



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Board of Trustees WORKSHOP** on **Wednesday, April 6, 2022, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call to Order	
II. Acknowledge Board Members Present	
III. Public Comment(s) on Specific Agenda Item(s)	
IV. Superintendent's Update and Recognitions	
1. PCAT Bus Driver of the Year	4
V. <u>TRANSFORMING TEACHING and LEARNING</u>	
1. Discussion	
a. Close Up Leadership Conference in Washington, D.C.	5
b. TSTC Migrant Academic Achievement Residency Summer Experience (MAARS)	6
c. UTRGV Migrant University Summer Experience (MUSE)	8
d. Summer Programs for 2022	9
e. Out-of-State Trip for Destination Imagination Teams Advancing to Global Finals in Kansas City, Missouri	15
f. Purchase of Veterans Memorial High School Marching Band Uniforms	16
VI. <u>FACILITIES/ENVIRONMENT</u>	
1. Construction Projects	
a. Status Report – Tom Landry Stadium Repairs Project -Hinojosa Engineering, Inc.	17
b. Change Order #02 for Unforeseen Additional Roof Damage and Additional Fifteen (15) Delay Days for the Lee Field House Roofing Project – Raba Kistner	29
c. Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects	44
d. Final Design for the Culinary Arts for Mission High School – PBK Architects	58

e. Final Design for the Culinary Arts for Veterans Memorial High School – PBK Architects	71
VII. <u>SUPPORT SERVICES</u>	
1. Discussion	
a. First Reading of Changes to Board Policies:	78
(1) FO (LOCAL): Student Discipline	
(2) FNCA (LOCAL): Student Conduct Dress Code	
b. Superintendent’s Recommendations for Next Board Meeting Regarding Employment and Contract Status of Classroom Teachers and Other Non-Administrative Professional Personnel	
(1) Re-Employ Probationary Contract Employees	
(2) Terminate Probationary Contract Employees	
(3) Renew Term-Contract Employees	
(4) Propose Non-Renewal Term Contract Employees	
(5) Offer Employment Agreement to Eligible Employees	
c. Memorandum of Understanding with KidsU US, Inc. OA Fueling Brains	
VIII. <u>FINANCE</u>	
1. Presentation(s) to the Board	
a. Budget Update	
b. Self-Funded Health Insurance Update	
2. Discussion	
a. Election Services Contract for the May 7, 2022 Mission CISD Board of Trustees Election with the Hidalgo County Elections Administrator	86
b. Amend Order of General Election for the May 7, 2022, Mission CISD Board of Trustees Election to include the approved District polling locations as County Wide Polling Locations	97
c. Interlocal Participation Agreement (IPA) between TASB Risk Management Fund and Mission CISD	101
d. Budget Amendments	110
e. Bids, Proposals and Purchases of \$50,000 and Over	
(1) Contract Renewal for Independent Financial Audit Services	111
3. Informational	
a. Financial Reports for February 2022	
(1) General Funds and Debt Service	122
(2) Tax Levy Adjustments	125
(3) Disbursements	130
(4) Donations	131
b. Statement of Impact from George Gervin Academy	133
c. Statement of Impact from Vanguard Academy Charter School	136
IX. Important Dates to Remember	
1. April 13, 2022, Regular Board of Trustees Meeting at 6:30 p.m.	
2. April 15 and 18, 2022, Easter Holiday	
X. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on April 1, 2022.



Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District

SUBJECT: Property Casualty Alliance of Texas (PCAT) Bus Driver of the Year

PRESENTER: Chase Carlisle, Carlisle Insurance

BACKGROUND INFORMATION

The PCAT *Bus Driver of the Year program* wants to honor the best of the best: The Mission CISD bus driver who exhibits professionalism in all that he/she does to help Mission CISD safely transport students to and from school every day. The PCAT *Bus Driver of the Year* is an employee recognition program based on a subjective nomination and selection process. PCAT wants to honor a deserving bus driver who exemplifies the best that the transportation department has to offer in the Five Character Points:

- LEADERSHIP
- ATTITUDE
- PERSEVERANCE
- STUDENT AND PARENT RELATIONSHIPS
- TECHNICAL SKILL

LEADERSHIP: Leaders aren't just those that carry the title of supervisor/manager. Leaders are those who go the 'extra mile' to serve those around them and other employees look up to.

ATTITUDE: The bus driver who consistently displays a good attitude and others depend on him/her to set the tone for the shift. The bus driver who look for the best in people and sees a bigger picture and a bigger purpose for the transportation department.

PERSEVERANCE: The bus driver who has overcome significant hardships and has fallen down but gotten back up again. The bus driver who sticks with his/her convictions, even when the sledding gets tough.

STUDENT AND PARENT RELATIONSHIPS: The bus driver who has a good working relationship with their students and parents and are they respected by both.

TECHNICAL SKILL: Is a great driver – one who drives safely and skillfully at all times, never takes safety shortcuts, and is sought out by other drivers as a driving mentor.

ADMINISTRATIVE CONSIDERATIONS

On behalf of PCAT, it is our honor to present Mr. Raul Cantu with the 2021-2022 PCAT Bus Driver of the Year commendation, along with a 20 oz Yeti tumbler and tote, both embossed with the Bus Driver of the Year. Please help us congratulate Mr. Cantu.

FUNDING SOURCE:

Not applicable

RECOMMENDATION:

Not applicable

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management
Veronica Garcia, Workers Compensation/Safety Manager

SUBJECT: Approval of Close Up Leadership Conference in Washington, DC

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

Close Up's High School Programs are designed to give students and educators an inside look at democracy in action. Using the nation's capital as a living classroom, participants get a "close up" view of government - interacting with the people, processes, and places that make this federal city so unique.

In addition to the one-of-a-kind **Washington DC High School Program**, they customize trips for groups from around the country that are tailor-made to meet the specific needs of their group. Since 1971, over 825,000 students and educators have graduated from this experiential program. In addition, each year, they welcome students from every state and every U.S. territory on the fast-paced and educational programs in Washington, DC.

Approximately 10 students will have the opportunity to attend the Close-Up Leadership Conference in Washington, DC June 20-25, 2022. Mrs. Nancy Villarreal, FaCE & Migrant Coordinator will supervisor students on this trip.

ADMINISTRATIVE CONSIDERATIONS

Approval of the Close-Up Leadership Conference in Washington, DC, June 20-25, 2022

FUNDING SOURCE/AND AMOUNT

Title I Part C Migrant Funds, estimated cost \$23,000

RECOMMENDATION

Approval of Close Up Leadership Conference in Washington, DC, June 20-25, 2022

CONTACT PERSON(S)

Mrs. Kim Risica, Executive Director for Special Programs & School Improvement
Mrs. Nancy Villarreal, FaCE and Migrant Coordinator

SUBJECT: Approval of TSTC Migrant Academic Achievement Residency Summer Experience (MAARS)

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for C&I

BACKGROUND INFORMATION:

The Migrant Academic Achievement Residency Summer Experience (MAARS) is a 4-week residential summer instructional program that offers various opportunities to qualifying migrant students. (June 12, 2022-July 22, 2022)

The opportunities are to:

- Offer a 6-week residential summer instructional program on the performing party campus to assist qualifying migrant students in earning additional high school graduation credits. Should TSTC's COVID-19 policy require the program not be held in-person, the program will be implemented virtually.
- Engage MAARS participants in career exploration opportunities through the available technical programs on the performing party campus.
- Engage MAARS participants in college readiness and leadership seminars to further their educational goals.
- Have the authority to discipline students who fail to adhere to all TSTC's and/or MAARS's policies and procedures. Disciplinary action may include, but not be limited to, the student's incentive stipend being delayed or the student being removed from the program.
- Provide MAARS participants with a tour of colleges and universities.
- Provide MAARS participants with community service opportunities as well as cultural events.
- Provide MAARS participants with room and board.
- Provide bi-weekly \$100.00 incentive to participants that meet all requirements during program.
- Provide \$1,000.00 to participants upon successful completion of the program.

Approximately 6 students will have the opportunity to attend the MAARS program.

ADMINISTRATIVE CONSIDERATIONS

Approval of TSTC Migrant Academic Achievement Residency Summer Experience (MAARS)

FUNDING SOURCE/AND AMOUNT

Title I Part C Migrant Funds, estimated cost \$30,000.00

RECOMMENDATION

Approval of TSTC Migrant Academic Achievement Residency
Summer Experience (MAARS)

CONTACT PERSON(S)

Mrs. Kim Risica, Executive Director for School Improvement & School Imp.
Mrs. Nancy Villarreal, FaCE & Migrant Coordinator

SUBJECT: Approval of UTRGV Migrant University Summer Experience (MUSE)

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for C&I

BACKGROUND INFORMATION

The Migrant University Summer Experience (MUSE) is a 5-week residential summer instructional program that offers various opportunities to qualifying migrant students. (June 6, 2022 to July 8, 2022)

The opportunities are:

- instruction leading to high school credit accrual;
- an on-campus university residential experience;
- professional workplace and career exploration internships;
- college readiness and leadership seminars;
- a tour of Texas universities;
- concluding graduation ceremony;
- living allowances; and
- follow-up on pre-college seminars during the following academic year

Approximately 10 students will have the opportunity to attend the MUSE program.

ADMINISTRATIVE CONSIDERATIONS

Approval of the UTRGV Migrant University Summer Experience (MUSE)

FUNDING SOURCE/AND AMOUNT

Title I Part C Migrant Funds, estimated cost \$53,000.00

RECOMMENDATION

Approval of UTRGV Migrant University Summer Experience (MUSE)

CONTACT PERSON(S)

Mrs. Kim Risica, Executive Director for Special Programs & School Improvement
Mrs. Nancy Villarreal, FaCE & Migrant Department

SUBJECT: Approval of Summer Programs for 2022

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Kim Risica, Executive Director for Special Programs & School Improvement

BACKGROUND INFORMATION

The proposed Summer School Programs will provide accelerated instruction, supplemental instruction, and credit recovery programs for all students interested in attending and/or meeting qualifications in grades 1-12. In addition, the program also provides the required Summer Bilingual Education (grades PK and K) and STAAR End of Course for Secondary.

ADMINISTRATIVE CONSIDERATIONS

Summer School Programs will be held at the following three (3) elementary campuses: *Alton* (Salinas, Cantu, Waitz and Cavazos), *Midkiff* (Mims, Castro and Bryan), *Pearson* (Escobar Rios, Marcell, O'Grady and Leal), and one jr. high campus: *Alton Memorial Jr. High* (R. Cantu Jr. High, K. White Jr. High and Mission Jr. High), At the high school level both *Veterans Memorial High School* and *Mission High School* will host their own programs which will be overseen by the respective Deans Of Instruction. Mission Collegiate High School students needing to attend summer school will be allowed to attend at either of the two high school sites. Most programs will operate Monday through Thursday through the month of June.

FUNDING SOURCE/AND AMOUNT

Programs planned for eligible students will be made available through various funding sources: Migrant funds \$50,000; Individuals with Disabilities Act, \$70,000; CTE, \$25,000; CCMR, \$10,000; State Compensatory Education/Title I \$600,000; State Bilingual, \$75,000.
Estimated cost: \$830,000.00

RECOMMENDATION

Approval of Summer Programs for 2022

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Francisca Cruz, Executive Director for SPED/504/RTI/Dyslexia
Edilberto Flores, Executive Director for Pre-K-12 (MHS)
Cynthia Wilson, Executive Director for Pre-K-12 (VMHS)
Kim Risica, Executive Director for Special Programs & School Improvement
Angelina Martinez, Bilingual/ESL Director
John Roger Hill, Curriculum Director
Sergio Pena, CTE Director

21-22 Elementary Summer Programs

Campus	Program	Inservice/ Work Day	Staff Work Day	Days of Week	Student Start Date	Instructional Hours	Student End Date	Staff End Date
Midkiff Elem. Alton Elem. & Pearson Elem.	Elementary Summer STREAM Camp (1 st -5 th)	May 30 8:00 am – 12:00 pm	Paras 7:00 am-1:00 pm Teachers 7:45 am-12:45 pm Facilitator/Lead 7:00 am-1:00 pm *Alt. End time 4:30 pm	Week 1 Tuesday- Friday Weeks 2-4 Monday- Thursday	May 31	8:00 am-12:30 pm	June 23	June 23
Midkiff Elem. Alton Elem. & Pearson Elem.	PK & K Bilingual/ESL Program	May 30 8:00 am – 12:00 pm	Paras 7:00 am-4:30 pm Teachers 7:45 am-4:15 pm	Week 1 Tuesday- Friday Weeks 2-4 Monday- Thursday	May 31	8:00 am – 4:00 pm	June 23	June 23
Midkiff Elem.	Elementary Special Ed ESY	May 30 8:00 am – 12:00 pm	Paras 7:00 am-1:00 pm Teachers 7:45 am-12:45 pm	Week 1 Tuesday- Friday Weeks 2-4 Monday- Thursday	May 31	8:00 am-12:30 pm	June 23	June 23
Campus Pull-out Midkiff Elem. Alton Elem. & Pearson Elem.	Project Smart	May 30 8:00 am – 12:00 pm	Teachers 7:45 am – 12:45 pm	Week 1 Tuesday- Friday Weeks 2-4 Monday- Thursday	May 31	8:00 am – 12:30 pm	June 23	June 23

Home Education Program	Migrant – A Bright Beginnings	May 30 8:00 am – 12:00 pm	Teachers 7:45 am – 12:45 pm	Week 1 Tuesday-Friday Weeks 2-4 Monday-Thursday	May 31	8:00 am – 12:30 pm	June 23	June 23
Elementary	Elementary Robotics Enrichment	TBD	TBD	TBD	4 days	June 2022	TBD	TBD
Elementary	Elementary Maker Space Camp	TBD	TBD	TBD	4 days	June 2022	TBD	TBD



21-22 Junior High Summer Programs

Campus	Program	Inservice/ Work Day	Staff Work Day	Days of Week	Student Start Date	Instructional Hours	Student End Date	Staff End Date
Alton Memorial Jr. High	Extended Year Summer Program (Gr. 6-8)	May 30 8:00 am – 12:00 pm	Paras 7:00 am–1:00 pm Teachers 7:45 am–12:45 pm Facilitator/Lead 7:00 am–1:00 pm	Week 1 Tuesday-Friday Weeks 2-4 Monday-Thursday	May 31	8:00 am -12:30 pm	June 23	June 23
Alton Memorial Jr. High	UTRGV STEM Camp 6 th -8 th Newcomer Camp	May 30	Teacher 7:45 am–12:45 pm	Monday - Thursday	June 6	8:00 am – 12:30 pm	June 16	June 16
UTRGV	Tex Prep Pre-Freshman Engineering Program (Gr.7-8)			Monday-Friday	June 6	1:00 pm to 5:50 pm	July 20	July 20
Alton Memorial Jr. High Campus Pull-out	Junior High Project Smart	May 30 8:00 am – 12:00 pm	Teachers 7:45 am–12:45	Week 1 Tuesday-Friday Weeks 2-4 Monday-Thursday	May 31	8:00 am – 12:30 pm	June 23	June 23
Alton Memorial Jr. High	Jr. High School Special Education ESY	May 30 8:00 am – 12:00 pm	Paras 7:00 am–1:00 pm Teachers 7:45 am–12:45 pm	Week 1 Tuesday-Friday Weeks 2-4 Monday-Thursday	May 31	8:00 am -12:30 pm	June 23	June 23

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21-22 High School Summer Programs

Campus	Program	Inservice/ Work Day	Staff Work Day	Days of Week	Student Start Date	Instructional Hours	Student End Date	Staff End Date
Mission High School/Veterans Memorial High School *Each respective Dean will oversee their own program for summer admin stipend	Summer School Program/Credit Recovery	May 30 Inservice/ Workday/ Registration 8:00 – 12:00	Paras 8:00 am-2:00 pm Teachers 8:45 am-1:45 pm Facilitator/Lead 8:00 am-2:00 pm	Week 1 Tuesday - Friday Weeks 2-4 Monday- Thursday	May 31 (Sem.1) June 13 (Sem.2)	9:00 am-1:30 pm	June 9 (Sem.1) June 23 (Sem.2)	June 23
Mission High School/Veterans Memorial High School *Each respective Dean will oversee their own program for summer admin stipend	EOC Program	May 30 Inservice/ Workday/ Registration 8:00-12:00	Paras 8:00 am-2:00 pm Teachers 8:45 am-1:45 pm Administrator 8:00 am-2:00 pm	Week 1 Tuesday- Friday Weeks 2-4 Monday- Thursday	May 31	9:00 am-1:30 pm	June 23 (last day of testing)	June 23 13
STC	Dual Enrollment Academies with STC	N/A	N/A	Monday- Friday	June 6 (Sem. 1) July 13 (Sem. 2)	Times vary	July 8 (Sem. 1) Aug. 12 (Sem. 2)	N/A
Veterans Memorial High School	STC Dual Enrollment	N/A	N/A	Monday – Thursday	May 31	TBD	TBD	N/A



21-22 High School Summer Programs

Campus	Program	Inservice/ Work Day	Staff Work Day	Days of Week	Student Start Date	Instructional Hours	Student End Date	Staff End Date
Mission High School	MHS Eagle T-STEM Academy/ CTE ECA Summer Bridge	N/A	Staff 7:45 am-3:45 pm	Monday- Thursday	July 25	8:00 am-3:30 pm	July 29	July 29
Veterans Memorial High School	VMHS Patriot Academy ECHS Summer Bridge (Tentative)	N/A	Staff 7:45 am-3:45 pm	Monday- Wednesday	Summer 2022	8:00 am-3:30 pm	Summer 2022	Summer 2022
Mission Collegiate High School	Summer Bridge Program	N/A	Staff 7:45 am-3:15 pm	TBD	Summer 2022	8:00 am-3:00 pm	Summer 2022	Summer 2022 14
Veterans Memorial High School	High School Special Education ESY	May 30 Inservice/ Workday 8:00 am to 12:00 pm	Paras 8:00 am-2:00 pm Teachers 8:45 am-1:45 pm	Week 1 Tuesday - Friday Weeks 2-4 Monday- Thursday	May 31	9:00 am-1:30 pm	June 23	June 23
Veterans Memorial High School	SCADE Welding	May 30	Staff 8:00 am-4:00 pm	Monday- Thursday	June 6	8:00 am-4:00 pm	August 4	August 12
Mission High School	CTE EC Welding	STC STAFF	8:00 am-12:30 pm	Monday - Thursday	July 13	8:30 am –11:00 am	August 12	August 12
Mission High School/Veterans Memorial High School	UTRGV STEM Camp for Emergent Bilinguals	May 30 Inservice/ Workday 8:00 am – 12:00 pm	8:45 am – 1:45 pm	Monday- Thursday	June 6	9:00 am – 1:30 pm	June 16	June 16

SUBJECT: Approval for Out-of-State Trip for Destination Imagination Teams from Veterans Memorial High School and Waitz Elementary School Advancing to Global Finals in Kansas City, MO.

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

Six Mission CISD Teams from VMHS, KWJHS, Bryan Elementary, Alton Elementary, and Waitz Elementary competed in the Lone Star Finals Destination Imagination Tournament in Arlington on March 25-26, 2022. At this tournament, a team from Waitz Elementary placed 8th and Veterans Memorial placed 2nd, earning each team the honor of advancing to Global Finals Kansas City, Missouri on May 21-24, 2022.

ADMINISTRATIVE CONSIDERATIONS

Approval for Out-of-State Trip for Destination Imagination Teams from Veterans Memorial High School and Waitz Elementary School Advancing to Global Finals in Kanas City Missouri.

FUNDING SOURCE/AND AMOUNT

199-36-6411-0DI-112-21-0-00	\$ 2,400
199-36-6412-0DI-112-21-0-00	\$ 14,450
199-36-6411-0DI-002-21-0-00	\$ 4,400
199-36-6412-0DI-002-21-0-00	\$ 14,600
	<u>\$ 35,850</u>

RECOMMENDATION

Approval for Out-of-State Trip for Destination Imagination Teams from Veterans Memorial High School and Waitz Elementary School Advancing to Global Finals in Kanas City Missouri.

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
John Roger Hill, Curriculum Director
Adelina Alaniz, Coordinator for Advanced Academic Services

SUBJECT: Discussion and Approval of Purchase of Veterans Memorial High School Marching Band Uniforms

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

Veterans Memorial High School Band is in need of new marching band uniforms. The style and scheme of the current uniform is out date and does not lend itself to the contemporary theme and look of today's marching bands in the state of Texas. The presentation of the uniform is as important to the success of the program as is the musical performance. The sport of marching band has become a very competitive event so it is essential to maintain and stay up to date with current trends for uniforms. A life expectancy for a marching uniform is 7 years due to wear and tear (contests, games, parades, public events etc.), therefore the VMHS band is due for replacement of uniforms since their current uniforms were ordered in 2015.

ADMINISTRATIVE CONSIDERATIONS

This purchase will be made using Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031a(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

FUNDING SOURCE AND AMOUNT

General Fund – Fine Arts Budget

Estimated Expenditure: \$145,000

RECOMMENDATION:

Administration will bring a recommendation to award the contract to the April 13th Board Meeting.

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Joel Garcia, Assistant Superintendent for Finance
Carlos Garcia, Fine Arts Director
Dora Garcia, Purchasing Coordinator

MCISD Tom Landry Stadium
Civil & Structural Repairs
Competitive Seal Proposal #520-21-0

April 6, 2022

MCISD School Board of Trustees Meeting

PROGRESS REPORT

General Contractor:	R&G Enterprises, LLC dba G&G Contractors
Contract Amount:	\$1,024,850.00
Revised Contract Amount (CO #2):	\$858,614.91
Revised Contract Amount (CO #3):	\$1,014,590.41
Overall Completion:	15%

MILESTONES

Receipt of Bids:	April 22, 2021
Contract Time:	210 Days
Revised Contract Time (CO #3):	376 Days
Notice to Proceed:	July 28, 2021
Original Substantial Completion:	February 23, 2022
Delays (Weather/AEP/CPs/COs):	44 Days
Delays (CO #3):	112 Days
New Substantial Completion:	August 8, 2022
Original Final Completion:	March 25, 2022 (30 Calendar Days after Substantial Completion)
New Final Completion:	September 7, 2022

Allowances

Contingency-bird screen under press box: \$25,000.00	0%	Balance: \$25,000.00
Contingency-Project Sign: \$2,000.00	0%	Balance: \$2,000.00
Contingency-for use according To owner's written instructions: \$20,000.00	41.2%	Used: \$8,241.88 Balance: \$11,758.12

Home Side Bleacher Area

Aluminum Bleacher and Ramp Repairs	20%	Complete
Cardinal Chairs Repairs/Replacement	0%	Complete
Flatwork in front of Building Repairs	0%	Complete
Demolition of Existing Piers (25 of 102)	24%	Complete
Repair of Existing Piers (25 of 102 have Reinforcement)	15%	Complete
Replacement of Galvanized Steel Columns	0%	Complete
Replacement of Galvanized Steels Cross Bracing	0%	Complete
Guard Rail & Barriers Installation	0%	Complete
Removing Existing Electrical Conduits (PR #3)	100%	Complete

Visitors Side Bleacher Area

Removed from scope of work thru Change Order #2

MCISD TOM LANDRY STADIUM
CIVIL AND STRUCTURAL REPAIRS CSP #520-21-0
MCISD Board of Trustees Workshop Meeting
April 6th, 2022



Status as of March 25th

Updates:

Home Side Piers

- 23 of the 102 piers have had the reinforcement cages set in place as per contract documents. (See Attachments)
- 21 of the 102 piers have had the Flowable fill poured in place.
- 1 of the 102 piers have had sonotube in place with concrete.
- Storm Water System Reroute (Change Order #7R1) is currently in progress and has had partial removal of the compact fill and flatwork removed.



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 03/24/2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 03-24-2022 Progress Report at Tom Landry Stadium Home side Piers along Gridline B

Photo: 1

B17

- Rebar cage has been added to reinforcement.



Photo: 2

B12

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 3

B11

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 4

B10

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 5

B9

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 6

B8

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 7

B7

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Photo: 8

B6

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Photo: 9

B5

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Photo: 10

B4

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Photo: 11

B3

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Photo: 12

B2

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Photo: 13

B1

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Notice: Observation and/or statements made on this document do not affect or replace project plans, specifications, or contractual requirements.

Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction Administrator)
Report Typed By: Antonio Navarro IV (Construction Administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 03-24-2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 03-24-2022 Progress Report at Tom Landry Stadium Home side Piers along Gridline C

Photo: 1

C17

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 2

C16

- Flatwork and flowable fill have been removed from around the pier and 18" RCP Storm Line



Photo: 3

C15

- Portion of existing Pier Concrete has been removed.
- New Pier Reinforcement Has Been Installed.
- Observation Of New Pier Reinforcement Will Follow.
- Dewater excavation hole
- Debris is evident underneath existing flatwork



Photo: 4

C14

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 5

C13

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.

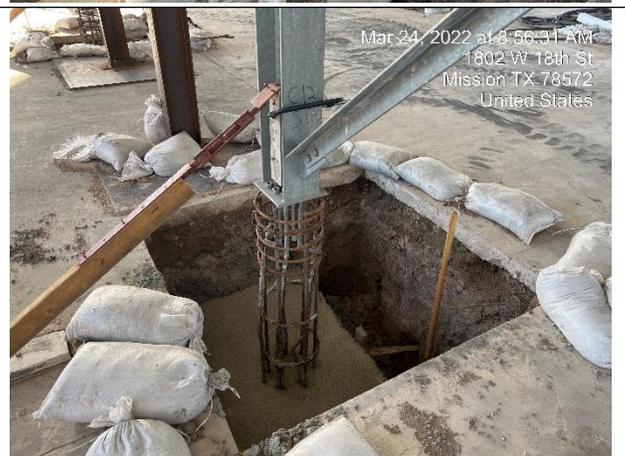


Photo: 6

C12

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 9

C9

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 11

C7

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.



Photo: 14

C4

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Photo: 15

C3

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Concrete has been placed in sonotube for pier formation.

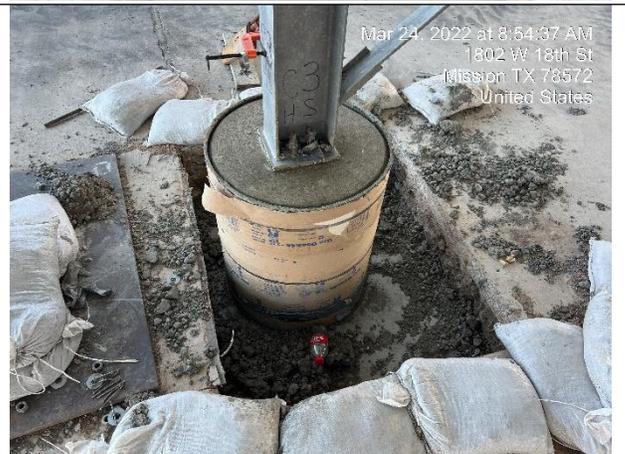


Photo: 17

C1

- Rebar cage has been added to reinforcement.
- Flowable fill has been placed.
- Observation Of pier Will Follow.
- Sonotube present on pier.



Notice: Observation and/or statements made on this document do not affect or replace project plans, specifications, or contractual requirements.

Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction Administrator)
Report Typed By: Antonio Navarro IV (Construction Administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 03/21/2022

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: Change Order #7R1 in progress.

Home side RCP Removal



Comments:

- Contractor has saw cut and removed portions of flatwork.
- Contractor has dug out and removed areas of flowable fill.

Respectfully Submitted,

Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction administrator)

Report Typed By: Antonio Navarro IV (Construction administrator)

Report Done By: Alberto Trevino Sr. (Structural Project Manager)

SUBJECT: Change Order #02 for Unforeseen Additional Roof Damage and Additional Fifteen (15) Delay Days for the Lee Field House Roofing Project – Raba Kistner

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Tom Landry Stadium was constructed and the Eagles played their first football game in 1977. The field house was constructed a few years later. In December of 2014 the new field house was completed, however, the new fieldhouse did not have adequate space and facilities to incorporate all the sports grade level teams. Due to this, Lee Field continues to be used for other MHS sports teams, however, much building renovations and improvements are needed primarily a new roof, new showers, new restroom facilities, new lockers and benches along with meeting rooms and may not be all inclusive. Lee Fieldhouse is also used for visiting teams and game officials along with being the fieldhouse for VMHS when they play home games.

Due to Hurricane Hanna on or about July 24, 2021 the roof structure was completely torn off causing extensive damage in the interior and exterior and the need for a new roof structure.

At the Regular Board of Trustees Meeting, held on May 12, 2021, the Board approved Raba Kistner's submission of schematic and final designs and submitted these for Administration and the Board of Trustees to review. Administration presented Consideration and Approval of Schematic and Final Roof Design for the Lee Field House Project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Advertisements in the local newspapers were posted on May 19, 2021 and May 26, 2021. A pre-proposal meeting was held on Thursday, May 27, 2021 with proposals publicly and remotely scheduled to be opened on June 3, 2021 at 2:00 p.m.. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, June 17, 2021 and proposals were opened on Thursday, June 24, 2021 at 2:00 p.m.. Pre-ranking of the proposals were conducted by Ms. Dora Garcia, Mr. Joel Garcia, Mr. Adrian Hernandez and Ms. Daisy Cuevas on Wednesday, July 21, 2021 at 8:30 a.m..

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format, Administration presents the option of presenting Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Lee Field House Project.

Two proposals were submitted for this project.

Company, Base bid, Number of days, Total Points and Alternates

Rio Roofing - \$444,400.00 – 180 days	Total Points	98.0
Alt.#1 \$409,500.00		98.0
Alt.#2 \$416,000.00		98.0
Alt.#2a \$410,500.00		98.0
Alt.#3 \$11,000.00 – 30 days		98.0

Rain Seal - \$535,000.00 – 150 days	Total Points	81.1
Alt.#1a \$470,000.00		82.5
Alt.#2 \$484,000.00		82.1
Alt.#2a \$440,000.00		84.7
Alt.#3 \$45,000.00 – 30 days		60.6

Initial project negotiations were held on August 17, 2021, with Mr. Hichens, Rio Roofing, Mr. Ricardo Rivera and Mr. Adrian Hernandez. During the negotiations Rio Roofing presented as their Best and Final Offer (BAFO) \$444,400.00 with no decrease in their initial proposal with 180 days of construction time from the notice to proceed (NTP).

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

Raba Kistner recommends alternate #2, alternate #3 and the contingency allowance:

Alt. #2:	\$416,000.00	108 days
Alt. #3:	\$ 11,000.00	30 days
Contingency:	<u>\$ 20,000.00</u>	
Total Project:	\$447,000.00	

At the Regular Board meeting held on September 08, 2021, the Board approved Rio Roofing Best and Final Offer (BAFO) of \$447,000.00 with 210 days. Notice to Proceed was effective October 25, 2021, with substantial completion will be May 23, 2022. On the request of MCISD the general contractor was asked if they could delay working on the project until after the Thanksgiving Holiday on or about November 29, 2021 due to the Mission Eagles being in the football playoffs and may need to use the facilities. It was agreed upon by all parties.

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Change Order #01 for the Deck Replacement and additional 45 delay days for the Lee Field House Roofing Project – Raba Kistner. If approved it will be deducted from owner's contingency allowance and the new substantial completion will be July 8, 2022. Large portions of the existing metal deck were found deteriorated during construction, thus the recommended change order.

Contingency Allowance:	\$20,000.00
Change Order #1 Roof:	<u>\$76,500.00</u>
Contingency Balance:	(\$56,500.00)

ADMINISTRATIVE CONSIDERATIONS

Raba Kistner and Rio Roofing presents, Change Order #02 for Unforeseen Additional Roof Damage and Additional Fifteen (15) Delay Days for the Lee Field House Roofing Project – Raba Kistner. If approved the new substantial completion date will be July 25, 2022.

There are no remaining funds available in the contingency allowance, the change order will result in a net increase of the contract amount by of Change Order #02 - \$25,080.00. If approved the new contract amount will be \$528,580.00.

FUNDING SOURCE

Local Funds

Estimated Budget \$300,000.00

RECOMMENDATION

Administration presents Change Order #02 for Unforeseen Additional Roof Damage and Additional Fifteen (15) Delay Days for the Lee Field House Roofing Project – Raba Kistner

EXHIBIT

Change Order (CO) #02

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management



AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Lee Field House Reroofing & Repair Main Field House Roof 1802 Cleo Dawson, Mission, Texas, 78572	CONTRACT INFORMATION: Contract For: General Construction Date: September 20, 2021	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: 03/24/2022
OWNER: <i>(Name and address)</i> Mission Consolidated Independent School District 1201 Bryce Drive, Mission, Texas, 78572	ARCHITECT: <i>(Name and address)</i> Raba Kistner, Inc. 1600 N. Jackson Rd., Suite #3 Pharr, Texas, 78577	CONTRACTOR: <i>(Name and address)</i> Rio Roofing, Inc. 22452 US 77 Expressway Harlingen, Texas 78552

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The Contingency Allowance for this Project was completely utilized by Change Order No. 01 on 01/24/2022. There are no remaining funds available in the Contingency Allowance.

The Scope of Work will be increased, to replace 3,940 SF of existing deteriorated roofing components. (Re.: Proposal Request No. 002, Items 1 & 2, included as Attachment B to this Change Order) and Contractor Proposal (included as Attachment C to this Change Order).

This Change Order will result in a net increase of the Contract amount by \$25,080.00 to \$528,580 and will add 15 days to the Contract as follows:

Item 1 (Credit) - (\$ 1,220.00)	Delete plywood fastening requireat Roof Areas A & A1.
Item 2 (Add) \$ 26,300.00	Remove deteriorated plywood, 2x4 sleepers and spray foam insulation from Roof Areas A & A1 and replace these items with new rigid insulation & new 1/2" cover board (Approx 3,940 sf)

Total Add & Credits \$ 25,080.00

Total Change Order No. 1 \$ 25,080.00
Total Additional Days 15

The current Substantial Completion Date is July 8th, 2022. Fifteen (15) days will be added to this Project to complete work. The new Substantial Completion Date will be July 25th, 2022.

Please refer to the following Attachments:

- Attachment A - Field Observation Report No. 8 (5 pages)
 - Attachment B - Proposal Request No. 002 (1 page)
 - Attachment C - Contractor Proposal (1 page).
-

The original Contract Sum was	\$ 447,000.00
The net change by previously authorized Change Orders	\$ 56,500.00
The Contract Sum prior to this Change Order was	\$ 503,500.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 25,080.00
The new Contract Sum including this Change Order will be	\$ 528,580.00

The Contract Time will be increased by fifteen (15) days.
The new date of Substantial Completion will be July 25th, 2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract

Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

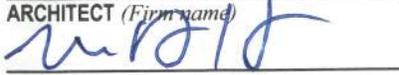
NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Raba Kistner, Inc.

Rio Roofing, Inc.

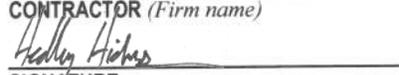
Mission Consolidated Independent School District

ARCHITECT (Firm name)



SIGNATURE

CONTRACTOR (Firm name)



SIGNATURE

OWNER (Firm name)

SIGNATURE

Michael D. Hovar, AIA, RRO, LEED AP
PRINTED NAME AND TITLE

Hedley Hichens
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

03/24/2022

DATE

03/24/2022

DATE

DATE

Attachment A
Field Observation Report No. 8 (5 pages)

ROOF OBSERVATION REPORT



CLIENT: MCISD
 Mr. Ricardo Rivera
 520 Holland Ave.
 Mission, Texas 78572-4399

PROJECT NO.: AMB21-005-00
REPORT DATE: March 22, 2022
REPORT NO.: Eight (8)
DATE OF OBSERVATION: March 22, 2022 @ 11:45 am
RKCI ROOF OBSERVER: Alejandro Folchi
GENERAL CONTRACTOR: Rio Roofing
ROOFING CONTRACTOR: Rio Roofing
ROOFING MANUFACTURER: Siplast

Raba Kistner Consultants, Inc.
 1600 N. Jackson Rd., Suite 3
 Pharr, TX 78577
 www.rkci.com
 P 956.322.4462
 F 956.682.5487
 TBPE Firm F-3257
 TBAE Firm BR-3427

PROJECT STATUS AT-A-GLANCE

Today's Performance			
Construction Today?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If No Construction, Inspection Done? <input type="checkbox"/> Yes <input type="checkbox"/> No
Contractor Performance Issues?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Schedule/Scope Issues?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Impacts to Site Operations?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Unresolved Issues:			
#	Description	Date Observed	Status
1	Provide Proposal for deck repairs and additional rigid insulation at Roof Areas A & A1 (RFP #2 issued by RKCI on 3/21/22, see below).	3/22/2022 (reported by Contractor: 3/21/2022)	In progress.

Approx. SF Completed Today:	N/A	Crew Size:	+/- 6 workmen
Weather:	Mostly sunny, 18 mph winds	Temperature:	80°F
Material Storage Condition:	Materials adequately stored and protected at designated areas.		

SUMMARY AND HIGHLIGHTS OF TODAY'S WORK

Alejandro Folchi, (PM, Raba Kistner - RKCI) visited the construction site. At the time of the visit, workmen were on their lunch break. Before I left the site, I met briefly with Adrian Hernandez (Mission CISD) and outlined my observations to him.

The metal deck replacement and the installation of the temporary roofing membrane at Areas A2 & A3 have been completed. Workmen were working on the installation of the perimeter sheet metal pouring curbs as well as other prep work - such as raising all pipes and mechanical curbs in preparation of the lightweight insulating concrete (LWIC) pour. The north perimeter the perimeter sheet metal pouring curbs appear to be mostly completed and the other roof edges appear to be quite advanced as well. In general, this Project appears to be nearly ready for receiving the lightweight insulating concrete.

During Spring Break, as workmen removed the temporary single-ply roof to prepare Roof Areas A & A1 for the LWIC, they found that the existing plywood roof deck, 2x wood sleepers and underlying spray foam insulation, once uncovered, expressed widespread and extensive damage. The most cost effective solution was to remove all existing materials above the existing metal deck, clean-up and repair the existing metal deck and install new rigid insulation and a new cover board to bring the temporary roof membrane over Roof Areas A & A1 to match the level of adjacent Roof Area A3.

Roof Area A presented a metal decking that was significantly lower than the new decking over Roof Area A3, which required an additional 3-inches of rigid insulation to bring it to the same level as Roof Area A3 (please see left portion of the roof opening depicted in Photograph 5, below). While Roof Area A1, required an additional 1-inch of rigid insulation to bring it to the same level as Roof Area A3 (see right portion of the same roof opening depicted in Photograph 5, below). Both Roof Areas, A & A1, required the installation of 1/2-inch

Securock cover board to be able install the temporary roof membrane, as the existing plywood cover board had to be removed.

This is an unforeseen condition that was discovered during the tear-off and was not included in Contractor’s Scope of Work. We sent the Contractor a Request for Proposal (RFP) for the cost of the additional labor and materials. If this Proposal is acceptable, we will submit a Change Order for Mission CISD’s consideration and approval.

All observed work appears to generally follow the design intent and accepted roofing practices. Debris/garbage is being removed off the roof at the end of each working day. All on-site materials were observed to be adequately raised, stored and protected, both at ground level and roof level.

Contractor to let Architect know scheduled date for lightweight concrete pour as it becomes available.

Roof Plan (sketch) below indicates the location of issues and roof areas mentioned in this report.

RABA KISTNER CONSULTANTS, INC.



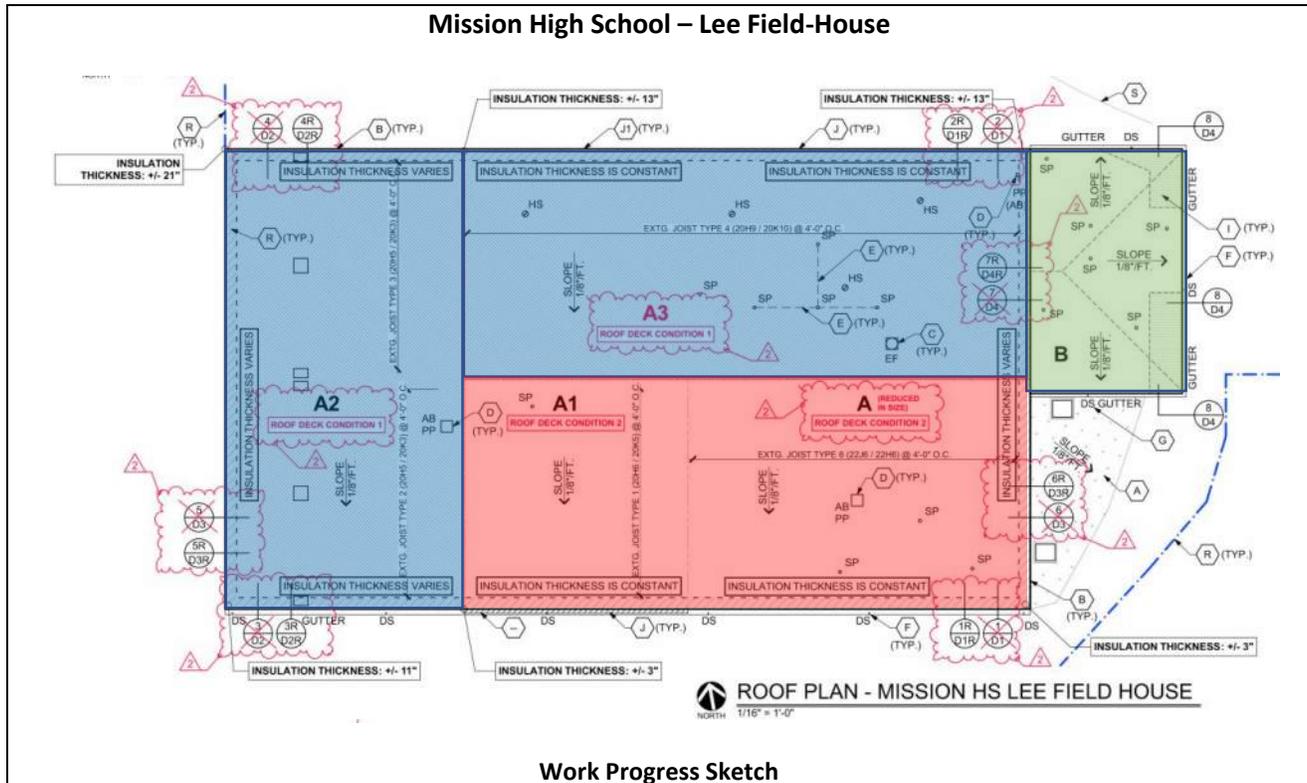
Folchi, Assoc. AIA, RRC, RRO
Senior Building Envelope Consultant
Building Envelope Consulting Services

AF/mdh

Attachments: Photographs

Copies Submitted: Above (Via Email)

Distribution List				
Owner – Mission CISD	Contractor – Rio Roofing	Manufacturer – Siplast	RKCI	Consultants
Ricardo Rivera	Thomas Gonzalez	Justin Fitts	Michael D. Hovar	N/A
Adrian Hernandez	Hedley Hichens	Mark Koehler	Donato Amaya Alejandro Folchi	



References

- New metal decking, cover board and temporary roofing over replacement metal deck.
- New Insulation, Coverboard and Temporary Roofing over existing metal deck.
- Temporary roofing over existing wood decking



PHOTOGRAPH 1

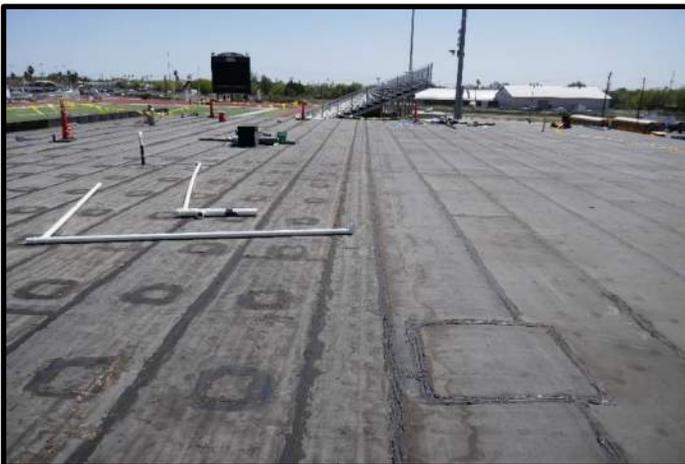
General View of Lee Field House Roof: Installation of cover board and temporary roof membrane has been completed over the entire building. (Photograph taken from the east).



PHOTOGRAPH 2

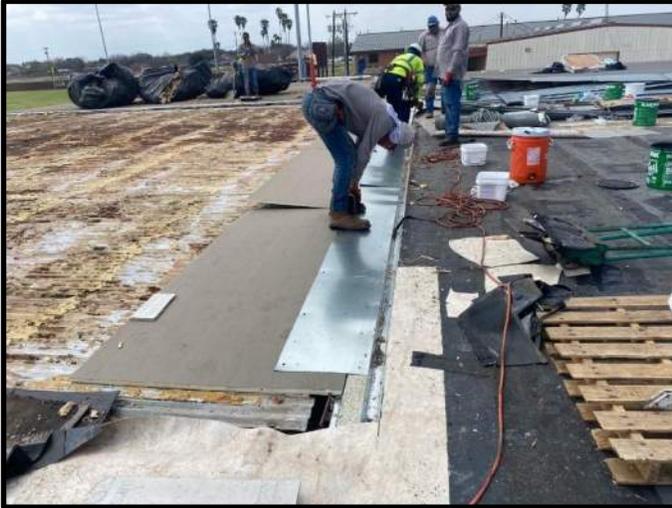
General View of Roof Areas A & A1: Close-up view from Photograph 1. The yellow highlight sketched over the photo indicates the location of Roof Area A1 (background) and Roof Area A (foreground).

These were the two roof areas where the existing roof system had extensive deterioration and had to be removed and replaced with rigid insulation and a new cover board.



PHOTOGRAPH 3

Lee Field House: This photograph was taken facing east, at the intersection between Roof Area A3 (left) and Roof Areas A1 & A (right). The two latter Roof Areas had different deck heights and required the installation of rigid insulation to bring them to the same level as Roof Area A3.



PHOTOGRAPH 4

Photograph provided by Hedley Hichens (Rio Roofing) : Taken a few days before our visit from Roof Area A3 looking west. To the left is Roof Area A1 after the existing roof system was removed. Workmen are standing over the 1-inch polyiso (rigid) insulation while they fasten several sections of tie-in sheet metal between the two Roof Areas.



PHOTOGRAPH 5

Photograph provided by Hedley Hichens (Rio Roofing) : Taken a few days before our visit from Roof Area A3 looking south to Roof Areas A (left) and A1 (right). Note the different thicknesses that the roof system has over each metal deck. Since metal decks were set at different relative heights, they required different insulation thicknesses to align their tops.



PHOTOGRAPH 6

Roof Area A3: Mechanical curbs have been raised and covered with temporary roofing in preparation to receive the LWIC pour. In the far background, the new lightweight pour curb over the north roof edge.

Attachment B
Proposal Request No. 002 (1 page)



AIA Document G709™ – 2018

Proposal Request

PROJECT: <i>(name and address)</i> Lee Field House Reroofing & Repair Main Field House Roof 1802 Cleo Dawson, Mission, Texas, 78572	CONTRACT INFORMATION: Contract For: General Construction Date: September 20, 2021	Architect's Project Number: AMB21-005-00 Proposal Request Number: 002 Proposal Request Date: 03/22/2022
OWNER: <i>(name and address)</i> Mission Consolidated School District 1201 Bryce Drive, Mission, Texas, 78572	ARCHITECT: <i>(name and address)</i> Raba Kistner, Inc. 1600 N. Jackson Rd., Suite #3 Pharr, Texas, 78577	CONTRACTOR: <i>(name and address)</i> Rio Roofing, Inc. 22452 US 77 Expressway Harlingen, Texas 78552

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Large portions of the existing metal deck were found deteriorated during construction. In order to facilitate the Owners right to accept or reject any or all of the items included in this Proposal, the Contractor shall prepare a complete, itemized breakdown for each Item that includes the individual cost of:

- a) Materials (additions and deductions)
- b) Labor (additions and deductions)
- c) Time (additions and deductions)

for each item listed below.

Item 1 (Credit to Owner) - Delete installation of additional fasteners to increase bond between the existing plywood cover board and the metal deck at Roof Areas A and A1.

Item 2 - Remove deteriorated plywood, wood framing and spray foam insulation over Roof Areas A and A1. Repair any deteriorated metal deck, clean & prep deck and install additional polyiso insulation and cover board to match the tops of of recently installed metal decking at adjacent roof areas as follows:

- Roof Area A: install 3" of polyiso insulation (Approximately 2,400 SF)
- Roof Area A1: install 1" of polyiso insulation (Approximately 1,600 SF)
- Roof Area A & A1: install 1/2" Securock with 24 fasteners per board.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Michael D. Hovar, AIA, LEED AP,
RRO

PRINTED NAME AND TITLE

Attachment C
Contractor Proposal (1 page)

March 22, 2022

Raba Kistner, Inc.
1600 North Jackson Rd, Ste. 3
Pharr, TX 78577

Mission CISD Lee Field House Reroofing and Main Field House Roof Repairs
Mission, TX

Re: Work Changes Proposal 02

Item 1- Roof Removal

Proposal: We propose to remove and replace approximately 4,000 square feet of existing roof down to existing metal deck. Includes all existing spray foam, 2x4 battens, and plywood.

Item 1 (Credit to Owner)- Delete plywood fastening at area of tear-off.

Labor: \$ 400.00
Material: \$ 820.00
Credit to Owner: \$ 1,220.00

Item 2- Remove deteriorated roof system down to existing metal deck, patch and repair all corroded deck and install approximately 16 SQ of 1" polyiso and 24 SQ of 3" polyiso in an attempt to bring all of the differing deck heights to the same plane. Install and fasten 40 SQ of 1/2" Securock at a rate of 24 per board (1 per 1.34 sf)

Labor: \$ 9,600.00
Material: \$ 16,700.00
Total Add \$ 26,300.00

Total Change Order Proposal:

Add: \$ 25,080.00

Time: Add 15 days

Thank you,



Hedley Hichens

SUBJECT: Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

In May of 2008, a successful construction bond election was concluded for a total amount of \$59,000,000.00. In August of 2008, the Texas Education Agency (TEA) approved the District's application for the Instructional Facilities Allotment (IFA) program.

During the district-wide needs assessment for the 2006 and the 2008 bond construction and renovation projects were identified and subsequently ranked by priority. The projects selected by this process were funded and completed. There continued to be a need district-wide for improvements that were not funded by either the 2006 or 2008 bonds.

On Saturday, March 24, 2012, a Facilities Committee Bond Workshop was held to consider projects utilizing the remaining funds from the proposed new elementary school, which no longer was to be built.

At the Facilities Committee meeting held on April 11, 2012, one of the projects discussed for possible Board recommendation was the renovation and construction of the Agricultural Science Facility.

At the Regular Board of Trustees meeting held on Wednesday, April 18, 2012, the Board approved PBK Architects for administrative construction services for the renovations at the Agricultural Science Facility. At this same meeting, the Board approved a total budget of \$700,000.00 for the renovations.

The new facility will provide additional holding pens for goats, sheep, pigs, hogs and steers with wash racks, sand pits, lighting and a parking area. If the budget allows a possible show arena, classroom, office, concession area, etc. may be built. The Agricultural Science Facility would be utilized by the districts agricultural and FFA programs.

At the Facilities Committee meeting held on Wednesday, December 05, 2012, PBK presented preliminary drawings of potential renovations and additions to the site along with preliminary drawings of a new MCISD driveway and parking area. Discussed at the meeting were possible budget constraints, particularly what the Agricultural instructors at both high schools are initially recommending. Possibly, only a driveway and parking area may be able to be constructed with the current budget.

At the Regular Board of Trustees meeting held on Wednesday, January 23, 2013 the Board considered and approved for PBK Architects for a master plan design assessment for the agricultural science facilities renovation project. At this same Board of Trustees meeting, the Board decided to proceed to only fund the driveway and parking area at this time.

At the Facilities Committee meeting held on May 07, 2014, Committee Members reviewed two options for a master plan for the Agricultural Science Facility. After numerous design meetings with the Agricultural Instructors from both MHS and VMHS,

PBK Architects presented a master plan. The master plan incorporated those recommended suggestions into two designs. One design is to construct one large facility to be shared by both schools. The second design is for individual facilities. The plan consists of individual hog, pig, goat, lamb and steer pens, with storage rooms, classrooms, concession stand, wash racks, arena, loading shoots and parking lots. In order to proceed with the project, the Board of Trustees must approve the construction project, approve an estimated total construction budget, approve the procurement method and select an architect for the full design, development and administration. The Facilities Committee tabled this project due to the probability that the master plan would be over budget.

Administration continued to meet with MHS and VMHS Agricultural Instructors along with PBK Architects on the master plan and have agreed to a conceptual preliminary design that will be suitable to both instructors and campuses. The next phase of this project is requesting consideration and approval for the construction of a new Agricultural Science Facility and a proposed budget.

At the Special Board of Trustees Meeting held on Wednesday, October 01, 2014, the Board approved the construction of a new Ag Facility and Budget.

At the Regular Board of Trustees Meeting held on Wednesday, March 11, 2015, the Board approved "Final" designs. PBK Architects will proceed to complete construction documents. The construction of the driveway and parking lot is under a separate budget and contract. Mr. Javier Hinojosa Civil Engineering is under contract for this portion of the work

At the Special Board of Trustees meeting held on Wednesday, August 26, 2015, the Board approved to enter into contract with D. Wilson Construction.

General Funds

Construction Budget:	\$2,750,000.00
Total Construction Budget:	\$3,500,000.00
Wilson Const. BAFO:	\$2,607,000.00

Project final completion: 08/20/2016

At the Regular Board of Trustees Meeting held on November 11, 2020, the Board was informed that discussions with the previous Administration were held concerning what to do with the old agricultural farm. Discussions centered on that the old farm was in bad shape structurally and aesthetically and needed to be torn down since we now had built a new facility for both campuses. Discussions then were held on trying to keep some of the structure, pour concrete flooring, install tables and make this into a picnic area. This did not occur and was not a priority project.

Recently, parents and students continue to use these old facilities. Upon inspecting the conditions and makeshift electrical and power installations we declared that this area was not safe and the maintenance department proceeded to disconnect all electrical power to these buildings due to a potential fire and electrical hazard.

The question has now been asked what are we to do with these old structures, thus this presentation to the Board of Trustees. Current pictures are attached to show the conditions of the buildings. A consideration is that the center structure be demolished due to its poor condition. With work and funding possibly the west and east structure

may be salvaged for a temporary holding pen(s) during livestock shows at the new facility. The other structure may possibly be converted into a picnic area. Work that would need to be done is: (not all inclusive)

- Demolition of at least one structure
- Removal of old electrical, plumbing and camera devices
- Sandblasting of the structures
- Preparing and painting of the structures
- Concrete flooring
- New installation of electrical, plumbing and camera/security systems
- Possible repairs of pens
- Civil work
- Does not include any roofing work

Pending: Administration recommends Consideration and Approval of Project and Proposed Budget for the Demolition of Old Agricultural Science Barns Project.

Due to the increasing number of animal science projects for both Mission High School and Veterans Memorial High School, the CTE department is requesting to increase the number of animal pens at the current facility. The plan is for current hog and goat/lamb pens to be split into two pens allowing additional project animals. This project will be a turn-key construction project to include the additional electrical outlets and water troughs needed. Due to the nature of the project design engineering will be required. PBK Architects was the original design team for the Agricultural Science Barn.

At the Regular Board of Trustees meeting held on August 11, 2021 the Board approved the project, proposed budget and utilizing the on-call professional services for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects. PBK Architects estimated project cost is \$50,000.00

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Schematic Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects. Designs have been reviewed and approved by staff.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components and equipment that can be quantified and useful to contractors.

ADMINISTRATIVE CONSIDERATIONS

PBK Architect has continued to meet with MCISD Staff and Administration on the designs, thus administration will be presenting Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects. Designs have been reviewed and approved by staff. When approved Administration will be ready to advertise for proposals.

Existing animal pens – 48 pens

Additional animal pens – 28 pens

Total animal pens: 76 pens

FUNDING SOURCE AND AMOUNT

Local Funds/CTE

Est. Project Budget:	\$50,000.00
Project Contingency 20%:	\$10,000.00
Est. Professional Services 12%:	<u>\$ 6,000.00</u>
Est. Total Project Cost:	\$66,000.00

RECOMMENDATION

Administration is presenting Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects

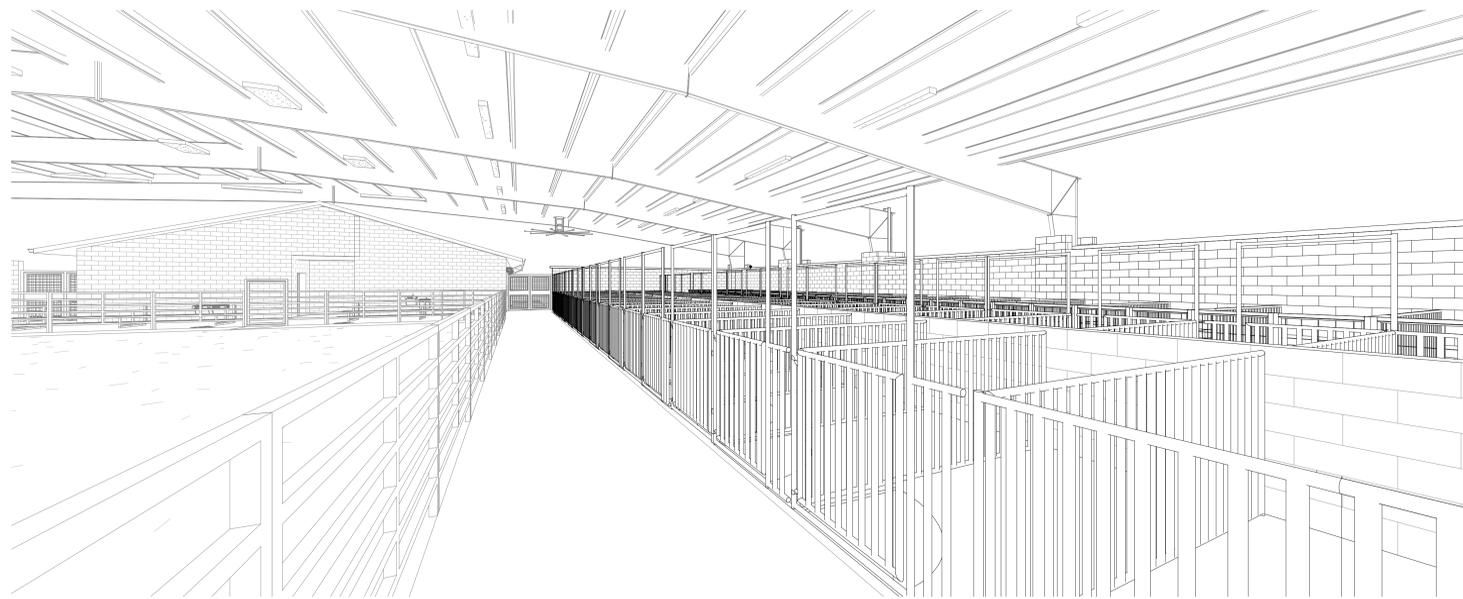
EXHIBIT

Final Designs

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

JOSE "JOE" CORREA, JR MISSION CISD AG PENS



JOSE "JOE" CORREA JR AGRICULTURAL
 SCIENCE LAB

1101 W GRIFFIN PKWY
 MISSION, TX 78572

ISSUE FOR CONSTRUCTION



SHEET INDEX

ARCHITECTURAL	
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A-102	DEMOLITION PLAN
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ELECTRICAL	
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E5.01	ELECTRICAL ONE LINE DIAGRAM & SCHEDULES
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P0.01	PLUMBING SYMBOLS AND ABBREVIATIONS
P2.00	UNDERFLOOR PLUMBING PLAN
P2.01	PLUMBING PLAN



CLIENT		MISSION CISD
DATE	07/09/2015	PROJECT NUMBER
DRAWING HISTORY		P2132500AR
No.	Description	Date

ISSUE FOR CONSTRUCTION
 BUILDING NUMBER

COVER SHEET

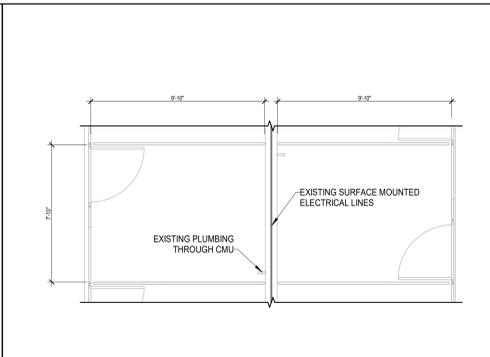
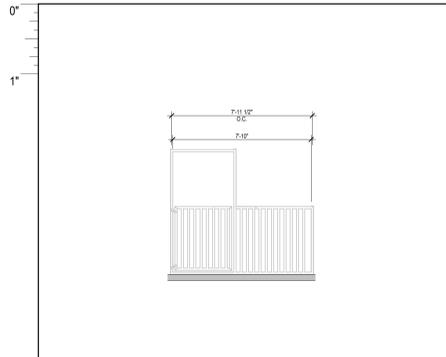
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BOARD MEMBERS

- JERRY ZAMORA - PRESIDENT
- VERONICA "BETTY" R. MENDOZA - VICE PRESIDENT
- ROY VELA - SECRETARY
- PETRA B. RAMIREZ - BOARD MEMBER
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- IRIS IGLESIAS - BOARD MEMBER

DR. CAROLINA G. PEREZ - SUPERINTENDENT OF SCHOOLS

ISSUE FOR CONSTRUCTION



GENERAL ARCH PLAN NOTES

1. DO NOT SCALE DRAWINGS. WRITTEN DIMENSIONS TAKE PRECEDENCE. CONTACT ARCH IF CLARIFICATION IS NECESSARY IN ORDER TO DETERMINE THE INTENT OF THE CONTRACT DOCUMENTS
2. DRAWINGS NOTED AS "N.T.S." OR "N.T.S." ARE NOT TO SCALE
3. ALL DIMENSIONS ARE TO STRUCTURAL COLUMN LINES OR THE SURFACE OF PARTITION ASSEMBLY U.N.O.
4. FIELD VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS BEFORE COMMENCING WORK. NOTIFY ARCH. OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH AFFECTED WORK
5. NOTES OR DIMENSIONS NOTED AS "TYPICAL" OR "TYP." OR "TYP." SHALL APPLY TO CONDITIONS THAT ARE THE SAME OR SIMILAR
6. DIMENSIONS NOTED AS "FIELD VERIFY" OR "J.F." OR "V.F." SHALL BE MEASURED AND CONFIRMED AT THE PROJECT SITE BY THE CONTRACTOR AND REVIEWED WITH THE ARCH. BEFORE INCORPORATING INTO THE WORK
7. REFER TO OTHER DISCIPLINE DOCUMENTS FOR ADDITIONAL SCOPE OF WORK
8. SALVAGED ITEMS TO BE RETURNED TO OWNER UNLESS NOTED OTHERWISE.

LEGEND

- NEW CONSTRUCTION
 - NEW CONSTRUCTION
 - EXISTING TO REMAIN
 - EXISTING TO REMAIN
 - DEMOLISH
 - NO WORK THIS AREA
- *REFER TO OVERALL PLAN FOR NEW CONSTRUCTION VS EXISTING



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 601 N. W. Loop 410, Suite 400
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 210-829-0123 P
 210-829-0573 F
 TX Firm: BR 1608

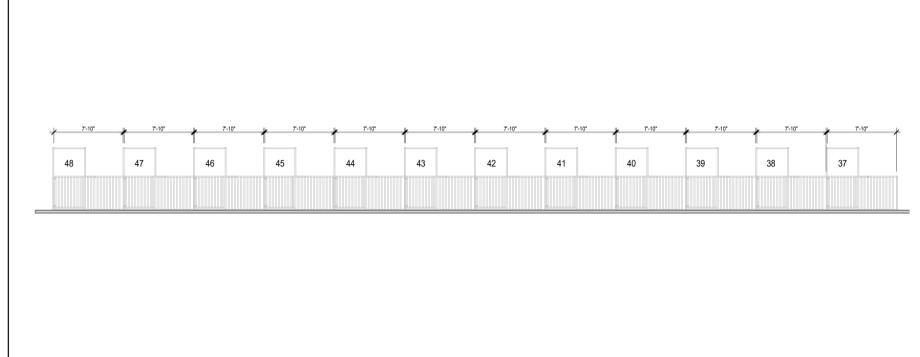
JOSE "JOE" CORREA JR AGRICULTURAL SCIENCE LAB
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 MISSION, TX 78572
 ISSUE FOR CONSTRUCTION

49
 ISSUE FOR CONSTRUCTION

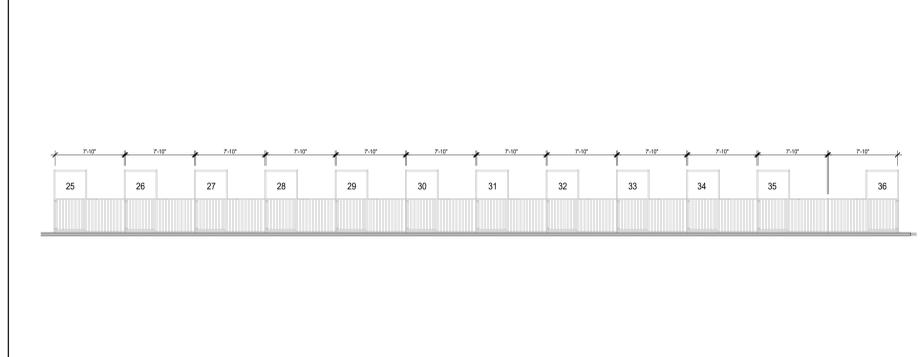
30 TYPICAL LAMB/GOAT PEN ELEVATION
1/8" = 1'-0"

29 TYPICAL EXISTING PEN PLAN VIEW
1/4" = 1'-0"

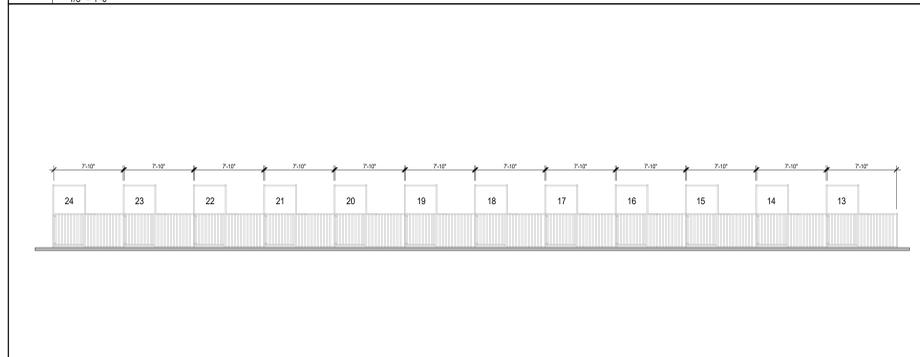
28 SUPPORTING PICTURES
NOT TO SCALE



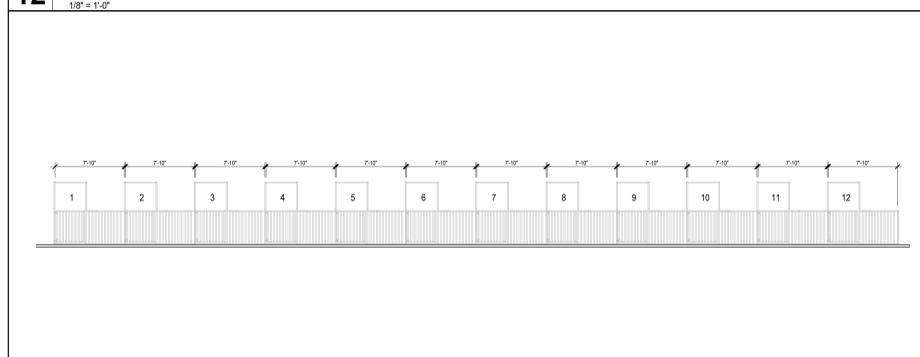
24 EXIST. LAMB/GOAT PENS 37-48 ELEVATION
1/8" = 1'-0"



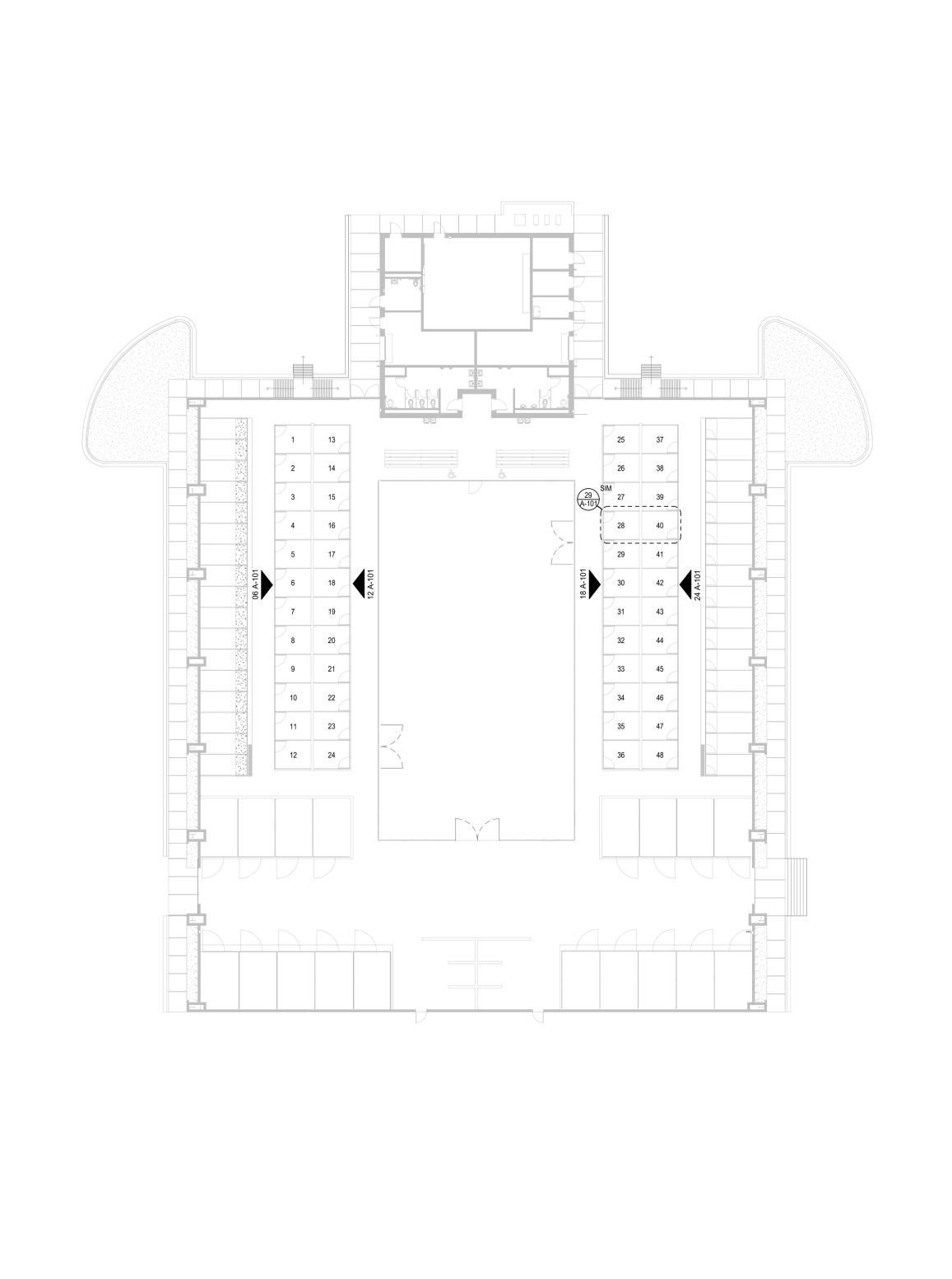
18 EXIST. LAMB/GOAT PENS 25-36 ELEVATION
1/8" = 1'-0"



12 EXIST. LAMB/GOAT PENS 13-24 ELEVATION
1/8" = 1'-0"

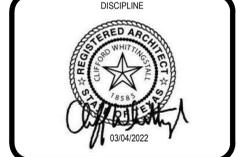
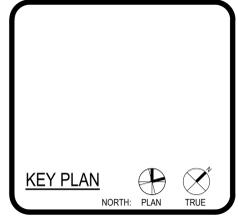


06 EXIST. LAMB/GOAT PENS 1-12 ELEVATION
1/8" = 1'-0"



04 EXISTING CONDITIONS FLOOR PLAN
1/16" = 1'-0"

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CLIENT: MISSION CISD		
DATE: 07/09/2015	PROJECT NUMBER: P2132500AR	
DRAWING HISTORY		
No.	Description	Date

ISSUE FOR CONSTRUCTION
 BUILDING NUMBER
 EXISTING CONDITIONS OVERALL PLAN

ISSUE FOR CONSTRUCTION

FOR BLUEBAM LABELING ONLY
 DEMOLITION PLAN
 A-102
 ISSUE FOR CONSTRUCTION



GENERAL DEMOLITION NOTES

- DEMOLITION PLANS INDICATE SOME OF THE SCOPE-OF-WORK INVOLVED FOR THE DEMOLITION PHASE OF THIS PROJECT. THE CONTRACTOR SHALL REVIEW ALL SHEETS FOR ADDITIONAL DEMOLITION SCOPE.
- CONTRACTOR SHALL VERIFY EXISTING SITE AND BUILDING CONDITIONS AND DIMENSIONS IN THE FIELD PRIOR TO DEMOLITION ACTIVITIES AND WORK.
- CONTRACTOR SHALL NOTIFY ARCHITECT OF ANY DISCREPANCIES IN WRITING.
- CONTRACTOR SHALL NOTIFY ARCHITECT AND OWNER OF ANY POSSIBLE ASBESTOS CONTAINING MATERIALS DISCOVERED BEFORE PROCEEDING WITH WORK. PROTECT INTERIOR CONSTRUCTION TO REMAIN DURING DEMOLITION AND CONSTRUCTION.
- CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS BEFORE COMMENCING WORK.
- AFTER AWARD OF THE CONTRACT, CHANGE ORDER REQUESTS FOR ADDITIONAL MONEY WILL NOT BE APPROVED IF THE WORK COULD HAVE BEEN ANTICIPATED DURING A SITE VISIT BY THE CONTRACTOR.
- CONTRACTOR SHALL NOT SCALE DRAWINGS.
- CONTRACTOR SHALL PROVIDE ALL NECESSARY TEMPORARY SHORING, TEMPORARY BRACING, AND OR TEMPORARY SUPPORTS AS REQUIRED TO MAINTAIN STRUCTURAL INTEGRITY OF EXISTING STRUCTURE TO REMAIN AND OR EXISTING BUILDING ELEMENTS TO REMAIN.
- CONTRACTOR IS TO VERIFY THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO DEMOLITION ACTIVITIES AND WORK.
- CONTRACTOR SHALL REMOVE TRASH AND DEBRIS REGULARLY AS NECESSARY TO ELIMINATE INTERFERENCE WITH ROADS, STREET, WALKS, AND ALL OTHER ADJACENT FACILITIES.
- CONTRACTOR SHALL REMOVE TRASH AND DEBRIS FROM THE SITE ON A DAILY BASIS.
- CONTRACTOR IS RESPONSIBLE FOR CONSTRUCTION OF TEMPORARY DUST AND OR SOUND PARTITION BETWEEN CONSTRUCTION AREA AND AREAS NOT IN SCOPE AS NECESSARY. DEMOLITION ACTIVITIES SHALL BE PERFORMED SO AS TO PRODUCE MINIMAL DISTURBANCE TO EXISTING FACILITY AND OCCUPANTS (USE MINIMIZE EXCESSIVE AND PROLONGED NOISE LEVELS AND DUST).
- CONTRACTOR SHALL REPAIR, REPLACE, OR PATCH EXISTING BUILDINGS, DRIVEWAYS, SIDEWALKS, CANOPIES, AND OR PARKING AREAS DAMAGED, MODIFIED, AND OR DISTURBED BY DEMOLITION WORK AT NO COST TO THE OWNER.
- ALL EXISTING EQUIPMENT THAT REMAINS SHALL BE PROTECTED DURING DEMOLITION AND OR CONSTRUCTION TO PREVENT DAMAGE. ANY DAMAGE TO REMAINING EXISTING EQUIPMENT SUSTAINED DURING DEMOLITION AND OR CONSTRUCTION SHALL BE EQUIVALENTLY REPLACED OR EQUIVALENTLY REPAIRED AT NO COST TO THE OWNER.
- CONTRACTOR SHALL PROVIDE TRAFFIC HANDLING MEASURES TO PROTECT THE GENERAL PUBLIC AT ALL TIMES, AS NECESSARY AND AS REQUIRED BY AUTHORITIES HAVING JURISDICTION.
- DO NOT INTERRUPT EXISTING UTILITIES, EXCEPT WHEN AUTHORIZED IN WRITING BY AUTHORITIES HAVING JURISDICTION. PROVIDE TEMPORARY SERVICES DURING INTERRUPTIONS TO EXISTING UTILITIES, AS ACCEPTABLE TO AUTHORITIES HAVING JURISDICTION.
- WHEN UTILITY SERVICES ARE REQUIRED TO BE REMOVED, RELOCATED, OR ABANDONED, PROVIDE BYPASS CONNECTIONS TO MAINTAIN CONTINUITY OF SERVICE BEFORE PROCEEDING WITH DEMOLITION.
- CONTRACTOR SHALL CONTACT ALL UTILITY COMPANIES INCLUDING BUT NOT LIMITED TO THE FOLLOWING: ELECTRIC, GAS, WATER, TELEPHONE, STORM SEWER, AND SANITARY SEWER FOR FIELD LOCATION AND UNDERGROUND AND OVERHEAD UTILITY LINES. PRIOR TO COMMENCEMENT OF ANY DEMOLITION WORK, CONTRACTOR SHALL IDENTIFY ALL ELECTRICAL CIRCUITS SERVICING THE AREA INVOLVED WITH THIS DEMOLITION. THOSE CIRCUITS SHALL THEN BE LOCKED OUT AND TAGGED OUT IF THEY DO NOT SERVICE ANY OF THE REMAINING BUILDING. THOSE CIRCUITS WHICH ARE IDENTIFIED TO SERVICE BOTH THE AREA TO BE DEMOLISHED AND THE REMAINING BUILDING SHALL BE SPLIT SO AS TO KILL ALL ELECTRICAL POWER TO THE AREA TO BE DEMOLISHED WHILE MAINTAINING POWER TO THE REMAINDER OF THE BUILDING.
- CONTRACTOR SHALL RELOCATE UTILITIES AND EQUIPMENT AS REQUIRED TO ACCOMMODATE NEW HVAC, ELECTRICAL, PLUMBING, AND TECHNOLOGY REQUIREMENTS FOR NEW WORK.
- PROTECT EXISTING SITE ELEMENTS AND EXISTING LANDSCAPING TO REMAIN. PROTECTION SHALL INCLUDE BUT NOT BE LIMITED TO EXISTING TREES AND OTHER EXISTING VEGETATION INDICATED TO REMAIN IN PLACE AGAINST UNNECESSARY CUTTING, BREAKING, OR SKINNING OF ROOTS, SKINNING OR GRUBBING OF BARK, SMOTHERING OF TREES BY STOCKPILING CONSTRUCTION MATERIAL OR EXCAVATED MATERIAL WITHIN DRIP LINES.
- CONTRACTOR SHALL REGRADE AND HYDROMULCH AREAS AFFECTED BY DEMOLITION.
- OWNER HAS RIGHT OF FIRST REFUSAL OF ALL ITEMS REMOVED AS PART OF THE SCOPE OF WORK, WHETHER IDENTIFIED AS SALVAGE OR NOT.
- NOTIFY THE BUILDING OWNER OF ANY MATERIALS, FIXTURES, ETC. TO BE REMOVED THAT ARE DEEMED SALVAGEABLE. TURN OVER ANY REQUESTED ITEMS TO THE BUILDING OWNER IN GOOD AND CLEAN CONDITION.
- ALL FURNITURE WILL BE REMOVED OR RELOCATED BY THE OWNER AS NECESSARY PRIOR TO THE DEMOLITION WORK OF THIS PROJECT. CONTRACTOR SHALL COORDINATE WITH OWNER AS REQUIRED.
- REMOVE EXISTING CONSTRUCTION TO THE EXTENT INDICATED ON THE DRAWINGS. SHOULD ANY DAMAGE OCCUR TO ANY EXISTING CONSTRUCTION TO REMAIN, THE CONTRACTOR SHALL REPAIR THE DAMAGE TO MATCH EXISTING AND OR ADJACENT CONSTRUCTION AT NO COST TO THE OWNER.
- MAINTAIN ANY AND ALL EXISTING FIRE-RATED ASSEMBLIES THAT ARE TO REMAIN, AND THEIR ASSOCIATED FIRE-RATINGS, INCLUDING BUT NOT LIMITED TO ALL ASSOCIATED EXISTING FIRE-RATED OPENINGS, ALL ASSOCIATED EXISTING FIRE-RATED PENETRATIONS, AND ALL ASSOCIATED EXISTING FIRE-RATED FIRESTOPPING CONDITIONS.
- WHEN UNANTICIPATED MECHANICAL, ELECTRICAL, OR STRUCTURAL ELEMENTS THAT CONFLICT WITH THE INTENDED FUNCTION OR DESIGN ARE ENCOUNTERED, DETERMINE THE NATURE AND EXTENT OF THE CONFLICT AND NOTIFY THE ARCHITECT IMMEDIATELY FOR RESOLUTION.
- REMOVE, PATCH, AND REPAIR ALL ABANDONED ROOF PENETRATIONS RESULTING FROM WORK.
- SAW-CUT AND REMOVE EXISTING FLOOR FINISHES AND FLOOR SLABS AS REQUIRED TO INSTALL NEW FIXTURES, ITEMS, AND OR DEVICES FOR ALL SCOPE-OF-WORK PERTAINING TO NEW MECHANICAL WORK, NEW PLUMBING UTILITIES, NEW PLUMBING WORK, NEW ELECTRICAL WORK, AND NEW TECHNOLOGY WORK. SPlice NEW REINFORCING BARS DOWELED INTO EXHIBITING CONCRETE AND PROVIDE NEW VAPOR RETARDER AND NEW CONTINUOUS WATERSTOPS AT JOINT BETWEEN NEW CONCRETE FLOOR SLAB AND EXISTING CONCRETE FLOOR SLAB. PATCH WITH NEW 3000 PSI MINIMUM CONCRETE AND PREPARE FLOOR, INCLUDING NEW CONCRETE, TO RECEIVE NEW FLOOR FINISHES. COORDINATE WITH STRUCTURAL.
- EXISTING WALLS (OR PORTIONS OF WALLS) TO BE REMOVED SHALL BE CUT FLUSH WHERE INTERSECTING WITH WALLS TO REMAIN. REMAINING WALLS TO BE PATCHED AND FINISHED SMOOTH.
- NEW OPENING TO BE CUT IN EXISTING WALLS SHALL BE SAW-CUT AT LOCATIONS INDICATED TO THE HEIGHT AND WIDTH INDICATED. NEW LINTELS SHALL BE INSTALLED TO SUPPORT EXISTING WALL CONSTRUCTION ABOVE AS INDICATED ON THE DRAWINGS, OR IF NOT INDICATED, AS REQUIRED FOR NEW WALL CONSTRUCTION PER STRUCTURAL DRAWINGS. COORDINATE LOCATIONS OF ALL NEW OPENINGS IN EXISTING WALLS AND PARTITIONS WITH ARCHITECTURAL PLANS.
- WHERE EXISTING WALL OPENINGS ARE TO BE NEWLY CLOSED-OFF, REMOVE ANY EXISTING OPENING FRAME AND PATCH AND REPAIR EXISTING WALL TO MATCH EXISTING ADJACENT MATERIALS AND FINISHES, UNLESS NOTED OTHERWISE.
- WHERE EXISTING INTERIOR WALLS ARE REPLACED OR REMOVED, REMOVE MEPT SYSTEMS BACK TO PANEL, OR MECHANICAL ROOM, OR FARTHEST POSSIBLE POINT WITHOUT DISTURBING EXISTING CONSTRUCTION. REMOVE EXISTING MECHANICAL EQUIPMENT, RELOCATE POWER PER MEPT DRAWINGS.
- REFER TO MEPT DRAWINGS FOR DEMOLITION OF MEPT SYSTEMS. IDENTIFY WORK REQUIRED BY THIS CONTRACTOR WHICH MAY AFFECT DEMOLITION AND OR REPAIRS OF ARCHITECTURAL ELEMENTS. COORDINATE WITH RELATED SUBCONTRACTORS THE EXTENT OF ALL DEMOLITION WORK.
- PATCH FLOORS, WALLS AND CEILING WHICH REMAIN AT LOCATIONS WHERE PIPES, CONDUITS, ETC. ARE REMOVED AS REQUIRED TO MATCH EXISTING CONDITIONS OR TO RECEIVE NEW FINISHES.
- WHERE EXISTING FINISH FLOOR IS REMOVED, PREPARE FLOOR SURFACE TO RECEIVE NEW FLOORING.
- ALL DASHED LINES ARE DEMOLITION LINES U.N.O.

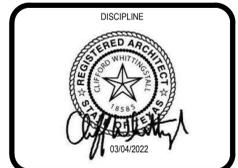


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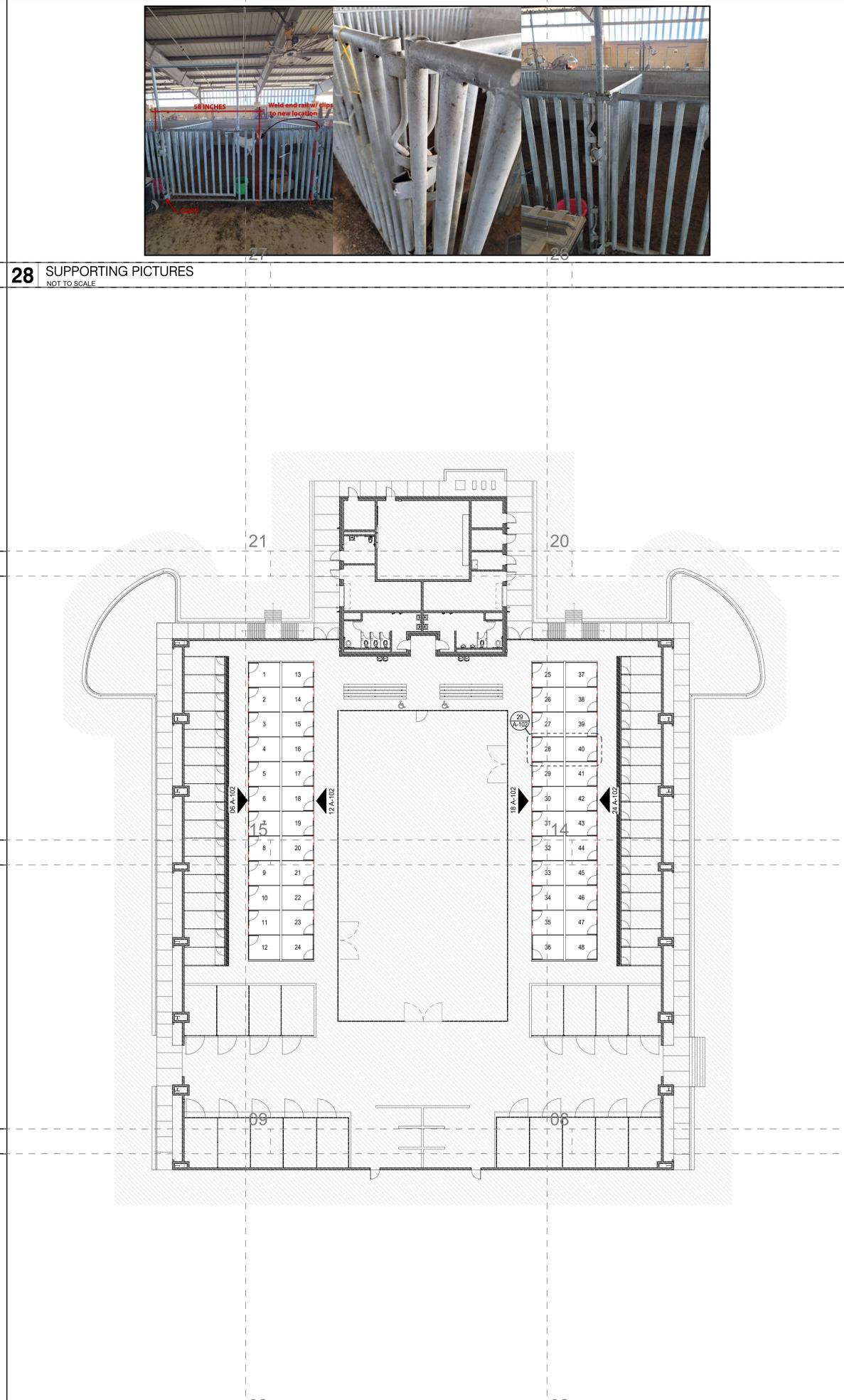
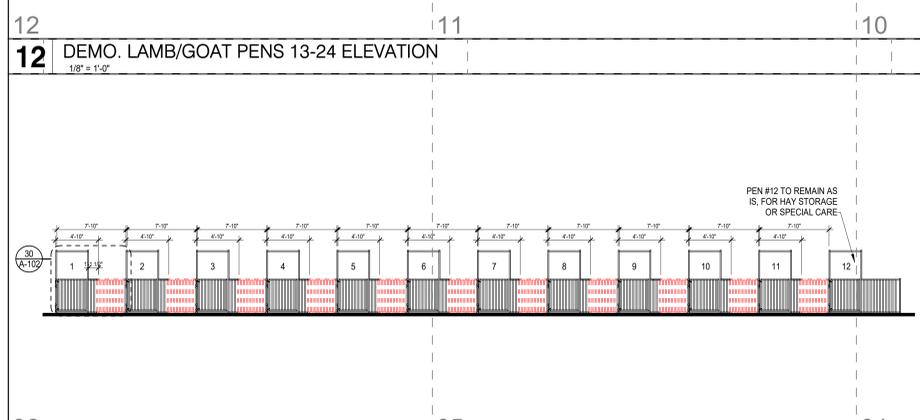
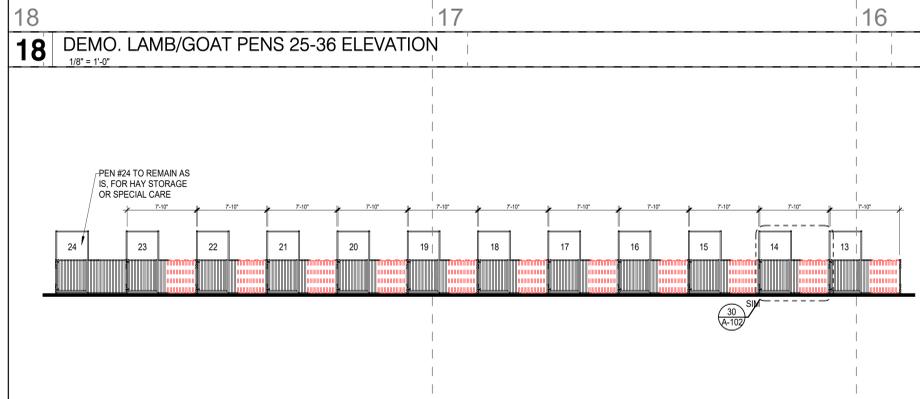
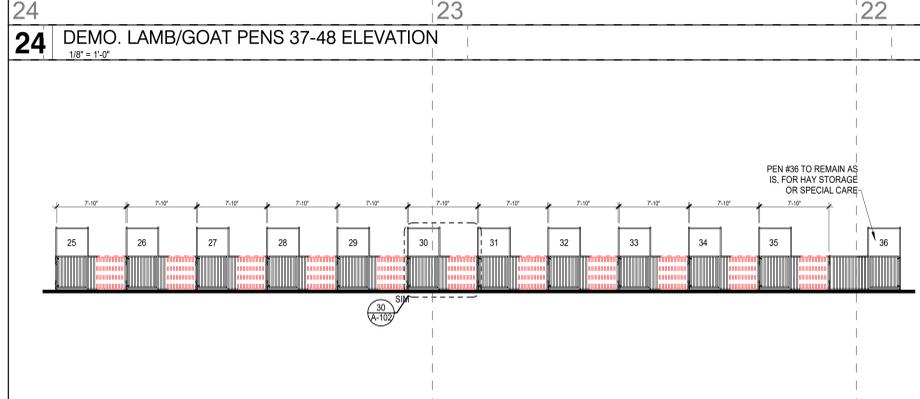
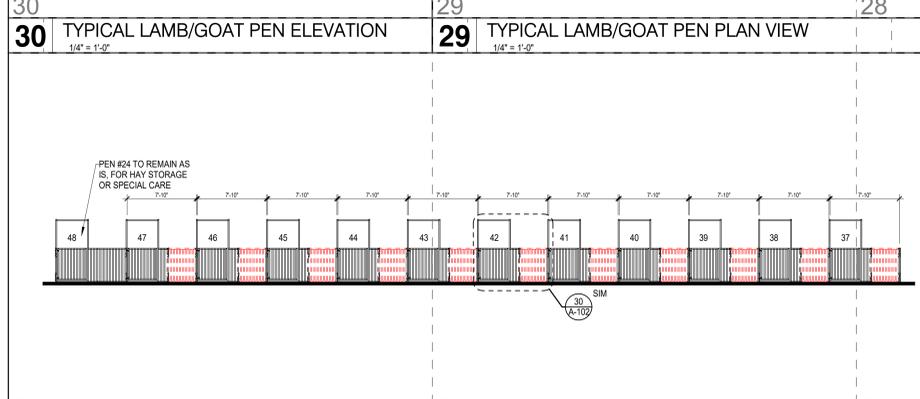
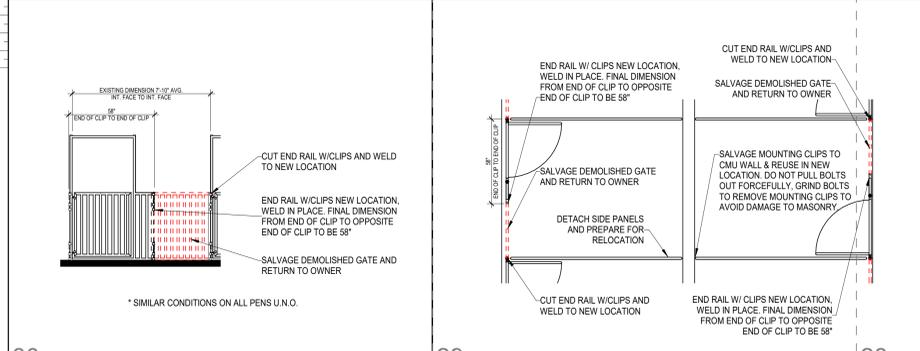
KEY PLAN
 NORTH: PLAN TRUE



CLIENT: MISSION CISD
 DATE: 07/09/2015 PROJECT NUMBER: P2132500AR
 DRAWING HISTORY
 No. Description Date

ISSUE FOR CONSTRUCTION
 BUILDING NUMBER

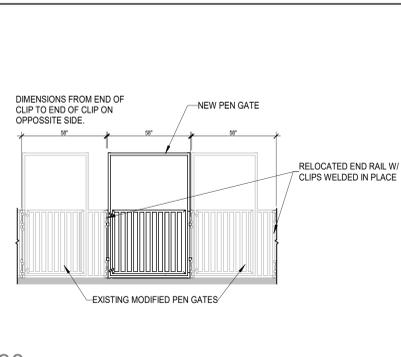
DEMOLITION PLAN
 A-102



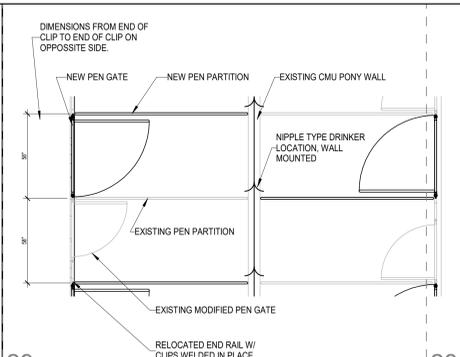
LEGEND

- NEW CONSTRUCTION
- NEW CONSTRUCTION
- EXISTING TO REMAIN
- EXISTING TO REMAIN
- DEMOLISH
- NO WORK THIS AREA

*REFER TO OVERALL PLAN FOR NEW CONSTRUCTION VS EXISTING



30 TYPICAL NEW PEN ELEVATION
1/4" = 1'-0"



29 TYPICAL NEW PEN PLAN VIEW
1/4" = 1'-0"



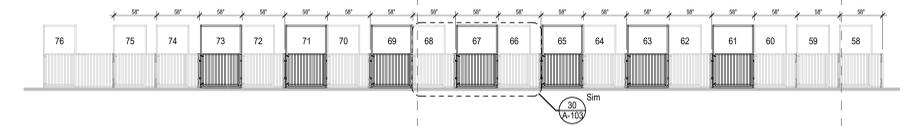
28 SUPPORTING PICTURES
NOT TO SCALE

GENERAL ARCH PLAN NOTES

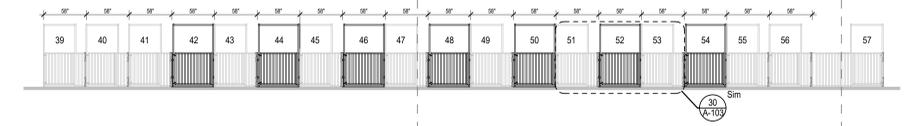
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LEGEND

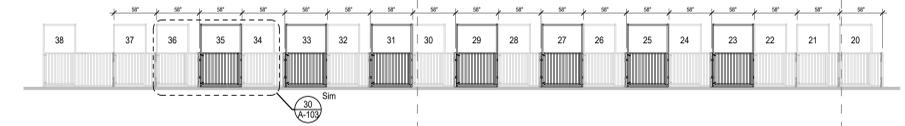
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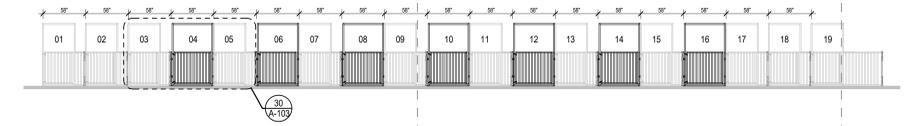
24 NEW CONSTRUCTION LAMB/GOAT PENS 58-76 ELEVATION
1/8" = 1'-0"



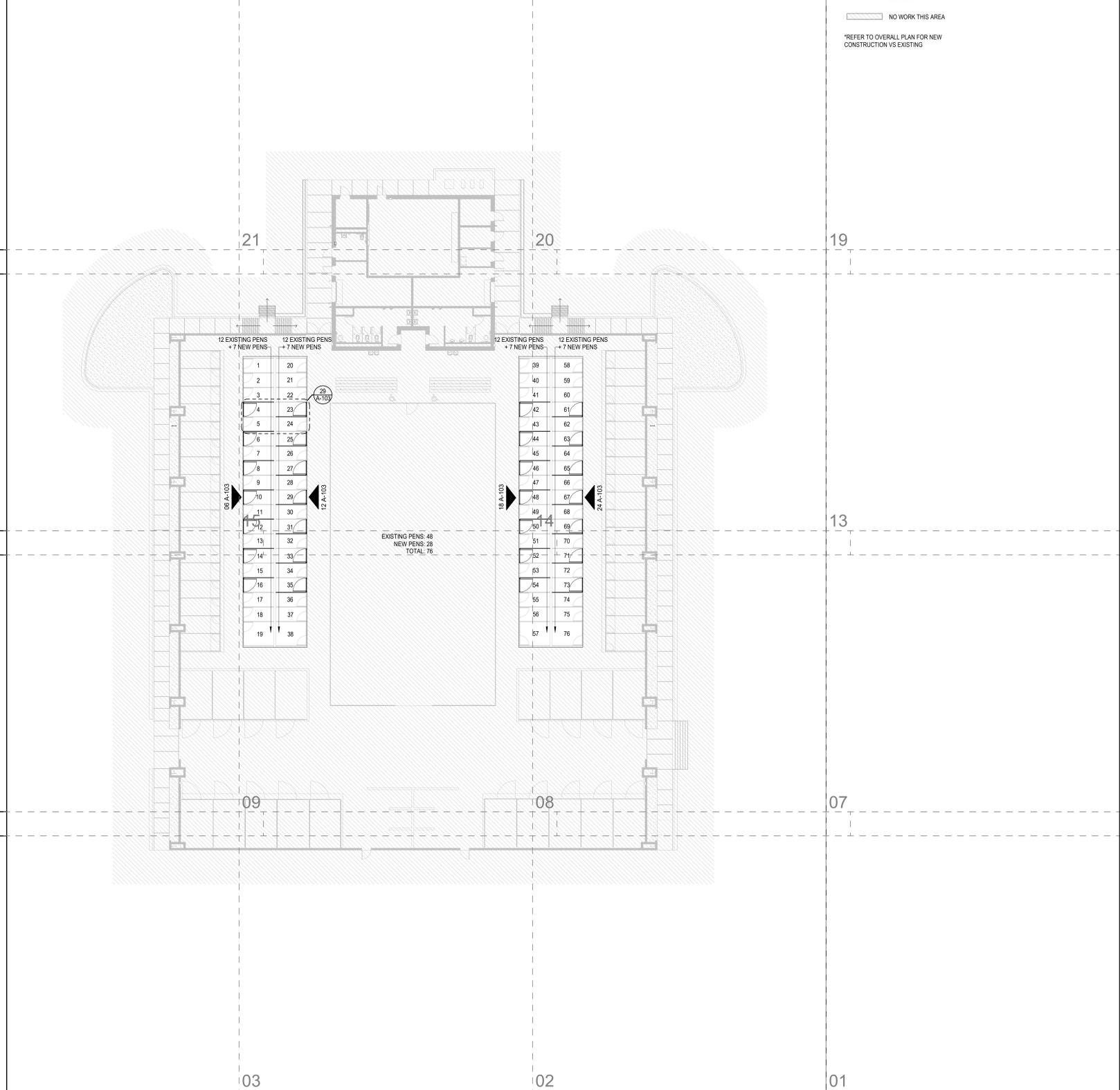
18 NEW CONSTRUCTION LAMB/GOAT PENS 39-57 ELEVATION
1/8" = 1'-0"



12 NEW CONSTRUCTION LAMB/GOAT PENS 20-38 ELEVATION
1/8" = 1'-0"



06 NEW CONSTRUCTION LAMB/GOAT PENS 1-19 ELEVATION
1/8" = 1'-0"

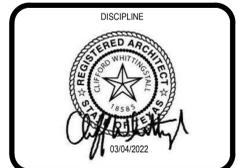
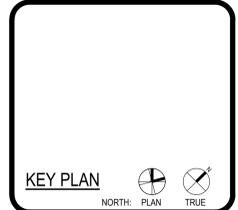


04 FLOOR PLAN - NEW CONSTRUCTION
1/16" = 1'-0"



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 210-829-0573 F
 TX Firm: BR-1608

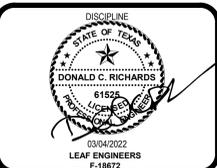
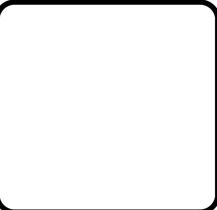
JOSE "JOE" CORREA JR AGRICULTURAL SCIENCE LAB



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DRAWING HISTORY		
No.	Description	Date

ISSUE FOR CONSTRUCTION
 BUILDING NUMBER
NEW CONSTRUCTION OVERALL PLAN

ISSUE FOR CONSTRUCTION



CLIENT MISSION CISD		
DATE 03/04/2022	PROJECT NUMBER P2132500AR	
DRAWING HISTORY		
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ISSUED FOR CONSTRUCTION
 BUILDING NUMBER

ELECTRICAL
 SYMBOLS AND
 ABBREVIATIONS

A	AMPERE	FAA	FIRE ALARM ANNUNCIATOR PANEL	NO	NUMBER OR NORMALLY OPEN
AC	ABOVE COUNTER	FCU	FAN COIL UNIT	NTS	NOT TO SCALE
AFF	ABOVE FINISHED FLOOR	GEN	GENERATOR	PNL	PANELBOARD
AFG	ABOVE FINISHED GRADE	GFI	GROUND FAULT INTERRUPTER	RECP	RECEPTACLE
AHU	AIR HANDLING UNIT	GND	GROUND	REQD	REQUIRED
ATS	AUTOMATIC TRANSFER SWITCH	GRS	GALVANIZED RIGID STEEL	RTU	ROOFTOP UNIT
C	CONDUIT	HID	HIGH INTENSITY DISCHARGE	TEL	TELEPHONE
CB	CIRCUIT BREAKER	HP	HORSEPOWER OR HEAT PUMP	TR	TAMPER RESISTANT
CCTV	CLOSED CIRCUIT TELEVISION	HPS	HIGH PRESSURE SODIUM	TRT	TRIPLE TUBE CF LAMP
CKT	CIRCUIT	IF	INSIDE FROSTED	TT	TWIN TUBE CF LAMP
CLK	CLOCK	KAIC	THOUSAND AMPERE INTERRUPTING CAPACITY	TV	TELEVISION
CTS	CIRCUIT TRANSFORMERS	KCML	THOUSAND CIRCULAR MILMETER	UH	UNIT HEATER
CU	CONDENSING UNIT	KVA	THOUSAND VOLT AMPERE	UON	UNLESS OTHERWISE NOTED
DISC SW	DISCONNECT SWITCH	MCB	MAIN CIRCUIT BREAKER	V	VOLT
EDF	ELECTRIC DRINKING FOUNTAIN	MH	METAL HALIDE	VA	VOLT AMPERE
EF	EXHAUST FAN	MLO	MAIN LUGS ONLY	WG	WIRE GUARD
ELEC	ELECTRICAL	MCC	MOTOR CONTROL CENTER	WP	WEATHER PROOF
EPO	EMERGENCY POWER OFF	NC	NORMALLY CLOSED	XFMR	TRANSFORMER
EQUIP	EQUIPMENT	NEC	NATIONAL ELECTRICAL CODE		
EWI	ELECTRIC WATER HEATER	NEMA	NATIONAL ELECTRICAL MANUFACTURERS ASS'N		
EXIST	EXISTING	NIC	NOT IN CONTRACT		
FACP	FIRE ALARM CONTROL PANEL	NL	NIGHT LIGHT		

NOTES:

- EVERY SYMBOL SHOWN MAY NOT APPEAR ON DRAWINGS.
- DASHED ELECTRICAL EQUIPMENT GENERALLY INDICATES EXISTING EQUIPMENT.
- LONG-SHORT-SHORT-LONG DASHING GENERALLY INDICATES MATCHLINE OR DEFINES AREA FOR SPECIAL NOTE.

CIRCUIT RELATED:

- LIGHTING OR POWER CIRCUIT(S). ARROW INDICATES HOME RUN. LONGER TICK(S) INDICATE NEUTRAL WIRE(S). SHORTER STRAIGHT TICK(S) INDICATE PHASE WIRE(S). SLANTED SHORTER TICK(S) INDICATE SWITCH LEG(S). DOT(S) INDICATE GROUNDING CONDUCTOR(S). DASHED WIRING (LONG-SHORT-LONG DASHES) INDICATES WIRING BELOW SLAB OR GRADE. DASHED WIRING (SERIES OF SHORT DASHES) INDICATES EXISTING WIRING. SLASH THROUGH ARROW INDICATES PARTIAL CIRCUIT. "D" ON HOMERUN ARROW INDICATES DEDICATED CIRCUIT. PROVIDE A SEPARATE NEUTRAL FOR EACH PHASE CONDUCTOR FOR ENTIRE LENGTH OF CIRCUIT FROM PANEL TO OUTLET. COUNT EACH NEUTRAL AS CURRENT-CARRYING AND GROUP A MAXIMUM OF SIX THHN/THWN CONDUCTORS IN A SINGLE RACEWAY. GROUNDING CONDUCTOR IS NOT COUNTED.
- JUNCTION BOX.
- POINT OF BRANCH CIRCUIT TAP FOR SEPARATELY SWITCHED FIXTURE GROUP. REFERENCE CATEGORY "B" LIGHTING SYMBOLS FOR FURTHER INFORMATION.
- GROUNDING ELECTRODE.

LIGHTING:

- LIGHTING FIXTURE. LETTER INDICATES TYPE.
- STRIP TYPE LIGHTING FIXTURE. LETTER INDICATES TYPE.
- LED DOWNLIGHT FIXTURE. LETTER INDICATES TYPE.
- WALL OR BRACKET MOUNTED FIXTURE OR DEVICE.
- EXIT LIGHT FIXTURE. LETTER INDICATES TYPE. PROVIDE CHEVRON DIRECTIONAL INDICATORS AS SHOWN ON DRAWINGS.
- WALL.
- CLG.

CONTROL:

- SWITCH. SMALL LETTER INDICATES FIXTURES CONTROLLED. "TY" INDICATES TAMPER RESISTANT. "P" INDICATES PLOT LIGHT. "WP" INDICATES WEATHERPROOF. "K" INDICATES KEY OPERATED. "MO" INDICATES SPDT MOMENTARY CONTACT. "VS" INDICATES VACANCY SENSOR. "OS" INDICATES OCCUPANCY SENSOR. "L" INDICATES DIGITAL LOW VOLTAGE ONLY SWITCH. "Z" INDICATES DPDT. "3" INDICATES 3-WAY. "4" INDICATES 4-WAY. "M" INDICATES MANUAL MOTOR STARTER. CIRCUIT DESIGNATION NEXT TO SWITCH INDICATES BRANCH CIRCUIT NUMBER.
- WALL BOX DIMMER SWITCH. "3D" INDICATES 3-WAY DIMMER.
- DIGITAL TIME SWITCH.
- PHOTOELECTRIC CONTROL.
- EMERGENCY POWER OFF (EPO) PUSHBUTTON.
- PUSH BUTTON.
- WALL MOUNT OCCUPANCY SENSOR.
- DUAL TECHNOLOGY CEILING MOUNTED OCCUPANCY SENSOR.
- DUAL TECHNOLOGY CEILING MOUNTED DAYLIGHT SENSOR.
- CEILING MOUNTED HIGH CEILING OCCUPANCY SENSOR.
- DIGITAL LIGHTING ROOM CONTROLLER.
- DIGITAL LIGHTING NETWORK BRIDGE.

POWER OUTLETS:

- 20A-125V DUPLEX RECEPTACLE. "GF" INDICATES GROUND FAULT CIRCUIT INTERRUPTER RECEPTACLE.
- 20A-125V FOURPLEX RECEPTACLE.
- SPECIAL PURPOSE SINGLE POWER RECEPTACLE. RATED AS INDICATED IF NO RATING INDICATED. RECEPTACLE RATING SHALL MATCH BRANCH CIRCUIT OVERCURRENT PROTECTIVE DEVICE SIZE AND SHALL MEET REQUIREMENTS OF EQUIPMENT BEING CONNECTED. "C" INDICATES CLOCK OUTLET.
- SPECIAL PURPOSE RECEPTACLE.
- SAME AS DUPLEX RECEPTACLE EXCEPT ISOLATED GROUND TYPE RECEPTACLE.
- SAME AS FOURPLEX RECEPTACLE EXCEPT ISOLATED GROUND TYPE RECEPTACLE.
- AC INDICATES RECEPTACLE SHALL BE MOUNTED ABOVE COUNTER TOP. REFER TO ARCHITECT FOR EXACT HEIGHT ABOVE COUNTER.
- LC1-X CIRCUIT DESIGNATION NEXT TO RECEPTACLE DEVICES INDICATES BRANCH CIRCUIT NUMBER. RE: PANEL SCHEDULES FOR INFORMATION.
- WP "WP" INDICATES WEATHER PROOF DEVICE.

EQUIPMENT:

- A NOTATION INDICATING THE MOUNTING HEIGHT OF A DEVICE AS MEASURED FROM FINISHED FLOOR OR GRADE TO CENTER LINE OF DEVICE.
- MOTOR.
- DISCONNECT SWITCH. FRAME SIZE/FUSE SIZE/POLES AS INDICATED. "NF" INDICATES NON-FUSIBLE. NEMA 1 ENCLOSURE UNLESS OTHERWISE NOTED. PROVIDE FUSED BUSWAY PLUG WHEN SWITCH IS INDICATED ON BUSWAY. ALL DISCONNECT SWITCHES SHALL BE 30NF3 UNLESS OTHERWISE NOTED.
- SINGLE CIRCUIT BREAKER IN INDIVIDUAL ENCLOSURE.
- MAGNETIC MOTOR CONTROLLER. NUMBER INDICATES NEMA SIZE. STARTER NEMA SIZE SHALL BE "NEMA 1" UNLESS OTHERWISE NOTED.
- COMBINATION DISCONNECT SWITCH/MOTOR CONTROLLER.
- CONTACTOR.
- PANELBOARD SWITCHBOARD/DP.
- TRANSFORMER.
- GROUNDING CONNECTION TO GROUNDING ELECTRODE AS DEFINED IN NEC ARTICLE 250.
- BELL. "WP" INDICATES OUTDOOR RATED.

LINE TYPES:

SITE PLAN:

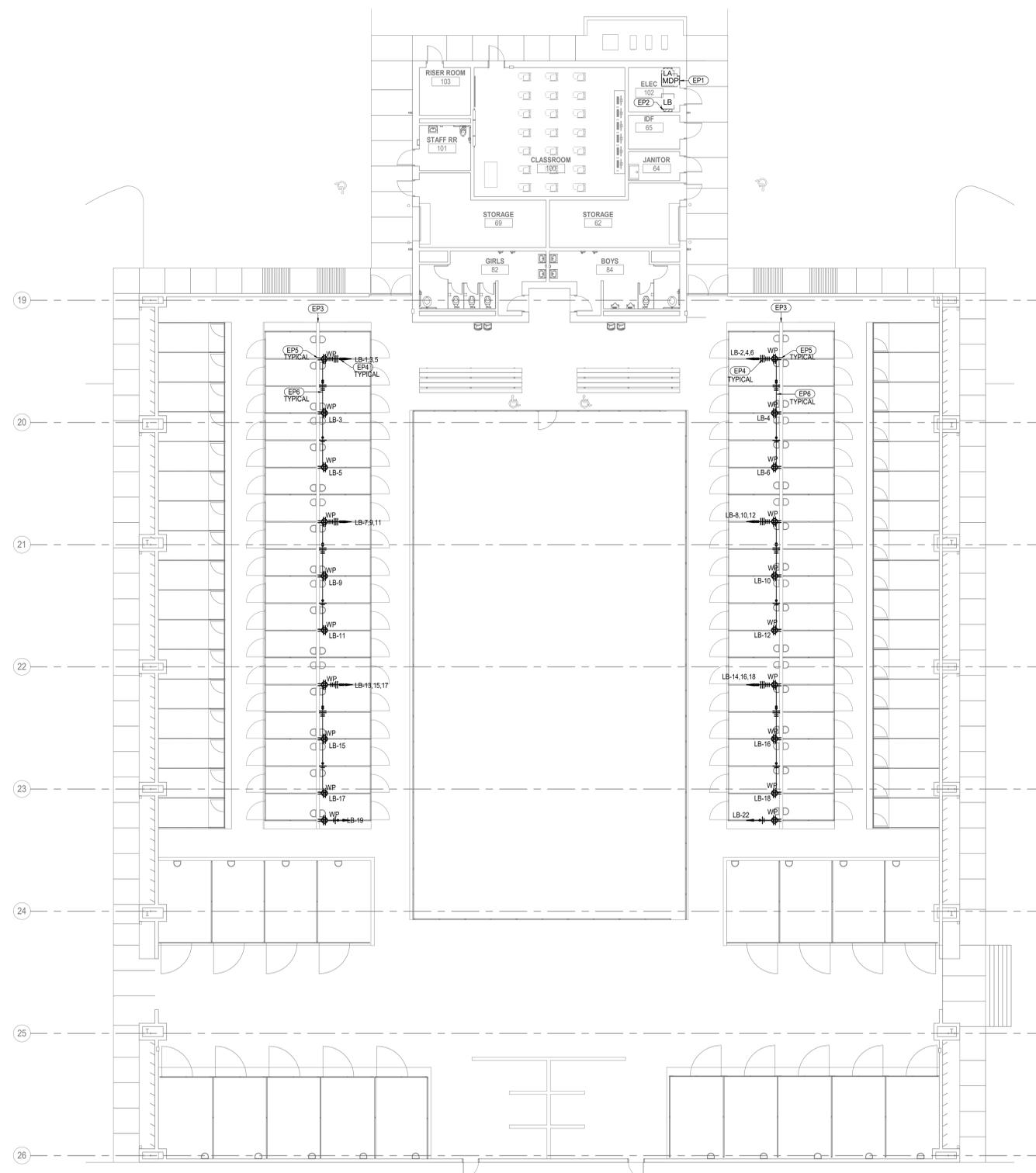
- OVERHEAD ELECTRICAL LINES.
- UNDERGROUND ELECTRICAL PRIMARY.
- UNDERGROUND ELECTRICAL SECONDARY.

FLOOR PLANS:

- LIGHTING SWITCH LEG.
- LOW VOLTAGE WIRING.
- DAYLIGHT LIGHTING ZONE INDICATION.
- POWER SUPPLY LINES.



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1 ELECTRICAL POWER PLAN
SCALE: 3/32" = 1'-0"

GENERAL NOTES - POWER PLAN

- COORDINATE ROUGH-IN LOCATION OF DEVICES WITH ARCHITECTURAL ELEVATIONS, DETAILS AND PLANS. INSTALL DEVICE BOXES FLUSH WITH FINISHED SURFACE.
- INSTALL A DEDICATED NEUTRAL FOR EACH 120V OR 277V BRANCH CIRCUIT.
- INSTALL ALL EXTERIOR RECEPTACLES WITH UNATTENDED "IN USE" TYPE METAL COVERS. COORDINATE EXACT ROUGH-IN LOCATIONS WITH ARCHITECT PRIOR TO INSTALLATION.

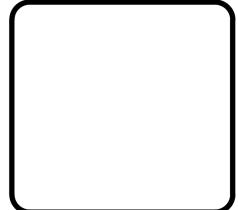
KEYED NOTES - POWER PLAN

- EXISTING ELECTRICAL PANEL MDP TO REMAIN. REPLACE EXISTING 80A SP CIRCUIT BREAKER FEEDING EXISTING LOAD CENTER WITH NEW 100A SP BREAKER IN SAME SPACE. NEW CIRCUIT BREAKER SHALL BE OF THE SAME MANUFACTURER AND COMPATIBLE WITH THE EXISTING PANEL AND SHALL HAVE AN AIC RATING TO MATCH THE EXISTING PANEL.
- REPLACE EXISTING LOAD CENTER AT THIS APPROXIMATE LOCATION WITH NEW PANEL LB. EXISTING PANEL REMOVED SHALL BE RETURNED TO OWNER. SERVE NEW PANEL LB FROM NEW 100A SP CIRCUIT BREAKER IN PANEL MDP.
- REMOVE ALL EXISTING ELECTRICAL DEVICES ON TOP OF WALL BETWEEN PENS IN THEIR ENTIRETY. REMOVE ALL ASSOCIATED CONDUIT AND BRANCH CIRCUIT WIRING IN ITS ENTIRETY BACK TO SOURCE.
- INSTALL 1" ALUMINUM RIGID CONDUIT WITH THREE 120V CIRCUITS IN EACH DROP FOR RECEPTACLES AS INDICATED. DO NOT INSTALL MORE THAN THREE CURRENT CARRYING CONDUCTORS AND NO CONDUCTORS OF THE SAME PHASE IN THE CONDUIT. EACH SHALL HAVE A DEDICATED NEUTRAL AND GROUND.
- INSTALL WEATHER PROOF QUAD OUTLET ON TOP OF WALL SUPPORTED BY HDG STEEL "C" CHANNEL SUPPORTS APOXY COATING. PROVIDE WITH UNATTENDED IN-USE DIE-CAST METAL COVER FOR 2-GAND BOX.
- INSTALL ALUMINUM RIGID CONDUIT ON TOP OF WALL SUPPORTED BY HDG STEEL "C" CHANNEL SUPPORTS WITH APOXY COATING IN ACCORDANCE WITH THE NEC BETWEEN OUTLET BOXES.



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CLIENT
MISSION CISD
DATE
03/04/2022
PROJECT NUMBER
P2132500AR

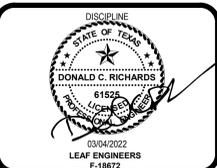
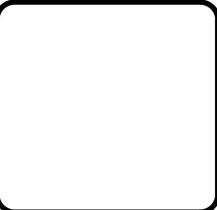
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ELECTRICAL POWER PLAN

E2.01

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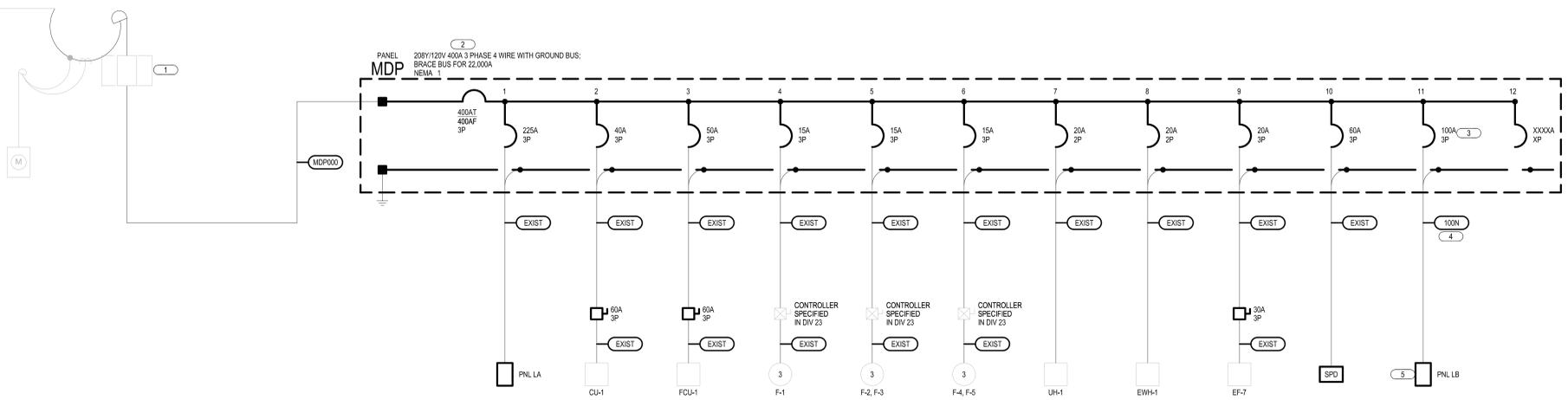
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DATE: 03/04/2022	PROJECT NUMBER: P2132500AR	
DRAWING HISTORY		
No.	Description	Date

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ELECTRICAL ONE
 LINE DIAGRAMS &
 SCHEDULES

ELECTRICAL KEYED NOTES:

- EXISTING OVERHEAD ELECTRIC PRIMARY.
- EXISTING PANEL MDP TO REMAIN.
- INSTALL NEW 100A 3P CIRCUIT BREAKER IN PANEL MDP AS INDICATED. REFER TO DRAWING E2.01 FOR ADDITIONAL INFORMATION.
- INSTALL NEW FEEDER TO PANEL LB CONSISTING OF 4 #3, #8GND, 1 1/4" C.
- NEW PANEL LB. REFER TO DRAWING E2.01 FOR LOCATION.

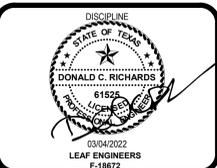
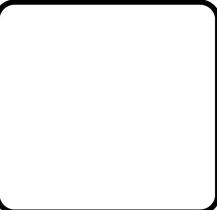


1 ELECTRICAL RISER DIAGRAM
 SCALE: NONE

PANELBOARD MDP											
VOLTAGE: 208Y120V 3 PHASE 4 WIRE						LOCATION: ROOM 102					
400A MAIN BREAKER						MOUNTING: SURFACE					
BUSES: MAIN - 400 A, NEUTRAL - 100%; EQUIPMENT GROUND						Buses: MAIN - 100 A, NEUTRAL - 100%; EQUIPMENT GROUND					
VAL	VAR	VAR	LOAD	BKR	CKT	CKT	BKR	LOAD	VAL	VAR	VAR
6541	3960	10003	PANEL LA	225A	A	2	403	CU-1	0	0	2222
6096	6550	8639			B	2			0	0	2222
5024	4140	10176			C	2			0	0	2222
0	0	5236	FCU-1	50A	A	15/3	F-1		0	0	1321
0	0	5236			B	4			0	0	1321
0	0	5236			C	4			0	0	1321
0	0	721	F-4, F-5	15A	A	15/3	F-2, F-3		0	0	721
0	0	721			B	6			0	0	721
0	0	721			C	6			0	0	721
0	0	1500	UH-1	20A	A	7	202	EWH-1	0	0	1500
0	0	1500			B	8			0	0	1500
0	0	1500			C	8			0	0	1500
0	0	1321	EF-7	20A	A	9	603	SPD	0	0	
0	0	1321			B	10			0	0	
0	0	1321			C	10			0	0	
0	0	2520	PANEL LB	100A	A	11	153	SPARE	0	0	
0	0	2520			B	12			0	0	
0	0	2160			C	12			0	0	
VAL (LIGHTING)			17661	CONNECTED			22076	DEMAND			
VAR (RECEPTACLES)			20880	CONNECTED			15440	DEMAND			
VA (OTHER)			69833	CONNECTED			69833	DEMAND			
VA TOTAL			108374	CONNECTED			107349	DEMAND			
AMPS: TOTAL			301	CONNECTED			298	DEMAND			
L	R	O	TOTAL								
6541	6480	24745	VA CONNECTED TO A PHASE	37796	VA =	315	AMPS CONNECTED TO A PHASE @ 120 VOLTS				
6096	6100	23370	VA CONNECTED TO B PHASE	37666	VA =	313	AMPS CONNECTED TO B PHASE @ 120 VOLTS				
5024	6300	21718	VA CONNECTED TO C PHASE	33042	VA =	275	AMPS CONNECTED TO C PHASE @ 120 VOLTS				
17661	20880	69833	TOTAL	108374	VA						

PANELBOARD LB											
VOLTAGE: 208Y120V 3 PHASE 4 WIRE						LOCATION: ROOM 102					
100 A MAIN LUGS ONLY						MOUNTING: SURFACE					
BUSES: MAIN - 100 A, NEUTRAL - 100%; EQUIPMENT GROUND						Buses: MAIN - 100 A, NEUTRAL - 100%; EQUIPMENT GROUND					
VAL	VAR	VAR	LOAD	BKR	CKT	CKT	BKR	LOAD	VAL	VAR	VAR
0	0	360	PEN RECEPTACLES	20A	1	A	2	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	3	B	4	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	5	C	6	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	7	A	8	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	9	B	10	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	11	C	12	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	13	A	14	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	15	B	16	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	17	C	18	20A	PEN RECEPTACLES	0	360
0	0	360	PEN RECEPTACLES	20A	19	A	20	20A	SPARE	0	0
0	0	360	SPARE	20A	21	B	22	20A	PEN RECEPTACLES	0	360
0	0	360	SPARE	20A	23	C	24	20A	SPARE	0	0
0	0	360	SPARE	20A	25	A	26	20A	SPARE	0	0
0	0	360	SPARE	20A	27	B	28	20A	SPARE	0	0
0	0	360	SPARE	20A	29	C	30	20A	SPARE	0	0
0	0	360	SPARE	20A	31	A	32	20A	SPARE	0	0
0	0	360	SPARE	20A	33	B	34	20A	SPARE	0	0
0	0	360	SPARE	20A	35	C	36	20A	SPARE	0	0
0	0	360	SPARE	20A	37	A	38	20A	SPARE	0	0
0	0	360	SPARE	20A	39	B	40	20A	SPARE	0	0
0	0	360	SPARE	20A	41	C	42	20A	SPARE	0	0
VAL (LIGHTING)			0	CONNECTED			0	DEMAND			
VAR (RECEPTACLES)			7200	CONNECTED			7200	DEMAND			
VA (OTHER)			0	CONNECTED			0	DEMAND			
VA TOTAL			7200	CONNECTED			7200	DEMAND			
AMPS: TOTAL			20	CONNECTED			20	DEMAND			
L	R	O	TOTAL								
0	2520	0	VA CONNECTED TO A PHASE	2520	VA =	21	AMPS CONNECTED TO A PHASE @ 120 VOLTS				
0	2520	0	VA CONNECTED TO B PHASE	2520	VA =	21	AMPS CONNECTED TO B PHASE @ 120 VOLTS				
0	2160	0	VA CONNECTED TO C PHASE	2160	VA =	18	AMPS CONNECTED TO C PHASE @ 120 VOLTS				
0	7200	0	TOTAL	7200	VA						

LOAD ANALYSIS			
EXISTING LOADS			
LIGHTING -			
RECEPTACLES -	76 EA X 180 VA/EA =	13680 VA	X 1.00 = 13680 VA
<10,000 VA		10000 VA	X 1.00 = 10000 VA
>10,000 VA		3680 VA	X 0.50 = 1840 VA
AIR CONDITIONING -		11477 VA	X 1.00 = 11477 VA
HEATING -		18708 VA	X 1.00 = 18708 VA
OTHER -		39648 VA	X 1.00 = 39648 VA
NEW LOADS			
RECEPTACLES (QUADS) -	20 EA X 360 VA/EA =	7200 VA	X 1.00 = 7200 VA
		NET CALCULATED DEMAND =	106534 VA
		@ 120/208V 3 PH =	296 A
THE EXISTING SERVICE CONSISTING OF TWO SET OF #3/0 (200A) PER PHASE AND NEUTRAL IS ADEQUATE FOR THE SERVICE			



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PLUMBING SYMBOLS AND ABBREVIATIONS

PLUMBING ABBREVIATION SCHEDULE

NOTES: 1. ALL ABBREVIATIONS MAY NOT BE USED ON THESE DRAWINGS.

AAP	AREA ALARM PANEL	MS	MOP SINK
AAV	AUTOMATIC AIR VENT	N.C.	NORMALLY CLOSED
A.F.F.	ABOVE FINISHED FLOOR	NIC	NOT IN CONTRACT
AP	ACCESS PANEL	N.O.	NORMALLY OPEN
B.F.F.	BELOW FINISHED FLOOR	O.F./C.I.	OWNER FURNISHED/CONTRACTOR INSTALLED
BFP	BACKFLOW PREVENTER	O.F./O.I.	OWNER FURNISHED/OWNER INSTALLED
BOB	BOTTOM OF BEAM	OFD	OVERFLOW DRAIN
BOP	BOTTOM OF PIPE	PH	PHASE
BTUH	BRITISH THERMAL UNITS PER HOUR	PIV	POST INDICATOR VALVE
C/C	CUT AND CAP	PRV	PRESSURE REDUCING VALVE
CFH	CUBIC FEET PER HOUR	RD	ROOF DRAIN
CFS	CUBIC FEET PER SECOND	RE	REFER TO
CI	CAST IRON	R.I.C.	ROUGH-IN AND CONNECT
CLG	CEILING	RO	REVERSE OSMOSIS
CO	CLEANOUT	RPBFP	REDUCED PRESSURE BACKFLOW PREVENTER
CONN	CONNECTION	RPM	REVOLUTIONS PER MINUTE
CONT.	CONTINUATION	RVB	REFRIGERATOR VALVE BOX
DF	DRINKING FOUNTAIN	SD	STORM DRAIN
DPV	DRY PIPE VALVE	S.F.	SQUARE FEET
DWG.	DRAWING	SI	SIAMENSE
EA	EACH	SK	SINK
EDF	ELECTRIC DRINKING FOUNTAIN	T.O.P.	TOP OF PIPE
FCO	FLOOR CLEANOUT	TP	TRAP PRIMER
FD	FLOOR DRAIN	TYP	TYPICAL
FDV	FIRE DEPARTMENT VALVE	U	URINAL
F.F.	FINISHED FLOOR	UF	UNDERFLOOR
FHC	FIRE HOSE CABINET	UIS	UNDERSLAB
F.L.	FLOW LINE	VAC BRKR.	VACUUM BREAKER
FS	FLOOR SINK	VCT	VITRIFIED CLAY TILE
FT	FEET	VTR	VENT THRU ROOF
FU	FIXTURE UNITS	WC	WATER CLOSET
GC	GENERAL CONTRACTOR	WCO	WALL CLEANOUT
GPH	GALLONS PER HOUR	WH	WALL HYDRANT
GPM	GALLONS PER MINUTE	WMB	WASHING MACHINE BOX
HB	HOSE BIBB	YH	YARD HYDRANT
HP	HORSEPOWER	ZV	ZONE VALVE
I.E.	INVERT ELEVATION	(A)	ITEM NOTED TO BE ABANDONED
KW	KILOWATTS	(D)	ITEM NOTED TO BE DEMOLISHED
LAV	LAVATORY	(E)	EXISTING ITEM
MAP	MASTER ALARM PANEL	(N)	NEW ITEM
MECH	MECHANICAL	(R)	ITEM NOTED TO RELOCATED
MH	MANHOLE		

PLUMBING TESTING:

- ALL EQUIPMENT AND/OR SYSTEMS NOTED ON THE DRAWINGS TO REMAIN SHALL BE INSPECTED AND TESTED ON SITE TO CERTIFY WORKING CONDITION. A WRITTEN REPORT ON THE CONDITION OF ALL EQUIPMENT TO REMAIN, INCLUDING A COPY OF THE TEST RESULTS AND RECOMMENDED REMEDIAL ACTIONS AND COSTS SHALL BE MADE BY THIS CONTRACTOR TO THE ARCHITECT/ENGINEER FOR REVIEW.
- PIPE COVER AND BACKFILLING:
 - AFTER HYDROSTATIC TEST, EVENLY BACKFILL ENTIRE TRENCH WIDTH BY HAND PLACING BACKFILL MATERIAL AND HAND TAMPING IN FOUR (4) INCHES COMPACTED LAYERS TO 12 INCHES MINIMUM COVER OVER TOP OF JACKET. COMPACT TO 95 PERCENT MAXIMUM DENSITY.
 - EVENLY AND CONTINUOUSLY BACKFILL REMAINING TRENCH DEPTH IN UNIFORM LAYERS WITH BACKFILL MATERIAL.
 - DO NOT USE WHEELED OR TRACKED VEHICLES FOR TAMPING.
- PRESSURE TEST ALL DOMESTIC WATER PIPING. AFTER INSTALLATION AND PRIOR TO BACKFILL OR COVER UP, RISE PIPING SYSTEM OF PARTICULATE CONTAMINANTS, CAP AND SUBJECT TO STATIC WATER PRESSURE OF 125 PSIG FOR FOUR (4) HOURS. REPAIR LEAKS AND DEFECTS AND RE-TEST ANY PORTION OF PIPING SYSTEM THAT FAILS. PROVIDE WRITTEN TEST REPORT INCLUDING DATE AND TIME OF TEST, PASS OR FAIL INDICATION, SUMMARY OF REMEDIAL WORK REQUIRED AND DATE AND TIME OF EACH RE-TEST.
- PRIOR TO COVER UP, WATER PIPE, SANITARY PIPE, AND GAS PIPING SHALL BE PRESSURE TESTED. TESTS SHALL BE WITNESSED BY CONSULTANT AND OWNER. NOTIFY OWNER 48 HOURS PRIOR TO TEST. TEST SHALL BE WITNESSED BY CLIENT PLUMBING TECHNICIAN.
- UPON COMPLETION OF THE SANITARY PIPING SYSTEM, THE CONTRACTOR SHALL NOTIFY ENGINEER AND OWNER TO OBSERVE A SMOKE TEST OF THE SYSTEM. SMOKE TESTING SHALL BE PERFORMED ON SANITARY PIPING SYSTEM TWICE DURING CONSTRUCTION.
- ACID WASTE PIPING SYSTEMS:
 - WATER TEST SHALL BE APPLIED TO THESE DRAINAGE SYSTEMS EITHER IN THEIR ENTIRETY OR IN SECTIONS AS REQUIRED. AFTER ROUGH PIPING HAS BEEN INSTALLED, IF THE SYSTEM IS TESTED IN SECTIONS, EACH OPENING IN THE SECTION UNDER TEST. ALL SECTIONS SHALL BE TESTED WITH A MINIMUM OF 10 FEET HEAD OF WATER. IN TESTING SUCCESSIVE SECTIONS AT LEAST THE UPPER 10 FEET OF THE NEXT PRECEDING SECTION SHALL BE TESTED SO THAT NO JOINT OF PIPING IN THE BUILDING EXCEPT THE UPPERMOST 10 FEET OF THE SYSTEM SHALL BE SUBMITTED TO A TEST OF LESS THAN A 10 FOOT OF HEAD WATER. THE WATER SHALL BE KEPT IN THE SYSTEM FOR AT LEAST 200 MINUTES BEFORE INSPECTIONS STARTS; THE SYSTEM SHALL THEN BE MADE TIGHT AT ALL POINTS.
 - ANY POINTS OF THE DRAINAGE SYSTEMS TO BE TESTED WITH AIR INSTEAD OF WATER SHALL BE MADE BY ATTACHING AN AIR COMPRESSOR TESTING APPARATUS TO ANY SUITABLE OPENING AND AFTER CLOSING ALL OTHER LETS OR OUTLETS, FORCING AIR INTO THE SYSTEM UNTIL THERE IS A MINIMUM GAUGE PRESSURE OF 5 PSI. THIS PRESSURE SHALL BE HELD WITHOUT THE INTRODUCTION OF ADDITIONAL AIR FOR A PERIOD OF AT LEAST 30 MINUTES.
- EXTERIOR CONNECTIONS SHALL BE TESTED AS PART OF THE INTERIOR SYSTEMS.
- ADDITIONAL TESTS:
 - PROVIDE ALL ADDITIONAL TEST SUCH AS SMOKE OR PRESSURE TESTS AS REQUIRED BY THE REGULATIONS OR AS DIRECTED BY AUTHORITIES MAKING THE INSPECTION.
 - PROVIDE FOR ANY REPEATED TEST AS DIRECTED BY THE OWNERS REPRESENTATIVE, TO MAKE ALL SYSTEMS TIGHT AS REQUIRED.
 - VISUAL INSPECTIONS OF JOINTS, VALVES, ETC. SHALL BE MADE AS DIRECTED BY THE ENGINEER.
 - PRESSURE TEST NATURAL GAS PIPING IN ACCORDANCE WITH NFPA 54. PRESSURE TEST PRIOR TO BACKFILL, MINIMUM 50PSI FOR 24 HOURS.

GENERAL NOTES:

- THE PLUMBING WORK SHALL BE PERFORMED IN STRICT ACCORDANCE WITH THE 2015 IPC & 2015 IFGC AS WELL AS ALL LOCAL REGULATIONS THAT MAY APPLY. IN CASE OF CONFLICT BETWEEN THE CONTRACT DOCUMENTS AND A GOVERNING CODE OR ORDINANCE, THE MORE STRINGENT STANDARD SHALL APPLY.
- ALL PLUMBING WORK SHALL BE COORDINATED WITH ALL OTHER TRADES BEFORE PROCEEDING WITH THE INSTALLATION.
- INVERT ELEVATIONS AND EXACT LOCATIONS OF ALL EXISTING UTILITIES SHALL BE CHECKED BEFORE PROCEEDING WITH THE NEW WORK.
- NO CHANGES ARE TO BE MADE IN PLUMBING LAYOUT WITHOUT WRITTEN PERMISSION BY THE ARCHITECT OR ENGINEER.
- NO PIPING SHALL RUN EXPOSED IN FINISHED AREAS.
- ROUGH-IN DIMENSIONS OF TOILET FIXTURES MUST BE COORDINATED WITH THE GENERAL CONTRACTOR.
- PROVIDE SHUTOFF VALVES FOR WATER HEATER BRANCH. PROVIDE DIELECTRIC FITTINGS OR COUPLINGS WHEREVER DISSIMILAR METALS ARE JOINED.
- PROVIDE SHUTOFF VALVES AT EACH FIXTURE ON HOT AND COLD WATER SUPPLY PIPES.
- ALL ACCESS PANELS SHALL BE BY GENERAL CONTRACTOR. PLUMBING CONTRACTOR SHALL BE RESPONSIBLE FOR THEIR LOCATION.
- INSTALL ALL REQUIRED CLEANOUTS TO CLEAR EQUIPMENT AND FIXTURES.
- ALL WORK SHALL BE PROPERLY TESTED, BALANCED, AND CLEANED AND DISINFECTED. PROVIDE A ONE YEAR WARRANTY FROM DATE OF FINAL INSPECTION ON ALL PARTS AND LABOR.
- ALL PLUMBING FIXTURES SPECIFIED ARE FOR INFORMATION ONLY. EQUAL EQUIPMENT MAY BE INSTALLED SECURING FIRST THE ENGINEER'S APPROVAL.
- PITCH ALL WASTE AND SOIL PIPING AT MAXIMUM SLOPE POSSIBLE, BUT NOT LESS THAN 1/4" PER FOOT FOR PIPING 3" AND UNDER AND NO LESS THAN 1/8" FOR PIPING 4" AND GREATER.
- PROVIDE ALL PIPE OPENINGS THROUGH PARTITIONS WITH PIPE SLEEVES. PENETRATING FIRE RATED PARTITIONS, THE SPACE BETWEEN THE PIPE AND THE SLEEVE SHALL BE SEALED WITH FIRE STOPPING MATERIAL.
- ANY UNAUTHORIZED CHANGES TO THE EQUIPMENT DESIGN OR INSTALLATION OF THE PLUMBING SYSTEMS WITHOUT THE EXPRESSED WRITTEN CONSENT OF THE ENGINEER IS UNACCEPTABLE AND GROUNDS FOR REMOVAL OF ALL LIABILITY OF THE ARCHITECT/ENGINEER FOR THE REVISED DESIGN.
- PROVIDE CONDENSATE DRAIN FROM ROOF MOUNTED EQUIPMENT TO OPEN SITE DRAIN OR AS SHOWN.
- ALL PIPING MATERIAL SHALL BE OF DOMESTIC MANUFACTURE AND SHALL COMPLY WITH THE BUY AMERICAN ACT.

PLUMBING SYMBOLS LEGEND

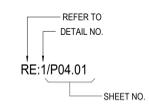
NOTES: 1. ALL SYMBOLS MAY NOT BE USED ON THESE DRAWINGS.

SYMBOL	ABV.	DESCRIPTION
---	AW	ACID WASTE
---	AV	ACID VENT
---	B	BUTANE
---	CDWR	CHILLED DRINKING WATER RETURN
---	CDWS	CHILLED DRINKING WATER SUPPLY
---	D	DRAIN PIPING
---	DSP	DRY SPRINKLER PIPE
---	F	FIRE LINE
---	FOR	FUEL OIL RETURN
---	FOS	FUEL OIL SUPPLY
---	FOV	FUEL OIL VENT
---	G	NATURAL GAS PIPING
---	GW	GREASE WASTE ABOVE SLAB
---	GW	GREASE WASTE BELOW SLAB
---	OSD	STORM OVER FLOW DRAIN
---	P	PROPANE GAS PIPING
---	PSS	PUMPED SANITARY SEWER
---	PSD	PUMPED STORM SEWER
---	SD	STORM DRAIN ABOVE SLAB
---	SD	STORM DRAIN BELOW SLAB
---	SP	SPRINKLER LINE
---	SS	SANITARY SEWER ABOVE SLAB
---	SS	SANITARY SEWER BELOW SLAB
---	SV	SANITARY VENT
---	CW	COLD WATER
---	HW	HOT WATER
---	HWR	HOT WATER RETURN
---		DIRECTION OF FLOW
---		DIRECTION OF SLOPE DOWN
---		DROP IN PIPE
---		RISE IN PIPE
---		GATE VALVE
---		BALL VALVE
---		CHECK VALVE
---		SUPERVISED VALVE WITH FLOW SWITCH
---		SUPERVISED VALVE IN VERTICAL
---		FLUG VALVE / GAS COCK
---		BUTTERFLY VALVE
---		BALANCING VALVE
---		PIPE UNION
---		PRESSURE CONTROL VALVE
---		3-WAY VALVE
---		SOLENOID VALVE
---		FLOW SWITCH
---		PRESSURE GAUGE WITH GAUGE COCK
---		THERMOMETER
---		ROOF DRAIN / OVERFLOW DRAIN
---		FLOOR DRAIN
---		FLOOR SINK
---		T & P RELIEF VALVE
---		STRAINER
---	CO	END OF LINE CLEANOUT
---	FCO	FLOOR CLEANOUT
---	WCO	WALL CLEANOUT
---		CAP
---		FLEXIBLE CONNECTION
(E)		NEW CONNECTION TO EXISTING
(E)		EXISTING RISER

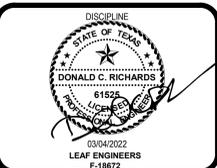
PLUMBING PIPING MATERIAL SCHEDULE

SYSTEM	BELOW GRADE	ABOVE GRADE
DOMESTIC WATER PIPING	TYPE K COPPER	REFER TO SPECS

DRAWING REFERENCE KEY



601 N.W. LOOP 410, SUITE 450
 SAN ANTONIO, TX 78216
 210-638-7200
 TX Firm: F-18872



CLIENT		MISSION CISD
DATE	03/04/2022	PROJECT NUMBER
DRAWING HISTORY		P2132500AR
No.	Description	Date

ISSUED FOR CONSTRUCTION
 BUILDING NUMBER

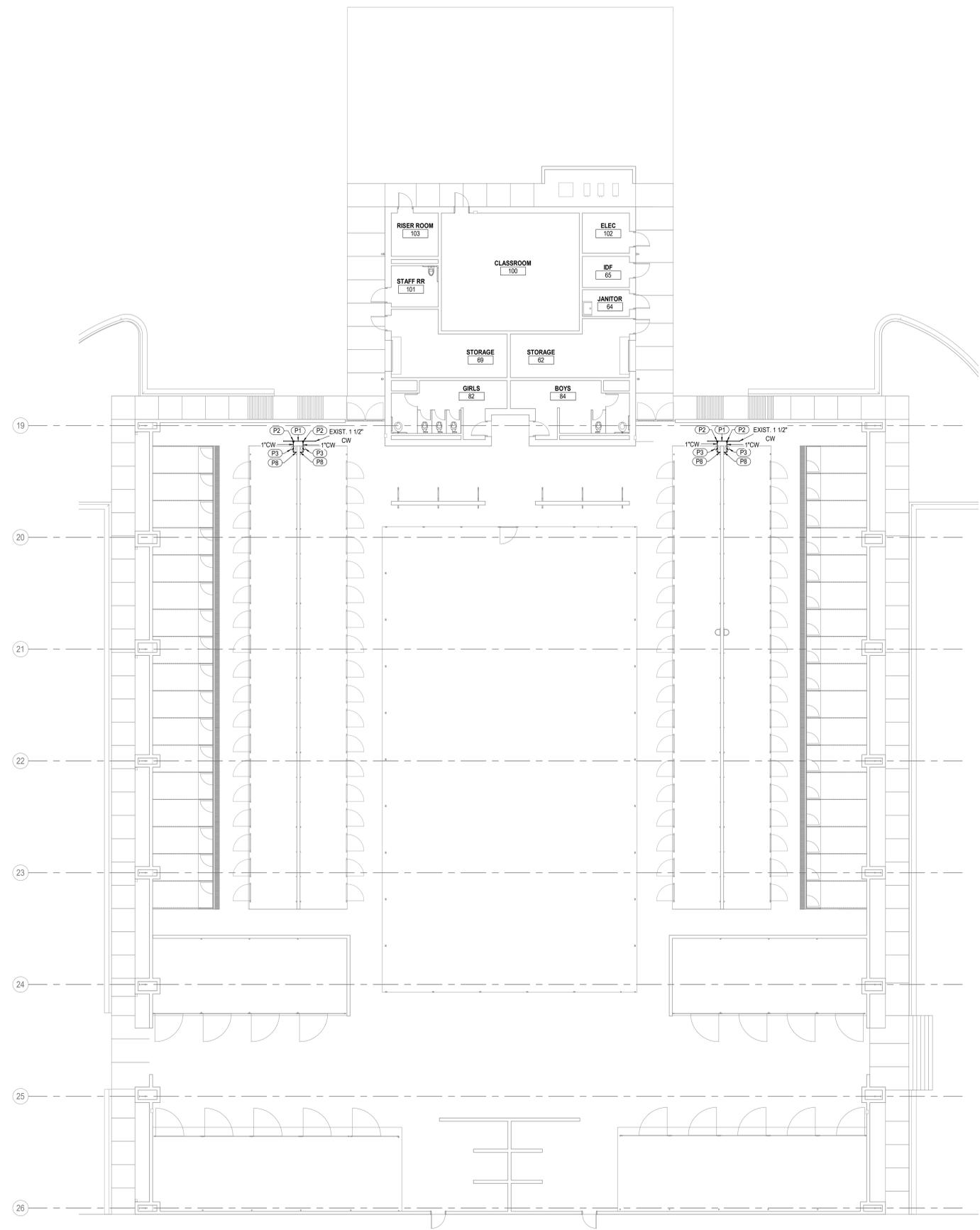
UNDERFLOOR -
 PLUMBING PLAN

GENERAL NOTES - PLUMBING PLAN

1. THE CONTRACTOR SHALL COMPLY WITH ALL AUTHORITIES HAVING JURISDICTION.
2. ALL FINAL CONNECTIONS TO FIXTURES AND EQUIPMENT SHALL BE MADE BY THE PLUMBING CONTRACTOR.
3. ALL PLUMBING PIPING SHALL BE COORDINATED WITH ALL OTHER TRADES PRIOR TO ANY INSTALLATION OF ALL PLUMBING FIXTURES AND EQUIPMENT BY THE PLUMBING CONTRACTOR.
4. ALL FLOOR DRAINS AND FLOOR SINKS SHOWN ON THIS DRAWING SHALL BE COORDINATED WITH ALL OTHER TRADES PRIOR TO INSTALLATION.
5. REFER TO ARCHITECTURAL DRAWING FOR EXACT LOCATIONS OF FIXTURES, EQUIPMENT, ETC. DO NOT SCALE FROM PLUMBING DRAWINGS.
6. ALL WALL CLEAN-OUTS SHALL BE ACCESSIBLE BY AN ACCESS PANEL.
7. PROVIDE A DOUBLE EXTERIOR CLEAN-OUT (DFCO) ON ALL SANITARY LINES EXITING THE BUILDING.
8. ALL FLOOR DRAINS AND FLOOR SINKS SHALL BE PROVIDED WITH A TRAP PRIMER.
9. FIXTURES DESIGNATED AS ADA ACCESSIBLE BY ARCHITECT SHALL BE INSTALLED AT ADA ACCESSIBLE HEIGHT PER ARCHITECTURAL DETAILS.
10. ALL DOMESTIC COLD AND HOT WATER TAKE-OFFS SHALL HAVE AN ISOLATION SHUT-OFF VALVE.
11. FLOOR DRAINS AND FLOOR SINKS IN MECHANICAL ROOMS SHALL BE SET NOT LESS THAN 6" FROM HOUSEKEEPING PADS. RE: MECHANICAL DRAWINGS. DO NOT PLACE ON, OR IN, HOUSEKEEPING PAD, OR UNDERNEATH EQUIPMENT.
12. CONTRACTOR SHALL DEWATER ANY AREA AT OR BELOW GRADE PRIOR TO SETTING EQUIPMENT.
13. CONTRACTOR SHALL PLACE A TRAP PRIMER, TP-1, AND A HOSE BIBB, HB-2, IN ALL MECHANICAL ROOMS.
14. PROVIDE A HOSE-BIBB WITH WHEEL HANDLE IN ALL MECHANICAL ROOMS, HB-2.
15. ANY AND ALL WATER PIPING EXPOSED TO OUTSIDE ELEMENTS SHALL BE INSULATED AND HEAT TRACED TO PREVENT FREEZING.
16. ALL SANITARY 3" OR ABOVE SHALL BE INSPECTED BY A CAMERA PRIOR TO SUBSTANTIAL COMPLETION.

KEYED NOTES - PLUMBING PLAN

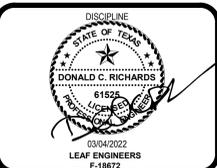
- P1 EXISTING 1 1/2" COLD WATER LINE BELOW FINISHED FLOOR.
- P2 CONTRACTOR TO SAW CUT EXISTING FLOOR AND LOCATE EXISTING WATER LINE AND CONNECT NEW 1" LINE BELOW GRADE AS SHOWN ON PLAN.
- P3 PROVIDE LINE SIZE CUT OFF VALVE. PROVIDE CAST IRON VALVE BOX WITH COVER.
- P8 COLD WATER UP FROM BELOW GRADE. SIZE AS NOTED.



1 UNDERFLOOR PLUMBING PLAN
 SCALE: 3/32" = 1'-0"



601 N.W. LOOP 410, SUITE 460
 SAN ANTONIO, TX 78216
 210-638-7200
 TX Firm: F-18672



CLIENT MISSION CISD		
DATE 03/04/2022	PROJECT NUMBER P2132500AR	
DRAWING HISTORY		
No.	Description	Date
ISSUED FOR CONSTRUCTION		
BUILDING NUMBER		

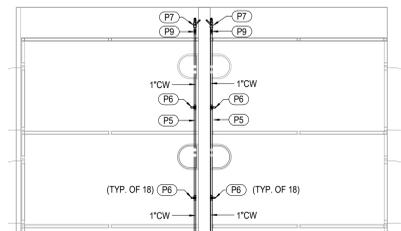
PLUMBING PLAN

GENERAL NOTES - PLUMBING PLAN

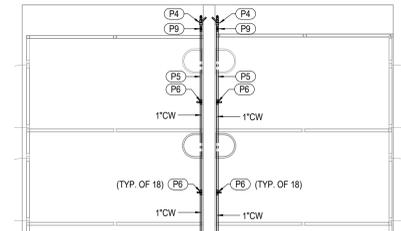
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KEYED NOTES - PLUMBING PLAN

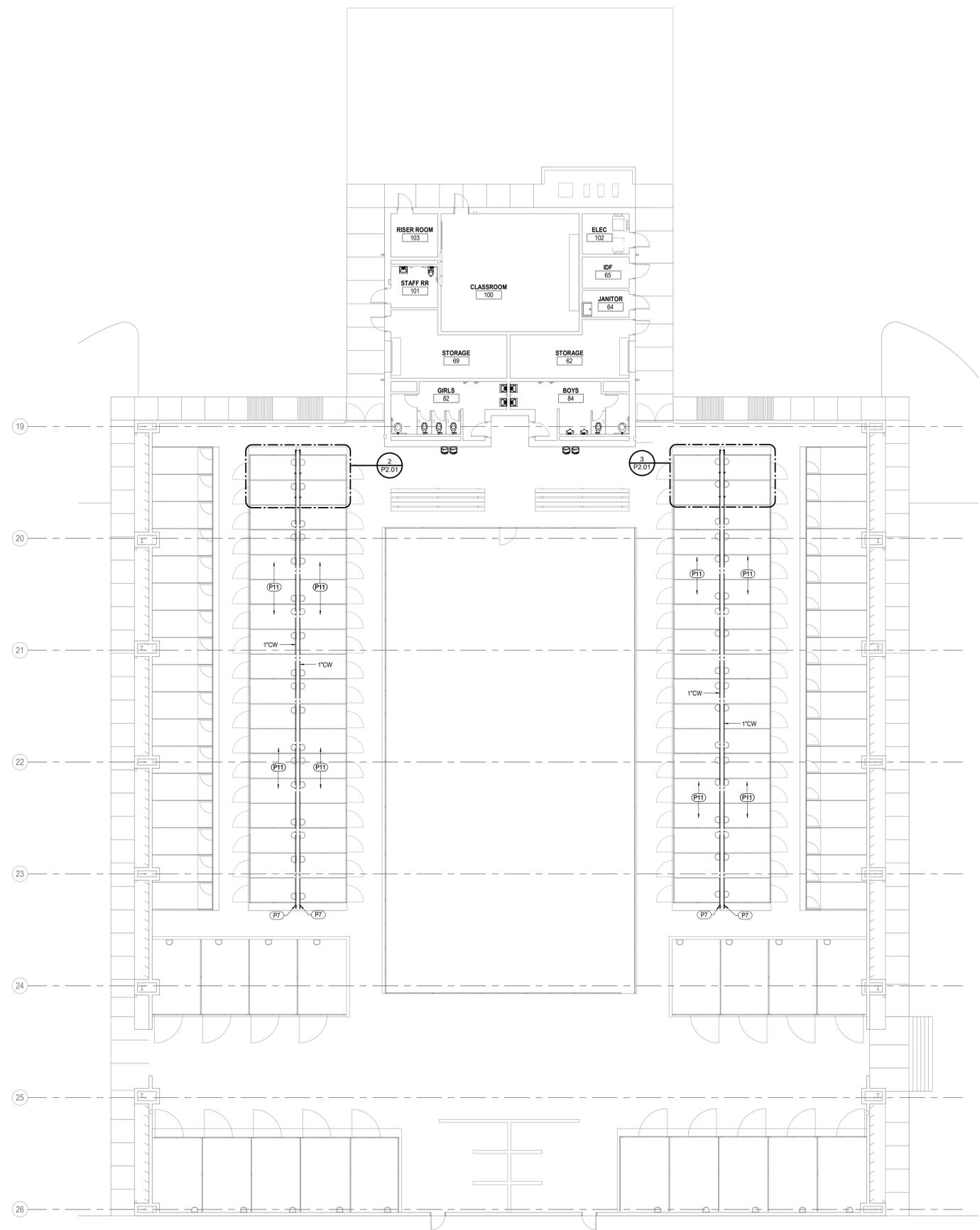
- P4 PROVIDE LINE SIZE CUT OFF VALVE FOR DRAIN DOWN FOR FREEZE PROTECTION.
- P5 ROUTE 1" COLD WATER PIPING ALONG EXISTING BLOCK WALL.
- P6 1/2" COLD WATER DOWN TO NIPPLE DRINKER. MOUNT NIPPLE DRINKER AT 30" AFG. MOUNTING HEIGHTS TO BE VERIFIED WITH AG INSTRUCTOR. PROVIDE COBURN SINGLE NIPPLE DRINKER BRACKET OR APPROVED EQUAL.
- P7 PROVIDE LINE SIZE CUT OFF VALVE.
- P9 COLD WATER DOWN TO BELOW GRADE. SIZE AS NOTED.
- P11 REFER TO ENLARGED PLUMBING PLAN.



2 ENLARGED PLUMBING PEN PLAN - LEFT
 SCALE: 1/4" = 1'-0"



3 ENLARGED PLUMBING PEN PLAN - RIGHT
 SCALE: 1/4" = 1'-0"



1 PLUMBING PLAN
 SCALE: 3/32" = 1'-0"



601 N.W. LOOP 410, SUITE 400
 SAN ANTONIO, TX 78216
 210-638-7200
 TX Firm: F-18672

SUBJECT: Final Design for the Culinary Arts Laboratory at Mission High School Project – PBK Architects

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The CTE program and Mission High School are establishing a culinary arts lab at MHS similar to one currently at VMHS. Due to the size of the project, the fire code requirements for fire suppression systems due to cooking equipment, mill-work, electrical and plumbing requirements design/engineering professional services will be required.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board of Trustees meeting held on August 11, 2021 the Board approved the project, proposed budget and utilizing the on-call professional services for the Culinary Arts Laboratory at Mission High School Project – PBK Architects. PBK Architects estimated project cost is \$250,000.00.

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Schematic Design for the Culinary Arts Laboratory at Mission High School Project.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components and equipment that can be quantified and useful to contractors.

ADMINISTRATIVE CONSIDERATIONS

PBK Architect has continued to meet with MCISD Staff and Administration on the designs, thus administration will be presenting Final Design for the Culinary Arts Laboratory at Mission High School Project – PBK Architects. Designs have been reviewed and approved by staff. When approved Administration will advertise for proposals.

FUNDING SOURCE

Local Fund

Est. Project Budget:	\$250,000.00
Project Contingency 20%:	\$ 50,000.00
Est. Professional Services 12%:	<u>\$ 30,000.00</u>
Est. Total Project Cost:	\$330,000.00

RECOMMENDATION

Administration is presenting Approval to Accept Final Design for the Culinary Arts Laboratory at Mission High School Project – PBK Architects.

EXHIBIT:
Final Design

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

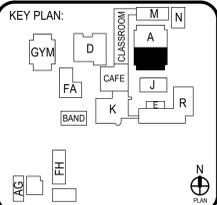
MCISD MISSION HIGH SCHOOL CULINARY ARTS CLASSROOM RENOVATION



MCISD - MISSION HS CULINARY ARTS

1802 CLEO DAWSON ST
 MISSION, TX 75702

CONSTRUCTION DOCUMENTS



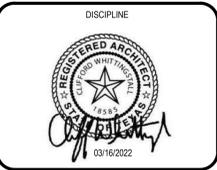
BOARD MEMBERS

JERRY ZAMORA - PRESIDENT
 VERONICA "BETTY" R. MENDOZA - VICE PRESIDENT
 ROY VELA - SECRETARY
 PETRA B. RAMIREZ - BOARD MEMBER
 MINNIE R. RODGERS - BOARD MEMBER
 JUAN M. GONZALEZ - BOARD MEMBER
 IRIS IGLESIAS - BOARD MEMBER

DR. CAROLINA G. PEREZ - SUPERINTENDENT OF SCHOOLS

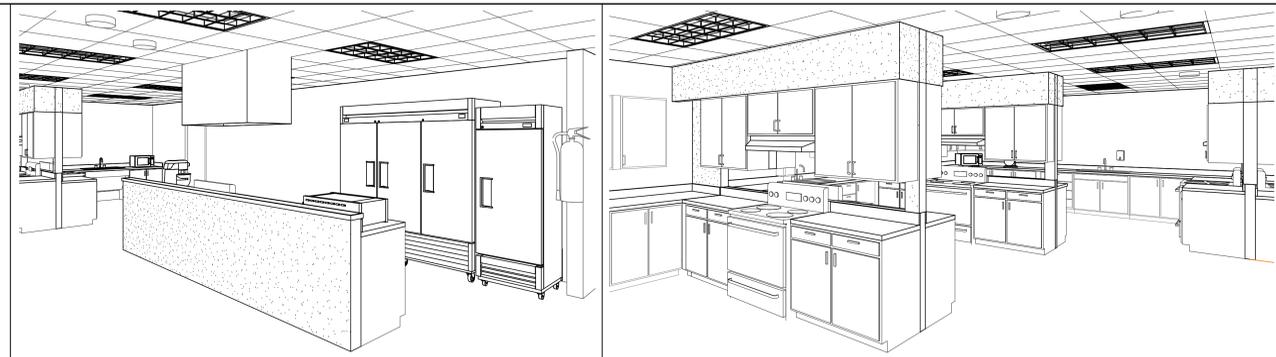
SHEET INDEX

ARCHITECTURAL	
A-101	EXISTING CONDITIONS OVERALL PLAN & DEMOLITION PLAN
A-102	NEW FLOOR PLAN
A-103	RCP
MECHANICAL	
M2.01	MECHANICAL PLAN
ELECTRICAL	
E-001	ELECTRICAL SYMBOLS AND ABBREVIATIONS
E-101	ELECTRICAL SITE PLAN
E-201	ELECTRICAL PLANS
E-501	ELECTRICAL ONE LINE DIAGRAM SCHEDULES & DETAILS
PLUMBING	
P0.01	PLUMBING SYMBOLS AND ABBREVIATIONS
P2.01	PLUMBING PLAN



CLIENT		[Client Name]	
DATE	PROJECT NUMBER	[Project Number]	
YYYY/MM/DD			
DRAWING HISTORY			
No.	Description	Date	

CONSTRUCTION DOCUMENTS
 BUILDING NUMBER
COVER SHEET



11 3D VIEW

12 3D VIEW

GENERAL ARCH PLAN NOTES

- DO NOT SCALE DRAWINGS. WRITTEN DIMENSIONS TAKE PRECEDENCE. CONTACT ARCH IF CLARIFICATION IS NECESSARY IN ORDER TO DETERMINE THE INTENT OF THE CONTRACT DOCUMENTS.
- DRAWINGS NOTED AS "N.T.S." OR "N.T.S." ARE NOT TO SCALE.
- ALL DIMENSIONS ARE TO STRUCTURAL COLUMN LINES OR THE SURFACE OF PARTITION ASSEMBLY U.N.O.
- FIELD VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS BEFORE COMMENCING WORK. NOTIFY ARCH. OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH AFFECTED WORK.
- NOTES OR DIMENSIONS NOTED AS "TYPICAL" OR "TYP." OR "TYP" SHALL APPLY TO CONDITIONS THAT ARE THE SAME, OR SIMILAR.
- DIMENSIONS NOTED AS "FIELD VERIFY" OR "V.I.F." OR "V.I.P" SHALL BE MEASURED AND CONFIRMED AT THE PROJECT SITE BY THE CONTRACTOR AND REVIEWED WITH THE ARCH. BEFORE INCORPORATING INTO THE WORK.
- DIMENSIONS NOTED AS "CLEAR" OR "CLEAR INSIDE" REQUIRE SPECIFIC COORDINATION AMONG DISCIPLINES AND/OR MANUFACTURERS.
- REFER TO PARTITION TYPES ON A&R SERIES SHEETS.
- ALL INTERIOR PARTITIONS THIS SHEET, EXCEPT FOR FURR-OUT PARTITIONS, SHALL BE PARTITION TYPE U.N.O.
- ALL INTERIOR FURR-OUT PARTITIONS THIS SHEET SHALL BE PARTITION TYPE U.N.O.
- ALIGN FINISHED FACE OF WALLS WHERE WALL PARTITIONS OF DIFFERING THICKNESS ABUT AND OR ADJOIN IN THE SAME PLANE.
- PROVIDE AND INSTALL CONT. REVEAL TRIM AT JOINT WHERE GYPSUM BOARD WALL PARTITIONS ABUT AND OR ADJOIN MASONRY WALL PARTITIONS IN THE SAME PLANE.
- ALL INTERIOR CMU OUTSIDE CORNERS SHALL HAVE BULLNOSE U.N.O.
- ALL DOORS SHALL BE SET 6 INCHES OFF THE ADJACENT PERPENDICULAR WALL ON THE HINGE SIDE OF THE DOOR U.N.O., NOTIFY ARCH. OF ANY DOOR-RELATED CONFLICTS, INCLUDING BUT NOT LIMITED TO CONFLICTS CONCERNING ACCESSIBILITY STANDARDS.
- ALL DOOR THRESHOLDS AT ALL EXTERIOR DOORS SHALL BE SET IN FULL BED OF SEALANT.
- COORD. ALL ROOF DRAIN LEADER LOCATIONS WITH FLOOR PLAN PRIOR TO FLOOR SLAB CONSTRUCTION.
- ALL FLOOR SLOPES TO FLOOR DRAINS SHALL NOT EXCEED 1:48.
- PROVIDE AND INSTALL SELF-LEVELING UNDERLAYMENT WHERE UNEVEN FLOOR SLAB EXISTS PRIOR TO INSTALLATION OF FLOOR FINISHES.
- COORD. HOUSEKEEPING PAD LOCATIONS AND DIMENSIONS WITH EQUIPMENT TO BE INSTALLED.
- ALL FLOOR FINISH CHANGES SHALL OCCUR AT THE CENTERLINE OF DOORS U.N.O.
- ALL FLOOR FINISH MATERIAL CHANGES SHALL HAVE REDUCER STRIPS.
- ALL REQUIRED ACCESSIBLE CLEARANCES FOR ALL ITEMS, INCLUDING BUT NOT LIMITED TO ALL COUNTER TOPS, ALL PLUMBING FIXTURES, ALL DRINKING FOUNTAINS, ALL ELECTRIC WATER COOLERS, ALL LAVATORIES, ALL URINALS, ALL TOILETS SHALL BE STRICTLY ENFORCED.
- APPLY BITUMINOUS COATING TO ALL CONCEALED STRUCTURAL STEEL MEMBERS AT ALL EXTERIOR CANOPY LOCATIONS.
- REFER TO OTHER DISCIPLINE DOCUMENTS FOR ADDITIONAL SCOPE OF WORK.

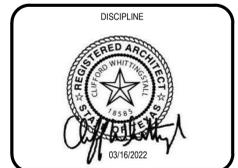
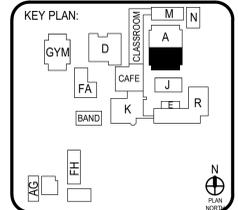


ARCHITECT HOUSTON
11 Greenway Plaza, 22nd Floor
Houston, TX 77046
713-965-0688 P
713-961-4571 F
TX Firm: BS 1608



1800 CLEO DAWSON ST
MISSION, TX 78572
CONSTRUCTION DOCUMENTS

MCISD - MISSION HS CULINARY ARTS



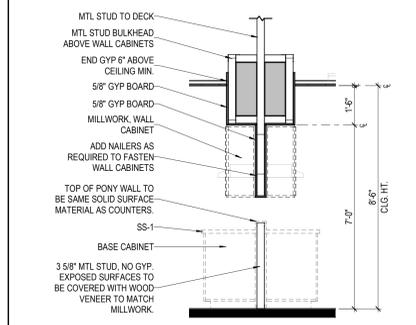
GENERAL CASEWORK NOTES

- FIELD VERIFY ALL CASEWORK-RELATED DIMENSIONS PRIOR TO FABRICATION AND INSTALLATION.
- VERIFY ALL COLUMN LOCATIONS PRIOR TO FABRICATION AND INSTALLATION.
- REFER TO MEPT DOCUMENTS FOR ALL DATA OUTLETS AND DEVICES, ELECTRICAL, OUTLETS AND DEVICES, AND PLUMBING FIXTURES. NOTIFY ARCHITECT OF ANY CONFLICTS PRIOR TO FABRICATION AND INSTALLATION.
- ALL CASEWORK BASE CABINETS SHALL BE 24 INCHES IN DEPTH, U.N.O.
- ALL CASEWORK UPPER WALL CABINETS SHALL BE 14 INCHES IN DEPTH, U.N.O.
- ALL COUNTER TOPS, VERTICAL SURFACES, NOSINGS, AND BACK SPLASHES SHALL BE PLASTIC LAMINATE FINISH U.N.O.
- PROVIDE AND INSTALL SIDE SPLASHES WHERE COUNTER TOP ENDS ABUT WALL SURFACES.
- PROVIDE AND INSTALL 1 INCH HIGH TOE SPACE WITH WALL BASE AT ALL CASEWORK, WALL BASE TO MATCH ROOM WALL BASE.
- PROVIDE AND INSTALL WALL ANCHORED VERTICAL SUPPORTS AT ALL KNEE SPACES GREATER THAN 48 INCHES WIDE.
- PROVIDE AND INSTALL GROMMETS WITH SLEEVES AT ALL KNEE SPACES.
- ALL CASEWORK UNITS 36 INCHES WIDE AND GREATER WITH SHELVING SHALL HAVE A CENTER FIXED SHELF.
- ALL SHELVING 36 INCHES WIDE AND GREATER SHALL BE 1 INCH THICK MINIMUM.
- ALL ADJUSTABLE SHELVING SHALL HAVE RECESSED STANDARDS HARDWARE.
- PROVIDE AND INSTALL FILLER PANELS WITH TOP RETURNS AT ALL SIDES, CORNERS, AND COLUMNS TO PREVENT THE CONTACT OF DOORS WITH ADJACENT SURFACES.
- PROVIDE AND INSTALL LOCKS AT ALL BASE CABINETS AND ALL UPPER WALL CABINETS.

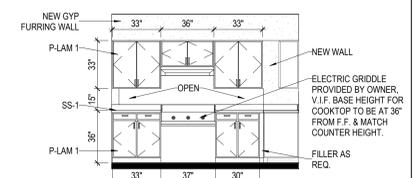
FINISH LEGEND KEY

CODE	MATERIAL
PLAM	PLASTIC LAMINATE
PT	PAIN
SS	SOLID SURFACE

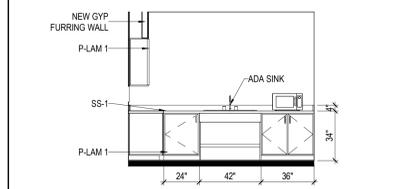
*VERIFY ALL FINISH SELECTIONS WITH OWNER AND ARCHITECT



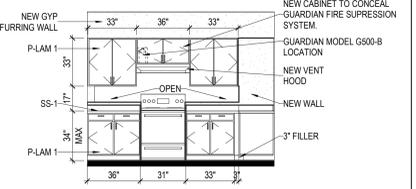
09 TYP. STUDENT STATION WALL SECTION
3/8" = 1'-0"



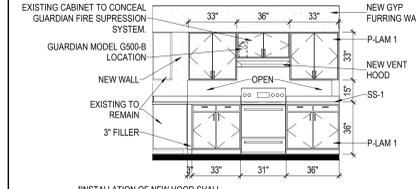
08 STUDENT STATION 04
1/4" = 1'-0"



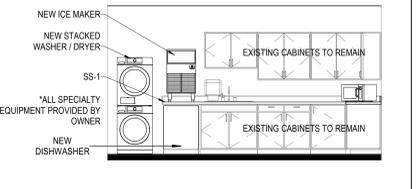
07 ADA STUDENT STATION
1/4" = 1'-0"



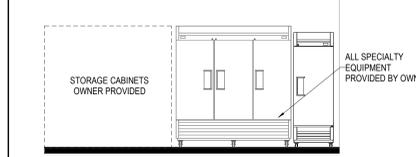
06 ADA STUDENT STATION
1/4" = 1'-0"



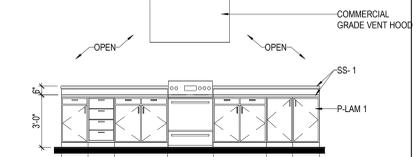
05 STUDENT STATION TYP.
1/4" = 1'-0"



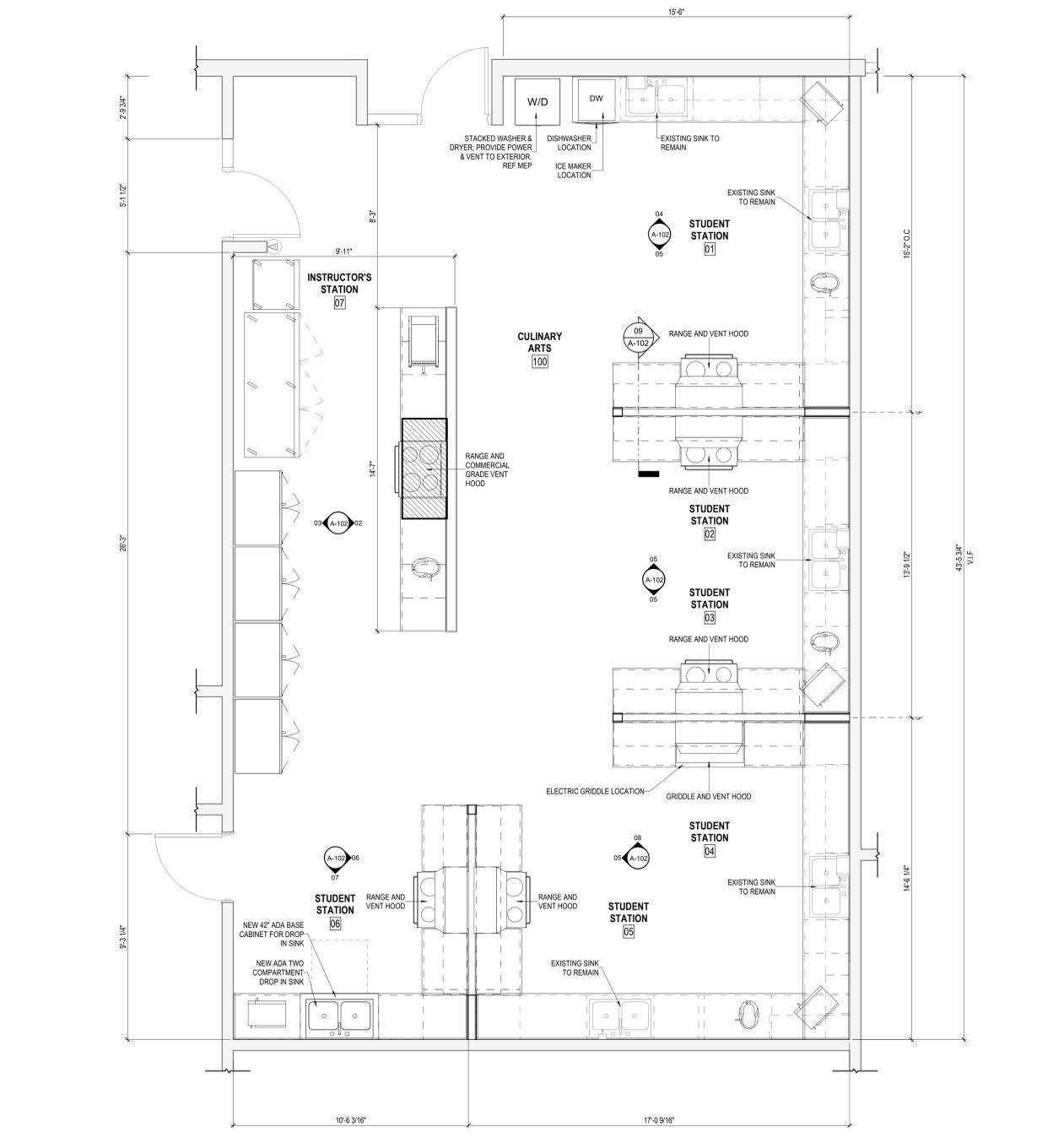
04 ELEVATION
1/4" = 1'-0"



03 INSTRUCTOR'S STATION
1/4" = 1'-0"



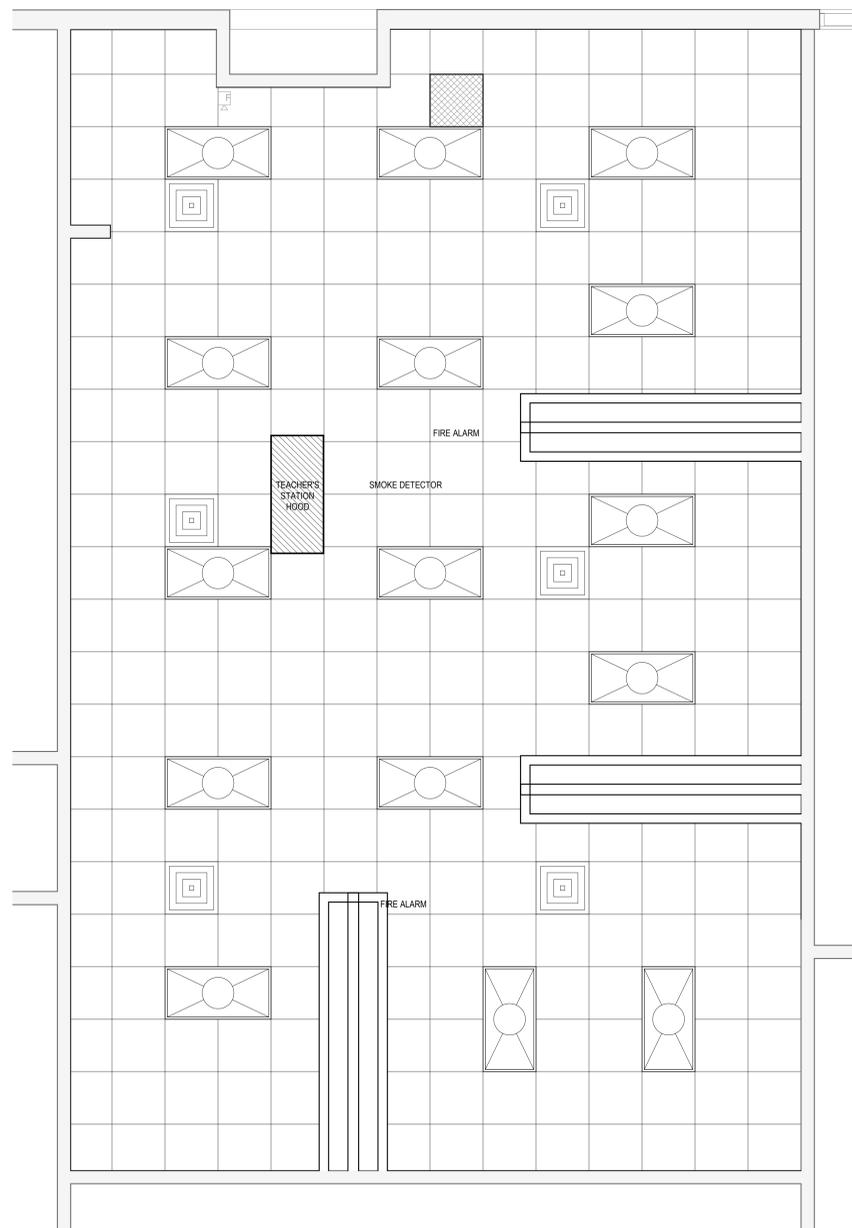
02 INSTRUCTOR'S STATION
1/4" = 1'-0"



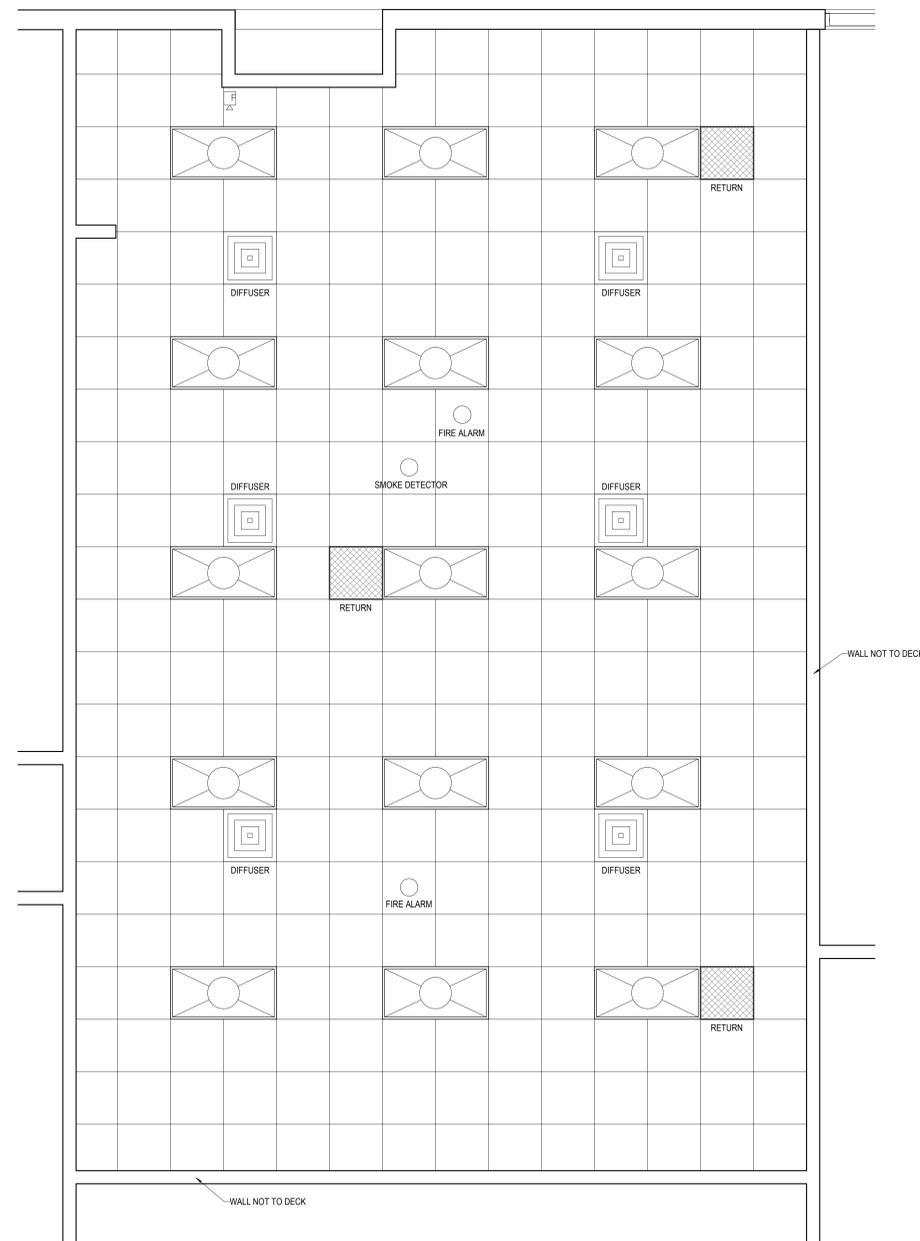
01 NEW FLOOR PLAN
3/8" = 1'-0"

CONSTRUCTION DOCUMENTS

NEW FLOOR PLAN



1 NEW RCP
3/8" = 1'-0"



2 RCP EXISTING CONDITIONS
3/8" = 1'-0"



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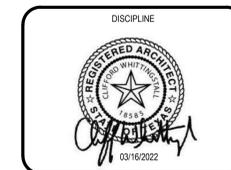
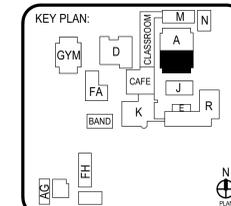


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MCISD - MISSION HS CULINARY ARTS

1800 CLEO DAWSON ST
MISSION, TX 78572

CONSTRUCTION DOCUMENTS



CLIENT		[Client Name]	
DATE	PROJECT NUMBER	[Project Number]	
YYYY/MM/DD	[Project Number]	[Project Number]	
DRAWING HISTORY			
No.	Description	Date	

CONSTRUCTION DOCUMENTS

BUILDING NUMBER

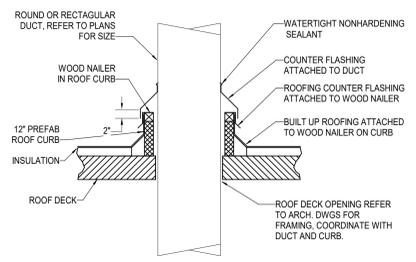
RCP

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	BACKDRAFT DAMPER		NEW DUCTWORK
	BAROMETRIC DAMPER		EXISTING DUCTWORK TO REMAIN
	FLEXIBLE CONNECTION		EXISTING DUCTWORK TO BE REMOVED
	MECHANICAL EQUIPMENT		CONNECTION TO EXISTING
	SUPPLY AIR TERMINAL		
	RETURN AIR TERMINAL		
	EXHAUST AIR TERMINAL		

ACC	AIR COOLED CHILLER	DFA	DOWN FROM ABOVE	GBD	GRAVITY BACKDRAFT DAMPER	RA	RETURN AIR
ACCU	AIR COOLED CONDENSING UNIT	DR	RETURN DUCT SMOKE DETECTOR	GC	GENERAL CONTRACTOR	RF	RELIEF FAN
ACU	AIR CONDITIONING UNIT	DS	SUPPLY DUCT SMOKE DETECTOR	GV	GRAVITY VENTILATOR	SD	SMOKE DAMPER
AFF	ABOVE FINISHED FLOOR	DY	DRYER	HOA	HAND OFF AUTOMATIC SWITCH	SEF	SMOKE EXHAUST FAN
AFR	ABOVE FINISHED ROOF	E.C.	ELECTRICAL CONTRACTOR	HP	HORSEPOWER	SPEC	SPECIFICATION
AHAP	AS HIGH AS POSSIBLE	EDH	ELECTRIC DUCT HEATER	KEF	KITCHEN EXHAUST FAN	TEF	TOILET EXHAUST FAN
AHU	AIR HANDLING UNIT	EF	EXHAUST FAN	KSU	KITCHEN SUPPLY UNIT	UL	UNDERWRITERS LABORATORIES
AP	ACCESS PANEL	EX	EXISTING	KW	KILOWATTS	U.N.O.	UNLESS NOTED OTHERWISE
AS	AIR SEPARATOR	FIXT	FIXTURE	MCC	MOTOR CONTROL CENTER	VAV	VARIABLE AIR VOLUME
ASHRAE	AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS	FD	FIRE DAMPER	MD	MANUAL BALANCING DAMPER	WP	WEATHERPROOF
BFF	BELOW FINISHED FLOOR	FPB	FAN POWERED TERMINAL BOX	MTD	MOUNTED		
BFG	BELOW FINISHED GRADE	FSD	COMBINATION FIRE / SMOKE DAMPER	NIC	NOT IN CONTRACT		
				OFCI	OWNER FURNISHED / OWNER INSTALLED		
				OA	OUTSIDE AIR		

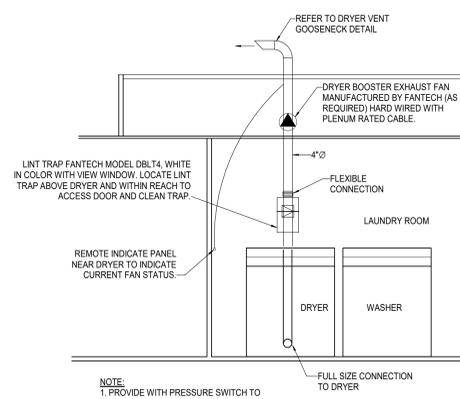
- GENERAL NOTES - MECHANICAL PLAN**
- THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL LOCATION OF EQUIPMENT, DUCTS, AND GRILLES ETC. IT IS THE INTENT OF THESE DRAWINGS AND SPECIFICATIONS THAT COMPLETE MECHANICAL SYSTEMS BE FURNISHED, INSTALLED, TESTED AND READY FOR OPERATION WHETHER OR NOT EVERY ITEM OF EQUIPMENT, ACCESSORY, DEVICE, ETC. IS SHOWN. REFERENCE SHALL BE MADE TO THE FULL DRAWING PACKAGE INCLUDING ARCHITECTURAL, STRUCTURAL, ELECTRICAL, AND PLUMBING DRAWINGS FOR COORDINATION AND POTENTIAL CONFLICTS. THE MECHANICAL SUBCONTRACTOR SHALL, WITHOUT EXTRA CHARGE, MAKE REASONABLE MODIFICATIONS IN THE LAYOUT AS NEEDED TO PREVENT CONFLICTS WITH OTHER TRADES, OR FOR PROPER EXECUTION OF THE WORK. FIELD VERIFY ALL DIMENSIONS BEFORE FABRICATING DUCTWORK.
 - DUCT DIMENSIONS INDICATED ON DRAWINGS ARE CLEAR INSIDE AIR STREAM DIMENSIONS.
 - FLEX DUCT SHALL NOT EXCEED 5 FEET, NO EXCEPTIONS.
 - DO NOT SCALE DRAWINGS. VERIFY ALL DIMENSIONS AND CLEARANCES FROM ARCHITECTURAL, STRUCTURAL, SUBMITTALS, AND OTHER APPROPRIATE DRAWINGS OR PHYSICALLY AT SITE. REVIEW ALL DRAWINGS, INCLUDING THOSE OF OTHER TRADES.
 - COORDINATE ALL WORK WITH ALL OTHER TRADES PRIOR TO INSTALLATION TO PROVIDE CLEARANCES REQUIRED FOR OPERATION, MAINTENANCE, CODE COMPLIANCE, AND TO VERIFY NON-INTERFERENCE WITH OTHER WORK. DO NOT FABRICATE PRIOR TO VERIFICATION OF NECESSARY CLEARANCES FOR ALL TRADES. BRING ANY INTERFERENCES OR CONFLICTS TO THE ATTENTION OF THE ARCHITECT/ENGINEER BEFORE PROCEEDING WITH FABRICATION OR EQUIPMENT ORDERS.
 - ANY CHANGES REQUIRED TO ELIMINATE CONFLICTS OR THAT RESULT FROM A FAILURE TO COORDINATE SHALL BE MADE BY THE CONTRACTOR WITHOUT ADDITIONAL COST OR EXPENSE TO OTHERS.
 - REFER TO ARCHITECTURAL REFLECTED CEILING PLAN, ELECTRICAL, TECHNOLOGY AUDIOVISUAL, AND OTHER MECHANICAL PLANS FOR EXACT LOCATIONS OF ALL CEILING MOUNTED DEVICES, OTHER THAN SPRINKLERS.
 - EACH CONTRACTOR IS RESPONSIBLE FOR DAMAGE CAUSED BY THEIR ACTIONS TO WALLS, FLOORS, CEILINGS, AND ROOFS. THE CONTRACTOR WHOSE WORK CAUSES DAMAGE IS RESPONSIBLE FOR PATCHING TO MATCH ORIGINAL CONSTRUCTION, FIRE RATING, AND FINISH.
 - CAULK ALL PIPE AND DUCT PENETRATIONS OF FULL HEIGHT NON-FIRE RATED WALL, PARTITION, FLOOR, AND ROOF ASSEMBLIES. THIS IS ESSENTIAL TO PREVENT NOISE TRANSMISSION FROM ONE ROOM TO ANOTHER AND TO PROVIDE THE DESIRED NC LEVELS WITHIN ROOMS.
 - PROVIDE VOLUME DAMPERS AT BRANCH CONNECTION SERVING EACH AIR DEVICE. INACCESSIBLE DAMPERS, OR DAMPERS CONCEALED BY HARD CEILINGS SHALL BE PROVIDED WITH REMOTE DAMPER OPERATOR EQUIVALENT TO ROTOTWISTS "RT" SERIES.

- KEYED NOTES - MECHANICAL PLAN**
- AIR DEVICE SHALL BE REMOVED AND RELOCATED TO ACCOMMODATE NEW ARCHITECTURAL RCP. REFER TO NEW WORK PLAN FOR LOCATION.
 - 4" ROUND DRYER EXHAUST, ROUTE ABOVE TO ROOF. REFER TO DETAILS. CONTRACTOR SHALL VERIFY THAT THE TOTAL EQUIVALENT LENGTH OF DUCTWORK DOES NOT EXCEED THE MANUFACTURER'S RECOMMENDATIONS. IF THE TOTAL EQUIVALENT LENGTH EXCEEDS THE MANUFACTURER'S RECOMMENDATIONS, THE CONTRACTOR SHALL PROVIDE A BOOSTER FAN AND COORDINATE ELECTRICAL REQUIREMENTS WITH ELECTRICAL CONTRACTOR.
 - 6" ROUND EXHAUST DUCT FOR KITCHEN HOOD. DUCTWORK SHALL BE CONSTRUCTED ACCORDING TO 2015 INTERNATIONAL MECHANICAL CODE SECTION 505. ROUTE TO ABOVE ROOF AND GOOSENECK. PROVIDE AND INSTALL BACKDRAFT DAMPER IF HOOD IS NOT PROVIDED WITH BACKDRAFT DAMPER. CONTRACTOR SHALL PROVIDE NECESSARY OFFSETS TO AVOID EXISTING OBSTRUCTIONS. CONTRACTOR SHALL VERIFY THE SIZE OF DUCTWORK WITH THE MANUFACTURER.
 - NEW 2-WAY AIR DEVICE TITUS MODEL TDC OR EQUAL. NEW AIR DEVICE SHALL MATCH EXISTING CONSTRUCTION AND INLET SIZE.
 - EXISTING AIR DEVICE SHALL BE REMOVED AND REPLACED WITH NEW.
 - NEW LOCATION OF SUPPLY AIR DEVICE. EXTEND FLEX DUCT AS REQUIRED. FLEX DUCT SHALL NOT EXCEED 5 FEET. IF FLEX DUCT WILL EXCEED 5 FEET, CONTRACTOR SHALL EXTEND HARD DUCT SO THAT FLEX FALLS BELOW THE MAXIMUM LENGTH.
 - NEW LOCATION OF RETURN AIR DEVICE. PROVIDE AND INSTALL RETURN AIR CANOPY PRICE MODEL RAC FOR NOISE CONTROL.

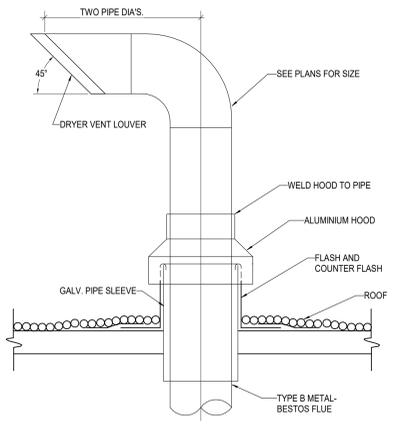


NOTE:
FLASHING SHALL BE COMPATIBLE WITH EXISTING ROOFING. ALL MATERIALS USED SHALL BE AS RECOMMENDED BY EXISTING ROOFING SYSTEM MANUFACTURER.

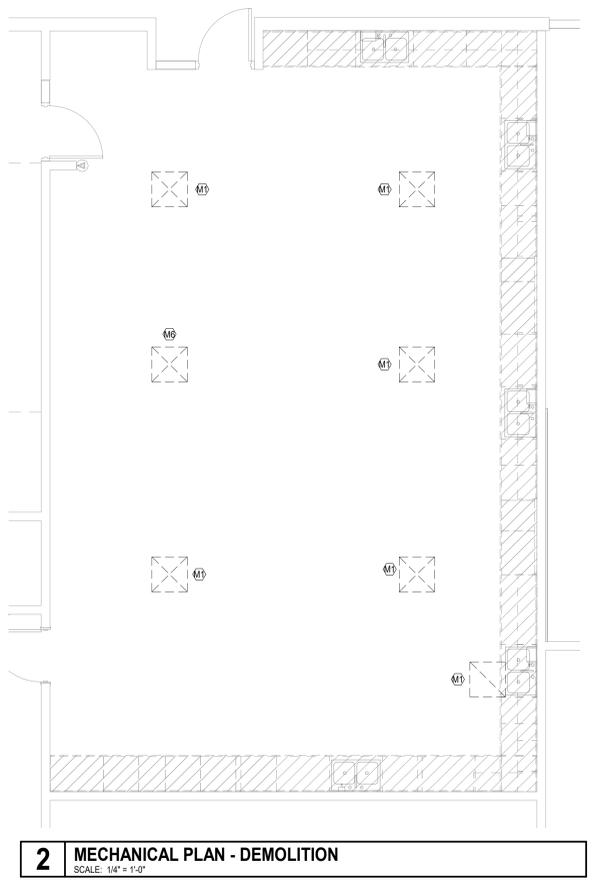
5 DUCT PENETRATION THROUGH ROOF
SCALE: NOT TO SCALE



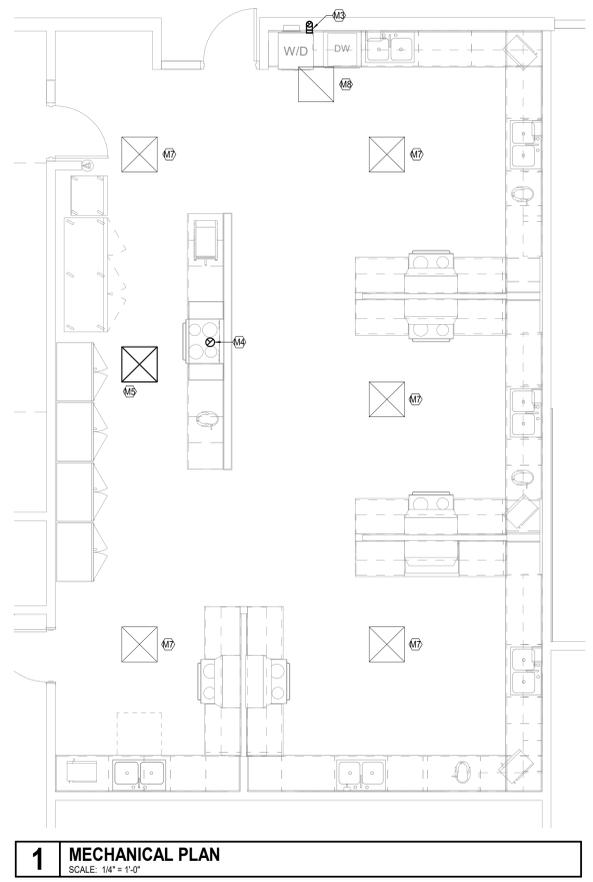
4 DRYER VENT DETAIL
SCALE: NOT TO SCALE



3 DRYER VENT TO GOOSENECK DETAIL
SCALE: NOT TO SCALE



2 MECHANICAL PLAN - DEMOLITION
SCALE: 1/4" = 1'-0"



1 MECHANICAL PLAN
SCALE: 1/4" = 1'-0"

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MCSID - MISSION HS CULINARY ARTS

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MISSION, TX 78572

ISSUE FOR CONSTRUCTION

KEY PLAN:

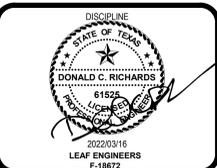
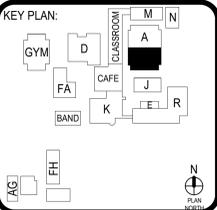
CLIENT: MCSID
DATE: 2022/03/16
PROJECT NUMBER: P2132600AR

No.	Description	Date

ISSUE FOR CONSTRUCTION
BUILDING NUMBER:

MECHANICAL PLAN

M2.01



CLIENT MCSID		
DATE 2022/03/16	PROJECT NUMBER P2132600AR	
DRAWING HISTORY		
No.	Description	Date

ISSUE FOR CONSTRUCTION
 BUILDING NUMBER

ELECTRICAL SYMBOLS AND ABBREVIATIONS

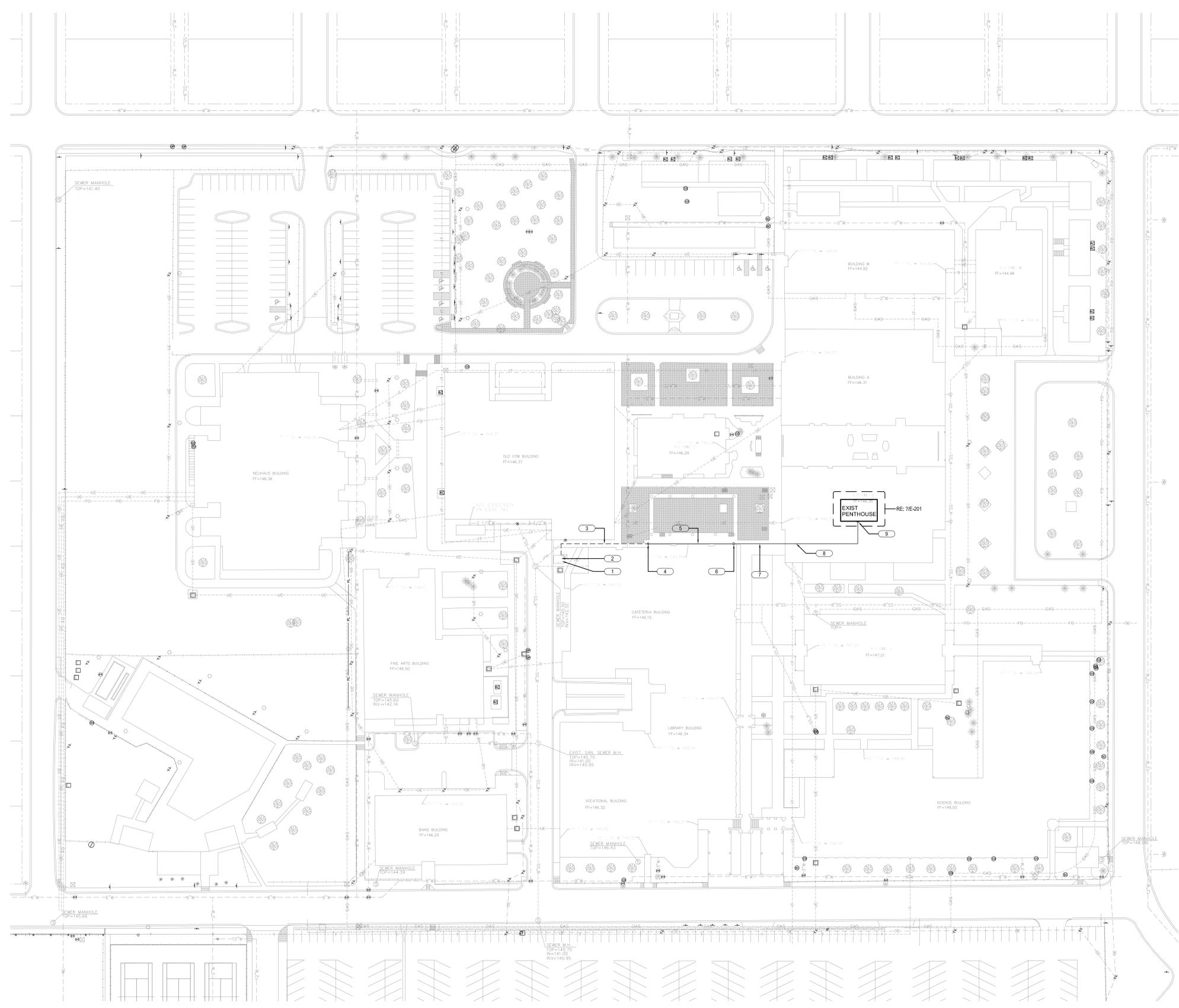
E-001

A	AMPERE	FAA	FIRE ALARM ANNUNCIATOR PANEL	NO	NUMBER OR NORMALLY OPEN
AC	ABOVE COUNTER	FCU	FAN COIL UNIT	NTS	NOT TO SCALE
AFF	ABOVE FINISHED FLOOR	GEN	GENERATOR	PNL	PANELBOARD
AFG	ABOVE FINISHED GRADE	GFI	GROUND FAULT INTERRUPTER	RECP	RECEPTACLE
AHU	AIR HANDLING UNIT	GND	GROUND	REQD	REQUIRED
ATS	AUTOMATIC TRANSFER SWITCH	GRS	GALVANIZED RIGID STEEL	RTU	ROOFTOP UNIT
C	CONDUIT	HID	HIGH INTENSITY DISCHARGE	TEL	TELEPHONE
CB	CIRCUIT BREAKER	HP	HORSEPOWER OR HEAT PUMP	TR	TAMPER RESISTANT
CCTV	CLOSED CIRCUIT TELEVISION	HPS	HIGH PRESSURE SODIUM	TRT	TRIPLE TUBE CF LAMP
CKT	CIRCUIT	IF	INSIDE FROSTED	TT	TWIN TUBE CF LAMP
CLK	CLOCK	KAIC	THOUSAND AMPERE INTERRUPTING CAPACITY	TV	TELEVISION
CTS	CIRCUIT TRANSFORMERS	KCMIL	THOUSAND CIRCULAR MILMETER	UH	UNIT HEATER
CU	CONDENSING UNIT	KVA	THOUSAND VOLT AMPERE	UON	UNLESS OTHERWISE NOTED
DISC SW	DISCONNECT SWITCH	MCB	MAIN CIRCUIT BREAKER	V	VOLT
EDF	ELECTRIC DRINKING FOUNTAIN	MH	METAL HALIDE	VA	VOLT AMPERE
EF	EXHAUST FAN	MLO	MAIN LUGS ONLY	WG	WIRE GUARD
ELEC	ELECTRICAL	MCC	MOTOR CONTROL CENTER	WP	WEATHER PROOF
EPO	EMERGENCY POWER OFF	NC	NORMALLY CLOSED	XFMR	TRANSFORMER
EQUIP	EQUIPMENT	NEC	NATIONAL ELECTRICAL CODE		
EWH	ELECTRIC WATER HEATER	NEMA	NATIONAL ELECTRICAL MANUFACTURERS ASS'N		
EXIST	EXISTING	NIC	NOT IN CONTRACT		
FACP	FIRE ALARM CONTROL PANEL	NL	NIGHT LIGHT		

NOTES:

- EVERY SYMBOL SHOWN MAY NOT APPEAR ON DRAWINGS.
- DASHED ELECTRICAL EQUIPMENT GENERALLY INDICATES EXISTING EQUIPMENT.
- LONG-SHORT-SHORT-LONG DASHING GENERALLY INDICATES MATCHLINE OR DEFINES AREA FOR SPECIAL NOTE.

<p>CIRCUIT RELATED:</p> <p>— LIGHTING OR POWER CIRCUIT(S). ARROW INDICATES HOME RUN, LONGER TICK(S) INDICATE NEUTRAL WIRE(S), SHORTER STRAIGHT TICK(S) INDICATE PHASE WIRE(S), SLANTED SHORTER TICK(S) INDICATE SWITCH LEG(S), DOT(S) INDICATE GROUNDING CONDUCTOR(S), DASHED WIRING (LONG-SHORT-LONG DASHES) INDICATES WIRING BELOW SLAB OR GRADE, DASHED WIRING (SERIES OF SHORT DASHES) INDICATES EXISTING WIRING, SLASH THROUGH ARROW INDICATES PARTIAL CIRCUIT, "D" ON HOMERUN ARROW INDICATES DEDICATED CIRCUIT. PROVIDE A SEPARATE NEUTRAL FOR EACH PHASE CONDUCTOR FOR ENTIRE LENGTH OF CIRCUIT FROM PANEL TO OUTLET. COUNT EACH NEUTRAL AS CURRENT-CARRYING AND GROUP A MAXIMUM OF SIX THINWIRE CONDUCTORS IN A SINGLE RACEWAY. GROUNDING CONDUCTOR IS NOT COUNTED.</p> <p>Ⓜ JUNCTION BOX.</p> <p>• POINT OF BRANCH CIRCUIT TAP FOR SEPARATELY SWITCHED FIXTURE GROUP. REFERENCE CATEGORY "B" LIGHTING SYMBOLS FOR FURTHER INFORMATION.</p> <p>Ⓧ GROUNDING ELECTRODE.</p>	<p>POWER OUTLETS:</p> <p>Ⓧ 20A-125V DUPLEX RECEPTACLE. "GF" INDICATES GROUND FAULT CIRCUIT INTERRUPTER RECEPTACLE.</p> <p>Ⓧ 20A-125V FOURPLEX RECEPTACLE.</p> <p>Ⓧ SPECIAL PURPOSE SINGLE POWER RECEPTACLE. RATED AS INDICATED (IF NO RATING INDICATED, RECEPTACLE RATING SHALL MATCH BRANCH CIRCUIT OVERCURRENT PROTECTIVE DEVICE SIZE AND SHALL MEET REQUIREMENTS OF EQUIPMENT BEING CONNECTED), "C" INDICATES CLOCK OUTLET.</p> <p>Ⓧ SPECIAL PURPOSE RECEPTACLE.</p> <p>Ⓧ SAME AS DUPLEX RECEPTACLE EXCEPT ISOLATED GROUND TYPE RECEPTACLE.</p> <p>Ⓧ SAME AS FOURPLEX RECEPTACLE EXCEPT ISOLATED GROUND TYPE RECEPTACLE.</p> <p>AC INDICATES RECEPTACLE SHALL BE MOUNTED ABOVE COUNTER TOP. REFER TO ARCHITECT FOR EXACT HEIGHT ABOVE COUNTER.</p> <p>LC1-X CIRCUIT DESIGNATION NEXT TO RECEPTACLE DEVICES INDICATES BRANCH CIRCUIT NUMBER. RE: PANEL SCHEDULES FOR INFORMATION.</p> <p>WP "WP" INDICATES WEATHER PROOF DEVICE.</p>
<p>LIGHTING:</p> <p>☐ LIGHTING FIXTURE. LETTER INDICATES TYPE.</p> <p>▬ STRIP TYPE LIGHTING FIXTURE. LETTER INDICATES TYPE.</p> <p>▬ LED DOWNLIGHT FIXTURE. LETTER INDICATES TYPE.</p> <p>○ WALL OR BRACKET MOUNTED FIXTURE OR DEVICE.</p> <p>▬ EXIT LIGHT FIXTURE. LETTER INDICATES TYPE. PROVIDE CHEVRON DIRECTIONAL INDICATORS AS SHOWN ON DRAWINGS.</p> <p>CLG.</p>	<p>EQUIPMENT:</p> <p>42" A NOTATION INDICATING THE MOUNTING HEIGHT OF A DEVICE AS MEASURED FROM FINISHED FLOOR OR GRADE TO CENTER LINE OF DEVICE.</p> <p>Ⓧ DISCONNECT SWITCH. FRAME SIZE/USE SIZE/POLES AS INDICATED. "NF" INDICATES NON-FUSIBLE. NEMA 1 ENCLOSURE UNLESS OTHERWISE NOTED. PROVIDE FUSED BUSWAY PLUG WHEN SWITCH IS INDICATED ON BUSWAY. ALL DISCONNECT SWITCHES SHALL BE 30NF/3 UNLESS OTHERWISE NOTED.</p> <p>Ⓧ SINGLE CIRCUIT BREAKER IN INDIVIDUAL ENCLOSURE.</p> <p>Ⓧ MAGNETIC MOTOR CONTROLLER. NUMBER INDICATES NEMA SIZE. STARTER NEMA SIZE SHALL BE "NEMA 1" UNLESS OTHERWISE NOTED.</p> <p>Ⓧ COMBINATION DISCONNECT SWITCH/MOTOR CONTROLLER.</p> <p>Ⓧ CONTACTOR</p> <p>Ⓧ PANELBOARD SWITCHBOARD/DP</p> <p>Ⓧ TRANSFORMER</p> <p>Ⓧ GROUNDING CONNECTION TO GROUNDING ELECTRODE AS DEFINED IN NEC ARTICLE 250.</p> <p>Ⓧ BELL. "WP" INDICATES OUTDOOR RATED.</p>
<p>CONTROL:</p> <p>Ⓧ SWITCH. SMALL LETTER INDICATES FIXTURES CONTROLLED, "TR" INDICATES TAMPER RESISTANT, "P" INDICATES PILOT LIGHT, "WP" INDICATES WEATHERPROOF, "K" INDICATES KEY OPERATED, "MO" INDICATES SPDT MOMENTARY CONTACT, "VS" INDICATES VACANCY SENSOR, "OS" INDICATES OCCUPANCY SENSOR, "LO" INDICATES DIGITAL LOW VOLTAGE "ON" ONLY SWITCH, "Z" INDICATES DPDT, "S" INDICATES 3-WAY, "4" INDICATES 4-WAY, "M" INDICATES MANUAL MOTOR STARTER, CIRCUIT DESIGNATION NEXT TO SWITCH INDICATES BRANCH CIRCUIT NUMBER.</p> <p>Ⓧ WALL BOX DIMMER SWITCH. "3D" INDICATES 3-WAY DIMMER.</p> <p>Ⓧ DIGITAL TIME SWITCH</p> <p>Ⓧ PHOTOELECTRIC CONTROL</p> <p>Ⓧ EMERGENCY POWER OFF (EPO) PUSHBUTTON.</p> <p>Ⓧ PUSH BUTTON.</p> <p>Ⓧ WALL MOUNT OCCUPANCY SENSOR.</p> <p>Ⓧ DUAL TECHNOLOGY CEILING MOUNTED OCCUPANCY SENSOR.</p> <p>Ⓧ DUAL TECHNOLOGY CEILING MOUNTED DAYLIGHT SENSOR.</p> <p>Ⓧ CEILING MOUNTED HIGH CEILING OCCUPANCY SENSOR.</p> <p>Ⓧ DIGITAL LIGHTING ROOM CONTROLLER.</p> <p>Ⓧ DIGITAL LIGHTING NETWORK BRIDGE.</p>	<p>LINE TYPES:</p> <p>SITE PLAN:</p> <p>— O/E — OVERHEAD ELECTRICAL LINES.</p> <p>— UEP — UNDERGROUND ELECTRICAL PRIMARY.</p> <p>— UES — UNDERGROUND ELECTRICAL SECONDARY.</p> <p>FLOOR PLANS:</p> <p>— — — LIGHTING SWITCH LEG.</p> <p>— — — — — LOW VOLTAGE WIRING.</p> <p>— — — — — DAYLIGHT LIGHTING ZONE INDICATION.</p> <p>— — — — — POWER SUPPLY LINES.</p>



GENERAL NOTES

- COORDINATE ANY AND POWER OUTAGES WITH OWNER MIN. 72 HOURS PRIOR TO OUTAGE.
- CONTRACTOR TO COORDINATE EXACT CONDUIT ROUTING WITH OWNER AND EXISTING SITE UTILITIES PRIOR TO THE START OF CONSTRUCTION TO DETERMINE THE MOST COST EFFECTIVE AND UNOBTRUSIVE PATHWAY.

KEYED NOTES - ELECTRICAL

- APPROXIMATE LOCATION OF EXISTING 2000A, 277480V, NEMA-3R SWITCHBOARD "SB1".
- INSTALL NEW 175AMP CIRCUIT BREAKER IN AVAILABLE SPACE IN "SB1". NEW CIRCUIT BREAKER SHALL BE OF THE SAME MANUFACTURER AND COMPATIBLE WITH THE EXISTING SWITCHBOARD. NEW BREAKER SHALL HAVE AN AIC RATING TO MATCH EXISTING "SB1".
- ROUTE NEW FEEDER CONSISTING OF 3 #30, #6GND, 2 1/2" CONDUIT FOR TRANSFORMER T.L.C UNDERGROUND FROM EXISTING "SB1" BETWEEN BUILDINGS AND STUB UP NEXT TO EXISTING BUILDING.
- ROUTE FEEDER UP EXTERIOR WALL OF EXISTING BUILDING TO NEW NEMA-3R PULL BOX AT ROOF HEIGHT.
- ROUTE NEW FEEDER FROM PULL BOX ACROSS ROOF.
- ROUTE NEW FEEDER DOWN EXTERIOR WALL TO CANOPY BELOW.
- ROUTE NEW FEEDER ACROSS ROOF OF EXISTING CANOPY TO ROOF OF EXISTING BUILDING "B" AS INDICATED. CONTRACTOR TO COORDINATE EXACT ROUTING WITH OWNER AND EXISTING CONDITIONS PRIOR TO THE START OF CONSTRUCTION.
- ROUTE NEW FEEDER ACROSS ROOF OF EXISTING BUILDING B AND UP EXTERIOR WALL OF PENTHOUSE TO PULL BOX ON EXISTING PENTHOUSE.
- EXTEND FEEDER FROM PULLBOX ON EXTERIOR WALL THROUGH THE WALL INTO THE PENTHOUSE AND TERMINATE AT NEW TRANSFORMER T.L.C.

1 ELECTRICAL SITE PLAN
SCALE: NONE



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210-829-0578 F
TX Firm: BS-1688
PBK.com



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L.E.A. ENGINEERS
1210-688-7200

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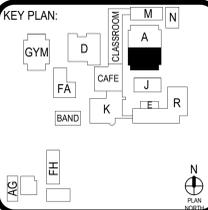
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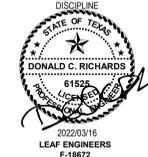
1802 CLEO DAWSON ST
MISSION, TX 78572

ISSUE FOR CONSTRUCTION



KEY PLAN:





DISCIPLINE
STATE OF TEXAS
DONALD C. RICHARDS
815
20220316
LEAF ENGINEERS
E-18872

CLIENT	MCSID	
DATE	2022/03/16	
PROJECT NUMBER	P2132600AR	
DRAWING HISTORY		
No.	Description	Date

ISSUE FOR CONSTRUCTION

BUILDING NUMBER

ELECTRICAL SITE PLAN

E-101



LEAF ENGINEERS
601 N.W. LOOP 410, SUITE 400
SAN ANTONIO, TX 78216
210-638-7200
TX Firm: F-18872

GENERAL NOTES - POWER PLAN

- FOR EQUIPMENT OR DEVICES SHOWN ON THE ARCHITECTURAL DRAWINGS THAT REQUIRE POWER AND ARE NOT SHOWN ON THE ELECTRICAL PLANS, ASSUME AT A MINIMUM A DUPLEX RECEPTACLE, A DEDICATED CIRCUIT WITH 20'12"12.34" WITH HOMERUN TO NEAREST 120/208V PANEL. ITEM SUCH AS BUT NOT LIMITED TO: ROLL UP DOORS, OVERHEAD GRILLES, DISPLAY CASES, HAND DRYERS, WATER COOLERS, ICE MACHINES, GARBAGE DISPOSALS, OSCILLATING FANS, LCD'S, PROJECTORS, DISHWASHERS, UNDER COUNTER REFRIGERATORS, MOTORIZED PROTECTION SCREENS, ETC.
- INSTALL ALL RECEPTACLES 18" AFF, UNLESS OTHERWISE NOTED.
- COORDINATE ROUGH-IN LOCATION OF DEVICES WITH ARCHITECTURAL ELEVATIONS, DETAILS AND PLANS. INSTALL DEVICE BOXES FLUSH WITH FINISHED SURFACE.
- INSTALL A DEDICATED NEUTRAL FOR EACH 120V OR 277V BRANCH CIRCUIT.

KEYED NOTES - POWER PLAN

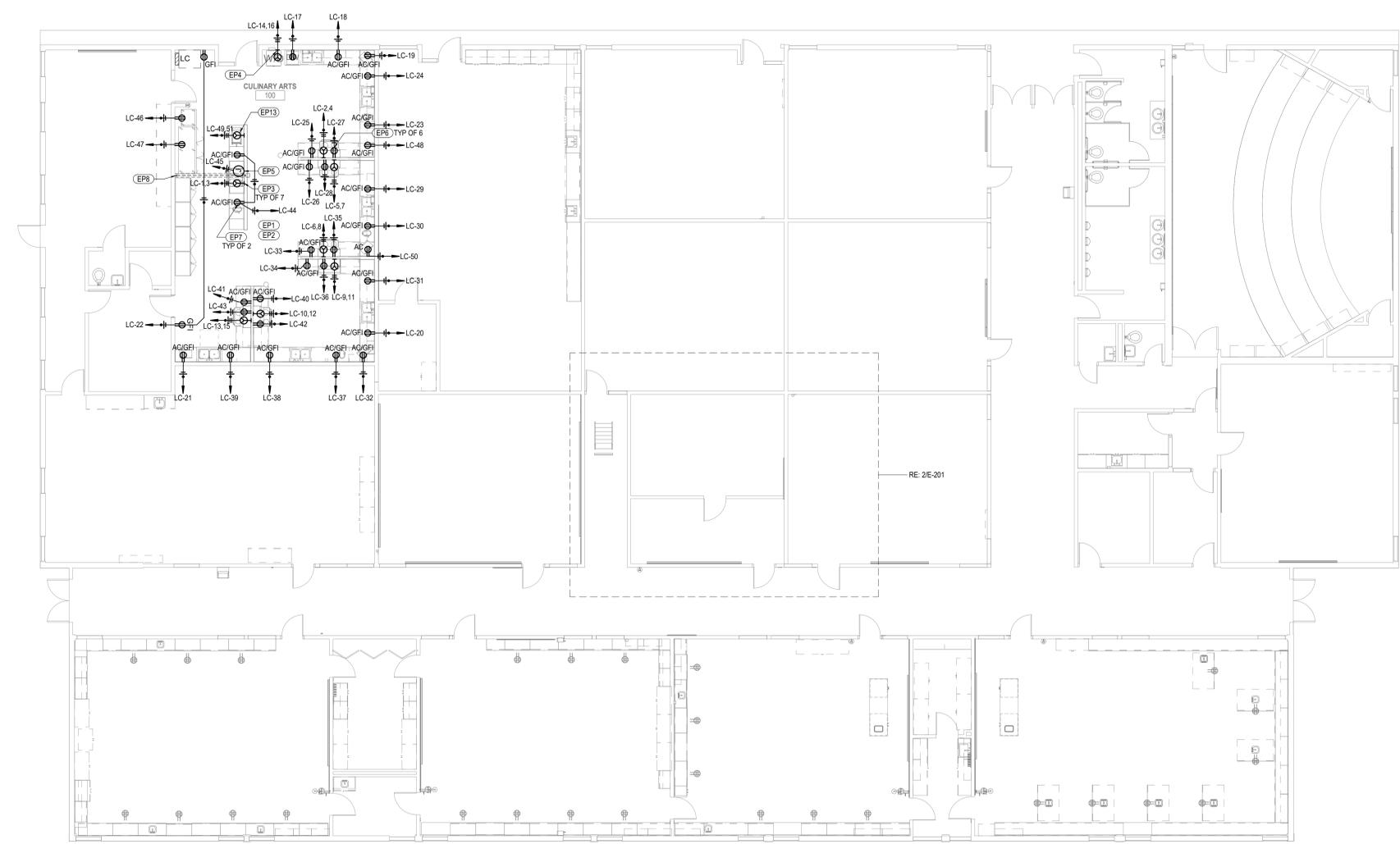
- REMOVE ALL EXISTING ELECTRICAL OUTLETS IN SPACE IN THEIR ENTIRETY. REMOVE ALL ASSOCIATED BRANCH CIRCUIT WIRING IN ITS ENTIRETY BACK TO SOURCE. EXISTING CIRCUIT BREAKERS IN PANEL SHALL BE RELABELED AS 'SPARE'. INSTALL BLANK COVERPLATES ON ALL BOXES NOT BEING REUSED.
- ALL NEW ELECTRICAL DEVICES INSTALL IN SPACE ON EXISTING WALLS SHALL BE SURFACE MOUNTED WITH SURFACE MOUNTED CONDUIT.
- INSTALL 250V, N6-30R RECEPTACLE WITH 3/8"Ø10GND, 1"Ø FOR OWNER PROVIDED OVEN. COORDINATE EXACT PLUG CONFIGURATION AND ROUGH-IN REQUIREMENTS WITH OWNER FURNISHED EQUIPMENT PRIOR TO INSTALLATION.
- INSTALL 250V, N6-30R RECEPTACLE WITH 3/8"Ø10GND, 1"Ø FOR OWNER PROVIDED CLOTHES WASHER/DRYER. COORDINATE EXACT PLUG CONFIGURATION AND ROUGH-IN REQUIREMENTS WITH OWNER FURNISHED EQUIPMENT PRIOR TO INSTALLATION.
- CONNECTION FOR RANGE EXHAUST HOOD ABOVE CEILING. COORDINATE EXACT MOUNTING HEIGHT AND ROUGH-IN REQUIREMENTS WITH HOOD MANUFACTURER'S INSTALLATION INSTRUCTIONS AND WIRING DIAGRAMS.
- INSTALL 20A, 120V, DUPLEX RECEPTACLE FOR EXHAUST HOOD AT 7'-0" AFF OR HEIGHT AS REQUIRED FOR INSTALLATION OF HOOD. INSTALL IN ACCORDANCE WITH HOOD MANUFACTURER'S INSTALLATION INSTRUCTIONS.
- INSTALL 120V, 20A, DUPLEX RECEPTACLE HORIZONTALLY IN BACKSPLASH ABOVE COUNTER. COORDINATE EXACT HEIGHT WITH CASEWORK AND ARCHITECT PRIOR TO INSTALLATION.
- EXTEND CONDUITS EXPOSED DOWN WALL, UNDERFLOOR AND STUB UP IN WALL OF ISLAND. SAWCUT FLOOR AS REQUIRED FOR INSTALLATION OF CONDUITS FOR ISLAND. CONTRACTOR TO BACKFILL, PATCH AND REPAIR CONCRETE FLOOR AS REQUIRED TO MATCH EXISTING CONDITIONS.
- INSTALL HEAVY DUTY, 400A, NEMA-1, FUSED DISCONNECT SWITCH WITH 400A FUSES ON HDG STEE "C" CHANNEL SUPPORT RACK. CONTRACTOR TO SUPPORT "C" CHANNEL SUPPORTS FROM STRUCTURE AND ANCHOR TO FLOOR. CONTRACTOR SHALL COORDINATE EXACT LOCATION WITH OWNER AND EXISTING CONDITIONS PRIOR TO INSTALLATION.
- INSTALL NEW 112.5KVA TRANSFORMER ON 4" CONCRETE HOUSEKEEPING PAD AT THIS APPROXIMATE LOCATION. CONTRACTOR SHALL COORDINATE EXACT LOCATION WITH OWNER AND EXISTING CONDITIONS PRIOR TO INSTALLATION.
- INSTALL FEEDER CONDUIT OVERHEAD FROM EXTERIOR TO LOCATION OF NEW TRANSFORMER AND TERMINATE AT TRANSFORMER.
- NEW ELECTRICAL PULLBOX ON WALL OF MEZZANINE FOR TRANSFORMER FEEDER. SEE SITE PLAN FOR ADDITIONAL INFORMATION.
- INSTALL 250V, N6-30R RECEPTACLE WITH 3/8"Ø10GND, 1"Ø FOR TOASTER OVEN. COORDINATE EXACT PLUG CONFIGURATION AND ROUGH-IN REQUIREMENTS WITH OWNER FURNISHED EQUIPMENT PRIOR TO INSTALLATION.

GENERAL NOTES - LIGHTING PLAN

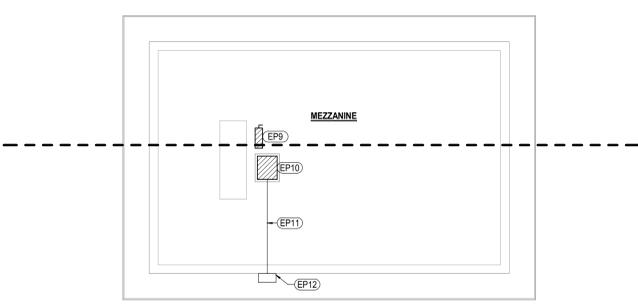
- REFER TO ARCHITECTURAL REFLECTED CEILING PLAN (RCP) FOR EXACT LOCATION OF LIGHT FIXTURES. WHERE DISCREPANCIES EXIST THE LIGHTING SHOWN ON THIS PLAN SHALL GOVERN. FURNISH FIXTURES WITH TRIM COMPATIBLE WITH THE TYPE OF CEILING AS INDICATED ON THE RCP.
- COORDINATE PLACEMENT OF FIXTURES WITH ACTUAL INSTALLATION OF MECHANICAL EQUIPMENT AND DUCTWORK.
- INSTALL A DEDICATED NEUTRAL FOR EACH 120V OR 277V BRANCH CIRCUIT.
- ALL EXIT LIGHTS SHALL BE CONNECTED TO THE UN-SWITCHED PHASE CONDUCTOR (CONSTANT HOT) OF THE CIRCUIT SERVING THE LIGHTING FIXTURES WITHIN THE SPACE. TAP UN-SWITCHED HOT/LEG AHEAD OF LIGHTING CONTROL PANEL OR CONTROLLER.
- CONNECT EMERGENCY BATTERY UNITS IN LIGHTING FIXTURES TO THE UN-SWITCHED PHASE CONDUCTOR (CONSTANT HOT) OF THE CIRCUIT SERVING THE FIXTURES. TAP UN-SWITCHED HOT/LEG AHEAD OF LIGHTING CONTROL PANEL OR CONTROLLER.
- ALL LIGHT SWITCHES AND WALL SWITCH OCCUPANCY SENSORS SHALL BE INSTALLED ON THE STRIKE SIDE OF DOOR. COORDINATE EXACT LOCATION WITH ARCHITECTURAL DRAWINGS PRIOR TO START OF CONSTRUCTION AND FINAL DOOR LOCATIONS IN FIELD.
- CONTRACTOR SHALL COORDINATE EXACT LOCATIONS, MOUNTING HEIGHTS OF THE EXIT SIGNS AND THE DIRECTIONAL CHEVRONS WITH THE ARCHITECT'S EGRESS PLAN PRIOR TO INSTALLATION.

KEYED NOTES - LIGHTING PLAN

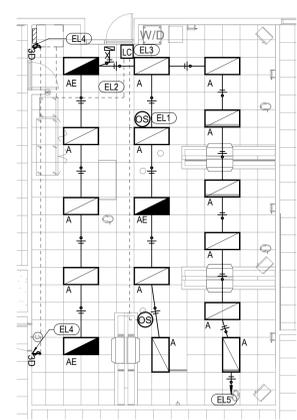
- LOW VOLTAGE CEILING MOUNTED OCCUPANCY SENSOR. SEE ELECTRICAL DETAILS AND SPECIFICATIONS 26 09 43.
- CLASS 2, CAT 5E CABLING FROM AREA LIGHTING CONTROLLER TO ROOM OCCUPANCY SENSOR AND WALL CONTROLLER. SEE DETAILS AND SPECIFICATIONS 26 09 23.
- LOW VOLTAGE WALL CONTROLLER WITH DIMMER. SEE DETAILS AND SPECIFICATIONS 26 09 43. INSTALL IN EXISTING LIGHTING BACKBOX AND ROUTE CAT5E CABLE IN EXISTING CONDUIT AND TERMINATE AT DEVICE.
- SERVE FROM EXISTING LIGHTING CIRCUIT SERVING EXISTING LIGHTING REMOVED DURING DEMOLITION PHASE.



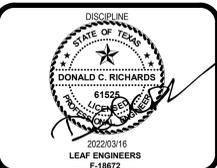
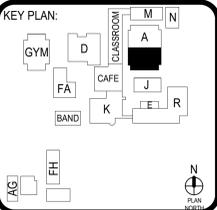
1 ELECTRICAL POWER PLAN
SCALE: 1/8" = 1'-0"



2 ELECTRICAL POWER PLAN - MEZZANINE
SCALE: 1/8" = 1'-0"



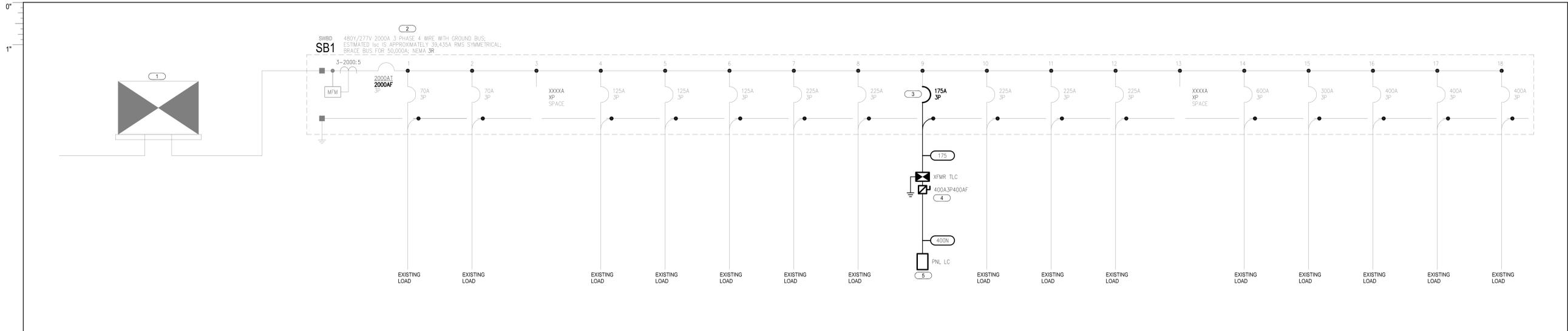
3 ELECTRICAL LIGHTING PLAN
SCALE: 1/8" = 1'-0"



No.	Description	Date

CLIENT: MCSID
 DATE: 2022/03/16
 PROJECT NUMBER: P2132600AR
 DRAWING HISTORY: ISSUE FOR CONSTRUCTION
 BUILDING NUMBER:

ELECTRICAL ONE LINE DIAGRAM, SCHEDULES & DETAILS



LOAD ANALYSIS
 EX. LOAD (PER OWNER RECORD DRAWINGS EST. PEAK DEMAND WAS 996 KW)
 996 KW / 0.88 PF = 1134 KVA X 1000 X 1.25 = 1417614 VA

LOADS REMOVED:

LIGHTING -	1275 VA X 1.00 =	1275 VA
RECEPTACLES -	3240 VA X 1.00 =	3240 VA
TOTAL LOAD REMOVED -		4515 VA

LOADS ADDED:

LIGHTING -	2 EA X 180 VA/EA =	752 VA
RECEPTACLES -	360 VA X 1.00 =	360 VA
<10,000 VA	0 VA X 0.50 =	0 VA
>10,000 VA	97832 VA X 1.00 =	97832 VA
OTHER -	0 VA X 1.00 =	0 VA
NET CALCULATED DEMAND =		1512043 VA
@ 480Y/277V 3 PH =		1819 A

THE EXISTING 2000 AMP SERVICE IS ADEQUATE FOR THE ADDED LOAD

FEEDER / BRANCH CIRCUIT SCHEDULE

MARK	RACEWAY	PHASE CONDUCTORS	NEUTRAL CONDUCTORS	GROUND CONDUCTORS	REMARKS
400N	2"	3 #3/0	1 #3/0	1 #6	TWO PARALLEL FEEDERS REQUIRED
175	2 1/2"	3 #3/0	---	1 #6	
	X	X X	X X	X X	X

TRANSFORMER SCHEDULE

MARK	KVA	PRIMARY VOLTAGE	SECONDARY VOLTAGE	GROUNDING ELECTRODE	REMARKS
TLC	112-1/2	480V DELTA	208Y/120 GND WYE	#1/0	---
	X	X	X	X	X
	X	X	X	X	X

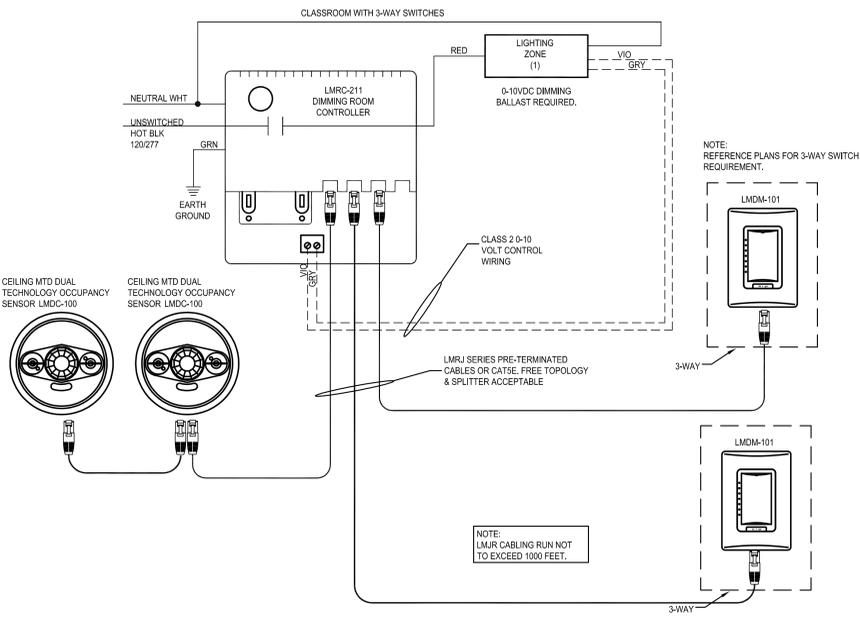
- KEYED NOTES - ONE LINE DIAGRAM**
- EXISTING SERVICE TRANSFORMER.
 - EXISTING 277/480V, 2000A, SWITCHBOARD SB1.
 - INSTALL NEW 175A3P CIRCUIT BREAKER IN AVAILABLE SPACE IN EXISTING SWITCHBOARD SB1. NEW BREAKER SHALL BE OF THE SAME MANUFACTURER AND COMPATIBLE WITH THE EXISTING SWITCHBOARD. NEW BREAKER SHALL HAVE AN AIC RATING TO MATCH EXISTING.
 - NEW TRANSFORMER AND SECONDARY SWITCH TO BE INSTALLED ON BUILDING B MEZZANINE. REFER TO DETAIL 3 BELOW FOR TRANSFORMER GROUNDING DETAIL.
 - NEW PANEL LC TO BE INSTALLED IN NEW CULINARY CLASSROOM IN BUILDING B.

1 ELECTRICAL ONE-LINE DIAGRAM (EXISTING SB1 SERVICE)
 SCALE: NONE

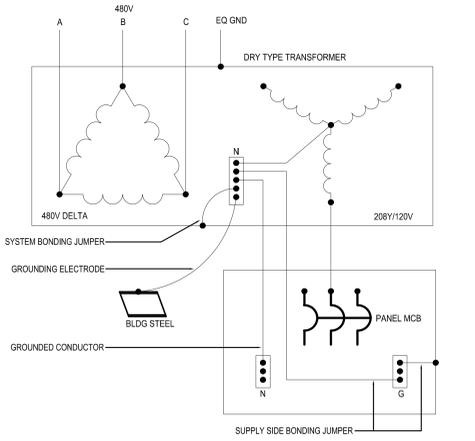
LIGHTING FIXTURE SCHEDULE

TYPE	MANUFACTURER & MODEL NUMBER	LAMPS	VA	VOLTAGE	DESCRIPTION	NOTES
A	METALUX #24GR-LD4-48-UNV-L840-CD1-U DAY-BRITE # 21G46L840F502FUNVDM LITHONIA #02TL4G48LMVOLTEZ1LP840 COLUMBIA # LJT-24-40-ML-G-FA12125-ED-U	LED	4000K	120/277	2' X 4' LAY-IN LED TROFFER WITH NOMINAL 0.125" THICK INVERTED PATTERN 12 ACRYLIC LENS, GASKETING BETWEEN LENS/DOOR, DOOR/FRAME & FRAME/CEILING	
AE	METALUX #24GR-LD4-48-UNV-L840-CD1-U DAY-BRITE # 21G46L840F502FUNVDM LITHONIA #02TL4G48LMVOLTEZ1LP840EL14L COLUMBIA # LJT-24-40-ML-G-FA12125-ED-U-ELL14	LED	4000K	120/277	2' X 4' LAY-IN LED TROFFER WITH NOMINAL 0.125" THICK INVERTED PATTERN 12 ACRYLIC LENS, GASKETING BETWEEN LENS/DOOR, DOOR/FRAME & FRAME/CEILING AND EMERGENCY BATTERY PACK	
X1	SURE-LITES #LPX-70-RWH CHLORIDE #ERWEM LITHONIA #LQMSWSG120277ELN COMPASS #CEG	LED		120/277	UNIVERSAL EXIT LIGHT WITH BATTERY, NUMBER OF FACES AND DIRECTIONAL CHEVRONS AS INDICATED ON THE DRAWINGS	

- GENERAL NOTES**
- COLOR TEMPERATURE SHALL BE 4000K UNLESS NOTED OTHERWISE.



2 CULINARY CLASSROOM LIGHTING CONTROL DIAGRAM (3-WAY SWITCHING)
 SCALE: NONE



3 SEPARATELY DERIVED SYSTEM GROUNDING DETAIL
 SCALE: NONE

PANELBOARD LC

VOLTAGE: 208Y/120V 3 PHASE 4 WIRE
 400 A MAIN BREAKER
 BUSES: MAIN - 400 A NEUTRAL - 100% EQUIPMENT GROUND

VAL.	VA	VAO	LOAD	BKR	CKT	CKT	BKR	LOAD	VAL.	VA	VAO
0	0	0	4000 RANGE	502	1	A	2	502 RANGE	0	0	0
0	0	0	4000 RANGE	502	3	B	4	502 RANGE	0	0	0
0	0	0	4000 RANGE	502	5	A	6	502 RANGE	0	0	0
0	0	0	4000 RANGE	502	7	A	8	502 RANGE	0	0	0
0	0	0	4000 RANGE	502	9	B	10	502 RANGE	0	0	0
0	0	0	4000 RANGE	502	11	C	12	502 RANGE	0	0	0
0	0	0	4000 RANGE	502	13	A	14	302 WASHER/DRYER	0	0	2400
0	0	0	4000	502	15	B	16	---	0	0	2400
0	0	0	1000 DISHWASHER	201	17	A	18	201 RECEPTACLES RM 100	0	0	1000
0	0	0	1000 RECEPTACLES RM 100	201	19	A	20	201 RECEPTACLES RM 100	0	0	1000
0	0	0	1000 RECEPTACLES RM 100	201	21	B	22	201 RECEPTACLES RM 100	0	0	1000
0	0	0	800 MXER	201	23	C	24	201 RECEPTACLES RM 100	0	0	1000
0	0	0	800 MXER	201	25	A	26	201 MXER	0	0	800
0	0	0	1170 EXHAUST HOOD	201	27	B	28	201 EXHAUST HOOD	0	0	1170
0	0	0	1000 RECEPTACLES RM 100	201	29	A	30	201 MXER	0	0	800
0	0	0	1000 MICROWAVE	201	31	A	32	201 MICROWAVE	0	0	1000
0	0	0	800 MXER	201	33	B	34	201 MXER	0	0	800
0	0	0	1170 EXHAUST HOOD	201	35	C	36	201 EXHAUST HOOD	0	0	1170
0	0	0	800 MXER	201	37	A	38	201 RECEPTACLES RM 100	0	0	1000
0	0	0	1000 MICROWAVE	201	39	B	40	201 MXER	0	0	800
0	0	0	1170 EXHAUST HOOD	201	41	B	42	201 EXHAUST HOOD	0	0	1170
0	0	0	1170 EXHAUST HOOD	201	43	A	44	201 MXER	0	0	800
0	0	0	1170 EXHAUST HOOD	201	45	B	46	201 REFRIG IN FREEZER	0	0	1800
0	0	0	1800 REFRIGERATOR	201	47	A	48	201 RECEPTACLES RM 100	0	0	1000
0	0	0	1700 MUFFIN TOASTER OVEN	202	49	A	50	201 MICROWAVE	0	0	1000
0	0	0	1700	---	---	---	50	1002 SPARE	0	0	---
0	0	0	SPARE	201	53	C	54	SPARE	0	0	---
0	0	0	SPARE	201	55	A	56	201 SPARE	0	0	---
0	0	0	SPARE	201	57	B	58	201 SPARE	0	0	---
0	0	0	SPARE	201	59	A	60	201 SPARE	0	0	---
0	0	0	SPARE	201	61	A	62	201 SPARE	0	0	---
0	0	0	SPARE	201	63	B	64	201 SPARE	0	0	---
0	0	0	SPARE	201	65	B	66	201 SPARE	0	0	---
0	0	0	SPARE	201	67	A	68	201 SPARE	0	0	---
0	0	0	SPARE	201	69	A	70	201 SPARE	0	0	---
0	0	0	SPARE	201	71	B	72	201 SPARE	0	0	---
0	0	0	SPARE	201	73	A	74	201 SPARE	0	0	---
0	0	0	SPACE	201	75	A	76	201 SPARE	0	0	---
0	0	0	SPACE	201	77	C	78	201 SPARE	0	0	---
0	0	0	SPACE	201	79	A	80	201 SPARE	0	0	---
0	0	0	SPACE	201	81	B	82	201 SPARE	0	0	---
0	0	0	SPACE	201	83	C	84	201 SPARE	0	0	---

VAL. (LIGHTING) 0 CONNECTED VA 0 DEMAND VA
 VA (RECEPTACLES) 360 CONNECTED VA 360 DEMAND VA
 VA (OTHER) 97832 CONNECTED VA 97832 DEMAND VA
 VA TOTAL 98192 CONNECTED VA 98192 DEMAND VA
 AMPS TOTAL 273 CONNECTED AMPS 273 DEMAND AMPS

TOTAL
 L 0 R 0 O 0
 VA CONNECTED TO A PHASE 34476 VA = 287 AMPS CONNECTED TO A PHASE @ 120 VOLTS
 VA CONNECTED TO B PHASE 34198 VA = 285 AMPS CONNECTED TO B PHASE @ 120 VOLTS
 VA CONNECTED TO C PHASE 29528 VA = 246 AMPS CONNECTED TO C PHASE @ 120 VOLTS
TOTAL 98192 VA

PLUMBING ABBREVIATION SCHEDULE

NOTES: 1. ALL ABBREVIATIONS MAY NOT BE USED ON THESE DRAWINGS.

AAP	AREA ALARM PANEL	MS	MOP SINK
AAV	AUTOMATIC AIR VENT	N.C.	NORMALLY CLOSED
A.F.F.	ABOVE FINISHED FLOOR	NIC	NOT IN CONTRACT
AP	ACCESS PANEL	N.O.	NORMALLY OPEN
B.F.F.	BELOW FINISHED FLOOR	O.F./C.I.	OWNER FURNISHED/CONTRACTOR INSTALLED
BFP	BACKFLOW PREVENTER	O.F./O.I.	OWNER FURNISHED/OWNER INSTALLED
BOB	BOTTOM OF BEAM	OFD	OVERFLOW DRAIN
BOP	BOTTOM OF PIPE	PH	PHASE
BTUH	BRITISH THERMAL UNITS PER HOUR	PIV	POST INDICATOR VALVE
CC	CUT AND CAP	PRV	PRESSURE REDUCING VALVE
GFH	CUBIC FEET PER HOUR	RD	ROOF DRAIN
GFS	CUBIC FEET PER SECOND	RE	REFER TO
CI	CAST IRON	R.I.C.	ROUGH-IN AND CONNECT
CLG	CEILING	RO	REVERSE OSMOSIS
CO	CLEANOUT	RPBFP	REDUCED PRESSURE BACKFLOW PREVENTER
CONN	CONNECTION	RPV	REVOLUTIONS PER MINUTE
CONT.	CONTINUATION	RVB	REFRIGERATOR VALVE BOX
DF	DRINKING FOUNTAIN	SD	STORM DRAIN
DPV	DRY PIPE VALVE	S.F.	SQUARE FEET
DWG.	DRAWING	SIA	SIA MESE
EA	EACH	SK	SINK
EDF	ELECTRIC DRINKING FOUNTAIN	T.O.P.	TOP OF PIPE
FCO	FLOOR CLEANOUT	TP	TRAP PRIMER
FD	FLOOR DRAIN	TYP	TYPICAL
FDV	FIRE DEPARTMENT VALVE	U	URINAL
F.F.	FINISHED FLOOR	UF	UNDERFLOOR
FHC	FIRE HOSE CABINET	UIS	UNDERSLAB
F.L.	FLOOR LINE	VAC BRKR	VACUUM BREAKER
FS	FLOOR SINK	VCT	VITRIFIED CLAY TILE
FT	FEET	VTR	VENT THRU ROOF
FU	FIXTURE UNITS	WC	WATER CLOSET
GC	GENERAL CONTRACTOR	WCO	WALL CLEANOUT
GPH	GALLONS PER HOUR	WH	WALL HYDRANT
GPM	GALLONS PER MINUTE	WMB	WASHING MACHINE BOX
HB	HOSE BIBB	YH	YARD HYDRANT
HP	HORSEPOWER	ZV	ZONE VALVE
I.E.	INVERT ELEVATION	(A)	ITEM NOTED TO BE ABANDONED
KW	KILOWATTS	(D)	ITEM NOTED TO BE DEMOLISHED
LAV	LAVATORY	(E)	EXISTING ITEM
MAP	MASTER ALARM PANEL	(N)	NEW ITEM
MECH	MECHANICAL	(R)	ITEM NOTED TO BE RELOCATED
MH	MANHOLE		

PLUMBING SYMBOLS LEGEND

NOTES: 1. ALL SYMBOLS MAY NOT BE USED ON THESE DRAWINGS.

SYMBOL	ABV.	DESCRIPTION
AW	AW	ACID WASTE
AV	AV	ACID VENT
B		BUTANE
CDWR		CHILLED DRINKING WATER RETURN
CDWS		CHILLED DRINKING WATER SUPPLY
D		DRAIN PIPING
DSP		DRY SPRINKLER PIPE
F	F	FIRE LINE
FOR		FUEL OIL RETURN
FOS	FOS	FUEL OIL SUPPLY
FOV	FOV	FUEL OIL VENT
G	G	NATURAL GAS PIPING
GW	GW	GREASE WASTE ABOVE SLAB
GW	GW	GREASE WASTE BELOW SLAB
OSD	OSD	STORM OVER FLOW DRAIN
P	P	PROPANE GAS PIPING
PSS	PSS	PUMPED SANITARY SEWER
PSD	PSD	PUMPED STORM SEWER
SD	SD	STORM DRAIN ABOVE SLAB
SD	SD	STORM DRAIN BELOW SLAB
SP	SP	SPRINKLER LINE
SS	SS	SANITARY SEWER ABOVE SLAB
SS	SS	SANITARY SEWER BELOW SLAB
SV	SV	SANITARY VENT
	CW	COLD WATER
	HW	HOT WATER
	HWR	HOT WATER RETURN
		DIRECTION OF FLOW
		DIRECTION OF SLOPE DOWN
		DROP IN PIPE
		RISE IN PIPE
		GATE VALVE
		BALL VALVE
		CHECK VALVE
		SUPERVISED VALVE WITH FLOW SWITCH
		SUPERVISED VALVE IN VERTICAL
		PLUG VALVE / GAS COCK
		BUTTERFLY VALVE
		BALANCING VALVE
		PIPE UNION
		PRESSURE CONTROL VALVE
		3-WAY VALVE
		SOLENOID VALVE
		FLOW SWITCH
		PRESSURE GAUGE WITH GAUGE COCK
		THERMOMETER
		ROOF DRAIN / OVERFLOW DRAIN
		FLOOR DRAIN
		FLOOR SINK
		T & P RELIEF VALVE
		STRAINER
		END OF LINE CLEANOUT
		FLOOR CLEANOUT
		WALL CLEANOUT
		CAP
		FLEXIBLE CONNECTION
(E)		NEW CONNECTION TO EXISTING
(E)		EXISTING RISER

PLUMBING TESTING:

- ALL EQUIPMENT AND/OR SYSTEMS NOTED ON THE DRAWINGS TO REMAIN SHALL BE INSPECTED AND TESTED ON SITE TO CERTIFY WORKING CONDITION. A WRITTEN REPORT ON THE CONDITION OF ALL EQUIPMENT TO REMAIN, INCLUDING A COPY OF THE TEST RESULTS AND RECOMMENDED REMEDIAL ACTIONS AND COSTS SHALL BE MADE BY THIS CONTRACTOR TO THE ARCHITECT/ENGINEER FOR REVIEW.
- PIPE COVER AND BACKFILLING:
 - AFTER HYDROSTATIC TEST, EVENLY BACKFILL ENTIRE TRENCH WIDTH BY HAND PLACING BACKFILL MATERIAL AND HAND TAMPING IN FOUR (4) INCHES COMPACTED LAYERS TO 12 INCHES MINIMUM COVER OVER TOP OF JACKET. COMPACT TO 95 PERCENT MAXIMUM DENSITY.
 - EVENLY AND CONTINUOUSLY BACKFILL REMAINING TRENCH DEPTH IN UNIFORM LAYERS WITH BACKFILL MATERIAL.
 - DO NOT USE WHEELED OR TRACKED VEHICLES FOR TAMPING.
- PRESSURE TEST ALL DOMESTIC WATER PIPING, AFTER INSTALLATION AND PRIOR TO BACKFILL OR COVER. RISE PIPING SYSTEM OF PARTICULATE CONTAMINANTS, CAP AND SUBJECT TO STATIC WATER PRESSURE OF 125 PSIG FOR FOUR (4) HOURS. REPAIR LEAKS AND DEFECTS AND RE-TEST ANY PORTION OF PIPING SYSTEM THAT FAILS. PROVIDE WRITTEN TEST REPORT INCLUDING DATE AND TIME OF TEST, PASS OR FAIL INDICATION, SUMMARY OF REMEDIAL WORK REQUIRED AND DATE AND TIME OF EACH RE-TEST.
- PRIOR TO COVER UP, WATER PIPE, SANITARY PIPE, AND GAS PIPING SHALL BE PRESSURE TESTED. TESTS SHALL BE WITNESSED BY CONSULTANT AND OWNER. NOTIFY OWNER 48 HOURS PRIOR TO TEST. TEST SHALL BE WITNESSED BY CLIENT PLUMBING TECHNICIAN.
- UPON COMPLETION OF THE SANITARY PIPING SYSTEM, THE CONTRACTOR SHALL NOTIFY ENGINEER AND OWNER TO OBSERVE A SMOKE TEST OF THE SYSTEM. SMOKE TESTING SHALL BE PERFORMED ON SANITARY PIPING SYSTEM TWICE DURING CONSTRUCTION.
 - WATER TEST SHALL BE APPLIED TO THESE DRAINAGE SYSTEMS EITHER IN THEIR ENTIRETY OR IN SECTIONS AS REQUIRED, AFTER ROUGH PIPING HAS BEEN INSTALLED. IF THE SYSTEM IS TESTED IN SECTIONS, EACH OPENING IN THE SECTION UNDER TEST, ALL SECTIONS SHALL BE TESTED WITH A MINIMUM OF 10 FEET HEAD OF WATER. IN TESTING SUCCESSIVE SECTIONS AT LEAST THE UPPER 10 FEET OF THE NEXT PRECEDING SECTION SHALL BE TESTED SO THAT NO JOINT OF PIPING IN THE BUILDING EXCEPT THE UPPERMOST 10 FEET OF THE SYSTEM SHALL BE SUBMITTED TO A TEST OF LESS THAN A 10 FOOT OF HEAD WATER. THE WATER SHALL BE KEPT IN THE SYSTEM FOR AT LEAST 230 MINUTES BEFORE INSPECTIONS STARTS; THE SYSTEM SHALL THEN BE MADE TIGHT AT ALL POINTS.
 - ANY POINTS OF THE DRAINAGE SYSTEMS TO BE TESTED WITH AIR INSTEAD OF WATER SHALL BE MADE BY ATTACHING AN AIR COMPRESSOR TESTING APPARATUS TO ANY SUITABLE OPENING AND AFTER CLOSING ALL OTHER LETS, OUTLETS, FORCING AIR INTO THE SYSTEM UNTIL THERE IS A MINIMUM GAUGE PRESSURE OF 5 PSI. THIS PRESSURE SHALL BE HELD WITHOUT THE INTRODUCTION OF ADDITIONAL AIR FOR A PERIOD OF AT LEAST 30 MINUTES.
- EXTERIOR CONNECTIONS SHALL BE TESTED AS PART OF THE INTERIOR SYSTEMS.
 - PROVIDE ALL ADDITIONAL TEST SUCH AS SMOKE OR PRESSURE TESTS AS REQUIRED BY THE REGULATIONS OR AS DIRECTED BY AUTHORITIES MAKING THE INSPECTION.
 - PROVIDE FOR ANY REPEATED TEST AS DIRECTED BY THE OWNERS REPRESENTATIVE, TO MAKE ALL SYSTEMS TIGHT AS REQUIRED.
 - VISUAL INSPECTIONS OF JOINTS, VALVES, ETC. SHALL BE MADE AS DIRECTED BY THE ENGINEER.
 - PRESSURE TEST NATURAL GAS PIPING IN ACCORDANCE WITH NFPA 54. PRESSURE TEST PRIOR TO BACKFILL, MINIMUM 50PSI FOR 24 HOURS.

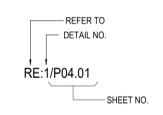
GENERAL NOTES:

- THE PLUMBING WORK SHALL BE PERFORMED IN STRICT ACCORDANCE WITH THE 2015 IPC & 2015 IFGC AS WELL AS ALL LOCAL REGULATIONS THAT MAY APPLY. IN CASE OF CONFLICT BETWEEN THE CONTRACT DOCUMENTS AND A GOVERNING CODE OR ORDINANCE THE MORE STRINGENT STANDARD SHALL APPLY.
- ALL PLUMBING WORK SHALL BE COORDINATED WITH ALL OTHER TRADES BEFORE PROCEEDING WITH THE INSTALLATION.
- INVERT ELEVATIONS AND EXACT LOCATIONS OF ALL EXISTING UTILITIES SHALL BE CHECKED BEFORE PROCEEDING WITH THE NEW WORK.
- NO CHANGES ARE TO BE MADE IN PLUMBING LAYOUT WITHOUT WRITTEN PERMISSION BY THE ARCHITECT OR ENGINEER.
- NO PIPING SHALL RUN EXPOSED IN FINISHED AREAS.
- ROUGH-IN DIMENSIONS OF TOILET FIXTURES MUST BE COORDINATED WITH THE GENERAL CONTRACTOR.
- PROVIDE SHUTOFF VALVES FOR WATER HEATER BRANCH. PROVIDE DIELECTRIC FITTINGS OR COUPLINGS WHEREVER DISSIMILAR METALS ARE JOINED.
- PROVIDE SHUTOFF VALVES AT EACH FIXTURE ON HOT AND COLD WATER SUPPLY PIPES.
- ALL ACCESS PANELS SHALL BE BY GENERAL CONTRACTOR. PLUMBING CONTRACTOR SHALL BE RESPONSIBLE FOR THEIR LOCATION.
- INSTALL ALL REQUIRED CLEANOUTS TO CLEAR EQUIPMENT AND FIXTURES.
- ALL WORK SHALL BE PROPERLY TESTED, BALANCED, AND CLEANED AND DISINFECTED. PROVIDE A ONE YEAR WARRANTY FROM DATE OF FINAL INSPECTION ON ALL PARTS AND LABOR.
- ALL PLUMBING FIXTURES SPECIFIED ARE FOR INFORMATION ONLY. EQUAL EQUIPMENT MAY BE INSTALLED SECURING FIRST THE ENGINEER'S APPROVAL.
- PITCH ALL WASTE AND SOIL PIPING AT MAXIMUM SLOPE POSSIBLE, BUT NOT LESS THAN 1/4" PER FOOT FOR PIPING 3" AND UNDER AND NO LESS THAN 1/8" FOR PIPING 4" AND GREATER.
- PROVIDE ALL PIPE OPENINGS THROUGH PARTITIONS WITH PIPE SLEEVES. PENETRATING FIRE RATED PARTITIONS, THE SPACE BETWEEN THE PIPE AND THE SLEEVE SHALL BE SEALED WITH FIRE STOPPING MATERIAL.
- ANY UNAUTHORIZED CHANGES TO THE EQUIPMENT, DESIGN, OR INSTALLATION OF THE PLUMBING SYSTEMS WITHOUT THE EXPRESSED WRITTEN CONSENT OF THE ENGINEER IS UNACCEPTABLE AND GROUNDS FOR REMOVAL OF ALL LIABILITY OF THE ARCHITECT/ENGINEER FOR THE REVISED DESIGN.
- PROVIDE CONDENSATE DRAIN FROM ROOF MOUNTED EQUIPMENT TO OPEN SITE DRAIN OR AS SHOWN.
- ALL PIPING MATERIAL SHALL BE OF DOMESTIC MANUFACTURE AND SHALL COMPLY WITH THE BUY AMERICAN ACT.

PLUMBING PIPING MATERIAL SCHEDULE

SYSTEM	BELOW GRADE	ABOVE GRADE
WASTE AND VENT	SCH 40 PVC	CAST IRON
DOMESTIC WATER PIPING	TYPE K COPPER	TYPE L COPPER

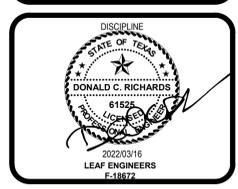
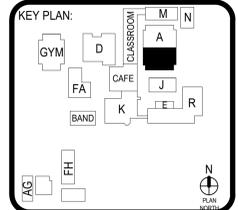
DRAWING REFERENCE KEY



ARCHITECT PBK Architects, Inc.
SAN ANTONIO
601 N.W. Loop 410, Suite 400
San Antonio, TX 78216
210-829-0123 P
210-829-0578 F
TX Firm: BR-1868



MCSID - MISSION HS CULINARY ARTS
1800 CLEO DAWSON ST
MISSION, TX 78572
ISSUE FOR CONSTRUCTION



CLIENT		MCSID
DATE	2022/03/16	PROJECT NUMBER
		P2132600AR
DRAWING HISTORY		
No.	Description	Date

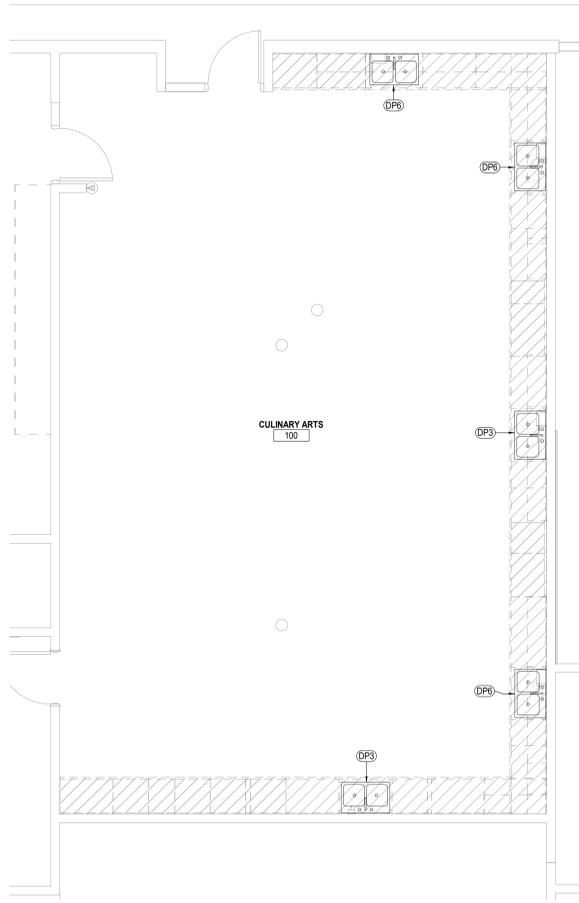
ISSUE FOR CONSTRUCTION
BUILDING NUMBER

PLUMBING SYMBOLS AND ABBREVIATIONS

P0.01



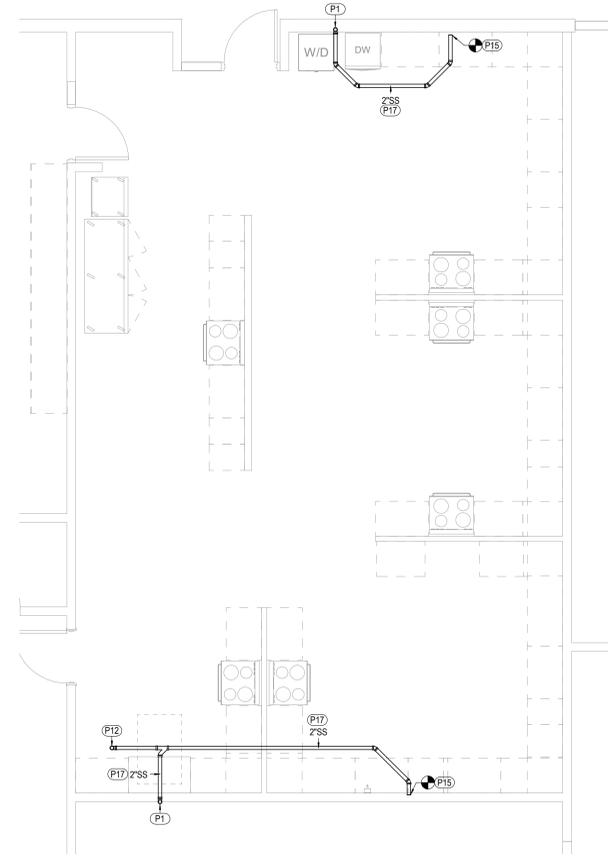
601 N.W. LOOP 410, SUITE 400
SAN ANTONIO, TX 78216
210-638-7200
TX Firm: F-18672



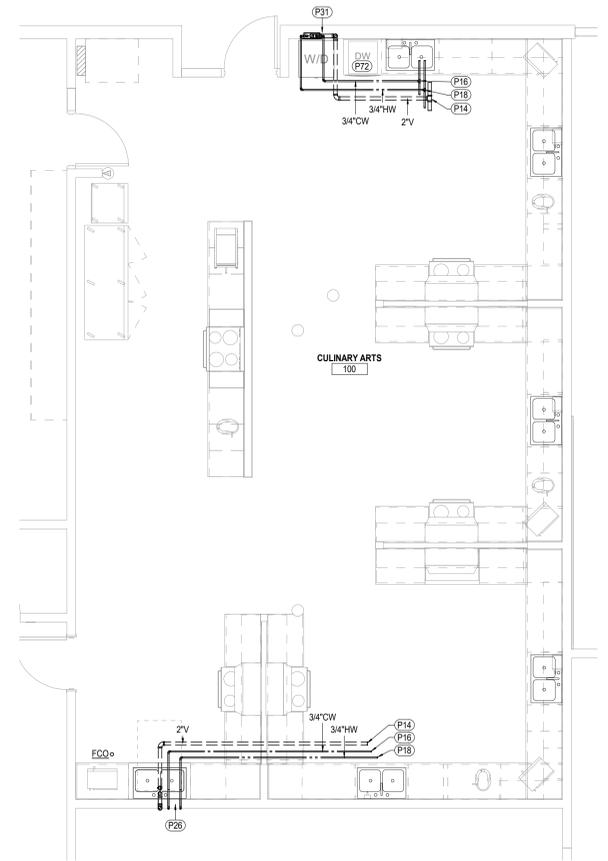
1 DEMOLITION PLUMBING PLAN
SCALE: 1/4" = 1'-0"

KEYED NOTES - PLUMBING DEMO PLAN

- DP3 EXISTING SINK TO BE REMOVED AND ALL ASSOCIATED PIPING TO BE REMOVED BACK TO SOURCE.
- DP6 EXISTING SINK TO BE REMOVED AND SAVED FOR REINSTALLATION. REFER TO ARCH. DWGS FOR ADDITIONAL NOTES.



2 PLUMBING PLAN - UNDERFLOOR
SCALE: 1/4" = 1'-0"



3 PLUMBING PLAN
SCALE: 1/4" = 1'-0"

GENERAL NOTES - PLUMBING PLAN

1. THE CONTRACTOR SHALL COMPLY WITH ALL AUTHORITIES HAVING JURISDICTION.
2. ALL FINAL CONNECTIONS TO FIXTURES AND EQUIPMENT SHALL BE MADE BY THE PLUMBING CONTRACTOR.
3. ALL PLUMBING PIPING SHALL BE COORDINATED WITH ALL OTHER TRADES PRIOR TO ANY INSTALLATION OF ALL PLUMBING FIXTURES AND EQUIPMENT BY THE PLUMBING CONTRACTOR.
4. ALL FLOOR DRAINS AND FLOOR SINKS SHOWN ON THIS DRAWING SHALL BE COORDINATED WITH ALL OTHER TRADES PRIOR TO INSTALLATION.
5. REFER TO ARCHITECTURAL DRAWING FOR EXACT LOCATIONS OF FIXTURES, EQUIPMENT, ETC. DO NOT SCALE FROM PLUMBING DRAWINGS.
6. ALL WALL CLEAN-OUTS SHALL BE ACCESSIBLE BY AN ACCESS PANEL.
7. PROVIDE A DOUBLE EXTERIOR CLEAN-OUT (DFCO) ON ALL SANITARY LINES EXITING THE BUILDING.
8. ALL FLOOR DRAINS AND FLOOR SINKS SHALL BE PROVIDED WITH A TRAP PRIMER.
9. FIXTURES DESIGNATED AS ADA ACCESSIBLE BY ARCHITECT SHALL BE INSTALLED AT ADA ACCESSIBLE HEIGHT PER ARCHITECTURAL DETAILS.
10. ALL DOMESTIC COLD AND HOT WATER TAKE-OFFS SHALL HAVE AN ISOLATION SHUT-OFF VALVE.
11. FLOOR DRAINS AND FLOOR SINKS IN MECHANICAL ROOMS SHALL BE SET NOT LESS THAN 6" FROM HOUSEKEEPING PADS. RE: MECHANICAL DRAWINGS. DO NOT PLACE ON, OR IN, HOUSEKEEPING PAD, OR UNDERNEATH EQUIPMENT.
12. CONTRACTOR SHALL DEWATER ANY AREA AT OR BELOW GRADE PRIOR TO SETTING EQUIPMENT.
13. CONTRACTOR SHALL PLACE A TRAP PRIMER, TP-1, AND A HOSE BIBB, HB-2, IN ALL MECHANICAL ROOMS.
14. PROVIDE A HOSE-BIBB WITH WHEEL HANDLE IN ALL MECHANICAL ROOMS, HB-2.
15. ANY AND ALL WATER PIPING EXPOSED TO OUTSIDE ELEMENTS SHALL BE INSULATED AND HEAT TRACED TO PREVENT FREEZING.
16. ALL SANITARY 3" OR ABOVE SHALL BE INSPECTED BY A CAMERA PRIOR TO SUBSTANTIAL COMPLETION.

KEYED NOTES - PLUMBING PLAN

- P1 2" WASTE PIPING DOWN FROM FLOOR ABOVE.
- P12 4" WASTE PIPING DOWN FROM FLOOR CLEAN OUT ABOVE.
- P14 CONNECT NEW VENT PIPING TO EXISTING VENT PIPING OVERHEAD IN THIS VICINITY. SIZE AS NOTED. CONTRACTOR TO FIELD VERIFY LOCATION OF EXISTING VENT PIPING PRIOR TO ANY CONSTRUCTION.
- P15 CONNECT NEW WASTE PIPING TO EXISTING WASTE PIPING IN THIS VICINITY. SIZE AS NOTED. CONTRACTOR TO FIELD VERIFY LOCATION OF EXISTING WASTE PIPING PRIOR TO ANY CONSTRUCTION.
- P16 CONNECT NEW COLD WATER PIPING TO EXISTING COLD PIPING IN THIS VICINITY. SIZE AS NOTED. CONTRACTOR TO FIELD VERIFY EXISTING LOCATION OF COLD PIPING PRIOR TO ANY CONSTRUCTION.
- P17 SAW-CUT EXISTING SLAB AS INDICATED ON PLAN. REFER TO STRUCTURAL DRAWINGS FOR PATCHING THE FLOOR AND ARCHITECTURAL DRAWINGS FOR FLOOR FINISHES.
- P18 CONNECT NEW HOT WATER PIPING TO EXISTING HOT PIPING IN THIS VICINITY. SIZE AS NOTED. CONTRACTOR TO FIELD VERIFY EXISTING LOCATION OF HOT PIPING PRIOR TO ANY CONSTRUCTION.
- P26 3/4" COLD WATER, 3/4" HOT WATER DOWN AND 2" VENT UP.
- P31 3/4" COLD WATER AND 3/4" HOT WATER DOWN TO WASHING MACHINE WALL BOX.



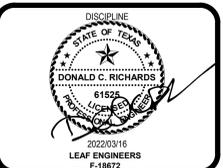
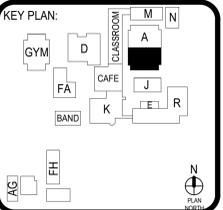
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LEAF ENGINEERS
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MCSID - MISSION HS CULINARY ARTS

1800 CLEO DAWSON ST
MISSION, TX 78572
ISSUE FOR CONSTRUCTION



CLIENT		MCSID
DATE	2022/03/16	PROJECT NUMBER
DRAWING HISTORY		P2132600AR
No.	Description	Date

ISSUE FOR CONSTRUCTION

PLUMBING PLAN

P2.01



601 N.W. LOOP 410, SUITE 400
SAN ANTONIO, TX 78216
210-638-7200
TX Firm: F-18872

SUBJECT: Final Design for the Culinary Arts for Veterans Memorial High School – PBK Architects

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The CTE program and Veterans Memorial High School currently have a culinary arts lab. As per a field inspection at VMHS the culinary lab is requiring possible renovations to be in code compliance. Areas of note are the current vent/hood suppression systems.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board of Trustees meeting held on August 11, 2021 the Board approved the project, proposed budget and utilizing the on-call professional services for the Culinary Arts Laboratory at Veterans Memorial High School Project – PBK Architects. PBK Architects estimated project cost is \$10,000.00.

At the Regular Board of Trustees held on February 09, 2022, the Board approved Schematic Design for the Culinary Arts Laboratory at Veterans Memorial High School Project – PBK Architects.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components and equipment that can be quantified and useful to contractors.

ADMINISTRATIVE CONSIDERATIONS

PBK Architect has continued to meet with MCISD Staff and Administration on schematic designs, thus administration will be presenting Final Design for the Culinary Arts Laboratory at Veterans Memorial High School Project – PBK Architects. Designs have been reviewed and approved by staff. When approved Administration will advertise for proposals.

FUNDING SOURCE

Local Fund

Est. Project Budget:	\$10,000.00
Project Contingency 20%:	\$ 2,000.00
Est. Professional Services 12%:	\$ 1,200.00
Est. Total Project Cost:	\$13,200.00

RECOMMENDATION

Administration is presenting Approval to Accept Final Design for the Culinary Arts for Veterans Memorial High School – PBK Architects

EXHIBIT:

Final Designs

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

MCISD VETERANS MEMORIAL HIGH SCHOOL CULINARY ARTS CLASSROOM RENOVATION



MCISD VETERANS HS CULINARY ARTS

700 E MILE 2 RD
 MISSION, TX 78574

CONSTRUCTION DOCUMENTS



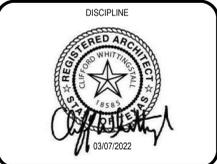
SHEET INDEX

ARCHITECTURAL	FLOOR PLAN & RCP
MECHANICAL	MECHANICAL DEMOLITION
ME2.01	MECHANICAL PLAN
ELECTRICAL	ELECTRICAL POWER PLAN
E2.01	

BOARD MEMBERS

- JERRY ZAMORA - PRESIDENT
- VERONICA "BETTY" R. MENDOZA - VICE PRESIDENT
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DR. CAROLINA G. PEREZ - SUPERINTENDENT OF SCHOOLS



CLIENT		PROJECT NUMBER	
DATE	PROJECT		
YYYY/MM/DD	[Project Number]		
DRAWING HISTORY			
No.	Description	Date	

CONSTRUCTION DOCUMENTS

BUILDING NUMBER

COVER SHEET

G-000

GENERAL ARCH PLAN NOTES

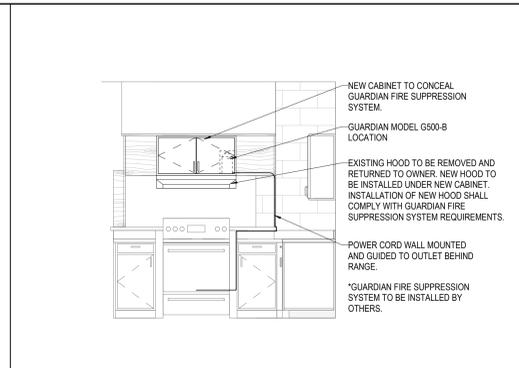
- DO NOT SCALE DRAWINGS. WRITTEN DIMENSIONS TAKE PRECEDENCE. CONTACT ARCH IF CLARIFICATION IS NECESSARY IN ORDER TO DETERMINE THE INTENT OF THE CONTRACT DOCUMENTS.
- DRAWINGS NOTED AS "T.S." OR "NTS" ARE NOT TO SCALE.
- FIELD VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS BEFORE COMMENCING WORK. NOTIFY ARCH. OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH AFFECTED WORK.
- NOTES OR DIMENSIONS NOTED AS "TYPICAL" OR "TYP." OR "TYP." SHALL APPLY TO CONDITIONS THAT ARE THE SAME OR SIMILAR.
- DIMENSIONS NOTED AS "FIELD VERIFY" OR "V.F." OR "V.F." SHALL BE MEASURED AND CONFIRMED AT THE PROJECT SITE BY THE CONTRACTOR AND REVIEWED WITH THE ARCH. BEFORE INCORPORATING INTO THE WORK.
- DIMENSIONS NOTED AS "CLEAR" OR "CLEAR INSIDE" REQUIRE SPECIFIC COORDINATION AMONG DISCIPLINES AND/OR MANUFACTURERS.
- ALIGN FINISHED FACE OF WALLS WHERE WALL PARTITIONS OF DIFFERING THICKNESS ABUT AND OR ADJOIN IN THE SAME PLANE.
- PROVIDE AND INSTALL CONT. REVEAL TRIM AT JOINT WHERE GYPSUM BOARD WALL PARTITIONS ABUT AND OR ADJOIN MASONRY WALL PARTITIONS IN THE SAME PLANE.
- ALL FLOOR SLOPES TO FLOOR DRAINS SHALL NOT EXCEED 1/8".
- PROVIDE AND INSTALL SELF-LEVELING UNDERLAYMENT WHERE UNEVEN FLOOR SLAB EXISTS PRIOR TO INSTALLATION OF FLOOR FINISHES.
- ALL REQUIRED ACCESSIBLE CLEARANCES FOR ALL ITEMS, INCLUDING BUT NOT LIMITED TO ALL COUNTER TOPS, ALL PLUMBING FIXTURES, ALL DRINKING FOUNTAINS, ALL ELECTRIC WATER COOLERS, ALL LAVATORIES, ALL URINALS, ALL TOILETS SHALL BE STRICTLY ENFORCED.
- REFER TO OTHER DISCIPLINE DOCUMENTS FOR ADDITIONAL SCOPE OF WORK.

GENERAL CEILING PLAN NOTES

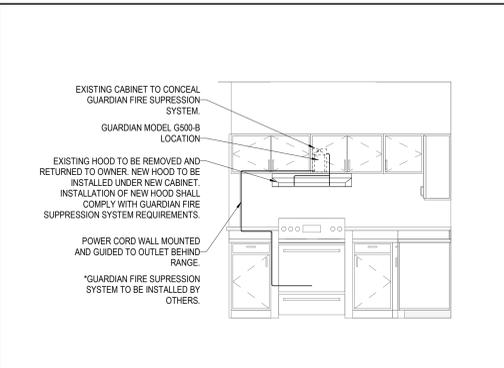
- REFER TO AND COORD. WITH ROOM FINISH SCHEDULES FOR SPECIFIC CEILING TYPES.
- ALL SCHEDULED CEILING HEIGHTS ARE FROM THE MAIN FLOOR LEVEL WITHIN THE ROOM AND OR SPACE. AND ARE NOT FROM AN ELEVATED FLOOR LEVEL, AND ARE NOT FROM A RECESSED FLOOR LEVEL.
- NO FIRE SPRINKLER HEADS ARE SHOWN ON ARCH. CEILING PLANS. ALL SPRINKLER HEADS SHALL BE CENTERED WITHIN CEILING TILES U.N.C.
- ONLY CEILING MOUNTED FIXTURES AND EQUIP. IS SHOWN ON ARCH. CEILING PLANS. REFER TO INTERIOR ELEVATIONS FOR WALL MOUNTED FIXTURES. REFER TO MEPT DOCUMENTS FOR ADDITIONAL INFORMATION CONCERNING CEILING MOUNTED FIXTURES AND OR WALL MOUNTED FIXTURES.
- CEILING MOUNTED LIGHT FIXTURES ARE SHOWN FOR LOCATION PURPOSES ONLY. COORD. WITH ELEC. DOCUMENTS FOR LIGHT FIXTURE DESIGNATIONS.
- CEILING MOUNTED LIGHT FIXTURES WITHIN FIRE RATED CEILING ASSEMBLIES SHALL HAVE LIGHT FIXTURE PROTECTION AND BE TENTED OR OTHERWISE FIRE RATED TO MATCH CEILING ASSEMBLY FIRE RATING.
- VERIFY LOCATIONS OF ALL CEILING ACCESS PANELS WITH MEPT DOCUMENTS. COORD. LOCATIONS OF CEILING ACCESS PANELS WITH ARCH. PRIOR TO INSTALLATION. CEILING ACCESS PANEL FIRE RATINGS SHALL MATCH CEILING ASSEMBLY FIRE RATINGS.
- REFER TO WALL SECTIONS FOR WALL-CEILING INTERFACE.

KEYNOTES

- NEW COMMERCIAL VENT HOOD LOCATION
- NEW WALL MOUNTED CABINET TO CONCEAL FIRE SUPPRESSION SYSTEM
- EXISTING VENT HOOD TO BE REMOVED AND RETURNED TO OWNER.
- NEW RESIDENTIAL STYLE VENT HOOD
- NEW GUARDIAN MODEL G500-B LOCATION
- EXISTING ELECTRICAL PANEL
- EXISTING 2x2 CEILING GRID W/ EXISTING LIGHT FIXTURES.
- VENT HOOD LOCATION (RCP)



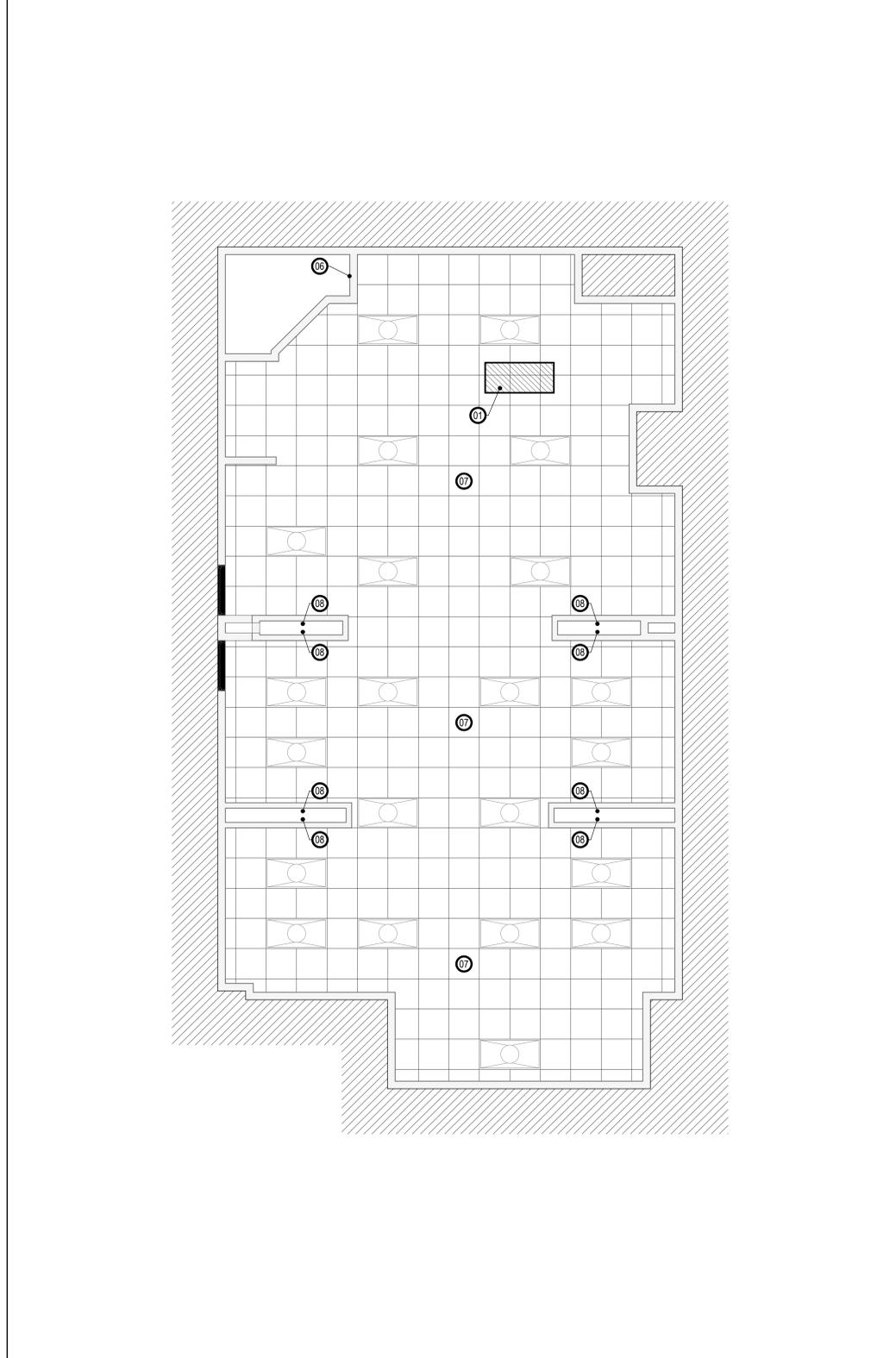
03 STUDENT STATION TYP.
3/8" = 1'-0"



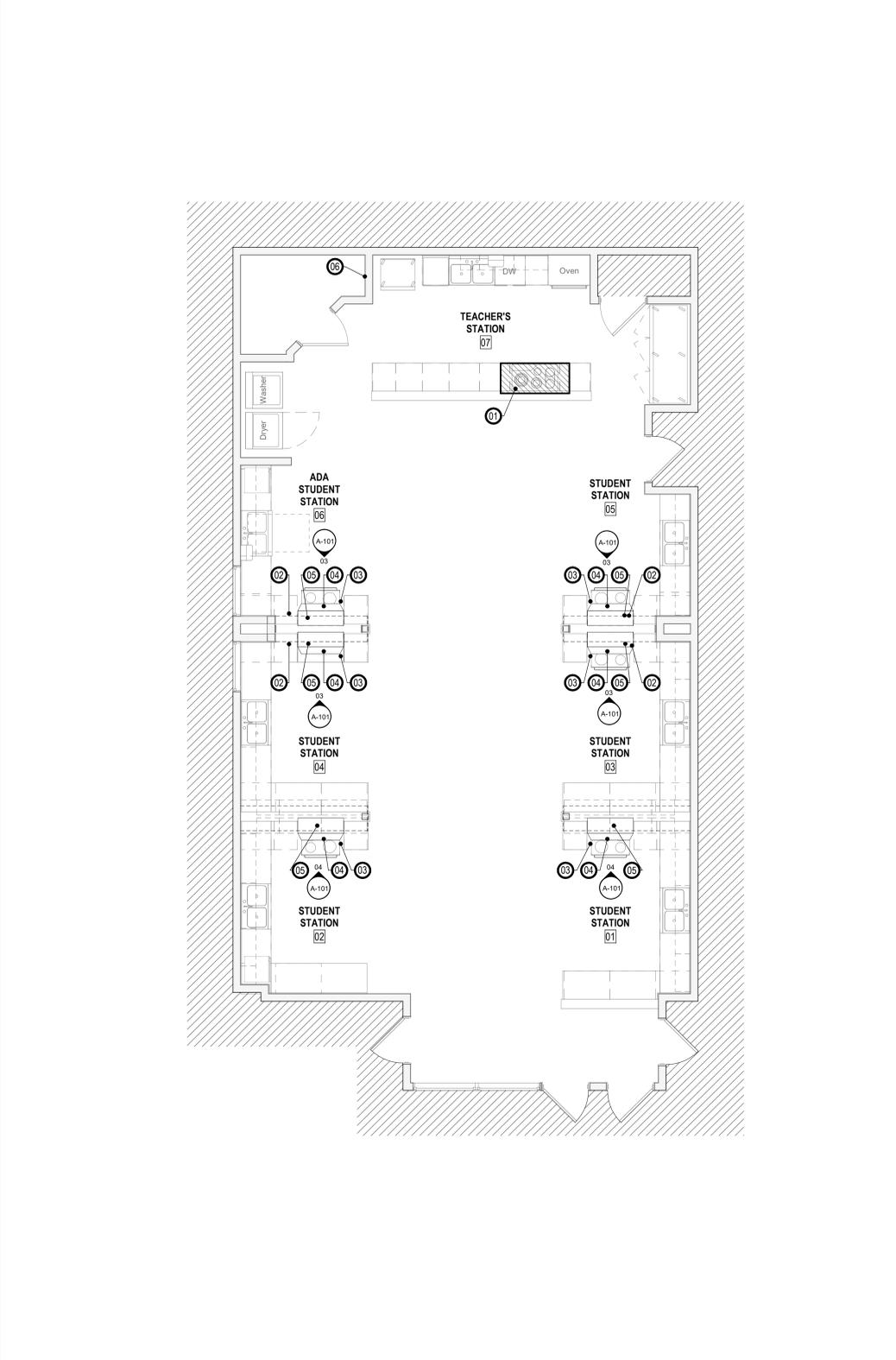
04 STUDENT STATION TYP.
3/8" = 1'-0"



05 3D VIEW

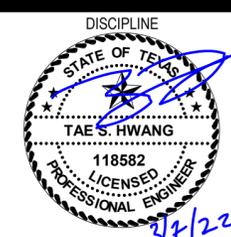


02 RCP - COMPOSITE
1/4" = 1'-0"



01 FLOOR PLAN
1/4" = 1'-0"

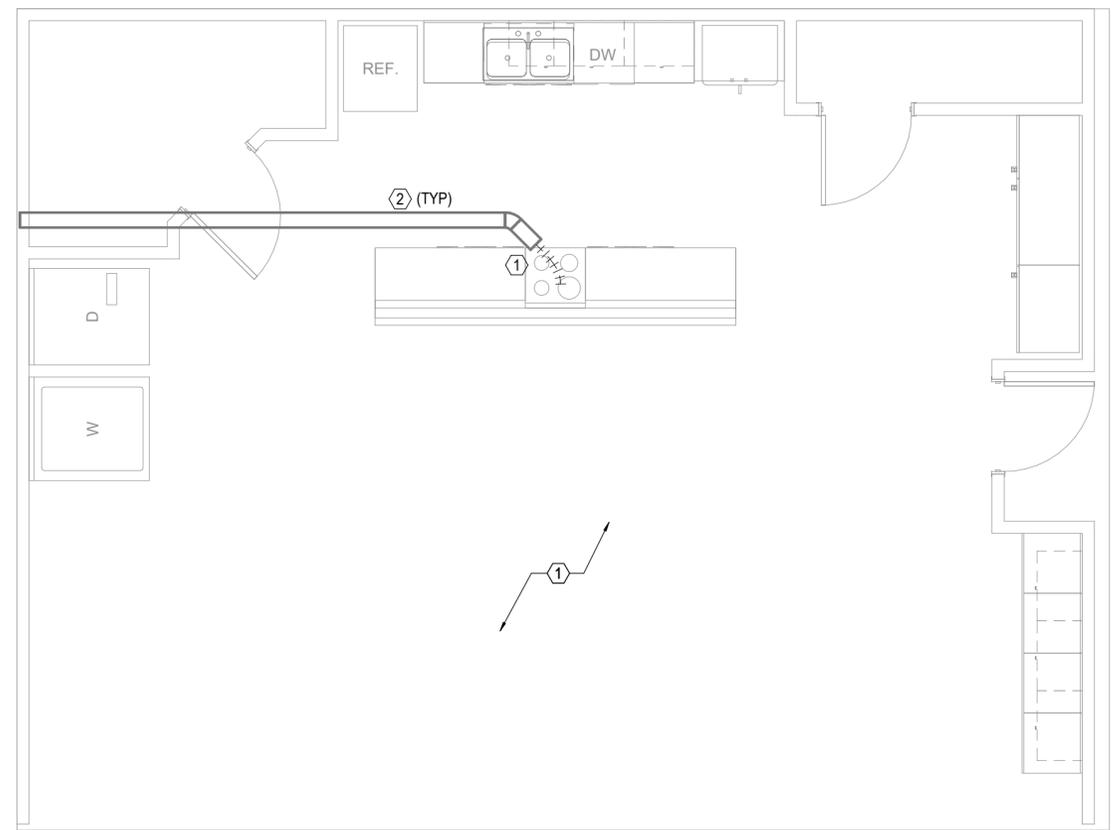




LEAF ENGINEERS
F-18672

**MECHANICAL
DEMOLITION**

MD2.01



1 MECHANICAL PLAN - DEMOLITION
SCALE: 1/4" = 1'-0"

GENERAL NOTES - MECHANICAL PLAN

1. THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL LOCATION OF EQUIPMENT, DUCTS, AND GRILLES ETC. IT IS THE INTENT OF THESE DRAWINGS AND SPECIFICATIONS THAT COMPLETE MECHANICAL SYSTEMS BE FURNISHED, INSTALLED, TESTED AND READY FOR OPERATION WHETHER OR NOT EVERY ITEM OF EQUIPMENT, ACCESSORY, DEVICE, ETC. IS SHOWN. REFERENCE SHALL BE MADE TO THE FULL DRAWING PACKAGE INCLUDING ARCHITECTURAL, STRUCTURAL, ELECTRICAL, AND PLUMBING DRAWINGS FOR COORDINATION AND POTENTIAL CONFLICTS. THE MECHANICAL SUBCONTRACTOR SHALL, WITHOUT EXTRA CHARGE, MAKE REASONABLE MODIFICATIONS IN THE LAYOUT AS NEEDED TO PREVENT CONFLICTS WITH OTHER TRADES, OR FOR PROPER EXECUTION OF THE WORK. FIELD VERIFY ALL DIMENSIONS BEFORE FABRICATING DUCTWORK.
2. DO NOT SCALE DRAWINGS. VERIFY ALL DIMENSIONS AND CLEARANCES FROM ARCHITECTURAL, STRUCTURAL, SUBMITTALS, AND OTHER APPROPRIATE DRAWINGS OR PHYSICALLY AT SITE. REVIEW ALL DRAWINGS, INCLUDING THOSE OF OTHER TRADES.
3. COORDINATE ALL WORK WITH ALL OTHER TRADES PRIOR TO INSTALLATION TO PROVIDE CLEARANCES REQUIRED FOR OPERATION, MAINTENANCE, CODE COMPLIANCE, AND TO VERIFY NON-INTERFERENCE WITH OTHER WORK. DO NOT FABRICATE PRIOR TO VERIFICATION OF NECESSARY CLEARANCES FOR ALL TRADES. BRING ANY INTERFERENCES OR CONFLICTS TO THE ATTENTION OF THE ARCHITECT/ENGINEER BEFORE PROCEEDING WITH FABRICATION OR EQUIPMENT ORDERS.
4. REVIEW SPACE REQUIREMENTS OF EQUIPMENT SPECIFIED OR SUBSTITUTED AND MAKE REASONABLE ACCOMMODATIONS IN LAYOUT AND POSITIONING TO PROVIDE PROPER ACCESS.
5. ANY CHANGES REQUIRED TO ELIMINATE CONFLICTS OR THAT RESULT FROM A FAILURE TO COORDINATE SHALL BE MADE BY THE CONTRACTOR WITHOUT ADDITIONAL COST OR EXPENSE TO OTHERS.
6. EACH CONTRACTOR IS RESPONSIBLE FOR DAMAGE CAUSED BY THEIR ACTIONS TO WALLS, FLOORS, CEILINGS, AND ROOFS. THE CONTRACTOR WHOSE WORK CAUSES DAMAGE IS RESPONSIBLE FOR PATCHING TO MATCH ORIGINAL CONSTRUCTION, FIRE RATING, AND FINISH.
7. IN AREAS WITH DRYWALL CEILINGS COORDINATE LOCATIONS OF ACCESS PANELS WITH THE GC FOR ACCESS TO VALVES, DUCTWORK ACCESSORIES, DAMPERS, ETC. COORDINATE PANEL TYPE AND COLOR WITH ARCHITECT. NOTIFY THE GC OF THE REQUIRED ACCESS PANELS PRIOR TO BIDDING.
8. SEAL ALL FLOOR AND WALL PENETRATIONS AIRTIGHT WHERE CONDUITS, PIPING, AND DUCTS PENETRATE.
9. CAULK ALL PIPE AND DUCT PENETRATIONS OF FULL HEIGHT NON-FIRE RATED WALL, PARTITION, FLOOR, AND ROOF ASSEMBLIES. THIS IS ESSENTIAL TO PREVENT NOISE TRANSMISSION FROM ONE ROOM TO ANOTHER AND TO PROVIDE THE DESIRED NC LEVELS WITHIN ROOMS.
10. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO THE START OF THE DEMOLITION PROCESS.

KEYED NOTES - MECHANICAL PLAN

- 1 REMOVE EXISTING FLEX DUCT FROM RANGE HOOD EXHAUST DUCT WITHIN SCOPE OF WORK.
- 2 EXISTING HOOD EXHAUST DUCTWORK. CONTRACTOR SHALL VERIFY THE CONSTRUCTION OF THE DUCTWORK PRIOR TO ANY WORK BEING PERFORMED TO ENSURE THAT THE DUCTWORK MEETS THE REQUIREMENTS SET FORTH IN THE INTERNATIONAL MECHANICAL CODE SECTION 505. IF THE DUCTWORK DEVIATES FROM THE REQUIREMENTS, THEN THE DUCTWORK SHALL BE REPLACED WITH NEW OF THE SAME SIZE. IF DUCTWORK IS ACCEPTABLE, ANY BLOCKAGES THAT EXIST SHALL BE CLEARED TO PROVIDE A FULLY FUNCTIONAL SYSTEM. TYPICAL OF ALL EXHAUST HOOD DUCTWORK WITHIN SCOPE OF WORK.

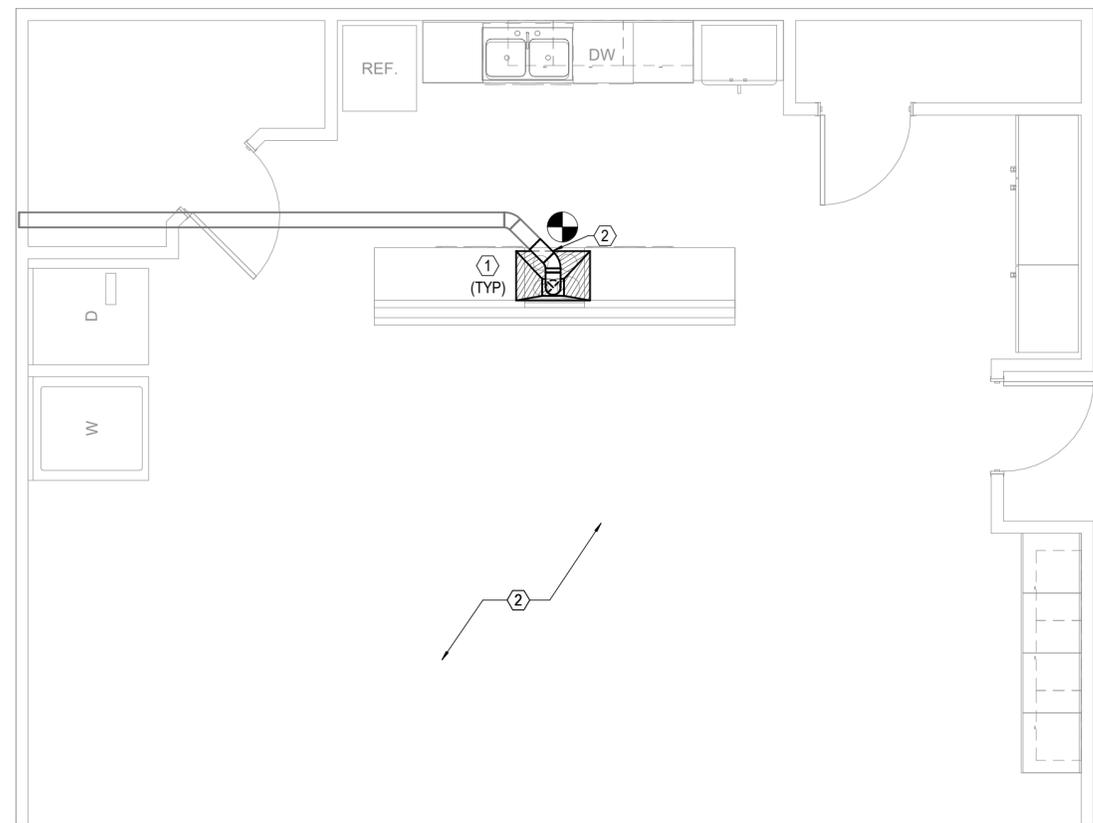
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8. SEAL ALL FLOOR AND WALL PENETRATIONS AIRTIGHT WHERE CONDUITS, PIPING, AND DUCTS PENETRATE.
9. CAULK ALL PIPE AND DUCT PENETRATIONS OF FULL HEIGHT NON-FIRE RATED WALL, PARTITION, FLOOR, AND ROOF ASSEMBLIES. THIS IS ESSENTIAL TO PREVENT NOISE TRANSMISSION FROM ONE ROOM TO ANOTHER AND TO PROVIDE THE DESIRED NC LEVELS WITHIN ROOMS.
10. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO THE START OF THE DEMOLITION PROCESS.

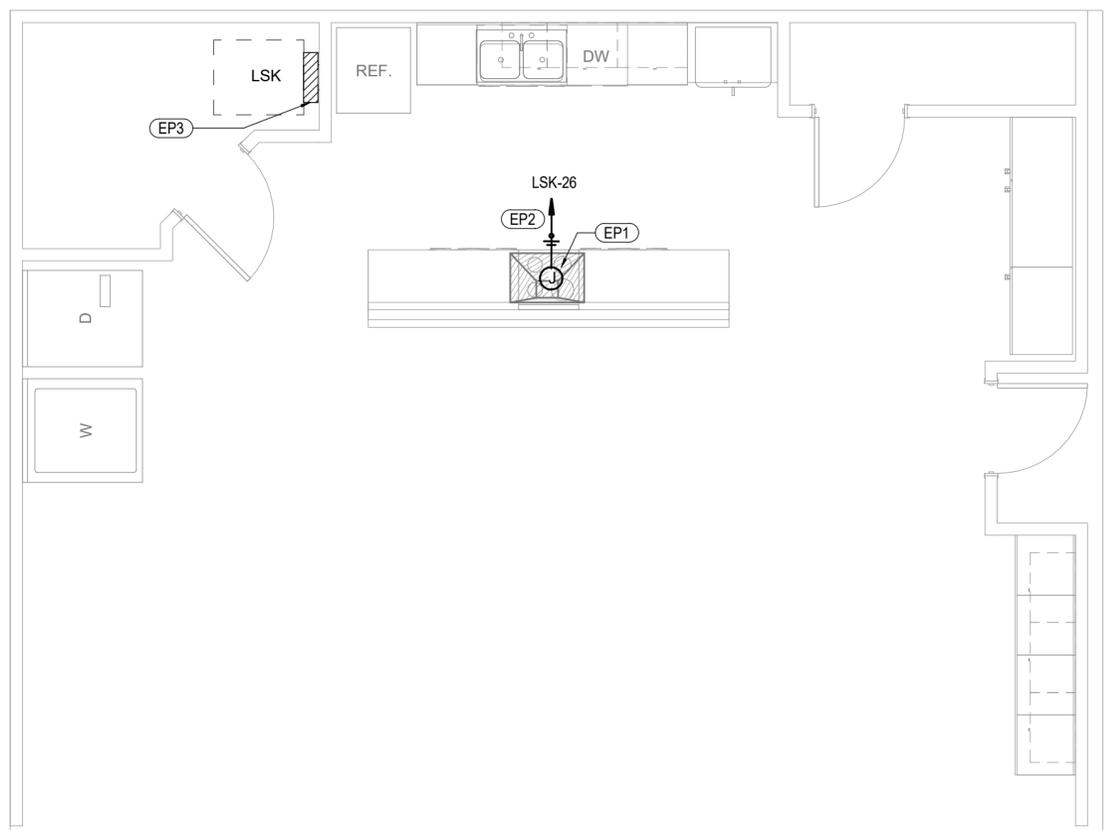
KEYED NOTES - MECHANICAL PLAN

1. NEW OWNER PROVIDED RANGE HOOD. CONTRACTOR SHALL VERIFY INSTALLATION REQUIREMENTS TO VERIFY THAT THE EXISTING DUCTWORK MEETS THE MANUFACTURER'S REQUIREMENTS.
2. PROVIDE AND INSTALL NEW SECTION OF HARD DUCT EXTENDING EXISTING TO THE NEW HOOD. CONNECT TO EXHAUST DUCT COLLAR ON THE HOOD. DUCTWORK CONSTRUCTION SHALL ADHERE TO THE REQUIREMENTS OF IMC 2015 SECTION 505. PROVIDE AND INSTALL BACKDRAFT DAMPER IF NOT PROVIDED WITH THE HOOD.

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
(CO)	CARBON DIOXIDE SENSOR		FLEXIBLE CONNECTION
(SD)	SMOKE DAMPER		MECHANICAL EQUIPMENT
(FS)	COMBINATION FIRE / SMOKE DAMPER		NEW DUCTWORK
(FD)	FIRE DAMPER		EXISTING DUCTWORK TO REMAIN
(H)	HUMIDISTAT		EXISTING DUCTWORK TO BE REMOVED
(T)	THERMOSTAT		CONNECTION TO EXISTING
(VD)	VOLUME DAMPER		
(S)	SMOKE DETECTOR		



1 MECHANICAL PLAN - NEW WORK
SCALE: 1/4" = 1'-0"



GENERAL NOTES - POWER PLAN

- COORDINATE ROUGH-IN LOCATION OF DEVICES WITH ARCHITECTURAL ELEVATIONS, DETAILS AND PLANS. INSTALL DEVICE BOXES FLUSH WITH FINISHED SURFACE.
- INSTALL A DEDICATED NEUTRAL FOR EACH 120V OR 277V BRANCH CIRCUIT.

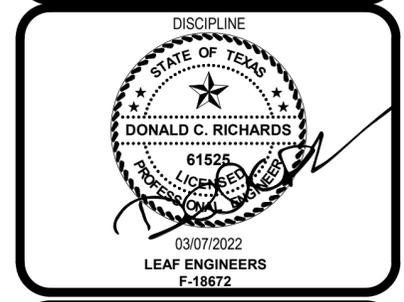
KEYED NOTES - POWER PLAN

- EP1 CONNECTION FOR EXHAUST HOOD WITH 2#12.#12GND,3/4"C. COORDINATE EXACT MOUNTING HEIGHT AND ROUGH-IN REQUIREMENTS WITH MANUFACTURER'S INSTALLATION INSTRUCTIONS.
- EP2 SERVE FROM NEW 120V, 20A CIRCUIT BREAKER IN EXISTING PANEL LSK.
- EP3 CONTRACTOR TO INSTALL NEW 20A1P CIRCUIT BREAKER IN EXISTING PANEL LSK, SPACE 26 FOR NEW EXHAUST HOOD. NEW BREAKER SHALL BE OF THE SAME MANUFACTURER AND COMPATIBLE WITH THE EXISTING PANEL. NEW BREAKER SHALL HAVE AN AIC RATING TO MATCH PANEL.

1 ELECTRICAL POWER PLAN
 SCALE: 1/4" = 1'-0"

**VETERANS HIGH SCHOOL
 CULINARY ARTS RENOVATION**

77
 Address Line 1
 Address Line 2
 ISSUE FOR CONSTRUCTION



**ELECTRICAL POWER
 PLAN**

E2.01

SUBJECT: Consideration and Approval of First Reading of Changes to Board Policies:
FO(LOCAL) - Student Discipline
FNCA(LOCAL) - Student Conduct Dress Code

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

During normal operations Board Policies are referenced and reviewed, which sometimes results in the need to make adjustments to policy. This can be due to a number of factors that include changes in district operations, changes to state law or court cases, changes made by the Texas Education Agency.

ADMINISTRATIVE CONSIDERATIONS

While the District had already removed the use of corporal punishment from the Student Code of Conduct as an option for addressing student conduct, the change had not been brought forward to reflect the operational change in Board Policy FO(LOCAL). The proposed change reflects the district's move away from corporal punishment and uses standard language from TASB. Recent changes in the student dress code necessitate small edits to Board Policy FNCA(LOCAL) regarding denim jeans.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Consideration and Approval of First Reading of Changes to Board Policies:
FO(LOCAL)-Student Discipline
FNCA(LOCAL)-Student Conduct Dress Code

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Craig Verley, Director of Public Relations and Marketing
David Hansen, Legal Counsel

Student Code of Conduct

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

Extracurricular Standards of Behavior

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

“Parent” Defined

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

General Discipline Guidelines

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student’s age;
 - c. The frequency of misconduct;
 - d. The student’s attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Corporal Punishment

[The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline for violations of the Student Code of Conduct.](#)

~~Corporal punishment may be used as a discipline management technique in accordance with this policy and the Student Code of Conduct.~~

~~Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.~~

~~Guidelines~~

~~Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:~~

- ~~1. The student shall be told the reason corporal punishment is being administered.~~
- ~~2. Corporal punishment shall be administered only by the principal or designee.~~
- ~~3. The instrument to be used in administering corporal punishment shall be approved by the principal.~~
- ~~4. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.~~

**Disciplinary
Records**

~~The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.~~

Physical Restraint

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.
4. Control an irrational student.
5. Protect property from serious damage.

A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

**Video and Audio
Monitoring**

Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.

The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

STUDENT DISCIPLINE

FO
(LOCAL)

- | | |
|----------------------|---|
| Use of Recordings | The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline. |
| Access to Recordings | Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)] |

Purpose

The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority.

General Guidelines

Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. The District prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations.

The District prohibits pictures, emblems, or writings on clothing that:

1. Are lewd, offensive, vulgar, or obscene.
2. Advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited under FNCF(LEGAL).

The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out above, with the standardized dress requirements for students in prekindergarten–grade 8, and with the student dress code outlined in the student handbook.

Standardized Dress

Students in prekindergarten–grade 8 shall be required to follow the District's standardized dress code.

Purpose

The use of a standardized dress code is established to improve a student's self-image, improve student discipline and focus on school work, increase a student's sense of belonging and school pride/spirit, and increase safety and security at the campus.

Requirements

The following requirements describe the basic standardized dress code for students in prekindergarten–grade 5:

*Prekindergarten–
Grade 5*

1. Shirts (for boys and girls): Short- or long-sleeve knit polo style shirts or t-shirts shall be worn tucked in. Shirt styles and colors to be worn shall be determined by the administration at each campus.
2. Pants (for boys and girls): Pant styles shall be determined by the campus administration and shall adhere to the guidelines of the approved District student dress code in the student handbook/Student Code of Conduct. Plain pants must fit at the waist and shall not have any designs, logos, or emblems down the length of the pants.
3. Belts (for boys and girls): While not required at every campus and grade level, belts must fit properly if worn.

4. Skirts (for girls): Skirts shall be permitted as long as they meet the fit and length requirements of the approved District student dress code in the student handbook/Student Code of Conduct.

Grades 6–8

The following requirements describe the basic standardized dress code for students in grades 6–8:

1. Shirts (for boys and girls): Short- or long-sleeve knit polo style shirts shall be worn tucked in. Each grade level shall be assigned a color specific to its grade based upon the school colors of the campus, as determined by the administration.
2. Pants (for boys and girls): Plain ~~blue~~ demin jeans must fit at the waist and shall not have any designs, logos, or emblems down the length of the pants.
3. Belts (for boys and girls): Belts shall be required and must fit appropriately.
4. Skirts (for girls): ~~Blue~~ Demin jean skirts shall be permitted as long as they meet the fit and length requirements of the approved District student dress code in the student handbook/Student Code of Conduct.

Exceptions

A student's parent or guardian shall be permitted to request his or her student be exempted from the standardized dress requirement by submitting a written statement of a bona fide religious or philosophical objection to the requirement.

Funding

Each campus with a standardized dress code shall develop a funding source (local, state, and/or federal) through the development of the budget to provide for the purchase of standardized dress items for students who are economically disadvantaged. Contributions from the community, campus/District staff, and parents for the purpose of providing clothing for needy students shall be set aside and used only for that purpose.

Special Occasion
Days

The principal at any school that has a standard mode of dress or uniform for students shall have the authority to allow all or part of the student body to vary from the standardized dress and establish a particular mode of attire for special occasion days or for particular school-sponsored or school-related activities.

**Extracurricular
Activities**

The principal, in cooperation with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity. Students who violate dress and grooming standards established for such an activity may be removed or excluded from the activity for a period determined by the principal or sponsor and may be subject to other

Mission CISD
108908

STUDENT CONDUCT
DRESS CODE

FNCA
(LOCAL)

disciplinary action, as specified in the Student Code of Conduct.
[See FO series]

SUBJECT: Election Services Contract for the May 7, 2022 Mission CISD Board of Trustees Election with the Hidalgo County Elections Administrator

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Texas Secretary of State specifies Saturday, May 7, 2022, as the Uniform Election Date for the MCISD Board of Trustee Election. Section 31.092(a) of the Texas Election Code permits the Hidalgo County Elections Administrator to contract with Mission Consolidated Independent School District to perform election services for the May 7, 2022 Board of Trustees Election.

On February 18, 2022 we received correspondence from the Hidalgo County Elections Division indicating that they would administer a full election services contract for the Mission CISD Board of Trustee Election and is in the process of providing a cost estimate and a full-service contract to the District for Election Services. On March 31, 2022 the Elections Division submitted the contract and cost estimate for the full-service contract. The cost estimate came in at \$64,800.04. The estimate is based on a 100% voter turnout. After the election an invoice will be submitted to the District reflecting actual costs. Mission CISD paid \$49,715.46 for Election Services for the November 3, 2020 Board of Trustee Election.

FUNDING SOURCE

General Fund – \$64,800.04

CONSIDERATION

Approval of the Election Services Contract for the May 7, 2022 Mission CISD Board of Trustees Election with the Hidalgo County Elections Administrator

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management

THE STATE OF TEXAS §
 § CONTRACT FOR ELECTION SERVICES
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR, **Yvonne Ramón**, hereinafter referred to as “**ADMINISTRATOR**”, on behalf of Hidalgo County, a political subdivision of the State of Texas, and **MISSION CISD** hereinafter referred to as the “**ENTITY**”, pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, the ENTITY, by appropriate action of its governing body acting in accordance with all applicable laws, has called a **GENERAL ELECTION** to be held on **MAY 7, 2022**;

WHEREAS, pursuant to Section 31.092(a) of the Texas Election Code, the County Election Officer may contract with the governing body of a political subdivision situated wholly or partly in the county served by the officer to perform election services in any one or more elections ordered by an authority of the political subdivision; and

WHEREAS, pursuant to Section 31.091(1) of the Texas Election Code, the County Election Officer means the Elections Administrator for Hidalgo County; and

WHEREAS, the ENTITY is a political subdivision in Hidalgo County that desires the County to conduct and supervise the **MAY 7, 2022**, election of the ENTITY(the “Election”); and

WHEREAS, the ENTITY and the COUNTY, through the ADMINISTRATOR, desire to enter into a contract setting out the respective responsibilities of the parties; and

WHEREAS, the COUNTY agrees to perform election services for the ENTITY; and

WHEREAS, pursuant to Section 271.002(a) of the Texas Election Code that authorizes, if applicable two or more political subdivisions to enter into an agreement to hold elections jointly in the election precincts that can be served by common polling places; and

WHEREAS, pursuant to Section 271.003 (a) & (b) the location of a common polling place may be a regular county polling place used in a joint election, where the voters of a particular election precinct or political subdivision may be served in a joint election by common polling places located outside the boundary of the election precinct or political subdivision if the location can adequately and conveniently serve the affected voters and if it will facilitate the orderly conduct of the election; and

WHEREAS, pursuant to Section 43.007 of the Texas Election Code, the COUNTY has approved participation in a **countywide** polling place program, which allows the commissioners court to eliminate county election precinct polling places and establish **countywide** polling places for the election held on **MAY 7, 2022** and any resulting runoff; and

WHEREAS, pursuant to Section 43.007(e), each countywide polling place must allow a voter to vote in the same elections in which the voter would be entitled to vote in the county election precinct in which the voter resides; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR'S office pursuant to the terms of this Contract, which costs are set out in Article VI hereof; and

NOW, THEREFORE, the COUNTY, through the ADMINISTRATOR, and the ENTITY for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, do hereby agree to hold contract, covenant and agree as follows:

ARTICLE I PURPOSE

1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the ENTITY for its election to be held on **MAY 7, 2022**, and any runoff, if applicable.

1.02 If applicable, acknowledgement of Shared Polling Places. The ENTITY acknowledges that the ADMINISTRATOR, as the County's Contracting Officer in accordance with Section 31.092 of the Texas Election Code, may enter into similar Election Services Contracts with any other entity in the same county that may be running their election concurrently. In such event, the ENTITY agrees to share common polling places with the other entities. It is not the intent of this paragraph to establish a joint election, but rather to share services, equipment, and the costs when it is appropriate, efficient, and economical to do so.

ARTICLE II SERVICES

2.01. The COUNTY, through the ADMINISTRATOR, agrees to provide to the ENTITY the following:

- (A) Procure, provide, code and distribute Hart Hybrid voting systems, election equipment and transport equipment to and from the polling locations, including Early Voting and Election Day polling locations, for the ENTITY;
- (B) Prepare and provide Hart Hybrid training for election workers;
- (C) Prepare and provide Logic and Accuracy testing on ENTITY's election ballot for every Hart Hybrid voting machines to be utilized by ENTITY during Early Voting and Election Day;
- (D) Procure, provide, prepare and code Electronic Poll Book(s) per polling locations with the Voter Registration Database. To include laptop(s), training for poll book, insurance, and delivery fee, as well as supplies such as, but not limited to labels and printer;

- (E) Provide and prepare all mail-in ballot supplies, including applications, paper ballots, envelopes and postage;
- (F) Provide training for Judges/Clerks;
- (G) Procure, provide, prepare, and distribute all necessary election supplies, including:
 - 1. Ballots (print and distribution only);
 - 2. Election kits and election paperwork;
 - 3. Ballot boxes and voting booths;
- (H) Provide cages and covers, cage kit, to include, but not limited to surge protectors, tape, printer, headphones and scanner as well as supplies such as bags, aprons, clipboards, pens, pencils, rulers, magnifiers, inkpads, screen cloths, sanitizers and badges;
- (I) Procure Early Voting polling places and Election Day polling places;
- (J) Prepare Writ of Election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;
- (K) Prepare, distribute, and publicize joint notice of election (Texas Election Code Section 4.003(a)(1) and Early Voting and Election Day schedules in newspaper;
- (L) Notify the election judges of the date, time and place of the election;
- (M) Procure and pay election judges and clerks for Early Voting and Election Day voting;
- (N) Provide general supervision during the contracted Election period. Advisory services in connection with the decisions to be made and the actions to be taken by the ENTITY may be provided on an as needed basis;
- (O) Procure and pay Ballot Board members;
- (P) Provide information for election officers;
- (Q) Provide such incidental related services as may be necessary to conduct the election;
- (R) Serve as the Early Voting Clerk;
- (S) Establish a Central Counting Station for the purpose of tabulating ballots; and
- (T) Tabulate election results in preparation for ENTITY's canvassing.
- (U) Preserve locked ballot boxes containing voted ballots securely in a locked room for 60 days as required by Texas Election Code Section 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty-two month preservation period.
- (V) The ADMINISTRATOR shall be the agent of the ENTITY for the purposes of contracting with third parties with respect to the election expenses within the scope of the County Elections Administrator's duties;

- (W) The COUNTY shall file copies of this Contract with the County Treasurer and the County Auditor;
- (X) In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received;
- (Y) If applicable, the COUNTY agrees to provide the election services described herein for a Runoff election.
 - i. The County may combine polling locations in accordance with section 42.0051 of the Election Code, in order to properly supervise and conduct a Runoff election.
 - ii. If a Runoff election is required, the ENTITY hereby agrees to the combining of polling locations, in accordance with section 42.0051 of the Election Code.
 - iii. The COUNTY, through the ADMINISTRATOR, agrees to provide to the ENTITY the costs for any Runoff Election services to be rendered by the ADMINISTRATOR'S office pursuant to the terms of this Contract as soon as practicable, once a Runoff is determined necessary.
 - iv. In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received regarding the Runoff.
- (Z) Provide signage to be placed at each polling location that shows Texas Penal Code Section 46.03(a)(2) as it relates to prohibiting firearms on the premises of a polling place;

2.02 The ENTITY shall be responsible for performing the following:

- (A) Payment of all necessary election supplies as required by the COUNTY, including but not limited to ballots, election kits, mail-in ballot supplies, laptop rental, labels and combination forms;
- (B) Pay the proportionate cost of judges and election workers for hourly pay submitted by the County Elections Administrator at the rate of \$14.00 per hour for Election Judges and \$12.00 per hour for Alternate Judges and Early Voting Clerks for both Early Voting and Election Day and pay the proportionate cost for training of Judges and Clerks at the rate of \$10.00 per hour per person.
- (C) Reimburse the COUNTY for the cost for liability insurance coverage for election workers employed for both Early Voting and Election Day;
- (D) Canvass the Election Results for the ENTITY'S governing body;

- (E) As stated in Section 31.096 of the Texas Election Code, this Contract may not change:
 - (1) the authority with whom applications of candidates for a place on a ballot are filed; and
 - (2) the authority with whom documents are filed under Title 15. Under this Contract, the Hidalgo County Elections Administrator shall be the custodian of voted ballots for 60 days after the date of the election, as required by Texas Election Code 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty two month preservation period.
- (F) Reimburse the COUNTY for any and all costs associated with recounts and/or election contests associated with the election;
- (G) Confirm and/or correct the boundaries of the political subdivision holding the election on a map provided by the County. Once confirmed and/or corrected, Entity certifies the veracity of the boundaries and geographical area that represents the Entity and the area subject to the election.
- (H) If applicable, in consideration for the services provided for a Runoff Election by the COUNTY, the ENTITY agrees to pay ADMINISTRATOR for the costs of services for a Runoff election.
- (I) Create the appropriate ballot style and candidate placement for the Entity's election. Once confirmed and/or corrected Entity shall verify the appropriateness of their ballot under the law.

ARTICLE III
SCHEDULE FOR PERFORMANCE OF SERVICES

- 3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV
SERVICES NOT PROVIDED BY COUNTY

- 4.01. ADMINISTRATOR shall have no responsibility for ensuring the passage of the appropriate Election Order by the ENTITY, publishing and (or) posting the Election Order as required by the Texas Election Code section 3.004(3), or Texas Election Code 67.002(2) which is canvassing election results. In addition, ADMINISTRATOR shall have no responsibility for creating the appropriate ballot and candidate placement for the Entity's election.

ARTICLE V
TERM

- 5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI
COST OF SERVICE AND BILLING

In consideration for the services provided hereunder by ADMINISTRATOR, the ENTITY agrees to pay ADMINISTRATOR for the following costs of services:

6.01 HART Hybrid:

- (A) One base charge of \$475.00 for Coding Hybrid voting machines, a \$25.00 additional charge per additional ballot styles and a minimum of a \$10.00 charge for requested changes on Coded Ballot;
- (B) A \$10.00 recording fee for each Audio File;
- (C) Cost of creating election media, such as but limited to V-drives, Verity Keys; etc. at \$100.00 per location.
- (D) The amount of \$610.00 leasing fee for each Verity Scan/ Ballot Box, a \$150.00 leasing fee for each Verity Duo Go (curbside) Voting Machine, a \$465.00 leasing fee for each Verity Controller, and a \$447.00 leasing fee for each Verity Touch Duo Voting Machine;
- (E) Cost of delivery and pick-up of Verity Duo Voting Equipment for Each Voting and Election Day to include fuel charge and mileage at COUNTY's cost;
- (F) The above described fees shall be additionally charged for any Runoff Election.

6.02 Electronic Poll Book:

- (A) Database access at \$100.00 per day;
- (B) To include but not limited to the Early Voting and Election Day laptop rentals at \$150.00 per location;
- (C) Printer label fee of \$.03 per label (price subject to change);
- (D) Creation of separate Username and password for each polling location at \$20.00 per location;

6.03 Fee for Early Voting and Election Day Combination forms, maps, election kits, Verity Access Thermal code paper and 'I VOTED' stickers. One-hundred sample ballots at no charge with additional sample ballots at twenty cents per copy; No charge for provisional bags, table tops if necessary, ballot box(es), custom signs and flags;

6.04 Reimbursement of ballot supplies, including applications, paper ballots, correspondence, envelopes and postage at COUNTY's cost;

6.05 Reimbursement fee for publications of all notices and newspaper advertisements, (if applicable)

6.06 Reimbursement rental fees incurred for early voting polling places and Election Day polling places, as ordered and if applicable;

6.07 (A) Cost of judges and election workers for time worked to be submitted to the ENTITY by the ADMINISTRATOR. The ENTITY shall reimburse the COUNTY for a the cost of payroll for election workers at \$14.00 per hour for Election Judge, \$12.00 per hour for Alternate Judge and Clerk(s); includes cost of payroll for training of Election Judge, Alternate Judge and Clerk(s) at \$10.00 per hour per person;

- (B) Reimburse the County for the cost of payroll overtime incurred by County for regular full time County employees who work during the contracted election (cost to be shared with each contracted entity);
- 6.08 Pay for the cost of the Ballot Board judge at \$14.00 per hour and Ballot Board clerks at \$12.00 per hour;
- 6.09 One copy of canvass report provided to ENTITY at no charge; each additional canvass report requested to be reimbursed by the ENTITY at COUNTY's cost;
- 6.10 Reimbursement to the COUNTY for the cost of liability insurance coverage as set by the County for all election workers employed for the elections;
- 6.11 Reimbursement to the COUNTY for the cost of the use of wireless cell phones at polling locations with the rate set by the wireless vendor at the time of usage which includes an additional per minute fee as charged by the vendor, a service charge of \$10.00 per phone line and a vendor base fee of \$4.99 per phone line;
- 6.12 Billing:
- (A) The form of the invoice to be used in the final billing by the COUNTY, includes a good faith estimate of costs and is attached hereto as Exhibit A.
- (B) After the election and as soon as practicable, upon receiving final invoice from third party vendors, the ADMINISTRATOR shall prepare and will send to the ENTITY, a final itemized invoice with the actual costs of the Election and will include the 10% Administrative Fee of the actual costs as set forth by Texas Election Code Sec. 31.100 (d).
- (C) Full payment of the remaining balance, if any, shall be made by the ENTITY within thirty (30) days of receipt of the invoice.
- (D) Payment shall be made by check payable to the Hidalgo County Elections Department.
- (E) Notice. Except as may be otherwise specifically provided in this contract, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

Yvonne Ramón
 Elections Administrator
 Hidalgo County Elections Department
 PO Box 659
 Edinburg, Texas 78540

Sylvia Cruz
 Director for Payroll, Employee Benefits, and Risk Management
 1201 Bryce Drive
 Mission, Texas 78572

(F) Any balances, if any remain after the payment of all costs of election bills, shall be the property of the ENTITY and returned to it.

ARTICLE VII

7.01 IF ANY OF THE ELECTION EQUIPMENT IS LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII

GENERAL PROVISIONS

- 8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.
- 8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.
- 8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto

SIGNED this 13th day of March, 2022

APPROVAL COUNTY OF HIDALGO:

Mission Consolidated Independent School District

ENTITY

BY: _____

RICHARD F. CORTEZ
COUNTY JUDGE

BY: _____

Gerardo Zamora, President
Board of Trustees

ATTEST:

BY: _____

ARTURO GUAJARDO, JR.
COUNTY CLERK

BY: _____

PRINT: Roy Vela, Secretary

TITLE: Board of Trustees

ELECTIONS ADMINISTRATOR

BY: _____

YVONNE RAMÓN

APPROVED AS TO LEGAL FORM:

OFFICE OF CRIMINAL DISTRICT ATTORNEY
RICARDO RODRIGUEZ, JR.

BY: _____

JOSEPHINE RAMIREZ SOLIS,
Assistant District Attorney



2022 Hidalgo County Elections Contract Estimate

EXHIBIT A

PLEASE NOTE THAT THIS TOOL IS FOR ESTIMATION PURPOSES ONLY.
PRICES ARE SUBJECT TO CHANGE AS DETERMINED BY FINAL INVOICE.

ELECTION: Mission CISD School Trustee Place 1, 6 & 7		DATE: May 7, 2022			
6.01 Coding Services for HART		Price	Quantity	Total	
A	Base Charge: Ballot Coding	\$475.00	1	\$475.00	
B	Ballot Audio Files	\$10.00	9	\$90.00	
C	Election Media per Polling Location(s)	\$100.00	8	\$800.00	
D	Verity Controller(s)	\$465.00	7	\$3,255.00	
D	Covid Curbside Verity Controller(s)	\$0.00	0	\$0.00	
D	Verity Touch Duo Machine(s)	\$447.00	17	\$7,599.00	
D	Covid Curbside Verity Touch Duo Machine(s) (7)	\$3,129.00	0	\$0.00	
D	Verity Scan and Ballot Box	\$610.00	7	\$4,270.00	
D	Verity Duo Go Carrier (Curbside Voters)	\$150.00	14	\$2,100.00	
E	Delivery/ Pick-up Fee (includes Mileage)	\$960.00	1	\$960.00	
Total iVotronic Coding Charges				\$19,549.00	
6.02 Electronic Poll Book (VoteSafe)		Price	Quantity	Total	
A	Voter Registration Database Access (Per Day)	\$100.00	9	\$900.00	
B	EV/ ED Laptop Rental (includes Bar Code Scanner/ Brother Printer)	\$150.00	7	\$1,050.00	
B	Covid Curbside EV/ED Laptop Rental (includes Bar Code Scanner/ Brother Printer)(7)	\$1,050.00	0	\$0.00	
C	Printer Labels (31,141 per vote)	\$0.03	62282	\$1,868.46	
D	Username/Password - Per Polling Location	\$20.00	7	\$140.00	
Total Electronic Poll Book Charges				\$3,958.46	
6.03 Supplies		Price	Quantity	Total	
	Early Voting Combination Forms	\$0.55	650	\$357.50	
	Election Day Combination Forms	\$0.55	650	\$357.50	
	Election Judge Kit for Early Voting	\$50.00	2	\$100.00	
	Election Judge Kit for Election Day	\$50.00	6	\$300.00	
	Verity Access Thermal Code paper (per vote)	\$0.10	31141	\$3,114.10	
	EV/ ED Thermal Ballot paper (per vote)	\$0.40	31141	\$12,456.40	
	I VOTED stickers (per vote)	\$0.01	31141	\$311.41	
	Polling Location Map(s)	\$17.00	8	\$136.00	
	100 Sample ballots provided. Additional Copies of Sample Ballots @ \$0.20 each.	\$0.20	500	\$100.00	
	Covid PPE's per location	\$0.00	1	\$0.00	
Total Supplies Charges				\$17,232.91	
6.04 Mail & Ballot Service		Price	Quantity	Total	
	Mail-in-Paper Ballots	\$0.40	500	\$200.00	
	Mail-in-Ballots Kit(s) per request	\$2.00	500	\$1,000.00	
	Postage Mail-in-Ballots (per request)	\$0.73	500	\$365.00	
	Correspondence Postage	\$0.58	6	\$3.48	
Total Mail & Ballot Service Charges				\$1,568.48	
6.05 Advertisements/Notices		Price	Quantity	Total	
	The Monitor newspaper	\$1,800.00	1	\$1,800.00	
	Local newspaper		0	\$0.00	
Total Advertisement/Notice Charges				\$1,800.00	
6.07 *Payroll for Training and Election Poll Workers		Price	Total		
	Payroll for Early Voting Employees	\$13,802.00	\$6,901.00		
	Payroll for Election Day Employees	\$6,066.00	\$3,033.00		
Total Payroll Charges				\$9,934.00	
Payroll for Staff Overtime		Price	Total		
	Payroll for Early Voting and Election Day Staff Employees	\$3,960.40	\$3,960.40		
Total Payroll Charges				\$3,960.40	
6.08 Payroll for Ballot Board		Price	Quantity	Total	
	Ballot Board	\$550.00	1	\$550.00	
Total Ballot Board Charges				\$550.00	
6.10 Insurance		Hourly rate	Hours wk	%	Total
	Liability insurance for Early Voting Supervisors (2) (hourly rate X hrs worked X .0021)	\$ 14.00	221	0.0021	\$6.50
	Liability insurance for Early Voting Alternate/Clerks (8) (hourly rate X hrs worked X .0021)	\$ 12.00	884	0.0021	\$22.28
	Liability insurance for Election Day Presiding Judges (6) (hourly rate X hrs worked X .0021)	\$ 14.00	93	0.0021	\$2.73
	Liability insurance for Election Day Alternate/Clerks (24) (hourly rate X hrs worked X .0021)	\$ 12.00	372	0.0021	\$9.37
Total Insurance Charges				\$40.88	
6.11 Cell Phones		Price	Quantity	Total	
	Verizon Wireless phone (subject to change with out notice)	\$45.00	7	\$315.00	
Total Cell Phone Charges				\$315.00	
96		Subtotal		\$58,909.13	
*Shared Cost with County		Administrative Fees (10%)		\$5,890.91	
		ESTIMATED GRAND TOTAL		\$64,800.04	

SUBJECT: Amend Order of General Election for May 7, 2022, Mission CISD Board of Trustees Election

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Section 3.004 of the Texas Election Code requires the Board of Trustees of an independent school district to order all regular elections for trustees and give notice thereof as specified in Section 4.003 of the Texas Election Code and Section 41.001 of the Texas Election Code requires that election for trustees in independent school districts shall be held a uniform election date as provided by law.

Saturday, May 7, 2022 is a uniform election date as provided by law and the Board of Trustees of Mission CISD has previously adopted the May uniform election date as the date of the election for trustees for Mission CISD.

ADMINISTRATIVE CONSIDERATIONS

Presented for consideration is the Mission CISD Order of General Election ordering a Trustee election. The Ordinance defines the parameters for the elections and includes the polling times and places during the early voting and election day.

The Ordinance calls for Trustee elections for positions 1, 6 and 7 to serve for terms of four years each position.

In order to ensure that the May 7, 2022 Board of Trustees Election is in compliance with the Texas Election Code the Order of General Election must be approved on or before Friday, February 18, 2022.

FUNDING SOURCE AND AMOUNT

Not Applicable

RECOMMENDATION

Approval of the Amend Order of General Election for May 7, 2022, Mission CISD Board of Trustees Election.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management

**ORDER OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISIONS
 ORDEN DE ELECCIÓN GENERAL PARA OTRAS SUBDIVISIONES POLÍTICAS**

An election is hereby ordered to be held on ____/____/____ for the purpose of voting on:
 (date)

(Por la presente se ordena celebrar una elección el ____/____/____ con el propósito de votar sobre.)
 (fecha)

List Offices/Propositions/Measures on the ballot *(Enúmere los puestos/proposiciones/medidas oficiales en la boleta)*

Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location *(sitio principal de votación adelantada)*

Location *(sitio)* Hours *(horas)*

--	--

Branch Early Voting Locations *(sucursal sitios de votación adelantada)*

Location *(sitio)* Hours *(horas)*

Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

The Main Early Voting Location *(sitio principal de votación adelantada)*

Location *(sitio)* Hours *(horas)*

--	--

Branch Early Voting Locations *(sucursal sitios de votación adelantada)*

Location *(sitio)* Hours *(horas)*

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

Address (Dirección)

City (Ciudad) Zip Code (Código Postal)

Telephone Number (Número de teléfono)

Email Address (Dirección de Correo Electrónico)

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____.
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____.
(date)(fecha)

Issued this _____ day of _____, 20 _____.
(day) (month) (year)

(Emitida este día _____ de _____, 20 _____.)
(día) (mes) (año)

Signature of Presiding Officer (Firma del Dirigente que Preside)

Gerardo Zamora

Mr. Roy Vela

Mr. Juan Gonzalez

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Mrs. Veronica R. Mendoza

Signature of Board Member
(Firma del Director)

Mrs. Petra Ramirez

Signature of Board Member
(Firma del Director)

Mrs. Minnie Rodgers

Signature of Board Member
(Firma del Director)

Mrs. Iris Iglesias

Signature of Board Member
(Firma del Director)

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

MAY 7, 2022 SPECIAL CONSTITUTIONAL AMENDMENT
ELECTION AND LOCAL ENTITIES ELECTIONS
EARLY VOTING POLLING LOCATIONS, DATES AND HOURS

(7 DE MAYO DEL 2022 ELECCIÓN DE ENMIENDA CONSTITUCIONAL ESPECIAL Y ELECCIONES DE ENTIDADES LOCALES LUGARES DE VOTACIÓN ANTICIPADA FECHAS Y HORARIOS)

During Early Voting, eligible voters can cast their ballot at any polling location.
(Durante la votación anticipada, los votantes elegibles pueden emitir su voto en cualquier casilla de votación.)

Days (Días)	Dates (Fechas)	Hours (Horario)
Monday/lunes- Saturday/sábado	April 25, 2022 – April 30, 2022	8:00 AM – 6:00 PM
Sunday/domingo	May 1, 2022	Closed/Cerrado
Monday/lunes – Tuesday/martes	May 2, 2022 – May 3, 2022	7:00 AM – 7:00 PM

<p>1. ALAMO Large Meeting Room <i>(Sala de reuniones grande)</i> Sgt. Fernando de la Rosa Library 416 N. Tower Rd. Alamo, TX</p>	<p>2. ALTON Gymnasium <i>(Gimnasio)</i> Alton Recreation Center 349 Dawes Ave. Alton, TX</p>	<p>3. DONNA Main Area <i>(Área Principal)</i> Amigos Del Valle 1408 Silver Ave. Donna, TX</p>	<p>4. EDCOUCH Meeting Room <i>(Sala de Reuniones)</i> Sgt. Rodriguez Community Center 320 W. Santa Rosa Ave. Edcouch, TX</p>	<p>5. EDINBURG STAC Lounge <i>(Salón STAC)</i> UTRGV 1201 W. University Dr. Edinburg, TX</p>
<p>6. EDINBURG MAIN EARLY VOTING LOCATION Annex Room <i>(Habitación Anexa)</i> Elections Annex Building 317 N. Closner Blvd. Edinburg, TX</p>	<p>7. EDINBURG Conference Room <i>(Sala de Conferencia)</i> San Carlos Endowment Center 107 Sunflower Rd. Edinburg, TX</p>	<p>8. ELSA Court Chambers <i>(Salas de la Corte)</i> Elsa Municipal Court 216 E. 4th St. Elsa, TX</p>	<p>9. GRANJENO Conference Room <i>(Sala de Conferencia)</i> Granjeno City Hall 6603 S. FM 494 Granjeno, TX</p>	<p>10. HIDALGO Commissioners Chambers <i>(Sala de Comisionados)</i> Hidalgo City Hall 704 Ramon Ayala Dr. Hidalgo, TX</p>
<p>11. LA JOYA Gymnasium <i>(Gimnasio)</i> La Joya Youth Center 604 Salomon Chapa Dr. La Joya, TX</p>	<p>12. LA VILLA Classroom <i>(Sala de Clase)</i> Multi-Purpose Building 500 E. 9th St. La Villa, TX</p>	<p>13. MCALLEN Main Entrance <i>(Entrada Principal)</i> Fireman's Pumphouse 201 N. 1st St. McAllen, TX</p>	<p>14. MCALLEN Exercise Room <i>(Sala de Ejercicio)</i> Lark Community Center 2601 Lark Ave. McAllen, TX</p>	<p>15. MCALLEN Exercise Room <i>(Sala de Ejercicio)</i> Palm View Community Center 3401 Jordan Ave. McAllen, TX</p>
<p>16. MCALLEN Community Room <i>(Sala de Comunidad)</i> South Texas College Nursing Campus Building B 1901 S. McColl Rd. McAllen, TX</p>	<p>17. MCALLEN Old Cafeteria Room 126 <i>(Antiguo Salón 126 de la Cafetería)</i> South Texas College Pecan Campus Building H 3201 Pecan Blvd. McAllen, TX</p>	<p>18. MERCEDES Main Entrance <i>(Entrada Principal)</i> Mercedes Civic Center 520 E. 2nd St. Mercedes, TX</p>	<p>19. MISSION Gymnasium <i>(Gimnasio)</i> Bannworth Gym 1822 N. Shary Rd. Mission, TX</p>	<p>20. MISSION Back Gymnasium <i>(Gimnasio Atrás)</i> Mission Parks and Recreation 721 Bryan Rd. Mission, TX</p>
<p>21. PALMHURST Library Resource Center <i>(Centro de recursos de la Biblioteca)</i> Rafael A. Cantu Jr. High School 5101 N. Stewart Rd. Palmhurst, TX</p>	<p>22. PALMVIEW Back Entrance <i>(Entrada Trasera)</i> Pct. 3 "The Mansion" 2401 N. Moorefield Rd. Palmview, TX</p>	<p>23. PALMVIEW Gymnasium <i>(Gimnasio)</i> Palmview Recreation Center 406 W. Veterans Blvd. Palmview, TX</p>	<p>24. PEÑITAS P-15 <i>(P-15)</i> Peñitas Fire Station Building 1320 S. Main St. Peñitas, TX</p>	<p>25. PHARR Conference Center <i>(Centro de Conferencias)</i> Development and Research Center 850 W. Dicker Rd. Pharr, TX</p>
<p>26. PHARR Small Hall <i>(Salón Pequeño)</i> Jose Pepe Salinas Center 1011 West Kelly Ave. Pharr, TX</p>	<p>27. PROGRESO LAKES Lobby <i>(Vestíbulo)</i> Progreso Lakes City Hall 631 Lakeway Dr. Progreso Lakes, TX</p>	<p>28. SAN JUAN Multi-Purpose Room <i>(Salón Multiuso)</i> San Juan Memorial Library 1010 S. Standard Ave. San Juan, TX</p>	<p>29. SULLIVAN CITY Lobby <i>(Vestíbulo)</i> Sullivan City WIC Clinic 371 W. Expy. 83 Sullivan City, TX</p>	<p>30. WESLACO Conference Room A & B <i>(Sala de Conferencias A y B)</i> Business Visitor and Event Center 275 S. Kansas Weslaco, TX</p>

For more election information, you can visit our website at www.hidalgocounty.us/elections, or call us at (956)318-2570. *(Para obtener más información sobre las elecciones, puede visitar nuestro sitio web en www.hidalgocounty.us/elections, o llámenos a (956) 318-2570.)*

SUBJECT: Approval of the Interlocal Participation Agreement (IPA) between TASB Risk Management Fund and Mission CISD

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Interlocal Participation Agreement (IPA) is the foundational agreement of the TASB Risk Management Fund (Fund). The Fund is a self-funded risk pool, and the IPA is the agreement through which Mission CISD participates in the Fund. The IPA sets out the basic terms, conditions, and requirements of Fund membership.

Through an executed IPA, Mission CISD may participate in the various lines of coverage offered by the Fund. Membership in each specific Fund program is created and controlled through a Contribution and Coverage Summary (CCS).

The IPA is approved once by each Fund Member's board. It remains in effect until the Fund Member ceases to participate in at least one Fund coverage program or the Fund terminates the IPA. The Fund is an interlocal entity formed under the provisions of Chapter 791 of the Texas Government Code. This law requires that an interlocal agreement be authorized by the governing body of each party to the agreement.

ADMINISTRATIVE CONSIDERATIONS

The IPA was last approved by the Fund Board in April 2012 and signed by Mission CISD on August 15, 2012 as a universal IPA covering all Fund programs. It has not been modified since 2012. The Fund reviews and updates its IPA at least once every ten years or more frequently, as needed. Mission CISD currently utilizes the Texas Association of School Boards (TASB) to administer its Unemployment Compensation Program. The renewal date for this policy will be October 1, 2022. Administration recommends the approval of the IPA which will allow Mission CISD to continue its Unemployment Compensation Coverage without having to go out to bid every single year for the same coverage.

FUNDING SOURCE AND AMOUNT

Not Applicable.

RECOMMENDATION

Approval of the Interlocal Participation Agreement (IPA) between TASB Risk Management Fund and Mission CISD

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

Sylvia Cruz, Director of Payroll, Employee Benefits and Risk Management



March 1, 2022

Dr. Carol Perez
Mission CISD
cgpere95@mcisd.org

Participation in TASB Risk Management Fund Coverage Programs

Dear Dr. Perez:

Please accept this letter as formal written notice that the Interlocal Participation Agreement (IPA) between Mission CISD and the TASB Risk Management Fund (Fund) is amended by the Fund effective May 1, 2022. The IPA is the foundational agreement by which eligible organizations join the Fund.

The amended IPA will replace your current IPA with the Fund. A copy of the new IPA is included for review and execution. It was last amended in 2012. Pursuant to Chapter 791 of the Texas Government Code, the new IPA must be authorized and approved by your Board of Trustees.

Along with the new IPA, a Frequently Asked Questions document with more information and a summary of changes is included to assist you in executing the agreement. The updates to the IPA focus on three areas: 1) clarity of purpose and meaning, 2) updates to Fund Member duties and obligations, and 3) revisions to the dispute resolution provisions.

The IPA must be approved through Board action and returned to the Fund. Your organization may take one of following approaches related to the new IPA:

- Seek authorization from your Board of Trustees and return the executed IPA to the TASB Risk Management Fund at tasbrmf@tasbrmf.org no later than May 13, 2022. A countersigned copy will be returned to you for your records.
- Take no action. The IPA will go into effect May 1, 2022, and your current coverage will continue under the terms of the new IPA. However, your next renewal proposal for Fund coverage will require a board-approved executed IPA unless you terminate coverage at that time.
- Terminate coverage in all Fund programs effective April 30, 2022, by providing written notice of termination to the Fund by April 29, 2022.

Please reach out to your TASB Risk Management Marketing Consultant for assistance with this process. We thank you for your membership in the TASB Risk Management Fund. We are very



proud of our 48-year record of proven strength, stability, and service to Texas public school districts and other educational entities and look forward to our continued partnership.

Sincerely,

A handwritten signature in black ink that reads "Dubravka H. Romano".

Dubravka H. Romano
Associate Executive Director
Risk Management Services
Texas Association of School Boards, Inc.

CC: Joel Garcia
Adrian Pena (Adrian.Pena@tasb.org)

Attachments: Frequently Asked Questions and Explanation of Changes, Amended Interlocal Participation Agreement

TASB RISK MANAGEMENT FUND INTERLOCAL PARTICIPATION AGREEMENT

Pursuant to the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Participation Agreement (Agreement) is entered into by and between the Texas Association of School Boards Risk Management Fund (Fund) and the undersigned local government of the State of Texas (Fund Member). The Fund is an administrative agency of local governments (Fund Members) that cooperate in performing administrative services and governmental functions relative to risk management.

TERMS AND CONDITIONS

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, including, without limitation, the agreement of the Fund and Fund Members to provide risk management programs as detailed in this Agreement, the receipt and sufficiency of which are hereby acknowledged, Fund Member and the Fund, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

1. **Authority.** Fund Member hereby approves and adopts the Restatement of Interlocal Agreement, dated May 20, 1997, which restated the Interlocal Agreement dated July 2, 1974, establishing the predecessor of the Fund. The Restatement of Interlocal Agreement is incorporated into this Agreement by reference and is available from the Fund upon request. This Agreement serves to outline the relationship between the Fund and Fund Member. While the Texas Interlocal Cooperation Act provides the overarching basis for the Fund, certain Fund programs are further authorized pursuant to various statutes, such as Chapter 504 of the Texas Labor Code, pertaining to workers' compensation; and Chapter 2259, Subchapter B, of the Texas Government Code, pertaining to other risks or hazards.
2. **Program Participation.** This Agreement enables Fund Member to participate in one or more of the Fund's available programs. Because this is an enabling Agreement, Fund Member must also execute a separate Contribution and Coverage Summary (CCS) for each Fund program from which it seeks coverage and/or administrative services. Only a valid CCS will confer the right to participate in a specific program and each CCS shall be incorporated into this Agreement. Through participation in any Fund program, Fund Member waives none of its immunities and authorizes the Fund, or its designee, to assert such immunities on its behalf and on behalf of the Fund or its designee.
3. **Term of Agreement.** This Agreement shall be effective from the date of the last signature below and shall remain in effect unless terminated as provided in this Agreement. This Agreement will automatically terminate if Fund Member ceases to participate in at least one of the Fund's programs (due to the expiration of a CCS participation term or the valid termination of same) or fails to meet the membership qualifications of the Fund as provided in this Agreement and as determined by the Fund in writing.
4. **Termination.** Unless this Agreement is automatically terminated as described above, this Agreement, and/or any component CCS applicable to Fund Member, can be terminated as set forth below. However, unless specifically required in a CCS, the termination of any single Fund program under a CCS shall not also result in the automatic termination of another pending CCS, or this enabling Agreement if any other CCS is still in force for Fund Member. Rather, each Fund program can only be terminated as provided in this Agreement.
 - a. **By Either Party with 30 Days Notice before Renewal.** Any CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal.
 - b. **By Fund Member upon Payment of Late Notice Fee.** If Fund Member fails to terminate a CCS as provided above, it may still terminate participation in any Fund program prior to the renewal date by paying a late notice fee as herein provided. If Fund Member terminates the CCS before the renewal date, but with fewer than 30 days' advance written notice, Fund Member agrees to pay the Fund a late notice fee in the amount of 25% of the annual contribution for the expiring participation term. Fund Member expressly acknowledges that the late notice fee is not a penalty, but a reasonable approximation of the Fund's damages for the Fund Member's untimely withdrawal from the program identified in the CCS. However, once the renewal term of a CCS commences, Fund Member can no longer terminate the CCS by paying a late notice fee; the CCS shall renew and Fund Member must pay 100% of the annual contribution for the renewal period.
 - c. **By the Fund upon Breach by Fund Member.** The Fund may terminate this Agreement or any CCS based on breach of any of the following obligations, by giving 10 days' written notice to Fund Member of the breach; and Fund Member's failure to cure the breach within said 10 days (or other time period allowed by the Fund):
 - 1) Fund Member fails or refuses to make the payments or contributions required by this Agreement;
 - 2) Fund Member fails to cooperate and comply with any reasonable requests for information and/or records made by the Fund;

- 3) Fund Member fails or refuses to follow loss prevention or statutory compliance requirements of the Fund, as provided in this Agreement; or
- 4) Fund Member otherwise breaches this Agreement.

If the Fund terminates this Agreement, or any CCS, based on breach as described above, Fund Member agrees that the Fund will have no responsibility of any kind or nature to provide coverage on the terminated Fund program post-termination. Further, Fund Member shall bear the full financial responsibility for any unpaid open claim and expense related to any claim, asserted or unasserted and reported or unreported, against the Fund or Fund Member, or incurred by the agents or representatives of Fund Member.

In addition to the foregoing, if termination is due to Fund Member's failure to make required payments or contributions, Fund Member agrees that it shall pay the Fund liquidated damages in the amount of 50% of the annual contribution for the participation term identified in the terminated CCS.

5. Contributions.

- a. **Agreement to Pay Contribution.** Fund Member agrees to pay its contribution for each Fund program in which it participates based on a plan developed by the Fund. The amount of contribution will be stated in the relevant CCS and will be payable upon receipt of an invoice from the Fund. Late fees amounting to the maximum interest allowed by law, but not less than the rate of interest authorized under Chapter 2251, Texas Government Code, shall begin to accrue daily on the first day following the due date and continue until the contribution and late fees are paid in full. If Fund Member fails to pay the amounts due under this Agreement, including any CCS, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for Fund Member's benefit, to offset the amount owed. Any offset will not extinguish Fund Member's obligation for any and all payments due under this Agreement, including any CCS.
- b. **Other Payments Due to the Fund.** In addition to contributions, if the Fund Member owes other payments to the Fund, such as deductibles or claim overpayments, and Fund Member fails to timely pay the amounts due, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for the Fund Member's benefit to offset the amounts owed.
- c. **Estimated Contribution and Contribution Adjustment.** In specified situations, the amount of contribution shown in the CCS will be identified as an estimate. The Fund reserves the right to request an audit of updated exposure information at the end of the CCS participation term and adjust contributions if Fund Member's exposure changes during the CCS participation term. As a result of the exposure review, any additional contribution payable to the Fund shall be paid by Fund Member, and any overpayment of contribution by Fund Member shall be returned or credited by the Fund. The Fund reserves the right to audit the relevant records of Fund Member in order to conduct this exposure review.

Upon expiration of each participation period, Fund Member may request a contribution adjustment due to exposure changes. Such request must be made in writing within 60 days after the end of the participation period. Fund Member must provide documentation as requested by the Fund to demonstrate that the exposure change warrants a contribution adjustment.

The annual contribution may be adjusted due to an exposure change or audit as presented in the CCS. The Fund may also request a contribution adjustment should the Fund's underwriting income for any program within a given program year be inadequate to pay the ultimate cost of claims incurred for that year, the Fund may collect an adjusted contribution from any current or former Fund Member if that Fund Member's contribution is inadequate to pay the Fund Member's claims incurred during that year.

6. **Contribution and Coverage Summary.** Fund Member agrees to abide by each CCS that governs its participation. A CCS will incorporate the program specific coverage document, if any, which sets forth the scope of coverage and/or services from the Fund. This Agreement will be construed to incorporate the CCS, Coverage Agreements, Endorsements, and Addenda, if any, whether or not physically attached. A CCS for a Fund program will state the participation term. After Fund Member's execution of a CCS, the CCS will automatically renew annually, unless terminated in accordance with this Agreement. Any renewal containing a change in the amount of contribution or other terms will be subject to the Amendment by Notice process described in this Agreement.
7. **Loss Prevention.** The Fund may provide loss prevention services to Fund Member. Fund Member agrees to adopt the Fund's reasonable and customary standards for loss prevention and to cooperate in implementing any and all reasonable loss prevention and statutory compliance recommendations or requirements. The Fund makes no warranty on Fund loss prevention recommendations.

8. Other Duties of Fund Member.

- a. **Standards of Performance.** Time shall be of the essence in Fund Member's reporting of any and all claims to the Fund, payment of any contributions or monies due to the Fund, and delivery of any written notices under this Agreement.
- b. **Claims Reporting.** Notice of any claim must be provided to the Fund as required by law or the applicable Coverage Agreement. Failure by Fund Member to timely report a claim may result in denial of coverage or payment of fines or penalties imposed by law or regulatory agencies. If the Fund advances payment of any fine or penalty arising from Fund Member's late claim reporting, Fund Member will reimburse the Fund for all such costs.
- c. **Cooperation and Access.** Fund Member agrees to cooperate and to comply in a timely manner with all reasonable requests for access, information and/or records made by the Fund or by a third-party acting for the Fund. Fund Member further agrees to provide complete and accurate statements of material facts, to not misrepresent or omit such facts, or make false statements to the Fund. The Fund Member agrees that any information held by the Fund's Administrator, or its' affiliated entities may be provided to the Fund. The Fund reserves the right to audit the relevant records of Fund Member to determine compliance with this Agreement.

9. **Administration of Claims.** The Fund or its designee agrees to administer all claims for which Fund Member has coverage after Fund Member provides timely written notice to the Fund. Fund Member hereby authorizes the Fund or its designee to act in all matters pertaining to handling of claims for which Fund Member has coverage pursuant to this Agreement. Fund Member expressly agrees that the Fund has sole authority in all matters pertaining to the administration of claims and grants the Fund or its designee full decision-making authority in all matters, including without limitation, discussions with claimants and their attorneys or other duly authorized representatives. Fund Member further agrees to be fully cooperative in supplying any information reasonably requested by the Fund in the handling of claims. All decisions on individual claims shall be made by the Fund or its designee, including, without limitation, decisions concerning claim values, payment due on the claim, settlement, subrogation, litigation, or appeals.

10. **Excess Coverage/Reinsurance.** The Fund, in its sole discretion, may purchase excess coverage or reinsurance for any or all Fund programs. In the event of a substantial change in terms or cost of such coverage, the Fund reserves the right to make adjustments to the terms and conditions of a CCS as allowed by the Amendment by Notice process under this Agreement. If any reinsurer, stop loss carrier, and/or excess coverage provider fails to meet its obligations to the Fund or any Fund Member, the Fund is not responsible for any payment or any obligations to Fund Member from any reinsurer, stop loss carrier, or excess coverage provider.

11. Subrogation and Assignment of Rights.

- a. Fund Member, on its own behalf and on behalf of any person entitled to benefits under this Agreement, assigns all subrogation rights to the Fund. The Fund has the right, in its sole discretion, without notice to Fund Member, to bring all claims and lawsuits in the name of Fund Member or the Fund. Fund Member agrees that all subrogation rights and recoveries belong first to the Fund, up to the amount of benefits, expenses, and attorneys' fees incurred by the Fund, with the balance, if any, being paid to Fund Member, unless otherwise specifically stated in the Agreement. Award of funds to any person entitled to coverage, whether by judgment or settlement, shall be conclusive proof that the injured party has been made whole. Fund Member's right to be made whole is expressly superseded by the Fund's subrogation rights. If Fund Member procures alternate coverage for a risk covered by the Fund, the latter acquired coverage shall be deemed primary coverage concerning that risk.
- b. Fund Member shall do nothing to prejudice or waive the Fund's existing or prospective subrogation rights under this Agreement. If Fund Member has waived any subrogation right without first obtaining the Fund's written approval, the Fund shall be entitled to recover from Fund Member any sums that it would have been able to recover absent such waiver. Recoverable amounts include attorneys' fees, costs, and expenses.

12. **Appeals.** Fund Member shall have the right to appeal any written decision or recommendation to the Fund's Board of Trustees, and the Board's determination will be final. Any appeal shall be made in writing to the Board Chair within 30 days of the decision or recommendation.

13. **Bylaws, Policies, and Procedures.** Fund Member agrees to abide by the Bylaws of the Fund, as they may be amended from time to time, and any and all written policies and procedures established by the Fund (which are available from the Fund upon written request). If a change is made to the Fund's Bylaws, written policies or procedures which conflicts with or impairs a CCS, such change will not apply to Fund Member until the renewal of such CCS, unless Fund Member specifically agrees otherwise.

14. **Payments.** Fund Member represents and warrants that all payments required under this Agreement of Fund Member shall be made from its available current revenues.

15. **Fund Member's Designation of Coordinator.** Fund Member agrees to designate an employee with appropriate authority as coordinator (Program Coordinator) for Fund Member on this Agreement or any CCS executed by Fund Member. Fund Member's Program Coordinator shall have express authority to represent and to bind Fund Member, shall fully communicate with the Fund regarding Fund business, and shall not delegate this communication to a third party. The Fund will not be required to contact any other individual regarding matters arising from or related to this Agreement. Fund Member reserves the right to change its Program Coordinator as needed, by giving written notice to the Fund; such notice is not effective until actually received by the Fund. Notice provided to the Chief Executive Officer of Fund Member shall also serve as notice to the Program Coordinator.
16. **Risk Sharing Agreement.** This Agreement is a risk sharing and risk participation agreement and should not be construed to be a contract of insurance. If any ambiguity exists in this Agreement, including any CCS or specific coverage document, the provision shall not be construed against the Fund as drafter of this Agreement. The Fund is not an insurance company nor is any member an insured. The Fund is a self-insured risk pool through which its members agree to share risk and actively participate in their contractual obligations to lessen risk and cost for all members. Any reference in this Agreement to an insurance term or concept is coincidental, is not intended to characterize the Fund as "insurance" as defined by law, shall be deemed to apply to self-insurance, and is not to be construed as being contrary to the self-insurance concept.
17. **Representation.** Fund Member authorizes the Fund to represent Fund Member in any lawsuit, dispute, or proceeding arising under or relating to any Fund program and/or coverage in which Fund Member participates. The Fund may exercise this right in its sole discretion and to the fullest extent permitted or authorized by law. Fund Member shall fully cooperate with the Fund, its designee, and the Fund's chosen counsel, including, without limitation, supplying any information necessary or relevant to the lawsuit, dispute, or proceeding in a timely fashion. Subject to specific revocation, Fund Member designates the Fund to act as a class representative on its behalf in matters arising out of this Agreement.
18. **Members' Equity.** The Fund Board, in its sole discretion, may declare a distribution of the Fund's members' equity to Fund Members. Members' equity belongs to the Fund. No current or former individual Fund Member is entitled to an individual allocation or portion of members' equity.
19. **Entire Agreement.** This Agreement, together with the Restated Interlocal Agreement, Bylaws, CCSs, and Coverage Agreements that are in effect as to Fund Member from time to time, represent and contain the complete understanding and agreement of the Fund and Fund Member, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Fund and Fund Member other than those set forth in this Agreement duly executed in writing. In the event of conflict between the terms of this Agreement and the Restated Interlocal Agreement, Bylaws, CCS, or any Coverage Agreement, the specific terms of the later adopted agreement shall prevail to the extent necessary to resolve the conflict. This Agreement replaces all previous Interlocal Participation Agreements between the Fund and Fund Member. Notwithstanding the foregoing, this Agreement does not supersede any unexpired participation term or pending claim under an existing agreement between Fund Member and Fund.
20. **Amendment by Notice.** This Agreement, including any of its component CCSs or coverage documents, may be amended by the Fund, in writing, by providing Fund Member with written notice before the earlier of (i) the effective date of the amendment or (ii) the date by which Fund Member can terminate without payment of late notice fees or liquidated damages. Unless this Agreement expressly provides otherwise, an amendment shall only apply prospectively and Fund Member shall have the right to terminate this Agreement, or a component CCS to which the amendment applies, before the amendment becomes effective, as provided in this Agreement. If Fund Member fails to give the Fund timely written notice of termination, Fund Member shall be deemed to have consented to the Fund's amendment and agrees to abide by and be bound by the amendment, without necessity of obtaining Fund Member's signature.

The Fund may amend this Agreement or any CCS effective upon renewal. Amendments may be for any reason including changes to the terms or contribution amount.

The Fund may also amend this Agreement or any CCS, effective during the term of a CCS, for any reason including but not limited to the following:

- a. State or federal governments, including any court, regulatory body, or agency thereof, adopt a statute, rule, decision, or take any action that would substantially impact the rights or financial obligations of the Fund as it pertains to this Agreement, or any Fund program or CCS.
- b. The terms of the Fund's stop-loss or excess coverage or reinsurance change substantially.

If the Fund exercises the option to amend the Agreement or any CCS during the term of a CCS and prior to renewal, the Fund shall give Fund Member 30 days advance written notice. Fund Member will then have the right during the 30-day period to give the Fund written notice of termination of the applicable Fund program, effective upon the expiration of the 30-day notice period (or longer period if so provided by the Fund in writing).

21. **Severability; Interpretation.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect. Any questions of particular interpretation shall not be interpreted against the drafter of this Agreement, but rather in accordance with the fair meaning thereof.
22. **Dispute Resolution.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict of law principles that would require the application of the laws of another state. The Fund retains its governmental immunity except to the extent it is waived by the legislature. The parties agree that the following adjudication procedures apply to any legal dispute, and that the Fund Member's right to file suit against the Fund is contingent upon compliance with these procedures pursuant to Texas Local Government Code section 271.154:
- Prior to filing suit, the Fund Member must comply with all of its obligations under this Agreement and any specific Coverage Agreement including an appeal to the Fund Board as described by Section 12 of this Agreement. A good-faith appeal to the Fund Board is a pre-suit adjudication procedure that is required before litigation by a Fund Member against the Fund.
 - Prior to filing suit, the Fund Member will participate in good faith in mediation in Travis County, Texas before a mediator approved by both parties; and
 - Any suit against the Fund must be brought in Travis County, Texas.

In the event of a lawsuit or formal adjudication between Fund Member and the Fund, the prevailing party is entitled to recover reasonable and necessary attorneys' fees and expenses, including expert fees, that are equitable and just.

Waiver and Estoppel. No provision of this Agreement will be deemed waived by either party unless expressly waived in writing by the waiving party. No waiver shall be implied by delay or any other act or omission. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision. Estoppel may not be asserted against either party so as to prevent that party from enforcing or insisting on the other party's compliance with any provision of this Agreement.

Assignment. This Agreement or any duties or obligations imposed by this Agreement shall not be assignable by Fund Member without the prior written consent of the Fund. Fund Member shall not transfer any interest in Fund claim related payments to any third party, including, but not limited to litigation finance companies, attorneys, banks, public adjusters, architects, engineers, or contractors. Any action by the Fund Member which grants or attempts to grant to any third party an interest in or control over any claim payment, including, but not limited to, the Member's entry into a contingent fee contract, will immediately suspend any obligation by the Fund to make any claim payment under this Agreement. The obligation of the Fund to make any such claim payments shall not be restored unless and until the Fund Member provides the Fund with evidence reasonably satisfactory to the Fund that any such transfer or attempt to transfer an interest in or control over such claim payment to a third party has effectively been terminated.

23. **Authorization.** By the execution of this Agreement, the undersigned individuals warrant that they have been authorized by all requisite governance action to enter into and to perform the terms and conditions of this Agreement and that the Fund Member authorizes the Program Coordinator or Chief Executive Officer to approve and bind the Fund Member to any current or future CCS entered into under this Agreement
24. **Notice.** Unless expressly stated otherwise in this Agreement, any notice required or provided under this Agreement by either party to the other party shall be in writing and shall be sent by first class mail, postage prepaid or by a carrier for overnight service or by electronic means typically used in commerce. Notice to the Fund shall be sufficient if made or addressed as follows: TASB Risk Management Fund, P.O. Box 301, Austin, Texas 78767-0301, or tasbrmf@tasbrmf.org. The Fund's required notice address may be updated through explicit written or electronic notice to Fund Members. Notice to a Fund Member shall be sufficient if addressed to the Program Coordinator or Fund Member's Chief Executive Officer and mailed to Fund Member's physical or electronic address of record on file with the Fund.
25. **Miscellaneous.** These provisions apply throughout this Agreement:
- Fund reference.** Any reference to the Fund in this Agreement includes reference to its designees.
 - CCS reference.** References to a Contribution and Coverage Summary (CCS) includes a reference to all separate coverage portions of a CCS and/or any similar service agreement between the Fund and a Fund Member.
 - "Including."** Unless the context requires otherwise, the term "including" means "including but not limited to."
 - Successors.** This Agreement binds and inures to the benefit of the parties and their successors.
 - Headings.** The headings are for convenience only and do not affect the interpretation of this Agreement.

26. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party shall not affect the validity or enforceability of this Agreement. Either party may rely upon a facsimile or imaged signature as if it were an original. This Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

WHEREFORE, the parties agree to be bound by this Agreement by signing below.

For FUND MEMBER: **Mission CISD**

By: _____

Date: _____

Signature of Fund Member's Authorized Representative

Printed Name of Fund Member's Authorized Representative

Date approved by Fund Member's Board of Trustees: _____

For TASB Risk Management Fund Use Only

For TASB RISK MANAGEMENT FUND:

By: _____

Date: _____

Chair, TASB Risk Management Fund Board of Trustees

SUBJECT: Approval Budget Amendment for the Month of April 2022

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District’s Board.

The budget amendments are broken down into the following two categories:

1. Programmatic or policy changes – amendments that are necessary because of policy changes or program revisions that increase/decrease the budget.
2. Adjustment of original estimates – amendments that are necessary because the original amounts required adjustments but do not increase/decrease the budget.

ADMINISTRATIVE CONSIDERATIONS

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

FUNDING SOURCE AND AMOUNT

General Fund \$0.00 increase in expenditures to align campus and departments budgets.

The amendment includes a reallocation of function 11 to various functions to support campus and department operations.

RECOMMENDATION:

Budget Amendment for the Month of April 2022

CONTACT PERSONS

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance

SUBJECT: Approval of Contract Renewal for Independent Financial Audit Services

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Texas School Districts are required to be audited by an external firm annually. Auditing requirements for Texas public school districts are contained in the Texas Education Agency's Financial Accountability System Resource Guide, which is the authoritative document adopted by reference as a rule of the State Board of Education, through Title 19, Texas Administrative Code, Section 109.41.

The District-wide audit will encompass the basic financial statements, combining statements and other schedules for the District for the fiscal year ending June 30, 2022. The audit is to be performed in accordance with generally accepted government auditing standards contained in the Texas Education Agency Financial Accountability System Resource Guide.

ADMINISTRATIVE CONSIDERATIONS

At the April 8, 2020 Regular Board Meeting, the Board of Trustees awarded Carr Riggs & Ingram, LLC a contract for one year (1) with the option to extend the contract for two additional one (1) year terms through fiscal year 2021-2022, following satisfactory delivery of the services specified in the proposal and engagement letter.

This is the third year of the 3 year financial audit services contract.

FUNDING SOURCE AND AMOUNT

General Fund estimated \$55,000

RECOMMENDATION

Approval of Contract Renewal for Independent Financial Audit Services

CONTACT PERSONS

Joel Garcia, Assistant Superintendent for Finance
Rebecca Magee, CPA, Internal Auditor
Anna M. Zuniga, CPA, Director of Accounting

March 23, 2022

To the Board of Trustees and Management
Mission Consolidated Independent School District
Mission, TX 78572

We are pleased to confirm our understanding of the services we are to provide for Mission Consolidated Independent School District (the “District”) for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Mission Consolidated Independent School District as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the District’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District’s RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis.
- 2) General Fund – Budgetary Comparison Schedule.
- 3) Schedule of the District’s Proportionate Share of the Net Pension and OPEB Liability – Teacher Retirement System of Texas (TRS).
- 4) Schedule of District’s Contributions for Pension and OPEB – Teacher Retirement System of Texas (TRS).
- 5) Notes to Required Supplementary Information.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements.

- 1) Combining Fund Statements
- 2) Other Supplementary Information as required by the Texas Education Agency.
- 3) Schedule of Expenditures of Federal Awards.
- 4) Schedule of Required Responses to Selected School FIRST indicators.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Introductory Section
- 2) Statistical Section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditors' report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of controls
- Improper revenue recognition due to fraud

Please note that planning has not concluded and modifications may be made.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be

to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators,

or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings,

conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will provide audit support that includes preparing confirmations, roll-forward schedules on the balance sheet accounts, reconciliations of material accounts, pulling back-up data for the auditors, providing subsidiary detail records to support financial statement amounts, footnote disclosures, supplementary schedules of the financial statement package, introduction and statistical section.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Carr, Riggs, & Ingram, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Carr, Riggs, & Ingram, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency, oversight agency, or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Esmeralda Yniguez, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees are based on the time required by the individuals assigned to the engagement plus direct expenses. Individual hourly rates vary according to the degree of responsibility involved and the skill required. Interim billings will be submitted as work progresses and as expenses are incurred. Our estimated fee for the services described in this letter will be \$55,000 (including up to two major programs to be tested for controls and compliance) unless the scope of the engagement is changed, the assistance which the District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with District's management and arrive at a new fee estimate before we incur the additional costs. Also, additional consultation and audit time regarding implementation of new accounting principles, other pronouncements is not included in this base fee estimated and will be subject to additional fees at our standard rates based on the time required by the individual according to the degree of responsibility involved and skill required. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Reporting

We will issue written reports upon completion of our audit of the District's financial statements. Our reports will be addressed to management and the Board of Trustees of Mission Consolidated Independent School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Dispute Resolution

In the event of a dispute between the parties which arises out of or relates to this contract or engagement letter, the breach thereof or the services provided or to be provided hereunder, if the dispute cannot be settled through negotiation, the parties agree that before initiating litigation or other dispute resolution procedure, they will first try, in good faith, to resolve the dispute through non-binding mediation. The mediation will be administered by the American Arbitration Association

under its *Dispute Resolution Rules for Professional Accounting and Related Services Disputes*. The costs of any mediation proceedings shall be shared equally by all parties.

Governing Law; Venue

This agreement and performance hereunder shall be governed by the laws of the State of Texas, without reference to any conflict of laws rules or principles. Any action or proceeding arising from or relating to this agreement must be brought in a state or federal court having jurisdiction in Hidalgo County, Texas, and each party irrevocably submits to the jurisdiction and venue of any such court in any such action or proceeding and agrees to waive any defenses to venue and jurisdiction including *forum non conveniens*.

Disclosure

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account including service providers located outside of the United States. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. Furthermore, we will remain responsible for the work provided by any such third-party service providers. By signing this letter, you consent to allow us to disclose your financial information, if applicable, or other information to our service providers located abroad. If you want to limit the amount of information that may be disclosed to any third-party service provider, please notify us in writing as an attachment to this letter.

Electronic Data Communication and Storage and Use of Third Party Service Provider

In the interest of facilitating our services to your company, we may send data over the Internet, securely store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to your company may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as, but not limited to, providers of tax return preparation software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require our third-party vendors to do the same.

You recognize and accept that we have no control over, and shall not be responsible for, the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

To enhance our services to you, we will use a combination of remote access, secure file transfer, virtual private network or other collaborative, virtual workspace or other online tools or environments. Access through any combination of these tools allows for on-demand and/or real-time collaboration across geographic boundaries and time zones and allows CRI and you to share data,

engagement information, knowledge, and deliverables in a protected environment. In order to use certain of these tools and in addition to execution of this acknowledgement and engagement letter, you may be required to execute a separate client acknowledgement or agreement and agree to be bound by the terms, conditions and limitations of such agreement. You agree that CRI has no responsibility for the activities of its third-party vendors supplying these tools and agree to indemnify and hold CRI harmless with respect to any and all claims arising from or related to the operation of these tools. While we may back up your files to facilitate our services, you are solely responsible for the backup of your files and records; therefore, we recommend that you also maintain your own backup files of these records. In the event you suffer a loss of any files or records due to accident, inadvertent mistake, or Act of God, copies of which you have provided to us pursuant to this agreement, we shall not be responsible or obligated to provide you a copy of any such file or record which we may retain in our possession.

Conclusion

We appreciate the opportunity to be of service Mission Consolidated Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Carr, Rigg & Ingram, L.L.C.

RESPONSE:

This letter correctly sets forth the understanding of Mission Consolidated Independent School District.

Board of Trustee Signature
Gerardo Zamora, President

President of the Board of Trustees
Title

Management Signature
Carolina "Carol" G. Perez, Ed. D.

Superintendent of Schools
Title

Joel Garcia, CPM
Finance Division | Assistant Superintendent for Finance
Mission Consolidated Independent School District

SUBJECT: General Fund and Debt Service Financial Report for February 2022

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues for February 2022 totaled \$109,321,979 and actual expenditures totaled \$79,309,100. The excess total revenues over expenditures and other operating uses is \$30,046,320.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

February 28, 2022

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,728,439	\$24,210,378	\$ (3,518,061)	87.31%
5800	State Program Revenues	130,446,452	74,063,777	(56,382,675)	56.78%
5900	Federal Program Revenues	22,687,952	11,047,824	(11,640,128)	48.69%
	Total Revenues	\$ 180,862,843	\$ 109,321,979	\$ (71,540,864)	
Expenditures					
11	Instruction	\$ 72,359,377	\$29,071,954	\$ 43,287,423	40.18%
12	Instrucional Resources & Media Services	2,550,886	1,121,619	1,429,267	43.97%
13	Curriculum and Personnel Development	2,217,266	1,165,393	1,051,873	52.56%
21	Instructional Administration	2,889,175	1,644,941	1,244,234	56.93%
23	School Administration	9,755,661	5,314,651	4,441,010	54.48%
31	Guidance and Counseling Services	6,170,180	3,138,722	3,031,458	50.87%
32	Attendance and Social Work Services	587,220	329,381	257,839	56.09%
33	Health Services	1,974,424	950,498	1,023,926	48.14%
34	Pupil Transportation	6,481,181	2,837,584	3,643,597	43.78%
35	Food Services	15,337,531	9,167,763	6,169,768	59.77%
36	Co-Curricular Activities	8,522,508	3,736,503	4,786,005	43.84%
41	General Administration	6,050,081	3,684,902	2,365,179	60.91%
51	Plant Maintenance and Operations	34,477,082	12,082,311	22,394,771	35.04%
52	Security and Monitoring	3,556,603	1,570,862	1,985,741	44.17%
53	Data Processing Services	3,335,115	2,040,208	1,294,907	61.17%
61	Community Services	399,873	152,183	247,690	38.06%
71	Debt Service	1,036,320	866,318	170,002	83.60%
81	Facilities Acquisition and Construction	8,709,628	214,135	8,495,493	2.46%
95	Juvenile Justice Alt. Education	20,000	-	20,000	0.00%
99	Other Intergovernmental Charges	296,080	219,174	76,906	0.00%
	Total Expenditures	\$ 186,726,191	\$79,309,100	\$ 107,417,091	0
1100	Excess (Deficiency)	\$ (5,863,348)	\$30,012,879	\$ 35,876,227	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 132,680	\$ 33,441	\$ (99,239)	25.20%
7915	Operating Transfers In	16,480,615	\$ -	(16,480,615)	0.00%
	Total Non-Operating Revenue	\$ 16,613,295	\$ 33,441	\$ (16,579,854)	
Non-Operating Expenses					
8911	Other Uses	\$ (18,022,997)	\$ -	\$ (18,022,997)	0.00%
	Total Non-Operating Expenses	\$ (18,022,997)	\$ -	\$ (18,022,997)	
1200	Excess (Deficiency)	\$ (7,273,050)	\$ 30,046,320	\$ 1,273,376	
0100	Fund Balance - Beginning Audited	\$ 80,898,169	\$ 80,898,169	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 73,625,119	\$ 110,944,489	\$ 1,273,376	

Mission Consolidated Independent School District

February 28, 2022

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,182,889	\$ 3,909,015	\$ (273,874)	93.45%
5800	State Program Revenues	4,274,159	3,902,778	(371,381)	91.31%
	Total Revenues	\$ 8,457,048	\$ 7,811,793	\$ (645,255)	
Expenditures					
71	Debt Services	\$ 8,457,048	\$ 8,442,847	\$ 14,201	99.83%
	Total Expenditures	\$ 8,457,048	\$ 8,442,847	\$ 14,201	
1100	Excess (Deficiency)	\$ -	\$ (631,054)	\$ (631,054)	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ (631,054)	\$ (631,054)	
0100	Fund Balance - Beginning Audited	\$ 5,114,405	\$ 5,114,405	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 5,114,405	\$ 4,483,351	\$ (631,054)	

SUBJECT: Approval of Tax Levy Adjustments for the Month of February 2022

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$26,262.61. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$2,974,911.94. The monthly fee for this service is \$6,271.00.

Attached is the February 2022 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(46,609.85)
Debt Service Levy Modification \$(7,719.03)
Rollbacks \$28,066.27

RECOMMENDATION:

Approval of Tax Levy Adjustments for the month of February 2022

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
FEBRUARY 2022

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	28,363,668.26	25,899,531.33	-	666,351.94	3,130,488.87	89.22%	87.64%
2020 & PRIOR YRS	4,597,051.27	1,105,057.00	(26,936.59)	(81,211.45)	3,383,846.23	24.62%	24.69%
ROLLBACK	8,099.31	3,081.26	-	28,066.27	33,084.32	8.52%	75.15%
TOTALS	32,968,818.84	27,007,669.59	(26,936.59)	613,206.76	6,547,419.42		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF FEBRUARY 2022

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	2,657,839.21	(43,130.86) CURRENT
CURRENT YEAR-P&I	95,934.93	
PRIOR YEARS-BASE TAX	137,593.79	(11,198.02) PRIOR
PRIOR YEARS-P&I	55,082.63	
ROLLBACK		28,066.27 ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	28,461.38	PURGED
TOTAL COLLECTIONS	2,974,911.94	(26,262.61)
LESS TRANSFERRED	2,398,516.62	
LESS IN TRANSIT	569,864.15	
LESS DUE TO HCAD COMM FEES	260.17	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	(0.00)	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF FEBRUARY IS CORRECT.

Pablo Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF MARCH 2022 A.D.

Rita Rebecca Vargas
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF FEBRUARY 2022

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	1.1332	0.9719	85.77%	(43,130.86)	(36,991.60)	0.1613	14.23%	(6,139.26)
2020	1.19930	1.02800	85.72%	(6,637.01)	(5,689.02)	0.1713	14.28%	(947.99)
2019	1.23955	1.06835	86.19%	(4,598.98)	(3,963.79)	0.1712	13.81%	(635.19)
2018	1.3398	1.1700	87.33%	156.51	136.67	0.1698	12.67%	19.84
2017	1.3502	1.1700	86.65%		0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	(118.54)	(102.11)	0.1882	13.86%	(16.43)
2015	1.3672	1.1700	85.58%		0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%		0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%		0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%		0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%		0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%		0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%		0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%		0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%		0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%		0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%		0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%		0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%		0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%		0.00	0.0842	5.59%	0.00
TOTAL				(54,328.88)	(46,609.85)			(7,719.03)

	M&O	I&S
2021	(43,130.86)	(6,139.26)
2020 & PRIOR	(11,198.02)	(1,579.77)
TOTAL	(54,328.88)	(7,719.03)

ROLLBACK MODIFICATIONS FOR THE MONTH OF FEBRUARY 2022

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	1.1332	0.9719	85.77%	-	0.00	0.1613	14.23%	0.00
2020	1.1993	1.0280	85.72%	8,240.11	7,063.15	0.1713	14.28%	1,176.96
2019	1.2396	1.0684	86.19%	9,954.19	8,579.37	0.1712	13.81%	1,374.82
2018	1.3398	1.1700	87.33%	9,871.97	8,620.84	0.1698	12.67%	1,251.13
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				28,066.27	24,263.36			3,802.91

	M&O	I&S
CURRENT	-	-
DELINQUENT	28,066.27	3,802.91
TOTAL	28,066.27	3,802.91

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2021	M & O	.971900	2,279,521.49	.00	82,279.49	.00	2,361,800.98	.00	.00	.00	2,361,800.98
	I & S	.161300	378,317.72	.00	13,655.44	.00	391,973.16	.00	.00	.00	391,973.16
	TOTAL	1.133200	2,657,839.21	.00	95,934.93	.00	2,753,774.14	.00	.00	.00	2,753,774.14
2020	M & O	1.028000	52,511.41	.00	13,583.50	.00	66,094.91	11,872.73	.00	.00	77,967.64
	I & S	.171300	8,750.08	.00	2,263.45	.00	11,013.53	.00	.00	.00	11,013.53
	TOTAL	1.199300	61,261.49	.00	15,846.95	.00	77,108.44	11,872.73	.00	.00	88,981.17
2019	M & O	1.068350	30,675.13	.00	12,201.43	.00	42,876.56	7,516.07	.00	.00	50,392.63
	I & S	.171200	4,915.55	.00	1,955.25	.00	6,870.80	.00	.00	.00	6,870.80
	TOTAL	1.239550	35,590.68	.00	14,156.68	.00	49,747.36	7,516.07	.00	.00	57,263.43
2018	M & O	1.170000	16,978.49	.00	7,565.11	.00	24,543.60	3,926.58	.00	.00	28,470.18
	I & S	.169800	2,464.03	.00	1,097.92	.00	3,561.95	.00	.00	.00	3,561.95
	TOTAL	1.339800	19,442.52	.00	8,663.03	.00	28,105.55	3,926.58	.00	.00	32,032.13
2017	M & O	1.170000	7,414.95	.00	3,904.14	.00	11,319.09	1,722.99	.00	.00	13,042.08
	I & S	.180200	1,142.02	.00	601.28	.00	1,743.30	.00	.00	.00	1,743.30
	TOTAL	1.350200	8,556.97	.00	4,505.42	.00	13,062.39	1,722.99	.00	.00	14,785.38
2016	M & O	1.170000	4,401.74	.00	2,559.96	.00	6,961.70	1,011.44	.00	.00	7,973.14
	I & S	.188200	708.04	.00	411.76	.00	1,119.80	.00	.00	.00	1,119.80
	TOTAL	1.358200	5,109.78	.00	2,971.72	.00	8,081.50	1,011.44	.00	.00	9,092.94
2015	M & O	1.170000	1,879.90	.00	1,588.55	.00	3,468.45	604.91	.00	.00	4,073.36
	I & S	.197200	316.85	.00	267.73	.00	584.58	.00	.00	.00	584.58
	TOTAL	1.367200	2,196.75	.00	1,856.28	.00	4,053.03	604.91	.00	.00	4,657.94
2014	M & O	1.170000	1,128.10	.00	1,072.77	.00	2,200.87	342.53	.00	.00	2,543.40
	I & S	.160000	154.28	.00	146.72	.00	301.00	.00	.00	.00	301.00
	TOTAL	1.330000	1,282.38	.00	1,219.49	.00	2,501.87	342.53	.00	.00	2,844.40
2013	M & O	1.170000	852.44	.00	929.18	.00	1,781.62	296.93	.00	.00	2,078.55
	I & S	.130000	94.73	.00	103.26	.00	197.99	.00	.00	.00	197.99
	TOTAL	1.300000	947.17	.00	1,032.44	.00	1,979.61	296.93	.00	.00	2,276.54
2012	M & O	1.170000	472.35	.00	559.31	.00	1,031.66	166.57	.00	.00	1,198.23
	I & S	.130000	52.49	.00	62.15	.00	114.64	.00	.00	.00	114.64
	TOTAL	1.300000	524.84	.00	621.46	.00	1,146.30	166.57	.00	.00	1,312.87
2011	M & O	1.170000	427.85	.00	559.27	.00	987.12	160.30	.00	.00	1,147.42
	I & S	.130000	47.53	.00	62.15	.00	109.68	.00	.00	.00	109.68
	TOTAL	1.300000	475.38	.00	621.42	.00	1,096.80	160.30	.00	.00	1,257.10
2010	M & O	1.040000	534.24	.00	739.41	.00	1,273.65	221.66	.00	.00	1,495.31
	I & S	.260000	133.56	.00	184.88	.00	318.44	.00	.00	.00	318.44
	TOTAL	1.300000	667.80	.00	924.29	.00	1,592.09	221.66	.00	.00	1,813.75

03/03/2022 19:13:15 3963963
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 02/01/2022 THRU 02/28/2022
 JURISDICTION: 0048 MISSION CISD

PAGE: 80
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIP AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2009	M & O	1.040000	259.36	.00	407.19	.00	666.55	123.06	.00	.00	789.61
	I & S	.240000	59.85	.00	93.97	.00	153.82	.00	.00	.00	153.82
	TOTAL	1.280000	319.21	.00	501.16	.00	820.37	123.06	.00	.00	943.43
2008	M & O	1.040000	285.53	.00	482.55	.00	768.08	137.36	.00	.00	905.44
	I & S	.200000	54.91	.00	92.80	.00	147.71	.00	.00	.00	147.71
	TOTAL	1.240000	340.44	.00	575.35	.00	915.79	137.36	.00	.00	1,053.15
2007	M & O	1.040000	414.78	.00	707.56	.00	1,122.34	180.55	.00	.00	1,302.89
	I & S	.140000	55.84	.00	95.25	.00	151.09	.00	.00	.00	151.09
	TOTAL	1.180000	470.62	.00	802.81	.00	1,273.43	180.55	.00	.00	1,453.98
2006	M & O	1.337400	360.23	.00	695.24	.00	1,055.47	172.53	.00	.00	1,228.00
	I & S	.120000	32.32	.00	62.38	.00	94.70	.00	.00	.00	94.70
	TOTAL	1.457400	392.55	.00	757.62	.00	1,150.17	172.53	.00	.00	1,322.70
2004	M & O	1.463200	14.19	.00	24.72	.00	38.91	5.17	.00	.00	44.08
	I & S	.105900	1.02	.00	1.79	.00	2.81	.00	.00	.00	2.81
	TOTAL	1.569100	15.21	.00	26.51	.00	41.72	5.17	.00	.00	46.89
ALL	M & O		2,398,132.18	.00	129,859.38	.00	2,527,991.56	28,461.38	.00	.00	2,556,452.94
ALL	I & S		397,300.82	.00	21,158.18	.00	418,459.00	.00	.00	.00	418,459.00
ALL	TOTAL		2,795,433.00	.00	151,017.56	.00	2,946,450.56	28,461.38	.00	.00	2,974,911.94
DLQ	M & O		118,610.69	.00	47,579.89	.00	166,190.58	28,461.38	.00	.00	194,651.96
DLQ	I & S		18,983.10	.00	7,502.74	.00	26,485.84	.00	.00	.00	26,485.84
DLQ	TOTAL		137,593.79	.00	55,082.63	.00	192,676.42	28,461.38	.00	.00	221,137.80
CURR	M & O		2,279,521.49	.00	82,279.49	.00	2,361,800.98	.00	.00	.00	2,361,800.98
CURR	I & S		378,317.72	.00	13,655.44	.00	391,973.16	.00	.00	.00	391,973.16
CURR	TOTAL		2,657,839.21	.00	95,934.93	.00	2,753,774.14	.00	.00	.00	2,753,774.14

SUBJECT: Disbursements for the Month of February 2022

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of February totaled \$19,842,126.37 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 2,016,661.26
District Purchasing Cards	\$ 895,350.07
ACH	\$ 1,565,847.00
Wire Transfers	\$ 7,652,592.36
Payroll	\$ 7,711,675.68
TOTAL	\$ 19,842,126.37

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

SUBJECT: Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

For the period reported, total donations were \$194,980.27. The largest cash donation received was \$2,970.00 and the largest non-cash donations received was \$145,283.33. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

No action needed only informational .

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
Donations through March 2022

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
02/02/22	Castro Elementary	250.00	-	Missio Fire Fighters	Donation to be used by campus
02/24/22	Mission High School	2,970.00	-	Mission Bank Booster	Donation to be used on charter bus for travel
02/24/22	Safety & Security	-	145,283.33	Breath for Life	Donation of 230,000 KN95 masks
03/01/22	District Wide	-	1,000.00	Greater Mission Chamber of Commerce & Mission Prosperity Ventures Foundation	Donation of a variety of toys for children of all ages under 15.
03/07/22	Health Services/Central Office	-	45,476.94	BioRidge Pharma, LLC	Donation for the Engineering Club and students education needs.
	Total donations	\$ 3,220.00	\$ 191,760.27		

SUBJECT: Statement of Impact from George Gervin Academy

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

George Gervin Academy intends to submit an application to the Commissioner of Education. As part of the amendment process, charter schools are required to notify any districts that are likely to be affected by the change.

Texas Education Agency guidelines require that the Statement of Impact Form be sent to each district that may be affected. Information is requested if proposed change may adversely impact a district financially or if the proposed change may impact the student enrollment of a district in a manner that impairs the district's ability to comply with a court order.

Attached is the Statement of Impact form indicating the type of amendment request that is being made.

ADMINISTRATIVE CONSIDERATIONS

George Gervin Academy intends open a facility and grade levels to be served at their new campus with an effective date of August 1, 2023. The proposed new address is 702 Cullen St., Edinburg, Texas. Grade levels to be served at the new campus are: PreK-12 and the expected maximum enrollment will be 300

The Charter School intends to submit an expansion amendment request for consideration by the commissioner of education to add geographic boundaries with an effective date of August 2023.

The proposed additional school districts are listed in the attached statement of impact.

Respond to Statement of Impact form for George Gervin Academy. The proposed change for the expansion amendments charter school is expected to impact the school district to a significant degree.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Informational Item

CONTACT PERSON(S)

Carol G. Perez, Ed. D., Superintendent of Schools
Joel Garcia, Assistant Superintendent for Finance

STATEMENT OF IMPACT
for Expansion Amendments

George Gervin Academy
Charter School

015-802
County-District #

1) Please be advised that the charter school listed above intends to submit an expansion amendment request for consideration by the commissioner of education to **add a new campus** with an effective date of: August 2023

Proposed new address, if available: 702 Cullen St, Edinburg Texas 78541

If the campus address has not yet been secured, the planned area for the campus is listed below:

Planned area: Rio Grande Valley

Grade levels to be served at the new campus: PreK-12 Expected maximum enrollment at the new campus: 300

Please note: If the requested new campus is approved by the commissioner, the agency will notify the superintendent of the school district in which the new campus will be located once the permanent address is secured.

2) Please be advised that the charter school listed above intends to submit an expansion amendment request for consideration by the commissioner of education to **add geographic boundaries** with an effective date of: 8/2023

Proposed additional school districts: Donna ISD, Edcouch-Elsa ISD, Edinburg CISD, Hidalgo ISD, La Joya ISD, La Villa ISD, McAllen ISD, Mercedes ISD, Mission ISD, PSJA-ISD, Sharyland ISD, Valley View ISD, Weslaco ISD

-- OPTIONAL--TO BE COMPLETED BY DISTRICT SUPERINTENDENT AND/OR DISTRICT BOARD PRESIDENT

Please submit forms **electronically** to charteramendments@tea.texas.gov within two weeks of receipt.

Notwithstanding the change in district enrollment that will impact Average Daily Attendance (ADA), please provide any information you feel is relevant to the commissioner's decision-making process regarding the requested growth referenced above.

Mission Consolidated Independent School District

108-908

District Name

County-District #

1201 Bryce Drive , Mission, Texas 78572

(956) 323-5515

District Address

Phone Number

Carolina "Carol" G. Perez, Ed. D.,
Superintendent of Schools

Superintendent or Board President Name

Signature of Superintendent or Board President

134

Date Received by School District



Joel Garcia
Cc: Jonena Garcia



February 28, 2022

MISSION C.I.S.D.
MAR 08 2022
SUPT'S OFFICE

Dr. Carol G. Perez
Mission ISD
1201 Bryce Dr.
Mission, Texas 78572

Dear Dr. Perez:

This letter is to inform you that our charter school intends to submit an expansion amendment request for consideration by the commissioner of education to add a new campus:

Charter School:	George Gervin Academy
County District #:	015-802
Charter School Address:	6944 Sunbelt Dr., San Antonio, TX 78218

As part of the amendment process, charter schools are required to notify any school districts that are likely to be affected by the new campus. Please see the enclosed Statement of Impact form regarding the proposed new campus.

The enclosed form may be completed by any district that may be affected, signed by the district's superintendent or board of trustee's board president, and submitted electronically to the Texas Education Agency, Charter Schools Division at CharterAmendments@tea.texas.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Roger Martin'.

Roger Martin
Chair of the Charter Holder Governing Body

Attachment – Statement of Impact

SUBJECT: Statement of Impact from Vanguard Academy Charter School

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Vanguard Academy Charter School intends to submit an amendment request to the Commissioner of Education. As part of the amendment process, charter schools are required to notify any districts that are likely to be affected by the change.

Texas Education Agency guidelines require that the Statement of Impact Form be sent to each district that may be affected. Information is requested if proposed change may adversely impact a district financially or if the proposed change may impact the student enrollment of a district in a manner that impairs the district's ability to comply with a court order.

ADMINISTRATIVE CONSIDERATIONS

Vanguard Academy Charter School intends to submit the following amendment or amendments to its open-enrollment charter for consideration by the commissioner of education: The proposed new address is 3000 N. Stewart Road, Mission, Texas 78574.

Respond to Statement of Impact from Vanguard Academy Charter School. The proposed change for the amendment to the charter school is expected to impact the school district to a significant degree.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Informational Item

CONTACT PERSON(S)

Carol G. Perez, Ed. D., Superintendent of Schools
Joel Garcia, Assistant Superintendent for Finance

**Statement of Impact
AMENDMENT**

Vanguard Academy
Charter School

108808
County-District #

The charter school above plans to submit the following amendment or amendments to its open-enrollment charter for consideration by the commissioner of education:

1. Expand grade levels served

Currently approved grade levels: _____ Requested change: _____

2. Increase maximum enrollment

Currently approved maximum enrollment: _____ Requested change: _____

3. Add a campus

Proposed new address, if available: 3000 N. Stewart Road Mission, TX 78574

If the campus address has not yet been secured, the school districts within the currently approved geographic boundary are listed here:

4. Expand geographic boundary

The proposed new school districts/area to include are listed here:

District Staff: Check the appropriate response below:

The proposed change for the open-enrollment charter school **is not** expected to impact the school district to a significant degree.

The proposed change for the open-enrollment charter school **is** expected to have a major impact on the school district in the following manner:

Mission Consolidated Independent School District

108-908

District Name

1201 Bryce Drive , Mission, TX 78572

County-District #

(956) 323-5515

District Address

Phone Number

Signature of Board President

Gerardo Zamora

Signature of Superintendent
Carolina "Carol" G. Perez, Ed. D.,
Superintendent of Schools

Print Board President's Name

Print Superintendent's Name

Date Received by District

137



VANGUARD ACADEMY CHARTER SCHOOL

A PURPOSE IN LIFE, A REASON FOR LEARNING

February 26, 2022

Mission CISD
1201 Bryce Dr.
Mission, TX 78572-4399

Dear Superintendent and President of the Board of Trustees:

This is to inform you that the following charter school intends to submit an amendment request to the commissioner of education:

Vanguard Academy Charter School
108808
2510 South Veterans Blvd.
Edinburg, TX 78539

As part of the amendment process, charter schools are required to notify any districts that are likely to be affected by the change. The enclosed Statement of Impact form indicates the type of amendment request being made.

Specifically, Texas Education Agency guidelines require that the Statement of Impact form be sent to each district that may be affected. Information is requested if the proposed change may adversely impact a district financially or if the proposed change may impact the student enrollment of a district in a manner that impairs the district's ability to comply with a court order. The enclosed form may be completed by any district that may be affected, signed by the district's board president and superintendent, and returned to the Texas Education Agency, Charter Schools Division, 1701 North Congress Avenue, Austin, Texas 78701-1494.

Please review the enclosed form and notify the Texas Education Agency if your district will be impacted by the request.

Sincerely,

Dr. Narciso Garcia
Superintendent of Schools

Received

MAR 03 2022

BY FINANCE DEPARTMENT