if needed based on group or individual support. We also provide transportation from Polk to the elementary building.
- g. Each day focuses on Math, ELA, and Science.

#### **4. School Culture: Wrapping up the year at the elementary**

- a. We celebrated our Field Day successes at our field day ribbon ceremony. The top three students in each grade in each event are awarded ribbons. Thanks to Mr. Williams and Mr. Frenzen for leading the ribbon ceremony.
- b. The elementary celebration team planned an elementary end of year secret singer event for staff and students to participate in. Sixth grade students and any staff who wanted to participate took turns singing a tune while the elementary students and staff tried to guess who was singing.
- c. All elementary students and staff attended our PK graduation ceremony to celebrate and welcome our newest Storm Kindergarten class. The PK students performed multiple songs for all attendees and everyone enjoyed a video of their growth over the last one or two years in our program. Mrs. Asche did a great job of highlighting the students and their final year in preschool.
- d. At our end of year academic awards ceremony we continued to celebrate student growth over the year with students receiving medals in both academics and specials courses. We also included our new tradition of our end of year video highlighting the 6th grade class as they wrapped up their time with us as the elementary.
- e. Students shared they enjoyed the opportunity to earn the medals and parents were complimentary of the atmosphere of celebration for students' hard work.

*Field Day Ribbon Ceremony*



*PK Graduation*



### 2.3. Junior High & High School Principal Report

- Successful school year - The 2024-25 school year has officially come to an end. Even with all the obstacles and challenges we faced this year, there were a lot of positives to highlight. This is based on ongoing efforts, resilience, and sacrifices by our school district in doing what's best for our students.
- EduClimber platform/training - HPC is dedicated to ensuring we drive decision-making through data in our continuous improvement process. ESU7 is part of a consortium that bought a school database system to provide evidence to support or examine further certain areas of our school district. That platform is almost finalized, and the administration will utilize that platform how to best implement conversations between staff.
- Online Registration - Information will be pushed out to families about registering for the 2025-26 school year. The information has to be updated yearly by families and students as it is required by the state. Parents can log into Infinite Campus to finalize things with their child. The agreements (such as technology, handbooks, etc.) will be communicated later on once they are finalized.

## 2.4. AD Report

# ACTIVITIES DIRECTOR'S REPORT

June, 2025.

## HS Track – Congratulations for a great season

- Brodey, Triple Jump - **State Champion**
- Brodey, Long Jump – 3rd
- Haden, Gage, Carter, Derek 4x800 – 9th
- Levi, Brodey, Haden, Gage - 4x100 - 6th
- Caleb, Shot Put – 21<sup>st</sup>
- Collin High Jump – 22nd

## Summer Weights

- Is off to a good start. Kent and the new PE/VB coach have been helping out in replacing Darius. We have three sessions that we offer – HS boys HS girls and JH.

## Gym Floors

- All Three gym floors will be redone on July 5<sup>th</sup>.

## Reminders:

- JH Sports are not regulated by the NSAA rules.
- HS FB Coop Deadline for 26-27: November 1<sup>st</sup> 2025
- Fall Coop Deadline: July 1<sup>st</sup>; Winter Coop Deadline: October 1<sup>st</sup>; Spring Coop Deadline: January 1<sup>st</sup>
- Basis for Classification:
  - A school's classification shall be based on its total enrollment for all activities with the exception of football, boys basketball, boys wrestling, and boys golf that will be classified on boy enrollment only, and volleyball, softball, girls basketball, and girls wrestling that will be classified on girl enrollment only.
  - A school's total enrollment shall be the total boy and girl enrollment in **grades nine, ten, and eleven** according to the enrollment figures submitted to the State Department of Education on October 1st of the preceding school year.
  - If, in a particular activity, the schools are classified for a two-year period, the total enrollment shall be the figures from the State Department of Education on October 1st of the year which immediately precedes the two-year classification period.
  - The BOY Enrollment figures submitted to the State Department of Education in the fall of each odd numbered year will be used to determine the **two-year football classifications**.
- Football – Forfeits
  - Any school with a regular season forfeit not imposed by the NSAA will be ineligible for the postseason.
  - Any school with a regular season or postseason forfeit not imposed by the NSAA will be fined \$1000 with the money going to the opponent if the game was to be the opponent's home game. The fine will be waived if the NSAA is able to replace the opponent's home game.
  - Any school with a regular season or postseason forfeit not imposed by the NSAA will be responsible for paying the officials.

Greg Wood  
HPC AD

## 2.5. Superintendent Report

# High Plains Community School Superintendent Board of Education Report

June 11th Superintendent Report

HPC Schools-Mr. Brown

*The mission of the High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society.*

*Every Student! Every Day! Every Way!*

1. Summer projects are off and going. Nick, Ryan, and Mike, along with our two gals from ATS, are doing a great job of getting things ready for next school year.
2. Welcome to Stacy Troutman as she is the new bookkeeper at Polk. She has plenty of experience in the past doing books in her previous jobs.
3. NPERS has major changes coming in July. We will no longer be contributing 9.78% for employees. That will be lowered to 8.00%. That is supposed to stay at the rate for at least the next quarter.
4. Legislative Update:  
Session ended with a carryover to the week of June 2nd and 3rd. The governor signed many of the bills that affected public schools. Governor Pillen was proud of the session and made many points in the media in reference to saying money and lowering the budget deficit. He also pointed out the bill affirms same sex gender in athletics. We now have a policy to approve for that. There are plenty of other policies we will do as well later in the meeting.
5. The Transportation Committee needs to meet. We need to discuss next year's routes and the possible replacement of the Town and Country.

## Board Meeting Guidance on the Agenda for June 11th, 2025

- 1.0 Open the meeting
- 1.1 Pubic Meeting Announcement
- 1.2 Open Meetings Act Recognition- Posted on the wall
- 1.3 Board Member Attendance
- 1.4 HPC Student Council
- 1.5 Community Input
- 1.6 Consent Agenda- Take action on the following
  - 1.6.1 Appendix: Previous Minutes, May 12th, 2025
  - 1.6.2 Appendix B- May Bills
  - 1.6.3 Appendix C- Financial statements for the General Fund, Nutrition Fund, Activity Fund, Depreciation Fund, and Special Building Fund Accounts.

- II. Discussion Items
  - 2.1 Admin. Reports
  - 2.2 Mrs. Helgoth-Elementary
  - 2.3 Mr. Fisher-JH/HS
  - 2.4 Mr. Wood-AD Report
  - 2.5 Mr. Brown-Supt. Report

## III. Discussion/Action Items

## 2.6 COOP Discussions

2.7 Review and discuss Superintendent Brown's second eval and contract.

2.8 Please approve Stacy Troutman as the signatory on all financial accounts and remove Tonya Bannister.

2.9 Please approve the certificated contract of Mr. Alexander Brandenburg. He will be teaching music, band, and choir next year for the 2025-26 school year.

2.10 Please approve the preschool calendar as presented for the 2025-26 school year.

2.11 Please approve the flooring bid from Midwest Flooring to recarpet two rooms in the west building at Polk. The amount is \$12,371.00. We will do the SPED room and math room. They are in the worst condition.

2.12 Please approve the breakfast and lunch prices as presented for the 2025-26 school year for HPC. (A handout will be provided with the suggested prices.)

2.13 Please approve the certificated contract for Mrs. Tana Pankoke. She will be long-term subbing and, upon passing the Praxis test, she will teach ELA and sub throughout the year.

2.14 Please approve the HPC Board of Education Policy revisions for the 2025-26 school year. KSB Law and Perry Law have put out their updates for the year. I watched the Zoom on June 2nd. The HPC Board of Education Policy Committee met on June 10th to go over all the policy revisions and new adoptions. These are all required by the attorneys to be passed. The policies are as follows: #1002, #2006, #3003, #3004.1, #3023, #3026, #3036, #3043, #3047, #3057, #4051, #4057, \$4059, #5001, #5015 #5018, #5016, #5031, #5034, #6025, #6031, & #6034 and update forms for public comment, application for employment, and Title IX

2.15 Please approve the HPC Board of Education Policy new adoptions for 2025-26 school year. The new polices to adopt are #6044 (Participation and Assignment of Athletic Teams) and #6045 (Behavioral Intervention).

3.0 Ex. Session (If needed, my philosophy is to try and avoid Ex. Session if possible).

4.0 Adjourn the meeting and set the next regular meeting for July 14th @ 6:30 in **CLARKS!**

2.6. Discussion on coop considerations

2.7. Review and discuss Superintendent Brown's evaluation and contract.

2.8. Review, discuss, and take any necessary action to authorize Stacey Troutman as the signatory to all financial accounts and safety deposit box of High Plains Community Schools and remove Tonya Bannister from all financial accounts of High Plains Community Schools.

2.9. Review, discuss, and take any action on the certified contract of Mr. Alexandar Bradenburg for 2025-26 school year.

2.10. Review, discuss, and take all action on the 2025-26 HPC preschool calendar.



# HIGH PLAINS COMMUNITY SCHOOLS 2025-2026 DISTRICT CALENDAR

August, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
			Stu	11	Tchr	15

August, 2025	
8	New Teacher PD
11 & 12	Teacher PD
13	Teacher Workday
14	PK First Day
18	No School PK

September, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
			Stu	19	Tchr	21

September, 2025	
2	Labor Day, No School
15	Teacher PD, No Students
8	No School PK

October, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
18	19	20	21	22	23	24
25	26	27	28	29	30	31
			Stu	19	Tchr	22

October, 2025	
2	PK-12 PT Conferences 2:00-8:00 pm (all students dismiss @ 1:30) PK No School
3	No School, PT Comp Day
20	Teacher PD, No Students/End of 1st Quarter (46 Days)
21	Start of 2nd Quarter
6	PK No School

November, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
			Stu	15	Tchr	17

November, 2025	
11	Veteran's Day
19	HPC Hosting One-Act/PD No PK-12 Students
26-28	Thanksgiving Break, No School
3	PK No School

December, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
			Stu	13	Tchr	15

December, 2025	
8	No School PK
19	PK-12 Students Dismiss @ 1:30 PK No School
24-28	Moratorium (all facilities closed to)
20-31	Holiday Break, No School

January, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
			Stu	18	Tchr	20

January, 2026	
1-2	Holiday Break, No School New Year's Day
5	Teacher PD, No Students
6	PK-12 Students Resume
19	No School PK

February, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		Elem	Stu	17	Tchr	20

February, 2026	
12	PK-12 PT Conferences 2:00-8:00 pm (all students dismiss @ 1:30) No School PK
16	Teacher PD, No Students President's Day
2	No School PK

March, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
			STU	17	TCH	19

March, 2026	
4-6	Spring Break, No School
6	End of 3rd Quarter(40 Days)
16	Teacher PD, No Students
23	No School PK

April, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
			Stu	18	Tchr	20

April, 2026	
3-6	Easter Break, No School
13	Teacher PD, No Students
27	No School PK

May, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
			Stu	11	Tchr	16

May, 2026	
9	Graduation
20	Students Last Day, 1:30 Dismissal End of 4th Quarter/End of 2nd Semester
21	Teacher PD
22	Teacher Work Day/Last Day
15	PK Graduation and PK Students' Last Day

<span style="background-color: #FFD700; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> New Teacher PD	<span style="background-color: #D3D3D3; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> No School PK
<span style="background-color: #90EE90; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Staff PD/No Students	<span style="background-color: #ADD8E6; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> No School/Breaks
<span style="background-color: #FF00FF; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Teacher Workday/No Students	<span style="background-color: #FF0000; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> No School for PK-6 Students/7-12 Students in Session
	<span style="background-color: #FFA07A; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> High School Graduation

**474 hours  
Built in 8 snow days**

2.11. Review, discuss, and take any necessary action on the flooring bids for the west building at Polk.



**MIDWEST FLOOR  
COVERING**  
COMMERCIAL FLOORING CONTRACTORS  
**PROPOSAL**

DATE	<u>May 15, 2025</u>	CUSTOMER	<u>High Plains School</u>
JOB NAME	<u>Classrooms</u>	CONTACT	<u>Jason Brown</u>
LOCATION	<u>260 South Pine St.</u>	PHONE	<u>308-440-8271</u>
	<u>Polk, NE</u>	TAX INFO	<u>None Included</u>

We hereby submit our estimate for:

**Carpet - Mohawk - Side Stripe GT419 - 24x24 - Color: 965 West Point - 1/4 Turn**

**Resilient Base - Burke - 4" cove - Color: 660 Rocky**

**See attached plan for areas of work included.**

WE PROPOSE hereby to furnish material and labor -- complete in accordance with the plans, drawings and specifications for said building for the sum of:

**\$12,371.00**

**Twelve Thousand Three Hundred Seventy One Dollars**

NOTE: This proposal may be withdrawn by us if not accepted within 10 days from letting date.

**The following notes are part of this bid proposal & will be incorporated into the contract documents:**

All material as specified or per our notes and all work is guaranteed to be completed in a workmanlike manner according to industry standards for a period of one year from date of installation.

Any alteration or deviation from specifications involving extra cost will be executed only upon written orders and will become extra charges beyond this estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. All installation to be by non-union, independent contract labor.

Lights, HVAC, dumpsters, power, elevator, hoisting and dust control by others. All products carry their own independent, standard manufacturer warranties commencing on date of purchase.

**OTHER SPECIAL NOTATIONS:**

**One layer of carpet demo only to owners dumpster included.**

**No cutback (black) adhesive testing, sealing or removal included.**

**Includes minor floor prep only. Any floor corrections or leveling by time and material.**

**Work to be completed in one phase during normal working hours.**

**All furniture and equipment moving, vacuuming, protection and final clean up by others.**

**Material payment required prior to ordering materials.**

THANK YOU Steve McGinnis

**3725 Touzalin Avenue**  
**Lincoln, NE 68507**  
**402/466-5626**

Accepted by: \_\_\_\_\_

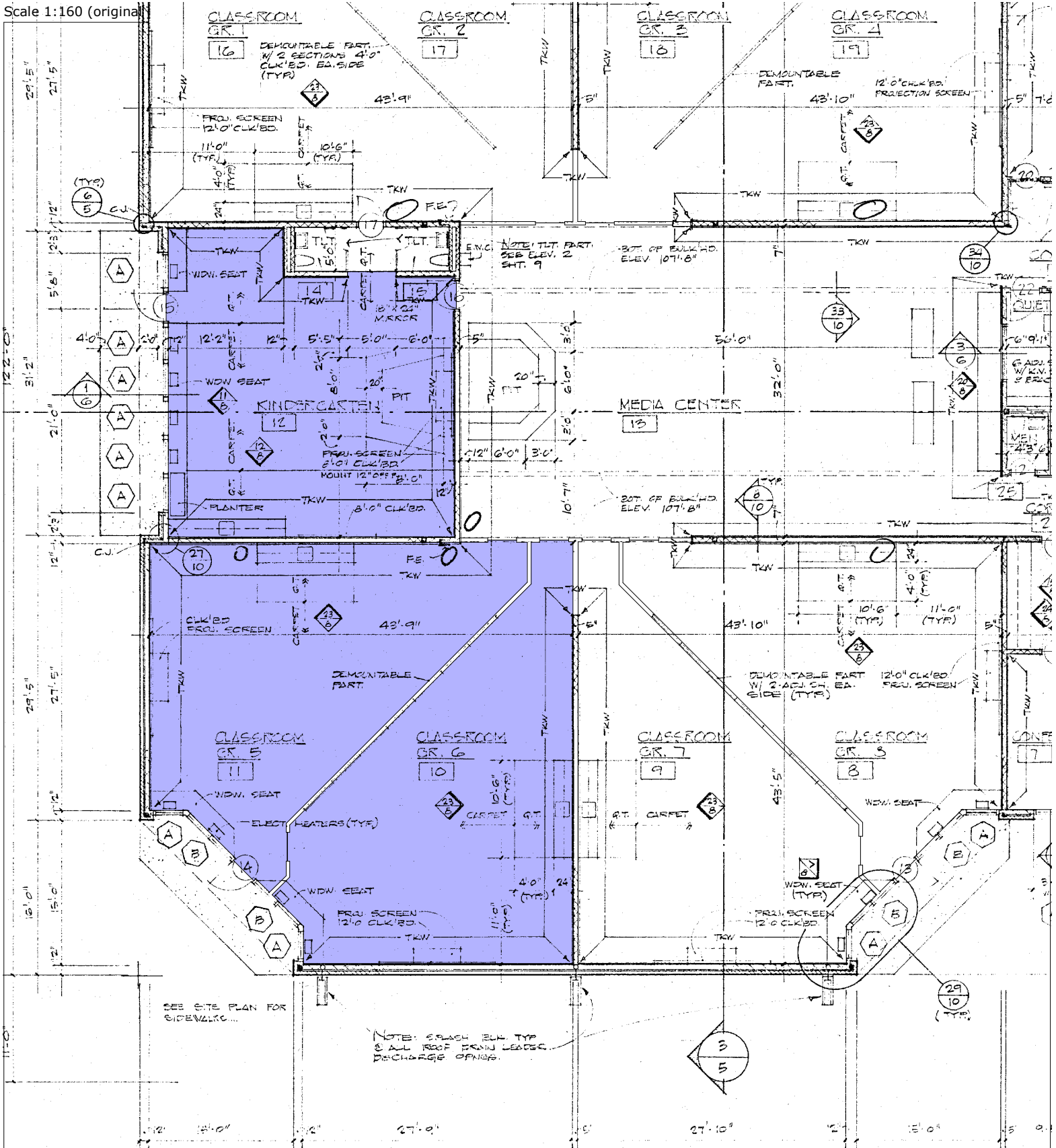
Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Summary Report

Carpet - Mohawk - Side Stripe GT419 - 24x24 - Color: 965 West Point - 1/4 Turn

Scale 1:160 (original)



2.12. Review, discuss, and take all action on setting breakfast and lunch prices as presented for 2025-26 school year at HPC.

# High Plains Community



## Lunch Prices 2025-26

		<b>Increase from 24-25</b>
K-12 Breakfast	\$2.55	15¢, 25¢, 10¢ Seconds (-50)
Adult Breakfast	\$2.95	
K-6 Lunch	\$3.65	
7-12 Lunch	\$3.75	
Seconds	\$1.00	
Adult Lunch	\$5.15	
Adult Salad Bar	\$4.75	
Milk/Juice	\$0.75	
Reduced Lunch	\$0.40	
Reduced Breakfast	\$0.30	

2.13. Review, discuss, and take any necessary action on the certified contract for Mrs. Tana Pankoke for the 2025-26 school year.

2.14. Review, discuss, and take all action on the current HPC Board Policy revisions.

KAREN A. HAASE <sup>NE, SD, IA, WY</sup>  
STEVE WILLIAMS <sup>NE, SD</sup>  
BOBBY TRUHE <sup>NE, SD</sup>  
COADY H. PRUETT <sup>NE, CO, SD</sup>



JORDAN JOHNSON <sup>NE, WY, NE</sup>  
TYLER COVERDALE <sup>SD</sup>  
SARA HENTO <sup>NE, SD</sup>  
SHARI RUSSELL, Paralegal

---

## M E M O R A N D U M

---

To: KSB Policy Service Subscribers  
FROM: KSB School Law  
DATE: May 28, 2025  
RE: Annual Policy Updates

---

It's time for the 2025 KSB School Law policy updates. Below, we discuss the policy changes, the changes to our standard forms, and some issues raised by certain laws that do not necessarily require a policy change but present new obligations or things to keep in mind as you enter the 2025-26 school year. We have broken these down into 3 sections: "Policy Changes;" "Forms Changes;" and "Other Issues to Consider."

Please keep in mind that most approved bills go into effect three months after the legislature adjourns. This year the Unicameral is currently scheduled to adjourn sine die on June 9, so the effective date of most bills will be September 9, 2025. However, if a bill has a specific effective date or an emergency clause, it goes into effect on the stated date or when passed and approved according to law. That also means there could be some new bills approved after the release of these updates which will require us to supplement the updates. There are also a handful of bills that passed in previous sessions but go into effect for the upcoming 2025-26 school year.

To assist subscribers in implementing these policy changes and the other considerations laid out in this Memo, **KSB will hold a webinar on Monday,**

301 SOUTH 13TH STREET, SUITE 210  
LINCOLN, NEBRASKA 68508

KSB SCHOOL LAW, PC, LLO  
KSBSCHOOLLAW.COM  
(402) 804-8000  
*ATTORNEYS LICENSED IN STATES INDICATED*

300 NORTH DAKOTA AVENUE, SUITE 609  
STOUX FALLS, SOUTH DAKOTA 57104

**June 2, 2025, at 9:00 a.m. Central Time.** In the webinar, we will give a brief overview of the changes and then answer questions from attendees regarding the policies and other considerations. We will also record the webinar and post it in the KSB School Law portal in the Policy Updates section. Please contact us if you have any additional questions about the policy updates or portal.

## **Policy Changes**

---

### **REVISION OF POLICY 1002: CREATION, AMENDMENT AND DISTRIBUTION OF POLICIES**

As the list of required policies, reviews, reapprovals, and hearings grows, we eliminated the list from this policy so it did not need to change so often. Instead, we will continue to update and provide subscribers with the Annual Notices, Hearings, Reviews, and Trainings document that is released with the policy updates each year. There is no requirement to list these obligations inside of a policy.

**This change is required, unless you want to continue maintaining the list of requirements in this policy.**

---

### **REVISION OF POLICY 2006: COMPLAINT PROCEDURE**

We made just a couple of tweaks to this policy to remove references to the Biden Administration Title IX rules, which are no longer in effect.

**This change is required.**

---

### **REVISION OF POLICY 3003: BIDDING FOR CONSTRUCTION, REMODELING, REPAIR, or SITE IMPROVEMENT**

School districts are generally prohibited from engaging “in the construction of any public works involving architecture or engineering unless the plans, specifications, and estimates have been prepared and the construction has been observed by” a licensed Nebraska architect or professional engineer. However, the law provides an exception to this requirement when the “contemplated expenditures for the complete project” are below a certain dollar amount. In July 2024, the Nebraska Board of Engineers and

Architects increased this exemption from \$119,000 to \$144,000. Our recommended changes to Policy 3003 reflect this higher dollar amount for the projects that are exempt from the mandate to engage a licensed Nebraska architect or professional engineer.

**This change is required.**

---

**REVISION OF POLICY 3004.1: FISCAL MANAGEMENT FOR PURCHASING AND PROCUREMENT USING FEDERAL FUNDS**

During our regular review of policies, we noticed a citation was partially removed from Section G Allowability of Costs. This citation has been corrected.

**This change is required.**

---

**REVISION OF POLICY 3023: RECORD MANAGEMENT AND RETENTION**

During some federal fund audits, the auditors recommended adding a provision to this policy to address the retention of federal award records. We have added such a provision to the policy.

**This change is required.**

---

**REVISION OF POLICY 3026: HANDBOOKS**

We have updated this policy to reflect how changes to the handbooks operate. We've included the one sentence that was in policy 5034, and 5034 has now been eliminated. We made a few other tweaks that hopefully will clarify the handbook updating process, especially as new legal interpretations and guidance seem to be coming out daily.

Administration is permitted to make changes without board approval unless it is required by law or conflicts with a policy. Administration is also permitted to make changes (whether or not requiring board approval) and provide notice to affected individuals by just sharing the amendment and not resharing the full handbook, unless required by law. For example, if you add a new student conduct rule to the handbooks and intend for that to be used for discipline, under the Student Discipline Act the "board" would have to

approve that rule, and both students and parents must be provided notice prior to it being implemented. However, you wouldn't have to reprint or reshare the entire handbook. You could just provide the amended section or provision.

**This change is required.**

---

### **REVISION OF POLICY 3036: PURCHASING (CREDIT) CARD PROGRAM**

This policy change eliminates an inappropriate reference to a nonexistent reimbursement.

**This change is required.**

---

### **REVISION OF POLICY 3043: DESIGN-BUILD CONTRACTS**

One of the legal requirements for school districts using the design-build project delivery system for school construction projects is for the school district to hire a performance-criteria developer (PCD), a licensed Nebraska architect or professional engineer. For projects with a cost of \$896,000 or below, the timeframe and procedures for selecting and hiring the PCD can be shortened and simplified. The proposed revisions to this policy reflect that alternative. While updating this policy, we have also included changes in the organization of the policy and reformatting.

**This change is required.**

---

### **REVISION OF POLICY 3047: DATA BREACH RESPONSE**

We have amended this policy in light of the PowerSchool data breach this past year. The amendment provides that the district's data directory will include a list of approved vendors and contractors to ensure that information exists in a consolidated format. Additionally, as part of the incident response plan, this policy change encourages contacting an insurance provider as part of a school district's response.

Note that the first section of this policy requires you (or your tech coordinator) to keep an updated list of computing devices, software, vendors with access to personally identifiable information and staff members'

usernames and passwords for any district software. The PowerSchool data breach is also a good reminder to be sure that this information is updated and that you know where to find it in the event of a breach.

**This change is highly recommended.**

---

## **REVISION OF POLICY 3057: TITLE IX**

Death, taxes, and Title IX policy updates. These are the constants in life.

As many of you are aware, the Biden administration issued regulations in 2024 that necessitated updates to this policy. The updates also allowed for more streamlined investigations but expanded definitions of sex discrimination. However, a federal court vacated the 2024 updates in their entirety. The new White House has stated its belief that the regulations from 2020 are still in effect.

As a result of these changes, KSB is once again recommending a policy change.

Option 1 is a significantly pared-down version of the 2020 policy, which maintains the required substance in a simplified version. We have also improved this policy based on our five years of experience addressing Title IX complaints under the framework instituted by the previous Trump administration. We believe this policy would satisfy any requirements required by a Trump-led Office of Civil Rights.

Option 2 is a more aggressive option. This version is based on a close reading of the court decision that struck down the 2024 regulations, part of which rested on a rationale that vacating the 2024 rule would “cause a return to the status quo’ that existed for more than 50 years prior to its effective date.” KSB believes the basis for this recent decision suggests that the 2020 regulations contain similar flaws. Thus, this policy focuses on the clear mandate laid out in federal statute and court decisions that require public school districts to respond to allegations of sexual harassment in their education programs and activities promptly and in a way that is not deliberately indifferent. This option is no less rigorous in requiring schools to be responsive, but it is less detailed and proscriptive in the granular procedures dictating *how* schools respond. This option allows for maximum flexibility in investigations, in exchange for undertaking some risk that the

procedures that the school district employees may not strictly comply with a hyper-technical reading of the 2020 regulations.

We will have additional Title IX guidance and forms available on the portal based on the option your board elects to assist your Title IX team comply with your board's choice.

**One of these policies is required. Please note that your handbooks must include the version of this policy that your board selects (and our handbook redlines will have a prompt for adding the policy option your board chose as you update them).**

---

**REVISION OF POLICY 4051:  
STAFF AND DISTRICT SOCIAL MEDIA USE**

The last time we reviewed this policy, X was called Twitter. In light of the changes in the social media landscape and recent court cases addressing official government accounts, it's time for some updates.

We have proposed a host of relatively small and simple tweaks, but they are important. For example, we have added more detail, differentiating between personal and school-owned accounts. We've clarified staff use of social media for instructional purposes. We address "tagging," where the school accounts are tagged or mentioned in outside posts to increase traffic to the post.

We have also updated the relevant rules for deleting comments, blocking posts and users, and banning outside users on school-owned accounts. It's important to note that this policy has always prohibited school-owned accounts from having comments "on" unless approved by the superintendent. When you enable comments, you take the bitter with the sweet. If you have not been following that part of the policy, now is a good time to review your practices and expectations for staff administering these accounts. If your practices differ from the policy, you should either change those or work with us to change the policy. There has been a lot of recent court action on the First Amendment rights of users interacting with individual school official accounts, like board members, and school-owned accounts operated by school employees.

**These changes are required.**

---

---

## **REVISION OF POLICY 4057: SUPERINTENDENT EVALUATION**

We have amended this policy to eliminate the provision that required the superintendent evaluation to occur at a board meeting. You may still evaluate the superintendent at a board meeting if you wish, but now you may also conduct the evaluation with the board president and superintendent, with a committee of the board and superintendent, or any other way you deem appropriate.

Note that if your board decides to conduct the evaluation outside of a board meeting, you should review your superintendent contract, as well.

**This change is highly recommended.**

---

## **REVISION OF POLICY 4059: BEHAVIORAL AND MENTAL HEALTH TRAINING**

We have revised this policy to remove the requirement that the training be at least one hour. Now, the length of the training is "a reasonable amount as determined by the school board." We have also added the statutory list of topics that may be covered in the training.

**This change is required.**

---

## **REVISION OF POLICY 5001: COMPULSORY ATTENDANCE AND EXCESSIVE ABSENTEEISM - TRADITIONAL APPROACH**

This policy has been revised to provide clearer procedures for the Attendance Officer to follow in responding to excessive absenteeism. The policy previously referred to external procedures that were inconsistently developed and adopted.

**This change is required.**

---

---

## **REVISION OF POLICY 5015: PROTECTION OF PUPIL RIGHTS AND POLICY 5018: PARENT INVOLVEMENT IN EDUCATION PRACTICES**

During the 2024 session, the Unicameral amended sections 79-530 through 79-533 through LB 71 to give parents, guardians, and educational decisionmakers greater access to information about and involvement in educational practices. Those changes are reflected in this policy. Additionally, the current Unicameral again amended section 79-532 through LB 428 to add various requirements related to surveys administered by the school. These changes include allowing parents to obtain copies of the surveys through various methods as well as the ability to exempt their children from participating in the surveys.

This policy must be adopted by July 1, 2025. The policy must be developed with parental input from parents, guardians, and educational decisionmakers. It must be the subject of a public hearing before the school board before adoption by the board. As previously required, the policy must be reviewed annually and either altered and adopted as altered or reaffirmed by the board following a public hearing. Any public hearing must include a reasonable opportunity for public comments.

The school district must make the policy accessible on the school district's website by August 1, 2025. The policy must be accessible by a "prominently displayed" link on the website. If the policy is altered, the new version of the policy shall be made accessible within a reasonable time thereafter.

Finally, the school district must continue to comply with the PPRA survey requirements. This means schools must comply with Policy 5015 (federal law requirements) and Policy 5018 (state law requirements) when administering surveys.

**This change is required.**

---

## **REVISION OF POLICY 5016: STUDENT RECORDS**

The introductory paragraph of this policy clarifies that "student records" generally do not include transitory communications such as emails, text messages, handwritten notes between school and home, and similar items. These types of communications are not typically maintained by the district.

Following that introduction, the policy presents three different options for the board to consider regarding what types of records the district will officially “maintain.” Recently, we have seen a noticeable increase in requests from parents asking for complete copies of their children’s student records. At the same time, the rise in digital communication has complicated decisions about whether emails and text messages should be included in those records.

To address this, we have added a consistent reminder in each of the three options regarding what it means for the district to “maintain” a record. This serves as a clarification for both parents and school officials that, regardless of which option the board selects, the general rule excluding most emails and texts from the definition of “student records” still applies.

**This change is highly recommended.**

---

### **REVISION OF POLICY 5031: STUDENT APPEARANCE**

Section 79-2,158 requires each school district to adopt a written dress code and grooming policy to be implemented at the start of the 2025-26 school year that is consistent with the model policy developed by the State Department of Education. We’ve revised our policy to be consistent with the Department’s model policy (don’t shoot the messengers), though hopefully a bit more concise.

**This change is required.**

---

### **ELIMINATION OF POLICY 5034: HANDBOOKS NOW “INTENTIONALLY LEFT BLANK”**

The policy has been combined into policy 3026 and is now eliminated.

**This change is required.**

---

---

## **REVIEW OF POLICY 6025: STUDENT CELL PHONE AND OTHER ELECTRONIC DEVICES**

LB 140 requires schools to have policies prohibiting the use of cell phones and other electronic devices while at school or attending a "school instructional function." Of course, that term is not defined. We assume they are talking about field trips and other off-site curricular activities, not extracurricular activities.

However, the bill also allows boards and administrators to permit use of cell phones when "determined appropriate." So you "shall" have a ban but may deem any use appropriate. Consequently, we have not proposed any changes to policy 6025, because all of those options remain lawful.

As a result, we believe some schools will keep their current policy in place heading into 25-26. Here's the issue. LB 140 says, "The development of the policy shall include stakeholder participation to ensure that such policies are responsive to the unique needs and desires of students, parents, and educators in each community." It's unclear what that means if you already have a policy in place that was approved at a public meeting. The law does not require the formation of a committee or that you prospectively seek input now. It ties that input to the "development" of a policy, not any future amendment.

Here's our opinion on your options. If you solicited stakeholder feedback when developing your policy initially, or if staff, students, and parents provided input voluntarily at that time, we believe it would be lawful to simply move forward without seeking additional feedback or even reapproving the policy you have in place. For example, we know some schools conducted a stakeholder survey or invited stakeholders to board meetings if they had input when creating the policy. We believe that is sufficient to meet the requirements of LB 140.

If you did not receive stakeholder feedback initially, you have two choices. First, you could intentionally reach out for feedback in some way now, such as via survey, ad hoc working group, or to specific individuals whose input you think would be helpful. After obtaining that feedback, you could then reapprove the policy as it exists or with any amendments you see fit. We're happy to help with those. Second, you could take the slightly more aggressive approach that, because the policy was approved at a duly noticed

public board meeting with the policy on the agenda, stakeholders had an opportunity for feedback at that time. In our view, this is as much a political question as a legal one.

The bill also has 5 listed exceptions that schools must make to any restrictions on cell phone and device use. They are not required to be in the policy. Some of the exceptions we already include in our 4 policy options, such as use by a student when deemed necessary because of a disability accommodation, like a student with diabetes who uses a phone to monitor their levels.

One particular exception that could prove tricky permits students to use cell phones regardless of the strength of the school's ban in cases of "emergencies and perceived threats of danger." Of course, those terms are not defined, nor is it clear who decides what constitutes an emergency or threat. We have elected not to bring attention to this exception for fear that every student and parent will argue that the exception applies to them. You may see other policies throughout the state that list all of these exceptions, so we wanted to let you know it does exist and explain our rationale for not suggesting changes to our current policy options.

**No changes required, but you must consider whether you met the requirement to obtain stakeholder input when your policy was developed.**

---

### **REVISION OF POLICY 6031: EMERGENCY EXCLUSION**

The policy had a discrepancy in the hearing request section. We aligned those timelines, which are already shortened to comply with the expedited hearing obligations under the emergency exclusion statute.

**This change is required.**

---

### **REVISION OF POLICY 6034: CONCUSSION AWARENESS**

The policy requires updating to remove specific references to guidances and training that have since been updated. Review the approved trainings from DHHS and the NDE Brain Injury Support page for all updated materials.

**This change is required.**

---

## **NEW POLICY 6044: PARTICIPATION AND ASSIGNMENT OF ATHLETIC TEAMS**

LB 89 establishes the Stand with Women Act. Originally, the bill would have required schools to designate locker rooms, bathrooms, and athletic teams based on sex as male, female, or coed. As the bill progressed, it was amended to include only requirements for designating athletic teams and limiting participation in athletics based on sex. The law defines sex in terms of reproductive organs and functions. The law also requires every school to have a policy implementing the new requirements.

There are a few other items to note. While the bill eliminated explicit provisions for bathrooms and locker rooms, it does require the policy to address the “conduct of visitors and the public.” We are not sure what that means, because there is no explanation in the bill. We assume that is a nod of deference to existing policies and practices as it relates to things like restrooms that patrons and visitors can use when on school grounds. For that reason, we have simply said all visitors and members of the public shall comply with existing policies and law.

**This policy is required *if LB 89 becomes law.***

---

## **NEW POLICY 6045: BEHAVIORAL INTERVENTION**

Section 79-262.01 requires school districts to develop and adopt a policy consistent with or comparable to the model policy developed by the State Department of Education. We went with “comparable to” and tried to draft a policy that won’t be too onerous compared to common and best practices we’ve seen prevalent across the state.

**This policy is required.**

---

---

## **Form Changes**

### **Public Participation Rules for Public Comment**

We've updated these rules slightly in light of some recent court decisions regarding public comment at school board meetings. However, the changes are not major. Recently, the Nebraska Attorney General's office representatives have shared informally that they believe public comment at board meetings can be limited to items on the board's agenda. We do have some concerns about that informal guidance in light of published decisions that say the opposite, but if your board is interested in exploring that limitation, give one of us a call to talk through that option.

### **Application for Employment**

We reviewed LB 144 and determined that no changes to the employment application form are required. LB 144 revised the definition of spouse of a veteran and added language regarding the preference eligibility for the spouse of a service member. As such, we recommend reviewing the statutory standard and definition if you receive an application indicating veteran preference.

### **Title IX**

For schools selection Option 1 for their Title IX policy, we will have updated forms and refresher training available this summer. In the meantime, if you receive a Title IX complaint prior to the start of next school year, give us a call to talk through your response options regardless of the policy you chose.

---

## **Other Issues To Consider**

### **LB 306**

Apparently, this bill has 9 lives. On May 21, it appeared dead. On May 22, it was revived. We will continue to monitor it along with any amendments. When AM1440 was discussed on May 21, only the LB 550 (religious instruction) section seemed to implicate a policy change. Even then, it said a school "may" adopt a policy. We simply don't yet know if this bill and any others amended into it will pass, or if the wording will remain the same. The

sections on funding 3 weeks of FMLA leave and restrictions on superintendent employment, for example, would not require policy changes but would require schools to consider their responses to those new provisions.

### **LB 390: Parent Right to Access School Library Materials**

LB 390 (approved by the Governor on April 14, 2025) requires each school board of a public school district to adopt a policy relating to access by a parent, guardian, or educational decisionmaker to certain school library information. The new policy will provide parents, guardians, and educational decisionmakers the right to access a catalog of all books in the school district's library and the right to receive certain notifications when their student checks out a library book.

The deadline for adopting this policy is "for implementation at the beginning of the 2026-27 school year." We will provide you our recommended policy that complies with LB 390 with our 2026 annual updates.

### **LB 457: ANAPHYLAXIS POLICIES**

**LB 457** directs the Department of Health and Human Services, in consultation with the State Department of Education, to develop model anaphylaxis policies available for use in school districts and licensed child care programs setting forth guidelines and procedures to be followed for the prevention of anaphylaxis and during a medical emergency resulting from anaphylaxis.

On or before July 1, 2026, each school district must adopt a written policy to address incidents of anaphylaxis involving students at school. A school board may use the model policy mentioned above as a guide. The policy must not conflict with or hinder the implementation of an individualized anaphylaxis plan of a student and must be consistent with section 79-224 relating to self-management by a student.

Next year, we will review the policy developed by NDHHS and NDE and determine if we will revise Policy 5053 - Self-Management of Diabetes or Asthma/Anaphylaxis.

## **FAIR Leave Act (Modifying FMLA)**

Under the FMLA, if both spouses work for the same employer, they are required to split the (up to) 12 weeks FMLA leave for things like bonding time with a newborn or adopted child or to care for a family member with a serious health condition. The "FAIR Leave Act" introduced in the House would eliminate this restriction. For example, if you employ two teachers who have a newborn, both would be permitted to take up to 12 weeks for bonding time. This bill is separate from what's happening with paid leave in the Unicameral. We will monitor the bill and provide updates, including an updated policy, if it advances.

## **Children's Online Privacy Protection Rule (COPPA) 2.0**

The Federal Trade Commission's 2025 proposed amendments to the Children's Online Privacy Protection Rule (COPPA), AKA "COPPA 2.0," aim to modernize protections for children under 13 based on the changes in the tech world which have occurred since the last amendments to COPPA in 2013. The amendments take effect June 23, 2025. To note, while these amendments do not directly apply to schools, they may impact how schools interact with EdTech companies who provide classroom technologies, resources, and apps.

In the 2024 Notice of Proposed Rulemaking, the FTC proposed codifying a school authorization exception to parental consent and also new definitions of "school" and "school-authorized education purpose." However, in the Final Rule, the FTC chose not to finalize these EdTech-specific amendments which would impact schools. With the possibility of amendments to FERPA in the future, the Commission decided to wait to change any language regarding EdTech and schools within COPPA 2.0. For our schools, this means that the existing interpretation, where schools may consent on behalf of parents for the use of EdTech tools, so long as the information is used exclusively for educational purposes and not for commercial gain, remains in effect. Schools will also see enhanced notices from EdTech companies regarding how data is collected and utilized by these companies. We encourage you to review the notices received.

Because schools utilize technology and software that record a child's voice (e.g., speech to text), one of the new exceptions to parental consent requirements found in COPPA 2.0 is helpful. It allows operators to collect audio files containing a child's voice and no other personal information solely to respond to a child's specific request, provided the file is not used for any other purpose, is not disclosed, and is deleted immediately. Other finalized

revisions include reinforced data minimization standards, which limit the use of persistent identifiers and restrict data collection. The definition of “personal information” has been expanded to include biometric identifiers such as facial recognition data, voiceprints, and fingerprints. Once the law is finalized, we will blog about any specific guidance the FTC may release regarding EdTech and parental consent. If you would like light reading materials to lull you to sleep, the proposed commentary and rule is available [here](#).

### **KSB Superintendent Evaluation Platform**

We are also pleased to announce that the KSB Superintendent Evaluation Platform is now live and available for use. This platform was designed specifically to align with Nebraska law and best practices, offering boards a streamlined, legally sound, and customizable way to conduct superintendent evaluations. Subscribers will be able to access the platform through the KSB portal. We have a summary of the platform’s features and a short video about it available [here](#). If you have questions about getting started or would like more information, please don’t hesitate to reach out.

### **CONCLUSION**

It is all too easy to adopt policies that look good but that do not actually reflect how the school operates or assist the school in accomplishing its goals. Every year we stress that it is very important to us to give you a working, useful set of policies and a continuing ***policy service***. For our Complete Service subscribers, there is no additional charge for revisions to our policies or consultation about them. Please don't hesitate to contact any of us with questions about the updates or other policies. Our group e-mail address is [ksb@ksbschoollaw.com](mailto:ksb@ksbschoollaw.com).

2.15. Review, discuss, and take all action on adopting new policies to the HPC Board of Education Policies.

3. Executive Session

4. Motion to Adjourn

5. **\*CLOSED SESSION: If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act**

6. **\*SEQUENCE OF AGENDA: The sequence of agenda topics is subject to change at the discretion of the board.**