



**Mission Consolidated Independent School District**

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: [www.mcisd.net](http://www.mcisd.net)

## *Notice and Agenda*

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Board of Trustees WORKSHOP on Wednesday, March 2, 2022, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

### **A G E N D A**

- I. Call to Order**
- II. Acknowledge Board Members Present**
- III. Public Comment(s) on Specific Agenda Item(s)**
- IV. Superintendent's Update and Recognitions**
- V. Presentation(s) to the Board**
  - 1. Climate Survey Board Training**
- VI. TRANSFORMING TEACHING and LEARNING**
  - 1. Presentation(s) to the Board**
    - a. Reading Apprenticeship**
    - b. Response to Intervention**
  - 2. Discussion**
    - a. Request for Public Hearing on March 9, 2022, for the annual Texas Academic Performance Report (TAPR)**
    - b. Discussion of the 2022-2023 Academic School Calendar** 4
- VII. FACILITIES/ENVIRONMENT**
  - 1. Construction Projects**
    - a. Status Report – Tom Landry Stadium Repairs Project - Hinojosa Engineering, Inc.** 8
    - b. Schematic Design for Supplemental Repairs (Visitors Side) for the Tom Landry Stadium Repairs Project – Hinojosa Engineering, Inc.** 18
    - c. Schematic Design for the Mission Collegiate High School Physical Education Pavilion – EGV Architects** 41
    - d. Utilizing the On-call Professional Services for the Child Nutrition Program (CNP) Tumble Chiller Project** 50
    - e. Final Design for the Synthetic Turf for the Baseball & Softball Fields at Mission High School and Veterans Memorial High School – Javier Hinojosa Engineering** 51
    - f. Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects** 62

g. Allowance Expenditure Authorization (AEA) #03 for Unforeseen Repair for the Alternate Re-roof Section and Change Order (CO) #04 for Fourteen (14) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects	66
<b>VIII. <u>SUPPORT SERVICES</u></b>	
1. Presentation(s) to the Board	
a. Update of Student Services Programs	
2. Discussion	
a. Recommendation of possible positions for next Board Meeting:	
(1) Speech Language Pathologist	
3. Recommendation and Approval for Next Board Meeting of Contracts and Employment Agreements for Campus Principals and Central Office Administration	
4. Superintendent’s Recommendations for Next Board Meeting Regarding Employment and Contract Status of Classroom Teachers and Other Non-Administrative Professional Personnel	
a. Re-Employ Probationary Contract Employees	
b. Terminate Probationary Contract Employees	
c. Renew Term-Contract Employees	
d. Propose Non-Renewal Term Contract Employees	
e. Offer Employment Agreement to Eligible Employees	
<b>IX. <u>FINANCE</u></b>	
1. Presentation(s) to the Board	
a. Budget Update	
b. Finance Division Update	
c. Self-Funded Health Insurance Update	
2. Discussion	
a. Consideration and Approval of Agreement for Tax Collection Services	
(1) Notice of a Public Meeting	69
b. Consideration and Approval of Agreement for Property Value Study	71
3. Request from City of Palmhurst to use Rafael Cantu Junior High School for the May 7, 2022 General Election	72
4. Functional Budget Amendments	
5. Bids, Proposals and Purchases of \$50,000 and Over	
a. Science Equipment & Supplies #244-22-0	74
b. Health and Medical Equipment & Supplies #245-22-0	80
c. Classroom & Instructional Supplies #240-22-0	84
d. Musical Instruments & Supplies #271-22-0	100
e. Vehicle Repair Equipment & Supplies #740-22-0	106
f. CNP Tumble Chiller #805-22-0	110
g. Outdoor Walk-In Freezers #801-22-0	113
h. Emergent and Non-Emergent Medical Transportation #420-22-0	116
6. Informational	
a. Financial Reports for January 2022	
(1) General Funds and Debt Service	131
(2) Tax Levy Adjustments	134
(3) Disbursements	139
(4) Donations	140
<b>X. Important Dates to Remember</b>	
1. March 9, 2022 Regular Board of Trustees Meeting at 6:30 p.m.	

## **XI. Adjournment**

**In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.**

**This Notice was posted by 5:00 p.m., on February 25, 2022**

  
\_\_\_\_\_  
**Dr. Carol G. Perez, Superintendent of Schools**  
**Mission Consolidated Independent School District**

**SUBJECT:** Approval of Proposed 2022-2023 Academic School Calendar

**PRESENTER:** Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction  
Kim Risica, Executive Director for Special Programs and School Improvement

**BACKGROUND INFORMATION**

The District-wide Educational Improvement Council's (DEIC) calendar committee was tasked with creating two calendars for the 2022-2023 school year. In accordance with Texas Education Code 25.081, for each school year, each school district must operate for at least 75,600 minutes of instruction, including intermissions and recess. As a District of Innovation, the district is permitted to begin school prior to the fourth Monday of August.

All Mission CISD employees have the opportunity to vote on Calendar A or Calendar B. Voting is open from Monday, February 28 to Monday, March 7 at 5:00 p.m. Votes are being cast electronically by employees and results will be tabulated by department and campus. Results are submitted to the Office of Special Programs and School Improvement. The total number of employees voting as well as the results of the voting will be presented to the Board at the regular Board Meeting on March 9, 2022, for final approval.

**ADMINISTRATIVE CONSIDERATIONS**

Employees cast votes electronically and results are tabulated by the different departments and campuses. Results are provided to the Office of Special Programs and School Improvement. The calendar option with the most votes will be submitted for approval at the regular Board Meeting.

**FUNDING SOURCE/AND AMOUNT**

N/A

**RECOMMENDATION**

Approval of Proposed 2022-2023 Academic School Calendar

**CONTACT PERSON(S)**

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction  
Kim Risica, Executive Director for Special Programs and School Improvement  
Edilberto Flores, Executive Director for PreK-12<sup>th</sup> Grade – MHS Vertical Team  
Cynthia Wilson, Executive Director PreK-12<sup>th</sup> Grade – VMHS Vertical Team  
Francisca Cruz, Executive Director for Special Education/Section 504, RTI, Dyslexia



Proposed District Academic Calendars  
2022 – 2023  
Comparisons



Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

2022 - 2023 Calendar	Calendar A	# of days	Calendar B	# of days
1 <sup>st</sup> Day for Teachers	August 8, 2022	-	August 8, 2022	-
1 <sup>st</sup> Day for Students	August 17, 2022	-	August 17, 2022	-
1 <sup>st</sup> Reporting Period	August 17 – September 22	27	August 17 – September 23	27
2 <sup>nd</sup> Reporting Period	September 26 – November 3	28	September 27 – November 3	27
3 <sup>rd</sup> Reporting Period	November 7 – December 21	28	November 7 – December 22	29
1 <sup>st</sup> Semester Total Days	--	83	--	83
4 <sup>th</sup> Reporting Period	January 9 – February 17	29	January 9 – February 17	29
5 <sup>th</sup> Reporting Period	February 21 – April 14	32	February 21 – April 6	28
6 <sup>th</sup> Reporting Period	April 18 – May 25	28	April 11 – May 24	32
2 <sup>nd</sup> Semester Total Days	--	89	--	89
Total Instructional Minutes / Days	Elementary – 77,400 Jr High – 82,560 High Schools – 82,560	172	Elementary – 77,400 Jr High – 82,560 High Schools – 82,560	172
*Staff Development Days	Subject to change due to convocation schedule	7.5	Subject to change due to convocation schedule	8.0
*Work Days	--	7.5	--	7.0
Total Teacher Work Days		187		187
Last Day for Students	May 25, 2023	-	May 24, 2023	-
Last Day for Teachers	May 26, 2023	-	May 26, 2023	-
2022 - 2023 Calendar	Calendar A	# of days	Calendar B	# of days
Labor Day			September 5, 2022	1
Fall Break	November 21 – 25	5	November 21 - 25	5
Winter Break	December 22 – January 4	10	December 23 – January 4	9
Teachers Return	January 5 - Thursday	-	January 5 - Thursday	-
Students Return	January 9 - Monday	-	January 9 - Monday	-
Bad Weather Makeup Days	February 13, 2023 April 10, 2023	2	October 10, 2022 February 13, 2023	2
Spring Break	March 13 - 17, 2021	5	March 13 – 17, 2021	5
Easter	April 7, 2023	1	April 7, 2023	1

NOTE: Required Total Minutes of Instruction = 75,600

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
2022 - 2023**

*Proposed  
OPTION A*

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8 SD	9 SD	10 SD	11 SD	12 SD	13
14	15 SD	16 SD	17 SD	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 SD	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Fall Break	22 Fall Break	23 Fall Break	24 Fall Break	25 Fall Break	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**Reporting Periods**

1st Reporting Period 27 Days

8/17 - 9/22

2nd Reporting Period 28 Days

9/26 - 11/3

3rd Reporting Period 28 Days

11/7 - 12/21

1st Semester = 83 Days

4th Reporting Period 29 Days

1/9 - 2/17

5th Reporting Period 32 Days

2/21 - 4/14

6th Reporting Period 28 Days

4/18 - 5/25

2nd Semester = 89 Days

Total = 172 Days

**Minutes**

Elementary: 77,400

Jr High School: 82,560

High School: 82,560

**Holidays**

Fall Break: 11/21 - 11/25

Winter Break: 12/22 - 1/4

Spring Break: 3/13 - 3/17

Easter: 4/7

**Bad Weather Makeup Days**

1. 2/13/23

2. 4/10/23

**Other Dates**

Student's First Day: 8/17/22

Student's Last Day: 5/25/23

**State Testing Dates**

December 6 - 16 -- STAAR EOC

April 18 - 28 -- STAAR / STAAR EOC (LA)

April 25 - May 5 -- STAAR/STAAR EOC (Science & History)

May 2 - 12 -- STAAR/STAAR EOC (Math)

June 19 - 23 -- STAAR EOC

SD - Staff Development Days: 7.5

8/8/22

8/9/22

8/10/22

8/11/22

8/12/22

8/15/22 (1/2 Convocation - am)

10/14/22

1/5/23

WD - Workdays: 7.5

8/15/22 (1/2 pm)

8/16/22

9/23/22

11/4/22

1/6/23

2/20/23

4/17/23

5/26/23

January 2023						
S	M	T	W	T	F	S
1	2 Fall Break	3 Fall Break	4 Fall Break	5 SD	6 WD	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13 BW	14	15	16	17	18
19	20 WD	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13 Spring Break	14 Spring Break	15 Spring Break	16 Spring Break	17 Spring Break	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10 BW	11	12	13	14	15
16	17 WD	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
2022 - 2023**

*Proposed  
OPTION B*

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8 SD	9 SD	10 SD	11 SD	12 SD	13
14	15 SD	16 SD	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5 LABOR DAY	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 WD	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10 BW	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4 SD	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Winter Break	27 Winter Break	28 Winter Break	29 Winter Break	30 Winter Break	31

**Reporting Periods**

1st Reporting Period 27 Days  
8/15 - 9/23  
 2nd Reporting Period 27 Days  
9/27 - 11/3  
 3rd Reporting Period 29 Days  
11/7 - 12/22  
 1st Semester = 83 Days  
 4th Reporting Period 29 Days  
1/9 - 2/17  
 5th Reporting Period 28 Days  
2/21 - 4/6  
 6th Reporting Period 32 Days  
4/11 - 5/24  
 2nd Semester = 89 Days  
 Total = 172 Days

**Minutes**

Elementary: 77,400  
 Jr High School: 82,560  
 High School: 82,560

**Holidays**

Labor Day: 9/5/22  
 Fall Break: 11/21 - 11/25  
 Winter Break: 12/23 - 1/4  
 Spring Break: 3/13 - 3/17  
 Easter: 4/7

**Bad Weather Makeup Days**

- 10/10/22
- 2/13/23

**Other Dates**

Student's First Day: 8/17/22  
 Student's Last Day: 5/24/23

**State Testing Dates**

December 6 - 16 -- STAAR EOC  
 April 4 - 14 -- STAAR  
 May 2 - 12 -- STAAR  
 June 19 - 23 -- STAAR EOC

**SD - Staff Development Days: 8**

8/8/22  
 8/9/22  
 8/10/22 (1/2 Convocation am)  
 8/11/22  
 8/15/22  
 8/16/22  
 11/4/22 (1/2 am)  
 1/5/23  
 5/25/23  
**WD - Workdays: 7**  
 8/10/22 (1/2 pm)  
 8/12/22  
 9/26/22  
 11/4/22 (1/2 pm)  
 1/6/23  
 2/20/23  
 4/10/23  
 5/26/23

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5 SD	6 WD	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13 BW	14	15	16	17	18
19	20 WD	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10 WD	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 SD	26 WD	27
28	29	30	31			

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MCISD Tom Landry Stadium  
Civil & Structural Repairs  
Competitive Seal Proposal #520-21-0

March 2, 2022

MCISD School Board of Trustees Meeting

**PROGRESS REPORT**

General Contractor:	R&G Enterprises, LLC dba G&G Contractors
Contract Amount:	\$1,024,850.00
Revised Contract Amount (CO #2):	\$858,614.91
Revised Contract Amount (CO #3):	\$1,014,590.41
Overall Completion:	12%

**MILESTONES**

Receipt of Bids:	April 22, 2021
Contract Time:	210 Days
Revised Contract Time (CO #3):	376 Days
Notice to Proceed:	July 28, 2021
Original Substantial Completion:	February 23, 2022
Delays (Weather/AEP/CPs/COs):	44 Days
Delays (CO #3):	112 Days
New Substantial Completion:	August 8, 2022
Original Final Completion:	March 25, 2022 (30 Calendar Days after Substantial Completion)
New Final Completion:	September 7, 2022

**Allowances**

Contingency-bird screen under press box: \$25,000.00	0%	Balance: \$25,000.00
Contingency-Project Sign: \$2,000.00	0%	Balance: \$2,000.00
Contingency-for use according To owner's written instructions: \$20,000.00	41.2%	Used: \$8,241.88 Balance: \$11,758.12

**Home Side Bleacher Area**

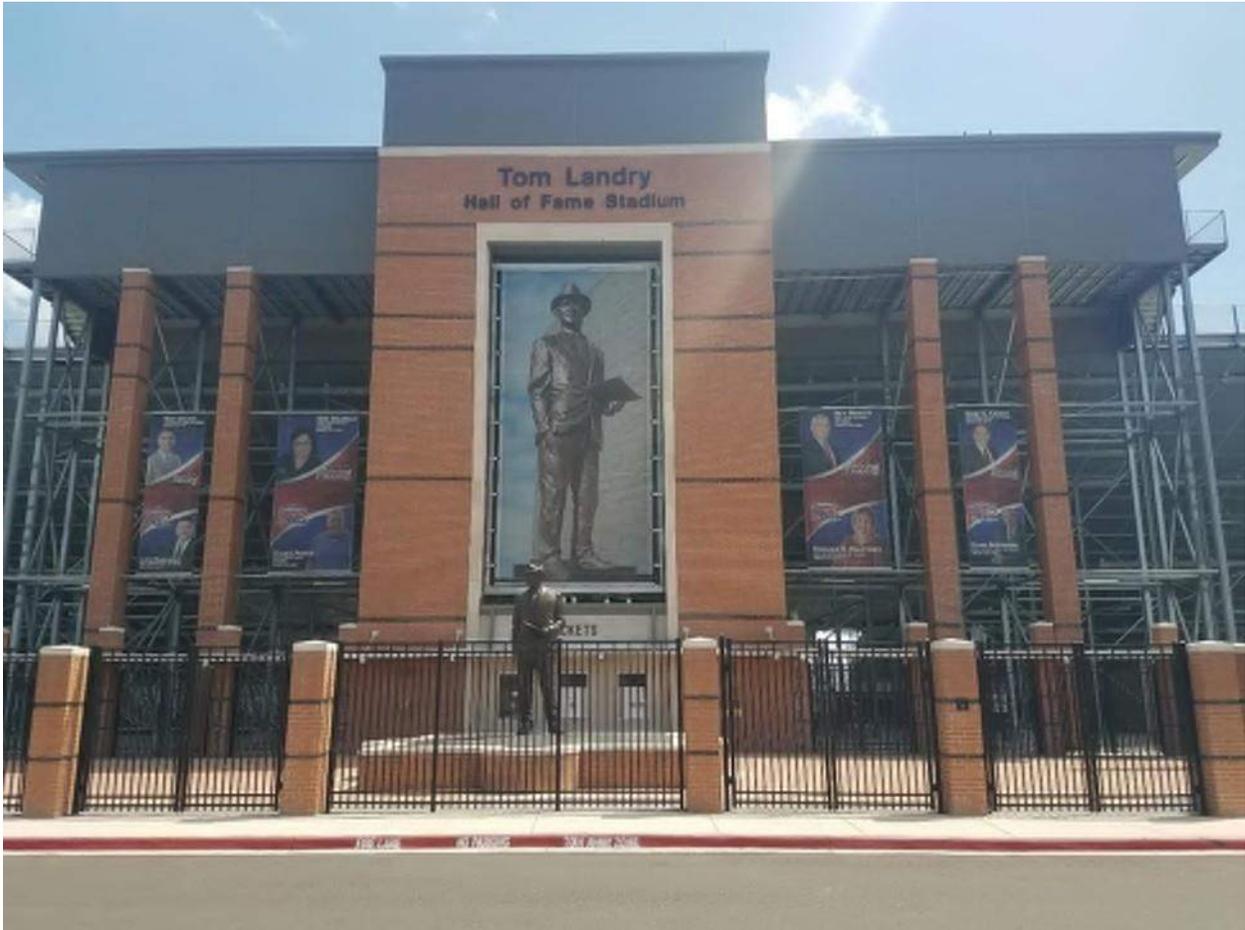
Aluminum Bleacher and Ramp Repairs	20%	Complete
Cardinal Chairs Repairs/Replacement	0%	Complete
Flatwork in front of Building Repairs	0%	Complete
Demolition of Existing Piers (25 of 102)	24%	Complete
Repair of Existing Piers (25 of 102 have Reinforcement)	12%	Complete
Replacement of Galvanized Steel Columns	0%	Complete
Replacement of Galvanized Steels Cross Bracing	0%	Complete
Guard Rail & Barriers Installation	0%	Complete
Removing Existing Electrical Conduits (PR #3)	100%	Complete

**Visitors Side Bleacher Area**

Removed from scope of work thru Change Order #2

**MCISD TOM LANDRY STADIUM  
CIVIL AND STRUCTURAL REPAIRS CSP  
#520-21-0**

MCISD Board of Trustees Workshop  
Meeting March 2, 2022



Status as of February 18th, 2022

Updates:

Home Side Piers

- 25 piers of the 102 piers have had the concrete removed a minimum of 42 inches per the repair detail. (See Attachments)
- 25 pier of the 102 pier cap grading has been prepared.
- 3 feet in length of the electrical conduits at piers B7, B8, B9, B10, B11 and B12 that are interfering with the pier repairs have been removed.



## HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18<sup>th</sup> Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

**Date:** 02/18/2021

**Project Name:** MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

**Project Location:** W 15th St., Mission, TX 78572

**Comments:** 02-18-2021 Tom Landry Stadium Home Side Piers Gridline "B"

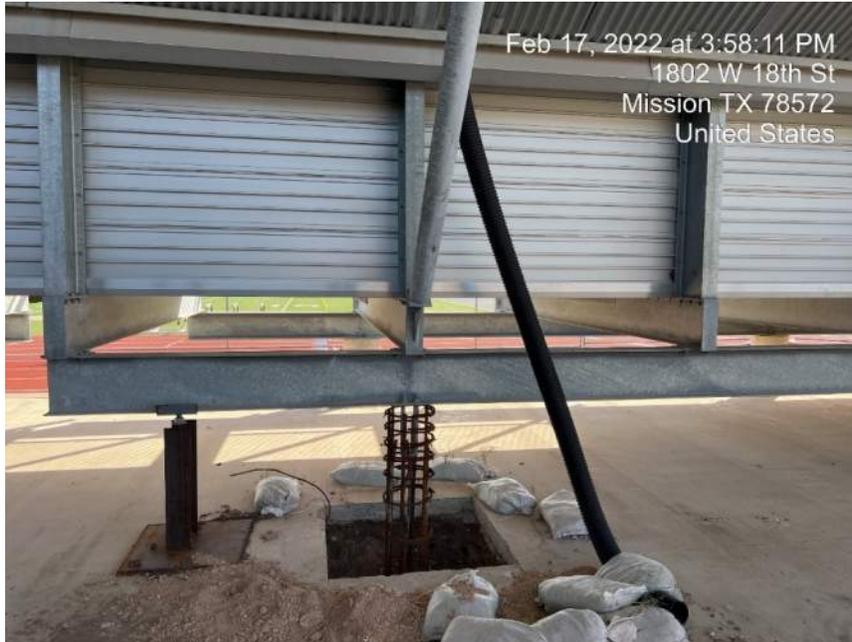
### Pier B1



**Comments:**

- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

### Pier B2



**Comments:**

- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

### Pier B3



**Comments:**

- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

### Pier B4



**Comments:**

- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

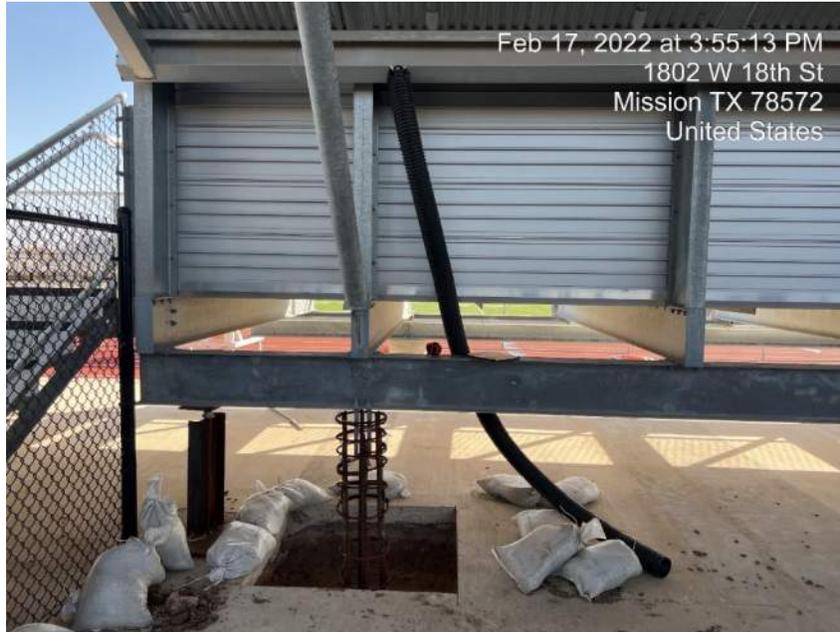
### Pier B5



**Comments:**

- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

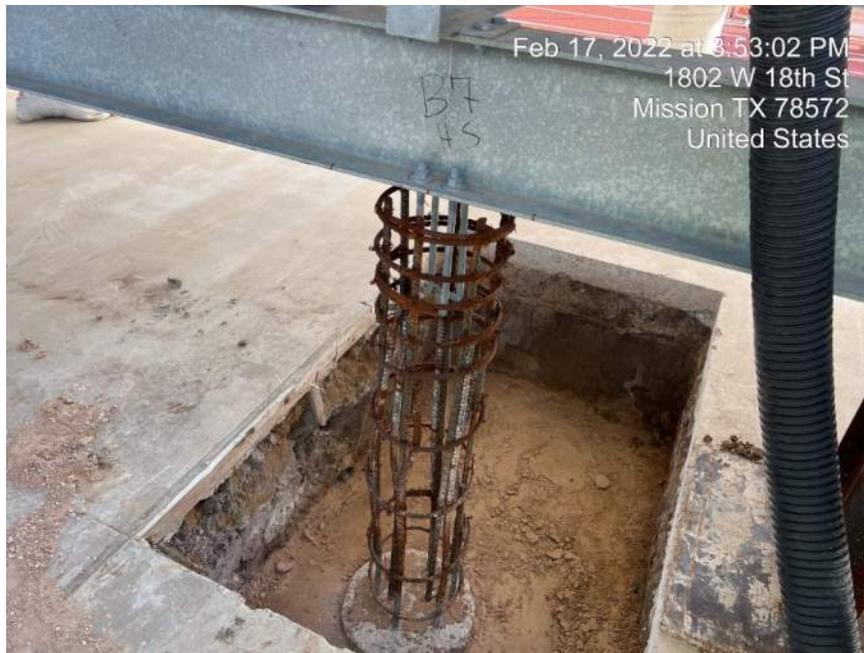
### Pier B6



**Comments:**

- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

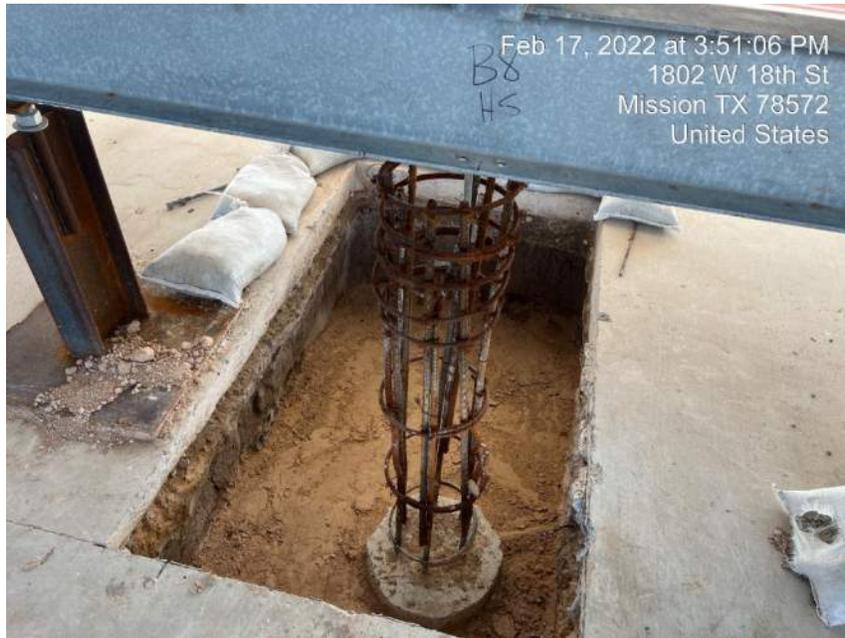
### Pier B7



**Comments:**

- Electrical conduits have been replaced.
- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

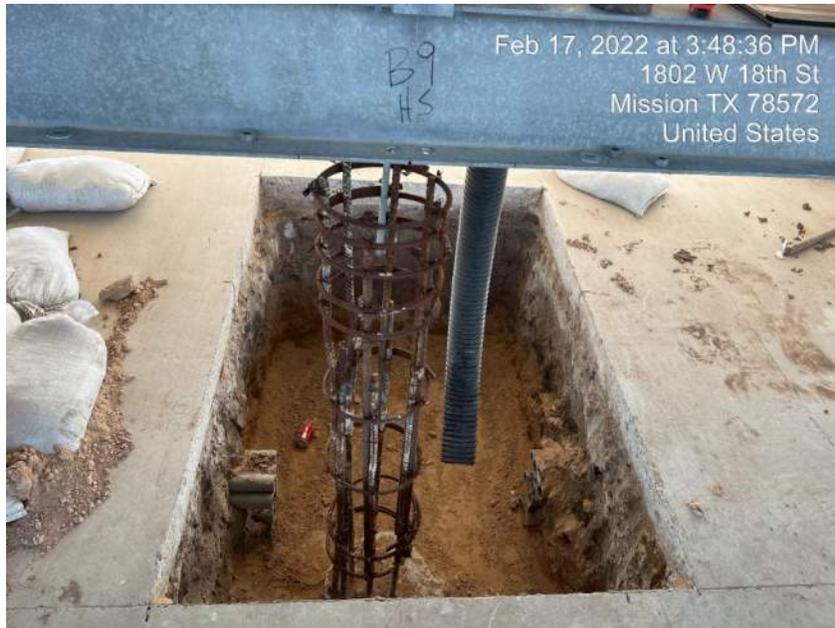
### Pier B8



**Comments:**

- Electrical conduits have been replaced.
- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

### Pier B9



**Comments:**

- Electrical conduits have been replaced.
- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

### Pier B10



**Comments:**

- Electrical conduits have been replaced.
- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documents.

### Pier B11



**Comments:**

- Electrical conduits have been replaced.
- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3'-7" per contract documen

### Pier B12



**Comments:**

- Electrical conduits have been replaced.
- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3’-7” per contract documents.

### Pier B17



**Comments:**

- Subgrade has been compacted.
- Pier demolition has been completed to a minimum of 3’-7” per contract documents.

**Notice:** Observation and/or statements made on this document do not affect or replace project plans, specifications, or contractual requirements.

Respectfully Submitted,  
Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction administrator)

Report Typed By: Antonio Navarro IV (Construction administrator)

Report Done By: Alberto Trevino Sr. (Structural Project Manager)

**SUBJECT:** Schematic Design for Supplemental Repairs (Visitors Side) for the Tom Landry Stadium Repairs Project – Hinojosa Engineering, Inc.

**PRESENTER:** Ricardo Rivera  
Assistant Superintendent for Operations

### **BACKGROUND INFORMATION**

#### **STADIUM:**

Tom Landry Stadium was built in approximately 1976 and additional seating was installed in approximately 1989. It currently has only four (4) handicap seating spaces on both the home and visitors' side. The home side has a seating capacity for 5000 persons and the visitor's side has a seating capacity for 4000 persons.

At the Regular Board of Trustees meeting held on Wednesday, August 11, 2010 the Board approved a structural assessment to be conducted by Rick Hinojosa Structural Engineering. A report was completed on August 27, 2010. No further action was taken.

At a football game on September 26, 2013 and at the Regular Board of Trustees meeting of Wednesday, October 09, 2013, a concerned citizen brought to attention the fact that Tom Landry Stadium was not in compliance with the American Disabilities Act (ADA) current code concerning the required handicap seating spaces. As per ADA the breakdown for seating is 6 spaces for 1 – 500 seats then 1 seat for every 150 additional seats. As per calculations required additional seating on the home side will be 36 ADA seats and, on the visitors, side will be an additional 30.

On October 08, 2013 I contacted Mr. Tim Petty, Program Specialist V with the Texas Education Agency (TEA) to discuss this issue and he confirmed that we were not in compliance with current codes and standards concerning stadium seating.

At the Regular Board of Trustees meeting held on Wednesday, December 11, 2013 and after consultation with our legal counsel, the Board approved for renovations to the Tom Landry Stadium Press Box and for the additional required ADA stadium seating.

The current press box is approximately 30 years old and has never been renovated. When new bleacher seating was installed the press was moved by crane to its current location. With the installation of a new scoreboard additional staff will need to be placed in the press box to operate the system. Currently approximately nine persons are in the box, however, it is now estimated that up to twenty-two persons may be in the box at any given time. This added weight along with the additional weight of chairs and equipment may cause a stress on the structure. As per our legal counsel, there is no legal law that states that the structure needs to be evaluated, however, for safety precautions Administration is considering a structural assessment study to be conducted on the press box to ensure that the structure is capable of sustaining the additional weight.

At the Regular Board of Trustees meeting held on Wednesday, March 20, 2013 Administration presented and the Board approved Consideration and Approval to Contract with Rick Hinojosa Engineering for a Re-Assessment of the Tom Landry Stadium Press Box.

At the Regular Board of Trustees meeting held on Wednesday, April 10, 2013 the Board was advised that due to concerns and possible code regulations requiring an elevator to be installed for the press box, inquiries were made to Mr. David Hansen, Legal Counsel. As per building code an elevator is required should the square footage of a press box be larger than 500 sq. ft. Our current press box is approximately 40' X 8' which is 320 sq. ft.. However, should only renovations be required without the addition of sq. footage the initial structural assessment will need to be considered. Furthermore, it is the responsibility of the structural engineer to make the decisions of what is currently within building codes and regulations even if it is only renovations. The possible recommendation of constructing adjacent press boxes may still require an elevator to be installed. The sq. footage requirement applies to the "aggregate" total sq. footage of all press boxes. Again, it will be the responsibility of the structural engineer to make that determination. Renovations to include floor support, the construction of an interior wall, counter tops, sliding windows.

At the February 05, 2014 Facilities Committee meeting, a presentation by Rick Hinojosa Structural Engineering stated that current plans to improve the press box must include the installation of an elevator or a ramp access to the press box as per the State of Texas current code. At this meeting the committee decided to cancel the press box renovation project.

At the Special Board of Trustees Meeting held on Wednesday, April 20, 2016, the Board approved the following:

Administration is again exploring the possibility of a stadium renovation to include a new press box, new reserve section seating with back rests, new concession stands, new concrete base under the bleachers along with new bleachers to meet current ADA rules and regulations. New bleachers to also include those at Leo Najo Baseball Park.

Administration is requesting approval to advertise for Request for Qualifications (RFQ's) for architectural/civil engineer services as the recommended process for the selection.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

If approved, Administration will begin advertising for architects and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm.

Advertisements for Request for Qualifications (RFQ's) for architects were advertised in the local newspaper on Wednesday, June 1<sup>st</sup> and June 8<sup>th</sup>, 2016 along with being posted on the MCISD website. RFQ's were due at Central Office on Thursday, June 23, 2016 at 2:00 p.m...

Three (3) architectural firms submitted an RFQ and they were reviewed for completeness and adherence to the instructions of the request by Mr. Roosevelt Rios, Purchasing

Coordinator and Ms. Tammy Tijerina, Project Manager on Thursday, July 28, 2016. The firms are listed below:

PBK Architects GIGNAC &  
Assoc.  
Alvarado Architects

This agenda item and presentation(s) were originally scheduled for Wednesday, August 03, 2016, however, they were postponed for a later date and time.

At the Facilities/Environment Committee held on Wednesday, August 24, 2016, the three ranked firms were invited to make a presentation to a Special Facilities/Environment Committee meeting and those Board members in attendance. The Committee allowed the firms a 15-minute presentation session along with a 15-minute question and answer session. The Committee along with Mr. Ricardo Rivera evaluated and ranked the firms on the basis of demonstrated competence and qualifications pursuant to the Professional Services Procurement Act as per the presentations. The rankings were then presented at the Special Board of Trustees meeting for consideration and approval for the selection of services.

At the Special Board Meeting held on Wednesday, August 24, 2016, the Board approved the rankings and selection of Alvarado Architects for services for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, September 14, 2016, the Board approved the contract for Alvarado Architects for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, November 09, 2016, the Board approved the project and budget, the procurement method and Alvarado Architects request of Schematic Design and Design Development for the Tom Landry Stadium Renovations Project. Alvarado Architects, District Staff and Coaches have been working on the design due to the extremely tight timeline, this project has to be completed by late July 2017. Current design will have new concession stands, new parking, new parking over-lay where needed, concrete area below home side, new stadium fascia, new complete seating bleachers at both home and visitor side, home side reserved seating to have back rests, seating and ramps to be ADA compliant, new ticket booths, press box with elevator as recommended design, new stadium lighting as required along with other required items needed for the project.

At the Regular Board meeting held on Wednesday, December 14, 2016, the Board approved Alvarado & Associates final design and Approval for 24-inch-Wide Seats in the Reserved Section for the Tom Landry Stadium Renovations Project.

Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on December 18, 2016 and December 25, 2016 for the new design. A pre-proposal meeting was held on Tuesday, January 10, 2017 at 2:00 P.M. at Central Office.

Proposals were publicly opened on Tuesday, January 17, 2017 at 4:00 P.M. at Central Office. Pre-ranking of the proposals were conducted by Mr. Roosevelt Rios, Mr. Albert Rodriguez and Mr. Adrian Hernandez, Project Manager on Tuesday, January 17 and Wednesday, January 18, 2017.

At the Facilities Committee meeting the Committee reviewed the pre-ranking of firms and then proceeded to officially rank the firm's proposals. These rankings will then be presented to the Board of Trustees for consideration and approval for entering into negotiations in the order of ranking recommended at a special called meeting on Monday, January 23, 2017 at 7:30 a.m.

Pre-ranking of proposals by Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted prior to the Evaluation and Selection Committee formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

The Finance department in conjunction with the districts finance consultants have been designing a funding package for this project. In order to ensure this project under this funding source be securely financed Administration is recommending to adjust the contingency budget by an increase of \$2 million. Thus, the total construction budget to include all soft-costs will not exceed \$10 million.

Three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Alt. #1</u>	<u>Days</u>
Holchemont Const. (291)	\$7,463,000.00	(\$287,000.00)	235
E-Con Const. (287.6)	\$7,450,000.00	\$210,000.00	180
Central Builders (260.2)	\$8,000,000.00	\$500,000.00	180

**Note:**

Alternate #1 is for a larger custom-built press box of which Administration recommends approving. Both E-Con Construction and Central Builders have an additional cost for this alternate, as per Holchemont Construction their base bid includes the larger custom press box. Should MCISD select the smaller pre-fabricated press box Holchemont has a \$287,000.00 deduct from their base bid. The intention is for a notice to proceed (NTP) to be issued on or before February 01, 2017 with a substantial completion date of July 31, 2017, which is 180 days, Holchemont has a substantial completion date of September 24, 2017. Proposals and days are all prior to negotiations.

At a Special Board of Trustees meeting to be held on Monday, January 23, 2017, the Board will consider and possibly approve the rankings to allow negotiations to begin. It is Administrations intent to bring forward at the Regular Board of Trustees meeting to be held on Wednesday, January 25, 2017 an approval and recommendation for a best and final offer (BAFO) and to enter into contract with the selected general contractor. It is MCISD's construction procurement process to present all items for Facilities Committee discussion prior to presenting to the Board of Trustees for final approval.

At the Regular Board of Trustees meeting held on Wednesday, January 25, 2017, the board approved the best and final offer (BAFO) from Holchemont in the amount of \$7,463,000.00 with alternate #01 custom press box included as part of the contract. Notice to proceed (NTP) was issued on February 02, 2017 with a substantial completion date of August 21, 2017.

At the Regular Board of Trustees meeting held on Wednesday, April 12, 2017, the board approved and pulled the following items:

Consideration and Approval of AEA #01 for CPR #02 to Furnish and Install Sports Lighting for the Tom Landry Stadium Renovations Project.

Sports Lighting Allowance:	\$600,000.00 AEA #01
Sports Lighting:	<u>\$580,392.00</u>
Balance:	\$ 19,608.00

Consideration and Approval of AEA #02 for CPR #03 to Furnish and Install a Scoreboard Sound System for the Tom Landry Stadium Renovations Project. Item was pulled for further pricing on additional speakers throughout the stadium.

Consideration and Approval of AEA #03 for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project. Item was pulled due to MCISD having the netting and poles and only required pricing for the installation.

Consideration and Approval of AEA #04R to "Credit" the Allowances for the Tom Landry Stadium Renovations Project. Item was pulled due to other items being pulled thus not being able to present an accurate balance total.

Consideration and Approval of CPR #06 to Change the Size of the Bronze Statue for the Tom Landry Stadium Renovations Project.

Bronze Statue Allowance:	\$ 50,000.00
CPR#06 Bronze Statue:	<u>\$129,400.00</u>
Bronze Statue Allowance Balance:	(\$ 79,400.00)

Due to inclement weather in the month of March Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Seven (7) Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is August 28, 2017.

Administration presented Consideration and Approval of Selection of Color and Pattern for the Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project. The Board approved option #1 alternating colors.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board approved and pulled the following items:

Contingency Allowance:	\$100,000.00
AEA #01 Sports Lighting:	\$ 19,608.00
CPR #6 Bronze Statue:	<u>\$ (79,400.00)</u>
Contingency Balance:	\$ 40,208.00

Consideration and Approval of AEA #03R for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project.

Football Safety Net System Allowance:	\$10,000.00
AEA#03 Football Safety Net System:	<u>(\$ 7,500.00)</u>
Balance:	\$ 2,500.00

Consideration and Approval of CPR #08 to Construct a Riser Room / Fire Pump for the Tom Landry Stadium Renovations Project.

Fire Suppression Pump Allowance Balance:	\$ 50,000.00
CPR # 08 Riser Room:	<u>\$ 110,428.53</u>
Balance:	(\$ 60,428.53)

Contingency Balance:	\$40,208.00
CPR #8 Riser Room:	(\$60,428.53)
Plus, Overhead and Profit	<u>(\$2730.47)</u>
Contingency Balance:	(\$22,951.00)

Due to inclement weather in the month of April and MCISD testing Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Eight (8) Additional Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is September 05, 2017.

Note: The first scheduled football game is for Friday, September 01, 2017 with VMHS vs Harlingen. Substantial completion is granted when the facility can be utilized for its intended use. The City of Mission Fire Marshal must approve the facility to include all fire systems are inspected and tagged "approved" along with all ADA inspections and approvals and to include the inspection and approval of the elevator system and to include any other inspections required. Coaches are working on a Plan "B" should the stadium not be completed on time.

Administration recommended Consideration and Approval of Re-naming for the Tom Landry Stadium Renovations Project as "Tom Landry Hall of Fame Stadium".

Administration recommended Consideration and Approval of Selection of Color for Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project.

Recommendation is based on the colors selected by Coach Detmer, Coach Gilpin, Athletic Director Joe Sanchez and Athletic Director Leticia Ibarra.

Royal Blue  
Texas A&M – Maroon

After a lengthy discussion on possible color dis-coloration of the royal blue and maroon seats the Board approved “grey” for the reserved seating.

Alvarado Architects presented a “pose” selection on the statue. At the Facilities Committee meeting held on Wednesday, May 03, 2017, the Committee along with members of the Campus Construction Over-Sight Committee members reviewed and discussed the five (5) options of poses brought forward by Mr. Alvarado. By virtue of the discussion and by show of hands, options #1 and #4 were selected for presentation to the Board. The Board approved Consideration and Approval of Tom Landry Statue Pose for the Tom Landry Stadium Renovations Project Option #1.

At the Facilities/Environment Committee meeting held on Wednesday, June 07, 2017 several CPR’s were presented and discussed. These CPR’s may become change orders should current available allowances not cover the over-budget of the project when it is finalized. MCISD Administration stressed to Alvarado Architects and Holchemont Construction the discontent of change orders and requests for additional construction time. Administration stressed the importance of having the project completed as per the original substantial completion date.

At a Special Board of Trustees meeting held on Wednesday, June 07, 2017, the Board granted Superintendent Dr. Ricardo Lopez authority to approve change orders/change proposal request for the Tom Landry Stadium Renovations Project in the amount not to exceed a total of \$250,000.00. This action was to facilitate the change order/CPR process and not delay the general contractor waiting for a decision.

The following Change Orders/CPR’s were approved by Superintendent Dr. Ricardo Lopez on Wednesday, June 07, 2017:

Supt. Approval Balance:	\$250,000.00
CPR#05R Structural Steel:	\$ 31,824.00 CPR#06R
Bronze Statue Foundation:	\$ 12,161.00 CPR#11 for MEP
changes at the Press Box:	\$ 8,674.00 CPR#14 for HVAC at the Gift
Shop:	\$ 12,268.00 CPR#19 for Additional Gates for Eagle
Drive:	<u>\$ 1,816.00</u>
Supt. Approval Balance:	\$183,257.00

Consideration and Approval of CPR#05R for Structural Steel between Grandstands and Custom Press Box for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$22,951.00)
Structural Steel Additions Cost:	<u>\$31,824.00</u>
Contingency Balance:	24 (\$54,775.00)

Consideration and Approval of CPR#06R for Bronze Statue Foundation and Base for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$54,775.00)
Bronze Statue Base Foundation Cost:	<u>\$12,131.00</u>
Contingency Balance:	(\$66,906.00)

Consideration and Approval of CPR#11 for MEP changes at the Press Box for the Elevator for the Tom Landry Stadium Renovations Project. Holchemont, LTD is requesting eight (8) additional day, if approved, the new substantial completion date is September 13, 2017. As per Alvarado Architects additional days will not be submitted.

Contingency Balance:	(\$66,906.00)
Electrical at press box Cost:	<u>\$ 8,674.00</u>
Contingency Balance:	(\$75,580.00)

Consideration and Approval of CPR#14 for HVAC at the Gift Shop for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$75,580.00)
HVAC at gift shop Cost:	<u>\$12,268.00</u>
Contingency Balance:	(\$87,848.00)

Consideration and Approval of CPR#19 for Additional Gates for Eagle Drive for the Tom Landry Stadium Renovations Project

Contingency Balance:	(\$87,848.00)
Gates at Eagle Drive Cost:	<u>\$ 1,816.00</u>
Contingency Balance:	(\$89,664.00)

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, The Board did not approve Consideration and Approval of CPR#20 for Additional Four (4) Rain Days for the Month of May for the Tom Landry Stadium Renovations Project.

\*Note: After meeting with Alvarado Architects and Holchemont LTD, they were advised that Administration will be questioning any further delay days submitted and that Holchemont should continue working on a recovery schedule plan to attempt to bring this project at the initial substantial completion date of August 21, 2017.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Thursday, June 29, 2017 in order to have the project continue without contractor delays:

Supt. Approval Balance Granted:	\$183,257.00
CPR#12 Track Timing System:	<u>\$ 45,322.00</u>
Supt. Approval Balance:	\$137,935.00

Change Order Amount to Date:	25	(\$134,986.00)
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Note: General Contractor has added 12% overhead and profit and 1.5% for project bonding on all change order amounts.

Soil Stabilization Allowance:	\$10,000.00
CPR #16 Soil Stabilization:	<u>\$10,000.00</u>
Balance:	\$ 0.00

Utility Allowance:	\$20,000.00
CPR #21 Boring & Trenching:	<u>\$16,830.00</u>
Balance:	\$3,170.00

At the Special Board of Trustees Meeting to be held on Thursday, July 27, 2017, Administration presented to the Board Consideration and Approval of CPR#15 for Graphics for the Tom Landry Stadium Renovations Project. This amount is to be taken from the graphics allowance already included in the original contract.

Graphics Allowance Balance:	\$100,000.00
Banner system:	(\$ 51,148.50)
Identification signage:	(\$ 26,815.00)
Bleacher section signage:	(\$ 13,625.00)
Traffic signage:	(\$ 2,136.00)
Fire lane striping:	<u>(\$ 3,700.00)</u>
Balance:	\$ 2,575.50

At the Regular Board of Trustees meeting held on Wednesday, August 09, 2017, the Board considered and approved some of the following items:

As per our Legal Counsel, the Board did not need to vote on agenda item, Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project which was previously denied but being brought forward by Holchemont, LTD. once again for consideration. The Board had stated it would possibly revisit this request and no action was taken.

Consideration and Approval of AEA#12 for CPR #22 for Landscaping and Irrigation for the Tom Landry Stadium Renovations Project.

Landscape/Irrigation Allowance:	\$20,000.00
CPR#22 Landscape & Irrigation:	<u>\$17,383.00</u>
Balance:	\$ 2,617.00

Consideration and Approval of AEA#13 for CPR #24 to Up-grade the Scoreboard System for the Tom Landry Stadium Renovations Project.

Scoreboard Sound System Allowance:	\$55,000.00
CPR#24 Scoreboard System:	<u>\$34,934.00</u>
Balance:	\$20,066.00

Consideration and Approval of CPR #23 for Speaker System for the Tom Landry Stadium Renovations Project. This agenda item was pulled.

At the Regular Board of Trustees meeting held on Wednesday, September 13, 2017, the Board revisited and approved Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project. As of the date of this Board of Trustees meeting Holchemont LTD will be into possible liquidated damages as per contract of \$1,500.00 per day of not meeting the substantial completion date. Administration brought forward this request, the new substantial completion date is September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra four (4) days. If approved, the new substantial completion date is September 16, 2017. This item was pulled until further review.

Note: MCISD does not agree with this pricing, however, there will be a cost associated with installing conduits within the concrete slab which was done earlier. If the revised pricing is not approved MCISD Maintenance will complete the electrical connections.

Contingency Balance:	(\$134,986.00)
CPR#12R3 for Additional Power:	\$ <u>0.00</u> (Org. price \$10,134.42)
Change Order Amount to Date:	(\$134,986.00)

Consideration and Approval of CPR #12R5 for Additional Cabling for Track Timing System for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra fourteen (14) days. If approved, the new substantial completion date is September 30, 2017. This item was pulled until further review.

Contingency Balance:	(\$134,986.00)
CPR#12R5 Additional Cabling:	\$ <u>0.00</u> (Org. price \$54,468.65)
Change Order Amount to Date:	(\$134,986.00)

Consideration and Approval of CPR #17 to "Credit" Two (2) Wireless Access Points, Shortel Phone and Video Server for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$134,956.00)
CPR#17 "Credit" on Technology:	\$ <u>5,000.00</u> "Credit"
Change Order Amount to Date:	(\$129,986.00)

Consideration and Approval of CPR #18 to "Credit" Fire Alarm and Intrusion Systems for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$129,986.00)
CPR#18 "Credit" Fire Alarm System:	<u>\$ 2,800.00</u> "Credit"
Change Order Amount to Date:	(\$127,186.00)

Consideration and Approval of CPR #25 to Relocate Cross Bracing at Concession Stands for the Tom Landry Stadium Renovations Project. This item was approved with the cost change to \$5,221.00

Contingency Balance:	(\$127,186.00)
CPR #25 to Relocate Cross Bracing:	<u>(\$ 5,221.00)</u> (Org. price \$10,442.00)
Change Order Amount to Date:	(\$132,407.00)

Consideration and Approval of CPR #26 to Remove and Replace Concrete from the Ramps for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra two (2) days. If approved, the new substantial completion date is October 2, 2017. This item was pulled, Javier Hinojosa Civil Engineer will take care of this item.

Contingency Balance:	(\$132,407.00)
CPR #26 to Remove and Replace Concrete:	<u>\$ 0.00</u> (Org. price \$4,483.25)
Change Order Amount to Date:	(\$132,407.00)

Consideration and Approval of CPR #27 to Add IDF Rack, Quad Receptacles and Data Drops on the Visitor's Side Bleachers for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra three (3) days. If approved, the new substantial completion date is October 5, 2017. This item was pulled, MCISD will take care of this item.

Contingency Balance:	(\$132,407.00)
CPR #27 to Add IDF Rack:	<u>\$ 0.00</u> (Org. price \$18,357.49)
Change Order Amount to Date	(\$132,407.00)

Consideration and Approval of CPR #29 for Additional Eleven (11) Delay Days for the Tom Landry Stadium Renovations Project. If approved, the new substantial completion date is October 16, 2017 pending all other CPR's being submitted. The Board took no action on this item.

Consideration and Approval to Grant Administration Authority to Approve Substantial Completion for the Tom Landry Stadium Renovations Project. Dr. Lopez, Superintendent will have the authorization. This item was approved.

Note: No additional delay days were approved at this meeting. Substantial completion continues to be approximately September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, November 08, 2017, the Board took the following actions for the following items:

Consideration and Approval of CCD#01 for CPR#30 for Modifications to the Elevator Equipment Room for the Tom Landry Stadium Renovations Project. No additional days were approved.

Contingency Balance:	(\$132,407.00)
CCD#01/CPR#30 Elevator Equipment Room:	<u>\$ 3,957.00</u>
Change Order Amount to Date	(\$136,364.00)

Consideration and Approval of CPR#31 to "Credit" for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. MCISD presented a "credit" for \$5,900.00, however, Holchemont offered only a credit amount of \$900.00.

Contingency Balance:	(\$136,364.00)
CPR#31 Use of Owners utilities:	<u>\$ 5,900.00 "Credit"</u>
Change Order Amount to Date:	(\$130,464.00)

Consideration and Approval of CPR#32 for HVAC Test and Balance for the Tom Landry Stadium Renovations Project.

Test and Balance Allowance:	\$5,000.00
CPR#32 HVAC Test & Balance:	<u>\$2,500.00</u>
Balance:	\$2,500.00

Consideration and Approval of CPR#33 for Two (2) Additional Fire Extinguishers for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$130,464.00)
CPR#33 Fire Extinguishers:	<u>\$ 268.00</u>
Change Order Amount to Date	(\$130,732.00)

At the Regular Board of Trustees meeting held on Wednesday, December 13, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$130,732.00)
CPR#12R3 additional power:	<u>\$ 6,327.00</u>
Balance:	(\$137,059.00)

Consideration and Approval of CPR#34 for "Credit" for the VIP Chair Allowance for the Tom Landry Stadium Renovations Project. VIP Chair Allowance "Credit" is \$5000.00. This item was approved.

Discussion and Possible Action on Paving Repair Schedule for the Tom Landry Stadium Renovations Project.

Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. This item was pulled due to punch list items and other contractual obligations were noncompliance.

At the Regular Board of Trustees meeting held on Wednesday, April 11, 2018 the Board took the following actions for the following items:

Consideration and Approval of CPR#23 for Sound System Raceways for the Tom Landry Stadium Renovations Project. Holchemont LTD is requesting fourteen (14) additional delay days for this work, if approved the new substantial completion date is September 26, 2017.

Contingency Balance:	(\$137,059.00)
CPR#23 for Sound System:	<u>\$ 39,839.37</u>
Balance:	(\$176,898.37)

Consideration and Approval of Grievance Agreement for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. As per the November approved CPR #31, MCISD approved an owner's credit for utility use of \$5,900.00. As per grievance agreement the amount was reduced to \$2,350.00, thus an adjustment needed to be made.

Previous: \$5,900.00  
Final approved as per Grievance: \$2,350.00  
Adjustment: \$3,550.00

Contingency Balance:	(\$180,448.37)
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Discussion and Possible Legal Action Regarding Parking Lot Repairs for the Tom Landry Stadium Renovations Project. At this time the Board invoked the "Self Help Provision" of the contract authorizing Administration to make necessary parking lot repairs utilizing a different contractor.

2GS and Earthworks re-paving Cost: \$24,700.00 - Parking Lot Re-paving completion date was achieved on August 06, 2018.

At the Regular Board of Trustees meeting held on Wednesday, May 08, 2019, the Board took no action on the following item: Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At this meeting Administration also recommended to authorize Administration and Dr. Perez to approve final completion at a later time, this was rejected with direction from the Board that they wanted this brought forward when the time came for consideration and approval.

At the Regular Board of Trustees meeting held on Tuesday, June 11, 2019 the Board took the following actions

Administration, Mr. Eli Alvarado, Architect, and Mr. Michael Montalvo, General Contractor have met six times since April 25, 2019 with the latest meeting held on Tuesday, June

04, 2019, to discuss what is required from all parties to bring this project for final recommendation and to possibly come to a mutual agreement and present to the Board of Trustees Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At the latest meeting Mr. Montalvo was not able to attend and for many of these meetings Dr. Perez, Superintendent was present. A 1 ½ year warranty project walk-through was conducted as per contract specifications on Friday, May 03, 2019 with Mr. Alvarado, his design staff, Mr. Montalvo, his sub-contractors and MCISD personnel present to identify any warranty items that are still pending and need correction. The meetings that are being conducted are to balance and agree on all financial/accounting matters and pending correction of work if applicable. Any matters that concern additional request for time or matters that may concern any deduction from the remaining balance owed to the contractor such as additional fees/costs or possible liquidated damages incurred the general contractor will need to follow the process as written in his contract.

As noted, Administration and Alvarado Architects believes it has tried, with due diligence, to work on all pending accounting/fiscal matters with Mr. Montalvo, however, we continue to not agree on a mutual amount. Administration presents Discussion with Legal Counsel Regarding Closeout for the Tom Landry Stadium Renovations Project with MCISD processing any possible pay applications to Holchemont Construction with monies being withheld that are not in contention.

Note: Additional structural assessment is continuing by Rick Hinojosa, Structural Engineering and is pending completion. They are pending additional concrete test results.

### **Tom Landry Stadium Project Timeline:**

Notice to Proceed (NTP) – 02/01/2017  
Original Substantial Completion Date – 08/21/2017  
36 delay days Board approved due to testing, weather, change orders  
New substantial completion date – 09/26/2017  
Approved substantial completion date – 11/10/2017 (45 days late)  
Original Final Completion Date – 12/10/2017  
New Final Completion Due Date – 04/20/2018 (131 days late)

Possible LD's for not meeting Subst. Completion: 45 days X \$1,500.00 = \$67,500.00  
Possible LD's for not meeting Final Completion: 131 days X \$500.00 = \$65,500.00  
Possible LD's for delay in re-paving of parking lot: 7 days x\$500.00 per day = \$3,500.00

Possible LD's Incurred: \$136,500.00

### **Other Possible Fees/Costs:**

Re-paving of parking lot = \$24,700.00  
Structural Engineering cursory inspection = \$5,000.00 (Rick Hinojosa, Structural Engineering)  
Hinojosa full structural assessment = \$30,000.00 (if applicable)  
TDLR re-inspections = \$285.00

Terracon Structural additional services = \$15,000.00  
Pending "credit" for three (3) parking lot poles not installed = \$53,489.08

Approximate Possible Total Amount of addtl. fees/costs: \$128,474.08

Additional Architect Fees: \$85,695.00 (if applicable/pending)

Balance on contract:	\$416,406.11	
Possible LD's:	\$136,500.00	Possible
addtl. Costs:	\$128,474.08	
Possible addtl. Arch. Fees:	\$ 85,695.00	
Paid Holchemont:	\$ 43,189.25	(07/24/19 Pay App. #10 rev.3)

Est. Current Balance on Contract: ~~\$380,251.23~~ as of 04/21/2021 \$347,206.23

Est. Construction Costs:	\$6,000,000.00
Est. Total Construction w/Soft Costs:	\$8,000,000.00

BAFO Const. Cost:	\$7,463,000.00
Change Orders:	<u>\$ 142,020.37</u>
Final Const. Cost:	\$7,605,020.37

Architect Fees:	\$485,095.00	6.5% of Construction Cost
Addtl. Arch. Fees for C/O's:	<u>\$9,231.32</u>	
Architect Fees:	\$494,326.32	(excluding addtl. Fees pending)

At the Regular Board of Trustees meeting held on Wednesday, August 14, 2019 the Board took the following actions.

At this meeting the Mr. Rick Hinojosa Structural Engineering Assessment report was not available for the Board of Trustees to review, however, Administration had preliminary verbal discussions with Hinojosa on what he was to submit, the report was to be finalized on Friday, August 16, 2019. Should the report state that repairs were required Administration presented Consideration and Possible Action Regarding Procurement of Design and Construction Services for the Tom Landry Stadium Repairs in advance.

After conducting field reviews and inspections Mission CISD contracted with Rick Hinojosa Structural Engineering to conduct a third party Visual Cursory Observation on the bleachers for the visitor's side of Tom Landry Stadium. On September 06, 2018 the observation report with conclusions and recommendations was submitted. In brief, Hinojosa stated that the cracked piers did not affect the immediate load carrying capacity of the structure and the stadium could be used. However, the recommendations were to conduct a complete assessment of all piers and repair all necessary items addressed in the complete assessment.

Administration was approved to contract with Hinojosa to conduct a full stadium assessment to include not only concrete piers but to inspect the entire structure of the

stadium. On August 08, 2019, Hinojosa Engineering submitted a preliminary assessment letter for our review noting possible reinforcement required.

On August 16, 2019, Hinojosa Structural Engineering submitted their Visual Structural Condition Assessment of Tom Landry Stadium for our review.

At the September 11, 2019 Regular Board of Trustees meeting and based on Mr. Hinojosa's report, Administration presented Consideration and Approval of Design and Construction Services for the Tom Landry Stadium Repairs.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Current and/or past structural engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

Rick Hinojosa Structural Engineering (conducted assessments)  
Chanin Structural Engineering (original project structural engineer)

The Board of Trustees selected Mr. Rick Hinojosa Structural Engineering to conduct a thorough third-party structural assessment of the Tom Landry Stadium Project.

On or about January 27, 2020, Mr. Hinojosa submitted to Administration a proposal for forensic engineering services from MEG Engineers. The Forensic Engineering Services will include Ground Penetrating Radar (GPR) Scans of one-hundred and fifty-six (156) piers by scanning four (4) grids at each pier location. A grid will consist of a three (3) foot by two (2) foot rectangle made up of thirty-five (35) gridlines spaced at six (6) inches on center. Total linear footage of scanning will be eighteen thousand and ninety-six (18,096) feet. The report will include detailed rebar locations of the piers. The proposal cost for this service was \$56,000.00.

At the Facilities/Environment Committee Meeting of February 05, 2020 this proposal and engineering service was presented and discussed. At this time the decision was made for Administration to proceed with Hinojosa Structural Engineering and MEG Engineers to conduct only seventy-eight (78) GPR Scans on the stadium. These scans would be divided between the home and visitors side piers at a proposal cost of \$34,988.00.

At the Regular Board of Trustees meeting held on April 08, 2020 the Board approved the following, Preliminary reports from both engineering firms indicate that a complete GPR Scan of all piers would be advisable to have a complete pier assessment on the stadium. Thus, Administration recommends Consideration and Approval of Additional Ground Penetrating Radar (GPR) Scans for Piers at the Tom Landry Stadium Bleacher Project. The estimated proposal cost would be the difference from the original proposal to what has been approved for the first phase. Estimated proposal \$21,012.00.

At the Regular Board of Trustees meeting held on September 09, 2020, as an informational Board Item, a presentation was given by Rick Hinojosa Structural Engineering, Mr. Albert Trevino, on the Tom Landry Stadium Renovation Project status. Mr. Trevino reported on the findings for the GPR scans conducted and has stated, “the scans in the report indicate that the majority of the piers do not have pier reinforcement per the shop/erection drawings provided by Sturdy Steel who provided the bleachers”.

At the meeting of September 09, 2020, Hinojosa Structural Engineering was to provide a final and complete comprehensive report on the findings and recommendations for correction on all items indicated on the assessment. Findings and recommendations were to include and not limited to the disciplines of Structural, Mechanical, Electrical, Plumbing (MEP) and Civil. At this meeting Hinojosa Structural Engineering was directed to provide this comprehensive report and not only the GPR scans report.

Since this initial directive, Hinojosa Structural Engineering has been contacted both on October and December 2020 for the final report and we continue to have no response. Administration will continue to utilize all avenues to request the final report so that we may move forward with repairs required.

On January 14, 2021, Rick Hinojosa Structural Engineering was sent both an email correspondence and a certified letter requesting his personal appearance at the Wednesday, January 20, 2021 Board of Trustees Work Shop to present the final project findings. At 4:01 p.m. on that day Mr. Hinojosa contacted us that he had a family emergency and would try to attend. With this correspondence he attached “Mission CISD Tom Landry Stadium Ground Penetration Radar (GPR) Scanning Findings Letter”. This letter referenced the GPR scanning done at the stadium.

In discussion at the Work Shop of January 14, 2021, the Board instructed our legal counsel to draft a letter to request Mr. Hinojosa’s presence and to once again present his findings at the Board Work Shop of Wednesday, February 03, 2021. Legal counsel sent a certified letter and emailed the letter to Mr. Hinojosa’s attention on Tuesday, January 26, 2021. My office then proceeded to re-send this letter to Mr. Hinojosa the following day. A “read receipt” message was received from his office on Friday, January 29, 2021 at approximately 12:10 p.m. acknowledging receipt of our request to be present.

At this Work Shop of Wednesday, February 03, 2021, the Board will hear the presentation and may have a question and answer session with Mr. Hinojosa on the findings and recommendations. At this time the Work Shop may have a Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services. The presentation was not held at the Work Shop and was presented at a Special Board of Trustees Meeting after.

At the Special Board of Trustees meeting of Wednesday, February 03, 2021, Mr. Rick Hinojosa presented his "Mission CISD Tom Landry Structural Comprehensive Assessment Report". After discussion with the Board of Trustees and Administration, Mr. Hinojosa was directed to once again present at the Regular Board of Trustees meeting of Wednesday, February 10, 2021. This presentation is to mainly address all the viable options on how to correct the issue of the piers found to be not safe and not constructed as per code as noted in the report and reported by Mr. Hinojosa at the meeting. He is to also present a scope of work and a phasing plan of repairs beginning with the most safety critical items. What will also need to be addressed is if any other areas will be damaged while repairing the piers, such as the flatwork. Each option(s) will need to satisfy all building and structural codes along with satisfying all safety compliance codes. At this meeting Mr. Hinojosa was advised that time was critical for the usage of the stadium since graduation ceremonies have already been scheduled. Mr. Hinojosa stated that plans and specifications should be finalized soon and we may be able to advertise for competitive sealed proposals (CSP's) within the next couple of weeks and possibly have a contractor begin repairs as quickly as the procurement process allows, that is the goal.

The procurement process will be Competitive Sealed Proposals (CSP's) of which the Board adopted as the method of delivery. The Board approved the Hidalgo County Prevailing Wage Rate of which is an exhibit and was attached. The Board also adopted the selection criteria of which proposals are evaluated and ranked. Administration also recommended that the Board authorized the Superintendent to rank the proposals and to negotiate an agreement with the highest ranked contractor.

On February 10, 2021, the Board approved Consideration and Possible Action Regarding Permanent and Emergency Repairs for the Tom Landry Stadium to Include the Wage Rate, Selection Criteria, and Authorization to Dr. Perez as mentioned under the Administrative considerations.

Advertisements in the local newspapers for Competitive Sealed Proposals (CSP's) were posted on March 24, 2021 and March 31, 2021. Proposals were to be opened April 08, 2021 and firms would be able to view remotely. The virtual pre-proposal meeting was Thursday, April 01, 2021 at 2:00 p.m. to allow all prospective contractors the opportunity to ask questions concerning the project plans and specifications.

CSP's were to be submitted on April 8, 2021, and were to be reviewed and ranked by the Administration Committee. This Administrative review was to be presented at the Regular Board of Trustees Meeting of Wednesday, April 14, 2021.

On Wednesday, April 06, 2021 Hinojosa Structural Engineering submitted a recommendation to extend the bid date by two weeks to allow contractors and sub-contractors more time to bid on the project. He also stated that a second pre-bid conference be held followed by a walk-through of the stadium facility. This recommendation was due also to no contractors attending the initial pre-bid conference. This recommendation was presented at the Board of Trustees Work Shop on Wednesday, April 08, 2021.

A second pre-proposal meeting was held on Thursday, April 15, 2021. With the two-week extension proposals were due and publicly opened on Thursday, April 22, 2021 at 2:00 p.m. at the Central Office Board Room. Proposals were reviewed, evaluated and ranked on Monday, April 26, 2021 at 2:00 p.m. by Ms. Rumalda Ruiz, Ms. Dora Garcia, Ms. Lorena Garcia, Mr. Joel Garcia and Mr. Ricardo Rivera with Ms. Daisy Cuevas assisting.

Due to the timeline to begin permanent repairs Administration requested a Special Board of Trustees meeting on Tuesday, April 27, 2021 at 12:00 p.m. at the Central Office Board Room. At this meeting Administration presented and the Board approved Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Tom Landry Stadium Repairs Project.

**G & G Construction**

Base Bid: \$1,024,850.00 with 210 construction days

Alternate Bird Screen: \$127,000.00 with an additional 45 construction days

TOTAL: \$1,151,850.00 with 255 days from notice to proceed (approx. 8.5 months)

**Terra Fuerte Const.**

Base Bid: \$1,141,000.00 with 180 construction days

Alternate Bird Screen: \$30,000.00 with an additional 30 construction days

TOTAL: \$1,171,000.00 with 210 days from notice to proceed (approx. 7 months)

Project negotiations were scheduled for Wednesday, May 05, 2021 at 10:00 a.m. as per G & G Constructions earliest available meeting date and time. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project and requested for a Special Board of Trustees meeting following the Board Work Shop to consider action on this item.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

At the Special Board meeting held on May 5, 2021, the Board approved G & G Contractors Best and final offer Base Bid: \$1,024,850.00 with 210 construction days. Notice to proceed was effective July 28, 2021, with substantial completion will be February 23, 2022.

At the Regular Board meeting held on November 10, 2021, the Board approved the following items:

Consideration and Approval of Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs.

Contingency Allowance:	\$20,000.00
AEA #1 Various Piers:	<u>\$ 8,241.88</u>
Balance:	\$11,758.12

Consideration and Approval of Change Order #1 for Forty-four (44) Delay Days due to the structural repairs on various piers for the Tom Landry Stadium Repairs. If approved the new substantial completion will be April 08, 2022.

On Friday, December 10, 2021 a letter was sent by MCISD to Mr. Rick Hinojosa, Hinojosa Structural Engineering and to Mr. Rene Garza, RG Enterprises LLC. referencing the Tom Landry Stadium Repair Project.

At the request of Mr. Garza, a project meeting was held on Wednesday morning, December 15, 2021 to discuss items referenced in the letter. Present at the meeting were staff members of R. Hinojosa Structural Engineering, Raba Kistner, Geo-tech Testing, G&G Const. and MCISD Staff.

At the Regular Board of Trustees meeting held on December 15, 2021, Mr. Albert Trevino. Hinojosa Structural Engineering and Mr. Rene Garza, RG Enterprises LLC presented an update on the project. During the presentation at least five (5) possible change orders which consist of additional costs and time were mentioned as forthcoming.

The Board expressed concern that the project needed to move forward and that requests for special meetings would be acceptable in order to expedite change orders needed as to not delay the project further.

A Special Board of Trustees Meeting has been requested for Wednesday, January 05, 2022 for Consideration and Approval of Change Order(s) for the Tom Landry Stadium Repairs Project.

At the Regular Board of Trustees meeting of December 15, 2021, both firms were instructed to work on change proposals to be submitted at the special called meeting of Wednesday, January 5, 2022. During the presentation by both Mr. Albert Trevino – Hinojosa Structural Engineering and Mr. Rene Garza – RG Enterprises, LLC they presented seven (7) possible construction proposal requests (CPR's). They were directed to present to the Administration and Board of Trustees detailed explanations for each CPR on why these were required, if by Code or other reasons. They were also directed to ensure that these CPR costs were the only option(s). It was also directed that they needed to specify if any of the CPR's would either delete or offset any of the work already included in their original scope of work and that the adjustment of all time and materials associated needed to be reflected as a "credit" to the district. As per Mr. Trevino, he would only inform the Administration and the Board of receipt of these CPR's and at this time would not formally present them for consideration since he had not yet reviewed them with RG Enterprises, LLC and did have some questions for them. Both firms were made aware that legally the project could not exceed 25% of the total cost of the project in change orders. Administration and the Board once again reiterated the need to resume work at the stadium and were very receptive to having meetings to review and possibly approve items to have the project progress. The Board asked which CPR's were critical at this time so that the project would continue and items #3, #5 and #6 that were presented that evening were noted. Both firms were directed to work on submitting these CPR's using the required AIA Document G701 - 2017 which specifically is designed to submit change orders to the project and present them at a Special Board of Trustees meeting on Wednesday, January 12, 2022.

At the Special Board of Trustees meeting held on Wednesday, January 12, 2022, R. Hinojosa Structural Engineering and RG Enterprises, LLC presented possible change orders #2, #3 and #4. Change order #4 was the combination of Change Proposal Requests (CPR's) #5 and #6 that were presented at the previous meeting of January 05, 2022. Along with cost information were additional days requested. In consultation with Mr. David Hansen - Legal Counsel it was asked that the change orders be reviewed once again and that the costs and days all be incorporated into one single change order document. The change order was to be sent to our legal office to be incorporated into our required change order document. Both firms were asked to create a work schedule separating time from the home side versus the visitor side. A presentation is scheduled to be made once again at the Regular Board of Trustees meeting on Wednesday, January 19, 2022.

At the Regular Board of Trustees meeting held on Wednesday, January 19, 2022, R. Hinojosa Structural Engineering and RG Enterprises, LLC once again presented possible costs and change orders with a substantial completion date of early November 2022. This item was taken into Executive Session for consultation with our legal counsel.

After consultation and review, the decision and directive to both R. Hinojosa and RG Enterprises was to split the project between the home side repairs and the visitor repairs. Each side was to be a separate project with RG Enterprises submitting a change order for credit to work being separated from the visitor side and an updated schedule of values for completing the home side as this was the priority. A brief meeting was held after the Board of Trustees meeting with the design team, the general contractor, and MCISD staff to ensure that they understood the directive issued, of which they acknowledged that they understood. The directive was to have the change order with new updated costs, credits and timeline by the regularly scheduled Board Workshop on Wednesday, February 02, 2022.

Correspondences continued this past week with uncertainty from RG Enterprises about what was required and expecting a written authorization from Dr. Perez, MCISD Superintendent concerning what was directed at the previous Board meeting. A Zoom meeting was held on Thursday, January 27, 2022 with R. Hinojosa Staff, Mr. Manuel Leal, G & G Construction Superintendent, Mr. Adrian Hernandez, Mr. Adan Rivera, Ms. Lorena Garcia, and Mr. Rick Rivera to clarify the directive and expectations and the urgency for submitting the required change orders. It was presented that there would be no written authorization from Dr. Perez and that the directive issued at the Board meeting would suffice. It was also discussed that the general contractor was directed in an email by R. Hinojosa and Mr. Adrian Hernandez of what was required, Mr. Leal acknowledged the direction. A Zoom meeting was once again scheduled for Friday, January 28, 2022 to review the status of the change order. Once again both the general contractor and design team were directed to submit all change orders in a timely manner and not at the last minute when Administration does not have time to review before the presentations to Dr. Perez and the Board of Trustees. It was also noted that for all meetings we needed to have either Mr. Adrian Hernandez or Mr. Adan Rivera present.

At the Special Board of Trustees meeting held on February 02, 2022, the Board, approved to separate the Tom Landry Stadium Repairs into two separate projects, home side and visitor's side. The home side will be a priority with the current contract. Currently RG Enterprises, LLC, general contractor, is to submit a new schedule of values, credits and a new timeline for them to continue and complete the home side as scheduled.

Questions were asked of why the credit was minimal compared to the overall project cost. As per both firms they had a difference of opinions on their calculations. Due to these differences and R. Hinojosa Structural Engineering not supporting the change orders in the best interest of the District the Board and Administration directed both firms to once again meet and come to a mutually agreeable change order to present at the Regular Board of Trustees meeting on Wednesday, February 09, 2022.

The Board approved at the same meeting, the visitor's side as a new project, procurement and proposed budget for supplemental repairs (Visitors Side) for the Tom Landry Stadium Project.

Administration does anticipate work by outside contracting firms for the Supplemental Repairs (Visitors Side) for the Tom Landry Stadium Project, thus, before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action.

1. The board must consider the method of delivery that provides the best value for this project. Administration recommends competitive sealed proposals as the method of delivery due to the nature of the project.
2. Selection criteria for the project must also be considered.  
Attached is a copy of the recommended selection criteria used for previous District large scale projects.
3. The Board must designate the selection committee to evaluate and rank the proposals.

(This was reviewed and approved by the Purchasing Department)

At the Regular Board of Trustees meeting held on Wednesday, February 09, 2022, Administration presented the items that were discussed at the Special Board of Trustees meeting held on Wednesday, February 02, 2022, copies of proposed change orders were distributed. Change orders consisted of credits for eliminating the south side visitor part of the project, owner contingency allowance changes, pricing per pier work on the home side, substantial completion date of August 08, 2020 and a new construction cost for the north side home part. This information was presented by Mr. Albert Trevino – R. Hinojosa Structural Engineering and Mr. Manuel Leal – RG Enterprises, LLC (Job Superintendent for General Contractor). Again, the importance of having this project begin construction and completed was highly stressed by Dr. Perez, MCISD Superintendent and the Board of Trustees. Change Order #2 for deletion of work and credit was presented and approved for the amount of \$166,235.09. Change Order #3 for additional repairs, re-routing of existing storm drain, repairs on piers and amounts added to the Owners contingency and other was presented and approved.

## **ADMINISTRATIVE CONSIDERATIONS**

Hinojosa Engineering, Inc. has continued to meet with MCISD Staff and Administration on the designs to separate the home side and the visitors side so that Administration can advertise for proposals. Administration will be presenting Schematic Design for Supplemental Repairs (Visitors Side) for the Tom Landry Stadium Repairs Project – Hinojosa Engineering, Inc. Designs have been reviewed and approved by staff.

### **Schematic Design:**

Rough sketches that develop a feasible conceptual design of the project.

### **Construction Documents:**

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components and equipment that can be quantified and useful to contractors.

## **FUNDING SOURCE**

General Funds and Possible other funding sources to be determined by the Finance Dept. (TBD)

## **RECOMMENDATION**

Administration presents Schematic Design for Supplemental Repairs (Visitors Side) for the Tom Landry Stadium Repairs Project – Hinojosa Engineering, Inc.

## **EXHIBIT**

Schematic Design – (to be distributed at the meeting)

## **CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations  
Adrian Hernandez, Coordinator for Project & Energy Management

**SUBJECT:** Schematic Design for the Mission Collegiate High School Physical Education Pavilion – EGV Architects

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

Mission Collegiate High School was constructed in 2015. MCHS was not funded for either an interior or exterior gymnasium or pavilion. The dining area was the designated area for physical activity for students. Administration and Mission Collegiate High School is requesting a pavilion for their physical education program. Physical education is an integral part of the total educational program. It is that phase of education which provides an opportunity, through activity for physical, mental, social development and improvement of the individual to meet the challenge of life.

Due to laws and requirements that regulate such equipment and the cost, this project is being considered a construction project and as such the Texas Education Code 44.031 (a) requires the board of a school district considering a construction project to comply with bidding requirements.

Due to the exceed the threshold cost limit on recommending and utilizing the districts on-call professional services. If MCISD is to proceed with these projects the Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved the Project and Proposed Budget for the Mission Collegiate High School Physical Education Pavilion and to use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration also requested for the approval to advertise for Request for Qualification (RFQ) for Professional Design Services for the Mission Collegiate High School Physical Education Pavilion.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past

performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

Advertisements in the local newspapers were posted on August 12, 2021 and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and if approved Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021 by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Ms. Lorena Garcia – Deputy Superintendent for Support Services and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 08, 2021, the Board selected EGV Architects for the Mission Collegiate High School Physical Education Pavilion.

**ADMINISTRATIVE CONSIDERATIONS**

EGV Architect has continued to meet with MCISD Staff, Ms. Ana Lisa Flores, Coach Ibarra and Administration on the designs. EGV Architects has schematic designs for three options with preliminary estimated costs:

- Option #1 – Outdoor pavilion w/ canopy
- Option #2 – Pavilion, canopy with storage room and B & G restroom
- Option #3 – Pavilion, canopy, more storage and larger restrooms

Administration will be presenting Schematic Design for the Mission Collegiate High School Physical Education Pavilion – EGV Architects. Designs have been reviewed and approved by staff.

**Schematic Design:**

Rough sketches that develop a feasible conceptual design of the project.

**Construction Documents:**

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components and equipment that can be quantified and useful to contractors.

**FUNDING SOURCE**

Local Fund

Est. Project Budget:	\$1,000,000.00
Project Contingency 20%:	\$ 200,000.00
Est. Professional Services 12%:	<u>\$ 120,000.00</u>
Est. Total Project Cost:	\$1,320,000.00

**RECOMMENDATION**

Administration is presenting Schematic Design for the Mission Collegiate High School Physical Education Pavilion – EGV Architects

**EXHIBIT:**

Schematic Design w/ options

**CONTACT PERSONS**

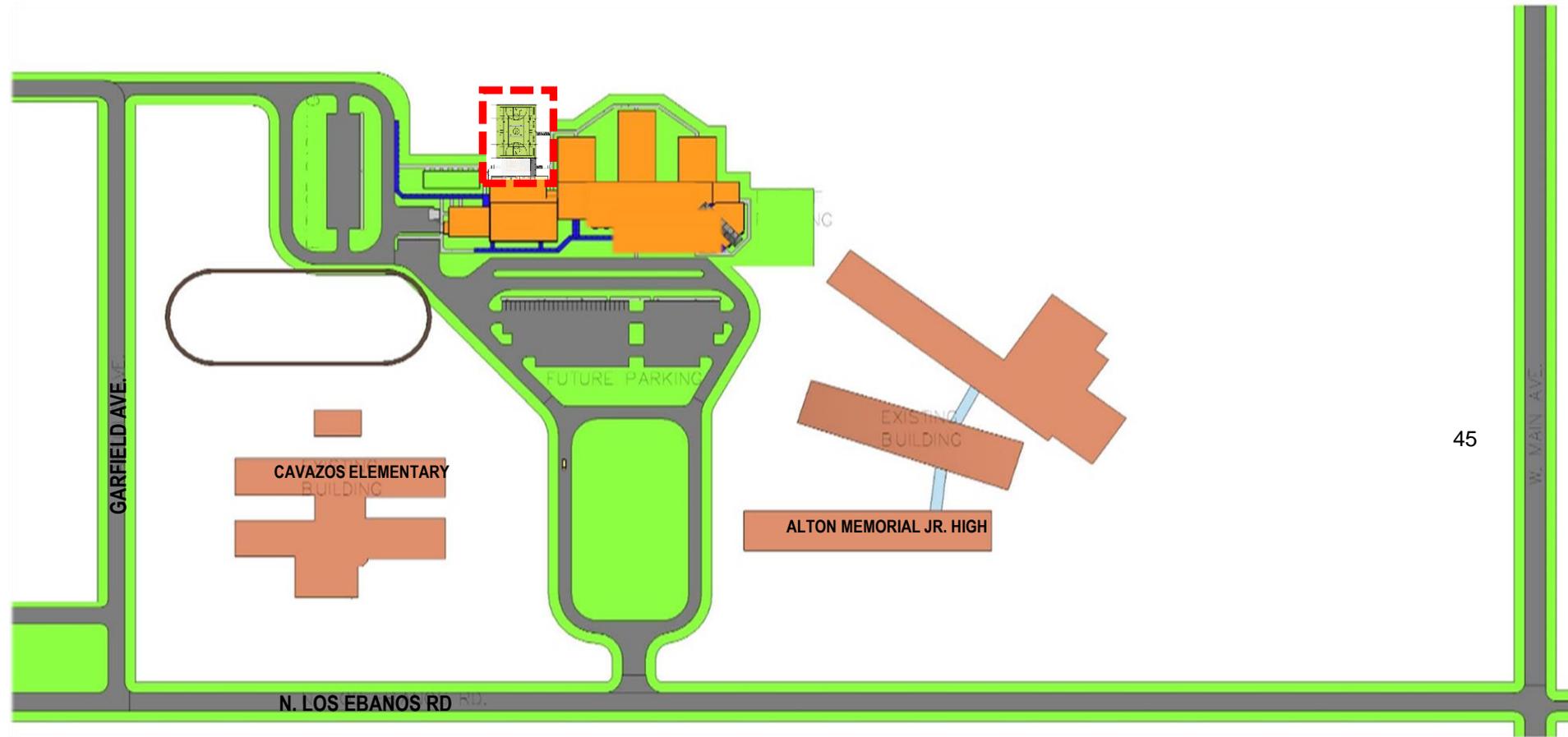
Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



**COLLEGIATE HIGH SCHOOL  
PROPOSED PAVILION**

**Options 1-3**



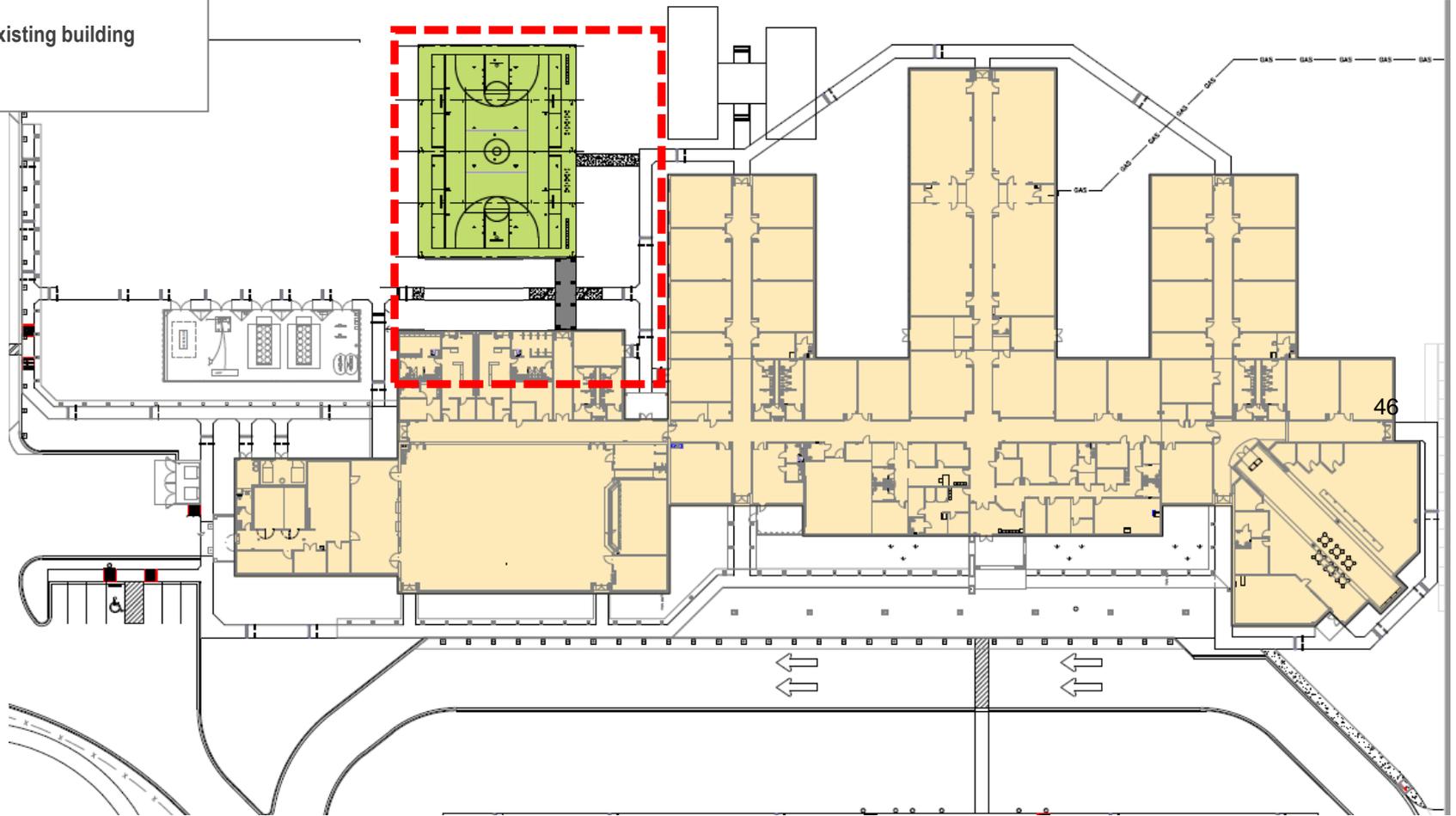
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SITE PLAN

**LEGEND**

- Proposed Pavilion
- Proposed Canopy
- Existing building



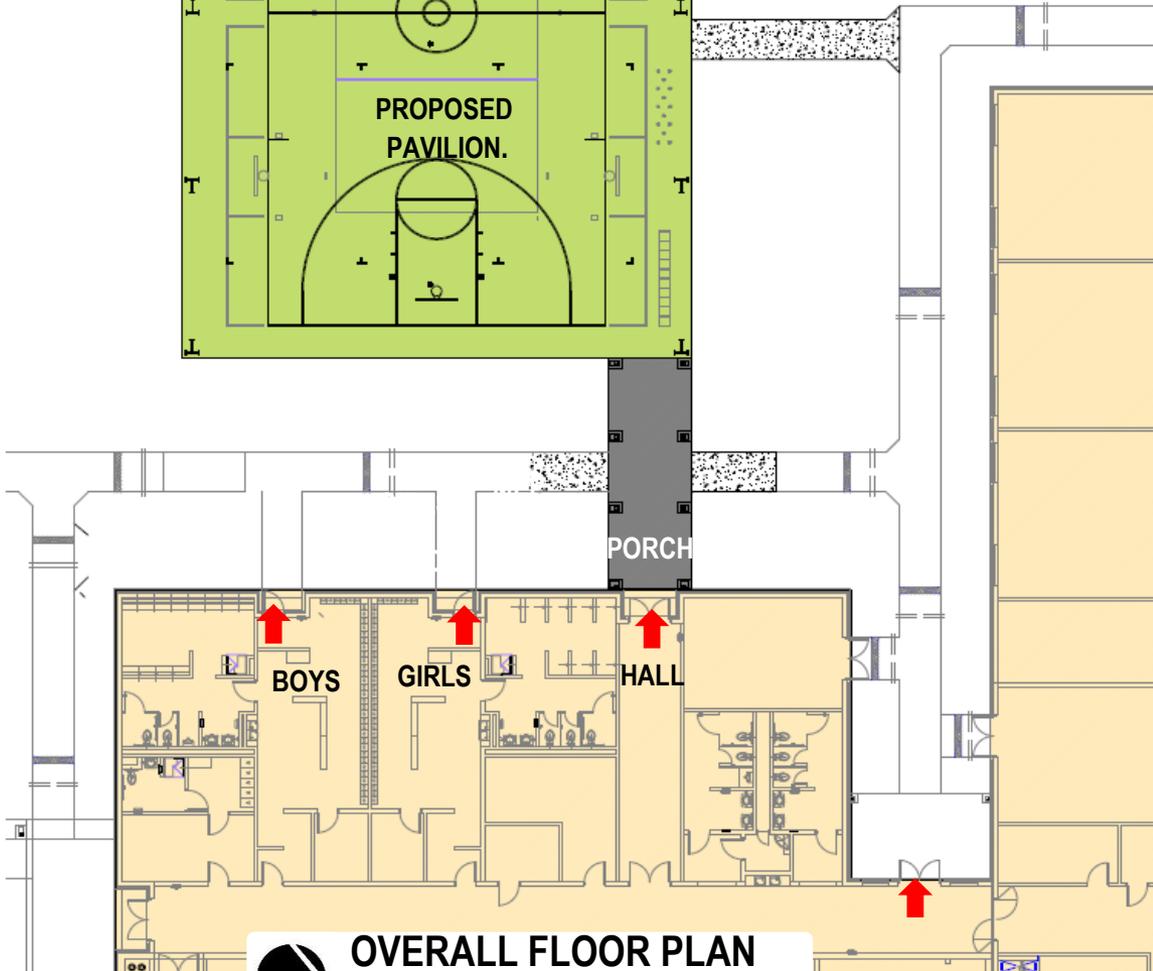
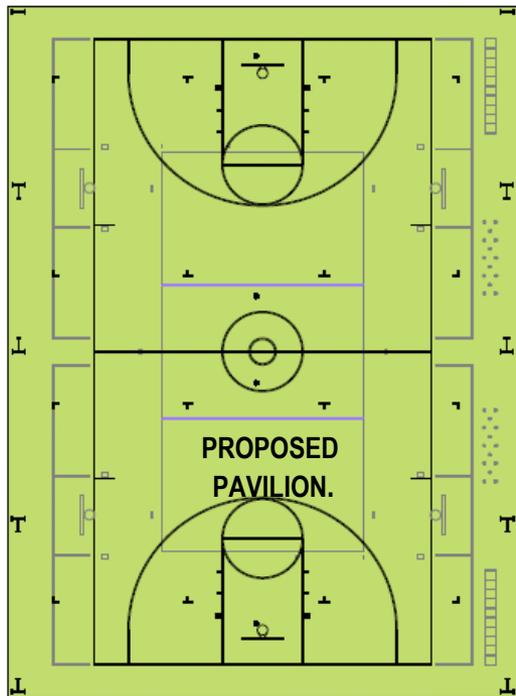
**OVERALL FLOOR PLAN**

**LEGEND**

- Proposed Pavilion
- Proposed Canopy
- Existing building
- Existing exits

**AREAS**

Pavilion	7,810
Covered Porch	428
	8,238sf



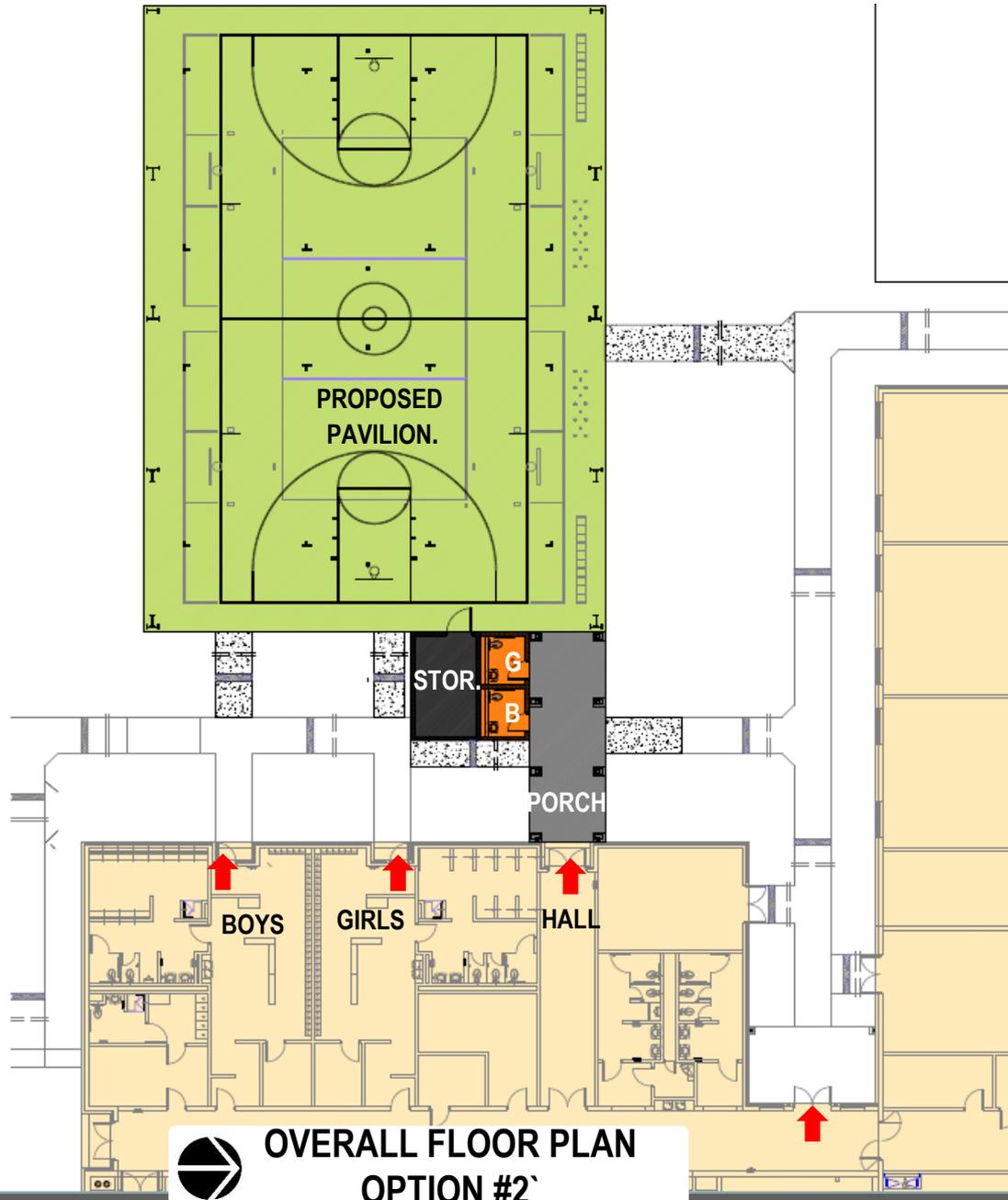
 **OVERALL FLOOR PLAN  
OPTION #1**

### LEGEND

- Proposed Pavilion
- Restroom/Jan.
- Storage
- Existing building

### AREAS

Pavilion	7,810
Restroom	143
Storage	204
Porch	427
	<u>8,584 sf</u>



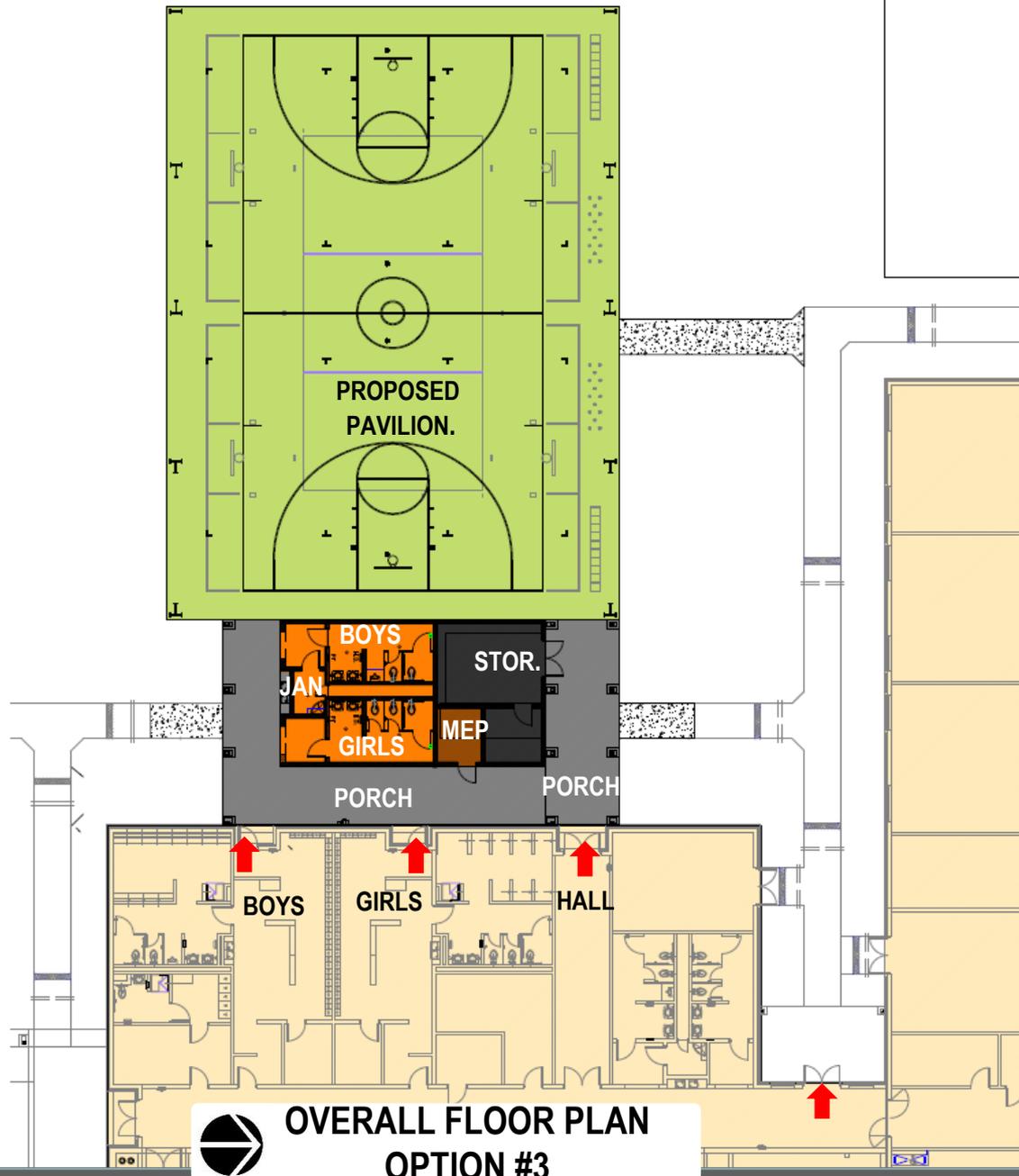
**OVERALL FLOOR PLAN  
OPTION #2'**

**LEGEND**

- Proposed Pavilion
- Mech/Elec Rm
- Restroom/Jan.
- Storage
- Existing building

**AREAS**

Pavilion	7,810
Restroom	624
Storage	382
MEP	78
Porch	<u>1,203</u>
	<b>10,097sf</b>



**OVERALL FLOOR PLAN  
OPTION #3**

**SUBJECT:** Utilizing the On-call Professional Services for the Child Nutrition Program (CNP) Tumble Chiller Project

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

On December 15, 2021, the Board approved the purchase of Tumble Chiller from Mission Restaurant Supply for an estimated cost of \$190,927. The purchase was solicited using Inter-local Purchasing Coops. The Texas Department of Agriculture (TDA) did not accept this method of procurement and requested that we solicit using a formal bid.

The purchase of the Tumble Chiller is to replace the current one that is no longer possible to repair and meet the needs of the District.

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process will be presented by the Business and Finance department.

- 1. Number of responses received - 3
- 2. Number of vendors awarded - 1

Estimated expenditure \$193,970

**ADMINISTRATIVE CONSIDERATIONS**

The cost of this project requires the professional services of a Mechanical/Electrical/Plumbing Engineer (MEP). Administration will utilize the on-call professional services agreement for this project, DBR-MEP Engineering.

**FUNDING SOURCE AND AMOUNT**

Respective departmental budget

Estimated equipment expenditure \$193,970

**RECOMMENDATION**

Administration presents Utilizing the On-call Professional Services for the Child Nutrition Program (CNP) Tumble Chiller Project

**CONTACT PERSON (S)**

Ricardo Rivera, Assistant Superintendent for Operations  
Adrian Hernandez, Coordinator for Project & Energy Management

**SUBJECT:** Final Design for the Synthetic Turf for the Baseball & Softball Fields at Mission High School and Veterans Memorial High School – Javier Hinojosa Engineering

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

Mission CISD is proposing of installation of synthetic turf for the baseball and softball fields at both high schools. The installation of synthetic turf will provide a continuous level playing field that will provide safety by possibly eliminating “bad” hops and limiting possible player injuries. The turf will also be a cost savings due to weekly and annual maintenance costs of watering, fertilizing, herbicides, painting, mowing, top dressing, etc. not having to be done.

Due to laws and requirements that regulate such equipment and the cost, this project is being considered a construction project and as such the Texas Education Code 44.031 (a) requires the board of a school district considering a construction project to comply with bidding requirements.

Administration will use competitive sealed proposals (CSP’s) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

As per information concerning synthetic turf areas, the area covering a baseball field is of equal or slightly more square feet area than a football field. Administration is using an estimated cost from previous turf quotes and most recent information gathered.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Due to the estimated cost being over the \$500,000.00 threshold for on-call services Administration requests Discussion and Possible Action on the Selection for Professional Services for Synthetic Turf for the Baseball and Softball Fields at VMHS and MHS.

The Board may direct Administration to advertise for Request for Qualifications (RFQ’s) or select an architect/engineer used in the past or present based on demonstrated competence and qualifications. Civil engineering professional services were used for

the installation of synthetic turf in 2014. Administration recommends civil engineering services.

At the Regular Board meeting held on August 11, 2021, the Board approved the project, proposed budget and utilizing the on-call professional services for the Synthetic Turf for the Baseball & Softball Fields at Mission High School and Veterans Memorial High School - Javier Hinojosa Engineering.

At the Board of Trustees Workshop on February 02, 2022 and as per discussion Mr. Hinojosa and Staff will continue working on the sideline lettering placement to be more visible to the persons in the stands and to ensure that this lettering along with the district logo recommended behind home plate does not violate any playing field regulations. It was also recommended to improve the visibility of the lettering throughout by possibly enhancing the colors or outlining the lettering. Mr. Hinojosa and staff will continue meeting to have everyone’s input and also ensuring that both campus fields are equitable and similarly designed as much as possible.

At the Regular Board meeting held on February 09, 2022, the Board approved Schematic Designs for the Synthetic Turf for the Baseball & Softball Fields at the Mission High School and Veterans Memorial High School.

Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components and equipment that can be quantified and useful to contractors.

**ADMINISTRATIVE CONSIDERATIONS**

Javier Hinojosa Civil Engineering has continued to meet with MCISD Staff, Coaches and Administration on the designs. As per the Coaching Staff they have asked for the design of a possible alternate for synthetic turf in the pitchers warm-up bullpen areas and this has been included. Staff were advised that this alternate may or may not be added to the project due to project budget constraints.

Administration will be presenting Final Design for the Synthetic Turf for the Baseball & Softball Fields at Mission High School and Veterans Memorial High School – Javier Hinojosa Engineering. Designs have been reviewed and approved by staff.

**FUNDING SOURCE**

Local Fund

Est. Project Budget:	\$3,200,000.00
Project Contingency 20%:	\$ 640,000.00
Est. Professional Services 12%:	<u>\$ 384,000.00</u>
Est. Total Project Cost:	\$4,224,000.00

**RECOMMENDATION**

Administration is presenting Final Design for the Synthetic Turf for the Baseball & Softball Fields at Mission High School and Veterans Memorial High School – Javier Hinojosa Engineering

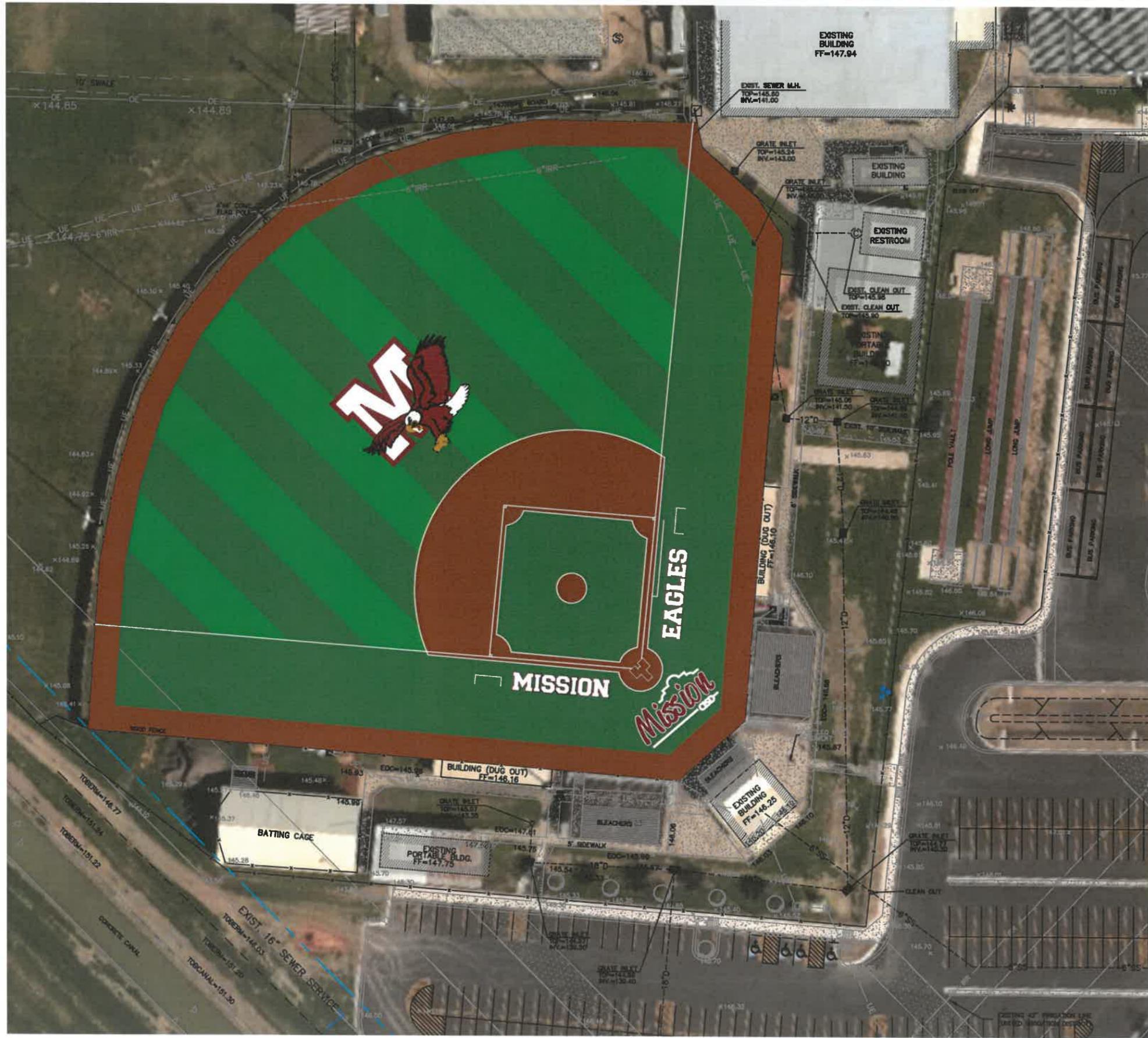
**EXHIBIT:**

Final Designs w/options

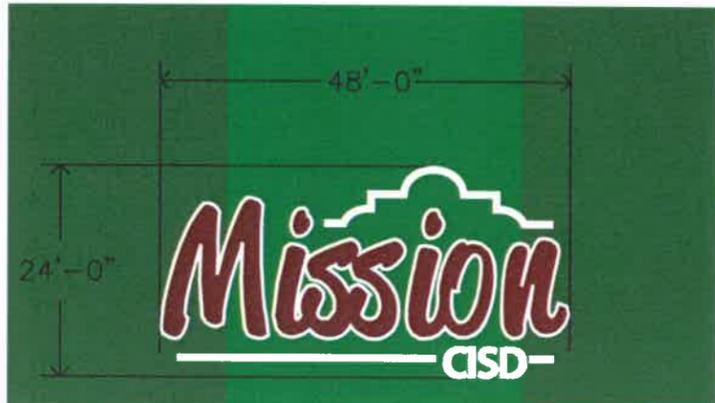
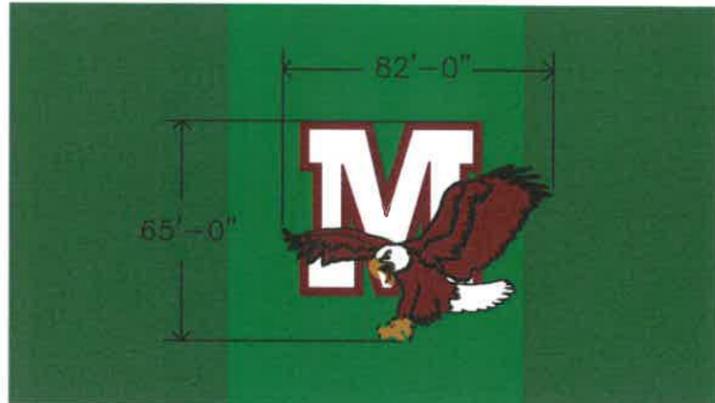
**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

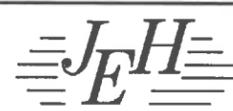


SCALE: 1" = 30'



- LEGEND:**
- ⊙ LIGHT POLE
  - ⊕ POWER POLE
  - GUY WIRE
  - ⊙ SANITARY SEWER MANHOLE
  - ⊙ WATER VALVE
  - ⊙ WATER FAUCET
  - ⊙ ELECTRIC TRANSFORMER
  - ⊙ ELECTRIC PANEL
  - ⊙ WATER METER
  - ⊙ SPRINKLER VALVE
  - ⊙ FIRE HYDRANT
  - ⊙ SPRINKLER HEAD
  - x114.85 = NATURAL GROUND ELEVATION
  - TOC=113.74 = TOP OF CURB ELEVATION
  - FF=118.36 = FINISH FLOOR ELEVATION
  - 1" W — EXIST. 1" WATER LINE
  - 3" W — EXIST. 3" WATER LINE
  - 4" W — EXIST. 4" WATER LINE
  - 8" W — EXIST. 8" WATER LINE
  - 4" SS — EXIST. 4" SEWER SERVICE LINE
  - 8" SS — EXIST. 8" SEWER SERVICE LINE
  - 15" D — EXIST. 15" STORM DRAIN LINE
  - OE — EXIST. OVERHEAD ELECTRIC LINE
  - FO — EXIST. FIBER OPTIC CABLE LINE
  - AT — EXIST. AT&T TELEPHONE LINE
  - 2" G — EXIST. 2" TEXAS GAS LINE
  - GAS — EXIST. TEXAS GAS LINE
  - EXIST. WOOD FENCE
  - EXIST. CHAIN LINK FENCE
  - ▨ EXIST. ASPHALT PAVING
  - ▨ EXIST. CONCRETE PAVING/SIDEWALK

220101
PROJECT No. JANUARY, 2022
DATE: A. GAJANA
DRAWN BY: J.H.
CHEK BY:

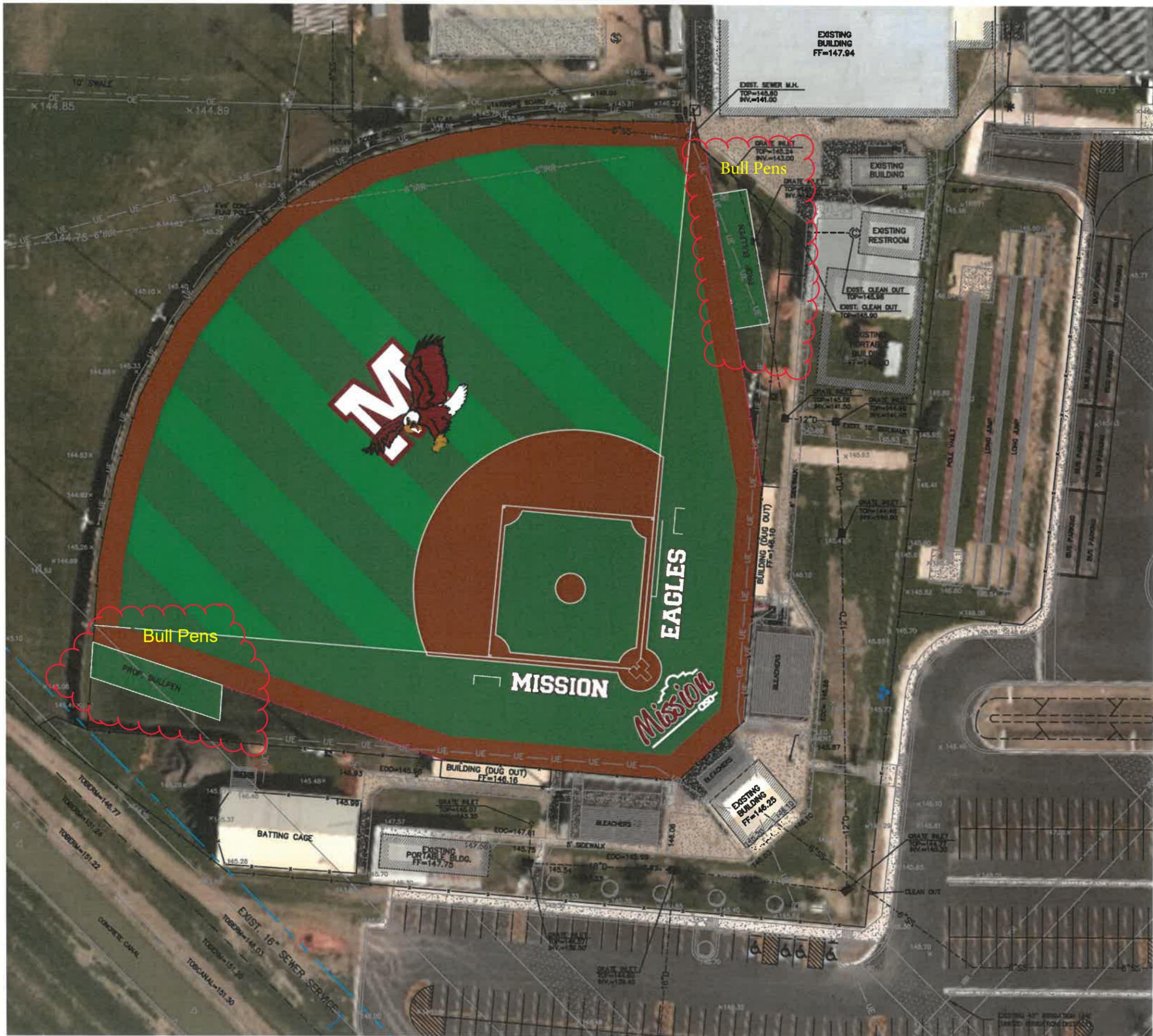


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TBPELS FIRM NUMBER F-1295

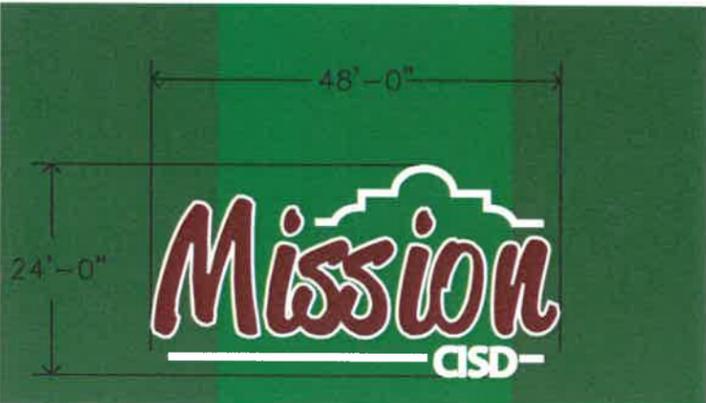
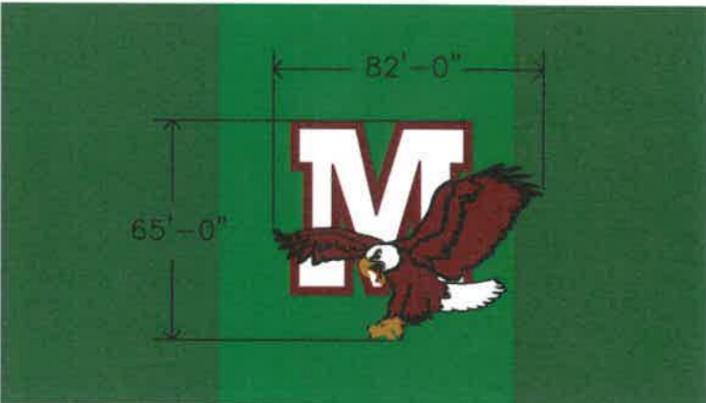
54

PROPOSED COLOR RENDERING  
SYNTHETIC TURF BASEBALL  
AND SOFTBALL FIELD IMPROVEMENTS  
MISSION HIGH SCHOOL LEO NAJO BASEBALL FIELD  
MISSION, TEXAS

SHEET  
7  
of 27 sheets



SCALE: 1" = 30'



**LEGEND:**

* LIGHT POLE	— 1" W — EXIST. 1" WATER LINE
# POWER POLE	— 3" W — EXIST. 3" WATER LINE
- GUY WIRE	— 4" W — EXIST. 4" WATER LINE
⊙ SANITARY SEWER MANHOLE	— 6" W — EXIST. 6" WATER LINE
⊙ WATER VALVE	— 6" SS — EXIST. 4" SEWER SERVICE LINE
⊙ WATER FAUCET	— 6" SS — EXIST. 6" SEWER SERVICE LINE
⊙ ELECTRIC TRANSFORMER	— 18" D — EXIST. 18" STORM DRAIN LINE
⊙ ELECTRIC PANEL	— OE — EXIST. OVERHEAD ELECTRIC LINE
⊙ WATER METER	— FO — EXIST. FIBER OPTIC CABLE LINE
⊙ SPRINKLER VALVE	— ATT — EXIST. AT&T TELEPHONE LINE
⊙ FIRE HYDRANT	— 2" G — EXIST. 2" TEXAS GAS LINE
⊙ SPRINKLER HEAD	— GAS — EXIST. TEXAS GAS LINE
*114.88 = NATURAL GROUND ELEVATION	— W — EXIST. WOOD FENCE
100=113.74 = TOP OF CURB ELEVATION	— CL — EXIST. CHAIN LINK FENCE
FF=147.36 = FINISH FLOOR ELEVATION	▨ EXIST. ASPHALT PAVING
	▨ EXIST. CONCRETE PAVING/SIDEWALK

220101
PROJECT No. JANUARY, 2022
DATE A. GAUNA
DRAWN BY J.H.
CHK. BY



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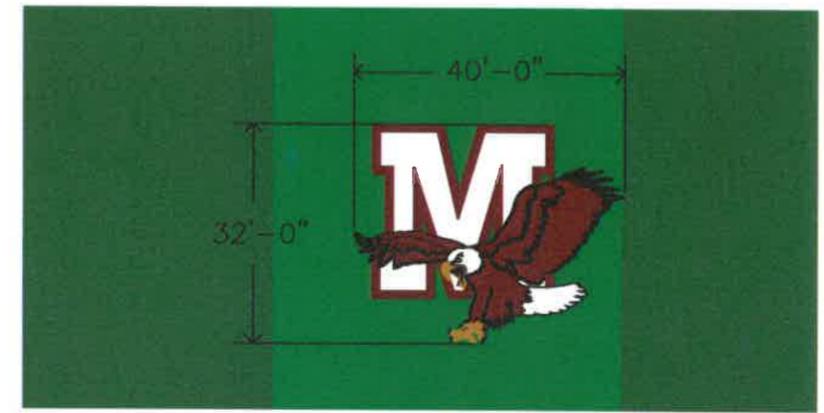
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PROPOSED COLOR RENDERING – ALTERNATE BID  
SYNTHETIC TURF BASEBALL  
AND SOFTBALL FIELD IMPROVEMENTS  
MISSION HIGH SCHOOL LEO NAJO BASEBALL FIELD  
MISSION, TEXAS

SHEET  
7  
of 27 sheets



SCALE: 1" = 30'



**LEGEND:**

⊙ LIGHT POLE	— 1" — EXIST. 1" WATER LINE
⚡ POWER POLE	— 3" — EXIST. 3" WATER LINE
— GUY WIRE	— 4" — EXIST. 4" WATER LINE
⊙ SANITARY SEWER MANHOLE	— 8" — EXIST. 8" WATER LINE
⊙ WATER VALVE	— 4"SS — EXIST. 4" SEWER SERVICE LINE
⊙ WATER FAUCET	— 8"SS — EXIST. 8" SEWER SERVICE LINE
⊙ ELECTRIC TRANSFORMER	— 10" — EXIST. 10" STORM DRAIN LINE
⊙ ELECTRIC PANEL	— OF — EXIST. OVERHEAD ELECTRIC LINE
⊙ WATER METER	— FO — EXIST. FIBER OPTIC CABLE LINE
⊙ SPRINKLER VALVE	— ATT — EXIST. AT&T TELEPHONE LINE
⊙ FIRE HYDRANT	— 2" — EXIST. 2" TEXAS GAS LINE
⊙ SPRINKLER HEAD	— GAS — EXIST. TEXAS GAS LINE
⊙ 114.65 = NATURAL GROUND ELEVATION	— — EXIST. WOOD FENCE
⊙ 100 = 113.74 = TOP OF CURB ELEVATION	— — EXIST. CHAIN LINK FENCE
⊙ F.F. = 118.38 = FINISH FLOOR ELEVATION	— — EXIST. ASPHALT PAVING
	— — EXIST. CONCRETE PAVING/SIDEWALK

PROJECT NO.	220101
DATE	JANUARY, 2022
DRAWN BY	A. GALINA
CHK. BY	J.H.



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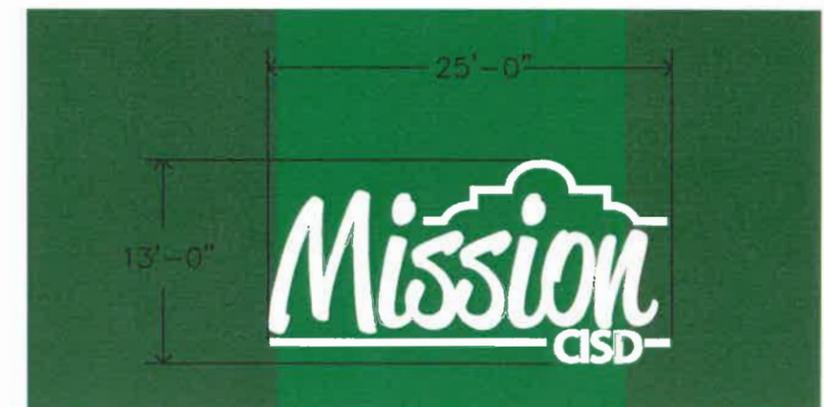
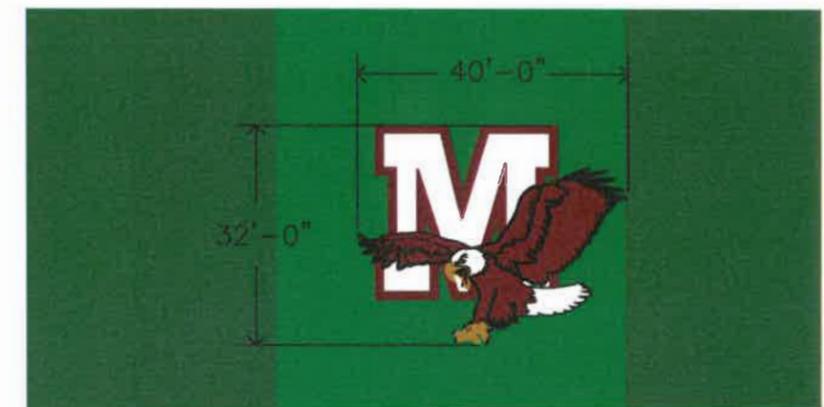
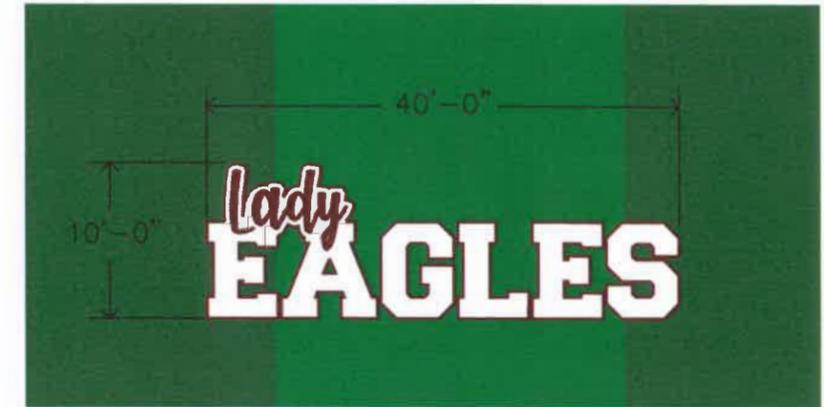
56

PROPOSED COLOR RENDERING  
SYNTHETIC TURF BASEBALL  
AND SOFTBALL FIELD IMPROVEMENTS  
MISSION HIGH SCHOOL COACH IRIS IGLESIAS SOFTBALL FIELD  
MISSION, TEXAS

SHEET  
**13**  
of 27 sheets  
220101



SCALE: 1" = 30'



**LEGEND:**

* LIGHT POLE	— 1" W — EXIST. 1" WATER LINE
⚡ POWER POLE	— 3" W — EXIST. 3" WATER LINE
— GUY WIRE	— 4" W — EXIST. 4" WATER LINE
⊙ SANITARY SEWER MANHOLE	— 6" W — EXIST. 6" WATER LINE
⊙ WATER VALVE	— 8" S — EXIST. 8" SEWER SERVICE LINE
⊙ WATER FAUCET	— 8" S — EXIST. 8" SEWER SERVICE LINE
⊙ ELECTRIC TRANSFORMER	— 15" D — EXIST. 15" STORM DRAIN LINE
⊙ ELECTRIC PANEL	— OE — EXIST. OVERHEAD ELECTRIC LINE
⊙ WATER METER	— FO — EXIST. FIBER OPTIC CABLE LINE
⊙ SPRINKLER VALVE	— ATT — EXIST. AT&T TELEPHONE LINE
⊙ FIRE HYDRANT	— 2" G — EXIST. 2" TEXAS GAS LINE
⊙ SPRINKLER HEAD	— GAS — EXIST. TEXAS GAS LINE
x114.85 = NATURAL GROUND ELEVATION	— W — EXIST. WOOD FENCE
100=113.74 = TOP OF CURB ELEVATION	— CH — EXIST. CHAIN LINK FENCE
FF=118.38 = FINISH FLOOR ELEVATION	— — — EXIST. ASPHALT PAVING
	— — — EXIST. CONCRETE PAVING/SIDEWALK

PROJECT No.	220101
DATE	JANUARY, 2022
DRAWN BY	A. GAUNA
CHECK BY	J.H.



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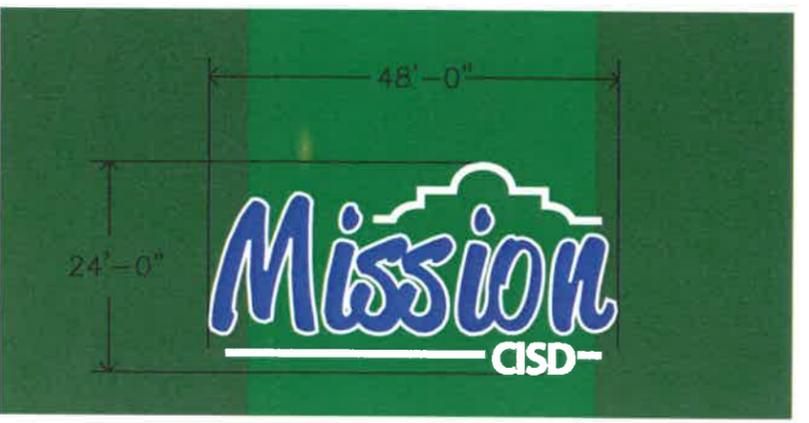
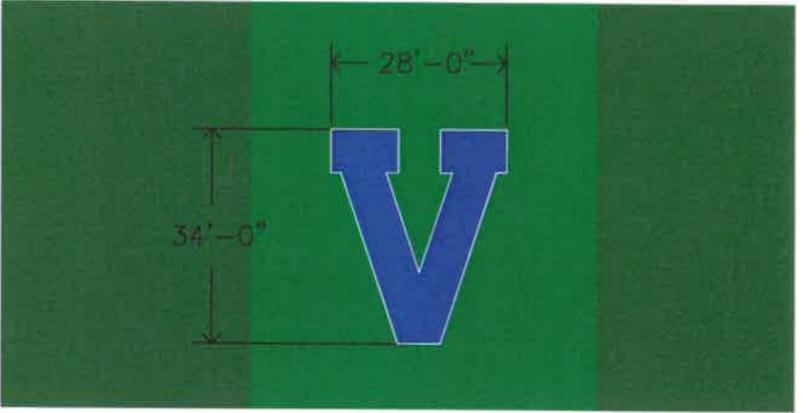
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PROPOSED COLOR RENDERING - ALTERNATE BID  
SYNTHETIC TURF BASEBALL  
AND SOFTBALL FIELD IMPROVEMENTS  
MISSION HIGH SCHOOL COACH IRIS IGLESIAS SOFTBALL FIELD  
MISSION, TEXAS

SHEET 13  
of 27 sheets



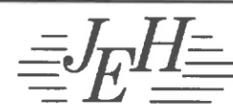
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**LEGEND:**

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⊙ POWER POLE	--- 3"W ---	EXIST. 3" WATER LINE
— GUY WIRE	--- 4"W ---	EXIST. 4" WATER LINE
⊙ SANITARY SEWER MANHOLE	--- 6"W ---	EXIST. 6" WATER LINE
⊙ WATER VALVE	--- 4"SS ---	EXIST. 4" SEWER SERVICE LINE
⊙ WATER FAUCET	--- 6"SS ---	EXIST. 6" SEWER SERVICE LINE
⊙ ELECTRIC TRANSFORMER	--- 18" ---	EXIST. 18" STORM DRAIN LINE
⊙ ELECTRIC PANEL	--- OE ---	EXIST. OVERHEAD ELECTRIC LINE
⊙ WATER METER	--- FD ---	EXIST. FIBER OPTIC CABLE LINE
⊙ SPRINKLER VALVE	--- ATT ---	EXIST. AT&T TELEPHONE LINE
⊙ FIRE HYDRANT	--- 2" ---	EXIST. 2" TEXAS GAS LINE
⊙ SPRINKLER HEAD	--- GAS ---	EXIST. TEXAS GAS LINE
x114.65 = NATURAL GROUND ELEVATION	--- W ---	EXIST. WOOD FENCE
100-112.74 = TOP OF CURB ELEVATION	--- F ---	EXIST. CHAIN LINK FENCE
F.F.=116.36 = FINISH FLOOR ELEVATION		
		EXIST. ASPHALT PAVING
		EXIST. CONCRETE PAVING/SIDEWALK

PROJECT NO.	220101
DATE	JANUARY, 2022
DRAWN BY	A. GAJANA
CHECK BY	J.H.



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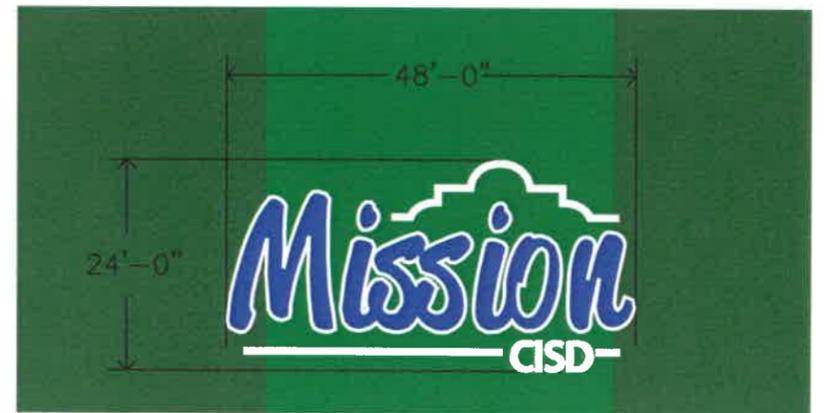
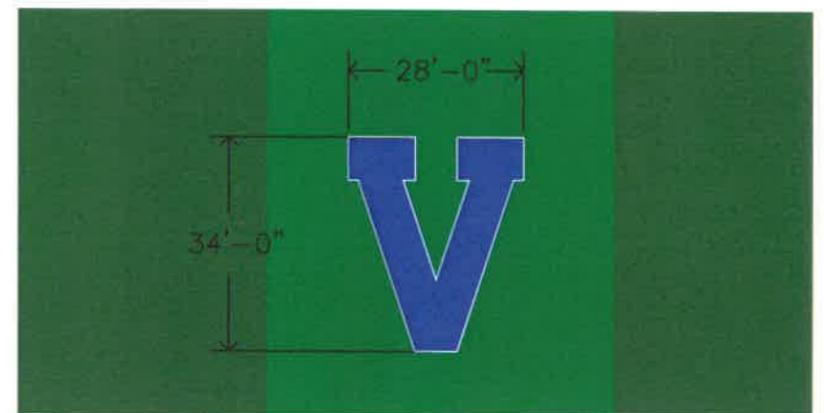
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PROPOSED COLOR RENDERING  
SYNTHETIC TURF BASEBALL  
AND SOFTBALL FIELD IMPROVEMENTS  
MISSION VETERANS MEMORIAL HIGH SCHOOL BASEBALL FIELD  
MISSION, TEXAS

SHEET  
**19**  
of 27 sheets  
220101



SCALE: 1" = 30'



**LEGEND:**

⊛ LIGHT POLE	---	1"W	---	EXST. 1" WATER LINE
⊚ POWER POLE	---	3"W	---	EXST. 3" WATER LINE
⊙ GUY WIRE	---	4"W	---	EXST. 4" WATER LINE
⊕ SANITARY SEWER MANHOLE	---	6"W	---	EXST. 6" WATER LINE
⊖ WATER VALVE	---	6"SS	---	EXST. 4" SEWER SERVICE LINE
⊗ WATER FAUCET	---	6"SS	---	EXST. 6" SEWER SERVICE LINE
⊘ ELECTRIC TRANSFORMER	---	15"Ø	---	EXST. 15" STORM DRAIN LINE
⊙ ELECTRIC PANEL	---	CE	---	EXST. OVERHEAD ELECTRIC LINE
⊗ WATER METER	---	FO	---	EXST. FIBER OPTIC CABLE LINE
⊕ SPRINKLER VALVE	---	ATT	---	EXST. AT&T TELEPHONE LINE
⊗ FIRE HYDRANT	---	2"Ø	---	EXST. 2" TEXAS GAS LINE
⊙ SPRINKLER HEAD	---	GAS	---	EXST. TEXAS GAS LINE
X114.88 = NATURAL GROUND ELEVATION	---	⊖	---	EXST. WOOD FENCE
TOD=113.74 = TOP OF CURB ELEVATION	---	---	---	EXST. CHAIN LINK FENCE
F.F.=116.36 = FINISH FLOOR ELEVATION	---	---	---	EXST. ASPHALT PAVING
	---	---	---	EXST. CONCRETE PAVING/SIDEWALK

PROJECT No.	220101
DATE	JANUARY, 2022
DRAWN BY	A. GAUNA
CHK. BY	J.H.



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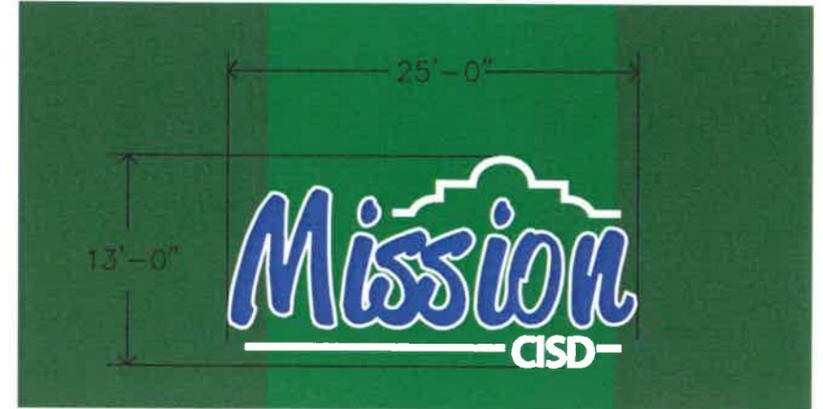
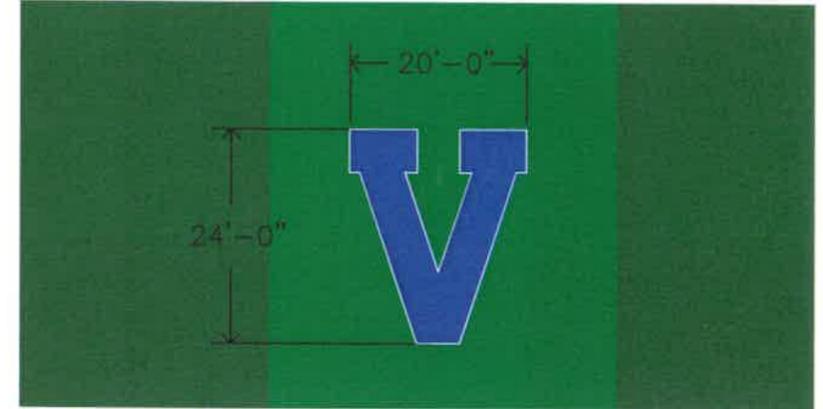
59

PROPOSED COLOR RENDERING - ALTERNATE BID  
 SYNTHETIC TURF BASEBALL  
 AND SOFTBALL FIELD IMPROVEMENTS  
 MISSION VETERANS MEMORIAL HIGH SCHOOL BASEBALL FIELD  
 MISSION, TEXAS

SHEET  
**19**  
 of 27 sheets  
 220101



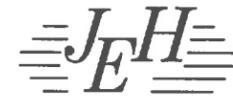
SCALE: 1" = 30'



**LEGEND:**

- \* LIGHT POLE
- # POWER POLE
- GUY WIRE
- ⊙ SANITARY SEWER MANHOLE
- ⊙ WATER VALVE
- ⊙ WATER FAUCET
- ⊙ ELECTRIC TRANSFORMER
- ⊙ ELECTRIC PANEL
- ⊙ WATER METER
- ⊙ SPRINKLER VALVE
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- 1"W -- EXIST. 1" WATER LINE
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- 4"W -- EXIST. 4" WATER LINE
- 6"W -- EXIST. 6" WATER LINE
- 4"SS -- EXIST. 4" SEWER SERVICE LINE
- 6"SS -- EXIST. 6" SEWER SERVICE LINE
- 16" -- EXIST. 16" STORM DRAIN LINE
- OE -- EXIST. OVERHEAD ELECTRIC LINE
- FD -- EXIST. FIBER OPTIC CABLE LINE
- ATT -- EXIST. AT&T TELEPHONE LINE
- 2" -- EXIST. 2" TEXAS GAS LINE
- GAS -- EXIST. TEXAS GAS LINE
- EXIST. WOOD FENCE
- EXIST. CHAIN LINK FENCE
- EXIST. ASPHALT PAVING
- EXIST. CONCRETE PAVING/SIDEWALK

220101
PROJECT No. JANUARY, 2022
DATE: A. GAUNA
DRAWN BY: J.H.
CHK. BY:

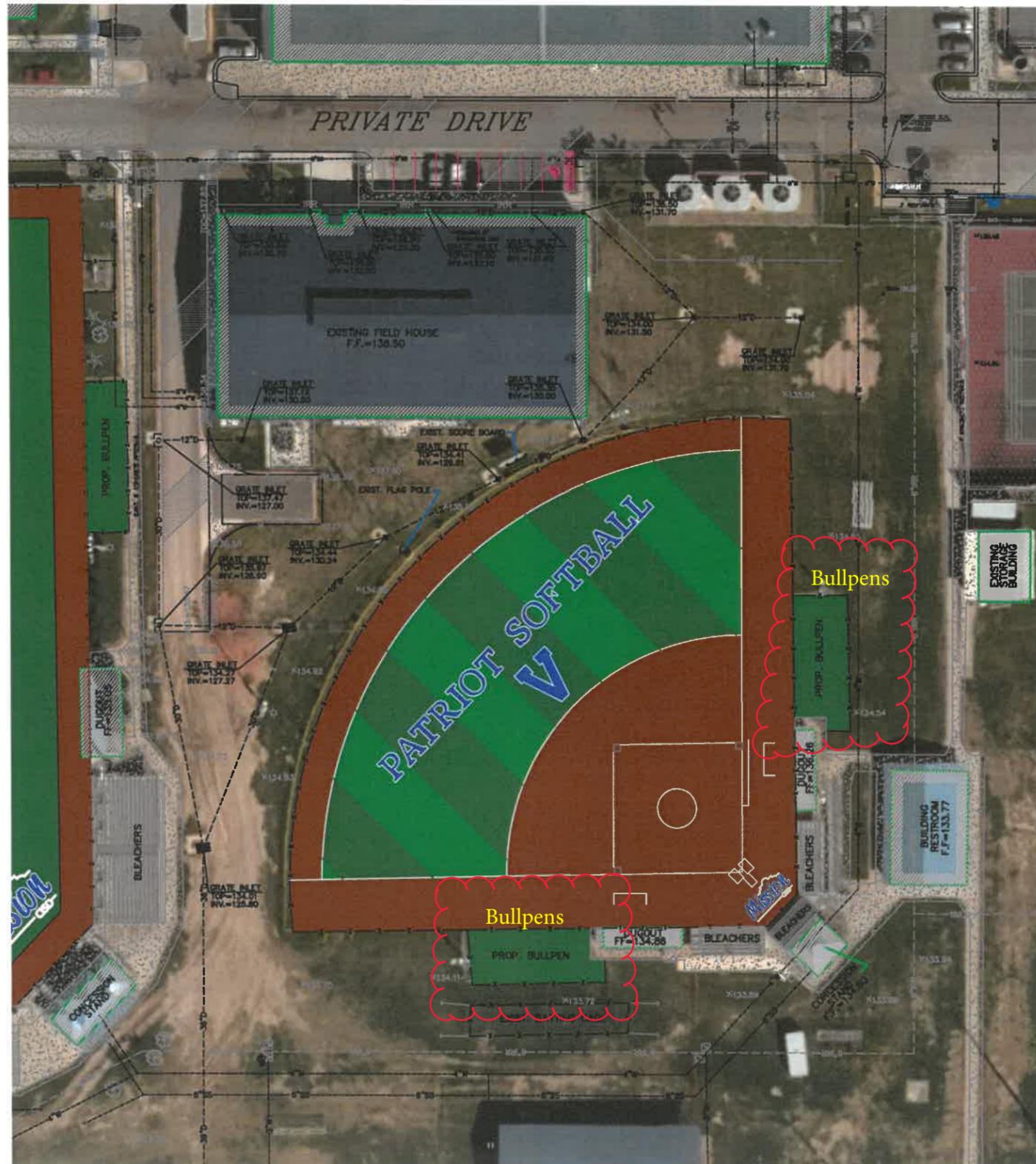


**JAVIER HINOJOSA ENGINEERING**  
 CONSULTING ENGINEERS  
 418 E. DOVE AVENUE McALLEN, TEXAS 78504  
 PHONE (956) 868-1588  
 javier@javierhinojosaeng.com  
 TBPELS FIRM NUMBER F-1295

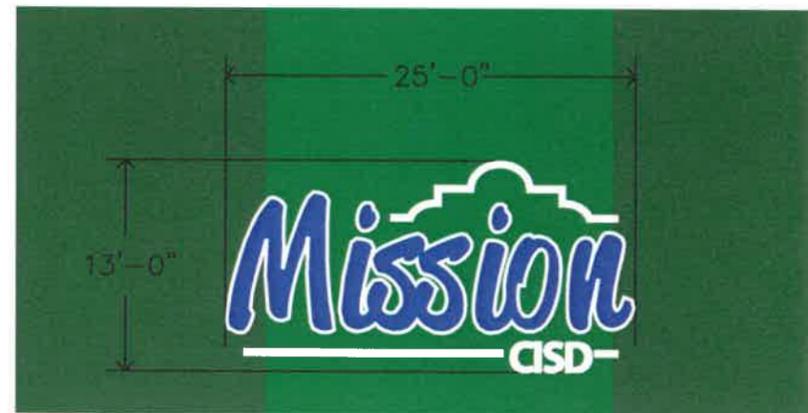
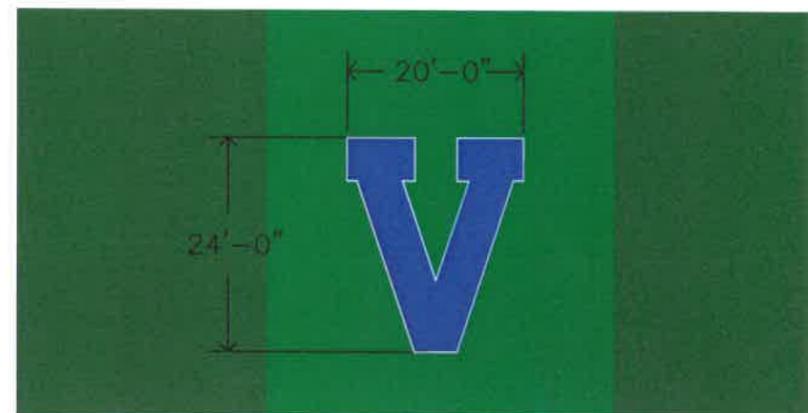
60

PROPOSED COLOR RENDERING  
 SYNTHETIC TURF BASEBALL  
 AND SOFTBALL FIELD IMPROVEMENTS  
 MISSION VETERANS MEMORIAL HIGH SCHOOL SOFTBALL FIELD  
 MISSION, TEXAS

SHEET  
**25**  
 of 27 sheets



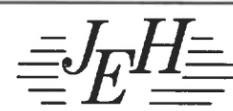
SCALE: 1" = 30'



**LEGEND:**

* LIGHT POLE	---	EXST. 1" WATER LINE
⚡ POWER WIRE	---	EXST. 3" WATER LINE
— GUY WIRE	---	EXST. 4" WATER LINE
⊙ SANITARY SEWER MANHOLE	---	EXST. 6" WATER LINE
⊙ WATER VALVE	---	EXST. 8" WATER LINE
⊙ WATER FAUCET	---	EXST. 4" SEWER SERVICE LINE
⊙ ELECTRIC TRANSFORMER	---	EXST. 8" SEWER SERVICE LINE
⊙ ELECTRIC PANEL	---	EXST. 18" STORM DRAIN LINE
⊙ WATER METER	---	EXST. OVERHEAD ELECTRIC LINE
⊙ SPRINKLER VALVE	---	EXST. FIBER OPTIC CABLE LINE
⊙ FIRE HYDRANT	---	EXST. AT&T TELEPHONE LINE
⊙ SPRINKLER HEAD	---	EXST. 2" TEXAS GAS LINE
⊙ 114.85 = NATURAL GROUND ELEVATION	---	EXST. TEXAS GAS LINE
⊙ 113.74 = TOP OF CURB ELEVATION	---	EXST. WOOD FENCE
⊙ 116.36 = FINISH FLOOR ELEVATION	---	EXST. CHAIN LINK FENCE
	▨	EXST. ASPHALT PAVING
	▨	EXST. CONCRETE PAVING/SIDEWALK

220101
PROJECT NO. JANUARY, 2022
DATE: A. GAUNA
DRAWN BY: J.H.
CHECK BY:



**JAVIER HINOJOSA ENGINEERING**  
 CONSULTING ENGINEERS  
 416 E. DOVE AVENUE McALLEN, TEXAS 78504  
 PHONE (956) 868-1588  
 javier@javierhinojosaeng.com  
 TBPELS FIRM NUMBER F-1295

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PROPOSED COLOR RENDERING - ALTERNATE BID  
 SYNTHETIC TURF BASEBALL  
 AND SOFTBALL FIELD IMPROVEMENTS  
 MISSION VETERANS MEMORIAL HIGH SCHOOL SOFTBALL FIELD  
 MISSION, TEXAS

SHEET  
**25**  
 of 27 sheets  
 220101

**SUBJECT:** Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects

**PRESENTER:** Rick Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

In May of 2008, a successful construction bond election was concluded for a total amount of \$59,000,000.00. In August of 2008, the Texas Education Agency (TEA) approved the District's application for the Instructional Facilities Allotment (IFA) program.

During the district-wide needs assessment for the 2006 and the 2008 bond construction and renovation projects were identified and subsequently ranked by priority. The projects selected by this process were funded and completed. There continued to be a need district-wide for improvements that were not funded by either the 2006 or 2008 bonds.

On Saturday, March 24, 2012, a Facilities Committee Bond Workshop was held to consider projects utilizing the remaining funds from the proposed new elementary school, which no longer was to be built.

At the Facilities Committee meeting held on April 11, 2012, one of the projects discussed for possible Board recommendation was the renovation and construction of the Agricultural Science Facility.

At the Regular Board of Trustees meeting held on Wednesday, April 18, 2012, the Board approved PBK Architects for administrative construction services for the renovations at the Agricultural Science Facility. At this same meeting, the Board approved a total budget of \$700,000.00 for the renovations.

The new facility will provide additional holding pens for goats, sheep, pigs, hogs and steers with wash racks, sand pits, lighting and a parking area. If the budget allows a possible show arena, classroom, office, concession area, etc. may be built. The Agricultural Science Facility would be utilized by the districts agricultural and FFA programs.

At the Facilities Committee meeting held on Wednesday, December 05, 2012, PBK presented preliminary drawings of potential renovations and additions to the site along with preliminary drawings of a new MCISD driveway and parking area. Discussed at the meeting were possible budget constraints, particularly what the Agricultural instructors at both high schools are initially recommending. Possibly, only a driveway and parking area may be able to be constructed with the current budget.

At the Regular Board of Trustees meeting held on Wednesday, January 23, 2013 the Board considered and approved for PBK Architects for a master plan design assessment for the agricultural science facilities renovation project. At this same Board of Trustees meeting, the Board decided to proceed to only fund the driveway and parking area at this time.

At the Facilities Committee meeting held on May 07, 2014, Committee Members reviewed two options for a master plan for the Agricultural Science Facility. After numerous design meetings with the Agricultural Instructors from both MHS and VMHS,

PBK Architects presented a master plan. The master plan incorporated those recommended suggestions into two designs. One design is to construct one large facility to be shared by both schools. The second design is for individual facilities. The plan consists of individual hog, pig, goat, lamb and steer pens, with storage rooms, classrooms, concession stand, wash racks, arena, loading shoots and parking lots. In order to proceed with the project, the Board of Trustees must approve the construction project, approve an estimated total construction budget, approve the procurement method and select an architect for the full design, development and administration. The Facilities Committee tabled this project due to the probability that the master plan would be over budget.

Administration continued to meet with MHS and VMHS Agricultural Instructors along with PBK Architects on the master plan and have agreed to a conceptual preliminary design that will be suitable to both instructors and campuses. The next phase of this project is requesting consideration and approval for the construction of a new Agricultural Science Facility and a proposed budget.

At the Special Board of Trustees Meeting held on Wednesday, October 01, 2014, the Board approved the construction of a new Ag Facility and Budget.

At the Regular Board of Trustees Meeting held on Wednesday, March 11, 2015, the Board approved "Final" designs. PBK Architects will proceed to complete construction documents. The construction of the driveway and parking lot is under a separate budget and contract. Mr. Javier Hinojosa Civil Engineering is under contract for this portion of the work

At the Special Board of Trustees meeting held on Wednesday, August 26, 2015, the Board approved to enter into contract with D. Wilson Construction.

#### General Funds

Construction Budget: \$2,750,000.00

Total Construction Budget: \$3,500,000.00

Wilson Const. BAFO: \$2,607,000.00

Project final completion: 08/20/2016

At the Regular Board of Trustees Meeting held on November 11, 2020, the Board was informed that discussions with the previous Administration were held concerning what to do with the old agricultural farm. Discussions centered on that the old farm was in bad shape structurally and aesthetically and needed to be torn down since we now had built a new facility for both campuses. Discussions then were held on trying to keep some of the structure, pour concrete flooring, install tables and make this into a picnic area. This did not occur and was not a priority project.

Recently, parents and students continue to use these old facilities. Upon inspecting the conditions and makeshift electrical and power installations we declared that this area was not safe and the maintenance department proceeded to disconnect all electrical power to these buildings due to a potential fire and electrical hazard.

The question has now been asked what are we to do with these old structures, thus this presentation to the Board of Trustees. Current pictures are attached to show the conditions of the buildings. A consideration is that the center structure be demolished due to its poor condition. With work and funding possibly the west and east structure

may be salvaged for a temporary holding pen(s) during livestock shows at the new facility. The other structure may possibly be converted into a picnic area. Work that would need to be done is: (not all inclusive)

- Demolition of at least one structure
- Removal of old electrical, plumbing and camera devices
- Sandblasting of the structures
- Preparing and painting of the structures
- Concrete flooring
- New installation of electrical, plumbing and camera/security systems
- Possible repairs of pens
- Civil work
- Does not include any roofing work

Pending: Administration recommends Consideration and Approval of Project and Proposed Budget for the Demolition of Old Agricultural Science Barns Project.

Due to the increasing number of animal science projects for both Mission High School and Veterans Memorial High School, the CTE department is requesting to increase the number of animal pens at the current facility. The plan is for current hog and goat/lamb pens to be split into two pens allowing additional project animals. This project will be a turn-key construction project to include the additional electrical outlets and water troughs needed. Due to the nature of the project design engineering will be required. PBK Architects was the original design team for the Agricultural Science Barn.

At the Regular Board of Trustees meeting held on August 11, 2021 the Board approved the project, proposed budget and utilizing the on-call professional services for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects. PBK Architects estimated project cost is \$50,000.00

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Schematic Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects.

#### Schematic Design:

Rough sketches that develop a feasible conceptual design of the project.

#### Construction Documents:

Communicating the design intent through further refinement of the written and graphic representation of all building materials, components and equipment that can be quantified and useful to contractors.

### **ADMINISTRATIVE CONSIDERATIONS**

PBK Architect has continued to meet with MCISD Staff and Administration on the designs, thus administration will be presenting Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects. Designs have been reviewed and approved by staff.

Existing animal pens – 48 pens

Additional animal pens – 28 pens

Total animal pens: 76 pens

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**FUNDING SOURCE AND AMOUNT**

Local Funds/CTE

Est. Project Budget:	\$50,000.00
Project Contingency 20%:	\$10,000.00
Est. Professional Services 12%:	<u>\$ 6,000.00</u>
Est. Total Project Cost:	\$66,000.00

**RECOMMENDATION**

Administration presenting Final Design for the Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects

**EXHIBIT**

Final Designs – (to be distributed at the meeting)

**CONTACT PERSONS**

Rick Rivera, Assistant Superintendent for Operations  
Adrian Hernandez, Coordinator for Project & Energy Management

**SUBJECT:** Allowance Expenditure Authorization (AEA) #03 for Unforeseen Repair for the Alternate Re-roof Section and Change Order (CO) #04 for Fourteen (14) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects

**PRESENTER:** Ricardo Rivera  
Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

At the Regular Board of Trustees meeting held on February 12, 2020 the Board of Trustees approved to grant authority to Superintendent Dr. Perez to authorize the negotiations and enter into contract for professional services for the district-wide construction projects. The selected firm awarded was PBK Architects. PBK Architects was to conduct a roofing assessment for the Warehouse, Transportation and Maintenance departments.

At the Regular Board of Trustees meeting held on July 29, 2020, The Board considered suspension of Texas Education Code section 44.031, and authorizing the Superintendent or her designee to negotiate and execute any and all agreements, contracts, and/or purchase orders necessary to remediate and/or repair damage to District property, personal property and/or Infrastructure caused by the Hurricane Hanna storm which occurred on or around the weekend of July 24, 2020 and to seek on the District's behalf any and all insurance proceeds, federal and/or state aid available to the District to offset costs associated with the repair and remediation.

At the Regular Board of Trustees Meeting held on May 12, 2021, the Board approved PBK Architects schematic and final designs for the Maintenance Warehouse Project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Advertisements in the local newspapers were posted on May 19, 2021 and May 26, 2021. A pre-proposal meeting was held on Thursday, May 27, 2021 and proposals will be opened on June 3, 2021 at 2:00 p.m. and firms will be able to view remotely. Pre-ranking of the proposals will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Mission CISD – Structural Maintenance Warehouse Project.

Three proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

Company, Base Bid, Days and Total Points

NM Contracting Base Bid \$348,800.00 with 120 construction days 98pts.  
Alternate: \$50,750.00 with additional 10 construction days

G & G Contractors Base Bid \$399,350.00 with 120 construction days 89.6pts.  
Alternate: \$57,400.00 with additional 45 construction days

Aguirre F & C Base Bid \$434,094.00 with 120 construction days 73.1pts.  
Alternate: \$50,210.00 with no additional days

At the Regular Board of Trustees Meeting on Tuesday, June 8, 2021 the Board approved to negotiate with the top rank vendor, NM Contracting.

Initial project negotiations were held on June 10, 2021 with Mr. Charles Anderson, NM Contracting, Mr. Joel Garcia and Mr. Ricardo Rivera. On Wednesday, June 10, 2021 NM Contracting submitted their best and final offer (BAFO) with no changes from their original proposal.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

At the Special Board of Trustees Meeting on June 23, 2021, the Board approved to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mission CISD – Structural Maintenance Warehouse Project and awarded NM Contracting, LLC the project.

NM Contracting, LLC

Base Bid: \$348,800.00  
Alternate: \$50,750.00 (adjacent shop area)  
Total Bid: \$399,550.00

Base Bid Time: 120 days from notice to proceed (NTP)  
Alternate Time: 10 days  
Total Const. Time: 130 days from NTP

Notice to Proceed (NTP) was issued on July 26, 2021 with a substantial completion date of December 03, 2021.

At the Regular Board meeting held on October 20, 2021 the Board approved the following items, Change Proposal Request #01 for Sixty (60) Delay Days for the Maintenance Warehouse Structural Project due to shortage in materials and supplies, the new substantial completion will be February 01, 2022.

Change proposal request #02R for electrical panel upgrade. Currently the electrical panel has 24-space breaker panel and request to upgrade to a 30-space breaker panel. If approved it will be deducted from owner's contingency allowance.

Contingency Allowance: \$25,000.00  
CPR#2R electrical panel: \$ 3,963.78  
Contingency Balance: \$21,036.22

At the Regular Board meeting held on December 15, 2021, the Board approved the Consideration and Approval of Change Proposal Request #4 for Replacement of Wood Rafter and Fourteen (14) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects. If approved it will be deducted from owner's contingency allowance and the new substantial completion will be February 15, 2022.

Contingency Allowance: \$21,036.22  
CPR#4 replace wood rafter: \$16,166.15  
Contingency Balance: \$ 4,870.07

At the Regular Board of Trustees meeting held on February 09, 2022, the Board approved Consideration and Approval of Change Proposal Request #05 for Fifteen (15) Delay Days for the Maintenance Warehouse Structural Project. The delay days were due to delays on availability of materials, deliveries, color selections and weather-related days. This agenda item was approved, the new substantial completion date will be March 02, 2022.

#### **ADMINISTRATIVE CONSIDERATIONS**

PBK and NM Contracting came across unforeseen conditions at the alternate re-roof section and are needing additional fourteen (14) delay days for the repairs, thus, they present Allowance Expenditure Authorization (AEA) #03 for Unforeseen Repairs for the Alternate Re-roof Section and Change Order (CO) #04 for Fourteen (14) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects. If approved the new substantial completion will be March 16, 2022.

Note: At this time we do not have the back-up information for these two items

#### **FUNDING SOURCE**

General Funds  
Estimated Budget \$500,000.00

#### **RECOMMENDATION**

Administration presents Allowance Expenditure Authorization (AEA) #03 for Unforeseen Repair for the Alternate Re-roof Section and Change Order (CO) #04 for Fourteen (14) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects.

#### **EXHIBIT**

Allowance Expenditure Authorization (AEA) #03 Change Order (CO) #04 – (to be distributed at the meeting)

#### **CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations  
Adrian Hernandez, Coordinator for Project & Energy Management

**SUBJECT:** Consideration and Approval of Agreement for Tax Collection Services  
a. Notice of a Public Hearing

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

At the January 12, 2022 Special Board meeting, the Board of Trustees approved the contract for a Delinquent Tax Attorney to collect property taxes owed to the District. Administration solicited statements of qualifications in accordance with the Texas Government Code 2254.003.

**ADMINISTRATIVE CONSIDERATIONS**

The Notice of Public Meeting is provided in compliance with Texas Government Code Section 2254.1036 with respect to contingent fee engagement with Linebarger, Goggan Blair & Sampson, LLP.

**FUNDING SOURCE AND AMOUNT:**

General Fund and Debt Service

**RECOMMENDATION:**

Approval of agreement with Linebarger, Goggan Blair & Sampson, LLP for Tax Collection Services.

**CONTACT PERSON(S):**

Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing

# NOTICE OF A PUBLIC MEETING

Notice is hereby given that a meeting of Mission Consolidated Independent School District will be held on March 9, 2022 at \_\_\_\_\_ PM for the purpose of considering and taking action on all matters on the agenda for the meeting, including approval of an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP as special counsel to perform all legal services necessary to collect delinquent property taxes and authorizing the execution of such agreement.

The agreement to be considered is necessary for the delinquent taxes owed to Mission Consolidated Independent School District to be collected in the most effective manner. The Mission Consolidated Independent School District desires that such delinquent tax, penalties and interest be collected as provided in the Texas Tax Code.

The Linebarger Goggan Blair & Sampson, LLP firm is fully qualified to provide this representation, being the largest delinquent tax collection law firm in the State of Texas, as well as the United States and having been engaged in this specialized legal service for more than 40 years. In addition, the Linebarger Goggan Blair and Sampson, LLP firm possesses infrastructure and technology, such as call center technology, that the Mission Consolidated Independent School District does not currently possess.

Linebarger Goggan Blair & Sampson, LLP has represented Mission Consolidated Independent School District for the past thirteen (13) years with competence and professionalism, in the collection of delinquent property taxes, beginning on January 12, 2009.

The specialized legal services required by this agreement cannot be adequately performed by the attorneys and supporting personnel of the Mission Consolidated Independent School District due to the high cost of implementing the appropriate infrastructure and technology and employing sufficient in- house attorneys and staff with the level of experience and competence necessary to perform these activities.

Linebarger will be compensated on a contingent fee basis as provided in the Texas Tax Code Sections 6.30, 33.07, 33.08, 33.11, and 33.48. These Texas Tax Code sections specifically provide for an additional penalty on delinquent taxes to compensate collection attorneys. A contract to pay inside or outside attorneys on an hourly basis would represent an additional cost to the Mission Consolidated Independent School District.

Entering into the proposed agreement is in the best interests of the residents of the (City, county, School District) because the delinquent taxes will be professionally and competently collected without the additional costs to the Mission Consolidated Independent School District of implementing infrastructure and technology, and employing in-house personnel or paying outside counsel on an hourly fee basis which would otherwise be required.

**SUBJECT:** Consideration and Approval of Agreement for Property Value Study  
a. Notice of Public Meeting

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

At the January 12, 2022 Special Board meeting, the Board of Trustees approved the contract for Taxable Property Value Audit to perform the District's property value audit and related processes. Administration solicited statements of qualifications in accordance with the Texas Government Code 2254.003.

**ADMINISTRATIVE CONSIDERATIONS**

The Notice of Public Meeting is provided in compliance with Texas Government Code Section 2254.1036 with respect to contingent fee engagement with Linebarger, Goggan Blair & Sampson, LLP.

**FUNDING SOURCE AND AMOUNT:**

General Fund and Debt Service

**RECOMMENDATION:**

Approval of Agreement for Property Value Study  
a. Notice of Public Meeting

**CONTACT PERSON(S):**

Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Approval of Request from City of Palmhurst to use Rafael Cantu Junior High School for the May 7, 2022 General Election

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

The City of Palmhurst has requested to use Rafael Junior High School for the May 7, 2022 General Election. They are requesting the following days for Early Voting:

- Monday – Saturday (April 25<sup>th</sup> – April 30<sup>th</sup>, 2022 from 8:00 am – 6:00 pm)
- Monday – Tuesday (May 2<sup>nd</sup> -3<sup>rd</sup>, 2022 from 7:00 am – 7:00 pm)

### **ADMINISTRATIVE CONSIDERATIONS**

We have provided for the use of our facilities in the past and we do not see any problem with assisting with this request.

### **RECOMMENDATION:**

Approval of Request from City of Palmhurst to use Rafael Cantu Junior High School for the May 7, 2022 General Election

### **CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Sylvia Cruz, Director of Employee Benefits and Risk Management



February 18, 2022

Mission CISD  
Attn: Dr. Carol G. Perez  
1201 Bryce Dr.  
Mission, TX 78572

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RE: **Request for Use of Rafael Cantu Jr. High Library**

Dr. Perez,

The City of Palmhurst would like to request the use of the Rafael Cantu Jr. High Library, for the purpose of Early Voting on the dates below:

- Monday – Saturday April 25<sup>th</sup> – 30<sup>th</sup>, 2022 from 8:00 AM – 6:00 PM
- Monday – Tuesday May 2<sup>nd</sup> – 3<sup>rd</sup>, 2022 from 7:00 AM – 7:00PM

Hidalgo County Elections Department will be the entity conducting the City of Palmhurst May 7<sup>th</sup>, 2022 General Election. Should you have any questions or concerns, please feel free to contact City Hall at 956-583-8697.

Sincerely,

A handwritten signature in blue ink that reads "Richard Garcia".

Richard Garcia,  
City Secretary

CC: Lori A. Lopez, City Manager  
Sylvia Cruz, Mission CISD

**SUBJECT:** Award Contract for Science Equipment and Supplies #244-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

The intent of this contract is to provide a method to procure Science Equipment and Supplies to meet the needs of the District.

**ADMINISTRATIVE CONSIDERATIONS**

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 19
2. Number of vendors awarded - 19

**FUNDING SOURCE AND AMOUNT**

Respective departmental budget

Estimated expenditure **\$50,000**

**RECOMMENDATION**

Administration will bring a recommendation to award the purchase to the vendor listed on the tabulation form at the March 9<sup>th</sup> Board Meeting.

**CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Science Equipment and Supplies #244-22-0
Awarded To:	<ol style="list-style-type: none"> <li>1. <u>Carolina Biological Supply Company</u></li> <li>2. <u>Cengage Learning, Inc</u></li> <li>3. <u>Edvotek</u></li> <li>4. <u>Eric Armin dba EAI Education</u></li> <li>5. <u>Fisher Scientific Company LLC (Fisher Science Education Business Unit)</u></li> <li>6. <u>Flinn Scientific, Inc</u></li> <li>7. <u>Gateway Printing &amp; Office Supply, Inc</u></li> <li>8. <u>Hand2Mind</u></li> <li>9. <u>KAMICO Instructional Media, Inc</u></li> <li>10. <u>Lakeshore Equipment Company dba Lakeshore Learning Materials</u></li> <li>11. <u>Nasco Education LLC</u></li> <li>12. <u>NextWave STEM</u></li> <li>13. <u>Norma's Create and Learn Stands, LLC</u></li> <li>14. <u>Project Lead The Way, Inc</u></li> <li>15. <u>Quill Corporation</u></li> <li>16. <u>School Specialty LLC</u></li> <li>17. <u>Teacher Created Materials Publishing</u></li> <li>18. <u>VWR International LLC (Ward's Science)</u></li> <li>19. <u>VWR International LLC – Sargent Welch</u></li> </ol>
Term:	One Year/Two year (One year terms) option to renew
Term Period :	April 2022 – June 2023

Mission Consolidated Independent School District  
 Tabulation Form  
 Science Equipment and Supplies # 244-22-0

Carolina Biological Supply Company 2700 York Road Burlington, NC 27215		Vendor #12919 336-207-0662 Gray Amick	<a href="mailto:gray.amick@carolina.com">gray.amick@carolina.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	5%	Prices subject to increase due to market conditions and COVID-related supply chain issues. Call purchasing for Preferred Customer Proposal letter for discount exclusions and freight terms	
Internet/On-Line Price Discount	5%	Prices subject to increase due to market conditions and COVID-related supply chain issues. Call purchasing for Preferred Customer Proposal letter for discount exclusions and freight terms; www.carolina.com	

Cengage Learning, Inc 5191 Natorp Blvd Mason, OH 45040		Vendor #6265 800-543-0487 #11532 Beverly M. Jones	<a href="mailto:bev.jones@cengage.com">bev.jones@cengage.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	See catalog link at www.ngl.cengage.com	

Edvotek 1121 5th Street NW Washington, DC 20001		Vendor # 202-370-1500 Maria Dayton	<a href="mailto:mariad@edvotek.com">mariad@edvotek.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	All prices are priced for education already	
Manufacture Price Discount	0%	All prices are priced for education already	
Custom Price Discount	0%	All prices are priced for education already	
Internet/On-Line Price Discount	0%	All prices are priced for education already; www.edvotek.com	

Eric Armin dba EAI Education 118 Bauer Dr Oakland, NJ 07436		Vendor #2196 800-770-8010 Kathy Franks	<a href="mailto:sales@eaieducation.com">sales@eaieducation.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Call purchasing for exceptions & shipping terms; www.eaieducation.com/digitalcatalog	
Internet/On-Line Price Discount	0%	Call purchasing for exceptions & shipping terms; www.eaieducation.com	

Fisher Scientific Company LLC (Fisher Science Education Business Unit) 4500 Turnberry Drive Hanover Park, IL		Vendor #38480 800-955-1177 Eileen Rosenwinkel	<a href="mailto:fse.bids@thermofisher.com">fse.bids@thermofisher.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	33%	0-33% Discount excludes non-catalog, ,special order, sale/clearance items, ppe items and with "ND" Call purchasing for price agreement	
Internet/On-Line Price Discount	33%	0-33% Discount excludes non-catalog, ,special order, sale/clearance items, ppe items and with "ND"; www.fisheredu.com	

Flinn Scientific, Inc PO Box 219 Batavia, IL 60510		Vendor #24860 800-452-1261 Jim Nesbit	<a href="mailto:businessdesk@flinnsci.com">businessdesk@flinnsci.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	10%	Some Exceptions; www.flinnsci.com	

Mission Consolidated Independent School District  
 Tabulation Form  
 Science Equipment and Supplies # 244-22-0

Gateway Printing & Office Supply, Inc 315 S Closner Edinburg, TX 78539		Vendor #30290 956-383-3861 Chris Diaz	<a href="mailto:cdiaz@gatewayp.com">cdiaz@gatewayp.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	27%	Up to 27% on Educational and teaching supplies. 10% Computer related items, Educational furniture, rugs and electronics	
Manufacture Price Discount	27%	Up to 27% on Educational and teaching supplies. 10% Computer related items, Educational furniture, rugs and electronics	
Custom Price Discount	27%	Up to 27% on Educational and teaching supplies. 10% Computer related items, Educational furniture, rugs and electronics	
Internet/On-Line Price Discount	27%	Up to 27% on Educational and teaching supplies. 10% Computer related items, Educational furniture, rugs and electronics; <a href="http://www.gatewayp.com">www.gatewayp.com</a>	
Shelf Price Discount	27%	Up to 27% on Educational and teaching supplies. 10% Computer related items, Educational furniture, rugs and electronics	

Hand2Mind 500 Greenview Court Vernon Hills, IL 60061-1862		Vendor #89515 800-445-5985 Elizabeth Rodriguez	<a href="mailto:bids@hand2mind.com">bids@hand2mind.com</a> customer service: <a href="mailto:info@hand2mind.com">info@hand2mind.com</a> quote requests: <a href="mailto:quotes@hand2mind.com">quotes@hand2mind.com</a> purchase orders: <a href="mailto:orders@hand2mind.com">orders@hand2mind.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	15%	Please reference "MCISD#244-22-0" on all quote requests and Purchase Orders to ensure receipt of discount.	

KAMICO Instructional Media, Inc PO Box 1143 Salado, TX 76571		Vendor #42348 254-947-7283 Kathy Michael	<a href="mailto:kmichael@kamico.com">kmichael@kamico.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	KAMICO's everyday prices are competitive with other companies' discounted prices.	
Manufacture Price Discount	0%	KAMICO's everyday prices are competitive with other companies' discounted prices.	
Internet/On-Line Price Discount	0%	KAMICO's everyday prices are competitive with other companies' discounted prices; <a href="http://www.kamico.com">www.kamico.com</a>	
Shelf Price Discount	0%	KAMICO's everyday prices are competitive with other companies' discounted prices.	

Lakeshore Equipment Company dba Lakeshore Learning Materials 2695 E Dominguez Street Carson, CA 90895		Vendor #43509 800-421-5354 Sung Kim	<a href="mailto:biddept@lakeshorelearning.com">biddept@lakeshorelearning.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs, website <a href="http://www.lakesorelearning.com">www.lakesorelearning.com</a> and retail stores	
Internet/On-Line Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs, website <a href="http://www.lakesorelearning.com">www.lakesorelearning.com</a> and retail stores; <a href="http://www.lakeshorelearning.com">www.lakeshorelearning.com</a>	
Shelf Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs, website <a href="http://www.lakesorelearning.com">www.lakesorelearning.com</a> and retail stores	

Mission Consolidated Independent School District  
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 Science Equipment and Supplies # 244-22-0

Nasco Education LLC 901 Janesville Ave Fort Atkinson, WI 53538		Vendor #55510 800-558-9595 Michelle Au	<a href="mailto:quotes@nascoeducation.com">quotes@nascoeducation.com</a> Nacso quote #56354
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	15%	*15% off current list price. Call purchasing for exceptions.	
Internet/On-Line Price Discount	15%	*15% off current list price. Call purchasing for exceptions; <a href="http://www.nascoeducation.com">www.nascoeducation.com</a>	

NextWave STEM 222 North columbus Drive, Suite 308 Chicago, IL 60601		Vendor # 312-600-8239 Udit Agarwal	<a href="mailto:udit@nextwavestem.com">udit@nextwavestem.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	15%	Curriculum + equipment bundle and/or equipment bundle - will give 15% discount; Call purchasing for detail products and pricing	
Custom Price Discount	15%	Curriculum + equipment bundle and/or equipment bundle - will give 15% discount	

Norma's Create and Learn Stands, LLC 1725 West Main St Rio Grande City, TX 78582		Vendor # 956-458-7211 Norma Lisa Flores	<a href="mailto:createandlearn100@yahoo.com">createandlearn100@yahoo.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	0%	When ordering more than 500 stands there will be a discount; 1-500 stands \$7 each; 501-1000 stands \$6.50 each; 1001-1500 stands \$6 each.	

Project Lead The Way, Inc 5939 Castle Creek Parkway North Drive Indianapolis, IN 46250-4343		Vendor #100911 317-669-0200 Product Support	<a href="mailto:productsupport@pltw.org">productsupport@pltw.org</a>
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	0%	PLTW does not offer discounts inorder to provide qual access to all schools; <a href="http://www.pltw.org">www.pltw.org</a>	

Quill Corporation 100 Schelter Road Lincolnshire, IL 60069		Vendor #62187 800-634-4809 Karrie Szalkowshi	<a href="mailto:bid@quill.com">bid@quill.com</a> account #1543102 Quill bid #22-26894
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	Call purchasing for details and exclusions	
Internet/On-Line Price Discount	10%	Call purchasing for details and exclusions; <a href="http://www.quill.com">www.quill.com</a>	

School Specialty LLC W6316 Design Drive Greenville, WI 54942		Vendor #105664 888-388-3224 Amy Fuss	<a href="mailto:bidnotices@schoolspecialty.com">bidnotices@schoolspecialty.com</a> Account #272857 Bid #Q-146408
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	33%	<a href="http://www.schoolspecialty.com/digital-catalogs">www.schoolspecialty.com/digital-catalogs</a>	

Teacher Created Materials Publishing 5482 Argosy Ave Huntington Beach, CA 92649		Vendor #89815 956-371-4724 Fernando Perez	<a href="mailto:fperez@tcmpub.com">fperez@tcmpub.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Call purchasing for catalog list	
Custom Price Discount	0%		
Internet/On-Line Price Discount	0%	<a href="http://www.teachercreatedmaterials.com">www.teachercreatedmaterials.com</a>	

Mission Consolidated Independent School District  
 Tabulation Form  
 Science Equipment and Supplies # 244-22-0

VWR International LLC (Ward's Science) 5100 West Henrietta Road Rochester, NT 14692		Vendor #82830 800-962-2660 Mark Tringali	<a href="mailto:mark.tringali@vwr.com">mark.tringali@vwr.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	18%	Call purchasing for exceptions; <a href="http://www.wardsci.com/cms/teacher_resources_catalog">www.wardsci.com/cms/teacher_resources_catalog</a>	
Internet/On-Line Price Discount	18%	Call purchasing for exceptions; <a href="http://www.wardsci.com">www.wardsci.com</a>	

VWR International LLC-Sargent Welch 5100 West Henrietta Road Rochester, NY 14692		Vendor #66040 800-727-4368 Mark Tringali	<a href="mailto:mark.tringali@vwr.com">mark.tringali@vwr.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	33%	Call purchasing for exceptions; <a href="http://www.sargentwelch.com/cms/resources_catalog">www.sargentwelch.com/cms/resources_catalog</a>	
Internet/On-Line Price Discount	33%	Call purchasing for exceptions; <a href="http://www.sargentwelch.com">www.sargentwelch.com</a>	

**SUBJECT:** Award Contract for Health and Medical Equipment and Supplies #245-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

The intent of this contract is to provide a method to procure Health and Medical Equipment and Supplies to meet the needs of the District.

**ADMINISTRATIVE CONSIDERATIONS**

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 13
2. Number of vendors awarded - 13

**FUNDING SOURCE AND AMOUNT**

Respective departmental budget

Estimated **\$50,000**

**RECOMMENDATION**

Administration will bring a recommendation to award the purchase to the vendor listed on the tabulation form at the March 9<sup>th</sup> Board Meeting.

**CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Health and Medical Equipment and Supplies #245-22-0
Awarded To:	<ol style="list-style-type: none"> <li>1. <u>Alert Services</u></li> <li>2. <u>BSN Sports LLC</u></li> <li>3. <u>Buyer's Point, LLC</u></li> <li>4. <u>CC Distributors Inc</u></li> <li>5. <u>Henry Schein Medical a division of Henry Schein, Inc</u></li> <li>6. <u>Liberty Data Products dba Liberty Office Products</u></li> <li>7. <u>Performance Health Supply LLC dba Medco Supply Company</u></li> <li>8. <u>Medicaleshop Inc</u></li> <li>9. <u>Quill LLC</u></li> <li>10. <u>School Health Corporation</u></li> <li>11. <u>School Nurse Supply Inc</u></li> <li>12. <u>UniPak Corp</u></li> <li>13. <u>William V Macgill &amp; Co</u></li> </ol>
Term:	One Year/Two year (One year terms) option to renew
Term Period :	April 2022 – June 2023

Mission Consolidated Independent School District  
 Tabulation Form  
 Health and Medical Equipment and Supplies # 245-22-0

Alert Services PO Box 1088 San Marcos, TX 78667	Vendor #1560 830-372-3333 Sharon Morin	<a href="mailto:orders@alertservices.com">orders@alertservices.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	20%	Call purchasing for bid letter

BSN Sports LLC 14460 Varsity Brandds Way Dallas, TX 75244	Vendor #19180 800-527-7510 Cade Fowler	<a href="mailto:bsnbid@bsnsports.com">bsnbid@bsnsports.com</a> Indicate #22-61056 on all orders
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	10%	<a href="https://www.bsnsports.com/catalogs_bsn/2021_BSN_Equipment_Fall/mobile/index.html#p=1">https://www.bsnsports.com/catalogs_bsn/2021_BSN_Equipment_Fall/mobile/index.html#p=1</a>
Internet/On-Line Price Discount	10%	<a href="https://www.bsnsports.com/">https://www.bsnsports.com/</a>

Buyer's Point, LLC 2300 Tall Pines Drive Suite 110 Largo, FL 33771	Vendor # 813-499-4715 Kimberly Mesler	<a href="mailto:mesler.kim@buyerspoint.com">mesler.kim@buyerspoint.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	10%	N/A
Manufacture Price Discount	10%	N/A
Custom Price Discount	10%	N/A
Internet/On-Line Price Discount	10%	<a href="https://buyerspoint.com/">https://buyerspoint.com/</a>
Shelf Price Discount	10%	N/A

CC Distributors Inc 210 McBride Lane Corpus Christi, TX 78408	Vendor #1306 361-289-0200 Victor Carreon	<a href="mailto:victorc@ccdistributors.com">victorc@ccdistributors.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount	15%	<a href="http://www.ccdistributors.com">www.ccdistributors.com</a>

Henry Schein Medical a division of Henry Schein, Inc 135 Duryea Road Melville, NY 11747	Vendor #1492 631-454-3629 Lisa Young	<a href="mailto:lisa.young@henryschein.com">lisa.young@henryschein.com</a> orders: athleticsandschools@henryschein.com bid: biddept@henryschein.com
Category Description	Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount	18%	<a href="https://www.nxtbook.com/nxtbooks/henryschein/ssnfa_catalog_2019202/index.php#/p/Cover1">https://www.nxtbook.com/nxtbooks/henryschein/ssnfa_catalog_2019202/index.php#/p/Cover1</a>

Liberty Data Products dba Liberty Office Products PO Box 630729 Houston, TX 77263-0729	Vendor #105740 800-460-8900 x121 Lee Smith	<a href="mailto:lsmith@libertyoffice.com">lsmith@libertyoffice.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	15%	Depends on quantity ordered
Manufacture Price Discount	15%	Depends on quantity ordered
Custom Price Discount	15%	Depends on quantity ordered
Internet/On-Line Price Discount	15%	Depends on quantity ordered; <a href="http://www.libertyoffice.com">www.libertyoffice.com</a>
Shelf Price Discount	15%	Depends on quantity ordered

Mission Consolidated Independent School District  
 Tabulation Form  
 Health and Medical Equipment and Supplies # 245-22-0

Performance Health Supply LLC dba Medco Supply Company 25 Northpointe Parkway, Suite 25 Amherst, NY 14228			Vendor #105890 800-556-3326 Stephen Weiss	<a href="mailto:medcosalesupport@medcosupply.com">medcosalesupport@medcosupply.com</a>
Category Description	Catalog Discount as a Percentage	Notes		
Catalog Price Discount	25%	0-25% off		
Internet/On-Line Price Discount	25%	0-25% off; www.performancehealth.com		

Medicaleshop Inc 87 Danbury Road, Unit #1 New Milford, CT 06776			Vendor #102221 866-563-6812 Abbas Ajmeri	<a href="mailto:bids@medicaleshop.com">bids@medicaleshop.com</a>
Category Description	Catalog Discount as a Percentage	Notes		
Catalog Price Discount	1%	1-27% off on Medical Equipment. Call purchasing for discount list; www.medicaleshop.com		

Quill LLC 100 Schelster Road Lincolnshire, IL 60069			Vendor #62187 800-634-4809 Karrie Szalkowshi	<a href="mailto:bid@quill.com">bid@quill.com</a> account #1543102 Quill bid #22-26890
Category Description	Catalog Discount as a Percentage	Notes		
Catalog Price Discount	10%	Call purchasing for details and exclusions		
Internet/On-Line Price Discount	10%	Call purchasing for details and exclusions; www.quill.com		

School Health Corporation 5600 Apollo Drive Rolling Meadows, IL 60008			Vendor #66560 866-323-5465 John Andenson	<a href="mailto:bids@schoolhealth.com">bids@schoolhealth.com</a>
Category Description	Catalog Discount as a Percentage	Notes		
Catalog Price Discount	11%	Free shipping over \$65, charge \$9.95 under \$65. Standard exclusions apply. Please see attached document. Due to the (COVID-19) outbreak, inventory levels will fluctuate for infection control products. Please check on estimated fulfillment time when placing orders -- all sales will be final. Please reference quote 4016010 for special pricing. Call purchasing for catalog discount exclusion.		

School Nurse Supply Inc 1690 Wright Blvd Schaumburg, IL 60193			Vendor #91587 800-485-2737 Jeff Giesel	<a href="mailto:jgiesel@schoolnursesupply.com">jgiesel@schoolnursesupply.com</a>
Category Description	Catalog Discount as a Percentage	Notes		
Catalog Price Discount	10%	Free shipping on all orders over \$50		
Internet/On-Line Price Discount	10%	Free shipping on all orders over \$50; www.schoolnursesupplyinc.com		

UniPak Corp PO Box 332 West Long Branch			Vendor #8306 888-808-5120 Brain Marcus	<a href="mailto:customercare@unipakcorp.net">customercare@unipakcorp.net</a>
Category Description	Catalog Discount as a Percentage	Notes		
Catalog Price Discount	15%	Personal Protective Equipment (PPE), Gloves, Medical Supply. Call purchasing for price list.		

William V Macgill & Co 1000 N Lombard Road Lombard, IL 60148			Vendor #89693 800-323--2841 Melissa Birch	<a href="mailto:macgill@macgill.com">macgill@macgill.com</a>
Category Description	Catalog Discount as a Percentage	Notes		
Catalog Price Discount	6%	6% discount on supplies, 5% discount on select furniture/equipment items. Exclusions apply.		

**SUBJECT:** Award Contract for Classroom and Instructional Supplies #240-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

The intent of this contract is to provide a method to procure a Classroom and Instructional Supplies to meet the needs of the District.

### **ADMINISTRATIVE CONSIDERATIONS**

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 81
2. Number of vendors awarded - 81

### **FUNDING SOURCE AND AMOUNT**

Respective departmental budget

Estimated expenditure **\$1,662,753**

### **RECOMMENDATION**

The administration will bring a recommendation to award the purchase to the vendor listed on the tabulation form at the March 9<sup>th</sup> Board Meeting.

### **CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Classroom and Instructional Supplies #240-22-0
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Awarded To:	<ol style="list-style-type: none"> <li>1. <a href="#"><u>Affordable Computer Products dba ACP Direct</u></a></li> <li>2. <a href="#"><u>Alamo Classroom Solutions</u></a></li> <li>3. <a href="#"><u>Aperture Education</u></a></li> <li>4. <a href="#"><u>Baker &amp; Petsche Publishing LLC dba MathWarm-Ups.com</u></a></li> <li>5. <a href="#"><u>Barnes &amp; Noble Booksellers, Inc</u></a></li> <li>6. <a href="#"><u>Blick Art Materials LLC</u></a></li> <li>7. <a href="#"><u>BSN Sports</u></a></li> <li>8. <a href="#"><u>Carolina Biological Supply Company</u></a></li> <li>9. <a href="#"><u>Carson-Dellosa Publishing LLC dba Carson Dellosa Education LLC</u></a></li> <li>10. <a href="#"><u>Cengage Learning, Inc</u></a></li> <li>11. <a href="#"><u>Complete Book and Media Supply, LLC</u></a></li> <li>12. <a href="#"><u>Copy Graphics Inc</u></a></li> <li>13. <a href="#"><u>Copy Plus</u></a></li> <li>14. <a href="#"><u>Coughlan Companies, LLC dba Capstone</u></a></li> <li>15. <a href="#"><u>Demco, Inc</u></a></li> <li>16. <a href="#"><u>DreamBox Learning, Inc</u></a></li> <li>17. <a href="#"><u>Early Childhood LLC dba Discount School Supply</u></a></li> <li>18. <a href="#"><u>Eric Armin Inc dba EAI Education</u></a></li> <li>19. <a href="#"><u>ExploreLearning, LLC</u></a></li> <li>20. <a href="#"><u>Fisher Scientific Company LLC (Fisher Science Education Business Unit)</u></a></li> <li>21. <a href="#"><u>Flinn Scientific, Inc</u></a></li> <li>22. <a href="#"><u>Follett Content Solutions, LLC</u></a></li> <li>23. <a href="#"><u>Follett School Solutions Inc</u></a></li> <li>24. <a href="#"><u>Frog Publications, Inc</u></a></li> <li>25. <a href="#"><u>Gateway Printing &amp; Office Supply, Inc</u></a></li> <li>26. <a href="#"><u>GL Group Inc dba The Booksource</u></a></li> <li>27. <a href="#"><u>Greenwood Publishing Group dba Heinemann</u></a></li> <li>28. <a href="#"><u>Hand2Mind</u></a></li> <li>29. <a href="#"><u>Hertzberg New Method Inc dba Perma Bound Books</u></a></li> <li>30. <a href="#"><u>High End Advertising</u></a></li> <li>31. <a href="#"><u>Imagination Station Inc dba Istation</u></a></li> <li>32. <a href="#"><u>Imagine Learning, LLC</u></a></li> <li>33. <a href="#"><u>iMar Learning Solutions</u></a></li> <li>34. <a href="#"><u>IXL Learning</u></a></li> <li>35. <a href="#"><u>KAMICO Instructional Media, Inc</u></a></li> <li>36. <a href="#"><u>Kaplan Early Learning Company</u></a></li> <li>37. <a href="#"><u>Lakeshore Equipment Company dba Lakeshore Learning Materials</u></a></li> <li>38. <a href="#"><u>Lazel Inc dba Learning A-Z LLC</u></a></li> <li>39. <a href="#"><u>Learning Zone</u></a></li> <li>40. <a href="#"><u>Lectorum Publications, Inc</u></a></li> <li>41. <a href="#"><u>Liberty Data Products dba Liberty Office Products</u></a></li> <li>42. <a href="#"><u>Martha Morales</u></a> 85</li> <li>43. <a href="#"><u>McGraw Hill</u></a></li> </ol>
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	<p>44. <u>Music in Motion</u></p> <p>45. <u>NASCO Education LLC</u></p> <p>46. <u>NextWave STEM</u></p> <p>47. <u>No Tears Learning Inc dba Learning Without Tears</u></p> <p>48. <u>Norma’s Create and Learn Stands, LLC</u></p> <p>49. <u>Office Depot LLC</u></p> <p>50. <u>Pacific Learning</u></p> <p>51. <u>Pala Supply Company Inc</u></p> <p>52. <u>Paxton Patterson LLC</u></p> <p>53. <u>Perfection Learning Corp</u></p> <p>54. <u>Project Lead The Way Inc</u></p> <p>55. <u>ProSystem Group LLC</u></p> <p>56. <u>QEP Professional Books</u></p> <p>57. <u>Quill Corporation</u></p> <p>58. <u>RALLY! Education</u></p> <p>59. <u>Randi Whitney dba The Writing Academy</u></p> <p>60. <u>Rays Business Products</u></p> <p>61. <u>Really Good Stuff, Inc</u></p> <p>62. <u>Rethink Autism, Inc</u></p> <p>63. <u>S and S Worldwide</u></p> <p>64. <u>Scholastic Inc</u></p> <p>65. <u>School Specialty LLC</u></p> <p>66. <u>Science Pilot, LLC</u></p> <p>67. <u>Sirius Education Solutions</u></p> <p>68. <u>Staples</u></p> <p>69. <u>Studies Weekly Inc</u></p> <p>70. <u>Super Duper Inc dba Super Duper Publications</u></p> <p>71. <u>Teacher Created Materials Publishing</u></p> <p>72. <u>Texas Art Supply</u></p> <p>73. <u>Textbook Warehouse</u></p> <p>74. <u>The Master Teacher</u></p> <p>75. <u>The Rosen Publishing Group Inc dba Rose Classroom</u></p> <p>76. <u>TouchMath Acquisition LLC dba TouchMath LLC</u></p> <p>77. <u>Triple-S Steel dba Alamo Iron Works</u></p> <p>78. <u>US Games</u></p> <p>79. <u>UTJ Holdco Inc dba Teaching Strategies LLC</u></p> <p>80. <u>Vista Higher Learning</u></p> <p>81. <u>Voyager Sopris Learning Inc</u></p> <p>82. <u>VWR International LLC (Ward’s Science)</u></p>
<p>Term:</p>	<p>One Year/Two year (One year terms) option to renew</p>
<p>Term Period :</p>	<p>April 2022 – June 2023</p>

Mission Consolidated Independent School District  
 Tabulation Form  
 Classroom and Instructional Supplies # 240-22-0

1	Affordable Computer Products dba ACP Direct PO Box 703168 Dallas, TX 75370	Vendor #12149 800-238-8009 Vanessa Morris	<a href="mailto:bids@acpdirect.com">bids@acpdirect.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Current pricing website at <a href="http://www.acpdirect.com">www.acpdirect.com</a> Shipping charges are not included in discount price. Freight terms are Prepay and Add. Shipping charges must be added on all purchase orders. Call purchasing for exceptions
	Internet/On-Line Price Discount	0%	Current pricing website at <a href="http://www.acpdirect.com">www.acpdirect.com</a> Shipping charges are not included in discount price. Freight terms are Prepay and Add. Shipping charges must be added on all purchase orders. Call purchasing for exceptions

2	Alamo Classroom Solutions 14044 Nacogdoches Rd Suite 103 San Antonio, TX 78247	Vendor #105625 210-314-1057 Pablo Guzman	<a href="mailto:pguzman@alamocrsolutions.com">pguzman@alamocrsolutions.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	25%	Educational material catalog <a href="http://www.alamocrsolutions.com">www.alamocrsolutions.com</a>

3	Aperture Education PO Box 1279 Fort Mill, SC 29716	Vendor # 915-867-2065 Lisa-Anne Williams	<a href="mailto:lawilliams@apertureed.com">lawilliams@apertureed.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Custom Price Discount	10%	Over 5000 student volume

4	Baker & Petsche Publishing LLC dba MathWarm-Ups.com 45 Meandering Way Round Rock, TX 78664	Vendor #5942 512-733-2257 Renee A Petsche	<a href="mailto:sales@mathwarm-ups.com">sales@mathwarm-ups.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	All Texas Products Order Forms 2021 <a href="https://www.mathwarm-ups.com/Order-FormsPurchase-Orders_ep_52.html">https://www.mathwarm-ups.com/Order-FormsPurchase-Orders_ep_52.html</a>
	Internet/On-Line Price Discount	0%	

5	Barnes & Noble Booksellers, Inc 33 East 17 Street (corporate) New York, NY 10003	Vendor #1671 212-633-3300 Tracy Vidakovich	<a href="mailto:businessdevelopmentbids@bn.com">businessdevelopmentbids@bn.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	1%	Discount ranges 1-35% Discounts vary by title and quantity; <a href="http://www.barnesandnoble.com">www.barnesandnoble.com</a>

6	Blick Art Materials LLC PO Box 1267 Galesburg, IL 61402	Vendor #15713 800-704-7744 Tamby Peterson	<a href="mailto:contracts@dickblick.com">contracts@dickblick.com</a> orders: <a href="mailto:purchaseorders@dickblick.com">purchaseorders@dickblick.com</a> discount code QD20000
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	20%	Call purchasing for cover letter for full details and exclusions; <a href="http://www.dickblick.com">www.dickblick.com</a>

7	BSN Sports 14460 Varsity Brands Way Dallas, TX 75244	Vendor #19180 800-527-7510 Cade Fowler	<a href="mailto:bsnbid@bsnsports.com">bsnbid@bsnsports.com</a> bid # on orders 22-61054
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	10%	Call purchasing for exceptions to discounts on catalog <a href="https://www.bsnsports.com/catalogs_bsn/2021_BSN_Equipment_Fall/mobile/index.html#p=1">https://www.bsnsports.com/catalogs_bsn/2021_BSN_Equipment_Fall/mobile/index.html#p=1</a>
	Internet/On-Line Price Discount	10%	<a href="http://www.bsnsports.com">www.bsnsports.com</a>

8	Carolina Biological Supply Company 2700 York Road Burlington, NC 27215	Vendor #12919 336-207-0662 Gray Amick	<a href="mailto:gray.amick@carolina.com">gray.amick@carolina.com</a> proposal # P105949
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	5%	Prices subject to increase due to market conditions and COVID-related supply chain issues; Call purchasing for Proposal letter for discount exclusions and freight terms; <a href="http://www.carolina.com">www.carolina.com</a>
	Internet/On-Line Price Discount	5%	Prices subject to increase due to market conditions and COVID-related supply chain issues; Call purchasing for Proposal letter for discount exclusions and freight terms; <a href="http://www.carolina.com">www.carolina.com</a>

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9	Carson-Dellosa Publishing, LLC dba Carson Dellosa Education LLC 657 A Brigham Road Greensboro, NC 27409	Vendor #103988 800-321-0943 x4269 Sabrina Reese	<a href="mailto:bids@carsondellosa.com">bids@carsondellosa.com</a> quotes: quotes@carsondellosa.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	25%	<a href="http://www.carsondellosa.com">www.carsondellosa.com</a>	
Manufacture Price Discount	25%		

10	Cengage Learning, Inc 5191 Natorp Blvd Mason, OH 45040	Vendor #6265 800-543-0487 #11532 Beverly M. Jones	<a href="mailto:bev.jones@cengage.com">bev.jones@cengage.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	See catalog at <a href="http://www.ngl.cengage.com">www.ngl.cengage.com</a>	

11	Complete Book and Media Supply, LLC 1200 Toro Grande Dr. Suite 200 Cedar Park, TX 78613	Vendor #6285 800-986-1775 Desirea Smith	<a href="mailto:desirea@completebook.com">desirea@completebook.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	50%	Discount ranges from 0-50% depending on publisher and quantity requested	
Manufacture Price Discount	50%	Discount ranges from 0-50% depending on publisher and quantity requested	
Custom Price Discount	50%	Discount ranges from 0-50% depending on publisher and quantity requested	
Internet/On-Line Price Discount	50%	Discount ranges from 0-50% depending on publisher and quantity requested; <a href="http://www.completebook.com">www.completebook.com</a>	
Shelf Price Discount	50%	Discount ranges from 0-50% depending on publisher and quantity requested	

12	Copy Graphics, Inc 221 N. 10th Street McAllen, TX 78501	Vendor # 956-631-0205 David Valdez	<a href="mailto:dvaldez@copyg.com">dvaldez@copyg.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	See the State of Texas DIR contract	

13	Copy Plus 4500 N. 10th St Ste 240 McAllen, TX 78504	Vendor #7349 956-668-7587 Lorissa Pecina	<a href="mailto:lorissa@copyplusonline.net">lorissa@copyplusonline.net</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	30%	Discounts vary up to 30% OFF	
Manufacture Price Discount	40%	Discounts vary up to 40% OFF	
Custom Price Discount	25%	Discounts vary up to 25% OFF	
Internet/On-Line Price Discount	40%	Discounts vary up to 40% OFF; <a href="http://www.copyg.com">www.copyg.com</a>	
Shelf Price Discount	50%	Discounts vary up to 50% OFF	

14	Coughlan Companies, LLC dba Capstone 1710 Roe Crest Drive North Mankato, MN 56003	Vendor #105675 800-747-4992 Doug Smith	<a href="mailto:bids@capstonepub.com">bids@capstonepub.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Library Division-Hard Cover & eBooks: 25% off List Price is reflected in the catalog and on the website as School/Library Price (S/L). Classroom Division-Paperback & eBooks: Various programs are discounted 5-10%. Catalog and website pricing reflects discount. PebbleGo and Capstone Connect Products: multi-site, multi-database discounts available. Call Customer Service or your sales consultant for quote. PDF catalogs have been provided and are also at <a href="http://www.capstonepub.com">www.capstonepub.com</a>	

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Manufacture Price Discount	0%	Library Division-Hard Cover & eBooks: 25% off List Price is reflected in the catalog and on the website as School/Library Price (S/L). Classroom Division-Paperback & eBooks: Various programs are discounted 5-10%. Catalog and website pricing reflects discount. PebbleGo and Capstone Connect Products: multi-site, multi-database discounts available. Call Customer Service or your sales consultant for quote. PDF catalogs have been provided and can also be found at <a href="http://www.capstonepub.com">www.capstonepub.com</a>
Custom Price Discount	0%	Library Division-Hard Cover & eBooks: 25% off List Price is reflected in the catalog and on the website as School/Library Price (S/L). Classroom Division-Paperback & eBooks: Various programs are discounted 5-10%. Catalog and website pricing reflects discount. PebbleGo and Capstone Connect Products: multi-site, multi-database discounts available. Call Customer Service or your sales consultant for quote.
Internet/On-Line Price Discount	0%	Library Division-Hard Cover & eBooks: 25% off List Price is reflected in the catalog and on the website as School/Library Price (S/L). Classroom Division-Paperback & eBooks: Various programs are discounted 5-10%. Catalog and website pricing reflects discount. PebbleGo and Capstone Connect Products: multi-site, multi-database discounts available. Call Customer Service or your sales consultant for quote. See online catalogs at <a href="http://www.capstonepub.com">www.capstonepub.com</a>

15 Demco, Inc 4810 Forest Run Rd. Madison, WI 53704	Vendor #20830 866-558-9068 Kristopher L Snow	<a href="mailto:contracts@demco.com">contracts@demco.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	14%	14% applies to Supplies only; 5% is for Learning materials, furniture & equipment. Call purchasing for list of items excluded from discounts; discount code #C77046
Internet/On-Line Price Discount	14%	14% applies to Supplies only; 5% is for Learning materials, furniture & equipment. Call purchasing for list of items excluded from discounts; <a href="http://www.demco.com">www.demco.com</a>

16 DreamBox Learning, Inc 777 108th Ave NE, Suite 2300 Bellevue, WA 98004	Vendor #102646 425-637-8900 Wendy DeWeirdt	<a href="mailto:schools@dreambox.com">schools@dreambox.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	Call purchasing for price list

17 Early Childhood LLC dba Discount School Supply 20 Ryan Ranch, Suite 200 Monterey, CA 93940	Vendor #6743 800-836-9515 Bid Support	<a href="mailto:bidsupport@excelligence.com">bidsupport@excelligence.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	18%	

18 Eric Armin Inc dba EAI Education 118 Bauer Dr. Oakland, NJ 07436	Vendor #2196 800-770-8010 Kathy Franks	<a href="mailto:sales@eaieducation.com">sales@eaieducation.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	15%	Call purchasing for exceptions & shipping terms; <a href="https://www.eaieducation.com/digitalcatalog">https://www.eaieducation.com/digitalcatalog</a>
Internet/On-Line Price Discount	15%	Call purchasing for exceptions & shipping terms; <a href="http://www.eaieducation.com">www.eaieducation.com</a>

19 ExploreLearning, LLC 17855 Dallas Parkway, Suite 400 Dallas, TX 75287	Vendor # 800-547-6747 Amy Otis	<a href="mailto:elbidscontracts@explorellearning.com">elbidscontracts@explorellearning.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	

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20	Fisher Scientific Company LLC (Fisher Science Education Business Unit) 4500 Turnberry Drive Hanover Park, IL 60133	Vendor #38480 800-955-1177 Eileen Rosenwinkel	<a href="mailto:fse.bids@thermofisher.com">fse.bids@thermofisher.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	33%	Discount excludes non-catalog, special order, sale/clearance items, PPE items and items that end with "ND"
	Internet/On-Line Price Discount	33%	Discount excludes non-catalog, special order, sale/clearance items, PPE items and items that end with "ND"

21	Flinn Scientific, Inc PO Box 219 Batavia, IL 60510	Vendor #24860 800-452-1261 Jim Nesbit	<a href="mailto:businessdesk@flinnsci.com">businessdesk@flinnsci.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	10%	Some Exceptions
	Internet/On-Line Price Discount	10%	Some Exceptions

22	Follett Content Solutions, LLC 1340 Ridgeview Drive McHenry, IL 60050	Vendor # 877-899-8550 Bid Administrator	<a href="mailto:fsbidadmin@follett.com">fsbidadmin@follett.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	

23	Follett School Solutions, Inc 1340 Ridgeview Drive McHenry, IL 60050	Vendor #1101189 877-899-8550 Bid Administrator	<a href="mailto:fsbidadmin@follett.com">fsbidadmin@follett.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	

24	Frog Publications, Inc 11820 Uradco Pl Ste 105 San Antonio, FL 33576	Vendor #37489 800-777-3764 Wendy Alli	<a href="mailto:bids@frog.com">bids@frog.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Cost based on quantity - Drops in the Bucket. Order 24 or more of SAME book.
	Manufacture Price Discount	0%	Cost based on quantity - Drops in the Bucket. Order 24 or more of SAME book.
	Custom Price Discount	0%	Cost based on quantity - Drops in the Bucket. Order 24 or more of SAME book.
	Internet/On-Line Price Discount	0%	Online discount are sometimes available. Review our blog.

25	Gateway Printing & Office Supply, Inc 315 S. Closner Edinburg, TX 78539	Vendor #30290 956-383-3861 Chris Diaz	<a href="mailto:cdiaz@gatewayp.com">cdiaz@gatewayp.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	88%	Discount up to 88%
	Manufacture Price Discount	88%	Discount up to 88%
	Custom Price Discount	88%	Discount up to 88%
	Internet/On-Line Price Discount	88%	Discount up to 88%
	Shelf Price Discount	88%	Discount up to 88%

26	GL Group Inc dba The Booksource 1230 Macklind Ave St. Louis, MD 63110	Vendor #3069 800-444-0435 Jennifer Held	<a href="mailto:bids@booksource.com">bids@booksource.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	25%	Up to a 25% discount off current publisher list price at the time of purchase.

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27	Greenwood Publishing Group dba Heinemann 145 Maplewood Ave. Suite 300 Portsmouth, NH 03801	Vendor #37452 800-225-5800 Lori P Lampert	<a href="mailto:lori.lampert@heinemann.com">lori.lampert@heinemann.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount		0%	Our catalog and website reflect a 20% discount off list price; www.heinemann.com Call purchasing for deviations

28	Hand2Mind 500 Greenview Court Vernon Hills, IL 60061-1862	Vendor #89515 800-445-5985 Elizabeth Rodriguez	<a href="mailto:bids@hand2mind.com">bids@hand2mind.com</a> customer service: info@hand2mind.com quote requests: quotes@hand2mind.com purchase orders: orders@hand2mind.com
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	Please reference "MCISD#240-22-0" on all quote requests and Purchase Orders to ensure receipt of discount. Call purchasing for more details.

29	Hertzberg New Method Inc dba Perma Bound Books 617 E. Vandalia Road Jacksonville, IL 62650	Vendor #60645 877-766-5650 Tracy Savage	<a href="mailto:tracys@perma-bound.com">tracys@perma-bound.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	3% on Perma-Bound bindings 0% on publisher original bindings

30	High End Advertising 817 S. Bentson McAllen, TX 78501	Vendor #101587 956-600-7777 Mariano Nunez	<a href="mailto:mnunez@highendad.com">mnunez@highendad.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	All items have discounts will depend on item and amount
Manufacture Price Discount		0%	All items have discounts will depend on item and amount
Custom Price Discount		0%	All items have discounts will depend on item and amount
Internet/On-Line Price Discount		0%	All items have discounts will depend on item and amount
Shelf Price Discount		0%	All items have discounts will depend on item and amount

31	Imagination Station Inc dba Istation 8150 N. Central Expy, Ste. 2000 Dallas, TX 75206	Vendor #6608 214-572-4639 Monika Flood	<a href="mailto:proposals@istation.com">proposals@istation.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	0% catalog price discount

32	Imagine Learning, LLC 8860 East Chaparral Road, Suite 100 Scottsdale, AZ 85250	Vendor #7474 877-725-4257 Lynette McVay	<a href="mailto:bids@imaginelearning.com">bids@imaginelearning.com</a> <a href="mailto:rfps@imaginelearning.com">rfps@imaginelearning.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	Volume discounts may be available

33	iMar Learning Solutions 415 Bryn Mawr Lane Van Alstyne, TX 75495	Vendor # 504-621-1930 Derrick Wesley	<a href="mailto:dwesley@imarlearningsolutions.com">dwesley@imarlearningsolutions.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount		3%	Year 1 = 3% Year 2 = 5% Year 3 = 6%

34	IXL Learning 777 Mariners Island Blvd., Suite 600 San Mateo, CA 94404	Vendor #5177 650-372-4040 David Lee	<a href="mailto:proposals@ixl.com">proposals@ixl.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	IXL's pricing reflects volume and multisubject discounts for IXL site license subscriptions. Call purchasing for these discounts in the provide pricing sheet; www.IXL.com

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35	KAMICO Instructional Media, Inc PO Box 1143 Salado, TX 76571	Vendor #42348 254-947-7283 Kathy Michael	<a href="mailto:kmichael@kamico.com">kmichael@kamico.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	KAMICO offer a 0-20% discount depending on item and quantity. KAMICO's everyday prices are competitive with other companies' discounted prices.
	Manufacture Price Discount	0%	KAMICO offer a 0-20% discount depending on item and quantity. KAMICO's everyday prices are competitive with other companies' discounted prices.
	Internet/On-Line Price Discount	0%	Purchase of one year of a student license include three extra years for free
	Shelf Price Discount	0%	KAMICO offer a 0-20% discount depending on item and quantity. KAMICO's everyday prices are competitive with other companies' discounted prices.

36	Kaplan Early Learning Company 1310 Lewisville-Clemmons Rd Lewisville, NC 27023	Vendor #42560 800-334-2014 Elizabeth Patterson	<a href="mailto:biids@kaplanco.com">biids@kaplanco.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	15%	Discount applied to orders of \$300 or more on current list pricing in effect at time of order. Call purchasing for "Exclusion From Our Offer" statement.
	Internet/On-Line Price Discount	15%	Discount applied to orders of \$300 or more on current list pricing in effect at time of order. Call purchasing for "Exclusion From Our Offer" statement.

37	Lakeshore Equipment Company dba Lakeshore Learning Materials 2695 E Dominguez Street Carson, CA 90895	Vendor #43509 800-421-5354 Sung Kim	<a href="mailto:biddept@lakeshorelearning.com">biddept@lakeshorelearning.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs, <a href="http://www.lakeshorelearning.com">www.lakeshorelearning.com</a> and retail stores
	Internet/On-Line Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs, <a href="http://www.lakeshorelearning.com">www.lakeshorelearning.com</a> and retail stores
	Shelf Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs, <a href="http://www.lakeshorelearning.com">www.lakeshorelearning.com</a> and retail stores

38	Lazel Inc dba Learning A-Z LLC 17855 Dallas Parkway, Suite 400 Dallas, TX 75287	Vendor #8637 800-547-6747 Amy Otis	<a href="mailto:lazbidscontracts@learninga-z.com">lazbidscontracts@learninga-z.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	<a href="http://www.learningA-Z.com">www.learningA-Z.com</a>

39	Learning Zone 10531 Gulfdale San Antonio, TX 78216	Vendor #93843 210-341-4373 Brenda Hwang	<a href="mailto:hwangbrenda@ymail.com">hwangbrenda@ymail.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	10%	Sale & clearance items, testing, assessment & STAAR materials & books are not subject to discount
	Internet/On-Line Price Discount	10%	Sale & clearance items, testing, assessment & STAAR materials & books are not subject to discount
	Shelf Price Discount	10%	Sale & clearance items, testing, assessment & STAAR materials & books are not subject to discount

40	Lectorum Publications, Inc 10 New Maple Avenue, Ste 303 Pine Brook, NJ 07058	Vendor #79239 800-345-5946 Hilda Viskovic	<a href="mailto:hviskovic@lectorum.com">hviskovic@lectorum.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	20%	The 20% discount we offer to schools is firm for the contract period and it is already reflected in our current catalog prices highlighted in red. Publisher's list prices are subject to change; therefore, changes will be reflected in our new catalog prices. For high value orders, please contact us to request a quote.
	Manufacture Price Discount	20%	The 20% discount we offer to schools is firm for the contract period and it is already reflected in our current catalog prices highlighted in red. Publisher's list prices are subject to change; therefore, changes will be reflected in our new catalog prices

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Custom Price Discount	20%	The 20% discount we offer to schools is firm for the contract period and it is already reflected in our current catalog prices highlighted in red. Publisher's list prices are subject to change; therefore, changes will be reflected in our new catalog prices
Internet/On-Line Price Discount	20%	The 20% discount we offer to schools is firm for the contract period and it is already reflected in our current catalog prices highlighted in red. Publisher's list prices are subject to change; therefore, changes will be reflected in our new catalog prices; <a href="http://www.lectorum.com">www.lectorum.com</a>
Shelf Price Discount	20%	The 20% discount we offer to schools is firm for the contract period and it is already reflected in our current catalog prices highlighted in red. Publisher's list prices are subject to change; therefore, changes will be reflected in our new catalog prices

41	Liberty Data Products dba Liberty Office Products PO Box 630729 Houston, TX 77263-0729	Vendor #105740 800-460-8900 x121 Lee Smith	<a href="mailto:lsmith@libertyoffice.com">lsmith@libertyoffice.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	15%	Depending of supplies needed and quantities
	Manufacture Price Discount	15%	Depending of supplies needed and quantities
	Custom Price Discount	15%	Depending of supplies needed and quantities
	Internet/On-Line Price Discount	15%	Depending of supplies needed and quantities
	Shelf Price Discount	15%	Depending of supplies needed and quantities

42	Martha Morales PO Box 1230 Zapata, TX 78076	Vendor #98358 956-337-1247 Martha Morales	<a href="mailto:marthamoralesconsulting.yahoo.com">marthamoralesconsulting.yahoo.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Custom Price Discount	0%	Call purchasing for price list

43	McGraw Hill 8787 Orion Place Columbus, OH 43240	Vendor #70615 800-338-3987 Kim Harvey	<a href="mailto:bidsandcontracts@mheducation.com">bidsandcontracts@mheducation.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Internet/On-Line Price Discount	0%	All products, programs and digital solutions information can be found at <a href="http://www.mheducation.com/prek-12">www.mheducation.com/prek-12</a>

44	Music in Motion 1601 E Plano Pkwy, Suite 100 Plano, TX 75074	Vendor #44687 800-445-0649 Kristi Graham	<a href="mailto:bids@musicmotion.com">bids@musicmotion.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Internet/On-Line Price Discount	6%	S&H will be added after discount is applied. Website: <a href="http://www.musicmotion.com">www.musicmotion.com</a> *Bid Number must be referenced on all orders & quote requests to receive the bid discount.

45	Nasco Education LLC 901 Janesville Avenue Fort Atkinson, WI 53538	Vendor #55510 800-558-9595 Michelle Au	<a href="mailto:quotes@nascoeducation.com">quotes@nascoeducation.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	10%	10-20% depending on categories. Call purchasing for terms and exclusions
	Internet/On-Line Price Discount	10%	10-20% depending on categories. Call purchasing for terms and exclusions; <a href="http://www.enasco.com">www.enasco.com</a>

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46	NextWaveSTEM 222 North Columbus Drive, Suite 308 Chicago, IL 60601	Vendor # 312-699-8239 Udit Agarwal	<a href="mailto:udit@nextwavestem.com">udit@nextwavestem.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		15%	Curriculum and/or Curriculum + Equipment Bundle and/or Equipment Bundle - Will give 15% discount; <a href="http://www.nextwavestem.com">www.nextwavestem.com</a>
Manufacture Price Discount		0%	Curriculum and/or Curriculum + Equipment Bundle and/or Equipment Bundle - Will give 15% discount
Custom Price Discount		15%	Curriculum and/or Curriculum + Equipment Bundle and/or Equipment Bundle - Will give 15% discount

47	No Tears Learning Inc dba Learning Without Tears 806 W Diamond Ave., Suite 230 Gaithersburg, MD 20878	Vendor #8710 301-841-9428 Lori Wilson	<a href="mailto:bids@lwtears.com">bids@lwtears.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	Learning Without Tears is adopted in Texas under proclamation 2019 for Handwriting and 2021 for PreK; <a href="http://www.lwtears.com">www.lwtears.com</a>

48	Norma's Create and Learn Stands, LLC 1725 West Main St. Rio Grande City, TX 78582	Vendor # 956-458-7211 Norma Lisa Flores	<a href="mailto:createandlearn100@yahoo.com">createandlearn100@yahoo.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Shelf Price Discount		0%	There is a discount when you purchase 500 or more stands. 1-500 stands \$7 each; 501-1000 stands \$6.50 each; 1001-1500 stands \$6 each

49	Office Depot LLC 6600 North Military Trail Boca Raton, FL 33496-2434	Vendor #87177 512-765-7536 Patty Salinas	<a href="mailto:patty.salinas@officedepot.com">patty.salinas@officedepot.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	Pricing available upon request per Omnia Partners Region 4 program –Office Supplies – Contract Number R190303 & School Supplies – Contract Number R190502.
Manufacture Price Discount		0%	Pricing available upon request per Omnia Partners Region 4 program –Office Supplies – Contract Number R190303 & School Supplies – Contract Number R190502.
Custom Price Discount		0%	Pricing available upon request per Omnia Partners Region 4 program –Office Supplies – Contract Number R190303 & School Supplies – Contract Number R190502.
Internet/On-Line Price Discount		0%	Pricing available upon request per Omnia Partners Region 4 program –Office Supplies – Contract Number R190303 & School Supplies – Contract Number R190502.
Shelf Price Discount		0%	Pricing available upon request per Omnia Partners Region 4 program –Office Supplies – Contract Number R190303 & School Supplies – Contract Number R190502.

50	Pacific Learning 6262 Katella Av Cypress, CA 90630	Vendor #2201 800-279-0737 Nancy Herrera	<a href="mailto:nancy.herrera@pacificlearning.com">nancy.herrera@pacificlearning.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		5%	<a href="http://www.pacificlearning.com">www.pacificlearning.com</a>

51	Pala Supply Company Inc 14425 N Interstate 27 Lubbock, TX 79403	Vendor #101337 806-748-4100 Larry Jost	<a href="mailto:larry@schoolsupplypacks.com">larry@schoolsupplypacks.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		25%	Pala Supply Catalog
Manufacture Price Discount		25%	Crayola, Dixon, Newell Brands
Internet/On-Line Price Discount		25%	<a href="http://www.palasupplycompany.com">www.palasupplycompany.com</a>

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52	Paxton Patterson LLC 4141 W. 126th St. Alsip, IL 60803	Vendor #103801 800-323-8484 Kathy Manders	<a href="mailto:sales@paxpat.com">sales@paxpat.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		5%	Discount is off Paxton/Patterson's current years catalog, available at paxtonpatterson.com CONTRACT DISCOUNT EXCLUSIONS: CareerPlus & CareerPlus2 modules, Health Science Careers modules, College & Career Ready modules, PCLMS, Building Skills CTAs and SawStop products.

53	Perfection Learning Corp 1000 N Second Ave Logan, IA 51546	Vendor #60450 800-831-4190 Jen Boyle	<a href="mailto:bids@perfectionlearning.com">bids@perfectionlearning.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		30%	30% discount off of publisher list price on individual Cover Craft/Turtleback, hardcover, and paperback trade titles already reflected in catalog and web prices. 0% discount applies to proprietary titles published under the names Perfection Learning, AMSCO, or Kinetic. For large orders, please contact the local sales consultant for possible additional discounts or shipping concessions.
Internet/On-Line Price Discount		30%	30% discount off of publisher list price on individual Cover Craft/Turtleback, hardcover, and paperback trade titles already reflected in catalog and web prices. 0% discount applies to proprietary titles published under the names Perfection Learning, AMSCO, or Kinetic. For large orders, please contact the local sales consultant for possible additional discounts or shipping concessions; www.pltw.org

54	Project Lead The Way Inc 5939 Castle Creek Pkwy N Dr Indianapolis, IN 46250	Vendor #100911 317-669-0200 Product Support	<a href="mailto:productsupport@pltw.org">productsupport@pltw.org</a>
Category Description		Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount		0%	PLTW does not provide discounts in order to provide all schools the best prices.

55	ProSystem Group LLC 16521 W Bellfort St Sugar Land, TX 77498-8510	Vendor # 346-398-0200 Kenneth Bynum	<a href="mailto:info@prosystemus.com">info@prosystemus.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount		2%	<a href="https://prosystemus.7cart.com/Categories/Office-Supplies.aspx">https://prosystemus.7cart.com/Categories/Office-Supplies.aspx</a>

56	QEP Professional Books 3273 Independence Parkway Plano, TX 75075	Vendor #8922 972-985-0025 or 800-323-6787 Catherine McGough	<a href="mailto:cmcgough@qepbooks.com">cmcgough@qepbooks.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		0%	0-35% discount; www.qepbooks.com
Internet/On-Line Price Discount		0%	0-35% discount; www.qepbooks.com

57	Quill Corporation 100 Schelster Road Lincolnshire, IL 60069	Vendor #62187 800-634-4809 Karrie Szalkowshi	<a href="mailto:bid@quill.com">bid@quill.com</a>
Category Description		Catalog Discount as a Percentage	Notes
Catalog Price Discount		10%	Call purchasing for cover letter details and exclusions
Internet/On-Line Price Discount		10%	Call purchasing for cover letter details and exclusions

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58	RALLY! Education 22 Railroad Avenue Glen Head, NY 11545	Vendor #2128 888-997-2559 Fran Mure	<a href="mailto:fran@rallyeducation.com">fran@rallyeducation.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	All prices in our catalog, as well as on our website (www.rallyeducation.com) reflect a school discount of at least 25% off
	Internet/On-Line Price Discount	0%	All prices in our catalog, as well as on our website (www.rallyeducation.com) reflect a school discount of at least 25% off

59	Randi Whitney dba The Writing Academy 3502 Columbia Memorial Pkwy Kemah, TX 77565	Vendor #99904 281-549-4466 Kelley Kratky	<a href="mailto:kelley@twa.net">kelley@twa.net</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	5%	
	Manufacture Price Discount	5%	
	Internet/On-Line Price Discount	5%	
	Shelf Price Discount	5%	

60	Rays Business Products 200 E. Interstate 2 Ste I Pharr, TX 78577	Vendor #12258 956-782-1554 Ray Cano	<a href="mailto:raycano60@yahoo.com">raycano60@yahoo.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	10%	For all catalog items; www.raysbusinessproducts.com
	Manufacture Price Discount	10%	For all catalog items

61	Really Good Stuff, LLC 5 Research Drive, Ste 150 Shelton, CT 06484	Vendor #99625 877-867-1920 Lynn Yeager	<a href="mailto:bidsupport@excelligence.com">bidsupport@excelligence.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	3%	
	Internet/On-Line Price Discount	3%	<a href="http://www.raysbusinessproducts.com">www.raysbusinessproducts.com</a>

62	Rethink Autism, Inc 49 West 27th Street 8th Floor New York, NY 10001	Vendor # 646-257-2919 Diana Frezza	<a href="mailto:rfp@rethinkd.com">rfp@rethinkd.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Call purchasing for individual catalog price proposals

63	S and S Worldwide 75 Mill Street Colchester, CT 06415	Vendor #91967 800-642-7354 Keith A Snow	<a href="mailto:bids@swww.com">bids@swww.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	20%	Discount is off of list price at time of order. Not to be combined with sale prices, offer codes, internet specials or quantity breaks. Items labeled FOB Dropship will be charged freight prepaid and added to invoice.
	Internet/On-Line Price Discount	20%	Discount is off of list price at time of order. Not to be combined with sale prices, offer codes, internet specials or quantity breaks. Items labeled FOB Dropship will be charged freight prepaid and added to invoice; www.swww.com

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64	Scholastic Inc 557 Broadway New York, NY 10012	Vendor #66171 203-797-3846 Toni Abrahams	<a href="mailto:rfp-scholastic@scholastic.com">rfp-scholastic@scholastic.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Scholastic Inc. wishes to submit two catalogs for this proposal. The 2021-2022 Scholastic Education Solutions Catalog at 0-25% Discount off list price. PLEASE NOTE: Discounts do not apply to Scholastic Literacy (pages 76-79), as it is not included in this Catalog Bid. Additionally, Scholastic Digital Programs (pages 6-18) and Scholastic Professional Learning Services (pages 117-120) are priced independently from the Education Solutions Catalog. Please call 800-387-1437 for ordering information. We also wish to submit the 2022 Teacher Resources Catalog at 25% off catalog price. Call purchasing for Discount Schedule for additional information.
65	School Specialty LLC W6316 Design Drive Greenville, WI 54942	Vendor #105664 888-388-3224 Amy Fuss	<a href="mailto:bidnotices@schoolspecialty.com">bidnotices@schoolspecialty.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	33%	33% off List Price Supplies, 14% off List Price Furniture & Equipment. Call purchasing for cover letter; <a href="https://www.schoolspecialty.com/digital-catalogs">https://www.schoolspecialty.com/digital-catalogs</a>
66	Science Pilot, LLC PO Box 605 Boerne, TX 78006	Vendor #101301 210-213-5159 Jeeana Reagan	<a href="mailto:sales@sciencepilot.com">sales@sciencepilot.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	S/H discounts possible
67	Sirius Education Solutions 1108 Lavaca St. Ste 110-197 Austin, TX 78701	Vendor #101517 800-942-1379 Annette Baker	<a href="mailto:procurement@siriuseducationsolutions.com">procurement@siriuseducationsolutions.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	All TX districts have access to our volume based pricing; <a href="http://www.siriuseducationsolutions.com">www.siriuseducationsolutions.com</a>
68	Staples 500 Staples Drive Framingham, MA 01702	Vendor #92246 346-342-0144 Ladara Lucas	<a href="mailto:ladara.lucas@staples">ladara.lucas@staples</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	10%	Items net priced per current Sourcewel contract #012320-SCC, ranging from 10-75% discount; <a href="https://www.staplesadvantage.com/sites/digital-catalogs/2022-full-line-catalog.html">https://www.staplesadvantage.com/sites/digital-catalogs/2022-full-line-catalog.html</a>
69	Studies Weekly Inc 1140 North 1340 West Orem, UT 84057	Vendor #1773 866-311-8734 Kellene Ricks Adams	<a href="mailto:vendors@studiesweekly.com">vendors@studiesweekly.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Up to 25% discounts are available for multiyear or bundled orders.
	Internet/On-Line Price Discount	0%	Up to 25% discounts are available for multiyear or bundled orders; <a href="http://www.studiesweekly.com">www.studiesweekly.com</a>
70	Super Duper Inc dba Super Duper Publications 5201 Pelham Road Greenville, SC 29615	Vendor #92869 800-277-8737 Daphne Sanders	<a href="mailto:bids@superduperinc.com">bids@superduperinc.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	2%	The 2% discount does not apply to HearBuilder Online subscriptions, Super Duper Digital Library, Apps, digital content, tests, forms and assessments, distributed software and gift certificates.
	Internet/On-Line Price Discount	0%	Discounts do not apply to HearBuilder Online subscriptions, Super Duper Digital Library, Apps or digital content; <a href="http://www.superduperinc.com">www.superduperinc.com</a>

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71	Teacher Created Materials Publishing 5482 Argosy Ave Huntington Beach, CA 92649	Vendor #89815 956-371-4724 Fernando Perez	<a href="mailto:fperez@tcmpub.com">fperez@tcmpub.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	
	Custom Price Discount	0%	
	Internet/On-Line Price Discount	0%	<a href="http://www.teachercreatedmaterials.com">www.teachercreatedmaterials.com</a>
72	Texas Art Supply 2001 Montrose Blvd Houston, TX 77006	Vendor # 713-535-1377 Elisa Viola	<a href="mailto:cs@texasart.com">cs@texasart.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	20%	Email and phone sales orders only
73	Textbook Warehouse 936 Curie Drive Alpharetta, GA 30005	Vendor #7661 800-796-9152 James Adams	<a href="mailto:bids@textbookwarehouse.com">bids@textbookwarehouse.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	10%	10% off used textbooks, workbooks, Test and AP titles; 37% off publisher's list price for new paperback classic and trade novels, reference, and test prep materials
	Manufacture Price Discount	5%	5% off publisher's list price for library books, new textbooks, workbooks, TE's, instructional and technical manuals.
	Internet/On-Line Price Discount	5%	Same as above 5-37%
74	The Master Teacher PO Box 1207 Manhattan, KS 66505-1207	Vendor #49075 800-669-9633 Nikki Warnick	<a href="mailto:bids@masterteacher.com">bids@masterteacher.com</a> <a href="mailto:orders@masterteacher.com">orders@masterteacher.com</a> promotion code: MISSIONCISD
	Category Description	Catalog Discount as a Percentage	Notes
	Internet/On-Line Price Discount	0%	Must reference promotion code MISSIONCISD prior to placing order. Cannot be combined with any other offer. Products not eligible for discount: Shipping, weCLIMB; Consulting/Professional Development Days; Top 20 Curriculum; Top 20 Journals; Top 20 Books; The Master Teacher Weekly Pd Program. F.O.B. Shipping is prepaid and added to invoice; <a href="http://www.masterteacher.com">www.masterteacher.com</a>
75	The Rosen Publishing Group Inc dba Rosen Classroom 29 E 21st St New York, NY 10010	Vendor #70168 800-237-9932 Arlene Riley	<a href="mailto:bids@rosenpub.com">bids@rosenpub.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Catalog prices already reflect 25% discount off hardcover/eBooks and 15% discount off paperbacks. To view catalog: <a href="http://www.rosenpublishing.com">www.rosenpublishing.com</a> and <a href="http://www.rosenclassroom.com">www.rosenclassroom.com</a>
	Internet/On-Line Price Discount	0%	Catalog prices already reflect 25% discount off hardcover/eBooks and 15% discount off paperbacks. To view catalog: <a href="http://www.rosenpublishing.com">www.rosenpublishing.com</a> and <a href="http://www.rosenclassroom.com">www.rosenclassroom.com</a>
76	TouchMath Acquisition LLC dba TouchMath LLC 5445 Mark Dabling Blvd. Ste 200 Colorado Springs, CO 80918	Vendor #14452 800-888-91910 ext130 Beth Kaplan	<a href="mailto:contracts@touchmath.com">contracts@touchmath.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Call for pricing
	Manufacture Price Discount	0%	Call for pricing
	Custom Price Discount	0%	Call for pricing
	Internet/On-Line Price Discount	0%	Call for pricing
	Shelf Price Discount	0%	Call for pricing

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77	Triple-S Steel Supply dba Alamo Iron Works 943 AT&T Center Pkwy San Antonio, TX 78219-3134	Vendor #105427 800-292-7817 or 210-223-6161 Wayne Dennis	<a href="mailto:wdennis@aiwnet.com">wdennis@aiwnet.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Internet/On-Line Price Discount	0%	Must login to our website, <a href="http://www.aiwdirect.com">www.aiwdirect.com</a> using your school districts specific login credentials for pricing and order placement. Contract Deviations: Stationary machinery (such as ironworkers, air compressors, welders, etc.) are price on application and may/may not be freight allowed. No Further discounts apply to Sale items. Steel is price on application and not freight allowed. Our 'List' Price is subject to change without notice. List price is that shown on our website, <a href="http://www.aiwdirect.com">www.aiwdirect.com</a> at time of customer order using the customer specific login and credentials.
	Shelf Price Discount	0%	Must login to our website, <a href="http://www.aiwdirect.com">www.aiwdirect.com</a> using your school districts specific login credentials for pricing and order placement. Contract Deviations: Stationary machinery (such as ironworkers, air compressors, welders, etc.) are price on application and may/may not be freight allowed. No Further discounts apply to Sale items. Steel is price on application and not freight allowed. Our 'List' Price is subject to change without notice. List price is that shown on our website, <a href="http://www.aiwdirect.com">www.aiwdirect.com</a> at time of customer order using the customer specific login and credentials.

78	US Games PO Box 660176 Dallas, TX 75266-0176	Vendor #92534 800-327-0484 Jonathan Anderson	<a href="mailto:usgamesbid@bsnsports.com">usgamesbid@bsnsports.com</a> bid # 22-61055
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	15%	<a href="https://www.usgames.com/catalog-usg/2021_USG_Fall/mobile/index.html">https://www.usgames.com/catalog-usg/2021_USG_Fall/mobile/index.html</a>
	Internet/On-Line Price Discount	15%	<a href="http://www.usgames.com">www.usgames.com</a>

79	UTJ Holdco Inc dba Teaching Strategies LLC 4500 East West Highway Suite #300 Bethesda, MD 20814	Vendor # 940-287-3695 Elisa Rodriguez	<a href="mailto:elisa.r@teachingstrategies.com">elisa.r@teachingstrategies.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	0% discount and 7% for S&H

80	Vista Higher Learning 500 Boylston Street, Suite #620 Boston, MA 02116-3317	Vendor # 617-351-4869 Carla Leiva	<a href="mailto:cleiva@vistahigherlearning.com">cleiva@vistahigherlearning.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	Our catalog pricing already reflects our discounted pricing; <a href="https://promos.vistahigherlearning.com/2021/2021-22_K-12_Catalog/">https://promos.vistahigherlearning.com/2021/2021-22_K-12_Catalog/</a>

81	Voyager Sopris Learning Inc 17855 Dalla Parkway, Suite 400 Dallas, TX 75287-6857	Vendor #10520 800-547-6747 Amy Otis	<a href="mailto:lvbidscontracts@voyagersopris.com">lvbidscontracts@voyagersopris.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	0%	<a href="http://www.voyagersopris.com">www.voyagersopris.com</a>

82	VWR International LLC (Ward's Science) 5100 West Henrietta Road Rochester, NY 14692	Vendor # 800-962-2660 Mark Tringali	<a href="mailto:mark.tringali@vwr.com">mark.tringali@vwr.com</a>
	Category Description	Catalog Discount as a Percentage	Notes
	Catalog Price Discount	18%	Call purchasing for exception; <a href="https://www.wardsci.com/cms/teacher_resources_catalog">https://www.wardsci.com/cms/teacher_resources_catalog</a>
	Internet/On-Line Price Discount	18%	Call purchasing for exception; <a href="http://www.wardsci.com">www.wardsci.com</a>

**SUBJECT:** Award Contract for Musical Instruments and Supplies #271-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

The intent of this contract is to provide a method to procure Musical Instruments and Supplies to meet the needs of the District.

**ADMINISTRATIVE CONSIDERATIONS**

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 19
2. Number of vendors awarded - 19

**FUNDING SOURCE AND AMOUNT**

Respective departmental budget

Estimated expenditure **\$555,210**

**RECOMMENDATION**

Administration will bring a recommendation to award the purchase to the vendor listed on the tabulation form at the March 9<sup>th</sup> Board Meeting.

**CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Musical Instruments and Supplies #271-22-0
Awarded To:	<ol style="list-style-type: none"> <li>1. <u>Alamo Music Center</u></li> <li>2. <u>Delgado Guitars</u></li> <li>3. <u>Guitar Center Stores dba Music and Arts</u></li> <li>4. <u>Jim Melhart Piano and Organ dba Melhart Music Center</u></li> <li>5. <u>Jody Ann Fracasso dba Mack Brass of Virginia LLC</u></li> <li>6. <u>JW Pepper &amp; Son, Inc</u></li> <li>7. <u>K &amp; S Music</u></li> <li>8. <u>Lakeshore Equipment Company dba Lakeshore Learning Materials, LLC</u></li> <li>9. <u>Music in Motion</u></li> <li>10. <u>Motters Music House Inc dba Music is Elementary Inc</u></li> <li>11. <u>Quill LLC</u></li> <li>12. <u>Stadium Creations</u></li> <li>13. <u>Taylor Music Inc</u></li> <li>14. <u>Texas Band and Orchestra</u></li> <li>15. <u>Texas Music Festivals Enterprise, Inc</u></li> <li>16. <u>Washington Music Sales Center, Inc</u></li> <li>17. <u>Wenger Corporation</u></li> <li>18. <u>Weslaco Music Center</u></li> <li>19. <u>West Music</u></li> </ol>
Term:	One Year/Two year (One year terms) option to renew
Term Period :	April 2022 – June 2023

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Alamo Music Center 425 N Main Ave San Antonio, TX 78205		Vendor #102519 210-224-1010 David Cleckler	<a href="mailto:schoolbids@alamomusic.com">schoolbids@alamomusic.com</a>
Category Description	Catalog Discount as a Percentage		Notes
Catalog Price Discount	35%		22-45% depending on the product; www.alamomusic.com
Shelf Price Discount	35%		22-45% depending on the product

Delgado Guitars 919 Gallatin Ave #10 Nashville, TN 37206		Vendor #101780 615-227-4578 Juliette Locke	<a href="mailto:admin@delgadoguitars.com">admin@delgadoguitars.com</a>
Category Description	Catalog Discount as a Percentage		Notes
Catalog Price Discount	0%		<a href="http://www.delgadoguitars.com">www.delgadoguitars.com</a>

Guitar Center Stores dba Music and Arts 5295 Westview Dr. Suite 300 Frederick, MD 21703		Vendor #1615 281-728-6113 Amanda Tieman	<a href="mailto:schools@musicarts.com">schools@musicarts.com</a>
Category Description	Catalog Discount as a Percentage		Notes
Catalog Price Discount	0%		Educators will receive an institutional discount at a varying %; www.musicarts.com
Manufacture Price Discount	20%		Varies depending on margin % from manufacturer

Jim Melhart Piano and Organ dba Melhart Music Center 3325 N 10th Street McAllen, TX 78501		Vendor #49790 956-682-6147 Betty Melhart	<a href="mailto:bmelhart@melhart.com">bmelhart@melhart.com</a>
Category Description	Catalog Discount as a Percentage		Notes
Catalog Price Discount	25%		0-50% off Yamaha, Burkart, Muramatsu, Miyazawa, Conn-Selmer, Buffet, Lorretti, Eastman, etc.; Excluding Melhart brand and Melhart Manufacturing. Available for viewing through attachments. Call purchasing for price list/catalog.
Manufacture Price Discount	30%		20-50% off MSRP on all major brands. 0% off Melhart Brand and Melhart Manufacturing products.
Internet/On-Line Price Discount	40%		40-50% off MSRP on all major brands excluding Melhart brand. Available at <a href="https://www.melhart.com/c-8-school-music-equipment.aspx">https://www.melhart.com/c-8-school-music-equipment.aspx</a>

Jody Ann Fracasso dba Mack Brass of Virginia LLC 1522 Mt. Pleasant Drive Colonial Heights, VA 23834		Vendor #104869 804-924-5184 Chris Lair	<a href="mailto:lairchris@mackbrass.com">lairchris@mackbrass.com</a>
Category Description	Catalog Discount as a Percentage		Notes
Custom Price Discount	0%		Call for pricing

JW Pepper & Son, Inc 191 Sheree Blvd, PO Box 642 Exton, PA 19341		Vendor #61490 800-345-6296 Anthony T Carollo	<a href="mailto:southwestern@jwpepper.com">southwestern@jwpepper.com</a>
Category Description	Catalog Discount as a Percentage		Notes
Catalog Price Discount	0%		Print catalogs are available upon request but also available digitally on the Pepper website
Manufacture Price Discount	0%		No discount
Custom Price Discount	0%		No discount
Internet/On-Line Price Discount	0%		Items and prices are available on the Pepper website; www.jwpepper.com
Shelf Price Discount	0%		No discount

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K & S Music 61 Industrial Rd Deckeley Heights, NJ 07922		Vendor # 908-790-0400 Ken Fragner	<a href="mailto:krf@kandsmusic.com">krf@kandsmusic.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	20%	20% off K&S Music Catalog; www.kandsmusic.com	
Manufacture Price Discount	60%	60% off RS Berkeley Musical Instruments	

Lakeshore Equipment Company dba Lakeshore Learning Materials, LLC 2695 E Dominguez Street Carson, CA 90895		Vendor #43509 800-421-5354 Sung Kim	<a href="mailto:biddept@lakeshorelearning.com">biddept@lakeshorelearning.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs; www.lakeshorelearning.com and retail stores	
Internet/On-Line Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs; www.lakeshorelearning.com and retail stores	
Shelf Price Discount	5%	5% discount on all non-sale items from Lakeshore's catalogs; www.lakeshorelearning.com and retail stores	

Music in Motion 1601 E Plano Pkwy, Suite 100 Plano, TX 75074		Vendor #44687 800-445-0649 Kristi Graham	<a href="mailto:bids@musicmotion.com">bids@musicmotion.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	6%	S&H added after discount is applied; www.musicmotion.com *Bid number must be reference on all orders & quote request s to receive the bid discount.	

Motters Music House Inc dba Music is Elementary Inc 5200 Mayfield Road Cleveland, OH 44124		Vendor #3953 800-888-7502 Mike Knerli	<a href="mailto:mike@musiciselementary.com">mike@musiciselementary.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	0%	Call for pricing	

Quill LLC 100 Schelster Road Lincolnshire, IL 60069		Vendor #62187 800-634-4809 Karrie Szalkowshi	<a href="mailto:bid@quill.com">bid@quill.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	Call purchasing for cover letter and exclusions	
Internet/On-Line Price Discount	10%	Call purchasing for cover letter and exclusions	

Stadium Creations 19249 S Cabango Dr Porter, TX 77365		Vendor #105520 832-541-9829 Anson Carter	<a href="mailto:anson@stadiumcreations.com">anson@stadiumcreations.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Our standard pricing is the lowest in the market	
Manufacture Price Discount	0%	Our standard pricing is the lowest in the market	
Custom Price Discount	0%	Our standard pricing is the lowest in the market	

Mission Consolidated Independent School District  
 Tabulation Form  
 Musical Instruments and Supplies # 271-22-0

Taylor Music Inc 513 S. Main Aberdeen, SD 57401		Vendor #99182 800-872-2263 Mary McKinney	<a href="mailto:mary@taylormusic.com">mary@taylormusic.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	0%	www.taylormusic.com Additional discounts available 0-60% upon request	

Texas Band and Orchestra 301 N McColl Ste I McAllen, TX 78501		Vendor #1777 956-683-0700 Daniel Rivera	<a href="mailto:tbodr@aol.com">tbodr@aol.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	30%	30-60%	
Manufacture Price Discount	30%	30-60%	
Custom Price Discount	30%	30-60%	
Internet/On-Line Price Discount	0%	N/A	
Shelf Price Discount	30%	30-60%	

Texas Music Festivals Enterprise, Inc 216 East Business Highway 83 San Juan, TX 78589		Vendor #9257 956-984-9467 Angela Flinchbaugh	<a href="mailto:angela@tmftoursandtravel.com">angela@tmftoursandtravel.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	10%	Apparel only; www.tmfconnet.com http://www.ppdconnect.com/2020PrimeLineNewAndFavorites.html#	

Washington Music Sales Center, Inc 11151 Veirs Mill Road Wheaton, MD 20902		Vendor #1614 301-946-8808 Trey Smith	<a href="mailto:bids@chucklebins.com">bids@chucklebins.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Digital Catalog	
Internet/On-Line Price Discount	0%	Email bids@chucklebins.com for possible discount; www.chucklebins.com	

Wenger Corporation 555 Park Drive Owatonna, MN 55060		Vendor #83510 507-774-8182 Jodi Tuthill	<a href="mailto:jodi.tuthill@wengercorp.com">jodi.tuthill@wengercorp.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	5%	Pricing for Product Only. Freight added to invoice	
Manufacture Price Discount	5%	Pricing for Product Only. Freight added to invoice	
Custom Price Discount	5%	Pricing for Product Only. Freight added to invoice	
Internet/On-Line Price Discount	5%	Pricing for Product Only. Freight added to invoice	
Shelf Price Discount	5%	Pricing for Product Only. Freight added to invoice	

Weslaco Music Center 310 W. Expressway 83 Weslaco, TX 78596		Vendor # 956-272-3999 Luis Sustaita	<a href="mailto:weslacomusiccenter@yahoo.com">weslacomusiccenter@yahoo.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	0%	Call for pricing	

Mission Consolidated Independent School District  
 Tabulation Form  
 Musical Instruments and Supplies # 271-22-0

West Music 1212 5th Street, PO Box 5521 Coralville, IA 52241		Vendor #84240 800-397-9378 Stephanie Adams	<a href="mailto:bids@westmusic.com">bids@westmusic.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	5%	Discount will be taken off the current advertised price on our website ( <a href="http://www.westmusic.com">www.westmusic.com</a> ) at time of order. Discount excludes the following; Gameplan materials, Wenger brand products, items sold as USED/DEMO, Band/Orchestra Instruments, and Concert/Marching Percussion & Equipment. Orders will receive Free Shipping, except for items with an Oversize Shipping Rate. Oversize shipping rates can be found listed with their items on our website ( <a href="http://www.westmusic.com">www.westmusic.com</a> ).	
Internet/On-Line Price Discount	5%	Discount will be taken off the current advertised price on our website ( <a href="http://www.westmusic.com">www.westmusic.com</a> ) at time of order. Discount excludes the following; Gameplan materials, Wenger brand products, items sold as USED/DEMO, Band/Orchestra Instruments, and Concert/Marching Percussion & Equipment. Orders will receive Free Shipping, except for items with an Oversize Shipping Rate. Oversize shipping rates can be found listed with their items on our website ( <a href="http://www.westmusic.com">www.westmusic.com</a> ).	

**SUBJECT:** Award Contract for Vehicle Repair Equipment and Supplies #740-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

The intent of this contract is to provide a method to procure Vehicle Repair Equipment and Supplies to meet the needs of the District.

**ADMINISTRATIVE CONSIDERATIONS**

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 8
2. Number of vendors awarded - 8

**FUNDING SOURCE AND AMOUNT**

Respective departmental budget

Estimated expenditure **\$228,000**

**RECOMMENDATION**

Administration will bring a recommendation to award the purchase to the vendor listed on the tabulation form at the March 9<sup>th</sup> Board Meeting.

**CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Vehicle Repair Equipment and Supplies #740-22-0
Awarded To:	<ol style="list-style-type: none"> <li>1. <u>Advance Stores Company, Inc dba Advanced Auto Parts</u></li> <li>2. <u>Burton Companies</u></li> <li>3. <u>Elite Bus Parts Inc</u></li> <li>4. <u>Lawson Products, Inc</u></li> <li>5. <u>Longhorn Bus Sales, LLC</u></li> <li>6. <u>South Texas Diesel Services dba Fuel Injection Svc</u></li> <li>7. <u>The Mcadams Group LLC dba Texas Alternator Starter Svc</u></li> <li>8. <u>Triple-S Steel Supply LLC dba Alamo Iron Works</u></li> </ol>
Term:	One Year/Two year (One year terms) option to renew
Term Period :	April 2022 – June 2023

Mission Consolidated Independent School District  
 Tabulation Form  
 Vehicle Repair Equipment and Supplies # 740-22-0

Advance Stores Company, Inc dba		
Advanced Auto Parts 4200 Six Forks Road Raleigh, NC 27609	Vendor #12295 952-412-4481 Shari Vergara	<a href="mailto:shari.vergara@advance-auto.com">shari.vergara@advance-auto.com</a> Account Manager: Raul Martinez raulmartinez@advance-auto.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	Call vendor for pricing; call purchasing for discount Schedule

Burton Companies		
PO Box 297 Weslaco, TX 78599	Vendor #103744 956-968-3121 Scott Vaughan	<a href="mailto:svaughan.bc@gmail.com">svaughan.bc@gmail.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount	50%	<a href="http://www.burtoncompanies.com/catalog">www.burtoncompanies.com/catalog</a>

Elite Bus Parts Inc		
16690 Crockett Forest Dr Conroe, TX 77306	Vendor # 936-446-6264 Roberto Pineda	<a href="mailto:robert@elite-busparts.com">robert@elite-busparts.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	School bus seat covers already discounted

Lawson Products, Inc		
8770 W. Bryn Mawr Ave Suite 900 Chicago, IL 60631	Vendor #105777 800-890-8198 Lisa Castanon	<a href="mailto:government.sales@lawsonproducts.com">government.sales@lawsonproducts.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	35%	Category discount ranges 35-79% <a href="http://www.lawsonproducts.com">www.lawsonproducts.com</a>

Longhorn Bus Sales, LLC		
221 W. Expressway 83 La Feria, TX 78559	Vendor #70632 956-797-3006 Julissa Rodriguez	<a href="mailto:jrodriguez@lhb-tx.com">jrodriguez@lhb-tx.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	N/A
Manufacture Price Discount	0%	N/A
Custom Price Discount	0%	N/A
Shelf Price Discount	0%	N/A

South Texas Diesel Services dba		
Fuel Injection Svc 3401 N Cage Blvd Pharr, TX 78577	Vendor #8790 956-787-6421 Felix Cano	<a href="mailto:pharrfuel@rgv.twcbc.com">pharrfuel@rgv.twcbc.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	Call for pricing

The Mcadams Group LLC dba		
Texas Alternator Starter Svc PO Box 9131 Austin, TX 78766	Vendor #7547 512-836-6601 Joe McAdams	<a href="mailto:jmcdams@texasalternator.com">jmcdams@texasalternator.com</a>
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	30%	Call purchasing for price list

Mission Consolidated Independent School District  
 Tabulation Form  
 Vehicle Repair Equipment and Supplies # 740-22-0

Triple-S Steel Supply LLC dba Alamo Iron Works 943 AT&T Center Pkwy San Antonio, TX 78219-3134		Vendor # 210-704-8272 Wayne Dennis	<a href="mailto:wdennis@aiwnet.com">wdennis@aiwnet.com</a>
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	0%	Must login to our website <a href="http://www.aiwdirect.com">www.aiwdirect.com</a> using your school districts specific login credentials for pricing and order placement. Contract Deviations: Stationary machinery (such as ironworkers, air compressors, welders, etc.) are price on application and may/may not be freight allowed. No Further discounts apply to Sale items. Steel is price on application and not freight allowed. Our 'List' Price is subject to change without notice. List price is that shown on our website, <a href="http://www.aiwdirect.com">www.aiwdirect.com</a> at time of customer order using the customer specific login and credentials.	
Shelf Price Discount	0%	Must login to our website <a href="http://www.aiwdirect.com">www.aiwdirect.com</a> using your school districts specific login credentials for pricing and order placement.	

**SUBJECT:** Award Purchase Tumble Chiller #805-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

On December 15, 2021, the Board approved the purchase of Tumble Chiller from Mission Restaurant Supply for an estimated cost of \$190,927. The purchase was solicited using Inter-local Purchasing Coops. The Texas Department of Agriculture (TDA) did not accept this method of procurement and requested that we solicit using a formal bid.

The purchase of the Tumble Chiller is to replace the current one that is no longer possible to repair and meet the needs of the District.

### **ADMINISTRATIVE CONSIDERATIONS**

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 3
2. Number of vendors awarded - 1

### **FUNDING SOURCE AND AMOUNT**

Respective departmental budget

Estimated expenditure **\$193,970**

### **RECOMMENDATION**

Administration will bring a recommendation to award the purchase to the vendor listed on the tabulation form at the March 9<sup>th</sup> Board Meeting.

### **CONTACT PERSON (S)**

Maria D (Rosy) Woodrum, Child Nutrition Program Director  
Joel Garcia, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Tumble Chiller #805-22-0
Awarded To:	1. <u>Southwest Texas Equipment dba Mission Restaurant Supply</u>
Term Period :	One Time Purchase

Mission Consolidated Independent School District  
 Tabulation Form  
 Tumble Chiller 805-22-0

			1st Choice Restaurant Equipment & Supply LLC			Pasco Brokerage, Inc.			Southwest Texas Equipment Distributors dba Mission Restaurant Supply		
			Vendor #6910			Vendor #38267			Vendor #99551		
			Jeff Bupp			Emily Hart			Larry Cantu		
			210-595-3131			972-596-3350			956-467-1295		
			<a href="mailto:orders@1stchoiceres.com">orders@1stchoiceres.com</a>			<a href="mailto:ehart@pascoinc.net">ehart@pascoinc.net</a>			<a href="mailto:larryc@missionrs.com">larryc@missionrs.com</a>		
<b>Total Cost</b>			\$212,593.68			\$234,722.00			\$193,970.40		
<b>Selected #</b>			0			0			6		
<b>Selected (\$)</b>			\$0			\$0			\$193,970.40		
#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost
#0-1	Tumbler Chiller	1	\$175,666.22	N/A	\$175,666.22	\$173,162.00	ea	\$173,162.00	\$165,745.21	N/A	\$165,745.21
#0-2	Mechanical Start Up	1	\$7,667.27	N/A	\$7,667.27	\$7,218.00	ea	\$7,218.00	\$6,908.74	N/A	\$6,908.74
#0-3	Equipment Training	1	\$7,667.27	N/A	\$7,667.27	\$7,218.00	ea	\$7,218.00	\$6,908.74	N/A	\$6,908.74
#0-4	Installation	1	\$14,710.50	N/A	\$14,710.50	\$38,791.00	ea	\$38,791.00	\$5,916.02	N/A	\$5,916.02
#0-5	Belt	1	\$6,882.42	N/A	\$6,882.42	\$6,443.00	ea	\$6,443.00	\$6,166.69	N/A	\$6,166.69
#0-6	Freight	1	\$0	N/A	\$0	\$1,890.00	ea	\$1,890.00	\$2,325.00	N/A	\$2,325.00

**SUBJECT:** Award Purchase Outdoor Walk-In Freezers #801-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

On February 10, 2021, the Board approved the purchase of three Outdoor Walk-In Freezers from Mission Restaurant Supply for Bryan, Marcell, and Salinas Elementary Schools with an estimated expenditure of \$91,083. The purchase was solicited using Inter-local Purchasing Coops. The Texas Department of Agriculture (TDA) did not accept this method of procurement and requested that we solicit using a formal bid.

The purchase of the Outdoor Walk-In Freezers is to assist the District in providing better service to our students and the surrounding community and in maintaining the safety and integrity of the Child Nutrition Program's frozen foods.

### **ADMINISTRATIVE CONSIDERATIONS**

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 2
2. Number of vendors awarded - 1

### **FUNDING SOURCE AND AMOUNT**

General Fund using the No Kid Hungry Grant funds and the Child Nutrition Program Funds

Estimated expenditure **\$108,472**

### **RECOMMENDATION**

Administration will bring a recommendation to award the purchase to the vendor listed on the tabulation form at the March 9<sup>th</sup> Board Meeting.

### **CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Maria D. (Rosy) Woodrum, SNS, Child Nutrition Program Director  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Outdoor Walk-In Freezer #801-22-0
Awarded To:	1. <u>Southwest Texas Equipment dba Mission Restaurant Supply</u>
Term:	One Time Purchase
Term Period :	March 2022 – Completion

Mission Consolidated Independent School District  
 Tabulation Form  
 Outdoor Walk-In Freezer 801-22-0

VENDOR NAME:		1st Choice Restaurant Equipment & Supplies			Southwest Texas Equipment dba Mission Restaurant Supply		
		Contact Name: Jeff Bupp			Contact Name: Larry Cantu		
		Phone #: 210-595-3131			Phone #: 956-467-1295 ext2622		
		Email: <a href="mailto:orders@1stchoiceres.com">orders@1stchoiceres.com</a>			Email: <a href="mailto:larryc@missionrs.com">larryc@missionrs.com</a>		
Qty	Detailed Desc	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
1	Walk in Freezer - Marcell		\$ 42,856.21	\$ 42,856.21		\$ 35,223.12	\$ 35,223.12
1	Walk in Freezer - Bryan		\$ 42,856.21	\$ 42,856.21		\$ 35,223.12	\$ 35,223.12
1	Walk in Freezer - Salinas		\$ 41,969.27	\$ 41,969.27		\$ 34,525.85	\$ 34,525.85
1	Freight					\$ 3,500.00	\$ 3,500.00
<b>Total</b>				\$ 127,681.69			\$ 108,472.09

115

<b>Note:</b>	

**SUBJECT:** Renewal Contract for Emergent and Non-Emergent Medical Transportation Services #420-22-0

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

Under that current medical plans offered by the District to its employees, ground and air ambulance is not covered at 100%. Ground and air ambulance are covered only for medical emergencies in the following manner:

High Deductible Plan	70% after deductible ( \$1,750) is met
Base Plan	80% after deductible (\$1,500) is met
High Plan	80% after deductible (\$500) is met

Ground and air ambulance services are not covered for non-emergencies. If the District employee chooses to purchase this insurance product, the insurance would cover the costs not covered by the District' current medical plans.

In an effort to reduce the out of pocket expenses for our employees with in and out-of-network emergent and non-emergent medical transportation services employees will be offered an option to cover these out of pocket expenses.

MASA Global transportation services include:

- Emergent Air Transportation
- Emergent Group Transportation
- Non-Emergent Inter Facility Transportation
- Repatriation and Recuperation

The pricing for MASA Global services are listed below on both a monthly and annual basis. MASA Global services can be elected by Mission CISD employees on a voluntary basis without any additional expenses to the District.

#### **Emergent Plus:**

\$14 per month      \$168 per year

### **ADMINISTRATIVE CONSIDERATIONS**

On January 20, 2021, the Board of Trustees awarded Bid No. 420-21-0, for Emergent and Non-Emergent Medical Transportation for a term of one year, with the option to renew for one additional year.

### **FUNDING SOURCE AND AMOUNT**

Not applicable, this is not a District expense but rather an expense to the employee's voluntary participation.

## **RECOMMENDATION**

Administration recommends renewing contract with MASA Global.

## **CONTACT PERSON (S)**

Lorena Garcia, Deputy Superintendent for Support Services  
Joel Garcia, Assistant Superintendent for Finance  
Sylvia Cruz, Director of Payroll, Employee Benefits & Risk  
Management  
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Emergent and Non-Emergent Medical Transportation Services #420-22-0
Awarded To:	1. <u>MASA Global</u>
Term:	One Year/One year option to renew
Term Period :	March 2022 – February 2023

## EMERGENT PLUS MEMBERSHIP BENEFITS

### \$14 per month

#### Emergent Air Transportation



In the event of a serious medical emergency, Members have access to emergency air transportation into a medical facility or between medical facilities. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

#### Emergent Ground Transportation



In the event of a serious medical emergency, Members have access to emergency ground transportation into a medical facility or between medical facilities. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

#### Non-Emergent Inter-Facility Transportation



In the event that a member is in stable condition in a medical facility but requires a heightened level of care that is not available at their current medical facility, Members have access to non-emergent air or ground transportation between medical facilities. Please see your Member Services Agreement for the complete terms, conditions, and limitations of this benefit.

#### Repatriation/Recuperation



In the event that a Member is hospitalized more than 100-miles from their home, Members have access to air or ground medical transportation into a medical facility closer to Member's home for the purposes of recuperation. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

## Did You Know?

**16-Million people** are sent to the emergency room through a ground or air ambulance every year.\*

Insurance companies typically **DO NOT** cover all air and ground ambulance expenses which can result in a bill in excess of \$60,000.

Emergent Ground Ambulance transports can cost as much as

**\$5,000**



Non-Emergent Air Medical transports can cost more than

**\$20,000**



Emergent Air Ambulance transports often cost more than

**\$60,000**



## MASA MTS PROVIDES ULTIMATE PEACE OF MIND

Trust MASA MTS to provide you and your family peace of mind against the financial burden of medical transport bills by enrolling in a MASA MTS membership at an affordable **GROUP RATE**.

\*SOURCE: National Hospital Ambulatory Medical Care Survey

The descriptions of the services offered by MASA are for marketing purposes only and do not represent the terms and conditions contained within each applicable Member Services Agreement. Please review the applicable Member Services Agreement for the completed terms and conditions of any service offered by MASA.

# PLATINUM MEMBERSHIP BENEFITS

## \$39 per month

### Emergent Air Transportation



In the event of a serious medical emergency, Members have access to emergency air transportation into a medical facility or between medical facilities. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Emergent Ground Transportation



In the event of a serious medical emergency, Members have access to emergency ground transportation into a medical facility or between medical facilities. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Non-Emergent Inter-Facility Transportation



In the event that a member is in stable condition in a medical facility but requires a heightened level of care that is not available at their current medical facility, Members have access to non-emergent air or ground transportation between medical facilities. Please see your Member Services Agreement for the complete terms, conditions, and limitations of this benefit.

### Repatriation/Recuperation



In the event that a Member is hospitalized more than 100-miles from their home, Members have access to air or ground medical transportation into a medical facility closer to Member's home for the purposes of recuperation. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Return Transportation



In the event the Member is hospitalized more than 100-miles away from home for more than 24-hours, Member has access to return transportation, upon their release, to the commercial airport nearest their home. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Escort Transportation



In the event that Member requires medical transportation, Member may elect to have a family member or friend accompany them during the medical transportation. This benefit is limited to the availability of space within the vehicle, giving due priority to medical personnel and equipment. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Visitor Transportation



In the event that Member is hospitalized more than 100-miles away from home for more than 7-days (consecutively), Member may elect to have a family member or friend transported (by commercial airline) to join them while they recover. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Mortal Remains Transportation



In the event the Member dies more than 100-miles from home, MASA shall pay (on behalf of the Member's estate) the airway bill associated with the return of the Member's mortal remains. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Minor Return



In the event that Member requires the use of one or more of the member transportation benefits and (as a result of such benefit) a minor child (who is in the Member's custody) is left unattended, the minor child shall have access to return transportation (by commercial airline) to the commercial airport nearest the minor child's home. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Organ Retrieval/Organ Recipient



In the event of an organ transplant procedure, MASA will arrange for the transportation of Member or the transplant organ to the site of the transplant. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Vehicle Return



In the event that Member requires the use of one or more of the member transportation benefits and (as a result of such benefit), Member may elect to have MASA transport Member's ground vehicle to Member's home or rental return location. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Pet Return



In the event that Member requires the use of one or more of the member transportation benefits and (as a result of such benefit), Member may elect to have MASA transport Member's pet to Member's home. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

### Worldwide Coverage



Worldwide Coverage: Contingent on 10-day prior notice of travel to MASA, Member has world-wide access to Non-Emergent Air Transport, Repatriation/Recuperation, Return Transportation, Escort Transportation, Visitor Transportation, and Mortal Remains Transportation. Coverage is limited to trips of 90-days or less. Please see your Member Services Agreement for the complete terms, conditions and limitations of this benefit.

# MASA MTS CLAIM INSTRUCTIONS AND BENEFIT GUIDE

## GLOBAL TRANSPORT HOTLINE

24 Hour – Access to Services

800-643-9023

If You Have A Medical Emergency, Please Call 911

## ACCESS OF SERVICES

- Services rendered under Non-Emergent Air Transportation (HOSPITAL-TO-HOSPITAL) and Repatriation/Recuperation must be coordinated and/or provided directly by MASA MTS.
- In the event that such Services are not rendered directly by MASA MTS, all requests for post-service payment and/or reimbursement may be denied for violation of the “Access of Services” provision of the Member Services Agreement.

### INTERFACILITY-TRANSFERS (HOSPITAL-TO-HOSPITAL)

- Contact MASA’s Transport Department to schedule all hospital-to-hospital transfers.
- MASA’s Transport Department will coordinate with the sending medical facility, the receiving medical facility and the transportation service provider.

### REPATRIATION/RECUPERATION

- MASA will arrange Member’s non-emergent, Repatriation/Recuperation transportation, in the event Member is hospitalized in a Medical Facility more than one hundred (100) statute miles from Member’s Residence and Member’s treating physician and MASA MTS’s Medical Director determines it is feasible and medically appropriate to transfer Member to a Medical Facility nearer to Member’s Residence for recuperation. **(Said benefit MUST be coordinated by MASA).**

The descriptions of the services offered by MASA are for marketing purposes only and do not represent the terms and conditions contained within each applicable Member Services Agreement. Please review the applicable Member Services Agreement for the completed terms and conditions of any service offered by MASA.

 **Email:** [claims@masaglobal.com](mailto:claims@masaglobal.com)

 **Fax:** 817-769-2755

 **Mail:**  
MASA  
ATTN: *Transport Department*  
1250 South Pine Island Road Suite #500  
Plantation, FL 33324

 **Transport Dept** 800-643-9023

Any Ground. Any Air. Anywhere.™

## SUBMITTING CLAIMS ONLINE

- Go to [www.masamts.com](http://www.masamts.com)
- Click on “Member Login” located in top right hand corner. Click on Register and enter your member ID number and birthdate and create a password.
- Once you have signed-in then click on the Claims Tab, and then click on “Submit New Claim”.
- Upload the Bill/Invoice and the EOB, if available. Be sure to include your Member number on the bill/invoice.

## NEW CLAIM INSTRUCTIONS

- Submit the bill from the ambulance company to MASA with Member’s MASA number clearly displayed.
- Submit the bill via E-Mail, Fax or Mail.
- Attach the EOB and run notes, if readily available.
- Contact the claims department directly with any questions.

## DOCUMENTS NEEDED BY MASA TO PROCESS A CLAIM

- Bill/Health Insurance Claim Form a/k/a “HICFA”.
- Run notes/Trip notes from provider.
- Explanation of Benefits a/k/a “EOB”.

**NOTE:** All claims must be submitted to MASA within 180 days of the date of service

 **Email:** [ambulanceclaims@masaglobal.com](mailto:ambulanceclaims@masaglobal.com)

 **Fax:** 877-681-2399

 **Mail:**  
MASA  
ATTN: *Claims Dept*  
1250 South Pine Island Road Suite #500  
Plantation, FL 33324

 **Claims Dept** 800-643-9023

At Home or Traveling



A Division of MASA Global  
MASA SINCE 1974

MASA MTS PLATINUM MEMBERSHIP

## Member Services Agreement

### Important Instructions

- Always have your membership card with you
- Emergency Ground and Helicopter services are activated by calling 911  
YOU DO NOT NEED TO CONTACT MASA MTS IN A MEDICAL EMERGENCY
- National toll free number **1-800-643-9023**

**MEDICAL AIR SERVICES ASSOCIATION**

	Cities	Counties	Schools	Hospitals	Private Business
1	Alamo Heights	Bandera	Abilene ISD	Cogdell Memorial Hospital	Allied Feeds
2	Alvarado	Brazoria	Alamo Heights ISD	Concho County Hospital	American Boar & Goat Association
3	Bandera	Burleson	Alba Golden ISD	Hill County Memorial	Angelo Plumbing Supply, Inc.
4	Bay City	Calhoun	Albany	Kansas Hospital Assoc.	Angelo Water Service
5	Brady	Colorado	Aledo ISD	MHMR Services for Concho Valley	Army Residence
6	Crowley	Comal	Alpine ISD	Menard County Hospital Dist.	Athlete's World
7	Eagle Lake	Concho Valley	De Leon ISD	Oklahoma Hospital Assoc.	Home Motors, Inc.
8	Edinburg	Crockett County	Andrews ISD	Peterson Regional	B&W Trailer Co.
9	Edna	Ector County	Angleton ISD	Starr County Memorial Hospital	Bank of Edmonson Co.
10	Elsa	Edwards	Anson	Uvalde Memorial	Bank of Maysville
11	Fredericksburg	Falls	Aspermont	Missouri Hospital Assoc.	Bank of the Mountains
12	Gonzales	Fayette	Athens ISD		Bartlett Cocke
13	Hidalgo	Fort Bend	Axtell ISD		Bob Moore Tire Co.
14	Jasper	Franklin	Azle ISD		Cancho Valley COG
15	Kerrville	Franklin County	Baird ISD		Carl J. Cahill, Inc.
16	Kirbyville	Garza County	Barbers Hill ISD		Chef Driven Restaurants
17	La Feria	Gillespie	Bartlett ISD		City National Bank of San Saba
18	Mertzson	Gonzales	Beaumont ISD		CKS Services, LLC
19	Mission	Hale County	Birdville ISD		Commercial Bank of Grayson
20	Palmview	Irion County	Boerne ISD		Commercial National Bank
21	Pearsall	Jackson	Dilley ISD		Hothmann Commission Company
22	Pecos	Jasper	Bosqueville ISD		Community Holding Company
23	Pharr	Jim Hogg	Burkburnett ISD		Concho Supply Co.
24	Port Lavaca	Karnes County	Burleson ISD		Concho Supply, Inc.
25	Presidio	Kendall	Carrollton-Farmers Branch ISD		Cottle Ranch
26	Raymondville	Kerr	Cedar Hill ISD		Crockett County WCID #1
27	San Benito	Lavaca	Central TX Employee Benefits Coop		Dietert Center
28	San Juan	Lee	Cherokee ISD		Dixion Bank
29	Seguin	Llano	Chilcothe ISD		Double Eagle Mechanical

30	Shiner	Mason County	Chilton ISD	DSSW Lifespan
31	Weatherford	Medina	Edcouch-Elsa ISD	Jessco Solutions, LLC
32	Weimar	Menard	City of Mount Pleasant	Edwards Central Appraisal District
33	Weslaco	Presidio County	Clint ISD	Farmers Bank & Trust
34	Donna	Reagan	Clint ISD	Felipe Armenta's Restaurant
35	Muleshoe	Robertson	Clyde ISD	First National Bank & Trust of London
36	Yoakum	San Jacinto	Coastal Bend Employee Benefits Coop	First State Bank
37	Woodville	San Saba	East TX Emp Benefits Coop	Jefferson Bank
38	Schulenburg	Schleicher	Doss CCSD	James & Johnson Co.
39	Harker Heights	Starr	Coleman ISD	Fusion Labs
40		Sutton County	Comal ISD	German American Bank
41		Titus County	Comanche ISD	Gomez Bookkeeping
42		Tyler	Eanes ISD	James D. Johnson Co.
43		Waller	Coupland ISD	High Plains Senior Care
44		Wharton	Crandall ISD	Hill Country Imaging
45		Wilson County	Dawson ISD	Hill Country MHDD
46		Hays Co. ESD 8	Cisco ISD	Ed Davenport, Inc.
47		King County	Edgewood ISD	Jim Bass Ford, Inc.
48		Guadalupe	ESC Region 10	Joeris General Contractors
49			ESC Region 11 Benefits Cooperative	JV Steel
50			Eula ISD	Kentucky Farmers Bank
51			Evant ISD	Kerrville Cancer Ctr
52			Fort Hancock ISD	Kerrville Pediatric
53			Fort Worth ISD	L3 Organization
54			Fredericksburg ISD	Lane Weather Mart, Inc.
55			Frenship ISD	Leon Springs VFD
56			Friendswood ISD	Llano National Bank
57			Frisco ISD	Lone Star Bank
58			Gatesville ISD	Lone Star Farmers COOP

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Goldwaite ISD  
Gonzales ISD  
Granger ISD  
Gustine ISD  
Hamlin ISD  
Harlandale ISD  
Harlingen ISD  
Harper ISD  
Hawkins ISD  
Hays CISD  
Hermleigh ISD  
Highland ISD  
Hillsboro ISD  
Hunt ISD  
Huntsville ISD  
Hutto ISD  
Idea Public Schools  
Ingram ISD  
Ira ISD  
Jarrell ISD  
Joshua ISD  
Junction ISD  
Katy ISD  
Kerrville ISD  
Lake Worth ISD  
Laredo ISD  
Leander ISD  
Levelland ISD  
Liberty Hill ISD  
Life School of Dallas  
Lindale ISD  
Lohn ISD

Lubke Cars &  
Trucks  
Magnolia Bank  
Mason Bank  
Mason Feed & Seed  
Mayfield Paper  
McNay Museum  
Morgantown Bank &  
Trust  
North American  
Development Bank  
Orig-Equip, Inc.  
P.P. Ewald & Sons,  
Inc.  
Partee Enterprises  
Peoples Bancorp  
Peoples Bank &  
Trust  
Peoples State Bank  
Powell Ranches  
Power Systems  
Computers  
Presidio Title  
Producers Livestock  
Auction Company  
Quality Access  
Reeh Plumbing  
Reel Family  
Dentistry  
San Angelo Stock  
Show & Rodeo  
San Antonio  
Country Club  
Security State Bank  
Sheppard  
Memorials, Inc.  
Sisterdale VFD  
Soliz Optimum  
Energy Inc.  
Soliz Optimum  
Transports, Inc.  
Southern Financial  
Ins  
Southwest Vascular  
Splendid  
Technology  
Taylor County Bank

91	Los Fresnos CISD	Texas State Aquarium
92	Lueders Avoca	The Commercial Bank
93	Martin's Mill ISD	Town Square Bank
94	McDade ISD	Tress Express
95	McMullen ISD	Vanderpool ISD
96	Medina ISD	Water Logistics
97	Medina Valley ISD	Weaver Technologies, Inc.
98	Melissa ISD	West Central Wireless
99	Merkel ISD	West Texas Lighthouse for the Blind
100	Midland ISD	West Tx Counseling & Guidance Center
101	Midway ISD	West Tx Fire Extinguishers
102	Mildred ISD	Western Towers
103	Moran ISD	Wilson Family Chiropractic
104	Moulton ISD	Avance
105	MRIC Region 11	Computer Solutions
106	MRIC Region 15	Guido Management Services
107	MRIC Region 16	Embrey Development
108	MRIC Region 17	Hotel Emma
109	MRIC Region 18	GOCC Inc
110	MRIC Region 2	Endura products/Nova Star
111	MRIC Region 5	VK Knowlton
112	MRIC Region 6	Cherry Blossom Molina PLLC
113	MRIC Region 7	Ken Stoepel Ford Inc.
114	MRIC Region 9	Broadway Bank
115	Murchison ISD	Gillette Air Conditioning
116	Palacios ISD	United Tel Supply
117	Pawnee ISD	Kerrville Cancer Center
118	Pecos-Barstow-Toyah ISD	K&S PCS LLC
119	Pecos-Barstow-Toyah ISD (\$12)	Combined Benefits Services
120	Plainview ISD	Guadalupe Wastewater Co.

121	Port Neches-Groves ISD	Bay Bridge Admin LLC
122	Presidio ISD	Zesch & Pickett Insurance LLP
123	Prosper ISD	DLH Wendland LLC
124	Rains ISD	Kothmann Commission Company
125	Raymondville ISD	Principal Lighting Group
126	Reagan County ISD	PK Kelley Insurance Agency
127	Red Oak ISD	NewQuest IT Solutions
128	Region 20 Co-op	William Luke Everett
129	Robinson ISD	H&S Oil Field Supply LLC
130	Rockdale ISD	Housley Communications
131	Rocksprings ISD	Hill Country Embroidery
132	Rogers ISD	Four R Broadcasting
133	Roma ISD	Consulting Practice Reimbursement
134	Rotan ISD	Concho Supply Inc.
135	Rule ISD	Community Council of South Texas
136	Rusk ISD	BRG Insurance Solutions LLC
137	Salado ISD	The Corporate Image
138	San Angelo ISD	Sky Commercial Real Estate Mang.
139	San Benito CISD	Media Define Inc
140	Schreiner University	Star AC Supply LLC
141	Seguin ISD	Eduphoria Inc.
142	Sharyland ISD	Fidelity Abstract Title Co.
143	Small Schools COOP	Catto & Catto
144	Snyder ISD	La Joya Federal CU
145	Sonora ISD	New Horizons Ranch & Center
146	Southside ISD	Duncan Management
147	Splendora ISD	Dooley & Associates
148	Sweetwater ISD	Methodist Healthcare Ministries

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Taylor ISD  
Temple ISD  
Thorndale ISD  
Thrall ISD  
Three River ISD  
Three Rivers ISD  
Tips/Region 8 Coop  
Trent ISD  
Trinity Charter  
Schools  
Troy ISD  
  
Tyler ISD  
  
Utopia ISD  
Uvalde CISD  
Valley View ISD  
Vernon ISD  
Waelder ISD  
Waelder ISD  
Wall ISD  
Weatherford ISD  
West ISD  
West TX Emp  
Benefits Coop  
Westside ISD  
Wimberley ISD  
Luling ISD  
Gregory Portland  
ISD  
Communities in  
Schools of San  
Antonio  
La Vernia ISD  
Kaufman ISD  
Belton ISD  
Corpus Christi ISD  
Palestine ISD  
Natalia ISD  
Kemp ISD  
Eustance ISD

Food Safety Net  
Services  
Marmon Mok  
Architecture  
Just Say Yes  
Aletheia Marketing  
& Media  
Beyond the  
Behavior  
South Texas FCU  
Mid-Texas Health  
Care  
Schreiner University  
Kothmann  
Insurance Agency  
Trademark Brown  
Inc.  
Green Valley  
Special Utility  
District  
JP Family Limited  
Partnership  
Benefits Solutions

183	Cross Plains ISD
184	Academy ISD
185	Yorktown ISD
186	Mason ISD
187	Richard Milburn Academy
188	Rapport Academy
189	Pampa ISD
190	McGregor ISD
191	Llano ISD
192	Lago Vista ISD
193	IPS Enterprises
194	Devine ISD
195	China Springs ISD
196	Burnet CISD
197	Freer ISD
198	Crawford ISD
199	Vyserad ISD
200	Lexington ISD
201	Austwell-Tivoli ISD
202	Wayside ISD
203	West ISD
204	Bruceville-Eddy ISD
205	American Youthworks Charter Casa Gracia NC, LLC
206	Alice ISD
207	Oak Park School
208	Frisco Montessori Academy
209	Sidney ISD
210	ESC 14
211	Albany ISD
212	Anson ISD
213	Stockdale ISD
214	Nordheim ISD
215	Ingleside ISD
216	Mercedes ISD
217	Hunt ISD
218	San Perlita ISD
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**SUBJECT:** Financial Report for January 2022

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

**ADMINISTRATIVE CONSIDERATIONS**

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues for January 2022 totaled \$98,066,652 and actual expenditures totaled \$68,436,730. The excess total revenues over expenditures and other operating uses is \$29,661,875.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

**FUNDING SOURCE AND AMOUNT**

Not applicable.

**RECOMMENDATION**

Information item only; no recommendation is required.

**CONTACT PERSON(S)**

Joel Garcia, Assistant Superintendent for Finance  
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

January 31, 2022

		Budget	Actual	Difference	%
<b>Revenues</b>					
5700	Local and Intermediate Sources	\$ 27,728,439	\$21,621,825	\$ (6,106,614)	77.98%
5800	State Program Revenues	130,446,452	67,646,183	(62,800,269)	51.86%
5900	Federal Program Revenues	22,687,952	8,798,644	(13,889,308)	38.78%
	<b>Total Revenues</b>	<b>\$ 180,862,843</b>	<b>\$ 98,066,652</b>	<b>\$ (82,796,192)</b>	
<b>Expenditures</b>					
11	Instruction	\$ 72,340,285	\$25,708,628	\$ 46,631,657	35.54%
12	Instrucional Resources & Media Services	2,522,688	953,812	1,568,876	37.81%
13	Curriculum and Personnel Development	2,243,646	1,054,478	1,189,168	47.00%
21	Instructional Administration	2,901,516	1,446,958	1,454,558	49.87%
23	School Administration	9,707,122	4,589,577	5,117,545	47.28%
31	Guidance and Counseling Services	6,170,276	2,654,569	3,515,707	43.02%
32	Attendance and Social Work Services	587,220	283,393	303,827	48.26%
33	Health Services	1,974,224	779,273	1,194,951	39.47%
34	Pupil Transportation	6,481,181	2,446,346	4,034,835	37.75%
35	Food Services	15,337,356	7,967,471	7,369,885	51.95%
36	Co-Curricular Activities	8,643,395	3,109,735	5,533,660	35.98%
41	General Administration	5,899,249	3,206,061	2,693,188	54.35%
51	Plant Maintenance and Operations	34,454,482	10,394,445	24,060,037	30.17%
52	Security and Monitoring	3,515,703	1,325,959	2,189,744	37.72%
53	Data Processing Services	3,335,115	1,894,796	1,440,319	56.81%
61	Community Services	399,873	128,441	271,432	32.12%
71	Debt Service	1,036,320	233,159	803,161	22.50%
81	Facilities Acquisition and Construction	8,709,628	40,457	8,669,171	0.46%
95	Juvenile Justice Alt. Education	20,000	-	20,000	0.00%
99	Other Intergovernmental Charges	296,080	219,174	76,906	0.00%
	<b>Total Expenditures</b>	<b>\$ 186,575,359</b>	<b>\$68,436,730</b>	<b>\$ 118,138,629</b>	<b>0</b>
<b>1100</b>	<b>Excess (Deficiency)</b>	<b>\$ (5,712,516)</b>	<b>\$29,629,921</b>	<b>\$ 35,342,437</b>	
<b>Non-Operating Revenue</b>					
7912	Sale of Real or Personal Property	\$ 132,680	\$ 31,954	\$ (100,726)	24.08%
7915	Operating Transfers In	16,480,615	\$ -	(16,480,615)	0.00%
	<b>Total Non-Operating Revenue</b>	<b>\$ 16,613,295</b>	<b>\$ 31,954</b>	<b>\$ (16,581,341)</b>	
<b>Non-Operating Expenses</b>					
8911	Other Uses	\$ (18,022,997)	\$ -	\$ (18,022,997)	0.00%
	<b>Total Non-Operating Expenses</b>	<b>\$ (18,022,997)</b>	<b>\$ -</b>	<b>\$ (18,022,997)</b>	
<b>1200</b>	<b>Excess (Deficiency)</b>	<b>\$ (7,122,218)</b>	<b>\$ 29,661,875</b>	<b>\$ 738,099</b>	
<b>0100</b>	<b>Fund Balance - Beginning Audited</b>	<b>\$ 80,898,169</b>	<b>\$ 80,898,169</b>	<b>\$ -</b>	
<b>3000</b>	<b>Fund Balance - Ending Un-Audited</b>	<b>\$ 73,775,951</b>	<b>\$ 110,560,044</b>	<b>\$ 738,099</b>	

Mission Consolidated Independent School District  
 January 31, 2022  
 DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
<b>Revenues</b>					
5700	Local and Intermediate Sources	\$ 4,182,889	\$ 3,490,145	\$ (692,744)	83.44%
5800	State Program Revenues	4,274,159	3,902,778	(371,381)	91.31%
	<b>Total Revenues</b>	<b>\$ 8,457,048</b>	<b>\$ 7,392,923</b>	<b>\$ (1,064,125)</b>	
<b>Expenditures</b>					
71	Debt Services	\$ 8,457,048	\$ 1,794,274	\$ 6,662,775	21.22%
	<b>Total Expenditures</b>	<b>\$ 8,457,048</b>	<b>\$ 1,794,274</b>	<b>\$ 6,662,775</b>	
<b>1100</b>	<b>Excess (Deficiency)</b>	<b>\$ -</b>	<b>\$ 5,598,650</b>	<b>\$ 5,598,650</b>	
<b>Non-Operating Revenue</b>					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
<b>Non-Operating Expenses</b>					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
<b>1200</b>	<b>Excess (Deficiency)</b>	<b>\$ -</b>	<b>\$ 5,598,650</b>	<b>\$ 5,598,650</b>	
<b>0100</b>	<b>Fund Balance - Beginning Audited</b>	<b>\$ 5,114,405</b>	<b>\$ 5,114,405</b>	<b>\$ -</b>	
<b>3000</b>	<b>Fund Balance - Ending Un-Audited</b>	<b>\$ 5,114,405</b>	<b>\$ 10,713,055</b>	<b>\$ 5,598,650</b>	

**SUBJECT:** Tax Levy Adjustments for the Month of January 2022

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

**ADMINISTRATIVE CONSIDERATIONS**

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$10,992.44. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$9,558,632.87. The monthly fee for this service is \$6,271.00.

Attached is the January 2022 Tax Collection Report

**FUNDING SOURCE AND AMOUNT**

Local Maintenance Levy Modification \$9,432.63  
Debt Service Levy Modification \$1,559.81  
Rollbacks \$0.00

**RECOMMENDATION:**

Information item only; no recommendation is required.

**CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Anna Zuniga, CPA Director of Finance  
Rosalinda Rodriguez, Accountant

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
MISSION C.I.S.D. TAXES COLLECTED FOR:  
JANUARY 2022**

**COMPARATIVE RATE OF COLLECTIONS**

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	28,363,668.26	23,241,692.12	-	709,482.80	5,831,458.94	79.94%	79.64%
2020 & PRIOR YRS	4,597,051.27	967,463.21	(26,936.59)	(70,013.43)	3,532,638.04	21.50%	22.92%
ROLLBACK	8,099.31	3,081.26	-	-	5,018.05	38.04%	41.46%
<b>TOTALS</b>	<b>32,968,818.84</b>	<b>24,212,236.59</b>	<b>(26,936.59)</b>	<b>639,469.37</b>	<b>9,369,115.03</b>		

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JANUARY 2022**

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	9,416,140.66	(4,358.43) CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	91,623.72	(6,634.01) PRIOR
PRIOR YEARS-P&I	32,290.96	
ROLLBACK		- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	18,577.53	PURGED
TOTAL COLLECTIONS	9,558,632.87	(10,992.44)
LESS TRANSFERRED	4,668,689.08	
LESS IN TRANSIT	4,883,263.43	
LESS DUE TO HCAD COMM FEES	409.36	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	0.00	

\*\*\*\*\*AFFIDAVIT\*\*\*\*\*

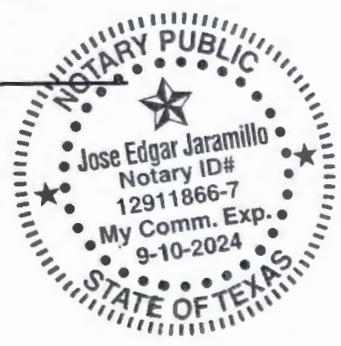
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF JANUARY IS CORRECT.

*Pablo (Paul) Villarreal Jr.*  
\_\_\_\_\_  
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 11TH DAY OF FEBRUARY 2022 A.D.

*Jose E. Jaramillo*  
\_\_\_\_\_  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE  
MISSION CISD**

**MODIFICATIONS FOR THE MONTH OF JANUARY 2022**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	1.1332	0.9719	85.77%	(4,358.43)	(3,738.05)	0.1613	14.23%	(620.38)
2020	1.19930	1.02800	85.72%	(5,203.82)	(4,460.54)	0.1713	14.28%	(743.28)
2019	1.23955	1.06835	86.19%	(1,214.51)	(1,046.77)	0.1712	13.81%	(167.74)
2018	1.3398	1.1700	87.33%	(153.27)	(133.85)	0.1698	12.67%	(19.42)
2017	1.3502	1.1700	86.65%		0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%		0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	(62.41)	(53.41)	0.1972	14.42%	(9.00)
2014	1.3300	1.1700	87.97%		0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%		0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%		0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%		0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%		0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%		0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%		0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%		0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%		0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%		0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%		0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%		0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%		0.00	0.0842	5.59%	0.00
<b>TOTAL</b>				<b>(10,992.44)</b>	<b>(9,432.62)</b>			<b>(1,559.82)</b>
					<b>M&amp;O</b>			<b>I&amp;S</b>
<b>2021</b>				<b>(4,358.43)</b>	<b>(3,738.05)</b>			<b>(620.38)</b>
<b>2020 &amp; PRIOR</b>				<b>(6,634.01)</b>	<b>(5,694.57)</b>			<b>(939.44)</b>
<b>TOTAL</b>				<b>(10,992.44)</b>	<b>(9,432.63)</b>			<b>(1,559.81)</b>

**ROLLBACK MODIFICATIONS FOR THE MONTH OF JANUARY 2022**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	1.1332	0.9719	85.77%	-	0.00	0.1613	14.23%	0.00
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
<b>TOTAL</b>				<b>0.00</b>	<b>0.00</b>			<b>0.00</b>
					<b>M&amp;O</b>			<b>I&amp;S</b>
<b>CURRENT</b>				-	-			-
<b>DELINQUENT</b>				-	-			-
<b>TOTAL</b>				- 136	-			-

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 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL  
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 01/01/2022 THRU 01/31/2022  
 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2021	M & O	.971900	8,075,844.46	.00	.00	.00	8,075,844.46	.00	.00	.00	8,075,844.46
	I & S	.161300	1,340,296.20	.00	.00	.00	1,340,296.20	.00	.00	.00	1,340,296.20
	TOTAL	1.133200	9,416,140.66	.00	.00	.00	9,416,140.66	.00	.00	.00	9,416,140.66
2020	M & O	1.028000	47,844.64	.00	11,570.83	.00	59,415.47	10,416.41	.00	.00	69,831.88
	I & S	.171300	7,972.47	.00	1,928.19	.00	9,900.66	.00	.00	.00	9,900.66
	TOTAL	1.199300	55,817.11	.00	13,499.02	.00	69,316.13	10,416.41	.00	.00	79,732.54
2019	M & O	1.068350	12,947.09	.00	4,954.87	.00	17,901.96	3,225.41	.00	.00	21,127.37
	I & S	.171200	2,074.74	.00	794.00	.00	2,868.74	.00	.00	.00	2,868.74
	TOTAL	1.239550	15,021.83	.00	5,748.87	.00	20,770.70	3,225.41	.00	.00	23,996.11
2018	M & O	1.170000	8,771.90	.00	4,188.79	.00	12,960.69	2,219.47	.00	.00	15,180.16
	I & S	.169800	1,273.08	.00	607.89	.00	1,880.97	.00	.00	.00	1,880.97
	TOTAL	1.339800	10,044.98	.00	4,796.68	.00	14,841.66	2,219.47	.00	.00	17,061.13
2017	M & O	1.170000	3,823.73	.00	2,261.91	.00	6,085.64	1,038.74	.00	.00	7,124.38
	I & S	.180200	588.93	.00	348.38	.00	937.31	.00	.00	.00	937.31
	TOTAL	1.350200	4,412.66	.00	2,610.29	.00	7,022.95	1,038.74	.00	.00	8,061.69
2016	M & O	1.170000	2,209.30	.00	1,589.11	.00	3,798.41	660.69	.00	.00	4,459.10
	I & S	.188200	355.37	.00	255.62	.00	610.99	.00	.00	.00	610.99
	TOTAL	1.358200	2,564.67	.00	1,844.73	.00	4,409.40	660.69	.00	.00	5,070.09
2015	M & O	1.170000	1,090.26	.00	906.21	.00	1,996.47	344.90	.00	.00	2,341.37
	I & S	.197200	183.76	.00	152.74	.00	336.50	.00	.00	.00	336.50
	TOTAL	1.367200	1,274.02	.00	1,058.95	.00	2,332.97	344.90	.00	.00	2,677.87
2014	M & O	1.170000	1,157.88	.00	1,111.58	.00	2,269.46	386.97	.00	.00	2,656.43
	I & S	.160000	158.35	.00	152.01	.00	310.36	.00	.00	.00	310.36
	TOTAL	1.330000	1,316.23	.00	1,263.59	.00	2,579.82	386.97	.00	.00	2,966.79
2013	M & O	1.170000	377.60	.00	330.09	.00	707.69	83.00	.00	.00	790.69
	I & S	.130000	41.96	.00	36.68	.00	78.64	.00	.00	.00	78.64
	TOTAL	1.300000	419.56	.00	366.77	.00	786.33	83.00	.00	.00	869.33
2012	M & O	1.170000	30.05	.00	35.83	.00	65.88	10.98	.00	.00	76.86
	I & S	.130000	3.34	.00	3.99	.00	7.33	.00	.00	.00	7.33
	TOTAL	1.300000	33.39	.00	39.82	.00	73.21	10.98	.00	.00	84.19
2011	M & O	1.170000	59.93	.00	79.13	.00	139.06	23.18	.00	.00	162.24
	I & S	.130000	6.66	.00	8.79	.00	15.45	.00	.00	.00	15.45
	TOTAL	1.300000	66.59	.00	87.92	.00	154.51	23.18	.00	.00	177.69
2010	M & O	1.040000	41.22	.00	59.35	.00	100.57	18.85	.00	.00	119.42
	I & S	.260000	10.31	.00	14.84	.00	25.15	.00	.00	.00	25.15
	TOTAL	1.300000	51.53	.00	74.19	.00	125.72	18.85	.00	.00	144.57

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TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 01/01/2022 THRU 01/31/2022  
 JURISDICTION: 0048 MISSION CISD

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 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2009	M & O	1.040000	190.35	.00	231.23	.00	421.58	61.67	.00	.00	483.25
	I & S	.240000	43.93	.00	53.37	.00	97.30	.00	.00	.00	97.30
	TOTAL	1.280000	234.28	.00	284.60	.00	518.88	61.67	.00	.00	580.55
2008	M & O	1.040000	85.70	.00	143.97	.00	229.67	.00	.00	.00	229.67
	I & S	.200000	16.48	.00	27.69	.00	44.17	.00	.00	.00	44.17
	TOTAL	1.240000	102.18	.00	171.66	.00	273.84	.00	.00	.00	273.84
2007	M & O	1.040000	101.59	.00	182.84	.00	284.43	48.41	.00	.00	332.84
	I & S	.140000	13.67	.00	24.62	.00	38.29	.00	.00	.00	38.29
	TOTAL	1.180000	115.26	.00	207.46	.00	322.72	48.41	.00	.00	371.13
2006	M & O	1.337400	8.94	.00	17.16	.00	26.10	4.27	.00	.00	30.37
	I & S	.120000	.80	.00	1.54	.00	2.34	.00	.00	.00	2.34
	TOTAL	1.457400	9.74	.00	18.70	.00	28.44	4.27	.00	.00	32.71
2005	M & O	1.463200	53.45	.00	80.89	.00	134.34	15.07	.00	.00	149.41
	I & S	.100000	3.65	.00	5.53	.00	9.18	.00	.00	.00	9.18
	TOTAL	1.563200	57.10	.00	86.42	.00	143.52	15.07	.00	.00	158.59
2004	M & O	1.463200	7.53	.00	14.54	.00	22.07	3.14	.00	.00	25.21
	I & S	.105900	.54	.00	1.06	.00	1.60	.00	.00	.00	1.60
	TOTAL	1.569100	8.07	.00	15.60	.00	23.67	3.14	.00	.00	26.81
2003	M & O	1.463200	68.84	.00	106.86	.00	175.70	16.37	.00	.00	192.07
	I & S	.120900	5.68	.00	8.83	.00	14.51	.00	.00	.00	14.51
	TOTAL	1.584100	74.52	.00	115.69	.00	190.21	16.37	.00	.00	206.58
ALL	M & O		8,154,714.46	.00	27,865.19	.00	8,182,579.65	18,577.53	.00	.00	8,201,157.18
ALL	I & S		1,353,049.92	.00	4,425.77	.00	1,357,475.69	.00	.00	.00	1,357,475.69
ALL	TOTAL		9,507,764.38	.00	32,290.96	.00	9,540,055.34	18,577.53	.00	.00	9,558,632.87
DLQ	M & O		78,870.00	.00	27,865.19	.00	106,735.19	18,577.53	.00	.00	125,312.72
DLQ	I & S		12,753.72	.00	4,425.77	.00	17,179.49	.00	.00	.00	17,179.49
DLQ	TOTAL		91,623.72	.00	32,290.96	.00	123,914.68	18,577.53	.00	.00	142,492.21
CURR	M & O		8,075,844.46	.00	.00	.00	8,075,844.46	.00	.00	.00	8,075,844.46
CURR	I & S		1,340,296.20	.00	.00	.00	1,340,296.20	.00	.00	.00	1,340,296.20
CURR	TOTAL		9,416,140.66	.00	.00	.00	9,416,140.66	.00	.00	.00	9,416,140.66

**SUBJECT:** Disbursements for the Month of January 2022

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION:**

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

**ADMINISTRATIVE CONSIDERATIONS:**

The District’s total disbursements for the Month of January totaled \$14,052,979.76 as follows:

<b>Disbursement Type</b>	<b>Amount</b>
Accounts Payable Vendor Checks	\$ 2,450,201.39
District Purchasing Cards	\$ 484,455.58
ACH	\$ 2,456,082.86
Wire Transfers	\$ 211,708.75
Payroll	\$ 8,450,531.18
<b>TOTAL</b>	<b>\$ 14,052,979.76</b>

**FUNDING SOURCE AND AMOUNT:**

N/A

**RECOMMENDATION:**

Information item only; no recommendation is required.

**CONTACT PERSON (S):**

Joel Garcia, Assistant Superintendent for Finance  
Anna Zuniga, CPA, Director for Finance  
Rosalinda Rodriguez, Accountant

**SUBJECT:** Donations

**PRESENTER:** Joel Garcia, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

**AMINISTRATION CONSIDERATION**

For the period reported, total donations were \$3,476.00. The largest cash donation received was \$2,500.00 and there were no non-cash donations received. These donations benefit our students.

**FUNDING SOURCE AND AMOUNT**

N/A

**RECOMMENDATION:**

Information item only; no recommendation is required.

**CONTACT PERSON (S)**

Joel Garcia, Assistant Superintendent for Finance  
Anna Zuniga, CPA, Director for Finance  
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District  
Donations through February 2022

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
01/07/22	Veterans Memorial High School	176.00	-	Alton Scrap Metal	Scrap Metal Donation
01/08/22	Mission High School	500.00	-	Attendees Belt Buckle Roundup V. Mendoza, R. Vela	Donation for FFA Club to use on award banquets.
01/17/22	Alton Memorial Jr.High	300.00	-	International Museum of Arts and Science	Donation for rewards and incentives for students.
01/24/22	Mission High School	2,500.00	-	Royal Technologies	Donation for the Engineering Club and students education needs.
	Total donations	\$ 3,476.00	\$ -		