



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Board of Trustees WORKSHOP** on **Wednesday, April 3, 2024, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call Meeting to Order

II. Acknowledge Board Members Present

III. Public Comment(s) on Specific Agenda Item(s)

IV. Superintendent's Update and Recognitions

The Superintendent may provide information to update the Board of Trustees on the following subjects: Student Extracurricular and Co-Curricular Achievement; District Awards and Recognitions; Recent and Upcoming Professional Staff and Leadership Development; Progress Reports on Student and Staff Initiatives Previously Approved by the Board of Trustees; and Communications Received from Other Governmental Entities Not Requiring Action by the Board of Trustees. This will be for informational purposes only. Board consideration of any subject included in the Superintendent's Report will not take place until the subject is placed on the agenda of a future board meeting for consideration and possible action. The Board's consideration of any subject at the present meeting will be limited to those subjects appearing elsewhere on the meeting agenda.

V. TRANSFORMING TEACHING and LEARNING

1. Discussion and Possible Action for Next Board Meeting

- a. Approval of the 2024-2025 Allotment and TEKS Certification** 4
- b. Approval of Out-of-State Travel for Mims Elementary Chess Team** 5

VI. FACILITIES/ENVIRONMENT

1. Construction Projects

- a. The Best and Final Offer (BAFO) for the Mission CISD On-Call Architectural Design, Structural, Civil, Material Testing and Laboratory Analysis/Geo-Technical Investigation/Environmental Services and Mechanical, Electrical & Plumbing (MEP) Engineering Professional Services** 6
- b. Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project – Sam Garcia Architects** 84

c. Construction Documents for the Mission CISD District-Wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings – EGV Architects	95
d. Enter Into Negotiations in the Order of Ranking for the Professional Design Services, and Ranking Criteria for the Mission CISD Safety & Facilities Enhancement Project	99
e. Enter Into Negotiations in the Order of Ranking for the General Construction Services, and Ranking Criteria for the Mission CISD Job Order Contracting	101
f. Allowance Expenditure Authorization (AEA) #2 and Change Order #2 for Delay Days for the Security Vestibules Project at Salinas Elementary – PBK Architects	105
2. Board of Trustees Information Items	
a. Status Report – PBK Architects Projects	
(1) Jose “Joe” Correa Jr. Agricultural Science Lab Electrical and Bird Control	
(2) Canopies at Veterans Memorial High School Food Truck and O’Grady Elementary Special Education Area Project	
(3) Alton Memorial Jr. High and Pearson Elementary Batting Cage Assessment	
(4) Veterans Memorial High School Discus Assessment	
VII. <u>SUPPORT SERVICES</u>	
1. Discussion and Possible Action for Next Board Meeting	
a. Recommendation and Approval for Next Board Meeting of Contracts, Employment Agreements, Contract Status of Classroom Teachers, Other Non-Administrative Professional Personnel, and Central Office Administration	117
(1) Re-Employ Probationary Contract Employees	
(2) Terminate Probationary Contract Employees	
(3) Renew Term-Contact Employees	
(4) Propose Non-Renewal Term Contracts Employees	
(5) Offer Employment Agreement to Eligible Employees	
b. Recommendation of Possible Positions for Next Board Meeting:	
(1) School Counselor - Bryan Elementary	
2. Board of Trustees Information Items	
a. District Staff Summer Schedule	118
VIII. <u>FINANCE</u>	
1. Presentation(s) to the Board of Trustees	
a. Self-Funded Health Insurance Financial Report	121
b. Preliminary 2024-2025 Budget	144
2. Discussion and Possible Action for Next Board Meeting	
a. Bids, Proposals, and Purchases of \$50,000 and Over	
(1) Renewal for Independent Financial Audit Services	145
(2) Vape Detectors and Software	166
b. Election Services Contract for the May 4, 2024, Mission CISD Board of Trustees Election with the Hidalgo County Elections Administrator	172
c. Budget Amendment	183
d. Donations	186
3. Board of Trustees Information Items	
a. Financial Reports:	
(1) General Fund and Debt Service	192

(2) Tax Levy Adjustments	195
(3) Cash Disbursements	224
IX. Important Dates to Remember	
1. Wednesday, April 10, 2024, Regular Board of Trustees Meeting	
X. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 4:00 p.m., on March 28, 2024.



**Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District**

SUBJECT: Approval of the 2024-2025 Allotment and TEKS Certification

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction

BACKGROUND INFORMATION

Annually, local education agencies are required to certify to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials that cover the Texas Essential Knowledge and Skills (TEKS) for each subject in the required curriculum, excluding physical education. In addition, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section 28.0022; (iii) Section 43.22, Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The Certification 2024–25 Survey includes a section to allow LEAs to certify they meet this requirement.

This year's Certification Process requires:

- The completion of the Certification 2024–25 Form,
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the Certification 2024–25 Survey and upload of the ratified Certification 2024–25 Form.

After completing the Allotment and TEKS Certification process, materials adopted by the State Board of Education can be ordered through funds from the district's Instructional Materials and Technology Allotment.

ADMINISTRATIVE CONSIDERATIONS

Approval of the 2024-2025 Allotment and TEKS Certification

RECOMMENDATION

Approval of the 2024-2025 Allotment and TEKS Certification

FUNDING SOURCE / AMOUNT

Instructional Materials Allotment

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Edilberto Flores, Executive Director for PreK-12th – MHS Feeder
Cynthia Wilson, Executive Director for PreK-12th – VMHS Feeder
Valerie Uresti-Rojas, Coordinator for Fixed Assets/Warehouse/Textbooks/Records

SUBJECT: Consideration and Approval for Student Out-of-State Travel:
2024 National Elementary K-6 Chess Championship

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction

BACKGROUND INFORMATION

In accordance with Board Policy FMG (Local), any out-of-state trips taken by student organizations or other student groups shall require approval from the Board.

ADMINISTRATIVE CONSIDERATIONS

Throughout this school year, the Mims Elementary Competition Chess Team has participated in five chess tournaments. Students from Kindergarten through Fifth grade have placed in every tournament this school year and have brought home several team trophies. The Chess Team attended the 2024 Regional Chess Tournament and placed at the various competition levels from Kindergarten through Fifth grades. This competition earned the team the honor of advancing to the 2024 National Elementary K-6 Chess Championship Tournament in Columbus, Ohio on April 26-28, 2024, with travel to and from one day prior and one day after.

The campus will fund the registration fees for the team, as well as the sponsor's flight and accommodations (hotel and meals). Instead of fundraising, the parents have opted to pay for their children's flights and accommodations.

The Out-of-State Student travel is for the Competition Chess Team from Mims Elementary School Advancing to Nationals in Columbus, Ohio.

FUNDING SOURCE/AND AMOUNT

Fund 461: \$2,203.18

RECOMMENDATION

Consideration and Approval for Student Out-of-State Travel: 2024 National Elementary K-6 Chess Championship

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Cynthia Wilson, Executive Director for PK-12th Grades
Esteban Lucio, Mims Elementary Principal

SUBJECT: The Best and Final Offer (BAFO) for the Mission CISD On-Call Architectural Design, Structural, Civil, Material Testing and Laboratory Analysis/Geo-Technical Investigation/Environmental Services and Mechanical, Electrical & Plumbing (MEP) Engineering Professional Services

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

In order to expedite the process of beginning construction of a smaller project which may require engineering and/or design, the district may need the services of a design or engineering or materials testing firm.

At the Regular Board Meeting held on May 06, 2020, the Board approved the following:

Administration requests approval to advertise for Consideration and Approval for Request for Qualifications for On-Call Professional Services for MEP, Structural, Civil, Material Testing, and Architectural Design.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

This on-call service will be used on services for construction projects up to a \$500,000.00 total construction cost. Any services above this threshold will be brought forward to the Board of Trustees for consideration and approval. All projects utilizing the on-call services agreement will be presented to the Committee as informational items.

Administration will begin advertising for On-Call Professional Services for MEP, Structural, Civil, Material Testing, and Architectural Design and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm if needed.

As per the Committee meeting, the on-call contract will be for a maximum three-year term with a performance evaluation review for renewal yearly.

As per the Committee meeting, multiple firms may be selected for the on-call services for each discipline.

At the Regular Board meeting held on January 13, 2021, the Board was given a status update on the on-call services.

Initial advertisements and solicitations were posted; however, this initiative was never implemented due to circumstances beyond our control. Administration will again advertise and solicit for the on-call services for the different disciplines in the best interest of the district.

Advertisements in the local newspapers were posted on February 13, 2021, and February 17, 2021. Original deadline was February 25, 2021, at 2 pm, however, due to inclement weather an addendum was posted to extend until March 4, 2021. Request for Qualification (RFQ's) will be opened on March 4, 2021, and firms may be able to view and attend remotely. Pre-ranking of the RFQ's will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz, and Ms. Daisy Cuevas.

Pre-ranking of RFQ's by Administration is a district process to pre-check if all requested documents and information in the Request for Qualifications were submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop Format, Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the On-Call Professional Services.

RFQ's were submitted on March 4, 2021, and were reviewed and ranked by the Administration Committee. Pre-ranking was scheduled for Monday, March 08, 2021, at 3:00 p.m.. This Administrative review was presented at the Regular Board of Trustees Meeting on Wednesday, March 10, 2021.

Firms submitting RFQ's by discipline:

Civil Engineering:

- Hinojosa Engineering Inc.
- M2 Engineering PLLC
- Javier Hinojosa Engineering
- SAMES, Inc.
- Izaguirre Engineering Group LLC

Structural Engineering:

- Chanin Engineering, LLC
- Hinojosa Engineering, Inc.
- Izaguirre Engineering Group LLC

Architecture/Design:

- EGV Architects, Inc.
- PBK Architects
- Izaguirre Engineering Group LLC
- TWG-The Warren Group Architects Inc.

Mechanical/Electrical/Plumbing Engineering (MEP):

- Leaf Engineering (PBK)
- Half & Associates, Inc.
- Trinity MEP Engineering
- Izaguirre Engineering Group LLC
- Ethos Engineering
- DBR Engineering

Geo-Technical / Materials Testing and Laboratory Analysis / Environmental Services:

- Izaguirre Engineering Group LLC
- Millennium Engineers Group (MEG)
- Raba Kistner
- Terracon Consultants, Inc.

At the Regular Board Meeting held on March 10, 2021, the Board approved the following, to enter into negotiations with the top-ranked firm Javier Hinojosa Engineering for civil engineering and Chanin Engineering, LLC. for structural engineering. These disciplines when ranked did not have a tie between firms submitting qualifications thus we could proceed into the negotiations phase.

Initial negotiation letters were sent on March 25, 2021 for Mr. Javier Hinojosa for civil engineering and Mr. Miguel Chanin for structural engineering for on-call professional services fees. BAFO's were presented at the Board Work Shop.

The disciplines of Architectural Design, Mechanical, Electrical, and Plumbing (MEP) and Material Testing and Laboratory Analysis/Geo-Technical Investigation/Environmental Services had firms with equal rankings. Due to the equal scoring of top firms in these three disciplines Administration recommended that these firms present in an interview format to the Administration Ranking Committee. This additional step needs to be done to distinguish a top-ranked firm for these services, there can be no ties. However, this award of on-call professional services does not mean that selected firms will have exclusive rights to all MCISD projects.

On Wednesday, March 31, 2021, virtual presentations were conducted with each firm being allowed fifteen (15) minutes of presentation time with an additional fifteen (15) minutes of a question and answer session.

Administration ranking of the presentations was conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, Ms. Rumalda Ruiz, and Mr. Martin Castaneda with Ms. Daisy Cuevas assisting.

Firms submitting RFQ's by discipline and with equal points:

Architecture/Design:

- PBK Architects – 100 pts.
- EGV Architects, Inc. – 77 pts.

Geo-Technical / Materials Testing and Laboratory Analysis / Environmental Services:

- Raba Kistner – 100 pts.
- Terracon Consultants, Inc. – 90 pts.

Mechanical/Electrical/Plumbing Engineering (MEP):

- DBR Engineering – 98 pts.
- Leaf Engineering (PBK) – 97 pts.
- Halff & Associates, Inc. – 73 pts.

At the Regular Board meeting held on April 14, 2021, the Board approved Consideration and Approval to Accept Administrations Rankings for the On-Call Architectural Design, Material Testing and Laboratory Analysis/Geo-Technical Investigation/Environmental Services, and Mechanical, Electrical & Plumbing (MEP) Engineering Professional Services.

Initial negotiation letters were sent on April 15, 2021, to PBK Architects, Raba Kistner, and DBR Engineering.

At the Special Board of Trustees Meeting held on April 27, 2021, the Board approved Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into a Contract for the On-Call Architectural Design, Material Testing and Laboratory Analysis/Geo-Technical Investigation/Environmental Services, and Mechanical, Electrical & Plumbing (MEP) Engineering Professional Services.

The Board of Trustees has the option to accept this BAFO or to decline the offer and direct Administration to enter into negotiations with the next vendor or to reject all offers and re-advertise.

On-call Professional Services 2024:

The on-call agreements for design and engineering professionals will expire on June 30, 2024, and thus a need to re-advertise for these services. Advertisements in the local newspapers were posted on January 24, 2024, and February 05, 2024. Original deadline was February 08, 2024, at 2 pm. Request for Qualification (RFQ's) were opened on February 15, 2024. The pre-ranking of the RFQ's was conducted by Mr. Joel Garcia, Mr. Ricardo Rivera, Mr. Adrian Hernandez, Mr. Leandro Ochoa, and Ms. Daisy Cuevas assisting.

Pre-ranking of RFQ's by Administration is a district process to pre-check if all requested documents and information in the Request for Qualifications were submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop Format Administration presents the option of presenting to Accept Administrations.

At the Regular Board of Trustees meeting held on March 20, 2024, the Board approved the Rankings and Enter Into Negotiations in the Order of Ranking for the On-Call Professional Services noted below.

Firms submitting RFQ's by discipline:

Architecture/Design:

- EGV Architects, Inc. – 100 pts.
- Gomez Mendez Saenz, Inc. – 98 pts.
- Gignac Architects – 85 pts.

Structural Engineering:

- Rick Hinojosa Engineering, Inc. – 100 pts.
- Chanin Engineering, LLC – 98 pts.
- Amtech Solutions Inc. – 78 pts.

Civil Engineering:

- Javier Hinojosa Engineering – 100 pts.
- Rick Hinojosa Engineering, Inc. – 97 pts.

Mechanical/Electrical/Plumbing Engineering (MEP):

- DBR Engineering – 100 pts.
- Halff & Associates, Inc – 95 pts.

Geo-Technical / Materials Testing and Laboratory Analysis / Environmental Services:

- Raba Kistner, Inc. – 96 pts.
- B2Z Engineering, LLC – 91 pts.
- Millennium Engineers Group (MEG) – 90 pts.
- Terracon Consultants, Inc. – 90 pts.

Building Envelope Consulting

- Amtech Solutions, Inc. – 88 pts.

ADMINISTRATIVE CONSIDERATIONS

Initial negotiations were held on March 21, 2024, for the following disciplines:

Architecture/Design: Mr. Eduardo Vela from EGV Architects, Inc.

Structural Engineering: Mr. Ricardo Hinojosa from Rick Hinojosa Engineering, Inc.

Civil Engineering: Mr. Javier Hinojosa from Javier Hinojosa Engineering

Mechanical/Electrical/Plumbing Engineering (MEP): Mr. Hugo Avila from DBR Engineering

Geo-Technical / Materials Testing and Laboratory Analysis / Environmental Services: Ms. Katrin Leonard from Raba Kistner

Building Envelope Consulting: Mr. Andre De Mattos from Amtech Solutions, Inc.

Administration presents the Best and Final Offer (BAFO) to Enter Into a Contract for the On-Call Structural Engineering and Civil Engineering Professional Services. BAFO’s will be presented at the Board Work Shop. The Board of Trustees has the option to accept this BAFO, or to decline the offer and direct Administration to enter into negotiations with the next vendor, or to reject all offers and re-advertise.

FUNDING SOURCE AND AMOUNT

General Funds

RECOMMENDATION

Administration presents The Best and Final Offer (BAFO) for the Mission CISD On-Call Architectural Design, Structural, Civil, Material Testing and Laboratory Analysis/Geo-Technical Investigation/Environmental Services and Mechanical, Electrical & Plumbing (MEP) Engineering Professional Services.

EXHIBIT

Best and Final Offer (BAFO)

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy
Management



March 26, 2024

Mission C. I. S. D.
Attn: Mr. Ricardo Rivera, Asst. Supt. For Operations
520 N. Holland
Mission, TX 78572

Re: On-Call Services

Dear Mr. Rivera,

We appreciate the opportunity to provide Mission C.I.S.D. with a fee proposal for any on-call services. We propose to provide architectural services for a percentage fee as follows:

Construction Cost	New Construction	Remodeling & Renovations
\$100,000 - \$199,000	8.50%	9.50%
\$200,000 - \$299,000	8.00%	9.00%
\$300,000 - \$399,000	7.50%	8.50%
\$400,000 - \$500,000	7.00%	8.00%

Any additional services will be billed at the hourly rates below:

Principal / Architect	\$350.00
Senior Project Manager	\$300.00
Contract Administrator	\$200.00
Architectural Intern	\$200.00
Production/Drafter	\$120.00
Clerical	\$100.00

If you have any questions please do not hesitate to call at (956) 843-2987.

Sincerely,
EGV Architects, Inc.

Mission C.I.S.D.

Eduardo G. Vela, AIA

Printed Name

Signature

March 26, 2024

Date

Printed Name

Signature

Date



March 21, 2024

Ricardo Rivera,
Assistant Superintendent for Operation
Mission Consolidated Independent School District
1201 Bryce Drive
Mission, Texas 78572

**RE: On-Call Professional Services (Best and Final Offer)
(RFQ #520-25-0)**

Dear Mr. Ricardo Rivera:

Hinojosa Engineering, Inc. is pleased to present the Schedule of fees as requested for the On-Call Professional Services. Attached please find our hourly rates and percentage of a proposed project cost.

We appreciate the opportunity to provide these services. Please contact us if you have any questions at (956) 581-0143.

Respectfully,
Hinojosa Engineering, Inc.

Ricardo Hinojosa, P.E. - Owner



CONTRACT RATES

LABOR CLASSIFICATION

HOURLY CONTRACT RATES

• Principal	\$200.00/HR
• Project Manager/Engineer	\$175.00/HR
• Project Engineer	\$150.00/HR
• Engineer in Training (E.I.T.)	\$125.00/HR
• Sr. Engineer Technician	\$ 80.00/HR
• CAD Technician	\$ 75.00/HR
• Senior Construction Administrator	\$120.00/HR
• Construction Administrator	\$110.00/HR
• Project Inspector	\$ 50.00/HR
• Quality Assurance/Control	\$110.00/HR
• Administrative Clerk	\$ 55.00/HR



FEE SCHEDULE

<u>CONSTRUCTION COST</u>	<u>NEW CONSTRUCTION</u>	<u>RENOVATION</u>
Up to \$99,999	Negotiated on per Project basis	Negotiated on per Project basis
\$100,000 to 199,999	8%	9%
\$200,000 to \$299,999	7%	8%
\$300,000 to \$399,999	7%	8%
\$400,000 to \$500,000	7%	8%

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

March 21, 2024

Mr. Rick Rivera, Assistant Superintendent for Operations
Mission C.I.S.D.
1201 Bryce Drive
Mission, Texas 78572

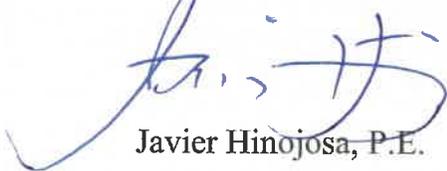
Re: On-Call Civil Engineering Services

Dear Mr. Rivera,

Attached please find the Schedule of Fees, Insurance Certificate and our Hourly Fees as requested for the On-Call Civil Engineering Services for Mission CISD. If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

**MISSION CISD
ON-CALL CIVIL ENGINEERING SERVICES
JAVIERHINOJOSA ENGINEERING
CONTRACT RATES**

<u>LABOR CLASSIFICATION</u>	<u>HOURLY CONTRACT RATES:</u>
Principal	\$225.00/Hr.
Project Manager/Engineer	\$150.00/Hr.
Engineering Assistant	\$ 95.00/Hr.
R.P.L.S.	\$145.00/Hr.
G.P.S. Survey Crew	\$150.00/Hr.
3 Man Survey Crew	\$110.00/Hr.
Project Inspector	\$ 70.00/Hr.
CADD Operator/Designer	\$ 70.00/Hr.
Admin./Clerical	\$ 30.00/Hr.

CIVIL ENGINEERING FEE SCHEDULE
JAVIER HINOJOSA ENGINEERING
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

CONSTRUCTION COST	ENGINEERING FEE
UP TO \$99,999	<u>9.5</u> %
\$100,000 TO \$199,999	<u>9</u> %
\$200,000 TO \$299,999	<u>8.5</u> %
\$300,000 TO \$399,999	<u>8</u> %
\$400,000 TO \$500,000	<u>7.5</u> %



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Carl Davis	
DAVIS INSURANCE AGENCY		PHONE (A/C No, Ext): (956)581-9838	FAX (A/C No): (956)519-1524
2030 E Griffin Pkwy		E-MAIL ADDRESS: davisinsuranceagency@yahoo.com	
Mission, TX 78572		INSURER(S) AFFORDING COVERAGE	
INSURED		NAIC #	
Javier Hinojosa Engineering		INSURER A: Hartford Underwriters Insurance Co.	
416 E Dove		INSURER B: Progressive Insurance Company	
MCALLEN, TX 78504		INSURER C: Underwriters at Lloyds	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	X	72 SBA AH00UT	8/14/2023	8/14/2024	EACH OCCURRENCE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	02495223	8/14/2023	8/14/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE			72 SBA AH00UT	8/14/2023	8/14/2024	EACH OCCURRENCE \$ 1,000,000
	DED RETENTION \$						AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	72 WBC AH0A1Z	8/14/2023	8/14/2024	PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			PLC-00030-02	1/3/2024	1/3/2025	Each Claim \$ 1,000,000 Aggregate \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

MISSION CISD
1201 BRYCE DR
MISSION, TX 78572

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

19



200 South 10th Street, Suite 901
McAllen, TX 78501
v 956.683.1640

March 25, 2024

Mr. Ricardo Rivera
Mission CISD
520 S. Holland Ave.
Mission, TX 78572

**PROJECT: MISSION CISD – ON-CALL PROFESSIONAL SERVICES
MISSION, TEXAS**

DBR Engineering Consultants, Inc. is pleased to submit a fee structure for the On-Call Mechanical, Electrical and Plumbing (MEP) Engineering Services for the projects that will be identified by the Mission CISD (District). DBR’s specific scope of services and description of services is set forth in the following format and documents. While we understand that the services that DBR is vast, not all such services will apply for specific projects and will be adjusted at the time that the project is identified.

SERVICES AND FEE DETAIL:

When on an hourly basis accordance with the following hourly billing rates outlined at the end of this proposal.

When requested by the District MEP shall be based on the schedule listed below of the MEP construction cost. Billing of the engineering fee will be based on our preliminary estimate of the MEP construction costs. The engineering fee will be adjusted accordingly when bids are received, based on the Schedule of Values of the actual MEP construction costs including the appropriate percentage for general contractor markups for overhead, profit, and general conditions.

MEP Services \$0.00-\$100,000.00	8%
MEP Services \$100,001.00-\$200,000.00	7.7%
MEP Services \$200,001.00-\$300,000.00	7.5%
MEP Services \$300,001.00-\$400,000.00	7.2%
MEP Services \$400,001.00-\$500,000.00	6%

All anticipated expenses are included in the fee stated above. Expenses include, but are not limited to: travel, hotel, airfare, mileage, reproduction, and delivery costs.

All expenses incurred will be billed at cost plus 10%. Expenses include, but are not limited to: travel, hotel, airfare, mileage, reproduction, delivery costs, and overdue account collection fees.

At times, we will provide the services of other consultants as well. Those consultant fees will be billed at a cost plus 10%

Should other expenses be required, we will discuss with the Owner prior to incurring the expense. No expenses will be submitted for reimbursement unless prior authorization is provided by the Owner.

ALTERNATES:

The design of all MEP alternates is considered additional scope. The engineering fee for designing all alternates shall be negotiated after the scope of each alternative is established. For alternates not accepted, the engineering fee shall be paid for all phases through Bid Negotiations.

Accepted by Client:

By (signature):

Print Name:

Title:

Date:

Accepted for DBR Engineering Consultants, Inc.:

By (signature):

Print Name: Edward Puentes, PE

Title: Partner

20 Date: March 25, 2024

When accepted by Client this proposal for Engineering Services and its attachments shall become a binding contract between the parties and shall make it subject to the Scope of Services and Terms and Conditions, which are incorporated by this reference. DBR is authorized to begin performance upon its receipt of a copy of this Contract signed by Client. If DBR proceeds at the direction of Client and Contract is not signed, or altered within ten (10) business days, then it is agreed that terms of Contract are accepted by Client.

SCOPE OF SERVICES

Only services marked with an "X" are included in the Scope of Services.
Services not marked can be provided as Additional Services if requested. Services not listed are excluded.

Disciplines included in Scope of Services:

(See following sections for specific task)

- Mechanical
- Electrical
- Plumbing
- Fire Protection
- Security
- Information Technology
- Audio-Visual
- Commissioning
- LEED
- Sustainability
- Building Assessment

Document Submittals:

- Schematic Design (SD)
- Design Documents (DD)
- Construction Documents Review – 50%
- Construction Documents Review – 90%
- Issue for Permit
- Issue for Bid
- Issue for Construction
- Design based on prototype
- Bridging Documents (DD Level)
- Design Narrative

Specification Format:

- Sheet Specifications
- Book Specifications per CSI 2004 or later

Construction Document Phase (Mechanical, Div.23):

- Duct Layout
- Piping Layout
- Final Specification
- Mechanical Details
- Mechanical Schedules
- Mechanical Calculations
- Control Sequences (Specifications)
- Control Sequences (Drawings)
- Operating Room (Special Temperature/Relative Humidity)

Construction Document Phase (Electrical, Div. 26):

- Power Plans
- Lighting Plans (Interior)
- Lighting Plans (Exterior)
- Panelboard Schedules
- Load Analysis
- One Line Diagram
- Schedules
- Details
- Site Power and Lighting
- Emergency Lighting and Power with Emergency Generator
- Emergency Lighting and Power with Battery backup

Fire Alarm (Div. 28):

- Performance specifications only
- Performance specification with DBR providing Fire Alarm Layout

Fire Sprinkler (Div. 21):

- Performance specifications only
- Pump Design with performance specification
- Pump with Tank and performance specification

Construction Document Phase (Plumbing, Div. 22):

- Piping Plans
- Risers
- Schedules
- Details
- Calculations
- Site Natural Gas
- Medical Gases
- Compressed Air

Construction Documents (Technology)

IT Structured Cabling (Div. 27):

- Infrastructure only*
- Full system design and specification

* For systems with infrastructure only services, engineering service includes planning and documenting (via drawings) the field device locations, equipment room or enclosure's size and locations, all underground and interior pathway required,

and coordination with other trades on power, cooling and clearance requirements.

IT Network Equipment (Div. 27):

- Specification and equipment list for network switches, servers
- Specification and equipment list for Wifi Access Point devices
- Specification and equipment list for Telephone handsets and PBX equipment

Integrated Audio-Video System (Div. 27):

- Infrastructure only
- Full system design and specification
- AV spaces included:
- AV spaces excluded:

DAS System (Div. 27):

- Cellular and Emergency Radio DAS (Distributed Antenna system) performance specification
- Cellular and Emergency Radio DAS Equipment room space planning and coordination

Intercom/PA System (Div. 27):

- Infrastructure only
- Full system design and specification

Master Clock System (Div. 27):

- Infrastructure only
- Full system design and specification

Nurse Call (Div. 27):

- Infrastructure only
- Full system design and specification

Security - Intrusion Detection System (Div. 28):

- Infrastructure only
- Full system design and specification

Security - Access control System (Div. 28):

- Infrastructure only
- Full system design and specification

Security - Video Surveillance System (Div. 28):

- Infrastructure only
- Full system design and specification

Coordination Services:

- Coordinate with 3rd party IT Consultant
- Coordinate with 3rd party Security Consultant
- Coordinate with 3rd party Lighting Consultant
- Coordinate with 3rd party Audio Visual Consultant
- Coordinate with 3rd party Commissioning Agent
- Coordinate with 3rd party Kitchen Consultant
- Coordinate with 3rd party Theatrical Consultant
- Coordinate with 3rd party Pool Consultant

- Coordinate with 3rd party Acoustical Consultant

Building Commissioning:

- IECC Commissioning
- LEED v4 Fundamental Commissioning and Verification
- LEED v4 Enhanced Commissioning
- Whole Building Commissioning
- Retro-Commissioning
- Re-Commissioning
- CHPS Commissioning
- Functional Testing

Bid/Negotiations Phase:

- Assist with value engineering
- Respond to request for information (RFIs)
- Contractor Interviews

Construction Administration Services:

- Shop Drawing Review
- Respond to RFIs
- Site Investigation prior to design
- General site observations with report
- Final Punch List
- Post Construction Site Visit

LEED:

- Integrate Process Design/Early Energy Modeling
- Energy Modeling
- Consulting/Administration
- MEP Documentation
- Daylight Simulation
- Life Cycle Cost Analysis

Sustainability:

- Energy Modeling (Local Jurisdiction Compliance)
- Energy Modeling (Incentive Program/PACE)
- Energy Star Cost Analysis
- Life Cycle Cost Analysis
- Energy Star

Other Services:

- Bond Study
- Facility Assessment

Meetings and Travel Time:

- Perform zero (0) initial general site observation to review existing conditions
- Attend zero (0) design coordination meetings
- Attend zero (0) pre-bid meetings
- Attend zero (0) bid opening meetings
- Attend zero (0) on-site construction meetings
- Perform zero (0) site observation visit with report
- Perform zero (0) punchlists.

Compliance Documentation:

- ASHRAE 90.1 or IECC Energy Code compliance form completion (prescriptive path only)

BIM:

- Provides DBR BIM Execution Plan
 Export and provide clash detection files (.nwc)
 Perform scheduled in-house clash detections
 Host in-house BIM coordination meetings
 N/A

Levels of Development (LOD) PO AIA G 202-2013:

- LOD: 100
 LOD: 200
 LOD: 300
 LOD: 350
 N/A

Project Delivery Method:

- Traditional – Design, Bid, Build
 Construction Manager at Risk
 Competitive Sealed Proposals
 Design Build
 Design Assist
 Job Order Contract
 Negotiated Contract
 Unknown at this time
 Not Applicable

Additional Services (Not Included in Fee):

- Value Engineering.
- Extended Construction Schedule.
- Additional Construction Meetings.
- Additional Design Meetings due to change of scope.
- Project delays.
- Continuing to respond to RFIs that just refer to where the information can be found in documents.
- Insufficient work from contractor.
- More than two (2) shop drawing reviews per product.
- System comparison or evaluation of systems.
- Envelope compliance documentation.
- Storm, Sanitary and Domestic water greater than 5' outside of building.
- Construction Estimating.
- Sub-surface drainage.
- Modification to base building utilities not within tenant space.
- Lightning protection.
- As-Built Drawings.

MEP DESCRIPTION OF SERVICES AND HOURLY RATES:

1. **Schematic Design stage:** shall include meetings with the Owner and Architect, to determine MEP system selections, area requirements, and preliminary equipment location.
2. **Design Development stage:** shall include coordination meetings with the Project Architect to optimize on MEP equipment area requirements, preliminary A/C and electrical calculations and research into any applicable code requirements.
3. **Construction Documents stage:** shall include meetings and the preparation of mechanical, electrical and plumbing drawings and specifications suitable for bid purposes. Also included in this stage is coordination of all MEP systems in the building with the architectural and structural construction documents.
4. **Bid Negotiations stage:** shall include answering all contractor questions and assisting the Owner in making value engineering recommendations on proposals submitted by the contractors.
5. **Construction Administration stage:** shall include the review of all MEP shop drawings and responding to RFIs.

6. **On-site Construction Observation stage:** shall include periodic job site visits when requested by Architect.

We will be happy to perform additional services or additional observations as required by the Owner/Architect, in writing, on an hourly basis.

We will provide documentation of all construction job site visits.

We will bill monthly according to progress. The breakdown below shows the approximate portion of the fee for each of the proposed services:

a.	MEP Design	
	i. Schematic Design	15%
	ii. Design Development	20%
	iii. Construction Documents	45%
	iv. Bid Negotiations	5%
	v. Construction Administration	<u>15%</u>
		100%

The hourly billing rates shall be as follows:

Partner	\$300.00/hour	Quality Control	\$175.00/hour
Principal	\$270.00/hour	Commissioning Agent	\$160.00/hour
Practice Area Leader	\$240.00/hour	Assistant Project Manager	\$160.00/hour
Design Director	\$220.00/hour	Engineer in Training II	\$160.00/hour
Director	\$220.00/hour	Construction Administrator	\$150.00/hour
Senior Project Manager	\$220.00/hour	Designer II	\$150.00/hour
Senior Commissioning Agent	\$205.00/hour	Engineer in Training I	\$140.00/hour
Senior Commissioning Engineer	\$200.00/hour	Sustainability Professional	\$140.00/hour
Design Leader	\$190.00/hour	Designer I	\$130.00/hour
Project Manager	\$190.00/hour	Designer Trainee	\$130.00/hour
Senior Engineer	\$190.00/hour	BIM Modeler	\$105.00/hour
Engineer	\$180.00/hour	Business Administrative Assistant	\$100.00/hour
Senior Designer	\$180.00/hour	Construction Clerk I & II	\$100.00/hour
Senior Construction Administrator	\$180.00/hour		



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EXECUTION

Any agreement that these terms and conditions are incorporated into, including the exhibits and schedules made a part thereof, constitutes the entire agreement ("Agreement") between DBR and CLIENT, and supersedes and controls over all prior written or oral understandings. Except as set forth in the paragraph titled "Changes" in these terms and conditions, this Agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

CHANGES

Subject to DBR's rights to change these terms and conditions, the parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of this Agreement. Any proposed fees by DBR are estimates to perform the services required to complete the project as DBR understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. DBR will inform CLIENT of such situations so that changes in scope and adjustments to time of performance and compensation can be made as required. If such change, additional services, or suspension of services result in an increase or decrease in the cost of or time required for the performance of the services, an equitable adjustment shall be made and the Agreement modified accordingly.

CONTROLLING AGREEMENT

These terms and conditions shall take precedence over any inconsistent or contradictory provisions contained in any agreement, proposal, contract, purchase order, requisition, notice-to-proceed, or like document.

INVOICES

DBR will submit invoices monthly or more frequently as appropriate for services rendered and CLIENT will make prompt payments upon receipt of DBR's invoices. Labor expense will be charged in accordance with proposed rates and terms. Material and sub-consultant expenses will be marked up 10% to cover administrative and insurance costs.

When CLIENT is the Architect, CLIENT shall make payment immediately (within 7 days) after receiving payment from owner.

CLIENT shall make prompt payment to DBR when DBR is prime consultant.

DBR will retain receipts for reimbursable expenses in general accordance with the Internal Revenue Service rules pertaining to the support of expenditures for income tax purposes. Receipts will be available for inspection by CLIENT's auditors upon request.

If CLIENT disputes any items in DBR's invoices for any reason, including the lack of supporting documentation, CLIENT may temporarily delete the disputed item and pay the remaining amount of the invoice. CLIENT will promptly notify DBR of the dispute and request clarification and/or correction. After any dispute has been settled, DBR will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

CLIENT recognizes that late payment of invoices results in extra expenses for DBR. DBR retains the right to assess CLIENT interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on invoices which are not paid within forty-five (45) days from the date of the invoice. In the event undisputed portions of DBR's invoices are not paid when due, DBR also reserves the right, after seven (7) days prior written notice, to suspend the performance of its services under this Agreement until all past due amounts have been paid in full.

STANDARD OF CARE

The standard of care for all professional engineering, consulting and related services performed or furnished by DBR under this Agreement will be the care and skill ordinarily used by members of DBR's profession practicing under the same or similar circumstances at the same time and in the same locality. DBR makes no warranties, expressed or implied, under this Agreement or otherwise, in conjunction with DBR's services.

OPINIONS OF PROBABLE COST (COST ESTIMATES)

We are not professional cost estimators. We will provide our opinion on costs but shall not be held liable for our cost estimates. If the project is redesigned due to budget, DBR shall be compensated for the additional man-hours in meetings and re-designing. Any opinions or estimates of probable project cost or probable construction cost provided by DBR are made based upon information available to DBR and DBR's experience and qualifications. Such estimates or opinions represent DBR's judgment as an experienced and qualified professional engineer. However, since DBR has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s)' means and methods of determining prices, or over competitive bidding or market conditions, DBR does not guarantee that proposals, bids or actual project or construction cost will not vary from any opinions of probable cost prepared by DBR.

CONSTRUCTION PROCEDURES

DBR's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing the work in accordance with applicable contract documents. DBR shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions contained with the work and shall not manage, supervise, control or have charge of construction. Further, DBR shall not be responsible for the acts or omissions of the contractor or other parties on the project.



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CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Texas.

CERTIFICATE OF MERIT

The CLIENT or any entity relying on this agreement shall make no claim for professional negligence, either directly or by way of a cross complaint against any employee of DBR unless the CLIENT has first provided this company with a written certification executed by an independent consultant currently practicing in the same discipline as the work performed and licensed in the state which work was performed. This certification shall: a) contain the name and license number of the certifier; b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for the engineer performing professional services under similar circumstances; and c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. This certificate shall be provided to this office not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any arbitration or judicial proceeding. This Certificate of Merit clause will take precedence over any existing state law in force at the time of the claim or demand for arbitration. Any breach of these terms is subject to civil action by DBR against the CLIENT.

SERVICES AND INFORMATION

CLIENT will provide all criteria and information pertaining to CLIENT's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations. CLIENT will also provide copies of any CLIENT-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project.

CLIENT will furnish the services of other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by DBR. The CLIENT agrees to bear full responsibility for the technical accuracy and content of CLIENT-furnished documents and services.

In performing professional engineering and related services hereunder, it is understood by CLIENT that DBR is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the CLIENT's sole responsibility to obtain the advices of an attorney, insurance counselor or accountant to protect the CLIENT's legal and financial interests. To that end, the CLIENT agrees that CLIENT or the CLIENT's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by DBR, and will obtain the advice of an attorney, insurance counselor or other consultant as the CLIENT deems necessary to protect the CLIENT's interests before CLIENT takes action or forebears to take action based upon or relying upon the services provided by DBR.

SUCCESSORS AND ASSIGNS

CLIENT and DBR, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither CLIENT nor DBR will assign, sublet or transfer any interest in this Agreement without the written consent of the other.

TERMINATION OF AGREEMENT

CLIENT or DBR may terminate the Agreement, in whole or in part, by giving seven (7) days written notice, if the other party substantially fails to fulfill its obligations under the Agreement through no fault of the terminating party. Where the method of payment is "lump sum", or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination. An equitable adjustment shall also be made to provide for termination settlement costs DBR incurs as a result of commitments that had become firm before termination, and for reasonable profit for services performed.

Termination of this Agreement does not prevent any later dispute from being covered under the terms of this Agreement. DBR does not waive any rights under this Agreement if DBR chooses to terminate this Agreement.

HAZARDOUS MATERIALS

CLIENT represents to DBR that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, CLIENT represents that to the best of its knowledge it has disclosed to DBR the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. In the event DBR or any other party encounters undisclosed hazardous materials, DBR shall have the obligation to notify CLIENT and, to the extent required by law or regulation, the appropriate government officials, and DBR may, at its option and without liability for consequential or any other damages to CLIENT, suspend performance of services on that portion of the project affected by hazardous materials until CLIENT: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable laws and regulations. CLIENT acknowledges that DBR is performing professional services for CLIENT and that DBR is not and shall not be required to become and "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with DBR's services under this Agreement. If DBR's services hereunder cannot be performed because of the existence of hazardous materials, DBR shall be entitled to terminate this Agreement for cause on 30 days' written notice. To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless DBR, its officers, directors, partners, employees, and sub consultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, CLIENTs, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous



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materials, provided that (i) any such cost, loss or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph shall obligate CLIENT to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

LIMITATION OF LIABILITY

DBR's total liability to CLIENT for any loss or damage, including but not limited to special and consequential damages arising out of or in conjunction with the performance of services or any other cause, including DBR's professional negligent acts, errors, or omissions, shall not exceed the lesser of \$50,000 or the total compensation received by DBR under this Agreement, except as otherwise provided under this Agreement. CLIENT hereby releases and holds harmless DBR from any liability above such amount.

VALUE ENGINEERING AND SUBSTITUTIONS

For any modifications required for substitutions and / or value engineering, DBR shall be compensated according to DBR's additional services under this Agreement. Value Engineering or substitutions for all document revisions must be submitted in a timely manner as to not cause project delay. If CLIENT accepts a change not recommended by DBR in writing, the CLIENT agrees to indemnify, defend, and hold DBR harmless from all claims damage, liability, or cost which arise in connection with, or as a result of, the incorporation of such changes accepted by CLIENT.

BETTERMENT

For documents produced by DBR that have any component or required item left out of the construction documents in error, DBR's liability shall be limited to the cost difference between (i) the cost of adding the item at the time of discovery of the omission; and (ii) the cost of the item had the item been included in the construction documents. In NO case shall DBR be responsible for the expense of the betterment, upgrade or enhancement of the project. DBR shall revise as necessary all documents requiring modification due to error or missing components.

LEED CERTIFICATION

DBR will make a reasonable effort to achieve LEED certification where specified but cannot guarantee LEED Certification or actual performance of the building systems. LEED certification requires input and effort from client, contractor, architect and other sub-consultants that are not parties of this contract and over whom DBR has no control.

ENERGY MODELING

The estimate of cost and energy savings represents DBR's professional opinion. DBR does not guarantee the actual cost or savings as too many factors outside of DBR's control can modify the predicted cost and savings.

DISTRIBUTION OF DOCUMENTS

DBR makes no representation as to the compatibility of any

CAD / Revit files with any hardware or software.

Since the information set forth on the CAD / Revit files can be modified unintentionally or otherwise, DBR reserves the right to remove all indicia of its ownership and / or involvement from each electronic display.

All information on the CAD / Revit files are considered instruments of service of DBR and shall not be used for other projects, or completion of this project by others. CAD / Revit files shall remain the property of DBR and in no case shall the transfer of these files be considered a transfer or a sale.

DBR makes no representation regarding the accuracy, completeness or permanence of CAD / Revit files, nor for their merchantability or fitness for a particular purpose. Addenda information or revisions made after the date indicated on the CAD / Revit files may not have been incorporated. In the event of a conflict between DBR's sealed contract drawings and CAD / Revit files, the sealed contract drawings shall govern. It is the Contractor / Proposer's responsibility to determine if any conflicts exist. The CAD / Revit files shall not be considered to be Contract Documents as defined by any project general conditions.

The use of CAD / Revit files prepared by DBR shall not in any way obviate the Contractor / Proposer's responsibility for the proper checking and coordination of dimensions, details, and quantities of materials as required to facilitate complete and accurate fabrication and erection.

INDEMNITY

DBR shall indemnify and hold the CLIENT and the CLIENT's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of DBR, its employees and its consultants in the performance of professional services under this Agreement.

CLIENT shall indemnify and hold DBR and the DBR's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the CLIENT, its employees and its consultants in the performance of professional services under this Agreement, or any other agreement.

DBR shall not be responsible for the acts or omissions of the CLIENT, CLIENT's other consultants, any contractor, subcontractor, their agents or employees, or other persons performing work on any project covered by this Agreement.

NO THIRD-PARTY BENEFICIARY

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against DBR.

SEVERABILITY

If any provision of this Agreement is held invalid or unenforceable, the remaining provisions shall be valid and

binding upon the parties. One or more waivers by either party of any provision, term of condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

DISPUTE RESOLUTION

Any entity, including any non-party relying on this agreement, claiming any claim, dispute, or other matter which arises out of or relates to this Agreement, shall provide 30-days' written notice as a condition precedent.

Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent. If the parties fail to resolve the claim, dispute or matter in question through mediation, the method of binding dispute resolution shall be the following:

The parties agree to enter into the following arbitration agreement below with the intention for this agreement to be a broad form agreement designed to encompass all possible disputes:

- (1) Rules. The arbitration shall be conducted in accordance with the following arbitration rules (as then in effect) (the "Rules"): Rules of the American Arbitration Association in accordance with its Construction Industry Arbitration Rules.
- (2) Number of Arbitrators. The arbitration shall be conducted by three arbitrators unless all parties to the dispute agree to a sole arbitrator within (30) days after filing of the arbitration. For greater certainty, for purposes of this section titled "Dispute Resolution", the filing of the arbitration means the date on which the claimant's request for arbitration is received by the other parties to the dispute.
- (3) Method of Appoint for Sole Arbitrator. If the arbitration is to be conducted by a sole arbitrator, then the arbitrator will be jointly selected by the parties to the dispute. If the parties to the dispute fail to agree on the arbitrator within thirty (30) days after the filing of the arbitration, then AAA shall appoint the arbitrator.
- (4) Method of Appointment for Two Parties. If the arbitration is to be conducted by three arbitrators and there are only two parties to the dispute then each party to the dispute shall appoint one arbitrator within thirty (30) days of the filing of the arbitration, and the two arbitrators so appointed shall select the presiding arbitrator within thirty (30) days after the latter of the two arbitrators has been appointed by the parties to the dispute. If a party to the dispute fails to appoint its party-appointed arbitrator or if the two party-appointed arbitrators cannot reach an agreement on the presiding arbitrator within the applicable time, then AAA shall appoint the remainder of the three arbitrators not yet appointed.
- (5) Method of Appointment for More than Two Parties. If the arbitration is to be conducted by three arbitrators and there are more than two parties to the dispute then within thirty (30) days of the filing of the arbitration, all claimants shall jointly appoint one arbitrator and all respondents shall jointly appoint one arbitrator, and the two arbitrators so appointed shall select the presiding arbitrator within thirty (30) days after the latter of the two arbitrators has been appointed by the parties to the dispute. If either all claimants or all respondents fail to make a joint appointment of an arbitrator or if the party-appointed arbitrators cannot reach an agreement on the presiding arbitrator within the applicable time, then AAA shall appoint the remainder of the three arbitrators not yet appointed.
- (6) Consolidation. If the parties initiate multiple arbitration proceedings, the subject matters of which are related by common questions of law or fact and which could result in conflicting awards or obligations, then all such proceedings may be consolidated into a single arbitral proceeding.
- (7) Place of Arbitration. The place of arbitration shall be Houston, Texas.
- (8) Entry of Judgment. The award of the arbitral tribunal shall be final and binding. Judgment on the award of the arbitral tribunal may be entered and enforced by any court of competent jurisdiction.
- (9) Qualifications and Conduct of the Arbitrators. All arbitrators shall be and remain at all times wholly impartial, and, once appointed, no arbitrator shall have any *ex parte* communications with any of the parties to the dispute concerning the arbitration or the underlying dispute other than communications directly concerning the selection of the presiding arbitrator, where applicable.
- (10) Costs and Attorneys' Fees. The arbitral tribunal is authorized to award costs and attorneys' fees and to allocate them between the parties to the dispute. The costs of the arbitration proceedings, including attorneys' fees, shall be borne in the manner determined by the arbitral tribunal.
- (11) Interest. The award shall include interest, as determined by the arbitral award, from the date of any default or other breach of this Agreement until the arbitral award is paid in full.
- (12) Exemplary Damages. The parties waive their rights to claim or recover, and the arbitral tribunal shall not award, any punitive, consequential, multiple, or other exemplary damages (whether statutory or common law).
- (13) Non-Appearance. The arbitration shall proceed in the absence of a party who, after due notice, fails to answer or appear. An award shall not be made solely on the default of a party, but the arbitrator(s) shall require the party who is present to submit such evidence as the arbitrator(s) may determine is reasonably required to make an award.



Raba Kistner, Inc.
 800 East Hackberry
 McAllen, TX 78501
 www.rkci.com

March 22, 2024

Mr. Ricardo Rivera
 Executive Director for Facilities/Maintenance/Construction
 Mission Consolidated Independent School District (Mission CISD)
 520 Holland Avenue
 Mission, Texas 78572-4399

P 956.682.5332
 F 956.682.5487
 TBPE Firm F-3257
 TBAE Firm BR 3427

**RE: Mission CISD – RFQ No. 520-25-0
 Mission CISD On-Call Professional Services Proposal
 Construction Materials Engineering & Testing Services,
 Geotechnical Consulting Engineering Services, and
 Environmental Consulting Services**

Dear Mr. Rivera:

In accordance with the Mission CISD Regular Board meeting held on Wednesday, March 20, 2024 and our virtual meeting held with members of your office on Thursday, March 21, 2024, **Raba Kistner, Inc. (RKI)** is thankful for having been selected to provide professional consulting engineering services to Mission CISD (CLIENT) for the above-referenced four projects as part of RFQ No. 520-25-0. This document has been prepared as a master contract to provide professional services to the CLIENT on the following areas:

- Construction Materials Engineering & Testing Services,
- Geotechnical Consulting Engineering Services, and
- Environmental Consulting Services

We appreciate the opportunity to submit this exclusive agreement and look forward to working with Mission CISD on various construction materials engineering and testing and geotechnical engineering projects throughout the coming years. Our professional services will be carried out in accordance with the scope of work that will be developed for each specific project and the following attachments:

<u>Attachment</u>	<u>Description</u>
I	Construction Materials Engineering and Testing – Schedule of Fees
II	Geotechnical Engineering Services Fees – Schedule of Fees
III	Environmental Consulting Engineering Service Fees
IV	Standard Terms and Conditions



March 22, 2024

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Please return one signed original of this master contract in order for **RKI** to obtain written authorization for our firm to provide the services as outlined herein. Our invoices are due and payable upon receipt and in accordance with Chapter 2251 of the Texas Government Code at P.O. Box 971037, Dallas, Texas 75397-1037.

Very truly yours,

RABA KISTNER, INC.



Katrin M. Leonard, P.E.
Vice President

CLIENT:
Mission CISD

ENGINEER:
RABA KISTNER, INC.

Mr. Ricardo Rivera
Assistant Superintendent for Operations

Katrin M. Leonard, P.E.
Vice President

Date

Date

ATTACHMENT I
RABA KISTNER, INC.
CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

ASPHALTIC CONCRETE					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM D 75	Sampling Raw Materials of Composite Mix Technician Time	5QT00		\$	67.00 /hr
Asphalt Institute Manual	Asphaltic Plant Observation - To Verify Aggregate Size and Quality, Batch Weights and Temperature Technician Time	5Q401		\$	81.00 /hr
Asphalt Institute Manual	Asphaltic Site Observation - To Observe Preparation, Laydown Operations, Asphaltic Concrete Temperatures, Mat Thickness and Mat Density Determination Technician Time	5Q419		\$	81.00 /hr
ASTM D 2950	Nuclear Density Test with Inspection	5Q0R5		\$	22.00 /ea
	Nuclear Density Test	5Q0M0		\$	28.50 /ea
	Coring (See Coring Fee Schedule)				
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM D 2172; TxDOT, TEX-210-F	Extraction Test, Bitumen Content, Aggregate Sieve Analysis and Laboratory Density of Asphaltic Concrete	5UBMH		\$	388.50 /ea
ASTM D 2172; TxDOT, TEX-210-F	Extraction Test, Bitumen Content Only	5UBMF		\$	198.50 /ea
Hveem, TxDOT, TEX-206-F; Marshall, ASTM D 1559	Molding Specimens Hveem or Marshall	5UBW3		\$	87.00 /set
TxDOT, TEX-207-F; ASTM D 2726	Laboratory Density Test a) Molded Specimen b) Asphalt Core (Technician Time) Laboratory Core Density	5UBJ0 5UBW3 5Q411 5X129		\$	87.00 /set 87.00 /set 67.00 /hr 29.00 /ea
Hveem, TxDOT, TEX-208-F; Marshall, ASTM D 1559	Stability Test Hveem or Marshall (Hand Compactor) Hveem (Gyro Compactor)	5UB6L 5UB6Q		\$	93.00 /set 118.00 /set
Asphalt Institute Manual and TxDot; Mix Designs	Corp of Engineers or FAA TxDOT Quality Control/Quality Assurance TxDOT CMHB TxDOT Calibration Mix and Pans TxDOT Black Base Design, Item 345	2QWZW 2QWZX 2UKV0 2WC1N 2WC1P		\$	3,009.00 /ea 3,009.00 /ea 4,274.50 /ea 502.50 /ea 2,249.50 /ea

ATTACHMENT I
RABA KISTNER, INC.
CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

ASPHALTIC CONCRETE (Continued)				
REFERENCE	LABORATORY SERVICES			UNIT RATES
TxDOT, TEX-200-F; ASTM C 136	Sieve Analysis of Aggregate	5UB4B		\$ 80.00 /ea
TxDOT, TEX-203-F; ASTM D 2419	Sand Equivalent Test	5UPL0		\$ 122.50 /ea
AASHTO TP 33	Fine Aggregate Angularity	5WCNC		\$ 77.50 /ea
ASTM D 4791-95	Flat and Elongated Particles	5UB6B		\$ 77.50 /ea
TxDOT, TEX-201-F; ASTM C 127	Specific Gravity (Coarse or Fine Aggregate)	5UB5B		\$ 65.50 /ea
TxDOT, TEX-201-F; ASTM C 127	Absorption (Coarse or Fine Aggregate)	5UBAB		\$ 95.00 /ea
TxDOT, TEX-411-A; ASTM C 88	Sulfate Soundness (Time and Test)			
	Preparation Time	2U002		\$ 74.00 /hr
	a) Magnesium - 5 Cycle	2UB3S		\$ 695.00 /ea
	b) Sodium - 5 Cycle	2UB3T		\$ 695.00 /ea
ASTM C 131; ASTM C 535	Los Angeles Abrasion Test (Time and Test)			
	Los Angeles Abrasion Test (Small or Large Coarse Aggregate)	2UQR0		\$ 347.50 /ea
Asphalt Inst. SP-2 TxDOT, Item 3066 AASHTO PP 28-95	Superpave TM Mix Design (Includes Aggregate, Specific Gravity and Sieve Analysis) (Does Not Include TSR)	2VREA		\$ 9,300.00 /ea
TxDOT, TEX-227-F; ASHTO T 209; ASTM D 2041	Maximum Theoretical Specific Gravity (Rice Gravity)	5UBS0		\$ 141.50 /ea
TxDOT, TEX-226-F; AASHTO T 283; ASTM D 4867	Moisture Sensitivity Test (Tensile Strength Ratio Test)			
	with Freeze/Thaw	2VRE0		\$ 806.50 /ea
	without Freeze/Thaw	2VRD0		\$ 629.00 /ea
TxDOT, Item 3157	Cold Processed - Recycled Paving Material (RPM)			
	Mixture Design	2UB6S		Upon Request
	Mixture Verification (QC) Strength, Stability (Hveem, Modified Marshall)	2UB6R		\$ 1,186.50 /set
TxDOT, TEX-126-E	Molding and Strength	2UB61		\$ 577.00 /set
TxDOT, TEX-208-F (Modified)	Molding and Hveem	5UB62		\$ 219.00 /set

ATTACHMENT I
RABA KISTNER, INC.
CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

BUILDING ENVELOPE				
REFERENCE	CONSULTING SERVICES			UNIT RATES
	Senior Architect			\$ 231.50 /hr
	Senior Business Envelope Consultant			\$ 162.00 /hr
	Senior Project Manager			\$ 150.50 /hr
	Business Envelope Consultant			\$ 133.00 /hr
	Intern Architect			\$ 110.00 /hr
	Business Envelope Observer			\$ 104.00 /hr
	Business Envelope Technician			\$ 92.50 /hr
	Secretarial			\$ 69.50 /hr
BLAST MONITORING				
REFERENCE	FIELD SERVICES			UNIT RATES
USBM	The Following Rates Include Travel Time Charges and Technician Time Charges			
	Hourly Rate	5Q437		\$ 96.00 /hr
	If Frequency Analysis is Required, R-K Needs to be Notified at Least 3-Days in Advance of Blast Monitoring			
	Seismic Equipment Rental (Minimum of 1 Per Month)			
	Technician Time	Q437		\$ 96.00 /hr
	Materials Engineer	TS		\$ 197.00 /hr

ATTACHMENT I
RABA KISTNER, INC.
CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

CEMENT TREATED BASE / SUBGRADE				
REFERENCE	FIELD SERVICES			UNIT RATES
PCA	Sampling Raw Materials for Mix Verification Technician Time	5QT00		\$ 67.00 /hr
	Sampling Contractor Processed Material Technician Time	5QT00		\$ 67.00 /hr
REFERENCE	LABORATORY SERVICES			UNIT RATES
PCA	Molding Controlled Processed Material	5VST5		\$ 108.00 /ea
PCA	Unconfined Compressive Strength Testing	5VSGR		\$ 48.50 /ea
ASTM D 559; ASTM D 560	Durability (2 Specimens Per Set) (Percent Loss in 12 Cycles) Wet Dry/Freeze Thaw	2VS90		\$ 869.00 /set
TxDOT, TEX-120-E	Cement Series Curve Determination Including Five Atterberg Limits	2VSRS		\$ 667.50 /ea
	<u>Mix Design</u>			
PCA	Mix Design - Cement Treated Base (Does Not Include Durability)	2VSRR		\$ 1,859.00 /ea

ATTACHMENT I
RABA KISTNER, INC.
CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

CONCRETE					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM C 31; ASTM C 172; ASTM C 143	Sampling Concrete to Conduct Slump Tests, Measure Concrete Temperature, Cast Test Specimens and Transport Test Specimens to Laboratory Next Day				
	Technician Time	5QT00		\$ 67.00	/hr
	Pick-Up of Test Specimens	5Q055		\$ 67.00	/hr
	Standby Time	5Q600		\$ 67.00	/hr
ASTM C 39; ASTM C 617	Cylinder Compressive Strength Testing and Reporting (In Conjunction with Sampling)				
	a) 6x12 or 4x8 - Normal Weight or Lightweight Structural (Minimum of 4)	5QFXE		\$ 21.00	/ea
	b) 3x6 - Lightweight Insulating Cellular (Minimum of 6 - Includes Two Dry Densities)	5QNL0		\$ 39.00	/ea
	c) "Hold" Cylinder (Additional Charge)	5QGP0		\$ 14.50	/ea
	d) "Strip" Cylinder (Additional Charge)	5QGY0		\$ 19.00	/ea
	e) Compressive Strength – 2"x2" Cubes (Min. of 3)	5QFXG		\$ 25.00	/ea
	f) Compressive Strength – Grout Prizms (Min. of 3)	5QFXG		\$ 25.00	/ea
	g) Dry Density - Concrete Cylinder	5QGMH		\$ 70.00	/ea
ASTM C 78	Flexural Strength Testing and Reporting (In Conjunction with Sampling Beams)	5QMXC		\$ 61.50	/ea
	Air Content (In Conjunction with Sampling)				
ASTM C 231	a) Pressure	5QBT0		\$ 39.50	/ea
ASTM C 173	b) Volumetric	5QB40		\$ 52.00	/ea
AASHTO T 199	c) Chase	5QBE0		\$ 24.00	/ea
ASTM C 138	Unit Weight	5QX00		\$ 45.00	/ea
ASTM C 143	Additional Slump Test	5QGWA		\$ 31.00	/ea
ACI 311; ACI 304	Concrete Plant Observation - To Observe and Record Aggregate Types, Batch Weights, Concrete Consistency and Mixing Time				
	Technician Time	5Q422		\$ 80.00	/hr
ACI 311; ACI 304	Concrete Site Observation - To Record the Consistency of Concrete, Verify and Adjust Slump within Project Specifications and Sample for Test Specimens				
	Technician Time	5Q422		\$ 80.00	/hr
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ACI 211.1	Hardrock Concrete Mix Design Calculations and Proportioning to Include Six Confirmatory Cylinders (Physical Properties Not Included)	5VUR0		\$ 469.00	/ea

ATTACHMENT I
RABA KISTNER, INC.
CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

CONCRETE (Continued)					
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ACI 211.1 (303.R)	Architectural Mix Design	2VAR0		\$	519.00 /ea
ACI 211.2	Lightweight Structural Mix Design	2VLR0		\$	487.50 /ea
ASTM C 270	Masonry Mortar Mix Design Including Six Cubes and Water Retention (Physical Properties Not Included)	2VMVT		\$	519.00 /ea
ASTM C 1202	Chloride Ion Permeability	2QAOA		\$	417.00 /set
ASTM C 39	Cylinder Compressive Strength Testing and Reporting F.O.B. Cylinders to Our Laboratory	5VGGK		\$	43.50 /ea
ASTM C 496	Splitting Tensile Strength of Concrete Cylinders Tensile Test	2VT5B		\$	139.50 /ea
ASTM C 666	Freeze-Thaw Test	5VGLV		\$	572.00 /set
ASTM C 469	Determination of Young's Modulus of Elasticity (Time, Test and Set-Up)	2VGJB		\$	184.00 /ea
ASTM C 803	Windsor Probe (includes Surface Preparation)	2VGLW		\$	74.50 /hr
ASTM C 805	Schmidt Rebound Number	5VGLX		\$	135.50 /hr
ASTM C 157	Length Change of Mortar or Concrete	5VGNN		\$	1,158.50 /set

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

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CONCRETE AGGREGATES				
REFERENCE	FIELD SERVICES			UNIT RATES
ASTM D 75; TxDOT, TEX-400-A	Sampling Concrete Aggregates Technician Time	5QT00		\$ 67.00 /hr
REFERENCE	LABORATORY SERVICES			UNIT RATES
ASTM C 566	Moisture Content	5UQV0		\$ 14.50 /ea
ASTM C 29;	Unit Weight (Coarse or Fine)			
	a) Loose	5UH9N		\$ 57.00 /ea
	b) Rodded	5UH9N		\$ 57.00 /ea
ASTM C 127; ASTM C 128; TxDOT, TEX-201-F	Specific Gravity (Coarse or Fine)	5UB5B		\$ 65.50 /ea
ASTM C 123	Lightweight Particles (Plus Cost of Materials)	5UBMI		\$ 91.00 /test
	Absorption			
ASTM C 127; ASTM C 128; TxDOT, TEX-201-F	a) Normal Weight Aggregate (Coarse or Fine)	5UHAQ		\$ 40.00 /ea
	b) Lightweight Aggregate (Coarse)	5UHAP		\$ 40.00 /ea
ASTM C 136; TxDOT, TEX-401-A	Sieve Analysis (Dry) for ASTM C 33 Specification			
	a) Coarse, Per Sample	5UH4J		\$ 70.00 /ea
	b) Fine, Per Sample	5UH4K		\$ 80.00 /ea
ASTM C 117; TxDOT, TEX-406-A	Amount Finer Than No. 200 (Decantation)	5UH17		\$ 77.50 /ea
ASTM C 131; ASTM C 535	Los Angeles Abrasion (Time and Test)	2UQR0		\$ 347.50 /ea
ASTM C 88; TxDOT, TEX-411-A	Sulfate Soundness (Time and Test)			
	Preparation Time	2U002		\$ 74.50 /hr
	a) Magnesium - 5 Cycle	2UB3S		\$ 695.00 /ea
	b) Sodium - 5 Cycle	2UB3T		\$ 695.00 /ea
ASTM C 117; ASTM C 29; ASTM C 127;	Physical Properties of Aggregates - Includes Decantation, Rodded Unit Weight, Specific Gravity, Absorption, Sieve Analysis and Moisture Content (Per Aggregate Type and Size)			
ASTM C 128;	Conducted in Conjunction with Concrete Mix Design	5VGR3		\$ 21.50 /ea
ASTM C 136;	Conducted Separate from Concrete Mix Design	5VG03		\$ 292.00 /ea
ASTM C 566; TxDOT, TEX-406-A; TxDOT, TEX-404-A; TxDOT, TEX-201-F; TxDOT, TEX-401-A				

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

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CORING					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM C 42; ACI 318	Technician Time and Equipment				
	a) One Man	5Q412		\$ 80.00	/hr
	b) Two Men	5Q413		\$ 138.50	/hr
	c) Reinforcing Steel Detector	5QK0N		\$ 50.50	/day
	d) Coring Rig	5QKJY		\$ 155.00	/day
	e) Generator	5QK0Z		\$ 130.00	/day
	Bit Wear				
	a) Limestone Aggregate	5QD0L		\$ 6.00	/in.-in
	b) Quartz Aggregate (River Gravel)	5QDU0		\$ 7.00	/in.-in
REFERENCE	LABORATORY SERVICES				
ASTM C 42	Sawed Ends for Compressive Strength Tests				
	a) Limestone Aggregate	2UL20		\$ 2.25	/sq.in
ASTM C 39; ASTM C 42; ASTM C 174; ASTM C 617	Compressive Strength of Concrete Cores Includes Measurements, Capping and Testing	5QFXF		\$ 33.00	/ea
	Report Photographs			Cost +15%	
	Laboratory Air-Dried Unit Weight	5QXAF		\$ 23.00	/ea

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

<u>DRILLED-AND-UNDERREAMED PIERS</u>					
<u>REFERENCE</u>	<u>FIELD SERVICES</u>			<u>UNIT RATES</u>	
	This Service is Provided to Observe and/or Record the Following Items:				
ACI 336.1	a) Specification Dimensions of Shaft and Bell				
	b) Identification of Foundation Bearing Stratum				
	c) Cleanliness of the Pier Excavation Bottom				
	d) Size, Grade, Length, Concrete Cover and Orientation of Reinforcing Steel				
	e) Consistency of Concrete Placed in the Pier				
	Technician Time				
	a) Hourly	BQ410		\$	85.00 /hr
	Cylinders Cast in Conjunction with Observation	5QFXE		\$	21.00 /ea

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

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FLY ASH					
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM C 311	Moisture Content	2UQV0		\$ 17.50	/ea
ASTM C 311	Loss of Ignition	2WCU0		\$ 50.00	/ea
ASTM C 311	Available Alkalies	2WCE0		\$ 145.00	/ea
ASTM C 430	Fineness, No. 325 Sieve Analysis	2WCN9		\$ 90.00	/ea
ASTM C 311	Soundness, Autoclave	2WCD0		\$ 324.50	/ea
ASTM C 311	Pozzolanic Activity; Portland Cement	2WCXF		\$ 554.00	/ea
ASTM C 311	Pozzolanic Activity; Lime	2WCXR		\$ 233.00	/ea
ASTM C 311	Increase of Drying Shrinkage of Mortar Bar	2WCKU		\$ 423.00	/ea
ASTM C 618	ASTM C 618 Chemical Analysis	2WCCG		\$ 536.50	/ea
ASTM C 618	ASTM C 618 Physical Analysis	2WCCW		\$ 1,305.00	/ea
ASTM C 595	Water-Soluble Fraction	2WC5E		\$ 64.00	/ea
ASTM C 188	Specific Gravity	2UK50		\$ 90.00	/ea

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

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GROUND PENETRATING RADAR (GPR) SERVICES					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM D 6432	The following Rates Include Travel Time Charges and Technical Time Charges				
	Hourly Rate	Q80J		\$ 143.50	/hr
	GPR Equipment	QQ80M		\$ 602.50	/day
	Materials Engineer	TS		\$ 197.00	/hr

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

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LIME					
REFERENCE	FIELD SERVICES			UNIT RATES	
National Lime Association	Continuous Observation to Monitor and Record Equipment Functions, Specific Gravity of the Lime Slurry and Observation of Stabilization Location and Depth				
	Technician Time	5Q402		\$ 84.00	/hr
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM D 422; TxDOT, TEX-101-E, Pt. II	Sieve Analysis of Pulverized Materials for Gradation Compliance	5UQ4X		\$ 94.00	/ea
ASTM D 4318; TxDOT, TEX-112-E	Lime Series Curve Determination Including Five Atterberg Limits	5VSPN		\$ 564.50	/ea

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PORTLAND CEMENT					
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM C 183	Standard Method of Sampling Hydraulic Cement	2U005		\$ 68.00	/hr
ASTM C 109	Compressive Strength of Hydraulic Cement Mortars (Using 2-in. or 50mm Cube Specimen)	2Q403		\$ 35.00	/ea
ASTM C 185	Air Content of Hydraulic Cement Mortar	2WHAU		\$ 78.50	/ea
ASTM C 266; ASTM C 191	Time of Setting of Hydraulic Cement by Gillmore/Vicat Needles	2WHIN		\$ 86.00	/ea
ASTM C 151	Autoclave Expansion of Portland Cement	2WHD0		\$ 309.50	/ea
ASTM C 187	Normal Consistency of Hydraulic Cement	2WHWH		\$ 78.50	/ea
ASTM C 188	Specific Gravity of Hydraulic Cement	2UR50		\$ 90.00	/ea
ASTM C 430	Fineness of Hydraulic Cement by the No. 325 Sieve	2WCN9		\$ 90.00	/ea
ASTM C 451	Early Stiffening of Portland Cement (Paste Method)	2WHM0		\$ 78.50	/ea
ASTM C 114	Chemical Analysis	2WHBG		\$ 568.00	/ea
ASTM C 91	Water Retention of Masonry Cement	2WH52		\$ 145.00	/ea
ASTM C 150	Chemical Analysis	2WHBG		\$ 568.00	/ea
	Physical Analysis	2WHBW		\$ 1,130.50	/ea

ATTACHMENT I
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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

SOILS					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM D 75	Sampling Subgrade, Fill or Base				
	Technician Time	5QT00		\$ 67.00	/hr
	In-Place Moisture-Density Tests				
	Technician Time	5QT00		\$ 67.00	/hr
ASTM D 2922	Nuclear Density	5Q0M0		\$ 28.50	/ea
ASTM D 2167;	Volumetric Density (Sand Cone or Balloon)	5QUM0		\$ 108.00	/ea
ASTM D 1556					
	Fill and Embankment Observation - Testing for Compliance with the Project Specifications to Verify Proper Moisture and Compaction Conditions in Order to Produce a Quality Fill and Uniform Workmanship (Time, Test and Mileage)				
	Technician Time (Hourly Rate)	5QT00		\$ 67.00	/hr
	Proof Rolling Observation	5QT04		\$ 67.00	/hr
ASTM D 2922	Nuclear Density Tests with Observation	5Q0R0		\$ 22.50	/ea
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM D 2216;	Moisture Content	5UQV0		\$ 14.00	/ea
TxDOT, TEX-103-E					
	Atterberg Limits				
ASTM D 4318	a) ASTM or TxDOT (TEX-104, TEX-105-E, TEX-106-E)	5VRBG		\$ 114.50	/ea
	Shrinkage Limit in Conjunction with Atterberg Limits				
ASTM D 427	a) Volumetric	5WK2T		\$ 158.00	/ea
	b) Linear (TxDOT, TEX-107-E)	5WK2T		\$ 158.00	/ea
ASTM D 422;	Sieve Analysis				
TxDOT, TEX-101-E;	a) Washed Through No. 40 (Up to 5 Sieves)	5WKR5		\$ 78.50	/ea
TxDOT, TEX-110-E	b) Washed Through No. 200 (Up to 4 Sieves)	5WKR4		\$ 128.00	/ea
	c) Additional Sieves	5WKR8		\$ 17.50	/ea
ASTM D 1140	Amount Finer Than No. 200 Sieve	5WKR8		\$ 77.50	/ea
	Moisture-Density Relationship				
	Preparation Time	5U001		\$ 72.00	/hr
	Corrosivity (pH, Chlorides, Sulfate, Resistivity)	UH6P		\$ 538.00	/ea
	pH	UH5J		\$ 71.00	/ea
	Resistivity	UH5L		\$ 363.00	/ea
	Sulfate Content (colorimetric method)	UKF3		\$ 122.00	/ea
	Chloride Content			\$ 70.00	/ea

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

REFERENCE	LABORATORY SERVICES		UNIT RATES	
SOILS (Continued)				
ASTM D 698; ASTM D 1557	ASTM	5VRSF	\$ 314.50	/ea
AASHTO T 99; AASHTO T 180	AASHTO	5VRSF	\$ 314.50	/ea
TxDOT, TEX-113-E; TxDOT, TEX-114-E	TxDOT	5VRSQ	\$ 373.00	/ea
MIL STD CE 55A	Corps of Engineers	5VRSQ	\$ 373.00	/ea
ASTM C 131; ASTM D 535	Los Angeles Abrasion (Time and Test)	2UQR0	\$ 347.00	/ea
ASTM D 1883	California Bearing Ratio - Short Method; Includes Moisture-Density Relationship and Three Test Specimens	5VRF1	\$ 1,231.00	/set
	Each Additional Specimen	5VRFD	\$ 284.00	/ea
TxDOT, TEX-117-E	TxDOT Triaxial – Short Method; Includes Moisture-Density Relationship and Up to Six Test Specimens			
	Part I	2VR62	\$ 2,067.00	/set
	Part II	5VR63	\$ 1,856.00	/ea
	Each Additional Specimen	2VR6D	\$ 233.00	/ea
ASTM D 854; TxDOT, TEX-108-E	Specific Gravity	5UQ50	\$ 127.50	/ea
ASTM D 422; TxDOT, TEX-110-E	Hydrometer Analysis (Includes Sample Preparation and Grain Size Curve)	5WKRQ	\$ 425.00	/ea
ASTM D 2166	Unit Weight	5WML0	\$ 44.50	/ea
TxDOT, TEX-116-E	Wet Ball Mill	5WK60	\$ 323.00	/ea
TxDOT, TEX-107-E	Shrinkage Limit	5WK2T	\$ 158.50	/ea
	Water Content and Visual Classification	5W050	\$ 20.00	/ea
	Unconfined Compression (includes unit dry weight)			
	a) Soil Shelby Tube Specimens	5VP7L	\$ 67.00	/ea
	b) Rock Core Specimens	5VN7L	\$ 73.00	/ea
	(1) Sawed Specimen Ends	5UL21	\$ 17.00	/end
	Triaxial Compression			
	a) Unconsolidated-Undrained, Per Specimen	2W046	\$ 124.00	/ea
	b) Unconsolidated-Undrained, Multistage	2WF46	\$ 429.50	/ea
	Direct Shear			
	a) Unconsolidated-Undrained	2WKI6	\$ 342.00	/ea
SOILS (Continued)				

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

<u>REFERENCE</u>				
AISC	<u>FIELD SERVICES</u>			<u>UNIT RATES</u>
	Observation - Fabrication Shop or Field Erection			
AWS D1.1	Certified Welding Inspector	TS		\$ 153.50 /hr
	Technician Time	5Q423		\$ 85.00 /hr
	Weldment Observation			
AISC	Certified Welding Inspector	TS		\$ 153.50 /hr
	Technician Time/Certified Associate Welding Inspector	5Q424		\$ 87.00 /hr
	Bolt Torque Testing			
CRSI; ASTM A 615	Technician Time	5Q423		\$ 86.50 /hr
	<u>Reinforcing Steel</u>			
CRSI, ACI 318	Sampling for Subsequent Lab Testing			
	Technician Time	5QK5N		\$ 67.00 /hr
	Placement and Cross-Section Observation			
	Materials Engineer	5Q425		\$ 217.00 /hr
PTI; ACI 318	Technician Time	5Q423		\$ 85.00 /hr
	<u>Pre-Tensioning Strands/Post-Tensioning Tendons</u>			
	Placement and Stressing Observation			
	Materials Engineer	5Q425		\$ 217.00 /hr
AWS D1.1; ASME Sec. IX	Technician Time	5Q423		\$ 85.00 /hr
	<u>Welders Tests</u>			
	Witness Qualification Welding	2QZ00		\$ 163.00 /hr
	Qualification Welding Coupons			
AWS D1.1	a) 3/8-in. Coupon			Cost +15%
	b) 1-in. Coupon			Cost +15%
	<u>Guided Bend Tests</u>			
AWS D1.1	Bend Tests	5QWC0		\$ 42.00 /ea
	Set-Up Charge, Per Day	2QJS0		\$ 82.00 /day
	<u>Tensile Tests (Test and Set-Up)</u>			
	Tensile Tests			

ATTACHMENT I
RABA KISTNER, INC.
CONSTRUCTION MATERIALS ENGINEERING AND TESTING

SCHEDULE OF FEES

BASIC CHARGE				
1. A Vehicle travel charge (refer to "Zone Chart" above) will be assessed for round trip travel from our office to the project site, material supplier, etc. and back to our office.				
2. Service charges are based on the hourly rates stated herein and will be assessed from the time the Engineer or Technician leaves our office until he/she returns from the project site.				
3. Any engineering and/or technician services provided on Saturday and all work in excess of "Normal" work hours, as stated herein, Monday through Friday, will be charged at an overtime rate of 1.5 times the appropriate hourly rate. Our total cost of services is based upon the assumption that most services will be provided during "normal" work hours. Providing an excessive amount of services during days and/or hours requiring overtime rates may significantly increase the total cost of services shown herein.				
4. "Normal" work hours are between 7:00 a.m. and 6:00 p.m., including travel time to and from the site unless stated otherwise. Overtime charges will be assessed after eight (8) continuous hours of services rendered during "normal" work hours.				
5. Minimum of 2 hours billing per visit to project site.				
6. A ten (10) percent project management and administration cost will be added to all invoices.				
7. Our opinion of probable cost for each proposal to be submitted is based upon an estimate of the construction materials engineering and testing services required to meet the project requirements. Because the general contractor has control over the project and determines the means and methods used to build/construct the project, our proposed scope of services is an estimate. On the basis of the general contractor's schedule, potential retesting of non-compliance items, weather related issues, the actual total services and fees may be higher or lower than the estimates in our proposal. RK will keep you CLIENT apprised of our billing in comparison to our opinion of probable cost (project budget) over the life of the project. All tests noted as retests of previously non-complaint areas will be billed to the CLIENT. RK will invoice these tests separately to allow CLIENT to segregate the charges from our normal charges. This will allow CLIENT to back charge the general contractor as necessary. CLIENT will be responsible for payment of all services rendered by RK for the project				
8. RK will utilize the on-site initial field curing facilities provided by the contractor. The cost of providing and maintaining these initial curing facilities is not included in our proposal.				

**ATTACHMENT II
RABA KISTNER, INC.
GEOTECHNICAL ENGINEERING SERVICES**

SCHEDULE OF FEES

GEOTECHNICAL ENGINEERING SERVICES

<u>REFERENCE</u>	<u>FIELD SERVICES</u>	<u>RATES</u>
	Soil Boring (Solid Auger, Hollow Stem Auger, and Mud Rotary- Including Sampling)	
	Soil (Existing Ground Surface to 50 ft.)	\$15.50/ft
	Soil (Below 50 ft.)	\$18.50/ft
	Soft Rock	By Quote
	Nx Rock Core	
	Rock Coring	By Quote
	Field Logging Services	
	Engineering Technician	\$ 67.00/hr
	Registered Geologist	\$167.50/hr
	Staff Engineer (E.I.T.)	\$156.00/hr
	Licensed Professional Engineer (P.E.)	\$217.50/hr
	Field Coordination	
	Field Engineer (E.I.T.)	\$156.00/hr
	Engineering Technician (Flagman)	\$ 67.00/hr
	Mobilization	
	Truck-Mounted Rig, Drill Crew and Support	\$327.50/lis
	Field Logger Trip Charge	\$1.25/mile
	(ARDCO 4x4 all terrain rig)	Cost + 15%
	Barge Mobilization and Rental	Cost + 15%
	Other Expenses/Charges	
	Standby Time	\$254.00/hr
	Mileage – Non-Drilling Equipment	\$ 1.25/mile
	Grout/Bentonite Backfill	\$ 7.50/ft
	Dozer/Clearing Cost	Cost + 15%
	Concrete/AC Patch	\$55.00/ea
	Traffic Control – Signs, Barricades, etc.	Cost + 15%
	All Other Outside Expenses	Cost + 15%

<u>REFERENCE</u>	<u>LABORATORY SERVICES</u>	<u>RATES</u>
ASTM D 2217, D 4318	Plasticity Index (Atterberg Limits)	\$114.50/ea.
ASTM D 2216; TxDOT, TEX-103-E	Moisture Content	\$ 14.00/ea
ASTM D 427	Shrinkage Limit in Conjunction with Atterberg Limits	
	a) Volumetric	\$158.00/ea
	b) Linear (TxDOT, TEX-107-E)	\$158.00/ea
ASTM D 422; TxDOT, TEX-101-E; TxDOT, TEX-110-E	Sieve Analysis	
	a)Washed Through No. 40 (Up to 5 Sieves)	\$ 78.50/ea
	b)Washed Through No. 200 (Up to 4 Sieves)	\$128.00/ea
	c) Additional Sieves	\$ 17.50/ea
ASTM D 1140	Amount Finer Than No. 200 Sieve	\$ 77.50/ea

**ATTACHMENT II
RABA KISTNER, INC.
GEOTECHNICAL ENGINEERING SERVICES**

SCHEDULE OF FEES

<u>REFERENCE</u>	<u>LABORATORY SERVICES</u>	<u>RATES</u>
ASTM D 854; TxDOT, TEX-108-E	Specific Gravity	\$127.50/ea
ASTM D 422; TxDOT, TEX-110-E	Hydrometer Analysis (Includes Sample Preparation and Grain Size Curve)	\$ 425.00/ea
ASTM D 2166	Unit Dry Weight	\$ 44.50/ea
ASTM 4318	Lime Series	\$ 564.50/ea
ASTM D 2166 ASTM D 1938	Unconfined Compression (Includes Unit Dry Weight) a) Soil Shelby Tube Specimens b) Rock Core Specimens (1) Sawed Specimen Ends	\$ 67.00/ea \$ 73.00/ea \$ 17.00/end
ASTM D 2850	Triaxial Compression Unconsolidated-Undrained, Multistage	\$ 429.50/ea
ASTM D 3080	Direct Shear a) Unconsolidated-Undrained b) Consolidated-Drained (Sand)	\$ 342.00/ea \$ 667.00/ea
ASTM D 2435	Consolidation with Hysteresis Loop (Not Including Specific Gravity)	\$1,062.00/ea
	Corrosivity (pH, chloride, sulfate, resistivity)	\$ 538.00/ea
	pH	\$ 71.00/ea
	Resistivity	\$ 363.00/ea
	Sulfate Content	\$ 122.00/ea
	Chloride Content	\$ 70.00/ea
	Swell Test	
	a) Method "A"	\$ 1,570.00/ea
	b) Method "B"	\$ 275.00/ea
	a) Method "C"	\$ 1,884.00/ea
	b) Modified Method "B"	\$ 244.50/ea

GEOTECHNICAL ENGINEERING AND REPORTING SERVICES

Principal Engineer (P.E.)	\$ 265.00 to 446.00/hr
Licensed Professional Engineer (P.E.)	\$ 172.00 to 294.00/hr
Staff Engineer, E.I.T.	\$ 136.50 to 236.00/hr
Registered Geologist	\$ 167.50/hr
Draftsman	\$ 111.00/hr
Outside Professional Services	Cost + 15%
Additional Insured	\$ 316.50/ea
Secretarial	\$ 70.00 to 118.00/hr
Vehicle Travel Charge	\$ 1.25/mile

NOTE: Geotechnical engineering services costs will be computed based on the above referenced field, laboratory, and personnel and equipment unit rates once specific project(s) and related scope of service(s) have been identified. The fee schedule presented in this attachment is subject to an annual 4% increase to reflect the increases in costs in the provision of the services.

**ATTACHMENT III
RABA KISTNER, INC.
ENVIRONMENTAL CONSULTING SERVICES**

SCHEDULE OF FEES

ENVIRONMENTAL CONSULTING ENGINEERING SERVICES

<u>Category</u>	<u>Hourly Rate</u>
Principal	\$225.00/hr
Senior Project Manager	\$195.00/hr
Sr. Arch. PM / Principal Investigator	\$155.00/hr
Environmental Project Manager / Sr. Environmental Scientist	\$135.00/hr
Architectural Historian	\$145.00/hr
Environmental Geologist	\$125.00/hr
Field Geologist	\$105.00/hr
Environmental Planner	\$130.00/hr
Environmental Scientist	\$115.00/hr
Environmental Inspector / Archaeologist	\$105.00/hr
GIS Specialist	\$ 90.00/hr
CAD Operator	\$ 85.00/hr
Environmental / Archaeology Technician	\$ 95.00/hr
Business Manager	\$ 90.00/hr
Clerical	\$ 75.00/hr



STANDARD TERMS AND CONDITIONS

1. **DEFINITIONS.**

1.1 **RK.** Raba Kistner, Inc., and / or one of its subsidiaries (Project Control of Texas, Inc. or PC Sports, Inc.) that is being engaged to provide the services to CLIENT in connection with the delivery of the proposal to which these Standard Terms and Conditions relate.

1.2 **CLIENT.** Person, entity or organization for which RK is rendering services regarding the Project.

1.3 **PROJECT.** The activity, venture, plan, building, site or investigation for which CLIENT has engaged RK to provide professional services.

1.4 **CONTRACTOR.** Person, entity or organization providing construction services, including labor and material for the Project.

1.5 **SERVICES.** The professional services to be performed by RK as set forth in the proposal or Agreement to which the Standard Terms and Conditions are attached.

1.6 **AGREEMENT.** RK's proposal accepted by CLIENT and these Standard Terms and Conditions which are incorporated into and made a part of the Agreement.

2. **SERVICES.** RK is being engaged by the CLIENT to render professional services ("Services") involving only RK's advice, judgment and opinion. RK may subcontract all or a portion of the Services performed hereunder. RK shall apply professional judgment in determining the extent to which RK complies with any given standard identified in RK's instruments of professional services. CLIENT expressly acknowledges that RK makes no warranties or guarantees, expressed or implied, regarding the Services.

3. **INFORMATION PROVIDED BY CLIENT.** CLIENT may provide or direct RK to utilize or rely upon certain information ("CLIENT Information") in the performance of RK's services. RK shall be entitled to rely upon such CLIENT Information. RK will not conduct an independent evaluation of the accuracy or completeness of such CLIENT Information and shall not be responsible for any errors or omissions in such information. RK's report, as well as any recommendations, findings, and conclusions made by RK, are dependent on information received from CLIENT. Changes or modifications to the information provided by CLIENT can affect RK's evaluation, recommendations, findings and conclusions, and CLIENT agrees—as a material term of this Agreement—to notify RK immediately, in writing, if CLIENT becomes aware of any such changes or modifications, including changes to the size, scope, location, or other material characteristics of CLIENT's project. The CLIENT shall be responsible for providing

the location of all underground utilities and other structures in the vicinity of RK borings or excavations. RK will not accept responsibility and will not be liable for affecting or damaging any underground utility, underground storage tank, or other subsurface condition not previously identified and located, or improperly located, by the CLIENT, a utility, or a utility locating agency.

4. **SITE ACCESS AND SITE SAFETY.** CLIENT shall provide right-of-entry to the buildings and sites which are the subjects of RK's services. CLIENT represents that it possesses authority for such right-of-entry and that the building/site operator(s) possess the necessary permits and licenses for current activities at the site. RK shall be responsible for supervision and site safety measures of its own employees and subconsultants, but shall not be responsible for the supervision or health and safety precautions of any other parties, including CLIENT, CLIENT's contractors, subcontractors, or other parties present at the site.

5. **SUBSURFACE EXPLORATIONS.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. CLIENT understands RK's layout of boring and test locations is approximate and that RK may deviate a reasonable distance from those locations. RK will take reasonable precautions to reduce damage to the site when performing services; however, CLIENT accepts that invasive services such as drilling, or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the scope of services.

6. **CHANGED CONDITIONS.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to RK are uncovered or revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, RK may require renegotiation of appropriate portions of this Agreement. RK shall notify the CLIENT of the changed conditions necessitating renegotiation, and RK and the CLIENT shall promptly and in good faith attempt to renegotiate the terms of the agreement affected by the changed conditions. If changes cannot be agreed to with respect to the changed conditions, the parties shall utilize the Dispute Resolution/Litigation procedures in this Agreement.

7. **TESTING AND OBSERVATIONS.** CLIENT understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. RK will provide test results and opinions based on tests and field observations only for the work tested. CLIENT understands that testing and observation are not continuous or exhaustive and are conducted to reduce – not eliminate – project risk. CLIENT agrees to the level or amount of testing performed and the associated risk. CLIENT is responsible (even if CLIENT delegates such responsibility to Contractor) for notifying and scheduling RK to perform these services. RK shall not be responsible for the quality and completeness of contractor's work or Contractor's adherence to the project plans, specifications and other related documents. RK's performance of testing and observation services shall not relieve Contractor in any way from responsibility for defects discovered in Contractor's work or create a

warranty or guarantee on the part of RK. CLIENT acknowledges that RK will not supervise or direct the work performed by Contractor or its subcontractors and is not responsible for their means and methods.

8. **ESTIMATE OF FEES FOR SERVICES.** If included as part of RK's proposal, RK will, to the best of its ability, perform the scope of services within the proposed fee estimate provided by RK. RK's proposal fees are based upon an estimate of the services required to meet the specifications for the project and following generally accepted engineering practices. The CLIENT recognizes that unforeseen circumstances along with changes in scope and project/contractor's schedules can influence the successful completion of the scope of services within the estimated proposed fees. Because Contractor has sole control over the project and determines the means and methods used to build/construct the project, RK's service fees are estimates and not lump sum or guaranteed maximum fees. The CLIENT is fully responsible for payment for all services provided, including retests of areas or samples that failed to meet Project specifications. The Estimate of Fees is valid for a period of 60 days after RK's proposal is submitted to CLIENT. If RK's proposal is not accepted by CLIENT within 60 days after it is submitted to CLIENT, RK may modify the Estimate of Fees.
9. **REPORTS.** RK may provide CLIENT with written reports in connection with the Services performed. Such reports will present such findings and conclusions as RK may reasonably make with the information gathered while performing its services and provided by CLIENT. The reports may be copied for inclusion in other documents related to the project provided they are reproduced in their entirety. Reports and other instruments of service are prepared for, and made available for, the sole use of the CLIENT, and the contents thereof may not be used or relied upon by others without the express written authorization of RK. Any unauthorized use or distribution of RK's reports shall be at the CLIENT's sole risk and without liability to RK.
10. **TOXIC AND HAZARDOUS MATERIALS.** CLIENT shall provide RK with all information within CLIENT's possession or knowledge related to the potential or presence of toxic or hazardous materials or pollutants at the Project site. CLIENT agrees that RK neither created nor contributed to the creation or existence of any toxic or hazardous materials or pollutants. In no event shall RK be required to sign a hazardous waste manifest or take ownership of any toxic or hazardous materials or pollutants. If unanticipated toxic or hazardous materials or pollutants are encountered while RK is performing its services, RK reserves the right to stop field operations and notify CLIENT and CLIENT assumes responsibility to notify appropriate regulatory agencies. RK and CLIENT must mutually agree to remobilize.
11. **NO THIRD-PARTY BENEFICIARIES.** The services and any report(s) prepared under this Agreement are for the sole benefit and sole use of CLIENT and are not for the use of any other party or person. Only CLIENT may rely upon the services and any report or work product. Nothing in this Agreement, or any subsequent amendments or modifications, or in any report issued under this Agreement, shall create a contractual relationship with

or a cause of action in the favor of any third party against either RK or CLIENT. If CLIENT provides a copy of any report prepared by RK to others, it shall advise the recipient that the information contained in the report is provided for information only and is not to be relied upon by third parties.

12. **LEED PROJECTS.** Unless specifically addressed elsewhere in this agreement, RK has no responsibility or liability, including duty to defend or duty to indemnify, any party (including but not limited to CLIENT, owner, owner's agents, architects, engineers, contractors, construction managers, subcontractors) for the LEED certification process including: developing, producing, or retaining any documentation relating to the calculation of LEED points; and attainment of LEED certification points or LEED ratings.
13. **STANDARD OF CARE.** RK shall perform its professional services in accordance with the standard of care and diligence normally practiced by professional firms in performing services of a similar nature, in the same locality, under similar circumstances. CLIENT expressly acknowledges that RK makes no other warranties or guarantees, expressed or implied, regarding its professional services or its work product.
14. **RISK ALLOCATION.** RK will be responsible only for its own work, and that of its sub-consultants, and not for defects in the work designed or built by others.
15. **LIMITATION OF LIABILITY.** CLIENT AND RK HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING RK'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF RK (AND ITS RELATED ENTITIES, EMPLOYEES, OWNERS, AGENTS, AND REPRESENTATIVES) TO CLIENT (AND THIRD PARTIES GRANTED RELIANCE ON RK'S WORK PRODUCT, OR OTHERWISE SEEKING RECOVERY UNDER THIS AGREEMENT) IS LIMITED TO THE GREATER OF \$100,000 OR THE FEE PAID RK UNDER THIS AGREEMENT, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF RK'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY.
16. **CONSEQUENTIAL DAMAGES.** Neither CLIENT nor RK will be liable to the other for any special, consequential, indirect, incidental or penal losses or damages of any kind, nor will CLIENT or RK be liable to the other for losses, damages, or claims, regardless of how defined, related to: lost profits; unavailability of property or facilities; shutdowns or service interruptions; loss of use, revenue, opportunity, or inventory; use charges, carrying costs, cost of substitute facilities, goods, or services; cost of capital, or claims of any other party and/or its customers.
17. **SUSPENSION OF SERVICES.** If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, RK may suspend performance of services upon seven (7) calendar days' notice to CLIENT. RK shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension. Upon payment in full by CLIENT, RK may resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for RK to resume performance. Payment of invoices shall not be subject to any discounts or set-offs by CLIENT unless agreed to in writing by RK. Payment to RK for services rendered and expenses incurred will be due and payable regardless of any subsequent suspension or termination of this Agreement by either party. CLIENT shall not make any changes to RK's banking and deposit information or payment instructions unless CLIENT

communicates the requested changes to RK orally and in writing and obtains written confirmation from an RK officer that the requested changes are legitimate and authorized by RK. If CLIENT makes a payment to a third party instead of to RK based on an unauthorized request to CLIENT for a change to RK's banking and deposit information or payment instructions and without obtaining written confirmation of the change from RK, CLIENT will remain liable to RK for payment of the amount of the unauthorized payment.

18. **WAIVER OF SUBROGATION.** To the extent damages are covered by property insurance, or any other available insurance coverage, CLIENT and RK waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages. CLIENT agrees that CLIENT shall procure or cause to be procured builder's risk insurance or other property insurance for its project. RK and CLIENT waive all rights against each other and any of their consultants, contractors, subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, flood, or other causes of loss to the extent covered by CLIENT's or CLIENT's Contractor's builder's risk insurance, or other available insurance coverage. The policies shall provide waivers of subrogation by endorsement or otherwise. CLIENT shall require of its contractors, consultants, agents and employees similar waivers in favor of RK and its subconsultants. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.
19. **OWNERSHIP OF DOCUMENTS.** RK's reports, drawings, plans, specifications, and other documents and deliverables are instruments of professional service ("Instruments of Service") developed by RK in contemplation of a wide array of project-specific variables, including how the documents will be used and by whom. RK shall be the author, owner and custodian of the Instruments of Service, and shall retain all common law, statutory, and other reserved rights, including copyright. By execution of this Agreement, RK grants to CLIENT a limited, nonexclusive license to use the Instruments of Service for purposes of constructing, using, and maintaining the project for which the services are performed, provided CLIENT substantially performs its obligations, including prompt payment of all sums when due, under this agreement.

Upon completion of the services, and payment in full of all monies due RK, CLIENT may retain copies of all such documents. **THE INSTRUMENTS OF SERVICE ARE NOT INTENDED NOR REPRESENTED TO BE SUITABLE FOR REUSE ON EXTENSIONS, MODIFICATIONS, OR ADAPTATIONS OF THE PROJECT, OR ANY OTHER PROJECT. ANY REUSE OF SUCH DOCUMENTS, WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY RK FOR THE SPECIFIC PURPOSE INTENDED, WILL BE AT CLIENT'S SOLE RISK WITHOUT LIABILITY OR LEGAL EXPOSURE TO RK. CLIENT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY, DEFEND, AND HOLD HARMLESS RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, AND CONSULTANTS AGAINST ALL CLAIMS,**

DAMAGES, LOSSES, AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES, DEFENSE COSTS, AND COURT COSTS) ARISING FROM, OR ALLEGEDLY ARISING FROM, OR IN ANY WAY CONNECTED WITH, THE UNAUTHORIZED REUSE OR MODIFICATION OF THE DOCUMENTS BY CLIENT OR ANY PERSON OR ENTITY THAT ACQUIRES OR OBTAINS THE DOCUMENTS FROM OR THROUGH CLIENT WITHOUT THE WRITTEN AUTHORIZATION OF RK REGARDLESS OF WHETHER SUCH CLAIMS, DEMANDS, OR ACTIONS ARE FOUNDED IN WHOLE OR IN PART UPON ALLEGED NEGLIGENCE OF RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR CONSULTANTS.

- Parties other than CLIENT and RK may apply to use an instrument, using a form prepared by RK for that purpose. Others' use of an instrument shall be permitted only when CLIENT and RK both so agree; either shall have the right to forbid use by others. In addition, RK shall make its permission contingent upon the satisfaction of certain conditions when, in RK's professional judgment, such a contingency is necessary.
20. **DISPUTE RESOLUTION/LITIGATION.** All claims, disputes, and other controversies between RK and CLIENT arising out of, or in any way related to, the services provided by RK shall be submitted to mediation, before and as a condition precedent to, other remedies provided by law. Any litigation related to the Agreement or RK's performance of its professional services shall be commenced in a court in Bexar County, Texas. CLIENT consents to personal jurisdiction in the State of Texas and agrees that venue of any litigation shall be in Bexar County, the county where RK's principal place of business is located. CLIENT waives any objection to personal jurisdiction in Texas or to venue in Bexar County. The prevailing party in such litigation will be entitled to recover all court costs, attorneys' fees, and other legally recoverable claim-related expenses. As a condition precedent to mediation and / or litigation related to any claim arising out of the services provided under this Agreement, CLIENT shall obtain a written affidavit from a registered, independent, and reputable professional engineer describing any error, omission or other act by RK that allegedly failed to comply with the professional standard of care applicable to RK's performance of services and provide such affidavit to RK. The affidavit shall comply with the requirements of Texas Civil Practice & Remedies Code Chapter 150.
21. **TERMINATION OF CONTRACT.** CLIENT and RK may terminate RK's services at any time upon ten (10) calendar days' written notice. In the event of termination, CLIENT agrees to fully compensate RK for services performed including reimbursable expenses through the termination date, as well as reasonable demobilization expenses. RK will terminate its services without waiving any claims against or incurring any liability to CLIENT.
22. **STATUTE OF LIMITATIONS.** Any applicable statute of limitations will commence to run and any cause of action shall be deemed to have accrued not later than the earlier of the following: (1) the date of the report issued by RK giving rise to the cause of action; (2) the date on which RK issues its last report under this Agreement; or (3) if RK is retained to perform construction observation, the date of substantial completion of the project.
23. **FORCE MAJEURE.** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control ("Force Majeure") including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected. Force Majeure may not be claimed as a cause for delay in payment of money due and payable hereunder.

24. **NO ASSIGNMENT.** Neither RK nor CLIENT shall assign or transfer its interest in this Agreement without the express written consent of the other.
25. **SEVERABILITY.** Each provision of this Agreement is intended to be severable. If any terms or provisions of this agreement shall be held to be invalid, illegal, or unenforceable for any reason whatsoever, the validity, legality, and enforceability of the remaining provisions hereof shall remain in full force and effect and shall not in any way be affected or impaired thereby. Moreover, to the maximum extent allowed by law, the Parties hereto stipulate that any offending provisions will be modified or altered, as necessary, so as to give such provisions the maximum permissible effect and application intended.
26. **ENTIRE AGREEMENT.** This Agreement, and all of its attachments, constitutes the entire, integrated Agreement between the Parties to it, and this Agreement supersedes all other Agreements, oral or written between the Parties, concerning the subject set forth in this Agreement. This Agreement may not be amended except in writing, with that amendment being signed by both Parties.

Proposal For:
**Building Envelope
Consulting and
Design Services**

For:
**Mission Consolidated
Independent School
District**



Proposal No. RVG.2024.001003
March 22, 2024

1209 E Pecan Blvd.
Unit 103A
McAllen, TX 78501
Tel: 956.686.3095

March 22, 2024

Mr. Ricardo Rivera
Mission Consolidated Independent School District
1201 Bryce Drive, Mission, TX 78572

Submitted via email to Mr. Ricardo Rivera at rriver49@mcisd.org on March 22, 2024

**SUBJECT: Proposal for Building Envelope Consulting and Design Services
On-Call Professional Services – RFQ#520-25-0
Proposal No: RGV.2024.001.003**

Dear Mr. Ricardo Rivera:

Amtech Solutions, Inc. (Amtech) appreciates the opportunity to submit this proposal to provide building envelope consulting and design services for on-call professional services that will be identified by Mission CISD. This proposal provides our percentage fees, proposed scope of services, project schedule, proposed fees, and the contract form and authorization procedures.

PERCENTAGE FEES

Construction Cost Range	Building Envelope Consulting and Design
\$100,000 - \$199,000	7.75%
\$200,000 - \$299,000	7.25%
\$300,000 - \$399,000	6.75%
\$400,000 - \$500,000	6.25%

- Independent of construction cost, each project may have particular characteristics that may affect the scope of our services. As such, we recommend that the tier percentage fees presented herein be utilized for planning and budetary purposes, but that Amtech be allowed the opportunity to develop a specific scope for each project.
- Amtech has the capability to offer structural engineering services, which can be included based on an hourly rate not to exceed a fixed amount accepted by both parties. We believe this will likely result in savings for the school district.
- Amtech has the capability to offer Quality Control Testing such as Roof Wind Uplift Resistance Testing, Infrared Moisture Testing, Electronic Leak Detection, Window Spray Rack Leak Testing and others. Building envelope testing in compliance with industry standards is considered additional scope and should be considered only on a project-by-project basis. The consulting fee for envelope testing shall be negotiated after the scope is established.

- Alternate designs (additive or deductive) is considered additional scope. The consulting fee for designing all alternates shall be negotiated after the scope of each alternate is established.

SCOPE OF SERVICES

PHASE I – ASSESSMENT, DESIGN, and CONSTRUCTION DOCUMENTS

Amtech will perform a design-level survey of envelope areas(s) to obtain the information required to prepare plans, details, and specifications. We will review available building construction plans, documentation of previous roof surveys to identify asbestos and As-Builts (if available), and a summary of building history, if provided. Our design survey will document the existing envelope assembly, penetration, and flashing conditions. We will document the envelope area's general dimensions, locations of penetrations, and required flashing and termination details.

Following the site assessment, Amtech will:

- Provide a full set of plans and detail drawings showing envelope design, necessary flashings, terminations, etc.
- Prepare a specification package that will include full written specifications including but not limited to building envelope materials specific to each project, insulation, penetrations, terminations, flashings, and all other necessary appurtenances.
- Include in the specifications, the requirements for performance, submittals, quality assurance, delivery/storage/handling, project conditions, coordination, and warranty; product requirements for material selection identifying specific manufacturers/model numbers for components of the work, and a detailed Scope of Work narrative.
- Include warranty requirements in the specifications which will require that the installer be currently certified by the manufacturer as an Authorized Applicator, that all components of the envelope system be covered by material and labor.
- Amtech will also incorporate schedules and logistical interface between the envelope project and other disciplines work which may interface.

PHASE II – BIDDING SERVICES and CONTRACT ADMINISTRATION

Amtech proposes to:

- Attending a pre-bid meeting with selected contractors known for successful work on projects with similar size and scope, in the local area.
- We will assist with bid tabulation as requested and assist the Owner as required to select the successful bidder.
- We will respond to RFIs and review submittals.
- Amtech will evaluate Change Orders.
- If requested by the Owner, we will issue Change Directives.
- We will certify Applications for Payment.

PHASE III - CONSTRUCTION MONITORING

In conjunction with construction administration while construction is ongoing, we will provide the following services:

- A qualified professional will perform periodic site visits during construction to confirm that the work is proceeding in accordance with the contract documents.
- We propose to perform site visits during construction. We will document the work progress in Site Observation Reports. The reports will be sent via email to your project representative and the contractor following each visit. We will notify your project representative by telephone and/or email of significant noncompliance or project difficulties that may require rapid evaluation and response from the Owner.
- Upon completion of the project, Amtech will perform a final walk-through site visit to develop the punch list of incomplete work items or deficient installation to be addressed by the contractor prior to issue of final payment. Upon completion of the punch list, we will document the completion of the work for final payment.

All project cost and pricing-related information is and/or will be generally based on Amtech's understanding of the project requirements, our limited time on-site, published construction cost data at the time of our study, experience with similar projects, conversations with local contractors, and information provided by property and/or facility management personnel. Actual construction costs can vary significantly due to time of season, material costs, material availability, and other factors beyond our control, including material and labor shortages and price increases related to national inflation. Opinions or estimates of probable construction costs will be prepared on the basis of Amtech's experience and qualifications and will represent Amtech's judgment as a professional consulting firm generally familiar with the industry and standard practices. However, since Amtech has no control over the cost or availability of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Amtech cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Amtech's opinions or estimates of probable construction costs.

REASONS TO SELECT AMTECH

Amtech is a full-service architectural, engineering, and building envelope consulting firm with a long history of client satisfaction. Founded and headquartered in the Dallas area since 1982, Amtech has grown to a company of 40 employees spread between our seven office locations. We currently have over 400 years of combined experience in the analysis, design, and testing of building envelopes, structures, site civil components, and architectural systems. This wealth of knowledge and experience enhances our understanding of the components and elements managed by your company, and ensures that the cost estimates, projections of useful life, and recommended repair and replacement cycles are *based on actual experience with these components and not “rule-of-thumb” type estimates.*



We are an “S” Corporation, and our staff includes Registered and Licensed Architects, Professional Engineers, Chartered Building Surveyors, Registered Roof Consultants and Observers, and other professionals. Amtech’s staff is proficient and vastly experienced in the measurement, design, testing, and assessment of a variety of building types ranging from one story and mid-rise office buildings to malls to warehouses to hotels to shopping centers to high-rise office structures. We have and maintain our own specialized non-destructive testing equipment including infrared, nuclear, electronic field vector mapping, and capacitance meters. All in-house design is developed and prepared on the most current version of AutoCad for easy-to-read presentation and consistent standards. Amtech has the skill, expertise, technical knowledge, and experience to provide the highest quality roofing and building envelope consulting in the industry. We conform to all Federal, State and Local regulations, codes and standards. Amtech’s licensed and certified professionals keep current on all standards, publications, and regulatory requirements (energy codes, wind design, drainage calculations, etc.), as they apply to design and construction. We are proud to have won several national design awards, and our work has been recognized and lauded by our peers at the International Institute of Building Enclosure Consultants (IIBEC), formerly known as the Roof Consultants Institute (RCI).

CLIENT REQUESTS

We request the following support from the building owner/management in order to perform the proposed assessment:

1. Notify the property occupant(s) of the assessments to be performed and obtain permission for Amtech to have access to all areas of the site and the facility.
2. Coordination with property management to arrange for and all necessary equipment at no cost to Amtech to access buildings. We have assumed that permanent building access is present at each building. If temporary access is required, i.e., a manlift, please arrange for the necessary equipment to be provided on-site, or advise us in advance of our site visit so that Amtech can arrange the equipment and modify our fee accordingly.
3. Coordinate and arrange for the property maintenance staff to be available to provide necessary access to our team over the entirety of the site visit for safety reasons.

4. Provide or assist in obtaining any additional data or information relevant to Amtech's performance of the proposed scope of services.

FEE AND SCHEDULE

Amtech will provide the required design and consulting services for a fee based on the cost of construction. Amtech estimates the cost of construction based on our previous experience and market conditions. Printing and postage/delivery expenses are outside the tiered fee and will be submitted as a reimbursable expense.

Please note that Amtech's fee(s) are based on providing these consulting services (assessment, design, contract administration, construction monitoring, etc.) for each property under a single contract/Task Order.

Our fee will be billed according to the following phases:

Completion of 100% Design Development.....	20% of Total Fee
Completion of 50% Construction Documents.....	10% of Total Fee
Completion of 100% Construction Documents.....	40% of Total Fee
At Award of Construction Contract.....	10% of Total Fee
During Construction Administration.....	20% of Total Fee

Additional authorized services not included in this proposal will be invoiced based on the time required and expenses incurred in accordance with the attached 2024 Fee Schedule. Amtech will not proceed with any additional services without prior written authorization.

AUTHORIZATION

If the scope of services and proposed fee are acceptable, please sign the attached Proposal Acceptance Sheet and return it to us. That will make the proposal and attached Terms and Conditions the agreement between us. Any other Contract Form or Terms and Conditions will require re-evaluation and restructuring of our Fee. Please note that this proposal is valid for 30 days or as mutually agreed upon by both parties. After the 30-day period, Amtech reserves the right to modify our scope and fee, as appropriate.

We appreciate your consideration of Amtech for this work.

Respectfully,
AMTECH SOLUTIONS, INC.,



Ronnie Erdman, RRO
President



Andre de Mattos, LEED AP BD+C
Regional Manager - RGV

Attachments: Proposal Acceptance Sheet/Fee Schedule/Terms & Conditions

***FEE SCHEDULE
ACCEPTANCE SHEET
TERMS AND CONDITIONS***

2024 FEE SCHEDULE

<u>Personnel</u>	<u>Rate</u>
PRINCIPAL, per hour	\$ 401.00
SENIOR REGISTERED PROFESSIONAL, per hour	\$ 278.00
REGISTERED PROFESSIONAL, per hour	\$ 269.00
SENIOR PROJECT MANAGER, per hour	\$ 265.00
PROJECT MANAGER, per hour	\$ 253.00
PROJECT PROFESSIONAL, per hour.....	\$ 221.00
STAFF PROFESSIONAL, per hour	\$ 195.00
TECHNICIAN, per hour	\$ 163.00
DESIGNER / CADD, per hour	\$ 113.00
ADMINISTRATIVE / CLERICAL / MARKETING, per hour	\$ 101.00

Field Personnel - Services of field personnel or project site visits by personnel will be invoiced from portal to portal. The hourly rate for field technical personnel will be increased to 1.5 times the indicated rate for work performed between 6:00pm and 6:00am, over eight hours per day, or on weekends or holidays.

Litigation - Services related to Depositions and Expert Testimony will be billed at twice the standard unit rate.

Escalation - Contract unit rates shall increase by 4% per year unless specifically agreed otherwise, and shall become effective on January 1st of each year that the contract is in effect.

Expenses

TRAVEL AND PER DIEM: Travel expenses will be invoiced at our direct cost, plus 20 percent. Amtech follows the IRS guidelines for mileage reimbursement and regional per diem allowances. Mileage charges will be adjusted based on the prevailing IRS reimbursement rate.

OTHER EXPENSES: Other direct expenses such as subcontracts, mailing, delivery, printing, copying, or telephone charges will be invoiced at our direct cost, plus 20 percent.

PROPOSAL ACCEPTANCE SHEET

Amtech is pleased to provide the services listed in **Proposal No. RGV.2024.001.003**. The purpose of this proposal acceptance sheet is to obtain your authorization for the scope of work and confirm the terms and conditions under which our agreement will be predicated. The terms and conditions are stated on the following pages. If you wish to make changes to the terms and conditions or the scope of work stated in the proposal, please note these changes in the space provided.

PROJECT NAME: **On-Call Professional Services for Mission CISD.**

PROJECT LOCATION: **Mission, Texas**

PROPOSAL DATE: **March 22, 2024**

PROPOSED FEE: **Varies on project-by-project basis.**

INVOICES TO BE SENT TO:

Company: _____

Contact: _____

Address: _____

Phone No.: _____

FAX No.: _____

Email Address: _____

WORK AUTHORIZED BY:

Signature Title

Printed Name Date

CHANGES TO THE SCOPE OF SERVICES OR TERMS AND CONDITIONS (if any required):

AMTECH SOLUTIONS, INC. TERMS & CONDITIONS

1. INCORPORATION OF TERMS & CONDITIONS. These Terms & Conditions are expressly incorporated into, and made part of, the proposal of Amtech Solutions, Inc. (“Amtech”, “we”, “our”, “us”) to the Client (the “Proposal”). The Proposal and these Terms & Conditions comprise the entire agreement between Amtech and the Client (the “Agreement”).

2. SERVICES TO BE PROVIDED. Amtech is an independent consultant and agrees to provide to the Client, for its exclusive use and sole benefit, the consulting services described in the Proposal. In the unlikely event that services are rendered either in advance or in absence of a signed proposal/contract, the contract terms and conditions included herein shall apply.

3. STANDARD OF CARE. Amtech agrees to perform the services described in the Proposal using the skill and degree of care ordinarily exercised by members of our profession practicing in the same or similar locality under similar conditions (the “Standard of Care”). Prior to any direct or third-party claims against Amtech, and as a condition precedent to the filing of any lawsuit against Amtech, the Client shall first provide written certifications, executed by at least two independent professionals regularly practicing in the scope of work performed under this contract, specifying each and every alleged act or violation of the Standard of Care by Amtech. These written certifications shall be provided to Amtech at least 30 days prior to the filing of any lawsuit by the Client against Amtech, or the filing of any counterclaim, or any third-party claim by the Client against Amtech in any lawsuit.

4. ESCALATION AND MEDIATION PROCESS. Amtech and the Client agree that any material dispute between them relating to the Agreement will be submitted to a panel of two senior executives of Amtech and the Client. Either party may start this process by notifying the other party pursuant to the notice provisions of the Agreement. Within ten (10) calendar days from the date of receipt of the notice, the parties’ executives shall confer (via telephone or in-person) in a good faith effort to resolve the dispute. In the event this escalation process is unsuccessful, the parties agree to refer the dispute to mediation in Texas before, and as a condition precedent to, the initiation of any legal or court proceeding. The parties shall equally share the cost of mediation, including any mediator’s hourly fees and reasonable expenses. The parties will work in good faith to hold such mediation within thirty (30) calendar days following the referral. If during mediation, a party makes a formal written offer of compromise to another party which is not accepted at the mediation or within forty-eight (48) hours after the conclusion of the mediation, and the refusing party fails to obtain a more favorable judgment or award, the refusing party shall pay the offering party all reasonable costs and expenses, including reasonable attorneys’ fees, incurred from the time the offer is refused through trial and all appeals. If no formal offer of compromise is made at the mediation, Section 34 below concerning attorneys’ fees and costs shall control.

5. WAIVER OF JURY TRIAL. NO PARTY TO THE AGREEMENT OR ANY ASSIGNEE, SUCCESSOR, HEIR, OR PERSONAL REPRESENTATIVE OF A PARTY SHALL SEEK A JURY TRIAL IN ANY LAWSUIT, PROCEEDING, COUNTERCLAIM, OR ANY OTHER LITIGATION PROCEDURE BASED UPON, OR ARISING OUT OF, THE AGREEMENT OR ANY OF THE ANCILLARY AGREEMENTS, OR THE DEALINGS OR THE RELATIONSHIP BETWEEN THE PARTIES. NO PARTY WILL SEEK TO CONSOLIDATE ANY SUCH ACTION, IN WHICH A JURY TRIAL HAS BEEN WAIVED, WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT OR HAS NOT BEEN WAIVED. THE PROVISIONS OF THIS SECTION HAVE BEEN FULLY DISCUSSED BY THE PARTIES HERETO, AND THESE PROVISIONS SHALL BE SUBJECT TO NO EXCEPTIONS. NO PARTY HERETO HAS IN ANY WAY AGREED WITH OR REPRESENTED TO ANY OTHER PARTY HERETO THAT THE PROVISIONS OF THIS SECTION WILL NOT BE FULLY ENFORCED IN ALL INSTANCES.

6. LIMITATION OF LIABILITY. CLIENT AGREES THAT AMTECH'S LIABILITY, AND THAT OF AMTECH'S OFFICERS, DIRECTORS, EMPLOYEES, CONSULTANTS, PARTNERS, AGENTS AND SUBCONTRACTORS, TO THE CLIENT OR ANY THIRD-PARTY DUE TO ANY NEGLIGENT PROFESSIONAL ACTS, ERRORS OR OMISSIONS OR BREACH OF CONTRACT BY AMTECH, WILL BE LIMITED TO AN AGGREGATE OF \$50,000 OR THE TOTAL FEES PAID TO AMTECH UNDER AMTECH'S PROPOSAL, WHICHEVER IS GREATER.

7. EXCLUSION OF CONSEQUENTIAL DAMAGES. NOTWITHSTANDING ANY PROVISION HEREIN OR IN ANY WORK ORDER TO THE CONTRARY, IN NO EVENT SHALL AMTECH BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL (INCLUDING LOST PROFITS), SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES IN CONNECTION WITH AND SERVICE PROVIDED HEREUNDER, EVEN IF NOTICE WAS GIVEN OF THE POSSIBILITY OF SUCH DAMAGES, AND EVEN IF SUCH DAMAGES WERE REASONABLY FORESEEABLE.

8. INSURANCE. Amtech maintains statutory coverage as defined by the State of Texas in following areas:

- (i.) Worker's Compensation Insurance
- (ii.) Employer's Liability Insurance
- (iii.) Comprehensive General Liability Insurance

9. TERMINATION. The obligation to provide further services under the Agreement may be terminated by either party upon seven days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If the Client fails to pay Amtech in accordance with the agreement, such failure shall be considered non-performance and cause for termination. In the event of any termination, Amtech will be paid for all services performed, and expenses incurred, through the termination date, and all termination expenses that would not otherwise have arisen had the contract not been terminated. Such termination expenses shall include, but not be limited to: costs that cannot be discontinued immediately after the effective date of termination such as accounting, legal, and clerical costs; additional costs related to salary and wages incurred as a result of the termination; any additional costs for labor, equipment, and materials incurred by any of Amtech's sub-contractors or sub-consultants; rental or lease costs of equipment required to perform the agreed services; and loss of useful value of special equipment purchased by Amtech to perform the agreed services. All obligations arising prior to the termination of the Agreement and all provisions of the Agreement allocating responsibility or liability between Client and Amtech shall survive the completion of the services and the termination of the Agreement. In the event of termination, Amtech shall have no liability to the Client for delay or damage caused to the Client because of the termination of services and no liability to the Client for services performed but not paid for.

10. PAYMENT TERMS. Client agrees to pay our invoice(s), in full, immediately upon receipt.

11. SITE ACCESS. The Client agrees to arrange for Right-of-Entry to the property or properties for the purpose of performing studies, tests and evaluations in connection with the agreed services.

12. HAZARDS & OBSTRUCTIONS. AMTECH'S FIELD PERSONNEL ARE TRAINED TO INITIATE FIELD TESTING AND/OR SAMPLING WITHIN A REASONABLE DISTANCE OF EACH DESIGNATED LOCATION. OUR FIELD PERSONNEL WILL AVOID HAZARDS OR UTILITIES THAT ARE VISIBLE TO THEM AT THE SITE. IT IS THE CLIENT'S RESPONSIBILITY TO DISCLOSE TO AMTECH THE POTENTIAL PRESENCE OF UNDERGROUND OR OVERGROUND OBSTRUCTIONS, SUCH AS UTILITIES. IF WE ARE ADVISED OR GIVEN DATA IN WRITING THAT REVEAL THE PRESENCE OR POTENTIAL PRESENCE OF THESE OBSTRUCTIONS, AMTECH WILL GIVE SPECIAL INSTRUCTIONS TO ITS FIELD PERSONNEL. AMTECH IS NOT RESPONSIBLE FOR ANY DAMAGE OR LOSSES DUE TO UNDISCLOSED OR

UNKNOWN SURFACE OR SUBSURFACE CONDITIONS, OWNED BY THE CLIENT OR THIRD PARTIES. EXCEPT AS A RESULT OF OUR SOLE NEGLIGENCE, CLIENT AGREES TO INDEMNIFY US FROM ANY SUCH CLAIMS, SUITS OR LOSSES, INCLUDING REASONABLE ATTORNEY'S FEES, RESULTING THEREFROM. UNDER THIS INDEMNITY, AMTECH WILL BE INDEMNIFIED BY THE CLIENT FROM THE CONSEQUENCES OF AMTECH'S OWN NEGLIGENCE.

It is possible that unforeseen conditions or hazardous substances may be encountered, which could substantially alter the necessary services or the risks involved in completing our services. If this occurs, we will promptly notify and consult with the Client, but will act based on our sole judgment where risk to our personnel is involved.

It is acknowledged by both parties that Amtech's scope of services does not include any services related to the presence at the site of asbestos, PCBs, lead, petroleum, hazardous waste, radioactive materials, mold, air-borne micro toxins, or any other hazardous substances or materials. The client acknowledges that Amtech is performing professional services for the Client and Amtech is not and shall not be required to become an "arranger", "operator", "generator", or "transporter" of hazardous substances as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA).

13. CONSTRUCTION SITE OBSERVATIONS. The "Contractor" is the person or entity identified as such in the agreement between the Client and Contractor to perform a defined scope of work typically outlined in the Contract Documents. The term "Contractor" includes the contractor and the contractor's designated representatives such as agents, employees, and subcontractors. During site visits or as a result of site observations of Contractor(s)' work in progress, Amtech will not supervise, direct or have control over Contractor(s)' work nor shall have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, Amtech can neither guarantee the performance of the construction contracts by Contractor(s), nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with their contract(s).

14. ENVIRONMENTAL INDEMNITY. IF A THIRD-PARTY BRINGS ANY SUIT OR ANY CLAIM FOR DAMAGES AGAINST AMTECH ALLEGING PERSONAL INIURY OR PROPERTY DAMAGE FROM EXPOSURE TO OR RELEASE OF TOXIC HAZARDOUS SUBSTANCES, OR COMPONENTS OR PARTS THEREOF, AT OR FROM THE PROJECT SITE BEFORE, DURING, OR AFTER THE SERVICES OF THE AGREEMENT, THE CLIENT AGREES TO THE MAXIMUM EXTENT PERMITTED BY LAW TO INDEMNIFY US AND TO DEFEND US AND PAY ON OUR BEHALF ANY JUDGMENT AGAINST US, INCLUDING INTEREST THEREON, UNLESS SUCH DAMAGES ARE CAUSED BY OUR SOLE NEGLIGENCE. UNDER THIS INDEMNITY, AMTECH WILL BE INDEMNIFIED BY THE CLIENT FROM THE CONSEQUENCES OF AMTECH'S OWN NEGLIGENCE.

15. SAMPLE DISPOSAL. We will retain test specimens or samples for a period of 30 days. After that time, samples will be disposed of unless prior arrangements have been made.

16. DOCUMENTS. All printed documents and electronic media, including Drawings and Specifications, report files, data, and computer software prepared or furnished by Amtech pursuant to the Agreement are instruments of service in respect of the Project. Amtech shall retain ownership and property interest therein whether or not the Project is completed. The Client may make and retain copies for information and reference in connection with the use and occupancy of the Project by the Client and others; however, such documents are not intended or represented to be suitable

for reuse by the Client or others on extensions of the Project. **ANY REUSE WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY AMTECH FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT CLIENT'S SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO AMTECH. THE CLIENT SHALL INDEMNIFY AND HOLD HARMLESS AMTECH FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES INCLUDING ATTORNEY'S FEES ARISING OUT OF OR RESULTING THEREFROM. UNDER THIS INDEMNITY, AMTECH WILL BE INDEMNIFIED BY THE CLIENT FROM THE CONSEQUENCES OF AMTECH'S OWN NEGLIGENCE. ANY SUCH VERIFICATION OR ADAPTATION WILL ENTITLE AMTECH TO FURTHER COMPENSATION AT RATES TO BE AGREED UPON BY THE CLIENT AND AMTECH.**

17. OPINIONS OF COST. When included in Amtech's scope of services, opinions or estimates of probable construction costs are prepared on the basis of Amtech's experience and qualifications and represent Amtech's judgment as a professional consulting firm generally familiar with the industry and standard practices. However, since Amtech has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Amtech cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Amtech's opinions or estimates of probable construction costs.

18. ENTIRE AGREEMENT. These Terms & Conditions, the attached documents, if any, and the proposal embody the entire agreement between the parties hereto concerning the subject matter hereof and replace and supersede any prior and/or contemporaneous negotiations, agreements, or understandings between parties hereto.

19. THIRD PARTY BENEFICIARIES. The Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns. Nothing herein shall give or be construed to give any person or entity, other than the parties hereto and their respective successors and permitted assigns, any legal or equitable rights hereunder.

20. INTEGRATION. The Agreement and the agreements and documents referred to herein (including the Exhibits and Schedules hereto) contain the entire Agreement and understanding of the parties hereto with respect to the subject matter hereof and supersede all prior agreements and understandings, whether written or oral, relating to the subject matter hereof. There are no other agreements (representations or warranties) between or among the parties other than those set forth in the Agreement and the agreements and documents referred to herein.

21. TIME OF THE ESSENCE. Time is of the essence with respect to all provisions of the Agreement in which a definite time for performance is specified; provided, however, that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace of use period provided for in the Agreement.

22. INTERPRETATION. No provision of the Agreement will be interpreted in favor of, or against, any of the parties hereto by reason of the extent to which any such party or its counsel participated in the drafting thereof or by reason of the extent to which any such provision is inconsistent with any prior draft hereof or thereof.

23. CONFLICTS. In the event of any conflict in the terms and provisions of the Agreement and terms and provisions of the Proposal, the terms and provisions of the Agreement shall control.

24. FORCE MAJEURE. Neither party shall be liable for any delay or failure in performance due to any reason or unforeseen circumstance beyond the affected party's reasonable control, including,

shortages or delays in obtaining materials from suppliers that cannot reasonably be cured by obtaining the needed materials from another source, work stoppages not involving employees of either party that cannot reasonably be overcome, fires, riots, rebellions, wars, acts of terrorism, accidents, explosions, floods, storms, acts of God, and similar occurrences. The obligations and rights of the excused party shall be extended on a day-to-day basis for the time period equal to the period of the excusable delay.

25. RELATIONSHIP OF THE PARTIES. The relationship of the parties is that of independent contractors. The parties are not, by virtue of the Agreement or otherwise, in an employer-employee, principal-agent, joint venture or partnership with each other, and each party agrees not to represent any other person, or to assert in any form or forum to the contrary. Neither party is authorized to act as an agent for, or legal representative of, the other party and neither party shall have authority to assume or create any obligation on behalf of, in the name of, or binding upon the other party. Each party acknowledges that it is responsible for its own tax withholding and other obligations with regard to its own employees.

26. COUNTERPARTS. The Proposal may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

27. BINDING EFFECT. The agreement shall inure only to the benefit of Amtech and the Client, and nothing contained herein, express or implied, is intended to confer upon any other person or entity any benefits, rights, or remedies. The Agreement shall be binding upon Amtech and the Client and, except as otherwise prohibited, their respective heirs, devisees, legal and personal representatives, successors, and assigns.

28. AMENDMENTS. Except as otherwise provided herein, the Agreement may be amended, modified, or supplemented only by an instrument in writing executed by the party against whom enforcement of the amendment, modification, or supplement is sought.

29. WAIVER. No waiver of any term, provision, or condition of the Agreement, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such term, provision or condition or as a waiver of any other term, provision, or condition of the Agreement.

30. SEVERABILITY. If any provision of the Agreement shall for any reason be judicially declared to be invalid, illegal, unenforceable, or void in any respect, such provision shall be fully severable and the Agreement shall be construed and enforced as if such invalid, illegal, unenforceable, or void provision never comprised a part hereof; and the remaining provisions hereof shall remain in full force and effect and shall not be affected by the invalid, illegal, unenforceable, or void provision or by its severance herefrom. Furthermore, in lieu of such invalid, illegal, unenforceable, or void provision, there shall be added automatically, as part of the Agreement, a provision as similar in its terms to such invalid, illegal, unenforceable, or void provision as may be possible and be valid, legal, and enforceable.

31. HEADINGS. The headings of sections herein are for convenience of reference only, do not constitute a part of the Agreement, and shall not be deemed to limit, alter, or otherwise affect any of the provisions hereof.

32. NOTICE. Any notice or communication must be in writing and given by depositing the same in the United States mail, addressed to the party to be notified, postage prepaid, and registered or certified with return receipt requested, or by delivering the same in-person. Such notice shall be deemed received on the date on which it is hand-delivered or on the third business day following the date on which it is so mailed. For purposes of notice, the addresses of the parties shall be the same as the addresses set forth in Amtech's proposal.

33. ASSIGNMENT. The Client may not assign the Agreement or any rights or obligations hereunder without the prior, written consent of Amtech, which may be refused, in Amtech's sole and exclusive determination.

34. ATTORNEYS' FEES. Each party hereto agrees to pay the costs and expenses, including reasonable attorneys' fees, incurred by the other parties in successfully (a) enforcing any of the terms or provisions of the Agreement, or (b) proving that the other parties breached any of the terms or provisions of the Agreement.

35. SURVIVAL. All obligations arising prior to the termination of the Agreement and all provisions of the Agreement allocating responsibility or liability between Client and Amtech shall survive the completion of the services and the termination of the Agreement.

36. GOVERNING LAW AND EXCLUSIVE VENUE. The Agreement is being executed and delivered and is intended to be performed in the State of Texas, and the laws of such state shall govern the construction, validity, enforcement, and interpretation hereof. Exclusive jurisdiction and venue for any dispute arising out of the Agreement shall lie only in the state and federal courts of Dallas County, Texas.

END OF TERMS & CONDITIONS

SUBJECT: Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Texas School Safety Center requires new school safety standards and Administration has applied for a School Safety Grant that allowed funding for security fencing and window film that is being required. This safety project includes fencing and window film districtwide. This project is a priority because it impacts student and staff safety.

Administration has been gathering information on the school safety grants, thus we present the Project, Proposed Budget, and Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Fencing and Window Screen Film.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project. Request for Qualifications (RFQ's) will be advertised for professional design services and Administration will schedule presentations to the Board for the selection. A ranking criterion will also need to be reviewed and approved.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

The preliminary timeline is to advertise for RFQ's on or about November, with presentations to the Board of Trustees for evaluation and ranking in December with possible selection and approval to enter into a design contract in January. The amount of the design contract for this project will exceed the Board approved On-call threshold, thus request for RFQ's.

At the Regular Board of Trustees meeting held on October 11, 2023, the Board approved the Project, Proposed Budget, Request for Qualifications (RFQ's) for Professional Design Services, and Ranking Criteria for the Mission CISD Fencing and Window Screen Film.

Advertisements in the local newspapers were posted on October 18, 2023, and October 25, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's was on November 2, 2023, at 2 p.m., and two (2) proposals were received. The Administration ranking team reviewed and pre-ranked the RFQ's on November 02, 2023, at 3 p.m.. After

the review, Administration will then recommend the top firm to be reviewed and ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Maintenance Director, Mr. Adan Rivera, Assistant Maintenance Coordinator, Mr. Martin Castaneda, Director for Safety and Security and Mr. Ricardo Rivera, Assistant Superintendent for Operations and Ms. Daisy Cuevas, Purchasing Specialist who served as the facilitator.

At the Regular Board of Trustees meeting held on November 8, 2023, the Board Approved to Enter Into Negotiations in the Order of Ranking for the Fencing and Window Screen Film.

<u>Firms</u>	<u>Points</u>
Sam Garcia Architect LLC	61.0
A & E Sandoval LLC	37.0

A project negotiation meeting was held on November 14, 2023, with Mr. Sam Garcia from Sam Garcia Architects, Mr. Adrian Hernandez and Mr. Leandro Ochoa from MCISD.

At the Regular Board of Trustees meeting held on December 13, 2023, the Board approved the Best and Final Offer (BAFO) for Professional Design Services for the Fencing and Window Screen Film Grant Project. Sam Garcia Architects best and final offer (BAFO) of 8.25% of the construction cost was approved.

The Board of Trustees had the option to accept this BAFO, or to decline the offer and to direct Administration to enter into negotiations with the next contractor, or to reject all offers and re-advertise the project using the same specifications.

Administration will work with our legal counsel to write and execute the contract so that the firm can begin as soon as possible.

At the Regular Board of Trustees Meeting held on March 20, 2024, the Board approved Phase I of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase I is only the window screen film.

ADMINISTRATIVE CONSIDERATIONS

Sam Garcia Architects and Administration continue to meet on the design. Sam Garcia Architects presents Phase II of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase II is only the fencing. If approved we will continue to move forward to advertise and possibly award the project.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

FUNDING SOURCE

General Funds – Grant

Total Estimated Project Cost: \$654,613.00

Fencing: \$512,266.00

Screen Window Film: \$142,347.00

RECOMMENDATION

Administration presents Approval of Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project.

EXHIBIT

Construction Documents

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

Leandro Ochoa, Coordinator for Maintenance

GENERAL	
CS2	COVER SHEET
ARCHITECTURE	
A2.1	MISSION HIGH SCHOOL- NORTH
A2.2	MISSION HIGH SCHOOL - SOUTH
A2.3	MISSION JR. HIGH
A2.4	VETERANS MEMORIAL HS - NORTH
A2.5	VETERANS MEMORIAL HS - SOUTH
A2.6	ALTON MEMORIAL JR HIGH
A2.7	FENCE DETAILS

MISSION CISD

FENCING AND WINDOW FILM PROJECT

PHASE 2 - SECURITY FENCING AND UPGRADES

OWNER

MISSION CISD
 1201 BRYCE DR.,
 MISSION, TX 78572
 (956) 323-5500



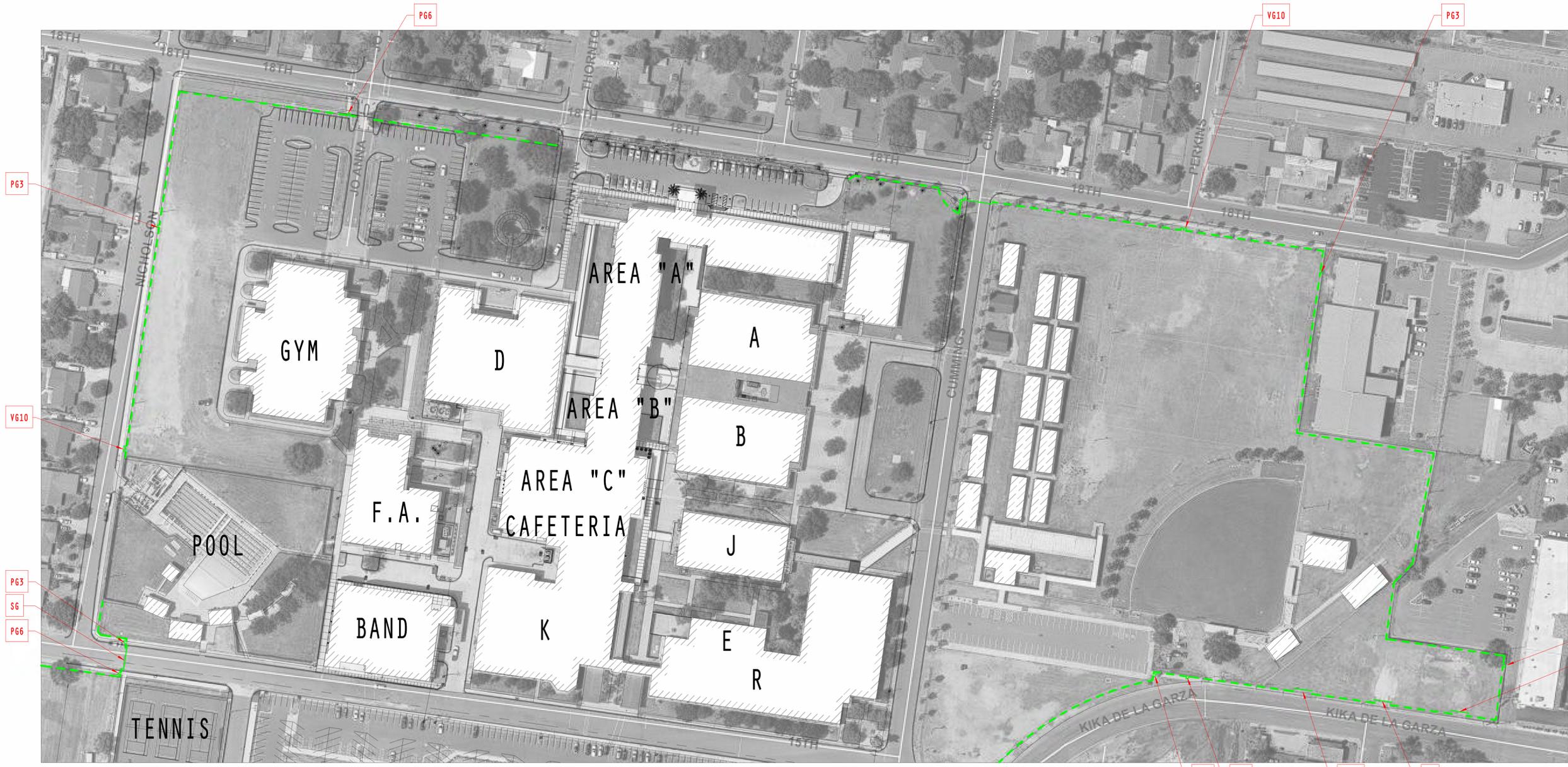
DESIGN CONSULTANT

ARCHITECT

SAM GARCIA ARCHITECT,
 LLC
 1200 AUBURN AVE. STE 280
 McALLEN, TX 78504
 (956) 631-8327
 SAM GARCIA, AIA

No.	DESCRIPTION	DATE
	 03.18.24 SAM GARCIA ARCHITECT 1200 AUBURN AVE. SUITE 280 McALLEN, TX 78504 (956) 631 - 8327 INFO@SANGARCIAARCHITECT.COM	
MISSION CISD FENCING AND WINDOW FILM PROJECT		
1201 BRYCE DR MISSION, TX 78572 2023-034 03.18.24		
COVER SHEET		
CS2		

3/18/2024 10:21:02 AM



- FENCE LEGEND**
 FIELD VERIFY ALL LOCATION FOR PROPOSED FENCE AND GATE INSTALLATION BEFORE COMMENCING WORK
- EXISTING FENCE TO RECEIVE A 2'-0" EXTENSION SEE DETAIL 7/A2.7 (V.I.F. EXACT DIMENSION)
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 - V610 10'-0" VEHICULAR GATE (V.I.F. EXACT DIMENSION)
 - SG SLIDING OR SWINGING GATE (V.I.F. EXACT DIMENSION)

↑N 1 MISSION HIGH SCHOOL - NORTH FENCE
 1" = 80'-0"

FENCING NOTES

APPROXIMATE FENCING: 8,000 LF

GENERAL NOTES

1. ALL CONCRETE FOOTINGS SHALL BE CROWNED A MINIMUM OF 1" ABOVE THE EXISTING GROUND, WHERE FOOTINGS ARE REQUIRED ONLY.
2. NEW CORNER OR PULL POSTS WILL BE REQUIRED AT ALL END POINTS AND ANGLE POINTS (POSTS TO CLEAR 8'-0" IN HEIGHT AND HAVE A MIN. OF 2 3/8" O.D. HOT-DIPPED GALVANIZED STEEL).
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5. CONTRACTOR IS RESPONSIBLE FOR ALL PERMITS AND TRAFFIC CONTROL REQUIREMENTS.
6. CONTRACTOR IS REQUIRED TO CALL #811, 48 HOURS BEFORE DIGGING.
7. CONTRACTOR TO KEEP STAGING AND WORKING AREAS CLEAN AND ORGANIZED.
8. PROVIDE "KNOX" BOX IN ALL REQUIRED NEW AND EXISTING GATES.
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(@ LEAST 48 HOURS PRIOR TO DIGGING)

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**MISSION CISD
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 MISSION HIGH SCHOOL - NORTH

A2.1

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↑N **1** MISSION HIGH SCHOOL - SOUTH FENCE
 1" = 80'-0"

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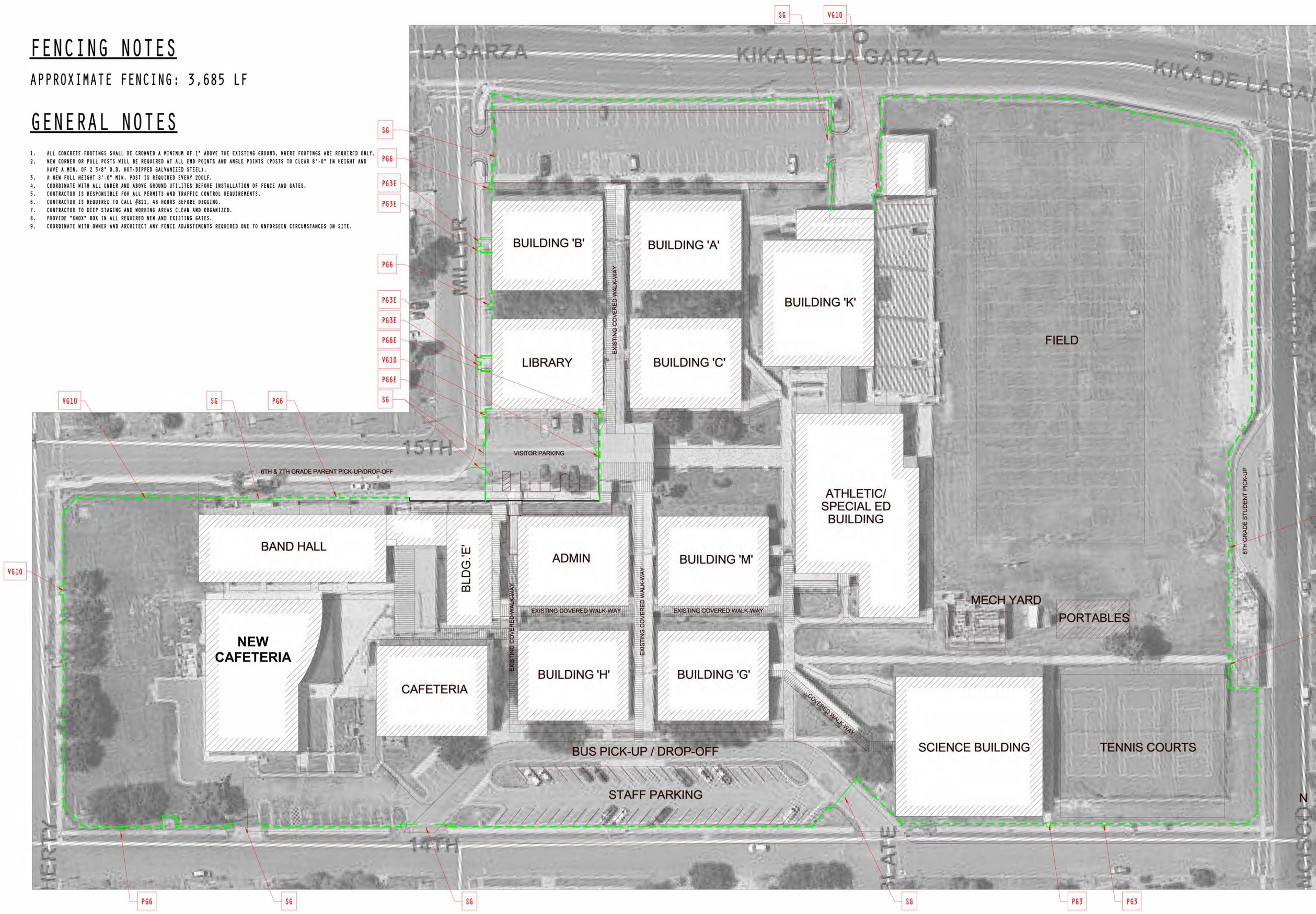
FENCING NOTES

APPROXIMATE FENCING: 3,685 LF

GENERAL NOTES

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03.18.24

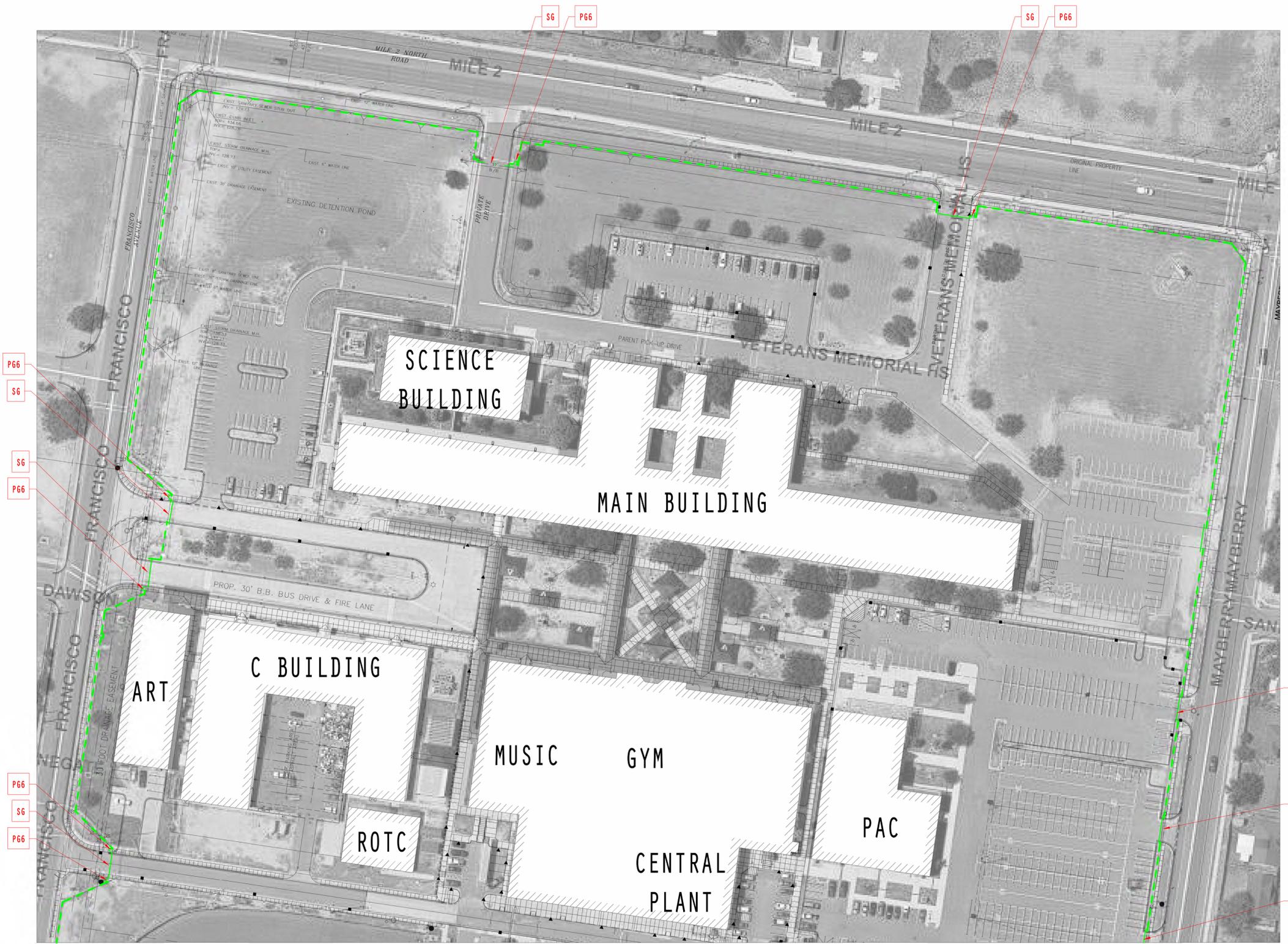
SAN GARCIA ARCHITECT
 1200 AUBURN AVE. SUITE 280
 McALLEN, TX 78504
 (956) 651 - 8327
 INFO@SANGARCIAARCHITECT.COM

MISSION CISD FENCING AND WINDOW FILM PROJECT

1201 BRYCE DR
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 2023-034 03.18.24
 MISSION JR. HIGH

A2.3

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P66
SG
SG
P66
P66
SG
SG
P66
SG
P66

SG
SG
SG

FENCING NOTES

APPROXIMATE FENCING: 6,523 LF

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↑N **1** VETERANS HIGH SCHOOL - NORTH FENCE
 1" = 60'-0"

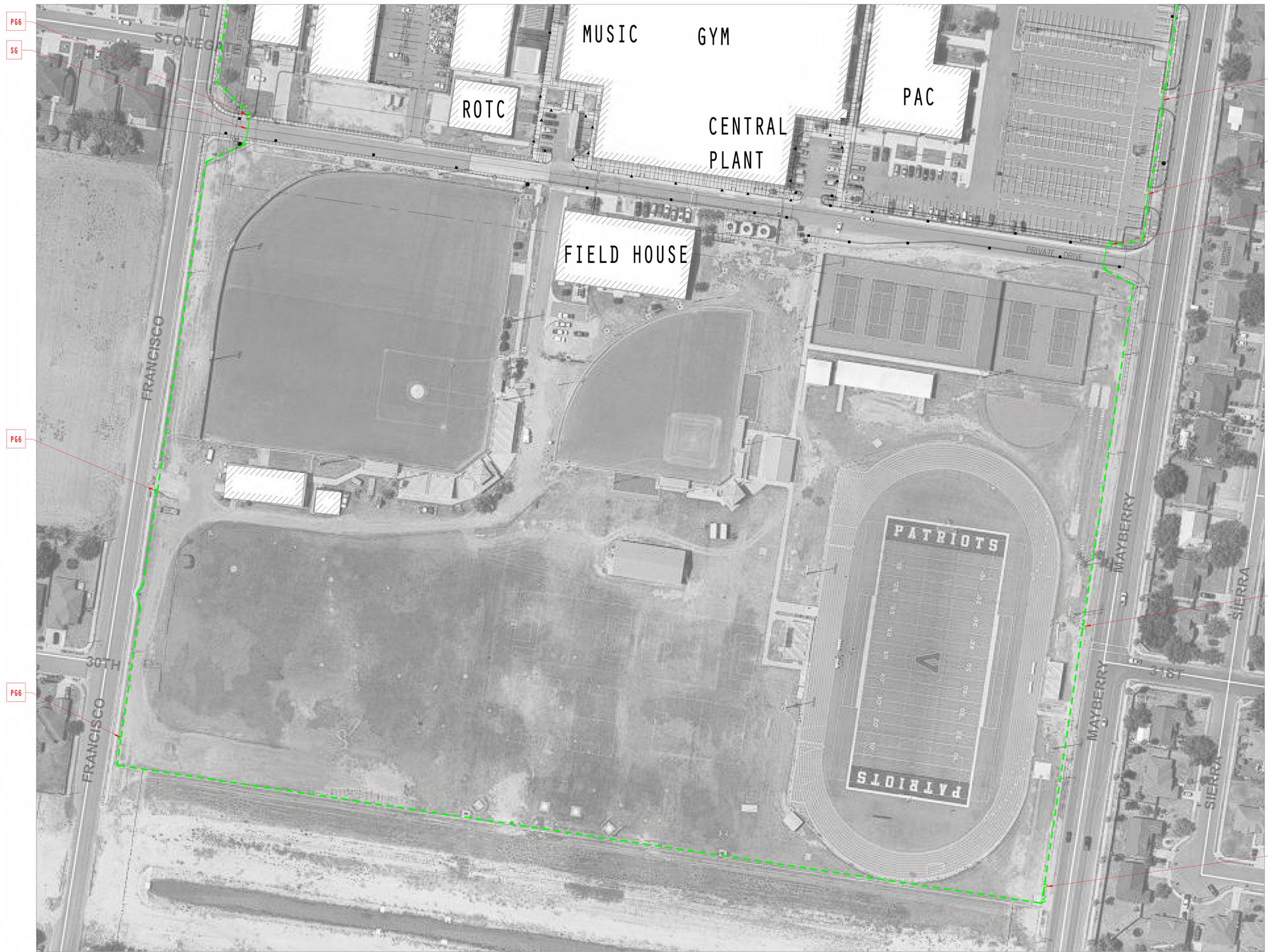


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 2023-034 03.18.24
 VETERANS MEMORIAL HS - NORTH

A2.4



- FENCE LEGEND**
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No.	DESCRIPTION	DATE
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**MISSION CISD
 FENCING AND WINDOW
 FILM PROJECT**

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 2023-034 03.18.24
 VETERANS MEMORIAL HS - SOUTH

A2.5

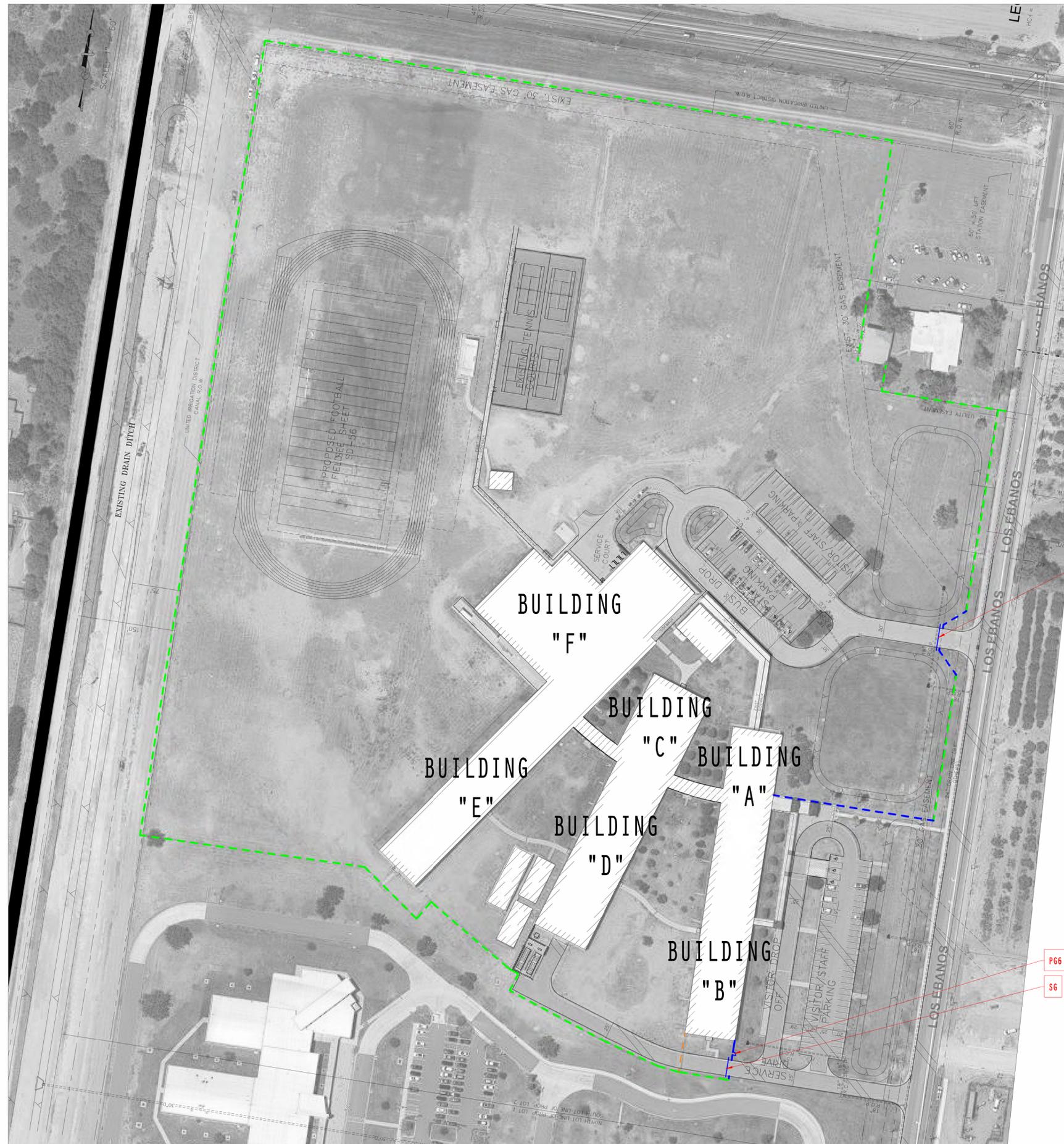
↑N **1** VETERANS HIGH SCHOOL - SOUTH FENCE
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FENCING NOTES

APPROXIMATE FENCING: 5,015 LF

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FENCE LEGEND

FIELD VERIFY ALL LOCATION FOR PROPOSED FENCE AND GATE INSTALLATION BEFORE COMMENCING WORK

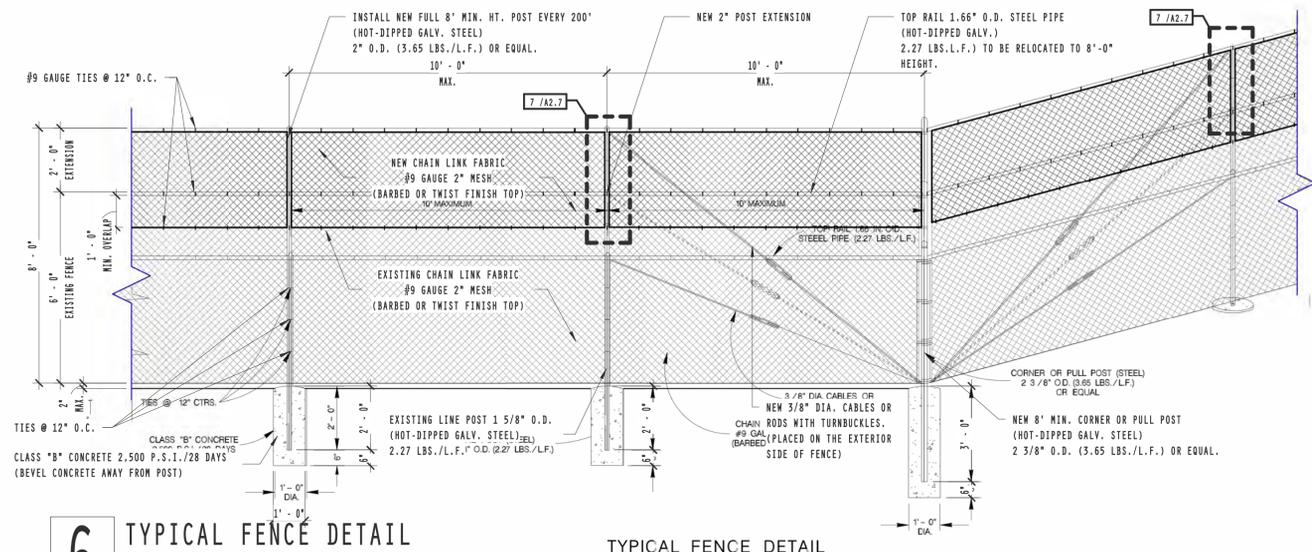
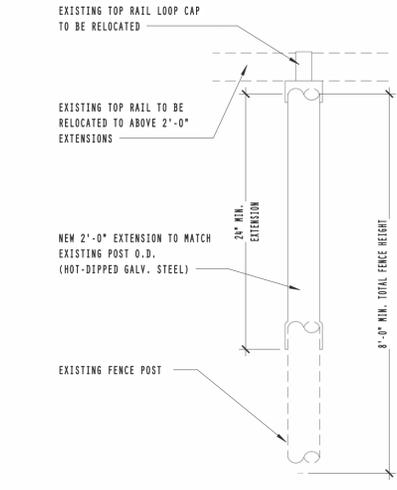
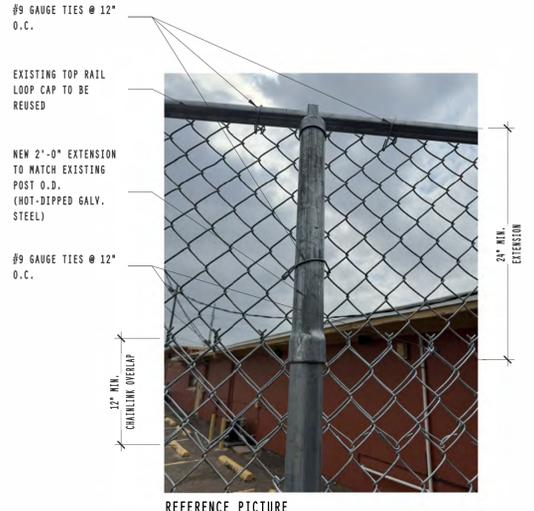
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1
ALTON MEMORIAL JR. HIGH
1" = 80'-0"

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<h2 style="margin: 0;">MISSION CISD FENCING AND WINDOW FILM PROJECT</h2>		
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ALTON MEMORIAL JR HIGH		
A2.6		

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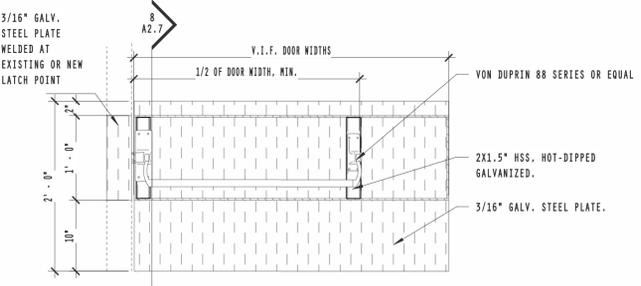
7 FENCING SLEEVE PICTURES
1 1/2" = 1'-0"

6 TYPICAL FENCE DETAIL
3/8" = 1'-0" GENERAL NOTES

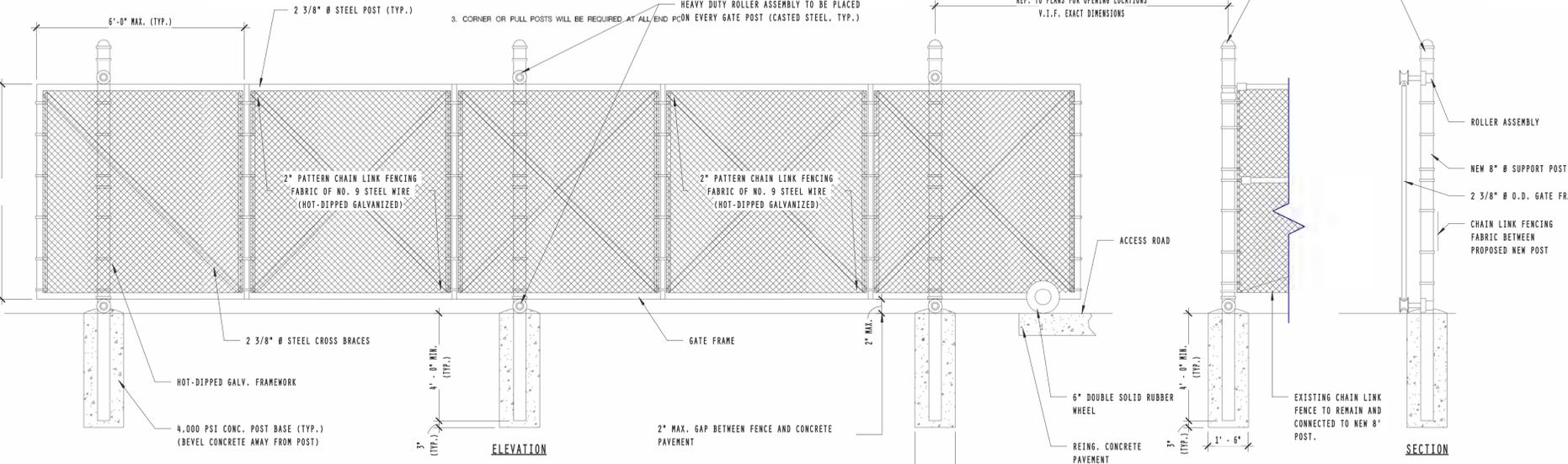
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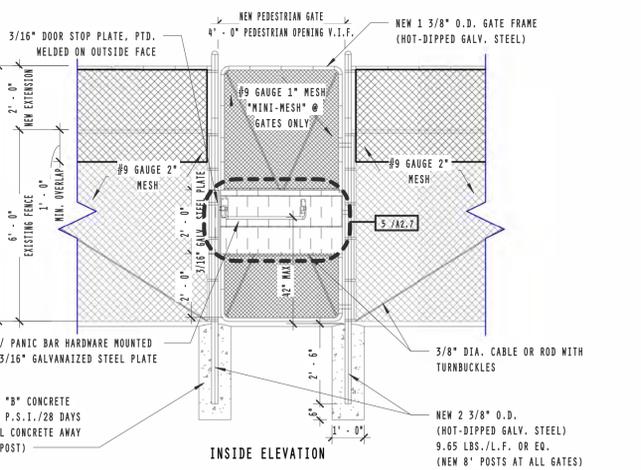
8 DOOR HARDWARE SECTION DETAIL
1" = 1'-0"



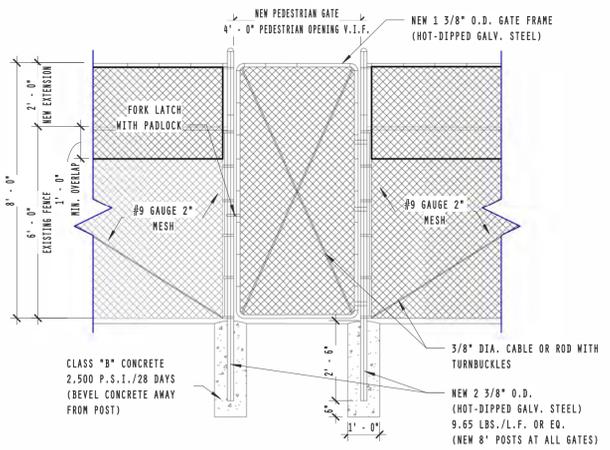
5 DOOR HARDWARE ELEVATION DETAIL
1" = 1'-0"



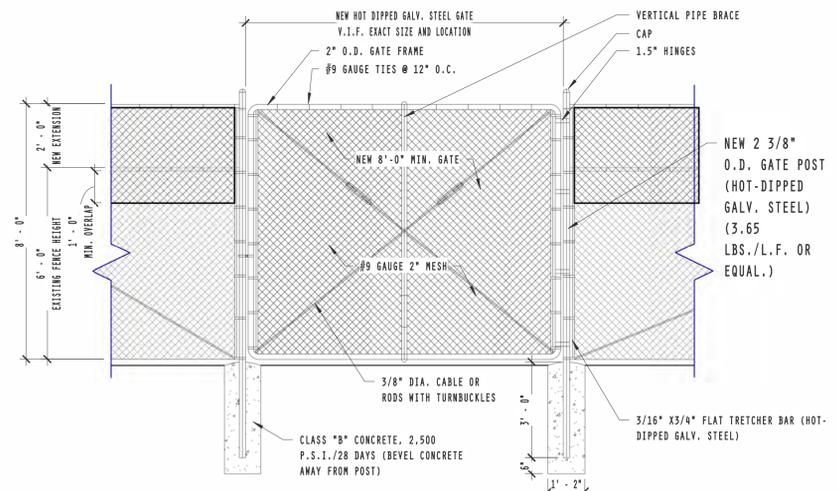
4 FENCING DETAILS - SLIDING GATE
3/8" = 1'-0"



3 PEDESTRIAN GATE WITH EGRESS DETAIL
3/8" = 1'-0"



2 PEDESTRIAN GATE DETAIL
3/8" = 1'-0"



1 VEHICULAR GATE DETAIL
3/8" = 1'-0"

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No. DESCRIPTION DATE

REGISTERED ARCHITECT
SAM GARCIA ARCHITECT
1200 AUBURN AVE.
SUITE 280
MCALLEN, TX 78504
(956) 631-8327
INFO@SANGARCIAARCHITECT.COM

03.18.24

MISSION CISD FENCING AND WINDOW FILM PROJECT

1201 BRYCE DR
MISSION, TX 78572
2023-034 03.18.24

FENCE DETAILS

A2.7

SUBJECT: Construction Documents for the Mission CISD District-wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Due to a severe hail storm that occurred on April 21, 2023, and a severe wind storm that occurred on April 28, 2023, many of our campus and support services buildings were damaged to different extents. The District utilized the Job Ordering Contract to remediate and/or repair damage to District property that needed immediate repairs.

The Risk Management Department along with the Business and Finance Department immediately contacted our insurance carrier, Property Casualty Alliance of Texas, and have continued to work with them on our claims. Sedgwick Adjusters mobilized several adjusters and conducted inspections on all district buildings climbing on top of all buildings and inspecting roofs and equipment mounted on the roofs.

Ms. Sylvia Cruz and Mr. Garcia have continued to work on the claims reimbursement in order to begin the repairs. Damage from both storms varied from very minor to major roof damage. At the maintenance department, part of the roof structure was completely torn away.

Estimated reimbursement per event:

Hail Storm April 21, 2023:	\$7,694,374.83
Wind Storm April 28, 2023:	\$1,033,003.78
Deductible #1:	\$ (100,000.00)
Deductible #2	<u>\$ (100,000.00)</u>
Est. Reimbursement:	\$8,527,379.00

Administration has been working closely with the insurance adjuster for an assessment of the damage to the roofs and other structures at campuses and several departments for the needed repairs, thus we present the approval of Project, Proposed Budget, and Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Roofing Repairs.

Repairs will be prioritized by safety and by damage, not all projects may require extensive or outside vendor repairs, and not all projects listed may be able to be completed with the estimated total claims reimbursement funds.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project. Request for Qualifications (RFQ's) will be advertised for professional design services and Administration will schedule presentations to the Board for the selection. A ranking criteria will also need to be reviewed and approved.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

The Board of Trustees must take the necessary action in accordance with the Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer

and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

The preliminary timeline is to advertise for RFQ's on or about October, with presentations to the Board of Trustees for evaluation and ranking in November with possible selection and approval to enter into a design contract in December. The amount of the design contract for this project will exceed the Board approved On-call threshold, thus request for RFQ's.

Note: Due to the number of roof projects that may need to be designed and the need for a quick turn-around for required designs for the repairs, Administration may present to the Board of Trustees a recommendation of more than one design team. Roof projects may be divided into design packages.

Note: As per the Finance department "Wind and Hail Storm" insurance presentation at the Workshop, any listed project that indicates "Replace" indicates that the roof is a "Total Loss" and is to be replaced, and if not that building is un-insurable. Should the roof be older than the year 2010 we would only receive the depreciation value. For any roof that is within a total reimbursement amount and not budgeted for that amount, the district will receive full reimbursement. Reimbursements to include other fees as architect/engineering fees, any over-time fees, and any costs required to meet new building codes.

At the Regular Board of Trustees meeting held on September 13, 2023, the Board approved the Project, Proposed Budget, Request for Qualifications (RFQ's) for Professional Design Services, and Ranking Criteria for the Mission CISD Districtwide Roofing Repairs.

Advertisements in the local newspapers were posted on October 04, 2023, and October 11, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's was on October 19, 2023, and seven (7) proposals were received. The Administration ranking team reviewed and pre-ranked the RFQ's on October 23, 2023, at 2 p.m.. After the review, Administration will then recommend the top two firms to be reviewed and ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Maintenance Director, Mr. Leandro Ochoa, Maintenance Coordinator, Mr. Adan Rivera, Assistant Maintenance Coordinator and Mr. Ricardo Rivera, Assistant Superintendent for Operations and Ms. Daisy Cuevas, Purchasing Specialist who served as the facilitator.

Administration will be presenting for approval to Enter Into Negotiations in the Order of

Ranking for the Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Roofing Repairs.

Note: The Board may select one or two firms for this project.

<u>FIRMS</u>	<u>Points</u>
EGV Architects	99.0
Raba Kistner Inc.	98.0
Amtech Solutions	83.0
Armko Industries Inc.	83.0
Gignac Architects	80.0
CG5 Architect	73.0
Sam Garcia Architect LLC	61.0

At the Regular Board of Trustees meeting held on November 08, 2023, the Board approved EGV Architects and Raba Kistner for Professional Design Services for the Mission CISD Districtwide Roofing Repairs.

As per the insurance adjuster inspections, approximately seventy-two (72) roof structures have been deemed to be replaced. Fifty-one (51) are both campus and district building roofs and twenty-one (21) are portable building composition shingle roofs.

Due to the large number of roof projects and the need to have them repaired as quickly as possible Administration presented and the Board of Trustees approved to divide the projects with the two top-ranked design professionals, EGV Architects and Raba Kistner.

At the Regular Board of Trustees meeting held on February 21, 2024, the board approved EGV Architects 6.5% construction cost fee for design and project administration and added two additional roof projects to his original listing. The additions are the Maintenance building and the Annex building. Thus, the Administration requested to amend the contract for EGV Architects for the Mission CISD districtwide roofing repairs projects.

The Board also approved entering into negotiations with the next two highest-ranked firms Amtech Solutions and Armko Industries Inc.. The remaining roof projects will be divided between the two firms if an agreement is reached.

Project negotiation meetings were held on February 22, 2024, one meeting was with Mr. James Robbins and Ms. Chloe Gohr from Amtech Solutions, and on February 26, 2024, meeting with Mr. Travis Jones, from Armko Industries Inc., Mr. Leandro Ochoa, Mr. Adrian Hernandez, from MCISD conducted the negotiations.

The Board of Trustees has the option to accept each separate BAFO, to decline the offer(s), and direct Administration to enter into negotiations with the next firm(s), or to reject all offer(s) and re-advertise the project using the same specifications. If approved, Administration will work with our legal counsel to write and execute the contracts so that the design team(s) can begin as soon as possible.

At the Regular Board of Trustees meeting held on March 20, 2024, the Board approved Amtech Solutions, Best and Final Offer (BAFO) of 6.25 % of Construction cost.

EGV Architects' temporary design for the Annex and Central Office was placed on hold since the final designs will be presented in April's Board meeting.

ADMINISTRATIVE CONSIDERATIONS

EGV Architects and Administration continue to meet on the design for the Annex and Central Office. EGV Architects presents the Construction Documents for the Mission CISD Central Office and Annex buildings. If approved we will continue to move forward to advertise and possibly award the project.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

FUNDING SOURCE

General Funds – Insurance Claim

Preliminary estimated insurance company reimbursement:

Central Office: \$480,052.79

Annex: \$48,078.05

Total Estimated Project Insurance Reimbursement: \$8,527,379.00 (at this time)

As per the insurance adjuster inspections approximately 72 roof structures have been deemed to be replaced. Fifty-one (51) are both campus and district building roofs and twenty-one (21) are portable building shingle roofs.

RECOMMENDATION

Administration presents Construction Documents for the Mission CISD District-wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings.

EXHIBIT

Final Design & Construction Documents (will be distributed at meeting)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

Leandro Ochoa, Coordinator for Maintenance

SUBJECT: Enter Into Negotiations in the Order of Ranking for the Professional Design Services, and Ranking Criteria for the Mission CISD Safety & Facilities Enhancement Project

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Texas School Safety Center requires new school safety standards and Mission CISD was awarded a Safety and Facilities Enhancement (SAFE) Grant which allows for additional funding for safety and facilities enhancement. This safety project will address the prevention of school violence and create secure learning environments and other safety enhancements districtwide. This project will support a range of activities and strategic use of funds aimed at fortifying the security infrastructure within Mission CISD schools. Key elements of the SAFE Grant include the purchase of fencing materials, emergency egress gates, anti-scaling devices, fence posts, safety measures for windows and doors, silent panic alert technology along with other Texas Education Agency (TEA) approved school safety standards. The implementation of these safety measures aligns with the district's commitment to creating a secure and conducive learning environment for students and staff within Mission CISD.

Administration has been gathering information on the school safety grants, thus we present the Project, Proposed Budget, and Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Safety & Facilities Enhancement Project.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project. Request for Qualifications (RFQ's) will be advertised for professional design services and Administration will schedule presentations to the Board for the selection. A ranking criterion will also need to be reviewed and approved.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

The preliminary timeline is to advertise for RFQ's on or about February, with presentations to the Board of Trustees for evaluation and ranking in March with

possible selection and approval to enter into a design contract in April. The amount of the design contract for this project will exceed the Board approved On-call threshold, thus request for RFQ's.

At the Regular Board of Trustees meeting held on January 24, 2024, the Board approved the Project, Proposed Budget, Request for Qualifications (RFQ's) for Professional Design Services, and Ranking Criteria for the Mission CISD Safety & Facilities Enhancement Project.

ADMINISTRATIVE CONSIDERATIONS

Advertisements in local newspapers will be posted from March 6, 2024, through March 21, 2024. No firms submitted any proposals during this initial time period. Administration extended the advertisement for an additional week. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's would be on March 28, 2024, for proposals to be received. The Administration ranking team will review and pre-rank the RFQ's on April 2, 2024, at 2 p.m.. After the review, Administration will then recommend the top firms to be reviewed and ranked in order of selection. The ranking team will consist of Mr. Adrian Hernandez, Maintenance Director, Mr. Leandro Ochoa, Maintenance Coordinator, Mr. Adan Rivera, Assistant Maintenance Coordinator, Mr. Ricardo Rivera, Assistant Superintendent for Operations, Mr. Joel Garcia, Deputy Superintendent and Ms. Anabel Garza, Purchasing Coordinator who will serve as the facilitator.

Administration will be presenting to Enter Into Negotiations in the Order of Ranking for the Request for Qualifications (RFQ's) for the Professional Design Services, and Ranking Criteria for the Mission CISD Safety & Facilities Enhancement Project.

FUNDING SOURCE

General Funds – Safety & Facilities Enhancement (SAFE) Grant

Total Estimated Project Cost: \$4,768,797.00

RECOMMENDATION

Administration presents Enter Into Negotiations in the Order of Ranking for the Professional Design Services, and Ranking Criteria for the Mission CISD Safety & Facilities Enhancement Project

EXHIBIT

Bid Ranking Sheet (will be distributed at meeting)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Anabel Garza, Coordinator for Purchasing

SUBJECT: Enter Into Negotiations in the Order of Ranking for the General Construction Services, and Ranking Criteria for the Mission CISD Job Order Contracting

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Job Order Contracting (JOC) is a unique, indefinite-delivery, indefinite-quantity procurement method that helps facility owners complete a large number of repairs, maintenance, renovation, and straightforward new construction projects with a single, competitively awarded contract. Unlike traditional bidding where each project is identified, designed, and then put out to bid, Job Order Contracting establishes competitively-bid prices upfront and eliminates the need to separately bid for each project. It is an easy and expedited construction sourcing option. Traditional procurement cycles typically take months to complete and require a significant amount of administrative and technical resources. Once a job order contract is awarded, the owner can ask the contractor to perform a series of projects. There is no need to prepare, copy, advertise and distribute bid packages for each project. The time-consuming front-end process is completed one time, rather than repeated for each project. The procurement process takes weeks instead of months. Job Order Contracting also assists with budget control and cost savings. The cost of construction is preset and each task includes a detailed description, unit of measurement, unit price, and where applicable, demolition cost. The Unit Prices contain locally-developed direct costs for material and labor.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required. Administration requests approval to seek competitive proposals from Bidders to establish multiple-award contracts for General Construction Services using Job Order Contracting (JOC) for the services listed below.

- Electrical
- Steam fitting, pipe-fitting, and plumbing
- Structural steel and sheet metal, welding
- Masonry and concrete work
- Asphalt repair
- General carpentry and drywall installation
- Carpeting, flooring, drywall finishing
- Heating ventilation and air condition, electrical and mechanical
- Doors, windows, louvers, hardware, and glazing
- Painting of various surfaces
- Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping
- Demolition
- Asbestos abatement, hazardous material handling
- Mold
- Water damage
- Moving portables
- Roofing of different types: metal, TPO, PVC membrane, slate, etc.
- Telecommunications cabling services

This Job Order Contract service will be used on services for construction projects up to a \$500,000.00 total construction cost. Any services above this threshold will be brought

forward to the Board of Trustees for consideration and approval. All projects that utilize Job Order Contracts will be presented to the Committee as informational items.

The administration will begin advertising and evaluating the Procurement of Job Order Contracting Services so that the Board may review and approve.

As per the Committee meeting, the Job Order Contracts will be for a three-year term with an annual performance evaluation or as the Board recommends.

Multiple contractors may be selected for the Job Order Contract services.

At the Regular Board of Trustees meeting held on June 08, 2021, the Board approved advertising and solicit Job Order Contracts for the different services in the district's best interest and will utilize Competitive Sealed Proposals as the procurement method and the Davis-Bacon Act as the prevailing wage determination.

Advertisements in the local newspapers were posted on August 12, 2021, and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and the Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021, by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Mr. Joel Garcia – Assistant Superintendent for Business & Finance, Ms. Lorena Garcia – Deputy Superintendent for Support Services and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 8, 2021, the Board approved, to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting.

At last month's meeting Administration presented "Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting" and we ranked the four firms that submitted their qualifications and proposed construction services. Administration presents that it would be to our advantage to have all four of the firms on the contract due to the fact that it gives us a choice of contractors on stand-by to use depending on the project or emergency. In order to present this item for your review, our agenda item from last month will have to be reworded and we will need to present it this month at the workshop "To Enter Into Negotiations with **All** Firms for General Construction Services – Job Order Contracting". Last month was just limited to the order of ranking and selecting one, this agenda item allows us to negotiate and possibly select all.

Four firms submitted qualification packages listing their proposed services for various trades. Eighteen different trade services were listed and two of the four firms listed that they were qualified to undertake all of the services requested by MCISD. Two other firms listed only selected services that they would undertake.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required or

where smaller projects can be completed sooner than through the traditional procurement process.

At the Regular Board of Trustees Meeting held on October 20, 2021, the Board approved to Enter Into Negotiations with All Firms for General Construction Services – Job Order Contracting.

At the Regular Board of Trustees Meeting held on November 10, 2021, the Board approved Consideration and Approval of the Best and Final Offer (BAFO) and Enter Into a Contract with all Firms for General Construction Services – Job Order Contracting Status.

In August and September of 2021, the below six projects were presented for approval to the Board of Trustees. The procurement method presented was competitive sealed proposals (CSP's), this is the Board approved default method of delivery. Project design teams have completed working on plans and specifications and are ready to advertise.

Job Order Contracting (JOC) was not presented and approved by the Board until November of 2021 and until the spring of 2022 were all JOC contracts approved. These six projects qualify for JOC, however, in reviewing the delivery method with our legal counsel we need to bring back to the Board of Trustees a request to change the procurement method to utilize JOC instead of CSP's.

At the Regular Board of Trustees Meeting held on June 8, 2022, the Board approved The Change of Procurement Method for Various Projects is listed below.

KWJH Electrical Switchgear Replacement
RCJH/KWJH Scoreboard Installation
Demolition of Old Agricultural-Farm Pens/Structures
Demolition of Roosevelt Auditorium
Construction of Sidewalks at Waitz Elementary
Child Nutrition (CNP) Exterior Walk-in Freezer Installation at Bryan, Marcell, and Salinas Elementary

Job Order Contract 2024:

ADMINISTRATIVE CONSIDERATIONS:

Advertisements in local newspapers will be posted from March 6, 2024, through March 21, 2024. No firms submitted any proposals during this initial time period. Administration extended the advertisement for an additional week. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's would be on March 28, 2024, for proposals to be received. The Administration ranking team will review and pre-rank the RFQ's on April 2, 2024, at 2 p.m.. After the review, Administration will then recommend the top firms to be reviewed and ranked in order of selection. The ranking team will consist of Mr. Adrian Hernandez, Maintenance Director, Mr. Leandro Ochoa, Maintenance Coordinator, Mr. Adan Rivera, Assistant Maintenance Coordinator, Mr. Ricardo Rivera, Assistant Superintendent for Operations, Mr. Joel Garcia, Deputy Superintendent and Ms. Anabel Garza, Coordinator for Purchasing who will serve as the facilitator.

Administration will be presenting to Enter Into Negotiations in the Order of Ranking for the General Construction Services, and Ranking Criteria for the Mission CISD Job Order Contracting.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Administration presents Enter Into Negotiations in the Order of Ranking for the General Construction Services, and Ranking Criteria for the Mission CISD Job Order Contracting.

EXHIBIT

Bid Ranking Sheet (will be distributed at meeting)

CONTACT PERSON (S)

Rick Rivera, Assistant Superintendent for Operations
Anabel Garza, Coordinator for Purchasing

SUBJECT: Allowance Expenditure Authorization (AEA) # 2 and Change Order #2 for Delay Days for the Security Vestibules Project at Salinas Elementary – PBK Architects

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration and Risk Management have been working cooperatively with law enforcement agencies to explore additional safety and security measures to ensure students and staff are safe and secure at all times. One security measure is to try to ensure that our campus front doors are equipped with the necessary security systems to limit or prohibit the entrance of intruders who may want to cause criminal intent. All our campuses have door security access systems and in addition, some campuses have entrance vestibules as an additional safety measure. Several elementary campuses are currently limited by these systems.

At the Regular Board of Trustees meeting held on Wednesday, November 13, 2019, the Board approved the following:

Administration requests to explore a project at campuses for the installation of door security and monitoring systems along with assessing the construction of a vestibule similar to ones constructed at MHS, RCJH, and Escobar/Rios (our most recently constructed or renovated campuses). All campuses are equipped with front door security cameras and call buttons where the front office staff needs to activate locking mechanisms to allow person entrance into the campus. However, not all campuses have a vestibule where visitors are checked and verified before being able to have access to the entire campus. The construction of vestibules will serve as an additional safety measure against possible intruders. Since many of our campus entrances are constructed differently there are varying options on how a vestibule may or may not be built. Some campuses may be as simple as constructing a glass barrier as a separation similar to what is installed at Escobar/Rios Elementary School. Other campuses may need to have a vestibule constructed at the entrance similar to what was just completed at VMHS. Other campuses may need more of a design due to not being able to utilize the other two options. The Construction and Maintenance departments will be responsible for the construction of these vestibules, however, due to the total costs and the need to ensure that we are meeting all building and ADA compliance codes and requirements we are requesting Consideration and Approval to Advertise for Request for Qualifications (RFQ) for the Selection of Architect/Consultant for Elementary Campus Security Vestibules Project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consists of the selection/designation of an architect/consultant and/or engineer to prepare construction documents for this project. The engineer and/or architect/consultant selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

The selected architect/consultant/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget if required by Administration.

If the engineer or architect/consultant is not a full-time employee of the District, the Board must select the engineer or architect/consultant on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

On Wednesday, February 12, 2020, the Board selected EGV Architects, Inc. as the district's professional services firm to act as the district's representative for the duration of the project.

At the Regular Board of Trustees meeting held on Wednesday, June 24, 2020, the Board approved the following:

Consideration and Approval of Project and Proposed Budget for the Districtwide Security Vestibules Project.

Consideration and Approval as Design Build as Procurement Method for the Districtwide Security Vestibules Project.

There are twelve (12) district campuses that will require vestibules, however, seven (7) can be constructed using storefront framing. Each of these campuses is a different design and configuration and will be contracted out to vendors.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action. 1. The board must consider the method of delivery that provides the best value for this project. Administration recommends competitive sealed proposals as the method of delivery due to the nature of the project. 2. Selection criteria for the project must also be considered. Attached is a copy of the recommended selection criteria used for previous District large-scale projects. 3. The Board must designate the selection committee to evaluate and rank the proposals. (This was reviewed and approved by the Purchasing Department)

After some delays in the original procurement, the method Administration recommends Consideration and Approval of Changing the Procurement Process from Design Build to Competitive Sealed Proposals (CSP) for the Districtwide Security Vestibules Project in order to expedite the project.

At the Regular Board of Trustees meeting held on September 09, 2020, the Board approved changing the procurement process from design-build to competitive sealed proposals (CSP) for the Districtwide Security Vestibules Project.

Advertisements in the local newspapers were posted on April 28, 2021, and May 05, 2021. A pre-proposal meeting was held on Thursday, May 06, 2021, with proposals scheduled to be publicly opened on Thursday, May 13, 2021. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, May 20, 2021, and proposals were opened on Thursday, May 27, 2021, at 2:00 p.m. Pre-ranking of the proposals was conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, and Ms. Daisy Cuevas on Friday, May 28, 2021, at 11:00 a.m.

Pre-ranking of proposals by the Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) were submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative Project

Two proposals were submitted for this project; however, one proposal was incomplete and could not be included in the ranking process thus Administration presents one proposal to consider.

Company and Base bid and Number of days

Risica & Sons, Inc.- Incomplete package

REFCO - \$85,625.00 - 60 days

Alternate: \$6,850.00 (4) sets of electric strikes, power supplies, and wall switches, furnished and installed

Total Proposal: \$92,475.00

Initial project negotiations were held on June 10, 2021, with Mr. Connor Friedrichs, REFCO V.P., Mr. Joel Garcia, and Mr. Ricardo Rivera. On Monday, June 14, 2021, REFCO submitted their best and final offer (BAFO). In their BAFO they also recommended substitution for door closers from a specified LCN model to a Stanley closer. After consulting with EGV Architects and our maintenance personnel the substitution is acceptable.

The Board of Trustees has the option to accept this BAFO, to decline the offer, and direct the Administration to reject all offers and re-advertise the project using the same specifications and design.

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into a Contract for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative.

BAFO Base Bid: \$81,000.00

Closer Substitution: (\$1,600.00)

BAFO Final (base): \$79,400.00

BAFO Alternate: \$6,850.00

Total Proposal: \$86,250.00

Construction Time: 60 days from notice to proceed (NTP)

At the Special Board of Trustees meeting held on June 23, 2021, the Board approved REFCO's Best and Final Offer of \$86,250.00 within 60 days. Notice to Proceed was effective July 27, 2021, with substantial completion will be September 25, 2021.

At the Regular Board of Trustees, Meeting held on September 8, 2021, the Board approved Change Order #01 for Thirty-three (33) delay days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative. If approved the new substantial completion will be October 28, 2021.

At the Regular Board of Trustees Meeting held on November 10, 2021, the Board approved the following items, Consideration, and Approval of Construction Change Directive #1 & #2 for "Credit" on Hardware Handle and Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

Const. Change Directive #1 Credit hardware handle:	(\$750.00)
Const. Change Directive #2 Aluminum Supports Cost:	<u>\$750.00</u>
Balance:	\$0.00

Accept Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects

At the Regular Board of Trustees meeting held on January 19, 2022, the Board approved the Final Completion of the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative.

Total Construction Cost:
Safety and Security grant in the award of \$252,229.00
Leal, Mims & O'Grady (previously awarded) \$49,286.00
Balance: \$202,943.00

At the Regular Board of Trustees meeting held on August 10, 2022, the Board approved Project, Proposed Budget, Procurement Method, and Utilizing the On-call Professional Services for the Remaining Security Vestibules Project.

PBK Architect – On-call professional services
Job Order Contracting (JOC) – Procurement method

At the Regular Board of Trustees meeting held on December 07, 2022, the Board approved Schematic Design for the Remaining Security Vestibules Project.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

At the Regular Board of Trustees meeting held on March 08, 2023, the Board approved the Construction Documents for the Remaining Security Vestibules Project. The administration will move forward to advertise and possibly award the project. At this meeting, PBK Architects is to advise the Administration and the Board of Trustees if there is a change in the estimated construction costs.

PBK Architects was unable to attend to present these designs due to another commitment, however, they presented the agenda item at the Board meeting. They have submitted a revised estimated costs schedule.

Initial Cost Estimate:

Remaining Campuses and PBK Arch. Est. Const. Costs - \$308,816.54

- Bryan Elem. - \$42,821.30
- Castro Elem. - \$60,957.38
- Cavazos Elem. - \$70,277.31
- Midkiff Elem. - \$73,048.10
- Salinas Elem. - \$61,712.45

Revised Cost Estimate:

Remaining Campuses and PBK Arch. New Est. Const. Costs - \$382,824.00
(\$74,007.46)

- Bryan Elem. - \$53,040.00
- Castro Elem. - \$75,504.00
- Cavazos Elem. - \$87,360.00
- Midkiff Elem. - \$90,480.00
- Salinas Elem. - \$76,440.00

An email notice was sent out to all Job Ordering Contracting Firms (JOC) on March 10, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure they were submitted as per specifications. The opening of the proposal(s) was on Thursday, March 30, 2023, at 12:00 p.m. after Administration reviewed the quotes they were considerably over the estimated budget provided by PBK Architects. Thus, the Administration presented Consideration and Approval to Enter Into Negotiations, Present the Best and Final Offer (BAFO) with the Lowest Proposal from the Job Order Contractor (JOCs), and Adjust the Budget for the Remaining Security Vestibules Project.

Administration asked PBK Architects if they intend to revise their cost estimate or to remain the same.

Note: At the Board Work Shop it was discussed to not accept the Job Ordering (JOC) proposals and change the procurement process and advertise as competitive sealed proposals (CSP's), the proposals were over the maximum threshold of \$500,000.00 established. Advertisements such as CSP's would be using the same plan and specifications.

Discussed was also to re-direct PBK Architects to re-design the project and if so the revised plans and specifications will be brought forward for Board review and approval.

The Board has the option to direct Administration to enter into negotiations with the lowest JOC proposal to possibly agree on a lower cost proposal. Negotiations will not entertain any recommendations for changing or reducing the scope of work in order to lower a proposal. At times the term "Value Engineering" is mentioned

during negotiations, value engineering happens during the design phase of a project and not after proposals are submitted and opened. Value engineering adds “value” to a project and is not to be used to reduce the scope of work to lower a proposal. Any change of scope will need to be brought forward for the Board of Trustees review and approval.

At the Regular Board of Trustees Meeting held on April 19, 2023, the Board approved the Best and Final Offer (BAFO) with the Lowest Proposal from the Job Order Contractor (JOCs), and Adjust the Budget for the Remaining Security Vestibules Project.

8/A Builders LLC – BAFO - \$518,000.00

Notice to proceed was May 30, 2023, with 200 construction days with substantial completion on December 16, 2023.

At the Regular Board of Trustees Meeting held on December 13, 2023, the Board approved the Allowance Expenditure Authorization (AEA) #1 and Change Order #1 for delay days for the Security Vestibules Project.

Change Order #1 - Inclement weather for a total of five (5) calendar days for Midkiff and Cavazos Elem. If approved the new substantial completion date is December 21, 2023.

Bryan Elementary School

AEA #1 - Removal of skylight fixture and installation of metal panel cost \$3,828.95

Change Order #1 - additional days for the removal and capping of an existing broken skylight at a total of five (5) calendar days and five (5) inclement weather days a total of ten (10) days. If approved the new substantial completion date is December 26, 2023.

Castro Elementary School

AEA #1 - Roof Modification by installing metal sheet panels on both sides of the canopy and installing stucco front upper gable wall cost \$5,270.00.

Change Order #1 - additional days to changes in the scope of work for the roof based on existing conditions a total of sixty (60) calendar days and five (5) inclement weather days a total of sixty-five (65) days. If approved the new substantial completion date is February 19, 2024.

Salinas Elementary School

AEA #1 - The New Aluminum Storefront Door is \$6,317.95 and credit for the concrete sidewalk (\$5,000.00) cost of \$1,317.95.

Change Order # 1 - additional days for Permitting delays by the City of McAllen for a total of eighty-seven (87) calendar days and changes in the scope of work based on existing conditions for a total of fifteen (15) calendar days. A total of one hundred and seven (107) days. If approved the new substantial completion date is April 01, 2024.

Contingency Allowance: **\$35,000.00**

Salinas Elem.: Storefront Door & Credit for concrete sidewalk:	\$ 1,317.95
Bryan Elem.: Removal of existing skylight and cap with metal panel:	\$ 3,828.95
Castro Elem.: Roof modification due to existing conditions:	<u>\$ 5,270.00</u>
Total:	\$10,416.90

Contingency Allowance Balance: **\$24,583.10**

At the Regular Board of Trustees Meeting held on January 24, 2024, the Board approved Consideration and Approval of Substantial Completion for the Security Vestibules Project at Bryan, Midkiff, and Cavazos Elementary.

As per past Board of Trustees approvals, Castro Elementary has a substantial completion date of February 19, 2024.

Salinas Elementary has a substantial completion date of April 01, 2024.

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. MCISD technology is currently working on computer, phone and security camera connections.

At the Regular Board of Trustee meeting held on February 21, 2024, the Board approved Consideration and Approval of Substantial Completion for the Security Vestibules Project at Castro Elementary and Final Completion, Less Betterment Fund allowance, Less Liquidated Damages, and Final Payment for the Security Vestibules Project at Bryan, Midkiff, and Cavazos Elementary. The Project was completed on time with all punch-listed items completed. This project has no liquated damages and has a \$24,853.10 of contingency allowance in the project contract.

At the Regular Board meeting held on March 20, 2024, the Board approved Consideration and Approval of Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Security Vestibules Project at Castro Elementary. The Project was completed on time with all punch-listed items completed

ADMINISTRATIVE CONSIDERATIONS

PBK Architects, and 8/A Builders, LLC are requesting the following, Allowance Expenditure Authorization (AEA) #2 and Change Order # 2 for Forty-five (45) delay days due to the roof modification due to existing conditions at Salinas Elementary and Permitting delays by the City of McAllen. If approved the new substantial completion date is May 16, 2024.

Contingency Allowance: **\$24,583.10**

Salinas Elem.: Roof modification due to existing conditions:	<u>\$ 5,400.00</u>
Contingency Allowance Balance:	\$19,183.10

FUNDING SOURCE

Local Funds	
Construction Cost:	\$518,000.00
Contingency Allowance:	\$ 35,000.00
Professional Services/Design:	<u>\$ 40,000.00</u>
Cost:	\$593,000.00

RECOMMENDATION

Administration presents Allowance Expenditure Authorization (AEA) # 2 and Change Order #2 for Delay Days for the Security Vestibules Project at Salinas Elementary – PBK Architects

EXHIBIT

Allowance Expenditure Authorization (AEA) #2
Change Order #2

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

Allowance Expenditure Authorization

Project: Mission CISD- Security Vestibules at Bryan ES, Castro ES, Midkiff ES, Cavazos Es and **Salinas ES.**

AEA No.: 02

PBK Project No.: 220505

Date: 03/22/2024

To: 8/A Builders, LLC
7706 W. Expressway 83
Mission, TX 78572

Attention: Arnold Ochoa, President

You are authorized to perform the following item(s) of work and to adjust the allowance sum accordingly, as indicated below. This is not a change order and does not increase nor decrease the contract amount.

Description of Work:

01 Salinas ES: Roof modification due to existing conditions.....\$5,400.00

Total:\$5,400.00

Original Contract Allowance Sum	\$35,000.00
Allowance Expenditures Prior to this Authorization.....	\$10,416.90
Allowance Balance Prior to this Authorization.....	\$24,583.10
Allowance Sum will be decreased by this Authorization	\$5,400.00
New Expenditure Allowance balance remaining	\$19,183.10

PBK Architects, Inc.

Date

8/A Builders, LLC

Date

Mission Consolidated Independent School District

Date

cc: File 5D

ESTIMATE

Service Address

10820. Conway
Alton, Texas 78574

Prepared For

8/A Builders LLC
Palmview, Tx 78572

Beep Beep Roofing

2306 Marc Dr
Mission, TX 78574
Phone: (956) 844-2469
Email: Beepbeeproofingllc@gmail.com

Estimate # 96
Date 03/01/2024

Description	Quantity	Total
Seal Wondows Frontal Entrace Side	1	\$0.00
Repair Metal Laterals	1	\$0.00
1 Year Warranty in Labor Warranty not valid in case of a Natural Disaster or third party repairs.	1	\$2,900.00
	Subtotal	\$2,900.00
	Total	\$2,900.00

ESTIMATE

J3 Construction
405 Salinas Dr
Sullivan City, TX 78595

malanis1103@yahoo.com
+1 (956) 227-6237

8/A Builders

Bill to

Arnold Ochoa
8/A Builders
7706 W Expressway 83
Mission, Texas 78572

Estimate details

Estimate no.: 1072
Estimate date: 03/18/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Stucco Stucco front upper gable wall Metal Framing Install 3/4 treated plywood Install Metal Lath Apply Cement Plaster Apply Stucco (Color Match) Labor and Material Included	8	1	\$2,500.00	\$2,500.00

Total **\$2,500.00**

Note to customer

Service Location:
MCISD Security Vestibule
Salinas Elementary

DRAFT

AIA® Document G701™ - 2017

Change Order

PROJECT: *(Name and address)*

Security Vestibules at
Bryan ES
Castro ES
Midkiff ES
Cavazos ES
Salinas ES

CONTRACT INFORMATION:

Contract For: General Construction
Date: April 21, 2023

CHANGE ORDER INFORMATION:

Change Order Number: 002
Date: March 22, 2024

OWNER: *(Name and address)*

Mission Consolidated Independent
School District
1201 Bryce Dr.
Mission, Texas 78572

ARCHITECT: *(Name and address)*

PBK Architects, Inc.
6316 N. 10th Street, Bldg A, Ste 1
McAllen, TX 78504

CONTRACTOR: *(Name and address)*

8/A Builders, LLC
7706 W. Expressway 83
Mission, Texas 78572

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Request for extension of time due to

-Changes in the scope of work for the roof based on existing conditions at Salinas ES for a total of fifteen (15) calendar days.

-Permitting delays by the City of McAllen for Salinas ES regarding the Envelope Compliance Certificate (COMCheck) for a total of thirty (30) calendar days.

New Substantial Completion Dates
Salinas ES: 45 Days = May 16, 2024

The original Contract Sum was

The net change by previously authorized Change Orders

The Contract Sum prior to this Change Order was

The Contract Sum will be unchanged by this Change Order in the amount of

The new Contract Sum including this Change Order will be

\$	518,000.00
\$	0.00
\$	518,000.00
\$	0.00
\$	518,000.00

The Contract Time will be increased by forty-five (45) days.

The new date of Substantial Completion will be May 16, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PBK Architects, Inc

8/A Builders LLC

Mission Consolidated Independent School
District

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

David I. Iglesias, Associate
Principal

SIGNATURE

Arnold Ochoa, President

SIGNATURE

Dr. Carol G. Perez

PRINTED NAME AND TITLE

03/22/2024

DATE

PRINTED NAME AND TITLE

03/22/2024

DATE

PRINTED NAME AND TITLE

DATE

SUBJECT: Recommendation and Approval for Next Board Meeting of Contracts, Employee Agreements, and Contract Status of Classroom Teachers, Other Non-Administrative Professional Personnel, and Central Office Administrators

PRESENTER: Dr. Carol G. Perez, Superintendent

BACKGROUND INFORMATION

As specified in Board Policy DC(LEGAL), a district shall employ each classroom teacher, principal librarian, nurse, or school counselor under a term contract as provided by Education Code Chapter 21, Subchapter E. Education Code 21.002.

According to Board Policy DCE(LOCAL), employment agreements shall be provided for positions included on the list approved by the Board. An employment agreement shall not be governed by Chapter 21 of the Educator Code.

ADMINISTRATIVE CONSIDERATIONS

Recommendations for the renewal of contracts, employment agreements, and contract status of Classroom Teachers, other Non-Administrative Professional Personnel, and Central Office Administrators listed in the booklet to be provided to the Board in executive session are based on job performance, program needs, and funding. These recommendations support the District’s goal of attracting and retaining high-quality staff.

FUNDING SOURCE:

Local, State and Federal Funds

RECOMMENDATION:

Recommendation and Approval for Next Board Meeting of Contracts, Employee Agreements and Contract Status of Classroom Teachers, Other Non-Administrative Professional Personnel, and Central Office Administrators

CONTACT PERSON(S):

Joel Garcia, Deputy Superintendent for Business & Support Services
Elisa Pacheco, Director for Human Resources

SUBJECT: District Staff Summer Schedule

PRESENTER: Joel Garcia, Deputy Superintendent for Business Support for Support Services

BACKGROUND INFORMATION:

The District’s administration office has traditionally changed its work hours for the summer to provide for maintenance work to be done, provide more efficient use of our facilities, and to allow our employees longer weekends. The Operations Division Departments also follows the 4 ten-hour workdays.

ADMINISTRATIVE CONSIDERATIONS:

Administration recommends a four-day workweek for the period of June 10th through August 1, 2024. Central Office will be closed from June 26th through July 14th since 226-day staff will be on non-working days. Operations will also be working 4 ten-hour days to coincide with Central Office Summer schedule for their scheduled work weeks. The schedule is as follows:

Work Week	Work Days		Times	Total Work Hours
June 10 – June 13	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day
June 17 – June 20	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day
June 24 – June 25	Monday – Tuesday	Wed, Thur, Fri, Off	8:00am- 5:00pm	8 hours per day
June 26 – July 14	Closed	Closed	Closed	Closed
July 15 – July 18	Monday–Thursday	1 st week back Friday Off	7:30am–6:00pm	10 hours per day
July 22 – July 25	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day
July 29 – August 1	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day

We will resume the regular workweek on Monday, August 5, 2024.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

This item is for information purposes only. No Board action is required.

CONTACT PERSON (S):

Joel Garcia, Deputy Superintendent for Business and Support Services
Elisa Pacheco, Director for Human Resources

Joel Garcia, CPM

Deputy Superintendent for Business and Support Services
1201 Bryce Drive – Mission, Texas 78572-4399
Office (956) 323-5566
E mail: joel.garcia@mcisd.org – www.mcisd.net



Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

MEMORANDUM

TO: All Central Office Staff, Principals

FROM: Joel Garcia, Deputy Superintendent for Business and Support Services

THRU: Dr. Carol G. Perez, Superintendent of Mission Consolidated Independent School District

CC: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Rick Rivera, Assistant Superintendent for Operations
Edilberto Flores, Executive Director for PreK-12th Grade – MHS Vertical Team
Cynthia Wilson, Executive Director for PreK-12th Grade – VMHS Vertical Team
Frances Cruz, Executive Director for Special Education/Section 504, RTI, Dyslexia
Kim Risica, Executive Director for Special Programs and School Improvement
Blanca Lopez, Executive Director for Business Operations

SUBJ: Central Office Summer Schedule

DATE: March 26, 2024

The Central Office Summer Schedule will be a four-day workweek for the period of June 10th through August 1st, 2024. Central Office will be closed from June 26th through July 14th since 226-day staff will be on non-working days. Operations will also be working 4 ten-hour days to coincide with Central Office Summer Schedule for their scheduled work weeks. The schedule is as follows:

Work Week	Work Days		Times	Total Work Hours
June 10 – June 13	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day
June 17 – June 20	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day
June 24 – June 25	Monday – Tuesday	Wed, Thur, Fri, Off	8:00am- 5:00pm	8 hours per day
June 26 – July 14	Closed	Closed	Closed	Closed
July 15 – July 18	Monday–Thursday	1 st week back Friday Off	7:30am–6:00pm	10 hours per day
July 22 – July 25	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day
July 29 – August 1	Monday–Thursday	Friday Off	7:30am- 6:00pm	10 hours per day

The workday schedule is 7:30 a.m. – 6:00 p.m. with a 30-minute lunch. Upon Supervisor’s approval, starting or ending time may be adjusted by 30 minutes to accommodate an hour-long lunch as long as there is coverage at the office.

We will resume our regular workweek on Monday, August 5, 2024.

Our Vision: Mission CISD will prepare and inspire all students to be equipped to excel in the college and career of their choice, dominate 21st century skills in leadership, knowledge, language, and technology to compete in a global economy and serve as successful citizens in their community.

Declaración de la Visión: Mission CISD preparará e inspirará a todos los estudiantes a estar preparados para sobresalir en la universidad y la carrera de su elección, dominar habilidades del siglo 21 en liderazgo, conocimiento, lenguaje y tecnología para competir en una economía global y servir como ciudadanos exitosos en su comunidad.

We will continue to follow tradition and dress “business casual” beginning June 3, 2024; however, you are reminded that we represent the District and must continue to project a professional image.

Guidelines are as follows:

- Ties are optional for males.
- Blue denim faded jeans will still be allowed on Spirit Thursdays – only if a spirit shirt is worn. A spirit shirt is a shirt supporting the District or a Campus. T-shirts are not allowed.
- Colored denim or dark blue/black denim jeans with a professional top or school spirit shirt will be allowed Monday through Thursday. **Faded jeans are not acceptable Monday through Wednesday (10-hourworkweeks) or Thursday (8-hour workweeks).**
- No tattered or torn jeans Capris are allowed.
- Cropped pants are also allowed.
- Gaucho pants are allowed that are no shorter than 1.5 inches above the knee.
- Auxiliary staff may use shorts as part of their summer uniform, provided by Mission CISD, no shorter than 3 inches above the knee.
- Colored slacks / Dockers style pants are allowed.
- Shoe attire does not change; flip-flops are not acceptable.

Spirit days will resume on Fridays beginning the week of August 9, 2024.

If you have any questions, please feel free to contact my office at 956-323-5566.

SUBJECT: Self-Funded Health Insurance Financial Report

PRESENTER: Joel Garcia, CPM, Deputy Superintendent for Business and Support Services

BACKGROUND INFORMATION

Mission CISD administers a self-funded group health insurance plan through Blue Cross Blue Shield of Texas, offering High Deductible, Base, and High Plan options. The district bears financial responsibility for healthcare benefits, managing claims through the Health Insurance Fund.

ADMINISTRATIVE CONSIDERATIONS

The actual revenues ending February 2024 amounted to \$12,593,525, while the actual expenditures totaled \$11,277,175. The excess revenues over expenditures was \$1,316,350. As of February 29, 2024, the total net position stood at \$2,208,594.

Please find the Self-Funded Group Health Insurance Financial Report attached for your reference. Notably, there was one significant claim for February 2024: \$59,138.

FUNDING SOURCE AND AMOUNT

N/A.

RECOMMENDATION

Presentation only; no formal recommendation required.

CONTACT PERSON(S)

Joel Garcia, CPM, Deputy Superintendent for Business and Support Services
Blanca I. Lopez, Executive Director for Business Operations
Sylvia Cruz, Director for Employee Benefits & Risk Management
Leonor Garcia, Employee Benefits/Payroll Accountant



Self-Funded Health Insurance Update



Self Funded Health Insurance Fund Statement of Revenues, Expenditures and Changes in Net Position for 8 months ending February 2024

Medical, Pharmacy and Admin Cost

- Actual Revenues: \$12,593,525
- Actual Expenditures: \$11,277,175
- The excess revenues over expenditures was \$1,316,350
- Total Net Position: \$2,208,594
 - The District increased its contribution by 20%

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 2,082,948.19	16.54%
Medical - Employer	\$ 10,391,499.90	82.51%
Administrative Fees-Refunds	\$ -	0.00%
Claim Credits		0.00%
Pharmacy Credits/Rebates		0.00%
Stop Loss Insurance	\$ 116,429.94	0.92%
Cobra	\$ 1,165.12	0.01%
Non - Operating Revenues		
Interest Revenue	\$ 1,481.37	0.01%
Total Revenues	\$ 12,593,524.52	100%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 7,049,218.70	62.51%
Pharmacy - RX	\$ 3,467,587.39	30.75%
<i>Administrative Fees:</i>		
Medical	\$ 13,336.11	0.12%
Aggregate Stop Loss	\$ 38,705.12	0.34%
Specific Stop Loss	\$ 689,792.26	6.12%
Independent External Review Fees	\$ -	0.00%
Vendor Fees	\$ -	0.00%
PCORI Fees	\$ -	0.00%
Consulting Fees	\$ 9,999.99	0.09%
Non-Operating Expenses		
Other Expenses	\$ 8,535.25	0.08%
Total Expenses	\$ 11,277,174.82	100.00%
Operating Income (Loss)	\$ 1,316,349.70	
Income (Loss) Before Contributions & Transfers	\$ 1,316,349.70	
Contributions & Transfers		
Transfers In (Payable to General Finance)	\$ 2,676,732.00	
Transfer out (Payable to General Finance)	\$ (1,784,488.00)	
Change in Net Position	\$ 1,316,349.70	
Total Net Position - Beginning Unaudited	\$ -	
Total Net Position - Ending Unaudited	\$ 2,208,593.70	



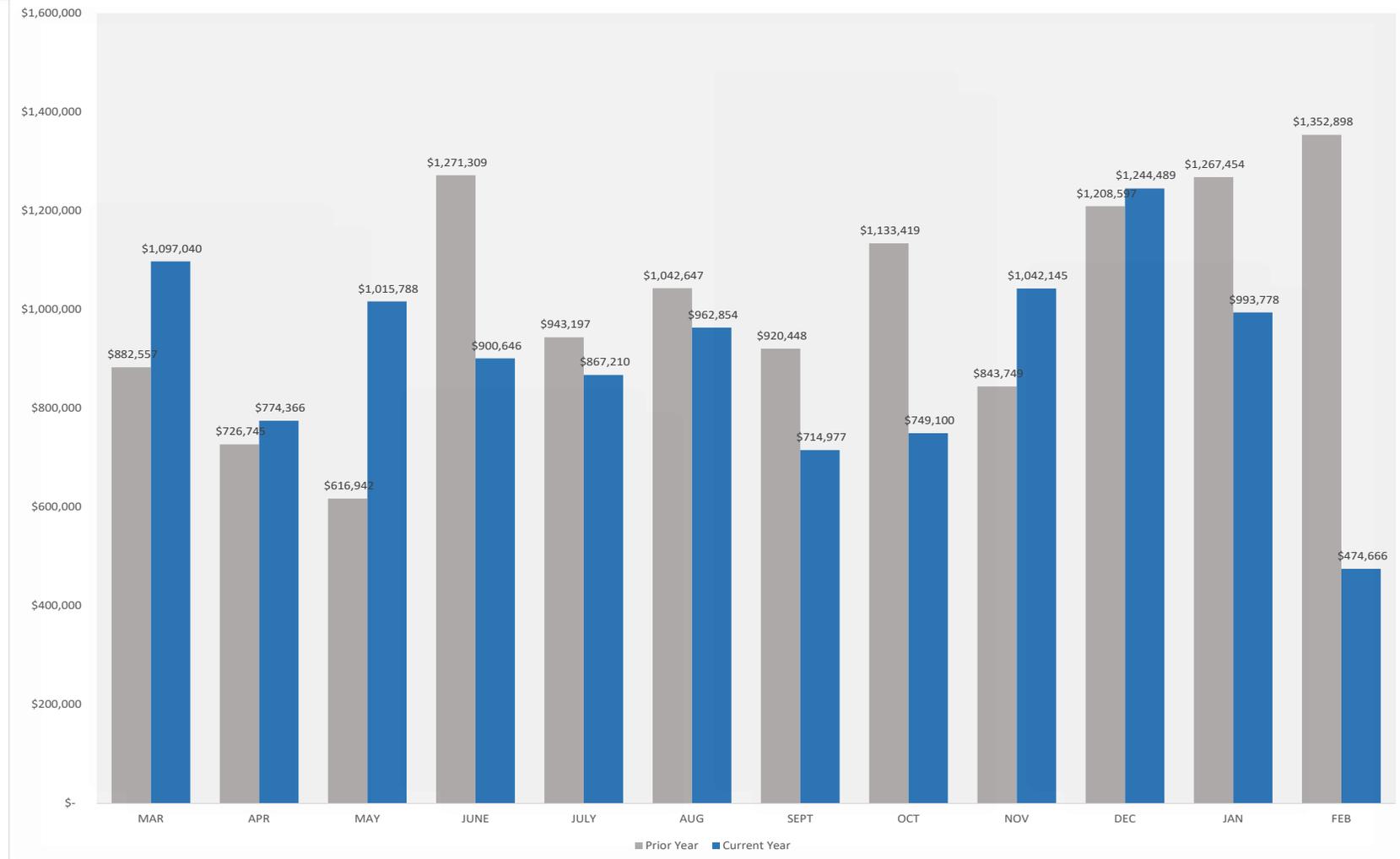
Self Funded Health Insurance Fund Statement of Revenues, Expenditures and Changes in Net Position for 8 months ending February 2024

- Paid Claims
 - Medical Claims: 62.51%
 - \$7,049,219
 - Pharmacy Claims: 30.75%
 - \$3,467,588
 - Administrative Fees: 6.75%
 - \$760,368
 - Medical: \$13,336
 - Aggregate Stop Loss: \$38,705
 - Specific Stop Loss: \$689,792
 - Consulting Fees: \$10,000
 - Other: \$8,535

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 2,082,948.19	16.54%
Medical - Employer	\$ 10,391,499.90	82.51%
Administrative Fees-Refunds	\$ -	0.00%
Claim Credits		0.00%
Pharmacy Credits/Rebates		0.00%
Stop Loss Insurance	\$ 116,429.94	0.92%
Cobra	\$ 1,165.12	0.01%
Non - Operating Revenues		
Interest Revenue	\$ 1,481.37	0.01%
Total Revenues	\$ 12,593,524.52	100%
Operating Expenses		
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Pharmacy - RX	\$ 3,467,587.39	30.75%
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Independent External Review Fees	\$ -	0.00%
Vendor Fees	\$ -	0.00%
PCORI Fees	\$ -	0.00%
Consulting Fees	\$ 9,999.99	0.09%
Non-Operating Expenses		
Other Expenses	\$ 8,535.25	0.08%
Total Expenses	\$ 11,277,174.82	100.00%
Operating Income (Loss)	\$ 1,316,349.70	
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Total Net Position - Beginning Unaudited	\$ -	
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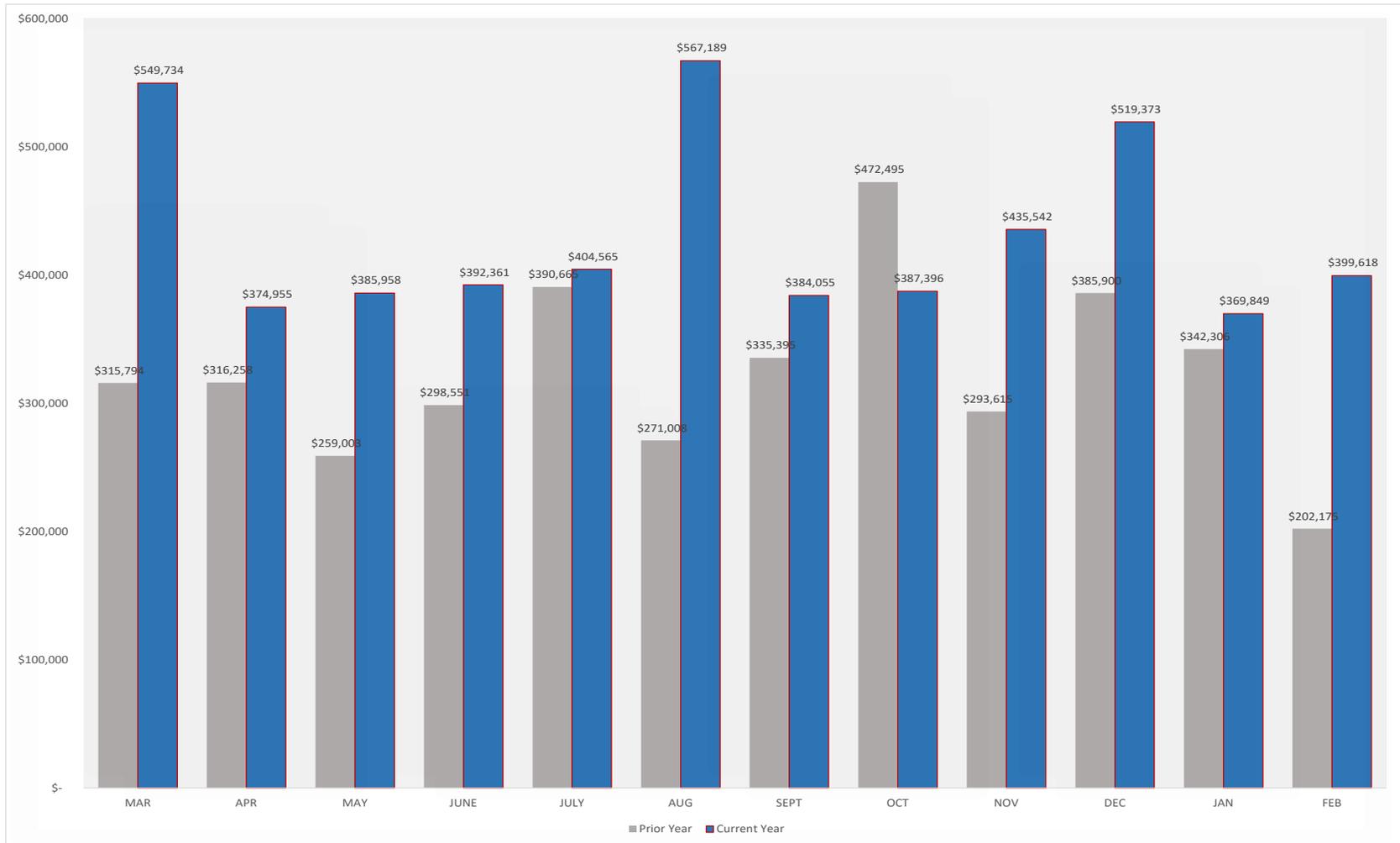


Medical Claims Expenditure Overview 12 Month Trend - February 2024





Pharmacy Claims Expenditure Overview 12 Month Trend – February 2024





Self Funded Health Insurance Fund Pharmacy Cost - Savings

• Flex Access Co-Pay Assistance Program

- District Approved Program April 2023
- Full Year 2023 Savings
 - \$76,816
- January 2024:
 - \$40,534
- February 2024:
 - \$19,863

Total Savings: \$137,213

FlexAccess™

Savings for You and Your Members



Unlocks access to copay assistance programs across multiple dispensing channels, including retail



Impact:

• 135 claims / 31 utilizers

• Autoimmune, Cancer, HIV and Growth Hormone medications

No PEPM fee | 20% Shared Savings Program Fee



Specialty Costs and Use Keep Rising

- Specialty diseases are largely non-preventable
- Key area of focus for research, development and new product launches
 - 66% of FDA approvals in 2020 and 43% of FDA approvals in 2021
 - 65% of new drug approvals for rare diseases and cancer



Designed to Deliver Value

- 80% of specialty medications have a copay assistance program
- Member cost share reduced at time of fill
- Plan spend reduced by leveraging full value of manufacturer assistance
- All member payments count toward accumulators
- Complements your total drug management strategy



Savings Opportunities on Targeted Drugs

- Up to \$9 PMPM gross savings*
- Applies to over 200 drugs**
- Quarterly reporting to demonstrate financial impact on specialty cost

Not compatible with Non-PPO, HMO or grandfathered plans

Estimated Net Savings

\$155,225

*Prime Internal ASO book of business data 2021. Savings may differ depending on current benefit design.
**Subject to change.
Flex Access is a trademark of Prime Therapeutics, LLC.
Flex Access is a product owned by Prime Therapeutics LLC which is a separate pharmacy benefit management company contracted by Blue Cross and Blue Shield of Illinois, BCBSIL, as well as several independent Blue Cross and Blue Shield Plans, has an ownership interest in Prime Therapeutics.
Blue Cross®, Blue Shield® and the Cross and Shield Symbols are registered service marks of the Blue Cross and Blue Shield Association, an affiliation of independent Blue Cross and Blue Shield Plans.



Wellness:

Mission CISD's Facebook Wellness Group

We are thrilled to announce the launch of our new Mission CISD Facebook Wellness Group. Joining the Wellness Group will give District Employees the opportunity to explore various wellness topics and stay updated on upcoming events. We strongly encourage District Employee participation as we believe that wellness plays a crucial role in fostering a positive and thriving District Staff.





Wellness:

Weight Loss Challenge - RGV!!!!

The Challenge-RGV is more than a weight-loss competition; it's an opportunity to start living a healthier & more active lifestyle! The Challenge-RGV partners with local gyms, fitness experts, nutritionists, and local organizations to help participants eat well, lose weight, and make permanent healthy changes. Participants must be 18 years and older and must register at the initial weigh-in. The goal of The Challenge-RGV is to inspire local residents to increase physical activity, make healthy food choices and when necessary, lose weight in order to improve their overall health. The rates of obesity and over-weight in our community are some of the highest in the nation, and The Challenge-RGV is designed to address this problem.


NOW IN EDINBURG!



SCAN HERE TO PRE-REGISTER

WEIGHT LOSS CHALLENGE-RGV

MAKE 2024 YOUR HEALTHIEST YEAR YET!

JANUARY 20 - APRIL 27

UPPER VALLEY	<p style="font-weight: bold; color: #0070C0;">KICK-OFF</p> <p style="font-size: 0.8em;">REGISTRATION & WEIGH-IN: SATURDAY, JAN. 27, 2024 9:00 A.M. - 12:00 P.M. EDINBURG CITY HALL COURTYARD 415 W. UNIVERSITY DR., EDINBURG, TX 78539</p>	<p style="font-weight: bold; color: #0070C0;">FINALE</p> <p style="font-size: 0.8em;">WEIGH-OUT & CELEBRATION: SATURDAY, APR. 27, 2024 9:00 A.M. - 12:00 P.M. EDINBURG CITY HALL COURTYARD 415 W. UNIVERSITY DR., EDINBURG, TX 78539</p>	UPPER VALLEY
LOWER VALLEY	<p style="font-weight: bold; color: #800080;">KICK-OFF</p> <p style="font-size: 0.8em;">REGISTRATION & WEIGH-IN: SATURDAY, JAN. 27, 2024 9:00 A.M. - 12:00 P.M. LINEAR PARK - BROWNSVILLE E. 7TH STREET AND HARRISON, BROWNSVILLE, TX 78520</p>	<p style="font-weight: bold; color: #800080;">FINALE</p> <p style="font-size: 0.8em;">WEIGH-OUT & CELEBRATION: SATURDAY, APR. 20, 2024 9:00 A.M. - 12:00 P.M. LINEAR PARK - BROWNSVILLE E. 7TH STREET AND HARRISON, BROWNSVILLE, TX 78520</p>	LOWER VALLEY

FREE AND OPEN TO THE PUBLIC! (Must be at least 18 years old to register*)

BASIC INFORMATION & REQUIREMENTS: Announcement of winners will be on Saturday, April 20th in Brownsville & Saturday, April 27th in Edinburg. If you are pregnant or have won The Challenge-RGV two or more times, you can participate but will not be eligible to win categorical or cash prizes. Participants 17 years old or younger may register with a parent or legal guardian, but are not eligible to win categorical or cash prizes. It is the participant and parent or legal guardian's responsibility to contact wellness partners to ask for age requirements. Participants are welcome to weigh-in and out at the location of their choice. Always contact your doctor before starting any weight loss program. Even if some weight loss is right for you, please do not engage in excessive weight loss.

LARGE GROUP
(11-20 PEOPLE)

1st place: \$1,600
2nd place: \$700

SMALL GROUP
(2-10 PEOPLE)

1st place: \$850
2nd place: \$275

5% WEIGHT LOSS

Lose at least 5% of your weight to enter a drawing for prizes of \$1,000

3 Drawings of \$1,000

INDIVIDUAL

Top four winners based on percent weight loss.

The Challenge-RGV winners are determined by % of weight lost and not by pounds lost.

Finish The Challenge-RGV and for every of 5% weight lost, you will receive a \$5 gift card: 5% = \$5, 10% = \$10, 15% = \$15, 20% = \$20

FREE ACCESS TO LOCAL GYMS AND CLASSES!
WIN PRIZES!
IMPROVE YOUR HEALTH!

FOLLOW US ON:

@THECHALLENGERGV

For more information, call (956) 546-HELP







Wellness:

Health Fair at O' Grady Elementary
April 12, 2024
1:30pm - 5:00pm

Mission CISD

O'Grady Elementary
SCHOOL OF HUMANITIES
& SOCIAL SCIENCES

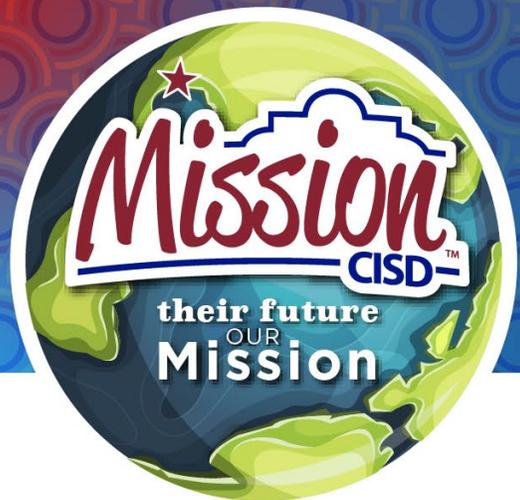
Mission Regional
Medical Center
Darryl L. Stinson, MD
Family Medicine

Primary Care
& Wellness

O'GRADY ELEMENTARY IS HOSTING A
Health Fair
ALL DISTRICT EMPLOYEES ARE WELCOME
APRIL 12, 2024 • 1:30 PM-5 PM
O'GRADY ELEMENTARY CAFETERIA
810 W. Griffin Pkwy. Mission, TX 78572

Services that will be offered:

- BLOOD PRESSURE
- STRENGTH TEST
- STROKE RISK ASSESSMENT
- B.M.I.
- CIRCULATION
- BONE DENSITY -LIMITED EXAMS



Wellness:

Lap Swimming

Location: Mission High School – Aquatic Pool
Date: Monday thru Thursdays
Time: 5:00-7:00am & 6:30-8:30pm



**TO REGISTER
USE QR CODE:**



Open for MCISD staff!

LAP SWIMMING!

**MCISD Aquatic
Pool**

Beginning March 25, 2024
Hours: 5am-7am or 6:30pm-8:30pm
Mon.-Thurs.

**FOR MORE INFO. CONTACT EMPLOYEE BENEFITS
DEPT. 956-323-5526**



Wellness:

Nutrition Classes

- Mondays & Wednesdays 6:00pm - 7:00pm (4 Sessions)
 - 1st Session-March 25, 2024
 - 2nd Session-March 27, 2024
 - 3rd Session-April 3, 2024
 - 4th Session-April 8, 2024



NUTRITION GROUP CLASSES FOR MCISD STAFF

LOCATION:
MISSION HIGH SCHOOL
ROOM G7

DAYS:
MON. & WED.

TIME:
6:00-7:00PM

FOR MORE INFO. CONTACT
EMPLOYEE BENEFITS DEPT.
956-323-5526

TO JOIN FILL
OUT QR CODE:



Registered Dietitian
Peggy Ramon Nutrition
4 Sessions!

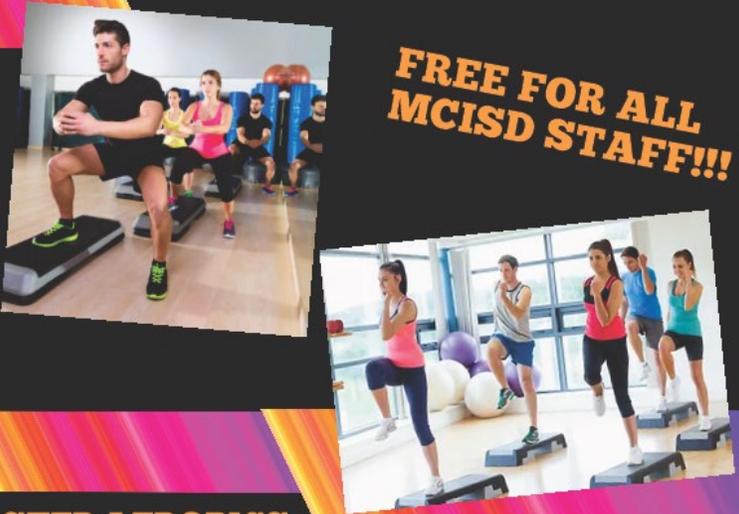
**EAT RIGHT
FEEL YOUR BEST!**



Wellness: Step Aerobics Classes will began March 19,2024

Step Aerobics Classes

Location: Mission Junior High School
Date: Tuesdays & Thursdays
Time: 5:30pm-6:30pm



**FREE FOR ALL
MCISD STAFF!!!**

**STEP AEROBICS
CLASSES**

**INSTRUCTOR:
MS. LUISA**

**GET FIT AND
HAVE FUN!!!
CLASSES START
MAR. 19, 2024**

- TUESDAYS & THURSDAYS
- 5:30-6:30PM
- MISSION JR. HIGH-GYM

For more information
contact Employee Benefits
Department
956-323-5526 



Wellness: Zumba Classes ongoing at O'Grady Elementary Cafeteria

ZUMBA CLASSES



FREE FOR ALL MCISD
EMPLOYEES!

JOIN NOW

- MONDAYS & WEDNESDAYS
- 6:00-7:00PM —



INSTRUCTOR: MS. LUISA

O'GRADY
ELEMENTARY
CAFETERIA

810 W GRIFFIN PKWY
MISSION TX. 78572

UPDATED
TIME:
5:30-6:30
STARTING
2/28/24

FOR MORE INFORMATION PLEASE CONTACT
EMPLOYEE BENEFITS 956-323-5545

EMPLOYEE BENEFITS 956-323-5545
FOR MORE INFORMATION PLEASE CONTACT

MISSION TX 78572
810 W GRIFFIN PKWY

CAFETERIA
ELEMENTARY
O'GRADY

5:30-6:30
STARTING
2/28/24
TIME:
UPDATED





Wellness: 5K Spring into Wellness

MCISD's 5th Annual Spring into Wellness 5k will be at the Mission Hike & Bike Trails on Saturday April 27 at 8am. Registration will be on site beginning at 7am.

Free T-Shirts for the first 100 employees.

SPRING into Wellness



Mission Hike & Bike Trails

1414 SOUTH CONWAY AVE. MISSION TX 78572

SATURDAY, APRIL 27, 2024

Our goal is to motivate our staff to live a healthier lifestyle.

Registration: **7 A.M.** Start Time: **8 A.M.**



Free T-Shirts
First 100 employees





Wellness Monthly Newsletter:

Employee Benefits Department Monthly Newsletter

- Community Events
- Health Tips
- Monthly Observances
- To Do List Suggestions



MCISD APRIL NEWSLETTER EMPLOYEE BENEFITS DEPARTMENT

EMPLOYEE BENEFITS NEWS:

Group Nutrition Classes for MCISD staff
Aquatic Pool for MCISD staff
Step Aerobic Classes for MCISD staff
Zumba Classes for MCISD staff



TO-DO:

- Prepare for the 5th Annual 5K @ Hike & Bike Trails April 27, 2024
- Join our MCISD Facebook Wellness Page for wellness events and updates within our district with QR code is below

REMINDERS:

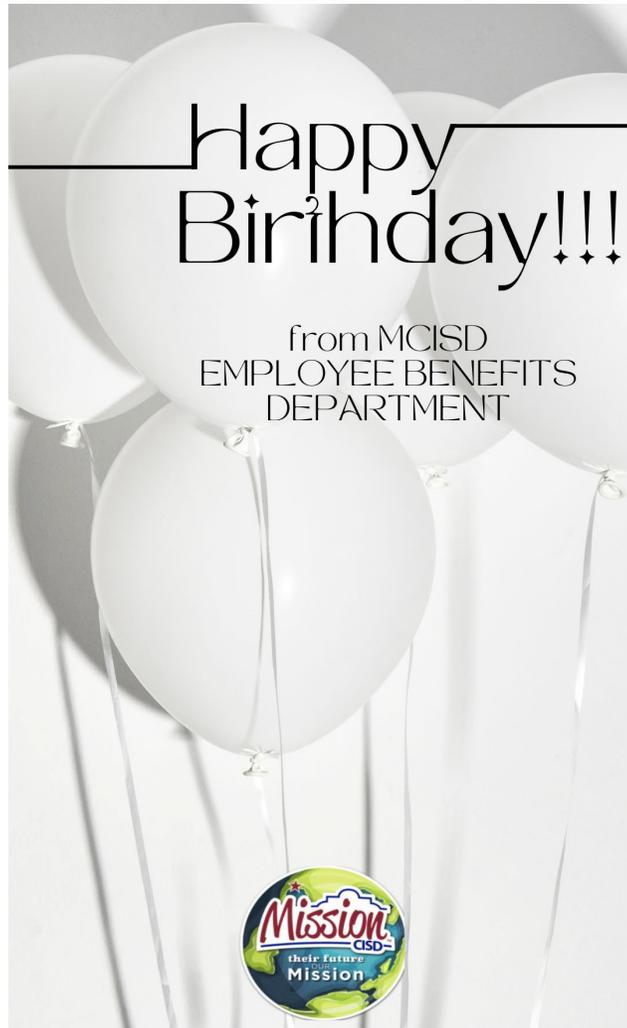
World Autism Month April 2
World Health Day April 7
Stress Awareness Month
National Volunteer Month
Child Abuse Prevention Month
Occupational Therapy Month
Parkinson's Awareness Month
Alcohol Awareness Month
National Financial Literacy Month

APRIL COMMUNITY EVENTS:

April 1, 3
MCISD Employee Nutrition Classes @ MHS
April 12
Health Fair @ O'Grady Elem. 1:30pm-5:00pm
Music at the Park 6:00-9:30pm at Leo Pena Placita Park
April 13 8:00am-2:00pm
Our Texas, Our Future @ Speer Memorial Library
Mon. & Wed. 5:30pm
Zumba classes @ O'Grady Elem. Cafeteria
Tues. & Thurs. 5:30pm
Step Aerobics Classes @ MJHS
April 27 8:00am
MCISD Annual 5K Spring into Wellness



Wellness: Birthday e-mail for all Staff



Happy Birthday to you!!!

“Our whole team is wishing you the Happiest of Birthdays.” May your special day be filled with happiness and love. Thank you for being a part of our MCISD Team and choosing to spend your day with us! We hope this new year brings you abundant blessings and your heart’s wishes come true have a fabulous day!

-MCISD Employee Benefits Department



Wellness:

Medical Wellness Social Worker Initiatives:

- Case management of district staff on FMLA or Intermittent FMLA & Worker's Comp.
- Fitness classes for staff
- Birthday e-mail for all staff
- Nutrition classes for staff



EMPLOYEE BENEFITS

DEPARTMENT

Brenda Zamora LBSW

Licensed Bachelor's Social Worker

Medical Wellness Social Worker

Ph: 956-328-5526

Email: Brenda.zamora@mcisd.org

"Health is a state of mind, wellness is a state of being"

"Great work is born from a combination of hard work and healthy mindset"

"Being healthy is a success that many people forget to celebrate"

"If you don't take care of your body, where are you going to live?"

"When 'I' is replaced by 'we' Even 'illness' becomes 'Wellness'"

HOW CAN I HELP?

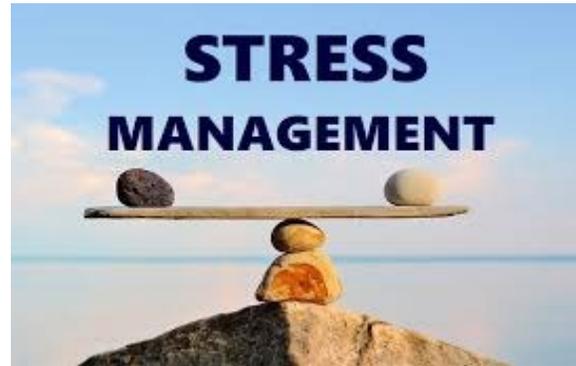
- *Mental Health, Physical Health & Emotional Health Services*
- *Community Resource Referral Info.*
- *Crisis Intervention for all MCISD staff*
- *Stress Management*
- *Nutrition classes*
- *Fitness classes*
- *Tools for well-being*
- *Trusted advisor on health & wellness matters*
- *Supervise Wellness Centers*
- *District Wellness Campaigns*
- *In-Service District Trainings-Health lifestyle, Burn out prevention, & Wellness Wheel*
- *Facebook Wellness Group Page*
- *Support services to staff on FMLA*
- *SHAC Committee*
- *Employee Benefits Resources for all MCISD staff*





Upcoming for MCISD Employees:

- Virtual Session on Stress Management
- Wellness Staff Committee Survey
- Summer Activities Staff Survey





Wellness:

Tru Fit Partnership!!!!

We have partnered up with TRU FIT Athletic Clubs to provide membership discounts to all MCISD employees.

Over 39 LOCATIONS & GROWING

- › MISSION
- › HARLINGEN
- › BROWNSVILLE
- › WESALCO
- › EDINBURG
- › MCALLEN
- › SAN ANTONIO
- › AMARILLO
- › RIO GRANDE
- › VALLEY
- › LAREDO
- › EL PASO
- › COLLEGE STATION
- › KILLEEN

36 + 3
TX LOCATIONS TN LOCATIONS

Corporate MEMBERSHIPS

- › Over 240,000 Members
- › Custom Programs to Fit YOUR Needs
- › Exclusive Discounts

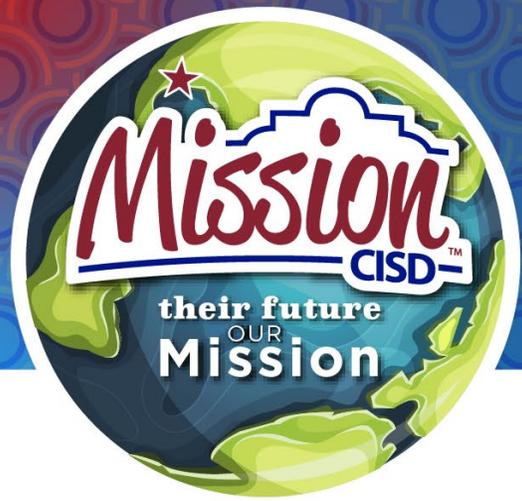
JOIN ONLINE TODAY AT
TruFitAthleticClubs.com
WITH CODE missionisd

TRU>FIT
ATHLETIC CLUBS

TRU>FIT
ATHLETIC CLUBS

FIND YOUR FIT

TruFitAthleticClubs.com



Wellness:

Employee Benefits Insurance Services!

Jeff Everitt and Associate's insurance representative is available to assist District Employees every Wednesday at the Employee Benefits Department from 8:00 am to 12:00 pm

The insurance representative will address any questions or concerns employees may have regarding the District's Health Insurance Plan with Blue Cross Blue Shield. Additionally, they can provide guidance on the District's Voluntary Insurance Products, which include Dental, Vision, Voluntary Term Life, Disability, Cancer Critical Illness, Accident, Hospital Indemnity, Whole Life, Ground/Air Emergent Care, Flex Card, and Child Dependent Care





Financial Wellness:

Financial Wellness Workshops:

- **Budgeting 2.0: Making Budgets Work**
- **Considering Home Ownership**
- **Credit Scores and Reports: Understanding and Improving Your Score**
- **Debt Management**
- **Identity Theft**
- **It's a Balancing Act: The Sandwich Generation**
- **Preparing for a Financial Emergency**
- **Repaying Student Loan Debt**
- **Retirement: Planning for your future**



Financial Wellness Workshops

PNC WorkPlace Banking® is a bank-at-work program available through your employer. Take advantage of special offers and rewards on PNC products and services, and access guidance from your dedicated team of PNC WorkPlace Bankers.

We are committed to supporting your financial well-being by providing convenient onsite and online* workshops on topics such as:

Budgeting 2.0: Making Budgets Work

Learn to identify your personal obstacles to budgeting, decide short- and long-term goals, and manage your day-to-day spending to increase your financial security.

Considering Home Ownership

Learn what you need to do to be financially ready to buy your first house, what to expect when applying for a mortgage, and which government programs can help make home ownership more affordable.

Credit Scores and Reports: Understanding and Improving Your Score

Understand how credit scores and reports work to help you keep your finances healthy and achieve your financial goals, such as buying a new home, leasing a car, or paying off debt.

Debt Management

Learn to build a budget, explore different debt management strategies, and create a plan for reducing your debt and improving your credit score.

Identity Theft

Learn how identity thieves can steal your personal information, what's at risk when they do, and how to recognize common scams.

It's a Balancing Act: The Sandwich Generation

Members of the Sandwich Generation can learn how to help balance their own financial security and the demands of caring simultaneously for both children and aging parents.

Preparing for a Financial Emergency

Learn how to incorporate an emergency fund into your planning and how to adjust your budget to weather the unexpected.

Repaying Student Loan Debt

As a recent graduate, you may soon find yourself responsible for multiple expenses in addition to student loans. Learn guidelines for establishing a positive cash flow and explore student loan repayment plans.

Retirement: Planning for Your Future

Wherever you are in your retirement planning, it's not too late to develop or refine your savings strategy. Learn how to determine what you need to do to make sure you reach your retirement savings goals.



Mission
CISD™

their future
OUR
Mission

SUBJECT: Preliminary 2024-2025 Budget

PRESENTER: Joel Garcia, CPM, Deputy Superintendent for Business and Support Services

BACKGROUND INFORMATION

The Finance Division will present an overview of Mission CISD's financial status, covering fiscal years 2022-2023, 2023-2024, and preparations for 2024-2025.

ADMINISTRATIVE CONSIDERATIONS

N/A.

FUNDING SOURCE AND AMOUNT

N/A.

RECOMMENDATION

Presentation only; no formal recommendation required.

CONTACT PERSON (S)

Joel Garcia, CPM, Deputy Superintendent for Business and Support Services

SUBJECT: Renewal for Independent Financial Audit Services

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

Texas School Districts are required to be audited by an external firm annually. Auditing requirements for Texas public school districts are contained in the Texas Education Agency’s Financial Accountability System Resource Guide, which is the authoritative document adopted by reference as a rule of the State Board of Education, through Title 19, Texas Administrative Code, Section 109.41.

The District-wide audit will encompass the basic financial statements, combining statements and other schedules for the District for the fiscal year ending June 30, 2024. The audit is to be performed in accordance with generally accepted government auditing standards contained in the Texas Education Agency Financial Accountability System Resource Guide.

ADMINISTRATIVE CONSIDERATIONS

At the May 10, 2023, Regular Board Meeting, the Board of Trustees awarded Carr Riggs & Ingram, LLC a contract for one year (1) with the option to extend the contract for two additional one (1) year terms through fiscal year 2025, following satisfactory delivery of the services specified in the proposal and engagement letter.

This is the second year of the 3-year financial audit services contract.

FUNDING SOURCE AND AMOUNT

General Fund estimated \$64,500 to \$70,000

RECOMMENDATION

Approval of Contract Renewal for Independent Financial Audit Services

CONTACT PERSONS

Blanca I. Lopez, Executive Director for Business Operations
Dora Garcia, RTSBA, Director for Budget and Finance
Rebecca Magee, CPA, Internal Auditor



MASTER SERVICES AGREEMENT

We are pleased that you have chosen to engage Carr, Riggs & Ingram, L.L.C. (“CRI”, “we,” “our” or “us”) to provide certain accounting, advisory, assurance, consulting, tax, and/or related services.

This Master Services Agreement 1.0 (“MSA”), shall govern, throughout the entirety of our contractual relationship(s), including the provision of our services and deliverables as set forth in one or more Engagement Letters from CRI (the “services”).

CLIENT

“Client” (collectively referred to as “Client”, “you”, or “your”) for the purposes of this MSA, shall mean the party or parties specifically listed as the Client(s) on the applicable Engagement Letter. As examples, the Client might include (ONLY AS SPECIFICALLY IDENTIFIED OR LISTED IN THE ENGAGEMENT LETTER(S)):

- For Individual Client(s): you, your spouse (if filing jointly), your dependent children, other dependents, any grantor trusts for which you act as trustee, and any investment partnership or limited liability company if all of the ownership interests are owned by the foregoing persons; and
- For Business Client(s) (e.g. for-profit, not-for profit, or governmental entities; fiduciary clients, etc.): the primary business and any subsidiaries or controlled affiliates.

With respect to each Engagement Letter, our Client(s) for a particular engagement will include only those individuals and entities specifically identified and listed under the Client Acknowledgement section of an Engagement Letter. Neither this MSA nor any Engagement Letter will create any client relationship nor any service-related obligation between us and any natural person or entity not specifically listed or identified in an Engagement Letter.

AUTHORITY TO BIND

BY EXECUTING AN ENGAGEMENT LETTER THAT REFERENCES AND INCORPORATES THIS MSA, CLIENT ACCEPTS AND AGREES TO THE TERMS OF THIS MSA. ANY INDIVIDUAL EXECUTING OR ACCEPTING THIS MSA ON BEHALF OF ANY INDIVIDUAL, COMPANY, OR OTHER LEGAL ENTITY, REPRESENTS THAT THEY HAVE THE AUTHORITY TO BIND SUCH INDIVIDUAL, ENTITY, AND ITS AFFILIATES TO THESE TERMS AND CONDITIONS, WILL PROVIDE UPON REQUEST ANY INFORMATION OR DOCUMENTATION VERIFYING, IN CRI’S SOLE DISCRETION, SUCH AUTHORITY, IN WHICH CASE THE TERM “CLIENT” SHALL REFER TO EACH REPRESENTED INDIVIDUAL, ENTITY, OR AFFILIATES. IF THE EXECUTING INDIVIDUAL DOES NOT HAVE SUCH AUTHORITY, OR DOES NOT AGREE WITH THESE TERMS AND CONDITIONS, THEY MUST NOT EXECUTE OR ACCEPT THIS MSA AND MAY NOT USE THE SERVICES.

ENGAGEMENT LETTERS

All services to be performed by us must be described in an Engagement Letter executed by CRI and the Client(s). Each Engagement Letter will provide details on the nature of the work and any expected deliverable. Our services will be limited to the services specifically described in that Engagement Letter. Our agreement to perform services under any particular Engagement Letter does not obligate us to perform any future services under any additional Engagement Letters.

Engagement Letters are subject to the terms and conditions outlined in this MSA. Upon execution of an Engagement Letter, this MSA is incorporated into each Engagement Letter executed by the parties.

OUR RESPONSIBILITIES

We will perform the services detailed in the Engagement Letter(s) in accordance with applicable professional standards. Our responsibility is limited to the period(s) covered by the service(s) detailed in the Engagement Letter(s) and does not extend to any later periods for which we are not engaged to provide applicable services, unless evidenced by a separate Engagement Letter.

We are available to provide you with business advice, but we are not obligated to do so unless you specifically engage us to do so via an Engagement Letter for this purpose. The parties agree that Client will only rely on written, not oral, statements or advice from CRI. We believe written advice is necessary to avoid confusion and to make clear the specific nature and limitations of our advice. You should not rely on any advice unless it has received a full supervisory review and is provided by us in writing directly to you.

Unless otherwise stipulated in the Engagement Letter:

1. we will not perform any procedures designed to:
 - a. discover defalcations or other irregularities,
 - b. audit or otherwise verify the information you give us,
 - c. detect immaterial misstatements or violations of laws or government regulations;
2. our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within your entity or noncompliance with laws and regulations; and our services are not designed to provide assurance on internal control or to identify deficiencies in internal control.

We are not investment counselors or brokers. Our advice concerning a particular investment shall be limited to advising you with regard to any applicable tax ramifications of the investment. It shall not include advising you regarding the economic viability or consequences of the investment or whether or not you should make the investment. Our advice regarding any applicable tax ramifications of the investment shall be based on documents and information that you provide us regarding the investment. However, if you would like investment advice, we are happy to provide contact information for (a) qualified investment advisor(s).

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. Our services do not relieve you of your responsibilities.

CLIENT RESPONSIBILITIES

Our services will be conducted on the basis that you acknowledge and understand your responsibility for (as and if applicable):

- assuming all management responsibilities; overseeing any services we provide by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience;
- evaluating the adequacy and results of services (including non-attest services) performed by us; and accepting responsibility for the results of such services; designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial information that is free from material misstatement, whether due to fraud or error, including monitoring ongoing activities;
- the selection and application of accounting principles and framework;
- the preparation and fair presentation of the financial information in conformity with the applicable accounting framework;
- making drafts of financial information or financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers);
- timely providing us with:
 - 1) access to all information of which you are aware or have in your possession, custody, or control that is relevant to the services for which we are engaged, including but not limited to items such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters;
 - 2) additional information that we may request;
- unrestricted access to persons within the entity from whom we determine it necessary to perform our services;
- the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting you or your entity involving:
 - 1) management,
 - 2) employees who have significant roles in internal control, and
 - 3) others where the fraud could have a material effect on the financial information or financial statements;
- informing us of your knowledge of any allegations of fraud or suspected fraud affecting you or your entity received in communications from employees, former employees, regulators, or others;
- identifying and ensuring compliance with applicable laws and regulations;
- the safeguarding of assets, the proper recording of transactions in the book(s) of accounts; and the substantial completeness and accuracy of the financial records, and the full and accurate disclosure of all relevant facts to us.

You represent that the information you are supplying to us is accurate and complete to the best of your knowledge and that you have disclosed to us all relevant facts affecting our services.

USE OF FOREIGN AFFILIATES AND THIRD-PARTY SERVICE PROVIDERS

In performing our services to you, and so long as this MSA remains in effect, you agree and consent that we may (i) use affiliate and/or third-party service providers located both within, and outside, the United

States, and (ii) disclose and share your confidential information with these service providers. We maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. We also secure and require confidentiality agreements with these service providers to maintain the confidentiality of your information and take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. We remain responsible for the work provided by any such third-party service providers. By executing this MSA, and for so long as it remains in effect, you consent to the use of international service providers, including disclosure of your confidential financial information, if applicable, to our service providers located abroad.

RECORD RETENTION

We retain records in accordance with our record retention policy. We do not keep any of your original records, so we will return those to you upon the completion of the engagement. When records are returned to you, it is your responsibility to retain and protect the records for possible future use, including potential examination by governmental or regulatory agencies. You acknowledge and agree that upon the expiration of the applicable retention periods reflected within our record retention policy, available upon request, we are free to destroy our records related to the relevant or affected engagement(s).

REQUEST FOR DISCLOSURE

In the event that we are requested or required to disclose any confidential information by law, a subpoena or order issued by a court of competent jurisdiction, other governmental or regulatory authority, or professional standards (each, an "Order") or are requested or required to disclose any of the confidential information by a non-governmental third party ("Third-Party Demand"), we shall, where legally permissible and reasonably practicable, give you reasonable notice of the Order or Third-Party Demand so that you may seek a protective order or other appropriate remedy at your sole expense, or waive our compliance with the applicable confidentiality provisions of this MSA. In the event you direct us not to make the disclosure, you agree to defend, reimburse, and hold us harmless from any costs or expenses incurred in defending the privilege, including, by way of illustration only, our attorney's fees, court costs, outside adviser's costs, out-of-pocket expenses of any kind, or penalties or fines imposed as a result of your asserting the privilege or your direction to us to assert the privilege; provided, however, we retain the sole discretion, after consultation with our legal counsel, to determine whether or not, and to what extent, to comply with or otherwise address any Order or Third-Party Demand.

DATA SECURITY

In the interest of facilitating our services to you, we may send data over the Internet, securely store electronic data via computer software applications hosted remotely on the Internet or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to you may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as, but not limited to, providers of tax return preparation software. In using these data communication and storage methods, we employ measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require our third-party vendors to do the same.

You recognize and accept that we have no control over, and shall not be responsible for, the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this relationship.

To enhance our services to you, we will use a combination of remote access, secure file transfer, virtual private network, other collaborative virtual workspaces, or other online tools or environments. Access through any combination of these tools allows for on-demand and/or real-time collaboration across geographic boundaries and time zones and allows the parties hereto to share data, engagement information, knowledge, and deliverables in a protected environment. In order to use certain of these tools and in addition to execution of this MSA or any related Engagement Letter(s), you may be required to execute a separate client acknowledgement or agreement and agree to be bound by the terms, conditions, and limitations of such agreement. You agree that we have no responsibility for the activities of third-party vendors supplying these tools and agree to indemnify and hold us harmless with respect to any and all claims arising from or related to the operation of these tools. While we may back up your files to facilitate our services, you are solely responsible for the backup of your files and records; therefore, we recommend that you also maintain your own backup files of these records. In the event you suffer a loss of any files or records due to accident, inadvertent mistake, or force majeure, copies of which you have provided to us pursuant to this MSA or any related Engagement Letter(s), we shall not be responsible or obligated to provide you a copy of any such file or record which we may retain in our possession.

LIMITATION OF LIABILITY

EXCEPT AS PROVIDED IN THIS MSA, WE SHALL NOT BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, SPECIAL, PUNITIVE, OR ANCILLARY DAMAGES OF ANY KIND ALLEGED AS A RESULT OF ANY CAUSE OF ACTION ARISING FROM OR IN ANY WAY RELATED TO THIS MSA (WHICH INCLUDES, FOR CLARIFICATION, ALL RELEVANT AND AFFECTED ENGAGEMENT LETTER(S)), WHETHER FOR BREACH OF CONTRACT, TORT, OR OTHERWISE. UNLESS OTHERWISE STATED IN THIS AGREEMENT, THE PARTIES AGREE THAT OUR TOTAL CUMULATIVE LIABILITY (INCLUDING OUR EMPLOYEES, DIRECTORS, OFFICERS, OR AGENTS), SHALL NOT EXCEED THE AMOUNT OF FEES EARNED BY US RELATED TO THE RELEVANT SERVICE(S) (AS SPECIFIED IN THE AFFECTED ENGAGEMENT LETTER(S)) DURING THE TWELVE MONTHS PRECEDING THE EVENT GIVING RISE TO THE CLAIM, AS SUCH AMOUNT SHALL SERVE AS A REASONABLE PROSPECTIVE ESTIMATE OF ANY DAMAGES WHICH YOU MAY SUFFER THROUGH ANY BREACH BY US OF THE TERMS OF THIS MSA, AS SUCH DAMAGES MAY BE SPECULATIVE OR IMPOSSIBLE TO CALCULATE. IF THERE ARE UNPAID FEES OWED TO US, THIS CUMULATIVE LIABILITY WILL BE REDUCED BY THE VALUE OF THE UNPAID FEES WITH NO ADDITIONAL INTEREST OR CHARGES, AS WE RETAIN THE RIGHT TO OFFSET ANY SUMS CLAIMED AS DUE AND OWED BY YOU, BY ANY SUMS TO WHICH WE ARE LEGALLY ENTITLED. THIS LIMITATION SHALL APPLY WHETHER OR NOT FURTHER DAMAGES ARE FORESEEABLE, OR WHETHER EITHER PARTY (OR ITS EMPLOYEES, AGENTS, OFFICERS, OR DIRECTORS) HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CLIENT(S) AGREE TO DEFEND, INDEMNIFY, AND HOLD CRI HARMLESS AGAINST ALL CLAIMS OF ANY KIND ARISING FROM IMPROPER THIRD-PARTY DISCLOSURE OF CRI REPORTS OR WORK PRODUCT.

GOVERNING LAW AND VENUE

This MSA and any underlying Engagement Letter(s), including but not limited to, any act or omission of CRI pursuant to the MSA and/or any work by CRI shall be governed by the laws of the State of Texas, without reference to any conflict of laws rules or principles. Any claim, civil action, or legal proceeding arising out of or in any way relating to this MSA or any underlying Engagement Letter(s), any act or omission of CRI pursuant to the MSA, and/or any other agreement(s) with CRI, must be brought in a state court having jurisdiction in Hidalgo County, Texas, and each party irrevocably submits to the jurisdiction and venue of any such court in any such action or proceeding and agrees to waive any defenses or objections to venue and jurisdiction within Hidalgo County, Texas, including *forum non conveniens*.

TERMINATION

The MSA shall continue in full force and effect until terminated in accordance with this section. We have the right and sole discretion to terminate and withdraw from this MSA immediately upon written notice to you for any reason including, but not limited to, if you do not provide us with requested information in a timely manner, refuse to cooperate with our reasonable requests, or misrepresent any facts. Withdrawal or termination of this MSA constitutes withdrawal and termination from any and all related Engagement Letter(s).

We also have the right and sole discretion to withdraw for any reason from any specific engagement covered by an Engagement Letter immediately upon written notice to you. Our withdrawal will release us from any obligation to complete the services covered by that Engagement Letter and will constitute completion of that engagement. You agree to compensate us for our time and out-of-pocket expenses through the date of any termination and withdrawal of this MSA or any Engagement Letter(s). Either party may terminate this agreement upon 60 days' written notice to the other party.

DISCLOSURE TO AFFILIATES

You consent to us using your financial, tax, and personal information to send to you by any medium: firm newsletters, surveys, press releases, invitations to our seminars, information regarding related services from affiliated companies and/or portfolio companies, and any other communication sent to some or all of our clients. You also consent to us sharing your financial, tax, and personal or confidential information with our affiliated companies and/or portfolio companies. This consent is not conditioned upon our providing services to you.

CORPORATE TRANSPARENCY ACT/BENEFICIAL OWNERSHIP INFORMATION REPORTING

Assisting you with your compliance with the Corporate Transparency Act ("CTA"), including beneficial ownership information ("BOI") reporting, is not within the scope of this MSA. You have sole responsibility for your compliance with the CTA, including its BOI reporting requirements and the collection of relevant ownership information. We shall have no liability resulting from your failure to comply with CTA. Information regarding the BOI reporting requirements can be found at <https://www.fincen.gov/boi>. Consider consulting with legal counsel if you have questions regarding the applicability of the CTA's reporting requirements and issues surrounding the collection of relevant ownership information.

SEVERABILITY

If any provision of this MSA or any underlying Engagement Letter(s) is found by any court to be void or otherwise unenforceable, the remainder of this MSA and any underlying Engagement Letter(s) will remain valid and enforceable as though such void or unenforceable provision were absent upon the date of its execution.

COUNTERPARTS

This MSA may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument and shall become a binding agreement when one or more of the counterparts have been signed by each of the parties and delivered to the other party. Signatures provided by facsimile or electronically shall be valid and binding.

MODIFICATION

This MSA may be amended, modified, or supplemented only by written agreement executed by all parties. In the event of a conflict between the terms of this MSA and any Engagement Letter(s), the terms of this MSA shall supersede, unless the applicable Engagement Letter(s) specifically states otherwise and references this MSA.

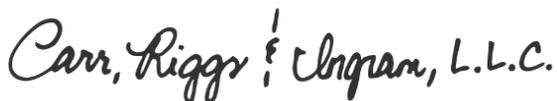
ENTIRE AGREEMENT

This Agreement, including all Engagement Letter(s) and all attachments, schedules, and exhibits hereto or thereto, all of which are incorporated herein by reference, constitutes the full and complete agreement between the parties concerning the subject matter hereof and supersedes all prior and contemporaneous understandings and writings with respect thereto. No additional terms contained in any purchase order, order acknowledgement, confirmation, delivery acknowledgement, similar document, other correspondence, or written or oral communication between the parties will be valid and such additional or conflicting terms are deemed rejected by the parties.

CLIENT ACKNOWLEDGEMENT(S)

If you acknowledge and agree with the terms of our agreement as described in this MSA, please indicate by executing.

Very truly yours,

A handwritten signature in black ink that reads "Carr, Riggs & Ingram, L.L.C." The signature is written in a cursive, flowing style.

CARR, RIGGS & INGRAM, L.L.C.

Signature

Roy Vela, Board of Trustees - President

<signature>

<sign date>

Signature

Dr. Carol G. Perez, Superintendent of Schools

<signature>

<sign date>

Signature

Joel Garcia, Assistant Superintendent for Finance

<signature>

<sign date>

Authorized Signer(s)



To Management and Those Charged with Governance
of Mission Consolidated Independent School District

This Engagement Letter and its attachments, if any, are governed by the Master Services Agreement 1.0 ("MSA") between Carr, Riggs & Ingram, L.L.C. ("CRI", "we", "us", or "our") and the Client; the terms of which are hereby incorporated into this Engagement Letter by reference. By executing this Engagement Letter, the parties agree to and intend to be bound by the terms of the MSA.

This Engagement Letter confirms and specifies the terms of our engagement and clarifies the nature and extent of the services we will provide for Mission Consolidated Independent School District ("Client", "Entity", "you", or "your") as of and for the year ended June 30, 2024 (the "Selected Period(s)").

SCOPE AND OBJECTIVES

We will audit the financial statements and the disclosures, which collectively comprise the basic financial statement(s) of the Entity for the Selected Period(s) ended for the following: governmental activities, each major fund, aggregate remaining fund information and the related disclosures to the financial statements, otherwise known as the notes to the financial statements (collectively, the "Financial Statements").

The Financial Statements are prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP") (the "Selected Basis").

We will perform an audit engagement with respect to the Financial Statements of the Entity. As and if applicable and indicated in the following paragraphs, we will also perform the appropriate procedures related to either supplementary information ("Supplementary Information") and/or required supplementary information ("RSI").

The objectives of our audit are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your Financial Statements are fairly presented, in all material respects, in conformity with the Selected Basis and report on the fairness of the Supplementary Information referred to below when considered in relation to the Financial Statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States ("GAGAS") will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error

and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the Financial Statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the Financial Statements in accordance with GAGAS.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance").

The Selected Basis provides for certain RSI, such as management's discussion and analysis ("MD&A"), to supplement Entity's Financial Statements. Such information, although not a part of the Financial Statements, is required by the Governmental Accounting Standards Board ("GASB") who considers it to be an essential part of the financial reporting for placing the Financial Statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Entity's RSI in accordance with GAAS. These limited procedures will consist of inquires of management regarding methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the Financial Statements, and other knowledge we obtained during our audit of the Financial Statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. This RSI is required by the Selected Basis and will be subjected to certain limited procedures, but will not be audited: MD&A, General Fund-Budgetary Comparison Schedule, Required Pension Supplementary Information, and Required Other Postemployment Benefit Supplementary Information, and Notes to Required Supplementary Information.

We have also been engaged to report on Supplementary Information other than RSI that accompanies the Entity's Financial Statements. We will subject the following Supplementary Information to the auditing procedures applied in our audit of the Financial Statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the Financial Statements or to the Financial Statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the Financial Statements as a whole in a separate written report accompanying our auditor's report on the Financial Statements or in a report combined with our auditor's report on the Financial Statements: Combining Schedules, Other Supplementary Information as required by the Texas Education Agency, Schedule of Expenditures of Federal Awards, and Schedule of Required Responses to Selected School FIRST Indicators.

In connection with our audit of the Financial Statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic Financial Statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information

exists, we are required to describe it in our report. Other information will include: the Introductory Section and Statistical Section.

OUR RESPONSIBILITIES

We will conduct our audit in accordance with GAAS and GAGAS. We will also conduct our audit in accordance with the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance. We will include tests of your accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and GAGAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the Financial Statements and determine whether the Financial Statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Entity or to acts by management or employees acting on behalf of the Entity. Because the determination of waste and abuse is subjective, GAGAS do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and GAGAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the Financial Statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the Financial Statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the Financial Statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the Financial Statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to GAGAS. The risk of not detecting a material

misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards and the Uniform Guidance.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls and improper revenue recognition due to fraud.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Entity's ability to continue as a going concern for a reasonable period of time.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the Financial Statements are free of material misstatement, we will perform tests of the Entity's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to GAGAS.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Entity's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Our audit does not relieve you of your responsibilities.

OTHER SERVICES

We will perform the following non-attest services for the Entity, based upon information provided by you and in accordance with professional standards:

- Assist management in preparing the Financial Statements

- Assist management in preparing Other Information (Texas Education Agency required Audit Data File).

These non-audit services do not constitute an audit under GAGAS and such services will not be conducted in accordance with GAGAS.

You agree to assume all management responsibilities for these non-attest services and any other non-attest services we provide; oversee the services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

The non-attest services, if any, are limited to those previously defined in this letter, or as identified in a separate Engagement Letter. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

CLIENT RESPONSIBILITIES

In addition to your responsibilities identified in the MSA, our engagement will be conducted on the basis that you acknowledge and understand your responsibility for:

- designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of Financial Statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met
- following laws and regulations
- ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements
- ensuring that management and financial information is reliable and properly reported
- implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements
- the selection and application of accounting principles; for the preparation and fair presentation of the Financial Statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the Selected Basis, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements)
- identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information
- the preparation and fair presentation of the Financial Statements in conformity with the Selected Basis

- making drafts of Financial Statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers)
- providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the Financial Statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Entity from whom we determine it necessary to obtain audit evidence (4) if applicable, you will provide us with the final version of all documents comprising the annual report which includes other information, prior to the date of our auditor's report. If the final version of these documents are not available prior to the date of our auditor's report, they will be provided as soon as practical and the Entity will not issue the annual report prior to providing them to the auditor (5) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance
- required written representations from you about the Financial Statements and related matters, at the conclusion of our audit
- required written representations that (1) you are responsible for presentation of the Supplementary Information in accordance with GAAP; (2) you believe the Supplementary Information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Supplementary Information.
- required written representations from you about compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and GAGAS, at the conclusion of our audit
- required written representations from you about compliance with schedule of expenditures of federal awards and federal award programs, at the conclusion of our audit
- adjusting the Financial Statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the Financial Statements taken as a whole
- the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the Financial Statements
- informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors,

regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants

- identifying and ensuring that the government complies with applicable contracts, agreements, and grants
- taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report
- evaluating and monitoring noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; taking prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly following up and taking corrective action on reported audit findings; and preparing a summary schedule of prior audit findings and a separate corrective action plan
- identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance
- agreeing to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards
- agreeing to make the audited Financial Statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon
- acknowledging to us in the written representation letter that: (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards
- preparation of the Supplementary Information, as applicable, in conformity with the Selected Basis. You agree to include our report on the Supplementary Information in any document that contains, and indicates that we have reported on, the Supplementary Information and to include the audited Financial Statements with any presentation of the Supplementary Information that includes our report thereon
- if publishing Financial Statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document

- disclosing the date through which subsequent events have been evaluated and whether that date is the date the Financial Statements were issued or were available to be issued
- informing the engagement partner before entering into any substantive employment discussions with any of our personnel, to ensure our independence is not impaired under the AICPA Code of Professional Conduct
- establishing and maintaining a process for tracking the status of audit findings and recommendations
- identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies
- providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information

ENGAGEMENT ADMINISTRATION

Esmeralda Yniguez, CPA is the engagement partner and is responsible for supervising the engagement and signing the report(s) or authorizing another individual to sign it (them).

We understand that your employees will prepare all confirmations and schedules we request and will locate any documents selected by us for testing. A request list of information we expect to need for our audit will be provided to you. Your prompt attention to and timely return of the requested items will significantly contribute to the efficiency of our audit process.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including Financial Statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Entity; however, management is responsible for distribution of the reports and the Financial Statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In accordance with certain regulations, we, as your auditors, are required to make the following commitments:

- The audit documentation for this engagement is the property of CRI and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators, federal or state agencies, governmental agencies, etc. ("regulators" or "agencies") pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of CRI personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these regulators or agencies. These regulators or agencies may intend, or decide, to distribute the copies or information contained therein to others.
- We will file a copy of our most recent peer review report with any applicable regulators or agencies.
- As appropriate, we will meet with those charged with governance before the audit report(s) are filed with any required regulators or agencies.

The information that we obtain in auditing is confidential, as required by the AICPA Code of Professional Conduct. Therefore, your acceptance of this Engagement Letter will serve as your advance consent to our compliance with above commitments.

REPORTING

As part of our engagement, we will issue a written report upon completion of our audit of the Entity's Financial Statements. Our report will be addressed to management, those charged with governance, or both, as appropriate, of the Entity. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance.

We will also provide a report (that does not include an opinion) on internal control related to the Financial Statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the Financial Statements as required by GAGAS. The report on internal control and on compliance and other matters will state: (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with GAGAS in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. The report(s) will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we

will communicate to management and those charged with governance that an audit in accordance with GAAS and the standards for financial audits contained in GAGAS may not satisfy the relevant legal, regulatory, or contractual requirements.

TERMINATION

If for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We reserve the right and sole discretion to withdraw for any reason from this engagement immediately upon written notice to you. Our withdrawal will release us from any obligation to complete the services covered by this Engagement Letter and will constitute completion of this engagement.

Our engagement with you will terminate upon the earlier of our delivery of your report or withdrawal. In either case, you agree to compensate us for our services, fees, and costs to the date of withdrawal.

CORPORATE TRANSPARENCY ACT/BENEFICIAL OWNERSHIP INFORMATION REPORTING

Assisting you with your compliance with the Corporate Transparency Act (“CTA”), including beneficial ownership information (“BOI”) reporting, is not within the scope of this engagement. You have sole responsibility for your compliance with the CTA, including its BOI reporting requirements and the collection of relevant ownership information. We shall have no liability resulting from your failure to comply with CTA. Information regarding the BOI reporting requirements can be found at <https://www.fincen.gov/boi>. Consider consulting with legal counsel if you have questions regarding the applicability of the CTA’s reporting requirements and issues surrounding the collection of relevant ownership information.

OUR FEES

We estimate that our fees for these services will range from \$64,500 to \$70,500 (with up to two federal award programs).

We will also charge you for applicable out-of-pocket expenses incurred in the course of our engagement, including, but not limited to: technology costs, travel expenses (meals, lodging, transportation, etc.), third party technical resources, administrative costs (courier services, report preparation, copying), and any other direct engagement expenses. We may also charge a fee for applications, subscriptions, hosting, or technology we utilize in providing services to you.

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

CLIENT ACKNOWLEDGEMENT(S)

If you acknowledge and agree with the terms of our agreement as described in this Engagement Letter, please indicate by executing.

Very truly yours,

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, L.L.C.

Signature
Roy Vela, Board of Trustees - President

<signature>

<sign date>

Signature
Dr. Carol G. Perez, Superintendent of Schools

<signature>

<sign date>

Signature
Joel Garcia, Assistant Superintendent for Finance

<signature>

<sign date>

Authorized Signer(s)

SUBJECT: Vape Detectors and Software #OMNIA

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

This contract intends to provide a method to procure Vape Detectors and Software to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The purchase will be made using an Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031(a)(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- 1. Number of responses received: 3
- 2. Number of vendors awarded: 1

FUNDING SOURCE AND AMOUNT

Respective department budget

Estimated \$82,471

RECOMMENDATION

Administration recommends awarding the contract to School Specialty.

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Martin Castaneda, Director of Safety & Security/ Emergency Mgmt
Anabel Garza, Coordinator for Purchasing

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
QUOTE TABULATION FORM**

DATE: 03/24/2024

REQ NO.

DEPARTMENT/CAMPUS: Safety and Security Dept

VENDOR NAME:		School Speciality					ACP CreativIT					Telepro				
		Contact Name:		Phone #			Contact Name:		Phone #			Contact Name:		Phone #		
		Tatiana Martinez		888-388-3224			Hank Montgomery		847-3611596			Norma Barreda		956-777-8919		
Qty	Detailed Desc. - color, size, etc.	Page No.	Quoted Price	Sub-total	Disc. %	Total	Page No.	Quoted Price	Sub-total	Disc. %	Total	Page No.	Quoted Price	Sub-total	Disc. %	Total
40	Air Safety - HALO 3C IOT Smart Sensor		1,166.81	46,672.40		46,672.40		1,195.00	47,800.00		47,800.00		1,306.83	52,273.20		52,273.20
1	Air Safety - HALO Cloud Service One Time Setup		593.75	593.75		593.75			0.00		0.00			0.00		0.00
112	Air Safety - HALO Cloud Service Renewal Plan		311.69	34,909.28		34,909.28		380.00	42,560.00		42,560.00		361.37	40,473.44		40,473.44
1	Air Safety - HALO Training Remote End User Per HR.		295.00	295.00		295.00			0.00		0.00			0.00		0.00
1	HALO BASE License Fee Per EU			0.00		0.00		595.00	595.00		595.00			0.00		0.00
9	Category 63 UTP Wire Blue Plenum Rated Cable			0.00		0.00			0.00		0.00		516.60	4,649.40		4,649.40
80	Category 6E Information Outlet			0.00		0.00			0.00		0.00		7.10	568.00		568.00
40	Single Port Surface Mount Box			0.00		0.00			0.00		0.00		4.20	168.00		168.00
40	Category 6E PACTH Cords 7 ft White			0.00		0.00			0.00		0.00		14.00	560.00		560.00
40	Category 6E PACTH Cords 15 ft White			0.00		0.00			0.00		0.00		18.20	728.00		728.00
5	CAT 6 48 Port Patch Panel Modular			0.00		0.00			0.00		0.00		\$138.60	693.00		693.00
250	3/4" J-Hook Wall Mounted			0.00		0.00			0.00		0.00		2.31	577.50		577.50
66	Labor (2 techs)			0.00		0.00			0.00		0.00		150.00	9,900.00		9,900.00
GRAND TOTAL						82,470.43					90,955.00					110,590.54

If not using lowest vendor, please explain why:

School Speciality

Principal or Administrator Signature:

Martin V. Castaneda
Martin V. Castaneda (Mar 27, 2024 11:34 CDT)

Date:

Mar 27, 2024

Purchasing Department Signature (20K<):

Anabel Garza

Date:

3/27/24

QUOTE	
SSL Quote Number: Q-438242	
Status: Approved	
Quote Name: 3C	
Currency: USD	
Created Date: 02-27-2024	
Expiration Date: 03-28-2024	
Customer Number: 272857	
Requestor Name: Martin Castañeda	
mvcast59@mcisd.org	
9563108703	
Lift Gate Truck Required: <input type="checkbox"/>	
Inside Delivery: <input type="checkbox"/>	
Customer Program: OMNIA	

To place an order using this quote, contact:
 Phone 888-388-3224
 Email orders@schoolspecialty.com



Sales Rep Name: Tatiana Martinez
Sales Rep Email: tatiana.martinez@schoolspecialty.com
Sales Rep Phone:
Bill To: MISSION CONS INDPNDNT SCHL DIST 1201 BRYCE DR MISSION, TX 78572-4311
Ship To: MISSION CONS INDPNDNT SCHL DIST 1201 BRYCE DR MISSION, TX 78572-4311
Notes:

Quantity	SSL Item	Customer Item #	Pack Size	Item Description	List Price	Your Price	Extended Price
40	2125435		Each	AIR SAFETY - HALO 3C IOT SMART SENSOR	\$2,195.95	\$1,166.81	\$46,672.40
1	2088667		Each	AIR SAFETY - HALO CLOUD SERVICE ONE TIME SET UP AFTER A HALO MONITOR IS PURCHASED	\$1,165.95	\$593.75	\$593.75
112	2088669		Each	AIR SAFETY - HALO CLOUD SERVICE RENEWAL PLAN 3 YEAR SERVICE PLAN AFTER A HALO MONITOR IS PURCHASED	\$1,020.95	\$311.69	\$34,909.28
1	2103530		Each	AIR SAFETY - HALO TRAINING REMOTE END USER TRAINING PER HOUR	\$614.95	\$295.00	\$295.00

Subtotal	\$82,470.43
Estimated Taxes	\$0.00
Shipping & Handling	\$0.00
Total	\$82,470.43

Accept this quote by sending back your purchase order number or signing it electronically. For orders over \$5,000.00, please submit a hard copy of your Purchase Order.

Prices subject to change until all finish selections have been completed. Order will not be placed until all finish options are selected.

851 Commerce Court
 Buffalo Grove, IL 60089
 www.acpcreativit.com
 (847) 361-1596



HALO-3C Elementary + HALO Cloud All

Bill To:

Mission CISD

Martin Castaneda
 1201 Bryce Drive
 Mission, TX 78572
 (956) 323-8960
 MVMCAST59@mcisd.org

Ship To:

Mission CISD

Martin Castaneda
 1201 Bryce Drive
 Mission, TX 78572
 (956) 323-8960
 MVMCAST59@mcisd.org

Quote Information:

Quote #: 027621

Version: 1
 Delivery Date: 02/23/2024
 Expiration Date: 03/29/2024

Sales Rep:

Hank Montgomery
 hmontgomery@arlingtoncp.com

Hardware

Product Details	Qty	MSRP	Price	Ext. Price
HALO-3C IPVideo Corporation HALO-3C Smart Sensor-Calibrated 40 - HALO-3C Elementary	40	\$1,495.00	\$1,195.00	\$47,800.00
HALO-CLOUD-3YR HALO-CLOUD-3YR	112	\$430.20	\$380.00	\$42,560.00
HALO-LIC HALO BASE LICENSE FEE PER EU -BASE One-time fee for base license and setup of cloud instance.	1	\$595.00	\$595.00	\$595.00
TIPS TIPS Contract #230305 Vaping Sensors Contract 230305	1	\$0.00	\$0.00	\$0.00

Subtotal: **\$90,955.00**

Total: **\$90,955.00**

IMPORTANT: Any legal document should refer to us as ACP CreativIT, LLC.

Additionally, all deliveries, especially LFD (Large Format Displays)/TV's, need to be opened, turned on and inspected thoroughly for concealed damage within 5 days of receipt to ensure full value replacement.

Orders converted from this quote, as authorized by the customer, acknowledges the customer has read our Return Policies and Conditions located on the Company Info page of the ACP CreativIT website www.acpcreativit.com

Please note: Quotes do not reflect tax. Shipping, handling, and other fees may apply. Contact your Account Executive with any questions. We reserve the right to cancel orders arising from pricing or other errors.



Telepro Communications
 12005 N Bryan Rd.
 Mission, TX 78573

QUOTE

QUOTE #:	TPCQ1954-01
DATE:	Feb 29, 2024

TIPS Contract# 230105

Prepared For:

Mission CISD
 Noe Pena
 npena@mcisd.org
 Mission
 United States

Your Telepro Team:

Norma Barreda
Account Executive
 Norma.Barreda@teleprocommunications.com

Noe Tamez
Project Estimator
 noe@teleprocommunications.com

Payment Terms	Valid Through
NET 30	Mar 30, 2024

Thank you for the opportunity to provide this quote. Please let us know if you have any questions.

Scope of Work:

- (40) DROPS - CATEGORY 6E COMMSCOPE CABLING SOLUTION FOR WAPS
- INCLUDES TERMINATIONS, JACKS, FACEPLATES, PATCH CORDS, AND PATCH PANELS
- INCLUDES INSTALLATION, TESTING, AND CERTIFICATION
- (40) INCLUDES INSTALLATION OF VAPE SENSORS
- INCLUDES PROGRAMMING OF SENSORS

Part Number	Description	Qty	Unit Price	Ext. Price
UN874043014/10	CATEGORY 6E UTP WIRE BLUE PLENUM RATED CABLE	9	\$516.60	\$4,649.40
UNJ10G-BL	CATEGORY 6E INFORMATION OUTLET BLUE	80	\$7.10	\$568.00
M12L-261	SINGLE PORT SURFACE MOUNT BOX	40	\$4.20	\$168.00
C0199K2-01F007	CATEGORY 6E PACTH CORDS 7' FT WHITE	40	\$14.00	\$560.00
C0199K2-01F015	CATEGORY 6E PACTH CORDS 15 FOOT WHITE	40	\$18.20	\$728.00
UNP-6-DM-2U-48	CAT 6 48 PORT PATCH PANEL MODULAR	5	\$138.60	\$693.00
CJ12	3/4" J-HOOK WALL MOUNTED	250	\$2.31	\$577.50
3C	VAPE SENSORS	40	\$1,306.83	\$52,273.20
HALO-LIC-3YR	3 YR LICENSES	112	\$361.37	\$40,473.44

Part Number	Description	Qty	Unit Price	Ext. Price
	LABOR (2TECHS)	66	\$150.00	\$9,900.00

EXCLUDING THE FOLLOWING:

1. ELECTRICAL WORK, 120 VAC CONNECTIONS, BACK BOXES, CONDUIT WORK, CONDUIT, MOLDING AND CONDUIT BETWEEN FIRE WALLS OR BUILDINGS, AND SLEEVES
2. ANY ADDITIONAL WORK NOT INCLUDED; IF REQUIRED BY CONTRACTOR.
3. MAN LIFT TO BE PROVIDED BY CONTRACTOR AS NEEDED.
4. PLYWOOD BOARDS AND FIRE-RETARDANT PAINT BY GC.
5. BET (BUILDING ENTRANCE TERMINATORS) FOR UTILITY LINES
6. FIRE STOP SYSTEMS FOR ELECTRICAL PENETRATIONS.
7. PATCHING / CUTTING ON EXISTING SURFACES
8. ANY PAINTING TO BE COMPLETED BY OTHERS.
9. ANY FIRESTOP SLEEVES
10. ANY OVERTIME WORK THAT EXCEEDS MONDAY THRU FIRDAY, 8AM TO 5PM

Prices are firm for 30 days from quote, with exception of Copper and other Volatile Commodities.

To place an order, please reach out to Noe Tamez at
Noe@Teleprocommunications.com

SubTotal	\$110,590.54
Tax	\$0.00
Shipping	\$0.00
TOTAL	\$110,590.54

SUBJECT: Election Services Contract for the May 4, 2024, Mission CISD Board of Trustees Election with the Hidalgo County Elections Administrator

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

The Texas Secretary of State has designated Saturday, May 4, 2024, as the Uniform Election Date for the MCISD Board of Trustee Election. According to Section 31.092(a) of the Texas Election Code, the Hidalgo County Elections Administrator is authorized to engage in a contract with the Mission Consolidated Independent School District to administer election services for the Board of Trustees Election scheduled for May 4, 2024.

On March 23, 2024, the Hidalgo County Elections Division submitted the contract along with a cost estimate for the full-service contract. The provided estimate amounts to \$82,023.36 and is calculated based on an assumed 100% voter turnout. Following the election, an invoice reflecting the actual costs will be submitted to the District.

FUNDING SOURCE

Local Funds – \$82,023.36

CONSIDERATION

We are requesting approval of the Election Services Contract for the May 4, 2024, Mission CISD Board of Trustees Election with the Hidalgo County Elections Administrator.

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Sylvia Cruz, Director for Employee Benefits and Risk Management

WHEREAS, pursuant to Section 43.007(e), each countywide/districtwide polling place must allow a voter to vote in the same elections in which the voter would be entitled to vote in the county election precinct in which the voter resides; and

WHEREAS, ELECTIONS ADMINISTRATOR has provided costs for election services to be rendered by ELECTIONS ADMINISTRATOR'S office pursuant to the terms of this Contract, which costs are set out in Article VI hereof; and

NOW, THEREFORE, the COUNTY, through the ELECTIONS ADMINISTRATOR, and the ENTITY for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, do hereby agree to hold contract, covenant and agree as follows:

ARTICLE I PURPOSE

- 1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the ENTITY for its election to be held on **MAY 4, 2024**, and any runoff, if applicable.
- 1.02 If applicable, acknowledgement of Shared Polling Places. The ENTITY acknowledges that the ELECTIONS ADMINISTRATOR, as the County's Contracting Officer in accordance with Section 31.092 of the Texas Election Code, may enter into similar Election Services Contracts with any other entity in the same county that may be running their election concurrently. In such event, the ENTITY agrees to share common polling places with the other entities. It is not the intent of this paragraph to establish a joint election, but rather to share services, equipment, and the costs when it is appropriate, efficient, and economical to do so.

ARTICLE II SERVICES

- 2.01. The COUNTY, through the ELECTIONS ADMINISTRATOR, agrees to provide to the ENTITY the following:
 - (A) Procure, provide, code and distribute Hart Hybrid voting systems, election equipment and transport equipment to and from the polling locations, including Early Voting and Election Day polling locations, for the ENTITY;
 - (B) Prepare and provide Hart Hybrid training for election workers;
 - (C) Prepare and provide Logic and Accuracy testing on ENTITY's election ballot for every Hart Hybrid voting machines to be utilized by ENTITY during Early Voting and Election Day;
 - (D) Procure, provide, prepare and code Electronic Poll Book(s) per polling locations with the Voter Registration Database. To include laptop(s), training for poll book,

insurance, and delivery fee, as well as supplies such as, but not limited to labels and printer;

- (E) Provide and prepare all mail-in ballot supplies, including applications, paper ballots, envelopes and postage;
- (F) Provide training for Judges/Clerks;
- (G) Procure, provide, prepare, and distribute all necessary election supplies, including:
 - 1. Ballots (print and distribution only);
 - 2. Election kits and election paperwork;
 - 3. Ballot boxes and voting booths;
- (H) Provide cages and covers, cage kit, to include, but not limited to surge protectors, tape, printer, headphones and scanner as well as supplies such as bags, aprons, clipboards, pens, pencils, rulers, magnifiers, inkpads, screen cloths, sanitizers and badges;
- (I) Prepare Writ of Election to election officers and notice of appointment to Presiding judges, and notify the election judges of the date, time and place of the election as required by law.
- (J) Prepare, distribute, and publish joint notice of election as required by Texas Election Code Section 4.003(a)(1) and Early Voting and Election Day schedules;
- (K) Notice will also be posted on the Hidalgo County elections website as per Texas Election Code Section 4.008.
- (L) Procure and pay election judges and clerks for Early Voting and districtwide Election Day voting;
- (M) Provide general supervision during the contracted Election period. Advisory services in connection with the decisions to be made and the actions to be taken by the ENTITY may be provided on an as needed basis;
- (N) Procure and pay Ballot Board members;
- (O) Provide information for election officers;
- (P) Provide such incidental related services as may be necessary to conduct the election;
- (Q) Serve as the Early Voting Clerk;
- (R) Establish a Central Counting Station for the purpose of tabulating ballots; and
- (S) Tabulate election results in preparation for ENTITY's canvassing.
- (T) Preserve locked ballot boxes containing voted ballots securely in a locked room for 60 days as required by Texas Election Code Section 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty-two month preservation period.

- (U) The ELECTIONS ADMINISTRATOR shall be the agent of the ENTITY for the purposes of contracting with third parties with respect to the election expenses within the scope of the County Elections Administrator's duties;
- (V) The COUNTY shall file copies of this Contract with the County Treasurer and the County Auditor;
- (W) In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ELECTIONS ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received;
- (X) If applicable, the COUNTY agrees to provide the election services described herein for a Runoff election.
 - i. The County may combine polling locations in accordance with section 42.0051 of the Election Code, in order to properly supervise and conduct a Runoff election.
 - ii. If a Runoff election is required, the ENTITY hereby agrees to the combining of polling locations, in accordance with section 42.0051 of the Election Code.
 - iii. The COUNTY, through the ELECTIONS ADMINISTRATOR, agrees to provide to the ENTITY the costs for any Runoff Election services to be rendered by the ELECTIONS ADMINISTRATOR'S office pursuant to the terms of this Contract as soon as practicable, once a Runoff is determined necessary.
 - iv. In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ELECTIONS ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received regarding the Runoff.
- (Y) Provide signage to be placed at each polling location that shows Texas Penal Code Section 46.03(a)(2) as it relates to prohibiting firearms on the premises of a polling place;

2.02 The ENTITY shall be responsible for performing the following:

- (A) Payment of all necessary election supplies as required by the COUNTY, including but not limited to ballots, election kits, mail-in ballot supplies, laptop rental, labels and combination forms;
- (B) Pay the proportionate cost of judges and election workers for hourly pay submitted by the County Elections Administrator at the rate of \$14.00 per hour for Election Judges and \$12.00 per hour for Alternate Judges and Early Voting Clerks for both Early Voting and Election Day and pay the proportionate cost for training of Judges and Clerks at the rate of \$10.00 per hour per person.

- (C) Reimburse the COUNTY for the cost for liability insurance coverage for election workers employed for both Early Voting and Election Day;
- (D) Canvass the Election Results for the ENTITY’S governing body;
- (E) As stated in Section 31.096 of the Texas Election Code, this Contract may not change:
 - (1) the authority with whom applications of candidates for a place on a ballot are filed; and
 - (2) the authority with whom documents are filed under Title 15. Under this Contract, the Hidalgo County Elections Administrator shall be the custodian of voted ballots for 60 days after the date of the election, as required by Texas Election Code 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty two month preservation period.
- (F) Reimburse the COUNTY for any and all costs associated with recounts and/or election contests associated with the election;
- (G) Confirm and/or correct the boundaries of the political subdivision holding the election on a map provided by the County. Once confirmed and/or corrected, Entity certifies the veracity of the boundaries and geographical area that represents the Entity and the area subject to the election.
- (H) If applicable, in consideration for the services provided for a Runoff Election by the COUNTY, the ENTITY agrees to pay ELECTIONS ADMINISTRATOR for the costs of services for a Runoff election.
- (I) Create the appropriate ballot style and candidate placement for the Entity’s election. Once confirmed and/or corrected Entity shall verify the appropriateness of their ballot under the law.
- (J) Procure Early Voting polling places and Election Day polling places; Provide contact information on the approval (s) for the use of Early Voting and Election Day polling locations.

ARTICLE III
SCHEDULE FOR PERFORMANCE OF SERVICES

- 3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV
SERVICES NOT PROVIDED BY COUNTY

- 4.01. ELECTIONS ADMINISTRATOR shall have no responsibility for ensuring the passage of the appropriate Election Order by the ENTITY, publishing and (or) posting the Election Order as required by the Texas Election Code section 3.004(3), or Texas Election Code 67.002(2) which is canvassing election results. In addition, ELECTIONS ADMINISTRATOR shall have no responsibility for creating the appropriate ballot and candidate placement for the Entity's election.

ARTICLE V
TERM

- 5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI
COST OF SERVICE AND BILLING

In consideration for the services provided hereunder by ELECTIONS ADMINISTRATOR, the ENTITY agrees to pay ELECTIONS ADMINISTRATOR for the following costs of services:

6.01 HART Hybrid:

- (A) One base charge of \$475.00 for Coding Hybrid voting machines, a \$25.00 additional charge per additional ballot styles and a minimum of a \$10.00 charge for requested changes on Coded Ballot;
- (B) A \$10.00 recording fee for each Audio File;
- (C) Cost of creating election media, such as but limited to V-drives, Verity Keys; etc. at \$100.00 per location.
- (D) The amount of \$610.00 leasing fee for each Verity Scan/ Ballot Box, a \$150.00 leasing fee for each Verity Duo Go (curbside) Voting Machine, a \$465.00 leasing fee for each Verity Controller, and a \$447.00 leasing fee for each Verity Touch Duo Voting Machine;
- (E) Cost of delivery and pick-up of Verity Duo Voting Equipment for Each Voting and Election Day to include fuel charge and mileage at COUNTY's cost;
- (F) The above described fees shall be additionally charged for any Runoff Election.

6.02 Electronic Poll Book:

- (A) Database access at \$100.00 per day;
- (B) To include but not limited to the Early Voting and Election Day laptop rentals at \$150.00 per location;
- (C) Printer label fee of \$.03 per label (price subject to change);
- (D) Creation of separate Username and password for each polling location at \$20.00 per location;

- 6.03 Fee for Early Voting and Election Day Combination forms, maps, election kits, Verity Access Thermal code paper and 'I VOTED' stickers. One-hundred sample ballots at no charge with additional sample ballots at twenty cents per copy; No charge for provisional bags, table tops if necessary, mail ballot box(es), custom signs and flags; and PPE'S for

poll workers.

- 6.04 Reimbursement of ballot supplies, including applications, paper ballots, correspondence, envelopes and postage at COUNTY's cost;
- 6.05 Reimbursement fee for publications of all notices and newspaper advertisements, (if applicable)
- 6.06 Reimbursement rental fees incurred for early voting polling places and Election Day polling places, as ordered and if applicable;
- 6.07 (A) Cost of judges and election workers for time worked to be submitted to the ENTITY by the ELECTIONS ADMINISTRATOR. The ENTITY shall reimburse the COUNTY for a the cost of payroll for election workers at \$14.00 per hour for Election Judge, \$12.00 per hour for Alternate Judge and Clerk(s); includes cost of payroll for training of Election Judge, Alternate Judge and Clerk(s) at \$10.00 per hour per person;
(B) Reimburse the County for the cost of payroll overtime incurred by County for regular full time County employees who work during the contracted election (cost to be shared with each contracted entity);
- 6.08 Pay for the cost of the Ballot Board judge at \$14.00 per hour and Ballot Board clerks at \$12.00 per hour;
- 6.09 One copy of canvass report provided to ENTITY at no charge; each additional canvass report requested to be reimbursed by the ENTITY at COUNTY's cost;
- 6.10 Reimbursement to the COUNTY for the cost of liability insurance coverage as set by the County for all election workers employed for the elections;
- 6.11 Reimbursement to the COUNTY for the cost of the use of wireless cell phones at polling locations with the rate set by the wireless vendor at the time of usage which includes an additional per minute fee as charged by the vendor, a service charge of \$10.00 per phone line and a vendor base fee of \$4.99 per phone line;
- 6.12 Billing:
 - (A) The form of the invoice to be used in the final billing by the COUNTY, includes a good faith estimate of costs and is attached hereto as Exhibit A.
 - (B) After the election and as soon as practicable, upon receiving final invoice from third party vendors, the ELECTIONS ADMINISTRATOR shall prepare and will send to the ENTITY, a final itemized invoice with the actual costs of the Election and will include the 10% Administrative Fee of the actual costs as set forth by Texas Election Code Sec. 31.100 (d).
 - (C) Full payment of the remaining balance, if any, shall be made by the ENTITY within thirty (30) days of receipt of the invoice.
 - (D) Payment shall be made by check payable to the Hidalgo County Elections Department.
 - (E) Notice. Except as may be otherwise specifically provided in this contract, all notices, demands, requests or communication required or permitted hereunder shall

be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

Hilda Salinas
Elections Administrator
Hidalgo County Elections Department
PO Box 659
Edinburg, Texas 78540

Joel Garcia
Deputy Supt. For Business and Support Services
1201 Bryce Drive
Mission, Texas 78572

(F) Any balances, if any remain after the payment of all costs of election bills, shall be the property of the ENTITY and returned to it.

ARTICLE VII

7.01 IF ANY OF THE ELECTION EQUIPMENT IS LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII

GENERAL PROVISIONS

- 8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.
- 8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.
- 8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto

SIGNED this _____ day of _____, 2024

APPROVAL COUNTY OF HIDALGO:

Mission CISD
ENTITY

BY: _____

RICHARD F. CORTEZ
COUNTY JUDGE

BY: _____

Joel Garcia, Deputy Supt. For Business and
Support Services

BY: _____

ARTURO GUAJARDO, JR.

COUNTY CLERK

ATTEST:

BY: _____

PRINT: _____

TITLE: _____

ELECTIONS ADMINISTRATOR

BY: _____

HILDA SALINAS

APPROVED AS TO LEGAL FORM:

OFFICE OF CRIMINAL DISTRICT ATTORNEY
Toribio "Terry" Palacios

BY: _____

Leigh Ann Tognetti,
Assistant District Attorney



2024 Hidalgo County Elections Contract Estimate

EXHIBIT A

PLEASE NOTE THAT THIS TOOL IS FOR ESTIMATION PURPOSES ONLY.
PRICES ARE SUBJECT TO CHANGE AS DETERMINED BY FINAL INVOICE.

ELECTION: Mission CISD School Board Trustees Place 2, 3, 4 & 5		DATE: May 4, 2024			
6.01	Coding Services for HART	Price	Quantity	Total	
A	Base Charge: Ballot Coding	\$475.00	1	\$475.00	
B	Ballot Audio Files	\$10.00	16	\$160.00	
C	Election Media per Polling Location(s)	\$100.00	8	\$800.00	
D	Verity Controller(s)	\$465.00	8	\$3,720.00	
D	Verity Touch Duo Machine(s)	\$447.00	19	\$8,493.00	
D	Verity Scan and Ballot Box	\$610.00	8	\$4,880.00	
D	Verity Duo Go Carrier (Curbside Voters)	\$150.00	16	\$2,400.00	
E	Delivery/ Pick-up Fee (includes Mileage)	\$1,100.00	1	\$1,100.00	
Total iVotronic Coding Charges				\$22,028.00	
6.02	Electronic Poll Book (VoteSafe)	Price	Quantity	Total	
A	Voter Registration Database Access (Per Day)	\$100.00	9	\$900.00	
B	EV/ ED Laptop Rental (includes Bar Code Scanner/ Brother Printer)	\$150.00	16	\$2,400.00	
C	Printer Labels (per vote)	\$0.03	65900	\$1,977.00	
D	Username/Password - Per Polling Location	\$20.00	8	\$160.00	
Total Electronic Poll Book Charges				\$5,437.00	
6.03	Supplies	Price	Quantity	Total	
	Early Voting Combination Forms	\$0.55	675	\$371.25	
	Election Day Combination Forms	\$0.55	675	\$371.25	
	Election Judge Kit for Early Voting	\$50.00	2	\$100.00	
	Election Judge Kit for Election Day	\$50.00	6	\$300.00	
	Verity Access Thermal Code paper (per vote)	\$0.10	32950	\$3,295.00	
	EV/ ED Thermal Ballot paper (per vote)	\$0.40	32950	\$13,180.00	
	I VOTED stickers (per vote)	\$0.01	32950	\$329.50	
	Polling Location Map(s)	\$17.00	8	\$136.00	
	100 Sample ballots provided. Additional Copies of Sample Ballots @ \$0.20 each.	\$0.20	300	\$60.00	
	Covid PPE's per location	\$0.00	1	\$0.00	
Total Supplies Charges				\$18,143.00	
6.04	Mail & Ballot Service	Price	Quantity	Total	
	Mail-in-Paper Ballots	\$0.40	350	\$140.00	
	Mail-in-Ballots Kit(s) per request	\$2.00	350	\$700.00	
	Postage Mail-in-Ballots (per request)	\$0.73	350	\$255.50	
	Correspondence Postage	\$0.58	6	\$3.48	
Total Mail & Ballot Service Charges				\$1,098.98	
6.05	Advertisements/Notices	Price	Quantity	Total	
	The Monitor newspaper	\$1,800.00	1	\$1,800.00	
	Local newspaper		0	\$0.00	
Total Advertisement/Notice Charges				\$1,800.00	
6.07	*Payroll for Training and Election Poll Workers	Price	Total		
	Payroll for Early Voting Employees	\$14,138.00	\$14,138.00		
	Payroll for Election Day Employees	\$5,172.00	\$5,172.00		
		Total Payroll Charges			
		\$19,310.00			
		Payroll for Staff Overtime	Price	Total	
		Payroll for Early Voting and Eleciton Day Staff Employees	\$5,500.00	\$5,500.00	
		Total Payroll Charges			
		\$5,500.00			
6.08	Payroll for Ballot Board	Price	Quantity	Total	
	Ballot Board	\$850.00	1	\$850.00	
Total Ballot Board Charges				\$850.00	
6.10	Insurance	Hourly rate	Hours wk	%	Total
	Liability insurance for Early Voting Supervisors (2)	\$ 14.00	224	0.0021	\$6.59
	(hourly rate X hrs worked X .0021)				
	Liability insurance for Early Voting Alternate/Clerks (8)	\$ 12.00	896	0.0021	\$22.58
	(hourly rate X hrs worked X .0021)				
	Liability insurance for Election Day Presiding Judges (6)	\$ 14.00	93	0.0021	\$2.73
	(hourly rate X hrs worked X .0021)				
	Liability insurance for Election Day Alternate/Clerks (20)	\$ 12.00	310	0.0021	\$7.81
	(hourly rate X hrs worked X .0021)				
Total Insurance Charges					
\$39.71					
6.11	Cell Phones	Price	Quantity	Total	
	Verizon Wireless phone (subject to change with out notice)	\$45.00	8	\$360.00	
Total Cell Phone Charges				\$360.00	
6.12				Subtotal	
				\$74,566.69	
				Administrative Fees (10%)	
				\$7,456.67	
ESTIMATED GRAND TOTAL				\$82,023.36	

SUBJECT: Budget Amendment for April 2024

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

In accordance with TEA budget and accounting procedures guidelines, the District's official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District's Board.

ADMINISTRATIVE CONSIDERATIONS

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

FUNDING SOURCE AND AMOUNT

- **Teacher Incentive Allotment (TIA) Payment and Reimbursement:** We made TIA payments to teachers in July using payroll funds. The corresponding funding from TEA arrived in late September. At the April Board of Trustees meeting, we will propose an amendment to replenish the payroll funds with the received TIA money in the amount of \$2.7 million. In addition, we will also include the additional funding for the 83 teachers that were added or moved up a level this year in the amount of \$600,000.
- **Functional Budget Amendment:** To ensure all departmental accounts are adequately funded for the year's end, we will present a functional budget amendment at the April Board of Trustees meeting. This amendment will not deduct from the fund balance.

RECOMMENDATION

Approval of budget amendment as presented.

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Dora Garcia, Director for Budget and Finance

Mission Consolidated Independent School District
GENERAL FUND
Budget Amendment for the Month of April 2024
Fiscal Year 2023 - 2024

Description	Amended Budget Feb 21, 2024	April Amendments	Amended Budget April 10, 2024
Audited Beginning Fund Balance	\$ 110,128,230		\$ 110,128,230
Revenues:			
5700 - Local	\$ 35,210,416	\$ 1,160,970	\$ 36,371,386
5800 - State	\$ 131,414,664	\$ 2,961,425	134,376,089
5900 - Federal	\$ 18,457,313	\$ 430,833	18,888,146
Total Revenues	\$ 185,082,393	\$ 4,553,228	\$ 189,635,621
Expenditures:			
11 Instruction	\$ 87,173,594	\$ 10,439,314	\$ 97,612,908
12 Inst. Res. & Media Services	2,522,611	20,502	2,543,113
13 Curriculum Dev. & Inst. Staff Dev.	4,648,769	(2,163,674)	2,485,095
21 Inst. Leadership	2,687,556	71,715	2,759,271
23 School Leadership	10,091,501	185,962	10,277,463
31 Guide., Counseling & Eval. Ser.	6,285,580	411,906	6,697,486
32 Social Work Services	456,195	(131,235)	324,960
33 Health Services	1,886,097	13,824	1,899,921
34 Student (Pupil) Trans.	5,713,817	(328,982)	5,384,835
35 Food Services	16,710,407	83,978	16,794,385
36 Curricular/Extracurricular Act.	7,622,669	230,563	7,853,232
41 General Administration	6,707,693	59,154	6,766,847
51 Plant Maint. & Operations	31,006,990	(8,730,704)	22,276,286
52 Security and Monitoring Serv.	5,399,014	(881,002)	4,518,012
53 Data Processing Services	3,681,446	24,112	3,705,558
61 Community Services	140,699	16,752	157,451
71 Debt Service	1,439,534	10,075	1,449,609
81 Fac. Acquisition & Const.	19,825,410	8,520,968	28,346,378
95 Pmt. to Juv. Justice Alt. Ed. Prg.	10,000	0	10,000
99 Other Intergovernmental Charges	298,185	0	298,185
Total Expenditures	\$ 214,307,767	\$ 7,853,228	\$ 222,160,995
7900 - Other Sources	\$ 23,775,290	\$ -	\$ 23,775,290
8900 - Other Uses	(23,775,290)		(23,775,290)
Total Other Financing Sources & (Uses)	\$ -	\$ -	\$ -
Un-Audited Ending Fund Balance	\$ 80,902,856	\$ (3,300,000)	\$ 77,602,856

April 10, 2024

Campus/Department	Amount	Type	Reason
102 - Castro Elementary	\$970	Functional	Overages
002 - Veterans Memorial High School	\$1,200	Functional	Food Open House
104 - Marcell Elementary	\$975	Functional	Overages
114 - Cavazos Elementary	\$3,275	Functional	Overages
115 - Midkiff	\$2,000	Functional	Republic of Minitropolis
801 - District Library Resource Center	\$10,357	Functional	Copier Rental
880 - State and Federal Programs	\$2,000	Functional	Parent Volunteer Luncheon
CTE	\$10,000	Functional	Teacher Materials
Teacher Incentive Allotment (TIA)	\$3,300,000	One Sided	Payment and Reimbursement

Additional Information:

Teacher Incentive Allotment (TIA) Payment and Reimbursement: We made TIA payments to teachers in July using payroll funds.

The corresponding funding from TEA arrived in late September. At the April Board of Trustees meeting, we will propose an amendment to replenish the payroll funds with the received TIA money in the amount of \$2.7 million. In addition, we will also include the additional funding for the 83 teachers that were added or moved up a level in the amount of \$600,000.

Functional Budget Amendment: To ensure all departmental accounts are adequately funded for the year's end, we will present a functional budget amendment at the April Board of Trustees meeting. This amendment will not deduct from the fund balance.

Approvals:

Executive Director for Business Operations

SUBJECT: Donations

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The District receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

ADMINISTRATION CONSIDERATION

For the period reported, total donations were \$5,443.50. The largest cash donation received was \$4,517.00. There were no non-cash donations. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

Not Applicable.

RECOMMENDATION

Approval of donations.

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Dora Garcia, Director for Budget and Finance
Yajaira Pena, Accountant

Mission Consolidated Independent School District
 Donations
 For the Months of February & March 2024

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
02/13/24	Bryan Elementary	250.00		Eddie Aguirre (Absolute Construction)	Student Incentives
02/20/24	Mission Collegiate High School	300.00		Jose Beas	Robotics competition
03/07/24	Mission High School Band	376.50		Texas Music Festivals	Band Trip to Indianapolis
03/08/24	Mission High School Band	4,517.00		Mission Band Booster	Band Trip to Indianapolis
Total donations for the month		\$ 5,443.50	\$ -		

MISSION CISD CASH and INKIND/NONCASH DONATION FORM

Mission Collegiate High School
CAMPUS NAME

Date

Jose Beas
NAME OF DONOR

311 E. 30th Street
Address

Mission, Texas 78574
City, State, Zip

Telephone Number

\$300.00
DONATION AMOUNT

<input checked="" type="checkbox"/>		
Check	Cash	Inkind/Noncash donation

865 00 2191 061 004 00000
Revenue Account Number

219
Check #

Description of Noncash donation-(Include an estimated value).
Funds are to help robotics purchase anything that they may need for competition or any other items.

List below any restrictions for this donation: (Attach letter from donor if one is provided)

Ann Lisa Brown
PRINCIPAL'S SIGNATURE

2/20/2024
Date

Instructions:
 This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

SUBJECT: Financial Report for February 2024

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues through February 2024 totaled \$111,473,199 and actual expenditures totaled \$109,473,451. The excess total revenues over expenditures is \$2,014,473.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Dora Garcia, Director for Budget and Finance

Mission Consolidated Independent School District

General Fund

February 29, 2024

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 35,210,416	\$32,927,313	\$ 2,283,103	93.52%
5800	State Program Revenues	131,414,664	66,270,244	\$ 65,144,420	50.43%
5900	Federal Program Revenues	18,457,313	12,275,642	\$ 6,181,671	66.51%
	Total Revenues	\$ 185,082,393	\$ 111,473,199	\$ 73,609,194	
Expenditures					
11	Instruction	\$ 87,173,594	\$46,563,443	\$ 40,610,151	53.41%
12	Instrucional Resources & Media Services	2,522,611	1,305,768	1,216,843	51.76%
13	Curriculum and Personnel Development	4,648,769	1,448,768	3,200,001	31.16%
21	Instructional Administration	2,687,556	1,786,824	900,732	66.49%
23	School Administration	10,091,501	6,051,426	4,040,075	59.97%
31	Guidance and Counseling Services	6,285,580	3,757,137	2,528,443	59.77%
32	Attendance and Social Work Services	456,195	210,666	245,529	46.18%
33	Health Services	1,886,097	997,861	888,236	52.91%
34	Pupil Transportation	5,713,817	3,709,183	2,004,634	64.92%
35	Food Services	16,710,407	10,626,266	6,084,141	63.59%
36	Co-Curricular Activities	7,622,669	4,406,922	3,215,747	57.81%
41	General Administration	6,707,693	4,217,507	2,490,186	62.88%
51	Plant Maintenance and Operations	31,006,990	15,001,667	16,005,323	48.38%
52	Security and Monitoring	5,399,014	2,201,687	3,197,327	40.78%
53	Data Processing Services	3,681,446	1,934,537	1,746,909	52.55%
61	Community Services	140,699	112,606	28,093	80.03%
71	Debt Service	1,439,534	1,075,304	364,230	74.70%
81	Facilities Acquisition and Construction	19,825,410	3,901,204	15,924,206	19.68%
95	Juvenile Justice Alt. Education	10,000	-	10,000	0.00%
99	Other Intergovernmental Charges	298,185	164,674	133,511	55.23%
	Total Expenditures	\$ 214,307,767	\$109,473,451	\$ 104,834,316	
1100	Excess (Deficiency)	\$ (29,225,374)	\$1,999,748	\$ (31,225,122)	
Non-Operating Revenue					
7915	Operating Transfers In	23,775,290	\$ 14,724	23,760,566	0.06%
	Total Non-Operating Revenue	\$ 23,775,290	\$ 14,724	\$ 23,760,566	
Non-Operating Expenses					
8911	Other Uses	\$ (23,775,290)	\$ -	\$ (23,775,290)	0.00%
	Total Non-Operating Expenses	\$ (23,775,290)	\$ -	\$ (23,775,290)	
1200	Excess (Deficiency)	\$ (29,225,374)	\$ 2,014,473	\$ (31,239,847)	
0100	Fund Balance - Beginning Audited	\$ 110,128,130	\$ 110,128,130	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 80,902,756	\$ 112,142,603	\$ (31,239,847)	

**Mission Consolidated Independent School District
Debt Service Fund
February 29, 2024**

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 8,834,627	\$ 8,350,141	\$ 484,486	94.52%
5800	State Program Revenues	2,680,274	2,064,138	616,136	77.01%
	Total Revenues	\$ 11,514,901	\$ 10,414,279	\$ 1,100,622	
Expenditures					
7100	Debt Services	\$ 8,481,047	\$ 8,464,947	\$ 16,100	99.81%
	Total Expenditures	\$ 8,481,047	\$ 8,464,947	\$ 16,100	
1100	Excess (Deficiency)	\$ 3,033,854	\$ 1,949,331	\$ 1,084,522	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ 3,033,854	\$ 1,949,331	\$ 1,084,522	
0100	Fund Balance - Beginning Audited	\$ 3,388,898	\$ 3,388,898	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 6,422,752	\$ 5,338,229	\$ 1,084,522	

SUBJECT: Tax Levy Adjustments for February 2024

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$63,599. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$2,671,443. The monthly fee for this service is \$6,584.00.

Attached is the February 2024 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification -\$46,540
Debt Service Levy Modification -\$17,059
Rollbacks \$0

RECOMMENDATION

Approval of Tax Levy Adjustments for February 2024

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Dora Garcia, Director for Budget and Finance
Fabiola Barberena, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 MISSION C.I.S.D. TAXES COLLECTED FOR:
 FEBRUARY 2024

COMPARATIVE RATE OF COLLECTIONS

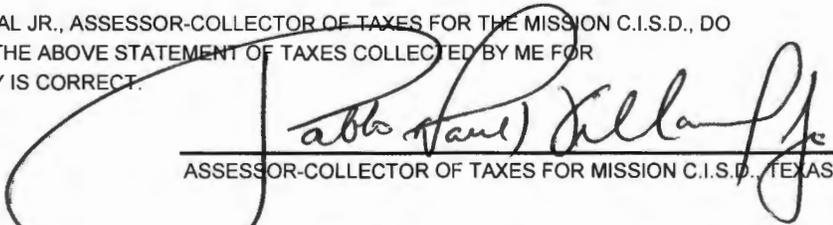
MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2023/2024	COLLECTED 2022/2023
2023 TAX ROLL	-	27,438,704.11	-	31,348,772.17	3,910,068.06	87.53%	87.24%
2022 & PRIOR YRS ROLLBACK	4,552,157.23 33,765.62	1,036,585.65 72,617.11	(65,605.11) -	(251,165.28) 47,471.39	3,198,801.19 8,619.90	24.47% 89.39%	23.58% 87.93%
TOTALS	4,585,922.85	28,547,906.87	(65,605.11)	31,145,078.28	7,117,489.15		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF FEBRUARY 2024

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	2,397,138.82	(53,404.08) CURRENT
CURRENT YEAR-P&I	85,767.66	
PRIOR YEARS-BASE TAX	89,379.62	(10,194.59) PRIOR
PRIOR YEARS-P&I	36,678.95	
ROLLBACK	43,604.04	- ROLLBACK
ROLLBACK P&I	1,595.92	
ATTORNEY FEES	17,277.96	- PURGED
TOTAL COLLECTIONS	2,671,442.97	(63,598.67)
LESS TRANSFERRED	2,082,940.78	
LESS IN TRANSIT	581,562.09	
LESS DUE TO HCAD COMM FEES	356.10	
LESS DUE TO CO TREASURER	6,584.00	
BALANCE	0.00	

*****AFFIDAVIT*****

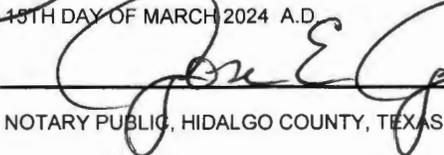
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF FEBRUARY IS CORRECT.



 ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 15TH DAY OF MARCH 2024 A.D.



 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT
FOR THE MONTH OF FEBRUARY 2024**

<u>AD VALOREM - MISSION CISD</u>	<u>2023-2024</u>	<u>2022-2023</u>	<u>DIFFERENCE</u>
<u>2023 CURRENT</u>			
ORIGINAL LEVY	0.00	31,332,080.80	(31,332,080.80)
MODIFICATIONS	31,348,772.17	43,941.73	31,304,830.44
CURRENT LEVY	31,348,772.17	31,376,022.53	(27,250.36)
CURRENT COLLECTIONS THIS MONTH	2,397,138.82	2,544,239.38	(147,100.56)
CURRENT COLLECTIONS TO DATE	27,438,704.11	27,373,418.66	65,285.45
OUTSTANDING TO DATE	3,910,068.06	4,002,603.87	(92,535.81)
PERCENT COLLECTED/ORIGINAL	#DIV/0!	87.37%	#DIV/0!
PERCENT COLLECTED/MODIFIED	87.53%	87.24%	0.29%
TOTAL COLLECTIONS FISCAL YEAR	27,438,704.11	27,373,418.66	
<u>DELINQUENT</u>			
ORIGINAL LEVY	4,552,157.23	4,331,743.31	220,413.92
MODIFICATIONS	(316,770.39)	(167,673.22)	(149,097.17)
DELINQUENT LEVY	4,235,386.84	4,164,070.09	71,316.75
DELINQUENT COLLECTIONS THIS MONTH	89,379.62	84,939.89	4,439.73
DELINQUENT COLLECTIONS TO DATE	1,036,585.65	981,805.87	54,779.78
OUTSTANDING TO DATE	3,198,801.19	3,182,264.22	16,536.97
PERCENT COLLECTED/ORIGINAL	22.77%	22.67%	0.10%
PERCENT COLLECTED/MODIFIED	24.47%	23.58%	0.89%
TOTAL COLLECTIONS FISCAL YEAR	1,036,585.65	981,805.87	
<u>ROLLBACK</u>			
ORIGINAL LEVY	33,765.62	30,298.57	3,467.05
MODIFICATIONS	47,471.39	11,274.90	36,196.49
ROLLBACK LEVY	81,237.01	41,573.47	39,663.54
ROLLBACK COLLECTIONS THIS MONTH	43,604.04	5,542.02	38,062.02
ROLLBACK COLLECTIONS TO DATE	72,617.11	36,555.42	36,061.69
OUTSTANDING TO DATE	8,619.90	5,018.05	3,601.85
PERCENT COLLECTED/ORIGINAL	215.06%	120.65%	94.41%
PERCENT COLLECTED/MODIFIED	89.39%	87.93%	1.46%
TOTAL COLLECTIONS FISCAL YEAR	72,617.11	36,555.42	

**PABLO (PAUL) VILLARREAL, JR. ASSR/COLL
MISSION CISD
TAX COLLECTION FOR: FEBRUARY 2024**

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REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P/I	DEL BASE	DEL P&I	DEL RB	RB P&I	ATTY FEES	RB ATTY FEES	TOTAL	TOTAL M/O TRANSF.	TOTAL I/S TRANSF.	DIFF.	DATE TRANSF.
1-Feb	75,286.26	953.38			2,655.65	757.10			446.47		80,098.86			80,098.86	
2-Feb	104,213.42	2,508.72			3,301.90	839.90			522.99		111,386.93			111,386.93	
4-Feb	196,944.90	9,788.50			-	-			-		206,733.40			206,733.40	
5-Feb	102,290.64	2,578.54			11,740.31	2,461.55			509.22		119,580.26			119,580.26	
6-Feb	141,120.04	544.06			1,174.03	416.76			177.63		143,432.52			143,432.52	
7-Feb	24,290.62	1,602.31			3,873.16	992.88			719.14		31,478.11			31,478.11	
8-Feb	471,968.04	2,083.57			4,279.68	1,507.40			639.70		480,478.39			480,478.39	
9-Feb	234,054.35	2,343.91			3,023.49	1,024.02			604.73		241,050.50			241,050.50	
12-Feb	72,706.15	4,269.97			1,593.28	498.26			289.97		79,357.63			79,357.63	
13-Feb	39,816.56	1,280.41			(4,750.55)	(905.75)			(848.43)		34,592.24			34,592.24	
14-Feb	63,069.71	1,998.34			1,139.80	227.54			149.52		66,584.91	1,130,450.37	457,739.38	(1,521,604.84)	22-Feb
15-Feb	98,412.25	3,864.32			5,276.37	1,737.48			1,046.25		110,336.67	79,543.36	30,793.31	-	23-Feb
16-Feb	96,836.32	2,992.45			162.96	88.87			36.21		100,116.81	71,038.82	29,077.99	-	26-Feb
16-Feb			-	-			33,274.91	-		-	33,274.91	28,411.49	4,863.42	-	26-Feb
17-Feb	(24,072.27)	(76.79)			(8,257.41)	(60.15)			(0.32)		(32,466.94)			(32,466.94)	
20-Feb	26,741.14	3,283.42			8,673.67	4,059.10			1,835.36		44,592.69	9,788.56	2,337.19	32,466.94	27-Feb
21-Feb	71,042.61	3,450.91			10,285.26	5,829.81			2,093.20		92,701.79	68,674.41	24,027.38	-	28-Feb
22-Feb	135,991.49	9,519.35			449.14	168.11			67.01		146,195.10	103,777.54	42,417.56	-	29-Feb
23-Feb	68,995.52	4,815.28			13,245.66	3,913.14			2,573.83		93,543.43	69,504.87	24,038.56	-	1-Mar
26-Feb	72,896.65	5,057.55			2,261.45	851.00			435.08		81,501.73			81,501.73	5-Mar
27-Feb	44,960.58	4,495.37			3,093.57	755.48			380.16		53,685.16	97,105.60	38,081.29	(81,501.73)	5-Mar
28-Feb	93,937.45	5,549.56			9,133.40	4,766.01			2,047.15		115,433.57	84,545.41	30,888.16	-	6-Mar
28-Feb			-	-			10,329.13	1,595.92		-	11,925.05	10,111.28	1,813.77	-	6-Mar
29-Feb	185,636.39	12,864.53			17,024.80	6,750.44			3,553.09		225,829.25	164,237.75	61,235.40	356.10	13-Mar
											-			-	
											-			-	
											-			-	
											-			-	
											-			-	
											-			-	
TOTAL	2,397,138.82	85,767.66	0.00	0.00	89,379.62	36,678.95	43,604.04	1,595.92	17,277.96	0.00	2,671,442.97	1,917,189.46	747,313.41	6,940.10	

TOTAL COLLECTED	2,671,442.97
LESS REFFUNDS	0.00
LESS RENDITION PENALTY	356.10
LESS COMMISSION	6,584.00
BALANCE	<u>2,664,502.87</u>
LESS M&O TRANSFERRED	1,491,684.55
LESS I&S TRANSFERRED	591,256.23
LESS M&O TRANSFERS IN TRANSIT	425,504.91
LESS I&S TRANSFERS IN TRANSIT	<u>156,057.18</u>
BALANCE PENDING	(0.00)

**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF FEBRUARY 2024

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2023	1.113	0.7892	70.91%	(53,404.08)	(37,867.48)	0.3238	29.09%	(15,536.60)
2022	1.113	0.9429	84.72%	(6,930.13)	(5,871.00)	0.1701	15.28%	(1,059.13)
2021	1.1332	0.9719	85.77%	(2,857.87)	(2,451.08)	0.1613	14.23%	(406.79)
2020	1.19930	1.02800	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.23955	1.06835	86.19%	(406.59)	(350.43)	0.1712	13.81%	(56.16)
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	-	0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
TOTAL				(63,598.67)	(46,539.99)			(17,058.68) †
					M&O			I&S
CURRENT				(53,404.08)	(37,867.48)			(15,536.60)
DELINQUENT				(10,194.59)	(8,672.51)			(1,522.08) †
TOTAL				(63,598.67)	(46,539.99)			(17,058.68)

ROLLBACK MODIFICATIONS FOR THE MONTH OF FEBRUARY 2024

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2023	1.113	0.7892	70.91%	-	0.00	0.3238	29.09%	0.00
2022	1.113	0.9429	84.72%	-	0.00	0.1701	15.28%	0.00
2021	1.1332	0.9719	85.77%	-	0.00	0.1613	14.23%	0.00
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				0.00	0.00			0.00
					M&O			I&S
CURRENT				-	-			-
DELINQUENT				-	-			-
TOTAL				-	199	-		-

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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
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 JURISDICTION: 0048 MISSION CISD

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 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	1,699,750.25	.00	60,815.64	.00	1,760,565.89	.00	.00	.00	1,760,565.89
	I & S	.323800	697,388.57	.00	24,952.02	.00	722,340.59	.00	.00	.00	722,340.59
	TOTAL	1.113000	2,397,138.82	.00	85,767.66	.00	2,482,906.48	.00	.00	.00	2,482,906.48
2022	M & O	.942900	44,869.94	.00	11,739.00	.00	56,608.94	10,241.64	.00	.00	66,850.58
	I & S	.170100	8,094.53	.00	2,117.73	.00	10,212.26	.00	.00	.00	10,212.26
	TOTAL	1.113000	52,964.47	.00	13,856.73	.00	66,821.20	10,241.64	.00	.00	77,062.84
2021	M & O	.971900	8,082.26	.00	3,207.17	.00	11,289.43	1,952.60	.00	.00	13,242.03
	I & S	.161300	1,341.39	.00	532.24	.00	1,873.63	.00	.00	.00	1,873.63
	TOTAL	1.133200	9,423.65	.00	3,739.41	.00	13,163.06	1,952.60	.00	.00	15,115.66
2020	M & O	1.028000	7,358.25	.00	2,977.69	.00	10,335.94	1,432.54	.00	.00	11,768.48
	I & S	.171300	1,226.16	.00	496.17	.00	1,722.33	.00	.00	.00	1,722.33
	TOTAL	1.199300	8,584.41	.00	3,473.86	.00	12,058.27	1,432.54	.00	.00	13,490.81
2019	M & O	1.068350	3,566.25	.00	1,530.28	.00	5,096.53	518.29	.00	.00	5,614.82
	I & S	.171200	571.49	.00	245.18	.00	816.67	.00	.00	.00	816.67
	TOTAL	1.239550	4,137.74	.00	1,775.46	.00	5,913.20	518.29	.00	.00	6,431.49
2018	M & O	1.170000	3,996.68	.00	2,365.94	.00	6,362.62	714.97	.00	.00	7,077.59
	I & S	.169800	580.03	.00	343.36	.00	923.39	.00	.00	.00	923.39
	TOTAL	1.339800	4,576.71	.00	2,709.30	.00	7,286.01	714.97	.00	.00	8,000.98
2017	M & O	1.170000	875.12	.00	742.76	.00	1,617.88	279.91	.00	.00	1,897.79
	I & S	.180200	134.77	.00	114.40	.00	249.17	.00	.00	.00	249.17
	TOTAL	1.350200	1,009.89	.00	857.16	.00	1,867.05	279.91	.00	.00	2,146.96
2016	M & O	1.170000	709.79	.00	688.51	.00	1,398.30	243.48	.00	.00	1,641.78
	I & S	.188200	114.18	.00	110.75	.00	224.93	.00	.00	.00	224.93
	TOTAL	1.358200	823.97	.00	799.26	.00	1,623.23	243.48	.00	.00	1,866.71
2015	M & O	1.170000	2,605.13	.00	2,839.60	.00	5,444.73	954.36	.00	.00	6,399.09
	I & S	.197200	439.10	.00	478.60	.00	917.70	.00	.00	.00	917.70
	TOTAL	1.367200	3,044.23	.00	3,318.20	.00	6,362.43	954.36	.00	.00	7,316.79
2014	M & O	1.170000	1,008.94	.00	871.35	.00	1,880.29	183.17	.00	.00	2,063.46
	I & S	.160000	137.96	.00	119.16	.00	257.12	.00	.00	.00	257.12
	TOTAL	1.330000	1,146.90	.00	990.51	.00	2,137.41	183.17	.00	.00	2,320.58
2013	M & O	1.170000	907.55	.00	912.69	.00	1,820.24	89.51	.00	.00	1,909.75
	I & S	.130000	100.85	.00	101.41	.00	202.26	.00	.00	.00	202.26
	TOTAL	1.300000	1,008.40	.00	1,014.10	.00	2,022.50	89.51	.00	.00	2,112.01
2012	M & O	1.170000	853.96	.00	938.25	.00	1,792.21	119.96	.00	.00	1,912.17
	I & S	.130000	94.88	.00	104.27	.00	199.15	.00	.00	.00	199.15
	TOTAL	1.300000	948.84	.00	1,042.52	.00	1,991.36	119.96	.00	.00	2,111.32

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TAX COLLECTION SYSTEM
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 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	438.14	.00	595.23	.00	1,033.37	137.33	.00	.00	1,170.70
	I & S	.130000	48.68	.00	66.14	.00	114.82	.00	.00	.00	114.82
	TOTAL	1.300000	486.82	.00	661.37	.00	1,148.19	137.33	.00	.00	1,285.52
2010	M & O	1.040000	107.72	.00	178.95	.00	286.67	52.14	.00	.00	338.81
	I & S	.260000	26.93	.00	44.74	.00	71.67	.00	.00	.00	71.67
	TOTAL	1.300000	134.65	.00	223.69	.00	358.34	52.14	.00	.00	410.48
2009	M & O	1.040000	287.86	.00	504.48	.00	792.34	142.26	.00	.00	934.60
	I & S	.240000	66.42	.00	116.42	.00	182.84	.00	.00	.00	182.84
	TOTAL	1.280000	354.28	.00	620.90	.00	975.18	142.26	.00	.00	1,117.44
2008	M & O	1.040000	203.76	.00	419.27	.00	623.03	22.33-	.00	.00	600.70
	I & S	.200000	39.18	.00	80.64	.00	119.82	.00	.00	.00	119.82
	TOTAL	1.240000	242.94	.00	499.91	.00	742.85	22.33-	.00	.00	720.52
2007	M & O	1.040000	202.38	.00	414.87	.00	617.25	105.05	.00	.00	722.30
	I & S	.140000	27.24	.00	55.85	.00	83.09	.00	.00	.00	83.09
	TOTAL	1.180000	229.62	.00	470.72	.00	700.34	105.05	.00	.00	805.39
2006	M & O	1.337400	174.36	.00	378.40	.00	552.76	90.36	.00	.00	643.12
	I & S	.120000	15.65	.00	33.95	.00	49.60	.00	.00	.00	49.60
	TOTAL	1.457400	190.01	.00	412.35	.00	602.36	90.36	.00	.00	692.72
2004	M & O	1.463200	27.27	.00	65.71	.00	92.98	14.96	.00	.00	107.94
	I & S	.105900	1.97	.00	4.76	.00	6.73	.00	.00	.00	6.73
	TOTAL	1.569100	29.24	.00	70.47	.00	99.71	14.96	.00	.00	114.67
2003	M & O	1.463200	16.90	.00	42.04	.00	58.94	9.45	.00	.00	68.39
	I & S	.120900	1.39	.00	3.48	.00	4.87	.00	.00	.00	4.87
	TOTAL	1.584100	18.29	.00	45.52	.00	63.81	9.45	.00	.00	73.26
1991	M & O	.230000	11.77	.00	46.72	.00	58.49	18.31	.00	.00	76.80
	I & S	.250000	12.79	.00	50.79	.00	63.58	.00	.00	.00	63.58
	TOTAL	.480000	24.56	.00	97.51	.00	122.07	18.31	.00	.00	140.38
ALL	M & O		1,776,054.28	.00	92,274.55	.00	1,868,328.83	17,277.96	.00	.00	1,885,606.79
ALL	I & S		710,464.16	.00	30,172.06	.00	740,636.22	.00	.00	.00	740,636.22
ALL	TOTAL		2,486,518.44	.00	122,446.61	.00	2,608,965.05	17,277.96	.00	.00	2,626,243.01
DLQ	M & O		76,304.03	.00	31,458.91	.00	107,762.94	17,277.96	.00	.00	125,040.90
DLQ	I & S		13,075.59	.00	5,220.04	.00	18,295.63	.00	.00	.00	18,295.63
DLQ	TOTAL		89,379.62	.00	36,678.95	.00	126,058.57	17,277.96	.00	.00	143,336.53

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
	CURR M & O		1,699,750.25	.00	60,815.64	.00	1,760,565.89	.00	.00	.00	1,760,565.89
	CURR I & S		697,388.57	.00	24,952.02	.00	722,340.59	.00	.00	.00	722,340.59
	CURR TOTAL		2,397,138.82	.00	85,767.66	.00	2,482,906.48	.00	.00	.00	2,482,906.48

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	18,623.31	.00	629.49	.00	19,252.80	.00	.00	.00	19,252.80
	I & S	.170100	3,359.66	.00	113.56	.00	3,473.22	.00	.00	.00	3,473.22
	TOTAL	1.113000	21,982.97	.00	743.05	.00	22,726.02	.00	.00	.00	22,726.02
2021	M & O	.971900	10,180.77	.00	355.33	.00	10,536.10	.00	.00	.00	10,536.10
	I & S	.161300	1,689.64	.00	58.97	.00	1,748.61	.00	.00	.00	1,748.61
	TOTAL	1.133200	11,870.41	.00	414.30	.00	12,284.71	.00	.00	.00	12,284.71
2020	M & O	1.028000	8,357.94	.00	375.93	.00	8,733.87	.00	.00	.00	8,733.87
	I & S	.171300	1,392.72	.00	62.64	.00	1,455.36	.00	.00	.00	1,455.36
	TOTAL	1.199300	9,750.66	.00	438.57	.00	10,189.23	.00	.00	.00	10,189.23
ALL	M & O		37,162.02	.00	1,360.75	.00	38,522.77	.00	.00	.00	38,522.77
ALL	I & S		6,442.02	.00	235.17	.00	6,677.19	.00	.00	.00	6,677.19
ALL	TOTAL		43,604.04	.00	1,595.92	.00	45,199.96	.00	.00	.00	45,199.96
DLQ	M & O		37,162.02	.00	1,360.75	.00	38,522.77	.00	.00	.00	38,522.77
DLQ	I & S		6,442.02	.00	235.17	.00	6,677.19	.00	.00	.00	6,677.19
DLQ	TOTAL		43,604.04	.00	1,595.92	.00	45,199.96	.00	.00	.00	45,199.96
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

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 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	1,699,750.25	.00	60,815.64	.00	1,760,565.89	.00	.00	.00	1,760,565.89
	I & S	.323800	697,388.57	.00	24,952.02	.00	722,340.59	.00	.00	.00	722,340.59
	TOTAL	1.113000	2,397,138.82	.00	85,767.66	.00	2,482,906.48	.00	.00	.00	2,482,906.48
2022	M & O	.942900	63,493.25	.00	12,368.49	.00	75,861.74	10,241.64	.00	.00	86,103.38
	I & S	.170100	11,454.19	.00	2,231.29	.00	13,685.48	.00	.00	.00	13,685.48
	TOTAL	1.113000	74,947.44	.00	14,599.78	.00	89,547.22	10,241.64	.00	.00	99,788.86
2021	M & O	.971900	18,263.03	.00	3,562.50	.00	21,825.53	1,952.60	.00	.00	23,778.13
	I & S	.161300	3,031.03	.00	591.21	.00	3,622.24	.00	.00	.00	3,622.24
	TOTAL	1.133200	21,294.06	.00	4,153.71	.00	25,447.77	1,952.60	.00	.00	27,400.37
2020	M & O	1.028000	15,716.19	.00	3,353.62	.00	19,069.81	1,432.54	.00	.00	20,502.35
	I & S	.171300	2,618.88	.00	558.81	.00	3,177.69	.00	.00	.00	3,177.69
	TOTAL	1.199300	18,335.07	.00	3,912.43	.00	22,247.50	1,432.54	.00	.00	23,680.04
2019	M & O	1.068350	3,566.25	.00	1,530.28	.00	5,096.53	518.29	.00	.00	5,614.82
	I & S	.171200	571.49	.00	245.18	.00	816.67	.00	.00	.00	816.67
	TOTAL	1.239550	4,137.74	.00	1,775.46	.00	5,913.20	518.29	.00	.00	6,431.49
2018	M & O	1.170000	3,996.68	.00	2,365.94	.00	6,362.62	714.97	.00	.00	7,077.59
	I & S	.169800	580.03	.00	343.36	.00	923.39	.00	.00	.00	923.39
	TOTAL	1.339800	4,576.71	.00	2,709.30	.00	7,286.01	714.97	.00	.00	8,000.98
2017	M & O	1.170000	875.12	.00	742.76	.00	1,617.88	279.91	.00	.00	1,897.79
	I & S	.180200	134.77	.00	114.40	.00	249.17	.00	.00	.00	249.17
	TOTAL	1.350200	1,009.89	.00	857.16	.00	1,867.05	279.91	.00	.00	2,146.96
2016	M & O	1.170000	709.79	.00	688.51	.00	1,398.30	243.48	.00	.00	1,641.78
	I & S	.188200	114.18	.00	110.75	.00	224.93	.00	.00	.00	224.93
	TOTAL	1.358200	823.97	.00	799.26	.00	1,623.23	243.48	.00	.00	1,866.71
2015	M & O	1.170000	2,605.13	.00	2,839.60	.00	5,444.73	954.36	.00	.00	6,399.09
	I & S	.197200	439.10	.00	478.60	.00	917.70	.00	.00	.00	917.70
	TOTAL	1.367200	3,044.23	.00	3,318.20	.00	6,362.43	954.36	.00	.00	7,316.79
2014	M & O	1.170000	1,008.94	.00	871.35	.00	1,880.29	183.17	.00	.00	2,063.46
	I & S	.160000	137.96	.00	119.16	.00	257.12	.00	.00	.00	257.12
	TOTAL	1.330000	1,146.90	.00	990.51	.00	2,137.41	183.17	.00	.00	2,320.58
2013	M & O	1.170000	907.55	.00	912.69	.00	1,820.24	89.51	.00	.00	1,909.75
	I & S	.130000	100.85	.00	101.41	.00	202.26	.00	.00	.00	202.26
	TOTAL	1.300000	1,008.40	.00	1,014.10	.00	2,022.50	89.51	.00	.00	2,112.01
2012	M & O	1.170000	853.96	.00	938.25	.00	1,792.21	119.96	.00	.00	1,912.17
	I & S	.130000	94.88	.00	104.27	.00	199.15	.00	.00	.00	199.15
	TOTAL	1.300000	948.84	.00	1,042.52	.00	1,991.36	119.96	.00	.00	2,111.32

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 TC298-D SELECTION: SYSTEM
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 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 02/01/2024 THRU 02/29/2024
 JURISDICTION: 0048 MISSION CISD

PAGE: 76
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	438.14	.00	595.23	.00	1,033.37	137.33	.00	.00	1,170.70
	I & S	.130000	48.68	.00	66.14	.00	114.82	.00	.00	.00	114.82
	TOTAL	1.300000	486.82	.00	661.37	.00	1,148.19	137.33	.00	.00	1,285.52
2010	M & O	1.040000	107.72	.00	178.95	.00	286.67	52.14	.00	.00	338.81
	I & S	.260000	26.93	.00	44.74	.00	71.67	.00	.00	.00	71.67
	TOTAL	1.300000	134.65	.00	223.69	.00	358.34	52.14	.00	.00	410.48
2009	M & O	1.040000	287.86	.00	504.48	.00	792.34	142.26	.00	.00	934.60
	I & S	.240000	66.42	.00	116.42	.00	182.84	.00	.00	.00	182.84
	TOTAL	1.280000	354.28	.00	620.90	.00	975.18	142.26	.00	.00	1,117.44
2008	M & O	1.040000	203.76	.00	419.27	.00	623.03	22.33-	.00	.00	600.70
	I & S	.200000	39.18	.00	80.64	.00	119.82	.00	.00	.00	119.82
	TOTAL	1.240000	242.94	.00	499.91	.00	742.85	22.33-	.00	.00	720.52
2007	M & O	1.040000	202.38	.00	414.87	.00	617.25	105.05	.00	.00	722.30
	I & S	.140000	27.24	.00	55.85	.00	83.09	.00	.00	.00	83.09
	TOTAL	1.180000	229.62	.00	470.72	.00	700.34	105.05	.00	.00	805.39
2006	M & O	1.337400	174.36	.00	378.40	.00	552.76	90.36	.00	.00	643.12
	I & S	.120000	15.65	.00	33.95	.00	49.60	.00	.00	.00	49.60
	TOTAL	1.457400	190.01	.00	412.35	.00	602.36	90.36	.00	.00	692.72
2004	M & O	1.463200	27.27	.00	65.71	.00	92.98	14.96	.00	.00	107.94
	I & S	.105900	1.97	.00	4.76	.00	6.73	.00	.00	.00	6.73
	TOTAL	1.569100	29.24	.00	70.47	.00	99.71	14.96	.00	.00	114.67
2003	M & O	1.463200	16.90	.00	42.04	.00	58.94	9.45	.00	.00	68.39
	I & S	.120900	1.39	.00	3.48	.00	4.87	.00	.00	.00	4.87
	TOTAL	1.584100	18.29	.00	45.52	.00	63.81	9.45	.00	.00	73.26
1991	M & O	.230000	11.77	.00	46.72	.00	58.49	18.31	.00	.00	76.80
	I & S	.250000	12.79	.00	50.79	.00	63.58	.00	.00	.00	63.58
	TOTAL	.480000	24.56	.00	97.51	.00	122.07	18.31	.00	.00	140.38
ALL	M & O		1,813,216.30	.00	93,635.30	.00	1,906,851.60	17,277.96	.00	.00	1,924,129.56
ALL	I & S		716,906.18	.00	30,407.23	.00	747,313.41	.00	.00	.00	747,313.41
ALL	TOTAL		2,530,122.48	.00	124,042.53	.00	2,654,165.01	17,277.96	.00	.00	2,671,442.97
DLQ	M & O		113,466.05	.00	32,819.66	.00	146,285.71	17,277.96	.00	.00	163,563.67
DLQ	I & S		19,517.61	.00	5,455.21	.00	24,972.82	.00	.00	.00	24,972.82
DLQ	TOTAL		132,983.66	.00	38,274.87	.00	171,258.53	17,277.96	.00	.00	188,536.49

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 TC298-D SELECTION: SYSTEM
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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 02/01/2024 THRU 02/29/2024
 JURISDICTION: 0048 MISSION CISD

PAGE: 77
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
	CURR M & O		1,699,750.25	.00	60,815.64	.00	1,760,565.89	.00	.00	.00	1,760,565.89
	CURR I & S		697,388.57	.00	24,952.02	.00	722,340.59	.00	.00	.00	722,340.59
	CURR TOTAL		2,397,138.82	.00	85,767.66	.00	2,482,906.48	.00	.00	.00	2,482,906.48

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 02/01/2024 TO 02/29/2024

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	40,407,639	2,909,811,901	01.113000	31,348,772.17	22,558

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	53,404.08-	31,348,772.17	2,397,138.82	27,438,704.11	3,910,068.06	87.53	0.00
2022	1,704,688.99	6,930.13-	151,972.31-	52,964.47	680,069.21	872,647.47	43.80	0.00
2021	582,833.30	2,857.87-	37,966.19-	9,423.65	144,711.85	400,155.26	26.56	0.00
2020	321,644.61	.00	2,622.18-	8,584.41	66,221.13	252,801.30	20.76	224.87-
2019	238,339.18	406.59-	3,023.42-	4,137.74	36,162.01	199,153.75	15.37	232.42-
2018	187,023.40	.00	19,805.25-	4,576.71	21,911.11	145,307.04	13.10	241.16-
2017	143,937.47	.00	9,655.29-	1,009.89	16,687.27	117,594.91	12.43	6,805.01-
2016	133,042.47	.00	8,375.47-	823.97	15,905.73	108,761.27	12.76	6,845.33-
2015	117,482.62	.00	6,011.76-	3,044.23	15,680.86	95,790.00	14.07	5,670.78-
2014	106,563.98	.00	5,735.99-	1,146.90	6,943.84	93,884.15	6.89	5,506.64-
2013	92,659.96	.00	5,534.54-	1,008.40	5,111.88	82,013.54	5.87	5,403.63-
2012	92,668.25	.00	5,622.04-	948.84	4,110.54	82,935.67	4.72	5,492.12-
2011	86,976.48	.00	5,629.61-	486.82	5,511.53	75,835.34	6.78	5,538.14-
2010	82,213.89	.00	5,457.52-	134.65	2,288.02	74,468.35	2.98	5,373.23-
2009	85,249.15	.00	12,271.39-	354.28	1,850.10	71,127.66	2.54	6,220.80-
2008	83,587.03	.00	8,951.15-	242.94	4,858.97	69,776.91	6.51	2,484.34-
2007	70,415.11	.00	2,048.29-	229.62	2,772.10	65,594.72	4.05	0.00
2006	68,999.22	.00	2,534.73-	190.01	3,316.98	63,147.51	4.99	0.00
2005	63,387.26	.00	2,726.65-	0.00	480.91	60,179.70	.79	0.00
2004	58,409.05	.00	2,611.36-	29.24	761.04	55,036.65	1.36	0.00
2003	40,897.50	.00	249.62-	18.29	695.17	39,952.71	1.71	0.00
2002	191,138.31	.00	17,965.63-	24.56	535.40	172,637.28	.31	0.00
****	4,552,157.23	63,598.67-	31,032,001.78	2,486,518.44	28,475,289.76	7,108,869.25		56,038.47-
CURR	0.00	53,404.08-	31,348,772.17	2,397,138.82	27,438,704.11	3,910,068.06		0.00
DELQ	4,552,157.23	10,194.59-	316,770.39-	89,379.62	1,036,585.65	3,198,801.19		56,038.47-

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 02/01/2024 TO 02/29/2024

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0 0	00.000000	0.00	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	12,781.60	.00	11,653.84	21,982.97	22,268.81	2,166.63	91.13	0.00
2021	7,755.84	.00	18,777.88	11,870.41	25,098.50	1,435.22	94.59	0.00
2020	8,210.13	.00	17,039.67	9,750.66	25,249.80	0.00		0.00
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	.00	47,471.39	43,604.04	72,617.11	8,619.90		0.00
CURR	0.00	.00	0.00	0.00	0.00	0.00		0.00
DELQ	33,765.62	.00	47,471.39	43,604.04	72,617.11	8,619.90		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 02/01/2024 TO 02/29/2024

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	40,407,639	2,909,811,901	01.113000	31,348,772.17	22,558

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	53,404.08-	31,348,772.17	2,397,138.82	27,438,704.11	3,910,068.06	87.53	0.00
2022	1,717,470.59	6,930.13-	140,318.47-	74,947.44	702,338.02	874,814.10	44.53	0.00
2021	590,589.14	2,857.87-	19,188.31-	21,294.06	169,810.35	401,590.48	29.72	0.00
2020	329,854.74	.00	14,417.49	18,335.07	91,470.93	252,801.30	26.57	224.87-
2019	239,997.36	406.59-	3,023.42-	4,137.74	36,162.01	200,811.93	15.26	232.42-
2018	188,660.70	.00	19,805.25-	4,576.71	21,911.11	146,944.34	12.98	241.16-
2017	145,660.04	.00	9,655.29-	1,009.89	16,687.27	119,317.48	12.27	6,805.01-
2016	133,042.47	.00	8,375.47-	823.97	15,905.73	108,761.27	12.76	6,845.33-
2015	117,482.62	.00	6,011.76-	3,044.23	15,680.86	95,790.00	14.07	5,670.78-
2014	106,563.98	.00	5,735.99-	1,146.90	6,943.84	93,884.15	6.89	5,506.64-
2013	92,659.96	.00	5,534.54-	1,008.40	5,111.88	82,013.54	5.87	5,403.63-
2012	92,668.25	.00	5,622.04-	948.84	4,110.54	82,935.67	4.72	5,492.12-
2011	86,976.48	.00	5,629.61-	486.82	5,511.53	75,835.34	6.78	5,538.14-
2010	82,213.89	.00	5,457.52-	134.65	2,288.02	74,468.35	2.98	5,373.23-
2009	85,249.15	.00	12,271.39-	354.28	1,850.10	71,127.66	2.54	6,220.80-
2008	83,587.03	.00	8,951.15-	242.94	4,858.97	69,776.91	6.51	2,484.34-
2007	70,415.11	.00	2,048.29-	229.62	2,772.10	65,594.72	4.05	0.00
2006	68,999.22	.00	2,534.73-	190.01	3,316.98	63,147.51	4.99	0.00
2005	63,387.26	.00	2,726.65-	0.00	480.91	60,179.70	.79	0.00
2004	58,409.05	.00	2,611.36-	29.24	761.04	55,036.65	1.36	0.00
2003	40,897.50	.00	249.62-	18.29	695.17	39,952.71	1.71	0.00
2002	191,138.31	.00	17,965.63-	24.56	535.40	172,637.28	.31	0.00
****	4,585,922.85	63,598.67-	31,079,473.17	2,530,122.48	28,547,906.87	7,117,489.15		56,038.47-
CURR	0.00	53,404.08-	31,348,772.17	2,397,138.82	27,438,704.11	3,910,068.06		0.00
DELQ	4,585,922.85	10,194.59-	269,299.00-	132,983.66	1,109,202.76	3,207,421.09		56,038.47-

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 02/01/2024 TO 02/29/2024

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	40,407,639	2,909,811,901	1.113000	31,348,772.17	22,558

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	53,404.08-	31,348,772.17	2,397,138.82	27,438,704.11	3,910,068.06	87.53	0.00
	ADJUSTMENT REFUNDS	27,422.16-	63,421.66-					
2022	1,704,688.99	6,930.13-	151,972.31-	52,964.47	680,069.21	872,647.47	43.80	0.00
	ADJUSTMENT REFUNDS	5,512.86-	123,149.50-					
2021	582,833.30	2,857.87-	37,966.19-	9,423.65	144,711.85	400,155.26	26.56	0.00
	ADJUSTMENT REFUNDS	2,744.55-	33,895.78-					
2020	321,644.61	.00	2,622.18-	8,584.41	66,221.13	252,801.30	20.76	224.87-
	ADJUSTMENT REFUNDS	.00	2,218.99-					
2019	238,339.18	406.59-	3,023.42-	4,137.74	36,162.01	199,153.75	15.37	232.42-
	ADJUSTMENT REFUNDS	.00	2,313.32-					
2018	187,023.40	.00	19,805.25-	4,576.71	21,911.11	145,307.04	13.10	241.16-
2017	143,937.47	.00	9,655.29-	1,009.89	16,687.27	117,594.91	12.43	6,805.01-
2016	133,042.47	.00	8,375.47-	823.97	15,905.73	108,761.27	12.76	6,845.33-
2015	117,482.62	.00	6,011.76-	3,044.23	15,680.86	95,790.00	14.07	5,670.78-
2014	106,563.98	.00	5,735.99-	1,146.90	6,943.84	93,884.15	6.89	5,506.64-
2013	92,659.96	.00	5,534.54-	1,008.40	5,111.88	82,013.54	5.87	5,403.63-
2012	92,668.25	.00	5,622.04-	948.84	4,110.54	82,935.67	4.72	5,492.12-
2011	86,976.48	.00	5,629.61-	486.82	5,511.53	75,835.34	6.78	5,538.14-
2010	82,213.89	.00	5,457.52-	134.65	2,288.02	74,468.35	2.98	5,373.23-
2009	85,249.15	.00	12,271.39-	354.28	1,850.10	71,127.66	2.54	6,220.80-
2008	83,587.03	.00	8,951.15-	242.94	4,858.97	69,776.91	6.51	2,484.34-
2007	70,415.11	.00	2,048.29-	229.62	2,772.10	65,594.72	4.05	0.00
2006	68,999.22	.00	2,534.73-	190.01	3,316.98	63,147.51	4.99	0.00
2005	63,387.26	.00	2,726.65-	0.00	480.91	60,179.70	.79	0.00
2004	58,409.05	.00	2,611.36-	29.24	761.04	55,036.65	1.36	0.00
2003	40,897.50	.00	249.62-	18.29	695.17	39,952.71	1.71	0.00
2002	191,138.31	.00	17,965.63-	24.56	535.40	172,637.28	.31	0.00
****	4,552,157.23	63,598.67-	31,032,001.78	2,486,518.44	28,475,289.76	7,108,869.25		56,038.47-
	ADJUSTMENT REFUNDS	35,679.57-	224,999.25-					

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 02/01/2024 TO 02/29/2024

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	1.113000	24,435.44	1

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	12,781.60	.00	11,653.84	21,982.97	22,268.81	2,166.63	91.13	0.00
ADJUSTMENT REFUNDS		5,512.86-	123,149.50-					
2021	7,755.84	.00	18,777.88	11,870.41	25,098.50	1,435.22	94.59	0.00
ADJUSTMENT REFUNDS		2,744.55-	33,895.78-					
2020	8,210.13	.00	17,039.67	9,750.66	25,249.80	0.00		0.00
ADJUSTMENT REFUNDS		.00	2,218.99-					
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
ADJUSTMENT REFUNDS		.00	2,313.32-					
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	.00	47,471.39	43,604.04	72,617.11	8,619.90		0.00
ADJUSTMENT REFUNDS		8,257.41-	161,577.59-					

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 02/01/2024 TO 02/29/2024

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	40,407,639	2,909,811,901	1.113000	31,348,772.17	22,558

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	53,404.08-	31,348,772.17	2,397,138.82	27,438,704.11	3,910,068.06	87.53	0.00
	ADJUSTMENT REFUNDS	27,422.16-	63,421.66-					
2022	1,717,470.59	6,930.13-	140,318.47-	74,947.44	702,338.02	874,814.10	44.53	0.00
	ADJUSTMENT REFUNDS	5,512.86-	123,149.50-					
2021	590,589.14	2,857.87-	19,188.31-	21,294.06	169,810.35	401,590.48	29.72	0.00
	ADJUSTMENT REFUNDS	2,744.55-	33,895.78-					
2020	329,854.74	.00	14,417.49	18,335.07	91,470.93	252,801.30	26.57	224.87-
	ADJUSTMENT REFUNDS	.00	2,218.99-					
2019	239,997.36	406.59-	3,023.42-	4,137.74	36,162.01	200,811.93	15.26	232.42-
	ADJUSTMENT REFUNDS	.00	2,313.32-					
2018	188,660.70	.00	19,805.25-	4,576.71	21,911.11	146,944.34	12.98	241.16-
2017	145,660.04	.00	9,655.29-	1,009.89	16,687.27	119,317.48	12.27	6,805.01-
2016	133,042.47	.00	8,375.47-	823.97	15,905.73	108,761.27	12.76	6,845.33-
2015	117,482.62	.00	6,011.76-	3,044.23	15,680.86	95,790.00	14.07	5,670.78-
2014	106,563.98	.00	5,735.99-	1,146.90	6,943.84	93,884.15	6.89	5,506.64-
2013	92,659.96	.00	5,534.54-	1,008.40	5,111.88	82,013.54	5.87	5,403.63-
2012	92,668.25	.00	5,622.04-	948.84	4,110.54	82,935.67	4.72	5,492.12-
2011	86,976.48	.00	5,629.61-	486.82	5,511.53	75,835.34	6.78	5,538.14-
2010	82,213.89	.00	5,457.52-	134.65	2,288.02	74,468.35	2.98	5,373.23-
2009	85,249.15	.00	12,271.39-	354.28	1,850.10	71,127.66	2.54	6,220.80-
2008	83,587.03	.00	8,951.15-	242.94	4,858.97	69,776.91	6.51	2,484.34-
2007	70,415.11	.00	2,048.29-	229.62	2,772.10	65,594.72	4.05	0.00
2006	68,999.22	.00	2,534.73-	190.01	3,316.98	63,147.51	4.99	0.00
2005	63,387.26	.00	2,726.65-	0.00	480.91	60,179.70	.79	0.00
2004	58,409.05	.00	2,611.36-	29.24	761.04	55,036.65	1.36	0.00
2003	40,897.50	.00	249.62-	18.29	695.17	39,952.71	1.71	0.00
2002	191,138.31	.00	17,965.63-	24.56	535.40	172,637.28	.31	0.00
****	4,585,922.85	63,598.67-	31,079,473.17	2,530,122.48	28,547,906.87	7,117,489.15		56,038.47-
	ADJUSTMENT REFUNDS	35,679.57-	224,999.25-					

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 TC298-D SELECTION: SYSTEM
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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 07/01/2023 THRU 02/29/2024
 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	19,456,087.40	.00	60,815.64	.00	19,516,903.04	.00	.00	.00	19,516,903.04
	I & S	.323800	7,982,616.71	.00	24,952.02	.00	8,007,568.73	.00	.00	.00	8,007,568.73
	TOTAL	1.113000	27,438,704.11	.00	85,767.66	.00	27,524,471.77	.00	.00	.00	27,524,471.77
2022	M & O	.942900	576,134.38	.00	128,850.38	.00	704,984.76	130,368.02	.00	.00	835,352.78
	I & S	.170100	103,934.83	.00	23,244.91	.00	127,179.74	.00	.00	.00	127,179.74
	TOTAL	1.113000	680,069.21	.00	152,095.29	.00	832,164.50	130,368.02	.00	.00	962,532.52
2021	M & O	.971900	124,112.99	.00	46,926.42	.00	171,039.41	32,393.10	.00	.00	203,432.51
	I & S	.161300	20,598.86	.00	7,788.07	.00	28,386.93	.00	.00	.00	28,386.93
	TOTAL	1.133200	144,711.85	.00	54,714.49	.00	199,426.34	32,393.10	.00	.00	231,819.44
2020	M & O	1.028000	56,762.58	.00	25,093.41	.00	81,855.99	13,843.46	.00	.00	95,699.45
	I & S	.171300	9,458.55	.00	4,181.41	.00	13,639.96	.00	.00	.00	13,639.96
	TOTAL	1.199300	66,221.13	.00	29,274.82	.00	95,495.95	13,843.46	.00	.00	109,339.41
2019	M & O	1.068350	31,167.47	.00	17,699.78	.00	48,867.25	8,301.63	.00	.00	57,168.88
	I & S	.171200	4,994.54	.00	2,836.33	.00	7,830.87	.00	.00	.00	7,830.87
	TOTAL	1.239550	36,162.01	.00	20,536.11	.00	56,698.12	8,301.63	.00	.00	64,999.75
2018	M & O	1.170000	19,134.21	.00	12,570.42	.00	31,704.63	4,998.55	.00	.00	36,703.18
	I & S	.169800	2,776.90	.00	1,824.29	.00	4,601.19	.00	.00	.00	4,601.19
	TOTAL	1.339800	21,911.11	.00	14,394.71	.00	36,305.82	4,998.55	.00	.00	41,304.37
2017	M & O	1.170000	14,460.19	.00	11,031.99	.00	25,492.18	4,129.69	.00	.00	29,621.87
	I & S	.180200	2,227.08	.00	1,699.08	.00	3,926.16	.00	.00	.00	3,926.16
	TOTAL	1.350200	16,687.27	.00	12,731.07	.00	29,418.34	4,129.69	.00	.00	33,548.03
2016	M & O	1.170000	13,701.75	.00	12,090.77	.00	25,792.52	4,212.57	.00	.00	30,005.09
	I & S	.188200	2,203.98	.00	1,944.86	.00	4,148.84	.00	.00	.00	4,148.84
	TOTAL	1.358200	15,905.73	.00	14,035.63	.00	29,941.36	4,212.57	.00	.00	34,153.93
2015	M & O	1.170000	13,419.07	.00	13,822.98	.00	27,242.05	4,692.56	.00	.00	31,934.61
	I & S	.197200	2,261.79	.00	2,329.82	.00	4,591.61	.00	.00	.00	4,591.61
	TOTAL	1.367200	15,680.86	.00	16,152.80	.00	31,833.66	4,692.56	.00	.00	36,526.22
2014	M & O	1.170000	6,108.51	.00	5,990.80	.00	12,099.31	1,595.69	.00	.00	13,695.00
	I & S	.160000	835.33	.00	819.25	.00	1,654.58	.00	.00	.00	1,654.58
	TOTAL	1.330000	6,943.84	.00	6,810.05	.00	13,753.89	1,595.69	.00	.00	15,349.58
2013	M & O	1.170000	4,600.65	.00	4,492.60	.00	9,093.25	853.12	.00	.00	9,946.37
	I & S	.130000	511.23	.00	499.21	.00	1,010.44	.00	.00	.00	1,010.44
	TOTAL	1.300000	5,111.88	.00	4,991.81	.00	10,103.69	853.12	.00	.00	10,956.81
2012	M & O	1.170000	3,699.48	.00	4,371.69	.00	8,071.17	933.71	.00	.00	9,004.88
	I & S	.130000	411.06	.00	485.76	.00	896.82	.00	.00	.00	896.82
	TOTAL	1.300000	4,110.54	.00	4,857.45	.00	8,967.99	933.71	.00	.00	9,901.70

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TAX COLLECTION SYSTEM
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 JURISDICTION: 0048 MISSION CISD

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 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	4,960.38	.00	6,772.20	.00	11,732.58	1,642.68	.00	.00	13,375.26
	I & S	.130000	551.15	.00	752.50	.00	1,303.65	.00	.00	.00	1,303.65
	TOTAL	1.300000	5,511.53	.00	7,524.70	.00	13,036.23	1,642.68	.00	.00	14,678.91
2010	M & O	1.040000	1,830.42	.00	2,595.13	.00	4,425.55	652.34	.00	.00	5,077.89
	I & S	.260000	457.60	.00	648.77	.00	1,106.37	.00	.00	.00	1,106.37
	TOTAL	1.300000	2,288.02	.00	3,243.90	.00	5,531.92	652.34	.00	.00	6,184.26
2009	M & O	1.040000	1,503.21	.00	2,311.55	.00	3,814.76	558.78	.00	.00	4,373.54
	I & S	.240000	346.89	.00	533.45	.00	880.34	.00	.00	.00	880.34
	TOTAL	1.280000	1,850.10	.00	2,845.00	.00	4,695.10	558.78	.00	.00	5,253.88
2008	M & O	1.040000	4,075.26	.00	7,533.29	.00	11,608.55	1,911.35	.00	.00	13,519.90
	I & S	.200000	783.71	.00	1,448.72	.00	2,232.43	.00	.00	.00	2,232.43
	TOTAL	1.240000	4,858.97	.00	8,982.01	.00	13,840.98	1,911.35	.00	.00	15,752.33
2007	M & O	1.040000	2,443.21	.00	4,867.86	.00	7,311.07	1,238.59	.00	.00	8,549.66
	I & S	.140000	328.89	.00	655.28	.00	984.17	.00	.00	.00	984.17
	TOTAL	1.180000	2,772.10	.00	5,523.14	.00	8,295.24	1,238.59	.00	.00	9,533.83
2006	M & O	1.337400	3,043.86	.00	6,452.09	.00	9,495.95	1,549.89	.00	.00	11,045.84
	I & S	.120000	273.12	.00	578.93	.00	852.05	.00	.00	.00	852.05
	TOTAL	1.457400	3,316.98	.00	7,031.02	.00	10,348.00	1,549.89	.00	.00	11,897.89
2005	M & O	1.463200	450.14	.00	999.98	.00	1,450.12	228.82	.00	.00	1,678.94
	I & S	.100000	30.77	.00	68.34	.00	99.11	.00	.00	.00	99.11
	TOTAL	1.563200	480.91	.00	1,068.32	.00	1,549.23	228.82	.00	.00	1,778.05
2004	M & O	1.463200	709.67	.00	1,560.89	.00	2,270.56	331.51	.00	.00	2,602.07
	I & S	.105900	51.37	.00	113.00	.00	164.37	.00	.00	.00	164.37
	TOTAL	1.569100	761.04	.00	1,673.89	.00	2,434.93	331.51	.00	.00	2,766.44
2003	M & O	1.463200	642.13	.00	1,473.57	.00	2,115.70	316.21	.00	.00	2,431.91
	I & S	.120900	53.04	.00	121.77	.00	174.81	.00	.00	.00	174.81
	TOTAL	1.584100	695.17	.00	1,595.34	.00	2,290.51	316.21	.00	.00	2,606.72
2002	M & O	1.450000	95.17	.00	248.27	.00	343.44	56.28	.00	.00	399.72
	I & S	.134100	8.80	.00	22.96	.00	31.76	.00	.00	.00	31.76
	TOTAL	1.584100	103.97	.00	271.23	.00	375.20	56.28	.00	.00	431.48
2001	M & O	1.439400	25.91	.00	70.20	.00	96.11	15.36	.00	.00	111.47
	I & S	.094700	1.70	.00	4.62	.00	6.32	.00	.00	.00	6.32
	TOTAL	1.534100	27.61	.00	74.82	.00	102.43	15.36	.00	.00	117.79
2000	M & O	1.400000	25.20	.00	71.31	.00	96.51	15.86	.00	.00	112.37
	I & S	.134100	2.41	.00	6.83	.00	9.24	.00	.00	.00	9.24
	TOTAL	1.534100	27.61	.00	78.14	.00	105.75	15.86	.00	.00	121.61

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1999	M & O	1.420800	25.57	.00	75.45	.00	101.02	16.05	.00	.00	117.07
	I & S	.084200	1.52	.00	4.47	.00	5.99	.00	.00	.00	5.99
	TOTAL	1.505000	27.09	.00	79.92	.00	107.01	16.05	.00	.00	123.06
1998	M & O	1.231000	22.16	.00	68.03	.00	90.19	16.54	.00	.00	106.73
	I & S	.274000	4.93	.00	15.14	.00	20.07	.00	.00	.00	20.07
	TOTAL	1.505000	27.09	.00	83.17	.00	110.26	16.54	.00	.00	126.80
1996	M & O	1.248600	9.49	.00	20.32	.00	29.81	.00	.00	.00	29.81
	I & S	.206400	1.57	.00	3.36	.00	4.93	.00	.00	.00	4.93
	TOTAL	1.455000	11.06	.00	23.68	.00	34.74	.00	.00	.00	34.74
1992	M & O	.250000	69.09	.00	211.48	.00	280.57	62.68	.00	.00	343.25
	I & S	.230000	63.57	.00	194.57	.00	258.14	.00	.00	.00	258.14
	TOTAL	.480000	132.66	.00	406.05	.00	538.71	62.68	.00	.00	601.39
1991	M & O	.230000	85.44	.00	290.57	.00	376.01	100.19	.00	.00	476.20
	I & S	.250000	92.87	.00	315.85	.00	408.72	.00	.00	.00	408.72
	TOTAL	.480000	178.31	.00	606.42	.00	784.73	100.19	.00	.00	884.92
ALL	M & O		20,339,404.99	.00	379,379.07	.00	20,718,784.06	215,035.23	.00	.00	20,933,819.29
ALL	I & S		8,135,884.77	.00	78,093.57	.00	8,213,978.34	.00	.00	.00	8,213,978.34
ALL	TOTAL		28,475,289.76	.00	457,472.64	.00	28,932,762.40	215,035.23	.00	.00	29,147,797.63
DLQ	M & O		883,317.59	.00	318,563.43	.00	1,201,881.02	215,035.23	.00	.00	1,416,916.25
DLQ	I & S		153,268.06	.00	53,141.55	.00	206,409.61	.00	.00	.00	206,409.61
DLQ	TOTAL		1,036,585.65	.00	371,704.98	.00	1,408,290.63	215,035.23	.00	.00	1,623,325.86
CURR	M & O		19,456,087.40	.00	60,815.64	.00	19,516,903.04	.00	.00	.00	19,516,903.04
CURR	I & S		7,982,616.71	.00	24,952.02	.00	8,007,568.73	.00	.00	.00	8,007,568.73
CURR	TOTAL		27,438,704.11	.00	85,767.66	.00	27,524,471.77	.00	.00	.00	27,524,471.77

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 JURISDICTION: 0048 MISSION CISD

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	18,865.47	.00	629.49	.00	19,494.96	.00	.00	.00	19,494.96
	I & S	.170100	3,403.34	.00	113.56	.00	3,516.90	.00	.00	.00	3,516.90
	TOTAL	1.113000	22,268.81	.00	743.05	.00	23,011.86	.00	.00	.00	23,011.86
2021	M & O	.971900	21,525.97	.00	355.33	.00	21,881.30	.00	.00	.00	21,881.30
	I & S	.161300	3,572.53	.00	58.97	.00	3,631.50	.00	.00	.00	3,631.50
	TOTAL	1.133200	25,098.50	.00	414.30	.00	25,512.80	.00	.00	.00	25,512.80
2020	M & O	1.028000	21,643.28	.00	375.93	.00	22,019.21	.00	.00	.00	22,019.21
	I & S	.171300	3,606.52	.00	62.64	.00	3,669.16	.00	.00	.00	3,669.16
	TOTAL	1.199300	25,249.80	.00	438.57	.00	25,688.37	.00	.00	.00	25,688.37
ALL	M & O		62,034.72	.00	1,360.75	.00	63,395.47	.00	.00	.00	63,395.47
ALL	I & S		10,582.39	.00	235.17	.00	10,817.56	.00	.00	.00	10,817.56
ALL	TOTAL		72,617.11	.00	1,595.92	.00	74,213.03	.00	.00	.00	74,213.03
DLQ	M & O		62,034.72	.00	1,360.75	.00	63,395.47	.00	.00	.00	63,395.47
DLQ	I & S		10,582.39	.00	235.17	.00	10,817.56	.00	.00	.00	10,817.56
DLQ	TOTAL		72,617.11	.00	1,595.92	.00	74,213.03	.00	.00	.00	74,213.03
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2023	M & O	.789200	19,456,087.40	.00	60,815.64	.00	19,516,903.04	.00	.00	.00	19,516,903.04
	I & S	.323800	7,982,616.71	.00	24,952.02	.00	8,007,568.73	.00	.00	.00	8,007,568.73
	TOTAL	1.113000	27,438,704.11	.00	85,767.66	.00	27,524,471.77	.00	.00	.00	27,524,471.77
2022	M & O	.942900	594,999.85	.00	129,479.87	.00	724,479.72	130,368.02	.00	.00	854,847.74
	I & S	.170100	107,338.17	.00	23,358.47	.00	130,696.64	.00	.00	.00	130,696.64
	TOTAL	1.113000	702,338.02	.00	152,838.34	.00	855,176.36	130,368.02	.00	.00	985,544.38
2021	M & O	.971900	145,638.96	.00	47,281.75	.00	192,920.71	32,393.10	.00	.00	225,313.81
	I & S	.161300	24,171.39	.00	7,847.04	.00	32,018.43	.00	.00	.00	32,018.43
	TOTAL	1.133200	169,810.35	.00	55,128.79	.00	224,939.14	32,393.10	.00	.00	257,332.24
2020	M & O	1.028000	78,405.86	.00	25,469.34	.00	103,875.20	13,843.46	.00	.00	117,718.66
	I & S	.171300	13,065.07	.00	4,244.05	.00	17,309.12	.00	.00	.00	17,309.12
	TOTAL	1.199300	91,470.93	.00	29,713.39	.00	121,184.32	13,843.46	.00	.00	135,027.78
2019	M & O	1.068350	31,167.47	.00	17,699.78	.00	48,867.25	8,301.63	.00	.00	57,168.88
	I & S	.171200	4,994.54	.00	2,836.33	.00	7,830.87	.00	.00	.00	7,830.87
	TOTAL	1.239550	36,162.01	.00	20,536.11	.00	56,698.12	8,301.63	.00	.00	64,999.75
2018	M & O	1.170000	19,134.21	.00	12,570.42	.00	31,704.63	4,998.55	.00	.00	36,703.18
	I & S	.169800	2,776.90	.00	1,824.29	.00	4,601.19	.00	.00	.00	4,601.19
	TOTAL	1.339800	21,911.11	.00	14,394.71	.00	36,305.82	4,998.55	.00	.00	41,304.37
2017	M & O	1.170000	14,460.19	.00	11,031.99	.00	25,492.18	4,129.69	.00	.00	29,621.87
	I & S	.180200	2,227.08	.00	1,699.08	.00	3,926.16	.00	.00	.00	3,926.16
	TOTAL	1.350200	16,687.27	.00	12,731.07	.00	29,418.34	4,129.69	.00	.00	33,548.03
2016	M & O	1.170000	13,701.75	.00	12,090.77	.00	25,792.52	4,212.57	.00	.00	30,005.09
	I & S	.188200	2,203.98	.00	1,944.86	.00	4,148.84	.00	.00	.00	4,148.84
	TOTAL	1.358200	15,905.73	.00	14,035.63	.00	29,941.36	4,212.57	.00	.00	34,153.93
2015	M & O	1.170000	13,419.07	.00	13,822.98	.00	27,242.05	4,692.56	.00	.00	31,934.61
	I & S	.197200	2,261.79	.00	2,329.82	.00	4,591.61	.00	.00	.00	4,591.61
	TOTAL	1.367200	15,680.86	.00	16,152.80	.00	31,833.66	4,692.56	.00	.00	36,526.22
2014	M & O	1.170000	6,108.51	.00	5,990.80	.00	12,099.31	1,595.69	.00	.00	13,695.00
	I & S	.160000	835.33	.00	819.25	.00	1,654.58	.00	.00	.00	1,654.58
	TOTAL	1.330000	6,943.84	.00	6,810.05	.00	13,753.89	1,595.69	.00	.00	15,349.58
2013	M & O	1.170000	4,600.65	.00	4,492.60	.00	9,093.25	853.12	.00	.00	9,946.37
	I & S	.130000	511.23	.00	499.21	.00	1,010.44	.00	.00	.00	1,010.44
	TOTAL	1.300000	5,111.88	.00	4,991.81	.00	10,103.69	853.12	.00	.00	10,956.81
2012	M & O	1.170000	3,699.48	.00	4,371.69	.00	8,071.17	933.71	.00	.00	9,004.88
	I & S	.130000	411.06	.00	485.76	.00	896.82	.00	.00	.00	896.82
	TOTAL	1.300000	4,110.54	.00	4,857.45	.00	8,967.99	933.71	.00	.00	9,901.70

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2011	M & O	1.170000	4,960.38	.00	6,772.20	.00	11,732.58	1,642.68	.00	.00	13,375.26
	I & S	.130000	551.15	.00	752.50	.00	1,303.65	.00	.00	.00	1,303.65
	TOTAL	1.300000	5,511.53	.00	7,524.70	.00	13,036.23	1,642.68	.00	.00	14,678.91
2010	M & O	1.040000	1,830.42	.00	2,595.13	.00	4,425.55	652.34	.00	.00	5,077.89
	I & S	.260000	457.60	.00	648.77	.00	1,106.37	.00	.00	.00	1,106.37
	TOTAL	1.300000	2,288.02	.00	3,243.90	.00	5,531.92	652.34	.00	.00	6,184.26
2009	M & O	1.040000	1,503.21	.00	2,311.55	.00	3,814.76	558.78	.00	.00	4,373.54
	I & S	.240000	346.89	.00	533.45	.00	880.34	.00	.00	.00	880.34
	TOTAL	1.280000	1,850.10	.00	2,845.00	.00	4,695.10	558.78	.00	.00	5,253.88
2008	M & O	1.040000	4,075.26	.00	7,533.29	.00	11,608.55	1,911.35	.00	.00	13,519.90
	I & S	.200000	783.71	.00	1,448.72	.00	2,232.43	.00	.00	.00	2,232.43
	TOTAL	1.240000	4,858.97	.00	8,982.01	.00	13,840.98	1,911.35	.00	.00	15,752.33
2007	M & O	1.040000	2,443.21	.00	4,867.86	.00	7,311.07	1,238.59	.00	.00	8,549.66
	I & S	.140000	328.89	.00	655.28	.00	984.17	.00	.00	.00	984.17
	TOTAL	1.180000	2,772.10	.00	5,523.14	.00	8,295.24	1,238.59	.00	.00	9,533.83
2006	M & O	1.337400	3,043.86	.00	6,452.09	.00	9,495.95	1,549.89	.00	.00	11,045.84
	I & S	.120000	273.12	.00	578.93	.00	852.05	.00	.00	.00	852.05
	TOTAL	1.457400	3,316.98	.00	7,031.02	.00	10,348.00	1,549.89	.00	.00	11,897.89
2005	M & O	1.463200	450.14	.00	999.98	.00	1,450.12	228.82	.00	.00	1,678.94
	I & S	.100000	30.77	.00	68.34	.00	99.11	.00	.00	.00	99.11
	TOTAL	1.563200	480.91	.00	1,068.32	.00	1,549.23	228.82	.00	.00	1,778.05
2004	M & O	1.463200	709.67	.00	1,560.89	.00	2,270.56	331.51	.00	.00	2,602.07
	I & S	.105900	51.37	.00	113.00	.00	164.37	.00	.00	.00	164.37
	TOTAL	1.569100	761.04	.00	1,673.89	.00	2,434.93	331.51	.00	.00	2,766.44
2003	M & O	1.463200	642.13	.00	1,473.57	.00	2,115.70	316.21	.00	.00	2,431.91
	I & S	.120900	53.04	.00	121.77	.00	174.81	.00	.00	.00	174.81
	TOTAL	1.584100	695.17	.00	1,595.34	.00	2,290.51	316.21	.00	.00	2,606.72
2002	M & O	1.450000	95.17	.00	248.27	.00	343.44	56.28	.00	.00	399.72
	I & S	.134100	8.80	.00	22.96	.00	31.76	.00	.00	.00	31.76
	TOTAL	1.584100	103.97	.00	271.23	.00	375.20	56.28	.00	.00	431.48
2001	M & O	1.439400	25.91	.00	70.20	.00	96.11	15.36	.00	.00	111.47
	I & S	.094700	1.70	.00	4.62	.00	6.32	.00	.00	.00	6.32
	TOTAL	1.534100	27.61	.00	74.82	.00	102.43	15.36	.00	.00	117.79
2000	M & O	1.400000	25.20	.00	71.31	.00	96.51	15.86	.00	.00	112.37
	I & S	.134100	2.41	.00	6.83	.00	9.24	.00	.00	.00	9.24
	TOTAL	1.534100	27.61	.00	78.14	.00	105.75	15.86	.00	.00	121.61

03/06/2024 17:29:08 4501499
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 07/01/2023 THRU 02/29/2024
 JURISDICTION: 0048 MISSION CISD

PAGE: 97
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1999	M & O	1.420800	25.57	.00	75.45	.00	101.02	16.05	.00	.00	117.07
	I & S	.084200	1.52	.00	4.47	.00	5.99	.00	.00	.00	5.99
	TOTAL	1.505000	27.09	.00	79.92	.00	107.01	16.05	.00	.00	123.06
1998	M & O	1.231000	22.16	.00	68.03	.00	90.19	16.54	.00	.00	106.73
	I & S	.274000	4.93	.00	15.14	.00	20.07	.00	.00	.00	20.07
	TOTAL	1.505000	27.09	.00	83.17	.00	110.26	16.54	.00	.00	126.80
1996	M & O	1.248600	9.49	.00	20.32	.00	29.81	.00	.00	.00	29.81
	I & S	.206400	1.57	.00	3.36	.00	4.93	.00	.00	.00	4.93
	TOTAL	1.455000	11.06	.00	23.68	.00	34.74	.00	.00	.00	34.74
1992	M & O	.250000	69.09	.00	211.48	.00	280.57	62.68	.00	.00	343.25
	I & S	.230000	63.57	.00	194.57	.00	258.14	.00	.00	.00	258.14
	TOTAL	.480000	132.66	.00	406.05	.00	538.71	62.68	.00	.00	601.39
1991	M & O	.230000	85.44	.00	290.57	.00	376.01	100.19	.00	.00	476.20
	I & S	.250000	92.87	.00	315.85	.00	408.72	.00	.00	.00	408.72
	TOTAL	.480000	178.31	.00	606.42	.00	784.73	100.19	.00	.00	884.92
ALL	M & O		20,401,439.71	.00	380,739.82	.00	20,782,179.53	215,035.23	.00	.00	20,997,214.76
ALL	I & S		8,146,467.16	.00	78,328.74	.00	8,224,795.90	.00	.00	.00	8,224,795.90
ALL	TOTAL		28,547,906.87	.00	459,068.56	.00	29,006,975.43	215,035.23	.00	.00	29,222,010.66
DLQ	M & O		945,352.31	.00	319,924.18	.00	1,265,276.49	215,035.23	.00	.00	1,480,311.72
DLQ	I & S		163,850.45	.00	53,376.72	.00	217,227.17	.00	.00	.00	217,227.17
DLQ	TOTAL		1,109,202.76	.00	373,300.90	.00	1,482,503.66	215,035.23	.00	.00	1,697,538.89
CURR	M & O		19,456,087.40	.00	60,815.64	.00	19,516,903.04	.00	.00	.00	19,516,903.04
CURR	I & S		7,982,616.71	.00	24,952.02	.00	8,007,568.73	.00	.00	.00	8,007,568.73
CURR	TOTAL		27,438,704.11	.00	85,767.66	.00	27,524,471.77	.00	.00	.00	27,524,471.77

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	40,407,639	2,909,811,901	01.113000	31,348,772.17	22,558

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	31,348,772.17	31,348,772.17	27,438,704.11	27,438,704.11	3,910,068.06	87.53	0.00
2022	1,704,688.99	151,972.31-	151,972.31-	680,069.21	680,069.21	872,647.47	43.80	0.00
2021	582,833.30	37,966.19-	37,966.19-	144,711.85	144,711.85	400,155.26	26.56	0.00
2020	321,644.61	2,622.18-	2,622.18-	66,221.13	66,221.13	252,801.30	20.76	224.87-
2019	238,339.18	3,023.42-	3,023.42-	36,162.01	36,162.01	199,153.75	15.37	232.42-
2018	187,023.40	19,805.25-	19,805.25-	21,911.11	21,911.11	145,307.04	13.10	241.16-
2017	143,937.47	9,655.29-	9,655.29-	16,687.27	16,687.27	117,594.91	12.43	6,805.01-
2016	133,042.47	8,375.47-	8,375.47-	15,905.73	15,905.73	108,761.27	12.76	6,845.33-
2015	117,482.62	6,011.76-	6,011.76-	15,680.86	15,680.86	95,790.00	14.07	5,670.78-
2014	106,563.98	5,735.99-	5,735.99-	6,943.84	6,943.84	93,884.15	6.89	5,506.64-
2013	92,659.96	5,534.54-	5,534.54-	5,111.88	5,111.88	82,013.54	5.87	5,403.63-
2012	92,668.25	5,622.04-	5,622.04-	4,110.54	4,110.54	82,935.67	4.72	5,492.12-
2011	86,976.48	5,629.61-	5,629.61-	5,511.53	5,511.53	75,835.34	6.78	5,538.14-
2010	82,213.89	5,457.52-	5,457.52-	2,288.02	2,288.02	74,468.35	2.98	5,373.23-
2009	85,249.15	12,271.39-	12,271.39-	1,850.10	1,850.10	71,127.66	2.54	6,220.80-
2008	83,587.03	8,951.15-	8,951.15-	4,858.97	4,858.97	69,776.91	6.51	2,484.34-
2007	70,415.11	2,048.29-	2,048.29-	2,772.10	2,772.10	65,594.72	4.05	0.00
2006	68,999.22	2,534.73-	2,534.73-	3,316.98	3,316.98	63,147.51	4.99	0.00
2005	63,387.26	2,726.65-	2,726.65-	480.91	480.91	60,179.70	.79	0.00
2004	58,409.05	2,611.36-	2,611.36-	761.04	761.04	55,036.65	1.36	0.00
2003	40,897.50	249.62-	249.62-	695.17	695.17	39,952.71	1.71	0.00
2002	191,138.31	17,965.63-	17,965.63-	535.40	535.40	172,637.28	.31	0.00
****	4,552,157.23	31,032,001.78	31,032,001.78	28,475,289.76	28,475,289.76	7,108,869.25		56,038.47-
CURR	0.00	31,348,772.17	31,348,772.17	27,438,704.11	27,438,704.11	3,910,068.06		0.00
DELQ	4,552,157.23	316,770.39-	316,770.39-	1,036,585.65	1,036,585.65	3,198,801.19		56,038.47-

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 07/01/2023 TO 02/29/2024

AG ROLLBACK ONLY

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0 0	00.000000	0.00	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	12,781.60	11,653.84	11,653.84	22,268.81	22,268.81	2,166.63	91.13	0.00
2021	7,755.84	18,777.88	18,777.88	25,098.50	25,098.50	1,435.22	94.59	0.00
2020	8,210.13	17,039.67	17,039.67	25,249.80	25,249.80	0.00		0.00
2019	1,658.18	.00	0.00	0.00	0.00	1,658.18		0.00
2018	1,637.30	.00	0.00	0.00	0.00	1,637.30		0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	33,765.62	47,471.39	47,471.39	72,617.11	72,617.11	8,619.90		0.00
CURR	0.00	.00	0.00	0.00	0.00	0.00		0.00
DELQ	33,765.62	47,471.39	47,471.39	72,617.11	72,617.11	8,619.90		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 07/01/2023 TO 02/29/2024

FISCAL START: 07/01/2023 END: 06/30/2024 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,404,262	40,407,639	2,909,811,901	01.113000	31,348,772.17	22,558

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	0.00	31,348,772.17	31,348,772.17	27,438,704.11	27,438,704.11	3,910,068.06	87.53	0.00
2022	1,717,470.59	140,318.47-	140,318.47-	702,338.02	702,338.02	874,814.10	44.53	0.00
2021	590,589.14	19,188.31-	19,188.31-	169,810.35	169,810.35	401,590.48	29.72	0.00
2020	329,854.74	14,417.49	14,417.49	91,470.93	91,470.93	252,801.30	26.57	224.87-
2019	239,997.36	3,023.42-	3,023.42-	36,162.01	36,162.01	200,811.93	15.26	232.42-
2018	188,660.70	19,805.25-	19,805.25-	21,911.11	21,911.11	146,944.34	12.98	241.16-
2017	145,660.04	9,655.29-	9,655.29-	16,687.27	16,687.27	119,317.48	12.27	6,805.01-
2016	133,042.47	8,375.47-	8,375.47-	15,905.73	15,905.73	108,761.27	12.76	6,845.33-
2015	117,482.62	6,011.76-	6,011.76-	15,680.86	15,680.86	95,790.00	14.07	5,670.78-
2014	106,563.98	5,735.99-	5,735.99-	6,943.84	6,943.84	93,884.15	6.89	5,506.64-
2013	92,659.96	5,534.54-	5,534.54-	5,111.88	5,111.88	82,013.54	5.87	5,403.63-
2012	92,668.25	5,622.04-	5,622.04-	4,110.54	4,110.54	82,935.67	4.72	5,492.12-
2011	86,976.48	5,629.61-	5,629.61-	5,511.53	5,511.53	75,835.34	6.78	5,538.14-
2010	82,213.89	5,457.52-	5,457.52-	2,288.02	2,288.02	74,468.35	2.98	5,373.23-
2009	85,249.15	12,271.39-	12,271.39-	1,850.10	1,850.10	71,127.66	2.54	6,220.80-
2008	83,587.03	8,951.15-	8,951.15-	4,858.97	4,858.97	69,776.91	6.51	2,484.34-
2007	70,415.11	2,048.29-	2,048.29-	2,772.10	2,772.10	65,594.72	4.05	0.00
2006	68,999.22	2,534.73-	2,534.73-	3,316.98	3,316.98	63,147.51	4.99	0.00
2005	63,387.26	2,726.65-	2,726.65-	480.91	480.91	60,179.70	.79	0.00
2004	58,409.05	2,611.36-	2,611.36-	761.04	761.04	55,036.65	1.36	0.00
2003	40,897.50	249.62-	249.62-	695.17	695.17	39,952.71	1.71	0.00
2002	191,138.31	17,965.63-	17,965.63-	535.40	535.40	172,637.28	.31	0.00
****	4,585,922.85	31,079,473.17	31,079,473.17	28,547,906.87	28,547,906.87	7,117,489.15		56,038.47-
CURR	0.00	31,348,772.17	31,348,772.17	27,438,704.11	27,438,704.11	3,910,068.06		0.00
DELQ	4,585,922.85	269,299.00-	269,299.00-	1,109,202.76	1,109,202.76	3,207,421.09		56,038.47-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 JURISDICTION SUMMARY
 FROM: 02/01/2024 THRU 02/29/2024
 JURISDICTION: ALL

UPDATE MODE

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0044 LA VILLA ISD			402.62	140.96	28.19	9.87	0.00	7.54	423.27
BY COUNTY 108			402.62	140.96	28.19	9.87	0.00	7.54	423.27
DELQ FOR 0044 LA VILLA ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0044 LA VILLA ISD			402.62	140.96	28.19	9.87	0.00	7.54	423.27
BY COUNTY 108			402.62	140.96	28.19	9.87	0.00	7.54	423.27
CURR FOR 0045 MONTE ALTO ISD			785.72	71.43	31.36	2.85	0.00	3.72	813.36
BY COUNTY 108			785.72	71.43	31.36	2.85	0.00	3.72	813.36
DELQ FOR 0045 MONTE ALTO ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0045 MONTE ALTO ISD			785.72	71.43	31.36	2.85	0.00	3.72	813.36
BY COUNTY 108			785.72	71.43	31.36	2.85	0.00	3.72	813.36
CURR FOR 0046 MERCEDES ISD			10,722.59	1,063.09	245.78	28.53	0.00	54.57	10,913.80
BY COUNTY 108			10,722.59	1,063.09	245.78	28.53	0.00	54.57	10,913.80
DELQ FOR 0046 MERCEDES ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0046 MERCEDES ISD			10,722.59	1,063.09	245.78	28.53	0.00	54.57	10,913.80
BY COUNTY 108			10,722.59	1,063.09	245.78	28.53	0.00	54.57	10,913.80
CURR FOR 0047 MCALLEN ISD			147,022.37	14,633.77	4,704.25	493.07	0.00	756.40	150,970.22
BY COUNTY 108			147,022.37	14,633.77	4,704.25	493.07	0.00	756.40	150,970.22
DELQ FOR 0047 MCALLEN ISD			4,748.76	465.31	1,593.42	211.73	0.00	33.85	6,308.33
BY COUNTY 108			4,748.76	465.31	1,593.42	211.73	0.00	33.85	6,308.33
TOTAL FOR 0047 MCALLEN ISD			151,771.13	15,099.08	6,297.67	704.80	0.00	790.25	157,278.55
BY COUNTY 108			151,771.13	15,099.08	6,297.67	704.80	0.00	790.25	157,278.55
CURR FOR 0048 MISSION CISD			68,247.96	6,477.10	1,803.26	187.65	0.00	333.27	69,717.95
BY COUNTY 108			68,247.96	6,477.10	1,803.26	187.65	0.00	333.27	69,717.95
DELQ FOR 0048 MISSION CISD			2,775.02	259.89	2,128.80	196.70	0.00	22.83	4,880.99
BY COUNTY 108			2,775.02	259.89	2,128.80	196.70	0.00	22.83	4,880.99
TOTAL FOR 0048 MISSION CISD			71,022.98	6,736.99	3,932.06	384.35	0.00	356.10	74,598.94
BY COUNTY 108			71,022.98	6,736.99	3,932.06	384.35	0.00	356.10	74,598.94
CURR FOR 0049 LA JOYA ISD			34,203.15	3,446.44	1,403.39	129.28	0.00	178.79	35,427.75
BY COUNTY 108			34,203.15	3,446.44	1,403.39	129.28	0.00	178.79	35,427.75
DELQ FOR 0049 LA JOYA ISD			2,531.45	230.13	700.87	63.71	0.00	14.70	3,217.62
BY COUNTY 108			2,531.45	230.13	700.87	63.71	0.00	14.70	3,217.62
TOTAL FOR 0049 LA JOYA ISD			36,734.60	3,676.57	2,104.26	192.99	0.00	193.49	38,645.37
BY COUNTY 108			36,734.60	3,676.57	2,104.26	192.99	0.00	193.49	38,645.37
CURR FOR 0050 PROGRESO ISD			335.64	30.51	5.82	0.53	0.00	1.56	339.90
BY COUNTY 108			335.64	30.51	5.82	0.53	0.00	1.56	339.90
DELQ FOR 0050 PROGRESO ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0050 PROGRESO ISD			335.64	30.51	5.82	0.53	0.00	1.56	339.90
BY COUNTY 108			335.64	30.51	5.82	0.53	0.00	1.56	339.90

SUBJECT: Cash Disbursements for February 2024

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

The District’s disbursements list all checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Deputy Superintendent for Business Operations and Support Services.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The District’s total disbursements for February totaled \$12,541,015 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 1,800,208
District Purchasing Cards	\$ 276,386
ACH	\$ 1,624,089
Wire Transfers	\$ 118,768
Payroll	\$ 8,721,564
TOTAL	\$ 12,541,015

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Dora Garcia, Director for Budget and Finance
Leonor Garcia, Accountant