



**Mission Consolidated Independent School District**

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- Telephone: (956) 323 5505 Fax: (956) 323 5634
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## *Notice and Agenda*

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Special Meeting on Thursday, September 21, 2023, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

**AMENDED AGENDA POSTED on SEPTEMBER 18, 2023, by 3:00 p.m.**

### **A G E N D A**

**I. Call Meeting to Order and Establish Quorum**

**II. Pledge of Allegiance and Moment of Silence**

**1. U. S. Flag and Texas Flag -**

**III. Public Comment(s) on Specific Agenda Item(s)**

**IV. Superintendent's Update and Recognitions**

The Superintendent may provide information to update the Board of Trustees on the following subjects: Student Extracurricular and Co-Curricular Achievement; District Awards and Recognitions; Recent and Upcoming Professional Staff and Leadership Development; Progress Reports on Student and Staff Initiatives Previously Approved by the Board of Trustees; and Communications Received from Other Governmental Entities Not Requiring Action by the Board of Trustees. This will be for informational purposes only. Board consideration of any subject included in the Superintendent's Report will not take place until the subject is placed on the agenda of a future board meeting for consideration and possible action. The Board's consideration of any subject at the present meeting will be limited to those subjects appearing elsewhere on the meeting agenda.

**V. Discussion and Possible Action**

**1. Consideration and Approval of Best and Final Offer (BAFO) for the Baseball and Softball Field Netting at Mission High School (MHS) and Veterans Memorial High School (VMHS) 3**

**2. Discussion and Consideration of Insurance and Employee Benefits Consulting Services 9**

**VI. Executive Session**

**1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)**

**2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)**

**VII. Action, if Necessary, on Matters Discussed in Executive Session**

**VIII. Important Dates to Remember**

1. Today, September 21, 2023, Anniversary of the Bus Accident-Remember 21
2. Wednesday, October 4, 2023, Board of Trustees Workshop at 6:30 p.m.
3. Wednesday, October 11, 2023, Regular Board of Trustees Meeting at 6:30 p.m.

**IX. Adjournment**

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on September 14, 2023.

  
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Dr. Carol G. Perez, Superintendent of Schools  
Mission Consolidated Independent School District

**SUBJECT:** Consideration and Approval of Best and Final Offer (BAFO) for the Baseball and Softball Field Netting at Mission High School (MHS) and Veterans Memorial High School (VMHS).

**PRESENTER:** Rick Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

Baseball/Softball netting works as a fencing barrier while protecting players, coaches, and spectators from high-velocity ball impact damage. Currently, all of our fields have lower-than-needed chain link fencing for protection that is also limited in coverage.

Notices concerning this proposed project were sent to our Athletic Director and each High School Athletic Coordinator. A visit to one of our local school district's baseball facilities that has this netting system was conducted by Coach Daniel Longoria and Mr. Rick Rivera.

Administration will present this project for the construction and installation of a much higher fencing/netting system that will also extend further to each side up to or close to each dugout thus offering protection to spectators that may be in that area. The project will also include constructing a new 3' – 4' "pony" wall as the backstop. The "pony" wall will be a brick veneer wall with foam padding panels installed as a cushion for the balls that hit the wall.

At the Regular Board of Trustees meeting held on November 02, 2022, the Board approved the Project, Proposed Budget, and Interlocal Procurement Method, and Utilized the On-Call Professional Services for the Baseball and Softball Field Netting at Mission High School (MHS) and Veterans Memorial High School (VMHS). Miguel Chanin Structural Engineering is the district's on-call structural engineer.

If approved, the preliminary project timeline is to begin the administrative process of entering into the professional services agreement and proceed on using interlocal agreements to procure the construction firm. The project is projected to begin after the baseball/softball season and has been communicated to the Athletics department.

On utilizing the Interlocal Agreement procurement method Administration believes that a fiscal opportunity in the district's best interest is better served for this project.

The professional services contract was for complete design and construction management, however, should MCISD use the Buy Board method firms may have complete designs included. Professional services will be needed to review and approve the designs and conduct civil engineering with Chanin Structural Engineering.

Administration requested proposals from vendors through the Buy Board. The deadline is on Monday, September 04, 2023, at 2 pm. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to ensure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. After the review, Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will be presented for review at the Wednesday, September 13, 2023, Regular Board of Trustees meeting.

Note: America's Nationwide Netting, Inc. is not a member of the Co-op and this proposal is not acceptable. Hellas is the lone proposal.

At the Regular Board of Trustees held on September 19, 2023, the Board approved Consideration and Approval to Enter Into Negotiations for the Baseball and Softball Field Netting at Mission High School (MHS) and Veterans Memorial High School (VMHS) with Hellas Construction. Ranking was not required as per the Purchasing department because the Co-op procurement method was used and all firms have been pre-verified as qualified.

Hellas Construction Inc.

**Base Bid:**

MHS Baseball: \$184,705.00 Contingency: \$5,000.00 Sub-Total: \$189,705.00

MHS Softball: \$171,340.00 Contingency: \$5,000.00 Sub-Total: \$176,340.00

VMHS Baseball: \$197,685.00 Contingency: \$5,000.00 Sub-Total: \$202,685.00

VMHS Softball: \$167,400.00 Contingency: \$5,000.00 Sub-Total: \$172,400.00

Total: \$741,130.00

60 Construction Days

**ADMINISTRATIVE CONSIDERATIONS**

A negotiation meeting was held on September 14, 2023, with Mr. Brian Parks from Hellas Construction and Mr. Ricardo Rivera from MCISD. During the negotiations, Hellas presented its best and final offer (BAFO).

Administration presents Consideration and Approval of Best and Final Offer (BAFO) for the Baseball and Softball Field Netting at Mission High School (MHS) and Veterans Memorial High School (VMHS).

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to re-advertise the project utilizing the competitive sealed proposal (CSP) procurement method using the same specifications.

If approved, Administration will work with our legal counsel to write and execute the contract so that the contractor can begin as soon as possible.

Hellas Construction Inc. Best and Final Offer (BAFO):

**Base Bid:**

MHS Baseball: \$169,716.00 Contingency: \$5,000.00 Sub-Total: \$174,716.00

MHS Softball: \$95,322.00 Contingency: \$5,000.00 Sub-Total: \$100,322.00

VMHS Baseball: \$169,742.00 Contingency: \$5,000.00 Sub-Total: \$174,742.00

VMHS Softball: \$94,692.00 Contingency: \$5,000.00 Sub-Total: \$99,692.00

Total: \$549,472.00

60 Construction Days

Initial Base Bid: \$741,130.00  
BAFO: \$549,472.00  
Negotiated difference: (\$191,658.00)

BAFO: \$549,472.00 (incl. \$20,000.00 contingency imbedded)  
Est. const. cost: \$410,000.00  
Cost difference: (\$139,472.00)

**FUNDING SOURCE**

General Funds

Estimated Project Cost:

Est. Baseball 50' tall netting: \$110,000.00 each X (2) = \$220,000.00

Est. Softball 40' tall netting: \$95,000.00 each X (2) = \$190,000.00

Est. Const. Cost \$410,000.00

Project Contingency 15%: \$61,500.00

Design Fee & other soft costs: \$49,200.00 (12% of construction cost)

Estimated total cost: \$520,700.00

**RECOMMENDATION**

Administration presents Consideration and Approval of Best and Final Offer (BAFO) for the Baseball and Softball Field Netting at Mission High School (MHS) and Veterans Memorial High School (VMHS).

**EXHIBIT**

Best and Final Offer (BAFO)

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations



September 14, 2023

Mission CISD  
1201 Bryce Drive  
Mission, TX 78504  
(956) 323-5620

**RE: Mission CISD Baseball & Softball Netting Proposal**

Hellas is pleased to provide you with this proposal. Pricing is based on Hellas’ current cooperative contract entitled 1GPA 23-01DP-03 Athletic Surfaces, Appurtenances and Minor Structures. Through this contract, Hellas’ products have been competitively and lawfully bid providing member schools and agencies with quality and preferential pre-priced products and services.

**General Conditions**

Hellas will:

1. Provide project Insurance, supervision, and mobilization.
2. Provide performance and payment bonds.
3. Provide, prior to construction, all required submittals.
4. Provide final punch-out and clean-up of the completed project.

**MISSION HIGH SCHOOL BASEBALL PROPOSAL**

Hellas scope of work:

1. Construct CMU backstop wall with wall padding included.
2. Supply and install 60ft x 195 ft backstop netting system.

<b>Base Proposal</b>	<b>\$169,716.00</b>
<b>Allowance</b>	<b>\$5,000.00</b>
<b>Total Contract</b>	<b>\$174,716.00</b>

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**MISSION HIGH SCHOOL SOFTBALL PROPOSAL**

Hellas scope of work:

- 1. Construct CMU backstop wall with wall padding included.
- 2. Supply and install 40 ft x 110 ft backstop netting system.

<b>Base Proposal</b>	<b>\$95,322.00</b>
<b>Allowance</b>	<b>\$5,000.00</b>
<b>Total Contract</b>	<b>\$100,322.00</b>

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**VETERANS MEMORIAL HIGH SCHOOL BASEBALL PROPOSAL**

Hellas scope of work:

- 1. Construct CMU backstop wall with wall padding included.
- 2. Supply and install 50 ft x 200 ft backstop netting system.

<b>Base Proposal</b>	<b>\$169,742.00</b>
<b>Allowance</b>	<b>\$5,000.00</b>
<b>Total Contract</b>	<b>\$174,742.00</b>

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**VETERANS MEMORIAL HIGH SCHOOL SOFTBALL PROPOSAL**

Hellas scope of work:

- 1. Construct CMU backstop wall with wall padding included.
- 2. Supply and install 40 ft x 110 ft backstop netting system.

<b>Base Proposal</b>	<b>\$94,692.00</b>
<b>Allowance</b>	<b>\$5,000.00</b>
<b>Total Contract</b>	<b>\$99,692.00</b>

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### PROPOSAL PRICES

1.	Mission HS BB Base + Allowance	\$174,716.00
2.	Mission HS SB Base + Allowance	\$100,322.00
3.	Veterans Memorial HS BB + Allowance	\$174,742.00
4.	Veterans Memorial HS SB Base + Allowance	\$99,692.00
5.	<b>BASE BID TOTAL</b>	<b>\$549,472.00</b>

**\*\*Participate in the Tom Landry Stadium Scoreboard Partnership Platinum Package \$5,000 1-year commitment included\*\***

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### EXCLUSIONS

1. Any item of work not specifically listed above.
2. Any form of subgrade stabilization.
3. Any embankment or processing of imported soils.
4. SWPPP/Erosion control.
5. Any electrical work.
6. Any fence work.
7. Engineering.
8. Construction materials inspection and testing.
9. Supply or installation of perimeter safety or construction fencing.
10. Site security.
11. Taxes.
12. Union wages.
13. Any permits or fees, including any utility impact fees generated by construction improvements.
14. Owner shall provide ingress/egress for ALL personnel, equipment, and materials; typical construction traffic shall be expected for the duration of this contract. Contractor NOT responsible for damage due to typical construction traffic ingress/egress to the construction site.

**SUBJECT:** Discussion and Consideration of Insurance and Employee Benefits Consulting Services

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance 

**BACKGROUND INFORMATION**

On October 20, 2021, the Mission CISD Board of Trustees awarded Carlisle Insurance the District's Insurance Consultant contract. Ms. Valeria Ybarra, representing Carlisle Insurance, provided consulting, actuarial, cost analysis, and related services for Mission CISD's compensation and benefits programs.

**ADMINISTRATIVE CONSIDERATIONS**

The agenda item aims to facilitate a review and discussion regarding the progress and effectiveness of our partnership with Carlisle Insurance in overseeing our insurance and employee benefits programs.

The Board of Trustees' consideration and input on these administrative considerations are crucial in maintaining our staff's high standard of benefits and ensuring financial stability.

**Contract Term:**

The agreement between Mission CISD and Carlisle Insurance commenced with an initial term of two (2) years from the start date.

Following the initial term, the agreement automatically renews in successive one (1) year periods.

To terminate the agreement, written notice must be provided to the other party at least thirty (30) days before the end of the Initial Term or an applicable Renewal Term.

**FUNDING SOURCE AND AMOUNT**

Fund 753

Amount: \$45,000

**RECOMMENDATION:**

The Board of Trustees will provide a recommendation.

**CONTACT PERSONS**

Joel Garcia, Assistant Superintendent for Finance