



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Board of Trustees WORKSHOP** on **Wednesday, May 4, 2022, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

- I. Call to Order**
- II. Acknowledge Board Members Present**
- III. Public Comment(s) on Specific Agenda Item(s)**
- IV. Superintendent's Update and Recognitions**
- V. TRANSFORMING TEACHING and LEARNING**
 - 1. Discussion**
 - a. Out-of-state travel for Gear Up Student(s) 4
 - b. Online Assessment and Data Management Platform for 2022-2023 through 2024-2025 5
 - c. Contract for MCISD School Supply Kits #161-22-3 11
 - d. TEKS Resource System 16
 - e. Math and Science Adoption Extension for Gap Years 23
- VI. FACILITIES/ENVIRONMENT**
 - 1. Construction Projects**
 - a. Status Report – Tom Landry Stadium Repairs Project - Ricardo Hinojosa Engineering, Inc. 24
 - b. Project and Proposed Budget for the Mission Aquatic Center Boiler Project – DBR Engineering 51
 - c. Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Child Nutrition Program (CNP) Freezer Replacement Project – DBR Engineering 61
 - d. Status Report - Maintenance Warehouse Structural Project – PBK Architects & NM Contracting
- VII. SUPPORT SERVICES**
 - 1. Discussion**
 - a. Second Reading and Adoption of Changes to Board Policies: (1) FO (LOCAL): Student Discipline 64

(2) FNCA (LOCAL): Student Conduct Dress Code	
b. Recommendations for Next Board Meeting Regarding Employment and Contract Status of Classroom Teachers and Other Non-Administrative Professional Personnel:	
(1) Re-Employ Probationary Contract Employees	
(2) Terminate Probationary Contract Employees	
(3) Renew Term-Contract Employees	
(4) Propose Non-Renewal Term Contract Employees	
(5) Offer Employment Agreement to Eligible Employees	
c. Recommendation of Possible Positions for Next Board Meeting:	
(1) Special Education Diagnostician	
(2) Coordinator for Purchasing	
2. Informational	
a. District Staff Summer Schedule	
VIII. <u>FINANCE</u>	
1. Presentation(s) to the Board	
a. Internal Audit Quarterly Report	72
b. Self-Funded Health Insurance Update	
c. Budget Update	
2. Discussion	
a. Bids, Proposals and Purchases of \$50,000 and Over	
(1) Student Athletic Accident Insurance	85
b. Budget Amendment	
3. Informational	
a. Financial Reports for March 2022	
(1) General Funds and Debt Service	90
(2) Tax Levy Adjustments	93
(3) Disbursements	99
(4) Donations	100
b. Third Quarterly Investment Report	
IX. Important Dates to Remember	
1. May 11, 2022, Regular Board of Trustees Meeting at 6:30 p.m.	
X. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on April 29, 2022



 Dr. Carol G. Perez, Superintendent of Schools
 Mission Consolidated Independent School District

SUBJECT: Approval for Out-of-State Trip for Mission High School Gear Up Student

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

A Gear Up student from Mission High School has the opportunity to attend the Youth Leadership Summit in Washington, D.C. from July 17-20; Gear Up may add two additional days so students may visit universities in the area. The Youth Leadership Conference is an intensive 3.5 day experience that develops students' leadership skills through team building, communication, innovation, hands-on activities, and presentations, held at the same time as Gear Up's National Council for Community and Education Partnerships (NCCEP)/Gear Up Annual Conference. The student had to rigorously compete with students from six other high schools to be able to attend. The MHS Gear Up Facilitator will accompany the student on this trip.

ADMINISTRATIVE CONSIDERATIONS

Approval for Out-of-State Trip for Mission High School Gear Up Student and Facilitator

FUNDING SOURCE/AND AMOUNT

N/A – Funded by Gear Up Grant

RECOMMENDATION

Approval for Out-of-State Trip for Mission High School Gear Up Student and Facilitator

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Edilberto Flores, Executive Director for PreK-12th MHS Vertical Team
Sandra Rodriguez, MHS Principal

SUBJECT: Approval of Online Assessment and Data Management Platform
#241-23-2 for 2022- 2023 through 2024-2025

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

Mission CISD utilizes student data to target instruction so that every student maximizes his or her potential. An Online Assessment and Data Management Platform allow students to take assessments online and teachers instant access to student data, providing the necessary tools to individually differentiate student instruction.

The same platform allows administrators to work with teachers using T-PESS and T-TESS appraisal data and Student Learning Objectives (SLOs). The gathered data provides targeted areas of coaching so that every teacher continues to improve his or her own teaching efficacy.

The current Online Assessment and Data Management Platform contract is ending at the end of this school year, so the district set up an RFP in order to determine the best platform for the district. A committee made up of Content Coordinators, District Directors, and Campus Principals reviewed all of the information provided by the four vendors who submitted proposals as well as seeing demonstrations of each of the products. The committee's overwhelming choice was to continue with the current vendor, Eduphoria, Inc.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective departmental budget

Estimated expenditure **\$94,200**

RECOMMENDATION

Administration recommends awarding the contract to Eduphoria! Inc.

CONTACT PERSON (S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Joel Garcia, Assistant Superintendent for Finance
Edilberto Flores, Executive Director for MHS Vertical Team
Cynthia Wilson, Executive Director for VMHS Vertical Team
Dora Garcia, Coordinator for Purchasing

ONLINE ASSESSMENT AND DATA MANAGEMENT COMMITTEE MEMBERS:

Laquanta Bivens-Hernandez, Coordinator of Elementary Mathematics
Faustino Cedillo, Coordinator of Elementary Social Studies
John Hill, Director for Curriculum
Victoria Y Cochran-Champion, Coordinator of Elementary Science
Araceli Escalona, Castro Elementary School Principal
Fidel Garza, Veterans Memorial High School Principal
Gerardo Gonzalez, Director of Testing and Evaluation
Lori C. Laboy, Special Education Transition Specialist
Angelina Martinez, Director for Bilingual Education/ESL
Vanessa Ojeda, Coordinator of Secondary Mathematics
Adan A. Ramirez, Mission Junior High Principal
Judy D. Rodriguez, Coordinator of Secondary Social Studies
James T. Shults, Coordinator of Secondary Science
Shaila Y. Silva, Coordinator of Elementary RLA
Diamond Tijerina, Coordinator of Secondary RLA



FY2023 Term Contract:	Online Assessment and Data Management Platform #241-23-2
Awarded To:	1. <u>Eduphoria! Inc</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	July 2022 – June 2023

Mission Consolidated Independent School District
 Tabulation Form
 Online Assessment and Data Management Platform 241-23-2

		VENDOR NAME: Eduphoria! Inc				Technisoft Consulting Inc			Illuminate Education			PowerSchool Group LLC		
		Contact Name: Eloise De Leon		Contact Name: Yaser Sufder		Contact Name: Tiffany Rudolph		Contact Name: Mark Moreno						
		Phone # 866-260-1732		Phone # 678-622-1202		Phone # 480-223-7968		Phone # 512-470-4940						
		Email sales@eduphoria.net		Email yaser@technisoftconsulting.com		Email trudolph@illuminateed.net		Email mark.moreno@powerschool.com						
Qty	Detailed Desc	Added Items	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
6.1	22	Online Platform	per campus	\$ 2,600.00	\$ 57,200.00									
	15000	License - Unified Talent Perform											\$ 1.48	\$ 22,200.00
	15000	License - Assessment & Reporting											\$ 4.20	\$ 63,000.00
6.2	1	Component Pricing - Implementation and Data Upload	free	\$ -	\$ -					\$ 5,150.00	\$ 5,150.00		\$ 5,250.00	\$ 5,250.00
	1	Reporting & Deployment											\$ 22,000.00	\$ 22,000.00
6.3	15000	Component Pricing - Item Bank Testmaker Item Bank	per student	\$ 2.25	\$ 33,750.00					\$ 6.18	\$ 92,700.00		1.85	\$ 27,750.00
	15000	Navigate	PD Plus Subscription										0.65	\$ 9,750.00
	1	Item Bank Consulting											\$ 1,181.25	\$ 1,181.25
6.4	22	Component Pricing - T-TESS/T-PESS - Component Pricing Management	included with online platform			per campus	\$ 1,500.00	\$ 33,000.00						8
6.5	1	Professional Development - price per 6 ours sessions Onsite training - Full Day Increments	per day	\$ 2,500.00	\$ 2,500.00	2 is needed; each \$2,500	\$ 5,000.00	\$ 5,000.00	2 is needed; each \$2,575	\$ 5,150.00	\$ 5,150.00	4 is needed; each \$2,625	\$ 10,500.00	\$ 10,500.00
	1	Web training - One Hour Increments	per hour	\$ 250.00	\$ 250.00				3 1-hour sessions	\$ 489.00	\$ 489.00	2 is needed; each \$1,181.25	\$ 2,362.50	\$ 2,362.50
6.6	1	Refresher course (web conferencing)	per hour	\$ 250.00	\$ 250.00	for year 2 & 3 included		\$ -						
6.7	1	Price for Online, On-demand Training Modules	per hour	\$ 250.00	\$ 250.00	Recorded	\$ -	\$ -						
6.8		Additional Items	see catalog for full list and pricing		\$ -									
Total					\$ 94,200.00		\$ 38,000.00		\$ 103,489.00		\$ 163,993.75			

Note:	Eduphoria! Inc is our current provider. Contract renews 9/1/2022

P[0/00

Mission Consolidated Independent School District
 Evaluation Matrix
 Online Assessment and Data Management Platform #241-23-2

Bid Evaluation Matrix		Vendors			
		Eduphoria! Inc	Technisoft Consulting Inc	Illuminate Education	PowerSchool Group LLC
Criteria	Weight				
Price of service/product (40 points)		\$ 94,200.00	\$ 38,000.00	\$ 103,489.00	\$ 163,993.75
Base Proposal	40	40	22.8	17.2	22.8
Meet district's needs (60 points)					
Reputation of vendor (complied from documentation provided by the vendor in the RFP)	11	9.6	5.5	7.0	8.1
Alignment to the TEKS for core content subjects	4	3.9	1.7	2.9	3.3
English and Spanish questions for English Learners alignment to all core content areas	4	3.6	1.5	2.6	2.7
T-TESS/T-PESS ease of use and functionality	4	3.5	2.8	1.9	3.1
levels of difficulty, complexity, Webb's DOK and Blooms Taxonomy for each TEK per subject area	4	3.4	1.7	2.7	2.9
Variety of questions	4	3.5	1.5	2.8	2.9
Content vocabulary addressed in each TEKS by grade level	4	3.5	1.5	2.7	2.7
Dual coded items for all subject areas	4	3.6	1.5	2.6	2.7
Any additional features	4	3.4	1.5	2.5	2.7
Teacher collaboration with students, parents and other teachers	4	2.9	1.5	2.4	2.3
User interface	4	3.5	1.9	2.8	3.1
Ensure successful deployment (the ease of having the system ready to operate by all stakeholders by the start of 2022-2023)	4	3.9	1.5	1.9	2.3
Past relationship with vendor (complied from the committee's experience with a vendor - if there is no experience, then select zero)	5	4.4	0.3	0.5	0.4
Total	100	92.7	47.2	52.5	62.0

Committee Members:

- Laquanta Bivens-Hernandez
- Faustino Cedillo
- Victoria Cochran-Champion
- Araceli Escalona
- Fidel Garza
- Gerardo Gonzalez
- John Hill
- Lori Laboy
- Angelina Martinez
- Vanessa Ojeda
- Adan Ramirez
- Judy Rodriguez
- James Shults
- Shaila Silva
- Diamond Tijerina

Notes:

- Eduphoria has all 7 components
- Technisoft has 4 components
- Illuminate has 3 components
- PowerSchool has 4 components

Individual Committee Member Votes
Online Assessment and Data Management Platform

Committee Member	Total Scores				Final Ranking			
	PowerSchool	Eduphoria	Technisoft	Illuminate	Powerschool	Eduphoria	Technisoft	Illuminate
Committee Member 1	39	60	32	32	2	1	3	3
Committee Member 2	30	56	24	29	2	1	4	3
Committee Member 3	29	41	30	31	4	1	3	2
Committee Member 4	44	50	20	36	2	1	4	3
Committee Member 5	40	55	23	32	2	1	4	3
Committee Member 6	28	58	30	28	3	1	2	3
Committee Member 7	37	51	17	32	2	1	4	3
Committee Member 8	48	57	25	39	2	1	4	3
Committee Member 9	44	49	20	41	2	1	4	3
Committee Member 10	47	49	18	40	2	1	4	3
Committee Member 11	41	60	33	41	2	1	4	2
Committee Member 12	43	54	27	35	2	1	4	3
Committee Member 13	44	50	20	36	2	1	4	3
Committee Member 14	45	49	15	42	2	1	4	3
Committee Member 15	27	52	28	37	4	1	3	2

SUBJECT: Award Purchase of MCISD School Supply Kits #161-22-3

PRESENTER: Kim Risica, Executive Director for Special Programs and School Improvement

BACKGROUND INFORMATION

To better prepare students for academic success it is important that they are equipped and have equal access to basic school supplies. A committee of district staff reviewed the current school supply lists and developed lists of basic school supplies needed at the early and intermediate elementary grades and at the secondary levels. While these lists are not all inclusive, they do provide the tools needed in a general classroom setting. These include items like pencils, crayons, highlighters, scissors, glue, school box, folders, spirals, and composition books dependent on the grade level. Based on feedback from district and campus staff, it was determined that there was a need to provide Mission CISD enrolled students a basic starter school supply kit to be better prepared for instruction on day one.

The district did follow procurement procedures and proposals, to include samples, were submitted and reviewed. The evaluation committee consisted of C&I Administrators and campus administrators at the elementary and secondary level.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded -1

FUNDING SOURCE AND AMOUNT

Federal Programs

Estimated expenditure **\$259,685**

RECOMMENDATION

Administration recommends awarding the contract to Pala Supply.

CONTACT PERSON (S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Kim Risica, Executive Director for Special Programs & School Improvement
Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	MCISD School Supply Kits #161-22-3
Awarded To:	1. <u>Pala Supply</u>
Term:	One Time Purchase
Term Period :	May 2022 – Completion

Mission Consolidated Independent School District
 Evaluation Matrix
 MCISD School Supplies Kit 161-22-3

			EduKit, Inc			Martha Morales			Pala Supply Company, Inc			Really Good Stuff, LLC		
			Vendor #			Vendor #98358			Vendor #101337			Vendor #99625		
			Allison Pudduck			Martha Morales			Larry Jost			Lynn Yeager		
			734-645-3163			956-337-1247			800-236-2696			877-867-1920		
			allison.pudduck@edukitinc.com			marthamoralesconsulting@yahoo.com			larry@schoolsupplypacks.com			bidsupport@reallygoodstuff.com		
Total Cost			\$249,205.00			\$420,000.00			\$259,685.00			\$250,590.00		
Selected #			0			0			3			0		
Selected (\$)			\$0			\$0			\$259,685.00			\$0		
#	Items	Quantity Required	Price per Kit	Notes	Total Cost	Price per Kit	Notes	Total Cost	Price per Kit	Notes	Total Cost	Price per Kit	Notes	Total Cost
1														
#1-1	Elementary (Primary grades Pre-K - 1st)	5500	\$16.67	per kit	\$91,685.00	\$24		\$132,000.00	\$14.67	quote 16004	\$80,685.00	\$13.46	100CK1171 reference #0013211 email tjacquot@reallygoodstuff.com	\$74,030.00
#1-2	Elementary (Intermediate grades 2nd - 5th)	4000	\$14.56	per kit	\$58,240.00	\$22		\$88,000.00	\$13.53	quote 16005	\$54,120.00	\$13.46	100CK1173	\$53,840.00
#1-3	Secondary (Jr. High & High School)	8000	\$12.41	per kit	\$99,280.00	\$25		\$200,000.00	\$15.61	quote 16006	\$124,880.00	\$15.34	100CK1173	\$122,720.00

Notes:
 Removed Norma's Create and Learn Stands as it was not providing school supply kits
 Removed School Specialty as they replied no quote
 Removed STIIX as no samples were provided

ETA:
 EduKit: If PO received by May 13th delivery no later than August 5th maybe sooner
 Martha Morales: 30-60 days
 Pala Suppy: July maybe sooner
 Really Good Stuff: end of July or sooner

Mission Consolidated Independent School District
 Evaluation Matrix
 MCISD School Supply Kits 161-22-3

Bid Evaluation Matrix		Vendors			
		EduKit	Martha Morales	Pala Supply	Really Good Stuff
Criteria	Weight				
Price of service/product (40 points)		\$ 249,205.00	\$ 420,000.00	\$ 259,685.00	\$ 250,590.00
Base Proposal	40	40	24	38	39
Meet District's needs (56 points)					
Provided all samples for all kits	14	14	14	14	12
Quality of the items	14	13	14	14	12
Meet Districts expectations	14	13	14	14	12
Adequated timeline for delivery	14	13	14	14	14
References provided	2	2	2	2	2
Past relationship (2 points)	2	0	2	2	2
Total	100	95	84	98	93

Committee Members:
 Kim Risica
 Cynthia Wilson
 Edilbeto Flores
 Adan Ramirez
 Sandra Rodriguez
 Melissa Garica

SUBJECT: Consideration and Approval of TEKS Resource System

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

A guaranteed and viable curriculum is necessary for all students, but particularly for our struggling students. As pointed out in our Texas Association of School Administrators (TASA) Curriculum Audit in 2018-2019, considering years to parity, some of our students will never catch up with their peers if we do not provide, implement, and monitor a guaranteed and viable curriculum, especially for our struggling students. The fact that it is **guaranteed assures us that specific content is taught** in specific courses and at specific grade levels, regardless of the teacher to whom a student is assigned. The fact that it is **viable indicates that there is enough instructional time** available to actually teach the content identified as important (Dufour and Marzano, 2015).

For the 2020-2021 and 2021-2022 school years, the district purchased the Texas Curriculum Management Cooperative (TCMPC) TEKS Resource System (TRS) as a tool for content coordinators and curriculum writers to revise the district’s curriculum. TRS provides vertical alignment documents, TEKS clarification documents, instructional focus documents, samples of Performance Assessments, Unit Overviews, Enduring Understandings, Concepts, Essential Questions, and rubrics to guide curriculum writing.

The district is once again requesting the purchase of the TEKS Resource System as a tool for our curriculum. It saves time and money, while providing additional resources.

ADMINISTRATIVE CONSIDERATIONS

Texas Curriculum Management Cooperative (TCMPC) TEKS Resource System (TRS) is part of the Region One Cooperative.

FUNDING SOURCE / AMOUNT

2022-2023 Budget - Title I: \$62,980 (\$5,040 annual subscription fee; \$6.00 per student) for a total of approximately \$86,075

RECOMMENDATION:

Approval of TEKS Resource System

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Joel Garcia, Assistant Superintendent for Finance
Kim Risica, Executive Director for Special Programs and School Improvement
John Roger Hill, Director for Advanced Academics
Dora Garcia, Coordinator for Purchasing

**Texas Curriculum Management Program Cooperative (TCMPC)
2022-2023 Commitment Form
TEKS Resource System**

Date provided: Apr 27, 2022

District:

MISSION CISD ▼

Option 1: TEKS Resource System Foundation

District Number:		108908
ADA:		12214
Number of Campuses:		21
Initial Setup Fee:	\$	-
Annual Subscription:	\$	5,040.00
Cost Per Student:		5
PRICE QUOTE TOTAL	\$	73,861

Option 2: TEKS Resource System +

District Number:		108908
ADA:		12214
Number of Campuses:		21
Initial Setup Fee:	\$	-
Annual Subscription:	\$	5,040.00
Cost Per Student:		6
PRICE QUOTE TOTAL	\$	86,075

Yes, our district will invest in the TEKS Resource System for the 2022-2023 School Year.

- Option 1-TEKS Resource System Foundation
- Option 2- TEKS Resource System Foundation + Ongoing Professional Development

Step 1: Please complete the 2022-2023 district commitment form by selecting yes and option one or option two.

Step 2: Sign and return the commitment form by **June 24, 2022**, to Dalia Gracia at dgracia@esc1.net and Liana Lopez at limartinez@esc1.net

Step 3: Submit a purchase order for Region One ESC by **October 7, 2022**.

If you have any questions, please contact Liana I. Lopez at (956) 984-6154 or limartinez@esc1.net

District Contact Information:

Mission CISD

District

Dr. Sharon

Contact First Name

Roberts

Contact Last Name

956-323-5415

Contact Phone Number

sarobe24@mcisd.org

Contact Email

Dr. Carol G. Perez

Superintendent Name

cgperez@mcisd.org

Superintendent Email

I agree to the terms and conditions of the agreement.

Superintendent Signature

Date





TEKS RESOURCE SYSTEM SUPPORT PACKAGE

Option 2- Comprehensive Professional Development Plan

★ TEKS RESOURCE SYSTEM

★ 101 PROFESSIONAL DEVELOPMENT
SESSIONS FOR TEACHERS,
INSTRUCTIONAL COACHES, & LEADERS

★ ANNUAL EFFECTIVE EDUCATORS
LEADING SUCCESS CONFERENCE

★ ONGOING PROFESSIONAL
DEVELOPMENT

Leverage Your Investment
Quality Educator Supports
Facilitated Implementation
Customizable Services



Need Information?

Kelly VanHee, Administrator

Office of Curriculum, Instruction, & Assessment
(956) 984-6151
kkvanhee@esc1.net

Liana I. Lopez, Director

Science, Social Studies, TEKS Resource System, and New
Teacher Support
(956) 984-6154
limartinez@esc1.net

Dalia Gracia, Program Assistant

Science, Social Studies, TEKS Resource System, and New
Teacher Support
(956) 984-6242
dgracia@esc1.net

Fully Implement TEKS RS!

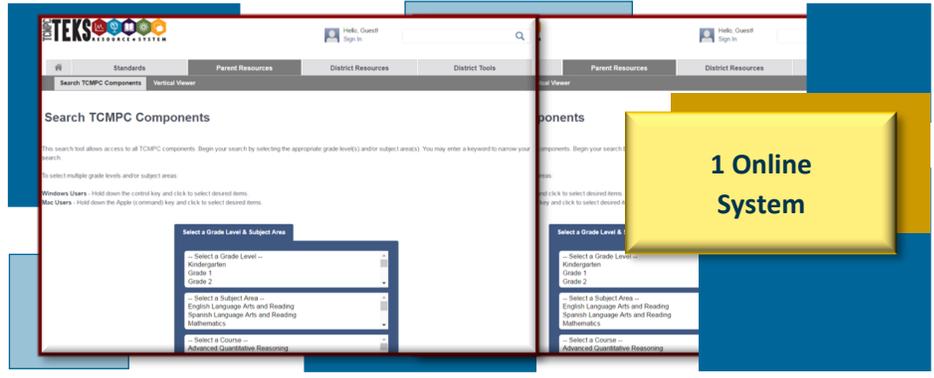
Option 2 consists of comprehensive services to support excellence in teaching and learning.

Included are access to the TEKS Resource System (TRS), access to the Effective Educators Leading Success Conference, ongoing professional development, plus an array of new user navigation (101) workshops to support educators at all levels.

The TEKS RS system delivers a framework for grades K-12 in all foundation academic subject areas aligned to the TEKS. Coupled with the professional development offerings in Option 2, you can rest assured your investment in TEKS RS is well made and teachers are supported.

We highly recommend you identify a cohort of educators to attend the ongoing sessions who can further assist the district and campus with replication of best practice and implementation of TEKS RS.

All training sessions are held virtually or face to face at the Region One ESC in Edinburg. Workshop registration is on a first-come, first-served basis and additional sessions can be added when demand warrants.



1 Online System



SESSION TITLES	SESSION CONTENT	PD Sessions
TEKS Resource System 101 for Teachers (half-day session)	<ul style="list-style-type: none"> ◆ Navigate curriculum documents ◆ Explore content area resources ◆ Discuss purpose and implementation ◆ Basic user training 	
TEKS Resource System 101 for Administrators, Instructional Coaches, and Curriculum Leaders (half-day)	<ul style="list-style-type: none"> ◆ Navigate curriculum documents ◆ Support teacher planning ◆ Monitor teacher implementation 	
Ongoing Professional Development (content area and grade clusters)	<ul style="list-style-type: none"> ◆ Dig deeper into the IFD, TEKS Clarification Document, and Vertical Alignment Document ◆ Utilize performance assessments to backward design rigorous learning experiences and monitor understanding ◆ Differentiated professional development supports for educators ◆ T-TESS Planning Dimension 1.1 ◆ Learn new strategies for student engagement ◆ Calibrate local resources ◆ Network with educators 	
Assessment Center: Measuring Student Outcomes (half-day session)	<ul style="list-style-type: none"> ◆ Develop targeted assessments through the TRS assessment center ◆ Explore formative spiral items for applicable contents ◆ Checks for understanding 	
Annual Effective Educators Leading Success Conference	<ul style="list-style-type: none"> ◆ Explore best practices in teaching and learning from Region One area educators to support student success 	



The **Center for Excellence in Teaching and Learning** operates from the Office of Curriculum, Instruction and Assessment within the Division of Instruction, School Improvement, and College Readiness Support.

Additional offerings include:

- Texas Instructional Leadership**
- Instructional Coaching**
- New Teacher Academy**
- Mentoring Academy**

Training can also be customized and provided at your location for an additional cost.



Please Visit:
<https://www.esc1.net/Domain/43>

Custom Workshops Where YOU Want Them!

TEKS RS customers best implement the system when stakeholders receive training and support across the school year. You may register for workshops at a Region One ESC location by going to: <http://www.esc1.net/staff-development> OR contact us to deliver custom workshops at a location of your choosing!

- ◇ TEKS Resource System 101 for Teachers (Basic User Training)
- ◇ TEKS Resource 101 for Administrators, Curriculum Leaders, Deans, and Master Teachers
- ◇ TEKS Resource System Assessment Center
- ◇ Planning for Mastery by Six Weeks (core content)

Contact us customize your training your way!



Customer Feedback

"TEKS resource system is a must have when planning and instruction as well for assessment. Also used for assessing daily, weekly, and end of unit as well for STAAR remediation by using TEKS clusters."

"TEKS resource system planning has helped me become more organized and focused in my planning and instruction. I am able to think out of the box as I plan activities and hands on learning for my students, with the END in mind."

"The TEKS Resource System has been my blue print to plan, adjust and develop great mastery sessions. The TEKS Resource System is essential for my development on Lesson Planning and instruction."

"It's allowed me to plan accordingly and align instruction to the TEKS more strategically. Student comprehension of content has increased."

"It 's made simple. Everything at your fingertips."

SEND US YOUR THOUGHTS ON TRS USE IN YOUR CLASSROOM: <http://www.esc1.net/Domain/43>

★ www.TEKSRResourceSystem.net ★

Contact Us to Learn More

EDINBURG LOCATION

Kelly K. VanHee, Administrator
(956) 984-6151
kkvanhee@esc1.net

Liana I. Lopez, Director
(956) 984-6154
limartinez@esc1.net

LAREDO EXTENSION OFFICE
Dr. Darlene Rogers, Director
(956) 795-0001
drogers@esc1.net

...Or Browse Our [Website](http://www.esc1.net)



The **Center for Excellence in Teaching and Learning** operates from the Office of Curriculum, Instruction, and Assessment within the Division of Instruction, School Improvement, and College Readiness Support. Additional services offered through the Center include:

- Annual Effective Educator Conference
- Instructional Coaching
- New Teacher and Mentoring Academies
- Effective Schools Framework
- Texas Instructional Leadership

We appreciate the collaborative partnership and look forward to helping your district achieve success!



Region One Education Service Center
1900 W. Schunior
Edinburg, TX 78541
www.esc1.net



Targeted Success Quality Curriculum Aligned Assessment

★ DESIGNED FOR UNDERSTANDING AND LEARNING TRANSFER

★ CORE CONTENT AREAS (K-12)
SPANISH CONTENT (K-5)
SPANISH LANGUAGE ARTS(K-6)

★ ALIGNED TO THE TEXAS ESSENTIAL KNOWLEDGE AND SKILLS (TEKS)

★ CUSTOMIZABLE

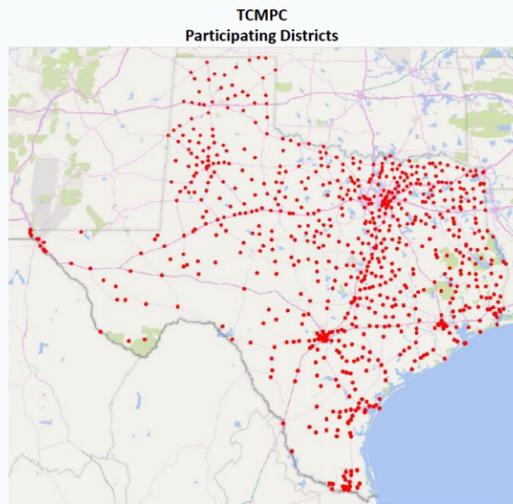
★ ASSESSMENT CENTER



What is the TCMPC?

The Texas Curriculum Management Program Cooperative (TCMPC) is a shared service agreement between the twenty Texas Education Service Centers (ESCs). Through the agreement, participating ESCs share responsibility for the content, management, and operations of the online curriculum management system known as the **TEKS Resource System (TEKS RS)**.

Through a combined effort by ESCs, 980 school districts improve student performance and operate more efficiently and cost-effectively. TEKS RS is used in every region of the state.



The TCMPC is dedicated to helping schools maximize resources to advance students' academic success. By providing schools a resource aligned with what the state of Texas has determined students are expected to learn (TEKS), teachers can spend more time focusing on students and improving the learning environment in schools.

Region One ESC is a member of the TCMPC and offers TRS and additional support services to help area districts maximize student success while saving time and money.

"A critical first step in assuring increased student performance and learning within a school system is to have a quality, centrally designed curriculum, such as the TEKS Resource System, that defines the continuum of learning in every core content."

TASA 2016 Audit Report, p. 107

What is the TEKS Resource System?

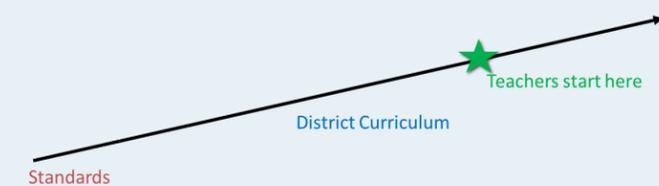
The TEKS Resource System (TEKS RS) content includes curriculum components, unit assessment items, and content area resources aligned to the most current version of the State Board of Education-adopted Texas Essential Knowledge and Skills (TEKS) for the following subject areas:

- ⇒ English Language Arts and Reading (K-12)
- ⇒ Spanish Language Arts and Reading (K-6)
- ⇒ Mathematics (K-12)
- ⇒ Science (K-12)
- ⇒ Social Studies (K-12)
- ⇒ Spanish translated versions of Mathematics, Science, and Social Studies (K-5).

The TEKS RS also contains an assessment center. More specificity about TEKS RS content and functionality is found in the **Component Chart** at right.

A Guaranteed and Viable Curriculum

The TEKS RS transforms the TEKS into a meaningful curriculum that defines understandings and expectations. This provides teachers a common foundation and starting point for the instructional planning process.



Teachers and Administrators

- ⇒ Can address student learning with an evidence-based curriculum that reflects the most current information approved by the SBOE and administered by the Texas Education Agency.
- ⇒ Have access to a curriculum system that is designed to be used alongside district-approved instructional resources.
- ⇒ Can spend more time focusing on students' needs.

Component Chart: State Standards, Curriculum, Assessment, and Technology

State Standards	Curriculum	Assessment	Technology
Texas Essential Knowledge and Skills (TEKS) <ul style="list-style-type: none"> Approved and updated by the State Board of Education (SBOE) Defines what students in Texas should know and be able to do for each grade level/course Supported by Texas Education Agency (TEA) Included in the Texas Education Code 	Vertical Alignment Document (VAD) TEKS Clarification Document (TCD) Enhanced TEKS Clarification Document (ETCD – Math only) <ul style="list-style-type: none"> Scope: <ul style="list-style-type: none"> Outlines what is taught (TEKS) for each grade level/course Defines the rigor and content of the TEKS Includes the TEKS specificity (examples/details) Highlights Readiness and Supporting Standards Targets expectations (TEKS) within and across grade levels/courses 	Year at a Glance (YAG) & TEKS Verification Document (TVD) <ul style="list-style-type: none"> Sequence: <ul style="list-style-type: none"> Groups (bundles) the TEKS into curricular units Includes a suggested sequence and duration for each unit Offers a sequence that ensures all TEKS are addressed within the year and STAAR®-assessed standards (TEKS) are presented prior to the state assessment 	Instructional Focus Document (IFD) <ul style="list-style-type: none"> Bridges curriculum, assessment, and instruction Explains the details of each curricular unit including: <ul style="list-style-type: none"> An overview Performance Assessment(s) Overarching Concepts, Understandings, and Questions Unit Concepts, Understandings, and Questions Misconceptions Vocabulary Bundled TEKS with targeted specificity English Language Proficiency Standards (ELPS)
Teachers use the TEKS to: <ul style="list-style-type: none"> Provide instruction to students in accordance with Texas Administrative Code (19 Tex. Admin. Code § 74.1) 	Teachers use the VADs, TCDs/ETCDs to: <ul style="list-style-type: none"> Clarify grade level/course expectations Understand the vertical depth and complexity of the TEKS within and across grade levels/courses Identify potential gaps in students' understanding and plan for appropriate intervention 	Teachers use the YAGs & TVDs to: <ul style="list-style-type: none"> View the TEKS taught within the year in a single snapshot Organize and plan long-term high-quality instruction Collaborate with peers to share and allocate instructional resources Pace instruction and customize sequencing as appropriate Align the suggested unit duration to the district calendar, considering additional days for support/practice/assessment 	Teachers use the IFDs to: <ul style="list-style-type: none"> Determine what content should be taught in each grading period Organize and plan medium- to short-term high-quality instruction Determine unit learning objectives and focused learning experiences Select instructional resources and materials that are aligned with the specified TEKS Maintain focus on the TEKS while planning and implementing instruction
			Performance Assessment(s) (PA), Assessment Item Bank, & Formative Spiral Item Bank <ul style="list-style-type: none"> Performance Assessment(s) (PA) <ul style="list-style-type: none"> Offers evidence of student progression toward and/or attainment of identified TEKS Assessment Item Bank <ul style="list-style-type: none"> Provides a collection of selected-, numerical-, and constructed-response items aligned to specific units and TEKS Formative Item Bank <ul style="list-style-type: none"> Provides a collection of mostly constructed-response items intended to check for understanding to inform instruction Aligns items to previously taught grade level TEKS and current grade level TEKS in order to spiral concepts (Math only) May include multiple content TEKS in a single item (Math only)
			TEKS Resource System Website <ul style="list-style-type: none"> Provides online delivery and district customization of curriculum and assessment components and content-specific resources Provides video and quick guide support for districts and/or teachers Provides a district-managed platform that includes the following tools: <ul style="list-style-type: none"> Bookmarking, quick search, and calendar features Teacher Website Builder Design Templates Assessment Creator Administrator Walkthrough Tool District-level communication and resource sharing
			Teachers use the technology tools to: <ul style="list-style-type: none"> Access TEKS Resource System components and district-customized components Create district/individual instructional calendars, teacher websites, and assessments Provide and receive feedback regarding system components

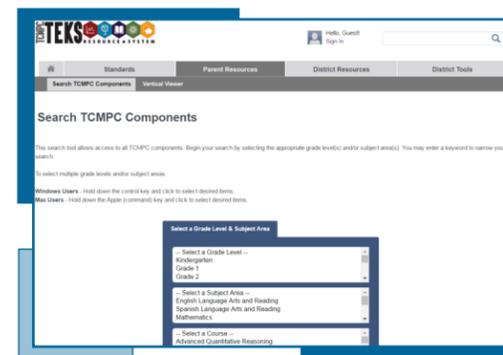
©2018, TCMPC

All Content Specific Resources

Last revised: August 2018

Easy-to-Use Software/ Resources

The TEKS RS is easy to access and navigate and has many resources to help parents and districts maximize their use of the system. Once logged in, users may select components and subcomponents at-a-glance from folder tabs. Components include: **Standards, Parent Resources, District Resources, and District Tools**. Help features are embedded within the system and teachers may easily tailor curriculum, assessment, and resource components to meet individual student needs.



Service Options

2 Options

OPTION 1-TRS Foundation Teaching & Learning Tools

- Instructional Planning Tools
 - ◆ Instructional Focus Document
 - ◆ Vertical Alignment Documents
 - ◆ Enhanced TEKS Clarification
- TEKS Verification Document
- Year-at-a-Glance
- TEKS Clarification Document

- Assessment Creator
 - ◆ Unit Assessments
- Formative Spiral Items

- Instructional Resource Tools
 - ◆ Backward Design
 - ◆ STEM Questions
 - ◆ Concept Charts
- STAAR Analysis
- Performance Assessments
- Instructional Considerations to Activate Purposeful Planning (ICAPP)

- Online Delivery System
- Technical Support
- Professional Development- TEKS RS 101 New User and Administrator Training

OPTION 2*-TEKS RS + Ongoing Professional Development + the Effective Educators Conference.

Option 2 includes all items listed for Option 1 PLUS access to the Effective Educators Conference, and ongoing professional development.

*This "best value" option is ideal for customizing TEKS RS to meet your students' unique learning needs.



5701 Springdale Rd.
Austin, TX 78723
512-919-5197 (fax)
info@tcmpc.org
www.tcmpc.org

April 16, 2021

To whom it may concern:

This letter confirms that the TCMPC TEKS Resource System, including all online content and technology, is a sole source product. The online curriculum, assessment items, resources, and technology platform are created and distributed exclusively by the TCMPC TEKS Resource System.

The TCMPC TEKS Resource System maintains all copyright privileges for its content. There are no agents or dealers authorized to represent these products and no division of the "TCMPC TEKS Resource System" has any right of sub-license to make a similar or competing product. Because the content is copyright protected, competition is precluded for this product and there are no competitive products on the market.

The TCMPC TEKS Resource System provides content and support for an online curriculum management system. The content includes curriculum components, assessment items, and resources aligned to the most current versions of the State Board of Education-adopted standards (TEKS).

22

The TCMPC TEKS Resource System warrants that no other items or products are available for purchase that would serve the same purpose or function and there is only one pricing structure for the above-named product because of exclusive distribution and marketing rights.

If you desire additional information, please submit comments, questions, or concerns to info@tcmpc.org.

Sincerely,

A handwritten signature in black ink that reads "Ann Graves".

Ann Graves
Director, TCMPC TEKS Resource System



SUBJECT: Approval of Math and Science Adoption Extension for Gap Years

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction

BACKGROUND INFORMATION

The State Board of Education (SBOE) uses a proclamation to call for new instructional materials to be adopted. Following the issuance of a proclamation, TEA establishes contracts with publishers of adopted materials to ensure availability to districts for the following eight years at an agreed-upon cost. If the SBOE has not adopted new instructional materials at the end of the eight year contracts for that subject area, publishers are given the opportunity to renew contracts for an additional four years (TAC §66.72).

The eight year contracts for elementary and secondary math and science are expiring this school year. The adoption cycle for K-12 math is under Proclamation 2026, leaving a four year gap in K-8 mathematics instructional materials and a three year gap in 9th-12th grade mathematics instructional materials. The adoption cycle for K-12 science is under Proclamation 2024, leaving a two year gap in science instructional materials.

ADMINISTRATIVE CONSIDERATIONS

Administration is recommending that the School Board allow the district to extend the K-8 math adoption for an additional four years, the 9-12 math adoption for an additional three years, and the science adoption for an additional two years.

RECOMMENDATION:

Approval of Math and Science Adoption Extension for Gap Years

FUNDING SOURCE / AMOUNT

Instructional Materials Allotment

➤ K-5 Math (4 years) – Saavas	\$ 321,717.71 (Digital and Print)
➤ 6-8 Math (4 years) – HMH	\$ 210,525.00 (Digital and Print)
➤ 9-12 Math (3 years) – McGraw-Hill	\$ 158,241.42 (Digital)
➤ K-5 Science (2 years) – STEMScopes	\$ 188,718.66 (Digital and Print)
➤ 6-12 Science (2 years) – STEMScopes	\$ <u>63,732.30</u> (Online)
TOTAL	\$ 942,935.09

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction

Edilberto Flores, Executive Director for PreK-12th – MHS Feeder

Cynthia Wilson, Executive Director for PreK-12th – VMHS Feeder

Ana Vely Uresti, Coordinator for Fixed Assets/Warehouse/Textbooks/Records

LaQuanta Bivens-Hernandez, Elementary Math Coordinator

Vanessa Ojeda, Secondary Math Coordinator

Victoria Champion Cochran, Elementary Science Coordinator

James Shults, Secondary Science Coordinator

MCISD Tom Landry Stadium
Civil & Structural Repairs Home Side
Competitive Seal Proposal #520-21-0

May 4th 2022
MCISD School Board of Trustees Meeting
PROGRESS REPORT

General Contractor:	R&G Enterprises, LLC dba G&G Contractors
Contract Amount:	\$1,024,850.00
Revised Contract Amount (CO#2):	\$858,614,.91
Revised Contract Amount (CO#3):	\$1,014,590.41
Overall Completion:	25%

MILESTONES

Receipt of Bids:	April 22, 2021
Contract Time:	210 Days
Revised Contract Time (CO#03):	376 Days
Notice to Proceed:	July 28, 2021
Original Substantial Completion	February 23, 2022
Delays (Weather/AEP/CPs/COs):	44 Days
Delays (CO #3):	112 days
New Substantial Completion:	August 8, 2022
Original Final Completion:	March 25, 2022(30 Calendar Days after Substantial Completion)
New Final Completion:	September 7, 2022

Allowances

Contingency-bird screen under press box: \$25,000.00	0%	Balance: \$25,000.00
Contingency-Project Sign: \$2,000.00	0%	Balance: \$2,000.00
Contingency-for use according		
To owner’s written instructions: \$20,000.00	41.2%	Used: \$8,2411.88 Balance: \$11,758.12

Home Side Bleacher Area

Aluminum Bleacher and Ramp Repairs	20%	Complete
Cardinal Chairs Repairs/Replacement	0%	Complete
Flatwork in front of Building Repairs	0%	Complete
Demolition of Existing Piers (47 of 102)	46%	Complete
Repair of Existing Piers (21 of 102 have Reinforcement)	20.6%	Complete
Replacement of Galvanized Steel Columns	0%	Complete
Replacement of Galvanized Steels Cross Bracing	0%	Complete
Guard Rail & Barriers Installation	0%	Complete
Removing Existing Electrical Conduits (PR #3)	100%	Complete

MCISD TOM LANDRY STADIUM
CIVIL AND STRUCTURAL REPAIRS CSP #520-21-0
MCISD Board of Trustees Workshop
Meeting
May 4th, 2022



Status as of April 22nd

Updates:

Home Side Piers

- 22 of the 102 piers have had the Concrete pier broken per contract documents. (See Attachments)
- Pier A14 has wire damage (See Attachments)
- 21 of the 102 piers have had the Flowable fill poured in place.
- 21 of the 102 piers have had sonotube in place with concrete.
- Storm Water System Reroute (Change Order #7R1) is currently in progress.



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 04/22/2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: Damaged wire on Gridline A14.

Home side Damaged wire at A14



Comments:

- Contractor to repair the damaged wire.

Respectfully Submitted,

Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction administrator)

Report Typed By: Antonio Navarro IV (Construction administrator)

Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 04/22/2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal
Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 04-22-2022 Concrete removal from Piers.

Photo: 1

A1

- Concrete has been broken off the rebar.
- Pier has been excavated



Photo: 2

A2

- Concrete has been broken off the rebar.
- Pier has been excavated



Photo: 3

- Concrete has been broken off the rebar.
- Pier has been excavated

A3



Photo: 4

- Concrete has been broken off the rebar.
- Pier has been excavated

A4



Photo: 5

- Concrete has been broken off the rebar.
- Pier has been excavated

A5



Photo: 6

- Concrete has been broken off the rebar.
- Pier has been excavated

A6



Photo: 7

- Concrete has been broken off the rebar.
- Pier has been excavated

A7



Photo: 8

- Concrete has been broken off the rebar.
- Pier has been excavated

A8



Photo: 9

- Concrete has been broken off the rebar.
- Pier has been excavated

A9



Photo: 10

- Concrete has been broken off the rebar.
- Pier has been excavated

A10



Photo: 11

- Concrete has been broken off the rebar.
- Pier has been excavated

A11



Photo: 12

A12

- Concrete has been broken off the rebar.
- Pier has been excavated



Photo: 13

B15

- Concrete has been broken off the rebar.
- Pier has been excavated



Photo: 14

C2

- Concrete has been broken off the rebar.
- Pier has been excavated



Photo: 15

C5

- Concrete has been broken off the rebar.
- Pier has been excavated Sonotube present on pier.



Photo: 16

C6

- Concrete has been broken off the rebar.
- Pier has been excavated



Photo: 17

C8

- Concrete has been broken off the rebar.
- Pier has been excavated



Photo: 18

- Concrete has been broken off the rebar.
- Pier has been excavated

C10



Photo: 19

- Concrete has been broken off the rebar.
- Pier has been excavated

C11



Photo: 20

- Concrete has been broken off the rebar.
- Pier has been excavated

E15



Photo: 21

- Concrete has been broken off the rebar.
- Pier has been excavated

E16



Photo: 21

- Concrete has been broken off the rebar.
- Pier has been excavated

F16



Notice: Observation and/or statements made on this document do not affect or replace project plans, specifications, or contractual requirements.

Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction Administrator)
Report Typed By: Antonio Navarro IV (Construction Administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 04-22-2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 04-22-2022 Poured Piers

Photo: 1

B1

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 2

B2

- Concrete pier has been poured.
- Sonotube has been removed from the pier



<p>Photo: 3</p> <ul style="list-style-type: none"> • Concrete pier has been poured. • Sonotube has been removed from the pier 	<p>B3</p>  <p>Apr 22, 2022 at 8:27:26 AM 1802 W 18th St Mission TX 78572 United States</p> <p>B3 H5</p>
<p>Photo: 4</p> <ul style="list-style-type: none"> • Concrete pier has been poured. • Sonotube has been removed from the pier 	<p>B4</p>  <p>Apr 22, 2022 at 8:27:33 AM 1802 W 18th St Mission TX 78572 United States</p> <p>B4 H5</p>
<p>Photo: 5</p> <ul style="list-style-type: none"> • Concrete pier has been poured. • Sonotube has been removed from the pier 	<p>B5</p>  <p>Apr 22, 2022 at 8:27:09 AM 1802 W 18th St Mission TX 78572 United States</p> <p>B5 H5</p>

Photo: 6

B6

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 7

B7

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 8

B8

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 9

B9

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 10

B10

- Concrete pier has been poured.
- Sonotube has been removed from the pier

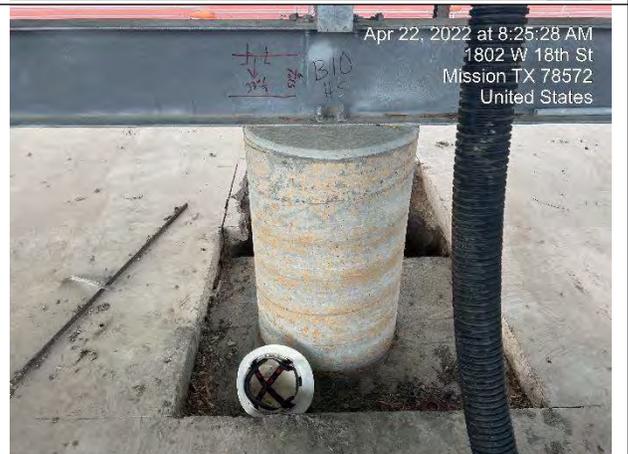


Photo: 11

B11

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 12

- Concrete pier has been poured.
- Sonotube to be removed from the pier

B12



Photo: 13

- Concrete pier has been poured.
- Sonotube has been removed from the pier

C1



Photo: 14

- Concrete pier has been poured.
- Sonotube has been removed from the pier

C3



Photo: 15

C4

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 16

C7

- Concrete pier has been poured.
- Sonotube debris to be removed from the pier



Photo: 17

C9

- Concrete pier has been poured.
- Sonotube has been removed from the pier



Photo: 18

C12

- Concrete pier has been poured.
- Sonotube debris to be removed from the pier



Photo: 19

C13

- Concrete pier has been poured.
- Sonotube to be removed from the pier



Photo: 20

C14

- Concrete pier has been poured.
- Sonotube to be removed from the pier



Photo: 21

C17

- Concrete pier has been poured.
- Sonotube to be removed from the pier



Notice: Observation and/or statements made on this document do not affect or replace project plans, specifications, or contractual requirements.

Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction Administrator)
Report Typed By: Antonio Navarro IV (Construction Administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 04/22/2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: Change Order #7R1 in progress.

Home side RCP Removal



Apr 22, 2022 at 8:22:00 AM
1802 W 18th St
Mission TX 78572
United States

Comments:

- Contractor has saw cut and removed portions of flatwork.
- Contractor has dug out and removed areas of flowable fill.
- Contractor has added a portion compacted dirt

Respectfully Submitted,

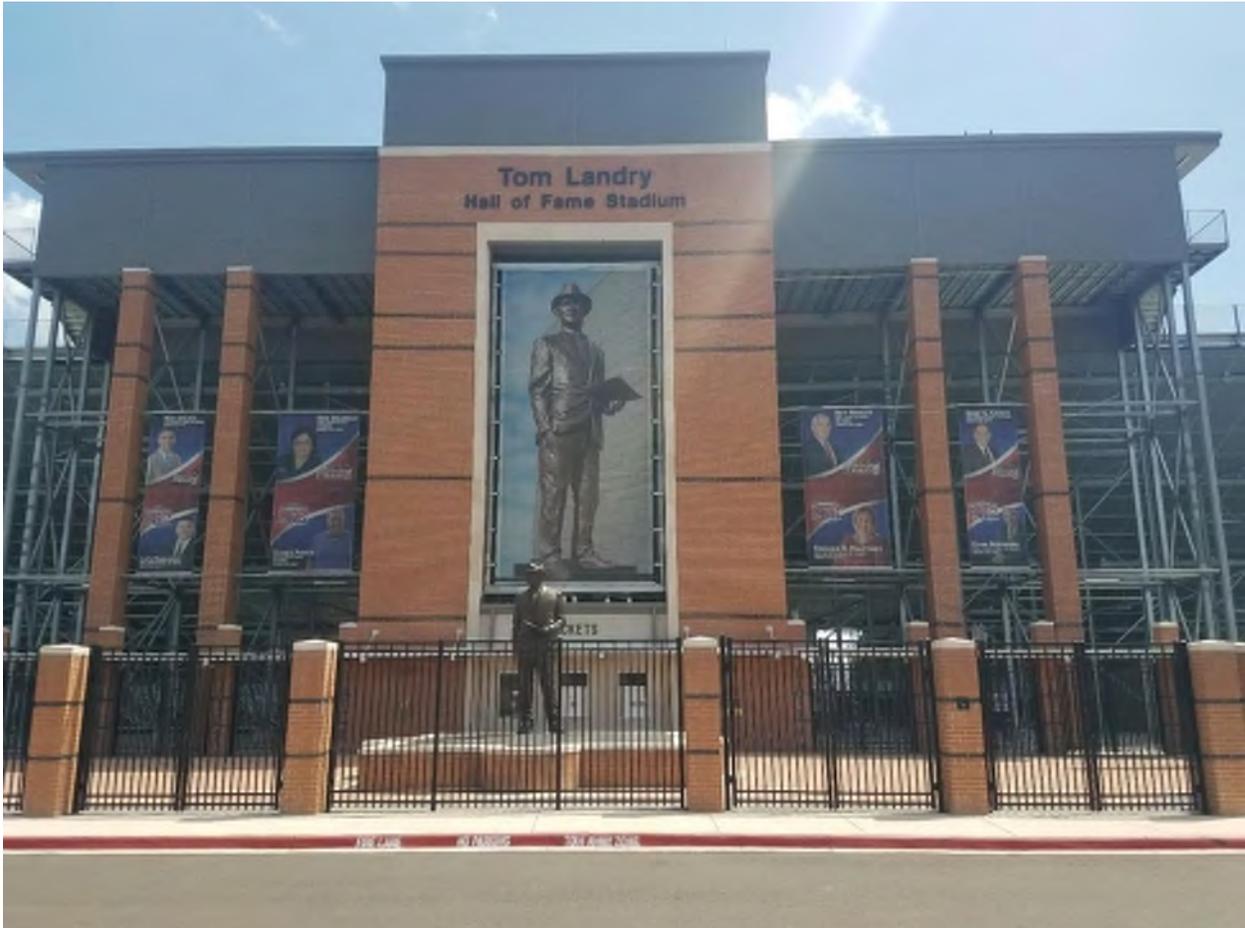
Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction administrator)

Report Typed By: Antonio Navarro IV (Construction administrator)

Report Done By: Alberto Trevino Sr. (Structural Project Manager)

**MCISD TOM LANDRY STADIUM
VISITOR'S SIDE
CIVIL AND STRUCTURAL REPAIRS
CSP #500-22-4
MCISD Board of Trustees Workshop Meeting
May 04, 2022**



Status as of April 22, 2022

Updates:

Visitor's Side Piers

- 18 pier locations along gridline A have been dug out.
- 5 piers along gridline B have been dug out.
- Shoring material on site.
- Construction fence installation in progress.

MCISD Tom Landry Stadium
Civil & Structural Repairs
Visitor's Side
Competitive Seal Proposal #500-22-4

May 04, 2022

MCISD School Board of Trustees Meeting

PROGRESS REPORT

General Contractor: Terra Fuerte Construction, LLC
Contract Amount: \$489,000.00
Overall Completion: 1%

MILESTONES

Receipt of Bids: March 31, 2022
Contract Time: 143 Days
Notice to Proceed: April 21, 2022
Original Substantial Completion: September 11, 2022
Delays (Weather/AEP/CPs/COs): 0 Days
Delays: 0 Days
New Substantial Completion: September 11, 2022
Original Final Completion: October 11, 2022 (30 Calendar Days after Substantial Completion)
New Final Completion: October 11, 2022

Allowances

Contingency-Project Sign: \$2,500.00	0%	Balance: \$2,500.00
Contingency-for use according To owner's written instructions: \$50,000.00	0%	Balance: \$50,000.00

Visitor's Side Bleacher Area

Aluminum Bleacher and Ramp Repairs	0%	Complete
Demolition of Existing Piers	0%	Complete
Repair of Existing Piers	0%	Complete
Replacement of Galvanized Steel Columns	0%	Complete
Replacement of Galvanized Steels Cross Bracing	0%	Complete
Excavation at Pier Location (27 of 54)	50%	Complete
Shoring Installation	0%	Complete



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 04-22-2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Visitor's Side Competitive Seal Proposal #500-22-4

Project Location: West 15th St, Mission, TX 78572

Comments: Progress Report at MCISD Tom Landry Stadium Visitor's Side

Photo: 1

- Construction Fencing installation in progress.

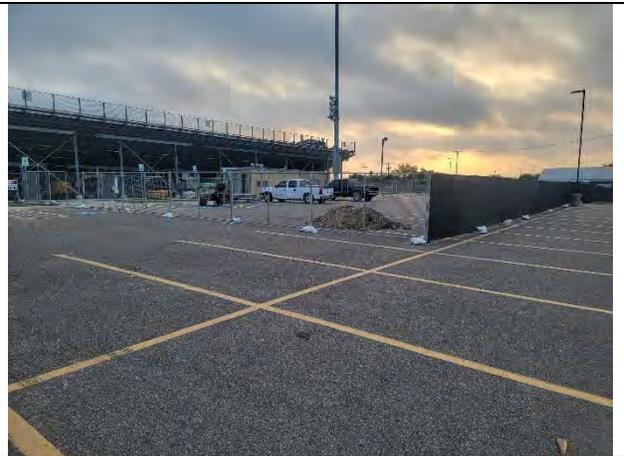


Photo: 2

- Shoring Material stored at site.



Photo: 3

- Shoring Material stored at site.



Photo: 4

A5

- 18 pier locations along Gridline “A” have been dug out.



Photo: 5

- 18 pier locations along Gridline “A” have been dug out.



Photo: 6

- Intermediate fencing has been removed for access between bays.



Photo: 7

B12

- 9 pier locations along Gridline “B” have been dug out.



Photo: 8

B16

- 9 pier locations along Gridline “B” have been dug out.



Photo: 9 **B17**

- 9 pier locations along Gridline “B” have been dug out.
- Existing electrical conduits thru piers.



Photo: 10 **B18**

- 9 pier locations along Gridline “B” have been dug out.



Photo: 11

- 9 pier locations along Gridline “B” have been dug out.
- Existing electrical conduits thru piers.



Notice: Observation and/or statements made on this document do not affect or replace project plans, specifications, or contractual requirements.

End of Progress Report

Respectfully Submitted,
 Alberto Treviño Jr.
Civil Construction Administrator

SUBJECT: Project and Proposed Budget for the Mission Aquatic Center Boiler Project – DBR Engineering

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

On April 29, 1986, the Mission CISD and the City of Mission entered into a 50-year lease agreement to share in the use and maintenance of the North Side Swimming Pool. This pool is located on the corner of Nicholson Avenue and West 15th Street and MCISD property on the southwest property corner of Mission High School.

On December 14, 1988, an amendment to the lease agreement under section 7 was prepared which stated that the City of Mission, as Lessee, shall pay for the following utilities furnished to the facilities for the term of this lease: water, electricity, and telephone service. MCISD, as Lessor, shall pay for and determine the usage for the following utilities for the term of this lease: gas.

On or about March 27, 1989, a revision to the lease agreement was prepared, “Joint Venture Agreement Swimming Pools”. This revision included Governance, Scope of Joint Venture, Operating Personnel, Revenue, and Expenses.

On April 26, 2004, an amendment to the lease agreement was prepared which deleted section 10 of the original lease agreement. The new provision added stipulated that equipment for the operation of the pools purchased, alterations, repairs, and improvements under \$2,000.00 shall be debited to the Swimming Pool Enterprise Fund and any expenses as such over \$2,000.00 shall be divided evenly between the Lessor and Lessee, provided that the Mission City Commission and the MCISD Board of Trustees provide prior written approval.

On April 16, 2008, at the Regular Board of Trustees meeting, the Board approved an Inter-local Agreement between the City of Mission and MCISD for Swimming Facility Operations. The facilities subject to this agreement are the two swimming facilities located at 115 S. Mayberry Road and the North Side Swimming Pool. The purpose of this agreement is to provide for the joint operation of the Facilities, partly through the use of an existing Aquatics Fund. The parties have determined that this agreement will result in improved services being provided more economically and efficiently to their respective constituents. The parties agree to items such as the City’s Duties, MCISD’s Duties, Aquatics Fund, and Miscellaneous Responsibilities. This agreement supersedes, takes precedent over, and replaces any other joint venture or inter-local agreement between the parties related to the funding and operation of the Facilities.

For quite some time the pool has had numerous maintenance issues and the swimming lanes are not regulation distance lanes for our students to either practice or compete in. The pool has heating, drain, and filtration maintenance issues which will require major renovation construction repairs.

In March of 2014, MCISD and the City of Mission agreed to enter into a Memorandum of Understanding (MOU) to conduct a feasibility study on the present condition of the pool and on what is needed to correct these issues. Along with that, consideration is to be given to possibly enclosing the pool and making the needed adjustments to make this into a pool with the proper lanes and equipment for competition, such as the addition of bulkheads, starting blocks, etc... The feasibility study expense will be

shared in equal parts with the District and the City. However, the City will continue to retain all the fiduciary responsibilities as they currently do.

At the Regular Board of Trustees meeting of March 19, 2014, the Board approved the MOU, it addressed how and who will be responsible for the hiring of the firm to conduct the feasibility study. Currently, the City is drafting its own MOU and will combine it with ours and will present it at the next City Council meeting for their consideration and approval. The feasibility study will be the first part of a three-phase process. The feasibility study is to be conducted by C.T. Brannon Corporation Aquatic Consultant at a fee of \$12,850.00 of which both entities will share in the cost equally. MOUs will be required for all three phases of the study listed below.

Phase I – Feasibility Study

Phase II – Construction

Phase III – Maintenance

At the Facilities Committee Meeting held on Wednesday, June 04, 2014, the feasibility report completed by the C.T. Brannon Corporation, Aquatic Consultant, was presented by Administration. The report consisted of an executive summary, general information, design information, compliance with state standards, Americans with Disabilities Act, pool enclosure, recommended project summary, projected costs, operating costs, revenues, and a time for design and construction.

On or about December 10, 2014, my office received from the City of Mission the complete agreement that the City had received from C.T. Brannon, which is the same firm that conducted the feasibility study for the North Side Pool. Based on this document the City Council was drafting the inter-local agreement.

On December 17, 2014, I corresponded with Ms. Aida Lerma, City of Mission Deputy City Manager advising her that I had reviewed the agreement and exhibits and questioned why on Exhibit “B” under the section of “Specific Exclusions”, most notably items #2 and #6, why the entire complex was not being engineered and designed to comply with all ADA requirements and recommendations listed in C.T. Brannon’s feasibility report. I advised her that MCISD and our legal counsel would address this issue and that possibly we would not be able to use this facility if not in complete ADA compliance.

On Friday, December 19, 2014, Ms. Aida Lerma, Mr. Martin Garza, Mission City Manager and I met to discuss the currently proposed scope of work, the exhibits, ADA compliance issues, the feasibility report, and the MOU. Notes of the meeting are below:

- the City of Mission currently has approved funding for only those items listed in the report and wishes to begin the improvements as soon as possible
- the approximate budget for all fees and construction is \$750,000.00 with MCISD to pay half
- the Professional Services fee for C.T. Brannon Corp. is \$48,850.00
- the final professional services agreement between the owner and the engineer will need to state that if there is any litigation all potential hearings will be held in our county (Hidalgo County)
- We discussed exhibit "B" under Scope of Services the installation of a floating bulkhead necessitating the lengthening of the swimming pool. As discussed, the

current pool is a 50-meter pool and under current UIL swim meet rules the swimmers compete in 25-yard racing, not 25 meters so extending the pool is not needed to split the pool into two 25 yard competition pools, however, the depth at one end will need to be adjusted

- under Specific Exclusions under items #2 and #6 it notes that **not** all ADA modifications are included and if so they would be additional services
- As discussed MCISD may require that ALL ADA modifications must be included in this project; the City of Mission only has the approved budget to work with and it may not include enough for all the ADA modifications. If all ADA compliance modifications are required by MCISD we would solely bear the expense of those
- a meeting with Mr. Brannon, the City of Mission, and MCISD will be needed to finalize the agreement and scope of work

On January 07, 2015, a local agreement drafted by our legal counsel was sent to Mr. Garza and Ms. Lerma. Ms. Lerma, in response, stated that at this time we just needed an agreement where the City and the District agree to share the expenses equally to engage the professional services of C.T. Brannon for the “blueprint” of the North Side pool and that this needs to be the next step before signing off on the MCISD sent inter-local agreement which addressed the estimated cost of construction for the pool. She also stated that we needed to engage C.T. Brannon for the design and scope of work which has a cost of \$48,850.00 and that the agreement initially sent by the City was to establish this partnership.

On Wednesday, January 21, 2015, at the Regular Board of Trustees meeting, Administration recommended discussion and possible direction on entering into an inter-local agreement with the City of Mission to procure the professional services of C.T. Brannon for the design, engineering, and scope of work at the North Side Swimming Pool as per the MOU, Scope of Work and Exhibits initially submitted by the City.

As per the feasibility report of May 15, 2014, numerous ADA compliance issues are required to be addressed to meet current laws and standards which are **not** being addressed currently.

The currently proposed scope of work entails lengthening the 50-meter pool and installing a bulkhead to be able to make two (2) 25-meter pools to be able to have two 25-meter races run concurrently. This is **not** needed due to UIL swimming meet races swim 25-yard lanes and not 25-meter lanes, thus the current 50-meter pool can accommodate the bulkhead which splits the pool into the needed 25-yard UIL required competition lanes. (See an exhibit of the University of Texas pool) The depth at one end of the pool will need to be addressed to meet safety requirements and starting blocks will need to be installed to have two competition pool areas. The natatorium, pool enclosure, is not being considered at this time due to cost.

After the Board of Trustees discussion, the Board directed Administration to continue working with the City of Mission and advise them that all ADA compliance issues will need to be addressed if we were to enter into an MOU for the renovation of the North Side swimming pool.

On Wednesday, February 11, 2015, at the Regular Board of Trustees meeting, the MOU agenda item was again presented along with the approval of the project/budget, procurement process, and the selection of an engineer. Due to not having an

established project estimate and the scope of work still uncertain, these items were “pulled” from discussion and meetings were to continue.

On April 21, 2015, a newly revised feasibility report was presented by C.T. Brannon Corp. with recommended renovations and options, however, items concerning swim coach preferences still needed to be addressed, specifically, the bulkheads were in question.

On June 09, 2015, MCISD received the latest report from Brannon dated May 29, 2015, that included the majority of items requested including addressing all ADA modifications, building renovations, and coach’s requirements, this is listed as an option “E”. The type of bulkhead to be used is still in question with the swim coaches from both MHS and VMHS.

If we are to proceed with this project an MOU is required to supersede all other previous agreements and MCISD will now take back full ownership and responsibility for the Mission North Side Swimming Pool. This new agreement will require MCISD Board of Trustees discussion and consideration and similarly with the Mission City Commission. Points of interest to include and are not limited to:

- MCISD to be responsible for the process of procuring all necessary services for the project
- The City of Mission agrees to jointly share the costs in correcting all ADA compliance issues within a monetary limitation to be determined
- Consideration of reviewing and possibly dissolving the current lease agreement with the City of Mission concerning the North Side swimming pool complex with MCISD taking over full maintenance
- Consideration to be given should the City want to lease the pool complex during the summer months

Initially, the City of Mission was proposing a memorandum of understanding (MOU) for partial renovations to the North Side Swimming Pool and the hiring of C.T. Brannon Corp. as the aquatic engineer to design and oversee this project. The initial proposed budget by the City was for \$750,000.00 and MCISD was to share in half this cost plus half the expense of Brannon’s fee. This proposal did not include all required renovations for the pool to be in current ADA compliance thus discussions are continuing for the needed renovations. A preliminary cost estimate for possible descriptions of work at the pool has been done, these cost estimates were taken from Brannon’s latest feasibility study and are subject to the scope of work additions, deletions, and modifications. Study cost estimates were used for the preliminary budget and may be subject to change depending on the final scope of work, final engineering and design, and contractor proposals should we proceed with the project. The preliminary cost estimate is approximately \$1,288,932.00 which includes estimated construction costs, soft costs, engineering fees, and a contingency allowance.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action.

1. The board must consider the method of delivery that provides the best value for this project. The administration recommends competitive sealed proposals as the method of delivery due to the nature of the project.

2. Selection criteria for the project must also be considered. Attached is a copy of the recommended selection criteria used for previous District large-scale projects.
3. The Board must designate the selection committee to evaluate and rank the proposals.

(This was reviewed and approved by the Purchasing Department)

If the MOU is approved along with the project and estimated proposed budget, we will move forward to recommend consideration and approval of the procurement method.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect based on demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

At the Regular Board of Trustees Meeting held on Wednesday, September 09, 2015, the Board approved, a new MOU with the City of Mission to supersede all previous agreements. The Board also approved the project and estimated the proposed budget and the procurement method and moved forward to recommend consideration and approval of the aquatic engineering services of C.T. Brannon Corporation. The Estimated cost is \$1,288,932.00 with the estimated City of Mission commitment would be \$405,000.00 and MCISD commitment would be \$883,932.00.

At the Regular Board of Trustees Meeting held on Wednesday, September 14, 2016, the Board approved the following, before the previous MOU was superseded this project was already in discussion, and a preliminary schematic design phase with the City of Mission. Numerous meetings had already been held with City Officials, MCISD Administration, and Swim Coaches from both High Schools. With the new MOU MCISD became responsible for the project with the City contributing to the renovations. MCISD Administration, the Athletic Director and Swim Coaches have continued design meetings, thus, Consideration and Approval of the Final Design for the Northside Swimming Pool Project.

Note: Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on September 18, 2016, and September 25, 2016, for the new design. A pre-proposal meeting was held on Tuesday, September 27, 2016, at 10:00 A.M. at Central Office. Proposals were to be publicly opened on Tuesday, October 04, 2016, at 4:00 P.M. at Central Office. No proposals were submitted.

Since there were no initial proposals submitted re-advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on October 16, 2016, and October 23, 2016, for the design. A pre-proposal meeting was

held on Tuesday, October 25, 2016, at 11:00 A.M. at Central Office. Proposals were publicly opened on Tuesday, November 01, 2016, at 4:00 P.M. at Central Office. Only one proposal was submitted by H2O Construction Services Inc. from Harlingen, Texas. Pre-ranking of the proposal was conducted by Mr. Roosevelt Rios and Mr. Albert Rodriguez on November 01, 2016.

At the Facilities Committee meeting held on Wednesday, November 02, 2016, the Committee reviewed the pre-ranking of the firm and reviewed the lone proposal.

H2O Const. Proposal Base Bid:	\$1,855,200.00
Alternates (6):	<u>\$ 85,000.00</u>
Total Proposal:	\$1,940,200.00

Base Bid:	\$1,855,200.00
Const. Budget:	<u>\$ 917,250.00</u>
Over Budget:	\$ 937,950.00

Base Bid w/Alts.:	\$1,940,200.00
Const. Budget:	<u>\$ 917,250.00</u>
Over Budget:	\$1,022,950.00

At the Regular Board of Trustees meeting held on Wednesday, November 09, 2016, the Board rejected all proposals and re-directed the Administration to re-design and re-advertise the project to try to meet the approved budget.

Since there was a change of design submitted re-advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on April 16, 2017, and April 23, 2017, for the design. A pre-proposal meeting was held on Thursday, April 20, 2017, at 10:00 A.M. at Central Office. Proposals will be publicly opened on Tuesday, May 02, 2017, at 4:00 P.M. at Central Office. Pre-ranking of proposals was conducted by Mr. Roosevelt Rios, Mr. Adrian Hernandez, and Albert Rodriguez on May 02, 2017.

Pre-ranking of proposals by the Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) were submitted before the Evaluation and Selection Committee's formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank, and publish all proposals. The Evaluation and Selection criteria have been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

Note: Currently the MCISD swim team and the athletic department has an MOU with the City of Mission to utilize both the Mayberry and Bannworth Park swimming facilities and this will continue while the Northside Pool is out of commission.

Re-advertisement for proposals will be only for the work to be done on the pool itself and all other required pool equipment. All other construction work done on the dressing and shower rooms and other buildings will be completed by MCISD Maintenance department staff.

At the Special Facilities/Environment Committee meeting held on Wednesday, May 10, 2017, three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board considered the rankings and approved entering into negotiations with the top-ranked firms in the order selected. Base proposals with alternates listed are below:

Company	Base Proposal	Days	Points
Poolart:	\$1,605,958.00	180	(275.70)
Alt. #1 Modify rim/increase depth:	\$ 49,071.00		
Alt. #2 Dig lower/increase depth:	\$ 39,092.00		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 133,760.00		
Alt. #4 Delete bulkheads install wall:	(\$ 33,422.00) deduct		
Alt. #5 Install timing system:	\$ 55,307.00		
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>		
TOTAL:	\$1,864,573.00		
Paddock Southwest:	\$1,747,960.00	180	(252.42)
Alt. #1 Modify rim/increase depth:	\$ 14,700.00		
Alt. #2 Dig lower/increase depth:	\$ 41,500.00		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 225,000.00		
Alt. #4 Delete bulkheads install wall:	(\$ 177,500.00) deduct		
Alt. #5 Install timing system:	\$ 35,000.00		
Alt. #6 Place roof on equip. room:	<u>\$ 13,720.00</u>		
TOTAL:	\$1,900,380.00		
Gold Medal Pools:	\$2,471,864.94	180	(223.72)
Alt. #1 Modify rim/increase depth:	\$ 76,500.00		
Alt. #2 Dig lower/increase depth:	\$ 68,478.33		
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 365,662.66		
Alt. #4 Delete bulkheads install wall:	(\$ 74,616.67) deduct		
Alt. #5 Install timing system:	\$ 47,438.56		
Alt. #6 Place roof on equip. room:	<u>\$ 44,971.67</u>		
TOTAL:	\$3,000,299.49		

Note: All alternates are additional requests from MCISD Coaches

Initial project negotiations were held on Tuesday, May 16, 2017, with Mr. Sean Roy, Pool Art, Mr. Albert Rodriguez, and Mr. Adrian Hernandez. Pool Art has submitted their Best and Final Offer (BAFO) for the base proposal along with alternates. At the Facilities Committee meeting held on Wednesday, June 7, 2017, this agenda item was presented and discussed along with Coach Ibarra, Athletic Director, and Mr. David Colunga, MHS Swim Coach who requested that only alternate #1 be accepted. A timing system would be purchased directly by the Athletic Department.

Company	Original Base Proposal	Days
Poolart:	\$1,605,958.00	180 Days
Alt. #1 Modify rim/increase depth:	\$ 49,071.00	
Alt. #2 Dig lower/increase depth:	\$ 39,092.00	
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 133,760.00	
Alt. #4 Delete bulkheads install wall:	(\$ 33,422.00) deduct	

Alt. #5 Install timing system:	\$ 55,307.00
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>
TOTAL:	\$1,864,573.00

Poolart BAFO:	\$1,592,043.00	180 Days
Alt. #1 Modify rim/increase depth:	\$ 49,071.00	
Alt. #2 Dig lower/increase depth:	\$ 39,092.00	
Alt. #3 Delete wall tile/plaster for epoxy:	\$ 126,961.00	
Alt. #4 Delete bulkheads install wall:	(\$ 33,422.00) deduct	
Alt. #5 Install timing system:	\$ 44,206.00	
Alt. #6 Place roof on equip. room:	<u>\$ 14,807.00</u>	
TOTAL:	\$1,827,088.00	

Construction Cost: \$1,641,114.00

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, the Board approved the following, the best and final offer (BAFO) from Poolart for \$1,641,114.00. Notice to Proceed (NTP) was issued on August 07, 2017, with a substantial completion date of February 02, 2018.

Poolart BAFO:	\$1,592,043.00	180 Days
Alt. #1 Modify rim/increase depth:	<u>\$ 49,071.00</u>	
Total Construction Cost:	\$1,641,114.00	

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board approved the following, Consideration and Approval of CO #01 to "Credit" for the 25 Yard/Meter Lane Line for the North Side Swimming Pool Project.

Original Contracted	
25 yard lane line 9 @ \$403.68:	\$3,633.12
25 meter lane line 9 @ \$419.92:	<u>\$3,779.28</u>
Net change (Credit)	\$ 146.16

At the Regular Board of Trustees meeting held on Wednesday, January 24, 2018, the Board approved the following items:

Consideration and Approval of Change Order #02 to Change Plumbing Support System at Equipment Room for the North Side Swimming Pool Project.

Contingency Balance:	\$50,000.00
Change Order #02:	<u>\$ 1,686.68</u>
Balance:	\$48,313.32

Consideration and Approval of Change Order #03 for Nine (9) Additional Delay Days for the North Side Swimming Pool Project. The new substantial completion date of February 11, 2018.

Consideration and Approval of Change Order #04 for New Pool Deck Drain Removal for the North Side Swimming Pool Project

Contingency Balance:	\$48,313.32
Change Order #04:	<u>\$ 4,459.53</u>
Balance:	\$43,853.79

Consideration and Approval of Change Order #05 to Install Jack Stands and Concrete Repair for the North Side Swimming Pool Project

Contingency Balance:	\$43,853.79
Change Order #5:	<u>\$ 3,394.84</u>
Balance:	\$40,458.95

As per Poolart and C.T. Brannon Corp., the North Side Swimming Pool Project was completed by the substantial completion date of Sunday, February 11, 2018. The project was substantially complete as per the contractual timeline and no liquidated damages are pending for substantial. The completion date is set for March 13, 2018.

At the Regular Board of Trustees Meeting held on March 21, 2018, the Board approved Consideration and Approval of Substantial/Final Completion, Less Betterment Fund Allowance, and Final Payment, Less Liquidated Damages for the North Side Swimming Pool Project. The project is anticipated to reach “final” completion by the due date and no liquidated damages will be pending. The allowance to “Credit” back is:

Credit for signage allowance:	\$ 5,000.00
Credit for remaining Owner’s Contingency:	<u>\$40,458.95</u>
Total Credit back:	\$45,458.95

Preliminary Total Construction Cost Estimate: Incl. soft costs

C.T. Brannon Aquatics Engineering Fee: \$65,000.00

Estimated Construction Cost:	\$917,250.00
Estimated Soft Costs:	\$371,682.00
Estimated Total Costs:	\$1,288,932.00

Est. City of Mission Commitment: \$405,000.00

Est. MCISD Commitment: \$883,932.00

ADMINISTRATIVE CONSIDERATIONS

The boiler began experiencing mechanical issues and it became difficult to maintain appropriate water temperatures. The boiler at the pool was assessed by our on-call engineer and determined to be able to continue providing sufficient heating of water at the pool. The installation of a 2nd boiler will assist in supplementing the original boiler to keep appropriate water temperatures thus, we present the project and proposed budget for the Mission Aquatic Center Boiler – DBR Engineering.

FUNDING SOURCE AND AMOUNT

General Funds

Preliminary Total Construction Cost Estimate: Incl. soft costs

DBR Engineering Fee:	\$7,540.00
Estimated Construction Cost:	\$90,000.00
Estimated Soft Costs:	\$4,000.00
Estimated Contingency 10%:	<u>\$9,000.00</u>
Estimated Total Costs:	\$110,540.00

RECOMMENDATION

Administration presents Project and Proposed Budget for the Mission Aquatic Center Boiler Project – DBR Engineering

EXHIBIT

N/A

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations

Martin Castaneda, Director of Maintenance

Adrian Hernandez, Coordinator for Project & Energy Management

Adan Rivera, Assist. Coordinator for Maintenance

SUBJECT: Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Child Nutrition Program (CNP) Freezer Replacement Project – DBR Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Child Nutrition Program is needing to repair the existing refrigeration system that feeds the bulk storage freezer with a newer system that can add additional capacity. An assessment was done back on December 18, 2019, by DBR Engineering. DBR Engineering assessed that the refrigeration circuits are separate, they are connected to a single condensing unit. The current unit has a circuit that is not operational. It is the desire of the Child Nutrition Program (CNP) to replace the system with a new system that utilizes one refrigeration condensing unit with a matching evaporator, this allows for greater reliability to the system and an increased capacity for the system for future growth.

The administration will use competitive sealed proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board meeting held on August 11, 2021, the board approved Utilizing the On-call Professional Services for the Child Nutrition Program Freezer Project – DBR MEP Engineering with an estimated project cost is \$100,000.00.

At the Regular Board meeting held on November 10, 2021, the Board approved the Schematic Design for the Child Nutrition Program (CNP) Freezer Project. Designs have been reviewed, approved, and signed off by CNP Director Ms. Rosie Woodrum and CNP Staff.

ADMINISTRATIVE CONSIDERATIONS

Frist Advertisements in the local newspapers were posted on December 08, 2021, and December 15, 2021. Proposals bid opening was January 04, 2022, no bidders submitted a proposal. Advertisements were extended for two more weeks, one bid was submitted but was placed on hold by the administration, due to more information being needed from the professional design team DBR Engineering on this project. On Feb. 11, 2022, Administration then posted on Buy Board to see if any vendors want to submit a bid. After posting on Buy Board for several weeks on Feb. 25, 2022, no bidders were received from Buy Board.

The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. Pre-ranking was done and after the review, Administration will then present the recommended firm to be reviewed and ranked in order of selection. The recommendations will then be presented for approval at the next sequential Board of Trustees meeting and the Administration will then enter into negotiations in the order of selection.

<u>Company Name</u>	<u>Base Bid</u>	<u>Days</u>
Aircool Tech. -ACT Corp.	\$254,870.00	120

FUNDING SOURCE

General Fund

Est. Project Budget:	\$100,000.00
Project Contingency 20%:	\$ 20,000.00
Est. Professional Services 12%:	<u>\$ 12,000.00</u>
Est. Total Project Cost:	\$132,000.00

RECOMMENDATION

Administration presents Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Child Nutrition Program (CNP) Freezer Replacement Project – DBR Engineering

EXHIBIT:

Bid Tabulation Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Dora Garcia, Director for Budget and Finance
Adrian Hernandez, Coordinator for Project & Energy Management

Mission Consolidated Independent School District
 Tabulation Form
 Child Nutrition Program Freezer Replacement
 CSP # 500-22-2

VENDOR NAME:		Aircool Tech - ACT Corp		
		Contact Name:		Samuel Cantu
		Phone #		956-702-8700
		Email		
Qty	Detailed Desc. - color, size, etc.	Note	Bid	Days
1	Base Proposal - Child Nutrition Program Freezer Replacement		\$ 254,870.00	120

Notes:	Only one bid was submitted for this project.
---------------	--

SUBJECT: Consideration and Approval of Second Reading and Adoption of Changes to Board Policies:
FO(LOCAL)-Student Discipline
FNCALOCAL)-Student Conduct Dress Code

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

During normal operations, Board Policies are referenced and reviewed, which sometimes results in the need to make adjustments to policy. This can be due to a number of factors that include changes in district operations, changes to state law or court cases, and changes made by the Texas Education Agency.

ADMINISTRATIVE CONSIDERATIONS

While the District had already removed the use of corporal punishment from the Student Code of Conduct as an option for addressing student conduct, the change had not been brought forward to reflect the operational change in Board Policy FO(LOCAL). The proposed change reflects the district's move away from corporal punishment and uses standard language from TASB. Recent changes in the student dress code necessitate small edits to Board Policy FNCA(LOCAL) regarding denim jeans. The proposed changes to these two policies were reviewed and the First Reading was approved during the April 2022 Board of Trustees workshop and meeting.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Consideration and Approval of Second Reading and Adoption of changes to Board Policies:
FO(LOCAL)-Student Discipline
FNCALOCAL)-Student Conduct Dress Code

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Craig Verley, Director of Public Relations and Marketing
David Hansen, Legal Counsel

Student Code of Conduct

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

Extracurricular Standards of Behavior

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

STUDENT DISCIPLINE

FO
(LOCAL)

“Parent” Defined

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

General Discipline Guidelines

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student’s age;
 - c. The frequency of misconduct;
 - d. The student’s attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Corporal Punishment

[The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline for violations of the Student Code of Conduct.](#)

~~Corporal punishment may be used as a discipline management technique in accordance with this policy and the Student Code of Conduct.~~

~~Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.~~

~~Guidelines~~

~~Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:~~

- ~~1. The student shall be told the reason corporal punishment is being administered.~~
- ~~2. Corporal punishment shall be administered only by the principal or designee.~~
- ~~3. The instrument to be used in administering corporal punishment shall be approved by the principal.~~
- ~~4. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.~~

~~Disciplinary
Records~~

~~The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.~~

Physical Restraint

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.
4. Control an irrational student.
5. Protect property from serious damage.

A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

**Video and Audio
Monitoring**

Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.

The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

STUDENT DISCIPLINE

FO
(LOCAL)

Use of Recordings	The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline.
Access to Recordings	Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]

Purpose

The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority.

General Guidelines

Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. The District prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations.

The District prohibits pictures, emblems, or writings on clothing that:

1. Are lewd, offensive, vulgar, or obscene.
2. Advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited under FNCF(LEGAL).

The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out above, with the standardized dress requirements for students in prekindergarten–grade 8, and with the student dress code outlined in the student handbook.

Standardized Dress

Students in prekindergarten–grade 8 shall be required to follow the District's standardized dress code.

Purpose

The use of a standardized dress code is established to improve a student's self-image, improve student discipline and focus on school work, increase a student's sense of belonging and school pride/spirit, and increase safety and security at the campus.

Requirements

*Prekindergarten–
Grade 5*

The following requirements describe the basic standardized dress code for students in prekindergarten–grade 5:

1. Shirts (for boys and girls): Short- or long-sleeve knit polo style shirts or t-shirts shall be worn tucked in. Shirt styles and colors to be worn shall be determined by the administration at each campus.
2. Pants (for boys and girls): Pant styles shall be determined by the campus administration and shall adhere to the guidelines of the approved District student dress code in the student handbook/Student Code of Conduct. Plain pants must fit at the waist and shall not have any designs, logos, or emblems down the length of the pants.
3. Belts (for boys and girls): While not required at every campus and grade level, belts must fit properly if worn.

4. Skirts (for girls): Skirts shall be permitted as long as they meet the fit and length requirements of the approved District student dress code in the student handbook/Student Code of Conduct.

Grades 6–8

The following requirements describe the basic standardized dress code for students in grades 6–8:

1. Shirts (for boys and girls): Short- or long-sleeve knit polo style shirts shall be worn tucked in. Each grade level shall be assigned a color specific to its grade based upon the school colors of the campus, as determined by the administration.
2. Pants (for boys and girls): Plain ~~blue~~ demin jeans must fit at the waist and shall not have any designs, logos, or emblems down the length of the pants.
3. Belts (for boys and girls): Belts shall be required and must fit appropriately.
4. Skirts (for girls): ~~Blue~~ Demin jean skirts shall be permitted as long as they meet the fit and length requirements of the approved District student dress code in the student handbook/Student Code of Conduct.

Exceptions

A student's parent or guardian shall be permitted to request his or her student be exempted from the standardized dress requirement by submitting a written statement of a bona fide religious or philosophical objection to the requirement.

Funding

Each campus with a standardized dress code shall develop a funding source (local, state, and/or federal) through the development of the budget to provide for the purchase of standardized dress items for students who are economically disadvantaged. Contributions from the community, campus/District staff, and parents for the purpose of providing clothing for needy students shall be set aside and used only for that purpose.

Special Occasion
Days

The principal at any school that has a standard mode of dress or uniform for students shall have the authority to allow all or part of the student body to vary from the standardized dress and establish a particular mode of attire for special occasion days or for particular school-sponsored or school-related activities.

**Extracurricular
Activities**

The principal, in cooperation with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity. Students who violate dress and grooming standards established for such an activity may be removed or excluded from the activity for a period determined by the principal or sponsor and may be subject to other

Mission CISD
108908

STUDENT CONDUCT
DRESS CODE

FNCA
(LOCAL)

disciplinary action, as specified in the Student Code of Conduct.
[See FO series]

SUBJECT: Internal Audit Quarterly Report

PRESENTER: Rebecca Magee, CPA, Internal Auditor

BACKGROUND INFORMATION

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

ADMINISTRATIVE CONSIDERATIONS

This report summarizes the internal audit activities for the period beginning January 1, 2022 and ending March 31, 2022. The Internal Audit department conducts independent and objective reviews of the District's operations and procedures and reports findings and recommendations to management, the Superintendent, and the Board of Trustees. Financial information on Activity Funds is included in the report and power point presentation.

FUNDING SOURCE:

Not Applicable

RECOMMENDATION:

Not Applicable. Informational report only.

CONTACT PERSON (S)

Carol G. Perez, Ed.D., Superintendent of Schools
Joel Garcia, CPM, Assistant Superintendent for Finance
Rebecca Magee, CPA, Internal Auditor

May 4, 2022

Mission CISD Board of Trustees
Carol G. Perez, Ed.D., Superintendent of Schools

Re: Internal Audit Quarterly Report

This report summarizes the internal audit activities from January 1, 2022 through March 31, 2022.

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

ACTIVITY FUNDS

Activity funds, which include both campus and student activity funds, are considered an area of high risk because the majority of the revenues are received in the form of actual cash, the number of individuals (employees and students) handling collections and the perception of the community. During the period covered by this report, I reviewed fundraiser applications, fundraiser reports, the monthly income statement reports, and assisted in preparing some journal entries related to Activity Funds. Additionally, I provided individual training on activity fund procedures to one new activity clerk. The training session was done virtually using Microsoft Teams.

A total of 95 fundraiser applications were approved this quarter, for a grand total of 304 for the school year through 3/31/2022. This total is approximately half as many compared to two years ago.

Activity Funds Income Statement

The Finance Department prepares a monthly income statement report for all campus and student activity funds. This report reflects columns for the beginning balance, receipts, encumbrances,

expenditures and the ending balance. Each campus receives a report for the activity of their campus. I assist each month in generating and creating the reports that Finance Department needs for preparation of the monthly income statement. The last income statement report prepared was for the nine months ending March 31, 2022. This report reflected a beginning balance at July 1, 2021 of \$922,667, year-to-date receipts of \$863,432, outstanding encumbrances of \$118,315, expenditures of \$603,083 and an ending balance at March 31, 2022 of \$1,064,701. Attached is a summary report of campus and student activity funds.

Activity funds should typically be spent in the year earned or collected. The bank account used for these funds is an interest-bearing account that is pooled with other District funds. Excess balances are typically invested in certificates of deposit, however, currently there are no investments due to low interest rates. The net interest earnings for the activity funds through March 31, 2022 was \$197. Interest earned on campus and student activity fund balances will be distributed to the campuses as of the end of the District's fiscal year-end.

Internal Audits of Activity Funds

Internal audits are performed on evidence selected on a test basis to determine compliance with District policies and procedures. An audit will not necessarily disclose all instances of non-compliance. A report format that uses a scoring system is used for the Activity Fund internal audits. The internal audit consists of testing in five main categories with a maximum of 100 points allocated to each category. The five categories include: *Basic Records, Fundraisers, Receipts, Disbursements, and Sales Tax and Other Issues*. The campus principal is required to submit a written corrective action plan that addresses any audit findings. I conducted an Activity Fund internal audit for one campus during this quarter.

Mims Elementary

This campus received the maximum score in all five categories. There were no findings based on the items tested.

ATHLETICS

The Athletics Department is responsible for collecting and depositing cash from the sale of tickets to various sporting events. The majority of athletic cash receipts consist of revenues from the sale of football game tickets. I conducted an internal audit of the varsity football ticket sales revenue from the football season of the current school year. Beginning this year, varsity football tickets were sold on-line. Based on audit procedures performed, ticket sales appear to be properly accounted for, internal controls over the ticket sale process appear to be adequate, and payments to game officials were properly calculated.

PEIMS REPORTING

In January, the Finance Department submitted the PEIMS data for the 2020-2021 Midyear Collection, which includes the actual audited financial data for the prior fiscal year. I compared

the PEIMS reports to the District's annual financial statements. A few errors were identified and corrected in the resubmission. Other differences were well below the FIRST rating threshold.

SPECIAL REVIEW

During the quarter, I conducted a review of a prior year unauthorized fundraising activity and purchases at one of the secondary campuses. The remaining balance of monies was deposited into the campus activity fund.

BUDGET TRAINING

A virtual budget training session was held in February for all campus clerks and secretaries in which I participated as one of the presenters. During this training, I covered budgeting of Campus Activity Funds and some key items related to Activity Fund procedures in general. Additionally, I assisted a few campuses with preparing their campus activity fund budgets and in reviewing the campus activity fund budgets for the other campuses.

AFTER-SCHOOL CHILD CARE PROGRAMS

Bryan, Midkiff, Cavazos, Mims and Marcell Elementary schools operate after-school child care programs at their respective campuses. During the quarter, I completed internal audits of the programs for three of these campuses which covered the first half of the school year. My procedures for testing included verifying receipts issued with deposits, selecting a sample of students to verify payment and tracing collections to the general ledger. Payment options include cash/check, credit card or payroll deduction (employees). I also reviewed the campus level accounting procedures and internal controls as well as a sample of program payroll expenditures. Based on my review, internal controls appear to be adequate and revenues generated from the program covered the cost of operation.

INVENTORY TESTING

I conducted mid-year inventory testing of the District's Central Warehouse as of the end of February. Inventory consists of school/office supplies, custodial supplies and PPE (personal protective equipment.) My procedures for testing consisted of selecting a sample of inventory items, recounting those items, and reviewing pricing for some of the items. I also reviewed inventory controls and procedures. All of the inventory items that I selected to recount agreed with the inventory count per the Munis system. Based on my review of pricing, the cost averaging appears reasonable and the extended values appear to be calculated correctly based on the quantity and unit value.

MISCELLANEOUS

During the quarter, I attended virtual meetings of the Coordinated School Health Team (CSH) and the School Health Advisory Council (SHAC). I also attended virtual Finance Department training sessions on budget and travel procedures. Additionally, I served on an interview committee to fill a vacancy and assisted in reviewing the specifications for the RFP for Armored Car Services.

In March, I attended the Finance Advisory Council (FAC) meeting at Region One. The FAC is comprised of the heads of finance of all Region One area school districts and is organized for sharing information and guidance in the area of school finance. Speakers are brought in for professional development. Various presentations at the meeting included: *School Finance Update, Understanding Your Financial Statement, GASB Update (GASB 87 and 96), Legal Issues Related to Construction, and Maintenance vs. Construction.*

If you have any questions or need additional information regarding this report, please don't hesitate to call me at (956) 323-5511.

Respectfully submitted,

Rebecca Magee, CPA
Internal Auditor

SUMMARY REPORT OF
CAMPUS & STUDENT ACTIVITY FUNDS

	Beginning Balance 7/1/2021	+	-	-	= Ending Balance 3/31/2022
		Receipts	Encumbrances	Expenditures	
Mission High School	\$ 194,240.02	\$273,461.35	\$ 31,321.18	\$ 172,554.03	\$ 263,826.16
Veterans Memorial High School	208,079.48	209,206.54	34,977.04	142,518.99	239,789.99
Mission Collegiate High School	33,005.98	11,114.15	2,128.19	2,952.94	39,039.00
Options Academy	473.75	7.44	-	-	481.19
Roosevelt Alternative	3,268.25	2,103.06	-	2,366.72	3,004.59
Mission Jr. High School	27,488.02	32,074.33	6,963.90	26,887.78	25,710.67
K. White Jr. High School	53,385.82	43,251.33	6,013.19	38,889.15	51,734.81
Alton Memorial Jr. High School	42,554.56	20,987.24	157.22	12,242.70	51,141.88
R. Cantu Jr. High School	46,386.20	34,842.55	9,110.36	32,473.20	39,645.19
Alton Elementary	11,749.90	7,927.46	1,466.10	3,500.43	14,710.83
Bryan Elementary	12,349.65	28,276.88	2,122.25	19,688.01	18,816.27
Cantu Elementary	18,227.68	6,542.23	-	5,156.85	19,613.06
Castro Elementary	11,244.43	7,575.00	610.70	3,110.45	15,098.28
Cavazos Elementary	18,765.35	18,058.87	760.43	22,898.82	13,164.97
Escobar Rios Elementary	12,963.78	9,694.49	-	9,549.87	13,108.40
Leal Elementary	26,024.44	30,014.28	1,800.00	12,991.28	41,247.44
Marcell Elementary	41,370.73	4,529.06	1,839.36	3,567.68	40,492.75
Midkiff Elementary	28,548.85	35,035.70	6,657.50	19,815.71	37,111.34
Mims Elementary	41,762.84	21,951.62	6,055.42	9,538.12	48,120.92
O'Grady Elementary	15,143.24	5,923.12	2,820.00	6,808.55	11,437.81
Pearson Elementary	9,616.03	9,219.42	1,598.12	6,907.42	10,329.91
Salinas Elementary	35,075.09	16,633.18	833.85	20,093.89	30,780.53
Waitz Elementary	4,547.38	10,972.52	158.38	7,307.74	8,053.78
Departments	26,395.27	23,833.55	921.54	21,262.21	28,045.07
Interest	-	196.63	-	-	196.63
Totals	\$ 922,666.74	\$ 863,432.00	\$ 118,314.73	\$ 603,082.54	\$ 1,064,701.47
High Schools	\$ 435,325.48	\$ 493,782.04	\$ 68,426.41	\$ 318,025.96	\$ 542,655.15
Jr High Schools	169,814.60	131,155.45	22,244.67	110,492.83	168,232.55
Alternative / Options Academy	3,742.00	2,110.50	-	2,366.72	3,485.78
Elementary Schools	287,389.39	212,353.83	26,722.11	150,934.82	322,086.29
Departments / Interest	26,395.27	24,030.18	921.54	21,262.21	28,241.70
Totals	\$ 922,666.74	\$ 863,432.00	\$ 118,314.73	\$ 603,082.54	\$ 1,064,701.47



Mission
Consolidated Independent
School District

Internal Audit Quarterly Report

*Campus and Student Activity Funds
7/1/2021 - 3/31/2022*

Rebecca Magee, CPA
Internal Auditor



ELEMENTARY

Elementary Balances

Campus Name	Receipts	Disbursements & Encumbrances	Balance as of 3/31/2022
Alton	\$ 7,927	\$ 4,967	\$ 14,711
Bryan	28,277	21,810	18,816
Cantu	6,542	5,157	19,613
Castro	7,575	3,721	15,098
Cavazos	18,059	23,659	13,165
Escobar Rios	9,695	9,550	13,108
Leal	30,014	14,791	41,247
Marcell	4,529	5,407	40,493



Elementary Balances

Campus Name	Receipts	Disbursements & Encumbrances	Balance as of 3/31/2022
Midkiff	\$ 35,036	\$ 26,473	\$ 37,111
Mims	21,952	15,594	48,121
O'Grady	5,923	9,629	11,438
Pearson	9,219	8,505	10,330
Salinas	16,633	20,928	35,781
Waitz	10,973	7,466	8,054
Totals	\$ 212,354	\$ 177,657	\$ 322,086





SECONDARY

High School Balances

Campus Name	Receipts	Disbursements & Encumbrances	Balance as of 3/31/2022
Mission HS	\$ 273,461	\$ 203,875	\$ 263,826
Veterans Memorial HS	209,207	177,496	239,790
Mission Collegiate HS	11,114	5,081	39,039
Totals	\$ 493,782	\$ 386,452	\$ 542,655



Jr. High School Balances

Campus Name	Receipts	Disbursements & Encumbrances	Balance as of 3/31/2022
Mission Jr. High	\$ 32,074	\$ 33,852	\$ 25,711
K. White Jr. High	43,251	44,902	51,735
Alton Memorial Jr. High	20,987	12,400	51,142
R. Cantu Jr. High	34,843	41,584	39,645
Totals	\$ 131,155	\$ 132,738	\$ 168,233



Secondary Campus Summary

	Receipts	Disbursements & Encumbrances	Balance as of 3/31/2022
High Schools	\$ 493,782	\$ 386,452	\$ 542,655
Jr. High Schools	131,155	132,738	168,233
Alternative and Options Academy	2,111	2,367	3,486
Totals	\$ 627,048	\$ 521,557	\$ 714,374



COMPARISONS & SUMMARY



Three Year Comparison of Activity Funds

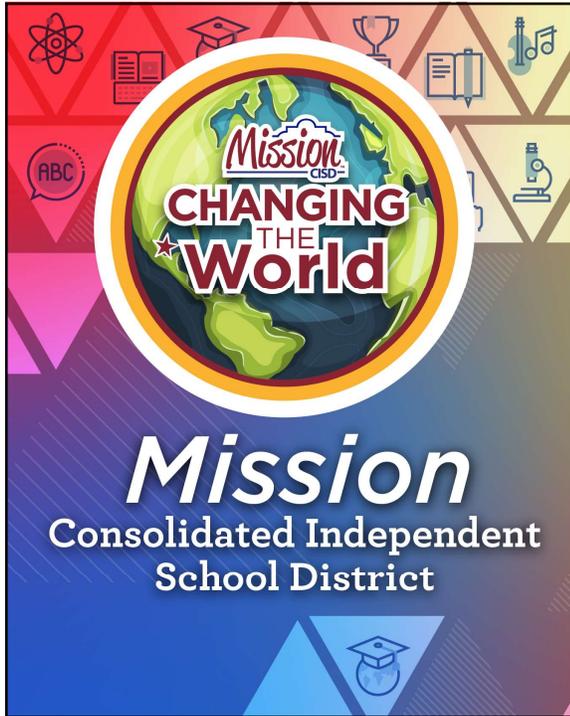
	FY 2022	FY 2021	FY 2020
Beginning Balance July 1 st	\$ 922,667	\$ 1,104,529	\$ 909,134
Plus: Receipts	863,432	101,808	1,347,540
Less: Disbursements	(603,083)	(216,260)	(1,100,608)
Less: Encumbrances	(118,315)	(24,553)	(197,142)
Ending Balance March 31 st	<u>\$ 1,064,701</u>	<u>\$ 965,524</u>	<u>\$ 958,924</u>



Summary of Activity Fund Ending Balances as of 3/31/2022

Secondary Campuses	Elementary Campuses	Departments/ Interest	Total
\$ 714,373	\$ 322,086	\$ 28,242	\$ 1,064,701
67%	30%	3%	100%





Questions?

SUBJECT: Award Contract for Athletic and Accident Insurance #460-23-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD currently provides a basic excess student athletic insurance for its athletes and UIL participants that renews on August 1, 2022. This insurance covers all interscholastic football and all other interscholastic sports activities, for both boys and girls. Coverage includes all sponsored games, scrimmages, practices, and supervised group travel activities. In addition, the insurance provides coverage for all activities under UIL competition (i.e. cheerleading, band, ROTC, FFA, and vocational). Benefits are provided for accidental injuries for which medical treatment by a physician, surgeon, dentist, or registered nurse, hospital services, or X-rays are rendered.

The student athletic insurance will become the primary insurance carrier when an athlete has no insurance or has coverage with CHIPS or Medicaid. When an athlete has private insurance, the student athletic insurance will become the secondary insurance.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- 1. Number of responses received - 4
- 2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

General Fund

Estimated expenditure ***\$259,089**

*Best and Final Offer:

Base Plan	\$ 253,289
Catastrophic Plan	<u>5,800</u>
	\$ <u>259,089</u>

RECOMMENDATION

Administration recommends awarding the contract to RPS Bollinger Specialty Group.

Base Plan:	<i>RPS Bollinger Specialty Group</i>
Catastrophic Coverage:	<i>Guarantee Trust Life</i>
Local Servicing Agent:	<i>RG Garza & Co.</i>

CONTACT PERSON (S)

Sylvia Cruz, Director for Payroll, Employee Benefits, and Risk Management
Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing



FY2023 Term Contract:	Athletic and Accident Insurance #460-23-0
Awarded To:	1. <u>RPS Bollinger Specialty Group</u>
Term:	One Year/Two-year (one-year terms) option to renew
Term Period :	August 2022 – July 2023

Mission Consolidated Independent School District
 Tabulation Form
 Athletic and Accident Insurance 460-23-0

		Brown & Brown Lone Star Insurance Services Inc dba Alamo Insurance	RPS Bollinger Specialty Group	Student Insurance Plans	Texas Insurance Service Center Inc / The Brokerage Store
		Contact Name: Jeff Maynard	Contact Name: Christopher Sloan	Contact Name: John D Gutshlag	Contact Name: Albert Salinas
		Phone # 210-524-7129 or 210-363-3289	Phone # 973-921-8214	Phone # 469-579-4715	Phone # 956-423-0490
		Email jeff.maynard@bdown.com	Email chris_sloan@rpsins.com	Email jghnd@studentinsuranceplans.com	Email albert@txisc.com
Schedule of Benefits	Current Benefits	Proposal Submitted	Proposal Submitted	Proposal Submitted	Proposal Submitted
Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Policy Maximum	\$25,000 (each injury)	\$25,000 Max	\$25,000 Max	\$25,000 Max	\$25,000 Max
Type of Coverage	Full Excess	Full Excess	Full Excess	Full Excess	Full Excess
Benefit Period	2 Years	2 Years	2 Years	2 Years	2 Years
Hospital Daily Room & Board	R & C	R & C	R & C (semi private room rate)	R & C	U & C semi private room
Intensive Care R & B	R & C	R & C	R & C (semi private room rate)	R & C	1.5x semi private room
Emergency Physicians	R & C up to \$100 limit	R & C up to \$100 limit	R & C up to \$150 limit	up to \$150 limit	U & C up to \$150
Hospital Misc. Services	R & C up to \$5,000 limit	R & C up to \$5,000 limit	R & C up to \$5,000 limit	up to \$5,000 limit	1st day up to \$1,000; \$500 day thereafter; \$5,000 max
Outpatient Services	R & C up to \$300 limit	R & C up to \$300 limit	R & C up to \$300 limit	up to \$300 limit	U & C up to \$300
Physician Visits	R & C up to \$50 max per visit	R & C up to \$50 max per visit	R & C up to \$50 max per visit	\$50 max per visit, 10 visit max	U & C up to \$50 per visit, 10 visit max
Anesthesia	30% of Surgical Benefit	30% of Surgical Benefit	30% of Surgical Benefit	25% of Surgical Benefit	25% of surgical allow
Surgery	R & C up to \$5,000 limit	R & C up to \$5,000 limit	R & C up to \$5,000 limit	up to \$5,000 limit	U & C up to \$5,000
Second Opinion	R & C	R & C	R & C	U & C	same as physician visit
Ambulatory Surgical Facility	\$1,500 limit	\$1,500 limit	\$1,500 limit	\$1,500 limit	U & C up to \$1,500
X-Ray	R & C up to \$200 limit	R & C up to \$200 limit	R & C up to \$300 limit	up to \$300 limit	U & C up to \$250 + \$50 reading
CAT Scan/MRI	R & C up to \$750 limit	R & C up to \$750 limit	R & C up to \$800 limit	\$800 limit	U & C up to \$750 + \$50 reading
Nursing Services	R & C up to \$75 max per visit	R & C up to \$75 max per visit	R & C up to \$75 max per visit	up to \$75 max per visit	U & C
Ambulance (ground or air)	R & C up to \$1,000 max	R & C up to \$1,000 max	R & C up to \$1,000 max	up to \$1,000 max	U & C up to \$1,000
Physical Therapy	R & C up to \$50 per visit, 10 visits max	R & C up to \$50 per visit, 10 visits max	R & C up to \$50 per visit, 10 visits max	\$50 per visit, 10 visits max	U & C up to \$50 per visit, 5 visit max
Orthopedic Appliances, Braces	R & C up to \$2,500 limit	R & C up to \$2,500 limit	R & C up to \$2,500 limit	up to \$600 limit	Covered in full through MedEx U & C up to \$500
Eyeglasses and Hearing aids	R & C up to \$1,000 limit	R & C up to \$1,000 limit	R & C up to \$1,000 limit	up to \$500 limit	U & C up to \$200
Prescriptions	R & C	R & C	R & C	U & C \$200	U & C up to \$50
Local Agent Representation On-Site		Included	Included	Included	Included
Agency	Texas Monarch	Brown & Brown Lone Star Insurance Services Inc dba Alamo Insurance Group	RPS Bollinger Specialty Group	Student Insurance Plans	Texas Insurance Service Center Inc
Local Agency	Alamo Insurance	Brown & Brown Lone Star Insurance Services Inc dba Alamo Insurance Group	RJ Garza & Co	Salazar Insurance Group	Texas Insurance Service Center Inc
Carrier	AIG Assurance Co	Federal Insurance Company, a Chubb Company	RPS Bollinger Specialty Group	Pan American Life Insurance Company	Ameritas Life
Accident Medical Expense Benefit					
Maximum Benefit Amount per Participant	\$7,000,000	\$7,000,000	\$6,000,000	\$7,500,000	\$10,000,000
Maximum Benefit Period	10 Years	10 Years	10 Years	10 Years	10 Years
Deductible	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Deductible Incurral Period	2 Year Ded	2 Year Ded	2 Year Ded	2 Year Ded	2 Year Ded
Base Plan Proposed Cost		\$241,785.00	\$257,055.00	\$260,900.00	\$268,650.00

Best and Final Offer
\$253,289.00

Mission Consolidated Independent School District
 Tabulation Form
 Athletic and Accident Insurance 460-23-0

		Brown & Brown Lone Star Insurance Services Inc dba Alamo Insurance	RPS Bollinger Specialty Group	Student Insurance Plans	Texas Insurance Service Center Inc / The Brokerage Store
		Contact Name: Jeff Maynard	Contact Name: Christopher Sloan	Contact Name: John D Gutshlag	Contact Name: Albert Salinas
		Phone # 210-524-7129 or 210-363-3289	Phone # 973-921-8214	Phone # 469-579-4715	Phone # 956-423-0490
		Email jeff.maynard@bdown.com	Email chris_sloan@rpsins.com	Email john.d.gutshlag@studentinsuranceplans.com	Email albert@txisc.com
Schedule of Benefits	Current Benefits	Proposal Submitted	Proposal Submitted	Proposal Submitted	Proposal Submitted
Catastrophic Cash Benefit					
Maximum Benefit Amount	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Lump Sum After 6 Months	\$100,000	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000
Monthly Benefit Amount	\$3,333.33	\$3,333.33	\$3,333.33	\$3,333.32	\$3,333.33
Maximum Benefit Period	10 Years	10 Years	10 Years	2.5 Years	10 Years
Accidental Death and Dismemberment Benefits					
Loss of Life	\$5,000	\$10,000	\$5,000	\$5,000	\$10,000
Loss of Both Hands, Both Feet, or Sight of Both Eyes	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Loss of One Hand, One Foot, or Sight of One Eye	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Agency	Texas Monarch Management Corp	Brown & Brown Lone Star Insurance Services Inc dba Alamo Insurance Group	RJ Garza & Co	Student Insurance Plans	Texas Insurance Service Center Inc
Carrier	National Union Fire Insurance Co	Federal Insurance Company, a Chubb Company	GTL / Guarantee Trust Life	Pan American Life Insurance Company	Zurich American Life
CAT Proposed Cost		\$6,932.00	\$5,800.00 annual premium	\$3,931 \$5,720 with cash benefit	\$5,348
Total Proposed Cost Base Plan & CAT		\$248,717.00	\$262,855.00	\$266,620	\$273,998

New Final Price
\$259,089.00

Mission Consolidated Independent School District
 Evaluation Matrix
 Athletic and Accident Insurance #460-23-0

Bid Evaluation Matrix		Vendors			
		Brown & Brown Lone Star Insurance Services Inc dba Alamo Insurance	RPS Bollinger Specialty Group	Student Insurance Plans	Texas Insurance Service Center Inc / The Brokerage Store
Criteria	Weight				
Price of service/product (40 points)		\$ 248,717.00	\$ 262,855.00	\$ 266,620.00	\$ 273,998.00
Base Proposal	40	40	38	37	36
Meet district's needs (56 points)					
Quality of the service being offered	17	17	17	10	13
Local agency provided	17	0	17	17	17
Submission of required documentation	17	17	17	17	17
References provided	5	5	5	5	5
Past relationship with vendor (4 points)	4	2	0	0.2	4
Total	100	81	94	86.5	92

Committee Member:

Sylvia Cruz
 Lety Ibarra
 Laura Armendariz
 Timothy Ferren
 Sergio Pena

SUBJECT: Financial Report for March 2022

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues for March 2022 totaled \$122,573,894 and actual expenditures totaled \$88,374,124. The excess total revenues over expenditures and other operating uses is \$34,233,211.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

March 31, 2022

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,728,439	\$25,000,755	\$ (2,727,684)	90.16%
5800	State Program Revenues	130,446,452	85,820,143	(44,626,309)	65.79%
5900	Federal Program Revenues	22,687,952	11,752,997	(10,934,955)	51.80%
	Total Revenues	\$ 180,862,843	\$ 122,573,894	\$ (58,288,949)	
Expenditures					
11	Instruction	\$ 72,464,526	\$31,980,819	\$ 40,483,707	44.13%
12	Instrucional Resources & Media Services	2,553,161	1,290,450	1,262,711	50.54%
13	Curriculum and Personnel Development	2,148,059	1,300,666	847,393	60.55%
21	Instructional Administration	2,872,390	1,836,755	1,035,635	63.95%
23	School Administration	9,778,449	6,024,623	3,753,826	61.61%
31	Guidance and Counseling Services	6,168,967	3,589,680	2,579,287	58.19%
32	Attendance and Social Work Services	587,220	372,309	214,911	63.40%
33	Health Services	1,974,424	1,106,729	867,695	56.05%
34	Pupil Transportation	6,481,181	3,122,646	3,358,535	48.18%
35	Food Services	15,337,531	10,279,400	5,058,131	67.02%
36	Co-Curricular Activities	8,469,301	4,393,581	4,075,720	51.88%
41	General Administration	6,050,081	4,192,548	1,857,533	69.30%
51	Plant Maintenance and Operations	34,487,282	13,420,839	21,066,443	38.92%
52	Security and Monitoring	3,556,603	1,770,461	1,786,142	49.78%
53	Data Processing Services	3,335,115	2,198,485	1,136,630	65.92%
61	Community Services	399,873	163,628	236,245	40.92%
71	Debt Service	1,036,320	866,318	170,002	83.60%
81	Facilities Acquisition and Construction	8,709,628	245,011	8,464,617	2.81%
95	Juvenile Justice Alt. Education	20,000	-	20,000	0.00%
99	Other Intergovernmental Charges	296,080	219,174	76,906	0.00%
	Total Expenditures	\$ 186,726,191	\$88,374,124	\$ 98,352,067	0
1100	Excess (Deficiency)	\$ (5,863,348)	\$34,199,770	\$ 40,063,118	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 132,680	\$ 33,441	\$ (99,239)	25.20%
7915	Operating Transfers In	16,480,615	\$ -	(16,480,615)	0.00%
	Total Non-Operating Revenue	\$ 16,613,295	\$ 33,441	\$ (16,579,854)	
Non-Operating Expenses					
8911	Other Uses	\$ (18,022,997)	\$ -	\$ (18,022,997)	0.00%
	Total Non-Operating Expenses	\$ (18,022,997)	\$ -	\$ (18,022,997)	
1200	Excess (Deficiency)	\$ (7,273,050)	\$ 34,233,211	\$ 5,460,267	
0100	Fund Balance - Beginning Audited	\$ 80,898,169	\$ 80,898,169	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 73,625,119	\$ 115,131,380	\$ 5,460,267	

Mission Consolidated Independent School District

March 31, 2022

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,182,889	\$ 4,028,311	\$ (154,578)	96.30%
5800	State Program Revenues	4,274,159	3,902,778	(371,381)	91.31%
	Total Revenues	\$ 8,457,048	\$ 7,931,089	\$ (525,959)	
Expenditures					
71	Debt Services	\$ 8,457,048	\$ 8,442,847	\$ 14,201	99.83%
	Total Expenditures	\$ 8,457,048	\$ 8,442,847	\$ 14,201	
1100	Excess (Deficiency)	\$ -	\$ (511,758)	\$ (511,758)	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ (511,758)	\$ (511,758)	
0100	Fund Balance - Beginning Audited	\$ 5,114,405	\$ 5,114,405	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 5,114,405	\$ 4,602,647	\$ (511,758)	

SUBJECT: Tax Levy Adjustments for the Month of March 2022

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$55,139.64. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$943,525.37. The monthly fee for this service is \$6,271.00.

Attached is the March 2022 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(48,999.19)
Debt Service Levy Modification \$(8,054.71)
Rollbacks \$1,914.26

RECOMMENDATION:

Information item only; no recommendation is required.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
MARCH 2022

COMPARATIVE RATE OF COLLECTIONS

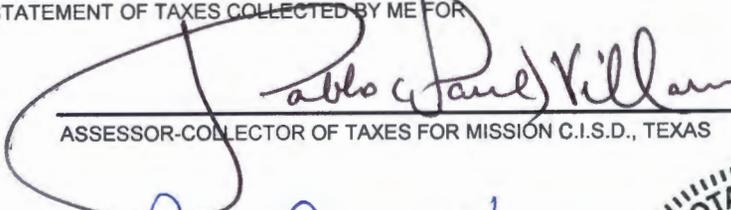
MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	28,363,668.26	26,570,587.65	-	642,159.40	2,435,240.01	91.60%	91.39%
2020 & PRIOR YRS	4,597,051.27	1,217,774.10	(26,936.59)	(114,072.81)	3,238,267.77	27.33%	27.44%
ROLLBACK	8,099.31	10,079.81	-	29,980.53	28,000.03	26.47%	47.80%
TOTALS	32,968,818.84	27,798,441.56	(26,936.59)	558,067.12	5,701,507.81		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MARCH 2022

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	671,056.32	(24,192.54) CURRENT
CURRENT YEAR-P&I	53,882.83	
PRIOR YEARS-BASE TAX	112,717.10	(32,861.36) PRIOR
PRIOR YEARS-P&I	72,023.30	
ROLLBACK	6,998.55	1,914.26 ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	26,847.27	PURGED
TOTAL COLLECTIONS	943,525.37	(55,139.64)
LESS TRANSFERRED	682,813.71	
LESS IN TRANSIT	254,347.02	
LESS DUE TO HCAD COMM FEES	93.64	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	0.00	

*****AFFIDAVIT*****

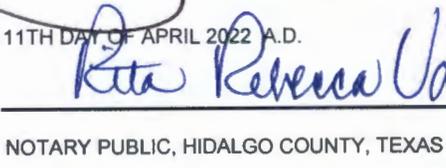
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MARCH IS CORRECT.



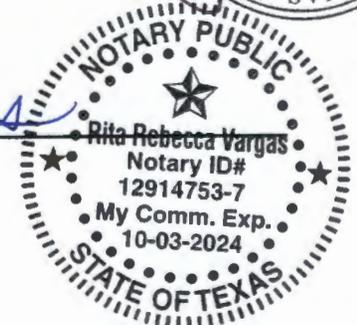
 ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 11TH DAY OF APRIL 2022 A.D.



 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF MARCH 2022

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	1.1332	0.9719	85.77%	(24,192.54)	(20,748.97)	0.1613	14.23%	(3,443.57)
2020	1.19930	1.02800	85.72%	(16,486.25)	(14,131.46)	0.1713	14.28%	(2,354.79)
2019	1.23955	1.06835	86.19%	(15,752.88)	(13,577.18)	0.1712	13.81%	(2,175.70)
2018	1.3398	1.1700	87.33%	(470.58)	(410.94)	0.1698	12.67%	(59.64)
2017	1.3502	1.1700	86.65%		0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	(151.65)	(130.64)	0.1882	13.86%	(21.01)
2015	1.3672	1.1700	85.58%		0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%		0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%		0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%		0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%		0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%		0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%		0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%		0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%		0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%		0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%		0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%		0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%		0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%		0.00	0.0842	5.59%	0.00
TOTAL				(57,053.90)	(48,999.19)			(8,054.71)
					M&O			I&S
				2021	(24,192.54)	(20,748.97)		(3,443.57)
				2020 & PRIOR	(32,861.36)	(28,250.22)		(4,611.14)
				TOTAL	(57,053.90)	(48,999.19)		(8,054.71)

ROLLBACK MODIFICATIONS FOR THE MONTH OF MARCH 2022

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	1.1332	0.9719	85.77%	-	0.00	0.1613	14.23%	0.00
2020	1.1993	1.0280	85.72%	927.63	795.13	0.1713	14.28%	132.50
2019	1.2396	1.0684	86.19%	986.63	850.36	0.1712	13.81%	136.27
2018	1.3398	1.1700	87.33%		0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				1,914.26	1,645.49			268.77
					M&O			I&S
				CURRENT	-	-		-
				DELINQUENT	1,914.26	1,645.49		268.77
				TOTAL	1,914.26	1,645.49		268.77

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2021	M & O	.971900	575,537.91	.00	46,213.04	.00	621,750.95	93.81	.00	.00	621,844.76
	I & S	.161300	95,518.41	.00	7,669.79	.00	103,188.20	.00	.00	.00	103,188.20
	TOTAL	1.133200	671,056.32	.00	53,882.83	.00	724,939.15	93.81	.00	.00	725,032.96
2020	M & O	1.028000	35,394.82	.00	11,415.85	.00	46,810.67	9,742.67	.00	.00	56,553.34
	I & S	.171300	5,898.00	.00	1,902.30	.00	7,800.30	.00	.00	.00	7,800.30
	TOTAL	1.199300	41,292.82	.00	13,318.15	.00	54,610.97	9,742.67	.00	.00	64,353.64
2019	M & O	1.068350	13,045.39	.00	7,267.76	.00	20,313.15	4,299.56	.00	.00	24,612.71
	I & S	.171200	2,090.44	.00	1,164.65	.00	3,255.09	.00	.00	.00	3,255.09
	TOTAL	1.239550	15,135.83	.00	8,432.41	.00	23,568.24	4,299.56	.00	.00	27,867.80
2018	M & O	1.170000	16,541.12	.00	5,997.75	.00	22,538.87	2,860.53	.00	.00	25,399.40
	I & S	.169800	2,400.62	.00	870.43	.00	3,271.05	.00	.00	.00	3,271.05
	TOTAL	1.339800	18,941.74	.00	6,868.18	.00	25,809.92	2,860.53	.00	.00	28,670.45
2017	M & O	1.170000	6,534.78	.00	3,289.64	.00	9,824.42	1,318.36	.00	.00	11,142.78
	I & S	.180200	1,006.47	.00	506.69	.00	1,513.16	.00	.00	.00	1,513.16
	TOTAL	1.350200	7,541.25	.00	3,796.33	.00	11,337.58	1,318.36	.00	.00	12,655.94
2016	M & O	1.170000	5,022.63	.00	3,111.45	.00	8,134.08	1,123.93	.00	.00	9,258.01
	I & S	.188200	807.93	.00	500.48	.00	1,308.41	.00	.00	.00	1,308.41
	TOTAL	1.358200	5,830.56	.00	3,611.93	.00	9,442.49	1,123.93	.00	.00	10,566.42
2015	M & O	1.170000	3,156.92	.00	2,420.34	.00	5,577.26	832.24	.00	.00	6,409.50
	I & S	.197200	532.07	.00	407.91	.00	939.98	.00	.00	.00	939.98
	TOTAL	1.367200	3,688.99	.00	2,828.25	.00	6,517.24	832.24	.00	.00	7,349.48
2014	M & O	1.170000	3,429.02	.00	2,483.33	.00	5,912.35	651.10	.00	.00	6,563.45
	I & S	.160000	468.93	.00	339.61	.00	808.54	.00	.00	.00	808.54
	TOTAL	1.330000	3,897.95	.00	2,822.94	.00	6,720.89	651.10	.00	.00	7,371.99
2013	M & O	1.170000	3,178.59	.00	2,824.27	.00	6,002.86	500.50	.00	.00	6,503.36
	I & S	.130000	353.20	.00	313.82	.00	667.02	.00	.00	.00	667.02
	TOTAL	1.300000	3,531.79	.00	3,138.09	.00	6,669.88	500.50	.00	.00	7,170.38
2012	M & O	1.170000	2,637.06	.00	2,630.79	.00	5,267.85	526.71	.00	.00	5,794.56
	I & S	.130000	293.01	.00	292.30	.00	585.31	.00	.00	.00	585.31
	TOTAL	1.300000	2,930.07	.00	2,923.09	.00	5,853.16	526.71	.00	.00	6,379.87
2011	M & O	1.170000	2,668.65	.00	2,888.28	.00	5,556.93	673.35	.00	.00	6,230.28
	I & S	.130000	296.53	.00	320.94	.00	617.47	.00	.00	.00	617.47
	TOTAL	1.300000	2,965.18	.00	3,209.22	.00	6,174.40	673.35	.00	.00	6,847.75
2010	M & O	1.040000	3,460.76	.00	4,404.73	.00	7,865.49	1,205.21	.00	.00	9,070.70
	I & S	.260000	865.18	.00	1,101.16	.00	1,966.34	.00	.00	.00	1,966.34
	TOTAL	1.300000	4,325.94	.00	5,505.89	.00	9,831.83	1,205.21	.00	.00	11,037.04

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2009	M & O	1.040000	1,413.01	.00	1,748.49	.00	3,161.50	404.48	.00	.00	3,565.98
	I & S	.240000	326.08	.00	403.51	.00	729.59	.00	.00	.00	729.59
	TOTAL	1.280000	1,739.09	.00	2,152.00	.00	3,891.09	404.48	.00	.00	4,295.57
2008	M & O	1.040000	3,358.82	.00	5,195.75	.00	8,554.57	1,203.25	.00	.00	9,757.82
	I & S	.200000	645.93	.00	999.18	.00	1,645.11	.00	.00	.00	1,645.11
	TOTAL	1.240000	4,004.75	.00	6,194.93	.00	10,199.68	1,203.25	.00	.00	11,402.93
2007	M & O	1.040000	1,435.65	.00	2,180.89	.00	3,616.54	520.67	.00	.00	4,137.21
	I & S	.140000	193.27	.00	293.57	.00	486.84	.00	.00	.00	486.84
	TOTAL	1.180000	1,628.92	.00	2,474.46	.00	4,103.38	520.67	.00	.00	4,624.05
2006	M & O	1.337400	223.22	.00	430.81	.00	654.03	.00	.00	.00	654.03
	I & S	.120000	20.03	.00	38.66	.00	58.69	.00	.00	.00	58.69
	TOTAL	1.457400	243.25	.00	469.47	.00	712.72	.00	.00	.00	712.72
2005	M & O	1.463200	585.83	.00	1,069.19	.00	1,655.02	241.73	.00	.00	1,896.75
	I & S	.100000	40.03	.00	73.07	.00	113.10	.00	.00	.00	113.10
	TOTAL	1.563200	625.86	.00	1,142.26	.00	1,768.12	241.73	.00	.00	2,009.85
2004	M & O	1.463200	297.21	.00	619.49	.00	916.70	143.52	.00	.00	1,060.22
	I & S	.105900	21.51	.00	44.84	.00	66.35	.00	.00	.00	66.35
	TOTAL	1.569100	318.72	.00	664.33	.00	983.05	143.52	.00	.00	1,126.57
2003	M & O	1.463200	232.56	.00	526.52	.00	759.08	121.77	.00	.00	880.85
	I & S	.120900	19.22	.00	43.50	.00	62.72	.00	.00	.00	62.72
	TOTAL	1.584100	251.78	.00	570.02	.00	821.80	121.77	.00	.00	943.57
2002	M & O	1.450000	490.74	.00	1,087.74	.00	1,578.48	243.47	.00	.00	1,821.95
	I & S	.134100	45.38	.00	100.60	.00	145.98	.00	.00	.00	145.98
	TOTAL	1.584100	536.12	.00	1,188.34	.00	1,724.46	243.47	.00	.00	1,967.93
2001	M & O	1.439400	209.94	.00	523.19	.00	733.13	115.97	.00	.00	849.10
	I & S	.094700	13.81	.00	34.43	.00	48.24	.00	.00	.00	48.24
	TOTAL	1.534100	223.75	.00	557.62	.00	781.37	115.97	.00	.00	897.34
2000	M & O	1.400000	21.01	.00	39.55	.00	60.56	5.91	.00	.00	66.47
	I & S	.134100	2.01	.00	3.79	.00	5.80	.00	.00	.00	5.80
	TOTAL	1.534100	23.02	.00	43.34	.00	66.36	5.91	.00	.00	72.27
1995	M & O	1.184200	4.30	.00	11.71	.00	16.01	2.30	.00	.00	18.31
	I & S	.210800	.77	.00	2.09	.00	2.86	.00	.00	.00	2.86
	TOTAL	1.395000	5.07	.00	13.80	.00	18.87	2.30	.00	.00	21.17
1993	M & O	1.200000	27.86	.00	82.45	.00	110.31	16.23	.00	.00	126.54
	I & S	.230000	5.34	.00	15.80	.00	21.14	.00	.00	.00	21.14
	TOTAL	1.430000	33.20	.00	98.25	.00	131.45	16.23	.00	.00	147.68

04/04/2022 18:12:44 3986697
 TC298-D SELECTION: DEPOSIT
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 03/01/2022 THRU 03/31/2022
 JURISDICTION: 0048 MISSION C1SD

PAGE: 84
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
ALL	M & O		678,907.80	.00	108,463.01	.00	787,370.81	26,847.27	.00	.00	814,218.08
ALL	I & S		111,864.17	.00	17,443.12	.00	129,307.29	.00	.00	.00	129,307.29
ALL	TOTAL		790,771.97	.00	125,906.13	.00	916,678.10	26,847.27	.00	.00	943,525.37
DLQ	M & O		103,369.89	.00	62,249.97	.00	165,619.86	26,753.46	.00	.00	192,373.32
DLQ	I & S		16,345.76	.00	9,773.33	.00	26,119.09	.00	.00	.00	26,119.09
DLQ	TOTAL		119,715.65	.00	72,023.30	.00	191,738.95	26,753.46	.00	.00	218,492.41
CURR	M & O		575,537.91	.00	46,213.04	.00	621,750.95	93.81	.00	.00	621,844.76
CURR	I & S		95,518.41	.00	7,669.79	.00	103,188.20	.00	.00	.00	103,188.20
CURR	TOTAL		671,056.32	.00	53,882.83	.00	724,939.15	93.81	.00	.00	725,032.96

SUBJECT: Disbursements for the Month of March 2022

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of March totaled \$12,016,585.01 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 1,793,730.47
District Purchasing Cards	\$ 601,675.84
ACH	\$ 1,713,422.11
Wire Transfers	\$ 210,768.16
Payroll	\$ 7,696,988.43
TOTAL	\$ 12,016,585.01

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

SUBJECT: Approval of Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

For the period reported, total donations were \$6,257.90. The largest cash donation received was \$5,000.00 and the largest non-cash donations received was \$259.90. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
Donations through April 2022

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
02/23/22	Leal Elementary	392.00	-	Retama (Trudy S. Hay & Don A. Hay)	Donation to be used by campus
02/24/22	Mission High School	5,000.00	-	Mission Bank Booster	Donation to be used on charter bus for travel
03/02/22	Pearson Elementary	150.00	-	Robert Flores	Donated to help with the cost of student incentives.
03/21/22	Instructional Technology Department	-	259.90	Terrapin	Donation of two Blue Bot Family Robots for planning lessons
03/21/22	Veterans Memorial High School	20.00	-	Cecilia Mendez	Donation is for JROTC students
03/25/22	Leal Elementary	227.00	-	Seven Oaks Resort	Donation to be used by campus
03/29/22	Veterans Memorial High School	50.00	-	Pilar Sovia	Donation is for JROTC students
04/13/22	Marcell Elementary	159.00	-	Kids N Careers	Donation to be used by campus
	Total donations	\$ 5,998.00	\$ 259.90		