



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Special Meeting on Wednesday, November 16, 2022, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call Meeting to Order and Establish Quorum

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag -

III. Public Comment(s) on Specific Agenda Item(s)

IV. Superintendent's Updates and Recognitions

The Superintendent may provide information to update the Board of Trustees on the following subjects: Student Extracurricular and Co-Curricular Achievement; District Awards and Recognitions; Recent and Upcoming Professional Staff and Leadership Development; Progress Reports on Student and Staff Initiatives Previously Approved by the Board of Trustees; and Communications Received from Other Governmental Entities Not Requiring Action by the Board of Trustees. This will be for informational purposes only. Board consideration of any subject included in the Superintendent's Report will not take place until the subject is placed on the agenda of a future board meeting for consideration and possible action. The Board's consideration of any subject at the present meeting will be limited to those subjects appearing elsewhere on the meeting agenda.

V. Presentation(s) to the Board of Trustees

1. District of Innovation Renewal Process 3

2. Annual Comprehensive Financial Report for the Year Ended June 30, 2022

VI. Discussion and Possible Action

1. Approval of Annual Comprehensive Financial Report for the Year Ended June 30, 2022 12

2. Discussion and Approval of Maximum Class Size Waiver for 2022-2023 School Year 13

3. Discussion and Approval of Over the Maximum Class Size Teacher Stipend for 2022-2023 School Year 14

4. Consideration and Possible Action to Terminate Chapter 21 Contract of Professional Employee

VII. Recommendation(s)

1. Approval of the Selection for:
 - a. Human Resources Personnel Specialist

VIII. Executive Session

1. Private Consultation with Board Attorney if necessary (Texas Gov't Code §551.071)
2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)

IX. Action, if Necessary, on Matters Discussed in Executive Session

X. Important Dates to Remember

1. November 21-25, 2022, Thanksgiving Break
2. Staff and Students return November 28, 2022
3. November 30, 2022, Board of Trustees Workshop
4. December 7, 2022, Regular Board of Trustees Meeting

XI. Adjournment

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on November 11, 2022.



Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District

DOI PLAN RENEWAL PROCESS

Lorena Garcia

Deputy Superintendent for Support Services

TIMELINE:

1.  Met with DEIC to review current plan and seek input November 3, 2022
2. Present to the Board November 16th
3. Meet with DEIC December 1, 2022
Post the final version of the proposed plan on the district's website for at least 30 days November 16th – December 16th
4. The board of trustees notifies the commissioner of education of the board's intention to vote on the adoption of the proposed plan – December 17, 2022

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NOTICE OF INTENT TO RENEW (1st required notification)

| Item | Description |
|---|--|
| Email or Letter (choose either or both) | <p>Email:</p> <p>To: Commissioner@tea.texas.gov cc: Accred@tea.texas.gov</p> <p>Letter:</p> <p>Texas Education Agency Attn: Accreditation 1701 N Congress Avenue Austin, Texas 78701</p> |
| Body | <p>Notify the commissioner that the board <i>intends to renew</i> the DOI plan (before adoption):</p> <ul style="list-style-type: none"> • Intended adoption date (date of future board meeting) • Link to final proposed renewed plan on district's website |

5. The district-level committee established under the Texas Education Code (TEC), §11.251, has held a public* meeting to consider the final version of the proposed plan and has approved the plan by a majority vote of the committee member (*meeting must be public for renewal) January 16, 2023
6. The board of trustees adopts a proposed local innovation plan by an affirmative vote of two-thirds of the membership of the board – January 18, 2023
7. The district notifies the commissioner of approval of the plan along with a list of approved TEC exemptions by completing the agency form provided in the figure in this subsection

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<https://tea.texas.gov/sites/default/files/districts-of-innovation-amendment-and-renewal.pdf>

NOTICE OF ADOPTION OF RENEWAL (2nd required notification)

| Item | Description |
|--|--|
| Email or Letter (choose either or both) | <p>Email:</p> <p>To: Commissioner@tea.texas.gov cc: Accred@tea.texas.gov</p> <p>Letter:</p> <p>Texas Education Agency Attn: Accreditation 1701 N Congress Avenue Austin, Texas 78701</p> |
| Body | <p>Notify the commissioner that the board <i>adopted</i> the renewed plan (after adoption):</p> <ul style="list-style-type: none"> • Adoption date (date of board meeting) • Link to final adopted/renewed plan on district's website (landing page) |
| Attachments | <p>Updated checklist of exemptions reflecting <i>all</i> sections of code from which the district is exempt (both newly and previously adopted) [Figure: 19 TAC §102.1307(d)]</p> |

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8. The district shall ensure that a copy of the local innovation plan is posted on the district's website in accordance with the TEC, §12A.0071, for the term of the designation as an innovation district

 9. Not later than the 15th day after the date on which the board of trustees finalizes a local innovation plan either through adoption, amendment, or renewal, the district shall provide a copy of link to the current local innovation plan to the Texas Education Agency for posting on the agency website

Process Requirements

| PROCESS REQUIREMENT | AMENDMENT | RENEWAL |
|--|-----------|---------|
| Board Resolution/Petition signed by majority of District Advisory Committee | NO | NO |
| Public Hearing by School Board on whether to develop a plan (TEC §12A.002) | NO | NO |
| Final version of the proposed plan has been available on the district's website for at least 30 days | NO | YES |
| The board of trustees has notified the commissioner of education of the board's intention to vote on adoption of the proposed plan (see applicable "Notification" section below) | NO | YES |
| The district-level committee established under the Texas Education Code (TEC), §11.251, has held a public* meeting to consider the final version of the proposed plan and has approved the plan by a majority vote of the committee member (*meeting must be public for renewal) | YES | YES |
| The board of trustees adopts a proposed local innovation plan by an affirmative vote of two-thirds of the membership of the board | YES | YES |
| The district notifies the commissioner of approval of the plan along with a list of approved TEC exemptions by completing the agency form provided in the figure in this subsection (see applicable "Notification" section below) | YES | YES |
| The district shall ensure that a copy of the local innovation plan is posted on the district's website in accordance with the TEC, §12A.0071, for the term of the designation as an innovation district. | YES | YES |
| Not later than the 15th day after the date on which the board of trustees finalizes a local innovation plan either through adoption, amendment, or renewal, the district shall provide a copy of [link to] the current local innovation plan to the Texas Education Agency for posting on the agency website | YES | YES |

[NOTE: During renewal, the district may also make amendments to the plan as the steps for amendment are already part of the renewal process.]



THANK YOU

Lorena Garcia

956-323-5566

lgarci91@mcisd.org



Term: 5 Years

- 23-24
- 24-25
- 25-26
- 26-27
- 27-28

SUBJECT: Approval of the Annual Comprehensive Financial Report for the year ended June 30, 2022

PRESENTER: Esmeralda Yniguez, CPA
Carr, Riggs & Ingram, LLC

BACKGROUND INFORMATION

The Texas Education Agency and Board Policy CFC (LEGAL) requires that an independent annual audit of the District's records be conducted and that the report be approved by the Board. The annual audit report is required to be filed with the Texas Education Agency within 150 days of the close of the fiscal year.

ADMINISTRATIVE CONSIDERATIONS

The Annual Comprehensive Financial Report for the year ended June 30, 2022 shall indicate whether the financial statements are fairly presented in accordance with accounting principles generally accepted in the United States.

FUNDING SOURCE:

Not Applicable

RECOMMENDATION:

Approval of the Annual Comprehensive Financial Report for the year ended June 30, 2022.

CONTACT PERSON (S)

Joel Garcia, CPM, Assistant Superintendent for Finance 
Rebecca Magee, CPA, Internal Auditor

SUBJECT: Consideration and Approval of Request for Maximum Class Size Waiver Application for 2022-2023

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

A district must submit a request for a class size exception for any classrooms in Prekindergarten - fourth grade that exceeds the 22 students' class size limit (Texas Education Code §25.112). A district seeking an exemption must notify the commissioner and apply for the exemption not later than the later of (1) October 1; or 2) the 30th day after the first school day the district exceeds the limit. Class size limitations generally apply throughout the school year, with the exceptions noted below:

- Any twelve-week period selected by the district with a significant percentage of migratory children (25.112(1)), or
- The last twelve weeks of any school year for all other districts

In considering whether to grant an exception, the commissioner must find that the class size limit creates an undue hardship on the district. The commissioner will consider such things as unanticipated enrollment growth, lack of facilities, lack of teachers, or financial hardships.

An exception granted expires at the end of the school year. A campus or district that is granted a class size exception shall provide written notice of the exception to the parent (or person standing in parental relation to) of each student affected by the exception.

ADMINISTRATIVE CONSIDERATIONS

The district currently has 14 teaching sessions in which the 22:1 ratio does not meet the requirements of TEC 25.112. These teaching sections are currently reflecting a minimum of 1 or more additional students within some classrooms.

Administration recommends consideration and approval of the 2022-2023 Maximum Class Size Exception waiver request which must be submitted to the Texas Education Agency.

FUNDING SOURCE:

N/A

RECOMMENDATION:

That the Board of Trustees approve the Request for Maximum Class Size Waiver Application for 2022-2023.

CONTACT PERSON(S):

Elisa Pacheco, Director for Human Resources
Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Lorena Garcia, Deputy Superintendent for Support Services

SUBJECT: Consideration and Possible Approval of Over the Maximum Class Size Teacher Stipend for 2022-2023 School Year

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

A district must submit a request for a class size exception for any classrooms in Prekindergarten - fourth grade that exceeds the 22 students' class size limit (Texas Education Code §25.112).

The district currently has 27 teaching sessions in which the 22:1 ratio does not meet the requirements of TEC 25.112. These teaching sections are currently reflecting a minimum of 1 or more additional students within some classrooms.

The district is recommending a request of a maximum class size exemption waiver for the 2022-2023 school year. This waiver would allow the district to make the necessary adjustments should we have one or more additional students within the classroom.

ADMINISTRATIVE CONSIDERATIONS

Administration is recommending consideration and possible approval of a \$500 per semester stipend for Teachers whose classroom is over the maximum class size for the 2022-2023 school year as per TEC 25.112.

FUNDING SOURCE/AND AMOUNT

Estimated costs for the stipend is \$27,000 and may vary if other classrooms are deemed to require a class size waiver later on in the school year.

RECOMMENDATION

That the Board of Trustees discuss and consider and approval of a \$500 per semester stipend for Teachers whose classroom is over the maximum class size for the 2022-2023 school year as per TEC 25.112.

CONTACT PERSON(S)

Elisa Pacheco, Director for Human Resources
Lorena Garcia, Deputy Supt. for Support Services
Dr. Sharon Roberts Deputy Superintendent for Curriculum and Instruction