



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
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Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Regular Meeting on Wednesday, June 21, 2023, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call Meeting to Order and Establish Quorum

II. Pledge of Allegiance and Moment of Silence

- 1. U. S. Flag and Texas Flag -**
- 2. Mission Vision Statement -**

III. Comments from the Public

IV. Public Comment(s) on Specific Agenda Item(s)

V. Superintendent's Update and Recognitions

The Superintendent may provide information to update the Board of Trustees on the following subjects: Student Extracurricular and Co-Curricular Achievement; District Awards and Recognitions; Recent and Upcoming Professional Staff and Leadership Development; Progress Reports on Student and Staff Initiatives Previously Approved by the Board of Trustees; and Communications Received from Other Governmental Entities Not Requiring Action by the Board of Trustees. This will be for informational purposes only. Board consideration of any subject included in the Superintendent's Report will not take place until the subject is placed on the agenda of a future board meeting for consideration and possible action. The Board's consideration of any subject at the present meeting will be limited to those subjects appearing elsewhere on the meeting agenda.

VI. Presentation(s) to the Board of Trustees

- 1. Presentation on the Self-Funded Health Insurance**
- 2. Presentation on the Employee Benefits Group Self-Insured Health Insurance RFP**
- 3. Presentation on the Employer Paid and Voluntary Ancillary Insurance RFP**
- 4. Proclamation in Support of Hidalgo County's Prosperity Task Force**

VII. Discussion and Possible Action

- 1. Approval of the Proclamation in Support of Hidalgo County's Prosperity Task Force**
- 2. Bids, Proposals, and Purchases of \$50,000 and Over**
 - a. Employee Benefits Group Self-Insured Health Insurance RFP** **5**
 - b. Employer Paid and Voluntary Ancillary Insurance RFP** **6**

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3. Approval of the 2023-2024 Compensation Plan	
4. Approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024	
5. Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Jose “Joe” Correa Jr. Agricultural Science Lab Project – PBK Architects	14
6. Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at Mission High School - PBK Architects	38
7. Discussion and Approval of the Optional Flexible School Day Program	
8. Approval of the 2022-2023 Final Amended Budget	43
9. Discussion and Possible Action of the Establishment of a District Police Department	
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1. Approval of the Selection for:	
a. Director for Public Relations	
b. Director for Child Nutrition Program	
c. Director for Career and Technology	
d. Science Coordinator	
e. Elementary Principal at Mims Elementary	
f. Administrator for Roosevelt-DAEP School	
g. Assistant Principal at Mission High School	
h. Assistant Principal at Veterans Memorial High School	
i. Special Education School Psychologist	
j. Special Education School Psychologist Intern (Grant Funded Position)	
k. Special Education Speech Language Pathologist (2)	
l. Special Education Educational Diagnostician (3)	
m. Special Education Behavior Specialist	
2. Approval of New Employment Position	
a. Teacher Incentive Allotment Grant Coordinator	44
IX. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.	
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2. Approval of the Revised Schematic Design for the Transportation Hub at FARMERS - Javier Hinojosa Civil Engineering	51
3. Approval of the Substantial Completion of the FARMERS Parking Lot Area – Javier Hinojosa Engineering	57
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5. Approval of the Change Order #03 for Delay Days for the Aquatics Center Boiler – DBR Engineering	69
6. Approval of the Best and Final Offer (BAFO) for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School– DBR Engineering	84

7. Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Child Nutrition Program (CNP) Freezer Replacement Project – DBR Engineering	97
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12. Approval of the Memorandum of Understanding with Hidalgo County Head Start Programs	200
13. Memorandum of Understanding with the Hidalgo County Juvenile Justice Alternative Education Program for Discretionary Expulsions for the 2023 - 2024 School Year	217
14. Amendment to Interlocal Cooperation Agreement with McAllen ISD for Regional Day School Program	233
15. Approval of the General Fund Committed Fund Balance	258
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17. Approval of Naming the Basketball Court at the Mission High School V.F. Neuhaus Gym	272
18. Approval of Minutes	
a. May 10, 2023, Regular Board of Trustees Meeting	274
X. Executive Session	
1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)	

- 2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)
- 3. Report Regarding an Intruder Detection Audit. (Texas Government Code §551.079 - To deliberate the deployment or specific occasion for implementation of security personnel or devices; or a security audit)
- XI. Action, if Necessary, on Matters Discussed in Executive Session
- XII. Board of Trustees Information Items
 - 1. Personnel Employments, Resignations, Transfers, and Compensation 290
Change
 - 2. Financial Reports:
 - a. General Fund and Debt Service 291
 - b. Tax Levy Adjustments 294
 - c. Cash Disbursements 321
- XIII. Important Dates to Remember
 - 1. No Scheduled Meetings for the Month of July 2023
- XIV. Adjournment

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 6:00 p.m., on June 15, 2023.



Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District

SUBJECT: Award Contract for Employee Benefits Group Self-Insured Health Insurance #400-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

Mission CISD currently offers health and basic life insurance benefits to its employees and their dependents through a self-funded health plan, administered by Blue Cross Blue Shield of Texas. The insurance plan year begins October 1st and ends September 30th. At their own expense, employees may also enroll in supplemental insurance programs for Dental, Vision, Cancer, Critical Illness, Hospital Indemnity Plans, Child Dependent Care, Flexible Spending Accounts, Whole Life, Accident, Supplemental Term Life, and Disability. Premiums for these programs are paid by payroll deduction. The District has solicited proposals for all Employee Benefits Insurance.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- 1. Number of responses received for Self-Insured: 17

RECOMMENDATION

The District's Insurance Consultant, Valeria Ybarra, will be presenting analysis and recommendations at the June 21, 2023, Regular Board Meeting.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management
Anabel Garza, Coordinator for Purchasing

SUBJECT: Award Contract for Employer Paid and Voluntary Ancillary Insurance #415-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Mission CISD currently offers health and basic life insurance benefits to its employees and their dependents through a self-funded health plan, administered by Blue Cross Blue Shield of Texas. The insurance plan year begins October 1st and ends September 30th. At their own expense, employees may also enroll in supplemental insurance programs for Dental, Vision, Cancer, Critical Illness, Hospital Indemnity Plans, Child Dependent Care, Flexible Spending Accounts, Whole Life, Accident, Supplemental Term Life, and Disability. Premiums for these programs are paid by payroll deduction. The District has solicited proposals for all Employee Benefits Insurance.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- 1. Number of responses received for Voluntary: 44

RECOMMENDATION

The District’s Insurance Consultant, Valeria Ybarra, will be presenting analysis and recommendations at the June 21, 2023, Regular Board Meeting.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management
Anabel Garza, Coordinator for Purchasing

SUBJECT: Award Contract for Early Childhood Learning Academy Professional Development #230-24-14

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Early Childhood Learning Academy Professional Development to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 4
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Federal Funding

Estimated \$698,145

RECOMMENDATION

Administration recommends awarding the contract to Kids U US Inc. dba Fueling Brains.

CONTACT PERSON(S)

Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

Joel Garcia, Assistant Superintendent for Finance

Anabel Garza, Coordinator for Purchasing



**CHANGING THE
WORLD**
*THEIR FUTURE,
OUR MISSION*

FY2024 Term Contract:	Early Childhood Learning Academy Professional Development #230-24-14
Awarded To:	1. <u>Kids U US Inc dba Fueling Brains</u>
Term:	One Year
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Early Childhood Learning Academy Professional Development 230-24-14

VENDOR NAME:		Early Childhood Writing Consultants			Frog Street Press LLC			Kids U US Inc dba Fueling Brains			Learning Forward Texas		
		Contact Name: Maria J. Tamez			Contact Name: Suzanne Massey			Contact Name: Shaft Premji			Contact Name: Lisa Ham		
		Phone #: 956-342-0896			Phone #: 800-884-3764			Phone #: 409-356-8436			Phone #: 512-266-3086		
		Email: mariajamez@gmail.com			Email: bids@frogstreet.com			Email: shaft@fuelingbrains.com			Email: Lftx@learningforwardtexas.org		
Qty	Detailed Desc	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
Workbooks													
1	Teacher Manual (B & W)		\$ 96.95	\$ 96.95									
1	Teacher Manual (Color)		\$ 120.95	\$ 120.95									
20	Student Workbooks Volume 1		\$ 27.95	\$ 559.00									
20	Student Workbooks Volume 2		\$ 27.95	\$ 559.00									
		117 classrooms Color w/Volume 1 & 2	\$ 1,238.95	\$ 144,957.15									
Online Classroom Lesson License													
100	Teacher license who attend full-day initial training		\$ 15.00	\$ 1,500.00									
Teaching Charts													
85	Teaching Charts & Poster Bundle		\$ 360.00	\$ 30,600.00									
Training													
60	Training for Teachers - up to 50 participants (6 hour minimum)	\$100(per hr) * 6 hours * 6 (six weeks) * 10 days	\$ 600.00	\$ 36,000.00									
10	Training for Admin - up to 10 participants	\$100(per hr) * 4 hours * 10 days	\$ 400.00	\$ 4,000.00									
Campus Consultant													
20	Consultant - 4 hour minimum		\$ 800.00	\$ 16,000.00									
On-site Face-to-Face Trainings													
5	Full Day Training - 1 Content					\$ 3,650.00	\$ 18,250.00						
1	Full Day Training - 2 Content					\$ 3,999.00	\$ 3,999.00						
1	Half Day Training - 1 Content					\$ 3,500.00	\$ 3,500.00						
1	Custom Training (up to 6 hours)					\$ 3,999.00	\$ 3,999.00						
1	Two consecutive days, 1 consultant (up to 12 hours)					\$ 6,500.00	\$ 6,500.00						
Virtual Trainings													
1	Virtual Training - up to 2 hours					\$ 999.00	\$ 999.00						
1	Virtual Training - 3-4 hours					\$ 1,499.00	\$ 1,499.00						
1	Virtual Custom Training - up to 4 hours					\$ 2,500.00	\$ 2,500.00						
On-Demand Professional Development Subscription													
1	Up to 20 Licenses					\$ 1,499.00	\$ 1,499.00						
1	Up to 50 Licenses					\$ 2,499.00	\$ 2,499.00						
Train the Teacher (TOT)													
18	Train the Teacher Onsite - 1 Curriculum					\$ 6,500.00	\$ 117,000.00						
1	Train the Teacher Virtual - 1 Curriculum					\$ 5,500.00	\$ 5,500.00						
Coaching													
25	On-site : 3 Day Cycle recommended (max 4 teachers)					\$ 3,650.00	\$ 91,250.00						
1	Coaching Connections (5 sessions)					\$ 1,250.00	\$ 1,250.00						
260	Coaching Connections (12 sessions)					\$ 2,375.00	\$ 617,500.00						
Keynote/Motivational Speaker (90 minutes)													
1	Keynote Onsite					\$ 6,500.00	\$ 6,500.00						
1	Keynote Virtual					\$ 4,500.00	\$ 4,500.00						
Coaching Services													
25	Leadership & Campus Admin Coaching (per day)								\$ 2,376.00	\$ 59,400.00			
260	Classroom Observation & Action Plans-Onsite & Virtual PreK-2nd Grade								\$ 1,620.00	\$ 421,200.00			
Professional Development													
5	PD - In Person								\$ 4,500.00	\$ 22,500.00			
18	PD - Specialized Training & Workshops								\$ 2,500.00	\$ 45,000.00			
84	Brain Behavior Training for Paraprofessionals								\$ 1,000.00	\$ 84,000.00			
Instructional Materials													
74	Support Items								\$ 850.00	\$ 62,900.00			
1	Shipping (5%)								\$ 3,145.00	\$ 3,145.00			
Workshops													
43	Up to 50 participants										\$ 7,000.00	\$ 301,000.00	
Total		per classroom		\$ 233,057.15			\$ 844,000.00			\$ 698,145.00			\$ 301,000.00

Note:	
	Early Childhood Writing Consultants - Books are purchased through Amazon
	Learning Forward Texas is a catalog pricing between \$2,995 - \$7,000

Mission Consolidated Independent School District
 Evaluation Matrix
 Early Childhood Learning Academy Professional Development 230-24-14

Bid Evaluation Matrix		Vendors			
		Early Childhood Writing Consultants	Frog Street Press LLC	Kids U US Inc dba Fueling Brains	Learning Forward Texas
Criteria	Weight	\$ 233,057.15	\$ 844,000.00	\$ 698,145.00	\$ 301,000.00
Price of service/product (40 points)					
Base Proposal	30	30	8	10	23
Meet district's needs (56 points)					
PD is innovative and research-based	8	4	4	7	0
PD integrates brain development in an age-appropriate, fun, meaningful way to close achievement gaps	8	0	3	6	0
PD provides ongoing support to teachers, including customized teacher coaching sessions	8	2	6	8	2
PD integrates left-brain and right-brain activities through mind-body connections	8	0	0	8	0
PD targets brain development to teach students how to learn	8	0	2	8	0
PD integrates with the intelligence tracking system/intelligence dashboard utilized by the district for progress monitoring	10	0	0	10	0
PD integrates with the district's curriculum	10	0	3	10	0
PD provides interactive teaching and learning experiences for children	6	4	3	6	0
Past relationship with vendor (4 points)	4	0	4	4	0
Total	100	40	33	77	25

Committee Members:
 Sharon Roberts
 Edilberto Flores
 John Hill
 Shaila Silva
 Faustino Cedillo
 Emily Alvarado
 Maricela Recio
 Melissa Quintanilla

Notes:

Writing Consultants - Conferences teachers but does not provide teaching sessions, provides references to left & right brain but does not specify how, no dashboards/tracking, does not specify if integrates with District's curriculum

Frog Street - references to age-appropriate but does not specify how, provides support but in groups of 4, does not identify left & right separately but as a whole, no dashboard/tracking, integrates w/only PreK3

Kids U US - did not specify how it is researched based, does provide one-on-one coaching and provides tracking, and integrates with curriculum in all areas

Learning Forward - does not provide information on age-appropriate brain development, some support but not modeling support, no left & right brain activities, no dashboards/tracking, does not integrate w/curriculum

SUBJECT: Approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Sections 44.002 through 44.006 of the Texas Education Code establish the legal basis for the budget development in school districts. The District’s budget must be prepared by June 19th. This date is set by the State Board of Education. The Board President must call a public hearing of the Board of Trustees, giving ten days public notice in a newspaper, for the adoption of the District’s budget. The District published the notice on June 9, 2023 in the Progress Times. Any taxpayer in the district may be present and participate in the meeting. The budget must be legally adopted by June 30, 2023.

House Bill 5, 83rd Legislative Session, requires school districts to separately budget and prioritize state compensatory education funding and any other funding necessary to sufficiently support the cost of additional accelerated instruction for students who fail to perform satisfactorily on an end of course assessment instrument.

House Bill 3 (HB3) was passed by the 86th Legislature and signed into law on June 11, 2019 by Governor Greg Abbott. HB3 requires school districts to reduce the maintenance and operations (M&O) tax rate in accordance with the Education Code and Tax Code. The District is required to submit property value information to the Texas Education Agency (TEA) in August once Hidalgo County Certified Values are available. These values will determine the District’s Maximum Compressed Rate (MCR) and TEA will provide this rate to Mission CISD.

ADMINISTRATIVE CONSIDERATIONS

The budget must be prepared and approved at least at the fund and function levels to comply with the State’s legal level of control mandates. The budget was developed using an Average Daily Attendance of 12,686 students.

Budgets for the General Fund and Debt Service Fund must be adopted by the Board. All other budgets are presented for information purposes only and are not subject to Board approval.

FUNDING SOURCE AND AMOUNT:

State Compensatory Education - Accelerated Instruction funds: \$300,000*

General Fund Budget: \$174,375,613

Debt Service Fund Budget: \$8,481,047

* Amount included in the General Fund Budget

RECOMMENDATION:

Approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024 as follows:

- A. Approval of the State Compensatory Education - Accelerated Instruction funds in the amount of \$300,000

- B. Approval of the General Fund Budget of: \$174,375,613 and Debt Service Budget of \$8,481,047 for a total budget of \$182,856,660.

CONTACT PERSON (S)

Carol G. Perez, Ed. D., Superintendent of Schools
Lorena Garcia, Deputy Superintendent for Support Services
Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director of Budget and Finance



2023 - 2024 Proposed Budget

		GENERAL FUND 1XX	DEBT SERVICE 599	TOTAL
REVENUES				
LOCAL OTHER SOURCES	5700	\$ 34,002,159	\$ 5,800,773	\$ 39,802,932
STATE SOURCES	5800	122,378,669	2,680,274	125,058,943
FEDERAL SOURCES	5900	17,994,785	-	17,994,785
TOTAL REVENUES		\$ 174,375,613	\$ 8,481,047	\$ 182,856,660
EXPENDITURES				
11 INSTRUCTION		\$ 82,994,063	\$ -	\$ 82,994,063
12 INSTRUCTIONAL RESOURCE & MEDIA		2,420,783	-	2,420,783
13 CURRICULUM & INSTRUCT STAFF DV		4,469,812	-	4,469,812
21 INSTRUCTIONAL LEADERSHIP		2,744,403	-	2,744,403
23 SCHOOL LEADERSHIP		9,788,499	-	9,788,499
31 GUIDANCE COUNSELING & EVAL SVC		6,201,374	-	6,201,374
32 SOCIAL WORK SERVICES		444,371	-	444,371
33 HEALTH SERVICES		1,795,916	-	1,795,916
34 STUDENT (PUPIL) TRANSPORTATION		5,302,300	-	5,302,300
35 FOOD SERVICE		14,259,868	-	14,259,868
36 EXTRACURRICULAR ACTIVITIES		7,215,544	-	7,215,544
41 GENERAL ADMINISTRATION		6,311,937	-	6,311,937
51 FACILITIES MAINTENANCE & OPS		21,063,583	-	21,063,583
52 SECURITY & MONITORING SERVICES		4,007,051	-	4,007,051
53 DATA PROCESSING SERVICES		3,307,065	-	3,307,065
61 COMMUNITY SERVICES		127,572	-	127,572
71 DEBT SERVICE		1,397,931	8,481,047	9,878,978
81 FAC ACQUISITION & CONSTRUCTION		257,584	-	257,584
95 PAYMENTS JJAEP		12,500	-	12,500
99 OTHER INTERGOV. CHARGES		253,457	-	253,457
TOTAL EXPENDITURES		\$ 174,375,613	\$ 8,481,047	\$ 182,856,660
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)				
OTHER SOURCES	7900	\$ 23,775,290	\$ -	\$ 23,775,290
OTHER USES	8900	(23,775,290)	-	(23,775,290)
TOTAL OTHER FINANCING SOURCES (USES)		\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE		\$ -	\$ -	\$ -

SUBJECT: Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Jose “Joe” Correa Jr. Agricultural Science Lab Project – PBK Architects

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

In May of 2008, a successful construction bond election was concluded for a total amount of \$59,000,000.00. In August of 2008, the Texas Education Agency (TEA) approved the District’s application for the Instructional Facilities Allotment (IFA) program.

During the district-wide needs assessment for 2006 and 2008, bond construction and renovation projects were identified and subsequently ranked by priority. The projects selected by this process were funded and completed. There continued to be a need district-wide for improvements that were not funded by either the 2006 or 2008 bonds.

On Saturday, March 24, 2012, a Facilities Committee Bond Workshop was held to consider projects utilizing the remaining funds from the proposed new elementary school, which no longer was to be built.

At the Facilities Committee meeting held on April 11, 2012, one of the projects discussed for possible Board recommendation was the renovation and construction of the Agricultural Science Facility.

At the Regular Board of Trustees meeting held on Wednesday, April 18, 2012, the Board approved PBK Architects for administrative construction services for the renovations at the Agricultural Science Facility. At this same meeting, the Board approved a total budget of \$700,000.00 for the renovations.

The new facility will provide additional holding pens for goats, sheep, pigs, hogs, and steers with wash racks, sand pits, lighting, and a parking area. If the budget allows a possible show arena, classroom, office, concession area, etc. may be built. The Agricultural Science Facility would be utilized by the district’s agricultural and FFA programs.

At the Facilities Committee meeting held on Wednesday, December 05, 2012, PBK presented preliminary drawings of potential renovations and additions to the site along with preliminary drawings of a new MCISD driveway and parking area. Discussed at the meeting were possible budget constraints, particularly what the Agricultural instructors at both high schools are initially recommending. Possibly, only a driveway and parking area may be able to be constructed with the current budget.

At the Regular Board of Trustees meeting held on Wednesday, January 23, 2013, the Board considered and approved PBK Architects for a master plan design assessment for the agricultural science facilities renovation project. At this same Board of Trustees meeting, the Board decided to proceed to only fund the driveway and parking area at this time.

At the Facilities Committee meeting held on May 07, 2014, Committee Members reviewed two options for a master plan for the Agricultural Science Facility. After numerous design meetings with the Agricultural Instructors from both MHS and VMHS, PBK Architects presented a master plan. The master plan incorporated those recommended suggestions into two designs. One design is to construct one large facility to be shared by both schools. The second design is for individual facilities. The plan consists of individual hog, pig, goat,

lamb, and steer pens, with storage rooms, classrooms, concession stands, wash racks, an arena, loading shoots, and parking lots. To proceed with the project, the Board of Trustees must approve the construction project, approve an estimated total construction budget, approve the procurement method, and select an architect for the full design, development, and administration. The Facilities Committee tabled this project due to the probability that the master plan would be over budget.

The administration continued to meet with MHS and VMHS Agricultural Instructors along with PBK Architects on the master plan and has agreed to a conceptual preliminary design that will be suitable to both instructors and campuses. The next phase of this project is requesting consideration and approval for the construction of a new Agricultural Science Facility and a proposed budget.

At the Special Board of Trustees Meeting held on Wednesday, October 01, 2014, the Board approved the construction of a new Ag Facility and Budget.

At the Regular Board of Trustees Meeting held on Wednesday, March 11, 2015, the Board approved "Final" designs. PBK Architects will proceed to complete construction documents. The construction of the driveway and parking lot is under a separate budget and contract. Mr. Javier Hinojosa Civil Engineering is under contract for this portion of the work

At the Special Board of Trustees meeting held on Wednesday, August 26, 2015, the Board approved entering into a contract with D. Wilson Construction.

General Funds

Construction Budget:	\$2,750,000.00
Total Construction Budget:	\$3,500,000.00
Wilson Const. BAFO:	\$2,607,000.00

Project final completion: 08/20/2016

At the Regular Board of Trustees Meeting held on November 11, 2020, the Board was informed that discussions with the previous Administration were held concerning what to do with the old agricultural farm. Discussions centered on the that the old farm was in bad shape structurally and aesthetically and needed to be torn down since we now had built a new facility for both campuses. Discussions then were held on trying to keep some of the structure, pour concrete flooring, install tables and make this into a picnic area. This did not occur and was not a priority project.

Recently, parents and students continue to use these old facilities. Upon inspecting the conditions and makeshift electrical and power installations we declared that this area was not safe and the maintenance department proceeded to disconnect all electrical power to these buildings due to a potential fire and electrical hazard.

The question has now been asked what are we to do with these old structures, thus this presentation to the Board of Trustees. Current pictures are attached to show the conditions of the buildings. A consideration is that the center structure is demolished due to its poor condition. With work and funding possibly the west and east structures may be salvaged for temporary holding pen(s) during livestock shows at the new facility. The other structure may be converted into a picnic area. Work that would need to be done is: (not all-inclusive)

- Demolition of at least one structure
- Removal of old electrical, plumbing, and camera devices

- Sandblasting of the structures
- Preparing and painting the structures
- Concrete flooring
- New installation of electrical, plumbing, and camera/security systems
- Possible repairs of pens
- Civil work
- Does not include any roofing work

Pending: Administration recommends Consideration and Approval of the Project and Proposed Budget for the Demolition of the Old Agricultural Science Barns Project.

Due to the increasing number of animal science projects for both Mission High School and Veterans Memorial High School, the CTE department is requesting to increase the number of animal pens at the current facility. The plan is for the current hog and goat/lamb pens to be split into two pens allowing additional project animals. This project will be a turn-key construction project to include the additional electrical outlets and water troughs needed. Due to the nature of the project design engineering will be required. PBK Architects was the original design team for the Agricultural Science Barn.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved the project, proposed the budget, and utilized the on-call professional services for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects. PBK Architects estimated project cost is \$50,000.00

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Schematic Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects. Designs have been reviewed and approved by staff.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

At the Regular Board meeting held on April 13, 2022, the Board approved the Final Design for the Additional Animal Pens for the Agricultural Science Barns Project.

Existing animal pens – 48 pens
 Additional animal pens – 28 pens
 Total animal pens: 76 pens

Advertisements in the local newspapers were posted on May 11, 2022, and May 23, 2022. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The bid opening was on June 9, 2022, and received two (2) proposals. The Administration Ranking Team reviewed the rankings on June 21, 2022, they were ranked using the approved criteria.

At the Regular Board of Trustees meeting held on Wednesday, August 10, 2022, the Board approved Consideration and Approval of Rankings and Enter Into Negotiations in the Order

of Ranking for the Additional Animal Pens for the Agricultural Science Barns Project – 8/A Builders.

<u>Firm</u>	<u>Proposal</u>	<u>Pts.</u>
8/A Builders	\$66,000.00	93.7
G&G Contractors	\$259,800.00	67.0

A virtual project negotiations meeting was held on August 15, 2022, with Mr. Adan Rivera, Mr. Adrian Hernandez from MCISD, and Mr. Arnoldo Ochoa. from 8/A Builders. During the negotiations, 8/A Builders presented as their Best and Final Offer (BAFO) \$75,000.00 with an increase of \$9,000.00 from their initial proposal of \$66,000.00 with 84 days of construction time from the notice to proceed (NTP).

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to enter into negotiations with the next contractor, or to reject all offers and re-advertise the project using the same specifications and design or direct the engineer to re-design the project.

If approved, Administration will work with our legal counsel to write and execute the contract so that the contractor can begin as soon as possible.

At the Regular Board Meeting held on Wednesday, September 21, 2022, the Board approved Consideration and Approval to Accept the Best and Final Offer (BAFO) for the Additional Animal Pens for the Agricultural Science Barns Project.

8/A Builders \$75,000.00 with 84 days of construction time from notice to proceed (NTP). Notice to proceed (NTP) was to be issued on Monday, October 17, 2022, with a Substantial Completion date of January 9, 2023.

At the meeting on Wednesday, October 12, 2022, Mission CISD, 8/A Builders, and PBK Architects discussed the notice to proceed (NTP) timing for the commencement of the construction of additional pens at the Joe Correa Ag Farm. It was previously discussed the NTP to be either Friday, October 07, 2022 or Monday, October 17th, however, in review of the timing commencing the project now would not be in the best interest of our students and their projects due to many projects already in their pens and new projects arriving weekly and the RGV Livestock Show being in March.

In the meeting, MCISD offered two options, one of which was to terminate the contract entirely or to keep the contract and PBK would then issue a change order now with a new notice to proceed date of March 26, 2023, as was the date given by Mr. Sergio Pena, CTE Director. By this date, Mr. Pena is to have parents and students vacate the facility of all projects from the pens. As per the meeting, there may possibly be a few steers still being housed on the south end of the building, and this should not be an issue. This option of delaying the project until March of 2023 was accepted by 8/A Builders. This was presented at the Regular Board of Trustees meeting held on Wednesday, October 12, 2022.

PBK Architects will submit a change order reflecting the change of notice to proceed. Also discussed was that any current expenses that have been incurred to date may be invoiced through the standard pay application process and they will be reviewed and processed for

payment if approved. Furthermore, it was discussed that due to the continuous rising costs of materials and possible delays, all materials needed for this project should be purchased

now and stored and can be invoiced for payment. The original NTP was to be in October so materials should have already been ordered and likely stored, we are not anticipating change orders for the cost of material increases. Only the Board of Trustees can approve change orders for additional time or additional costs. Due to the current use of the building by the CATE/FFA Program, an extension time of two hundred forty-five (245) days is requested.

At the Regular Board of Trustees meeting held on November 09, 2022, the Board approved, Change Order #1 for Delay Days for the Additional Animal Pens for the Agricultural Science Barns Project. If approved the new construction start date is March 27, 2023, and the new substantial completion date will be June 19, 2023.

At the Regular Board of Trustees meeting held on May 10, 2023, the Board approved, Consideration, and Approval of Substantial Completion for the Additional Animal Pens for the Jose “Joe” Correa Jr. Agricultural Science Lab Project – PBK Architects

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

ADMINISTRATIVE CONSIDERATIONS

PBK Architects and 8/A Builders are presenting Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Jose “Joe” Correa Jr. Agricultural Science Lab Project. The project was completed on time with all punch list items completed. This project has no liquidated damages and the owner’s contingency balance is to be credited back for the amount of \$10,000.00.

FUNDING SOURCE AND AMOUNT

Local Funds/CTE

Est. Project Budget:	\$50,000.00
Project Contingency 20%:	\$10,000.00
Est. Professional Services 12%:	<u>\$ 6,000.00</u>
Est. Total Project Cost:	\$66,000.00

BAFO:	\$75,000.00
Contract contingency:	<u>\$10,000.00</u>
Final Cost:	\$65,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration is presenting Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Jose “Joe” Correa Jr. Agricultural Science Lab Project – PBK Architects

EXHIBIT

PBK Architect letter of final completion

Pay Application #4

Pay Application #5

Change Order #2 Credit Owner's Contingency

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



6316 N 10th Street, Bldg A, Suite 1
McAllen, Texas 78504
Phone: 956-687-1330
PBK.com

May 30, 2023

VIA: E-mail

Mr. Ricardo Rivera
Assistant Superintendent for Operations
520 Holland Ave.
Mission TX 78572

Re: Mission CISD Joe Herrera Ag Pens - Final Completion

Mr. Rivera,

We have received the closeout documents in accordance with the contract documents. The punch list items have been completed. Also included are the final Payment Applications. With this information, we recommend Final Completion of this project.

Please do not hesitate to call me should you have any questions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'DI' with a large flourish.

David I. Iglesias
Associate Principal, PBK

CC: File

Application and Certificate for Payment

TO OWNER: Mission Consolidated Independent School District 1201 Bryce Dr. Mission, TX 78572	PROJECT: Additional Animal Pens -Joe Correa Ag. Science Barns 1205 W. Griffin Parkway Mission, TX 78572	APPLICATION NO: 004 PERIOD TO: May 10, 2023	Distribution to: OWNER: <input checked="" type="checkbox"/>
FROM 8/A Builders, LLC	VIA PBK Architects, Inc.	CONTRACT FOR: Additional Animal Pens	ARCHITECT: <input checked="" type="checkbox"/>
CONTRACTOR: 7706 W. Expressway 83 Mission TX 78572	ARCHITECT: 6316 N. 10th Street, Bldg. A, Suite 1 McAllen, TX 78504	CONTRACT DATE: September 27, 2022	CONTRACTOR: <input checked="" type="checkbox"/>
		PROJECT NOS: PO#2305227 / P2132500AR / 8/A PO#45-22	FIELD: <input type="checkbox"/>
			OTHER: <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$75,000.00
2. NET CHANGE BY CHANGE ORDERS	-\$10,000.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$65,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$65,000.00
5. RETAINAGE:	
a. <u>5.00</u> % of Completed Work (Column D + E on G703)	\$3,025.00
b. <u>0</u> % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$3,025.00
6. TOTAL EARNED LESS RETAINAGE	\$61,975.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$39,175.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$22,800.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$3,025.00

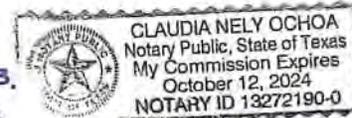
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	-\$10,000.00	\$0.00
TOTALS	-\$10,000.00	\$0.00
NET CHANGES by Change Order		-\$10,000.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature] Date: May 10, 2023
By: _____ State of: TX

County of: Hidalgo

Subscribed and sworn to before me this 10th day of May 2023.



Notary Public: Claudia Nely Ochoa
My Commission expires: October 12, 2024 [Signature]

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ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$22,800.00
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: PBK Architects, Inc.
By: [Signature] Date: 5/30/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

8/A Builders LLC

7706 W. Expressway 83
Mission, TX 78572 US
+1 9563211769
claudia8builders@gmail.com

INVOICE

BILL TO
Mission CISD
1201 Bryce Drive
Mission, TX 78572
PO# 2305227
CSP 500-22-8
Additional Animal Pens
at Joe Correa Ag. Science Barns
Pay Applications #004

INVOICE 1465
DATE 05/10/2023
TERMS Due on receipt
DUE DATE 05/10/2023

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Services	Item # 2 Clean Up	1	1,500.00	1,500.00
Services	Item # 6 Electrical Labor	1	1,290.00	1,290.00
Services	Item # 7 Electrical Material	1	1,710.00	1,710.00
Services	Item #8 Plumbing Labor	1	8,250.00	8,250.00
Services	Item #9 Plumbing Labor	1	11,250.00	11,250.00
Services	Item # 10 Contingency Allowance	1	10,000.00	10,000.00
Services	Item # 11 Contingency Allowance Credit	1	-10,000.00	-10,000.00
Services	Retainage 5%	1	-1,200.00	-1,200.00

8/A PO# 45-23

BALANCE DUE

\$22,800.00

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project Mission CISD -Additional Animal Pens -Joe Correa Ag. Science Barns

Job No. PO#2305227 / 8/A PO#45-22

On receipt by the signer of this document of a check from Mission CISD (maker of check) in the sum of \$ 22,800.00 payable to 8/A Builders, LLC (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Mission CISD (owner) located at 1205 W. Griffin Parkway Mission, TX (location) to the following extent: Additional Animal Pens (job description). 24

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Mission CISD (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

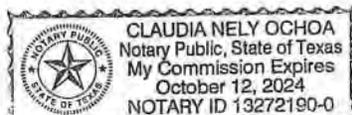
Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Date 05/10/23
8/A Builders, LLC (Company name)
By [Signature] (Signature)
President (Title)

State of: Texas
County of: Hidalgo
Subscribed and sworn before me Arnoldo Ochoa behalf of 8/A Builders, LLC on this 10th day of May, 2023.

Notary Public: [Signature]
My Commission Expires: 10/12/24



PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)



Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR <input checked="" type="checkbox"/> OR SUBCONTRACTOR <input type="checkbox"/>		ADDRESS		OMB No.:1235-0008 Expires: 07/31/2024	
8/A Builders, LLC		7706 W. Expressway 83 Mission, TX 78572			
PAYROLL NO. 05		FOR WEEK ENDING 04/27/2023		PROJECT AND LOCATION MCISD Additional Animal Pens at Ag. Science Barns 1205 W. Griffin Parkway, Mission, TX	
				PROJECT OR CONTRACT NO. PO# 2305227 / 8/A PO# 45-22	

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK								
			F	S	S	M	T	W	T				FICA	WITH- HOLDING TAX	Loan	OTHER	TOTAL DEDUCTIONS									
			21	22	23	24	25	26	27																	
			HOURS WORKED EACH DAY																							
Barrientos, Joel-0160		Laborer: General	o											\$54.00												
			s	0.00	0.00	0.00	3.00	0.00	0.00	0.00	3.00	18.00		\$720.00	\$55.08	\$11.75				\$66.83	\$653.17					
			o																							
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			o																							
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement
We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)



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NAME OF CONTRACTOR <input checked="" type="checkbox"/> OR SUBCONTRACTOR <input type="checkbox"/>	ADDRESS	OMB No.:
8/A Builders, LLC	7706 W. Expressway 83 Mission, TX 78572	1235-0008
		Expires: 07/31/2024

PAYROLL NO. 06	FOR WEEK ENDING 05/04/2023	PROJECT AND LOCATION MCISD Additional Animal Pens at Ag. Science Barns 1205 W. Griffin Parkway, Mission, TX	PROJECT OR CONTRACT NO. PO# 2305227 / 8/A PO# 45-22
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(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT.	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK		
				F	S	S	M	T	W	T				FICA	WITH- HOLDING TAX	Loan	OTHER	TOTAL DEDUCTIONS			
				28	29	30	01	02	03	04											
				HOURS WORKED EACH DAY																	
NO WORK																					
																			27		

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

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PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)



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NAME OF CONTRACTOR <input type="checkbox"/> OR SUBCONTRACTOR <input checked="" type="checkbox"/>		ADDRESS		OMB No.:1235-0008 Expires: 07/31/2024	
DHEB Enterprises Inc. DBA Bazan Plumbing Co.		806 W. Palma Vista Dr. Palmview, TX 78572			
PAYROLL NO. 01	FOR WEEK ENDING 04/28/2023	PROJECT AND LOCATION MCISD Additional Animal Pens at Ag. Science Barns 1205 W. Griffin Parkway, Mission, TX		PROJECT OR CONTRACT NO. PO# 2305227 / B/A PO# 45-22-01	

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK		
			S	S	M	T	W	T	F				FICA	WITH-HOLDING TAX	Child Support	OTHER	TOTAL DEDUCTIONS			
			22	23	24	25	26	27	28				HOURS WORKED EACH DAY							
Alanis, Alejandro -0665		Laborer: General	o									\$204.00								
			s	0.00	0.00	0.00	0.00	8.00	8.00	8.00	24.00	8.50	\$416.50	\$32.07		\$78.46			\$110.53	\$305.97
Bazan, David -9357		Plumber	o									\$747.36								
			s	0.00	0.00	0.00	0.00	8.00	8.00	8.00	24.00	31.14								\$747.36
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)



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NAME OF CONTRACTOR <input type="checkbox"/> OR SUBCONTRACTOR <input checked="" type="checkbox"/>	ADDRESS	OMB No.:
DHEB Enterprises Inc. DBA Bazan Plumbing Co.	806 W. Palma Vista Dr. Palmview, TX 78572	1235-0008
		Expires: 07/31/2024

PAYROLL NO. 02	FOR WEEK ENDING 05/05/2023	PROJECT AND LOCATION MCISD Additional Animal Pens at Ag. Science Barns 1205 W. Griffin Parkway, Mission, TX	PROJECT OR CONTRACT NO. PO# 2305227 / 8/A PO# 45-22-01
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(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK	
			S	S	M	T	W	T	F				FICA	WITH-HOLDING TAX	Child Support	OTHER	TOTAL DEDUCTIONS		
			29	30	01	02	03	04	05										
Alanis, Alejandro -0665		Laborer: General	o									\$340.00							
			s	0.00	0.00	8.00	8.00	8.00	8.00	8.00	40.00	8.50	\$429.25	\$33.05		\$78.46		\$111.51	\$317.74
Bazan, David -9357		Plumber	o									\$1,245.60							
			s	0.00	0.00	8.00	8.00	8.00	8.00	8.00	40.00	31.14							\$1,245.60
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210

8/A Builders LLC

7706 W. Expressway 83
Mission, TX 78572 US
+1 9563211769
claudia8builders@gmail.com

INVOICE

BILL TO
Mission CISD
1201 Bryce Drive
Mission, TX 78572
PO# 2305227
CSP 500-22-8
Additional Animal Pens
at Joe Correa Ag. Science Barns
Pay Applications #005 FINAL Retainage

INVOICE 1466
DATE 05/10/2023
TERMS Due on receipt
DUE DATE 05/10/2023

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Services	Retainage 100% Billed	1	3,025.00	3,025.00

8/A PO# 45-22

BALANCE DUE

\$3,025.00

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

Project Mission CISD -Additional Animal Pens -Joe Correa Ag. Science Barns

Job No. PO#2305227 / 8/A PO#45-22

On receipt by the signer of this document of a check from Mission CISD (maker of check) in the sum of \$ 3,025.00 payable to 8/A Builders, LLC (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Mission CISD (owner) located at 1205 W. Griffin Parkway, Mission, TX (location) to the following extent: Additional Animal Pens -Joe Correa Ag. Science Barns (job description). 34

This release covers a final payment for all labor, services, equipment, or materials furnished to the property or to Mission CISD (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

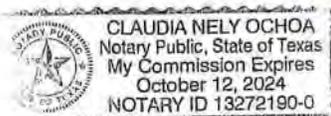
Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Date 5/10/23
8/A Builders, LLC (Company name)
By [Signature] (Signature)
President (Title)

State of: Texas
County of: Hidalgo
Subscribed and sworn before me Arnoldo Ochoa behalf of
8/A Builders, LLC on this 10th day of May, 2023.

Notary Public: [Signature]
My Commission Expires: 10/12/24



Application and Certificate for Payment

TO OWNER: Mission Consolidated Independent School District 1201 Bryce Dr. Mission, TX 78572 FROM 8/A Builders, LLC CONTRACTOR: 7706 W. Expressway 83 Mission TX 78572	PROJECT: Additional Animal Pens -Joe Correa Ag. Science Barns 1205 W. Griffin Parkway Mission, TX 78572 VIA ARCHITECT: PBK Architects, Inc. 6316 N. 10th Street, Bldg. A, Suite 1 McAllen, TX 78504	APPLICATION NO: 005 Final Retainage PERIOD TO: May 10, 2023 CONTRACT FOR: Additional Animal Pens CONTRACT DATE: September 27, 2022 PROJECT NOS: PO#2305227 / P2132500AR / 8/A PO#45-22	Distribution to: OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
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CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$75,000.00
2. NET CHANGE BY CHANGE ORDERS	-\$10,000.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$65,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$65,000.00
5. RETAINAGE:	
a. <u>5.00</u> % of Completed Work (Column D + E on G703)	\$0.00
b. <u>0</u> % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$65,000.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$61,975.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$3,025.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

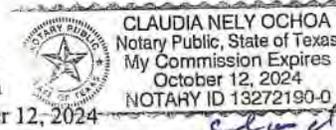
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	-\$10,000.00	\$0.00
TOTALS	-\$10,000.00	\$0.00
NET CHANGES by Change Order		-\$10,000.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: _____
By: [Signature] Date: May 10, 2023
State of: TX

County of: Hidalgo 35

Subscribed and sworn to before me this 10th day of May 2023



Notary Public: Claudia Nely Ochoa
My Commission expires: October 12, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$3,025.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: PBK Architects, Inc.
By: [Signature] Date: 5/30/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

DRAFT

AIA® Document G701™ - 2017

Change Order

D
R
A
F
T

PROJECT: *(Name and address)*
Mission CISD
Joe Correra AG- Additional Pens

CONTRACT INFORMATION:
Contract For: General Construction
Date: September 27, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: May 10, 2023

OWNER: *(Name and address)*
Mission Consolidated Independent
School District
1201 Bryce Dr.
Mission, TX 78572

ARCHITECT: *(Name and address)*
PBK Architects, Inc.
6316 N. 10th Street, Bldg A, Ste 1
McAllen, TX 78504

CONTRACTOR: *(Name and address)*
8/A Builders, LLC
7706 W. Expressway 83
Mission, TX 78572

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Credit the remaining balance of the Owner's Contingency in the amount of \$10,000.00

The original Contract Sum was	\$	<u>75,000.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>75,000.00</u>
The Contract Sum will be decreased by this Change Order in the amount of	\$	<u>10,000.00</u>
The new Contract Sum including this Change Order will be	\$	<u>65,000.00</u>

The Contract Time will be unchanged by zero (0) days.

The new date of Substantial Completion will be June 19, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PBK Architects, Inc

8/A Builders, LLC

Mission Consolidated Independent School District

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

David I. Iglesias, Associate Principal

Arnold Ochoa, President

Dr. Carol G. Perez, Superintendent of Schools

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

5/10/2023

DATE

DATE

DATE

SUBJECT: Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at MHS – PBK Architects

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The CTE program and Mission High School are establishing a culinary arts lab at MHS similar to one currently at VMHS. Due to the size of the project, the fire code requirements for fire suppression systems due to cooking equipment, millwork, and electrical and plumbing requirements design/engineering professional services will be required.

Administration will use competitive sealed proposals (CSP’s) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved the project, proposed the budget, and utilized the on-call professional services for the Culinary Arts Laboratory at Mission High School Project – PBK Architects. PBK Architects estimated project cost is \$250,000.00.

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Schematic Design for the Culinary Arts Laboratory at Mission High School Project.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

At the Regular Board meeting held on April 13, 2022, the Board approved the Final Design for the Culinary Arts Laboratory at Mission High School Project. Designs were reviewed and approved by staff.

Advertisements in the local newspapers were posted on May 11, 2022, and May 23, 2022. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The proposal opening was on June 9, 2022, and we received two (2) proposals. The Administration Ranking Team reviewed and ranked on June 21, 2022.

At the Regular Board of Trustees meeting held on Wednesday, August 10, 2022, the Board approved the Consideration and Approval of Rankings and Enter Into Negotiations in the Order of Ranking for the Culinary Arts for Mission High School – Caston Construction.

<u>Firm</u>	<u>Proposal</u>	<u>Ranking Pts.</u>
Caston Construction	\$284,617.50	94.5

G&G Contractors \$482,550.00 79.6

A virtual project negotiations meeting was held on August 18, 2022, with Mr. Adan Rivera, Mr. Adrian Hernandez from MCISD, and Mr. Robert Castaneda Jr. from Caston Construction. During the negotiations, Caston Construction presented as their Best and Final Offer (BAFO) \$305,238.53 an increase of their original proposal of \$284,617.50 an increase of \$20,621.03 with 178 days of construction time from the notice to proceed (NTP).

At the Regular Board meeting held on September 07, 2022, the Board approved Caston Construction Best and Final Offer (BAFO) of \$305,238.53 with 178 days of construction time. Notice to proceed (NTP) December 19, 2022, with substantial completion June 15, 2023.

At the Regular Board meeting held on March 08, 2023, the Board approved Consideration and Approval of Allowance Expenditure Authorization (AEA) #1 for Replacing Kitchen Fixtures for the Culinary Arts Laboratory at Mission High School.

PBK Architects was unable to attend to present this allowance expenditure due to another commitment, however, they along with a representative from Caston Construction are scheduled to present at the Board meeting. Mr. Sergio Pena, CTE Director was present at the Board Work Shop and did answer questions on this AEA..

Contingency Balance: \$25,000.00
AEA#1 Kitchen Fixtures: \$ 7,245.00
Contingency Balance: \$17,755.00

ADMINISTRATIVE CONSIDERATIONS

PBK Architects and Castcon Construction need to connect all new guardian systems to the existing fire alarm system for the Culinary Arts Laboratory at Mission High School. Thus, they present Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at MHS.

Castcon Construction did request ten (10) additional days but, was not approved by PBK Architects.

Contingency Balance: \$17,755.00
AEA#2 Fire Alarm: \$ 8,982.50
Contingency Balance: \$ 8,772.50

FUNDING SOURCE

Local Fund

Est. Project Budget: \$250,000.00
Project Contingency 20%: \$ 50,000.00
Est. Professional Services 12%: \$ 30,000.00
Est. Total Project Cost: \$330,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration is presenting Consideration and Approval of the Allowance Expenditure Authorization (AEA) #02 to Connect New Guardian Systems for the Culinary Arts Laboratory at MHS.

EXHIBIT:

Allowance Expenditure Authorization (AEA) #02

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

Allowance Expenditure Authorization

Project: Culinary Arts at Mission High School
MCISD

AEA No.: 02

PBK Project No.: P21332600AR

Date: 05/26/2023

To: CASTCON Construction Co., LLC
1821 N. Glasscock Rd.
Mission, TX 78572

Attention: Mr. Robert Castaneda, Jr.

You are authorized to perform the following item(s) of work and to adjust the allowance sum accordingly, as indicated below. This is not a change order and does not increase nor decrease the contract amount.

Description of Work:

01 CR 04 – Costs associated with materials and labor to connect the new guardian fire suppression systems to the existing fire alarm panel located at the Front Office by the Main Entry.\$8,982.50

Total: **\$8,982.50**

Original Contract Allowance Sum	\$25,000.00
Allowance Expenditures Prior to this Authorization	\$7,245.00
Allowance Balance Prior to this Authorization	\$17,755.00
Allowance Sum will be decreased by this Authorization	\$8,982.50
New Expenditure Allowance balance remaining	\$8,772.50

PBK Architects, Inc.

5/26/2023

Date

(Contractor)

Date

(School District)

Date

cc: File 5D



Change Proposal No. 04

From: Bobby Castaneda
Castcon Construction Co., L.L.C.
1821 N. Glasscock Rd. Suite L.
Mission, Texas 78572
(956) 432-3315

To: PBK Architects, Inc.
6316 N. 10th St., Bldg A Suite 1

Date 04/18/23

Project: Mission CISD – Culinary Arts

Description:

We propose to provide materials and labor to connect all new guardian systems to the existing fire alarm system per the location provided on the respond to RFI No. 05.

Price includes:

- Fire monitor modules for all hoods
- Cabling materials
- Labor
- Programming and Testing

Total Price: **\$8,982.50**

Additional Days ~~10 days~~, if approved.

Additional days will not be approved. -David (PBK)

Submitted By: _____
Bobby Castaneda

Approved By: _____

SUBJECT: Consideration and Approval of the 2022–2023 Final Amended Budget

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

In accordance with TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District’s Board.

The budget amendments are broken down into the following two categories:

1. Programmatic or policy changes – amendments that are necessary because of policy changes or program revisions that increase/decrease the budget.
2. Adjustment of original estimates – amendments that are necessary because the original amounts required adjustments but do not increase/decrease the budget.

ADMINISTRATIVE CONSIDERATIONS

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

FUNDING SOURCE AND AMOUNT

There is no increase to the General Fund revenues or expenditures. The budget amendment ensures sufficient funds are in the functions to cover the anticipated expenditures through the end of the fiscal year:

RECOMMENDATION:

Approval of 2022– 2023 Final Amended Budget

CONTACT PERSONS

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director of Budget and Finance

SUBJECT: Recommendation and Approval of New Employment Positions:
Teacher Incentive Allotment Coordinator

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Mission CISD has become a Teacher Incentive Allotment district, with approximately 230 participating teachers receiving the designation. Each year additional teachers may be added. Teachers become designated through data submitted to Texas Tech for validation based upon the student growth measure of Student Learning Objectives (SLOs) and performance on the Texas Teacher Evaluation and Support System (T-TESS). The Curriculum Department provides training for teachers to enhance their skills to strive to become designated, while also monitoring the data and working with teachers and administrators. Due to the responsibilities for the Teacher Incentive Allotment, the district is proposing a position for a Teacher Incentive Allotment Coordinator to work under the supervision of the Curriculum Director. The Teacher Incentive Allotment Coordinator will be responsible for supporting campuses in enhancing instruction and student success, thereby improving SLO student growth scores and T-TESS ratings so that the district can increase the number of teachers earning Teacher Incentive Allotment designations.

ADMINISTRATIVE CONSIDERATIONS

The Teacher Incentive Allotment Coordinator is proposed for placement on the on the Administrative Professional (AP) Salary Schedule, Pay Grade 4, daily minimum \$309.25 (\$69,890.50 annual for a 226-work calendar). Please see attachment for job description.

FUNDING SOURCE/AND AMOUNT

The funding source recommended is Teacher Incentive Allotment Funds

RECOMMENDATION

That the Board of Trustees approve new employment of a Teacher Incentive Allotment Coordinator

CONTACT PERSON(S)

Lorena Garcia, Deputy Supt. for Human Resources and Student Services
Dr. Sharon Roberts, Deputy Supt. for Curriculum and Instruction
John Roger Hill, Curriculum Director



Office of Human Resources

JOB DESCRIPTION

Job Title: Teacher Incentive Allotment Coordinator **Wage/Hour Status:** Exempt
Reports to: Director of Curriculum **Pay Grade:** AP 4
Dept./School: Administration Offices **Length of Work Year:** 226
Funding: **Date Revised:** 06-07-2023

PRIMARY PURPOSE:

To support campuses in enhancing instruction and student success, thereby improving T-TESS ratings and SLO student growth scores so that the district can increase the number of teachers earning Teacher Incentive Allotment designations.

QUALIFICATIONS:

Education/Certification:

1. Certified Teacher
2. Master’s Degree preferred
3. T-TESS certification preferred

Special Knowledge/Skills:

Ability to create and deliver engaging professional development sessions to a variety of teachers of different contents, grade levels, and experience in both in-person and virtual settings; provide coaching to teachers in order to improve their instructional craft; high-level of skill working with software applications, in particular Microsoft Excel (including the ability to write formulas), Microsoft Word, Microsoft PowerPoint, Google Workspace, Eduphoria or other student data management platforms, and student information systems; thorough understanding of the SLO process and the ability to explain it to teachers, administrators, and other stakeholders; strong background in innovative pedagogical methods that can be applied to multiple contents and grade levels; ability to clearly communicate complex ideas in a simple way using in both speech and writing

Experience:

1. Five years successful K-12 classroom experience required
2. Two years campus/district administrative experience, preferred

MAJOR RESPONSIBILITIES AND DUTIES:

I. Delivery of Professional Development

1. Design and deliver sessions to teachers on topics designed to improve instruction including, but not limited to:
 - a. Increasing student engagement
 - b. Making instructional pivots based upon up-to-date student data
 - c. Using formative assessment practices during instruction

- d. Creating cooperative learning structures in the classroom
- e. Designing instructional scaffolds to support high-rigor classroom objectives
- f. Asking higher-order questions and employing a questioning strategy to facilitate student capacity to provide evidence-based answers
- g. Using the SLO process to increase student success

II. Software Utilization

- 2. Use a combination of Eduphoria, Microsoft Excel, and the student information system to create tools and reports to help teachers target students for increased growth
- 3. Design and update a Teacher Incentive Allotment webpage to increase transparency and lines of communication
- 4. Utilize Microsoft PowerPoint, Google Slides, and interactive student engagement software to create informational presentations that can be used as professional development training tools and adapt TEA-designed presentations for use at MCISD
- 5. Using Eduphoria reports, be able to determine potential areas of skew that would negatively impact the data validation process

III. Understanding of SLO Process

- 6. Train both new and experienced teachers on the SLO Process
- 7. Ability to communicate timelines and utilize vocabulary associated with SLOs
- 8. Work with teachers of all grade levels and contents to refine their individual components of the SLO process.
- 9. Be able to communicate to teachers and administrators how the district uses a combination of SLOs and T-TESS to determine teacher designations.

IV. Other

- 10. Attend all Teacher Incentive Allotment and SLO trainings
- 11. Be available occasionally to work outside the school day and weekends when required
- 12. Performs other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

NA

WORKING CONDITIONS:

Mental Environment:

Ability to communicate effectively (verbal and written); interpret policy, procedures, and data; coordinate district functions; coordinate multiple projects; meet deadlines, maintain emotional control under stress

Physical Demands:

Frequent districtwide and occasional statewide travel; occasional prolonged and irregular hours

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. I acknowledge I received a copy of this job description.

Print Employee Name: _____

Employee's Signature: _____

Date _____

Supervisor's Signature: _____ Date _____

The Mission Consolidated Independent School District does not discriminate against any employee or applicant for employment because of race, color, gender, age, national origin, disability, military status, or on any other basis prohibited by law.

SUBJECT: Consideration and Approval of Adding Additional School Bus Route for Mims Elementary

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Administration and Mims Elementary School is requesting establishing an additional bus route for students living east of Veterans Memorial High School. Elementary students are having to cross two highly congested streets, Francisco Avenue and Mayberry Avenue. Any special requests for bus routes require presentation and approval of the Board of Trustees.

As per policy CAN – Transportation Management: Students Transportation - Hazardous Conditions or High Risk of Violence - "Hazardous traffic condition" means an area within two miles of a campus where no walkway is provided and children must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition.

"Area presenting a high risk of violence" means an area within two miles of a campus that law enforcement records indicate presents a high incidence of violent crimes. (19 TAC 61.1016(b))

A district may apply for and on approval of the commissioner receive an additional amount of up to ten percent of its regular transportation allotment to be used for the transportation of children living within two miles of the school they attend who would be subject to hazardous traffic conditions or a high risk of violence if they walked to school. *Education Code 48.151(d); 19 TAC 61.1016*

ADMINISTRATIVE CONSIDERATIONS

At Mims Elementary approximately 34 students walk to the east of the campus and cross both Francisco and Mayberry streets and due to the high traffic of being adjacent to VMHS this we believe is a Hazardous-traffic condition for our students.

The projected mileage to add this AM and PM bus run is 498 miles per year (route description and map attached). The Transportation Allotment Funding for Hazardous Traffic and High Risk of Violence areas is still limited to 10% of the district's *two or more mile-only* service mileage; *districts are capped at 10% and cannot receive Hazardous Funding exceeding that threshold*. No changes to TEA requirements. We can add this extra run to our current Route #41 (A & B run) with no issues.

The district's current average diesel expense is at \$2.65 per gallon at this price the cost of transportation would be \$1,319.70 per year.

As per the Texas Educational Agency (TEA) the operating expense is currently at \$6.48 per mile (direct and indirect expenditures) so our TEA Operational Expense report will show a cost of \$3,227.04 per year.

Ms. Nora Tijerina, Director for Transportation has been in communication with the City of Mission Planning Department advising them of the recommendation for a new bus stop. The one bus stop would be at the intersection of Stonegate Drive & Sierra Court. If approved Ms. Tijerina will meet with the new Mims Elementary Principal and our Public

Relations Department and work together on communicating this new transportation route to parents.

Thus, we present Consideration and Approval of Adding an Additional School Bus Route for Mims Elementary.

FUNDING SOURCE

General Fund

TEA Operational Expense estimated at \$3,227.04 per year

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration presents Consideration and Approval of Adding an Additional School Bus Route for Mims Elementary

EXHIBIT:

Route Description and Map

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Nora Tijerina, Director for Transportation

Mim Elementary School Bus Route Addition for Students that are escorted by staff to Frontier Estates!



Bus would depart from Mims West side loading zone (0.01 mi.) to 2 Mile Line, turn Right onto 2 Mile Line (0.42 mi.) to Mayberry Rd., Right on Mayberry Rd. (0.28 mi.) to 31st., Left on 31st (0.03 mi.) to Sierra Ct., Left on Sierra Ct. (0.19 mi.) **(Bus Stop on the intersection Stonegate Dr. & Sierra Ct.)** to E. Sandstone Dr., Left on E. Sandstone Dr. (0.03 mi.) to Mayberry Rd., Right on Mayberry Rd. (0.09 mi.) to 2 Mile Line, Left on 2 Mile Line (0.42 mi.) to Mims Elementary Loading Zone.

		AM	PM	May Student Count (Rt. #41)	AM	PM
0.01 mi.		Elem.	Elem.		Elem.	Elem.
0.42 mi.	5/3/23	3	10	5/15/23	1	11
0.28 mi.	5/4/23	2	11	5/16/23	1	6
0.03 mi.	5/5/23	4	10	5/17/23	4	8
0.19 mi.	5/8/23	1	9	5/18/23	2	6
0.03 mi.	5/9/23	1	12	5/19/23	1	6
0.09 mi.	5/10/23	5	11	5/22/23	1	8
<u>0.42 mi.</u>	5/11/23	5	10	5/23/23	3	8
1.44 Additional Daily Miles	5/12/23	1	7	5/24/23	2	8
173 Days						
249.12 Miles for the year						

SUBJECT: Consideration and Approval of the Revised Schematic Design for the Transportation Hub at FARMERS

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Mission CISD CTE program is establishing a citrus horticulture laboratory program at the 18 acres of citrus grove, immediate plans are to demo an area of groves to bring in portable building classrooms. Utilities to include streets, water, fire protection, drainage, electrical and sewer need to be engineered.

Our on-call civil engineer will be the prime engineer for this project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration used the on-call professional services agreement for the project assessment. Javier Hinojosa Civil Engineering's estimated project cost is \$536,101.00.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Due to the estimated cost being over the \$500,000.00 threshold for on-call services Administration requests Discussion and Possible Action on the Selection for Professional Services for the FARMERS Project. The Board may direct Administration to advertise for Request for Qualifications (RFQ's) or select an architect/engineer used in the past or present based on demonstrated competence and qualifications. Administration recommends civil engineering services.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved the Project and Proposed Budget for the FARMERS Project and used competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration also requested approval to advertise for Request for Qualification (RFQ) for Professional Design Services for the FARMERS Project

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

Advertisements in the local newspapers were posted on August 12, 2021, and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. After the review, Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and if approved Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021, by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Ms. Lorena Garcia – Deputy Superintendent for Support Services, and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 08, 2021, the Board selected Javier Hinojosa Engineering for the FARMERS Project.

At the Regular Board of Trustees meeting held on October 20, 2021, the Board approved and entered into a contract for professional design services with Javier Hinojosa Structural Engineer in the amount of \$56,000.00 – Fixed Fee.

Student portable buildings and restroom facilities have been moved to the FARMERS location. A required retainage pond project has been completed. MCISD is currently waiting for AEP to connect electrical power at the location. MCISD is working with the City of Mission to make final sewer connections.

At the Board Workshop Meeting held on January 18, 2023, the Board was informed of the Best and Final Offer (BAFO) for the Farmers Parking Lot - Job Order Contracting (JOC) Various Projects: 15 regular 1 Handicap = 16 total

<u>Project Vendor</u>	<u>Name</u>	<u>Cost</u>
FARMERS Parking Lot	8/A Builders LLC	\$64,242.15

FARMERS Phase II consists of land clearing at the west end of the property for the future establishment of a new transportation hub. Currently, Mr. Javier Hinojosa Civil Engineering is providing professional services for the clearing.

The Head Start Program that was located in the City of Alton has closed. The program worked from a multi-room wood facility with classrooms, restrooms, storage rooms, and offices. The Head Start program has donated this building to Mission CISD. The plan is to have this building moved to the FARMERS west property and be used as the new transportation offices, facilities, and staff conference rooms. For transportation purposes, the building will need to be split into at least five (5) sections, moved, and be constructed back together.

At the Board Workshop Meeting held on April 12, 2023, the Board was informed of Job Order Contracting (JOC) for various projects:

- a. Land Clearing at the FARMERS Location
- b. Moving of Alton Head Start Portables to FARMERS Location

At the Regular Board of Trustees meeting held on May 10, 2023, the Board approved the Consideration and Approval of Change Order #01 for Weather Days for the FARMERS Parking Lot Area. If approved the new Substantial Completion date will be May 27, 2023.

At the same Board of Trustees meeting the Board also approved Schematic Design for Transportation Department at FARMERS.

ADMINISTRATIVE CONSIDERATIONS

Administration and Mr. Hinojosa continue to meet on the design and have made some changes to the original schematic design. Thus, we present Consideration and Approval of the revised schematic design for the new Transportation Hub at the FARMERS location for the Board of Trustees to review. The schematic design is for review and for questions or recommended changes. If approved we will continue to move forward with the final design and presentation for final approval at a later date.

Currently the changes are to move the entrance and parking area further to the south property fence line. The first “draft” schematic design had the entrance and parking lot directly in front of the student portables and students did not have direct access to the orchards, they would need to walk across the parking lot to access the orchards. The second “draft” schematic design has moved the entrance and the parking lot further south allowing quick access to the orchards from the portable classrooms.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

FUNDING SOURCE

Local Fund

Est. Project Budget:	\$536,101.00
Project Contingency 20%:	\$107,220.20
Est. Professional Services 12%:	<u>\$ 64,332.12</u>
Est. Total Project Cost:	\$707,653.32

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration is presenting Consideration and Approval of the Revised Schematic Design for Transportation Hub at FARMERS

EXHIBIT:

Initial Schematic Design
Revised Schematic Design

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management
Martin Castaneda, Director for Maintenance
Adan Rivera, Assistant Coordinator for Maintenance
Ms. Nora Tijerina, Director for Transportation

LEGEND

- | | | | | | |
|-----|-----------------------------|-------------|-------|-----|-----------------------------------|
| (A) | EXIST. AT&T MANHOLE | --- | AT&T | --- | EXIST. AT&T TELEPHONE LINE |
| (D) | EXIST. DRAIN MANHOLE | --- | GAS | --- | EXIST. TEXAS GAS LINE |
| (S) | EXIST. SEWER MANHOLE | --- | OE | --- | EXIST. OVERHEAD ELECTRIC LINE |
| (*) | EXIST. LIGHT POLE | --- | 8"SS | --- | EXIST. 8" SANITARY SEWER LINE |
| (P) | EXIST. POWER POLE | --- | 12"SS | --- | EXIST. 12" SANITARY SEWER LINE |
| (W) | EXIST. GUY WIRE | --- | 18"D | --- | EXIST. 18" DRAINAGE LINE |
| (R) | EXIST. ROAD SIGN | --- | 36"D | --- | EXIST. 36" DRAINAGE LINE |
| (M) | EXIST. MAIL BOX | --- | 8"W | --- | EXIST. 8" WATER LINE |
| (W) | EXIST. WATER METER | --- | 12"W | --- | EXIST. 12" WATER LINE |
| (E) | EXIST. ELECTRICAL BOX | [Hatched] | | | EXIST. PAVEMENT |
| (T) | EXIST. ELECTRIC TRANSFORMER | [Dotted] | | | EXISTING CONCRETE |
| (P) | EXIST. TELEPHONE PEDESTAL | [Dashed] | | | PROPERTY LINE |
| (F) | EXIST. FIRE HYDRANT | x115.10 | | | EXIST. NATURAL GROUND ELEVATION |
| (V) | EXIST. WATER VALVE | xEOC=113.48 | | | EXIST. EDGE OF CALICHE ELEVATION |
| (I) | EXIST. IRRIGATION VALVE | xEOP=113.48 | | | EXIST. EDGE OF PAVEMENT ELEVATION |
| (S) | EXIST. SPRINKLER HEAD | xTOC=113.48 | | | EXIST. TOP OF CURB ELEVATION |
| (V) | EXIST. SPRINKLER VALVE | xCL=113.31 | | | EXIST. CENTER LINE ELEVATION |
| (T) | EXIST. OAK TREE | | | | |

ANA MARIA GUTIERREZ SALINAS
(DOC. # 2574379, O.R.H.C.)
(VOL. 2411, PG. 61, D.R.H.C.)

SUN VENTURES INC.
(VOL. 3275, PG. 352, D.R.H.C.)

TEXAS HEALTH AND HUMAN SERVICE
MO-LO LTD.
(DOC. # 842052, D.R.H.C.)

SCALE: 1" = 60'

M.C.I.S.D.
(DOC. # 734104, H.C.D.R.)

100.00'
(DOC. # 2476171, D.R.H.C.)
(VOL. 1552, PG. 951, D.R.H.C.)

23.10' HIDALGO COUNTY R.O.W.
(VOL. 466, PG. 408, D.R.H.C.)

30' CLAIMED UNITED
IRR. DISTRICT ESM'T.

AURORA RODRIGUEZ
(DOC. # 1830691, H.C.D.R.)

GERARDO E. & MIRTA M. ROCHA
(DOC. # 2355757, H.C.D.R.)

SALOMON & MARIA ELENA ACEVEDO
(VOL. 1715, PG. 89, H.C.D.R.)

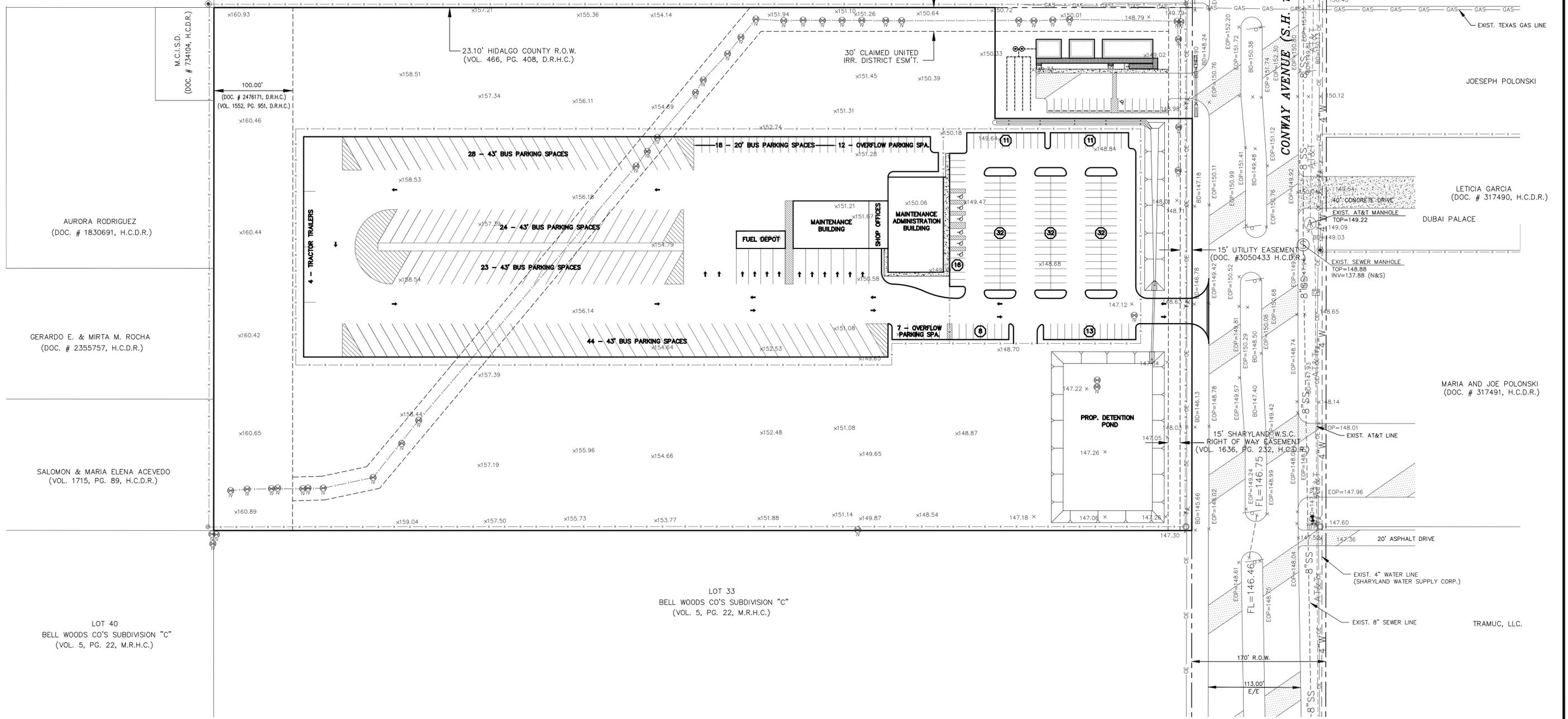
LOT 40
BELL WOODS CO'S SUBDIVISION "C"
(VOL. 5, PG. 22, M.R.H.C.)

LOT 33
BELL WOODS CO'S SUBDIVISION "C"
(VOL. 5, PG. 22, M.R.H.C.)

JOSEPH POLONSKI

LETICIA GARCIA
(DOC. # 317490, H.C.D.R.)

MARIA AND JOE POLONSKI
(DOC. # 317491, H.C.D.R.)



REVISIONS	
	210805
	PROJECT No. NOVEMBER, 2021
	DATE: A. GAUNA
	DRAWN BY: J.H.
	CHK. BY: J.H.


JAVIER HINOJOSA ENGINEERING
 CONSULTING ENGINEERS
 416 E. DOVE AVENUE McALLEN, TEXAS 78504
 PHONE (956) 668-1588
 TBPELS FIRM No. 1295
 javier@javierhinojosaeng.com

PRELIMINARY SITE PLAN
TRANSPORTATION FACILITY (FARMER'S PROPERTY)
 MISSION C.I.S.D.

SHEET 1
 OF 1 SHEETS

SUBJECT: Consideration and Approval of the Substantial Completion for the FARMERS Parking Lot Area – Javier Hinojosa Civil Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Mission CISD CTE program is establishing a citrus horticulture laboratory program at the 18 acres of citrus grove, immediate plans are to demo an area of groves to bring in portable building classrooms. Utilities to include streets, water, fire protection, drainage, electrical and sewer need to be engineered.

Our on-call civil engineer will be the prime engineer for this project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration used the on-call professional services agreement for the project assessment. Javier Hinojosa Civil Engineering's estimated project cost is \$536,101.00.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Due to the estimated cost being over the \$500,000.00 threshold for on-call services Administration requests Discussion and Possible Action on the Selection for Professional Services for the FARMERS Project. The Board may direct Administration to advertise for Request for Qualifications (RFQ's) or select an architect/engineer used in the past or present based on demonstrated competence and qualifications. Administration recommends civil engineering services.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved the Project and Proposed Budget for the FARMERS Project and used competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration also requested approval to advertise for Request for Qualification (RFQ) for Professional Design Services for the FARMERS Project

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

Advertisements in the local newspapers were posted on August 12, 2021, and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and if approved Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021, by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Ms. Lorena Garcia – Deputy Superintendent for Support Services, and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 08, 2021, the Board selected Javier Hinojosa Engineering for the FARMERS Project.

At the Regular Board of Trustees meeting held on October 20, 2021, the Board approved and entered into a contract for professional design services with Javier Hinojosa Structural Engineer in the amount of \$56,000.00 – Fixed Fee.

Student portable buildings and restroom facilities have been moved to the FARMERS location. A required retainage pond project has been completed. MCISD is currently waiting for AEP to connect electrical power at the location. MCISD is working with the City of Mission to make final sewer connections.

At the Board Workshop Meeting held on January 18, 2023, the Board was informed of the Best and Final Offer (BAFO) for the Farmers Parking Lot - Job Order Contracting (JOC) Various Projects: 15 regular 1 Handicap = 16 total

<u>Project Vendor</u>	<u>Name</u>	<u>Cost</u>
FARMERS Parking Lot	8/A Builders LLC	\$64,242.15

FARMERS Phase II consists of land clearing at the west end of the property for the future establishment of a new transportation hub. Currently, Mr. Javier Hinojosa Civil Engineering is providing professional services for the clearing.

The Head Start Program that was located in the City of Alton has closed. The program worked from a multi-room wood facility with classrooms, restrooms, storage rooms, and offices. The Head Start program has donated this building to Mission CISD. The plan is to have this building moved to the FARMERS west property and be used as the new transportation offices, facilities and staff conference rooms. For transportation purposes

the building will need to be split into at least five (5) sections, moved and be constructed back together.

At the Board Workshop Meeting held on April 12, 2023, the Board was informed of Job Order Contracting (JOC) for various projects:

- a. Land Clearing at the FARMERS Location
- b. Moving of Alton Head Start Portables to FARMERS Location

At the Regular Board of Trustees meeting held on May 10, 2023, the Board approved the Consideration and Approval of Change Order #01 for Weather Days for the FARMERS Parking Lot Area. If approved the new Substantial Completion date will be May 27, 2023.

Pending: Revised Schematic Design for Transportation Hub at FARMERS

ADMINISTRATIVE CONSIDERATIONS

As per the project site review with Administration, Javier Hinojosa Civil Engineering and 8/A Builders, LLC the project has been reviewed, inspected, and determined to be substantially completed as per contract documents and specifications. Thus, they will present consideration and approval of the substantial completion for the FARMERS Parking Lot Area – J. Hinojosa Engineering

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. If approved the contractor has thirty (30) from this date for any minor corrections.

FUNDING SOURCE

Local Fund

Est. Project Budget:	\$536,101.00
Project Contingency 20%:	\$107,220.20
Est. Professional Services 12%:	<u>\$ 64,332.12</u>
Est. Total Project Cost:	\$707,653.32

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration is presenting Consideration and Approval of the Substantial Completion for the FARMERS Parking Lot Area – J. Hinojosa Engineering

EXHIBIT:

Substantial Completion Form (Draft)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management
Martin Castaneda, Director for Maintenance
Adan Rivera, Assistant Coordinator for Maintenance

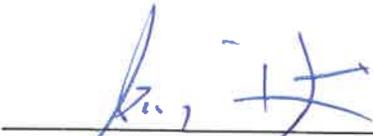
CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: Mission CISD Farmers Project Parking Lot Area & Entrance

Contractor: 8/A Builders, LLC
7706 W. Expressway 83
Mission, Texas 78572

Owner: Mission C.I.S.D.
1201 Bryce Drive
Mission, Texas 78572

The work performed for the Mission CISD Farmers Project Parking Lot Area & Entrance Project has been substantially Completed as of **May 27, 2023** by the Contractor, 8/A Builders, LLC. All issues relating to the close-out and punch list items of this project will be completed within 30 days of this date. The date of this substantial completion established by this certificate is also the date of commencement of applicable warranties as required by the contract documents.



Engineer: Javier Hinojosa Engineering
By: Javier Hinojosa, P.E.

5/30/23
Date



Contractor: 8/A Builders, LLC
By: Arnoldo Ochoa, President

5/30/23
Date

Owner: Mission C.I.S.D.
By: Dr. Carolina "Carol" G. Perez, Superintendent of Schools

Date

SUBJECT: Consideration and Approval of the Change Order #04 for Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Child Nutrition Program (CNP) is in needs to add three stand-alone walk-in freezers at Bryan Elementary, Marcell Elementary, and Salinas Elementary near the campus cafeteria area. The three walk-in freezers are required to be placed/installed on concrete slabs and electrical work is required for the connection.

An on-call structural engineer will be the prime engineer and may require an electrical, mechanical, and plumbing engineer (MEP) as a consultant. Professional services are needed to oversee the project due to design weight and electrical connection requirements.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects. However, at the November 10, 2021, Board of Trustees meeting, the Board approved Job Order Contracting (JOC) and this method may be used for this smaller project.

Administration used the on-call professional services agreement for the project assessment. Chanin Structural Engineering's estimated project cost is \$90,000.00.

At the Regular Board of Trustees, Meeting held on August 11, 2021, the Board approved of Utilizing the On-call Professional Services for the Child Nutrition Program Walk-in Freezer at Bryan, Salinas & Marcell Elementary Project – Chanin Structural Engineering.

At the Regular Board of Trustees Meeting held on December 15, 2021, the Board approved Schematic Design for the Child Nutrition Program Walk-in Freezers for Bryan, Marcell, and Salinas Elementary Project – Chanin Engineering.

At the Regular Board of Trustees Meeting held on January 19, 2022, the Board approved Final Design for the Child Nutrition Program Walk-in Freezers for Bryan, Marcell, and Salinas Elementary Project – Chanin Engineering. Designs have been reviewed and approved by staff.

At the Regular Board of Trustees Meeting held on June 08, 2022, the Board approved a change of procurement method for the various projects to utilize JOC.

At the Board Workshop of September 07, 2022, the Board was informed of the Best and Final Offer (BAFO) for the Job Ordering Contracting on Various Projects. 56 days for completion.

<u>Project</u>	<u>Vendor Name</u>	<u>Cost</u>
CNP Freezer Installation at Elem.	8/A Builders, LLC	\$100,485.00

Notice to Proceed (NTP) was issued on October 19, 2022

Substantial Completion is due on December 14, 2022

Final Completion due on January 14, 2023

At the Regular Board of Trustees Meeting held on November 30, 2022, the Board approved Change Order #1 for forty-nine (49) additional delay days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be February 01, 2023.

At the Regular Board of Trustees Meeting held on January 25, 2023, the Board approved Change Order #2 for eighty-nine (89) additional delay days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. The new substantial completion date will be May 01, 2023.

At the Regular Board of Trustees meeting held on March 08, 2023, Allowance Expenditure Authorization (AEA) #1 for Additional Concrete for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses agenda Item was pulled due to the contractor and design team not being able to negotiate a mutual price/cost.

At the Regular Board of Trustees meeting held on April 19, 2023, the Board approved Allowance Expenditure Authorization (AEA) #1 and Change Order #03 for Additional Concrete Slab for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. 8/A Builders is requesting Additional Twenty-one (21) Delay Days. The new substantial completion date is May 22, 2023.

Contingency Balance:	\$5,000.00
AEA #1 Concrete slab:	<u>\$9,649.36</u>
Contingency Balance:	(\$4,649.36)

Change Order #3 Concrete slab: \$4,649.36 + 21 days

The Total amount for this request is \$9,649.36. We are using the available contingency allowance and then submitting a change order #03 for the remaining balance and additional days.

ADMINISTRATIVE CONSIDERATIONS – PLEASE SEE NOTE BELOW

Chanin Engineering and 8/A Builders are requesting thirty-five (35) additional days due to the material delay of the electrical panel at Bryan Elementary School. The delay for the electrical panel is only for Bryan Elementary and not for Salinas or Marcell Elementary. These two are currently going through “start-up” processes. Thus, they will present Consideration and Approval of Change Order #04 for Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses. If approved the new substantial completion date will be June 26, 2023.

FUNDING SOURCE

Federal Funds/Local Funds

Est. Project Budget:	\$90,000.00
Project Contingency 20%:	\$18,000.00
Est. Professional Services 12%:	<u>\$10,800.00</u>
Est. Total Project Cost:	\$118,800.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration presents Consideration and Approval of the Change Order #04 for Delay Days for the Child Nutrition Program (CNP) Freezer Installation at Elementary Campuses - Chanin Engineering

EXHIBIT:

Change Order #04

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

CONSTRUCTION CHANGE ORDER

PROJECT: Bryan, Marcell, and Salinas New Stand Alone Freezers	CHANGE ORDER NUMBER: 4	OWNER ■
	DATE: 5/16/23	ENGINEER ■
	ENGINEER'S PROJECT NO.: 21-184	CONTRACTOR ■
TO CONTRACTOR:	CONTRACT DATED: 9/21/22	FIELD □
8/A Builders, LLC	CONTRACT FOR: 8A-004	PROJECT MANAGER ■
7706 W. Exp. 83, Mission, TX 78572	SUBSTANTIAL COMPLETION 5/22/23	

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative)

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is as follows:

A. Request for extension of time in construction.

(35) additional calendar days will be added to the contract for the delay of the Electrical Panel for Bryan Elementary School

Total amount to be deducted from contingency	\$ -
Owner's Contingency Allowance	<u>\$ 5,000.00</u>
Remaining Contingency Amount	\$ -
The original Contract Sum was	<u>\$ 100,485.00</u>
The net change by previously authorized Change Orders	<u>\$ 4,649.36</u>
The Contract Sum prior to this Change Order was	<u>\$ 105,134.36</u>
The Contract Sum will be increased by this Change Order in the amount of	\$ -
The new Contract Sum including this Change Order, will be	<u>\$ 105,134.36</u>
The Contract Time will be changed by an additional	<u>35 Days</u>
New substantial completion date	<u>June 26, 2023</u>

When signed by the Owner and Engineer and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Order (CCO), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contractor Time set forth in this CCO.

Chanin Engineering, LLC
 ENGINEER (Firm name)
 400 Nolana Ste H2, McAllen, TX 78504
 Address

 BY (Signature)
 Miguel Chanin, PE-Principal in Charge
 Typed name
 05/26/2023
 DATE

8/A Builders, LLC
 CONTRACTOR (Firm name)
 7706 W. Exp. 83, Mission, TX 78572
 Address
 BY (Signature)
 Typed name
 DATE

Mission CISD
 OWNER (Firm name)
 1201 Bryce Drive, Mission, TX 78542
 Address
 BY (Signature)
 Typed name
 DATE



AIA Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Mission CISD - Bryan, Marcell and Salinas Elementary Schools New Stand Alone Freezers	CONTRACT INFORMATION: Contract For: New Stand Alone Freezers Date: 09/21/2022	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: 05/16/2023
OWNER: <i>(Name and address)</i> Mission Consolidated Independent School District 1201 Bryce Dr. Mission, TX 78572	ARCHITECT: <i>(Name and address)</i> Chanin Engineering, LLC Miguel Chanin P.E. 400 Nolana, Suite H2 McAllen, TX 78504	CONTRACTOR: <i>(Name and address)</i> 8/A Builders, LLC 7706 W. Expressway 83 Mission, TX 78572

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

65

1. Proposed Adjustment to Contract:

A. Request for Extension of Time in Construction.

(35) Additional Thirty-Five Calendar Days are to be added to the contract for the delay of the Electrical Panel for Bryan Elementary School.

The original Contract Sum was	\$	100,485.00
The net change by previously authorized Change Orders	\$	4,649.36
The Contract Sum prior to this Change Order was	\$	105,134.36
The Contract Sum will be increased by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	105,134.36

The Contract Time will be increased by thirty-five (35) days.

The new date of Substantial Completion will be 06/26/2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Chanin Engineering, LLC ARCHITECT <i>(Firm name)</i>	8/A Builders, LLC CONTRACTOR <i>(Firm name)</i>	 OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Miguel Chanin, PE-Principal in Charge PRINTED NAME AND TITLE	Arnold Ochoa, President PRINTED NAME AND TITLE	
	05/16/2023 DATE	
DATE	DATE	DATE

JAIME'S ELECTRIC INC

May 16, 2023

8/A Builders
7706 W. Expressway 83 Mission TX 78572

66

Dear Mr. Ochoa,

Due to electrical panel delays Jaime's Electric is forced to ask for extension of days for completion.

Request for five-week extension on Bryan Elementary. Freezer Project



Jaime Rangel
Owner

(956)5802957

Jaimeselectric38@yahoo.com

Jaimeselectic.com

3009 N. Moorefield Rd Mission TX 78574



CONFIDENTIAL

Date: May 18, 2023

To: Alex Ochoa

Reference To: BRYAN ELEMENTRY

Subject: Industry Supply Chain Update

On behalf of Eaton, we wanted to provide an update to our customers regarding the current headwinds facing manufacturers of power distribution and control equipment. It is our hope that transparency will better allow you to help your clients plan their projects based on current market conditions.

Due to unprecedented market growth and supply chain headwinds new construction projects, renovations & upgrades, should plan for longer equipment lead-times than has been the norm in the industry. The most impacted equipment is low voltage 480V and less including switchboards, panelboards, 480V motor control, low voltage variable frequency drives & multi-family apartment meter centers. Lead-times on some of the referenced equipment can be in excess of 60 weeks depending on the makeup of the product, regardless of the manufacturer. Lead-times on power transformers ranging from pad mount to substation class in both oil and liquid filled, are also facing unusually long deliveries.

We expect extended lead-times on the equipment referenced above can be expected for all manufacturers in the industry. The main driver for the longer lead-times are:

- Renewed supply chain disruptions in Q2 and Q3 of 2022
- Semiconductor shortages
- Freight logistics
- Precious metal shortages
- Resins

Eaton is exhausting an unconstrained number of resources, effort and leverage to obtain material required to build the product our customers require. In the last few months, we have opened several new manufacturing plants in addition to more coming online in the coming months. We have also qualified many new suppliers through UL testing programs to update designs and increase production on key products.

As always, we are eager to help address any questions you may have on Eaton products and services. If there is anything, we can do to help please don't hesitate to connect with your local Eaton resources.

Regards,



Matt Bell
District Vice President
Austin District

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Eaton Actions on mitigation and increasing manufacturing capacity:

December 2020,

Eaton announced plans to invest more than \$200 million to expand North American electrical manufacturing for its residential and commercial electrical solutions. The company is expanding manufacturing capacity, modernizing production, and adding a new plant and distribution center. Other facility expansions and modernizations are taking place through 2022.

- New expansion for LV switchgear & MCC in El Paso
- Ground up new VFD plant opened in Jan 2022
- Ground up new breaker plant opening in Q4 2022
- New busway plant opening in 2021 in S. Carolina
- Panelboard/Switchboard plant expansion S. Carolina
- Ground up new 200k SQFT distribution center in Dallas opened in 2021
- Expansions approved for virtually all manufacturing locations

Continued Supply chain disruptions:

April 12th, 2022

“estimates that as many as 45 cities in China are now implementing either full or partial lockdowns, making up 26.4% of the country's population and 40.3% of its GDP.”

<https://www.reuters.com/world/asia-pacific/shanghai-lets-some-residents-leave-home-cautiously-eases-covid-curbs-2022-04-12/>

April 6th, 2022

“Lead times increased for most chip types, including power management, microcontrollers, analog and memory, according to a report by analyst Chris Rolland. The war in Ukraine, Covid-19 lockdowns in parts of China and an earthquake in Japan “will have a short-term impact in the first quarter but may have lingering effects on the severely constrained supply chain through the year,” he said.”

<https://economictimes.indiatimes.com/small-biz/trade/exports/insights/wait-times-for-chips-grow-again-in-march-as-shortages-drag-on/articleshow/90676025.cms>

March 3rd, 2022

“As Russia's incursion into Ukraine escalates into a structurally damaging war, the falling supply and rising price of Neon and Palladium could send semiconductor stocks soaring worldwide.”

<https://www.ig.com/us/news-and-trade-ideas/palladium-price-escalation-could-send-semiconductor-stocks-soari-220228>

Feb 9th, 2022

“When lead time on getting a new transformer goes from three months to a year, and a bucket truck now takes twice as long to acquire — two years versus one — it’s not business as usual. Equipment shortages have become a challenge for public power providers all over the country”

<https://www.publicpower.org/periodical/article/shortage-changed-how-utilities-are-adapting-supply-chain-issues>

Jan 17th, 2022

“The early morning fire took place at the Hussey Copper headquarters in the Leetsdale Industrial Park. According to live updates from the Leetsdale Fire Department's social media pages, the explosions are believed to have started after a malfunctioning valve on a hopper released 4,000 pounds of molten copper inside the industrial plant.

"There were explosions of molten copper that blew holes in the roof, walls and windows," according to the Leetsdale Fire Department. "Fortunately, no one was hit by any of the hot copper when it came down after blowing holes through the building."

<https://news.yahoo.com/local-firefighters-successful-stop-fire-031449639.html>

SUBJECT: Consideration and Approval of the Change Order #03 for Delay Days for the Aquatics Center Boiler – DBR Engineering

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

On April 29, 1986, the Mission CISD and the City of Mission entered into a 50-year lease agreement to share in the use and maintenance of the North Side Swimming Pool. This pool is located on the corner of Nicholson Avenue and West 15th Street and MCISD property on the southwest property corner of Mission High School.

On December 14, 1988, an amendment to the lease agreement under section 7 was prepared which stated that the City of Mission, as Lessee, shall pay for the following utilities furnished to the facilities for the term of this lease: water, electricity, and telephone service. MCISD, as Lessor, shall pay for and determine the usage for the following utilities for the term of this lease: gas.

On or about March 27, 1989, a revision to the lease agreement was prepared, “Joint Venture Agreement Swimming Pools”. This revision included Governance, Scope of Joint Venture, Operating Personnel, Revenue, and Expenses.

On April 26, 2004, an amendment to the lease agreement was prepared which deleted section 10 of the original lease agreement. The new provision added stipulated that equipment for the operation of the pools purchased, alterations, repairs, and improvements under \$2,000.00 shall be debited to the Swimming Pool Enterprise Fund and any expenses as such over \$2,000.00 shall be divided evenly between the Lessor and Lessee, provided that the Mission City Commission and the MCISD Board of Trustees provide prior written approval.

On April 16, 2008, at the Regular Board of Trustees meeting, the Board approved an Interlocal Agreement between the City of Mission and MCISD for Swimming Facility Operations. The facilities subject to this agreement are the two swimming facilities located at 115 S. Mayberry Road and the North Side Swimming Pool. The purpose of this agreement is to provide for the joint operation of the Facilities, partly through the use of an existing Aquatics Fund. The parties have determined that this agreement will result in improved services being provided more economically and efficiently to their respective constituents. The parties agree to items such as the City’s Duties, MCISD’s Duties, Aquatics Fund, and Miscellaneous Responsibilities. This agreement supersedes, takes precedent over, and replaces any other joint venture or inter-local agreement between the parties related to the funding and operation of the Facilities.

For quite some time the pool has had numerous maintenance issues and the swimming lanes are not regulation distance lanes for our students to either practice or compete in. The pool has heating, drain, and filtration maintenance issues which will require major renovation construction repairs.

In March of 2014, MCISD and the City of Mission agreed to enter into a Memorandum of Understanding (MOU) to conduct a feasibility study on the present condition of the pool and on what is needed to correct these issues. Along with that, consideration is to be given to possibly enclosing the pool and making the needed adjustments to make this into a pool with the proper lanes and equipment for competition, such as the addition of bulkheads, starting blocks, etc... The feasibility study expense will be

shared in equal parts with the District and the City. However, the City will continue to retain all the fiduciary responsibilities as they currently do.

At the Regular Board of Trustees meeting of March 19, 2014, the Board approved the MOU, it addressed how and who will be responsible for the hiring of the firm to conduct the feasibility study. Currently, the City is drafting its own MOU and will combine it with ours and will present it at the next City Council meeting for their consideration and approval. The feasibility study will be the first part of a three-phase process. The feasibility study is to be conducted by C.T. Brannon Corporation Aquatic Consultant at a fee of \$12,850.00 of which both entities will share in the cost equally. MOUs will be required for all three phases of the study listed below.

Phase I – Feasibility Study

Phase II – Construction

Phase III – Maintenance

At the Facilities Committee Meeting held on Wednesday, June 04, 2014, the feasibility report completed by the C.T. Brannon Corporation, Aquatic Consultant, was presented by Administration. The report consisted of an executive summary, general information, design information, compliance with state standards, Americans with Disabilities Act, pool enclosure, recommended project summary, projected costs, operating costs, revenues, and a time for design and construction.

On or about December 10, 2014, my office received from the City of Mission the complete agreement that the City had received from C.T. Brannon, which is the same firm that conducted the feasibility study for the North Side Pool. Based on this document the City Council was drafting the inter-local agreement.

On December 17, 2014, I corresponded with Ms. Aida Lerma, the City of Mission Deputy City Manager advising her that I had reviewed the agreement and exhibits and questioned why on Exhibit "B" under the section of "Specific Exclusions", most notably items #2 and #6, why the entire complex was not being engineered and designed to comply with all ADA requirements and recommendations listed in C.T. Brannon's feasibility report. I advised her that MCISD and our legal counsel would address this issue and that possibly we would not be able to use this facility if not in complete ADA compliance.

On Friday, December 19, 2014, Ms. Aida Lerma, Mr. Martin Garza, Mission City Manager and I met to discuss the currently proposed scope of work, the exhibits, ADA compliance issues, the feasibility report, and the MOU. Notes of the meeting are below:

- the City of Mission currently has approved funding for only those items listed in the report and wishes to begin the improvements as soon as possible
- the approximate budget for all fees and construction is \$750,000.00 with MCISD to pay half
- the Professional Services fee for C.T. Brannon Corp. is \$48,850.00
- the final professional services agreement between the owner and the engineer will need to state that if there is any litigation all potential hearings will be held in our county (Hidalgo County)
- We discussed exhibit "B" under Scope of Services the installation of a floating bulkhead necessitating the lengthening of the swimming pool. As discussed, the current pool is a 50-meter pool, and under current UIL swim meet rules the swimmers

compete in 25-yard racing, not 25 meters so extending the pool is not needed to split the pool into two 25-yard competition pools, however, the depth at one end will need to be adjusted

- under Specific Exclusions under items #2 and #6 it notes that **not** all ADA modifications are included and if so they would be additional services
- As discussed MCISD may require that ALL ADA modifications must be included in this project; the City of Mission only has the approved budget to work with and it may not include enough for all the ADA modifications. If all ADA compliance modifications are required by MCISD we would solely bear the expense of those
- a meeting with Mr. Brannon, the City of Mission, and MCISD will be needed to finalize the agreement and scope of work

On January 07, 2015, a local agreement drafted by our legal counsel was sent to Mr. Garza and Ms. Lerma. Ms. Lerma, in response, stated that at this time we just needed an agreement where the City and the District agree to share the expenses equally to engage the professional services of C.T. Brannon for the “blueprint” of the North Side pool and that this needs to be the next step before signing off on the MCISD sent inter-local agreement which addressed the estimated cost of construction for the pool. She also stated that we needed to engage C.T. Brannon for the design and scope of work which has a cost of \$48,850.00 and that the agreement initially sent by the City was to establish this partnership.

On Wednesday, January 21, 2015, at the Regular Board of Trustees meeting, Administration recommended discussion and possible direction on entering into an inter-local agreement with the City of Mission to procure the professional services of C.T. Brannon for the design, engineering, and scope of work at the North Side Swimming Pool as per the MOU, Scope of Work and Exhibits initially submitted by the City.

As per the feasibility report of May 15, 2014, numerous ADA compliance issues are required to be addressed to meet current laws and standards which are **not** being addressed currently.

The currently proposed scope of work entails lengthening the 50-meter pool and installing a bulkhead to be able to make two (2) 25-meter pools to be able to have two 25-meter races run concurrently. This is **not** needed due to UIL swimming meet races swim 25-yard lanes and not 25-meter lanes, thus the current 50-meter pool can accommodate the bulkhead which splits the pool into the needed 25-yard UIL-required competition lanes. (See an exhibit of the University of Texas pool) The depth at one end of the pool will need to be addressed to meet safety requirements and starting blocks will need to be installed to have two competition pool areas. The natatorium, and pool enclosure, are not being considered at this time due to cost.

After the Board of Trustees discussion, the Board directed Administration to continue working with the City of Mission and advise them that all ADA compliance issues will need to be addressed if we were to enter into an MOU for the renovation of the North Side swimming pool.

On Wednesday, February 11, 2015, at the Regular Board of Trustees meeting, the MOU agenda item was again presented along with the approval of the project/budget, procurement process, and the selection of an engineer. Due to not having an established project estimate and the scope of work still being uncertain, these items were “pulled” from discussion and meetings were to continue.

On April 21, 2015, a newly revised feasibility report was presented by C.T. Brannon Corp. with recommended renovations and options, however, items concerning swim coach preferences still needed to be addressed, specifically, the bulkheads were in question.

On June 09, 2015, MCISD received the latest report from Brannon dated May 29, 2015, that included the majority of items requested including addressing all ADA modifications, building renovations, and coach's requirements, this is listed as an option "E". The type of bulkhead to be used is still in question with the swim coaches from both MHS and VMHS.

If we are to proceed with this project an MOU is required to supersede all other previous agreements and MCISD will now take back full ownership and responsibility for the Mission North Side Swimming Pool. This new agreement will require the MCISD Board of Trustees' discussion and consideration and similarly with the Mission City Commission. Points of interest to include and are not limited to:

- MCISD to be responsible for the process of procuring all necessary services for the project
- The City of Mission agrees to jointly share the costs in correcting all ADA compliance issues within a monetary limitation to be determined
- Consideration of reviewing and possibly dissolving the current lease agreement with the City of Mission concerning the North Side swimming pool complex with MCISD taking over full maintenance
- Consideration to be given should the City want to lease the pool complex during the summer months

Initially, the City of Mission was proposing a memorandum of understanding (MOU) for partial renovations to the North Side Swimming Pool and the hiring of C.T. Brannon Corp. as the aquatic engineer to design and oversee this project. The initial proposed budget by the City was for \$750,000.00 and MCISD was to share in half this cost plus half the expense of Brannon's fee. This proposal did not include all required renovations for the pool to be in current ADA compliance thus discussions are continuing for the needed renovations. A preliminary cost estimate for possible descriptions of work at the pool has been done, these cost estimates were taken from Brannon's latest feasibility study and are subject to the scope of work additions, deletions, and modifications. Study cost estimates were used for the preliminary budget and may be subject to change depending on the final scope of work, final engineering and design, and contractor proposals should we proceed with the project. The preliminary cost estimate is approximately \$1,288,932.00 which includes estimated construction costs, soft costs, engineering fees, and a contingency allowance.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action.

1. The board must consider the method of delivery that provides the best value for this project. The administration recommends competitive sealed proposals as the method of delivery due to the nature of the project.
 2. Selection criteria for the project must also be considered.
- Attached is a copy of the recommended selection criteria used for previous District large-scale projects.

3. The Board must designate the selection committee to evaluate and rank the proposals.

(This was reviewed and approved by the Purchasing Department)

If the MOU is approved along with the project and estimated proposed budget, we will move forward to recommend consideration and approval of the procurement method.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect based on demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

At the Regular Board of Trustees Meeting held on Wednesday, September 09, 2015, the Board approved, a new MOU with the City of Mission to supersede all previous agreements. The Board also approved the project and estimated the proposed budget and the procurement method and moved forward to recommend consideration and approval of the aquatic engineering services of C.T. Brannon Corporation. The Estimated cost is \$1,288,932.00 with the estimated City of Mission commitment would be \$405,000.00 and MCISD commitment would be \$883,932.00.

At the Regular Board of Trustees Meeting held on Wednesday, September 14, 2016, the Board approved the following, before the previous MOU was superseded this project was already in discussion and a preliminary schematic design phase with the City of Mission. Numerous meetings had already been held with City Officials, MCISD Administration, and Swim Coaches from both High Schools. With the new MOU MCISD became responsible for the project with the City contributing to the renovations. MCISD Administration, the Athletic Director, and Swim Coaches have continued design meetings, thus, Consideration and Approval of the Final Design for the Northside Swimming Pool Project.

Note: Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on September 18, 2016, and September 25, 2016, for the new design. A pre-proposal meeting was held on Tuesday, September 27, 2016, at 10:00 A.M. at Central Office. Proposals were to be publicly opened on Tuesday, October 04, 2016, at 4:00 P.M. at Central Office. No proposals were submitted.

Since there were no initial proposals submitted re-advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on October 16, 2016, and October 23, 2016, for the design. A pre-proposal meeting was held on Tuesday, October 25, 2016, at 11:00 A.M. at Central Office. Proposals were publicly opened on Tuesday, November 01, 2016, at 4:00 P.M. at Central Office. Only one proposal was submitted by H2O Construction Services Inc. from

Harlingen, Texas. Pre-ranking of the proposal was conducted by Mr. Roosevelt Rios and Mr. Albert Rodriguez on November 01, 2016.

At the Facilities Committee meeting held on Wednesday, November 02, 2016, the Committee reviewed the firm's pre-ranking and the lone proposal.

H2O Const. Proposal Base Bid:	\$1,855,200.00
Alternates (6):	<u>\$ 85,000.00</u>
Total Proposal:	\$1,940,200.00

Base Bid:	\$1,855,200.00
Const. Budget:	<u>\$ 917,250.00</u>
Over Budget:	\$ 937,950.00

Base Bid w/Alts.:	\$1,940,200.00
Const. Budget:	<u>\$ 917,250.00</u>
Over Budget:	\$1,022,950.00

At the Regular Board of Trustees meeting held on Wednesday, November 09, 2016, the Board rejected all proposals and re-directed the Administration to re-design and re-advertise the project to try to meet the approved budget.

Since there was a change of design submitted re-advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on April 16, 2017, and April 23, 2017, for the design. A pre-proposal meeting was held on Thursday, April 20, 2017, at 10:00 A.M. at Central Office. Proposals will be publicly opened on Tuesday, May 02, 2017, at 4:00 P.M. at Central Office. Pre-ranking of proposals was conducted by Mr. Roosevelt Rios, Mr. Adrian Hernandez, and Albert Rodriguez on May 02, 2017.

Pre-ranking of proposals by the Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) were submitted before the Evaluation and Selection Committee's formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank, and publish all proposals. The Evaluation and Selection criteria have been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

Note: Currently the MCISD swim team and the athletic department has an MOU with the City of Mission to utilize both the Mayberry and Bannworth Park swimming facilities and this will continue while the Northside Pool is out of commission.

Re-advertisement for proposals will be only for the work to be done on the pool itself and all other required pool equipment. All other construction work done on the dressing and shower rooms and other buildings will be completed by MCISD Maintenance department staff.

At the Special Facilities/Environment Committee meeting held on Wednesday, May 10, 2017, three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD⁷⁴ guidelines and procedures.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board considered the rankings and approved entering into negotiations with the top-ranked firms in the order selected. Base proposals with alternates listed are below:

Company	Base Proposal	Days	Points
Poolart:	\$1,605,958.00	180	(275.70)
Alt. #1 Modify rim/increase depth:	\$ 49,071.00		
Alt. #2 Dig lower/increase depth:	\$ 39,092.00		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 133,760.00		
Alt. #4 Delete bulkheads install wall:	(\$ 33,422.00) deduct		
Alt. #5 Install timing system:	\$ 55,307.00		
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>		
TOTAL:	\$1,864,573.00		
Paddock Southwest:	\$1,747,960.00	180	(252.42)
Alt. #1 Modify rim/increase depth:	\$ 14,700.00		
Alt. #2 Dig lower/increase depth:	\$ 41,500.00		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 225,000.00		
Alt. #4 Delete bulkheads install wall:	(\$ 177,500.00) deduct		
Alt. #5 Install timing system:	\$ 35,000.00		
Alt. #6 Place roof on equip. room:	<u>\$ 13,720.00</u>		
TOTAL:	\$1,900,380.00		
Gold Medal Pools:	\$2,471,864.94	180	(223.72)
Alt. #1 Modify rim/increase depth:	\$ 76,500.00		
Alt. #2 Dig lower/increase depth:	\$ 68,478.33		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 365,662.66		
Alt. #4 Delete bulkheads install wall:	(\$ 74,616.67) deduct		
Alt. #5 Install timing system:	\$ 47,438.56		
Alt. #6 Place roof on equip. room:	<u>\$ 44,971.67</u>		
TOTAL:	\$3,000,299.49		

Note: All alternates are additional requests from MCISD Coaches

Initial project negotiations were held on Tuesday, May 16, 2017, with Mr. Sean Roy, Pool Art, Mr. Albert Rodriguez, and Mr. Adrian Hernandez. Pool Art has submitted their Best and Final Offer (BAFO) for the base proposal along with alternates. At the Facilities Committee meeting held on Wednesday, June 7, 2017, this agenda item was presented and discussed along with Coach Ibarra, Athletic Director, and Mr. David Colunga, MHS Swim Coach who requested that only alternate #1 be accepted. A timing system would be purchased directly by the Athletic Department.

Company	Original Base Proposal	Days
Poolart:	\$1,605,958.00	180 Days
Alt. #1 Modify rim/increase depth:	\$ 49,071.00	
Alt. #2 Dig lower/increase depth:	\$ 39,092.00	
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 133,760.00	
Alt. #4 Delete bulkheads install wall:	\$ (33,422.00) deduct	
Alt. #5 Install timing system:	\$ 55,307.00	
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>	
TOTAL:	\$1,864,573.00	
Poolart BAFO:	75 \$1,592,043.00	180 Days

Alt. #1 Modify rim/increase depth:	\$ 49,071.00
Alt. #2 Dig lower/increase depth:	\$ 39,092.00
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 126,961.00
Alt. #4 Delete bulkheads install wall:	(\$ 33,422.00) deduct
Alt. #5 Install timing system:	\$ 44,206.00
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>
TOTAL:	\$1,827,088.00

Construction Cost: \$1,641,114.00

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, the Board approved the following, the best and final offer (BAFO) from Poolart for \$1,641,114.00. Notice to Proceed (NTP) was issued on August 07, 2017, with a substantial completion date of February 02, 2018.

Poolart BAFO:	\$1,592,043.00	180 Days
Alt. #1 Modify rim/increase depth:	<u>\$ 49,071.00</u>	
Total Construction Cost:	\$1,641,114.00	

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board approved the following, Consideration and Approval of CO #01 to "Credit" for the 25 Yard/Meter Lane Line for the North Side Swimming Pool Project.

Original Contracted	
25-yard lane line 9 @ \$403.68:	\$3,633.12
25-meter lane line 9 @ \$419.92:	<u>\$3,779.28</u>
Net change (Credit)	\$ 146.16

At the Regular Board of Trustees meeting held on Wednesday, January 24, 2018, the Board approved the following items:

Consideration and Approval of Change Order #02 to Change the Plumbing Support System at the Equipment Room for the North Side Swimming Pool Project.

Contingency Balance:	\$50,000.00
Change Order #02:	<u>\$ 1,686.68</u>
Balance:	\$48,313.32

Consideration and Approval of Change Order #03 for Nine (9) Additional Delay Days for the North Side Swimming Pool Project. The new substantial completion date of February 11, 2018.

Consideration and Approval of Change Order #04 for New Pool Deck Drain Removal for the North Side Swimming Pool Project

Contingency Balance:	\$48,313.32
Change Order #04:	<u>\$ 4,459.53</u>
Balance:	\$43,853.79

Consideration and Approval of Change Order #05 to Install Jack Stands and Concrete Repair for the North Side Swimming Pool Project

Contingency Balance:	\$43,853.79
Change Order #5:	<u>\$ 3,394.84</u>
Balance:	\$40,458.95

As per Poolart and C.T. Brannon Corp., the North Side Swimming Pool Project was completed by the substantial completion date of Sunday, February 11, 2018. The project was substantially complete as per the contractual timeline and no liquidated damages are pending for substantial. The completion date is set for March 13, 2018.

At the Regular Board of Trustees, Meeting held on March 21, 2018, the Board approved Consideration and Approval of Substantial/Final Completion, Less Betterment Fund Allowance, and Final Payment, Less Liquidated Damages for the North Side Swimming Pool Project. The project is anticipated to reach “final” completion by the due date and no liquidated damages will be pending. The allowance to “Credit” back is:

Credit for signage allowance:	\$ 5,000.00
Credit for remaining Owner’s Contingency:	<u>\$40,458.95</u>
Total Credit back:	\$45,458.95

Preliminary Total Construction Cost Estimate: Incl. soft costs

C.T. Brannon Aquatics Engineering Fee: \$65,000.00

Estimated Construction Cost:	\$917,250.00
Estimated Soft Costs:	\$371,682.00
Estimated Total Costs:	\$1,288,932.00

Est. City of Mission Commitment: \$405,000.00

Est. MCISD Commitment: \$883,932.00 .

This past year the boiler began experiencing mechanical issues and it became difficult to maintain appropriate water temperatures. The boiler at the pool was assessed by our on-call engineer and determined to be able to continue providing sufficient heating of water at the pool. The installation of a 2nd boiler will assist in supplementing the original boiler to keep appropriate water temperatures. MCISD utilized the on-call MEP services with DBR Engineering for this project design and oversight.

At the Regular Board of Trustees meeting, held on May 11, 2022, the Board approved the project and proposed budget for the Mission Aquatic Center Boiler – DBR Engineering.

The Administration will use competitive sealed proposals (CSP’s) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board of Trustees meeting held on June 08, 2022, the Board approved the Schematic/Final Design for the Mission Aquatic Center Boiler Project – DBR Engineering.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Mission Aquatic Center Boiler Project – DBR Engineering

Advertisements in the local newspapers were posted on July 15, 2022, and July 22, 2022. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The proposal opening was July 27, 2022. The Administration Ranking Team reviewed the proposals and ranked them on July 28, 2022.

At the Regular Board of Trustees Meeting held on Wednesday, August 10, 2022, the Board approved of Rankings and Enter Into Negotiations in the Order of Ranking for the Mission Aquatic Center boiler Project – Texas Chillers Systems.

Firms	Proposal	Ranking Pts.	Days
SLR Building Contractors	\$159,000.00	76	90
Texas Chillers Systems	\$128,523.00	91	140

A virtual project negotiations meeting was held on August 16, 2022, with Mr. Adan Rivera, Ms. Lorena Garcia, Mr. Adrian Hernandez from MCISD, and Mr. Noe Salinas from Texas Chillers Systems. During the negotiations, Texas Chillers Systems presented as their Best and Final Offer (BAFO) \$128,523.00 with no decrease in their initial proposal with 140 days of construction time from the notice to proceed (NTP)

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise the project using the same specifications and design or direct the engineer to re-design the project.

If approved, Administration will work with our legal counsel to write and execute the contract so that the contractor can begin as soon as possible.

At the Regular Board of Trustees meeting held on September 21, 2022, the Board approved Texas Chillers Systems Best and Final Offer (BAFO) of \$128,523.00 with 140 days of construction time. Notice to Proceed (NTP) was October 17, 2022, with a substantial completion date of March 6, 2023.

At the Regular Board of Trustees meeting held on March 01, 2023, the Board approved Allowance Expenditure Authorization (AEA) #1 and Change Order #1 to Replace Gas Line and Gas Regulator for the Aquatic Center Boiler. This will cause a delay and they are requesting thirty (30) additional days. If approved the new Substantial Completion will be April 04, 2023.

Contingency Allowance:	\$9,000.00
AEA #1	<u>\$9,000.00</u>
Contingency Balance:	\$0.00
 Change Order #1	 \$5,728.00 + 30 days

The total amount for this request is \$14,728.00. We are using the available contingency allowance and then submitting a change order #1 for the remaining balance.

At the Regular Board of Trustees meeting held on April 19, 2023, the Board approved the Consideration and Approval of Change Order #02 for delay days for the Aquatic Center Boiler. If approved the new substantial completion date will be May 20, 2023.

Note: This boiler is the additional boiler being installed for redundancy purposes, the current boiler continues to be in operation and the water is warm and at an acceptable temperature for student use and competition.

ADMINISTRATIVE CONSIDERATIONS

DBR Engineering, and Texas Chillers Systems, are requesting forty-five (45) additional days due to the Texas Department of Licensing Regulation (TDLR) permit delay for the boiler, thus, they present Consideration and Approval of the Change Order #03 for delay days for the Aquatic Center Boiler. If approved the new substantial completion date will be July 04, 2023.

Note: As per Mr. Hugo Avila, a temporary permit may be issued and the boiler can be turned on within the month.

FUNDING SOURCE AND AMOUNT

General Funds

Preliminary Total Construction Cost Estimate: Incl. soft costs

DBR Engineering Fee:	\$7,540.00
Estimated Construction Cost:	\$90,000.00
Estimated Soft Costs:	\$4,000.00
Estimated Contingency 10%:	<u>\$9,000.00</u>
Estimated Total Costs:	\$110,540.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration presents Consideration and Approval of the Change Order #03 for Delay Days for the Aquatics Center Boiler – DBR Engineering

EXHIBIT

Change Order #3

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations

Martin Castaneda, Director of Maintenance

Adrian Hernandez, Coordinator for Project & Energy Management

Adan Rivera, Assist. Coordinator for Maintenance



AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Mission CISD - Mission HS Aquatic Center - Boiler Addition	CONTRACT INFORMATION: Contract For: General Construction Date: October 17, 2022	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: May 16, 2023
OWNER: <i>(Name and address)</i> Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Texas 78572	ARCHITECT: <i>(Name and address)</i> DBR Engineering Consultants, Inc. 200 S. 10th St. McAllen, Texas 78501	CONTRACTOR: <i>(Name and address)</i> Texas Chiller Systems, LLC 5405 Agnes Corpus Christi, Texas 78405

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Texas Chiller Systems is requesting 45 additional days due to needing a mandatory TDLR operating permit. TDLR requires an operating permit to be issued before the boiler can get turned on. 80

The original Contract Sum was	\$ 128,523.00
The net change by previously authorized Change Orders	\$ 5,728.00
The Contract Sum prior to this Change Order was	\$ 134,251.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 134,251.00

The Contract Time will be increased by Forty-Five (45) days.
The new date of Substantial Completion will be 07/04/23

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DBR Engineering Consultants, Inc.	Texas Chiller Systems, LLC	Mission Consolidated Independent School District
_____ <i>ARCHITECT (Firm name)</i>	_____ <i>CONTRACTOR (Firm name)</i>	_____ <i>OWNER (Firm name)</i>
 SIGNATURE	 SIGNATURE	_____ SIGNATURE
Hugo H. Avila PRINTED NAME AND TITLE	Raymond Moses PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
05/16/2023 DATE	_____ DATE	_____ DATE



May 15, 2023

Mission High School Aquatic Center Boiler Addition
1500 N Nicholson Ave
Mission, TX 78572

Attn: Adan Rivera

Scope: CP1 -Change Order 3 – Addition days request, Mission High School Aquatic Center Boiler Addition.

To: Adan Rivera

Request for additional days, The Boiler Outside Air Hood was Installed on May 11, 2023. Oslation factory start up by Kevin, the boiler was started and test by Kevin per MFG requirements. Pipe support was installed, area was cleaned.

Reason for Delays

- Code requires a operating permit by the state of TEXAS TDLR, all application were submitted, see attached e mail from TDLR, we cannot run Boiler until emergency permit is issued by TDLR.
- Request an additional 45 Days

Raymond Moses
Project Manager
Cell 956-587-8172
Raymond.moses@texaschillersystems.com



Contract ID #21-22 7D000

Texas Chiller Systems, LLC. PO Box 792248 San Antonio, Texas 78279-2248
Phone: 210- 650-9972 Fax: 210-650-9973

License # TAEL A021025C TECL 30517
Regulated by the Texas Dept. of Licensing & Registration
P.O. Box 12157
Austin, TX 78711
1-800-803-9202



TEXAS DEPARTMENT OF LICENSING & REGULATION

P.O. Box 12157 • Austin, Texas 78711-2157

(512) 539-5716 • www.tdlr.texas.gov • boilers@tdlr.texas.gov

PART I: BOILER INSTALLATION REPORT

The fee for the Boiler Installation Report (BIR) is \$25. Do not submit the fee with this report.
An invoice will be generated upon completion of the initial inspection.

Installation Information (check all that apply): New Reinstalled Secondhand Portable

Date of Installation: 4/26/23 TX Boiler # (Reinstalled, Secondhand):

Who installed the boiler?

Company	Individual
Name: Texas Chiller Systems	
Street: 502 E Expressway 83 Suite 11	
City, State, Zip: Weslaco Texas 78596	
Phone: 956-587-8172	
Email Address: raymond.moses@texaschillersystems.com	

Owner/Operator Information

Name: Mission CISD	Phone Number: 956-323-5500
Street: 1201 Bryce	Email Address: ariver82@mcisd.org
City, State, Zip: Mission Texas 78572	

Physical Location of Boiler

Is this boiler being installed in a new building? Yes No

Business Name: Mission High School Aquatic Center

Street Address: 1500 N. Nicholson	Contact at Location: Adan Rivera
City, State, Zip: Mission Texas 78572	Contact Phone: 956-331-5717
Location Phone: 956-331-5717	Contact Email: ariver82@mcisd.org

General Boiler Information

National Board #: 3967282302	Manufacturer Serial #: 2302 132422317
Manufacturer: Lochinvar	Year Built: 2023

What will the boiler be used for?

Steam over 15 PSI Steam equal/less than 15 PSI Building Heat Potable Water

Does this boiler replace an existing one? Yes* No

*If yes, please provide the Texas number of the boiler being removed/replaced AND the disposition of the boiler.
TX _____ What has been done with this boiler?

Scrapped Disconnected in Place** Sold Given to Installer

*** (Disconnected in place: water, steam, electricity, and fuel lines all disconnected.)*

Does this boiler need to be turned on/used prior to the initial inspection? Yes** No
**If this boiler must be turned on/used prior to the initial inspection, Part II is required.

****Part II (2nd page) of this form is an application for a Temporary Boiler Operating Permit (TOP) for authorization to operate the boiler for 30 days from the date of approval. A \$50 invoice will be generated upon processing of the TOP application separate from the \$25 BIR fee. Submittal of the application does not guarantee approval; the form is reviewed to ensure all applicable safety appurtenances for the boiler are addressed. All fields are required. The Temporary Operating Permit certificate will be emailed upon approval. The boiler shall not be operated until the TOP application has been approved or the initial inspection has been completed and passed.**

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PART II: TEMPORARY BOILER OPERATING PERMIT APPLICATION

The fee for the Temporary Operating Permit (TOP) is \$50. Do not submit the fee with this application. An invoice will be generated upon completion of processing the application.

INDICATE WHO SHOULD BE BILLED FOR FEE: OWNER (END-USER)
 OPERATOR (INSTALLER AS START-UP OPERATOR)

BOILER INFORMATION - ALL FIELDS REQUIRED

ASME Code Designators <input type="checkbox"/> A <input type="checkbox"/> S <input type="checkbox"/> U <input type="checkbox"/> HLW <input type="checkbox"/> E <input checked="" type="checkbox"/> H Other: _____		Stamped MAWP (max allowable working pressure) 160	Safety Relief Valve Set Pressure (Lowest psi) 150
Btu/kW Input: <u>2,070,000</u> Select one: <input checked="" type="checkbox"/> Btu/hr <input type="checkbox"/> lb./hr <input type="checkbox"/> kW	Safety Relief Valve Capacity <input checked="" type="checkbox"/> Btu/hr <input type="checkbox"/> lb./hr 1. <u>1,912,000</u> 2. _____ 3. _____ 4. _____	CO Monitor installed? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO CO Monitor interlocked with boiler? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

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Installer's Comments:
 TCS Added a back up Pool Boiler to the existing pool water system, this Boiler is an outdoor style sitting on a concrete slab under a canopy

Owner/Operator/Installer Name: **Raymond Moses Jr**
 Owner/Operator/Installer Signature: *Raymond Moses Jr 4/26/23*

****Part II (2nd page) of this form is an application for a Temporary Boiler Operating Permit (TOP) for authorization to operate the boiler for 30 days from the date of approval. A \$50 invoice will be generated upon processing of the TOP application. Submittal of the application does not guarantee approval; the form is reviewed to ensure all applicable safety appurtenances for the boiler are addressed. All fields are required.**

Submit completed form via email to boilers@tdlr.texas.gov or via USPS to TDLR, ATTN: Boiler Program, PO Box 12157, Austin, TX 78711. When submitting the form via email, please include "BIR TOP plus location name" in the subject line.

**A Certificate of Operation will be emailed upon approval of TOP.
 The boiler shall not be operated without a Certificate of Operation.**

SUBJECT: Consideration and Approval of the Best and Final Offer (BAFO) for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School– DBR Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD prioritizes the safety and health of its students, staff, and community and ensures that all safety and health measures, including air quality, are addressed as a priority. School indoor air quality is particularly important as it may affect the health, performance, and comfort of school staff and students. The MCISD Five (5) Year Improvement Plan consists of facilities improvements district-wide that include improvements for drainage, roof replacements, lighting improvements, and replacement of HVAC systems. The plan shows that due to the campuses' age, certain items need to be assessed such as air handlers, blowers, and control systems.

Due to laws and requirements that regulate such equipment and the cost, this project is being considered a construction project, and as such the Texas Education Code 44.031 (a) requires the board of a school district considering a construction project to comply with bidding requirements.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board of Trustees, Meeting held on September 8, 2021, the Board approved the project, and proposed budget, and utilized the on-call professional services. The administration approved the on-call professional services agreement for the project assessment. DBR MEP Engineering estimated project cost is \$33,000,000.00 for all district projects.

Administration will use the on-call professional services agreement for project administration. It will be the responsibility of the design/engineer professional to provide an estimated project budget. When provided, Administration will advise the Board of Trustees as an informational update.

At the Regular Board meeting held on January 25, 2023, the Board approved Final Design for the Indoor Air Quality Projects for Cavazos, Midkiff, and Salinas Elementary – DBR MEP Engineering

Note: Most campuses are scheduled for air quality projects with some more complicated and intensive than others. These three can be worked on quicker than others and we will begin. We continue to be in the design phase and those will be presented as completed by DBR MEP Engineering.

Salinas Elementary School (Est. Cost \$2,775,000.00) (revised)

The project scope consists of replacing the aging 27-year-old HVAC systems. This work includes air handlers, VAV boxes, air-cooled chillers, and associated pumps. The design increased air quality by providing air handlers with higher MERV filter rating capabilities and replacing the existing HVAC control system. In addition, the project includes converting the heating from hot water to electric heat to reduce maintenance upkeep.

Hurla M. Midkiff Elementary School (Est. Cost \$2,325,000.00) (revised)

The project scope consists of replacing the aging 21-year-old HVAC systems. This work includes outside air units, VAV boxes, and air handlers. The design increased air quality by replacing the nonfunctioning outside air units, providing air handlers with higher MERV filter rating capabilities, and replacing the existing HVAC control system.

Raquel Cavazos Elementary (Est. Cost \$2,325,000.00) (revised)

The project scope consists of replacing the aging 21-year-old HVAC systems. This work includes outside air units, VAV boxes, and air handlers. The design increased air quality by replacing the nonfunctioning outside air units, providing air handlers with higher MERV filter rating capabilities, and replacing the existing HVAC control system.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Advertisements in the local newspapers were posted on February 08, 2023, and February 15, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. Proposal(s) Bid Opening will be on Thursday, February 23, 2023. After the review, Administration will then recommend those firms to be reviewed and ranked in order of selection.

<u>Company Name</u>	<u>Base Bid & Contingency</u>	<u>Days</u>
<i>Central Air and Heating Service Inc. (CAHS)</i>		
• Cavazos Elem. Base Bid	\$2,600,000.00	240
• Cavazos Elem. Contingency	\$ 140,000.00	
• Midkiff Elem. Base Bid	\$2,600,000.00	240
• Midkiff Elem. Contingency	\$ 140,000.00	
• Salinas Elem. Base Bid	\$2,400,000.00	240
• Salinas Elem. Contingency	\$ 165,000.00	
Total Price:	\$8,045,000.00	
<i>Carrier Corporation</i>		
• Cavazos Elem. Base Bid	\$2,750,000.00	674
• Cavazos Elem. Contingency	\$ 140,000.00	
• Midkiff Elem. Base Bid	\$2,750,000.00	674
• Midkiff Elem. Contingency	\$ 140,000.00	
• Salinas Elem. Base Bid	\$2,430,000.00	674
• Salinas Elem. Contingency	\$ 165,000.00	
Total Price:	\$8,375,000.00	

At the Regular Board meeting held on March 08, 2023, the Board approved the rankings and to enter into negotiations in the order of ranking for the Indoor Air Quality Projects for Cavazos Elem., Midkiff Elem. And Salinas Elem.

At the same Regular Board meeting the Board approved the Construction Documents for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School - DBR Engineering

Administration will proceed to advertise for competitive sealed proposals (CSP's). At this meeting, DBR MEP Engineers advised Administration and the Board of Trustees that there is no change in the estimated construction costs. As per DBR, the project budget estimates are current. Mr. Hugo Avila – DBR MEP Engineering presented.

Administration plans to present proposals and rankings for Bryan Elementary and AMJH at the May meetings.

Alton Memorial Junior High School

The project scope consists of replacing the aging 21-year-old HVAC systems. This work includes replacing 23 roof-mounted air handlers, fan-powered terminal units, air-cooled chillers, chilled water pumps, building automation systems, and re-insulate chilled water lines above the ceilings. The design will increase air quality by providing air handlers with higher MERV filter rating capabilities, increased ventilation air, and better HVAC controls. In addition, the fan-powered terminal units will be replaced with single duct boxes which helps reduce maintenance upkeep.

Project Budget: \$7.9M

Design Development Documents: Completed February 7, 2023

Time to complete Construction Documents: March 3, 2023

Bryan Elementary School

The project scope consists of replacing the aging 23-year-old HVAC systems. This work includes replacing six floor-mounted air handlers, air-cooled chillers chilled water pumps, terminal units, duct insulation in select areas, building automation systems, and exterior chilled water lines. The design will increase air quality by providing air handlers with higher MERV filter rating capabilities, increased ventilation air, and better HVAC controls.

Project Budget: \$2.6M

Design Development Documents: Completed February 7, 2023

Time to complete Construction Documents: March 3, 2023

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

A virtual project negotiations meeting was held on March 10, 2023, with Mr. Jeff Matz from Central Air and Heating Service Inc. (CAHS), Mr. Adrian Hernandez, Mr. Ricardo Rivera from MCISD, and Mr. Hugo Avila from DBR Engineering. During the negotiation, Central Air and Heating Service Inc. (CAHS) presented their Best and Final Offer (BAFO) of \$8,045,000.00 with no decrease in their initial proposal with 240 days of construction time from the notice to proceed (NTP). Central Air and Heating (CAHS) only negotiated on the value engineering (VE) options to lower the years of warranty for parts. DBR Engineering did not recommend the option.

The Board of Trustees has the option to accept this BAFO, decline the offer, direct the Administration to continue negotiations with the contractor or to reject all offers, and re-advertise the project using the same specifications and design or direct the engineer to re-design the project.

If approved, Administration will work with our legal counsel to write and execute the contract so that the contractor can begin as soon as possible.

Note: The project's Best and Final Offer (BAFO) is \$145,000.00 over the estimated project budget.

At the Regular Board of Trustees Meeting held on April 19, 2023, the Board approved Consideration and Approval of the Best and Final Offer (BAFO) for the Indoor Air Quality Projects for Cavazos, Midkiff, and Salinas Elementary in the amount of \$8,045,000.00 with 240 construction Days.

Cavazos \$2,740,000.00
 Midkiff \$2,740,000.00
 Salinas \$2,565,000.00

Advertisements in the local newspapers were posted on March 29, 2023, and April 05, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. Proposal(s) Bid Opening was scheduled to be on Thursday, April 13, 2023, however, due to having to issue addendums to answer contractor questions the proposal date was extended to Thursday, April 20, 2023, to allow contractors more time.

After the review, Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will be presented for review at the Wednesday, May 10, 2023, Regular Board of Trustees meeting.

<u>Company Name</u>	<u>Base Bid & Contingency</u>	<u>Days</u>
<i>Johnson Controls Inc. – 92.5 Points</i>		
	<u>Base Bid</u> <u>Contingency</u>	
• Bryan Elem.:	\$1,959,893.76 + \$130,000.00 = \$2,089,893.76	396 days
• AMJH:	\$4,120,331.87 + \$390,000.00 = \$4,510,331.87	396 days
	Total for Both Projects: \$6,600,225.63	
<i>Carrier Corporation – 90.5 Points</i>		
	<u>Base Bid</u> <u>Contingency</u>	
• Bryan Elem.:	\$1,610,000.00 + \$130,000.00 = \$1,740,000.00	590 days
• AMJH:	\$3,450,000.00 + \$390,000.00 = \$3,840,000.00	590 days
	Total for Both Projects: \$5,580,000.00	
<i>Central Air and Heating Service Inc. (CAHS) – 86.0 Points</i>		
	<u>Base Bid</u> <u>Contingency</u>	
• Bryan Elem.:	\$2,425,000.00 + \$130,000.00 = \$2,555,000.00	580-680 days
• AMJH:	\$5,750,000.00 + \$390,000.00 = \$6,140,000.00	580-680 days
	Total for Both Projects: \$8,695,000.00	

As per the Board of Trustees approved ranking criteria sheet, point system, and process, Johnson Controls Inc. was unofficially pre-ranked higher than Carrier Corporation although they were \$1,020,225.63 higher in total cost.

The Board of Trustees has the option to not accept Administrations unofficial pre-ranking and review all the firms proposal packages and conduct their ranking. The Board will then direct Administration to enter into negotiations with the top ranked firms in order selected.

The Board of Trustees has the option to accept Administrations unofficial pre-ranking and direct Administration to enter into negotiations with the top ranked firms in order. Should negotiations fail with the top ranked firm then Administration will cease negotiations and begin with the next ranked firm not being able to resume or re-negotiate with the previous.

Administrations goal is to be able to negotiate an agreement and bring it forward for Board consideration and approval to enter into a contract. The Board has the option to accept the offer, direct Administration to continue negotiations, decline any offer, and direct Administration to re-advertise.

At the Regular Board of Trustees meeting held on May 10, 2023, the Board approved the Consideration and Approval of Ranking and Enter Into Negotiations for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School with

Johnson Controls Inc. – 92.5 Points

	<u>Base Bid</u>	<u>Contingency</u>	
• Bryan Elem.:	\$1,959,893.76	+ \$130,000.00	= \$2,089,893.76 396 days
• AMJH:	\$4,120,331.87	+ \$390,000.00	= \$4,510,331.87 396 days
Total for Both Projects:			\$6,600,225.63

ADMINISTRATIVE CONSIDERATIONS

A virtual project negotiations meeting was held on May 12, 2023 with Mr. Omar Rodriguez from Johnson Controls Inc. and Mr. Adrian Hernandez from MCISD. During the negotiations, Johnson Controls Inc. presented its best and final offer (BAFO) with no adjustments to their initial proposal.

Johnson Controls Inc. – 92.5 Points

	<u>Base Bid</u>	<u>Contingency</u>	
• Bryan Elem.:	\$1,959,893.76	+ \$130,000.00	= \$2,089,893.76 396 days
• AMJH:	\$4,120,331.87	+ \$390,000.00	= \$4,510,331.87 396 days
Total for Both Projects:			\$6,600,225.63

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to enter into negotiations with the next contractor, or to reject all offers and re-advertise the project using the same specifications and design or direct the engineer to re-design the project.

If approved, Administration will work with our legal counsel to write and execute the contract so that the contractor can begin as soon as possible.

FUNDING SOURCE – ESSER FUNDS

Local Fund	
Est. Project Budget:	\$19,380,000.00
Project Contingency 20%:	\$ 5,700,000.00
Est. Professional Services 12%:	<u>\$ 3,420,000.00</u>
Est. Total Project Cost:	88 \$28,500,000.00

Project Budget for Cavazos Elem.	\$2,740,000.00
Project Budget for Midkiff Elem.	\$2,740,000.00
Project Budget for Salinas Elem.	<u>\$2,565,000.00</u>
Total Project Cost:	\$8,045,000.00

Est. Const. Budget if approved: \$19,380,000.00 - \$8,045,000.00 = \$11,335,000.00
 Est. Project Balance: \$11,335,000.00
 Est. Cost Bryan/AMJH: \$ 6,600,225.63
 Est. Project Balance: \$ 4,734,774.37

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration is presenting Consideration and Approval of the Best and Final Offer (BAFO) for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School– DBR Engineering

EXHIBIT

Best and Final Offer (BAFO)
 Tabulation/Ranking Sheet
 Mr. Hugo Avila – DBR MEP Engineering email correspondence

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
 Anabel Garza, Coordinator for Purchasing
 Adrian Hernandez, Coordinator for Project & Energy Management



5/23/2023

Mission CISD
Attn: Mr. Ricardo Rivera
1201 Bryce Drive
Mission, TX 78572

Reference: Best and Final Offer – Project: Indoor Air Quality for Bryan Elementary and Alton Memorial Jr. High – CSP 500-23-4

First and foremost, Johnson Controls, Inc. would like to thank the Mission CISD for the opportunity to submit our best and final offer for the Indoor Air Quality for Bryan Elementary and Alton Memorial Jr. High.

Based on our meeting on Monday, May 22, 2023, at 11:00 AM requesting our best and final offer, we have reviewed our pricing structure and are holding our pricing at the amounts as initially bid and as follows below:

Bryan Elementary - Base Bid: \$1,959,893.76
Contingency: \$130,000
Total Including Contingency: \$2,089,893.76
Days for Project Completion: 396 days after receiving Notice to Proceed.

Alton memorial Jr. High - Base Bid: \$4,120,331.87
Contingency: \$390,000
Total Including Contingency: \$4,510,331.87
Days for Project Completion: 396 days after receiving Notice to Proceed.

Final Total Price (including listed project contingencies): \$6,600,225.63

Again, thank you for your interest in Johnson Controls & YORK products & services. Please contact me if you have any questions or comments. We look forward to working with you.

Assuring you our best attention at all times,

Sincerely,

A handwritten signature in blue ink that reads "Omar Rodriguez".

Omar Rodriguez
Account Executive
Johnson Controls, Inc.
www.johnsoncontrols.com
(956) 451-5470

Mission Consolidated Independent School District
 Bid Ranking
 Indoor Air Quality for Bryan Elementary and Alton Memorial Jr. High 500-23-4

Contractors		Carrier	CAHS	Johnson Control Inc
Proposal Submission				
	Complete Proposal	x	x	x
	Bid Bond - 00410	x	x	x
CRITERIA		Max Points		
Monetary Value - 35 points			Proposal	Proposal
	Byran Elementary		\$ 1,740,000.00	\$ 2,089,893.76
	Alton Memorial Jr. High		\$ 3,840,000.00	\$ 4,510,331.87
	Total of both Projects		\$ 5,580,000.00	\$ 6,600,225.63
	Days of Completion		590 days	580 & 680 days
1	Base Proposal and/or Alternate(s) selected by Owner. Based on proposals submitted, including any alternates and/or pricing differential.	35	35	22
Qualifications and Reputation - 20 points				
2	Contractor's length of time in the construction business.	7	7	7
3	Contractor's past relationship with other clients on similar projects. Provide three (3) letters of reference from Owners identified in the lists of projects completed within the past five (5) years of similar scope and size.	5	5	5
4	Address history and procedure for assuring timely payment to sub-contractors and suppliers. Provide three (3) letters of reference from major suppliers and sub-contractors which specifically address the proposer's history of paying sub-contractors and material providers on time.	2	2	0
5	Prior experience with architectural and/or engineering firms. Provide a letter of reference from an Architectural or Engineering firm addressing the contractor's history of providing detailed documentation and a fair assessment of change order pricing.	2	2	2
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against your company for its officers . If any, please summarize the nature of these claims.	2	2	2
7	List all claims, judgments, arbitration proceedings or suits that your company or its officers has filed against a school district within the past ten (10) years?. If so, please summarize the nature of these claims.	2	2	2
Experience with Similar Projects - 20 points				
8	Contractor's experience with school district projects of similar size, type and complexity. List school district projects completed within the past five (5) years of similar scope and size.	15	15	15
9	Contractor's experience with projects of similar size, type and complexity. List all other projects completed within the past five (5) years of similar scope and size other than the ones listed above .	5	5	5
Key Personnel and Workforce - 8 points				
10	Qualifications and availability of contractor's personnel. Provide the names and a brief summary of experience or resume of key supervisory personnel to be assigned to the project. Provide history of maintaining assigned personnel for the duration of project.	5	5	5
11	Contractor's proposed sub-contractors. Provide a list of the sub-contractors that will be assigned to this project.	3	3	3
Past Performance with District - Quality of Work and Adherence to Contract Terms - 5 points				
12	List projects completed or in progress for Mission CISD.	5	2.5	5
HUB Certification - 0.5 points				
13	Provide documentation to assist compliance with laws and rules relating to Historically Underutilized Businesses.	0.5	0	0.5
Proposed Schedule for Construction - 5 points				
14	Contractor's ability to adhere to construction schedule. Provide proposed schedule of construction from commencement through substantial and final completion.	5	0	5
Financial Strength of Company - 2 points				
15	Provide a letter from your bonding company addressing the points listed in the item 15 of the Contractor's Information Statement Form.	1	1	1
16	Provide a bank letter of reference with regards to the company's financial strength.	0.5	0.5	0.5
17	Provide a statement attesting if the company or company's principals under other company names ever filed for bankruptcy.	0.5	0	0.5
Thoroughness of Bid Submission and Quality of Presentation - 4.5 points				
18	Provide the Contractor's Checklist, including the documents required and the copies in the order requested. Contractor must submit everything required in project specifications including Contractor's Information Statement.	4.5	3.5	4
Total Points		100	90.5	86.0
Rank (1 is Highest)			2	3
				1

Notes:

Carrier - did not have Mission CISD major projects; did not acknowledge HUB; no schedule provided; did not acknowledge bankruptcy
 CAHS - did not acknowledge HUB
 JCI - did not provide a letter of references for subcontractors

Committee Members:

Adrian Hernandez - Coordinator Project Energy Manager
 Adan Rivera - Assistant Coordinator for Maintenance

Ortiz, Linda C

To: Hernandez, Adrian
Subject: RE: HVAC Johnson Controls

From: Avila, Hugo <havila@dbrinc.com>
Sent: Thursday, June 1, 2023 11:06 AM
Subject: RE: HVAC Johnson Controls

Mr. Garcia,

Thank you for meeting with your staff and JCI to address the concern with the existing JCI controls. Here are some of the high lights of that meeting.

1. District has a concern regarding the existing JCI Metasys software for several existing campuses. The concern is the incompatibility of the software to run on newer operating systems (OS) which have incorporated greater cybersecurity measures.
2. The JCI Metasys software is more than likely at a Version 9 while the latest is at a Version 12. The District does not have an annual service agreement with JCI to help with software patches/updates which may have helped with OS updates.
3. JCI has recommended that the District allow them to perform a Performance Verification Inventory(PVI) of all the existing Metasys software currently running on the nine campuses that are listed at the end of this email (listed here for clarity).
 - a. MHS Main Buildings
 - b. MJHS Science Building
 - c. VMHS Science Building
 - d. Midkiff Elementary
 - e. Cavazos Elementary
 - f. Alton Elementary
 - g. Cantu Elementary
 - h. Escobar/Rios Elementary
 - i. Central Kitchen

Mr. Garcia based on the extensive discussion on these items we recommend the following

1. Allow JCI to perform the PVI. It comes at no cost to the district and it will allow the District to better make a decision on the next course of action.
2. JCI will provide a quote to the District on upgrading the existing software that is compatible with the latest OS security requirements. The extent of the upgrade will be revealed with the PVI. Also consider that the district is currently replacing the building automation on two of the campuses listed above (Midkiff and Cavazos). From what we understand the automation on those two campuses will be ALC. ALC is new to the district and is compatible with the new OS.
3. Under consideration for contract are Alton Memorial MS and Bryan ES. These two schools will more than likely be getting JCI Metasys. The extend of the existing issues with the OS was not known at the time that these projects were bid so no preparations were worked in that would allow for the upgrade of the JCI Metasys software. However, if the District wishes, as we are still in the Best and Final Offer (BAFO) stage, we can request that JCI add this to the project so that this can be addressed. The item would be added as an Add Alternate for the board to consider. Or the District, along with DBR, work on a separate project to address the upgrade issues with the remaining seven schools. If we do wish to add to the BAFO, I recommend the District hold off sending the final BAFO to the Board and a hard copy be distributed at the Board Meeting once the PVI and the proposal

from JCI are received. At that time the Board can make their decision. Regardless the items will need to be addressed by the District at some time to allow newer JCI software to comply with the OS.

4. Lastly, long term, I do recommend that the District consider budgeting for annual maintenance agreements with JCI and with ALC to ensure that all patches and software updates are done on a regular basis to ensure compliance with OS security requirements as they evolve to deal with new threats.

If you have other questions or would like further clarification, please let me know.

Sincerely,



Hugo H. Avila PE

Senior Project Manager, Associate

📞 956.683.1640 | 📠 956.225.6520 | 🌐 www.dbrinc.com



From: Avila, Hugo

Sent: Wednesday, May 24, 2023 11:26 AM

To: Hernandez, Adrian <adrian.hernandez@mcisd.org>; Garcia, Joel <joel.garcia@mcisd.org>; Pena, Noe A <npena@mcisd.org>; Castaneda, Martin V <MVCAST59@mcisd.org>; Rivera, Adan <ARIVER82@mcisd.org>; Castaneda, George <gcastaneda@dbrinc.com>

Cc: Alaniz, Alma S <aalani76@mcisd.org>; Cruz, Celina R <crgarz33@mcisd.org>; Sanchez, Beatriz D <beatriz.sanchez@mcisd.org>; Garcia, Mayra <mgarci73@mcisd.org>; ELT <ELT@mcisd.org>

Subject: RE: HVAC Johnson Controls

Mr. Garcia,

I spoke to JCI this morning about this. It appears that on the new construction projects that the district is getting ready to contract with them has the new software. The questions that remains is will the existing system be compatible with it. I'd like to setup a meeting with yourself, Noe, Adan and Adrian to meet with JCI technical staff on what else will be required. I want to make sure that the District is aware of what is the next step and be able to prepare for it. Let me know if Friday at 9am works for you all so that I can set it up.



Hugo H. Avila PE

Senior Project Manager, Associate

📞 956.683.1640 | 📠 956.225.6520 | 🌐 www.dbrinc.com



From: Hernandez, Adrian <adrian.hernandez@mcisd.org>

Sent: Tuesday, May 23, 2023 5:06 PM

To: Garcia, Joel <joel.garcia@mcisd.org>; Pena, Noe A <npena@mcisd.org>; Castaneda, Martin V <MVCAST59@mcisd.org>; Rivera, Adan <ARIVER82@mcisd.org>; Avila, Hugo <havila@dbrinc.com>; Castaneda, George <gcastaneda@dbrinc.com>

Cc: Alaniz, Alma S <aalani76@mcisd.org>; Cruz, Celina R <crgarz33@mcisd.org>; Sanchez, Beatriz D <beatriz.sanchez@mcisd.org>; Garcia, Mayra <mgarci73@mcisd.org>; ELT <ELT@mcisd.org>; Avila, Hugo <havila@dbrinc.com>

Subject: RE: HVAC Johnson Controls

Good afternoon Mr. Garcia,

Hope all is well, we have forwarded the inquiry below to DBR engineering for re-confirmation of the running platform of controllers on the upcoming Indoor Air quality projects, DBR Engineering is copied as well.

Thank you and best regards,
Adrian Hernandez
MCISD

From: Garcia, Joel <joel.garcia@mcisd.org>
Sent: Tuesday, May 23, 2023 4:44 PM
To: Pena, Noe A <npena@mcisd.org>; Castaneda, Martin V <MVCAST59@mcisd.org>; Rivera, Adan <ARIVER82@mcisd.org>; Hernandez, Adrian <adrian.hernandez@mcisd.org>
Cc: Alaniz, Alma S <aalani76@mcisd.org>; Cruz, Celina R <crgarz33@mcisd.org>; Sanchez, Beatriz D <beatriz.sanchez@mcisd.org>; Garcia, Mayra <mgarci73@mcisd.org>; ELT <ELT@mcisd.org>
Subject: RE: HVAC Johnson Controls
Importance: High

Team,

I hope this email finds you well. Windows updates are vital to maintaining network security. Regrettably, updates on the HVAC controller computers were recently reversed. @Hernandez, Adrian, can you please confirm if we are upgrading the HVAC controllers still operating on Windows XP and Server 2008? These controllers pose significant cybersecurity risks.

Thank you,

Joel Garcia, CPM
Finance Division | Assistant Superintendent for Finance
Mission Consolidated Independent School District
P: 956.323.5337
 [Chat with me on Teams!](#)

From: Pena, Noe A <npena@mcisd.org>
Sent: Tuesday, May 23, 2023 4:04 PM
To: Castaneda, Martin V <MVCAST59@mcisd.org>; Rivera, Adan <ARIVER82@mcisd.org>
Cc: Alaniz, Alma S <aalani76@mcisd.org>; Cruz, Celina R <crgarz33@mcisd.org>; Sanchez, Beatriz D <beatriz.sanchez@mcisd.org>; Garcia, Mayra <mgarci73@mcisd.org>; Garcia, Joel <joel.garcia@mcisd.org>; ELT <ELT@mcisd.org>
Subject: RE: HVAC Johnson Controls

The Johnson Controls computer is fixed.

Thank you,

Noe A. Pena
Technology Systems | Director for Technology Systems
Mission Consolidated Independent School District
P: 956.323.5300



From: Castaneda, Martin V <MVCAST59@mcisd.org>
Sent: Tuesday, May 23, 2023 4:01 PM
To: Rivera, Adan <ARIVER82@mcisd.org>
Cc: Alaniz, Alma S <aalani76@mcisd.org>; Cruz, Celina R <crgarz33@mcisd.org>; Sanchez, Beatriz D <beatriz.sanchez@mcisd.org>; Garcia, Mayra <mgarci73@mcisd.org>; Pena, Noe A <npena@mcisd.org>; Garcia, Joel <joel.garcia@mcisd.org>; ELT <ELT@mcisd.org>
Subject: RE: HVAC Johnson Controls

Is Technology aware?
Is there any support we can get from Johnson Controls?

Respectfully,

Martin V. Castañeda | Director

Safety & Security and Maintenance Emergencies
Mission Consolidated Independent School District
1201 Bryce Dr.
Mission, Texas 78572
Maintenance Office: (956) 323-8960
Safety & Security Office (956) 323-5353
Cell: (956) 310-8703
mvcast59@mcisd.org



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From: Rivera, Adan <ARIVER82@mcisd.org>
Sent: Tuesday, May 23, 2023 3:57 PM
To: Castaneda, Martin V <MVCAST59@mcisd.org>
Cc: Alaniz, Alma S <aalani76@mcisd.org>; Cruz, Celina R <crgarz33@mcisd.org>; Sanchez, Beatriz D <beatriz.sanchez@mcisd.org>; Garcia, Mayra <mgarci73@mcisd.org>
Subject: HVAC Johnson Controls
Importance: High

Mr. Castañeda, we are having issues with Johnson Controls here at the office due to an update done by our Technology Dept. The following campus are running on their schedule but we can't change any times until this is resolved.

1. MHS Main Buildings
2. MJHS Science Building
3. VMHS Science Building
4. Midkiff Elementary
5. Cavazos Elementary
6. Alton Elementary
7. Cantu Elementary
8. Escobar/Rios Elementary
9. Central Kitchen

Respectfully,

Adan Rivera

Assistant Coordinator for Maintenance

Mission Consolidated Independent School District

P: 956.323.8960

C: 956.331.5717

F.956.323.8177



SUBJECT: Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Child Nutrition Program (CNP) Freezer Replacement Project – DBR Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Child Nutrition Program is needing to repair the existing refrigeration system that feeds the bulk storage freezer with a newer system that can add additional capacity. An assessment was done back on December 18, 2019, by DBR Engineering. DBR Engineering assessed that the refrigeration circuits are separate, they are connected to a single condensing unit. The current unit has a circuit that is not operational. It is the desire of the Child Nutrition Program (CNP) to replace the system with a new system that utilizes one refrigeration condensing unit with a matching evaporator, this allows for greater reliability to the system and an increased capacity for the system for future growth.

Administration will use competitive sealed proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board meeting held on August 11, 2021, the board approved Utilizing the On-call Professional Services for the Child Nutrition Program Freezer Project – DBR MEP Engineering with an estimated project cost is \$100,000.00.

At the Regular Board meeting held on November 10, 2021, the Board approved the Schematic Design for the Child Nutrition Program (CNP) Freezer Project. Designs have been reviewed, approved, and signed off by CNP Director Ms. Rosie Woodrum and CNP Staff.

First advertisements in the local newspapers were posted on December 08, 2021, and December 15, 2021. Proposal bid opening was January 04, 2022, no bidders submitted a proposal. Advertisements were extended for two more weeks, and one bid was submitted but was placed on hold by Administration due to more information being needed from the professional design team DBR Engineering on this project. On Feb. 11, 2022, Administration then posted on Buy Board to see if any vendors wanted to submit a bid. After posting on Buy Board for several weeks on Feb. 25, 2022, no bidders were received from Buy Board.

The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. Pre-ranking was done on the sole proposal earlier submitted and after the review Administration will then present the recommended firm to be reviewed and ranked in order of selection. The recommendation will then be presented for approval at the next sequential Board of Trustees meeting and the Administration will then enter into negotiations in the order of selection.

Administrations pre-ranking was conducted on Friday, April 29, 2022, by Ms. Dora Garcia, Ms. Daisy Cuevas, Mr. Adan Rivera, Mr. Adrian Hernandez, and Mr. Martin Castaneda.

At the Regular Board of Trustees Meeting held on May 11, 2022, the Board approved the Rankings and to Enter Into Negotiations in the Order of Ranking for the Child Nutrition Program (CNP) Freezer Replacement Project.

<u>Company Name</u>	<u>Base Bid</u>	<u>Days</u>
Aircool Tech. - ACT Corp.	\$254,870.00	120

Since the approval of May 11, 2022, to enter into negotiations with Aircool Tech., we have requested Aircool Tech. to provide us a date and time so that we could enter into negotiations for the best and final offer so that we may be able to request approval.

On Wednesday, May 25, 2022, a virtual meeting was held with Ms. Maria Woodrum and Mr. Robert Meave from CNP, Mr. Joel Garcia, Mr. Adan Rivera, Mr. Adrian Hernandez from MCISD, and Mr. Samuel Cantu from Aircool Tech.. Mr. Cantu expressed that he was continuing to work with his subcontractors on his proposal.

On May 27, 2022, Air Cool Tech submitted two BAFO offers:

Option #1: Original proposal of \$254,870.00 excluding the Johnson Controls (JCI) BAC System for system monitoring and advanced temperature controls and required concrete slabs – these were on the original bidding package.

Option #2: Proposal of \$289,860.00 which will not include JCI Controls but include IntelGen Refrigeration Controller. This technique will give us alerts and monitor equipment such as temps, sensors, pressures, and many other functions that you're able to control/view online (all we would need on your end would be an IP Address) and with no concrete slabs.

Option #3: Submitted on June 02, 2022 – Proposal of \$340,185.00 as per original plans and specifications to include JCI controls and concrete slabs.

Difference of \$85,315.00
Concrete Slabs: \$8,750.00
JCI Controls: \$76,565.00

As per consultation with DBR MEP Engineering, Ms. Rosie Woodrum, and Mr. Joel Garcia, Administration recommends Option #1.

At the Regular Board of Trustees Meeting held on June 08, 2022, the Board approved the Best and Final Offer (BAFO) from Aircool Tech. for the amount of \$254,870.00 within 120 days. Notice to Proceed was issued on August 02, 2022, with a Substantial Completion date of November 30, 2022.

At the Regular Board of Trustees Meeting held on October 12, 2022, the Board approved Change Order #1 for Seventy-nine (79) additional delay days. If approved the new substantial completion date will be February 17, 2023.

At the Regular Board of Trustees, Meeting held on April 19, 2023, the Board approved the following item Change Order #03 for thirty (30) additional delay days for the Child Nutrition Program (CNP) Freezer due to a manufacturers defective part. The new

substantial completion date will be April 14, 2023. The part was received, installed and tested prior to April 14th.

At this same Board of Trustees meeting Consideration and Approval of Substantial Completion for the Child Nutrition Program (CNP) Freezer was presented and approved. Training was held with CNP staff on equipment and they were issued service manuals.

Note: Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

ADMINISTRATIVE CONSIDERATIONS

DBR Engineer, and Aircool Tech. are presenting Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Child Nutrition Program (CNP) Freezer Replacement. The project was completed on time with all punch list items completed. This project has no liquidated damages and had no contingency allowance in the project contract.

FUNDING SOURCE

General Fund

Est. Project Budget:	\$100,000.00
Project Contingency 20%:	\$ 20,000.00
Est. Professional Services 12%:	<u>\$ 12,000.00</u>
Est. Total Project Cost:	\$132,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 07, 2023.

Administration presents Consideration and Approval of the Final Completion, Less Betterment Fund Allowance, Less Liquidated Damages, and Final Payment for the Child Nutrition Program (CNP) Freezer Replacement Project – DBR Engineering

EXHIBIT:

Mr. Hugo Avila – DBR MEP Engineering email

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

May 24, 2023

Linda Ortiz, Administrative Assistant
Mission CISD
1201 Bryce Drive
Mission, Tx 78572

Re: Final Completion for Child Nutrition – Freezer Replacement

Mrs. Ortiz,

After reviewing close-out documents, DBR feels that all conditions have been met and that final completion was achieved on May 15, 2023

If you have any questions, please do not hesitate to call me.

Sincerely,



Hugo H. Avila, P.E.
Senior Project Manager | Associate

SUBJECT: Second Reading and Adoption of changes to Board Policy DNA(LOCAL)- Performance Appraisal Evaluation of Teachers

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Recent approvals and implementation of the Teacher Incentive Allotment program in the District has resulted in the need to make a minor change to Board Policy DNA(LOCAL) to make sure the policy reflect aspects of the evaluation of teachers appropriately.

ADMINISTRATIVE CONSIDERATIONS

Administration requested recommendations from the TASB Policy Services. That recommendation has been reviewed by administration, which resulted in further adjustments. The final recommendation being present for consideration has been reviewed by legal counsel. The proposed changes are indicated in blue in the attached Policy. The First Reading of the proposed changes were approved by the Board during their April Regular Meeting.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Adoption of changes to Board Policy DNA(LOCAL)- Performance Appraisal Evaluation of Teachers

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Craig Verley, Director of Public Relations and Marketing
David Hansen, Legal Counsel

PROPOSED REVISIONS

T-TESS

The District shall appraise teachers using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with law and administrative regulations.

The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.

Annual Appraisal

District teachers shall be appraised annually.

Exception

Teachers who are eligible for less frequent evaluations in accordance with law [see DNA(LEGAL)] and the local criteria established in this policy shall be appraised in accordance with the provisions below.

Less-Than-Annual

Eligibility

In addition to meeting the eligibility requirements in state rules, to be eligible for less-than-annual evaluations under the T-TESS, a teacher shall:

1. Be employed on an educator term contract;
2. Hold SBEC certification;
3. Be assigned in his or her certification area;
4. Have been employed by the District for at least three years;
5. Have served at the current campus for at least one year; ~~and~~
6. Have been supervised by the current principal/administrator for at least one year; ~~. and~~
- ~~6.7.~~ Have not opted into the Teacher Incentive Allotment (TIA) program for the school year he or she does not receive an annual evaluation.

Frequency

Eligible teachers shall be appraised every two years.

During any school year when a complete appraisal is not scheduled for an eligible teacher, either the teacher or the principal may require that an appraisal be conducted by providing written notice to the other party.

A teacher's supervisor shall have the authority to return a teacher to the traditional appraisal cycle as a result of performance deficiencies documented in accordance with state rule.

Annual Review Process

In the years in which a T-TESS appraisal is not scheduled for an eligible teacher, the teacher shall participate in an annual review process that includes the elements listed in state rule.

The annual review process shall produce a written document to be presented to the teacher, signed by the teacher and supervisor, and maintained in the personnel file.

SUBJECT: Award Contract for Armored Car Services #108-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Armored Car Services to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 1
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$50,100

RECOMMENDATION

Administration recommends awarding the contract to Rochester Armored Car Co. Inc.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Sylvia Esquivel, Accountant
Anabel Garza, Coordinator for Purchasing



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THEIR FUTURE,
OUR MISSION

FY2024 Term Contract:	Armored Car Services #108-24-0
Awarded To:	1. <u>Rochester Armored Car Co. Inc</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Armored Car Services 108-24-0

			Rochester Armored Car Co., Inc.	
			Vendor #106886	
			Bill Shea	
			800-558-9323	
			wpshea@rocarmco.com	
Total Cost Selected #			\$4,172.92 * 12 months = \$50,075.04	
			25	
#	Items	Service Days a Week	Notes	Total Cost
#0-1	Alton Elementary	1	Monthly Service Rate	\$120.44
#0-2	Bryan Elementary	1	Monthly Service Rate	\$120.44
#0-3	Cantu Elementary	1	Monthly Service Rate	\$120.44
#0-4	Castro Elementary	1	Monthly Service Rate	\$120.44
#0-5	Cavazos Elementary	1	Monthly Service Rate	\$120.44
#0-6	Escobar Rios Elementary	1	Monthly Service Rate	\$120.44
#0-7	Leal Elementary	1	Monthly Service Rate	\$120.44
#0-8	Marcell Elementary	1	Monthly Service Rate	\$120.44
#0-9	Midkiff Elementary	1	Monthly Service Rate	\$120.44
#0-10	Mims Elementary	1	Monthly Service Rate	\$120.44
#0-11	O'Grady Elementary	1	Monthly Service Rate	\$120.44
#0-12	Pearson Elementary	1	Monthly Service Rate	\$120.44
#0-13	Salinas Elementary	1	Monthly Service Rate	\$120.44
#0-14	Waitz Elementary	1	Monthly Service Rate	\$120.44
#0-15	Alton Memorial Jr High	3	Monthly Service Rate	\$273.18
#0-16	K White Jr High	3	Monthly Service Rate	\$273.18
#0-17	Mission Jr High	3	Monthly Service Rate	\$273.18
#0-18	R Cantu Jr High	3	Monthly Service Rate	\$273.18
#0-19	Mission Collegiate High	1	Monthly Service Rate	\$120.44
#0-20	Mission High	5	Monthly Service Rate	\$344.24
#0-21	Veterans Memorial High	5	Monthly Service Rate	\$344.24
#0-22	Alternative High	1	Monthly Service Rate	\$120.44
#0-23	Central Office	1	Monthly Service Rate	\$120.44
#0-24	Central Kitchen	5	Monthly Service Rate	\$344.24

	Items	Quantity	Notes	Total Cost
#0-25	Service Calls	1	Per Trip Rate	\$45.00

SUBJECT: Award Contract for 403(b) Plan and 457 Deferred Compensation Plan and Administration Services #430-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

Mission CISD has offered its employees the option to participate in a 403 (b) savings plan which helps them bring financial stability and security for life upon retirement. While very similar to a 457 (b) plan, more involvement is required from the employee to get started. They first have to establish a 403 (b) account with an investment provider and then elect contributions on a pretax or Roth basis. A Salary Reduction Agreement must be completed and submitted to the Payroll Department to begin contributions.

In addition, the District has offered its employees the option of participating in a 457 (b) Deferred Compensation Retirement Plan since October 2008 to save for their retirement. A 457 (b) plan is a long-term retirement savings program offered to employees of state or local governments or certain tax-exempt organizations. A 457 (b) plan allows defer compensation on a pre-tax basis through payroll deductions. It defers federal, and in some cases, state taxes until annuity payments are received at retirement.

The 457(b) plan is a tax-deferred plan that functions much like the 403(b) tax-deferred plan-- it provides an opportunity to set retirement monies aside that are deferred from federal and state taxes. MCISD employees who are eligible to shelter under the 403(b) plans will also be eligible to shelter under the 457(b) plans. The Economic Growth and Tax Relief Reconciliation Act (EGTRRA) permits employees to participate in both the 403(b) and 457(b) plans up to the calendar year maximum for each plan. For the calendar year 2023 District employees can contribute up to \$22,500 for 457 (b) and 403 (b) plans with catch-up options.

Mission CISD employees are currently investing in 403 (b) and 457 (b) investment products with 28 vendors. The total assets of these investments are \$22,413,722 with annual contributions of \$836,390.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

The following five vendors submitted proposals:

1. Horace Mann
2. Creative Benefits Administrators
3. National Benefit Services
4. U.S. Omni & TSAGG Compliance Services
5. David K. Young Consulting

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 5
2. Number of responses planning to award: 1

RECOMMENDATION

Administration recommends awarding the contract to U.S. Omni & TSAGG Compliance Services.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits, and Risk Management
Hiram Burguete, Coordinator for Payroll
Leonor Garcia, Employee Benefits/Payroll Accountant
Anabel Garza, Coordinator for Purchasing



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OUR MISSION*

FY2024 Term Contract:	403(b) Plan and 457 Deferred Compensation Plan and Administration Services #430-24-0
Awarded To:	1. <u>U.S. Omni & TSAGG</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Evaluation Matrix
 403(b) Plan and 457 Deferred Compensation Plan and Administration Services #430-24-0

Bid Evaluation Matrix		Vendors				
		Horace Mann	Creative Benefits Administrators	National Benefit Services	U.S. Omni & TSAGG	David K. Young Consulting
Criteria	Weight					
Overall Cost to the District						
Contract Charges	20	20	15	15	20	10
Fees	10	10	10	10	10	5
Quality of the Respondent's Goods or Services						
References	6	0	6	6	6	6
Good Standing	5	5	5	5	5	5
Compliance Findings (Errors & Omissions)	5	5	5	5	5	5
Litigation	6	6	6	6	6	6
Recordkeeping Backup, Testing, Emergency & Disaster Recovery	6	3	3	4	6	6
Extent to Which the Respondent's Goods or Services Meet's the District's Needs						
Adequate Number of Key Personnel	6	5	4	4	6	4
Participant Communication	6	5	5	5	6	5
Recordkeeping Services & Administration	6	5	6	6	6	6
Samples Request	6	6	6	6	6	6
Investment Product Information	6	6	6	6	6	6
Contract Flexibility	6	6	6	6	6	6
Respondent's Past Relationship with the District						
Past Experience	5	0	0	0	5	0
The Impact on the Ability of the District to Comply with Laws and Rules Relating to Hubs						
	1	1	1	1	1	4
Any Other Relevant Evaluation Criteria Specifically Listed in the Solicitation						
Total	100	83	84	85	100	80

Committee Members:

Hiram Burguete, Administrator
 Sylvia Cruz, Director
 Leonor Garcia, Accountant

SUBJECT: Award Contract for K9 Detection Inspections #182-24-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure K9 Detection Inspections to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 2
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$50,000

RECOMMENDATION

Administration recommends awarding the contract to Canines In Action Academy LLC.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	K9 Detection Inspections #182-24-1
Awarded To:	1. <u>Canines In Action Academy LLC</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 K9 Detection Inspections 182-24-1

			Canines In Action Academy LLC			Valley K9 Detection Service, LLC		
			Vendor #			Vendor #7913		
			Maurilio "Marty" Vielma			Daniel R Villarreal		
			956-961-8648			956-784-4162		
			myciaacademy@gmail.com			danielrv@valleyk9.com		
Total Cost			\$450			\$550		
Selected #			3			0		
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Campus K9 Detection Inspections (per visit)	1	\$150	Hourly Rate	\$150	\$200	per visit	\$200
#0-2	Special Event K9 Detection Inspections (per event)	1	\$150	Hourly Rate	\$150	\$175	per event	\$175
#0-3	Bus/Charter (out of town fields trip) K9 Detection Inspection (per trip)	1	\$150	Hourly Rate	\$150	\$175	per trip	\$175

SUBJECT: Award Contract for Security Alarm Inspections and Repairs
#183-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Security Alarm Inspections and Repairs to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 3
2. Number of responses planning to award: 3

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$50,000

RECOMMENDATION

Administration recommends awarding the contract to all vendors listed on the tabulation form.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Security Alarm Inspections and Repairs #183-24-0
Awarded To:	<ol style="list-style-type: none">1. <u>Safeguard Fire & Security</u>2. <u>Security International Inc</u>3. <u>Superior Alarms</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated School District
 Tabulation Form
 Security Alarm Inspections and Repairs 183-24-0

				Safeguard Fire & Security			Security International, Inc			Superior Alarms		
				Vendor #12569			Vendor #10974			Vendor #97913		
				Daniel Backhaus			Taya Wychopen			Dr. Colin Ashburn		
				956-618-7233 ext 209			956-381-6655			956-682-6005		
				daniel@safeguardsecurity.us			tanyaw@sialarm.net			colin@superioralarms.com		
Total Cost Selected #				\$7,720.00			\$7,846.00			\$8,150.00		
				31			31			31		
#	Items	Security Alarm	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Alton Elementary	DMP-XR550	1	\$290	Annual	\$290	\$180	NA	\$180	\$300	N/A	\$300
#0-2	Bryan Elementary	DMP-XR200	1	\$290	Annual	\$290	\$219	NA	\$219	\$300	N/A	\$300
#0-3	Cantu Elementary	DMP-XR550	1	\$205	Annual	\$205	\$275	NA	\$275	\$225	N/A	\$225
#0-4	Castro Elementary	DMP-XR200	1	\$205	Annual	\$205	\$219	NA	\$219	\$225	N/A	\$225
#0-5	Cavazos Elementary	DMP-XR550	1	\$205	Annual	\$205	\$219	NA	\$219	\$225	N/A	\$225
#0-6	Escobar Rios Elementary	DMP-XR00N	1	\$205	Annual	\$205	\$219	NA	\$219	\$225	N/A	\$225
#0-7	Leal Elementary	DMP-XR500N	1	\$205	Annual	\$205	\$375	NA	\$375	\$225	N/A	\$225
#0-8	Marcell Elementary	DMP-XR200	1	\$290	Annual	\$290	\$375	NA	\$375	\$300	N/A	\$300
#0-9	Midkiff Elementary	DMP-XR200	1	\$205	Annual	\$205	\$375	NA	\$375	\$225	N/A	\$225
#0-10	Mims Elementary	DMP-XR550	1	\$255	Annual	\$255	\$219	NA	\$219	\$275	N/A	\$275
#0-11	O'Grady Elementary	DMP-XR200	1	\$205	Annual	\$205	\$219	NA	\$219	\$225	N/A	\$225
#0-12	Pearson Elementary	DMP-XR200	1	\$205	Annual	\$205	\$180	NA	\$180	\$225	N/A	\$225
#0-13	Salinas Elementary	DMP-XR500N	1	\$290	Annual	\$290	\$180	NA	\$180	\$300	N/A	\$300
#0-14	Waitz Elementary	DMP-XR200	1	\$205	Annual	\$205	\$219	NA	\$219	\$225	N/A	\$225
#0-15	Alton Memorial Jr High	DMP-XR550	1	\$305	Annual	\$305	\$375	NA	\$375	\$325	N/A	\$325
#0-16	K White Jr High	DMP-XR200	1	\$355	Annual	\$355	\$375	NA	\$375	\$375	N/A	\$375
#0-17	Mission Jr High	DMP-XR550	1	\$305	Annual	\$305	\$500	NA	\$500	\$325	N/A	\$325
#0-18	R Cantu Jr High	DMP-XR500N	1	\$305	Annual	\$305	\$275	NA	\$275	\$325	N/A	\$325
#0-19	Alternative High	DMP-XR200	1	\$415	Annual	\$415	\$219	NA	\$219	\$425	N/A	\$425
#0-20	Mission Collegiate High	DMP-XR550	1	\$415	Annual	\$415	\$219	NA	\$219	\$425	N/A	\$425
#0-21	Mission High	DMP-XR550	1	\$415	Annual	\$415	\$575	NA	\$575	\$425	N/A	\$425
#0-22	Veterans Memorial High	DMP-XR550N	1	\$415	Annual	\$415	\$575	NA	\$575	\$425	N/A	\$425
#0-23	Child Nutrition	DMP-XR500N	1	\$190	Annual	\$190	\$180	NA	\$180	\$200	N/A	\$200
#0-24	Annex Building	DMP-XR550	1	\$290	Annual	\$290	\$180	NA	\$180	\$200	N/A	\$200
#0-25	Student Services	DMP-XR200	1	\$190	Annual	\$190	\$180	NA	\$180	\$200	N/A	\$200
#0-26	Record Storage	DMP-XR200	1	\$190	Annual	\$190	\$180	NA	\$180	\$200	N/A	\$200
#0-27	Transportation	DMP-	1	\$190	Annual	\$190	\$180	NA	\$180	\$200	N/A	\$200
#0-28	Agriculture Building	DMP-XR150	1	\$190	Annual	\$190	\$180	NA	\$180	\$300	N/A	\$300
#0-29	Central Office	DMP-XR200	1	\$290	Annual	\$290	\$180	NA	\$180	\$300	N/A	\$300

#	Items	Security Alarm	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-30	Service Calls (8:00am-5:00pm)		1	85.00	per tech/ per hour	85.00	82.50	hourly	82.50	75.00	per technician	75.00
#0-31	Service Calls (after hours and holidays)		1	127.50	per tech/ per hour	127.50	123.75	hourly	123.75	112.50	per technician	112.50

Repairs	
1	The contractor shall provide repair estimate within twenty-four (24) hours.
2	The contractor shall provide the estimate and obtain approval from the Safety & Security department of any estimated costs up to \$5,000
3	The contractor shall not start work until an approved Purchase Order is in place
4	Any estimated costs of over \$5,000 will need comparable quotes.

SUBJECT: Award Contract for Fire Alarm Inspections and Repairs #184-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Fire Alarm Inspections and Repairs to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 3
2. Number of responses planning to award: 3

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$60,000

RECOMMENDATION

Administration recommends awarding the contract to all vendors listed on the tabulation form.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Fire Alarm Inspections and Repairs #184-24-0
Awarded To:	<ol style="list-style-type: none">1. <u>Safeguard Fire & Security</u>2. <u>Security International Inc</u>3. <u>Superior Alarms</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Fire Alarm Inspections and Repairs 184-24-0

				Safeguard Fire & Security			Security International, Inc			Superior Alarms		
				Vendor #12569			Vendor #10974			Vendor #97913		
				Daniel Backhaus			Taya Wychopen			Dr. Colin Ashburn		
				956-618-7233 ext 209			956-381-6655			956-682-6005		
				daniel@safeguardsecurity.us			tanyaw@sialarm.net			colin@superioralarms.com		
Total Cost				\$14,970.00			\$28,650.00			\$15,550.00		
Selected #				31			31			31		
#	Items	Fire Alarm	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Alton Elementary	DMP-XR550	1	\$590	Annual	\$590	\$750	Seimens Panel	\$750	\$600	N/A	\$600
#0-2	Bryan Elementary	DMP-XR200	1	\$590	Annual	\$590	\$750	Pyronics	\$750	\$600	N/A	\$600
#0-3	Cantu Elementary	DMP-XR550	1	\$430	Annual	\$430	\$750	SK	\$750	\$450	N/A	\$450
#0-4	Castro Elementary	DMP-XR200	1	\$430	Annual	\$430	\$750	GE/Edwards	\$750	\$450	N/A	\$450
#0-5	Cavazos Elementary	DMP-XR550	1	\$430	Annual	\$430	\$750	GE/Edwards	\$750	\$450	N/A	\$450
#0-6	Escobar Rios Elementary	DMP-XR500N	1	\$430	Annual	\$430	\$750	Notifer	\$750	\$450	N/A	\$450
#0-7	Leal Elementary	DMP-XR500N	1	\$430	Annual	\$430	\$750	Seimens Panel	\$750	\$450	N/A	\$450
#0-8	Marcell Elementary	DMP-XR200	1	\$590	Annual	\$590	\$750	Seimens Panel	\$750	\$600	N/A	\$600
#0-9	Midkiff Elementary	DMP-XR200	1	\$430	Annual	\$430	\$750	GE/Edwards	\$750	\$450	N/A	\$450
#0-10	Mims Elementary	DMP-XR550	1	\$530	Annual	\$530	\$750	Notifer	\$750	\$550	N/A	\$550
#0-11	O'Grady Elementary	DMP-XR200	1	\$430	Annual	\$430	\$750	Notifer	\$750	\$450	N/A	\$450
#0-12	Pearson Elementary	DMP-XR200	1	\$430	Annual	\$430	\$750	Notifer	\$750	\$450	N/A	\$450
#0-13	Salinas Elementary	DMP-XR500N	1	\$590	Annual	\$590	\$750	Pyronics	\$750	\$600	N/A	\$600
#0-14	Waitz Elementary	DMP-XR200	1	\$430	Annual	\$430	\$750	DMP	\$750	\$450	N/A	\$450
#0-15	Alton Memorial Jr High	DMP-XR550	1	\$630	Annual	\$630	\$1,600.00	Notifer	\$1,600.00	\$650	N/A	\$650
#0-16	K White Jr High	DMP-XR200	1	\$730	Annual	\$730	\$1,600.00	Notifer	\$1,600.00	\$750	N/A	\$750
#0-17	Mission Jr High	DMP-XR550	1	\$630	Annual	\$630	\$1,600.00	Notifer	\$1,600.00	\$650	N/A	\$650
#0-18	R Cantu Jr High	DMP-XR500N	1	\$630	Annual	\$630	\$1,600.00	firelite	\$1,600.00	\$650	N/A	\$650
#0-19	Alternative High	DMP-XR200	1	\$820	Annual	\$820	\$2,500.00	DMP	\$2,500.00	\$850	N/A	\$850
#0-20	Mission Collegiate High	DMP-XR550	1	\$820	Annual	\$820	\$2,500.00	SK	\$2,500.00	\$850	N/A	\$850
#0-21	Mission High	DMP-XR550	1	\$820	Annual	\$820	\$2,500.00	SK	\$2,500.00	\$850	N/A	\$850
#0-22	Veterans Memorial High	DMP-XR500N	1	\$820	Annual	\$820	\$2,500.00	GE/Edwards	\$2,500.00	\$850	N/A	\$850
#0-23	Child Nutrition	DMP-XR500N	1	\$330	Annual	\$330	\$350	GE/Edwards	\$350	\$350	N/A	\$350
#0-24	Annex Building	DMP-XR550	1	\$330	Annual	\$330		No Bid		\$350	N/A	\$350
#0-25	Student Services	DMP-XR200	1	\$330	Annual	\$330	\$350	DMP	\$350	\$350	N/A	\$350
#0-26	Record Storage	DMP-XR200	1	\$330	Annual	\$330	\$350	DMP	\$350	\$350	N/A	\$350
#0-27	Transportation	DMP-	1	\$330	Annual	\$330		No Bid		\$350	N/A	\$350
#0-28	Agriculture Building	DMP-XR150	1	\$330	Annual	\$330	\$350	DMP	\$350	\$350	N/A	\$350
#0-29	Central Office	DMP-XR200	1	\$330	Annual	\$330	\$350	DMP	\$350	\$350	N/A	\$350

#	Items	Fire Alarm	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-30	Service Calls (8:00am-5:00pm)		1	85.00	per tech/ per hour	85.00	82.50	hourly	82.50	75.00	per technician	75.00
#0-31	Service Calls (after hours and holidays)		1	127.50	per tech/ per hour	127.50	123.75	hourly	123.75	112.50	per technician	112.50

Repairs	
1	The contractor shall provide repair estimate within twenty-four (24) hours.
2	The contractor shall provide the estimate and obtain approval from the Safety & Security department of any estimated costs up to \$5,000
3	The contractor shall not start work until an approved Purchase Order is in place
4	Any estimated costs of over \$5,000 will need comparable quotes.

SUBJECT: Award Contract for Vehicle Equipment, Supplies, and Repairs #740-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Vehicle Equipment, Supplies, and Repairs to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- 1. Number of responses received: 7
- 2. Number of responses planning to award: 7

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$54,000

RECOMMENDATION

Administration recommends awarding the contract to all vendors listed on the tabulation form.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Vehicle Equipment, Supplies, and Repairs #740-24-0
Awarded To:	<ol style="list-style-type: none">1. <u>Andy's Auto Air and Supplies</u>2. <u>Burton Companies</u>3. <u>Fuel Injection Service</u>4. <u>Gonzalez Auto Parts</u>5. <u>Hesselbein Tire Southwest</u>6. <u>O'Reilly Auto Enterprises, LLC dba O'Reilly Auto Parts</u>7. <u>Santex Truck Centers, LTD dba Kyrish Truck</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Vehicle Equipment, Supplies, and Repairs # 740-24-0

Andy's Auto Air and Supplies 11901 Sara Rd Laredo, TX 78045	Vendor #93013 956-722-7321 Roberto Rosas	robert@andys-air.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	30%	85/hr labor

Burton Companies P.O. Box 297 Weslaco, TX 78599	Vendor #103744 956-968-3121 Scott Vanghan	svaughan.bc@gmail.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	50%	Burton list price; www.burtoncompanies.com/catalog

Fuel Injection Service 3401 N. Cage Blvd. Ste A Pharr, TX 78577	Vendor #8790 956-787-6421 Felix Cano	pharrfuel@rgv.twcbc.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	quote will have discount included
Manufacture Price Discount	0%	uo
Custom Price Discount	0%	quote will have discount included
Shelf Price Discount	0%	quote will have discount included

Gonzalez Auto Parts 4220 San Bernardo Ave Laredo, TX 78041	Vendor #7422 956-726-9766 Joe Gage Jr.	rgvbids@gapautoparts.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	50%	50% off list price

Hesselbein Tire Southwest 4823 Corner Parkway San Antonio, TX 78219	Vendor # 210-646-8448 David J. Dominguez	9001gov@dktire.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	email 9001gov@dktire.com for pricing
Manufacture Price Discount	0%	email 9001gov@dktire.com for pricing
Custom Price Discount	0%	email 9001gov@dktire.com for pricing
Internet/On-Line Price Discount	0%	email 9001gov@dktire.com for pricing
Shelf Price Discount	0%	email 9001gov@dktire.com for pricing

O'Reilly Auto Enterprises, LLC dba O'Reilly Auto Parts 2600 North Conway Blvd. Mission, TX 78574	Vendor #106489 956-583-7919 Cesar Ovando Jr.	probids@areillyauto.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	41%	List less 41% or better for all automotive light and heavy duty parts, tools, paints, equipment, accessories, and shop supplies.

Santex Truck Centers, LTD dba Kyrish Truck Center of Pharr 711 N Cage Blvd. Pharr, TX 78577	Vendor #94064 956-961-4681	bid@kyrishtrucks.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	PL313/PL320 National Fleet Price

SUBJECT: Award Contract for Grounds Maintenance, Equipment, Supplies, and Repairs #120-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

This contract intends to provide a method to procure Grounds Maintenance, Equipment, Supplies, and Repairs to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 10
2. Number of responses planning to award: 10

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$50,000

RECOMMENDATION

Administration recommends awarding the contract to all vendors listed on the tabulation form.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Grounds Maintenance Equipment, Supplies, and Repairs #120-24-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Aircool Tech-ACT Corp</u> 2. <u>BSN Sports LLC</u> 3. <u>CC Distributors Inc</u> 4. <u>Moore Supply McAllen</u> 5. <u>O'Reilly Auto Enterprises LLC dba O'Reilly Auto Parts</u> 6. <u>Rio Grande Plumbing Supply</u> 7. <u>SiteOne Landscape Supply</u> 8. <u>Triple S Steel Supply LLC dba Alamo Iron Works</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Grounds Maintenance Equipment, Supplies, and Repairs # 120-24-0

Aircool Tech-ACT Corp 1432 N Alamo Rd Alamo, TX 78516		Vendor #9782 956-702-8700 Jose Saul Cantu	service@aircooltechcorp.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Estimate will be provided after service call has been completed for any repairs recommended.	
Manufacture Price Discount	0%	Estimate will be provided after service call has been completed for any repairs recommended.	
Custom Price Discount	0%	Estimate will be provided after service call has been completed for any repairs recommended.	
Internet/On-Line Price Discount	0%	Estimate will be provided after service call has been completed for any repairs recommended.	
Shelf Price Discount	0%	Estimate will be provided after service call has been completed for any repairs recommended.	

BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75244		Vendor #19180 800-527-7510 Alicia James	bsnbid@bsnsports.com bid #23-64151
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	https://catalogs.bsnsports.com/BSN-SPORTS-Equipment/	
Internet/On-Line Price Discount	10%	www.bsnsports.com	
Shelf Price Discount	10%	www.bsnsports.com	

CC Distributors Inc 210 McBride Lane Corpus Christi, TX 78408		Vendor #1306 361-443-5680 Victor Carreon	victorc@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	15%	www.ccdistributors.com	

Moore Supply McAllen 101 North Bicentennial Blvd. McAllen, TX 78501		Vendor # 956-683-6564 Jeff Bridwell	jeff.bridwell@mooresupply.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	20%	off list price	
Manufacture Price Discount	20%	off list price	
Custom Price Discount	20%	off list price	
Internet/On-Line Price Discount	20%	off list price	
Shelf Price Discount	20%	off list price	

O'Reilly Auto Enterprises. LLC dba O'Reilly Auto Parts 2600 North Conway Blvd. Mission, TX 78574		Vendor #106489 956-583-7919 Cesar Ovando Jr.	probids@oreillyauto.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	41%	List less 41% or better for small engine parts and shop supplies	

Mission Consolidated Independent School District
 Tabulation Form
 Grounds Maintenance Equipment, Supplies, and Repairs # 120-24-0

Rio Grande Plumbing Supply 1010 E. Pecan Blvd. McAllen, TX 78501		Vendor #63860 956-636-9557 Yolanda Estudillo	ymsgps@hotmail.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Call for pricing	
Manufacture Price Discount	0%	Call for pricing	
Custom Price Discount	0%	Call for pricing	
Internet/On-Line Price Discount	0%	Call for pricing	
Shelf Price Discount	0%	Call for pricing	

SiteOne Landscape Supply 1385 East 36th Street Cleveland, OH 44114		Vendor #101937 216-706-9250 Bid Department	bids@siteone.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	25%	0-25% excluding agency items	

Triple S Steel Supply LLC dba Alamo Iron Works 943 AT & T Center Pkwy. San Antonio, TX 78219		Vendor # 800-292-7817 or 210-223-6161 or 210-704-8272 Wayne Dennis	wdennis@aiwnet.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	0%	Website: www.aiwdirect.com using school district login credentials	
Shelf Price Discount	0%	Website: www.aiwdirect.com using school district login credentials	



**CHANGING THE
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FY2024 Term Contract:	Soil and Sand Equipment and Supplies #120-24-1
Awarded To:	1. <u>BSN Sports LLC</u> 2. <u>VMK Materials LLC</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Soil and Sand Equipment and Supplies # 120-24-1

BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75244		Vendor #19180 800-527-7510 Alicia James	bsnbid@bsnsports.com bid #23-64151
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	https://catalogs.bsnsports.com/BSN-SPORTS-Equipment/	
Internet/On-Line Price Discount	10%	www.bsnsports.com	
Shelf Price Discount	10%	www.bsnsports.com	

VMK Materials LLC 3408 N. Conway Ave Mission, TX 78573		Vendor #104802 956-240-8525 or 956-240-6186 Javier Garza / Gerry Gonzalez	jgarza@vmkmaterials.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	10%	10% off list price of any landscaping material	



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FY2024 Term Contract:	Fencing Equipment and Supplies #120-24-2
Awarded To:	<ol style="list-style-type: none">1. <u>BSN Sports LLC</u>2. <u>Matts Building Materials</u>3. <u>Triple S Steel Supply LLC dba Alamo Iron Works</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Fencing Equipment and Supplies # 120-24-2

BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75244		Vendor #19180 800-527-7510 Alicia James	bsnbid@bsnsports.com bid #23-64151
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	https://catalogs.bsnsports.com/BSN-SPORTS-Equipment/	
Internet/On-Line Price Discount	10%	www.bsnsports.com	
Shelf Price Discount	10%	www.bsnsports.com	

Matts Building Materials 404 East Expressway 83 Pharr, TX 78537		Vendor #103379 956-787-5513 David Castillo	dcastillo@mattsbuildingmaterials.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	2%	2-5%	
Manufacture Price Discount	2%	2-5%	
Custom Price Discount	2%	2-5%	
Internet/On-Line Price Discount	2%	2-5%	
Shelf Price Discount	2%	2-5%	

Triple S Steel Supply LLC dba Alamo Iron Works 943 AT & T Center Pkwy. San Antonio, TX 78219		Vendor # 800-292-7817 or 210-223-6161 or 210-704-8272 Wayne Dennis	wdennis@aiwnet.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	0%	Website: www.aiwdirect.com using school district login credentials	



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FY2024 Term Contract:	Playground Equipment and Supplies #120-24-3
Awarded To:	1. <u>BSN Sports LLC</u> 2. <u>VMK Materials LLC</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Playground Equipment and Supplies # 120-24-3

BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75244		Vendor #19180 800-527-7510 Alicia James	bsnbid@bsnsports.com bid #23-64151
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	https://catalogs.bsnsports.com/BSN-SPORTS-Equipment/	
Internet/On-Line Price Discount	10%	www.bsnsports.com	
Shelf Price Discount	10%	www.bsnsports.com	

VMK Materials LLC 3408 N. Conway Ave Mission, TX 78573		Vendor #104802 956-240-8525 or 956-240-6186 Javier Garza / Gerry Gonzalez	jgarza@vmkmaterials.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	10%	10% off list price of any landscaping material	



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FY2024 Term Contract:	Irrigation Equipment and Supplies #120-24-4
Awarded To:	<ol style="list-style-type: none">1. <u>BSN Sports LLC</u>2. <u>CC Distributors Inc</u>3. <u>Moore Supply McAllen</u>4. <u>SiteOne Landscape Supply</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Irrigation Equipment and Supplies # 120-24-4

BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75244		Vendor #19180 800-527-7510 Alicia James	bsnbid@bsnsports.com bid #23-64151
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	https://catalogs.bsnsports.com/BSN-SPORTS-Equipment/	
Internet/On-Line Price Discount	10%	www.bsnsports.com	
Shelf Price Discount	10%	www.bsnsports.com	

CC Distributors Inc 210 McBride Lane Corpus Christi, TX 78408		Vendor #1306 361-443-5680 Victor Carreon	victorc@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	15%	www.ccdistributors.com	

Moore Supply McAllen 101 North Bicentennial Blvd. McAllen, TX 78501		Vendor # 956-683-6564 Jeff Bridwell	jeff.bridwell@mooresupply.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	20%	off list price	
Manufacture Price Discount	20%	off list price	
Custom Price Discount	20%	off list price	
Internet/On-Line Price Discount	20%	off list price	
Shelf Price Discount	20%	off list price	

SiteOne Landscape Supply 1385 East 36th Street Cleveland, OH 44114		Vendor #101937 216-706-9250 Bid Department	bids@siteone.com
Category Description	Catalog Discount as a Percentage	Notes	
Manufacture Price Discount	25%	0-25% manufacture price list available upon request	
Shelf Price Discount	25%	0-25% contact Jonathan Ceballos @ 956-782-7777	



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FY2024 Term Contract:	Landscaping Equipment and Supplies #120-24-5
Awarded To:	<ol style="list-style-type: none">1. <u>BSN Sports LLC</u>2. <u>CC Distributors Inc</u>3. <u>SiteOne Landscape Supply</u>4. <u>Triple S Steel Supply LLC dba Alamo Iron Works</u>5. <u>VMK Materials LLC</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Landscaping Equipment and Supplies # 120-24-5

BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75244		Vendor #19180 800-527-7510 Alicia James	bsnbid@bsnsports.com bid #23-64151
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	https://catalogs.bsnsports.com/BSN-SPORTS-Equipment/	
Internet/On-Line Price Discount	10%	www.bsnsports.com	
Shelf Price Discount	10%	www.bsnsports.com	

CC Distributors Inc 210 McBride Lane Corpus Christi, TX 78408		Vendor #1306 361-443-5680 Victor Carreon	victorc@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	15%	www.ccdistributors.com	

SiteOne Landscape Supply 1385 East 36th Street Cleveland, OH 44114		Vendor #101937 216-706-9250 Bid Department	bids@siteone.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	25%	0-25% excluding agency items	

Triple S Steel Supply LLC dba Alamo Iron Works 943 AT & T Center Pkwy. San Antonio, TX 78219		Vendor # 800-292-7817 or 210-223-6161 or 210-704-8272 Wayne Dennis	wdennis@aiwnet.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	0%	Website: www.aiwdirect.com using school district login credentials	

VMK Materials LLC 3408 N. Conway Ave Mission, TX 78573		Vendor #104802 956-240-8525 or 956-240-6186 Javier Garza / Gerry Gonzalez	jgarza@vmkmaterials.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	10%	10% off list price of any landscaping material	



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FY2024 Term Contract:	Grounds Chemicals and Fertilizers #120-24-6
Awarded To:	<ol style="list-style-type: none">1. <u>BSN Sports LLC</u>2. <u>CC Distributors Inc</u>3. <u>SiteOne Landscape Supply</u>4. <u>Rio Grande Plumbing Supply</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Grounds Chemicals and Fertilizers # 120-24-6

BSN Sports LLC 14460 Varsity Brands Way Farmers Branch, TX 75244		Vendor #19180 800-527-7510 Alicia James	bsnbid@bsnsports.com bid #23-64151
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	https://catalogs.bsnsports.com/BSN-SPORTS-Equipment/	
Internet/On-Line Price Discount	10%	www.bsnsports.com	
Shelf Price Discount	10%	www.bsnsports.com	

CC Distributors Inc 210 McBride Lane Corpus Christi, TX 78408		Vendor #1306 361-443-5680 Victor Carreon	victorc@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	15%	www.ccdistributors.com	

SiteOne Landscape Supply 1385 East 36th Street City State Zip		Vendor #101937 216-706-9250 name of person	bids@siteone.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	25%	0-25% excluding agency items	

Rio Grande Plumbing Supply 1010 E. Pecan Blvd. McAllen, TX 78501		Vendor #63860 956-636-9557 Yolanda Estudillo	ymrgps@hotmail.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	N/A	
Manufacture Price Discount	0%	N/A	
Custom Price Discount	0%	N/A	
Internet/On-Line Price Discount	0%	N/A	
Shelf Price Discount	0%	N/A	

SUBJECT: Award Contract for Pest Control Services #141-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Pest Control Services to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 6
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$82,350

RECOMMENDATION

Administration recommends awarding the contract to South Texas Pest Control Services.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Pest Control Services #141-24-0
Awarded To:	1. <u>South Texas Pest Control Services</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Pest Control Services (monthly) 141-24-0

			ABC Home and Commercial Services			Bug Off Pest Control			Kill-A-Bug Pest Control			SOUTH TEXAS LANDSCAPES IRRIGATION & PEST CONTROL LLC			South Texas Pest Control LLC		
Total Cost Selected #			Vendor #			Vendor #9456			Vendor #1520			Vendor #			Vendor #100106		
			Steven Aguilar			Tommy Cantu			Robert Sanchez			Alexis Garza			Hector M. Gonzalez		
			956-625-8645			956-782-7378			956-655-1698			956-862-3202			956-250-9818		
			saguilar@goanteater.com			tommy.cantu@bugoffrgv.com			killabugpc@yahoo.com			stxlandscapes@gmail.com			southtexaspestcontrol@gmail.com		
			\$4,750 * 12 months = \$57,000			\$4,435 * 12 months = \$53,220			\$2,280 * 12 months = \$27,360			\$2,882 * 12 months = \$34,584			\$3,935 * 12 months = \$47,220		
0			0			0			0			34					
#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost
Regular Monthly Services																	
#0-1	Alton Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-2	Bryan Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-3	Cantu Elementary * Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-4	Castro Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-5	Cavazos Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-6	Escobar Rios Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-7	Leal Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-8	Marcell Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-9	Midkiff Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-10	Mims Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-11	O'Grady Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-12	Pearson Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-13	Salinas Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-14	Waitz Elementary *Playground and Track Area	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-15	Alton Memorial Jr High	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$70	per month	\$70	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-16	K White Jr High	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$70	per month	\$70	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-17	Mission Jr High	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$70	per month	\$70	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-18	Rafael Cantu Jr High	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$70	per month	\$70	\$88	N/A	\$88	\$125	monthly kitchen included	\$125
#0-19	Roosevelt Alternative School	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$65	per month	\$65	\$88	N/A	\$88	\$110	monthly kitchen included	\$110

Mission Consolidated Independent School District
 Tabulation Form
 Pest Control Services (monthly) 141-24-0

			ABC Home and Commercial Services			Bug Off Pest Control			Kill-A-Bug Pest Control			SOUTH TEXAS LANDSCAPES IRRIGATION & PEST CONTROL LLC			South Texas Pest Control LLC		
Total Cost Selected #			Vendor #			Vendor #9456			Vendor #1520			Vendor #			Vendor #100106		
			Steven Aguilar			Tommy Cantu			Robert Sanchez			Alexis Garza			Hector M. Gonzalez		
			956-625-8645			956-782-7378			956-655-1698			956-862-3202			956-250-9818		
			saguilar@goanteater.com			tommy.cantu@bugoffrgv.com			killabugpc@yahoo.com			stxlandscapes@gmail.com			southtexaspestcontrol@gmail.com		
			\$4,750 * 12 months = \$57,000			\$4,435 * 12 months = \$53,220			\$2,280 * 12 months = \$27,360			\$2,882 * 12 months = \$34,584			\$3,935 * 12 months = \$47,220		
0			0			0			0			0					
#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost
Regular Monthly Services																	
#0-20	Mission Collegiate High	1	\$125	Rodent Coverage not included	\$125	\$145	School and Kitchen	\$145	\$115	per month	\$115	\$135	N/A	\$135	\$125	monthly kitchen included	\$125
#0-21	Mission High *Field House, AG Building, Fine Arts Auditorium, Portables throughout the Campus, Both Gym Areas, Swimming Pool Area, Tom Landry Stadium Concessions	1	\$375	Rodent Coverage not included	\$375	\$425	Listed buildings	\$425	\$115	per month	\$115	\$135	N/A	\$135	\$200	monthly kitchen included	\$200
#0-22	Veterans Memorial High *Field House, AG Building, Fine Arts Auditorium, Portables throughout the Campus, Both Gym Areas, Concession Stands and Press Box by Athletic Fields, Batting Cages and Storages	1	\$375	Rodent Coverage not included	\$375	\$425	Listed buildings	\$425	\$115	per month	\$115	\$200	N/A	\$200	\$200	monthly kitchen included	\$200
#0-23	Central Office	1	\$125	Rodent Coverage not included	\$125	\$75	Listed buildings	\$75	\$55	per month	\$55	\$90	N/A	\$90	\$90	monthly	\$90
#0-24	Student Services	1	\$125	Rodent Coverage not included	\$125	\$55	Listed buildings	\$55	\$55	per month	\$55	\$60	N/A	\$60	\$70	monthly	\$70
#0-25	Technology Storage	1	\$125	Rodent Coverage not included	\$125	\$75	Listed buildings	\$75	\$55	per month	\$55	\$60	N/A	\$60	\$70	monthly	\$70
#0-26	Central Kitchen	1	\$125	Rodent Coverage not included	\$125	\$95	Listed buildings	\$95	\$85	per month	\$85	\$60	N/A	\$60	\$120	monthly	\$120
#0-27	Maintenance Department	1	\$125	Rodent Coverage not included	\$125	\$75	Listed buildings	\$75	\$55	per month	\$55	\$60	N/A	\$60	\$90	monthly	\$90
#0-28	Transportation Department	1	\$125	Rodent Coverage not included	\$125	\$75	Listed buildings	\$75	\$55	per month	\$55	\$60	N/A	\$60	\$90	monthly	\$90
#0-29	Mission CISD Annex	1	\$125	Rodent Coverage not included	\$125	\$85	Listed buildings	\$85	\$55	per month	\$55	\$60	N/A	\$60	\$140	monthly	\$140
#0-30	Joe Correa AG Farm	1	\$125	Rodent Coverage not included	\$125	\$75	Listed buildings	\$75	\$55	per month	\$55	\$60	N/A	\$60	\$80	monthly	\$80
#0-31	Nuestra Clinica Del Valle	1	\$125	Rodent Coverage not included	\$125	\$75	Listed buildings	\$75	\$55	per month	\$55	\$60	N/A	\$60	\$70	monthly	\$70
#0-32	Head Start	1	\$125	Rodent Coverage not included	\$125	\$0	Included within respective schools	\$0	\$55	per month	\$55	\$60	N/A	\$60	\$70	monthly	\$70
#0-33	All Other Facilities	1	\$125	Rodent Coverage not included	\$125	\$0	unclear what/where they are.	\$0	\$55	per month	\$55	\$60	N/A	\$60	\$90	monthly start from \$80.00	\$90
#0-34	Portables throughout the District	1	\$125	Rodent Coverage not included	\$125	\$0	Included within respective schools	\$0	\$45	per month per portable	\$45	\$50	N/A	\$50	\$70	monthly start from \$60.00	\$70

Mission Consolidated Independent School District
 Tabulation Form
 Pest Control Services (treatment) 141-24-0

			ABC Home and Commercial Services			Bug Off Pest Control			Kill-A-Bug Pest Control			Pest Professionals, LLC			SOUTH TEXAS LANDSCAPES IRRIGATION & PEST CONTROL LLC			South Texas Pest Control LLC		
			Vendor #			Vendor #9456			Vendor #1520			Vendor #			Vendor #			Vendor #100106		
			Steven Aguilar			Tommy Cantu			Robert Sanchez			LJ McCoy			Alexis Garza			Hector M. Gonzalez		
			956-625-8645			956-782-7378			956-655-1698			956-239-1995			956-862-3202			956-250-9818		
			saguilar@goanteater.com			tommy.cantu@bugoffrgv.com			killabugpc@yahoo.com			lj.pestpros@gmail.com			stxlandscapes@gmail.com			southtexaspestcontrol@gmail.com		
Total Cost Selected #			\$255			\$949			\$640			\$310			\$475			\$400		
			0			0			0			0			0			3		
#	Items	Quantity Required	Treatment Fee	Per Square Feet Fee	Notes	Treatment Fee	Per Square Feet Fee	Notes	Treatment Fee	Per Square Feet Fee	Notes	Treatment Fee	Per Square Feet Fee	Notes	Treatment Fee	Per Square Feet Fee	Notes	Treatment Fee	Per Square Feet Fee	Notes
Treatment Service																				
#0-1	Treatment for Termites, Wood Destroying Insects	1	\$4.50	\$0.12	Per linear foot(4.50)	\$325	\$3.50	Minimum Spot treatment for 20 linear ft. 1 yr warranty on treated area.	\$250	\$0.10	\$250 min spot treatment /2.25 p/linearf	\$7	\$1	Price per linear foot-Rodents not included.	\$245	\$0.10	N/A	\$250	\$0.25	minimum \$250 spot treatment
#0-2	Bees / Hornets	1	\$125	\$125	Minimum, depends on severity level	\$185	\$185	Bee Treatment up to 10' quote provided for nest located higher	\$165	\$0.10	per hive	\$150	\$1	For Hornets only-Rodent Not included.	\$130	\$0	N/A	\$150	\$0	minimum charge out of structure building 8 ft height max
#0-3	Field Treatment for Ants, Fleas, Ticks, Gnat, Mosquitos	1	\$0.02	\$0.02	Top Choice Application(per sq ft)	\$125	\$125	Ants, fleas and ticks minimum treatment to treat up to 4k sq ft, larger areas would require inspection and quote	\$225	\$0.10	30 day warranty	\$150	\$1	Per visit-Rodents not included.	\$100	\$0.10	N/A	\$0.09	\$0.09	sport field treatment only

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Mission Consolidated Independent School District
 Tabulation Form
 Pest Control Services (Fields) 141-24-0

					ABC Home and Commercial Services			Bug Off Pest Control			Kill-A-Bug Pest Control			Pest Professionals, LLC			SOUTH TEXAS LANDSCAPES IRRIGATION & PEST CONTROL LLC			South Texas Pest Control LLC			
					Vendor #			Vendor #9456			Vendor #1520			Vendor #			Vendor #			Vendor #100106			
					Steven Aguilar 956-625-8645			Tommy Cantu 956-782-7378			Robert Sanchez 956-655-1698			LJ McCoy 956-239-1995			Alexis Garza 956-862-3202			Hector M. Gonzalez 956-250-9818			
					sagular@goanteater.com			tommy.cantu@bugoffrgv.com			killabugpc@yahoo.com			l.pestpros@gmail.com			stxlandscapes@gmail.com			southtexaspestcontrol@gmail.com			
					\$18,200 * 5 treatments = \$91,000			\$2,894 * 5 treatments = \$14,470			\$24,600.00			\$11,830 * 5 treatments = \$59,150			\$39,400.00			\$37,310.00			
Total Cost Selected #					0			0			0			0			0			11			
#	Items	Location	SqFt	Acres	Cost per Sq Ft Pest Control, Herbicide, and Fertilizer	Notes	Total Cost	Cost per Sq Ft Pest Control, Herbicide, and Fertilizer	Notes	Total Cost	Cost per Sq Ft Pest Control, Herbicide, and Fertilizer	Notes	Total Cost	Cost per Sq Ft Pest Control, Herbicide, and Fertilizer	Notes	Total Cost	Cost per Sq Ft Pest Control, Herbicide, and Fertilizer	Notes	Total Cost	Cost per Sq Ft Pest Control, Herbicide, and Fertilizer	Notes	Total Cost	144
Fields																							
#0-1	Alton Memorial Jr High	Football Field	70000	1.61	\$0.02	Pest Control	\$1,400.00	\$0.0032	Limited to ant control within track area and 15' beyond.	\$224.00	\$0.03	pest control	\$2,100.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$910.00	\$0.05	N/A	\$3,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,870.00	
#0-2	Alton Memorial Jr High	Practice Field	70000	1.61	\$0.02	Pest Control	\$1,400.00	\$0.0032	Limited to ant control within track area and 15' beyond.	\$224.00	\$0.03	pest control	\$2,100.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$910.00	\$0.05	N/A	\$3,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,870.00	
#0-3	K White Jr High	Football Field	70000	1.61	\$0.02	Pest Control	\$1,400.00	\$0.0032	Limited to ant control within track area and 15' beyond.	\$224.00	\$0.03	pest control	\$2,100.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$910.00	\$0.05	N/A	\$3,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,870.00	
#0-4	K White Jr High	Practice Field	70000	1.61	\$0.02	Pest Control	\$1,400.00	\$0.0032	Limited to ant control within track area and 15' beyond.	\$224.00	\$0.03	pest control	\$2,100.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$910.00	\$0.05	N/A	\$3,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,870.00	
#0-5	R Cantu Jr High	Football Field	70000	1.61	\$0.02	Pest Control	\$1,400.00	\$0.0032	Limited to ant control within track area and 15' beyond.	\$224.00	\$0.03	pest control	\$2,100.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$910.00	\$0.05	N/A	\$3,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,870.00	
#0-6	R Cantu Jr High	Practice Field	70000	1.61	\$0.02	Pest Control	\$1,400.00	\$0.0032	Limited to ant control within track area and 15' beyond. Or comprable area.	\$224.00	\$0.03	pest control	\$2,100.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$910.00	\$0.05	N/A	\$3,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,870.00	
#0-7	Mission Jr High	Practice Field	70000	1.61	\$0.02	Pest Control	\$1,400.00	\$0.0032	Limited to ant control within track area and 15' beyond. Or comprable area.	\$224.00	\$0.03	pest control	\$2,100.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$910.00	\$0.04	N/A	\$2,800.00	\$0.041	\$.041/sqft 5 treatments	\$2,870.00	
#0-8	Veterans Memorial High	Practice Field	270000	6.20	\$0.02	Pest Control	\$5,400.00	\$0.0028	Limited to ant control within track area and 15' beyond. Or comprable area.	\$756.00	\$0.02	pest control	\$5,400.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$3,510.00	\$0.03	N/A	\$8,100.00	\$0.041	\$.041/sqft 5 treatments	\$11,070.00	
#0-9	Mission High	Practice Field	50000	1.15	\$0.02	Pest Control	\$1,000.00	\$0.0038	Limited to ant control within track area and 15' beyond. Or comprable area.	\$190.00	\$0.03	pest control	\$1,500.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$650.00	\$0.05	N/A	\$2,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,050.00	
#0-10	Mission High	Practice Field	50000	1.15	\$0.02	Pest Control	\$1,000.00	\$0.0038	Limited to ant control within track area and 15' beyond. Or comprable area.	\$190.00	\$0.03	pest control	\$1,500.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$650.00	\$0.05	N/A	\$2,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,050.00	
#0-11	Mission High	Soccer Field	50000	1.15	\$0.02	Pest Control	\$1,000.00	\$0.0038	Limited to ant control within track area and 15' beyond. Or comprable area.	\$190.00	\$0.03	pest control	\$1,500.00	\$0.013	For Montghly Pest Control-Rodents not included.	\$650.00	\$0.05	N/A	\$2,500.00	\$0.041	\$.041/sqft 5 treatments	\$2,050.00	

Mission Consolidated Independent School District
Evaluation Matrix
Pest Control Services 141-24-0

Campus/Department

Bid Evaluation Matrix		Vendors					
		ABC Home and Commercial Services	Bug Off Pest Control	Kill-A-Bug	Pest Professionals LLC	South Texas Landscapes Irrigation & Pest Control LLC	South Texas Pest Control
Criteria	Weight	\$ 57,000.00	\$ 53,220.00	\$ 27,360.00		\$ 34,584.00	\$ 47,220.00
Price of service/product (40 points)							
Base Proposal	40	19	21	40		32	23
Meet district's needs (56 points)							
Quality of product and/or services	10	5	3.5	1.5		4	9
Ability to meet all requirements of the District according to the scope of work	10	4	3.5	1.5		4	9.5
Ability to deliver product and/or services	10	4	4	1.5		4	9.5
Ability to accomplish the work in the required time frame	10	4	3	1.5		4.5	9.5
Submitted all documentation	10	10	10	10		10	10
Adequate references provided	5	5	5	5		5	5
Past relationship experience with vendor (4 points)	5	2.5	2	1		2.5	5
Total	100	54	52	62		66	81

Treatment

Bid Evaluation Matrix		Vendors					
		ABC Home and Commercial Services	Bug Off Pest Control	Kill-A-Bug	Pest Professionals LLC	South Texas Landscapes Irrigation & Pest Control LLC	South Texas Pest Control
Criteria	Weight	\$ 255.00	\$ 949.00	\$ 640.00	\$ 310.00	\$ 475.00	\$ 400.00
Price of service/product (40 points)							
Base Proposal	40	40	11	16	33	21	26
Meet district's needs (56 points)							
Quality of product and/or services	10	5	3.5	1.5	3	4	9
Ability to meet all requirements of the District according to the scope of work	10	4	3.5	1.5	3	4	9.5
Ability to deliver product and/or services	10	4	4	1.5	3	4	9.5
Ability to accomplish the work in the required time frame	10	4	3	1.5	3	4.5	9.5
Submitted all documentation	10	10	10	10	10	10	10
Adequate references provided	5	5	5	5	0	5	5
Past relationship experience with vendor (4 points)	5	2.5	2	1	2	2.5	5
Total	100	75	42	38	57	55	83

Fields

Bid Evaluation Matrix		Vendors					
		ABC Home and Commercial Services	Bug Off Pest Control	Kill-A-Bug	Pest Professionals LLC	South Texas Landscapes Irrigation & Pest Control LLC	South Texas Pest Control
Criteria	Weight	\$ 91,000.00	\$ 14,470.00	\$ 24,600.00	\$ 59,150.00	\$ 39,400.00	\$ 37,310.00
Price of service/product (40 points)							
Base Proposal	40	6	40	24	10	15	16
Meet district's needs (56 points)							
Quality of product and/or services	10	5	3.5	1.5	3	4	9
Ability to meet all requirements of the District according to the scope of work	10	4	3.5	1.5	3	4	9.5
Ability to deliver product and/or services	10	4	4	1.5	3	4	9.5
Ability to accomplish the work in the required time frame	10	4	3	1.5	3	4.5	9.5
Submitted all documentation	10	10	10	10	10	10	10
Adequate references provided	5	5	5	5	0	5	5
Past relationship experience with vendor (4 points)	5	2.5	2	1	2	2.5	5
Total	100	41	71	46	34	49	73

Committee Members:

Adan Rivera - Assistant Coordinator for Maintenance
Alma Alaniz - Coordinator for Maintenance/Facilities

SUBJECT: Award Contract for Office Supplies #161-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

This contract intends to provide a method to procure Office Supplies to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 12
2. Number of responses planning to award: 12

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$83,600

RECOMMENDATION

Administration recommends awarding the contract to all vendors listed on the tabulation form.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Office Supplies #161-24-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Cielo Office Products LLC</u> 2. <u>Copy Plus</u> 3. <u>Gateway Printing & Office Supply Inc</u> 4. <u>Global Equipment Company Inc</u> 5. <u>Indoff Inc</u> 6. <u>Liberty Data Products, Inc dba Liberty Office Products</u> 7. <u>ODP Business Solutions LLC</u> 8. <u>Quill LLC</u> 9. <u>Pay's Business Products</u> 10. <u>School Specialty LLC</u> 11. <u>S.W. School Supply Inc</u> 12. <u>The Bach Company</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Office Supplies # 161-24-0

Cielo Office Products LLC 1408 E. Jasmine Ave Ste A McAllen, TX 78501		Vendor #3225 956-688-6001 Derek Barrera	dbarrera@cielooffice.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	15%	15% is the minimum discount. With large amount(s) of quantities discount would be applied.	
Custom Price Discount	30%	15% is the minimum discount. With large amount(s) of quantities discount would be applied.	
Internet/On-Line Price Discount	15%	15% is the minimum discount. With large amount(s) of quantities discount would be applied.	

Copy Plus 4500 N. 10th St. Ste 240 McAllen, TX 78504		Vendor #7349 956-668-7587 Lorissa Pecina	lorissa@copyplusrgv.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	85%	up to 5-88% OFF	
Manufacture Price Discount	85%	up to 5-88% OFF	
Custom Price Discount	5%	up to 5-50% OFF	
Internet/On-Line Price Discount	85%	up to 5-88% OFF	
Shelf Price Discount	5%	up to 5-60% OFF	

Gateway Printing & Office Supply Inc 315 S. Closner Edinburg, TX 78539		Vendor #30290 956-383-3861 Chris Diaz	cdiaz@gatewayp.com
Category Description	Catalog Discount as a Percentage	Notes	
Manufacture Price Discount	98%	Discount up to 98%, pricing available at www.gatewayp.com with username and password	
Internet/On-Line Price Discount	98%	Discount up to 98%, pricing available at www.gatewayp.com with username and password	
Shelf Price Discount	98%	Discount up to 98%, pricing available at www.gatewayp.com with username and password	

Global Equipment Company Inc 11 Harbor Park Drive Port Washington, NY 11050		Vendor #91736 414-302-7559 William H. Rose III	wrose@globalindustrial.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	www.globalindustrial.com	

Indoff Inc 11816 Lackland Road St. Louis, MO 63146		Vendor #94273 314-997-1122	
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	30%	Reserve the right not sell below cost.	
Manufacture Price Discount	50%	Discount for Hon	

Mission Consolidated Independent School District
 Tabulation Form
 Office Supplies # 161-24-0

Liberty Data Products, Inc dba Liberty Office		
Products PO Box 630729 Houston, TX 77263-0729	Vendor #105740 800-460-8900 Lee Smith	lsmith@libertyoffice.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	5%	5 to 50%, depending on product and quantities
Manufacture Price Discount	5%	5 to 50%, depending on product and quantities
Custom Price Discount	5%	5 to 50%, depending on product and quantities
Internet/On-Line Price Discount	5%	5 to 50%, depending on product and quantities
Shelf Price Discount	5%	5 to 50%, depending on product and quantities

ODP Business Solutions LLC		
6600 North Military Trail Boca Raton, FL 33496	Vendor #87177 512-765-7536 Patty Salinas	patty.salinas@odpbusiness.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	Per Region 4 Terms and Conditions
Manufacture Price Discount	0%	Per Region 4 Terms and Conditions
Custom Price Discount	0%	Per Region 4 Terms and Conditions
Internet/On-Line Price Discount	0%	Per Region 4 Terms and Conditions
Shelf Price Discount	0%	Per Region 4 Terms and Conditions

Quill LLC		
300 Tri State International Drive, Suite 300 Lincolnshire, IL 60069	Vendor #62187 800-634-4809 Sarah Lindberg	bid@quill.com bid #23-29739 account #1543102
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	10%	Please see attached letter for discounts & exclusions
Internet/On-Line Price Discount	10%	Please see attached letter for discounts & exclusions

Ray's Business Products		
200 E. Interstate 2 Ste. I Pharr, TX 78577	Vendor #12258 956-782-1554 Ray Cano	raycano60@yahoo.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	10%	See Exception Sheet
Manufacture Price Discount	0%	Call for pricing
Custom Price Discount	0%	Call for pricing
Internet/On-Line Price Discount	0%	Call for pricing
Shelf Price Discount	0%	Call for pricing

School Specialty LLC		
W6316 Design Drive Greenville, WI 54942	Vendor #105664 888-388-3224 Sarah Peterson	bidnotices@schoolspecialty.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	33%	33% discount off supplies; https://www.schoolspecialty.com/digital-catalogs

Mission Consolidated Independent School District
 Tabulation Form
 Office Supplies # 161-24-0

S.W. School Supply Inc 3790 De Forest Circle Jurupa Valley, CA 91752		Vendor #12064 909-980-7777 Aja Stickler	biddesk@southwestschool.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	40%	40% Off list with 25% margin floor minimum	
Manufacture Price Discount	40%	40% Off list with 25% margin floor minimum	
Custom Price Discount	40%	40% Off list with 25% margin floor minimum	
Internet/On-Line Price Discount	40%	40% Off list with 25% margin floor minimum	
Shelf Price Discount	40%	40% Off list with 25% margin floor minimum	

The Bach Company 760 San Antonio Road Palo Alto, CA 94303		Vendor # 800-248-2224 Lawrence Bach	service@bachcompany.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	2%	1) discount off website pricing at www.backcompany.com 2) call 800-248-2224 for additional discount on significant volume purchases 3) extended warranty - 3-year unconditional warranty on Texas Instruments Calculator hardware	

SUBJECT: Award Contract for Fine Paper and Print Shop Supplies #171-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

This contract intends to provide a method to procure Fine Paper and Print Shop Supplies to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 9
2. Number of responses planning to award: 9

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$50,000

RECOMMENDATION

Administration recommends awarding the contract to all vendors listed on the tabulation form.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Fine Paper and Print Shop Supplies #171-24-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Fasclampitt Paper Co</u> 2. <u>Gateway Printing & Office Supply Inc</u> 3. <u>Liberty data Products Inc dba Liberty Office Products</u> 4. <u>Liberty Paper</u> 5. <u>ODP Business Solutions LLC</u> 6. <u>Quill LLC</u> 7. <u>School Specialty LLC</u> 8. <u>Southwest Binding & Laminating</u> 9. <u>S.W. School Supply Inc</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Fine Paper and Print Shop Supplies # 171-24-0

Fasclampitt Paper Co 2700 N. Mccoll McAllen, TX 78501		Vendor #38209 956-618-5539 Vicente Aguilar	vaguilar@clampitt.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	N/A	

Gateway Printing & Office Supply Inc 315 S Closner Edinburg, TX 78539		Vendor #30290 956-383-3861 Chris Diaz	cdiaz@gatewayp.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	91%	Discount up to 91%, pricing available at www.gatewayp.com with username and password	
Manufacture Price Discount	91%	Discount up to 91%, pricing available at www.gatewayp.com with username and password	
Custom Price Discount	91%	Discount up to 91%, pricing available at www.gatewayp.com with username and password	
Internet/On-Line Price Discount	91%	Discount up to 91%, pricing available at www.gatewayp.com with username and password	
Shelf Price Discount	91%	Discount up to 91%, pricing available at www.gatewayp.com with username and password	

Liberty Data Products Inc dba Liberty Office Products PO Box 630729 Houston, TX 77263-0729		Vendor #105740 800-460-8900 Lee Smith	lsmith@libertyoffice.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	5%	5% to 50% depending on product and quantity	
Manufacture Price Discount	5%	5% to 50% depending on product and quantity	
Custom Price Discount	5%	5% to 50% depending on product and quantity	
Internet/On-Line Price Discount	5%	5% to 50% depending on product and quantity	
Shelf Price Discount	5%	5% to 50% depending on product and quantity	

Liberty Paper 5025 Hampton St Los Angeles, CA 90058		Vendor #11343 866-507-2737 x2102 Kristen Perez	bids@libertypp.com
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	0%	Contact purchasing for a price list	

ODP Business Solutions LLC 6600 North Military Trail Boca Raton, FL 33496		Vendor #87177 512-765-7536 Patty Salinas	patty.salinas@odpbusiness.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Per Region 4 Terms and Conditions	
Manufacture Price Discount	0%	Per Region 4 Terms and Conditions	
Custom Price Discount	0%	Per Region 4 Terms and Conditions	
Internet/On-Line Price Discount	0%	Per Region 4 Terms and Conditions	
Shelf Price Discount	0%	Per Region 4 Terms and Conditions	

Mission Consolidated Independent School District
 Tabulation Form
 Fine Paper and Print Shop Supplies # 171-24-0

Quill LLC 300 Tri State International Drive, Suite 300 Lincolnshire, IL 60069		Vendor #62187 800-634-4809 Sarah Lindberg	bid@quill.com bid #23-29740 account #1543102
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	Please see attached letters for discounts & exclusions	
Internet/On-Line Price Discount	10%	Please see attached letters for discounts & exclusions	

School Specialty LLC W6316 Design Drive Greenville, WI 54942		Vendor #105664 888-388-3224 Sarah Peterson	bidnotices@schoolspecialty.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	33%	33% discount off supplies; https://www.schoolspecialty.com/difital-catalogs	

Southwest Binding & Laminating 109 Millwell Ct Maryland Heights, MO 63043-2513		Vendor # 800-325-3628 Tricia Dueing	tricia.dueing@swbindinglaminating.com
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	0%	Equipment: Equipment pricing typically is not typically available on our website, please call Rosemary Brumage at 800-325-3628 for a quote.	
Internet/On-Line Price Discount	35%	Excludes: Discontinued, closeout, or clearance items. Also excludes copier tabs, wide format print media, inks and permanent paper. FREE freight on stock supply orders of \$200 or more. Orders below \$200 will be charged UPS published rates.	

S.W. School Supply Inc 3790 De Forest Circle Jurupa Valley, CA 91752		Vendor #12064 909-980-7777 Aja Stickler	biddesk@southwestschool.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	40%	40% off list with a 25% margin floor minimum	
Manufacture Price Discount	40%	40% off list with a 25% margin floor minimum	
Custom Price Discount	40%	40% off list with a 25% margin floor minimum	
Internet/On-Line Price Discount	40%	40% off list with a 25% margin floor minimum	
Shelf Price Discount	40%	40% off list with a 25% margin floor minimum	

SUBJECT: Award Contract for Instructional Technology Software #211-24-5

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Instructional Technology Software to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 10
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$103,400

RECOMMENDATION

Administration recommends awarding the contract to Sirius Education Solutions.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Instructional Technology Software #211-24-5
Awarded To:	1. <u>Sirius Education Solutions</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Instructional Technology Software 211-24-5

			Attainment Company, Inc.			EREFLECT INC			Eye On Mastery			Magma Math			Multimedia Solutions, Inc.		
Total Cost Selected #			Vendor #772			Vendor #			Vendor #38065			Vendor #			Vendor #101904		
			Kandi Lockard			Rick Mesias			Mike Ringen			Leslie Nielsen			Bernadette Kuttel		
			800-327-4269			707-702-2308			888-470-1129			425-985-5479			888-989-1285 or 239-331-0548		
			bisspec@attainmentcompany.com			rick@erefect.com			info@eyeonmastery.com			leslie@magmamath.com			bkuttel@multimedia-fl.com		
			\$0			\$11,776.00			\$60,096.00			\$64,000.00			\$63,269.00		
0			0			0			0			0					
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Cost per Student Software	6400		Several Additional pricing see attach		\$1.84	NA	\$11,776.00	\$1.89	per student	\$12,096.00	\$10	For a district wide adoption we offer a 10% discount	\$64,000.00	\$9.70	Per User Per year based on a one year subscription	\$62,080.00
#0-2	Cost per Campus Software (if applicable)	9		Several Additional pricing see attach			No Bid		\$5,000.00	per HS/JH campus	\$45,000.00		No Bid		\$21	Unit price is based on 750 users per campus.(\$15,360)Per User Per year based on a one year subscription. Call for customized quote for each campus-tier pricing applies.	\$189
#0-3	Professional Development for 4 hours	1		\$ 500.00			No Bid	\$ 500.00	\$3,000.00	per inservice	\$3,000.00	\$0	Free with adoption	\$0	\$1,000.00	Remote training available - quoted at 4 hours	\$1,000.00

Does not meet standard specifications
Additional Responses
Several Additional pricing see attach

Does not meet standard specifications

Does not meet standard specifications

Does not meet standard specifications

Mission Consolidated Independent School District
 Tabulation Form
 Instructional Technology Software 211-24-5

Total Cost Selected #			Newsela, Inc.			PowerSchool Group LLC			Savvas Learning Company LLC			Sirius Education Solutions			The Writing Academy, LLC		
			Vendor #			Vendor #			Vendor #			Vendor #101517			Vendor #99904		
			Beth Han			Mark Moreno			Pamela McNair			Annette Baker			Kelley Kratky		
			310-739-7062			512-470-4940			201-928-7770			800-942-1379			281-549-4466		
			procurement@newsela.com			mark.moreno@powerschool.com			proposals@savvas.com			procurement@siriuseducationsolutions.com			kelley@twa.net		
\$106,040.00			\$29,264.00			\$160,000.00			\$103,400.00			\$79,405.00					
0			0			0			0			0					
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Cost per Student Software	6400	\$16.10	Newsela ELA, Newsela Social Studies; Newsela Science (Newsela does not offer Math products)	\$103,040.00	\$4.40	Performance Matters Assessment & Advanced Reporting	\$28,160.00	\$25	Per student per year/digital; teacher licenses are per head not per campus (see catalog)	\$160,000.00	\$16	Prices decrease based off quantity of specific items ordered. Campus packages are also available, priced per student. Please see "additional responses" for more details.	\$102,400.00	\$12	Level 2 Year-Long subscription of our Big Resources App	\$76,800.00
#0-2	Cost per Campus Software (if applicable)	9		No Bid			No Bid			No Bid			No Bid			No Bid	
#0-3	Professional Development for 4 hours	1	\$3,000.00	Four Virtual 90-min Professional Learning Sessions	\$3,000.00	\$1,104.00	Performance Matters PD	\$1,104.00		No Bid		\$1,000.00	SPL101/102 - 1hr and cost \$1000.00. See the price sheet for other classes and costs. All other trainings are 2-4 hours. Virtual and eLearning are complimentary and 2 hrs.	\$1,000.00	\$2,605.00	1 6-hour inservice (Full Day) including travel.	\$2,605.00

Does not meet standard specifications

Additional Responses		
\$5.00	Optional Schoology LMS Subscription	\$32,000.00
\$1,104.00	Optional Schoology LMS PD	\$1,104.00
\$5,278.00	Optional Schoology LMS Deployment	\$5,278.00
\$13,553.00	Required Performance Matters Deployment	\$13,553.00

Does not meet standard specifications

Additional Responses		
\$13	SOFRL sold district-wide only 10001-25000 licenses	\$83,200.00
\$14	SOFRL sold district-wide only 5001-10000 licenses	\$89,600.00
\$15	SOFRL sold district-wide only 1000-5000 licenses	\$96,000.00
\$16	SOFRL sold district-wide only less than 1000 licenses	\$102,400.00

Mission Consolidated Independent School District
 Evaluation Matrix
 Instructional Technology Software #211-24-5

Bid Evaluation Matrix		Vendors			
		Eye on Mastery	Newsela Inc	Savvas Learning Company	Sirius Education
Criteria	Weight	\$ 60,096.00	\$ 106,040.00	\$ 160,000.00	\$ 103,400.00
Price of service/product (40 points)					
Base Proposal	40	40	23	15	23
Meet district's needs (56 points)					
Product services all core content areas, math , science, english and social studies for 6th - 12th grade.	10	3	3	10	10
Product includes an online assessment platform that is comparable to the STAAR online platform.	10	4	3	2	10
Product has the capability for synchronous and asynchronous instruction.	8	3	8	8	8
Product integrates with Clever.	8	0	8	8	8
Product integrates with Google Classroom.	6	0	6	6	6
Product includes interactive question formats such as drag and drop, hot spot, equation editor, etc.	8	8	1	5	8
The product has the capability of teacher and class specific options such as assignment creation with automatic grading.	6	6	6	6	6
Past relationship with vendor (4 points)	4	2	0	4	4
Total	100	66	58	64	83

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Committee Members:

Vanessa Ojeda, Math Coordinator
 Judy Rodriguez, Social Studies Coordinator
 James Shults, Science Coordinator
 Diamond Tijerina, RLA Coordinator

Notes:

Removal of 6 vendors due to not meeting the RFP's standard specifications
 Eye on Mastery only available in Math and does not integrate with Clever and Google Classroom
 Newsela is limited on core subjects and not STAAR integrative

SUBJECT: Award Contract for Comprehensive Online TEKS-Based High School Credit Accrual/Recovery Program #233-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Secondary campuses utilize an online credit accrual/credit recovery program for earning high school credits and/or recovery high school credits to meet the state of Texas graduation requirements.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 2
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

State Funding

Estimated \$79,580

RECOMMENDATION

Administration recommends awarding the contract to Imagine Learning.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Comprehensive Online TEKS-Based High School Credit Accrual/Recovery Program #233-24-0
Awarded To:	1. <u>Imagine Learning</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Comprehensive Online TEKS-Based High School Credit Accrual/Recovery Program 233-24-0

VENDOR NAME:		Imagine Learning LLC	
		Contact Name	Kelsey Anderson
		Phone #	480-675-7284
		Email	bids@imaginelearning.com
Provide # and Titles of Courses	Price / Course / User License	Notes	
Each concurrent user has access to comprehensive secondary content to include core subject areas, credit recovery, general electives, world languages, AP, and test prep	\$650 per concurrent user	See below for the District license option. The District license is the most cost-effective for MCISD.	
Add-On: Enhanced CTE bundle	\$150 per concurrent user		
Add-On: Imagine Purpose SEL	\$250 per concurrent user		

VENDOR NAME:		SchoolsPLP	
		Contact Name	Josh Leitz
		Phone #	602-770-9152
		Email	josh@schoolsplp.com
Provide # and Titles of Courses	Price / Course / User License	Notes	
See catalog for courses	\$230 per enrolled user	see pricing details on next page	
See catalog for courses	\$135 per student named user	see pricing details on next page	
See catalog for courses	\$495 per concurrent user	see pricing details on next page	

License for 9th - 12th Graders	Price	Notes
District Licenses	\$61,824.50	for the four (4) identified sites

License for 9th - 12th Graders	Price	Notes
District Licenses	\$33,000 / high school	for Mission and Veterans Memorial

Professional Development	# of Days / Price per Day	Notes
Teachers	2 onsite \$3,500 per day	Bundles are available
Administration	4 virtual \$750 per session	Bundles are available
Additional PD	2 onsite \$3,500 per day	Bundles are available

Professional Development	# of Days / Price per Day	Notes
Teachers	\$0	Webinar training included
Administration	\$0	Webinar training included
Additional PD	\$0	Webinar training included

Add-Ons	Price	Notes
Enhances CTE Bundle	\$13,502.50	Access to enhanced CTE bundle of courses for the four (4) identified sites
SEL by Purpose Prep	\$29,885.90	Access to Imagine Purpose SEL bundle of courses for the four (4) identified sites
Additional	N/A	

Add-Ons	Price	Notes
Enhances CTE Bundle	Included	500+ CTE courses
SEL by Purpose Prep	N/A	
Additional	Included	1800+ courses

Year 2	Price	Notes
Discount on license fees	10%	

Year 2	Price	Notes

Year 3	Price	Notes
Discount on license fees	15%	

Year 3	Price	Notes

	Price
Concurrent User Cost (500 users)	\$75,330.00
Setup Training/Web Training	\$750.00
On-Site Training	\$3,500.00
Total Cost	\$79,580.00

	Price
Concurrent User Cost (500 users)	\$247,500.00
Setup Training/Web Training	\$1,200.00
On-Site Training	\$5,000.00
Total Cost	\$253,700.00

Mission Consolidated Independent School District
Evaluation Matrix

Comprehensive Online TEKS-Based High School Credit Accrual/Recovery Program 233-24-0

TABULATIONS	AVERAGE SCORES	
	Schools PLP	Imagine Learning
Price of service/product	13.0	40.0
Does the program include full length high school, CTE, and electives courses to meet the Texas Foundation High School Graduation Program with an Endorsement at implementation (full high school course program as well as high school credit recovery)?	17.2	14.8
Does the program contain an engaging, content-rich curriculum, self-paced instruction incorporating learning strategies, user-friendly interactive instructional tools to differentiate instruction for special populations such as English learners, student receiving special education services, and at-risk (unmotivated) students? Examples of this includes, but is not limited to scaffolding, read-aloud supports, definitions/highlighted vocabulary, eNotes, online electronic essay grading for ELA courses, annotation tools, interactive simulations, interactive science labs, incorporating manipulatives, graphing calculators.	9.3	8.0
Does the program contain sufficient practices and re-teaching for units of study and lessons centered on relevant, real-world applications?	4.5	3.9
Does the program have easily accessible progress monitoring for students and parents and parental access to calendar and course completion through a parent portal?	3.6	3.3
Does the program contain pre-testing, post-testing, content-based assessment, and pre-assessment/diagnostics to address gaps in student knowledge?	4.3	3.7
Does the program contain actionable, real-time high-quality data dashboard and easily accessible reporting tools to inform instruction, remediation, communication, and academic integrity?	3.8	3.4
Can the vendor provide professional development with coaching and support a minimum 3-days (beginning, middle, end of the year)? Training must include training for teachers, campus, administrators, counselors, and district content coordinators.	3.8	3.3
Does the program allow the district to restrict the times and locations of the program usage?	4.0	3.5
Does the vendor provide phone and online support?	1.9	1.7
Does the vendor provide Clever Integration support?	1.9	1.7
TOTAL SCORE	67.3	87.4
RANK	2	1

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Committee Members:

- Zina Acevedo Claudia
- Alonzo Ana Lisa Flores
- Laura Flores Melissa
- Garcia Fidel Garza
- John Hill
- Lori Laboy
- Jose Mejia
- Abigail Orozco Rita
- Santillan Perez

SUBJECT: Award Contract for Parental Involvement Program #241-24-11

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure a Parental Involvement Program to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 2
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$77,000

RECOMMENDATION

Administration recommends awarding the contract to Family Leadership.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Parental Involvement Program #241-24-11
Awarded To:	1. <u>Family Leadership</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Parental Involvement Program 241-24-11

VENDOR NAME:		Family Leadership Inc			Trinow Consulting LLC		
		Contact Name: Patty Bunker			Contact Name: Shiree McGee		
		Phone #: 559-222-2300			Phone #: 708-852-7638		
		Email: patty@familyleadership.org			Email: consulting@smcgee.org		
Qty	Detailed Desc	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
14	Parental Involvement program kits		\$ 4,300.00	\$ 60,200.00			
14	Training and Support		\$ 3,050.00	\$ 42,700.00			
14	Discount		\$ (1,850.00)	\$ (25,900.00)			
1	Package Option #1				see proposal	\$ 6,750.00	\$ 6,750.00
1	Package Option #2				see proposal	\$ 15,750.00	\$ 15,750.00
1	Package Option #3				see proposal	\$ 13,000.00	\$ 13,000.00
Total				\$ 77,000.00			\$ 15,750.00

Note:	

Mission Consolidated Independent School District
 Evaluation Matrix
 Parental Involvement Program 241-24-11

Bid Evaluation Matrix		Vendors	
		Family Leadership	Trinow Consulting
Criteria	Weight	\$ 77,000.00	\$ 15,750.00
Price of service/product (40 points)			
Base Proposal	40	8	40
Meet district's needs (56 points)			
Trains educators and parent leaders to facilitate parent leadership workshops and form parent engagement teams at each school site. (TOT model).	8	8	1
Provides bilingual, evidence-based workshops and materials that fulfill ESSA, TEA (6 Components of Parent Engagement) and Title I parent engagement standards.	8	8	1
Offers ongoing Professional Development Webinars and Coaching to educators and family engagement leaders.	8	8	1
Empowers parents with practical tools to navigate the multiple key roles which support student achievement and school improvement.	8	8	1
Builds the skill capacity of parents to take leadership in their homes, schools and community.	8	8	1
Aligns with U.S.D.E.'s Dual Capacity-Building Framework for Family-School Partnerships.	8	8	1
Gives parents the skills to become great parents who develop vision and goals for their children's academic success.	8	8	1
Past relationship with vendor (4 points)	4	4	0
Total	100	68	47

Notes:
 Trinow provides only teacher coaching; PD for teachers on classroom management. Missing the parent engagement thus the points are low

Committee Member:
 Nancy Villarreal

SUBJECT: Award Contract for TELPAS Online Practice Software #241-24-4

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure TELPAS Online Practice Software to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 1
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$134,250

RECOMMENDATION

Administration recommends awarding the contract to Summit K12 Holdings Inc.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	TELPAS Online Practice Software #241-24-4
Awarded To:	1. <u>Summit K12 Holdings Inc</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 TEPLAS Online Practice Software 241-24-4

			Summit K12 Holdings, Inc.		
			Vendor #103868		
			John Kresky		
			844-331-4737		
			info@summit12.com		
			Total Cost Selected #		
			\$134,250.00		
			1		
#	Items	Quantity Required	Unit Price	Notes	Total Cost
#0-1	TELPAS Online Practice per Student	5000	\$26.85	Each Domain is charged separately. \$8.95 Listening & Speaking / \$8.95 for Reading and Writing / \$8.95 for ELPS Mastery	\$134,250.00

SUBJECT: Award Contract for Cosmetology Instructional Supplies #249-24-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Cosmetology Instructional Supplies to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- 1. Number of responses received: 7
- 2. Number of responses planning to award: 7

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$50,000

RECOMMENDATION

Administration recommends awarding the contract to all vendors listed on the tabulation form.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Cosmetology Instructional Supplies #249-24-1
Awarded To:	<ol style="list-style-type: none"> 1. <u>Amistad Floral & Crafts LLC</u> 2. <u>AVY 808 Branded Nails</u> 3. <u>Complete Book & Media Supply LLC</u> 4. <u>Marianna Industries Inc</u> 5. <u>Milady, a division of Cengage Learning</u> 6. <u>Smockers by Bexar MTS Co</u> 7. <u>The Burmax Co Inc</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Cosmetology Instructional Supplies #249-24-1

Amistad Floral & Crafts LLC 1416 Fresno Ave McAllen, TX 78501		Vendor #105385 956-687-3625 Sylvia B Cantu	amistad1416@yahoo.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	10%		

AVY 808 Branded Nails 5729 Lebanon Road #144605 Frisco, TX 75034		Vendor # 469-993-5363 Avrial Evans	info@avy808.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	See price sheet; order online avy808.com or call 469-430-7467	

Complete Book & Media Supply LLC 1200 Toro Grande Dr. Ste 200 Cedar Park, TX 78613		Vendor #6285 800-986-1775 N/A	quotes@completebook.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	5%	Discount ranges from 0-50%, some prices are net priced	
Internet/On-Line Price Discount	5%	Discount ranges from 0-50%, some prices are net priced	

Marianna Industries Inc 11222 I Street Omaha, NE 68137		Vendor #101299 800-228-9060 Samantha Hopwood	shopwood@mariannabeauty.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	All pricing listed in the school buying guide is wholesale pricing exclusive to schools. Quotes are encouraged and available upon request. Any order total \$1,000 or more will have freight prepaid by Marianna Industries. For any order \$999 or less, the shipping costs will be added to the invoices and the customer will be responsible.	

Milady, a division of Cengage Learning 200 Pier 4 Blvd. Boston, MA 02210		Vendor # 518-348-2567 Cynthia Scheffer	cynthia.scheffer@cengage.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	20%	Milady student material only, does not include instructor resources	

Smockers by Bexar MTS Co 1990 Copples Rd San Antonio, TX 78226		Vendor #8589 210-977-9585 Veronica Deneve	sales@smockers.com
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	43%	Please see attachment with prices	

The Burmax Co Inc 28 Barretts Ave Holtsville, NY 11742		Vendor #38514 800-648-5118 Yvonne Villano	y.villano@burmax.com
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	0%	Call or email for pricing	

SUBJECT: Award Contract for Award Jackets #305-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

This contract intends to provide a method to procure Award Jackets to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 4
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$50,000

RECOMMENDATION

Administration recommends awarding the contract to Monk Holdings, LLC dba SSR Jackets.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Award Jackets #305-24-0
Awarded To:	1. <u>Monk Holdings, LLC dba SSR Jackets</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Award Jackets 305-24-0

		Coleman Knitting Mills				Concourse Team Express, LLC				Jostens, Inc.			MONK HOLDINGS, LLC dba SSR JACKETS		
		Vendor #				Vendor #104961				Vendor #4169			Vendor #102320		
		Emily Mueller				Karen Hayes				Kathy Berger			Rody Durham		
		801-621-2072				713-367-7336				507-455-6101			972-742-3879		
		emily@colemanknitting.com				karen.hayes@teamexpress.com				bids@jostens.com			purchasing@ssrjackets.com		
		\$647.50				\$271				\$231			\$182		
Total Cost Selected #		0				0				0			1		
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	
#0-1	Jacket - to include the campus letter, up to 4 bars and 1 symbol	1	\$280	Wool/Leather	\$280	\$175	n/a	\$175	\$45	Contact southtexas@jostens.com for more information	\$45	\$25	SIZES: XXS - 6XL	\$25	
#0-2	Embroidery	1	\$26	Last name 2"	\$26	\$10	Locations: Left & Right & Center Chest, below back collar & sleeves	\$10	\$10	Contact southtexas@jostens.com for more information	\$10	\$18	1" TALL	\$18	
#0-3	Award Letters	1	\$20	Chenille Letters	\$20	\$10	1-2 Colors up to 10"H	\$10	\$20	Contact southtexas@jostens.com for more information	\$20	\$0	INCLUDED W/JACKETS	\$0	
#0-4	Award Patches	1	\$20	4" emblems	\$20	\$20	Price ranges from 3"H to 10"H	\$20	\$20	Contact southtexas@jostens.com for more information	\$20	\$25	VARIES 4"-5"	\$25	
#0-5	Insets - Gold Tone	1	\$20	Shoulder color insert	\$20		No Bid	No Bid	\$10	Contact southtexas@jostens.com for more information	\$10	\$2	1" TALL	\$2	
#0-6	Insets - Swiss	1		No Bid			No Bid	No Bid	\$10	Contact southtexas@jostens.com for more information	\$10	\$0	2 INCLUDED W/LETTER	\$0	
#0-7	Jersey Numbers	1	\$14	2" numbers	\$14		No Bid	No Bid	\$32	Contact southtexas@jostens.com for more information	\$32	\$25	3" TALL	\$25	
#0-8	Stars, Bars, and Chevrons	1	\$3.50	Bar pins	\$3.50	\$8	up to 3"H	\$8	\$10	Contact southtexas@jostens.com for more information	\$10	\$25	VARIES BY DESIGN	\$25	
#0-9	Year Dates	1	\$14	Graduation year	\$14	\$18	2"-4"H	\$18	\$32	Contact southtexas@jostens.com for more information	\$32	\$25	3" TALL	\$25	
#0-10	Mascots	1	\$45	8" Chenille patch	\$45	\$30	n/a	\$30	\$32	Contact southtexas@jostens.com for more information	\$32	\$25	VARIES BY DESIGN	\$25	
#0-11	Fee to sew on Patches	1	\$5	Not on new jackets	\$5		No Bid		\$10	Contact southtexas@jostens.com for more information	\$10	\$12	SEWING IS INLCLUDED IN PKG PRICING	\$12	
#0-12	Other	1	\$200	All wool jacket with letter	\$200		No Bid		No Bid	No Bid	No Bid		No Bid		

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Your Letter Jacket Specialist™



PRICE SHEET

Choose a "Package" Below and Save vs. Individual Items



PACKAGES TO DECORATE YOUR LETTER JACKET

Platinum Plus	*Platinum*	Gold	Silver	Bronze	Economy
<i>Leather Sleeve Upgrade</i> <i>Embroidered Script Name-Chest</i> <i>Chenille Script Name-Back</i> <i>Year Date Patch</i> <i>Any 3 Sleeve Patches</i>	<i>Embroidered Script Name-Chest</i> <i>Chenille Script Name-Back</i> <i>Year Date Patch</i> <i>Any 3 Sleeve Patches</i>	<i>Embroidered Script Name-Chest</i> <i>Chenille Script Name-Back</i> <i>Year Date Patch</i> <i>Any 2 Sleeve Patches</i>	<i>Embroidered Script Name-Chest</i> <i>Chenille Script Name-Back</i> <i>Year Date Patch</i> <i>Any 1 Sleeve Patch</i>	<i>Embroidered Script Name-Chest</i> <i>Chenille Script Name-Back</i> <i>Year Date Patch</i>	<i>Embroidered Script Name-Chest</i> <i>Chenille Script Name-Back</i>
\$247	\$187	\$159	\$129	\$95	\$62

You may order individual items or add on to a package from above. Below are individual prices.

You have earned a Jacket and it is provided by your School!! Congratulations!	Script Name in Chenille-Back of Jacket \$35	Yeardates \$25	Alterations / Shipping Included
Upgrade to Leather Sleeves \$75	Upgrade to add Tail on Script Name ADD \$10	Upgrade to Metallic-Gold or Silver only ADD \$10	Replacement Rhinestones for Bling Included
Additional Swiss Inserts Above 2-each \$5	Upgrade for Embroidery in Tail ADD \$12	Upgrade to Bling ADD \$15	Sew on Fee per patch (only applies if not in package) \$12
Name on Right Chest-Brush Script 1 Line \$18	Upgrade Name to Block, Crazy, Old English ADD \$15	Jersey Numbers \$25	
	Upgrade to Arched Name ADD \$15	Position Patches \$25	
	Upgrade by Adding Décor (set of 2 or 3) ADD \$15	Add Large Insert-Jersey # or Position ADD \$5	
	Upgrade to Metallic-Gold or Silver only ADD \$15	Sleeve Mascots \$25	
	Upgrade to Bling ADD \$30	Activity Patches \$25	

SUBJECT: Award Contract for Phonics Instructional Program #241-24-6

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

This contract intends to provide a method to procure a Phonics Instructional Program to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 9
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$171,149

RECOMMENDATION

Administration recommends awarding the contract to Savvas Learning Company LLC.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



**CHANGING THE
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*THEIR FUTURE,
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FY2024 Term Contract:	Phonics Instructional Program #241-24-6
Awarded To:	1. <u>Savas Learning Company LLC</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Phonics Instructional Program 241-24-6

VENDOR NAME:		Benchmark Education Company LLC				Just Right Reader Inc				Literacy Resources LLC				McGraw Hill				Really Great Reading Company LLC				
		Contact: Peter Clifford				Contact Name: Julianne DeMartino				Contact Name: Megan Rail				Contact Name: Kimberly Harvey				Contact Name: Kim Stuckey				
		Phone # 914-217-0239				Phone # 415-209-5869 or 877-415-7323				Phone # 540-421-4783				Phone # 800-338-3987				Phone # 866-401-7323 x726				
		Email: pclifford@benchmarkeducation.com				Email: jrj@justrightreader.com				Email: megan.rail@heggerty.org				Email: seg-rfp@mheducation.com				Email: kim.stuckey@reallygreatreading.com				
Qty	Detailed Desc	Notes	Quoted Price	Sub-total	Notes	Quoted Price	Sub-total	Notes	Quoted Price	Sub-total	Notes	Quoted Price	Sub-total	Notes	Quoted Price	Sub-total						
Teacher Kits																						
50	Kinder - English	Note #1	\$ 860.00	\$ 43,000.00	Note #3	\$ -	\$ -	Note #4	\$ 1,699.00	\$ 84,950.00	Note #5	\$ -	\$ -	Note #6	\$ 999.00	\$ 49,950.00						
50	Kinder - Spanish	Note #2	\$ 1,235.00	\$ 61,750.00	Note #3	\$ -	\$ -				Note #5	\$ -	\$ -									
50	1st Grade - English	Note #1	\$ 860.00	\$ 43,000.00	Note #3	\$ -	\$ -	Note #4	\$ 1,699.00	\$ 84,950.00	Note #5	\$ -	\$ -	Note #6	\$ 1,249.00	\$ 62,450.00						
50	1st Grade - Spanish	Note #2	\$ 1,235.00	\$ 61,750.00	Note #3	\$ -	\$ -				Note #5	\$ -	\$ -									
50	2nd Grade - English	Note #1	\$ 480.00	\$ 24,000.00	Note #3	\$ -	\$ -	Note #4	\$ 1,699.00	\$ 84,950.00	Note #5	\$ -	\$ -	Note #6	\$ 1,449.00	\$ 72,450.00						
50	2nd Grade - Spanish	Note #2	\$ 750.00	\$ 37,500.00	Note #3	\$ -	\$ -				Note #5	\$ -	\$ -									
50	3rd Grade - English	Note #1	\$ 480.00	\$ 24,000.00	Note #3	\$ -	\$ -				Note #5	\$ -	\$ -	Note #6	\$ 1,449.00	\$ 72,450.00						
50	3rd Grade - Spanish	Note #2	\$ 750.00	\$ 37,500.00	Note #3	\$ -	\$ -				Note #5	\$ -	\$ -									
Student Kits																						
510	Kinder - English	Note #11	\$ -	\$ -	Note #12	\$ 385.00	\$ 196,350.00				Note #14	\$ 27.75	\$ 14,152.50	Note #15	\$ 19.00	\$ 9,690.00						
340	Kinder - Spanish	Note #11	\$ -	\$ -	Note #13	\$ 750.00	\$ 255,000.00				Note #14	\$ 27.75	\$ 9,435.00									
525	1st Grade - English	Note #11	\$ -	\$ -	Note #12	\$ 385.00	\$ 202,125.00				Note #14	\$ 27.75	\$ 14,568.75	Note #15	\$ 21.00	\$ 11,025.00						
350	1st Grade - Spanish	Note #11	\$ -	\$ -	Note #13	\$ 360.00	\$ 126,000.00				Note #14	\$ 27.75	\$ 9,712.50									
955	2nd Grade - English	Note #11	\$ -	\$ -	Note #12	\$ 385.00	\$ 367,675.00				Note #14	\$ 27.75	\$ 26,501.25	Note #15	\$ 21.00	\$ 20,055.00						
382	2nd Grade - Spanish	Note #11	\$ -	\$ -	Note #13	\$ 324.00	\$ 123,768.00				Note #14	\$ 27.75	\$ 10,600.50									
935	3rd Grade - English	Note #11	\$ -	\$ -	Note #12	\$ 385.00	\$ 359,975.00				Note #14	\$ 27.75	\$ 25,946.25	Note #16	\$ 21.00	\$ 19,635.00						
280	3rd Grade - Spanish	Note #11	\$ -	\$ -	Note #13	\$ 324.00	\$ 90,720.00				Note #14	\$ 27.75	\$ 7,770.00									
License Subscription																						
14	License per Campus	Note #22	\$ -	\$ -							Note #23	\$ 2,331.00	\$ 32,634.00									
Professional Development																						
1	Price per 40 Participants	Note #25	\$ 2,800.00	\$ 2,800.00	Note #26	\$ 850.00	\$ 850.00				Note #27	\$ 2,910.66	\$ 2,910.66	Note #28	\$ 3,750.00	\$ 3,750.00						
Total			\$ 335,300.00				\$ 1,722,463.00				\$ 254,850.00				\$ 154,231.41				\$ 321,455.00			

Note: Teacher Kits
1 See attached pricing for more details.
2 Classroom packages include student consumables for 20 students. See proposal for adjusted pricing and classroom package configuration to accommodate your student counts.
3 Included in cost of Student materials
4 The Bridge to Reading Foundational Skills for Kindergarten, Classroom Kit includes the following components: three-volume teacher guide (covers six units and 170 daily lessons); 25 student consumable READ books; 1 teacher alphabet bridge; 1 vowel valley poster; 1 alphabet chart poster; 36 ABC & sound cards; consonant blend and digraph cards; 1 sound stories poster set; sound wall articulation cards set; 1 teacher word construction set; 1 teacher red words set; 25 student red word card sets; 26 student spell tabs folders; kindergarten decodable readers (8 titles, 6 sets); 1 year subscription to the myHeggerty foundational skills digital resource hub (digital access to the teacher guide, on-demand PD library, digital learning library, 34 weekly and 8 cumulative assessments, interactive classroom tools and more); see Heggerty's website for complete kit details: https://heggerty.org/product/bridge-to-reading-foundational-skills-kindergarten-classroom-kit/ ; additional sets of 5 students materials are available for an additional \$149.
5 Teacher licenses included in student cost
6 Materials for 1 Teacher and 20 Students; Alternative \$95 per Teacher Online presentation tool subscription needed for years 2+
7 Teacher Edition, Teacher Digital Access, Decodable Readers (6 Pack), Word-Building Cards, Alphabet Cards, Sound-Spelling Cards, Picture Cards, High-Frequency Word Cards)
8 Enseno a leer con La Cartilla, Syllabic Game, Alphabet Game, Flash Cards, Picture Cards, Alphabet Poster, Photo Cards, Workbook Tes
9 1 Teachers Edition FREE for every 20 Student Edition purchased. Additional TEs \$50.99/ea
10 Foundations Classroom Set Level K (1 Teacher's Kit & Materials For 25 Students). See the attached Materials Price List for additional options and details.
Note: Student Kits
11 See pricing proposal attached for detailed information to accommodate your student count.
12 11 Weeks of Take-Home Decodables per student
13 Sets of 1 Grade level Spanish Materials
14 Per Student
15 Workbook and Reading Playground Bundle/Consumables/One per student needed for years 2+
16 Optional for years 2+-Workbook and Reading Playground Bundle/Consumables/One per student needed for years 2+
17 30 Worktexts
18 30 Workbook Set 1 & 2
19 Workbook Set 3 & 4
20 1 TE FREE for every 20 SE. Additional TEs \$50.99/ea
21 Foundations Classroom Sets for 25 students include all the materials needed to implement the program for 25 students in Year 1. See the attached Materials Price List for the cost of Consumables and Durables in Years 2+
Note: License Per Campus
22 Digital access to resources is included with classroom packages.
23 Site license for Smarty Ants
24 Enrollment, 100 users or less (For more than 100 users, add Additional User Licenses with code to right.)
Note: Professional Development
25 See pricing proposal attached for details. Gratis Professional Development provided based on size of order.
26 This price is for a webinar for up to 50 participants. See additional response tab for information on in person professional development pricing.
27 1 day of onsite Professional development
28 Optional In-Person Implementation Training or PD. Per day/per trainer
29 ONSITE PA and/or 1E (each 6 hrs); several other options
30 In person product training
31 Cost is based on per day in person. Fees based on product/type delivery mode. Please contact pd@sadler.com to discuss.
32 Foundations Essential Professional Learning Bundle @ \$5,950 + 3 add ons of ten attendees each @ \$2,000 each (\$6,000) = \$11,950. See attached PD Price List for additional details and conditions. The "Quantity Required" will depend on the number of teachers implementing the program, but for now is set at 1.

Mission Consolidated Independent School District
 Tabulation Form
 Phonics Instructional Program 241-24-6

VENDOR NAME:		Savvas Learning Company LLC			Vista Higher Learning Inc			William H. Sadlier			Wilson Language Training Corporation		
		Contact Name: Pamela McNair			Contact Name: Carla Leiva			Contact Name: Sharmilla Sinanan			Contact Name: John Bluthardt		
		Phone #: 201-928-7770			Phone #: 617-426-4910			Phone #: 212-227-2120			Phone #: 508-368-1435		
		Email: proposals@savvas.com			Email: cleiva@vistahigherlearning.com			Email: ssinanan@sadlier.com			Email: jluthardt@wilsonlanguage.com		
Qty	Detailed Desc	Notes	Quoted Price	Sub-total	Notes	Quoted Price	Sub-total	Notes	Quoted Price	Sub-total	Notes	Quoted Price	Sub-total
Teacher Kits													
50	Kinder - English		\$ 253.00	\$ 12,650.00	Note #7	\$ 1,149.95	\$ 57,497.50	Note #9	\$ 50.99	\$ 2,549.50	Note #10	\$ 1,725.00	\$ 86,250.00
50	Kinder - Spanish		\$ 252.50	\$ 12,625.00	Note #8	\$ 999.95	\$ 49,997.50						
50	1st Grade - English		\$ 253.00	\$ 12,650.00	Note #7	\$ 1,149.95	\$ 57,497.50	Note #9	\$ 50.99	\$ 2,549.50	Note #10	\$ 2,150.00	\$ 107,500.00
50	1st Grade - Spanish		\$ 252.50	\$ 12,625.00	Note #8	\$ 999.95	\$ 49,997.50						
50	2nd Grade - English		\$ 253.00	\$ 12,650.00	Note #7	\$ 1,149.95	\$ 57,497.50	Note #9	\$ 50.99	\$ 2,549.50	Note #10	\$ 2,150.00	\$ 107,500.00
50	2nd Grade - Spanish		\$ 252.50	\$ 12,625.00									
50	3rd Grade - English		\$ 253.00	\$ 12,650.00	Note #7	\$ 1,149.95	\$ 57,497.50	Note #9	\$ 50.99	\$ 2,549.50	Note #10	\$ 2,150.00	\$ 107,500.00
50	3rd Grade - Spanish		\$ 252.50	\$ 12,625.00									
Student Kits													
510	Kinder - English		\$ 14.50	\$ 7,395.00	Note #17	\$ 899.85	\$ 458,923.50	Note #20	\$ 15.99	\$ 8,154.90	Note #21	\$ -	\$ -
340	Kinder - Spanish		\$ 18.00	\$ 6,120.00	Note #18	\$ 1,049.85	\$ 356,949.00						
525	1st Grade - English		\$ 14.50	\$ 7,612.50	Note #17	\$ 899.95	\$ 472,473.75	Note #20	\$ 15.99	\$ 8,394.75	Note #21	\$ -	\$ -
350	1st Grade - Spanish		\$ 18.00	\$ 6,300.00	Note #19	\$ 1,049.85	\$ 367,447.50						
955	2nd Grade - English		\$ 14.50	\$ 13,847.50	Note #17	\$ 899.95	\$ 859,452.25	Note #20	\$ 15.99	\$ 15,270.45	Note #21	\$ -	\$ -
382	2nd Grade - Spanish		\$ 18.00	\$ 6,876.00									
935	3rd Grade - English		\$ 14.50	\$ 13,557.50	Note #17	\$ 899.95	\$ 841,453.25	Note #20	\$ 15.99	\$ 14,950.65	Note #21	\$ -	\$ -
280	3rd Grade - Spanish		\$ 18.00	\$ 5,040.00									
License Subscription													
14	License per Campus							Note #24	\$ 1,599.00	\$ 22,386.00			
Professional Development													
1	Price per 40 Participants	Note #29	\$ 3,300.00	\$ 3,300.00	Note #30	\$ 2,500.00	\$ 2,500.00	Note #31	\$ 3,500.00	\$ 3,500.00	Note #32	\$ 11,950.00	\$ 11,950.00
Total				\$ 171,148.50			\$ 3,689,184.25			\$ 82,854.75			\$ 420,700.00

Mission Consolidated Independent School District
Evaluation Matrix
Phonics Instrucational Program 241-24-6

Bid Evaluation Matrix		Vendors								
		Benchmark Education Company	Just Right Reader Inc	Literacy Resource inc	McGraw Hill	Really Great Reading	Savvas Learning Company	Vista Higher Learning Inc.	William H. Sadlier	Wilson Language Training Corp.
Criteria	Weight	\$ 335,300.00	\$ 1,722,463.00	\$ 254,850.00	\$ 154,231.41	\$ 321,455.00	\$ 171,148.50	\$ 3,689,184.25	\$ 82,854.75	\$ 420,700.00
Price of service/product (40 points)										
Base Proposal	40	10	2	13	21	10	19	1	40	8
Meet district's needs (55 points)										
Available for Kinder-3rd Grade	5	4.6	3.6	2.1	2.0	3.6	4.3	3.0	2.6	3.3
Available in English and Spanish	5	4.8	3.6	1.1	3.2	0.8	4.4	1.8	0.8	0.7
Based on the Science of Reading	5	4.3	3.8	3.7	3.4	3.7	3.9	3.1	1.7	3.3
Actively engages students in learning through multisensory techniques	5	4.0	3.2	3.3	2.4	3.0	3.5	2.9	1.6	3.0
Provides multiple opportunities for skills practice and application	5	4.0	2.8	3.3	2.5	3.1	3.7	3.0	1.5	2.7
Monitors student learning through formative assessment tools built into the program	5	3.6	1.6	3.0	3.1	3.1	3.8	3.1	1.5	2.9
Provide resources for parents or students to use at home	5	3.8	3.3	3.1	2.7	2.6	3.6	2.4	1.5	2.6
Available in interactive, digital formats (compatible with Smartboard, Google Classroom, etc.)	5	4.3	2.1	3.1	3.1	2.4	4.0	2.7	1.4	2.8
Ongoing support through professional development for teachers available	5	4.0	3.0	3.0	2.6	3.0	3.8	2.4	1.7	2.9
Online license subscription available	5	3.9	2.8	2.6	3.2	2.9	3.6	2.5	1.7	2.8
Appropriately targets necessary skills for given grade level (letter recognition, letter sounds, decoding, word blending, vocabulary, patterns, reading readiness skills, comprehension, spelling/listenting/speaking, grammar and writing	5	4.4	3.3	3.2	3.0	3.4	4.2	3.1	1.8	3.1
Past relationship with vendor (5 points)	5	5.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total	100	60.6	35.0	44.5	52.7	41.9	62.2	30.9	57.8	38.0

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Committee Members:

Mejia Elizabeth - Escobar Rios Elem, 1st & 2nd ERLA Teacher
 Olivia Flores - Castro Elem, Kinder ERLA & Kinder SRLA Teacher
 Navid Hinojosa - Castro Elem, 2nd Teacher
 Samantha Montoya - Cantu Elem, 2nd Teacher
 Erika Cantu - Cantu Elem, 1st & 2nd ERLA; 1st & 2nd SRLA Teacher
 Melissa Lopez - Cantu Elem, Kinder SRLA Teacher
 Vanessa Gonzalez - Castro Elem, 3rd ERLA & SRLA Teacher
 Rachel Leal - Pearson Elem, 1st ERLA Teacher
 Jennifer Williams - Cantu Elem, 3rd ERLA
 Barbara Gonzalez - Pearson Elem, 2nd ERLA
 Annabel Quintero - Escobar Rios Elem, 3rd ERLA
 Mayra Rodriguez - Alton Elem, 1st ERLA
 Yoseli Martinez - Alton Elem, 2nd ERLA
 Illiana Obregon - Salinas Elem, 3rd ERLA
 Marisol De La Rosa - Pearson Elem, 3rd SRLA
 Denise Delgado - Marcell Elem, 3rd ERLA
 Melissa Hernandez - Mims Elem, 1st ERLA & SRLA
 Ashely Ledesma - Leal Elem, Kinder ERLA
 Maritza Buentello - Escobar Rios Elem, Kinder SRLA
 Hortencia Morales - Salinas Elem, 1st SRLA
 Nelly Perez - Leal Elem, 3rd SRLA
 Michelle Garcia - Escobar Rios, 1st ERLA
 Glorica Villarreal - O'Grady Elem, 2nd ERLA

Yolanda Gonzalez - Escobar Rios Elem, Campus Admin
 Britiza Jasso - Mims Elem, Kinds & 1st SRLA
 Edith Carbajal - Mims Elem, Kinder SRLA
 Crystal Flores - Bryan Elem, 3rd ERLA
 Sonia Gonzalez - Bryan Elem, 1st ERLA
 Maria Ramirez - Castro Elem, 1st SRLA
 Olga Jimenez - O'Grady Elem, 3rd ERLA
 Liza Guerra - Pearson Elem, Kinder ERLA
 Julissa Diaz - Cavazos Elem, 1st ERLA
 Gisela Ramos - O'Grady Elem, Kinder & 1st SRLA
 Cynthia Perez - Cavazos Elem, Kinder ERLA
 Belia Ramirez - Leal Elem, 1st SRLA
 Elvira Villarreal - Mims Elem, 3rd ERLA
 Sandra Pacheco - Bryan Elem, Kinder ERLA
 Maria Vasquez - Leal Elem 2nd ERLA
 Tara De La Vega - Waitz Elem, 1st SRLA
 Anita Reyes - Waitz Elem, Kinder SRLA
 Kastelly De Leao - Alton Elem, Kinder ERLA
 Dahilia Perez - Mims Elem, 2nd ERLA
 Brianda Pena - Salinas Elem, Kinder ERLA
 Esmeralda Carmona - Midkiff Elem, 2nd ERLA & SRLA
 Nayeli Garza - Cavazos Elem, 2nd SRLA

Committee Facilitators:

Shaila Y Silva, Elementary Coordinator
 Emily Alvarado, K-2nd Elementary Literacy Coach
 Yvonne Ayala, 3rd-6th Literacy Coach
 Daisy Cuevas, Purchasing Specialist

SUBJECT: Award Contract for Bank Depository Services #153-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Bank Depository Services to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 4
 - a. Lone Star National Bank
 - b. PlainsCapital
 - c. PNC Bank
 - d. Texas Regional Bank
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Not applicable

RECOMMENDATION

Administration recommends awarding the contract to PNC Bank.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Sylvia Esquivel, Accountant
Anabel Garza, Coordinator for Purchasing



**CHANGING THE
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FY2024 Term Contract:	Bank Depository Services #153-24-0
Awarded To:	1. <u>PNC Bank</u>
Term:	Two Years/Two additional two-year optional to renew
Term Period :	July 2023 – June 2025

Mission Consolidated Independent School District
 Evaluation Matrix
 Bank Depository Services #153-24- 0

Bid Evaluation Matrix		Vendors			
		Lone Star National Bank	PlainsCapital Bank	PNC Bank	Texas Regional Bank
Criteria	Weight				
Price of service/product (40 points)					
Interest Earning % *Cost and analysis comparison worksheet	25	20	25	25	22
Fees * Cost and analysis comparison worksheet	10	7	10	9	7
Required balance *Yes= no points, No= all points.	5	5	0	5	5
Meet district's needs (60 points)					
Demonstrated Ability to meet the District's needs *Service comparison spreadsheet	30	15	10	23	13
Creditworthiness and stability of the bank	15	15	15	15	15
Experience and reputation of the Offeror and the Offeror's goods/services	13	13	13	13	13
Vendors' positive relationship with the District	2	0	0	2	0
Total	100	75	73	92	75

Committee Members:

Joel Garcia, Assistant Superintendant for Finance
 Dora Garcia, Director for Budget and Finance
 Sylvia Esquivel, Accountant

SUBJECT: Award Contract for Telemedicine and Nurse Practitioner Supervision Services #347-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Our campus nursing staff sees over 74,000 clinic visits per year. In an effort to provide an additional service to our parents and students, the District plans to implement a Telemedicine Services Program in our campus clinics. The program would allow students to be treated by a physician, nurse practitioner, or physician assistant right at their campus clinic through a two-way, on-demand video conference. The program expands the level of services offered to our students who may otherwise go untreated.

By offering students medical services during school hours, the Telemedicine Program will save parents/caregivers time as student-patients can return to class once treated. This will also improve student attendance and positively impact student learning.

The medical services to be provided include onsite rapid flu and strep testing, over-the-counter medications, pain relievers, and treatments for allergic reactions, skin infections, cold treatment, nausea, and wound care.

The visit will be automatically billed to the child's insurance company. A telemedicine visit typically costs the same as a normal trip to the child's pediatrician's office. Texas Medicaid plans shall be accepted and most visits for Medicaid-covered patients will cost \$0. The administration plans to negotiate a \$0 cost for uninsured students.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 2
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

The services shall be provided at no cost to the District.

RECOMMENDATION

Administration recommends awarding the contract to Goodside Health Medical PPLC.

CONTACT PERSON(S)

Lorena Garcia, Deputy Superintendent for Support Services
Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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OUR MISSION

FY2024 Term Contract:	Telemedicine and Nurse Practitioner Supervision Services #347-24-0
Awarded To:	1. <u>Goodside Health Medical PLLC</u>
Term:	Three year
Term Period :	July 2023 – June 2026

Mission Consolidated Independent School District
Evaluation Matrix
Telemedicine and Nurse Practitioner Supervision Services 347-24-0

Bid Evaluation Matrix		Vendors	
		Goodside Health Medical PLLC	Greenstaff Medical Staffing LLC
Criteria	Weight		
Meet district's needs			
1	Will telemedicine services be available for both student and staff?	2	2
2	Will the Provider supply software for use in telemedicine program?	2	2
3	Will the Provider supply appropriate clinical and administrative personnel including a full-time local engagement coordinator and telemedicine Medical Director?	3	3
4	Will real-time audiovisual interaction between the Physician and the patient be provided through either a tablet or laptop or a desktop with secure broadband internet?	3	3
5	Will store-and-forward technology be used or will all interactions be live through videoconferencing?	2	2
6	Will the Provider ensure all hardware, software, devices, and applications used for the telemedicine program comply with all state and federal rules, regulation, and statutes; including, but not limited to privacy and security laws and rules?	3	3
7	Will the Provider deliver clinical consultation via telemedicine in a timely and on-demand manner (defined as a wait time of 5 minutes or less on average from the time a visit is requested until a Provider appears on the screen) by Providers who are appropriately trained and licensed (as applicable) to provide such telemedicine services, and such telemedicine services shall be provided in accordance with all applicable laws, regulations, and professional .	2	2
8	Will the Provider manage cases collaboratively with school nurses and counselors as needed?	4	4
9	How many simultaneous visits across the entire District will the Provider be able to see?	4	4
10	How many medical providers are employed by the Provider and are able to treat telemedicine visits?	3	3
11	Will the Provider ensure that all staff members participating in telemedicine consultations are appropriately trained in the operation of the telemedicine program?	2	2
12	Will the Provider be responsible to pay for its own malpractice insurance and supervision for staff?	2	2
13	Can the Provider show evidence of insurability to the District	2	2
14	Will the Provider deliver telemedicine services to any uninsured students of the District at no cost to the patient or District?	5	5
15	Will the Provider ensure the same requirements for patient privacy and information security that apply for in-person visits apply to visits conducted over video?	2	2
16	Does the Provider have business offices or operate any "brick and mortar" clinics locally to the District?	2	2
17	Will the provider be compliant with HIPAA Compliance and Patient Privacy?	2	2
18	Will the Provider monitor patient satisfaction and wait times and report monthly back to the District	3	3
19	Is the Provider currently contracted and credentialed with all managed Medicaid and major commercial plans which operate in the region in which the District is located in?	5	5
20	Will the Provider ensure transparency with regards to Patient/Physician relationship is maintained by having all medical records generated or maintained by the Provider's activities, and forwarded, upon patient consent to patient's primary care physician and/or school health professional in an electronic format without additional cost to patient or the District, where allowable by law?	2	2
21	What other Texas-based telemedicine programs does the Provider currently operate?	5	5
22	What devices will be provided to each nurse's office to conduct these visits?	5	5
23	What over-the-counter medications, testing supplies/equipment, and other medical supplies will be provided to each nurse's office?	5	5
24	What (if any) charges will be passed along to the District?	5	5
25	How does the Provider plan to ensure broad utilization of the program District-wide?	2	2
26	Who are the specific team members of the Provider that will be assigned to the District for this program?	3	3
27	Is the Provider able to treat patients at their homes in addition to at school?	3	3
28	Will the Provider be able to add behavior health services to the District as part of the overall program?	3	3
29	Does the Provider have bilingual staff to accommodate Spanish speaking students?	4	4
30	Describe in detail the training process for District staff, especially nurses to properly use the program.	2	2
31	What is the timeline for implementation and training?	2	2
32	Does the Provider fit the criteria to be classified as a Minority Owned Business?	1	0
33	Can the Provider provide 3 references of school Districts they are currently providing telemedicine services in?	5	5
Total		100	62

Committee Members:
Yesenia Trevino, Director of Health Services
Lorena Garcia, Deputy Superintendent of Support Services

SUBJECT: Award Contract for Reading Intervention Program #210-24-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Reading Intervention Program to meet the District's needs for Elementary campuses.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 5
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$198,485

RECOMMENDATION

Administration recommends awarding the contract to Curriculum Associates LLC.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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FY2024 Term Contract:	Reading Intervention Program #210-24-0
Awarded To:	1. <u>Curriculum Associates LLC</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Tabulation Form
 Reading Invertention Program 210-24-0

VENDOR NAME:		Age of Learning Inc			Curriculum Associates LLC			Jerald L. Hoover Productions LLC			McGraw Hill LLC			RGV Tutor LLC dba Sylvan Learning		
		Contact Name: Caitlin Dwyer			Contact Name: Erin Rush			Contact Name: Jerald L. Hoover			Contact Name: Kimberly Harvey			Contact Name: Anjanette Garza		
		Phone #: 732-794-3042			Phone #: 800-225-0248			Phone #: 917-885-6174			Phone #: 800-338-3987			Phone #: 956-682-9800		
		Email: k12bids@AofL.com			Email: rfs@cainc.com			Email: JLHprod65@gmail.com			Email: seg_rfp@mheducation.com			Email: anjanette.garza@sylvanlearning.com		
Qty	Detailed Desc	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
Year 1																
14	Elementary Campuses								\$ 11,655.00	\$ 163,170.00					\$ 22,500.00	\$ 315,000.00
4	Jr. High Campuses								\$ 3,666.25	\$ 14,665.00					\$ 22,500.00	\$ 90,000.00
3	High School Campuses								\$ 8,391.67	\$ 25,175.01					\$ 22,500.00	\$ 67,500.00
1	Annual Licensing	K-2nd	\$ 90,000.00	\$ 90,000.00	K-12th	\$ 54,485.20	\$ 54,485.20					\$ 211,575.00	\$ 211,575.00			
1	PD - Onsite		\$ 9,000.00	\$ 9,000.00		\$ 144,000.00	\$ 144,000.00					\$ 122,245.20	\$ 122,245.20			
1	PD - Webinar		\$ 7,500.00	\$ 7,500.00												
				Total Year 1			\$ 198,485.20			203,010.01			\$ 333,820.20			472,500.00
Year 2																
14	Elementary Campuses								\$ 11,655.00	163,170.00					\$ 22,500.00	\$ 315,000.00
4	Jr. High Campuses								\$ 3,666.25	14,665.00					\$ 22,500.00	\$ 90,000.00
3	High School Campuses								\$ 8,391.67	25,175.01					\$ 22,500.00	\$ 67,500.00
1	Annual Licensing	K-2nd	\$ 90,000.00	\$ 90,000.00		\$ 54,485.20	\$ 54,485.20									
1	PD - Onsite		\$ 7,000.00	\$ 7,000.00												
1	PD - Webinar		\$ 4,000.00	\$ 4,000.00												
				Total Year 2			\$ 54,485.20			203,010.01						472,500.00
Year 3																
14	Elementary Campuses								\$ 11,655.00	163,170.00					\$ 22,500.00	\$ 315,000.00
4	Jr. High Campuses								\$ 3,666.25	14,665.00					\$ 22,500.00	\$ 90,000.00
3	High School Campuses								\$ 8,391.67	25,175.01					\$ 22,500.00	\$ 67,500.00
1	Annual Licensing	K-2nd	\$ 90,000.00	\$ 90,000.00		\$ 54,485.20	\$ 54,485.20									
1	PD - Onsite		\$ 7,000.00	\$ 7,000.00												
1	PD - Webinar		\$ 4,000.00	\$ 4,000.00												
				Total Year 3			\$ 54,485.20			203,010.01						472,500.00
					My Reading Academy			i-Ready			Smarty Ants / Achieve3000			Renaissance Learning STAR		

Not an online program; series of books & a motivational speaker; does not meet standard specs

Tutoring program; does not meet standard specs

Notes:	
1	Curriculum Associates LLC has an optional Year 2 to add personalized instruction for \$219,851 and Year 3 for \$224,245

Mission Consolidated Independent School District
 Evaluation Matrix
 Reading Intervention Program 210-24-0

Bid Evaluation Matrix		Vendors		
		Age of Learning Inc	Curriculum Associates LLC	McGraw Hill LLC
Criteria	Weight	\$ 106,500.00	\$ 198,485.20	\$ 333,820.20
Price of service/product (40 points)				
Base Proposal	40	40.0	21.0	13.0
Meet district's needs (56 points)				
Program is aligned to TEKS for each respective grade level.	6	2.5	5.5	4.4
Program components are available in English and Spanish for PK-5th.	6	0.8	5.8	4.2
Screeners available for BOY, MOY, EOY	6	1.4	5.2	4.2
Assessments measure critical areas of reading development.	6	3.2	5.5	3.5
Program provides prescriptive web-based/interactive reading lessons.	6	4.1	5.6	3.5
Program provides targeted grammar and writing skill development and provides practice opportunities.	6	1.7	4.3	3.5
Program provides opportunities to practice writing constructed responses (short and extended)	5	1.2	5.0	3.8
Writing assessments mirror STAAR redesign writing modes (informational, argumentative, correspondence (secondary))	5	0.5	4.9	3.7
Compatibility with Clever	5	2.8	4.0	3.7
Usage and growth reports available at various levels (teacher, campus, district)	5	3.6	4.8	3.6
Past relationship with vendor (4 points)	4	1.9	3.0	3.3
Total	100	63.7	74.6	54.4

Committee Members:

- Zaida Gonzalez
- Lyana Garza
- Myra Garza
- Enrique Alvarez
- Trinidad Pena
- Illiana Obregon
- Bertha Cantu
- Denise Delgado
- Veronica Cruz
- Lois Reyes
- Joanna Guel
- Britzia Jasso
- Nelly Flores

Notes:

The members of the committee for the secondary campuses felt that the interface of the intervention programs did not match the maturity level of the secondary students, so the decided to go out for RFP for Secondary Reading Intervention Program thus awarding Elementary Reading Intervention Program.

SUBJECT: Award Contract for Math Intervention Program #210-24-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

This contract intends to provide a method to procure Math Intervention Program to meet the District's needs for Elementary and Secondary campuses.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 9
2. Number of responses planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated \$151,400

RECOMMENDATION

Administration recommends awarding the contract to Imagine Learning LLC.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anabel Garza, Coordinator for Purchasing



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OUR MISSION*

FY2024 Term Contract:	Math Intervention Program #210-24-1
Awarded To:	1. <u>Imagine Learning LLC</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2023 – June 2024

Mission Consolidated Independent School District
 Evaluation Matrix
 Math Intervention Program 210-24-1

Bid Evaluation Matrix		Vendors	
		Imagine Learning LLC	McGraw Hill LC
Criteria	Weight	\$ 151,400.00	\$ 261,142.20
Price of service/product (40 points)			
Base Proposal	40	40	23
Meet district's needs (56 points)			
Product services all grade levels PreK-12th grade.	10	9.0	5.8
Product includes an online assessment platform that is comparable to the STAAR. Online platform.	9	8.3	7.4
Product has the capability for synchronous and asynchronous instruction.	8	7.3	6.7
Product integrates with Clever.	8	8.0	5.2
Product includes universal screener	8	5.7	3.7
Product includes interactive question formats such as drag and drop, hot spot, equation editor, etc.	7	7.0	6.4
Product has the capability of teacher and class specific options such as assignment creation with automatic grading.	6	5.6	4.5
Past relationship with vendor (4 points)	4	3.9	2.6
Total	100	94.8	65.3

Committee Members:

- Annette Martinez
- Trinidad Pena
- Cornelio Alanis
- Veronica Garza
- Michelle Salazar
- Karla Garza
- Maria Dominguez
- Tanya Martinez
- Laquanta Bivens Hernandez
- Enrique Alvarez
- Robert Baldazo
- Genie Valadez
- Ricardo Moreno
- Rosario Grimaldo
- Vanessa Ojeds
- Maria Pinon

Notes:

The committee members reviewed proposals and determined it was best to have one intervention program for elementary and secondary thus evaluating two vendors who provided a proposal for all grade levels.

SUBJECT: Renewal of Interlocal Cooperation Agreement with Hidalgo County Tax Assessment and Collection for Tax Year 2023

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

The Hidalgo County Tax Office has been collecting taxes for Mission CISD since the 1999-2000 school year. The arrangement between Mission CISD and the Hidalgo County Tax Office has proven to be cost-effective and beneficial.

As per Clause VI, Consideration of the Collection of Taxes Contract, Hidalgo County will charge Mission CISD a fee of \$79,008 for the collection of taxes for the 2023-2024 fiscal year beginning July 1, 2023. The fee amount remained the same as the prior year.

ADMINISTRATIVE CONSIDERATIONS

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791 to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs.

FUNDING SOURCE AND AMOUNT

General Fund

Approximately: \$79,008

RECOMMENDATION

Approval of Renewal of Interlocal Cooperation Agreement with Hidalgo County Tax Assessment and Collection for Tax Year 2023

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Pablo "Paul" Villarreal Jr., RTA, Hidalgo County Tax Assessor/Collector

Office of Tax Assessor-Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. PCC.



June 6, 2023

Mr. Joel Garcia
Assistant Superintendent for Finance, Mission CISD
1201 Bryce Drive
Mission, TX. 78572

P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

Dear Mr. Garcia:

As per Clause VI, consideration of our Collection of Taxes Contract be advised that the fee for the taxable year 2023 will remain at **\$79,008.00**. Effective July 1, 2023.

Please sign, date and return this letter to us as soon as possible.

Sincerely,

Pablo (Paul) Villarreal, Jr. PCC
Hidalgo County Tax Assessor-Collector

XC: Hon. Richard F. Cortez
Hidalgo County Judge

Ms. Linda Fong CPFO
Hidalgo County Auditor

Accepted & Agreed:

By: _____
Carolina "Carol" G. Perez, Ed. D.
Signature

Mission CISD Superintendent of Schools
Title Date



SUBJECT: Memorandum of Understanding with Hidalgo County Head Start Programs

PRESENTER: Joel Garcia, Assistant Superintendent for Finance



BACKGROUND INFORMATION

The Hidalgo County Head Start Program School Readiness Partnership Model is designed to provide Head Start services to age and income-eligible Pre-K children in collaboration with Mission CISD. The intentions are to collaboratively develop and foster a cohesive partnership to provide a high-quality early childhood program for children and their families, to ensure each agency assumes the responsibility to communicate with the other and share leadership responsibilities to maximize resources, and to ensure collaboration arrangements between MCISD and Hidalgo County Head Start Program Plans are developed, implemented and reviewed annually to improve quality services. Under this agreement, MCISD will provide educational and supportive services to ensure children and families are school ready.

The School Readiness Partnership Model maximizes school readiness opportunities since the children will be dually enrolled in Head Start and Mission CISD to enhance transition, school readiness, and parent engagement.

There are 5 Head Start Centers within Mission CISD, four centers in Mission, and one center in Alton, providing services to over 400 children.

ADMINISTRATIVE CONSIDERATIONS

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791, to enter into cooperative agreements with other local government entities of the State of Texas to fulfill and implement their respective public and governmental purposes, needs, objectives, and programs.

The original term for the School Readiness Partnership Model (SRPM) Memorandum of Understanding was for five years, from July 1, 2021 to June 30, 2026. The updated term on the MOU is from July 1, 2023 to June 30, 2026.

The term for the Hidalgo County Head Start Program MOU to serve special needs students 3 to 4 years old is for five years commencing July 1, 2023 ending June 30, 2028.

The MOUs have been reviewed and approved by District Legal Counsel.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of Memorandum of Understanding with Hidalgo County Head Start Programs

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sharon A. Roberts, Deputy Superintendent for Curriculum & Instruction
Frances Cruz, Executive Director for Special Education & Section 504/RTI/Dyslexia

**Memorandum of Understanding between
Hidalgo County Head Start Program
And
Mission Consolidated Independent School District**

PARTIES TO THE MOU:

This memorandum of understanding (MOU) represents a collaborative agreement between Hidalgo County Head Start Program herein referred to as HCHSP and the Mission Consolidated Independent School District (a political subdivision for the State of Texas and a legally constituted Independent School District located with Hidalgo County, Texas) herein referred to as "ISD," for services.

PERIOD OF MOU:

The MOU period will be from July 1, 2023 to June 30, 2026.

PURPOSE:

The Purpose of the HCHSP and ISD Pre-Kindergarten Partnership is to:

- A. Create full-day, full-school year early care and education services for income-eligible families who need services offered collectively by HCHSP and ISD.
- B. Co-deliver Head Start and Pre-K seamlessly with supportive child and family services;
- C. Identify the collaboration roles and responsibilities of the parties and enhance linkages and relationships to deliver coordinated services;
- D. Improve the availability, quality and coordination of comprehensive services for children ages three through five and their families by ensuring that all children in the service area have access to high-quality education and comprehensive services, and
- E. Coordinate resources and information including data, child assessments, financial resources, equipment and other educational supports.

REGULATORY AUTHORIZATION:

- A. Head Start's responsibility for coordination and collaboration with the appropriate local entity responsible for managing high-quality publicly funded preschool programs in the service area of the Head Start grantee is mandated in the Head Start Act: Public Law 110-134 "Improving Head Start for School Readiness Act of 2007";
- B. In accordance with the Head Start Act: Public Law 110-134 "Improving Head Start for School Readiness Act of 2007," Head Start will coordinate activities and collaborate with programs under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858 et seq.), the agencies responsible for administering Section 106 of the Child Abuse Prevention and Treatment Act (42 U.S.C. 5106a), and Parts B and E of Title IV of the Social Security Act (42 U.S.C. 621 et seq., 670 et seq.) programs under Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et. seq.) Even Start programs under Subpart 3 of Part B of Title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6381 et seq.) programs under Section 619 and Part C of the Individuals with Disabilities Education Act (IDEA) (20 U.S.C. 1419, 1431et seq.), and other entities providing early childhood education and development programs or services, serving the children and families served by the Head Start agency;
- C. In accordance with the General Appropriations Act, Article III, Rider 78, passed and signed in 2017, state-funded Pre-K programs are to implement high-quality Pre-K consistent with the High-Quality Pre-K program requirements in **Texas Education Code (TEC) §29.167 – 29.171** and consistent with the provisions of TEC Chapters 41 and 42; and

- D. Collaboration classrooms that are assigned to HCHSP facilities will align with **Texas Child Care Licensing (CCL)** standards, rules and laws expression, age or disability. Collaboration classrooms that are assigned to ISD facilities will align with **Texas Education Agency (TEA)** standards, rules and laws expression, age or disability and will be exempt from **Texas Child Care Licensing (TXCCL)** standards, rules and laws.

COLLABORATION FRAMEWORK:

HCHSP and ISD will collaborate fully with joint responsibility on the following:

- A. Educational activities including child and teacher classroom environment assessments;
- B. Recruitment activities to include public information related to the partnership;
- C. Resources and responsibilities for ongoing staff development;
- D. Program technical assistance;
- E. Assessing and responding to parent needs;
- F. Transition activities for kindergarten placement;
- G. Use of facilities;
- H. Disabilities services referrals and further assessments;
- I. Alignment of curriculum with activities and objectives that support a blended Head Start and Pre-K program approach and high-quality learning environments in which classroom teacher and teaching assistance co-deliver and share the responsibility of lesson planning, the fidelity of instruction and documented progress for all students assigned to their classroom. As a team, the teachers will collaboratively make instructional decisions and share the responsibility of student outcomes in a manner consistent with **Family Educational Rights and Privacy Act (FERPA)**;
- J. Sharing educational data through at least 3rd grade at an aggregated level and /or individual level as appropriate to ensure program impact is measured and tracked and HCHSP and ISD name each other as "educational officials" for the purpose of FERPA records handling;
- K. Sharing documentation to support HCHSP Non-Federal Match requirements;
- L. Collaboration partners will coordinate to provide collaborative Head Start and Pre-K services for age and income eligible Pre-K children and their families for a minimum of 420 minutes per day for not less than 1,020 hours annually;
- M. ISD will permit any Head Start federal or state authorities or other regulatory agencies to observe and evaluate the delivery and /or performance of services. This includes access to any books, papers, and records of ISD that are directly related to this Agreement for the purpose of making an audit, examination, photocopies, excerpts and transcriptions. ISD will comply with all laws, ordinances, rules and regulations of any government entity pertaining to its performance pursuant to this Agreement;
- N. ISD will ensure, in accordance with the Federal Drug-Free Workplace Act of 1988, that the unlawful manufacturing, distribution, dispensing, possession, or use of a controlled substance is prohibited for individuals who are directly engaged in the performance of work pursuant to this Agreement;
- O. ISD agrees to ensure attendance of ISD staff to pertinent collaboration meetings and **professional development (PD)** as required or mandated and appropriate proof of attendance will be provided for employment records;
- P. ISD and HCHSP leadership will schedule and convene three (3) regular collaboration meetings to evaluate and review partnership service delivery in accordance with 45 CFR Chapter XIII, **Head Start Program Performance Standards (HSPPS)** and the Head Start for School Readiness Act of 2007;
- Q. ISD agrees to ensure that each ISD teacher of record completes two (2) parent conferences as per HCHSP requirements.
- R. ISD will provide an ISD employee or trained volunteer in order to provide a duty-free, thirty (30) minute lunch break for the HCHSP teacher and **teacher assistant (TA)** for collaboration classrooms on ISD campuses;
- S. HCHSP will provide an HCHSP employee or trained volunteer in order to provide a duty-free, thirty (30) minute lunch break for the ISD teacher and **teacher assistant (TA)** for collaboration classrooms on HCHSP campuses;

- T. ISD and HCHSP will remain in compliance with all local, state and federal rules, regulations and requirements. If compliance is not met, either party may terminate this agreement immediately should the findings impact the provisions;
- U. HCHSP and ISD will develop a collaboration handbook clarifying collaboration expectations, processes and procedures that will be reviewed annually;
- V. Each classroom will support a maximum of twenty (20) three-year-old and a maximum of twenty (20) four-year-old children;
- W. Both the HCHSP and ISD teacher of record will submit weekly lesson plans to the ISD Principal, the HCHSP Campus Director, and the HCHSP Area Director, as applicable;
- X. ISD teachers and TAs will maintain a staff file which meets all **Head Start Program Performance Standards (HSPPS)** and/or Child Care Licensing Minimum Standards at both HCHSP and ISD campuses;
- Y. HCHSP teachers and TAs will maintain a staff file which meets all TEA regulations at ISD campuses;
- Z. A minimum of two (2) home visits (in child's home) will be conducted by HCHSP teacher of record with all collaboration families. HCHSP TA's will conduct the home visits with ISD teacher of record participating virtually.
- AA. A minimum of two (2) parent conferences at collaboration will be conducted with all collaboration families. ISD and HCHSP TAs will be encouraged to participate on all parent conferences; and
- BB. Other elements/programs as listed below or as mutually agreed upon in future iterations of or addendums to this MOU.

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CLI Requirements for Collaboration Classrooms:

- A. CLI will establish student-level data viewing and editing permissions for collaboration classrooms after a copy of the signed document and specific classroom collaboration details are received by CLI.
- B. Specific collaboration details of classes, teachers, and students will be provided to CLI before collaborations are established in the CLI Engage database:
 - a. Each party will designate a primary contact for all collaborations and inform CLI of the contacts.
 - b. Collaboration information must be submitted to CLI in the approved format that includes the names of both parties, schools, and teacher(s) assigned to the shared classrooms.
 - c. Primary contacts from both parties will approve collaboration details in writing via email.
 - d. Only dually-enrolled students in collaboration classrooms will be shared by both parties.
- C. Both parties will be able to view and edit data for only those classes approved by both parties.
- D. Users with CLI Engage accounts will have the following level of access to view student-level data:
 - a. HCHSP/District Users and Specialists to view and edit student-level data for classes at schools that they are assigned to view.
 - b. Principal/HCHSP staff will only have access to view and edit student-level data for classes at schools that they are assigned to view.
 - c. School/HCHSP Specialists will only have access to view and edit student-level data for classes at schools that they are assigned to view.
 - d. 4. Teachers will only have access to view and edit student-level data for classes that they are assigned to view.
- E. The parties will establish which party will upload student-level data into CLI Engage.
- F. This MOU will be renewed when additional classes are added as a part of the collaboration.
- G. Either party can request that access to view and edit student-level information can be removed from the other party at any time.
- H. CLI will require written consent from both parties before any changes are made to student-level permission for users who have access to view and edit student-level data.

HCHSP RESPONSIBILITIES:

- A. HCHSP will provide one (1) certified Head Start teacher of record to be paired with one (1) ISD Associates of Arts (AA) Degree in Early Childhood Education or Interdisciplinary Studies (EC-4) or Child Development Associate (CDA) credentialed teaching assistant;
- B. HCHSP will provide one (1) Associates of Arts (AA) Degree in Early Childhood Education or Interdisciplinary Studies (EC-3) or Child Development Associate (CDA) credentialed teaching assistant to be paired with one (1) ISD teacher. The teaching assistant hired by HCHSP will be required to have a minimum of a CDA credential within two (2) years of hire;
- C. HCHSP will provide one (1) CDA disability aide/floater for every two (2) collaboration classrooms that will support both the HCHSP and ISD teachers of record, to alternate between both classrooms (AM & PM) or as needed to support children with special needs or children with challenging behaviors;
- D. HCHSP will ensure vacancies for Head Start teachers and TA's are filled by HCHSP as soon as a possible;
- E. HCHSP will permit ISD and other regulatory agencies to observe and evaluate the delivery and/or performance of contracted services. This includes access to any books, papers, and records of ISD that are directly related to this contract for the purpose of making an audit, examination, photocopies, excerpts and transcriptions. HCHSP an ISD must comply with all laws, ordinance, rules and regulations of any government entity pertaining to its performance pursuant to this Agreement;
- E. HCHSP will maintain complete records which pertain to the Agreement for a period of three (3) years beyond the Agreement ending date or until all litigation, claims, or audit findings involving the records have been resolved if such claim or audit is started before the expiration date of the three (3) year period;
- E. HCHSP will provide children and family support services as per 45 CFR Chapter XIII;
- F. HCHSP will adhere to HSPPS and the Head Start for School Readiness Act of 2007;
- G. HCHSP will complete, maintain and review Head Start child files for eligibility criteria requirement;
- H. HCHSP will ensure Head Start representatives regularly conduct scheduled on going, on-site monitoring visits, technical assistance and training, and review of children and family files;
- I. HCHSP will provide ISD with written copies of site visit reports for corrective action as appropriate;
- J. HCHSP will provide ongoing training and technical assistance as needed in all areas of the program;
- K. HCHSP will provide meals to the all collaboration children, as per USDA/School Nutrition Program guidelines for all children on HCHSP and ISD campuses. HCHSP and ISD staff are encouraged to eat with the children at lunch (family style service) and will have their meals reimbursed from Head Start funds on a monthly basis upon verification of eligibility and meal consumption.
- L. HCHSP will indemnify and hold harmless ISD, its offices, agents, servants and employees from and against any and all loss, cost, expense, liability, damage for injury, including legal fees and disbursements, that the contractor, its officers, agents, servants and employees may directly or indirectly sustain, suffer or incur as a result of any and all damage or injury of any kind or nature (including death resulting there from) to all persons, whether employees of negligence in the performance of its obligation to the extent permitted by Texas law; and
- M. HCHSP will indemnify and hold harmless ISD, its officers, agents, servants and employees from and against any and all loss, cost, expense, liability, damage for injury, including disbursements its officers, agents, servants and employees may directly or indirectly sustain, suffer or incur as a result of any and all damage or injury of any kind or nature (including death resulting there from) to all persons, whether employees of negligence in the performance of its obligations to the extent permitted by Texas law and without waiver of any immunity or defense.

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ISD RESPONSIBILITIES:

- A. ISD will provide one (1) certified ISD teacher of record to be paired with one (1) HCHSP Associates of Arts (AA) Degree in Early Childhood Education or Interdisciplinary Studies (EC-4) or Child Development Associate (CDA) credentialed teaching assistant;
- B. ISD will provide one (1) Associates of Arts (AA) Degree in Early Childhood Education or Interdisciplinary Studies (EC-4) or Child Development Associate (CDA) credentialed teaching assistant to be paired with

- one (1) HCHSP teacher. The teaching assistant hired by ISD will be required to have a minimum of a CDA credential within two (2) years of hire;
- C. The non-federally funded teacher and teaching assistant compensation will be considered Non-Federal Match for HCHSP. Other staff such as administrative staff additional teaching staff (music, library and art) should be charged on a percentage basis of time/children to be included as Non-Federal Share for HCHSP. Documentation of this cost will be submitted by ISD to HCHSP;
 - D. ISD will provide office space for Campus Director and Support Services Staff, and space for custodial services for meal prep;
 - E. Advocate to be available onsite for engaging and supporting families;
 - F. ISD will provide email accounts and internet access to all collaboration ISD Staff, as applicable;
 - G. ISD will collaborate with HCHSP to correct any written notice of findings and/or noncompliance(s) found during the Head Start Program Review process and provide written evidence of correction or improvement;
 - H. ISD will maintain complete records which pertain to the agreement for a period of three (3) years beyond the agreement ending date or until all litigation, claims, or audit findings involving the records have been resolved if such claim or audit is started before the expiration date of the three (3) year period;
 - I. ISD will ensure that existing ISD campus medical staff is available to all children enrolled in collaboration classrooms and will assist the HCHSP staff with invasive procedures or other assigned duties which non-licensed personnel are unable to perform. This will include provision for State of Texas annual requirements for vision and hearing screenings to be completed within forty-five (45) days of the first day of school. In addition, ISD campus medical staff will assist HCHSP in collecting children's immunizations, physicals, dental checkups, and lead testing prior to enrollment in order to receive full-day services;
 - J. ISD will comply with TEA requirements on criminal background checks to ensure that potential employees have not been convicted of crimes that would invalidate their acceptability for employment;
 - K. ISD will complete annually and prior to the first day of school the ISD Personnel File Requirements form to serve as the Head Start Personnel File as required by HCHSP regulations;
 - L. ISD will maintain child and family data, that contains personal and confidential information, within a secured area accessible to collaboration staff;
 - M. ISD will not assist, transfer or subcontract for the provision of services under this Agreement prior to written consent obtained from HCHSP;
 - N. ~~ISD will indemnify and hold harmless HCHSP, its officers, agents, servants and employees from and against any and all loss, cost, expense, liability, damage for injury, including disbursement to its officers, agents, servants and employees may directly or indirectly sustain, suffer or incur as a result of any and all damage or injury of any kind or nature (including death resulting there from) to all persons, whether employees are negligence in the performance of its obligations to the extent permitted by Texas law and without waiver of any immunity of defense;~~
 - O. ISD agrees to comply with 45 CFR Chapter XIII, HSPPS and the Head Start School Readiness Act of 2007 and the other applicable regulations provided by HCHSP;
 - P. ISD will provide, at no cost to HCHSP, classroom space on ISD campuses where like-aged children attend. The space, along with usual and customary usage of the of the accompanying facilities such as library and playground, will be assigned at a fair market value (building use) for each classroom, with a rental valuation (utilities) per hour per classroom. These ISD donations shall be utilized by HCHSP for Non-Federal Match;
 - Q. On a periodic basis, HCHSP and or/ its contractor will be given access to perform a certified facilities appraisal for space use in the collaboration;
 - R. ISD will receive all evidence-based referrals from HCHSP to Local Education Agency (LEA) for part B or related services and maintained reciprocal progress communications 60, 90 and 120 days from date of referral;

- S. ISD will provide appropriate substitute staff in collaboration classes;
- T. ISD will allow outside evaluators to monitor or assess the classroom and instructional delivery including **Classroom Assessment and Scoring System (CLASS)** assessors up to two (2) times annually as required by 45 CFR Chapter XIII, HSPPS and the Head Start for School Readiness Act of 2007 and support ongoing coaching towards improving instruction and CLASS score over time;
- U. ISD will provide one (1) internal static IP for the Network Video Recorder to support the video surveillance cameras that HCHSP will provide for all collaboration classrooms to include playground and hallways that are used by collaboration.
- V. ISD staff will be considered in the child-to-staff ratio.
- W. ISD will provide toilet training changing tables and space for those children who need support.
- X. ISD and Head Start teaching assistants will be responsible to change diapers and/or assist children that become soiled as needed.

CLASS COMPOSITION:

- A. Each classroom will support a maximum of twenty (20) three-year-old and a maximum of twenty (20) four-year-old children. Both parties will support full enrollment of qualifying students;
- B. Classrooms are located in ISD and HCHSP campuses; and
- C. Ten (10) percent of student slots will be available for children with special needs to support HSPPS.

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ELIGIBILITY:

- A. ISD and HCHSP will ensure that the program meets and maintains eligibility, recruitment, selection, enrollment, and attendance requirements as required by both TEA and HSPPS Part §1302.1, Subpart A;
- B. Children must meet age requirements (three or four years of age) by September 1 of each enrollment year;
- C. At least ninety percent (90%) of children enrolled are from low-income families within the one-hundred percent (100%) federal poverty guidelines and no more than ten percent (10%) of children enrolled are from families within on hundred-thirty percent (130%) of the federal poverty guidelines;
- D. Families income is verified by HCHSP employee, based on HCHSP income eligibility, before determining that a child is eligible to participate in the program; and
- E. HCHSP will assist ISD with obtaining annual eligibility updates from collaboration children and families as required by state and local entities. ISD will publicize Pre-K through public notices in English and Spanish in accordance with the TEC 29.153 (e), p.192.

RECRUITMENT:

- A. ISD and HCHSP will recruit from service areas identified as those most in need;
- B. ISD and HCHSP will ensure, prior to the beginning of the enrollment year, the solicitation of applications from as many Head Start eligible families with the service area as possible, and
- C. HCHSP staff will assist families with filling out the Head Start application and ensure all information needed for selection and enrollment is obtained.

SELECTION:

- A. ISD and HCHSP will ensure that no children are placed in the collaboration classes without following established systematic selection process criterion;
- B. ISD and HCHSP will ensure that evidence is collected that fully supports proof of eligibility; and

- C. At the beginning of each enrollment year ISD will assist HCHSP to develop and maintain a Head Start waitlist that ranks Head start eligible children according to the established systematic selection process.

ENROLLMENT:

- A. ISD and HCHSP will coordinate to provide joint Pre-K and Head Start Registration;
- B. Full enrollment shall be maintained at all times each classroom shall have a maximum of twenty (20) three-year-old and a maximum of twenty (20) four-year-old children per classroom with two (2) adults present;
- C. Children enrolled in the collaboration will remain in the program for the duration of the school year except for voluntary withdrawal;
- D. ISD and HCHSP will ensure that the collaboration maintains its funded enrollment level throughout the school year;
- E. ISD and HCHSP will monitor enrollment vacancies to ensure vacancies are filled with newly enrolled students within thirty (30) calendar days from the date of a declared vacancy;
- F. ISD and HCHSP will ensure that a child found to be eligible for participation in the collaboration will remain eligible throughout the school year and the succeeding enrollment year (if applicable); and
- G. ISD will provide Pre-K enrollment to HCHSP.

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ATTENDANCE:

- A. ISD and HCHSP will initiate appropriate family support procedures for all children with multiples and/or consecutive absences. When a child is absent, parents will be contacted by HCHSP within one (1) hour of school start time unless the parent has previously arranged the absence;
- B. ISD and HCHSP will provide collaborative services to eligible students for the district adopted school calendar year;
- C. ISD will allow HCHSP to communicate freely with the families of children enrolled and attending collaboration classrooms;
- D. HCHSP and ISD teacher or TA will report attendance in respective system by 10:00 a.m. M-F.

SUSPENSION AND EXPULSION:

Limitations on Suspension

To support children and to support the HSPPS §1302.17:

- A. The use of suspension must be prohibited or severely limited due to a child's behavior. Such suspensions may only be temporary in nature and must be approved by both ISD and HCHSP;
- B. A temporary suspension must be used only as a last resort and defined in TEC 37.005 (c);
- C. Before ISD and HCHSP determine whether a temporary suspension is necessary, both participating agencies must engage with a HCHSP mental health consultant, collaborate with the parents, the child's teacher, the school administrator and utilize appropriate community resources such as behavior coaches, psychologists, other appropriate specialists, or other resources as needed, to determine no other reasonable option is appropriate; and/or if a temporary suspension is deemed necessary, HCHSP and ISD must help the child return to full participation in all HCHSP and ISD activities as quickly as possible while ensuring the child's safety by:
 - a. Continuing to engage with the parents and mental health consultant, and continuing to utilize appropriate community resources;
 - b. Developing and implementing a written plan to document the action and supports needed;
 - c. Providing services that include home visits; and
 - d. Determining whether a referral to ISD responsible for implementing IDEA (public law that ensures services to children with disabilities through the nation) is appropriate.

Prohibition on Expulsion

Page 7 of 12

To support children and to support the HSPPS §1302.17:

- A. A child cannot be expelled or withdrawn from the partnership program due to the child's behavior except as required by 20 U.S. C 7151 and TEC 37.007 (e) and (h). Temporary home-based services will be provided by HCHSP;
- B. If a child exhibits persistent and serious challenging behaviors all possible steps must be taken and documented to address such problems and to facilitate the child's safe participation in the program. Such steps must include, at a minimum, engaging a HCHSP mental health consultant, considering the appropriateness of providing appropriate services and supports under section 504 of the Rehabilitation Act to ensure that the child who satisfies the definition of disability in 29 U.S.C. 705 (9) (b) of the Rehabilitation Act is not excluded from the program on the basis of disability;
- C. If a child has an Individualized Educational Plan (IEP), ISD must consult with HCHSP to ensure the child receives the needed support services; and/or
- D. If a child does not have an IEP, HCHSP must collaborate, parental consent needed, with ISD personnel responsible for implementing the IDEA and initiating the **Response to Intervention (RTI)** protocol.

POLICY ON FEES:

- A. There are no fees associated with participation in collaborative ISD and HCHSP services; and
- B. No child will be disallowed from participation due to standardized dress.

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EDUCATIONAL DESIGN:

Teachers and Instruction

- A. Each classroom may participate in library, computer, music and P.E. classes as scheduling allows;
- B. ISD will secure a substitute teacher in the event that the ISD teacher and/or TA is absent from duty. Costs incurred for ISD substitute will be paid by ISD;
- C. HCHSP will secure a substitute teacher in the event that the HCHSP teacher and/or HCHSP is absent from duty. Cost incurred for HCHSP substitute will be paid by HCHSP;
- D. ISD Principal will serve as supervisor and evaluator for ISD Pre-K teacher and TA as well as serve as a joint supervisor and evaluator for the HCHSP teacher and assistant, as applicable;
- E. HCHSP Campus Director will serve as supervisor and evaluator for the HCHSP teacher and TA as well as serve as joint supervisor and evaluator for the ISD Pre-K teacher and assistant, as applicable; and
- F. ISD Principal and the HCHSP Campus Director will communicate as needed regarding supervisory issues and ways the collaboration can be strengthened.

Curriculum

- A. ISD and HCHSP teachers will utilize a state-adopted, research-based curriculum in all collaboration classrooms that are aligned with Head Start **Early Learning Outcomes Framework (ELOF):** Ages Birth to Five, as per 45 CFR §1302.32, and that follows the Texas Pre-K Guidelines. The curriculum, developmentally appropriate materials, manipulatives, consumable supplies, and other resources for the classroom will be provided by ISD and HCHSP;
- B. ISD and HCHSP will collaborate in the decision-making process of selection of partnership Pre-K curriculum;
- C. In the event that ISD chooses to make significant adaptations to a curriculum to better meet the needs of one or more specific populations, these adaptations must be based on valid research and must have standardized procedures and curriculum materials to support implementation. In addition, ISD and HCHSP must assess whether the adaptation adequately facilitates progress toward meeting school readiness goals as per 45 CFR §1302.323;
- D. ISD and HCHSP teachers will co-plan with their TA's and with partnering collaboration classroom teachers on a weekly basis to coordinate theme-based, hands-on developmentally appropriate instructional activities;

- E. In accordance with ELOF, ISD and HCHSP teachers will utilize state adopted curriculum with fidelity and evidenced by weekly lesson plans that include: teaching objectives; whole and small group instruction; child directed learning centers, and outdoor play and learning experiences; and
- F. The school program for dual language learners must recognize bilingualism and biliteracy as strengths and implement research-based practices that support the student’s development.

Schedule

- A. ISD and HCHSP will provide educational services at HCHSP and ISD campuses in accordance with campus hours;
- B. ISD and HCHSP will provide a thirty (30) minute duty-free lunch and minimum of forty-five (45) minutes for planning for classroom teachers in accordance with Texas Education Code Section 21.405; and
- C. ISD and HCHSP will provide a joint-planning and meeting time to ISD and Head Start teacher before the first day of the program year, when feasible.

Professional Development

- A. HCHSP teachers will be invited to appropriate ISD professional development during the program year that include ISD teachers;
- B. ISD teachers will be invited to appropriate HCHSP professional development during the program year that includes HCHSP teachers, and
- C. Collaboration teachers will be trained annually on Child Care Licensing regulations and HSPPS.

Screening/Assessment & Ongoing Progress Monitoring

- A. ISD will collaborate with HCHSP in the decision-making around TEA approved screening tools and Kindergarten Ready Assessment; ²¹⁰
- B. Collaboration teachers will administer developmental screenings within 45 days of child enrollment;
- C. Collaboration teachers will administer assessments at the beginning, middle and the end of the year; and
- D. HCHSP requires all classrooms to be assessed using the CLASS tool two (2) times annually and used to inform coaching strategies. ISD will allow outside evaluations to monitor or assess classrooms and instructional delivery using the CLASS assessment tool up to two (2) times annually as required by per 45 CFR Chapter XIII, HSPPS and the Head Start for School Readiness Act of 2007.

Educational Data

- A. ISD will work to ensure that HCHSP receives aggregated and de-identified assessment data for children currently and previously enrolled in Head Start to support TEA’s Early Childhood Data System;
- B. HCHSP will request data be provided by location for kindergarten to 3rd grade for all children previously enrolled in Head Start, de-identified and in the aggregate;
- C. HCHSP and ISD will comply with **Health Insurance Portability Act (HIPPA)** and **Family Educational Rights and Privacy Act (FERPA)** with respect to all provided data;
- D. HCHSP & ISD designated the other party as an “educational official” for the purpose of FERPA. Educational data may not be shared with third parties that have not been designated as “education officials” or otherwise authorized by parent; and
- E. The responsibilities and commitments of each Party, as they relate to data sharing, is outlined in the Data Sharing Agreement and Process, hereby attached as “Exhibit A.”

Coordination of Student Support & Supplementary Services

HCHSP will initiate meetings between ISD and HCHSP. Meetings will be held at least two (2) times annually to facilitate ongoing problem solving and evaluation of the collaboration. Additional meetings may be initiated by either agency as the need arises.

PHYSICAL ENVIRONMENT:

HCHSP and ISD will provide furniture and developmentally appropriate classroom materials in ISD classrooms. HCHSP and ISD will collaborate in supplying instructional consumable supplies and developmentally appropriate classroom materials.

COMPREHENSIVE FAMILY SERVICES & PARENT ENGAGEMENT:

- A. HCHSP Support Services Assistants will provide referral and family engagement services to all families participating in the collaboration;
- B. HCHSP Support Services Assistants will work with all families to develop family partnership Agreements and assist families to develop goals toward school readiness and family engagement outcomes, including family well-being, parent child relationships, families as life-long educators, families as learners, family engagement transitions, family connection to peers and the local community, and families as advocates and leaders;
- C. HCHSP provides and encourages opportunities to all families participating in the collaboration to attend a research-based Parent Curriculum training and bi-monthly or quarterly parent trainings;
- D. HCHSP provides and encourages all parents to participate in HCHSP Parent Committees, Policy Council and other parent advisory groups;
- E. Parents are encouraged to have ongoing communication with both HCHSP and ISD staff; and
- F. HCHSP will provide transition support to all collaboration families.

COMPREHENSIVE CHILD SERVICES:

- A. HCHSP Nutrition Director will generate and track referrals for any HCHSP child with documented concerns with height and /or weight;
- B. HCHSP Health Director will generate and track referrals for any HCHSP child to meet any treatment needs associated with health; and
- C. HCHSP Mental Health /Disability Director will generate and track referrals for any HCHSP child with a suspected mental health concern, behavior concern or developmental delay. The Specialist will collaborate with ISD staff on any follow-up recommendations associated with the referrals.

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AMENDMENTS/TERMINATION:

In the event that funding no longer exists or is insufficient to pay the charges for services obtained hereunder, this contract shall terminate. No modification to this MOU shall be binding upon either party, unless the MOU is amended in writing and approved by both parties. Either party may terminate this MOU upon one-hundred eighty (180) day written notice to the other party. This MOU may also be terminated at any time upon mutual written agreement of the parties.

NON-ASSIGNMENT AND SUBCONTRACTING:

This Agreement is not assignable. Neither party shall sub-contract, assign or transfer any of the rights, responsibilities, obligations, tasks or performances under this agreement without the written consent of the other party.

ORAL AND WRITTEN AGREEMENTS:

All oral and/or written agreements between the parties hereto relating to the subject matter of this MOU that were made prior to the execution of this MOU have been reduced to writing and are contained herein. Any alterations, additions or deletions in the terms of this MOU shall not be binding unless made by written amendment executed by both parties.

INDEPENDENT CONTRACTORS:

Each party and the officers, employees, agents, subcontractors or other Consultants thereof shall not be deemed by virtue of this contract to be the officers, agents, or employees of the other party.

WAIVERS:

The parties expressly agree that no provision of this agreement is in any way intended to constitute a waiver by ISD of any immunities from suit or from liability that ISD may have operation of law, state or federal law. A waiver by either of the parties of any of the covenants, conditions or agreements hereof to be performed by the other party

shall not be construed to be a waiver of any subsequent breach thereof or of any other covenant, condition or agreement herein contained.

ASSIGNMENTS:

The rights, responsibilities and duties under this contract are personal to the Consultant and shall not be transferred or assigned without the express prior written approval of the ISD.

NON-DISCRIMINATION:

Each party certifies that it is an equal opportunity employer. It conducts all business activities, including hiring, without regard to age, race, color, sex, disability, marital status, national origin, citizenship status, or other legally protected category.

GOVERNING LAW AND VENUE:

This Agreement and all of the rights and obligations of the parties hereto and all of the terms and conditions hereof shall be construed, interpreted, and applied in accordance with and governed by and enforced under the laws of the State of Texas and the parties hereto agree that venue shall be in Hidalgo County, Texas.

ALTERNATIVE DISPUTE RESOLUTION:

Claims and disputes associated with this contract will not be resolved by arbitration or other alternative dispute resolution process unless court ordered or otherwise mutually agreed to in writing by both parties.

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CAPTIONS:

The captions of paragraphs in this Agreement are for convenience only and shall not be considered or referred to in resolving questions of interpretation or construction.

SEVERABILITY:

In case any provision hereof shall, for any reason, be held invalid or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid or unenforceable provision had not been included herein.

FORCE MAJEURE:

Neither party will be liable to the other party hereunder or in default under this Contract for failure of performance resulting from acts or events beyond the reasonable control of such party including by way of example and not limitation acts of God, civil disturbances, war and strikes.

NOTICES:

All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have been duly given or served when delivered by delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

(1) To ISD:

Mission Consolidated Independent School District
c/o Dr. Carol G. Perez, Superintendent of Schools
1201 Bryce Drive
Mission, TX 78572

(2) To HCHSP:

Hidalgo County Head Start Program

c/o Ms. Irma Peña, Executive Director
1901 W. State Hwy 107
McAllen, TX 78504

ATTACHMENTS:

Attachments are herein incorporated by reference and are made a part of this MOU.

IN WITNESS WHEREOF, the Commissioners' Court and the Mission Consolidated Independent School Board acting by their duly authorized representatives, have executed this MOU to be effective as of the latest date on which is signed by the authorized representatives of the Parties.

Mission Consolidated Independent School District

Carol G. Perez

Carol G. Perez (May 19, 2023 13:18 CDT)

Dr. Carol G. Perez
Superintendent of Schools

May 18, 2023

Date

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Hidalgo County Head Start Program

Honorable Richard Cortez
Hidalgo County Judge

Irma Peña, Executive Director
Hidalgo County Head Start Program

Date

Date

Reviewed and Approved by Mission CISD

ATTEST:

Arturo Guajardo, Jr.
Hidalgo County Clerk

Joel Garcia

Joel Garcia (May 18, 2023 12:40 CDT)

Joel Garcia, CPM
Assistant Superintendent for Finance

APPROVED AS TO FORM:

Ricardo González, P.C.
DBA, Oxford & González

By: _____
Ricardo González

Date Approved by Policy Council:
Date Approved by Commissioner's Court:

Memorandum of Understanding Between

Hidalgo County Head Start Program

And

Mission Consolidated Independent School District

AT	3.12	P
MAR 03 2023		
ARTURO GUJARDO JR., COUNTY CLERK HIDALGO COUNTY, TEXAS		
BY		DEPUTY

The Hidalgo County Head Start Program (HCHSP) and Mission Consolidated Independent School District (MCISD) agree to work collaboratively in providing special services to children with special needs aged 3 to 4 years old who are deemed eligible for early childhood education as set out herein.

The terms and conditions set forth in the following document shall constitute the entire Memorandum of Understanding (MOU) between the HCHSP and MCISD may not be amended except by a written document signed by HCHSP and MCISD.

Mission Consolidated Independent School District "Mission CISD" will:

- A. Diagnose and document the results of children referred from the HCHSP upon completion of the multi-disciplinary evaluation in an attempt to meet its 10% mandate of children with disabilities. 214
- B. At the discretion of the parent(s) notify the HCHSP's staff in writing of the Individual Education Plan (IEP) meeting five (5) days prior to scheduled date. The IEP meeting will be conducted within thirty (30) days of completing the child's evaluation and in the parent's dominant language.
- C. Access to special education and related services provided by the MCISD within thirty (30) days of parents signing the child's IEP and the Consent for Placement. Services will be delivered to the child in the least restrictive environment available. The IEP will be provided to parents in their dominant language.
- D. In-service training for staff and parents in order to provide the continuity of services as deemed necessary by both parties.
- E. Provide necessary special education and related services in accordance with the state and federal statutes and regulations to dually enrolled children.
- F. Participate in resource sharing (i.e. equipment, materials, staff, etc.).
- G. Provide on-site (at Head Start Center) services when deemed appropriate in the child's classroom to the greatest extent possible. Head Start Performance Standards 1302.61 (c)(v).
- H. Provide the HCHSP with progress reports on any children receiving special services every six (6) weeks. Head Start will secure parental consents.
- I. Address transition on IEP for those children exiting Head Start and enrolling with the Local Education Agency (LEA).
- J. Abide by the U.S. Department of Health and Human Services final regulations pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- K. Special Education and related services will be provided by personnel meeting state licensure qualifications.

- L. Complete and fulfill the required documentation for the MCISD and the HCHSP staff with the assistance of both Human Resource Departments.
- M. Follow MCISD requirement, policies and procedures as well as the Head Start Performance Standards and the Texas Child Care Licensing Minimum Standards.

Hidalgo County Head Start "HCHSP" will:

- A. Assist the MCISD in the location of children with disabilities through participation in Child Find activities (clinics, fairs, meetings, etc.).
- B. Participate in joint training for staff and parents.
- C. Secure parental consent for referral to LEA after completing the required screening/assessment for those children showing a delay of six (6) months or more in any area or who were identified by parents or physicians as needing further evaluation.
- D. Address transition on IEP for those children exiting Head Start and enrolling with LEA.
- E. Participate in resource sharing (i.e. equipment, materials, staff, etc.).
- F. Participate in the MCISD's Fall PEIMS Snapshot child count as appropriate. 215
- G. Participate in the development and implementation of the IEP as appropriate, to include placement decisions.
- H. Transport and provide translation services as needed by parents to attend IEP meetings when requested. Also provide transportation for children to and from LEA Therapy site if possible.
- I. Complete health screenings on all children, within forty-five (45) days of enrollment, as required in the Head Start Performance Standards.
- J. Abide by the U.S. Department of Health and Human Services final regulations pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- K. Maintain the children's, families', and programmatic records in a manner that will assure the protection of the rights and privacy of parents, families, and staff. All HCHSP records, data, or information related to individual children, families, and staff will be treated as confidential. Release of information will take place only with clients' prior written consent and approval.
- L. Follow CDC guidelines and HCHSP work safe plans due to Covid-19 pandemic.

Collaboration Efforts between Mission Consolidated Independent School District and HCHSP:

- Both parties agree to refer clients as appropriate to each other. Services to the client will be based upon the needs of said client and the receiving agency's or program's ability to provide services. In the event that the receiving agency or program is unable to provide services to the client, it is agreed that alternate referrals will be provided as possible resources.
- Both parties agree that they will exchange reports describing services rendered between each other and programs on a regular basis. When possible, to participate and collaborate in shared forums, networking meetings, and training sessions.

Termination:

Either party may terminate the MOU, with or without cause, by giving thirty (30) days written notice to the other.

Term:

This MOU is in effect commencing on July 1, 2023 and ending on June 30, 2028, unless earlier terminated as provided herein.

Governing Law:

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

Consideration:

This MOU is being made in consideration of the following: **Mission Consolidated Independent School District and Hidalgo County Head Start Program** agree that there will be no financial exchange of monies or other compensation.

“There are no third-party beneficiaries to this Agreement. The parties do not intend that any non-party have any right to enforce any part of this Agreement.”

Mission Consolidated Independent School District

Carol G. Perez
Carol G. Perez (May 19, 2023 12:53 CDT)
Dr. Carolina G. Perez, Superintendent of Schools
Francisca Cruz
Francisca Cruz (May 19, 2023 11:51 CDT)
Francisca Cruz, Special Education Director

May 18, 2023
Date
May 18, 2023
Date

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Hidalgo County Head Start Program

Richard F. Cortez
Honorable Richard Cortez
Hidalgo County Judge

Date

Irma Peña
Irma Peña, Executive Director
Hidalgo County Head Start Program
2/27/2023
Date

ATTEST:

Arturo Guajardo, Jr.
Arturo Guajardo, Jr.
Hidalgo County Clerk



Approved As To Form
Oxford & González, P.C.
By: Ricardo González
Ricardo González, P.C.
DBA, Oxford & González

APPROVED BY
COMMISSIONERS COURT
ON: 2/17/23

Reviewed and Approved by Mission
CISD

AI- 89708
Date approved by Policy Council: 2-15-2023
Date approved by Commissioner’s Court: 2-17-2023

Joel Garcia
Joel Garcia (May 19, 2023 11:55 CDT)
Joel Garcia, CPM
Assistant Superintendent for Finance

SUBJECT: Approval of the Memorandum of Understanding with the Hidalgo County Juvenile Justice Alternative Education Program for Discretionary Expulsions for the 2023 - 2024 School Year

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

It is required by law that a student expelled for discretionary reasons be provided with an education during the expulsion period. Chapter 37 of the Texas Education Code requires that the Hidalgo County Juvenile Board establish and operate a Juvenile Alternative Education Program (J.J.A.E.P) for youth who are expelled from school for the offenses described in Section 37.007 (a), (d), and if applicable under Texas Education Code 37.007(e) or (i).

ADMINISTRATIVE CONSIDERATIONS

The purpose of this Memorandum of Understanding (attached) is to set forth the duties and responsibilities of the Hidalgo County Juvenile Board and Mission CISD regarding the operation of the Hidalgo County J.J.A.E.P. and to comply with the requirements of Section 37.011 (k), (l), and (m). This program will provide continuing education for students expelled for discretionary reasons during the 2023 - 2024 school year.

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791, to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of Memorandum of Understanding with the Hidalgo County Juvenile Justice Alternative Education Program for Discretionary Expulsions for the 2023-2024 School Year.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Kim M. Risica, Executive Director for State & Federal Programs
Jesse R. Treviño, Coordinator for Student Services

STATE OF TEXAS

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§
§

COUNTY OF HIDALGO

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE COUNTY OF HIDALGO, TEXAS AND MISSION CONSOLIDATED INDEPENDENT
SCHOOL DISTRICT.**

This Memorandum of Understanding, hereinafter, “Agreement” is made on this _____ day of _____, 2023 by and between **THE COUNTY OF HIDALGO, TEXAS** by and through its **HIDALGO COUNTY JUVENILE BOARD**, hereinafter referred to as “HCJB”, with administrative offices located at 1001 N. Doolittle Road., Edinburg, Texas, 78540, and **MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**, hereinafter referred to as “District”, located at 1201 Bryce Drive, Mission, Texas 78572; referred to collectively as “the Parties”.

I. Background and Purpose

1.1 Chapter 37 of the Texas Education Code requires that the HCJB establish and operate a Juvenile Justice Alternative Education Program ("JJAEP") for youth who are expelled from school for the offenses described in Section 37.007 (a), (d), and if applicable under Texas Education Code §37.007(e), § 37.007(i) or §37.304. School districts may contract with the HCJB for placement of students in the JJAEP who are expelled from school for the offenses described in Texas Education Code §37.007 (b), (c) (f) and (e) if not officially arrested, charged and referred to HCJB under Texas law. School districts may also place students in the JJAEP pursuant to other provisions of the Texas Education Code (§37.0081 and §37.305). Unless otherwise stated, all references to section and chapter numbers are to the Texas Education Code.

1.2 The purpose of this Memorandum of Understanding is to set forth the duties and responsibilities of HCJB and the District regarding the operation of the Hidalgo County JJAEP and to comply with the requirements of Section 37.011 (k), (l), and (m).

II. Goals

2.1 The major goals for the JJAEP are: (1) to provide a continuum of educational services to students; (2) to establish consistency, predictability, and appropriateness of student placement following expulsions from regular schools or alternative education programs; (3) to return students to a regular school setting when appropriate; (4) to impress upon youth that there are progressive sanctions for misconduct in the public school setting; and (5) to provide educational options for the juvenile courts.

III. Student Eligibility

3.1 Attendance at the JJAEP for the category of students described in subsections A ("Category A") and D ("Category D"), excluding D (3) below, of this section is mandatory. For the categories of students described in subsections B ("Category B"), C ("Category C") and D (3) of this section, the District may elect whether or not to enroll these students in the JJAEP.

By completing the appropriate portions of Attachment "A" hereto, the District must indicate which categories of students may attend the JJAEP. If the District elects not to offer the JJAEP as a post-expulsion placement option for Category B and C students who are under the age of eighteen (18), the JJAEP is not responsible for the education of these students.

- A. Students shall be placed in the JJAEP in those cases where they are expelled and have been officially charged, arrested and referred to the Hidalgo County Juvenile Probation Department for committing one of the offenses enumerated under Section 37.007(a), (d), (e) or (i) ("Category A - mandatory offenses"). Students who are charged with and expelled for Category A offenses, but who have not had a finding entered by the Court regarding delinquency, are included in the Category A definition. JJAEP funding for Category A students is provided to the HCJB by the Texas Juvenile Justice Department ("TJJD").

- B. If a student is expelled from the District for committing a Category A offense but
 - (1) is not charged, arrested and referred to the Hidalgo County Juvenile Probation Department for an offense listed in Section 37.007 (a), (d), (e) or (i);
 - (2) a determination is made under Family Code Section 53.01 that the person referred to juvenile court was not a "child" as that term is defined by Family Code Section 51.02(2);
 - (3) a determination is made that no deferred prosecution or formal court proceedings will be initiated against the child;
 - (4) the court or jury finds that the child did not engage in delinquent conduct or conduct indicating a need for supervision and the case has been dismissed with prejudice; or
 - (5) the child was adjudicated but no disposition was or will be ordered by the court the student may be readmitted to the District at the District's discretion and in accordance with the requirements of this Memorandum of Understanding. Such students are referred herein to as having committed Category B - discretionary, non-court ordered offenses. The District shall fully and fairly examine the circumstances surrounding the case of each such student, and, where appropriate, consult with the District Attorney's Office, the Juvenile Probation Department and the student's parents. Following this examination, the District is authorized to admit the student unconditionally, to admit the student to a District alternative education program, or, pursuant to the provisions of this Memorandum of Understanding, provide that the student continue the student's placement at the JJAEP for the remaining period of the student's expulsion or for a

minimum period of six (6) weeks, whichever is greater. JJAEP funding for Category B students shall be provided by the District.

- C. A student may be expelled from the District
- (1) for committing an offense described in Section 37.007 (b) or (f), or for engaging in serious misbehavior covered by Section 37.007 (c); or
 - (2) after an opportunity for a hearing pursuant to Section 37.0081 ("Category C offenses"). The District has attached as Attachment "B" hereto those categories of conduct the District has defined in the District's student code of conduct as constituting serious misbehavior for which a student may be placed in the JJAEP. JJAEP funding for Category C students is provided by the District.
- D. Pursuant to Section 37.303, on receiving notice under Article 15.27, Code of Criminal Procedure, or Chapter 62, Code of Criminal Procedure, that a student is required to register as a sex offender under that chapter, the District shall, in the case of (1) and (2) below, and may, in the case of (3) below, remove the student from the regular classroom and shall place the student in the JJAEP if:
- (1) the student is under any form of court supervision, including probation, community supervision or parole; or
 - (2) the student is not under any form of court supervision and District determines that the student's presence in the regular classroom (i) threatens the safety of other students or teachers, (ii) will be detrimental to the educational process or (iii) is not in the best interests of the District's students; or.
 - (3) the student is not under any form of court supervision but the District did not make the determination set forth in (2) above.

3.2 Students who commit Category B and C offenses on or after the beginning of the District's **2023-2024** academic year may attend the JJAEP in accordance with the terms of this Memorandum of Understanding. Students expelled for Category A offenses in **2023** but who were expelled by the District prior to the beginning of the District's **2023-2024** school year and who were adjudicated and placed on probation under Family Code Section 54.04, or who were placed on deferred prosecution under Family Code Section 53.03, shall attend the JJAEP for the remainder of their expulsion period or for the period the student is on court-ordered probation or deferred prosecution. JJAEP funding for these students is reimbursed by the TJJD.

3.3 Students expelled from the District for Category A offenses in **2023**, but who were expelled prior to the beginning of the District's **2023-2024** school year and who were neither adjudicated and placed on probation under Family Code Section 54.04, nor placed on deferred

prosecution under Family Code Section 53.03, shall attend the JJAEP for the remainder of their expulsion period or for the period the student is subsequently placed on court ordered probation or deferred prosecution and shall be funded by appropriations provided by the TJJD, unless the District is notified by a representative of the HCJB that (1) no deferred prosecution or formal court proceedings will be initiated involving the child; or (2) the court or jury finds that the child did not engage in delinquent conduct or conduct indicating a need for supervision and the case has been dismissed with prejudice. In these cases the District may provide for the student's continued placement in the JJAEP as a Category B student for a minimum period of at least six (6) weeks.

3.4 Category D students shall be placed with the JJAEP as required by subchapter I of Chapter 37, and funding for such students shall be as set forth in such subchapter.

3.5 The District may expel a student who has been identified as a qualified disabled student under the Individuals with Disabilities Education Act (IDEA) only after a duly constituted Admission Review and Dismissal (ARD) committee determines that the alleged misconduct is not related to the student's disabilities. After making such a determination the District's ARD committee shall determine what services, if any, are necessary to comply with IDEA. The District shall remain responsible for making available the special education services necessary to implement the student's individual education plan (IEP). The District may make such services available in conjunction with the JJAEP or at a separate time and location, at the discretion of the District. If the District chooses to make such services available in conjunction with the JJAEP, the District shall cooperate with the JJAEP to minimize disruption of the JJAEP. If the District requires the student to leave the JJAEP for education services, the IEP will include the need for transportation as a related service. A representative of the JJAEP may attend the ARD committee meeting. If a JJAEP facility is located within the District, the District is not required to provide any services to students assigned to the JJAEP facility who are not residents of the District, unless under contract with the student's home school district, the District assumes responsibility for IDEA compliance.

3.6 If the JJAEP suspects that a student who has not been previously qualified as a student with disabilities under IDEA may be eligible for services under IDEA in the future, it shall refer the student to the student's school district of residence for referral and evaluation in accordance with applicable statutes and regulations.

3.7 Any student who does not meet the eligibility requirements of this Memorandum of Understanding is not entitled to educational services by the JJAEP.

3.8 The District may at all times exercise any discretion available under the law. This Agreement does not in any way diminish or restrict any of the District's authority to determine appropriate student discipline or placement. The parties will communicate with each other in good faith to address any issues arising out of placement decisions.

IV. Juvenile Probation

4.1 By executing this Memorandum of Understanding, the District does not authorize any court to order a student expelled under Section 37.007 (a), (d),(e) or (i) to attend a regular

program, a regular campus, or a District alternative education program as a condition of probation, nor shall any court be authorized to order a student expelled under Section 37.007 (b), (c) or (f), where the District has stipulated that such student shall be placed in the JJAEP in accordance with the terms and conditions of this Memorandum of Understanding, to attend a regular program, a regular campus, or a District alternative education program as a condition of probation. Both the District and the HCJB agree that no court has such authority pursuant to this Memorandum of Understanding.

V. Expedited Processing

5.1 Consistent with the Texas Education Code, the parties hereto agree to use their best efforts to expedite the administrative and judicial processing of all cases related to this Memorandum of Understanding.

VI. Funding

6.1 Funding for the JJAEP is provided by the state through the TJJD for all Category A students who must attend the JJAEP, and the District shall not assume any financial liability for such students. The District may contract with the HCJB to provide an educational placement for all Category B and Category C students, according to the terms and conditions set forth in Attachment "A" hereto, the contents of which are incorporated herein as if fully set forth in this Memorandum of Understanding. Funding for the JJAEP with respect to Category D students is provided pursuant to Section 37.310

VII. Responsibilities of the HCJB

7.1 The HCJB shall establish and operate the JJAEP as required by Section 37.011 and in accordance with applicable state and federal law. Other than for transportation services for Category B and C students attending the JJAEP (unless transportation is provided by the HCJB in accordance with section 8.1 hereof), and for providing the services described on Attachment "C" hereto for the transitioning of expelled students to the District prior to completion of the student's placement in the JJAEP, the District is not responsible for any aspect of the operation of the JJAEP unless expressly provided in this Memorandum of Understanding. The HCJB is not responsible for providing services to any student for whom it does not receive funding from either the TJJD or the District.

VIII. Transportation Services

8.1 Unless otherwise notified by HCJB in writing, the District shall be responsible for providing transportation services for Category B and C students attending the JJAEP who reside within the boundaries of the District.

IX. Emergency Closure

9.1 In the event either the District or the JJAEP is closed due to disaster, flood, extreme weather condition or other calamity, (" Emergency Closure Days") the District shall provide the

HCJB within ten (10) days of receipt the following:

- A. notification to HCJB of any waiver(s) filed by the District relating to Emergency Closure Days; and
- B. Updates and/or written status reports concerning any and all waivers filed by District relating to Emergency Closure Days.

X. Terms and Conditions of Entrance

10.1 Upon placement of a student in the JJAEP, the District shall forward to the JJAEP the same records it is required to forward to another public school when a student transfers, including, but not limited to, the following student records:

- A. For students in middle school, the student's Middle School Plan;
- B. For students in grades 9-12, the student's Graduation Plan;
- C. The student's current transcript including all achievement test records;
- D. Withdrawal form, which shall indicate the student's list of current courses in which they are enrolled, the earned grade and the textbook and other instructional resources being used with that subject;
- E. The student's Texas Assessment of Knowledge Skills summary sheet, as applicable;
- F. The student's previous year's attendance record;
- G. The student's current year's attendance record; and
- H. The student's IEP, in accordance with section 3.5 of this Memorandum of Understanding.

XI. Length of Student Placement

11.1 Unless otherwise provided for in this Memorandum of Understanding, each student who is expelled for Category A offenses must immediately, or as soon as practical, attend the JJAEP until: (1) the student completes the court-imposed requirements or as otherwise provided in Section 37.011(i); or (2) it is determined that the court will not exercise jurisdiction over the student based on the criteria set forth in Section 52.041 (c) and (d), Family Code.

11.2 Category B and C students identified in section 3.1B and C(1) hereof shall attend the JJAEP for the period of the individual student's expulsion; provided, however, that the student will remain in the JJAEP for a minimum period of at least six (6) weeks. Category C students

identified in section 3.1C (2) shall attend the JJAEP until such time as designated in Subsection 37.0081(d).

11.3 Category D students identified in section 3.1D (1) hereof shall attend the JJAEP for at least one semester. If a student transfers to the District during the student's mandatory placement in an alternative education program pursuant to Section 37.304(a), the District may require the student to complete a semester in the JJAEP in addition to the time spent in the alternative education program in the district from which the student transfers or may count any time spent in an alternative education program in the district from which the student transfers toward the mandatory placement requirement. Category D students identified in section 3.1D(3) whom the District places in the JJAEP shall attend the JJAEP for one semester. The District shall convene a committee as required pursuant to Section 37.306 to determine whether Category D students shall remain in the JJAEP.

11.4 In the event any applicable law requires placement of a student in the JJAEP for a longer period than set forth above in this article VII, such placement shall be extended as so required by applicable law. Notwithstanding any provision in this Agreement, including, but not limited to provisions specifying a length of placement, the District may at any time exercise any authority it may have to require a placement for a term of any length that is deemed appropriate by the District. This Agreement does not in any way diminish the District's ability to determine and impose a placement for a term of any length. The parties will communicate with each other in good faith to address any issues arising out of placement decisions.

XII. Special Populations

12.1 JJAEP, in collaboration with the District, shall ensure that a student with a disability who receives special education services is provided educational services that will support the student in meeting the goals identified in the student's Individualized Education Program ("IEP") established by a duly constituted Admission, Review, and Dismissal ("ARD") committee in accordance with Section 37.004 of the Education Code. The District must provide JJAEP with the most recent full and complete ARD meeting paperwork, the manifestation determination ARD meeting paperwork, and the most recent evaluation of eligibility for special education services for each eligible student. JJAEP shall maintain these documents for each eligible special education student enrolled at JJAEP.

12.2 JJAEP, in collaboration with the District, shall ensure that a student who is non-English speaking or who speaks English as a second language is provided ESL services and instruction appropriate to meet the student's needs as determined by a Language Proficiency Assessment Committee ("LPAC"). The District must provide JJAEP with documentation of LPAC determinations for each eligible student. JJAEP shall maintain this documentation for each eligible non-English speaking student and each student who speaks English as a second language.

12.3 JJAEP, in collaboration with the District, shall ensure that a student who is eligible for services under Section 504 of the Rehabilitation Act of 1973 is provided services and instruction appropriate to address the student's needs as determined by a Section 504 committee. The District must provide JJAEP with documentation of Section 504 eligibility determinations for

each eligible student. JJAEP shall maintain this documentation for each eligible Section 504 student.

XIII. Administration of the State of Texas Assessment of Academic Readiness (“STAAR”), End Of Course (“EOC”) and Any and All State Required Tests

13.1 In accordance with Section 37.011, the following responsibilities are assigned for administering the STAAR, EOC and all other state required assessments (the “Assessments”) as applicable, to students enrolled in the JJAEP:

- A. The District shall be responsible for securing and delivering to the JJAEP director or the director’s designee all secured test materials at least one day before the day in which the Assessments, as applicable, are to be administered.
- B. The JJAEP shall be responsible for acquiring all non-secured test materials which shall be made available to students enrolled in the JJAEP on the day the Assessments, as applicable, are to be administered.
- C. The JJAEP shall be responsible for administering the Assessments, as applicable, to those students enrolled in the JJAEP.
- D. The District shall be responsible for retrieving at the JJAEP site all Assessments, as applicable, answer sheets and other secured test materials attributed to the District's students which are enrolled at the JJAEP.
- E. The JJAEP shall be responsible for returning all non-secured material to the appropriate TEA contracted agent.

XIV. Terms and Conditions of Exit

14.1 Upon JJAEP’s determination of the date of a student’s release from JJAEP, in accordance with Section 37.023 of the Education Code, JJAEP shall, as soon as practicable, provide written notice of that date to the student’s parent or guardian and the administrator of the campus to which the student intends to transition. In addition, JJAEP shall provide the campus administrator with an assessment of the student’s academic growth while attending JJAEP and the results of any assessment instruments administered to the student.

14.2 A teacher employed by the JJAEP who holds a certification granted under Section 21.003(a) must review all academic work of the student prior to the student's exit from the JJAEP and return to the District, and must certify completion of course work based upon a determination that the student has mastered the essential knowledge and skills for a course at the seventieth percentile pursuant to Section 28.002 of the Education Code. In accordance with Section 37.011(d), such certification must be accepted by the District and all course credit earned by the student while at the JJAEP shall be reflected on the student's District transcript.

XV. Confidentiality

15.1 The Parties understand and acknowledge that some of the information provided during the Agreement may be subject to statutory prohibitions to disclosure and as such, is not to be disclosed to any party not subject to this agreement. Both Parties agree to maintain the confidentiality of the information in the same manner as the original custodian of records is so required. Both Parties agree and acknowledge that they may be required to maintain confidentiality of the information under the laws of the State of Texas and the United States.

XVI. Liabilities

16.1 This Agreement is not intended to extend the liability of the Parties beyond that provided by law. Neither party waives, nor shall be deemed to have hereby waived, any immunity or defenses that would otherwise be available to it against claims arising from third parties. The parties do not intend that any non-party, including, but not limited to, any student, parent, or other person or entity, have any right to enforce any part of this Agreement.

XVII. Miscellaneous

17.1 **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and, obligations and undertakings of each of the parties to this Agreement shall be performable in Hidalgo County, Texas.

17.2 **Nature of Relationship:** Nothing contained in this Agreement shall be deemed or construed to create the relationship of principal and agent or that of partnership or joint venture or any association between the Parties, and any intention to create a joint venture or partnership relationship between the Parties hereto is hereby expressly disclaimed. The Parties shall maintain exclusive control, direction and management of their own employees, and the other shall have no rights with respect thereto.

17.3 **Entire Agreement:** This Agreement contains the entire Agreement of the parties with respect to the matters covered by its terms. No other agreements, statement or promise made by any party or to any employee, officer or agent of any party, that is not contained in this Agreement, will be of no force or effect, unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

17.4 **Additional Documents:** The Parties agree that they will use reasonable, good faith efforts to execute each such other and further instruments and documents as, are, or may, become necessary or convenient to effectuate and carry out the terms of this Agreement, including, but not limited to collaboration in the creation of shared forms.

17.5 **Modification:** This Agreement shall constitute the entire understanding of the Parties and shall supersede any prior agreement. This Agreement may be modified at any time in writing only by the mutual consent of both parties. Changes shall be in the form of a modification and shall become effective upon signature by authorized individuals representing both Parties.

17.6 If any provision, section, subsection, paragraph, sentence, clause or phrase of this Memorandum of Understanding, or the application of same to any person or set of circumstances, is for any reason held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions hereof continue in full force and effect.

17.7 This Memorandum of Understanding is executed in multiple originals, each of which shall have the full force and effect of an original document, and each of which shall constitute but one and the same instrument.

17.8 **Non-Discrimination:** The Agreement, all related activities and programs offered under this Agreement by the Parties shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law or HCJB and/or District policy, including and without limitation to race, color, national origin, religion, sex, gender, age, veteran status, or disability.

17.9 **Authority to Execute:** The execution and performance of this Agreement by the Parties has been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the participating Parties in accordance with its terms.

XVIII. Term of Agreement

18.1 This Memorandum of Understanding is effective August 1, 2023 through July 31, 2024.

XIX. Notices

19.1 All notices or other writing required under this Agreement shall be deemed to have been made when sent by certified or registered mail, return receipt requested, to the following address:

TO MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT:
Dr. Carol G. Perez, Superintendent
1201 Bryce Drive
Mission, Texas 78572

TO COUNTY OF HIDALGO:
Judge Mario E. Ramirez, Jr.,
Juvenile Justice Center
Attn: Maryann Denner
Director / Chief Juvenile Probation Officer
1001 N. Doolittle Road,
Edinburg, Texas 78540

EXECUTED this the _____ day of _____, 20_____.

JUDGE MARIO E. RAMIREZ, JR., JUVENILE JUSTICE CENTER OF HIDALGO COUNTY

By: _____
Maryann Denner, Director and
Chief Juvenile Probation Officer

HIDALGO COUNTY JUVENILE BOARD

By: _____
Hon. Mario E. Ramirez, Jr., 332nd District Court
Juvenile Department Overseer

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

By: _____
Printed Name: Carolina "Carol" G. Perez, Ed. D.,
Title: Superintendent of Schools

ATTEST:

Joel Garcia, CPM
Assistant Superintendent for Finance

Attachment "A"

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
Reservation of Student Spaces and Schedule of Payments for JJAEP
School Year 2023-2024**

The Mission Consolidated Independent School District (the "District") reserves the number of spaces for the **2023-2024** students identified as Category B and Category C students using the following chart. "Yes" entries in the option selections column indicate that these students will be placed in the JJAEP. If the "No" option is selected, the JJAEP is not responsible for the education of students in these categories.

Please identify the number of full time equivalent spaces that the District wishes to reserve for the entire year, which may vary from the number of individual students who are expelled during the year.

Category of Students	Optional Selections Yes/No	Number of Student Spaces Anticipated/Reserved
Total Number of Student Spaces Anticipated for Category A Offenses (Mandatory)		
Category B Offenses (FALL SEMESTER, Only) (Optional - Students expelled for mandatory reasons but who cannot or will not be adjudicated for that offense)		
Category B Offenses (SPRING SEMESTER, Only)		
Category C Offenses (FALL SEMESTER, Only) (Optional - Students expelled for 37.007 (b), (c), and (e) student code of conduct violation)		
Category C Offenses (SPRING SEMESTER, Only)		
Total Number of Student Spaces Reserved for Category B and C Students		

The District agrees to budget \$105.00 per student per enrolled day for the 2023-2024 school year for each non-mandatory (Category B and Category C) student space reserved in the JJAEP, the total budgeted amount being _____. The budgeted amounts will be paid by the District to the JJAEP in two equal installments for student spaces reserved. The Fall semester installment shall be due on or before September 1, 2023. The Spring Semester installment shall be due on or before January 2, 2024. Payments must be made to the Hidalgo County Treasurer, 2810 S. Business Hwy 281, Edinburg, Texas 78539-6243.

At the end of the school year, the JJAEP shall refund to the District the sum of \$105.00 per student day paid by District to reserve student spaces for which no student was assigned by District to such space for any day during such school year, provided, however, that the District shall not be refunded any sums of money for any day a student of District was assigned to such space but the student did not attend. Any remaining funds held by the JJAEP shall be distributed to the HCJB and these funds shall be used at the HCJB's discretion for JJAEP programmatic and administrative purposes.

With the prior approval of the JJAEP, the District may enroll additional Category B and Category C students in the JJAEP in excess of the number of those student spaces reserved at a rate of \$110.00 per student per enrolled day for each student placement in excess of spaces reserved.

In the event the JJAEP or the District's participation in the program is terminated prior to **July 31, 2024**, the JJAEP shall refund to the District all funds paid by District to reserve student spaces for which no student was assigned by District to such space for any day during such school year, provided, however, that District shall not be refunded any sums of money for any day a student of District was assigned to such space but the student did not attend.

Pursuant to Section 37.0081(g) of the Education Code, notwithstanding anything to the contrary contained herein, with respect to each of the District's Student's placed under Section 37.0081 of the Education Code with the JJAEP, the District shall reimburse the JJAEP for the actual cost incurred each day for the student while the student is enrolled in the JJAEP. The amounts paid as specified in the prior paragraphs of this Attachment shall be considered an estimate, and any adjustment to the amounts actually paid shall be made promptly upon the determination by the HJCB of the actual cost incurred by the JJAEP based on the HCJB's annual audit.

Attachment "B"

**District's Definition of Serious or Persistent Misbehavior
Page 3, Section 3.1 C.**

Attachment "C"

**Plan for the Transitioning of Expelled Students Prior to
Completion of JJAEP Placement
Page 8, Section 14.1 & 14.2**

SUBJECT: Amendment to Interlocal Cooperation Agreement with McAllen ISD for Regional Day School Program

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

Regional School for the Deaf has existed since the mid-1970s and in McAllen ISD since 1979. Students attending the Regional Day School Program for the Deaf are better served in this program because the required services are concentrated in one school district. Mission CISD is responsible for providing transportation between the student's residence and the Regional School sites and for student tuition based on the services provided. We have approximately 20 students attending the Regional School Program for the Deaf.

ADMINISTRATIVE CONSIDERATIONS

The changes to the agreement are:

1. Member Districts shall not be entitled to any reimbursement of tuition when a student of the member Districts withdraws from the Regional School for whatever reason after September 1st of the school year for which the student is enrolled.
2. Enrollment shall additionally be reviewed by McAllen on June 1st to determine if additional tuition is to be billed to the Member District(s) for new students pursuant Sec. 7.1 of the Agreement.
3. Except as modified herein, all terms and conditions of the original Agreement, as amended, remain in full force and effect, and the Member Districts ratify and confirm the terms and provisions of the Agreement as amended.

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791, to enter into cooperative agreements with other local government entities of the State of Texas to fulfill and implement their respective public and governmental purposes, needs, objectives, and programs.

The changes to the agreement have been reviewed and approved by District Legal Counsel.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of Amendment to Interlocal Cooperation Agreement with McAllen ISD for Regional Day School Program.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sharon A. Roberts, Deputy Superintendent for Curriculum & Instruction
Frances Cruz, Executive Director for Special Education & Section 504/RTI/Dyslexia



Maribel Elizondo
*Executive Director
Special Education*

Liza Lara
Director RDSPD

April 24, 2023

Dr. Carolina G. Perez, Superintendent
Mission CISD
1201 Bryce Drive
Mission, TX 78572-1201

Dear Superintendent Perez,

The Regional Day School Program for the Deaf (RDSPD) at McAllen ISD is requesting that your school board review, approve, and return the enclosed Interlocal Cooperation Agreement signature page by no later than September 1, 2023.

McAllen ISD School Board reviewed the SSA on April 10, 2023, and your district will need to review and approve the agreement. The changes to the agreement are:

1. Member Districts shall not be entitled to any reimbursement of tuition when a student of the member Districts withdraws from the Regional School for whatever reason after September 1st of school year for which student is enrolled.
2. Enrollment shall additionally be reviewed by McAllen on June 1st to determine if additional tuition is to be billed to the Member District(s) for new students pursuant Sec. 7.1 of the Agreement.
3. Except as modified herein, all terms and conditions of the original Agreement, as amended, remain in full force and effect and the Member Districts ratify and confirm the terms and provisions of the Agreement as amended.

Therefore, upon review and approval of the updated SSA Agreement, a signature from the school board president is required. The SSA and all signed pages, from each member district and charter school, will be forwarded to TEA by RDSPD.

Once again, please make sure your school board president signs the agreement after approval. For charter schools, the school board, governing board president, or leader should sign the joinder agreement. Please submit signature page to:

Regional Day School Program for the Deaf
Liza Lara, Director
2185 N. Broadway Avenue
McAllen, TX 78501

2185 North Broadway, McAllen, TX 78501 (956) 971-4500 Office (956) 657-4506 Fax

If you would like more information on the revisions of the Interlocal Cooperation Agreement, or if you need further clarification, please call me to (956) 971-4500. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Lara", with a long horizontal flourish extending to the right.

Liza Lara, Director
Regional Day School Program for the Deaf

Cc: Ms. Francisca Cruz, Special Education Director, Mission CISD

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AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT

This Amendment to the original Interlocal Cooperation Agreement entered into on May 26, 2020 is made between the McAllen Independent School District as a member and as Fiscal Agent for the Regional Day School Program for the Deaf ("McAllen") and _____, the school district(s) and charter school(s) evidenced by the authorization by their signatures herein (the "Member Districts") pursuant to the provisions of the Texas Interlocal Cooperation Act.

WHEREAS by Interlocal Agreement executed on May 26, 2020, McAllen and the Member District(s) entered into the Interlocal Agreement (the "Agreement") to operate and fund the Regional Day School Program for the Deaf (the "Regional School"); and

WHEREAS, McAllen, pursuant Sec. 5.2 of the Agreement is required to make budgetary commitments for an entire school year for the Regional School at the beginning of each school year in terms of staff and other support resources for the students of the Member Districts based on anticipated enrollment for the relevant school year on September 1st; and

WHEREAS, Member Districts often add students after the final student enrollment review date of March 1st:

NOW THEREFORE, for and in consideration of Member District and this mutually agreed upon amendment to the Agreement, McAllen and the Member Districts hereby agree to the following amendment to the Agreement and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged:

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1. Member Districts shall not be entitled to any reimbursement of tuition when a student of the Member District withdraws from the Regional School for whatever reason after September 1st of school year for which the student is enrolled.
2. Enrollment shall additionally be reviewed by McAllen on June 1st to determine if additional tuition is to be billed to the Member District(s) for new students pursuant Sec. 7.1 of the Agreement.
3. Except as modified herein, all terms and conditions of the original Agreement, as amended, remain in full force and effect and the Member Districts ratify and confirm the terms and provisions of the Agreement as amended.

EXECUTED in Counterpart ORIGINALS and effective as of the day and year first written above.

FISCAL AGENT:

MEMBER DISTRICT

MCALLEN INDEPENDENT SCHOOL DISTRICT

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

By: 
Tony Forina | 06/11/2023 09:43 CDT
 Printed Name: Tony Forina
 Title: President, Board of Trustees

By: _____
 Printed Name: Carolina "Carol" G. Perez, Ed. D.
 Title: Superintendent of Schools
 (School Board President signature required)

General Counsel Approved as to Form:
 Walsh Gallegos Treviño Kyle & Robinson P.C.

Mission CISD
 Board of Trustees President

By: 
 Miguel A. Saldana

AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT

This Amendment to Interlocal Cooperation Agreement between _____ (“the Amendment”), effective the 26th day of May, 2020 is made between the McAllen Independent School District as member and as Fiscal Agent for the Regional Day School Program for the Deaf (“McAllen”) and the school districts and charter schools evidenced by the authorization by their signatures herein defined (the “Member Districts”) pursuant to the provisions of the Texas Interlocal Cooperation.

WHEREAS, by Interlocal Agreement executed on May 26, 2020, McAllen and the Member Districts executed the Interlocal Agreement (the “Agreement”) to operate and fund the Regional Day School Program for the Deaf (the “Regional School”);

WHEREAS, the name of a Member District has changed; and

WHEREAS, McAllen and the Member District now desire to amend the Agreement by substituting the former name of the Member District to its current name;

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NOW THEREFORE, for and in consideration of Member District and this mutually agreed upon amendment to the Agreement, McAllen and the Member Districts hereby agree to the following amendment to the Agreement and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged:

1. The name of the Rio Grande City Consolidated Independent School District in the Interlocal Agreement is changed throughout the Interlocal Agreement by this Amendment to read Rio Grande City Grulla Independent School District.
2. Except as modified herein, all terms and conditions of the Agreement, as amended, remain in full force and effect the Member Districts ratify and confirm the terms and provisions of the Agreement as amended.

EXECUTED in Counterpart ORIGINALS and effective as of the day and year first written above.

FISCAL AGENT:

MCALLEN INDEPENDENT SCHOOL DISTRICT

APPROVED AS TO FORM:
ATLAS, HALL & RODRIGUEZ, LLP

BY: Stephen L. Crain
Stephen L. Crain (Aug 16, 2021 09:20 CDT)

Stephen L. Crain

By: J. A. Gonzalez
Printed Name: Dr. Jose A. Gonzalez
Title: Superintendent

INTERLOCAL COOPERATION AGREEMENT
Establishing Duties and Responsibilities of Member School Districts and the
Fiscal Agent for Operation of the Regional Day School Program for the Deaf

WHEREAS, the **DONNA INDEPENDENT SCHOOL DISTRICT, EDCOUCH-ELSA INDEPENDENT SCHOOL DISTRICT, EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, EXCELLENCE IN LEADERSHIP ACADEMY, HIDALGO INDEPENDENT SCHOOL DISTRICT, IDEA PUBLIC SCHOOLS, LA JOYA INDEPENDENT SCHOOL DISTRICT, LA VILLA INDEPENDENT SCHOOL DISTRICT, MCALLEN INDEPENDENT SCHOOL DISTRICT, MERCEDES INDEPENDENT SCHOOL DISTRICT, MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, MONTE ALTO INDEPENDENT SCHOOL DISTRICT, PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL DISTRICT, PREMIER HIGH SCHOOL RESPONSIVE EDUCATION SOLUTIONS, PROGRESO INDEPENDENT SCHOOL DISTRICT, SHARYLAND INDEPENDENT SCHOOL DISTRICT, VALLEY VIEW INDEPENDENT SCHOOL DISTRICT, VAGUARD ACADEMY, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT, and WESLACO INDEPENDENT SCHOOL DISTRICT**, all of Hidalgo County, Texas; and **SANTA MARIA INDEPENDENT SCHOOL DISTRICT**, of Cameron County, Texas; **RIO GRANDE CITY CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**, and **ROMA INDEPENDENT SCHOOL DISTRICT, SAN ISIDRO INDEPENDENT SCHOOL DISTRICT**, of Starr County, Texas, hereinafter individually or collectively referred to as the "Districts", and the **McALLEN INDEPENDENT SCHOOL DISTRICT**, as **Fiscal Agent for the REGIONAL DAY SCHOOL PROGRAM FOR THE DEAF**, hereinafter referred to as "Fiscal Agent" in

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its capacity as fiscal agent and "MISD" in its capacity as a District, are authorized to provide Shared Service arrangements jointly with one or more other school districts for a special education program (the "Program") in accordance with Section 29.007 of the Texas Education Code;

WHEREAS, the Districts and Fiscal Agent desire to enter into this interlocal agreement in accordance with Chapter 791 of the Texas Government Code to operate and fund the Regional Day School Program for the Deaf (the "Regional School") and setting out the purpose, terms, rights, objectives, duties and responsibilities of the contracting parties hereto; and

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WHEREAS, the Districts and the Fiscal Agent have determined that the operation and funding of the Regional School is for a public purpose and is within their statutory powers of government;

NOW, THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS, that the Districts and the Fiscal Agent acting by and through their duly authorized officers, do hereby covenant and agree as follows:

I.

NAME AND HEADQUARTERS

1.1 Name

The name of the Program shall sometimes be referred to as: **Regional Day School Program for the Deaf, RDSPD, RSD, or the Regional School.**

1.2 Headquarters

The place of business shall be located at the administrative offices of the McAllen Independent School District, 2000 N. 23rd Street, McAllen, Texas 78501.

II.

MANAGEMENT BOARD

2.1 Establishment

Pursuant to the Shared Services Arrangement Procedures for Regional Day School Programs for the Deaf promulgated by the Division of Services for the Deaf of the Texas Education Agency, the Regional School shall establish a management board (the "Management Board").

2.2 Composition

The Management Board shall be comprised of the Special Education Director of each of the Districts or such Special Education Director's designee. The Fiscal Agent shall have the right to have a representative present at all Management Board meetings (which may be in addition to the representation of MISD at the meeting provided that only the MISD member and not any additional Fiscal Agent representative, shall be entitled to vote).

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2.3 Chairperson

The chairperson of the Management Board shall be a member of the Management Board and shall be elected by the members of the Management Board at the first meeting of the Management Board held during each fiscal year, to hold office until the election of a successor chairperson at the first meeting of the Management Board held during the next fiscal year, or until such chairperson's earlier resignation or removal. The Management Board may remove the Chairperson at any meeting upon the vote of the members of the Management Board.

Responsibilities and Direction

2.4 (a) *Meeting*

The Management Board shall meet at least once per year. The chairperson presides over the meetings of the Management Board and calls meetings upon the request of any Management Board member or the Fiscal Agent. The members of the Management Board in attendance at any such meeting constitute a quorum. Any votes shall be determined by a majority of the members present at the meeting or by written consent of a majority of the members.

(b) *Minutes*

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The Management Board chairperson shall record or appoint someone to record the minutes of each Management Board meeting. In the event the person so designated is not present at a meeting and the chairperson is also not present to appoint a replacement, the Management Board shall appoint a person to record the minutes for such Meeting.

(c) *Review of Budget, Fees and Reports*

The Management Board shall review the Regional School's budget, including the Student Fees and any other fees to be charged to the Districts, and may provide its input, if any, to the Fiscal Agent. The members of the Management Board shall review such other reports provided by the Fiscal Agent.

(d) *Direction of New Development*

The Management Board shall stay abreast of educational and regulatory developments related to the Program and may provide its input, if any, to the Fiscal Agent.

III.

MEMBERSHIP

The Districts which are parties to this Agreement or Charter School districts which have executed a joinder agreement to this Agreement (individually and collectively referred to herein as the "Member Districts" or "Districts") are:

Donna ISD
116 N. 10th St
Donna, Texas 78537-0116

Edcouch-Elsa ISD
P. O. Box 127
Edcouch, TX 78538-0127

Edinburg CISD
P. O. Box 990
Edinburg, Texas 78540-0990

Excellence in Leadership Academy
915 W. Interstate Hwy 2
Mission, Texas 78572

Hidalgo ISD
P.O. Drawer D
Hidalgo, Texas 78557-3004

IDEA Public Schools
505 Angelina, Suite 9
Weslaco, Texas 78572

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La Joya ISD
P. O. Drawer J
201 E. Expressway
La Joya, Texas 78560-0510

La Villa ISD
P. O. Box 9
La Villa, Texas 78562-0009

McAllen ISD
2000 N. 23rd Street
McAllen, Texas 78501-2000

Mercedes ISD
P. O. Box 419
Mercedes, Texas 78570-0419

Mission CISD
1201 Bryce Drive
Mission, Texas 78572-1201

Monte Alto ISD
25149 1st Street
Monte Alto, Texas 78538

Pharr-San Juan-Alamo ISD
P. O. Drawer 769
Pharr, Texas 78577-1225

Premier High School
Responsive Education Solutions
4701 South Sugar Road
Edinburg, Texas 78539

Progreso ISD
P. O. Box 610
Progreso, Texas 78579-0613

Sharyland ISD
1106 N. Shary Road Mission,
Texas 78572-1106

Valley View ISD
9701 S. Jackson Road
Pharr, Texas 78577

Vanguard Academy
1200 East Kelly Avenue
Pharr, Texas 78577

Weslaco ISD
P. O. Box 266
Weslaco, Texas
78596-0266

Roma ISD
P. O. Box 187
Roma, Texas 78584-0187

South Texas ISD
100 Med High Drive
Mercedes, Texas 78570

Rio Grande City CISD
Fort Ringgold
Rio Grande City, Texas 78582-4799

San Isidro ISD
P.O. Box 10 / Highway 1017
San Isidro, Texas 78588-0010

Santa Maria ISD
P.O. Box 448
Santa Rosa, Texas 78592-0448

IV.

PURPOSE

The purpose of the Regional School is to provide, to the extent that federal, state and local resources permit, an educational program for persons from birth through age 21 who are Deaf or Hard of Hearing which severely impairs processing linguistic information through hearing, even with recommended amplification, and which adversely affects educational performance, as provided in this Agreement. If a student cannot be served in the Regional School, it is the responsibility of the Member District in which such student resides to arrange for appropriate placement.

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V.

POWERS AND DUTIES OF FISCAL AGENT

5.1 Designation

The Fiscal Agent of the Regional School shall be the McAllen Independent School District.

5.2 Powers and Duties

The Fiscal Agent shall have the power and duty to discharge faithfully the following responsibilities:

- a. Employ a director for the Regional School, and to establish the duties to be performed by such person. The policies of the Fiscal Agent will govern the employment of all Regional School personnel.
- b. Provide a management system for the Regional School which meets state and federal requirements.
- c. Allocate funds based on student needs of the Regional School as a whole.
- d. Acquire, hold and sell real, personal and mixed property.
- e. Receive bequests, donations or other monies or property coming legally into the hands of the Regional School.
- f. Contract for the professional services required for the administration and operation of the Regional School.
- g. Authorize the preparation of an annual budget, to adopt and amend the annual budget, to authorize preparation of periodic reports of receipts and disbursements, to authorize necessary applications for funds and amendments of such applications and to provide a copy of the annual budget to the Management Board for its review.
- h. Apply for, receive, safeguard, expend, distribute and account for all federal, state and local operating funds as the Fiscal Agent may, by policy or directive, provide in accordance with the annual budget and all federal and state requirements.
- i. Prepare and submit any and all applications, reports and accounting for the Regional School as required by federal and state authorities.
- j. Maintain personnel records for personnel employed by the Regional School and administer payroll, federal withholding, state retirement contributions, workers' compensation, unemployment insurance, sick, vacation and personal leave, group insurance and all other personnel accounting functions for all personnel whose positions are funded through the Regional School. Member Districts shall provide such information required by the Fiscal Agent to fulfill this duty.
- k. Purchase, inventory, safeguard, maintain, distribute, dispose of and account for all real and personal property of the Regional School, in accordance with the policies and directives of the Fiscal Agent.
- l. Order an audit of the accounts of the Regional School annually

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following the close of each fiscal year, which audit may, as the Fiscal Agent determines, comprise a part of the annual audit of the McAllen Independent School District.

m. Establish policies and issue directives governing the program and business of the Regional School in accordance with state and federal requirements.

n. Borrow money to purchase, repair, renovate, and equip the Regional Day School.

o. Report student data to the Texas Education Agency (TEA). TEA will consider the Fiscal Agent the district accountable for Texas Academic Performance Report (TAPR). McAllen ISD RDSPD will provide a PEIMS 011 record to TEA.

VI.

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PERSONNEL AND PROPERTY

6.1 Authority of Board of Trustees as Fiscal Agent

The Board of Trustees as the Fiscal Agent shall have final authority and responsibility for approving the hiring, employment, discharge and contractual nonrenewal of the Regional School's director, teachers and support staff.

6.2 Regional School Director

The Director of the Regional School must meet state certification requirements for the position and shall be employed by the Fiscal Agent Board of Trustees of the Fiscal Agent. The Director's compensation shall be fixed at such intervals and under such terms and conditions of employment as the MISD Board of Trustees as the Fiscal Agent may determine, and the Director, as well as all employees of the Regional School shall be subject to the personnel policies of the Board of Trustees as the Fiscal Agent.

6.3 Duties of the Director

The Director of the Regional School in addition to those duties as assigned, shall

perform the following:

- a. Provide attendance and grade reporting information to the Member School Districts, if requested by any Member District(s) and maintain a record of each student attending the Regional School for the time period in accordance with applicable Federal law.
- b. Be responsible for the evaluation of professional and nonprofessional staff.
- c. Be responsible for planning and administering instructional programs in compliance with State Board of Education regulations.
- d. Be accountable for the expenditure of all funds flowing to the Regional School subject to the approval of the Fiscal Agent Board of Trustees.

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6.4 Other Staff

Staff of the Regional School must meet any state certification requirements of their positions and shall be employed by the Fiscal Agent Board of Trustees. Compensation for the Regional School positions shall be fixed at such intervals and under such terms and conditions of employment as approved by the Fiscal Agent Board of Trustees, and such employees shall be subject to the personnel policies of the Fiscal Agent Board of Trustees.

6.5 Ownership of Assets

Assets purchased with Regional School funds are the property of the Regional School. Property provided to the Regional School hereunder or donated to the Regional School shall be the property of the Regional School.

6.6 Mainstreaming

Any revenue generated and/or received with respect to mainstreaming students of the Regional School within MISD shall be the property of MISD and not the Regional School.

6.7 Disposition of Fixed and Liquid Assets Subsequent to Withdrawal of District or Dissolution of Regional School

(a) *Fixed Assets Upon Withdrawal*

In the event a District withdraws pursuant to Article X (a “Withdrawing District”) all real and personal property (e.g. equipment and supplies) in the Withdrawing District at the effective date of such withdrawal, used by the Regional School but not owned by the Regional School, will remain in the Withdrawing District if such property is not needed by the Regional School for the remaining students. A Withdrawing District shall give prompt written notice to the Fiscal Agent of any such property in its possession so that the Fiscal Agent may determine whether such property is needed by the school.

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(b) *Liquid Assets Upon Withdrawal*

In the event the Regional School has any unexpended funds attributable to the Withdrawing District, after the offset of all costs and expenses and other amounts due from the Withdrawing District, following the end of the first year in which such withdrawal occurred, the Fiscal Agent shall reimburse the Withdrawing District the balance of such unexpended funds.

(c) *Dissolution*

Upon dissolution of the Regional School, property will be distributed in accordance with Section 11.2 below.

VII.
COSTS

7.1 Costs Per Student

Services to be provided by the Regional School under the terms of this Agreement are subject to the availability of funds to the Regional School for the purpose of educating Deaf or Hard of Hearing students. Each Member District sending students to the Regional School bears the responsibility for the cost incurred in serving the students who reside within the boundaries of such district. The Regional School shall bill each Member District on September 1st of each year. The Member District will be billed for students enrolled in the Regional School on September 1st of the current school year. Student enrollment will be reviewed on December 1st and March 1st to determine if new students have enrolled and Member Districts will be billed the additional tuition for each student. The Student Fee for Infants served by the Parent/Infant Program cluster site students and itinerant students shall be determined by the Regional School. Full payment is due to the Regional School within thirty (30) calendar days of receipt of the invoice or bill from the Regional School.

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7.2 Adjustment in Cost per Student

Any adjustment necessary in the rate of the Student Fee as set by the Fiscal Agent for any calendar year charged any Member Districts shall be set and invoiced or billed by the Fiscal Agent following the report thereof by the Fiscal Agent to the Management Board. If the Regional School personnel together with a representative from the Member District, determines that Extended School Year

Services (EYS) are needed for individual students of any Member District, the Member District shall be responsible for the transportation of the student(s) residing within such Member District, as well as a per student prorated portion of the salary of Regional School EYS personnel if State funds are unavailable.

7.3 Costs to Non Member Districts

For Districts not participating in the Shared Services Agreement and seeking services from the Regional School, a fee will be billed that is in excess of the tuition fees billed to the Member Districts.

7.4 Notification of Student Fee

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On or before June 15th of each year, the Fiscal Agent shall notify the Member Districts of the Student Fee of 10% above the Tuition fee billed to Non - Member Districts.

7.5 Reimbursement of Administrative Costs of Fiscal Agent

Notwithstanding anything herein to the contrary, the Fiscal Agent shall be reimbursed and/or paid for administrative costs incurred in an amount equal to the State Program Indirect Cost Rates of fifteen percent (15%). Any Student Fees due from MISD shall be deducted from the amount payable to the Fiscal Agent hereunder. In the event the Student Fees due from MISD exceed the amount due to the Regional School, MISD shall pay the difference.

7.6 Allocation of Costs Including Uncontrollable Costs, Liabilities and Legal Fees

Uncontrollable costs, liabilities and legal fees (including but not limited to legal fees incurred due to complaints, grievances or litigation) and other costs and expenses not covered by the Student Fees, excluding only the administrative costs reimbursed pursuant to Section 7.5 above, incurred by the Regional School and/or the Fiscal Agent shall be divided among the Member Districts in proportion to the number of students of each Member District attending the Regional School over the number of students from all Member Districts attending the Regional School. For purposes of this Section 7.6 the number of students shall be calculated based on the most recent Public Education Information Management System (“PEIMS”) report for the Regional School at the time the Fiscal Agent accrues such cost.

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VIII.

MEMBER SCHOOL DISTRICTS RESPONSIBILITIES

8.1 Program

As provided by state law, it shall remain the ultimate responsibility of each Member District to provide or cause to be provided education to all resident eligible students. In regard to direct services provided by the Regional School, each Member District retains the responsibility of monitoring its students' education and evaluating the appropriateness of such education.

8.2 Member School District Responsibilities

Specific responsibilities of each Member District include, but are not limited to the following:

- a. Carry out all screening, referral, initial evaluation and other appropriate procedures specified in State Board of Education Rules for Special Education, TAC §89 Sub Chapter G, and Commissioner's Rules for Special Education as necessary to establish which students are referred to the Regional School.
- b. Contribute to the Regional School on a timely basis the appropriate Student Fees and other amounts due to the Regional School.
- c. Schedule and participate in an Admission, Review, and Dismissal Committee meeting which includes designated Regional School staff to determine appropriate placement. If Regional School placement is determined to be appropriate to join in developing an Individual Education Plan ("IEP") for the student.
- d. Provide adequate funding for services specified in the IEP when funds procured by the Regional School from state and federal sources are not sufficient to cover the cost for these services.
- e. Provide a District liaison staff member, which may be the same person the District provides as a member of the Management Board, whose responsibilities will be to:
- (i) Facilitate communication between the Regional School and the District staff and parents.
 - (ii) Prepare reports as requested by the Regional School.
 - (iii) Advise the Regional School on budget decisions.
- f. Abide by Regional School application procedures.
- g. Maintain an eligibility folder as required by state rules.
- h. Provide transportation between the students' residence and the Regional School sites. In addition, provide transportation when tutorials, extracurricular activities (including athletics) and summer school are required for participating students. Transportation for this purpose may cross District and geographic boundaries. The Member Districts may elect any mode of transportation it deems appropriate including District operated transportation, parent contracted transportation, commercially contracted transportation, or any combination thereof.

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- i. Report District expenditures, if any, from the Regional School to the Fiscal Agent within 30 days of such expenditure.
- j. Comply with any state requirements concerning the District's participation in the Regional School, including reporting any withdrawal herefrom.
- k. Provide a certificate from the Member District's Board of Trustees to the Fiscal Agent certifying that such Board has approved this Agreement. The certificates shall be attached hereto as Exhibit A.
- l. Provide a PEIMS 011 record and indicate the fiscal agent county district number in the E0777 data element.

8.3 Responsibility for Legal Fees

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- a. Each Member District bears its own risk of loss of personal or real property, costs of administrative hearings, litigation expenses, awards of actual damages, court costs, attorney's fees, and settlement costs.
- b. Responsibilities for expenditures not attributable to a specific District (and borne by such District pursuant to Section 8.3 above) incurred related to grievances, lawsuits, etc., taken against the Fiscal Agent shall be shared by all Member Districts as per Section 7.6 above.

IX.

ADDING MEMBER SCHOOL DISTRICTS TO THE REGIONAL SCHOOL

9.1 Approval of Fiscal Agent Board of Trustees

Upon receiving notice of the request of a non-member school district that it be allowed to join the Regional School, provided such notice is received by the Fiscal Agent no later than the last Wednesday of September of the year prior to the school year for which such non-member school district intends to join this Agreement, the Fiscal Agent Board of Trustees may adopt a resolution that the requesting school district be admitted as a Member District.

9.2 Assessments

Upon approval of the resolution, the new Member District students will be eligible for participation in the Regional School at the beginning of the school year at the same Student Fee as assessed against all Member Districts under the provisions of Article VII.

X.

WITHDRAWAL OF MEMBER DISTRICT

10.1 Withdrawal Procedures

Any Member District may withdraw from the Regional School at the end of any fiscal year of the Member District by giving notice thereof no later than the last Wednesday of September of the year prior to the school year for which such District is withdrawing from the Regional School. On timely service of such notice the withdrawal will automatically become effective at the end of the following fiscal year of the Fiscal Agent and shall be deemed to carry the approval of the Fiscal Agent Board of Trustees, unless thirty (30) days after receiving such notice, the Fiscal Agent Board of Trustees elects to dissolve the Regional School as provided in Article XI below and serves written notice thereof on the withdrawing Member District, in which case the notice of withdrawal shall be of no force or effect.

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XI.

DISSOLUTION

11.1 Action of Fiscal Agent Board of Trustees

The Fiscal Agent Board of Trustees may adopt a resolution dissolving the Regional School.

11.2 Liquidation

Upon approval of the dissolution by the Fiscal Agent Board of Trustees:

- a. The Regional School shall cease to carry on its business, except insofar as may be necessary for winding up of the business of the Regional School.
- b. The Fiscal Agent Board of Trustees shall cause written notice of the dissolution and liquidation of the Regional School to be mailed to each known creditor of and claimant against the Regional School.
- c. The Fiscal Agent shall proceed to collect the assets of the Regional School, convey and dispose of such of its properties as are not to be distributed in kind to Member Districts, pay, satisfy, or discharge its liabilities and obligations, or make adequate provision for payment and discharge thereof, distribute copies of all student, personnel and fiscal records to the appropriate Member Districts, and do all other acts required to liquidate the business and affairs of the Regional School. After paying or discharging all of the obligations of the Regional School, or making adequate provision for the payment and discharge thereof, the Fiscal Agent shall then distribute the remainder of the assets of the Regional School, either in cash or in kind, among the Member Districts in proportion to the amount of funds and/or property contributed to the Regional School by the Member Districts as determined by the Fiscal Agent Board of Trustees, which determination shall be final and conclusive.

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11.3 Termination

Upon completion of the liquidation, the Fiscal Agent shall so report in writing to the Fiscal Agent Board of Trustees and on acceptance of the report, the Fiscal Agent Board of Trustees shall enter a resolution declaring that the Regional School is dissolved and its operation terminated.

XII.

APPLICABILITY OF STATUTES AND REGULATIONS

In entering into this Agreement and in the operation of the Regional School, the Member Districts intend to comply fully with all federal and state statutes and regulations governing the administration and delivery of education and services to eligible students, including any rules of the State Board of Education, as said statutes and regulations now exist or may hereafter be amended. In the event of irreconcilable conflict between this Agreement and any applicable federal or state statute or regulation, the latter shall be controlling.

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XIII.

RENEWAL

This Agreement shall automatically renew for successive one year terms, unless any Member District notifies the Fiscal Agent on or before the last Wednesday of September of the current term of its intent not to renew this Agreement or the Texas Education Agency terminates this Agreement. The initial term of the Agreement is effective September 1, 2020 through August 31, 2021.

XIV.

PAYMENT PROVISIONS

The contracting parties to this Agreement paying for the performance of certain governmental functions or services by its maintenance and operation of the Regional School shall make payments from current revenues available to the Member District.

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

Stephen L. Crain
BY: Stephen L. Crain (May 12, 2020)
Stephen L. Crain

XV.

COUNTERPART ORIGINALS

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

EXECUTED, as of the May 26, 2020.

FISCAL AGENT:

**McALLEN INDEPENDENT SCHOOL
DISTRICT**

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By: *Conrado Alvarado*
Conrado Alvarado (May 27, 2020 12:47 CDT)
Printed Name: Conrado Alvarado
Title: Board of Trustees President

[Signature pages for the Districts follow]

SUBJECT: Approval to Reduce General Fund Unassigned Fund Balance and to Increase General Fund Committed Fund Balance

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the District's Board of Trustees. The committed amounts cannot be used for any other purpose unless the board of trustees removes or changes the specified use.

ADMINISTRATIVE CONSIDERATIONS

The District has construction projects that started in the 2022-2023 school year that will continue in the 2023-2024 school year.

Attached is the 2022-2023 capital outlay projects in-progress.

FUNDING SOURCE AND AMOUNT

General Fund Unassigned Fund Balance decrease of \$7,436,725.

General Fund Committed Fund Balance increase of \$7,436,725.

RECOMMENDATION:

Approval to Reduce General Fund Unassigned Fund Balance by \$7,436,725 and to Increase Committed Fund Balance by \$7,436,725.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Rebecca S. Magee, CPA, Internal Auditor
Dora Garcia, Director for Budget and Finance

2022-2023 Capital Outlay Balances as of 5/31/2023			
Project Name	Total Cost	YTD Paid	Balance
Additional Pens for Ag Science Barn - Ag Farm	\$66,000	\$ 41,175.00	\$ 24,825.00
Culinary Arts Laboratory - Mission High School	\$330,000	\$ 211,617.25	\$ 118,382.75
Elementary Playgrounds - Alton Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Bryan Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Cantu Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Castro Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Leal Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Marcell Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Mims Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - O'Grady Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Pearson Elementary	\$58,000	\$ 978.41	\$ 57,021.59
Elementary Playgrounds - Salinas Elementary	\$58,000	\$ 978.40	\$ 57,021.60
Elementary Playgrounds - Waitz Elementary	\$58,000	\$ 978.41	\$ 57,021.59
FARMERS Project- Citrus Horticulture Lab	\$707,653	\$ 43,744.84	\$ 663,908.16
Freezer installation - Bryan Elementary, Marcell Elem	\$39,600	\$ 74,283.18	\$ (34,683.18)
Freezer repair/replacement - Central Kitchen	\$258,197	\$ 243,444.00	\$ 14,753.00
Indoor Air Quality - Cavazos Elementary, Midkiff Elem	\$8,045,000	\$ 45,889.95	\$ 7,999,110.05
NOC Generator - Annex	\$144,000	\$ -	\$ 144,000.00
NOC HVAC Replacement - Annex	\$162,676	\$ -	\$ 162,676.00
Pavillion - Mission Collegiate High School	\$1,320,000	\$ 33,291.69	\$ 1,286,708.31
Power distribution transformer - K. White Junior High	\$118,800	\$ -	\$ 118,800.00
Roosevelt Demolition	\$231,000	\$ 25,378.83	\$ 205,621.17
Tumbler Chiller - CNP	\$193,970	\$ -	\$ 193,970.00
Security Vestibules - Bryan Elem, Castro Elem, Cavazc	\$1,000,000	\$ 30,481.61	\$ 969,518.39
Aquatic Boiler	\$111,000.00	\$ 112,900.22	\$ (1,900.22)
Annex - NOC - HVAC Installation	\$85,206	\$ -	\$ 85,206.00
TOTAL - In-Progress	\$14,051,102.00	\$876,469.07	\$ 12,578,132.93
Barbering - Mission High School	\$600,000.00	\$ 3,500.00	\$ 596,500.00
Indoor Air Quality - Alton Memorial Jr. HS, and Bryan	\$6,600,225	\$ -	\$ 6,600,225.00
Annex - Roof Overlay	\$240,000	\$ -	\$ 240,000.00
TEA Mandate (Fencing/Window Film) - Grant Funded	\$654,613.00	\$ -	
TOTAL - Not Started	\$7,494,838.00	\$0.00	\$ 7,436,725.00
Grand Total	\$21,545,940.00	\$876,469.07	\$20,014,857.93

SUBJECT: Approval of Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

ADMINISTRATION CONSIDERATION

For the period reported, total donations were \$8,472. The largest cash donation received was \$2,500 and the largest non-cash donation received was \$100. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Alyssa Gonzales, Accountant

MISSION CISD CASH and INKIND/NONCASH DONATION FORM

K WHITE JR HIGH
CAMPUS NAME

5/3/2023
Date

LEADERSHIP MISSION
NAME OF DONOR

P O BOX 1425
Address

MISSION, TX 78572
City, State, Zip

956-467-8612
Telephone Number

\$2,600.00
DONATION AMOUNT

X		
Check	Cash	Inkind/Noncash donation

865-00-2191-06A-042-00-0-00
Revenue Account Number

1229
Check #

Description of Noncash donation-(Include an estimated value).

DONATION WILL BE FOR 6TH GRADE /SPECIAL NEEDS STUDENTS WHO HAVE MET ACADEMIC PERFORMAQNCE, BEHAVIOR AND ATTENDANCE REQUIREMENTS 262

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

5-3-23
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.



SCHOLARSHIP DONATION FORM

Gilda De La Garza Memorial Scholarship
Name of Scholarship

April 28, 2023
Date

Carlos De La Garza
Name of Donor

402 Stacie Lane, Mission, TX
Address 785

City, State, Zip

956-432-6922
Telephone Number

1. \$500.00 Money Order Credit Card Inter-Departmental Charges Form

GUIDELINES:

2. The number of scholarships 1

263

3. Each scholarship will be in the amount of \$ 500.00

One time payment OR Payed out in equal installments over a period of 8 semesters
circle one

4. The scholarship is available to students of :

Mission High School Veterans Memorial High School Mission Collegiate HS

5. Recipient will be selected by

campus scholarship committee donor

6. In order to receive scholarship payment the recipient must attend:

college or university community college vocational school

other (please specify in restrictions)

7. MCISD requires that scholarships be claimed within 2 years of award or within 2 years of the last payment transaction to the recipient.

CSLB
initialize

8. Other restrictions as specified by the donor:

Carlos B. de la Garza 4/28/2023
Donor Signature Date

Business Office Use

Account Number

Date

SAFE # 570064

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

Mission High School--Scholarship
CAMPUS NAME

5/10/2023
Date

Carlos De La Garza
NAME OF DONOR

402 Stacie Lane
Address

Mission, Texas 78574
City, State, Zip

956-432-6922
Telephone Number

\$500.00
DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

806-00-2191-SMH-001-00-000
Revenue Account Number

216
Check #

Description of Noncash donation-(Include an estimated value).

_____ 264

List below any restrictions for this donation: (Attach letter from donor if one is provided)

Gilda De La Garza Memorial Scholarshop \$500

Jose E. Mejia A.A.
PRINCIPAL'S SIGNATURE

5/10/2023
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

MISSION JR HIGH
CAMPUS NAME

5/19/2023
Date

GOTHIER DESIGNS
NAME OF DONOR

1120 NORTH CONWAY AVE
Address

MISSION TX. 78572
City, State, Zip

(956)600-8390
Telephone Number

DONATION AMOUNT

Check	Cash	Inkind/Noncash donation		

REVENUE ACCOUNT NUMBER

CHECK #

Description of Noncash donation-(Include an estimated value).

100 Flowers

268

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

5/19/2023
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

Mission Jr High
CAMPUS NAME

5/19/2023
Date

Flowers By Loly
NAME OF DONOR

1714 W Griffin Pkwy
Address

Mission Tx. 78572
City, State, Zip

(956) 5851970
Telephone Number

DONATION AMOUNT

--	--	--

Check Cash Inkind/Noncash donation

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

100 Flowers

269

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

5/19/2023
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.



SCHOLARSHIP DONATION FORM

Name of Scholarship

Date

Name of Donor

Address

City, State, Zip

Telephone Number

1. _____
 Scholarship Donation Amount Money Order Credit Card Inter-Departmental Charges Form

GUIDELINES:

2. The number of scholarships _____

3. Each scholarship will be in the amount of \$ _____

One time payment **OR** Payed out in equal installments over a period of 8 semesters
circle one

4. The scholarship is available to students of :

Mission High School

Veterans Memorial High School

Mission Collegiate HS

5. Recipient will be selected by

campus scholarship committee

donor

6. In order to receive scholarship payment the recipient must attend:

college or university

community college

vocational school

other (please specify in restrictions)

7. MCISD requires that scholarships be claimed within 2 years of award or within 2 years of the last payment transaction to the recipient.

initialize

8. Other restrictions as specified by the donor: _____

Donor Signature

Date

Business Office Use

Account Number

Date



SCHOLARSHIP DONATION FORM

Jose "Joe" Correra Scholarship
Name of Scholarship

05/31/2023
Date

Multiple
Name of Donor

Address

City, State, Zip

Telephone Number

1. \$2,425.00
Scholarship Donation Amount
- Money Order Credit Card Inter-Departmental Charges Form

GUIDELINES:

2. The number of scholarships 4

3. Each scholarship will be in the amount of \$ 808.33

One time payment **OR** Payed out in equal installments over a period of 8 semesters
circle one

4. The scholarship is available to students of :
 Mission High School Veterans Memorial High School Mission Collegiate HS

5. Recipient will be selected by
 campus scholarship committee donor

6. In order to receive scholarship payment the recipient must attend:
 college or university community college vocational school
 other (please specify in restrictions)

7. MCISD requires that scholarships be claimed within 2 years of award or within 2 years of the last payment transaction to the recipient.
initialize

8. Other restrictions as specified by the donor: _____

Donor Signature _____ Date _____

Business Office Use	
Account Number	_____
Date	_____

SUBJECT: Discussion and Possible Action regarding the Naming of the Mission High School Neuhaus Gymnasium Basketball Court

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Community members have expressed an interest to the Administration and members of the Board of Trustees in naming the basketball court of the Mission High School Neuhaus Gymnasium. Board Policy CW(LOCAL) is the policy the board has adopted to govern the name of all facilities. There is no Legal Policy that governs the naming of facilities. The Board Policy CW(LOCAL) describes a process for appointing a committee to consider the naming of facilities and to make recommendations to the Board.

ADMINISTRATIVE CONSIDERATIONS

Board Policy CW(LOCAL) states that the responsibility for final decisions in naming a District facility rests with the Board. The administration is prepared to move forward with directives given by the Board in regard to the possible naming of the basketball court at Neuhaus Gymnasium. Per Board Policy, the President submitted individuals to serve on the Naming Committee and Administration requested public input on possible names. The Naming Committee held a meeting on Tuesday, May 30 to consider the nominations submitted by the community: Rene Garza and Roy Garcia. The Committee unanimously approved the name of Coach Roy Garcia Basketball Court for the Neuhaus court. The naming committee has also requested to be a part of decisions regarding any plaques, court painting of the name, and a ceremony when that time comes. The recommendation of the Naming Committee is attached.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

The recommendation of the Naming Committee is to approve naming the V.F. Neuhaus Health and Physical Education Center basketball court for Coach Rosendo "Roy" Garcia.

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Craig Verley, Director of Public Relations and Marketing

To: Board of Trustees, Mission C. I. S. D.
Cc: Dr. Carol Perez, Superintendent
From: Naming Committee
Subject: Recommendation from Naming Committee
Date: June 7, 2023

The Naming Committee met with Mr. Craig Verley, Director of Public Relations and Marketing for Mission CISD on Tuesday, May 30, 2023. Members of the committee included Ludivico Martinez, Norma Lee Garza, Rene Garza, Alex Del Barrio, Oscar Martinez, Cynthia Pacheco, and Gustavo Zapata.

Mr. Verley provided the committee with a copy of the district policy (CW-Local) for naming facilities. Policy (CW-Local), was reviewed by the committee. Mr. Verley then provided twenty-nine submissions that were sent to his office. Only two names were submitted and both met the criteria for this particular honor. Coach Rene Garza, being one of the two nominees, requested that his name be withdrawn from consideration. The committee members accepted his request.

273

The Naming Committee members voted unanimously to recommend the name of Coach Rosendo "Roy" Garcia for the naming of the court at the V. F. Neuhaus Health and Physical Education Center. The Naming Committee agreed that Coach Garcia met all the requirements set forth by the district policy for naming facilities, (CW-Local).



Mission Consolidated Independent School District
1201 Bryce Drive • Mission, Texas 78572
• Telephone (956) 323-5505 • Fax (956) 323-5634
• Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Regular Meeting** on **Wednesday, May 10, 2023, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572.**

I. Call Meeting to Order and Establish Quorum

President Veronica R. Mendoza called the meeting to order at 6:34 p.m. The meeting was properly posted; a quorum was present. Board Members present besides Veronica R. Mendoza were Petra B. Ramirez, Iris Iglesias, Roy Vela, Minnie Rodgers, Juan Gonzalez, Jerry Zamora, and Dr. Carol G. Perez, Superintendent of Schools.

II. Pledge of Allegiance and Moment of Silence

- 1. U. S. Flag and Texas Flag –**
- 2. Mission Vision Statement –**

Mrs. Veronica R. Mendoza led in the Pledge of Allegiance and she also asked for a Moment of Silence.

III. Comments from the Public

Ms. Miriam Aleman with her daughter Delaney Caceres addressed the Board on Mission CISD
Jorge Garza addressed the Board on the 2023-2024 Budget Presentation Capacity Building
Samuel Zavala addressed the Board on the Invitation to the Wal-Mart Grand Opening

IV. Public Comment(s) on a Specific Agenda Item(s)

None

V. Superintendent's Updates and Recognitions

Mr. Craig Verley, Public Relations Director, presented and stated it is my honor this evening to recognize the top three graduates from each of our three High Schools that will see later on with slightly different apparel crossing the stage and getting diplomas from you all which will be fun to see. Tonight, we would like to honor them for their accomplishments. We will begin with the top three from Mission High School we will start with the third-ranking student.

Mission High School

Third Ranking, Delany Arlette Caceres. Delany is the daughter of Miriam Aleman. Delany plans to attend the University of Chicago and pursue a degree in computer science.

Salutatorian, Noe Peña. Noe is the son of Noe and Mirelda Peña. He plans to attend the University of Texas at Austin and pursue a degree in electrical engineering.

Valedictorian, Ana Sofia Rivera. Ana is the daughter of Cesar and Blanca Rivera. Ana plans to attend Rice University and pursue a degree in Neuroscience and computer engineering.

Mission CISD Board of Trustees Minutes
May 10, 2023
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Veterans Memorial High School

Third Ranking, Noah Nathaniel Gil. He is the son of Delia and Rolando Gil. Noah plans to attend Texas A&M University, where he wants to pursue a degree in biomedical science.

Salutatorian, Damian Joseph Buitron-Adams. He is the son of Jaclyn Buitron and Lemuel Adams. Damian plans on attending Texas A&M University where he wants to pursue a degree in business.

Valedictorian, Jordan Abigail Hernandez. Jordan is the daughter of Mabeli and Roberto Hernandez. Jordan plans on attending the University of Texas at Austin, where she wants to pursue a degree in biomedical engineering.

Mission Collegiate High School

Third Ranking, Lauren Rachel Sanchez-Castillo. She is the daughter of Laura Castillo. Lauren plans to attend the University of Texas Rio Grande Valley and major in biology/pre-med.

Salutatorian, Tiley Olivia Guerra. Tiley is the daughter of Vanessa Hernandez and Marcelino Guerra. Tiley plans to attend the University of Texas Rio Grande Valley and major in finance.

Valedictorian, Kiana Leilani Reyna. Kiana is the daughter of Susan Hsu Reyna and Juan Reyna Jr. Kiana plans to attend John Hopkins University and major in biology and minor in psychology.

Dr. Carol G. Perez, Superintendent, informed the Board of the following: She stated for Superintendent's Updates as you are aware on Friday the 21st, we have the Hailstorm and then the following Friday we had a Windstorm event, and we are working with Carlisle Insurance and Sedgwick Mr. Tom McCartney, the Field Adjuster and Carlisle is the Broker they came on site immediately on May 2nd, they also have been conducting visual assessments of our facilities from the 2nd of May, and will continue until the 22nd. Also, for the Scope of Work Assessments, we have from 60 to 90 days and the district will make repairs and those are to be determined. We have 290 buildings, and the Wind and Hail Deductible per occurrence is \$100,000 we've had two occurrences.

Mr. Ricardo Rivera, Assistant Superintendent for Operations stated on a good note, most of the damage was on the exterior of the buildings, trees were conservatively damaged district-wide throughout the entire City we had many fences that also went down. We also had a few marques that also went down. However, the Maintenance Department with the assistance of the Custodians, Warehouse Staff, and Transportation Staff. They pretty much cleaned up everything within a couple of days and we also had assistance from the City of Mission, the City of Palm Hurst, and the City of Alton in helping us to pick up all the trash. Again, the damage was mostly exterior, we did have a couple of roofs but working together with Mrs. Sylvia Cruz from the Insurance Department, Mr. Garcia, Ms. Garcia, Dr. Perez, and all of the Administration, you know, pretty much we're back to business almost as if nothing happened.

Dr. Perez responded Thank you, Mr. Rivera, and the Maintenance Staff, we just have a little bit of debris. I know that our staff has been working to try to contract a company that would come and remove some of the debris that we still haven't brushed. There's been difficulty because of the fact that there is a lot of demand.

Mr. Joel Garcia, Assistant Superintendent for Finance, stated yes there is a lot of demand, and I know yesterday, we did provide Ms. Alma Alaniz, one of the Coordinators of Maintenance, with another vendor, that potentially can come out and assist.

Dr. Perez commented, however, the Municipalities have been really good in assisting us. Out of the 290 facilities, 117 have already been visually inspected, that's 40% and of course, our staff have pinpointed the facilities that needed much more repair immediately. They've done some covering of roofs and temporary things. As we continue with the rains, no additional damage will be incurred. Inspections will continue as I mentioned before into the week of May 22nd, or if needed a longer time, additional testing will also be needed on some roofs to determine if they were damaged Young and Associates will begin to general scope and repair estimates to present to the district as facilities are inspected and confirmed to have sustained damage up to 60 days, plus, or minus. For repairs, the district will begin procuring bids for repairs based on the damage scope. Once bids are received Mission CISD will work with Sedgwick to agree on payments and scope since they are part of our Insurance Carriers and Adjusters.

Happy School Lunch Hero Day, and as you can see, our students have been celebrating National School Lunch, we are very grateful for the work that our Child Nutrition Staff do every single day not only during School Lunch Hero Day but also even while we had to cancel classes, those couple of days. We had a great showing, and our staff were there ready to assist and provide those grab-and-go lunches.

On another note, we celebrated yesterday National School Nurses on May 10th, and we were able to provide A Heartfelt Thanks to our Nurses, our Nurses go above and beyond the call of duty. Not only do they take care of minimal scrapes and little accidents, but they also take care of illnesses. Now, we have at their disposal, not only COVID tests but strep throat tests and Telehealth Medicine. For those parents that work like me, those are very convenient because you do get a call. Sometimes I forget that their calls are from Fort Worth or from Austin and it's really a doctor calling you. The nurse will call and say I have your child, and these are the symptoms, would you like a Tele Consult. Our parents are able to register when they do the enrollment for their children. If our parents have health insurance, they're able to put it in or if they have CHIPS or whatever they have, and if they don't have health insurance, this provider as part of the bid contract agreed to also consult with our nurses and also contact the parents and many times they will prescribe over-the-counter medication or if you need to follow up with a physician, they will also tell you. They are very helpful, and they will call on the prescriptions as well. This keeps students in school and parents at work, or at home. Yesterday, we provided a token of appreciation to our Nurses, lunch plates, and a goodie bag and they were just so appreciative. We had a great time, just visiting with them.

On another note, Mr. Thorpe was here, presenting data to the Board on Capturing Kids Hearts and he told us that a lot of our campuses were worthy of National Showcase Awards. I believe it was last Friday that the Capturing Kids Hearts National Showcase Schools were announced, and they recognize outstanding Schools, administrators, teaching staff, and faculty for producing exemplary outcomes with the Capturing Kids Hearts process. Fourteen of our Mission CISD campuses are in the Capturing Kids Hearts National Showcase and that's really unheard of because we're in our second year of implementation. We'd like to congratulate the elementary division Alton, Cantu, Castro, Escobar-Rios, Leal, Midkiff, O'Grady, Pearson, Salinas, and Waitz Elementary. Also, Junior Highs Alton Memorial, Kenneth White, and the other ones are all also close by and Mission Collegiate High School, Veterans Memorial High School, and the other High School is almost there as well. We're very proud of their accomplishments.

Social Studies Department Law Related Education Ambassador Cecilia Lopez, Mission High School Social Studies Teacher, has been selected as Region One's Law Related Education Ambassador for the secondary level. As part of the Ambassador Program, Cecilia will receive professional development and resources on providing quality civic education. Included in the training to begin this summer, Cecilia will be visiting the Lyndon B. Johnson Presidential Library, the Texas Capitol, and the Texas Supreme Court. Sessions with Law Related Educations consultants will provide her with resources that will be available for use in the classroom. In addition, Cecilia will be collaborating and networking with other ambassadors throughout the program. Congratulations to Cecilia Lopez from Mission High School.

Advanced Academic Services, Texas Math and Science Coaches Association State Meet. 7th Grade Calculator State Champion Fredy Cortes from Kenneth White Jr. High, 8th Grade Calculator tied for 1st Place but lost tiebreaker Juliet Suarez from Kenneth White Jr. High (scores were 391.21 and 391.22), and Kenneth White Jr. High Calculator Team got 2nd place. Congratulations.

Our Elementary GT Coding Camp Session 1 will be held May 30-31, 2023, it is for 1st-3rd Grade GT Students. The first 50 students to register will be invited to camp. Session 2 will be June 1-2, 2023, for 4th-5th Grade GT Students, and again the first 50 students to register will be invited to camp. It will be from 9:00 AM – 12:00 PM at Pearson Elementary School. Registration will be from May 15-24, 2023.

Continuing with the Mathematics Department, the Imagine Math Lessons Passed for the 5th reporting period our Top Campus Leaders are O'Grady with 406 students and average lessons passed 8.91. Bryan Elementary has 630 students, an average lesson of 6.03, and Cantu Elementary has 414 active students with 5.5. Congratulations to them.

Our Health and Physical Education Department. They continue to work with our students on Water Safety and our teachers supervise, and the students are taught how to wear flotation devices. Our students demonstrate all Elementary 2nd grade and 3rd-grade students have gone through 3 sessions of 30 minutes for the Water Safety Program during this school year students are divided into groups, and we want to continue with that and more in-depth, the following school year.

Before we move on, the Board has some little cards that say, "Teachers Change the World One Child at a Time" and the Administration has provided this cute little pin. Every single one of our teachers is going to receive this at the end of the week. It's just a little token of appreciation. Anytime they go anywhere Professional Development at Region One or anywhere they can probably wear our Mission CISD logo and Changing the World.

VI. Presentation(s) to the Board of Trustees

1. 2023-2024 Budget Presentation

Mr. Joel Garcia presented the second presentation on the 2023-2024 Budget, he stated in finance, we're always working with three years of fiscal data, we work with 2021-2022 which is the last year, 2022-2023 which is the current year and for 2023-2024 which is what we are budgeting for next year. He presented on the Last Year's 2021-2022 Budget, EOY 2021-2022, the Impact of ESSER, 2022-2023 Current Year Balanced Budget, Budget Monitoring, Enrollment and Attendance, State Aide, Tax Collections, Projected State aid through the 5th Six Weeks, Monitoring Expenditures, Federal Compliance ESSA LEA MOE Calculation requires local educational agencies (LEAs) to maintain their state and local expenditures at a specified level from one fiscal year to the next this year we compare the 2023 State and Local Expenditures to the 2021 State and Local Expenditures, Budget Monitoring Avoiding the ESSER Fiscal Cliff, Online Student Registration, Fund Balance Trend, General Fund-Fund Balance, Non-Spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Unassigned Fund Balance, General Fund Distribution, Unassigned Fund Balance, 2022-2023 Capital Outlay Completed, In Progress, and Not Started. Debt Service Fund, Tax Rate Impact to Home or Business Owners, Grants without ESSER, Grants with ESSER, Investment Earnings, Compensation Plan. 2023-2024 Budget for Next Year, Budget Development Process Completed and In Progress, 23-24 Legislative Update, HB 100, SB 9, Proposed Budget -ESSER III, ESSER III Availability for 2023-2024, ESSER III Learning Loss, Proposed Budget Revenues, Historical Interest Rates, Tax Rate Timeline, Disclaimer, Financial Transparency and on the legislative special session.

2. Self-Funded Health Insurance Plan Quarterly Review

Mr. Joel Garcia presented an update on the Self-Funded Health Insurance Fund Statement of Revenues, Expenditures, and Changes in Net Position for 10 months ending April 2023, Medical Claims Expenditures Overview 12 Month Trend-April 2023, Pharmacy Claims Expenditure Overview 12 Month-Trend-April 2023, and Net Position Overview 12-month Trend-April 2023. Ms. Ray Bailey from Blue Cross Blue Shield presented a Quarterly Plan Update, Financial Overview, Service and Diagnostic Categories, High-Cost Claimants, Population Health, Levels of Care, and the Top Providers. Mr. Joel Garcia stated we do have some representatives from Jeff Everett and Bob Trevino that will be helping by servicing our campuses and will be available in case anyone has any questions or concerns regarding their benefits.

3. Internal Audit Quarterly Report

Ms. Becky Magee, Internal Auditor presented the Internal Audit Quarterly Report Campus and Student Activity Funds for July 1, 2022, through March 31, 2023. Ms. Magee stated the District's Internal Audit Charter requires that a written report be provided to the Board on a quarterly basis. My written report, which has been included in the agenda for your review, covers the period from January 1, 2023, through March 31, 2023.

4. Annual Compliance Announcement of Board of Trustees' Continuing Education Credit (CEC) Hours

Veronica "Betty" R. Mendoza, President Board Member stated the Annual Compliance Announcement of Board of Trustees' Continuing Education Credit (CEC) Hours for Mrs. Veronica Betty Mendoza, Mr. Roy Vela, Mrs. Iris Iglesias, Mrs. Petra Ramirez, Ms. Minnie Rodgers, Mr. Juan Gonzalez, and Mr. Jerry Zamora have completed and or exceeded the required continuing education hours. All Board members have met or exceeded their requirements for the continuing education hours requirements for the year 2022-2023.

VII. Discussion and Possible Action

1. Consideration and Approval of the Project, Proposed Budget, Procurement Method, and Utilizing the On-Call Professional Services for the Marquee at the Kenneth White Jr. High School

Mr. Ricardo Rivera stated the first agenda item is the Consideration and Approval of the Project, Proposed Budget, Procurement Method, and Utilizing the On-Call Professional Services for the Marquee at the Kenneth White Jr. High School. This agenda item was presented at the Board of Trustees Workshop on Wednesday, May 3, 2023. The Administration presents Consideration and Approval of the Project, Proposed Budget, Procurement Method, and Utilizing the On-Call Professional

Services for the Marquee at the Kenneth White Jr. High School. The On-Call Professional will be Javier Hinojosa Civil Engineering.

A motion was made by Mrs. Iris Iglesias for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0 (Mrs. Minnie Rodgers stepped out of the Meeting)

2. Consideration and Approval of Ranking and Enter Into Negotiation for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School- DBR Engineering

Mr. Ricardo Rivera stated Consideration and Approval of the Rankings and Enter into Negotiations for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School. As per the Board of Trustees approved ranking criteria sheet, point system, and process, Johnson Controls Inc. was unofficially pre-ranked higher than Carrier Corporation although they were \$1,020,225.63 higher in total cost. The Board of Trustees has the option to not accept the Administration’s unofficial pre-ranking and review all the firm’s proposal packages and conduct their ranking. The Board will then direct the Administration to enter into negotiations with the top-ranked firms in the order selected. The Board of Trustees has the option to accept the Administration’s unofficial pre-ranking and direct Administration to enter into negotiations with the top-ranked firms in order. That would be Johnson Control Inc. number one at 92.5 points, Carrier Corporation number two at 90.5 points, and Central Air and Heating Service Inc. at 86.0 points. Should negotiations fail with the top-ranked firm then the Administration will cease negotiations and begin with the next-ranked firm not being able to resume or re-negotiate with the previous. The administration’s goal is to be able to negotiate an agreement and bring it forward for Board consideration and approval to enter into a contract. The Board has the option to accept the offer, direct the Administration to continue negotiations, decline any offer, and direct the Administration to re-advertise. The Administration is presenting Consideration and Approval of the Ranking and Enter into Negotiation for the Indoor Air Quality Projects for Bryan Elementary and Alton Memorial Jr. High School as per the rankings.

A motion was made by Mrs. Iris Iglesias for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 7-0

3. Consideration and Approval of Change Order #01 for Weather Days for the FARMERS Parking Lot Area – J. Hinojosa Engineering

Mr. Ricardo Rivera stated Consideration and Approval of Change Order #01 for Weather Days for the FARMERS Parking Lot Area. This agenda item was presented at the Board of Trustees Workshop on Wednesday, May 3, 2023. The Administration presents Consideration and Approval of Change Order #01 for Weather Days for the FARMERS Parking Lot Area.

A motion was made by Mr. Juan Gonzalez for approval. Motion second by Mrs. Petra Ramirez. Motion passed unanimously. Vote 7-0

4. Consideration and Approval of Schematic Design for the Transportation Department at FARMERS – J. Hinojosa Engineering

Mr. Ricardo Rivera stated Consideration and Approval of the Schematic Design for the Transportation Department at FARMERS. Schematic Design is just a rough sketch that develops a feasible conceptual design of the project. This agenda item was presented at the Board of Trustees Workshop on Wednesday, May 3, 2023. The Administration presents Consideration and Approval of the Schematic Design for the Transportation Department at FARMERS.

A motion was made by Mrs. Minnie Rodgers for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 7-0

5. Consideration and Approval of Substantial Completion for the Additional Animal Pens for the Jose “Joe” Correa Jr. Agricultural Science Lab Project – PBK Architects

Mr. Ricardo Rivera stated Consideration and Approval of Substantial Completion for the Additional Animal Pens for the Jose “Joe” Correa Jr. Agricultural Science Lab Project. Late this afternoon there was an inspection conducted by Mission CISD Staff, PBK Architects, and 8/A Builders and at approximately 5:25 p.m. this afternoon, we received notice that PBK is accepting substantial completion, and this is what we're presenting. There is a short punch list of items, however, the contractor has 30 days to complete that for the final. The Administration is presenting Consideration and Approval of the Substantial Completion

for the Additional Animal Pens for the Jose “Joe” Correa Jr. Agricultural Science Lab Project and if approved they may start using the facilities starting tomorrow.

Mr. Roy Vela, Board Member asked once we approve, when can parents or people be allowed?

Mr. Ricardo Rivera responded tomorrow, and we will work together with the Principals and the CTE Teachers so that they have access. I would like to mention that the project was approximately 41 days ahead of schedule.

A motion was made by Mr. Juan Gonzalez for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0, 1 abstained by Mrs. Iris Iglesias

6. Discussion of Addendum to the Early Childhood Learning Integrating Brain Development

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction stated item number 6 is the discussion to the Addendum to the Early Childhood Learning Integrating Brain Development we wish to pull this item out.

7. Consider Sale of Real Property

Mr. Joel Garcia stated this item is the Consider Sale of Real Property. This is for the property at 4 Mile and Steward Rd., Mr. Hansen, can you provide information on this item?

Mr. David Hansen Attorney at Law responded if the Board President would wish I can give legal advice in close session.

Mrs. Veronica “Betty” R. Mendoza responded yes, please.

8. Budget Amendment

Mr. Joel Garcia stated the next item is Supplemental Budget Amendment as I mentioned last week we would bring it back this week. Following TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates. The 2022-2023 Budget the amendment that we are recommending will increase by \$1,880,290.00. The increase is due to the Maintenance Department’s need for a replacement truck and an increase in costs for Indoor Air Quality projects due to inflationary factors. The amendment is also for reallocating budgets that are changing functions to support Campus and Department Operations. As you notice on the backup, you’ll see the details. In one of the sheets, it will say the ones that are changing functions. Salinas Elementary requested for some funds to be transferred for School Tutorials and Team Teachers, Alton Elementary for CPR/AED Classes, Career and Technology for Student State Advancements, Instructional Technology for Robotics Competition Stipends, Transportation for Additional Operating Expenditures, and Fine Arts for Student State Advancements. This will just be changing functions that will not impact the fund balance. The next two will impact the fund balance. The first one is the Maintenance Department for the purchase of a replacement truck we are asking for \$40,000.00 for that truck. You all know that it was involved in a vehicle accident and it was totaled we would like to buy a truck for the Maintenance Department. The other one is the increase in construction costs for Indoor Air Quality projects due to inflationary factors. Again, as we discussed and we approve the budget back in June of 2022. We had allocated about 8.1 million for the indoor air quality for this year and as Mr. Rivera has presented costs have skyrocketed. The construction cost alone is 8.1 million not including engineering fees so really the 1.8 million will be for the engineering piece for the indoor quality for all the campuses.

Dr. Carol G. Perez responded and it’s really the ESSER funding that we put into the fund balance when TEA told us that we could supplant and pay salaries.

Mr. Joel Garcia responded that’s what it was intended for. It was just a little bit higher than we had budgeted because the cost has gone up. The Administration does recommend approving these Supplemental Budget Amendments.

A motion was made by Ms. Minnie Rodgers for approval. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 7-0

9. Discussion and Possible Action of the Establishment of a District Police Department

Dr. Carol G. Perez stated item number 9 is Discussion and Possible Action of the Establishment of a District Police Department.

Mrs. Veronica “Betty” R. Mendoza responded we are going to take this item into Executive Session.

Mr. David Hansen responded, "I can give you some advice regarding what you can talk about in a close session."

Mrs. Petra Ramirez responded we have already discussed it.

Mrs. Veronica “Betty” R. Mendoza responded but you can give us some legal advice.

Mr. Hansen responded yes, I will.

Mrs. Veronica “Betty” R. Mendoza responded that’s what we want.

Mr. Jerry Zamora, Board Member responded Mrs. President when we come back, and when we vote for that, I would like individual votes on that, please.

VIII. Recommendation(s)

1. Approval of Superintendent’s Recommendations Regarding Employment and Contract Status of Classroom Teachers Tex. Gov’t Code § 551.074):

- a. Re-Employ Probationary Contract Employees**
- b. Terminate Probationary Contract Employees**
- c. Renew Term-Contact Employees**
- d. Propose Non-Renewal Term Contracts Employees**
- e. Offer Employment Agreement to Eligible Employees**

Item was discussed in Executive Session.

2. Approval of Student Handbook for the 2023-2024 School Year

Jesse Trevino, Director for Student Services/Guidance & Counseling stated We have a few items that we need to discuss school-related information which is dealing with Bullying Prevention from TEA this is new and it's coming from Texas Education Code (TEC),37.0837 I am just going to summarize this we have to be very explicit direct instruction when it comes to recognizing bullying which we've been doing, but again we need to be more focus on it. Dealing with the Counselors that are doing classroom presentations they've been doing it at the Elementary, Junior Highs, and High Schools we need to continue doing that and we also have their attendance sheets, they probably have to go to a bigger place or a school-wide presentation (inaudible).

Dr. Carol G. Perez responded and some of these items are also covered in elementary with Project Respect and Capturing Kids Hearts.

Mrs. Petra Ramirez asked how often the presentations are done at the High Schools.

Mr. Jesse Trevino responded (inaudible)

Dr. Carol G. Perez responded, and you did talk about the program that is being very successful in the Elementary and in Junior High and how we are going to be implementing it in the Secondary Schools. What program is it called?

Mr. Jesse Trevino responded dealing with Mentoring Brains the Mindfulness.

Mrs. Petra Ramirez responded maybe for next year, we used to have like 15 minutes or 10 minutes and that's for the whole school in the morning before or in between could that work because I am getting calls on the bullying, especially in the Elementary I mean

that's really the root. Just this week I got two or three of them and like I said I told the parent, it's imperative that we get it now because they're going to grow up with that mentality, that okay, I can bully anybody, you know, and I even understood that a parent had to take the child out of the District.

Dr. Carol G. Perez responded and also one of the things that our Counselors are doing and our Teachers and Staff are really talking about what bullying really is and the definition of bullying because sometimes there's misinterpretation. Sometimes the situation doesn't mean the letter of the law, however, in the elementary the students have been working with Project Respect and that's really helping when the children go to Junior High, however, there were also trying to work with a Three-Tier approach where like Project Respect and Capturing Kids Hearts there are lessons that are done for all of the students and then students that have difficulty with behavior then there's a Tier-Two where Counselors are providing some one-to-one and some group counseling and then the Tier-Three is the more intensive behavior issues that could be really the bullying and that's where they Licensed Professional Counselors come in. We're really doing a three-pronged approach. Tier-One is for all students, the Capturing Kid Hearts, the Project Respect, and then for students that are having those behavior issues, where there really bullying someone else or they have emotional issues the Counselors come into play, and then if they need more intensive then they are referred to our Licensed, Professional Counselors. Those are the kinds of things that we need to continue to educate our parents and our teachers, our principals are all working on that.

Mrs. Petra Ramirez responded and our Counselors need to really catch it and disseminate them as if it is one, two, or three according to the action, and supposedly that's not really happening into really finding out, do I send them to the LPC or do I send them to the regular Counselor do I send them here what is it that they are doing.

Mr. Jesse Trevino responded yes, and we do have a process.

Mrs. Petra Ramirez responded yes, I know because the child was disturbed, and I will talk to you about the child.

Dr. Carol G. Perez responded yes, please, and when situations like that occur, please contact us because sometimes there may be misinformation or maybe the child needs that intense support and sometimes, we get children that come in that are brand-new and might have fallen through the cracks and have not received or may not be in the right placement setting. Some of them may need to be in a behavior unit.

Mrs. Petra Ramirez responded you know sometimes you might also have to consider the home environment.

Dr. Carol G. Perez responded yes, and after the pandemic, most school districts have seen more of this type of behavior we're very grateful that we do have this type of program. One program is not a cure-all, so we do have to continue to look for more every year.

Mr. Jesse Trevino responded every year in the first month of school we spend a lot of time when it comes to bullying and discuss our handbook and rules and things like that, and then throughout the year, we do bully presentations.

Dr. Carol G. Perez responded we have also been working with the Illumination Projects to make sure that children learn about different cultures, diversity, and so forth.

Mr. Jesse Trevino responded and of course, we're going to integrate Capturing Kids Hearts activities which we are doing. This summer we will be having some Counselors write the curriculum. We plan to integrate all these activities so we can help our students. Dealing with the age-appropriate survey as a matter of fact right now we have a window we started today made the change (inaudible) and we're going to have a Panorama Survey from third grade to twelve grades on the Social-Emotional Learning dealing with student's atmosphere. We will get the feedback and the school will work on a plan for the year. Again, they can always report dealing with anonymous reports dealing with bullying. We have the Stay Alert and we have the High-Risk Alerts, all the notifications to help our Students and Parents and they can always report it. On General Emergency Response again this is coming from Dr. Perez. First of all, when it comes to our school-related information this is for Parents and Students to read our handbook. General Emergency Response means your Mission CISD team has an ongoing commitment to the safety and security of your child(ren). A part of that commitment includes responses to situations that may arise, based on a comprehensive emergency response plan that involves all aspects of our operations. In each situation, our first and primary responsibility is to focus on the safety of our students and staff. We know that communication with you is an important part of any emergency situation, and we will always work to provide factual information as quickly as possible. However, even with the technology available for mass communication

with you, that communication will not come until we have met our initial safety responsibilities. In addition to striving for timeliness in our communication, we take great care in providing correct information to avoid confusion and further worry. After any security situation or emergency in our schools, District Administration conducts a review with all parties involved to help identify areas for improvement. Those opportunities for improvement are then incorporated into our plans so we can provide improved responses and service for our parents and kids dealing with emergencies. Dealing with the Student Code of Conduct with cellular phones we would like to add a 4th offense. The 1st offense-Item(s) will be confiscated and returned to the parent/guardian only after school. 2nd offense-Same or other item(s) will be confiscated, and the parent/guardian will have to pay a \$15.00 administrative fee before the item is released. 3rd offense-Same or other item(s) will be confiscated and kept by the school until the end of the semester or 60 days, whichever is longer. Now we would like to add the 4th offense- The student will be placed at DAEP.

Mrs. Veronica "Betty" Mendoza responded for having the cell phone.

Ms. Minnie Rodgers responded after so many times.

Mrs. Veronica "Betty" Mendoza responded they can't carry a cell phone?

Dr. Carol G. Perez responded they can't utilize it and interrupt the class.

Mr. Trevino but remember it has to be before the last bell and of course if there is an emergency.

Mr. Roy Vela responded DAEP is the Alternative Center.

Mr. Trevino responded yes.

Mr. Roy Vela responded, "I think part of the problem with that based on what I've heard and seen is that it's not enforced in the classroom in my opinion, that's what I've heard it."

Dr. Carol G. Perez responded with this information came to us from Campus Administration to deter students because they say, "Well anyways, that's okay you're going to give it to me in 60 days, I'll go buy another one, anyway they're cheap". They have those little phones you can buy at Walmart. It's time to be on task and not interrupt instruction this is the feedback that we have received from our campuses.

Mr. Jerry Zamora responded but sending them to Alternative it's kind of

Dr. Carol G. Perez responded but it's on the 4th offense. The first one, they confiscated, they give it to the parents. The second, they paid \$15, the third, it's confiscated and given at the end of the semester or 60 days. They're saying that we really have to protect instruction.

Mr. Jesse Trevino responded, and this is coming from the administration.

Mrs. Petra Ramirez responded, and the walkthroughs should be very important because you have to do an observation every time because especially the high schools and Junior Highs, they're bad.

Dr. Carol G. Perez responded to what they are hearing is that they say, "We don't have anything for the fourth offense" It continues and sometimes it's the same students over and over. Yeah. It's not the majority.

A motion was made by Mr. Juan Gonzalez for approval. Motion second by Mr. Roy Vela. Motion passed unanimously.
Vote 7-0

3. Consideration and Possible Approval of Naming of the Mission High School Neuhaus Gym Basketball Court

Ms. Lorena Garcia stated the next item is Consideration and Possible Approval of the Naming of the Mission High School Neuhaus Gym Basketball Court. Last week we talked about how there have been some recommendations coming forward regarding naming the basketball court floor and Mr. Verley talked about the policy and what the procedure is. We are now ready if the Board chooses

to take action on this item and to provide nominations for the committee members that would carry forth the process and then we would be bringing back their recommendation at a future Board Meeting.

A motion was made by Mrs. Iris Iglesias for approval. Motion second by Mrs. Minnie Rodgers. Motion passed unanimously.
Vote 7-0

Mr. David Hansen stated under the board policy it's the Board President that will ultimately make the decision on appointing the members of the committee. You make recommendations to the Board President, under the Board Policy the Board President will decide who's on the committee. Traditionally it has been that each person makes a recommendation.

Mrs. Veronica "Betty" Mendoza stated the Board Members can call me themselves and give me their nominations.

IX. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

Dr. Perez stated on the Consent Agenda Items for Approval we have Agenda Items #1 through #14b. Dr. Perez asked do we have any items that need to be moved for discussion.

Mr. Jerry Zamora stated Mrs. President I would like to talk about #9d if we can.

Mrs. Veronica "Betty" Mendoza responded you would like to talk about it right now, go ahead.

Mr. Jerry Zamora responded I was looking at it, we didn't even get to talk about this last week, and I was looking at the agenda and going over the proposals and there's one that's cheaper. then this one by \$15,270.00 and basically, it's about the same actually it gets more back to the maximum benefit per participant. Why are we going with another one rather than going with the lowest bid?

Mrs. Veronica "Betty" Mendoza responded it's a renewal (inaudible)

Dr. Carol G. Perez responded it's a renewal.

Mr. Joel Garcia responded yes, it's a renewal so again it's the Renewal Contract for Athletic and Accident Insurance. This contract intends to provide a method to procure Athletic and Accident Insurance to meet the district's needs. On May 11, 2022, the Board of Trustees awarded Bid No. 460-23-0, for Athletic and Accident Insurance for one year, with the option to renew for two additional one-year terms. This will be year two. The Purchasing Department reviewed last year's purchases. The review process reached the following conclusions: (1) The District would benefit from renewing this contract. (2) All equipment, supplies, and services are purchased on an as-needed basis. Respective Departmental Budgets \$259,089.00 estimated expenditure. The Administration recommends renewing it with RPS Bollinger Specialty Group.

Mr. Roy Vela responded, "was there an increase?"

Dr. Carol G. Perez responded so there was no RFP Request for Proposals.

Mr. Joel Garcia responded, "it was a renewal."

Ms. Lorena Garcia responded, "I think it's the second year."

Mr. Joel Garcia responded that is correct?

Mr. Roy Vela responded was there an increase or no?

Ms. Lorena Garcia responded no, what's not included in the attachments is the evaluation criteria analysis. Kind of much like construction projects, that information is not here. I don't know if Ms. Sylvia is here.

Mr. Joel Garcia responded no, she is not here.

Mrs. Anabel Garza, Purchasing Coordinator, responded that notes are usually included in the initial RFP, since this is a renewal we didn't have to change anything that's why there is no information regarding that, but if you want we can provide it.

Mr. Jerry Zamora responded, can we?

Dr. Carol G. Perez when does it expire, it expires in June.

Mr. Joel Garcia responded if you want we can bring it back in June.

Mr. Jerry Zamora responded yes, please

Mr. Joel Garcia responded and I already have all the backup and the justification and so forth.

Mr. Jerry Zamora responded or if there is a cheaper version or something with the same benefit or something to save more money.

Dr. Carol G. Perez responded what about the timeline because it is going to expire in June?

Mr. David Hansen responded it's the Board's prerogative to either take this up at this meeting or to do it at another meeting to have this Agenda Item in another meeting.

Mrs. Veronica "Betty Mendoza" responded but our next meeting is in June.

Mrs. Iris Iglesias responded you said in June you are going to come back if we approve it.

Mr. Juan Gonzalez responded no this is approving it.

Mr. Roy Vela responded in June it expires right?

Mr. Joel Garcia responded at the end of June.

Mr. Roy Vela responded and there is a zero increase is that correct?

Mr. Joel Garcia responded that's correct.

Mrs. Anabel Garza responded with no changes.

Mrs. Veronica "Betty" Mendoza responded Mr. Zamora did you have questions or concerns?

Mr. Jerry Zamora responded yes because there's one here that's cheaper that has about the same amount that was presented here on the paperwork from Brown and Brown Lonestar Insurance Services Inc. or doing business as Alamo Insurance and it has about the same.

Dr. Carol G. Perez responded, "was that a year ago?"

Mrs. Petra Ramirez responded that it was two years ago.

Mr. Jerry Zamora responded, "you see, that's what I don't know that's why I am asking."

Dr. Carol G. Perez responded, that was years back.

Mrs. Anabel Garza responded yes, because if we don't renew, we have to go out for an RFP it's going to take more time and we are not going to have it ready by June.

A motion was made by Mr. Roy Vela for approval of item #9d Renewal Contract for Athletic and Accident Insurance. Motion second by Mrs. Petra Ramirez. Motion passed unanimously. Vote 6-1, 1 opposed by Jerry Zamora

A motion was made by Mr. Juan Gonzalez for approval to Accept the Consent Agenda Items #1 through #14b excluding #9d. Motion second by Ms. Minnie Rodgers. Motion passed unanimously. Vote 7-0

- 1. Approval of Program Renewal, Coaching, and Professional Development for Early Childhood Learning Integrating Brain Development**
- 2. Approval of 2023-2024 Allotment and TEKS Certification Form**
- 3. Approval of Extension for Gap Years for Secondary Math, 6th-12th Social Studies, and K-5th Fine Arts**
- 4. Approval of the Purchase of Advanced Placement Exams**
- 5. Approval of the Purchase of PreAP Curriculum for 2023-2024**
- 6. Approval of TEKS Resource System**
- 7. Approval of Purchase of MCISD School Supply Kits #161-24-1**
- 8. First Reading of Board Policy Changes of Board Policy DNA(LOCAL)-Performance Evaluation of Teachers**
- 9. Bids, Proposals, and Purchases of \$50,000 and Over**
 - a. Purchase of District Student Backpacks**
 - b. Contract for Financial Advisory Services**
 - c. Contract for Independent Financial Audit Service**
 - d. Renewal Contract for Athletic and Accident Insurance**
 - e. Renewal Contract for Professional Development**
 - f. Renewal Contract for Certified Nursing Assistant (CNA) Certifications**
 - g. Renewal Contract for Classroom and Instructional Supplies**
 - h. Renewal Contract for Online Assessment and Data Management Platform**
 - i. Renewal Contract for Science Equipment and Supplies**
 - j. Renewal Contract for Health and Medical Equipment and Supplies**
 - k. Renewal Contract for Library Books**
 - l. Renewal Contract for Musical Instruments and Supplies**
 - m. Renewal Contract for On-call and Cable Drops**
- 10. Amendment to Interlocal Agreement with the City of Mission for Police Services for 2022-2023**
- 11. Amendment to Interlocal Agreement with the City of Alton for Police Services for 2022- 2023**
- 12. Statement of Impact from Vanguard Academy Charter School**
- 13. Donations**
- 14. Approval of Minutes**
 - a. April 12, 2023, Special Board of Trustees Meeting**
 - b. April 19, 2023, Regular Board of Trustees Meeting**

X. Executive Session

President Mendoza called the Board into Executive Session at 9:01 p.m. and back into Open Session at 9:44 p.m.

- 1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)**

2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)

XI. Action, if Necessary, on Matters Discussed in Executive Session

Item VII. Discussion and Possible Action

7. Consider Sale of Real Property

Dr. Carol G. Perez stated for Item #7 Consider Sale of Real Property this item is going to be tabled.

9. Discussion and Possible Action of the Establishment of a District Police Department

Mrs. Veronica "Betty" Mendoza stated do I hear a motion to continue to discuss into future Mission CISD Police Department?

Mr. Roy Vela responded just to discuss it right?

Mr. Jerry Zamora responded to discuss it.

Mrs. Petra Ramirez responded the continuation of the discussion.

Mrs. Veronica "Betty" Mendoza responded, but did you want to discuss something?

Dr. Carol G. Perez responded, "can you restate the motion."

Mrs. Petra Ramirez responded to discuss when the next Board Meeting.

Mr. Roy Vela responded at the next Board Meeting.

Mrs. Petra Ramirez responded "so for how long are we going to discuss it until we come to an agreement or not an agreement or what?"

Mrs. Veronica "Betty" Mendoza responded it would be for the next Board Meeting, we would make a decision in our next Board Meeting after we have another presentation with numbers, and the budget, so if you are still in agreement

Mr. Roy Vela responded this is not to approve.

Dr. Carol G. Perez responded, "can you restate the motion?"

Mrs. Petra Ramirez "restate the motion because I don't want to be caught in the middle of voting when I am not for it. Is it to continue the discussion or are we going to be caught that we are voting for whatever is going to happen?"

Mr. Roy Vela responded the motion is just to discuss, correct?

Mr. Juan Gonzalez responded it was 3-3.

Mrs. Petra Ramirez responded, "who is going to do the presentation or what?"

Mr. Juan Gonzalez responded Betty you just have to vote and that's it.

Dr. Carol G. Perez responded, "can you restate the motion?"

Mrs. Veronica "Betty" Mendoza responded ok.

Mrs. Petra Ramirez responded how do we restate as to what's going to go on? Are we going to bring somebody who is going to do the presentation or are we just going to rehash it amongst us?

Mr. David Hansen responded it would be to have the Administration bring information in the context of the adoption of the budget for the next year and the analysis that you've done to this point to the Board and just to make a presentation on that, so you can begin to consider that in terms of whether or not to go forward or not with a Development of a Department.

Mr. Roy Vela responded and not to necessarily approve, correct.

Mr. David Hansen responded not to approve or deny but simply to receive more information and put it in the context of next year's budget.

Mrs. Veronica "Betty" Mendoza responded so those of you that opposed I am going to go again with "Do I hear a motion"?

A motion was made by Mr. Jerry Zamora to continue to discuss into future Mission CISD Police Department. Motion second by Mrs. Iris Iglesias. Motion passed unanimously. Vote 7-0

Ms. Minnie Rodgers responded and all we are voting is for discussion.

Mrs. Veronica "Betty" Mendoza responded right.

Mrs. Petra Ramirez asked, "can I go back to the discussion? Dr. Perez, can we have by June a clear picture as to where we really stand, I heard, we already started this it's been in the process, so all the money and all the things that we put into it and what will happen for this coming year?"

Dr. Perez responded regarding?

Mrs. Petra Ramirez responded regarding the budget of course and what stage are we on right now. What needs to continue and what it would be, but I want to clear it by the State, to see where the allowance is going to be, as to what we're going to do and the plan, we are not just going to go and jump and do something that is not there?

Dr. Carol G. Perez responded as a matter of fact as we looked at the dates to remember, we have on Wednesday, June 7th a Border of Trustees Workshop and we also have a Special Board Meeting at that Special Board Meeting we can certainly look at where we're at with the Budget and like Mr. Garcia mentioned we're going to have to use the regulations Funding Formulas from last year unless anything changes. We will start presenting where we're at the June 7th and the Budget is approved on June 21st, by the 7th we can start getting preliminary numbers as to where we're at. The expenditures that are needed for everything else, at that time we also have to start presenting various scenarios on compensation, health insurance, and all those kinds of things.

Mrs. Veronica "Betty" Mendoza responded I would rather that you present on June 21st, not the 7th I think that gives you more time to get all of that information because you're going to present at the Special Board Meeting.

Dr. Carol G. Perez responded it's so much it a lot that's why we need to start giving you some information.

Mr. Joel Garcia responded one of the things we can do, I recall Bailey from the presentation that was provided last time one of the things I did not see was the trend analysis (inaudible) like what we are doing right now versus to what would it look like in five years (inaudible) Police Department. What we can do is start providing a preliminary analysis and I check with Dr. Perez and if she sees it's appropriate if the data is solid and reliable then we can present on June 7th if we feel like we need more time then we will discuss with Dr. Perez and we may bring it back later. In either case what we would work on is a solution so that we have either a budget, (inaudible) continuing with what we're doing right now, or the budget with the proposed Police Department.

Dr. Carol G. Perez responded the thing is in terms of the budget we don't want you to be surprised on June 21st. We need to start giving you information about how the numbers are looking because then we'll be under the gun to approve it because remember by July 1st, we start our budgetary year.

Mrs. Veronica "Betty" Mendoza responded and that's fine go ahead, we're not going to vote on it.

Dr. Carol G. Perez responded no that's not what I meant.

Mr. Jerry Zamora responded this does not necessarily have to be voted on in June, I mean this is a thing that is going to take years to formulate it's not going to be all of a sudden tomorrow PD, you know you were here on the Board. It takes months (inaudible) and stuff like that, so I mean, it's not like

Mrs. Petra Ramirez responded and of course, you always remember that you know, I want to see how the effect, if anybody can get me the effect of how it's going to affect the budget for our kids because they are our priority, like our neighboring District, we want our students and staff first, safety we have, but I mean, it's if it's got to be done in another way.

Mr. Joel Garcia responded yes, I would be working with Ms. Garcia and Dr. Perez.

Item VIII. Recommendation(s)

1. Approval of Superintendent's Recommendations Regarding Employment and Contract Status of Classroom Teachers Tex. Gov't Code § 551.074):

Dr. Perez stated the next item is to Re-Employ Probationary Contract Employees and One Year Term Contract Employee as discussed in executive session. Motion made by Ms. Minnie Rodgers to approve. Motion second by Mrs. Petra Ramirez. Motion passed unanimously. Vote 7-0

XII. Board of Trustees Information Items

- 1. Personnel Employments, Resignations, Transfers, and Compensation Change**
- 2. Financial Reports:**
 - a. General Fund and Debt Service**
 - b. Tax Levy Adjustments**
 - c. Cash Disbursements**

XIII. Important Dates to Remember

- 1. May 19-20, 2023, Region One School Board Association Conference**
- 2. Sunday, May 28, 2023, High School Graduations at Payne Arena, Hidalgo, Tx**
 - a. Veterans Memorial High School at 9:00 a.m.**
 - b. Mission High School at 2:00 p.m.**
 - c. Collegiate High School at 6:00 p.m.**
- 3. June Board Meetings:**
 - a. Wednesday, June 7, 2023, Board of Trustees Workshop at 6:30 p.m. and Special Board of Trustees Meeting at 8:00 p.m.**
 - b. Wednesday, June 14, 2023, Regular Board of Trustees Meeting Postponed to June 21, 2023, at 6:30 p.m.**
 - (1) June 14-17, 2023, Summer Leadership Institute**
 - c. Wednesday, June 21, 2023, Regular Board of Trustees Meeting and Budget Adoption Meeting at 6:30 p.m.**

XIV. Adjournment

Motion made by Mrs. Petra Ramirez that the meeting is adjourned. Motion seconded by Mr. Roy Vela. Motion passed unanimously. Vote 7-0

President Mendoza adjourned the meeting at 9:54 p.m.

Veronica “Betty” R. Mendoza, President
Mission CISD Board of Trustees

ATTEST:

Iris Iglesias, Secretary
Mission CISD Board of Trustees

SUBJECT: Personnel Employments, Resignations, Transfers and Compensation Changes

PRESENTER: Dr. Carol G. Perez, Superintendent

BACKGROUND INFORMATION

Professional employees and support staff members have been employed by the Mission Consolidated Independent School District. Employees requested and were granted transfers that affected their campus, position title and/or pay grade, or were reassigned, which affected their campus, position title and/or pay grade.

Letters of resignation and letters of retirement were received from Mission CISD employees.

Changes in compensation to employees after performance on the contract or duties for the job assignment have begun (subsequent to the May 10, 2023, report to the Board) are also included for staff members.

FUNDING SOURCE:

See Attachments

RECOMMENDATION:

No recommendation or action required. For Information Only.

CONTACT PERSON(S):

Lorena Garcia, Deputy Superintendent for Support Services
Elisa Pacheco, Director for Human Resources

SUBJECT: Financial Report for April 2023

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues through April 2023 totaled \$136,199,368 and actual expenditures totaled \$129,246,508. The excess total revenues and other uses over expenditures is \$6,952,860.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance

Mission Consolidated Independent School District

General Fund

April 30, 2023

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 30,930,739	\$30,080,081	\$ 850,658	97.25%
5800	State Program Revenues	116,614,157	90,090,912	\$ 26,523,245	77.26%
5900	Federal Program Revenues	20,359,965	16,008,763	\$ 4,351,202	78.63%
	Total Revenues	\$ 167,904,861	\$ 136,179,756	\$ 31,725,105	
Expenditures					
11	Instruction	\$ 76,741,318	\$52,842,442	\$ 23,898,876	68.86%
12	Instrucional Resources & Media Services	2,524,329	1,666,263	858,066	66.01%
13	Curriculum and Personnel Development	2,328,166	1,629,784	698,382	70.00%
21	Instructional Administration	2,668,037	2,102,855	565,182	78.82%
23	School Administration	9,929,936	7,392,570	2,537,366	74.45%
31	Guidance and Counseling Services	6,047,702	4,395,417	1,652,286	72.68%
32	Attendance and Social Work Services	346,420	329,816	16,604	95.21%
33	Health Services	1,817,994	1,247,724	570,270	68.63%
34	Pupil Transportation	6,251,958	4,983,483	1,268,475	79.71%
35	Food Services	15,511,045	12,765,709	2,745,336	82.30%
36	Co-Curricular Activities	8,476,701	5,908,652	2,568,049	69.70%
41	General Administration	6,725,857	5,130,542	1,595,315	76.28%
51	Plant Maintenance and Operations	25,552,566	18,464,090	7,088,476	72.26%
52	Security and Monitoring	6,731,104	3,869,091	2,862,013	57.48%
53	Data Processing Services	3,384,290	2,421,963	962,327	71.56%
61	Community Services	281,514	254,936	26,578	90.56%
71	Debt Service	1,537,210	1,061,360	475,850	69.04%
81	Facilities Acquisition and Construction	11,735,330	2,543,911	9,191,419	21.68%
95	Juvenile Justice Alt. Education	-	-	-	#DIV/0!
99	Other Intergovernmental Charges	298,185	235,901	62,285	79.11%
	Total Expenditures	\$ 188,889,662	\$129,246,508	\$ 59,643,154	
1100	Excess (Deficiency)	\$ (20,984,801)	\$6,933,248	\$ (27,918,049)	
Non-Operating Revenue					
7915	Operating Transfers In	19,559,082	\$ 19,612	19,539,470	0.10%
	Total Non-Operating Revenue	\$ 19,559,082	\$ 19,612	\$ 19,539,470	
Non-Operating Expenses					
8911	Other Uses	\$ (19,559,082)	\$ -	\$ (19,559,082)	0.00%
	Total Non-Operating Expenses	\$ (19,559,082)	\$ -	\$ (19,559,082)	
1200	Excess (Deficiency)	\$ (20,984,801)	\$ 6,952,860	\$ (27,937,661)	
0100	Fund Balance - Beginning Audited	\$ 107,685,067	\$ 107,685,067	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 86,700,266	\$ 114,637,927	\$ (27,937,661)	

**Mission Consolidated Independent School District
Debt Service Fund
April 2023**

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,815,916	\$ 4,778,562	\$ 37,354	99.22%
5800	State Program Revenues	3,661,581	3,108,376	553,205	84.89%
	Total Revenues	\$ 8,477,497	\$ 7,886,938	\$ 590,559	
Expenditures					
7100	Debt Services	\$ 8,477,497	\$ 8,461,292	\$ 16,205	99.81%
	Total Expenditures	\$ 8,477,497	\$ 8,461,292	\$ 16,205	
1100	Excess (Deficiency)	\$ -	\$ (574,354)	\$ 574,354	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ (574,354)	\$ 574,354	
0100	Fund Balance - Beginning Audited	\$ 4,463,810	\$ 4,463,810	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 4,463,810	\$ 3,889,456	\$ 574,354	

SUBJECT: Tax Levy Adjustments for the Month of April 2023
PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net increase of \$70,572. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$530,227. The monthly fee for this service is \$6,584.

Attached is the April 2023 Tax Collection Report.

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$145
Debt Debt Service Levy Modification \$22
Rollbacks \$70,404

RECOMMENDATION:

Information item only; no recommendation is required.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Fabiola Barberena, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
APRIL 2023

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	31,332,080.80	29,003,660.15	-	6,272.19	2,334,692.84	92.55%	92.99%
2021 & PRIOR YRS	4,331,743.31	1,144,423.75	(26,461.75)	(160,483.47)	3,000,374.34	27.61%	30.09%
ROLLBACK	30,298.57	59,446.62	-	104,570.32	75,422.27	44.08%	29.38%
TOTALS	35,694,122.68	30,207,530.52	(26,461.75)	(49,640.96)	5,410,489.45		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF APRIL 2023

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	367,741.68	(152.95) CURRENT
CURRENT YEAR-P&I	33,305.88	
PRIOR YEARS-BASE TAX	66,106.04	320.70 PRIOR
PRIOR YEARS-P&I	26,624.82	
ROLLBACK	22,891.20	70,404.22 ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	13,557.45	- PURGED
TOTAL COLLECTIONS	530,227.07	70,571.97
LESS TRANSFERRED	345,737.73	
LESS IN TRANSIT	177,849.46	
LESS DUE TO HCAD COMM FEES	55.88	
LESS DUE TO CO TREASURER	6,584.00	
BALANCE	(0.00)	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF APRIL IS CORRECT.

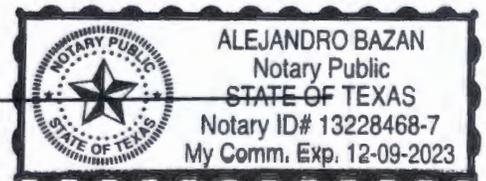
Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF MAY 2023 A.D.

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

[Signature]



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT
FOR THE MONTH OF APRIL 2023**

<u>AD VALOREM - MISSION CISD</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>DIFFERENCE</u>
<u>2022 CURRENT</u>			
ORIGINAL LEVY	31,332,080.80	28,363,668.26	2,968,412.54
MODIFICATIONS	6,272.19	639,848.85	(633,576.66)
CURRENT LEVY	31,338,352.99	29,003,517.11	2,334,835.88
CURRENT COLLECTIONS THIS MONTH	367,741.68	400,324.89	(32,583.21)
CURRENT COLLECTIONS TO DATE	29,003,660.15	26,970,912.54	2,032,747.61
OUTSTANDING TO DATE	2,334,692.84	2,032,604.57	302,088.27
PERCENT COLLECTED/ORIGINAL	92.57%	95.09%	-2.52%
PERCENT COLLECTED/MODIFIED	92.55%	92.99%	-0.44%
TOTAL COLLECTIONS FISCAL YEAR	29,003,660.15	26,970,912.54	
<u>DELINQUENT</u>			
ORIGINAL LEVY	4,331,743.31	4,597,051.27	(265,307.96)
MODIFICATIONS	(186,945.22)	(147,124.03)	(39,821.19)
DELINQUENT LEVY	4,144,798.09	4,449,927.24	(305,129.15)
DELINQUENT COLLECTIONS THIS MONTH	66,106.04	121,174.16	(55,068.12)
DELINQUENT COLLECTIONS TO DATE	1,144,423.75	1,338,948.26	(194,524.51)
OUTSTANDING TO DATE	3,000,374.34	3,110,978.98	(110,604.64)
PERCENT COLLECTED/ORIGINAL	26.42%	29.13%	-2.71%
PERCENT COLLECTED/MODIFIED	27.61%	30.09%	-2.48%
TOTAL COLLECTIONS FISCAL YEAR	1,144,423.75	1,338,948.26	
<u>ROLLBACK</u>			
ORIGINAL LEVY	30,298.57	8,099.31	22,199.26
MODIFICATIONS	104,570.32	32,726.64	71,843.68
ROLLBACK LEVY	134,868.89	40,825.95	94,042.94
ROLLBACK COLLECTIONS THIS MONTH	22,891.20	1,914.26	20,976.94
ROLLBACK COLLECTIONS TO DATE	59,446.62	11,994.07	47,452.55
OUTSTANDING TO DATE	75,422.27	28,831.88	46,590.39
PERCENT COLLECTED/ORIGINAL	196.20%	148.09%	48.11%
PERCENT COLLECTED/MODIFIED	44.08%	29.38%	14.70%
TOTAL COLLECTIONS FISCAL YEAR	59,446.62	11,994.07	

**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF APRIL 2023

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2022	1.113	0.9429	84.72%	(152.95)	(129.57)	0.1701	15.28%	(23.38)
2021	1.1332	0.9719	85.77%	320.70	275.05	0.1613	14.23%	45.65
2020	1.19930	1.02800	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.23955	1.06835	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	-	0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
TOTAL				167.75	145.48			22.27

	M&O	I&S
CURRENT	(152.95)	(23.38)
DELINQUENT	320.70	45.65
TOTAL	167.75	22.27

ROLLBACK MODIFICATIONS FOR THE MONTH OF APRIL 2023

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2022	1.113	0.9429	84.72%	26,216.53	22,209.85	0.1701	15.28%	4,006.68
2021	1.1332	0.9719	85.77%	21,472.60	18,416.18	0.1613	14.23%	3,056.42
2020	1.1993	1.0280	85.72%	22,715.09	19,470.62	0.1713	14.28%	3,244.47
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				70,404.22	60,096.65			10,307.57

	M&O	I&S
CURRENT	26,216.53	4,006.68
DELINQUENT	44,187.69	6,300.89
TOTAL	70,404.22	10,307.57

05/02/2023 16:28:51 4271120
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 04/01/2023 THRU 04/30/2023
 JURISDICTION: 0048 MISSION CISD

PAGE: 80
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	311,539.62	.00	28,215.82	.00	339,755.44	1,933.05	.00	.00	341,688.49
	I & S	.170100	56,202.06	.00	5,090.06	.00	61,292.12	.00	.00	.00	61,292.12
	TOTAL	1.113000	367,741.68	.00	33,305.88	.00	401,047.56	1,933.05	.00	.00	402,980.61
2021	M & O	.971900	27,214.78	.00	6,957.95	.00	34,172.73	5,709.66	.00	.00	39,882.39
	I & S	.161300	4,516.69	.00	1,154.86	.00	5,671.55	.00	.00	.00	5,671.55
	TOTAL	1.133200	31,731.47	.00	8,112.81	.00	39,844.28	5,709.66	.00	.00	45,553.94
2020	M & O	1.028000	9,114.07	.00	3,219.12	.00	12,333.19	1,901.27	.00	.00	14,234.46
	I & S	.171300	1,518.69	.00	536.40	.00	2,055.09	.00	.00	.00	2,055.09
	TOTAL	1.199300	10,632.76	.00	3,755.52	.00	14,388.28	1,901.27	.00	.00	16,289.55
2019	M & O	1.068350	6,506.35	.00	2,963.72	.00	9,470.07	1,444.89	.00	.00	10,914.96
	I & S	.171200	1,042.62	.00	474.98	.00	1,517.60	.00	.00	.00	1,517.60
	TOTAL	1.239550	7,548.97	.00	3,438.70	.00	10,987.67	1,444.89	.00	.00	12,432.56
2018	M & O	1.170000	3,347.64	.00	1,716.25	.00	5,063.89	684.75	.00	.00	5,748.64
	I & S	.169800	485.83	.00	249.07	.00	734.90	.00	.00	.00	734.90
	TOTAL	1.339800	3,833.47	.00	1,965.32	.00	5,798.79	684.75	.00	.00	6,483.54
2017	M & O	1.170000	1,675.63	.00	882.45	.00	2,558.08	283.77	.00	.00	2,841.85
	I & S	.180200	258.08	.00	135.91	.00	393.99	.00	.00	.00	393.99
	TOTAL	1.350200	1,933.71	.00	1,018.36	.00	2,952.07	283.77	.00	.00	3,235.84
2016	M & O	1.170000	1,852.41	.00	889.72	.00	2,742.13	160.44	.00	.00	2,902.57
	I & S	.188200	297.97	.00	143.11	.00	441.08	.00	.00	.00	441.08
	TOTAL	1.358200	2,150.38	.00	1,032.83	.00	3,183.21	160.44	.00	.00	3,343.65
2015	M & O	1.170000	1,604.20	.00	1,014.91	.00	2,619.11	367.04	.00	.00	2,986.15
	I & S	.197200	270.38	.00	171.07	.00	441.45	.00	.00	.00	441.45
	TOTAL	1.367200	1,874.58	.00	1,185.98	.00	3,060.56	367.04	.00	.00	3,427.60
2014	M & O	1.170000	1,741.32	.00	1,215.63	.00	2,956.95	340.72	.00	.00	3,297.67
	I & S	.160000	238.14	.00	166.24	.00	404.38	.00	.00	.00	404.38
	TOTAL	1.330000	1,979.46	.00	1,381.87	.00	3,361.33	340.72	.00	.00	3,702.05
2013	M & O	1.170000	1,974.84	.00	1,636.54	.00	3,611.38	390.41	.00	.00	4,001.79
	I & S	.130000	219.43	.00	181.85	.00	401.28	.00	.00	.00	401.28
	TOTAL	1.300000	2,194.27	.00	1,818.39	.00	4,012.66	390.41	.00	.00	4,403.07
2012	M & O	1.170000	232.29	.00	237.04	.00	469.33	42.55	.00	.00	511.88
	I & S	.130000	25.81	.00	26.34	.00	52.15	.00	.00	.00	52.15
	TOTAL	1.300000	258.10	.00	263.38	.00	521.48	42.55	.00	.00	564.03
2011	M & O	1.170000	374.91	.00	400.53	.00	775.44	102.67	.00	.00	878.11
	I & S	.130000	41.65	.00	44.50	.00	86.15	.00	.00	.00	86.15
	TOTAL	1.300000	416.56	.00	445.03	.00	861.59	102.67	.00	.00	964.26

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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 04/01/2023 THRU 04/30/2023
 JURISDICTION: 0048 MISSION CISD

PAGE: 81
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	7.36	.00	11.71	.00	19.07	3.58	.00	.00	22.65
	I & S	.260000	1.84	.00	2.93	.00	4.77	.00	.00	.00	4.77
	TOTAL	1.300000	9.20	.00	14.64	.00	23.84	3.58	.00	.00	27.42
2009	M & O	1.040000	378.54	.00	507.26	.00	885.80	136.16	.00	.00	1,021.96
	I & S	.240000	87.35	.00	117.06	.00	204.41	.00	.00	.00	204.41
	TOTAL	1.280000	465.89	.00	624.32	.00	1,090.21	136.16	.00	.00	1,226.37
2008	M & O	1.040000	231.54	.00	305.63	.00	537.17	.00	.00	.00	537.17
	I & S	.200000	44.53	.00	58.78	.00	103.31	.00	.00	.00	103.31
	TOTAL	1.240000	276.07	.00	364.41	.00	640.48	.00	.00	.00	640.48
2006	M & O	1.337400	600.28	.00	840.25	.00	1,440.53	.00	.00	.00	1,440.53
	I & S	.120000	53.86	.00	75.39	.00	129.25	.00	.00	.00	129.25
	TOTAL	1.457400	654.14	.00	915.64	.00	1,569.78	.00	.00	.00	1,569.78
2004	M & O	1.463200	137.08	.00	268.21	.00	405.29	56.49	.00	.00	461.78
	I & S	.105900	9.93	.00	19.41	.00	29.34	.00	.00	.00	29.34
	TOTAL	1.569100	147.01	.00	287.62	.00	434.63	56.49	.00	.00	491.12
ALL	M & O		368,532.86	.00	51,282.74	.00	419,815.60	13,557.45	.00	.00	433,373.05
ALL	I & S		65,314.86	.00	8,647.96	.00	73,962.82	.00	.00	.00	73,962.82
ALL	TOTAL		433,847.72	.00	59,930.70	.00	493,778.42	13,557.45	.00	.00	507,335.87
DLQ	M & O		56,993.24	.00	23,066.92	.00	80,060.16	11,624.40	.00	.00	91,684.56
DLQ	I & S		9,112.80	.00	3,557.90	.00	12,670.70	.00	.00	.00	12,670.70
DLQ	TOTAL		66,106.04	.00	26,624.82	.00	92,730.86	11,624.40	.00	.00	104,355.26
CURR	M & O		311,539.62	.00	28,215.82	.00	339,755.44	1,933.05	.00	.00	341,688.49
CURR	I & S		56,202.06	.00	5,090.06	.00	61,292.12	.00	.00	.00	61,292.12
CURR	TOTAL		367,741.68	.00	33,305.88	.00	401,047.56	1,933.05	.00	.00	402,980.61

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 TC298-D SELECTION: SYSTEM
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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2021	M & O	.971900	6,846.47	.00	.00	.00	6,846.47	.00	.00	.00	6,846.47
	I & S	.161300	1,136.27	.00	.00	.00	1,136.27	.00	.00	.00	1,136.27
	TOTAL	1.133200	7,982.74	.00	.00	.00	7,982.74	.00	.00	.00	7,982.74
2020	M & O	1.028000	6,302.68	.00	.00	.00	6,302.68	.00	.00	.00	6,302.68
	I & S	.171300	1,050.24	.00	.00	.00	1,050.24	.00	.00	.00	1,050.24
	TOTAL	1.199300	7,352.92	.00	.00	.00	7,352.92	.00	.00	.00	7,352.92
2019	M & O	1.068350	6,512.01	.00	.00	.00	6,512.01	.00	.00	.00	6,512.01
	I & S	.171200	1,043.53	.00	.00	.00	1,043.53	.00	.00	.00	1,043.53
	TOTAL	1.239550	7,555.54	.00	.00	.00	7,555.54	.00	.00	.00	7,555.54
ALL	M & O		19,661.16	.00	.00	.00	19,661.16	.00	.00	.00	19,661.16
ALL	I & S		3,230.04	.00	.00	.00	3,230.04	.00	.00	.00	3,230.04
ALL	TOTAL		22,891.20	.00	.00	.00	22,891.20	.00	.00	.00	22,891.20
DLQ	M & O		19,661.16	.00	.00	.00	19,661.16	.00	.00	.00	19,661.16
DLQ	I & S		3,230.04	.00	.00	.00	3,230.04	.00	.00	.00	3,230.04
DLQ	TOTAL		22,891.20	.00	.00	.00	22,891.20	.00	.00	.00	22,891.20
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
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 JURISDICTION: 0048 MISSION CISD

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	311,539.62	.00	28,215.82	.00	339,755.44	1,933.05	.00	.00	341,688.49
	I & S	.170100	56,202.06	.00	5,090.06	.00	61,292.12	.00	.00	.00	61,292.12
	TOTAL	1.113000	367,741.68	.00	33,305.88	.00	401,047.56	1,933.05	.00	.00	402,980.61
2021	M & O	.971900	34,061.25	.00	6,957.95	.00	41,019.20	5,709.66	.00	.00	46,728.86
	I & S	.161300	5,652.96	.00	1,154.86	.00	6,807.82	.00	.00	.00	6,807.82
	TOTAL	1.133200	39,714.21	.00	8,112.81	.00	47,827.02	5,709.66	.00	.00	53,536.68
2020	M & O	1.028000	15,416.75	.00	3,219.12	.00	18,635.87	1,901.27	.00	.00	20,537.14
	I & S	.171300	2,568.93	.00	536.40	.00	3,105.33	.00	.00	.00	3,105.33
	TOTAL	1.199300	17,985.68	.00	3,755.52	.00	21,741.20	1,901.27	.00	.00	23,642.47
2019	M & O	1.068350	13,018.36	.00	2,963.72	.00	15,982.08	1,444.89	.00	.00	17,426.97
	I & S	.171200	2,086.15	.00	474.98	.00	2,561.13	.00	.00	.00	2,561.13
	TOTAL	1.239550	15,104.51	.00	3,438.70	.00	18,543.21	1,444.89	.00	.00	19,988.10
2018	M & O	1.170000	3,347.64	.00	1,716.25	.00	5,063.89	684.75	.00	.00	5,748.64
	I & S	.169800	485.83	.00	249.07	.00	734.90	.00	.00	.00	734.90
	TOTAL	1.339800	3,833.47	.00	1,965.32	.00	5,798.79	684.75	.00	.00	6,483.54
2017	M & O	1.170000	1,675.63	.00	882.45	.00	2,558.08	283.77	.00	.00	2,841.85
	I & S	.180200	258.08	.00	135.91	.00	393.99	.00	.00	.00	393.99
	TOTAL	1.350200	1,933.71	.00	1,018.36	.00	2,952.07	283.77	.00	.00	3,235.84
2016	M & O	1.170000	1,852.41	.00	889.72	.00	2,742.13	160.44	.00	.00	2,902.57
	I & S	.188200	297.97	.00	143.11	.00	441.08	.00	.00	.00	441.08
	TOTAL	1.358200	2,150.38	.00	1,032.83	.00	3,183.21	160.44	.00	.00	3,343.65
2015	M & O	1.170000	1,604.20	.00	1,014.91	.00	2,619.11	367.04	.00	.00	2,986.15
	I & S	.197200	270.38	.00	171.07	.00	441.45	.00	.00	.00	441.45
	TOTAL	1.367200	1,874.58	.00	1,185.98	.00	3,060.56	367.04	.00	.00	3,427.60
2014	M & O	1.170000	1,741.32	.00	1,215.63	.00	2,956.95	340.72	.00	.00	3,297.67
	I & S	.160000	238.14	.00	166.24	.00	404.38	.00	.00	.00	404.38
	TOTAL	1.330000	1,979.46	.00	1,381.87	.00	3,361.33	340.72	.00	.00	3,702.05
2013	M & O	1.170000	1,974.84	.00	1,636.54	.00	3,611.38	390.41	.00	.00	4,001.79
	I & S	.130000	219.43	.00	181.85	.00	401.28	.00	.00	.00	401.28
	TOTAL	1.300000	2,194.27	.00	1,818.39	.00	4,012.66	390.41	.00	.00	4,403.07
2012	M & O	1.170000	232.29	.00	237.04	.00	469.33	42.55	.00	.00	511.88
	I & S	.130000	25.81	.00	26.34	.00	52.15	.00	.00	.00	52.15
	TOTAL	1.300000	258.10	.00	263.38	.00	521.48	42.55	.00	.00	564.03
2011	M & O	1.170000	374.91	.00	400.53	.00	775.44	102.67	.00	.00	878.11
	I & S	.130000	41.65	.00	44.50	.00	86.15	.00	.00	.00	86.15
	TOTAL	1.300000	416.56	.00	445.03	.00	861.59	102.67	.00	.00	964.26

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TAX COLLECTION SYSTEM
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 JURISDICTION: 0048 MISSION CISD

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	7.36	.00	11.71	.00	19.07	3.58	.00	.00	22.65
	I & S	.260000	1.84	.00	2.93	.00	4.77	.00	.00	.00	4.77
	TOTAL	1.300000	9.20	.00	14.64	.00	23.84	3.58	.00	.00	27.42
2009	M & O	1.040000	378.54	.00	507.26	.00	885.80	136.16	.00	.00	1,021.96
	I & S	.240000	87.35	.00	117.06	.00	204.41	.00	.00	.00	204.41
	TOTAL	1.280000	465.89	.00	624.32	.00	1,090.21	136.16	.00	.00	1,226.37
2008	M & O	1.040000	231.54	.00	305.63	.00	537.17	.00	.00	.00	537.17
	I & S	.200000	44.53	.00	58.78	.00	103.31	.00	.00	.00	103.31
	TOTAL	1.240000	276.07	.00	364.41	.00	640.48	.00	.00	.00	640.48
2006	M & O	1.337400	600.28	.00	840.25	.00	1,440.53	.00	.00	.00	1,440.53
	I & S	.120000	53.86	.00	75.39	.00	129.25	.00	.00	.00	129.25
	TOTAL	1.457400	654.14	.00	915.64	.00	1,569.78	.00	.00	.00	1,569.78
2004	M & O	1.463200	137.08	.00	268.21	.00	405.29	56.49	.00	.00	461.78
	I & S	.105900	9.93	.00	19.41	.00	29.34	.00	.00	.00	29.34
	TOTAL	1.569100	147.01	.00	287.62	.00	434.63	56.49	.00	.00	491.12
ALL	M & O		388,194.02	.00	51,282.74	.00	439,476.76	13,557.45	.00	.00	453,034.21
ALL	I & S		68,544.90	.00	8,647.96	.00	77,192.86	.00	.00	.00	77,192.86
ALL	TOTAL		456,738.92	.00	59,930.70	.00	516,669.62	13,557.45	.00	.00	530,227.07
DLQ	M & O		76,654.40	.00	23,066.92	.00	99,721.32	11,624.40	.00	.00	111,345.72
DLQ	I & S		12,342.84	.00	3,557.90	.00	15,900.74	.00	.00	.00	15,900.74
DLQ	TOTAL		88,997.24	.00	26,624.82	.00	115,622.06	11,624.40	.00	.00	127,246.46
CURR	M & O		311,539.62	.00	28,215.82	.00	339,755.44	1,933.05	.00	.00	341,688.49
CURR	I & S		56,202.06	.00	5,090.06	.00	61,292.12	.00	.00	.00	61,292.12
CURR	TOTAL		367,741.68	.00	33,305.88	.00	401,047.56	1,933.05	.00	.00	402,980.61

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 04/01/2023 TO 04/30/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS			
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CURRENT YEAR	2,869,114,178	3,856,813	2,872,970,991	01.113000	31,338,352.99	23,366			
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL	

2022	31,332,080.80	152.95-	6,272.19	367,741.68	29,003,660.15	2,334,692.84	92.55	0.00	
2021	1,488,893.45	320.70	107,684.78-	31,731.47	711,471.50	669,737.17	51.51	0.00	
2020	556,262.58	.00	46,687.98-	10,632.76	166,148.49	343,426.11	32.61	0.00	
2019	368,583.48	.00	1,715.27-	7,548.97	114,788.21	252,080.00	31.29	0.00	
2018	250,722.27	.00	4,395.44-	3,833.47	53,390.68	192,936.15	21.67	0.00	
2017	197,106.98	.00	17,637.44-	1,933.71	31,792.04	147,677.50	17.71	0.00	
2016	157,749.31	.00	2,459.53-	2,150.38	19,112.26	136,177.52	12.31	0.00	
2015	132,716.63	.00	374.15-	1,874.58	12,246.73	120,095.75	9.25	0.00	
2014	116,629.45	.00	196.07-	1,979.46	7,860.42	108,572.96	6.75	0.00	
2013	102,397.49	.00	114.13-	2,194.27	7,226.10	95,057.26	7.06	0.00	
2012	98,527.46	.00	121.55-	258.10	3,941.52	94,464.39	4.01	0.00	
2011	91,176.06	.00	126.57-	416.56	3,146.13	87,903.36	3.46	0.00	
2010	84,961.54	.00	0.00	9.20	2,101.81	82,859.73	2.47	0.00	
2009	88,676.21	.00	0.00	465.89	2,517.94	86,158.27	2.84	0.00	
2008	86,440.93	.00	0.00	276.07	2,169.19	84,271.74	2.51	0.00	
2007	72,286.80	.00	0.00	0.00	1,314.38	70,972.42	1.82	0.00	
2006	71,093.88	.00	0.00	654.14	1,626.64	69,467.24	2.29	0.00	
2005	65,685.76	.00	0.00	0.00	1,827.07	63,858.69	2.78	0.00	
2004	59,922.84	.00	0.00	147.01	789.30	59,133.54	1.32	0.00	
2003	41,945.93	.00	0.00	0.00	313.64	41,632.29	.75	0.00	
2002	41,419.81	.00	0.00	0.00	83.87	41,335.94	.20	0.00	
2001	158,544.45	.00	5,432.31-	0.00	555.83	152,556.31	.36	0.00	
****	35,663,824.11	167.75	180,673.03-	433,847.72	30,148,083.90	5,335,067.18		0.00	
CURR	31,332,080.80	152.95-	6,272.19	367,741.68	29,003,660.15	2,334,692.84		0.00	
DELQ	4,331,743.31	320.70	186,945.22-	66,106.04	1,144,423.75	3,000,374.34		0.00	

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 04/01/2023 TO 04/30/2023

AG ROLLBACK ONLY

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0 0	01.113000	26,216.53	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	0.00	26,216.53	26,216.53	0.00	0.00	26,216.53		0.00
2021	0.00	21,472.60	31,691.56	7,982.74	10,218.96	21,472.60	32.25	0.00
2020	9,010.29	22,715.09	34,516.33	7,352.92	20,811.53	22,715.09	47.81	0.00
2019	10,966.81	.00	12,145.90	7,555.54	21,454.53	1,658.18	92.83	0.00
2018	8,598.90	.00	0.00	0.00	6,961.60	1,637.30	80.96	0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	30,298.57	70,404.22	104,570.32	22,891.20	59,446.62	75,422.27		0.00
CURR	0.00	26,216.53	26,216.53	0.00	0.00	26,216.53		0.00
DELQ	30,298.57	44,187.69	78,353.79	22,891.20	59,446.62	49,205.74		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 04/01/2023 TO 04/30/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	3,856,813	2,872,970,991	01.113000	31,364,569.52	23,366

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	26,063.58	32,488.72	367,741.68	29,003,660.15	2,360,909.37	92.47	0.00
2021	1,488,893.45	21,793.30	75,993.22-	39,714.21	721,690.46	691,209.77	51.08	0.00
2020	565,272.87	22,715.09	12,171.65-	17,985.68	186,960.02	366,141.20	33.80	0.00
2019	379,550.29	.00	10,430.63	15,104.51	136,242.74	253,738.18	34.94	0.00
2018	259,321.17	.00	4,395.44-	3,833.47	60,352.28	194,573.45	23.67	0.00
2017	198,829.55	.00	17,637.44-	1,933.71	31,792.04	149,400.07	17.55	0.00
2016	157,749.31	.00	2,459.53-	2,150.38	19,112.26	136,177.52	12.31	0.00
2015	132,716.63	.00	374.15-	1,874.58	12,246.73	120,095.75	9.25	0.00
2014	116,629.45	.00	196.07-	1,979.46	7,860.42	108,572.96	6.75	0.00
2013	102,397.49	.00	114.13-	2,194.27	7,226.10	95,057.26	7.06	0.00
2012	98,527.46	.00	121.55-	258.10	3,941.52	94,464.39	4.01	0.00
2011	91,176.06	.00	126.57-	416.56	3,146.13	87,903.36	3.46	0.00
2010	84,961.54	.00	0.00	9.20	2,101.81	82,859.73	2.47	0.00
2009	88,676.21	.00	0.00	465.89	2,517.94	86,158.27	2.84	0.00
2008	86,440.93	.00	0.00	276.07	2,169.19	84,271.74	2.51	0.00
2007	72,286.80	.00	0.00	0.00	1,314.38	70,972.42	1.82	0.00
2006	71,093.88	.00	0.00	654.14	1,626.64	69,467.24	2.29	0.00
2005	65,685.76	.00	0.00	0.00	1,827.07	63,858.69	2.78	0.00
2004	59,922.84	.00	0.00	147.01	789.30	59,133.54	1.32	0.00
2003	41,945.93	.00	0.00	0.00	313.64	41,632.29	.75	0.00
2002	41,419.81	.00	0.00	0.00	83.87	41,335.94	.20	0.00
2001	158,544.45	.00	5,432.31-	0.00	555.83	152,556.31	.36	0.00
****	35,694,122.68	70,571.97	76,102.71-	456,738.92	30,207,530.52	5,410,489.45		0.00
CURR	31,332,080.80	26,063.58	32,488.72	367,741.68	29,003,660.15	2,360,909.37		0.00
DELQ	4,362,041.88	44,508.39	108,591.43-	88,997.24	1,203,870.37	3,049,580.08		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 04/01/2023 TO 04/30/2023

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	3,856,813	2,872,970,991	1.113000	31,338,352.99	23,366

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	152.95-	6,272.19	367,741.68	29,003,660.15	2,334,692.84	92.55	0.00
	ADJUSTMENT REFUNDS	83.78-	99,737.47-					
2021	1,488,893.45	320.70	107,684.78-	31,731.47	711,471.50	669,737.17	51.51	0.00
	ADJUSTMENT REFUNDS	.00	102,376.20-					
2020	556,262.58	.00	46,687.98-	10,632.76	166,148.49	343,426.11	32.61	0.00
	ADJUSTMENT REFUNDS	.00	45,675.61-					
2019	368,583.48	.00	1,715.27-	7,548.97	114,788.21	252,080.00	31.29	0.00
	ADJUSTMENT REFUNDS	.00	1,323.05-					
2018	250,722.27	.00	4,395.44-	3,833.47	53,390.68	192,936.15	21.67	0.00
	ADJUSTMENT REFUNDS	.00	4,432.35-					
2017	197,106.98	.00	17,637.44-	1,933.71	31,792.04	147,677.50	17.71	0.00
2016	157,749.31	.00	2,459.53-	2,150.38	19,112.26	136,177.52	12.31	0.00
2015	132,716.63	.00	374.15-	1,874.58	12,246.73	120,095.75	9.25	0.00
2014	116,629.45	.00	196.07-	1,979.46	7,860.42	108,572.96	6.75	0.00
2013	102,397.49	.00	114.13-	2,194.27	7,226.10	95,057.26	7.06	0.00
2012	98,527.46	.00	121.55-	258.10	3,941.52	94,464.39	4.01	0.00
2011	91,176.06	.00	126.57-	416.56	3,146.13	87,903.36	3.46	0.00
2010	84,961.54	.00	0.00	9.20	2,101.81	82,859.73	2.47	0.00
2009	88,676.21	.00	0.00	465.89	2,517.94	86,158.27	2.84	0.00
2008	86,440.93	.00	0.00	276.07	2,169.19	84,271.74	2.51	0.00
2007	72,286.80	.00	0.00	0.00	1,314.38	70,972.42	1.82	0.00
2006	71,093.88	.00	0.00	654.14	1,626.64	69,467.24	2.29	0.00
2005	65,685.76	.00	0.00	0.00	1,827.07	63,858.69	2.78	0.00
2004	59,922.84	.00	0.00	147.01	789.30	59,133.54	1.32	0.00
2003	41,945.93	.00	0.00	0.00	313.64	41,632.29	.75	0.00
2002	41,419.81	.00	0.00	0.00	83.87	41,335.94	.20	0.00
2001	158,544.45	.00	5,432.31-	0.00	555.83	152,556.31	.36	0.00
****	35,663,824.11	167.75	180,673.03-	433,847.72	30,148,083.90	5,335,067.18		0.00
	ADJUSTMENT REFUNDS	83.78-	253,544.68-					

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 04/01/2023 TO 04/30/2023

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	1.113000	26,216.53	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	0.00	26,216.53	26,216.53	0.00	0.00	26,216.53		0.00
ADJUSTMENT REFUNDS		83.78-	99,737.47-					
2021	0.00	21,472.60	31,691.56	7,982.74	10,218.96	21,472.60	32.25	0.00
ADJUSTMENT REFUNDS		.00	102,376.20-					
2020	9,010.29	22,715.09	34,516.33	7,352.92	20,811.53	22,715.09	47.81	0.00
ADJUSTMENT REFUNDS		.00	45,675.61-					
2019	10,966.81	.00	12,145.90	7,555.54	21,454.53	1,658.18	92.83	0.00
ADJUSTMENT REFUNDS		.00	1,323.05-					
2018	8,598.90	.00	0.00	0.00	6,961.60	1,637.30	80.96	0.00
ADJUSTMENT REFUNDS		.00	4,432.35-					
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	30,298.57	70,404.22	104,570.32	22,891.20	59,446.62	75,422.27		0.00
ADJUSTMENT REFUNDS		83.78-	253,544.68-					

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 04/01/2023 TO 04/30/2023

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	3,856,813	2,872,970,991	1.113000	31,364,569.52	23,366

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	26,063.58	32,488.72	367,741.68	29,003,660.15	2,360,909.37	92.47	0.00
	ADJUSTMENT REFUNDS	83.78-	99,737.47-					
2021	1,488,893.45	21,793.30	75,993.22-	39,714.21	721,690.46	691,209.77	51.08	0.00
	ADJUSTMENT REFUNDS	.00	102,376.20-					
2020	565,272.87	22,715.09	12,171.65-	17,985.68	186,960.02	366,141.20	33.80	0.00
	ADJUSTMENT REFUNDS	.00	45,675.61-					
2019	379,550.29	.00	10,430.63	15,104.51	136,242.74	253,738.18	34.94	0.00
	ADJUSTMENT REFUNDS	.00	1,323.05-					
2018	259,321.17	.00	4,395.44-	3,833.47	60,352.28	194,573.45	23.67	0.00
	ADJUSTMENT REFUNDS	.00	4,432.35-					
2017	198,829.55	.00	17,637.44-	1,933.71	31,792.04	149,400.07	17.55	0.00
2016	157,749.31	.00	2,459.53-	2,150.38	19,112.26	136,177.52	12.31	0.00
2015	132,716.63	.00	374.15-	1,874.58	12,246.73	120,095.75	9.25	0.00
2014	116,629.45	.00	196.07-	1,979.46	7,860.42	108,572.96	6.75	0.00
2013	102,397.49	.00	114.13-	2,194.27	7,226.10	95,057.26	7.06	0.00
2012	98,527.46	.00	121.55-	258.10	3,941.52	94,464.39	4.01	0.00
2011	91,176.06	.00	126.57-	416.56	3,146.13	87,903.36	3.46	0.00
2010	84,961.54	.00	0.00	9.20	2,101.81	82,859.73	2.47	0.00
2009	88,676.21	.00	0.00	465.89	2,517.94	86,158.27	2.84	0.00
2008	86,440.93	.00	0.00	276.07	2,169.19	84,271.74	2.51	0.00
2007	72,286.80	.00	0.00	0.00	1,314.38	70,972.42	1.82	0.00
2006	71,093.88	.00	0.00	654.14	1,626.64	69,467.24	2.29	0.00
2005	65,685.76	.00	0.00	0.00	1,827.07	63,858.69	2.78	0.00
2004	59,922.84	.00	0.00	147.01	789.30	59,133.54	1.32	0.00
2003	41,945.93	.00	0.00	0.00	313.64	41,632.29	.75	0.00
2002	41,419.81	.00	0.00	0.00	83.87	41,335.94	.20	0.00
2001	158,544.45	.00	5,432.31-	0.00	555.83	152,556.31	.36	0.00
****	35,694,122.68	70,571.97	76,102.71-	456,738.92	30,207,530.52	5,410,489.45		0.00
	ADJUSTMENT REFUNDS	83.78-	253,544.68-					

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	24,571,024.88	.00	149,340.36	.00	24,720,365.24	1,933.05	.00	.00	24,722,298.29
	I & S	.170100	4,432,635.27	.00	26,941.11	.00	4,459,576.38	.00	.00	.00	4,459,576.38
	TOTAL	1.113000	29,003,660.15	.00	176,281.47	.00	29,179,941.62	1,933.05	.00	.00	29,181,874.67
2021	M & O	.971900	610,199.70	.00	135,589.67	.00	745,789.37	129,415.17	.00	.00	875,204.54
	I & S	.161300	101,271.80	.00	22,503.01	.00	123,774.81	.00	.00	.00	123,774.81
	TOTAL	1.133200	711,471.50	.00	158,092.68	.00	869,564.18	129,415.17	.00	.00	998,979.35
2020	M & O	1.028000	142,417.11	.00	57,637.95	.00	200,055.06	39,377.41	.00	.00	239,432.47
	I & S	.171300	23,731.38	.00	9,604.30	.00	33,335.68	.00	.00	.00	33,335.68
	TOTAL	1.199300	166,148.49	.00	67,242.25	.00	233,390.74	39,377.41	.00	.00	272,768.15
2019	M & O	1.068350	98,934.23	.00	43,710.28	.00	142,644.51	23,602.27	.00	.00	166,246.78
	I & S	.171200	15,853.98	.00	7,004.44	.00	22,858.42	.00	.00	.00	22,858.42
	TOTAL	1.239550	114,788.21	.00	50,714.72	.00	165,502.93	23,602.27	.00	.00	189,105.20
2018	M & O	1.170000	46,624.11	.00	27,020.07	.00	73,644.18	12,369.80	.00	.00	86,013.98
	I & S	.169800	6,766.57	.00	3,921.34	.00	10,687.91	.00	.00	.00	10,687.91
	TOTAL	1.339800	53,390.68	.00	30,941.41	.00	84,332.09	12,369.80	.00	.00	96,701.89
2017	M & O	1.170000	27,548.96	.00	17,745.56	.00	45,294.52	7,205.64	.00	.00	52,500.16
	I & S	.180200	4,243.08	.00	2,733.09	.00	6,976.17	.00	.00	.00	6,976.17
	TOTAL	1.350200	31,792.04	.00	20,478.65	.00	52,270.69	7,205.64	.00	.00	59,476.33
2016	M & O	1.170000	16,464.04	.00	11,803.78	.00	28,267.82	4,209.79	.00	.00	32,477.61
	I & S	.188200	2,648.22	.00	1,898.63	.00	4,546.85	.00	.00	.00	4,546.85
	TOTAL	1.358200	19,112.26	.00	13,702.41	.00	32,814.67	4,209.79	.00	.00	37,024.46
2015	M & O	1.170000	10,480.30	.00	8,442.95	.00	18,923.25	2,844.67	.00	.00	21,767.92
	I & S	.197200	1,766.43	.00	1,423.08	.00	3,189.51	.00	.00	.00	3,189.51
	TOTAL	1.367200	12,246.73	.00	9,866.03	.00	22,112.76	2,844.67	.00	.00	24,957.43
2014	M & O	1.170000	6,914.79	.00	6,207.80	.00	13,122.59	1,837.03	.00	.00	14,959.62
	I & S	.160000	945.63	.00	848.93	.00	1,794.56	.00	.00	.00	1,794.56
	TOTAL	1.330000	7,860.42	.00	7,056.73	.00	14,917.15	1,837.03	.00	.00	16,754.18
2013	M & O	1.170000	6,503.47	.00	5,617.43	.00	12,120.90	1,303.76	.00	.00	13,424.66
	I & S	.130000	722.63	.00	624.24	.00	1,346.87	.00	.00	.00	1,346.87
	TOTAL	1.300000	7,226.10	.00	6,241.67	.00	13,467.77	1,303.76	.00	.00	14,771.53
2012	M & O	1.170000	3,547.39	.00	3,990.19	.00	7,537.58	1,001.71	.00	.00	8,539.29
	I & S	.130000	394.13	.00	443.34	.00	837.47	.00	.00	.00	837.47
	TOTAL	1.300000	3,941.52	.00	4,433.53	.00	8,375.05	1,001.71	.00	.00	9,376.76
2011	M & O	1.170000	2,831.53	.00	3,217.10	.00	6,048.63	793.67	.00	.00	6,842.30
	I & S	.130000	314.60	.00	357.46	.00	672.06	.00	.00	.00	672.06
	TOTAL	1.300000	3,146.13	.00	3,574.56	.00	6,720.69	793.67	.00	.00	7,514.36

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TAX COLLECTION SYSTEM
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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	1,681.44	.00	1,898.57	.00	3,580.01	479.39	.00	.00	4,059.40
	I & S	.260000	420.37	.00	474.65	.00	895.02	.00	.00	.00	895.02
	TOTAL	1.300000	2,101.81	.00	2,373.22	.00	4,475.03	479.39	.00	.00	4,954.42
2009	M & O	1.040000	2,045.83	.00	2,619.54	.00	4,665.37	652.18	.00	.00	5,317.55
	I & S	.240000	472.11	.00	604.50	.00	1,076.61	.00	.00	.00	1,076.61
	TOTAL	1.280000	2,517.94	.00	3,224.04	.00	5,741.98	652.18	.00	.00	6,394.16
2008	M & O	1.040000	1,819.32	.00	2,573.85	.00	4,393.17	513.80	.00	.00	4,906.97
	I & S	.200000	349.87	.00	494.98	.00	844.85	.00	.00	.00	844.85
	TOTAL	1.240000	2,169.19	.00	3,068.83	.00	5,238.02	513.80	.00	.00	5,751.82
2007	M & O	1.040000	1,158.43	.00	1,799.64	.00	2,958.07	414.02	.00	.00	3,372.09
	I & S	.140000	155.95	.00	242.26	.00	398.21	.00	.00	.00	398.21
	TOTAL	1.180000	1,314.38	.00	2,041.90	.00	3,356.28	414.02	.00	.00	3,770.30
2006	M & O	1.337400	1,492.71	.00	2,636.90	.00	4,129.61	439.56	.00	.00	4,569.17
	I & S	.120000	133.93	.00	236.59	.00	370.52	.00	.00	.00	370.52
	TOTAL	1.457400	1,626.64	.00	2,873.49	.00	4,500.13	439.56	.00	.00	4,939.69
2005	M & O	1.463200	1,710.19	.00	3,549.77	.00	5,259.96	822.65	.00	.00	6,082.61
	I & S	.100000	116.88	.00	242.60	.00	359.48	.00	.00	.00	359.48
	TOTAL	1.563200	1,827.07	.00	3,792.37	.00	5,619.44	822.65	.00	.00	6,442.09
2004	M & O	1.463200	736.02	.00	1,391.96	.00	2,127.98	283.93	.00	.00	2,411.91
	I & S	.105900	53.28	.00	100.75	.00	154.03	.00	.00	.00	154.03
	TOTAL	1.569100	789.30	.00	1,492.71	.00	2,282.01	283.93	.00	.00	2,565.94
2003	M & O	1.463200	289.70	.00	594.86	.00	884.56	130.23	.00	.00	1,014.79
	I & S	.120900	23.94	.00	49.14	.00	73.08	.00	.00	.00	73.08
	TOTAL	1.584100	313.64	.00	644.00	.00	957.64	130.23	.00	.00	1,087.87
2002	M & O	1.450000	76.77	.00	189.31	.00	266.08	43.60	.00	.00	309.68
	I & S	.134100	7.10	.00	17.50	.00	24.60	.00	.00	.00	24.60
	TOTAL	1.584100	83.87	.00	206.81	.00	290.68	43.60	.00	.00	334.28
2001	M & O	1.439400	230.85	.00	512.61	.00	743.46	101.80	.00	.00	845.26
	I & S	.094700	15.19	.00	33.73	.00	48.92	.00	.00	.00	48.92
	TOTAL	1.534100	246.04	.00	546.34	.00	792.38	101.80	.00	.00	894.18
2000	M & O	1.400000	94.63	.00	238.45	.00	333.08	51.15	.00	.00	384.23
	I & S	.134100	9.07	.00	22.84	.00	31.91	.00	.00	.00	31.91
	TOTAL	1.534100	103.70	.00	261.29	.00	364.99	51.15	.00	.00	416.14
1999	M & O	1.420800	26.28	.00	74.12	.00	100.40	15.95	.00	.00	116.35
	I & S	.084200	1.56	.00	4.39	.00	5.95	.00	.00	.00	5.95
	TOTAL	1.505000	27.84	.00	78.51	.00	106.35	15.95	.00	.00	122.30

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1998	M & O	1.231000	112.46	.00	279.17	.00	391.63	59.06	.00	.00	450.69
	I & S	.274000	25.04	.00	62.14	.00	87.18	.00	.00	.00	87.18
	TOTAL	1.505000	137.50	.00	341.31	.00	478.81	59.06	.00	.00	537.87
1996	M & O	1.248600	16.68	.00	43.63	.00	60.31	8.45	.00	.00	68.76
	I & S	.206400	2.76	.00	7.21	.00	9.97	.00	.00	.00	9.97
	TOTAL	1.455000	19.44	.00	50.84	.00	70.28	8.45	.00	.00	78.73
1995	M & O	1.184200	18.09	.00	49.49	.00	67.58	9.65	.00	.00	77.23
	I & S	.210800	3.22	.00	8.81	.00	12.03	.00	.00	.00	12.03
	TOTAL	1.395000	21.31	.00	58.30	.00	79.61	9.65	.00	.00	89.26
ALL	M & O		25,554,999.91	.00	488,775.01	.00	26,043,774.92	229,919.39	.00	.00	26,273,694.31
ALL	I & S		4,593,083.99	.00	80,905.06	.00	4,673,989.05	.00	.00	.00	4,673,989.05
ALL	TOTAL		30,148,083.90	.00	569,680.07	.00	30,717,763.97	229,919.39	.00	.00	30,947,683.36
DLQ	M & O		983,975.03	.00	339,434.65	.00	1,323,409.68	227,986.34	.00	.00	1,551,396.02
DLQ	I & S		160,448.72	.00	53,963.95	.00	214,412.67	.00	.00	.00	214,412.67
DLQ	TOTAL		1,144,423.75	.00	393,398.60	.00	1,537,822.35	227,986.34	.00	.00	1,765,808.69
CURR	M & O		24,571,024.88	.00	149,340.36	.00	24,720,365.24	1,933.05	.00	.00	24,722,298.29
CURR	I & S		4,432,635.27	.00	26,941.11	.00	4,459,576.38	.00	.00	.00	4,459,576.38
CURR	TOTAL		29,003,660.15	.00	176,281.47	.00	29,179,941.62	1,933.05	.00	.00	29,181,874.67

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 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2021	M & O	.971900	8,764.39	.00	.00	.00	8,764.39	.00	.00	.00	8,764.39
	I & S	.161300	1,454.57	.00	.00	.00	1,454.57	.00	.00	.00	1,454.57
	TOTAL	1.133200	10,218.96	.00	.00	.00	10,218.96	.00	.00	.00	10,218.96
2020	M & O	1.028000	17,838.95	.00	.00	.00	17,838.95	.00	.00	.00	17,838.95
	I & S	.171300	2,972.58	.00	.00	.00	2,972.58	.00	.00	.00	2,972.58
	TOTAL	1.199300	20,811.53	.00	.00	.00	20,811.53	.00	.00	.00	20,811.53
2019	M & O	1.068350	18,491.35	.00	.00	.00	18,491.35	.00	.00	.00	18,491.35
	I & S	.171200	2,963.18	.00	.00	.00	2,963.18	.00	.00	.00	2,963.18
	TOTAL	1.239550	21,454.53	.00	.00	.00	21,454.53	.00	.00	.00	21,454.53
2018	M & O	1.170000	6,079.32	.00	.00	.00	6,079.32	.00	.00	.00	6,079.32
	I & S	.169800	882.28	.00	.00	.00	882.28	.00	.00	.00	882.28
	TOTAL	1.339800	6,961.60	.00	.00	.00	6,961.60	.00	.00	.00	6,961.60
ALL	M & O		51,174.01	.00	.00	.00	51,174.01	.00	.00	.00	51,174.01
ALL	I & S		8,272.61	.00	.00	.00	8,272.61	.00	.00	.00	8,272.61
ALL	TOTAL		59,446.62	.00	.00	.00	59,446.62	.00	.00	.00	59,446.62
DLQ	M & O		51,174.01	.00	.00	.00	51,174.01	.00	.00	.00	51,174.01
DLQ	I & S		8,272.61	.00	.00	.00	8,272.61	.00	.00	.00	8,272.61
DLQ	TOTAL		59,446.62	.00	.00	.00	59,446.62	.00	.00	.00	59,446.62
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.942900	24,571,024.88	.00	149,340.36	.00	24,720,365.24	1,933.05	.00	.00	24,722,298.29
	I & S	.170100	4,432,635.27	.00	26,941.11	.00	4,459,576.38	.00	.00	.00	4,459,576.38
	TOTAL	1.113000	29,003,660.15	.00	176,281.47	.00	29,179,941.62	1,933.05	.00	.00	29,181,874.67
2021	M & O	.971900	618,964.09	.00	135,589.67	.00	754,553.76	129,415.17	.00	.00	883,968.93
	I & S	.161300	102,726.37	.00	22,503.01	.00	125,229.38	.00	.00	.00	125,229.38
	TOTAL	1.133200	721,690.46	.00	158,092.68	.00	879,783.14	129,415.17	.00	.00	1,009,198.31
2020	M & O	1.028000	160,256.06	.00	57,637.95	.00	217,894.01	39,377.41	.00	.00	257,271.42
	I & S	.171300	26,703.96	.00	9,604.30	.00	36,308.26	.00	.00	.00	36,308.26
	TOTAL	1.199300	186,960.02	.00	67,242.25	.00	254,202.27	39,377.41	.00	.00	293,579.68
2019	M & O	1.068350	117,425.58	.00	43,710.28	.00	161,135.86	23,602.27	.00	.00	184,738.13
	I & S	.171200	18,817.16	.00	7,004.44	.00	25,821.60	.00	.00	.00	25,821.60
	TOTAL	1.239550	136,242.74	.00	50,714.72	.00	186,957.46	23,602.27	.00	.00	210,559.73
2018	M & O	1.170000	52,703.43	.00	27,020.07	.00	79,723.50	12,369.80	.00	.00	92,093.30
	I & S	.169800	7,648.85	.00	3,921.34	.00	11,570.19	.00	.00	.00	11,570.19
	TOTAL	1.339800	60,352.28	.00	30,941.41	.00	91,293.69	12,369.80	.00	.00	103,663.49
2017	M & O	1.170000	27,548.96	.00	17,745.56	.00	45,294.52	7,205.64	.00	.00	52,500.16
	I & S	.180200	4,243.08	.00	2,733.09	.00	6,976.17	.00	.00	.00	6,976.17
	TOTAL	1.350200	31,792.04	.00	20,478.65	.00	52,270.69	7,205.64	.00	.00	59,476.33
2016	M & O	1.170000	16,464.04	.00	11,803.78	.00	28,267.82	4,209.79	.00	.00	32,477.61
	I & S	.188200	2,648.22	.00	1,898.63	.00	4,546.85	.00	.00	.00	4,546.85
	TOTAL	1.358200	19,112.26	.00	13,702.41	.00	32,814.67	4,209.79	.00	.00	37,024.46
2015	M & O	1.170000	10,480.30	.00	8,442.95	.00	18,923.25	2,844.67	.00	.00	21,767.92
	I & S	.197200	1,766.43	.00	1,423.08	.00	3,189.51	.00	.00	.00	3,189.51
	TOTAL	1.367200	12,246.73	.00	9,866.03	.00	22,112.76	2,844.67	.00	.00	24,957.43
2014	M & O	1.170000	6,914.79	.00	6,207.80	.00	13,122.59	1,837.03	.00	.00	14,959.62
	I & S	.160000	945.63	.00	848.93	.00	1,794.56	.00	.00	.00	1,794.56
	TOTAL	1.330000	7,860.42	.00	7,056.73	.00	14,917.15	1,837.03	.00	.00	16,754.18
2013	M & O	1.170000	6,503.47	.00	5,617.43	.00	12,120.90	1,303.76	.00	.00	13,424.66
	I & S	.130000	722.63	.00	624.24	.00	1,346.87	.00	.00	.00	1,346.87
	TOTAL	1.300000	7,226.10	.00	6,241.67	.00	13,467.77	1,303.76	.00	.00	14,771.53
2012	M & O	1.170000	3,547.39	.00	3,990.19	.00	7,537.58	1,001.71	.00	.00	8,539.29
	I & S	.130000	394.13	.00	443.34	.00	837.47	.00	.00	.00	837.47
	TOTAL	1.300000	3,941.52	.00	4,433.53	.00	8,375.05	1,001.71	.00	.00	9,376.76
2011	M & O	1.170000	2,831.53	.00	3,217.10	.00	6,048.63	793.67	.00	.00	6,842.30
	I & S	.130000	314.60	.00	357.46	.00	672.06	.00	.00	.00	672.06
	TOTAL	1.300000	3,146.13	.00	3,574.56	.00	6,720.69	793.67	.00	.00	7,514.36

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2010	M & O	1.040000	1,681.44	.00	1,898.57	.00	3,580.01	479.39	.00	.00	4,059.40
	I & S	.260000	420.37	.00	474.65	.00	895.02	.00	.00	.00	895.02
	TOTAL	1.300000	2,101.81	.00	2,373.22	.00	4,475.03	479.39	.00	.00	4,954.42
2009	M & O	1.040000	2,045.83	.00	2,619.54	.00	4,665.37	652.18	.00	.00	5,317.55
	I & S	.240000	472.11	.00	604.50	.00	1,076.61	.00	.00	.00	1,076.61
	TOTAL	1.280000	2,517.94	.00	3,224.04	.00	5,741.98	652.18	.00	.00	6,394.16
2008	M & O	1.040000	1,819.32	.00	2,573.85	.00	4,393.17	513.80	.00	.00	4,906.97
	I & S	.200000	349.87	.00	494.98	.00	844.85	.00	.00	.00	844.85
	TOTAL	1.240000	2,169.19	.00	3,068.83	.00	5,238.02	513.80	.00	.00	5,751.82
2007	M & O	1.040000	1,158.43	.00	1,799.64	.00	2,958.07	414.02	.00	.00	3,372.09
	I & S	.140000	155.95	.00	242.26	.00	398.21	.00	.00	.00	398.21
	TOTAL	1.180000	1,314.38	.00	2,041.90	.00	3,356.28	414.02	.00	.00	3,770.30
2006	M & O	1.337400	1,492.71	.00	2,636.90	.00	4,129.61	439.56	.00	.00	4,569.17
	I & S	.120000	133.93	.00	236.59	.00	370.52	.00	.00	.00	370.52
	TOTAL	1.457400	1,626.64	.00	2,873.49	.00	4,500.13	439.56	.00	.00	4,939.69
2005	M & O	1.463200	1,710.19	.00	3,549.77	.00	5,259.96	822.65	.00	.00	6,082.61
	I & S	.100000	116.88	.00	242.60	.00	359.48	.00	.00	.00	359.48
	TOTAL	1.563200	1,827.07	.00	3,792.37	.00	5,619.44	822.65	.00	.00	6,442.09
2004	M & O	1.463200	736.02	.00	1,391.96	.00	2,127.98	283.93	.00	.00	2,411.91
	I & S	.105900	53.28	.00	100.75	.00	154.03	.00	.00	.00	154.03
	TOTAL	1.569100	789.30	.00	1,492.71	.00	2,282.01	283.93	.00	.00	2,565.94
2003	M & O	1.463200	289.70	.00	594.86	.00	884.56	130.23	.00	.00	1,014.79
	I & S	.120900	23.94	.00	49.14	.00	73.08	.00	.00	.00	73.08
	TOTAL	1.584100	313.64	.00	644.00	.00	957.64	130.23	.00	.00	1,087.87
2002	M & O	1.450000	76.77	.00	189.31	.00	266.08	43.60	.00	.00	309.68
	I & S	.134100	7.10	.00	17.50	.00	24.60	.00	.00	.00	24.60
	TOTAL	1.584100	83.87	.00	206.81	.00	290.68	43.60	.00	.00	334.28
2001	M & O	1.439400	230.85	.00	512.61	.00	743.46	101.80	.00	.00	845.26
	I & S	.094700	15.19	.00	33.73	.00	48.92	.00	.00	.00	48.92
	TOTAL	1.534100	246.04	.00	546.34	.00	792.38	101.80	.00	.00	894.18
2000	M & O	1.400000	94.63	.00	238.45	.00	333.08	51.15	.00	.00	384.23
	I & S	.134100	9.07	.00	22.84	.00	31.91	.00	.00	.00	31.91
	TOTAL	1.534100	103.70	.00	261.29	.00	364.99	51.15	.00	.00	416.14
1999	M & O	1.420800	26.28	.00	74.12	.00	100.40	15.95	.00	.00	116.35
	I & S	.084200	1.56	.00	4.39	.00	5.95	.00	.00	.00	5.95
	TOTAL	1.505000	27.84	.00	78.51	.00	106.35	15.95	.00	.00	122.30

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1998	M & O	1.231000	112.46	.00	279.17	.00	391.63	59.06	.00	.00	450.69
	I & S	.274000	25.04	.00	62.14	.00	87.18	.00	.00	.00	87.18
	TOTAL	1.505000	137.50	.00	341.31	.00	478.81	59.06	.00	.00	537.87
1996	M & O	1.248600	16.68	.00	43.63	.00	60.31	8.45	.00	.00	68.76
	I & S	.206400	2.76	.00	7.21	.00	9.97	.00	.00	.00	9.97
	TOTAL	1.455000	19.44	.00	50.84	.00	70.28	8.45	.00	.00	78.73
1995	M & O	1.184200	18.09	.00	49.49	.00	67.58	9.65	.00	.00	77.23
	I & S	.210800	3.22	.00	8.81	.00	12.03	.00	.00	.00	12.03
	TOTAL	1.395000	21.31	.00	58.30	.00	79.61	9.65	.00	.00	89.26
ALL	M & O		25,606,173.92	.00	488,775.01	.00	26,094,948.93	229,919.39	.00	.00	26,324,868.32
ALL	I & S		4,601,356.60	.00	80,905.06	.00	4,682,261.66	.00	.00	.00	4,682,261.66
ALL	TOTAL		30,207,530.52	.00	569,680.07	.00	30,777,210.59	229,919.39	.00	.00	31,007,129.98
DLQ	M & O		1,035,149.04	.00	339,434.65	.00	1,374,583.69	227,986.34	.00	.00	1,602,570.03
DLQ	I & S		168,721.33	.00	53,963.95	.00	222,685.28	.00	.00	.00	222,685.28
DLQ	TOTAL		1,203,870.37	.00	393,398.60	.00	1,597,268.97	227,986.34	.00	.00	1,825,255.31
CURR	M & O		24,571,024.88	.00	149,340.36	.00	24,720,365.24	1,933.05	.00	.00	24,722,298.29
CURR	I & S		4,432,635.27	.00	26,941.11	.00	4,459,576.38	.00	.00	.00	4,459,576.38
CURR	TOTAL		29,003,660.15	.00	176,281.47	.00	29,179,941.62	1,933.05	.00	.00	29,181,874.67

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 07/01/2022 TO 04/30/2023

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	3,856,813	2,872,970,991	01.113000	31,338,352.99	23,366

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	6,272.19	6,272.19	29,003,660.15	29,003,660.15	2,334,692.84	92.55	0.00
2021	1,488,893.45	107,684.78-	107,684.78-	711,471.50	711,471.50	669,737.17	51.51	0.00
2020	556,262.58	46,687.98-	46,687.98-	166,148.49	166,148.49	343,426.11	32.61	0.00
2019	368,583.48	1,715.27-	1,715.27-	114,788.21	114,788.21	252,080.00	31.29	0.00
2018	250,722.27	4,395.44-	4,395.44-	53,390.68	53,390.68	192,936.15	21.67	0.00
2017	197,106.98	17,637.44-	17,637.44-	31,792.04	31,792.04	147,677.50	17.71	0.00
2016	157,749.31	2,459.53-	2,459.53-	19,112.26	19,112.26	136,177.52	12.31	0.00
2015	132,716.63	374.15-	374.15-	12,246.73	12,246.73	120,095.75	9.25	0.00
2014	116,629.45	196.07-	196.07-	7,860.42	7,860.42	108,572.96	6.75	0.00
2013	102,397.49	114.13-	114.13-	7,226.10	7,226.10	95,057.26	7.06	0.00
2012	98,527.46	121.55-	121.55-	3,941.52	3,941.52	94,464.39	4.01	0.00
2011	91,176.06	126.57-	126.57-	3,146.13	3,146.13	87,903.36	3.46	0.00
2010	84,961.54	.00	0.00	2,101.81	2,101.81	82,859.73	2.47	0.00
2009	88,676.21	.00	0.00	2,517.94	2,517.94	86,158.27	2.84	0.00
2008	86,440.93	.00	0.00	2,169.19	2,169.19	84,271.74	2.51	0.00
2007	72,286.80	.00	0.00	1,314.38	1,314.38	70,972.42	1.82	0.00
2006	71,093.88	.00	0.00	1,626.64	1,626.64	69,467.24	2.29	0.00
2005	65,685.76	.00	0.00	1,827.07	1,827.07	63,858.69	2.78	0.00
2004	59,922.84	.00	0.00	789.30	789.30	59,133.54	1.32	0.00
2003	41,945.93	.00	0.00	313.64	313.64	41,632.29	.75	0.00
2002	41,419.81	.00	0.00	83.87	83.87	41,335.94	.20	0.00
2001	158,544.45	5,432.31-	5,432.31-	555.83	555.83	152,556.31	.36	0.00
****	35,663,824.11	180,673.03-	180,673.03-	30,148,083.90	30,148,083.90	5,335,067.18		0.00
CURR	31,332,080.80	6,272.19	6,272.19	29,003,660.15	29,003,660.15	2,334,692.84		0.00
DELQ	4,331,743.31	186,945.22-	186,945.22-	1,144,423.75	1,144,423.75	3,000,374.34		0.00

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 07/01/2022 TO 04/30/2023

AG ROLLBACK ONLY

FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0 0	01.113000	26,216.53	0

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	0.00	26,216.53	26,216.53	0.00	0.00	26,216.53		0.00
2021	0.00	31,691.56	31,691.56	10,218.96	10,218.96	21,472.60	32.25	0.00
2020	9,010.29	34,516.33	34,516.33	20,811.53	20,811.53	22,715.09	47.81	0.00
2019	10,966.81	12,145.90	12,145.90	21,454.53	21,454.53	1,658.18	92.83	0.00
2018	8,598.90	.00	0.00	6,961.60	6,961.60	1,637.30	80.96	0.00
2017	1,722.57	.00	0.00	0.00	0.00	1,722.57		0.00
****	30,298.57	104,570.32	104,570.32	59,446.62	59,446.62	75,422.27		0.00
CURR	0.00	26,216.53	26,216.53	0.00	0.00	26,216.53		0.00
DELQ	30,298.57	78,353.79	78,353.79	59,446.62	59,446.62	49,205.74		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
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FISCAL START: 07/01/2022 END: 06/30/2023 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,869,114,178	3,856,813	2,872,970,991	01.113000	31,364,569.52	23,366

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	31,332,080.80	32,488.72	32,488.72	29,003,660.15	29,003,660.15	2,360,909.37	92.47	0.00
2021	1,488,893.45	75,993.22-	75,993.22-	721,690.46	721,690.46	691,209.77	51.08	0.00
2020	565,272.87	12,171.65-	12,171.65-	186,960.02	186,960.02	366,141.20	33.80	0.00
2019	379,550.29	10,430.63	10,430.63	136,242.74	136,242.74	253,738.18	34.94	0.00
2018	259,321.17	4,395.44-	4,395.44-	60,352.28	60,352.28	194,573.45	23.67	0.00
2017	198,829.55	17,637.44-	17,637.44-	31,792.04	31,792.04	149,400.07	17.55	0.00
2016	157,749.31	2,459.53-	2,459.53-	19,112.26	19,112.26	136,177.52	12.31	0.00
2015	132,716.63	374.15-	374.15-	12,246.73	12,246.73	120,095.75	9.25	0.00
2014	116,629.45	196.07-	196.07-	7,860.42	7,860.42	108,572.96	6.75	0.00
2013	102,397.49	114.13-	114.13-	7,226.10	7,226.10	95,057.26	7.06	0.00
2012	98,527.46	121.55-	121.55-	3,941.52	3,941.52	94,464.39	4.01	0.00
2011	91,176.06	126.57-	126.57-	3,146.13	3,146.13	87,903.36	3.46	0.00
2010	84,961.54	.00	0.00	2,101.81	2,101.81	82,859.73	2.47	0.00
2009	88,676.21	.00	0.00	2,517.94	2,517.94	86,158.27	2.84	0.00
2008	86,440.93	.00	0.00	2,169.19	2,169.19	84,271.74	2.51	0.00
2007	72,286.80	.00	0.00	1,314.38	1,314.38	70,972.42	1.82	0.00
2006	71,093.88	.00	0.00	1,626.64	1,626.64	69,467.24	2.29	0.00
2005	65,685.76	.00	0.00	1,827.07	1,827.07	63,858.69	2.78	0.00
2004	59,922.84	.00	0.00	789.30	789.30	59,133.54	1.32	0.00
2003	41,945.93	.00	0.00	313.64	313.64	41,632.29	.75	0.00
2002	41,419.81	.00	0.00	83.87	83.87	41,335.94	.20	0.00
2001	158,544.45	5,432.31-	5,432.31-	555.83	555.83	152,556.31	.36	0.00
****	35,694,122.68	76,102.71-	76,102.71-	30,207,530.52	30,207,530.52	5,410,489.45		0.00
CURR	31,332,080.80	32,488.72	32,488.72	29,003,660.15	29,003,660.15	2,360,909.37		0.00
DELQ	4,362,041.88	108,591.43-	108,591.43-	1,203,870.37	1,203,870.37	3,049,580.08		0.00

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 JURISDICTION SUMMARY

FROM: 04/01/2023 THRU 04/30/2023
 JURISDICTION: ALL

UPDATE MODE

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0042 EDCOUCH-ELSA ISD			1,079.26	100.01	117.97	10.93	0.00	5.55	1,191.68
BY COUNTY 108			1,079.26	100.01	117.97	10.93	0.00	5.55	1,191.68
DELQ FOR 0042 EDCOUCH-ELSA ISD			322.92	31.01	99.11	10.04	0.00	2.04	419.99
BY COUNTY 108			322.92	31.01	99.11	10.04	0.00	2.04	419.99
TOTAL FOR 0042 EDCOUCH-ELSA ISD			1,402.18	131.02	217.08	20.97	0.00	7.59	1,611.67
BY COUNTY 108			1,402.18	131.02	217.08	20.97	0.00	7.59	1,611.67
CURR FOR 0043 PHARR,SAN JUAN,ALAMO ISD			11,658.37	1,226.07	1,209.52	125.95	0.00	67.56	12,800.33
BY COUNTY 108			11,658.37	1,226.07	1,209.52	125.95	0.00	67.56	12,800.33
DELQ FOR 0043 PHARR,SAN JUAN,ALAMO ISD			3,891.27	705.36	1,269.87	281.45	0.00	49.38	5,111.76
BY COUNTY 108			3,891.27	705.36	1,269.87	281.45	0.00	49.38	5,111.76
TOTAL FOR 0043 PHARR,SAN JUAN,ALAMO ISD			15,549.64	1,931.43	2,479.39	407.40	0.00	116.94	17,912.09
BY COUNTY 108			15,549.64	1,931.43	2,479.39	407.40	0.00	116.94	17,912.09
CURR FOR 0046 MERCEDES ISD			525.03	92.82	57.76	10.22	0.00	5.16	577.63
BY COUNTY 108			525.03	92.82	57.76	10.22	0.00	5.16	577.63
DELQ FOR 0046 MERCEDES ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0046 MERCEDES ISD			525.03	92.82	57.76	10.22	0.00	5.16	577.63
BY COUNTY 108			525.03	92.82	57.76	10.22	0.00	5.16	577.63
CURR FOR 0047 MCALLEN ISD			26,622.00	2,506.18	2,708.10	299.37	0.00	140.26	29,189.84
BY COUNTY 108			26,622.00	2,506.18	2,708.10	299.37	0.00	140.26	29,189.84
DELQ FOR 0047 MCALLEN ISD			4,211.82	633.73	1,653.09	271.59	0.00	45.29	5,819.62
BY COUNTY 108			4,211.82	633.73	1,653.09	271.59	0.00	45.29	5,819.62
TOTAL FOR 0047 MCALLEN ISD			30,833.82	3,139.91	4,361.19	570.96	0.00	185.55	35,009.46
BY COUNTY 108			30,833.82	3,139.91	4,361.19	570.96	0.00	185.55	35,009.46
CURR FOR 0048 MISSION CISD			7,680.47	792.40	777.43	80.48	0.00	43.64	8,414.26
BY COUNTY 108			7,680.47	792.40	777.43	80.48	0.00	43.64	8,414.26
DELQ FOR 0048 MISSION CISD			1,189.40	175.44	528.33	68.86	0.00	12.24	1,705.49
BY COUNTY 108			1,189.40	175.44	528.33	68.86	0.00	12.24	1,705.49
TOTAL FOR 0048 MISSION CISD			8,869.87	967.84	1,305.76	149.34	0.00	55.88	10,119.75
BY COUNTY 108			8,869.87	967.84	1,305.76	149.34	0.00	55.88	10,119.75
CURR FOR 0049 LA JOYA ISD			6,277.96	755.11	665.07	79.82	0.00	41.79	6,901.24
BY COUNTY 108			6,277.96	755.11	665.07	79.82	0.00	41.79	6,901.24
DELQ FOR 0049 LA JOYA ISD			596.83	61.60	288.06	29.78	0.00	4.58	880.31
BY COUNTY 108			596.83	61.60	288.06	29.78	0.00	4.58	880.31
TOTAL FOR 0049 LA JOYA ISD			6,874.79	816.71	953.13	109.60	0.00	46.37	7,781.55
BY COUNTY 108			6,874.79	816.71	953.13	109.60	0.00	46.37	7,781.55
CURR FOR 0051 SHARYLAND ISD			2,132.63	193.87	232.11	21.09	0.00	10.74	2,354.00
BY COUNTY 108			2,132.63	193.87	232.11	21.09	0.00	10.74	2,354.00
DELQ FOR 0051 SHARYLAND ISD			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0051 SHARYLAND ISD			2,132.63	193.87	232.11	21.09	0.00	10.74	2,354.00
BY COUNTY 108			2,132.63	193.87	232.11	21.09	0.00	10.74	2,354.00

SUBJECT: Disbursements for the Month of April 2023

PRESENTER: Joel Garcia, Assistant Superintendent for Finance 

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of April totaled \$13,899,102. as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 2,398,463.
District Purchasing Cards	\$ 480,809.
ACH	\$ 2,488,100.
Wire Transfers	\$ 119,716.
Payroll	\$ 8,412,014.
TOTAL	\$ 13,899,102.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information item only; no recommendation required.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Director for Budget and Finance
Alyssa Gonzales, Accountant