



**Mission Consolidated Independent School District**

- 1201 Bryce Drive, Mission, Texas 78572
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- Website: [www.mcisd.net](http://www.mcisd.net)

## *Notice and Agenda*

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Board of Trustees WORKSHOP on Wednesday, August 7, 2024, at 7:00 PM or Concluding the 6:30 PM Special Meeting** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

### **A G E N D A**

**I. Call Meeting to Order**

**II. Acknowledge Board Members Present**

**III. Public Comment(s) on Specific Agenda Item(s)**

**IV. District Update and Recognitions**

The District may provide information to update the Board of Trustees on the following subjects: Student Extracurricular and Co-Curricular Achievement; District Awards and Recognitions; Recent and Upcoming Professional Staff and Leadership Development; Progress Reports on Student and Staff Initiatives Previously Approved by the Board of Trustees; and Communications Received from Other Governmental Entities Not Requiring Action by the Board of Trustees. This will be for informational purposes only. Board consideration of any subject included in the Superintendent's Report will not take place until the subject is placed on the agenda of a future board meeting for consideration and possible action. The Board's consideration of any subject at the present meeting will be limited to those subjects appearing elsewhere on the meeting agenda.

**V. TRANSFORMING TEACHING and LEARNING**

**1. Discussion and Possible Action for Next Board Meeting**

- a. Pre-Approval for Out-Of-State Travel** 4
- b. Innovative Courses** 6
- c. Purchase of College Readiness and Success Program** 8
- d. Purchase of Elementary Math Curriculum** 11

**VI. FACILITIES/ENVIRONMENT**

**1. Construction Projects**

- a. Substantial and Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the K. White Jr. High School Marquee** 13
- b. Change Order #1 for Delay Days for the Phase II Fencing and Window Screen Film Grant Project (Phase II is the Fencing)** 16

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(2) BBFA(LOCAL): ETHICS CONFLICT OF INTEREST DISCLOSURES	
(3) CKC(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT	
(4) EMERGENCY PLANS	
(5) CKE(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT	
(6) EMERGENCY PLANS	
(7) CQC(LOCAL): TECHNOLOGY RESOURCES EQUIPMENT	
(8) DGBA(LOCAL): PERSONNEL MANAGEMENT RELATIONS	
(9) EEH(LOCAL): INSTRUCTIONAL ARRANGEMENTS / HOMEBOUND	
(10) INSTRUCTION	
(11) EF(LOCAL): INSTRUCTIONAL RESOURCES	
(12) EFA(LOCAL): INSTRUCTIONAL RESOURCES / INSTRUCTIONAL	
(13) MATERIALS	
(14) EFB(LOCAL): INSTRUCTIONAL RESOURCES/ LIBRARY MATERIALS	
(15) FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES	
(16) GF(LOCAL): PUBLIC COMPLAINTS	
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c. Annual Internal Audit Plan for 2024-2025	416
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1. Wednesday, August 14, 2024, Regular Board of Trustees Meeting at 6:30 p.m. Location: Mission CISD Annex	
<b>X. Adjournment</b>	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on August 1, 2024.



Dr. Cris Valdez, Interim Superintendent of Schools  
Mission Consolidated Independent School District

**SUBJECT:** Pre-Approval of Out-of-State Trips for Special Invitation, Recognition, or National Competition for Mission CISD Students

**PRESENTER:** Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

### **BACKGROUND INFORMATION**

Many Mission CISD students competing in Career and Technical Education (CTE), Fine Arts, Destination Imagination (DI), and other academic related competitions have the opportunity to travel out-of-state due to advancement from local to state to out-of-state competitions. In addition, Gear Up oftentimes selects students to travel out-of-state for college visits. All out-of-state travel for students requires board approval. In many instances, advancement to state and national competition occurs very quickly with a limited amount of time to make travel arrangements and pay registration fees.

District-wide, students in Destination Imagination compete and advance to Globals, which is out-of-state. Mission High School, Veterans Memorial High School and Mission Collegiate High School have CTE students competing in the following clubs/organizations:

- DECA (Distributive Education Careers of America)
- BPA (Business Professionals of America)
- HOSA (Health Occupation Students of America)
- FBLA (Future Business Leaders of America)
- Skills USA (VICA)
- FFA (Ag Science Organization)
- TAFE (Texas Association of Future Educators)
- Robotics (STEM; FRC and FTC)

From September 2024 to July 2025, CTE clubs/organizations, Fine Arts, DI, and possibly other academic events will provide opportunities for Mission CISD students to receive special invitations, be recognized or compete in regional/state/national competitions. Since many of the national competitions are out-of-state, Transforming Teaching and Learning is requesting pre-approval by the board for these travels so needed registration fees and travel arrangements may be made in a timely manner for qualifying students from our various clubs/organizations. Some clubs/organizations require payment as much as a month in advance which will place our students at a disadvantage of not competing should the deadline arrive before board approval may be secured.

Securing pre-travel board approval will ensure that necessary travel arrangements, including registration fees and lodging for students receiving special invitation, recognition or advancing to national competition are able to be submitted by pre-determined deadlines.

As per Mission CISD FMG (LOCAL) policy, Board approval is required for any out-of-state school-sponsored trip.

### **ADMINISTRATIVE CONSIDERATIONS**

Pre-Approval of Out-of-State Trips for Special Invitation, Recognition, or National Competition for Mission CISD Students

**FUNDING SOURCE:**

Department, State and Federal Funds

**RECOMMENDATION:**

Pre-Approval of Out-of-State Trips for Special Invitation, Recognition, or National Competition for Mission CISD Students

**CONTACT PERSON (S)**

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction  
Edilberto Flores, Executive Director for MHS K-12 Feeder Schools  
Cynthia Wilson, Executive Director for VMHS K-12 Feeder Schools  
Gerardo Gonzalez, Director for Career & Technical Education  
Carlos Garcia, Fine Arts Director  
John Roger Hill, Curriculum Director  
Principals

**SUBJECT:** Approval of the use of Innovative Courses eligible for State Elective Credit

**PRESENTER:** Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

**BACKGROUND INFORMATION**

Annually, the Texas Education Agency updates the TEA “List of Approved Innovative Courses”, which allows districts to offer state-approved innovative courses to enable students to master knowledge, skills, and competencies not included in the essential knowledge and skills of the required curriculum. Use of these courses must be approved by the local board of trustees. Administration is requesting approval to offer the attached innovative courses for the 2024-2025 school year.

**ADMINISTRATIVE CONSIDERATIONS**

Approval of the use of Innovative Courses eligible for State Elective Credit

**FUNDING SOURCE/AND AMOUNT**

N/A

**RECOMMENDATION**

Approval of the use of Innovative Courses eligible for State Elective Credit

**CONTACT PERSON(S)**

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction  
Cynthia Wilson, Executive Director for VMHS Vertical Team  
Edilberto Flores, Executive Director for MHS Vertical Team  
John Roger Hill, Curriculum Director  
Gerardo Gonzalez, Director for Career & Technical Education

**MCISD - INNOVATIVE COURSES**

**2024-2025**

**COURSE**

**PEIMS ID**

**CREDITS**

**ELECTIVES**

Texas Pre-Freshmen Engineering Program II (TXPRENG II)	N1303753	1.0
Texas Pre-Freshmen Engineering Program III (TXPRENG III)	N1303754	1.0
Texas Pre-Freshmen Engineering Program IV (TXPRENG IV)	N1303752	1.0
Leadworthy The Course	N1290012	0.5-1.0
College Transition	N1290050	0.5-1.0
Path-College/Career I	N1290051	1.0
Path-College/Career II	N1290052	1.0
Path-College/Career III	N1290053	1.0
Path-College/Career IV	N1290054	1.0
Advancement via Individual Determination I (AVID I)	N1290001	1.0
Advancement via Individual Determination II (AVID II)	N1290002	1.0
Advancement via Individual Determination III (AVID III)	N1290030	1.0
Advancement via Individual Determination IV (AVID IV)	N1290033	1.0
Logic I	N1290100	0.5
Making Connections I	N1290332	0.5
Making Connections II	N1290333	0.5
Making Connections III	N1290334	0.5
Making Connections IV	N1290335	0.5
Methodology for Academic and Personal Success (MAPS)	N1130021	1.0
Team Sport Officiating	N1160012	0.5-1.0

**CAREER AND TECHNOLOGY EDUCATION**

Engineering Design and Development	N1303749	1.0
Introduction to Engineering Design	N1303742	1.0
Aerospace Engineering	N1303745	1.0
Introduction to Aerospace and Aviation	N1304672	1.0
Engineering Applications of Computer Science Principles	N1303772	1.0
Blueprint Reading for Manufacturing Applications	N1303684	1.0
Video Game Programming	N1300994	1.0
Occupational Safety & Environmental Technology I	N1303680	1.0
Marketing	N1303424	1.0
Disaster Response	N1303011	1.0
Viticulture	N1300265	1.0
Agricultural Leadership, Research, and Communications	N1300266	1.0
General Employability Skills	N1270153	1.0
Nail Care, Enhancements and Spa Services	N1302531	2.0
Esthetics (Cosmetology Facialist Specialist)	N1302533	2.0
Barbering I	N1302534	3.0
Barbering II	N1302535	3.0

**MATH**

Strategic Learning for High School Math (STLNHSM)	N1110030	0.5-1.0
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**SOCIAL STUDIES**

Advanced Placement - Seminar	N1130026	1.0
Advanced Placement - Research	N1100014	1.0

**SUBJECT:** Purchase of College Readiness and Success Program

**PRESENTER:** Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

**BACKGROUND INFORMATION**

As part of the district’s College Readiness Program, Mission CISD has been administering the PSAT 8/9 to all 8<sup>th</sup> graders, the PSAT/NMSQT to all 10<sup>th</sup> and 11<sup>th</sup> graders, and the SAT during the school day to 11<sup>th</sup> graders, rather than on only designated Saturdays.

Participating in SAT School Day provides the opportunity for all students to take a college entrance exam, while assisting with SAT participation for designation distinctions in English language arts and math.

PSAT 8/9 for 1000 8 <sup>th</sup> Graders:	\$11,900.00
PSAT/NMSQT for 2400 10 <sup>th</sup> /11 <sup>th</sup> Graders:	\$36,720.00
SAT School Day test for 1,200 11 <sup>th</sup> Graders:	<u>\$49,200.00</u>
College Board Adjustment	-\$23,443.00
	\$74,377.00

**ADMINISTRATIVE CONSIDERATIONS**

College Board’s College Readiness and Success Program will be purchased as a Sole Source Purchase. As per Texas Educational Code 44.031(j) a Sole Source Purchase would be exempt from complying with TEC 44.031(a) requiring an approved purchasing method for contracts valued at \$50,000 or more.

**FUNDING SOURCE/AND AMOUNT**

State Funds	\$74,377.00
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**RECOMMENDATION**

Approval of College Board’s College Readiness and Success Program

**CONTACT PERSON(S)**

- Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
- John Roger Hill, Curriculum Director
- Cynthia Wilson, Executive Director for VMHS Vertical Team
- Edilberto Flores, Executive Director for MHS Vertical Team
- Anabel Garza, Purchasing Coordinator
- Ana Lisa Flores, Mission Collegiate High School Principal
- Jose Mejia, Mission High School Principal
- Fidel Garza, Veterans Memorial High School Principal

# Confirm Order Details

Below are all details of your prospective order. This is not an invoice. Do not send payment based on this estimated total.

TESTS	SCHOOL ORDER	DISTRICT/STATE ORDER	ESTIMATED COST
<b>SAT School Day</b>			
SPRING	0	1200	\$49,200.00
Start Testing On: March 12, 2025  Schools can adjust date  Grade: 11  District Uploading Student Data  1200 tests allocated to 3 schools 0 tests remaining to allocate			
<b>PSAT/NMSQT (Fall only)</b>			
FALL	0	2400	\$36,720.00
Start Testing On: October 09, 2024  Schools can adjust date  Grade: 10, 11  District Uploading Student Data  2400 tests allocated to 3 schools 0 tests remaining to allocate			
TESTS	SCHOOL ORDER	DISTRICT/STATE ORDER	ESTIMATED COST
<b>PSAT 8/9</b>			
FALL	0	1000	\$11,900.00
Start Testing On: October 02, 2024  Schools can adjust date  Grade: 8  District Uploading Student Data  1000 tests allocated to 4 schools 0 tests remaining to allocate			

# Totals

ESTIMATED SUBTOTAL	\$97,820.00
ADJUSTMENTS	-\$23,443.00
<b>ESTIMATED TOTAL</b>	<b>\$74,377.00</b>

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## BILLING

**No Purchase Order Number Added**  
No Paper Contract Requested

## CONTACTS

**SUBJECT:** Purchase of Tier One High Quality Instructional Materials for Kinder-5<sup>th</sup> Grade Math

**PRESENTER:** Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

**BACKGROUND INFORMATION**

The new Instructional Materials Review and Approval (IMRA) process enacted under HB 1605 has replaced the former State Board of Education (SBOE) Proclamation and Texas Resource Review (TRR) processes.

The IMRA process allows the SBOE to determine and approve High Quality Instructional Materials (HQIM). HQIM are materials that TEA provides districts and educators designed especially for Texas, including full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials. To assist school systems with the implementation of HQIM, the Legislature directed TEA to develop a set of state-owned textbooks and accompanying instructional materials designated as Open Education Resources (OER). These optional materials are freely available to any Texas public school system.

These materials help schools improve student learning, close achievement gaps, and better support Texas teachers both in mathematics and elementary literacy. These resources were developed using the best evidence from cognitive science to ensure teachers have access to quality, on-grade-level materials, enabling teachers to focus on delivering the highest-quality instruction and providing differentiated supports to students. The “open” nature of Texas OER textbooks means they are owned by the state, made available free to anyone, and can be modified over time to make them better for students and teachers.

In meeting with principals and the elementary math coordinator in June, the district is recommending implementing Tier One HQIM vetted through the Texas Resource Review for Kinder – 5<sup>th</sup> grades. The district submitted for solicitation and will be bringing a recommendation to the board for approval of the HQIM elementary math curriculum at the August 14 board meeting after a committee of teachers and principals review the solicitations and make a recommendation.

**ADMINISTRATIVE CONSIDERATIONS**

Purchase of Tier One High Quality Instructional Materials for Kinder-5<sup>th</sup> Grade Math

**FUNDING SOURCE / AMOUNT**

IMA funds	\$360,000
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**RECOMMENDATION:**

Purchase of Tier One High Quality Instructional Materials for Kinder-5<sup>th</sup>  
Grade Math

**CONTACT PERSON(S)**

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction  
Cynthia Wilson, Executive Director for VMHS Vertical Team  
Edilberto Flores, Executive Director for MHS Vertical Team  
John Hill, Director for Curriculum  
Laquanta Bivens-Hernandez, Elementary Math Coordinator  
Anabel Garza, Coordinator for Purchasing

**SUBJECT:** Substantial and Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the K. White Jr. High School Marquee

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

District marquees not only enhance the campus but give them the ability to post notices and information for the community served by the school. Kenneth White Jr. High School is requesting a new marquee for its campus due to its lack of visibility to the public and its age.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consists of the selection/designation of an architect/consultant and/or engineer to prepare construction documents for this project. The engineer and/or architect/consultant selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes) as applicable.

The selected architect/consultant/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget as required by Administration.

If the engineer or architect/consultant is not a full-time employee of the District, the Board must select the engineer or architect/consultant on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Administration will use the purchase will be using the Buy board inter-local purchase co-op.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a (5) requiring and approval purchasing method for contracts valued at \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best meets the specifications and provided the “Best Value”.

Javier Hinojosa Civil Engineering – On-call Professional Service

Note: the marquee recommended by KWJH is the same as the one recently purchased and installed at Mims Elementary.

At the Regular Board of Trustees meeting held on May 10, 2023, the Board approved the Project and Proposed Budget used the inter-local purchase as the procurement method, and utilized the on-call professional service Javier Hinojosa Civil Engineering for the KWJH Marquee project.

At the Regular Board of Trustees meeting held on December 06, 2023, the Board approved the Final Construction documents for the Marquee at the Kenneth White Jr. High School.

**Schematic Design:**

Rough sketches that develop a feasible conceptual design of the project.

**Construction Documents:**

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

Administration advertised on the Buy Board on January 26, 2024. Proposals were due on Friday, February 2, 2024, at 2:00 p.m., Four (4) proposals were received and the administration reviewed them.

At the Regular Board meeting held on February 21, 2024, the Board approved Consideration and Approval of the Best and Final Offer (BAFO) for the Marquee at Kenneth White Jr. High School.

Top Ranked Firm: AAA Electrical Signs  
Proposal: \$49,930.76  
Days: 90 days  
Notice to Proceed: April 15, 2024

**ADMINISTRATIVE CONSIDERATIONS**

As per the project site review with Administration, Javier Hinojosa Engineering, and AAA Electrical Signs, the Kenneth White Jr. High School marquee project was reviewed, inspected, and determined to be substantially and final completed as per contract documents and specifications. Thus, they are presenting substantial and final completion, less betterment fund allowance, less liquidated damages, and final payment for the Kenneth White Jr. High School Marquee. The project was completed on time and there are no LD's.

**FUNDING SOURCE**

General Fund

Estimated Construction Cost:	\$65,000.00
Project Contingency 10%:	\$ 6,500.00
Soft Costs, Design & Professional Services:	<u>\$15,000.00</u>
Estimated Total Const. Cost:	\$86,500.00

BAFO: \$49,930.76  
Final Cost: \$49,930.76

**RECOMMENDATION**

Administration presents Substantial and Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the K. White Jr. High School Marquee

**EXHIBIT**

Substantial Completion Form

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations  
Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

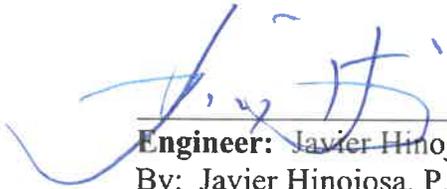
**CERTIFICATE OF SUBSTANTIAL COMPLETION**

**Project:** Kenneth White Jr. High School Marquee Sign

**Contractor:** AAA Electrical Signs  
2407 E. Business 83  
Donna, Texas 78537

**Owner:** Mission C.I.S.D.  
1201 Bryce Drive  
Mission, Texas 78572

The work performed for the Kenneth White Jr. High School Marquee project has been substantially completed as of **June 12, 2024** by the Contractor, AAA Electrical Signs. All issues relating to the close-out and punch list items of this project will be completed within 30 days of this date. The date of this substantial completion established by this certificate is also the date of commencement of applicable warranties as required by the contract documents.

  
\_\_\_\_\_  
**Engineer:** Javier Hinojosa Engineering  
By: Javier Hinojosa, P.E.

7/16/24  
Date

  
\_\_\_\_\_  
**Contractor:** AAA Electrical Signs  
By: Hubaldo Salazar, Operations Manager

7/16/2024  
Date

\_\_\_\_\_  
**Owner:** Mission C.I.S.D.  
By: Dr. Cris Valdez, Interim Superintendent of Schools

\_\_\_\_\_  
Date

**SUBJECT:** Change Order #1 for Delay Days for the Phase II Fencing and Window Screen Film Grant Project. (Phase II Fencing)

**PRESENTER:** Rick Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

The Texas School Safety Center requires new school safety standards and Administration has applied for a School Safety Grant that allowed funding for security fencing and window film that is being required. This safety project includes fencing and window film districtwide. This project is a priority because it impacts student and staff safety.

Administration has been gathering information on the school safety grants, thus we present the Project, Proposed Budget, and Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Fencing and Window Screen Film.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project. Request for Qualifications (RFQ's) will be advertised for professional design services and Administration will schedule presentations to the Board for the selection. A ranking criterion will also need to be reviewed and approved.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the January 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

The preliminary timeline is to advertise for RFQ's on or about November, with presentations to the Board of Trustees for evaluation and ranking in December with possible selection and approval to enter into a design contract in January. The amount of the design contract for this project will exceed the Board approved On-call threshold, thus request for RFQ's.

At the Regular Board of Trustees meeting held on October 11, 2023, the Board approved the Project, Proposed Budget, Request for Qualifications (RFQ's) for Professional Design Services, and Ranking Criteria for the Mission CISD Fencing and Window Screen Film.

Advertisements in the local newspapers were posted on October 18, 2023, and October 25, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's was on November 2, 2023, at 2 p.m., and two<sup>16</sup>(2) proposals were received. The Administration

ranking team reviewed and pre-ranked the RFQ's on November 02, 2023, at 3 p.m.. After the review, Administration will then recommend the top firm to be reviewed and ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Maintenance Director, Mr. Adan Rivera, Assistant Maintenance Coordinator, Mr. Martin Castaneda, Director for Safety and Security and Mr. Ricardo Rivera, Assistant Superintendent for Operations and Ms. Daisy Cuevas, Purchasing Specialist who served as the facilitator.

At the Regular Board of Trustees meeting held on November 8, 2023, the Board Approved to Enter Into Negotiations in the Order of Ranking for the Fencing and Window Screen Film.

<u>Firms</u>	<u>Points</u>
Sam Garcia Architect LLC	61.0
A & E Sandoval LLC	37.0

A project negotiation meeting was held on November 14, 2023, with Mr. Sam Garcia from Sam Garcia Architects, Mr. Adrian Hernandez, and Mr. Leandro Ochoa from MCISD.

At the Regular Board of Trustees meeting held on December 13, 2023, the Board approved the Best and Final Offer (BAFO) for Professional Design Services for the Fencing and Window Screen Film Grant Project. Sam Garcia Architects best and final offer (BAFO) of 8.25% of the construction cost was approved.

The Board of Trustees had the option to accept this BAFO, or to decline the offer and to direct Administration to enter into negotiations with the next contractor, or to reject all offers and re-advertise the project using the same specifications.

Administration will work with our legal counsel to write and execute the contract so that the firm can begin as soon as possible.

At the Regular Board of Trustees Meeting held on March 20, 2024, the Board approved Phase I of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase I is only the window screen film.

Sam Garcia Architects and Administration continue to meet on the design. Sam Garcia Architects presented Phase II of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase II is only the fencing by school priority Mission High School, Mission Jr. High, Veterans Memorial High School, and Alton Memorial Jr. High. If approved we will continue to move forward to advertise and possibly award the project.

Since the design was not as complicated the schematic and final designs have been combined in the approval presentation.

**Schematic Design:**

Rough sketches that develop a feasible conceptual design of the project.

**Construction Documents:**

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

At the Regular Board of Trustees Meeting held on April 10, 2024, the Board approved Phase II of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. (Phase II is the fencing)

Advertisements in local newspapers were posted from April 03, 2024, through April 18, 2024. No firms submitted any proposals during this initial time. Administration extended the advertisement for an additional week. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of CSP's was due on April 23, 2024, for proposals to be received, and seven (7) were submitted. The Administration ranking team reviewed and pre-ranked the CSP's on April 25, 2024, at 2 p.m.. After the review, Administration will then recommend the top firms to be ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Mr. Leandro Ochoa, Mr. Martin Castaneda, Ms. Anabel Garza, and Mr. Daniel Carmona, who served as the facilitators.

Administration presented Approval to Enter Into Negotiations in the Order of Ranking for the General Construction Services, and Ranking Criteria for the Phase I Fencing and Window Screen Film Grant Project. **(Phase I is the window film)**

<u>Firms</u>	<u>Points</u>	<u>Proposal</u>	<u>Days</u>
Ten Twenty-Four Industries *	79	\$164,340.00	45-60
365 Builders	77	\$141,062.11	40
8/A Builders	76	\$241,776.83	15
NGS *	73	\$220,506.15	25
Metro Tint TX *	66	\$313,005.00	90
Flip Lok *	61	\$229,520.00	45
Solis Contractors	40	\$333,000.00	200

(\*) indicated past window safety film projects

At the Regular Board of Trustees meeting held on May 8, 2024, the Board approved to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Phase I Fencing and Window Screen Film Grant Project **(Window Screen Film)**

<u>Firms</u>	<u>Points</u>	<u>Proposal</u>	<u>Days</u>
Ten Twenty-Four Industries *	79	\$164,340.00	45-60
Project Contingency 3%:		\$ 4,930.20	
Proposal:		\$169,270.20	

**Fencing:**

Advertisements in local newspapers were posted from April 13, 2024, through April 28, 2024. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of CSP's was due on April 28, 2024, for proposals to be received. The bid opening was on Monday, April 29, 2024. The Administration ranking team reviewed and pre-ranked the CSP's on April 30, 2024, at 1:30 p.m.. After the review, Administration will then recommend the top firms to be ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez,

Mr. Leandro Ochoa, Mr. Martin Castaneda, Ms. Anabel Garza, and Mr. Dainel Carmona, who served as the facilitators. Only one firm submitted a proposal.

At the Regular Board of Trustees Meeting held on May 8, 2024, the Board also approved to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Phase II Fencing and Window Screen Film Grant Project (**Fencing**).

<u>Firms</u>	<u>Points</u>	<u>Proposal</u>	<u>Days</u>
Excellent Fence	69.5	\$476,470.00	90
Project Contingency 3%:		<u>\$ 14,294.10</u>	
Proposal:		\$490,764.10	

Project negotiations were held on May 10, 2024, with Mr. Jonathan Thompson from Ten Twenty-Four Industries, Mr. Adrian Hernandez, and Mr. Leandro Ochoa from MCISD. Mr. Thompson presented its best and final offer (BAFO) of \$169,270.20 with no decrease in their initial proposals for Phase I Window Screen Film.

Project negotiations were held on May 13, 2024, with Ms. Veronica De Anda from Excellent Fence, Mr. Adrian Hernandez, and Mr. Leandro Ochoa from MCISD. Ms. De Anda presented its best and final offer (BAFO) of \$490,764.10 with no decrease in their initial proposals for Phase II Fencing.

The Board of Trustees has the option to accept the BAFO, to decline the offer, and direct Administration to enter into negotiations with the next firm(s), or to reject all offer(s) and re-advertise the project using the same specifications.

If approved, Administration will work with our legal counsel to write and execute the contract so that the design team and firm can begin as soon as possible. This project is time-sensitive due to grant deadline requirements.

At the Special Board Meeting held on June 05, 2024, the Board approved the Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD Phase I and Phase II Fencing and Window Screen Film Grant Project (Window Screen Film).

Phase I Window Film:

Ten Twenty-Four Industries	\$164,340.00
Project Contingency 3%:	<u>\$ 4,930.20</u>
Proposal:	\$169,270.20

60 construction days - Notice to Proceed: July 08, 2024

Phase II Fencing:

Excellent Fence	\$476,470.00
Project Contingency 3%:	<u>\$ 14,294.10</u>
Proposal:	\$490,764.10

90 construction days - Notice to Proceed: June 24, 2024

**ADMINISTRATIVE CONSIDERATIONS**

Sam Garcia Architects and Excellent Fence are requesting 17 delay days due to the existing damaged chain link fence and posts at Mission High School and the upgrade of the gate at Mission Jr. High. Thus, they present Change Order #1 for Delay Days for the Phase II Fencing and Window Screen Film Grant Project (Phase II is the Fencing). If approved the new substantial completion date is October 09, 2024 for the fencing project.

**FUNDING SOURCE**

General Funds – Grant

Total Estimated Project Grant: \$654,613.00

Fencing: \$512,266.00

Screen Window Film: \$142,347.00

**RECOMMENDATION**

Administration presents Change Order #1 for Delay Days for the Phase II Fencing and Window Screen Film Grant Project. (Fencing project)

**EXHIBIT**

Change Order #1

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

CHANGE ORDER

July 24, 2024



**PROJECT:**

MCISD Fencing and Window Film Project –  
Phase II - Security Fence  
1201 Bryce Dr,  
Mission, TX 78572

**CHANGE ORDER #: 1**

**INITIATION REQUEST:** Excellent Fence  
**INITIATION DATE:** 07.22.23  
**ARCH'S PROJECT NUMBER:** 2023-034  
**OWNER'S PROJECT NUMBER:** 512-25-1

**TO:**

Excellent Fence  
1104 E Loop 374,  
Mission, TX 78572

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**NOTICE:**

- A. *The following changes, omissions or alterations to the specifications and drawings shall be made and as far as the specifications and drawings are inconsistent with the following, this change order shall govern.*
  - B. *Acknowledge receipt of this addendum by inserting its number and date of issue in the place provided for same in the proposal. This change order forms a part of the Contract Documents.*
- 

1. Mission High School

We would like to request an additional **15 days** added to our contract for the clearing of approximately 900 linear ft of weeds, grass, vines entangled, trees, and existing damaged chain link fence and posts, so we can replace the chain link fence and upgrade.

Proposed contract amount changed by: \$0.00 and 15 days.

2. Mission Jr. High

We would also like to request an additional **2 days** added to our contract for the upgrade of the southwest 27' gate.

Proposed contract amount changed by: \$0.00 and 2 days.

**TOTAL CONTRACT SUM PRIOR TO THIS CHANGE ORDER: \$476,470.00**  
**TOTAL CONTRACT AMOUNT CHANGED BY THIS CHANGE ORDER: \$0**

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**TOTAL NEW CONTRACT AMOUNT: \$476,470.00**

**TOTAL DAYS ADDED: (17)**

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NOT VALID UNTIL SIGNED BY ALL 3 PARTIES. SIGNATURE OF THE CONTRACTOR INDICATED HIS AGREEMENT,  
INCLUDING ANY ADJUSTMENT IN CONTRACT TIME

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RECOMMENDED BY:  
Sam Garcia Architect, LLC  
ARCHITECT  
1200 Auburn Ave, Ste 280  
McAllen, Texas 78504  
ADDRESS

AUTHORIZED BY:  
Mission Cisd  
OWNER  
1201 Bryce Dr  
Mission, TX 78572  
ADDRESS

ACCEPTED BY:  
Excellent Fence  
CONTRACTOR  
1104 E Loop 374,  
Mission, TX 78572  
ADDRESS

BY: SAM GARCIA, RA, AIA

BY: RICARDO RIVERA

BY: VERONICA DE ANDA

DATE

DATE

DATE

**Re: 2023-034 | MCISD - PH.2 - SECURITY FENCING - Meeting request summary and confirmation**

1 message

Veronica De Anda &lt;veronicadeanda@excellentfencergv.com&gt;

Mon, Jul 22, 2024 at 3:22 PM

To: Jose Rios &lt;jr@samgarciaarchitect.com&gt;

Cc: "Ochoa, Leandro" &lt;lochoa73@mcisd.org&gt;, "Hernandez, Adrian" &lt;adrian.hernandez@mcisd.org&gt;, "Castaneda, Martin V" &lt;mvcast59@mcisd.org&gt;, "Ortiz, Linda C" &lt;lcorte30@mcisd.org&gt;, "Rivera, Ricardo" &lt;rriver49@mcisd.org&gt;, "Garcia, Joel" &lt;joel.garcia@mcisd.org&gt;

Good afternoon,

As per our discussion earlier this morning with Mr. Rios, Mr. Ochoa, Mr. Jesus De Anda , and myself Ms. Veronica De Anda,

Mission High School

We would like to request an additional 15 days added to our contract for the clearing of approximately 900 linear ft of weeds,grass,vines entangled, trees,and existing damaged chain link fence and posts, so we can replace the chain link fence and upgrade.

Mission Jr.High

We would also like to request an additional 2 days added to our contractor upgrade of the southwest 27' gate.

Please confirm as soon as possible.

Feel free to contact us if you have any questions or concerns.

Thank you,

Veronica De Anda

On Mon, Jul 22, 2024 at 11:52 AM Jose Rios &lt;jr@samgarciaarchitect.com&gt; wrote:

Mr. Hernandez, Mr. Ochoa, Mr. Castañeda, Ms. De Anda,

Good morning,

To summarize what was discussed this morning with Excellent Fence and Mr. Ochoa on site.

Mission HS

- There are 3 additional gates (behind the boys and girls club shown in blue) that will be installed, corrected from last week's mentioned 2 gates. These 3 gates will be covered under potential credits. (Image #1 below)
- 1 man gate and 1 sliding gate (shown in dark green) will also be covered under potential credits. The sliding gate has already been installed and the man gate is pending.
- Mr. Ochoa was going to discuss with Mr. Hernandez whether to discontinue gates shown in orange. My recommendation is to do so and apply those credits towards the gate in red. Possibly make it wider as per discussion with Mr. Ochoa is that one that is used more frequently. Please advise? (image #1 and #2 below)
- Clearing up of ±800LF of weeds/grass/vines entangled and replacing chain link fence and posts to specification grade. This should be covered under potential credits but the contractor is requesting **15 days** added to the contract. In this area fencing will be replaced with a new 8'-0" fence but due to the adjacent parking lot being higher and there being a perimeter detention swale the fence might still appear low. Having an 8'-0" fence will comply with grant regulations but let me know if the district might consider making this area higher, possibly 10'-0. Mr. Ochoa was going to check if it was possible for the district to clear up this area for the contractor to avoid this delay or additional time request (Images #3-8 below).

Mission Jr High

- Previously presented cost chances to upgrade the south west 27'-0" gate will be covered under potential credits, the contractor is only requesting **2 days** added to the contract.

If this is acceptable I would like to formulate the change order before Wednesday at noon for the total amount of **\$0 and 17 days** added to the contract.

23

**Ms. De Anda,****Please submit your formal request for the 17 days added to the contract with a brief description as soon as possible so that we may use it as backup to the change order.**

Image #1

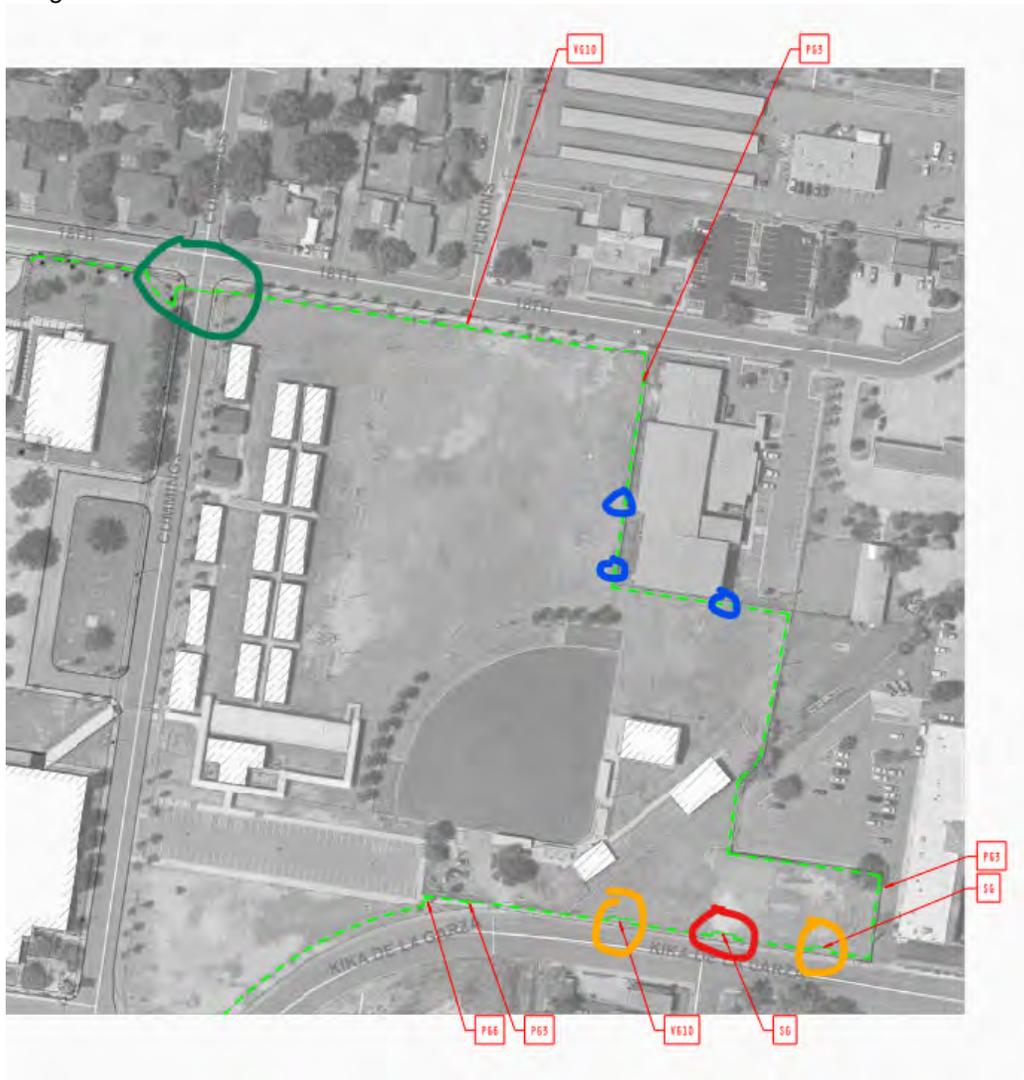


Image #2



Image #3



Image #4



Image #5



Image #6



Image #7



image #8



Thank you,

**Jose L. Rios Jr., AIA** | Project Architect  
www.samgarciaarchitect.com | JR@samgarciaarchitect.com  
[1200 Auburn Ave., Building 200, Suite 280](#) | McAllen, TX 78504 | USA  
Mobile: (956) 208-1372 | Office: (956) 631-8327

**SUBJECT:** Change Order #02 for Delay Days for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

### **BACKGROUND INFORMATION**

The main electrical feeder wires from the electrical transformer to the main campus electrical switchgear has burned insulation, thus is an electrical short hazard and needs to be replaced. Due to the type of work, this project will require a Mechanical/Electrical/Plumbing (MEP) engineer.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the January 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration will use the on-call professional services agreement for project administration. It will be the responsibility of the design/engineer professional to provide an estimated project budget. When provided, Administration will advise the Board of Trustees as an informational update.

At the Regular Board of Trustees meeting held on September 08, 2021, the Board approved Consideration and Approval of the Project and Proposed Budget and Utilizing the On-call MEP for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project.

DBR Engineering's estimated project cost is \$90,000.00.

At the Regular Board of Trustees Meeting held on June 08, 2022, the Board approved a change of procurement method for the various projects to utilize Job Order Contracting (JOC).

At the Board Workshop of September 07, 2022, the Board was informed of the Best and Final Offer (BAFO) for the Job Ordering Contracting on Various Projects 8/A Builders, LLC was awarded contractor at a cost of \$134,381.07 and 336 days of construction time. Notice to proceed (NTP) December 11, 2022, with substantial completion September 12, 2023.

<u>Project</u>	<u>Vendor Name</u>	<u>Cost</u>
K. White Jr. High Power Distribution	8/A Builders, LLC	\$134,381.07

At the Regular Board of Trustees Meeting held on September 13, 2023, the Board approved Change Order #01 for 384 Delay Days for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project. It was due to the manufacturer's shipping. If approved the new Substantial Completion will be September 30, 2024.

### **ADMINISTRATIVE CONSIDERATIONS**

DBR and 8/A Builders, LLC are requesting delay days due to the power needing to be shut off for the whole campus for an extended time for the power distribution/switchgear project and the recommended installation will be during the week of Thanksgiving at K. White Jr. High, thus they present Change Order #02 for 62 Delay Days for the K. White Jr. High

Power Distribution Transformer/Switchgear Repair Project. If approved the new Substantial Completion will be December 01, 2024.

**FUNDING SOURCE**

General Fund

Est. Project Budget:	\$90,000.00
Project Contingency 20%:	\$18,000.00
Est. Professional Service 12%:	<u>\$10,800.00</u>
Est. Total Project Cost:	\$118,800.00

**RECOMMENDATION**

Administration presents Change Order #2 for Delay Days for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project. (DBR MEP Engineering)

**EXHIBIT:**

Change Order #2

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations  
Adrian Hernandez, Coordinator for Project & Energy Management



# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Mission CISD - Kenneth White JHS - Service Entrance Switchgear Replacement	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: 09/12/2023	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 002  Date: 07/24/2024
<b>OWNER:</b> <i>(Name and address)</i> Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Texas 78571	<b>ARCHITECT:</b> <i>(Name and address)</i> DBR Engineering Consultants, Inc.  200 S. 10th St. Suite 901 McAllen, Texas 78501	<b>CONTRACTOR:</b> <i>(Name and address)</i> 8/A Builders, LLC.  7706 W. Expressway 83 Mission, Texas 78572

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Equipment arrival is at the start of the school year. The install will require power shut-off for the whole school for an extended time (4 days). Recommendation to do replacement during the Thanksgiving week.

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The original Contract Sum was	\$ 134,381.07
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 134,381.07
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 134,381.07

The Contract Time will be increased by Sixty-two calendar (62) days.  
The new date of Substantial Completion will be December 1, 2024

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DBR Engineering Consultants, Inc.	8/A Builders, LLC	Mission Consolidated Independent School District
<u>ARCHITECT (Firm name)</u>	<u>CONTRACTOR (Firm name)</u>	<u>OWNER (Firm name)</u>
		
<u>SIGNATURE</u>	<u>SIGNATURE</u>	<u>SIGNATURE</u>
<u>Hugo H. Avila, PE, Principal</u>	<u>Arnoldo Ochoa, President</u>	<u>PRINTED NAME AND TITLE</u>
<u>PRINTED NAME AND TITLE</u>	<u>PRINTED NAME AND TITLE</u>	
<u>07/24/2024</u>	<u>07/24/2024</u>	<u>DATE</u>
<u>DATE</u>	<u>DATE</u>	

**SUBJECT:** Allowance Expenditure Authorization (AEA) #2 and #3 for the Replacement of the Control Transformer and Control Wiring for the Indoor Air Quality Project at Cavazos and Midkiff Elementary

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

Mission CISD prioritizes the safety and health of its students, staff, and community and ensures that all safety and health measures, including air quality, are addressed as a priority. School indoor air quality is particularly important as it may affect the health, performance, and comfort of school staff and students. The MCISD Five (5) Year Improvement Plan consists of facilities improvements district-wide that include improvements for drainage, roof replacements, lighting improvements, and replacement of HVAC systems. The plan shows that due to the campuses' age, certain items need to be assessed such as air handlers, blowers, and control systems.

Due to laws and requirements that regulate such equipment and the cost, this project is being considered a construction project, and as such the Texas Education Code 44.031 (a) requires the board of a school district considering a construction project to comply with bidding requirements.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the January 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the June 01, 2021, Board of Trustees Workshop, DBR Mechanical, Electrical, Plumbing (MEP) Engineering made an air quality Heating, Ventilation and Air-Conditioning (HVAC) presentation.

At the August 11, 2021, Board of Trustees meeting, the Board approved an Indoor Air Quality (IAQ) project, proposed budget, and competitive sealed proposals (CSP's) as the procurement method. Administration presented and the Board approved the implementation of replacements and repairs to district-wide HVAC systems utilizing the Five (5) Year Plan.

At this same meeting, the Board approved soliciting for Request for Qualifications (RFQ's) for MEP Engineering Professional Services for the IAQ study and projects.

At the Regular Board of Trustees meeting held on September 8, 2021, the Board approved to accept Administrations rankings and enter into negotiations in the order of ranking for MEP professional design services for the IAQ projects. The highest-ranked firm was DBR MEP Engineering.

At the Regular Board of Trustees meeting held on October 20, 2021, the Board approved to enter into a contract with DBR MEP Engineering for the IAQ projects at a 5.5% construction cost fee.

In November of 2021, DBR began to conduct on-site building reviews.

On May 24, 2022, DBR submitted preliminary IAQ study reviews with priority rankings and estimated costs and began designs for Salinas, Cavazos, and Midkiff Elementary schools.

At the Regular Board meeting held on January 25, 2023, the Board approved the Final Design for the Indoor Air Quality Projects for Cavazos, Midkiff, and Salinas Elementary – DBR MEP Engineering

Note: Most campuses are scheduled for air quality projects with some more complicated and intensive than others. These three can be worked on quicker than others and we will begin. We continue to be in the design phase and those will be presented as completed by DBR MEP Engineering.

**Salinas Elementary School (Est. Cost \$2,775,000.00) (revised)**

The project scope consists of replacing the aging 27-year-old HVAC systems. This work includes air handlers, VAV boxes, air-cooled chillers, and associated pumps. The design increased air quality by providing air handlers with higher MERV filter rating capabilities and replacing the existing HVAC control system. In addition, the project includes converting the heating from hot water to electric heat to reduce maintenance upkeep.

**Hurla M. Midkiff Elementary School (Est. Cost \$2,325,000.00) (revised)**

The project scope consists of replacing the aging 21-year-old HVAC systems. This work includes outside air units, VAV boxes, and air handlers. The design increased air quality by replacing the nonfunctioning outside air units, providing air handlers with higher MERV filter rating capabilities, and replacing the existing HVAC control system.

**Raquel Cavazos Elementary (Est. Cost \$2,325,000.00) (revised)**

The project scope consists of replacing the aging 21-year-old HVAC systems. This work includes outside air units, VAV boxes, and air handlers. The design increased air quality by replacing the nonfunctioning outside air units, providing air handlers with higher MERV filter rating capabilities, and replacing the existing HVAC control system.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Advertisements in the local newspapers were posted on February 08, 2023, and February 15, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. Proposal(s) Bid Opening will be on Thursday, February 23, 2023. After the review, Administration will then recommend those firms to be reviewed and ranked in order of selection.

<u>Company Name</u>	<u>Base Bid &amp; Contingency</u>	<u>Days</u>
<b><i>Central Air and Heating Service Inc. (CAHS)</i></b>		
• Cavazos Elem. Base Bid	\$2,600,000.00	240
• Cavazos Elem. Contingency	\$ 140,000.00	
• Midkiff Elem. Base Bid	\$2,600,000.00	240
• Midkiff Elem. Contingency	\$ 140,000.00	
• Salinas Elem. Base Bid	\$2,400,000.00	240
• Salinas Elem. Contingency	\$ 165,000.00	
<b>Total Price:</b>	<b>\$8,045,000.00</b>	
<b><i>Carrier Corporation</i></b>		
• Cavazos Elem. Base Bid	\$2,750,000.00	674
• Cavazos Elem. Contingency	\$ 140,000.00	
• Midkiff Elem. Base Bid	\$2,750,000.00	674
• Midkiff Elem. Contingency	\$ 140,000.00	
• Salinas Elem. Base Bid	\$2,430,000.00	674
• Salinas Elem. Contingency	\$ 165,000.00	
<b>Total Price:</b>	<b>\$8,375,000.00</b>	

At the Regular Board meeting held on March 08, 2023, the Board approved the rankings and to enter into negotiations in the order of ranking for the Indoor Air Quality Projects for Cavazos Elem., Midkiff Elem. And Salinas Elem.

At the same Regular Board meeting the Board approved the Construction Documents for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School - DBR Engineering

Administration will proceed to advertise for competitive sealed proposals (CSP's). At this meeting, DBR MEP Engineers advised Administration and the Board of Trustees that there is no change in the estimated construction costs. As per DBR, the project budget estimates are current. Mr. Hugo Avila – DBR MEP Engineering presented.

Administration plans to present proposals and rankings for Bryan Elementary and AMJH at the May meetings.

### **Alton Memorial Junior High School**

The project scope consists of replacing the aging 21-year-old HVAC systems. This work includes replacing 23 roof-mounted air handlers, fan-powered terminal units, air-cooled chillers, chilled water pumps, building automation systems, and re-insulating chilled water lines above the ceilings. The design will increase air quality by providing air handlers with higher MERV filter rating capabilities, increased ventilation air, and better HVAC controls. In addition, the fan-powered terminal units will be replaced with single duct boxes which helps reduce maintenance up-keep.

Project Budget: \$7.9M

Design Development Documents: Completed February 7, 2023

Time to complete Construction Documents: March 3, 2023

### **Bryan Elementary School**

The project scope consists of replacing the aging 23-year-old HVAC systems. This work includes replacing six floor-mounted air handlers, air-cooled chillers chilled water pumps, terminal units, duct insulation in select areas, building automation systems, and exterior chilled water lines. The design will increase air quality by providing air handlers with higher MERV filter rating capabilities, increased ventilation air, and better HVAC controls.

Project Budget: \$2.6M

Design Development Documents: Completed February 7, 2023

Time to complete Construction Documents: March 3, 2023

### **Construction Documents:**

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

A virtual project negotiations meeting was held on March 10, 2023, with Mr. Jeff Matz from Central Air and Heating Service Inc. (CAHS), Mr. Adrian Hernandez, Mr. Ricardo Rivera from MCISD, and Mr. Hugo Avila from DBR Engineering. During the negotiation, Central Air and Heating Service Inc. (CAHS) presented their Best and Final Offer (BAFO) of \$8,045,000.00 with no decrease in their initial proposal with 240 days of construction time from the notice to proceed (NTP). Central Air and Heating (CAHS) only negotiated on the

value engineering (VE) options to lower the years of warranty for parts. DBR Engineering did not recommend the option.

The Board of Trustees has the option to accept this BAFO, decline the offer, direct the Administration to continue negotiations with the contractor or to reject all offers, and re-advertise the project using the same specifications and design or direct the engineer to re-design the project.

If approved, Administration will work with our legal counsel to write and execute the contract so that the contractor can begin as soon as possible.

Note: The project's Best and Final Offer (BAFO) is \$145,000.00 over the estimated project budget.

At the Regular Board of Trustees Meeting held on April 19, 2023, the Board approved Consideration and Approval of the Best and Final Offer (BAFO) for the Indoor Air Quality Projects for Cavazos, Midkiff, and Salinas Elementary in the amount of \$8,045,000.00 with 240 construction Days with CAHS.

Cavazos \$2,740,000.00

Midkiff \$2,740,000.00

Salinas \$2,565,000.00

Bryan Elementary and AMJH project advertisements were posted on March 29, 2023, and April 05, 2023, in the local newspapers. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. Proposal(s) Bid Opening was scheduled to be on Thursday, April 13, 2023, however, due to having to issue addendums to answer contractor questions the proposal date was extended to Thursday, April 20, 2023, to allow contractors more time.

After the review, Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will be presented for review at the Wednesday, May 10, 2023, Regular Board of Trustees meeting.

<u>Company Name</u>	<u>Base Bid &amp; Contingency</u>	<u>Days</u>
<b><i>Johnson Controls Inc. – 92.5 Points</i></b>		
	<u>Base Bid</u> <u>Contingency</u>	
• Bryan Elem.:	\$1,959,893.76 + \$130,000.00 = \$2,089,893.76	396 days
• AMJH:	\$4,120,331.87 + \$390,000.00 = \$4,510,331.87	396 days
	<b>Total for Both Projects: \$6,600,225.63</b>	
<b><i>Carrier Corporation – 90.5 Points</i></b>		
	<u>Base Bid</u> <u>Contingency</u>	
• Bryan Elem.:	\$1,610,000.00 + \$130,000.00 = \$1,740,000.00	590 days
• AMJH:	\$3,450,000.00 + \$390,000.00 = \$3,840,000.00	590 days
	<b>Total for Both Projects: \$5,580,000.00</b>	
<b><i>Central Air and Heating Service Inc. (CAHS) – 86.0 Points</i></b>		
	<u>Base Bid</u> <u>Contingency</u>	
• Bryan Elem.:	\$2,425,000.00 + \$130,000.00 = \$2,555,000.00	580-680 days
• AMJH:	\$5,750,000.00 + \$390,000.00 = \$6,140,000.00	580-680 days
	<b>Total for Both Projects: \$8,695,000.00</b>	

At the Regular Board of Trustees meeting held on May 10, 2023, the Board of Trustees approved the ranking criteria sheet, point system, and process. Johnson Controls Inc. was unofficially pre-ranked higher than Carrier Corporation although they were \$1,020,225.63 higher in total cost.

The Board of Trustees has the option to not accept Administrations unofficial pre-ranking and review all the firms proposal packages and conduct their ranking. The Board will then direct Administration to enter into negotiations with the top ranked firms in order selected.

The Board of Trustees has the option to accept Administrations unofficial pre-ranking and direct Administration to enter into negotiations with the top ranked firms in order. Should negotiations fail with the top ranked firm then Administration will cease negotiations and begin with the next ranked firm not being able to resume or re-negotiate with the previous.

Administrations goal is to be able to negotiate an agreement and bring it forward for Board consideration and approval to enter into a contract. The Board has the option to accept the offer, direct Administration to continue negotiations, decline any offer, and direct Administration to re-advertise.

At the Regular Board of Trustees meeting held on May 10, 2023, the Board approved the Consideration and Approval of Ranking and Enter Into Negotiations for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School with:

***Johnson Controls Inc. – 92.5 Points***

	<u>Base Bid</u>	<u>Contingency</u>	
• Bryan Elem.:	\$1,959,893.76	+ \$130,000.00	= \$2,089,893.76      396 days
• AMJH:	\$4,120,331.87	+ \$390,000.00	= \$4,510,331.87      396 days
<b>Total for Both Projects:</b>			<b>\$6,600,225.63</b>

A virtual project negotiations meeting was held on May 12, 2023, with Mr. Omar Rodriguez from Johnson Controls Inc. and Mr. Adrian Hernandez from MCISD. During the negotiations, Johnson Controls Inc. presented its best and final offer (BAFO) with no adjustments to its initial proposal.

***Johnson Controls Inc. – 92.5 Points***

	<u>Base Bid</u>	<u>Contingency</u>	
• Bryan Elem.:	\$1,959,893.76	+ \$130,000.00	= \$2,089,893.76      396 days
• AMJH:	\$4,120,331.87	+ \$390,000.00	= \$4,510,331.87      396 days
<b>Total for Both Projects:</b>			<b>\$6,600,225.63</b>

At the Regular Board of Trustees meeting held on June 21, 2023, the Board approved Consideration and Approval of the Best and Final Offer (BAFO) for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School with Johnson Controls Inc. with total budgets of \$6,600,225.63 with 396 construction days. Substantial Completion is October 24, 2024.

The Board of Trustees had the option to accept this BAFO or to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise the project using the same specifications and design or direct the engineer to re-design the project. The Board approved JCI’s BAFO.

On September 6, 2023, at the Board of Trustees Workshop, a district-wide air-conditioning status presentation was given.

At the Regular Board of Trustees meeting held on September 13, 2023, the Board approved Request for Qualifications (RFQ's) for professional HVAC commissioning. This project requires HVAC Commissioning by a Mechanical, Electrical, and Plumbing (MEP Engineering) firm. Administration will advertise and rankings will be submitted to the Board for the selection.

If the commissioning firm is not a full-time employee of the District, the Board must select the firm on the basis of demonstrated competence and qualifications.

### **What is HVAC Commissioning?**

Commissioning is the process of thoroughly verifying and proving that building systems are installed and operating according to the criteria in the original design and engineering documentation.

Commissioning is basically a startup process for newly installed equipment, and it's just to make sure that everything is operating within the manufacturer's specifications. There's data that is collected during the operation of the equipment, so we can set a baseline and figure out where your systems at what we need to tweak, and make sure that it is set up properly.

We use this baseline during maintenance, this baseline helps us keep in line to maximize comfort, to extend the life of the system, and to make sure that we are saving as much energy as possible.

This process cannot be completed until the system is completely installed and operable.

Advertisements in the local newspapers were posted on October 04, 2023, and October 11, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's will be on October 19, 2023, and three (3) proposals were received. The Administration ranking team reviewed and pre-ranked the RFQ's on October 23, 2023, at 2 p.m.. After the review, Administration will then recommend the top firm to be reviewed and ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Maintenance Director, Mr. Leandro Ochoa, Maintenance Coordinator, Mr. Adan Rivera, Assistant Maintenance Coordinator and Mr. Ricardo Rivera, Assistant Superintendent for Operations and Ms. Daisy Cuevas, Purchasing Specialist who served as the facilitator.

At the Regular Board of Trustees meeting held on November 08, 2023, the Board approved to Enter Into Negotiations in the Order of Ranking for Professional Design Services for the HVAC Commissioning Services for Mission CISD Indoor Air Quality Project.

<b><u>Firms</u></b>	<b><u>Points</u></b>
DBR Engineering	92
LEAF Engineering	91
Terracon Consultants Inc.	86

On November 9, 2023, a conference with Mr. Tim Kilby and Mr. Hugo Avila from DBR Engineering was held.

At the Regular Board of Trustees meeting held on December 13, 2023, the Board approved DBR MEP Engineering (BAFO) in the amount of \$106,050.00 for Heating/Ventilation/Air Conditioning (HVAC) commissioning for the five (5) current air quality HVAC projects.

The Board of Trustees had the option to accept this BAFO, to decline the offer and direct Administration to enter into negotiations with the next firm, or to reject all offers and re-advertise the project using the same specifications.

Administration will work with our legal counsel to write and execute the contract. DBR Engineering is the awarded professional design service for the Indoor Air Quality projects and they are also the on-call Mechanical, Electrical, and Plumbing (MEP Engineers).

Also presented at the December 13, 2023 meeting was Consideration and Approval of Change Order #1 for five hundred seventy-seven (577) Delay Days for the Indoor Air Quality Project at Cavazos, Midkiff, and Salinas Elementary. If approved the new substantial completion would be August 27, 2025.

After a lengthy discussion on the long delay request, this agenda item was “pulled” and the Board directed Administration to continue communicating with DBR on why the contractor cannot use a different electrical equipment supplier and brand. As per DBR, the issue is only for the Salinas Elementary project.

DBR has also stated that the equipment currently at Salinas Elementary is equal to “best” practices is still in good condition and meets all electrical and building codes and could be used.

At the Regular Board of Trustees meeting held on Wednesday, January 24, 2024, Administration presented and the Board approved this agenda item. DBR and Central Air and Heating Service Inc. (CAHS) are requesting days due to the manufacturer’s shipping delays for the Indoor Air Quality Project at Cavazos, Midkiff, and Salinas Elementary, thus they present Consideration and Approval of Change Order #1 for Two hundred Twenty (220) Delay Days for the Mission CISD Indoor Air Quality Project at Cavazos, Midkiff, and Salinas Elementary. If approved the new substantial completion will be August 31, 2024.

The change order for delay days now encompasses all three project campuses.

A credit for Salinas Elementary electrical gear will be applied to project contingency. Amount is yet to be determined.

At the June 05, 2024 Board Workshop, a presentation was made on the Mission CISD Review of Current Heating/Ventilation/Air Conditioning (HVAC) Systems. At the presentation, information was given on addressing the current five (5) HVAC projects being addressed. We addressed how these first five projects were selected by DBR MEP Engineering and the order of future projects using the air quality as the standard. Air standard was the primary standard at the time of selection due to the information and guidance from health officials.

Since the time of its first selection, the Center for Disease Control (CDC) has since classified COVID as a “flu-like” virus and the priority signification has changed. If Administration is to

continue with HVAC projects we will now need to evaluate the priority of the next projects by the age of the equipment and other current operational factors.

Mission CISD shows a balance from ESSER funding of approximately \$14 million for the repair and replacement of HVAC systems. Charts shown at the meeting show projects listed as a priority by air quality and a chart listing as a priority by equipment age.

Primary factors and other HVAC information as well as our Energy Management Plan that we have were discussed. Future funding considerations and financial challenges were also discussed.

If we are to proceed direction will be needed as to how to allocate the remaining balance and to which campuses. As per the age chart MHS and VMHS are the next projects, however, these two campuses will absorb all the balance. Pearson and O'Grady Elementary campuses are currently having equipment breakdowns even though they are not next in line for repairs and replacement. As per DBR MEP Engineers, some work may be done at both high schools and the repairs also to be done at the two elementary campuses. However, at a later time, we would need to go back to the high schools and complete the work.

At the Regular Board Meeting held on June 19, 2024, the Board approved the Consideration and Approval of Heating, Ventilation, and Air Conditioning (HVAC) Projects for the remaining balance to partial sections at Mission High School and Veterans Memorial High School and recommended systems at Pearson and O' Grady Elementary.

### **ADMINISTRATIVE CONSIDERATIONS**

DBR Engineering and CAHS are requesting Allowance Expenditure Authorization (AEA) #2 and #3 for providing a control transformer and control wiring to each of the terminal units in the mechanical rooms at Midkiff and Cavazos Elementary. The cost will be taken from the contingency allowance balance.

Contingency Allowance Cavazos Elem.	\$140,000.00
AEA #2 replace control transformer & wiring	<u>\$ 35,200.00</u>
Contingency Allowance Balance:	\$104,800.00

Contingency Allowance Midkiff Elem.	\$140,000.00
AEA #3 replace control transformer & wiring	<u>\$ 35,200.00</u>
Contingency Allowance Balance:	\$104,800.00

### **FUNDING SOURCE – ESSER FUNDS**

Est. Project Budget:	\$19,380,000.00
Project Contingency 20%:	\$ 5,700,000.00
Est. Professional Services 12%:	<u>\$ 3,420,000.00</u>
<b>Est. Total Project Cost:</b>	<b><u>\$28,500,000.00</u></b>

Project Budget for Cavazos Elem.	\$2,740,000.00
Project Budget for Midkiff Elem.	\$2,740,000.00
Project Budget for Salinas Elem.	<u>\$2,565,000.00</u>
Total Project Cost:	\$8,045,000.00

Project Budget for Bryan Elem.	\$2,089,893.76
Project Budget for AMJH.	<u>\$4,510,331.87</u>
Total Project Cost:	\$6,600,225.63

Current Const. Cost: \$14,645,225.63 (includes contingency allowance)

Contingency Allowance: \$965,000.00 (possible credit back if not used)

DBR Engineering Fee 5.5% of const. cost: \$805,487.41 (5 projects - subject to change - less)

DBR Engineering Commissioning Fixed Fee: \$106,050.00 (5 projects)

Balance: \$12,943,236.96

Balance: \$13,837,836.96 if AEA's are approved

### **RECOMMENDATION**

Administration presents Allowance Expenditure Authorization (AEA) #2 and #3 for the Replacement of the Control Transformer and Control Wiring for the Indoor Air Quality Project at Cavazos and Midkiff Elementary

### **EXHIBIT**

Allowance Expenditure Authorization (AEA) #2 and #3

### **CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

Adan Rivera, Assistant Coordinator for Maintenance



# Allowance Expenditure Authorization

**DATE**

July 24, 2024

**TO**

Marcos H. Rios, Central Air & Heating Services

**FROM**

George Castañeda

**AUTHORIZATION NO.:**

**002**

**PROJECT**      218033.005 | Mission CISD-Cavazos ES 114-IndoorAir Quality Improvements

You are authorized to perform the following item(s) of work and to adjust the allowance sum accordingly, as indicated below. This is not a change order and does not increase or decrease the contract amount

**Description of Work:**

Existing drawings were not clear on a neutral being available at each of the terminal units. The control transformer that arrived with the terminal units required a neutral. The replacement of the control transformer versus extending a neutral wire to each of the terminal units was a lower cost. The price listed is to provide a control transformer and control wiring to each of the terminal units.

Original Allowance Sum .....	\$140,000.00
Allowance Expenditures Prior to this Authorization .....	\$0.00
Allowance Balance Prior to this Authorization .....	\$140,000.00
Allowance Sum will be (decreased) by this Authorization .....	\$35,200.00
New Allowance Balance .....	\$104,800.00

Hugo H. Avila, PE

07/24/24

DBR Engineering Consultants, Inc.

Date

Contractor

Date

Owner or Agent

Date

To: Mission CISD/DBR Engineering

04.30.2024

Project: 10-3103 Mission CISD Cavazos, Midkiff, and Salinas ES HVAC

Pricing based on EOR suggested temporary urgent fix due to inclement weather expected and heating was going to be needed.

Cavazos ES Proposal Total.....	\$35,200.00
Part I Material:.....	\$698.50
Part I Labor:.....	\$13,251.50
Part II Material:.....	\$6,400.00
Part II Labor:.....	\$14,850.00

THIS PRICING IS GOOD FOR 30 DAYS FROM DATE ABOVE.

This proposal has been priced with current pricing from our vendors and subcontractors to project a realistic price for the next 30 days. All steel, copper, refrigerant, and equipment pricing is changing day-to-day. Our lead times and supply chains are being delayed by materials and labor shortages.

Part I Description:

- 1) Provide labor and materials to extend power to the VAVs (51 of 74 per campus).
- 2) Startup of corresponding VAVs.
- 3) Programming of corresponding t'stats.
- 4) Wire transformers provided by CAHS and ALC.
- 5) All labor provided was overtime (after hours/weekends).
- 6) Current power is via an outlet in the mechanical rooms, should rework be needed to modify the existing setup a sperate change order will be provided.

Part II Description:

- 1) Provide labor and materials to replace original VAV integral stepdown transformers with those matching existing conductors available to power heaters and low voltage controllers and sensors.

Exclusions:

- 1) Liability for existing controls and equipment to remain.
- 2) Occupancy sensors.
- 3) Manufacturer provided controls for packaged units described above.
- 4) Field control/power wiring for manufacturer provided controls unless noted above (boilers, chillers, VFDs, etc.)
- 5) Furnish and installation of communication cards for third pary equipment and/or devices.
- 6) Startup and commissioning of third-party controls and/or equipment.
- 7) Third party commissioning assistance unless mentioned above.
- 8) Variable frequency drives (VFD) or variable speed drives (VSD) and installation of them unless otherwise noted.
- 9) Power wiring (120V)

- 10) Rigid conduit.
- 11) Panel mounted override switches.
- 12) Fire dampers, smoke dampers, combination fire/smoke dampers, or any associated actuator/interlock wiring.
- 13) Cutting, patching, painting, demolition work, roofing work, hoisting charges, or access doors.
- 14) Fiscal responsibility for consequential and liquidated damages.
- 15) Permits, fees, or performance and/or payment bonds.
- 16) Testing and balancing.
- 17) Premium time.
- 18) Taxes.

Schedule Impact:

- 1) Part I - 7-days.
- 2) Part II - 11-days.

Respectfully,



**Marcos H. Rios**  
Project Manager

**CENTRAL AIR & HEATING SERVICES**

Main 956.428.4509 | Cell 956.800.2601

[cahsinc.com](http://cahsinc.com)



# Allowance Expenditure Authorization

**DATE**

July 24, 2024

**TO**

Marcos H. Rios, Central Air & Heating Services

**FROM**

George Castañeda

**AUTHORIZATION NO.:**

**003**

**PROJECT**

218033.009 | Mission CISD-Midkiff ES 115-IndoorAir Quality Improvements

You are authorized to perform the following item(s) of work and to adjust the allowance sum accordingly, as indicated below. This is not a change order and does not increase or decrease the contract amount

Description of Work:

Existing drawings were not clear on a neutral being available at each of the terminal units. The control transformer that arrived with the terminal units required a neutral. The replacement of the control transformer versus extending a neutral wire to each of the terminal units was a lower cost. The price listed is to provide a control transformer and control wiring to each of the terminal units.

Original Allowance Sum .....	\$140,000.00
Allowance Expenditures Prior to this Authorization .....	\$0.00
Allowance Balance Prior to this Authorization .....	\$140,000.00
Allowance Sum will be (decreased) by this Authorization .....	\$35,200.00
New Allowance Balance .....	\$104,800.00



Hugo H. Avila, PE

07/24/24

DBR Engineering Consultants, Inc.

Date



MARCOS H. RIOS

07-24-24

Contractor

Date

Owner or Agent

Date

To: Mission CISD/DBR Engineering

04.30.2024

Project: 10-3103 Mission CISD Cavazos, Midkiff, and Salinas ES HVAC

Pricing based on EOR suggested temporary urgent fix due to inclement weather expected and heating was going to be needed.

Midkiff ES Proposal Total.....	\$35,200.00
Part I Material:.....	\$698.50
Part I Labor:.....	\$13,251.50
Part II Material:.....	\$6,400.00
Part II Labor:.....	\$14,850.00

THIS PRICING IS GOOD FOR 30 DAYS FROM DATE ABOVE.

This proposal has been priced with current pricing from our vendors and subcontractors to project a realistic price for the next 30 days. All steel, copper, refrigerant, and equipment pricing is changing day-to-day. Our lead times and supply chains are being delayed by materials and labor shortages.

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- 5) Furnish and installation of communication cards for third pary equipment and/or devices.
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- 7) Third party commissioning assistance unless mentioned above.
- 8) Variable frequency drives (VFD) or variable speed drives (VSD) and installation of them unless otherwise noted.
- 9) Power wiring (120V)

- 10) Rigid conduit.
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- 12) Fire dampers, smoke dampers, combination fire/smoke dampers, or any associated actuator/interlock wiring.
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- 14) Fiscal responsibility for consequential and liquidated damages.
- 15) Permits, fees, or performance and/or payment bonds.
- 16) Testing and balancing.
- 17) Premium time.
- 18) Taxes.

Schedule Impact:

- 1) Part I - 7-days.
- 2) Part II - 11-days.

Respectfully,



**Marcos H. Rios**  
Project Manager

**CENTRAL AIR & HEATING SERVICES**

Main 956.428.4509 | Cell 956.800.2601

[cahsinc.com](http://cahsinc.com)



**SUBJECT:** First Reading of Board Policy Changes, Including TASB-Policy Update 123, Affecting Local Policies:

BBD(LOCAL): BOARD MEMBER TRAINING AND ORIENTATION  
BBFA(LOCAL): ETHICS CONFLICT OF INTEREST DISCLOSURES  
CKC(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT EMERGENCY PLANS  
CKE(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT EMERGENCY PLANS  
CQC(LOCAL): TECHNOLOGY RESOURCES EQUIPMENT  
DGBA(LOCAL): PERSONNEL MANAGEMENT RELATIONS  
EEH(LOCAL): INSTRUCTIONAL ARRANGEMENTS / HOMEBOUND INSTRUCTION  
EF(LOCAL): INSTRUCTIONAL RESOURCES  
EFA(LOCAL): INSTRUCTIONAL RESOURCES / INSTRUCTIONAL MATERIALS  
EFB(LOCAL): INSTRUCTIONAL RESOURCES/ LIBRARY MATERIALS  
FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES  
GF(LOCAL): PUBLIC COMPLAINTS

**PRESENTER:** Joel Garcia, CPM Deputy Superintendent for Business & Support Services

### **BACKGROUND INFORMATION**

As a part of our TASB Policy Service, the District gets localized policy updates throughout the year that are generally based upon changes in law, case rulings, or TEA rulings.

Update 123 includes revisions to legal policies based on legislative and regulatory changes. Changes to local policies offered for consideration address the following topics:

- Board Member Training
- Ethics
- Safety Programs
- Technology Resources
- Personnel Management
- Instructional Arrangements
- Instructional Resources
- Student Rights and Responsibilities
- Public Complaints

The (LOCAL) policies included for consideration here, have been reviewed by administration and the district's legal counsel.

### **ADMINISTRATIVE CONSIDERATIONS**

Items included for presentation reflect appropriate changes to drafts sent by TASB based upon input from legal counsel and administration. Administrative practice has been to provide the policy review as a part of the Board Workshop with a request that the agenda item is approved for inclusion on the consent agenda for the regular board meeting.

This is being presented<sup>46</sup> for a first reading at the Board of Trustees Workshop on 8/7/2024.

Administration and legal counsel have no objection to the modification of the policy at this time.

### **FUNDING SOURCE AND AMOUNT**

N/A

### **RECOMMENDATION**

Approval of first reading to Board Policy Changes, Including TASB-Policy Update 123, Affecting Local Policies:

BBD(LOCAL): BOARD MEMBER TRAINING AND ORIENTATION  
BBFA(LOCAL): ETHICS CONFLICT OF INTEREST  
DISCLOSURES  
CKC(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT  
EMERGENCY PLANS  
CKE(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT  
EMERGENCY PLANS  
CQC(LOCAL): TECHNOLOGY RESOURCES EQUIPMENT  
DGBA(LOCAL): PERSONNEL MANAGEMENT RELATIONS

EEH(LOCAL): INSTRUCTIONAL ARRANGEMENTS /  
HOMEBOUND INSTRUCTION  
EF(LOCAL): INSTRUCTIONAL RESOURCES  
EFA(LOCAL): INSTRUCTIONAL RESOURCES /  
INSTRUCTIONAL MATERIALS  
EFB(LOCAL):INSTRUCTIONAL RESOURCES/ LIBRARY  
MATERIALS  
FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES  
GF(LOCAL): PUBLIC COMPLAINTS

### **CONTACT PERSON (S)**

Joel Garcia, CPM Deputy Superintendent for Business & Support Services  
Dimitra Trejo, Director of Public Relations and Marketing  
Ben Castillo, Legal Counsel



## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

<b>Contact:</b>	<b>School Districts and Education Service Centers</b>	<b>Community Colleges</b>
	<a href="mailto:policy.service@tasb.org">policy.service@tasb.org</a>	<a href="mailto:colleges@tasb.org">colleges@tasb.org</a>
	800.580.7529	800.580.1488

**Public Information  
Coordinator**

After Election or  
Appointment

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

After a Violation

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

**Reporting  
Continuing  
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

**Annual Financial  
Management Report**

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

**Emergency  
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

**Notice Regarding  
Violent Activity**

- ~~4.~~ The Superintendent shall develop procedures to notify parents regarding violent activity that has occurred or is being investigated at a campus or other District facility or at a District-sponsored activity.

**School Resource  
Officers**

To implement the District's comprehensive safety programs, the District has entered into ~~an agreement~~ a memorandum of understanding (MOU) with ~~a each~~ local law enforcement agency ~~for that~~ provides the District with school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

~~A school resource officer shall perform duties as described in the agreement and as included in the District~~

The jurisdiction of ~~Conduct~~.

~~Security Officers~~ plan and the Student Code ~~Jurisdiction~~

~~All school resource officers shall receive at least the minimum amount of education and training required by law.~~

~~[See CKEC(LEGAL)]~~

~~To implement the District's comprehensive safety programs, the District may also employ school security officers. Security officers shall provide services consistent with the comprehensive safety programs and as assigned by the Superintendent to protect school property and provide for the safety and welfare of students, employees, parents, visitors, and others who are present on District premises or at District events.~~

**Authority**

~~School resource officers and security officers shall have authority over~~ include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control. ~~Subject to limitations in the law, school resource officers and security officers shall have the authority to:~~

Authority and Duties

A school resource officer shall perform duties as described in the MOU and as included in the District improvement plan and the Student Code of Conduct. Pursuant to the MOU, a school resource officer shall:

1. Protect the safety and welfare of any person ~~on property~~ in the jurisdiction of the District and protect the property of the District;
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, school resource officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.

- ~~2.4.~~ Coordinate and cooperate with commissioned officers of all other law enforcement agencies, ~~as necessary~~, in the enforcement of this policy; ~~as necessary~~.
- ~~3.5.~~ Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions;.
- ~~4.6.~~ Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations; ~~and~~.
- 7. Carry a firearm in accordance with the MOU and the directives with the commissioning entity.
- ~~5.8.~~ Carry out all other duties ~~as directed by~~ in accordance with the ~~Superintendent~~ MOU.

~~School~~ A school resource ~~officers and security officers~~ officer shall not be assigned routine classroom discipline or ~~District~~ administrative tasks.

~~For purposes~~ Each school resource officer shall receive at least the minimum amount of ~~this policy, routine discipline~~ education and ~~District administrative tasks are defined as tasks that do not relate to the protection of property or persons or to the maintenance of public order~~ training required by law.

[See CKE(LEGAL) and CKEC(LEGAL)]

**Security Officers  
Authorized to  
Possess Firearms**

To assist with implementing District's comprehensive safety programs, the District shall employ security officers as defined by Occupations Code Chapter 1702. To be authorized to carry a firearm, a security officer shall have completed the Department of Public Safety (DPS) Level III training course in order to be commissioned. The District shall comply with DPS rules for the employment of commissioned security officers. Security officers shall be accountable to and shall report to the Superintendent.

Jurisdiction

The jurisdiction of security officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authorization

Pursuant to its authority under state law, the Board shall authorize security officers to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law. Each authorized security officer shall have immunities as provided by law.

Each specifically authorized security officer shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved security officer. The written authorization shall specify the District premises and other property where the security officer is authorized to carry a firearm, as well as the means of carrying and storing the firearm.

*Revocation*

The Superintendent, as well as the Board, shall have the authority to revoke at any time a security officer's authorization to possess a firearm under this policy.

In addition, authorization for a security officer to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.

Duties

An authorized security officer shall not perform routine law enforcement duties unless the duty is performed in response to an emergency that poses a threat of death or serious bodily injury to a student, employee, or other individual on a District campus.

In addition to complying with the relevant DPS regulations, a security officer shall:

1. Act as necessary to protect the safety and welfare of any person in the jurisdiction of the District;
2. Maintain school security by patrolling campus hallways, completing door checks, and monitoring the perimeter of the campus throughout the day;
3. Routinely check exterior doors and interior classroom doors to ensure they are locked;
4. Complete weekly exterior door audits;
5. Inform campus administrators of malfunctioning cameras, doors, locks, gates, windows, etc., that require the submission of a work order for repair;
6. Assist with campus safety drills (i.e., fire, hold, secure, lockdown, evacuate, shelter);
7. Assist and coordinate with law enforcement personnel as needed;
8. Notify the police, fire department, emergency responders, or other appropriate authority of any situation requiring immediate attention; and
9. Perform other tasks and carry out all other lawful duties as directed by the Superintendent.

Handgun Licensees	Each security officer shall be required to maintain a current license to carry a handgun in accordance with state law.
<u>Training</u>	<p>In addition to the training required by law and applicable DPS rules, each security officer assigned to a campus shall receive training in the following:</p> <ol style="list-style-type: none"><li>1. Student mental health, including suicide awareness;</li><li>2. Trauma-informed care;</li><li>3. Age-appropriate responses;</li><li>4. Child abuse identification and reporting;</li><li>5. Bullying, cyberbullying, harassment, and dating violence;</li><li>6. Special accommodations for students with disabilities (including behavior de-escalation techniques);</li><li>7. Confidentiality; and</li><li>8. Board policies and District regulations.</li></ol>
Permitted Weapons and Ammunition	Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.
Implementation	The Superintendent shall ensure that procedures to implement this safety and security program are detailed in the District's emergency operations plan.
<b>Noncommissioned Security Officers</b>	To assist with implementing District's comprehensive safety programs, the District shall employ noncommissioned security officers who have completed the Department of Public Safety (DPS) Level II training course. Security officers shall be accountable to and shall report to the Superintendent.
Jurisdiction	The jurisdiction of security officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.
Duties	<p>A security officer shall not perform routine law enforcement duties.</p> <p>In addition to complying with relevant DPS regulations, a security officer shall:</p> <ol style="list-style-type: none"><li>1. Act as necessary to protect the safety and welfare of any person in the jurisdiction of the District;</li></ol>

2. Maintain school security by patrolling campus hallways, completing door checks, and monitoring the perimeter of the campus throughout the day;
3. Routinely check exterior doors and interior classroom doors to ensure they are locked;
4. Complete weekly exterior door audits;
5. Inform campus administrators of malfunctioning cameras, doors, locks, gates, windows, etc., that require the submission of a work order for repair;
6. Assist with campus safety drills (i.e., fire, hold, secure, lock-down, evacuate, shelter);
7. Assist and coordinate with District security personnel and law enforcement personnel as needed;
8. Notify the police, fire department, emergency responders, or other appropriate authority of any situation requiring immediate attention; and
9. Perform other tasks and carry out all other lawful duties as directed by the Superintendent.

Training

In addition to the training required by applicable DPS rules, each District security officer assigned to a campus shall receive training in the following:

1. Student mental health, including suicide awareness;
2. Trauma-informed care;
3. Age-appropriate responses;
4. Child abuse identification and reporting;
5. Bullying, cyberbullying, harassment, and dating violence;
6. Special accommodations for students with disabilities (including behavior de-escalation techniques);
7. Confidentiality; and
8. Board policies and District regulations.

With this policy, the Board adopts the model health and safety guidelines for the effective integration of digital devices in schools that have been developed by the Texas Education Agency and the Health and Human Services Commission.

The Superintendent shall develop regulations that implement these guidelines.

## Complaints

In this policy, the terms “grievance” or “complaint” shall mean an employee’s specific written statement expressing dissatisfaction with his or her wages, hours of work, or conditions of work. The term also includes an employee’s specific allegations of unlawful discrimination, harassment, or retaliation based on gender, age, religion, national origin, disability, “whistleblower” complaints, or the employee exercise of rights protected by the U.S. Constitution or other state or federal law.

### Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including but not limited to violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability) shall be submitted in accordance with [the DIA series](#).
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with [the DIA series](#).
3. Complaints concerning retaliation relating to discrimination and harassment, or any other form of retaliation (including workers’ compensation retaliatory discharge) shall be brought under this policy, but certain forms of such complaints shall be initially investigated pursuant to a report filed in accordance with [the DIA series](#).
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
6. Any complaint, including an employee’s assertion that the proposed action is because the employee made a good faith report to an appropriate law enforcement authority of a District violation of a law, arising from or related to any of the following events must be addressed through the local and statutory processes described in the DF series of District policies, specifically:
  - a. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code, which shall be submitted in accordance with DFBB.

- b. Complaints concerning the proposed suspension without pay from a term contract or a probationary contract issued under Chapter 21 of the Education Code during the contract term [see DFAA or DFBA].
- c. Complaints concerning the proposed termination of an employee on a probationary or term contract issued under Chapter 21 of the Education Code during the contract term, which shall be submitted in accordance with DFAA and DFBA.

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**Note:** This policy shall apply to complaints or grievances resulting from dismissal or termination of at-will employees [see DCD] or professional employees whose probationary contracts are terminated at the end of a school year [see DFAB].

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**Notice to Employees**

The principal of each campus and other supervisors are responsible for ensuring that all employees under their supervision are informed of this policy.

**Purpose**

Informal Process

The Board's employee complaint policy is adopted to provide a process for the prompt and orderly resolution of workplace conflicts without fear of prejudice, coercion, or retaliation. The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Direct  
Communication with  
Board Members

Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.

**Freedom from  
Retaliation**

Neither the Board nor any District employee may unlawfully retaliate against any employee for exercising the right to bring a complaint under this policy.

**Whistleblower  
Complaints**

Whistleblower complaints shall be filed within the time specified by law. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint. [See DG]

**Complaints Against Supervisors**

Complaints alleging a supervisor's violation of law may be made to the Superintendent beginning at Level Two. A complaint alleging a violation of law by the Superintendent may be made directly to the Board beginning at Level Three.

**General Provisions**

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee's email address of record, or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean calendar days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following day is "day one."

Representative

"Representative" shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.

The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

PERSONNEL-MANAGEMENT RELATIONS  
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA  
(LOCAL)

Immediate Supervisor	<p>“Immediate supervisor” means the administrator or other District employee responsible for the employee’s supervision and evaluation.</p> <p>The Superintendent may authorize a complaint over dismissal of an at-will employee from District employment or termination of a probationary contract at the end of a school year to be initially filed with the Superintendent or designee according to the time lines and other requirements for filing a complaint at Level One.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p> <p>When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.</p>
Untimely Filings	<p>Complaints that are not filed in accordance with the time lines shall be dismissed. No administrator shall have the authority to extend a deadline for filing a complaint. The employee may appeal the dismissal by seeking review within ten days, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness. All appeals challenging the determination of timeliness shall be filed in writing and shall state the reason the employee believes the complaint was timely filed.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>
Failure to Attend Hearing	<p>Failure of the employee or designated representative to attend a scheduled hearing shall constitute a waiver of the right to relief at the level and shall affirm the decision of the lower level, if applicable. The failure of an employee or designated representative to attend a scheduled hearing shall also constitute a waiver of the employee’s right to proceed to a higher grievance level.</p>
<b>Content of Written Grievance</b>	<p>All employee complaints and appeals must be submitted on the grievance form approved by the District and must include all of the information listed below and detailed on the form. Each complaint or appeal must contain:</p> <ol style="list-style-type: none"><li>1. The employee’s name.</li><li>2. The employee’s campus or position.</li><li>3. The date of the event or action that gave rise to the complaint.</li></ol>

4. A detailed statement of the decision or action that gave rise to the complaint or appeal. The statement must include a factual description of all the circumstances that gave rise to the complaint.
5. A detailed statement specifically identifying how the employee has been harmed by that decision or action. The employee has the burden to prove the allegations of the complaint or appeal and to demonstrate the harm.
6. Copies of all documents that the employee shall rely upon during the grievance process and an explanation of what each document shall prove. If the employee does not have copies of documents at the time the complaint or appeal is filed, the employee shall have the opportunity to provide copies of the documents at the Level One conference, but an explanation of the documents shall be required on the original complaint. No new documents shall be accepted after the Level One conference unless the employee did not know the document existed before the time of the Level One conference.
7. Identification of the specific policy or policies, constitutional or statutory provisions, or administrative regulations alleged to be violated or misapplied, or the specific type of discrimination alleged to have been committed and facts to support the allegation.
8. A description of any efforts to resolve the problem informally including to whom the employee spoke, the date of the meeting, and the responses.
9. The specific remedy the employee is seeking through the grievance process.
10. The date of filing.
11. Signatures of the employee and representative, if any. The employee's signature must appear on each grievance form.
12. The name, address, and telephone number of the employee's representative. This information may be added to the grievance record whenever the employee chooses to have representation.

A complaint or appeal that is incomplete in any material aspect shall be dismissed but may be refiled with all the required information provided the refiling is within the designated time for filing.

**Audio Recording**

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

**Level One**

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and, within one business day, forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within seven days after receipt of the written complaint. If the deadline for the conference falls on a day that the central administration office is not open, the deadline shall extend to the next day that the central administration office is open. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within seven days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

**Level Two**

If the employee is not satisfied with the decision from Level One, or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to discuss the grievance and appeal the Level One decision.

The request must be filed in writing on a form provided by the District, within seven days following receipt of the written response at Level One. If the administration does not provide a written response and the time for providing the response has expired, the

employee's request must be filed within seven days following the expiration of the administration's time for providing a written response to the employee's Level One grievance.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The request must state specifically what portion of the Level One decision the employee disagrees with and specifically why the employee disagrees with the decision. Documents used at Level One that support the Level Two appeal must also be identified. The request must include a copy of the Level One decision and the original complaint, including all attachments and documents that the employee used at Level One and an explanation of what they prove.

The relief available to the employee at Level Two shall be limited to that requested by the employee at Level One. New or additional relief requested at Level Two shall not be considered except at the discretion of the Superintendent or designee.

The Superintendent or designee shall schedule a conference within seven days after receipt of the written appeal notice is filed. If the deadline for the conference falls on a day that the central administration office is not open, the deadline shall extend to the next day that the central administration office is open. The conference shall be limited to the issues and documents presented at Level One and shall be identified in the Level Two appeal notice. The employee or the representative shall have 20 minutes to present the employee's appeal.

The Superintendent or designee shall provide the employee a written response within seven days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and

any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

### **Level Three**

If the employee is not satisfied with the decision from Level Two, or if the time for a response has expired, the employee may submit to the Superintendent or designee a request to place the matter on the agenda of a future Board meeting. An employee requesting a Level Three grievance hearing may request that opportunity to make an oral argument before the Board at the meeting where the grievance is to be considered. In the alternative, an employee may present his or her Level Three grievance to the Board solely in the form of a written petition with supporting evidence. A grievance submitted to the Board in writing shall only be discussed in a closed session unless otherwise required to be discussed in open session under this policy and shall not require the employee or representative to attend the hearing. If the employee does not specifically request the opportunity to make an oral argument before the Board, then no oral argument shall be heard and the Board shall consider the written record only. If the employee appeals to Level Three despite receiving all relief requested at Level Two, the employee shall not be entitled to make an oral argument before the Board, and the Board shall only consider the written record, the employee's Level Three written appeal, and the Level Two response with any supporting documentation.

The appeal notice must be in writing on a form provided by the District and filed within seven days following receipt of the written Level Two response or, if no response was received, within seven days of the Level Two response deadline. If the appeal notice is untimely, not on the District's form, or incomplete in any material way, the Superintendent, after consultation with the Board President, may dismiss the complaint and provide written notice of dismissal to the complainant.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the employee's complaint shall be an agenda item for presentation to the Board.

The Board shall consider only those issues and documents presented at Level Two and identified in the Level Three appeal.

The Superintendent or designee shall provide the Board the Level Two record. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

Board policies that pertain to the subject matter of the complaint shall be deemed a part of the record considered by the Board. When the complaint concerns Board actions or deliberations taking place at a public Board meeting, the meeting agenda, minutes, and recording of the relevant portions of the public meeting shall be deemed a part of the record considered by the Board.

The request must state specifically what portion of the Level Two decision the employee disagrees with and specifically why the employee disagrees with the decision. The request must also include a copy of the original complaint, documents relied upon at Level One, the Level One decision, the Level Two appeal, documents relied upon at Level Two, the Level Two decision, and the Level Three appeal. Documents used at Level Two that support the Level Three appeal must also be identified.

If at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The relief available to the employee at Level Three shall be limited to that requested by the employee at Level One or granted to the employee at Level Two. New or additional relief requested by the employee at Level Two or Level Three shall not be considered.

The Board may hear the complaint in open or closed meeting but shall hear it in open meeting if the employee makes a request to that effect. However, if the employee's complaint is against another District employee, the option to request an open meeting lies with the employee against whom the complaint or charge is being brought.

The employee shall be allotted ten minutes to argue his or her position to the Board according to the procedures established by the Board for the presentation. The administration's presentation, if any, shall also be limited to ten minutes.

The Level Three presentation before the Board, including the employee's or the employee's representative's argument, any presentation from the administration, and questions from the Board with responses shall be recorded by audio tape. The Board's deliberations shall not be recorded.

The Board shall consider the grievance but is not required to respond or take any action on the matter. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. Announcing the Board's decision or announcing the effect of the Board inaction in the employee's presence constitutes communication of the decision. If for any reason the Board fails to reach a decision regarding the grievance by the end of the next regularly scheduled meeting, the lack of a response by the Board shall uphold the administrative decision at Level Two.

**General Education**

Consistent with ~~TEA's~~the Texas Education Agency (TEA) *Student Attendance Accounting Handbook (SAAH)*, a student may be eligible for general education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. The weeks of confinement need not be consecutive. The parent's request for services shall be submitted to the principal in accordance with TEA's *SAAH* and administrative procedures.

The principal or designee shall convene a placement committee composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student to consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type and amount of instruction to be provided and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

**Special Education**

Consistent with state rule and the *SAAH*, a student receiving special education services may be eligible for special education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. ~~If a student is chronically ill, the student's admission, review, and dismissal (ARD) committee shall determine whether the~~The weeks of confinement need ~~to not~~ be consecutive.

~~If the ARD~~If a student's admission, review, and dismissal committee determines that homebound instruction is appropriate, the committee shall determine the type and amount of instruction to be provided in accordance with law, and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

**Documentation of Services**

The District shall maintain full documentation about students receiving homebound services, in accordance with administrative procedures, the *SAAH*, and a student's individualized education program ~~(IEP)~~, as applicable.

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**Note:**—For information related to the selection process and accounting of instructional materials, as this term is defined by state law and rule, see CMD and EFA.

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The District shall provide a wide range of instructional resources for students and faculty that present varying levels of difficulty, diversity of appeal, and a variety of points of view. Although the Superintendent shall ensure that professional staff select instructional resources in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

### Objectives

In this policy, “instructional resources” includes both instructional materials and library materials.

Instructional materials may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District’s educational program.

Library materials may include printed and electronic library acquisitions and other ancillary or supplementary materials maintained in a campus library. In accordance with state and local guidelines, library collections should enrich and support the state and local curriculum. Collections should also provide materials of high interest to encourage student reading and learning for pleasure.

Library materials may be used to enhance the instructional program, for formal or informal teaching and learning purposes, and for voluntary inquiry or self-selected reading.

In accordance with state and local standards, school libraries are essential interactive collaborative learning environments, ever evolving to provide equitable physical and virtual access to ideas, information, and learning tools for the entire school community.

School libraries are essential, safe, and inviting centers for teaching and learning that provide equitable access to emerging technologies and physical and virtual collections of high quality, reflecting input from stakeholders.

### Selection

Instructional  
Resources

Administrators, teachers, librarians, other District personnel, parents, and community members, as appropriate, may recommend instructional resources for selection.

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

~~The Board shall rely on District professional staff to select and acquire instructional resources that:~~

- ~~1.— Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.~~
- ~~2.— Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.~~
- ~~3.— Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.~~
- ~~4.— Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]~~
- ~~5.— Promote literacy.~~

~~Selection of resources is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of resources that still have educational value.~~

Additional  
Instructional  
Materials

~~In addition to the criteria above, District professional staff may select additional instructional materials in accordance with administrative regulations.~~

Library Materials

~~In addition to the criteria above, librarians and other professional staff shall ensure that library materials:~~

- ~~1.— Develop a balanced collection presenting multiple viewpoints related to controversial issues to foster critical thinking skills and encourage discussion based on rational analysis [see EMB regarding instruction about controversial issues];~~
- ~~2.— Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community;~~
- ~~3.— Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives;~~
- ~~4.— Demonstrate literary merit, quality, value, and significance;~~
- ~~5.— Have received favorable professional library reviews from state and nationally recognized review publications;~~

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

- ~~6. Have received state or national awards or are included on recommended reading lists developed by library professionals and educators;~~
- ~~7. Cover topics, authors, series, or genres that fill gaps in the school library collection;~~
- ~~8. Include accurate and authentic factual content from authoritative sources;~~
- ~~9. Have a high degree of potential user appeal and interest;~~
- ~~10. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners;~~
- ~~11. Are requested or recommended by students and teachers;~~
- ~~12. Mirror selections found in neighboring districts or libraries in the region; and~~
- ~~13. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population.~~

**Gifts**

~~Gifts of instructional resources shall be evaluated according to the provisions above and accepted or rejected in accordance with CDC(LOCAL).~~

**Protection from Inappropriate Material**

~~Library materials shall not include "harmful material" as defined by Penal Code 43.24(a)(2) or "obscene" material as defined by Penal Code 43.21(a)(1).~~

~~Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]~~

**Challenged Resources**

~~A parent of a District student, a student who is 18 years of age or older, an individual employee, or any District resident may challenge an instructional resource used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.~~

**Guiding Principles**

~~The following principles shall guide the Board and staff in responding to challenges of instructional resources:~~

- ~~1. A complainant may raise an objection to an instructional resource used in a school's educational program, despite the fact that the professional staff selecting the resources were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for instructional resources set out in this policy.~~

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

- ~~2.— A parent’s ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.~~
- ~~3.— Access to a challenged resource shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child’s parent.~~

~~The major criterion for the final decision on challenged resources is the appropriateness of the resource for its intended educational use. No challenged instructional resource shall be removed solely because of the ideas expressed therein.~~

~~Informal  
Reconsideration~~

~~When the District or a campus receives an objection about the appropriateness of an instructional resource, the appropriate administrator shall try to resolve the matter informally. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional resource. If appropriate, the administrator may offer a concerned parent an alternative instructional resource to be used by that parent’s child in place of the challenged material.~~

~~If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional resource.~~

~~Formal  
Reconsideration~~

~~A complainant shall make any formal objection to an instructional resource on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.~~

~~The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged resource with students or is familiar with the challenged resource’s content. Other members of the committee may include District-level staff, library staff, secondary-level students, parents, and any other appropriate individuals. The committee shall be comprised of a minimum of five members and shall have an odd number of voting members.~~

~~All members of the committee shall review the challenged instructional resource in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged resource conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall weigh the strengths and weaknesses of the challenged material as a whole rather than on passages or sections that may be taken out of context. The com-~~

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~~mittee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.~~

*Frequency of Review*

~~After an instructional resource has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the state adoption process. If there is not a state adoption process for the challenged instructional resource, it will not be reviewed again for a period of no less than five years.~~

Appeal

~~The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]~~

**Maintenance of Library Materials**

~~In accordance with state and local guidelines, collections shall be evaluated and updated regularly based on the collections' age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See CI]~~

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**Note:** For information related to the accounting of instructional materials, as this term is defined by state law and rule, see CMD.

For information related to the selection process of library materials, see EFB.

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The District shall provide instructional materials designed to teach the Texas Essential Knowledge and Skills and further the District's educational mission. Although the Superintendent shall ensure that professional staff select instructional materials in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

**Objectives**

In this policy, "instructional materials" may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District's educational program.

**Selection**

Instructional materials that are textbooks and related supplemental materials, which may include items from the list of resources adopted by the State Board of Education, shall be chosen in accordance with administrative regulations and the objectives above.

The Board shall rely on District professional staff to select and acquire instructional materials that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.

District professional staff may select additional instructional materials in accordance with administrative regulations and the criteria above.

Administrators, teachers, other District personnel, parents, and community members, as appropriate, may recommend instructional materials for selection. Gifts of instructional materials shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

Selection of instructional materials is an ongoing process that includes the removal of materials no longer appropriate and the periodic replacement or repair of materials that still have educational value.

**Reconsideration of  
Instructional  
Materials**

A District employee or a parent or guardian of a District student may request reconsideration of instructional material used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.

Guiding Principles

The following principles shall guide the Board and staff in responding to a request for reconsideration of instructional materials:

1. A complainant may raise an objection to an instructional material used in a school's educational program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives for instructional materials set out in this policy.
2. A parent's ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

The major criterion for the final decision on challenged instructional materials is the appropriateness of the material for its intended educational use. No challenged instructional material shall be removed solely because of the ideas expressed therein.

Informal  
Reconsideration

When the District or a campus receives an objection to the appropriateness of an instructional material, the appropriate administrator shall try to resolve the matter informally. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional material. If appropriate, the adminis-

trator may offer a concerned parent an alternative instructional material to be used by that parent's child in place of the challenged material.

If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional material.

Formal Request for  
Reconsideration

A complainant shall make any formal request to reconsider an instructional material on the form provided by the District and shall submit the completed and signed form to the director for instructional technology and library services. Upon receipt of the form, the Director for Instructional Technology and Library Services in coordination with the Director for Curriculum shall appoint the reconsideration committee.

The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged material with students or is familiar with the challenged material's content. Other members of the committee may include District-level staff, secondary-level students, parents, and any other appropriate individuals.

All members of the committee shall review the challenged instructional material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.

*Frequency of  
Review*

Appeal

After an instructional material has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection process.

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]

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**Note:** For information related to the selection of instructional materials, see EFA.

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**Collection  
Development Policy**

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

In this policy, “library materials” may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained in a campus library.

The library collection development standards shall apply to all library materials available for use or display, including material contained in school libraries, classroom libraries, and online catalogs.

In developing library collections, the District shall consider the age groups, grade levels, and access to library material by all students on a campus.

Responsibility

The District shall ensure librarians, professional library staff, and other designated professional staff trained on the proper collection development standards select and acquire library materials in accordance with state law and rules, this collection development policy, and administrative procedures.

The Superintendent shall develop administrative procedures to ensure that library collections comply with applicable law and the District’s collection development purpose and goals.

Collection  
Development Goals

In addition to the requirements in state law and rules, the District’s library collections shall:

1. Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues].
2. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives.
3. Include accurate and authentic factual content from authoritative sources.
4. Have a high degree of potential user appeal and interest.
5. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners.

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LIBRARY MATERIALS

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6. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population.

Selection and  
Evaluation of  
Materials

Library materials shall be selected and acquired in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in this policy.

When selecting, acquiring, and evaluating library materials, librarians and other professional staff shall ensure that the materials:

1. Enrich and support the TEKS and the state and local curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.

The Superintendent shall ensure that administrative procedures regarding the selection of library materials consider at least two of the following factors:

1. Recommendations from students, parents or guardians, teachers, and District community members.
2. Consultation with District teachers and library staff.
3. Consultation with library staff from other districts.
4. Extensive review of the library material.
5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
7. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

Access Plan

The District shall allow efficient parental access to the District's library and any available online catalogs.

Online catalogs shall be publicly available. The District shall publish information about library material titles, including how and where material can be accessed.

Each campus shall communicate the following to parents and guardians:

- Access to policies relating to school libraries and library materials;
- Consistent access to library materials and resources; and
- Opportunities for students, parents and guardians, educators, and community members to provide feedback on library materials and services.

Parental  
Involvement

Parents and guardians are the primary decision makers regarding their student's access to library material. In general, a student is afforded the opportunity to self-select library materials as part of literacy development and the library program. District staff may assist a student in selecting library material; however, the ultimate determination of appropriateness remains with the student and parent or guardian. Parents and guardians are encouraged to communicate with the campus librarian and their child's teacher about special considerations regarding library materials self-selected by their student.

In accordance with state law and administrative procedures, parents or guardians may select alternative library materials for their student. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

The District shall focus on maximizing transparency with parents while meeting student needs and providing enrichment opportunities with library materials. Parental involvement in library acquisition, maintenance, and campus activities is encouraged.

*Access  
Procedures*

School Library

A parent or guardian who wishes to access a school's library shall first submit a request to the principal. The principal or a staff member designated by the principal shall work with the parent or guardian to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services.

Online Catalog

A parent or guardian who wishes to access an online catalog shall submit a written request to the principal. The principal or a staff member designated by the principal shall respond to the request in accordance with administrative procedures.

INSTRUCTIONAL RESOURCES  
LIBRARY MATERIALS

EFB  
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Protection from  
Inappropriate  
Material

Library materials shall not include “harmful material” as defined by Penal Code 43.24(a)(2); “obscene” material as defined by Penal Code 43.21(a)(1); any library material that is pervasively vulgar or educationally unsuitable as referenced in *Board of Education v. Pico*; or any other material legally prohibited from inclusion in a public school library. [See EFB(LEGAL)]

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

Reconsideration of  
Library Material

A District employee or a parent or guardian of a District student may request the reconsideration of a library material maintained in the District's library program.

*Guiding  
Principles*

The following principles shall guide the review of a request to reconsider a library material:

1. An individual may raise an objection to a library material used in the District's library program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for library materials set out in this policy.
2. A parent's or guardian's ability to exercise control over instruction and instructional resources, including library materials, extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a student if requested by the student's parent or guardian.

In addition to compliance with state law and this policy, a criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use. No challenged library material shall be removed solely because of the ideas expressed in the library material or the personal background of the library material's author or the personal background of the characters in the material.

*Informal  
Reconsideration*

When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or adminis-

trator shall try to resolve the matter informally. The librarian or administrator shall explain the selection process and discuss the intended purpose for the library material.

The librarian or administrator shall offer a concerned parent or guardian an alternative library material to be used by the child in place of the material and, if requested, shall restrict the child's access to the material objected to by the parent or guardian.

If the individual wishes to make a formal challenge, the administrator shall make available to the individual a copy of this policy and a form to request a formal reconsideration of the library material.

*Formal Request  
for  
Reconsideration*

The District shall make a form to request reconsideration of library material available in the District's administrative office.

If an employee or a parent or guardian of a District student wishes to request reconsideration of a library material, they shall follow the procedures to complete and submit the request for reconsideration form.

After a request for reconsideration form is submitted, the form shall be provided to the Superintendent. Copies of the form shall be provided to the school librarian, the Board, and any other staff designated in administrative procedures.

*Reconsideration  
Committee*

For purposes of this policy, "days" shall mean District business days, unless otherwise noted.

The Superintendent shall appoint a reconsideration committee and notify committee members within 10 days of receiving the request for reconsideration form.

The reconsideration committee shall include the librarian and at least one member of the instructional staff who is familiar with the material's content. Other members of the committee may include District-level staff, secondary-level students, parents or guardians, and any other appropriate individuals.

Within 10 days of appointment of the committee the District shall provide members of the committee the relevant materials to review. If additional time is required to obtain and distribute the materials for review, all members of the committee shall be informed that a reasonable extension of time is needed.

All members of the committee shall review the challenged library material in its entirety and determine whether the material conforms to this policy and whether the material will continue to be available in the library. The committee shall prepare a written report of its findings.

Absent extenuating circumstances, the written report shall be provided to the administration within 60 days of the District providing the material to the committee members. In calculating timelines under this policy, the day the committee is provided the materials is “day zero.” The following business day is “day one.”

Extensions of time due to extenuating circumstances shall take into consideration the time necessary to convene the committee members, the amount of material being reviewed, and any other pending reconsideration requests being handled by the committee.

An extension of any deadline shall be promptly communicated to the individual who submitted the request for reconsideration.

The Superintendent, the school librarian, the individual submitting the request for reconsideration, and any other appropriate administrators shall receive a copy of the committee’s report.

*Appeal*

An individual who submitted a request for reconsideration may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the level immediately preceding Board consideration of a complaint. [See DGBA and FNG]

*Frequency of Review*

After a library material has been reviewed through the reconsideration process, it shall not be reviewed again within two calendar years of the reconsideration committee’s final decision.

Maintenance of Library Materials

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections’ age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See C]

**Gifts and Donations**

The District shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

**Policy Review**

This policy shall be reviewed at least every three years and revised as necessary.

## Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

### Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with [the FFH series](#).
2. Complaints concerning dating violence shall be submitted in accordance with [the FFH series](#).
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with [the FFH series](#).
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Notice to Students and Parents**

The District shall inform students and parents of this policy through appropriate District publications.

**Guiding Principles**

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

**Freedom from Retaliation**

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

**General Provisions**

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling  
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean calendar days. In calculating timelines under this policy, the day a document is filed is "day zero." The following day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating  
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

**Untimely Filings**                      Complaints that are not filed in accordance with the timelines shall be dismissed. No administrator shall have the authority to extend a deadline for filing a complaint. The student or parent may appeal the dismissal by seeking review in writing within ten days, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness. All appeals challenging the determination of timeliness shall be filed in writing and state the reason the student or parent believes the complaint was timely filed. For appeals of timeliness only, the student or parent shall not be entitled to make a personal presentation at any grievance level on the subject. Rather a determination shall be made solely on the written documentations provided by the student or parent in connection with their appeal.

**Costs Incurred**                      Each party shall pay its own costs incurred in the course of the complaint.

**Complaint and Appeal Forms**                      Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiled is within the designated time for filing.

**Level One**

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and within one business day forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

### **Level Two**

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

### **Level Three**

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

If the appeal notice is untimely, not on the District's form, or incomplete in any material way, the Superintendent, after consultation with the Board President, may dismiss the complaint and provide written notice of dismissal to the complainant.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

**Complaints**

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with [the CKE series](#).
3. Complaints from vendors or contractors regarding goods and services provided to the District shall be filed in accordance with CJ.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Guiding Principles**

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

The formal process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

**Freedom from Retaliation**

Neither the Board nor any District employee shall unlawfully retaliate against any person for bringing a concern or complaint.

**General Provisions**

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic

communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling  
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the person fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the person's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the person from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the person's email address of record, or sent by U.S. Mail to the person's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean calendar days. In calculating timelines under this policy, the day a document is filed is "day zero." The following day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by a person to represent the person in the complaint process.

The person may designate a representative through written notice to the District at any level of this process. If the person designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may re-schedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating  
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A person shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

Complaints that are not filed in accordance with the timelines shall be dismissed. No administrator shall have the authority to extend a deadline for filing a complaint. The complainant may appeal the dismissal by seeking review in writing within ten days, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness. All appeals challenging the determination of timeliness shall be filed in writing and state the reason the complainant believes the complaint was timely filed. For appeals of timeliness only, the complainant shall not be entitled to

make a personal presentation at any grievance level on the subject. Rather a determination shall be made solely on the written documentation provided by the complainant in connection with his or her appeal.

**Costs Incurred**

Each party shall pay its own costs incurred in the course of the complaint.

**Failure to Attend Hearing**

Failure of the person or designated representative to attend a scheduled hearing shall constitute a waiver of the right to relief at that level and shall affirm the decision of the lower level, if applicable. The failure of the person or designated representative to attend a scheduled hearing shall also constitute a waiver of the person's right to proceed to a higher grievance level.

**Complaint and Appeal Forms**

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the person does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the person unless the person did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

**Relief Granted**

A person shall not be allowed to appeal the decision of a hearing officer at Level One or Level Two when the decision has granted all the relief requested by the person.

**Level One**

Complaint forms must be filed:

1. Within 15 days of the date the person first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and within one business day forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the person within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the person a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

### **Level Two**

If the person did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The person may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the person at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The relief available to the person at Level Two shall be limited to that requested by the person at Level One. New or additional relief requested at Level Two shall not be considered except at the discretion of the Superintendent or designee.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the person may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the person a written response within ten days following the conference. The written re-

sponse shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

### **Level Three**

If the person did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

A person requesting a Level Three grievance hearing may request the opportunity to make an oral argument before the Board at the meeting where the grievance is to be considered. In the alternative, a person may present his or her Level Three grievance to the Board solely in the form of a written petition with supporting evidence. A grievance submitted to the Board in writing shall only be discussed in a closed session unless otherwise required to be discussed in open session under this policy and shall not require the person or representative to attend the hearing. If the person does not specifically request the opportunity to make an oral argument before the Board then no oral argument shall be heard and the Board shall consider the written record only.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline. If the appeal notice is untimely, not on the District's form, or incomplete in any material way, the Superintendent, after consultation with the Board President, may dismiss the complaint and provide written notice of dismissal to the complainant.

The Superintendent or designee shall inform the person of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The person may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.

3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the person notice of the nature of the evidence at least three days before the hearing.

The relief available to the person at Level Three shall be limited to that requested by the person at Level One or granted to the person at Level Two. New or additional relief requested by the person at Level Two or Level Three shall not be considered.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the person and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the person or his or her representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

**SUBJECT:** First Reading of Board Policy Changes affecting Local Policies:  
FNCA(LOCAL)

**PRESENTER:** Joel Garcia, CPM Deputy Superintendent for Business & Support Services

**BACKGROUND INFORMATION**

Changes to FNCA(LOCAL) are to reflect the changes made in the 2024-2025 Student Handbook.

The changes are in relation to:

- Student Conduct / Dress Code

The (LOCAL) policies included for consideration here, have been reviewed by administration and the district’s legal counsel.

**ADMINISTRATIVE CONSIDERATIONS**

Items included for presentation reflect appropriate changes to drafts based upon input from legal counsel and administration. Administrative practice has been to provide the policy review as a part of the Board Workshop with a request that the agenda item is approved for inclusion on the consent agenda for the regular board meeting.

This is being presented for a first reading at the Board of Trustees Workshop on 8/7/2024.

Administration and legal counsel have no objection to the modification of the policy at this time.

**FUNDING SOURCE AND AMOUNT**

N/A

**RECOMMENDATION**

Approval of first reading to Board Policy Changes including:

FNCA(LOCAL) STUDENT CONDUCT / DRESS CODE

**CONTACT PERSON (S)**

Joel Garcia, CPM Deputy Superintendent for Business & Support Services  
Dimitra Trejo, Director of Public Relations and Marketing  
Ben Castillo, Legal Counsel

## PROPOSED REVISIONS

<b>Purpose</b>	The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority.
<b>General Guidelines</b>	<p>Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. The District prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations.</p> <p>The District prohibits pictures, emblems, or writings on clothing that:</p> <ol style="list-style-type: none"><li>1. Are lewd, offensive, vulgar, or obscene.</li><li>2. Advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited under FNCF(LEGAL).</li></ol> <p>The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out above, with the standardized dress requirements for students in prekindergarten–grade 8, and with the student dress code outlined in the student handbook.</p>
<b>Standardized Dress</b>	Students in prekindergarten–grade 8 shall be required to follow the District's standardized dress code.
<b>Purpose</b>	The use of a standardized dress code is established to improve a student's self-image, improve student discipline and focus on school work, increase a student's sense of belonging and school pride/spirit, and increase safety and security at the campus.
<b>Requirements</b> <i>Prekindergarten– Grade 5</i>	<p>The following requirements describe the basic standardized dress code for students in prekindergarten–grade 5:</p> <ol style="list-style-type: none"><li>1. <del>Shirts (for boys and girls): Short or long-sleeve knit polo style shirts or t-shirts shall be worn tucked in.</del> Shirt styles and colors to be worn shall be determined by the administration at each campus.</li><li>2. <del>Pants (for boys and girls):</del> Pant styles shall be determined by the campus administration and shall adhere to the guidelines of the approved District student dress code in the student handbook/Student Code of Conduct. Plain pants must fit at the waist and shall not have any designs, logos, or emblems down the length of the pants.</li></ol>

3. Belts **must fit properly when worn.**~~(for boys and girls): While not required at every campus and grade level, belts must fit properly if worn.~~
4. ~~Skirts (for girls):~~ Skirts shall be permitted as long as they meet the fit and length requirements of the approved District student dress code in the student handbook/Student Code of Conduct.

*Grades 6–8*

The following requirements describe the basic standardized dress code for students in grades 6–8:

1. ~~Shirts (for boys and girls): Short- or long-sleeve knit polo style shirts shall be worn tucked in.~~ Each grade level shall be assigned a color specific to its grade based upon the school colors of the campus, as determined by the administration.
2. ~~Pants (for boys and girls): Plain denim jeans~~ **Pants** must fit at the waist and shall not have any designs, logos, or emblems down the length of the pants.
3. Belts **must fit properly when worn.**~~(for boys and girls): Belts shall be required and must fit appropriately.~~
4. ~~Skirts (for girls): Denim jean~~ **S**skirts shall be permitted as long as they meet the fit and length requirements of the approved District student dress code in the student handbook/Student Code of Conduct.

*Exceptions*

A student’s parent or guardian shall be permitted to request his or her student be exempted from the standardized dress requirement by submitting a written statement of a bona fide religious or philosophical objection to the requirement.

*Funding*

Each campus with a standardized dress code shall develop a funding source (local, state, and/or federal) through the development of the budget to provide for the purchase of standardized dress items for students who are economically disadvantaged. Contributions from the community, campus/District staff, and parents for the purpose of providing clothing for needy students shall be set aside and used only for that purpose.

*Special Occasion Days*

The principal at any school that has a standard mode of dress or uniform for students shall have the authority to allow all or part of the student body to vary from the standardized dress and establish a particular mode of attire for special occasion days or for particular school-sponsored or school-related activities.

**Extracurricular Activities**

The principal, in cooperation with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress

and grooming of students who participate in the activity. Students who violate dress and grooming standards established for such an activity may be removed or excluded from the activity for a period determined by the principal or sponsor and may be subject to other disciplinary action, as specified in the Student Code of Conduct.  
[See FO series]

**SUBJECT:** Approval of the 2024-2025 Texas Teacher Evaluation and Support System (T-TESS) Appraisal Timeline

**PRESENTER:** Joel Garcia, CPM Deputy Superintendent for Business & Support Services

**BACKGROUND INFORMATION**

Board Policy DNA(LEGAL) states that the District shall establish a calendar for appraisal. Board Policy Manual Update 105 identified a new appraisal system for teachers known as the Texas Teacher Evaluation and Support System (T-TESS). The appraisal period for each teacher must include all of the days of a teacher's contract. The calendar shall:

1. Exclude observations in the two weeks after the day of completion of the T-TESS orientation in the school years when an orientation is required; and
2. Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.

Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

**ADMINISTRATIVE CONSIDERATIONS**

In order to meet the guidelines listed above, the attached proposed calendar has been developed by the Office of Human Resources.

**RECOMMENDATION:**

To approve the attached T-TESS Appraisal Timeline for the 2024-2025 school year

**FUNDING SOURCE:**

N/A

**CONTACT PERSON(S)**

Elisa Pacheco, Director for Human Resources

**Mission Consolidated Independent School District  
Office of Human Resources  
T-TESS Appraisal Calendar  
2024-2025**

	<u>T-TESS Appraisal Activities</u>	<u>Person(s) Responsible</u>	<u>Deadline</u>
1.	Conduct T-TESS Orientation for all teachers	Principals	September 3, 2024
2.	Conduct Goal-Setting and Professional Development (GSPD) Conference for all <b>new</b> teachers. Returning teachers review the goal(s) established at the EOY conference to determine if changes are needed	Principals	August 14, 2024 thru September 20, 2024
3.	Submit Goal-Setting and Professional Development (GSPD) Plan to the appraiser (revised plan, if needed for returning teachers)	Teachers/Principals	September 23, 2024
4.	Conduct T-TESS Orientation and GSPD Conference for late hires	Principals	On-Going as hired <b>(Within 5 days of start date)</b>
5.	Submit GSPD Plan to the appraiser for late hires	Teachers/Principals	Within six weeks from the day of orientation
6.	Beginning of T-TESS Observation window	Principals	September 23, 2024
7.	On-Going review of GSPD Plan On-Going walkthroughs to support and develop teacher practices On-Going review of teacher and student data On-Going collection of evidence to support Domain IV	Teachers/Principals	September 23, 2024 thru April 3, 2025
8.	End of T-TESS Observation window	Principals	February 18, 2025
9.	Begin End of Year Conferences for Domains I, II, & III, teacher presents evidence related to Domain IV	Teachers/Principals	April 3, 2025

- |     |   |                     |                |
|-----|---|---------------------|----------------|
| 10. | Final day to complete End of Year Conferences for Domains I, II, III, and for teachers to present evidence related to Domain IV | Principals          | April 30, 2025 |
| 11. | Final date to complete End of Year Annual Report for each teacher to include Domains I, II, III, & IV.                          | Teachers/Principals | April 30, 2025 |
| 12. | Submit End of Year T-TESS Appraisals for all teachers to the HR Office  | Principals          | May 2, 2025    |

13. **OBSERVATION DATE LIMITATIONS**

Formal Observations cannot be conducted on the following days as per local procedures and regulations.

- Last day before a holiday:

November 22, 2024  
 December 20, 2024  
 February 7, 2025  
 March 14, 2025  
 April 17, 2025

- Day after a holiday:

December 2, 2024  
 January 8, 2025  
 February 11, 2025  
 March 24, 2025  
 April 22, 2025

- Days scheduled for end-of-semester examinations (as scheduled by district)
- Days scheduled for state-mandated assessments (as scheduled)
- DNA legal states that All EOY conferences and summative conferences must be completed 15 days prior to the last day of instruction.
- **WAIVERS are due before OBSERVATION Window opens. They will need to be submitted to HR for review by Sept 3, 2024**

Board Proposed

**SUBJECT:** Approval of 2024-2025 Texas Teacher Evaluation and Support System (T-TESS) Appraisers

**PRESENTER:** Joel Garcia, CPM Deputy Superintendent for Business & Support Services

**BACKGROUND INFORMATION**

Board Policy DNA(LOCAL) and Board Policy DNA(LEGAL) stipulate that a list of qualified appraisers who may appraise a teacher shall be approved by the Board of Trustees. In order to be a qualified appraiser one must meet the following requirements:

- Must hold a Supervisor, Mid-Management, or Principal Certificate;
- Must have completed the Texas Teacher Evaluation and Support System (T-TESS) Appraiser Training;
- Must have passed the T-TESS certification examination; and
- Must have received an Instructional Leadership Training (ILT), Instructional Leadership Development (ILD), or Advanced Educational Leadership (AEL) Certificate

**ADMINISTRATIVE CONSIDERATIONS**

Attached is a list of appraisers that is being recommended by the Interim Superintendent to the Board of Trustees for approval. These administrators meet the qualifications to be T-TESS appraisers for the 2024-2025 school year. These appraisers may also be called upon to serve as the second appraiser of a teacher upon request. Policy authorizes the Interim Superintendent to appoint the second appraiser.

**FUNDING SOURCE:**

N/A

**RECOMMENDATION:**

To approve the attached list of T-TESS Appraisers for the 2024-2025 school year

**CONTACT PERSON (S)**

Elisa Pacheco, Director for Human Resources

## 2024-2025 T-TESS Appraisers

<b>ELEMENTARY CAMPUSES/CENTRAL OFFICE</b>		
<b>Alton Elementary</b>		
Canales-Garcia	Selena	Principal
Cruz	Vanessa	Assistant Principal
<b>Bryan Elementary</b>		
Villalobos	Dora	Principal
Lazos	Nelda	Assistant Principal
<b>Cantu Elementary</b>		
Alvarez	Enrique	Principal
Garza	Luisanna	Assistant Principal
<b>Castro Elementary</b>		
Escalona	Araceli	Principal
De Leon	Norma Jean	Assistant Principal
<b>Cavazos Elementary</b>		
Flores	Nelly	Principal
Mendoza	Sonia	Assistant Principal
<b>Escobar/Rios Elementary</b>		
Ramirez Cano	Bianca	Principal
Castañeda	Gina	Assistant Principal
<b>Leal Elementary</b>		
Peña	Trinidad	Principal
Bazan	Alicia	Assistant Principal
<b>Marcell Elementary</b>		
Flores	Velma	Principal
Sarinana	Kelly	Assistant Principal
<b>Midkiff Elementary</b>		
Garza	Myra	Principal
Hernandez	Anel	Assistant Principal
<b>Mims Elementary</b>		
Lucio	Esteban	Principal
Carrera	David	Assistant Principal
<b>O'Grady Elementary</b>		
Garcia	Angelina	Principal
Ibanez	Cynthia	Assistant Principal
<b>Pearson Elementary</b>		
Davis	Melissa	Principal
Buentello	Velma	Assistant Principal
<b>Salinas Elementary</b>		
Zamora	Efrain	Principal
Ortiz	Michael	Assistant Principal
<b>Waitz Elementary</b>		
Reyna-Garza	Jessica	Principal
Garcia	Graciela	Assistant Principal
<b>Central Office</b>		
Roberts	Sharon	Deputy Supdt. for C&I
Wilson	Cynthia	Exec. Director for PK-12th Grade Ed.
Flores	Edilberto	Exec. Director for PK-12th Grade Ed.
Treviño	Jesse	Director for Student Svcs Guidance & Counseling

<b>SECONDARY CAMPUSES/RAS/OPTIONS/CENTRAL OFFICE</b>		
<b>Alton Memorial Jr. High School</b>		
Torres	Angel	Principal
Tarantola	Amy	Assistant Principal
Villarreal	Manuel	Assistant Principal
<b>Mission Jr. High School</b>		
Dominguez	Jessica	Principal
Ayala	Christie	Assistant Principal
Hinojosa	Belinda	Assistant Principal
<b>Kenneth White Jr. High School</b>		
Betancourt	Brenda	Principal
Peña	Rolando	Assistant Principal
Villegas	Martin	Assistant Principal
<b>Rafael Cantu Jr. High School</b>		
Ramirez	Adan	Principal
Garza	Azucena	Assistant Principal
Wilkins	James	Assistant Principal
<b>Mission High School</b>		
Mejia	Jose	Principal
Cantu	Jesus	Assistant Principal
Cantu	Maritza	Assistant Principal
Garcia	Melissa	Dean of Instruction
Longoria	Nora	CTE Administrator
Moreno	Annabel	Assistant Principal
Perez	Angel	Assistant Principal
<b>Veterans Memorial High School</b>		
Garza	Fidel	Principal
Flores	Laura	Dean of Instruction
Llanas	Desiree	Assistant Principal
Luna	Raul	Assistant Principal
Martinez	Annette	Assistant Principal
Rodriguez	Alejandro	Assistant Principal
<b>Mission Collegiate High School</b>		
Flores	Ana	Principal
Gonzalez	Cynthia	Dean of Instruction
<b>Options Academy/Roosevelt Alternative School</b>		
Rodriguez	Sandra	Administrator
<b>Central Office</b>		
Jerma	Sarah	Coordinator for Special Education

**SUBJECT:** Licensed Professional Counselor Associate

Joel Garcia, CPM, Deputy Superintendent for Business and Support Services

**PRESENTER:**

**BACKGROUND INFORMATION**

The district applied for and received a \$1.2 million Stronger Connections Grant for 2024-2025 and 2025-2026, which is to support systemic change in the way that schools address and respond to bullying, violence, and acts of hate. The grant supports academic and non-academic needs of students by providing safe, inclusive, and supportive learning environments while addressing mental, behavioral, emotional, and physical health and well-being of students. The grant funds two licensed professional counselors, two social workers, and one Licensed Professional Counselor. The district does not have a Licensed Professional Counselor Associate, so a new grant-funded position is needed. The grant will fund the Licensed Professional Counselor Associate at a Pay Grade 4.

**ADMINISTRATIVE CONSIDERATIONS**

N/A

**FUNDING SOURCE**

Stronger Connections Grant Funds

**RECOMMENDATION**

**CONTACT PERSON (S)**

Joel Garcia, CPM, Deputy Superintendent for Business and Support Services  
Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction  
Elisa Pacheco, Director for Human Resources  
Jesse Trevino, Director for Guidance, Counseling, and Mental Health



## Office of Human Resources

### JOB DESCRIPTION

<b>Job Title:</b>	Stronger Connections Grant - Licensed Professional Counselor Associate (LPC-Associate)	<b>Wage/Hour Status:</b>	Exempt
<b>Reports to:</b>	Director for Guidance & Counseling	<b>Pay Grade:</b>	AP-04
<b>Dept./School:</b>	Guidance & Counseling Dept	<b>Length of Work Year:</b>	207
<b>Funding:</b>	289-31-6118-STR-897-00-0-00-2024 Stronger Connections Grant-2 Year Cycle	<b>Date Revised:</b>	5/23/2024

#### PRIMARY PURPOSE:

Identify and assist students and their families, and school systems in overcoming barriers that interfere with learning through the use of assessment, counseling, consultation, and coordination of school and community resources. Organize and implement counseling services in treating mental, behavioral, and emotional problems and disorders.

#### QUALIFICATIONS:

##### Education/Certification:

1. Master's Degree or higher
2. Must hold current License as a LPC Associate in Texas

##### Special Knowledge/Skills/Abilities:

1. Must be able to manage a student caseload for multiple campuses simultaneously
2. Thorough knowledge of social services and programs available to meet a range of mental health, physical health, academic, and social service needs, as well as knowledge of state, local, and federal laws impacting the lives of students (e.g. laws regarding child abuse and neglect).
3. Ability to conduct interventions within a broad range of settings in a professional manner and with acumen.
4. Must be able to work independently demonstrating persistence, self-motivation, and excellent communication, organizational and time management skills.
5. Ability work effectively within a multidisciplinary team, maintain appropriate boundaries, and serve as a liaison between school and community.

##### Experience:

1. A minimum of one to two years of successful work experience in general mental health and behavioral counseling including crisis intervention and/or trauma counseling.
2. One year experience working with PK-12 and/or college students (preferred)
3. Experience in crisis response

## **MAJOR RESPONSIBILITIES AND DUTIES:**

### **Instructional Management**

1. Conducts assessments of students and families with the goal of improving student social, emotional, behavioral, and academic outcomes.
2. Conducts reliable and valid assessments of students and families to inform the design of interventions to remove barriers to learning.
3. Assists in curriculum writing for mental health, including instruction about mental health conditions, substance abuse, skills to manage emotions, establishing and maintaining positive relationships, and responsible decision-making; and suicide prevention, including recognizing suicide-related risk factors and warning signs as required by Senate Bill 11 of the 86<sup>th</sup> Legislature.
4. Completes assessment of campus needs to prioritize service delivery.
5. Provides consultation to school personnel, parents/guardians, and community partners for the purpose of enhancing their understanding of student needs, developing effective interventions, and building school capacity.
6. Cooperates with administrators and teachers to provide guidance on appropriate classroom placement as well as assisting in procedures for grouping of students.
7. Assists in the 504/special education referral process, developing behavioral intervention plans and participate in the 504/ARD meetings when appropriate.

### **School/Organizational Climate**

8. Communicates effectively and maintains a professional relationship with colleagues, students, parents, and community members.
9. Serve on threat assessment and safe and supportive school team.

### **School/Organizational Improvement**

10. Provides counseling, consultation, and coordination of services to meet mental health needs of the student.
11. Counsels and serves as a resource for parents/guardians on problems affecting the educational, physical, emotional, or social growth of the student.
12. Provides behavioral counseling including crisis intervention and addressing mental health issues.
13. Develops and provides staff development in the areas of crisis intervention/counseling and mental health/behavioral issues such as alcohol/substance abuse, suicide prevention, grief and trauma-informed practices, mental health or psychological first aid, medications, bullying prevention, healthy relationships, internet safety, child/sexual/physical/emotional abuse, and training related to the safe and supportive school program.
14. Supports school counselors and school resources officers identifying students who may be at risk of hurting themselves or others and to establish a safe mental health placement for student (Section 26 & 28).

### **Administration and Fiscal/Facilities Management**

15. Complies with district policies, as well as state and federal guidelines.
16. Implements programs within budget limits.

### **Student Management**

17. Works cooperatively with principal, attendance clerks and attendance officers to provide information concerning students.
18. Provides support with issues including substance abuse, bullying, anger management, careers, depression, relationships, LGBTQ issues, self-image, stress and suicide.
19. Utilizes effective counseling techniques with individual, classroom, and/or groups of students to provide assistance in meeting educational, occupational, and mental health needs.
20. Provides crisis counseling and consultation to students and their families.
21. Keeps counseling relationship confidential except when the student's condition requires intervention in accordance with policy.
22. Develops counseling plans and goal setting for students.
23. Conferences with students, teachers, and parents concerning failing grades and work for improvement.
24. Recruits for and/or coordinate special interests programs.
25. Initiates schedule changes to accommodate needs of students.

26. Assists students through crises and life challenges they face in connection with mental health, developmental disabilities and addiction diseases.

**Professional Growth and Development**

27. Attends in-services, workshops and participates in local, state and national professional organizations.

28. Conducts oneself in a professional, ethical manner in accordance with board policies, administrative regulations and employee handbook; complies with TEA code.

**School/Community Relations**

29. Cooperates in the role of licensed professional counselor associate with appropriate agencies, community groups, and school organizations.

30. Organizes and conducts parent meetings when there is an interest or need.

31. Works cooperatively with and coordinates the use of community referral services.

**Other**

32. Performs all duties in a safe manner to avoid injury to oneself and/or others.

33. Performs other duties as requested by immediate supervisor.

**SUPERVISORY RESPONSIBILITIES:**

None

**WORKING CONDITIONS:**

**Mental Demands/Physical Demands/Environmental Factors:**

**Tools/Equipment Used:** Personal computer and peripherals; standard instructional equipment

**Posture:** Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting

**Motion:** Frequent walking

**Lifting:** Regular light lifting and carrying (less than 15 pounds); may lift and move text books and classroom equipment

**Environment:** Work inside, may work outside; regular exposure to noise

**Mental Demands:** Maintain emotional control under stress; work prolonged or irregular hours

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. I understand that this position is contingent upon a specific U.S. Department of Education grant that has been awarded to the MCISD and does not further obligate the MCISD to employ the applicant once the grant has ended. I understand the requirements and acknowledge that I have received a copy of this job description.

Employee's Signature: \_\_\_\_\_

Date \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

Date \_\_\_\_\_

The Mission Consolidated Independent School District does not discriminate against any employee or applicant for employment because of race, color, gender, age, national origin, disability, military status, or on any other basis prohibited by law.

**SUBJECT:** Internal Audit Quarterly Report

**PRESENTER:** Rebecca Magee, CPA, Internal Auditor

**BACKGROUND INFORMATION**

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

**ADMINISTRATIVE CONSIDERATIONS**

This report summarizes the internal audit activities for the period beginning April 1, 2024 and ending June 30, 2024. The Internal Audit department conducts independent and objective reviews of the District's operations and procedures and reports findings and recommendations to management, the Superintendent, and the Board of Trustees. Financial information on Activity Funds is included in the report and power point presentation.

**FUNDING SOURCE:**

Not Applicable

**RECOMMENDATION:**

Not Applicable. Informational report only.

**CONTACT PERSON (S)**

Dr. Cris Valdez, Interim Superintendent of Schools  
Blanca I. Lopez, Executive Director for Business Operations  
Rebecca Magee, CPA, Internal Auditor

July 29, 2024

Mission CISD Board of Trustees  
Dr. Cris Valdez, Interim Superintendent of Schools

Re: Internal Audit Quarterly Report

This report summarizes the internal audit activities from April 1, 2024 through June 30, 2024.

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

## **ACTIVITY FUNDS**

Activity funds, which include both campus and student activity funds, are considered an area of high risk because the majority of the revenues are received in the form of actual cash, the number of individuals (employees and students) handling collections and the perception of the community. During the period covered by this report, I reviewed fundraiser applications, fundraiser reports, the monthly income statement reports, and journal entries related to Activity Funds. There was a total of 78 fundraiser applications approved this quarter, for a grand total of 723 for the year, which was a 26% increase over the prior year.

Additionally, I assisted a few campuses with preparing their campus activity fund budgets for next year and in reviewing campus activity fund budgets for the other campuses.

### **Activity Funds Income Statement**

The Finance Department prepares a monthly income statement report for all campus and student activity funds. This report reflects columns for the beginning balance, receipts, encumbrances, expenditures and the ending balance. Each campus receives a report for the activity of their

campus. I assist each month in generating and creating the reports that Finance Department needs for preparation of the monthly income statement. As of the date of this report, the income statement report for the year ending June 30, 2024 had not yet been prepared pending the year-end closing. However, based on the general ledger as of the due date of this report, preliminary amounts include a beginning balance at July 1, 2023 of \$1,046,461, year-to-date receipts of \$2,045,230, disbursements of \$1,975,517 and an ending balance of \$1,116,174 excluding encumbrances. After the fiscal year is finalized and closed out, any encumbrances (outstanding purchase orders) will be closed out, expensed as liabilities or re-encumbered in the next year. Attached is a summary report of the preliminary balances of campus and student activity funds.

Activity funds should typically be spent in the year earned or collected. The bank account used for these funds is an interest-bearing account that is pooled with other District funds. In past years, excess balances were sometimes invested in certificates of deposit, however, currently there are no investments. Interest earned on campus and student activity funds for the year ending June 30, 2024 was \$16,545. It has already been allocated to the individual campuses based on their ending balances and is included in the campus balances as reported.

### **Internal Audits of Activity Funds**

Internal audits are performed on evidence selected on a test basis to determine compliance with District policies and procedures. An audit will not necessarily disclose all instances of non-compliance. A report format that uses a scoring system is used for the Activity Fund internal audits. The internal audit consists of testing in five main categories with a maximum of 100 points allocated to each category for a total of 500 points. The five categories include: *Basic Records, Fundraisers, Receipts, Disbursements, and Sales Tax and Other Issues*. The campus principal is required to submit a written corrective action plan that addresses any audit findings.

I conducted internal audits of the Activity Funds of seven campuses during this quarter and issued separate reports. Below is a summary of my findings for each campus.

#### ***Leal Elementary***

This campus received the maximum score in all five categories for a total of 500 points. There were no reported findings based on the items tested.

#### ***Escobar/Rios Elementary***

This campus received less than the maximum score in only two categories for a total of 489 points. The finding under the category of *Fundraisers* was that there were several fundraiser reports submitted late. Fundraiser Reports are required to be submitted within 30 days of the close of the fundraiser. Under the category of *Sales Tax and Other Issues*, the finding was that several receipts for taxable sales did not include the calculation and proper coding of sales tax. Corrections have since been made.

### ***Alton Elementary***

This campus received less than the maximum score in only two categories for a total of 496 points. The first finding under the category of *Fundraisers* was that there were a few fundraiser reports submitted late. Under the category of *Disbursements*, the finding was that requisitions for two credit card purchases were not submitted timely.

### ***Marcell Elementary***

This campus received less than the maximum score in three categories for a total of 486 points. The first finding under the category of *Fundraisers* was that there were several fundraiser reports submitted late. Under the category of Receipts, the finding was that collections for yearbook sales in the campus safe were not receipted. The findings under the category of *Disbursements* included that a purchase order for a prior year fundraiser was not obtained in advance and that the invoice was not paid timely. Additionally, two disbursements were coded to incorrect accounts. Corrections have since been made.

### ***Cavazos Elementary***

This campus received less than the maximum score in three categories for a total of 478 points. The first finding under the category of *Fundraisers* was that there were several fundraiser reports submitted late. The findings under the category of *Disbursements* included that a purchase order for a fundraiser was not obtained and that payment to the fundraiser vendor was made in cash. Under the category of *Sales Tax and Other Issues*, the finding was that the campus had deficit balances in three accounts.

### ***R. Cantu Jr. High School***

This campus received less than the maximum score in only two categories for a total of 497 points. The finding under the category of *Fundraisers* was that profit from a brochure sale fundraiser held by a student club was initially much less than anticipated because orders were not prepaid. Under the category of *Disbursements*, the finding was that a purchase order for a brochure sale fundraiser was not obtained in advance.

### ***Pearson Elementary School***

This campus received less than the maximum score in only one category for a total of 498 points. The finding under the category of *Receipts* was that collections for two fundraisers were not deposited timely.

### ***Mission Collegiate High School***

This campus received less than the maximum score in four categories for a total of 449 points. The finding under the category of *Basic Records* was that club sponsors were not provided reports of club balances on a monthly basis. There were two findings under the category of *Fundraisers*. The first finding was that fundraiser reports for several fundraisers were not completed and that

there were several fundraiser reports submitted late. The second finding was that the profit from three fundraisers was less than anticipated. Under the category of *Receipts*, there were three findings. I found that receipts were issued after the fact in some cases. Another finding was that some receipts did not have supporting student collection reports, miscellaneous receipts and/or check copies attached. Also, some receipts/deposits were not submitted to Finance Department for posting to the general ledger on a timely basis. Under the category of *Sales Tax and Other Issues*, the finding was that the campus had deficit balances in two club accounts. Additional findings noted in my report included: club sponsors took fundraising monies home for temporary safekeeping in a few instances instead of depositing in the night bank depository; the campus did not have a safe and was storing monies in a locked desk drawer; and a campus requisition form signed by a student club officer was not attached in Munis as supporting documentation. Since the campus does not have an activity clerk, the principal's secretary handles the duties of that position.

## **PARENT TEACHER ORGANIZATIONS AND BOOSTER CLUBS**

Parent organizations, including Parent Teacher Organizations (PTO's) and booster clubs, are separate, legal entities responsible for their own finances. District requirements include that these organizations submit an annual registration form, bylaws, officer contact information and financial report. Parent organizations that fundraise on District property must also submit a fundraiser application. During this quarter I reviewed forms and fundraiser applications submitted by these parent organizations. In addition, I met with a parent interested in forming a new booster club to provide guidance and information on the process.

## **ANNUAL FINANCIAL STATEMENT AUDIT**

In April and May, I scheduled planning meetings for the District's annual financial statement audit. I also assisted in updating the list of requested items for the audit with due dates and staff assignments. The list was provided to the staff along with an audit calendar that I also updated.

In June, the district's external auditors, Carr, Riggs, & Ingram, LLC, began interim work on the annual financial statement audit. Interim work completed by the auditors consisted of evaluating internal controls and IT general controls, performing walkthrough testing of various accounting processes, and fraud interviews. I assisted in updating some of the internal control narratives and obtaining requested information.

## **YEAR-END INVENTORY TESTING**

The District maintains inventory in the following four different departments: Central Warehouse, Child Nutrition Program, Maintenance Department, and Transportation Department. In June, I accompanied the external auditors to each of these locations. Test counts of the inventory on hand were conducted by the auditors and the counts agreed with the physical inventory. Based on the final inventory reports, the District will have a total of \$2,330,297 reflected as inventory on their annual financial statements as of June 30, 2024.

## MISCELLANEOUS

During the quarter, I assisted in reviewing the end of year payroll accrual that was processed early to ensure that the final budget amendment was adequate to cover all expenditure functions. I also assisted with the journal entry to record the bond defeasance transaction.

In April, I attended a TASBO certification course at Region One on Special Revenue Funds and State Programs and a webinar that provided a few presentations from the TASBO Internal Audit Academy. I also attended a two-day webcast of the *Texas School District Accounting and Auditing Conference* held in June that was sponsored by the Texas Society of Certified Public Accountants. Some of the topics presented included: risk assessments; school finance update; TEA financial compliance updates; the FIRST rating; state aid reconciliations; forensic audits and fraud prevention; cyber security; audit readiness; new GASB standards; and federal program compliance for: CNP, Title I, and IDEA B.

If you have any questions or need additional information regarding this report, please don't hesitate to contact me.

Respectfully submitted,

Rebecca Magee, CPA  
Internal Auditor

**SUMMARY REPORT OF  
CAMPUS & STUDENT ACTIVITY FUNDS**

	<b>Beginning Balance <u>7/1/2023</u></b>	<b>+ Receipts</b>	<b>- Expenditures</b>	<b>= Preliminary Ending Balance <u>6/30/2024</u></b>
Mission High School	\$ 237,815.13	\$358,198.78	\$ 373,878.93	\$ 222,134.98
Veterans Memorial High School	137,026.74	470,045.72	412,102.43	194,970.03
Mission Collegiate High School	37,730.89	115,615.77	97,385.11	55,961.55
Roosevelt Alternative	4,308.41	2,028.86	2,681.77	3,655.50
Mission Jr. High School	36,887.55	92,655.88	109,174.68	20,368.75
K. White Jr. High School	53,763.39	129,693.08	132,546.35	50,910.12
Alton Memorial Jr. High School	53,723.92	114,402.84	109,752.64	58,374.12
R. Cantu Jr. High School	37,967.39	100,669.72	101,210.38	37,426.73
Alton Elementary	14,497.84	32,784.13	33,152.41	14,129.56
Bryan Elementary	25,354.46	70,462.12	65,474.36	30,342.22
Cantu Elementary	27,266.81	18,559.50	20,418.23	25,408.08
Castro Elementary	22,221.17	19,011.06	20,244.37	20,987.86
Cavazos Elementary	1,776.84	62,577.80	77,818.47	(13,463.83)
Escobar Rios Elementary	12,250.41	22,505.07	20,054.09	14,701.39
Leal Elementary	57,021.64	50,350.91	36,053.78	71,318.77
Marcell Elementary	45,838.99	44,154.95	50,853.30	39,140.64
Midkiff Elementary	38,517.86	49,467.13	52,990.27	34,994.72
Mims Elementary	58,306.66	89,484.71	85,633.56	62,157.81
O'Grady Elementary	35,091.87	59,995.23	61,506.34	33,580.76
Pearson Elementary	5,471.68	37,007.20	26,965.48	15,513.40
Salinas Elementary	36,530.28	54,517.01	42,322.52	48,724.77
Waitz Elementary	20,404.24	38,868.93	26,412.65	32,860.52
Departments	46,686.86	12,174.27	16,885.20	41,975.93
<b>Totals</b>	<b>\$ 1,046,461.03</b>	<b>\$ 2,045,230.67</b>	<b>\$ 1,975,517.32</b>	<b>\$ 1,116,174.38</b>
<b>High Schools</b>	<b>\$ 412,572.76</b>	<b>\$ 943,860.27</b>	<b>\$ 883,366.47</b>	<b>\$ 473,066.56</b>
<b>Jr High Schools</b>	<b>182,342.25</b>	<b>437,421.52</b>	<b>452,684.05</b>	<b>167,079.72</b>
<b>Alternative</b>	<b>4,308.41</b>	<b>2,028.86</b>	<b>2,681.77</b>	<b>3,655.50</b>
<b>Elementary Schools</b>	<b>400,550.75</b>	<b>649,745.75</b>	<b>619,899.83</b>	<b>430,396.67</b>
<b>Departments</b>	<b>46,686.86</b>	<b>12,174.27</b>	<b>16,885.20</b>	<b>41,975.93</b>
<b>Totals</b>	<b>\$ 1,046,461.03</b>	<b>\$ 2,045,230.67</b>	<b>\$ 1,975,517.32</b>	<b>\$ 1,116,174.38</b>



## Internal Audit Quarterly Report

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*Campus and Student Activity Funds*  
7/1/2023 - 6/30/2024

Rebecca Magee, CPA  
Internal Auditor



# ELEMENTARY

## Elementary Balances\*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2024
Alton	\$ 32,784	\$ 33,152	\$ 14,129
Bryan	70,462	65,474	30,342
Cantu	18,560	20,418	25,408
Castro	19,011	20,244	20,988
Cavazos	62,578	77,819	(13,464)
Escobar Rios	22,505	20,054	14,701
Leal	50,351	36,054	71,319
Marcell	44,155	50,853	39,141



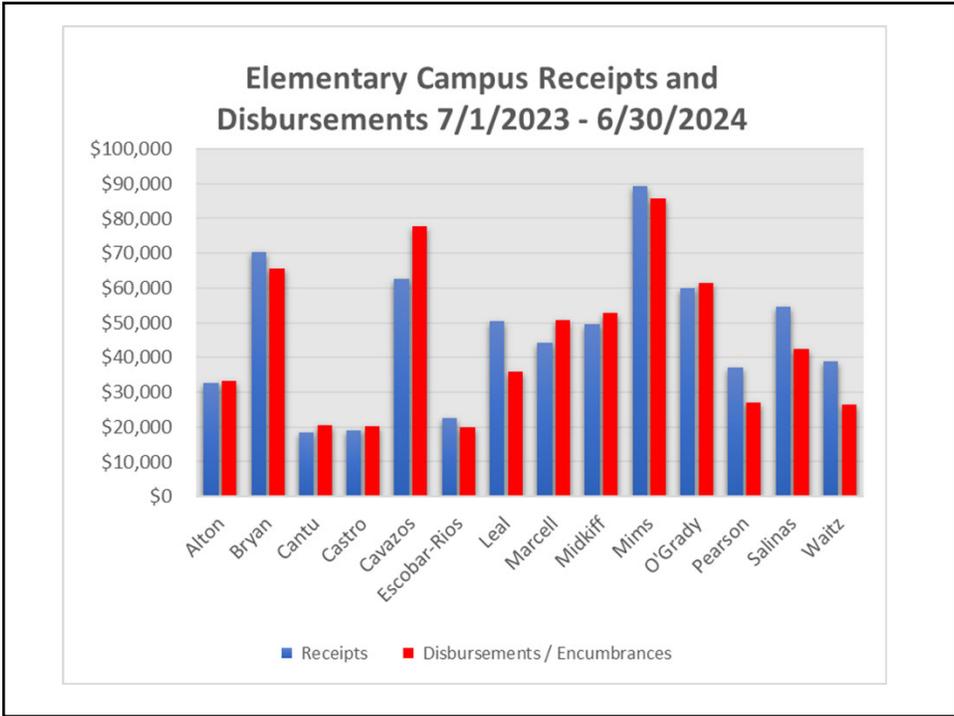
\*preliminary, pending year-end closing

## Elementary Balances\*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2024
Midkiff	\$ 49,467	\$ 52,990	\$ 34,995
Mims	89,485	85,634	62,158
O'Grady	59,995	61,506	33,581
Pearson	37,007	26,966	15,513
Salinas	54,517	42,323	48,725
Waitz	38,869	26,413	32,861
Totals	\$ 649,746	\$ 619,900	\$ 430,397



\*preliminary, pending year-end closing



## High School Balances\*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2024
Mission HS	\$ 358,199	\$ 373,879	\$ 222,135
Veterans Memorial HS	470,045	412,102	194,970
Mission Collegiate HS	115,616	97,385	55,962
Totals	\$ 943,860	\$ 883,366	\$ 473,067



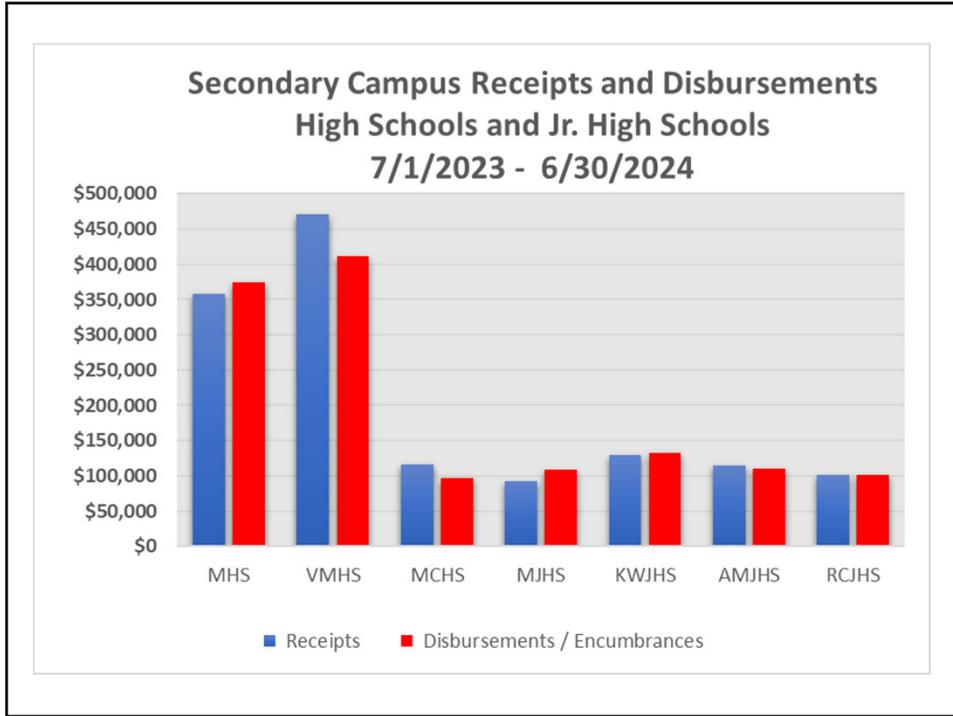
\*preliminary, pending year-end closing

## Jr. High School Balances\*

Campus Name	Receipts	Disbursements	Balance as of 6/30/2024
Mission Jr. High	\$ 92,656	\$ 109,175	\$ 20,369
K. White Jr. High	129,693	132,546	50,910
Alton Memorial Jr. High	114,403	109,753	58,374
R. Cantu Jr. High	100,670	101,210	37,427
Totals	\$ 437,422	\$ 452,684	\$ 167,080



\*preliminary, pending year-end closing



## Secondary Campus Summary\*

	Receipts	Disbursements	Balance as of 6/30/2024
High Schools	\$ 943,860	\$ 883,366	\$ 473,067
Jr. High Schools	437,422	452,684	167,080
Alternative and Options	2,029	2,682	3,655
<b>Totals</b>	<b>\$ 1,383,311</b>	<b>\$ 1,338,732</b>	<b>\$ 643,801</b>



\*preliminary, pending year-end closing



### Prior Year Comparison of Activity Funds

	FY 2024*	FY 2023	% change
Beginning Balance July 1st	\$ 1,046,461	\$ 930,551	12.5%
Plus: Receipts	2,045,230	1,690,557	21.0%
Less: Disbursements	(1,975,517)	(1,574,647)	25.5%
Ending Balance June 30th	\$ 1,116,174	\$ 1,046,461	6.7%



\*preliminary, pending year-end closing

## Summary of Activity Fund Ending Balances as of 6/30/2024\*

Secondary Campuses	Elementary Campuses	Departments	Total
\$ 643,801	\$ 430,397	\$ 41,976	\$ 1,116,174
58%	38%	4%	100%



\*preliminary, pending year-end closing



# Questions?

**SUBJECT:** Award Purchase of Dell Servers TX DIR-TSO-3763

**PRESENTER:** Blanca Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

This contract establishes a procurement method for acquiring Dell servers designed to meet the Mission Consolidated Independent School District's Special ED security camera infrastructure needs.

These new Dell servers will replace our current eight-year-old servers for surveillance footage storage and management for SB507 Special Education classrooms, ensuring optimal performance and reliability.

**ADMINISTRATIVE CONSIDERATIONS**

The purchase will be made using an Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031(a)(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or greater.

**FUNDING SOURCE AND AMOUNT**

Local Funds	
Estimated Expenditure	<b>\$242,332</b>

**RECOMMENDATION**

Administration recommends awarding the contract to Dell Technologies.

**CONTACT PERSON(S)**

Blanca Lopez, Executive Director for Business Operations  
Noe Pena, Director for Technology Systems  
Anabel Garza, Coordinator for Purchasing

FY2025 Term Contract:	Dell Servers TX DIR-TSO-3763
Awarded To:	1. <u>Dell Technologies</u>
Term:	One Time Purchase
Term Period:	August 2024 – Completion

<b>Quote Name:</b>	<b>R760XD2</b>	Sales Rep	Tasha Myers
<b>Quote No.</b>	<b>3000177217023.3</b>	Phone	(800) 456-3355, 6180410
<b>Total</b>	<b>\$242,331.84</b>	Email	Tasha_Myers@Dell.com
Customer #	124918233	<b>Billing To</b>	ACCOUNTS PAYABLE MISSION CISD 1201 BRYCE DR MISSION, TX 78572- 4311
Quoted On	Jul. 16, 2024		
Expires by	Aug. 15, 2024		
Contract Name	Texas Department of Information Resources (TX DIR)		
Contract Code	C000000006841		
Customer Agreement #	TX DIR-TSO-3763		
Solution ID	19153074.3		
Deal ID	24880593		

**Message from your Sales Rep**

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,  
Tasha Myers

Product	Unit Price	Quantity	Subtotal
PowerEdge R760XD2	\$13,462.88	18	\$242,331.84
<b>Subtotal:</b>			<b>\$242,331.84</b>
<b>Shipping:</b>			<b>\$0.00</b>
<b>Non-Taxable Amount:</b>			<b>\$242,331.84</b>
<b>Taxable Amount:</b>			<b>\$0.00</b>
<b>Estimated Tax:</b>			<b>\$0.00</b>
<b>Total:</b>			<b>\$242,331.84</b>

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

	Unit Price	Quantity	Subtotal
<b>PowerEdge R760XD2</b>	<b>\$13,462.88</b>	<b>18</b>	<b>\$242,331.84</b>
Estimated delivery if purchased today: Jul. 30, 2024 Contract # C000000006841 Customer Agreement # TX DIR-TSO-3763			

Description	SKU	Unit Price	Quantity	Subtotal
PowerEdge R760XD2 Server	210-BGSS	-	18	-
Trusted Platform Module 2.0 V3	461-AAIG	-	18	-
3.5" Chassis with up to 24 SAS/SATA Drives, PERC 11, GPU Capable, 1 or 2 CPU	321-BJLR	-	18	-
Intel Xeon Gold 6426Y 2.5G, 16C/32T, 16GT/s, 38M Cache, Turbo, HT (185W) DDR5-4800	338-CHTG	-	18	-
Intel Xeon Gold 6426Y 2.5G, 16C/32T, 16GT/s, 38M Cache, Turbo, HT (185W) DDR5-4800	338-CHTG	-	18	-
Additional Processor Selected	379-BDCO	-	18	-
Heatsink for 2 CPU configuration, Config 2	412-BBDB	-	18	-
Performance Optimized	370-AAIP	-	18	-
4800MT/s RDIMMs	370-AHCL	-	18	-
Unconfigured RAID	780-BCDS	-	18	-
PERC H755 Adapter, Low Profile	405-AAYY	-	18	-
Power Saving Dell Active Power Controller	750-AABF	-	18	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	18	-
High Performance Fan x6	750-BBCG	-	18	-
Dual, Hot Plug, Power Supply, Redundant (1+1) 1400W (100-240Vac)	450-AKWT	-	18	-
Riser Config 2A, 5x16 LP Slots (Gen4)	330-BCGK	-	18	-
R760XD2 Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM, DAO	329-BJKC	-	18	-
OpenManage Enterprise				

Advanced	528-BIYY	-	18	-
iDRAC9, Enterprise 16G	528-CTIC	-	18	-
Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0	540-BCOB	-	18	-
BOSS-N1 controller card + with 2 M.2 480GB (RAID 1)	403-BCRU	-	18	-
BOSS N1 cables and Bracket for R760XD2	470-BBCP	-	18	-
iDRAC, Legacy Password	379-BCSG	-	18	-
iDRAC Service Module (ISM), NOT Installed	379-BCQX	-	18	-
iDRAC Group Manager, Disabled	379-BCQY	-	18	-
No Operating System	611-BBBF	-	18	-
No Media Required	605-BBFN	-	18	-
Strain Relief Bar, 2U	770-BFCG	-	18	-
ReadyRails Sliding Rails Without Cable Management Arm	770-BFDD	-	18	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	18	-
Dell Luggage Tag	321-BJXD	-	18	-
PowerEdge R760XD2 Shipping	340-DGZR	-	18	-
PowerEdge R760XD2 Shipping Material	340-DGZP	-	18	-
PE R760XD2 No CCC or CE Marking	343-BBVR	-	18	-
ProSupport 7x24 Technical Support and Assistance 5 Years	895-9990	-	18	-
ProSupport Next Business Day On-Site Service After Problem Diagnosis 5 Years	895-9999	-	18	-
Dell Hardware Limited Warranty Plus On-Site Service	896-0042	-	18	-
Thank you choosing Dell ProSupport. For tech support, visit <a href="http://www.dell.com/support">//www.dell.com/support</a> or call 1-800- 945-3355	989-3439	-	18	-
Basic Deployment PowerEdge R Series 1u2u	885-0606	-	18	-

16GB RDIMM, 4800M1/S Single Rank	370-AGZO	-	144	-
12TB 7.2K RPM SATA 6Gbps 512e 3.5in Hot-plug Hard Drive	400-AWMU	-	90	-
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	36	-
C13 to C14, PDU Style, 12 AMP, 6.5 Feet (2m) Power Cord, North America	492-BBDI	-	36	-
Broadcom 57414 Dual Port 10/25GbE SFP28 Adapter, PCIe Low Profile, V2	540-BDGV	-	18	-
SFP28 SR Optic, 25GbE, 85C, for all SFP28 ports	407-BCGJ	-	36	-
			<b>Subtotal:</b>	<b>\$242,331.84</b>
			<b>Shipping:</b>	<b>\$0.00</b>
			<b>Estimated Tax:</b>	<b>\$0.00</b>
			<b>Total:</b>	<b>\$242,331.84</b>

## Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringsspecificterms](http://www.dell.com/offeringsspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**^DELL BUSINESS CREDIT (DBC):** Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

**SUBJECT:** Approval of Smart Boards for the McKinney-Vento Program

**PRESENTER:** Blanca Lopez, Executive Director for Finance

### **BACKGROUND INFORMATION:**

Investing in smart boards can greatly enhance various aspects of learning and collaboration such as interactive learning experiences, visual and multimedia integration, enhanced collaboration, accessibility and inclusivity, efficient teaching tools, data-driven insights, cost-effectiveness in the long run, future-proofing education and parental and community engagement.

The opportunities are to provide:

**Improved Communication:** Smart boards can enhance communication between teachers and McKinney-Vento families by providing visual and interactive tools during meetings, which can help parents better understand their child's progress and educational needs.

**Access to Information:** During parent-teacher conferences or school events, smart boards can present important information in a clear and engaging manner, making it easier for McKinney-Vento families to stay informed about school activities and resources.

**Educational Support:** Parents can use smart board features to access online resources and educational tools that support their child's learning at home, even if their living situation is unstable.

**Visual Learning Aids:** Smart boards can display visual aids and instructional materials that help parents understand how to support their child's education, which is especially beneficial for those who may face barriers to traditional communication methods.

**Community Engagement:** By showcasing school programs, resources, and success stories, smart boards can foster a sense of community and inclusion, helping McKinney-Vento families feel more connected to the school environment and their child's education.

Overall, smart boards can help bridge gaps in learning and communication for McKinney-Vento families, providing valuable support and resources that contribute to a more equitable and inclusive educational experience.

Approximately 22 smart boards will be purchased.

### **ADMINISTRATIVE CONSIDERATIONS**

Approval of Smart Boards for the McKinney-Vento Program

**FUNDING SOURCE/AND AMOUNT**

ARP Homeless II Federal Grant funds at an estimated cost of \$84,329.74

**RECOMMENDATION**

Approval of Smart Boards for McKinney-Vento Program

**CONTACT PERSON(S)**

Dr. Sharon Roberts, Deputy Superintendent for C & I  
Mrs. Kim Risica, Executive Director for School Improvement & School Imp.  
Mrs. Nancy Villarreal, FaCE & Migrant Coordinator



**Technology Mock PO**  
**QUOTE VALID - 30 DAYS ONLY**

**Mock PO # 10229**

STATUS: APPROVED

VENDOR#	8880
V NAME	AISYS CONSULTING LLC
E ADDRESS	1301 E. HACKBERRY AVENUE
N	
D	
O	
R	
ATT TO	MCALLEN, TX 78501
PHONE	956-686-0101
FAX	956-686-0106

DATE 07/23/2024
1201 BRYCE DRIVE
MISSION, TEXAS 78572
OFFICE (956) 323-5300
FAX (956) 580-8437
Approved by: NOE PENA on July 23, 2024 3:43 pm

SHIP TO MISSION CISD	REQUESTED BY: VANESSA YVONNE FARIAS
ESEA TITLE 1 REGULAR DEPARTMENT	Work Order #46264

QTY	DESCRIPTION	UNIT PRICE	TOTAL AMT
22	SMART Board MX275 -V3N interactive display with iQ and 11.0 Android operating system - 5 Year SMART Learning Suite license - 5 Year Manufacturer's Warranty - Includes set of HDMI & USB connectivity cables 15' - Installation of SMART Interactive Flat Panel on a mobile stand  Texas CMBL 1342040451200 TIPS Region VIII #230105, 200904, 210301 Region 19 Allied States Cooperative #19-7332, #19-7327 BuyBoard Contract 644-21 and 661-22	3,192.67	70,238.74
22	SMART HD mobile stand for Interactive Display Panels	499.00	10,978.00
1	Freight for 22 Units	3,113.00	3,113.00

**AN APPROVED MockPO IS NOT AN APPROVAL FOR A PURCHASE ORDER**

Please enter your Requisition within the Net 30 days of Quote

*Purchasing is stopping requisitions if they do not meet this criteria and it will be sent back to you. Keep in mind that it will take time and there will be a delay in Re-Quoting from 3 vendors if needed.*

**TOTAL \$ 84,329.74**



# AISYS Consulting, LLC

1301 E. Hackberry Avenue  
McAllen, Texas 78501

# Estimate

Phone 956.686.0101  
Fax 956.686.0106

**Texas CMBL 1342040451200**  
**TIPS Region VIII #230105, 200904, 210301**  
**Region 19 Allied States Cooperative #19-7332, #19-7327**  
**BuyBoard Contract 644-21 and 661-22**

Name / Address
Mission CISD Attn: Accounts Payable 1201 Bryce Drive Mission, TX 78572

joelh@aisysconsulting.com  
www.aisysconsulting.com

Date 7/23/2024

Contact	Project Name	Estimate #	Valid Thru	Terms
Mbcace40@mcisd.org	Request 46264	14335	8/22/2024	Net 30
Item	Description	Qty	Unit Cost	Total
	SMART 5 Year Bundle Program MX075 V3 interactive display with iQ and SMART Learning Suite			133
*SBID-MX275-V4	- SMART Board MX275 -V3N interactive display with iQ and 11.0 Android operating system - 5 Year SMART Learning Suite license - 5 Year Manufacturer's Warranty - Includes set of HDMI & USB connectivity cables 15' - Installation of SMART Interactive Flat Panel on a mobile stand	22	3,192.67	70,238.74
*FS-SBID-200	SMART HD mobile stand for Interactive Display Panels	22	499.00	10,978.00
Freight In	Freight for 22 Units	1	3,113.00	3,113.00
Marla B. Caceres Director Secretary for Technology Mission CISD 956-323-5300 Mbcace40@mcisd.org				
*** **Please Note the valid thru date on the estimate.				

Thank you for the opportunity to earn your business. Should you require additional information, do not hesitate to contact me at 956.686.0101.

<b>Total</b>	<b>\$84,329.74</b>
--------------	--------------------

Sincerely,  
Joel Hernandez, CTS

AISYS Consulting, LLC is a Certified Audio Visual Provider through InfoComm International. InfoComm is the standard in the trade association for the audiovisual and information communication industries.

Client Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**This document contains confidential information that is property of AISYS Consulting, LLC. Do not copy, redistribute, use for template, to provide a design, use any portion of this document to obtain or provide competitive quotations. Redistribution of any portion of this document or utilize as design for competitive quotations is subject to a minimum \$500 design fee. In addition, AISYS Consulting, LLC reserves the right to charge a minimum \$150.00 for on-site consultation.**

**SUBJECT:** Approval of the 2024-2025 Internal Audit Charter

**PRESENTER:** Rebecca Magee, CPA, Internal Auditor

### **BACKGROUND INFORMATION**

Internal Auditing is an independent appraisal activity established within the district to examine and evaluate its activities. The objectives of internal auditing are to assist the Board, Superintendent, and management of the district in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed.

Internal auditing is a management control which functions by examining and evaluating the adequacy and effectiveness of other internal controls.

### **ADMINISTRATIVE CONSIDERATIONS**

The internal audit charter is a document that sets forth the requirements and expectations from the Board of Trustees of the internal audit department. The internal audit charter includes information such as the roles and responsibilities of the internal audit function and describes the types of internal audits. It authorizes full and complete unrestricted access to records, physical properties and personnel relevant to a review. The charter also describes the process of reporting the internal audit results to the appropriate administrators and the Board of Trustees.

### **RECOMMENDATION**

We are recommending approval of the Internal Audit Charter for Mission CISD as presented.

### **FUNDING SOURCE**

Not applicable

### **CONTACT PERSON(S)**

Dr. Cris Valdez, Interim Superintendent of Schools  
Rebecca Magee, CPA, Internal Auditor

**Mission Consolidated Independent School District**

**Internal Audit Charter**

**2024-2025**

## INTRODUCTION

Internal Auditing is an independent appraisal activity established within the district to examine and evaluate its activities. The objectives of internal auditing are to assist the Board, Superintendent, and management of the district in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed.

Internal auditing is a management control which functions by examining and evaluating the adequacy and effectiveness of other internal controls.

## ROLE OF THE INTERNAL AUDIT DEPARTMENT

The internal audit department is established by the Board of Trustees, and its responsibilities are defined by the Board of Trustees. Responsibilities include, but are not limited to, the following:

- Establishing policies for the auditing activity and directing its technical and administrative functions.
- Developing an annual audit plan for anticipated audit coverage for the year.
- Examining the effectiveness of all levels of management in their stewardship of district resources and their compliance with policies and procedures.
- Evaluating the economy and efficiency with which resources are employed, identify opportunities to improve operating performance, and recommend solutions to problems where appropriate.
- Recommending improvement of management controls designed to safeguard district resources, and ensure compliance with government laws and regulations.
- Authorizing the publication of reports on the results of audit examinations, including recommendations for improvement.
- Performing and reporting on special reviews as requested by the Superintendent, the Board of Trustees, or other agencies such as Texas Education Agency, external auditors, or the school attorney.

The Internal Auditor will report administratively to the Superintendent of Schools and functionally to the Board of Trustees. Administrative issues include personnel leaves such as sick leave, vacation, and other type of leave. Functional issues include the carrying out of specific internal audit duties as requested by the Board of Trustees or Superintendent.

## TYPES OF INTERNAL AUDITS

**Financial** - to determine whether financial operations are conducted properly and whether financial reports are fairly stated.

**Compliance** - to determine whether operations have been carried out in compliance with applicable laws, regulations, and established policies.

**Efficiency, Economy, Effectiveness** – to determine whether allocated resources are managed and used in an economical, effective and efficient manner.

**Special Review** – Special review is a miscellaneous category and can include reviews such as advisory reviews, random records review, and fraud audits. Fraud audits are performed where there is primary evidence of fraud or at least a strong possibility that fraudulent activity has occurred.

#### AUTHORIZATION AND RESPONSIBILITIES

Authorization is granted for full and complete unrestricted access to any of the district's records, physical properties, and personnel relevant to a review. Documents and information given to internal auditors during a periodic review will be handled in the same prudent manner as by those employees normally accountable for them.

Internal auditors have no direct responsibility or any authority over any of the activities or operations that they review. They should not prepare records or engage in activities which would normally be reviewed by internal auditors.

#### DEFINITION OF AUDIT SCOPE

The scope of internal auditing encompasses the examination and evaluation of the adequacy and effectiveness of the organization's system of internal control and the quality of performance in carrying out assigned responsibilities.

- Reviewing the reliability and integrity of financial and operating information and the means used to identify, measure, classify, and report such information
- Reviewing the systems established to ensure compliance with those policies, plans, procedures, laws, and regulations which could have a significant impact on operations and reports and whether the organization is in compliance.
- Reviewing and appraising the economy and efficiency with which resources are employed.
- Reviewing operations or programs to ascertain whether results are consistent with established objectives and goals and whether the operations or programs are being carried out as planned.

#### PROFESSIONAL STANDARDS

The operating practices and procedures of the internal audit department will be in accordance with the Standards for the Professional Practice of Internal Auditing, established by the Institute of Internal Auditors. These five general standards are as follows:

1. **Independence** - Internal auditors should be independent of the activities they audit and be objective in performing audit assignments.

2. **Professional Proficiency** - Internal audits should be performed with proficiency and due professional care.
3. **Scope of Work** - The scope of internal audit should encompass the examination and evaluation of the adequacy and effectiveness of the organization’s system of internal control and the quality of performance in carrying out assigned responsibilities.
4. **Performance of Audit Work** - Audit work should include planning the audit, examining and evaluating information, communicating results, and following up.
5. **Management of the Internal Audit Department** - the Internal Auditor should properly manage the internal auditing department and supervising assistants, if applicable.

REPORTING ACCOUNTABILITIES

A written report will be prepared and issued by the Internal Auditor following the conclusion of each audit and will be distributed to the appropriate principal or department manager. The principal or department manager will be provided an opportunity to respond to the report, and that response will indicate what actions were, or will be, taken in regard to the specific findings and recommendations in the internal audit report.

A written report will be submitted to the Superintendent and Board of Trustees on a quarterly basis on the progress of the audit plan and results of internal audits.

Submitted by:

\_\_\_\_\_  
 Rebecca Magee, CPA  
 Internal Auditor

\_\_\_\_\_  
 Date

Approved by:

\_\_\_\_\_  
 Cris Valdez, Ed.D.  
 Interim Superintendent of Schools

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Iris Iglesias, President  
 Board of Trustees

\_\_\_\_\_  
 Date

**SUBJECT:** Consideration and Approval of Interlocal Agreement with South Texas College for Tuition 2024-2025

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

### **BACKGROUND INFORMATION**

The District offers college opportunities in partnership with South Texas College to our high school students for dual credit programs which include Mission Collegiate High School, Mission Career Tech Early College (Mission High School), Mission Veterans Memorial Early College High School, STC Dual Credit Academies, and dual enrollment courses as part of the district's comprehensive high schools. The major initiative of these programs is to promote a college-going district and college graduation culture. The District recognizes South Texas College as its Higher Education partner.

In accordance with Texas Administrative Code Title:19 Chapter 4, Subchapter D, Rule 4.84 Section (a), for any dual credit partnership between a secondary school and a public college, an agreement must be approved by the governing boards or designated authorities (e.g., principal and chief academic officer) of both the public school district or private secondary school and the public college prior to the offering of such courses. The partnership between Mission CISD and South Texas College has been in existence since the early 2000s.

Administration is requesting board approval for interlocal agreements with South Texas College for Mission Collegiate High School, Mission Career Tech Early College (Mission High School), Mission Veterans Memorial Early College High School, STC Dual Credit Academies, and dual enrollment courses as part of the district's comprehensive high schools.

### **ADMINISTRATIVE CONSIDERATIONS**

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791 to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs. According to this Code, an Interlocal contract must be authorized by the governing body.

### **FUNDING SOURCE AND AMOUNT:**

General Fund using various State Fund Foundation Program Budgets: Special Education, College Career and Military Ready and Career Technology Education estimated at \$650,000

### **RECOMMENDATION:**

Approval of Interlocal Agreements with South Texas College for Tuition.

**CONTACT PERSON (S)**

Joel Garcia, CPM, Deputy Superintendent for Business and Support Services  
Blanca Lopez, Executive Director for Business Operations  
Sharon A. Roberts, Ed. D., Deputy Superintendent for Curriculum & Instruction  
Anabel Garza, Purchasing Coordinator



**Office of the President**

3201 W. Pecan Blvd.  
McAllen, TX 78501

T: 956-872-8366

P.O. Box 9701, McAllen, TX 78502-9701

June 11, 2024

Dr. Chris Valdez  
Superintendent  
Mission CISD

Dear Dr. Valdez,

Since its inception in 1997, the South Texas College Dual Credit Program continues to be a national model in providing high quality and innovate educational opportunities and college services to high school students in Hidalgo and Starr counties. Our Dual Credit Program offers students unique and incredible opportunities for access to higher education and workforce training. These students then successfully transition into a postsecondary education setting or entrance into the competitive workforce sector.

Over the years, the success of the program has been a collaborative effort of partnership and commitment to student success by South Texas College and your district. Through the identification of critical needs and opportunities, the program continues to meet the academic rigor and standards of excellence required, and has served as a tool for developing college readiness and provided students with a clear pathway to college. Through our partnership, we continue to strengthen the framework of the program to better lead students to the successful completion of their academic goals.

Enclosed is an electronic copy of the 2024-2025 Dual Credit Programs Interlocal Agreement between South Texas College and Mission CISD. This Interlocal Agreement is the contract that encompasses all dual credit programs, including Designated High Schools and the Academies Program as required by the Texas Higher Education Coordinating Board (THECB).

Please print and sign two copies of the agreement. Upon execution of the agreement, you may contact Nicole Garcia, Administrative Assistant for Dual Credit Programs at (956) 872-3520 or via email at [ngarcia4@southtexascollege.edu](mailto:ngarcia4@southtexascollege.edu). She will coordinate pick up of the interlocal agreement.

I thank you for your continued support of our partnership and dedication to the success of the program.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Ricardo J. Solis', is written over a light blue horizontal line.

Dr. Ricardo J. Solis  
President



## Interlocal Agreement South Texas College Dual Credit Programs

**SOUTH TEXAS COLLEGE** (herein called the “College”) and **MISSION CISD** (herein called the “School District”) enter into the following Interlocal Agreement (IA), and for the terms of which WITNESS THE FOLLOWING:

### TERM

This IA shall be in effect from August 19, 2024 to August 19, 2025, and posted during this term on the College’s and School District’s respective internet websites.

### OVERVIEW

The College is committed to serving the students and communities of South Texas through collaborative work with school districts in the College’s service area. A major initiative promoting a college-going and college graduation culture is the **South Texas College Dual Credit Programs**, which complies with the rules set forth by the State of Texas (TAC Title:19 Chapter 4, Subchapter D, Rule § 4.84) for dual credit partnerships between secondary schools and Texas public colleges to offer dual credit to qualified students; therefore,

#### 1) **IA PURPOSE**

The purpose of this IA is to outline the roles and responsibilities of the College and the School District that participate in the Dual Credit Programs. This IA is the agreement that encompasses all programs and initiatives under the Dual Credit Programs as required by the Texas Higher Education Coordinating Board (THECB). An additional IA is required by the Texas Education Agency for Early College High Schools, and P-TECH Schools.

#### 2) **RECOGNITION OF HIGHER EDUCATION PARTNER**

The School District, when reporting and publicizing high school *students’ completion* of dual credit **courses, degrees, or certificates**, will recognize South Texas College. Furthermore, when the School District advertises and/or publicizes, including but not limited to, designations, awards received, tuition saved, and articles written in social media, television commercials and print ads for dual credit, the School District will recognize South Texas College as its Higher Education partner. The following statement must be included in all the School District’s publications and/or advertisements in regards to the Dual Credit Programs:

“[ISD name] saves families hundreds of thousands of dollars in tuition and fees by collaborating with South Texas College, our Higher Education partner, to offer college credit hours and college certificates and degrees.”

In addition, the School District shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the College’s ***Branding, Marketing, and Advertising Guidelines for South Texas College Dual Credit Programs*** at [www.southtexascollege.edu/go/dual-credit-marketing](http://www.southtexascollege.edu/go/dual-credit-marketing) (see Exhibit B for Sample Recognition). Failure to follow this provision will result in a non-compliance notification as stated in Section 11 of this document.

### 3) **ACADEMIC POLICIES & PROCEDURES**

Academic policies and procedures applicable to regular college courses and students will also apply to dual credit courses and dual credit students. A degree plan with a defined sequence of courses will be available through Degree Works for all dual credit students.

The School District acknowledges that the College is in the process of replacing its existing Board Policies. As the existing Policies are retired and replaced, the College shall notify the School District and provide a copy of the replacement policy. If necessary, the College and the School District will modify this IA to incorporate the new policies.

a) Eligible Courses

Academic courses offered by the College for dual credit are developed based on the guidelines published in the Academic Course Guide Manual. Workforce courses are developed based on the guidelines published in the Workforce Education Course Manual. The College does not offer kinesiology, guided studies, competency-based or developmental courses for dual credit.

b) Faculty Qualification, Selection, Supervision, and Evaluation

The College has established an approval process for selecting and/or approving qualified School District faculty (those approved will herein be called “Dual Credit Faculty”) to teach dual credit course(s). Each approved Dual Credit Faculty will be supervised by the College’s respective department chair or designee and be evaluated and monitored to ensure the quality of instruction and compliance with the College’s policies and procedures in accordance with the standards established by the State of Texas and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). For a comprehensive view of the Faculty Credentials and Qualification, Selection, Supervision, and Evaluation process, refer to the ***Dual Credit Programs Instructional and Quality Standards Manual - Academic Affairs Division***.

- i. The School District will collaborate with the College to ensure that the School District instructor applying to teach in the Dual Credit Programs meets the credential requirements as stated in the College’s ***Board TASB Policy DBA— Employment Requirements and Restrictions: Credentials and Records*** includes the criteria used by the College to determine teaching eligibility.
- ii. The College will ensure that College Faculty requested to teach dual credit courses at the School District sites have met acceptable national criminal background checks.
- iii. School District faculty approved as Dual Credit Faculty must be cleared by the College’s Office of Human Resources to teach any dual credit courses.
- iv. Dual Credit Faculty will submit all required reporting documents such as rosters, learning outcome results, syllabi/section outlines, and grades by the deadlines set by the College.
- v. New Dual Credit Faculty approved for the upcoming academic year must satisfactorily complete the LMS Fundamentals and Academic Continuity Certifications offered through the College’s Distance Learning Department, prior to teaching dual credit courses.
- vi. College and Dual Credit Faculty teaching dual credit courses are required to check their class rosters during the first week of classes by accessing Starfish through JagNet to make sure that all students attending the class are enrolled in the dual credit course and are required to refer any students not on the roster to the appropriate School District counselor and the Dual Credit Enrollment Services Department. Any student not listed on the roster

by the 12<sup>th</sup> day of class (Census Day) will not be enrolled in the dual credit course.

- vii. New Dual Credit Faculty approved for the upcoming academic year must satisfactorily complete the *DELTA Online Academy* course offered through the College's Teaching and Learning Center during the first semester teaching dual credit courses. Dual Credit Faculty not completing this Academy will not be allowed to continue teaching the following academic year. This Academy focuses on relevant College policies, and procedures, resources, faculty responsibilities, and maintaining a college environment in the classroom. The *DELTA Online Academy* course includes required training on Title IX and related Texas laws, and covers topics including but not limited to mandatory reporting duties, sexual harassment under federal and state law, and prevention techniques.
- viii. The School District will allow release time from School District duties for all Dual Credit Faculty to attend required College departmental meetings, discipline and course-specific College professional development training, and the two Dual Credit professional development days organized by the College held on the Saturday before each full semester begins. The department chairs will provide the meeting schedule to the Dual Credit Faculty before the beginning of the semester so that the Dual Credit Faculty can coordinate their teaching responsibilities at the high school to attend the required department meetings.
- ix. The School District will allow release time from School District duties for all high school librarians to attend no more than two required library summits organized by the College and held on weekdays during the school year.
- x. College and Dual Credit Faculty teaching college-level courses are expected to communicate with students who need academic assistance and direct them to the appropriate College or School District support services. The College provides students access to college resources and support services at no cost.
- xi. The School District will forward any concerns regarding Dual Credit Faculty or College Faculty teaching the college-level course to the College Department Chair for investigation. To address and resolve the concerns, a meeting shall take place between the College Department Chair (and/or designee) and the School District Principal (and/or other designated high school administrator) to discuss the issues and reach a decision that is mutually agreeable.
- xii. The Dual Credit Faculty or College Faculty assigned to teach a dual credit course is charged with the duties and responsibilities as the instructor of record. In cases where the course is a Distance Learning course taught at the partner school, as stated in ***Board TASB Policy EBA — Alternate Methods of Instruction: Distance Education***, an instructor is an individual responsible for delivering course content and who meets the qualifications for instruction established by an institution's accrediting agency. Online students shall be informed that they are able to access the online course at any time, not only during a designated time at the high school.
- xiii. Texas House Bill 3979 and Senate Bill 3 (87<sup>th</sup> Legislature), **which relate to civic instruction and instruction policies in public schools in the state**, do not apply to community colleges or to dual credit students, as long as the curriculum being taught is the College's curriculum. This is the case even if the College curriculum is taught by a high school teacher in their capacity as a Dual Credit Faculty member.

- xiv. This IA recognizes the unique and sometimes challenging position of Dual Credit Faculty. Nevertheless, although Dual Credit Faculty are full-time employees of the School District where they teach College courses(s), Dual Credit Faculty shall follow all applicable College policies during dual credit instructional time. Accordingly, Dual Credit Faculty are expected to fulfill their responsibilities as Dual Credit Faculty while also complying with the expectations and policies of their School District and Principal.
- xv. Expectations of Dual Credit Faculty when teaching a college-level Course for the College:
- College-Level Course Work: The rigor of college-level coursework often requires additional time outside of class for students to meet course learning objectives and outcomes. Dual Credit Faculty should not decrease the amount of out-of-class work assigned to students enrolled in Dual Credit course(s).
  - Issuing of College Grade: Dual Credit Faculty should not inflate the college letter grade, which might differ from the high school numeric grade.
  - Contact Hours Pertaining to Dual Credit Students: Just as Dual Credit Faculty are expected to meet the required number of contact hours per semester, students enrolled in dual credit courses are required to maintain regular and punctual attendance in classes and laboratories. In accordance with ***Board TASB Policy FC — Attendance***, the College shall develop and include in its official bulletins, catalogs, and other appropriate publications a statement regarding its policies and procedures for all excused absences. The student is responsible for communicating with faculty members concerning any absence. The student may be required to present evidence to support an absence, and make-up work for class absences will be permitted only as specified by the faculty in the course syllabus.
  - Dual Credit Faculty shall treat students equally and should not use unreasonable measures to help a particular student who, in the estimation of the Dual Credit Faculty member, is failing the course due to the student’s classroom performance, lack of participation and/or excessive student absences.
- c) Location, Facilities, Teaching Environment, and College Courses  
The location of dual credit courses will be held at approved instructional sites in accordance with SACSCOC standards and College policies.
- i. Facilities  
The School District will work with the College to ensure that the School District’s facilities meet the expectations and criteria required for college classes and are appropriate for college-level instruction by the first day of class including the following:
- School District will ensure that College Faculty and dual credit students have appropriate access to all available instructional facilities, resources, and essential technology;
  - School District will permit access to the College’s electronic learning resources and school library spaces when the course is taught at the School District; and
  - School District offering science or Career and Technical courses will meet all applicable laboratory safety standards and obtain and install all material/equipment required to meet such standards prior to first class day. School District shall ensure proper maintenance of all lab material/equipment that is used for the College courses offered by the School District in a manner which complies with the College’s program requirement.
  - School District will permit the College to perform safety audits and inspections in dual credit classrooms and laboratories.

ii. Teaching Environment

The School District will ensure that the classroom environment is conducive to college-level learning by:

- Designating a classroom for the dual credit classes;
- Displaying the signs provided by the College outside of the classroom that indicate “College Course is in Session”;
- Assuring no unnecessary interruptions take place in the College dual credit class while in session, such as removing dual credit students in order to participate in high school activities and making announcements except for official business or emergencies and minimizing interruptions for official announcements; and
- Enforcing the faculty members’ student attendance requirements as stated in the course syllabus and as supported by **Board TASB Policy FC — Attendance**.

iii. College Courses

Faculty teaching dual credit courses must use the College’s approved Learning Management System. The College maintains security measures to protect faculty and students while learning in an online environment. More detailed information can be accessed on the Dual Credit Programs webpage at the following link:

<https://www.southtexascollege.edu/dual/index.html>.

iv. Course Delivery

The School District will ensure that all dual credit courses taught by Dual Credit Faculty are conducted through face-to-face instruction. Only in circumstances, when a State of Emergency is activated, may a Dual Credit Faculty be approved to conduct online instruction to adhere to the College’s Instructional Contingency Plan, using the College’s Learning Management System.

d) Course Curriculum, Instruction, and Grading

School Districts that participate in the Dual Credit Programs at the College will comply with procedures and guidelines as published in the **Dual Credit Programs Principal Agreement** and the **Dual Credit Programs Instructional and Quality Standards Manual**, including the following:

i. Academic Instructional Calendar

Dual credit classes will follow the College Academic Calendar. Exceptions may be arranged through collaboration between the College and the School District. When the requested exception involves the Final Exam Schedule for full semester classes, the College Department Chair and Division Dean will be involved in any decision. The College requires that the Division Dean approve any exception. Notification of conflicts between mandatory State testing and final exams must be made well in advance of final exams. College courses and exams should take reasonable priority over School District activities.

ii. Monitoring Instruction

The School District will work with the College so College personnel will have the opportunity to monitor the quality of instruction in compliance with the College course syllabus and the standards established by the State of Texas, SACSCOC, and the School District.

iii. Books and Supplemental Materials

The School District will provide textbooks for each registered student, equipment, and supplemental materials required for the cohort (S sections) classes. The College will

consider the use of free open educational resources or low-cost educational resources in courses offered under the program for the School District. College-approved textbooks purchased by the School District as required for a college course are allowed to be used for four (4) years. Chairs may request a change of textbooks earlier than four (4) years, if the textbooks are for technology-based courses or with reasonable justification. Required textbooks and materials shall be available to each registered student on the first-class day. Exceptions must be discussed with the Associate Vice President of Dual Credit Programs and the Department Chair.

iv. Transportation

The School District will provide transportation to dual credit students in accordance with State law and School District rules and procedures. Students enrolled in dual credit courses at the College may be transported by the School District.

v. Grading Procedures

All Dual Credit Faculty will follow the College Grading System as stated in the College's ***Board TASB Policy EGA — Academic Achievement: Grading and Credit***, as well as related procedures set forth by the College.

vi. Submission of College Grade

The primary responsibility for assigning College grades in a dual credit course belongs to the faculty member. Therefore, and in the absence of compelling evidence of discrimination, differential treatment, or procedural irregularities, the judgment of the faculty member responsible for the course must remain determinative. College and School District officials will not unreasonably interfere with the faculty member's authority to assign College grades. The final course grade submitted for the College will be a letter grade. A numeric grade based on a standard 100-point scale will be provided by STC Faculty, upon the School District's request. Such request must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week. The final course grade recorded for the College will be a letter grade and for the high school a numeric grade that may differ from the College letter grade.

vii. Grade Appeal

The School District will direct students to follow the College's Grade Appeal process. An electronic copy of these documents may be accessed on the Academic Affairs Department webpage at the following link:

[https://academicaffairs.southtexascollege.edu/grade\\_appeals/](https://academicaffairs.southtexascollege.edu/grade_appeals/)

viii. Reporting Required Critical Student Performance Information

The College has developed guidelines for sharing critical student performance information when needed for high school reporting.

**STC Faculty**

- Will only provide the School District with final course numeric grades, based on a standard 100-point scale upon the School District's request. Such requests must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's finals exams week.
- Will not be required to submit a midterm course grade.
- Will provide the following Starfish Early Alert Surveys:
  - Fall 2024 and Spring 2025: First Week Attendance Verification, and two Progress Surveys (Weeks 5-6 & Weeks 11-12)
  - Summer 2025: First Week Attendance Verification, and one Progress

Survey (Week 3)

**Dual Credit Faculty**

- Will comply with the guidelines relating to indicate reporting requirements and responsibilities of the Dual Credit Faculty regarding parental inquiries, progress reports, and disciplinary matters which are found in the ***Dual Credit Programs Instructional and Quality Standards Manual***.

ix. **Dual Credit Policies**

This IA is subject to the following policies:

i. ***Board Policy #3230: Dual Credit Programs with Partnering School Districts***

- Lists general provisions that partnering School District must comply with; and
- States that tuition and fees for dual credit students sponsored by partnering School District will be charged as approved by the College's Board of Trustees.

ii. ***Board Policy #3232: Dual Credit Student Eligibility Requirements***

- Outlines the dual credit student eligibility requirements;
- Stipulates limitations on what courses and how many hours may be taken;
- Mandates student compliance with Financial Aid Satisfactory Academic Progress (SAP); and
- Levies the independent student tuition and fees for students enrolled in (non-S) section(s) with approval by the College.

iii. ***Board TASB Policy EGA: Academic Achievement – Grading and Credit***

- States expectation that students meet academic standards for coursework at the College;
- Calculation of the GPA; and
- Student standards of performance.

iv. ***Board Policy #3322: Student Financial Aid - Satisfactory Academic Progress (SAP)***

- Cites Federal regulations that require the College to monitor Satisfactory Academic Progress (SAP) for all students, including dual credit students, in order to determine financial aid eligibility; and
- Cites regulations that require the evaluation of quantitative (67% course completion rate and maintaining at least a 2.0 cumulative GPA) standards, as well as completion of a degree or certificate within 150% of normal time frame.

4) **STUDENT ENROLLMENT & SUPPORT SERVICES**

a) **Student Eligibility**

The College requires the School District to follow all College enrollment procedures and guidelines for dual credit students. All procedures and guidelines are outlined in the College's ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

All students must meet dual credit admissions and eligibility requirements as outlined by the THECB laws and regulations, the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.85, and as stated in the College's ***Board TASB Policy FB: Admissions***. The School District will work with the College to make certain that all dual credit students are enrolled by the first day of class to help ensure student success and to comply with the College Dual Credit Programs Admission and Registration Timeline. An electronic copy of this document

may be accessed on the Dual Credit Programs webpage at the following link:  
<https://www.southtexascollege.edu/dual/index.html>.

High school students are eligible to participate in the Dual Credit Programs upon meeting the Texas Success Initiative (TSI) Assessment minimum passing score requirements established by the THECB and the College dual credit course pre-requisites as published in the College's *Dual Credit Programs Enrollment and Support Services Manual*.

Dual credit students must comply with the College's Academic Progress Standards as outlined in *Board TASB Policy EGA: Academic Achievement – Grading and Credit* and *Board Policy #3322*. Federal Financial Aid SAP requirements measure all students' GPA and progression regardless of whether or not they receive aid, and these requirements are applicable to dual credit students who are still in high school.

b) *Collaboration and Outreach Efforts*

The College provides informational sessions for students and parents regarding dual credit opportunities, benefits, costs, and resources. Sessions are available throughout the academic year upon request by the School District. The College disseminates the most current dual credit information regarding enrollment, resources, and requirements for the program on the College's dual credit website.

c) *Course Load*

As stated in the College's *Board Policy #3232: Dual Credit Student Eligibility Requirement*, dual credit students may not enroll in college-level courses until the Spring semester of their 9th grade, and are then limited to no more than two (2) dual credit courses for that semester from an approved list of recommended courses. All 10th grade students will be limited to two (2) dual credit courses per Fall and Spring semester. All 11th and 12th grade students should not exceed four (4) dual credit courses per Fall and Spring semesters. Summer session enrollment is limited to two (2) dual credit courses for Summer Term I/III and two (2) dual credit courses for Summer Term II.

Dual credit students shall be limited to courses within their declared major and corresponding degree plan. Students who declare a major leading to a Career Technical Education (CTE) certificate or Associate degree, may also enroll in academic dual credit courses, limited to English 1301, Mathematics/Natural Science Electives, Humanities Electives, Social and Behavioral Electives, and other Associate of Applied Science (AAS) Electives needed to complete their Certificate and/or AAS degree, while not exceeding the limitation on dual credit courses per semester described below. Students may attempt a maximum of 68 credit hours, with the exception of students pursuing the Associate of Science in Engineering. The Dual Credit Programs is subject to all applicable College policies and procedures.

*Non-S Section Enrollment*

Students who want to enroll in regular (non-S) section(s) must submit a request and be approved by the Dean of Dual Credit Programs and School District Partnerships. Students can only be enrolled in courses within their declared major. Any student approved to enroll in a regular (non-S) section(s) will not be assessed the independent student tuition and fee rates based on the Board Approved Tuition & Fee Schedule. Dual credit students who do not receive approval to enroll in a regular (non-S) section(s), may still enroll, but will be assessed the independent student tuition and fee based on the Board Approved Tuition & Fee Schedule.

Non-S section requests for 10 or more students in the same course type during the same semester will require an "S" section to be created by the College. Criteria for "S" section designation are available

on the Dual Credit Programs website, which includes the eligibility of enrollment of only 11<sup>th</sup> and 12<sup>th</sup> graders.

d) Student Composition of Class

As outlined in the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85, the School District may not enroll both dual credit and non-dual credit students in the same section unless the development of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- i. If the course is required for completion under State Board of Education High School graduation requirements, and the School District is otherwise unable to offer such a course.
- ii. If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students.
- iii. If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

Dual Credit Sections

Dual credit sections assigned to an STC Faculty and/or Dual Credit Faculty must have a minimum of ten (10) students enrolled in Academic sections and seven (7) in Career Technical Education sections. Dual credit sections with fewer than the minimum enrollment will be canceled by the advertised semester deadline. Dual Credit Programs will work with the School District to determine options to combine dual credit courses with partnering School District's approval, if available.

e) Advising

The College and the School District offer college advising services for dual credit students and the College offers a College Advising Training Program for High School District Counselors.

The College offers advising services for dual credit students regarding transferability and applicability to baccalaureate degree plans of all college credits offered and earned.

In active collaboration with the College, the School District shall take whatever actions deemed reasonably necessary by the College to fully comply with the advising mandates delineated in TX SB 25 (2019) and TX SB 1324 (2019), which collectively address measures public institutions of higher education must take to facilitate successful transfer, academic progress, and timely graduation through, among other things, the filing of degree plans at certain milestones and the publication of course sequences. The College and the School District shall also take necessary actions to ensure compliance with any and all advising requirements of TX SB 1277 (2021), including but not limited to designating at least one employee from either institution to provide academic advising to any student who enrolls in a dual credit course before beginning the course.

f) Pathways Alignment

The College provides a comprehensive guide to the alignment of High School endorsements, dual credit courses, post-secondary pathways, credentials at the institution, and industry certifications.

g) Counseling and Student Accommodations

The College and the School District will adhere to Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA), and the ADA Amendments Act of 2008.

The School District will be responsible for implementing policies and procedures to enable students to identify disability needs and to provide academic accommodations for dual credit students. If the class is taught at the high school by a Dual Credit Faculty, the School District's high school will be responsible to provide the academic accommodations. If the class is taught by STC Faculty at the high school, the College Counselor will coordinate academic accommodations with the high school's Special Education Counselor. Students are not eligible to receive and/or otherwise utilize Individual Education Plans (IEP's) in Dual Credit courses. All procedures and guidelines are outlined in the College *Dual Credit Programs Enrollment and Support Services Manual*. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

h) *Student Complaints*

The College's Grievance and/or Complaint procedures for handling student complaints regarding college courses are applicable to all students, including those enrolled in dual credit courses. Dual credit students who would like to submit reports or complaints shall adhere to **Board TASB Policy FLD — Student Rights and Responsibilities: Student Complaints** follow the process and procedures as detailed in the College's [Student Handbook](#) and/or the [Employee Handbook](#), depending on whether the report or complaint relates to another College student or College employee. Generally, students should report complaints relating to a Dual Credit course to the College. If the student chooses to report to the School District, the School District shall promptly report the matter to the College. The College shall be responsible for implementing the College's Grievance and/or Complaint procedures only if the College has jurisdiction to do so, including, but not limited to, jurisdiction over the educational program or activity, the complainant, and respondent.

Student reports and complaints alleging sex-based discrimination, harassment, domestic violence, dating violence, stalking, or other sexual misconduct in a Dual Credit course will be handled by the College in accordance with the policy and procedures outlined in **Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence**. A student may report a grievance or complaint at the following link: <https://www.southtexascollege.edu/report/index.html>.

i) *Student Conduct*

All students, including dual credit students, are subject to discipline and appropriate sanctions, ranging from verbal or written warning to suspension and expulsion from the College and all related programming, under the College's Student Handbook and Code of Student Conduct. The Code of Student Conduct is an articulation of the College's commitment to maintaining an environment that recognizes and supports the rights of its students, while providing a guide for defining behaviors the College considers inappropriate. Procedures, including a list of violations, potential sanctions, and a list of individual rights for each student, are listed in the College's Student Handbook, Chapter 2, Code of Student Conduct. Dual credit students who receive a sanction of suspension or expulsion from the College must be removed from the college course and placed in a high school credit course or a traditional high school setting by the School District and, in accordance with Texas State law, shall have a transcript notation of suspension or expulsion placed on their official record. On request by the student, the College may remove the notation from the official transcript. Further, the College reserves the right to refer cases to the Behavioral Intervention Team for review and threat assessment. An electronic copy of this Student Handbook and Code of Conduct may be accessed on following link: [https://www.southtexascollege.edu/pdf/student\\_code\\_of\\_conduct.pdf](https://www.southtexascollege.edu/pdf/student_code_of_conduct.pdf)

j) Transcription of Credit

The College and the School District will enter and record into their respective transcripts all credits earned for dual credit courses for both college credit and high school credit upon the student completion of the requirements each course.

k) Commencement Ceremonies

To become eligible to participate in the College Commencement Ceremonies held in May, December, or at such time determined by the Board of Trustees, dual credit students must be enrolled in all final coursework for their declared program and all coursework must be completed at the end of the semester of graduation. Dual Credit students who are eligible to participate cannot defer participation to a later Commencement Ceremony date, except when a State of Emergency is activated. The College Registrar is the Graduation Determination Official and has the final authority to determine dual credit eligibility for graduation and ceremony participation. Dual credit students must meet all graduation requirements as outlined in College Policy to be eligible for graduation and participation in the Commencement Ceremonies.

5) **FINANCIAL SUPPORT SERVICES**

a) Faculty Stipend

School District instructors approved by the College to be Dual Credit Faculty and approved to teach college level courses will be paid a stipend by the College per class, per semester, as outlined in the College *Dual Credit Programs Instructional and Quality Standards Manual*.

b) Tuition & Fees

The School District will be charged tuition and fees as outlined in *Exhibit A: Board Approved Dual Credit Students Sponsored by Partnering School Districts Tuition and Fees FY 2024-2025*. The College's Board of Trustees reserves the right to adjust tuition and fees as deemed necessary during the year.

c) Invoicing

The College will invoice the School District that sponsors the student for the applicable charges, in accordance with the *Board Approved Dual Credit Students Sponsored by Partnering School Districts Tuition and Fees FY 2024-2025*, as approved by the College Board of Trustees (see Exhibit A).

d) Faculty Charges

When the College provides the faculty for a dual credit course, including courses given via distance learning, the School District is responsible for the mileage and faculty cost as stipulated in the Dual Credit Course Agreement (DCCA). If the School District cancels a dual credit course with an assigned College Faculty after August 5, 2024 (Fall 2024 semester), January 13, 2025 (Spring 2025 semester), May 19, 2025 (Summer I semester), and June 25, 2025 (Summer II), a Late Dual Credit Section Cancellation Fee will be assessed.

This agreement is outlined in the *Dual Credit Programs Instructional and Quality Standards Manual*. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

6) **DATA SHARING**

FERPA allows protected student data to be exchanged between the College and School District for students that are dually enrolled without requiring the consent of either the parents or the student under § 99.34. If the student is under 18, the parents still retain the right under FERPA to inspect and review any education records maintained by the School District, including records that the College disclosed.

The College and the School District are expected to meet FERPA requirements to maintain the privacy of student data.

The School District agrees to provide directory information for all 11th and 12th grade students enrolled in the district for recruitment purposes. The School District will provide an electronic secure file to the Director of College Connections and Admissions for Traditional students by the end of September. The file will include student names, school emails, home phone numbers, and home addresses.

The College will provide data reports to the School District via standard reports as per identified timelines. These reports have been developed in an effort to provide the required data in a timely manner to our partners with a signed IA.

The School District shall provide a primary and secondary contact, at the District and at each high school, to receive data via a secure process from the College. These contacts will be responsible for distributing data securely within their assigned area and within FERPA guidelines. Any data received from the College shall not be shared outside the School District without prior authorization from the College.

The School District may request data outside of the scheduled report distribution schedule provided:

- An IA has been executed and is active between the School District and the College
- The data request is submitted, at minimum, three (3) business days prior to the requested delivery date

**PLEASE NOTE:** Requests are **NOT** guaranteed to be delivered by the requested delivery date and may be delayed depending on the data team's existing request volume. Requests will be prioritized depending on identified need.

The School District may submit an e-mail request for reports to: [dcdatarequest@southtexascollege.edu](mailto:dcdatarequest@southtexascollege.edu).

#### 7) **HUMAN RESOURCES DEPARTMENT, DATA PRIVACY & SHARING AGREEMENT**

The School District will collaborate with the College to ensure that all School District faculty applying to teach in the Dual Credit Programs meet the credential requirements as stated in the ***Board TASB Policy DBA — Employment Requirements and Restrictions: Credentials and Records***, and submit all required documents for the approval/hiring process to the Human Resources Department as well as agree to full information sharing in the event of an investigation of a personnel matter regarding Dual Credit Faculty.

Any non-academic incidents or complaints against Dual Credit Faculty teaching a college course is must be reported to the College's Office of Human Resources to the attention of the Director and/or Employee Relations Officers for investigation.

#### 8) **TITLE IX OF THE EDUCATION AMENDMENTS 1972**

The School District will comply with Title IX of the Education Amendments 1972 (20 U.S.C. § 1681 et seq.) and its implementing regulations as stated in the ***Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence*** and the School District Title IX policy in resolving incidents and complaints. An electronic copy of the College's Board Policy may be accessed on following link: <https://admin.southtexascollege.edu/president/policies/pdf/4000/4216.pdf>.

Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et. seq.), and its implementing regulations, 34 C.F.R. Part 107 (Title IX) state: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to

discrimination under any education program or activity receiving Federal financial assistance.”

Title IX resources, policies, and procedures, including the names and contact information of the Title IX Coordinator and any Title IX Deputy Coordinators for the College are located at the following link: <https://www.southtexascollege.edu/about/notices/title-ix.html>.

Together with the execution of this IA, the School District will, by completing Exhibit C hereto, designate a specific School District official **who is trained to investigate and address matters relating to Title IX and civil rights issues, including but not limited to Title VI and Title VII of the Civil Rights Act**, to serve as the authorized liaison with the South Texas College Office of Human Resources and/or the Title IX Coordinator.

Pursuant to the following protocol, the School District official and the College representative(s) will work in a collaborative and timely manner to share any and all information necessary in the event of an claims, complaints, reports or investigations arising under Section 8 of this IA. of a personnel matter (see Exhibit C).

### **Title IX Protocol**

- a) The College and the School District acknowledge that jurisdiction over incidents falling within Title IX can be difficult to determine with respect to Dual Credit Programs, and sometimes jurisdiction is shared by both parties. This protocol is agreed to by the College and the School District to establish clarity and coordination with a set of consistent guidelines for each to follow. The general principle is one of establishing a nexus, and determining which party has the strongest nexus to the alleged misconduct, or whether a nexus reasonably exists with respect to the jurisdiction of both parties, in which case jurisdiction exists for both and in most cases will result in collaborative investigations and separate resolutions in accordance with the policies of each party. In all collaborative processes, the parties agree to share investigation-related information with each other to the extent permitted by law.
- b) In any complaint where the law permits, the College and the School District agree to share information about the outcome of the complaint with the other party to the extent the outcome impacts the other party or its students/employees.
- c) In any circumstance where the parties agree to do so, or where the respondent dual credit student or employee is arguably under the jurisdiction of both parties (regardless of who controls the venue), investigations can be conducted jointly with (at least) one representative from each party. The results of the investigation (one joint investigation report encompassing the policies of both parties) will be made available to both parties, with appropriate redactions as necessary. The parties may then each use the results of the investigation to pursue their own independent resolutions of the complaint. Where investigation procedures of the parties differ substantially, it may be impossible for a collaborative investigation to comply with both, in which case separate investigations should be conducted.
- d) Where one party controls the venue of the alleged misconduct and the respondent is a student or employee of that same party, that party shall normally have primary jurisdiction over the complaint.
- e) Where a party controls the venue in which the complainant is its student/employee and the respondent is the student or employee of another party, the complainant will have the right to file a complaint within the other party’s grievance process. The party in which the complainant is enrolled is responsible for providing supportive measures to the complainant.

- f) Where a party provides only instruction/credit for a course, and is not otherwise involved in any way in an act of misconduct, that party shall have no responsibility under this protocol except as policy otherwise requires (e.g., mandated reporting responsibilities)g) Where a party controls only the venue of a course, and is not otherwise involved in any way in an act of misconduct, that party will review any needed remedial measures related to the safety of the venue and implement them accordingly.
- g) Control:
  - i. A party who controls the venue and the instruction, provides an employee for instruction, and provides credit for the course controls that course.
  - ii. A party who provides instruction in the venue of the other party does not control that venue.
- h) Each party’s employees are expected/encouraged to participate as witnesses in any resolution process, as necessary.
- i) Student:
  - i. A student enrolled in a dual-credit/early college course is a student of both parties, regardless of which party has the primary relationship with the student.
  - ii. Any party’s policies and procedures will explicitly be made applicable to its students, including those who are dual-enrolled/participating in early college.
- j) Imposing consequences on a respondent by two parties is appropriate when the student is enrolled within the educational program of both parties, though the parties can agree that only one party will enforce its policies and procedures in a given situation. In such situations, the parties may agree that the party with the primary relationship to the student will take the lead and/or enforce its policies and procedures, or that the party in whose program the incident took place will normally have primary jurisdiction.
- k) Each course should clearly designate which party’s educational program the course is part of, and/or whether more than one party is the sponsor/provider of a course.

**9) NON-DISCRIMINATION**

The College prohibits discrimination, including harassment and sexual misconduct, against any employee, applicant for employment, student, or applicant for admission on the basis of any protected class or any other basis prohibited by law. Protected classes at the College include race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law.

Discrimination is defined as prohibited conduct directed at an employee or student on the basis of race, color, national origin, religion, age, sex, including pregnancy and parental status, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, that adversely affects the employee’s employment or that adversely affects the student.

For more information, please visit ***Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence.***

**10) INTERLOCAL AGREEMENT (IA)**

This IA may be amended by mutual written agreement of both parties.

The College and the School District reserve the right to terminate this IA by notice from either party in accordance with this IA or by operation of law. The College or the School District may terminate the IA no fewer than ninety (90) days prior to the end of the semester during which notice was given. To be effective, notice must be submitted in writing, signed by the College President or the School District Superintendent and personally delivered to the other party to this IA.

**11) NOTIFICATION OF NON—COMPLIANCE AND TERMINATION OF AGREEMENT**

If a party fails to comply with any provision of this IA, the other party may issue a Notification of Non-Compliance (Notice). The Notice shall be in writing and shall describe in detail the nature of the alleged non-compliance. The Notice will be provided to the College President or to the School District Superintendent for review and action. Failure to correct any condition of non-compliance within ten (10) business days following receipt of the Notice may, at the option of the party which sent the Notice, result in termination of this IA at the end of the semester during which the Notice was sent. Any provision in this IA which requires performance by either party after the termination of this IA including, without limitation, confidentiality obligations, limitations of liability, and exclusions of damages, and any other provision or partial provision that by its nature would reasonably extend beyond the termination of this IA, shall be and remain enforceable after such termination of this IA for any reason whatsoever.

EXECUTED IN TWO (2) Original counterparts on this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

  
\_\_\_\_\_  
Dr. Ricardo J. Solis  
President  
South Texas College

\_\_\_\_\_  
Dr. Chris Valdez  
Superintendent  
Mission CISD

\_\_\_\_\_  
Chairman, Board of Trustees  
South Texas College

\_\_\_\_\_  
President, Board of Trustees  
School District

**EXHIBIT A**  
**DUAL CREDIT STUDENTS**  
**SPONSORED BY PARTNERING SCHOOL DISTRICTS**  
**Tuition and Fees**  
**FOR FY 2024-2025**

	Board Approved FY 2022-2023	Board Approved FY 2023-2024	Board Approved FY 2024-2025
<b>DUAL CREDIT TUITION:</b>			
Per credit hour tuition for in-district dual credit students sponsored by partnering school districts	0.00	0.00	0.00
<b>DIFFERENTIAL TUITION PER CREDIT HOUR FOR COURSES OFFERED ON A SOUTH TEXAS COLLEGE CAMPUS OR FACULTY:</b>			
Associate Degree Nursing	0.00	0.00	0.00
Emergency Medical Technology	0.00	0.00	0.00
Occupational Therapy Assistant	0.00	0.00	0.00
Patient Care Assistant	0.00	0.00	0.00
Pharmacy Tech	0.00	0.00	0.00
Physical Therapist Assistant	0.00	0.00	0.00
Radiologic Technology/Sonography	0.00	0.00	0.00
Respiratory Therapy	0.00	0.00	0.00
Vocational Nursing	0.00	0.00	0.00
<b>COURSE FEES:</b>			
Electronic Distance Learning/VCT Course Fee per credit hour (Summer 2020 Sessions - Fee waived) (Fall 2020 Session - Fee waived)	10.00	0.00	0.00
Hybrid Course Fee per credit hour	0.00	0.00	0.00
NAH and Other Course Fees: <i>Liability Insurance/Exams/Booklets/Badges/Special Program ID/Certificates/Pinning Ceremony/Other Activities</i>	Recovery of costs and processing fees	Recovery of costs and processing fees	Recovery of costs and processing fees
<b>INCIDENTAL FEES:</b>			
Fee per credit hour for dual credit students attempting a course three or more Times	125.00	125.00	125.00
Dual Credit Late Processing Fee per course per student after Census Day	200.00	200.00	200.00
<b>DUAL CREDIT ACADEMIES:</b>			
Dual Credit Academies Participation Fee - Fall and Spring, per Student per Semester (Charged to School District)	600.00	600.00	600.00
Dual Credit Academies Participation Fee - Summer, per Student per Credit Hour (Charged to School District)	50.00	50.00	50.00

Board Approved\_DualCreditTuitionandFees FY 2024-2025\_March 26, 2024

# Exhibit B Sample Recognition



Monte Alto ISD

2d · 🌐

Congratulations to Miranda Garcia, Cristian Perez, Nathan Reyes, Anna Schuck, and Nicandro Torres who received their Associates Degree from South Texas College! We are so proud and can't wait to see what the future brings for these students!



Hidalgo Independent School District

28m · 🌐

🎓👏 A huge CONGRATULATIONS to the graduating seniors of Hidalgo Early College High School for earning their associate's degree's and/or structural welding certifications from South Texas College before strutting across the HECHS stage! 🌟📖 Here's to your remarkable achievements and the bright futures ahead! 🌟🎓

#HECHS #STCGraduates #DoubleDegrees #StructuralWeldingCertification #FutureLeaders #HidalgoISD #WeAreHidalgoISD #ThePlaceToBe



Sharyland ISD

May 17 · 🌐

Congratulations to our two Diamondbacks that graduated with their Associates Degree from South Texas College on Friday, May 3rd. Both students were a part of the South Texas College Dual Enrollment Academy Programs.

Melissa Gonzales is a 2024 high school graduate, was in the Dual Enrollment Medical Science Academy, and has completed her Associates Degree in Biology with a cumulative GPA of 3.51.

Pedro Cordova is a 2024 high school graduate, was in the Dual Enrollment Business Administration Academy, and has completed his Associates Degree in Business Administration with a cumulative GPA of 3.40.



# EXHIBIT C

## School District Title IX Investigator/Coordinator

As stated in Section 8, the School District hereby ~~designate~~ the Liaison listed below who, the School District certifies, is trained to investigate and address matters relating to Title IX and alleged civil rights violations, including but not limited to claims arising under Title VI and Title VII of the Civil Rights Act, to serve as the authorized liaison to the South Texas College Office of Human Resources and the Title IX Coordinator for the College.

The School District Liaison contact information is as follows:

School District Name: \_\_\_\_\_

High School Name: \_\_\_\_\_

Liaison's Name: \_\_\_\_\_

Position Title: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

This form must be completed in its entirety and submitted to:

Todd C. Nelson, J.D.  
Contract and Regulatory Resources Officer  
Title IX & 504 Coordinator  
3201 West Pecan Blvd., N150  
956-872-4664  
[TitleIX@southtexascollege.edu](mailto:TitleIX@southtexascollege.edu)

For any questions, please contact:

Dr. Zachary Suarez  
Executive Director of Human Resources and Talent Development  
2501 West Pecan Blvd.  
McAllen, TX 78501  
956-872-3726  
[HR\\_Administrators@southtexascollege.edu](mailto:HR_Administrators@southtexascollege.edu)



**SOUTH TEXAS  
COLLEGE**

**Interlocal Agreement  
South Texas College  
Mission Collegiate High School**

**SOUTH TEXAS COLLEGE** (herein called the “College”) and **Mission CISD** (herein called the “School District”) enter into the following Interlocal Agreement (IA), and for the terms of which WITNESS THE FOLLOWING:

**TERM**

This IA shall be in effect from August 19, 2024 to August 19, 2025, and posted during this term on the College’s and School District’s respective internet websites.

**IA PURPOSE**

The purpose of this IA is to outline the roles and responsibilities of the College and the School District that participate in Dual Credit Programs Designated High Schools. The IA references Texas Education Agency requirement of the House Bill 1638: Statewide Dual Credit Goals (herein called the “G1-4”). An additional Dual Credit Programs IA is required by the Texas Higher Education Coordinating Board (THECB).

**PREAMBLE**

WHEREAS the parties to this IA desire to establish **Mission Collegiate High School** (“**Early College High School**”), serving grades 9-12, and provide dual enrollment for dual credit college courses for high school students free of charge. The student population of the **Early College High School** will be composed of underserved and underrepresented high school students (grades 9-12); consisting of students who are at-risk, economically disadvantaged, first-generation college goers, English learners, and students with disabilities. Potential students for the **Early College High School** may be screened and selected through the use of a lottery system that encourages and considers applications from all students. All students will have an equal opportunity for acceptance, regardless of background or academic performance.

WHEREAS Early College High Schools are small schools with enrollments between 400-500 or fewer students (100-125 students per grade cohort) which provide students the opportunity to earn both a high school diploma and up to two years of transferable academic college credits (60), certificate level degree, an associate’s degree, and/or at least 60 credit hours towards a baccalaureate degree during grades 9-12. and;

WHEREAS Early College High Schools prepare this population of high school students for successful career and educational futures through a full integration of high school, college, high demand/high skill career preparation, improved academic performance, and increase high school and college/university completion rates;

WHEREAS both **Early College High School** and the College are willing and able to participate in the facilitation of this program to benefit the students they both seek to assist.

NOW, THEREFORE, in consideration of the covenants, and conditions and provisions set forth herein, the parties hereto agree as follows:

1) **STATEMENT OF GENERAL DUTIES AND OBLIGATIONS**

- a) The Early College High School established under this agreement will be governed by state and federal laws and regulations, school district, and college policies and requirements. The School District shall apply to the Texas Education Agency (TEA) for the establishment and approval of an Early College High School designation. Prior to the yearly designation renewal submission to TEA, the School District shall notify the College of any additional Institution of Higher Education partnership(s), which may impact the continuance of this agreement.
- b) A Leadership Team comprised of members of the School District and the College will meet regularly as mutually agreed to by both parties to plan and make decisions about the design and fidelity of the implementation of the Early College High School Benchmarks. The team will work collaboratively to meet established benchmarks in: (1) Target Population, (2) Partnership Agreement, (3) P-16 Leadership Initiatives, (4) Curriculum and Support, (5) Academic Rigor and Readiness, and (6) School Design. As the school moves through the implementation process and scales up to serve grades 9-12<sup>th</sup> new topics will be addressed to include, but not limited to community partnerships, dual credit, student support systems and expanding the college culture. The Leadership Team will also address issues of sustainability such as regularly reviewing the IA, discussing budget and cost arrangements, planning for leadership change in the School District and the College if it applies and expanding and enhancing the partnership.

2) **ACADEMIC POLICIES & PROCEDURES**

Academic policies and procedures applicable to regular college courses and students will also apply to dual credit courses and dual credit students. A degree plan with a defined sequence of courses will be available through Degree Works for all dual credit students.

The School District acknowledges that the College is in the process of replacing its existing Board Policies. As the existing Policies are retired and replaced, the College shall notify the School District and provide a copy of the replacement policy. If necessary, the College and the School District will modify this IA to incorporate the new policies.

a) **Faculty Qualification, Selection, Supervision, and Evaluation**

The College has established an approval process for selecting and/or approving qualified School District Faculty (those approved will herein be called “Dual Credit Faculty”) to teach dual credit course(s). Each approved Dual Credit Faculty will be supervised by the College’s respective department chair or designee and be evaluated and monitored to ensure the quality of instruction and compliance with the College’s policies and procedures in accordance with the standards established by the State of Texas and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The School District will provide and be responsible for the evaluation and assessment of Dual Credit Faculty for high school credit-only courses conducted at the **Early College High School**. For a comprehensive view of the Faculty Credentials and Qualification, Selection, Supervision, and Evaluation process, refer to the *Dual Credit Programs Instructional and Quality Standards Manual - Academic Affairs Division*.

b) **Professional Development**

**Early College High School** and the College shall provide opportunities for Dual Credit Faculty to collaborate through planning, teaching, and professional development. The School District will allow release time from School District duties for all Dual Credit Faculty to attend required College departmental meetings, discipline and course-specific College professional development training, and the two Dual Credit professional development days organized by the College held on the Saturday before each full semester begins. The

department chairs will provide the meeting schedule to the Dual Credit Faculty before the beginning of the semester, so that the Dual Credit Faculty can coordinate with their teaching responsibilities at the high school to attend the required meetings. **Early College High School** will provide common planning time for Dual Credit Faculty.

3) **LOCATION, FACILITIES, COSTS AND TRANSPORTATION**

The location of dual credit courses will be held at approved instructional sites in accordance with SACSCOC standards and College policies.

The Designated Texas Education Agency high school site, **Mission Collegiate High School** is located at: **605 S. Los Ebanos Blvd. Alton, TX 78573**

a) Facilities

The School District will work with the College to ensure that the School District's facilities meet the expectations and criteria required for college classes and are appropriate for college-level instruction by the first day of class including the following:

- School District will ensure that College Faculty and dual credit students have appropriate access to all available instructional facilities, resources, and essential technology;
- School District will permit access to the College's electronic learning resources and school library spaces when the course is taught at the School District; and
- School District offering science or Career and Technical courses will meet all applicable laboratory safety standards and obtain and install all material/equipment required to meet such standards prior to first class day. School District shall properly maintenance all lab material/equipment used for the College courses offered by the School District in a manner which complies with the College's program requirement.
- School District will permit the College to perform safety audits and inspections in dual credit classrooms and laboratories.

b) Faculty Stipend

School District instructors approved by the College to be Dual Credit Faculty and approved to teach college level courses will be paid a stipend by the College per class, per semester, as outlined in the College's ***Dual Credit Programs Instructional and Quality Standards Manual***.

c) Tuition and Fees (G1)

The College waives student tuition for dual credit "S" section college courses. College provides students access to college resources, and support services at no cost. The School District will be charged tuition and fees as outlined in ***Board Approved Dual Credit Students Sponsored by Partnering School Districts Tuition and Fees FY 2024-2025***.

d) Faculty Charges

When the College provides the faculty for a dual credit course, including courses given via distance learning, the School District is responsible for the mileage and faculty cost as stipulated in the Dual Credit Course Agreement (DCCA). If the School District cancels a dual credit course with an assigned College Faculty after August 5, 2024 (Fall 2024 semester), January 13, 2025 (Spring 2025 semester), May 19, 2025 (Summer I semester), and June 25, 2025 (Summer II), a Late Dual Credit Section Cancellation Fee will be assessed.

e) Transportation

The School District will provide transportation to students enrolled at **Early College High School** in accordance with State law and School District rules and procedures. The School District will also provide transportation for all **Early College High School** field trips and project-based learning activities. Students enrolled in dual credit courses at the College may be transported by the School District.

4) COURSE CURRICULUM, INSTRUCTION, AND GRADING

School Districts that participate in the Dual Credit Programs Designated High Schools at the College will comply with procedures and guidelines as published in the *Dual Credit Programs Principal Agreement* and the *Dual Credit Programs Instructional and Quality Standards Manual*, including the following:

a) Academic Instructional Calendar

Dual credit classes will follow the College Academic Calendar. Exceptions may be arranged through collaboration between the College and the School District. When the requested exception involves the Final Exam Schedule for full semester classes, the College Department Chair and Division Dean will be involved in any decision. The College requires that the Division Dean approve any exception. Notification of conflicts between mandatory State testing and final exams must be made well in advance of final exams. College courses and exams should take reasonable priority over School District activities.

b) Course of Study

The **Early College High School** and the College shall provide a course of study that enables a participating student to receive a high school diploma and either a certificate level degree, an associate's degree or 60 credit hours that are transferable and applicable towards a baccalaureate degree during grades 9-12. **Early College High School** students will receive a degree plan upon the completion of a career and program of study interest inventory. During a student's senior year, or after completion of the Core Curriculum, courses for field of study programs can be completed according to the College's suggestion of course sequencing. Such courses shall have been evaluated and approved through the official College curriculum approval process and shall be taught at the College level. The College does not offer kinesiology, guided studies, competency-based or developmental courses for dual credit.

c) Curriculum Alignment (G4)

The **Early College High School** and College shall provide a rigorous course of study that enables a participating student to receive a high school diploma and complete the Texas Higher Education Coordinating Board's (THECB) core curriculum as defined by the Texas Administrative Code (TAC 4.28), certificate level degree, an associate's degree or at least 60 credit hours towards a baccalaureate degree during grades 9-12. The **Early College High School** will provide students with academic, social, and emotional support during their course of study. The College will regularly update the **Early College High School** counselor and principal regarding College curricular changes. **Early College High School** is responsible for ensuring that state course requirements for high school graduation are fulfilled. The **Early College High School** and College will establish a course equivalency crosswalk and will be updated as required. The College's Catalog identifies the number of credits that may be earned for each college course offered at **Early College High School**.

d) Books and Supplemental Materials

The School District will provide textbooks for each registered student, equipment, and supplemental materials required for the cohort (S sections) classes. The College will consider the use of free open educational resources or low-cost educational resources in courses offered under the program for the School District. College-approved textbooks purchased by the School District as required for a college course are allowed to be used for four (4) years. Chairs may request a change of textbooks earlier than four (4) years, if the textbooks are for technology-based courses or with reasonable justification. Required textbooks and materials shall be available to each registered student on the first-class day. Exceptions must be discussed with the Associate Vice President for Dual Credit Programs and the Department Chair.

e) Grading Periods and Policies

Faculty will follow the College Grading System as stated in the College's **Board TASB Policy EGA — Academic Achievement: Grading and Credit**, as well as the grading criteria in the department approved syllabus. **Early College High School** students will be informed by the instructor of academic progress/grade status prior to the Last Day to Drop/Withdraw at the College. **Early College High School** students struggling to maintain a passing grade will be advised by the instructor or the high school counselor to withdraw from the college course in order to avoid future problems related to admissions, financial aid, and scholarships. Withdrawal from the college course does not result in a withdrawal from the high school course. **Early College High School** personnel are responsible for advising dual credit students concerning academic progress in the high school component of the course.

f) Reporting Required Critical Student Performance Information

The College has developed guidelines for sharing critical student performance information when needed for high school reporting.

**STC Faculty**

- Will only provide the School District with final course numeric grades, based on a standard 100-point scale upon the School District's request. Such requests must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week.
- Will not be required to submit a midterm course grade.
- Will provide the following Starfish Early Alert Surveys:
  - Fall 2024 and Spring 2025: First Week Attendance Verification, and two Progress Surveys (Weeks 5-6 & Weeks 11-12)
  - Summer 2025: First Week Attendance Verification, and one Progress Survey (Week 3)

**Dual Credit Faculty**

- Will comply with the guidelines relating to reporting requirements and responsibilities of the Dual Credit Faculty regarding parental inquiries, progress reports, and disciplinary matters which are found in the **Dual Credit Programs Instructional and Quality Standards Manual**.

g) Submission of College Grade

The primary responsibility for assigning College grades in a dual credit course belongs to the faculty member. Therefore, in the absence of compelling evidence of discrimination, differential treatment, or procedural irregularities, the decision of the faculty member responsible for the course shall be final. College and School District officials will not unreasonably interfere with the faculty member's authority to assign College grades. The final course grade submitted for the College will be a letter grade. A numeric grade based

on a standard 100-point scale will be provided by STC Faculty, upon the School District's request. Such request must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week. The final course grade recorded for the College will be a letter grade and for the high school a numeric grade that may differ from the College letter grade.

5) **DUAL CREDIT POLICIES**

This IA is subject to the following policies:

- i. ***Board Policy #3230 Dual Credit Programs with Partnering School Districts***
  - Lists general provisions that partnering School District must comply with; and
  - States that tuition and fees for dual credit students sponsored by partnering School District will be charged as approved by the College's Board of Trustees.
  
- ii. ***Board Policy #3232 Dual Credit Student Eligibility Requirements***
  - Outlines the dual credit student eligibility requirements;
  - Stipulates limitations on what courses and how many hours may be taken;
  - Mandates student compliance with Financial Aid Satisfactory Academic Progress (SAP); and
  - Levies the independent student tuition and fees for students enrolled in (non-S) section(s) with approval by the College.
  
- iii. ***Board TASB Policy EGA: Academic Achievement — Grading and Credit***
  - States expectation that students meet academic standards for coursework at the College;
  - Calculation of the GPA; and
  - Student standards of performance.
  
- iv. ***Board Policy #3322 Student Financial Aid - Satisfactory Academic Progress (SAP)***
  - Cites Federal regulations that require the College to monitor Satisfactory Academic Progress (SAP) for all students, including dual credit students, in order to determine financial aid eligibility; and
  - Cites regulations that require the evaluation of quantitative (67% course completion rate and maintaining at least a 2.0 cumulative GPA) standards, as well as completion of a degree or certificate within 150% of normal time frame.

6) **STUDENT ENROLLMENT AND SUPPORT SERVICES**

Upon mutual agreement, the College will assist with enrollment at least once per semester for all students who are qualified and wish to enroll in academic dual credit courses. **Early College High School** students must meet the same requirements and pre-requisites as all College students for college classes. Academic placement is based on the College adopted TSI scores. **Early College High School** students are required to meet TSI requirements when changes to the exemption scores occur at the State or College level to comply with policy.

a) **Student Eligibility**

The College requires the School District to follow all College enrollment procedures and guidelines for dual credit students. All procedures and guidelines are outlined in the College's ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

All students must meet dual credit admissions and eligibility requirements as outlined by the THECB laws and regulations, the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.85, and as stated in the College's **Board TASB Policy FB: Admissions**. The School District will work with the College to make certain all dual credit students are enrolled by the first day of class to help ensure student success and to comply with the College Dual Credit Programs Admission and Registration Timeline. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

High school students are eligible to participate in the Dual Credit Programs upon meeting the Texas Success Initiative (TSI) Assessment minimum passing scores established by the THECB and the College dual credit course pre-requisites as published in the College's **Dual Credit Programs Enrollment and Support Services Manual**.

Dual credit students must comply with the College's Academic Progress Standards as outlined in **Board TASB Policy EGA: Academic Achievement — Grading and Credit** and **Board Policy #3322**. Federal Financial Aid SAP requirements measure all students' GPA and progression regardless of whether they receive aid and these requirements are applicable to dual credit students who are still in high school.

b) Course Load

As stated in the College's **Board Policy #3232 Dual Credit Student Eligibility Requirement**, dual credit students may not enroll in college-level courses until the Spring semester of their 9th grade, and then limited to no more than two (2) dual credit courses for that semester from an approved list of recommended courses. All 10th grade students will be limited to only two (2) dual credit courses per Fall and Spring semester. All 11th and 12th grade students should not exceed four (4) dual credit courses per Fall and Spring semesters. Summer session enrollment is limited to two (2) dual credit courses for Summer Term I/III and two (2) dual credit courses for Summer Term II.

Dual credit students shall be limited to courses within their declared major and corresponding degree plan. Students who declare a major leading to a Career Technical Education (CTE) certificate or Associate degree, may also enroll in academic dual credit courses, limited to English 1301, Mathematics/Natural Science Electives, Humanities Electives, Social and Behavioral Electives, and other Associate of Applied Science (AAS) Electives needed to complete their Certificate and/or AAS degree, while not exceeding the limitation on dual credit courses per semester described below. Students may attempt a maximum of 68 credit hours, with the exception of students pursuing the Associate of Science in Engineering. The Dual Credit Programs is subject to all applicable College policies and procedures.

*Non-S Section Enrollment*

Students who want to enroll in regular (non-S) section(s) must submit a request and be approved by the Dean of Dual Credit Programs and School District Partnerships. Students can only be enrolled in courses within their declared major. Any student approved to enroll in a regular (non-S) section(s) will not be assessed the independent student tuition and fee rates based on the Board Approved Tuition & Fee Schedule. Dual credit students who do not receive approval to enroll in a regular (non-S) section(s), may still enroll, but will be assessed the independent student tuition and fee based on the Board Approved Tuition & Fee Schedule.

Non-S section requests for 10 or more students in the same course type during the same semester will require an “S” section to be requested by the School District. Criteria are for “S” section designation available on the Dual Credit Programs Website, which includes the eligibility of enrollment of only 11<sup>th</sup> and 12<sup>th</sup> graders.

*Dual Credit Sections*

Dual credit sections assigned to an STC Faculty and/or Dual Credit Faculty must have a minimum of ten (10) students enrolled in Academic sections and seven (7) in Career Technical Education sections. Dual credit sections with fewer than the minimum enrollment will be canceled by the advertised semester deadline. Dual Credit Programs will work with the School District to determine options to combine dual credit courses with partnering School District’s approval, if available.

*Contingency of Enrollment*

Enrollment in dual credit courses is contingent upon **Early College High School** students’ maintaining scholastic progress standards as outlined in the College’s Academic Catalog. The **Early College High School** principal’s office and counseling center, working with the College’s Dual Credit Programs will maintain a schedule of courses that will be offered to every cohort class for planning and advising and share information regarding student enrollment.

*Student Attendance Policies*

**Early College High School** students are required to maintain regular and punctual attendance in class and laboratories to meet the required number of contact hours per semester. Therefore, absences, dismissal of classes, and early release (except in emergency or inclement weather or when related to state-mandated assessment days), are in violation of the contract between **Early College High School**, the College, and the THECB.

c) Student Composition of Class

As outlined in the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85, the school district may not enroll both dual credit and non-dual credit students in the same section unless the development of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- i. If the course is required for completion under State Board of Education High School graduation requirements, and the school is otherwise unable to offer such a course.
- ii. If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students.
- iii. If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

d) Collaboration and Outreach Efforts (G1)

The College provides informational sessions for students and parents regarding dual credit opportunities, benefits, cost, and resources. Sessions are available throughout the academic year upon request by the School District. The College disseminates the most current dual credit information regarding enrollment, resources, and requirements for the program the College’s dual credit website.

e) Advising (G3)

The College and the School District offer college advising services for dual credit students and the College offers a College Advising Training Program for High School District Counselors.

- i. Advising responsibilities by the College and School District are delineated below:
  - Plan, schedule and offer advising and student support throughout the academic year;
  - Offer orientations and advising sessions that increase student's college knowledge and resources for new and continuing dual credit students;
  - Serve as the designated college support services staff for advising dual credit students.
- ii. The School District will provide the following services and resources:
  - Provide facilities such as classrooms, computer labs, auditoriums or settings that will allow for the College to provide one-to-one advising, online advising or group type advising;
  - Provide equipment such as computer technology to facilitate advising or meetings.
  - Include and invite additional high school staff or district administration to participate or attend scheduled meetings, trainings or sessions.

In active collaboration with the College, the School District shall take whatever actions deemed reasonably necessary by the College to fully comply with the advising mandates delineated in TX SB 25 (2019) and TX SB 1324 (2019), which collectively address measures public institutions of higher education must take to facilitate successful transfer, academic progress, and timely graduation through, among other things, the filing of degree plans at certain milestones and the publication of course sequences. The College and the School District shall also take necessary actions to ensure compliance with any and all advising requirements of TX SB 1277 (2021), including but not limited to designating at least one employee from either institution to provide academic advising to any student who enrolls in a dual credit course before beginning the course.

f) Advising Students on Transferability and Applicability (G3)

The College will provide advising opportunities to students as to the transferability and applicability to baccalaureate degree plans of all college credit offered and earned.

g) Counseling and Student Accommodations

The College and the School District will adhere to Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA), and the ADA Amendments Act of 2008.

The School District will be responsible for implementing policies and procedures to enable students to identify disability needs and to provide academic accommodations for dual credit students. If the class is taught at the high school by a Dual Credit Faculty, the School District's high school will be responsible to provide the academic accommodations. If the class is taught by a STC Faculty at the high school, the College Counselor will coordinate academic accommodations with the high school's Special Education Counselor. Students are not eligible to receive and/or otherwise utilize Individual Education Plans (IEP's) in Dual Credit courses. All procedures and guidelines are outlined in the College ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link:

<https://www.southtexascollege.edu/dual/index.html>.

- h) Pathways Alignment (G2)  
The College provides a comprehensive guide to the alignment of High School endorsements, dual credit courses, post-secondary pathways, credentials at the institution, and industry certifications.
- i) Transcription of Credit  
The College and the School District will enter and record into their respective transcripts all credits earned for dual credit courses for both college credit and high school credit upon the student completion of the requirements for each course.
- j) Commencement Ceremonies  
To become eligible to participate in the College Commencement Ceremonies held in May, December, or at such time determined by the Board of Trustees, dual credit students must be enrolled in all final coursework for their declared program and all coursework must be completed at the end of the semester of graduation. Dual Credit students who are eligible to participate cannot defer participation to a later Commencement Ceremony date. The College Registrar is the Graduation Determination Official and has the final authority to determine dual credit eligibility for graduation and ceremony participation. Dual credit students must meet all graduation requirements as outlined in College Policy to be eligible for graduation and participation in the Commencement Ceremonies.
- k) Student Conduct  
All students, including dual credit students, are subject to discipline and appropriate sanctions, ranging from verbal or written warning to suspension and expulsion from South Texas College and all related programming, under the South Texas College Student Handbook and Code of Student Conduct. The Code of Student Conduct is an articulation of South Texas College's commitment to maintaining an environment that recognizes and supports the rights of its students, while providing a guide for defining behaviors the College considers inappropriate. Procedures, including a list of violations, potential sanctions, and individual rights for each student, are listed in the South Texas College Student Handbook, Chapter 2, Code of Student Conduct. Dual credit students who receive a sanction of suspension or expulsion from the institution must be removed from the college course and placed in a high school credit course or a traditional high school setting by the School District; and in accordance with Texas State law shall have a transcript notation of suspension or expulsion placed on their official record. On request by the student, the College may remove the notation from the official transcript. Further, South Texas College reserves the right to refer cases to the Behavioral Intervention Team for review and threat assessment. An electronic copy of this Student Handbook and Code of Conduct may be accessed on following link: [https://www.southtexascollege.edu/pdf/student\\_code\\_of\\_conduct.pdf](https://www.southtexascollege.edu/pdf/student_code_of_conduct.pdf)
- l) Student Complaints  
The College's Grievance and/or Complaint procedures for handling student complaints regarding college courses are applicable to all students, including those enrolled in dual credit courses. Dual credit students who would like to submit reports or complaints shall adhere to College's **Board TASB Policy FLD — Student Rights and Responsibilities: Student Complaints** and follow the process and procedures as detailed in the College's [Student Handbook](#) and/or the [Employee Handbook](#), depending on whether the report reports or complaint relates to another College student or College employee. Generally, students should report complaints relating to a Dual Credit course to the College. If the student chooses to report to the School District, the School District shall promptly report the matter

to the College. The College shall be responsible for implementing the College's Grievance and/or Complaint procedures only if the College has jurisdiction to do so including, but not limited to, jurisdiction over the educational program or activity, the complainant, and respondent.

Student reports and complaints alleging sex-based discrimination, harassment, domestic violence, dating violence, stalking, or other sexual misconduct in a Dual Credit course will be handled by the College in accordance with the policy and procedures outlined in College's ***Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence***. A student may report a grievance or complaint at the following link: <https://www.southtexascollege.edu/report/index.html>.

#### 7) **DATA SHARING**

FERPA allows protected student data to be exchanged between the College and School District for students that are dually enrolled without requiring the consent of either the parents or the student under § 99.34. If the student is under 18, the parents still retain the right under FERPA to inspect and review any education records maintained by the School District, including records that the College disclosed. The College and the School District are expected to meet FERPA requirements to maintain the privacy of student data.

The College will provide data reports to the School District via standard reports as per identified timelines. These reports have been developed in an effort to provide required data in a timely manner to our partners with a signed (IA). The School District shall provide a primary and secondary contact, at the School District and at each high school, to receive data via a secure process from the College. These contacts will be responsible for distributing data securely within their assigned area and within FERPA guidelines. Any student level data received from the College shall not be shared outside the School District without prior authorization from the College.

The College partners may request data outside of the scheduled report distribution schedule provided:

- An (IA) has been executed and is active between the partner organization and the College
- The data request is submitted, at minimum, three (3) business days prior to the requested delivery date

**PLEASE NOTE:** Requests are **NOT** guaranteed to be delivered by the requested delivery date and may be delayed depending on the data team's existing request volume. Requests will be prioritized depending on identified need.

Partners may submit an e-mail request for reports to: [dcdatarequest@southtexascollege.edu](mailto:dcdatarequest@southtexascollege.edu)

#### 8) **RECOGNITION OF HIGHER EDUCATION PARTNER**

The School District, when reporting and publicizing high school *students' completion* of dual credit **hours earned, number of courses completed, course types, degrees, or certificates**, will recognize all Higher Education partners, including South Texas College. Furthermore, when the School District advertises and/or publicizes including but not limited to, designations, awards received, tuition saved, and articles written in social media, television commercials and print ads for dual credit, the School District will recognize South Texas College as its Higher Education partner. The following statement must be included in all the School District's publications and/or advertisements in regards to the Dual Credit Programs:

“[ISD name] saves families hundreds of thousands of dollars in tuition and fees by collaborating with South Texas College, our Higher Education partner, to offer college credit hours and college certificates and degrees.

In addition, the School District shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the College’s ***Branding, Marketing, and Advertising Guidelines for South Texas College Dual Credit Programs*** at [www.southtexascollege.edu/go/dual-credit-marketing](http://www.southtexascollege.edu/go/dual-credit-marketing) (see Exhibit A for Sample Recognition). Failure to follow this provision will result in a non-compliance notification as stated in Section 9 of this document.

9) **ADMINISTRATION OF STATEWIDE INSTRUMENTS**

**Early College High School** shall comply with State Board of Education rules regarding administration of the assessment instruments as required by Subchapter B, Chapter 39. In addition **Early College High School** will administer a Texas Success Initiative (TSI) college placement exam to all incoming ninth (9<sup>th</sup>) graders to assess college readiness and to enable students to begin college courses based on their performance as soon as students are able and ready. Subsequent dates for TSI college placement exams will be scheduled and provided by **Early College High School**.

10) **PROVISIONS FOR REVIEWING DATA FOR PROGRAM IMPROVEMENTS**

School District and the College shall develop a plan for the evaluation of the Program to be completed each year based on the collection and review of data.

11) **TITLE IX OF THE EDUCATION AMENDMENTS 1972**

The School District will comply with Title IX of the Education Amendments 1972 (20 U.S.C. § 1681 et seq.) and its implementing regulations as stated in the College’s ***Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence*** and the School District Title IX policy in resolving incidents and complaints. An electronic copy of the College’s Board Policy may be accessed on following link: <https://admin.southtexascollege.edu/president/policies/pdf/4000/4216.pdf>.

Title IX of the Education Amendments of 1972 (20 U.S.C. s1681 et seq) and it’s implementing regulations, 34 C.F.R. Part 107 (Title IX) state: “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Title IX resources, policies, and procedures, including the names and contact information of the Title IX Coordinator and any Title IX Deputy Coordinators for the College are located at the following link: <https://www.southtexascollege.edu/about/notices/title-ix.html>.

Together with the execution of this IA, the School District will, by completing Exhibit C hereto, designate a specific School District official **who is trained to investigate and address matters relating to Title IX and civil rights issues, including but not limited to Title VI and Title VII of the Civil Rights Act**, to serve as the authorized liaison with the South Texas College Office of Human Resources and/or the Title IX Coordinator.

Pursuant to the following protocol, the School District and the College will work in a collaborative and timely manner in connection with any claims or investigations arising under Section 8 of the South Texas College Dual Credit Programs IA, Exhibit C.

## **B. Title IX Protocol**

- a) The College and the School District acknowledge that jurisdiction over incidents falling within Title IX can be difficult to determine with respect to Dual Credit Programs, and sometimes jurisdiction is shared by both parties. This protocol is agreed to by the College and the School District to establish clarity and coordination with a set of consistent guidelines for each to follow. The general principle is one of establishing a nexus, and determining which party has the strongest nexus to the alleged misconduct, or whether a nexus reasonably exists with respect to the jurisdiction of both parties, in which case jurisdiction exists for both and in most cases will result in collaborative investigations and separate resolutions in accordance with the policies of each party. In all collaborative processes, the parties agree to share investigation-related information with each other to the extent permitted by law.
- b) In any complaint where the law permits, the College and the School District agree to share information about the outcome of the complaint with the other party to the extent the outcome impacts the other party or its students/employees.
- c) In any circumstance where the parties agree to do so, or where the respondent dual credit student or employee is arguably under the jurisdiction of both parties (regardless of who controls the venue), investigations can be conducted jointly with (at least) one representative from each party. The results of the investigation (one joint investigation report encompassing the policies of both parties) will be made available to both parties, with appropriate redactions as necessary. The parties may then each use the results of the investigation to pursue their own independent resolutions of the complaint. Where investigation procedures of the parties differ substantially, it may be impossible for a collaborative investigation to comply with both, in which case separate investigations should be conducted.
- d) Where one party controls the venue of the alleged misconduct and the respondent is a student or employee of that same party, that party shall normally have primary jurisdiction over the complaint.
- e) Where a party controls the venue in which the complainant is its student/employee and the respondent is the student or employee of another party, the complainant will have the right to file a complaint within the other party's grievance process. The party in which the complainant is enrolled is responsible for providing supportive measures to the complainant.
- f) Where a party provides only instruction/credit for a course, and is not otherwise involved in any way in an act of misconduct, that party shall have no responsibility under this protocol except as policy otherwise requires (e.g., mandated reporting responsibilities).
- g) Where a party controls only the venue of a course, and is not otherwise involved in any way in an act of misconduct, that party will review any needed remedial measures related to the safety of the venue and implement them accordingly.
- h) Control:
  - i. A party who controls the venue and the instruction, provides an employee for instruction, and provides credit for the course controls that course.

- ii. A party who provides instruction in the venue of the other party does not control that venue.
- i) Each party's employees are expected/encouraged to participate as witnesses in any resolution process, as necessary.
- j) Student:
  - i. A student enrolled in a dual-credit/early college course is a student of both parties, regardless of which party has the primary relationship with the student.
  - ii. Any party's policies and procedures will explicitly be made applicable to its students, including those who are dual-enrolled/participating in early college.
- k) Imposing consequences on a respondent by two parties is appropriate when the student is enrolled within the educational program of both parties, though the parties can agree that only one party will enforce its policies and procedures in a given situation. In such situations, the parties may agree that the party with the primary relationship to the student will take the lead and/or enforce its policies and procedures, or that the party in whose program the incident took place will normally have primary jurisdiction.
- l) Each course should clearly designate which party's educational program the course is part of, and/or whether more than one party is the sponsor/provider of a course.

**12) NON-DISCRIMINATION**

The College prohibits discrimination, including harassment, and sexual misconduct against any employee, applicant for employment, student or applicant for admission on the basis of any protected class or any other basis prohibited by law. Protected classes at the College include: race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status or any other basis prohibited by law.

Discrimination is defined as prohibited conduct directed at an employee or student on the basis of race, color, national origin, religion, age, sex, including pregnancy and parental status, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, that adversely affects the employee's employment or that adversely affects the student.

For more information, please visit College's *Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence*.

**13) DISCONTINUATION OF OPERATIONS**

Should the School District or College elect to discontinue the operation of the **EARLY COLLEGE HIGH SCHOOL**, the provisions for serving the students will include the following:

- a) Notification of the discontinuation of the operation should be communicated immediately to the partnering high school and College administration.
- b) Based on the College's assessment, the last accepted cohort may be allowed to continue as designated until students phase out of the 12<sup>th</sup> grade.

While in the process of discontinuing operation, the Designated High School may not enroll any additional students in the designated program in grades that have been phased out. In addition,

while the designated school is in the process of discontinuing operation, the designated program must continue to meet all of the required design elements and provide full support for all students enrolled in the designated program as mandated by the Texas Education Agency and other regulating partners such as Educate Texas.

**14) INTERLOCAL AGREEMENT(IA)**

This IA may be amended by mutual written agreement of both parties.

The College and the School District reserve the right to terminate this IA, by notice from either party in accordance with this IA or by operation of law. The College or the School District may terminate the IA no fewer than ninety (90) days prior to end of the semester during which notice was given. To be effective, notice must be submitted in writing, signed by the College President or the School District Superintendent and personally delivered to the other party to this IA.

**15) NOTIFICATIONS OF NON-COMPLIANCE AND TERMINATION OF AGREEMENT**

If a party fail to comply with any provision of this IA, the other party may issue a Notification of Non-Compliance (Notice). The Notice shall be in writing and shall describe in detail the nature of the alleged non-compliance. The Notice will be provided to the College President or to the School District Superintendent for review and action. Failure to correct any condition of non-compliance within ten (10) business days following receipt of the Notice may, at the option of the party which sent the Notice, result in termination of this IA at the end of the semester during which the Notice was sent.-Any provision in this IA which requires performance by either party after the termination of this IA including, without limitation, confidentiality obligations, limitations of liability, and exclusions of damages, and any other provision or partial provision that by its nature would reasonably extend beyond the termination of this IA, shall be and remain enforceable after such termination of this IA for any reason whatsoever.

IN WITNESS THEREOF, the parties have duly approved this Interlocal Agreement, executed in duplicate originals on this \_\_\_\_ day of \_\_\_\_\_, 2024.

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Dr. Ricardo J. Solis  
President  
South Texas College

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Dr. Cris Valdez  
Interim-Superintendent  
Mission CISD

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Chairman, Board of Trustees  
South Texas College

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President, Board of Trustees  
Mission CISD

# Exhibit A Sample Recognition



**Monte Alto ISD**  
2d · 🌐

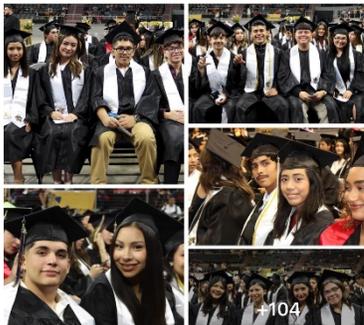
Congratulations to Myranda Garcia, Cristian Perez, Nathan Reyes, Anna Schuck, and Nicandro Torres who received their Associates Degree from South Texas College! We are so proud and can't wait to see what the future brings for these students!




**Hidalgo Independent School District**  
28m · 🌐

🎓 A huge CONGRATULATIONS to the graduating seniors of Hidalgo Early College High School for earning their associate's degree's and/or structural welding certifications from South Texas College before strutting across the HECHS stage! 🌟📖 Here's to your remarkable achievements and the bright futures ahead! 🌟📖

#HECHS #STCGraduates #DoubleDegrees  
#StructuralWeldingCertification #FutureLeaders  
#HidalgoISD #WeAreHidalgoISD #ThePlaceToBe



**Sharyland ISD**  
May 17 · 🌐

Congratulations to our two Diamondbacks that graduated with their Associates Degree from South Texas College on Friday, May 3rd. Both students were a part of the South Texas College Dual Enrollment Academy Programs.

Melissa Gonzales is a 2024 high school graduate, was in the Dual Enrollment Medical Science Academy, and has completed her Associates Degree in Biology with a cumulative GPA of 3.51.

Pedro Cordova is a 2024 high school graduate, was in the Dual Enrollment Business Administration Academy, and has completed his Associates Degree in Business Administration with a cumulative GPA of 3.40.





**SOUTH TEXAS  
COLLEGE**

**Interlocal Agreement  
South Texas College  
Mission Career Tech Early College**

**SOUTH TEXAS COLLEGE** (herein called the “College”) and **Mission CISD** (herein called the “School District”) enter into the following Interlocal Agreement (IA), and for the terms of which WITNESS THE FOLLOWING:

**TERM**

This IA shall be in effect from August 19, 2024 to August 19, 2025, and posted during this term on the College’s and School District’s respective internet websites.

**IA PURPOSE**

The purpose of this IA is to outline the roles and responsibilities of the College and the School District that participate in Dual Credit Programs Designated High Schools. The IA references Texas Education Agency requirement of the House Bill 1638: Statewide Dual Credit Goals (herein called the “G1-4”). An additional Dual Credit Programs IA is required by the Texas Higher Education Coordinating Board (THECB).

**PREAMBLE**

WHEREAS the parties to this IA desire to establish **Mission Career Tech Early College** (“**Early College High School**”), serving grades 9-12, and provide dual enrollment for dual credit college courses for high school students free of charge. The student population of the **Early College High School** will be composed of underserved and underrepresented high school students (grades 9-12); consisting of students who are at-risk, economically disadvantaged, first-generation college goers, English learners, and students with disabilities. Potential students for the **Early College High School** may be screened and selected through the use of a lottery system that encourages and considers applications from all students. All students will have an equal opportunity for acceptance, regardless of background or academic performance.

WHEREAS Early College High Schools are small schools with enrollments between 400-500 or fewer students (100-125 students per grade cohort) which provide students the opportunity to earn both a high school diploma and up to two years of transferable academic college credits (60), certificate level degree, an associate’s degree, and/or at least 60 credit hours towards a baccalaureate degree during grades 9-12. and;

WHEREAS Early College High Schools prepare this population of high school students for successful career and educational futures through a full integration of high school, college, high demand/high skill career preparation, improved academic performance, and increase high school and college/university completion rates;

WHEREAS both **Early College High School** and the College are willing and able to participate in the facilitation of this program to benefit the students they both seek to assist.

NOW, THEREFORE, in consideration of the covenants, and conditions and provisions set forth herein, the parties hereto agree as follows:

1) **STATEMENT OF GENERAL DUTIES AND OBLIGATIONS**

- a) The Early College High School established under this agreement will be governed by state and federal laws and regulations, school district, and college policies and requirements. The School District shall apply to the Texas Education Agency (TEA) for the establishment and approval of an Early College High School designation. Prior to the yearly designation renewal submission to TEA, the School District shall notify the College of any additional Institution of Higher Education partnership(s), which may impact the continuance of this agreement.
- b) A Leadership Team comprised of members of the School District and the College will meet regularly as mutually agreed to by both parties to plan and make decisions about the design and fidelity of the implementation of the Early College High School Benchmarks. The team will work collaboratively to meet established benchmarks in: (1) Target Population, (2) Partnership Agreement, (3) P-16 Leadership Initiatives, (4) Curriculum and Support, (5) Academic Rigor and Readiness, and (6) School Design. As the school moves through the implementation process and scales up to serve grades 9-12<sup>th</sup> new topics will be addressed to include, but not limited to community partnerships, dual credit, student support systems and expanding the college culture. The Leadership Team will also address issues of sustainability such as regularly reviewing the IA, discussing budget and cost arrangements, planning for leadership change in the School District and the College if it applies and expanding and enhancing the partnership.

2) **ACADEMIC POLICIES & PROCEDURES**

Academic policies and procedures applicable to regular college courses and students will also apply to dual credit courses and dual credit students. A degree plan with a defined sequence of courses will be available through Degree Works for all dual credit students.

The School District acknowledges that the College is in the process of replacing its existing Board Policies. As the existing Policies are retired and replaced, the College shall notify the School District and provide a copy of the replacement policy. If necessary, the College and the School District will modify this IA to incorporate the new policies.

a) **Faculty Qualification, Selection, Supervision, and Evaluation**

The College has established an approval process for selecting and/or approving qualified School District Faculty (those approved will herein be called “Dual Credit Faculty”) to teach dual credit course(s). Each approved Dual Credit Faculty will be supervised by the College’s respective department chair or designee and be evaluated and monitored to ensure the quality of instruction and compliance with the College’s policies and procedures in accordance with the standards established by the State of Texas and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The School District will provide and be responsible for the evaluation and assessment of Dual Credit Faculty for high school credit-only courses conducted at the **Early College High School**. For a comprehensive view of the Faculty Credentials and Qualification, Selection, Supervision, and Evaluation process, refer to the *Dual Credit Programs Instructional and Quality Standards Manual - Academic Affairs Division*.

b) **Professional Development**

**Early College High School** and the College shall provide opportunities for Dual Credit Faculty to collaborate through planning, teaching, and professional development. The School District will allow release time from School District duties for all Dual Credit Faculty to attend required College departmental meetings, discipline and course-specific College professional development training, and the two Dual Credit professional development days organized by the College held on the Saturday before each full semester begins. The

department chairs will provide the meeting schedule to the Dual Credit Faculty before the beginning of the semester, so that the Dual Credit Faculty can coordinate with their teaching responsibilities at the high school to attend the required meetings. **Early College High School** will provide common planning time for Dual Credit Faculty.

3) **LOCATION, FACILITIES, COSTS AND TRANSPORTATION**

The location of dual credit courses will be held at approved instructional sites in accordance with SACSCOC standards and College policies.

The Designated Texas Education Agency high school site, **Mission Career Tech Early College** is located at: **1802 Cleo Dawson, Mission, Texas 78572**

a) Facilities

The School District will work with the College to ensure that the School District's facilities meet the expectations and criteria required for college classes and are appropriate for college-level instruction by the first day of class including the following:

- School District will ensure that College Faculty and dual credit students have appropriate access to all available instructional facilities, resources, and essential technology;
- School District will permit access to the College's electronic learning resources and school library spaces when the course is taught at the School District; and
- School District offering science or Career and Technical courses will meet all applicable laboratory safety standards and obtain and install all material/equipment required to meet such standards prior to first class day. School District shall properly maintenance all lab material/equipment used for the College courses offered by the School District in a manner which complies with the College's program requirement.
- School District will permit the College to perform safety audits and inspections in dual credit classrooms and laboratories.

b) Faculty Stipend

School District instructors approved by the College to be Dual Credit Faculty and approved to teach college level courses will be paid a stipend by the College per class, per semester, as outlined in the College's ***Dual Credit Programs Instructional and Quality Standards Manual***.

c) Tuition and Fees (G1)

The College waives student tuition for dual credit "S" section college courses. College provides students access to college resources, and support services at no cost. The School District will be charged tuition and fees as outlined in ***Board Approved Dual Credit Students Sponsored by Partnering School Districts Tuition and Fees FY 2024-2025***.

d) Faculty Charges

When the College provides the faculty for a dual credit course, including courses given via distance learning, the School District is responsible for the mileage and faculty cost as stipulated in the Dual Credit Course Agreement (DCCA). If the School District cancels a dual credit course with an assigned College Faculty after August 5, 2024 (Fall 2024 semester), January 13, 2025 (Spring 2025 semester), May 19, 2025 (Summer I semester), and June 25, 2025 (Summer II), a Late Dual Credit Section Cancellation Fee will be assessed.

e) Transportation

The School District will provide transportation to students enrolled at **Early College High School** in accordance with State law and School District rules and procedures. The School District will also provide transportation for all **Early College High School** field trips and project-based learning activities. Students enrolled in dual credit courses at the College may be transported by the School District.

4) **COURSE CURRICULUM, INSTRUCTION, AND GRADING**

School Districts that participate in the Dual Credit Programs Designated High Schools at the College will comply with procedures and guidelines as published in the *Dual Credit Programs Principal Agreement* and the *Dual Credit Programs Instructional and Quality Standards Manual*, including the following:

a) Academic Instructional Calendar

Dual credit classes will follow the College Academic Calendar. Exceptions may be arranged through collaboration between the College and the School District. When the requested exception involves the Final Exam Schedule for full semester classes, the College Department Chair and Division Dean will be involved in any decision. The College requires that the Division Dean approve any exception. Notification of conflicts between mandatory State testing and final exams must be made well in advance of final exams. College courses and exams should take reasonable priority over School District activities.

b) Course of Study

The **Early College High School** and the College shall provide a course of study that enables a participating student to receive a high school diploma and either a certificate level degree, an associate's degree or 60 credit hours that are transferable and applicable towards a baccalaureate degree during grades 9-12. **Early College High School** students will receive a degree plan upon the completion of a career and program of study interest inventory. During a student's senior year, or after completion of the Core Curriculum, courses for field of study programs can be completed according to the College's suggestion of course sequencing. Such courses shall have been evaluated and approved through the official College curriculum approval process and shall be taught at the College level. The College does not offer kinesiology, guided studies, competency-based or developmental courses for dual credit.

c) Curriculum Alignment (G4)

The **Early College High School** and College shall provide a rigorous course of study that enables a participating student to receive a high school diploma and complete the Texas Higher Education Coordinating Board's (THECB) core curriculum as defined by the Texas Administrative Code (TAC 4.28), certificate level degree, an associate's degree or at least 60 credit hours towards a baccalaureate degree during grades 9-12. The **Early College High School** will provide students with academic, social, and emotional support during their course of study. The College will regularly update the **Early College High School** counselor and principal regarding College curricular changes. **Early College High School** is responsible for ensuring that state course requirements for high school graduation are fulfilled. The **Early College High School** and College will establish a course equivalency crosswalk and will be updated as required. The College's Catalog identifies the number of credits that may be earned for each college course offered at **Early College High School**.

d) Books and Supplemental Materials

The School District will provide textbooks for each registered student, equipment, and supplemental materials required for the cohort (S sections) classes. The College will consider the use of free open educational resources or low-cost educational resources in courses offered under the program for the School District. College-approved textbooks purchased by the School District as required for a college course are allowed to be used for four (4) years. Chairs may request a change of textbooks earlier than four (4) years, if the textbooks are for technology-based courses or with reasonable justification. Required textbooks and materials shall be available to each registered student on the first-class day. Exceptions must be discussed with the Associate Vice President for Dual Credit Programs and the Department Chair.

e) Grading Periods and Policies

Faculty will follow the College Grading System as stated in the College's **Board TASB Policy EGA — Academic Achievement: Grading and Credit**, as well as the grading criteria in the department approved syllabus. **Early College High School** students will be informed by the instructor of academic progress/grade status prior to the Last Day to Drop/Withdraw at the College. **Early College High School** students struggling to maintain a passing grade will be advised by the instructor or the high school counselor to withdraw from the college course in order to avoid future problems related to admissions, financial aid, and scholarships. Withdrawal from the college course does not result in a withdrawal from the high school course. **Early College High School** personnel are responsible for advising dual credit students concerning academic progress in the high school component of the course.

f) Reporting Required Critical Student Performance Information

The College has developed guidelines for sharing critical student performance information when needed for high school reporting.

**STC Faculty**

- Will only provide the School District with final course numeric grades, based on a standard 100-point scale upon the School District's request. Such requests must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week.
- Will not be required to submit a midterm course grade.
- Will provide the following Starfish Early Alert Surveys:
  - Fall 2024 and Spring 2025: First Week Attendance Verification, and two Progress Surveys (Weeks 5-6 & Weeks 11-12)
  - Summer 2025: First Week Attendance Verification, and one Progress Survey (Week 3)

**Dual Credit Faculty**

- Will comply with the guidelines relating to reporting requirements and responsibilities of the Dual Credit Faculty regarding parental inquiries, progress reports, and disciplinary matters which are found in the ***Dual Credit Programs Instructional and Quality Standards Manual***.

g) Submission of College Grade

The primary responsibility for assigning College grades in a dual credit course belongs to the faculty member. Therefore, in the absence of compelling evidence of discrimination, differential treatment, or procedural irregularities, the decision of the faculty member responsible for the course shall be final. College and School District officials will not unreasonably interfere with the faculty member's authority to assign College grades. The final course grade submitted for the College will be a letter grade. A numeric grade based

on a standard 100-point scale will be provided by STC Faculty, upon the School District's request. Such request must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week. The final course grade recorded for the College will be a letter grade and for the high school a numeric grade that may differ from the College letter grade.

5) **DUAL CREDIT POLICIES**

This IA is subject to the following policies:

- i. ***Board Policy #3230 Dual Credit Programs with Partnering School Districts***
  - Lists general provisions that partnering School District must comply with; and
  - States that tuition and fees for dual credit students sponsored by partnering School District will be charged as approved by the College's Board of Trustees.
  
- ii. ***Board Policy #3232 Dual Credit Student Eligibility Requirements***
  - Outlines the dual credit student eligibility requirements;
  - Stipulates limitations on what courses and how many hours may be taken;
  - Mandates student compliance with Financial Aid Satisfactory Academic Progress (SAP); and
  - Levies the independent student tuition and fees for students enrolled in (non-S) section(s) with approval by the College.
  
- iii. ***Board TASB Policy EGA: Academic Achievement — Grading and Credit***
  - States expectation that students meet academic standards for coursework at the College;
  - Calculation of the GPA; and
  - Student standards of performance.
  
- iv. ***Board Policy #3322 Student Financial Aid - Satisfactory Academic Progress (SAP)***
  - Cites Federal regulations that require the College to monitor Satisfactory Academic Progress (SAP) for all students, including dual credit students, in order to determine financial aid eligibility; and
  - Cites regulations that require the evaluation of quantitative (67% course completion rate and maintaining at least a 2.0 cumulative GPA) standards, as well as completion of a degree or certificate within 150% of normal time frame.

6) **STUDENT ENROLLMENT AND SUPPORT SERVICES**

Upon mutual agreement, the College will assist with enrollment at least once per semester for all students who are qualified and wish to enroll in academic dual credit courses. **Early College High School** students must meet the same requirements and pre-requisites as all College students for college classes. Academic placement is based on the College adopted TSI scores. **Early College High School** students are required to meet TSI requirements when changes to the exemption scores occur at the State or College level to comply with policy.

a) **Student Eligibility**

The College requires the School District to follow all College enrollment procedures and guidelines for dual credit students. All procedures and guidelines are outlined in the College's ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

All students must meet dual credit admissions and eligibility requirements as outlined by the THECB laws and regulations, the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.85, and as stated in the College's **Board TASB Policy FB: Admissions**. The School District will work with the College to make certain all dual credit students are enrolled by the first day of class to help ensure student success and to comply with the College Dual Credit Programs Admission and Registration Timeline. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

High school students are eligible to participate in the Dual Credit Programs upon meeting the Texas Success Initiative (TSI) Assessment minimum passing scores established by the THECB and the College dual credit course pre-requisites as published in the College's **Dual Credit Programs Enrollment and Support Services Manual**.

Dual credit students must comply with the College's Academic Progress Standards as outlined in **Board TASB Policy EGA: Academic Achievement — Grading and Credit** and **Board Policy #3322**. Federal Financial Aid SAP requirements measure all students' GPA and progression regardless of whether they receive aid and these requirements are applicable to dual credit students who are still in high school.

b) Course Load

As stated in the College's **Board Policy #3232 Dual Credit Student Eligibility Requirement**, dual credit students may not enroll in college-level courses until the Spring semester of their 9th grade, and then limited to no more than two (2) dual credit courses for that semester from an approved list of recommended courses. All 10th grade students will be limited to only two (2) dual credit courses per Fall and Spring semester. All 11th and 12th grade students should not exceed four (4) dual credit courses per Fall and Spring semesters. Summer session enrollment is limited to two (2) dual credit courses for Summer Term I/III and two (2) dual credit courses for Summer Term II.

Dual credit students shall be limited to courses within their declared major and corresponding degree plan. Students who declare a major leading to a Career Technical Education (CTE) certificate or Associate degree, may also enroll in academic dual credit courses, limited to English 1301, Mathematics/Natural Science Electives, Humanities Electives, Social and Behavioral Electives, and other Associate of Applied Science (AAS) Electives needed to complete their Certificate and/or AAS degree, while not exceeding the limitation on dual credit courses per semester described below. Students may attempt a maximum of 68 credit hours, with the exception of students pursuing the Associate of Science in Engineering. The Dual Credit Programs is subject to all applicable College policies and procedures.

*Non-S Section Enrollment*

Students who want to enroll in regular (non-S) section(s) must submit a request and be approved by the Dean of Dual Credit Programs and School District Partnerships. Students can only be enrolled in courses within their declared major. Any student approved to enroll in a regular (non-S) section(s) will not be assessed the independent student tuition and fee rates based on the Board Approved Tuition & Fee Schedule. Dual credit students who do not receive approval to enroll in a regular (non-S) section(s), may still enroll, but will be assessed the independent student tuition and fee based on the Board Approved Tuition & Fee Schedule.

Non-S section requests for 10 or more students in the same course type during the same semester will require an “S” section to be requested by the School District. Criteria are for “S” section designation available on the Dual Credit Programs Website, which includes the eligibility of enrollment of only 11<sup>th</sup> and 12<sup>th</sup> graders.

#### *Dual Credit Sections*

Dual credit sections assigned to an STC Faculty and/or Dual Credit Faculty must have a minimum of ten (10) students enrolled in Academic sections and seven (7) in Career Technical Education sections. Dual credit sections with fewer than the minimum enrollment will be canceled by the advertised semester deadline. Dual Credit Programs will work with the School District to determine options to combine dual credit courses with partnering School District’s approval, if available.

#### *Contingency of Enrollment*

Enrollment in dual credit courses is contingent upon **Early College High School** students’ maintaining scholastic progress standards as outlined in the College’s Academic Catalog. The **Early College High School** principal’s office and counseling center, working with the College’s Dual Credit Programs will maintain a schedule of courses that will be offered to every cohort class for planning and advising and share information regarding student enrollment.

#### *Student Attendance Policies*

**Early College High School** students are required to maintain regular and punctual attendance in class and laboratories to meet the required number of contact hours per semester. Therefore, absences, dismissal of classes, and early release (except in emergency or inclement weather or when related to state-mandated assessment days), are in violation of the contract between **Early College High School**, the College, and the THECB.

#### c) Student Composition of Class

As outlined in the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85, the school district may not enroll both dual credit and non-dual credit students in the same section unless the development of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- i. If the course is required for completion under State Board of Education High School graduation requirements, and the school is otherwise unable to offer such a course.
- ii. If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students.
- iii. If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

#### d) Collaboration and Outreach Efforts (G1)

The College provides informational sessions for students and parents regarding dual credit opportunities, benefits, cost, and resources. Sessions are available throughout the academic year upon request by the School District. The College disseminates the most current dual credit information regarding enrollment, resources, and requirements for the program the College’s dual credit website.

e) Advising (G3)

The College and the School District offer college advising services for dual credit students and the College offers a College Advising Training Program for High School District Counselors.

- i. Advising responsibilities by the College and School District are delineated below:
  - Plan, schedule and offer advising and student support throughout the academic year;
  - Offer orientations and advising sessions that increase student's college knowledge and resources for new and continuing dual credit students;
  - Serve as the designated college support services staff for advising dual credit students.
- ii. The School District will provide the following services and resources:
  - Provide facilities such as classrooms, computer labs, auditoriums or settings that will allow for the College to provide one-to-one advising, online advising or group type advising;
  - Provide equipment such as computer technology to facilitate advising or meetings.
  - Include and invite additional high school staff or district administration to participate or attend scheduled meetings, trainings or sessions.

In active collaboration with the College, the School District shall take whatever actions deemed reasonably necessary by the College to fully comply with the advising mandates delineated in TX SB 25 (2019) and TX SB 1324 (2019), which collectively address measures public institutions of higher education must take to facilitate successful transfer, academic progress, and timely graduation through, among other things, the filing of degree plans at certain milestones and the publication of course sequences. The College and the School District shall also take necessary actions to ensure compliance with any and all advising requirements of TX SB 1277 (2021), including but not limited to designating at least one employee from either institution to provide academic advising to any student who enrolls in a dual credit course before beginning the course.

f) Advising Students on Transferability and Applicability (G3)

The College will provide advising opportunities to students as to the transferability and applicability to baccalaureate degree plans of all college credit offered and earned.

g) Counseling and Student Accommodations

The College and the School District will adhere to Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA), and the ADA Amendments Act of 2008.

The School District will be responsible for implementing policies and procedures to enable students to identify disability needs and to provide academic accommodations for dual credit students. If the class is taught at the high school by a Dual Credit Faculty, the School District's high school will be responsible to provide the academic accommodations. If the class is taught by a STC Faculty at the high school, the College Counselor will coordinate academic accommodations with the high school's Special Education Counselor. Students are not eligible to receive and/or otherwise utilize Individual Education Plans (IEP's) in Dual Credit courses. All procedures and guidelines are outlined in the College ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link:

<https://www.southtexascollege.edu/dual/index.html>.

- h) Pathways Alignment (G2)  
The College provides a comprehensive guide to the alignment of High School endorsements, dual credit courses, post-secondary pathways, credentials at the institution, and industry certifications.
- i) Transcription of Credit  
The College and the School District will enter and record into their respective transcripts all credits earned for dual credit courses for both college credit and high school credit upon the student completion of the requirements for each course.
- j) Commencement Ceremonies  
To become eligible to participate in the College Commencement Ceremonies held in May, December, or at such time determined by the Board of Trustees, dual credit students must be enrolled in all final coursework for their declared program and all coursework must be completed at the end of the semester of graduation. Dual Credit students who are eligible to participate cannot defer participation to a later Commencement Ceremony date. The College Registrar is the Graduation Determination Official and has the final authority to determine dual credit eligibility for graduation and ceremony participation. Dual credit students must meet all graduation requirements as outlined in College Policy to be eligible for graduation and participation in the Commencement Ceremonies.
- k) Student Conduct  
All students, including dual credit students, are subject to discipline and appropriate sanctions, ranging from verbal or written warning to suspension and expulsion from South Texas College and all related programming, under the South Texas College Student Handbook and Code of Student Conduct. The Code of Student Conduct is an articulation of South Texas College's commitment to maintaining an environment that recognizes and supports the rights of its students, while providing a guide for defining behaviors the College considers inappropriate. Procedures, including a list of violations, potential sanctions, and individual rights for each student, are listed in the South Texas College Student Handbook, Chapter 2, Code of Student Conduct. Dual credit students who receive a sanction of suspension or expulsion from the institution must be removed from the college course and placed in a high school credit course or a traditional high school setting by the School District; and in accordance with Texas State law shall have a transcript notation of suspension or expulsion placed on their official record. On request by the student, the College may remove the notation from the official transcript. Further, South Texas College reserves the right to refer cases to the Behavioral Intervention Team for review and threat assessment. An electronic copy of this Student Handbook and Code of Conduct may be accessed on following link: [https://www.southtexascollege.edu/pdf/student\\_code\\_of\\_conduct.pdf](https://www.southtexascollege.edu/pdf/student_code_of_conduct.pdf)
- l) Student Complaints  
The College's Grievance and/or Complaint procedures for handling student complaints regarding college courses are applicable to all students, including those enrolled in dual credit courses. Dual credit students who would like to submit reports or complaints shall adhere to College's **Board TASB Policy FLD — Student Rights and Responsibilities: Student Complaints** and follow the process and procedures as detailed in the College's [Student Handbook](#) and/or the [Employee Handbook](#), depending on whether the report reports or complaint relates to another College student or College employee. Generally, students should report complaints relating to a Dual Credit course to the College. If the student chooses to report to the School District, the School District shall promptly report the matter

to the College. The College shall be responsible for implementing the College's Grievance and/or Complaint procedures only if the College has jurisdiction to do so including, but not limited to, jurisdiction over the educational program or activity, the complainant, and respondent.

Student reports and complaints alleging sex-based discrimination, harassment, domestic violence, dating violence, stalking, or other sexual misconduct in a Dual Credit course will be handled by the College in accordance with the policy and procedures outlined in College's ***Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence***. A student may report a grievance or complaint at the following link: <https://www.southtexascollege.edu/report/index.html>.

#### 7) **DATA SHARING**

FERPA allows protected student data to be exchanged between the College and School District for students that are dually enrolled without requiring the consent of either the parents or the student under § 99.34. If the student is under 18, the parents still retain the right under FERPA to inspect and review any education records maintained by the School District, including records that the College disclosed. The College and the School District are expected to meet FERPA requirements to maintain the privacy of student data.

The College will provide data reports to the School District via standard reports as per identified timelines. These reports have been developed in an effort to provide required data in a timely manner to our partners with a signed (IA). The School District shall provide a primary and secondary contact, at the School District and at each high school, to receive data via a secure process from the College. These contacts will be responsible for distributing data securely within their assigned area and within FERPA guidelines. Any student level data received from the College shall not be shared outside the School District without prior authorization from the College.

The College partners may request data outside of the scheduled report distribution schedule provided:

- An (IA) has been executed and is active between the partner organization and the College
- The data request is submitted, at minimum, three (3) business days prior to the requested delivery date

**PLEASE NOTE:** Requests are **NOT** guaranteed to be delivered by the requested delivery date and may be delayed depending on the data team's existing request volume. Requests will be prioritized depending on identified need.

Partners may submit an e-mail request for reports to: [dcdatarequest@southtexascollege.edu](mailto:dcdatarequest@southtexascollege.edu)

#### 8) **RECOGNITION OF HIGHER EDUCATION PARTNER**

The School District, when reporting and publicizing high school *students' completion* of dual credit **hours earned, number of courses completed, course types, degrees, or certificates**, will recognize all Higher Education partners, including South Texas College. Furthermore, when the School District advertises and/or publicizes including but not limited to, designations, awards received, tuition saved, and articles written in social media, television commercials and print ads for dual credit, the School District will recognize South Texas College as its Higher Education partner. The following statement must be included in all the School District's publications and/or advertisements in regards to the Dual Credit Programs:

“[ISD name] saves families hundreds of thousands of dollars in tuition and fees by collaborating with South Texas College, our Higher Education partner, to offer college credit hours and college certificates and degrees.

In addition, the School District shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the College’s ***Branding, Marketing, and Advertising Guidelines for South Texas College Dual Credit Programs*** at [www.southtexascollege.edu/go/dual-credit-marketing](http://www.southtexascollege.edu/go/dual-credit-marketing) (see Exhibit A for Sample Recognition). Failure to follow this provision will result in a non-compliance notification as stated in Section 9 of this document.

9) **ADMINISTRATION OF STATEWIDE INSTRUMENTS**

**Early College High School** shall comply with State Board of Education rules regarding administration of the assessment instruments as required by Subchapter B, Chapter 39. In addition **Early College High School** will administer a Texas Success Initiative (TSI) college placement exam to all incoming ninth (9<sup>th</sup>) graders to assess college readiness and to enable students to begin college courses based on their performance as soon as students are able and ready. Subsequent dates for TSI college placement exams will be scheduled and provided by **Early College High School**.

10) **PROVISIONS FOR REVIEWING DATA FOR PROGRAM IMPROVEMENTS**

School District and the College shall develop a plan for the evaluation of the Program to be completed each year based on the collection and review of data.

11) **TITLE IX OF THE EDUCATION AMENDMENTS 1972**

The School District will comply with Title IX of the Education Amendments 1972 (20 U.S.C. § 1681 et seq.) and its implementing regulations as stated in the College’s ***Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence*** and the School District Title IX policy in resolving incidents and complaints. An electronic copy of the College’s Board Policy may be accessed on following link: <https://admin.southtexascollege.edu/president/policies/pdf/4000/4216.pdf>.

Title IX of the Education Amendments of 1972 (20 U.S.C. s1681 et seq) and it’s implementing regulations, 34 C.F.R. Part 107 (Title IX) state: “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Title IX resources, policies, and procedures, including the names and contact information of the Title IX Coordinator and any Title IX Deputy Coordinators for the College are located at the following link: <https://www.southtexascollege.edu/about/notices/title-ix.html>.

Together with the execution of this IA, the School District will, by completing Exhibit C hereto, designate a specific School District official **who is trained to investigate and address matters relating to Title IX and civil rights issues, including but not limited to Title VI and Title VII of the Civil Rights Act**, to serve as the authorized liaison with the South Texas College Office of Human Resources and/or the Title IX Coordinator.

Pursuant to the following protocol, the School District and the College will work in a collaborative and timely manner in connection with any claims or investigations arising under Section 8 of the South Texas College Dual Credit Programs IA, Exhibit C.

## **B. Title IX Protocol**

- a) The College and the School District acknowledge that jurisdiction over incidents falling within Title IX can be difficult to determine with respect to Dual Credit Programs, and sometimes jurisdiction is shared by both parties. This protocol is agreed to by the College and the School District to establish clarity and coordination with a set of consistent guidelines for each to follow. The general principle is one of establishing a nexus, and determining which party has the strongest nexus to the alleged misconduct, or whether a nexus reasonably exists with respect to the jurisdiction of both parties, in which case jurisdiction exists for both and in most cases will result in collaborative investigations and separate resolutions in accordance with the policies of each party. In all collaborative processes, the parties agree to share investigation-related information with each other to the extent permitted by law.
- b) In any complaint where the law permits, the College and the School District agree to share information about the outcome of the complaint with the other party to the extent the outcome impacts the other party or its students/employees.
- c) In any circumstance where the parties agree to do so, or where the respondent dual credit student or employee is arguably under the jurisdiction of both parties (regardless of who controls the venue), investigations can be conducted jointly with (at least) one representative from each party. The results of the investigation (one joint investigation report encompassing the policies of both parties) will be made available to both parties, with appropriate redactions as necessary. The parties may then each use the results of the investigation to pursue their own independent resolutions of the complaint. Where investigation procedures of the parties differ substantially, it may be impossible for a collaborative investigation to comply with both, in which case separate investigations should be conducted.
- d) Where one party controls the venue of the alleged misconduct and the respondent is a student or employee of that same party, that party shall normally have primary jurisdiction over the complaint.
- e) Where a party controls the venue in which the complainant is its student/employee and the respondent is the student or employee of another party, the complainant will have the right to file a complaint within the other party's grievance process. The party in which the complainant is enrolled is responsible for providing supportive measures to the complainant.
- f) Where a party provides only instruction/credit for a course, and is not otherwise involved in any way in an act of misconduct, that party shall have no responsibility under this protocol except as policy otherwise requires (e.g., mandated reporting responsibilities).
- g) Where a party controls only the venue of a course, and is not otherwise involved in any way in an act of misconduct, that party will review any needed remedial measures related to the safety of the venue and implement them accordingly.
- h) Control:
  - i. A party who controls the venue and the instruction, provides an employee for instruction, and provides credit for the course controls that course.

- ii. A party who provides instruction in the venue of the other party does not control that venue.
- i) Each party’s employees are expected/encouraged to participate as witnesses in any resolution process, as necessary.
- j) Student:
  - i. A student enrolled in a dual-credit/early college course is a student of both parties, regardless of which party has the primary relationship with the student.
  - ii. Any party’s policies and procedures will explicitly be made applicable to its students, including those who are dual-enrolled/participating in early college.
- k) Imposing consequences on a respondent by two parties is appropriate when the student is enrolled within the educational program of both parties, though the parties can agree that only one party will enforce its policies and procedures in a given situation. In such situations, the parties may agree that the party with the primary relationship to the student will take the lead and/or enforce its policies and procedures, or that the party in whose program the incident took place will normally have primary jurisdiction.
- l) Each course should clearly designate which party’s educational program the course is part of, and/or whether more than one party is the sponsor/provider of a course.

**12) NON-DISCRIMINATION**

The College prohibits discrimination, including harassment, and sexual misconduct against any employee, applicant for employment, student or applicant for admission on the basis of any protected class or any other basis prohibited by law. Protected classes at the College include: race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status or any other basis prohibited by law.

Discrimination is defined as prohibited conduct directed at an employee or student on the basis of race, color, national origin, religion, age, sex, including pregnancy and parental status, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, that adversely affects the employee’s employment or that adversely affects the student.

For more information, please visit College’s *Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence*.

**13) DISCONTINUATION OF OPERATIONS**

Should the School District or College elect to discontinue the operation of the **EARLY COLLEGE HIGH SCHOOL**, the provisions for serving the students will include the following:

- a) Notification of the discontinuation of the operation should be communicated immediately to the partnering high school and College administration.
- b) Based on the College’s assessment, the last accepted cohort may be allowed to continue as designated until students phase out of the 12<sup>th</sup> grade.

While in the process of discontinuing operation, the Designated High School may not enroll any additional students in the designated program in grades that have been phased out. In addition,

while the designated school is in the process of discontinuing operation, the designated program must continue to meet all of the required design elements and provide full support for all students enrolled in the designated program as mandated by the Texas Education Agency and other regulating partners such as Educate Texas.

**14) INTERLOCAL AGREEMENT(IA)**

This IA may be amended by mutual written agreement of both parties.

The College and the School District reserve the right to terminate this IA, by notice from either party in accordance with this IA or by operation of law. The College or the School District may terminate the IA no fewer than ninety (90) days prior to end of the semester during which notice was given. To be effective, notice must be submitted in writing, signed by the College President or the School District Superintendent and personally delivered to the other party to this IA.

**15) NOTIFICATIONS OF NON-COMPLIANCE AND TERMINATION OF AGREEMENT**

If a party fail to comply with any provision of this IA, the other party may issue a Notification of Non-Compliance (Notice). The Notice shall be in writing and shall describe in detail the nature of the alleged non-compliance. The Notice will be provided to the College President or to the School District Superintendent for review and action. Failure to correct any condition of non-compliance within ten (10) business days following receipt of the Notice may, at the option of the party which sent the Notice, result in termination of this IA at the end of the semester during which the Notice was sent.-Any provision in this IA which requires performance by either party after the termination of this IA including, without limitation, confidentiality obligations, limitations of liability, and exclusions of damages, and any other provision or partial provision that by its nature would reasonably extend beyond the termination of this IA, shall be and remain enforceable after such termination of this IA for any reason whatsoever.

IN WITNESS THEREOF, the parties have duly approved this Interlocal Agreement, executed in duplicate originals on this \_\_\_\_ day of \_\_\_\_\_, 2024.

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Dr. Ricardo J. Solis  
President  
South Texas College

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Dr. Cris Valdez  
Interim-Superintendent  
Mission CISD

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Chairman, Board of Trustees  
South Texas College

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President, Board of Trustees  
Mission CISD

# Exhibit A Sample Recognition



**Monte Alto ISD**  
2d · 🌐

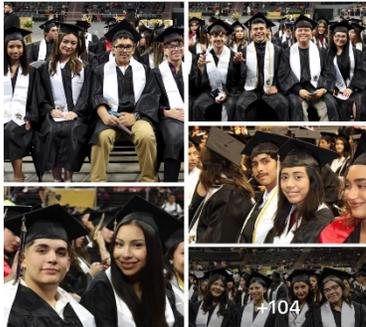
Congratulations to Myranda Garcia, Cristian Perez, Nathan Reyes, Anna Schuck, and Nicandro Torres who received their Associates Degree from South Texas College! We are so proud and can't wait to see what the future brings for these students!




**Hidalgo Independent School District**  
28m · 🌐

🎓 A huge CONGRATULATIONS to the graduating seniors of Hidalgo Early College High School for earning their associate's degree's and/or structural welding certifications from South Texas College before strutting across the HECHS stage! 🌟🎓 Here's to your remarkable achievements and the bright futures ahead! 🌟🎓

#HECHS #STCGraduates #DoubleDegrees  
#StructuralWeldingCertification #FutureLeaders  
#HidalgoISD #WeAreHidalgoISD #ThePlaceToBe



**Sharyland ISD**  
May 17 · 🌐

Congratulations to our two Diamondbacks that graduated with their Associates Degree from South Texas College on Friday, May 3rd. Both students were a part of the South Texas College Dual Enrollment Academy Programs.

Melissa Gonzales is a 2024 high school graduate, was in the Dual Enrollment Medical Science Academy, and has completed her Associates Degree in Biology with a cumulative GPA of 3.51.

Pedro Cordova is a 2024 high school graduate, was in the Dual Enrollment Business Administration Academy, and has completed his Associates Degree in Business Administration with a cumulative GPA of 3.40.





**SOUTH TEXAS  
COLLEGE**

**Interlocal Agreement  
South Texas College  
Mission Veterans Memorial Early College High School**

**SOUTH TEXAS COLLEGE** (herein called the “College”) and **Mission CISD** (herein called the “School District”) enter into the following Interlocal Agreement (IA), and for the terms of which WITNESS THE FOLLOWING:

**TERM**

This IA shall be in effect from August 19, 2024 to August 19, 2025, and posted during this term on the College’s and School District’s respective internet websites.

**IA PURPOSE**

The purpose of this IA is to outline the roles and responsibilities of the College and the School District that participate in Dual Credit Programs Designated High Schools. The IA references Texas Education Agency requirement of the House Bill 1638: Statewide Dual Credit Goals (herein called the “G1-4”). An additional Dual Credit Programs IA is required by the Texas Higher Education Coordinating Board (THECB).

**PREAMBLE**

WHEREAS the parties to this IA desire to establish **Mission Veterans Early College High School** (“**Early College High School**”), serving grades 9-12, and provide dual enrollment for dual credit college courses for high school students free of charge. The student population of the **Early College High School** will be composed of underserved and underrepresented high school students (grades 9-12); consisting of students who are at-risk, economically disadvantaged, first-generation college goers, English learners, and students with disabilities. Potential students for the **Early College High School** may be screened and selected through the use of a lottery system that encourages and considers applications from all students. All students will have an equal opportunity for acceptance, regardless of background or academic performance.

WHEREAS Early College High Schools are small schools with enrollments between 400-500 or fewer students (100-125 students per grade cohort) which provide students the opportunity to earn both a high school diploma and up to two years of transferable academic college credits (60), certificate level degree, an associate’s degree, and/or at least 60 credit hours towards a baccalaureate degree during grades 9-12. and;

WHEREAS Early College High Schools prepare this population of high school students for successful career and educational futures through a full integration of high school, college, high demand/high skill career preparation, improved academic performance, and increase high school and college/university completion rates;

WHEREAS both **Early College High School** and the College are willing and able to participate in the facilitation of this program to benefit the students they both seek to assist.

NOW, THEREFORE, in consideration of the covenants, and conditions and provisions set forth herein, the parties hereto agree as follows:

1) **STATEMENT OF GENERAL DUTIES AND OBLIGATIONS**

- a) The Early College High School established under this agreement will be governed by state and federal laws and regulations, school district, and college policies and requirements. The School District shall apply to the Texas Education Agency (TEA) for the establishment and approval of an Early College High School designation. Prior to the yearly designation renewal submission to TEA, the School District shall notify the College of any additional Institution of Higher Education partnership(s), which may impact the continuance of this agreement.
- b) A Leadership Team comprised of members of the School District and the College will meet regularly as mutually agreed to by both parties to plan and make decisions about the design and fidelity of the implementation of the Early College High School Benchmarks. The team will work collaboratively to meet established benchmarks in: (1) Target Population, (2) Partnership Agreement, (3) P-16 Leadership Initiatives, (4) Curriculum and Support, (5) Academic Rigor and Readiness, and (6) School Design. As the school moves through the implementation process and scales up to serve grades 9-12<sup>th</sup> new topics will be addressed to include, but not limited to community partnerships, dual credit, student support systems and expanding the college culture. The Leadership Team will also address issues of sustainability such as regularly reviewing the IA, discussing budget and cost arrangements, planning for leadership change in the School District and the College if it applies and expanding and enhancing the partnership.

2) **ACADEMIC POLICIES & PROCEDURES**

Academic policies and procedures applicable to regular college courses and students will also apply to dual credit courses and dual credit students. A degree plan with a defined sequence of courses will be available through Degree Works for all dual credit students.

The School District acknowledges that the College is in the process of replacing its existing Board Policies. As the existing Policies are retired and replaced, the College shall notify the School District and provide a copy of the replacement policy. If necessary, the College and the School District will modify this IA to incorporate the new policies.

a) **Faculty Qualification, Selection, Supervision, and Evaluation**

The College has established an approval process for selecting and/or approving qualified School District Faculty (those approved will herein be called “Dual Credit Faculty”) to teach dual credit course(s). Each approved Dual Credit Faculty will be supervised by the College’s respective department chair or designee and be evaluated and monitored to ensure the quality of instruction and compliance with the College’s policies and procedures in accordance with the standards established by the State of Texas and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The School District will provide and be responsible for the evaluation and assessment of Dual Credit Faculty for high school credit-only courses conducted at the **Early College High School**. For a comprehensive view of the Faculty Credentials and Qualification, Selection, Supervision, and Evaluation process, refer to the *Dual Credit Programs Instructional and Quality Standards Manual - Academic Affairs Division*.

b) **Professional Development**

**Early College High School** and the College shall provide opportunities for Dual Credit Faculty to collaborate through planning, teaching, and professional development. The School District will allow release time from School District duties for all Dual Credit Faculty to attend required College departmental meetings, discipline and course-specific College professional development training, and the two Dual Credit professional development days organized by the College held on the Saturday before each full semester begins. The

department chairs will provide the meeting schedule to the Dual Credit Faculty before the beginning of the semester, so that the Dual Credit Faculty can coordinate with their teaching responsibilities at the high school to attend the required meetings. **Early College High School** will provide common planning time for Dual Credit Faculty.

3) **LOCATION, FACILITIES, COSTS AND TRANSPORTATION**

The location of dual credit courses will be held at approved instructional sites in accordance with SACSCOC standards and College policies.

The Designated Texas Education Agency high school site, **Mission Veterans Memorial Early College High School** is located at: **700 E. 2 Mile Rd., Mission, TX 78574**

a) Facilities

The School District will work with the College to ensure that the School District's facilities meet the expectations and criteria required for college classes and are appropriate for college-level instruction by the first day of class including the following:

- School District will ensure that College Faculty and dual credit students have appropriate access to all available instructional facilities, resources, and essential technology;
- School District will permit access to the College's electronic learning resources and school library spaces when the course is taught at the School District; and
- School District offering science or Career and Technical courses will meet all applicable laboratory safety standards and obtain and install all material/equipment required to meet such standards prior to first class day. School District shall properly maintenance all lab material/equipment used for the College courses offered by the School District in a manner which complies with the College's program requirement.
- School District will permit the College to perform safety audits and inspections in dual credit classrooms and laboratories.

b) Faculty Stipend

School District instructors approved by the College to be Dual Credit Faculty and approved to teach college level courses will be paid a stipend by the College per class, per semester, as outlined in the College's ***Dual Credit Programs Instructional and Quality Standards Manual***.

c) Tuition and Fees (G1)

The College waives student tuition for dual credit "S" section college courses. College provides students access to college resources, and support services at no cost. The School District will be charged tuition and fees as outlined in ***Board Approved Dual Credit Students Sponsored by Partnering School Districts Tuition and Fees FY 2024-2025***.

d) Faculty Charges

When the College provides the faculty for a dual credit course, including courses given via distance learning, the School District is responsible for the mileage and faculty cost as stipulated in the Dual Credit Course Agreement (DCCA). If the School District cancels a dual credit course with an assigned College Faculty after August 5, 2024 (Fall 2024 semester), January 13, 2025 (Spring 2025 semester), May 19, 2025 (Summer I semester), and June 25, 2025 (Summer II), a Late Dual Credit Section Cancellation Fee will be assessed.

e) Transportation

The School District will provide transportation to students enrolled at **Early College High School** in accordance with State law and School District rules and procedures. The School District will also provide transportation for all **Early College High School** field trips and project-based learning activities. Students enrolled in dual credit courses at the College may be transported by the School District.

4) **COURSE CURRICULUM, INSTRUCTION, AND GRADING**

School Districts that participate in the Dual Credit Programs Designated High Schools at the College will comply with procedures and guidelines as published in the *Dual Credit Programs Principal Agreement* and the *Dual Credit Programs Instructional and Quality Standards Manual*, including the following:

a) Academic Instructional Calendar

Dual credit classes will follow the College Academic Calendar. Exceptions may be arranged through collaboration between the College and the School District. When the requested exception involves the Final Exam Schedule for full semester classes, the College Department Chair and Division Dean will be involved in any decision. The College requires that the Division Dean approve any exception. Notification of conflicts between mandatory State testing and final exams must be made well in advance of final exams. College courses and exams should take reasonable priority over School District activities.

b) Course of Study

The **Early College High School** and the College shall provide a course of study that enables a participating student to receive a high school diploma and either a certificate level degree, an associate's degree or 60 credit hours that are transferable and applicable towards a baccalaureate degree during grades 9-12. **Early College High School** students will receive a degree plan upon the completion of a career and program of study interest inventory. During a student's senior year, or after completion of the Core Curriculum, courses for field of study programs can be completed according to the College's suggestion of course sequencing. Such courses shall have been evaluated and approved through the official College curriculum approval process and shall be taught at the College level. The College does not offer kinesiology, guided studies, competency-based or developmental courses for dual credit.

c) Curriculum Alignment (G4)

The **Early College High School** and College shall provide a rigorous course of study that enables a participating student to receive a high school diploma and complete the Texas Higher Education Coordinating Board's (THECB) core curriculum as defined by the Texas Administrative Code (TAC 4.28), certificate level degree, an associate's degree or at least 60 credit hours towards a baccalaureate degree during grades 9-12. The **Early College High School** will provide students with academic, social, and emotional support during their course of study. The College will regularly update the **Early College High School** counselor and principal regarding College curricular changes. **Early College High School** is responsible for ensuring that state course requirements for high school graduation are fulfilled. The **Early College High School** and College will establish a course equivalency crosswalk and will be updated as required. The College's Catalog identifies the number of credits that may be earned for each college course offered at **Early College High School**.

d) Books and Supplemental Materials

The School District will provide textbooks for each registered student, equipment, and supplemental materials required for the cohort (S sections) classes. The College will consider the use of free open educational resources or low-cost educational resources in courses offered under the program for the School District. College-approved textbooks purchased by the School District as required for a college course are allowed to be used for four (4) years. Chairs may request a change of textbooks earlier than four (4) years, if the textbooks are for technology-based courses or with reasonable justification. Required textbooks and materials shall be available to each registered student on the first-class day. Exceptions must be discussed with the Associate Vice President for Dual Credit Programs and the Department Chair.

e) Grading Periods and Policies

Faculty will follow the College Grading System as stated in the College's **Board TASB Policy EGA — Academic Achievement: Grading and Credit**, as well as the grading criteria in the department approved syllabus. **Early College High School** students will be informed by the instructor of academic progress/grade status prior to the Last Day to Drop/Withdraw at the College. **Early College High School** students struggling to maintain a passing grade will be advised by the instructor or the high school counselor to withdraw from the college course in order to avoid future problems related to admissions, financial aid, and scholarships. Withdrawal from the college course does not result in a withdrawal from the high school course. **Early College High School** personnel are responsible for advising dual credit students concerning academic progress in the high school component of the course.

f) Reporting Required Critical Student Performance Information

The College has developed guidelines for sharing critical student performance information when needed for high school reporting.

**STC Faculty**

- Will only provide the School District with final course numeric grades, based on a standard 100-point scale upon the School District's request. Such requests must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week.
- Will not be required to submit a midterm course grade.
- Will provide the following Starfish Early Alert Surveys:
  - Fall 2024 and Spring 2025: First Week Attendance Verification, and two Progress Surveys (Weeks 5-6 & Weeks 11-12)
  - Summer 2025: First Week Attendance Verification, and one Progress Survey (Week 3)

**Dual Credit Faculty**

- Will comply with the guidelines relating to reporting requirements and responsibilities of the Dual Credit Faculty regarding parental inquiries, progress reports, and disciplinary matters which are found in the **Dual Credit Programs Instructional and Quality Standards Manual**.

g) Submission of College Grade

The primary responsibility for assigning College grades in a dual credit course belongs to the faculty member. Therefore, in the absence of compelling evidence of discrimination, differential treatment, or procedural irregularities, the decision of the faculty member responsible for the course shall be final. College and School District officials will not unreasonably interfere with the faculty member's authority to assign College grades. The final course grade submitted for the College will be a letter grade. A numeric grade based

on a standard 100-point scale will be provided by STC Faculty, upon the School District's request. Such request must be submitted by the School District to the STC Faculty by the Friday before the beginning of the College's final exams week. The final course grade recorded for the College will be a letter grade and for the high school a numeric grade that may differ from the College letter grade.

5) **DUAL CREDIT POLICIES**

This IA is subject to the following policies:

- i. ***Board Policy #3230 Dual Credit Programs with Partnering School Districts***
  - Lists general provisions that partnering School District must comply with; and
  - States that tuition and fees for dual credit students sponsored by partnering School District will be charged as approved by the College's Board of Trustees.
  
- ii. ***Board Policy #3232 Dual Credit Student Eligibility Requirements***
  - Outlines the dual credit student eligibility requirements;
  - Stipulates limitations on what courses and how many hours may be taken;
  - Mandates student compliance with Financial Aid Satisfactory Academic Progress (SAP); and
  - Levies the independent student tuition and fees for students enrolled in (non-S) section(s) with approval by the College.
  
- iii. ***Board TASB Policy EGA: Academic Achievement — Grading and Credit***
  - States expectation that students meet academic standards for coursework at the College;
  - Calculation of the GPA; and
  - Student standards of performance.
  
- iv. ***Board Policy #3322 Student Financial Aid - Satisfactory Academic Progress (SAP)***
  - Cites Federal regulations that require the College to monitor Satisfactory Academic Progress (SAP) for all students, including dual credit students, in order to determine financial aid eligibility; and
  - Cites regulations that require the evaluation of quantitative (67% course completion rate and maintaining at least a 2.0 cumulative GPA) standards, as well as completion of a degree or certificate within 150% of normal time frame.

6) **STUDENT ENROLLMENT AND SUPPORT SERVICES**

Upon mutual agreement, the College will assist with enrollment at least once per semester for all students who are qualified and wish to enroll in academic dual credit courses. **Early College High School** students must meet the same requirements and pre-requisites as all College students for college classes. Academic placement is based on the College adopted TSI scores. **Early College High School** students are required to meet TSI requirements when changes to the exemption scores occur at the State or College level to comply with policy.

a) **Student Eligibility**

The College requires the School District to follow all College enrollment procedures and guidelines for dual credit students. All procedures and guidelines are outlined in the College's ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

All students must meet dual credit admissions and eligibility requirements as outlined by the THECB laws and regulations, the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.85, and as stated in the College's **Board TASB Policy FB: Admissions**. The School District will work with the College to make certain all dual credit students are enrolled by the first day of class to help ensure student success and to comply with the College Dual Credit Programs Admission and Registration Timeline. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link: <https://www.southtexascollege.edu/dual/index.html>.

High school students are eligible to participate in the Dual Credit Programs upon meeting the Texas Success Initiative (TSI) Assessment minimum passing scores established by the THECB and the College dual credit course pre-requisites as published in the College's **Dual Credit Programs Enrollment and Support Services Manual**.

Dual credit students must comply with the College's Academic Progress Standards as outlined in **Board TASB Policy EGA: Academic Achievement — Grading and Credit** and **Board Policy #3322**. Federal Financial Aid SAP requirements measure all students' GPA and progression regardless of whether they receive aid and these requirements are applicable to dual credit students who are still in high school.

b) Course Load

As stated in the College's **Board Policy #3232 Dual Credit Student Eligibility Requirement**, dual credit students may not enroll in college-level courses until the Spring semester of their 9th grade, and then limited to no more than two (2) dual credit courses for that semester from an approved list of recommended courses. All 10th grade students will be limited to only two (2) dual credit courses per Fall and Spring semester. All 11th and 12th grade students should not exceed four (4) dual credit courses per Fall and Spring semesters. Summer session enrollment is limited to two (2) dual credit courses for Summer Term I/III and two (2) dual credit courses for Summer Term II.

Dual credit students shall be limited to courses within their declared major and corresponding degree plan. Students who declare a major leading to a Career Technical Education (CTE) certificate or Associate degree, may also enroll in academic dual credit courses, limited to English 1301, Mathematics/Natural Science Electives, Humanities Electives, Social and Behavioral Electives, and other Associate of Applied Science (AAS) Electives needed to complete their Certificate and/or AAS degree, while not exceeding the limitation on dual credit courses per semester described below. Students may attempt a maximum of 68 credit hours, with the exception of students pursuing the Associate of Science in Engineering. The Dual Credit Programs is subject to all applicable College policies and procedures.

*Non-S Section Enrollment*

Students who want to enroll in regular (non-S) section(s) must submit a request and be approved by the Dean of Dual Credit Programs and School District Partnerships. Students can only be enrolled in courses within their declared major. Any student approved to enroll in a regular (non-S) section(s) will not be assessed the independent student tuition and fee rates based on the Board Approved Tuition & Fee Schedule. Dual credit students who do not receive approval to enroll in a regular (non-S) section(s), may still enroll, but will be assessed the independent student tuition and fee based on the Board Approved Tuition & Fee Schedule.

Non-S section requests for 10 or more students in the same course type during the same semester will require an “S” section to be requested by the School District. Criteria are for “S” section designation available on the Dual Credit Programs Website, which includes the eligibility of enrollment of only 11<sup>th</sup> and 12<sup>th</sup> graders.

*Dual Credit Sections*

Dual credit sections assigned to an STC Faculty and/or Dual Credit Faculty must have a minimum of ten (10) students enrolled in Academic sections and seven (7) in Career Technical Education sections. Dual credit sections with fewer than the minimum enrollment will be canceled by the advertised semester deadline. Dual Credit Programs will work with the School District to determine options to combine dual credit courses with partnering School District’s approval, if available.

*Contingency of Enrollment*

Enrollment in dual credit courses is contingent upon **Early College High School** students’ maintaining scholastic progress standards as outlined in the College’s Academic Catalog. The **Early College High School** principal’s office and counseling center, working with the College’s Dual Credit Programs will maintain a schedule of courses that will be offered to every cohort class for planning and advising and share information regarding student enrollment.

*Student Attendance Policies*

**Early College High School** students are required to maintain regular and punctual attendance in class and laboratories to meet the required number of contact hours per semester. Therefore, absences, dismissal of classes, and early release (except in emergency or inclement weather or when related to state-mandated assessment days), are in violation of the contract between **Early College High School**, the College, and the THECB.

c) Student Composition of Class

As outlined in the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85, the school district may not enroll both dual credit and non-dual credit students in the same section unless the development of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- i. If the course is required for completion under State Board of Education High School graduation requirements, and the school is otherwise unable to offer such a course.
- ii. If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students.
- iii. If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

d) Collaboration and Outreach Efforts (G1)

The College provides informational sessions for students and parents regarding dual credit opportunities, benefits, cost, and resources. Sessions are available throughout the academic year upon request by the School District. The College disseminates the most current dual credit information regarding enrollment, resources, and requirements for the program the College’s dual credit website.

e) Advising (G3)

The College and the School District offer college advising services for dual credit students and the College offers a College Advising Training Program for High School District Counselors.

- i. Advising responsibilities by the College and School District are delineated below:
  - Plan, schedule and offer advising and student support throughout the academic year;
  - Offer orientations and advising sessions that increase student's college knowledge and resources for new and continuing dual credit students;
  - Serve as the designated college support services staff for advising dual credit students.
- ii. The School District will provide the following services and resources:
  - Provide facilities such as classrooms, computer labs, auditoriums or settings that will allow for the College to provide one-to-one advising, online advising or group type advising;
  - Provide equipment such as computer technology to facilitate advising or meetings.
  - Include and invite additional high school staff or district administration to participate or attend scheduled meetings, trainings or sessions.

In active collaboration with the College, the School District shall take whatever actions deemed reasonably necessary by the College to fully comply with the advising mandates delineated in TX SB 25 (2019) and TX SB 1324 (2019), which collectively address measures public institutions of higher education must take to facilitate successful transfer, academic progress, and timely graduation through, among other things, the filing of degree plans at certain milestones and the publication of course sequences. The College and the School District shall also take necessary actions to ensure compliance with any and all advising requirements of TX SB 1277 (2021), including but not limited to designating at least one employee from either institution to provide academic advising to any student who enrolls in a dual credit course before beginning the course.

f) Advising Students on Transferability and Applicability (G3)

The College will provide advising opportunities to students as to the transferability and applicability to baccalaureate degree plans of all college credit offered and earned.

g) Counseling and Student Accommodations

The College and the School District will adhere to Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA), and the ADA Amendments Act of 2008.

The School District will be responsible for implementing policies and procedures to enable students to identify disability needs and to provide academic accommodations for dual credit students. If the class is taught at the high school by a Dual Credit Faculty, the School District's high school will be responsible to provide the academic accommodations. If the class is taught by a STC Faculty at the high school, the College Counselor will coordinate academic accommodations with the high school's Special Education Counselor. Students are not eligible to receive and/or otherwise utilize Individual Education Plans (IEP's) in Dual Credit courses. All procedures and guidelines are outlined in the College ***Dual Credit Programs Enrollment and Support Services Manual***. An electronic copy of this document may be accessed on the Dual Credit Programs webpage at the following link:

<https://www.southtexascollege.edu/dual/index.html>.

- h) Pathways Alignment (G2)  
The College provides a comprehensive guide to the alignment of High School endorsements, dual credit courses, post-secondary pathways, credentials at the institution, and industry certifications.
- i) Transcription of Credit  
The College and the School District will enter and record into their respective transcripts all credits earned for dual credit courses for both college credit and high school credit upon the student completion of the requirements for each course.
- j) Commencement Ceremonies  
To become eligible to participate in the College Commencement Ceremonies held in May, December, or at such time determined by the Board of Trustees, dual credit students must be enrolled in all final coursework for their declared program and all coursework must be completed at the end of the semester of graduation. Dual Credit students who are eligible to participate cannot defer participation to a later Commencement Ceremony date. The College Registrar is the Graduation Determination Official and has the final authority to determine dual credit eligibility for graduation and ceremony participation. Dual credit students must meet all graduation requirements as outlined in College Policy to be eligible for graduation and participation in the Commencement Ceremonies.
- k) Student Conduct  
All students, including dual credit students, are subject to discipline and appropriate sanctions, ranging from verbal or written warning to suspension and expulsion from South Texas College and all related programming, under the South Texas College Student Handbook and Code of Student Conduct. The Code of Student Conduct is an articulation of South Texas College's commitment to maintaining an environment that recognizes and supports the rights of its students, while providing a guide for defining behaviors the College considers inappropriate. Procedures, including a list of violations, potential sanctions, and individual rights for each student, are listed in the South Texas College Student Handbook, Chapter 2, Code of Student Conduct. Dual credit students who receive a sanction of suspension or expulsion from the institution must be removed from the college course and placed in a high school credit course or a traditional high school setting by the School District; and in accordance with Texas State law shall have a transcript notation of suspension or expulsion placed on their official record. On request by the student, the College may remove the notation from the official transcript. Further, South Texas College reserves the right to refer cases to the Behavioral Intervention Team for review and threat assessment. An electronic copy of this Student Handbook and Code of Conduct may be accessed on following link: [https://www.southtexascollege.edu/pdf/student\\_code\\_of\\_conduct.pdf](https://www.southtexascollege.edu/pdf/student_code_of_conduct.pdf)
- l) Student Complaints  
The College's Grievance and/or Complaint procedures for handling student complaints regarding college courses are applicable to all students, including those enrolled in dual credit courses. Dual credit students who would like to submit reports or complaints shall adhere to College's **Board TASB Policy FLD — Student Rights and Responsibilities: Student Complaints** and follow the process and procedures as detailed in the College's [Student Handbook](#) and/or the [Employee Handbook](#), depending on whether the report reports or complaint relates to another College student or College employee. Generally, students should report complaints relating to a Dual Credit course to the College. If the student chooses to report to the School District, the School District shall promptly report the matter

to the College. The College shall be responsible for implementing the College's Grievance and/or Complaint procedures only if the College has jurisdiction to do so including, but not limited to, jurisdiction over the educational program or activity, the complainant, and respondent.

Student reports and complaints alleging sex-based discrimination, harassment, domestic violence, dating violence, stalking, or other sexual misconduct in a Dual Credit course will be handled by the College in accordance with the policy and procedures outlined in College's **Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence**. A student may report a grievance or complaint at the following link: <https://www.southtexascollege.edu/report/index.html>.

#### 7) **DATA SHARING**

FERPA allows protected student data to be exchanged between the College and School District for students that are dually enrolled without requiring the consent of either the parents or the student under § 99.34. If the student is under 18, the parents still retain the right under FERPA to inspect and review any education records maintained by the School District, including records that the College disclosed. The College and the School District are expected to meet FERPA requirements to maintain the privacy of student data.

The College will provide data reports to the School District via standard reports as per identified timelines. These reports have been developed in an effort to provide required data in a timely manner to our partners with a signed (IA). The School District shall provide a primary and secondary contact, at the School District and at each high school, to receive data via a secure process from the College. These contacts will be responsible for distributing data securely within their assigned area and within FERPA guidelines. Any student level data received from the College shall not be shared outside the School District without prior authorization from the College.

The College partners may request data outside of the scheduled report distribution schedule provided:

- An (IA) has been executed and is active between the partner organization and the College
- The data request is submitted, at minimum, three (3) business days prior to the requested delivery date

**PLEASE NOTE:** Requests are **NOT** guaranteed to be delivered by the requested delivery date and may be delayed depending on the data team's existing request volume. Requests will be prioritized depending on identified need.

Partners may submit an e-mail request for reports to: [dcdatarequest@southtexascollege.edu](mailto:dcdatarequest@southtexascollege.edu)

#### 8) **RECOGNITION OF HIGHER EDUCATION PARTNER**

The School District, when reporting and publicizing high school *students' completion* of dual credit **hours earned, number of courses completed, course types, degrees, or certificates**, will recognize all Higher Education partners, including South Texas College. Furthermore, when the School District advertises and/or publicizes including but not limited to, designations, awards received, tuition saved, and articles written in social media, television commercials and print ads for dual credit, the School District will recognize South Texas College as its Higher Education partner. The following statement must be included in all the School District's publications and/or advertisements in regards to the Dual Credit Programs:

“[ISD name] saves families hundreds of thousands of dollars in tuition and fees by collaborating with South Texas College, our Higher Education partner, to offer college credit hours and college certificates and degrees.

In addition, the School District shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the College’s ***Branding, Marketing, and Advertising Guidelines for South Texas College Dual Credit Programs*** at [www.southtexascollege.edu/go/dual-credit-marketing](http://www.southtexascollege.edu/go/dual-credit-marketing) (see Exhibit A for Sample Recognition). Failure to follow this provision will result in a non-compliance notification as stated in Section 9 of this document.

9) **ADMINISTRATION OF STATEWIDE INSTRUMENTS**

**Early College High School** shall comply with State Board of Education rules regarding administration of the assessment instruments as required by Subchapter B, Chapter 39. In addition **Early College High School** will administer a Texas Success Initiative (TSI) college placement exam to all incoming ninth (9<sup>th</sup>) graders to assess college readiness and to enable students to begin college courses based on their performance as soon as students are able and ready. Subsequent dates for TSI college placement exams will be scheduled and provided by **Early College High School**.

10) **PROVISIONS FOR REVIEWING DATA FOR PROGRAM IMPROVEMENTS**

School District and the College shall develop a plan for the evaluation of the Program to be completed each year based on the collection and review of data.

11) **TITLE IX OF THE EDUCATION AMENDMENTS 1972**

The School District will comply with Title IX of the Education Amendments 1972 (20 U.S.C. § 1681 et seq.) and its implementing regulations as stated in the College’s ***Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence*** and the School District Title IX policy in resolving incidents and complaints. An electronic copy of the College’s Board Policy may be accessed on following link: <https://admin.southtexascollege.edu/president/policies/pdf/4000/4216.pdf>.

Title IX of the Education Amendments of 1972 (20 U.S.C. s1681 et seq) and it’s implementing regulations, 34 C.F.R. Part 107 (Title IX) state: “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Title IX resources, policies, and procedures, including the names and contact information of the Title IX Coordinator and any Title IX Deputy Coordinators for the College are located at the following link: <https://www.southtexascollege.edu/about/notices/title-ix.html>.

Together with the execution of this IA, the School District will, by completing Exhibit C hereto, designate a specific School District official **who is trained to investigate and address matters relating to Title IX and civil rights issues, including but not limited to Title VI and Title VII of the Civil Rights Act**, to serve as the authorized liaison with the South Texas College Office of Human Resources and/or the Title IX Coordinator.

Pursuant to the following protocol, the School District and the College will work in a collaborative and timely manner in connection with any claims or investigations arising under Section 8 of the South Texas College Dual Credit Programs IA, Exhibit C.

## **B. Title IX Protocol**

- a) The College and the School District acknowledge that jurisdiction over incidents falling within Title IX can be difficult to determine with respect to Dual Credit Programs, and sometimes jurisdiction is shared by both parties. This protocol is agreed to by the College and the School District to establish clarity and coordination with a set of consistent guidelines for each to follow. The general principle is one of establishing a nexus, and determining which party has the strongest nexus to the alleged misconduct, or whether a nexus reasonably exists with respect to the jurisdiction of both parties, in which case jurisdiction exists for both and in most cases will result in collaborative investigations and separate resolutions in accordance with the policies of each party. In all collaborative processes, the parties agree to share investigation-related information with each other to the extent permitted by law.
- b) In any complaint where the law permits, the College and the School District agree to share information about the outcome of the complaint with the other party to the extent the outcome impacts the other party or its students/employees.
- c) In any circumstance where the parties agree to do so, or where the respondent dual credit student or employee is arguably under the jurisdiction of both parties (regardless of who controls the venue), investigations can be conducted jointly with (at least) one representative from each party. The results of the investigation (one joint investigation report encompassing the policies of both parties) will be made available to both parties, with appropriate redactions as necessary. The parties may then each use the results of the investigation to pursue their own independent resolutions of the complaint. Where investigation procedures of the parties differ substantially, it may be impossible for a collaborative investigation to comply with both, in which case separate investigations should be conducted.
- d) Where one party controls the venue of the alleged misconduct and the respondent is a student or employee of that same party, that party shall normally have primary jurisdiction over the complaint.
- e) Where a party controls the venue in which the complainant is its student/employee and the respondent is the student or employee of another party, the complainant will have the right to file a complaint within the other party's grievance process. The party in which the complainant is enrolled is responsible for providing supportive measures to the complainant.
- f) Where a party provides only instruction/credit for a course, and is not otherwise involved in any way in an act of misconduct, that party shall have no responsibility under this protocol except as policy otherwise requires (e.g., mandated reporting responsibilities).
- g) Where a party controls only the venue of a course, and is not otherwise involved in any way in an act of misconduct, that party will review any needed remedial measures related to the safety of the venue and implement them accordingly.
- h) Control:
  - i. A party who controls the venue and the instruction, provides an employee for instruction, and provides credit for the course controls that course.

- ii. A party who provides instruction in the venue of the other party does not control that venue.
- i) Each party's employees are expected/encouraged to participate as witnesses in any resolution process, as necessary.
- j) Student:
  - i. A student enrolled in a dual-credit/early college course is a student of both parties, regardless of which party has the primary relationship with the student.
  - ii. Any party's policies and procedures will explicitly be made applicable to its students, including those who are dual-enrolled/participating in early college.
- k) Imposing consequences on a respondent by two parties is appropriate when the student is enrolled within the educational program of both parties, though the parties can agree that only one party will enforce its policies and procedures in a given situation. In such situations, the parties may agree that the party with the primary relationship to the student will take the lead and/or enforce its policies and procedures, or that the party in whose program the incident took place will normally have primary jurisdiction.
- l) Each course should clearly designate which party's educational program the course is part of, and/or whether more than one party is the sponsor/provider of a course.

**12) NON-DISCRIMINATION**

The College prohibits discrimination, including harassment, and sexual misconduct against any employee, applicant for employment, student or applicant for admission on the basis of any protected class or any other basis prohibited by law. Protected classes at the College include: race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status or any other basis prohibited by law.

Discrimination is defined as prohibited conduct directed at an employee or student on the basis of race, color, national origin, religion, age, sex, including pregnancy and parental status, sexual orientation, gender, gender identity, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, that adversely affects the employee's employment or that adversely affects the student.

For more information, please visit College's *Board TASB Policy FFDA — Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence*.

**13) DISCONTINUATION OF OPERATIONS**

Should the School District or College elect to discontinue the operation of the **EARLY COLLEGE HIGH SCHOOL**, the provisions for serving the students will include the following:

- a) Notification of the discontinuation of the operation should be communicated immediately to the partnering high school and College administration.
- b) Based on the College's assessment, the last accepted cohort may be allowed to continue as designated until students phase out of the 12<sup>th</sup> grade.

While in the process of discontinuing operation, the Designated High School may not enroll any additional students in the designated program in grades that have been phased out. In addition,

while the designated school is in the process of discontinuing operation, the designated program must continue to meet all of the required design elements and provide full support for all students enrolled in the designated program as mandated by the Texas Education Agency and other regulating partners such as Educate Texas.

**14) INTERLOCAL AGREEMENT(IA)**

This IA may be amended by mutual written agreement of both parties.

The College and the School District reserve the right to terminate this IA, by notice from either party in accordance with this IA or by operation of law. The College or the School District may terminate the IA no fewer than ninety (90) days prior to end of the semester during which notice was given. To be effective, notice must be submitted in writing, signed by the College President or the School District Superintendent and personally delivered to the other party to this IA.

**15) NOTIFICATIONS OF NON-COMPLIANCE AND TERMINATION OF AGREEMENT**

If a party fail to comply with any provision of this IA, the other party may issue a Notification of Non-Compliance (Notice). The Notice shall be in writing and shall describe in detail the nature of the alleged non-compliance. The Notice will be provided to the College President or to the School District Superintendent for review and action. Failure to correct any condition of non-compliance within ten (10) business days following receipt of the Notice may, at the option of the party which sent the Notice, result in termination of this IA at the end of the semester during which the Notice was sent.-Any provision in this IA which requires performance by either party after the termination of this IA including, without limitation, confidentiality obligations, limitations of liability, and exclusions of damages, and any other provision or partial provision that by its nature would reasonably extend beyond the termination of this IA, shall be and remain enforceable after such termination of this IA for any reason whatsoever.

IN WITNESS THEREOF, the parties have duly approved this Interlocal Agreement, executed in duplicate originals on this \_\_\_\_ day of \_\_\_\_\_, 2024.

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Dr. Ricardo J. Solis  
President  
South Texas College

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Dr. Cris Valdez  
Interim-Superintendent  
Mission CISD

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Chairman, Board of Trustees  
South Texas College

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President, Board of Trustees  
Mission CISD

# Exhibit A Sample Recognition



**Monte Alto ISD**  
2d · 🌐

Congratulations to Myranda Garcia, Cristian Perez, Nathan Reyes, Anna Schuck, and Nicandro Torres who received their Associates Degree from South Texas College! We are so proud and can't wait to see what the future brings for these students!




**Hidalgo Independent School District**  
28m · 🌐

🎓 A huge CONGRATULATIONS to the graduating seniors of Hidalgo Early College High School for earning their associate's degree's and/or structural welding certifications from South Texas College before strutting across the HECHS stage! 🌟🎓 Here's to your remarkable achievements and the bright futures ahead! 🌟🎓

#HECHS #STCGraduates #DoubleDegrees  
#StructuralWeldingCertification #FutureLeaders  
#HidalgoISD #WeAreHidalgoISD #ThePlaceToBe



**Sharyland ISD**  
May 17 · 🌐

Congratulations to our two Diamondbacks that graduated with their Associates Degree from South Texas College on Friday, May 3rd. Both students were a part of the South Texas College Dual Enrollment Academy Programs.

Melissa Gonzales is a 2024 high school graduate, was in the Dual Enrollment Medical Science Academy, and has completed her Associates Degree in Biology with a cumulative GPA of 3.51.

Pedro Cordova is a 2024 high school graduate, was in the Dual Enrollment Business Administration Academy, and has completed his Associates Degree in Business Administration with a cumulative GPA of 3.40.



**SUBJECT:** Approval of Interlocal Agreement with the City of Mission for Police Services for the 2024 - 2025 School Year

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

### **BACKGROUND INFORMATION**

The City of Mission will provide fifteen (15) Texas Certified Police Officers to Mission CISD.

The Mission CISD, with the cooperation of the City of Mission Police Department, will attempt to achieve the following objectives:

1. Provide a safe learning environment.
2. The reduction of drug and alcohol abuse, and juvenile crime among students.
3. Educate targeted students and faculty in the following:
  - The identification of gangs and their effects.
  - The identification of drugs and their effects.
  - Development of positive decision-making skills.
  - Development of individual self-esteem, self-worth, and self-respect.
  - Development of drug, alcohol, and gang resistance techniques.
4. Develop good rapport among police, students, faculty, and the community while maintaining a positive law and order role model for the students.
5. Participate in other school activities and events when appropriate.
6. Report documented incidents of a delinquent or criminal nature to the campus Principal and Operations Commander.
7. Take positive enforcement action when confronted by a violation of Federal Law, State Law, or any City Ordinance.

**Note:** Approved at the June 2024 Board of Trustees meeting. However, the agreement type is changing from an MOU to an Interlocal Agreement; there was also an increase \$2,265.

### **ADMINISTRATIVE CONSIDERATIONS**

The agreement's performance period shall commence on the 5th day of August 2024, and end on the 23rd day of May 2025.

The total cost of the basic agreement (excluding supplemental duty pay) is estimated at \$1,095,088, and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost.

Under this agreement, reimbursement for state-mandated training for School Resource Officers attending training is capped at \$1,500 per officer per school year for those assigned to a Mission CISD campus. The total estimated training cost will not exceed \$22,500.

The agreement has been reviewed by Legal Counsel.

**FUNDING SOURCE AND AMOUNT**

<del>Basic Agreement</del>	<del>\$1,092,823</del>
Basic Agreement	\$1,095,088
State-mandated Training	<u>22,500</u>
General Fund Estimated	\$1,117,588
Price increase	\$2,265

**RECOMMENDATION**

Approval of Interlocal Agreement with the City of Mission for Police Services for the 2024 - 2025 School Year.

**CONTACT PERSON (S)**

Joel Garcia, Deputy Superintendent for Business & Support Services  
Blanca I. Lopez, Executive Director for Business Operations  
Martin Castañeda, Director for Safety and Security/ Emergency Mgmt



CITY OF  
**MISSION**

Norie Gonzalez Garza, Mayor  
Ruben Plata, Mayor Pro-Tem  
Jessica Ortega, Councilwoman  
Marissa Ortega Gerlach, Councilwoman  
Alberto Vela, Councilman  
Mike R. Perez, City Manager

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July 9, 2024

Mr. Martin Castaneda  
Mission Consolidated Independent School District  
1201 Bryce Drive  
Mission, TX 78572

RE: *Interlocal between City of Mission and MCISD for Police Services*

Dear Mr. Castaneda:

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The Mission City Council at its June 24, 2024 regular meeting approved the Interlocal Agreement between the City of Mission and Mission Consolidated Independent School District for Police Services for the 2024-2025 school year. Attached are two executed agreements.

After the contracts have been executed by MCISD please forward one original to:

City of Mission  
Attn: Anna Carrillo  
1201 E. 8<sup>th</sup> Street  
Mission, Texas 75872

If you have any questions, please feel free to contact me at 956-580-8662.

Sincerely,

  
Anna Carrillo  
City Secretary

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF MISSION, TEXAS AND MISSION CONSOLIDATED  
INDEPENDENT SCHOOL DISTRICT FOR POLICE SERVICES**

This INTERLOCAL AGREEMENT FOR POLICE SERVICES (Agreement) is made by and between the City of Mission, Texas (Contractor) and the Mission Consolidated Independent School District (Agency) this \_\_\_ day of June 2024.

**PREMISES**

Whereas, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services, and

Whereas, the Texas Education Code §37.081 gives the Board of Trustees the power to employ security personnel and commissioned peace officers to carry out the effects of that Chapter, and

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Whereas, the City of Mission, Texas is a Texas Municipality and Home Rule City as set forth in VTCA Government Code § 791.003 (4), and

Whereas, the Mission Consolidated Independent School District is a Texas School District and local governmental entity as set forth in VTCA Government Code §791.003, and

Whereas, the Mission CISD School Resource Officers and the City of Mission all have the authority to perform law enforcement functions within their respective jurisdictional areas, and

Whereas, the Parties are of the opinion that achieving the objectives of law enforcement, the protection of students, and maintenance of a safe learning environment within the Mission CISD can be facilitated by establishing a cooperative approach to law enforcement, and that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this contract,

Whereas, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance, or those payments from current revenues legally available to each party:

Now therefore, in consideration of the promises and mutual covenants herein contained, it is agreed, under the authority of Section 791.001 – 791.029 of the Texas Government Code and Section 37.081 of the Texas Education Code, as follows:

## **AGREEMENT**

### ARTICLE I. STATEMENT OF WORK:

CONTRACTOR agrees to perform, in a good professional manner to be approved by the AGENCY, the following:

- I. The CONTRACTOR shall assign and provide to AGENCY'S campuses fifteen (15) Texas Certified Police Officers during the 2024-2025 school year. Specific campus and time assignments will be mutually agreed to by the Operations Commander and AGENCY. Time assignments are not limited to any particular time of day. CONTRACTOR agrees that officers may be assigned to sporting events or other extra-curricular activities as coordinated by the AGENCY's Director of Safety & Security. Any officer assigned under this Agreement will be subject to the approval of the Superintendent, Director of Safety & Security and the campus Principal. The assigned officer(s) will provide services during regular school hours on each and every day classes are in session. The parties acknowledge the importance of having the same officer(s) present at the district on a day-to-day basis in order to promote continuity and familiarity with the district and students. The parties agree that any substitutions of personnel by the CONTRACTOR will be discussed and mutually agreed upon before the substitution is made.
  
- II. CONTRACTOR shall provide police presence on and around school campuses and all AGENCY property, including, without limitation, traffic enforcement and pedestrian crosswalk policing, etc. The Chief of Police and Superintendent may vary the duties of each officer taking into account the safety of each student, school district employee, and non-school person. The assigned officer(s) will coordinate and cooperate with the Director of Safety & Security and the campus Principal, but will be directly supervised by the Chief of Police. The duties, schedule and responsibilities of the assigned officer(s) on days when classes are not in session will be mutually agreed upon and determined by the Chief of Police, the Director of Safety & Security and the campus Principal.

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At all times during the term of this Agreement, the law enforcement personnel provided by the CONTRACTOR will remain, and shall be considered, employees of the CONTRACTOR and not employees of the AGENCY. The CONTRACTOR will be responsible for maintaining accurate records of the dates and hours of service, and any other information regarding the personnel assigned to the AGENCY that may be necessary in connection with the performance of this Agreement.

Unless agreed to in advance in particular situations, any officer assigned to serve at any AGENCY campus will dress in a uniform identifying him/her as a member of the Police Department of the CONTRACTOR and will carry the usual equipment, such as sidearm, belt and holster, badge, and the like. At all times covered by this Agreement, any officer assigned to serve at any AGENCY campus will be a commissioned, full-time, regular-duty peace officer employed and properly trained by the CONTRACTOR.

The AGENCY's Director of Safety & Security and the Principal of each campus that uses the services of a campus peace officer will coordinate and work with that peace officer(s) with respect to the law enforcement services provided and any special issues that warrant increased attention. The Director of Safety & Security and the campus Principal will have the discretion to establish the daily tasks of the officer assigned to that campus, including designating specific campus issues to be addressed.

- III. CONTRACTOR shall ensure that assigned officers comply with all departmental policies and procedures, including, but not limited to, city policies and state and federal statutes, procedures, and directives.
- IV. Officers may execute arrest authority.
- IV. Officers shall function as Certified Peace Officers of the State of Texas and shall comply with all duties and obligations which they have under state and federal law as licensed peace officers.

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## ARTICLE 2. OBJECTIVES:

CONTRACTOR'S objectives under this Agreement include, but are not limited to, the following:

- 1. Provide a safe learning environment by fulfilling their obligations as licensed peace officers.
- 2. Serve as a visible deterrent, through their presence and actions as peace officers to reduce drug abuse, alcohol abuse and other crime amongst students.
- 3. Educate faculty in the following:
  - Identification of gangs and their effects
  - Identification of drugs and their effects
- 4. Participate in other school activities and events when appropriate.
- 5. Report incidents (in writing) of a delinquent criminal nature to the Director of Safety & Security, the campus Principal and Operations Commander.
- 6. Take positive enforcement action as a law enforcement officer when confronted

by a violation of Federal Law, State Law, and any City Ordinance.

7. Promote and support organizational strategies of the District to address the causes and reduce the fear of crime and social disorder through problem-solving tactics and their work as peace officers within the District.

### ARTICLE 3. DUTIES AND RESPONSIBILITIES OF THE AGENCY:

The AGENCY will provide the following to the CONTRACTOR:

1. Work space on campus
2. Access to telephones
3. Administrative and clerical support whenever possible from the campus and central office
4. Supplies and materials within an approved budget, and
5. Other support as requested

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### ARTICLE 4. JURISDICTION AND SCOPE OF DUTIES OF EMPLOYED OFFICERS:

The agency hereby determines that the jurisdiction of any officer exercising the terms under this agreement shall include all territory, within the boundaries of the School District and also all property outside the boundaries of the District that is owned, leased, or rented by or otherwise under the control of the Mission CISD. The agency further determines that the Police Officers assigned under this agreement shall have the following powers:

- I.) All the powers privileges and immunities as police officers.
- II.) The powers to enforce all laws, including municipal ordinances, county ordinances and state laws, and may, in accordance with Chapter 52, Texas Family Code take a juvenile into custody.
- III.) Enforcing any and all laws of Hidalgo County and the State of Texas and the rules of the school district which have a direct bearing on the safety and welfare of students within the District.
- IV.) The Mission Police Officers provided under the terms of this agreement shall have jurisdiction and lawful authority to provide police services under the terms of this agreement even if they are off duty. However, nothing in this Agreement shall require any Mission Police Officer to provide police services pursuant to this agreement if off duty.

### ARTICLE 5. TERMS:

The period of performance of the agreement shall commence on the 5<sup>th</sup> day of August 2024 and shall end on the 23<sup>rd</sup> day of May 2025. The total number of days for payment will be 179 days.

This is based on 172 instructional and 7 staff development days. No cost will be incurred or charged on the agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight (8) hour day terms.

ARTICLE 6. SUPPLEMENTAL DUTY PAY:

The CONTRACTOR will provide the services of uniformed, sworn law enforcement personnel for the purpose of providing security and crowd control for athletic and special events sponsored by the AGENCY. The CONTRACTOR will provide the number of officers reasonably necessary as requested by the AGENCY for any such event. The CONTRACTOR will designate an officer in charge at each such event, and such officer in charge will coordinate the services provided with a representative of the AGENCY.

ARTICLE 7. CONSIDERATION:

It is estimated that the total cost of the basic agreement (excluding supplemental duty pay) will not exceed \$1,095,087.77 and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost. If at any time the total cost for performance of said work will be greater than above estimated cost, then CONTRACTOR shall notify AGENCY to the effect, giving its revised estimate of the total cost. AGENCY is not obligated to pay any amount exceeding the estimated cost indicated in this section unless such amount is approved by AGENCY in writing before the cost is incurred.

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ARTICLE 8. TRAINING:

The AGENCY will reimburse the CONTRACTOR for state-mandated training for School Resource Officers attending training in the amount that will not exceed \$1,500.00 per school year, per officer assigned to a Mission CISD campus providing duties under this agreement. It is estimated that the total cost of the basic agreement for training will not exceed \$22,500.00. The CONTRACTOR will provide the AGENCY with copies of documents indicating satisfactory completion of the state-mandated course. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 9. PAYMENT:

Payment for services will be processed only when proper documentation has been provided for the AGENCY business office for payment. Proper business accounting will be utilized. Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 10. MEDIATION:

It is the policy of the State of Texas to encourage the resolution of any disputes through alternative dispute resolution procedures such as non-binding mediation. Any dispute between the parties to

this agreement that is not resolved through informal discussion may be submitted to a mutually acceptable mediation service or provider for non-binding mediation. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking legal or equitable relief from a court of competent jurisdiction.

ARTICLE 11. VENUE AND JURISDICTION:

The parties acknowledge that the exclusive venue for any such action for breach of this agreement shall be the County and District courts of Hidalgo County, Texas.

ARTICLE 12. MODIFICATION OF AGREEMENT:

This document constitutes the entire agreement between the AGENCY and CONTRACTOR and may be modified only by a written agreement executed by both the AGENCY and CONTRACTOR.

ARTICLE 13. DUTIES:

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Officers shall only be assigned duties by the District that are consistent with their existing obligations as licensed peace officers. The AGENCY shall not assign officers duties involving:

- (1) routine student discipline or school administrative tasks; or
- (2) contact with students unrelated to the law enforcement duties of the peace officer resource officer, or security personnel.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY:

Neither the Mission Consolidated Independent School District nor the City of Mission, Texas do, by way of this contract, waive governmental immunity from suit, or from liability, except as expressly set forth by the Texas Legislature in the Texas Local Government Code. The fact that the Mission CISD and the City of Mission have entered into this agreement shall not in any way, constitute a deliberate waiver of immunity by either entity, which immunities are expressly reserved by both parties.

ARTICLE 15. RESPONSIBILITY:

This Agreement is a contract for the performance of governmental functions by governmental entities, and the parties will be engaged in the conduct of a governmental function while providing and/or performing any service under this Agreement. With respect to the services provided under this Agreement, the CONTRACTOR will be an independent contractor to the AGENCY. Any peace officer assigned to duty at any AGENCY campus pursuant to this Agreement will not be considered an employee of the AGENCY, but will at all times remain an employee of the CONTRACTOR.

It is understood and agreed between the parties that each party will be responsible for its own acts or omissions, including the acts or omissions of its employees, officers, trustees, and agents. Where injury or property damage results from the joint or concurring negligence of both parties, liability, if any, will be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses, including governmental immunity. Under no circumstances shall AGENCY be subject to any tort liability for which it is currently immune.

The parties specifically agree that each party will be individually and respectively responsible for responding to, dealing with, insuring against, defending, and otherwise handling and managing any complaint, claim, or cause of action brought against itself, its respective employees, officers, trustees or agents, resulting from the provision of services pursuant to this Agreement.

Nothing in this Agreement will be construed to waive, modify, or amend any legal defense available to the parties, or any past or present Trustee, officer, agent, or employee, including, but not limited to governmental immunity from suit as provided by law.

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**ARTICLE 16. MISCELLANEOUS:**

There are no third-party beneficiaries to this Agreement.

AGENCY may terminate this Agreement at any time and for any or no reason by providing seven days prior written notice to CONTRACTOR.

**CONTRACTOR:**

**City of Mission**



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**Mike R. Perez**  
City Manager



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**Cesar Torres**  
Chief of Police

**AGENCY:**

**Mission Consolidated Independent School District**

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**Iris Iglesias, President**  
Mission CISD Board of Trustees

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**Dr. Cris Valdez**  
Interim-Superintendent of Schools

**SUBJECT:** Approval of Resolution for Authorization For Compensation For Emergency Closure – June 19, 2024

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

On June 19, 2024, severe weather led to an early facility closure at Mission CISD. Staff were dismissed 1.5 hours early, and no makeup day is required.

**ADMINISTRATIVE CONSIDERATIONS**

Board Policy EB(LOCAL) empowers the Superintendent to order emergency school closures. Per Board Policy DEA(LOCAL), the Board may authorize wage and benefit payment for closures under EB(LOCAL).

In response to the June 19, 2024, school closure, Mission CISD proposes a Resolution for Compensation: The resolution entails:

1. Authorizes payment to the affected employees who otherwise would not have been compensated due to the emergency closure the usual rate of pay calculated in the manner pay is regularly calculated for days of vacation for the employee’s current assignment and;
2. Authorizes the administration to credit the leave account of any employee absent on that day if that employee’s account was charged a day of leave for that day.

This resolution seeks approval from the Board of Trustees to ensure equitable compensation during the emergency closure.

**FUNDING SOURCE AND AMOUNT**

N/A.

**RECOMMENDATION**

Administration recommends the approval of Authorization For Compensation For Emergency Closure.

**CONTACT PERSON(S)**

Joel Garcia, CPM, Deputy Superintendent for Business & Support Services

Blanca Lopez, Executive Director for Business Operations

Dora Garcia, Director for Budget and Finance

## RESOLUTION

### Authorization For Compensation For Emergency Closure

WHEREAS, the Superintendent of Schools is authorized by Board Policy EB(LOCAL) to order an emergency closure of schools; and

WHEREAS, Board policy DEA(LOCAL) states that the Board of Trustees may authorize payment of wages and benefits for a day of closure ordered under Board Policy EB(LOCAL); and

WHEREAS, the Board declares that hazardous road conditions caused by dangerous weather on June 19, 2024, constituted a “disaster” pursuant to Board policy DEA(LOCAL); and

WHEREAS, the Superintendent of Schools exercised her authority pursuant to EB(LOCAL) to order an emergency closure of schools on June 19, 2024; and

WHEREAS, the Board of Trustees finds that it is an educational interest of the school district to take action to assist in ensuring the safety of its employees in the wake of disastrous conditions; and

WHEREAS, the conditions on June 19, 2024, prohibited the safe travel of employees and students to and from district campuses and buildings; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT THAT THE BOARD OF TRUSTEES:

1. Authorizes payment to the affected employees who otherwise would not have been compensated due to the emergency closure on June 19, 2024, the usual rate of pay calculated in the manner pay is regularly calculated for days of vacation for the employee’s current assignment and;
2. Authorizes the administration to credit the leave account of any employee absent on that day if that employee’s account was charged a day of leave for that day.

PASSED AND APPROVED by the Board of Trustees of the Mission Consolidated Independent School District at a meeting held on August 14, 2024.

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Board President

ATTEST:

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Secretary of the Board

**SUBJECT:** Renewal Contract for Clinical Medical Assistant Certification #234-25-2

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

This contract intends to provide a method to procure Clinical Medical Assistant Certification services to meet the District's needs.

**ADMINISTRATIVE CONSIDERATIONS**

On October 11, 2023, the Board of Trustees awarded Bid No. 234-24-2, for Clinical Medical Assistant Certification services for one year, with the option to renew for two additional years. This will be the first renewal (year 2).

The Purchasing Department reviewed last year's purchases.

The review process reached the following conclusions:

- (1) The District would benefit from renewing this contract.
- (2) All equipment, supplies, and services are purchased as needed.

**FUNDING SOURCE AND AMOUNT**

Respective departmental budgets

Estimated Expenditure	<b>\$130,000</b>
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**RECOMMENDATION**

Administration recommends renewing with Elias Macias Jr dba RGV Vocational Services, LLC.

**CONTACT PERSON(S)**

Blanca I. Lopez, Executive Director for Business Operations  
Gerardo Gonzalez, Director for Career and Technical Education  
Anabel Garza, Coordinator for Purchasing



# Mission C.I.S.D.

1201 Bryce Drive,  
Mission, TX 78572  
P: (956) 323-5500

FY2025 Term Contract:	Clinical Medical Assistant #234-25-2
Awarded To:	1. <u>Elias Macias Jr. dba RGV Vocational Services, LLC</u>
Term:	One Year
Term Period:	October 2024 – September 2025

Mission Consolidated Independent School District  
 Tabulation Form  
 Clinical Medical Assistant #234-25-2

			Blended Learning Consultants, LLC			Careers Unlimited, LLC			Elias Macias Jr. dba RGV Vocational Services, LLC.		
			Vendor #			Vendor #100309			Vendor #106039		
			Melanie Moore			Cristina Reyes			Elias Macias Jr.		
			704-999-8390			956-215-1293			956-458-2242		
			<a href="mailto:administrator@blendedlearningconsultants.com">administrator@blendedlearningconsultants.com</a>			<a href="mailto:careersunlimitedllc@yahoo.com">careersunlimitedllc@yahoo.com</a>			<a href="mailto:emacias@rgvs.com">emacias@rgvs.com</a>		
<b>Total Cost Selected #</b>			\$185,590.00			\$140,000.00			\$115,400.00		
			0			0			11		
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Registration, Tuition, Instructor	40	\$1,200.00	Registration, tuition which includes instructor salary	\$48,000.00	\$2,950.00	Two semesters instruction	\$118,000.00	\$ 2,070.00		\$ 82,800.00
#0-2	E-Books (retain)	40	\$207	E-book and Connect Acces	\$8,280.00	\$300	ebooks	\$12,000.00	\$ 191.00		\$ 7,640.00
#0-3	Learning Management System (retain)	40	\$95	License per student	\$3,800.00	\$50	1 school year access	\$2,000.00	\$ 95.00		\$ 3,800.00
#0-4	Uniform sets	40	\$125	3 sets per student with shoes	\$5,000.00	\$0	same size scrubs	\$0	\$ 70.00		\$ 2,800.00
#0-5	Consumable Supplies	40	\$140	supplies	\$5,600.00	\$0	gloves, thermometer sheaths, sanitizer	\$0	\$ 219.00		\$ 8,760.00
#0-6	Equipment (BP set, nursing watch, thermometer)	40	\$65	BP set, nursing watch fob, thermometer, pulse ox	\$2,600.00	\$0	manual b/p set, second hand watch,digital thermometer	\$0	\$ 52.00		\$ 2,080.00
#0-7	CPR/BLS american Heart Association	40	\$75	Outside Vendor (AHA certified instructor)	\$3,000.00	\$0	2 yr Certification AHA	\$0	\$ 45.00		\$ 1,800.00
#0-8	Insurance	40	\$25	Per student insurance	\$1,000.00	\$0	liability	\$0	\$ 20.00		\$ 800.00
#0-9	Background Check	40	\$25	average based on TX	\$1,000.00	\$0	state	\$0	\$ 12.00		\$ 480.00
#0-10	National Certification Exam	40	\$135	See RFP for 3 different exams and costs	\$5,400.00	\$185	national certification	\$7,400.00	\$ 14.00		\$ 560.00
#0-11	Other (list any additional fees), if applicable	40	\$2,547.75	*One time start up See RFP for breakdown	\$101,910.00	\$15	Student ID	\$600	\$ 97.00		\$ 3,880.00

**SUBJECT:** Renewal Contract for Professional Development for Data Analysis and Progress Monitoring #230-25-15

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

This contract intends to provide a method to procure Professional Development for Data Analysis and Progress Monitoring to meet the District’s needs.

**ADMINISTRATIVE CONSIDERATIONS**

On October 11, 2023, the Board of Trustees awarded Bid No. 230-24-15, for Professional Development for Data Analysis and Progress Monitoring for one year, with the option to renew for two additional years. This will be the first renewal (year 2).

The Purchasing Department reviewed last year’s purchases.

The review process reached the following conclusions:

- (1) The District would benefit from renewing this contract.
- (2) All equipment, supplies, and services are purchased as needed.

**FUNDING SOURCE AND AMOUNT**

Respective departmental budgets

Estimated Expenditure	<b>\$100,000</b>
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**RECOMMENDATION**

Administration recommends renewing with Rivera Educational Consulting LLC.

**CONTACT PERSON(S)**

Blanca I. Lopez, Executive Director for Business Operations  
Sharon Roberts, Deputy Superintendent for Curriculum and Instruction  
Anabel Garza, Coordinator for Purchasing



# Mission C.I.S.D.

1201 Bryce Drive,  
Mission, TX 78572  
P: (956) 323-5500

FY2025 Term Contract:	Professional Development for Data Analysis and Progress Monitoring #230-25-15
Awarded To:	1. <u>Rivera Educational Consulting LLC</u>
Term:	One Year
Term Period :	October 2024 – September 2025

Mission Consolidated Independent School District  
 Tabulation Form  
 Clinical Medical Assistant #234-25-2

			Blended Learning Consultants, LLC			Careers Unlimited, LLC			Elias Macias Jr. dba RGV Vocational Services, LLC.		
			Vendor #			Vendor #100309			Vendor #106039		
			Melanie Moore			Cristina Reyes			Elias Macias Jr.		
			704-999-8390			956-215-1293			956-458-2242		
			<a href="mailto:administrator@blendedlearningconsultants.com">administrator@blendedlearningconsultants.com</a>			<a href="mailto:careersunlimitedllc@yahoo.com">careersunlimitedllc@yahoo.com</a>			<a href="mailto:emacias@rgvs.com">emacias@rgvs.com</a>		
<b>Total Cost Selected #</b>			\$185,590.00			\$140,000.00			\$115,400.00		
			0			0			11		
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Registration, Tuition, Instructor	40	\$1,200.00	Registration, tuition which includes instructor salary	\$48,000.00	\$2,950.00	Two semesters instruction	\$118,000.00	\$ 2,070.00		\$ 82,800.00
#0-2	E-Books (retain)	40	\$207	E-book and Connect Acces	\$8,280.00	\$300	ebooks	\$12,000.00	\$ 191.00		\$ 7,640.00
#0-3	Learning Management System (retain)	40	\$95	License per student	\$3,800.00	\$50	1 school year access	\$2,000.00	\$ 95.00		\$ 3,800.00
#0-4	Uniform sets	40	\$125	3 sets per student with shoes	\$5,000.00	\$0	same size scrubs	\$0	\$ 70.00		\$ 2,800.00
#0-5	Consumable Supplies	40	\$140	supplies	\$5,600.00	\$0	gloves, thermometer sheaths, sanitizer	\$0	\$ 219.00		\$ 8,760.00
#0-6	Equipment (BP set, nursing watch, thermometer)	40	\$65	BP set, nursing watch fob, thermometer, pulse ox	\$2,600.00	\$0	manual b/p set, second hand watch,digital thermometer	\$0	\$ 52.00		\$ 2,080.00
#0-7	CPR/BLS american Heart Association	40	\$75	Outside Vendor (AHA certified instructor)	\$3,000.00	\$0	2 yr Certification AHA	\$0	\$ 45.00		\$ 1,800.00
#0-8	Insurance	40	\$25	Per student insurance	\$1,000.00	\$0	liability	\$0	\$ 20.00		\$ 800.00
#0-9	Background Check	40	\$25	average based on TX	\$1,000.00	\$0	state	\$0	\$ 12.00		\$ 480.00
#0-10	National Certification Exam	40	\$135	See RFP for 3 different exams and costs	\$5,400.00	\$185	national certification	\$7,400.00	\$ 14.00		\$ 560.00
#0-11	Other (list any additional fees), if applicable	40	\$2,547.75	*One time start up See RFP for breakdown	\$101,910.00	\$15	Student ID	\$600	\$ 97.00		\$ 3,880.00

**SUBJECT:** Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2024-2025 through 2026-2027 Participation Period

**PRESENTER:** Blanca Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

On August 26, 2013, MCISD entered into an Interlocal Agreement with the Property Casualty Alliance of Texas (PCAT) pursuant to the Interlocal Cooperation Act, Chapter 791, Title 7, of the Texas Government Code. The goal of the agreement is for MCISD and PCAT to collectively and cooperatively provide a plan to efficiently and effectively administer the District’s property/casualty program.

MCISD’s property and casualty insurance coverage renews on September 1, 2024. Currently, MCISD’s property and casualty insurance includes coverage for property, equipment breakdown, cyber suite, general liability, educator’s legal liability, crime, auto liability, and auto physical damage.

PCAT has submitted the 2024-2025 plan year renewal for Mission C.I.S.D. The renewal came at \$2,136,063. The premium decreased by \$48,188 or 2.2% from the prior year (\$2,184,251). Included with the Interlocal Agreement is the new 3-year Local Interlocal Addendum, which will allow the District to opt out of the agreement if the member rate increases by more than 10%.

**ADMINISTRATIVE CONSIDERATIONS**

Administration recommends approval of renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2024-2025 through 2026-2027 Participation Period.

**FUNDING SOURCE:**

Local Maintenance	<b>\$2,136,063</b>
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**RECOMMENDATION:**

Approval of Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2024-2025 through 2026-2027 Participation Period

**CONTACT PERSON (S)**

Blanca Lopez, Executive Director for Business Operations  
Sylvia Cruz, Director for Employee Benefits and Risk Management



ACRISURE® PARTNER

*Your Partner*  
In Risk



## Mission CISD 2024 Proposal



Equipment Breakdown &  
Casualty Coverage

Member Number: 108-908

Effective Dates: 9.1.2024 - 9.1.2025

Chase Carlisle  
Carlisle Insurance Agency  
500 N. Water Street, Suite 900  
Corpus Christi, TX 78401-0234  
361.884.2775  
carlisleins.com

Board Workshop 8-7-2024



## 2024 Coverage Summary

### Mission CISD

PCAT 9.1.2024 - 9.1.2025

Coverage	Provider	Valuation	Limits	Deductible
Equipment Breakdown	PCAT	Per Accident	\$100,000,000	\$20,000
General Liability	PCAT	Per Occurrence / General Aggregate	\$1,000,000	None \$10,000 Law
Educator's Legal Liability	PCAT	Claims-Made & Reported	\$1,000,000	\$25,000
Auto Liability	PCAT	Per Accident	\$1,000,000	\$2,500
Auto Physical Damage	PCAT	Actual Cash Value	\$2,000,000	\$2,500

## Equipment Breakdown

	Limits	Deductible
Equipment Breakdown Limit	\$ 100,000,000	\$ 20,000
Property Damage	Included	
Off Premises Property Damage	\$ 25,000	
Business Income/Extra Expense/Service Interruption	\$ 1,000,000	
Contingent Business Income	\$ 25,000	
Civil Authority	Included	
Perishable Goods	\$ 100,000	
Demolition	\$ 100,000	
Ordinance or Law	\$ 100,000	
Expediting Expenses	\$ 100,000	
Hazardous Substances	\$ 100,000	
Newly Acquired Locations	\$ 1,000,000	
Green	\$ 25,000	
Public Relations	\$ 5,000	

## General Liability

	Limits	Deductible
General Aggregate	\$ 1,000,000	None
Each Occurrence	\$ 1,000,000	None
Damage To Premises Rented To You	\$ 500,000	None
Unmanned Aerial Vehicle Aggregate	\$ 100,000	None
Personal and Advertising Injury	\$ 1,000,000	None
Products/Completed Operations Aggregate	\$ 1,000,000	None
Law Enforcement Liability - Each Occurrence	\$ 1,000,000	\$ 10,000

## Employee Benefits Liability

	Limits	Deductible
Claims-Made & Reported Form		
	Retroactive Date: 9.1.2013	
Each Claim	\$ 1,000,000	None
Aggregate (Included in General Liability General Aggregate)		

## Educator's Legal Liability

	Limits	Deductible
Claims-Made & Reported Form		
	Retroactive Date: 9.1.2008	
Coverage A: Professional Educational Services		\$ 25,000
Each Professional Incident	\$1,000,000	
Professional Incident Aggregate	\$1,000,000	
Coverage B: Employment-Practices Liability		\$ 25,000
Each Employment Incident	Combined with Coverage A	
Employment Incident Aggregate	Combined with Coverage A	
Coverage C: Non-Pecuniary Defense		\$ 25,000
Defense Reimbursement	\$ 100,000	
Defense Reimbursement Aggregate	\$ 300,000	

Auto Liability	Limits	Deductible
Combined Single Limit Non-Owned & Hired Liability	\$ 1,000,000 BI / PD Limit	\$ 2,500

Auto Physical Damage	Limits	Deductible
Comprehensive & Collision Coverage Including Flood, except in Zones Prefixed A or V	ACV	\$ 2,500
Newly Acquired Vehicles	ACV	\$ 2,500
Garagekeepers Legal Liability	\$ 50,000	\$ 2,500
Hired Car Physical Damage	\$ 100,000	\$ 2,500

### Vehicle Coverage

Automobile Liability and/or Physical Damage coverage is provided for all vehicles shown on the attached schedule. If changes to your schedule need to be made, advise your PCAT Representative before the beginning of the Participation Period. Adjustments to the schedule will be made and an Amended Auto Coverage Form will be issued. **Any vehicle owned prior to the Participation Period but not on the schedule may not be covered.**

### Newly Acquired Vehicles

Vehicles obtained after the beginning of the Participation Period are automatically covered for the same limits and deductibles as other like-type vehicles. However, if the number of vehicles added exceed 5% of the total number of covered vehicles, then an additional Contribution as determined will be due for the pro-rated coverage period.

# Terms & Conditions

## General Terms

1. The proposed contributions and coverage include package discounts. Therefore, all proposed coverages must be accepted as a package.
2. This proposal is summary only. Please consult all applicable agreements and coverage documents for a complete explanation of the coverages, conditions and exclusions.
3. If this proposal is based upon an incomplete application, terms and pricing may change if the completed application reveals new underwriting concerns.
4. This proposal is based upon no deterioration in property losses prior to binding. If a Named Storm has entered the Gulf of Mexico, binding or increasing coverage is not allowed without written approval from INSURICA.
5. This proposal is rescinded if the school solicits an alternate quote from another proposer subsequent to the date this proposal is received by the school.
6. Coverage begins at 12:01 am on the effective date and ends at 12:01 am on the expiration date.
7. Cyber coverage is subject to full receipt of cyber applications and subject to underwriting approval.

## Multi-Year Coverage

1. This proposal includes multi-year coverage terms as specified in the PCAT Multi-Year Interlocal Addendum.

## Automobiles

1. Automobile Liability coverage does not extend to 15 Passenger Vans “while transporting students.”
2. A contracted school bus driver who is not a district employee is not considered a covered Member.

## Annual Adjustments

1. Contributions are adjusted annually based on updated exposures for Property and Contents, Automobiles and Average Daily Attendance.
2. Contributions may be adjusted annually per the PCAT Multi-Year Interlocal Addendum.

## Proposal Contingencies (the following must be received prior to binding)

1. Signed PCAT Multi-Year Interlocal Addendum.
2. PCAT Interlocal Agreement, revised as of 7.15.2022.
3. Signed coverage applications.

## Cost Summary

	Exposures		Cost
Equipment Breakdown	TIV	\$ 534,392,984	\$ 29,500
General Liability & Employee Benefits Liability	ADA Employees	13,385 2,345	\$ 20,765
Educator's Legal Liability	ADA Employees	13,385 2,345	\$ 83,434
Automobile Liability	Power Units Trailers	239 48	\$ 111,693
Auto Physical Damage	Cost New Units	\$13,676,746 265	\$ 104,627
<b>Annual Cost</b>			<b>\$ 350,019</b>

## Value - Added Services

Driver Training	On-site Training Session + School Bus Driver Video Training Program	Included
Employee Training	Online Liability Training for School	Included

## Optional Cyber Loss & Liability Coverage

Provider: PCAT	Limit	Retention
<b>Maximum Limit of Insurance</b>		
Each Incident/Aggregate	\$ 1,000,000	\$ 25,000
<b>First Party Insuring Agreements</b>		
Cyber Incident Response Fund	Inside Limit	
Cyber Incident Response Team	\$ 1,000,000	\$ 25,000
Response Coach Retention		\$ 25,000
Non-Panel Response Provider	\$ 250,000	\$ 25,000
Business Interruption Loss and Extra Expenses (12 hours)	\$ 1,000,000	\$ 25,000
Contingent Business Interruption Loss and Extra Expenses		
Scheduled Providers	N/A	N/A
Unscheduled Providers (12 hours)	\$ 1,000,000	\$ 25,000
Digital Data Recovery	\$ 1,000,000	\$ 25,000
Network Extortion	\$ 1,000,000	\$ 25,000
<b>Third Party Insuring Agreements</b>		
Cyber, Privacy and Network Security Liability	\$ 1,000,000	\$ 25,000
Regulatory Proceedings	\$ 1,000,000	\$ 25,000
Payment Card Loss	\$ 1,000,000	\$ 25,000
Electronic, Social and Printed Media	\$ 1,000,000	\$ 25,000
<b>Cyber Other Terms and Conditions</b>		
Ransomware Encounter	\$ 500,000	\$ 25,000
Widespread Severe Known Vulnerability Exploit	\$ 1,000,000	\$ 25,000
Widespread Software Supply Chain Exploit	\$ 1,000,000	\$ 25,000
All Other Widespread Events	\$ 1,000,000	\$ 25,000
Widespread Severe Zero Day Exploit	\$ 1,000,000	\$ 25,000
<b>Cyber Crime Insuring Agreements</b>		
Computer Fraud	\$ 500,000	\$ 25,000
Funds Transfer Fraud	\$ 500,000	\$ 25,000
Social Engineering Fraud	\$ 500,000	\$ 25,000

Ransomware Encounter and any other coverage triggered by a ransomware is sub-limited to \$500,000.

Annual Contribution: \$ 56,182

# PCAT Summary of Coverage Changes

September 1, 2024

As part of the continuous improvement process, periodic reviews of coverage documents are conducted to provide the best products to our members. Property Casualty Alliance of Texas (PCAT) is implementing the following coverage changes for all renewals taking effect on or after September 1, 2024.

[This is a summary of changes only, please carefully review the coverage documents in their entirety.](#)

## Equipment Breakdown Coverage

- Under Section B. Exclusions number 1. k. **Cyber Event** was added:

### **k. Cyber Event**

Cyber Event means a hostile, illegal or transgressive act committed through electronic systems. This includes, but is not limited to, hacking, a denial of service attack or the deployment of malware. However, this does not include any such act committed as an act of war, whether or not officially declared. (pp. 7)

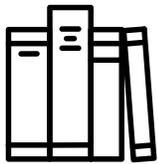
# DID YOU KNOW ?



Schools are worlds unto their own, operating with unique and challenging codes, requirements and jurisdictions. Rising operational costs, security concerns, decreases in funding and employment practice liability can seriously affect your institution's future.

Protecting your assets while minimizing risk and exposure to students, staff and the campus demands a thorough understanding of the educational system. INSURICA's Education Experts bring the experience, guidance and resources you need to uncover and manage unforeseen risks on and off campus.

## WE SPECIALIZE IN YOU



**900**

SCHOOL DISTRICTS



**1.5 Million**

STUDENTS



**30,000**

SCHOOL VEHICLES



**\$300 Million**

ANNUAL PREMIUMS



**\$70 Billion**

SCHOOL PROPERTIES

# DID YOU KNOW ?



## PUT THE POWER OF AN ENTIRE NETWORK BEHIND YOUR SCHOOL

Through INSURICA, you'll have access to almost every major carrier, providing a wide variety of education-specific coverages and services for schools, such as:

- ✓ Traditional Property/Casualty Placements
- ✓ Alternative Risk Mechanisms (Pools, Captives, Etc.)
- ✓ Workers' Compensation
- ✓ Experience Mod Management Program
- ✓ Employee Benefits Solutions and Placements
- ✓ Risk Management
- ✓ Clery Act Information
- ✓ Pollution and EPA Compliance
- ✓ Special Events Risk Management
- ✓ Property Valuations and Facility Surveys
- ✓ Bus Driver Training

## A HIGHER DEGREE OF COVERAGE

We dig deeper to protect you from a host of risks unique to educators, such as:

- ✓ Harassment, Discrimination and Tenure Issues
- ✓ Occupational Injuries
- ✓ Outsourced Service Exposures (Cafeteria, Substitute Teachers, Etc.)
- ✓ Campus Violence Threats
- ✓ Pollution Issues (Asbestos, Etc.)
- ✓ Intellectual Property and Technology
- ✓ Internet-Related Risks
- ✓ Hazing and Substance Abuse



## Why PCAT

### Mission

PCAT was created to provide Member districts with a strategy to achieve the lowest long-term cost for property and casualty coverage via multi-year membership, rate and coverage stability, proactive loss prevention, and cash dividends.

### Strength

PCAT provides multi-year risk management solutions for over 160 Texas school districts. With over \$96 Million in annual Member contributions, PCAT is the largest school risk program in the country devoted exclusively to property and casualty exposures.

### Governance

PCAT is a Member owned-and-governed program. Member districts elect a five-member board of their peers to provide program governance ensuring the program is consistently aligned with the best interests of Member districts.

### Non-Profit

PCAT's non-profit status ensures that any program funds not necessary for program operations are dispersed to Members via cash dividends. Since 2009, PCAT has returned over \$11,000,000 in cash dividends to Texas classrooms.

### Interlocal

Formed under the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, the PCAT Interlocal Agreement enables Members to benefit from cost-saving multi-year agreements while meeting Texas Education Code section 44.031 Purchasing Contracts requirements.



## **Mission CISO Schedules**



ACRISURE® PARTNER

# Equipment Breakdown Schedule

## Mission CISD

Member Name	Member Number	Building	Bldg #	Address	City	Zip Code	Const	# Story	YR Built	YR Roof Replaced	Sprinklered	Sq. Ft.	%	Source	2024 Building Value	2024 Contents Value	2024 Total Value
Mission CISD	108-908	Main District Administration Office Bldg	1A	1201 Bryce Drive	Mission	78572	MNC	1	1953	2004		41,072	25%		\$ 5,505,528	\$ 1,251,256	\$ 6,756,784
Mission CISD	108-908	Professional Development Center	1B	1103 Pamela	Mission	78572	MNC	1	1978			3,600	25%		\$ 496,843	\$ 112,919	\$ 609,762
Mission CISD	108-908	Mission High School Bldg A	2A	1802 Cleo Dawson	Mission	78572	MNC	1	1963	2009		19,967	20%		\$ 2,837,462	\$ 515,902	\$ 3,353,364
Mission CISD	108-908	Mission HS Bldg B	2B	1802 Cleo Dawson	Mission	78572	MNC	1	1963	2009		19,967	20%		\$ 2,923,185	\$ 531,488	\$ 3,454,673
Mission CISD	108-908	Mission HS Bldg M	2C	1802 Cleo Dawson	Mission	78572	MNC	1	1987	2018		13,819	20%		\$ 2,027,719	\$ 368,676	\$ 2,396,395
Mission CISD	108-908	Mission HS Bldg N	2D	1802 Cleo Dawson	Mission	78572	MNC	1	1987	2018		9,059	20%		\$ 1,352,371	\$ 245,886	\$ 1,598,257
Mission CISD	108-908	Mission HS Bldg J	2E	1802 Cleo Dawson	Mission	78572	MNC	1	1985			12,882	20%		\$ 1,936,712	\$ 352,129	\$ 2,288,841
Mission CISD	108-908	Mission HS Bldg D / Old Gym	2H	1802 Cleo Dawson	Mission	78572	MNC	1	1963	2018		31,936	15%		\$ 4,337,662	\$ 591,499	\$ 4,929,161
Mission CISD	108-908	Mission HS Bldg Q	2F	1802 Cleo Dawson	Mission	78572	MNC	1	1971			34,247			\$ 5,907,647	\$ 1,074,118	\$ 6,981,765
Mission CISD	108-908	Mission HS Neuhaus Center / New Gym	2I	1802 Cleo Dawson	Mission	78572	MNC	1	1985	2009	YES	33,742	12%		\$ 5,481,879	\$ 598,023	\$ 6,079,902
Mission CISD	108-908	Mission HS Fine Arts Bldg	2J	1802 Cleo Dawson	Mission	78572	MNC	1	2009	2007	YES	18,955	30%		\$ 6,162,488	\$ 1,680,679	\$ 7,843,167
Mission CISD	108-908	Mission HS Bldg R - Science	2L	1802 Cleo Dawson	Mission	78572	MNC	1	2001	2001		49,557	20%		\$ 7,695,024	\$ 1,399,095	\$ 9,094,119
Mission CISD	108-908	Mission HS Old Field House	2M	1802 Cleo Dawson	Mission	78572	MNC	1	1980	2022		12,098	20%		\$ 1,538,646	\$ 279,754	\$ 1,818,400
Mission CISD	108-908	Mission HS FFA / Agriculture Bldg	2N	1802 Cleo Dawson	Mission	78572	NC	1	2004	2004		11,680	25%		\$ 940,444	\$ 213,737	\$ 1,154,181
Mission CISD	108-908	Mission HS Field House (NEW)	2O	1802 Cleo Dawson	Mission	78572	MNC	1	2014	2013	YES	15,942			\$ 3,621,814	\$ 688,568	\$ 4,310,382
Mission CISD	108-908	Mission High School - Cafeteria		1802 Cleo Dawson	Mission	78572	MNC		2018	2018		28,700		Member	\$ 4,441,626	\$ 839,288	\$ 5,280,914
Mission CISD	108-908	Mission High School - AG Building		1802 Cleo Dawson	Mission	78572	MNC	1	2017	2017		9,550		Member	\$ 1,255,239	\$ -	\$ 1,255,239
Mission CISD	108-908	Mission High School - Area A & B (classrooms)		1802 Cleo Dawson	Mission	78572	MNC	2	2018	2018		58,900		Member	\$ 9,192,223	\$ 79,327	\$ 9,271,550
Mission CISD	108-908	Mission High School - Area M (Administration)		1802 Cleo Dawson	Mission	78572	MNC	1	2018	2018		14,000		Member	\$ 1,735,427	\$ 316,968	\$ 2,052,395
Mission CISD	108-908	Mission High School - Area N (JROTC)		1802 Cleo Dawson	Mission	78572	MNC	1	2017	2017		9,000		Member	\$ 1,437,354	\$ -	\$ 1,437,354
Mission CISD	108-908	Mission High School - Central Plant (3Chillers) in D Bldg		1802 Cleo Dawson	Mission	78572			2018	2018		4,742		Member	\$ -	\$ 3,771,365	\$ 3,771,365
Mission CISD	108-908	Mission High School - Fine Arts Complex		1802 Cleo Dawson	Mission	78572		2	2018	2018		16,195		Member	\$ 3,075,421	\$ -	\$ 3,075,421
Mission CISD	108-908	Mission High School - Building D		1802 Cleo Dawson	Mission	78572		1	2018	2018				Member	\$ 1,288,860	\$ -	\$ 1,288,860
Mission CISD	108-908	Grounds Storage Bldg (45 x 17)		1802 Cleo Dawson	Mission	78572	NC	1	1980			765	20%		\$ 22,950	\$ 4,590	\$ 27,540
Mission CISD	108-908	Restrooms - Home & Visitors		1802 Cleo Dawson	Mission	78572	MNC	1	2016	2016		1,860		Member	\$ 407,502	\$ -	\$ 407,502
Mission CISD	108-908	Renovated Tom Landry Stadium		1802 Cleo Dawson	Mission	78572			2018	2018				Member	\$ 5,458,061	\$ -	\$ 5,458,061
Mission CISD	108-908	Football Field Restroom Bldg		1802 Cleo Dawson	Mission	78572	MNC	1	1980	2018		1,136	10%		\$ 68,160	\$ 6,816	\$ 74,976
Mission CISD	108-908	Concession Stand 1 (Home Side)		1802 Cleo Dawson	Mission	78572	NC	1	1980	2018		280	10%		\$ 14,000	\$ 1,400	\$ 15,400
Mission CISD	108-908	Concession Stand 2 (Home Side)		1802 Cleo Dawson	Mission	78572	NC	1	1980	2018		308	10%		\$ 15,400	\$ 1,540	\$ 16,940
Mission CISD	108-908	Concession Stand 3 (Home Side)		1802 Cleo Dawson	Mission	78572	NC	1	1980	2018		336	10%		\$ 16,800	\$ 1,680	\$ 18,480
Mission CISD	108-908	Concession Stand 4 (Home Side)		1802 Cleo Dawson	Mission	78572	NC	1	1980	2018		280	10%		\$ 14,000	\$ 1,400	\$ 15,400
Mission CISD	108-908	Concession Stand 1 (Visitor Side)		1802 Cleo Dawson	Mission	78572	NC	1	1985	2018		260	10%		\$ 13,000	\$ 1,300	\$ 14,300
Mission CISD	108-908	Concession Stand 2 (Visitor Side)		1802 Cleo Dawson	Mission	78572	NC	1	1985	2018		260	10%		\$ 13,000	\$ 1,300	\$ 14,300
Mission CISD	108-908	Football Lights w / Metal Poles (4 Poles, 80 Lights)		1802 Cleo Dawson	Mission	78572									\$ 112,000	\$ -	\$ 112,000
Mission CISD	108-908	Scoreboard Metal on Metal Pole		1802 Cleo Dawson	Mission	78572									\$ 495,315	\$ -	\$ 495,315
Mission CISD	108-908	Stadium 8 Lane Synthetic Track		1802 Cleo Dawson	Mission	78572				2014					\$ 150,000	\$ -	\$ 150,000
Mission CISD	108-908	Football Field Artificial Turf		1802 Cleo Dawson	Mission	78572				2023					\$ 650,000	\$ -	\$ 650,000
Mission CISD	108-908	Baseball Press Box / Concession / Restroom		1802 Cleo Dawson	Mission	78572	JM	2	1998			1,948	20%		\$ 77,920	\$ 15,584	\$ 93,504
Mission CISD	108-908	Baseball Batting Practice Bldg		1802 Cleo Dawson	Mission	78572	MNC	1	1998			3,440	15%		\$ 137,600	\$ 20,640	\$ 158,240
Mission CISD	108-908	Baseball Dugout (1st Base Side)		1802 Cleo Dawson	Mission	78572	MNC	1	1998			616			\$ 24,640	\$ -	\$ 24,640
Mission CISD	108-908	Baseball Dugout (3rd Base Side)		1802 Cleo Dawson	Mission	78572	MNC	1	1998			616			\$ 24,640	\$ -	\$ 24,640
Mission CISD	108-908	Baseball Field Lights w / Metal Poles (8 poles, 94 lights)		1802 Cleo Dawson	Mission	78572									\$ 144,400	\$ -	\$ 144,400
Mission CISD	108-908	Baseball Bleachers (55' x 18 rows)		1802 Cleo Dawson	Mission	78572									\$ 66,000	\$ -	\$ 66,000
Mission CISD	108-908	Baseball Bleachers (55' x 18 rows)		1802 Cleo Dawson	Mission	78572									\$ 66,000	\$ -	\$ 66,000
Mission CISD	108-908	Baseball Bleachers (32' x 5 rows)		1802 Cleo Dawson	Mission	78572									\$ 10,667	\$ -	\$ 10,667
Mission CISD	108-908	Baseball Scoreboard		1802 Cleo Dawson	Mission	78572									\$ 8,000	\$ -	\$ 8,000
Mission CISD	108-908	Softball Pressbox / Restroom Bldg		1802 Cleo Dawson	Mission	78572	JM	1	1998			864	10%		\$ 43,200	\$ 4,320	\$ 47,520



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# Equipment Breakdown Schedule

Member Name	Member Number	Building	Bldg #	Address	City	Zip Code	Const	# Story	YR Built	YR Roof Replaced	Sprinklered	Sq. Ft.	%	Source	2024 Building Value	2024 Contents Value	2024 Total Value
Mission CISD	108-908	Softball Batting Bldg		1802 Cleo Dawson	Mission	78572	JM	1	1998			2,856	20%		\$ 114,240	\$ 22,848	\$ 137,088
Mission CISD	108-908	Softball Dugout (1st Base Side)		1802 Cleo Dawson	Mission	78572	JM	1	1998			365			\$ 14,600	\$ -	\$ 14,600
Mission CISD	108-908	Softball Dugout (3rd Base Side)		1802 Cleo Dawson	Mission	78572	JM	1	1998			365			\$ 14,600	\$ -	\$ 14,600
Mission CISD	108-908	Softball Lights / Poles (6 Poles, 30 Lights)		1802 Cleo Dawson	Mission	78572									\$ 84,000	\$ -	\$ 84,000
Mission CISD	108-908	Softball Bleachers (32' x 8 rows)		1802 Cleo Dawson	Mission	78572									\$ 17,067	\$ -	\$ 17,067
Mission CISD	108-908	Softball Bleachers (32' x 8 rows)		1802 Cleo Dawson	Mission	78572									\$ 17,067	\$ -	\$ 17,067
Mission CISD	108-908	Softball Bleachers (25' x 5 rows)		1802 Cleo Dawson	Mission	78572									\$ 8,333	\$ -	\$ 8,333
Mission CISD	108-908	Softball Bleachers (25' x 5 rows)		1802 Cleo Dawson	Mission	78572									\$ 8,333	\$ -	\$ 8,333
Mission CISD	108-908	Softball Scoreboard		1802 Cleo Dawson	Mission	78572									\$ 6,000	\$ -	\$ 6,000
Mission CISD	108-908	Tennis Courts		1802 Cleo Dawson	Mission	78572				2010					\$ 300,000	\$ -	\$ 300,000
Mission CISD	108-908	Portable - Double Metal Football - 43420		1802 Cleo Dawson	Mission	78572	Frame	1	1979			1,536	20%		\$ 84,480	\$ 15,360	\$ 99,840
Mission CISD	108-908	Portable - Double Metal Football - 43421		1802 Cleo Dawson	Mission	78572	Frame	1	1979			1,536	20%		\$ 84,480	\$ 15,360	\$ 99,840
Mission CISD	108-908	Portable-Double Metal Softball Locker - 43432		1802 Cleo Dawson	Mission	78572	Frame	1	1979			1,536	20%		\$ 84,480	\$ 15,360	\$ 99,840
Mission CISD	108-908	Portable-Single Metal ROTC - 43472		1802 Cleo Dawson	Mission	78572	Frame	1	1989			768	20%		\$ 42,240	\$ 7,680	\$ 49,920
Mission CISD	108-908	Portable-Single Metal ROTC - 43473		1802 Cleo Dawson	Mission	78572	Frame	1	1989			768	20%		\$ 42,240	\$ 7,680	\$ 49,920
Mission CISD	108-908	Portable-Double Wood ROTC - 43474		1802 Cleo Dawson	Mission	78572	Frame	1	1989			1,536	20%		\$ 84,480	\$ 15,360	\$ 99,840
Mission CISD	108-908	Portable Single Metal ROTC - 43490		1802 Cleo Dawson	Mission	78572	Frame	1	1991			768	20%		\$ 42,240	\$ 7,680	\$ 49,920
Mission CISD	108-908	Mission High Portable-Metal (24 x 64) - 42557		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,280	20%	Member	\$ 70,400	\$ 12,800	\$ 83,200
Mission CISD	108-908	Portable-Double Wood Soccer Field - 40964		1802 Cleo Dawson	Mission	78572	Frame	1	1997			1,536	20%		\$ 84,480	\$ 15,360	\$ 99,840
Mission CISD	108-908	Collegiate HS Portable Metal - 43478 (24 x 32)		1802 Cleo Dawson	Mission	78572	Frame	1	1999			768	20%	Member	\$ 194,400	\$ 38,880	\$ 233,280
Mission CISD	108-908	Collegiate HS Portable Double Wood - 40956		1802 Cleo Dawson	Mission	78572	Frame	1	1997			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	CHS Portable Double Wood Office/Conf. Room - 43406		1802 Cleo Dawson	Mission	78572	Frame	1	1996			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Collegiate HS Portable Double Wood Labs - 43459		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Collegiate HS Portable Double Wood - 40957		1802 Cleo Dawson	Mission	78572	Frame	1	1997			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Collegiate HS Portable Double Wood Classroom - 43407		1802 Cleo Dawson	Mission	78572	Frame	1	1997			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Collegiate HS Portable-Double Wood - 43404		1802 Cleo Dawson	Mission	78572	Frame	1	1996			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Collegiate HS Portable-Single Metal - 43418		1802 Cleo Dawson	Mission	78572	Frame	1	1991			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Mission HS Portable - 40955		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Mission HS Portable - 40962		1802 Cleo Dawson	Mission	78572	Frame	1	1996			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Mission HS Portable - 40963		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Mission HS Portable - 43397		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	City of Alton Portable - 43395		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Mission HS Portable - 43396		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Mission HS Portable - 43400		1802 Cleo Dawson	Mission	78572	Frame	1	1999			768	16%	Member	\$ 38,400	\$ 6,144	\$ 44,544
Mission CISD	108-908	Mission HS Portable - 43403		1802 Cleo Dawson	Mission	78572	Frame	1	1999			768	16%	Member	\$ 38,400	\$ 6,144	\$ 44,544
Mission CISD	108-908	Mission HS Portable - 43415		1802 Cleo Dawson	Mission	78572	Frame	1	1979			768	16%	Member	\$ 38,400	\$ 6,144	\$ 44,544
Mission CISD	108-908	Mission HS Portable (Metal) - 43479		1802 Cleo Dawson	Mission	78572	Frame	1	1999			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Mission HS Portable - 40959		1802 Cleo Dawson	Mission	78572	Frame	1	1989			1,536	18%	Member	\$ 76,800	\$ 13,824	\$ 90,624
Mission CISD	108-908	Mission HS Portable - 43427 & 43429		1802 Cleo Dawson	Mission	78572	Frame	1	1989			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Mission Jr High Bldg A	3A	415 E. 14th	Mission	78572	MNC	1	1979			7,009	18%		\$ 1,046,102	\$ 171,180	\$ 1,217,282
Mission CISD	108-908	Mission Jr High Bldg B	3B	415 E. 14th	Mission	78572	MNC	1	1979			7,009	18%		\$ 1,046,102	\$ 171,180	\$ 1,217,282
Mission CISD	108-908	Mission Jr High "LRC" Bldg C	3C	415 E. 14th	Mission	78572	MNC	1	1979			7,009	18%		\$ 1,030,636	\$ 168,650	\$ 1,199,286
Mission CISD	108-908	Mission Jr High Bldg D	3D	415 E. 14th	Mission	78572	MNC	1	1979			7,009	18%		\$ 1,046,102	\$ 171,180	\$ 1,217,282
Mission CISD	108-908	Mission Jr High Computer / Clrm Bldg E	3E	415 E. 14th	Mission	78572	MNC	1	1975		YES	4,059	20%		\$ 659,540	\$ 119,916	\$ 779,456
Mission CISD	108-908	Mission Jr High Office / Clrm Bldg F	3F	415 E. 14th	Mission	78572	MNC	1	1979		YES	7,009	18%		\$ 1,074,603	\$ 175,844	\$ 1,250,447
Mission CISD	108-908	Mission Jr High Clrm Bldg G	3G	415 E. 14th	Mission	78572	MNC	1	1979			7,009	18%		\$ 1,046,102	\$ 171,180	\$ 1,217,282
Mission CISD	108-908	Mission Jr High Clrm Bldg H	3H	415 E. 14th	Mission	78572	MNC	1	1979			7,009	18%		\$ 1,046,102	\$ 171,180	\$ 1,217,282
Mission CISD	108-908	Mission Jr High Clrm Bldg I	3I	415 E. 14th	Mission	78572	MNC	1	1979			7,009	18%		\$ 1,046,102	\$ 171,180	\$ 1,217,282
Mission CISD	108-908	Mission Jr High Band / Choir / Shop Bldg J	3J	415 E. 14th	Mission	78572	MNC	1	1983		YES	10,814	20%		\$ 1,753,696	\$ 318,854	\$ 2,072,550



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# Equipment Breakdown Schedule

Member Name	Member Number	Building	Bldg #	Address	City	Zip Code	Const	# Story	YR Built	YR Roof Replaced	Sprinklered	Sq. Ft.	%	Source	2024 Building Value	2024 Contents Value	2024 Total Value
Mission CISD	108-908	Mission Jr High Bldg K / Gym	3K	415 E. 14th	Mission	78572	JM	1	1949		YES	13,525	12%		\$ 2,129,130	\$ 232,269	\$ 2,361,399
Mission CISD	108-908	Mission Jr High Bldg L / Athletics	3L	415 E. 14th	Mission	78572	MNC	1	2006	2006	YES	17,092	20%		\$ 2,681,806	\$ 487,601	\$ 3,169,407
Mission CISD	108-908	Mission Jr High Science	3M	415 E. 14th	Mission	78572	MNC	1	1997			19,026	18%		\$ 2,857,053	\$ 467,518	\$ 3,324,571
Mission CISD	108-908	Mission Jr High Cafeteria - OLD	3N	415 E. 14th	Mission	78572	MNC	1	1994			7,304	20%		\$ 1,087,134	\$ 197,661	\$ 1,284,795
Mission CISD	108-908	Mission Jr High Girls Field House	3O	415 E. 14th	Mission	78572	MNC	1	1986			1,598	12%		\$ 244,972	\$ 26,724	\$ 271,696
Mission CISD	108-908	Mission Jr High Cafeteria		415 E. 14th	Mission	78572	MNC	2	2016	2016		12,355		Member	\$ 3,489,000	\$ 631,917	\$ 4,120,917
Mission CISD	108-908	Mission Jr High Bleachers / Pressbox / Storage		415 E. 14th	Mission	78572	JM	1	1970						\$ 432,000	\$ -	\$ 432,000
Mission CISD	108-908	Mission Jr High Canopy (37 x 80)		415 E. 14th	Mission	78572	NC	1	1990			2,960			\$ 88,800	\$ -	\$ 88,800
Mission CISD	108-908	Mission Jr High Scoreboard		415 E. 14th	Mission	78572									\$ 10,000	\$ -	\$ 10,000
Mission CISD	108-908	Mission Jr High Tennis Courts		415 E. 14th	Mission	78572									\$ 171,000	\$ -	\$ 171,000
Mission CISD	108-908	Mission Jr High Tennis Storage (6 x 9)		415 E. 14th	Mission	78572	Frame	1				54	15%		\$ 2,160	\$ 324	\$ 2,484
Mission CISD	108-908	Mission Jr High Canopies		415 E. 14th	Mission	78572			2015	2015		3,200		Member	\$ 247,797	\$ -	\$ 247,797
Mission CISD	108-908	Alton Elementary Administration / Office	4A	205 N. Chicago	Alton	78573	MNC	1	2011	2010	YES	76,614	16%		\$ 10,784,622	\$ 1,568,672	\$ 12,353,294
Mission CISD	108-908	Alton Elementary Mini Gym	4B	205 N. Chicago	Alton	78573	MNC	1	2000	2010		6,396	12%		\$ 847,778	\$ 92,485	\$ 940,263
Mission CISD	108-908	Alton Elementary Storage Bldg		205 N. Chicago	Alton	78573	NC	1				2,000	20%		\$ 80,000	\$ 16,000	\$ 96,000
Mission CISD	108-908	Bryan Elementary Main School Bldg	5A	1300 Elm Drive	Mission	78572	MNC	1	2001	2010	YES	71,442	16%		\$ 10,882,336	\$ 1,582,885	\$ 12,465,221
Mission CISD	108-908	Bryan Elementary Gym	5B	1300 Elm Drive	Mission	78572	MNC	1	1990	2010		6,396	12%		\$ 814,730	\$ 88,880	\$ 903,610
Mission CISD	108-908	Bryan Elementary School - Metal Storage Portable - 43463		1300 Elm Drive	Mission	78572	NC	1	1989			1,080	16%		\$ 54,000	\$ 8,640	\$ 62,640
Mission CISD	108-908	Bryan Elementary School - Wood Storage Portable - 43422		1300 Elm Drive	Mission	78572	Frame	1	1968			336	16%		\$ 16,800	\$ 2,688	\$ 19,488
Mission CISD	108-908	Bryan Elementary School - Wood Storage Portable - 43423		1300 Elm Drive	Mission	78572	Frame	1	1968			336	16%		\$ 16,800	\$ 2,688	\$ 19,488
Mission CISD	108-908	Castro Elementary School Main	6A	200 S. Mayberry	Mission	78572	MNC	1	1958	2019	YES	74,648	16%		\$ 11,427,583	\$ 1,662,194	\$ 13,089,777
Mission CISD	108-908	Castro Elementary School Gym	6B	200 S. Mayberry	Mission	78572	MNC	1	1975			6,396	12%		\$ 814,730	\$ 88,880	\$ 903,610
Mission CISD	108-908	Castro Elementary School Textbook Warehouse	6C	200 S. Mayberry	Mission	78572	JM	1	1975			2,812			\$ 413,220	\$ 1,000,000	\$ 1,413,220
Mission CISD	108-908	Castro Elementary School Tech Shop	6D	200 S. Mayberry	Mission	78572	JM	1	1975			3,127	10%		\$ 454,802	\$ 41,346	\$ 496,148
Mission CISD	108-908	Castro Elementary School Storage Room		200 S. Mayberry	Mission	78572	Frame	1				120			\$ 6,000	\$ -	\$ 6,000
Mission CISD	108-908	Castro Skill Portable - 43457 & 43458		200 S. Mayberry	Mission	78572	Frame	1	1989			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Castro Headstart Portable Double Metal - 43498		200 S. Mayberry	Mission	78572	Frame	1	1968			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Castro Headstart Portable - 43475, (43476 MHS) , (43477 Transp N)		200 S. Mayberry	Mission	78572	Frame	1	1999			2,136	16%	Member	\$ 106,800	\$ 17,088	\$ 123,888
Mission CISD	108-908	Castro Headstart Portable Single Metal R.R. - 43480		200 S. Mayberry	Mission	78572	Frame	1	1979			768	20%	Member	\$ 38,400	\$ 7,680	\$ 46,080
Mission CISD	108-908	Castro Headstart Portable - 43486 Metal		200 S. Mayberry	Mission	78572	Frame	1	1989			768	20%	Member	\$ 38,400	\$ 7,680	\$ 46,080
Mission CISD	108-908	Castro Headstart Portable - 43488 Metal		200 S. Mayberry	Mission	78572	Frame	1	1989			768	20%	Member	\$ 38,400	\$ 7,680	\$ 46,080
Mission CISD	108-908	Marcell Elementary School Main	7A	1101 N. Holland	Mission	78572	MNC	1	2000	2000	YES	74,514	16%		\$ 11,315,547	\$ 1,645,898	\$ 12,961,445
Mission CISD	108-908	Marcell Elementary School Gym	7B	1101 N. Holland	Mission	78572	MNC	1	1990			6,396	12%		\$ 814,730	\$ 88,880	\$ 903,610
Mission CISD	108-908	Marcell Elementary School Pavilion - Open		1101 N. Holland	Mission	78572	NC	1	2000	2000		2,400			\$ 72,000	\$ -	\$ 72,000
Mission CISD	108-908	Portable LRSH Wood Marcell Elementary - 43425		1101 N. Holland	Mission	78572	Frame	1	1978			380	25%	Member	\$ 19,000	\$ 4,750	\$ 23,750
Mission CISD	108-908	Portable-Wood / Storage Marcell		1101 N. Holland	Mission	78572	Frame	1	2007	2007		160	25%	Member	\$ 4,000	\$ 1,000	\$ 5,000
Mission CISD	108-908	Pearson Elementary School Main	8A	315 N. Holland	Mission	78572	MNC	1	2001	2019	YES	74,499	16%		\$ 11,138,423	\$ 1,620,134	\$ 12,758,557
Mission CISD	108-908	Pearson Elementary School Gym	8B	315 N. Holland	Mission	78572	MNC	1	2001			6,396	12%		\$ 814,730	\$ 88,880	\$ 903,610
Mission CISD	108-908	Pearson Elementary PE Storage (9x14)		315 N. Holland	Mission	78572	MNC	1	2001			126	25%	Member	\$ 3,150	\$ 788	\$ 3,938
Mission CISD	108-908	Roosevelt Alternative Center Main Office / Classrooms	9A	407 E. 3rd St	Mission	78572	MNC	1	1972	2013		11,634	16%		\$ 1,794,480	\$ 261,015	\$ 2,055,495
Mission CISD	108-908	Roosevelt Alternative Center Classroom 21 & 23	9C	407 E. 3rd St	Mission	78572	JM	1	1936			1,564	16%		\$ 253,130	\$ 36,819	\$ 289,949
Mission CISD	108-908	Roosevelt Alternative Center Restroom	9D	407 E. 3rd St	Mission	78572	JM	1	2000			1,457	10%		\$ 202,294	\$ 18,390	\$ 220,684
Mission CISD	108-908	Roosevelt Portable - 43461 & 43464		407 E. 3rd St	Mission	78572	Frame	1	1989			1,536	16%	Member	\$ 84,480	\$ 12,288	\$ 96,768
Mission CISD	108-908	Portable LRSH Wood Alternative - 43453		407 E. 3rd St	Mission	78572	Frame	1	1968			320	16%		\$ 17,600	\$ 2,560	\$ 20,160
Mission CISD	108-908	Portable-Single Metal Classroom - 43459		407 E. 3rd St	Mission	78572	Frame	1	1989			768	16%		\$ 42,240	\$ 6,144	\$ 48,384
Mission CISD	108-908	Portable Double Metal Classroom - 43471		407 E. 3rd St	Mission	78572	Frame	1	1982			1,536	16%		\$ 84,480	\$ 12,288	\$ 96,768
Mission CISD	108-908	Portable LRSH R.R. - 43481		407 E. 3rd St	Mission	78572	Frame	1	1978			320	10%		\$ 17,600	\$ 1,200	\$ 19,200
Mission CISD	108-908	Roosevelt Alternative Center Gazebo		407 E. 3rd St	Mission	78572	NC	1				309			\$ 9,270	\$ 1,600	\$ 10,870
Mission CISD	108-908	Options Academy Portable - 43405		407 E. 3rd St	Mission	78572	Frame	1	1997			1,536	16%		\$ 84,480	\$ 12,288	\$ 96,768



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# Equipment Breakdown Schedule

Member Name	Member Number	Building	Bldg #	Address	City	Zip Code	Const	# Story	YR Built	YR Roof Replaced	Sprinklered	Sq. Ft.	%	Source	2024 Building Value	2024 Contents Value	2024 Total Value
Mission CISD	108-908	Options Academy Portable - 43466		407 E. 3rd St	Mission	78572	Frame	1	1997			1,536	16%		\$ 84,480	\$ 12,288	\$ 96,768
Mission CISD	108-908	Options Academy Portable - 43468		407 E. 3rd St	Mission	78572	Frame	1	1997			1,536	16%		\$ 84,480	\$ 12,288	\$ 96,768
Mission CISD	108-908	Cantu Elementary School Main	10A	920 W Main Ave	Mission	78572	MNC	1	1982	2013	YES	73,504	16%		\$ 5,982,567	\$ 870,192	\$ 6,852,759
Mission CISD	108-908	Cantu Elementary School Bldg J	10B	920 W Main Ave	Mission	78572	MNC	1	1999		YES	9,375	16%		\$ 5,319,618	\$ 773,763	\$ 6,093,381
Mission CISD	108-908	Cantu Elementary School Gym	10C	920 W Main Ave	Mission	78572	MNC	1	1990			9,375	12%		\$ 1,308,693	\$ 142,766	\$ 1,451,459
Mission CISD	108-908	Cantu Elementary School Canopy		920 W Main Ave	Mission	78572	NC	1	1982			2,400			\$ 72,000	\$ -	\$ 72,000
Mission CISD	108-908	Mims Elementary School Main	11A	200 E Two Mile Road	Mission	78572	MNC	1	1985	2009	YES	62,302	16%		\$ 9,177,474	\$ 1,334,905	\$ 10,512,379
Mission CISD	108-908	Mims Elementary School Gym	11B	200 E Two Mile Road	Mission	78572	MNC	1	1990			6,130	12%		\$ 786,250	\$ 85,773	\$ 872,023
Mission CISD	108-908	Mims Elementary School Pavilion - Open		200 E Two Mile Road	Mission	78572	NC	1				7,080			\$ 212,400	\$ -	\$ 212,400
Mission CISD	108-908	Portable Double Wood Mims - 40958		200 E Two Mile Road	Mission	78572	Frame	1	1996			1,536	16%		\$ 84,480	\$ 12,288	\$ 96,768
Mission CISD	108-908	Leal Elementary Office / LRC Bldg A	12A	318 S. Los Ebanos	Mission	78572	MNC	1	1984	1999		5,494	16%		\$ 825,855	\$ 120,124	\$ 945,979
Mission CISD	108-908	Leal Elementary Clrm Bldg B / Cafeteria	12B	318 S. Los Ebanos	Mission	78572	MNC	1	1984		YES	7,517	20%		\$ 1,139,686	\$ 207,216	\$ 1,346,902
Mission CISD	108-908	Leal Elementary Clrm Bldg C	12C	318 S. Los Ebanos	Mission	78572	MNC	1	1984			8,944	16%		\$ 1,272,325	\$ 185,065	\$ 1,457,390
Mission CISD	108-908	Leal Elementary Clrm Bldg D	12D	318 S. Los Ebanos	Mission	78572	MNC	1	1984			8,944	16%		\$ 1,272,325	\$ 185,065	\$ 1,457,390
Mission CISD	108-908	Leal Elementary Clrm Bldg E	12E	318 S. Los Ebanos	Mission	78572	MNC	1	1986			16,444	16%		\$ 2,197,326	\$ 319,611	\$ 2,516,937
Mission CISD	108-908	Leal Elementary Clrm Bldg F	12F	318 S. Los Ebanos	Mission	78572	MNC	1	1999	1999		9,319	16%		\$ 1,315,332	\$ 191,321	\$ 1,506,653
Mission CISD	108-908	Leal Elementary Clrm Bldg G	12G	318 S. Los Ebanos	Mission	78572	MNC	1	2008	2008		9,722	16%		\$ 1,367,695	\$ 198,937	\$ 1,566,632
Mission CISD	108-908	Leal Elementary Gym	12H	318 S. Los Ebanos	Mission	78572	MNC	1	1990			6,704	12%		\$ 846,605	\$ 92,357	\$ 938,962
Mission CISD	108-908	Leal Elementary Storage Bldg		318 S. Los Ebanos	Mission	78572	JM	1	1990			600	10%		\$ 45,000	\$ 4,500	\$ 49,500
Mission CISD	108-908	Leal Elementary Covered Areas (campus wide)		318 S. Los Ebanos	Mission	78572	NC	1				11,077			\$ 332,310	\$ -	\$ 332,310
Mission CISD	108-908	Leal Elementary Marquee		318 S. Los Ebanos	Mission	78572			2017	2017				Member	\$ 17,314	\$ -	\$ 17,314
Mission CISD	108-908	Transportation Main Office	13A	723 N. Holland Ave.	Mission	78572	MNC	1	1980			2,500	30%		\$ 368,415	\$ 100,477	\$ 468,892
Mission CISD	108-908	Transportation Warehouse (new electric 2000)	13B	723 N. Holland Ave.	Mission	78572	NC	1	1965		YES	14,764			\$ 1,143,265	\$ 1,000,000	\$ 2,143,265
Mission CISD	108-908	Transportation Shop	13C	723 N. Holland Ave.	Mission	78572	NC	1	1974			3,000	30%		\$ 254,932	\$ 69,527	\$ 324,459
Mission CISD	108-908	Restrooms		723 N. Holland Ave.	Mission	78572	JM	1	1980			253	10%		\$ 12,650	\$ 1,265	\$ 13,915
Mission CISD	108-908	Paint Shop		723 N. Holland Ave.	Mission	78572	JM	1	1980			1,078	30%		\$ 53,900	\$ 16,170	\$ 70,070
Mission CISD	108-908	Pumps		723 N. Holland Ave.	Mission	78572									\$ 1,250	\$ -	\$ 1,250
Mission CISD	108-908	Tanks		723 N. Holland Ave.	Mission	78572									\$ 12,500	\$ -	\$ 12,500
Mission CISD	108-908	Canopy - Bus Parking		723 N. Holland Ave.	Mission	78572						5,228			\$ 156,840	\$ -	\$ 156,840
Mission CISD	108-908	Portable Single Metal Transportation - 43497		723 N. Holland Ave.	Mission	78572	Frame	1	1979			1,078	20%		\$ 59,290	\$ 10,780	\$ 70,070
Mission CISD	108-908	Transportation Portable - R / R Wood - 43401		723 N. Holland Ave.	Mission	78572	Frame	1	1999			816	20%		\$ 61,200	\$ 12,240	\$ 73,440
Mission CISD	108-908	Portable Double Wood Transportation Bus Parts - 42555		723 N. Holland Ave.	Mission	78572	Frame	1	1999			1,536	16%	Member	\$ 76,800	\$ 12,288	\$ 89,088
Mission CISD	108-908	Transportation South		723 N. Holland Ave.	Mission	78572	Frame	1	1979			768	16%	Member	\$ 38,400	\$ 6,144	\$ 44,544
Mission CISD	108-908	Maintenance Offices / Shops	14A	520 N. Holland Ave.	Mission	78572	JM	1	1973			7,870	30%		\$ 870,397	\$ 237,381	\$ 1,107,778
Mission CISD	108-908	Welding / Mechanics Shop / Storage	14B	520 N. Holland Ave.	Mission	78572	JM	1	1974			7,320	30%		\$ 373,832	\$ 101,954	\$ 475,786
Mission CISD	108-908	Carpenter Shop / Storage	14C	520 N. Holland Ave.	Mission	78572	NC	1	1976			7,198	30%		\$ 526,054	\$ 143,469	\$ 669,523
Mission CISD	108-908	Storage Bldg	14D	520 N. Holland Ave.	Mission	78572	JM	1	1979			3,520	10%		\$ 298,762	\$ 27,160	\$ 325,922
Mission CISD	108-908	Maintenance Warehouse	14E	520 N. Holland Ave.	Mission	78572	JM	1	1976	2022		2,400			\$ 235,679	\$ 250,000	\$ 485,679
Mission CISD	108-908	Small Engine Repair / Storage Bldg		520 N. Holland Ave.	Mission	78572	JM	1	1979			900	30%		\$ 36,000	\$ 10,800	\$ 46,800
Mission CISD	108-908	O'Grady Elementary School Main	15A	810 W. Griffin Parkway	Mission	78572	MNC	1	1987	2009	TURE	60,528	16%		\$ 9,277,185	\$ 1,349,409	\$ 10,626,594
Mission CISD	108-908	O'Grady Elementary School Gym	15B	810 W. Griffin Parkway	Mission	78572	MNC	1	1990			6,396	12%		\$ 872,197	\$ 95,149	\$ 967,346
Mission CISD	108-908	O'Grady Elementary School Portable LRSH - 43482		810 W. Griffin Parkway	Mission	78572	Frame	1	1978			360	16%		\$ 19,800	\$ 2,880	\$ 22,680
Mission CISD	108-908	O'Grady Elementary School Portable Wood - 43500		810 W. Griffin Parkway	Mission	78572						144	16%	Member	\$ 7,920	\$ 1,152	\$ 9,072
Mission CISD	108-908	Kenneth White Junior High School Main Bldg	16A	1101 W. Griffin Parkway	Mission	78572	MNC	1	1988	2013		137,934	18%		\$ 20,769,223	\$ 3,398,600	\$ 24,167,823
Mission CISD	108-908	K-White Jr High School Pavillion		1101 W. Griffin Parkway	Mission	78572	NC	1	1990			2,401			\$ 72,030	\$ -	\$ 72,030
Mission CISD	108-908	300 Radio Tower - Metal		1101 W. Griffin Parkway	Mission	78572									\$ 25,000	\$ -	\$ 25,000
Mission CISD	108-908	K-White Jr High School Scoreboard		1101 W. Griffin Parkway	Mission	78572				2023					\$ 10,000	\$ -	\$ 10,000
Mission CISD	108-908	K-White Jr High School Bleachers (25' x 10 rows)		1101 W. Griffin Parkway	Mission	78572									\$ 16,250	\$ -	\$ 16,250
Mission CISD	108-908	K-White Jr High School Bleachers (25' x 5 rows)		1101 W. Griffin Parkway	Mission	78572									\$ 16,250	\$ -	\$ 16,250



ACRISURE® PARTNER

# Equipment Breakdown Schedule

Member Name	Member Number	Building	Bldg #	Address	City	Zip Code	Const	# Story	YR Built	YR Roof Replaced	Sprinklered	Sq. Ft.	%	Source	2024 Building Value	2024 Contents Value	2024 Total Value
Mission CISD	108-908	K-White Jr High School Stadium Restrooms		1101 W. Griffin Parkway	Mission	78572	JM	1				814			\$ 32,560	\$ -	\$ 32,560
Mission CISD	108-908	K-White Jr High School Stadium Ticket Booth (9x9)		1101 W. Griffin Parkway	Mission	78572	Frame	1				81			\$ 2,025	\$ -	\$ 2,025
Mission CISD	108-908	K-White Jr High School Tennis Courts x3		1101 W. Griffin Parkway	Mission	78572									\$ 170,000	\$ -	\$ 170,000
Mission CISD	108-908	K-White Jr High School Portable Metal - 43449 & 43450		1101 W. Griffin Parkway	Mission	78572	Frame	1	1991			1,536	18%		\$ 76,800	\$ 13,824	\$ 90,624
Mission CISD	108-908	Veterans Memorial HS Clrm / Administration	17A	700 E. 2 Mile Road	Mission	78572	MNC	2	1995		YES	192,122	20%		\$ 33,413,281	\$ 6,075,142	\$ 39,488,423
Mission CISD	108-908	Veterans Memorial HS Gym / Band Hall / Cafeteria	17B	700 E. 2 Mile Road	Mission	78572	MNC	1	1995			90,647	20%		\$ 15,172,817	\$ 2,758,694	\$ 17,931,511
Mission CISD	108-908	Veterans Memorial HS Career & Technology Education	17C	700 E. 2 Mile Road	Mission	78572	MNC	1	1994			38,217	30%		\$ 7,090,760	\$ 1,933,844	\$ 9,024,604
Mission CISD	108-908	Veterans Memorial HS Fine Arts	17D	700 E. 2 Mile Road	Mission	78572	MNC	1	2009	2009	YES	18,992	30%		\$ 4,751,555	\$ 1,295,879	\$ 6,047,434
Mission CISD	108-908	Veterans Memorial HS Agriculture	17E	700 E. 2 Mile Road	Mission	78572	MNC	1	2013	2013	YES	9,610	25%		\$ 2,100,747	\$ 477,443	\$ 2,578,190
Mission CISD	108-908	Veterans Memorial HS Field House	17F	700 E. 2 Mile Road	Mission	78572	MNC	1	2013	2013	YES	16,435			\$ 3,136,584	\$ -	\$ 3,136,584
Mission CISD	108-908	Baseball Restroom / Concession / Press Box		700 E. 2 Mile Road	Mission	78572	MNC	2				785	15%		\$ 39,250	\$ 5,888	\$ 45,138
Mission CISD	108-908	Baseball Dugouts (East)		700 E. 2 Mile Road	Mission	78572	MNC	1				336			\$ 15,120	\$ -	\$ 15,120
Mission CISD	108-908	Baseball Dugouts (West)		700 E. 2 Mile Road	Mission	78572	MNC	1				336			\$ 15,120	\$ -	\$ 15,120
Mission CISD	108-908	Batting Cage w / Storage		700 E. 2 Mile Road	Mission	78572	NC	1				4,368			\$ 174,720	\$ 5,000	\$ 179,720
Mission CISD	108-908	Baseball Lighting (8 Poles, 64 Lights)		700 E. 2 Mile Road	Mission	78572									\$ 104,400	\$ -	\$ 104,400
Mission CISD	108-908	Bleachers - Baseball (66' x 15 rows)		700 E. 2 Mile Road	Mission	78572									\$ 66,000	\$ -	\$ 66,000
Mission CISD	108-908	Bleachers - Baseball (66' x 15 rows)		700 E. 2 Mile Road	Mission	78572									\$ 66,000	\$ -	\$ 256,000
Mission CISD	108-908	Storage room-next to baseball field		700 E. 2 Mile Road	Mission	78572	Frame	1				768			\$ 38,400	\$ -	\$ 38,400
Mission CISD	108-908	Baseball Scoreboard		700 E. 2 Mile Road	Mission	78572									\$ 8,000	\$ -	\$ 8,000
Mission CISD	108-908	Softball Restroom / Concession / Press Box		700 E. 2 Mile Road	Mission	78572	MNC	2				646			\$ 32,300	\$ -	\$ 32,300
Mission CISD	108-908	Softball Bleachers (32' x 5 rows)		700 E. 2 Mile Road	Mission	78572									\$ 10,667	\$ -	\$ 10,667
Mission CISD	108-908	Softball Bleachers (32' x 5 rows)		700 E. 2 Mile Road	Mission	78572									\$ 10,667	\$ -	\$ 10,667
Mission CISD	108-908	Softball Batting Cages / Storage		700 E. 2 Mile Road	Mission	78572	MNC	1				3,780			\$ 151,200	\$ -	\$ 151,200
Mission CISD	108-908	Softball Lights / Poles (6 Poles, 35 Lights)		700 E. 2 Mile Road	Mission	78572									\$ 87,000	\$ -	\$ 87,000
Mission CISD	108-908	Softball Scoreboard		700 E. 2 Mile Road	Mission	78572									\$ 6,000	\$ -	\$ 6,000
Mission CISD	108-908	Football Practice Field Light Poles (4 Poles, 44 Lights)		700 E. 2 Mile Road	Mission	78572									\$ 86,800	\$ -	\$ 86,800
Mission CISD	108-908	Football Field Bleachers (48' x 15 rows)		700 E. 2 Mile Road	Mission	78572			2001						\$ 48,000	\$ -	\$ 48,000
Mission CISD	108-908	Football Field Press Box		700 E. 2 Mile Road	Mission	78572	Frame	1				168			\$ 4,200	\$ -	\$ 4,200
Mission CISD	108-908	Football Field East Side Bleachers (48' x 12 rows)		700 E. 2 Mile Road	Mission	78572									\$ 38,400	\$ -	\$ 38,400
Mission CISD	108-908	9 Lane Synthetic Track		700 E. 2 Mile Road	Mission	78572									\$ 170,000	\$ -	\$ 170,000
Mission CISD	108-908	Football Field Artificial Turf		700 E. 2 Mile Road	Mission	78572									\$ 650,000	\$ -	\$ 650,000
Mission CISD	108-908	Scoreboard - Football		700 E. 2 Mile Road	Mission	78572									\$ 40,000	\$ -	\$ 40,000
Mission CISD	108-908	Tennis Courts		700 E. 2 Mile Road	Mission	78572									\$ 300,000	\$ -	\$ 300,000
Mission CISD	108-908	Tennis Courts Additions		700 E. 2 Mile Road	Mission	78572						44,280		Member	\$ 221,051	\$ -	\$ 221,051
Mission CISD	108-908	Chiller Units (2)		700 E. 2 Mile Road	Mission	78572									\$ 150,000	\$ -	\$ 150,000
Mission CISD	108-908	Portable-Double Wood VMHS ROTC - 43399		700 E. 2 Mile Road	Mission	78572	Frame	1	1999			1,536	20%		\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Portable-Double Wood ROTC - 43398		700 E. 2 Mile Road	Mission	78572	Frame	1	1999			1,536	20%		\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Portable-Single Metal Spanish - 43439		700 E. 2 Mile Road	Mission	78572	Frame	1	1968			768	20%		\$ 38,400	\$ 7,680	\$ 46,080
Mission CISD	108-908	Portable-Single Metal Art - 43484		700 E. 2 Mile Road	Mission	78572	Frame	1	1966			768	20%		\$ 38,400	\$ 7,680	\$ 46,080
Mission CISD	108-908	VMHS Portable - 43456		700 E. 2 Mile Road	Mission	78572	Frame	1	1968			768	20%	Member	\$ 38,400	\$ 7,680	\$ 46,080
Mission CISD	108-908	VMHS Portable - 43460		700 E. 2 Mile Road	Mission	78572	Frame	1	1968			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	VMHS Portable - 43462		700 E. 2 Mile Road	Mission	78572	Frame	1	1989			768	20%	Member	\$ 38,400	\$ 7,680	\$ 46,080
Mission CISD	108-908	VMHS Portable - 43469		700 E. 2 Mile Road	Mission	78572	Frame	1	1968			1,536	20%	Member	\$ 76,800	\$ 15,360	\$ 92,160
Mission CISD	108-908	Tennis Courts - Lights & Canopy (New)		700 E. 2 Mile Road	Mission	78572								Member	\$ 267,802	\$ -	\$ 267,802
Mission CISD	108-908	Waitz Elementary School Main	18A	842 W. St. Francis Avenue	Mission	78572	MNC	1	1992		YES	82,445	16%		\$ 12,133,783	\$ 1,764,914	\$ 13,898,697
Mission CISD	108-908	Waitz Elementary School Gym	18B	842 W. St. Francis Avenue	Mission	78572	MNC	1	1992			6,732	12%		\$ 1,016,408	\$ 110,882	\$ 1,127,290
Mission CISD	108-908	Irrigation Pump		842 W. St. Francis Avenue	Mission	78572	MNC	1	1992			64	50%		\$ 3,840	\$ 1,920	\$ 5,760
Mission CISD	108-908	Central Kitchen	19A	1201 W. Griffin Parkway	Mission	78572	MNC	1	1990		YES	36,521	35%		\$ 5,323,987	\$ 1,693,996	\$ 7,017,983
Mission CISD	108-908	CNP Warehouse Expansion		1201 W. Griffin Parkway	Mission	78572	MNC	1	2015	2015		11,488		Member	\$ 1,759,736	\$ 558,361	\$ 2,318,097



ACRISURE® PARTNER

# Equipment Breakdown Schedule

Member Name	Member Number	Building	Bldg #	Address	City	Zip Code	Const	# Story	YR Built	YR Roof Replaced	Sprinklered	Sq. Ft.	%	Source	2024 Building Value	2024 Contents Value	2024 Total Value
Mission CISD	108-908	Radio Room #1 (14 x 30)		1201 W. Griffin Parkway	Mission	78572									\$ 26,000	\$ -	\$ 26,000
Mission CISD	108-908	Radio Room #2 (14 x 20)		1201 W. Griffin Parkway	Mission	78572									\$ 21,000	\$ 45,000	\$ 66,000
Mission CISD	108-908	Ag Farm Pen A (62 x 78)		1201 W. Griffin Parkway	Mission	78572	NC	1				4,836			\$ 145,080	\$ -	\$ 145,080
Mission CISD	108-908	Ag Farm Pen B (35 x 50)		1201 W. Griffin Parkway	Mission	78572	NC	1				1,750			\$ 52,500	\$ -	\$ 52,500
Mission CISD	108-908	Ag Farm Pen C (45 x 100)		1201 W. Griffin Parkway	Mission	78572	NC	1				4,500			\$ 135,000	\$ -	\$ 135,000
Mission CISD	108-908	Ag Farm Storage 1 (10 x 15)		1201 W. Griffin Parkway	Mission	78572	Frame	1				150	10%		\$ 3,750	\$ 375	\$ 4,125
Mission CISD	108-908	Ag Farm Storage 2 (10 x 15)		1201 W. Griffin Parkway	Mission	78572	Frame	1				150	10%		\$ 3,750	\$ 375	\$ 4,125
Mission CISD	108-908	CNP Warehouse Expansion		1201 W. Griffin Parkway	Mission	78572						11,488		Member	\$ 1,759,736	\$ 558,361	\$ 2,318,097
Mission CISD	108-908	Jose "Joe" Correa Jr. Agriculture Science Lab		1205 W. Griffin Parkway	Mission	78572	NC	1	2016	2016	YES	28,218		Member	\$ 2,464,383	\$ 127,492	\$ 2,591,875
Mission CISD	108-908	Salinas Elementary School Main	20A	10820 N. ConWay	Alton	78573	MNC	1	1998		YES	72,275	16%		\$ 11,812,796	\$ 1,718,225	\$ 13,531,021
Mission CISD	108-908	Salinas Elementary School Gym	20B	10820 N. ConWay	Alton	78573	MNC	1	1998			6,516	12%		\$ 916,316	\$ 99,962	\$ 1,016,278
Mission CISD	108-908	Record Storage Warehouse / Office	21A	1101 Dunlap	Mission	78572	JM	1	1950			3,482	20%		\$ 338,194	\$ 61,490	\$ 399,684
Mission CISD	108-908	Raquel Cavazos Elementary School Main	22A	803 S. Los Ebanos Rd.	Mission	78572	MNC	1	2003		YES	80,693	16%		\$ 11,260,639	\$ 1,637,911	\$ 12,898,550
Mission CISD	108-908	Raquel Cavazos Elementary School Gym	22B	803 S. Los Ebanos Rd.	Mission	78572	MNC	1	2003		YES	4,680	12%		\$ 715,054	\$ 78,006	\$ 793,060
Mission CISD	108-908	Hurla M Midkiff Elementary School Main	23A	4201 N. Mayberry	Mission	78572	MNC	1	2003		YES	80,693	16%		\$ 11,809,252	\$ 1,717,709	\$ 13,526,961
Mission CISD	108-908	Hurla M Midkiff Elementary School Gym	23B	4201 N. Mayberry	Mission	78572	MNC	1	2003		YES	4,680	12%		\$ 665,259	\$ 72,574	\$ 737,833
Mission CISD	108-908	Alton Memorial Junior High School Main	24A	521 S. Los Ebanos Blvd	Mission	78572	MNC	1	2003		YES	152,699	18%		\$ 24,089,508	\$ 3,941,920	\$ 28,031,428
Mission CISD	108-908	BV Bldg / Clinic	24B	521 S. Los Ebanos Blvd	Mission	78572	JM	1				3,806			\$ 526,285	\$ -	\$ 526,285
Mission CISD	108-908	Warehouse / Office	24C	521 S. Los Ebanos Blvd	Mission	78572	NC	1				2,000			\$ 15,876	\$ 10,000	\$ 25,876
Mission CISD	108-908	Scoreboard		5101 N. Steward Rd	Palmhurst	78573									\$ 10,000	\$ -	\$ 10,000
Mission CISD	108-908	Bleachers (52' x 10 rows)		5101 N. Steward Rd	Palmhurst	78573									\$ 22,533	\$ -	\$ 22,533
Mission CISD	108-908	Tennis Courts		5101 N. Steward Rd	Palmhurst	78573									\$ 171,000	\$ -	\$ 171,000
Mission CISD	108-908	Portable-Double Wood AMJH - 42554		521 S. Los Ebanos Blvd	Mission	78572	Frame	1	1999			1,536	18%		\$ 84,480	\$ 13,824	\$ 98,304
Mission CISD	108-908	Portable-Double Wood - 43467		521 S. Los Ebanos Blvd	Mission	78572	Frame	1	1997			1,536	18%		\$ 84,480	\$ 13,824	\$ 98,304
Mission CISD	108-908	Portable-Single Metal 43465, 43487, 43491		521 S. Los Ebanos Blvd	Mission	78572	Frame	1	1989			2,304	18%		\$ 126,720	\$ 20,736	\$ 147,456
Mission CISD	108-908	Portable R / R Wood - 43402		521 S. Los Ebanos Blvd	Mission	78572	Frame	1	1999			768	5%		\$ 42,240	\$ 1,920	\$ 44,160
Mission CISD	108-908	Alton Memorial Junior High School Canopy		521 S. Los Ebanos Blvd	Mission	78572	Frame		2015	2015		8,102		Member	\$ 253,827	\$ -	\$ 253,827
Mission CISD	108-908	Escobar-Rios Elementary School Main	25A	3505 N. Trosper Rd	Mission	78572	MNC	1	2008	2008	YES	69,142	16%		\$ 12,293,056	\$ 1,788,081	\$ 14,081,137
Mission CISD	108-908	Flashing Lights		3505 N. Trosper Rd	Mission	78572									\$ 11,000	\$ -	\$ 11,000
Mission CISD	108-908	Escobar-Rios Elementary Marquee		3505 N. Trosper Rd	Mission	78572			2017	2017				Member	\$ 17,314	\$ -	\$ 17,314
Mission CISD	108-908	Rafael Cantu Junior High School Academic	26A	5101 N. Steward Rd	Palmhurst	78573	MNC	1	2008	2008	YES	84,917	18%		\$ 13,808,504	\$ 2,259,573	\$ 16,068,077
Mission CISD	108-908	Rafael Cantu Junior High School Cafeteria & Band Hall	26B	5101 N. Steward Rd	Palmhurst	78573	MNC	1	2008	2008	YES	24,118	18%		\$ 4,724,818	\$ 773,152	\$ 5,497,970
Mission CISD	108-908	Rafael Cantu Junior High School Gym	26C	5101 N. Steward Rd	Palmhurst	78573	MNC	1	2008	2008		14,972	12%		\$ 2,996,972	\$ 326,942	\$ 3,323,914
Mission CISD	108-908	Rafael Cantu Junior High School Athletics Dressing	26D	5101 N. Steward Rd	Palmhurst	78573	MNC	1	2008	2008		15,974	15%		\$ 2,948,576	\$ 402,079	\$ 3,350,655
Mission CISD	108-908	Chiller Housing		5101 N. Steward Rd	Palmhurst	78573	MNC	1	2008	2008		800	30%		\$ 32,000	\$ 9,600	\$ 41,600
Mission CISD	108-908	Pavilion (50 x 50)		5101 N. Steward Rd	Palmhurst	78573	NC	1	2008	2008		2,500			\$ 75,000	\$ -	\$ 75,000
Mission CISD	108-908	Vending Area		5101 N. Steward Rd	Palmhurst	78573			2008	2008		144	20%		\$ 18,170	\$ 3,634	\$ 21,804
Mission CISD	108-908	Scoreboard		521 S. Los Ebanos Blvd	Mission	78572									\$ 10,000	\$ -	\$ 10,000
Mission CISD	108-908	Bleachers (55' x 10 rows)		521 S. Los Ebanos Blvd	Mission	78572									\$ 23,833	\$ -	\$ 23,833
Mission CISD	108-908	Tennis Courts		521 S. Los Ebanos Blvd	Mission	78572									\$ 170,000	\$ -	\$ 170,000
Mission CISD	108-908	Rafael Cantu Junior High School Marquee		5101 N. Steward Rd	Palmhurst	78573								Member	\$ -	\$ -	\$ -
Mission CISD	108-908	Transportation North Portable - 43483		5101 N. Steward Rd	Palmhurst	78573	Frame	1	1991			768	16%	Member	\$ 38,400	\$ 6,144	\$ 44,544
Mission CISD	108-908	Transportation North Portable - 43489		5101 N. Steward Rd	Palmhurst	78573	Frame	1	1989			768	16%	Member	\$ 38,400	\$ 6,144	\$ 44,544
Mission CISD	108-908	Mission Collegiate High School	27A	605 S. Los Ebanos Blvd	Alton	78573	MNC	1	2015	2015	YES	74,736	20%		\$ 15,119,397	\$ 2,748,981	\$ 17,868,378
Mission CISD	108-908	Mission Collegiate High School Marquee		605 S. Los Ebanos Blvd	Alton	78573			2017	2017				Member	\$ 17,314	\$ -	\$ 17,314
Mission CISD	108-908	Mission CISD Northside Pool		1500 N. Nicholson Avenue	Mission	78572			2018	2018		13,000		Member	\$ 1,219,871	\$ -	\$ 1,219,871
Mission CISD	108-908	Annex		925 E. Hwy 83	Mission	78572	JM	1	1977			30,734			\$ 3,305,492	\$ 224,836	\$ 3,530,328
Mission CISD	108-908	Alton Headstart Modular Building		202 W. Dawes Avenue	Alton	78572	JM	1	1995			6,848			\$ 800,000	\$ -	\$ 800,000
<b>Totals</b>															<b>\$ 458,064,354</b>	<b>\$ 76,328,630</b>	<b>\$ 534,392,984</b>

**Mission Cisd**

Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission Cisd	108-908	1	2008	Chevrolet		1GBE5C1G78F416290	014990	\$ 42,145	\$ 2,500	\$ 2,500	CNP 13
Mission Cisd	108-909	2	2008	Ford	Cargo Van	1FTNE24W08DB17244	014990	\$ 18,753	\$ 2,500	\$ 2,500	CNP - Tech
Mission Cisd	108-910	3	2006	GMC	PU	1GDE5C1G86F432390	014990	\$ 37,056	\$ 2,500	\$ 2,500	CNP 9
Mission Cisd	108-911	4	2006	Chevrolet	PU	1GBE5C1G76F418828	014990	\$ 37,432	\$ 2,500	\$ 2,500	W 16
Mission Cisd	108-912	5	2006	Chevrolet	PU	1GBE5C1G76F418846	014990	\$ 37,432	\$ 2,500	\$ 2,500	M 8
Mission Cisd	108-913	6	2006	Ford	PU	1FTNE24W96DA64315	014990	\$ 15,254	\$ 2,500	\$ 2,500	CNP - Tech
Mission Cisd	108-914	7	2003	GMC	PU	1GDE5E1E13F513785	014990	\$ 39,069	\$ 2,500	\$ 2,500	W 15
Mission Cisd	108-915	8	2003	GMC	PU	1GDE5E1E63F517234	014990	\$ 39,188	\$ 2,500	\$ 2,500	W 17
Mission Cisd	108-916	9	2008	Ford Ranger	PU	1FTYR10U88PA64517	014990	\$ 10,122	\$ 2,500	\$ 2,500	M 53
Mission Cisd	108-917	10	2008	Ford Ranger	PU	1FTYR10UX8PA64518	014990	\$ 10,122	\$ 2,500	\$ 2,500	M 52
Mission Cisd	108-918	11	2008	Ford Ranger	PU	1FTYR10U18PA64519	014990	\$ 10,122	\$ 2,500	\$ 2,500	M 54
Mission Cisd	108-919	12	2008	Ford Ranger	PU	1FTYR10U88PA64520	014990	\$ 10,122	\$ 2,500	\$ 2,500	M 55
Mission Cisd	108-920	13	2006	Chevrolet 1500	PU	3GCEC14V36G179776	014990				M 44
Mission Cisd	108-921	14	2006	Ford Cargo	VAN	1FTNE24W86HB27655	014990	\$ 14,250	\$ 2,500	\$ 2,500	M 27
Mission Cisd	108-922	15	2006	Ford Cargo	VAN	1FTNE24W66HB27654	014990	\$ 14,250	\$ 2,500	\$ 2,500	M 28
Mission Cisd	108-923	16	2006	Ford Cargo	VAN	1FTNE24WX6HB27656	014990	\$ 14,250	\$ 2,500	\$ 2,500	M 29
Mission Cisd	108-924	17	2004	Ford	Dump Truck	3FRNF65J24V688172	214990	\$ 39,991	\$ 2,500	\$ 2,500	M 40
Mission Cisd	108-925	18	2004	Chevrolet	PU	1GCHC24UX4E202257	014990	\$ 15,405	\$ 2,500	\$ 2,500	W 10
Mission Cisd	108-926	19	2003	Ford F350	PU	1FTWF32P73EC28427	014990	\$ 22,264	\$ 2,500	\$ 2,500	M 15 - At Surplus
Mission Cisd	108-927	20	2003	Ford F150	PU	1FTRT17WX3NA94921	014990	\$ 14,672	\$ 2,500	\$ 2,500	M 19
Mission Cisd	108-928	21	2003	Chevrolet	Van	1GCFG25X231157938	014990	\$ 14,722	\$ 2,500	\$ 2,500	M 20
Mission Cisd	108-929	22	2002	Ford	PU	1FTSW30L32EA36984	014990	\$ 21,278	\$ 2,500	\$ 2,500	M 24
Mission Cisd	108-930	23	2000	GMC	PU	1GDHC34R7YF486735	014990	\$ 22,900	\$ 2,500	\$ 2,500	M 22
Mission Cisd	108-931	24	1999	Ford	PU	1FDNF20L8XEBO5646	014990	\$ 21,264	\$ 2,500	\$ 2,500	M 48
Mission Cisd	108-932	25	1999	Ford	PU	1FDNF20L1XEBO5648	014990	\$ 21,264	\$ 2,500	\$ 2,500	M 12
Mission Cisd	108-933	26	1999	Ford	PU	1FDNF20LOXED92285	014990	\$ 22,263	\$ 2,500	\$ 2,500	M 17
Mission Cisd	108-934	27	1997	Ford	PU	3FTHF25H2VMA46798	014990	\$ 20,900	\$ 2,500	\$ 2,500	M 9
Mission Cisd	108-935	28	1987	International	Bucket Trk	1HTLCHXN8HHA12761	214990				M 50
Mission Cisd	108-936	29	2013	Ford	F150 PU	1FTNF1CF0DKE72087	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 30
Mission Cisd	108-937	30	2013	Ford	F150 PU	1FTNF1CF4DKE72092	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 37
Mission Cisd	108-938	31	2013	Ford	F150 PU	1FTNF1CF7DKE72085	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 23
Mission Cisd	108-939	32	2013	Ford	F150 PU	1FTNF1CF4DKE72089	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 31
Mission Cisd	108-940	33	2013	Ford	F150 PU	1FTNF1CF6DKE72093	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 46
Mission Cisd	108-941	34	2013	Ford	F150 PU	1FTNF1CF0DKE72090	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 45
Mission Cisd	108-942	35	2013	Ford	F150 PU	1FTNF1CF2DKE72088	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 38



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# Vehicle Schedule

Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission Cisd	108-943	36	2013	Ford	F150 PU	1FTNF1CF2DKE72091	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 18
Mission Cisd	108-944	37	2013	Ford	F250 PU	1FTBF2A64DEB09818	014990	\$ 18,564	\$ 2,500	\$ 2,500	M 41
Mission Cisd	108-945	38	2013	Ford	F350 PU	1FT8W3CT7DEB20072	014990	\$ 30,537	\$ 2,500	\$ 2,500	CT-V01
Mission Cisd	108-946	39	2013	Ford	F150 PU	1FTNF1CF8DKE72094	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 33
Mission Cisd	108-947	40	2013	Ford	F150 PU	1FTNF1CF9DKE72086	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 32
Mission Cisd	108-948	41	2013	Ford	Cargo Van	1FTNE1EW1DDA87593	014990	\$ 16,876	\$ 2,500	\$ 2,500	M 25
Mission Cisd	108-949	42	2013	Ford	F150 PU	1FTNF1CFXDKE72095	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 47
Mission Cisd	108-950	43	2013	Ford	F150 PU	1FTNF1CF1DKE72096	014990	\$ 16,542	\$ 2,500	\$ 2,500	M 35
Mission Cisd	108-951	44	2013	Ford	F250 PU	1FT7W2A65DEB09820	014990	\$ 21,844	\$ 2,500	\$ 2,500	M 34
Mission Cisd	108-952	45	2005	Homemade	Utility Trlr	MCISD HMT	694990				M-TRL 1
Mission Cisd	108-953	46	1996	Homemade	Trlr	MCISD HMT	694990				M-TRL 3
Mission Cisd	108-954	47	2005	Big Tex	Utility Trlr	16VNX162952E75598	694990	\$ 3,200	\$ 2,500	\$ 2,500	M-TRL 4
Mission Cisd	108-955	48	1995	Prkr	Trlr	13ZLL1626S1010896	694990				M-TRL 5 253
Mission Cisd	108-956	49	1995	Prkr	Trlr	13ZLL1628S1010897	694990				M-TRL 6
Mission Cisd	108-957	50	1998	Camco	Utility Trlr	1C9SU1015VP474873	694990				M-TRL 7
Mission Cisd	108-958	51	1994	Homemade	Trlr	TR178417	694990				M-TRL 8
Mission Cisd	108-959	52	1989	Homemade	Trlr	MCISD HMT	694990				M-TRL 9
Mission Cisd	108-960	53	2003	Well	Utility Trlr	1W4200J2632048998	694990				M-TRL 10
Mission Cisd	108-961	54	1996	Haulmark	Utility Trlr	16HGB242XTH032564	694990	\$ 5,800	\$ 2,500	\$ 2,500	M-TRL 11
Mission Cisd	108-962	55	2002	Weng Trlr	Trlr	1W9SE28222M174011	694990				M-TRL 12
Mission Cisd	108-963	56	2008	Homemade	Trlr		694990				M-TRL 13
Mission Cisd	108-964	57	2011	Big Tex	Utility Trlr	16VNX1620B2E85240	694990	\$ 3,550	\$ 2,500	\$ 2,500	M-TRL 14
Mission Cisd	108-965	58	1984	Homemade	Trlr	MCISD HMT for welding un	694990				M-TRL 15
Mission Cisd	108-966	59	2003	Chevrolet	Van	1GCEG15X831202340	014990	\$ 15,613	\$ 2,500	\$ 2,500	SE 1
Mission Cisd	108-967	60	2005	Chevrolet	Cargo Van	1GCGG25V951100092	014990	\$ 16,385	\$ 2,500	\$ 2,500	TECH 2 DLRC
Mission Cisd	108-968	61	2007	Ford	Van	1FTNE24L67DA70399	014990	\$ 22,972	\$ 2,500	\$ 2,500	TECH 1
Mission Cisd	108-969	62	2008	Ford - MHS	Crew Cab PU	1FTWW30RX8ED57502	014990	\$ 27,918	\$ 2,500	\$ 2,500	CT-F01
Mission Cisd	108-970	63	2002	Featherlite	Stock Trlr	4FGL024262C049459	694990	\$ 13,012	\$ 2,500	\$ 2,500	CT-TV02
Mission Cisd	108-971	64	2006	Tall Aluminum w/Gate	Trlr	11WHS14256W292573	694990	\$ 6,650	\$ 2,500	\$ 2,500	CT-TM01
Mission Cisd	108-972	65	2007	Tall Aluminum w/Gate	Trlr	11WHS14237W293738	694990	\$ 6,650	\$ 2,500	\$ 2,500	CT-TV03
Mission Cisd	108-973	66	2009	Wells Cargo	Trlr - Band	1WC200L2492063378	694990	\$ 8,973	\$ 2,500	\$ 2,500	M-TRL 22
Mission Cisd	108-974	67	2010	Wells Cargo	Trlr - Band	1WC200L20A2065181	694990	\$ 8,995	\$ 2,500	\$ 2,500	M-TRL 21
Mission Cisd	108-975	68	2011	International	42 Pass Bus	4DRBUSKL5BB315640	618300	\$ 84,732	\$ 2,500	\$ 2,500	T 103
Mission Cisd	108-976	69	2011	International	42 Pass Bus	4DRBUSKL7BB315641	618300	\$ 84,732	\$ 2,500	\$ 2,500	T 104
Mission Cisd	108-977	70	2011	International	42 Pass Bus	4DRBUSKL9BB315642	618300	\$ 84,732	\$ 2,500	\$ 2,500	T 105
Mission Cisd	108-978	71	2009	IC Of Oklahoma, LLC	42 Pass Bus	4DRBUSKLX9B668787	618300	\$ 84,300	\$ 2,500	\$ 2,500	T 102
Mission Cisd	108-979	72	2009	IC Of Oklahoma, LLC	42 Pass Bus	4DRBUSKL69B668785	618300	\$ 84,300	\$ 2,500	\$ 2,500	T 101
Mission Cisd	108-980	73	2007	International	Special Ed Bus	4DRBUAAL77A425887	618300	\$ 73,900	\$ 2,500	\$ 2,500	T 87

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# Vehicle Schedule

Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission Cisd	108-981	74	2007	International	Special Ed Bus	4DRBUAAL97A425888	618300	\$ 73,900	\$ 2,500	\$ 2,500	T 88
Mission Cisd	108-982	75	2006	IC Of Oklahoma, LLC	Special Ed Bus	4DRBUAAL96B237686	618300	\$ 73,143	\$ 2,500	\$ 2,500	T 80
Mission Cisd	108-983	76	2004	International	21 Pass Bus	4DRBRAAL04B961166	618300	\$ 64,998	\$ 2,500	\$ 2,500	T 72
Mission Cisd	108-984	77	2004	International	21 Pass Bus	4DRBRAAL54B963222	618300	\$ 64,998	\$ 2,500	\$ 2,500	T 73
Mission Cisd	108-985	78	2004	IC Corporation	21 Pass Bus	4DRBRAAL64B971913	618300	\$ 67,961	\$ 2,500	\$ 2,500	T 74
Mission Cisd	108-986	79	2004	IC Corporation	21 Pass Bus	4DRBRAAL84B971914	618300	\$ 67,961	\$ 2,500	\$ 2,500	T 75
Mission Cisd	108-987	80	2013	IC	Bus	4DRBUAAN0DB161824	618400	\$ 96,879	\$ 2,500	\$ 2,500	T 109
Mission Cisd	108-988	81	2013	IC	Bus	4DRBUAAN2DB161825	618400	\$ 96,879	\$ 2,500	\$ 2,500	T 110
Mission Cisd	108-989	82	2013	IC	Bus	4DRBUAAN4DB161826	618400	\$ 96,879	\$ 2,500	\$ 2,500	T 111
Mission Cisd	108-990	83	2013	IC	Bus	4DRBUAAN6DB161827	618400	\$ 96,879	\$ 2,500	\$ 2,500	T 112
Mission Cisd	108-991	84	2013	IC	Bus	4DRBUAAN8DB161828	618400	\$ 96,879	\$ 2,500	\$ 2,500	T 113
Mission Cisd	108-992	85	2013	IC	Bus	4DRBUAANXDB161829	618400	\$ 96,879	\$ 2,500	\$ 2,500	T 114
Mission Cisd	108-993	86	2013	IC	Bus	4DRBWAAR8DB161647	618400	\$ 115,549	\$ 2,500	\$ 2,500	T 115
Mission Cisd	108-994	87	2013	IC	Bus	4DRBWAARXDB161648	618400	\$ 115,549	\$ 2,500	\$ 2,500	T 116
Mission Cisd	108-995	88	2013	IC	Bus	4DRBWAAR1DB161649	618400	\$ 115,549	\$ 2,500	\$ 2,500	T 117
Mission Cisd	108-996	89	2013	IC	Bus	4DRBWAAR8DB161650	618400	\$ 115,549	\$ 2,500	\$ 2,500	T 118
Mission Cisd	108-997	90	2009	IC	77 Pass Bus	4DRBUSKN69B055163	618400	\$ 83,548	\$ 2,500	\$ 2,500	T 100
Mission Cisd	108-998	91	2009	IC	77 Pass Bus	4DRBUSKNX9A698752	618400	\$ 83,548	\$ 2,500	\$ 2,500	T 95
Mission Cisd	108-999	92	2009	IC	77 Pass Bus	4DRBUSKN19A698753	618400	\$ 83,548	\$ 2,500	\$ 2,500	T 96
Mission Cisd	108-1000	93	2009	IC	77 Pass Bus	4DRBUSKN39A698754	618400	\$ 83,548	\$ 2,500	\$ 2,500	T 97
Mission Cisd	108-1001	94	2009	IC	77 Pass Bus	4DRBUSKN59A698755	618400	\$ 83,548	\$ 2,500	\$ 2,500	T 98
Mission Cisd	108-1002	95	2009	IC	77 Pass Bus	4DRBUSKN79A698756	618400	\$ 83,548	\$ 2,500	\$ 2,500	T 99
Mission Cisd	108-1003	96	2008	International	35 Pass Bus	4DRBUAAL18B548046	618400	\$ 78,166	\$ 2,500	\$ 2,500	T 93
Mission Cisd	108-1004	97	2008	International	35 Pass Bus	4DRBUAAL38B548047	618400	\$ 78,166	\$ 2,500	\$ 2,500	T 94
Mission Cisd	108-1005	98	2008	International	77 Pass Bus	4DRBUAAN98A492073	618400	\$ 77,697	\$ 2,500	\$ 2,500	T 90
Mission Cisd	108-1006	99	2008	International	77 Pass Bus	4DRBUAAN08A492074	618400	\$ 77,697	\$ 2,500	\$ 2,500	T 89
Mission Cisd	108-1007	100	2008	International	77 Pass Bus	4DRBUAANX8A492079	618400	\$ 77,697	\$ 2,500	\$ 2,500	T 91
Mission Cisd	108-1008	101	2008	International	77 Pass Bus	4DRBUAAN18A492066	618400	\$ 77,697	\$ 2,500	\$ 2,500	T 92
Mission Cisd	108-1009	102	2006	International	77 Pass Bus	4DRBUAAN06A258076	618400	\$ 70,000	\$ 2,500	\$ 2,500	T 85
Mission Cisd	108-1010	103	2006	International	77 Pass Bus	4DRBUAAN96A258075	618400	\$ 70,000	\$ 2,500	\$ 2,500	T 84
Mission Cisd	108-1011	104	2006	International	77 Pass Bus	4DRBUAAN76A258074	618400	\$ 70,000	\$ 2,500	\$ 2,500	T 83
Mission Cisd	108-1012	105	2006	International	77 Pass Bus	4DRBUAAN56A258073	618400	\$ 70,000	\$ 2,500	\$ 2,500	T 82
Mission Cisd	108-1013	106	2006	International	77 Pass Bus	4DRBUAAN36A258072	618400	\$ 70,000	\$ 2,500	\$ 2,500	T 81
Mission Cisd	108-1014	107	2005	International	77 Pass Bus	4DRBUAAN45B986279	618400	\$ 66,386	\$ 2,500	\$ 2,500	T 79
Mission Cisd	108-1015	108	2005	International	77 Pass Bus	4DRBUAAN25B986278	618400	\$ 66,386	\$ 2,500	\$ 2,500	T 78
Mission Cisd	108-1016	109	2004	IC CORP	77 Pass Bus	4DRBRAANX4B971916	618400	\$ 66,172	\$ 2,500	\$ 2,500	CNPT 77
Mission Cisd	108-1017	110	2004	IC CORP	77 Pass Bus	4DRBRAAN84B971915	618400	\$ 66,172	\$ 2,500	\$ 2,500	CNPT 76
Mission Cisd	108-1018	111	2003	American	Bus	4DRBRABN73B953080	618400	\$ 32,950	\$ 2,500	\$ 2,500	T 106

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Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission CISD	108-1019	112	2003	American	Bus	4DRBRABN33B953089	618400	\$ 32,950	\$ 2,500	\$ 2,500	T 108-Surplus
Mission CISD	108-1020	113	2003	Ford	F250 PU	1FTNW20L23EC35629	014990	\$ 20,449	\$ 2,500	\$ 2,500	W 2
Mission CISD	108-1021	114	2003	AMTR	77 Pass Bus	4DR5BRAAN63B949216	618400	\$ 58,999	\$ 2,500	\$ 2,500	T 69 Surplus
Mission CISD	108-1022	115	2003	AMTR	77 Pass Bus	4DR5BRAAN23B949214	618400	\$ 58,999	\$ 2,500	\$ 2,500	T 67
Mission CISD	108-1023	116	2003	AMTR	77 Pass Bus	4DR5BRAAN03B949213	618400	\$ 58,999	\$ 2,500	\$ 2,500	T 66 - Parts Bus-Surplus
Mission CISD	108-1024	117	2002	Blue Bird	71 Pass Bus	1HVBBABN42H527796	618400	\$ 55,144	\$ 2,500	\$ 2,500	T 71
Mission CISD	108-1025	118	2002	Thomas	83 Pass Bus	1T88T4B2X21112168	618400	\$ 67,090	\$ 2,500	\$ 2,500	CNP - T 63
Mission CISD	108-1026	119	2002	THOMAS	83 Pass Bus	1T88T4B2121112169	618400	\$ 67,090	\$ 2,500	\$ 2,500	CNP - T 59
Mission CISD	108-1027	120	2002	Blue Bird	71 Pass Bus	1HVBBABN52H527791	618400	\$ 55,144	\$ 2,500	\$ 2,500	T 3
Mission CISD	108-1028	121	2002	Chevrolet	C1500 PU	2GCEC19T621394708	014990	\$ 21,668	\$ 2,500	\$ 2,500	Transp 4
Mission CISD	108-1029	122	2002	Chevrolet	Suburban	3GNEC16752G324463	739800	\$ 29,357	\$ 2,500	\$ 2,500	Transp 3
Mission CISD	108-1030	123	2002	Blue Bird	71 Pass Bus	1HVBBABN92H527793	618400	\$ 55,144	\$ 2,500	\$ 2,500	T 15
Mission CISD	108-1031	124	1997	Ford	PU	1FTHF26F9VEB80758	014990	\$ 22,132	\$ 2,500	\$ 2,500	Transp 7 255
Mission CISD	108-1032	125	2008	Ford	E350 Van	1FDWE35LX8DA85073	014990	\$ 27,240	\$ 2,500	\$ 2,500	W 8
Mission CISD	108-1033	126	2008	Ford	Ranger PU	1FTYT10U78PA92342	014990	\$ 11,667	\$ 2,500	\$ 2,500	SS-3
Mission CISD	108-1034	127	2008	Ford	E350 Van	1FDWE35LX8DB35163	014990	\$ 28,516	\$ 2,500	\$ 2,500	W 9
Mission CISD	108-1035	128	2003	Chevrolet	Van	1GCFG25X331158614	014990	\$ 14,721	\$ 2,500	\$ 2,500	M 57
Mission CISD	108-1036	129	1999	Ford	F350 PU	1FTWF32F5XED05888	014990	\$ 22,833	\$ 2,500	\$ 2,500	M-5
Mission CISD	108-1037	130	1994	Trailer	Trlr	48B500J2XR1010831	684990	\$ 4,200	\$ 2,500	\$ 2,500	WT-1
Mission CISD	108-1038	131	2001	Trailer	Big T Utility trl	4X8NX162311D71260	684990				WT-3
Mission CISD	108-1039	132	2004	Trailer	Trlr	1W4200G2542049682	684990	\$ 4,439	\$ 2,500	\$ 2,500	M-TRL 23
Mission CISD	108-1040	133	2014	International	77 Pass Bus	4DRBUAAN1EB776089	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 120
Mission CISD	108-1041	134	2014	International	77 Pass Bus	4DRBUAAN8EB776090	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 121
Mission CISD	108-1042	135	2014	International	77 Pass Bus	4DRBUAANXEB776091	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 122
Mission CISD	108-1043	136	2014	International	77 Pass Bus	4DRBUAAN1EB776092	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 123
Mission CISD	108-1044	137	2014	International	77 Pass Bus	4DRBUAAN3EB776093	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 124
Mission CISD	108-1045	138	2014	International	77 Pass Bus	4DRBUAAN5EB776094	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 125
Mission CISD	108-1046	139	2014	International	77 Pass Bus	4DRBUAAN7EB776095	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 126
Mission CISD	108-1047	140	2014	International	77 Pass Bus	4DRBUAAN9EB776096	618400	\$ 97,795	\$ 2,500	\$ 2,500	T 127
Mission CISD	108-1048	141	2014	International	77 Pass Bus	4DRBUAAN0EB776097	618400	\$ 96,995	\$ 2,500	\$ 2,500	T 128
Mission CISD	108-1049	142	2014	International	42 Pass Bus	4DRBUAAL0EB776194	618400	\$ 92,955	\$ 2,500	\$ 2,500	T 119
Mission CISD	108-1050	143	2001	Air Compressor Trailer	Trlr	4FVCABAA01U320283	684990				M-TRLR 17
Mission CISD	108-1051	144	2012	Gooseneck	Trlr	16GA5242XCB066184	684990				CT-TM02
Mission CISD	108-1052	145	1988	Ford -Transp	F350 PU	1FDKF37H5JKA11565	014990				T C9 At Surplus
Mission CISD	108-1053	146	2014	Ford	Transit Van	NM0LS7E74E1145594	014990	\$ 21,219	\$ 2,500	\$ 2,500	W12
Mission CISD	108-1054	147	1996	Kent	Trlr	1KKVE5023TL106201	684990	\$ 12,000	\$ 2,500	\$ 2,500	FA VMHS
Mission CISD	108-1055	148	1990	Kentucky	FVCC Trlr	1KKVE5021LL088023	684990	\$ 11,000	\$ 2,500	\$ 2,500	FA MHS
Mission CISD	108-1056	149	2006	Ford	Sterling Daycab	2FWJA3DE46AV97112	314990	\$ 13,950	\$ 2,500	\$ 2,500	FA VMHS

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Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission Cisd	108-1057	150	2007	Ford	Sterling Daycab	2FWJA3DE17AX07230	314990	\$ 13,950	\$ 2,500	\$ 2,500	FA MHS
Mission Cisd	108-1058	151	2015	Carry On	6x12 Trailer	4YMCL1210FT001783	684990				Spec Ed
Mission Cisd	108-1059	152	2014	IC	Spec Ed Bus	4DRBUAAL7EB015386	618400	\$ 92,556	\$ 2,500	\$ 2,500	T 129
Mission Cisd	108-1060	153	2014	IC	Spec Ed Bus	4DRBUAAL9EB015387	618400	\$ 92,556	\$ 2,500	\$ 2,500	T 130
Mission Cisd	108-1061	154	2015	IC	77 Pass Bus	4DRBUC8N6GB732108	618400	\$ 92,829	\$ 2,500	\$ 2,500	T 131
Mission Cisd	108-1062	155	2015	IC	77 Pass Bus	4DRBUC8N8GB732109	618400	\$ 92,829	\$ 2,500	\$ 2,500	T 132
Mission Cisd	108-1063	156	2015	IC	77 Pass Bus	4DRBUC8N4GB732110	618400	\$ 92,829	\$ 2,500	\$ 2,500	T 133
Mission Cisd	108-1064	157	2015	IC	77 Pass Bus	4DRBUC8N6GB732111	618400	\$ 92,829	\$ 2,500	\$ 2,500	T 134
Mission Cisd	108-1065	158	2015	IC	77 Pass Bus	4DRBUC8N8GB732112	618400	\$ 92,829	\$ 2,500	\$ 2,500	T 135
Mission Cisd	108-1066	159	2015	Ford	F250 PU	1FT7X2ATXFEC26766	014990	\$ 30,171	\$ 2,500	\$ 2,500	W-13
Mission Cisd	108-1067	160	2015	Ford	Van	NM0LS7E79F1192797	014990	\$ 22,000	\$ 2,500	\$ 2,500	SS-2
Mission Cisd	108-1068	161	2015	Ford	Van	NM0LS7E75F1192795	014990	\$ 20,083	\$ 2,500	\$ 2,500	TECH
Mission Cisd	108-1069	162	2016	Chevrolet	Suburban	1GNSCKECXGR136101	739800	\$ 40,145	\$ 2,500	\$ 2,500	ADM-001 256
Mission Cisd	108-1070	163	2016	Chevrolet	Suburban	1GNSCKEC7GR136850	739800	\$ 40,145	\$ 2,500	\$ 2,500	ADM-004
Mission Cisd	108-1071	164	2016	Chevrolet	Suburban	1GNSCKEC4GR136126	739800	\$ 40,145	\$ 2,500	\$ 2,500	ADM-003
Mission Cisd	108-1072	165	2016	Chevrolet	Suburban	1GNSCKEC1GR135452	739800	\$ 40,145	\$ 2,500	\$ 2,500	ADM-002
Mission Cisd	108-1073	166	2015	CM	82X16 Trailer	5VNBU1625FT146083	684990	\$ 3,398	\$ 2,500	\$ 2,500	M-TRL 16
Mission Cisd	108-1074	167	2016	Ford	550	1FDUF5GY3GEA92738	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 006
Mission Cisd	108-1075	168	2016	Ford	550	1FDUF5GY5GEA92739	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 003
Mission Cisd	108-1076	169	2016	Ford	550	1FDUF5GY1GEA92740	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 005
Mission Cisd	108-1077	170	2016	Ford	550	1FDUF5GY3GEA92741	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 001
Mission Cisd	108-1078	171	2016	Ford	550	1FDUF5GY5GEA92742	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 002
Mission Cisd	108-1079	172	2016	Ford	550	1FDUF5GY7GEA92743	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 004
Mission Cisd	108-1080	173	2016	Ford	550	1FDUF5GY9GEA92744	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 007
Mission Cisd	108-1081	174	2016	Ford	550	1FDUF5GY0GEA92745	314990	\$ 51,350	\$ 2,500	\$ 2,500	CNP 008
Mission Cisd	108-1082	175	2011	Carson	Trailer	4HXFB2027BC154420	684990				M TLR 18
Mission Cisd	108-1083	176	2000	International	4700	1HTSCABN71H342341	314990	\$ 20,000	\$ 2,500	\$ 2,500	M 4
Mission Cisd	108-1084	177	2005	International	71 Pass Bus	4DRBUAAN95B986343	618400	\$ 23,000	\$ 2,500	\$ 2,500	T-138
Mission Cisd	108-1085	178	2005	International	71 Pass Bus	4DRBUAAN05B986344	618400	\$ 23,000	\$ 2,500	\$ 2,500	T-142
Mission Cisd	108-1086	179	2005	International	71 Pass Bus	4DRBUAAN65B986347	618400	\$ 23,000	\$ 2,500	\$ 2,500	T-141
Mission Cisd	108-1087	180	2005	International	71 Pass Bus	4DRBUAAN65B986333	618400	\$ 23,000	\$ 2,500	\$ 2,500	T-136
Mission Cisd	108-1088	181	2005	International	71 Pass Bus	4DRBUAAN45B986346	618400	\$ 23,000	\$ 2,500	\$ 2,500	T-140
Mission Cisd	108-1089	182	2005	International	71 Pass Bus	4DRBUAAN25B986345	618400	\$ 23,000	\$ 2,500	\$ 2,500	T-139
Mission Cisd	108-1090	183	2005	International	71 Pass Bus	4DRBUAAN35B986337	618400	\$ 23,000	\$ 2,500	\$ 2,500	T-137
Mission Cisd	108-1091	184	2017	Exiss	Trailer	4LABS2423J5069095	684990	\$ 26,462	\$ 2,500	\$ 2,500	CT-TM03
Mission Cisd	108-1092	185	2017	Exiss	Trailer	4LABS2421J5069094	684990	\$ 26,462	\$ 2,500	\$ 2,500	CT-TV04
Mission Cisd	108-1093	186	2017	Chevrolet	Express	1GCWGAF9H1305414	014990	\$ 25,403	\$ 2,500	\$ 2,500	M-6
Mission Cisd	108-1094	187	2018	Chevrolet	Suburban	1GNSCKEC3JR102945	739800	\$ 40,176	\$ 2,500	\$ 2,500	CT-MQ2



ACRISURE® PARTNER

# Vehicle Schedule

Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission Cisd	108-1095	188	2017	Ford	F350 PU	1FT8W3CT3HEE49471	014990	\$ 43,121	\$ 2,500	\$ 2,500	CT-MO1
Mission Cisd	108-1096	189	2018	Chevrolet	Suburban	1GN5CKEJCJR115756	739800	\$ 39,976	\$ 2,500	\$ 2,500	CT-V02
Mission Cisd	108-1097	190	2018	Chevrolet	2500 PU	1GB0CUEG5JZ126988	014990	\$ 31,645	\$ 2,500	\$ 2,500	M-7
Mission Cisd	108-1098	191	2018	Thomas	16 PASS BUS	4UZABPFC3JCS7359	618200	\$ 88,477	\$ 2,500	\$ 2,500	T-143
Mission Cisd	108-1099	192	2018	Thomas	77 Pass Bus	4UZABRFCXJCT0108	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-144
Mission Cisd	108-1100	193	2018	Thomas	77 Pass Bus	4UZABRFC8JCT0110	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-146
Mission Cisd	108-1101	194	2018	Thomas	77 Pass Bus	4UZABRFC1JCT0109	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-145
Mission Cisd	108-1102	195	2018	FCCC	77 Pass Bus	4UZABRFC4JCT0105	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-148
Mission Cisd	108-1103	196	2018	FCCC	77 Pass Bus	4UZABRFC1JCT0112	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-147
Mission Cisd	108-1104	197	2018	Thomas	77 Pass Bus	4UZABRFC6JCT0106	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-149
Mission Cisd	108-1105	198	2018	Thomas	77 Pass Bus	4UZABRFC8JCT0107	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-150
Mission Cisd	108-1106	199	2018	Thomas	77 Pass Bus	4UZABRFC2JCT0104	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-151
Mission Cisd	108-1107	200	2018	Thomas	77 Pass Bus	4UZABRFCXJCT0111	618400	\$ 91,828	\$ 2,500	\$ 2,500	T-152
Mission Cisd	108-1108	201	2018	Chevrolet	Tahoe	1GN5CAKC4JR174462	739800	\$ 39,978	\$ 2,500	\$ 2,500	SS-4
Mission Cisd	108-1109	202	2018	Ford	F250 PU	1FDBF2A65JEB23301	014990	\$ 29,693	\$ 2,500	\$ 2,500	M-21
Mission Cisd	108-1110	203	2018	Ford	F250 PU	1FDBF2A67JEB23302	014990	\$ 29,693	\$ 2,500	\$ 2,500	M-13
Mission Cisd	108-1111	204	2018	Big Tex	70PI Trailer	16VPX1624J2003387	694990	\$ 2,995	\$ 2,500	\$ 2,500	M TRL-20
Mission Cisd	108-1112	205	2018	Big Tex	14 FT Trailer	16VFX2029H2046756	694990	\$ 5,495	\$ 2,500	\$ 2,500	M TRL-19
Mission Cisd	108-1113	206	2018	Ford	Transit Van	1GMZK1YM5JKA32605	014990	\$ 27,459	\$ 2,500	\$ 2,500	CNP-009
Mission Cisd	108-1114	207	2017	Big Tex	Trailer	16VFX1621H2079431	694990	\$ 5,295	\$ 2,500	\$ 2,500	WT-4
Mission Cisd	108-1115	208	2018	Continental	Trailer	5NHULV224Y031143	684990	\$ 3,800	\$ 2,500	\$ 2,500	CT-TM04
Mission Cisd	108-1116	209	2018	Continental	Trailer	5NHULV226Y031144	684990	\$ 3,800	\$ 2,500	\$ 2,500	CT-TV05
Mission Cisd	108-1117	210	2017	Roadclipper	Trailer	46UFU1623H1190418	694990				CT-TM05
Mission Cisd	108-1118	211	2017	Roadclipper	Trailer	46UFU1625H1190419	694990				CT-TV01
Mission Cisd	108-1119	212	2017	Collins	14 Pass Bus	1GB3GRBG1H1224542	618200	\$ 61,574	\$ 2,500	\$ 2,500	T - 153
Mission Cisd	108-1120	213	2017	Collins	14 Pass Bus	1GB3GRBG9H1230704	618200	\$ 61,574	\$ 2,500	\$ 2,500	T - 154
Mission Cisd	108-1121	214	2018	Collins	14 Pass Bus	1GB3GRBG5J1260157	618200	\$ 62,030	\$ 2,500	\$ 2,500	T - 155
Mission Cisd	108-1122	215	2018	Collins	14 Pass Bus	1GB3GRBG9J1287488	618200	\$ 62,030	\$ 2,500	\$ 2,500	T - 156
Mission Cisd	108-1123	216	2018	Collins	14 Pass Bus	1GB3GRBG2J1287591	618200	\$ 62,030	\$ 2,500	\$ 2,500	T - 157
Mission Cisd	108-1124	217	2017	Collins	14 Pass Bus	1HA3GRBG1HN005855	618200	\$ 56,094	\$ 2,500	\$ 2,500	T - 158
Mission Cisd	108-1125	218	2017	Collins	14 Pass Bus	1HA3GRBG2HN005959	618200	\$ 56,094	\$ 2,500	\$ 2,500	T - 159
Mission Cisd	108-1126	219	2017	Collins	14 Pass Bus	1HA3GRBG2HN005993	618200	\$ 56,094	\$ 2,500	\$ 2,500	T - 160
Mission Cisd	108-1127	220	2017	Collins	14 Pass Bus	1HA3GRBG3HN005999	618200	\$ 56,094	\$ 2,500	\$ 2,500	T - 161
Mission Cisd	108-1128	221	2017	Collins	14 Pass Bus	1HA3GRBG5HN006071	618200	\$ 56,094	\$ 2,500	\$ 2,500	T - 162
Mission Cisd	108-1129	222	2019	Thomas - 77 Pass	BUS	4UZABRFCXCKY5467	618400	\$ 98,574	\$ 2,500	\$ 2,500	T - 163
Mission Cisd	108-1130	223	2019	Thomas - 77 Pass	BUS	4UZABRFC1KCKY5468	618400	\$ 98,574	\$ 2,500	\$ 2,500	T - 164
Mission Cisd	108-1131	224	2019	Thomas - 77 Pass	BUS	4UZABRFC3KCKY5469	618400	\$ 98,574	\$ 2,500	\$ 2,500	T - 165
Mission Cisd	108-1132	225	2019	Ford F250	PU	1FT7W2AT0KED00497	014990	\$ 33,535	\$ 2,500	\$ 2,500	M-10

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# Vehicle Schedule

Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission Cisd	108-1133	226	2019	Ford F250	PU	1FT7W2AT2KED00498	014990	\$ 33,535	\$ 2,500	\$ 2,500	M-14
Mission Cisd	108-1134	227	2019	Ford F250	PU	1FTYR2XM0KKA40390	014990	\$ 37,708	\$ 2,500	\$ 2,500	W-6
Mission Cisd	108-1135	228	2012	Dodge Ram 1500	PU	1C6RD6KP3CS280814	014990	\$ 7,100	\$ 2,500	\$ 2,500	M-36
Mission Cisd	108-1136	229	2010	Ford F150	PU	1FTEX1EW4AFA06015	014990	\$ 6,600	\$ 2,500	\$ 2,500	M-39
Mission Cisd	108-1137	230	2011	Chevrolet Tahoe	SED	1GNLC2E0XBR326452	739800	\$ 4,900	\$ 2,500	\$ 2,500	ARO-06
Mission Cisd	108-1138	231	2011	Chevrolet Tahoe	SED	1GNLC2E03BR313641	739800	\$ 4,900	\$ 2,500	\$ 2,500	ARO-02
Mission Cisd	108-1139	232	2011	Chevrolet Tahoe	SED	1GNLC2E02BR323996	739800	\$ 5,800	\$ 2,500	\$ 2,500	SS-5
Mission Cisd	108-1140	233	2011	Chevrolet Tahoe	SED	1GNLC2E07BR326506	739800	\$ 5,800	\$ 2,500	\$ 2,500	ARO-01
Mission Cisd	108-1141	234	2011	Chevrolet Tahoe	SED	1GNLC2E04BR327189	739800	\$ 5,800	\$ 2,500	\$ 2,500	ARO-07
Mission Cisd	108-1142	235	2012	Chevrolet Tahoe	SED	1GNLC2E00CR301304	739800	\$ 6,200	\$ 2,500	\$ 2,500	ARO-10
Mission Cisd	108-1143	236	2013	Chevrolet Tahoe	SED	1GNLC2E01DR343966	739800	\$ 7,300	\$ 2,500	\$ 2,500	ARO-5
Mission Cisd	108-1144	237	2013	Chevrolet Tahoe	SED	1GNLC2E05DR343145	739800	\$ 6,200	\$ 2,500	\$ 2,500	ARO-08
Mission Cisd	108-1145	238	2013	Chevrolet Tahoe	SED	1GNLC2E06DR339492	739800	\$ 6,200	\$ 2,500	\$ 2,500	ARO-11 258
Mission Cisd	108-1146	239	2013	Chevrolet Tahoe	SED	1GNLC2E05DR340648	739800	\$ 6,200	\$ 2,500	\$ 2,500	ARO-4
Mission Cisd	108-1147	240	2013	Chevrolet Tahoe	SED	1GNLC2E05DR340794	739800	\$ 7,300	\$ 2,500	\$ 2,500	ARO-9
Mission Cisd	108-1148	241	2010	Ford F350	PU	1FTWW3DR6AEB25768	014990	\$ 15,500	\$ 2,500	\$ 2,500	T-11
Mission Cisd	108-1149	242	2008	Ford F250	PU	1FTSW21R38ED51435	014990	\$ 12,500	\$ 2,500	\$ 2,500	T-10
Mission Cisd	108-1150	243	2020	Nissan NV Cargo	VAN	1N6AF0KY1LN802440	014990	\$ 34,430	\$ 2,500	\$ 2,500	CNP 010
Mission Cisd	108-1151	244	2020	International IC	BUS	4DRBUC8N6MB296078	618400	\$ 119,638	\$ 2,500	\$ 2,500	168 T
Mission Cisd	108-1152	245	2020	International IC	BUS	4DRBUC8NZMB296076	618400	\$ 119,638	\$ 2,500	\$ 2,500	166 T
Mission Cisd	108-1153	246	2020	International IC	BUS	4DRBUC8N4MB296077	618400	\$ 119,638	\$ 2,500	\$ 2,500	167 T
Mission Cisd	108-1154	247	2020	Freedom Trailer	TRLR	5WKBE2022L1065500	684990	\$ 58,975	\$ 2,500	\$ 2,500	CNP T01
Mission Cisd	108-1155	248	2020	Freedom Trailer	TRLR	5WKBE202XL1065728	684990	\$ 58,975	\$ 2,500	\$ 2,500	CNP T02
Mission Cisd	108-1156	249	2020	Freedom Trailer	TRLR	5WKBE2029L1066854	684990	\$ 58,975	\$ 2,500	\$ 2,500	CNP T04
Mission Cisd	108-1157	250	2020	Freedom Trailer	TRLR	5WKBE2022L1066629	684990	\$ 58,975	\$ 2,500	\$ 2,500	CNP T03
Mission Cisd	108-1158	251	2020	Freedom Trailer	TRLR	5WKBE1828M1067625	684990	\$ 58,975	\$ 2,500	\$ 2,500	CNP T05
Mission Cisd	108-1159	252	2020	Freedom Trailer	TRLR	5WKBE2020L1066855	684990	\$ 58,975	\$ 2,500	\$ 2,500	CNP T06
Mission Cisd	108-1160	253	2020	Freedom Trailer	TRLR	5WKBE1828M1067624	684990	\$ 58,975	\$ 2,500	\$ 2,500	CNP T07
Mission Cisd	108-1161	254	2020	Chevrolet	BUS	1GB3GRBG7L1179129	618200	\$ 58,500	\$ 2,500	\$ 2,500	T-169
Mission Cisd	108-1162	255	2020	Chevrolet	BUS	1GB3GRBG5L1179484	618200	\$ 58,500	\$ 2,500	\$ 2,500	T-171
Mission Cisd	108-1163	256	2020	Chevrolet	BUS	1GB3GRBG2L1179944	618200	\$ 58,500	\$ 2,500	\$ 2,500	T-170
Mission Cisd	108-1164	257	2020	Chevrolet	BUS	1GB3G5BG9L1236910	618200	\$ 63,827	\$ 2,500	\$ 2,500	T-172
Mission Cisd	108-1165	258	2016	Chevrolet	PU	3GCUKNEC8GG248188	014990	\$ 20,437	\$ 2,500	\$ 2,500	CT-M03
Mission Cisd	108-1166	259	2016	Chevrolet	PU	3GCUKNEC2GG248185	014990	\$ 20,544	\$ 2,500	\$ 2,500	CT-V03
Mission Cisd	108-1167	260	2022	LOOK	TRLR	53BLTCB28NR009277	694990	\$ 14,390	\$ 2,500	\$ 2,500	WT5
Mission Cisd	108-1168	261	2022	LOOK	TRLR	53BLTCB26NR009276	694990	\$ 14,390	\$ 2,500	\$ 2,500	WT6
Mission Cisd	108-1169	262	2021	Ford F150	VAN	1FTYE1D87MKB01587	014990	\$ 32,506	\$ 2,500	\$ 2,500	SE-2
Mission Cisd	108-1170	263	2022	C7M	TRLR	5VNBU1016NT232050	694990				CNP-T-08

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Member Name	Member Number	Vehicle Number	Year	Make	Model	Vin Number	Class	Cost New	Comp Deductible	Collision Deductible	District Unit Number
Mission CISD	108-1171	264	2023	International CE	BUS	4DRBUC8N1PB027295	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-173
Mission CISD	108-1172	265	2023	International CE	BUS	4DRBUC8N3PB027296	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-174
Mission CISD	108-1173	266	2023	International CE	BUS	4DRBUC8N7PB027298	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-176
Mission CISD	108-1174	267	2023	International CE	BUS	4DRBUC8N5PB027297	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-175
Mission CISD	108-1175	268	2023	International CE	BUS	4DRBUC8N3PB027301	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-179
Mission CISD	108-1176	269	2018	CHEVROLET SUBURBAN	SED	1GNSCHKC7JR120078	739800	\$ 49,932	\$ 2,500	\$ 2,500	ATH-1
Mission CISD	108-1177	270	2023	International CE	BUS	4DRBUC8N9PB027299	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-177
Mission CISD	108-1178	271	2022	International CE	BUS	4DRBUC8N1PB027300	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-178
Mission CISD	108-1179	272	2022	International CE	BUS	4DRBUC8N5PB027302	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-180
Mission CISD	108-1180	273	2022	International CE	BUS	4DRBUC8N9PB027304	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-182
Mission CISD	108-1181	274	2022	CHEVROLET DH	BUS	1GB3GRB7XN1144345	618200	\$ 60,446	\$ 2,500	\$ 2,500	T-183
Mission CISD	108-1182	275	2022	CHEVROLET DH	BUS	1GB3GRB7XN1144605	618200	\$ 60,446	\$ 2,500	\$ 2,500	T-184
Mission CISD	108-1183	276	2022	CHEVROLET DH	BUS	1GB3GRB76N1144701	618200	\$ 60,446	\$ 2,500	\$ 2,500	T-185
Mission CISD	108-1184	277	2022	CHEVROLET DH	BUS	1GB3GRB75N1145029	618200	\$ 60,446	\$ 2,500	\$ 2,500	T-186
Mission CISD	108-1185	278	2023	INTERNATIONAL CE	BUS	4DRBUC8N7PB027303	618400	\$ 130,480	\$ 2,500	\$ 2,500	T-181
Mission CISD	108-1186	279	2015	INTERNATIONAL PRO START	TRK	3HSDUAPT5GN215760	314990	\$ 45,000	\$ 2,500	\$ 2,500	FA-5
Mission CISD	108-1187	280	2019	International LT6	TRK	3HSDZAPR1KN294575	314990	\$ 67,433	\$ 2,500	\$ 2,500	FA-6
Mission CISD	108-1188	281	2016	CHEVROLET SILVERADO	PU	1GCNCNEH2GZ233926	014990	\$ 19,304	\$ 2,500	\$ 2,500	M-1
Mission CISD	108-1189	282	2019	RAM 1500	PU	3C6JR6DT0KG509559	014990	\$ 19,300	\$ 2,500	\$ 2,500	59
Mission CISD	108-1190	283	2020	Dodge Ram 1500	PU	3C6JR6DT0LG299112	014990	\$ 21,700	\$ 2,500	\$ 2,500	
Mission CISD	108-1191	284	2017	Chevrolet Tahoe	SED	1GNLDC2HR373733	739800	\$ 11,500	\$ 2,500	\$ 2,500	
Mission CISD	108-1192	285	2017	Ford Explorer	SED	1FM5K8AT8HGA36975	739800	\$ 8,000	\$ 2,500	\$ 2,500	SS-5
Mission CISD	108-1193	286	2016	CHEVROLET TAHOE	SED	1GNLDC21GR208156	739800	\$ 10,000	\$ 2,500	\$ 2,500	4
Mission CISD	108-1194	287	2018	DODGE RAM 350	PU	3C7WRTCL8JG354212	014990	\$ 514,707	\$ 2,500	\$ 2,500	

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## **Mission CISD** **Signature Documents**

This Interlocal Agreement ("Agreement") is entered into by and between the Property Casualty Alliance of Texas ("PCAT"), an administrative agency created by the participating Local Government Members (hereinafter defined), and the undersigned Member (hereinafter defined) (collectively "the parties") pursuant to the Interlocal Cooperation Act, Chapter 791, Title 7, Texas Government Code (the "Act"). The parties enter into this Agreement in accordance with the terms and conditions hereof to collectively and cooperatively provide a plan to efficiently and effectively administer a property/casualty program (hereinafter the "Program").

**Witnesseth**

WHEREAS the undersigned Member is a political subdivision of the State of Texas and a local government under the Act and PCAT is an administrative agency created pursuant to the Act to administer the Program;

WHEREAS the Program provides a governmental function or service that the Member is authorized and/or required to perform individually;

WHEREAS the Member and PCAT are authorized to enter into this Agreement pursuant to the Act;

WHEREAS the Board of Trustees of Member has agreed to the terms and conditions of the Agreement and authorized Member to enter into this Agreement;

WHEREAS the Member desires to enter into the Agreement in order to provide a more efficient and effective way to acquire certain insurance coverage, including property and casualty insurance, and the reinsurance of such coverages, and the Member does hereby become a party to the Agreement; and

WHEREAS the Member, by entering into this Agreement, has satisfied requirements of the Member to seek competitive bids for the purchase of goods and services, including, but not limited to Chapter 44 of the Texas Education Code.

BE IT RESOLVED that the undersigned Member, in exchange for the promises and agreements contained herein agrees to the following:

The undersigned local government of the State of Texas (the "Member") in consideration for the promise of PCAT, subject to the terms and conditions herein, to provide property, boiler & machinery, auto physical damage, inland marine, electronic data processing equipment, crime, general liability, auto liability, educator's legal liability, employment-practices liability, storage tank liability and similar and related property and casualty lines of insurance and/or self-insurance funding; reinsurance; claims administration; loss prevention/control services; and other risk management services as needed for the Member, and in further consideration of other local government members participating in the Program (hereinafter Local Government Members) executing this Agreement, does hereby adopt and execute the Agreement and become a Member in the Program, which includes the payment of contributions to the Program as described herein. As such, the Member agrees to the following terms and conditions:

## Terms and Conditions

1. **Contribution and Coverage Summary.** The Member agrees that the Participation Period (hereinafter defined as the period of time the Member is responsible for the payment of Contributions), Contributions and coverages provided hereunder shall be as specified in the Contribution and Coverage Summary provided by the Program to the Member. The title of the document referred to herein may also be referred to as the Coverage Summary.
2. **Coverage Documents.** For each coverage period identified in a Coverage Summary, the member agrees that its self-insurance coverages or “Coverage Part” provided as part of the Program will be defined by the terms of the Coverage Documents issued to the Member in connection with that Coverage Summary.
3. **Term.** Pursuant to the Act, so long as two or more Members remain in the Program, this Agreement shall renew annually, unless terminated sooner in accordance with the Termination provisions of this Agreement.
4. **Termination.**
  - a. **By Either Party with 60 Days Notice before Renewal.** Either party may terminate this Agreement prior to the end of any Participation Period by giving a sixty (60) day written notice. The member may not effect termination of this Agreement in between the beginning and end of any Participation Period, except as provided in this Termination provision.
  - b. **By Member Upon Payment of Late Notice Fee.** If Member fails to terminate as provided in 3.a., it may still terminate participation prior to the renewal date by paying a late notice fee of 20% of the annual contribution for the expiring Participation Period. Member expressly acknowledges that the late notice fee is not a penalty, but a reasonable approximation of the Program’s damages for the Member’s untimely withdrawal from the Program. However, once the renewal term begins, the Member can no longer terminate by paying a late notice fee: the Member shall renew per the terms and conditions identified in the renewal Contribution and Coverage Summary.
  - c. **By the Program upon Breach by Member.** The Program may terminate this Agreement at any time based on breach of any of the following obligations, by giving 10 days’ written notice to Member of the breach; and Member’s failure to cure the breach within said 10 days (or other time period approved by the Program):
    - i. Member fails or refuses to make the payments or contributions as required by this Agreement;
    - ii. Member fails to cooperate and comply with any reasonable requests for information and/or records made by the Program;
    - iii. Member fails or refuses to follow loss prevention recommendations made by the Program or its designee; or
    - iv. Member fails or refuses to comply with any agreement or undertaking on its part set forth in this Agreement, or otherwise breaches this Agreement.

- d. **Financial Responsibilities Upon Termination.** If the Member breaches this Agreement, or if the Program terminates participation of the Member under any provision of this Article, the Member agrees that the Program will have no responsibility of any kind or nature to provide coverage post-termination. Further, the Member shall bear the full financial responsibility for any unpaid open claims and expense related to any claim, asserted or unasserted and reported or unreported, against the Program or Member, or incurred by the agents or representatives of Member.

In addition to the foregoing, if termination is due to Member's failure to make required payments or contributions, Member agrees that it shall pay the Program liquidated damages in the amount of 50% of the annual contribution for the expiring Participation Period contributions and shall forfeit all contributions already made to the Program, including without limitation, initial, estimated and adjusted contributions.

## 5. Contributions.

- a. **Agreement to Pay.** Member agrees to pay contributions based upon a risk-funding plan developed by the Program. Contributions as shown on the Contribution and Coverage Summary are payable upon receipt of an invoice from the Program, or its authorized representative, and shall be made from Current Revenues available to the Member. All Contribution invoices are deemed late if not paid within forty-five (45) days of the invoice date, and the Program shall have the right to terminate the Member in accordance with 3.c. of the Termination provisions.
- b. **Estimated Contribution.** The Program reserves the right to collect all initial, estimated and adjusted contributions that are due the Program. The contribution shown on the Contribution and Coverage Summary and endorsements is an estimate. The Program reserves the right to audit the records of any Member, as those records pertain to participation in the Program.
- c. **Contribution Adjustment.** Should the Program's income from operations for any given fund year be inadequate to pay the ultimate cost of claims incurred in that fund year, the Program may collect an adjusted contribution from any current or former Member.

6. **Amendments.** This Agreement, including the Contribution and Coverage Summary and Coverage Documents, may be amended by the Fund, in writing, by providing the Member with written notice before the earlier of (i) the effective date of the amendment, or (ii) the date by which the Member can terminate without payment of late notice fees. An amendment shall only apply prospectively and the Member shall have the right to terminate this Agreement before the Amendment becomes effective, as provided in this Agreement. If the Member fails to provide timely written notice of termination, the Member shall be deemed to have consented to the Program's amendment and agrees to abide by and be bound by the amendment, without necessity of obtaining Member's signature.

The Program may also amend this Agreement or any Contribution and Coverage Summary, effective during the middle of a Participation Period, for any reason including but not limited to the following:

- a. State or federal governments, including any court, regulatory body or agency thereof, adopt a statute, rule, decision, or take any action that would substantially impact the rights or financial obligations of the Program.
  - b. The terms of the Program's reinsurance, stop-loss or excess insurance change substantially.
7. **Appeals.** Member shall have the right to appeal any written decision or recommendation to the Program's Board of Trustees, and the Board's determination will be final. Any appeal shall be made in writing to the Board Chair within 30 days of the decision or recommendation. Any judicial review of the Board of Trustees' determination of an appeal shall be under the substantial evidence standard.
8. **Bylaws, Policies and Procedures.** The Member agrees to abide by the Bylaws of the Program, as they may be amended from time to time, and any and all written policies and procedures established by the Program. If a change is made to the Fund's Bylaws, written policies or procedures which conflicts with or impairs the Member, such change will not apply to the Member until the next renewal Participation Period.
9. **Claims Administration.** The Program or its designee agrees to administer all claims for which Member has coverage after notice of loss has been given (notice of loss is defined in the Member's Coverage Documents received from the Program). The Member authorizes the Program or its designee to act in all matters pertaining to handling of claims for which the Member has coverage pursuant to this Agreement. Member expressly agrees that the Program has sole authority in all matters pertaining to the administration of claims and grants the Program or its designee full decision-making authority in all matters, including without limitation, discussions with claimants and their attorneys or other duly authorized representatives. Member further agrees to be fully cooperative in supplying any information reasonably requested by the Program in the handling of claims. All decisions on individual claims shall be made by the Program or its designee, including, without limitation, decisions concerning claim values, payment due on the claim, settlement, subrogation, litigation, or appeals.
10. **Claims Reporting.** Notice of any claim must be provided to the Program no more than 30 days after the Member knows or should have known of the claim or circumstances leading to the claim, unless a different reporting requirement is required by law or provided for in the Coverage Documents provided to the Member by the Program. Failure by the Member to timely report a claim may result in denial of coverage or payment of fines or penalties imposed by law or regulatory agencies. If the Program advances payment of any fine or penalty arising from the Member's late claim reporting, the Member will reimburse the Program for all such costs.
11. **Complete Understanding.** This Agreement, together with any in-force Interlocal Addendums, Bylaws Coverage Documents and Contribution and Coverage Summaries, represent and contain the complete understanding and agreement of the Program and the Member, and supersedes all prior written and oral agreements.
12. **Cooperation and Access.** The Member will furnish annually to PCAT the total number of enrolled students and employees; as well as <sup>264</sup>property, auto, inland marine, electronic data processing equipment schedules, and other underwriting information deemed reasonably

- necessary by PCAT within the time period specified by the Program. PCAT reserves the right to audit the records of the Member. Member agrees to annually release and/or authorize the release of current-valued claims information to PCAT for the previous five (5) years to allow PCAT to determine the Member's participation in the Program.
13. **Current Revenues.** Contributions due pursuant to this Agreement shall be made from Current Revenues available to the Member, and said amount determined in the annual Contribution and Coverage Summary provided to the Member by PCAT.
  14. **Defense and Prosecution of Claims.** The Member authorizes the Program to engage counsel and/or relevant experts, in the Program's sole discretion, with respect to any claim, dispute, defense or litigation involving any past or current Member.
  15. **Excess Coverage.** The Program, in its sole discretion, may purchase excess coverage or reinsurance for all Program coverages. The Program may also act on behalf of individual Members to obtain coverage, invoice the Member, and remit the payment to the appropriate party. If any reinsurer, stop loss carrier, and/or excess coverage provider fails to meet its obligations to the Program or any Member, the Program is not responsible for any payment or any obligations to the Member from any reinsurer, stop loss carrier, or excess coverage provider.
  16. **Governance.** The PCAT will be governed by a Board of Trustees of PCAT ("Board") in accordance with the Bylaws created and adopted by the Board (hereinafter "Bylaws").
  17. **Independent Actuarial Study.** PCAT shall provide for an annual independent actuarial study of the Program.
  18. **Independent Financial Audit.** PCAT shall provide for an annual independent financial audit of the Program.
  19. **Insurance Terminology.** The Program is not 'insurance', but is rather a mechanism through which eligible entities join together to collectively self-insure and administer certain risk exposures. Any reference in this Agreement or any Program documents, to an insurance term or concept is coincidental, and is not intended to characterize the Program as 'insurance' as defined by law. PCAT is not an insurance company. The Member is not an insured. This agreement is not a contract of insurance. This Agreement is drafted on behalf of all PCAT.
  20. **Investments.** PCAT may invest Member contributions, or any portion thereof, in accordance with guidelines approved by the Board.
  21. **Lawsuit.** The Member does hereby agree that any suit brought against the Member pursuant to any of the provisions of the Program may be defended in the name of the Member by counsel selected in the sole discretion of the Program, or its designee, on behalf of and at the expense of the Program as necessary for the defense and/or prosecution of any legal action. Full cooperation by the Member shall be extended to supply any information reasonably needed or required in such defense.
  22. **Loss Prevention.** The Member shall have a loss prevention plan, which will be coordinated with the Program to make all reasonable efforts to eliminate and minimize hazards that would contribute to property/casualty losses.

23. **Member Equity.** The Program Board of Trustees, in its sole discretion, may declare a dividend distribution of the Program's fund balance to current Members who are in good standing. Former Members forfeit all rights to any potential dividend distribution for the years in which a former Member participated in the Program. Program fund balance belongs to the Program. No individual Member is entitled to an individual allocation or portion of fund balance.
24. **Member Representative.** The Member agrees to designate a Member Representative who shall have authority from the Member's Board of Trustees to represent and bind the Member, and the Program will not be required to contact any other individual regarding Program matters for the Member. Any notice to or any agreements with the Member Representative shall be binding upon the Member. The Member reserves the right to change the Member Representative as needed by providing written notice to the Program. Such notice is not effective until actually received by the Program.
25. **No Waiver of Subrogation Rights.** Member shall do nothing to prejudice or waive the Program's existing or prospective subrogation rights under this Agreement. If Member has waived any subrogation right without first obtaining the Program's written consent, the Program shall be entitled to recover from Member any and all sums that the Program would have recovered without such waiver. Recoveries include attorney's fees, costs and expenses.
26. **Notice.** Any written notice to the Program shall be made by first class mail, postage prepaid, and delivered to the Chairperson, Property Casualty Alliance of Texas, 12300 Dundee Court, Suite 112, Cypress, Texas 77429.
27. **Optional Policies.** From time to time, PCAT may seek to obtain access for Members to optional insurance policies that provide coverage from losses not otherwise addressed by the Property Casualty Alliance of Texas (for example, wind damage). These policies shall create a direct insurer-insured relationship between the offering company and any participating Member, and shall not otherwise be governed by this Agreement. PCAT shall not provide claims administration services for these optional lines of coverage, and shall bear no risk with respect to these policies.
28. **Property Valuations.** A Member participating in the property coverage as indicated on the Contributions and Coverage Summary agrees to cooperate with a valuation of property values performed by the Program. New Members must cooperate with the Program to complete the property valuation within ninety (90) days of the inception date of the property coverage as stated on the Contribution and Coverage Summary. The newly valued property and the corresponding additional contribution will be retroactive to the date of the property coverage inception date.
29. **Security of Documents.** The Program may grant the Member access to confidential or proprietary information. Member agrees to assume the responsibility for taking all reasonable steps to avoid unauthorized disclosure of this information.
30. **Severability.** If any portion of this Interlocal Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions hereof shall continue in full force and effect.
31. **Signatures/Executed Documents.** The Program and Member may rely upon a facsimile or imaged signature as if it were the original. The failure of either party to provide an original,

manually executed signature shall not affect the validity or enforceability of this Agreement or any Program document.

- 32. **Subrogation and Assignment of Rights.** The Member assigns all subrogation rights to the Program. The Program has the right, in its sole discretion, without notice to the Member, to bring all claims and lawsuits in the name of the Member or the Program. Member agrees that all subrogation rights and recoveries belong first to the Program, up to the amount of benefits, expenses, and legal fees incurred by the Program.
- 33. **Forum and Venue.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Texas. The parties agree that venue is proper and that the exclusive forum for any legal action arising out of or relating to this Agreement shall lie in the state courts of Harris County, Texas.
- 34. **Warranty.** By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the undersigned shall become a Member of the Program and this Agreement.

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**PCAT MEMBER**

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Signature of Member Representative

---

Printed Name of Member Representative

---

Date

**PROPERTY CASUALTY ALLIANCE of TEXAS**

---

Signature of PCAT Chairperson

---

Printed Name of PCAT Chairperson

---

Date

**Mission Cisd**

1. PCAT and **Mission Cisd** (Member) agree that Member will be a PCAT Member for the 2024-2025 through the 2026-2027 Participation Period. The rates in effect for each Participation Period will be applied to any changes in exposure during each Participation Period, and these rates will be the basis for determining the Contributions due PCAT for each period. Member agrees to an annual rate adjustment, up or down, beginning 9/1/2025 that will reflect the actual percentage change in total PCAT funding rates, defined as the change in rates to fund for reinsurance and pool retained losses. A certified document of these changes will be provided by PCAT to the Member. Wind and hail deductible may or may not change based strictly on reinsurance requirements.
2. This Interlocal Addendum along with the most recently signed Interlocal Agreement shall represent the entire agreement and may not be amended or altered without the written consent of both parties.
3. If Member terminates this Addendum prior to 8/31/2027, a short-term cancellation penalty of twenty percent (20%) of Annualized Contributions for the 2024-2025 Participation Period will be due from Member and payable to PCAT within 30 days after notice of termination is received.
4. **Member Opt-Out Clause:** If future reinsurance terms or catastrophic losses cause an unanticipated change in PCAT’s funding model that result in a Member rate increase of more than 10%, then the Member will have the option to reject the renewal and be released from this Addendum with zero penalty cost.

**This Addendum must be signed by Member prior to September 1, 2024.**

The undersigned agrees to this Addendum.

\_\_\_\_\_  
**Mission Cisd** Authorized Signature

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Date

Non-Appropriations Clause: This Addendum is subject to the appropriation of funds by Member in its budget adopted for any fiscal year for the specific purpose of making payments pursuant to this Addendum for that fiscal year. The obligation of Member pursuant to this Addendum in any fiscal year for which this Addendum is in effect shall constitute a current expense of Member for that fiscal year only, and shall not constitute an indebtedness of Member of any monies other than those lawfully appropriated in any fiscal year. In the event of non-appropriation of funds in any fiscal year to make payments pursuant to this Addendum, this Addendum may be terminated.



## Mission CISD Property & Casualty Insurance 2023 Renewal Summary

	Expiring 2023-2024	Renewal 2024-2025
<b>Property</b>		
Building & Contents Values	\$534,392,984	\$534,392,984
Loss Limit	\$50,000,000	\$50,000,000
<b>Sublimits</b>		
Building Ordinance or Law	10% per building, Max \$1,000,000 per occurrence	10% per building, Max \$1,000,000 per occurrence
Extra Expense	\$1,000,000	\$1,000,000
Flood	\$5,000,000	\$5,000,000
Flood - Zones A & V	\$2,500,000	\$2,500,000
Equipment Breakdown	\$100,000,000	\$100,000,000
<b>Deductibles</b>		
Wind & Hail	3% per occurrence, per location, minimum \$500,000	3% per occurrence, per location, minimum \$500,000
Named Storm Wind & Hail	3% per occurrence, per location, minimum \$500,000	3% per occurrence, per location, minimum \$500,000
All Other Perils	\$25,000	\$25,000
Equipment Breakdown	\$5,000	\$20,000
Flood	\$100,000	\$100,000
Flood - Zones A, V, B, X500 or X-Shaded	Maximum NFIP plus \$100,000 per occurrence	Maximum NFIP plus \$100,000 per occurrence
Flood - 1802 Cleo Dawson & 810 W. Griffin Parkway	\$500,000 Per Occurrence	\$500,000 Per Occurrence
<b>General Liability</b>		
ADA	12,764	13,385
<b>Limits</b>		
Each Occurrence	\$1,000,000	\$1,000,000
General Aggregate	\$1,000,000	\$1,000,000
Law Enforcement Liability	\$1,000,000	\$1,000,000
<b>Deductibles</b>		
General Liability	\$0	\$0
Law Enforcement Liability	\$10,000	\$10,000

<b>Auto Fleet</b>		
# Vehicles for Liability	285	287
Cost New for Auto Physical Damage	\$13,302,117	\$13,676,746
<b>Limits</b>		
Combined Single Limit (Bodily Injury & Property Damage)	\$1,000,000	\$1,000,000
Non-Owned & Hired Liability	Included	Included
Auto Physical Damage	ACV	ACV
Catastrophic Comprehensive Coverage	\$2,000,000	N/A
<b>Deductibles</b>		
Bodily Injury & Property Damage	\$1,000	\$2,500
Non-Owned & Hired Liability	\$1,000	\$2,500
Auto Physical Damage	\$1,000	\$2,500
Catastrophic Comprehensive Coverage	\$100,000	N/A
<b>Employee Benefits Liability</b>		
<b>Limits</b>		
Each Employee	\$1,000,000	\$1,000,000
<b>Deductibles</b>		
	\$0	\$0
<b>Educator's Legal Liability</b>		
<b>Limits</b>		
Cov A - Prof Educational Services	\$1,000,000	\$1,000,000
Cov B - Employment Practices Liability	Combined w/Cov A	Combined w/Cov A
Cov C - Non Monetary Damages	\$100,000 per Claim/ \$300,000 Aggregate	\$100,000 per Claim/ \$300,000 Aggregate
<b>Deductibles</b>		
Coverage A	\$25,000	\$25,000
Coverage B	\$25,000	\$25,000
Coverage C	\$25,000	\$25,000
<b>Cyber Loss &amp; Liability</b>		
<b>Limits</b>		
Per Occurrence	\$1,000,000	\$1,000,000
General Aggregate	\$1,000,000	\$1,000,000
<b>Deductibles</b>		
Per Occurrence	\$25,000	\$25,000
<b>Sublimits</b>		
Ransomware	\$100,000	\$500,000

Premium Summary	Expiring 2023-2024	Renewal 2024-2025
Property	\$1,743,647	\$1,720,616
Equipment Breakdown	\$35,204	\$29,500
General Liability & Employee Benefits Liability	\$7,631	\$20,765
Educator's Legal Liability	\$106,228	\$83,434
Automobile Liability	\$80,247	\$111,693
Auto Physical Damage	\$92,742	\$104,627
Cyber Loss & Liability	\$109,306	\$56,182
Law Enforcement Liability	Included	Included
Crime	\$9,246	\$9,246
Driver Training	Included	Included
SafeBus	Included	Included
Employee Training	Included	Included
<b>Annual Premium</b>	<b>\$2,184,251</b>	<b>\$2,136,063</b>

**SUBJECT:** Renewal Contract for Medical and Pharmacy Stop Loss Insurance #400-25-0

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

This contract intends to provide a method to procure Medical and Pharmacy Stop Loss Insurance to meet the District’s needs.

**ADMINISTRATIVE CONSIDERATIONS**

On June 21, 2023, the Board of Trustees awarded Bid No. 400-24-0, for Employee Benefits Group Self-Insured Health Insurance which included the Medical and Pharmacy Stop Loss Insurance for one year, with the option to renew for two additional years. This will be the first renewal (year 2).

On June 24, 2024, SA Benefits submitted the renewal on behalf of Liberty Insurance for the 2024/2025 plan year with nine renewal options.

The review process concluded that the District would benefit from renewing this contract.

**FUNDING SOURCE AND AMOUNT**

Respective Department Budgets

Estimated Expenditure **\$1,169,640**

**RECOMMENDATION**

Administration recommends the approval of the recommendation by the Insurance Consultant to renew with Liberty Insurance. The Insurance Consultant is recommending Option 4.

**CONTACT PERSON(S)**

Blanca I. Lopez, Executive Director for Business Operations  
Sylvia Cruz, Director for Employee Benefits & Risk Management  
Anabel Garza, Coordinator for Purchasing



**Mission C.I.S.D.**  
1201 Bryce Drive,  
Mission, TX 78572  
P: (956) 323-5500

FY2025 Term Contract:	Medical and Pharmacy Stop Loss Insurance #400-25-0
Awarded To:	1. <u>Liberty Insurance</u>
Term:	One Year
Term Period :	October 2024 – September 2025



# *Firm Stop Loss Proposal*

## ***Mission CISD***

**(Stop Loss Proposal ONLY)**



**Plan Sponsor: Mission CISD**  
**Effective: 10/01/2024**

<b>Stop Loss Terms</b>	<b>Current</b>	<b>Option 1 - Renewal</b>	<b>Option 2</b>	<b>Option 3</b>
<b>MGU (If MGU not identified then a direct carrier)</b>				

<b>Stop Loss Carrier</b>	Liberty	Liberty	Liberty	Liberty
<b>Network</b>	BCBS of TX	BCBS of TX	BCBS of TX	BCBS of TX
<b>Months in Contract</b>	12	12	12	12

<b>Specific Terms</b>				
Specific Deductible	\$250,000	\$250,000	\$275,000	\$300,000
Aggregating Specific Deductible	N/A	N/A	N/A	N/A
Maximum Coverage Limit	Unlimited	Unlimited	Unlimited	Unlimited
Contract	15/12	15/12	15/12	15/12
Coverages	Med, Rx	Med, Rx	Med, Rx	Med, Rx
Run-In / Run-Out Limit	N/A	N/A	N/A	N/A
Terminal Liability Provision	No	No	No	No
Renewal Rate Cap (No New Laser)	No	No	No	No
Plan Mirroring Coordination approved	Yes	Yes	Yes	Yes
Advance Funding	Yes	Yes	Yes	Yes
Experience Refund	No	Yes	Yes	Yes
Transplants Carved Out	No	No	No	No

<b>Aggregate Terms</b>				
Annual Maximum	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deductible Corridor	120%	120%	120%	120%
Contract	15/12	15/12	15/12	15/12
Coverages	Med, Rx	Med, Rx	Med, Rx	Med, Rx
Aggregate Accomodation Quoted	No	No	No	No
Terminal Liability Provision Quoted	No	No	No	No
Run-In / Run-Out Limit	N/A	N/A	N/A	N/A

<b>Stop Loss Premium (Fixed)</b>					
Specific Composite	2,052	\$43.71	\$43.74	\$39.91	\$37.12
<b>Annual Specific Premium</b>		\$1,076,315	\$1,077,054	\$982,744	\$914,043
Aggregate Premium	2,052	\$2.32	\$2.21	\$2.27	\$2.32
<b>Annual Aggregate Premium</b>		\$57,128	\$54,419	\$55,896	\$57,128
<b>Total Annual Premium</b>		\$1,133,443	\$1,131,473	\$1,038,640	\$971,171
<b>% Increase</b>			-0.17%	-8.36%	-14.32%

<b>Annual Fixed Cost</b>	\$1,133,443	\$ 1,131,472.80	\$ 1,038,640.32	\$ 971,170.56
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<b>Aggregate Claim Liability</b>					
Composite	2,052	\$743.53	\$788.62	\$792.31	\$794.01
<b>Maximum Claim Liability</b>		\$18,308,683	\$19,418,979	\$19,509,841	\$19,551,702
<b>% Increase</b>			6.06%	6.56%	6.79%

<b>Fixed Cost and Maximum Claim Liability</b>	\$19,442,125	\$20,550,452	\$20,548,482	\$20,522,873
<b>% Increase</b>		5.70%	5.69%	5.56%

**Laser Contingencies**

	<b>\$475K Laser</b>	<b>\$475K Laser</b>	<b>\$475K Laser</b>	<b>\$475K Laser</b>
<b>Evangelina Valazquez-Sandoval</b>				
<b>Jose Tallabas</b> - Reference proposal for additional details.	-	-	-	-

<b>Quote Status</b>	<b>N/A</b>	<b>FIRM</b>	<b>FIRM</b>	<b>FIRM</b>
<b>Firm Thru</b>	<b>N/A</b>	<b>August 14, 2024</b>	<b>August 14, 2024</b>	<b>August 14, 2024</b>

<b>Service Fee / Broker Commission (included in the rates)</b>				
Service Fee - Paid to SA Benefit Services	6%	6%	6%	6%

**Qualifications and Contingencies \*Please review actual proposal contingencies regarding each stop loss carrier option.**



**Plan Sponsor: Mission CISD**  
**Effective: 10/01/2024**

<b>Stop Loss Terms</b>	<b>Current</b>	<b>Option 4</b>	<b>Option 5</b>	<b>Option 6</b>
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<b>MGU (If MGU not identified then a direct carrier)</b>				
<b>Stop Loss Carrier</b>	Liberty	Liberty	Liberty	Liberty
<b>Network</b>	BCBS of TX	BCBS of TX	BCBS of TX	BCBS of TX
<b>Months in Contract</b>	12	12	12	12

<b>Specific Terms</b>				
Specific Deductible	\$250,000	\$250,000	\$275,000	\$300,000
Aggregating Specific Deductible	N/A	N/A	N/A	N/A
Maximum Coverage Limit	Unlimited	Unlimited	Unlimited	Unlimited
Contract	15/12	24/12	24/12	24/12
Coverages	Med, Rx	Med, Rx	Med, Rx	Med, Rx
Run-In / Run-Out Limit	N/A	N/A	N/A	N/A
Terminal Liability Provision	No	No	No	No
Renewal Rate Cap (No New Laser)	No	No	No	No
Plan Mirroring Coordination approved	Yes	Yes	Yes	Yes
Advance Funding	Yes	Yes	Yes	Yes
Experience Refund	No	Yes	Yes	Yes
Transplants Carved Out	No	No	No	No

<b>Aggregate Terms</b>				
Annual Maximum	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deductible Corridor	120%	120%	120%	120%
Contract	15/12	24/12	24/12	24/12
Coverages	Med, Rx	Med, Rx	Med, Rx	Med, Rx
Aggregate Accomodation Quoted	No	No	No	No
Terminal Liability Provision Quoted	No	No	No	No
Run-In / Run-Out Limit	N/A	\$3,015,400	\$3,029,500	\$3,036,000

<b>Stop Loss Premium (Fixed)</b>					
Specific Composite	2,052	\$43.71	\$45.21	\$41.22	\$38.33
<b>Annual Specific Premium</b>		\$1,076,315	\$1,113,251	\$1,015,001	\$943,838
Aggregate Premium	2,052	\$2.32	\$2.29	\$2.35	\$2.41
<b>Annual Aggregate Premium</b>		\$57,128	\$56,389	\$57,866	\$59,344
<b>Total Annual Premium</b>		\$1,133,443	\$1,169,640	\$1,072,868	\$1,003,182
<b>% Increase</b>			3.19%	-5.34%	-11.49%

<b>Annual Fixed Cost</b>	\$1,133,443	\$1,169,640.00	\$1,072,867.68	\$1,003,181.76
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<b>Aggregate Claim Liability</b>					
Composite	2,052	\$743.53	\$816.38	\$820.20	\$821.96
<b>Maximum Claim Liability</b>		\$18,308,683	\$20,102,541	\$20,196,605	\$20,239,943
<b>% Increase</b>			9.80%	10.31%	10.55%

<b>Fixed Cost and Maximum Claim Liability</b>	\$19,442,125	\$21,272,181	\$21,269,472	\$21,243,125
<b>% Increase</b>		9.41%	9.40%	9.26%

**Laser Contingencies**

	<b>\$475K Laser</b>	<b>\$475K Laser</b>	<b>\$475K Laser</b>	<b>\$475K Laser</b>
<b>Evangelina Valazquez-Sandoval</b>				
<b>Jose Tallabas</b> - Reference proposal for additional details.	-	-	-	-

<b>Quote Status</b>	<b>N/A</b>	<b>FIRM</b>	<b>FIRM</b>	<b>FIRM</b>
<b>Firm Thru</b>	<b>N/A</b>	<b>August 14, 2024</b>	<b>August 14, 2024</b>	<b>August 14, 2024</b>

<b>Service Fee / Broker Commission (included in the rates)</b>				
Service Fee - Paid to SA Benefit Services	6%	6%	6%	6%

**Qualifications and Contingencies \*Please review actual proposal contingencies regarding each stop loss carrier option.**



**Plan Sponsor: Mission CISD**  
**Effective: 10/01/2024**

<b>Stop Loss Terms</b>	<b>Current</b>	<b>Option 7</b>	<b>Option 8</b>	<b>Option 9</b>
<b>MGU (If MGU not identified then a direct carrier)</b>		ATS	ATS	ATS

<b>Stop Loss Carrier</b>	Liberty	BCS Insurance	BCS Insurance	BCS Insurance
<b>Network</b>	BCBS of TX	BCBS of TX	BCBS of TX	BCBS of TX
<b>Months in Contract</b>	12	12	12	12

<b>Specific Terms</b>				
Specific Deductible	\$250,000	\$250,000	\$275,000	\$300,000
Aggregating Specific Deductible	N/A	N/A	N/A	N/A
Maximum Coverage Limit	Unlimited	Unlimited	Unlimited	Unlimited
Contract	15/12	15/12	15/12	15/12
Coverages	Med, Rx	Med, Rx	Med, Rx	Med, Rx
Run-In / Run-Out Limit	N/A	N/A	N/A	N/A
Terminal Liability Provision	No	No	No	No
Renewal Rate Cap (No New Laser)	No	Yes- 40%	Yes- 40%	Yes- 40%
Plan Mirroring Coordination approved	Yes	No	No	No
Advance Funding	Yes	Yes	Yes	Yes
Experience Refund	No	No	No	No
Transplants Carved Out	No	No	No	No

<b>Aggregate Terms</b>				
Annual Maximum	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deductible Corridor	120%	120%	120%	120%
Contract	15/12	15/12	15/12	15/12
Coverages	Med, Rx	Med, Rx	Med, Rx	Med, Rx
Aggregate Accomodation Quoted	No	No	No	No
Terminal Liability Provision Quoted	No	No	No	No
Run-In / Run-Out Limit	N/A	N/A	N/A	N/A

<b>Stop Loss Premium (Fixed)</b>					
Specific Composite	2,052	\$43.71	\$49.02	\$42.56	\$39.11
<b>Annual Specific Premium</b>		\$1,076,315	\$1,207,068	\$1,047,997	\$963,045
Aggregate Premium	2,052	\$2.32	\$2.40	\$2.46	\$2.52
<b>Annual Aggregate Premium</b>		\$57,128	\$59,098	\$60,575	\$62,052
<b>Total Annual Premium</b>		\$1,133,443	\$1,266,166	\$1,108,572	\$1,025,097
<b>% Increase</b>			11.71%	-2.19%	-9.56%

<b>Annual Fixed Cost</b>	\$1,133,443	\$ 1,266,166.08	\$ 1,108,572.48	\$ 1,025,097.12
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<b>Aggregate Claim Liability</b>					
Composite	2,052	\$743.53	\$810.49	\$814.59	\$817.04
<b>Maximum Claim Liability</b>		\$18,308,683	\$19,957,506	\$20,058,464	\$20,118,793
<b>% Increase</b>			9.01%	9.56%	9.89%

<b>Fixed Cost and Maximum Claim Liability</b>	\$19,442,125	\$21,223,672	\$21,167,037	\$21,143,890
<b>% Increase</b>		9.16%	8.87%	8.75%

**Laser Contingencies**

<b>Evangelina Valazquez-Sandoval</b>	\$475K Laser	-	-	-
<b>Jose Tallabas - Reference proposal for additional details.</b>	-	\$300K Laser OR Contingent \$475K Laser	\$300K Laser OR Contingent \$475K Laser	\$300K Laser OR Contingent \$475K Laser

<b>Quote Status</b>	N/A	FIRM	FIRM	FIRM
<b>Firm Thru</b>	N/A	August 14, 2024	August 14, 2024	August 14, 2024

**Service Fee / Broker Commission (included in the rates)**

Service Fee - Paid to SA Benefit Services	6%	6%	6%	6%
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**Qualifications and Contingencies \*Please review actual proposal contingencies regarding each stop loss carrier option.**

**LIBERTY INSURANCE UNDERWRITERS INC.**
*Stop Loss Proposal*

Group: **Mission Consolidated Independent School District**  
 Underwriter: **Angel Peden**  
 Producer: **Afore Insurance Services dba SA Benefit Services**  
 Administrator: **Blue Cross Blue Shield of Texas (Dallas)**

Proposal No: **43338**  
 Proposal: **07/24/2024** Valid Thru: **10/15/2024**  
 Effective: **10/01/2024** Expiration: **09/30/2025**

**SPECIFIC STOP LOSS BENEFIT**

	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>	<b>Option 4</b>
Covered Benefits	<b>Medical, Rx Card</b>	<b>Medical, Rx Card</b>	<b>Medical, Rx Card</b>	<b>Medical, Rx Card</b>
Contract Basis	<b>15/12</b>	<b>15/12</b>	<b>15/12</b>	<b>24/12</b>
Maximum Annual Coverage Limit	<b>Unlimited</b>	<b>Unlimited</b>	<b>Unlimited</b>	<b>Unlimited</b>
Annual Specific Deductible per Individual	<b>\$ 250,000</b>	<b>\$ 275,000</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>
except for <b>Velazquez-Sandoval, Evangelina</b>	<b>\$ 475,000</b>	<b>\$ 475,000</b>	<b>\$ 475,000</b>	<b>\$ 475,000</b>
Maximum Annual Reimbursement Limit	<b>Unlimited</b>	<b>Unlimited</b>	<b>Unlimited</b>	<b>Unlimited</b>
Quoted Rate Per Month	<u>Enrollment</u>			
Composite	2,052 <b>\$ 43.74</b>	<b>\$ 39.91</b>	<b>\$ 37.12</b>	<b>\$ 45.21</b>
Estimated Annual Premium	<b>\$ 1,077,054</b>	<b>\$ 982,744</b>	<b>\$ 914,043</b>	<b>\$ 1,113,251</b>
Quoted Rate(s) includes Commissions of	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

**LIBERTY INSURANCE UNDERWRITERS INC.**
*Stop Loss Proposal*

Group: **Mission Consolidated Independent School District**  
 Underwriter: **Angel Peden**  
 Producer: **Afore Insurance Services dba SA Benefit Services**  
 Administrator: **Blue Cross Blue Shield of Texas (Dallas)**

Proposal No: **43338**  
 Proposal: **07/24/2024** Valid Thru: **10/15/2024**  
 Effective: **10/01/2024** Expiration: **09/30/2025**

**AGGREGATE STOP LOSS BENEFIT**

		Option 1	Option 2	Option 3	Option 4
Covered Benefits		Medical, Rx Card	Medical, Rx Card	Medical, Rx Card	Medical, Rx Card
Contract Basis		15/12	15/12	15/12	24/12
Aggregate Risk Corridor		120%	120%	120%	120%
Loss Limit Per Individual		\$ 250,000	\$ 275,000	\$ 300,000	\$ 250,000
Maximum Annual Reimbursement		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Rate Per Month	<u>Enrollment</u>				
Composite	2,052	\$ 2.21	\$ 2.27	\$ 2.32	\$ 2.29
Estimated Annual Premium		\$ 54,419	\$ 55,896	\$ 57,128	\$ 56,389
Rate(s) includes Commissions of		0.00%	0.00%	0.00%	0.00%
Annual Aggregate Deductible		\$ 19,418,979	\$ 19,509,841	\$ 19,551,702	\$ 20,102,541
Minimum Aggregate Deductible		\$ 19,418,979	\$ 19,509,841	\$ 19,551,702	\$ 20,102,541
Run-in Limited To		\$ 0	\$ 0	\$ 0	\$ 3,015,400
Monthly Aggregate Claim Factors	<u>Enrollment</u>				
<u>Medical , RxCard</u>					
Composite	2,052	\$ 788.62	\$ 792.31	\$ 794.01	\$ 816.38

**OVERALL COST SUMMARY**

		Option 1	Option 2	Option 3	Option 4
Total Annual Fixed Costs		\$ 1,131,473	\$ 1,038,640	\$ 971,171	\$ 1,169,640
Variable Costs		\$ 19,418,979	\$ 19,509,841	\$ 19,551,702	\$ 20,102,541
Maximum Annual Liability		\$ 20,550,452	\$ 20,548,481	\$ 20,522,873	\$ 21,272,181

**LIBERTY INSURANCE UNDERWRITERS INC.**
*Stop Loss Proposal*

Group: **Mission Consolidated Independent School District**  
 Underwriter: **Angel Peden**  
 Producer: **Afore Insurance Services dba SA Benefit Services**  
 Administrator: **Blue Cross Blue Shield of Texas (Dallas)**

Proposal No: **43338**  
 Proposal: **07/24/2024** Valid Thru: **10/15/2024**  
 Effective: **10/01/2024** Expiration: **09/30/2025**

**SPECIFIC STOP LOSS BENEFIT**

		<b>Option 5</b>		<b>Option 6</b>
Covered Benefits		<b>Medical, Rx Card</b>		<b>Medical, Rx Card</b>
Contract Basis		<b>24/12</b>		<b>24/12</b>
Maximum Annual Coverage Limit		<b>Unlimited</b>		<b>Unlimited</b>
Annual Specific Deductible per Individual		<b>\$ 275,000</b>		<b>\$ 300,000</b>
except for				
<b>Velazquez-Sandoval, Evangelina</b>		<b>\$ 475,000</b>		<b>\$ 475,000</b>
Maximum Annual Reimbursement Limit		<b>Unlimited</b>		<b>Unlimited</b>
Quoted Rate Per Month	<u>Enrollment</u>			
Composite	2,052	<b>\$ 41.22</b>		<b>\$ 38.33</b>
Estimated Annual Premium		<b>\$ 1,015,001</b>		<b>\$ 943,838</b>
Quoted Rate(s) includes Commissions of		<b>0.00%</b>		<b>0.00%</b>

**LIBERTY INSURANCE UNDERWRITERS INC.**
*Stop Loss Proposal*

Group: **Mission Consolidated Independent School District**  
 Underwriter: **Angel Peden**  
 Producer: **Afore Insurance Services dba SA Benefit Services**  
 Administrator: **Blue Cross Blue Shield of Texas (Dallas)**

Proposal No: **43338**  
 Proposal: **07/24/2024** Valid Thru: **10/15/2024**  
 Effective: **10/01/2024** Expiration: **09/30/2025**

**AGGREGATE STOP LOSS BENEFIT**

		<b>Option 5</b>		<b>Option 6</b>
Covered Benefits		<b>Medical, Rx Card</b>		<b>Medical, Rx Card</b>
Contract Basis		<b>24/12</b>		<b>24/12</b>
Aggregate Risk Corridor		<b>120%</b>		<b>120%</b>
Loss Limit Per Individual		<b>\$ 275,000</b>	<b>\$</b>	<b>300,000</b>
Maximum Annual Reimbursement		<b>\$ 1,000,000</b>	<b>\$</b>	<b>1,000,000</b>
Rate Per Month	<u>Enrollment</u>			
Composite	2,052	<b>\$ 2.35</b>	<b>\$</b>	<b>2.41</b>
Estimated Annual Premium		<b>\$ 57,866</b>	<b>\$</b>	<b>59,344</b>
Rate(s) includes Commissions of		<b>0.00%</b>		<b>0.00%</b>
Annual Aggregate Deductible		<b>\$ 20,196,605</b>	<b>\$</b>	<b>20,239,943</b>
Minimum Aggregate Deductible		<b>\$ 20,196,605</b>	<b>\$</b>	<b>20,239,943</b>
Run-in Limited To		<b>\$ 3,029,500</b>	<b>\$</b>	<b>3,036,000</b>
Monthly Aggregate Claim Factors	<u>Enrollment</u>			
<u>Medical, RxCard</u>				
Composite	2,052	<b>\$ 820.20</b>	<b>\$</b>	<b>821.96</b>

**OVERALL COST SUMMARY**

		<b>Option 5</b>		<b>Option 6</b>
Total Annual Fixed Costs		<b>\$ 1,072,867</b>	<b>\$</b>	<b>1,003,182</b>
Variable Costs		<b>\$ 20,196,605</b>	<b>\$</b>	<b>20,239,943</b>
Maximum Annual Liability		<b>\$ 21,269,472</b>	<b>\$</b>	<b>21,243,125</b>

This proposal is subject to policy provisions, limitations, and exclusions. The TPA must be approved by Liberty Mutual prior policy issuance. The TPA is not an agent of Liberty Mutual. In the event an application for coverage is made, Broker must be licensed as of the effective date.

This proposal includes Advanced Specific Funding.

A final census must be provided as of the effective date. If enrollment/participation varies by more than 10% from the RFP census, rating may be revised. Retirees cannot make up more than 10% of the final enrolled member population.

If the policyholder acquires a new group of any size to be added to their policy, census data, experience and either a completed and signed Disclosure Statement or individual Proof of Good Health Questionnaires must be submitted for review and approval before the group can be accepted under the Stop Loss coverage.

The PPO network is BCBS TX. PBM is Maxor. If this is not the case, an adjustment to the quoted rates and factors may be necessary.

Hospital Pre-Certification program is in place as of the effective date.

This proposal assumes duplication of benefits and plan participation. A signed Plan Document is required. A copy of the prior Plan is also required if run-in coverage has been quoted.

Capitation fees and other fees associated with the administration of the Employer's Plan are not eligible for reimbursement under the Specific or Aggregate stop loss coverage.

Retirees are NOT covered.

PLEASE READ THESE ELECTRONIC DELIVERY TERMS AND CONDITIONS CAREFULLY. BY ACCEPTING THE ATTACHED QUOTE OR BINDER, AS APPLICABLE, YOU AGREE TO THE TERMS AND CONDITIONS BELOW, WHICH GOVERN HOW WE WILL DELIVER THE POLICY.

For purposes of these Electronic Delivery Terms and Conditions, the following definitions apply:

We," "us," and "our" refer to Liberty Mutual Insurance Company, its affiliates, and subsidiaries.

You" and "your" refer to the Broker of Record for the Insurance Policy, or other authorized representative of the Policyholder, to which the attached Binder or Quote, as applicable, is addressed.

Electronic Delivery" means either, at our discretion, (1) delivery via e-mail or as an attachment to an e-mail; or (2) delivery via an e-mail with a link to a website where the specified document is viewable with the use of a username and password.

Mail Delivery" means delivery via regular mail to the address shown on the Declarations page of the Policy.

Policyholder" collectively refers to the "Named Insured," as defined by the Policy, and any related or affiliated entity of that Named Insured that is insured under the Policy.

Insurance Policy" or "Policy" refer to the insurance policy or policies described in the attached Binder or Quote and ultimately issued by us, including, but not limited to, policy jackets, endorsements and declarations pages, as well as any privacy policy, important notices, change declarations, audits, underwriting documentation, applications, questionnaires, surveys, and any other documents related to the insurance policy or policies issued to the Broker of Record or its designated representative.

#### **Authority to Act on Behalf of Policyholder**

You represent that you have the authority to act on behalf of the Policyholder with respect to all insurance matters related to the Policy, including, but not limited to, acceptance of the attached Quote or Binder, as applicable, and these Electronic Delivery Terms and Conditions. If you do not have such authority, you must notify us immediately, in which case we reserve the right to withdraw the attached Quote or Binder.

As a condition of the attached Quote or Binder, you agree to receive Electronic Delivery of the Policy, which you agree to promptly deliver to Policyholder.

If you intend to deliver the Policy electronically to the Policyholder, you represent and warrant that you will deliver the Policy in accordance with all applicable laws, including but not limited to any applicable laws relating to electronic transactions and communications, electronic policy delivery and Policyholder consent thereto.

**Email Address of Record and Electronic Delivery**

Upon our request, you shall promptly designate an email address to use for Electronic Delivery of the Policy ("Email Address of Record"). Once you provide us with the Email Address of Record, we will deliver the Policy via Electronic Delivery at the E-mail Address of Record instead of by Mail Delivery.

You can change or update an Email Address of Record by contacting the assigned account analyst or underwriter. We will not be liable for any loss, liability, cost, expense or claim arising out of an incorrect or nonfunctioning Email Address of Record.

**Electronic Delivery**

We will be deemed to have delivered the Policy when we send the Policy via Electronic Delivery at the E-mail Address of Record. You agree that it is your responsibility to then deliver the Policy to the Policyholder, in accordance with applicable law.

**Duration of Consent**

You agree that Electronic Delivery will remain in effect and will apply to all future renewals, continuations, replacements and changes to any Policy unless:

you, or someone else, on behalf of the Policyholder, withdraw consent in accordance with these Electronic Delivery Terms and Conditions; or we terminate, for any reason, the ability for you or the Policyholder to receive the Policy electronically.

You understand and agree that we are not liable for any loss, liability, cost, expense or claim arising out of these Electronic Delivery Terms and Conditions or your election to receive a paperless Policy by Electronic Delivery.

**How to Withdraw Consent**

The Policyholder or you, on behalf of the Policyholder, may withdraw consent to receive the Policy by Electronic Delivery at any time by e-mailing the request to the Underwriter.

At our option, we may treat your provision of an invalid Email Address of Record or the subsequent malfunction of a previously valid Email Address of Record as a withdrawal of your consent to receive to receive the Policy by Electronic Delivery. We will not impose any fee to process the withdrawal of your consent. A withdrawal of your consent will be effective only after we have had a reasonable period of time to process the request.

**Hardware and Software Requirements**

To access, view and retain the Policy that we make available to you, you must: have a device that will connect to the Internet, access to an e-mail account and access to an internet browser. We will update you if there are any changes to the hardware or software requirements that could impact your receiving the Policy.

By providing consent to receive the Policy by Electronic Delivery, you acknowledge that you and the Policyholder have the minimum hardware and software requirements listed in this section.

**Modification and Termination by Us**

We reserve the right, in our sole discretion, to discontinue any provision of the Policy by Electronic Delivery, or to terminate or change these Electronic Delivery Terms and Conditions at any time. We will provide you with notice of any such termination or change if required by law.

**Communications in Writing**

All communications in either electronic or paper format from us to you will be considered "in writing." You should print or download for your records a copy of the Policy and these Electronic Delivery Terms and Conditions.

**Paper Documents**

You or the Policyholder may request a paper copy of the Policy at any time at no additional charge by contacting the assigned account analyst or underwriter.

**Governing Law**

You acknowledge and agree that your consent to transact electronic business is being provided in connection with a transaction affecting interstate commerce that is subject to the federal Electronic Signatures in Global and National Commerce Act, and your state's UETA law

as applicable.

If your policy is administered by an ASO, the Policyholder fully understands and acknowledges that the Policyholder will be responsible for obtaining and submitting information and documentation we deem necessary for determination of risk under the Stop Loss Policy, issuance of the Stop Loss Policy, and adjudication of claim reimbursement under the Stop Loss Policy. It is expressly understood that the carrier, regardless of any understanding or Agreement with the Administrator concerning release of information, makes no assurances that necessary information will be made available. Additionally, the Policyholder's responsibilities are independent of any other agreement between the carrier and the Administrator. We shall have no duty to provide coverage or reimburse claims due to the Policyholder's failure to provide information necessary to determine risk, issue the Stop Loss Policy or adjudicate claim reimbursements under the Stop Loss Policy.

The Agg Corridor is 120%

The PPO network is BCBS of TX

PBM is Maxor

Evangelina Velazquez-Sandoval will have a higher specific deductible of \$475,000.00

Aggregate Limitation per Individual: \$250,000.00

Proposal assumes a specific run-in per individual, equal to the lesser of 50% of the specific deductible or \$50,000.

Plan mirroring evaluation has not been completed. In order for Plan Mirroring to be approved, we require a copy of the current Plan within 30 days of the effective date. We reserve the right to withdraw the Plan mirroring endorsement from the Stop Loss Policy for any amendments or edits to the Plan that affects our risk, for claims paid at the discretion of the Plan or which are paid using any document that was not provided to us for review, underwriting, and approval in advance of a claim being paid. The inclusion of the Plan mirroring endorsement does not constitute a guarantee that Plan benefits paid will be reimbursable under the Stop Loss Policy. ( Not applicable in the state of NY)

The rates in this proposal are firm. LIU requires written confirmation of coverage chosen by 08/14/2024. If written acceptance is not made by then then proposal is void. Please note, this expiration date supersedes the "Valid Thru" date listed on page 1 of this proposal. If requirements are not received by this date, this offer may be subject to receipt and review of updated experience and further underwriting. If the average of last two months of claims varies by more than 10% compared to the average of the prior 10 months, we reserve the right to re-underwrite and adjust the quoted factors accordingly.

Please enter the number of the proposal option selected:

Option #

A completed and signed disclosure statement and all required documentation must be submitted, reviewed, and approved prior to issuing an application. Claimants reported in the Disclosure must be identified no later than 20 days after the effective date.

We provide electronic versions of the Policy documents. If a paper copy is preferred please let us know.

We will not be bound by any typographical errors or omissions contained herein. We reserve the right to make corrections should clerical errors be found.



ATS UNDERWRITING  
YOUR STOP LOSS SOLUTION • 24/7

Issuing Carrier: **BCS Insurance Company**  
Underwriter: **Danielle Siering**  
Group: **Mission CISD**  
TPA: **Blue Cross Blue Shield of Texas**

Effective: **10/01/2024**      Proposal No **12773**  
Expiration: **09/30/2025**

**SPECIFIC STOP LOSS BENEFIT**

		<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>
Covered Benefits		<b>Medical, Rx Card</b>	<b>Medical, Rx Card</b>	<b>Medical, Rx Card</b>
Contract Basis		15/12	15/12	15/12
Annual Specific Deductible per Individual	\$	250,000	\$ 275,000	\$ 300,000
Maximum Annual Reimbursement		Unlimited	Unlimited	Unlimited
Maximum Lifetime Reimbursement		Unlimited	Unlimited	Unlimited
Quoted Rate Per Month	<u>Enrollment</u>			
Composite	2,052	\$ 49.02	\$ 42.56	\$ 39.11
Estimated Annual Premium		\$ 1,207,068	\$ 1,047,997	\$ 963,045
Quoted Rate(s) includes Commissions of		0.00%	0.00%	0.00%

**AGGREGATE STOP LOSS BENEFIT**

		<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>
Covered Benefits		<b>Medical, Rx Card</b>	<b>Medical, Rx Card</b>	<b>Medical, Rx Card</b>
Contract Basis		15/12	15/12	15/12
Loss Limit Per Individual	\$	250,000	\$ 275,000	\$ 300,000
Maximum Annual Reimbursement	\$	1,000,000	\$ 1,000,000	\$ 1,000,000
Corridor		120%	120%	120%
Rate Per Month	<u>Enrollment</u>			
Composite	2,052	\$ 2.40	\$ 2.46	\$ 2.52
Estimated Annual Premium		\$ 59,098	\$ 60,575	\$ 62,052
Rate(s) includes Commissions of		0.00%	0.00%	0.00%
Annual Aggregate Deductible	\$	19,957,506	\$ 20,058,464	\$ 20,118,793
Minimum Aggregate Deductible	\$	19,957,506	\$ 20,058,464	\$ 20,118,793
Monthly Aggregate Claim Factors	<u>Enrollment</u>			
<u>Medical, RxCard</u>				
Composite	2,052	\$ 810.49	\$ 814.59	\$ 817.04

**OVERALL COST SUMMARY**

		<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>
Total Annual Fixed Costs	\$	1,266,166	\$ 1,108,572	\$ 1,025,097
Variable Costs	\$	19,957,506	\$ 20,058,464	\$ 20,118,793
Maximum Annual Liability	\$	21,223,672	\$ 21,167,036	\$ 21,143,890



ATS UNDERWRITING  
YOUR STOP LOSS SOLUTION • 24/7

Issuing Carrier: **BCS Insurance Company**  
Underwriter: **Danielle Siering**  
Group: **Mission CISD**

Proposal No **12773**  
Effective: **10/01/2024** Expiration: **09/30/2025**

**Terms and Conditions**

Actively at work is waived subject to receipt and acceptance of Carrier approved disclosure statement.

The PPO network is considered to be BCSB Tx. PBM is included. If this changes, the quoted rates and factors may be modified.

This quote is based on the current benefits and existing enrollment by plan. We reserve the right to adjust the quoted specific rates and aggregate factors if enrollment by plan changes by more than 5% during open enrollment.

If the final enrollment varies by more than 10% from the enrollment shown on this proposal then we reserve the right to change the rate and factors.

Quote assumes minimum participation rate of 75%.

A signed Plan Document must be submitted as well as all recent Amendments.

This proposal includes specific advanced funding.

Retirees are not covered under the stop loss policy.

Vendor negotiation fees are limited to 25% of the savings.

The agent is licensed and appointed by Issuing Carrier.

Any claimant who is disclosed as inactive/terminated/deceased as of the effective date will require Medical underwriting should he/she rejoin the plan.

The submitting producer to ATS is considered the sole producer therefore only the terms in place with the submitting producer will apply.

Utilization review, and strong cost management features including a specialty RX program are required for groups that are subject to AI pricing.

If quoted TPA is not incumbent, run-in for prior year incurrals limited to 90 days prior effective date unless updated paid, pending, and LCM report can be provided at time of binding for underwriter's review and approval.

For Texas Municipalities: As defined by Section 1.005, Texas Local Government Code, this quote is subject to the Municipality executing a written waiver in favor of waiving the requirements of: 1. Section 2, subsection (a) of Texas I.C. Art 21.49-16; and 2. Section 2., subsection (b) of Texas I.C. Art 21.49-16 regarding assignment of a higher deductible to an individual.

Claimant Jose Tallabas will require straight laser of \$300,000 in the 2024 policy period. Should claimant be admitted for and/or receive a stem cell transplant (either auto or allo), he will require an additional \$175,000 for combined laser \$475,000 retroactive to 10/1/2024.

The rates and factors in this proposal are firm. Confirmation of terms chosen and supporting signature(s) below are due by 8/14/24. In the event this date lapses, we reserve the right to request additional documentation and further underwriting may be necessary.

Option Sold: \_\_\_\_\_

Aggregate Accommodation (please select one): YES NO



ATS UNDERWRITING  
YOUR STOP LOSS SOLUTION • 24/7

Issuing Carrier: **BCS Insurance Company**  
Underwriter: **Danielle Siering**  
Group: **Mission CISD**

Proposal No **12773**  
Effective: **10/01/2024** Expiration: **09/30/2025**

Aggregate TLO (please select one): YES NO

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This offer includes a No New Laser and Limited Rate Increase at Renewal Endorsement. No new lasers or increase in existing lasers will be applied to the Specific Stop Loss Coverage at the Policyholder's next renewal. Specific Stop Loss Coverage Rates are subject to a 40% renewal increase cap. This applies to the Aggregating Specific as well and assumes continuation of current contract and plan design, terms and conditions in the renewal period.

**SUBJECT:** Consider an Order Authorizing the Defeasance and Redemption of a Portion of the District's Outstanding Unlimited Tax Bonds and Approving an Escrow Agreement and all Other Instruments and Procedures Related Thereto

**PRESENTER:** Blanca Lopez, Executive Director for Business Operations

### **BACKGROUND INFORMATION**

Mission CISD has vigilantly monitored state legislation and remained attuned to evolving financial dynamics. Amidst these changing conditions, a favorable opportunity has emerged. The forthcoming agenda item centers on deliberating an order to authorize the defeasance and redemption of a segment of the district's existing Unlimited Tax Bonds. This strategic maneuver entails the creation of an escrow account earmarked for forthcoming bond payments, facilitating the targeted redemption of select bonds. The primary objective is to alleviate Mission CISD's long-term debt obligations while optimizing its financial assets.

### **ADMINISTRATIVE CONSIDERATIONS**

**Financial Implications:** The proposed action carries noteworthy fiscal implications. By leveraging prevailing market conditions, Mission CISD can realize substantial interest savings and enhanced debt service efficiency. Rigorous financial scrutiny supports the projected savings potential over the bonds' remaining tenure. This measure follows Mission CISD's commitment to prudent financial management.

**Legal Compliance and Diligence:** A comprehensive legal assessment, overseen by our bond counsel, verifies adherence to all regulatory mandates and legal prerequisites tied to the proposed action. Rigorous due diligence underscores Mission CISD's readiness to proceed within pertinent laws and regulations.

### **FUNDING SOURCE and AMOUNT**

N/A

### **RECOMMENDATION**

Administration recommends approval for the Order Authorizing the Defeasance and Redemption of a Portion of the District's Outstanding Unlimited Tax Bonds and Approving an Escrow Agreement and all Other Instruments and Procedures Related Thereto

**CONTACT PERSON (S)**

Joel Garcia, CPM, Deputy Superintendent for Business & Support Services

Blanca Lopez, Executive Director for Business Operations

**SUBJECT:** Consider Sale of Real Property.

**PRESENTER:** Blanca Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

As per CDB(Legal), a board may authorize the sale of any property, excluding minerals, held in trust for free school purposes by resolution. The Mission CISD board of trustees approved such a resolution on November 8, 2023.

Mission CISD published a notice to the general public in The Monitor, a widely read newspaper in the county, offering the land for sale. The notice provided a description of the land, its location, and instructions for submitting sealed bids or exchange offers. This notice was published on two separate dates, June 8, 2024 and June 15, 2024.

It has been more than 14 days since the second publication.

**ADMINISTRATIVE CONSIDERATIONS**

Surplus property:

4 Mile and Steward Rd.	54.184 (Gr) 52.705 (Net) Acres out of Lot 38-12 & 37-12, West Addition to Sharyland \$2,100,000 appraised value (September 2022)
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**FUNDING SOURCE AND AMOUNT:**

N/A

**RECOMMENDATION:**

Administration recommends approving the proposed contract.

**CONTACT PERSON (S)**

Joel Garcia, CPM, Deputy Superintendent for Business & Support Services  
Blanca Lopez, Executive Director for Business Operations

**SUBJECT:** Budget Amendment

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

In accordance with TEA budget and accounting procedures guidelines, the District's official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District's Board.

**ADMINISTRATIVE CONSIDERATIONS**

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

**FUNDING SOURCE AND AMOUNT**

General Fund \$21,782,232 increase in expenditures for purchase order carryovers from prior fiscal year. Detail is attached.

**RECOMMENDATION**

Approval of budget amendment as presented.

**CONTACT PERSON(S)**

Blanca I. Lopez, Executive Director for Business Operations  
Dora Garcia, Director for Budget and Finance

Mission Consolidated Independent School District  
**GENERAL FUND**  
**Budget Amendment for the Month of August 2024**  
**Fiscal Year 2024 - 2025**

Description	Original Budget	August Amendments	Amended Budget August 14, 2024
<b>Unaudited Beginning Fund Balance</b>	<b>\$ 110,128,230</b>		<b>\$ 110,128,230</b>
Revenues:			
5700 - Local	\$ 30,031,602	-	30,031,602
5800 - State	137,776,428	-	137,776,428
5900 - Federal	16,601,482	-	16,601,482
<b>Total Revenues</b>	<b>\$ 184,409,512</b>	<b>\$ -</b>	<b>\$ 184,409,512</b>
Expenditures:			
11 Instruction	\$ 103,856,877	\$ 20,025	\$ 103,876,902
12 Inst. Res. & Media Services	2,623,139	\$ 15,699	2,638,838
13 Curriculum Dev. & Inst. Staff Dev.	2,671,832	\$ -	2,671,832
21 Inst. Leadership	2,920,190	\$ -	2,920,190
23 School Leadership	10,280,356	\$ -	10,280,356
31 Guide., Counseling & Eval. Ser.	7,118,168	\$ -	7,118,168
32 Social Work Services	468,416	\$ -	468,416
33 Health Services	1,934,234	\$ -	1,934,234
34 Student (Pupil) Trans.	5,031,131	\$ -	5,031,131
35 Food Services	15,100,838	\$ 2,766,375	17,867,213
36 Curricular/Extracurricular Act.	7,470,258	\$ -	7,470,258
41 General Administration	6,354,898	\$ -	6,354,898
51 Plant Maint. & Operations	19,489,179	\$ 188,180	19,677,359
52 Security and Monitoring Serv.	3,383,593	\$ 175,887	3,559,480
53 Data Processing Services	3,200,091	\$ 35,604	3,235,695
61 Community Services	172,726	\$ -	172,726
71 Debt Service	1,754,817	\$ -	1,754,817
81 Fac. Acquisition & Const.	83,479	\$ 18,580,462	18,663,941
95 Pmt. to Juv. Justice Alt. Ed. Prg.	20,000	\$ -	20,000
99 Other Intergovernmental Charges	326,385	\$ -	326,385
<b>Total Expenditures</b>	<b>\$ 194,260,607</b>	<b>\$ 21,782,232</b>	<b>\$ 216,042,839</b>
7900 - Other Sources	\$ 23,315,171		23,315,171
8900 - Other Uses	(23,315,171)		(23,315,171)
<b>Total Other Financing Sources &amp; (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Un-Audited Ending Fund Balance</b>	<b>\$ 100,277,135</b>	<b>\$ (21,782,232)</b>	<b>\$ 78,494,903</b>

Mission Consolidated Independent School District  
GENERAL FUND  
Budget Amendment for the Month of August 2024 - Detail  
Fiscal Year 2024 - 2025

Expenditures:

Function	Campus/Department	Type	Reason	Amount	Total
11 Instruction	K. White Jr. High	One Sided	Carry-forward purchase order for Dance Team Uniforms	\$ 9,990	20,025
	K. White Jr. High	One Sided	Carry-forward purchase order for Cheer Uniforms	<u>10,035</u>	
12 Inst. Res. & Media Services	Mission High School	One Sided	Carry-forward purchase order for Precision Business Machines Printer	<u>\$ 15,699</u>	15,699
35 Food Services	Child Nutrition Program	One Sided	Excess fund balance	<u>\$ 2,766,375</u>	2,766,375
51 Plant Maint. & Operations	Maintenance Fixed Assets	One Sided	Carry-forward purchase order for Mpulse for Maintenance Management Software	\$ 10,500	188,180
			Carry-forward purchase order for Caldwell Country Chevrolet Trucks	<u>\$ 177,680</u>	
52 Security and Monitoring Serv.	Security and Monitoring	One Sided	Carry-forward purchase order for Security Ballistic Shields	<u>\$ 175,887</u>	175,887
53 Data Processing Services	Technology	One Sided	Carry-forward purchase orders for Technology	<u>\$ 35,604</u>	35,604
81 Fac. Acquisition & Const.	Technology	One Sided	Carry-forward purchase orders for Netsync Internal Connection Projects	\$ 820,014	18,580,462
	Construction	One Sided	Carry-forward purchase orders for Construction in Progress Projects	<u>17,760,448</u>	
<b>Grand Total</b>					<u><u>\$ 21,782,232</u></u>

**SUBJECT:** Donations

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The District receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

**ADMINISTRATION CONSIDERATION**

For the period reported, total donations were \$54,860. The largest cash donation received was \$2,300. The largest non-cash donation received was \$50,648. These donations benefit our students.

**FUNDING SOURCE AND AMOUNT**

Not applicable.

**RECOMMENDATION:**

Approval of donations.

**CONTACT PERSON (S)**

Blanca I. Lopez, Executive Director for Business Operations  
Dora Garcia, Director for Budget and Finance  
Yajaira Paredes, Accountant



**MISSION CISD  
CASH and INKIND/NONCASH DONATION FORM**

K.WHITE JR HIGH  
CAMPUS NAME

5/2/2024  
Date

MAC-LEO ENTERPRISES  
NAME OF DONOR

924 S MCCOLL RD  
Address

EDINBURG  
City, State, Zip

956-570-6680  
Telephone Number

\$500.00  
DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

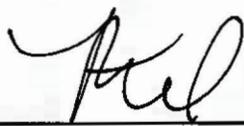
865-00-2191-005-042-00-0-00  
Revenue Account Number

VV3023  
Check #

**Description of Noncash donation-(Include an estimated value).**

DONATION WAS GIVEN TO STUDENTS IN THE SPECIAL ED UNIT ATTENDING THE END OF THE YEAR INCENTIVE  
FIELDTRIP

**List below any restrictions for this donation: (Attach letter from donor if one is provided)**

  
PRINCIPAL'S SIGNATURE

\_\_\_\_\_  
Date

**Instructions:**

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

**MISSION CISD  
CASH and INKIND/NONCASH DONATION FORM**

K WHITE JR HIGH  
CAMPUS NAME

5/22/2024  
Date

THE FLIPPEN GROUP LLC  
NAME OF DONOR

1199 HAYWOOD DRIVE  
Address

COLLEGE STATION, TX 77845-5639  
City, State, Zip

979-703-6780  
Telephone Number

\$200.00  
DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

461-36-6499-001-042-99-00-0-00  
Revenue Account Number

47135  
Check #

**Description of Noncash donation-(Include an estimated value).**

CHECK FOR TEACHERS FROM "CAPTURING KIDS HEART"

**List below any restrictions for this donation: (Attach letter from donor if one is provided)**

  
PRINCIPAL'S SIGNATURE

5/21/24  
Date

**Instructions:**

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.



MISSION GISD  
CASH and INKIND/NONCASH DONATION FORM

VMHS

5-29-24

CAMPUS NAME

Date

B. Basketball booster club

NAME OF DONOR

Address

Mission Tx 78572

City, State, Zip

Telephone Number

2,300<sup>00</sup>

DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

082

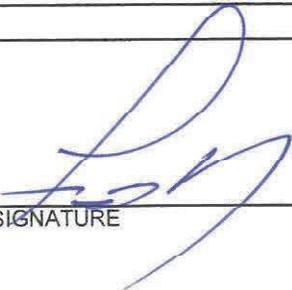
31621

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

List below any restrictions for this donation: (Attach letter from donor if one is provided)



PRINCIPAL'S SIGNATURE

8/9/24

Date

Instructions:

# MISSION CISD CASH and INKIND/NONCASH DONATION FORM

Pearson Elementary  
CAMPUS NAME

5/30/2024  
Date

The Flippen Group LLC/Capturing Kids Heart  
NAME OF DONOR

1199 Haywood Dr.  
Address

College Station, Tx 77845-5639  
City, State, Zip

979-703-6780  
Telephone Number

\$200.00  
DONATION AMOUNT

X		
Check	Cash	Inkind/Noncash donation

461-00-5744-001-105-0-00  
Revenue Account Number

47132  
Check #

**Description of Noncash donation-(Include an estimated value).**

Funds being disbursed by The Flippen Group LLC on behalf of Capturing Kids Heart sales and marketing

**List below any restrictions for this donation: (Attach letter from donor if one is provided)**

*Melissa E Davis*  
PRINCIPAL'S SIGNATURE

5/31/24  
Date

**Instructions:**

**This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.**

**MISSION CISD  
CASH and INKIND/NONCASH DONATION FORM**

Waitz Elem.  
CAMPUS NAME

6/4/2024  
Date

The Flippin Group LLC  
NAME OF DONOR

Address

College Station, Texas 77845  
City, State, Zip

979-703-6780  
Telephone Number

\$200.00  
DONATION AMOUNT

X		
Check	Cash	Inkind/Noncash donation

Revenue Account Number

47134  
Check #

Description of Noncash donation-(Include an estimated value).

Check from Capturing Kids Hearts / Donation

List below any restrictions for this donation: (Attach letter from donor if one is provided)

None

  
PRINCIPAL'S SIGNATURE

June 4, 2024  
Date

**Instructions:**

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

**MISSION CISD  
CASH and INKIND/NONCASH DONATION FORM**

Safety & Security

CAMPUS NAME

1/1/23

Date

Angel Protection System LLC

NAME OF DONOR

1512 E Broward Blvd Ste 104b

Address

Fort Lauderdale, FL 33301

City, State, Zip

(210)723-7095

Telephone Number

\$50,648.00

DONATION AMOUNT

		<u>\$50,648.00</u>
Check	Cash	Inkind/Noncash donation

Revenue Account Number

Check #

**Description of Noncash donation-(Include an estimated value).**

New Cameras Security and Equipment plus labor

**List below any restrictions for this donation: (Attach letter from donor if one is provided)**



PRINCIPAL'S SIGNATURE

A. N. T. ...

6/5/2024

Date

**Instructions:**

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

# MISSION CISD CASH and INKIND/NONCASH DONATION FORM

Leo Marell Elementary  
CAMPUS NAME

6/13/2024  
Date

The Flippen Group LLC  
NAME OF DONOR

1199 Haywood Drive  
Address

College Station, TX 77845-5639  
City, State, Zip

979-703-6780  
Telephone Number

\$200.00  
DONATION AMOUNT

<input checked="" type="checkbox"/>		
Check	Cash	Inkind/Noncash donation

5744.001  
Revenue Account Number

47366  
Check #

**Description of Noncash donation-(Include an estimated value).**

Donation check was sent to our campus for National Showcase School (CKH) 23-24 Fiscal Year.

**List below any restrictions for this donation: (Attach letter from donor if one is provided)**

*Delma Flores*  
PRINCIPAL'S SIGNATURE

13-Jun-24  
Date

**Instructions:**

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.





**SUBJECT:** General Fund and Debt Service

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

**ADMINISTRATIVE CONSIDERATIONS**

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues through May 2024 totaled \$160,568,969 and actual expenditures totaled \$165,573,294. The excess total expenditures over revenues is \$5,004,325.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

**FUNDING SOURCE AND AMOUNT**

Not applicable.

**RECOMMENDATION**

Information item only.

**CONTACT PERSON(S)**

Blanca I. Lopez, Executive Director for Business Operations  
Dora Garcia, Director for Budget and Finance  
Yajaira Paredes, Accountant

**Mission Consolidated Independent School District**

**General Fund**

**May 31, 2024**

		Budget	Actual	Difference	%
<b>Revenues</b>					
5700	Local and Intermediate Sources	\$ 36,371,386	\$35,789,366	\$ 582,020	98.40%
5800	State Program Revenues	134,376,089	105,303,221	\$ 29,072,868	78.36%
5900	Federal Program Revenues	18,888,146	19,426,231	\$ (538,085)	102.85%
	<b>Total Revenues</b>	<b>\$ 189,635,621</b>	<b>\$ 160,518,818</b>	<b>\$ 29,116,803</b>	
<b>Expenditures</b>					
11	Instruction	\$ 97,612,908	\$76,838,421	\$ 20,774,487	78.72%
12	Instrucional Resources & Media Services	2,543,113	1,982,587	560,526	77.96%
13	Curriculum and Personnel Development	2,485,095	1,946,678	538,417	78.33%
21	Instructional Administration	2,759,271	2,491,451	267,820	90.29%
23	School Administration	10,277,463	8,601,100	1,676,363	83.69%
31	Guidance and Counseling Services	6,697,486	5,478,936	1,218,550	81.81%
32	Attendance and Social Work Services	324,960	279,581	45,379	86.04%
33	Health Services	1,899,921	1,470,517	429,404	77.40%
34	Pupil Transportation	5,384,835	5,476,396	(91,561)	101.70%
35	Food Services	16,794,385	15,087,203	1,707,182	89.83%
36	Co-Curricular Activities	7,853,232	6,870,948	982,284	87.49%
41	General Administration	6,766,847	5,763,649	1,003,198	85.17%
51	Plant Maintenance and Operations	22,276,286	19,681,995	2,594,291	88.35%
52	Security and Monitoring	4,518,012	3,161,910	1,356,102	69.98%
53	Data Processing Services	3,705,558	2,884,340	821,218	77.84%
61	Community Services	157,451	168,018	(10,567)	106.71%
71	Debt Service	1,449,609	1,153,687	295,922	79.59%
81	Facilities Acquisition and Construction	28,346,378	5,983,128	22,363,250	21.11%
95	Juvenile Justice Alt. Education	10,000	-	10,000	0.00%
99	Other Intergovernmental Charges	298,185	252,750	45,435	84.76%
	<b>Total Expenditures</b>	<b>\$ 222,160,995</b>	<b>\$165,573,294</b>	<b>\$ 56,587,701</b>	
<b>1100</b>	<b>Excess (Deficiency)</b>	<b>\$ (32,525,374)</b>	<b>(\$5,054,476)</b>	<b>\$ (27,470,898)</b>	
<b>Non-Operating Revenue</b>					
7915	Operating Transfers In	23,775,290	\$ 50,151	23,725,139	0.21%
	<b>Total Non-Operating Revenue</b>	<b>\$ 23,775,290</b>	<b>\$ 50,151</b>	<b>\$ 23,725,139</b>	
<b>Non-Operating Expenses</b>					
8911	Other Uses	\$ (23,775,290)	\$ -	\$ (23,775,290)	0.00%
	<b>Total Non-Operating Expenses</b>	<b>\$ (23,775,290)</b>	<b>\$ -</b>	<b>\$ (23,775,290)</b>	
<b>1200</b>	<b>Excess (Deficiency)</b>	<b>\$ (32,525,374)</b>	<b>\$ (5,004,325)</b>	<b>\$ (27,521,049)</b>	
<b>0100</b>	<b>Fund Balance - Beginning Audited</b>	<b>\$ 110,128,130</b>	<b>\$ 110,128,130</b>	<b>\$ -</b>	
<b>3000</b>	<b>Fund Balance - Ending Un-Audited</b>	<b>\$ 77,602,756</b>	<b>\$ 105,123,805</b>	<b>\$ (27,521,049)</b>	

**Mission Consolidated Independent School District**  
**Debt Service Fund**  
**May 31, 2024**

		Budget	Actual	Difference	%
<b>Revenues</b>					
5700	Local and Intermediate Sources	\$ 8,834,627	\$ 8,930,428	\$ (95,801)	101.08%
5800	State Program Revenues	2,680,274	2,064,138	616,136	77.01%
	<b>Total Revenues</b>	<b>\$ 11,514,901</b>	<b>\$ 10,994,566</b>	<b>\$ 520,335</b>	
<b>Expenditures</b>					
7100	Debt Services	\$ 8,481,047	\$ 11,098,154	\$ (2,617,107)	130.86%
	<b>Total Expenditures</b>	<b>\$ 8,481,047</b>	<b>\$ 11,098,154</b>	<b>\$ (2,617,107)</b>	
<b>1100</b>	<b>Excess (Deficiency)</b>	<b>\$ 3,033,854</b>	<b>\$ (103,589)</b>	<b>\$ 3,137,442</b>	
<b>Non-Operating Revenue</b>					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
<b>Non-Operating Expenses</b>					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
<b>1200</b>	<b>Excess (Deficiency)</b>	<b>\$ 3,033,854</b>	<b>\$ (103,589)</b>	<b>\$ 3,137,442</b>	
<b>0100</b>	<b>Fund Balance - Beginning Audited</b>	<b>\$ 3,388,898</b>	<b>\$ 3,388,898</b>	<b>\$ -</b>	
<b>3000</b>	<b>Fund Balance - Ending Un-Audited</b>	<b>\$ 6,422,752</b>	<b>\$ 3,285,309</b>	<b>\$ 3,137,442</b>	

**SUBJECT:** Tax Levy Adjustments

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

The Hidalgo County Assessor & Collector has been collecting the District’s taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

**ADMINISTRATIVE CONSIDERATIONS**

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$45,455. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report. Collections for May and June 2024 totaled \$502,729 and \$305,589, respectively. The monthly fee for this service is \$6,584.

Collections through June 2024 are listed below:

Maintenance and Operations

Budget: \$20,801,507  
Collected YTD: \$20,671,338 or 99%

Interest and Sinking

Budget: \$8,684,627  
Collected YTD: \$8,481,220 or 98%

Attached are May and June 2024 Tax Collection Reports.

**FUNDING SOURCE AND AMOUNT**

<b>Funding Source:</b>	<b>May</b>	<b>June</b>
Local Maintenance Levy Modification	-\$58,075	-\$30,832
Debt Service Levy Modification	-\$19,784	-\$10,199
Rollbacks	\$30,184	\$43,251

**RECOMMENDATION**

Information item only.

**CONTACT PERSON (S)**

Blanca I. Lopez, Executive Director for Business Operations  
Dora Garcia, Director for Budget and Finance  
Fabiola Barberena, Accountant<sup>309</sup>

PREPARED BY: Josue Guerra

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
MISSION C.I.S.D. TAXES COLLECTED FOR:  
MAY 2024

**COMPARATIVE RATE OF COLLECTIONS**

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2023/2024	COLLECTED 2022/2023
2023 TAX ROLL	-	28,956,333.82	-	31,186,066.18	2,229,732.36	92.85%	93.52%
2022 & PRIOR YRS	4,552,157.23	1,203,515.81	(65,605.11)	(305,596.42)	2,977,439.89	28.79%	29.09%
ROLLBACK	33,765.62	72,617.13	-	77,655.31	38,803.80	65.17%	74.96%
<b>TOTALS</b>	<b>4,585,922.85</b>	<b>30,232,466.76</b>	<b>(65,605.11)</b>	<b>30,958,125.07</b>	<b>5,245,976.05</b>		

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MAY 2024**

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	340,404.73	(57,570.26) CURRENT
CURRENT YEAR-P&I	47,571.59	
PRIOR YEARS-BASE TAX	62,248.19	(20,289.10) PRIOR
PRIOR YEARS-P&I	31,394.81	
ROLLBACK	0.02	30,183.92 ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	21,109.60	- PURGED
<b>TOTAL COLLECTIONS</b>	<b>502,728.94</b>	<b>(47,675.44)</b>
LESS TRANSFERRED	286,284.34	
LESS IN TRANSIT	209,783.50	
LESS DUE TO HCAD COMM FEES	77.10	
LESS DUE TO CO TREASURER	6,584.00	
<b>BALANCE</b>	<b>(0.00)</b>	

\*\*\*\*\*AFFIDAVIT\*\*\*\*\*

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MAY IS CORRECT.

*Pablo (Paul) Villarreal Jr.*  
\_\_\_\_\_  
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF JUNE 2024 A.D.

*Mark Martinez*  
\_\_\_\_\_  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION REPORT  
FOR THE MONTH OF MAY 2024**

<u>AD VALOREM - MISSION CISD</u>	<u>2023-2024</u>	<u>2022-2023</u>	<u>DIFFERENCE</u>
<b><u>2023 CURRENT</u></b>			
ORIGINAL LEVY	0.00	31,332,080.80	(31,332,080.80)
MODIFICATIONS	31,186,066.18	(24,408.09)	31,210,474.27
CURRENT LEVY	31,186,066.18	31,307,672.71	(121,606.53)
CURRENT COLLECTIONS THIS MONTH	340,404.73	276,446.25	63,958.48
<b>CURRENT COLLECTIONS TO DATE</b>	<b>28,956,333.82</b>	<b>29,280,106.40</b>	<b>(323,772.58)</b>
OUTSTANDING TO DATE	2,229,732.36	2,027,566.31	202,166.05
PERCENT COLLECTED/ORIGINAL	#DIV/0!	93.45%	#DIV/0!
PERCENT COLLECTED/MODIFIED	92.85%	93.52%	-0.67%
<b>TOTAL COLLECTIONS FISCAL YEAR</b>	<b>28,956,333.82</b>	<b>29,280,106.40</b>	
<b><u>DELINQUENT</u></b>			
ORIGINAL LEVY	4,552,157.23	4,331,743.31	220,413.92
MODIFICATIONS	(371,201.53)	(207,929.07)	(163,272.46)
DELINQUENT LEVY	4,180,955.70	4,123,814.24	57,141.46
DELINQUENT COLLECTIONS THIS MONTH	62,248.19	55,138.66	7,109.53
<b>DELINQUENT COLLECTIONS TO DATE</b>	<b>1,203,515.81</b>	<b>1,199,562.41</b>	<b>3,953.40</b>
OUTSTANDING TO DATE	2,977,439.89	2,924,251.83	53,188.06
PERCENT COLLECTED/ORIGINAL	26.44%	27.69%	-1.25%
PERCENT COLLECTED/MODIFIED	28.79%	29.09%	-0.30%
<b>TOTAL COLLECTIONS FISCAL YEAR</b>	<b>1,203,515.81</b>	<b>1,199,562.41</b>	
<b><u>ROLLBACK</u></b>			
ORIGINAL LEVY	33,765.62	30,298.57	3,467.05
MODIFICATIONS	77,655.31	104,570.32	(26,915.01)
ROLLBACK LEVY	111,420.93	134,868.89	(23,447.96)
ROLLBACK COLLECTIONS THIS MONTH	0.02	41,656.65	(41,656.63)
<b>ROLLBACK COLLECTIONS TO DATE</b>	<b>72,617.13</b>	<b>101,103.27</b>	<b>(28,486.14)</b>
OUTSTANDING TO DATE	38,803.80	33,765.62	5,038.18
PERCENT COLLECTED/ORIGINAL	215.06%	333.69%	-118.63%
PERCENT COLLECTED/MODIFIED	65.17%	74.96%	-9.79%
<b>TOTAL COLLECTIONS FISCAL YEAR</b>	<b>72,617.13</b>	<b>101,103.27</b>	

PABLO (PAUL) VILLARREAL, JR. ASSR/COLL

MISSION CISD

TAX COLLECTION FOR: MAY 2024

48

REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P/I	DEL BASE	DEL P&I	DEL RB	RB P&I	ATTY FEES	RB ATTY FEES	TOTAL	TOTAL M/O TRANSF.	TOTAL I/S TRANSF.	DIFF.	DATE TRANSF.
1-May	46,602.43	5,179.49			2,688.60	865.84			1,359.88		56,696.24			56,696.24	
2-May	12,591.37	1,395.23			678.50	273.47			244.18		15,182.75			15,182.75	
3-May	23,660.34	2,611.17			3,421.19	1,006.27			674.06		31,373.03			31,373.03	
6-May	14,320.71	1,739.59			2,439.27	817.92			505.31		19,822.80			19,822.80	
7-May	6,436.97	687.06			5,636.26	1,758.69			1,132.83		15,651.81	95,642.89	36,499.74	(116,490.82)	14-May
8-May	8,019.77	1,008.82			2,593.82	914.69			520.48		13,057.58			13,057.58	
9-May	14,813.23	1,908.21			1,936.25	1,070.25			434.66		20,162.60	24,718.93	8,501.25	(13,057.58)	15-May
10-May	12,319.52	1,597.09			3,754.25	1,565.07			1,052.87		20,288.80	15,464.76	4,824.04	-	16-May
11-May	(51,995.59)	(357.53)			(20,637.18)	(474.14)			(297.80)		(73,762.24)			(73,762.24)	
13-May	14,905.79	1,849.90			5,769.03	3,464.13			1,386.77		27,375.62			27,375.62	
14-May	4,627.71	587.70			10,164.89	2,881.27			1,961.08		20,222.65			20,222.65	
15-May	7,997.30	890.74			864.22	321.56			232.77		10,306.59			10,306.59	
16-May	4,930.09	589.19			167.66	(130.34)			62.80		5,619.40			5,619.40	
17-May	16,698.46	2,135.08			4,290.76	1,456.46			868.80		25,449.56	13,222.33	1,989.25	10,237.98	23-May
20-May	7,168.78	847.93			1,938.22	2,045.48			595.89		12,596.30	9,614.32	2,981.98	-	24-May
21-May	11,700.50	1,416.70			554.02	193.11			207.07		14,071.40	10,144.31	3,927.09	-	28-May
22-May	14,205.03	1,827.35			6,880.72	2,269.04			1,444.85		26,626.99	20,597.14	6,029.85	-	29-May
22-May							0.02				0.02	0.02		-	29-May
23-May	14,277.62	1,686.98			24.31	6.81			123.20		16,118.92	11,469.65	4,649.27	-	30-May
24-May	13,780.31	1,717.20			241.40	128.43			140.18		16,007.52	11,449.62	4,557.90	-	31-May
28-May	37,105.87	4,773.48			11,457.76	4,660.11			2,601.46		60,598.68	46,069.80	14,528.88	-	31-Jun
29-May	20,975.06	2,605.00			4,065.98	1,630.65			2,110.22		31,386.91	23,714.25	7,672.66	-	4-Jun
30-May	18,211.03	2,231.19			6,098.54	2,090.72			1,282.27		29,913.75	22,753.13	7,160.62	-	5-Jun
31-May	67,052.43	8,644.02			7,219.72	2,579.32			2,465.77		87,961.26	64,388.47	23,495.69	77.10	7-Jun
<b>TOTAL</b>	<b>340,404.73</b>	<b>47,571.59</b>	<b>0.00</b>	<b>0.00</b>	<b>62,248.19</b>	<b>31,394.81</b>	<b>0.02</b>	<b>0.00</b>	<b>21,109.60</b>	<b>0.00</b>	<b>502,728.94</b>	<b>369,249.62</b>	<b>126,818.22</b>	<b>6,661.10</b>	

TOTAL COLLECTED	502,728.94
LESS REFFUNDS	0.00
LESS RENDITION PENALTY	77.10
LESS COMMISSION	6,584.00
BALANCE	496,067.84
LESS M&O TRANSFERRED	212,323.97
LESS I&S TRANSFERRED	73,960.37
LESS M&O TRANSFERS IN TRANSIT	156,925.65
LESS I&S TRANSFERS IN TRANSIT	52,857.85
BALANCE PENDING	(0.00)

**HIDALGO COUNTY TAX OFFICE  
MISSION CISD**

**MODIFICATIONS FOR THE MONTH OF MAY 2024**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2023	1.113	0.7892	70.91%	(57,570.26)	(40,821.61)	0.3238	29.09%	(16,748.65)
2022	1.113	0.9429	84.72%	(14,040.66)	(11,894.82)	0.1701	15.28%	(2,145.84)
2021	1.1332	0.9719	85.77%	(6,248.44)	(5,359.04)	0.1613	14.23%	(889.40)
2020	1.19930	1.02800	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.23955	1.06835	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	-	0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
<b>TOTAL</b>				<b>(77,859.36)</b>	<b>(58,075.47)</b>			<b>(19,783.89) †</b>

	M&O	I&S
<b>CURRENT</b>	<b>(57,570.26)</b>	<b>(16,748.65)</b>
<b>DELINQUENT</b>	<b>(20,289.10)</b>	<b>(3,035.24) †</b>
<b>TOTAL</b>	<b>(77,859.36)</b>	<b>(19,783.89)</b>

**ROLLBACK MODIFICATIONS FOR THE MONTH OF MAY 2024**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2023	1.113	0.7892	70.91%	15,082.10	10,694.33	0.3238	29.09%	4,387.77
2022	1.113	0.9429	84.72%	15,101.82	12,793.81	0.1701	15.28%	2,308.01
2021	1.1332	0.9719	85.77%	-	0.00	0.1613	14.23%	0.00
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
<b>TOTAL</b>				<b>30,183.92</b>	<b>23,488.14</b>			<b>6,695.78</b>

	M&O	I&S
<b>CURRENT</b>	<b>15,082.10</b>	<b>4,387.77</b>
<b>DELINQUENT</b>	<b>15,101.82</b>	<b>2,308.01</b>
<b>TOTAL</b>	<b>30,183.92</b>	<b>6,695.78</b>

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	219.91	.00	378.24	.00	598.15	112.15	.00	.00	710.30
	I & S	.260000	54.98	.00	94.56	.00	149.54	.00	.00	.00	149.54
	TOTAL	1.300000	274.89	.00	472.80	.00	747.69	112.15	.00	.00	859.84
2009	M & O	1.040000	670.75	.00	885.45	.00	1,556.20	119.88	.00	.00	1,676.08
	I & S	.240000	154.80	.00	204.34	.00	359.14	.00	.00	.00	359.14
	TOTAL	1.280000	825.55	.00	1,089.79	.00	1,915.34	119.88	.00	.00	2,035.22
2008	M & O	1.040000	318.36	.00	610.64	.00	929.00	165.00	.00	.00	1,094.00
	I & S	.200000	61.22	.00	117.43	.00	178.65	.00	.00	.00	178.65
	TOTAL	1.240000	379.58	.00	728.07	.00	1,107.65	165.00	.00	.00	1,272.65
2007	M & O	1.040000	181.33	.00	377.17	.00	558.50	95.05	.00	.00	653.55
	I & S	.140000	24.41	.00	50.77	.00	75.18	.00	.00	.00	75.18
	TOTAL	1.180000	205.74	.00	427.94	.00	633.68	95.05	.00	.00	728.73
2004	M & O	1.463200	8.47	.00	12.80	.00	21.27	1.68	.00	.00	22.95
	I & S	.105900	.61	.00	.93	.00	1.54	.00	.00	.00	1.54
	TOTAL	1.569100	9.08	.00	13.73	.00	22.81	1.68	.00	.00	24.49
2003	M & O	1.463200	56.45	.00	109.16	.00	165.61	20.71	.00	.00	186.32
	I & S	.120900	4.66	.00	9.02	.00	13.68	.00	.00	.00	13.68
	TOTAL	1.584100	61.11	.00	118.18	.00	179.29	20.71	.00	.00	200.00
1992	M & O	.250000	13.18	.00	51.16	.00	64.34	18.53	.00	.00	82.87
	I & S	.230000	12.13	.00	47.07	.00	59.20	.00	.00	.00	59.20
	TOTAL	.480000	25.31	.00	98.23	.00	123.54	18.53	.00	.00	142.07
ALL	M & O		294,344.52	.00	60,456.58	.00	354,801.10	21,109.60	.00	.00	375,910.70
ALL	I & S		108,308.40	.00	18,509.82	.00	126,818.22	.00	.00	.00	126,818.22
ALL	TOTAL		402,652.92	.00	78,966.40	.00	481,619.32	21,109.60	.00	.00	502,728.92
DLQ	M & O		52,972.10	.00	26,724.81	.00	79,696.91	16,339.19	.00	.00	96,036.10
DLQ	I & S		9,276.09	.00	4,670.00	.00	13,946.09	.00	.00	.00	13,946.09
DLQ	TOTAL		62,248.19	.00	31,394.81	.00	93,643.00	16,339.19	.00	.00	109,982.19
CURR	M & O		241,372.42	.00	33,731.77	.00	275,104.19	4,770.41	.00	.00	279,874.60
CURR	I & S		99,032.31	.00	13,839.82	.00	112,872.13	.00	.00	.00	112,872.13
CURR	TOTAL		340,404.73	.00	47,571.59	.00	387,976.32	4,770.41	.00	.00	392,746.73

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	.02	.00	.00	.00	.02	.00	.00	.00	.02
	I & S	.170100	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	1.113000	.02	.00	.00	.00	.02	.00	.00	.00	.02
ALL	M & O		.02	.00	.00	.00	.02	.00	.00	.00	.02
ALL	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
ALL	TOTAL		.02	.00	.00	.00	.02	.00	.00	.00	.02
DLQ	M & O		.02	.00	.00	.00	.02	.00	.00	.00	.02
DLQ	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
DLQ	TOTAL		.02	.00	.00	.00	.02	.00	.00	.00	.02
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	241,372.42	.00	33,731.77	.00	275,104.19	4,770.41	.00	.00	279,874.60
	I & S	.323800	99,032.31	.00	13,839.82	.00	112,872.13	.00	.00	.00	112,872.13
	TOTAL	1.113000	340,404.73	.00	47,571.59	.00	387,976.32	4,770.41	.00	.00	392,746.73
2022	M & O	.942900	34,273.49	.00	12,576.32	.00	46,849.81	10,178.20	.00	.00	57,028.01
	I & S	.170100	6,182.91	.00	2,268.72	.00	8,451.63	.00	.00	.00	8,451.63
	TOTAL	1.113000	40,456.40	.00	14,845.04	.00	55,301.44	10,178.20	.00	.00	65,479.64
2021	M & O	.971900	5,278.81	.00	4,003.76	.00	9,282.57	2,362.27	.00	.00	11,644.84
	I & S	.161300	876.19	.00	664.46	.00	1,540.65	.00	.00	.00	1,540.65
	TOTAL	1.133200	6,155.00	.00	4,668.22	.00	10,823.22	2,362.27	.00	.00	13,185.49
2020	M & O	1.028000	5,077.04	.00	2,593.27	.00	7,670.31	1,297.54	.00	.00	8,967.85
	I & S	.171300	846.02	.00	432.17	.00	1,278.19	.00	.00	.00	1,278.19
	TOTAL	1.199300	5,923.06	.00	3,025.44	.00	8,948.50	1,297.54	.00	.00	10,246.04
2019	M & O	1.068350	3,561.15	.00	2,279.14	.00	5,840.29	1,016.43	.00	.00	6,856.72
	I & S	.171200	570.65	.00	365.23	.00	935.88	.00	.00	.00	935.88
	TOTAL	1.239550	4,131.80	.00	2,644.37	.00	6,776.17	1,016.43	.00	.00	7,792.60
2018	M & O	1.170000	885.93	.00	673.30	.00	1,559.23	267.83	.00	.00	1,827.06
	I & S	.169800	128.57	.00	97.71	.00	226.28	.00	.00	.00	226.28
	TOTAL	1.339800	1,014.50	.00	771.01	.00	1,785.51	267.83	.00	.00	2,053.34
2017	M & O	1.170000	1,613.65	.00	1,421.53	.00	3,035.18	525.39	.00	.00	3,560.57
	I & S	.180200	248.52	.00	218.96	.00	467.48	.00	.00	.00	467.48
	TOTAL	1.350200	1,862.17	.00	1,640.49	.00	3,502.66	525.39	.00	.00	4,028.05
2016	M & O	1.170000	89.02	.00	89.96	.00	178.98	31.17	.00	.00	210.15
	I & S	.188200	14.33	.00	14.48	.00	28.81	.00	.00	.00	28.81
	TOTAL	1.358200	103.35	.00	104.44	.00	207.79	31.17	.00	.00	238.96
2015	M & O	1.170000	55.61	.00	26.37	.00	81.98	.00	.00	.00	81.98
	I & S	.197200	9.38	.00	4.44	.00	13.82	.00	.00	.00	13.82
	TOTAL	1.367200	64.99	.00	30.81	.00	95.80	.00	.00	.00	95.80
2014	M & O	1.170000	482.84	.00	350.96	.00	833.80	48.76	.00	.00	882.56
	I & S	.160000	66.03	.00	47.99	.00	114.02	.00	.00	.00	114.02
	TOTAL	1.330000	548.87	.00	398.95	.00	947.82	48.76	.00	.00	996.58
2012	M & O	1.170000	100.80	.00	149.19	.00	249.99	41.66	.00	.00	291.65
	I & S	.130000	11.20	.00	16.57	.00	27.77	.00	.00	.00	27.77
	TOTAL	1.300000	112.00	.00	165.76	.00	277.76	41.66	.00	.00	319.42
2011	M & O	1.170000	85.33	.00	136.39	.00	221.72	36.94	.00	.00	258.66
	I & S	.130000	9.48	.00	15.15	.00	24.63	.00	.00	.00	24.63
	TOTAL	1.300000	94.81	.00	151.54	.00	246.35	36.94	.00	.00	283.29

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	219.91	.00	378.24	.00	598.15	112.15	.00	.00	710.30
	I & S	.260000	54.98	.00	94.56	.00	149.54	.00	.00	.00	149.54
	TOTAL	1.300000	274.89	.00	472.80	.00	747.69	112.15	.00	.00	859.84
2009	M & O	1.040000	670.75	.00	885.45	.00	1,556.20	119.88	.00	.00	1,676.08
	I & S	.240000	154.80	.00	204.34	.00	359.14	.00	.00	.00	359.14
	TOTAL	1.280000	825.55	.00	1,089.79	.00	1,915.34	119.88	.00	.00	2,035.22
2008	M & O	1.040000	318.36	.00	610.64	.00	929.00	165.00	.00	.00	1,094.00
	I & S	.200000	61.22	.00	117.43	.00	178.65	.00	.00	.00	178.65
	TOTAL	1.240000	379.58	.00	728.07	.00	1,107.65	165.00	.00	.00	1,272.65
2007	M & O	1.040000	181.33	.00	377.17	.00	558.50	95.05	.00	.00	653.55
	I & S	.140000	24.41	.00	50.77	.00	75.18	.00	.00	.00	75.18
	TOTAL	1.180000	205.74	.00	427.94	.00	633.68	95.05	.00	.00	728.73
2004	M & O	1.463200	8.47	.00	12.80	.00	21.27	1.68	.00	.00	22.95
	I & S	.105900	.61	.00	.93	.00	1.54	.00	.00	.00	1.54
	TOTAL	1.569100	9.08	.00	13.73	.00	22.81	1.68	.00	.00	24.49
2003	M & O	1.463200	56.45	.00	109.16	.00	165.61	20.71	.00	.00	186.32
	I & S	.120900	4.66	.00	9.02	.00	13.68	.00	.00	.00	13.68
	TOTAL	1.584100	61.11	.00	118.18	.00	179.29	20.71	.00	.00	200.00
1992	M & O	.250000	13.18	.00	51.16	.00	64.34	18.53	.00	.00	82.87
	I & S	.230000	12.13	.00	47.07	.00	59.20	.00	.00	.00	59.20
	TOTAL	.480000	25.31	.00	98.23	.00	123.54	18.53	.00	.00	142.07
ALL	M & O		294,344.54	.00	60,456.58	.00	354,801.12	21,109.60	.00	.00	375,910.72
ALL	I & S		108,308.40	.00	18,509.82	.00	126,818.22	.00	.00	.00	126,818.22
ALL	TOTAL		402,652.94	.00	78,966.40	.00	481,619.34	21,109.60	.00	.00	502,728.94
DLQ	M & O		52,972.12	.00	26,724.81	.00	79,696.93	16,339.19	.00	.00	96,036.12
DLQ	I & S		9,276.09	.00	4,670.00	.00	13,946.09	.00	.00	.00	13,946.09
DLQ	TOTAL		62,248.21	.00	31,394.81	.00	93,643.02	16,339.19	.00	.00	109,982.21
CURR	M & O		241,372.42	.00	33,731.77	.00	275,104.19	4,770.41	.00	.00	279,874.60
CURR	I & S		99,032.31	.00	13,839.82	.00	112,872.13	.00	.00	.00	112,872.13
CURR	TOTAL		340,404.73	.00	47,571.59	.00	387,976.32	4,770.41	.00	.00	392,746.73

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	26,219,970	2,895,624,232	01.113000	31,186,066.18	24,385
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	57,570.26-	31,186,066.18	340,404.73	28,956,333.82	2,229,732.36	92.85	0.00
2022	1,704,688.99	14,040.66-	189,013.45-	40,456.38	786,370.75	729,304.79	51.88	0.00
2021	582,833.30	6,248.44-	54,677.72-	6,155.00	165,230.70	362,924.88	31.28	0.00
2020	321,644.61	.00	3,027.95-	5,923.06	80,407.66	238,209.00	25.24	224.87-
2019	238,339.18	.00	3,296.12-	4,131.80	45,427.87	189,615.19	19.33	232.42-
2018	187,023.40	.00	19,805.25-	1,014.50	24,158.68	143,059.47	14.45	241.16-
2017	143,937.47	.00	9,655.29-	1,862.17	20,525.56	113,756.62	15.29	6,805.01-
2016	133,042.47	.00	8,375.47-	103.35	18,805.15	105,861.85	15.08	6,845.33-
2015	117,482.62	.00	6,011.76-	64.99	16,130.58	95,340.28	14.47	5,670.78-
2014	106,563.98	.00	5,735.99-	548.87	9,103.02	91,724.97	9.03	5,506.64-
2013	92,659.96	.00	5,534.54-	0.00	5,466.40	81,659.02	6.27	5,403.63-
2012	92,668.25	.00	5,622.04-	112.00	4,579.53	82,466.68	5.26	5,492.12-
2011	86,976.48	.00	5,629.61-	94.81	5,835.06	75,511.81	7.17	5,538.14-
2010	82,213.89	.00	5,457.52-	274.89	2,793.29	73,963.08	3.64	5,373.23-
2009	85,249.15	.00	12,271.39-	825.55	2,691.89	70,285.87	3.69	6,220.80-
2008	83,587.03	.00	8,951.15-	379.58	5,402.93	69,232.95	7.24	2,484.34-
2007	70,415.11	.00	2,048.29-	205.74	3,125.05	65,241.77	4.57	0.00
2006	68,999.22	.00	2,534.73-	0.00	3,350.52	63,113.97	5.04	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	9.08	1,346.76	54,450.93	2.41	0.00
2003	40,897.50	.00	249.62-	61.11	1,276.67	39,371.21	3.14	0.00
2002	191,138.31	.00	17,965.63-	25.31	947.87	172,224.81	.55	0.00
****	4,552,157.23	77,859.36-	30,814,864.65	402,652.92	30,159,849.63	5,207,172.25		56,038.47-
CURR	0.00	57,570.26-	31,186,066.18	340,404.73	28,956,333.82	2,229,732.36		0.00
DELQ	4,552,157.23	20,289.10-	371,201.53-	62,248.19	1,203,515.81	2,977,439.89		56,038.47-

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0 0	01.113000	15,082.10	0
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	15,082.10	15,082.10	0.00	0.00	15,082.10		0.00
2022	12,781.60	15,101.82	26,755.66	0.02	22,268.83	17,268.43	56.32	0.00
2021	7,755.84	.00	18,777.88	0.00	25,098.50	1,435.22	94.59	0.00
2020	8,210.13	.00	17,039.67	0.00	25,249.80	0.00		0.00
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	30,183.92	77,655.31	0.02	72,617.13	38,803.80		0.00
CURR	0.00	15,082.10	15,082.10	0.00	0.00	15,082.10		0.00
DELQ	33,765.62	15,101.82	62,573.21	0.02	72,617.13	23,721.70		0.00

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	26,219,970	2,895,624,232	01.113000	31,201,148.28	24,385
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	42,488.16-	31,201,148.28	340,404.73	28,956,333.82	2,244,814.46	92.81	0.00
2022	1,717,470.59	1,061.16	162,257.79-	40,456.40	808,639.58	746,573.22	52.00	0.00
2021	590,589.14	6,248.44-	35,899.84-	6,155.00	190,329.20	364,360.10	34.31	0.00
2020	329,854.74	.00	14,011.72	5,923.06	105,657.46	238,209.00	30.73	224.87-
2019	239,997.36	.00	3,296.12-	4,131.80	45,427.87	191,273.37	19.19	232.42-
2018	188,660.70	.00	19,805.25-	1,014.50	24,158.68	144,696.77	14.31	241.16-
2017	145,660.04	.00	9,655.29-	1,862.17	20,525.56	115,479.19	15.09	6,805.01-
2016	133,042.47	.00	8,375.47-	103.35	18,805.15	105,861.85	15.08	6,845.33-
2015	117,482.62	.00	6,011.76-	64.99	16,130.58	95,340.28	14.47	5,670.78-
2014	106,563.98	.00	5,735.99-	548.87	9,103.02	91,724.97	9.03	5,506.64-
2013	92,659.96	.00	5,534.54-	0.00	5,466.40	81,659.02	6.27	5,403.63-
2012	92,668.25	.00	5,622.04-	112.00	4,579.53	82,466.68	5.26	5,492.12-
2011	86,976.48	.00	5,629.61-	94.81	5,835.06	75,511.81	7.17	5,538.14-
2010	82,213.89	.00	5,457.52-	274.89	2,793.29	73,963.08	3.64	5,373.23-
2009	85,249.15	.00	12,271.39-	825.55	2,691.89	70,285.87	3.69	6,220.80-
2008	83,587.03	.00	8,951.15-	379.58	5,402.93	69,232.95	7.24	2,484.34-
2007	70,415.11	.00	2,048.29-	205.74	3,125.05	65,241.77	4.57	0.00
2006	68,999.22	.00	2,534.73-	0.00	3,350.52	63,113.97	5.04	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	9.08	1,346.76	54,450.93	2.41	0.00
2003	40,897.50	.00	249.62-	61.11	1,276.67	39,371.21	3.14	0.00
2002	191,138.31	.00	17,965.63-	25.31	947.87	172,224.81	.55	0.00
****	4,585,922.85	47,675.44-	30,892,519.96	402,652.94	30,232,466.76	5,245,976.05		56,038.47-
CURR	0.00	42,488.16-	31,201,148.28	340,404.73	28,956,333.82	2,244,814.46		0.00
DELQ	4,585,922.85	5,187.28-	308,628.32-	62,248.21	1,276,132.94	3,001,161.59		56,038.47-

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	26,219,970	2,895,624,232	1.113000	31,186,066.18	24,385
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	57,570.26-	31,186,066.18	340,404.73	28,956,333.82	2,229,732.36	92.85	0.00
ADJUSTMENT REFUNDS		51,995.59-	192,922.06-					
2022	1,704,688.99	14,040.66-	189,013.45-	40,456.38	786,370.75	729,304.79	51.88	0.00
ADJUSTMENT REFUNDS		14,629.33-	160,791.85-					
2021	582,833.30	6,248.44-	54,677.72-	6,155.00	165,230.70	362,924.88	31.28	0.00
ADJUSTMENT REFUNDS		6,007.85-	50,366.72-					
2020	321,644.61	.00	3,027.95-	5,923.06	80,407.66	238,209.00	25.24	224.87-
ADJUSTMENT REFUNDS		.00	2,624.76-					
2019	238,339.18	.00	3,296.12-	4,131.80	45,427.87	189,615.19	19.33	232.42-
ADJUSTMENT REFUNDS		.00	2,586.02-					
2018	187,023.40	.00	19,805.25-	1,014.50	24,158.68	143,059.47	14.45	241.16-
2017	143,937.47	.00	9,655.29-	1,862.17	20,525.56	113,756.62	15.29	6,805.01-
2016	133,042.47	.00	8,375.47-	103.35	18,805.15	105,861.85	15.08	6,845.33-
2015	117,482.62	.00	6,011.76-	64.99	16,130.58	95,340.28	14.47	5,670.78-
2014	106,563.98	.00	5,735.99-	548.87	9,103.02	91,724.97	9.03	5,506.64-
2013	92,659.96	.00	5,534.54-	0.00	5,466.40	81,659.02	6.27	5,403.63-
2012	92,668.25	.00	5,622.04-	112.00	4,579.53	82,466.68	5.26	5,492.12-
2011	86,976.48	.00	5,629.61-	94.81	5,835.06	75,511.81	7.17	5,538.14-
2010	82,213.89	.00	5,457.52-	274.89	2,793.29	73,963.08	3.64	5,373.23-
2009	85,249.15	.00	12,271.39-	825.55	2,691.89	70,285.87	3.69	6,220.80-
2008	83,587.03	.00	8,951.15-	379.58	5,402.93	69,232.95	7.24	2,484.34-
2007	70,415.11	.00	2,048.29-	205.74	3,125.05	65,241.77	4.57	0.00
2006	68,999.22	.00	2,534.73-	0.00	3,350.52	63,113.97	5.04	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	9.08	1,346.76	54,450.93	2.41	0.00
2003	40,897.50	.00	249.62-	61.11	1,276.67	39,371.21	3.14	0.00
2002	191,138.31	.00	17,965.63-	25.31	947.87	172,224.81	.55	0.00
****	4,552,157.23	77,859.36-	30,814,864.65	402,652.92	30,159,849.63	5,207,172.25		56,038.47-
ADJUSTMENT REFUNDS		72,632.77-	409,291.41-					

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0	1.113000	15,082.10	0
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	15,082.10	15,082.10	0.00	0.00	15,082.10		0.00
	ADJUSTMENT REFUNDS	51,995.59-	192,922.06-					
2022	12,781.60	15,101.82	26,755.66	0.02	22,268.83	17,268.43	56.32	0.00
	ADJUSTMENT REFUNDS	14,629.33-	160,791.85-					
2021	7,755.84	.00	18,777.88	0.00	25,098.50	1,435.22	94.59	0.00
	ADJUSTMENT REFUNDS	6,007.85-	50,366.72-					
2020	8,210.13	.00	17,039.67	0.00	25,249.80	0.00		0.00
	ADJUSTMENT REFUNDS	.00	2,624.76-					
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
	ADJUSTMENT REFUNDS	.00	2,586.02-					
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	30,183.92	77,655.31	0.02	72,617.13	38,803.80		0.00
	ADJUSTMENT REFUNDS	72,632.77-	409,291.41-					

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	26,219,970	2,895,624,232	1.113000	31,201,148.28	24,385
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2023	0.00	42,488.16-	31,201,148.28	340,404.73	28,956,333.82	2,244,814.46	92.81	0.00
	ADJUSTMENT REFUNDS	51,995.59-	192,922.06-					
2022	1,717,470.59	1,061.16	162,257.79-	40,456.40	808,639.58	746,573.22	52.00	0.00
	ADJUSTMENT REFUNDS	14,629.33-	160,791.85-					
2021	590,589.14	6,248.44-	35,899.84-	6,155.00	190,329.20	364,360.10	34.31	0.00
	ADJUSTMENT REFUNDS	6,007.85-	50,366.72-					
2020	329,854.74	.00	14,011.72	5,923.06	105,657.46	238,209.00	30.73	224.87-
	ADJUSTMENT REFUNDS	.00	2,624.76-					
2019	239,997.36	.00	3,296.12-	4,131.80	45,427.87	191,273.37	19.19	232.42-
	ADJUSTMENT REFUNDS	.00	2,586.02-					
2018	188,660.70	.00	19,805.25-	1,014.50	24,158.68	144,696.77	14.31	241.16-
2017	145,660.04	.00	9,655.29-	1,862.17	20,525.56	115,479.19	15.09	6,805.01-
2016	133,042.47	.00	8,375.47-	103.35	18,805.15	105,861.85	15.08	6,845.33-
2015	117,482.62	.00	6,011.76-	64.99	16,130.58	95,340.28	14.47	5,670.78-
2014	106,563.98	.00	5,735.99-	548.87	9,103.02	91,724.97	9.03	5,506.64-
2013	92,659.96	.00	5,534.54-	0.00	5,466.40	81,659.02	6.27	5,403.63-
2012	92,668.25	.00	5,622.04-	112.00	4,579.53	82,466.68	5.26	5,492.12-
2011	86,976.48	.00	5,629.61-	94.81	5,835.06	75,511.81	7.17	5,538.14-
2010	82,213.89	.00	5,457.52-	274.89	2,793.29	73,963.08	3.64	5,373.23-
2009	85,249.15	.00	12,271.39-	825.55	2,691.89	70,285.87	3.69	6,220.80-
2008	83,587.03	.00	8,951.15-	379.58	5,402.93	69,232.95	7.24	2,484.34-
2007	70,415.11	.00	2,048.29-	205.74	3,125.05	65,241.77	4.57	0.00
2006	68,999.22	.00	2,534.73-	0.00	3,350.52	63,113.97	5.04	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	9.08	1,346.76	54,450.93	2.41	0.00
2003	40,897.50	.00	249.62-	61.11	1,276.67	39,371.21	3.14	0.00
2002	191,138.31	.00	17,965.63-	25.31	947.87	172,224.81	.55	0.00
****	4,585,922.85	47,675.44-	30,892,519.96	402,652.94	30,232,466.76	5,245,976.05		56,038.47-
	ADJUSTMENT REFUNDS	72,632.77-	409,291.41-					

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	20,532,200.28	.00	171,440.63	.00	20,703,640.91	10,133.09	.00	.00	20,713,774.00
	I & S	.323800	8,424,133.54	.00	70,340.33	.00	8,494,473.87	.00	.00	.00	8,494,473.87
	TOTAL	1.113000	28,956,333.82	.00	241,780.96	.00	29,198,114.78	10,133.09	.00	.00	29,208,247.87
2022	M & O	.942900	666,189.79	.00	160,033.55	.00	826,223.34	156,246.23	.00	.00	982,469.57
	I & S	.170100	120,180.96	.00	28,870.29	.00	149,051.25	.00	.00	.00	149,051.25
	TOTAL	1.113000	786,370.75	.00	188,903.84	.00	975,274.59	156,246.23	.00	.00	1,131,520.82
2021	M & O	.971900	141,710.89	.00	58,316.42	.00	200,027.31	39,339.93	.00	.00	239,367.24
	I & S	.161300	23,519.81	.00	9,678.45	.00	33,198.26	.00	.00	.00	33,198.26
	TOTAL	1.133200	165,230.70	.00	67,994.87	.00	233,225.57	39,339.93	.00	.00	272,565.50
2020	M & O	1.028000	68,922.77	.00	31,275.16	.00	100,197.93	16,955.99	.00	.00	117,153.92
	I & S	.171300	11,484.89	.00	5,211.56	.00	16,696.45	.00	.00	.00	16,696.45
	TOTAL	1.199300	80,407.66	.00	36,486.72	.00	116,894.38	16,955.99	.00	.00	133,850.37
2019	M & O	1.068350	39,153.60	.00	22,902.36	.00	62,055.96	10,637.26	.00	.00	72,693.22
	I & S	.171200	6,274.27	.00	3,670.05	.00	9,944.32	.00	.00	.00	9,944.32
	TOTAL	1.239550	45,427.87	.00	26,572.41	.00	72,000.28	10,637.26	.00	.00	82,637.54
2018	M & O	1.170000	21,096.93	.00	14,041.41	.00	35,138.34	5,584.95	.00	.00	40,723.29
	I & S	.169800	3,061.75	.00	2,037.79	.00	5,099.54	.00	.00	.00	5,099.54
	TOTAL	1.339800	24,158.68	.00	16,079.20	.00	40,237.88	5,584.95	.00	.00	45,822.83
2017	M & O	1.170000	17,786.23	.00	13,923.65	.00	31,709.88	5,202.55	.00	.00	36,912.43
	I & S	.180200	2,739.33	.00	2,144.49	.00	4,883.82	.00	.00	.00	4,883.82
	TOTAL	1.350200	20,525.56	.00	16,068.14	.00	36,593.70	5,202.55	.00	.00	41,796.25
2016	M & O	1.170000	16,199.39	.00	14,380.57	.00	30,579.96	4,975.87	.00	.00	35,555.83
	I & S	.188200	2,605.76	.00	2,313.18	.00	4,918.94	.00	.00	.00	4,918.94
	TOTAL	1.358200	18,805.15	.00	16,693.75	.00	35,498.90	4,975.87	.00	.00	40,474.77
2015	M & O	1.170000	13,803.91	.00	14,026.28	.00	27,830.19	4,707.00	.00	.00	32,537.19
	I & S	.197200	2,326.67	.00	2,364.09	.00	4,690.76	.00	.00	.00	4,690.76
	TOTAL	1.367200	16,130.58	.00	16,390.37	.00	32,520.95	4,707.00	.00	.00	37,227.95
2014	M & O	1.170000	8,007.93	.00	7,264.05	.00	15,271.98	1,776.00	.00	.00	17,047.98
	I & S	.160000	1,095.09	.00	993.34	.00	2,088.43	.00	.00	.00	2,088.43
	TOTAL	1.330000	9,103.02	.00	8,257.39	.00	17,360.41	1,776.00	.00	.00	19,136.41
2013	M & O	1.170000	4,919.72	.00	4,721.14	.00	9,640.86	872.12	.00	.00	10,512.98
	I & S	.130000	546.68	.00	524.60	.00	1,071.28	.00	.00	.00	1,071.28
	TOTAL	1.300000	5,466.40	.00	5,245.74	.00	10,712.14	872.12	.00	.00	11,584.26
2012	M & O	1.170000	4,121.56	.00	4,882.73	.00	9,004.29	975.37	.00	.00	9,979.66
	I & S	.130000	457.97	.00	542.54	.00	1,000.51	.00	.00	.00	1,000.51
	TOTAL	1.300000	4,579.53	.00	5,425.27	.00	10,004.80	975.37	.00	.00	10,980.17

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	5,251.55	.00	7,118.85	.00	12,370.40	1,705.93	.00	.00	14,076.33
	I & S	.130000	583.51	.00	791.01	.00	1,374.52	.00	.00	.00	1,374.52
	TOTAL	1.300000	5,835.06	.00	7,909.86	.00	13,744.92	1,705.93	.00	.00	15,450.85
2010	M & O	1.040000	2,234.64	.00	3,164.47	.00	5,399.11	782.68	.00	.00	6,181.79
	I & S	.260000	558.65	.00	791.11	.00	1,349.76	.00	.00	.00	1,349.76
	TOTAL	1.300000	2,793.29	.00	3,955.58	.00	6,748.87	782.68	.00	.00	7,531.55
2009	M & O	1.040000	2,187.15	.00	3,209.54	.00	5,396.69	678.66	.00	.00	6,075.35
	I & S	.240000	504.74	.00	740.68	.00	1,245.42	.00	.00	.00	1,245.42
	TOTAL	1.280000	2,691.89	.00	3,950.22	.00	6,642.11	678.66	.00	.00	7,320.77
2008	M & O	1.040000	4,531.49	.00	8,309.83	.00	12,841.32	2,107.91	.00	.00	14,949.23
	I & S	.200000	871.44	.00	1,598.05	.00	2,469.49	.00	.00	.00	2,469.49
	TOTAL	1.240000	5,402.93	.00	9,907.88	.00	15,310.81	2,107.91	.00	.00	17,418.72
2007	M & O	1.040000	2,754.28	.00	5,512.34	.00	8,266.62	1,401.22	.00	.00	9,667.84
	I & S	.140000	370.77	.00	742.03	.00	1,112.80	.00	.00	.00	1,112.80
	TOTAL	1.180000	3,125.05	.00	6,254.37	.00	9,379.42	1,401.22	.00	.00	10,780.64
2006	M & O	1.337400	3,074.64	.00	6,519.19	.00	9,593.83	1,565.89	.00	.00	11,159.72
	I & S	.120000	275.88	.00	584.95	.00	860.83	.00	.00	.00	860.83
	TOTAL	1.457400	3,350.52	.00	7,104.14	.00	10,454.66	1,565.89	.00	.00	12,020.55
2005	M & O	1.463200	505.33	.00	1,126.93	.00	1,632.26	258.01	.00	.00	1,890.27
	I & S	.100000	34.54	.00	77.02	.00	111.56	.00	.00	.00	111.56
	TOTAL	1.563200	539.87	.00	1,203.95	.00	1,743.82	258.01	.00	.00	2,001.83
2004	M & O	1.463200	1,255.87	.00	2,819.87	.00	4,075.74	598.13	.00	.00	4,673.87
	I & S	.105900	90.89	.00	204.12	.00	295.01	.00	.00	.00	295.01
	TOTAL	1.569100	1,346.76	.00	3,023.99	.00	4,370.75	598.13	.00	.00	4,968.88
2003	M & O	1.463200	1,179.26	.00	2,804.11	.00	3,983.37	613.32	.00	.00	4,596.69
	I & S	.120900	97.41	.00	231.71	.00	329.12	.00	.00	.00	329.12
	TOTAL	1.584100	1,276.67	.00	3,035.82	.00	4,312.49	613.32	.00	.00	4,925.81
2002	M & O	1.450000	311.21	.00	822.93	.00	1,134.14	185.85	.00	.00	1,319.99
	I & S	.134100	28.78	.00	76.11	.00	104.89	.00	.00	.00	104.89
	TOTAL	1.584100	339.99	.00	899.04	.00	1,239.03	185.85	.00	.00	1,424.88
2001	M & O	1.439400	37.40	.00	92.57	.00	129.97	18.72	.00	.00	148.69
	I & S	.094700	2.46	.00	6.09	.00	8.55	.00	.00	.00	8.55
	TOTAL	1.534100	39.86	.00	98.66	.00	138.52	18.72	.00	.00	157.24
2000	M & O	1.400000	129.57	.00	361.75	.00	491.32	79.22	.00	.00	570.54
	I & S	.134100	12.40	.00	34.66	.00	47.06	.00	.00	.00	47.06
	TOTAL	1.534100	141.97	.00	396.41	.00	538.38	79.22	.00	.00	617.60

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1999	M & O	1.420800	25.57	.00	75.45	.00	101.02	16.05	.00	.00	117.07
	I & S	.084200	1.52	.00	4.47	.00	5.99	.00	.00	.00	5.99
	TOTAL	1.505000	27.09	.00	79.92	.00	107.01	16.05	.00	.00	123.06
1998	M & O	1.231000	22.16	.00	68.03	.00	90.19	16.54	.00	.00	106.73
	I & S	.274000	4.93	.00	15.14	.00	20.07	.00	.00	.00	20.07
	TOTAL	1.505000	27.09	.00	83.17	.00	110.26	16.54	.00	.00	126.80
1996	M & O	1.248600	9.49	.00	20.32	.00	29.81	.00	.00	.00	29.81
	I & S	.206400	1.57	.00	3.36	.00	4.93	.00	.00	.00	4.93
	TOTAL	1.455000	11.06	.00	23.68	.00	34.74	.00	.00	.00	34.74
1992	M & O	.250000	83.19	.00	266.18	.00	349.37	82.49	.00	.00	431.86
	I & S	.230000	76.54	.00	244.90	.00	321.44	.00	.00	.00	321.44
	TOTAL	.480000	159.73	.00	511.08	.00	670.81	82.49	.00	.00	753.30
1991	M & O	.230000	96.35	.00	334.10	.00	430.45	117.23	.00	.00	547.68
	I & S	.250000	104.73	.00	363.17	.00	467.90	.00	.00	.00	467.90
	TOTAL	.480000	201.08	.00	697.27	.00	898.35	117.23	.00	.00	1,015.58
ALL	M & O		21,557,802.15	.00	559,834.41	.00	22,117,636.56	267,634.21	.00	.00	22,385,270.77
ALL	I & S		8,602,047.48	.00	135,199.29	.00	8,737,246.77	.00	.00	.00	8,737,246.77
ALL	TOTAL		30,159,849.63	.00	695,033.70	.00	30,854,883.33	267,634.21	.00	.00	31,122,517.54
DLQ	M & O		1,025,601.87	.00	388,393.78	.00	1,413,995.65	257,501.12	.00	.00	1,671,496.77
DLQ	I & S		177,913.94	.00	64,858.96	.00	242,772.90	.00	.00	.00	242,772.90
DLQ	TOTAL		1,203,515.81	.00	453,252.74	.00	1,656,768.55	257,501.12	.00	.00	1,914,269.67
CURR	M & O		20,532,200.28	.00	171,440.63	.00	20,703,640.91	10,133.09	.00	.00	20,713,774.00
CURR	I & S		8,424,133.54	.00	70,340.33	.00	8,494,473.87	.00	.00	.00	8,494,473.87
CURR	TOTAL		28,956,333.82	.00	241,780.96	.00	29,198,114.78	10,133.09	.00	.00	29,208,247.87

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TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL  
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 07/01/2023 THRU 05/31/2024  
 JURISDICTION: 0048 MISSION CISD

AG ROLLBACK ONLY

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	18,865.49	.00	629.49	.00	19,494.98	.00	.00	.00	19,494.98
	I & S	.170100	3,403.34	.00	113.56	.00	3,516.90	.00	.00	.00	3,516.90
	TOTAL	1.113000	22,268.83	.00	743.05	.00	23,011.88	.00	.00	.00	23,011.88
2021	M & O	.971900	21,525.97	.00	355.33	.00	21,881.30	.00	.00	.00	21,881.30
	I & S	.161300	3,572.53	.00	58.97	.00	3,631.50	.00	.00	.00	3,631.50
	TOTAL	1.133200	25,098.50	.00	414.30	.00	25,512.80	.00	.00	.00	25,512.80
2020	M & O	1.028000	21,643.28	.00	375.93	.00	22,019.21	.00	.00	.00	22,019.21
	I & S	.171300	3,606.52	.00	62.64	.00	3,669.16	.00	.00	.00	3,669.16
	TOTAL	1.199300	25,249.80	.00	438.57	.00	25,688.37	.00	.00	.00	25,688.37
ALL	M & O		62,034.74	.00	1,360.75	.00	63,395.49	.00	.00	.00	63,395.49
ALL	I & S		10,582.39	.00	235.17	.00	10,817.56	.00	.00	.00	10,817.56
ALL	TOTAL		72,617.13	.00	1,595.92	.00	74,213.05	.00	.00	.00	74,213.05
DLQ	M & O		62,034.74	.00	1,360.75	.00	63,395.49	.00	.00	.00	63,395.49
DLQ	I & S		10,582.39	.00	235.17	.00	10,817.56	.00	.00	.00	10,817.56
DLQ	TOTAL		72,617.13	.00	1,595.92	.00	74,213.05	.00	.00	.00	74,213.05
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIP AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	20,532,200.28	.00	171,440.63	.00	20,703,640.91	10,133.09	.00	.00	20,713,774.00
	I & S	.323800	8,424,133.54	.00	70,340.33	.00	8,494,473.87	.00	.00	.00	8,494,473.87
	TOTAL	1.113000	28,956,333.82	.00	241,780.96	.00	29,198,114.78	10,133.09	.00	.00	29,208,247.87
2022	M & O	.942900	685,055.28	.00	160,663.04	.00	845,718.32	156,246.23	.00	.00	1,001,964.55
	I & S	.170100	123,584.30	.00	28,983.85	.00	152,568.15	.00	.00	.00	152,568.15
	TOTAL	1.113000	808,639.58	.00	189,646.89	.00	998,286.47	156,246.23	.00	.00	1,154,532.70
2021	M & O	.971900	163,236.86	.00	58,671.75	.00	221,908.61	39,339.93	.00	.00	261,248.54
	I & S	.161300	27,092.34	.00	9,737.42	.00	36,829.76	.00	.00	.00	36,829.76
	TOTAL	1.133200	190,329.20	.00	68,409.17	.00	258,738.37	39,339.93	.00	.00	298,078.30
2020	M & O	1.028000	90,566.05	.00	31,651.09	.00	122,217.14	16,955.99	.00	.00	139,173.13
	I & S	.171300	15,091.41	.00	5,274.20	.00	20,365.61	.00	.00	.00	20,365.61
	TOTAL	1.199300	105,657.46	.00	36,925.29	.00	142,582.75	16,955.99	.00	.00	159,538.74
2019	M & O	1.068350	39,153.60	.00	22,902.36	.00	62,055.96	10,637.26	.00	.00	72,693.22
	I & S	.171200	6,274.27	.00	3,670.05	.00	9,944.32	.00	.00	.00	9,944.32
	TOTAL	1.239550	45,427.87	.00	26,572.41	.00	72,000.28	10,637.26	.00	.00	82,637.54
2018	M & O	1.170000	21,096.93	.00	14,041.41	.00	35,138.34	5,584.95	.00	.00	40,723.29
	I & S	.169800	3,061.75	.00	2,037.79	.00	5,099.54	.00	.00	.00	5,099.54
	TOTAL	1.339800	24,158.68	.00	16,079.20	.00	40,237.88	5,584.95	.00	.00	45,822.83
2017	M & O	1.170000	17,786.23	.00	13,923.65	.00	31,709.88	5,202.55	.00	.00	36,912.43
	I & S	.180200	2,739.33	.00	2,144.49	.00	4,883.82	.00	.00	.00	4,883.82
	TOTAL	1.350200	20,525.56	.00	16,068.14	.00	36,593.70	5,202.55	.00	.00	41,796.25
2016	M & O	1.170000	16,199.39	.00	14,380.57	.00	30,579.96	4,975.87	.00	.00	35,555.83
	I & S	.188200	2,605.76	.00	2,313.18	.00	4,918.94	.00	.00	.00	4,918.94
	TOTAL	1.358200	18,805.15	.00	16,693.75	.00	35,498.90	4,975.87	.00	.00	40,474.77
2015	M & O	1.170000	13,803.91	.00	14,026.28	.00	27,830.19	4,707.00	.00	.00	32,537.19
	I & S	.197200	2,326.67	.00	2,364.09	.00	4,690.76	.00	.00	.00	4,690.76
	TOTAL	1.367200	16,130.58	.00	16,390.37	.00	32,520.95	4,707.00	.00	.00	37,227.95
2014	M & O	1.170000	8,007.93	.00	7,264.05	.00	15,271.98	1,776.00	.00	.00	17,047.98
	I & S	.160000	1,095.09	.00	993.34	.00	2,088.43	.00	.00	.00	2,088.43
	TOTAL	1.330000	9,103.02	.00	8,257.39	.00	17,360.41	1,776.00	.00	.00	19,136.41
2013	M & O	1.170000	4,919.72	.00	4,721.14	.00	9,640.86	872.12	.00	.00	10,512.98
	I & S	.130000	546.68	.00	524.60	.00	1,071.28	.00	.00	.00	1,071.28
	TOTAL	1.300000	5,466.40	.00	5,245.74	.00	10,712.14	872.12	.00	.00	11,584.26
2012	M & O	1.170000	4,121.56	.00	4,882.73	.00	9,004.29	975.37	.00	.00	9,979.66
	I & S	.130000	457.97	.00	542.54	.00	1,000.51	.00	.00	.00	1,000.51
	TOTAL	1.300000	4,579.53	.00	5,425.27	.00	10,004.80	975.37	.00	.00	10,980.17

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	5,251.55	.00	7,118.85	.00	12,370.40	1,705.93	.00	.00	14,076.33
	I & S	.130000	583.51	.00	791.01	.00	1,374.52	.00	.00	.00	1,374.52
	TOTAL	1.300000	5,835.06	.00	7,909.86	.00	13,744.92	1,705.93	.00	.00	15,450.85
2010	M & O	1.040000	2,234.64	.00	3,164.47	.00	5,399.11	782.68	.00	.00	6,181.79
	I & S	.260000	558.65	.00	791.11	.00	1,349.76	.00	.00	.00	1,349.76
	TOTAL	1.300000	2,793.29	.00	3,955.58	.00	6,748.87	782.68	.00	.00	7,531.55
2009	M & O	1.040000	2,187.15	.00	3,209.54	.00	5,396.69	678.66	.00	.00	6,075.35
	I & S	.240000	504.74	.00	740.68	.00	1,245.42	.00	.00	.00	1,245.42
	TOTAL	1.280000	2,691.89	.00	3,950.22	.00	6,642.11	678.66	.00	.00	7,320.77
2008	M & O	1.040000	4,531.49	.00	8,309.83	.00	12,841.32	2,107.91	.00	.00	14,949.23
	I & S	.200000	871.44	.00	1,598.05	.00	2,469.49	.00	.00	.00	2,469.49
	TOTAL	1.240000	5,402.93	.00	9,907.88	.00	15,310.81	2,107.91	.00	.00	17,418.72
2007	M & O	1.040000	2,754.28	.00	5,512.34	.00	8,266.62	1,401.22	.00	.00	9,667.84
	I & S	.140000	370.77	.00	742.03	.00	1,112.80	.00	.00	.00	1,112.80
	TOTAL	1.180000	3,125.05	.00	6,254.37	.00	9,379.42	1,401.22	.00	.00	10,780.64
2006	M & O	1.337400	3,074.64	.00	6,519.19	.00	9,593.83	1,565.89	.00	.00	11,159.72
	I & S	.120000	275.88	.00	584.95	.00	860.83	.00	.00	.00	860.83
	TOTAL	1.457400	3,350.52	.00	7,104.14	.00	10,454.66	1,565.89	.00	.00	12,020.55
2005	M & O	1.463200	505.33	.00	1,126.93	.00	1,632.26	258.01	.00	.00	1,890.27
	I & S	.100000	34.54	.00	77.02	.00	111.56	.00	.00	.00	111.56
	TOTAL	1.563200	539.87	.00	1,203.95	.00	1,743.82	258.01	.00	.00	2,001.83
2004	M & O	1.463200	1,255.87	.00	2,819.87	.00	4,075.74	598.13	.00	.00	4,673.87
	I & S	.105900	90.89	.00	204.12	.00	295.01	.00	.00	.00	295.01
	TOTAL	1.569100	1,346.76	.00	3,023.99	.00	4,370.75	598.13	.00	.00	4,968.88
2003	M & O	1.463200	1,179.26	.00	2,804.11	.00	3,983.37	613.32	.00	.00	4,596.69
	I & S	.120900	97.41	.00	231.71	.00	329.12	.00	.00	.00	329.12
	TOTAL	1.584100	1,276.67	.00	3,035.82	.00	4,312.49	613.32	.00	.00	4,925.81
2002	M & O	1.450000	311.21	.00	822.93	.00	1,134.14	185.85	.00	.00	1,319.99
	I & S	.134100	28.78	.00	76.11	.00	104.89	.00	.00	.00	104.89
	TOTAL	1.584100	339.99	.00	899.04	.00	1,239.03	185.85	.00	.00	1,424.88
2001	M & O	1.439400	37.40	.00	92.57	.00	129.97	18.72	.00	.00	148.69
	I & S	.094700	2.46	.00	6.09	.00	8.55	.00	.00	.00	8.55
	TOTAL	1.534100	39.86	.00	98.66	.00	138.52	18.72	.00	.00	157.24
2000	M & O	1.400000	129.57	.00	361.75	.00	491.32	79.22	.00	.00	570.54
	I & S	.134100	12.40	.00	34.66	.00	47.06	.00	.00	.00	47.06
	TOTAL	1.534100	141.97	.00	396.41	.00	538.38	79.22	.00	.00	617.60

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1999	M & O	1.420800	25.57	.00	75.45	.00	101.02	16.05	.00	.00	117.07
	I & S	.084200	1.52	.00	4.47	.00	5.99	.00	.00	.00	5.99
	TOTAL	1.505000	27.09	.00	79.92	.00	107.01	16.05	.00	.00	123.06
1998	M & O	1.231000	22.16	.00	68.03	.00	90.19	16.54	.00	.00	106.73
	I & S	.274000	4.93	.00	15.14	.00	20.07	.00	.00	.00	20.07
	TOTAL	1.505000	27.09	.00	83.17	.00	110.26	16.54	.00	.00	126.80
1996	M & O	1.248600	9.49	.00	20.32	.00	29.81	.00	.00	.00	29.81
	I & S	.206400	1.57	.00	3.36	.00	4.93	.00	.00	.00	4.93
	TOTAL	1.455000	11.06	.00	23.68	.00	34.74	.00	.00	.00	34.74
1992	M & O	.250000	83.19	.00	266.18	.00	349.37	82.49	.00	.00	431.86
	I & S	.230000	76.54	.00	244.90	.00	321.44	.00	.00	.00	321.44
	TOTAL	.480000	159.73	.00	511.08	.00	670.81	82.49	.00	.00	753.30
1991	M & O	.230000	96.35	.00	334.10	.00	430.45	117.23	.00	.00	547.68
	I & S	.250000	104.73	.00	363.17	.00	467.90	.00	.00	.00	467.90
	TOTAL	.480000	201.08	.00	697.27	.00	898.35	117.23	.00	.00	1,015.58
ALL	M & O		21,619,836.89	.00	561,195.16	.00	22,181,032.05	267,634.21	.00	.00	22,448,666.26
ALL	I & S		8,612,629.87	.00	135,434.46	.00	8,748,064.33	.00	.00	.00	8,748,064.33
ALL	TOTAL		30,232,466.76	.00	696,629.62	.00	30,929,096.38	267,634.21	.00	.00	31,196,730.59
DLQ	M & O		1,087,636.61	.00	389,754.53	.00	1,477,391.14	257,501.12	.00	.00	1,734,892.26
DLQ	I & S		188,496.33	.00	65,094.13	.00	253,590.46	.00	.00	.00	253,590.46
DLQ	TOTAL		1,276,132.94	.00	454,848.66	.00	1,730,981.60	257,501.12	.00	.00	1,988,482.72
CURR	M & O		20,532,200.28	.00	171,440.63	.00	20,703,640.91	10,133.09	.00	.00	20,713,774.00
CURR	I & S		8,424,133.54	.00	70,340.33	.00	8,494,473.87	.00	.00	.00	8,494,473.87
CURR	TOTAL		28,956,333.82	.00	241,780.96	.00	29,198,114.78	10,133.09	.00	.00	29,208,247.87

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	26,219,970	2,895,624,232	01.113000	31,186,066.18	24,385
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	31,186,066.18	31,186,066.18	28,956,333.82	28,956,333.82	2,229,732.36	92.85	0.00
2022	1,704,688.99	189,013.45-	189,013.45-	786,370.75	786,370.75	729,304.79	51.88	0.00
2021	582,833.30	54,677.72-	54,677.72-	165,230.70	165,230.70	362,924.88	31.28	0.00
2020	321,644.61	3,027.95-	3,027.95-	80,407.66	80,407.66	238,209.00	25.24	224.87-
2019	238,339.18	3,296.12-	3,296.12-	45,427.87	45,427.87	189,615.19	19.33	232.42-
2018	187,023.40	19,805.25-	19,805.25-	24,158.68	24,158.68	143,059.47	14.45	241.16-
2017	143,937.47	9,655.29-	9,655.29-	20,525.56	20,525.56	113,756.62	15.29	6,805.01-
2016	133,042.47	8,375.47-	8,375.47-	18,805.15	18,805.15	105,861.85	15.08	6,845.33-
2015	117,482.62	6,011.76-	6,011.76-	16,130.58	16,130.58	95,340.28	14.47	5,670.78-
2014	106,563.98	5,735.99-	5,735.99-	9,103.02	9,103.02	91,724.97	9.03	5,506.64-
2013	92,659.96	5,534.54-	5,534.54-	5,466.40	5,466.40	81,659.02	6.27	5,403.63-
2012	92,668.25	5,622.04-	5,622.04-	4,579.53	4,579.53	82,466.68	5.26	5,492.12-
2011	86,976.48	5,629.61-	5,629.61-	5,835.06	5,835.06	75,511.81	7.17	5,538.14-
2010	82,213.89	5,457.52-	5,457.52-	2,793.29	2,793.29	73,963.08	3.64	5,373.23-
2009	85,249.15	12,271.39-	12,271.39-	2,691.89	2,691.89	70,285.87	3.69	6,220.80-
2008	83,587.03	8,951.15-	8,951.15-	5,402.93	5,402.93	69,232.95	7.24	2,484.34-
2007	70,415.11	2,048.29-	2,048.29-	3,125.05	3,125.05	65,241.77	4.57	0.00
2006	68,999.22	2,534.73-	2,534.73-	3,350.52	3,350.52	63,113.97	5.04	0.00
2005	63,387.26	2,726.65-	2,726.65-	539.87	539.87	60,120.74	.89	0.00
2004	58,409.05	2,611.36-	2,611.36-	1,346.76	1,346.76	54,450.93	2.41	0.00
2003	40,897.50	249.62-	249.62-	1,276.67	1,276.67	39,371.21	3.14	0.00
2002	191,138.31	17,965.63-	17,965.63-	947.87	947.87	172,224.81	.55	0.00
****	4,552,157.23	30,814,864.65	30,814,864.65	30,159,849.63	30,159,849.63	5,207,172.25		56,038.47-
CURR	0.00	31,186,066.18	31,186,066.18	28,956,333.82	28,956,333.82	2,229,732.36		0.00
DELO	4,552,157.23	371,201.53-	371,201.53-	1,203,515.81	1,203,515.81	2,977,439.89		56,038.47-

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0 0	01.113000	15,082.10	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	15,082.10	15,082.10	0.00	0.00	15,082.10		0.00
2022	12,781.60	26,755.66	26,755.66	22,268.83	22,268.83	17,268.43	56.32	0.00
2021	7,755.84	18,777.88	18,777.88	25,098.50	25,098.50	1,435.22	94.59	0.00
2020	8,210.13	17,039.67	17,039.67	25,249.80	25,249.80	0.00		0.00
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	77,655.31	77,655.31	72,617.13	72,617.13	38,803.80		0.00
CURR	0.00	15,082.10	15,082.10	0.00	0.00	15,082.10		0.00
DELQ	33,765.62	62,573.21	62,573.21	72,617.13	72,617.13	23,721.70		0.00

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	26,219,970	2,895,624,232	01.113000	31,201,148.28	24,385
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	31,201,148.28	31,201,148.28	28,956,333.82	28,956,333.82	2,244,814.46	92.81	0.00
2022	1,717,470.59	162,257.79-	162,257.79-	808,639.58	808,639.58	746,573.22	52.00	0.00
2021	590,589.14	35,899.84-	35,899.84-	190,329.20	190,329.20	364,360.10	34.31	0.00
2020	329,854.74	14,011.72	14,011.72	105,657.46	105,657.46	238,209.00	30.73	224.87-
2019	239,997.36	3,296.12-	3,296.12-	45,427.87	45,427.87	191,273.37	19.19	232.42-
2018	188,660.70	19,805.25-	19,805.25-	24,158.68	24,158.68	144,696.77	14.31	241.16-
2017	145,660.04	9,655.29-	9,655.29-	20,525.56	20,525.56	115,479.19	15.09	6,805.01-
2016	133,042.47	8,375.47-	8,375.47-	18,805.15	18,805.15	105,861.85	15.08	6,845.33-
2015	117,482.62	6,011.76-	6,011.76-	16,130.58	16,130.58	95,340.28	14.47	5,670.78-
2014	106,563.98	5,735.99-	5,735.99-	9,103.02	9,103.02	91,724.97	9.03	5,506.64-
2013	92,659.96	5,534.54-	5,534.54-	5,466.40	5,466.40	81,659.02	6.27	5,403.63-
2012	92,668.25	5,622.04-	5,622.04-	4,579.53	4,579.53	82,466.68	5.26	5,492.12-
2011	86,976.48	5,629.61-	5,629.61-	5,835.06	5,835.06	75,511.81	7.17	5,538.14-
2010	82,213.89	5,457.52-	5,457.52-	2,793.29	2,793.29	73,963.08	3.64	5,373.23-
2009	85,249.15	12,271.39-	12,271.39-	2,691.89	2,691.89	70,285.87	3.69	6,220.80-
2008	83,587.03	8,951.15-	8,951.15-	5,402.93	5,402.93	69,232.95	7.24	2,484.34-
2007	70,415.11	2,048.29-	2,048.29-	3,125.05	3,125.05	65,241.77	4.57	0.00
2006	68,999.22	2,534.73-	2,534.73-	3,350.52	3,350.52	63,113.97	5.04	0.00
2005	63,387.26	2,726.65-	2,726.65-	539.87	539.87	60,120.74	.89	0.00
2004	58,409.05	2,611.36-	2,611.36-	1,346.76	1,346.76	54,450.93	2.41	0.00
2003	40,897.50	249.62-	249.62-	1,276.67	1,276.67	39,371.21	3.14	0.00
2002	191,138.31	17,965.63-	17,965.63-	947.87	947.87	172,224.81	.55	0.00
****	4,585,922.85	30,892,519.96	30,892,519.96	30,232,466.76	30,232,466.76	5,245,976.05		56,038.47-
CURR	0.00	31,201,148.28	31,201,148.28	28,956,333.82	28,956,333.82	2,244,814.46		0.00
DELQ	4,585,922.85	308,628.32-	308,628.32-	1,276,132.94	1,276,132.94	3,001,161.59		56,038.47-

DEPOSIT DISTRIBUTION

JURISDICTION SUMMARY

FROM: 05/01/2024 THRU 05/31/2024

UPDATE MODE

JURISDICTION: ALL

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0042 EDCOUCH-ELSA ISD			244.78	24.88	29.24	3.00	0.00	1.39	272.63
BY COUNTY 108			244.78	24.88	29.24	3.00	0.00	1.39	272.63
DELQ FOR 0042 EDCOUCH-ELSA ISD			49.65	1.82-	29.39	6.98	0.00	0.27	78.77
BY COUNTY 108			49.65	1.82-	29.39	6.98	0.00	0.27	78.77
TOTAL FOR 0042 EDCOUCH-ELSA ISD			294.43	23.06	58.63	9.98	0.00	1.66	351.40
BY COUNTY 108			294.43	23.06	58.63	9.98	0.00	1.66	351.40
CURR FOR 0043 PHARR,SAN JUAN,ALAMO ISD			20,532.31	1,999.06	2,649.64	267.60	0.00	113.38	23,068.57
BY COUNTY 108			20,532.31	1,999.06	2,649.64	267.60	0.00	113.38	23,068.57
DELQ FOR 0043 PHARR,SAN JUAN,ALAMO ISD			4,270.77	61.46	1,422.27	92.84	0.00	7.74	5,685.30
BY COUNTY 108			4,270.77	61.46	1,422.27	92.84	0.00	7.74	5,685.30
TOTAL FOR 0043 PHARR,SAN JUAN,ALAMO ISD			24,803.08	2,060.52	4,071.91	360.44	0.00	121.12	28,753.87
BY COUNTY 108			24,803.08	2,060.52	4,071.91	360.44	0.00	121.12	28,753.87
CURR FOR 0045 MONTE ALTO ISD			943.41	401.58	122.65	52.21	0.00	22.69	1,043.37
BY COUNTY 108			943.41	401.58	122.65	52.21	0.00	22.69	1,043.37
DELQ FOR 0045 MONTE ALTO ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0045 MONTE ALTO ISD			943.41	401.58	122.65	52.21	0.00	22.69	1,043.37
BY COUNTY 108			943.41	401.58	122.65	52.21	0.00	22.69	1,043.37
CURR FOR 0046 MERCEDES ISD			835.58	120.54	102.81	15.14	0.00	6.80	931.59
BY COUNTY 108			835.58	120.54	102.81	15.14	0.00	6.80	931.59
DELQ FOR 0046 MERCEDES ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0046 MERCEDES ISD			835.58	120.54	102.81	15.14	0.00	6.80	931.59
BY COUNTY 108			835.58	120.54	102.81	15.14	0.00	6.80	931.59
CURR FOR 0047 MCALLEN ISD			26,466.90	2,606.52	3,549.63	394.15	0.00	150.11	29,866.42
BY COUNTY 108			26,466.90	2,606.52	3,549.63	394.15	0.00	150.11	29,866.42
DELQ FOR 0047 MCALLEN ISD			1,733.39	308.89	530.66	93.88	0.00	20.14	2,243.91
BY COUNTY 108			1,733.39	308.89	530.66	93.88	0.00	20.14	2,243.91
TOTAL FOR 0047 MCALLEN ISD			28,200.29	2,915.41	4,080.29	488.03	0.00	170.25	32,110.33
BY COUNTY 108			28,200.29	2,915.41	4,080.29	488.03	0.00	170.25	32,110.33
CURR FOR 0048 MISSION CISD			9,573.53	968.75	1,244.54	130.64	0.00	54.97	10,763.10
BY COUNTY 108			9,573.53	968.75	1,244.54	130.64	0.00	54.97	10,763.10
DELQ FOR 0048 MISSION CISD			1,457.99	327.57	465.77	114.44	0.00	22.13	1,901.63
BY COUNTY 108			1,457.99	327.57	465.77	114.44	0.00	22.13	1,901.63
TOTAL FOR 0048 MISSION CISD			11,031.52	1,296.32	1,710.31	245.08	0.00	77.10	12,664.73
BY COUNTY 108			11,031.52	1,296.32	1,710.31	245.08	0.00	77.10	12,664.73
CURR FOR 0049 LA JOYA ISD			7,285.26	672.55	932.51	86.11	0.00	37.93	8,179.84
BY COUNTY 108			7,285.26	672.55	932.51	86.11	0.00	37.93	8,179.84
DELQ FOR 0049 LA JOYA ISD			4,333.38	436.37	1,508.46	148.71	0.00	29.28	5,812.56
BY COUNTY 108			4,333.38	436.37	1,508.46	148.71	0.00	29.28	5,812.56
TOTAL FOR 0049 LA JOYA ISD			11,618.64	1,108.92	2,440.97	234.82	0.00	67.21	13,992.40
BY COUNTY 108			11,618.64	1,108.92	2,440.97	234.82	0.00	67.21	13,992.40

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
MISSION C.I.S.D. TAXES COLLECTED FOR:  
JUNE 2024

**COMPARATIVE RATE OF COLLECTIONS**

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2023/2024	COLLECTED 2022/2023
2023 TAX ROLL	-	29,152,558.21	-	31,157,434.06	2,004,875.85	93.57%	94.55%
2022 & PRIOR YRS ROLLBACK	4,552,157.23 33,765.62	1,242,860.80 76,218.96	(65,605.11) -	(317,994.51) 120,905.84	2,925,696.81 78,452.50	29.82% 49.28%	30.57% 74.96%
<b>TOTALS</b>	<b>4,585,922.85</b>	<b>30,471,637.97</b>	<b>(65,605.11)</b>	<b>30,960,345.39</b>	<b>5,009,025.16</b>		

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JUNE 2024**

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	196,224.39	(28,632.12) CURRENT
CURRENT YEAR-P&I	30,337.73	
PRIOR YEARS-BASE TAX	39,344.99	(12,398.09) PRIOR
PRIOR YEARS-P&I	21,031.51	
ROLLBACK	3,601.83	43,250.53 ROLLBACK
ROLLBACK P&I	252.13	
ATTORNEY FEES	14,796.55	- PURGED
<b>TOTAL COLLECTIONS</b>	<b>305,589.13</b>	<b>2,220.32</b>
LESS TRANSFERRED	165,895.73	
LESS IN TRANSIT	133,058.48	
LESS DUE TO HCAD COMM FEES	50.92	
LESS DUE TO CO TREASURER	6,584.00	
<b>BALANCE</b>	<b>0.00</b>	

\*\*\*\*\*AFFIDAVIT\*\*\*\*\*

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF JUNE IS CORRECT.

*Pablo (Paul) Villarreal Jr.*  
\_\_\_\_\_  
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 11TH DAY OF JULY 2024 A.D.

*Jose Edgar Jaramillo*  
\_\_\_\_\_  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION REPORT  
FOR THE MONTH OF JUNE 2024**

<u>AD VALOREM - MISSION CISD</u>	<u>2023-2024</u>	<u>2022-2023</u>	<u>DIFFERENCE</u>
<b><u>2023 CURRENT</u></b>			
ORIGINAL LEVY	0.00	31,332,080.80	(31,332,080.80)
MODIFICATIONS	31,157,434.06	(59,694.44)	31,217,128.50
CURRENT LEVY	31,157,434.06	31,272,386.36	(114,952.30)
CURRENT COLLECTIONS THIS MONTH	196,224.39	287,590.97	(91,366.58)
<b>CURRENT COLLECTIONS TO DATE</b>	<b>29,152,558.21</b>	<b>29,567,697.37</b>	<b>(415,139.16)</b>
OUTSTANDING TO DATE	2,004,875.85	1,704,688.99	300,186.86
PERCENT COLLECTED/ORIGINAL	#DIV/0!	94.37%	#DIV/0!
PERCENT COLLECTED/MODIFIED	93.57%	94.55%	-0.98%
<b>TOTAL COLLECTIONS FISCAL YEAR</b>	<b>29,152,558.21</b>	<b>29,567,697.37</b>	
<b><u>DELINQUENT</u></b>			
ORIGINAL LEVY	4,552,157.23	4,331,743.31	220,413.92
MODIFICATIONS	(383,599.62)	(230,726.36)	(152,873.26)
DELINQUENT LEVY	4,168,557.61	4,101,016.95	67,540.66
DELINQUENT COLLECTIONS THIS MONTH	39,344.99	53,986.30	(14,641.31)
<b>DELINQUENT COLLECTIONS TO DATE</b>	<b>1,242,860.80</b>	<b>1,253,548.71</b>	<b>(10,687.91)</b>
OUTSTANDING TO DATE	2,925,696.81	2,847,468.24	78,228.57
PERCENT COLLECTED/ORIGINAL	27.30%	28.94%	-1.64%
PERCENT COLLECTED/MODIFIED	29.82%	30.57%	-0.75%
<b>TOTAL COLLECTIONS FISCAL YEAR</b>	<b>1,242,860.80</b>	<b>1,253,548.71</b>	
<b><u>ROLLBACK</u></b>			
ORIGINAL LEVY	33,765.62	30,298.57	3,467.05
MODIFICATIONS	120,905.84	104,570.32	16,335.52
ROLLBACK LEVY	154,671.46	134,868.89	19,802.57
ROLLBACK COLLECTIONS THIS MONTH	3,601.83	0.00	3,601.83
<b>ROLLBACK COLLECTIONS TO DATE</b>	<b>76,218.96</b>	<b>101,103.27</b>	<b>(24,884.31)</b>
OUTSTANDING TO DATE	78,452.50	33,765.62	44,686.88
PERCENT COLLECTED/ORIGINAL	225.73%	333.69%	-107.96%
PERCENT COLLECTED/MODIFIED	49.28%	74.96%	-25.68%
<b>TOTAL COLLECTIONS FISCAL YEAR</b>	<b>76,218.96</b>	<b>101,103.27</b>	

**HIDALGO COUNTY TAX OFFICE  
MISSION CISD**

**MODIFICATIONS FOR THE MONTH OF JUNE 2024**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2023	1.113	0.7892	70.91%	(28,632.12)	(20,302.31)	0.3238	29.09%	(8,329.81)
2022	1.113	0.9429	84.72%	(9,905.05)	(8,391.26)	0.1701	15.28%	(1,513.79)
2021	1.1332	0.9719	85.77%	(2,493.04)	(2,138.18)	0.1613	14.23%	(354.86)
2020	1.19930	1.02800	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.23955	1.06835	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	-	0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
<b>TOTAL</b>				<b>(41,030.21)</b>	<b>(30,831.75)</b>			<b>(10,198.46)</b> <sup>tr</sup>

	M&O	I&S
<b>CURRENT</b>	<b>(28,632.12)</b>	<b>(8,329.81)</b>
<b>DELINQUENT</b>	<b>(12,398.09)</b>	<b>(1,868.65)</b> <sup>tr</sup>
<b>TOTAL</b>	<b>(41,030.21)</b>	<b>(10,198.46)</b>

**ROLLBACK MODIFICATIONS FOR THE MONTH OF JUNE 2024**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2023	1.113	0.7892	70.91%	14,656.90	10,392.84	0.3238	29.09%	4,264.06
2022	1.113	0.9429	84.72%	14,670.09	12,428.06	0.1701	15.28%	2,242.03
2021	1.1332	0.9719	85.77%	13,923.54	11,941.66	0.1613	14.23%	1,981.88
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
<b>TOTAL</b>				<b>43,250.53</b>	<b>34,762.55</b>			<b>8,487.98</b>

	M&O	I&S
<b>CURRENT</b>	<b>14,656.90</b>	<b>4,264.06</b>
<b>DELINQUENT</b>	<b>28,593.63</b>	<b>4,223.91</b>
<b>TOTAL</b>	<b>43,250.53</b>	<b>8,487.98</b>

PABLO (PAUL) VILLARREAL, JR. ASSR/COLL

MISSION CISD

TAX COLLECTION FOR: JUNE 2024

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REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P/I	DEL BASE	DEL P&I	DEL RB	RB P&I	ATTY FEES	RB ATTY FEES	TOTAL	TOTAL M/O TRANSF.	TOTAL I/S TRANSF.	DIFF.	DATE TRANSF.
3-Jun	10,157.90	1,319.01			5,858.69	5,207.84			1,667.84		24,211.28			24,211.28	
3-Jun			-	-			3,601.83	252.13		-	3,853.96	3,281.07	572.89	3,853.96	13-Jun
4-Jun	4,730.27	660.16			2,758.96	882.94			607.86		9,640.19			9,640.19	
5-Jun	8,036.97	1,040.95			881.03	256.88			187.77		10,403.60			10,403.60	
6-Jun	11,932.01	1,588.10			2,307.01	1,245.99			1,475.30		18,548.41			18,548.41	
7-Jun	5,983.82	786.52			1,866.10	664.87			382.50		9,683.81	49,279.33	16,623.96	(56,219.48)	13-Jun
8-Jun	(15,964.11)	(140.15)			(5,353.89)	(44.32)			-		(21,502.47)			(21,502.47)	
9-Jun	(4,563.30)	(100.17)			(7,157.52)	(411.16)			(15.49)		(12,247.64)			(12,247.64)	
10-Jun	2,081.79	302.62			4,139.57	1,437.03			874.29		8,835.30			8,835.30	
11-Jun	6,860.51	933.73			5,660.83	1,585.53			2,103.56		17,144.16			17,144.16	
12-Jun	23,779.84	3,425.10			1,962.82	666.78			392.24		30,226.78	17,240.98	5,215.15	7,770.65	18-Jun
13-Jun	7,350.16	1,102.52			1,110.74	536.07			301.64		10,401.13	7,709.52	2,691.61	-	20-Jun
14-Jun	4,790.79	718.99			2,085.30	642.45			379.95		8,617.48	6,605.29	2,012.19	-	21-Jun
17-Jun	9,270.18	1,204.91			3,602.41	1,396.97			887.55		16,362.02	12,591.84	3,770.18	-	24-Jun
18-Jun	4,762.17	714.32			615.63	242.04			140.13		6,474.29	4,759.04	1,715.25	-	25-Jun
20-Jun	7,092.91	1,001.67			1,363.76	627.71			299.48		10,385.53	7,746.28	2,639.25	-	26-Jun
21-Jun	17.81	(21.69)			1,602.78	561.35			460.03		2,620.28	2,297.46	322.82	-	27-Jun
24-Jun	13,624.80	2,043.72			2,024.17	632.03			496.90		18,821.62	13,860.30	4,961.32	-	28-Jun
25-Jun	13,171.29	1,711.54			1,342.30	607.06			352.40		17,184.59	12,562.30	4,622.29	-	1-Jul
26-Jun	14,488.71	2,137.98			1,151.35	346.90			1,565.09		19,690.03	14,625.69	5,064.34	-	2-Jul
27-Jun	10,760.91	1,583.94			1,217.58	577.30			290.55		14,430.28	10,534.88	3,895.40	-	3383-Jul
28-Jun	57,858.96	8,323.96			10,305.37	3,369.25			1,946.96		81,804.50	60,446.52	21,307.06	50.92	11-Jul
<b>TOTAL</b>	<b>196,224.39</b>	<b>30,337.73</b>	<b>0.00</b>	<b>0.00</b>	<b>39,344.99</b>	<b>21,031.51</b>	<b>3,601.83</b>	<b>252.13</b>	<b>14,796.55</b>	<b>0.00</b>	<b>305,589.13</b>	<b>223,540.50</b>	<b>75,413.71</b>	<b>6,634.92</b>	

TOTAL COLLECTED	305,589.13
LESS REFFUNDS	0.00
LESS RENDITION PENALTY	50.92
LESS COMMISSION	6,584.00
BALANCE	298,954.21
LESS M&O TRANSFERRED	125,371.11
LESS I&S TRANSFERRED	40,524.62
LESS M&O TRANSFERS IN TRANSIT	98,169.39
LESS I&S TRANSFERS IN TRANSIT	34,889.09
BALANCE PENDING	0.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	139,137.77	.00	21,511.59	.00	160,649.36	4,224.54	.00	.00	164,873.90
	I & S	.323800	57,086.62	.00	8,826.14	.00	65,912.76	.00	.00	.00	65,912.76
	TOTAL	1.113000	196,224.39	.00	30,337.73	.00	226,562.12	4,224.54	.00	.00	230,786.66
2022	M & O	.942900	22,047.80	.00	8,206.63	.00	30,254.43	6,731.08	.00	.00	36,985.51
	I & S	.170100	3,977.44	.00	1,480.46	.00	5,457.90	.00	.00	.00	5,457.90
	TOTAL	1.113000	26,025.24	.00	9,687.09	.00	35,712.33	6,731.08	.00	.00	42,443.41
2021	M & O	.971900	2,636.27	.00	1,893.13	.00	4,529.40	1,124.13	.00	.00	5,653.53
	I & S	.161300	437.59	.00	314.18	.00	751.77	.00	.00	.00	751.77
	TOTAL	1.133200	3,073.86	.00	2,207.31	.00	5,281.17	1,124.13	.00	.00	6,405.30
2020	M & O	1.028000	2,835.44	.00	1,455.14	.00	4,290.58	724.71	.00	.00	5,015.29
	I & S	.171300	472.48	.00	242.49	.00	714.97	.00	.00	.00	714.97
	TOTAL	1.199300	3,307.92	.00	1,697.63	.00	5,005.55	724.71	.00	.00	5,730.26
2019	M & O	1.068350	1,770.77	.00	1,150.98	.00	2,921.75	508.49	.00	.00	3,430.24
	I & S	.171200	283.76	.00	184.46	.00	468.22	.00	.00	.00	468.22
	TOTAL	1.239550	2,054.53	.00	1,335.44	.00	3,389.97	508.49	.00	.00	3,898.46
2018	M & O	1.170000	746.60	.00	574.88	.00	1,321.48	227.00	.00	.00	1,548.48
	I & S	.169800	108.35	.00	83.44	.00	191.79	.00	.00	.00	191.79
	TOTAL	1.339800	854.95	.00	658.32	.00	1,513.27	227.00	.00	.00	1,740.27
2017	M & O	1.170000	474.42	.00	422.24	.00	896.66	155.20	.00	.00	1,051.86
	I & S	.180200	73.07	.00	65.02	.00	138.09	.00	.00	.00	138.09
	TOTAL	1.350200	547.49	.00	487.26	.00	1,034.75	155.20	.00	.00	1,189.95
2016	M & O	1.170000	239.16	.00	241.55	.00	480.71	83.71	.00	.00	564.42
	I & S	.188200	38.47	.00	38.86	.00	77.33	.00	.00	.00	77.33
	TOTAL	1.358200	277.63	.00	280.41	.00	558.04	83.71	.00	.00	641.75
2015	M & O	1.170000	260.02	.00	259.40	.00	519.42	77.36	.00	.00	596.78
	I & S	.197200	43.82	.00	43.72	.00	87.54	.00	.00	.00	87.54
	TOTAL	1.367200	303.84	.00	303.12	.00	606.96	77.36	.00	.00	684.32
2014	M & O	1.170000	485.10	.00	512.28	.00	997.38	133.92	.00	.00	1,131.30
	I & S	.160000	66.32	.00	70.07	.00	136.39	.00	.00	.00	136.39
	TOTAL	1.330000	551.42	.00	582.35	.00	1,133.77	133.92	.00	.00	1,267.69
2013	M & O	1.170000	346.27	.00	382.67	.00	728.94	88.67	.00	.00	817.61
	I & S	.130000	38.47	.00	42.52	.00	80.99	.00	.00	.00	80.99
	TOTAL	1.300000	384.74	.00	425.19	.00	809.93	88.67	.00	.00	898.60
2012	M & O	1.170000	207.20	.00	308.73	.00	515.93	85.99	.00	.00	601.92
	I & S	.130000	23.02	.00	34.30	.00	57.32	.00	.00	.00	57.32
	TOTAL	1.300000	230.22	.00	343.03	.00	573.25	85.99	.00	.00	659.24

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	221.79	.00	357.06	.00	578.85	96.48	.00	.00	675.33
	I & S	.130000	24.64	.00	39.68	.00	64.32	.00	.00	.00	64.32
	TOTAL	1.300000	246.43	.00	396.74	.00	643.17	96.48	.00	.00	739.65
2010	M & O	1.040000	420.85	.00	556.07	.00	976.92	112.06	.00	.00	1,088.98
	I & S	.260000	105.20	.00	139.02	.00	244.22	.00	.00	.00	244.22
	TOTAL	1.300000	526.05	.00	695.09	.00	1,221.14	112.06	.00	.00	1,333.20
2009	M & O	1.040000	260.54	.00	468.90	.00	729.44	132.30	.00	.00	861.74
	I & S	.240000	60.13	.00	108.20	.00	168.33	.00	.00	.00	168.33
	TOTAL	1.280000	320.67	.00	577.10	.00	897.77	132.30	.00	.00	1,030.07
2008	M & O	1.040000	206.73	.00	407.27	.00	614.00	109.81	.00	.00	723.81
	I & S	.200000	39.76	.00	78.33	.00	118.09	.00	.00	.00	118.09
	TOTAL	1.240000	246.49	.00	485.60	.00	732.09	109.81	.00	.00	841.90
2007	M & O	1.040000	156.79	.00	326.14	.00	482.93	82.19	.00	.00	565.12
	I & S	.140000	21.11	.00	43.90	.00	65.01	.00	.00	.00	65.01
	TOTAL	1.180000	177.90	.00	370.04	.00	547.94	82.19	.00	.00	630.13
2006	M & O	1.337400	92.91	.00	205.34	.00	298.25	48.75	.00	.00	347.00
	I & S	.120000	8.34	.00	18.42	.00	26.76	.00	.00	.00	26.76
	TOTAL	1.457400	101.25	.00	223.76	.00	325.01	48.75	.00	.00	373.76
2004	M & O	1.463200	23.05	.00	48.56	.00	71.61	9.76	.00	.00	81.37
	I & S	.105900	1.67	.00	3.52	.00	5.19	.00	.00	.00	5.19
	TOTAL	1.569100	24.72	.00	52.08	.00	76.80	9.76	.00	.00	86.56
2003	M & O	1.463200	56.37	.00	109.25	.00	165.62	20.69	.00	.00	186.31
	I & S	.120900	4.66	.00	9.03	.00	13.69	.00	.00	.00	13.69
	TOTAL	1.584100	61.03	.00	118.28	.00	179.31	20.69	.00	.00	200.00
2000	M & O	1.400000	3.05	.00	6.74	.00	9.79	1.18	.00	.00	10.97
	I & S	.134100	.29	.00	.65	.00	.94	.00	.00	.00	.94
	TOTAL	1.534100	3.34	.00	7.39	.00	10.73	1.18	.00	.00	11.91
1992	M & O	.250000	13.16	.00	51.19	.00	64.35	18.53	.00	.00	82.88
	I & S	.230000	12.11	.00	47.09	.00	59.20	.00	.00	.00	59.20
	TOTAL	.480000	25.27	.00	98.28	.00	123.55	18.53	.00	.00	142.08
ALL	M & O		172,642.06	.00	39,455.74	.00	212,097.80	14,796.55	.00	.00	226,894.35
ALL	I & S		62,927.32	.00	11,913.50	.00	74,840.82	.00	.00	.00	74,840.82
ALL	TOTAL		235,569.38	.00	51,369.24	.00	286,938.62	14,796.55	.00	.00	301,735.17

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07/03/2024 11:37:07 4586585  
 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL  
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 06/01/2024 THRU 06/30/2024  
 JURISDICTION: 0048 MISSION CISD

PAGE: 76  
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
DLQ	M & O		33,504.29	.00	17,944.15	.00	51,448.44	10,572.01	.00	.00	62,020.45
DLQ	I & S		5,840.70	.00	3,087.36	.00	8,928.06	.00	.00	.00	8,928.06
DLQ	TOTAL		39,344.99	.00	21,031.51	.00	60,376.50	10,572.01	.00	.00	70,948.51
CURR	M & O		139,137.77	.00	21,511.59	.00	160,649.36	4,224.54	.00	.00	164,873.90
CURR	I & S		57,086.62	.00	8,826.14	.00	65,912.76	.00	.00	.00	65,912.76
CURR	TOTAL		196,224.39	.00	30,337.73	.00	226,562.12	4,224.54	.00	.00	230,786.66

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	1,835.49	.00	128.48	.00	1,963.97	.00	.00	.00	1,963.97
	I & S	.170100	331.12	.00	23.18	.00	354.30	.00	.00	.00	354.30
	TOTAL	1.113000	2,166.61	.00	151.66	.00	2,318.27	.00	.00	.00	2,318.27
2021	M & O	.971900	1,230.93	.00	86.17	.00	1,317.10	.00	.00	.00	1,317.10
	I & S	.161300	204.29	.00	14.30	.00	218.59	.00	.00	.00	218.59
	TOTAL	1.133200	1,435.22	.00	100.47	.00	1,535.69	.00	.00	.00	1,535.69
ALL	M & O		3,066.42	.00	214.65	.00	3,281.07	.00	.00	.00	3,281.07
ALL	I & S		535.41	.00	37.48	.00	572.89	.00	.00	.00	572.89
ALL	TOTAL		3,601.83	.00	252.13	.00	3,853.96	.00	.00	.00	3,853.96
DLQ	M & O		3,066.42	.00	214.65	.00	3,281.07	.00	.00	.00	3,281.07
DLQ	I & S		535.41	.00	37.48	.00	572.89	.00	.00	.00	572.89
DLQ	TOTAL		3,601.83	.00	252.13	.00	3,853.96	.00	.00	.00	3,853.96
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	139,137.77	.00	21,511.59	.00	160,649.36	4,224.54	.00	.00	164,873.90
	I & S	.323800	57,086.62	.00	8,826.14	.00	65,912.76	.00	.00	.00	65,912.76
	TOTAL	1.113000	196,224.39	.00	30,337.73	.00	226,562.12	4,224.54	.00	.00	230,786.66
2022	M & O	.942900	23,883.29	.00	8,335.11	.00	32,218.40	6,731.08	.00	.00	38,949.48
	I & S	.170100	4,308.56	.00	1,503.64	.00	5,812.20	.00	.00	.00	5,812.20
	TOTAL	1.113000	28,191.85	.00	9,838.75	.00	38,030.60	6,731.08	.00	.00	44,761.68
2021	M & O	.971900	3,867.20	.00	1,979.30	.00	5,846.50	1,124.13	.00	.00	6,970.63
	I & S	.161300	641.88	.00	328.48	.00	970.36	.00	.00	.00	970.36
	TOTAL	1.133200	4,509.08	.00	2,307.78	.00	6,816.86	1,124.13	.00	.00	7,940.99
2020	M & O	1.028000	2,835.44	.00	1,455.14	.00	4,290.58	724.71	.00	.00	5,015.29
	I & S	.171300	472.48	.00	242.49	.00	714.97	.00	.00	.00	714.97
	TOTAL	1.199300	3,307.92	.00	1,697.63	.00	5,005.55	724.71	.00	.00	5,730.26
2019	M & O	1.068350	1,770.77	.00	1,150.98	.00	2,921.75	508.49	.00	.00	3,430.24
	I & S	.171200	283.76	.00	184.46	.00	468.22	.00	.00	.00	468.22
	TOTAL	1.239550	2,054.53	.00	1,335.44	.00	3,389.97	508.49	.00	.00	3,898.46
2018	M & O	1.170000	746.60	.00	574.88	.00	1,321.48	227.00	.00	.00	1,548.48
	I & S	.169800	108.35	.00	83.44	.00	191.79	.00	.00	.00	191.79
	TOTAL	1.339800	854.95	.00	658.32	.00	1,513.27	227.00	.00	.00	1,740.27
2017	M & O	1.170000	474.42	.00	422.24	.00	896.66	155.20	.00	.00	1,051.86
	I & S	.180200	73.07	.00	65.02	.00	138.09	.00	.00	.00	138.09
	TOTAL	1.350200	547.49	.00	487.26	.00	1,034.75	155.20	.00	.00	1,189.95
2016	M & O	1.170000	239.16	.00	241.55	.00	480.71	83.71	.00	.00	564.42
	I & S	.188200	38.47	.00	38.86	.00	77.33	.00	.00	.00	77.33
	TOTAL	1.358200	277.63	.00	280.41	.00	558.04	83.71	.00	.00	641.75
2015	M & O	1.170000	260.02	.00	259.40	.00	519.42	77.36	.00	.00	596.78
	I & S	.197200	43.82	.00	43.72	.00	87.54	.00	.00	.00	87.54
	TOTAL	1.367200	303.84	.00	303.12	.00	606.96	77.36	.00	.00	684.32
2014	M & O	1.170000	485.10	.00	512.28	.00	997.38	133.92	.00	.00	1,131.30
	I & S	.160000	66.32	.00	70.07	.00	136.39	.00	.00	.00	136.39
	TOTAL	1.330000	551.42	.00	582.35	.00	1,133.77	133.92	.00	.00	1,267.69
2013	M & O	1.170000	346.27	.00	382.67	.00	728.94	88.67	.00	.00	817.61
	I & S	.130000	38.47	.00	42.52	.00	80.99	.00	.00	.00	80.99
	TOTAL	1.300000	384.74	.00	425.19	.00	809.93	88.67	.00	.00	898.60
2012	M & O	1.170000	207.20	.00	308.73	.00	515.93	85.99	.00	.00	601.92
	I & S	.130000	23.02	.00	34.30	.00	57.32	.00	.00	.00	57.32
	TOTAL	1.300000	230.22	.00	343.03	.00	573.25	85.99	.00	.00	659.24

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	221.79	.00	357.06	.00	578.85	96.48	.00	.00	675.33
	I & S	.130000	24.64	.00	39.68	.00	64.32	.00	.00	.00	64.32
	TOTAL	1.300000	246.43	.00	396.74	.00	643.17	96.48	.00	.00	739.65
2010	M & O	1.040000	420.85	.00	556.07	.00	976.92	112.06	.00	.00	1,088.98
	I & S	.260000	105.20	.00	139.02	.00	244.22	.00	.00	.00	244.22
	TOTAL	1.300000	526.05	.00	695.09	.00	1,221.14	112.06	.00	.00	1,333.20
2009	M & O	1.040000	260.54	.00	468.90	.00	729.44	132.30	.00	.00	861.74
	I & S	.240000	60.13	.00	108.20	.00	168.33	.00	.00	.00	168.33
	TOTAL	1.280000	320.67	.00	577.10	.00	897.77	132.30	.00	.00	1,030.07
2008	M & O	1.040000	206.73	.00	407.27	.00	614.00	109.81	.00	.00	723.81
	I & S	.200000	39.76	.00	78.33	.00	118.09	.00	.00	.00	118.09
	TOTAL	1.240000	246.49	.00	485.60	.00	732.09	109.81	.00	.00	841.90
2007	M & O	1.040000	156.79	.00	326.14	.00	482.93	82.19	.00	.00	565.12
	I & S	.140000	21.11	.00	43.90	.00	65.01	.00	.00	.00	65.01
	TOTAL	1.180000	177.90	.00	370.04	.00	547.94	82.19	.00	.00	630.13
2006	M & O	1.337400	92.91	.00	205.34	.00	298.25	48.75	.00	.00	347.00
	I & S	.120000	8.34	.00	18.42	.00	26.76	.00	.00	.00	26.76
	TOTAL	1.457400	101.25	.00	223.76	.00	325.01	48.75	.00	.00	373.76
2004	M & O	1.463200	23.05	.00	48.56	.00	71.61	9.76	.00	.00	81.37
	I & S	.105900	1.67	.00	3.52	.00	5.19	.00	.00	.00	5.19
	TOTAL	1.569100	24.72	.00	52.08	.00	76.80	9.76	.00	.00	86.56
2003	M & O	1.463200	56.37	.00	109.25	.00	165.62	20.69	.00	.00	186.31
	I & S	.120900	4.66	.00	9.03	.00	13.69	.00	.00	.00	13.69
	TOTAL	1.584100	61.03	.00	118.28	.00	179.31	20.69	.00	.00	200.00
2000	M & O	1.400000	3.05	.00	6.74	.00	9.79	1.18	.00	.00	10.97
	I & S	.134100	.29	.00	.65	.00	.94	.00	.00	.00	.94
	TOTAL	1.534100	3.34	.00	7.39	.00	10.73	1.18	.00	.00	11.91
1992	M & O	.250000	13.16	.00	51.19	.00	64.35	18.53	.00	.00	82.88
	I & S	.230000	12.11	.00	47.09	.00	59.20	.00	.00	.00	59.20
	TOTAL	.480000	25.27	.00	98.28	.00	123.55	18.53	.00	.00	142.08
ALL	M & O		175,708.48	.00	39,670.39	.00	215,378.87	14,796.55	.00	.00	230,175.42
ALL	I & S		63,462.73	.00	11,950.98	.00	75,413.71	.00	.00	.00	75,413.71
ALL	TOTAL		239,171.21	.00	51,621.37	.00	290,792.58	14,796.55	.00	.00	305,589.13

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07/03/2024 12:15:41 4586629  
 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL  
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 06/01/2024 THRU 06/30/2024  
 JURISDICTION: 0048 MISSION CISD

PAGE: 76  
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
DLQ	M & O		36,570.71	.00	18,158.80	.00	54,729.51	10,572.01	.00	.00	65,301.52
DLQ	I & S		6,376.11	.00	3,124.84	.00	9,500.95	.00	.00	.00	9,500.95
DLQ	TOTAL		42,946.82	.00	21,283.64	.00	64,230.46	10,572.01	.00	.00	74,802.47
CURR	M & O		139,137.77	.00	21,511.59	.00	160,649.36	4,224.54	.00	.00	164,873.90
CURR	I & S		57,086.62	.00	8,826.14	.00	65,912.76	.00	.00	.00	65,912.76
CURR	TOTAL		196,224.39	.00	30,337.73	.00	226,562.12	4,224.54	.00	.00	230,786.66

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	23,799,767	2,893,204,029	01.113000	31,157,434.06	24,600
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	28,632.12-	31,157,434.06	196,224.39	29,152,558.21	2,004,875.85	93.57	0.00
2022	1,704,688.99	9,905.05-	198,918.50-	26,025.24	812,395.99	693,374.50	53.95	0.00
2021	582,833.30	2,493.04-	57,170.76-	3,073.86	168,304.56	357,357.98	32.02	0.00
2020	321,644.61	.00	3,027.95-	3,307.92	83,715.58	234,901.08	26.27	224.87-
2019	238,339.18	.00	3,296.12-	2,054.53	47,482.40	187,560.66	20.20	232.42-
2018	187,023.40	.00	19,805.25-	854.95	25,013.63	142,204.52	14.96	241.16-
2017	143,937.47	.00	9,655.29-	547.49	21,073.05	113,209.13	15.69	6,805.01-
2016	133,042.47	.00	8,375.47-	277.63	19,082.78	105,584.22	15.31	6,845.33-
2015	117,482.62	.00	6,011.76-	303.84	16,434.42	95,036.44	14.74	5,670.78-
2014	106,563.98	.00	5,735.99-	551.42	9,654.44	91,173.55	9.58	5,506.64-
2013	92,659.96	.00	5,534.54-	384.74	5,851.14	81,274.28	6.72	5,403.63-
2012	92,668.25	.00	5,622.04-	230.22	4,809.75	82,236.46	5.53	5,492.12-
2011	86,976.48	.00	5,629.61-	246.43	6,081.49	75,265.38	7.48	5,538.14-
2010	82,213.89	.00	5,457.52-	526.05	3,319.34	73,437.03	4.32	5,373.23-
2009	85,249.15	.00	12,271.39-	320.67	3,012.56	69,965.20	4.13	6,220.80-
2008	83,587.03	.00	8,951.15-	246.49	5,649.42	68,986.46	7.57	2,484.34-
2007	70,415.11	.00	2,048.29-	177.90	3,302.95	65,063.87	4.83	0.00
2006	68,999.22	.00	2,534.73-	101.25	3,451.77	63,012.72	5.19	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	24.72	1,371.48	54,426.21	2.46	0.00
2003	40,897.50	.00	249.62-	61.03	1,337.70	39,310.18	3.29	0.00
2002	191,138.31	.00	17,965.63-	28.61	976.48	172,196.20	.56	0.00
****	4,552,157.23	41,030.21-	30,773,834.44	235,569.38	30,395,419.01	4,930,572.66		56,038.47-
CURR	0.00	28,632.12-	31,157,434.06	196,224.39	29,152,558.21	2,004,875.85		0.00
DELQ	4,552,157.23	12,398.09-	383,599.62-	39,344.99	1,242,860.80	2,925,696.81		56,038.47-

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0 0	01.113000	29,739.00	0
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	14,656.90	29,739.00	0.00	0.00	29,739.00		0.00
2022	12,781.60	14,670.09	41,425.75	2,166.61	24,435.44	29,771.91	45.08	0.00
2021	7,755.84	13,923.54	32,701.42	1,435.22	26,533.72	13,923.54	65.58	0.00
2020	8,210.13	.00	17,039.67	0.00	25,249.80	0.00		0.00
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	43,250.53	120,905.84	3,601.83	76,218.96	78,452.50		0.00
CURR	0.00	14,656.90	29,739.00	0.00	0.00	29,739.00		0.00
DELQ	33,765.62	28,593.63	91,166.84	3,601.83	76,218.96	48,713.50		0.00

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	23,799,767	2,893,204,029	01.113000	31,187,173.06	24,600
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	13,975.22-	31,187,173.06	196,224.39	29,152,558.21	2,034,614.85	93.48	0.00
2022	1,717,470.59	4,765.04	157,492.75-	28,191.85	836,831.43	723,146.41	53.64	0.00
2021	590,589.14	11,430.50	24,469.34-	4,509.08	194,838.28	371,281.52	34.42	0.00
2020	329,854.74	.00	14,011.72	3,307.92	108,965.38	234,901.08	31.69	224.87-
2019	239,997.36	.00	3,296.12-	2,054.53	47,482.40	189,218.84	20.06	232.42-
2018	188,660.70	.00	19,805.25-	854.95	25,013.63	143,841.82	14.81	241.16-
2017	145,660.04	.00	9,655.29-	547.49	21,073.05	114,931.70	15.49	6,805.01-
2016	133,042.47	.00	8,375.47-	277.63	19,082.78	105,584.22	15.31	6,845.33-
2015	117,482.62	.00	6,011.76-	303.84	16,434.42	95,036.44	14.74	5,670.78-
2014	106,563.98	.00	5,735.99-	551.42	9,654.44	91,173.55	9.58	5,506.64-
2013	92,659.96	.00	5,534.54-	384.74	5,851.14	81,274.28	6.72	5,403.63-
2012	92,668.25	.00	5,622.04-	230.22	4,809.75	82,236.46	5.53	5,492.12-
2011	86,976.48	.00	5,629.61-	246.43	6,081.49	75,265.38	7.48	5,538.14-
2010	82,213.89	.00	5,457.52-	526.05	3,319.34	73,437.03	4.32	5,373.23-
2009	85,249.15	.00	12,271.39-	320.67	3,012.56	69,965.20	4.13	6,220.80-
2008	83,587.03	.00	8,951.15-	246.49	5,649.42	68,986.46	7.57	2,484.34-
2007	70,415.11	.00	2,048.29-	177.90	3,302.95	65,063.87	4.83	0.00
2006	68,999.22	.00	2,534.73-	101.25	3,451.77	63,012.72	5.19	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	24.72	1,371.48	54,426.21	2.46	0.00
2003	40,897.50	.00	249.62-	61.03	1,337.70	39,310.18	3.29	0.00
2002	191,138.31	.00	17,965.63-	28.61	976.48	172,196.20	.56	0.00
****	4,585,922.85	2,220.32	30,894,740.28	239,171.21	30,471,637.97	5,009,025.16		56,038.47-
CURR	0.00	13,975.22-	31,187,173.06	196,224.39	29,152,558.21	2,034,614.85		0.00
DELQ	4,585,922.85	16,195.54	292,432.78-	42,946.82	1,319,079.76	2,974,410.31		56,038.47-

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	23,799,767	2,893,204,029	1.113000	31,157,434.06	24,600
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	28,632.12-	31,157,434.06	196,224.39	29,152,558.21	2,004,875.85	93.57	0.00
	ADJUSTMENT REFUNDS	20,527.41-	213,449.47-					
2022	1,704,688.99	9,905.05-	198,918.50-	26,025.24	812,395.99	693,374.50	53.95	0.00
	ADJUSTMENT REFUNDS	9,905.05-	170,696.90-					
2021	582,833.30	2,493.04-	57,170.76-	3,073.86	168,304.56	357,357.98	32.02	0.00
	ADJUSTMENT REFUNDS	2,606.36-	52,973.08-					
2020	321,644.61	.00	3,027.95-	3,307.92	83,715.58	234,901.08	26.27	224.87-
	ADJUSTMENT REFUNDS	.00	2,624.76-					
2019	238,339.18	.00	3,296.12-	2,054.53	47,482.40	187,560.66	20.20	232.42-
	ADJUSTMENT REFUNDS	.00	2,586.02-					
2018	187,023.40	.00	19,805.25-	854.95	25,013.63	142,204.52	14.96	241.16-
2017	143,937.47	.00	9,655.29-	547.49	21,073.05	113,209.13	15.69	6,805.01-
2016	133,042.47	.00	8,375.47-	277.63	19,082.78	105,584.22	15.31	6,845.33-
2015	117,482.62	.00	6,011.76-	303.84	16,434.42	95,036.44	14.74	5,670.78-
2014	106,563.98	.00	5,735.99-	551.42	9,654.44	91,173.55	9.58	5,506.64-
2013	92,659.96	.00	5,534.54-	384.74	5,851.14	81,274.28	6.72	5,403.63-
2012	92,668.25	.00	5,622.04-	230.22	4,809.75	82,236.46	5.53	5,492.12-
2011	86,976.48	.00	5,629.61-	246.43	6,081.49	75,265.38	7.48	5,538.14-
2010	82,213.89	.00	5,457.52-	526.05	3,319.34	73,437.03	4.32	5,373.23-
2009	85,249.15	.00	12,271.39-	320.67	3,012.56	69,965.20	4.13	6,220.80-
2008	83,587.03	.00	8,951.15-	246.49	5,649.42	68,986.46	7.57	2,484.34-
2007	70,415.11	.00	2,048.29-	177.90	3,302.95	65,063.87	4.83	0.00
2006	68,999.22	.00	2,534.73-	101.25	3,451.77	63,012.72	5.19	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	24.72	1,371.48	54,426.21	2.46	0.00
2003	40,897.50	.00	249.62-	61.03	1,337.70	39,310.18	3.29	0.00
2002	191,138.31	.00	17,965.63-	28.61	976.48	172,196.20	.56	0.00
****	4,552,157.23	41,030.21-	30,773,834.44	235,569.38	30,395,419.01	4,930,572.66		56,038.47-
	ADJUSTMENT REFUNDS	33,038.82-	442,330.23-					

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 06/01/2024 TO 06/30/2024

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	0	0	0	1.113000	29,739.00	0
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	14,656.90	29,739.00	0.00	0.00	29,739.00		0.00
ADJUSTMENT REFUNDS		20,527.41-	213,449.47-					
2022	12,781.60	14,670.09	41,425.75	2,166.61	24,435.44	29,771.91	45.08	0.00
ADJUSTMENT REFUNDS		9,905.05-	170,696.90-					
2021	7,755.84	13,923.54	32,701.42	1,435.22	26,533.72	13,923.54	65.58	0.00
ADJUSTMENT REFUNDS		2,606.36-	52,973.08-					
2020	8,210.13	.00	17,039.67	0.00	25,249.80	0.00		0.00
ADJUSTMENT REFUNDS		.00	2,624.76-					
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
ADJUSTMENT REFUNDS		.00	2,586.02-					
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	43,250.53	120,905.84	3,601.83	76,218.96	78,452.50		0.00
ADJUSTMENT REFUNDS		33,038.82-	442,330.23-					

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
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CURRENT YEAR	2,869,404,262	23,799,767	2,893,204,029	1.113000	31,187,173.06	24,600
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
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2023	0.00	13,975.22-	31,187,173.06	196,224.39	29,152,558.21	2,034,614.85	93.48	0.00
ADJUSTMENT REFUNDS		20,527.41-	213,449.47-					
2022	1,717,470.59	4,765.04	157,492.75-	28,191.85	836,831.43	723,146.41	53.64	0.00
ADJUSTMENT REFUNDS		9,905.05-	170,696.90-					
2021	590,589.14	11,430.50	24,469.34-	4,509.08	194,838.28	371,281.52	34.42	0.00
ADJUSTMENT REFUNDS		2,606.36-	52,973.08-					
2020	329,854.74	.00	14,011.72	3,307.92	108,965.38	234,901.08	31.69	224.87-
ADJUSTMENT REFUNDS		.00	2,624.76-					
2019	239,997.36	.00	3,296.12-	2,054.53	47,482.40	189,218.84	20.06	232.42-
ADJUSTMENT REFUNDS		.00	2,586.02-					
2018	188,660.70	.00	19,805.25-	854.95	25,013.63	143,841.82	14.81	241.16-
2017	145,660.04	.00	9,655.29-	547.49	21,073.05	114,931.70	15.49	6,805.01-
2016	133,042.47	.00	8,375.47-	277.63	19,082.78	105,584.22	15.31	6,845.33-
2015	117,482.62	.00	6,011.76-	303.84	16,434.42	95,036.44	14.74	5,670.78-
2014	106,563.98	.00	5,735.99-	551.42	9,654.44	91,173.55	9.58	5,506.64-
2013	92,659.96	.00	5,534.54-	384.74	5,851.14	81,274.28	6.72	5,403.63-
2012	92,668.25	.00	5,622.04-	230.22	4,809.75	82,236.46	5.53	5,492.12-
2011	86,976.48	.00	5,629.61-	246.43	6,081.49	75,265.38	7.48	5,538.14-
2010	82,213.89	.00	5,457.52-	526.05	3,319.34	73,437.03	4.32	5,373.23-
2009	85,249.15	.00	12,271.39-	320.67	3,012.56	69,965.20	4.13	6,220.80-
2008	83,587.03	.00	8,951.15-	246.49	5,649.42	68,986.46	7.57	2,484.34-
2007	70,415.11	.00	2,048.29-	177.90	3,302.95	65,063.87	4.83	0.00
2006	68,999.22	.00	2,534.73-	101.25	3,451.77	63,012.72	5.19	0.00
2005	63,387.26	.00	2,726.65-	0.00	539.87	60,120.74	.89	0.00
2004	58,409.05	.00	2,611.36-	24.72	1,371.48	54,426.21	2.46	0.00
2003	40,897.50	.00	249.62-	61.03	1,337.70	39,310.18	3.29	0.00
2002	191,138.31	.00	17,965.63-	28.61	976.48	172,196.20	.56	0.00
****	4,585,922.85	2,220.32	30,894,740.28	239,171.21	30,471,637.97	5,009,025.16		56,038.47-
ADJUSTMENT REFUNDS		33,038.82-	442,330.23-					

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	20,671,338.05	.00	192,952.22	.00	20,864,290.27	14,357.63	.00	.00	20,878,647.90
	I & S	.323800	8,481,220.16	.00	79,166.47	.00	8,560,386.63	.00	.00	.00	8,560,386.63
	TOTAL	1.113000	29,152,558.21	.00	272,118.69	.00	29,424,676.90	14,357.63	.00	.00	29,439,034.53
2022	M & O	.942900	688,237.59	.00	168,240.18	.00	856,477.77	162,977.31	.00	.00	1,019,455.08
	I & S	.170100	124,158.40	.00	30,350.75	.00	154,509.15	.00	.00	.00	154,509.15
	TOTAL	1.113000	812,395.99	.00	198,590.93	.00	1,010,986.92	162,977.31	.00	.00	1,173,964.23
2021	M & O	.971900	144,347.16	.00	60,209.55	.00	204,556.71	40,464.06	.00	.00	245,020.77
	I & S	.161300	23,957.40	.00	9,992.63	.00	33,950.03	.00	.00	.00	33,950.03
	TOTAL	1.133200	168,304.56	.00	70,202.18	.00	238,506.74	40,464.06	.00	.00	278,970.80
2020	M & O	1.028000	71,758.21	.00	32,730.30	.00	104,488.51	17,680.70	.00	.00	122,169.21
	I & S	.171300	11,957.37	.00	5,454.05	.00	17,411.42	.00	.00	.00	17,411.42
	TOTAL	1.199300	83,715.58	.00	38,184.35	.00	121,899.93	17,680.70	.00	.00	139,580.63
2019	M & O	1.068350	40,924.37	.00	24,053.34	.00	64,977.71	11,145.75	.00	.00	76,123.46
	I & S	.171200	6,558.03	.00	3,854.51	.00	10,412.54	.00	.00	.00	10,412.54
	TOTAL	1.239550	47,482.40	.00	27,907.85	.00	75,390.25	11,145.75	.00	.00	86,536.00
2018	M & O	1.170000	21,843.53	.00	14,616.29	.00	36,459.82	5,811.95	.00	.00	42,271.77
	I & S	.169800	3,170.10	.00	2,121.23	.00	5,291.33	.00	.00	.00	5,291.33
	TOTAL	1.339800	25,013.63	.00	16,737.52	.00	41,751.15	5,811.95	.00	.00	47,563.10
2017	M & O	1.170000	18,260.65	.00	14,345.89	.00	32,606.54	5,357.75	.00	.00	37,964.29
	I & S	.180200	2,812.40	.00	2,209.51	.00	5,021.91	.00	.00	.00	5,021.91
	TOTAL	1.350200	21,073.05	.00	16,555.40	.00	37,628.45	5,357.75	.00	.00	42,986.20
2016	M & O	1.170000	16,438.55	.00	14,622.12	.00	31,060.67	5,059.58	.00	.00	36,120.25
	I & S	.188200	2,644.23	.00	2,352.04	.00	4,996.27	.00	.00	.00	4,996.27
	TOTAL	1.358200	19,082.78	.00	16,974.16	.00	36,056.94	5,059.58	.00	.00	41,116.52
2015	M & O	1.170000	14,063.93	.00	14,285.68	.00	28,349.61	4,784.36	.00	.00	33,133.97
	I & S	.197200	2,370.49	.00	2,407.81	.00	4,778.30	.00	.00	.00	4,778.30
	TOTAL	1.367200	16,434.42	.00	16,693.49	.00	33,127.91	4,784.36	.00	.00	37,912.27
2014	M & O	1.170000	8,493.03	.00	7,776.33	.00	16,269.36	1,909.92	.00	.00	18,179.28
	I & S	.160000	1,161.41	.00	1,063.41	.00	2,224.82	.00	.00	.00	2,224.82
	TOTAL	1.330000	9,654.44	.00	8,839.74	.00	18,494.18	1,909.92	.00	.00	20,404.10
2013	M & O	1.170000	5,265.99	.00	5,103.81	.00	10,369.80	960.79	.00	.00	11,330.59
	I & S	.130000	585.15	.00	567.12	.00	1,152.27	.00	.00	.00	1,152.27
	TOTAL	1.300000	5,851.14	.00	5,670.93	.00	11,522.07	960.79	.00	.00	12,482.86
2012	M & O	1.170000	4,328.76	.00	5,191.46	.00	9,520.22	1,061.36	.00	.00	10,581.58
	I & S	.130000	480.99	.00	576.84	.00	1,057.83	.00	.00	.00	1,057.83
	TOTAL	1.300000	4,809.75	.00	5,768.30	.00	10,578.05	1,061.36	.00	.00	11,639.41

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	5,473.34	.00	7,475.91	.00	12,949.25	1,802.41	.00	.00	14,751.66
	I & S	.130000	608.15	.00	830.69	.00	1,438.84	.00	.00	.00	1,438.84
	TOTAL	1.300000	6,081.49	.00	8,306.60	.00	14,388.09	1,802.41	.00	.00	16,190.50
2010	M & O	1.040000	2,655.49	.00	3,720.54	.00	6,376.03	894.74	.00	.00	7,270.77
	I & S	.260000	663.85	.00	930.13	.00	1,593.98	.00	.00	.00	1,593.98
	TOTAL	1.300000	3,319.34	.00	4,650.67	.00	7,970.01	894.74	.00	.00	8,864.75
2009	M & O	1.040000	2,447.69	.00	3,678.44	.00	6,126.13	810.96	.00	.00	6,937.09
	I & S	.240000	564.87	.00	848.88	.00	1,413.75	.00	.00	.00	1,413.75
	TOTAL	1.280000	3,012.56	.00	4,527.32	.00	7,539.88	810.96	.00	.00	8,350.84
2008	M & O	1.040000	4,738.22	.00	8,717.10	.00	13,455.32	2,217.72	.00	.00	15,673.04
	I & S	.200000	911.20	.00	1,676.38	.00	2,587.58	.00	.00	.00	2,587.58
	TOTAL	1.240000	5,649.42	.00	10,393.48	.00	16,042.90	2,217.72	.00	.00	18,260.62
2007	M & O	1.040000	2,911.07	.00	5,838.48	.00	8,749.55	1,483.41	.00	.00	10,232.96
	I & S	.140000	391.88	.00	785.93	.00	1,177.81	.00	.00	.00	1,177.81
	TOTAL	1.180000	3,302.95	.00	6,624.41	.00	9,927.36	1,483.41	.00	.00	11,410.77
2006	M & O	1.337400	3,167.55	.00	6,724.53	.00	9,892.08	1,614.64	.00	.00	11,506.72
	I & S	.120000	284.22	.00	603.37	.00	887.59	.00	.00	.00	887.59
	TOTAL	1.457400	3,451.77	.00	7,327.90	.00	10,779.67	1,614.64	.00	.00	12,394.31
2005	M & O	1.463200	505.33	.00	1,126.93	.00	1,632.26	258.01	.00	.00	1,890.27
	I & S	.100000	34.54	.00	77.02	.00	111.56	.00	.00	.00	111.56
	TOTAL	1.563200	539.87	.00	1,203.95	.00	1,743.82	258.01	.00	.00	2,001.83
2004	M & O	1.463200	1,278.92	.00	2,868.43	.00	4,147.35	607.89	.00	.00	4,755.24
	I & S	.105900	92.56	.00	207.64	.00	300.20	.00	.00	.00	300.20
	TOTAL	1.569100	1,371.48	.00	3,076.07	.00	4,447.55	607.89	.00	.00	5,055.44
2003	M & O	1.463200	1,235.63	.00	2,913.36	.00	4,148.99	634.01	.00	.00	4,783.00
	I & S	.120900	102.07	.00	240.74	.00	342.81	.00	.00	.00	342.81
	TOTAL	1.584100	1,337.70	.00	3,154.10	.00	4,491.80	634.01	.00	.00	5,125.81
2002	M & O	1.450000	311.21	.00	822.93	.00	1,134.14	185.85	.00	.00	1,319.99
	I & S	.134100	28.78	.00	76.11	.00	104.89	.00	.00	.00	104.89
	TOTAL	1.584100	339.99	.00	899.04	.00	1,239.03	185.85	.00	.00	1,424.88
2001	M & O	1.439400	37.40	.00	92.57	.00	129.97	18.72	.00	.00	148.69
	I & S	.094700	2.46	.00	6.09	.00	8.55	.00	.00	.00	8.55
	TOTAL	1.534100	39.86	.00	98.66	.00	138.52	18.72	.00	.00	157.24
2000	M & O	1.400000	132.62	.00	368.49	.00	501.11	80.40	.00	.00	581.51
	I & S	.134100	12.69	.00	35.31	.00	48.00	.00	.00	.00	48.00
	TOTAL	1.534100	145.31	.00	403.80	.00	549.11	80.40	.00	.00	629.51

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1999	M & O	1.420800	25.57	.00	75.45	.00	101.02	16.05	.00	.00	117.07
	I & S	.084200	1.52	.00	4.47	.00	5.99	.00	.00	.00	5.99
	TOTAL	1.505000	27.09	.00	79.92	.00	107.01	16.05	.00	.00	123.06
1998	M & O	1.231000	22.16	.00	68.03	.00	90.19	16.54	.00	.00	106.73
	I & S	.274000	4.93	.00	15.14	.00	20.07	.00	.00	.00	20.07
	TOTAL	1.505000	27.09	.00	83.17	.00	110.26	16.54	.00	.00	126.80
1996	M & O	1.248600	9.49	.00	20.32	.00	29.81	.00	.00	.00	29.81
	I & S	.206400	1.57	.00	3.36	.00	4.93	.00	.00	.00	4.93
	TOTAL	1.455000	11.06	.00	23.68	.00	34.74	.00	.00	.00	34.74
1992	M & O	.250000	96.35	.00	317.37	.00	413.72	101.02	.00	.00	514.74
	I & S	.230000	88.65	.00	291.99	.00	380.64	.00	.00	.00	380.64
	TOTAL	.480000	185.00	.00	609.36	.00	794.36	101.02	.00	.00	895.38
1991	M & O	.230000	96.35	.00	334.10	.00	430.45	117.23	.00	.00	547.68
	I & S	.250000	104.73	.00	363.17	.00	467.90	.00	.00	.00	467.90
	TOTAL	.480000	201.08	.00	697.27	.00	898.35	117.23	.00	.00	1,015.58
ALL	M & O		21,730,444.21	.00	599,290.15	.00	22,329,734.36	282,430.76	.00	.00	22,612,165.12
ALL	I & S		8,664,974.80	.00	147,112.79	.00	8,812,087.59	.00	.00	.00	8,812,087.59
ALL	TOTAL		30,395,419.01	.00	746,402.94	.00	31,141,821.95	282,430.76	.00	.00	31,424,252.71
DLQ	M & O		1,059,106.16	.00	406,337.93	.00	1,465,444.09	268,073.13	.00	.00	1,733,517.22
DLQ	I & S		183,754.64	.00	67,946.32	.00	251,700.96	.00	.00	.00	251,700.96
DLQ	TOTAL		1,242,860.80	.00	474,284.25	.00	1,717,145.05	268,073.13	.00	.00	1,985,218.18
CURR	M & O		20,671,338.05	.00	192,952.22	.00	20,864,290.27	14,357.63	.00	.00	20,878,647.90
CURR	I & S		8,481,220.16	.00	79,166.47	.00	8,560,386.63	.00	.00	.00	8,560,386.63
CURR	TOTAL		29,152,558.21	.00	272,118.69	.00	29,424,676.90	14,357.63	.00	.00	29,439,034.53

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07/03/2024 13:47:10 4586750  
 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL  
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 07/01/2023 THRU 06/30/2024  
 JURISDICTION: 0048 MISSION CISD

AG ROLLBACK ONLY PAGE: 22

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	20,700.98	.00	757.97	.00	21,458.95	.00	.00	.00	21,458.95
	I & S	.170100	3,734.46	.00	136.74	.00	3,871.20	.00	.00	.00	3,871.20
	TOTAL	1.113000	24,435.44	.00	894.71	.00	25,330.15	.00	.00	.00	25,330.15
2021	M & O	.971900	22,756.90	.00	441.50	.00	23,198.40	.00	.00	.00	23,198.40
	I & S	.161300	3,776.82	.00	73.27	.00	3,850.09	.00	.00	.00	3,850.09
	TOTAL	1.133200	26,533.72	.00	514.77	.00	27,048.49	.00	.00	.00	27,048.49
2020	M & O	1.028000	21,643.28	.00	375.93	.00	22,019.21	.00	.00	.00	22,019.21
	I & S	.171300	3,606.52	.00	62.64	.00	3,669.16	.00	.00	.00	3,669.16
	TOTAL	1.199300	25,249.80	.00	438.57	.00	25,688.37	.00	.00	.00	25,688.37
ALL	M & O		65,101.16	.00	1,575.40	.00	66,676.56	.00	.00	.00	66,676.56
ALL	I & S		11,117.80	.00	272.65	.00	11,390.45	.00	.00	.00	11,390.45
ALL	TOTAL		76,218.96	.00	1,848.05	.00	78,067.01	.00	.00	.00	78,067.01
DLQ	M & O		65,101.16	.00	1,575.40	.00	66,676.56	.00	.00	.00	66,676.56
DLQ	I & S		11,117.80	.00	272.65	.00	11,390.45	.00	.00	.00	11,390.45
DLQ	TOTAL		76,218.96	.00	1,848.05	.00	78,067.01	.00	.00	.00	78,067.01
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	20,671,338.05	.00	192,952.22	.00	20,864,290.27	14,357.63	.00	.00	20,878,647.90
	I & S	.323800	8,481,220.16	.00	79,166.47	.00	8,560,386.63	.00	.00	.00	8,560,386.63
	TOTAL	1.113000	29,152,558.21	.00	272,118.69	.00	29,424,676.90	14,357.63	.00	.00	29,439,034.53
2022	M & O	.942900	708,938.57	.00	168,998.15	.00	877,936.72	162,977.31	.00	.00	1,040,914.03
	I & S	.170100	127,892.86	.00	30,487.49	.00	158,380.35	.00	.00	.00	158,380.35
	TOTAL	1.113000	836,831.43	.00	199,485.64	.00	1,036,317.07	162,977.31	.00	.00	1,199,294.38
2021	M & O	.971900	167,104.06	.00	60,651.05	.00	227,755.11	40,464.06	.00	.00	268,219.17
	I & S	.161300	27,734.22	.00	10,065.90	.00	37,800.12	.00	.00	.00	37,800.12
	TOTAL	1.133200	194,838.28	.00	70,716.95	.00	265,555.23	40,464.06	.00	.00	306,019.29
2020	M & O	1.028000	93,401.49	.00	33,106.23	.00	126,507.72	17,680.70	.00	.00	144,188.42
	I & S	.171300	15,563.89	.00	5,516.69	.00	21,080.58	.00	.00	.00	21,080.58
	TOTAL	1.199300	108,965.38	.00	38,622.92	.00	147,588.30	17,680.70	.00	.00	165,269.00
2019	M & O	1.068350	40,924.37	.00	24,053.34	.00	64,977.71	11,145.75	.00	.00	76,123.46
	I & S	.171200	6,558.03	.00	3,854.51	.00	10,412.54	.00	.00	.00	10,412.54
	TOTAL	1.239550	47,482.40	.00	27,907.85	.00	75,390.25	11,145.75	.00	.00	86,536.00
2018	M & O	1.170000	21,843.53	.00	14,616.29	.00	36,459.82	5,811.95	.00	.00	42,271.77
	I & S	.169800	3,170.10	.00	2,121.23	.00	5,291.33	.00	.00	.00	5,291.33
	TOTAL	1.339800	25,013.63	.00	16,737.52	.00	41,751.15	5,811.95	.00	.00	47,563.10
2017	M & O	1.170000	18,260.65	.00	14,345.89	.00	32,606.54	5,357.75	.00	.00	37,964.29
	I & S	.180200	2,812.40	.00	2,209.51	.00	5,021.91	.00	.00	.00	5,021.91
	TOTAL	1.350200	21,073.05	.00	16,555.40	.00	37,628.45	5,357.75	.00	.00	42,986.20
2016	M & O	1.170000	16,438.55	.00	14,622.12	.00	31,060.67	5,059.58	.00	.00	36,120.25
	I & S	.188200	2,644.23	.00	2,352.04	.00	4,996.27	.00	.00	.00	4,996.27
	TOTAL	1.358200	19,082.78	.00	16,974.16	.00	36,056.94	5,059.58	.00	.00	41,116.52
2015	M & O	1.170000	14,063.93	.00	14,285.68	.00	28,349.61	4,784.36	.00	.00	33,133.97
	I & S	.197200	2,370.49	.00	2,407.81	.00	4,778.30	.00	.00	.00	4,778.30
	TOTAL	1.367200	16,434.42	.00	16,693.49	.00	33,127.91	4,784.36	.00	.00	37,912.27
2014	M & O	1.170000	8,493.03	.00	7,776.33	.00	16,269.36	1,909.92	.00	.00	18,179.28
	I & S	.160000	1,161.41	.00	1,063.41	.00	2,224.82	.00	.00	.00	2,224.82
	TOTAL	1.330000	9,654.44	.00	8,839.74	.00	18,494.18	1,909.92	.00	.00	20,404.10
2013	M & O	1.170000	5,265.99	.00	5,103.81	.00	10,369.80	960.79	.00	.00	11,330.59
	I & S	.130000	585.15	.00	567.12	.00	1,152.27	.00	.00	.00	1,152.27
	TOTAL	1.300000	5,851.14	.00	5,670.93	.00	11,522.07	960.79	.00	.00	12,482.86
2012	M & O	1.170000	4,328.76	.00	5,191.46	.00	9,520.22	1,061.36	.00	.00	10,581.58
	I & S	.130000	480.99	.00	576.84	.00	1,057.83	.00	.00	.00	1,057.83
	TOTAL	1.300000	4,809.75	.00	5,768.30	.00	10,578.05	1,061.36	.00	.00	11,639.41

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	5,473.34	.00	7,475.91	.00	12,949.25	1,802.41	.00	.00	14,751.66
	I & S	.130000	608.15	.00	830.69	.00	1,438.84	.00	.00	.00	1,438.84
	TOTAL	1.300000	6,081.49	.00	8,306.60	.00	14,388.09	1,802.41	.00	.00	16,190.50
2010	M & O	1.040000	2,655.49	.00	3,720.54	.00	6,376.03	894.74	.00	.00	7,270.77
	I & S	.260000	663.85	.00	930.13	.00	1,593.98	.00	.00	.00	1,593.98
	TOTAL	1.300000	3,319.34	.00	4,650.67	.00	7,970.01	894.74	.00	.00	8,864.75
2009	M & O	1.040000	2,447.69	.00	3,678.44	.00	6,126.13	810.96	.00	.00	6,937.09
	I & S	.240000	564.87	.00	848.88	.00	1,413.75	.00	.00	.00	1,413.75
	TOTAL	1.280000	3,012.56	.00	4,527.32	.00	7,539.88	810.96	.00	.00	8,350.84
2008	M & O	1.040000	4,738.22	.00	8,717.10	.00	13,455.32	2,217.72	.00	.00	15,673.04
	I & S	.200000	911.20	.00	1,676.38	.00	2,587.58	.00	.00	.00	2,587.58
	TOTAL	1.240000	5,649.42	.00	10,393.48	.00	16,042.90	2,217.72	.00	.00	18,260.62
2007	M & O	1.040000	2,911.07	.00	5,838.48	.00	8,749.55	1,483.41	.00	.00	10,232.96
	I & S	.140000	391.88	.00	785.93	.00	1,177.81	.00	.00	.00	1,177.81
	TOTAL	1.180000	3,302.95	.00	6,624.41	.00	9,927.36	1,483.41	.00	.00	11,410.77
2006	M & O	1.337400	3,167.55	.00	6,724.53	.00	9,892.08	1,614.64	.00	.00	11,506.72
	I & S	.120000	284.22	.00	603.37	.00	887.59	.00	.00	.00	887.59
	TOTAL	1.457400	3,451.77	.00	7,327.90	.00	10,779.67	1,614.64	.00	.00	12,394.31
2005	M & O	1.463200	505.33	.00	1,126.93	.00	1,632.26	258.01	.00	.00	1,890.27
	I & S	.100000	34.54	.00	77.02	.00	111.56	.00	.00	.00	111.56
	TOTAL	1.563200	539.87	.00	1,203.95	.00	1,743.82	258.01	.00	.00	2,001.83
2004	M & O	1.463200	1,278.92	.00	2,868.43	.00	4,147.35	607.89	.00	.00	4,755.24
	I & S	.105900	92.56	.00	207.64	.00	300.20	.00	.00	.00	300.20
	TOTAL	1.569100	1,371.48	.00	3,076.07	.00	4,447.55	607.89	.00	.00	5,055.44
2003	M & O	1.463200	1,235.63	.00	2,913.36	.00	4,148.99	634.01	.00	.00	4,783.00
	I & S	.120900	102.07	.00	240.74	.00	342.81	.00	.00	.00	342.81
	TOTAL	1.584100	1,337.70	.00	3,154.10	.00	4,491.80	634.01	.00	.00	5,125.81
2002	M & O	1.450000	311.21	.00	822.93	.00	1,134.14	185.85	.00	.00	1,319.99
	I & S	.134100	28.78	.00	76.11	.00	104.89	.00	.00	.00	104.89
	TOTAL	1.584100	339.99	.00	899.04	.00	1,239.03	185.85	.00	.00	1,424.88
2001	M & O	1.439400	37.40	.00	92.57	.00	129.97	18.72	.00	.00	148.69
	I & S	.094700	2.46	.00	6.09	.00	8.55	.00	.00	.00	8.55
	TOTAL	1.534100	39.86	.00	98.66	.00	138.52	18.72	.00	.00	157.24
2000	M & O	1.400000	132.62	.00	368.49	.00	501.11	80.40	.00	.00	581.51
	I & S	.134100	12.69	.00	35.31	.00	48.00	.00	.00	.00	48.00
	TOTAL	1.534100	145.31	.00	403.80	.00	549.11	80.40	.00	.00	629.51

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1999	M & O	1.420800	25.57	.00	75.45	.00	101.02	16.05	.00	.00	117.07
	I & S	.084200	1.52	.00	4.47	.00	5.99	.00	.00	.00	5.99
	TOTAL	1.505000	27.09	.00	79.92	.00	107.01	16.05	.00	.00	123.06
1998	M & O	1.231000	22.16	.00	68.03	.00	90.19	16.54	.00	.00	106.73
	I & S	.274000	4.93	.00	15.14	.00	20.07	.00	.00	.00	20.07
	TOTAL	1.505000	27.09	.00	83.17	.00	110.26	16.54	.00	.00	126.80
1996	M & O	1.248600	9.49	.00	20.32	.00	29.81	.00	.00	.00	29.81
	I & S	.206400	1.57	.00	3.36	.00	4.93	.00	.00	.00	4.93
	TOTAL	1.455000	11.06	.00	23.68	.00	34.74	.00	.00	.00	34.74
1992	M & O	.250000	96.35	.00	317.37	.00	413.72	101.02	.00	.00	514.74
	I & S	.230000	88.65	.00	291.99	.00	380.64	.00	.00	.00	380.64
	TOTAL	.480000	185.00	.00	609.36	.00	794.36	101.02	.00	.00	895.38
1991	M & O	.230000	96.35	.00	334.10	.00	430.45	117.23	.00	.00	547.68
	I & S	.250000	104.73	.00	363.17	.00	467.90	.00	.00	.00	467.90
	TOTAL	.480000	201.08	.00	697.27	.00	898.35	117.23	.00	.00	1,015.58
ALL	M & O		21,795,545.37	.00	600,865.55	.00	22,396,410.92	282,430.76	.00	.00	22,678,841.68
ALL	I & S		8,676,092.60	.00	147,385.44	.00	8,823,478.04	.00	.00	.00	8,823,478.04
ALL	TOTAL		30,471,637.97	.00	748,250.99	.00	31,219,888.96	282,430.76	.00	.00	31,502,319.72
DLQ	M & O		1,124,207.32	.00	407,913.33	.00	1,532,120.65	268,073.13	.00	.00	1,800,193.78
DLQ	I & S		194,872.44	.00	68,218.97	.00	263,091.41	.00	.00	.00	263,091.41
DLQ	TOTAL		1,319,079.76	.00	476,132.30	.00	1,795,212.06	268,073.13	.00	.00	2,063,285.19
CURR	M & O		20,671,338.05	.00	192,952.22	.00	20,864,290.27	14,357.63	.00	.00	20,878,647.90
CURR	I & S		8,481,220.16	.00	79,166.47	.00	8,560,386.63	.00	.00	.00	8,560,386.63
CURR	TOTAL		29,152,558.21	.00	272,118.69	.00	29,424,676.90	14,357.63	.00	.00	29,439,034.53

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FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	23,799,767	2,893,204,029	01.113000	31,157,434.06	24,600

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	31,157,434.06	31,157,434.06	29,152,558.21	29,152,558.21	2,004,875.85	93.57	0.00
2022	1,704,688.99	198,918.50-	198,918.50-	812,395.99	812,395.99	693,374.50	53.95	0.00
2021	582,833.30	57,170.76-	57,170.76-	168,304.56	168,304.56	357,357.98	32.02	0.00
2020	321,644.61	3,027.95-	3,027.95-	83,715.58	83,715.58	234,901.08	26.27	224.87-
2019	238,339.18	3,296.12-	3,296.12-	47,482.40	47,482.40	187,560.66	20.20	232.42-
2018	187,023.40	19,805.25-	19,805.25-	25,013.63	25,013.63	142,204.52	14.96	241.16-
2017	143,937.47	9,655.29-	9,655.29-	21,073.05	21,073.05	113,209.13	15.69	6,805.01-
2016	133,042.47	8,375.47-	8,375.47-	19,082.78	19,082.78	105,584.22	15.31	6,845.33-
2015	117,482.62	6,011.76-	6,011.76-	16,434.42	16,434.42	95,036.44	14.74	5,670.78-
2014	106,563.98	5,735.99-	5,735.99-	9,654.44	9,654.44	91,173.55	9.58	5,506.64-
2013	92,659.96	5,534.54-	5,534.54-	5,851.14	5,851.14	81,274.28	6.72	5,403.63-
2012	92,668.25	5,622.04-	5,622.04-	4,809.75	4,809.75	82,236.46	5.53	5,492.12-
2011	86,976.48	5,629.61-	5,629.61-	6,081.49	6,081.49	75,265.38	7.48	5,538.14-
2010	82,213.89	5,457.52-	5,457.52-	3,319.34	3,319.34	73,437.03	4.32	5,373.23-
2009	85,249.15	12,271.39-	12,271.39-	3,012.56	3,012.56	69,965.20	4.13	6,220.80-
2008	83,587.03	8,951.15-	8,951.15-	5,649.42	5,649.42	68,986.46	7.57	2,484.34-
2007	70,415.11	2,048.29-	2,048.29-	3,302.95	3,302.95	65,063.87	4.83	0.00
2006	68,999.22	2,534.73-	2,534.73-	3,451.77	3,451.77	63,012.72	5.19	0.00
2005	63,387.26	2,726.65-	2,726.65-	539.87	539.87	60,120.74	.89	0.00
2004	58,409.05	2,611.36-	2,611.36-	1,371.48	1,371.48	54,426.21	2.46	0.00
2003	40,897.50	249.62-	249.62-	1,337.70	1,337.70	39,310.18	3.29	0.00
2002	191,138.31	17,965.63-	17,965.63-	976.48	976.48	172,196.20	.56	0.00
****	4,552,157.23	30,773,834.44	30,773,834.44	30,395,419.01	30,395,419.01	4,930,572.66		56,038.47-
CURR	0.00	31,157,434.06	31,157,434.06	29,152,558.21	29,152,558.21	2,004,875.85		0.00
DELQ	4,552,157.23	383,599.62-	383,599.62-	1,242,860.80	1,242,860.80	2,925,696.81		56,038.47-

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 07/01/2023 TO 06/30/2024

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----	-----	-----	-----
CURRENT YEAR	0	0	0 0	01.113000	29,739.00	0
	-----	-----	-----	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2023	0.00	29,739.00	29,739.00	0.00	0.00	29,739.00		0.00
2022	12,781.60	41,425.75	41,425.75	24,435.44	24,435.44	29,771.91	45.08	0.00
2021	7,755.84	32,701.42	32,701.42	26,533.72	26,533.72	13,923.54	65.58	0.00
2020	8,210.13	17,039.67	17,039.67	25,249.80	25,249.80	0.00		0.00
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	120,905.84	120,905.84	76,218.96	76,218.96	78,452.50		0.00
CURR	0.00	29,739.00	29,739.00	0.00	0.00	29,739.00		0.00
DELQ	33,765.62	91,166.84	91,166.84	76,218.96	76,218.96	48,713.50		0.00

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	23,799,767	2,893,204,029	01.113000	31,187,173.06	24,600

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	31,187,173.06	31,187,173.06	29,152,558.21	29,152,558.21	2,034,614.85	93.48	0.00
2022	1,717,470.59	157,492.75-	157,492.75-	836,831.43	836,831.43	723,146.41	53.64	0.00
2021	590,589.14	24,469.34-	24,469.34-	194,838.28	194,838.28	371,281.52	34.42	0.00
2020	329,854.74	14,011.72	14,011.72	108,965.38	108,965.38	234,901.08	31.69	224.87-
2019	239,997.36	3,296.12-	3,296.12-	47,482.40	47,482.40	189,218.84	20.06	232.42-
2018	188,660.70	19,805.25-	19,805.25-	25,013.63	25,013.63	143,841.82	14.81	241.16-
2017	145,660.04	9,655.29-	9,655.29-	21,073.05	21,073.05	114,931.70	15.49	6,805.01-
2016	133,042.47	8,375.47-	8,375.47-	19,082.78	19,082.78	105,584.22	15.31	6,845.33-
2015	117,482.62	6,011.76-	6,011.76-	16,434.42	16,434.42	95,036.44	14.74	5,670.78-
2014	106,563.98	5,735.99-	5,735.99-	9,654.44	9,654.44	91,173.55	9.58	5,506.64-
2013	92,659.96	5,534.54-	5,534.54-	5,851.14	5,851.14	81,274.28	6.72	5,403.63-
2012	92,668.25	5,622.04-	5,622.04-	4,809.75	4,809.75	82,236.46	5.53	5,492.12-
2011	86,976.48	5,629.61-	5,629.61-	6,081.49	6,081.49	75,265.38	7.48	5,538.14-
2010	82,213.89	5,457.52-	5,457.52-	3,319.34	3,319.34	73,437.03	4.32	5,373.23-
2009	85,249.15	12,271.39-	12,271.39-	3,012.56	3,012.56	69,965.20	4.13	6,220.80-
2008	83,587.03	8,951.15-	8,951.15-	5,649.42	5,649.42	68,986.46	7.57	2,484.34-
2007	70,415.11	2,048.29-	2,048.29-	3,302.95	3,302.95	65,063.87	4.83	0.00
2006	68,999.22	2,534.73-	2,534.73-	3,451.77	3,451.77	63,012.72	5.19	0.00
2005	63,387.26	2,726.65-	2,726.65-	539.87	539.87	60,120.74	.89	0.00
2004	58,409.05	2,611.36-	2,611.36-	1,371.48	1,371.48	54,426.21	2.46	0.00
2003	40,897.50	249.62-	249.62-	1,337.70	1,337.70	39,310.18	3.29	0.00
2002	191,138.31	17,965.63-	17,965.63-	976.48	976.48	172,196.20	.56	0.00
****	4,585,922.85	30,894,740.28	30,894,740.28	30,471,637.97	30,471,637.97	5,009,025.16		56,038.47-
CURR	0.00	31,187,173.06	31,187,173.06	29,152,558.21	29,152,558.21	2,034,614.85		0.00
DELQ	4,585,922.85	292,432.78-	292,432.78-	1,319,079.76	1,319,079.76	2,974,410.31		56,038.47-

FROM: 06/01/2024 THRU 06/30/2024

UPDATE MODE

JURISDICTION: ALL

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0042 EDCOUCH-ELSA ISD			407.09	240.80-	61.06	2.45	0.00	11.93-	480.08
BY COUNTY 108			407.09	240.80-	61.06	2.45	0.00	11.93-	480.08
DELQ FOR 0042 EDCOUCH-ELSA ISD			16.21	10.28-	4.71	1.65	0.00	0.43-	21.35
BY COUNTY 108			16.21	10.28-	4.71	1.65	0.00	0.43-	21.35
TOTAL FOR 0042 EDCOUCH-ELSA ISD			423.30	251.08-	65.77	4.10	0.00	12.36-	501.43
BY COUNTY 108			423.30	251.08-	65.77	4.10	0.00	12.36-	501.43
CURR FOR 0043 PHARR,SAN JUAN,ALAMO ISD			30,287.75	2,755.42	3,967.20	345.23	0.00	155.09	34,099.86
BY COUNTY 108			30,287.75	2,755.42	3,967.20	345.23	0.00	155.09	34,099.86
DELQ FOR 0043 PHARR,SAN JUAN,ALAMO ISD			1,462.03	143.80	492.79	47.96	0.00	9.59	1,945.23
BY COUNTY 108			1,462.03	143.80	492.79	47.96	0.00	9.59	1,945.23
TOTAL FOR 0043 PHARR,SAN JUAN,ALAMO ISD			31,749.78	2,899.22	4,459.99	393.19	0.00	164.68	36,045.09
BY COUNTY 108			31,749.78	2,899.22	4,459.99	393.19	0.00	164.68	36,045.09
CURR FOR 0046 MERCEDES ISD			382.58	47.54	49.74	6.19	0.00	2.69	429.63
BY COUNTY 108			382.58	47.54	49.74	6.19	0.00	2.69	429.63
DELQ FOR 0046 MERCEDES ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0046 MERCEDES ISD			382.58	47.54	49.74	6.19	0.00	2.69	429.63
BY COUNTY 108			382.58	47.54	49.74	6.19	0.00	2.69	429.63
CURR FOR 0047 MCALLEN ISD			11,508.90	985.53	1,775.96	161.79	0.00	57.37	13,227.49
BY COUNTY 108			11,508.90	985.53	1,775.96	161.79	0.00	57.37	13,227.49
DELQ FOR 0047 MCALLEN ISD			3,034.94	261.13	920.85	127.61	0.00	19.44	3,936.35
BY COUNTY 108			3,034.94	261.13	920.85	127.61	0.00	19.44	3,936.35
TOTAL FOR 0047 MCALLEN ISD			14,543.84	1,246.66	2,696.81	289.40	0.00	76.81	17,163.84
BY COUNTY 108			14,543.84	1,246.66	2,696.81	289.40	0.00	76.81	17,163.84
CURR FOR 0048 MISSION CISD			6,253.70	770.09	1,009.79	113.19	0.00	44.16	7,219.33
BY COUNTY 108			6,253.70	770.09	1,009.79	113.19	0.00	44.16	7,219.33
DELQ FOR 0048 MISSION CISD			1,007.78	98.53	361.20	36.51	0.00	6.76	1,362.22
BY COUNTY 108			1,007.78	98.53	361.20	36.51	0.00	6.76	1,362.22
TOTAL FOR 0048 MISSION CISD			7,261.48	868.62	1,370.99	149.70	0.00	50.92	8,581.55
BY COUNTY 108			7,261.48	868.62	1,370.99	149.70	0.00	50.92	8,581.55
CURR FOR 0049 LA JOYA ISD			2,161.86	929.89	354.00	143.92	0.00	53.71	2,462.15
BY COUNTY 108			2,161.86	929.89	354.00	143.92	0.00	53.71	2,462.15
DELQ FOR 0049 LA JOYA ISD			2,219.75	207.39	631.36	59.16	0.00	13.32	2,837.79
BY COUNTY 108			2,219.75	207.39	631.36	59.16	0.00	13.32	2,837.79
TOTAL FOR 0049 LA JOYA ISD			4,381.61	1,137.28	985.36	203.08	0.00	67.03	5,299.94
BY COUNTY 108			4,381.61	1,137.28	985.36	203.08	0.00	67.03	5,299.94
CURR FOR 0050 PROGRESO ISD			2,096.96	1,325.98	314.55	198.90	0.00	76.25	2,335.26
BY COUNTY 108			2,096.96	1,325.98	314.55	198.90	0.00	76.25	2,335.26
DELQ FOR 0050 PROGRESO ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0050 PROGRESO ISD			2,096.96	1,325.98	314.55	198.90	0.00	76.25	2,335.26
BY COUNTY 108			2,096.96	1,325.98	314.55	198.90	0.00	76.25	2,335.26

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**SUBJECT:** Cash Disbursements

**PRESENTER:** Blanca I. Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION:**

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Deputy Superintendent for Business Operations and Support Services.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

**ADMINISTRATIVE CONSIDERATIONS:**

The District’s total disbursements for May and June 2024 totaled \$21,850,666 and 16,685,016, respectively as follows:

<b>Disbursement Type</b>	<b>May</b>	<b>June</b>
Accounts Payable Vendor Checks	\$ 2,910,957	\$ 5,183,427
District Purchasing Cards	\$ 512,506	\$ 268,913
ACH	\$ 5,246,160	\$ 2,313,394
Wire Transfers	\$ 189,161	\$ 379,335
Payroll	\$ 12,991,882	\$ 8,539,947
<b>TOTAL</b>	<b>\$ 21,850,666</b>	<b>\$ 16,685,016</b>

**FUNDING SOURCE AND AMOUNT:**

Not applicable.

**RECOMMENDATION:**

Information item only.

**CONTACT PERSON (S):**

Blanca I. Lopez, Executive Director for Business Operations  
Dora Garcia, Director for Budget and Finance  
Leonor Garcia, Accountant

**SUBJECT:** Quarterly Investment Report

**PRESENTER:** Blanca I Lopez, Executive Director for Business Operations

**BACKGROUND INFORMATION**

In accordance with Board Policy CDA (LEGAL), all investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov't Code 2256.026*

Not less than quarterly, an investment officer shall prepare and submit to a board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented to a board and a superintendent, not less than quarterly, within a reasonable time after the end of the reporting period.

**ADMINISTRATIVE CONSIDERATIONS**

Mission CISD's investment portfolio totaled \$94,674,133 at the end of the 4<sup>th</sup> quarter ending on June 30, 2024. Interest earned in the 3<sup>rd</sup> and 4<sup>th</sup> quarters was \$1,270,302 and \$1,238,214, respectively.

Investment reports for March and June 2024 are attached.

**FUNDING SOURCE AND AMOUNT**

Not applicable.

**RECOMMENDATION**

Information item only.

**CONTACT PERSON (S)**

Blanca I. Lopez, Executive Director for Business Operations  
Dora Garcia, Director for Budget and Finance  
Sylvia Esquivel, Accountant

MISSION CISD

# Quarterly Investment Report

AS OF MARCH 31, 2024



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**MEEDER**  
PUBLIC FUNDS

## Contents

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# Quarterly Portfolio Summary

This quarterly report is prepared in compliance with the Investment Policy and the Strategy of this entity and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

## Portfolio as of December 31, 2023

<b>BEGINNING BOOK VALUE</b>	\$98,765,380.98
<b>BEGINNING MARKET VALUE</b>	\$98,765,380.98
<b>UNREALIZED GAIN/(LOSS)</b>	\$0.00
<b>WEIGHTED AVERAGE MATURITY (YEARS)</b>	0.00
<b>WEIGHTED AVERAGE YIELD</b>	2.76

## Portfolio as of March 31, 2024

<b>ENDING BOOK VALUE</b>	\$126,308,120.98
<b>ENDING MARKET VALUE</b>	\$126,308,120.98
<b>INVESTMENT INCOME FOR THE PERIOD</b>	\$1,270,301.76
<b>UNREALIZED GAIN/(LOSS)</b>	\$0.00
<b>CHANGE IN UNREALIZED GAIN/(LOSS)</b>	\$0.00
<b>WEIGHTED AVERAGE MATURITY (YEARS)</b>	0.00
<b>WEIGHTED AVERAGE YIELD</b>	4.78

## Quarterly Portfolio Summary By Fund

<b>PORTFOLIO MARKET VALUE BY FUND</b>	<b>12/31/2023</b>	<b>03/31/2024</b>	<b>CHANGE</b>	<b>INTEREST EARNED</b>
DEBT SERVICE	7,739,535.27	6,252,554.52	-1,486,980.75	65,505.47
LOCAL MAINTENANCE	85,023,617.74	115,913,860.67	30,890,242.93	1,180,325.76
NON-EXPENDABLE TRUST	251,815.99	267,633.70	15,817.71	0.00
PAYROLL	5,750,411.98	3,874,072.09	-1,876,339.89	24,470.53
<b>TOTAL</b>	<b>98,765,380.98</b>	<b>126,308,120.98</b>	<b>27,542,740.00</b>	<b>1,270,301.76</b>

## Compliance Certification

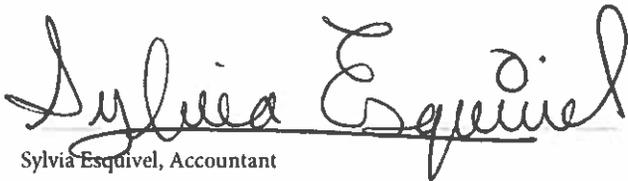
The undersigned acknowledge they have reviewed this quarterly investment report for the period ending March 31, 2024. Officials designated as investment officers by this entity's Investment Policy attest that all investments comply with the Texas Public Funds Investment Act and this entity's Investment Policy.



Dora Garcia, Director of Budget & Finance



Joel Garcia, Assistant Superintendent for Finance



Sylvia Esquivel, Accountant

## Portfolio Statistics

**4.78**

Average Yield

**0.00**

Weighted Average Maturity (Years)

**0.00**

Portfolio Effective Duration (Years)

**0.00**

Weighted Average Life (Years)

**AAA**

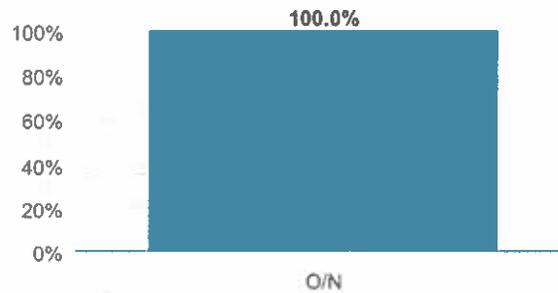
Average Credit Rating

## Portfolio Position

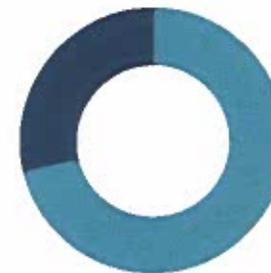
<b>Par Value</b>	\$126,308,121
<b>Principal Cost</b>	\$126,308,121
<b>Book Value</b>	\$126,308,121
<b>Market Value</b>	\$126,308,121
<b>Unrealized Gain/Loss</b>	\$0
<b>Accrued Interest</b>	\$0

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## Maturity Distribution



## Sector Allocation



● LGIP	71.32%
● Bank Deposits	28.47%
● Mutual Fund	0.21%

# Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	35,958,287.12	35,958,287.12	35,958,287.12	28.47%	1	3.14
LGIP	90,082,200.16	90,082,200.16	90,082,200.16	71.32%	1	5.44
Mutual Fund	267,633.70	267,633.70	267,633.70	0.21%		
<b>TOTAL</b>	<b>126,308,120.98</b>	<b>126,308,120.98</b>	<b>126,308,120.98</b>	<b>100.00%</b>	<b>1</b>	<b>4.78</b>

**CASH AND ACCRUED INTEREST**

Purchased Accrued Interest		0.00	0.00			
<b>TOTAL CASH AND INVESTMENTS</b>	<b>126,308,120.98</b>	<b>126,308,120.98</b>	<b>126,308,120.98</b>		<b>1</b>	<b>4.78</b>

**TOTAL EARNINGS**

	CURRENT QUARTER
Current Year	1,270,301.76

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## Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
<b>DEBT SERVICE</b>						
Bank Deposits	1	3,573,449.33	3,573,449.33	2.83	2.94	1
LGIP	1	2,679,105.19	2,679,105.19	2.12	5.47	1
<b>TOTAL</b>	<b>2</b>	<b>6,252,554.52</b>	<b>6,252,554.52</b>	<b>4.95</b>	<b>4.02</b>	<b>1</b>
<b>LOCAL MAINTENANCE</b>						
Bank Deposits	1	28,510,765.70	28,510,765.70	22.57	3.19	1
LGIP	4	87,403,094.97	87,403,094.97	69.20	5.44	1
<b>TOTAL</b>	<b>5</b>	<b>115,913,860.67</b>	<b>115,913,860.67</b>	<b>91.77</b>	<b>4.88</b>	<b>1</b>
<b>NON-EXPENDABLE TRUST</b>						
Mutual Fund	4	267,633.70	267,633.70	0.21		
<b>TOTAL</b>	<b>14</b>	<b>267,633.70</b>	<b>267,633.70</b>	<b>0.21</b>		
<b>PAYROLL</b>						
Bank Deposits	1	3,874,072.09	3,874,072.09	3.07	2.99	1
<b>TOTAL</b>	<b>1</b>	<b>3,874,072.09</b>	<b>3,874,072.09</b>	<b>3.07</b>	<b>2.99</b>	<b>1</b>
<b>GRAND TOTAL</b>	<b>22</b>	<b>126,308,120.98</b>	<b>126,308,120.98</b>	<b>100.00</b>	<b>4.78</b>	<b>1</b>

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## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>DEBT SERVICE</b>												
<b>BANK DEPOSITS</b>												
49-4330-2598	PNC Business Checking with Interest Account	03/31/2024 03/31/2024	3,573,449.33	3,573,449.33 0.00	3,573,449.33	2.94		1	1.00 3,573,449.33	0.00 3,573,449.33	2.83	NA
<b>BANK DEPOSITS TOTAL</b>			<b>3,573,449.33</b>	<b>3,573,449.33 0.00</b>	<b>3,573,449.33</b>	<b>2.94</b>		<b>1</b>	<b>1.00 3,573,449.33</b>	<b>0.00 3,573,449.33</b>	<b>2.83</b>	<b>NA</b>
<b>LGIP</b>												
TXCLASS	Texas CLASS	03/31/2024 03/31/2024	2,679,105.19	2,679,105.19 0.00	2,679,105.19	5.47		1	1.00 2,679,105.19	0.00 2,679,105.19	2.12	AAA
<b>LGIP TOTAL</b>			<b>2,679,105.19</b>	<b>2,679,105.19 0.00</b>	<b>2,679,105.19</b>	<b>5.47</b>		<b>1</b>	<b>1.00 2,679,105.19</b>	<b>0.00 2,679,105.19</b>	<b>2.12</b>	<b>AAA</b>
<b>DEBT SERVICE TOTAL</b>			<b>6,252,554.52</b>	<b>6,252,554.52 0.00</b>	<b>6,252,554.52</b>	<b>4.02</b>		<b>1</b>	<b>1.00 6,252,554.52</b>	<b>0.00 6,252,554.52</b>	<b>4.95</b>	<b>AAA</b>
<b>LOCAL MAINTENANCE</b>												
<b>BANK DEPOSITS</b>												
49-4330-3806	PNC Business Checking with Interest Account	03/31/2024 03/31/2024	28,510,765.70	28,510,765.70 0.00	28,510,765.70	3.19		1	1.00 28,510,765.70	0.00 28,510,765.70	22.57	NA
<b>BANK DEPOSITS TOTAL</b>			<b>28,510,765.70</b>	<b>28,510,765.70 0.00</b>	<b>28,510,765.70</b>	<b>3.19</b>		<b>1</b>	<b>1.00 28,510,765.70</b>	<b>0.00 28,510,765.70</b>	<b>22.57</b>	<b>NA</b>
<b>LGIP</b>												
TXRANGE	Texas Range TexasDAILY Fund	03/31/2024 03/31/2024	6,732,587.33	6,732,587.33 0.00	6,732,587.33	5.31		1	1.00 6,732,587.33	0.00 6,732,587.33	5.33	AAA
TEXSTAR	TexSTAR	03/31/2024 03/31/2024	11,295,768.38	11,295,768.38 0.00	11,295,768.38	5.30		1	1.00 11,295,768.38	0.00 11,295,768.38	8.94	AAA
TXCLASS	Texas CLASS	03/31/2024 03/31/2024	41,334,550.69	41,334,550.69 0.00	41,334,550.69	5.47		1	1.00 41,334,550.69	0.00 41,334,550.69	32.73	AAA
LSCO	Lone Star Invest Pool - Corporate Overnight Fund	03/31/2024 03/31/2024	28,040,188.57	28,040,188.57 0.00	28,040,188.57	5.48		1	1.00 28,040,188.57	0.00 28,040,188.57	22.20	AAA
<b>LGIP TOTAL</b>			<b>87,403,094.97</b>	<b>87,403,094.97 0.00</b>	<b>87,403,094.97</b>	<b>5.44</b>		<b>1</b>	<b>1.00 87,403,094.97</b>	<b>0.00 87,403,094.97</b>	<b>69.20</b>	<b>AAA</b>
<b>LOCAL MAINTENANCE TOTAL</b>			<b>115,913,860.67</b>	<b>115,913,860.67 0.00</b>	<b>115,913,860.67</b>	<b>4.88</b>		<b>1</b>	<b>1.00 115,913,860.67</b>	<b>0.00 115,913,860.67</b>	<b>91.77</b>	<b>AAA</b>
<b>NON-EXPENDABLE TRUST</b>												
<b>MUTUAL FUND</b>												

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## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
453320103	AMERICAN FUNDS INC;A	03/31/2024 03/31/2024	2,839.12	2,839.12 0.00	2,839.12				1.00 2,839.12	0.00 2,839.12	0.00	NA
399874106	AMERICAN FUNDS GRO;A	03/31/2024 03/31/2024	6,077.84	6,077.84 0.00	6,077.84				1.00 6,077.84	0.00 6,077.84	0.00	NA
024071102	AMERICAN FUNDS BAL;A	03/31/2024 03/31/2024	4,461.28	4,461.28 0.00	4,461.28				1.00 4,461.28	0.00 4,461.28	0.00	NA
140193103	AMERICAN FUNDS CIB;A	03/31/2024 03/31/2024	2,439.47	2,439.47 0.00	2,439.47				1.00 2,439.47	0.00 2,439.47	0.00	NA
399874106	AMERICAN FUNDS GRO;A	12/31/2023 12/31/2023	6,060.96	6,060.96 0.00	6,060.96				1.00 6,060.96	0.00 6,060.96	0.00	NA
024071102	AMERICAN FUNDS BAL;A	12/31/2023 12/31/2023	6,509.12	6,509.12 0.00	6,509.12				1.00 6,509.12	0.00 6,509.12	0.01	NA
140193103	AMERICAN FUNDS CIB;A	12/31/2023 12/31/2023	5,549.35	5,549.35 0.00	5,549.35				1.00 5,549.35	0.00 5,549.35	0.00	NA
453320103	AMERICAN FUNDS INC;A	12/31/2023 12/31/2023	5,271.86	5,271.86 0.00	5,271.86				1.00 5,271.86	0.00 5,271.86	0.00	NA
024071102	AMERICAN FUNDS BAL;A	07/31/2023 07/31/2023	65,869.98	65,869.98 0.00	65,869.98				1.00 65,869.98	0.00 65,869.98	0.05	NA
140193103	AMERICAN FUNDS CIB;A	06/30/2023 06/30/2023	899.54	899.54 0.00	899.54				1.00 899.54	0.00 899.54	0.00	NA
453320103	AMERICAN FUNDS INC;A	06/30/2023 06/30/2023	846.79	846.79 0.00	846.79				1.00 846.79	0.00 846.79	0.00	NA
453320103	AMERICAN FUNDS INC;A	05/31/2023 05/31/2023	59,590.91	59,590.91 0.00	59,590.91				1.00 59,590.91	0.00 59,590.91	0.05	NA
140193103	AMERICAN FUNDS CIB;A	05/31/2023 05/31/2023	58,809.20	58,809.20 0.00	58,809.20				1.00 58,809.20	0.00 58,809.20	0.05	NA
399874106	AMERICAN FUNDS GRO;A	05/31/2023 05/31/2023	42,408.28	42,408.28 0.00	42,408.28				1.00 42,408.28	0.00 42,408.28	0.03	NA
<b>MUTUAL FUND TOTAL</b>			<b>267,633.70</b>	<b>267,633.70</b> <b>0.00</b>	<b>267,633.70</b>				<b>1.00</b> <b>267,633.70</b>	<b>0.00</b> <b>267,633.70</b>	<b>0.21</b>	<b>NA</b>
<b>NON-EXPENDABLE TRUST TOTAL</b>			<b>267,633.70</b>	<b>267,633.70</b> <b>0.00</b>	<b>267,633.70</b>				<b>1.00</b> <b>267,633.70</b>	<b>0.00</b> <b>267,633.70</b>	<b>0.21</b>	<b>NA</b>

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### PAYROLL

<b>BANK DEPOSITS</b>												
49-4330-2571	PNC Business Checking with Interest Account	03/31/2024 03/31/2024	3,874,072.09	3,874,072.09 0.00	3,874,072.09	2.99		1	1.00 3,874,072.09	0.00 3,874,072.09	3.07	NA
<b>BANK DEPOSITS TOTAL</b>			<b>3,874,072.09</b>	<b>3,874,072.09</b> <b>0.00</b>	<b>3,874,072.09</b>	<b>2.99</b>		<b>1</b>	<b>1.00</b> <b>3,874,072.09</b>	<b>0.00</b> <b>3,874,072.09</b>	<b>3.07</b>	<b>NA</b>
<b>PAYROLL TOTAL</b>			<b>3,874,072.09</b>	<b>3,874,072.09</b> <b>0.00</b>	<b>3,874,072.09</b>	<b>2.99</b>		<b>1</b>	<b>1.00</b> <b>3,874,072.09</b>	<b>0.00</b> <b>3,874,072.09</b>	<b>3.07</b>	<b>NA</b>



## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>GRAND TOTAL</b>			126,308,120.98	126,308,120.98 0.00	126,308,120.98	4.78		1	1.00 126,308,120.98	0.00 126,308,120.98	100.00	AAA

## Cash Reconciliation Report

NON-EXPENDABLE TRUST						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
<b>BUY</b>						
03/31/2024	140193103	AMERICAN FUNDS CIB;A	2,439.47		2,439.47	-2,439.47
03/31/2024	453320103	AMERICAN FUNDS INC;A	2,839.12		2,839.12	-2,839.12
03/31/2024	399874106	AMERICAN FUNDS GRO;A	6,077.84		6,077.84	-6,077.84
03/31/2024	024071102	AMERICAN FUNDS BAL;A	4,461.28		4,461.28	-4,461.28
<b>BUY TOTAL</b>			<b>15,817.71</b>		<b>15,817.71</b>	<b>-15,817.71</b>

## Transaction Statement

**NON-EXPENDABLE  
TRUST**

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
<b>BUY</b>									
	03/31/2024	03/31/2024	453320103	AMERICAN FUNDS INC;A	2,839.12	2,839.12	0.00	(2,839.12)	
	03/31/2024	03/31/2024	140193103	AMERICAN FUNDS CIB;A	2,439.47	2,439.47	0.00	(2,439.47)	
	03/31/2024	03/31/2024	399874106	AMERICAN FUNDS GRO;A	6,077.84	6,077.84	0.00	(6,077.84)	
	03/31/2024	03/31/2024	024071102	AMERICAN FUNDS BAL;A	4,461.28	4,461.28	0.00	(4,461.28)	
<b>BUY TOTAL</b>					<b>15,817.71</b>	<b>15,817.71</b>	<b>0.00</b>	<b>(15,817.71)</b>	

## Contribution/Withdrawals and Expenses

**[Redacted]**  
No activity during current period

## Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
<b>NON-EXPEND-ABLE TRUST</b>									
024071102	AMERICAN FUNDS BAL,A	65,869.98	65,869.98	0.00	65,869.98	0.00	65,869.98	0.00	0.00
024071102	AMERICAN FUNDS BAL,A	6,509.12	6,509.12	0.00	6,509.12	0.00	6,509.12	0.00	0.00
024071102	AMERICAN FUNDS BAL,A	4,461.28	4,461.28	0.00	0.00	0.00	4,461.28	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	58,809.20	58,809.20	0.00	58,809.20	0.00	58,809.20	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	5,549.35	5,549.35	0.00	5,549.35	0.00	5,549.35	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	2,439.47	2,439.47	0.00	0.00	0.00	2,439.47	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	899.54	899.54	0.00	899.54	0.00	899.54	0.00	0.00
399874106	AMERICAN FUNDS GRO,A	42,408.28	42,408.28	0.00	42,408.28	0.00	42,408.28	0.00	0.00
399874106	AMERICAN FUNDS GRO,A	6,077.84	6,077.84	0.00	0.00	0.00	6,077.84	0.00	0.00
399874106	AMERICAN FUNDS GRO,A	6,060.96	6,060.96	0.00	6,060.96	0.00	6,060.96	0.00	0.00
453320103	AMERICAN FUNDS INC,A	59,590.91	59,590.91	0.00	59,590.91	0.00	59,590.91	0.00	0.00
453320103	AMERICAN FUNDS INC,A	5,271.86	5,271.86	0.00	5,271.86	0.00	5,271.86	0.00	0.00
453320103	AMERICAN FUNDS INC,A	2,839.12	2,839.12	0.00	0.00	0.00	2,839.12	0.00	0.00
453320103	AMERICAN FUNDS INC,A	846.79	846.79	0.00	846.79	0.00	846.79	0.00	0.00
<b>TOTAL</b>		<b>267,633.70</b>	<b>267,633.70</b>	<b>0.00</b>	<b>251,815.99</b>	<b>0.00</b>	<b>267,633.70</b>	<b>0.00</b>	<b>0.00</b>
<b>GRAND TOTAL</b>		<b>267,633.70</b>	<b>267,633.70</b>	<b>0.00</b>	<b>251,815.99</b>	<b>0.00</b>	<b>267,633.70</b>	<b>0.00</b>	<b>0.00</b>

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## Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
<b>DEBT SERVICE</b>									
49-4330-2598	PNC Business Checking with Interest Account	03/31/2024	3,573,449.33	3,573,449.33	0.00	0.00	29,145.18	29,145.18	0.00
TXCLASS	Texas CLASS	03/31/2024	2,679,105.19	2,679,105.19	0.00	0.00	36,360.29	36,360.29	0.00
<b>TOTAL</b>			<b>6,252,554.52</b>	<b>6,252,554.52</b>	<b>0.00</b>	<b>0.00</b>	<b>65,505.47</b>	<b>65,505.47</b>	<b>0.00</b>

<b>LOCAL MAINTENANCE</b>									
LSCO	Lone Star Invest Pool - Corporate Overnight Fund	03/31/2024	28,040,188.57	28,040,188.57	0.00	0.00	380,785.96	380,785.96	0.00
49-4330-3806	PNC Business Checking with Interest Account	03/31/2024	28,510,765.70	28,510,765.70	0.00	0.00	151,770.84	151,770.84	0.00
TEXSTAR	TexSTAR	03/31/2024	11,295,768.38	11,295,768.38	0.00	0.00	148,152.51	148,152.51	0.00
TXCLASS	Texas CLASS	03/31/2024	41,334,550.69	41,334,550.69	0.00	0.00	411,127.68	411,127.68	0.00
TXRANGE	Texas Range TexasDAILY Fund	03/31/2024	6,732,587.33	6,732,587.33	0.00	0.00	88,488.77	88,488.77	0.00
<b>TOTAL</b>			<b>115,913,860.67</b>	<b>115,913,860.67</b>	<b>0.00</b>	<b>0.00</b>	<b>1,180,325.76</b>	<b>1,180,325.76</b>	<b>0.00</b>

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<b>NON-EXPENDABLE TRUST</b>									
024071102	AMERICAN FUNDS BAL;A	12/31/2023	6,509.12	6,509.12	0.00	0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL;A	07/31/2023	65,869.98	65,869.98	0.00	0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL;A	03/31/2024	4,461.28	4,461.28	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	03/31/2024	2,439.47	2,439.47	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	06/30/2023	899.54	899.54	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	12/31/2023	5,549.35	5,549.35	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	05/31/2023	58,809.20	58,809.20	0.00	0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO;A	05/31/2023	42,408.28	42,408.28	0.00	0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO;A	03/31/2024	6,077.84	6,077.84	0.00	0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO;A	12/31/2023	6,060.96	6,060.96	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	05/31/2023	59,590.91	59,590.91	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	03/31/2024	2,839.12	2,839.12	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	06/30/2023	846.79	846.79	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	12/31/2023	5,271.86	5,271.86	0.00	0.00	0.00	0.00	0.00

## Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
<b>TOTAL</b>			<b>267,633.70</b>	<b>267,633.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PAYROLL</b>									
49-4330-2571	PNC Business Checking with Interest Account	03/31/2024	3,874,072.09	3,874,072.09	0.00	0.00	24,470.53	24,470.53	0.00
<b>TOTAL</b>			<b>3,874,072.09</b>	<b>3,874,072.09</b>	<b>0.00</b>	<b>0.00</b>	<b>24,470.53</b>	<b>24,470.53</b>	<b>0.00</b>
<b>GRAND TOTAL</b>			<b>126,308,120.98</b>	<b>126,308,120.98</b>	<b>0.00</b>	<b>0.00</b>	<b>1,270,301.76</b>	<b>1,270,301.76</b>	<b>0.00</b>

## Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
<b>DEBT SERVICE</b>											
49-4330-2598	PNC Business Checking with Interest Account	3,573,449.33	2,479,582.45	3,573,449.33	03/31/2024	2.62	2.94	29,145.18	0.00	0.00	29,145.18
TXCLASS	Texas CLASS	2,679,105.19	5,259,952.82	2,679,105.19	03/31/2024	0.00	5.47	36,360.29	0.00	0.00	36,360.29
<b>TOTAL</b>		<b>6,252,554.52</b>	<b>7,739,535.27</b>	<b>6,252,554.52</b>		<b>1.50</b>	<b>4.02</b>	<b>65,505.47</b>	<b>0.00</b>	<b>0.00</b>	<b>65,505.47</b>
<b>LOCAL MAINTENANCE</b>											
LSCO	Lone Star Invest Pool - Corporate Overnight Fund	28,040,188.57	27,659,402.61	28,040,188.57	03/31/2024	0.00	5.48	380,785.96	0.00	0.00	380,785.96
49-4330-3806	PNC Business Checking with Interest Account	28,510,765.70	26,649,077.69	28,510,765.70	03/31/2024	2.99	3.19	151,770.84	0.00	0.00	151,770.84
TEXSTAR	TexSTAR	11,295,768.38	11,147,615.87	11,295,768.38	03/31/2024	0.00	5.30	148,152.51	0.00	0.00	148,152.51
TXCLASS	Texas CLASS	41,334,550.69	12,923,423.01	41,334,550.69	03/31/2024	0.00	5.47	411,127.68	0.00	0.00	411,127.68
TXRANGE	Texas Range TexasDAILY Fund	6,732,587.33	6,644,098.56	6,732,587.33	03/31/2024	5.04	5.31	88,488.77	0.00	0.00	88,488.77
<b>TOTAL</b>		<b>115,913,860.67</b>	<b>85,023,617.74</b>	<b>115,913,860.67</b>		<b>1.03</b>	<b>4.88</b>	<b>1,180,325.76</b>	<b>0.00</b>	<b>0.00</b>	<b>1,180,325.76</b>
<b>NON-EXPENDABLE TRUST</b>											
024071102	AMERICAN FUNDS BAL,A	65,869.98	65,869.98	65,869.98				0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL,A	6,509.12	6,509.12	6,509.12				0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL,A	4,461.28	0.00	4,461.28				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	58,809.20	58,809.20	58,809.20				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	899.54	899.54	899.54				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	5,549.35	5,549.35	5,549.35				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB,A	2,439.47	0.00	2,439.47				0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO,A	42,408.28	42,408.28	42,408.28				0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO,A	6,060.96	6,060.96	6,060.96				0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO,A	6,077.84	0.00	6,077.84				0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC,A	59,590.91	59,590.91	59,590.91				0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC,A	846.79	846.79	846.79				0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC,A	5,271.86	5,271.86	5,271.86				0.00	0.00	0.00	0.00

## Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
453320103	AMERICAN FUNDS INC;A	2,839.12	0.00	2,839.12				0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>267,633.70</b>	<b>251,815.99</b>	<b>267,633.70</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PAYROLL</b>											
49-4330-2571	PNC Business Checking with Interest Account	3,874,072.09	5,750,411.98	3,874,072.09	03/31/2024	2.79	2.99	24,470.53	0.00	0.00	24,470.53
<b>TOTAL</b>		<b>3,874,072.09</b>	<b>5,750,411.98</b>	<b>3,874,072.09</b>		<b>2.79</b>	<b>2.99</b>	<b>24,470.53</b>	<b>0.00</b>	<b>0.00</b>	<b>24,470.53</b>
<b>GRAND TOTAL</b>		<b>126,308,120.98</b>	<b>98,765,380.98</b>	<b>126,308,120.98</b>		<b>1.11</b>	<b>4.78</b>	<b>1,270,301.76</b>	<b>0.00</b>	<b>0.00</b>	<b>1,270,301.76</b>



## Projected Cashflows

For the Period April 01, 2024 to September 30, 2024

<b>CUSIP</b>	<b>DESCRIPTION</b>	<b>POST DATE</b>	<b>TRANSACTION TYPE</b>	<b>AMOUNT</b>
<b>GRAND TOTAL</b>				

## Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
<b>DEBT SERVICE</b>									
49-4330-2598	PNC Business Checking with Interest Account 3,573,449.33	2.94	03/31/2024	29,145.18 29,145.18	2,479,582.45 2,479,582.45	4,461,244.29	(3,367,377.41)	1,093,866.88 1,093,866.88	3,573,449.33 3,573,449.33
TXCLASS	TXCLASS 2,679,105.19	5.47	03/31/2024	36,360.29 36,360.29	5,259,952.82 5,259,952.82	23,932.51	(2,604,780.14)	(2,580,847.63) (2,580,847.63)	2,679,105.19 2,679,105.19
<b>TOTAL</b>		<b>4.02</b>		<b>65,505.47</b> <b>65,505.47</b>	<b>7,739,535.27</b> <b>7,739,535.27</b>	<b>4,485,176.80</b>	<b>(5,972,157.55)</b>	<b>(1,486,980.75)</b> <b>(1,486,980.75)</b>	<b>6,252,554.52</b> <b>6,252,554.52</b>

<b>LOCAL MAINTENANCE</b>									
TXRANGE	Texas Range Texas DAILY Fund 6,732,587.33	5.31	03/31/2024	88,488.77 88,488.77	6,644,098.56 6,644,098.56	88,488.77	0.00	88,488.77 88,488.77	6,732,587.33 6,732,587.33
LSCO	Lone Star Investment Pool - Corp Overnight Fund 28,040,188.57	5.48	03/31/2024	380,785.96 380,785.96	27,659,402.61 27,659,402.61	380,785.96	0.00	380,785.96 380,785.96	28,040,188.57 28,040,188.57
TEXSTAR	TEXSTAR 11,295,768.38	5.30	03/31/2024	148,152.51 148,152.51	11,147,615.87 11,147,615.87	148,152.51	0.00	148,152.51 148,152.51	11,295,768.38 11,295,768.38
TXCLASS	TXCLASS 41,334,550.69	5.47	03/31/2024	411,127.68 411,127.68	12,923,423.01 12,923,423.01	28,411,127.68	0.00	28,411,127.68 28,411,127.68	41,334,550.69 41,334,550.69
49-4330-3806	PNC Business Checking with Interest Account 28,510,765.70	3.19	03/31/2024	151,770.84 151,770.84	26,649,077.69 26,649,077.69	15,772,791.56	(13,911,103.55)	1,861,688.01 1,861,688.01	28,510,765.70 28,510,765.70
<b>TOTAL</b>		<b>4.88</b>		<b>1,180,325.76</b> <b>1,180,325.76</b>	<b>85,023,617.74</b> <b>85,023,617.74</b>	<b>44,801,346.48</b>	<b>(13,911,103.55)</b>	<b>30,890,242.93</b> <b>30,890,242.93</b>	<b>115,913,860.67</b> <b>115,913,860.67</b>

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<b>NON-EXPENDABLE TRUST</b>									
453320103	The Income Fund of America 59,590.91		05/31/2023	0.00 0.00	59,590.91 59,590.91	0.00	0.00	0.00 0.00	59,590.91 59,590.91
453320103	The Income Fund of America 5,271.86		12/31/2023	0.00 0.00	5,271.86 5,271.86	0.00	0.00	0.00 0.00	5,271.86 5,271.86
024071102	American Balanced Fund 4,461.28		03/31/2024	0.00 0.00	0.00 0.00	4,461.28	0.00	4,461.28 4,461.28	4,461.28 4,461.28
453320103	The Income Fund of America 846.79		06/30/2023	0.00 0.00	846.79 846.79	0.00	0.00	0.00 0.00	846.79 846.79

## Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
140193103	Capital Income Builder 899.54		06/30/2023	0.00 0.00	899.54 899.54	0.00	0.00	0.00 0.00	899.54 899.54
024071102	American Balanced Fund 65,869.98		07/31/2023	0.00 0.00	65,869.98 65,869.98	0.00	0.00	0.00 0.00	65,869.98 65,869.98
399874106	The Growth Fund of America 6,060.96		12/31/2023	0.00 0.00	6,060.96 6,060.96	0.00	0.00	0.00 0.00	6,060.96 6,060.96
140193103	Capital Income Builder 5,549.35		12/31/2023	0.00 0.00	5,549.35 5,549.35	0.00	0.00	0.00 0.00	5,549.35 5,549.35
140193103	Capital Income Builder 58,809.20		05/31/2023	0.00 0.00	58,809.20 58,809.20	0.00	0.00	0.00 0.00	58,809.20 58,809.20
453320103	The Income Fund of America 2,839.12		03/31/2024	0.00 0.00	0.00 0.00	2,839.12	0.00	2,839.12 2,839.12	2,839.12 2,839.12
399874106	The Growth Fund of America 6,077.84		03/31/2024	0.00 0.00	0.00 0.00	6,077.84	0.00	6,077.84 6,077.84	6,077.84 6,077.84
024071102	American Balanced Fund 6,509.12		12/31/2023	0.00 0.00	6,509.12 6,509.12	0.00	0.00	0.00 0.00	6,509.12 6,509.12
140193103	Capital Income Builder 2,439.47		03/31/2024	0.00 0.00	0.00 0.00	2,439.47	0.00	2,439.47 2,439.47	2,439.47 2,439.47
399874106	The Growth Fund of America 42,408.28		05/31/2023	0.00 0.00	42,408.28 42,408.28	0.00	0.00	0.00 0.00	42,408.28 42,408.28
<b>TOTAL</b>				<b>0.00</b> <b>0.00</b>	<b>251,815.99</b> <b>251,815.99</b>	<b>15,817.71</b>	<b>0.00</b>	<b>15,817.71</b> <b>15,817.71</b>	<b>267,633.70</b> <b>267,633.70</b>

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### PAYROLL

49-4330-2571	PNC Business Checking with Interest Account 3,874,072.09	2.99	03/31/2024	24,470.53 24,470.53	5,750,411.98 5,750,411.98	317,230.33	(2,193,570.22)	(1,876,339.89) (1,876,339.89)	3,874,072.09 3,874,072.09
<b>TOTAL</b>		<b>2.99</b>		<b>24,470.53</b> <b>24,470.53</b>	<b>5,750,411.98</b> <b>5,750,411.98</b>	<b>317,230.33</b>	<b>(2,193,570.22)</b>	<b>(1,876,339.89)</b> <b>(1,876,339.89)</b>	<b>3,874,072.09</b> <b>3,874,072.09</b>

<b>GRAND TOTAL</b>		<b>4.78</b>		<b>1,270,301.76</b> <b>1,270,301.76</b>	<b>98,765,380.98</b> <b>98,765,380.98</b>	<b>49,619,571.32</b>	<b>(22,076,831.32)</b>	<b>27,542,740.00</b> <b>27,542,740.00</b>	<b>126,308,120.98</b> <b>126,308,120.98</b>
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## Disclosure

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# Quarterly Investment Report

AS OF JUNE 30, 2024



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**M E E D E R**

**PUBLIC FUNDS**

# OBSERVATIONS AND EXPECTATIONS

- U.S. economic growth should slow in the second half of 2024, but not be negative
- The unemployment rate pushed above 4% in May from the cycle low of 3.4%
- Fed Funds futures are pointing to two .25% cuts this year and four next year
- Intermediate-term rates have increased this year, but are lower than last year's peak

## Expected Downshift in Economic Growth

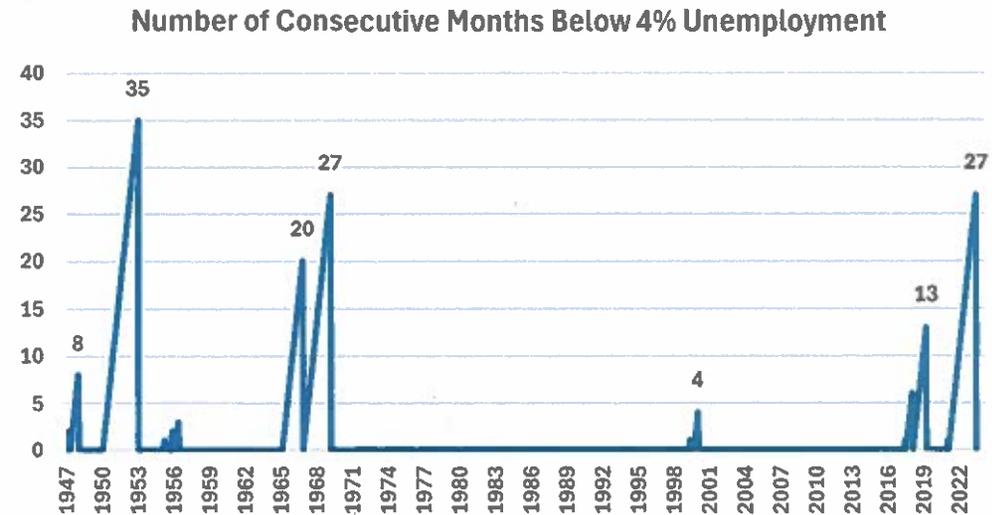
- Economists surveyed by Bloomberg are expecting growth to slow in the coming quarters.
- Higher inflation and interest rates have put a crimp in consumer spending.



SOURCE: BLOOMBERG, BUREAU OF ECONOMIC ANALYSIS.

## The Unemployment Rate Climbed Above 4%

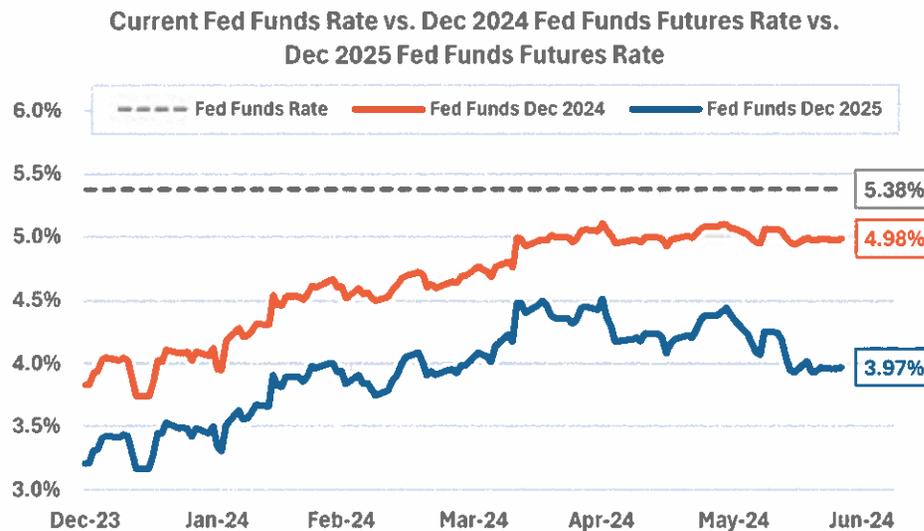
- The U.S. just finished its second longest streak of having the unemployment rate below 4%.
- The Federal Reserve and most economists expect the unemployment rate to push higher with job growth slowing later this year.



SOURCE: BLOOMBERG, BUREAU OF LABOR STATISTICS

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## The Fed vs. The Market

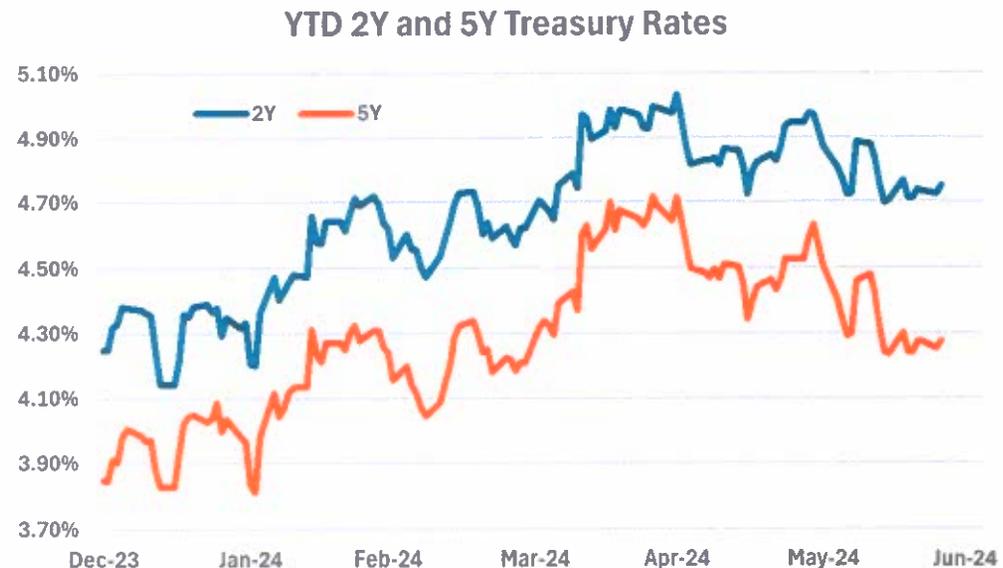


- The Federal Reserve is expecting one .25% cut this year to the Fed Funds Rate and four next year.
- The Fed Funds futures market is expecting two .25% cuts this year and four next year to push the Fed Funds rate down to 3.97% from its current rate of 5.38%

SOURCE: BLOOMBERG

## Intermediate-Term Rates Higher In 2024

- Both the 2-year and 5-year U.S. Treasury rates had their cycle peaks last October at 5.22% and 4.96%, respectively.
- Intermediate-term U.S. Treasury rates have climbed higher this year as market participants realized inflation remains sticky and Fed will cut the Fed Funds rate fewer times than was anticipated at the start of 2024.



SOURCE: BLOOMBERG

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### Takeaways

- With intermediate-term interest rates near their highest levels since 2007, locking in those yields will most likely prove prudent.
- It will be interesting to observe Federal Reserve policy later this year as inflation probably remains above their target, with unemployment increasing.

## Compliance Certification

The undersigned acknowledge they have reviewed this quarterly investment report for the period ending June 30, 2024. Officials designated as investment officers by this entity's Investment Policy attest that all investments comply with the Texas Public Funds Investment Act and this entity's Investment Policy.

*Sylvia Esquivel*  
Sylvia Esquivel (Jul 29, 2024 17:26 CDT)

Sylvia S Esquivel, Accountant

*Dora Garcia*  
Dora Garcia (Jul 29, 2024 15:53 CDT)

Dora Garcia, Director of Budget & Finance

*JG*  
Joel Garcia (Jul 29, 2024 17:24 CDT)

Joel Garcia, Deputy Superintendent for Business & Support Services

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## Portfolio Statistics

4.86

Average Yield

0.00

Weighted Average Maturity (Years)

0.00

Portfolio Effective Duration (Years)

0.00

Weighted Average Life (Years)

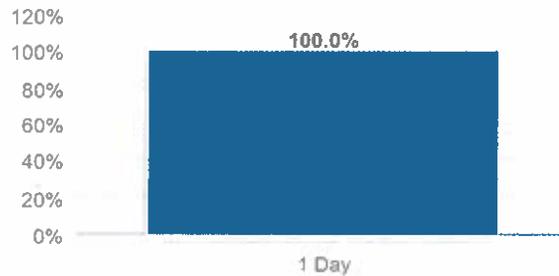
AAA

Average Credit Rating

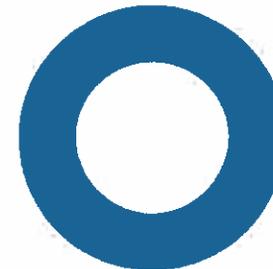
## Portfolio Position

Par Value	\$94,674,133
Principal Cost	\$94,674,133
Book Value	\$94,674,133
Market Value	\$94,674,133
Unrealized Gain/Loss	\$0
Accrued Interest	\$0 <sup>394</sup>

## Maturity Distribution



## Sector Allocation



● LGIP	75.16%
● Bank Deposits	24.57%
● Mutual Fund	0.28%

# Quarterly Portfolio Summary

This quarterly report is prepared in compliance with the Investment Policy and the Strategy of this entity and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

## Portfolio as of March 31, 2024

<b>BEGINNING BOOK VALUE</b>	\$126,308,120.98
<b>BEGINNING MARKET VALUE</b>	\$126,308,120.98
<b>UNREALIZED GAIN/(LOSS)</b>	\$0.00
<b>WEIGHTED AVERAGE MATURITY (YEARS)</b>	0.00
<b>WEIGHTED AVERAGE YIELD</b>	0.00

## Portfolio as of June 30, 2024

<b>ENDING BOOK VALUE</b>	\$94,674,133.25
<b>ENDING MARKET VALUE</b>	\$94,674,133.25
<b>INVESTMENT INCOME FOR THE PERIOD</b>	\$1,238,213.82
<b>UNREALIZED GAIN/(LOSS)</b>	\$0.00
<b>CHANGE IN UNREALIZED GAIN/(LOSS)</b>	\$0.00
<b>WEIGHTED AVERAGE MATURITY (YEARS)</b>	0.00
<b>WEIGHTED AVERAGE YIELD</b>	4.86

## Quarterly Portfolio Summary By Fund

<b>PORTFOLIO MARKET VALUE BY FUND</b>	<b>03/31/2024</b>	<b>06/30/2024</b>	<b>CHANGE</b>	<b>INTEREST EARNED</b>
DEBT SERVICE	6,252,554.52	4,037,115.96	-2,215,438.56	51,191.99
LOCAL MAINTENANCE	115,913,860.67	88,115,773.49	-27,798,087.18	1,158,267.25
NON-EXPENDABLE TRUST	267,633.70	261,223.02	-6,410.68	0.00
PAYROLL	3,874,072.09	2,260,020.78	-1,614,051.31	28,754.58
<b>TOTAL</b>	<b>126,308,120.98</b>	<b>94,674,133.25</b>	<b>-31,633,987.73</b>	<b>1,238,213.82</b>

# Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	23,260,143.15	23,260,143.15	23,260,143.15	24.57%	1	3.15
LGIP	71,152,767.08	71,152,767.08	71,152,767.08	75.16%	1	5.42
Mutual Fund	261,223.02	261,223.02	261,223.02	0.28%		
<b>TOTAL</b>	<b>94,674,133.25</b>	<b>94,674,133.25</b>	<b>94,674,133.25</b>	<b>100.00%</b>	<b>1</b>	<b>4.86</b>

**CASH AND ACCRUED INTEREST**

Purchased Accrued Interest		0.00	0.00			
<b>TOTAL CASH AND INVESTMENTS</b>	<b>94,674,133.25</b>	<b>94,674,133.25</b>	<b>94,674,133.25</b>		<b>1</b>	<b>4.86</b>

**TOTAL EARNINGS**

**CURRENT QUARTER**

1,238,213.82

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## Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
<b>DEBT SERVICE</b>						
Bank Deposits	1	1,321,614.59	1,321,614.59	1.40	2.81	1
LGIP	1	2,715,501.37	2,715,501.37	2.87	5.43	1
<b>TOTAL</b>	<b>2</b>	<b>4,037,115.96</b>	<b>4,037,115.96</b>	<b>4.26</b>	<b>4.57</b>	<b>1</b>
<b>LOCAL MAINTENANCE</b>						
Bank Deposits	1	19,678,507.78	19,678,507.78	20.79	3.19	1
LGIP	4	68,437,265.71	68,437,265.71	72.29	5.42	1
<b>TOTAL</b>	<b>5</b>	<b>88,115,773.49</b>	<b>88,115,773.49</b>	<b>93.07</b>	<b>4.92</b>	<b>1</b>
<b>NON-EXPENDABLE TRUST</b>						
Mutual Fund	14	261,223.02	261,223.02	0.28		
<b>TOTAL</b>	<b>14</b>	<b>261,223.02</b>	<b>261,223.02</b>	<b>0.28</b>		<b>398</b>
<b>PAYROLL</b>						
Bank Deposits	1	2,260,020.78	2,260,020.78	2.39	2.98	1
<b>TOTAL</b>	<b>1</b>	<b>2,260,020.78</b>	<b>2,260,020.78</b>	<b>2.39</b>	<b>2.98</b>	<b>1</b>
<b>GRAND TOTAL</b>	<b>22</b>	<b>94,674,133.25</b>	<b>94,674,133.25</b>	<b>100.00</b>	<b>4.86</b>	<b>1</b>

## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>DEBT SERVICE</b>												
<b>BANK DEPOSITS</b>												
49-4330-2598	PNC Business Checking with Interest Account	06/30/2024 06/30/2024	1,321,614.59	1,321,614.59 0.00	1,321,614.59	2.81		1	1.00 1,321,614.59	0.00 1,321,614.59	140	NA
<b>BANK DEPOSITS TOTAL</b>			<b>1,321,614.59</b>	<b>1,321,614.59</b> <b>0.00</b>	<b>1,321,614.59</b>	<b>2.81</b>		<b>1</b>	<b>1.00</b> <b>1,321,614.59</b>	<b>0.00</b> <b>1,321,614.59</b>	<b>140</b>	<b>NA</b>
<b>LGIP</b>												
TXCLASS	Texas CLASS	06/30/2024 06/30/2024	2,715,501.37	2,715,501.37 0.00	2,715,501.37	5.43		1	1.00 2,715,501.37	0.00 2,715,501.37	2.87	AAA
<b>LGIP TOTAL</b>			<b>2,715,501.37</b>	<b>2,715,501.37</b> <b>0.00</b>	<b>2,715,501.37</b>	<b>5.43</b>		<b>1</b>	<b>1.00</b> <b>2,715,501.37</b>	<b>0.00</b> <b>2,715,501.37</b>	<b>2.87</b>	<b>AAA</b>
<b>DEBT SERVICE TOTAL</b>			<b>4,037,115.96</b>	<b>4,037,115.96</b> <b>0.00</b>	<b>4,037,115.96</b>	<b>4.57</b>		<b>1</b>	<b>1.00</b> <b>4,037,115.96</b>	<b>0.00</b> <b>4,037,115.96</b>	<b>4.26</b>	<b>AAA</b>
<b>LOCAL MAINTENANCE</b>												
<b>BANK DEPOSITS</b>												
49-4330-3806	PNC Business Checking with Interest Account	06/30/2024 06/30/2024	19,678,507.78	19,678,507.78 0.00	19,678,507.78	3.19		1	1.00 19,678,507.78	0.00 19,678,507.78	20.79	NA
<b>BANK DEPOSITS TOTAL</b>			<b>19,678,507.78</b>	<b>19,678,507.78</b> <b>0.00</b>	<b>19,678,507.78</b>	<b>3.19</b>		<b>1</b>	<b>1.00</b> <b>19,678,507.78</b>	<b>0.00</b> <b>19,678,507.78</b>	<b>20.79</b>	<b>NA</b>
<b>LGIP</b>												
TXRANGE	Texas Range TexasDAILY Fund	06/30/2024 06/30/2024	6,821,745.70	6,821,745.70 0.00	6,821,745.70	5.30		1	1.00 6,821,745.70	0.00 6,821,745.70	7.21	AAA
TEXSTAR	TexSTAR	06/30/2024 06/30/2024	1,336,432.89	1,336,432.89 0.00	1,336,432.89	5.31		1	1.00 1,336,432.89	0.00 1,336,432.89	1.41	AAA
TXCLASS	Texas CLASS	06/30/2024 06/30/2024	31,857,449.13	31,857,449.13 0.00	31,857,449.13	5.43		1	1.00 31,857,449.13	0.00 31,857,449.13	33.65	AAA
LSCO	Lone Star Invest Pool - Corporate Overnight Fund	06/30/2024 06/30/2024	28,421,637.99	28,421,637.99 0.00	28,421,637.99	5.44		1	1.00 28,421,637.99	0.00 28,421,637.99	30.02	AAA
<b>LGIP TOTAL</b>			<b>68,437,265.71</b>	<b>68,437,265.71</b> <b>0.00</b>	<b>68,437,265.71</b>	<b>5.42</b>		<b>1</b>	<b>1.00</b> <b>68,437,265.71</b>	<b>0.00</b> <b>68,437,265.71</b>	<b>72.29</b>	<b>AAA</b>
<b>LOCAL MAINTENANCE TOTAL</b>			<b>88,115,773.49</b>	<b>88,115,773.49</b> <b>0.00</b>	<b>88,115,773.49</b>	<b>4.92</b>		<b>1</b>	<b>1.00</b> <b>88,115,773.49</b>	<b>0.00</b> <b>88,115,773.49</b>	<b>93.07</b>	<b>AAA</b>
<b>NON-EXPENDABLE TRUST</b>												
<b>MUTUAL FUND</b>												



## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
453320103	AMERICAN FUNDS INC;A	03/31/2024 03/31/2024	2,839.12	2,839.12 0.00	2,839.12				1.00 2,839.12	0.00 2,839.12	0.00	NA
399874106	AMERICAN FUNDS GRO;A	03/31/2024 03/31/2024	6,077.84	6,077.84 0.00	6,077.84				1.00 6,077.84	0.00 6,077.84	0.01	NA
024071102	AMERICAN FUNDS BAL;A	03/31/2024 03/31/2024	4,461.28	4,461.28 0.00	4,461.28				1.00 4,461.28	0.00 4,461.28	0.00	NA
140193103	AMERICAN FUNDS CIB;A	03/31/2024 03/31/2024	2,439.47	2,439.47 0.00	2,439.47				1.00 2,439.47	0.00 2,439.47	0.00	NA
399874106	AMERICAN FUNDS GRO;A	12/31/2023 12/31/2023	6,060.96	6,060.96 0.00	6,060.96				1.00 6,060.96	0.00 6,060.96	0.01	NA
024071102	AMERICAN FUNDS BAL;A	12/31/2023 12/31/2023	6,509.12	6,509.12 0.00	6,509.12				1.00 6,509.12	0.00 6,509.12	0.01	NA
140193103	AMERICAN FUNDS CIB;A	12/31/2023 12/31/2023	5,549.35	5,549.35 0.00	5,549.35				1.00 5,549.35	0.00 5,549.35	0.01	NA
453320103	AMERICAN FUNDS INC;A	12/31/2023 12/31/2023	5,271.86	5,271.86 0.00	5,271.86				1.00 5,271.86	0.00 5,271.86	0.01	NA
024071102	AMERICAN FUNDS BAL;A	07/31/2023 07/31/2023	64,622.72	64,622.72 0.00	64,622.72				1.00 64,622.72	0.00 64,622.72	0.07	NA
140193103	AMERICAN FUNDS CIB;A	06/30/2023 06/30/2023	899.54	899.54 0.00	899.54				1.00 899.54	0.00 899.54	0.00	NA 400
453320103	AMERICAN FUNDS INC;A	06/30/2023 06/30/2023	846.79	846.79 0.00	846.79				1.00 846.79	0.00 846.79	0.00	NA
453320103	AMERICAN FUNDS INC;A	05/31/2023 05/31/2023	56,857.55	56,857.55 0.00	56,857.55				1.00 56,857.55	0.00 56,857.55	0.06	NA
140193103	AMERICAN FUNDS CIB;A	05/31/2023 05/31/2023	56,561.27	56,561.27 0.00	56,561.27				1.00 56,561.27	0.00 56,561.27	0.06	NA
399874106	AMERICAN FUNDS GRO;A	05/31/2023 05/31/2023	42,226.15	42,226.15 0.00	42,226.15				1.00 42,226.15	0.00 42,226.15	0.04	NA
<b>MUTUAL FUND TOTAL</b>			<b>261,223.02</b>	<b>261,223.02</b> <b>0.00</b>	<b>261,223.02</b>				<b>1.00</b> <b>261,223.02</b>	<b>0.00</b> <b>261,223.02</b>	<b>0.28</b>	<b>NA</b>
<b>NON-EXPENDABLE TRUST TOTAL</b>			<b>261,223.02</b>	<b>261,223.02</b> <b>0.00</b>	<b>261,223.02</b>				<b>1.00</b> <b>261,223.02</b>	<b>0.00</b> <b>261,223.02</b>	<b>0.28</b>	<b>NA</b>

### PAYROLL

#### BANK DEPOSITS

49-4330-2571	PNC Business Checking with Interest Account	06/30/2024 06/30/2024	2,260,020.78	2,260,020.78 0.00	2,260,020.78	2.98		1	1.00 2,260,020.78	0.00 2,260,020.78	2.39	NA
<b>BANK DEPOSITS TOTAL</b>			<b>2,260,020.78</b>	<b>2,260,020.78</b> <b>0.00</b>	<b>2,260,020.78</b>	<b>2.98</b>		<b>1</b>	<b>1.00</b> <b>2,260,020.78</b>	<b>0.00</b> <b>2,260,020.78</b>	<b>2.39</b>	<b>NA</b>
<b>PAYROLL TOTAL</b>			<b>2,260,020.78</b>	<b>2,260,020.78</b> <b>0.00</b>	<b>2,260,020.78</b>	<b>2.98</b>		<b>1</b>	<b>1.00</b> <b>2,260,020.78</b>	<b>0.00</b> <b>2,260,020.78</b>	<b>2.39</b>	<b>NA</b>



## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>GRAND TOTAL</b>			94,674,133.25	94,674,133.25 0.00	94,674,133.25	4.86		1	1.00 94,674,133.25	0.00 94,674,133.25	100.00	AAA

## Cash Reconciliation Report

NON-EXPENDABLE TRUST							
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT	
<b>SELL</b>							
06/30/2024	399874106	AMERICAN FUNDS GRO:A	-182.13		-182.13	182.13	
06/30/2024	140193103	AMERICAN FUNDS CIB:A	-2,247.93		-2,247.93	2,247.93	
06/30/2024	453320103	AMERICAN FUNDS INC:A	-2,733.36		-2,733.36	2,733.36	
06/30/2024	024071102	AMERICAN FUNDS BAL:A	-1,247.26		-1,247.26	1,247.26	
<b>SELL TOTAL</b>			<b>-6,410.68</b>		<b>-6,410.68</b>	<b>6,410.68</b>	

## Transaction Statement

NON-EXPENDABLE TRUST								NET
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	REALIZED GAIN/LOSS
<b>SELL</b>								
	06/30/2024	06/30/2024	453320103	AMERICAN FUNDS INC;A	(2,733.36)	2,733.36	2,733.36	0.00
	06/30/2024	06/30/2024	140193103	AMERICAN FUNDS CIB;A	(2,247.93)	2,247.93	2,247.93	0.00
	06/30/2024	06/30/2024	399874106	AMERICAN FUNDS GRO;A	(182.13)	182.13	182.13	0.00
	06/30/2024	06/30/2024	024071102	AMERICAN FUNDS BAL;A	(1,247.26)	1,247.26	1,247.26	0.00
<b>SELL TOTAL</b>					<b>(6,410.68)</b>	<b>6,410.68</b>	<b>6,410.68</b>	<b>0.00</b>



## Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
<b>NON-EXPENDABLE TRUST</b>									
024071102	AMERICAN FUNDS BAL:A	65,869.98	65,869.98	0.00	65,869.98	0.00	64,622.72	0.00	0.00
024071102	AMERICAN FUNDS BAL:A	6,509.12	6,509.12	0.00	6,509.12	0.00	6,509.12	0.00	0.00
024071102	AMERICAN FUNDS BAL:A	4,461.28	4,461.28	0.00	4,461.28	0.00	4,461.28	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	58,809.20	58,809.20	0.00	58,809.20	0.00	56,561.27	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	5,549.35	5,549.35	0.00	5,549.35	0.00	5,549.35	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	2,439.47	2,439.47	0.00	2,439.47	0.00	2,439.47	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	899.54	899.54	0.00	899.54	0.00	899.54	0.00	0.00
399874106	AMERICAN FUNDS GRO:A	42,408.28	42,408.28	0.00	42,408.28	0.00	42,226.15	0.00	0.00
399874106	AMERICAN FUNDS GRO:A	6,077.84	6,077.84	0.00	6,077.84	0.00	6,077.84	0.00	0.00
399874106	AMERICAN FUNDS GRO:A	6,060.96	6,060.96	0.00	6,060.96	0.00	6,060.96	0.00	0.00
453320103	AMERICAN FUNDS INC:A	59,590.91	59,590.91	0.00	59,590.91	0.00	56,857.55	0.00	0.00
453320103	AMERICAN FUNDS INC:A	5,271.86	5,271.86	0.00	5,271.86	0.00	5,271.86	0.00	0.00
453320103	AMERICAN FUNDS INC:A	2,839.12	2,839.12	0.00	2,839.12	0.00	2,839.12	0.00	0.00
453320103	AMERICAN FUNDS INC:A	846.79	846.79	0.00	846.79	0.00	846.79	0.00	0.00
<b>TOTAL</b>		<b>267,633.70</b>	<b>267,633.70</b>	<b>0.00</b>	<b>267,633.70</b>	<b>0.00</b>	<b>261,223.02</b>	<b>0.00</b>	<b>0.00</b>
<b>GRAND TOTAL</b>		<b>267,633.70</b>	<b>267,633.70</b>	<b>0.00</b>	<b>267,633.70</b>	<b>0.00</b>	<b>261,223.02</b>	<b>0.00</b>	<b>0.00</b>

## Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
<b>DEBT SERVICE</b>									
49-4330-2598	PNC Business Checking with Interest Account	2024-06-30	1,321,614.59	1,321,614.59	0.00	0.00	14,795.81	14,795.81	0.00
TXCLASS	Texas CLASS	2024-06-30	2,715,501.37	2,715,501.37	0.00	0.00	36,396.18	36,396.18	0.00
<b>TOTAL</b>			<b>4,037,115.96</b>	<b>4,037,115.96</b>	<b>0.00</b>	<b>0.00</b>	<b>51,191.99</b>	<b>51,191.99</b>	<b>0.00</b>
<b>LOCAL MAINTENANCE</b>									
LSCO	Lone Star Invest Pool - Corporate Overnight Fund	2024-06-30	28,421,637.99	28,421,637.99	0.00	0.00	381,348.37	381,348.37	0.00
49-4330-3806	PNC Business Checking with Interest Account	2024-06-30	19,678,507.78	19,678,507.78	0.00	0.00	124,197.56	124,197.56	0.00
TEXSTAR	TexSTAR	2024-06-30	1,336,432.89	1,336,432.89	0.00	0.00	40,664.51	40,664.51	0.00
TXCLASS	Texas CLASS	2024-06-30	31,857,449.13	31,857,449.13	0.00	0.00	522,898.44	522,898.44	0.00
TXRANGE	Texas Range TexasDAILY Fund	2024-06-30	6,821,745.70	6,821,745.70	0.00	0.00	89,158.37	89,158.37	0.00
<b>TOTAL</b>			<b>88,115,773.49</b>	<b>88,115,773.49</b>	<b>0.00</b>	<b>0.00</b>	<b>1,158,267.25</b>	<b>1,158,267.25</b>	<b>0.00</b>
<b>NON-EXPENDABLE TRUST</b>									
024071102	AMERICAN FUNDS BAL;A	2023-07-31	64,622.72	64,622.72	0.00	0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL;A	2024-03-31	4,461.28	4,461.28	0.00	0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL;A	2023-12-31	6,509.12	6,509.12	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	2023-05-31	56,561.27	56,561.27	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	2024-03-31	2,439.47	2,439.47	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	2023-06-30	899.54	899.54	0.00	0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB;A	2023-12-31	5,549.35	5,549.35	0.00	0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO;A	2023-12-31	6,060.96	6,060.96	0.00	0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO;A	2024-03-31	6,077.84	6,077.84	0.00	0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO;A	2023-05-31	42,226.15	42,226.15	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	2023-05-31	56,857.55	56,857.55	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	2023-06-30	846.79	846.79	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	2024-03-31	2,839.12	2,839.12	0.00	0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC;A	2023-12-31	5,271.86	5,271.86	0.00	0.00	0.00	0.00	0.00

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## Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
<b>TOTAL</b>			<b>261,223.02</b>	<b>261,223.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PAYROLL</b>									
49-4330-2571	PNC Business Checking with Interest Account	2024-06-30	2,260,020.78	2,260,020.78	0.00	0.00	28,754.58	28,754.58	0.00
<b>TOTAL</b>			<b>2,260,020.78</b>	<b>2,260,020.78</b>	<b>0.00</b>	<b>0.00</b>	<b>28,754.58</b>	<b>28,754.58</b>	<b>0.00</b>
<b>GRAND TOTAL</b>			<b>94,674,133.25</b>	<b>94,674,133.25</b>	<b>0.00</b>	<b>0.00</b>	<b>1,238,213.82</b>	<b>1,238,213.82</b>	<b>0.00</b>

## Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
<b>DEBT SERVICE</b>											
49-4330-2598	PNC Business Checking with Interest Account	1,321,614.59	3,573,449.33	1,321,614.59	06/30/2024	2.62	2.81	14,795.81	0.00	0.00	14,795.81
TXCLASS	Texas CLASS	2,715,501.37	2,679,105.19	2,715,501.37	06/30/2024	0.00	5.43	36,396.18	0.00	0.00	36,396.18
<b>TOTAL</b>		<b>4,037,115.96</b>	<b>6,252,554.52</b>	<b>4,037,115.96</b>		<b>0.86</b>	<b>4.57</b>	<b>51,191.99</b>	<b>0.00</b>	<b>0.00</b>	<b>51,191.99</b>

<b>LOCAL MAINTENANCE</b>											
49-4330-3806	PNC Business Checking with Interest Account	19,678,507.78	28,510,765.70	19,678,507.78	06/30/2024	2.99	3.19	124,197.56	0.00	0.00	124,197.56
LSCO	Lone Star Invest Pool - Corporate Overnight Fund	28,421,637.99	28,040,188.57	28,421,637.99	06/30/2024	0.00	5.44	381,348.37	0.00	0.00	381,348.37
TEXSTAR	TexSTAR	1,336,432.89	11,295,768.38	1,336,432.89	06/30/2024	5.30	5.31	40,664.51	0.00	0.00	40,664.51
TXCLASS	Texas CLASS	31,857,449.13	41,334,550.69	31,857,449.13	06/30/2024	0.00	5.43	522,898.44	0.00	0.00	522,898.44
TXRANGE	Texas Range TexasDAILY Fund	6,821,745.70	6,732,587.33	6,821,745.70	06/30/2024	5.04	5.30	89,158.37	0.00	0.00	89,158.37
<b>TOTAL</b>		<b>88,115,773.49</b>	<b>115,913,860.67</b>	<b>88,115,773.49</b>		<b>1.14</b>	<b>4.92</b>	<b>1,158,267.25</b>	<b>0.00</b>	<b>0.00</b>	<b>1,158,267.25</b>

<b>NON-EXPENDABLE TRUST</b>											
024071102	AMERICAN FUNDS BAL:A	64,622.72	65,869.98	64,622.72				0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL:A	6,509.12	6,509.12	6,509.12				0.00	0.00	0.00	0.00
024071102	AMERICAN FUNDS BAL:A	4,461.28	4,461.28	4,461.28				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	56,561.27	58,809.20	56,561.27				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	899.54	899.54	899.54				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	5,549.35	5,549.35	5,549.35				0.00	0.00	0.00	0.00
140193103	AMERICAN FUNDS CIB:A	2,439.47	2,439.47	2,439.47				0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO:A	42,226.15	42,408.28	42,226.15				0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO:A	6,060.96	6,060.96	6,060.96				0.00	0.00	0.00	0.00
399874106	AMERICAN FUNDS GRO:A	6,077.84	6,077.84	6,077.84				0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC:A	56,857.55	59,590.91	56,857.55				0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC:A	846.79	846.79	846.79				0.00	0.00	0.00	0.00
453320103	AMERICAN FUNDS INC:A	5,271.86	5,271.86	5,271.86				0.00	0.00	0.00	0.00

## Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
453320103	AMERICAN FUNDS INC:A	2,839.12	2,839.12	2,839.12				0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>261,223.02</b>	<b>267,633.70</b>	<b>261,223.02</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PAYROLL</b>											
49-4330-2571	PNC Business Checking with Interest Account	2,260,020.78	3,874,072.09	2,260,020.78	06/30/2024	2.79	2.98	28,754.58	0.00	0.00	28,754.58
<b>TOTAL</b>		<b>2,260,020.78</b>	<b>3,874,072.09</b>	<b>2,260,020.78</b>		<b>2.79</b>	<b>2.98</b>	<b>28,754.58</b>	<b>0.00</b>	<b>0.00</b>	<b>28,754.58</b>
<b>GRAND TOTAL</b>		<b>94,674,133.25</b>	<b>126,308,120.98</b>	<b>94,674,133.25</b>		<b>1.17</b>	<b>4.86</b>	<b>1,238,213.82</b>	<b>0.00</b>	<b>0.00</b>	<b>1,238,213.82</b>

## Projected Cashflows

For the Period July 01, 2024 to December 31, 2024

CUSIP	DESCRIPTION	POST DATE	TRANSACTION TYPE	AMOUNT
<b>GRAND TOTAL</b>				

## Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
<b>DEBT SERVICE</b>									
TXCLASS	Texas CLASS 2,715,501.37	5.43	06/30/2024	36,396.18 36,396.18	2,679,105.19 2,679,105.19	36,396.18	0.00	36,396.18 36,396.18	2,715,501.37 2,715,501.37
49-4330-2598	PNC Business Checking with Interest Account 1,321,614.59	2.81	06/30/2024	14,795.81 14,795.81	3,573,449.33 3,573,449.33	259,186.56	(2,511,021.30)	(2,251,834.74) (2,251,834.74)	1,321,614.59 1,321,614.59
<b>TOTAL</b>		<b>4.57</b>		<b>51,191.99</b> <b>51,191.99</b>	<b>6,252,554.52</b> <b>6,252,554.52</b>	<b>295,582.74</b>	<b>(2,511,021.30)</b>	<b>(2,215,438.56)</b> <b>(2,215,438.56)</b>	<b>4,037,115.96</b> <b>4,037,115.96</b>
<b>LOCAL MAINTENANCE</b>									
LSCO	Lone Star Invest Pool- Corporate Overnight Fund 28,421,637.99	5.44	06/30/2024	381,348.37 381,348.37	28,040,188.57 28,040,188.57	381,449.42	0.00	381,449.42 381,449.42	28,421,637.99 28,421,637.99
49-4330-3806	PNC Business Checking with Interest Account 19,678,507.78	3.19	06/30/2024	124,197.56 124,197.56	28,510,765.70 28,510,765.70	6,846,365.26	(15,678,623.18)	(8,832,257.92) (8,832,257.92)	19,678,507.78 19,678,507.78
TEXSTAR	TexSTAR 1,336,432.89	5.31	06/30/2024	40,664.51 40,664.51	11,295,768.38 11,295,768.38	11,779.97	(9,971,115.46)	(9,959,335.49) (9,959,335.49)	1,336,432.89 1,336,432.89
TXCLASS	Texas CLASS 31,857,449.13	5.43	06/30/2024	522,898.44 522,898.44	41,334,550.69 41,334,550.69	184,312.12	(9,661,413.68)	(9,477,101.56) (9,477,101.56)	31,857,449.13 31,857,449.13
TXRANGE	Texas Range TexasDAILY Fund 6,821,745.70	5.30	06/30/2024	89,158.37 89,158.37	6,732,587.33 6,732,587.33	89,158.37	0.00	89,158.37 89,158.37	6,821,745.70 6,821,745.70
<b>TOTAL</b>		<b>4.92</b>		<b>1,158,267.25</b> <b>1,158,267.25</b>	<b>115,913,860.67</b> <b>115,913,860.67</b>	<b>7,513,065.14</b>	<b>(35,311,152.32)</b>	<b>(27,798,087.38)</b> <b>(27,798,087.38)</b>	<b>88,115,773.49</b> <b>88,115,773.49</b>
<b>NON-EXPENDABLE TRUST</b>									
024071102	AMERICAN FUNDS BAL:A 64,622.72		07/31/2023	0.00 0.00	65,869.98 65,869.98	0.00	(1,247.26)	(1,247.26) (1,247.26)	64,622.72 64,622.72
399874106	AMERICAN FUNDS GRO:A 6,077.84		03/31/2024	0.00 0.00	6,077.84 6,077.84	0.00	0.00	0.00 0.00	6,077.84 6,077.84
140193103	AMERICAN FUNDS CIB:A 56,561.27		05/31/2023	0.00 0.00	58,809.20 58,809.20	0.00	(2,247.93)	(2,247.93) (2,247.93)	56,561.27 56,561.27
024071102	AMERICAN FUNDS BAL:A 4,461.28		03/31/2024	0.00 0.00	4,461.28 4,461.28	0.00	0.00	0.00 0.00	4,461.28 4,461.28
453320103	AMERICAN FUNDS INC:A 2,839.12		03/31/2024	0.00 0.00	2,839.12 2,839.12	0.00	0.00	0.00 0.00	2,839.12 2,839.12
399874106	AMERICAN FUNDS GRO:A 6,060.96		12/31/2023	0.00 0.00	6,060.96 6,060.96	0.00	0.00	0.00 0.00	6,060.96 6,060.96

### Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE	ENDING BOOK VALUE
					BEGINNING MARKET VALUE			CHANGE IN MARKET VALUE	ENDING MARKET VALUE
453320103	AMERICAN FUNDS INC;A 5,271.86		12/31/2023	0.00	5,271.86	0.00	0.00	0.00	5,271.86
024071102	AMERICAN FUNDS BAL;A 6,509.12		12/31/2023	0.00	6,509.12	0.00	0.00	0.00	6,509.12
140193103	AMERICAN FUNDS CIB;A 899.54		06/30/2023	0.00	899.54	0.00	0.00	0.00	899.54
453320103	AMERICAN FUNDS INC;A 846.79		06/30/2023	0.00	846.79	0.00	0.00	0.00	846.79
140193103	AMERICAN FUNDS CIB;A 5,549.35		12/31/2023	0.00	5,549.35	0.00	0.00	0.00	5,549.35
453320103	AMERICAN FUNDS INC;A 56,857.55		05/31/2023	0.00	59,590.91	0.00	(2,733.36)	(2,733.36)	56,857.55
140193103	AMERICAN FUNDS CIB;A 2,439.47		03/31/2024	0.00	2,439.47	0.00	0.00	0.00	2,439.47
399874106	AMERICAN FUNDS GRO;A 42,226.15		05/31/2023	0.00	42,408.28	0.00	(182.13)	(182.13)	42,226.15
<b>TOTAL</b>				<b>0.00</b>	<b>267,833.70</b>	<b>0.00</b>	<b>(6,410.68)</b>	<b>(6,410.68)</b>	<b>261,223.02</b>

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PAYROLL									
49-4330-2571	PNC Business Checking with Interest Account 2,260,020.78	2.98	06/30/2024	28,754.58	3,874,072.09	1,192,077.99	(2,806,129.30)	(1,614,051.31)	2,260,020.78
				28,754.58	3,874,072.09			(1,614,051.31)	2,260,020.78
<b>TOTAL</b>		<b>2.98</b>		<b>28,754.58</b>	<b>3,874,072.09</b>	<b>1,192,077.99</b>	<b>(2,806,129.30)</b>	<b>(1,614,051.31)</b>	<b>2,260,020.78</b>

<b>GRAND TOTAL</b>		<b>4.86</b>		<b>1,238,213.82</b>	<b>126,308,120.98</b>	<b>9,000,725.87</b>	<b>(40,634,713.60)</b>	<b>(31,633,987.73)</b>	<b>94,674,133.25</b>
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## Disclosure

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**SUBJECT:** Approval of Memorandum of Understanding with Region One Education Service Center - Office of Adult Education

**PRESENTER:** Blanca Lopez, Executive Director for Finance

**BACKGROUND INFORMATION:**

The purpose of the Memorandum of Understanding is to establish an adult education and literacy program for eligible participants under provisions of the Adult Education and Family Literacy Act, Title II of the Workforce Innovation and Opportunity Act.

**ADMINISTRATIVE CONSIDERATIONS:**

**Period:** July 1, 2024 and ending June 30, 2025

**Location:**

O'Grady Elementary School  
810 W. Griffin Parkway, Mission, TX 78572

**FUNDING SOURCE AND AMOUNT:**

N/A

**RECOMMENDATION:**

Informational Item Only

**CONTACT PERSON (S):**

Joel Garcia, Deputy Superintendent for Finance

Blanca Lopez, Executive Director for Finance

Kim Risica, Executive Director for Special Programs and School Improvement



## Memorandum of Understanding

Region One Education Service Center  
Office of Adult Education and Mission CISD-  
Ollie O'Grady Elem. School

This Agreement is entered into between the Region One Education Service Center's Adult Education Program, hereinafter as "Region One ESC" and the Mission CISD-Ollie O'Grady Elem. School a nonprofit organization hereinafter referred to as "Mission CISD- Ollie O'Grady Elem. School" to establish an adult education and literacy program for eligible participants under provisions of the Adult Education and Family Literacy Act, Title II of the Workforce Innovation and Opportunity Act for a period beginning July 1, 2024 and ending June 30, 2025.

### I. SCOPE OF SERVICES

#### Region One ESC agrees to provide:

- Qualified instructional and administrative personnel to provide a well-designed adult education and literacy instructional program.
- Professional development for adult education personnel.
- Instructional materials for adult education courses.
- Instructional supplies as appropriate based on course offerings.
- Assessment instruments to establish academic functional levels and/or progress of participants.
- Will ensure fiscal accountability and provide end-of-year programmatic performance reports.

#### Mission CISD- Ollie O'Grady Elem. School agrees to provide:

- Safe and secure facilities for the implementation of instructional services to adult learners.
- Fire escape routes posted on the wall, visible to students.
- Contact local police department or school district police department to request patrol for evening classes.
- "Incase of emergency DIAL 911" signs visible in the classroom.
- Assistance to Region One staff with recruitment of adult learners, within and outside of their service area. If program is housed at a school system facility, adult learners are not required to reside and/or be zoned to the system to attend adult classes provided by Region One.
- Access to Internet services and facilities as deemed necessary for the program.

**Facility to be used: Mission CISD- Ollie O'Grady Elem. School      Dates available: August 2024 – May 2025**  
**810 W. Griffin Pkwy, Mission, TX 78572**

### II. CIVIL RIGHTS STATEMENT

The parties to this agreement shall: Comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), The American Disabilities Act of 1990 (P.L. 101-336), and all amendments to each, and all requirements imposed by the regulations issued pursuant to these acts. In addition, the parties agree to comply with Title 40, Chapter 73, of the Texas Administrative Code. These provide in part that no person shall, on the grounds of race, color, national origin, sex, age, disability, political, or religious beliefs be excluded from participation in, or denied, any

aid, care, service or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination and the Texas Revised Civil Statutes Article 4419b-4, Section 5.03 and 5.04 (relating to workplace and confidentiality guidelines regarding AIDS and HIV).

**III. TERMINATION OF MEMORANDUM OF UNDERSTANDING**

During the term of this Agreement, if either party becomes unable or fails to satisfactorily provide the services under this Agreement or decides to terminate for no cause, the Agreement may be terminated by either party with a thirty (30) day written notice.

The validity of this agreement and of any of its terms and provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Texas.

Executed this 10th day of June 2024

Grantor: Mission CISD- Ollie O'Grady Elem. School  
Address: 810 W. Griffin Pkway,  
City/St/Zip: Mission, TX 78572

Region One Education Service Center  
1900 W. Schunior  
Edinburg, TX 78541

Kim Risica

Dr. Daniel P. King (Jun 10, 2024 15:41 CDT)

Mrs. Kim Risica, Executive Director of School Improvement State and Federal Programs  
Mission CISD- Ollie O'Grady Elem. School

Dr. Daniel P. King, Executive Director  
Region One Education Service Center

Dr. Criselda Valdez

Dr. Criselda Valdez (Jun 9, 2024 05:08 CDT)

Dr. Cris Valdez, Interim Superintendent  
Mission CISD

Reviewed and Approved by Mission CISD

Joel Garcia

Joel Garcia (Jun 21, 2024 12:19 CDT)

Joel Garcia, CPM  
Deputy Superintendent for Business & Support Services

**SUBJECT:** Annual Internal Audit Plan for 2024-2025

**PRESENTER:** Rebecca Magee, CPA, Internal Auditor

**BACKGROUND INFORMATION**

The Internal Audit department conducts independent and objective reviews of the District's operations and procedures and reports findings and recommendations to management, the Superintendent, and the Board of Trustees. An Annual Internal Audit Plan is developed to provide a schedule of audit activities for the year prioritized based on potential risk and liability to the District.

**ADMINISTRATIVE CONSIDERATIONS**

Informational report.

**FUNDING SOURCE**

Not Applicable

**RECOMMENDATION:**

Not Applicable

**CONTACT PERSON(S)**

Dr. Cris Valdez, Interim Superintendent of Schools  
Blanca I. Lopez, Executive Director for Business Operations  
Rebecca Magee, CPA, Internal Auditor

**Rebecca Magee, CPA**  
**Internal Auditor**  
**Mission Consolidated Independent School District**  
1201 Bryce Drive - Mission, Texas 78572-4399  
Office (956) 323-5511 - Fax (956) 323-8255  
E mail: [bmagee@mcisd.org](mailto:bmagee@mcisd.org) - [www.mcisd.net](http://www.mcisd.net)



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To: Board of Trustees

From: Rebecca Magee, CPA - Internal Auditor

Date: August 7, 2024

Re: 2024-2025 Annual Internal Audit Plan

The development of the annual internal audit plan is an integral part of the internal audit function of the District. The objective of the audit plan is to provide a schedule of audit activities for the year to help minimize internal and external distractions. The audit plan has been developed with the awareness of the limitations of resources in personnel and dollars, and therefore, audits are prioritized based on potential risk and liability to the District.

### **Campus and Student Activity Funds**

Approximately \$2 million flowed through the District's Activity Funds this past fiscal year and that amount will likely increase this current year. The potential risk in the area of Activity Funds is greater than other areas because the majority of the revenues are received in the form of actual cash, the number of individuals (employees and students) handling collections, and the perception of the community. Other risk factors include the elimination of the elementary activity clerk positions at most campuses a few years ago and current year staff turnover. However, there are some factors that minimize the potential risk. The District uses centralized accounting versus non-centralized, therefore, one bank account is used and all expenditures are processed through the Business Office. Also, the District has a detailed Activity Funds Manual which provides well-defined responsibilities and procedures. The manual is updated every year and training sessions are provided for principals, secretaries, activity clerks and secondary campus sponsors at least annually.

During the year, I will review all Fundraising Applications and Fundraiser Reports as they are submitted. Each month I will review the monthly income statement reports prepared by the Finance Department. I will also continue to assist with generating the reports necessary to prepare the monthly income statement reports. Additionally, throughout the year I will review interdepartmental charges and journal entries related to Activity Funds. If needed, I may also provide assistance with preparing some of the journal entries.

Depending on the volume of activity and available time, internal audits may be performed for the activity funds of the following campuses: Mission High School, Veterans Memorial High School, Alton Memorial Jr. High School, K. White Jr. High School, Mission Jr. High School, Bryan Elementary, Castro Elementary, Cantu Elementary, O’Grady Elementary, Midkiff Elementary, Salinas Elementary, and Waitz Elementary. Unscheduled safe audits or cash counts may be performed at other campuses not listed.

I will also assist in the continued evaluation of Student Activity Funds to determine proper accounting and financial reporting under GASB Statement No. 84, *Fiduciary Activities*. This governmental accounting standard establishes criteria for identifying fiduciary activities. Student Activity Fund accounts not meeting the criteria may need to be reported as special revenue funds.

### **External Audit / Annual Comprehensive Financial Report**

Each school district in the State of Texas is required to have an annual financial statement audit and submit the audited financial statements to TEA within 150 days after the fiscal year-end. I will assist in coordinating the audit process by obtaining requested information as well as requesting other requested information from the various departments for the auditors as needed. Also, I will assist in the audit process by reviewing schedules prepared by the finance department as well as preparing some of the schedules and end-of-year adjustments. Additionally, I will prepare the notes to the financial statements and assist in preparing some of the financial statements for review by the external auditors. I will also assist in the review of the Data Collection Form, which reports federal expenditures, and the PEIMS reports, which include the audited financial data.

The District will also submit their annual financial report to the Government Finance Officers Association (GFOA) for consideration for the Certificate of Achievement for Excellence in Financial Reporting Program. Additional items required by this award program include: a transmittal letter, combining statements by fund type that include individual funds, and numerous statistical schedules that include historical information. I will assist with updating the statistical schedules and complete the checklist to ensure that the report meets all other the requirements.

### **SAS 99 – Fraud Hotline**

*Statement of Auditing Standards No. 99, Consideration of Fraud in a Financial Statement Audit* applies to all entities that are audited by an independent auditor. The purpose of this standard is to prompt entities to take proactive steps to diminish the risk of fraud. SAS 99 recommends that entities have an anonymous reporting process for employees to report suspected or actual fraud. The District has established a 24 hours a day, 7 days a week telephone hotline administered by an outside company. Time spent evaluating and providing assistance as requested in investigating the reports received through the hotline will vary depending on the number of reports.

### **Other**

In addition to year-end inventory testing in conjunction with the external audit, my audit plan also includes testing of the Warehouse, Child Nutrition Program, Transportation and Maintenance

Department inventories during the year. Other internal audits or reviews included in my plan are: athletic receipts (football), the afterschool child care programs, Fixed Assets and Payroll, Purchasing or Finance Departments as time allows.

Attached is a schedule of the internal audits, activities and tasks that are planned to be completed during the school year. This schedule is also subject to change as needed to accommodate special reviews or investigations.

Cc: Dr. Cris Valdez., Interim Superintendent of Schools

### 2024-2025 Annual Audit Plan

Internal Audit / Activity / Task	Time Frame
Campus & Student Activity Funds – review of fundraiser applications, fundraiser reports, income statement reports, and related journal entries	Throughout the year
Training Sessions on Activity Funds for Principals, Activity Clerks, Campus Secretaries, Secondary Campus Sponsors, and Coaches	August 2024
External Audit / Annual Comprehensive Financial Report – review audit schedules, prepare financial statement notes and schedules	August thru November 2024, June / July 2025 (next year’s audit)
Student Activity Funds – GASB 84 evaluation	November / December 2024
Athletic Receipts Internal Audit – Football	December 2024 / January 2025
After School Child Care Program Internal Audits	January / February 2025
Fixed Asset Testing	February 2025
Training on Activity Funds for Clerks/Secretaries	February 2025
Department Inventory Testing	February / March 2025
Activity Fund Internal Audits	March through June 2024
Payroll/Purchasing/Finance Reviews	April 2025
Year-end Inventory Testing – Maintenance, Transportation, Warehouse, and Child Nutrition	June 2025
Update Activity Funds Manual, Guidelines for Parent Organizations & training presentations	July 2025
SAS 99 – Fraud Hotline	As needed
Board Reports	Quarterly
Special Reviews / Investigations	As needed