

The Board reserves the right to take agenda items out of the order in which they are posted in the agenda. Anyone wishing to address the Board during "Public Comment" must sign in before the meeting begins.

Lee College
Lee College District
Office of the President
Baytown, Texas
Regular Meeting of the Board of Regents
John B. Tucker Lecture Hall

Items for Business

4:00 PM

Thursday, April 23, 2020

- I. **Call Meeting to Order and Establish Quorum**
- II. **Invocation and Pledge to the United States Flag and Pledge to the Texas Flag - Regent Gilbert Santana**
- III. **Disposition of Minutes - Building Committee Meeting February 26, 2020; Regular Board Meeting February 27, 2020; and Special Board Meeting March 17, 2020**
- IV. **Report of the Chairman**
 - IV.A. Building Committee Report
 - IV.B. Policy Committee Report
 - IV.C. Finance, Audit & Investment Committee Report
- V. **Report of the President**
 - V.A. Lee College Update
 - V.A.1. Report of New Hire Contracts Approved in March and April 2020
 - V.A.2. Report of Purchases from \$50,000 to \$100,000 Approved in March and April 2020
- VI. **Informational Reports**
 - VI.A. Report of Lee College Resignations and/or Retirements - NONE
 - VI.B. Report on the Lee CARES Act - Dr. Victoria Marron, Executive Director of Retention and Transition Services
 - VI.C. Financial Report - Annette Ferguson, Vice President of Finance and Administration
- VII. **Public Comment**
- VIII. **Executive Session**
 - VIII.A. Chairman announces: The meeting of the Lee College Board of Regents on above listed date, after proper posting and in accordance with Chapter 551 of the Texas Government Code for the specific purposes provided, will recess from Open Meeting to Closed Meeting. No action will be taken while the Board is recessed in Executive Session.
 - VIII.A.1. Consult with Board attorney regarding legal advice on any item on the agenda. [TX Gov't Code § 551.071]
 - VIII.B. Chairman announces: The Closed Meeting will adjourn and the Board will reconvene into Open Meeting.
- IX. **Items of Action**
 - IX.A. **New Business**
 - IX.A.1. Consideration of the Academic Calendar Spring 2021 - 2022
 - IX.A.2. Consideration of Course Fee Adjustments Effective Fall 2020
 - IX.A.3. Consideration of Removing the Six Semester Credit Hour Minimum Charge of Tuition and Fees

- IX.A.4. Consideration of Changing Building Use Fee to General Fee Effective Summer 2020 Term
- IX.A.5. Consideration of Renewal of Lee College Employee Contracts for FY 2020-2021
- IX.A.6. Consideration of Board Resolution for Summer 2020 Term
- X. **Matters of Concern for Future Agendas**
- XI. **Adjournment**

If, during the course of the meeting, any discussion of any item on the agenda should be held in closed meeting, the Board shall convene in such closed meeting in accordance with the Open Meetings Act, Chapter 551, Texas Government Code to discuss items pursuant to Sections 551.071 through 551.084. Before any such meeting is convened, the presiding officer shall publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions shall be taken in open meeting.

Monday, April 20, 2020

For the Board of Regents



**MEETING OF THE BOARD OF REGENTS
LEE COLLEGE DISTRICT
BUILDING COMMITTEE MEETING
February 26, 2020**

The Board of Regents Building Committee of the Lee College District met on February 26, 2020 at 6:00 pm in Tucker Hall. Committee Chair Gilbert Santana called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Gilbert Santana, Committee Chair; Pete Alfaro; Daryl Fontenot; Mark Hall; Mark Himsel; Judy Jirrels; and Susan Moore-Fontenot

Dr. Lynda Villanueva, President

ABSENT: Weston Cotten and Gina Guillory

PUBLIC COMMENTS

None.

CRITICAL INFRASTRUCTURE PROJECTS UPDATE (2018 REVENUE BOND)

Stephen Dorman reported on Project 1 for Sitework BC Commercial and that it is in the warranty phase.

Project 2 for the Fiber and 3 for the Transformer is being done by Pfeiffer & Son. For Project 2 of the Fiber, the work started on December 13, 2019. The majority of the interior work will be complete, and they are working on the connections between buildings. Approximately 75% is complete. For Project 3 of the Transformer, there is minor work on site until delivery of the transformers and install will be done the week of Spring Break, which is March 9, 2020. The change order one was approved on August 22, 219 for the South Plant Transformer as a sub-station type. Change order 2 was approved on November 21, 2019 for the parking lot 1-11 lights.

There are also some pending items that were mentioned. On the financial side, the value for both projects is \$1,762,966.40. It was noted that the transformer pay application number 7 equaled \$37,228.77 on January 31, 2020. The fiber project began on June 17, 2019 and is expected to be finished on March 27, 2020. On the week of February 24 there will be work on the cable tray and connections between TV1 and the south buildings. Project 3 of the Transformers started on June 3, 2019 and was extended to March 30, 2020 and the second extension to March 30, 2020. The transformer delivery dates for Pad Mounted Type is March 9, 2020 which is Spring Break. Transformers delivery dates for Sub-Station Type is April/May. Coordinating possible weekend

shutdowns or after Spring Semester. The parking lot lights material delivery date is April 13, 2020. The work is estimated for two weeks and the target to complete before commencement. The Scope is to replace 61 existing poles and there are no new locations.

Project 2.5 is for the network switches – bids. The Board approved it on December 19, 2019. The total contra with CST equaled \$616,361.90. The project submittals started and the completed coordinated of dedicated power for UPS locations with allowance funds allocated to Pfeiffer contract for \$15,000. A detailed schedule will be developed.

Project 4 HVAC & 5 Dectron will be done by Comex Corporation. The original contract information was given, and the start of the Project Owner Contingency will consist of Project 4 HVAC Allowance equaling \$50,000. Project 5 Pool Dectron Allowance also equaling \$50,000. All original scope items complete are as follows: Moler Hall & Student Center plumbing repair, TV1 – Data Center HVAC and window infill, Student Center HVAC, Shipping and Receiving, ATC – Roof Top Unit, North Plant-Original Scope, Pool Dectron and South Plant. The “Change Order” scope items status is as follows: North Plant cooling tower upgrades: near complete, roof ladders and material ordered, Moler Hall Snack Bar and equipment received, and Moler Hall Computer Lab materials ordered. The AEA/CO was approved. Change orders for items funded outside of the revenue bond was also noted. There were no changes from the December 19, 2019 approval. The Comex pay application number 7 equaled \$110,344.30 on February 12, 2020. It is being process and is included in the summary. The original scope items construction consists of all items substantially complete and they are working to address the close out. There was an approval to change the order scope on December 19, 2019. The North Plant chillers phase 2 repairs are near complete. Roof ladders material were ordered. The Moler Hall snack bar equipment was received. The Moler Hall Computer Lab materials were ordered. The target is to complete all by the end of March.

Project 6 was for the Pool by Progressive Aquatics and is in the Warranty Phase.

Project 7 was for Gulf Street, Lot 5 and Lot 15. The Board approved it on December 19, 2019. The total contract with AAA Asphalt Paving equaled \$425,723.73 Pay application 1 equaled \$117,026.27 which is 28 percent. The construction schedule of Gulf Street is complete. The nursing parking lot 15 work will be done February 12, 2020 through February 27, 2020. The South Parking Lot 5 will be done March 20, 2020 through March 23, 2020. All depending on the weather. The allowance in the base bid equaled 2,000 square feet of the base failure. The allowance for the owner equaled \$10,000 used to complete Gulf Street base repair (700 square feet), additional safety painting and crosswalks and no parking signs. The change order 1 equaled \$2,974.30 needed to complete Gulf Street additional safety painting and signage. The Change Order 2 equaled \$40,748.03 pending approval and if staff recommends 2018 revenue bond funding.

Project 8 for Tucker Hall HVAC noted that the target construction schedule is for May 15 through June 15 depending on the option selected and equipment delivery date.

Project 9 for the IDF/MDF isolation is in the final plans and specs with bid alternates pending from PBK/Leaf Engineers. The anticipated bid schedule is ads on March 4, 2020 and March 11, 2020. Pre-bid conference on March 19, 2020 and bid opening on March 26, 2-2-. The goal is to present at the April Building Committee and Board Meetings.

The current budget is as follows; the budgets for each project is based on awards plus non construction costs. The owner contingency item 15.1 is assigned to pending bids for Project 8 Tucker Hall and

Project 9 IDF/MDF isolations. There are “Board Approved” other projects from June 20, 2019 equaling \$1,397,222. Moler Hall Computer Lab and Snack Bar equipment is funded separately.

CITIZENS BOND ADVISORY COMMITTEE UPDATE

Gilbert Santana gave an update on the Citizens Bond Advisory Committee. There has been a slight delay and they have not had a chance to meet. A meet and greet will occur soon and recommendations will be discussed again for the Committee charge. The Committee also needs a Chairperson and that will be discussed as well. Dr. Villanueva and the Chairperson will start to work together from there.

DAYCARE CENTER

Gilbert Santana stated that many upgrades are needed. The question of should we be in the business of owning a daycare center was discussed. From a maintenance standpoint, Regent Santana asked Stephen Dorman from Sledge if there was anything critical and Stephen stated that there is not. Another tour will be scheduled for others that would like to see the building. Further discussions will be had in the future.

TUCKER HALL HVAC BID AND OPTIONS

Project 8 for Tucker Hall HVAC Original Scope summary consists of the Board approving the JCI to replace the 20-ton HVAC on June 25, 2019 of \$78,726 via TIPS. The work is not authorized to allow further investigation. The previously approved scope was as follows: one – The 20-ton HVAC split system, two – Several outages in the last year were repaired, three - \$78,726 JCI proposed contract consisted of material cost of \$29, 286 (Johnson Control 20-Ton condensing unit; York AHU), the labor cost of \$49,440, demo old unit in parts and haul downstairs, new unit disassemble and re-assemble in the mechanical room and remove the existing refrigerant and oil per EPA.

Option A for Tucker Hall HVAC consists of replacing both the 10-ton and 20-ton units using the method proposed by Johnson Controls for the 20-ton unit. Replace existing HVAC system with a new HVAC system that is similar in kind to what exist is as follows: \$50,000 to install a new 10-ton HVAC system outdoor condenser and indoor air handler and some ductwork and piping as approved previously by the Board. \$10,000 asbestos abatement and remove old units, and \$138,726 equaling total of replacing existing HVAC system with new HVAC system that is similar in kind to what exists.

Option B for Tucker Hall HVAC is to run the chiller lines and connect to them at the Student Center to run to Tucker Hall and use the cold water to run a new 10-ton and 20-ton chilled water HVAC units. Per JCI their ballpark pricing is as follows: \$160,000 for a 10-ton unit plus 20-ton unit plus piping plus custom ductwork and install shut off valves and two-way control valves. \$10,000 for abatement and remove old units and \$170,000 total for chilled water system for HVAC system for Tucker. Note that no outside unit will be needed anymore with this system.

Option C for Tucker Hall HVAC is the temporary “band-aid” method that involves replacing only the bad 20-ton unit coils. \$8,000 of ordering new coils and our Lee College HVAC team installing them in the existing bad 20-ton HVAC unit outside condenser.

In summary, due to the fall semester starting soon this option makes the most sense to provide HVA during the school year and buys us time to design and bid either of the previously mentioned HVAC systems Option A or B for the long-term. Options A or B will take at least 6-7 months to design, bid, order long lead HVAC unit and complete installation.

Project 8 Tucker Hall HVAC Bid Options consists of the recommendation to reject bid alt due to the bidder deficiencies. There is no acknowledgment of addendum, no bid bond, no required bid forms submitted, no qualification information submitted and needed for CSP, \$10,000 owner allowance is not included in the price, the performance and payment bonds are not included in the bid price, the bidder acknowledged did not use the bid/spec book as basis of quote as such other specified scope not included like control modifications, etc. Other factors are that there is no bid for chilled water system and the expense of the bid alt is to replace one to one.

Project 8 Tucker Hall HVAC Project Options is do nothing and react to failures as they arise for the 10-ton and 20-ton units, accept bidder's "voluntary bid alt" for \$46,050.55 with no bonds with one payment at 100% complete, no contingency , LC complete controls separately and budget to replace in 10 years. Rebid chilled water package and one to one replacement via traditional bid process. Solicit one to one replacement via purchasing co-op similar to the July/August 2019 process.

EXECUTIVE SESSION

None.

Adjournment

Committee Chair Gilbert Santana declared the meeting adjourned 7:24 pm.

Chairman, Board of Regents

Secretary, Board of Regents



**MEETING OF THE BOARD OF REGENTS
LEE COLLEGE DISTRICT
BOARD MEETING
February 27, 2020**

The Board of Regents of the Lee College District met on February 27, 2020 at 6:00 pm in Tucker Hall. Chairman Hall called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Mark Hall, Chairman; Gilbert Santana, Vice Chairman; Weston Cotten, Secretary; Gina Guillory, Assistant Secretary; Daryl Fontenot; Mark Himsel; Judy Jirrels; and Susan Moore-Fontenot

President Lynda Villanueva

ABSENT: Pete Alfaro

INVOCATION AND PLEDGE TO THE FLAG

Regent Judy Jirrels said the Invocation and led the Pledge to the United States Flag and Texas Flag.

8.20 **DISPOSITION OF MINUTES**

Weston Cotten made a motion, seconded by Judy Jirrels that the Board approve the minutes for Audit & Investment Committee Meeting January 23, 2020 and Regular Board Meeting January 23, 2020.

The motion passed with no dissenting votes.

REPORT OF THE CHAIRMAN

COMMITTEE REPORTS

- Building Committee – Chair Gilbert Santana announced that they last met yesterday at 6:00 pm in the Tucker Hall Building. There was an update on the critical infrastructure projects. Everything is going well and is within the financial budget. Some additional scope of work has been built into the budget. Discussion of the next steps have been made and the Citizens Bond Advisory Committee will be meeting soon. Conversations continue regarding the Tucker Hall HVAC needs. An action item will be presented tonight. The

Daycare Center was also discussed and those needs will be addressed at the next Building Committee Meeting.

- Policy Committee – Chair Gina Guillory stated that they are looking to finalize Update 35 and 36 soon. Update 37 will come shortly. The next Committee meeting will be scheduled for Tuesday, March 17th at 4:30 p.m.
- Finance and Audit Investment Committee – Chair Mark Himself stated that they did not meet this month. They will start meeting on a quarterly basis. The first meeting will be in March and it will probably just be the actual Audit Committee that will be meeting.

PRESIDENT'S REPORT

- Dr. Villanueva spoke about the proposal that was developed by Graeme Cox, our Athletic Director to host the Region 14 Basketball game. Unfortunately, we were not selected but she is hopeful that there may be another chance in the future.
- Dr. Villanueva announced that the rededication and Grand Re-opening of the Benny Moskowitz Natatorium was a huge success. The Greater Baytown Magazine featured an article on the Natatorium and she shared it with the Board.
- Dr. Villanueva announced that she attended the Dual Credit CTE Dinner at the Liberty Center. Over 400 people were in attendance and it was a great turnout.
- Dr. Villanueva announced that the planning efforts have begun to prepare for our SACS Fifth Year Interim Report that is due in September 2021. A kickoff meeting and orientation was held with staff to discuss the plan and assignments.
- Dr. Villanueva announced that there was a two-day visit from the Achieving the Dream coaches. A highlight of that visit was a student success workshop under the direction of Student Services.
- Dr. Villanueva stated that she had a wonderful tour of the McNair Building. She got the opportunity to look at the facilities and programs offered there.
- Dr. Villanueva announced that college put on a series of events celebrating Black History Month. Regent Susan Moore-Fontenot participated in a panel of elected officials and she spoke about her experience in doing her part in civic participation.
- Dr. Villanueva announced the Career and Transfer Services Department hosted a successful Career Day at the College with over 15 universities.
- Dr. Villanueva announced that she had a good visit with our team from Statehouse Consultants to discuss legislative matters. Service area is a major priority.
- Dr. Villanueva spoke about her impressive visit at the Huntsville Center.
- Dr. Villanueva thanked everyone who came out to Welcome Reception and thanked all those that collaborated to make the event successful.

INFORMATIONAL REPORTS

Student Success Report

Dr. Villanueva invited Dean Donna Zuniga to introduce her guest. Dean Zuniga introduced Brandon Warren as the guest speaker. Brandon, who is the Transitional Specialist with the Huntsville Center, spoke about his experience at the Center. He was incarcerated for six and a half years. He finished with 128 hours of Lee College. He studied the HVAC trade, and the Horticulture trade, and earned an Associate of Art in Humanities. Since he's been released, he's earned a bachelor's degree in Biblical Counseling, a 106-hour Master of Divinity Degree and Theology, and he is currently working on a second master's degree in Philosophy, in addition to a doctorate degree in Education with University of St. Thomas. He was been working at the prison for 10 years. He helps the students prepare for release and helps them beyond release.

Financial Report – Annette Ferguson, Vice President of Finance & Administration

Annette Ferguson reported through January 31, 2020, which is the fifth month of the fiscal year. We are 42% through our fiscal year operating percentages. Cash is very strong. We have \$27 million unrestricted funds, \$8 million restricted funds (including the Board and Insurance reserve), and the bond funds are a little over \$4 million. As of today, there are about \$40 million dollars in the bank, which is \$10 million more than last year this time. Revenue and Tuition is a little behind, about \$50,000 below unless it picks up during the summer. The overall budget will not be impacted. The revenue from the State does not come in January or February. The tax collection is about 75 percent of the budget. Other revenue is right on track. The restricted funds are behind about \$686,000, due to Financial Aid, Pell, and Work Study. Our total projected net revenue is about \$2.99 million dollars. The bulk is from vacant payroll positions. Expenses are at 42% of the fiscal year. Actual is at 37% and operating at 28%. Percent of total budget is right on track.

Retirements and Resignations – Dr. Lynda Villanueva, President

None.

9.20

RESOLUTION OF THE BATTLESHIP

Chairman Hall presented Dr. Boyd Harris who will be presenting the resolution. He also welcomed Mike Wilson who has been promoting the Battleship in the larger community. The resolution is being brought to the Board by the Bring the Battleship to Baytown Committee. There are four main reasons why we should bring the Battleship to Baytown for the benefit of Lee College. The Battleship provides a valuable educational resource. The Battleship of Texas is one of the oldest museums in history. It is a great historic site that can be used to educate Lee College students. It will be sitting in the marina harbor and maintained on a daily basis. This could benefit vocational training for the students also and show them how you maintain and operate these sites. It will also attract visitors from across the state and the country. The Battleship of Texas offers a unique opportunity for the it the community, and the potential for Lee College to become a leading institution into the future.

Chairman Hall requested to take a vote in support the resolution as it is written.

Gilbert Santana made a motion to adopt the Resolution as written and it was seconded by Mark Himself.

The motion passed with no dissenting votes.

PUBLIC COMMENT

None.

ITEMS OF ACTION

A. PERSONNEL

10.20 Consideration of Full-Time Logistics Instructor

Vice President Tran recommended the hire of Ms. Shari Carter as the Full-Time Logistics Instructor.

Gina Guillory made a motion, seconded by Judy Jirrels that the Board approve the Administration's recommendation.

The motion passed with no dissenting votes.

B. NEW BUSINESS

11.20 Consideration of Watermark Insights Syllabus, Curriculum Management, and Catalog Support

Watermark Insights will provide software and support for digital syllabi, curriculum management tools, and college catalog processes. The Administration recommends that the Board authorize the President or her designee to negotiate final terms and approve the agreement to purchase Watermark Insights.

Gina Guillory made a motion, seconded by Weston Cotten that the Board approve the Administration's recommendation.

The motion passed with no dissenting votes.

12.20 Consideration of Construction Contract Recommendation for the 2018 Revenue Bond Project 8 – Tucker Hall HVAC

The Administration recommended that the Board authorize the President or her designee to negotiate final terms and accept the Bid Alternative 1 to 1 replacement for the Tucker Hall HVAC replacement in the amount of \$46,050.55 received from Ainsworth & Co.

Mark Himsel made a motion, seconded by Judy Jirrels that the Board approve the Administration's recommendation.

The motion passed with no dissenting votes.

13.20 Consideration of Global Source for PeopleSoft Consulting Services to Extend their Current Contract with Lee College.

The Administration recommends the Board authorize the President or her designee to negotiate final terms and approve the extension of contract with Global Source for PeopleSoft Consulting Services.

Gina Guillory made a motion, seconded by Weston Cotten that the Board approve the Administration's recommendation.

The motion passed with no dissenting votes.

14.20 Consideration of EMSI Program Demand Gap Analysis and Economic Impact Studies

EMSI, an economic modeling and data analytics company, will provide a Program Demand Gap Analysis (PDGA), and Economic Impact Study (EIS), and website widgets to promote data-informed academic and institutional strategic planning as well as employment data for our students. The Administration recommends that the Board authorize the President or her designee to negotiate final terms and approve the service agreement with EMSI.

Daryl Fontenot made a motion, seconded by Judy Jirrels that the Board approve the Administrations recommendation.

The motion passed with no dissenting votes.

C. Matters of Concern for Future Agendas

Update on Board Retreat.

D. Adjournment

Chairman Hall declared the meeting adjourned at 6:39 pm.

Chairman, Board of Regents

Secretary, Board of Regents



**MEETING OF THE BOARD OF REGENTS
LEE COLLEGE DISTRICT
SPECIAL BOARD MEETING
March 17, 2020**

The Board of Regents of the Lee College District met on March 17, 2020 at 6:30 pm in Tucker Hall. Chairman Hall called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Mark Hall, Chairman; Gilbert Santana, Vice Chairman; Weston Cotten, Secretary; Gina Guillory, Assistant Secretary; Pete Alfaro; Daryl Fontenot; Mark Himsel; Judy Jirrels and Susan Moore-Fontenot.

President Lynda Villanueva

ABSENT: None

INVOCATION AND PLEDGE TO THE FLAG

Regent Gina Guillory said the Invocation and led the Pledge to the United States Flag and Texas Flag.

EXECUTIVE SESSION

The Board of Regents convened into Executive Session at 6:32 p.m. in accordance with the Texas Open Meetings Act to:

1. Discuss duties of the President related to the public health emergency. [TX Gov't Code §551.074]
2. To discuss security issues related to the public health emergency. [TX Gov't Code §551.076]
3. To consult with the Board Attorney regarding legal advice on any item on the agenda. [TX Gov't Code §551.071]

The Board reconvened into Open Session at 7:04 pm.

ITEMS OF ACTION

A. NEW BUSINESS

**15.20 Consideration of Public Health Emergency Resolution regarding
Compensation for College Employees and the Purchasing and Hiring
Authority of the College President**

Susan Moore-Fontenot made a motion, seconded by Gina Guillory, that the Board approve the Administration's recommendation.

The motion passed with no dissenting votes.

B. Adjournment

Chairman Hall declared the meeting adjourned at 7:10 pm.

Chairman, Board of Regents

Secretary, Board of Regents

NEW HIRES APPROVED BY DR. VILLANUEVA - March 2020

Name	Job Title	Department	Division	Contract Type	Band or Grade/Step	Salary	Hire Date
Jennings, Brittany	Grant Accountant	Grant Accounting	Finance & Administration	Administrative	C42	\$50,636	4/1/2020
Cook, Channel	FT Faculty - Child Development	Speech, Languages & Teacher Education	Academic Studies	Faculty	36/8	\$59,122	8/17/2020
Ortiz, Helen	Assistant Controller	Finance & Administration	Finance & Administration	Administrative	D62	\$80,000	6/1/2020

PURCHASES OVER \$50,000 APPROVED BY DR. VILLANUEVA - March 2020

Supplier Name	Amount	Budgeted	Division	Notes
Elsevier	\$50,526	Yes	Nursing - HESI Exams	This consists of two purchases which takes us over the \$50,000 limit. (\$41,791 and \$8,735).

Lee Cares Emergency Fund

April 23, 2020

Dr. Victoria Marron

Executive Director of Retention and Transition
Services

Hurricane Harvey: Adapted Process

LEE CARES STUDENT APPLIES



REVIEWER USES RUBRIC

- Based on 6 categories: Hourly wage, Childcare, Employment Status, Food Security, Medical/Other



LEVEL 1 – LOW (\$0 - \$ 499)

LEVEL 2 – MODERATE (\$500 - \$ 999)

LEVEL 3 – HIGH (\$1,000 - \$1,499)

LEVEL 4 – CRITICAL (\$1,500 - \$2,000)

**STREAMLINED PROCESS WITH INTER-RATER RELIABILITY, COLLABORATION
WITH DIFFERENT DEPARTMENTS**

Examples of Awards

LEVEL 1: LEE CARES STUDENT

▪ *“As the middle child in a family of five with a modest family income, the burden of a college education is an immense investment. My parents and I have worked hard trying to secure ways to battle this financial hurdle, but college is not cheap, and without scholarships, I worry that it will cause a huge hardship for my parents. Now with schools closed, my Mom is unemployed, and has not received a paycheck since March, and my Dad is our sole income. Any assistance I can secure towards my future goals is crucial and would provide me with an unbelievable opportunity to succeed. Thank you for your time and consideration in contributing to my future.”*

Awarded : \$250

LEVEL 2: LEE CARES STUDENT

▪ *“My daughter was effected by the COVID 19 virus. She was sick before they started testing kids. We were back and forth with her doctor, and my husband was required to self-quarantine from work. He had to stay home for 2 weeks to ensure we did not spread it to anyone else. We have been able to pay most of everything, but things are getting tighter now since he missed work and he is our only source of income until I can graduate..*

Awarded: \$ 1, 000

Examples of Awards

LEVEL 3: LEE CARES STUDENT

▪ *“COVID-19 has been the worst possible pandemic I have ever experienced. I have not been able to find any essential resources since this has began. The only products that are in stock are only available in stock prices in which I cannot afford. I cannot afford medical testing for the virus or even preventatives. I have shown symptoms of an unknown cause in which I was ill for 3 days. I am not sure if I had/have covid because I don’t have medical insurance to pay for testing. I am desperate for any help given by Lee College so that I may continue my educational journey. God bless*

▪ **Awarded: \$ 1, 500**

LEVEL 4: LEE CARES STUDENT

▪ *The situation with my rent is that I will have partial of it for next month. Rent is \$897.00. I am employed with Goose Creek School District and do not get my full amount of my pay because of the time I got hired with them, which is the reason for my take home pay being \$441.89 every two weeks. It will remain so until the next school year. I applied for emergency Food Stamps but have not heard anything yet. Concerning medical costs, I have a \$153.00 balance on my glasses which is much needed because of my vision. My light bill has a balance of \$200.00 and I made arrangements with the Utility company to give me more time to pay it. Car note is \$389.00 and is due on the 19th but will be late as I struggle with my finances. I am aware that there might be others with greater financial stress that you need to address, but I am thankful for any assistance your award me. I can provide proof for everything I explained. Thanks again!”*

▪ **Awarded: \$ 2, 000**

APRIL 20 – 23, 2020

**Overall Summary
of Awards**

Total CARES Awarded to date	\$111, 000	
Balance of Funds	\$ 1, 917, 547	
Total students served: 124	Average Award per Student	\$895



Lee College District

Monthly Financial Report

March 2020

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MEMORANDUM

To: Linda Villanueva
From: Annette Ferguson/Julie Lee
Date: April 23, 2020
Subject: **March 2020 Financial Report**

The monthly financial report for March 2020 indicates that the college is meeting its financial obligations for fiscal year 2020. Net revenues over expenses are \$25.9 million as of the end of February 2020 (not including the Board Designated Surplus). The total revenues collected Year-to-Date are \$1.3 million above what was collected during the same period in 2019, while operating expenses through March 2020 were approximately \$1.9 million more as compared to the same time period ending March 2019.

Revenues

Year-to-date revenues are \$55.7 million with 64% from property taxes and 20% from tuition and fee collections. The balance of the revenues were from state appropriations, workforce revenues and miscellaneous revenue.

Expenses

Year to date expenses came in at \$29.8 million dollars with 71% of it coming from payroll expenses.

Cash Position

Our cash position is strong. The estimated cash balance at the end of February is \$34.45 million dollars.

Capital Projects

Page 14 of the financial report shows the 2018 Revenue Bond issue with the final closing numbers, and the projects it will finance. The figures for the project will be updated as they occur.

Please let me know if you would like additional information.

**LEE COLLEGE DISTRICT
OPERATING REVENUES
March-20**

REVENUES	2020 Budget	Actual Month March-20	Year To Date Projections	Projected Vs. Budget	% Variance to Budget
1 Tuition-Resident In- District	5,298,202	1,783	4,978,579	(319,623)	-6.03%
2 Tuition-Out of District	4,546,170	(5,442)	3,838,738	(707,432)	-15.56%
3 Tuition-Non-Resident	400,000	(3,108)	403,131	3,131	0.78%
4 Tuition -Dual Credit	757,000	375	694,061	(62,939)	-8.31%
5 Tuition Waivers	(1,689,000)	26,714	(1,492,165)	196,835	-11.65%
6 TPEG Transfers-Resident	(590,662)	-	(479,611)	111,051	-18.80%
7 TPEG Transfers-Non-Resident	(24,000)	-	(23,543)	457	-1.90%
8 Repeat Course Fee	130,150	(255)	120,953	(9,197)	-7.07%
9 Student Service Fees	283,100	(416)	265,507	(17,593)	-6.21%
10 Registration Fees	670,700	(750)	567,030	(103,670)	-15.46%
11 Building Use Fees	2,127,050	(2,612)	2,042,651	(84,399)	-3.97%
12 International Education Fee	23,655	(28)	21,986	(1,669)	-7.05%
13 Laboratory Fees	617,500	(1,622)	598,773	(18,727)	-3.03%
14 Learning Technology Fee (Spring 2018)	591,375	(700)	550,579	(40,796)	-6.90%
15 Refund -Student Fees	0	-	(0)	(0)	0.00%
16 Other Student Fees	292,600	12,261	304,607	12,007	4.10%
17 State Appropriations - Core	680,410	64,639	680,410	0	0.00%
18 State Appropriations - Student Success	1,150,345	109,283	1,150,418	73	0.01%
19 State Appropriations - Contact Hours	8,593,687	816,683	8,594,892	1,205	0.01%
20 District Taxes - Maint. & Operations	32,224,240	417,818	32,475,720	251,480	0.78%
21 District Taxes - G.O. Bond Prin. & Interest	3,578,720	43,149	3,594,088	15,368	0.43%
22 Workforce/CE Revenues	2,230,000	105,275	1,669,452	(560,548)	-25.14%
23 Revenue in Lieu of Taxes (PILOT/FTZ)	1,343,758	-	1,287,791	(55,967)	-4.16%
24 Other Revenues	850,000	25,584	644,282	(205,718)	-24.20%
25 Interest Income	375,000	53,390	492,886	117,886	31.44%
Total Revenues:	\$64,460,000	\$1,662,021	\$62,981,217	(\$1,478,783)	-2.29%

Approved 2020 Budget All Funds	
Fund Names	Budget Amount
Unrestricted/Operating	\$59,408,888
Auxiliary Services	\$1,512,996
Debt Service	\$3,538,116
Total Approved Unrestricted Budget	\$64,460,000
Add Restricted Grants & Contracts Budget	\$13,932,935
	\$13,932,935
Total Approved Budget-All Funds	\$78,392,935

**LEE COLLEGE DISTRICT
OPERATING EXPENSES**

March-20

Expenses	2020 Budget	Actual March-20	Year to Date Projections	Projected Vs. Budget	% Variance to Budget
1 Salaries-Faculty	14,129,349	1,048,186	13,489,455	639,894	4.53%
2 Salaries-Faculty PT/Overload	3,466,662	341,418	3,026,358	440,304	12.70%
3 Overtime	88,000	6,132	95,916	(7,916)	-9.00%
4 Stipends	546,340	33,649	460,228	86,112	15.76%
5 Salaries-Administrative Suppor	7,619,559	548,486	7,171,379	448,180	5.88%
6 PT Salaries-Admin Support	306,405	21,748	233,779	72,626	23.70%
7 Salaries-Classified Staff	3,834,268	279,847	3,635,924	198,344	5.17%
8 PT Salaries-Classified Staff	964,423	67,327	835,739	128,684	13.34%
9 Salaries-Service Staff	2,202,757	159,759	1,954,097	248,660	11.29%
10 PT Salaries-Service Staff	224,081	16,431	188,320	35,761	15.96%
11 Salaries-Student Assistants	213,000	18,580	167,383	45,617	21.42%
12 Employer Medicare	442,933	35,300	428,736	14,197	3.21%
13 FICA	1,677,589	131,642	1,626,195	51,394	3.06%
14 OBRA Admin Costs	1,500	125	125	1,375	91.67%
15 Group Insurance-Staff	2,985,947	258,370	2,996,688	(10,741)	-0.36%
16 Workers Compensation	140,000	9,981	191,308	(51,308)	-36.65%
17 Educational Assistance	50,000	1,450	48,645	1,355	2.71%
18 Unemployment Compensation Ins	45,000	15,876	55,682	(10,682)	-23.74%
19 State Retirement Match-Grants	965,539	53,245	742,302	223,237	23.12%
20 ORP Contributions (1.19%)	335,490	27,111	335,580	(90)	-0.03%
21 Retirement-New Member Surcharge	50,000	6,695	66,269	(16,269)	-32.54%
22 Employee Assistance Plan	17,500	0	13,978	3,522	20.13%
23 Legal Fees	150,000	12,412	151,037	(1,037)	
24 Contract Service	3,807,565	191,310	3,679,077	128,488	3.37%
25 Instruction Contract Service	391,465	585	391,800	(335)	-0.09%
26 Equipment	1,339,210	91,691	1,071,490	267,720	19.99%
27 Insurance	298,250	11,669	254,061	44,189	14.82%
28 Other Operating Expense	4,576,436	289,821	4,105,010	471,426	10.30%
29 Repairs/Maintenance	1,292,335	101,859	1,356,709	(64,374)	-4.98%
30 Travel/Professional Development	1,154,259	42,883	690,963	463,296	40.14%
31 Utilities	1,632,379	113,936	1,361,550	270,829	16.59%
32 Contingency	665,000	0	430,469	234,531	35.27%
33 G.O. Bond Principal	1,663,250	0	1,663,250	0	0.00%
34 G.O. Bond Interest	1,874,866	0	1,874,866	0	0.00%
35 Revenue Bond Principal	970,000	0	970,000	0	0.00%
36 Revenue Bond/ Other Interest Paid	613,864	0	613,864	0	0.00%
37 Capital Lease - Energy Mgmt Project	1,023,779	254,010	1,022,492	1,287	0.13%
Total Expenses:	\$61,759,000	\$4,191,535	\$57,400,724	\$4,358,276	7.06%
Net Revenues/(Expenses):	\$2,701,000	(\$2,529,514)	\$5,580,493	(\$0)	

LEE COLLEGE DISTRICT
FY 2020 Unrestricted Actual/Projected Cumulative

Revenues	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	2020 Budget	Variance to Budget
	September-19	October-19	November-19	December-19	January-20	February-20	March-20	April-20	May-20	June-20	July-20	August-20		
1 Tuition-Resident In- District	\$2,232,814	\$2,478,973	\$3,135,289	\$4,074,706	\$4,403,389	\$4,459,674	\$4,461,457	\$4,715,270	\$4,959,643	\$4,980,628	\$4,976,247	\$4,978,579	\$5,298,202	(\$319,623)
2 Tuition-Out of District	\$1,916,735	\$1,986,301	\$2,704,696	\$3,219,830	\$3,532,342	\$3,524,551	\$3,519,109	\$3,786,363	\$3,832,312	\$3,842,713	\$3,839,154	\$3,838,738	\$4,546,170	(\$707,432)
3 Tuition-Non-Resident	\$196,426	\$229,282	\$278,694	\$363,518	\$387,775	\$385,185	\$382,077	\$399,952	\$402,096	\$403,131	\$403,131	\$403,131	\$400,000	\$3,131
4 Tuition - Dual Credit	\$359,375	\$359,250	\$621,375	\$690,625	\$680,250	\$680,250	\$680,625	\$691,590	\$695,202	\$694,505	\$694,252	\$694,601	\$757,000	(\$62,939)
5 Tuition Waivers	(\$702,005)	(\$953,468)	(\$1,002,135)	(\$1,297,387)	(\$1,402,009)	(\$1,398,350)	(\$1,371,636)	(\$1,466,249)	(\$1,500,901)	(\$1,489,761)	(\$1,492,013)	(\$1,492,165)	(\$1,689,000)	\$196,835
6 TPEG Transfers-Resident	\$0	\$0	(\$218,260)	(\$218,260)	(\$218,260)	(\$417,353)	(\$417,353)	(\$417,353)	(\$456,142)	(\$456,142)	(\$456,142)	(\$479,611)	(\$590,662)	\$111,051
7 TPEG Transfers-Non-Resident	\$0	\$0	(\$11,190)	(\$11,190)	(\$11,190)	(\$22,258)	(\$22,258)	(\$22,258)	(\$23,226)	(\$23,226)	(\$23,226)	(\$23,226)	(\$24,000)	\$457
8 Repeat Course Fee	\$54,995	\$56,015	\$73,525	\$90,440	\$110,330	\$109,940	\$109,735	\$117,783	\$120,547	\$121,319	\$120,953	\$120,953	\$130,150	(\$9,127)
9 Student Service Fees	\$126,409	\$138,319	\$180,016	\$216,748	\$239,657	\$239,350	\$238,934	\$259,683	\$265,075	\$266,139	\$265,584	\$265,570	\$283,100	(\$17,523)
10 Tuition Fees	\$260,140	\$284,890	\$367,890	\$443,240	\$492,840	\$493,990	\$493,240	\$541,563	\$565,145	\$568,134	\$567,006	\$567,030	\$670,700	(\$103,670)
11 Building Use Fees	\$988,853	\$1,077,005	\$1,422,716	\$1,715,179	\$1,884,252	\$1,878,027	\$1,875,415	\$2,008,106	\$2,040,195	\$2,046,355	\$2,043,046	\$2,042,651	\$2,127,050	(\$84,399)
12 International Education Fee	\$10,331	\$11,317	\$14,637	\$17,651	\$19,593	\$19,591	\$19,563	\$21,435	\$21,945	\$22,045	\$21,992	\$21,986	\$23,655	(\$1,669)
13 Laboratory Fees	\$307,252	\$326,240	\$442,947	\$527,887	\$568,708	\$565,467	\$563,845	\$591,786	\$599,677	\$600,188	\$598,881	\$598,773	\$617,500	(\$18,727)
14 Learning Technology Fee (Spring 2018)	\$258,273	\$282,928	\$365,916	\$441,316	\$489,876	\$489,836	\$489,136	\$535,773	\$548,469	\$550,975	\$550,722	\$550,579	\$591,375	(\$40,796)
15 Refund -Student Fees	(\$1,438)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	\$0	(\$0)
16 Other Student Fees	\$103,115	\$118,245	\$153,068	\$213,464	\$236,723	\$252,644	\$264,905	\$278,118	\$289,431	\$294,439	\$299,488	\$304,607	\$292,600	\$12,007
17 State Appropriations - Core	\$81,649	\$163,298	\$227,937	\$292,576	\$292,576	\$292,576	\$357,215	\$421,854	\$486,493	\$551,132	\$615,771	\$680,410	\$680,410	\$0
18 State Appropriations - Student Success	\$138,041	\$276,097	\$385,380	\$494,663	\$494,663	\$494,663	\$603,946	\$713,240	\$822,535	\$931,829	\$1,041,124	\$1,150,418	\$1,150,345	\$73
19 State Appropriations - Contact Hours	\$1,031,599	\$2,062,842	\$2,879,525	\$3,696,208	\$3,696,208	\$3,696,208	\$4,512,891	\$5,329,291	\$6,145,691	\$6,962,091	\$7,778,492	\$8,594,892	\$8,593,687	\$1,205
20 District Taxes - Maint. & Operations	\$130,303	\$191,497	\$652,764	\$5,760,037	\$24,399,186	\$31,684,969	\$32,102,787	\$32,223,700	\$32,308,700	\$32,375,720	\$32,425,720	\$32,475,720	\$32,224,240	\$251,480
21 District Taxes - G.O. Bond Prin. & Interest	\$16,699	\$23,499	\$74,206	\$635,041	\$2,697,957	\$3,502,418	\$3,545,567	\$3,562,214	\$3,583,092	\$3,592,294	\$3,594,088	\$3,594,088	\$3,578,720	\$15,368
22 Workforce/CE Revenues	\$113,559	\$329,272	\$501,743	\$549,227	\$836,457	\$1,110,063	\$1,215,338	\$1,251,625	\$1,408,077	\$1,481,365	\$1,559,856	\$1,669,452	\$2,230,000	(\$560,548)
23 Revenue in Lieu of Taxes (PILOT/FTZ)	\$0	\$0	\$0	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,343,758	(\$55,967)
24 Other Revenues	\$78,690	\$151,748	\$191,688	\$227,357	\$286,428	\$450,449	\$476,033	\$508,566	\$527,316	\$577,974	\$615,686	\$644,282	\$850,000	(\$205,718)
25 Interest Income	\$39,307	\$73,706	\$100,280	\$126,811	\$165,076	\$224,820	\$278,210	\$329,816	\$379,675	\$422,611	\$461,131	\$492,886	\$375,000	\$117,886
Total Revenues:	\$7,741,123	\$9,667,256	\$13,562,707	\$23,557,478	\$45,570,618	\$54,004,551	\$55,666,570	\$57,669,657	\$59,308,837	\$60,604,219	\$61,788,735	\$62,981,217	\$64,460,000	(\$1,478,783)

Expenses	September-19	October-19	November-19	December-19	January-20	February-20	March-20	April-20	May-20	June-20	July-20	August-20	2020 Budget	Variance to Budget
	1 Salaries-Faculty	\$1,058,186	\$2,110,381	\$3,174,191	\$4,258,409	\$5,301,925	\$6,358,553	\$7,406,739	\$8,546,429	\$9,750,523	\$10,990,085	\$12,228,097	\$13,489,455	\$14,129,349
2 Salaries-Faculty PT/Overload	\$155,496	\$505,396	\$880,184	\$1,270,180	\$1,323,476	\$1,659,090	\$2,000,508	\$2,371,368	\$2,410,799	\$2,583,691	\$2,784,391	\$3,026,358	\$3,466,662	\$440,304
3 Overtime	\$2,239	\$12,141	\$24,472	\$29,956	\$41,312	\$46,029	\$52,161	\$58,225	\$67,298	\$80,833	\$88,644	\$95,916	\$88,000	(\$7,916)
4 Stipends	\$22,671	\$44,879	\$68,309	\$120,453	\$142,918	\$179,573	\$213,222	\$238,600	\$267,008	\$296,860	\$331,253	\$460,228	\$546,340	\$86,112
5 Salaries-Administrative Support	\$543,076	\$1,081,101	\$1,620,991	\$2,187,960	\$2,777,069	\$3,379,468	\$3,927,954	\$4,568,856	\$5,209,105	\$5,844,302	\$6,501,824	\$7,171,379	\$7,619,559	\$448,180
6 PT Salaries-Admin Support	\$9,237	\$22,864	\$36,818	\$51,379	\$66,067	\$85,525	\$107,273	\$128,590	\$155,439	\$183,879	\$204,952	\$233,779	\$306,405	\$72,626
7 Salaries-Classified Staff	\$291,815	\$586,119	\$884,762	\$1,181,977	\$1,476,299	\$1,756,244	\$2,036,091	\$2,355,167	\$2,677,430	\$2,999,902	\$3,318,526	\$3,635,924	\$3,834,268	\$198,344
8 PT Salaries-Classified Staff	\$31,439	\$92,228	\$155,644	\$209,279	\$254,842	\$318,511	\$385,838	\$462,488	\$540,660	\$635,496	\$719,965	\$835,739	\$964,423	\$128,684
9 Salaries-Service Staff	\$151,028	\$299,605	\$447,376	\$597,053	\$747,876	\$905,563	\$1,065,322	\$1,246,993	\$1,426,474	\$1,600,838	\$1,775,601	\$1,954,097	\$2,202,757	\$248,660
10 PT Salaries-Service Staff	\$5,744	\$18,214	\$31,920	\$46,615	\$63,532	\$79,672	\$96,103	\$112,078	\$125,331	\$145,396	\$164,488	\$188,320	\$224,081	\$35,761
11 Salaries-Student Assistants	\$5,844	\$22,880	\$43,611	\$61,149	\$67,852	\$83,503	\$102,083	\$128,367	\$151,902	\$157,068	\$162,693	\$167,383	\$213,000	\$45,617
12 Employer Medicare	\$32,915	\$67,945	\$103,708	\$141,203	\$172,497	\$208,421	\$243,721	\$280,821	\$316,262	\$352,671	\$389,308	\$428,736	\$442,933	\$14,197
13 FICA	\$126,423	\$257,174	\$388,781	\$524,754	\$651,354	\$786,010	\$917,652	\$1,058,221	\$1,198,363	\$1,338,228	\$1,478,586	\$1,626,195	\$1,677,589	\$51,394
14 OBRA Admin Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$125	\$125	\$125	\$125	\$125	\$125	\$1,375	\$1,375
15 Group Insurance-Staff	\$142,139	\$407,682	\$671,985	\$957,907	\$1,221,866	\$1,483,544	\$1,741,914	\$1,997,679	\$2,248,587	\$2,501,072	\$2,750,782	\$2,996,688	\$2,985,947	(\$10,741)
16 Workers Compensation	\$1,663	\$1,663	\$6,797	\$6,797	\$82,318	\$91,276	\$101,257	\$138,901	\$150,284	\$150,284	\$181,518	\$191,308	\$140,000	(\$51,308)
17 Educational Assistance	\$0	\$0	\$4,079	\$4,079	\$15,686	\$18,605	\$20,055	\$24,915	\$38,776	\$41,607	\$43,871	\$48,645	\$50,000	\$1,355
18 Unemployment Compensation Ins	\$0	\$0	\$17,557	\$25,823	\$25,823	\$25,823	\$41,699	\$50,351	\$50,351	\$50,351	\$55,682	\$55,682	\$45,000	(\$10,682)
19 State Retirement Match-Grants	\$47,435	\$96,797	\$149,277	\$202,684	\$259,529	\$310,048	\$363,293	\$438,005	\$512,949	\$586,158	\$663,483	\$742,302	\$965,539	\$223,237
20 ORP Contributions (1.19%)	\$27,523	\$56,952	\$85,820	\$115,957	\$141,722	\$168,378	\$195,489	\$222,689	\$251,062	\$278,755	\$306,889	\$335,580	\$335,490	(\$90)
21 Retirement-New Member Surcharge	\$6,146	\$13,252	\$21,075	\$28,023	\$33,896	\$39,330	\$46,025	\$49,544	\$53,462	\$57,098	\$61,403	\$66,269	\$50,000	(\$16,269)
22 Employee Assistance Plan	\$1,368	\$1,368	\$2,751	\$6,856	\$6,856	\$6,856	\$6,856	\$6,856	\$8,921	\$10,303	\$11,302	\$13,978	\$17,500	\$3,522
23 Legal Fees	\$0	\$0	\$18,825	\$55,336	\$69,767	\$80,367	\$92,779	\$103,185	\$115,940	\$127,537	\$138,537	\$151,037	\$150,000	(\$1,037)
24 Contract Service	\$268,469	\$494,320	\$593,012	\$905,720	\$1,228,949	\$1,859,833	\$2,051,143	\$2,429,020	\$2,712,824	\$2,984,703	\$3,260,214	\$3,679,077	\$3,807,565	\$128,488
25 Instruction Contract Service	\$15,871	\$26,891	\$27,211	\$155,161	\$155,161	\$168,663	\$169,248	\$173,066	\$391,800	\$391,800	\$391,800	\$391,800	\$391,465	(\$335)
26 Equipment	\$182	\$85,976	\$110,774	\$165,538	\$196,463	\$252,199	\$343,890	\$518,890	\$569,653	\$734,367	\$902,096	\$1,071,490	\$1,339,210	\$267,720
27 Insurance	\$226,858	\$240,104	\$240,104	\$240,104	\$241,904	\$241,904	\$253,573	\$253,573	\$253,573	\$254,061	\$254,061	\$254,061	\$298,250	\$44,189
24 Other Operating Expense	\$360,977	\$690,156	\$909,772	\$1,199,747	\$1,494,573	\$1,825,130	\$2,114,951	\$2,398,724	\$2,759,876	\$3,187,606	\$3,650,195	\$4,105,010	\$4,576,436	\$471,426
29 Repairs/Maintenance	\$13,102	\$63,644	\$86,067	\$118,818	\$338,382	\$391,769	\$493,628	\$549,187	\$750,647	\$804,546	\$1,014,484	\$1,236,709	\$1,292,335	(\$64,374)
30 Travel/Professional Development	\$39,023	\$147,475	\$237,921	\$288,748	\$341,421	\$471,520	\$514,403	\$600,822	\$613,072	\$638,370	\$667,162	\$690,963	\$1,154,259	\$463,296
31 Utilities	\$7,556	\$43,281	\$162,289	\$274,592	\$390,253	\$487,062	\$600,998	\$730,091	\$872,644	\$1,026,315	\$1,193,028	\$1,361,550	\$1,632,379	\$270,829
32 Contingency	\$55,417	\$55,417	\$55,417	\$55,417	\$55,417	\$55,417	\$56,352	\$56,352	\$56,352	\$56,352	\$56,352	\$56,352	\$65,000	\$234,531
25 G.O. Bond Principal	\$0	\$0	\$0	\$										

LEE COLLEGE DISTRICT
Detail of Other Student Fees and Other Revenues
March-20

Other Student Fees			Other Revenues		
103700	Parking Fees	20.00	105300	Recovery of Indirect Costs	3,105.25
103901	Technology Fee-HC/LC	25.00	105990	Miscellaneous Income	3,893.12
104002	TSI Assessment Test Fee	255.00	107010	Duplicate Receipts	-
104003	Testing Center Fees	165.00	107012	Rental Income (Apartments)	5,660.00
104100	Installment Fees	-	107100	Gifts - Unrestricted	-
104101	Late Installment Fees	6,870.00	107110	Rental Fees-Campus Facilities	1,668.45
104310	Liability Insurance Fees	(234.00)	108100	Sales and Services-Cosmetology	787.96
104750	Transcript Fees	2,137.30	108200	Returned Check Fees	30.00
104800	Library Fines	-	108210	Commissions-Vending	400.64
107013	Veteran's Handling Fees	3,195.00	108230	Commissions - Follett	4,645.45
107015	Nursing Mobility Exams	(172.00)	108350	Sales-Cash Sales	1.59
104500	Schedule Change Fees	-	108900	Box Office Receipts	(695.00)
	Total:	<u><u>\$12,261.30</u></u>	109200	Food Sales	6,086.75
				Total:	<u><u>\$25,584.21</u></u>

LEE COLLEGE DISTRICT
Detail of Other Operating Expenses
March-20

Other Operating Expenses		
125200	Tax Appraisal District	18,462.50
125800	Athletic Officials	960.00
131000	Supplies	91,675.88
131100	Classroom Supplies	1,494.01
131111	Emergency Expenses - COVID19	3,849.63
131140	TDC Contract Supplies	1,766.13
131150	Printing/Copier Supplies	3,250.40
131190	Computerized Testing	(1,446.88)
133500	Supplies-Gasoline & Diesel	(766.31)
136550	Rentals	8,266.25
138200	Advertising	22,807.42
138210	Promotional Items	4,134.29
138250	Public Relations	79.90
138300	Institutional Memberships	4,692.90
138500	Other Cost (Bank Services)	92,184.34
138052	HEAC	84.00
138600	CE-TEST/BOOKS	2,314.00
150900	Library Books	6,738.72
150910	Library Periodicals	6,824.00
150920	Library-Electronic Database	785.96
160300	CGS-Print Shop	3,282.50
160310	Print Shop - Chgbacks	(1.11)
160360	Cost of Goods - Food	2,417.80
160380	Cost of Goods - Nonfood	288.10
180100	Scholarships (GT=T&F-Adult)	15,674.52
Total Operating Expense		289,821.25

**LEE COLLEGE DISTRICT
AUXILIARY SERVICES REVENUES AND EXPENSES**

March-20

Cumulative

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

By Account Type		By Program		
		Revenues	Revenues	
103200	Student Service Fees	\$238,933.60	Arena Concessions	\$9,680.36
105990	Misc Revenue	\$97.50	Bookstore	\$103,693.94
107012	Rental Income - 700 Texas Ave	\$32,939.35	Facility and Event Management	\$13,478.02
107110	Rental Fees-Campus Facilities	\$13,478.02	Insufficient Checks	\$900.00
108200	Returned Check Fees	\$900.00	Rebel Roost-Food Service	\$134,752.70
108210	Commissions-Vending	\$14,008.29	Rental Prop at 700 Texas Ave	\$33,036.85
108230	Commissions - Follett	\$103,693.94	Student Service Fees	\$238,933.60
108300	Sales-Discounts	\$0.00	Vending Machines	\$14,008.29
108350	Sales-Cash Sales	\$4.20	Total:	\$548,483.76
109200	Food Sales	\$144,428.86		
Total:		\$548,483.76		
	Expenses		Expenses	
111000	Salaries-Faculty	\$36,570.80	Academic Scholarships	\$10,889.00
111020	Salaries-Faculty PT/Overload	\$0.00	Arena Concessions	\$6,461.25
111030	Overtime	\$574.46	Athletic Administration	\$104,692.79
111035	Stipends	\$5,250.00	Athletic Trainer	\$395.37
113000	Salaries-Administrative Support	\$76,525.82	Basketball	\$214,689.99
114000	Salaries-Classified Staff	\$40,576.72	CAB-Campus Activity Board	\$13,753.07
114020	PT Salaries-Classified Staff	\$6,539.07	Facility and Event Management	\$2,794.54
114500	Salaries - Service Staff	\$16,461.81	Institutional Public Relation	\$1,912.62
114520	PT Salaries-Service Staff	\$13,863.71	Rebel Recreation	\$3,115.62
115000	Salaries-Student Assistants	\$6,916.55	Rebel Roost-Food Service	\$168,479.62
121000	Employer Medicare	\$2,776.62	Rental Prop at 700 TX Ave	\$1,663.57
121100	FICA	\$10,676.71	Student Activities	\$74,579.04
121200	Group Insurance-Staff	\$24,847.09	Student Government	\$354.02
122200	State Retirement Match-Grants	\$11,743.66	Theatre Arts Scholarships	\$20,700.00
125800	Athletic Officials	\$23,072.00	Vocational Scholarships	\$2,440.00
126100	Contract Service	\$32,553.02	Volleyball	\$195,333.62
131000	Supplies	\$26,348.79	Total:	\$822,254.12
131900	Non-Capitalized Equipment	\$459.98		
136350	Insurance-Other	\$38,781.00	Net Revenues/(Expenses):	(\$273,770.36)
136600	Rental	\$8,520.00		
137100	Repairs and Maintenance	\$0.00		
138100	Cash Overage/Shortage	(\$5.39)		\$0.00
138300	Institutional Memberships	\$4,403.00		
138500	Other Cost	\$980.00		
139100	Utilities-Electricity	\$4,745.47		
139200	Utilities-Water/Sewage/Refuge	\$4,880.61		
141100	Travel	\$5,677.07		
141350	Travel-Recruitment	\$8,526.20		
143100	Travel-Student	\$94,308.45		
160360	Cost of Goods - Food	\$63,900.82		
160380	Cost of Goods - Nonfood	\$7,111.05		
180100	Scholarships (GT=T&F-Adult)	\$244,669.03		
189100	Contingency	\$0.00		
Total:		\$822,254.12		
Net Revenues/(Expenses):		(\$273,770.36)		

LEE COLLEGE DISTRICT
Athletic Expenses - Year-to-Date
March-20

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

By Account Type		By Program	
	Expenses		Expenses
111000 Salaries-Faculty	\$36,570.80	Athletic Administration	\$104,692.79
111020 Salaries-Faculty PT/Overload	\$0.00	Athletic Trainer	\$395.37
111030 Overtime	\$441.32	Basketball	\$214,689.99
111035 Stipends	\$5,250.00	Volleyball	\$195,333.62
114000 Salaries-Classified Staff	\$40,576.72	Total:	\$515,111.77
115000 Salaries-Student Assistants	\$1,444.59		
121000 Employer Medicare	\$1,177.48		
121100 FICA	\$5,034.44		
121200 Group Insurance-Staff	\$10,047.97		
122200 State Retirement Match-Grants	\$4,717.78		
125800 Athletic Officials	\$23,072.00		
126100 Contract Service	\$6,617.82		
131000 Supplies	\$12,317.43		
131900 Non-Capitalized Equipment	\$0.00		
136350 Insurance-Other	\$38,781.00		
136600 Rental	\$8,520.00		
138300 Institutional Memberships	\$4,403.00		
138500 Other Cost	\$980.00		
139100 Utilities	\$7,962.51		
141100 Travel	\$5,039.43		
141350 Travel-Recruitment	\$8,526.20		
143100 Travel-Student	\$82,991.26		
180100 Scholarships (GT=T&F-Adult)	\$210,640.02		
Total:	\$515,111.77		

LEE COLLEGE DISTRICT
WORKFORCE AND COMMUNITY DEVELOPMENT REVENUES AND EXPENSES
Cumulative as of 2019 March-20

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

By Account Type	
	Revenues
101080 State Appropriations	\$0.00
104750 Transcript Fees	\$0.00
105110 CE-Health Care Revenues	\$0.00
150130 CE-Voc Funded	\$0.00
105140 CE-Adult Learning Center	\$0.00
105200 CONTRACT TRAINING REVENUE	\$1,214,947.21
108800 Fundraising Revenues	\$0.00
Total:	\$1,214,947.21
	Expenses
111020 Salaries-Faculty PT/Overload	\$287,761.32
111030 Overtime	\$4,351.85
111035 Stipends	\$7,416.62
113000 Salaries-Administrative Support	\$305,882.76
113020 PT Salaries-Admin Support	\$24,142.92
114000 Salaries-Classified Staff	\$141,648.82
114020 PT Salaries-Classified Staff	\$28,187.60
115000 Salaries-Student Assistants	\$1,451.82
126100 Contract Service	\$110,179.48
126200 Instruction Contract Service	\$45,547.32
131000 Supplies	\$13,993.45
131100 Classroom Supplies	\$29,556.70
131120 Food	\$536.07
131300 Postage	\$26.05
131900 Non-Capitalized Equipment	\$58,335.94
138200 Advertising	\$10,058.09
138210 Promotional Items	\$1,844.00
138250 Public Relations	\$1,550.28
138300 Institutional Membership	\$6,745.00
138500 Other Cost	\$0.00
138600 CE-TEST/BOOKS	\$1,181.87
141100 Travel	\$8,037.55
142100 Travel-Professional Development	\$0.00
143100 Travel-Student	\$5,018.37
150100 Capital Equipment	\$66,399.99
189100 Contingency	\$935.00
Total:	\$1,160,788.87
Net Revenues/(Expenses):	\$54,158.34

LEE COLLEGE DISTRICT
WORKFORCE AND COMMUNITY DEVELOPMENT REVENUES AND EXPENSES
Cumulative as of March-20

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

Program Revenues		Program Expenses	Variance Over/(Under)	
Workforce Administration	\$0.00	Workforce Administration	\$202,051.13	(\$202,051.13)
Advanced Jazz Ensemble	\$0.00	Advanced Jazz Ensemble	\$0.00	\$0.00
Advanced Technician Training	\$677,510.00	Advanced Technician Training	\$368,408.33	\$309,101.67
CE-Administration	\$0.00	CE-Administration	\$41,531.76	(\$41,531.76)
CE_Professional Develop	\$52,853.65	CE_Professional Develop	\$0.00	\$52,853.65
CE-Adult Learning Center	\$0.00	CE-Adult Learning Center	\$0.00	\$0.00
CE-Baytown Symphony	\$0.00	CE-Baytown Symphony	\$0.00	\$0.00
CE-Healthcare	\$0.00	CE-Healthcare	\$0.00	\$0.00
CE-Leisure Learning	\$13,580.00	CE-Leisure Learning	\$300.00	\$13,280.00
CE-Senior Citizens	\$24,650.13	CE-Senior Citizens	\$8,021.90	\$16,628.23
CE-Vocational Funded	\$0.00	CE-Vocational Funded	\$0.00	\$0.00
CE-Basketball Camp	\$0.00	CE-Basketball Camp	\$0.00	\$0.00
CE-Volleyball Camp	\$0.00	CE-Volleyball Camp	\$0.00	\$0.00
EMS Open Enrollment	\$11,422.64	EMS Open Enrollment	\$9,735.00	\$1,687.64
CE Installment Payment Fees	\$0.00	CE Installment Payment Fees	\$0.00	\$0.00
W&CD Assessment	\$17,325.00	W&CD Assessment	\$1,330.00	\$15,995.00
W&CD Business Operations	\$0.00	W&CD Business Operations	\$149,135.87	(\$149,135.87)
W&CD Fieldbus	\$13.44	W&CD Fieldbus	\$2,000.00	(\$1,986.56)
W&CD Healthcare Open Enrollment	\$116,470.50	W&CD Healthcare Open Enrollment	\$57,014.87	\$59,455.63
W&CD Indust. Open Enrollment	\$202,359.75	W&CD Indust. Open Enrollment	\$70,219.64	\$132,140.11
W&CD Other Contract Training	\$0.00	W&CD Other Contract Training	\$4,508.67	(\$4,508.67)
W&CD Indust. Contract Training	\$98,762.10	W&CD Indust. Contract Training	\$54,474.87	\$44,287.23
W&CD Corporate Services	\$0.00	W&CD Corporate Services	\$192,056.83	(\$192,056.83)
Total Revenue	<u>\$1,214,947.21</u>	Total Expenses	<u>\$1,160,788.87</u>	<u>\$54,158.34</u>

**LEE COLLEGE DISTRICT
RESTRICTED FEDERAL PROGRAMS**

March-20

NOTE: No amounts shown in Restricted Funds are included in the Operating Revenues and Expenses Totals

Federal Grants/Contracts Revenues		Federal Grants/Contracts Expenses	Variance Over/(Under)
Direct Loans 2019	\$0.00	Direct Loans 2019	(\$10,840.00)
Direct Loans 2020	\$3,201,516.00	Direct Loans 2020	\$3,266,747.00
DOL ECCA	\$4,735.76	DOL ECCA	\$10,671.01
Ed Opportunity Center 2017-21	\$127,335.49	Ed Opportunity Center 2017-21	\$148,233.12
Federal Work Study & JLD 2020	\$89,611.32	Federal Work Study & JLD 2020	\$115,702.41
LC STEM Project	\$342,380.25	LC STEM Project	\$392,983.43
PELL	(\$1,480.63)	PELL	(\$1,480.63)
PELL 2020	\$6,444,436.50	PELL 2020	\$6,524,264.50
Perkins Administrative 2020	\$10,132.01	Perkins Administrative 2020	\$10,132.01
Perkins - Other	\$2,965.65	Perkins-Other	\$2,965.65
Perkins Prof Develop 2020	\$13,301.02	Perkins Prof Develop 2020	\$14,133.98
Perkins Guidance/Counsel 2020	\$68,134.32	Perkins Guidance/Counsel 2020	\$79,547.82
Perkins Instr Equipment	\$5,000.00	Perkins Instr Equip	\$13,205.00
Perkins Spec Pops 2020	\$107,539.00	Perkins Spec Pops 2020	\$117,821.41
Perkins Upgrade Curr 2020	\$5,700.00	Perkins Upgrade Curr 2020	\$21,300.00
SEOG	\$3,347.00	SEOG	\$3,347.00
SEOG 2020	\$118,750.00	SEOG 2020	\$120,946.00
Small Business Develop 2019	\$779.60	Small Business Develop 2019	\$779.60
Small Business Develop 2020	\$37,204.19	Small Business Develop 2020	\$44,645.02
Student Support Serv 2016-2020	\$115,432.81	Student Support Serv 2016-2020	\$136,456.14
Title V 2017-2021	\$177,084.10	Title V 2017-2021	\$211,099.45
Title V Pathways 2019-2024	\$41,212.43	Title V Pathways 2019-2024	\$44,497.79
TWC Accelerate Texas IV	\$111,031.43	TWC Accelerate Texas IV	\$155,873.58
USDA Grant 2018-2021	\$39,567.09	USDA Grant 2018-2021	\$44,400.96
Total Revenues:	\$11,065,715.34	Total Expenses - All Purposes:	\$11,467,432.25
			(\$401,716.91)

**LEE COLLEGE DISTRICT
RESTRICTED STATE PROGRAMS
March-20**

NOTE: No amounts shown in Restricted Funds are included in the Operating Revenues and Expenses Totals

State Grants/Contracts Revenues		State Grants/Contracts Expenses		Variance Over/(Under)
Prof Nursing Shortage Reduction	\$35,488.53	Prof Nursing Shortage Reduction	\$40,390.96	(\$4,902.43)
TEOG 2020	\$404,771.00	TEOG 2020	\$401,229.00	\$3,542.00
Texas College Work Study 2020	\$24,084.00	Texas College Work Study 2020	\$24,084.00	\$0.00
Total Revenues:	\$464,343.53	Total Expenses	\$465,703.96	(\$1,360.43)

**LEE COLLEGE DISTRICT
RESTRICTED LOCAL PROGRAMS**

March-20

NOTE: No amounts shown in Restricted Funds are included in the Operating Revenues and Expenses Totals

Private Grants/Contracts Revenues		Private Grants/Contracts Expenses		Variance Over/(Under)
Baytown Concert Band	\$0.00	Baytown Concert Band	\$992.60	(\$992.60)
Chamber - Speech Comm Lab	\$150,000.00	Chamber - Speech Comm Lab	\$0.00	\$150,000.00
Chambers - Writing Lab	\$1,329.65	Chambers - Writing Lab	\$8,027.48	(\$6,697.83)
Dayton EDC - LC Ed Center	\$13,986.00	Dayton EDC - LC Ed Center	\$13,986.00	\$0.00
Ed Opp Center Match	\$0.00	Ed Opp Center Match	\$217.50	(\$217.50)
ExxonMobil CCPI	\$64,290.59	ExxonMobil CCPI	\$52,013.45	\$12,277.14
Liberty EDC	\$227.69	Liberty EDC	\$268.63	(\$40.94)
MD Anderson - UVR	\$2,801.82	MD Anderson - UVR	\$7,186.66	(\$4,384.84)
Phillips 66	\$30,000.00	Phillips 66	\$897.76	\$29,102.24
SBDC Program Income	\$683.00	SBDC Program Income	\$435.14	\$247.86
Temple Foundation GRAD Cafe	\$4,487.78	Temple Foundation GRAD Cafe	\$4,487.78	\$0.00
Texas Higher Ed Foundation	\$1,901.54	Texas Higher Ed Foundation	\$9,436.10	(\$7,534.56)
Texans Standing Tall SBI 2019	\$195.70	Texans Standing Tall	\$1,145.02	(\$949.32)
Texas Mutual Insurance Grant	\$44,752.31	Texas Mutual Insurance Grant	\$53,976.99	(\$9,224.68)
Trellis Huntsville Scholarship	\$7,110.00	Trellis Huntsville Scholarship	\$5,395.00	\$1,715.00
UTA Dana Center	\$2,338.50	UTA Dana Center	\$2,338.50	\$0.00
Total Revenues	<u>\$324,104.58</u>	Total Expenses	<u>\$160,804.61</u>	<u>\$163,299.97</u>

Lee College
Checks > \$25,000
March 2020

Check No.	Payment Date	Supplier Name	Payment Amount	Account	Description
0000003321	03/26/20	AAA Asphalt Paving, Inc. *	117,026.27	BOND	
0000003322	03/26/20	Pfeiffer & Son, Ltd*	184,095.75	BOND	
0000170261	03/03/20	Government Leasing and Finance Inc	254,010.00	MAIN	Capital Lease Payment
0000170330	03/05/20	Collette Vacations	33,989.00	MAIN	Senior Travel
0000170456	03/17/20	BC Commercial*	55,046.60	MAIN	
0000170508	03/17/20	Oracle America Inc	34,312.59	MAIN	
0000170608	03/19/20	TXU Energy Retail Company LLC	66,555.32	MAIN	Electricity
0000170612	03/19/20	TouchNet Information Systems Inc	64,107.00	MAIN	
0000170677	03/26/20	SEDIA SYSTEMS	44,216.60	MAIN	

Total Bond	301,122.02
Total Main	552,237.11
Grand Total	<u>853,359.13</u>

Lee College District Projected Cash Balances for FYE 2020

REVENUES	Projected Cash Flows	Projected FYE 2020	Revenue and Expense Assumptions for FY 2020
	Feb-20		
Tuition-Resident In- District	1,783.00	\$4,978,579	Projected 2020 Revenue
Tuition-Out of District	(5,442.00)	\$3,838,738	Projected 2020 Revenue
Tuition-Non-Resident	(3,108.00)	\$403,131	Projected 2020 Revenue
Tuition -Dual Credit	375.00	\$694,061	Projected 2020 Revenue
Tuition Waivers	26,714.00	(\$1,492,165)	Projected 2020 Revenue
TPEG Transfers-Resident	-	(\$479,611)	Projected 2020 Revenue
TPEG Transfers-Non-Resident	-	(\$23,543)	Projected 2020 Revenue
Repeat Course Fee	(255.00)	\$120,953	Projected 2020 Revenue
Student Service Fees	(416.00)	\$265,507	Projected 2020 Revenue
Registration Fees	(750.00)	\$567,030	Projected 2020 Revenue
Building Use Fees	(2,612.00)	\$2,042,651	Projected 2020 Revenue
International Education Fee	(28.00)	\$21,986	Projected 2020 Revenue
Laboratory Fees	(1,622.00)	\$598,773	Projected 2020 Revenue
Learning Technology Fee (Spring 2018)	(700.00)	\$550,579	Projected 2020 Revenue
Refund -Student Fees	-	(\$0)	Projected 2020 Revenue
Other Student Fees	12,261.00	\$304,607	Projected 2020 Revenue
State Appropriations - Core	64,639.00	\$680,410	Projected 2020 Revenue
State Appropriations - Student Success	109,283.00	\$1,150,418	Projected 2020 Revenue
State Appropriations - Contact Hours	816,683.00	\$8,594,892	Projected 2020 Revenue
District Taxes - Maint. & Operations	417,818.00	\$32,475,720	Projected 2020 Revenue
District Taxes - G.O. Bond Prin. & Interest	43,149.00	\$3,594,088	Projected 2020 Revenue
Workforce/CD Revenues	105,275.00	\$1,669,452	Projected 2020 Revenue
Revenue in Lieu of Taxes (PILOT/FTZ)	-	\$1,287,791	Projected 2020 Revenue
Other Revenues	25,584.00	\$644,282	Projected 2020 Revenue
Interest Income	53,390.00	\$492,886	Projected 2020 Revenue
Total Revenues:	\$1,662,021	\$62,981,217	Total Projected Revenue FY '20
Beginning Cash as of March 1, 2020:	\$36,979,002	\$14,092,145	September 1, 2019 Balance
Projected Expenses:	\$4,191,535	\$57,400,724	Projected Actual 2020
Ending Cash March 31, 2020	\$34,449,488	\$19,672,638	Projected 2020 Cash Balance

Lee College District
New Revenue Financing System Bonds, Series
2018

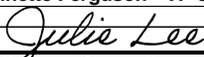
	Issuance	Construction Funds	Balance Remaining
Principal Amount	\$10,320,000.00		
Original Issue Premium:	\$993,203.20		
Underwriters' Discount	(\$67,650.83)		
	\$11,245,552.37		
Cost of Issuance	(\$124,939.78)		
Proceeds to Lee College:	\$11,120,612.59		
To Debt Service Fund:	(\$120,612.59)		
Bond Proceeds Available for Construction Projects:	\$11,000,000.00	\$11,000,000.00	\$5,034,496.62

2018 Critical Infrastructure Projects

		Cost Estimate			
Item	Project	Total Project	Expended to Date	Balance	Comments (with Category Subtotal)
Critical Site Infrastructure					\$420,075
1	Road - Reconstruct Drive Between Parking Lots P10 and P11	\$388,923.00			Concrete Driveway, Curb & Gutter, and Adjacent Sidewalk
2	ADA/TDLR Improvements - Site Sidewalk Various Locations - Priority 1 Items Only (excludes Gulf Street)	\$11,548.00			Most sidewalks next to roads are 4' and not 5'; most curb ramps in good condition but do not comply; focus is broken concrete, uneven surfaces, and grading next to sidewalk too steep
12.1	Replace/Re-coat Pipe Racks - See Structural Damage - Phase 1 (Part of Item 12.2 Below)	\$9,802.00			Coating failed; rusting metal with some pitting at bases; Replace Critical Columns, Repaint All
12.2	Replace/Recoat Awnings - Structural Damage - Phase 1 (Part of Item 12.1 Above)	\$9,802.00			Coating failed; rusting metal with some pitting at bases; Replace Critical Columns, Repaint All
		\$420,075.00	223,175.36	\$196,899.64	
Pool					\$1,119,401
3	Gymnasium/Natorium - Pool	\$365,404.00			Priority - Replace filter, piping, chemical station for pool
4	Gymnasium/Natorium - Pool Dectron Unit	\$753,997.00			Priority - Replace Dectron unit for pool
		\$1,119,401.00	423,326.02	\$696,074.98	
MEP-High Voltage; Mechanical, Electrical, Plumbing					\$2,689,337.00
5.1	Electrical - Replace High Voltage Underground - Phase 1 (Part of Item 5.2 Below)	\$1,287,037.00			Many locations are aged/deteriorated. 5 of 14 Priority to Replace (underground power to transformers)
5.2	Electrical - Replace Transformers - Phase 1 (Part of Item 5.1 Above)	\$20,173.00			Many locations are aged/deteriorated. 5 of 14 Priority to Replace (replacement of transformer)
11	Moler Hall - Plumbing Upgrades	\$3,921.00			Relocate water lines above equipment to avoid damage from leaks; repair sewer pipes collapsed
6	HVAC - ATC	\$1,356,536.00			Priority 1 - Hardware/Programming for 2nd/3rd Floor to match 1st Floor (future phases required)
7	HVAC - Server Room Upgrade TV1	\$5,802.00			Priority 1 - Dedicated air needed for IT Areas
8	HVAC - North Plant	\$7,914.00			Priority 1 - Programming, Replace rusted piping on CTS, Ladder, Coat 8 chiller heads, test and calibrate refrigerant monitor system, ground chillers, eddy current chillers (excludes cooling tower overhaul listed separately)
9	HVAC - South Plant	\$2,152.00			Priority 1 - Eddy current chillers, insulate chillers, test and calibrate refrigerant monitor system (if cooling tower overhaul listed separately not completed)
10	HVAC - Student Center	\$5,802.00			Priority 1 - Replace air handler units
		\$2,689,337.00	1,071,834.94	\$1,617,502.06	
Technology					\$341,145.00
13	TV1 - Dedicated 200 Amp Service to Network UPS System (from TV2)	\$0.00		\$0.00	Backup for IT Server Area and UPS System
14	Upgrades to Campus Fiber System Including Redundancy (and associated Network Switches Upgrades for Buildings)	\$341,145.00		\$341,145.00	All Campus Site Fiber Replacement between buildings; Current system is over 20 years old; end of useful life
		\$341,145.00	57,678.06	\$283,466.94	
Technology/Fiber - Network Switches					\$608,855.00
14.2	Upgrades Network Switches Upgrades for Building Associated with Fiber Upgrades	\$608,855.00		\$608,855.00	All Campus Site Fiber Replacement between buildings; Current system is over 20 years old, end of useful life.
		\$608,855.00	-	\$608,855.00	
General					\$150,000
	Strategic Facilities Master Plan	\$150,000.00	150,000.00	\$0.00	
Owner Contingency					\$200,000
15	Owner Contingency	\$200,000.00	\$0.00	\$200,000.00	Owner Contingency
Total Items 1 - 15 Above =		\$5,528,813.00	1,926,014.38	\$3,602,798.62	

LEE COLLEGE DISTRICT

As of 03/31/2020

Fund Source	CUSIP	Security Type	Par Value	2/29/2020	Net Additions/ Withdrawals	3/31/2020	Yield	Total Current Period Earnings Net of Premium and Discounts
Unrestricted								
Amegy Bank - Operations			\$1,500,544.00	\$1,502,942.00	-\$2,398.00	\$1,500,544.00		
Amegy Bank - Sweep			\$26,417.59	\$964,072.48	-\$937,654.89	\$26,417.59	1.25%	833.51
Lonestar - General Fund			\$25,014,220.30	\$25,979,951.18	-\$965,730.88	\$25,014,220.30	1.61%	\$34,269.12
Total Unrestricted Cash and Cash Equivalents			\$26,541,181.89	\$28,446,965.66	(\$1,905,783.77)	\$26,541,181.89		35,102.63
Restricted								
Lone Star - Board Reserves			\$10,026,754.97	\$10,013,093.45	\$13,661.52	\$10,026,754.97	1.61%	13,661.52
Lone Star - Insurance Reserves			\$790,234.57	\$729,239.62	\$60,994.95	\$790,234.57	1.61%	994.95
Tex Pool - Endowment Fund			\$382,698.08	\$381,372.23	\$1,325.85	\$382,698.08	1.34%	\$325.85
Amegy - Construction			\$498,069.36	\$248,069.36	\$250,000.00	\$498,069.36		
TexPool - Construction			\$3,055,863.01	\$3,303,071.52	-\$247,208.51	\$3,055,863.01	1.34%	2,791.49
TXFIT - New Rev Interest and Sinking			\$117,180.50	\$117,036.39	\$144.11	\$117,180.50	1.44%	144.11
TXFIT - Previously Issued Bond Reserve			\$300,762.14	\$300,392.33	\$369.81	\$300,762.14	1.44%	369.81
Total Restricted Cash			\$ 15,171,562.63	\$ 15,092,274.90	\$ 79,287.73	\$ 15,171,562.63		18,287.73
Total Cash (Restricted and Unrestricted)			\$ 41,712,744.52	43,539,240.56	\$ (1,826,496.04)	41,712,744.52		53,390.36
The investment portfolio and transactions presented comply with Lee College's investment policy, strategy, and provisions of the Texas Public Funds Investment Act.								
Prepared by:								
				Annette Ferguson - VP of Finance				
								
				Julie Lee - Controller				
"INVESTMENT DISCLOSURE"								
1. Does the institution employ outside investment advisors or managers and, if so, who are they (provide individual or firm name and address)? Do the outside investment advisors or managers have the authority to make investment decisions without obtaining prior approval? NO								
2. Does the institution use soft dollar arrangements (a means of paying for services through brokerage commission revenue, rather than through direct payments)? (If the answer to this question is yes, the institution must provide a copy of the guidelines that govern the use of soft dollars arrangements.) NO								
3. Is the institution associated with an independent endowment or foundation? Yes								
Lee College Foundation; Investments Market Value as of 03/31/2020 \$11,113,310.89.								
Angela Oriano, Interim Executive Director of Foundation & Resource Development, 200 Lee Drive, Baytown, TX 77520; 281-425-6453; aoriano@lee.edu								



Lee College District

Monthly Financial Report

March 2020

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MEMORANDUM

To: Linda Villanueva
From: Annette Ferguson/Julie Lee
Date: April 23, 2020
Subject: **March 2020 Financial Report**

The monthly financial report for March 2020 indicates that the college is meeting its financial obligations for fiscal year 2020. Net revenues over expenses are \$25.9 million as of the end of February 2020 (not including the Board Designated Surplus). The total revenues collected Year-to-Date are \$1.3 million above what was collected during the same period in 2019, while operating expenses through March 2020 were approximately \$1.9 million more as compared to the same time period ending March 2019.

Revenues

Year-to-date revenues are \$55.7 million with 64% from property taxes and 20% from tuition and fee collections. The balance of the revenues were from state appropriations, workforce revenues and miscellaneous revenue.

Expenses

Year to date expenses came in at \$29.8 million dollars with 71% of it coming from payroll expenses.

Cash Position

Our cash position is strong. The estimated cash balance at the end of February is \$34.45 million dollars.

Capital Projects

Page 14 of the financial report shows the 2018 Revenue Bond issue with the final closing numbers, and the projects it will finance. The figures for the project will be updated as they occur.

Please let me know if you would like additional information.

**LEE COLLEGE DISTRICT
OPERATING REVENUES
March-20**

REVENUES	2020 Budget	Actual Month March-20	Year To Date Projections	Projected Vs. Budget	% Variance to Budget
1 Tuition-Resident In- District	5,298,202	1,783	4,978,579	(319,623)	-6.03%
2 Tuition-Out of District	4,546,170	(5,442)	3,838,738	(707,432)	-15.56%
3 Tuition-Non-Resident	400,000	(3,108)	403,131	3,131	0.78%
4 Tuition -Dual Credit	757,000	375	694,061	(62,939)	-8.31%
5 Tuition Waivers	(1,689,000)	26,714	(1,492,165)	196,835	-11.65%
6 TPEG Transfers-Resident	(590,662)	-	(479,611)	111,051	-18.80%
7 TPEG Transfers-Non-Resident	(24,000)	-	(23,543)	457	-1.90%
8 Repeat Course Fee	130,150	(255)	120,953	(9,197)	-7.07%
9 Student Service Fees	283,100	(416)	265,507	(17,593)	-6.21%
10 Registration Fees	670,700	(750)	567,030	(103,670)	-15.46%
11 Building Use Fees	2,127,050	(2,612)	2,042,651	(84,399)	-3.97%
12 International Education Fee	23,655	(28)	21,986	(1,669)	-7.05%
13 Laboratory Fees	617,500	(1,622)	598,773	(18,727)	-3.03%
14 Learning Technology Fee (Spring 2018)	591,375	(700)	550,579	(40,796)	-6.90%
15 Refund -Student Fees	0	-	(0)	(0)	0.00%
16 Other Student Fees	292,600	12,261	304,607	12,007	4.10%
17 State Appropriations - Core	680,410	64,639	680,410	0	0.00%
18 State Appropriations - Student Success	1,150,345	109,283	1,150,418	73	0.01%
19 State Appropriations - Contact Hours	8,593,687	816,683	8,594,892	1,205	0.01%
20 District Taxes - Maint. & Operations	32,224,240	417,818	32,475,720	251,480	0.78%
21 District Taxes - G.O. Bond Prin. & Interest	3,578,720	43,149	3,594,088	15,368	0.43%
22 Workforce/CE Revenues	2,230,000	105,275	1,669,452	(560,548)	-25.14%
23 Revenue in Lieu of Taxes (PILOT/FTZ)	1,343,758	-	1,287,791	(55,967)	-4.16%
24 Other Revenues	850,000	25,584	644,282	(205,718)	-24.20%
25 Interest Income	375,000	53,390	492,886	117,886	31.44%
Total Revenues:	\$64,460,000	\$1,662,021	\$62,981,217	(\$1,478,783)	-2.29%

Approved 2020 Budget All Funds	
Fund Names	Budget Amount
Unrestricted/Operating	\$59,408,888
Auxiliary Services	\$1,512,996
Debt Service	\$3,538,116
Total Approved Unrestricted Budget	\$64,460,000
Add Restricted Grants & Contracts Budget	\$13,932,935
	\$13,932,935
Total Approved Budget-All Funds	\$78,392,935

**LEE COLLEGE DISTRICT
OPERATING EXPENSES**

March-20

Expenses	2020 Budget	Actual March-20	Year to Date Projections	Projected Vs. Budget	% Variance to Budget
1 Salaries-Faculty	14,129,349	1,048,186	13,489,455	639,894	4.53%
2 Salaries-Faculty PT/Overload	3,466,662	341,418	3,026,358	440,304	12.70%
3 Overtime	88,000	6,132	95,916	(7,916)	-9.00%
4 Stipends	546,340	33,649	460,228	86,112	15.76%
5 Salaries-Administrative Suppor	7,619,559	548,486	7,171,379	448,180	5.88%
6 PT Salaries-Admin Support	306,405	21,748	233,779	72,626	23.70%
7 Salaries-Classified Staff	3,834,268	279,847	3,635,924	198,344	5.17%
8 PT Salaries-Classified Staff	964,423	67,327	835,739	128,684	13.34%
9 Salaries-Service Staff	2,202,757	159,759	1,954,097	248,660	11.29%
10 PT Salaries-Service Staff	224,081	16,431	188,320	35,761	15.96%
11 Salaries-Student Assistants	213,000	18,580	167,383	45,617	21.42%
12 Employer Medicare	442,933	35,300	428,736	14,197	3.21%
13 FICA	1,677,589	131,642	1,626,195	51,394	3.06%
14 OBRA Admin Costs	1,500	125	125	1,375	91.67%
15 Group Insurance-Staff	2,985,947	258,370	2,996,688	(10,741)	-0.36%
16 Workers Compensation	140,000	9,981	191,308	(51,308)	-36.65%
17 Educational Assistance	50,000	1,450	48,645	1,355	2.71%
18 Unemployment Compensation Ins	45,000	15,876	55,682	(10,682)	-23.74%
19 State Retirement Match-Grants	965,539	53,245	742,302	223,237	23.12%
20 ORP Contributions (1.19%)	335,490	27,111	335,580	(90)	-0.03%
21 Retirement-New Member Surcharge	50,000	6,695	66,269	(16,269)	-32.54%
22 Employee Assistance Plan	17,500	0	13,978	3,522	20.13%
23 Legal Fees	150,000	12,412	151,037	(1,037)	
24 Contract Service	3,807,565	191,310	3,679,077	128,488	3.37%
25 Instruction Contract Service	391,465	585	391,800	(335)	-0.09%
26 Equipment	1,339,210	91,691	1,071,490	267,720	19.99%
27 Insurance	298,250	11,669	254,061	44,189	14.82%
28 Other Operating Expense	4,576,436	289,821	4,105,010	471,426	10.30%
29 Repairs/Maintenance	1,292,335	101,859	1,356,709	(64,374)	-4.98%
30 Travel/Professional Development	1,154,259	42,883	690,963	463,296	40.14%
31 Utilities	1,632,379	113,936	1,361,550	270,829	16.59%
32 Contingency	665,000	0	430,469	234,531	35.27%
33 G.O. Bond Principal	1,663,250	0	1,663,250	0	0.00%
34 G.O. Bond Interest	1,874,866	0	1,874,866	0	0.00%
35 Revenue Bond Principal	970,000	0	970,000	0	0.00%
36 Revenue Bond/ Other Interest Paid	613,864	0	613,864	0	0.00%
37 Capital Lease - Energy Mgmt Project	1,023,779	254,010	1,022,492	1,287	0.13%
Total Expenses:	\$61,759,000	\$4,191,535	\$57,400,724	\$4,358,276	7.06%
Net Revenues/(Expenses):	\$2,701,000	(\$2,529,514)	\$5,580,493	(\$0)	

LEE COLLEGE DISTRICT
FY 2020 Unrestricted Actual/Projected Cumulative

Revenues	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	2020 Budget	Variance to Budget
	September-19	October-19	November-19	December-19	January-20	February-20	March-20	April-20	May-20	June-20	July-20	August-20		
1 Tuition-Resident In- District	\$2,232,814	\$2,478,973	\$3,135,289	\$4,074,706	\$4,403,389	\$4,459,674	\$4,461,457	\$4,715,270	\$4,959,643	\$4,980,628	\$4,976,247	\$4,978,579	\$5,298,202	(\$319,623)
2 Tuition-Out of District	\$1,916,735	\$1,986,301	\$2,704,696	\$3,219,830	\$3,532,342	\$3,524,551	\$3,519,109	\$3,786,363	\$3,832,312	\$3,842,713	\$3,839,154	\$3,838,738	\$4,546,170	(\$707,432)
3 Tuition-Non-Resident	\$196,426	\$229,282	\$278,694	\$363,518	\$387,775	\$385,185	\$382,077	\$399,952	\$402,096	\$403,131	\$403,131	\$403,131	\$400,000	\$3,131
4 Tuition - Dual Credit	\$359,375	\$359,250	\$621,375	\$690,625	\$680,250	\$680,250	\$680,625	\$691,590	\$695,202	\$694,505	\$694,252	\$694,601	\$757,000	(\$62,939)
5 Tuition Waivers	(\$702,005)	(\$953,468)	(\$1,002,135)	(\$1,297,387)	(\$1,402,009)	(\$1,398,350)	(\$1,371,636)	(\$1,466,249)	(\$1,500,901)	(\$1,489,761)	(\$1,492,013)	(\$1,492,165)	(\$1,689,000)	\$196,835
6 TPEG Transfers-Resident	\$0	\$0	(\$218,260)	(\$218,260)	(\$218,260)	(\$417,353)	(\$417,353)	(\$417,353)	(\$456,142)	(\$456,142)	(\$456,142)	(\$479,611)	(\$590,662)	\$111,051
7 TPEG Transfers-Non-Resident	\$0	\$0	(\$11,190)	(\$11,190)	(\$11,190)	(\$22,258)	(\$22,258)	(\$22,258)	(\$23,226)	(\$23,226)	(\$23,226)	(\$23,226)	(\$24,000)	\$457
8 Repeat Course Fee	\$54,995	\$56,015	\$73,525	\$90,440	\$110,330	\$109,940	\$109,735	\$117,783	\$120,547	\$121,319	\$120,953	\$120,953	\$130,150	(\$9,127)
9 Student Service Fees	\$126,409	\$138,319	\$180,016	\$216,748	\$239,657	\$239,350	\$238,934	\$259,683	\$265,075	\$266,139	\$265,584	\$265,570	\$283,100	(\$17,533)
10 Tuition Fees	\$260,140	\$284,890	\$367,890	\$443,240	\$492,840	\$493,990	\$493,240	\$541,563	\$565,145	\$568,134	\$567,006	\$567,030	\$670,700	(\$103,670)
11 Building Use Fees	\$988,853	\$1,077,005	\$1,422,716	\$1,715,179	\$1,884,252	\$1,878,027	\$1,875,415	\$2,008,106	\$2,040,195	\$2,046,355	\$2,043,046	\$2,042,651	\$2,127,050	(\$84,399)
12 International Education Fee	\$10,331	\$11,317	\$14,637	\$17,651	\$19,593	\$19,591	\$19,563	\$21,435	\$21,945	\$22,045	\$21,992	\$21,986	\$23,655	(\$1,669)
13 Laboratory Fees	\$307,252	\$326,240	\$442,947	\$527,887	\$568,708	\$565,467	\$563,845	\$591,786	\$599,677	\$600,188	\$598,881	\$598,773	\$617,500	(\$18,727)
14 Learning Technology Fee (Spring 2018)	\$258,273	\$282,928	\$365,916	\$441,316	\$489,876	\$489,836	\$489,136	\$535,773	\$548,469	\$550,975	\$550,722	\$550,579	\$591,375	(\$40,796)
15 Refund -Student Fees	(\$1,438)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	\$0	(\$0)
16 Other Student Fees	\$103,115	\$118,245	\$153,068	\$213,464	\$236,723	\$252,644	\$264,905	\$278,118	\$289,431	\$294,439	\$299,488	\$304,607	\$292,600	\$12,007
17 State Appropriations - Core	\$81,649	\$163,298	\$227,937	\$292,576	\$292,576	\$292,576	\$357,215	\$421,854	\$486,493	\$551,132	\$615,771	\$680,410	\$680,410	\$0
18 State Appropriations - Student Success	\$138,041	\$276,097	\$385,380	\$494,663	\$494,663	\$494,663	\$603,946	\$713,240	\$822,535	\$931,829	\$1,041,124	\$1,150,418	\$1,150,345	\$73
19 State Appropriations - Contact Hours	\$1,031,599	\$2,062,842	\$2,879,525	\$3,696,208	\$3,696,208	\$3,696,208	\$4,512,891	\$5,329,291	\$6,145,691	\$6,962,091	\$7,778,492	\$8,594,892	\$8,593,687	\$1,205
20 District Taxes - Maint. & Operations	\$130,303	\$191,497	\$652,764	\$5,760,037	\$24,399,186	\$31,684,969	\$32,102,787	\$32,223,700	\$32,308,700	\$32,375,720	\$32,425,720	\$32,475,720	\$32,224,240	\$251,480
21 District Taxes - G.O. Bond Prin. & Interest	\$16,699	\$23,499	\$74,206	\$635,041	\$2,697,957	\$3,502,418	\$3,545,567	\$3,562,214	\$3,583,092	\$3,592,294	\$3,594,088	\$3,594,088	\$3,578,720	\$15,368
22 Workforce/CE Revenues	\$113,559	\$329,272	\$501,743	\$549,227	\$836,457	\$1,110,063	\$1,215,338	\$1,251,625	\$1,408,077	\$1,481,365	\$1,559,856	\$1,669,452	\$2,230,000	(\$560,548)
23 Revenue in Lieu of Taxes (PILOT/FTZ)	\$0	\$0	\$0	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,287,791	\$1,343,758	(\$55,967)
24 Other Revenues	\$78,690	\$151,748	\$191,688	\$227,357	\$286,428	\$450,449	\$476,033	\$508,566	\$527,316	\$577,974	\$615,686	\$644,282	\$850,000	(\$205,718)
25 Interest Income	\$39,307	\$73,706	\$100,280	\$126,811	\$165,076	\$224,820	\$278,210	\$329,816	\$379,675	\$422,611	\$461,131	\$492,886	\$375,000	\$117,886
Total Revenues:	\$7,741,123	\$9,667,256	\$13,562,707	\$23,557,478	\$45,570,618	\$54,004,551	\$55,666,512	\$57,669,657	\$59,308,837	\$60,604,219	\$61,788,735	\$62,981,217	\$64,460,000	(\$1,478,783)

Expenses	September-19	October-19	November-19	December-19	January-20	February-20	March-20	April-20	May-20	June-20	July-20	August-20	2020 Budget	Variance to Budget
	1 Salaries-Faculty	\$1,058,186	\$2,110,381	\$3,174,191	\$4,258,409	\$5,301,925	\$6,358,553	\$7,406,739	\$8,546,429	\$9,750,523	\$10,990,085	\$12,228,097	\$13,489,455	\$14,129,349
2 Salaries-Faculty PT/Overload	\$155,496	\$505,396	\$880,184	\$1,270,180	\$1,323,476	\$1,659,090	\$2,000,508	\$2,371,368	\$2,410,799	\$2,583,691	\$2,784,391	\$3,026,358	\$3,466,662	\$440,304
3 Overtime	\$2,239	\$12,141	\$24,472	\$29,956	\$41,312	\$46,029	\$52,161	\$58,225	\$67,298	\$80,833	\$88,644	\$95,916	\$88,000	(\$7,916)
4 Stipends	\$22,671	\$44,879	\$68,309	\$120,453	\$142,918	\$179,573	\$213,222	\$238,600	\$267,008	\$296,860	\$331,253	\$460,228	\$546,340	\$86,112
5 Salaries-Administrative Support	\$543,076	\$1,081,101	\$1,620,991	\$2,187,960	\$2,777,069	\$3,379,468	\$3,927,954	\$4,568,856	\$5,209,105	\$5,844,302	\$6,501,824	\$7,171,379	\$7,619,559	\$448,180
6 PT Salaries-Admin Support	\$9,237	\$22,864	\$36,818	\$51,379	\$66,067	\$85,525	\$107,273	\$128,590	\$155,439	\$183,879	\$204,952	\$233,779	\$306,405	\$72,626
7 Salaries-Classified Staff	\$291,815	\$586,119	\$884,762	\$1,181,977	\$1,476,299	\$1,756,244	\$2,036,091	\$2,355,167	\$2,677,430	\$2,999,902	\$3,318,526	\$3,635,924	\$3,834,268	\$198,344
8 PT Salaries-Classified Staff	\$31,439	\$92,228	\$155,644	\$209,279	\$254,842	\$318,511	\$385,838	\$462,488	\$540,660	\$635,496	\$719,965	\$835,739	\$964,423	\$128,684
9 Salaries-Service Staff	\$151,028	\$299,605	\$447,376	\$597,053	\$747,876	\$905,563	\$1,065,322	\$1,246,993	\$1,426,474	\$1,600,838	\$1,775,601	\$1,954,097	\$2,202,757	\$248,660
10 PT Salaries-Service Staff	\$5,744	\$18,214	\$31,920	\$46,615	\$63,532	\$79,672	\$96,103	\$112,078	\$125,331	\$145,396	\$164,488	\$188,320	\$224,081	\$35,761
11 Salaries-Student Assistants	\$5,844	\$22,880	\$43,611	\$61,149	\$67,852	\$83,503	\$102,083	\$128,367	\$151,902	\$157,068	\$162,693	\$167,383	\$213,000	\$45,617
12 Employer Medicare	\$32,915	\$67,945	\$103,708	\$141,203	\$172,497	\$208,421	\$243,721	\$280,821	\$316,262	\$352,671	\$389,308	\$428,736	\$442,933	\$14,197
13 FICA	\$126,423	\$257,174	\$388,781	\$524,754	\$651,354	\$786,010	\$917,652	\$1,058,221	\$1,198,363	\$1,338,228	\$1,478,586	\$1,626,195	\$1,677,589	\$51,394
14 OBRA Admin Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$125	\$125	\$125	\$125	\$125	\$125	\$1,375	\$1,375
15 Group Insurance-Staff	\$142,139	\$407,682	\$671,985	\$957,907	\$1,221,866	\$1,483,544	\$1,741,914	\$1,997,679	\$2,248,587	\$2,501,072	\$2,750,782	\$2,996,688	\$2,985,947	(\$10,741)
16 Workers Compensation	\$1,663	\$1,663	\$6,797	\$6,797	\$82,318	\$91,276	\$101,257	\$138,901	\$150,284	\$150,284	\$181,518	\$191,308	\$140,000	(\$51,308)
17 Educational Assistance	\$0	\$0	\$4,079	\$4,079	\$15,686	\$18,605	\$20,055	\$24,915	\$38,776	\$41,607	\$43,871	\$48,645	\$50,000	\$1,355
18 Unemployment Compensation Ins	\$0	\$0	\$17,557	\$25,823	\$25,823	\$25,823	\$41,699	\$50,351	\$50,351	\$50,351	\$55,682	\$55,682	\$45,000	(\$10,682)
19 State Retirement Match-Grants	\$47,435	\$96,797	\$149,277	\$202,684	\$259,529	\$310,048	\$363,293	\$438,005	\$512,949	\$586,158	\$663,483	\$742,302	\$965,539	\$223,237
20 ORP Contributions (1.19%)	\$27,523	\$56,952	\$85,820	\$115,957	\$141,722	\$168,378	\$195,489	\$222,689	\$251,062	\$278,755	\$306,889	\$335,580	\$335,490	(\$90)
21 Retirement-New Member Surcharge	\$6,146	\$13,252	\$21,075	\$28,023	\$33,896	\$39,330	\$46,025	\$49,544	\$53,462	\$57,098	\$61,403	\$66,269	\$50,000	(\$16,269)
22 Employee Assistance Plan	\$1,368	\$1,368	\$2,751	\$6,856	\$6,856	\$6,856	\$6,856	\$6,856	\$8,921	\$10,303	\$11,302	\$13,978	\$17,500	\$3,522
23 Legal Fees	\$0	\$0	\$18,825	\$55,336	\$69,767	\$80,367	\$92,779	\$103,185	\$115,940	\$127,537	\$138,537	\$151,037	\$150,000	(\$1,037)
24 Contract Service	\$268,469	\$494,320	\$593,012	\$905,720	\$1,228,949	\$1,859,833	\$2,051,143	\$2,429,020	\$2,712,824	\$2,984,703	\$3,260,214	\$3,679,077	\$3,807,565	\$128,488
25 Instruction Contract Service	\$15,871	\$26,891	\$27,211	\$155,161	\$155,161	\$168,663	\$169,248	\$173,066	\$391,800	\$391,800	\$391,800	\$391,800	\$391,465	(\$335)
26 Equipment	\$182	\$85,976	\$110,774	\$165,538	\$196,463	\$252,199	\$343,890	\$518,890	\$569,653	\$734,367	\$902,096	\$1,071,490	\$1,339,210	\$267,720
27 Insurance	\$226,858	\$240,104	\$240,104	\$240,104	\$241,904	\$241,904	\$253,573	\$253,573	\$253,573	\$254,061	\$254,061	\$254,061	\$298,250	\$44,189
24 Other Operating Expense	\$360,977	\$690,156	\$909,772	\$1,199,747	\$1,494,573	\$1,825,130	\$2,114,951	\$2,398,724	\$2,759,876	\$3,187,606	\$3,650,195	\$4,105,010	\$4,576,436	\$471,426
29 Repairs/Maintenance	\$13,102	\$63,644	\$86,067	\$118,818	\$338,382	\$391,769	\$493,628	\$549,187	\$750,647	\$804,546	\$1,014,484	\$1,236,709	\$1,292,335	(\$64,374)
30 Travel/Professional Development	\$39,023	\$147,475	\$237,921	\$288,748	\$341,421	\$471,520	\$514,403	\$600,822	\$613,072	\$638,370	\$667,162	\$690,963	\$1,154,259	\$463,296
31 Utilities	\$7,556	\$43,281	\$162,289	\$274,592	\$390,253	\$487,062	\$600,998	\$730,091	\$872,644	\$1,026,315	\$1,193,028	\$1,361,550	\$1,632,379	\$270,829
32 Contingency	\$55,417	\$55,417	\$55,417	\$55,417	\$55,417	\$55,417	\$56,352	\$56,352	\$56,352	\$56,352	\$56,352	\$56,352	\$65,000	\$234,531
25 G.O. Bond Principal	\$0	\$0	\$0	\$										

LEE COLLEGE DISTRICT
Detail of Other Student Fees and Other Revenues
March-20

<u>Other Student Fees</u>			<u>Other Revenues</u>		
103700	Parking Fees	20.00	105300	Recovery of Indirect Costs	3,105.25
103901	Technology Fee-HC/LC	25.00	105990	Miscellaneous Income	3,893.12
104002	TSI Assessment Test Fee	255.00	107010	Duplicate Receipts	-
104003	Testing Center Fees	165.00	107012	Rental Income (Apartments)	5,660.00
104100	Installment Fees	-	107100	Gifts - Unrestricted	-
104101	Late Installment Fees	6,870.00	107110	Rental Fees-Campus Facilities	1,668.45
104310	Liability Insurance Fees	(234.00)	108100	Sales and Services-Cosmetology	787.96
104750	Transcript Fees	2,137.30	108200	Returned Check Fees	30.00
104800	Library Fines	-	108210	Commissions-Vending	400.64
107013	Veteran's Handling Fees	3,195.00	108230	Commissions - Follett	4,645.45
107015	Nursing Mobility Exams	(172.00)	108350	Sales-Cash Sales	1.59
104500	Schedule Change Fees	-	108900	Box Office Receipts	(695.00)
	Total:	<u><u>\$12,261.30</u></u>	109200	Food Sales	6,086.75
				Total:	<u><u>\$25,584.21</u></u>

LEE COLLEGE DISTRICT
Detail of Other Operating Expenses
March-20

Other Operating Expenses		
125200	Tax Appraisal District	18,462.50
125800	Athletic Officials	960.00
131000	Supplies	91,675.88
131100	Classroom Supplies	1,494.01
131111	Emergency Expenses - COVID19	3,849.63
131140	TDC Contract Supplies	1,766.13
131150	Printing/Copier Supplies	3,250.40
131190	Computerized Testing	(1,446.88)
133500	Supplies-Gasoline & Diesel	(766.31)
136550	Rentals	8,266.25
138200	Advertising	22,807.42
138210	Promotional Items	4,134.29
138250	Public Relations	79.90
138300	Institutional Memberships	4,692.90
138500	Other Cost (Bank Services)	92,184.34
138052	HEAC	84.00
138600	CE-TEST/BOOKS	2,314.00
150900	Library Books	6,738.72
150910	Library Periodicals	6,824.00
150920	Library-Electronic Database	785.96
160300	CGS-Print Shop	3,282.50
160310	Print Shop - Chgbacks	(1.11)
160360	Cost of Goods - Food	2,417.80
160380	Cost of Goods - Nonfood	288.10
180100	Scholarships (GT=T&F-Adult)	15,674.52
Total Operating Expense		289,821.25

**LEE COLLEGE DISTRICT
AUXILIARY SERVICES REVENUES AND EXPENSES**

March-20

Cumulative

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

By Account Type		By Program		
		Revenues	Revenues	
103200	Student Service Fees	\$238,933.60	Arena Concessions	\$9,680.36
105990	Misc Revenue	\$97.50	Bookstore	\$103,693.94
107012	Rental Income - 700 Texas Ave	\$32,939.35	Facility and Event Management	\$13,478.02
107110	Rental Fees-Campus Facilities	\$13,478.02	Insufficient Checks	\$900.00
108200	Returned Check Fees	\$900.00	Rebel Roost-Food Service	\$134,752.70
108210	Commissions-Vending	\$14,008.29	Rental Prop at 700 Texas Ave	\$33,036.85
108230	Commissions - Follett	\$103,693.94	Student Service Fees	\$238,933.60
108300	Sales-Discounts	\$0.00	Vending Machines	\$14,008.29
108350	Sales-Cash Sales	\$4.20	Total:	\$548,483.76
109200	Food Sales	\$144,428.86		
Total:		\$548,483.76		
	Expenses		Expenses	
111000	Salaries-Faculty	\$36,570.80	Academic Scholarships	\$10,889.00
111020	Salaries-Faculty PT/Overload	\$0.00	Arena Concessions	\$6,461.25
111030	Overtime	\$574.46	Athletic Administration	\$104,692.79
111035	Stipends	\$5,250.00	Athletic Trainer	\$395.37
113000	Salaries-Administrative Support	\$76,525.82	Basketball	\$214,689.99
114000	Salaries-Classified Staff	\$40,576.72	CAB-Campus Activity Board	\$13,753.07
114020	PT Salaries-Classified Staff	\$6,539.07	Facility and Event Management	\$2,794.54
114500	Salaries - Service Staff	\$16,461.81	Institutional Public Relation	\$1,912.62
114520	PT Salaries-Service Staff	\$13,863.71	Rebel Recreation	\$3,115.62
115000	Salaries-Student Assistants	\$6,916.55	Rebel Roost-Food Service	\$168,479.62
121000	Employer Medicare	\$2,776.62	Rental Prop at 700 TX Ave	\$1,663.57
121100	FICA	\$10,676.71	Student Activities	\$74,579.04
121200	Group Insurance-Staff	\$24,847.09	Student Government	\$354.02
122200	State Retirement Match-Grants	\$11,743.66	Theatre Arts Scholarships	\$20,700.00
125800	Athletic Officials	\$23,072.00	Vocational Scholarships	\$2,440.00
126100	Contract Service	\$32,553.02	Volleyball	\$195,333.62
131000	Supplies	\$26,348.79	Total:	\$822,254.12
131900	Non-Capitalized Equipment	\$459.98		
136350	Insurance-Other	\$38,781.00	Net Revenues/(Expenses):	(\$273,770.36)
136600	Rental	\$8,520.00		
137100	Repairs and Maintenance	\$0.00		
138100	Cash Overage/Shortage	(\$5.39)		\$0.00
138300	Institutional Memberships	\$4,403.00		
138500	Other Cost	\$980.00		
139100	Utilities-Electricity	\$4,745.47		
139200	Utilities-Water/Sewage/Refuge	\$4,880.61		
141100	Travel	\$5,677.07		
141350	Travel-Recruitment	\$8,526.20		
143100	Travel-Student	\$94,308.45		
160360	Cost of Goods - Food	\$63,900.82		
160380	Cost of Goods - Nonfood	\$7,111.05		
180100	Scholarships (GT=T&F-Adult)	\$244,669.03		
189100	Contingency	\$0.00		
Total:		\$822,254.12		
Net Revenues/(Expenses):		(\$273,770.36)		

LEE COLLEGE DISTRICT
Athletic Expenses - Year-to-Date
March-20

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

By Account Type		By Program	
	Expenses		Expenses
111000 Salaries-Faculty	\$36,570.80	Athletic Administration	\$104,692.79
111020 Salaries-Faculty PT/Overload	\$0.00	Athletic Trainer	\$395.37
111030 Overtime	\$441.32	Basketball	\$214,689.99
111035 Stipends	\$5,250.00	Volleyball	\$195,333.62
114000 Salaries-Classified Staff	\$40,576.72	Total:	\$515,111.77
115000 Salaries-Student Assistants	\$1,444.59		
121000 Employer Medicare	\$1,177.48		
121100 FICA	\$5,034.44		
121200 Group Insurance-Staff	\$10,047.97		
122200 State Retirement Match-Grants	\$4,717.78		
125800 Athletic Officials	\$23,072.00		
126100 Contract Service	\$6,617.82		
131000 Supplies	\$12,317.43		
131900 Non-Capitalized Equipment	\$0.00		
136350 Insurance-Other	\$38,781.00		
136600 Rental	\$8,520.00		
138300 Institutional Memberships	\$4,403.00		
138500 Other Cost	\$980.00		
139100 Utilities	\$7,962.51		
141100 Travel	\$5,039.43		
141350 Travel-Recruitment	\$8,526.20		
143100 Travel-Student	\$82,991.26		
180100 Scholarships (GT=T&F-Adult)	\$210,640.02		
Total:	\$515,111.77		

LEE COLLEGE DISTRICT
WORKFORCE AND COMMUNITY DEVELOPMENT REVENUES AND EXPENSES
Cumulative as of 2019 March-20

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

By Account Type	
	Revenues
101080 State Appropriations	\$0.00
104750 Transcript Fees	\$0.00
105110 CE-Health Care Revenues	\$0.00
150130 CE-Voc Funded	\$0.00
105140 CE-Adult Learning Center	\$0.00
105200 CONTRACT TRAINING REVENUE	\$1,214,947.21
108800 Fundraising Revenues	\$0.00
Total:	\$1,214,947.21
	Expenses
111020 Salaries-Faculty PT/Overload	\$287,761.32
111030 Overtime	\$4,351.85
111035 Stipends	\$7,416.62
113000 Salaries-Administrative Support	\$305,882.76
113020 PT Salaries-Admin Support	\$24,142.92
114000 Salaries-Classified Staff	\$141,648.82
114020 PT Salaries-Classified Staff	\$28,187.60
115000 Salaries-Student Assistants	\$1,451.82
126100 Contract Service	\$110,179.48
126200 Instruction Contract Service	\$45,547.32
131000 Supplies	\$13,993.45
131100 Classroom Supplies	\$29,556.70
131120 Food	\$536.07
131300 Postage	\$26.05
131900 Non-Capitalized Equipment	\$58,335.94
138200 Advertising	\$10,058.09
138210 Promotional Items	\$1,844.00
138250 Public Relations	\$1,550.28
138300 Institutional Membership	\$6,745.00
138500 Other Cost	\$0.00
138600 CE-TEST/BOOKS	\$1,181.87
141100 Travel	\$8,037.55
142100 Travel-Professional Development	\$0.00
143100 Travel-Student	\$5,018.37
150100 Capital Equipment	\$66,399.99
189100 Contingency	\$935.00
Total:	\$1,160,788.87
Net Revenues/(Expenses):	\$54,158.34

LEE COLLEGE DISTRICT
WORKFORCE AND COMMUNITY DEVELOPMENT REVENUES AND EXPENSES
Cumulative as of March-20

NOTE: All amounts shown are included in the Operating Revenues and Expenses Totals

Program Revenues		Program Expenses	Variance Over/(Under)	
Workforce Administration	\$0.00	Workforce Administration	\$202,051.13	(\$202,051.13)
Advanced Jazz Ensemble	\$0.00	Advanced Jazz Ensemble	\$0.00	\$0.00
Advanced Technician Training	\$677,510.00	Advanced Technician Training	\$368,408.33	\$309,101.67
CE-Administration	\$0.00	CE-Administration	\$41,531.76	(\$41,531.76)
CE_Professional Develop	\$52,853.65	CE_Professional Develop	\$0.00	\$52,853.65
CE-Adult Learning Center	\$0.00	CE-Adult Learning Center	\$0.00	\$0.00
CE-Baytown Symphony	\$0.00	CE-Baytown Symphony	\$0.00	\$0.00
CE-Healthcare	\$0.00	CE-Healthcare	\$0.00	\$0.00
CE-Leisure Learning	\$13,580.00	CE-Leisure Learning	\$300.00	\$13,280.00
CE-Senior Citizens	\$24,650.13	CE-Senior Citizens	\$8,021.90	\$16,628.23
CE-Vocational Funded	\$0.00	CE-Vocational Funded	\$0.00	\$0.00
CE-Basketball Camp	\$0.00	CE-Basketball Camp	\$0.00	\$0.00
CE-Volleyball Camp	\$0.00	CE-Volleyball Camp	\$0.00	\$0.00
EMS Open Enrollment	\$11,422.64	EMS Open Enrollment	\$9,735.00	\$1,687.64
CE Installment Payment Fees	\$0.00	CE Installment Payment Fees	\$0.00	\$0.00
W&CD Assessment	\$17,325.00	W&CD Assessment	\$1,330.00	\$15,995.00
W&CD Business Operations	\$0.00	W&CD Business Operations	\$149,135.87	(\$149,135.87)
W&CD Fieldbus	\$13.44	W&CD Fieldbus	\$2,000.00	(\$1,986.56)
W&CD Healthcare Open Enrollment	\$116,470.50	W&CD Healthcare Open Enrollment	\$57,014.87	\$59,455.63
W&CD Indust. Open Enrollment	\$202,359.75	W&CD Indust. Open Enrollment	\$70,219.64	\$132,140.11
W&CD Other Contract Training	\$0.00	W&CD Other Contract Training	\$4,508.67	(\$4,508.67)
W&CD Indust. Contract Training	\$98,762.10	W&CD Indust. Contract Training	\$54,474.87	\$44,287.23
W&CD Corporate Services	\$0.00	W&CD Corporate Services	\$192,056.83	(\$192,056.83)
Total Revenue	<u>\$1,214,947.21</u>	Total Expenses	<u>\$1,160,788.87</u>	<u>\$54,158.34</u>

**LEE COLLEGE DISTRICT
RESTRICTED FEDERAL PROGRAMS**

March-20

NOTE: No amounts shown in Restricted Funds are included in the Operating Revenues and Expenses Totals

Federal Grants/Contracts Revenues		Federal Grants/Contracts Expenses	Variance Over/(Under)
Direct Loans 2019	\$0.00	Direct Loans 2019	(\$10,840.00)
Direct Loans 2020	\$3,201,516.00	Direct Loans 2020	\$3,266,747.00
DOL ECCA	\$4,735.76	DOL ECCA	\$10,671.01
Ed Opportunity Center 2017-21	\$127,335.49	Ed Opportunity Center 2017-21	\$148,233.12
Federal Work Study & JLD 2020	\$89,611.32	Federal Work Study & JLD 2020	\$115,702.41
LC STEM Project	\$342,380.25	LC STEM Project	\$392,983.43
PELL	(\$1,480.63)	PELL	(\$1,480.63)
PELL 2020	\$6,444,436.50	PELL 2020	\$6,524,264.50
Perkins Administrative 2020	\$10,132.01	Perkins Administrative 2020	\$10,132.01
Perkins - Other	\$2,965.65	Perkins-Other	\$2,965.65
Perkins Prof Develop 2020	\$13,301.02	Perkins Prof Develop 2020	\$14,133.98
Perkins Guidance/Counsel 2020	\$68,134.32	Perkins Guidance/Counsel 2020	\$79,547.82
Perkins Instr Equipment	\$5,000.00	Perkins Instr Equip	\$13,205.00
Perkins Spec Pops 2020	\$107,539.00	Perkins Spec Pops 2020	\$117,821.41
Perkins Upgrade Curr 2020	\$5,700.00	Perkins Upgrade Curr 2020	\$21,300.00
SEOG	\$3,347.00	SEOG	\$3,347.00
SEOG 2020	\$118,750.00	SEOG 2020	\$120,946.00
Small Business Develop 2019	\$779.60	Small Business Develop 2019	\$779.60
Small Business Develop 2020	\$37,204.19	Small Business Develop 2020	\$44,645.02
Student Support Serv 2016-2020	\$115,432.81	Student Support Serv 2016-2020	\$136,456.14
Title V 2017-2021	\$177,084.10	Title V 2017-2021	\$211,099.45
Title V Pathways 2019-2024	\$41,212.43	Title V Pathways 2019-2024	\$44,497.79
TWC Accelerate Texas IV	\$111,031.43	TWC Accelerate Texas IV	\$155,873.58
USDA Grant 2018-2021	\$39,567.09	USDA Grant 2018-2021	\$44,400.96
Total Revenues:	\$11,065,715.34	Total Expenses - All Purposes:	\$11,467,432.25
			(\$401,716.91)

**LEE COLLEGE DISTRICT
RESTRICTED STATE PROGRAMS
March-20**

NOTE: No amounts shown in Restricted Funds are included in the Operating Revenues and Expenses Totals

State Grants/Contracts Revenues		State Grants/Contracts Expenses		Variance Over/(Under)
Prof Nursing Shortage Reduction	\$35,488.53	Prof Nursing Shortage Reduction	\$40,390.96	(\$4,902.43)
TEOG 2020	\$404,771.00	TEOG 2020	\$401,229.00	\$3,542.00
Texas College Work Study 2020	\$24,084.00	Texas College Work Study 2020	\$24,084.00	\$0.00
Total Revenues:	\$464,343.53	Total Expenses	\$465,703.96	(\$1,360.43)

**LEE COLLEGE DISTRICT
RESTRICTED LOCAL PROGRAMS**

March-20

NOTE: No amounts shown in Restricted Funds are included in the Operating Revenues and Expenses Totals

Private Grants/Contracts Revenues		Private Grants/Contracts Expenses		Variance Over/(Under)
Baytown Concert Band	\$0.00	Baytown Concert Band	\$992.60	(\$992.60)
Chamber - Speech Comm Lab	\$150,000.00	Chamber - Speech Comm Lab	\$0.00	\$150,000.00
Chambers - Writing Lab	\$1,329.65	Chambers - Writing Lab	\$8,027.48	(\$6,697.83)
Dayton EDC - LC Ed Center	\$13,986.00	Dayton EDC - LC Ed Center	\$13,986.00	\$0.00
Ed Opp Center Match	\$0.00	Ed Opp Center Match	\$217.50	(\$217.50)
ExxonMobil CCPI	\$64,290.59	ExxonMobil CCPI	\$52,013.45	\$12,277.14
Liberty EDC	\$227.69	Liberty EDC	\$268.63	(\$40.94)
MD Anderson - UVR	\$2,801.82	MD Anderson - UVR	\$7,186.66	(\$4,384.84)
Phillips 66	\$30,000.00	Phillips 66	\$897.76	\$29,102.24
SBDC Program Income	\$683.00	SBDC Program Income	\$435.14	\$247.86
Temple Foundation GRAD Cafe	\$4,487.78	Temple Foundation GRAD Cafe	\$4,487.78	\$0.00
Texas Higher Ed Foundation	\$1,901.54	Texas Higher Ed Foundation	\$9,436.10	(\$7,534.56)
Texans Standing Tall SBI 2019	\$195.70	Texans Standing Tall	\$1,145.02	(\$949.32)
Texas Mutual Insurance Grant	\$44,752.31	Texas Mutual Insurance Grant	\$53,976.99	(\$9,224.68)
Trellis Huntsville Scholarship	\$7,110.00	Trellis Huntsville Scholarship	\$5,395.00	\$1,715.00
UTA Dana Center	\$2,338.50	UTA Dana Center	\$2,338.50	\$0.00
Total Revenues	<u>\$324,104.58</u>	Total Expenses	<u>\$160,804.61</u>	<u>\$163,299.97</u>

Lee College
Checks > \$25,000
March 2020

Check No.	Payment Date	Supplier Name	Payment Amount	Account	Description
0000003321	03/26/20	AAA Asphalt Paving, Inc. *	117,026.27	BOND	
0000003322	03/26/20	Pfeiffer & Son, Ltd*	184,095.75	BOND	
0000170261	03/03/20	Government Leasing and Finance Inc	254,010.00	MAIN	Capital Lease Payment
0000170330	03/05/20	Collette Vacations	33,989.00	MAIN	Senior Travel
0000170456	03/17/20	BC Commercial*	55,046.60	MAIN	
0000170508	03/17/20	Oracle America Inc	34,312.59	MAIN	
0000170608	03/19/20	TXU Energy Retail Company LLC	66,555.32	MAIN	Electricity
0000170612	03/19/20	TouchNet Information Systems Inc	64,107.00	MAIN	
0000170677	03/26/20	SEDIA SYSTEMS	44,216.60	MAIN	

Total Bond	301,122.02
Total Main	552,237.11
Grand Total	<u>853,359.13</u>

Lee College District Projected Cash Balances for FYE 2020

REVENUES	Projected Cash Flows	Projected FYE 2020	Revenue and Expense Assumptions for FY 2020
	Feb-20		
Tuition-Resident In- District	1,783.00	\$4,978,579	Projected 2020 Revenue
Tuition-Out of District	(5,442.00)	\$3,838,738	Projected 2020 Revenue
Tuition-Non-Resident	(3,108.00)	\$403,131	Projected 2020 Revenue
Tuition -Dual Credit	375.00	\$694,061	Projected 2020 Revenue
Tuition Waivers	26,714.00	(\$1,492,165)	Projected 2020 Revenue
TPEG Transfers-Resident	-	(\$479,611)	Projected 2020 Revenue
TPEG Transfers-Non-Resident	-	(\$23,543)	Projected 2020 Revenue
Repeat Course Fee	(255.00)	\$120,953	Projected 2020 Revenue
Student Service Fees	(416.00)	\$265,507	Projected 2020 Revenue
Registration Fees	(750.00)	\$567,030	Projected 2020 Revenue
Building Use Fees	(2,612.00)	\$2,042,651	Projected 2020 Revenue
International Education Fee	(28.00)	\$21,986	Projected 2020 Revenue
Laboratory Fees	(1,622.00)	\$598,773	Projected 2020 Revenue
Learning Technology Fee (Spring 2018)	(700.00)	\$550,579	Projected 2020 Revenue
Refund -Student Fees	-	(\$0)	Projected 2020 Revenue
Other Student Fees	12,261.00	\$304,607	Projected 2020 Revenue
State Appropriations - Core	64,639.00	\$680,410	Projected 2020 Revenue
State Appropriations - Student Success	109,283.00	\$1,150,418	Projected 2020 Revenue
State Appropriations - Contact Hours	816,683.00	\$8,594,892	Projected 2020 Revenue
District Taxes - Maint. & Operations	417,818.00	\$32,475,720	Projected 2020 Revenue
District Taxes - G.O. Bond Prin. & Interest	43,149.00	\$3,594,088	Projected 2020 Revenue
Workforce/CD Revenues	105,275.00	\$1,669,452	Projected 2020 Revenue
Revenue in Lieu of Taxes (PILOT/FTZ)	-	\$1,287,791	Projected 2020 Revenue
Other Revenues	25,584.00	\$644,282	Projected 2020 Revenue
Interest Income	53,390.00	\$492,886	Projected 2020 Revenue
Total Revenues:	\$1,662,021	\$62,981,217	Total Projected Revenue FY '20
Beginning Cash as of March 1, 2020:	\$36,979,002	\$14,092,145	September 1, 2019 Balance
Projected Expenses:	\$4,191,535	\$57,400,724	Projected Actual 2020
Ending Cash March 31, 2020	\$34,449,488	\$19,672,638	Projected 2020 Cash Balance

Lee College District
New Revenue Financing System Bonds, Series
2018

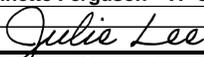
	Issuance	Construction Funds	Balance Remaining
Principal Amount	\$10,320,000.00		
Original Issue Premium:	\$993,203.20		
Underwriters' Discount	(\$67,650.83)		
	\$11,245,552.37		
Cost of Issuance	(\$124,939.78)		
Proceeds to Lee College:	\$11,120,612.59		
To Debt Service Fund:	(\$120,612.59)		
Bond Proceeds Available for Construction Projects:	\$11,000,000.00	\$11,000,000.00	\$5,034,496.62

2018 Critical Infrastructure Projects

		Cost Estimate			
Item	Project	Total Project	Expended to Date	Balance	Comments (with Category Subtotal)
Critical Site Infrastructure					\$420,075
1	Road - Reconstruct Drive Between Parking Lots P10 and P11	\$388,923.00			Concrete Driveway, Curb & Gutter, and Adjacent Sidewalk
2	ADA/TDLR Improvements - Site Sidewalk Various Locations - Priority 1 Items Only (excludes Gulf Street)	\$11,548.00			Most sidewalks next to roads are 4' and not 5'; most curb ramps in good condition but do not comply; focus is broken concrete, uneven surfaces, and grading next to sidewalk too steep
12.1	Replace/Re-coat Pipe Racks - See Structural Damage - Phase 1 (Part of Item 12.2 Below)	\$9,802.00			Coating failed; rusting metal with some pitting at bases; Replace Critical Columns, Repaint All
12.2	Replace/Recoat Awnings - Structural Damage - Phase 1 (Part of Item 12.1 Above)	\$9,802.00			Coating failed; rusting metal with some pitting at bases; Replace Critical Columns, Repaint All
		\$420,075.00	223,175.36	\$196,899.64	
Pool					\$1,119,401
3	Gymnasium/Natorium - Pool	\$365,404.00			Priority - Replace filter, piping, chemical station for pool
4	Gymnasium/Natorium - Pool Dectron Unit	\$753,997.00			Priority - Replace Dectron unit for pool
		\$1,119,401.00	423,326.02	\$696,074.98	
MEP-High Voltage; Mechanical, Electrical, Plumbing					\$2,689,337.00
5.1	Electrical - Replace High Voltage Underground - Phase 1 (Part of Item 5.2 Below)	\$1,287,037.00			Many locations are aged/deteriorated. 5 of 14 Priority to Replace (underground power to transformers)
5.2	Electrical - Replace Transformers - Phase 1 (Part of Item 5.1 Above)	\$20,173.00			Many locations are aged/deteriorated. 5 of 14 Priority to Replace (replacement of transformer)
11	Moler Hall - Plumbing Upgrades	\$3,921.00			Relocate water lines above equipment to avoid damage from leaks; repair sewer pipes collapsed
6	HVAC - ATC	\$1,356,536.00			Priority 1 - Hardware/Programming for 2nd/3rd Floor to match 1st Floor (future phases required)
7	HVAC - Server Room Upgrade TV1	\$5,802.00			Priority 1 - Dedicated air needed for IT Areas
8	HVAC - North Plant	\$7,914.00			Priority 1 - Programming, Replace rusted piping on CTS, Ladder, Coat 8 chiller heads, test and calibrate refrigerant monitor system, ground chillers, eddy current chillers (excludes cooling tower overhaul listed separately)
9	HVAC - South Plant	\$2,152.00			Priority 1 - Eddy current chillers, insulate chillers, test and calibrate refrigerant monitor system (if cooling tower overhaul listed separately not completed)
10	HVAC - Student Center	\$5,802.00			Priority 1 - Replace air handler units
		\$2,689,337.00	1,071,834.94	\$1,617,502.06	
Technology					\$341,145.00
13	TV1 - Dedicated 200 Amp Service to Network UPS System (from TV2)	\$0.00		\$0.00	Backup for IT Server Area and UPS System
14	Upgrades to Campus Fiber System Including Redundancy (and associated Network Switches Upgrades for Buildings)	\$341,145.00		\$341,145.00	All Campus Site Fiber Replacement between buildings; Current system is over 20 years old; end of useful life
		\$341,145.00	57,678.06	\$283,466.94	
Technology/Fiber - Network Switches					\$608,855.00
14.2	Upgrades Network Switches Upgrades for Building Associated with Fiber Upgrades	\$608,855.00		\$608,855.00	All Campus Site Fiber Replacement between buildings; Current system is over 20 years old, end of useful life.
		\$608,855.00	-	\$608,855.00	
General					\$150,000
	Strategic Facilities Master Plan	\$150,000.00	150,000.00	\$0.00	
Owner Contingency					\$200,000
15	Owner Contingency	\$200,000.00	\$0.00	\$200,000.00	Owner Contingency
	Total Items 1 - 15 Above =	\$5,528,813.00	1,926,014.38	\$3,602,798.62	

LEE COLLEGE DISTRICT

As of 03/31/2020

Fund Source	CUSIP	Security Type	Par Value	2/29/2020	Net Additions/ Withdrawals	3/31/2020	Yield	Total Current Period Earnings Net of Premium and Discounts
Unrestricted								
Amegy Bank - Operations			\$1,500,544.00	\$1,502,942.00	-\$2,398.00	\$1,500,544.00		
Amegy Bank - Sweep			\$26,417.59	\$964,072.48	-\$937,654.89	\$26,417.59	1.25%	833.51
Lonestar - General Fund			\$25,014,220.30	\$25,979,951.18	-\$965,730.88	\$25,014,220.30	1.61%	\$34,269.12
Total Unrestricted Cash and Cash Equivalents			\$26,541,181.89	\$28,446,965.66	(\$1,905,783.77)	\$26,541,181.89		35,102.63
Restricted								
Lone Star - Board Reserves			\$10,026,754.97	\$10,013,093.45	\$13,661.52	\$10,026,754.97	1.61%	13,661.52
Lone Star - Insurance Reserves			\$790,234.57	\$729,239.62	\$60,994.95	\$790,234.57	1.61%	994.95
Tex Pool - Endowment Fund			\$382,698.08	\$381,372.23	\$1,325.85	\$382,698.08	1.34%	\$325.85
Amegy - Construction			\$498,069.36	\$248,069.36	\$250,000.00	\$498,069.36		
TexPool - Construction			\$3,055,863.01	\$3,303,071.52	-\$247,208.51	\$3,055,863.01	1.34%	2,791.49
TXFIT - New Rev Interest and Sinking			\$117,180.50	\$117,036.39	\$144.11	\$117,180.50	1.44%	144.11
TXFIT - Previously Issued Bond Reserve			\$300,762.14	\$300,392.33	\$369.81	\$300,762.14	1.44%	369.81
Total Restricted Cash			\$ 15,171,562.63	\$ 15,092,274.90	\$ 79,287.73	\$ 15,171,562.63		18,287.73
Total Cash (Restricted and Unrestricted)			\$ 41,712,744.52	43,539,240.56	\$ (1,826,496.04)	41,712,744.52		53,390.36
The investment portfolio and transactions presented comply with Lee College's investment policy, strategy, and provisions of the Texas Public Funds Investment Act.								
Prepared by:								
				Annette Ferguson - VP of Finance				
								
				Julie Lee - Controller				
"INVESTMENT DISCLOSURE"								
1. Does the institution employ outside investment advisors or managers and, if so, who are they (provide individual or firm name and address)? Do the outside investment advisors or managers have the authority to make investment decisions without obtaining prior approval? NO								
2. Does the institution use soft dollar arrangements (a means of paying for services through brokerage commission revenue, rather than through direct payments)? (If the answer to this question is yes, the institution must provide a copy of the guidelines that govern the use of soft dollars arrangements.) NO								
3. Is the institution associated with an independent endowment or foundation? Yes								
Lee College Foundation; Investments Market Value as of 03/31/2020 \$11,113,310.89.								
Angela Oriano, Interim Executive Director of Foundation & Resource Development, 200 Lee Drive, Baytown, TX 77520; 281-425-6453; aoriano@lee.edu								

ACTION ITEM FOR BOARD OF REGENTS MEETING
LEE COLLEGE DISTRICT

Meeting Date: April 23, 2020

AGENDA ITEM: Consideration of the Academic Calendar Spring 2021 – Fall 2022

The Administration recommends that the Board authorize the President or her designee to negotiate final terms and approve the agreement/purchase/hire of

Proposal is within Budgetary Allocations

Annette Ferguson

Vice President of Finance and Administration

Detail

The Academic Calendar Spring 2021-Fall 2022 outlines the operational schedule of the college, which includes the beginning and ending dates of each semester, instructional sessions, and vacations.

Resource Personnel

Dr. Donnetta Suchon

Fiscal Implications

None

Exhibit

Calendar Spring 2021 – Fall 2022

Proposal in compliance with Board Policy

Dr. Lynda Villanueva

Dr. Lynda Villanueva, President

Leslie Gallagher

Chief of Staff / Director of Strategic Operations

Approved: _____ No: _____

Date: _____

DRAFT
Academic Calendar
Spring 2021– Fall 2022*

*Subject to changed based on the needs of the Lee College website for updated information.

SPRING SEMESTER – 2021

November

10 (2020) Tuesday Spring **Registration** Begins for All Students

January

4 Monday Offices Open
4-8 Monday-Friday Professional Development Week
11 Monday Classes Begin
18 Monday Martin Luther King Holiday (College Closed)
27 Wednesday Day of Record (16-week Classes)

March

8-14 Monday-Sunday Spring Break
15 Monday Second 8-week Classes Begin

April

2 Friday Good Friday Holiday (College Closed)
6 Tuesday Summer 2021 **Registration** Begins
13 Tuesday Fall 2021 **Registration** Begins for Students
Who Have Successfully Completed at Least
45 Credits at Lee College
20 Tuesday Fall 2021 **Registration** Begins for Students
Who Have Successfully Completed at Least
30 Credits at Lee College
27 Tuesday Fall 2021 **Registration** Begins for All Students

May

3-6 Monday-Thursday Final exams
7 Friday Grades Due/Spring Diploma Date
8 Saturday Spring Commencement Ceremonies

SUMMER SESSIONS – 2021

April

6 Tuesday Summer 2021 **Registration** Begins for All Sessions

May

10 Monday Summer 2021Term Begins
May Mini Session Begins (May 10-27)
Cosmetology Begins (May 10 – August 5)
31 Monday Memorial Day Holiday (College Closed)

June

1 Tuesday Summer I Classes Begin

July

1 Thursday Final Exams (Summer I 5-week Classes)
2 Friday Grades Due (Summer I 5-week Classes)
5 Monday Independence Day Holiday (College Closed)
6 Tuesday Classes Begin (Summer II Session)

August

5 Thursday Final Exams (10-week & Summer II 5-week classes)
6 Friday Grades Due (10-week & Summer II 5-week classes)

FALL SEMESTER – 2021

April

27 Tuesday Fall 2021 **Registration** Begins for All Students

August

16-20 Monday-Friday Professional Development Week

18 Wednesday Fall Kick-off

23 Monday Classes Begin

September

6 Monday Labor Day (College Closed)

8 Wednesday Day of Record (16-week Classes)

October

18 Monday Second 8-week Session Begins

26 Tuesday Spring 2022 **Registration** Begins for Students
Who Have Successfully Completed at Least
45 Credits at Lee College

November

2 Tuesday Spring 2022 **Registration** Begins for Students
Who Have Successfully Completed at Least
30 Credits at Lee College

9 Tuesday Holiday College **Registration** Begins for All Students

Spring 2022 **Registration** Begins for All Students

12 Friday Last Day for Student Drops (16-week Classes)

24-28 Wednesday-Sunday Thanksgiving Holidays (College Closed)

December

6-9 Monday-Thursday Final Exams

10 Friday Grades Due/Fall Diploma Date

11 Saturday Fall Commencement Ceremonies

13 Monday Holiday College Begins
(Dec 13-16, 20-23, 27-30)

17 Friday Last Day Offices Open

Winter Break (The College closes 12:30 p.m. December 17, 2021, and reopens 7:30 a.m. January 3, 2022)

FALL SEMESTER – 2022

April

26 Tuesday Fall 2022 **Registration** Begins for All Students

August

15-19 Monday-Friday Professional Development Week

17 Wednesday Fall Kick-off

22 Monday Classes Begin

September

5 Monday Labor Day (College Closed)

7 Wednesday Day of Record (16-week Classes)

October

17 Monday Second 8-week Session Begins

25 Tuesday Spring 2023 **Registration** Begins for Students
Who Have Successfully Completed at Least
45 Credits at Lee College

November

1 Tuesday Spring 2023 **Registration** Begins for Students
Who Have Successfully Completed at Least
30 Credits at Lee College

8 Tuesday Holiday College **Registration** Begins
Spring 2023 **Registration** Begins for All Students

11 Friday Last Day for Student Drops (16-week Classes)

23-27 Wednesday-Sunday Thanksgiving Holidays (College Closed)

28-Dec. 1 Monday-Thursday Final Exams

December

2 Friday Grades Due/Fall Diploma Date

3 Saturday Fall Commencement Ceremonies

5 Monday Holiday College Begins
(Dec. 5-8, 12-15, 19-22)

16 Friday Last Day Offices Open

Winter Break (The College closes 12:30 p.m. December 16, 2022, and reopens 7:30 a.m. January 2, 2023)

DRAFT: Academic Calendar Spring 2020 – Fall 2022*

*Subject to changed based on the needs of the Lee College website for updated information.

SPRING SEMESTER – 2020 (already approved)

November

12 (2019) Tuesday *Holiday & Spring **Registration** Begins for All Students*

January

6 Monday Offices Open
6-10 Monday-Friday Professional Development Week
13 Monday Classes Begin
20 Monday Martin Luther King Holiday (College Closed)
29 Wednesday Day of Record (16-week Session)

March

9-15 Monday-Sunday Spring Break

April

7 Tuesday Summer 2020 **Registration** Begins
10 Friday Good Friday Holiday (College Closed)
14 Tuesday Fall 2020 **Registration** Begins for Students
Who Have Successfully Completed at Least
45 Credits at Lee College
21 Tuesday Fall 2020 **Registration** Begins for Students
Who Have Successfully Completed at Least
30 Credits at Lee College
28 Tuesday Fall 2020 **Registration** Begins for All Students

May

4-7 Monday-Thursday Final exams
8 Friday Grades Due/Spring Diploma Date
9 Saturday Spring Commencement Ceremonies (postponed)

SUMMER SESSIONS – 2020 (already approved)

April

7 Tuesday *Summer 2019 **Registration** Begins for All Sessions*

May

11 Monday Summer Term Begins
May Mini Session Begins (May 11 – 28)
Cosmetology Begins (May 11 – August 6)
25 Monday Memorial Day Holiday (College Closed)

June

1 Monday Summer I Classes Begin

July

2 Thursday Final Exams (Summer I 5-week Classes)
3 Friday Independence Day Holiday (College Closed)
6 Monday Grades Due (Summer I 5-week Classes)
6 Monday Classes Begin (Summer II Session)

August

6 Thursday Final Exams (10-week & Summer II 5-week classes)
7 Friday Grades Due (10-week & Summer II 5-week classes)

FALL SEMESTER – 2020 (already approved)

April

28 Tuesday Fall **Registration** Begins for All Students

August

17-21 Monday-Friday Professional Development Week

19 Wednesday Fall Kick-off (tentative)

24 Monday Classes Begin

September

7 Monday Labor Day (College Closed)

9 Wednesday Day of Record (16-week Classes)

October

19 Monday Second 8-week Session Begins

27 Tuesday Spring 2021 **Registration** Begins for Students
Who Have Successfully Completed at Least
45 Credits at Lee College

November

3 Tuesday Spring 2021 **Registration** Begins for Students
Who Have Successfully Completed at Least
30 Credits at Lee College

10 Tuesday Holiday College 2020 **Registration** Begins

13 Friday Spring 2021 **Registration** Begins for All Students

25-29 Wednesday-Sunday Last Day for Student Drops (16-week Classes)

Thanksgiving Holidays (College Closed)

December

7-10 Monday-Thursday Final Exams

11 Friday Grades Due/Fall Diploma Date

12 Saturday Fall Commencement Ceremonies

14 Monday Holiday College Begins
(Dec 14-18, 21-23, 28-31)

18 Friday Last Day Offices Open

Winter Break (The College closes 12:30 p.m. December 18, 2020, and reopens 7:30 a.m. January 4, 2021)

SPRING SEMESTER – 2021**November**

10 (2020)	Tuesday	Spring Registration Begins for All Students
-----------	---------	--

January

4	Monday	Offices Open
4-8	Monday-Friday	Professional Development Week
11	Monday	Classes Begin
18	Monday	Martin Luther King Holiday (College Closed)
27	Wednesday	Day of Record (16-week Classes)

March

8-14	Monday-Sunday	Spring Break
15	Monday	Second 8-week Classes Begin

April

2	Friday	Good Friday Holiday (College Closed)
6	Tuesday	Summer 2021 Registration Begins
13	Tuesday	Fall 2021 Registration Begins for Students Who Have Successfully Completed at Least 45 Credits at Lee College
20	Tuesday	Fall 2021 Registration Begins for Students Who Have Successfully Completed at Least 30 Credits at Lee College
27	Tuesday	Fall 2021 Registration Begins for All Students

May

3-6	Monday-Thursday	Final exams
7	Friday	Grades Due/Spring Diploma Date
8	Saturday	Spring Commencement Ceremonies

SUMMER SESSIONS – 2021**April**

6	Tuesday	Summer 2021 Registration Begins for All Sessions
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May

10	Monday	Summer 2021 Term Begins May Mini Session Begins (May 10-27) Cosmetology Begins (May 10 – August 5)
31	Monday	Memorial Day Holiday (College Closed)

June

1	Tuesday	Summer I Classes Begin
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July

1	Thursday	Final Exams (Summer I 5-week Classes)
2	Friday	Grades Due (Summer I 5-week Classes)
5	Monday	Independence Day Holiday (College Closed)
6	Tuesday	Classes Begin (Summer II Session)

August

5	Thursday	Final Exams (10-week & Summer II 5-week classes)
6	Friday	Grades Due (10-week & Summer II 5-week classes)

FALL SEMESTER – 2021**April**

27 Tuesday Fall 2021 **Registration** Begins for All Students

August

16-20 Monday-Friday Professional Development Week

18 Wednesday Fall Kick-off

23 Monday Classes Begin

September

6 Monday Labor Day (College Closed)

8 Wednesday Day of Record (16-week Classes)

October

18 Monday Second 8-week Session Begins

26 Tuesday Spring 2022 **Registration** Begins for Students
Who Have Successfully Completed at Least
45 Credits at Lee College

November

2 Tuesday Spring 2022 **Registration** Begins for Students
Who Have Successfully Completed at Least
30 Credits at Lee College

9 Tuesday Holiday College **Registration** Begins for All Students

Spring 2022 **Registration** Begins for All Students

12 Friday Last Day for Student Drops (16-week Classes)

24-28 Wednesday-Sunday Thanksgiving Holidays (College Closed)

December

6-9 Monday-Thursday Final Exams

10 Friday Grades Due/Fall Diploma Date

11 Saturday Fall Commencement Ceremonies

13 Monday Holiday College Begins
(Dec 13-16, 20-23, 27-30)

17 Friday Last Day Offices Open

Winter Break (The College closes 12:30 p.m. December 17, 2021, and reopens 7:30 a.m. January 3, 2022)

FALL SEMESTER – 2022

April

26 Tuesday Fall 2022 **Registration** Begins for All Students

August

15-19 Monday-Friday Professional Development Week

17 Wednesday Fall Kick-off

22 Monday Classes Begin

September

5 Monday Labor Day (College Closed)

7 Wednesday Day of Record (16-week Classes)

October

17 Monday Second 8-week Session Begins

25 Tuesday Spring 2023 **Registration** Begins for Students

Who Have Successfully Completed at Least

45 Credits at Lee College

November

1 Tuesday Spring 2023 **Registration** Begins for Students
Who Have Successfully Completed at Least
30 Credits at Lee College

8 Tuesday Holiday College **Registration** Begins

11 Friday Spring 2023 **Registration** Begins for All Students

23-27 Wednesday-Sunday Last Day for Student Drops (16-week Classes)

28-Dec. 1 Monday-Thursday Thanksgiving Holidays (College Closed)

Final Exams

December

2 Friday Grades Due/Fall Diploma Date

3 Saturday Fall Commencement Ceremonies

5 Monday Holiday College Begins

(Dec. 5-8, 12-15, 19-22)

16 Friday Last Day Offices Open

Winter Break (The College closes 12:30 p.m. December 16, 2022, and reopens 7:30 a.m. January 2, 2023)

FALL SEMESTER – 2020

August

17-21	Monday-Friday	Professional Development Week
19	Wednesday	Fall Kick-off (tentative)
24	Monday	Classes Begin

September

7	Monday	Labor Day (College Closed)
9	Wednesday	Day of Record (16-week Classes)

October

27	Tuesday	Spring 2021 Registration Begins for Students Who Have Successfully Completed at Least 45 Credits at Lee College
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November

3	Tuesday	Spring 2021 Registration Begins for Students Who Have Successfully Completed at Least 30 Credits at Lee College
10	Tuesday	Holiday 2020 Registration Begins Spring 2021 Registration Begins for All Students
13	Friday	Last Day for Student Drops (16-week Classes)
25-29	Wednesday-Sunday	Thanksgiving Holidays (College Closed)

December

7-10	Monday-Thursday	Final Exams
11	Friday	Grades Due/Fall Diploma Date
12	Saturday	Fall Commencement Ceremonies
14	Monday	Holiday College Begins (Dec 14-18, 21-23, 28-31)
18	Friday	Last Day Offices Open

Winter Break (The College closes 12:30 p.m. December 18, 2020, and reopens 7:30 a.m. January 4, 2021)

ACTION ITEM FOR BOARD OF REGENTS MEETING
LEE COLLEGE DISTRICT

Meeting Date: April 23, 2020

AGENDA ITEM: Consideration of Course Fee Adjustments Effective Fall 2020

The Administration recommends that the Board authorize the proposed adjustments to the listed course fees effective the Fall 2020 term.

Proposal is within Budgetary Allocations

Annette Ferguson

Vice President of Finance and Administration

Detail

During the month of March, numerous meetings were held with Deans, Division Chairs, Controller, and CFO to evaluate fees being charged for courses at Lee College. The purpose of the fee was traced to the expense for the fee purpose. Revenue collected and expense incurred was compared to determine if the fee was appropriate. The attached schedule lists all of the recommended changes to the Lee College Course Fees effective Fall 2020.

Resource Personnel

Annette Ferguson, Vice President of Finance
Jule Lee, Controller

Fiscal Implications

The decrease in course fees will result in a decline in revenue of approximately \$50,000 for the 2020-2021 fiscal year.

Exhibit

Listing of Lee College Course Fee Adjustments

Proposal in compliance with Board Policy

Dr. Lynda Villanueva

Dr. Lynda Villanueva, President

Leslie Gallagher

Chief of Staff / Director of Strategic Operations

Approved: _____ No: _____

Date: _____

Lee College
 Course Fee Adjustments
 Effective Fall 2020

Department	Course #	CURRENT	REQUESTED
ARCH	1307	30.00	12.00
	1308	30.00	12.00
MUSI	1116	6.00	-
	1117	6.00	-
	1306	6.00	-
	1307	6.00	-
	1311	6.00	-
	1312	6.00	-
	2116	6.00	-
	2117	6.00	-
	2311	6.00	-
	2312	6.00	-
HITT	1255	30.00	-
	1301	30.00	-
	1305	30.00	-
	1341	30.00	-
	1345	30.00	-
	1353	30.00	-
	2339	30.00	-
	2343	30.00	-
HITT	2161	-	8.00
	2260	-	8.00
DACC	1380	-	8.00
	2380	-	8.00
KINE	1115	10.00	-
	1116	10.00	-
	1121	10.00	-
	1122	10.00	-
	1127	10.00	-
	1128	10.00	-
	1149	10.00	-
	1150	10.00	-
	1183M	10.00	-
	1184M	10.00	-
	1187W	10.00	-
	1188W	10.00	-
	1301	10.00	-
	1304	10.00	-
	1338	10.00	-
	2149	10.00	-
	2150	10.00	-
2183M	10.00	-	

	2184M	10.00	-	
	2187W	10.00	-	
	2188W	10.00	-	
ENGL	1301	6.00	-	
	2311	6.00	-	
SPAN	1411	4.00	-	
	1412	4.00	-	
CSME	2449	10.00	-	
	2414	10.00	-	
	1255	20.00	-	
	2343	10.00	-	
	2350	10.00	-	
	2410	10.00	-	
	2445	10.00	-	
POFT	1227	10.00	-	
POFI	1349	30.00	-	
ACNT	1303	30.00	-	
	1311	30.00	-	
	1313	30.00	-	
	1329	30.00	-	
	1331	30.00	-	
	2303	30.00	-	
	2304	30.00	-	
	2309	30.00	-	
ACCT	2401	40.00	-	
	2402	40.00	-	
CSME	2441	10.00	20.00	
	1453	10.00	20.00	
ECON	2301	2.00	-	
	2302	2.00	-	
GEOG	1303	2.00	-	
HIST	1301	2.00	-	
	1302	2.00	-	
	2301	2.00	-	
	2321	2.00	-	
	2322	2.00	-	
PHIL	1301	2.00	-	
	1304	2.00	-	
	2306	2.00	-	
PSYC	2301	2.00	-	
	2314	2.00	-	
	2317	2.00	-	
SOCI	1301	2.00	-	
	1306	2.00	-	
	2319	2.00	-	
WLDG	1200	-	48.00	New Course
	1430	-	96.00	New Course

INTC	2433	-	80.00	New Course
	1350	-	80.00	New Course
PPFB	2407	-	96.00	
MCHN	1302	-	30.00	

ACTION ITEM FOR BOARD OF REGENTS MEETING
LEE COLLEGE DISTRICT

Meeting Date: April 23, 2020

AGENDA ITEM: Consideration of Removing the Six Semester Credit Hour Minimum Charge of Tuition and Fees

The Administration recommends the Board remove of the minimum six semester credit hour charge of tuition and fees.

Proposal is within Budgetary Allocations

Annette Ferguson

Vice President of Finance and Administration

Detail

It is the recommendation of Administration to remove the minimum tuition and fee charge. Currently if a student enrolls for courses totaling 1 to 6 semester credit hours the charge is the same. By removing this minimum charge, we will be able to encourage students to enroll in single classes at Lee College rather than going to one of the other colleges in our area that do not have the minimum charge.

Resource Personnel

Annette Ferguson, Vice President of Finance

Fiscal Implications

The fiscal impact will be monitored and evaluated to determine impact on enrollment.

Exhibit

None

Proposal in compliance with Board Policy

Dr. Lynda Villanueva

Dr. Lynda Villanueva, President

Leslie Gallagher

Chief of Staff / Director of Strategic Operations

Approved: _____ No: _____

Date: _____

ACTION ITEM FOR BOARD OF REGENTS MEETING
LEE COLLEGE DISTRICT

Meeting Date: April 23, 2020

AGENDA ITEM: Consideration of Changing Building Use Fee to General Fee Effective Summer 2020 Term

The Administration recommends that the Board authorize the Building Use Fee be changed to a General Institutional Fee effective with the Summer 2020 term.

Proposal is within Budgetary Allocations

Annette Ferguson

Vice President of Finance and Administration

Detail

As Lee College continues to adjust to meet the needs of our students, there is a need to re-define the use of the current building use fee to include services, equipment and other needs of the college. The fee will be named general fee and the rate will remain 20.50 per SCH.

Resource Personnel

Annette Ferguson, Vice President of Finance

Fiscal Implications

There are no fiscal implications of this change.

Exhibit

None

Proposal in compliance with Board Policy

Dr. Lynda Villanueva

Dr. Lynda Villanueva, President

Leslie Gallagher

Chief of Staff / Director of Strategic Operations

Approved: _____ No: _____

Date: _____

ACTION ITEM FOR BOARD OF REGENTS MEETING
LEE COLLEGE DISTRICT

Meeting Date: April 23, 2020

AGENDA ITEM: Consideration of Renewal of Lee College Employee Contracts for FY 2020 – 2021

The Administration recommends that the Board approve the renewal of contracts for the academic year 2020-21 for the employees listed herein.

Proposal is within Budgetary Allocations

Annette Ferguson

Vice President of Finance and Administration

Detail

The Administration recommends that the Board authorize the President or designee to enter employee contracts as presented. Pursuant to Board Policy DCA (LOCAL), the recommended contracts will not exceed one year. The President shall assign duties and set compensation pursuant to the approved salary schedule. The attached exhibit identifies the recommended employees. Faculty currently on multi-year contracts are not included.

Resource Personnel

Amanda Summers, Director of Human Resources
Dr. Lynda Villanueva, President
President's Cabinet

Fiscal Implications

Salaries for each of the existing positions will be funded in the 2020 – 2021 budget

Exhibit

Employee Contract Recommendation List

Proposal in compliance with Board Policy

Dr. Lynda Villanueva

Dr. Lynda Villanueva, President

Leslie Gallagher

Chief of Staff / Director of Strategic Operations

Approved: _____ No: _____

Date: _____

Employee Name	Division	Reports To	Contract Type	Recommended Contract Status for FY 2020-2021
Calderon, Leonor	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Cook, Channell	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Courteau, Christine	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Dunnington, Benjamin	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Durgheu, Mariana	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Gillespie, Brian	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Harris, Boyd	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Hernandez, Angy	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Holland, Valerie	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Ingle, Stephanie	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Kar, Sanjukta	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Martin, Cristen	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Morrill, Heather	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Poirot, Elena	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Ramirez, Javier	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Ross, Cana	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Thayer, Mandy	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Verner, Melanie	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Walker-Anderson, Kathleen	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Wilcox, Onimi	Academic Studies	Dr. Veronique Tran	Administrative Contract	One Year
Williams, Kyra	Academic Studies	Dr. Onimi Wilcox	Faculty Contract	One Year
Capson, Lara	Applied Sciences	Layton Childress	Faculty Contract	One Year
Carter, Shari	Applied Sciences	Layton Childress	Faculty Contract	One Year
Childress, Layton	Applied Sciences	Dr. Veronique Tran	Administrative Contract	One Year
Collins, Waldo	Applied Sciences	Layton Childress	Faculty Contract	One Year

Fincher, Patricia	Applied Sciences	Layton Childress	Faculty Contract	One Year
Hardacker-Williams, Karla	Applied Sciences	Layton Childress	Faculty Contract	One Year
Isaac, Staffon	Applied Sciences	Layton Childress	Faculty Contract	One Year
Manibusan, Helen	Applied Sciences	Layton Childress	Faculty Contract	One Year
Martinez-Atain, Rizza	Applied Sciences	Layton Childress	Faculty Contract	One Year
Murphy, Kathleen	Applied Sciences	Layton Childress	Faculty Contract	One Year
Rogers, Barbara	Applied Sciences	Layton Childress	Faculty Contract	One Year
Sheffield, Cheryl	Applied Sciences	Layton Childress	Faculty Contract	One Year
Theriot, Michelle	Applied Sciences	Layton Childress	Faculty Contract	One Year
Ferguson, Annette	Finance & Administration	Dr. Lynda Villanueva	Administrative Contract	One Year
Jaime, Mark	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Jennings, Brittany	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Lee, Julie	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Lewis, Michelle	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Martinez, Beverly	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Mourer, Rosetta	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Ortiz, Helen	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Ramirez, Elizabeth	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Roye, Terry	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Sparkes, Michael	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Steyn, Pamela	Finance & Administration	Annette Ferguson	Administrative Contract	One Year
Evans, Jimmy	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Lee, Paula	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Lightfoot, Carolyn	Information Technology	Dr. Lynda Villanueva	Administrative Contract	One Year
McCandless, Walter	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Oehler, Troy	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Parikh, Shital	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year

Salinas, Rene	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Sandoval, Thomas	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Sibghatullah, Syed	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Spriggins, Gabrielle	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Wilkins, Richard	Information Technology	Dr. Carolyn Lightfoot	Administrative Contract	One Year
Allen, Christopher	Instruction	Dr. Veronique Tran	Administrative Contract	One Year
Arrigo, Paul	Instruction	Dr. Veronique Tran	Administrative Contract	One Year
Brown, Sandra	Instruction	Dr. Veronique Tran	Faculty Contract	One Year
Combs, Brandon	Instruction	Dr. Veronique Tran	Administrative Contract	One Year
Johnson, Samantha	Instruction	Dr. Veronique Tran	Faculty Contract	One Year
Mayer, William	Instruction	Dr. Veronique Tran	Faculty Contract	One Year
Oyler, Penny	Instruction	Dr. Veronique Tran	Administrative Contract	One Year
Tran, Veronique	Instruction	Dr. Lynda Villanueva	Administrative Contract	One Year
Vaughan, Ricky	Instruction	Dr. Veronique Tran	Administrative Contract	One Year
Yepez, Lena	Instruction	Dr. Veronique Tran	Administrative Contract	One Year
Champagne, Roy	President's Office	Dr. Lynda Villanueva	Coaching Contract	Coaching
Essix, Danielle	President's Office	Dr. Lynda Villanueva	Coaching Contract	Coaching
Gallagher, Leslie	President's Office	Dr. Lynda Villanueva	Administrative Contract	One Year
Summers, Amanda	President's Office	Dr. Lynda Villanueva	Administrative Contract	One Year
Templer, Lisa	President's Office	Dr. Lynda Villanueva	Administrative Contract	One Year
Aramburo, Daisy	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Bennett, Scott	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Byers, Courtney	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Christie, Daniel	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Coffman, Rosemary	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Espinoza, Anna	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Hardin, Deborah	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year

Hillier, Christi	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Husband, Carl	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Juarez, Thomas	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Leal, Felipe	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
McClahan, Kerry	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Moreno, Marissa	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Moseley, Samuel	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Oliver, Rachel	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Ortuvia, Marylou	Student Affairs	Dr. Donnetta Suchon	Faculty Contract	One Year
Preiss, NaJean	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Reyes-McCallister, Marynna	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Sampson, Sharon	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Smith, Tyrone	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Spletter, Michael	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Steenholdt, Tracy	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Suchon, Donnetta	Student Affairs	Dr. Lynda Villanueva	Administrative Contract	One Year
Valencia, Melissa	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Wiggins, Savannah	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Winchester, Tiffany	Student Affairs	Dr. Donnetta Suchon	Administrative Contract	One Year
Barnes, Sean	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Coats, Christopher	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Demary Jr., Jerry	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Hurlbut, Kerri	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Jackson, Dawnica	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year

James, Lorah	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Martinez, Clarissa	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Nightingale, Christena	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Oehler, Laura	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Oriano, Angela	Workforce & Community Development	Dr. Lynda Villanueva	Administrative Contract	One Year
Palacio, Richard	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Palfrey, Jahnea	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Smoke, Amanda	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Summers, Jason	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Taylor, Tasheira	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year
Tuha, Marsha	Workforce & Community Development	Dr. Angela Oriano	Administrative Contract	One Year

ACTION ITEM FOR BOARD OF REGENTS MEETING
LEE COLLEGE DISTRICT

Meeting Date: April 23, 2020

AGENDA ITEM: Consideration of Board Resolution regarding Temporary Waiver of Summer 2020 Tuition, Fee and E-Book Revenue, and Faculty pay for the 2020 Summer Term

The Administration recommends that the Board adopt the resolution authorizing the Summer 2020 tuition, fee and e-book waivers, and adjustments to faculty pay.

Proposal is within Budgetary Allocations

Annette Ferguson

Vice President of Finance and Administration

Detail

As part of the Lee College response to the CoVid-19 pandemic, the College will promise qualifying students they can attend the Summer 2020 term at no cost for tuition, fees, and e-books. Lee College will waive these costs for the four qualifying groups of students.

The four qualifying groups of students:

- 1) Students who reside in the Lee College taxing district, OR
- 2) Students who attended Lee College during the Spring 2020 Term, OR
- 3) Students who graduate in 2020 from any high school in the Lee College service district, OR
- 4) Students who are workers that has been displaced due to the CoVid-19 pandemic and are a resident within the College's service district.

In addition, the rate of pay for adjunct and full-time faculty teaching in the Summer 2020 term will be increased by \$517 for a 3-hour lecture course. The rate of pay for all courses other than a 3-hour course will be adjusted proportionately.

Resource Personnel

Annette Ferguson, Vice President of Finance

Fiscal Implications

The cost of waivers for tuition and fees for the summer term will increase by approximately \$3 million.

Exhibit

Listing of Lee College Course Fee Adjustments

Proposal in compliance with Board Policy

Dr. Lynda Villanueva

Dr. Lynda Villanueva, President

Leslie Gallagher

Chief of Staff / Director of Strategic Operations

Approved: _____ No: _____

Date: _____

RESOLUTION OF THE BOARD OF REGENTS OF LEE COLLEGE

WHEREAS, the Board of Regents of Lee College recognizes that many Lee College students and residents are being negatively impacted by the current public health crisis and its impact on the local economy, and that it is important to ensure that the College’s educational services continue to be available to the College community during this public health crisis; and

WHEREAS, the Board recognizes that in the face of the current public health crisis, temporary adjustments to certain faculty pay are needed to ensure the continued recruitment and retention of talented faculty.

IT IS THEREFORE:

RESOLVED that certain students will be permitted to attend the Summer 2020 term at no cost for tuition, fees and e-books. In particular, the College will waive these costs for the following four groups of students:

- 1) Students who reside in the College’s taxing district;
- 2) Students who attended the College during the Spring 2020 term;
- 3) Students who graduated in 2020 from any high school in the College’s service area;
- 4) Students who have lost jobs due to the COVID-19 pandemic and who reside in the College’s service area

FURTHER RESOLVED that the rate of pay for adjunct and full-time faculty teaching for the Summer 2020 term will be increased by \$517 for a three-hour lecture course. The rate of pay for all courses other than a three-hour lecture course will be adjusted proportionately. These adjustments only apply to the Summer 2020 term.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Regents of Lee College during the regular Board Meeting on April 23, 2020. A quorum of the Board of Regents being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____ Nays: _____ Abstentions: _____

To certify which, witness my hand and the official seal of the District this 23rd day of April, 2020.

Mark Hall, President, Board of Regents