



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
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Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Special Meeting on Wednesday, October 2, 2024, Concluding the 6:30 PM Board of Trustees Workshop** in the **Administration Office Eagles Staff Development Room, 1201 Bryce Dr., Mission, TX 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call Meeting to Order and Establish Quorum

II. Public Comment(s) on Specific Agenda Item(s)

III. Discussion and Possible Action

- 1. Consideration and Approval of the Project, Proposed Budget, Procurement Method, and Utilize the On-call Professional Services for the Re-surfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects** **3**

- 2. Budget Amendment** **5**

IV. Executive Session

- 1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)**

- 2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)**

V. Action, if Necessary, on Matters Discussed in Executive Session

VI. Adjournment

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 4:00 p.m., on September 27, 2024.

A handwritten signature in black ink that reads "Dr. Cris Valdez". The signature is written in a cursive style with a large, stylized "D" and "V".

**Dr. Cris Valdez, Superintendent of Schools
Mission Consolidated Independent School District**

SUBJECT: Approval of the Project, Proposed Budget, Procurement Method, and Utilize the On-call Professional Services for the Re-surfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The initial installation of synthetic turf and resurfacing of existing tracks at Tom Landry Stadium and VMHS Stadium were approved by the Board of Trustees on Wednesday, March 19, 2014. At the meeting, the Board approved the best and final offer (BAFO) with Hellas Construction at a construction cost of \$2,712,000.00. Notice to Proceed (NTP) was issued on April 11, 2014, and the projects were substantially completed in early August and the final completion was in early September 2014. Javier Hinojosa Civil Engineering was the design professional for this project.

As per initial planning and design meetings with firms, the synthetic field turf longevity is from eight to ten years due to the extreme heat conditions in our area. At the Regular Board of Trustees meeting held on June 08, 2022, the Board approved the replacement of synthetic turf at both stadiums.

At the Regular Board Meeting held on February 15, 2023, the Board approved Final Completion and Final Payment. The final cost was approximately \$1,550,000.00 for turf only and no work was done on the track and field events area.

ADMINISTRATIVE CONSIDERATIONS

The track and field events surfaces have reached their life expectancy of 10 years. It's recommended to resurface the track to help ensure the safety of the athletes. Thus, Administration is presenting Approval of the Project, Proposed Budget, and Procurement Method, and Utilize the On-call Professional Services for the Re-surfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration requests to use our on-call civil engineer Mr. Javier Hinojosa as the design professional for this project. Mr. Hinojosa was the initial design firm for the turfs and tracks and subsequent replacement of the turf.

The Board can also direct Administration to advertise for Request for Qualifications (RFQ's) for professional design services and Administration will schedule presentations to the Board for selection should they not want to utilize the on-call method for this project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect based on demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Upon continuous communication with Coach Lee, MCISD Athletic Director, Tom Landry Stadium is scheduled to be the host for this coming year's district track and field championships. Both tracks were done at the same time and Administration recommends once again resurfacing them equally possibly obtaining better pricing.

Time is of the extreme essence to begin the process should it be approved as per the Athletics department. If approved to move forward the need for special called Board of Trustees meetings will be required. During construction there may be some inconveniences to other sports and events that utilize the construction area such as soccer, however, Coach Lee will coordinate that matter with the campus Athletic Directors and campus Administration. The goal is for the projects to begin in December and completed by the end of January 2025. Weather may play a factor on the project timelines thus plans will need to be in place for delays.

FUNDING SOURCE

General Funds

Estimated Construction Project Cost:	\$837,278.00
Project Contingency 15%:	\$ 83,727.80
Soft costs incl. engineering, testing, misc. 12%:	<u>\$100,473.36</u>
Estimated Total Construction Cost:	\$1,021,928.36

RECOMMENDATION – IF APPLICABLE

Administration presents Approval of the Project, Proposed Budget, Procurement Method, and Utilize the On-call Professional Services for the Re-surfacing of the Tracks and Field Events for the Tom Landry and Veterans Memorial High School (VMHS) Stadium Projects.

EXHIBIT

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Coach Thomas Lee, Director for Athletics

SUBJECT: Budget Amendment

PRESENTER: Joel Garcia, CPM, Deputy Superintendent for Business and Support Services

BACKGROUND INFORMATION

In accordance with TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District’s Board.

ADMINISTRATIVE CONSIDERATIONS

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

FUNDING SOURCE AND AMOUNT

General Fund \$3,446,047 increase in expenditures. Detail is attached.

RECOMMENDATION

Approval of budget amendment as presented.

CONTACT PERSON(S)

Joel Garcia, CPM, Deputy Superintendent for Business and Support Services

Dora Garcia, Director for Budget and Finance

Mission Consolidated Independent School District
GENERAL FUND
 Budget Amendment for the Month of October 2024
 Fiscal Year 2024 - 2025

Description	Amended Budget August 14, 2024	October Amendments	Amended Budget October 2, 2024
Unaudited Beginning Fund Balance	\$ 110,128,230		\$ 110,128,230
Revenues:			
5700 - Local	30,031,602	-	\$ 30,031,602
5800 - State	137,776,428	-	\$ 137,776,428
5900 - Federal	16,601,482	-	\$ 16,601,482
Total Revenues	\$ 184,409,512	-	\$ 184,409,512
Expenditures:			
11 Instruction	\$ 103,876,902	504,220	\$ 104,381,122
12 Inst. Res. & Media Services	2,638,838	-	\$ 2,638,838
13 Curriculum Dev. & Inst. Staff Dev.	2,671,832	5,000	\$ 2,676,832
21 Inst. Leadership	2,920,190	-	\$ 2,920,190
23 School Leadership	10,280,356	508	\$ 10,280,864
31 Guide., Counseling & Eval. Ser.	7,118,168	(870)	\$ 7,117,298
32 Social Work Services	468,416	-	\$ 468,416
33 Health Services	1,934,234	-	\$ 1,934,234
34 Student (Pupil) Trans.	5,031,131	-	\$ 5,031,131
35 Food Services	17,867,213	-	\$ 17,867,213
36 Curricular/Extracurricular Act.	7,470,258	46,520	\$ 7,516,778
41 General Administration	6,354,898	265,000	\$ 6,619,898
51 Plant Maint. & Operations	19,677,359	270,450	\$ 19,947,809
52 Security and Monitoring Serv.	3,559,480	1,025,291	\$ 4,584,771
53 Data Processing Services	3,235,695	270,000	\$ 3,505,695
61 Community Services	172,726	-	\$ 172,726
71 Debt Service	1,754,817	-	\$ 1,754,817
81 Fac. Acquisition & Const.	18,663,941	1,059,928	\$ 19,723,869
95 Pmt. to Juv. Justice Alt. Ed. Prg.	20,000	-	\$ 20,000
99 Other Intergovernmental Charges	326,385	-	\$ 326,385
Total Expenditures	\$ 216,042,839	\$ 3,446,047	\$ 219,488,886
7900 - Other Sources	23,315,171	\$ -	23,315,171
8900 - Other Uses	(23,315,171)	-	(23,315,171)
Total Other Financing Sources & (Uses)	\$ -	\$ -	\$ -
Un-Audited Ending Fund Balance	\$ 78,494,903	\$ (3,446,047)	\$ 75,048,856

Mission Consolidated Independent School District
GENERAL FUND
Budget Amendment for the Month of October 2024 - Detail
Fiscal Year 2024 - 2025

Expenditures:

Function	Campus/Department	Type	Reason	Amount	Total
11 Instruction	Marcell Elementary	Functional	Security officer needs	\$ (1,500)	
	Cantu Elementary	Functional	Region One training	(5,000)	
	Cantu Elementary	Functional	Instructional supplies	4,220	
	Salinas Elementary	Functional	UIL meets	(2,500)	
	C& I	One Sided	IXL - JHS - Intervention	1,520	
	C& I	One Sided	Edusmart Sec	20,715	
	C& I	One Sided	Edusmart Elem	29,827	
	C& I	One Sided	Active Classroom (Sec SS)	27,840	
	C& I	One Sided	FrogStreet (PK)	18,000	
	C& I	One Sided	Hatch (PK)	40,000	
	C& I	One Sided	RGV Vocational (CTE)	80,000	
	C& I	One Sided	Robotics (CTE)	15,000	
	C& I	One Sided	Construction (CTE)	5,000	
	C& I	One Sided	Biology Lab Materials	75,000	
	C& I	One Sided	TSIA	25,000	
	C& I	One Sided	Dual Textbooks/Access Cards	162,098	
	C& I	One Sided	Reading Academies	<u>9,000</u>	504,220
13 Curriculum Dev. & Inst. Staff Dev.	Cantu Elementary	Functional	Region One Training	<u>5,000</u>	5,000
23 School Leadership	R. Cantu Junior High	Functional	Dell Laptop	2,358	
	Cantu Elementary	Functional	Instructional supplies	(1,350)	
	Salinas Elementary	Functional	UIL meets	<u>(500)</u>	508
31 Guide., Counseling & Eval. Ser.	Cantu Elementary	Functional	Instructional supplies	<u>(870)</u>	(870)
36 Curricular/Extracurricular Act.	Salinas Elementary	Functional	UIL meets	3,200	
	Mims and Mission JH	One Sided	New chess programs for students at Mims and Mission Junior High	<u>43,320</u>	46,520
41 General Administration	Administration	One Sided	Facilities Assessment Study for possible bond	235,000	
	Administration	One Sided	Demographer for the study of student enrollment trends	<u>30,000</u>	265,000
51 Plant Maintenance & Operations	Cantu Elementary	Functional	Instructional supplies	(2,000)	
	Maintenance	One Sided	Damaged speakers replacement for Tom Landry stadium	9,000	
	Maintenance	One Sided	Additional funds for Maintenance due to extensive expenditures for HVAC	<u>263,450</u>	270,450
52 Security and Monitoring Serv.	Marcell Elementary	Functional	Security officer needs	1,500	
	R. Cantu Junior High	Functional	Dell Laptop	(2,358)	

Function	Campus/Department	Type	Reason	Amount	Total
	Salinas Elementary Safety and Security	Functional One Sided	UIL meets Additional funds for Security and Police Services Cost of living increase and pay increase: City of Alton City of Palmhurst City of Mission County Constables	(200) 28,000 99,000 386,000 <u>130,949</u>	
	Safety and Security	One Sided	Other: Private Security Service Additional Security for Secondary games Additional Police Officers for Junior High games Weapon Detection System New Van for Alarm Specialists	 150,000 20,000 58,000 114,400 40,000 <u>382,400</u>	1,025,291
53 Data Processing Services	Technology	One Sided	Special Education servers for cameras	<u>270,000</u>	270,000
81 Fac. Acquisition & Construction	MHS and VMHS Pearson	One Sided One Sided	MHS and VMHS Tracks Pearson Project Fit Equipment Installation	1,021,928 <u>38,000</u>	<u>1,059,928</u>
			Grand Total	<u><u>\$ 3,446,047</u></u>	8