



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Special Meeting on Wednesday, November 15, 2023, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

- I. Call Meeting to Order and Establish Quorum**
- II. Pledge of Allegiance and Moment of Silence**
 - 1. U. S. Flag and Texas Flag -
- III. Public Comment(s) on Specific Agenda Item(s)**
- IV. Presentation(s) to the Board of Trustees**
 - 1. Annual Comprehensive Financial Report for the Year Ended June 30, 2023
 - 2. Canvas of Results for the Voter-Approval Tax Ratification Election (VATRE) held on November 7, 2023
- V. Discussion and Possible Action**
 - 1. Approval of Annual Comprehensive Financial Report for the Year Ended June 30, 2023 3
 - 2. Approval of the Order Canvassing Returns and Declaring Result of Election 4
- VI. Executive Session**
 - 1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)
- VII. Action, if Necessary, on Matters Discussed in Executive Session**
- VIII. Important Dates to Remember**
 - 1. November 20-24, 2023, Thanksgiving Break
 - 2. Monday, November 27, 2023, Staff and Students Return
 - 3. Wednesday, December 6, 2023, Board of Trustees Workshop at 6:30 p.m.
 - 4. Wednesday, December 13, 2023, Regular Board of Trustees Meeting at 6:30 p.m.
- IX. Adjournment**

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on November 10, 2023.

A handwritten signature in black ink that reads "Dr. Carol G. Perez". The signature is written in a cursive style with a horizontal line underneath it.

**Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District**

SUBJECT: Annual Comprehensive Financial Report for the year ended June 30, 2023

PRESENTER: Esmeralda Yniguez, CPA
Carr, Riggs & Ingram, LLC

BACKGROUND INFORMATION

The Texas Education Agency and Board Policy CFC (LEGAL) requires that an independent annual audit of the District's records be conducted and that the report be approved by the Board. The annual audit report is required to be filed with the Texas Education Agency within 150 days of the close of the fiscal year.

ADMINISTRATIVE CONSIDERATIONS

The Annual Comprehensive Financial Report for the year ended June 30, 2023, shall indicate whether the financial statements are fairly presented in accordance with accounting principles generally accepted in the United States.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Approval of the Annual Comprehensive Financial Report for the year ended June 30, 2023.

CONTACT PERSON (S)

Joel Garcia, CPM, Assistant Superintendent for Finance
Rebecca Magee, CPA, Internal Auditor

SUBJECT: Approval of the Order Canvassing Returns and Declaring Result of Election

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The local canvass for the November 7, 2023 uniform election must be held not earlier than the third day after election day (Friday, November 10, 2023) and not later than the eleventh day after election day (Monday, November 20, 2023). Because the eleventh day falls on Saturday, November 18, 2023, the deadline is extended to Monday, November 20, 2023. (Tex. Elec. Code §§ 1.006, 67.003).

The canvass cannot occur until the early voting ballot board has: (1) qualified and counted all provisional ballots, if a provisional ballot has been cast in the election; (2) counted all timely received late-arriving ballots, including next business day, military and overseas ballots; and (3) counted all ballots contained in previously defective carrier envelopes which were corrected by voters by the required deadline.

The canvass has been presented and now the Order of Canvassing Returns and Declaring Results has to be approved and signed. The Order Canvassing Returns and Declaring Results attests the following:

Section 1. The Election was duly called and notice thereof given in accordance with law; the Election was held in the manner required by law; only resident, qualified electors of the District voted at the Election; a written return of the election results was made to the District in accordance with the Election Code; and a majority of the resident, qualified electors of the District voting in the Election, including absentee voting, voted "FOR" Proposition A.

Section 2. The official returns shall be delivered to the Secretary of the Board of Trustees, who is hereby directed to enter in the Election register the tabulation of the votes cast for and against Proposition A and to preserve such tabulations as required by law.

Section 3. Notice of Meeting. The Board of Trustees officially finds, determines, recites and declares that written notice of the date, hour, place and subject of the meeting at which this Order is adopted was posted on a bulletin board located at a place convenient to the public at the District's administrative offices for at least 72 hours preceding the scheduled time of the meeting; that a telephonic or telegraphic notice of such meeting was given to all news media who have consented to pay any and all expenses

incurred by the District in connection with providing such notice, both as required by Chapter 551, Texas Government Code; and that such meeting was open to the public as required by law at all times during which this Order and the subject matter thereof was discussed, considered and formally acted upon.

Section 4. Authorization to Execute. The President or Vice President of the Board of Trustees is authorized to execute and the Secretary of the Board of Trustees is authorized to attest and seal this Order on behalf of the Board of Trustees.

Section 5. Effective Date. This Order is effective immediately upon its passage and approval.

Order is attached for signature.

ADMINISTRATIVE CONSIDERATIONS

Not applicable

FUNDING SOURCE:

Not applicable

RECOMMENDATION:

Administration recommends the Approval of the Order Canvassing Returns and Declaring Result of Election

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

Sylvia Cruz, Director for Employee Benefits and Risk Management

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Section 5. Effective Date. This Order is effective immediately upon its passage and approval.

PASSED AND APPROVED on November ____, 2023.

President, Board of Trustees
Mission Consolidated Independent School District

ATTEST:

Secretary, Board of Trustees
Mission Consolidated Independent School District

(SEAL)