



*Dr. A. Katrise Perera
Superintendent of Schools*

**Certified Notice of Posting and Agenda
of Lancaster ISD Board of Trustees**

***Lancaster ISD Administration Building, Board Auditorium
422 S. Centre Avenue
Lancaster, TX 75146
July 29, 2021 @ 6:30 PM***

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted in-person or by video conference or telephone call. At least a quorum of the board will be participating in-person, by video conference or telephone call in accordance with the provisions of Sections 551.125 or 551/127 of the Texas Government Code that have not been suspended by order of the governor. An electronic copy of the agenda packet is attached to this online notice.

1. Zoom Video Conference or Call-in Information

The public may access this meeting via Zoom video conference:

<https://us06web.zoom.us/j/98123524511?pwd=RytjaHFQQVM4ZVhalNHVtSzRWTTTRDdz09/>

by calling 1-346-248-7799, Meeting ID: 981 2352 4511, Passcode: 914781 or by calling toll-free 1-833-302-1536.

2. District Goals

Goal 1 - (G1) Improve Student Performance

Goal 2 - (G2) Fiscal Responsibility and Financial Transparency

Goal 3 - (G3) Campus Safety

Goal 4 - (G4) Improve Internal and External Communication

3. Call Meeting to Order

4. Roll Call

5. Pledge

- United States Flag
- Texas Flag

6. Recognitions and Acknowledgements

A. Recognition of Students, Staff, Community Members, Donations, and Gifts
Kimberly Simpson, Presenter

7. Superintendent's Report

A. School Reopening Update - (G1, G3, G4)

- B. Redistricting Update and Next Steps
- C. Discussion of Board Data and Goal-setting Retreat - (G1)

8. **Citizens Communication**

Should you wish to address the Board during public comment, please submit your name, address, and the item you wish to address to info@lancasterisd.org by **12:00 p.m. on Wednesday, July 28, 2021**. Please put the following in the subject line of the email: "**Public Comment for July 29, 2021 Regular Board Meeting.**"

9. **Recess to Closed Session**

As authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551 Tex. Gov't Code: §551.071 (Legal advice with school attorney), §551.072 (Deliberation regarding real property), §551.074 (Personnel matters), and §551.076 (Deliberation regarding security devices or security audits).

10. **Reconvene in Open Session**

Consider and take Possible Action on Items Discussed in Closed Session:

11. **Adoption of Consent Agenda**

- A. Approval of the following Minutes - BE(LEGAL and LOCAL):

- 1. June 24, 2021 - Regular Board Meeting

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**Minutes of Regular Meeting
The Board of Trustees Lancaster ISD
June 24, 2021, at 6:30 p.m.**

The Board of Trustees of Lancaster ISD met in a regular meeting in the Board Room Auditorium of the Lancaster ISD Administration Building located at 422 S. Centre Ave., Lancaster, TX 75146 on June 24, 2021, at 6:30 p.m. with a quorum present and voting.

1. Call Meeting to Order

Board President Marion Hamilton called the meeting to order at 6:34 p.m.

Trustees present: Marion Hamilton, Carolyn Morris, Ty G. Jones, Gregory Stephenson and Kendall L. Smith

Trustees absent: LaRhonda Mays and Rhonda Davis-Crawford

2. Recess to Closed Session at 6:38 p.m.

The Board went into executive session at **6:38 p.m.** as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551 Tex. Gov't Code Section 551.071: Legal Advice from School Attorney; Tex. Gov't Code 551.072: Deliberation Regarding Real Property; Tex Gov't Code 551.074: Personnel Matters/Legal Advice from School Attorney; Tex Gov't Code 551.076: Deliberation Regarding Security Devices or Security Audits).

- A. Discussion with legal counsel regarding Forensic Audit – CFC(LEGAL)
- B. Discussion/update of technology and ransomware issues with legal counsel.
- C. Discussion of extensive absenteeism of Trustee LaRhonda Mays.

3. Reconvene in Open Session

The Board reconvened into open session at **8:34 p.m.** to consider and take possible action on items discussed in closed session.

I. Superintendent's Report

- LISD scholar students were awarded over \$25 million in scholarships during a COVID-19 year. Last year's awards were \$20 million.
- Inaugural 2021 Early College Graduation will graduate 54 students on June 25-26, 2021.
- Thanked Technology Team for a job well done in working with ransomware/technology issues.

II. Board Acknowledgements and Recognitions

Recognition of Students, Staff, Community Members, Donations, and Gifts

Presenter: Patonia Bell, Chief of Accountability

- Congratulations to LISD's Finance Team! - Moody's upgrade for the district from A-2 to A-1 rating.

- Summer Meals for the months of June – July at Houston Elementary, Elsie Robertson Middle School (curbside distribution), and Lancaster High School.
- WEBO Nation Marching Band Camp dates – Mini Camp is June 22-24, 2021, and Regular Band Camp is – July 26-August 12, 2021.
- Registration for upcoming school year is posted on website and social media.
- LISD Inaugural Early College Graduation dates are June 25, 2021, at 9:00 am and June 26, 2021, at 7:00 pm at the Curtis Culwell Center.
- 2021 Face-to-face Teacher and Paraprofessional Job Fair – June 29, 2021
- WEBO Block Party – July 24, 2021, 11:00 am – 2:00 pm at Lancaster Middle School.

III. Discussion and take possible action regarding the extensive absenteeism of Trustee LaRhonda Mays.

Trustee Morris moved that direct legal counsel (Attny. Sharesa Alexander) send a certified letter to Trustee Mays to resign her role as Trustee. It was seconded by Trustee Stephenson.

Motion carried: 5-0

4. Citizens Communication on Agenda Items- None

5. Adoption of Consent Agenda

- A. Approval of the following Minutes – BE (LEGAL and LOCAL)
 1. May 27, 2021 – Regular Board Meeting
 2. June 10, 2021 – Called Board Meeting
- B. Approval of May 2021 Financial Report – CAA(LOCAL)-(G2)
- C. Approval of the Budget and Proposed Tax Rate Public Meeting Date – CE (LEGAL and LOCAL) – (G2)
- D. Approval of the School Based Telehealth Services Agreement – (G3, G4) This is an annual contract renewal.

Trustee Jones moved and seconded by Trustee Smith to approve Items A, B and D only.

Motion carried: 5-0

Trustee Morris moved and seconded by Trustee Stephenson to include the Public on Item C (Approval of the Budget and Proposed Tax Rate Public Meeting Date – CE (LEGAL and LOCAL), if there is a possible increase in taxes.

Motion carried: 5-0

6. Action Items

- A. Discussion and possible approval of the Budget Amendments - CE (LEGAL and LOCAL) -(G2)
Shonna Pumphrey - Presenter

Trustee Morris moved and it was seconded by Trustee Smith for approval of the Budget Amendments - CE (LEGAL and LOCAL) -(G2).

Motion carried: 5-0

- B. Discussion and possible approval of the Innovative Course- Communications and Technology in Education for Lancaster High School - EHJB(LEGAL)-(G1) Shelia Benskin – Presenter

Trustee Morris moved and it was seconded by Trustee Smith to approve the Innovative Course- Communications and Technology in Education for Lancaster High School - EHJB(LEGAL)-(G1).

Motion carried: 5-0

The Board took a brief recess for 5 minutes at 9:11 pm.

The Board reconvened at 9:16 p.m.

- C. Discussion and possible approval of Toyota Leadership Program and Memorandum of Understanding Arrangement. Patonia Bell – Presenter

Trustee Jones moved and it was seconded by Trustee Morris to approve Toyota Leadership Program and Memorandum of Understanding Arrangement.

Motion carried: 5-0

- D. Discussion and possible approval to use Design-Build Construction Method for Facility Energy Efficiency Projects and to Release RFQ to select Most Qualified Design-Build Provider- CVE(LEGAL)-(G2). Presenter – Dr. John Price – Presenter

Trustee Jones moved and it was seconded by Trustee Smith for approval to use Design-Build Construction Method for Facility Energy Efficiency Projects and to Release RFQ to select Most Qualified Design-Build Provider- CVE(LEGAL)-(G2).

Motion carried: 4 Yes; No-1, Trustee Stephenson

- E. Discussion and take possible action regarding updating regular scheduled board meetings.

Trustee Jones moved and there was no second to update regular scheduled board meetings.

Motion failed for lack of a second.

- F. Discussion and take possible action for approval of calendar draft for board meeting calendar 2021- 2022 school year.

No action taken.

- G. Election of Board of Officers for school year 2021-2022. The election was yielded to Atty. Sharesa Alexander to facilitate election process.

- 1. President

Trustee Stephenson moved and it was seconded by Trustee Morris for President Hamilton to remain as Board President.

Motion carried by majority vote: 3 – Yes; No – 0; 2 – Abstentions, Trustee Smith and Trustee Jones.

2. Vice President

President Hamilton moved and it was seconded by Trustee Stephenson to nominate Trustee Jones for Vice-President.

Motion carried by majority vote: 4– Yes; No – 0; 1 – Abstention by Trustee Smith.

3. Secretary

President Hamilton moved and it was seconded by Trustee Stephenson to nominate Trustee Morris for Board Secretary.

Motion carried by majority vote: 4 – Yes; No – 0; 1– Abstention by Trustee Smith.

Attny Sharesa Alexander yielded the floor back to President Hamilton after election.

7. Information Items

A. TASB Pay Study – Pamela Brown, Presenter

B. ESSER FUNDS Update – Dr. Tonia Howard, Presenter

C. Moody's press release announcing an upgrade to the District's rating from A2 to A1. – Shonna

Pumphrey, Presenter

8. Board Matters

A. Discussion regarding establishing committees.

The chair appointed Trustees to serve on the following committees:

1. Finance Committee – Trustee Jones and Trustee Stephenson

2. Superintendent's Evaluation Committee – Trustee Smith and Trustee Jones

3. Policy Committee – Trustee Jones, Trustee Stephenson and President Hamilton

9. Adjournment

President Hamilton adjourned the meeting at 10:23 p.m.

X

Marion Hamilton
School Board President

X

Ty G. Jones
School Board Secretary

2. July 1, 2021 - Called Board Meeting

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Minutes of Called Meeting
The Board of Trustees Lancaster ISD
July 1, 2021 at 6:00 p.m.

The Board of Trustees of Lancaster ISD met in a called meeting in the Board Auditorium of the Lancaster ISD Administration Building located at 422 S. Centre Ave., Lancaster, TX 75146 on April 29, 2021 at 7:00 p.m. with a quorum present and voting.

1. Call Meeting to Order

The Board of Trustees of Lancaster ISD met in a public meeting in the Board Room of the Lancaster ISD Administration Building located at 422 S. Centre Ave., Lancaster, TX 75146. Board President Marion Hamilton called the meeting to order at **July 1, 2021 at 6:00 p.m.**

Trustees present: President Hamilton, Trustee Davis-Crawford, Trustee Jones, Trustee Morris, Trustee Smith, and Trustee Stephenson.

Trustees absent: Trustee Mays

2. Citizens Communication on Posted Agenda Items

None presented per Dr. A. K. Perera

4. Open Session

The Board had an open session to consider and take possible action on items discussed:

A. Consideration and possible action to select a forensic auditor. CFC (LEGAL) - G2

o Berkley Research Group - Presentation of Forensic Audit Services. - Faisal Amin, Presenter

o Weaver Assurance, Tax, Advisory Presentation of Forensic Audit Services. -

Trustee Morris made a motion, seconded by Trustee Smith to obtain Weaver Assurance, Tax Advisors as the forensic auditors.

Motion carried: 6-0

B. Consideration and possible action to select a Demographer in relation to District Reorganization. BBB (LEGAL) - G4

o **Bob Templeton and Rocky Gardiner - Templeton Demographics** - Presentation of Demographic Services. Rocky Gardiner, Presenter

o **Dr. Robert M. Stein - Lena Gohlman Fox Professor of Political Science, Rice University MS-24** - Presentation of Demographic Services and **Dr. John Alford - Rice University, Department of Political Science** (partnership). Dr. Robert Stein, Presenter

o **Dr. Stacey Tepera - Population and Survey Analysts (PASA)** - Presentation of Demographic Services. (No presentation.)

o **Dennis Harner - Harner and Associates** - Presentation of Demographic Services. (No presentation due to technical difficulties.)

Trustee Morris made a motion, seconded by Trustee Smith to obtain Dr. Robert M. Stein and Dr. John Alford of Rice University as the Demographers in relation to District Reorganization. BBB (LEGAL) – (G4).

Motion carried: 6-0

C. Trustee Nomination for Region 10, Position A, seat on the TASB Board. - G4

Trustee Morris made a motion, seconded by Trustee Stephenson to nominate Trustee Ty G. Jones for Region 10, Position A, seat on the TASB Board. - G4
(No conflict of interest.)

Motion carried: 6-0

There was no Executive Session held.

5. Adjournment:

President Marion Hamilton adjourned the meeting at **8:34 pm.**

X

Marion Hamilton
School Board President

X

Carolyn Morris
School Board Secretary

B. Discussion and take possible action regarding updating regular scheduled board meetings.

C. Discussion and take possible action for approval of calendar draft for board meeting calendar 2021-2022 school year.

D. Consider the approval of the June 2021 Financial Reports - CAA(LOCAL) - (G2)

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Lancaster ISD Board Agenda

Meeting Type: Regular

Meeting Date: July 29, 2021

Category: Consent Agenda

Item Name: Approval of June 2021 Financial Report

Related Goals (District and/or Strategic): Goal 2: Fiscal Responsibility and Financial Transparency

Currently Budgeted? Yes No No Budgetary Impact
(If Yes, description provided under Fiscal Implications.)

Attachments: Yes No

Primary Contact Person: Dr. A.K. Perera

Presenter and District Contact: Shonna Pumphrey

Explanation: The following reports include the Revenue and Expenditure Fund Summary, General Fund Expenditure Budget Status Report, and Portfolio Investment Report as of and for the month ending June 30, 2021 and are presented as unaudited.

Intended Audience: All Stakeholders

Impact or Expected Outcome: Financial Transparency and Analysis

Recommendation: Administration recommends the approval of the attached Financial Reports as presented.

Fiscal Implications and Funding Source: None

Frequency Monitored: Ongoing

Projected Start Date: 6/1/2021

Projected Completion Date: 6/30/2021



Financial Reports

June 30, 2021



General Fund Budget Status Report

Lancaster Independent School District Statement of Revenues, Expenditures and Changes in Fund Balance As Of Date 06-30-2021

	Encumbrance					
	Budget	Outstanding	YTD Actuals	Balance	YTD %	Prior Year YTD%
General Fund Revenues						
Local Revenue	29,871,698	-	36,116,773	(6,245,075)	120.91%	101.38%
State Revenue	43,648,409	-	29,822,265	13,826,144	68.32%	61.38%
Federal Revenue	930,355	-	217,275	713,080	23.35%	111.28%
Total General Fund Revenue	74,450,462	-	66,156,313	8,294,149	88.86%	79.70%
General Fund Expenditures						
11 Classroom Instruction	38,982,936	978,042	30,716,005	7,288,889	81.30%	84.02%
12 Instructional Resources & Media Services	612,616	21,657	452,640	138,319	77.42%	77.39%
13 Curriculum/Instructional Staff Development	1,100,741	62,749	535,101	502,891	54.31%	92.33%
21 Instructional Leadership	1,075,350	6,661	750,845	317,844	70.44%	60.50%
23 School Leadership	4,256,239	58,934	3,344,013	853,292	79.95%	80.61%
31 Guidance & Counseling Services	2,486,743	1,172	1,970,893	514,678	79.30%	82.75%
32 Social Work Services	20,000	-	-	20,000	0.00%	0.00%
33 Health Services	774,692	6,018	515,505	253,169	67.32%	65.71%
34 Student (Pupil) Transportation	2,437,719	1,429	2,051,422	384,868	84.21%	77.13%
35 Child Nutrition	10,340	-	16	10,324	0.15%	0.00%
36 Cocurricular/Extracurricular Activities	1,913,592	81,078	1,557,078	275,436	85.61%	77.30%
41 General Administration	4,151,580	157,034	2,771,994	1,222,552	70.55%	73.38%
51 Plant Maintenance & Operations	9,456,640	604,119	5,798,211	3,054,310	67.70%	64.66%
52 Security & Monitoring Services	1,437,103	71,524	1,039,921	325,658	77.34%	75.45%
53 Data Processing Services	1,953,164	297,649	1,339,266	316,249	83.81%	74.78%
61 Community Services	51,996	-	31,257	20,739	60.11%	67.20%
71 Debt Services	713,300	-	627,585	85,715	87.98%	77.02%
95 Payments to JJAEP	23,000	20,000	3,000	-	100.00%	47.62%
99 Other Intergovernmental Charges (DCAD)	153,900	48	153,852	-	100.00%	99.95%
Total General Fund Expenditures	71,611,651	2,368,114	53,658,604	15,584,933	78.24%	79.18%
Excess of Revenues Over(Under) Expenditures	2,838,811	(2,368,114)	12,497,709	(7,290,784)		
Other Sources	35,000	-	35,778	(778)		
NET CHANGE IN FUND BALANCES	2,873,811	(2,368,114)	12,533,487	(7,291,562)		



Investment Report

LANCASTER INDEPENDENT SCHOOL DISTRICT
 PORTFOLIO INVESTMENT REPORT
 June 1, 2021 Through June 30, 2021

Fund/Description	Beginning Value 6/1/2021	Deposits/ Purchases	Withdrawals/ Maturities	Interest	Ending Value 6/30/2021	Balance per G/L	Variance	Market Value Qtr 2
General Fund:								
Lone Star*	\$ 36,461,171.44	\$ 329,439.98	\$ (2,448,562.81)	\$ 151.13	\$ 34,342,199.74	\$ 34,342,199.74	\$ -	\$ 36,464,218.15
TexPool	\$ 374,866.07	\$ -	\$ -	\$ 3.97	\$ 374,870.04	\$ 374,870.04	\$ -	\$ 374,863.04
General Fund Totals	\$ 36,836,038.11	\$ 329,439.98	\$ (2,448,562.81)	\$ 155.10	\$ 34,717,070.38	\$ 34,717,070.38	\$ -	\$ 36,839,082.09
Debt Service Fund:								
Lone Star*	\$ 10,589,545.41	\$ 138,241.47	\$ -	\$ 44.93	\$ 10,727,831.81	\$ 10,727,831.81	\$ -	\$ 10,590,430.28
TexPool	-	-	-	-	-	-	-	-
Debt Service Fund Totals	\$ 10,589,545.41	\$ 138,241.47	\$ -	\$ 44.93	\$ 10,727,831.81	\$ 10,727,831.81	\$ -	\$ 10,590,430.28
QZAB Project Fund:								
Lone Star	\$ 3,907.91	\$ -	\$ -	\$ 0.02	\$ 3,907.93	\$ 3,907.93	\$ -	\$ 3,908.23
Capital Projects Fund:								
Lone Star 2015	\$ 939,459.75	\$ -	\$ -	\$ 3.95	\$ 939,463.70	\$ 939,463.70	\$ -	\$ 939,538.25
Lone Star 2016	1.64	-	-	-	1.64	1.64	-	1.64
Lone Star 2017	3,424,063.13	-	-	14.38	3,424,077.51	3,424,077.51	-	3,424,349.25
TexPool	104,054.11	-	-	1.16	104,055.27	104,055.27	-	104,053.29
Capital Projects Funds	\$ 4,467,578.63	\$ -	\$ -	\$ 19.49	\$ 4,467,598.12	\$ 4,467,598.12	\$ -	\$ 4,467,942.43
Child Nutrition Fund:								
TexPool	\$ 102,003.91	\$ -	\$ -	\$ 1.15	\$ 102,005.06	\$ 102,005.06	\$ -	\$ 102,003.10
Investment Pool Totals:								
Lone Star	\$ 51,418,149.28	\$ 467,681.45	\$ (2,448,562.81)	\$ 214.41	\$ 49,437,482.33	\$ 49,437,482.33	\$ -	\$ 51,422,445.80
TexPool	\$ 580,924.69	\$ -	\$ -	\$ 6.28	\$ 580,930.97	\$ 580,930.97	\$ -	\$ 580,920.33
Portfolio Totals	\$ 51,999,073.97	\$ 467,681.45	\$ (2,448,562.81)	\$ 220.69	\$ 50,018,413.30	\$ 50,018,413.30	\$ -	\$ 52,003,366.13

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This Portfolio Investment Report of the Lancaster Independent School District for the month ended June 30, 2021, is in full compliance with the District's investment policy and strategy as established by the District and the Public Funds Investment Act, Chapter 2256, of the Government Code.

Dr. A.K. Perera, Superintendent

Shonna Pumphrey, Chief Financial Officer

Dana Mosley, Sr. Executive Director

The General Fund withdrawal was to fund the June 25th payroll. TEA payment not received until 25th

Revenue & Expenditure Fund Summary Report



Lancaster Independent School District
Revenue and Expenditure Fund Summary Report (Unaudited)
As of June 30, 2022.

Fund Name	#	Revenue Budget	Revenue Received	Revenue Balance	Revenue % Received	Expenditure Budget	Expenditure Spent	Expenditure Balance	Expenditure % Spent
General Fund*	199	74,367,919	66,054,650	8,313,269	88.82%	71,406,632	63,481,917	17,924,716	74.90%
Head Start	163	70,000	84,189	(14,189)	120.27%	169,430	121,919	37,516	76.47%
Title IV	204	-	32,795	(32,795)	0.00%	132,098	49,507	82,591	37.48%
Texas Education For Homesless Children and Youth	206	-	20,543	(20,543)	0.00%	33,960	19,299	14,661	56.80%
Title I	211	-	1,033,447	(1,033,447)	0.00%	1,764,263	1,179,203	675,060	67.22%
SPED IDEA B	224	-	959,005	(959,005)	0.00%	1,278,048	1,187,612	90,436	93.82%
SPED IDEA B	225	-	13,202	(13,202)	0.00%	19,187	15,400	3,787	80.39%
Child Nutrition	240	3,653,940	162,656	3,370,882	5.14%	3,300,000	266,066	3,033,936	8.06%
Summer Reading	242	-	1,112,163	(1,112,163)	0.00%	-	611,923	611,923	0.00%
Child and Adult Care Food Program	243	-	142,867	(142,867)	0.00%	-	116,320	(116,320)	0.00%
Carl Perkins	244	-	66,981	(66,981)	0.00%	78,249	83,418	(5,169)	106.61%
Carl Perkins Reserve	245	-	-	-	0.00%	-	-	-	0.00%
Title II Part A	255	-	106,608	(106,608)	0.00%	259,638	129,644	129,994	49.93%
Title III LEP	263	-	13,473	(13,473)	0.00%	54,094	13,213	40,881	24.43%
Instructional Continuity Grant	276	-	12,820	(12,820)	0.00%	18,000	12,000	6,000	66.67%
Operation Connectivity Pilot Purchase Reimbursement Program	277	-	944,936	(944,936)	0.00%	-	944,936	(944,936)	0.00%
Instructional	410	792,316	61,226	731,090	7.73%	792,316	30,938	761,378	3.86%
PreKindergarten	415	-	-	-	0.00%	-	-	-	0.00%
Read to Succeed	429	-	-	-	0.00%	60,000	-	60,000	0.00%
Campus Activity	461	-	136,673	(136,673)	0.00%	-	40,072	40,072	0.00%
Scholarship	462	-	631	(631)	0.00%	4,660	1,489	1,489	32.52%
Foundation	463	-	12,711	(12,711)	0.00%	7,864	1,426	6,659	17.88%
Artiste Technology/Parental Involvement Grant	472	-	-	-	0.00%	80,000	5,000	75,000	6.25%
Greenspace Grant	481	-	-	-	0.00%	-	-	-	0.00%
Technology Lending Grant	492	-	48,437	(48,437)	0.00%	-	93,749	(93,749)	0.00%
Summer Career and Technical Education Grant	493	-	-	-	0.00%	100,000	83,238	16,762	83.24%
School Safety and Security Grant	494	-	30,262	(30,262)	0.00%	-	30,262	(30,262)	0.00%
Jobs and Education for Texans Program	495	-	160,171	(160,171)	0.00%	-	186,622	(186,622)	0.00%
Communities Foundation of Texas	496	-	150,000	(150,000)	0.00%	300,000	-	300,000	0.00%
WIRED Grant (relating to Improving Regional Economic DIVERSITY)	497	-	-	-	0.00%	12,000	-	12,000	0.00%
Summer Career and Technical Education Grant	493	-	-	-	0.00%	-	-	-	0.00%
Charles Aul Foundation of America	498	2,600	2,600	-	100.00%	2,800	1,118	1,382	44.73%
Deer Service	520	12,602,287	15,059,432	(2,457,146)	119.50%	13,644,791	9,749,428	4,096,363	70.42%
Capital Proj 2016	616	-	326	(326)	0.00%	-	-	-	0.00%
Capital Proj 2016	617	-	-	-	0.00%	-	-	-	0.00%
Capital Proj 2017	618	-	2,337	(2,337)	0.00%	2,329,366	1,072,650	1,266,717	46.08%
Construction	620	-	58	(58)	0.00%	-	-	-	0.00%
Q2AB Fund	625	-	1	(1)	0.00%	-	-	-	0.00%
After School	711	-	-	-	0.00%	-	-	-	0.00%
Parent Teacher Resource Center	714	-	-	-	0.00%	-	-	-	0.00%
Concessions	716	30,769	36,447	(5,678)	118.48%	22,000	39,177	(17,177)	178.08%
Split Store	716	4,326	4,130	196	96.47%	11,000	6,960	4,440	63.64%
Rentals	717	12,448	12,778	(327)	102.62%	12,889	9,204	3,686	71.76%
Totals		81,404,106	86,487,046	4,948,999	94.89%	86,072,778	66,641,796	26,609,461	78.28%



Bank Reconciliation

Bank Reconciliations as of June 2021

	General Fund		Payroll		Activity Fund		Child Nutrition		Capital Projects 2015		Capital Projects 2016		Capital Projects 2017	
	Bank	Book	Bank	Book	Bank	Book	Bank	Book	Bank	Book	Bank	Book	Bank	Book
Balance	\$0,037,744.29	6,670,196.21	576,448.32	543,870.11	373,473.14	357,316.47	1,456,312.14	1,444,940.68	-	-	76,504.02	76,504.02	325,739.17	325,739.17
Reconciled items	(491,653.08)	55.00	(34,578.21)		(16,156.67)		(11,371.46)		-	-	-	-	-	-
Adjusted Balance	<u>5,576,191.21</u>	<u>5,576,191.21</u>	<u>543,870.11</u>	<u>543,870.11</u>	<u>357,316.47</u>	<u>357,316.47</u>	<u>1,444,940.68</u>	<u>1,444,940.68</u>	<u>-</u>	<u>-</u>	<u>76,504.02</u>	<u>76,504.02</u>	<u>325,739.17</u>	<u>325,739.17</u>

Total Reconciled Cash as of June 30,2021 8,324,561.66



Lancaster ISD Board Agenda

Meeting Type: Regular

Meeting Date: July 29, 2021

Category: Consent Agenda

Item Name: Approval of June 2021 Financial Report

Related Goals (District and/or Strategic): Goal 2: Fiscal Responsibility and Financial Transparency

Currently Budgeted? Yes No No Budgetary Impact
(If Yes, description provided under Fiscal Implications.)

Attachments: Yes No

Primary Contact Person: Dr. A.K. Perera

Presenter and District Contact: Shonna Pumphrey

Explanation: The following reports include the Revenue and Expenditure Fund Summary, General Fund Expenditure Budget Status Report, and Portfolio Investment Report as of and for the month ending June 30, 2021 and are presented as unaudited.

Intended Audience: All Stakeholders

Impact or Expected Outcome: Financial Transparency and Analysis

Recommendation: Administration recommends the approval of the attached Financial Reports as presented.

Fiscal Implications and Funding Source: None

Frequency Monitored: Ongoing

Projected Start Date: 6/1/2021

Projected Completion Date: 6/30/2021



Lancaster ISD Board Agenda

Meeting Type: Regular

Meeting Date: July 29, 2021

Category: Information

Item Name: Renewal of Insurance Coverage with the TASB Risk Management Fund.

Related Goals (District and/or Strategic): Goal 2: Financial Responsibility and Transparency

Currently Budgeted? Yes No No Budgetary Impact
(If Yes, description provided under Fiscal Implications.)

Attachments: Yes No

Primary Contact Person: Dr. A.K. Perera

Presenter and District Contact: Shonna Pumphrey

Explanation: The TASB Risk Management Fund has offered the District a renewal option for insurance coverage in the areas of Auto, School Liability, Property and Workers Compensation. The current agreement with TASB will expire on August 31, 2021.

Intended Audience: All Stakeholders

Impact or Expected Outcome: Provide adequate insurance coverage for the indicated areas.

Recommendation:

Fiscal Implications and Funding Source: The cost of the insurance coverages will be included in the 2021-22 Budget.

Frequency Monitored: Annually

Project Start Date: September 1, 2020

Project Completion Date: August 31, 2021



Lancaster ISD Board Agenda

Meeting Type: Regular

Meeting Date: July 29, 2021

Category: Information Item

Item Name: Review of the Proposed 2021 Lancaster ISD Tax Rate

Related Goals (District and/or Strategic): Goal 2: Financial Responsibility and Transparency

Currently Budgeted? Yes No No Budgetary Impact
(If Yes, description provided under Fiscal Implications.)

Attachments: Yes No

Primary Contact Person: Dr. A.K. Perera

Presenter: Shonna Pumphrey

Explanation: Review the proposed 2021 tax rate for the Lancaster Independent School District 2021-22 fiscal year.

Intended Audience: All District Stakeholders

Impact or Expected Outcome: Legal compliance and fiscal transparency

Recommendation:

Fiscal Implications: To determine the local revenue for 2021-2022

Frequency Monitored: Continuously

District Contact: Shonna Pumphrey

Lancaster Independent School District
Statement of Revenues, Expenditures and Changes in Fund Balance
As Of 06-30-2021

	Encumbrance		YTD Actuals	Balance	YTD %	Prior Year YTD%
	Budget	Outstanding				
General Fund Revenues						
Local Revenue	29,871,698	-	36,116,773	(6,245,075)	120.91%	101.38%
State Revenue	43,648,409	-	29,822,265	13,826,144	68.32%	61.38%
Federal Revenue	930,355	-	217,275	713,080	23.35%	111.28%
Total General Fund Revenue	74,450,462	-	66,156,313	8,294,149	88.86%	79.70%
General Fund Expenditures						
11 Classroom Instruction	38,982,936	978,042	30,716,005	7,288,889	81.30%	84.02%
12 Instructional Resources & Media Services	612,616	21,657	452,640	138,319	77.42%	77.39%
13 Curriculum/Instructional Staff Development	1,100,741	62,749	535,101	502,891	54.31%	92.33%
21 Instructional Leadership	1,075,350	6,661	750,845	317,844	70.44%	60.50%
23 School Leadership	4,256,239	58,934	3,344,013	853,292	79.95%	80.61%
31 Guidance & Counseling Services	2,486,743	1,172	1,970,893	514,678	79.30%	82.75%
32 Social Work Services	20,000	-	-	20,000	0.00%	0.00%
33 Health Services	774,692	6,018	515,505	253,169	67.32%	65.71%
34 Student (Pupil) Transportation	2,437,719	1,429	2,051,422	384,868	84.21%	77.13%
35 Child Nutrition	10,340	-	16	10,324	0.15%	0.00%
36 Cocurricular/Extracurricular Activities	1,913,592	81,078	1,557,078	275,436	85.61%	77.30%
41 General Administration	4,151,580	157,034	2,771,994	1,222,552	70.55%	73.38%
51 Plant Maintenance & Operations	9,456,640	604,119	5,798,211	3,054,310	67.70%	64.66%
52 Security & Monitoring Services	1,437,103	71,524	1,039,921	325,658	77.34%	75.45%
53 Data Processing Services	1,953,164	297,649	1,339,266	316,249	83.81%	74.78%
61 Community Services	51,996	-	31,257	20,739	60.11%	67.20%
71 Debt Services	713,300	-	627,585	85,715	87.98%	77.02%
95 Payments to JJAEP	23,000	20,000	3,000	-	100.00%	47.62%
99 Other Intergovernmental Charges (DCAD)	153,900	48	153,852	-	100.00%	99.95%
Total General Fund Expenditures	71,611,651	2,368,114	53,658,604	15,584,933	78.24%	79.18%
Excess of Revenues Over(Under) Expenditures	2,838,811	(2,368,114)	12,497,709	(7,290,784)		
Other Sources	35,000	-	35,778	(778)		
NET CHANGE IN FUND BALANCES	2,873,811	(2,368,114)	12,533,487	(7,291,562)		

Lancaster Independent School District
 Revenue and Expenditure Fund Summary Report (unaudited)
 As of June 30, 2021

Fund Name	#	Revenue Budget	Revenue Received	Revenue Balance	Revenue % Received	Expenditure Budget	Expenditure Spent	Expenditure Balance	Expenditure % Spent
General Fund*	199	74,367,919	66,054,550	8,313,369	88.82%	71,406,632	53,481,917	17,924,715	74.90%
Head Start	163	70,000	84,189	(14,189)	120.27%	159,430	121,915	37,515	76.47%
Title IV	204	-	32,795	(32,795)	0.00%	132,098	49,507	82,591	37.48%
Texas Education For Homeless Children and Youth	206	-	20,543	(20,543)	0.00%	33,980	19,299	14,681	56.80%
Title I	211	-	1,023,447	(1,023,447)	0.00%	1,754,263	1,179,203	575,060	67.22%
SPED IDEA B	224	-	959,005	(959,005)	0.00%	1,278,048	1,187,612	90,436	92.92%
SPED IDEA B	225	-	13,202	(13,202)	0.00%	19,157	15,400	3,757	80.39%
Child Nutrition	240	3,553,540	182,658	3,370,882	5.14%	3,300,000	266,065	3,033,935	8.06%
Summer Feeding	242	-	1,112,163	(1,112,163)	0.00%	-	611,923	(611,923)	0.00%
Child and Adult Care Food Program	243	-	142,867	(142,867)	0.00%	-	115,320	(115,320)	0.00%
Carl Perkins	244	-	65,981	(65,981)	0.00%	78,249	83,418	(5,169)	106.61%
Carl Perkins Reserve	245	-	-	-	0.00%	-	-	-	0.00%
Title II Part A	255	-	106,508	(106,508)	0.00%	259,638	129,644	129,994	49.93%
Title III LEP	263	-	13,473	(13,473)	0.00%	54,094	13,213	40,881	24.43%
Instructional Continuity Grant	276	-	12,820	(12,820)	0.00%	18,000	12,000	6,000	66.67%
Operation Connectivity Prior Purchase Reimbursement Program	277	-	944,935	(944,935)	0.00%	-	944,935	(944,935)	0.00%
Instructional	410	792,316	61,226	731,090	7.73%	792,316	30,598	761,718	3.86%
PreKindergarten	415	-	-	-	0.00%	-	-	-	0.00%
Read to Succeed	429	-	-	-	0.00%	60,000	-	60,000	0.00%
Campus Activity	461	-	136,573	(136,573)	0.00%	-	40,072	40,072	0.00%
Scholarship	462	-	631	(631)	0.00%	4,650	1,489	1,489	32.02%
Foundation	463	-	12,711	(12,711)	0.00%	7,984	1,426	6,559	17.85%
Allstate Technology/Parental Involvement Grant	472	-	-	-	0.00%	80,000	5,000	75,000	6.25%
Greenspace Grant	481	-	-	-	0.00%	-	-	-	0.00%
Technology Lending Grant	492	-	48,437	(48,437)	0.00%	-	53,749	(53,749)	0.00%
Summer Career and Technical Education Grant	493	-	-	-	0.00%	100,000	83,238	16,762	83.24%
School Safety and Security Grant	494	-	30,252	(30,252)	0.00%	-	30,252	(30,252)	0.00%
Jobs and Education for Texans Program	495	-	160,171	(160,171)	0.00%	-	186,622	(186,622)	0.00%
Communities Foundation of Texas	496	-	150,000	(150,000)	0.00%	300,000	-	300,000	0.00%
WIRED Grant (Working to Implement Regional Electrical DFW)	497	-	-	-	0.00%	12,000	-	12,000	0.00%
Summer Career and Technical Education Grant	493	-	-	-	0.00%	-	-	-	0.00%
Charities Aid Foundation of America	498	2,500	2,500	-	100.00%	2,500	1,118	1,382	44.73%
Debt Service	520	12,602,287	15,059,432	(2,457,145)	119.50%	13,844,781	9,749,428	4,095,353	70.42%
Capital Proj 2015	616	-	326	(326)	0.00%	-	-	-	0.00%
Capital Proj 2016	617	-	-	-	0.00%	-	-	-	0.00%
Capital Proj 2017	618	-	2,237	(2,237)	0.00%	2,329,366	1,072,650	1,256,717	46.05%
Construction	620	-	58	(58)	0.00%	-	-	-	0.00%
QZAB Fund	625	-	1	(1)	0.00%	-	-	-	0.00%
After School	711	-	-	-	0.00%	-	-	-	0.00%
Parent Teacher Resource Center	714	-	-	-	0.00%	-	-	-	0.00%
Concessions	715	30,769	36,447	(5,678)	118.45%	22,000	39,177	(17,177)	178.08%
Spirit Store	716	4,326	4,130	196	95.47%	11,000	6,560	4,440	59.64%
Rentals	717	12,448	12,775	(327)	102.68%	12,589	9,034	3,555	71.76%
Totals		91,436,105	86,487,045	4,949,060	94.59%	96,072,776	69,541,786	26,609,461	72.38%

LANCASTER INDEPENDENT SCHOOL DISTRICT
PORTFOLIO INVESTMENT REPORT
June 1, 2021 Through June 30, 2021

<u>Fund/Description</u>	<u>Beginning Value</u> <u>6/1/2021</u>	<u>Deposits/</u> <u>Purchases</u>	<u>Withdrawals/</u> <u>Maturities</u>	<u>Interest</u>	<u>Ending Value</u> <u>6/30/2021</u>	<u>Balance per G/L</u>	<u>Variance</u>	<u>Market Value Qtr 2</u>
General Fund:								
Lone Star*	\$ 36,461,171.44	\$ 329,439.98	\$ (2,448,562.81)	\$ 151.13	\$ 34,342,199.74	\$ 34,342,199.74	\$ -	\$ 36,464,218.15
TexPool	\$ 374,866.67	\$ -	\$ -	\$ 3.97	\$ 374,870.64	\$ 374,870.64	\$ -	\$ 374,863.94
General Fund Totals	\$ 36,836,038.11	\$ 329,439.98	\$ (2,448,562.81)	\$ 155.10	\$ 34,717,070.38	\$ 34,717,070.38	\$ -	\$ 36,839,082.09
Debt Service Fund:								
Lone Star*	\$ 10,589,545.41	\$ 138,241.47	\$ -	\$ 44.93	\$ 10,727,831.81	\$ 10,727,831.81	\$ -	\$ 10,590,430.28
TexPool	-	-	-	-	-	-	\$ -	-
Debt Service Fund Totals	\$ 10,589,545.41	\$ 138,241.47	\$ -	\$ 44.93	\$ 10,727,831.81	\$ 10,727,831.81	\$ -	\$ 10,590,430.28
QZAB Project Fund:								
Lone Star	\$ 3,907.91	\$ -	\$ -	\$ 0.02	\$ 3,907.93	\$ 3,907.93	\$ -	\$ 3,908.23
Capital Projects Fund:								
Lone Star 2015	\$ 939,459.75	\$ -	\$ -	\$ 3.95	\$ 939,463.70	\$ 939,463.70	\$ -	\$ 939,538.25
Lone Star 2016	1.64	\$ -	\$ -	\$ -	1.64	1.64	\$ -	1.64
Lone Star 2017	3,424,063.13	\$ -	\$ -	\$ 14.38	\$ 3,424,077.51	\$ 3,424,077.51	\$ -	\$ 3,424,349.25
TexPool	104,054.11	\$ -	\$ -	\$ 1.16	\$ 104,055.27	\$ 104,055.27	\$ -	\$ 104,053.29
Capital Projects Funds	\$ 4,467,578.63	\$ -	\$ -	\$ 19.49	\$ 4,467,598.12	\$ 4,467,598.12	\$ -	\$ 4,467,942.43
Child Nutrition Fund:								
TexPool	\$ 102,003.91	\$ -	\$ -	\$ 1.15	\$ 102,005.06	\$ 102,005.06	\$ -	\$ 102,003.10
Investment Pool Totals:								
Lone Star	\$ 51,418,149.28	\$ 467,681.45	\$ (2,448,562.81)	\$ 214.41	\$ 49,437,482.33	\$ 49,437,482.33	\$ -	\$ 51,422,445.80
TexPool	\$ 580,924.69	\$ -	\$ -	\$ 6.28	\$ 580,930.97	\$ 580,930.97	\$ -	\$ 580,920.33
Portfolio Totals	\$ 51,999,073.97	\$ 467,681.45	\$ (2,448,562.81)	\$ 220.69	\$ 50,018,413.30	\$ 50,018,413.30	\$ -	\$ 52,003,366.13

This Portfolio Investment Report of the Lancaster Independent School District for the month ended June 30, 2021, is in full compliance with the District's investment policy and strategy as established by the District and the Public Funds Investment Act, Chapter 2256, of the Government Code.

Dr. A.K. Perera, Superintendent

Shonna Pumphrey, Chief Financial Officer

Dana Mosley, Sr. Executive Director

Bank Reconciliations as of June 2021

	General Fund		Payroll		Activity Fund		Child Nutrition		Captial Projects 2015		Captial Projects 2016		Captial Projects 2017	
	Bank	Book	Bank	Book	Bank	Book	Bank	Book	Bank	Book	Bank	Book	Bank	Book
Balance	\$6,037,744.29	5,576,136.21	578,448.32	543,870.11	373,473.14	357,316.47	1,456,312.14	1,444,940.68	-	-	76,504.02	76,504.02	325,739.17	325,739.17
Reconciled items	(461,553.08)	55.00	(34,578.21)		(16,156.67)		(11,371.46)		-	-	-	-	-	-
Adjusted Balance	<u>5,576,191.21</u>	<u>5,576,191.21</u>	<u>543,870.11</u>	<u>543,870.11</u>	<u>357,316.47</u>	<u>357,316.47</u>	<u>1,444,940.68</u>	<u>1,444,940.68</u>	<u>-</u>	<u>-</u>	<u>76,504.02</u>	<u>76,504.02</u>	<u>325,739.17</u>	<u>325,739.17</u>
Total Reconciled Cash as of June 30,2021		<u>8,324,561.66</u>												



**DALLAS CENTRAL APPRAISAL DISTRICT
CERTIFICATION OF APPRAISAL ROLL**

Year: 2021

Jurisdiction: LANCASTER ISD

In accordance with the requirements of the Texas Property Tax Code, Chapter 26, Section 26.01, paragraphs (A) and (B), the following values are hereby certified:

Market Value of all Real & Business Personal Property Before Qualified Exemptions*	\$4,616,640,540
Taxable Value of all Real & Business Personal Property	\$3,597,849,713

In accordance with the requirements of the Texas Property Tax Code, Chapter 26, Section 26.01, paragraph (C), the following values are hereby certified as disputed values and are not included in the above totals:

	Market Value	Taxable Value
Values under protest as determined by the Appraisal District**	\$108,854,140	\$100,728,579
Values under protest as claimed by property owner or estimated by Appraisal District in event property owner's claim is upheld	\$76,197,898	\$70,510,005
Freeport Estimated Loss		\$0
Estimated Net Taxable		\$70,510,005

I, W. Kenneth Nolan, Executive Director/Chief Appraiser of the Dallas Central Appraisal District, do hereby certify the aforementioned values and totals to the taxing jurisdiction indicated above, in accordance with the requirements of the laws of the State of Texas on this 22nd day of July, 2021 .

Dallas Central Appraisal District

W. Kenneth Nolan
Executive Director/Chief Appraiser

*Total Value of New Construction in Certified Market Value above	\$53,217,558
**Value of Disputed New Construction in Protested Market Value Above	\$3,578,350



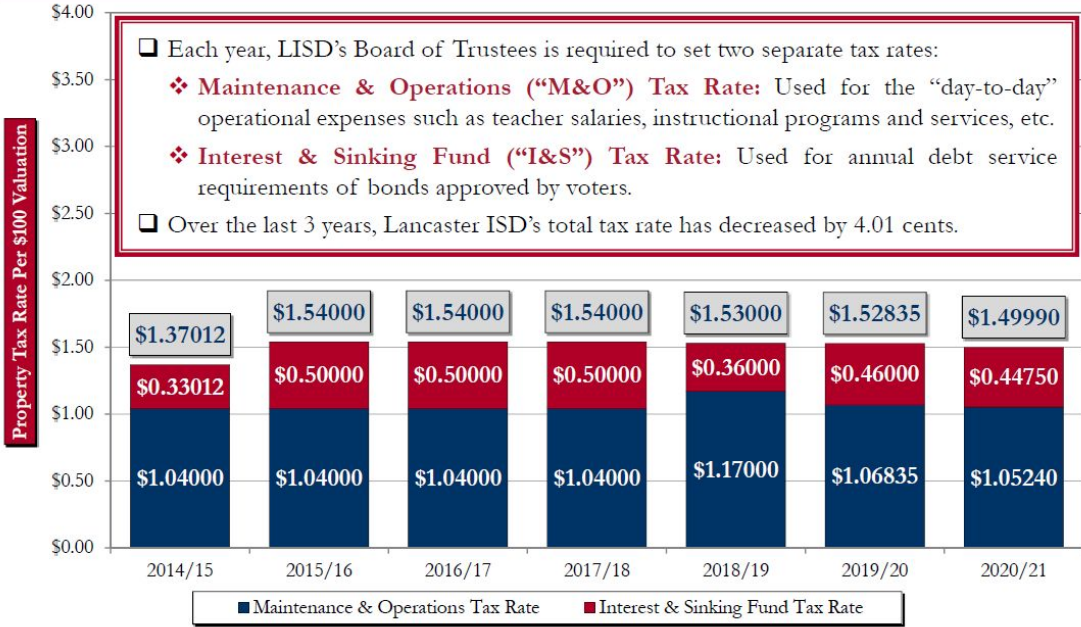
LISD Property Tax Rate Update

30

Historical Tax Rates



District's Historical Tax Rates



\$1

Projected 2021 Tax Rate



	<u>2020</u>	<u>2021</u>	<u>Change</u>	
DCAD Certified Property Values	\$ 2,992,846,417	\$ 3,597,849,713	\$ 605,003,296	17%
Estimated Net Taxable Value of Disputed property	\$ 345,979,610	\$ 70,510,005	\$ (275,469,605)	-391%
	<u>\$ 3,338,826,027</u>	<u>\$ 3,668,359,718</u>	<u>\$ 329,533,691</u>	9%

	<u>2020</u>	<u>2021 - Projected*</u>	<u>Change</u>	
Certified State Comptroller Values	\$ 3,388,496,361	\$ 3,727,345,997	\$ 338,849,636	9%

The Lancaster ISD Projected Tax Rate

	<u>Tax Year 2021</u>	
M&O	\$ 1.0329	
Interest & Sinking Tax Rate	\$ 0.4475 **	
	\$ 1.4804	32

* Certified State Comptroller Values will not be finalized until January 2022

** The I&S rate factors in a \$2.1M prepayment of its Series 2015-A callable bonds on February 15, 2022.

Prepayment of these bonds will save taxpayers \$1,945,800 in future interest costs.

The 2021 LISD tax rate is projected to be an overall decrease from the 2020 rate of \$1.4999

Lancaster ISD's final tax rate will not be finalized by TEA until August

Callable Unlimited Tax Bonds



- ❑ Lancaster ISD currently has \$169,630,000 of existing unlimited tax bonds eligible to be repaid or refinanced prior to maturity, as summarized in the table below.

Lancaster ISD - Summary of Callable Unlimited Tax Bonds Outstanding - As of June 1, 2021						
Issue Description	Call Date	Principal Amount Outstanding	Principal Amount Callable	Callable Maturities	Final Maturity	Coupons: Callable Maturities
Unlimited Tax Refunding Bonds, Series 2012 [Non-PSF]	Any Date	\$ 4,290,000	\$ 4,290,000	2022	2022	5.000%
Unlimited Tax School Building Bonds, Series 2015-A [Short Call]	Any Date	7,085,000	7,085,000	2044 - 2045	2045	4.000%
Unlimited Tax Refunding Bonds, Series 2013	02/15/2023	8,330,000	8,185,000	2024 - 2035	2035	2.500% - 4.000%
Unlimited Tax Refunding Bonds, Series 2014	02/15/2024	7,570,000	5,000,000	2025 - 2029	2029	4.000%
Unlimited Tax School Building Bonds, Series 2015-A [Long Call]	02/15/2025	35,165,000	33,135,000	2026 - 2043	2043	3.000% - 5.000%
Unlimited Tax Refunding Bonds, Series 2015-B	02/15/2025	6,645,000	6,645,000	2035	2035	4.000%
Unlimited Tax Refunding Bonds, Series 2015-C [Non-PSF]	02/15/2025	44,881,933	41,650,000	2026 - 2034	2034	4.000% - 5.000%
Unlimited Tax School Building Bonds, Series 2016	02/15/2026	5,950,000	5,110,000	2027-34; 2036-45	2045	2.000% - 2.750%
Unlimited Tax School Building Bonds, Series 2017	02/15/2027	64,210,000	58,530,000	2028 - 2045	2045	4.000% - 5.000%
Totals	—	\$ 184,126,933	\$ 169,630,000	—	—	—

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- ❑ The February 15, 2044 and 2045 maturities of LISD's Unlimited Tax School Building Bonds, Series 2015-A (the "Series 2015-A Bonds") that are callable on any date were originally sold to allow the District to annually manage its I&S tax rate by prepaying bonds prior to final maturity.
- ❑ To date, Lancaster ISD has prepaid \$1,795,000 of such bonds in August 2018, saving taxpayers \$1,902,700 in future interest costs.



Questions





Endorsement

Member:	Lancaster ISD	Contract No.:	P057913-2021-001
Member ID:	057913	Coverage Period:	9/1/2021 through 8/31/2022
Endorsement No.:	P057913-2021-001-PDBD		
Effective Date	9/1/2021		
Line of Coverage:	Property		

As requested by the Member, the indicated Contribution and Coverage Summary for the above referenced term is amended as follows:

This Endorsement provides additional limits for the difference between the Member's wind/hail deductible of \$250,000 as shown on the CCS and \$100,000 per occurrence for covered wind or hail losses.

The maximum limit available under this endorsement is \$150,000.

Additional Contribution: \$41,100


This endorsement amends the CCS for Property Coverage for the Coverage Period shown above.

To accept and bind this Endorsement, this endorsement form must be signed, dated and returned to the TASB Risk Management Fund (tasbrmf@tasbrmf.org) not later than 10 days prior to the Effective Date shown above.

Authorized Signature

Date

Issued: 6/21/2021

Authorized By: 



TASB

Risk Management ³⁶

Fund

Annual Renewal

PROPERTY & CASUALTY INSURANCE RENEWAL



TASB RISK MANAGEMENT RENEWAL PROPOSAL

	<u>FY21</u>	<u>FY22</u>	<u>Inc./((Dec.)</u>	<u>% CHG</u>
Property	346,188	369,776	23,588	7%
School Liability	31,439	31,762	323	³⁷ 1%
Privacy & Info Security	2,500	3,250	750	30%
Automobile Liability	46,133	47,294	1,161	3%
Automobile Physical Damage	38,306	39,189	883	2%
	371,339	367,696	(3,643)	-1%
	835,905	858,967	23,062	3%



Questions





June 10, 2021

Shonna Pumphrey

Lancaster ISD

Dear Shonna Pumphrey,

Strong risk management resources and reliable coverage partners are critical to managing operations at your organization. Thank you for trusting the TASB Risk Management Fund to support your efforts.

When you choose the Fund, you get more than a coverage provider. You get a stable ally that has served members for nearly five decades and is the choice of more than 1,000 Texas school districts and other educational entities for their risk management and coverage needs.

- **Financial Security:** The Fund's financial strength, with over \$200 million in Members' Equity, means we have the financial resources to handle your claims.
- **Responsive and Adaptable:** A risk pool, like the Fund, offers flexibility to customize coverage agreements to meet Texas public schools' unique needs. We pair a broad array of coverage options with comprehensive risk solutions so you can work compliantly, train and educate staff, and prevent and mitigate losses. We meet you where you are and deliver the services you need to navigate the ever-evolving risk landscape.
- **Trusted:** The Fund is administered by the Texas Association of School Boards (TASB), an organization founded on understanding the uniqueness of each school community in Texas. Led by a board of Texas public school board members and administrators, the Fund is focused on your needs.

We are pleased to provide you with a renewal proposal for the 2021–22 coverage term. **Lancaster ISD participates in the Fund's comprehensive coverage program which includes Auto, Liability, Property, Privacy & Information Security, and Workers' Compensation coverage. These coverage lines require Concurrent Participation and may not be purchased as 'stand-alone' coverages.** There are no changes in the coverage agreements this year. Coverage agreements may be accessed on the Fund's website.

As an added convenience, **you may accept your renewal proposal online.** Please carefully review all terms and when ready, complete your electronic acceptance on the page where you accessed these documents. Enter your first and last name and then click "Accept and Sign." You may also sign these documents and return them by email to your Risk Management Marketing Consultant or to TASBRMF@tasbrmf.org.

Please note that coverage will automatically renew under the terms of this renewal proposal unless we receive written notice of termination at least 30 days prior to your renewal date. If you are unsure of your plans to renew or have any questions about the renewal proposal or any aspect of your Fund membership, please contact Jennifer Jones or any member of TASB's Underwriting and Marketing Division at 800.482.7276.

Thank you for your membership in the Fund. We look forward to our continued partnership in the coming year.

Sincerely,
Jennifer Jones
Senior Risk Management Consultant
Division of Underwriting & Marketing
Texas Association of Schools Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 512.467.3699

CC:



Lancaster ISD

Contribution & Coverage Summary (CCS)
Participation Period: 9/1/2021 through 8/31/2022

The following is a summary of coverages, limits, deductibles, and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions are found on following pages and are part of this CCS. Please review all pages of this CCS document. **Coverage under this CCS is contingent upon concurrent participation in the Fund's Auto, Liability, Property and Worker's Compensation programs.**

Coverage	Limit	Deductible	Contribution
Property	See Property Coverage Summary	See Property Coverage Summary	\$369,776
Automobile Liability	\$100K Person Bodily / \$300K Occurrence Bodily / \$100K Occurrence Property	\$1,000	\$47,294
Automobile Physical Damage	Actual Cash Value	See Automobile Coverage Summary	\$39,189
School Liability including Professional Legal, General, and Employee Benefits Liability	See School Liability Coverage Summary	See School Liability Coverage Summary	\$31,762
Privacy & Information Security	\$250,000	\$0	\$3,250
Violent Acts	\$250,000	\$0	No Cost
Workers' Comp Fully Funded	Statutory	Statutory	\$367,696
Total Contribution			\$858,967

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the Member. Total Contribution is an estimate and is subject to exposure audit.



Lancaster ISD

Property Coverage Summary Participation Period: 9/1/2021 through 8/31/2022 Total Property Contribution: \$369,776

The following is an overview of the limits (blanket replacement) and deductibles for risk of Direct Physical Loss to Covered Property. Additional coverages, limits, exclusions, and terms are included in the Fund's Coverage Agreement for this Participation Period.

Coverage	Limit	Deductible
All Perils except Wind, Hurricane, and Hail	\$295,931,564	\$25,000
Wind, Hurricane, and Hail	\$295,931,564	\$250,000
Flood	\$2,000,000	\$50,000
Earthquake	\$2,000,000	\$50,000
Crime	\$100,000	\$25,000
Equipment Breakdown	\$100,000,000	\$25,000

Additional Deductible for Wind, Hurricane, and Hail	Deductible	Maximum Deductible
Additional deductible(s) for buildings over 25,000 square feet sustaining damage. Maximum deductible is inclusive of Wind, Hurricane, Hail Deductible. This does not apply to Named/Numbered Windstorm Loss in Tier 1, Tier 2, or Harris counties.	\$50,000 Per Building	\$500,000

Additional Sublimit Wind, Hurricane, and Hail	Limit	Deductible
Sublimit for Wind, Hail Loss to Single Ply Membrane roofs and accompanying roof systems; all other deductibles apply. This does not apply to Named/Numbered Windstorm Loss in Tier 1, Tier 2, or Harris counties.	\$1,000,000	Wind, Hurricane, and Hail Deductible applies.

Property Conditions

Named/Numbered Windstorm: All Loss directly caused by, resulting from, or arising out of any hurricane, typhoon, tropical cyclone, tropical storm, or tropical depression that is designated by name or number by the National Weather Bureau or National Hurricane Center. Including Loss caused by flood, storm surge, wave wash, surface water, overflow of bodies of water, or spray from any of these.

The term “Tier 1” means the Texas counties of Aransas, Brazoria, Calhoun, Cameron, Chambers, Galveston, Jackson, Jefferson, Kenedy, Kleberg, Matagorda, Nueces, Refugio, San Patricio, and Willacy.

The term “Tier 2” means the Texas counties of Bee, Brooks, Fort Bend, Goliad, Hardin, Hidalgo, Jasper, Jim Wells, Liberty, Live Oak, Newton, Orange, Victoria, and Wharton.

The term “Harris County” means the Texas county of Harris.

Location: A single street address with Covered Property is sited.

Flood Zone Exclusions: As to the Flood endorsement, Fund Member properties are excluded from coverage if they are located in certain Special Flood Hazard Areas (SFHA) identified on the Flood Insurance Rate Map. Fund Member Covered Property in the following SFHAs are excluded: Zone A, Zone AO, Zone AH, Zones A1-A30, Zone AE, Zone A99, Zone AR, Zone AR/AE, Zone AR/AO, Zone AR/A1-A30, Zone AR/A, Zone AR/AH, Zone V, Zone VE, Zone VO, Zones V1-V30. Fund Members with such properties should seek coverage under the National Flood Insurance Program (NFIP) or other flood program.

Other Limits: If more than one Per Occurrence Limit may be applicable, the Fund shall determine which limit will apply.

Statement of Values: Fund Member has provided the Fund with the most current and accurate statement of values for all applicable property, including a complete and accurate listing of property owned by the Fund Member. Fund Member agrees to allow the Fund to conduct property appraisals of the Fund Members’ property on a periodic basis and agrees to accept values provided by the Fund.

Salvage: The Fund will have the right, at its discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

Single Ply Membrane: ‘Single Ply Membrane’ is synthetic roofing material that includes but is not limited to EPDM, TPO, and PVC membranes.



Lancaster ISD

Automobile Coverage Summary Participation Period: 9/1/2021 through 8/31/2022 Total Automobile Contribution: \$86,483

The following is an overview of the limits and deductibles for risk associated with the ownership, maintenance or use of Covered Automobiles. Additional coverages, limits, exclusions, and terms are included in the Fund's Coverage Agreement for this Participation Period.

Coverage	Limit	Deductible
Automobile Liability	\$100K Person Bodily / \$300K Occurrence Bodily / \$100K Occurrence Property	\$1,000
Automobile Physical Damage - Collision	Actual Cash Value	\$1,000
Automobile Physical Damage - Comprehensive	Actual Cash Value	\$1,000
Automobile Physical Damage - Catastrophic	Actual Cash Value	\$50,000

Excluded Vehicles

VIN	Year	Make	Model/Description	Exclusion
-----	------	------	-------------------	-----------

None

Automobile Terms & Conditions

Statement of Values: Fund Member has provided the Fund with the most current and accurate statement of values for all applicable property, including a complete and accurate listing of vehicles owned by the Fund Member. Fund Member agrees to allow the Fund to conduct property appraisals of the Fund Members' property on a periodic basis and agrees to accept values provided by the Fund.

Salvage: The Fund will have the right, at its discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

Excluded Vehicles: The Fund extends coverage for all Fund Member Covered Automobiles. Vehicles listed are excluded from Automobile Liability, Comprehensive, or Comprehensive coverage as noted under 'Exclusion'.

Lancaster ISD

School Liability Coverage Summary

Participation Period: 9/1/2021 through 8/31/2022
Total School Liability Contribution: \$31,762

The following is an overview of the limits and deductibles for legal, general, and other liability risks. Additional coverages, limits, exclusions, and terms are included in the Fund's Coverage Agreement for this Participation Period.

Coverage	Limit	Deductible
Professional Legal Liability Subject to \$1,000,000 Maximum Annual Aggregate	\$1,000,000	\$5,000
General Liability	\$1,000,000	\$0
Employee Benefits Liability	\$100,000	\$0

School Liability Conditions

Prior Acts: Fund Member certifies that all known or reported acts for which it is reasonably believed may result in a legal claim against the Fund Member have been fully disclosed. Additionally, Fund Member acknowledges that this coverage excludes any claims arising from such known or reported acts. This Agreement does not void coverage afforded to Fund Member under any previous Fund Agreement.



Lancaster ISD

Privacy & Information Security Coverage Summary
Participation Period: 9/1/2021 through 8/31/2022
Total Privacy & Information Security Contribution: \$3,250

The following is an overview of the limits and deductibles for privacy and information security risks. Additional coverages, limits, exclusions, and terms are included in the Fund’s Coverage Agreement for this Participation Period.

Coverage	Aggregate Limit Per Event	Deductible
Privacy & Information Security	\$250,000	\$0

Privacy & Information Security Conditions

No Known Losses: Fund Member certifies that all known or reported events occurring prior to the effective date of this coverage, as applicable, which it is reasonably believed may result in a claim under this Coverage have been fully disclosed or reported.



Lancaster ISD

Workers' Compensation – Fully Funded
Participation Period: 9/1/2021 through 8/31/2022

Total Workers' Compensation – Fully Funded Contribution: \$367,696

The following is a summary of estimated payrolls and contribution for Workers' Compensation coverage. The amounts shown are subject to audit at the end of the Participation Period.

Classification	Estimated Payroll	Net Annual Rate	Estimated Contribution
7380 - BUS DRIVERS	\$1,456,789	0.02740753	\$39,927
7720 - POLICE OFFICER	\$335,259	0.03414672	\$11,448
8810 - CLERICAL OFFICE EMPLOYEES	\$5,183,664	0.00179738	\$9,317
8868 - PROFESSIONAL/ADMINISTRATON	\$39,055,898	0.00485246	\$189,517
9101 - ALL OTHERS	\$3,268,585	0.03594430	\$117,487
Total	\$49,300,195		\$367,696

Estimated Contribution	\$367,696
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Workers' Compensation – Fully Funded Conditions

Benefit Limits: Workers' Compensation benefits paid to Fund Member's employees under this Agreement will be as defined in the Texas Workers' Compensation Act (the Act). The Fund is responsible for claims payments as reflected in this CCS. This Agreement does not cover the defense of any suit or claim against a Fund Member except a workers' compensation claim by an eligible employee or former employee of Fund Member for the payment of statutory workers' compensation benefits.

Cooperation: The Fund Member designates the TASB Risk Management Fund as the Workers' Compensation claim administrator of record for all purposes. Fund Member agrees to use the Fund's contractors for services related to the administration of claims and to follow the Fund's election under Section 504.053 of the Labor Code to direct care through the Political Subdivision Workers' Compensation Alliance.

Claims Reporting: For Workers' Compensation claims arising during the CCS Participation Period, the Fund Member agrees that it will timely report those claims solely to the Fund. The report of Workers' Compensation claims to any other entity, regardless of reporting sequence, will waive all Fund liability under this agreement for those claims. Any fines levied against the Fund for Fund Member's failure to comply with the rules and regulations of the Act will be the sole responsibility of the Fund Member.



Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. If a Coordinator's name and e-mail address are not listed or the Coordinator identified needs to be updated, please provide updated information to the Fund as soon as possible or include updates on this document.

Current Program Coordinators

Program	Name	Title	E-mail
TASB Risk Management Fund-Liability	Shonna Pumphrey	Chief Financial Officer	Shonnapumphrey@lancasterisd.org
TASB Risk Management Fund-Unemployment Compensation	Shonna Pumphrey	Chief Financial Officer	Shonnapumphrey@lancasterisd.org
TASB Risk Management Fund-Workers' Compensation	Shonna Pumphrey	Chief Financial Officer	Shonnapumphrey@lancasterisd.org
TASB Risk Management Fund-Auto	Shonna Pumphrey	Chief Financial Officer	Shonnapumphrey@lancasterisd.org
TASB Risk Management Fund-Property	Shonna Pumphrey	Chief Financial Officer	Shonnapumphrey@lancasterisd.org

Program Coordinator Updates

Program	Name	Title	E-mail

If accepting this proposal electronically, you may scan and email this page to tasbrmf@tasbrmf.org to provide Program Coordinator updates.



Contribution & Coverage Summary General Conditions

Coverage: Coverage terms and limits provided are as set out in this CCS and the Fund’s corresponding Coverage Agreements for this Participation Period.

Claims Reporting: Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement, the applicable Fund Coverage Agreement, or this CCS.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund shall determine the contribution for each program and how each contribution is applied. Termination under this Agreement of any program shall not affect the remaining programs.

Termination: This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Termination provisions in the Interlocal Participation Agreement. If this CCS is not terminated, the renewal of the CCS becomes effective on the automatic renewal date and the member shall be bound by the terms of the renewal CCS.

Concurrent Participation: All coverages through this CCS are only effective if the Fund Member concurrently participates in or has agreed in writing to participate in all the following Fund programs: Auto, Liability, Property, and Workers’ Compensation. The Fund may terminate all coverages immediately if the Fund Member fails to or ceases to concurrently participate in any of these Fund programs. If termination occurs, the total contribution under this CCS shall be considered fully earned, and the Fund Member agrees that no refund of any contribution shall be due. This paragraph’s termination provisions shall take precedence over any conflicting termination provisions in the Interlocal Participation Agreement or this CCS.

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

Authorized Signature

Date

Printed Name

Title



Proof of Auto Liability Coverage

THIS GOVERNMENT VEHICLE IS EXEMPT FROM THE MOTOR VEHICLE SAFETY RESPONSIBILITY ACT. Liability coverage in effect meets the minimum limits required by Texas law.

Member: **Lancaster ISD**
Contract Number: **P057913-2021-001**
Contract Period: **9/1/2021** through **8/31/2022**

If you have an accident, please notify the TASB Risk Management Fund at 800.482.7276.

Coverage is applicable to all vehicles owned by the above-named entity. Coverage remains in effect only if contribution has been paid.



Proof of Auto Liability Coverage

THIS GOVERNMENT VEHICLE IS EXEMPT FROM THE MOTOR VEHICLE SAFETY RESPONSIBILITY ACT. Liability coverage in effect meets the minimum limits required by Texas law.

Member: **Lancaster ISD**
Contract Number: **P057913-2021-001**
Contract Period: **9/1/2021** through **8/31/2022**

If you have an accident, please notify the TASB Risk Management Fund at 800.482.7276.

Coverage is applicable to all vehicles owned by the above-named entity. Coverage remains in effect only if contribution has been paid.

WHAT TO DO IF YOU HAVE AN ACCIDENT

(Keep this Card in Vehicle at all times)

- Move vehicle to the side of the road if drivable.
- Call 911 immediately. Have driver's license and this card ready to give to police.
- Help the injured by making them comfortable and providing emergency first aid. Call for medical help and provide requested information.
- Report the accident to your supervisor as soon as possible. If you have been injured, notify your supervisor.
- Do not discuss blame or fault. Discuss accident only with the police.⁵⁰
- Collect names, insurance, and other driver's license number. If there are witnesses, collect their names and contact information and give the information to the police and your supervisor.
- Do not sign any documents except as requested by law enforcement.

WHAT TO DO IF YOU HAVE AN ACCIDENT

(Keep this Card in Vehicle at all times)

- Move vehicle to the side of the road if drivable.
- Call 911 immediately. Have driver's license and this card ready to give to police.
- Help the injured by making them comfortable and providing emergency first aid. Call for medical help and provide requested information.
- Report the accident to your supervisor as soon as possible. If you have been injured, notify your supervisor.
- Do not discuss blame or fault. Discuss accident only with the police.
- Collect names, insurance, and other driver's license number. If there are witnesses, collect their names and contact information and give the information to the police and your supervisor.
- Do not sign any documents except as requested by law enforcement.

TASB Participation Period: September 1, 2021 through August 31, 2022

PROPERTY Risk of Direct Physical Loss to Buildings, Personal Property, and Other Structures	Per Occurrence Limit	Current Deductible	FY21 Contribution	FY22 Contribution Current Deductible	Increased Deductible	FY22 Contribution Increased Deductible
All Perils Except Wind, Hurricane, and Hail	Blanket Replacement Cost \$295,931,564	\$25,000	\$346,188	\$369,776	\$50,000	\$322,562
Wind, Hurricane, and Hail		\$250,000	Included	Included	\$500,000	Included
Flood	\$2,000,000	\$50,000	Included	Included	\$100,000	Included
Earthquake	\$2,000,000	\$50,000	Included	Included	\$100,000	Included
Crime	\$100,000	\$25,000	Included	Included	\$50,000	Included
Additional Sublimits and/or Deductibles						
Sublimit for Wind, Hurricane, and Hail Loss to single ply membrane roofs and accompanying roof systems; all other deductibles apply	\$1,000,000	\$250,000	Included	Included	\$500,000	Included
Additional deductible(s) for Wind, Hurricane, and Hail - \$50,000 per building over 25,000 square feet sustaining damage, up to a maximum deductible for the Occurrence of \$500,000, inclusive of the Wind, Hurricane, and Hail deductible	\$295,931,564	\$50,000	Included	Included	\$0	Included
Equipment Breakdown						
Equipment Breakdown	\$100,000,000	\$25,000	Included	Included	\$50,000	Included

SCHOOL LIABILITY	Per Claim/Occurrence Limit	Deductible	Contribution	Contribution	Deductible	Contribution
Professional Legal Liability Subject to \$1,000,000 Maximum Annual Aggregate	\$1,000,000	\$5,000	\$31,439	\$31,762	\$10,000	\$28,586
General Liability	\$1,000,000	\$0	Included	Included	\$0	Included
Employee Benefits Liability	\$100,000	\$0	Included	Included	\$0	Included

PRIVACY & INFORMATION SECURITY	Deductible	Contribution	Contribution	Deductible	Contribution
\$250,000 Limit for Privacy Liability	\$0	\$ 2,500	\$ 3,250	\$0	\$ 3,250

AUTOMOBILE	Limit	Deductible	Contribution	Contribution	Deductible	Contribution
Automobile Liability \$100,000 per Person Bodily Injury Limits/\$300,000 per Occurrence Bodily Injury Limits/\$100,000 per Occurrence Property Damage Limits	\$100/\$300/\$100	\$1,000	\$46,133	\$47,294	\$5,000	\$35,910
Automobile Physical Damage			\$38,306	\$39,189		\$20,699
Comprehensive	Actual Cash Value	\$1,000	Included	Included	\$5,000	Included
Collision	Actual Cash Value	\$1,000	Included	Included	\$5,000	Included
Catastrophic Automobile Physical Damage	Actual Cash Value	\$50,000	Included	Included	\$250,000	Included

WORKERS' COMPENSATION FULLY FUNDED						
Classification		Estimated FY21 Contribution	Estimated FY22 Contribution		Estimated FY22 Contribution	
7380 - Bus Drivers		\$79,608	\$39,927		\$39,927	
7720 - Police Officers		\$11,513	\$11,448		\$11,448	
8810 - Clerical		\$7,545	\$9,317		\$9,317	
8868 - Professional/Administrative		\$156,250	\$189,517		\$189,517	
9101 - All Other		\$116,423	\$117,487		\$117,487	
Totals		\$371,339	\$367,696		\$367,696	

Ancillary Coverage	Per Occurrence Limit	Deductible	Contribution	Contribution	Deductible	Contribution
School Crisis Coverage	\$250,000	\$0	\$0	\$0	\$0	\$0

TOTAL CONTRIBUTION			\$835,905	\$858,967	\$778,703
Increase/Decrease from FY21				\$ 23,062	\$ (57,202)

12. **Action Items**

A. Discussion and possible action on the approval of third-party billing for School Health and related services - (G2) Susan Keen, Presenter

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Special Education

School Health and Related

Services billing



School Health and Related Services (SHARS)

- allows Texas local educational agencies (LEAs) to request reimbursement for Medicaid health-related services.
- The admission, review, and dismissal (ARD) committee determines SHARS services.
- Services must be medically necessary and reasonable to ensure that children with disabilities are able to participate in the educational program.



Reimbursements are available for students who meet the following guidelines:

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- 20 years old and younger
- Medicaid eligible
- Enrolled in Public School Special Education program
- Meet requirements for Special Education
- Individualized Education Program describes services



Services Covered by SHARS

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- Audiology
- Nursing
- Counseling
- Occupational Therapy
- Physical Therapy
- Personal Care Services
- Speech Therapy
- Psychological Services, including Assessments



MSB

- A third party billing company
- Goal is to reduce administrative efforts while increasing District reimbursements
- Easy to use tool for documentation
- History of excellent customer service
- Provides a Program Specialist to assist with training and District specific needs
- Comparative Analysis indicates significant increase in reimbursements for the District



Comparative Analysis

	MSB	MFC5
Contract Rate	6%	5%
Annual Reimbursement	\$ 2,046,000	\$ 1,521,413
Management Fee	\$ 122,760	\$ 10,065
Net Revenue to District	\$ 1,923,240	\$ 1,427,342
The Difference	\$ 495,898	
Effective Rate	6%	29.4%



Questions



B. Consideration and possible action to approve Memorandum of Understanding Between Lancaster ISD and Baylor University for Student Nursing - (G1) Shelia Benskin, Presenter

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***Baylor University and
Lancaster ISD
Partnership for
Registered Nurse Interns***



Lancaster ISD is partnering with the Baylor University School of Nursing to provide laboratory experiences for students in a nursing program.

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Registered nurse interns will work with Lancaster ISD nurses in school health clinics to service LISD students.

This cooperative is mutually beneficial by allowing interns to get their nursing hours and assisting district nurses with serving students and staff.



Questions





Lancaster ISD Board Agenda

Meeting Type: Regular

Meeting Date: 7/30/2020

Category: Consent Agenda

Item Name: Consider approval of the Memorandum Agreement Between Lancaster ISD and Baylor University

Related Goals (District and/or Strategic): Goal 4: Improve Internal and External Communication

Currently Budgeted? Yes No **X No Budgetary Impact**
(If Yes, description provided under Fiscal Implications.)

Attachments: Yes No

Primary Contact Person: Nurse Nicole Crowder

Presenter and District Contact: Pamela Brown

Explanation: This MOU will allow RNs to intern at LISD campuses which will offer additional support in nursing clinics.

Intended Audience: Stakeholders

Impact or Expected Outcome: LISD will have additional support in nursing clinics with the RN interns.

Recommendation: Approval

Fiscal Implications and Funding Source: N/A

Frequency Monitored: Ongoing

Projected Start Date: 8/1/2021

Projected Completion Date: N/A

**MEMORANDUM OF AGREEMENT
BETWEEN
LANCASTER INDEPENDENT SCHOOL DISTRICT
AND
BAYLOR UNIVERSITY**

WHEREAS, Baylor University, through its School of Nursing requires the use of clinical laboratory experiences for students in its nursing program;

WHEREAS **Lancaster Independent School District** offers clinical laboratory facilities which meet criteria established by the Board of Nurse Examiners for the State of Texas for agencies affiliating with nursing education programs;

WHEREAS, the Faculty recognizes that clinical practice under appropriate guidance and supervision is essential for student development of effective nursing skills, clinical judgment, and a sense of professional responsibility;

WHEREAS it is recognized that a cooperative relationship between a service institution and an educational institution can be mutually beneficial,

BE IT AGREED that **Lancaster Independent School District**, hereafter called "District," and Baylor University, hereafter called "University," desire to enter into an agreement whereby students in the University nursing program shall receive experiences in practicum courses in District. This agreement shall be governed by the following conditions:

I. THE UNIVERSITY SHALL:

- A. Retain control of, and responsibility for, all phases of the nursing education program.
- B. Cooperate with District in making arrangements for the practicum not less than six months prior to the start of each academic term. Arrangements shall be mutually determined by agreement of the parties and may be altered by mutual agreement.
- C. Cooperate with District in planning, scheduling, and implementing an orientation program for faculty responsible for the practicum.
- D. Provide an orientation for students to assigned units.
- E. Provide District with the following written information two weeks prior to the start of each practicum:
 - 1. Specific days and hours students will be on patient units or service areas;
 - 2. Names of students and responsible faculty;

3. Objectives of the practicum;
 4. Documentation of professional liability insurance for students and faculty;
 5. Texas nursing registration number of faculty; and
 6. Other appropriate information as requested.
- F. Provide qualified faculty in a faculty-student ratio of at least 1:10.
- G. Plan individualized experiences for students in consultation with appropriate District personnel based on the objectives of the practicum and available learning opportunities.
- H. Abide by the written administrative, nursing and medical policies or procedures of District while using its facilities.
- I. Require that all faculty and students who may be at risk for occupational exposure to blood or other potentially infectious materials be:
1. Trained in accordance with the Occupational Safety and Health Administration's (OSHA) Occupational Exposure to Blood borne Pathogens Final Rule 29 CFR Part 1910.1030, as published in the Federal Register Friday, December 6, 1991.
 2. Trained in the modes of transmission, epidemiology, and symptoms of Hepatitis B virus (HBV) and Human Immunodeficiency (HIV) and other blood borne pathogens.
 3. Trained in the methods of control that prevent or reduce exposure including universal precautions, appropriate engineering controls, work practices, and personal protective equipment.
 4. Provided information on the Hepatitis B vaccine, its efficacy, safety, method of administration, and benefits of being vaccinated.
 5. Vaccinated for HBV or have begun the vaccination series for HBV or have signed a refusal to acquire HBV vaccination.
- J. If requested by District, maintain for itself and provide to Students or require that Students obtain and maintain appropriate general and professional liability insurance coverage in the amounts of at least \$1,000,000 per occurrence and \$3,000,000 in the aggregate, with insurance carriers or self-insurance programs approved by District, in accordance with District's bylaws, rules and regulations. A copy of the certificate of insurance shall be provided to District.

II. DISTRICT SHALL:

- A. Retain full responsibility for patient care and for control of established standards of patient care.
- B. At least six months prior to each academic term, provide the University with the maximum number of students (from all educational programs) that can be assigned to each patient unit and service area during each eight-hour assignment period.
- C. Provide an orientation for faculty assigned to District prior to the practicum subject to conditions in Article I. Section C.
- D. Assist the University faculty in orientation of students to District at a mutually agreed upon time.
- E. Provide, within District limitations, conference rooms and lockers requested.
- F. Provide any special clothing required for participation in learning activities in selected patient units and service areas of departments of District.
- G. Reserve the right and authority to request the withdrawal of any faculty or student, who does not adhere to appropriate dress code, behavior standards, administrative and medical policies, does not maintain professional liability insurance; or cannot provide safe care due to physical or mental illness.
- H. Permit University faculty to conduct nursing research in accordance with established policies and research protocols of District with prior written approval.
- I. Comply with all applicable federal and state health and safety laws and regulations.
- J. Prohibit the disclosure of personally identifiable information, as defined by the Family Educational Rights and Privacy Act, of a student without the prior consent of the student, and to limit District's use of such information only for the purpose for which it obtained such information.
- K. Require and provide an orientation to the faculty and students before direct patient contact is allowed. Orientation by District shall include information regarding:
 - 1. District's Exposure Control Plan for blood borne pathogens and the means by which students and faculty can obtain a copy of the written plan.
 - 2. The engineering controls used within District's work site.
 - 3. The personal protective equipment available in each of District's work areas.

4. The identification of tasks and patient-related activities which increase the risk of exposure to HBV, HIV, and other blood borne pathogens.
 5. What constitutes an exposure.
 6. The established procedure to follow after an exposure to blood or body fluids occurs including the methods of reporting the incident and the medical follow-up required.
- L. Provide appropriate and readily accessible personal protective equipment at no cost to faculty and students to use in the work site during the clinical training program.
- M. District, as a Texas political subdivision, is insured for general liability insurance through membership, by inter-local agreement, in a self-insurance risk retention fund as allowed under the laws of the State of Texas covering political subdivision. The Parties agree that such insurance by District shall, without further requirement, satisfy all general liability insurance obligations of District under this Agreement. District agrees to provide a Certificate of Coverage evidencing such insurance upon request by University.

III. IT IS MUTUALLY AGREED THAT:

- A. Indemnification. University agrees to indemnify and hold harmless District from and against any liability for personal injury, including injury resulting in death, or damage to property, or both, resulting from the negligent acts and/or omissions of Students. District agrees to indemnify and hold harmless University against any liability for personal injury, including injury resulting in death, or damage to property, or both, resulting from the negligent acts and/or omissions of its employees. University has the authority to investigate liability claims or discrimination claims made by or against University, its faculty, or students.

Any and all indemnification and/or hold harmless obligations set forth in the Agreement, shall be limited to the extent permitted under the laws and Constitution of the State of Texas and without waiver of District's sovereign immunity.

- B. Compliance. University will abide by the local, state and federal laws including board policy, FERPA, HIPPA, and other federal, state confidentiality policies, including any rules and standards set by District campuses where curriculum is taught.

IV. DURATION OF AGREEMENT, TERM, MODIFICATION:

- A. Termination. This Agreement shall remain in effect until terminated. Either party may terminate this Agreement, with or without cause, by written notice to the other party at least sixty (60) days prior to the commencement of the next academic term.

Students enrolled in the practicum at the time notice is given shall have the opportunity to complete the course of study in progress.

- B. Amendments / Modification. The parties to this agreement may amend this Agreement as deemed necessary provided, however, that no amendment to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties.
- C. Entire Agreement. All the terms, conditions and provisions agreed upon by the parties to this Agreement are incorporated in this document.

SIGNATURES

This Agreement is effective as of the date last signed below.

BAYLOR UNIVERSITY

By: _____
Linda Plank, Dean
Louise Herrington School of Nursing

Date: _____

LANCASTER INDEPENDENT SCHOOL DISTRICT

By: _____
Dr. A Katrise Lee-Perera, Superintendent

Date: _____

C. Board to discuss and take possible action to select the following positions for the TASB Delegate Assembly during the annual TASB Conference in September 2021.

1. Delegate

2. Alternate(s)

13. **Information Items**

A. Technology updates (G3) - Sonya Butler, Presenter

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Informational Ransomware Update



Ransomware Update

- Investigation is ongoing
- Point of Entry is still being determined as not foreign or external and indicated as phishing link or software installed
- Information has been compromised
- Credit Monitoring is being provided
- The impacted individuals are provided an opportunity to enroll until September 30, 2021
- TA has moved Lancaster ISD to completed

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Recovery Efforts

- Underway
 - New System Infrastructure has been implemented
 - Devices are being reimaged
 - District dependent applications are currently being rebuilt and verified by app owner



Questions





Start of Year Technology Distribution



Devices will be distributed at the Start of Year

- Carts provided in each classroom for student checkout
- Extra devices provided in each cart for new enrollment and any future classroom learning needs.

Distribution Schedule

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- Distribution Date
 - August 16, 2021
- Grades Pre-K - 5th Each student will be assigned a device. Devices will remain in classroom during the school year unless inclement weather or any situation arises that requires at-home/remote/virtual learning.
- Remaining Grade Levels
 - 6th - 12th
 - Each student will be assigned a device and will take home.



Questions



TASB Participation Period: September 1, 2021 through August 31, 2022

PROPERTY Risk of Direct Physical Loss to Buildings, Personal Property, and Other Structures	Per Occurrence Limit	Current Deductible	FY21 Contribution	FY22 Contribution Current Deductible	Increased Deductible	FY22 Contribution Increased Deductible
All Perils Except Wind, Hurricane, and Hail	Blanket Replacement Cost	\$25,000	\$346,188	\$369,776	\$50,000	\$322,562
Wind, Hurricane, and Hail	\$295,931,564	\$250,000	Included	Included	\$500,000	Included
Flood	\$2,000,000	\$50,000	Included	Included	\$100,000	Included
Earthquake	\$2,000,000	\$50,000	Included	Included	\$100,000	Included
Crime	\$100,000	\$25,000	Included	Included	\$50,000	Included
Additional Sublimits and/or Deductibles						
Sublimit for Wind, Hurricane, and Hail Loss to single ply membrane roofs and accompanying roof systems; all other deductibles apply	\$1,000,000	\$250,000	Included	Included	\$500,000	Included
Additional deductible(s) for Wind, Hurricane, and Hail - \$50,000 per building over 25,000 square feet sustaining damage, up to a maximum deductible for the Occurrence of \$500,000, inclusive of the Wind, Hurricane, and Hail deductible	\$295,931,564	\$50,000	Included	Included	\$0	Included
Equipment Breakdown						
Equipment Breakdown	\$100,000,000	\$25,000	Included	Included	\$50,000	Included

SCHOOL LIABILITY	Per Claim/Occurrence Limit	Deductible	Contribution	Contribution	Deductible	Contribution
Professional Legal Liability Subject to \$1,000,000 Maximum Annual Aggregate	\$1,000,000	\$5,000	\$31,439	\$31,762	\$10,000	\$28,586
General Liability	\$1,000,000	\$0	Included	Included	\$0	Included
Employee Benefits Liability	\$100,000	\$0	Included	Included	\$0	Included

PRIVACY & INFORMATION SECURITY	Deductible	Contribution	Contribution	Deductible	Contribution
\$250,000 Limit for Privacy Liability	\$0	\$ 2,500	\$ 3,250	\$0	\$ 3,250

AUTOMOBILE	Limit	Deductible	Contribution	Contribution	Deductible	Contribution
Automobile Liability \$100,000 per Person Bodily Injury Limits/\$300,000 per Occurrence Bodily Injury Limits/\$100,000 per Occurrence Property Damage Limits	\$100/\$300/\$100	\$1,000	\$46,133	\$47,294	\$5,000	\$35,910
Automobile Physical Damage			\$38,306	\$39,189		\$20,699
Comprehensive	Actual Cash Value	\$1,000	Included	Included	\$5,000	Included
Collision	Actual Cash Value	\$1,000	Included	Included	\$5,000	Included
Catastrophic Automobile Physical Damage	Actual Cash Value	\$50,000	Included	Included	\$250,000	Included

WORKERS' COMPENSATION FULLY FUNDED						
Classification		Estimated FY21 Contribution	Estimated FY22 Contribution		Estimated FY22 Contribution	
7380 - Bus Drivers		\$79,608	\$39,927		\$39,927	
7720 - Police Officers		\$11,513	\$11,448		\$11,448	
8810 - Clerical		\$7,545	\$9,317		\$9,317	
8868 - Professional/Administrative		\$156,250	\$189,517		\$189,517	
9101 - All Other		\$116,423	\$117,487		\$117,487	
Totals		\$371,339	\$367,696		\$367,696	

Ancillary Coverage	Per Occurrence Limit	Deductible	Contribution	Contribution	Deductible	Contribution
School Crisis Coverage	\$250,000	\$0	\$0	\$0	\$0	\$0

TOTAL CONTRIBUTION			\$835,905	\$858,967	\$778,703
Increase/Decrease from FY21				\$ 23,062	\$ (57,202)



Operations Update

To the Board of Trustees

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Lancaster Independent School District
July 29, 2021



Board Room Upgrade:

1. At the August 29th meeting, the Board approved an upgrade to the audio and visual components of the Board Room. The upgrade includes the use of Swagit's proprietary Extensible Automated Streaming Engine (EASE).
2. EASE includes on demand archiving, 24/7 streaming, on demand video search, live English and Spanish captioning, the Avior hands free broadcasting and directing system, new monitors for the dais, video display of voting, and new audio system.
3. Contract negotiations were completed on July 20th. We are currently working with Swagit to schedule and complete the installation of the new system by August 31st. Goal is to conduct the September 2021 board meeting with the new system.
4. Staff and Board training will be scheduled prior to September 15, 2021.



Design-Build RFQ for Energy Efficiency and Conservation Projects:

1. Board Approved Issuance of the Request for Qualifications (RFQ) on June 24, 2021.
2. The Texas Education Agency required a Pre-Approval Process for Renovations and Repairs including HVAC, Ventilation, and air quality. 82
3. The District's Pre-Approval Application was approved by the TEA on July 18, 2021.
4. Operations is currently working with Finance to finalized the RFQ with a targeted release date in August 2021.
5. At the September 2021 meeting of the Board we plan to seek board approval of a Design-Build firm and seek board approval to negotiate a contract with that firm.



Questions





Lancaster ISD Board Agenda

Meeting Type: Regular

Meeting Date: July 29, 2021

Category: Information Item

Item Name:

Operations Update on Board Room Upgrade and RFQ for Design-Build Services for Energy Efficiency and Conservation Projects

Related Goals (District and/or Strategic): **Goal 3:** Campus Safety; **Goal 4:** Improve Internal and External Communications.

Currently Budgeted? Yes No No budgetary impact.
(If Yes, description provided under Fiscal Implications.)

Attachments: Yes No

Primary Contact Person: Dr. Katrise Perera, Superintendent of Schools

Presenter and District Contact: Dr. John Ellis Price, Chief of Operations

Explanation:

To keep the Board informed on the status of approved projects.

Intended Audience: All District Stakeholders

Impact or Expected Outcome:

An informed Board and citizens on the status of approved board projects.

Recommendation: N/A

Fiscal Implications and Funding Source: N/A.

Budget Source: N/A.

Frequency Monitored:

Projected Start Date:

Projected Completion Date:

14. **Board Matters**

A. Committee Chairmen to discuss upcoming schedules

B. Upcoming Conferences

1. CUBE

2. TASA

3. NABSE

15. **Adjournment**

This notice was posted in compliance with the Texas Open Meetings Act on Monday, July 26, 2021, at 6:00 p.m.



**Dr. A. Katrise Perera,
Superintendent of Schools**



**Marion F. Hamilton, MBA-MHA
Board President**