



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Regular Meeting on Wednesday, November 10, 2021, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

I. Call to Order and Establish Quorum	
II. Pledge of Allegiance and Moment of Silence	
1. U. S. Flag and Texas Flag -	
2. Mission Vision Statement -	
III. Comments from the Public	
IV. Public Comment(s) on Specific Agenda Item(s)	
V. Superintendent's Updates and Recognitions	
VI. Presentation(s) to the Board of Trustees	
1. Gun Responsibility Awareness Safety Program	
2. Workers Compensation Annual Review	4
3. Prime – Pharmacy Utilization Annual Review	25
4. Insurance Consultant Cost Savings Options	46
5. Hanna Hurricane Update	48
VII. Discussion and Possible Action	
1. Discussion and Approval Annual Comprehensive Financial Report for the Year Ended June 30, 2021	55
2. Tom Landry Stadium Construction Dispute	
3. Consideration and Approval of Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Varies Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering	56
4. Consideration and Approval of Change Order #1 for Forty-four (44) Delay Days due to Structural Repairs on Varies Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering	84
5. Consideration and Approval of Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects	111

6. Consideration and Approval of Best and Final Offer (BAFO) and to Enter Into Contract with all Firms for General Construction Services – Job Order Contracting Status	121
7. Discussion and Approval of Resolution for the Casting Votes of the Hidalgo County Appraisal Board of Directors for 2022 – 2023	129
8. Discussion and Approval of Bids, Proposals and Purchases of \$50,000 and Over	
a. Award Purchase Fuel and Oil #750-22-0	145
VIII. Recommendation(s)	
1. Approval of the Selection for:	
a. ESSER II, Bryan Elementary School Counselor	
b. Licensed Specialist in School Psychology	
c. Mission Jr. High Counselor	
IX. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.	
1. Approval of Campus and District Improvement Plans	148
2. Approval to Accept Schematic Design for the Child Nutrition Program CNP Freezer Project – DBR Engineering	150
3. Approval to Accept Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects	157
4. Approval to Accept Substantial and Final Completion and Final Payment, for the Mims Marquee Project – Javier Hinojosa Engineering	163
5. Approval of Amended Resolution stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)	169
6. Approval of Budget Amendment for the Month of November 2021	195
7. Approval of Bids, Proposals and Purchases of \$50,000 and Over	
a. Award Purchase Professional Development Supplemental #230-22-0	197
b. Award Purchase Smart Boards K-White #341-22-1	201
c. Award Purchase Kitchen Equipment #803-22-0	205
d. Award Purchase Cook Chill Kettle Mixer #804-22-0	208
e. Renew of Tyler Software Maintenance	211
f. Renew Contract with The Center for Primary Care and Wellness (PCW)	213
8. Approval of Donations	215
9. Approval of 2021 Tax Roll	218
X. Approval of Minutes	
1. August 4, 2021 Board of Trustees Workshop	224
2. August 4, 2021 Special Board of Trustees Meeting	251
3. August 11, 2021 Public Hearing	255
4. August 11, 2021 Regular Board of Trustees Meeting	259
XI. Executive Session	
1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)	
2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)	
XII. Action, if Necessary, on Matters Discussed in Executive Session	
XIII. Board of Trustees Information Items	
1. Personnel Employments, Resignations, Transfers, and Compensation Changes	275

2. Tax Levy Adjustments for the Month of September 2021	276
3. Financial Reports for the Month of September 2021	
a. General Fund and Debt Services	281
b. Self-Funded Health Insurance Fund	284
4. First Quarterly Investment Report for Fiscal Year 2021-2022	290
5. Cash Disbursements for the Month of September 2021	294
6. City of Mission Interlocal Agreement for the Natatorium Facilities	295
7. 2021 – 2022 Annual Budget Report ASBO	296
XIV. Important Dates to Remember	
1. November 22-26, 2021 Thanksgiving Break	
2. Staff and Students return November 29, 2021	
3. December 8, 2021 Board of Trustees Workshop at 6:30 p.m.	
4. December 15, 2021 Regular Board of Trustees Meeting at 6:30 p.m.	
5. December 20-31, 2022 Winter Break	
6. Staff returns January 3, 2022	
7. Students return January 5, 2022	
XV. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on December 3, 2021.



 Dr. Carol G. Perez, Superintendent of Schools
 Mission Consolidated Independent School District



WCS | Workers' Compensation Solutions



Mission CISD

IN PARTNERSHIP WITH WCS

Our Mission Remains the Same.

Partnered for Success

WCS | CARLISLE INSURANCE AGENCY | ERMI

- **Workers' Compensation Solutions (WCS)** has partnered with **Mission CISD since 2005**, proactively managing long-term costs while protecting students and staff through education, awareness and loss prevention.
- **Carlisle Insurance Agency** is a recognized leader in public entity and school district insurance, providing South Texas schools with effective risk management solutions built on the ideals of strength, security and stability.
- **Edwards Risk Management, Inc.**, a risk management firm specializing in workers' compensation solutions for Texas school districts for 30+ years, provides services tailored to protect and care for well employees *and* those who might be injured on the job.





Our Mission Remains the Same

MISSION CISD IN PARTNERSHIP WITH WCS

- While faced with changes and challenges, **our mission** remains the same – **to partner with Mission CISD to serve and protect all stakeholders** through comprehensive risk management services.



Loss Prevention

GIVE SAFETY A VOICE

- **In partnership with Mission CISD**, employees are encouraged that someone cares about their wellbeing: their family, friends and employer. Through our loss prevention outreach, we wish to love, serve and care for MCISD employees.



Safely Delivering Trainings

MISSION CISD | WCS LOSS PREVENTION

New!

20/21 On-Demand Trainings

- Narrated, self-running videos of employee safety trainings available for Mission CISD staff
 - Prevent Slips, Trips & Falls
 - Stress: Understand, Respond, Be Well
 - Believe It or Not!
- 5-minute on-demand Safety Short videos – relevant topics, monthly release

- Smaller sessions following Mission CISD's COVID guidelines
- 21-22 In-Person Delivery
 - Prevent Slips, Trips and Falls
- Upcoming Trainings in November & February:
 - Food Service
 - Maintenance
 - Custodial



Workers' Compensation Training | Prevent Slips Trips & Falls



Mission CISD Technology, Safety/Security and Fixed Asset employees taking a stretch break during safety training (2021-2022)



Safety Resources for Mission CISD

MISSION CISD | WCS LOSS PREVENTION

20/21 Safe Employee Recognition Campaign

- Recognizing safe behaviors and safety leadership
- 120 *Immediate Recognition* prizes – Pen/Stylus
- 7 employees named to *Honor Roll* – Jacket & Shirt

Personal Protective Equipment

- Slip-resistant shoes and boots provided for employee safety

Supervisor Safety Support

- Online safety video library, accident prevention scripts and tools that help MCISD promote safe behaviors

Made for Mission CISD COVID-19 Safety Adjustments

- Working alongside key Mission CISD stakeholders to support and educate Mission CISD students and staff.

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MISSION CISD | WCS LOSS PREVENTION

- **The Safe Employee Recognition Campaign (SERC)** provides Mission CISD an opportunity to recognize and reward employees who demonstrate safety on the job
 - Goal of the program is to help promote safety
 - Designed to recognize employees for safe behaviors
 - Recognize employees that are *making a difference* for safety
- **21/22 Timeline**
 - Oct-Feb Part I – Immediate Recognition
 - March 1-15 Part II – Honor Roll



21/22 Honor Roll Award

Safety Shoe Distribution

Location: AG FARM

**1205 W. Griffin Pkwy, Mission
Behind Central Kitchen**



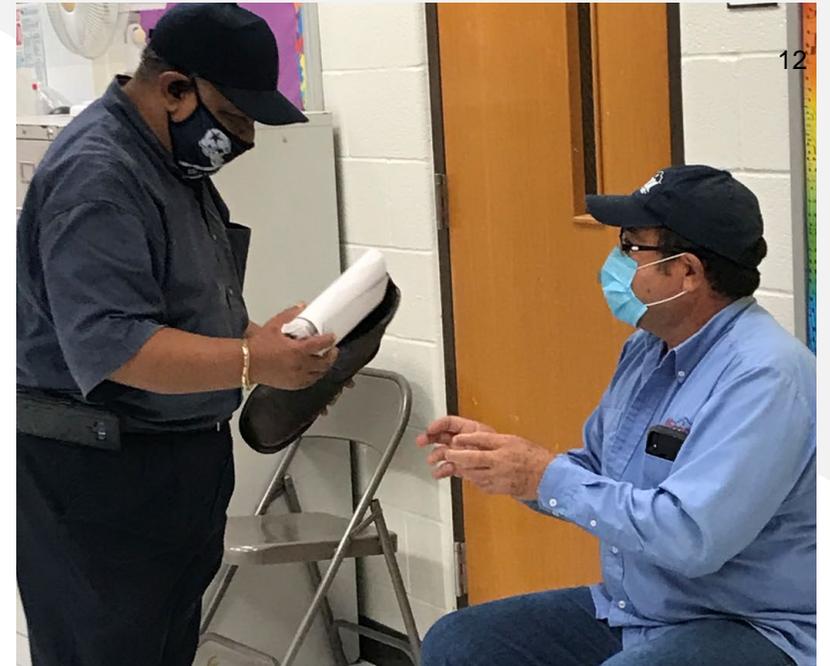
Tuesday, Sept. 7, 2021	7:00am –12:00pm Maintenance	1:00pm –5:30pm Child Nutrition Program
Wednesday, Sept. 8, 2021	7:30 am –12:00pm Transportation, Warehouse Fixed Assets & Custodians	1:00pm –5:30pm Custodians, Security, Technology, Print Shop
Thursday, Sept. 9, 2021	7:30am –12:00pm Child Nutrition Program	1:00pm –5:30pm Transportation, Warehouse Fixed Assets & Custodians
Friday, Sept. 10, 2021	7:30 am –12:00pm Security, Technology, Print Shop	

The 2021-2022 Slip Resisting Safety Shoe Program plays a big role in our loss prevention efforts to provide the best safety benefits to all employees.

Please call 323-5547 if you have any questions.

Slip-Resisting Shoe & Boot Distribution

MISSION CISD | WCS LOSS PREVENTION



Wellness

BENEFITS TO MISSION CISD

- Helping employees live healthier, safer and more productively through year-round education, encouragement and inspiration.



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Fall 2021
Wellness
Campaign

THE FALL WELLNESS
CHALLENGE IS HERE!

Sign Up Now!

THE CHALLENGE BEGINS September 13th

PLEASE REGISTER BY September 17th TO ENSURE YOUR PRIZE.

TOOLS FOR THE CHALLENGE

Tracking Sheet

Week 1:
Lean on Me

Week 2:
Iron Sharpens Iron

Week 3:
Fitness-ship



Join us in committing
to building new and
strengthening current
relationships within family,
work and social circles.

COMPLIMENTARY TUMBLER AND PLAYING
CARDS FOR EVERY PARTICIPANT!



Campaign Goals & Objectives

MISSION CISD | WORKING~WELL

- Help contain overall group healthcare cost
- Prevent illness & injury
- Reduce absenteeism and keeps employees focused on the job
- Promote health & productivity
- Build a thriving workplace that boosts morale, fosters engagement, drives performance & teamwork, and attracts & retains staff

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MISSION CISD | WORKING~WELL

Fall 2021 Campaign | Better Together

Emphasis: Participants are challenged to cultivate positive interactions, connect with a nutritional accountability partner & commit to a “fitness-ship” with a fitness partner.

Incentive: Tumbler & Playing Cards

Wellness Support

- Wellness Stipends
- Fitbit® Challenge Winners
- Wellness Coordinator Award
- Wellness Member of the Year
- Health Fair & Fun Run Giveaways



StayALERT Mission

PROTECTING THOSE WHO MATTER MOST

- StayALERT helps prevent future safety concerns by providing a bilingual, confidential website, email, phone and texting resource for students, staff, parents and community members.
- Users can report safety concerns confidentially or anonymously 24/7/365.



Make a Report Today!

Anonymous
Confidential
24/7/365 Monitoring
**SPEAK
OUT**
Bullying • Suicide
Threats/Violence • Drugs
Vandalism • Weapons
Other Safety Concerns

Call or Text:
1-206-406-6485



Report Online:
www.stayalert.info



Send an E-mail:
report@stayalert.info



Resources to Promote

STAYALERT | MISSION CISD

Digital Resources

- **New** – Twitter & Facebook Social Media Posts
- StayALERT Poster
- Administrator User Guide
- FAQ Sheet 17
- Parent, Student & Staff Letter
- Website Button

Fall 2021 Promotions

- Online prize wheel
- Student scratch-offs
- \$10 gift cards
- StayALERT Posters



STAYALERT | MISSION CISD

- On-duty monitors actively engage with all reports to ensure as much information as possible can be shared with Mission CISD
- StayALERT Report Types:
 - Bullying
 - Drugs/Alcohol
 - Fighting/Violence
 - Teacher Conduct
 - Theft
 - Threat/Harassment
 - Vandalism
 - Guns on Campus/Weapons
 - Self-harm/Suicide
 - Inappropriate Behavior

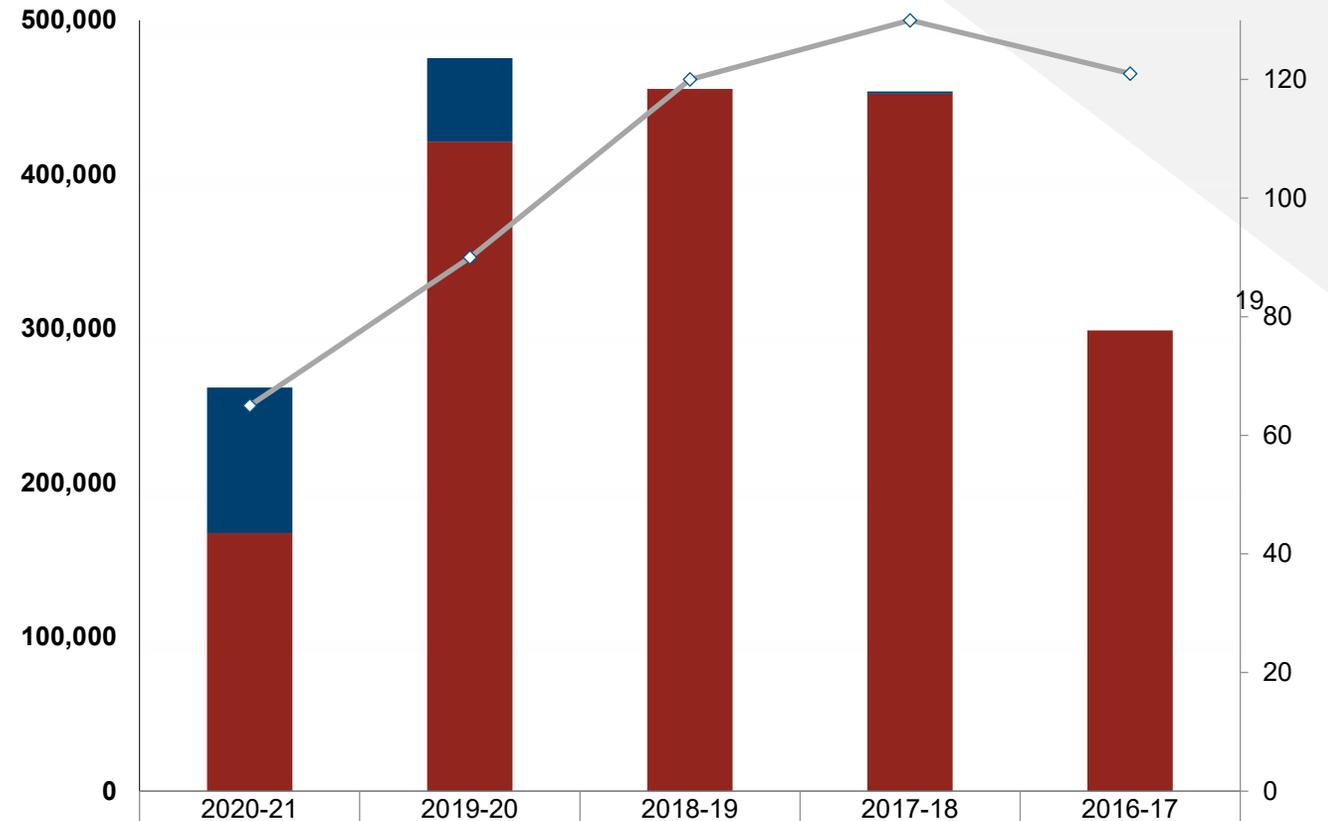
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Mission CISD URGENT REPORT 1:25 AM

A female student named ----- (7th Grade) contacted my little brother via phone call notifying him that she was distressed at home and considering self-harm/ suicide.

5 Year Loss History — valued as of 8/31/21

WCS CLAIMS | MISSION CISD



Current Reserves	94,459	54,263	0	1,515	0
Total PTD	167,375	421,232	455,523	452,373	298,930
Total # Claims	65	90	120	130	121

Detail of Large Losses - over \$50k, as of 8/31/21

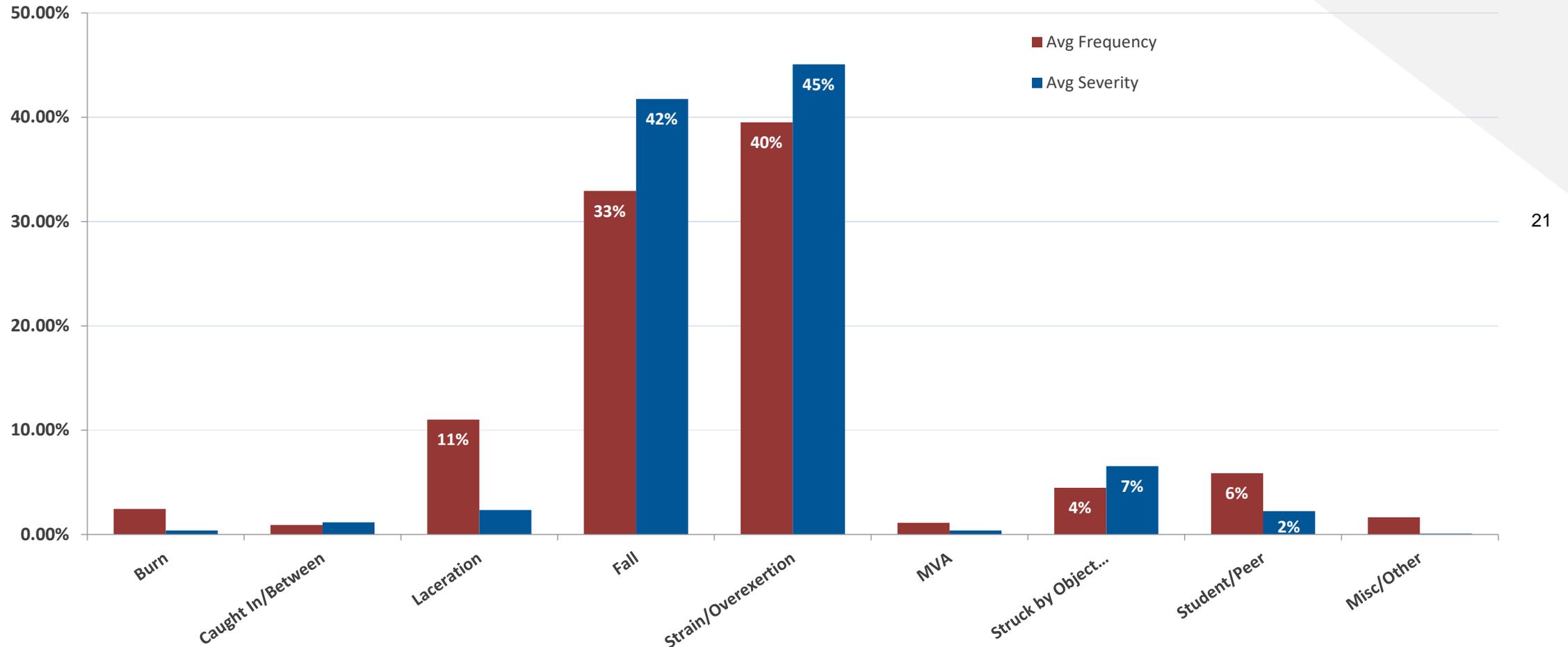
WCS CLAIMS | MISSION CISD

		<u>Incurred</u>
2019-20	Food Service – head/back – fall from reaching/falling box	\$64,729
2018-19	Teacher – knee – fall from foot twisting on edge of sidewalk	\$94,559 <i>closed</i>
2017-18	Security Officer – shoulder tear – escorting student and hit by door Teacher – leg fracture – slip/fall picking up lid to ice chest	\$67,700 \$109,003 <i>closed</i>
2015-16	Teacher – hip fracture – trip/fall over backpack	\$223,367 <i>closed</i>
2014-15	Teacher Aide – shoulder tear/arm fracture – fell on stage	\$59,618 <i>closed</i>
PRIOR YEARS OPEN	(13/14) Food Service – elbow/wrist fracture – slip/fall in freezer	\$197,558

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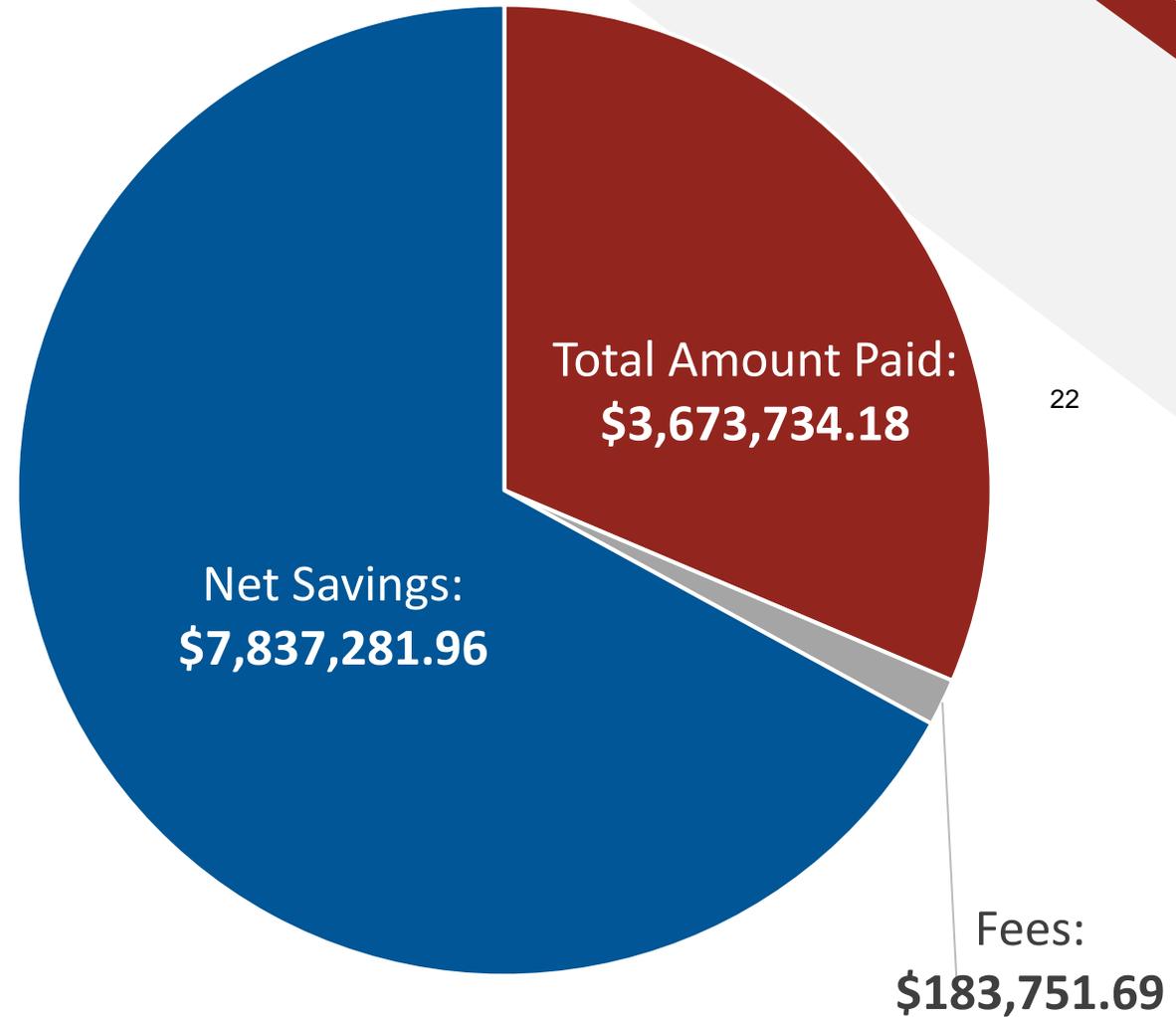
Claims by Cause Action — FY 2016-20, valued as of 8/31/21

WCS CLAIMS | MISSION CISD



Cost Savings

WCS CLAIMS | MISSION CISD



Preserving Mission CISD Fund Balance

COMMITTED TO CONTROLLING WORKERS' COMPENSATION COST





Staying The Course.

WCS | MISSION CISD

SUBJECT: Prime Therapeutics - Pharmacy Utilization Annual Review
PRESENTER: Valeria Ybarra, Insurance Consultant, Carlisle Insurance

BACKGROUND INFORMATION

Prime Therapeutics LLC (Prime) manages the pharmacy benefits for Mission CISD. The company processes claims and delivers medicine to Mission CISD’s employees and their covered dependents. In addition, Prime’s services include the following:

- Pharmacy Network Management
- Drug Formulary Management
- Pharmacy Communication
- Drug Utilization Review (UR)
- Clinical Programs
- Physician Education
- Claims Processing

ADMINISTRATIVE CONSIDERATIONS

Ms. Valeria Ybarra, Insurance Consultant, will be providing Mission CISD’s Pharmacy Plan Annual Review on behalf of Prime Therapeutics.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management



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2020/2021 Pharmacy Review for Mission CISD

November 3, 2021

Data Sources:

Josh Dominquez, Pharmacy, BCBSTX

Cathy Walsh, Account Executive, Prime Therapeutics

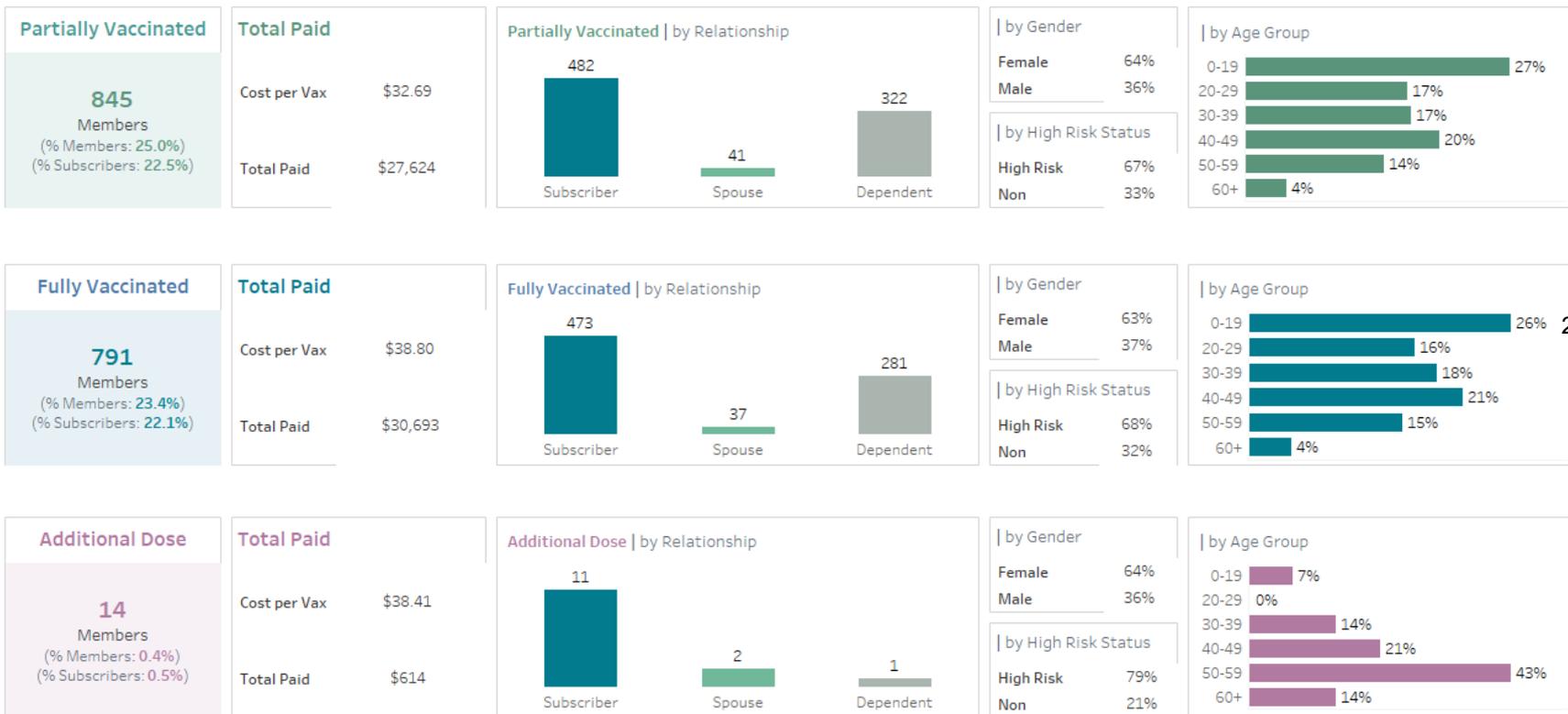




COVID-19 Vaccination Overview

Reporting Period | December 2020 - YTD 2021

Account
MISSION CONSOLID..



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Vaccinations Under Medical Plans

Reporting Period | December 2020 - YTD 2021

Account
MISSION CONSOLIDATED ..



Total Members Vaccinated First & Second Dosages



Partially Vaccinated

152

% Members: 4.5%

Cost per First Dose

\$37.37

Total Paid: \$5,681

Fully Vaccinated

123

% Members: 3.6%

Cost per Second or Single Dose

\$42.32

Total Paid: \$5,206

Additional Dose

3

% Members: 0.1%

Cost per Additional Dose

\$33.62

Total Paid: \$134

Vaccines Administered by Manufacturer

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	J&J	Moderna	Pfizer
# of Members	3	29	125
% of Members	2%	18%	80%
Avg. Cost per Claim	\$40.00	\$32.56	\$40.85
Avg. Days btwn Doses		25	21

Vaccines Administered by Service Category

	# of Members	% of Members	Avg. Cost per Claim
Outpatient	30	19%	\$94.23
Professional	127	81%	\$29.80

All cost calculations are based on claims with financial data available only and excludes daily claims



Vaccinations Under Pharmacy Plans

Reporting Period | December 2020 - YTD 2021

Account
MISSION CONSOLIDAT...



Total Members Vaccinated First & Second Dosages



Partially Vaccinated
693
% Members: 20.5%

Cost per First Dose
\$31.66
Total Paid: \$21,943

Fully Vaccinated
668
% Members: 19.8%

Cost per Second or Single Dose
\$38.15
Total Paid: \$25,487

Additional Dose
12
% Members: 0.4%

Cost per Additional Dose
\$40.00
Total Paid: \$480

Vaccines Administered by Manufacturer

	J&J	Moderna	Pfizer	29
# of Members	57	191	513	
% of Members	7%	25%	67%	
PBM Costs/Claim	\$29.41	\$54.57	\$69.81	
Avg. Days btwn Doses		28	30	

Vaccines Administered by Top 5 Servicing Pharmacies

	# of Members	% of Members	PBM Costs/Claim
Other Pharmacy	303	40%	\$68.35
H-E-B	177	23%	\$55.74
CVS	127	17%	\$55.97
Walgreens	125	16%	\$65.38
Walmart	42	6%	\$46.03

All cost calculations are based on claims with financial data available only and excludes daily claims



Summary for Mission C1SD

Current Drug Trend

Overall:	8.4%
Specialty:	4.7%
Traditional:	9.3%

Savings last year

Balanced Drug List	\$179,397	
Advantage Network	\$211,000	30
Utilization Management/Quantity Limits	\$93,057	
AllianceRX Walgreens Prime Specialty Exclusivity	\$8,334	

Drug List: Balanced Drug List
 Network: Advantage Network

Cost Avoidance:
\$491,788

Estimated Pharmacy Rebate Credits (reflected on your monthly invoice):
October 2020 / September 2021 - \$ 1,101,044

Components of Trend - Mission CISD

Current Period: Oct 2020 — Sep 2021

Prior Period: Oct 2019 — Sep 2020



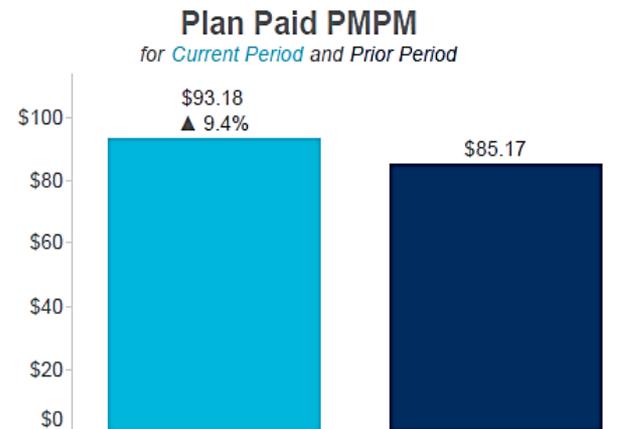
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	Utilization	Inflation	Mix	Trend
Specialty	▼ 2.4%	▲ 3.9%	▲ 3.2%	▲ 4.7%
Traditional	▲ 5.7%	▲ 2.8%	▼ 0.6%	▲ 9.3%
Benchmark	▲ 3.6%	▲ 2.4%	▲ 0.7%	▲ 7.8%



Plan Performance: Your overall Rx spend

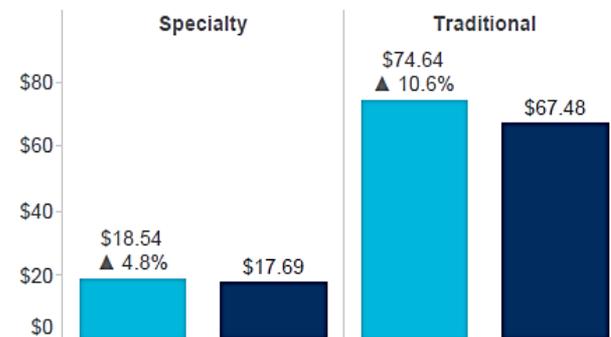
Eligibility	Current Period	Prior Period	% Change	Benchmark*
Average Members	3,220	3,327	-3.2%	
Average Utilizers	1,035	1,017	1.8%	
Average Age	36	35	2.9%	34
Cost				
Total Cost	\$3,872,413	\$3,692,742	4.9%	
Total Cost PMPM	\$100.23	\$92.48	8.4%	\$121.57
Plan Paid	\$3,600,131	\$3,400,950	5.9%	
Plan Paid PMPM	\$93.18	\$85.17	9.4%	\$107.51
Member Contribution	7.0%	7.9%	-11.4%	11.6%
Drug Mix				
Generic Utilization Rate	83.9%	85.1%	-1.4%	84.6%
Utilization				
Claims	46,790	45,741	2.3%	
Utilization (Claims PMPY)	14.5	13.7	5.7%	13.6
% Mail Claims	0.0%	0.2%	-97.1%	4.2%
% ESN Claims	21.4%	10.4%	105.5%	36.1%
% Specialty Claims	0.3%	0.3%	-7.7%	0.6%



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Plan Paid PMPM by Drug Type

for Current Period and Prior Period



Our unique model and integrated medical and pharmacy strategies result in lower total drug costs.

*Benchmarks include groups that are part of the same health plan; excluding those with outlier benefit designs and those that over-represent in the benchmark population.

Top Core Categories by Plan Paid

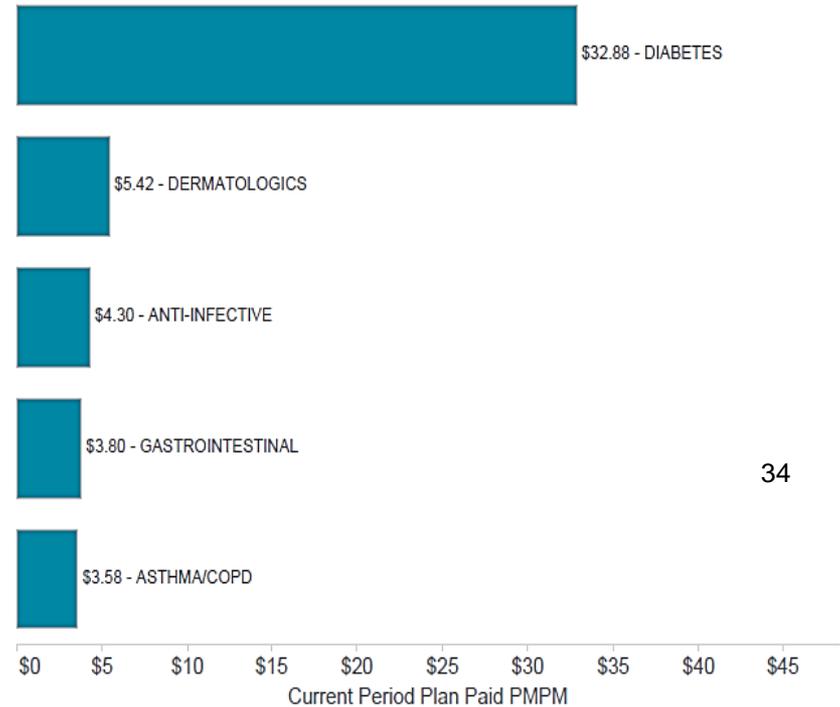
Current Period: Oct 2020 — Sep 2021 Prior Period: Oct 2019 — Sep 2020

Current Rank	Prior Rank	Core Category	Plan Paid	Plan Paid PMPM	Total Cost PMPM	Claims	Total Cost per Claim	Plan Paid per Claim	Member Paid per Claim
1	1	DIABETES	\$1,270,265	\$32.88	\$34.99	5,378	\$251.36	\$236.20	\$15.16
2	2	AUTOIMMUNE	\$382,973	\$9.91	\$10.09	93	\$4,192.40	\$4,117.99	\$74.41
3	6	DERMATOLOGICS	\$209,516	\$5.42	\$5.59	1,181	\$182.97	\$177.41	\$5.56
4	4	ANTI-INFECTIVE	\$166,110	\$4.30	\$4.60	3,108	\$57.24	\$53.45	\$3.79
5	3	CANCER	\$156,750	\$4.06	\$4.10	154	\$1,029.17	\$1,017.86	\$11.31
6	8	GASTROINTESTINAL	\$146,737	\$3.80	\$3.89	234	\$642.14	\$627.08	\$15.06
7	5	ASTHMA/COPD	\$138,426	\$3.58	\$3.96	2,096	\$72.94	\$66.04	\$6.90
8	14	MULTIPLE SCLEROSIS	\$123,870	\$3.21	\$3.21	3	\$41,389.91	\$41,289.91	\$100.00
9	7	OTHER NON-CATEGORIZED	\$120,829	\$3.13	\$3.37	2,010	\$64.79	\$60.11	33 \$4.68
10	11	ANTHYPERLIPIDEMIC	\$112,706	\$2.92	\$3.36	4,626	\$28.09	\$24.36	\$3.72
11	9	ESTROGENS & PROGESTINS	\$92,668	\$2.40	\$2.62	2,095	\$48.30	\$44.23	\$4.07
12	16	VACCINES	\$85,210	\$2.21	\$2.21	1,966	\$43.36	\$43.34	\$0.02
13	10	ANTIHYPERTENSIVE	\$79,547	\$2.06	\$2.89	9,191	\$12.15	\$8.65	\$3.50
14	12	PAIN	\$61,821	\$1.60	\$1.75	1,963	\$34.37	\$31.49	\$2.88
15	13	ADHD	\$58,096	\$1.50	\$1.64	309	\$204.60	\$188.01	\$16.59
16	15	ANTICOAGULANT	\$51,815	\$1.34	\$1.44	288	\$193.19	\$179.91	\$13.28
17	19	ANTIPSYCHOTIC	\$45,049	\$1.17	\$1.22	221	\$214.00	\$203.84	\$10.15
18	21	MIGRAINE	\$34,058	\$0.88	\$0.91	120	\$292.44	\$283.82	\$8.63
19	20	DEPRESSION	\$34,020	\$0.88	\$1.11	2,308	\$18.66	\$14.74	\$3.92
20	24	GROWTH HORMONES	\$33,120	\$0.86	\$0.88	11	\$3,101.83	\$3,010.92	\$90.91
Top N Totals			\$3,403,585	\$88.09	\$93.84	37,355	\$97.06	\$91.11	\$5.95
Grand Total			\$3,600,131	\$93.18	\$100.23	46,790	\$82.76	\$76.94	\$5.82

Traditional Performance Key Metrics (Non- Specialty)

Eligibility	Current Period	Prior Period	% Change	Benchmark*
Average Members	3,220	3,327	-3.2%	
Average Utilizers	1,032	1,013	1.9%	
Cost				
Total Cost	\$3,145,604	\$2,975,415	5.7%	
Total Cost PMPM	\$81.41	\$74.52	9.3%	\$74.30
Plan Paid	\$2,883,678	\$2,694,441	7.0%	
Plan Paid PMPM	\$74.64	\$67.48	10.6%	\$62.08
Member Contribution	8.3%	9.4%	-11.7%	16.4%
Total Cost per Claim	\$67.40	\$65.23	3.3%	\$66.00
Traditional % Total Cost PMPM	81.2%	80.6%	0.8%	61.1%
Utilization				
Claims	46,671	45,615	2.3%	
Utilization (Claims PMPY)	14.5	13.7	5.7%	13.5

Top Traditional Core Categories by Plan Paid PMPM



Traditional drugs represent **99.7%** of all claims, and account for **81.2%** of total drug cost.

Top Traditional Drugs by Plan Paid

Current Period: Oct 2020 — Sep 2021 Prior Period: Oct 2019 — Sep 2020

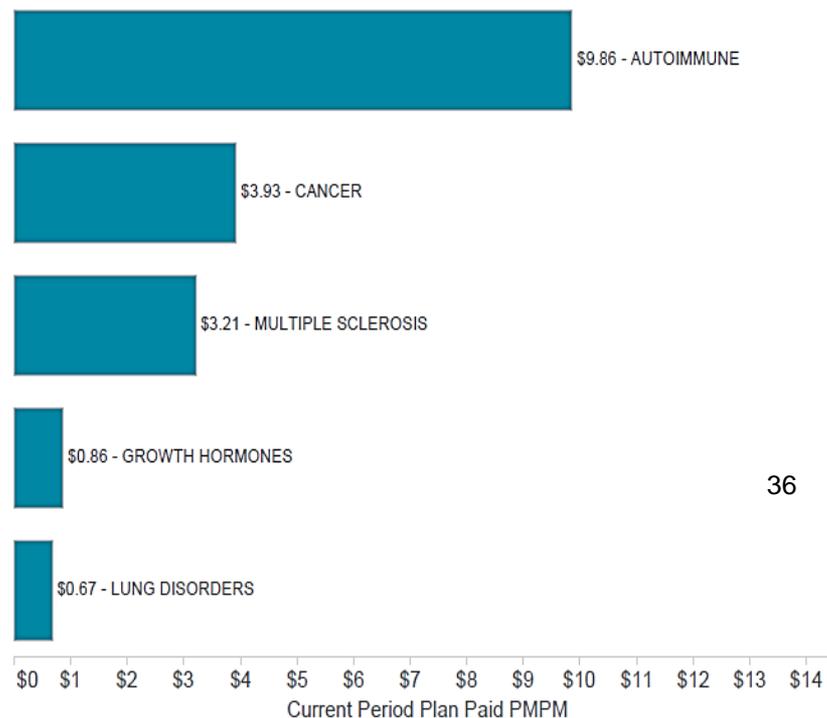
Current Rank	Prior Rank	Drug Name / Core Category	Plan Paid	Plan Paid PMPM	Total Cost PMPM	Claims	Total Cost per Claim	Plan Paid per Claim	Member Paid per Claim
1	1	OZEMPIC / DIABETES	\$275,786	\$7.14	\$7.45	383	\$751.52	\$720.07	\$31.45
2	2	TRULICITY / DIABETES	\$139,702	\$3.62	\$3.76	180	\$808.12	\$776.12	\$32.00
3	3	JARDIANCE / DIABETES	\$90,989	\$2.35	\$2.51	184	\$526.25	\$494.51	\$31.74
4	6	FARXIGA / DIABETES	\$88,003	\$2.28	\$2.45	184	\$514.39	\$478.28	\$36.11
5	17	VELPHORO / GASTROINTESTINAL	\$70,317	\$1.82	\$1.83	22	\$3,207.38	\$3,196.24	\$11.14
6	20	RYBELSUS / DIABETES	\$69,728	\$1.80	\$1.88	90	\$807.47	\$774.75	\$32.72
7	5	JANUVIA / DIABETES	\$61,378	\$1.59	\$1.70	138	\$476.00	\$444.77	\$31.23
8	4	VICTOZA / DIABETES	\$58,872	\$1.52	\$1.58	67	\$909.44	\$878.69	\$30.75
9	8	TRESIBA FLEXTOUCH / DIABETES	\$53,962	\$1.40	\$1.50	134	\$433.23	\$402.70	\$30.53
10	7	INVOKANA / DIABETES	\$53,603	\$1.39	\$1.48	110	\$520.75	\$487.30	\$33.45
11	31	BIKTARVY / ANTI-INFECTIVE	\$51,542	\$1.33	\$1.35	16	\$3,252.01	\$3,221.39	\$30.63
12	10	VASCEPA / ANTIHYPERLIPIDEMIC	\$51,391	\$1.33	\$1.49	183	\$313.78	\$280.83	\$32.95
13	9	JANUMET / DIABETES	\$51,389	\$1.33	\$1.43	116	\$476.46	\$443.01	\$33.45
14	18	SYNJARDY / DIABETES	\$40,518	\$1.05	\$1.12	82	\$527.48	\$494.13	\$33.35
15	14	LANTUS SOLOSTAR / DIABETES	\$38,727	\$1.00	\$1.11	141	\$303.45	\$274.66	\$28.79
16	26	ELIQUIS / ANTICOAGULANT	\$35,957	\$0.93	\$0.99	79	\$484.52	\$455.15	\$29.37
17		PFIZER-BIONTECH COVID-19 VACCINE / VACCINES	\$35,912	\$0.93	\$0.93	967	\$37.14	\$37.14	\$0.00
18	45	calcipotriene/betamethasone dipropionate / DERMATOLOGICS	\$35,317	\$0.91	\$0.92	12	\$2,948.11	\$2,943.11	\$5.00
19	13	SYMBICORT / ASTHMA/COPD	\$34,921	\$0.90	\$1.00	112	\$344.61	\$311.80	\$32.81
20	15	ADVAIR DISKUS / ASTHMA/COPD	\$34,106	\$0.88	\$0.89	94	\$366.18	\$362.82	\$3.35
Top N Totals			\$1,372,122	\$35.51	\$37.36	3,294	\$438.16	\$416.55	\$21.61
Grand Total			\$2,883,678	\$74.64	\$81.41	46,671	\$67.40	\$61.79	\$5.61

Drug Names shown above denote BRAND DRUG / generic drug

Specialty Performance Key Metrics

Eligibility	Current Period	Prior Period	% Change	Benchmark*
Average Members	3,220	3,327	-3.2%	
Average Utilizers	9	10	0.0%	
Cost				
Total Cost	\$726,810	\$717,327	1.3%	
Total Cost PMPM	\$18.81	\$17.97	4.7%	\$47.27
Plan Paid	\$716,453	\$706,509	1.4%	
Plan Paid PMPM	\$18.54	\$17.69	4.8%	\$45.43
Member Contribution	1.4%	1.5%	-6.7%	3.9%
Total Cost per Claim	\$6,108	\$5,693	7.3%	\$7,114
Specialty % Total Cost PMPM	18.8%	19.4%	-3.4%	38.9%
Utilization				
Claims	119	126	-5.6%	
Utilization (Claims PMPY)	0.0	0.0	-2.4%	0.1

Top Specialty Core Categories by Plan Paid PMPM



Specialty drugs represent **0.3%** of all claims, but still account for **18.8%** of total drug cost.

Top Specialty Drugs by Plan Paid

Current Period: Oct 2020 — Sep 2021 Prior Period: Oct 2019 — Sep 2020

Current Rank	Prior Rank	Drug Name / Core Category	Plan Paid	Plan Paid PMPM	Total Cost PMPM	Claims	Total Cost per Claim	Plan Paid per Claim	Member Paid per Claim
1	1	COSENTYX SENSOREADY PEN / AUTOIMMUNE	\$155,241	\$4.02	\$4.08	27	\$5,838.56	\$5,749.67	\$88.89
2		MAVENCLAD / MULTIPLE SCLEROSIS	\$115,726	\$3.00	\$3.00	2	\$57,962.97	\$57,862.97	\$100.00
3	6	SPRYCEL / CANCER	\$80,703	\$2.09	\$2.11	10	\$8,170.28	\$8,070.28	\$100.00
4	5	HUMIRA / AUTOIMMUNE	\$74,010	\$1.92	\$1.95	13	\$5,793.11	\$5,693.11	\$100.00
5	3	VOTRIENT / CANCER	\$69,669	\$1.80	\$1.82	5	\$14,033.85	\$13,933.85	\$100.00
6	7	ENBREL SURECLICK / AUTOIMMUNE	\$67,794	\$1.75	\$1.79	12	\$5,749.48	\$5,649.48	\$100.00
7	2	HUMIRA PEN / AUTOIMMUNE	\$38,892	\$1.01	\$1.02	7	\$5,655.99	\$5,555.99	\$100.00
8	9	NORDITROPIN FLEXPRO / GROWTH HORMONES	\$33,120	\$0.86	\$0.88	11	\$3,101.83	\$3,010.92	\$90.91
9	18	OTEZLA / AUTOIMMUNE	\$29,411	\$0.76	\$0.78	8	\$3,776.38	\$3,676.38	\$100.00
10		FASENRA PEN / LUNG DISORDERS	\$25,698	\$0.67	\$0.68	5	\$5,239.59	\$5,139.59	\$100.00
11	16	DUPIXENT / AUTOIMMUNE	\$15,801	\$0.41	\$0.42	5	\$3,260.16	\$3,160.16	\$100.00
12	8	TECFIDERA / MULTIPLE SCLEROSIS	\$8,144	\$0.21	\$0.21	1	\$8,243.78	\$8,143.78	\$100.00
13	17	capecitabine / CANCER	\$1,542	\$0.04	\$0.04	1	\$1,542.21	\$1,542.21	\$0.00
14	21	leuprolide acetate / OTHER NON-CATEGORIZED	\$533	\$0.01	\$0.02	1	\$632.61	\$532.61	\$100.00
15	22	sildenafil citrate / PULMONARY HYPERTENSION	\$169	\$0.00	\$0.01	11	\$20.53	\$15.40	\$5.13
16	10	HUMIRA PEN-CD/UC/HS STARTER / AUTOIMMUNE	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	14	HUMIRA PEN-PS/UV STARTER / AUTOIMMUNE	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	12	TYMLOS / BONE DENSITY	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	11	LYNPARZA / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	13	NINLARO / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	4	REVLIMID / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	19	temozolomide / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	20	OMNITROPE / GROWTH HORMONES	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	15	TECFIDERA STARTER PACK / MULTIPLE SCLEROSIS	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Top N Totals			\$716,453	\$18.54	\$18.81	119	\$6,107.64	\$6,020.61	\$87.03
Grand Total			\$716,453	\$18.54	\$18.81	119	\$6,107.64	\$6,020.61	\$87.03

Drug Names shown above denote BRAND DRUG / generic drug
Metrics shown above denote Specialty Drug / Traditional Drug

Pharmacy Plan Change Options

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Valeria Ybarra
November 3, 2021





Drug List Comparison

Less Savings
Fewer Restrictions



More Savings
More Restrictions

Basic	Balanced	Performance Select	Performance
<ul style="list-style-type: none"> Lower generic utilization More preferred brands 	<ul style="list-style-type: none"> Coverage for essential medications Improved rebates Average savings up to \$5 PMPM vs. Basic Manages non-preferred drugs 	<ul style="list-style-type: none"> Manages non-preferred drugs High generic utilization Highest rebates Average savings up to \$6 PMPM vs. Basic More drug exclusions than Balanced 	<ul style="list-style-type: none"> Manages non-preferred drugs Highest generic utilization Highest savings potential Lowest net cost Average savings up to \$8 PMPM Most drug exclusions
<ul style="list-style-type: none"> Step Therapy and Prior Authorization optional Dispensing limits apply 	<ul style="list-style-type: none"> Step Therapy and Prior Authorization standard with options Dispensing limits apply 	<ul style="list-style-type: none"> Step Therapy and Prior Authorization required Dispensing limits will apply 	<ul style="list-style-type: none"> Step Therapy and Prior Authorization required Dispensing limits will apply
<ul style="list-style-type: none"> ASO only 	<ul style="list-style-type: none"> ASO only 	<ul style="list-style-type: none"> ASO only 	<ul style="list-style-type: none"> ASO, FI & Custom FI
Open Drug Lists	Managed Drug Lists		

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Current

- Balanced Drug List
- Current Rebate Applied to Admin Credit \$47.84
 - Average enrollment – 2,052
 - Estimated Annual Savings: \$98,167.68

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Option 1

PERFORMANCE

- Estimated savings: \$322,383.69
- Highest member level impact
 - 51 members
 - 22 drugs currently being filled, removed from PDL
 - 1 drug tier change
 - 1 drug alternative OTC
- **Reduced rebate value applied to admin fee resulting in loss in savings on fixed cost**

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Option 2

PERFORMANCE SELECT

- Estimated savings: \$205,793.22
- Lower member level impact
 - 23 members
 - 16 drugs currently being filled, removed from PDL
- Maintain rebate credit of \$47.84 PEPM

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Recommendation

- Switch to Performance Select formulary
- Continue to receive highest rebate value to continue savings on fixed cost
- Least amount of member level disruption
- Re-evaluate formulary options at October 2022 renewal

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Set Expectations

- Effective Date 2/1/2022
- Submission to BCBS by 12/1/2022
- BCBS will send a notification out to impacted members 60 days in advance

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Q&A



SUBJECT: Insurance Consultant Cost Savings Options

PRESENTER: Valeria Ybarra, Insurance Consultant, Carlisle Insurance

BACKGROUND INFORMATION

On the October 20, 2021 the Board of Trustees awarded Ms. Valeria Ybarra with Carlisle Insurance with the District's Insurance Consultant contract. Ms. Ybarra will provide Mission CISD with consulting, actuarial, cost analysis and services for the following compensation and benefit programs listed below:

- A. Consultant will review the employee benefit package for quality of benefits provided, cost effectiveness, competitiveness and plan administration.
- B. Consultant will review and assist in the development of strategies and recommendations with respect to plan benefit design [financial cause and effect], plan funding levels (district and dependent coverage cost) and district and employee participation.
- C. Upon receipt of acceptable claims data, Consultant will analyze claims history and insurance utilization to assist in developing benefits strategies monthly, quarterly or as requested by the Client.
- D. Consultant will assist in preparing proposals specifications (RFP) for the self-funded health and fully insured benefits plan (1) third party administrator, (2) specific and aggregate stop loss coverage, and any other ancillary lines of coverage offered by the District.
- E. Consultant will assist in the coordination, management, and negotiation of all insurance carriers and third-party administrations.
- F. Consultant will review and recommend placement of the third-party administrator, specific and aggregate stop loss coverage and managed care providers.
- G. Consultant will assist with developing communications materials for presentations to the Insurance Committee, employee groups, School Board and District administration monthly, quarterly or as requested by the Client.
- H. Consultant will research and advise the Client of medical prescription drug networks access, discounts, rebates and fees.
- I. Consultant will provide assistance in developing overall plan benchmarks and targets to ensure that the plan meets the objectives of the Client and its employees.
- J. Consultant will advise and counsel regarding program funding alternatives, including review fee proposals, recommend budget rates, employee contribution rates, and COBRA rates; select and procure appropriate stop loss terms.

- K. Services will include attendance at and facilitation of regular meetings with Client staff, School Board Members and vendors as needed to facilitate program implementation.
- L. Consultant will provide Client with a) a summary health plan management report analyzing health care claims paid and insurance utilization.

ADMINISTRATIVE CONSIDERATIONS

Ms. Valeria Ybarra, Insurance Consultant, will be presenting various cost saving options.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management

SUBJECT: Presentation - Hanna Hurricane Update

PRESENTER: Chase Carlisle, Property Casualty Alliance of Texas (PCAT)

BACKGROUND INFORMATION

On July 26, 2020 Mission CISD filed a claim with its Property Insurance Carrier, Property Casualty Alliance of Texas (PCAT), for losses it had incurred by Hurricane Hanna. Hurricane Hanna, the 2020 Atlantic season's first Hurricane, made landfall along the unpopulated Padre Island National Seashore on the mid-Kenedy County coastline at around 5 pm central time Saturday, July 25th, carrying sustained 90 mph winds with gusts over 100 mph in a small portion of the inner eye wall. The hurricane spun slowly but steadily into southern Kenedy and northern Hidalgo County through just after midnight on the 26th, then through Starr County as a Tropical Storm before moving into Tamaulipas before daybreak and eventually near Monterrey, Nuevo Leon, by noon before dissipating during the evening of the 26th.

On July 30, 2020 PCAT's field adjuster, Lance Grigar and his team began their campus and department site visits to assess losses for Mission CISD. In addition, Mission CISD's Maintenance Department conducted an internal assessment of losses. The Maintenance Department created a power point which included pictures of losses at all District campuses and departments. The presentation was then forwarded to Lance Grigar as supporting documentation for the claim. On October 12, 2020 an initial payment was forwarded to the District for \$100,000. On January 23, 2021 the District received a letter with a check to the district in the amount of \$275,778.82, indicating that Lance Grigar had completed his initial estimate of damages in the amount of \$585,635.31. Below is the summary:

	<u>Value</u>	<u>Loss</u>	<u>Claim</u>
Building		Not Determined	
Per Attached Schedule	\$ 585,635.31		
Total Building Repairs	\$ 585,635.31	\$ 585,635.31	\$ 585,635.31
<u>Less:</u>			
Deductible - Named Storm Minimum	\$ (100,000.00)		
Depreciation - Per Attached Schedule	\$ (109,856.49)		
Previous Payment - Advance	\$ (100,000.00)		
Subtotal	\$ (309,856.49)		\$ (309,856.49)
Value, Loss, and Claim	Not Determined	\$ 585,635.31	\$ 275,778.82

The District's policy allows for reimbursement for those depreciated items. Once repairs are completed and the contractor's final invoice is submitted the Carrier will review to recover the depreciation of \$109,856.49

ADMINISTRATIVE CONSIDERATIONS

Mr. Chase Carlisle will be presenting an update on the Hurricane Hanna Claim.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

N/A

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits and Risk Management



HURRICANE HANNA CLAIM UPDATE

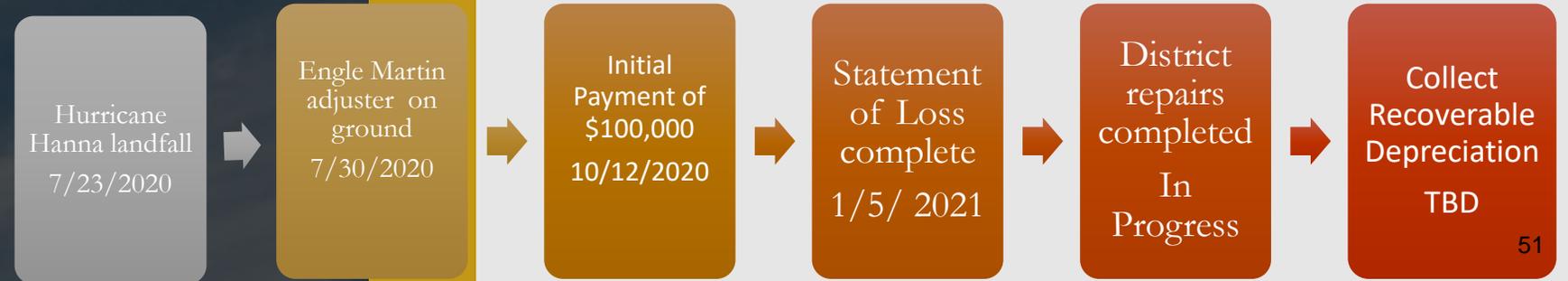
11.10.2021

CHASE CARLISLE, CIC, CPCU, CMIP



CARLISLE
INSURANCE
— SINCE 1925 —

TIMELINE



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Parties Involved:

Carlisle Insurance: Broker

Engle Martin: Field Adjuster

SUMMARY OF PAYMENT

Statement of Loss	
TOTAL BUILDING REPAIRS	\$585,635.31
Less:	
Deductible-Named Storm Min	(\$100,000.00)
Depreciation	(\$109,856.49)
Previous Payment-Advance	(\$100,000.00)
SUBTOTAL	(\$309,856.49)
Gross Payment	\$275,778.82
PLUS-Recoverable Depreciation	\$109,856.49
NET PAYMENT	\$385,635.31**

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MOVING FORWARD



DISTRICT

- Continue sending repair invoices to adjuster so recoverable depreciation can be collected

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QUESTIONS?

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CHASE CARLISLE, CIC, CMIP, CPCU

361-548-0755

chasec@carlisleins.com



SUBJECT: Approval of the Annual Comprehensive Financial Report for the year ended June 30, 2021

PRESENTER: Esmeralda Yniguez, CPA
Carr, Riggs & Ingram, LLC

BACKGROUND INFORMATION

The Texas Education Agency and Board Policy CFC (LEGAL) requires that an independent annual audit of the District's records be conducted and that the report be approved by the Board. The annual audit report is required to be filed with the Texas Education Agency within 150 days of the close of the fiscal year.

ADMINISTRATIVE CONSIDERATIONS

The Annual Comprehensive Financial Report for the year ended June 30, 2021 shall indicate whether the financial statements are fairly presented in accordance with accounting principles generally accepted in the United States.

FUNDING SOURCE:

Not Applicable

RECOMMENDATION:

Approval of the Annual Comprehensive Financial Report for the year ended June 30, 2021.

CONTACT PERSON (S)

Joel Garcia, CPM, Assistant Superintendent for Finance
Rebecca Magee, CPA, Internal Auditor

SUBJECT: Consideration and Approval of Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

STADIUM:

Tom Landry Stadium was built in approximately 1976 and additional seating was installed in approximately 1989. It currently has only four (4) handicap seating spaces on both the home and visitors' side. The home side has a seating capacity for 5000 persons and the visitor's side has a seating capacity for 4000 persons.

At the Regular Board of Trustees meeting held on Wednesday, August 11, 2010 the Board approved a structural assessment to be conducted by Rick Hinojosa Structural Engineering. A report was completed on August 27, 2010. No further action was taken.

At a football game on September 26, 2013 and at the Regular Board of Trustees meeting of Wednesday, October 09, 2013, a concerned citizen brought to attention the fact that Tom Landry Stadium was not in compliance with the American Disabilities Act (ADA) current code concerning the required handicap seating spaces. As per ADA the breakdown for seating is 6 spaces for 1 – 500 seats then 1 seat for every 150 additional seats. As per calculations required additional seating on the home side will be 36 ADA seats and, on the visitors, side will be an additional 30.

On October 08, 2013 I contacted Mr. Tim Petty, Program Specialist V with the Texas Education Agency (TEA) to discuss this issue and he confirmed that we were not in compliance with current codes and standards concerning stadium seating.

At the Regular Board of Trustees meeting held on Wednesday, December 11, 2013 and after consultation with our legal counsel, the Board approved for renovations to the Tom Landry Stadium Press Box and for the additional required ADA stadium seating.

The current press box is approximately 30 years old and has never been renovated. When new bleacher seating was installed the press was moved by crane to its current location. With the installation of a new scoreboard additional staff will need to be placed in the press box to operate the system. Currently approximately nine persons are in the box, however, it is now estimated that up to twenty-two persons may be in the box at any given time. This added weight along with the additional weight of chairs and equipment may cause a stress on the structure. As per our legal counsel, there is no legal law that states that the structure needs to be evaluated, however, for safety precautions

Administration is considering a structural assessment study to be conducted on the press box to ensure that the structure is capable of sustaining the additional weight.

At the Regular Board of Trustees meeting held on Wednesday, March 20, 2013 Administration presented and the⁵⁶Board approved Consideration and Approval to

Contract with Rick Hinojosa Engineering for a Re-Assessment of the Tom Landry Stadium Press Box.

At the Regular Board of Trustees meeting held on Wednesday, April 10, 2013 the Board was advised that due to concerns and possible code regulations requiring an elevator to be installed for the press box, inquiries were made to Mr. David Hansen, Legal Counsel. As per building code an elevator is required should the square footage of a press box be larger than 500 sq. ft. Our current press box is approximately 40' X 8' which is 320 sq. ft.. However, should only renovations be required without the addition of sq. footage the initial structural assessment will need to be considered. Furthermore, it is the responsibility of the structural engineer to make the decisions of what is currently within building codes and regulations even if it is only renovations. The possible recommendation of constructing adjacent press boxes may still require an elevator to be installed. The sq. footage requirement applies to the "aggregate" total sq. footage of all press boxes. Again, it will be the responsibility of the structural engineer to make that determination. Renovations to include floor support, the construction of an interior wall, counter tops, sliding windows.

At the February 05, 2014 Facilities Committee meeting, a presentation by Rick Hinojosa Structural Engineering stated that current plans to improve the press box must include the installation of an elevator or a ramp access to the press box as per the State of Texas current code. At this meeting the committee decided to cancel the press box renovation project.

At the Special Board of Trustees Meeting held on Wednesday, April 20, 2016, the Board approved the following:

Administration is again exploring the possibility of a stadium renovation to include a new press box, new reserve section seating with back rests, new concession stands, new concrete base under the bleachers along with new bleachers to meet current ADA rules and regulations. New bleachers to also include those at Leo Najo Baseball Park.

Administration is requesting approval to advertise for Request for Qualifications (RFQ's) for architectural/civil engineer services as the recommended process for the selection.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

If approved, Administration will begin advertising for architects and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm.

Advertisements for Request for Qualifications (RFQ's) for architects were advertised in the local newspaper on Wednesday, June 1st and June 8th, 2016 along with being posted on the MCISD website. RFQ's were due at Central Office on Thursday, June 23, 2016 at 2:00 p.m...

Three (3) architectural firms submitted an RFQ and they were reviewed for completeness and adherence to the instructions of the request by Mr. Roosevelt Rios, Purchasing Coordinator and Ms. Tammy Tijerina, Project Manager on Thursday, July 28, 2016. The firms are listed below:

PBK Architects GIGNAC
& Assoc.
Alvarado Architects

This agenda item and presentation(s) were originally scheduled for Wednesday, August 03, 2016, however, they were postponed for a later date and time.

At the Facilities/Environment Committee held on Wednesday, August 24, 2016, the three ranked firms were invited to make a presentation to a Special Facilities/Environment Committee meeting and those Board members in attendance. The Committee allowed the firms a 15-minute presentation session along with a 15-minute question and answer session. The Committee along with Mr. Ricardo Rivera evaluated and ranked the firms on the basis of demonstrated competence and qualifications pursuant to the Professional Services Procurement Act as per the presentations. The rankings were then presented at the Special Board of Trustees meeting for consideration and approval for the selection of services.

At the Special Board Meeting held on Wednesday, August 24, 2016, the Board approved the rankings and selection of Alvarado Architects for services for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, September 14, 2016, the Board approved the contract for Alvarado Architects for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, November 09, 2016, the Board approved the project and budget, the procurement method and Alvarado Architects request of Schematic Design and Design Development for the Tom Landry Stadium Renovations Project. Alvarado Architects, District Staff and Coaches have been working on the design due to the extremely tight timeline, this project has to be completed by late July 2017. Current design will have new concession stands, new parking, new parking over-layer where needed, concrete area below home side, new stadium fascia, new complete seating bleachers at both home and visitor side, home side reserved seating to have back rests, seating and ramps to be ADA compliant, new ticket booths, press box with elevator as recommended design, new stadium lighting as required along with other required items needed for the project.

At the Regular Board meeting held on Wednesday, December 14, 2016, the Board approved Alvarado & Associates final design and Approval for 24-inch-Wide Seats in the Reserved Section for the Tom Landry Stadium Renovations Project.

Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on December 18, 2016 and December 25, 2016 for the new

design. A pre-proposal meeting was held on Tuesday, January 10, 2017 at 2:00 P.M. at Central Office.

Proposals were publicly opened on Tuesday, January 17, 2017 at 4:00 P.M. at Central Office. Pre-ranking of the proposals were conducted by Mr. Roosevelt Rios, Mr. Albert Rodriguez and Mr. Adrian Hernandez, Project Manager on Tuesday, January 17 and Wednesday, January 18, 2017.

At the Facilities Committee meeting the Committee reviewed the pre-ranking of firms and then proceeded to officially rank the firm's proposals. These rankings will then be presented to the Board of Trustees for consideration and approval for entering into negotiations in the order of ranking recommended at a special called meeting on Monday, January 23, 2017 at 7:30 a.m.

Pre-ranking of proposals by Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted prior to the Evaluation and Selection Committee formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

The Finance department in conjunction with the districts finance consultants have been designing a funding package for this project. In order to ensure this project under this funding source be securely financed Administration is recommending to adjust the contingency budget by an increase of \$2 million. Thus, the total construction budget to include all soft-costs will not exceed \$10 million.

Three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Alt. #1</u>	<u>Days</u>
Holchemont Const. (291)	\$7,463,000.00	(\$287,000.00)	235
E-Con Const. (287.6)	\$7,450,000.00	\$210,000.00	180
Central Builders (260.2)	\$8,000,000.00	\$500,000.00	180

Note:

Alternate #1 is for a larger custom-built press box of which Administration recommends approving. Both E-Con Construction and Central Builders have an additional cost for this alternate, as per Holchemont Construction their base bid includes the larger custom press box. Should MCISD select the smaller pre-fabricated press box Holchemont has a \$287,000.00 deduct from their base bid. The intention is for a notice to proceed (NTP) to be issued on or before February 01, 2017 with a substantial completion date of July 31, 2017, which is 180 days, Holchemont has a substantial completion date of September 24, 2017. Proposals and days are all prior to negotiations.

At a Special Board of Trustees meeting to be held on Monday, January 23, 2017, the Board will consider and possibly approve the rankings to allow negotiations to begin. It is Administrations intent to bring forward at the Regular Board of Trustees meeting to be held on Wednesday, January 25, 2017 an approval and recommendation for a best and final offer (BAFO) and to enter into contract with the selected general contractor. It is MCISD's construction procurement process to present all items for Facilities Committee discussion prior to presenting to the Board of Trustees for final approval.

At the Regular Board of Trustees meeting held on Wednesday, January 25, 2017, the board approved the best and final offer (BAFO) from Holchemont in the amount of \$7,463,000.00 with alternate #01 custom press box included as part of the contract. Notice to proceed (NTP) was issued on February 02, 2017 with a substantial completion date of August 21, 2017.

At the Regular Board of Trustees meeting held on Wednesday, April 12, 2017, the board approved and pulled the following items:

Consideration and Approval of AEA #01 for CPR #02 to Furnish and Install Sports Lighting for the Tom Landry Stadium Renovations Project.

Sports Lighting Allowance:	\$600,000.00	AEA
#01 Sports Lighting:	<u>\$580,392.00</u>	
Balance:	\$ 19,608.00	

Consideration and Approval of AEA #02 for CPR #03 to Furnish and Install a Scoreboard Sound System for the Tom Landry Stadium Renovations Project. Item was pulled for further pricing on additional speakers throughout the stadium.

Consideration and Approval of AEA #03 for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project. Item was pulled due to MCISD having the netting and poles and only required pricing for the installation.

Consideration and Approval of AEA #04R to "Credit" the Allowances for the Tom Landry Stadium Renovations Project. Item was pulled due to other items being pulled thus not being able to present an accurate balance total.

Consideration and Approval of CPR #06 to Change the Size of the Bronze Statue for the Tom Landry Stadium Renovations Project.

Bronze Statue Allowance:	\$ 50,000.00
CPR#06 Bronze Statue:	<u>\$129,400.00</u>
Bronze Statue Allowance Balance:	(\$ 79,400.00)

Due to inclement weather in the month of March Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Seven (7) Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is August 28, 2017.

Administration presented Consideration and Approval of Selection of Color and Pattern for the Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project. The Board approved option #1 alternating colors.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board approved and pulled the following items:

Contingency Allowance:	\$100,000.00
AEA #01 Sports Lighting:	\$ 19,608.00
CPR #6 Bronze Statue:	<u>\$ (79,400.00)</u>
Contingency Balance:	\$ 40,208.00

Consideration and Approval of AEA #03R for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project.

Football Safety Net System Allowance:	\$10,000.00
AEA#03 Football Safety Net System:	<u>(\$ 7,500.00)</u>
Balance:	\$ 2,500.00

Consideration and Approval of CPR #08 to Construct a Riser Room / Fire Pump for the Tom Landry Stadium Renovations Project.

Fire Suppression Pump Allowance Balance:	\$ 50,000.00
CPR # 08 Riser Room:	<u>\$ 110,428.53</u>
Balance:	(\$ 60,428.53)

Contingency Balance:	\$40,208.00
CPR #8 Riser Room:	(\$60,428.53)
Plus, Overhead and Profit	<u>(\$2730.47)</u>
Contingency Balance:	(\$22,951.00)

Due to inclement weather in the month of April and MCISD testing Holchemont Construction requested additional delay days, thus, they presented Consideration and

Approval of CPR #09 for Eight (8) Additional Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is September 05, 2017.

Note: The first scheduled football game is for Friday, September 01, 2017 with VMHS vs Harlingen. Substantial completion is granted when the facility can be utilized for its intended use. The City of Mission Fire Marshal must approve the facility to include all fire systems are inspected and tagged “approved” along with all ADA inspections and approvals and to include the inspection and approval of the elevator system and to include any other inspections required. Coaches are working on a Plan “B” should the stadium not be completed on time.

Administration recommended Consideration and Approval of Re-naming for the Tom Landry Stadium Renovations Project as “Tom Landry Hall of Fame Stadium”.

Administration recommended Consideration and Approval of Selection of Color for Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project.

Recommendation is based on the colors selected by Coach Detmer, Coach Gilpin, Athletic Director Joe Sanchez and Athletic Director Leticia Ibarra.

Royal Blue
Texas A&M – Maroon

After a lengthy discussion on possible color dis-coloration of the royal blue and maroon seats the Board approved “grey” for the reserved seating.

Alvarado Architects presented a “pose” selection on the statue. At the Facilities Committee meeting held on Wednesday, May 03, 2017, the Committee along with members of the Campus Construction Over-Sight Committee members reviewed and discussed the five (5) options of poses brought forward by Mr. Alvarado. By virtue of the discussion and by show of hands, options #1 and #4 were selected for presentation to the Board. The Board approved Consideration and Approval of Tom Landry Statue Pose for the Tom Landry Stadium Renovations Project Option #1.

At the Facilities/Environment Committee meeting held on Wednesday, June 07, 2017 several CPR’s were presented and discussed. These CPR’s may become change orders should current available allowances not cover the over-budget of the project when it is finalized. MCISD Administration stressed to Alvarado Architects and Holchemont Construction the discontent of change orders and requests for additional construction time. Administration stressed the importance of having the project completed as per the original substantial completion date.

At a Special Board of Trustees meeting held on Wednesday, June 07, 2017, the Board granted Superintendent Dr. Ricardo Lopez authority to approve change orders/change proposal request for the Tom Landry Stadium Renovations Project in the amount not to exceed a total of \$250,000.00. This action was to facilitate the change order/CPR process and not delay the general contractor waiting for a decision.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Wednesday, June 07, 2017:

Supt. Approval Balance:	\$250,000.00
CPR#05R Structural Steel:	\$ 31,824.00
CPR#06R Bronze Statue Foundation:	\$ 12,161.00
CPR#11 for MEP changes at the Press Box:	\$ 8,674.00
CPR#14 for HVAC at the Gift Shop:	\$ 12,268.00
CPR#19 for Additional Gates for Eagle Drive:	<u>\$ 1,816.00</u>
Supt. Approval Balance:	\$183,257.00

Consideration and Approval of CPR#05R for Structural Steel between Grandstands and Custom Press Box for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$22,951.00)
Structural Steel Additions Cost:	<u>\$31,824.00</u>
Contingency Balance:	(\$54,775.00)

Consideration and Approval of CPR#06R for Bronze Statue Foundation and Base for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$54,775.00)
Bronze Statue Base Foundation Cost:	<u>\$12,131.00</u>
Contingency Balance:	(\$66,906.00)

Consideration and Approval of CPR#11 for MEP changes at the Press Box for the Elevator for the Tom Landry Stadium Renovations Project. Holchemont, LTD is requesting eight (8) additional day, if approved, the new substantial completion date is September 13, 2017. As per Alvarado Architects additional days will not be submitted.

Contingency Balance:	(\$66,906.00)
Electrical at press box Cost:	<u>\$ 8,674.00</u>
Contingency Balance:	(\$75,580.00)

Consideration and Approval of CPR#14 for HVAC at the Gift Shop for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$75,580.00)
HVAC at gift shop Cost:	<u>\$12,268.00</u>
Contingency Balance:	(\$87,848.00)

Consideration and Approval of CPR#19 for Additional Gates for Eagle Drive for the Tom Landry Stadium Renovations Project

Contingency Balance:	(\$87,848.00)
Gates at Eagle Drive Cost:	<u>\$ 1,816.00</u>
Contingency Balance:	(\$89,664.00)

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, The Board did not approve Consideration and Approval of CPR#20 for Additional Four (4) Rain Days for the Month of May for the Tom Landry Stadium Renovations Project.

*Note: After meeting with Alvarado Architects and Holchemont LTD, they were advised that Administration will be questioning any further delay days submitted and that Holchemont should continue working on a recovery schedule plan to attempt to bring this project at the initial substantial completion date of August 21, 2017.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Thursday, June 29, 2017 in order to have the project continue without contractor delays:

Supt. Approval Balance Granted:	\$183,257.00
CPR#12 Track Timing System:	<u>\$ 45,322.00</u>
Supt. Approval Balance:	\$137,935.00

Change Order Amount to Date: (\$134,986.00)

Note: General Contractor has added 12% overhead and profit and 1.5% for project bonding on all change order amounts.

Soil Stabilization Allowance:	\$10,000.00
CPR #16 Soil Stabilization:	<u>\$10,000.00</u>
Balance:	\$ 0.00

Utility Allowance:	\$20,000.00
CPR #21 Boring & Trenching:	<u>\$16,830.00</u>
Balance:	\$3,170.00

At the Special Board of Trustees Meeting to be held on Thursday, July 27, 2017, Administration presented to the Board Consideration and Approval of CPR#15 for Graphics for the Tom Landry Stadium Renovations Project. This amount is to be taken from the graphics allowance already included in the original contract.

Graphics Allowance Balance:	\$100,000.00
Banner system:	(\$ 51,148.50)
Identification signage:	(\$ 26,815.00)
Bleacher section signage:	(\$ 13,625.00)
Traffic signage:	(\$ 2,136.00)
Fire lane striping:	<u>(\$ 3,700.00)</u>
Balance:	\$ 2,575.50

At the Regular Board of Trustees meeting held on Wednesday, August 09, 2017, the Board considered and approved some of the following items:

As per our Legal Counsel, the Board did not need to vote on agenda item, Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project which was previously denied but being brought forward by Holchemont, LTD. once again for consideration. The Board had stated it would possibly revisit this request and no action was taken.

Consideration and Approval of AEA#12 for CPR #22 for Landscaping and Irrigation for the Tom Landry Stadium Renovations Project.

Landscape/Irrigation Allowance:	\$20,000.00
CPR#22 Landscape & Irrigation:	<u>\$17,383.00</u>
Balance:	\$ 2,617.00

Consideration and Approval of AEA#13 for CPR #24 to Up-grade the Scoreboard System for the Tom Landry Stadium Renovations Project.

Scoreboard Sound System Allowance:	\$55,000.00
CPR#24 Scoreboard System:	<u>\$34,934.00</u>
Balance:	\$20,066.00

Consideration and Approval of CPR #23 for Speaker System for the Tom Landry Stadium Renovations Project. This agenda item was pulled.

At the Regular Board of Trustees meeting held on Wednesday, September 13, 2017, the Board revisited and approved Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project. As of the date of this Board of Trustees meeting Holchemont LTD will be into possible liquidated damages as per contract of \$1,500.00 per day of not meeting the substantial completion date. Administration brought forward this request, the new substantial completion date is September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra four (4) days. If approved, the new substantial completion date is September 16, 2017. This item was pulled until further review.

Note: MCISD does not agree with this pricing, however, there will be a cost associated with installing conduits within the concrete slab which was done earlier. If the revised pricing is not approved MCISD Maintenance will complete the electrical connections.

Contingency Balance: (\$134,986.00)
CPR#12R3 for Additional Power: \$ 0.00 (Org. price \$10,134.42)
Change Order Amount to Date: (\$134,986.00)

Consideration and Approval of CPR #12R5 for Additional Cabling for Track Timing System for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra fourteen (14) days. If approved, the new substantial completion date is September 30, 2017. This item was pulled until further review.

Contingency Balance: (\$134,986.00)
CPR#12R5 Additional Cabling: \$ 0.00 (Org. price \$54,468.65)
Change Order Amount to Date: (\$134,986.00)

Consideration and Approval of CPR #17 to "Credit" Two (2) Wireless Access Points, Shortel Phone and Video Server for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$134,956.00)
CPR#17 "Credit" on Technology: \$ 5,000.00 "Credit"
Change Order Amount to Date: (\$129,986.00)

Consideration and Approval of CPR #18 to "Credit" Fire Alarm and Intrusion Systems for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$129,986.00)
CPR#18 "Credit" Fire Alarm System: \$ 2,800.00 "Credit"
Change Order Amount to Date: (\$127,186.00)

Consideration and Approval of CPR #25 to Relocate Cross Bracing at Concession Stands for the Tom Landry Stadium Renovations Project. This item was approved with the cost change to \$5,221.00

Contingency Balance: (\$127,186.00)
CPR #25 to Relocate Cross Bracing: \$ 5,221.00 (Org. price \$10,442.00)
Change Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #26 to Remove and Replace Concrete from the Ramps for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra two (2) days. If approved, the new substantial completion date is October 2, 2017. This item was pulled, Javier Hinojosa Civil Engineer will take care of this item.

Contingency Balance: (\$132,407.00)
CPR #26 to Remove and Replace Concrete: \$ 0.00 (Org. price \$4,483.25)
Change Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #27 to Add IDF Rack, Quad Receptacles and Data Drops on the Visitor's Side Bleachers for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require an extra three (3) days. If approved, the new substantial completion date is October 5, 2017. This item was pulled, MCISD will take care of this item.

Contingency Balance:	(\$132,407.00)
CPR #27 to Add IDF Rack:	<u>\$ 0.00</u> (Org. price \$18,357.49)
Change Order Amount to Date	(\$132,407.00)

Consideration and Approval of CPR #29 for Additional Eleven (11) Delay Days for the Tom Landry Stadium Renovations Project. If approved, the new substantial completion date is October 16, 2017 pending all other CPR's being submitted. The Board took no action on this item.

Consideration and Approval to Grant Administration Authority to Approve Substantial Completion for the Tom Landry Stadium Renovations Project. Dr. Lopez, Superintendent will have the authorization. This item was approved.

Note: No additional delay days were approved at this meeting. Substantial completion continues to be approximately September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, November 08, 2017, the Board took the following actions for the following items:

Consideration and Approval of CCD#01 for CPR#30 for Modifications to the Elevator Equipment Room for the Tom Landry Stadium Renovations Project. No additional days were approved.

Contingency Balance:	(\$132,407.00)
CCD#01/CPR#30 Elevator Equipment Room:	<u>\$ 3,957.00</u>
Change Order Amount to Date	(\$136,364.00)

Consideration and Approval of CPR#31 to "Credit" for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. MCISD presented a "credit" for \$5,900.00, however, Holchemont offered only a credit amount of \$900.00.

Contingency Balance:	(\$136,364.00)
CPR#31 Use of Owners utilities:	<u>\$ 5,900.00</u> "Credit"
Change Order Amount to Date:	(\$130,464.00)

Consideration and Approval of CPR#32 for HVAC Test and Balance for the Tom Landry Stadium Renovations Project.

Test and Balance Allowance:	\$5,000.00
CPR#32 HVAC Test & Balance:	67 <u>\$2,500.00</u>

Balance: \$2,500.00
Consideration and Approval of CPR#33 for Two (2) Additional Fire Extinguishers for the Tom Landry Stadium Renovations Project.

Contingency Balance: (\$130,464.00)
CPR#33 Fire Extinguishers: \$ 268.00
Change Order Amount to Date (\$130,732.00)

At the Regular Board of Trustees meeting held on Wednesday, December 13, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$130,732.00)
CPR#12R3 additional power: \$ 6,327.00
Balance: (\$137,059.00)

Consideration and Approval of CPR#34 for "Credit" for the VIP Chair Allowance for the Tom Landry Stadium Renovations Project. VIP Chair Allowance "Credit" is \$5000.00. This item was approved.

Discussion and Possible Action on Paving Repair Schedule for the Tom Landry Stadium Renovations Project.

Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. This item was pulled due to punch list items and other contractual obligations were noncompliance.

At the Regular Board of Trustees meeting held on Wednesday, April 11, 2018 the Board took the following actions for the following items:

Consideration and Approval of CPR#23 for Sound System Raceways for the Tom Landry Stadium Renovations Project. Holchemont LTD is requesting fourteen (14) additional delay days for this work, if approved the new substantial completion date is September 26, 2017.

Contingency Balance: (\$137,059.00)
CPR#23 for Sound System: \$ 39,839.37
Balance: (\$176,898.37)

Consideration and Approval of Grievance Agreement for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. As per the November approved CPR #31, MCISD approved an owner's credit for utility use of \$5,900.00. As per grievance agreement the amount was reduced to \$2,350.00, thus an adjustment needed to be made.

Previous: \$5,900.00

Final approved as per Grievance: \$2,350.00

Adjustment: \$3,550.00

Contingency Balance: (\$180,448.37)

Discussion and Possible Legal Action Regarding Parking Lot Repairs for the Tom Landry Stadium Renovations Project. At this time the Board invoked the "Self Help Provision" of the contract authorizing Administration to make necessary parking lot repairs utilizing a different contractor.

2GS and Earthworks re-paving Cost: \$24,700.00 - Parking Lot Re-paving completion date was achieved on August 06, 2018.

At the Regular Board of Trustees meeting held on Wednesday, May 08, 2019, the Board took no action on the following item: Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At this meeting Administration also recommended to authorize Administration and Dr. Perez to approve final completion at a later time, this was rejected with direction from the Board that they wanted this brought forward when the time came for consideration and approval.

At the Regular Board of Trustees meeting held on Tuesday, June 11, 2019 the Board took the following actions

Administration, Mr. Eli Alvarado, Architect, and Mr. Michael Montalvo, General Contractor have met six times since April 25, 2019 with the latest meeting held on Tuesday, June 04, 2019, to discuss what is required from all parties to bring this project for final recommendation and to possibly come to a mutual agreement and present to the Board of Trustees Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At the latest meeting Mr. Montalvo was not able to attend and for many of these meetings Dr. Perez, Superintendent was present. A 1 ½ year warranty project walk-through was conducted as per contract specifications on Friday, May 03, 2019 with Mr. Alvarado, his design staff, Mr. Montalvo, his sub-contractors and MCISD personnel present to identify any warranty items that are still pending and need correction. The meetings that are being conducted are to balance and agree on all financial/accounting matters and pending correction of work if applicable. Any matters that concern additional request for time or matters that may concern any deduction from the remaining balance owed to the contractor such as additional fees/costs or possible liquidated damages incurred the general contractor will need to follow the process as written in his contract.

As noted, Administration and Alvarado Architects believes it has tried, with due diligence, to work on all pending accounting/fiscal matters with Mr. Montalvo, however, we continue to not agree on a mutual amount. Administration presents Discussion with Legal Counsel Regarding Closeout for the Tom Landry Stadium Renovations Project with MCISD processing any possible pay applications to Holchemont Construction with monies being withheld that are not in contention.

Note: Additional structural assessment is continuing by Rick Hinojosa, Structural Engineering and is pending completion. They are pending additional concrete test results.

Tom Landry Stadium Project Timeline:

Notice to Proceed (NTP) – 02/01/2017

Original Substantial Completion Date – 08/21/2017

36 delay days Board approved due to testing, weather, change orders

New substantial completion date – 09/26/2017

Approved substantial completion date – 11/10/2017 (45 days late)

Original Final Completion Date – 12/10/2017

New Final Completion Due Date – 04/20/2018 (131 days late)

Possible LD's for not meeting Subst. Completion: 45 days X \$1,500.00 = \$67,500.00

Possible LD's for not meeting Final Completion: 131 days X \$500.00 = \$65,500.00

Possible LD's for delay in re-paving of parking lot: 7 days x\$500.00 per day = \$3,500.00

Possible LD's Incurred: \$136,500.00

Other Possible Fees/Costs:

Re-paving of parking lot = \$24,700.00

Structural Engineering cursory inspection = \$5,000.00 (Rick Hinojosa, Structural Engineering)

Hinojosa full structural assessment = \$30,000.00 (if applicable)

TDLR re-inspections = \$285.00

Terracon Structural additional services = \$15,000.00

Pending "credit" for three (3) parking lot poles not installed = \$53,489.08

Approximate Possible Total Amount of addtl. fees/costs: \$128,474.08

Additional Architect Fees: \$85,695.00 (if applicable/pending)

Balance on contract:	\$416,406.11
Possible LD's:	\$136,500.00 Possible
addtl. Costs:	\$128,474.08
Possible addtl. Arch. Fees:	\$ 85,695.00
Paid Holchemont:	\$ 43,189.25 (07/24/19 Pay App. #10 rev.3)

Est. Current Balance on Contract: ~~\$380,251.23~~ as of 04/21/2021 \$347,206.23

Est. Construction Costs: \$6,000,000.00

Est. Total Construction w/Soft Costs: \$8,000,000.00

BAFO Const. Cost: \$7,463,000.00

Change Orders: \$ 142,020.37

Final Const. Cost: \$7,605,020.37

Architect Fees: \$485,095.00 6.5% of Construction Cost
Addtl. Arch. Fees for C/O's: \$9,231.32
Architect Fees: \$494,326.32 (excluding addtl. Fees pending)

At the Regular Board of Trustees meeting held on Wednesday, August 14, 2019 the Board took the following actions.

At this meeting the Mr. Rick Hinojosa Structural Engineering Assessment report was not available for the Board of Trustees to review, however, Administration had preliminary verbal discussions with Hinojosa on what he was to submit, the report was to be finalized on Friday, August 16, 2019. Should the report state that repairs were required Administration presented Consideration and Possible Action Regarding Procurement of Design and Construction Services for the Tom Landry Stadium Repairs in advance.

After conducting field reviews and inspections Mission CISD contracted with Rick Hinojosa Structural Engineering to conduct a third party Visual Cursory Observation on the bleachers for the visitor's side of Tom Landry Stadium. On September 06, 2018 the observation report with conclusions and recommendations was submitted. In brief, Hinojosa stated that the cracked piers did not affect the immediate load carrying capacity of the structure and the stadium could be used. However, the recommendations were to conduct a complete assessment of all piers and repair all necessary items addressed in the complete assessment.

Administration was approved to contract with Hinojosa to conduct a full stadium assessment to include not only concrete piers but to inspect the entire structure of the stadium. On August 08, 2019, Hinojosa Engineering submitted a preliminary assessment letter for our review noting possible reinforcement required.

On August 16, 2019, Hinojosa Structural Engineering submitted their Visual Structural Condition Assessment of Tom Landry Stadium for our review.

At the September 11, 2019 Regular Board of Trustees meeting and based on Mr. Hinojosa's report, Administration presented Consideration and Approval of Design and Construction Services for the Tom Landry Stadium Repairs.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Current and/or past structural engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

Rick Hinojosa Structural Engineering (conducted assessments)
Chanin Structural Engineering (original project structural engineer)

The Board of Trustees selected Mr. Rick Hinojosa Structural Engineering to conduct a thorough third-party structural assessment of the Tom Landry Stadium Project.

On or about January 27, 2020, Mr. Hinojosa submitted to Administration a proposal for forensic engineering services from MEG Engineers. The Forensic Engineering Services will include Ground Penetrating Radar (GPR) Scans of one-hundred and fifty-six (156) piers by scanning four (4) grids at each pier location. A grid will consist of a three (3) foot by two (2) foot rectangle made up of thirty-five (35) gridlines spaced at six (6) inches on center. Total linear footage of scanning will be eighteen thousand and ninety-six (18,096) feet. The report will include detailed rebar locations of the piers. The proposal cost for this service was \$56,000.00.

At the Facilities/Environment Committee Meeting of February 05, 2020 this proposal and engineering service was presented and discussed. At this time the decision was made for Administration to proceed with Hinojosa Structural Engineering and MEG Engineers to conduct only seventy-eight (78) GPR Scans on the stadium. These scans would be divided between the home and visitors side piers at a proposal cost of \$34,988.00.

At the Regular Board of Trustees meeting held on April 08, 2020 the Board approved the following, Preliminary reports from both engineering firms indicate that a complete GPR Scan of all piers would be advisable to have a complete pier assessment on the stadium. Thus, Administration recommends Consideration and Approval of Additional Ground Penetrating Radar (GPR) Scans for Piers at the Tom Landry Stadium Bleacher Project. The estimated proposal cost would be the difference from the original proposal to what has been approved for the first phase. Estimated proposal \$21,012.00.

At the Regular Board of Trustees meeting held on September 09, 2020, as an informational Board Item, a presentation was given by Rick Hinojosa Structural Engineering, Mr. Albert Trevino, on the Tom Landry Stadium Renovation Project status. Mr. Trevino reported on the findings for the GPR scans conducted and has stated, "the scans in the report indicate that the majority of the piers do not have pier reinforcement per the shop/erection drawings provided by Sturdy Steel who provided the bleachers".

At the meeting of September 09, 2020, Hinojosa Structural Engineering was to provide a final and complete comprehensive report on the findings and recommendations for correction on all items indicated on the assessment. Findings and recommendations were to include and not limited to the disciplines of Structural, Mechanical, Electrical, Plumbing (MEP) and Civil. At this meeting Hinojosa Structural Engineering was directed to provide this comprehensive report and not only the GPR scans report.

Since this initial directive, Hinojosa Structural Engineering has been contacted both on October and December 2020 for the final report and we continue to have no response. Administration will continue to utilize all avenues to request the final report so that we may move forward with repairs required.

On January 14, 2021, Rick Hinojosa Structural Engineering was sent both an email correspondence and a certified letter requesting his personal appearance at the Wednesday, January 20, 2021 Board of Trustees Work Shop to present the final project findings. At 4:01 p.m. on that day Mr. Hinojosa contacted us that he had a family emergency and would try to attend. With this correspondence he attached "Mission CISD Tom Landry Stadium Ground Penetration Radar (GPR) Scanning Findings Letter". This letter referenced the GPR scanning done at the stadium.

In discussion at the Work Shop of January 14, 2021, the Board instructed our legal counsel to draft a letter to request Mr. Hinojosa's presence and to once again present his findings at the Board Work Shop of Wednesday, February 03, 2021. Legal counsel sent a certified letter and emailed the letter to Mr. Hinojosa's attention on Tuesday, January 26, 2021. My office then proceeded to re-send this letter to Mr. Hinojosa the following day. A "read receipt" message was received from his office on Friday, January 29, 2021 at approximately 12:10 p.m. acknowledging receipt of our request to be present.

At this Work Shop of Wednesday, February 03, 2021, the Board will hear the presentation and may have a question and answer session with Mr. Hinojosa on the findings and recommendations. At this time the Work Shop may have a Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services. The presentation was not held at the Work Shop and was presented at a Special Board of Trustees Meeting after.

At the Special Board of Trustees meeting of Wednesday, February 03, 2021, Mr. Rick Hinojosa presented his "Mission CISD Tom Landry Structural Comprehensive Assessment Report". After discussion with the Board of Trustees and Administration, Mr. Hinojosa was directed to once again present at the Regular Board of Trustees meeting of Wednesday, February 10, 2021. This presentation is to mainly address all the viable options on how to correct the issue of the piers found to be not safe and not constructed as per code as noted in the report and reported by Mr. Hinojosa at the meeting. He is to also present a scope of work and a phasing plan of repairs beginning with the most safety critical items. What will also need to be addressed is if any other areas will be damaged while repairing the piers, such as the flatwork. Each option(s) will need to satisfy all building and structural codes along with satisfying all safety compliance codes. At this meeting Mr. Hinojosa was advised that time was critical for the usage of the stadium since graduation ceremonies have already been scheduled. Mr. Hinojosa stated that plans and specifications should be finalized soon and we may be able to advertise for competitive sealed proposals (CSP's) within the next couple of weeks and possibly have a contractor begin repairs as quickly as the procurement process allows, that is the goal.

The procurement process will be Competitive Sealed Proposals (CSP's) of which the Board adopted as the method of delivery. The Board approved the Hidalgo County Prevailing Wage Rate of which is an exhibit and was attached. The Board also adopted the selection criteria of which proposals are evaluated and ranked. Administration also recommended that the Board authorized the Superintendent to rank the proposals and to negotiate an agreement with the highest ranked contractor.

On February 10, 2021, the Board approved Consideration and Possible Action Regarding Permanent and Emergency Repairs for the Tom Landry Stadium to Include the Wage Rate, Selection Criteria, and Authorization to Dr. Perez as mentioned under the Administrative considerations.

Advertisements in the local newspapers for Competitive Sealed Proposals (CSP's) were posted on March 24, 2021 and March 31, 2021. Proposals were to be opened April 08, 2021 and firms would be able to view remotely. The virtual pre-proposal meeting was Thursday, April 01, 2021 at 2:00 p.m. to allow all prospective contractors the opportunity to ask questions concerning the project plans and specifications.

CSP's were to be submitted on April 8, 2021, and were to be reviewed and ranked by the Administration Committee. This Administrative review was to be presented at the Regular Board of Trustees Meeting of Wednesday, April 14, 2021.

On Wednesday, April 06, 2021 Hinojosa Structural Engineering submitted a recommendation to extend the bid date by two weeks to allow contractors and sub-contractors more time to bid on the project. He also stated that a second pre-bid conference be held followed by a walk-through of the stadium facility. This recommendation was due also to no contractors attending the initial pre-bid conference. This recommendation was presented at the Board of Trustees Work Shop on Wednesday, April 08, 2021.

A second pre-proposal meeting was held on Thursday, April 15, 2021. With the two-week extension proposals were due and publicly opened on Thursday, April 22, 2021 at 2:00 p.m. at the Central Office Board Room. Proposals were reviewed, evaluated and ranked on Monday, April 26, 2021 at 2:00 p.m. by Ms. Rumalda Ruiz, Ms. Dora Garcia, Ms. Lorena Garcia, Mr. Joel Garcia and Mr. Ricardo Rivera with Ms. Daisy Cuevas assisting.

Due to the timeline to begin permanent repairs Administration requested a Special Board of Trustees meeting on Tuesday, April 27, 2021 at 12:00 p.m. at the Central Office Board Room. At this meeting Administration presented and the Board approved Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Tom Landry Stadium Repairs Project.

G & G Construction

Base Bid: \$1,024,850.00 with 210 construction days

Alternate Bird Screen: \$127,000.00 with an additional 45 construction days

TOTAL: \$1,151,850.00 with 255 days from notice to proceed (approx. 8.5 months)

Terra Fuerte Const.

Base Bid: \$1,141,000.00 with 180 construction days

Alternate Bird Screen: \$30,000.00 with an additional 30 construction days

TOTAL: \$1,171,000.00 with 210 days from notice to proceed (approx. 7 months)

Project negotiations were scheduled for Wednesday, May 05, 2021 at 10:00 a.m. as per G & G Constructions earliest available meeting date and time. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project and requested for a Special Board of Trustees meeting following the Board Work Shop to consider action on this item.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

At the Special Board meeting held on May 5, 2021, the Board approved G & G Contractors Best and final offer Base Bid: \$1,024,850.00 with 210 construction days. Notice to proceed was effective July 28, 2021, with substantial completion will be February 23, 2022.

ADMINISTRATIVE CONSIDERATIONS

Ricardo Hinojosa Structural Engineering and G & G Contractors need to remove additional concrete flatwork around the various piers, thus, they present Consideration and Approval of Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs.

Contingency Allowance:	\$20,000.00
AEA #1 Various Piers:	<u>\$ 8,241.88</u>
Balance:	\$11,758.12

FUNDING SOURCE

General Funds and Possible other funding sources to be determined by the Finance Dept. (TBD)

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, November 10, 2021.

Administration presents Consideration and Approval of Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering

EXHIBIT

Allowance Expenditure Authorization (AEA) #01

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

ALLOWANCE EXPENDITURE AUTHORIZATION

Project: Mission CISD Tom Landry
Stadium Civil and Structural Repairs
CSP #520-21-0

Authorization No.: 01

Project Number: 19-140

Date: 10-21-21

To:
RG Enterprises, LLC
DBA G&G Contractors
711 E. Wisconsin Rd.
Edinburg, TX 78539

Attention: Rene Garza

You are authorized to perform the following item(s) of work and to adjust the allowance sum accordingly, as indicated below. This is not a change order and does not increase nor decrease the contract amount.

Description of Work

Cost Proposal Request #1

- | | |
|---|--------------------|
| 1. Remove an Additional 27.17 sq. ft. of concrete Flatwork and Dispose of for home Side Pier C16. | \$ <u>461.07</u> |
| 2. Remove an additional 4 feet of depth of onsite material below the 27.17 sq. ft. of Concrete flatwork | \$ <u>1,295.47</u> |
| 3. Provide 27.17 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c | \$ <u>176.87</u> |
| 4. Provide an Additional 4 Feet of Compacted Select Fill Below the 27.17 sq. ft. Of Concrete flatwork. | \$ <u>529.27</u> |
| 5. Total Price of Cost Proposal Request #1 | \$ <u>2,462.68</u> |

Cost Proposal Request #2

- | | |
|--|--------------------|
| 1. Remove an Additional 10 sq. ft. of concrete Flatwork and Dispose of for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>1,187.90</u> |
| 2. Remove an additional 4 feet of depth of onsite material below the 10 sq. ft. of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>2,772.00</u> |
| 3. Provide 10 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>455.70</u> |
| 4. Provide an Additional 4 Feet of Compacted Select Fill Below the 10 sq. ft. Of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>1,363.60</u> |
| 5. Total Price of Cost Proposal #2 | \$ <u>5,779.20</u> |

Total Price of Cost Proposals Request \$ 8,241.88

Owner's Contingency Allowance:

1. Original Owner's Contingency Allowance Budget	\$ <u>20,000.00</u>
2. Prior Owner's Contingency Allowance Expenditures	\$ <u>0.00</u>
3. Owner's Contingency Allowance Balance Prior To This Authorization	\$ <u>20,000.00</u>
4. Owner's Contingency Allowance Will Be Decreased By This Authorization	\$ <u>8,241.88</u>
5. New Owner's Contingency Balance As Of This Authorization	\$ <u>11,758.12</u>

Refer to the attachments for accounting of Allowances



Ricardo Hinojosa P.E

Hinojosa Engineering, Inc.

Name

Date

Owner

Name

Date

Contractor

Name

Date



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 01
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD

ENGINEER:
Ricardo Hinojosa, P.E.

CONTRACTOR:
R&G Enterprises, LLC

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission.

1. Remove an Additional 27.17 sq. of concrete Flatwork and Dispose of for home side Pier C16. (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 27.17 sq. ft. of concrete flatwork (Provide Cost per Foot of depth per Square foot.)
3. Provide 27.17 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c. (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 27.17 sq. ft. Of concrete flatwork. (Provide Cost per Foot of Depth per Square foot.)

SEE ATTACHED

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

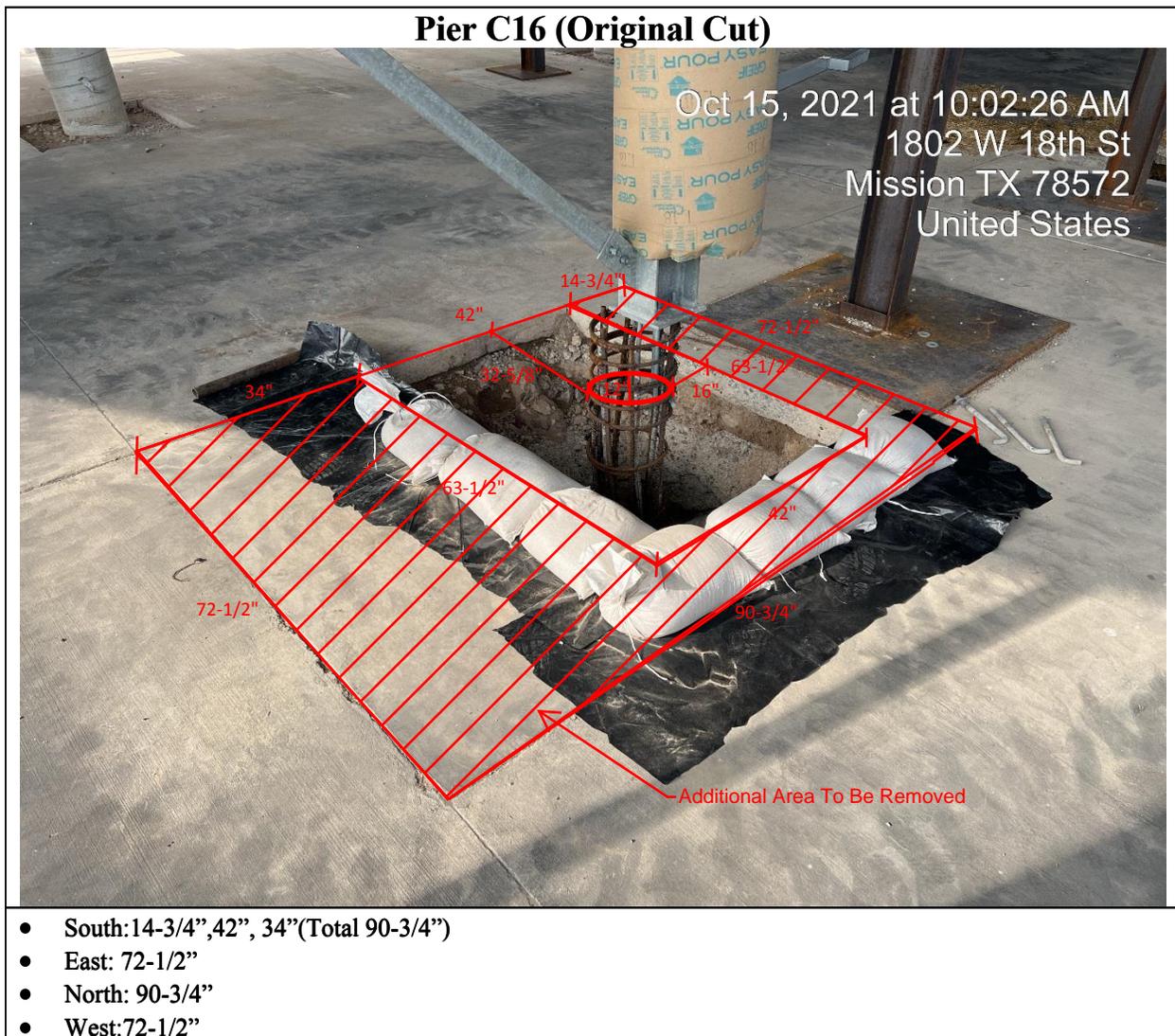
Registration Number F-908 | Expiration Date 09/30/2022

Date: 10/18/2021

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Sealed Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 10-18-2021 Tom Landry Stadium Home Side Proposal Request #1.



Pier C16



Respectfully Submitted,
Ricardo Hinojosa, P.E.

Photos By: Antonio Navarro IV (Construction administrator)
Report Typed By: Antonio Navarro IV (Construction administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 02
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD
1201 Bryce Drive,
Mission, TX 78572

ENGINEER:
Ricardo Hinojosa, P.E.
108 Cleo Dawson St,
Mission, TX 78572

CONTRACTOR:
R&G Enterprises, LLC
711 E. Wisconsin Rd.
Edinburg, TX 78539

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission. (This Proposal is to expose the electrical conduits at the following locations)

1. Remove an Additional 10 sq. ft. of concrete Flatwork and Dispose of for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 10 sq. ft. of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of depth per Square foot.)
3. Provide 10 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 10 sq. ft. Of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of Depth per Square foot.)

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 01 – CPR#01 PIER C16

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#01 dated 10-18-21, the added cost for this work is **\$2,462.68**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$461.07
2.	\$11.92/CUFT	\$1,295.47
3.	\$6.51/SF	\$176.87
4.	\$4.87/CUFT	\$529.27

Total cost from Subcontractor - **\$2,462.68**

We also ask that **14 days** be added to our contract for this additional work.

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$246.27 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 02 – CPR#02 PIERS B7-B12 & B17

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#02 dated 10-18-21, the added cost for this work is **\$5,779.20**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$1,187.90
2.	\$9.90/CUFT	\$2,772.00
3.	\$6.51/SF	\$455.70
4.	\$4.87/CUFT	\$1,363.60

Total cost from Subcontractor - **\$5,779.20**

We also ask that **30 days** be added to our contract for this additional work.

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$577.92 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

SUBJECT: Consideration and Approval of Change Order #1 for Forty-four (44) Delay Days due to Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

STADIUM:

Tom Landry Stadium was built in approximately 1976 and additional seating was installed in approximately 1989. It currently has only four (4) handicap seating spaces on both the home and visitors' side. The home side has a seating capacity for 5000 persons and the visitor's side has a seating capacity for 4000 persons.

At the Regular Board of Trustees meeting held on Wednesday, August 11, 2010 the Board approved a structural assessment to be conducted by Rick Hinojosa Structural Engineering. A report was completed on August 27, 2010. No further action was taken.

At a football game on September 26, 2013 and at the Regular Board of Trustees meeting of Wednesday, October 09, 2013, a concerned citizen brought to attention the fact that Tom Landry Stadium was not in compliance with the American Disabilities Act (ADA) current code concerning the required handicap seating spaces. As per ADA the breakdown for seating is 6 spaces for 1 – 500 seats then 1 seat for every 150 additional seats. As per calculations required additional seating on the home side will be 36 ADA seats and, on the visitors, side will be an additional 30.

On October 08, 2013 I contacted Mr. Tim Petty, Program Specialist V with the Texas Education Agency (TEA) to discuss this issue and he confirmed that we were not in compliance with current codes and standards concerning stadium seating.

At the Regular Board of Trustees meeting held on Wednesday, December 11, 2013 and after consultation with our legal counsel, the Board approved for renovations to the Tom Landry Stadium Press Box and for the additional required ADA stadium seating.

The current press box is approximately 30 years old and has never been renovated. When new bleacher seating was installed the press was moved by crane to its current location. With the installation of a new scoreboard additional staff will need to be placed in the press box to operate the system. Currently approximately nine persons are in the box, however, it is now estimated that up to twenty-two persons may be in the box at any given time. This added weight along with the additional weight of chairs and equipment may cause a stress on the structure. As per our legal counsel, there is no legal law that states that the structure needs to be evaluated, however, for safety precautions Administration is considering a structural assessment study to be conducted on the press box to ensure that the structure is capable of sustaining the additional weight.

At the Regular Board of Trustees meeting held on Wednesday, March 20, 2013 Administration presented and the Board approved Consideration and Approval to Contract with Rick Hinojosa Engineering for a Re-Assessment of the Tom Landry Stadium Press Box.

At the Regular Board of Trustees meeting held on Wednesday, April 10, 2013 the Board was advised that due to concerns and possible code regulations requiring an elevator to be installed for the press box, inquiries were made to Mr. David Hansen, Legal Counsel. As per building code an elevator is required should the square footage of a press box be larger than 500 sq. ft. Our current press box is approximately 40' X 8' which is 320 sq. ft.. However, should only renovations be required without the addition of sq. footage the initial structural assessment will need to be considered. Furthermore, it is the responsibility of the structural engineer to make the decisions of what is currently within building codes and regulations even if it is only renovations. The possible recommendation of constructing adjacent press boxes may still require an elevator to be installed. The sq. footage requirement applies to the "aggregate" total sq. footage of all press boxes. Again, it will be the responsibility of the structural engineer to make that determination. Renovations to include floor support, the construction of an interior wall, counter tops, sliding windows.

At the February 05, 2014 Facilities Committee meeting, a presentation by Rick Hinojosa Structural Engineering stated that current plans to improve the press box must include the installation of an elevator or a ramp access to the press box as per the State of Texas current code. At this meeting the committee decided to cancel the press box renovation project.

At the Special Board of Trustees Meeting held on Wednesday, April 20, 2016, the Board approved the following:

Administration is again exploring the possibility of a stadium renovation to include a new press box, new reserve section seating with back rests, new concession stands, new concrete base under the bleachers along with new bleachers to meet current ADA rules and regulations. New bleachers to also include those at Leo Najó Baseball Park.

Administration is requesting approval to advertise for Request for Qualifications (RFQ's) for architectural/civil engineer services as the recommended process for the selection.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

If approved, Administration will begin advertising for architects and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm.

Advertisements for Request for Qualifications (RFQ's) for architects were advertised in the local newspaper on Wednesday, June 1st and June 8th, 2016 along with being posted on the MCISD website. RFQ's were due at Central Office on Thursday, June 23, 2016 at 2:00 p.m...

Three (3) architectural firms submitted an RFQ and they were reviewed for completeness and adherence to the instructions ⁸⁵ of the request by Mr. Roosevelt Rios, Purchasing

Coordinator and Ms. Tammy Tijerina, Project Manager on Thursday, July 28, 2016. The firms are listed below:

PBK Architects GIGNAC &
Assoc.
Alvarado Architects

This agenda item and presentation(s) were originally scheduled for Wednesday, August 03, 2016, however, they were postponed for a later date and time.

At the Facilities/Environment Committee held on Wednesday, August 24, 2016, the three ranked firms were invited to make a presentation to a Special Facilities/Environment Committee meeting and those Board members in attendance. The Committee allowed the firms a 15-minute presentation session along with a 15-minute question and answer session. The Committee along with Mr. Ricardo Rivera evaluated and ranked the firms on the basis of demonstrated competence and qualifications pursuant to the Professional Services Procurement Act as per the presentations. The rankings were then presented at the Special Board of Trustees meeting for consideration and approval for the selection of services.

At the Special Board Meeting held on Wednesday, August 24, 2016, the Board approved the rankings and selection of Alvarado Architects for services for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, September 14, 2016, the Board approved the contract for Alvarado Architects for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, November 09, 2016, the Board approved the project and budget, the procurement method and Alvarado Architects request of Schematic Design and Design Development for the Tom Landry Stadium Renovations Project. Alvarado Architects, District Staff and Coaches have been working on the design due to the extremely tight timeline, this project has to be completed by late July 2017. Current design will have new concession stands, new parking, new parking over-lay where needed, concrete area below home side, new stadium fascia, new complete seating bleachers at both home and visitor side, home side reserved seating to have back rests, seating and ramps to be ADA compliant, new ticket booths, press box with elevator as recommended design, new stadium lighting as required along with other required items needed for the project.

At the Regular Board meeting held on Wednesday, December 14, 2016, the Board approved Alvarado & Associates final design and Approval for 24-inch-Wide Seats in the Reserved Section for the Tom Landry Stadium Renovations Project.

Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on December 18, 2016 and December 25, 2016 for the new design. A pre-proposal meeting was held on Tuesday, January 10, 2017 at 2:00 P.M. at Central Office.

Proposals were publicly opened on Tuesday, January 17, 2017 at 4:00 P.M. at Central Office. Pre-ranking of the proposals were conducted by Mr. Roosevelt Rios, Mr. Albert Rodriguez and Mr. Adrian Hernandez, Project Manager on Tuesday, January 17 and Wednesday, January 18, 2017.

At the Facilities Committee meeting the Committee reviewed the pre-ranking of firms and then proceeded to officially rank the firm's proposals. These rankings will then be presented to the Board of Trustees for consideration and approval for entering into negotiations in the order of ranking recommended at a special called meeting on Monday, January 23, 2017 at 7:30 a.m.

Pre-ranking of proposals by Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted prior to the Evaluation and Selection Committee formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

The Finance department in conjunction with the districts finance consultants have been designing a funding package for this project. In order to ensure this project under this funding source be securely financed Administration is recommending to adjust the contingency budget by an increase of \$2 million. Thus, the total construction budget to include all soft-costs will not exceed \$10 million.

Three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Alt. #1</u>	<u>Days</u>
Holchemont Const. (291)	\$7,463,000.00	(\$287,000.00)	235
E-Con Const. (287.6)	\$7,450,000.00	\$210,000.00	180
Central Builders (260.2)	\$8,000,000.00	\$500,000.00	180

Note:

Alternate #1 is for a larger custom-built press box of which Administration recommends approving. Both E-Con Construction and Central Builders have an additional cost for this alternate, as per Holchemont Construction their base bid includes the larger custom press box. Should MCISD select the smaller pre-fabricated press box Holchemont has a \$287,000.00 deduct from their base bid. The intention is for a notice to proceed (NTP) to be issued on or before February 01, 2017 with a substantial completion date of July 31, 2017, which is 180 days, Holchemont has a substantial completion date of September 24, 2017. Proposals and days are all prior to negotiations.

At a Special Board of Trustees meeting to be held on Monday, January 23, 2017, the Board will consider and possibly approve the rankings to allow negotiations to begin. It is Administrations intent to bring forward at the Regular Board of Trustees meeting to be held on Wednesday, January 25, 2017 an approval and recommendation for a best and final offer (BAFO) and to enter into contract with the selected general contractor. It is MCISD's construction procurement process to present all items for Facilities Committee discussion prior to presenting to the Board of Trustees for final approval.

At the Regular Board of Trustees meeting held on Wednesday, January 25, 2017, the board approved the best and final offer (BAFO) from Holchemont in the amount of \$7,463,000.00 with alternate #01 custom press box included as part of the contract. Notice to proceed (NTP) was issued on February 02, 2017 with a substantial completion date of August 21, 2017.

At the Regular Board of Trustees meeting held on Wednesday, April 12, 2017, the board approved and pulled the following items:

Consideration and Approval of AEA #01 for CPR #02 to Furnish and Install Sports Lighting for the Tom Landry Stadium Renovations Project.

Sports Lighting Allowance:	\$600,000.00 AEA #01
Sports Lighting:	<u>\$580,392.00</u>
Balance:	\$ 19,608.00

Consideration and Approval of AEA #02 for CPR #03 to Furnish and Install a Scoreboard Sound System for the Tom Landry Stadium Renovations Project. Item was pulled for further pricing on additional speakers throughout the stadium.

Consideration and Approval of AEA #03 for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project. Item was pulled due to MCISD having the netting and poles and only required pricing for the installation.

Consideration and Approval of AEA #04R to "Credit" the Allowances for the Tom Landry Stadium Renovations Project. Item was pulled due to other items being pulled thus not being able to present an accurate balance total.

Consideration and Approval of CPR #06 to Change the Size of the Bronze Statue for the Tom Landry Stadium Renovations Project.

Bronze Statue Allowance:	\$ 50,000.00
CPR#06 Bronze Statue:	<u>\$129,400.00</u>
Bronze Statue Allowance Balance:	(\$ 79,400.00)

Due to inclement weather in the month of March Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Seven (7) Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is August 28, 2017.

Administration presented Consideration and Approval of Selection of Color and Pattern for the Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project. The Board approved option #1 alternating colors.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board approved and pulled the following items:

Contingency Allowance:	\$100,000.00
AEA #01 Sports Lighting:	\$ 19,608.00
CPR #6 Bronze Statue:	<u>\$ (79,400.00)</u>
Contingency Balance:	\$ 40,208.00

Consideration and Approval of AEA #03R for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project.

Football Safety Net System Allowance:	\$10,000.00
AEA#03 Football Safety Net System:	<u>(\$ 7,500.00)</u>
Balance:	\$ 2,500.00

Consideration and Approval of CPR #08 to Construct a Riser Room / Fire Pump for the Tom Landry Stadium Renovations Project.

Fire Suppression Pump Allowance Balance:	\$ 50,000.00
CPR # 08 Riser Room:	<u>\$ 110,428.53</u>
Balance:	(\$ 60,428.53)

Contingency Balance:	\$40,208.00
CPR #8 Riser Room:	(\$60,428.53)
Plus, Overhead and Profit	<u>(\$2730.47)</u>
Contingency Balance:	(\$22,951.00)

Due to inclement weather in the month of April and MCISD testing Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Eight (8) Additional Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is September 05, 2017.

Note: The first scheduled football game is for Friday, September 01, 2017 with VMHS vs Harlingen. Substantial completion is granted when the facility can be utilized for its intended use. The City of Mission Fire Marshal must approve the facility to include all fire systems are inspected and tagged "approved" along with all ADA inspections and approvals and to include the inspection and approval of the elevator system and to include any other inspections required. Coaches are working on a Plan "B" should the stadium not be completed on time.

Administration recommended Consideration and Approval of Re-naming for the Tom Landry Stadium Renovations Project as "Tom Landry Hall of Fame Stadium".

Administration recommended Consideration and Approval of Selection of Color for Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project.

Recommendation is based on the colors selected by Coach Detmer, Coach Gilpin, Athletic Director Joe Sanchez and Athletic Director Leticia Ibarra.

Royal Blue
Texas A&M – Maroon

After a lengthy discussion on possible color dis-coloration of the royal blue and maroon seats the Board approved “grey” for the reserved seating.

Alvarado Architects presented a “pose” selection on the statue. At the Facilities Committee meeting held on Wednesday, May 03, 2017, the Committee along with members of the Campus Construction Over-Sight Committee members reviewed and discussed the five (5) options of poses brought forward by Mr. Alvarado. By virtue of the discussion and by show of hands, options #1 and #4 were selected for presentation to the Board. The Board approved Consideration and Approval of Tom Landry Statue Pose for the Tom Landry Stadium Renovations Project Option #1.

At the Facilities/Environment Committee meeting held on Wednesday, June 07, 2017 several CPR’s were presented and discussed. These CPR’s may become change orders should current available allowances not cover the over-budget of the project when it is finalized. MCISD Administration stressed to Alvarado Architects and Holchemont Construction the discontent of change orders and requests for additional construction time. Administration stressed the importance of having the project completed as per the original substantial completion date.

At a Special Board of Trustees meeting held on Wednesday, June 07, 2017, the Board granted Superintendent Dr. Ricardo Lopez authority to approve change orders/change proposal request for the Tom Landry Stadium Renovations Project in the amount not to exceed a total of \$250,000.00. This action was to facilitate the change order/CPR process and not delay the general contractor waiting for a decision.

The following Change Orders/CPR’s were approved by Superintendent Dr. Ricardo Lopez on Wednesday, June 07, 2017:

Supt. Approval Balance:	\$250,000.00
CPR#05R Structural Steel:	\$ 31,824.00 CPR#06R
Bronze Statue Foundation:	\$ 12,161.00 CPR#11 for MEP
changes at the Press Box:	\$ 8,674.00 CPR#14 for HVAC at the Gift
Shop:	\$ 12,268.00 CPR#19 for Additional Gates for Eagle
Drive:	<u>\$ 1,816.00</u>
Supt. Approval Balance:	\$183,257.00

Consideration and Approval of CPR#05R for Structural Steel between Grandstands and Custom Press Box for the Tom Landry Stadium Renovations Project.

Contingency Balance:		(\$22,951.00)
Structural Steel Additions Cost:		<u>\$31,824.00</u>
Contingency Balance:	90	(\$54,775.00)

Consideration and Approval of CPR#06R for Bronze Statue Foundation and Base for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$54,775.00)
Bronze Statue Base Foundation Cost:	<u>\$12,131.00</u>
Contingency Balance:	(\$66,906.00)

Consideration and Approval of CPR#11 for MEP changes at the Press Box for the Elevator for the Tom Landry Stadium Renovations Project. Holchemont, LTD is requesting eight (8) additional day, if approved, the new substantial completion date is September 13, 2017. As per Alvarado Architects additional days will not be submitted.

Contingency Balance:	(\$66,906.00)
Electrical at press box Cost:	<u>\$ 8,674.00</u>
Contingency Balance:	(\$75,580.00)

Consideration and Approval of CPR#14 for HVAC at the Gift Shop for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$75,580.00)
HVAC at gift shop Cost:	<u>\$12,268.00</u>
Contingency Balance:	(\$87,848.00)

Consideration and Approval of CPR#19 for Additional Gates for Eagle Drive for the Tom Landry Stadium Renovations Project

Contingency Balance:	(\$87,848.00)
Gates at Eagle Drive Cost:	<u>\$ 1,816.00</u>
Contingency Balance:	(\$89,664.00)

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, The Board did not approve Consideration and Approval of CPR#20 for Additional Four (4) Rain Days for the Month of May for the Tom Landry Stadium Renovations Project.

*Note: After meeting with Alvarado Architects and Holchemont LTD, they were advised that Administration will be questioning any further delay days submitted and that Holchemont should continue working on a recovery schedule plan to attempt to bring this project at the initial substantial completion date of August 21, 2017.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Thursday, June 29, 2017 in order to have the project continue without contractor delays:

Supt. Approval Balance Granted:	\$183,257.00
CPR#12 Track Timing System:	<u>\$ 45,322.00</u>
Supt. Approval Balance:	\$137,935.00
Change Order Amount to Date:	(\$134,986.00)

Note: General Contractor has added 12% overhead and profit and 1.5% for project bonding on all change order amounts.

Soil Stabilization Allowance:	\$10,000.00
CPR #16 Soil Stabilization:	<u>\$10,000.00</u>
Balance:	\$ 0.00

Utility Allowance:	\$20,000.00
CPR #21 Boring & Trenching:	<u>\$16,830.00</u>
Balance:	\$3,170.00

At the Special Board of Trustees Meeting to be held on Thursday, July 27, 2017, Administration presented to the Board Consideration and Approval of CPR#15 for Graphics for the Tom Landry Stadium Renovations Project. This amount is to be taken from the graphics allowance already included in the original contract.

Graphics Allowance Balance:	\$100,000.00
Banner system:	(\$ 51,148.50)
Identification signage:	(\$ 26,815.00)
Bleacher section signage:	(\$ 13,625.00)
Traffic signage:	(\$ 2,136.00)
Fire lane striping:	<u>(\$ 3,700.00)</u>
Balance:	\$ 2,575.50

At the Regular Board of Trustees meeting held on Wednesday, August 09, 2017, the Board considered and approved some of the following items:

As per our Legal Counsel, the Board did not need to vote on agenda item, Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project which was previously denied but being brought forward by Holchemont, LTD. once again for consideration. The Board had stated it would possibly revisit this request and no action was taken.

Consideration and Approval of AEA#12 for CPR #22 for Landscaping and Irrigation for the Tom Landry Stadium Renovations Project.

Landscape/Irrigation Allowance:	\$20,000.00
CPR#22 Landscape & Irrigation:	<u>\$17,383.00</u>
Balance:	\$ 2,617.00

Consideration and Approval of AEA#13 for CPR #24 to Up-grade the Scoreboard System for the Tom Landry Stadium Renovations Project.

Scoreboard Sound System Allowance:	\$55,000.00
CPR#24 Scoreboard System:	<u>\$34,934.00</u>
Balance:	\$20,066.00

Consideration and Approval of CPR #23 for Speaker System for the Tom Landry Stadium Renovations Project. This agenda item⁹² was pulled.

At the Regular Board of Trustees meeting held on Wednesday, September 13, 2017, the Board revisited and approved Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project. As of the date of this Board of Trustees meeting Holchemont LTD will be into possible liquidated damages as per contract of \$1,500.00 per day of not meeting the substantial completion date. Administration brought forward this request, the new substantial completion date is September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra four (4) days. If approved, the new substantial completion date is September 16, 2017. This item was pulled until further review.

Note: MCISD does not agree with this pricing, however, there will be a cost associated with installing conduits within the concrete slab which was done earlier. If the revised pricing is not approved MCISD Maintenance will complete the electrical connections.

Contingency Balance:	(\$134,986.00)
CPR#12R3 for Additional Power:	\$ <u>0.00</u> (Org. price \$10,134.42)
Change Order Amount to Date:	(\$134,986.00)

Consideration and Approval of CPR #12R5 for Additional Cabling for Track Timing System for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra fourteen (14) days. If approved, the new substantial completion date is September 30, 2017. This item was pulled until further review.

Contingency Balance:	(\$134,986.00)
CPR#12R5 Additional Cabling:	\$ <u>0.00</u> (Org. price \$54,468.65)
Change Order Amount to Date:	(\$134,986.00)

Consideration and Approval of CPR #17 to "Credit" Two (2) Wireless Access Points, Shortel Phone and Video Server for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$134,956.00)
CPR#17 "Credit" on Technology:	\$ <u>5,000.00</u> "Credit"
Change Order Amount to Date:	(\$129,986.00)

Consideration and Approval of CPR #18 to "Credit" Fire Alarm and Intrusion Systems for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$129,986.00)
CPR#18 "Credit" Fire Alarm System: \$ 2,800.00 "Credit"
Change Order Amount to Date: (\$127,186.00)

Consideration and Approval of CPR #25 to Relocate Cross Bracing at Concession Stands for the Tom Landry Stadium Renovations Project. This item was approved with the cost change to \$5,221.00

Contingency Balance: (\$127,186.00)
CPR #25 to Relocate Cross Bracing: (\$ 5,221.00) (Org. price \$10,442.00) Change
Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #26 to Remove and Replace Concrete from the Ramps for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra two (2) days. If approved, the new substantial completion date is October 2, 2017. This item was pulled, Javier Hinojosa Civil Engineer will take care of this item.

Contingency Balance: (\$132,407.00)
CPR #26 to Remove and Replace Concrete: \$ 0.00 (Org. price \$4,483.25)
Change Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #27 to Add IDF Rack, Quad Receptacles and Data Drops on the Visitor's Side Bleachers for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra three (3) days. If approved, the new substantial completion date is October 5, 2017. This item was pulled, MCISD will take care of this item.

Contingency Balance: (\$132,407.00)
CPR #27 to Add IDF Rack: \$ 0.00 (Org. price \$18,357.49)
Change Order Amount to Date (\$132,407.00)

Consideration and Approval of CPR #29 for Additional Eleven (11) Delay Days for the Tom Landry Stadium Renovations Project. If approved, the new substantial completion date is October 16, 2017 pending all other CPR's being submitted. The Board took no action on this item.

Consideration and Approval to Grant Administration Authority to Approve Substantial Completion for the Tom Landry Stadium Renovations Project. Dr. Lopez, Superintendent will have the authorization. This item was approved.

Note: No additional delay days were approved at this meeting. Substantial completion continues to be approximately September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, November 08, 2017, the Board took the following actions for the following items:

Consideration and Approval of CCD#01 for CPR#30 for Modifications to the Elevator Equipment Room for the Tom Landry Stadium Renovations Project. No additional days were approved.

Contingency Balance:	(\$132,407.00)
CCD#01/CPR#30 Elevator Equipment Room:	<u>\$ 3,957.00</u>
Change Order Amount to Date	(\$136,364.00)

Consideration and Approval of CPR#31 to "Credit" for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. MCISD presented a "credit" for \$5,900.00, however, Holchemont offered only a credit amount of \$900.00.

Contingency Balance:	(\$136,364.00)
CPR#31 Use of Owners utilities:	<u>\$ 5,900.00 "Credit"</u>
Change Order Amount to Date:	(\$130,464.00)

Consideration and Approval of CPR#32 for HVAC Test and Balance for the Tom Landry Stadium Renovations Project.

Test and Balance Allowance:	\$5,000.00
CPR#32 HVAC Test & Balance:	<u>\$2,500.00</u>
Balance:	\$2,500.00

Consideration and Approval of CPR#33 for Two (2) Additional Fire Extinguishers for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$130,464.00)
CPR#33 Fire Extinguishers:	<u>\$ 268.00</u>
Change Order Amount to Date	(\$130,732.00)

At the Regular Board of Trustees meeting held on Wednesday, December 13, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$130,732.00)
CPR#12R3 additional power:	<u>\$ 6,327.00</u>
Balance:	(\$137,059.00)

Consideration and Approval of CPR#34 for "Credit" for the VIP Chair Allowance for the Tom Landry Stadium Renovations Project. VIP Chair Allowance "Credit" is \$5000.00. This item was approved.

Discussion and Possible Action on Paving Repair Schedule for the Tom Landry Stadium Renovations Project.

Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. This item was pulled due to punch list items and other contractual obligations were noncompliance.

At the Regular Board of Trustees meeting held on Wednesday, April 11, 2018 the Board took the following actions for the following items:

Consideration and Approval of CPR#23 for Sound System Raceways for the Tom Landry Stadium Renovations Project. Holchemont LTD is requesting fourteen (14) additional delay days for this work, if approved the new substantial completion date is September 26, 2017.

Contingency Balance:	(\$137,059.00)
CPR#23 for Sound System:	<u>\$ 39,839.37</u>
Balance:	(\$176,898.37)

Consideration and Approval of Grievance Agreement for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. As per the November approved CPR #31, MCISD approved an owner's credit for utility use of \$5,900.00. As per grievance agreement the amount was reduced to \$2,350.00, thus an adjustment needed to be made.

Previous: \$5,900.00
Final approved as per Grievance: \$2,350.00
Adjustment: \$3,550.00

Contingency Balance:	(\$180,448.37)
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Discussion and Possible Legal Action Regarding Parking Lot Repairs for the Tom Landry Stadium Renovations Project. At this time the Board invoked the "Self Help Provision" of the contract authorizing Administration to make necessary parking lot repairs utilizing a different contractor.

2GS and Earthworks re-paving Cost: \$24,700.00 - Parking Lot Re-paving completion date was achieved on August 06, 2018.

At the Regular Board of Trustees meeting held on Wednesday, May 08, 2019, the Board took no action on the following item: Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At this meeting Administration also recommended to authorize Administration and Dr. Perez to approve final completion at a later time, this was rejected with direction from the Board that they wanted this brought forward when the time came for consideration and approval.

At the Regular Board of Trustees meeting held on Tuesday, June 11, 2019 the Board took the following actions

Administration, Mr. Eli Alvarado, Architect, and Mr. Michael Montalvo, General Contractor have met six times since April 25, 2019 with the latest meeting held on Tuesday, June 04,

2019, to discuss what is required from all parties to bring this project for final recommendation and to possibly come to a mutual agreement and present to the Board of Trustees Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At the latest meeting Mr. Montalvo was not able to attend and for many of these meetings Dr. Perez, Superintendent was present. A 1 ½ year warranty project walk-through was conducted as per contract specifications on Friday, May 03, 2019 with Mr. Alvarado, his design staff, Mr. Montalvo, his sub-contractors and MCISD personnel present to identify any warranty items that are still pending and need correction. The meetings that are being conducted are to balance and agree on all financial/accounting matters and pending correction of work if applicable. Any matters that concern additional request for time or matters that may concern any deduction from the remaining balance owed to the contractor such as additional fees/costs or possible liquidated damages incurred the general contractor will need to follow the process as written in his contract.

As noted, Administration and Alvarado Architects believes it has tried, with due diligence, to work on all pending accounting/fiscal matters with Mr. Montalvo, however, we continue to not agree on a mutual amount. Administration presents Discussion with Legal Counsel Regarding Closeout for the Tom Landry Stadium Renovations Project with MCISD processing any possible pay applications to Holchemont Construction with monies being withheld that are not in contention.

Note: Additional structural assessment is continuing by Rick Hinojosa, Structural Engineering and is pending completion. They are pending additional concrete test results.

Tom Landry Stadium Project Timeline:

Notice to Proceed (NTP) – 02/01/2017
Original Substantial Completion Date – 08/21/2017
36 delay days Board approved due to testing, weather, change orders
New substantial completion date – 09/26/2017
Approved substantial completion date – 11/10/2017 (45 days late)
Original Final Completion Date – 12/10/2017
New Final Completion Due Date – 04/20/2018 (131 days late)

Possible LD's for not meeting Subst. Completion: 45 days X \$1,500.00 = \$67,500.00
Possible LD's for not meeting Final Completion: 131 days X \$500.00 = \$65,500.00
Possible LD's for delay in re-paving of parking lot: 7 days x\$500.00 per day = \$3,500.00

Possible LD's Incurred: \$136,500.00

Other Possible Fees/Costs:

Re-paving of parking lot = \$24,700.00
Structural Engineering cursory inspection = \$5,000.00 (Rick Hinojosa, Structural Engineering)
Hinojosa full structural assessment = \$30,000.00 (if applicable)
TDLR re-inspections = \$285.00

Terracon Structural additional services = \$15,000.00
Pending "credit" for three (3) parking lot poles not installed = \$53,489.08

Approximate Possible Total Amount of addtl. fees/costs: \$128,474.08

Additional Architect Fees: \$85,695.00 (if applicable/pending)

Balance on contract:	\$416,406.11	
Possible LD's:	\$136,500.00	Possible
addtl. Costs:	\$128,474.08	
Possible addtl. Arch. Fees:	\$ 85,695.00	
Paid Holchemont:	\$ 43,189.25	(07/24/19 Pay App. #10 rev.3)

Est. Current Balance on Contract: ~~\$380,251.23~~ as of 04/21/2021 \$347,206.23

Est. Construction Costs:	\$6,000,000.00
Est. Total Construction w/Soft Costs:	\$8,000,000.00

BAFO Const. Cost:	\$7,463,000.00
Change Orders:	<u>\$ 142,020.37</u>
Final Const. Cost:	\$7,605,020.37

Architect Fees:	\$485,095.00	6.5% of Construction Cost
Addtl. Arch. Fees for C/O's:	<u>\$9,231.32</u>	
Architect Fees:	\$494,326.32	(excluding addtl. Fees pending)

At the Regular Board of Trustees meeting held on Wednesday, August 14, 2019 the Board took the following actions.

At this meeting the Mr. Rick Hinojosa Structural Engineering Assessment report was not available for the Board of Trustees to review, however, Administration had preliminary verbal discussions with Hinojosa on what he was to submit, the report was to be finalized on Friday, August 16, 2019. Should the report state that repairs were required Administration presented Consideration and Possible Action Regarding Procurement of Design and Construction Services for the Tom Landry Stadium Repairs in advance.

After conducting field reviews and inspections Mission CISD contracted with Rick Hinojosa Structural Engineering to conduct a third party Visual Cursory Observation on the bleachers for the visitor's side of Tom Landry Stadium. On September 06, 2018 the observation report with conclusions and recommendations was submitted. In brief, Hinojosa stated that the cracked piers did not affect the immediate load carrying capacity of the structure and the stadium could be used. However, the recommendations were to conduct a complete assessment of all piers and repair all necessary items addressed in the complete assessment.

Administration was approved to contract with Hinojosa to conduct a full stadium assessment to include not only concrete piers but to inspect the entire structure of the

stadium. On August 08, 2019, Hinojosa Engineering submitted a preliminary assessment letter for our review noting possible reinforcement required.

On August 16, 2019, Hinojosa Structural Engineering submitted their Visual Structural Condition Assessment of Tom Landry Stadium for our review.

At the September 11, 2019 Regular Board of Trustees meeting and based on Mr. Hinojosa's report, Administration presented Consideration and Approval of Design and Construction Services for the Tom Landry Stadium Repairs.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Current and/or past structural engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

Rick Hinojosa Structural Engineering (conducted assessments)
Chanin Structural Engineering (original project structural engineer)

The Board of Trustees selected Mr. Rick Hinojosa Structural Engineering to conduct a thorough third-party structural assessment of the Tom Landry Stadium Project.

On or about January 27, 2020, Mr. Hinojosa submitted to Administration a proposal for forensic engineering services from MEG Engineers. The Forensic Engineering Services will include Ground Penetrating Radar (GPR) Scans of one-hundred and fifty-six (156) piers by scanning four (4) grids at each pier location. A grid will consist of a three (3) foot by two (2) foot rectangle made up of thirty-five (35) gridlines spaced at six (6) inches on center. Total linear footage of scanning will be eighteen thousand and ninety-six (18,096) feet. The report will include detailed rebar locations of the piers. The proposal cost for this service was \$56,000.00.

At the Facilities/Environment Committee Meeting of February 05, 2020 this proposal and engineering service was presented and discussed. At this time the decision was made for Administration to proceed with Hinojosa Structural Engineering and MEG Engineers to conduct only seventy-eight (78) GPR Scans on the stadium. These scans would be divided between the home and visitors side piers at a proposal cost of \$34,988.00.

At the Regular Board of Trustees meeting held on April 08, 2020 the Board approved the following, Preliminary reports from both engineering firms indicate that a complete GPR Scan of all piers would be advisable to have a complete pier assessment on the stadium. Thus, Administration recommends Consideration and Approval of Additional Ground Penetrating Radar (GPR) Scans for Piers at the Tom Landry Stadium Bleacher Project. The estimated proposal cost would be the difference from the original proposal to what has been approved for the first phase. Estimated proposal \$21,012.00.

At the Regular Board of Trustees meeting held on September 09, 2020, as an informational Board Item, a presentation was given by Rick Hinojosa Structural Engineering, Mr. Albert Trevino, on the Tom Landry Stadium Renovation Project status. Mr. Trevino reported on the findings for the GPR scans conducted and has stated, "the scans in the report indicate that the majority of the piers do not have pier reinforcement per the shop/erection drawings provided by Sturdy Steel who provided the bleachers".

At the meeting of September 09, 2020, Hinojosa Structural Engineering was to provide a final and complete comprehensive report on the findings and recommendations for correction on all items indicated on the assessment. Findings and recommendations were to include and not limited to the disciplines of Structural, Mechanical, Electrical, Plumbing (MEP) and Civil. At this meeting Hinojosa Structural Engineering was directed to provide this comprehensive report and not only the GPR scans report.

Since this initial directive, Hinojosa Structural Engineering has been contacted both on October and December 2020 for the final report and we continue to have no response. Administration will continue to utilize all avenues to request the final report so that we may move forward with repairs required.

On January 14, 2021, Rick Hinojosa Structural Engineering was sent both an email correspondence and a certified letter requesting his personal appearance at the Wednesday, January 20, 2021 Board of Trustees Work Shop to present the final project findings. At 4:01 p.m. on that day Mr. Hinojosa contacted us that he had a family emergency and would try to attend. With this correspondence he attached "Mission CISD Tom Landry Stadium Ground Penetration Radar (GPR) Scanning Findings Letter". This letter referenced the GPR scanning done at the stadium.

In discussion at the Work Shop of January 14, 2021, the Board instructed our legal counsel to draft a letter to request Mr. Hinojosa's presence and to once again present his findings at the Board Work Shop of Wednesday, February 03, 2021. Legal counsel sent a certified letter and emailed the letter to Mr. Hinojosa's attention on Tuesday, January 26, 2021. My office then proceeded to re-send this letter to Mr. Hinojosa the following day. A "read receipt" message was received from his office on Friday, January 29, 2021 at approximately 12:10 p.m. acknowledging receipt of our request to be present.

At this Work Shop of Wednesday, February 03, 2021, the Board will hear the presentation and may have a question and answer session with Mr. Hinojosa on the findings and recommendations. At this time the Work Shop may have a Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services. The

presentation was not held at the Work Shop and was presented at a Special Board of Trustees Meeting after.

At the Special Board of Trustees meeting of Wednesday, February 03, 2021, Mr. Rick Hinojosa presented his "Mission CISD Tom Landry Structural Comprehensive Assessment Report". After discussion with the Board of Trustees and Administration, Mr. Hinojosa was directed to once again present at the Regular Board of Trustees meeting of Wednesday, February 10, 2021. This presentation is to mainly address all the viable options on how to correct the issue of the piers found to be not safe and not constructed as per code as noted in the report and reported by Mr. Hinojosa at the meeting. He is to also present a scope of work and a phasing plan of repairs beginning with the most safety critical items. What will also need to be addressed is if any other areas will be damaged while repairing the piers, such as the flatwork. Each option(s) will need to satisfy all building and structural codes along with satisfying all safety compliance codes. At this meeting Mr. Hinojosa was advised that time was critical for the usage of the stadium since graduation ceremonies have already been scheduled. Mr. Hinojosa stated that plans and specifications should be finalized soon and we may be able to advertise for competitive sealed proposals (CSP's) within the next couple of weeks and possibly have a contractor begin repairs as quickly as the procurement process allows, that is the goal.

The procurement process will be Competitive Sealed Proposals (CSP's) of which the Board adopted as the method of delivery. The Board approved the Hidalgo County Prevailing Wage Rate of which is an exhibit and was attached. The Board also adopted the selection criteria of which proposals are evaluated and ranked. Administration also recommended that the Board authorized the Superintendent to rank the proposals and to negotiate an agreement with the highest ranked contractor.

On February 10, 2021, the Board approved Consideration and Possible Action Regarding Permanent and Emergency Repairs for the Tom Landry Stadium to Include the Wage Rate, Selection Criteria, and Authorization to Dr. Perez as mentioned under the Administrative considerations.

Advertisements in the local newspapers for Competitive Sealed Proposals (CSP's) were posted on March 24, 2021 and March 31, 2021. Proposals were to be opened April 08, 2021 and firms would be able to view remotely. The virtual pre-proposal meeting was Thursday, April 01, 2021 at 2:00 p.m. to allow all prospective contractors the opportunity to ask questions concerning the project plans and specifications.

CSP's were to be submitted on April 8, 2021, and were to be reviewed and ranked by the Administration Committee. This Administrative review was to be presented at the Regular Board of Trustees Meeting of Wednesday, April 14, 2021.

On Wednesday, April 06, 2021 Hinojosa Structural Engineering submitted a recommendation to extend the bid date by two weeks to allow contractors and sub-contractors more time to bid on the project. He also stated that a second pre-bid conference be held followed by a walk-through of the stadium facility. This recommendation was due also to no contractors attending the initial pre-bid conference. This recommendation was presented at the Board of Trustees Work Shop on Wednesday, April 08, 2021.

A second pre-proposal meeting was held on Thursday, April 15, 2021. With the two-week extension proposals were due and publicly opened on Thursday, April 22, 2021 at 2:00 p.m. at the Central Office Board Room. Proposals were reviewed, evaluated and ranked on Monday, April 26, 2021 at 2:00 p.m. by Ms. Rumalda Ruiz, Ms. Dora Garcia, Ms. Lorena Garcia, Mr. Joel Garcia and Mr. Ricardo Rivera with Ms. Daisy Cuevas assisting.

Due to the timeline to begin permanent repairs Administration requested a Special Board of Trustees meeting on Tuesday, April 27, 2021 at 12:00 p.m. at the Central Office Board Room. At this meeting Administration presented and the Board approved Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Tom Landry Stadium Repairs Project.

G & G Construction

Base Bid: \$1,024,850.00 with 210 construction days

Alternate Bird Screen: \$127,000.00 with an additional 45 construction days

TOTAL: \$1,151,850.00 with 255 days from notice to proceed (approx. 8.5 months)

Terra Fuerte Const.

Base Bid: \$1,141,000.00 with 180 construction days

Alternate Bird Screen: \$30,000.00 with an additional 30 construction days

TOTAL: \$1,171,000.00 with 210 days from notice to proceed (approx. 7 months)

Project negotiations were scheduled for Wednesday, May 05, 2021 at 10:00 a.m. as per G & G Constructions earliest available meeting date and time. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project and requested for a Special Board of Trustees meeting following the Board Work Shop to consider action on this item.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

At the Special Board meeting held on May 5, 2021, the Board approved G & G Contractors Best and final offer Base Bid: \$1,024,850.00 with 210 construction days. Notice to proceed was effective July 28, 2021, with substantial completion will be February 23, 2022.

Pending

Ricardo Hinojosa Structural Engineering and G & G Contractors need to remove additional concrete flatwork around the various piers, thus, they present Consideration and Approval of Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs.

Contingency Allowance:	\$20,000.00
AEA #1 Various Piers:	<u>\$ 8,241.88</u>
Balance:	\$11,758.12

ADMINISTRATIVE CONSIDERATIONS

Ricardo Hinojosa Structural Engineering and G & G presents Consideration and Approval of Change Order #1 for Forty-four (44) Delay Days due to the structural repairs on various piers for the Tom Landry Stadium Repairs. If approved the new substantial completion will be April 08, 2022.

FUNDING SOURCE

General Funds and Possible other funding sources to be determined by the Finance Dept. (TBD)

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, November 10, 2021.

Administration presents Consideration and Approval of Change Order #1 for Forty-four (44) Delay Days due to Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering.

EXHIBIT

Change Order (CO) #01

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering • Land Surveying

108 W. 18TH Street, Mission, TX. 78572

OFFICE (956)581-0143 FAX (956)581-2074

REGISTRATION NO. F-908 EXPIRATION DATE 09-30-2022

Change Order

PROJECT:

Mission CISD Tom Landry Stadium
Civil and Structural Repairs
CSP #520-21-0

CHANGE ORDER NUMBER:

#1

DATE:

10-22-2021

PROJECT NUMBER:

19-140

CONTRACT FOR:

Stadium Repairs

CONTRACTOR:

R&G Enterprises, LLC
711 E. Wisconsin Rd.
Edinburg, TX 78539

CONTRACT DATE:

07-26-21

THE CONTRACT IS CHANGED AS FOLLOWS:

Cost Proposal Request #1: Removing debris and over excavating area around pier at Gridline "C" & "16" – add 14 Days

Cost Proposal Request #2: Exposed electrical conduits along Gridline "B"- add 30 Days.

Original Contract Sum	\$ 1,024,850.00
Net change by previously authorized Change Orders	\$ 0.00
Contract Sum prior to this Change Order	\$ 1,024,850.00
Contract Sum will be unchanged as, by this Change Order, in the sum of	\$ 0.00
New Contract Sum, including this Change Order, will be	\$ 1,024,850.00
The Contract time will be increased by	44 days
The New date of substantial completion as of this change order therefore is	April 8 th , 2022

NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR AND OWNER.

R&G Enterprises, LLC

CONTRACTOR

711 E. Wisconsin Rd.
Edinburg, TX 78539

ADDRESS

BY (Signature)

(Print name)

DATE

Hinojosa Engineering, Inc.

ENGINEER

108 W 18th Street,
Mission, TX 78572

ADDRESS

BY (Signature)

Ricardo Hinojosa, P.E.

(Print name)

10-22-2021

DATE

Mission CISD

OWNER

1201 Bryce Drive,
Mission, TX 78572

ADDRESS

BY (Signature)

(Print name)

DATE



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 01
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD

ENGINEER:
Ricardo Hinojosa, P.E.

CONTRACTOR:
R&G Enterprises, LLC

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission.

1. Remove an Additional 27.17 sq. of concrete Flatwork and Dispose of for home side Pier C16. (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 27.17 sq. ft. of concrete flatwork (Provide Cost per Foot of depth per Square foot.)
3. Provide 27.17 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c. (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 27.17 sq. ft. Of concrete flatwork. (Provide Cost per Foot of Depth per Square foot.)

SEE ATTACHED

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

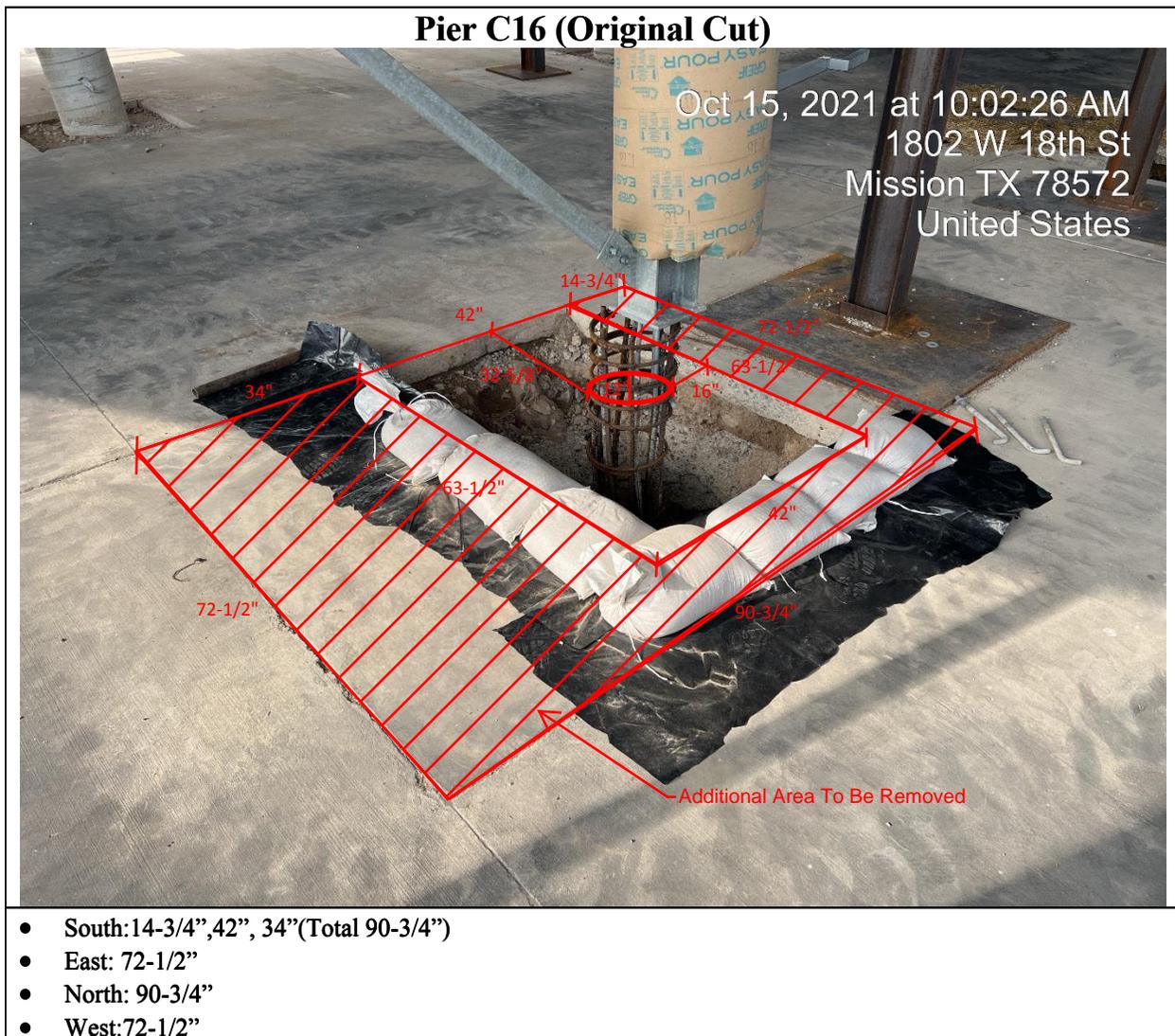
Registration Number F-908 | Expiration Date 09/30/2022

Date: 10/18/2021

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Sealed Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 10-18-2021 Tom Landry Stadium Home Side Proposal Request #1.



Pier C16



Respectfully Submitted,
Ricardo Hinojosa, P.E.

Photos By: Antonio Navarro IV (Construction administrator)
Report Typed By: Antonio Navarro IV (Construction administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 02
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD
1201 Bryce Drive,
Mission, TX 78572

ENGINEER:
Ricardo Hinojosa, P.E.
108 Cleo Dawson St,
Mission, TX 78572

CONTRACTOR:
R&G Enterprises, LLC
711 E. Wisconsin Rd.
Edinburg, TX 78539

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission. (This Proposal is to expose the electrical conduits at the following locations)

1. Remove an Additional 10 sq. ft. of concrete Flatwork and Dispose of for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 10 sq. ft. of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of depth per Square foot.)
3. Provide 10 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 10 sq. ft. Of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of Depth per Square foot.)

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 01 – CPR#01 PIER C16

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#01 dated 10-18-21, the added cost for this work is **\$2,462.68**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$461.07
2.	\$11.92/CUFT	\$1,295.47
3.	\$6.51/SF	\$176.87
4.	\$4.87/CUFT	\$529.27

Total cost from Subcontractor - **\$2,462.68**

We also ask that **14 days** be added to our contract for this additional work.

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$246.27 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 02 – CPR#02 PIERS B7-B12 & B17

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#02 dated 10-18-21, the added cost for this work is **\$5,779.20**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$1,187.90
2.	\$9.90/CUFT	\$2,772.00
3.	\$6.51/SF	\$455.70
4.	\$4.87/CUFT	\$1,363.60

Total cost from Subcontractor - **\$5,779.20**

We also ask that **30 days** be added to our contract for this additional work.

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$577.92 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

SUBJECT: Consideration and Approval of Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for Additional Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration and Risk Management have been working cooperatively with law enforcement agencies to explore additional safety and security measures to ensure students and staff are safe and secure at all times. One security measure is to try to ensure that our campus front doors are equipped with necessary security systems to limit or prohibit the entrance of intruders who may want to cause criminal intent. All our campuses have door security access systems and in addition some campuses have entrance vestibules as an additional safety measure. Several elementary campuses are currently limited with these systems.

At the Regular Board of Trustees meeting held on Wednesday, November 13, 2019 the Board approved the following:

Administration requests to explore a project at campuses for the installation of door security and monitoring systems along with assessing the construction of a vestibule similar to ones constructed at MHS, RCJH and Escobar/Rios (our most recent constructed or renovated campuses). All campuses are equipped with front door security cameras and call buttons where the front office staff need to activate locking mechanisms to allow persons entrance into the campus. However, not all campuses have a vestibule where visitors are checked and verified before being able to have access to the entire campus. The construction of vestibules will serve as an additional safety measure against possible intruders. Since many of our campus entrances are constructed differently there are varying options on how a vestibule may or may not be built. Some campuses may be as simple as constructing a glass barrier as a separation similar to what is installed at Escobar/Rios Elementary school. Other campuses may need to have a vestibule constructed at the entrance similar to what was just completed at VMHS. Other campuses may need more of a design due to not being able to utilize the other two options. The Construction and Maintenance departments will be responsible for the construction of these vestibules, however, due to the total costs and the need to ensure that we are meeting all building and ADA compliance codes and requirements we are requesting Consideration and Approval to Advertise for Request for Qualifications (RFQ) for the Selection of Architect/Consultant for Elementary Campus Security Vestibules Project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consists of the selection/designation of an architect/consultant and/or engineer to prepare construction documents for this project. The engineer and/or architect/consultant selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes) as applicable.

The selected architect/consultant/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget if required by Administration.

If the engineer or architect/consultant is not a full-time employee of the District, the Board must select the engineer or architect/consultant on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

On Wednesday, February 12, 2020 the Board selected EGV Architects, Inc. as the districts professional services firm to act as the district's representative for the duration of the project.

At the Regular Board of Trustees meeting held on Wednesday, June 24, 2020 the Board approved the following:

Consideration and Approval of Project and Proposed Budget for the Districtwide Security Vestibules Project.

Consideration and Approval as Design Build as Procurement Method for the Districtwide Security Vestibules Project.

There are twelve (12) district campuses that will require vestibules, however, seven (7) can be constructed using store front framing. Each of these campuses is a different design and configuration and will be contracted out to vendors.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action. 1. The board must consider the method of delivery that provides the best value for this project. Administration recommends competitive sealed proposals as the method of delivery due to the nature of the project. 2. Selection criteria for the project must also be considered. Attached is a copy of the recommended selection criteria used for previous District large scale projects. 3. The Board must designate the selection committee to evaluate and rank the proposals. (This was reviewed and approved by the Purchasing Department)

After some delays in the original procurement method Administration recommends Consideration and Approval of Changing the Procurement Process from Design Build to Competitive Sealed Proposals (CSP) for the Districtwide Security Vestibules Project in order to expedite the project.

At the Regular Board of Trustees meeting held on September 09, 2020 the Board approved of changing the procurement process from design build to competitive sealed proposals (CSP) for the Districtwide Security Vestibules Project.

Advertisements in the local newspapers were posted on April 28, 2021 and May 05, 2021. A pre-proposal meeting was held on Thursday, May 06, 2021 with proposals scheduled to be publicly opened on Thursday, May 13, 2021. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, May 20, 2021 and proposals were opened on Thursday, May 27, 2021 at 2:00 p.m.. Pre-ranking of the

proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, and Ms. Daisy Cuevas on Friday, May 28, 2021 at 11:00 a.m..

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative Project

Two proposals were submitted for this project; however, one proposal was incomplete and could not be included in the ranking process thus Administration presents one proposal to consider.

Company and Base bid and Number of days

Risica & Sons, Inc.- Incomplete package

REFCO - \$85,625.00 - 60 days

Alternate: \$6,850.00 (4) sets of electric strikes, power supplies and wall switches, furnished and installed

Total Proposal: \$92,475.00

Initial project negotiations were held on June 10, 2021 with Mr. Connor Friedrichs, REFCO V.P., Mr. Joel Garcia and Mr. Ricardo Rivera. On Monday, June 14, 2021, REFCO submitted their best and final offer (BAFO). In their BAFO they also recommended a substitution for door closers from a specified LCN model to a Stanley closer. After consulting with EGV Architects and our maintenance personnel the substitution is acceptable.

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to reject all offers and re-advertise for the project using the same specifications and design.

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative.

BAFO Base Bid: \$81,000.00

Closer Substitution: (\$1,600.00)

BAFO Final (base): \$79,400.00

BAFO Alternate: \$6,850.00

Total Proposal: \$86,250.00

Construction Time: 60 days from notice to proceed (NTP)

At the Special Board of Trustees meeting held on June 23, 2021, the Board approved REFCO Best and Final Offer of \$86,250.00 with 60 days. Notice to Proceed was effective July 27, 202, with substantial completion will be September 25, 2021.

At the Regular Board of Trustees Meeting held on September 8, 2021, the Board approved Change Order #01 for Thirty-three (33) delay days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative. If approved the new substantial completion will be October 28, 2021.

ADMINISTRATIVE CONSIDERATIONS

EGV Architects and REFCO presents Consideration and Approval of Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for additional Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

Const. Change Directive #1 Credit hardware handle:	(\$750.00)
Const. Change Directive #2 Aluminum Supports Cost:	<u>\$750.00</u>
Balance:	\$0.00

FUNDING SOURCE

Local
Safety and Security grant in the award of \$252,229.00
Leal, Mims & O’Grady (previously awarded) \$49,286.00
Balance: \$202,943.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, November 10, 2021.

Administration presents, Consideration and Approval of Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for Additional Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

EXHIBIT

Construction Change Directive #1 & #2

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

AIA Document G714™ – 2017

Construction Change Directive

PROJECT: *(name and address)*
Security Entrances for Alton Memorial,
K. White Jr. High, Pearson Elem. &
Roosevelt Alternative

CONTRACT INFORMATION:
Contract For: General Construction

CCD INFORMATION:
Directive Number: 1

Date: June 24, 2021

Date: 7/27/2021

OWNER: *(name and address)*
Mission C. I. S. D.
1201 Bryce Drive
Mission, TX 78572

ARCHITECT: *(name and address)*
EGV Architects, Inc.
P O Box 8627
Hidalgo, TX 78557

CONTRACTOR: *(name and address)*
R. E. Friedrichs Company
3409 S. Jackson Rd.
Pharr, TX 78577

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

115

Change for door handles. Credit for \$750.00

PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - Lump Sum decrease of \$0.00
 - Unit Price of \$ per
 - Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)
 - As follows: Refer to attached sheets for more information.



- The Contract Time is proposed to remain the same. The proposed adjustment, if any, is

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

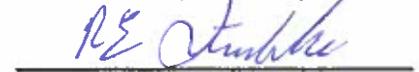
EGV Architects, Inc.
ARCHITECT *(Firm name)*

Mission C. I. S. D.
OWNER *(Firm name)*

R. E. Friedrichs Company
CONTRACTOR *(Firm name)*







SIGNATURE
Eduardo G. Vela, Architect /
President

SIGNATURE
Ricardo Rivera, Asst.
Superintendent for Operations

SIGNATURE
Richard Friedrichs, President

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE
27/July/2021

DATE
08/02/2021

DATE
7/27/21

RE: Mission CISD- Security Entrances Project - PENDING HARDWARE

From: Connor Friedrichs (connor@refco.ws)
To: egv@egvarch.com
Cc: adrian.hernandez@mcisd.org; estimating@refco.ws
Date: Monday, July 26, 2021, 01:25 PM CDT

Good morning

Attachment 1 is the pull handle or lever handle info that was raised on the return submittals.

116

Right now lever was speced on the plans but yall need to choose which option to go with.

If you choose a pull handle over the current lever handle a deduct of \$750 can be given.

~~Attachment 2 is the different buttons to buzz someone in.~~

~~First page~~

~~4th SUBMITTED OPTION~~

~~2ND PAGE TS 18 SAVE \$160~~

~~3RD PAGE DESK SWITCH SAVE \$75~~

All hardware is on hold until we get an answer to the above.

We also need the keying information and schedule. We have reached out to Mr. Herrera a few times already and no responses yet.

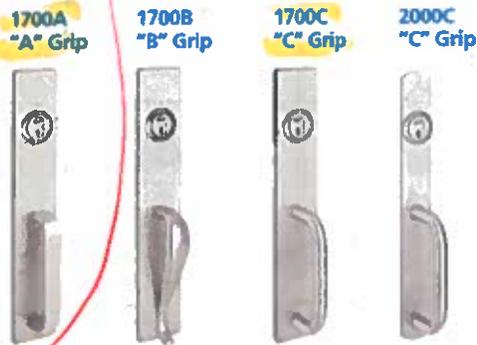


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Trims



- All Trims are furnished with wrought plates and extruded or cast solid grips.
- Specify Grip Design (A,B,C) ("A" Grip furnished standard for 1700 Series Trim, "C" Grip furnished standard for 2000 Series Trim)
- 630 Trim is furnished for 628 Devices.
- 626 Trim is furnished for 626W Devices.

Retrofit Applications

The R1700 Series Trim is designed to retrofit into other manufacturers' installations when used with the wide stile Apex Series Devices. Consult factory for details.



V4908A

Vandal Resistant Trim

A heavy duty lever trim designed to withstand abuse and vandalism. Composed of extra strength shock-absorbing "overload" springs and heavy duty investment cast stainless steel internal components. Lever returns to the "home" position eliminating the need to reset the lever.

Retrofit Applications

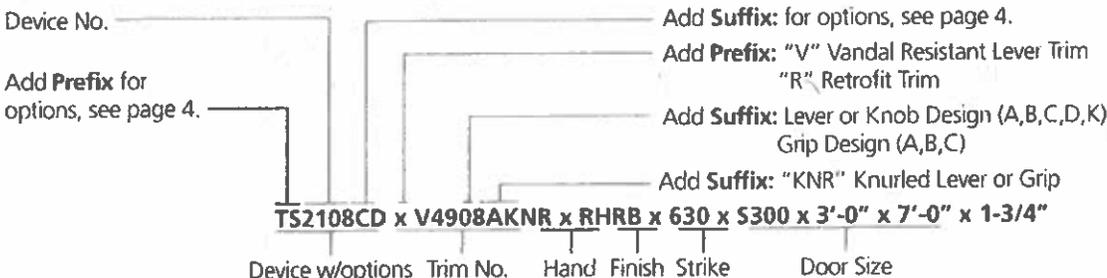
The R4900 Series Trim is designed to retrofit into other manufacturers' installations when used with the wide stile Apex Series Devices. Consult factory for details.

- All the escutcheons and levers are castings or forgings.
- Specify Lever or Knob Design (A,B,C,D,K) and Handing ("A" Lever x RHRB furnished standard)
- 626 Trim furnished for 626W, 628 and 630 Devices.

- For Trim dimensions see page 38.
- Trims are BHMA certified for ANSI 156.3, Grade 1.
- Trims are through bolted and will cover 161 and 86 cutouts (except for 2000C Trim).
- Cylinder, Rim Type, not furnished standard. For cylinder details see page 19.

ANSI Function	01	02	03	05	08	10*	14	15
	Exit Only (cover plate)	Dummy Trim	Key Retracts Latchbolt	Key Locks/ Unlocks Thumbpiece	Key Locks/Unlocks Lever/Knob	Double Cylinder Inside Key Locks/ Unlocks Lever/Knob	No Cylinder Lever/Knob Always Active	No Cylinder Thumbpiece Always Active
Device Nos.	2101 FL2101	2102	2103** FL2103**	2105 FL2105	2108 FL2108	2110 FL2110	2114 FL2114	2115 FL2115
Trim Nos.	1701, R1701, 2001, 4901, R4901	1702A, R1702A, 2002C, 4902A, R4902A	1703A, R1703A, 2003C, 4903A, R4903A	1705A, R1705A, 2005C	4908A, V4908A, R4908A, RV4908A	4908A, V4908A, R4908A, RV4908A	4914A, R4914A	1715A, R1715A, 2015C

Device with Trim:



Device Only: Device no., hand, finish, strike, and door size including thickness. (e.g. TS2108CD x RHRB x 630 x S300 x 3'-0" x 7'-0" x 1-3/4")
Trim Only: Trim no., hand, finish, strike, and door size including thickness. (e.g. V4908A x RHRB x 626 x 1-3/4")

* "10" Function is handed

** 2103 & FL2103 x Cylinder Only Application includes Cylinder Attachment Kit "CA-03"

AIA® Document G714™ – 2017

Construction Change Directive

PROJECT: <i>(name and address)</i> Security Entrances for Alton Memorial, K. White Jr. High, Pearson Elem. & Roosevelt Alternative	CONTRACT INFORMATION: Contract For: General Construction Date: June 24, 2021	CCD INFORMATION: Directive Number: 2 Date: 10/18/2021
OWNER: <i>(name and address)</i> Mission C. I. S. D. 1201 Bryce Drive Mission, TX 78572	ARCHITECT: <i>(name and address)</i> EGV Architects, Inc. P O Box 8627 Hidalgo, TX 78557	CONTRACTOR: <i>(name and address)</i> R. E. Friedrichs Company 3409 S. Jackson Rd. Pharr, TX 78577

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

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Change Directive #1
K. White Security Entrance: Aluminum supports and break metal:
Credit: -\$750.00
Balance: \$ -0-

PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - Lump Sum decrease of \$0.00
 - Unit Price of \$ per
 - Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)
 - As follows: Refer to attached sheets for more information.



- The Contract Time is proposed to remain the same. The proposed adjustment, if any, is

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

EGV Architects, Inc.
ARCHITECT *(Firm name)*


SIGNATURE
Eduardo G. Vela, Architect /
President
PRINTED NAME AND TITLE

Mission C. I. S. D.
OWNER *(Firm name)*

SIGNATURE
Ricardo Rivera, Asst.
Superintendent for Operations
PRINTED NAME AND TITLE

R. E. Friedrichs Company
CONTRACTOR *(Firm name)*


SIGNATURE
Richard Friedrichs, President
PRINTED NAME AND TITLE

DATE 12/05/2021

DATE

DATE 10/20/21



REFCO
3409 S Jackson Road
Pharr, TX 78577

Hardware
 Wood Doors
 Toilet Partitions
 Building Specialties

Hollow Metal
 Glass & Glazing
 Toilet Accessories
 Signage

Estimate

Date	Estimate #
10/15/21	28597

**THE DOOR
DOCTOR**



Quoted To:
 Mission CISD
 1201 Bryce Drive
 Mission, TX 78572
 6552

Ship To
 521 S Los Ebanos Blvd,
 Mission, TX 78574

Customer E-mail: ap@mcisd.org Ship Via: Installed: 120

Account #: Rep: P.O. No.: Project:

ACF Secured Entrances 6552

Qty	U/M	Item	Description	Each	Total
2	EA	08050 Basic Door & ...	Aluminum Tubing of 1-3/4" x 1-3/4" floor to Ceiling Mount for Extra Frame Support	225.00	450.00
1	LOT	08000 LABOR	Installation	300.00	300.00
1	EA	07600 Flashing & Sh...	Kwhite Break Metal custom Shapes and Sizes.2PC	265.00	265.00

If Construction design change is approved we'll do the Break and Supports for \$750.00

Quote Good For 30 Days			Subtotal	\$1,015.00
Approved By: _____			Sales Tax (0.0%)	\$0.00
Date: _____			Total	\$1,015.00

Phone # Fax # E-mail Web Site
 956-687-8261 956-687-6164 sales@refco.ws www.refco.ws

SUBJECT: Consideration and Approval The Best and Final Offer (BAFO) and to Enter Into Contract with All Firms for General Construction Services – Job Order Contracting Status

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Job Order Contracting (JOC) is a unique, indefinite delivery, indefinite quantity procurement method that helps facility owners complete a large number of repairs, maintenance, renovation and straightforward new construction projects with a single, competitively awarded contract. Unlike traditional bidding where each project is identified, designed and then put out to bid, Job Order Contracting establishes competitively-bid prices up front and eliminates the need to separately bid each project. It is an easy and expedited construction sourcing option. Traditional procurement cycles typically take months to complete and require a significant amount of administrative and technical resources. Once a job order contract is awarded, the owner can ask the contractor to perform a series of projects. There is no need to prepare, copy, advertise and distribute bid packages for each project. The time-consuming front-end process is completed one time, rather than repeated for each project. The procurement process takes weeks instead of months. Job Order Contracting also assists with budget control and cost savings. The cost of construction is preset and each task includes a detailed description, unit of measurement, unit price and where applicable, demolition cost. The Unit Prices contain locally-developed direct costs for material and labor.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required. Administration requests approval to seek competitive proposals from Bidders to establish multiple award contracts for General Construction Services using Job Order Contracting (JOC) for the services listed below.

- Electrical
- Steam fitting, pipe-fitting, and plumbing
- Structural steel and sheet metal, welding
- Masonry and concrete work
- Asphalt repair
- General carpentry and drywall installation
- Carpeting, flooring, drywall finishing
- Heating ventilation and air condition, electrical and mechanical
- Doors, windows, louvers, hardware, and glazing
- Painting of various surfaces
- Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping
- Demolition
- Asbestos abatement, hazardous material handling
- Mold
- Water damage
- Moving portables
- Roofing of different types: metal, TPO, PVC membrane, slate, etc.
- Telecommunications cabling services

This Job Order Contract service will be used on services for construction projects up to a \$500,000.00 total construction cost. Any services above this threshold will be brought forward to the Board of Trustees for consideration and approval. All projects that utilize Job Order Contracts will be presented to the Committee as informational items.

The administration will begin advertising and evaluating for the Procurement of Job Order Contracting Services so that the Board may review and approve.

As per the Committee meeting, the Job Order Contracts will be for a three-year term with an annual performance evaluation or as the Board recommends.

Multiple contractors may be selected for the Job Order Contract services.

At the Regular Board of Trustees meeting held on June 08, 2021, the Board approved to advertise and solicit Job Order Contracts for the different services in the district's best interest and will utilize Competitive Sealed Proposals as the procurement method and the Davis-Bacon Act as the prevailing wage determination.

Advertisements in the local newspapers were posted on August 12, 2021 and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021 by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Mr. Joel Garcia – Assistant Superintendent for Business & Finance, Ms. Lorena Garcia – Deputy Superintendent for Support Services and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 8, 2021, the Board approved, to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting.

At last month's meeting Administration presented "Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting" and we ranked the four firms that submitted their qualifications and proposed construction services. Administration presents that it would be to our advantage to have all four of the firms on contract due to the fact that it gives us a choice of contractors on stand-by to use depending on the project or emergency. In order to present this item for your review our agenda item from last month will have to be reworded and we will need to present this month at the workshop "To Enter Into Negotiations with **All** Firms for General Construction Services – Job Order Contracting". Last month was just limited to the order of ranking and selecting one, this agenda item allows us to negotiate and possibly select all.

Four firms submitted qualification packages listing their proposed services for various trades. Eighteen different trade services were listed and two of the four firms listed

that they were qualified to undertake all of the services requested by MCISD. Two other firms listed only selected services that they would undertake.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required or where smaller projects can be completed sooner than through the traditional procurement process.

At the Regular Board of Trustees Meeting held on October 20, 2021, the Board approved to Enter Into Negotiations with All Firms for General Construction Services – Job Order Contracting.

ADMINISTRATIVE CONSIDERATIONS:

Administration presents Consideration and Approval of Best and Final Offer (BAFO) and to Enter Into Contract with all Firms for General Construction Services – Job Order Contracting Status

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, November 10, 2021.

Administration presents Consideration and Approval of Best and Final Offer (BAFO) and to Enter Into Contract with all Firms for General Construction Services – Job Order Contracting Status

EXHIBIT

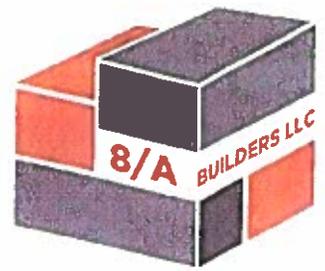
Listing of firms
Best and Final Offer (BAFO) Letters

CONTACT PERSON (S)

Rick Rivera, Assistant Superintendent for Operations
Dora Garcia, Purchasing Coordinator
Adrian Hernandez, Coordinator for Project & Energy Management

Mission Consolidated Independent School District
 General Construction Services - Job Order Contracting CSP 500-22-0
 Bid Ranking - August 31, 2021

Proposed Services	8/A Builders	Basic IDIQ	RenoWorks	Rio United Builders
Electrical	X	X	X	X
Steam fitting, pipe-fitting, and plumbing		X		X
Structural steel and sheet metal, welding	X	X	X	X
Masonry and concrete work	X	X	X	X
Asphalt repair		X		X
General carpentry and drywall installation	X	X	X	X
Carpeting, flooring, drywall finishing		X	X	X
Heating ventilation and air condition, electrical and mechanical		X	X	X
Doors, windows, louvers, hardware, and glazing		X		X
Painting of various surfaces	X	X	X	X
Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping		X	X	X
Demolition	X	X	X	X
Asbestos abatement, hazardous material handling		X		X
Mold		X		X
Water damage		X	X	X
Moving portables	X	X		X
Roofing of different types: metal, TPO, PVC membrane, slate, etc.		X	X	X
Telecommunications cabling services		X		X
All of the above		X		X



November 1, 2021

Ms. Dora Garcia
Coordinator for Purchasing
Mission CISD
1201 Bryce Drive
Mission, TX 78572

RE: Mission CISD – General Construction Service – Job Order Contracting
CSP 500-22-0

Dear Ms. Garcia,

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Please see information below for the above mentioned job order contracting services. 8/A Builders confirms this is our Companys best and final offer.

1. RS Means (all divisions) Regular Hours: Coefficient/ multiplier is 1.0
2. RS Means (all divisions) After Hours: Coefficient/ multiplier is 1.2
3. Items not in RS Means: Coefficient/ multiplier is 1.3

If you have any questions or need any additional information please contact our office

Thank you again for the opportunity, we look forward to working with you and your team.

Respectfully,


Arnold Ochoa

President

CC: Ricardo Rivera, Assistant Superintendent for Support Services

Adrian Hernandez, Coordinator for Projects and Energy Management

Daisy Cuevas, Purchasing Specialist

Martin Castaneda, Coordinator for Safety and Security

8/A Builders LLC
7706 W Expy 83 Mission TX 78572
956-627-1327
956-358-1691
Licensed Builder #14836



November 1, 2021

From: "Hernandez, Adrian" <adrian.hernandez@mcisd.org>
Date: 10/29/21 5:13 PM (GMT-06:00)
To: "Garcia, Dora R" <drgarc00@mcisd.org>, "Cuevas, Daisy D" <ddcuev14@mcisd.org>, "Rivera, Ricardo" <rriver49@mcisd.org>, "Ortiz, Linda C" <Lcorte30@mcisd.org>, "Gandaria, Nelda" <Ngandari@mcisd.org>, "Rivera, Adan" <ARIVER82@mcisd.org>, Jeff Thigpen <jthigpen@basicidiq.com>, Robbie Roberts <rroberts@basicidiq.com>, Joe Clark <jclark@basicidiq.com>, "Castaneda, Martin V" <MVCAST59@mcisd.org>
Subject: Mission Consolidated Independent School District -Job Order Contracting-Best and Final Offer meeting

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Board of Trustees
Mission Consolidated Independent School District
1201 Bryce Drive
Mission, Texas 78572-4311

RE: Confirmation Letter for Pricing Submitted For RFCSP 500-22-0 Mission Consolidated Independent School District (MCISD) for General Construction Services – Job Order Contracting

The purpose of this letter is to confirm the Basic IDIQ, Inc.'s Pricing Proposal submitted on August 26, 2021 for the Mission Consolidated Independent School District's CSP 500-22-0 for General Construction Services – Job Order Contracting.

Thank you for the opportunity to confirm our coefficients as they were initially submitted in the Best and Final Offer meeting this morning. We look forward to working with the Mission Consolidated School District School Board and their Facilities Professionals for General Construction Services.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Clark', is written over a light blue horizontal line.

Joe Clark
Area Manager



2705 E. Davis Rd., TX, 78540
rene@renoworksfs.com
c. 956.513-1849

November 1, 2021

Mission CISD
Purchasing Department
1201 Bryce Drive
Mission, Texas 78572

RE: Best & Final Offer, General Construction Services – Job Order Contracting (JOC)

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Mrs. Garcia,

Thank you for the opportunity to work with the Mission Consolidated Independent School District on General Construction Services, JOC. We are willing to lower our RS Means Regular Hours Coefficient/multiplier from 1.0 to 0.95 for all divisions. This is our best and final offer. After-hours coefficient of 1.25 and items not in RS Means coefficient of 1.30 is our best and final offer.

Should you have any further questions please do not hesitate to contact me. I will serve as the point of contact for contract negotiations.

Sincerely,

A handwritten signature in black ink that reads "Rene Olivarez".

Rene Olivarez, P.E. | Principal
RENOWORKS, LLC
O. (956) 513-1849
C. (956) 292-3336

RIO UNITED — BUILDERS —



Attn: Mrs. Dora Garcia
Mission Consolidated Independent School District

Date: November 1, 2021

Project: Mission CISD General Construction Services JOC CSP 500-22-0

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We, Rio United Builders, hereby extend this Best and Final Offer to Mission CISD Purchasing Department for proposal CSP 500-22-0 "General Construction Services Job Order Contracting." in accordance with the specifications provided. Please receive The Best and Final Offer pricing schedule as noted below.

1. RS Means Regular Hours Coefficient is 1.21
2. RS Means After Hours Coefficient is 1.30
3. Items not in RS Means Coefficient is 1.30

Please accept or review this offer and thank you for considering us for this project. If any questions or concerns are to arise, please feel free to contact us at (956) 222-6624.

Thank You,

A handwritten signature in black ink, appearing to read 'Dagoberto', written in a cursive style.

Dagoberto Perez Jr.

SUBJECT: Discussion and Approval of Resolution Casting Mission CISD votes for the Posting of the Directors of the Hidalgo County Appraisal Board 2022 – 2023

PRESENTER: Carol G. Perez, Ed. D., Superintendent of Schools

BACKGROUND INFORMATION

Mission Consolidated Independent School District is a contributing member of the Hidalgo County Appraisal District. As a voting member, Mission C.I.S.D. may cast 155 votes for one or various candidates to serve as a Director on the Appraisal District Board of Directors.

Hidalgo County Appraisal District is governed by five Board of Directors who are elected by the taxing units that participate in the district.

ADMINISTRATIVE CONSIDERATIONS

The Board of Trustees may cast all its votes for one candidate or distribute them among any number of candidates.

Voting shall determine its vote by written resolution and submit it to the Chief Appraisal before December 15, 2021. Board of Trustees can only cast its votes for candidates named on the ballot.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Approve the Resolution Casting Mission CISD votes for the Posting of the Directors of the Hidalgo County Appraisal Board 2022 – 2023

CONTACT PERSON (S)

Carol G. Perez, Ed. D., Superintendent of Schools
Rolando Garza, RPA, Chief Appraiser, Hidalgo County Appraisal District

RESOLUTION NO. 21-22-002

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

**RESOLUTION CASTING MISSION C.I.S.D. VOTES FOR THE POSITION OF
DIRECTOR OF THE 2022 – 2023 HIDALGO COUNTY APPRAISAL BOARD**

WHEREAS, the Chief Appraiser of Hidalgo County Appraisal District has called for the election of the Hidalgo County Appraisal District Board of Directors; and

WHEREAS, Mission Consolidated Independent School District is entitled to cast a total of **160** votes in said election; and

WHEREAS, ballots must be returned by December 15, 2021 which is the deadline for accepting votes.

NOW THEREFORE BE IT RESOLVED by Mission Consolidated Independent School District does here by cast _____ of votes for _____ Hidalgo County Appraisal Board of Directors for 2022 – 2023.

READ, PASSED AND APPROVED at a regular meeting by the Board of Trustees for Mission Consolidated Independent School District, on this the **10th** day of **November**, 2021.

BY: _____
Gerardo Zamora, President
Board of Trustees

ATTEST:

Roy Vela, Secretary
Board of Trustees

HIDALGO COUNTY APPRAISAL DISTRICT



ADMINISTRATION

Rolando Garza, Chief Appraiser
 Jorge Gonzalez, Asst. Chief Appraiser
 Brent E Cavazos, Associate Chief Appraiser
 PO Box 208
 Edinburg, TX 78540-0208
 (956) 381-8466 (956) 565-2461

BOARD OF DIRECTORS

Richard A. Garza Chairman
 Albert D. Cardenas Vice-Chairman
 Amador Requenez Secretary
 Eddy Betancourt Member
 Joe D. Olivarez Member
 Pablo "Paul" Villarreal, Jr. Member

www.hidalgoad.org

<p>Hidalgo County Appraisal District 4405 S. Professional Drive PO Box 208 Edinburg, TX 78540-0208</p> <p>"OFFICIAL BALLOT"</p> <p>Election of 2022-2023 Appraisal District Board of Directors</p>	
Entity: Mission ISD	Authorized Votes: 155
Nominee	# Of Votes
Eddy Betancourt	
Albert Cardenas	
Johnny Cisneros	
Pedro "Pete" Garcia	
Richard Garza	
Joe D Olivarez	
Amador Requenez	
Rodgers Paul Truitt	

11/10/2021

Date Resolution Passed
 (Attach Resolution)

cc: Finance Director of each entity

Authorized Representative

**Gerardo Zamora, Board President
 Mission CISD Board of Trustees**

HIDALGO COUNTY APPRAISAL DISTRICT

ADMINISTRATION

Rolando Garza, Chief Appraiser
Jorge Gonzalez, Asst. Chief Appraiser
Brent E Cavazos, Associate Chief Appraiser
PO Box 208
Edinburg, TX 78540-0208
(956) 381-8466 (956) 565-2461



www.hidalgoad.org

BOARD OF DIRECTORS

Richard A. Garza	Chairman
Albert D. Cardenas	Vice-Chairman
Amador Requenez	Secretary
Eddy Betancourt	Member
Joe D. Olivarez	Member
Pablo "Paul" Villarreal, Jr.	Member

MISSION C.I.S.D.

OCT 26 2021

SUPT'S OFFICE

October 20, 2021

Superintendent
Mission ISD
1201 Bryce Drive
Mission, TX 78572

Re: Election Ballot 2022-2023 Appraisal District Board of Directors

Dear Superintendent:

As prescribed by Section 6.03 of the Texas Property Tax Code enclosed you will find the "Official Ballot" with the candidate's names and the number of votes that you are authorized to cast in the election for Board of Directors for the Hidalgo County Appraisal District. In addition, for your review, I have provided a condensed biography of each candidate that provided such, and a list of the total vote distribution for all entities.

There are five Board of Directors, who are elected by the taxing units that participate in the District, which governs Hidalgo County Appraisal District. In addition to the five elected Board of Directors, the County Tax Assessor-Collector, Mr. Pablo "Paul" Villarreal Jr. serves on the Board as a non-voting Director.

The governing body of a taxing unit may cast all its votes for one candidate or distribute them among any number of candidates. Each voting unit shall determine its vote by written resolution and submit it to the Chief Appraiser before DECEMBER 15, 2021. A voting unit can only cast its votes for candidates named on the ballot. There is no provision for write-in candidates. The Chief Appraiser will not count votes cast for someone not listed on the official ballot.

The Chief Appraiser will count all the votes timely submitted and declare the five candidates who received the largest cumulative vote totals elected, and submit the results before DECEMBER 31, 2021 to the governing body of each taxing unit in the district and to the candidates.

If you should have any questions, or I can provide additional information, please do not hesitate to contact me at (956) 381-8466.

Sincerely,

A handwritten signature in cursive script that reads "Rolando Garza".

Rolando Garza, RPA
Chief Appraiser

RG: je

Enclosures

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2022-2023
VOTING ENTITLEMENT
HCAD BOARD OF DIRECTORS

	2020 Tax Levied	2020 Total Levy	2020 Percent	2020 Votes	2022-2023 Directorships	2022-2023 Official Votes
Entity						
Hidalgo County	\$ 220,338,129	\$ 911,952,107	24.161%	242	5	1210
Cities						
Alamo	\$ 4,052,229	\$ 911,952,107	0.444%	4	5	20
Alton	\$ 2,266,126	\$ 911,952,107	0.248%	2	5	10
Donna	\$ 5,591,745	\$ 911,952,107	0.613%	6	5	30
Edcouch	\$ 571,220	\$ 911,952,107	0.063%	1	5	5
Edinburg	\$ 34,033,591	\$ 911,952,107	3.732%	37	5	185
Elsa	\$ 1,628,015	\$ 911,952,107	0.179%	2	5	10
Granjeno	\$ 21,952	\$ 911,952,107	0.002%	1	5	5
Hidalgo	\$ 2,384,287	\$ 911,952,107	0.261%	3	5	15
La Joya	\$ 957,155	\$ 911,952,107	0.105%	1	5	5
La Villa	\$ 568,646	\$ 911,952,107	0.062%	1	5	5
McAllen	\$ 50,905,212	\$ 911,952,107	5.582%	56	5	280
Mercedes	\$ 4,993,189	\$ 911,952,107	0.548%	5	5	25
Mission	\$ 24,033,922	\$ 911,952,107	2.635%	26	5	130
Palmview	\$ 2,788,816	\$ 911,952,107	0.306%	3	5	15
Penitas	\$ 1,342,062	\$ 911,952,107	0.147%	1	5	5
Progreso	\$ 831,009	\$ 911,952,107	0.091%	1	5	5
Pharr	\$ 23,908,466	\$ 911,952,107	2.622%	26	5	130
San Juan	\$ 8,178,632	\$ 911,952,107	0.897%	9	5	45
Sullivan City	\$ 536,134	\$ 911,952,107	0.059%	1	5	5
Weslaco	\$ 13,534,312	\$ 911,952,107	1.484%	15	5	75
Schools						
Donna	\$ 18,502,671	\$ 911,952,107	2.029%	20	5	100
Edcouch-Elsa	\$ 4,776,664	\$ 911,952,107	0.524%	5	5	25
Edinburg	\$ 82,255,219	\$ 911,952,107	9.020%	90	5	450
Hidalgo	\$ 7,362,355	\$ 911,952,107	0.807%	8	5	40
La Joya	\$ 35,077,606	\$ 911,952,107	3.846%	38	5	190
La Villa	\$ 1,673,868	\$ 911,952,107	0.184%	2	5	10
Lyford	\$ 122,079	\$ 911,952,107	0.013%	1	5	5
McAllen	\$ 88,388,374	\$ 911,952,107	9.692%	97	5	485
Mercedes	\$ 8,293,942	\$ 911,952,107	0.909%	9	5	45
Mission	\$ 28,040,951	\$ 911,952,107	3.075%	31	5	155
Monte Alto	\$ 1,775,228	\$ 911,952,107	0.195%	2	5	10
PSJA	\$ 63,835,097	\$ 911,952,107	7.000%	70	5	350
Progreso	\$ 2,406,438	\$ 911,952,107	0.264%	3	5	15
Sharyland	\$ 44,000,759	\$ 911,952,107	4.825%	48	5	240
So Tx College	\$ 66,982,283	\$ 911,952,107	7.345%	73	5	365
South Texas ISD	\$ 19,815,889	\$ 911,952,107	2.173%	22	5	110
Valley View	\$ 9,507,799	\$ 911,952,107	1.043%	10	5	50
Weslaco	\$ 25,670,034	\$ 911,952,107	2.815%	28	5	140
Grand Total	\$ 911,952,107		100.000%	1000		5000

EDDY BETANCOURT
805 N Ware Rd
McAllen, TX 78501
(956) 789-8891

Overview

Results-driven construction and project manager with over 30 years of expertise as a superintendent, construction manager and construction business owner. History of concurrently directing multiple projects to successful completion through effective management and team collaboration. Continually strives to produce high quality Industrial, Commercial, Institutional, and Residential projects while adhering to a tight schedule and budget. Advanced understanding of customer needs with diligent attention to detail results in superior customer service and high levels of client satisfaction.

Project Management / Budget & Finances / Personnel Acquisition & Training /

Team Management / Design & Development / Customer Relations / Multi-Site Management /

New Business Development

Industry

- Commercial Construction
- Real Estate
- Commercial
- Retail
- Automotive

Project Management/Leadership

- Large Scale Construction management and implementation
- Small Business Owner
- Member, Board of Directors Hidalgo County Appraisal District

WORK EXPERIENCE

Aug 1984 to Present

R & B General Construction Co, Inc., President

McAllen TX.

Administer construction budgets and supervise a staff of 60 full-time employees. Plan & design industrial warehouses and commercial ventures. Assist in the development of industrial facilities in various industrial parks. Coordinate development of residential homes and Multi project of renovations for commercial projects. Work closely with city municipalities, Engineers, Architects. Often present viable projects to city and county entities, and city officials to obtain necessary variances and permits for various private projects to meet city ordinances and overall governmental building codes. Development and Management of multi-million-dollar investment projects, specializing in the Cold Storage warehouse industry.

Oct 2015 to Present

National Tire and Wheel, LLC Co-Owner and President.

McAllen, TX

Purchased existing business on 10/22/2015.

Current sales have exceeded historical sales.

Feb 2012 to Present

E2H Investments, LLC, General Retail Partner Manager.

McAllen, TX

Manage a Rent To Own Business.

Account Management

Sales

Marketing

Grew business to 8 locations in 48 months.

Sep 2004 – March 2010

EZ Rim & Tire, Oversaw General Management of Rent To Own Wheel and tires

McAllen, TX

Managed Budget and advertising campaigns

Startup business that was profitable in 6 months.

Established business from startup to 750,000 in sales within 16 months.

January 1992 - 1998

Century Forwarding Agency, Inc, Vice President

Hidalgo, Texas

Manage export operation of the Agency specializing in exporting general goods for various Mexican and American corporations as well as managing. Just In-Time inventories for various fortune 500 companies. Successfully implemented all logistics for Wal-Mart Mexico and Wal-Mart USA specializing in their produce sector through various U.S and Mexican custom brokers with strict adherence to the NAFTA rules and regulations.

Aug 1987 - 1992

Technics Construction of Texas Inc.

McAllen, TX.

Vice-President Administered construction budgets and supervised a staff of 30 full-time employees. Designed and Build warehouse storage facilities. Assisted in the Development of Industrial facilities. Coordinated all aspects of construction for residential homes and renovations of commercial projects.

COMMUNITY SERVICES:

Most Recent Appointment by Texas Governor as Commissioner for the Texas Facilities Commission.

Appointment as Member of Board of Directors Hidalgo County Appraisal District.
By Hidalgo County Entities Term 2020-22

Appointed Member to Hidalgo County Appraisal District Review Board 2007 - 2012

Board Held Positions

- Member
- Secretary
- Chairman

PROFESSIONAL DEVELOPMENT:

University of Texas Pan-American - School of Business Continuing Education
Real Estate, Appraisals, Marketing, Real Estate principles, Law and Contracts
Mathematics, and Finance.

State Licensed in Real Estate # 0440351(1994)

Fluent in Reading and Writing Spanish

EXTRA CURRICULAR ACTIVITIES:

- ENACTUS Advisory Board (Students In Free Enterprise early 90's Alumni)
- Chairman entrepreneurship workshops,
- Small business development conference Invitee speaker
- Active supporter of Higher Education
- Golfing Activities, Fishing,
- Active in Daughter's School Outreach Programs
- Enjoy Family Trips

FORMAL EDUCATION

BBA (94)- Marketing and International Business, University of Texas Pan American

OTHER

Bilingual - Spanish/English.

**Albert Cardenas
McAllen**



Current Board member of McAllen Public Utility Board

Current member Boys & Girls Club

Vice-President Easton Construction, dealing mainly with commercial projects with offices in McAllen and San Antonio

Served 6 years on the McAllen Planning & Zoning Board

Board Member Hidalgo County Appraisal District Board of Directors 2014-Current

JUAN RAUL (JOHNNY) CISNEROS

1117 Orange Avenue

McAllen, TX 78501

956.534.3670 /

cadencecommercial@gmail.com

• **CAREER SUMMARY:**

Experienced in private industry and state/federal government contracting. Over 20 years, experience in the areas of finance, management, investments, business and economic development. Recognized leadership abilities, fluent in Spanish, solid analytical, quantitative, and communication skills with a demonstrated work ethic and a strong desire and ability to excel.

• **PROFESSIONAL AND OCCUPATIONAL EXPERIENCE:**

POSITION: Broker-Owner, Cadence Commercial Real Estate McAllen, Texas
(December, 2007 - Present) (Texas Licensed Real Estate Broker)

Associate, Southern Commercial Real Estate Group Harlingen, Texas (June, 2004 -
December 2007) (Texas Licensed Real Estate Salesperson)

RESPONSIBILITIES:

Assisting clients with site selection, disposition of property, structuring lease contracts, development of commercial projects, and acquisition and management of investment properties.

ACCOMPLISHMENTS:

Awarded lease to U.S. Congressman Ruben Hinojosa in Edinburg, Texas;

Awarded federal lease contract (ATP: 7,500 SF) in McAllen, Texas. 2007 and 2020.

Awarded federal lease contract (Secret Service: 4,200 SF) in McAllen, Texas. 2007 and 2018

Successfully secured 4,000 SF lease space for US Army Corps of Engineers in Edinburg, Texas. 2008

Created team that was awarded bid for federal lease (FBI 12,000 SF) in Brownsville, Texas.

2006 Contracted by U.S. General Services Administration (GSA) in procuring 40- acre site for current 70,000 SF

DRS/Customs and Border Protection facility in McAllen, Texas. 2007-2008

Successfully leased 30,000 SF to Cinemark Theaters for their **first** US dinner theater:

Cinemark Movie Bistro (2013)

Successfully identified site (25 AC) in Westover Hills, San Antonio, that was awarded a 197,000 SF VA Community Based Outpatient Clinic.

Successfully procured a 60 AC site for IDEA Public Schools' Toros (Soccer) Campus

POSITION: President, Perimetry Property Services McAllen, Texas (September, 2007 - Present) **RESPONSIBILITIES:**

Third Party property management of commercial real estate in South Texas.

POSITION: Project Director, South Texas Minority Business Opportunity Committee (MBOC), The University of Texas-Pan American, Office of Center Operations and Community Services, Edinburg, Texas. (October, 1999 - October, 2005)

RESPONSIBILITIES:

Responsible for directing the day-to-day operations of the South Texas MBOC as well as supervising and assisting five full time staff members and one intern. The function of the South Texas MBOC is to coordinate, identify, and disseminate information on procurement, international trade, and financial opportunities to minority businesses in the Rio Grande Valley. As Director, my role is to organize and coordinate the MBOC, its subcommittees and task forces, provide professional and program guidance, assure adequate MBOC outreach to public and private sector organizations.

ACCOMPLISHMENTS:

Acquired three-year federal grant (U.S. Dept. of Commerce Minority Business Development Agency) to operate MBOC. Managed the coordination of over twenty trade missions to Mexico exposing over 50 export- ready companies to the Mexican market. Coordinated the 2nd South Texas Construction Conference, with over 200 participants each. Developed and Coordinated annual Market Opportunities & Networking for Entrepreneurial Youth (MONEY) Conference-an event geared towards future entrepreneurs. Co-developed policies and principles of the South Texas Mentor-Protege Program, a program that matches expert/experienced firms with developing/ protege firms.

- **EDUCATION**

The University of Texas at Austin May, 1998
Bachelor of Business Administration
Major: Finance. Concentrations: English, Accounting.

- **SKILLS**

- Bilingual (English, Spanish) Write, Read & Speak.
- Proficient in all MS Office products.
- IT hardware/software installation and integration.

- **ASSOCIATIONS/ MEMBERSHIPS**

- Greater McAllen Association of Realtors (GMAR) 2008 - Present
- San Antonio Board of Realtors (SABOR) 2017 - Present
- Harlingen - Brownsville MLS 2020 - Present
- McAllen Traffic Advisory Board Member (2016 - Present)
- McAllen Historic Preservation Council Board Member (2016 - Present)

**Pete Garcia
San Juan**



**San Juan EDC Board 2015 Member
Region ESL Member
Head Start Advisory Member 2013-2015
San Juan Housing Authority Member 2015
PSJA School Board Member 2004-2013
Hidalgo County Appraisal District Board of Directors Board Member 2009-2013, 2018-19**

Richard A. Garza



Hidalgo County Appraisal District is responsible for appraising all real and business personal property within Hidalgo County. The district appraises property according to the Texas Property Tax Code and the Uniform Standards of Professional Appraisal practices (USPAP).

Lifelong Resident of the Rio Grande Valley

Received Real Estate License at age 18

BBA in Finance, Pan American University

Married to Dr. Sylvia Sanchez Garza, Ph.D for 32 years.

My wife and I have raised 4 sons. Ricky, Dr. Joseph, Matthew & Lucas

Real Estate Broker, BIC Realty for over 44 years

President of BIC Investments, GR Land Co., Garco LTD., BIC Development., Gold Star Holdings, Ice House Ranches, GR Inversiones & Anacahuitas Investment Companies

Chairman of Cuartitos.com, a cargo shipping container leasing Co.

Lifetime member of McAllen Board of Realtors & Edinburg Board of Realtors

Member of Texas Association of Realtors since 1977

Past Zoning Commissioner of the City of McAllen Planning & Zoning Board

Past Vice-President of Finance Discovery Montessori School Board

Current Director of Plazas Del Lago HOA Finance

Chairman, Hidalgo County Appraisal District Board of Directions 1991 to Present

Past Boy Scouts of America- Troup Leader

Current Director, Texas Land Developers Association

Current Member of Santa Gertrudis Breeders International

Previous Member of Edinburg Hospital Authority Board of Directors

Member of Las Villas at South Padre Island Board of Directors

Member of Holy Spirit Catholic Church

Previous Director of Edinburg Chamber of Commerce Board of Directors

Current Member of Edinburg Chamber of Commerce

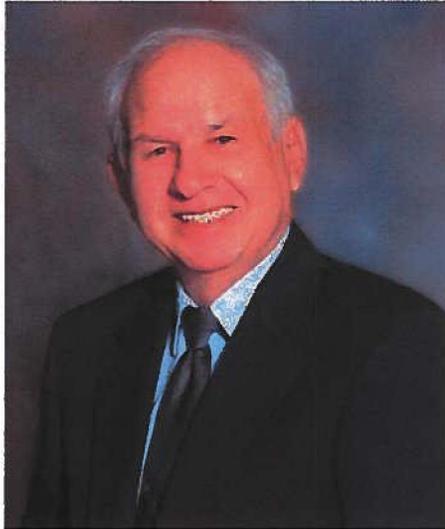
Current Member of McAllen Chamber of Commerce

Current Member of McAllen Hispanic Chamber of Commerce

**Joe Olivarez
Weslaco**

No Bio or Photo Provided

**Amador Requenez
Mission**



Owner & operator of Valley Welding Steel & Steel Fabrication in Mission since 1970
Owner & Operator of Valley Crane Service since 1970
Member of the (AGC) Associated General Contractors of America for 43 years
Member of Mission Chamber of Commerce for 20 and Director for 4 years
Member of Mission Rotary for 20 years
Served on Board of Hidalgo County Water District #6
Served on the Hidalgo PIC (Private Industry Council)
Served on Hidalgo County Appraisal District Board of Directors from 1992 to Present
Current Secretary Hidalgo County Appraisal District Board of Directors 2012 to Present

Rodgers Paul Truitt
Edinburg, TX

- Current member of the Criminal Justice Advisory Committee (5 years)
- General Adjuster – Engle Martin & Associates (4 years)
- Current Insurance Appraiser for multiple Insurance Carriers (8 years)
- Past Secretary of St. Paul's Lutheran Church Council (1 year)
- Past President of Edinburg Baseball and Softball Association (3 years)
- Past Professor of Psychology – South Texas College (13 years)
- Master of Arts in Clinical Psychology – St. Mary's University (1999)
- Bachelor of Arts in Psychology – Baylor University (1997)

SUBJECT: Award Purchase Fuel and Oil #750-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Fuel and Oil to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded - 2

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$233,126**

RECOMMENDATION

Administration recommends awarding contract to vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Fuel and Oil #750-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Pico Propane and Fuels</u> <ul style="list-style-type: none"> • <u>Primary 1-1, 1-2, 2-1, 2-7</u> • <u>Secondary 2-4, 2-6</u> 2. <u>Petroleum Traders Corporation</u> <ul style="list-style-type: none"> • <u>Secondary 1-1</u> 3. <u>Oil Patch Fuel and Supply</u> <ul style="list-style-type: none"> • <u>Primary 2-2</u> • <u>Secondary 2-5</u> • <u>Third 1-1, 1-2, 2-4, 2-6, 2-7</u> 4. <u>Arquidegui Oil Co</u> <ul style="list-style-type: none"> • <u>Primary 2-4, 2-5, 2-6, 2-7</u> • <u>Secondary 2-1, 2-2</u> • <u>Forth 1-1, 1-2</u>
Term:	One Year/One year option to renew
Term Period :	November 2021 – October 2022

Mission Consolidated Independent School District
 Tabulation Form
 Fuel and Oil 750-22-0

				Arguindegui Oil Co. II, Ltd	OIL PATCH FUEL AND SUPPLY	Petroleum Traders Corporation	Pico Propane and Fuels			
				Vendor #2504	Vendor #2400	Vendor #43060	Vendor #			
				Beto Lopez	Gloria Grez	Gayle Newton	Jim Elliff			
				956-722-5251	956-781-9047	888-637-7661	956-802-3572			
				beto.lopez@argpetro.com	gloria@oilpatchfuelandsupply.com	gnewton@petroleumtraders.com	jelliff@picopropane.com			
Total Cost				\$2,147.53	\$1,971.09	\$0.0315	\$734.27			
#	Items	Info	UOM	Quoted Price	Notes	Quoted Price	Notes	Quoted Price	Notes	
1										
#1-1	Diesel fuel, (ULSD) ultra-low sulfur diesel with 15 PPM level, #2 grade, 48 Cetane/FG X API regional specs. An additive for low sulfur diesel fuel, necessary for lubrication, MUST be added. Diesel may be up to 5% biodiesel / 95% petro diesel blend. NO OXINATED AND/OR ALCOHOL BASE COMPOUND MAY BE ADDED. Diesel Additive MUST BE ADDED	Cents per gross gallon over base price	Gallon	0.0995	price over OPIS	0.0325	PROFIT MARGIN	0.0315	Harlingen (Brownsville) OPIS Taxes not in price. Any applicable taxes will be billed as separate line items.	0.009* *Mark up
#1-2	Regular unleaded gasoline, supplied by a refiner listed in OPIS report. Minimum 87 octane, NO OXINATED AND/O ALCOHOL BASE COMPOUND MAY BE ADDED. Detergent additives MUST be added.	Cents per gross gallon over base price	Gallon	0.1395	price over OPIS	0.0325	PROFIT MARGIN			.0029* *Mark up
2										
#2-1	Gear oil, SAE 85W-140 omit (140) add 90 Synthetic, Specs: Rear axle MIL-PRF 2105E API MT-1 GL-5	Price per 25 pound drum	25 Pound Drum	\$ 67.69	AOC 85w140 price per pail					\$ 59.70
#2-2	Motor oil, SAE 5W-30, Pennzoil Synthetic or District approved equal.	Price per 55 pound drum	55 Pound Drum	\$ 1,081.60	Kendall GT-1 Max 5w30 price per drum	11.09/GAL	QS DRUM 609.95			
#2-3	Motor oil, SAE 10W-40, Chevron-Delo 400+ or District approved equal	Price per 55 pound drum	55 Pound Drum							
#2-4	Motor oil, SAE 15W-40, Goldstar Fleetguard Premium Synthetic or District approved equal	Price per 55 pound drum	55 Pound Drum	\$ 544.50	AOC 15w40 price per drum	15.55/GAL	ROTELLA 15W40 854.90			\$ 663.50
#2-5	Motor oil, SAE 5W-30, Pennzoil or District approved equal	Price per 55 gallons a month	55 Pound Drum	\$ 443.44	AOC 5w30 price per drum	8.97/GAL	QS DRUM 493.35			
#2-6	Premium diesel engine oil, API CJ-4 Plus, CI-4, & CH-4 approved, OEM approvals; A) CAT ECF-3, B) CAT ECF-1, C) Detroit Diesel 93K218 Low ash oil, product covered by warranty and purchased through an authorized shell distributor, international OEM approved supplier, John Deere, JL case, Mack, EOL, Caterpillar, Cummins, and Cummins NTC 400 & 2x 400 & L-10, Navistar. Should contain a frictional modifier. Successful bidder must supply District, at no cost, 1 bulk tank (250 gallon minimum). 1 air operated pump and 1 metering dispenser. If supplied in 55 gallon drum, successful bidder must supply District, at no cost 1 air operated pump and 1 metering dispenser	Price per gallon delivered in bulk, 150 gallons or more per order	Gallon	\$ 8.38	AOC 15w40 price per gallon	\$ 10.53	GALLON			\$ 8.97
#2-7	Diesel exhaust fluid Air1 Brand or District approved equal	Price per gallon delivered in bulk, 250 gallons per month	Gallon	\$ 1.68	DEF	\$ 2.29	GALLON			\$ 2.09

SUBJECT: Approval of District and Campus Improvement Plans

PRESENTER: Kim Risica, Executive Director for Special Programs & School Improvement

BACKGROUND INFORMATION

The Board shall approve and periodically review the District's mission and goals to improve student performance. The mission, goals, and the approved district and campus objectives shall be mutually supportive and shall support the state goals and objectives under Education Code, Chapter 4.

The Board shall ensure that the district and campus improvement plans, as applicable, address all elements required by federal law for receipt of Title I, Part A funds, including elements pertaining to family and community engagement.

The Board shall ensure that administrative procedures meet legal requirements in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization; adequately reflect the district's planning process; and include implementation guidelines, time frames, and necessary resources. BQ (LOCAL).

ADMINISTRATIVE CONSIDERATIONS

The District and Campus Improvement Plans were developed and revised in September 2021, and address the identified areas of need included in the comprehensive needs assessment. The required members identified in BQA (Local) developed these plans. The District and Campus Improvement Plans, which include the district's mission and goals to improve student performance, address all the elements required by federal law for receipt of Title I, Part A funds, and ensure that administrative procedures meet legal requirements, need to be board approved.

RECOMMENDATION:

Approval of District and Campus Improvement Plans

FUNDING SOURCE / AMOUNT

Not applicable

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Kim Risica, Executive Director for Special Programs & School Improvement

Campus Improvement Plan Presentation Schedule
2021-2022

<u>Board Workshop - October 6, 2021</u>	
Veterans Memorial High School	3-5 min
Mission Collegiate High School	3-5 min
Roosevelt Alternative	3-5 min
Mission Jr. High School	3-5 min
R. Cantu Jr. High School	3-5 min
Castro Elementary	3-5 min
Salinas Elementary	3-5 min
Alton Elementary	3-5 min
Bryan Elementary	3-5 min
Midkiff Elementary	3-5 min
Mims Elementary	3-5 min

<u>MCISD Board Meeting - October 20, 2021</u>	
Mission High School	3-5 min
Alton Memorial Jr High School	3-5 min
K. White Jr. High School	3-5 min
Cantu Elementary	3-5 min
Cavazos Elementary	3-5 min
Escobar-Rios Elementary	3-5 min
<u>MCISD Board Workshop - November 3, 2021</u>	
Leal Elementary	3-5 min
Marcell Elementary	3-5 min
O'Grady Elementary	3-5 min
Pearson Elementary	3-5 min
Waitz Elementary	3-5 min
Mission CISD DIP	3-5 min

SUBJECT: Approval to Accept Schematic Design for the Child Nutrition Program CNP Freezer Project – DBR Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Child Nutrition Program is needing to repair the existing refrigeration system that feeds the bulk storage freezer with a newer system that can possibly add additional capacity. An assessment was done back in December 18, 2019 from DBR Engineering. DBR Engineering assessed that the refrigeration circuits are separate, they are connected to a single condensing unit. The current unit has a circuit which is not operational. It is the desire of the Child Nutrition Program (CNP) to replace the system with a new system which utilizes one refrigeration condensing unit with a matching evaporator, this allows for a greater reliability to the system and an increased capacity to the system for future growth.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board meeting held on August 11, 2021 the board approved of Utilizing the On-call Professional Services for the Child Nutrition Program Freezer Project – DBR MEP Engineering with estimated project cost is \$100,000.00.

ADMINISTRATIVE CONSIDERATIONS

DBR Engineering has continued to meet with MCISD Staff and Administration on schematic designs, thus administration will be presenting Approval to Accept Schematic Design for the Child Nutrition Program (CNP) Freezer Project. Designs have been reviewed, approved and signed-off by CNP Director Ms. Rosie Woodrum and CNP Staff.

FUNDING SOURCE

General Fund

Est. Project Budget:	\$100,000.00
Project Contingency 20%:	\$ 20,000.00
Est. Professional Services 12%:	<u>\$ 12,000.00</u>
Est. Total Project Cost:	\$132,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, November 10, 2021.

Administration presents Approval to Accept Schematic Design for the Child Nutrition Program Freezer Project - DBR MEP Engineering.

EXHIBIT:

Schematic Design

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

MISSION CISD CHILD NUTRITION-FREEZER REPLACEMENT



BOARD OF TRUSTEES

Jerry Zamora	Board President
Veronica "Betty" R. Mendoza	Vice President
Roy Vela	Secretary
Petra B. Ramirez	Board Member
Minnie R. Rodgers	Board Member
Juan M. Gonzalez	Board Member
Iris Iglesias	Board Member
 Dr. Carol G. Perez	 Superintendent

100% CONSTRUCTION DOCUMENTS



CHILD NUTRITION PROGRAM - FREEZER REPLACEMENT
MISSION CISD

Project No. 2021-001, 100% by date of issue. Prepared by: DBR Inc. - 200 S. 10th St., Suite 901, McAllen, TX 78501. Date: 10/18/21. Scale: As Shown. Project: Child Nutrition Program - Freezer Replacement. No. 2234

PROJECT TEAM	LOCATION	SHEET LIST TABLE																													
<p>DBR Inc. 200 s. 10th St Suite 901 McAllen, Texas 78501</p> <p>O: 956-683-1640</p> <p>MEP Engineer Roberto H. Tijerina, PE rtijerina@dbrinc.com</p> <p>Mission CISD 1201 Bryce Drive Mission, Texas 78572</p> <p>MCISD Project Manager Adrian Hernandez</p>	<p style="text-align: center;">FREEZER LOCATION</p> <p>1201 W. Griffin Pkwy, Mission, Texas 78572 Tel: (956) 323-3800</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Sheet Number</th> <th>Sheet Title</th> </tr> </thead> <tbody> <tr> <td>GO.0</td> <td>MECHANICAL/ELECTRICAL COVER SHEET</td> </tr> <tr> <td>MO.0</td> <td>MECHANICAL LEGEND</td> </tr> <tr> <td>EO.0</td> <td>ELECTRICAL LEGEND</td> </tr> <tr> <td>ME1.1</td> <td>MECHANICAL/ELECTRICAL DEMOLITION PLAN</td> </tr> <tr> <td>ME2.1</td> <td>MECHANICAL/ELECTRICAL PLAN</td> </tr> <tr> <td>ME4.1</td> <td>MECHANICAL/ELECTRICAL DETAILS AND SCHEDULES</td> </tr> </tbody> </table>	Sheet Number	Sheet Title	GO.0	MECHANICAL/ELECTRICAL COVER SHEET	MO.0	MECHANICAL LEGEND	EO.0	ELECTRICAL LEGEND	ME1.1	MECHANICAL/ELECTRICAL DEMOLITION PLAN	ME2.1	MECHANICAL/ELECTRICAL PLAN	ME4.1	MECHANICAL/ELECTRICAL DETAILS AND SCHEDULES	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>DATE</td> <td>10/12/2021</td> </tr> <tr> <td>DESIGNER</td> <td>RT</td> </tr> <tr> <td>INVT</td> <td>RT</td> </tr> <tr> <td>CHECKED BY</td> <td>HA</td> </tr> <tr> <td>PROJECT NUMBER</td> <td>21004.000</td> </tr> <tr> <td>SHEET TITLE</td> <td>MECHANICAL/ELECTRICAL COVER SHEET</td> </tr> <tr> <td>SHEET NUMBER</td> <td>GO.0</td> </tr> </table>	DATE	10/12/2021	DESIGNER	RT	INVT	RT	CHECKED BY	HA	PROJECT NUMBER	21004.000	SHEET TITLE	MECHANICAL/ELECTRICAL COVER SHEET	SHEET NUMBER	GO.0
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Marked and 10/18/21 Robert Meave 10/18/21 [Signature] E. Hernandez

ABBREVIATIONS

Table with columns A, B, C, D, E, F. Lists abbreviations for various electrical components and materials.

Table with columns G, H, I, J, K, L, M, N, O, P, Q. Lists abbreviations for various electrical components and materials.

Table with columns R, S, T, U, V, W, X, Z. Lists abbreviations for various electrical components and materials.

ELECTRICAL SYMBOLS

Table of electrical symbols for Motors and Controls, Receptacles and Outlets, and Lighting. Includes symbols for AC/DC motors, switches, outlets, and various lighting fixtures.

RACEWAYS AND WIRING

Table of symbols for raceways and wiring, including conduits, trays, and various types of wiring.

GENERAL NOTES: * ALL SYMBOLS ARE TO THE STANDARD SET AND USED IN THE

Table of general notes and miscellaneous symbols for fire alarm, electrical equipment, communications, security, and switches/lighting control devices.

Vertical sidebar containing logos for DBR, Mission CSISD, and other organizational information.

Handwritten notes at the bottom of the page: 'made by 10/11/21 Robert Yeave 10/18/2021 Fred Chris Ebo, Trevi 20'

SUBJECT: Approval to Accept Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration and Risk Management have been working cooperatively with law enforcement agencies to explore additional safety and security measures to ensure students and staff are safe and secure at all times. One security measure is to try to ensure that our campus front doors are equipped with necessary security systems to limit or prohibit the entrance of intruders who may want to cause criminal intent. All our campuses have door security access systems and in addition some campuses have entrance vestibules as an additional safety measure. Several elementary campuses are currently limited with these systems.

At the Regular Board of Trustees meeting held on Wednesday, November 13, 2019 the Board approved the following:

Administration requests to explore a project at campuses for the installation of door security and monitoring systems along with assessing the construction of a vestibule similar to ones constructed at MHS, RCJH and Escobar/Rios (our most recent constructed or renovated campuses). All campuses are equipped with front door security cameras and call buttons where the front office staff need to activate locking mechanisms to allow persons entrance into the campus. However, not all campuses have a vestibule where visitors are checked and verified before being able to have access to the entire campus. The construction of vestibules will serve as an additional safety measure against possible intruders. Since many of our campus entrances are constructed differently there are varying options on how a vestibule may or may not be built. Some campuses may be as simple as constructing a glass barrier as a separation similar to what is installed at Escobar/Rios Elementary school. Other campuses may need to have a vestibule constructed at the entrance similar to what was just completed at VMHS. Other campuses may need more of a design due to not being able to utilize the other two options. The Construction and Maintenance departments will be responsible for the construction of these vestibules, however, due to the total costs and the need to ensure that we are meeting all building and ADA compliance codes and requirements we are requesting Consideration and Approval to Advertise for Request for Qualifications (RFQ) for the Selection of Architect/Consultant for Elementary Campus Security Vestibules Project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consists of the selection/designation of an architect/consultant and/or engineer to prepare construction documents for this project. The engineer and/or architect/consultant selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

The selected architect/consultant/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget if required by Administration.

If the engineer or architect/consultant is not a full-time employee of the District, the Board must select the engineer or architect/consultant on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

On Wednesday, February 12, 2020 the Board selected EGV Architects, Inc. as the districts professional services firm to act as the district's representative for the duration of the project.

At the Regular Board of Trustees meeting held on Wednesday, June 24, 2020 the Board approved the following:

Consideration and Approval of Project and Proposed Budget for the Districtwide Security Vestibules Project.

Consideration and Approval as Design Build as Procurement Method for the Districtwide Security Vestibules Project.

There are twelve (12) district campuses that will require vestibules, however, seven (7) can be constructed using store front framing. Each of these campuses is a different design and configuration and will be contracted out to vendors.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action. 1. The board must consider the method of delivery that provides the best value for this project. Administration recommends competitive sealed proposals as the method of delivery due to the nature of the project. 2. Selection criteria for the project must also be considered. Attached is a copy of the recommended selection criteria used for previous District large scale projects. 3. The Board must designate the selection committee to evaluate and rank the proposals. (This was reviewed and approved by the Purchasing Department)

After some delays in the original procurement method Administration recommends Consideration and Approval of Changing the Procurement Process from Design Build to Competitive Sealed Proposals (CSP) for the Districtwide Security Vestibules Project in order to expedite the project.

At the Regular Board of Trustees meeting held on September 09, 2020 the Board approved of changing the procurement process from design build to competitive sealed proposals (CSP) for the Districtwide Security Vestibules Project.

Advertisements in the local newspapers were posted on April 28, 2021 and May 05, 2021. A pre-proposal meeting was held on Thursday, May 06, 2021 with proposals scheduled to be publicly opened on Thursday, May 13, 2021. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, May 20, 2021 and proposals were opened on Thursday, May 27, 2021 at 2:00 p.m.. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora

Garcia, Mr. Joel Garcia, and Ms. Daisy Cuevas on Friday, May 28, 2021 at 11:00 a.m..

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative Project

Two proposals were submitted for this project; however, one proposal was incomplete and could not be included in the ranking process thus Administration presents one proposal to consider.

Company and Base bid and Number of days

Risica & Sons, Inc.- Incomplete package

REFCO - \$85,625.00 - 60 days

Alternate: \$6,850.00 (4) sets of electric strikes, power supplies and wall switches, furnished and installed

Total Proposal: \$92,475.00

Initial project negotiations were held on June 10, 2021 with Mr. Connor Friedrichs, REFCO V.P., Mr. Joel Garcia and Mr. Ricardo Rivera. On Monday, June 14, 2021, REFCO submitted their best and final offer (BAFO). In their BAFO they also recommended a substitution for door closers from a specified LCN model to a Stanley closer. After consulting with EGV Architects and our maintenance personnel the substitution is acceptable.

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to reject all offers and re-advertise for the project using the same specifications and design.

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative.

BAFO Base Bid: \$81,000.00

Closer Substitution: (\$1,600.00)

BAFO Final (base): \$79,400.00

BAFO Alternate: \$6,850.00

Total Proposal: \$86,250.00

Construction Time: 60 days from notice to proceed (NTP)

At the Special Board of Trustees meeting held on June 23, 2021, the Board approved REFCO Best and Final Offer of \$86,250.00 with 60 days. Notice to Proceed was effective July 27, 2021, with substantial completion will be September 25, 2021.

At the Regular Board of Trustees Meeting held on September 8, 2021, the Board approved Change Order #01 for Thirty-three (33) delay days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative. If approved the new substantial completion will be October 28, 2021.

Pending:

Consideration and Approval of Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

Const. Change Directive #1 Credit hardware handle:	(\$750.00)
Const. Change Directive #2 Aluminum Supports Cost:	<u>\$750.00</u>
Balance:	\$0.00

ADMINISTRATIVE CONSIDERATIONS

As per EGV Architects, the work has been reviewed, inspected and determined to be substantially completed as per contract documents as of October 28, 2021. Thus, EGV Architects and REFCO presents Approval to Accept Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects. Punchlist items for corrections are being addressed and the contractor has 30 days from substantial completion to complete these items.

FUNDING SOURCE

Local
Safety and Security grant in the award of \$252,229.00
Leal, Mims & O’Grady (previously awarded) \$49,286.00
Balance: \$202,943.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, November 10, 2021.

Administration presents, Approval to Accept Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects

EXHIBIT

EGV Architects - Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

DRAFT AIA® Document G704® - 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> Security Entrances for Alton Memorial, K. White Jr. High, Pearson Elem. & Roosevelt Alternative	CONTRACT INFORMATION: Contract For: General Construction Date: June 24, 2021	CERTIFICATE INFORMATION: Certificate Number: 1 Date: October 28, 2021
OWNER: <i>(name and address)</i> Mission C. I. S. D. 1201 Bryce Drive Mission, TX 78572	ARCHITECT: <i>(name and address)</i> EGV Architects, Inc. P O Box 8627 Hidalgo, TX 78557	CONTRACTOR: <i>(name and address)</i> R. E. Friedrichs Company 3409 S. Jackson Rd. Pharr, TX 78577

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Security entrances at the three schools with the exception of the items listed on the punch list.

EGV Architects, Inc.	Eduardo G. Vela, Architect / President	October 28, 2021	
ARCHITECT <i>(Firm Name)</i>	SIGNATURE	PRINTED NAME AND TITLE	DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

As per date of substantial completion above.

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Refer to attached punch list items.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$4,312.50

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

Owner assumes responsibility for security, maintenance, heat, utilities, damage to the work and insurance as of substantial completion date.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

R. E. Friedrichs Company

CONTRACTOR (*Firm Name*)

SIGNATURE

Richard Friedrichs,
President

PRINTED NAME AND TITLE

DATE

Mission C. I. S. D.

OWNER (*Firm Name*)

SIGNATURE

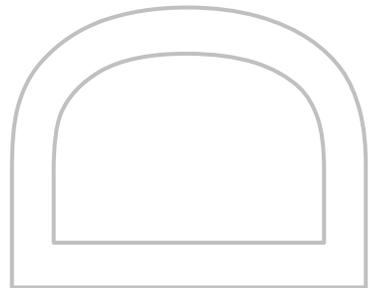
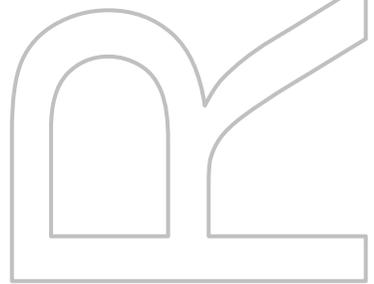
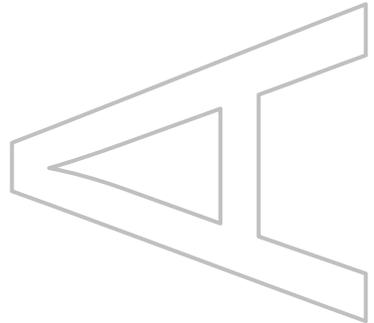
Carol G. Perez,
Superintendent

PRINTED NAME AND TITLE

DATE

Blank signature line for Contractor

Blank signature line for Owner



SUBJECT: Approval to Accept Substantial and Final Completion and Final Payment for the Mims Marquee Project

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

District marquees not only enhance the campus but gives them the ability of posting notices and information for the community served by the school. Mims Elementary is requesting a new marquee for their campus due to its lack of visibility to the public and its age.

At the Regular Board of Trustees meeting held on June 24, 2020, the Board approved Project, Proposed Budget and Procurement Method, Selection Criteria, Review and Ranking Committee, Wage Rate, and Authorization to Seek Proposals/Bids for the Mims Elementary Marquee Project.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Current and/or past engineer or architects that have worked with MCISD are listed below, the Board of Trustees may select from one of these architects on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's).

Ricardo Hinojosa Structural Engineering
Javier Hinojosa Civil Engineering
Chanin Engineering
PBK - Leaf Engineers

The Board approved, Javier Hinojosa Civil Engineering for this project.

Advertisements in the local newspapers were posted on March 31, 2021 and April 07, 2021. Proposals will be opened April 12, 2021 at 2:00 p.m. and firms will be able to view remotely. Pre-ranking of the proposals will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Mims Elementary Marquee Project

CSP's will be submitted on April 12, 2021, and will be reviewed and ranked by the Administration Committee. This Administrative review will be presented at the Regular Board of Trustees Meeting on Wednesday, April 14, 2021.

Five proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

Company and Total Points

AAA Electrical Signs 99pts.

United Signs 85pts.

Gulf Coast Sign Company 77pts.

Golden Rule Signs 77pts.

Comet Signs 64pts.

At the Regular Board of Trustees Meeting held on Wednesday, April 14, 2021 the Board approved to negotiate with the top rank vendor, AAA Electrical Signs.

Initial project negotiations were held on April 20, 2021, with Mr. Sullivan, AAA Electrical Signs, Mr. Joel Garcia and Mr. Ricardo Rivera. During the negotiations AAA Electrical Signs presented as their Best and Final Offer (BAFO) \$42,016.00 with no decrease in their initial proposal with ten (10) weeks of construction time from the notice to proceed (NTP).

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

At the Regular Board of Trustees Meeting held on May 12, 2021 the Board approved Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mims Elementary Marquee Project. Notice to Proceed was effective May 26, 2021, with substantial completion will be August 3, 2021.

ADMINISTRATIVE CONSIDERATIONS

As per Javier Hinojosa Civil Engineering, the work has been reviewed, inspected and determined to be substantial and final completed as per contract documents as of September 24, 2021. Thus, Javier Hinojosa Civil Engineering and AAA Electrical Signs present Approval to Accept Substantial and Final Completion and Final Payment for the Mims Marquee Project.

FUNDING SOURCE

General Fund	\$22,909.00
Student Activity Funds	<u>\$34,766.00</u>
Total:	\$57,675.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, November 10, 2021.

Administration recommends Approval to Accept Substantial and Final Completion and Final Payment for the Mims Marquee Project.

EXHIBIT

Javier Hinojosa Civil Engineering - Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

October 22, 2021

Mr. Rick Rivera, Assistant Superintendent for Operations
Mission C.I.S.D.
1201 Bryce Drive
Mission, Texas 78572

Re: Mims Elementary School Marquee Sign

Dear Mr. Rivera,

This letter will act as the Substantial and Final Approval Certificate for the construction completed on the Mims Elementary School Marquee Sign. The date of substantial approval was September 24, 2021 and this will act as the date for the one year warranty for the project. The contractor has also reached final approval as the Marquee sign is fully functional and all training has taken place with the Mims staff. In addition, all close out documents have been submitted to the District.

If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

AAA Electrical Signs

A TESORO CORPORATION™ Sign Company

Mailing Address: P.O.Box 997 Donna TX 78537

800-825-5376

Website: www.3asigns.com E-mail: Signs@3asigns.com

Fax: 956-464-2408

Work Order

Work Order Number:25934

Work Order Date Jun 23, 2021

Page: 1

STATE LICENSE 18035

Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711, 1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints

Brownsville

546-2735

Corpus Christi

887-8844

Donna

464-3221

Harlingen

423-2271

Laredo

725-0838

McAllen

682-7831

San Antonio

342-3241

Bill To:

MISSION C.I.S.D
1201 BRYCE DR.
MISSION, TX 78572

Ship to:

MIMS ELEMENTARY SCHOOL
200 E. MILE 2 RD.
MISSION, TX

Customer ID	PO Number	Sales Rep Name
MISISD2	2110980 / 24472	JUAN J. MORENO

Qty	Item ID	Description
1.00		A) 1EA. DOUBE FACE COLOR LED ILLUMINATED MONUMENT SIGN COPYRIGHT DESIGN# 217-2021
1.00		TOP SECTION: 1'-6" X 10'-1 1/4" DOUBLE FACE PAN FACED WITH COPY ILLUMINATED CABINET SIGN
1.00		FRAME: CUSTOM ALUMINUM ENAMEL FINISH
1.00		FACES: CUSTOM FORMED EMBOSSED FACE
1.00		LIGHTING: SAMSUNG WHITE LED'S LIGHTING
1.00		MIDDLE SECTION: 5'-2 3/4" X 10'-1 1/4" COLOR VIDEO LED DISPLAY 10.0 MM MODEL
		AAA-MODEL-48.4, RESOLUTION: 144 X 288, WATTAGE: 10,000 WATTS, BRIGHTNESS 7,000
1.00		REMOTE RF WIRELESS UP TO 2,500 OR DLS TELEPHONE LINE
1.00		BOTTOM SECTION: ALUMINUM POLE COVER, ALUMINUM FRAME
1.00		ALL ELECTRONIC MESSAGE CENTERS REQUIRE A STAND-ALONE COMPUTER. COMPUTER FURNISHED BY OWNER.
1.00		FREE 4 YEARS SOFTWARE UPGRADES AND UP TO 4HRS ON-SITE TRAINING WITH OUR LOCAL FACTORY TECHNICIANS

I do hereby certify that the above has been delivered/Install/Service/Inspected As per specification/our satisfaction and all items and conditions are hereby accepted



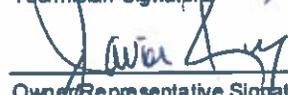
Technician Signature



Print Name

9-24-2021

Date Job Completed



Owner Representative Signature



Print Name

9-24-21

Date Job Completed



SUBJECT: Approval of Amended Resolution stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with the Public Funds Investment Act, Texas Government Code 2256, the Board of Trustees is required to:

1. Annually review the District's Investment Policy and Investment Strategies for each of the funds or group of funds under the Board's control.
2. Approve the independent sources for Investment Officer training
3. Approve the list of qualified brokers/dealers
4. Approve the Investment Officers

A written instrument shall be adopted stating that the Board has reviewed and approved:

1. The Investment Policy and Investment Strategies
2. The list of independent sources for Investment Officer training
3. The list of qualified brokers/dealers
4. The list of Investment Officers

ADMINISTRATIVE CONSIDERATIONS

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures.

None of the District's investment officers own any financial interest in the entities offering to engage in investment transactions with the District.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of Amended Resolution stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Lorena Garcia, Deputy Superintendent for Support Services
Anna Zuniga, CPA, Director for Finance
Odon Garcia, Accountant

AMENDED RESOLUTION STATING ANNUAL REVIEW OF INVESTMENT POLICY AND INVESTMENT STRATEGIES AND DESIGNATION OF INVESTMENT OFFICERS FOR MISSION CISD

WHEREAS, Mission CISD has been legally created and operates pursuant to the general laws of the State of Texas applicable to Independent School Districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public and wishes to review the Investment Policy and strategies for the District, in the form attached hereto, pursuant to Chapter 2256, The Texas Government Code, as amended from time to time; Now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF Mission CISD THAT:

Section 1: The Investment Policy, in the form attached hereto, and the investment strategies contained in such policy is hereby reviewed and approved at its annual review.

Section 2: The provisions of this Resolution shall be effective as of the date reviewed and shall remain in effect until modified by action of the Board of Trustees.

Section 3: The attached list of qualified brokers/dealers and the list of sources for investment training are hereby reviewed and approved at its annual review.

Section 4: That Lorena Garcia, Deputy Superintendent for Support Services, Joel Garcia, Assistant Superintendent for finance Anna Zuniga, Director for Finance, Odon Garcia, Accountant, and Rosalinda Rodriguez, Accountant of the District are hereby named as Investment Officers of the District to be responsible for the investment of its funds consistent with the Investment Policy.

PASSED AND APPROVED this 10th day of October, 2021.

Gerardo Zamora
President, Board of Trustees

ATTEST:

Roy Vela
Secretary, Board of Trustees

List of investment brokers/dealers and investment consultants with whom the District may work with in investing District funds.

1. Hilltop Securities Inc.
Mary Ann Dunda, Managing Director, TexSTAR Administrator
1201 Elm Street, Suite 3500,
Dallas, TX 75270
2. TASB First Public Lone Star Investment Pool
Edward M. Contreras, Assistant Vice-President
7620 Guadalupe
Austin, Texas 78752
3. PTA Texas Class Investment Pool
Danny King, Account Representative
813 West 11th, Suite B
Austin, Texas 78701
4. BBVA USA/PNC Bank
3900 North Tenth Street
McAllen, Texas 78501
5. PFM Asset Management LLC
Nathan Smith, Senior Managing Consultant
111 Congress Avenue, Suite 2150
Austin, Texas 78701
6. Lone Star National Bank
520 E. Nolana
McAllen, Texas 78704
7. Meeder Public Funds, Inc., DBA/ Patterson & Associates
Linda Patterson, President, Patterson & Associates
901 S. Mopac, Suite 195
Austin, TX 78701

The individuals listed above have been provided with a copy of MCISD's investment policies (legal and local). All investments will be made in accordance with MCISD's board policy regarding investment of public funds. Investments will be purchased from those providing the best package, adhering to Board Policy on investments.

Sources of investment training:

1. Texas Association of School Business Officials
2. PFM Asset Management LLC
3. Public Trust Advisors (PTA)
4. Hilltop Securities Inc.
5. First Public
6. Patterson & Associates

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.



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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

Definitions

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group. <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for: <ol style="list-style-type: none">1. Bonds or other indebtedness issued by a district;2. Obligations under a lease, installment sale, or other agreement of a district; or3. Certificates of participation in a debt or obligation described by item 1 or 2. <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

Eligible Entity

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Eligible Project

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

Gov’t Code 2256.0207(a)

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

Written Policies

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

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4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

Gov't Code 2256.005(a), (b)

Annual Review

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit

A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment
Strategies

As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

Investment Officer

A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Initial Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

Ongoing The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

Gov't Code 2256.008(g)

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

Gov't Code 2256.006

Personal Interest

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

Quarterly Reports

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
 - a. Beginning market value for the reporting period;
 - b. Ending market value for the period; and
 - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

Gov't Code 2256.023

Selection of Broker

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

Gov't Code 2256.025

Bond Proceeds

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

Gov't Code 2256.0208(b)

Authorized Investments

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of
Governmental
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
 - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
 - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
 - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
 - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

Gov't Code 2256.009(a)

*Unauthorized
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

Certificates of
Deposit and Share
Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

Gov't Code 2256.010(a)

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

Gov't Code 2256.010(b)

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

Gov't Code 2256.011

Securities Lending
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
 - a. Pledged securities described at Obligations of Governmental Entities, above;
 - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

Gov't Code 2256.0115

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Banker's
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

Gov't Code 2256.012

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

Gov't Code 2256.013

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

Gov't Code 2256.014(a)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
 - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
 - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

Gov't Code 2256.014(b)

Limitations

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

Gov't Code 2256.014(c)

Guaranteed
Investment
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

Gov't Code 2256.015

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

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Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Gov't Code 2256.0204

Hedging
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

Gov't Code 2256.0206

Prohibited
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

Note: As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

Loss of Required
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
 - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
 - b. Requires an interpretation of subjective investment standards; or
 - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

Gov't Code 2256.005(k)-(l)

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business
Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

Gov't Code 2256.005(k)

Donations

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

SUBJECT: Approval of Budget Amendment for the Month of November 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District’s Board.

The budget amendments are broken down into the following two categories:

1. Programmatic or policy changes – amendments that are necessary because of policy changes or program revisions that increase/decrease the budget.
2. Adjustment of original estimates – amendments that are necessary because the original amounts required adjustments but do not increase/decrease the budget.

ADMINISTRATIVE CONSIDERATIONS

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

FUNDING SOURCE AND AMOUNT

General Fund \$0 increase in expenditures to align campus and departments budgets. Reallocate expenditure budget between functions for Capital Outlay Projects, the prior year carry over balance for unspent funds for the Career and Technology Program and Consulting Services for Executive Leadership Skills and Personnel Position.

The amendment also includes a reallocation of function 11 to various functions to support campus and department operations.

RECOMMENDATION:

Approval of Budget Amendment for the Month of November 2021

CONTACT PERSONS

Joel Garcia, Assistant Superintendent for Finance

Mission Consolidated Independent School District
GENERAL FUND
Budget Amendment for the Month of November 2021
Fiscal Year 2021 - 2022

Description	Amended Budget Oct 20, 2021	November AMENDMENTS	Amended Budget Nov 11, 2021
Unaudited Beginning Fund Balance	\$ 78,831,059		\$ 78,831,059
Revenues:			
5700 - Local	\$ 27,728,439		\$ 27,728,439
5800 - State	130,446,452		130,446,452
5900 - Federal	22,687,952		22,687,952
Total Revenues	\$ 180,862,843	\$ -	\$ 180,862,843
Expenditures:			
11 Instruction	\$ 73,358,015	\$ (1,031,080)	\$ 72,326,935
12 Inst. Res. & Media Services	2,522,688	-	2,522,688
13 Curriculum Dev. & Inst. Staff Dev.	2,248,646	-	2,248,646
21 Inst. Leadership	2,869,916	31,600	2,901,516
23 School Leadership	9,709,472	-	9,709,472
31 Guid., Counseling & Eval. Ser.	6,176,276	-	6,176,276
32 Social Work Services	587,220	-	587,220
33 Health Services	1,974,224	-	1,974,224
34 Student (Pupil) Trans.	6,481,181	-	6,481,181
35 Food Services	15,337,356	-	15,337,356
36 Curricular/Extracurricular Act.	8,553,395	-	8,553,395
41 General Administration	5,899,249	-	5,899,249
51 Plant Maint. & Operations	33,675,100	779,382	34,454,482
52 Security and Monitoring Serv.	3,538,780	(23,077)	3,515,703
53 Data Processing Services	3,331,940	3,175	3,335,115
61 Community Services	399,873	-	399,873
71 Debt Service	1,036,320	-	1,036,320
81 Fac. Acquisition & Const.	8,469,628	240,000	8,709,628
95 Pmt. to Juv. Justice Alt. Ed. Prg.	20,000	-	20,000
99 Other Intergovernmental Charges	296,080	-	296,080
Total Expenditures	\$ 186,485,359	\$ -	\$ 186,485,359
7900 - Other Sources	16,613,295		16,613,295
8900 - Other Uses	(18,022,997)		(18,022,997)
Total Other Financing Sources & (Uses)	\$ (1,409,702)	\$ -	\$ (1,409,702)
	196		
Un-Audited Ending Fund Balance	\$ 71,798,841		\$ 71,798,841

SUBJECT: Award Purchase Professional Development Supplemental #230-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Professional Development Supplemental to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 9
2. Number of vendors awarded - 9

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$855,026**

RECOMMENDATION

Administration recommends awarding contract to vendors listed on the tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Professional Development Supplemental #230-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Center for Applied Linguistics</u> 2. <u>IB Source</u> 3. <u>New Teacher Center</u> 4. <u>NextWave STEM LLC</u> 5. <u>No Tears Learning dba Learning Without Tears</u> 6. <u>QEP Professional Books</u> 7. <u>Teacher Created Materials</u> 8. <u>Valley Speech Language and Learning Center</u> 9. <u>Voyager Sopris Learning</u>
Term:	One Year/Two year option to renew
Term Period :	November 2021 – June 2022

Mission Consolidated Independent School District
 Tabulation Form
 Professional Development Supplemental # 230-22-0

Center for Applied Linguistics 4646 40th Street, NW Washington DC 20016		Vendor #105620 202-355-1547 Lisa Tabaku	ltabaku@cal.org
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	0%	Contact purchasing for fee structure	

IB Source 516 N Ogden Ave #111 Chicago IL 60642		Vendor # 312-224-2536 Emelen De Jesus	edejesus@myibsource.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	25%	25% discount	

New Teacher Center 1205 Pacific Avenue Suite 301 Santa Cruz CA 95060		Vendor # 906-396-8482 Fachel Franchilli	rfp@newteachercenter.org
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	0%	Contact purchasing for price sheet	

NextWave STEM LLC 222 North Columbus Drive Suite 308 Chicago IL 60601		Vendor # 312-600-8239 Udit Agarwal	udit@nextwavestem.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	15%	Customized professional development for current curriculum -Retail cot \$3500 + hardware kits will give 15% discount	
Manufacture Price Discount	0%	Customized professional development for current curriculum -Retail cot \$3500 + hardware kits will give 15% discount	
Custom Price Discount	15%	Customized professional development for current curriculum -Retail cot \$3500 + hardware kits will give 15% discount	

No Tears Learning dba Learning Without Tears 806 W Diamond Ave Suite 230 Gaithersburg MD 20878		Vendor #8710 301-263-2700 Terry Nealon	bids@lwtears.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	State adopted products, discounts reflected in price	
Custom Price Discount	0%	Contact purchasing for order form/price list. Discounts reflected in prices	

QEP Professional Books 3273 Independence Parkway Plano TX 75075		Vendor #8922 972-985-0025 or 800-323-6787 Catherine McGough	cmcgough@qepbooks.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	0-35% discount / www.qepbooks.com	
Internet/On-Line Price Discount	0%	0-35% discount / www.qepbooks.com	

Mission Consolidated Independent School District
 Tabulation Form
 Professional Development Supplemental # 230-22-0

Teacher Created Materials 5301 Oceanus Drive Huntington Beach CA 92649		Vendor #89815 956-371-4724 Fernando Perez	fperez@tcmpub.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Manufacture Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Custom Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Internet/On-Line Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Shelf Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	

Valley Speech Language and Learning Center 535 Stovall Rd Brownsville TX 78520		Vendor #8292 956-504-2200 Elsa Cardenas Hagan	info@valleyspeech.org
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	N/A	

Voyager Sopris Learning 17855 Dallas Pkwy Ste 400 Dallas TX 75287-6857		Vendor #10520 210-364-7491 Jenny Gomez	jenny.gomez@lexialearning.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	0%	Contact purchasing for price sheet	

SUBJECT: Award Purchase Smart Boards K-White #341-22-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Smart Boards to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 3
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$56,279**

RECOMMENDATION

Administration recommends awarding contract to AISYS Consulting, LLC.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

Mission Consolidated Independent School District
 Tabulation Form
 Smart Boards K-White 341-22-1

			AISYS Consulting, LLC			Dahill Office Technology Corporation dba Xerox Business Solutions Southwest			Sufian Munir Inc. dba Clary Business Machines		
			Vendor #8880			Vendor #98984			Vendor #		
			Joel Hernandez			Dana Daniels			Sufian Munir		
			956-686-0101			210-805-8200			800-992-5279		
			joelh@aisysconsulting.com			dana.daniels@xerox.com			sufian@claryco.com		
			\$56,279.00			\$72,642.88			\$46,320		
			5			0			0		
			\$56,279.00			\$0			\$0		
#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost
#0-1	Smart Board with Cables and Mounts	16	\$2,891.00	Includes SBID MX275	\$46,256.00	\$3,651.43	NA	\$58,422.88	\$2,395	OneScreen T6-75 Interactive Panel 75" 4K UHD Touch Screen s/LG Commercial Grade LED Panel 20-tough points OneScreen eShare (Perpetual License OneScreen Annotate (Perpetual License) Oktopus (Perpetual License) OneScreen Central (1-year free license) Flush wal mount included 5-year warranty Free, Unlimited Screen skills Guru support	\$38,320
#0-2	5 year Smart Learning Suite License	16	\$88	5-Year SMART Learning Suite	\$1,408.00	\$295	NA	\$4,720.00	\$0	Qwizdom Oktopus	\$0
#0-3	5 year Manufacturer's Warranty	16	\$186	5 year warrant	\$2,976.00	\$0	NA	\$0.00	\$0	5 year advanced warranty on all One Screen Panels, Refer to SLA in attached proposal	\$0
#0-4	Basic Installation	16	\$235	Basic Wall mounting installation	\$3,760.00	\$437.50	NA	\$7,000.00	\$500	Installation performed by OneScreen Certiied Installers	\$8,000
#0-5	Freight for all Units	1	\$1,879.00	Freight for 16 75" Units	\$1,879.00	\$2,500.00	NA	\$2,500.00	\$0	Free Frieght	\$0

Bid Evaluation Matrix		Vendors		
		AISYS Consulting	Dahill Office Technology dba Xerox Business Solutions	Sufian Munir dba Clary Business Machines
Criteria	Weight	\$ 56,279.00	\$ 72,642.88	\$ 46,320.00
Price of service/product (40 points)				
Base Proposal	40	33	26	40
Meet district's needs (58 points)				
Did the quote have the appropriate specs requested	14	14	10	0
Is it Smart Technology?	14	14	14	7
How is the quality of the product?	14	14	10	10
How well is the long term benefit of this product?	14	13	13	9
Past relationship with vendor (4 points)				
	4	4	4	0
Total	100	92	77	66

Evaluation Committee

- 1 *Juan Garcia*, Campus IT
- 2 *Zonia Salinas*, Secretary
- 3 *Brenda Betancourt*, Principal

SUBJECT: Award Purchase Kitchen Equipment #803-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Kitchen Equipment to replace 10 full size hot cabinets with bumpers, 10 half size hot cabinets with bumpers and two (2) black tilt trucks.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 8
2. Number of vendors awarded - 2

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$81,967**

RECOMMENDATION

Administration recommends awarding contract to 1st Choice Restaurant Equipment and Tari dba Jean Supply as per tabulation.

CONTACT PERSON (S)

Maria D (Rosy) Woodrum, Child Nutrition Program Director
Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Kitchen Equipment #803-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>1st Choice Restaurant Equipment & Supply</u> <ul style="list-style-type: none"> • <u>#1-1, #2-2</u> 2. <u>Tari Inc dba Jeans Supply</u> <ul style="list-style-type: none"> • <u>#3-1</u>
Term:	One Time Purchase

Mission Consolidated Independent School District
 Tabulation Form
 Kitchen Equipment 803-22-0

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			1st Choice Restaurant Equipment & Supply LLC			Douglas Food Stores, INC D.B.A. Douglas Equipment			PYRAMID SCHOOL PRODUCTS			Pasco Brokerage Inc.			Pueblo Hotel Supply			Sam Tell and Son Inc			Southwest Texas Equipment Distributors dba Mission Restaurant Supply			Tari Inc. Dba Jeans Supply		
Total Cost Selected # Awarded Amount (\$)			Vendor # 6910			Vendor #102932			Vendor #			Vendor #38267			Vendor #			Vendor #8154			Vendor #			Vendor #98419		
			Jeff Bupp			Samantha Radford			Kenneth Miller			Kasey Hollon			Abby Pacheco			Fred Snulaw			Larry Cantu			Kimberly Ortiz		
			210-595-3131			304-327-0149			800-792-2644 ext225			719-404-4535			931-507-9700 ex1112			956-570-1037			361-884-9800					
			orders@1stchoiceres.com			sradford@dougleasequipment.us			biddept@pyramidsps.com			khollon@pascoinc.net			abby@gogradys.com			governmentales@samtell.com			larryc@missions.com			kimberly@jeansrs.com		
			\$160,412.60			\$167,293.06			\$1,199.96			\$217,000.00			\$154,356.92			\$164,430.40			\$170,595.06			\$175,094.16		
2			0			0			0			0			0			0			0			1		
			\$80,901.50			\$0			\$0			\$0			\$0			\$0			\$0			\$1,065.36		
#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost			
1																										
#1-1	Hot Cabinet	10	\$4,695.55	Price without bumper	\$46,955.50	\$4,795.94	See Quote for Specs	\$47,959.40				\$4,980.00	Min order 5 shipping to one location, dock delivered	\$49,800.00	\$4,447.91	Shipping included	\$44,479.10	\$4,751.55	n/a	\$47,515.50	\$5,006.02	As per spec	\$50,060.20	\$5,140.73	H1375UA12D	\$51,407.30
#1-2	Hot Cabinet to include perimeter bumper	10	\$4,837.79	Price with bumper.	\$48,377.90	\$5,028.62	See Quote for Specs	\$50,286.20				\$6,510	Min order 5 shipping to one location, dock delivered	\$65,100.00	\$4,674.82	Shipping included	\$46,748.20	\$4,993.95	n/a	\$49,939.50	\$5,157.47	As per spec	\$51,574.70	\$5,296.26	1056 002	\$52,962.60
2																										
#2-1	Hot cabinet, half size	10	\$3,110.12	Price without bumper	\$31,101.20	\$3,195.39	See Quote for Specs	\$31,953.90				\$3,300.00	Min order 5 shipping to one location, dock delivered	\$33,000.00	\$ 2,946.09	Shipping Included	\$ 29,460.90	\$3,147.21	n/a	\$31,472.10	\$3,315.95	As per spec	\$33,159.50	\$3,405.18	H1375UA6D	\$34,051.80
#2-2	Hot cabinet to include perimeter bumper	10	\$3,252.36	Price with bumper.	\$32,523.60	\$3,428.07	See Quote for Specs	\$34,280.70				\$6,750	Min order 5 shipping to one location, dock delivered	\$67,500.00	\$ 3,173.00	Shipping Included	\$ 31,730.00	\$3,389.61	n/a	\$33,896.10	\$3,467.40	As per spec	\$34,674.00	\$3,560.71	1056 002	\$35,607.10
3																										
#3-1	Black Tilt Truck	2	\$727.20	Carlisle Model # TTS10003	\$1,454.40	\$1,406.43	See Quote for Specs	\$2,812.86	\$599.98	RUBBERMAID #FG131400BLA	\$1,199.96	\$800	Minimum order 2 shipping to one location, dock delivered	\$1,600.00	\$969.36	Shipping Incuded	\$1,938.72	\$803.60	n/a	\$1,607.20	\$563.33	As per spec	\$1,126.66	\$532.68	FG131400BLA	\$1,065.36

Notes:
 Pueblo bid table was incorrect so I emailed on 10/11/2021 to verify amounts. Vendor submitted a revised quote. Quotes are valid for 15 days, subject to price increases

SUBJECT: Award Purchase Cook Chill Kettle Mixer #804-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Cook Chill Kettle Mixer to replace two 24 year old kettles at Central Kitchen that are no longer feasible to repair.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 5
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$118,961**

RECOMMENDATION

Administration recommends awarding contract to Southwest Texas equipment Distributors dba Mission Restaurant Supply.

CONTACT PERSON (S)

Maria D (Rosy) Woodrum, Child Nutrition Program Director
Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Cook Chill Kettle Mixer #804-22-0
Awarded To:	1. <u>Southwest Texas Equipment Distributors dba Mission Restaurant Supply</u>
Term:	One Time Purchase

Mission Consolidated Independent School District
 Tabulation Form
 Cook Chill Kettle Mixer 804-22-0

		1st Choice Restaurant Equipment & Supply LLC			Douglas Food Stores, INC D.B.A. Douglas Equipment			Pasco Brokerage Inc.			Southwest Texas Equipment Distributors dba Mission Restaurant Supply			Tari Inc.			
		Vendor #6910			Vendor #102932			Vendor #38267			Vendor #99551			Vendor #98419			
		Jeff Bupp			Samantha Radford			Kasey Hollon			Larry Cantu			Kimberly Ortiz			
		210-595-3131			304-327-0149			972-596-3350			956-570-1037			361-884-9800			
		orders@1stchoiceres.com			sradford@douglaequipment.us			khollon@pascoinc.net			larryc@missions.com			kimberly@jeansrs.com			
		\$134,930.26			\$157,963.50			\$140,660.00			\$118,961.02			\$130,437.92			
		0			0			0			1			0			
		\$0			\$0			\$0			\$118,961.02			\$0			
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Cook Chill Kettle Mixer	2	\$64,976.41	Price without gas connector	\$129,952.82	\$74,501.86	See Quote for Specs/install notes	\$149,003.72	\$66,870.00	sixty-six thousand eight hundred seventy and no cents each	\$133,740.00	\$57,839.06	As per specs	\$115,678.12	\$61,695.00	HAMKGL80TCC	\$123,390.00
#0-2	Gas Connectors	2	\$73.72	Dormont 1675NPKIT48	\$147.44	\$207.89	See Quote for Specs/install notes	\$415.78	\$85	eighty-five and no cents each	\$170	\$66.45	As per specs	\$132.90	\$278.96	1675KIT48	\$557.92
#0-3	Installation	2	\$2,415.00	Install	\$4,830.00	\$4,272.00	See Quote for Specs/install notes	\$8,544.00	\$3,375.00	three thousand seventy-five and no cents each	\$6,750.00	\$750	As per specs	\$1,500.00	\$2,420.00	DELIVERY INSTALL UNCRATED AND NO REMOVAL BY JRS LICENSED TECH'S to include delivery and assembly. Equipment will be delivered, uncrated, set in place, fully assembled, leveled, anchored and start up. -Final utility (plumbing /electrical) connections are included as long as utilities are provided within 5 feet. ***Removal and disposal of existing equipment IS NOT INCLUDED. JRS is only responsible for final connections--NO additional electrical or plumbing modifications are included. ****Installations completed during normal business hours. Monday - Friday; 8:00am - 5:00pm.	\$4,840.00
#0-4	Freight for all units	1	\$0	Free Freight	\$0	\$0	Included in Unit Price	\$0	\$0	included in kettle price	\$0	\$1,650.00	As per specs	\$1,650.00	\$1,650.00	This quotation is valid subject to the following conditions: Order placement within 90 days from the date of this quotation ** Lead time approximately 20-22 weeks after receipt of order, down-payment and signed approved drawings ** Final lead-time can only be determined and confirmed after a purchase order has been received and acknowledged. ** Lead-times are affected by factory load, order size, special electrical characteristics, etc. Order shipment within 6 months from quote date. For deliveries beyond this date add 1/3% per month. Warranty (US and Canada): 12 months parts and labor warranty not to exceed 18 months from date of shipment	\$1,650.00

SUBJECT: Renewal of Tyler Software Maintenance

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD began using the Tyler SIS in August 2010, Tyler Versatrans in June 2015 and Tyler Munis Finance on September 2015. We are currently on the 10th year of implementation of Tyler SIS, 5th year of Tyler Versatrans and on the 5th year of implementation of Tyler Munis Finance.

This yearly license renewal gives the district the ability of receiving technical support when needed. The renewal includes enhancements and upgrades to the following applications: Tyler Munis Finance System, Tyler Versatrans, Tyler SIS, Parent Portal, Online Registration, Teacher Gradebook, Assessment/Testing Module, and Disaster Recovery services.

ADMINISTRATIVE CONSIDERATIONS

On August 26, 2009, the Board of Trustees approved the Tyler SIS System.

On August 13, 2014, Board of Trustees approved the Tyler Munis Financial System.

The review of the purchase request reached the following conclusions:

1. The District would obtain the Best Value by renewing and taking advantage of the initial investment already made on the products.

FUNDING SOURCE AND AMOUNT

General Fund Estimated Amount \$ 340,000

RECOMMENDATION

Renewal of Tyler Software Maintenance

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

Jorge A. Cavazos, Director Information Systems

Nora Tijerina, Director for Transportation

Dora Garcia, Coordinator for Purchasing

TYLER TECHNOLOGIES ANNUAL RENEWAL FOR 2021 - 2022

SKU	MODULE DESCRIPTION	Cycle Start	Cycle End	Term	2021-2022 Fee	2020-2021 Fee	2019-2020 Fee
MUNFM-SUP-E	SUPPORT & UPDATE LICENSING - TYLER FORMS PROCESSING	12/19/2021	12/18/2022	12	3,448.58	3,284.36	3,127.96
MUNSUPPORT-E-GL	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	12/19/2021	12/18/2022	12	18,392.39	17,516.56	16,682.44
MUNSUPPORT-E-PO	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	12/19/2021	12/18/2022	12	5,517.72	5,254.97	5,004.73
MUNSUPPORT-E-SAA	SUPPORT & UPDATE LICENSING - STUDENT ACTIVITIES ACCOUNTING	12/19/2021	12/18/2022	12	5,563.70	5,298.76	5,046.44
MUNSUPPORT-E-REQ	SUPPORT & UPDATE LICENSING - REQUISITIONS	12/19/2021	12/18/2022	12	3,908.37	3,722.26	3,545.01
MUNSUPPORT-E-BM	SUPPORT & UPDATE LICENSING - BID MANAGEMENT	12/19/2021	12/18/2022	12	2,528.95	2,408.52	2,293.83
MUNSUPPORT-E-TM	SUPPORT & UPDATE LICENSING - CASH MANAGEMENT	12/19/2021	12/18/2022	12	3,908.37	3,722.26	3,545.01
MUNSUPPORT-E-PA	SUPPORT & UPDATE LICENSING - PROJECT & GRANT ACCOUNTING	12/19/2021	12/18/2022	12	4,184.27	3,985.02	3,795.26
MUNSUPPORT-E-FA	SUPPORT & UPDATE LICENSING - FIXED ASSETS	12/19/2021	12/18/2022	12	5,563.70	5,298.76	5,046.44
MUNSUPPORT-E-CM	SUPPORT & UPDATE LICENSING - CONTRACT MANAGEMENT	12/19/2021	12/18/2022	12	2,528.95	2,408.52	2,293.83
MUNSUPPORT-E-INV	SUPPORT & UPDATE LICENSING - INVENTORY	12/19/2021	12/18/2022	12	5,563.70	5,298.76	5,046.44
MUNSUPPORT-E-EER	SUPPORT & UPDATE LICENSING - EMPLOYEE EXPENSE REIMBURSEMENT	12/19/2021	12/18/2022	12	2,069.15	1,970.62	1,876.78
MUNSUPPORT-E-BMI	SUPPORT & UPDATE LICENSING - BMI ASSET TRACK INTERFACE	12/19/2021	12/18/2022	12	873.64	832.04	792.42
MUNSUPPORT-E-BMICIT	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE	12/19/2021	12/18/2022	12	873.64	832.04	792.42
MUNSUPPORT-E-PR	SUPPORT & UPDATE LICENSING - PAYROLL W/ESS	12/19/2021	12/18/2022	12	17,472.77	16,640.73	15,848.31
MUNSUPPORT-E-HR	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	12/19/2021	12/18/2022	12	5,816.59	5,539.61	5,275.82
MUNSUPPORT-E-AT	SUPPORT & UPDATE LICENSING - APPLICANT TRACKING	12/19/2021	12/18/2022	12	3,034.75	2,890.24	2,752.61
MUNSUPPORT-E-AR	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	12/19/2021	12/18/2022	12	5,057.90	4,817.05	4,587.67
MUNSUPPORT-E-GB	SUPPORT & UPDATE LICENSING - GENERAL BILLING	12/19/2021	12/18/2022	12	2,299.05	2,189.57	2,085.30
MUNSUPPORT-E-MAR	SUPPORT & UPDATE LICENSING - MUNIS ANALYTICS & REPORTING	12/19/2021	12/18/2022	12	18,530.34	17,647.94	16,807.56
MUNSUPPORT-E-BVSS	SUPPORT & UPDATE LICENSING - ePROCUREMENT	12/19/2021	12/18/2022	12	3,908.37	3,722.26	3,545.01
MUNSUPPORT-E-CAFR	SUPPORT & UPDATE LICENSING - CAFR STATEMENT BUILDER	12/19/2021	12/18/2022	12	2,873.82	2,736.97	2,606.64
MUNSUPPORT-E-TCMSE	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE	12/19/2021	12/18/2022	12	6,897.15	6,568.71	6,255.91
MUNTCMOCR-SUP	TCM AUTO INDEXING AND REDACTION MAINTENANCE	12/19/2021	12/18/2022	12	1,149.52	1,094.78	1,042.65
MUNTCMWEB-SUP	TYLER CONTENT MANAGER SELF-SERVICE MAINTENANCE	12/19/2021	12/18/2022	12	1,149.52	1,094.78	1,042.65
MUNIS TOTAL					\$ 133,114.91	\$ 126,776.09	\$ 120,739.14
MUNPRTAXTABLE	ANNUAL PAYROLL TAX TABLE UPDATE	12/19/2021	12/31/2022	12	1,203.93	1,146.60	1,092.00
MUNOSDBA-AE	TYLER SYSTEM MANAGEMENT SERVICES - ADDITIONAL ENVIRONMENT	12/19/2021	12/31/2022	12	3,611.79	3,439.80	3,276.00
	TYLER DISASTER RECOVERY SERVICE	12/19/2021	12/31/2022	12	32,648.70		
ADDITIONAL MUNIS SERVICES					\$ 37,464.42	\$ 4,586.40	\$ 4,368.00
SISK12 HOSTING FEE	SISK12 ONLINE REGISTRATION MODULE SUBSCRIPTION FEES	01/20/2021	01/19/2022	12	14,306.03	13,624.79	12,975.99
TEMOSDBA	OSDBA SERVICES	01/20/2021	01/19/2022	12	15,698.71	14,951.15	14,239.19
TEMIWSUPPORT	SUPPORT & UPDATE LICENSING - TYLER PULSE	01/20/2021	01/19/2022	12	10,917.30	10,397.43	9,905.31
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - TYLER SIS	01/20/2021	01/19/2022	12	49,169.46	46,828.06	44,598.15
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - SCHOOL/PARENT INFORMATION EXCHANGE	01/20/2021	01/19/2022	12	1,820.58	1,733.89	1,651.32
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - STUDENT ASSESSMENT/TESTING	01/20/2021	01/19/2022	12	3,642.56	3,469.10	3,303.90
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - PARENT PORTAL - TEACHER GRADEBOOK	01/20/2021	01/19/2022	12	18,211.34	17,344.13	16,518.22
TEMSDISASTER-TEMS	TYLER SIS DISASTER RECOVERY SERVICE	01/20/2021	01/19/2022	12	26,069.40		
SIS TOTAL					\$ 139,835.38	\$ 108,348.55	\$ 103,192.08
SISK12 HOSTING FEE	TYLER SIS SURVEYS	09/01/2021	08/31/2022	12	9,313.92	5,914.00	0.00
	SURVEY PROJECT MANAGEMENT	09/01/2020	08/31/2021	12		620.00	0.00
	SURVEY IMPLEMENTATION AND TRAINING	09/01/2020	08/31/2021	12		520.00	0.00
SIS TOTAL					\$ 9,313.92	\$ 7,054.00	\$ -
VSTFVMULTISUPPORT	Versatrans Fleetvision Software Maintenance & Support (Multi-User)	01/01/2021	12/31/2021	12	1,911.32	1,911.32	1,820.30
	Versatrans Routing and Planning	06/01/2021	05/31/2022	12	8,836.32	8,836.32	8,415.54
VERSTATRANS TOTAL					\$ 10,747.64	\$ 10,747.64	\$ 10,235.84
GRAND TOTAL					\$ 330,476.27	\$ 257,512.68	\$ 238,535.06

PURCHASE ORDER #

SUBJECT: Approval to Renew Contract with The Center for Primary Care and Wellness (PCW)

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

At the December 18, 2019 Regular Board of Trustees meeting, the Board approved the contract with the Center for Primary Care and Wellness for a three-year term. The intent of this contract is to provide additional benefits to District employees and increase the District's wellness program. PCW is conveniently accessible within the City of Mission to provide quality preventative care and other related services to District employees. The services include but are not limited to routine office visits, immunizations and injections, minor office surgery, office labs, radiology, etc. District employees are allowed to access the services for a reduced copay of \$10.00 per visit regardless of which medical plan they are enrolled in.

In addition to its reduced copay, the Center for Primary wellness has also offered the following intangible benefits:

- Guaranteed same-day appointments,
- Minimum waiting times,
- Flexible hours,
- Free on-site employee health and wellness outreach services in coordination with District's Wellness Program,
- Treatment of work-related injuries or illnesses as part of a worker's compensation network of providers for the District's Self-Funded Workers' Compensation Plan and,
- Compliance with the District's pharmacy formulary/pharmacy drug list (PDL) to ensure employees are prescribed both cost effective and formulary medications.

The direct contracting arrangement was not intended to replace the availability of network providers on the Blue Cross Blue Shield network, but rather as an enhancement through a direct arrangement with the District.

ADMINISTRATIVE CONSIDERATIONS

Below you will find PCW's utilization and cost metrics in comparison to other clinics for the past 12 months which reflect a savings to the District:

Total visits: 3,081

Average per other clinics: 41

213

Paid per visit: \$84.57
Average per other clinics \$96.73

Paid per service: \$88.90
Average per other clinics: \$104.95

Total paid claims: \$260,549
Additional discounting: 9%
Total savings: \$23,449

FUNDING SOURCE AND AMOUNT

Self-Funded Health Insurance Fund

RECOMMENDATION

Administration recommends renewing the contract with the Primary Center for Care and Wellness. This renewal is for the second year of a three-year contract.

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits & Risk Management
Dora Garcia, Coordinator for Purchasing

SUBJECT: Approval of Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

For the period reported, total donations were \$19,832.03. The largest cash donation received was \$6,314.04 and the largest non-cash donations received was \$10,500.00. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
Donations through October 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
08/15/21	Central Office-HPE Dept.		10,500.00	United States Tennis Association - Texas	Curriculum/Equipment Kit for all 14 elementaries.
08/30/21	Veterans Memorial HS	20.00		Israel Narvaez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Iris Ortiz	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Gregoria Narvaez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	15.00		Karina Chavero	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	10.00		Maria Garcia	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	25.00		Maria E. Solis	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Juan Villagomez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	25.00		Nicole Gonzalez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	30.00		Yamileth Hernandez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Alma Gloria Rodriguez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Sylvia Cantú	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Gabriella Saldaña	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	7.00		Mayra Martinez/Abraham Martinez	Donation for JRTOC Program
08/31/21	Veterans Memorial HS	30.00		Jeanette Cuellar	Donation for JRTOC Program
09/01/21	Veterans Memorial HS	40.00		Ildelfonso Santiago	Donation for JRTOC Program
09/01/21	Veterans Memorial HS	20.00		Azaneth Iglesias	Donation for JRTOC Program
09/01/21	Veterans Memorial HS	20.00		Marlene Del Angel	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	30.00		William Connor	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	20.00		Raul Ortega	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	20.00		Pilar Bovic	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	20.00		Emma Maldonado	Donation for JRTOC Program
09/03/21	Veterans Memorial HS	20.00		Idailia Gurreo	Donation for JRTOC Program
09/03/21	Veterans Memorial HS	40.00		Nathalie Casero	Donation for JRTOC Program
09/04/21	Veterans Memorial HS	15.00		Mayra Martinez	Donation for JRTOC Program
09/06/21	Veterans Memorial HS	20.00		Jessica Soliz	Donation for JRTOC Program
09/06/21	Veterans Memorial HS	20.00		Lucy Gonzalez	Donation for JRTOC Program
09/06/21	Veterans Memorial HS	20.00		Eva De La Paz	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	30.00		Alessandra Moyeda	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	14.00		Yezenia Ayala	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	10.00		Monica Gutierrez	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	20.00		Mr. Casas	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	20.00		Jacinta Salinas	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	11.00		Jason Cavazos	Donation for JRTOC Program
09/08/21	Mission Veterans Memorial	40.00		Maria Isabel Vasquez	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	20.00		Jocelyn Vega	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	40.00		Crystal M. Becerra	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	5.00		Lizbeth Saavedra	Donation for JRTOC Program

Mission Consolidated Independent School District
Donations through October 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
09/08/21	Veterans Memorial HS	20.00		Mary Zuñiga	Donation for JRTOC Program
09/09/21	Mission Veterans Memorial	20.00		Michael Vasquez	Donation for JRTOC Program
09/09/21	Veterans Memorial HS	65.00		Miriam Becerra	Donation for JRTOC Program
09/20/21	Leal Elementary	6,314.04		PTO Member- Monica Pimentel	Donation to school
09/20/21	Veterans Memorial HS	200.00		The Wonderful Company Foundation, Inc.	Donation for Boys' Basketball Program
09/27/21	Public Relations		1,200.00	RGV Promos	Donation of 464 child-sized face shields
09/29/21	Waitz Elementary	496.00		International Apparel Warehouse, Inc.	Donation of school uniforms to campus
10/14/21	Castro Elementary		219.99	Escue & Associates	Donation of Amazon gift card and Ring Light with tabletop tripod for campus use.
	Total donations	\$ 7,912.04	\$ 11,919.99		

SUBJECT: 2021 Tax Roll

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Property Tax Code requires the assessor to enter the amount of tax determined per Section 26.09(e) in the appraisal roll and submit it to the governing body of the District for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the District's tax roll. For your information, attached is the 2021 Tax Roll provided by Mr. Pablo "Paul" Villarreal, Jr., PCC, Hidalgo County Tax Assessor/Collector.

ADMINISTRATIVE CONSIDERATIONS

The attached report summarizes the various components of the tax roll and the amount of tax revenue for Mission CISD. The District's budgeted current tax levy amount at a 92.5% tax collection rate was estimated at \$28,396,964. The tax rate was set at \$1.1332 per \$100 valuation as follows: \$0.9719/\$100 for Maintenance & Operations and \$0.1613/\$100 for Debt Service.

The Hidalgo County Tax Assessor/Collector provides the District with monthly tax collection report comparisons and an annual report.

The information has been reviewed and is being submitted for approval.

FUNDING SOURCE AND AMOUNT:

General Fund and Debt Service Fund

RECOMMENDATION:

Approval of the 2021 Tax Roll of \$28,363,668.26

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

Office of Tax Assessor-Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. PCC.



November 1, 2021

P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

Joel Garcia, Assistant Superintendent for Finance
Mission CISD
1201 Bryce Drive
Mission, TX. 78516

Dear Mr. Garcia,

Enclosed please find the 2021 Tax Roll Totals for your district.

Be advised these totals do not include totals for accounts currently under protest. Those totals will be added once the protests are resolved.

Please place this item on the agenda of your next meeting for approval by your governing body, as per Section 26.09(e), of the Texas Property Tax Code.

Should you have any questions in regards, do contact our office.

Sincerely,

Pablo (Paul) Villarreal Jr.
Pablo (Paul) Villarreal Jr., PCC
Hidalgo County Tax Assessor-Collector

Xc: Hon. Maria Arcilia Duran, CPA
Hidalgo County Auditor



ENTITY	MISSION CISD (SMS)		2021
JURISDICTION	48		
EXEMPT VALUE (EXXV)		TOTAL PARCELS	25,842
AG EXCLUSION	204,646,646	TOTAL MARKET VALUE	3,625,650,039
HS CAPPED AMOUNT	64,718,703	TOTAL EXEMPT PROPERTY	- 1,042,115,004
ABATED AMOUNT		TAXABLE VALUE	= 2,583,535,035
FREEPORT VALUE	18,884,905	TAX RATE PER \$100	* 1.13320
HB366 VALUE	4,750	LEVY (Before Frozen Levy Loss)	= 29,276,619.02
POLLUTION VALUE	39,200	LEVY LOSS DUE TO FREEZE	- 949,195.86
HISTORICAL VALUE		LATE AG	+ 0.00
CHDO EXEMPTION	2,304,208	LATE RENDITION	+ 36,243.57
SOLAR	86,684	LEVY	= 28,363,666.73
VETERAN FULL EXEMP	23,628,459	TOTAL LEVY (From TC502)	= 28,363,668.26
HOMESTEAD	261,599,848	VARIANCE	+/- -1.53
OVER 65 HOMESTEAD EXEMPTION	39,311,831		
OVER 65 HOMESTEAD SURVIVING SPOUSE	2,354,482		
DISABLED	4,085,851		
VETERAN EXEMPTIONS	3,707,913		
PRORATED EXXV	396,031,351		
PRO MISC	923,593		
PRO NON PROFIT	776,745		
PRO CHARITABLE FUNCT			
PRO CHARITABLE ORG	734,082		
EXEMPT	18,275,753		
TOTAL EXEMPT PROPERTY	1,042,115,004		

Request Seq.: 3850682 CAD Seq.: 614482

Jurisdiction: 48 MISSION CISD					
Total Parcels:	25,842	Tax Rate:	1.1332000		
Market Value:	3,625,650,039	State Hom:	25,000	Opt Hom:	0.0000000
		State O65:	10,000	Opt O65:	0
		Disabled:	10,000	Opt Disabled:	0
AG Exclusion Count:	890	AG Exclusion Amt:	204,646,646		
Timber Exclusion Count:	0	Timber Exclusion Amt:	0		
HS Capped Count:	5,935	HS Capped Amt:	64,718,703		
Assessed Value:	3,356,284,690				
Exempt Count/Amt:	103	18,275,753	Chdo Count/Amt:	2	2,304,208
100% Exempt Vet Count/Amt:	213	23,628,459	Pro Non Profit Count/Amt:	2	776,745
Hb366 Count/Amt:	19	4,750	Pro Misc Exempts Count/Amt:	3	923,593
Prorated-Exxv Count/Amt:	609	396,031,351	Pro Charitable Org Count/Amt:	6	734,082
Solar Exemption Count/Amt:	3	86,684	Pollution Control Count/Amt:	1	39,200
Freeport Count/Amt:	7	18,884,905			
State Homestead Count:	10,520	State Homestead Amt:	261,599,848		
Local Homestead Count:	0	Local Homestead Amt:	0		
State Over 65 Count:	4,150	State Over 65 Amt:	39,311,831		
Local Over 65 Count:	0	Local Over 65 Amt:	0		
Surviving Spouse Count:	243	Surviving Spouse Amt:	2,354,482		
State Disabled Count:	443	State Disabled Amt:	4,085,851		
Local Disabled Count:	0	Local Disabled Amt:	0		
Total VET Count:	352	Total VET Amt:	3,707,913		
*VET Surviving Spouse Count:	23	*VET Surviving Spouse Amt:	202,757		
*included in the Total VET Count/Amt					
Partial Exempt Values:	311,059,925				
Taxable Value:	2,583,535,035				
Total Levy Amt:	28,363,668.26				
Late Rendition Penalty Count:	684	Late Rendition Penalty Amt:	36,243.57		
Frozen Account Count:	4,683				
Frozen Homesite Value:	419,898,483				
Frozen Taxable Value:	243,707,520				
Unfrozen Levy Amt:	2,761,693.77				
Frozen Levy Amt:	1,812,497.91				
Frozen Levy Loss Amt:	949,195.86				
Total Non-Exempt Parcel Count:	25,739				

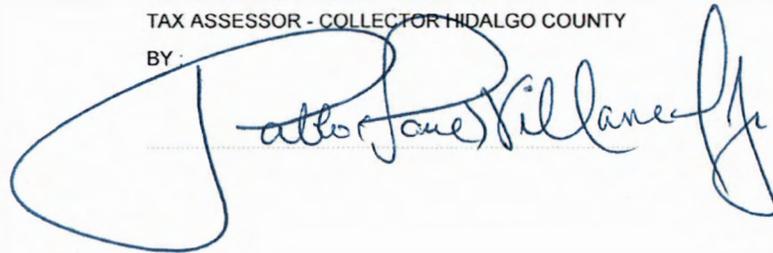
CERTIFIED TAX ROLL AS OF OCTOBER 1, 2021

TAX ASSESSMENT ROLLS OF MISSION CISD FOR THE YEAR 2021 SHOW THE FOLLOWING SUMMARIES:

ROLL	NUMBER ACCTS	MARKET VALUE	TAXABLE VALUE	FREEZE LOSS	TOTAL LEVY
REAL PROPERTY	24,024	3,294,026,573	2,282,832,539	949,195.86	24,919,864.02
PERSONAL PROPERTY	1,818	331,623,466	300,702,496	.00	3,443,804.24
MOBILE HOME PROPERTY	0	0	0	.00	.00
MINERAL PROPERTY	0	0	0	.00	.00
OTHER PROPERTY	0	0	0	.00	.00
TOTAL	25,842	3,625,650,039	2,583,535,035	949,195.86	28,363,668.26

RATE OF TAXATION ASSESSMENT RATIO 100%
TOTAL TAX RATE 01.133200

PABLO (PAUL) VILLARREAL JR., PCC
TAX ASSESSOR - COLLECTOR HIDALGO COUNTY
BY :



MISSION CISD

ENTITY

The Following information is furnished as requested.

NOTE: IT IS IMPORTANT YOU COMPLETE EACH SECTION SEPARATELY.

Itemized 2021 Tax Rate (per \$100 valuation):

(A) Maintenance and Operation (M and O) \$ 0.9719

(B) Debt Service (I and S) \$ 0.1613

Total TAX RATE (A + B) FOR 2021 \$ 1.1332

Total TAX LEVY FOR 2021 \$ 28,363,668.26

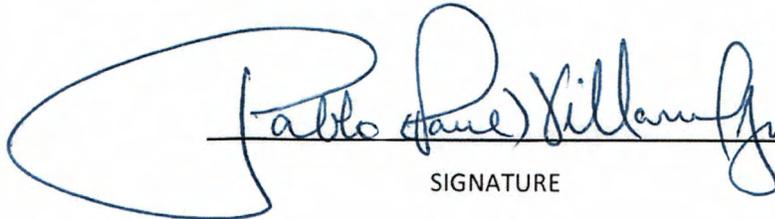
No-New-Revenue Rate 2021 \$ 1.1074

Voter-Approval Rate 2021 \$ 1.1397

Average Residential Value 2021 \$ 85,340

10/21/2021

DATE


SIGNATURE

HIDALGO COUNTY TAX ASSESSOR-COLLECTOR

TITLE

PLEASE RETURN AS SOON AS POSSIBLE TO:

HIDALGO COUNTY APPRAISAL DISTRICT
Attn: Lydia Elizondo, Finance/Personnel Director
PO BOX 208
EDINBURG, TX 78540-0208
FAX: (956) 289-2120



Mission Consolidated Independent School District

- 1201 Bryce Drive • Mission, Texas 78572
- Telephone (956) 323-5505 • Fax (956) 323-5634
- Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Board of Trustees WORKSHOP (Committee Meetings) on Wednesday, August 4, 2021, at 6:30 PM by Video Conference or Telephone Call.**

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

I. Presentation(s) to the Board

II. Call Meeting to order and acknowledge Board Members Present

Minnie R. Rodgers, Board of Trustees President called the meeting to order on August 4, 2021 at 6:35 p.m. The meeting was properly posted and a quorum was present. Board members present: Minnie R. Rodgers, Petra B. Ramirez, Iris Iglesias, Juan M. Gonzalez, and Dr. Carol G. Perez.

III. Public Comment(s) on Specific Agenda Item(s)

None

IV. Superintendent's Update

Dr. Perez congratulated the Board of Trustees for getting named Region One Board of the Year. She said that she was grateful to have a Board that was recognized for their commitment and support for children, staff, and the community, and for always putting children first and for the unconditional support that has been provided throughout this year and a half of challenges. We have received numerous phone calls and letters from community members congratulating our Board for this glowing and deserved recognition.

Dr. Perez shared with the Board on the Holdsworth Center, a foundation set by Charles Butt, who is the CEO of HEB. He named the Holdsworth foundation after his mother's name because she was a public school teacher. He has selected Mission CISD for Leadership pipeline program. This is an eighteen-month program designed to help district leadership capacity with the end goal of having a strong bench of leaders ready to step into leadership positions. The three-team members that the Holdsworth Center committee selected were Dr. Sharon Roberts for Curriculum and Instruction, Ms. Lorena Garcia for Human Resources, and Dr. Carol G. Perez, Superintendent. We will be the first cohort members. We will have the opportunity to assist in shaping the program to best meet the needs and have an influence in how the program is developed. The Holdsworth foundation will leverage the resources to define a world-class training program. The benefits of this program include working with the Holdsworth staff and experts to learn best practices from organizations inside and outside the education field, which has built high performing talent management systems. We will be attending learning sessions at the Holdsworth campus on Lake Austin, which is a retreat setting that will allow teamwork and collaboration with a network from other districts to develop online systems and structures. The program will begin this fall and will end in spring of 2023. The session dates for the 2021-2022 school year for the Fall will be September 15 through 17, October 12 to 15, and December 1 through 4. The Spring sessions will be February 21 through 24, and April 20 through 22. We were very excited when we received a call from the Holdsworth Center, but then we saw the dates and felt we could not set away from the school district. However, the Holdsworth Foundation is making a huge investment in training

our district by bringing in experts from all over the country from different universities, such as Yale. Holdsworth Foundation will cover expenses for training books, meals, mileage, and lodging.

Dr. Perez shared with the Board that South Texas Association of Schools selected her as one of two Superintendents that would be representing Hidalgo County on the Board of Directors.

V. TRANSFORMING TEACHING and LEARNING COMMITTEE

a. Presentation(s) to the Board

1) Bilingual Resilient Schools Support Program Grant

Dr. Sharon Roberts introduced Mr. John Roger Hill, Curriculum and Instruction Director, who is presenting on Bilingual Resilient Schools Support Program Grant. She informed the Board with background information on a grant that Mission CISD applied for in the spring and were awarded in April. Mission CISD opted to target EL population across the district. This grant would allow the district to choose five schools. They selected two elementary schools, two Junior High Schools, and one High School. They selected Castro Elementary, Cantu Elementary, Alton Memorial Junior High, K. White Junior High, and Mission High School. We will be targeting second grade, sixth grade, English I and English II. We had a good meeting with them this afternoon; we are very excited about partnering with them and having them work alongside us.

Mr. John R. Hill shared a presentation for the Board on RSSP COVID-19 Recovery and Acceleration Plan for SY 2021-2022 created by Ms. Angie Martinez. Mr. Hill spoke on the resilient schools support program and COVID-19 recovery and acceleration planning. The RSSP is customized technical assistance to build robust COVID recovery and acceleration plans using continuous improvement cycles. MCISD will continue to seek to improve student outcomes in an approach that is inclusive and supportive of the broader school community, particularly campus leaders, teachers, and families. He informed the Board on who was on the RSSP Planning Committee: Kim Risica, RSSP Project Lead; Angelina Martinez, RSSP Project Lead; John Roger Hill, Curriculum & Instruction Lead; Sergio Coronado, Data Lead; Brenda Bocanegra, Bilingual Department Advisory; Janelly Garza, Bilingual Department Advisory. The overview of the planning process today, what had been our key actions, data analysis we spent a lot of time really digging into the data and from that data, we were able to select five focus schools, grade levels and subject areas. We have had stakeholder meetings where we met with the principals of those five focus goals. We have looked at the foundation and universal strategies that we have identified. We have identified urgent action state steps and aligned acceleration work to other district efforts. We do not want this operating against or an isolation from other initiatives that we have going on in the District. So, in terms of topics that we've discussed, we are going to look today at the summary of the key decisions regarding the learning acceleration strategies, and the prioritized student groups we're going to look at the alignment to those other initiatives. We can look at a short-term plan and we are going to look at the stakeholder engagement plan. First learning acceleration strategies, the first strategy we have is to prioritize central grade level knowledge and skills. What that means is it is to ensure access to instructional leaders with the time and the skill necessary to identify the prioritized standards. It is to build capacity and to update instructional materials to reflect this prioritization, and it is to train teachers on the importance of prioritized standards and how to modify their planning and instruction accordingly. We are looking to dealing with covid. It's really important we know which are the really big bang for the buck standards, knowing we need to accelerate those students because of that loss of instructional time. Our rationale high priority and high effort level of one curricular focus is to build capacity and instructional leaders have been identified. There is the capacity within the district to train teachers and reflect those prioritized standards. We look at prioritized student groups. We have looked at in terms of the focus schools that we got from the data analysis. We are going to look at Castro and Cantu second grade reading. We are going to look at K. White Junior High School and Alton Memorial Junior High sixth grade, ELA and EL early intervention. From Mission High School, we are going to look at ninth grade in English I and II, and EL early intervention. Our student group is going to be English learners. The reason why this was chosen is that reading in ELA have been challenging areas for EL students who have had limited opportunity for language practice in the remote environment. The elementary level Mission CISD has chosen to focus on second grade reading and light of the foundational learning gaps seen in first grade reading. At the secondary level MCISD will focus on the transitional grades sixth and nine to prepare students as they begin Junior High and High School. In terms of alignment to other initiatives, Mission CISD has a few initiatives. The first one is the Teacher Incentive Allotment; Dr. Sharon Roberts is in charge of that one. The TIA will align with SLOs supported by RSSP. The student learning objectives is what we want the students to learn, we will look at that in our RSSP and provide a level of support. Our next big step is to apply SLOs as a District wide measurement. Mr. Hill, Dr. Roberts and the entire district has worked hand in hand with the Mission Writes Initiative, which is now in its third year. We can coordinate that with the RSSP literary work. Our next step is to meet with the Mission Writes leaders to align with our RSSP. Mr. Hill, Dr. Sharon Roberts, and everyone who works with Capturing Kid's Heart can support the goals of the SEL and student engagement in RSSP work. Our next step is to train all teachers on Capturing Kids Heart. As you will notice when going through this presentation, I will comment on the ones that have made real progress or those that we have really almost completed. Ms. Angie Martinez and Dr. Sharon Roberts are in charge of the National Professional Development grant. It is going to enable supplemental professional development for teachers of primary ELs. We are hoping to hear back on that in September. Ms. Angie Martinez and Dr. Sharon Roberts are

in charge of the Center for Success of English learners. It pertains to all middle schools sixth grade focus. It is to identify opportunities to integrate with RSSP. Ms. Angie Martinez and Dr. Sharon Roberts have been working on Dual Language, which is elementary and sheltered instruction with secondary professional development. It is an alignment of all grades. Mission CISD provides Professional development at the beginning of the year and throughout the year. We have been providing the beginnings of that professional development this week. Our next step, provide more opportunities to integrate the professional development. We are waiting for news from TEA on the Dual Language Pilot Program. Short-term action plan, this particular action item is to analyze TEKS to identify focus versus foundational TEKS and prioritize the foundational TEKS in curriculum writing. That one is now already set up and ready to go. Our next step is to get into the classrooms into the PLCs to make sure to provide that level of support with teachers as they look at those foundational and focus TEKS. We need to recruit tutors, using ESSR funds and provide training on foundational TEKS within the next one to two months. We need to schedule community engagement activities, in other words, family, community literacy advancements in the next one or two months. We need to embed foundational TEKS and SLOs into assessment and into PLC conversations in the next one or two months. We have actually begun our first trainings on SLOs. We have already done it with all the administrators and our first group of 100 teachers to really begin that initiative and really make the goals of TIA. That will positively impact our students across the district. We need to plan curriculum for that professional development led by the curriculum coordinators. The next step of that particular professional development and design supplementary supports for Dual Language leaders is occurring within the next one or two months. Our Stakeholder Engagement Plan, we are going to look at the families with students identified as ELs. Our topics are of interest are challenges they encountered this past year. The hopes for fall 2021 is to hear feedback on their child's education. We are going to be gathering feedback through a questionnaire, then collect and analyze that data. We are looking at the challenges encountered this last year for the elementary and secondary teachers currently assigned to teach ELs. We are looking into ideas on how the district can best support the teachers as they support their students and the lessons to apply to future instructional decisions. Again, questionnaires are going to be our method for gathering that input and our next step is to collect and analyze. Campus administrators at campuses with high EL populations, we need to look at the aspects of the campus to highlight the support they need. We need to look at the priorities and plans to address learning loss and social emotional wellbeing. We are going to gather information by interviews. We need to collect and analyze. For District Level Administrators, the priorities for addressing pandemic learning loss and what were our best practices that we learn from the pandemic. We learned a lot as a district, and we want to utilize that learning going forward especially in person instruction. Our next step is to collect and analyze via interviews. Our next step is in the planning process, and that is to flesh out the near term action steps. We need to finalize the SMART goals, plus the metrics for measuring the effectiveness of our selected acceleration strategy. We need to share RSSP priorities and strategies with the community via pre-existing channels.

Dr. Roberts informed the Board that the focus was on getting the Teacher Incentive Allotment approved by the State, they would receive notice by August 15. If the State approves the Teacher Incentive Allotment, that means the State will pay our teachers who meet the criteria on student learning objectives. Mr. Hill has been very instrumental in this. That is why this year we have been taking our teachers back through the student objectives trainings in all areas.

Ms. Petra Ramirez asked if there was a score as to the loss in the learning process.

Dr. Roberts stated that the research has shown that approximately 68% did come in and participate in testing. We are still looking at that. One of the things that we will be working on is with House Bill 4545, which any student that did not pass or did not test will have to go into accelerated learning. We are working on that plan this week to hand out next week to our principles. As far as the learning loss, that is something that we will consistently looking into. We are looking at possibly doing a beginning of the year assessment to see where the kids truly are. I was speaking with some of the coordinators this afternoon, and we know that research has shown that usually it is in the reading area where we really have large gaps. However, math is where we have really suffered, and that has been across the nation. That kind of does make sense when it comes to math you really do need that in person direct teaching. I along with our elementary math coordinators and secondary math coordinators know that we have those gaps. We will bring that data to you and we are going to get preliminary data soon from the state as well. Even though we have been through a pandemic, we are not getting a rating we do not want to be discouraging or anything. We have a plan we are addressing on the learning loss. We have the right people that will help us to help our students.

Ms. Petra Ramirez thanked everyone for doing amazing job.

Dr. Roberts also informed the Board about a grant that Mission CISD applied for called the High Impact Tutoring Grant. The first cohort of the grant was during everyone's vacation and I did not want everyone to go through this training during that time. Therefore, we reapplied last week for the second cohort that will address tutoring in a different way of reaching children. With House Bill 4545, one of the criteria is that it has to be a 3 to 1 student teacher ratio. The students have to receive at least 30 hours of tutoring in areas they not pass. We are working in getting another interventionist in the elementary campuses and they have funding to hire teacher substitutes and tutors that can help with learning. The elementary campuses have one interventionist and

now they are all getting a second interventionist. We did not say you have to have one reading and one math. We ask the campuses to let us know if they need an upper grade or a lower grade or if they need one reading or one math. Every campus have their individual needs and they need to tell us their plan, they have to have that autonomy to address their learning losses.

b. Discussion

1) Optional Flexible School Day Program

Dr. Roberts proceeded with the next item for the transforming teaching and learning committee on the approval of the optional flexible school program. It is an alternative way of addressing attendance and receiving funding for allowing students to have flexible hours. In order to qualify for program students have to be at risk. We have used this at Options Academy since 2011-2012. Options Academy students are highly at risk sometimes they cannot come in during the regular school day. So, we can calculate minutes as long as they are there for 45 minutes and then over the course of the year we can divide that out. As long as we do not exceed 43,200 minutes over the year, we can claim ADA on them. This year we are asking for Options, but in addition, we would like to apply for all campuses Pre K through 8th grade. So that we can meet the needs of those students who may have high absenteeism in these uncertain times, we can also use optional flexible school day to recover some of that ADA. We also have Saturday tutoring, after school tutoring, and the summer school program to meet the needs of students. We need to have a public hearing before the next board meeting. Once we have that public hearing we can proceed with the application process. Are there any questions on the optional flexible school day program?

Ms. Petra Ramirez asked for clarification on the name of the program for which Mission CISD was applying.

Dr. Roberts informed the Board the application was for The Optional Flexible School Day Program. We can have extended hours if students cannot attend during the regular school day. Student can attend from 4:15 to 7:00 or 8:00 p.m. and they can attend on Saturdays too. They can collect their ADA or we can put them on flex day as long as they are there for 45 minutes with a certified teacher.

Ms. Petra Ramirez wanted to know if the program was for the teachers who wanted to do the extra job. She also wanted to know if we have ESSER funds in case we did not have enough teachers.

Dr. Perez informed the Board the Flexible program was for anyone who wants to work at night. We can bring in retired teachers. There is a benefit of extending it to elementary in that we do not have to wait for summer school. If children need to be out for whatever reason, we can recuperate that lost time. We also have Texas Education code where students need to be in class for 90% of the time if not, they will get retained. We usually bring it to the board for Options Academy student and secondary school students. The Option students work during the day then they can come in the evening to put in their hours and recover their credits. However, we want to extend it to our elementary students so they can recover those absences and to catch up with their learning.

Mr. Juan Gonzalez asked what NA stood for under the funding source.

Dr. Roberts informed the Board, it is NA, because this is many that we recover from the state. If children are absent, we do not get attendance for them that day. Then, at the end of the year if we apply for the optional flexible school day, we calculate out the minutes and we can recover average daily attendance for those students.

Ms. Betty Mendoza wanted to confirm that the program is for secondary students.

Dr. Roberts informed the Board that MCISD had to apply every year, the last time they applied was for the year before. We will submit the application for this year and the state will give us an answer within 30 days. Normally what happens is we have to put all of our details about we are tracking the time, if the state has a question they will send back the application for revisions. We will apply on August 12 so by September 12 we will have a response from the State. When Option students start coming in we start putting them on flex days. The elementary and Junior High School will be starting with the regular time 7:45 to 3:15 or 8:00 to 4:00 and we can start calculating their absences. Then we can bring them in to recover that time.

Ms. Betty Mendoza wanted to know if the parents are involved.

Dr. Roberts said the parents have to be informed and we have to meet with them.

Ms. Betty Mendoza wanted to know if students had to sign some type of contract. She also wanted to know how the program worked and what would happen if the student did not make up the hours.

Dr. Roberts said if the student does not make up the hours they have already been marked absent. Therefore, we are not getting ADA for them. With the Flexible School program, if a student has missed several days of the semester, we can make up that time during the spring, and even into the summer. As long as we do not double dip, we can recover up to half the time the student should be in school. We are counting them for the day that is your regular ADA. Then if they are on Saturdays outside of school time, we can start calculating that time and recover days for ADA. For example, in 2018-19 when Options had this program in place we had about 77 students in the program and about 55 graduated, we were able to recover about 948 days of ADA. The state says the student has to be at risk and they have to be with a certified teacher in order to meet the criteria for flexible school day.

2) Use of Innovative Courses Eligible for State Elective Credit

Dr. Roberts shared with the Board on the use of innovative courses eligible for state elective credit. We need to bring it before the board for approval. The state puts these courses into place they cannot count toward graduation required. They can count toward electives. You have the list on your board agenda item. Most of them are CTE courses. We do have our tech program that some of our students participate in this course. Capturing Kids Hearts and Leadworthy are some of the innovative courses. At Mission High School they have AVID, Logic, and Making Connections. We have certain math classes that we use to help our students. We are happy that we are bringing that barbering course and another cosmetology class. All of these are what we call the innovative courses and we just need to bring them before the board for approval.

3) 2021-2022 School Health Advisory Council (SHAC) Members, Chair, Co-Chair, and Schedule

Dr. Roberts informed the Board on the 2021-2022 School Health Advisory Council (SHAC). This is under Ms. Martina Carrillo our Health and PE Coordinator. The School Health Advisory Council was established as required by the mandates SB19: Section 38.013 and 39.014 and Board Policy EHAA (LEGAL). In 2005, SB 1357 amended Section 38.013 by adding to the duties of the SHAC the responsibility to recommend strategies for integrating school health services, counseling and guidance services, a safe and healthy school environment, and school employee wellness into the school's health curriculum. Texas Education Code 28.002 and Board Policy BDF(LEGAL) require Board approval of all new members of the SHAC. Effective September 1, 2009, S.B. 283 requires The Board to appoint a District parent as the Chair and Co-Chair to the School Health Advisory Council; the SHAC to meet at least four (4) times each year; and Board approval of members of the SHAC. We are bringing forward this school health team along with the SHAC members, will in a systematic approach advance student academic performance by promoting, practicing and coordinating school health education and services for the benefit and wellbeing of students by establishing healthy behaviors designed to last their lifetime. The different departments involved are the coordinated full health team child, nutrition program, health, counseling and mental health services, parent, physical education, and health education. I believe in your packet you also have this full health advisory day. We are planning to continue these meetings virtually this year, and we have school health team meetings as well. You should have that in your packet. The council members will help advisory council members are listed. Then we have to have some campuses that we will need to send in names of Representatives.

4) Out-of-State Trips for Special Invitation, Recognition, or National Competition for Career & Technical Education Students

Dr. Roberts informed the Board on the Out-of-Sate Trips for Special Invitation, Recognition, or National Competition for Career & Technical Education Students. Mr. Pena, CTE Director is asking for pre-approval for students that are in DECCA, BPA, HOSA, FBLA, Skills USA, FFA, TAFE, and Robotics. These clubs and organizations will receive special invitation, be recognized. They compete in regional, state, and national competition during the months of September 2021 through June 2022. Advancement from State to National competition in some instances occurs very quickly with limited turnaround time for our CTE department to make the necessary travel arrangements for our students since the Out-of-State travel requires board approval. For several years, we have brought this before the Board, the pre-approvals for CTE travels for out of state competitions.

5) Purchase of Parental Involvement Program #241-22-11

Ms. Kim Risica, Executive Director for Special Programs and School Improvement, presented before the Board on the Purchase of Parental Involvement Program #241-22-11. In the Fall of 2016, the District applied for and received the 2017 High Quality Prekindergarten Grant which required the purchase and implementation of a Family and Community Engagement Program. To satisfy this component, the District contracted with Family Leadership Inc. and began the implementation of Parenting Partners at all elementary campuses. The District would like to continue with the program using the revised curriculum and resources and have the appropriate staff receive training. The District did solicit requests for proposals. There were two responses. Based upon the evaluation process the committee recommended continuing with the parenting partner's program. This is funded with our Title

I Part A, Federal funds at a cost of \$77,000. I did send out a survey to all elementary campus principals to elicit their feedback. Like any program we do not want to push something off on them that they do not feel it impacts their parents and their campus. All of the campuses have responded with the continuation with the program. Initially the program was just for Pre K parents. Now it has been open to all parents at the elementary level. We have graduation ceremonies at the end of each year. Therefore, the program has been very successful. We will be asking for approval to purchase this parental involvement program through family leadership and the program is parenting partners.

Ms. Petra Ramirez asked if the funding was from Federal Funds.

Ms. Risica responded that the program was through Title I funds.

6) Contract for Reading and Math Intervention Programs

Dr. Roberts shared with the Board on the Contract for Reading and Math Intervention Programs. Students in Kinder through 8th grade use reading and math intervention software programs to address gaps in instruction. In addition, students in 9th-12th grades taking a reading intervention and/or a math intervention course are in need of software programs to close instructional gaps. All students in Kinder through 8th grade benefit from these intervention programs, as it meet the student's individual needs. All 9th-12th grade students have access to the math intervention program, which also includes TSI, SAT, and ACT preparation. In August 2019, the Board of Trustees Awarded Bid No. 20013 to Achieve 3000 for the Reading Intervention Program and Imagine Math for the Math Intervention Program. Achieve 3000 and Imagine Math have two one-year renewals. We are asking that the Board to renew for the third year. This coming spring of 2022, we will have to go out for solicitation. Both, the Achieve 3000 cost is \$415,233 and the Imagine Math cost is \$127,000 for a total of \$542,233, which will come out of State Funds.

Ms. Petra Ramirez asked if the programs where used for the whole District or only elementary campuses.

Dr. Roberts responded that Pre K through second grades use the Achieve 3000 as part of the smart enhanced program. Third grade through 8th grade use the chief 3000 then we purchased certain licenses for our High School students to use in their intervention classes. One of our literacy coaches oversees the Achieve 3000. She makes sure that we are integrating because it is a reading program it has many passages for science and social studies. We made sure that we have integrated it into the curriculum for this coming school year. If they are teaching civil war there are passages from Achieve 3000 that can be used. Our literacy coach made sure that everyone had access to that as we were creating and developing the curriculum. Imagine math is used all the way to 8th grade, but we also purchase license for those students that are in High School Intervention.

Ms. Petra Ramirez asked if we were going to keep program since students did not do well this year. She wanted to know if we considering going on to something else. In other words, she wanted to know if the accountability was good.

Dr. Roberts responded that the program used was as an intervention tool. We had 13,000 students that have accounts with Achieve 3000. Out of those over 8,000 were consistently using it. This past year was a little different because they were at home but they were still logging in. With Imagine Math our coordinators had competitions where 30 lessons where being done within so many days. The more students that are logging in and using the lessons at their level.

Dr. Carol G. Perez shared with the Board regarding the learning loss throughout the State is not because of the curriculum programs. It is because the attention span the children have and the gap between virtual instruction and in real life hands on instruction. The monitoring of students and being able to interact with the teacher on a timely manner. Teachers being able to provide corrective feedback as they observe the children doing the work in front of their eyes and so forth. We knew that it was going to be very different and there was going to be learning loss. Now we have to catch up and that is why we received the funding. We are receiving some additional support so that we can provide extended time and targeted Systematic instruction. The children will be able to accelerate learning and were able to close those gaps. Therefore, it was not necessarily the curriculum programs; it is just that barrier. Teachers are teaching these programs to reinforce.

Dr. Roberts shared with the Board the data of the students that were using Imagine Math. The students did the 30 lessons they needed to do to be able to achieve over 200 gains. We can see the data of students using the program consistently. There are pros and cons to using a software program. It is better that teachers are there to spot check, if you see a student that needs a little assistance, you go ahead and help them. We were using it as one way to see if they were logging in daily. We were using both Achieve 3000 and Imagine Math to check when we were doing asynchronous instruction.

7) Purchase of College Readiness and Success Program

Dr. Roberts shared with the Board on the Purchase of College Readiness and Success Program. Mission CISD administers the PSAT 8/9 to all 8th graders, the PSAT/NMSQT to all 10th graders and 11th graders and the SAT during the school day to 11th graders, rather than on designated Saturdays. We have been participating for a couple of years already so we are bringing it before the board this evening. We get a break by bundling and paying for all of these together. The cost for the PSAT 8/9 for 8th graders is \$10,161; for PSAT/NMSQT for 10th graders is \$14,100; for PSAT/NMSQT for 11th graders is \$13,560; for SAT School Day test for 11th graders is \$40,680. The total cost is \$78,501 and comes out of State funds. We are asking for approval to proceed with the College Readiness and Success program through College Board.

Dr. Roberts asked to schedule a public hearing for the Optional Flexible School Day Program; the use of Innovative Courses; the 2021-2022 School Health Advisory Council; Out-of-State Trips; Parental Involvement Program; Reading and Math Intervention Programs and College Readiness and Success Program under consent for next week.

VI. FACILITIES/ENVIRONMENT COMMITTEE

Mr. Rick Rivera addressed everyone by saying good evening, President Rogers, Members of Board, Dr. Perez, Superintendent of Schools, members of the audience. I will be presenting quite a few items. Many of these were the small items that we presented a few months ago, where we utilize the on-call professional services to conduct assessments. The assessments have come in, and now we will be presenting consideration of the project itself, and utilizing the on call professional services to proceed with the projects.

1. Construction Projects

a. Child Nutrition Program Walk-in Freezer at Bryan, Salinas & Marcell Elementary Project

1) Project and Proposed Budget for the Child Nutrition Program Walk-in Freezer at Bryan, Salinas & Marcell Elementary Project

Mr. Rick Rivera I have the project and proposed budget for the Child Nutrition Program walk in freezers at Bryan, Salinas, and Marcell Elementary. The Child Nutrition Program is in need to add three stand-alone walk in freezers at Bryan Elementary, Marcell Elementary, Salinas Elementary near the campus cafeteria area. The three walk in freezers is required to be placed and installed on concrete slabs and electrical work is required for the connection. Administration use the on-call professional services agreement for this project, which was Chanin Structural Engineering with an estimated project cost of \$90,000. We have the funding source. We had the estimated project budget project. We added project contingency estimated professional services project costs. Administration will be requesting consideration approval the project and proposed budget at next week's regular board of trustees meeting.

2) Utilizing the On-call Professional Services for the Child Nutrition Program Walk-in Freezer at Bryan, Salinas & Marcell Elementary Project

Mr. Rivera stated on the Utilizing the On-call Professional Services for the Child Nutrition Program Walk-in Freezer at Bryan, Salinas, and Marcell Elementary Project. This project is within the \$500,000 threshold that the board approved to use the On-call services. Administration will be requesting the consideration approval of utilizing the On-call professional services with Chanin Structural Engineering.

b. Child Nutrition Program Freezer Project

1) Project and Proposed Budget for the Child Nutrition Program Freezer Project

Mr. Rivera stated on the budget for the Child Nutrition Program Freezer Project. The Child Nutrition project needs to repair the existing refrigeration system that feeds the bulk storage freezer with a newer system that can possibly add additional capacity. Administration used the On-call professional services agreement for this project. DBR MEP Engineering conducted the assessment and they have a project cost of \$100,000. We have a project contingency of 20%; estimated professional services; estimated project cost. Administration will be requesting consideration of approval of the project and proposed budget at next week's regular board of trustees meeting.

2) Utilizing the On-call Professional Services for the Child Nutrition Program Freezer Project

Mr. Rivera stated that they would present utilizing the on-call professional services for the child nutrition program. Freezer project.

Again, this project is within the \$500,000 threshold and administration will be requesting consideration approve of utilizing the on call professional services for DBR MEP Engineering.

c. Demolition of Old Agricultural Science Barns Project

1) Project and Proposed Budget for the Demolition of Old Agricultural Science Barns Project

Mr. Rivera stated that they would proposed budget for the demolition of the old agricultural science barns project. After reviewing, the condition of the old agricultural science barn, the maintenance department and administration has deemed that they are both a structure, an electrical hazard. These structures are not safe for students, families, or animal projects. Administration, C&I, and the CTE department have discussed and have made the decision to have these structures removed in the best interest of safety. There was an assessment conducted by Chanin Structural Engineering with an estimated project cost of \$50,000. The funding source, contingency, professional services estimated costs and total project cost is included. Administration will be presenting and recommending consideration and approval of project and proposed budget for the demolition of the agricultural science barns project at next week's regular board of trustees meeting.

Ms. Petra Ramirez asked if the project could be done in house.

Mr. Rivera responded they would have to hire out for services because of the size of the project, demolition, and there is going to have to be some civil work. Once they tear it down, then they have to level it so there is proper drainage. We do not have that type of heavy equipment.

2) Utilizing the On-call Professional Services for the Demolition of Old Agricultural Science Barns Project

We'll also bring forward utilizing the on call professional services for the demolition of the agricultural science March project, once again, this is within the \$500,000 threshold and administration will be recommending to use our On-call services which is Chanin Structural Engineering.

d. Demolition of Roosevelt Alternative Auditorium Project

1) Project and Proposed Budget for the Demolition of Roosevelt Alternative Auditorium Project

Mr. Rivera stated the proposed budget for the demolition of the Roosevelt Alternative auditorium project. This was presented in April 14, 2021 a presentation from Hinojosa Structural Engineering on their visual structure condition assessment of the Roosevelt program building was presented. They submitted a report on or about November of 2020 and identified serious deficiencies in the roof and wall structural components along with flooring and foundation deterioration. As per the assessment and due to these deficiencies and failures, the building does not have adequate load supporting system and shows numerous signs of structural distress. In their professional opinion, it is unsafe and should not be occupied until these deficiencies and failures are addressed. There were two options reported of which option #1 is to consider demolition of the entire structure, removal of debris and leveling of the site at an estimated cost of \$175,000.00. Option #2 would be to consider making needed repairs to correct these deficiencies and failures to include roof replacement, ceiling, floor, electrical, plumbing, A/C, restrooms, seating and rehabilitation of foundation and walls at an estimated cost of \$1,500,000.00. Administration used again On-call professional services from Chanin Structural Engineering for the demolition of Roosevelt auditorium at an estimated cost of \$175,000. Administration will recommend consideration of approval project and proposed budget for the demolition of Roosevelt Alternative auditorium project. We will also need to advise the Historical National Register for historical buildings, because it is registered as a historical building. We will need just to notify them not necessarily get their approval. We have that report and legal counsel has already explored all of that.

Ms. Petra Ramirez commented we discussed this before; she also wanted to know if this was going to help the District.

Dr. Perez stated as discussed during committee meeting that it would cost \$1,500,000.00 or even more, now with the pandemic it has probably tripled. The fact of the matter is we really do not have use for it. We do not have parking space in that area. Our staff parks by the side of the street. Therefore, we could not have events. The small grants that are available out there to restore something that is historical it is so that it can become a community building or a community center. Those grants are very small grants.

Mr. Juan Gonzalez commented that they had already discussed this and the best option was to get it demolished.

Ms. Petra Ramirez commented that MCISD still did not have the \$175,000.

Dr. Perez responded that is our district, because we do not want it to become a hazard, therefore we need to take care of it.

Mr. Juan Gonzalez commented it is a liability right now, the way it is sitting.

Ms. Petra Ramirez commented that she just wanted to see if they had done anything with the city. She stated that MCISD is always using On-call professional services. She wanted to know if we have other people that can do this. She also wanted to know if the District was using only one service.

Mr. Rivera responded that there were several On-call. In order to expedite the projects, we are recommending the On-call. Because it is under the \$500,000 threshold, and they did the assessment. We are recommending for the firm that did the assessment to do the design. All services were given the same opportunity when they submitted for the RFQ.

2) Utilizing the On-call Professional Services for the Demolition of Roosevelt Alternative Auditorium Project

Mr. Rivera stated the utilizing the On-call professional services for the demolition of the Roosevelt Alternative auditorium project. Administration will be recommending consideration approval of utilizing the On-call professional services for the demolition of the Roosevelt Alternative auditorium project, which would be Chanin Structural Engineering.

e. Culinary Arts Laboratory at Mission High School Project

1) Project and Proposed Budget for the Culinary Arts Laboratory at Mission High School Project

Mr. Rivera stated the project and proposed budget for the culinary arts laboratory at Mission High School project. The CTE program at Mission High School are establishing a culinary arts lab at Mission High School similar to one currently at Veterans Memorial High School. Due to the size of the project, the fire code requirements for fire suppression systems due to cooking equipment, millwork, electrical and plumbing requirements design/engineering professional services will be required. An assessment took place utilizing the On-call professional services agreement with PBK Architects. The estimated project cost is \$250,000. We have an estimate project cost, estimated contingency, estimate professional services fee, and estimated total project costs. It does fall within the threshold. Administration will be requesting consideration approval of the project and proposed budget for the culinary arts laboratory at Mission High School.

2) Utilizing the On-call Professional Services for the Culinary Arts Laboratory at Mission High School Project

We will be utilizing the on call professional services for the culinary arts laboratory at Mission High School. Administration used PBK Architects and administration will be requesting consideration and approval of utilizing the On-call professional services for the culinary arts laboratory at Mission High School using PBK Architects

f. Culinary Arts Laboratory at Veterans High School Project

1) Project and Proposed Budget for the Culinary Arts Laboratory at Veterans Memorial High School Project

Mr. Rivera stated that the project and proposed budget for the culinary arts laboratory at Veterans Memorial High School. The CTE program and Veterans Memorial High School currently have a culinary arts lab. As per a field inspection at VMHS, the culinary lab is requiring possible renovations to be in code compliance. Areas of note are the current vent/hood suppression systems. PBK Architects conducted an assessment with an estimate of project cost of \$10,000. Administration will be requesting consideration and approval project and proposed budget for the culinary arts laboratory at Veterans Memorial High School.

2) Utilizing the On-call Professional Services for the Culinary Arts Laboratory at Veterans High School Project

For the same project, we will be presenting utilizing the on call professional services for the culinary arts at Veterans Memorial High School. Administration will be requesting consideration approve of utilizing the On-call professional services for the culinary arts laboratory at Veterans Memorial High School using PBK Architects.

g. Waitz Elementary Sidewalks Project

1) Project and Proposed Budget for the Waitz Elementary Sidewalks Project

Mr. Rivera stated that the project and proposed budget for the Waitz Elementary sidewalks project. Waitz Elementary requires sidewalks for the Special Needs Program from the main building to the playground area, currently there are no walkways and thus not being safe and in non-compliance. We use the On-call professional services agreement with Javier Hinojosa Civil Engineering. This has an estimated project cost of \$6,341. We have the estimate project contingency, estimate contingency, professional services, estimated costs and project cost of \$8,370. Administration will be requesting consideration and approval of project proposed budget for the Waitz Elementary sidewalks project.

2) Utilizing the On-call Professional Services for the Waitz Elementary Sidewalks Project

We will be presenting utilizing the On-call professional services for this project. Administration will be requesting consideration and approval of using Mr. Javier Hinojosa Civil Engineering for this project.

h. FARMERS Project

1) Project and Proposed Budget for the FARMERS Project

Mr. Rivera stated that the project and proposed budget for the FARMERS project. The Mission CISD CTE program is establishing a citrus horticulture laboratory program at the 18 acres of citrus grove; immediate plans are to demo an area of groves to bring in portable building classrooms. Utilities to include streets, water, fire protection, drainage, electrical and sewer need to be engineered. Administration used the On-call professional services agreement with Javier Hinojosa Civil Engineering to assess the project estimated at \$536,101. This is to bring in all the utilities. This is his projected cost estimated project contingency, estimate of professional services, and the estimated total project cost is \$707,653.32. Administration will be requesting consideration and approval of the project and proposed budget for this FARMERS project.

Dr. Carol Perez wanted to know if the infrastructure was included for the building of the new bus barn.

Mr. Rivera responded yes, ma'am. This is will be the infrastructure for the entire 18 acres and for future growth. All the utilities, water, sewer system, fire hydrants are part of the infrastructure.

We also have a presentation on the selection for professional services for the FARMERS project. This project does not fall within the \$500,000 threshold to use the On-call professional services. If MCISD is to proceed with this project, the Board of Trustees must take the following action in accordance with Education code 44.035. Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable. If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect based on demonstrated competence and qualifications as provided by Section 2254.004, Government Code. Due to the estimated cost being over the \$500,000.00 threshold for on-call services. Administration requests Discussion and Possible Action on the Selection for Professional Services for the FARMERS Project. The Board may direct Administration to advertise for Request for Qualifications (RFQ's) or select an architect/engineer used in the past or present based on demonstrated competence and qualifications. Administration recommends civil engineering services.

2) Discussion on the Selection for Professional Services for the FARMERS Project

We will be requesting discussion and possible action on the selection for professional services for the FARMERS project.

i. Field Events for the Middle School Project

1) Project and Proposed Budget for the Field Events for the Middle School Project

Mr. Rick Rivera stated the project and proposed budget for the field events for the Middle School project. The Athletic Department and Administration is requesting track and field long jump and triple jump runways at all four of our Middle Schools. These runways will benefit our Jr. High athletes the opportunity for very much needed practice runs. When traveling to our High Schools for practice to utilize those runways it significantly limits both our High Schools and Junior High jumpers practice run-throughs. Civil engineering will be required for this project. Depending on the recommended locations, additional civil engineering services may be required for drainage purposes. Administration used the On-call professional services agreement for this assessment, Javier Hinojosa Civil Engineering, and the estimated cost is \$269,168. With the contingencies and estimated professional services fees, it is an estimate project of \$355,301.76. Administration will recommend consideration and approval of project and proposed budget with field events for the Middle Schools project.

2) Utilizing the On-call Professional Services for the Field Events for the Middle School Project

For the same project, administration will recommend utilizing the On-call professional services for the field events for the Middle School project. This falls within the \$500,000 professional services threshold limit. Administration will recommend consideration and approval of utilizing the On-call professional services of Javier Hinojosa Civil Engineering.

j. Construction of Additional Animal Pens for the Agricultural Science Barns Project

1) Project and Proposed Budget for the Construction of Additional Animal Pens for the Agricultural Science Barns Project

Mr. Rick Rivera stated that administration will present consideration approval of project and proposed budget for the construction of additional animal pens for the agricultural Science Barnes project. Due to the increasing number of animal science project for both Mission High School and Veterans Memorial High School, the CTE Department is requesting to increase the number of animal pens at the current facility. PBK Architects conducted an assessment; the estimated project cost is \$50,000. With a contingency and estimated personal services fee, it is estimated \$66,000. Administration will present consideration and approval project and proposed budget for the construction of the animal pens for the Agricultural Science Barnes project.

Ms. Betty Mendoza wanted to know how many pens we have right now. She also wanted to know how many do we need.

Mr. Rivera responded with I don't have that information. Mr. Pena may have that information.

Mr. Pena stated that they have 50 pens on each side and we want to add 12 pens on each side.

Ms. Petra Ramirez wanted to know how many pens all together total.

Mr. Pena responded with a total of 100 pens, which includes steer, hogs, lambs, and goat pens. We want to expand on the lamb and goat pens. We need 12 pens on each side of Mission High School and 12 pens Veterans Memorial High School side.

Ms. Betty Mendoza wanted clarification as to what Mr. Pena was requesting.

Mr. Pena responded that they have 100 pens, 50 on each side for each High School. The pens include the hog pens, goat pens, and steer pens. What we are proposing to add 12 additional pens on each side, which is a total of 24 pens.

Ms. Petra Ramirez wanted to know if this was going to clear up some of the pens. She also wanted to know if they were going to add more lamb and goat pens.

Mr. Pena responded that they were going to reduce the size of pens of the goats so that they can have additional 12 more pens on each side. There will be more than enough room for the goats to be housed safely.

Mr. Rick Rivera stated that administration would present Consideration and Approval of Project and Proposed Budget for Construction of Additional Animal Pens for the Agricultural Science Barns Project.

2) Utilizing the On-call Professional Services for the Construction of Additional Animal Pens for the Agricultural Science Barns Project

Mr. Rick Rivera stated that administration would present utilizing the On-call Professional services for the construction of additional animal pens for the Agricultural Science Barns Project using PBK Architects.

k. Removal of the Technology /Radio Tower Structural Assessment Project

1) Removal of the Technology /Radio Tower Structural Assessment Project

Mr. Rick Rivera stated that the removal of the technology radio tower structural assessment project. In December of 2016, Chanin Structural Engineering was contracted to conduct a structural assessment at the technology/radio tower located behind CNP. Findings showed tower rust and deteriorations and a report with photographs was provided. The report showed that the tower had excessive rust. His recommendation was to bring it down. The District contracted a firm to do the maintenance. However, that firm went into bankruptcy and the District is once again liable for that tower. We asked Chanin Structural Engineering to conduct another assessment. Upon meeting with Chanin Structural Engineering, he advised us that conducting another structural assessment would be a moot service since nothing had changed since his original assessment of 2016 and possibly the structure only

deteriorated more. He advised us that his original report recommendations were still valid. Administration will be requesting consideration approval of the removal of the technology radio tower structural assessment project.

Mr. Juan Gonzalez wanted to know if it the tower was used.

Mr. Rivera responded that according to the Business Office the district was not receiving any proceeds from the tower.

Ms. Ruiz shared with the Board that an agreement was not in place, and they did receive some money. However, we do not have any vendors that have equipment for the tower. We have a 30-year agreement with Sprint and every year it changes. We receive \$123,000 from Sprint per year over 30 years. She also stated that the tenants cancelled their agreements due to the interference with registration from Mexico. Another vendor cancelled his or her services due to going bankrupt.

Ms. Petra Ramirez wanted to know if the tower belong to the District.

Ms. Ruiz responded that the tower came with the property were the Child Nutrition Program resides.

Mr. Rivera stated that they contacted the vendor to change the light bulb on top of the tower, the vendor commented they would not climb tower to change light bulb if MCISD did not fix the tower. Mr. Rivera shared that the tower was not stable and if it were to crumble down it would even cross 495.

Mr. Juan Gonzalez commented that the tower was in violation of FFA regulations.

Ms. Petra commented so why do we want it if it is not even worth fixing and we are not even getting enough money to fix it. She commented to bring it down.

2) Utilizing the On-call Professional Services for the Removal of the Technology /Radio Tower Structural Assessment Project

We will also present utilizing the On-call Professional Services for the removal of the tower, which would be Chanin Structural Engineering.

I. Playground Equipment for Elementary Campuses Project

1) Project and Proposed Budget for the Playground Equipment for Elementary Campuses Project

Mr. Rick Rivera stated the project and proposed budget for playground equipment for Elementary Campuses project. Mission CISD is proposing to purchase and install school playground equipment for District-wide Elementary Campuses with the exception of Midkiff, Escobar-Rios, and Cavazos Elementary Schools. These three campuses have the most recent installations and continue to be in good condition. The remaining eleven elementary campuses have equipment that is no longer usable due to weather deterioration or need replacement due to age. The new playground equipment is a necessary tool for young students to be utilized as a teaching and learning activity. Administration will present consideration of approval of the project and proposed budget, which is an estimated \$792,000 it includes a project budget contingency and professional services. This budget was establish from information of the previous playground equipment that we installed.

Dr. Carol G. Perez shared with the Board that the funding source would be from ESSER funding.

Ms. Betty Mendoza wanted to know what would happen to the old equipment. She wanted to know what MCISD would do with the old equipment.

Mr. Rivera responded that on the previous projects they didn't have any. There was no equipment to dispose of. Now on these current ones, we would need to dispose of them. They are old and we would not want to sell them to someone. They not in good working condition and someone could get hurt. We can conduct an assessment also on those that we removed.

Ms. Betty Mendoza commented that if they were in fair condition might be some type of donation. However, if they were not in good condition, yeah it would be best to do away with them.

Ms. Petra Ramirez commented that some of the equipment were already rounded. They have a yellow thing around them so the kids will not get close to them anymore.

Mr. Rivera responded that it was correct; they were all broken and very old.

Administration will be requesting consideration of approval on this project at the next Board of Trustees meeting.

2) Discussion on the Selection for Professional Services for the Playground Equipment for Elementary Campuses Project

We will also be presenting selection for professional services for the playground equipment. Once again, this exceeds the \$500,000 threshold. If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035. Due to the estimated cost, the Board may direct administration to advertise for request for qualifications, or select an architect engineer using the past are present, based on demonstrated competence and qualifications. Administration would recommend a structural engineer based on past playground equipment projects.

m. Synthetic Turf for the Baseball and Softball Fields at VMHS and MHS

1) Project and Proposed Budget for the Synthetic Turf for the Baseball and Softball Fields at VMHS and MHS

Mr. Rick Rivera stated the project and proposed budget for synthetic turf for the baseball and softball fields at Veterans Memorial High School and Mission High School. Mission CISD is proposing of installation of synthetic turf for the baseball and softball fields at both high schools. The installation of synthetic turf will provide a continuous level playing field that will provide safety by possibly eliminating "bad" hops and limiting possible player injuries. The turf will also be a cost savings due to weekly and annual maintenance costs of watering, fertilizing, herbicides, painting, mowing, top dressing, etc. As per information concerning synthetic turf areas, the area covering a baseball field is of equal or slightly more square feet area than a football field. Administration is using an estimated cost from previous turf quotes and most recent information we have gathered.

Administration will present consideration of approval of the project and proposed budget for these turfs an estimated total estimated costs of \$4,224,000. Administration again, will be requesting consideration of approval of this project at next week's regular Board of Trustees meeting.

Ms. Petra Ramirez wanted to know where the funding was coming from.

Dr. Carol G. Perez responded from ESSER funding. That budget was presented to the Board in June.

2) Discussion on the Selection for Professional Services for Synthetic Turf for the Baseball and Softball Fields at VMHS and MHS

Mr. Rick Rivera stated we will also present selection for professional services for the synthetic turf for the baseball and softball fields. If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035. Once again, with the estimated cost being over \$500,000 we cannot use the On-call services. We will ask the Board to direct administration whether to advertise for request for qualifications or select an architect engineer using past or present based on demonstrated competence and qualifications. Civil Engineering and professional services were used for the installation in synthetic turf in 2014 when we did the football stadiums both at Mission High School and at Veterans Memorial High School.

n. Mission Collegiate High School Physical Education Pavilion Project

1) Project and Proposed Budget for the Mission Collegiate High School Physical Education Pavilion Project

Mr. Rick Rivera stated we have project and proposed budget for the Mission Collegiate High School Physical Education Pavilion Project. Mission Collegiate High School was constructed in 2015. Mission Collegiate High School did not have funds for either an interior or exterior gymnasium or pavilion. The dining area was the designated area for physical activity for students. Administration and Mission Collegiate High School is requesting a pavilion for their physical education program. Physical education is an integral part of the total educational program. It is that phase of education, which provides an opportunity, through activity for physical, mental, social development and improvement of the individual to meet the challenge of life. As per information received on similar size pavilion projects. This budget was established which is \$1,000,000 for the project. Once we add the contingency estimated professional services fees, we have an estimated project of \$1,320,000. Administration will be requesting consideration of approval of the project and proposed budget for the Mission Collegiate High School Physical Education Pavilion project.

Ms. Betty Mendoza wanted to know if the funding would come out of ESSER funding.

Dr. Perez responded yes ma'am.

2) Discussion on the Selection for Professional Services for the Mission Collegiate High School Physical Education Pavilion Project

Mr. Rick Rivera stated that for this project we would present selection for professional services for the Mission Collegiate High School Physical Education Pavilion Project. If Mission CISD is to proceed with this project, the Board of Trustees must take the final action in accordance with Education Code 44.035. This project does not meet the \$500,000 threshold for On-call services. The Board may direct administration to advertise for request for qualifications or select an Architect Engineer using the past or present based on demonstrated competence qualifications. Administration will recommend Architectural Design services for this project.

o. Indoor Air Quality Project

1) Project and Proposed Budget for the Indoor Air Quality Project

Mr. Rick Rivera stated we have project and proposed budget for the indoor air quality project. Mission CISD prioritizes the safety and health of its students, staff and community and ensures that all safety and health measures are addressed as a priority to include air quality. School indoor air quality is particularly important as it may affect the health, performance and comfort of school staff and students. The MCISD Five Year Improvement Plan consists of facilities improvements district wide that includes improvements for drainage, roof replacements, lighting improvements and replacement of HVAC systems. The plan shows that due to a campuses age certain items need to be assessed such as air handlers, blowers and control systems. Administration is recommending the implementation of replacements and repairs to district wide HVAC systems, utilizing the five-year plan. Administration presents consideration of approval project and proposed budget for the indoor air quality project, where the total estimate estimated project of \$38,280,000. Administration will be requesting consideration of approval of this project.

Ms. Betty Mendoza wanted to know what equipment where they requesting.

Mr. Rivera responded with replacement of air handlers, total air systems, and controlled systems. Everything that encompasses the air conditioning systems. Whatever we might need. Some campuses may not need an air handler but they need new controls. That way we can control the humidity and the air that is coming into the building. Some campuses may just need controls. Others may need new air handlers due to the age of the systems. HVAC systems usually have a useful life of fifteen to twenty years. We have some campuses with old units.

Ms. Betty Mendoza wanted to know who has these products. She wanted to know if there were local people that carried these products.

Mr. Rick Rivera responded this would have to be again design and engineer. We will have to go for competitive seal proposals. I will advise the Board that with not only HVAC products, but also all kinds of building materials there is a waiting time. Especially with HVAC because with ESSER funds almost every District in the State is doing air quality projects. So the sooner we get started, the sooner we can get in line with the general contractors and suppliers of the equipment.

Ms. Betty Mendoza commented but we do have suppliers here locally that could supply. The reason I am asking is that school is two weeks away. Maybe even less than that, will we have them by then?

Mr. Rivera responded no.

Ms. Betty Mendoza commented I understand that. That is why I am asking. Do we have vendors here locally that carry those handlers, those products that you are mentioning?

Mr. Rivera responded no mam. We do have local vendors, but the suppliers are usually are not in the Valley. We are looking at a multiyear project. We have to coordinate with the campuses on possible shutdowns. There is going be a lot of coordination between the District and the contractors. Once again, this is a multiyear project.

Ms. Betty Mendoza stated okay, just to make sure that we are familiar with the brands. However, we will make sure you are having an idea on these brands. As you are saying, many vendors are offering different brands. We want to make sure on what type of brand they are offering. In addition, is it the best brand for us?

Mr. Rick Rivera responded that is why we will hire a competent MVP Engineer. That Engineer will conduct all these assessments and have all the recommendations for the products that we are going to use. Administration will be presenting this proposed budget at next week's regular Board of Trustees meeting.

Ms. Iris Iglesias commented I know many companies are getting on the bandwagon because of COVID pandemic. The schools, the filtering systems all through the HVAC. The main concern is the filtering of our schools and the air quality. She wanted to know if the filtering of the schools and air quality were included.

Mr. Rick Rivera responded we would rely on our engineer to conduct all these assessments. They are the ones that can tell us exactly what we are going to need. However, as Dr. Perez mentioned before in all of her presentations, the District is doing everything we possibly can to assure that we have awesome air quality. Our HVAC units are turned on a few hours before school starts that way the air can start circulating. The air systems are on a few hours after students leave into the evening to recirculate all the new air. There is an agenda item by the Finance Department of approving some air purifier units for all the classrooms in the district.

2) Discussion on the Selection for Professional Services for the Indoor Air Quality Project

Because of the cost of this project, the selection for professional services we will request for the board to direct administration to advertise for RFQ or select an Architect Engineer using past or present based on demonstrated competence and qualifications.

p. Lee Field House Roof Project

1) Discussion Regarding Rankings and Negotiations for the Lee Field House Roofing Project

Mr. Adrian Hernandez, Project and Energy Coordinator, gave his report on the Lee Field House roof project and discussion on regarding rankings and negotiations for the Lee Field House roofing project. Advertisements in the local newspapers were posted on May 19, 2021 and May 26, 2021. A pre-proposal meeting was held on Thursday, May 27, 2021 with proposals publicly and remotely scheduled to be opened on June 3, 2021 at 2:00 p.m. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting took place on Thursday, June 17, 2021 and proposals opened on Thursday, June 24, 2021 at 2:00 p.m. Ms. Dora Garcia, Mr. Joel Garcia, Mr. Adrian Hernandez, and Ms. Daisy Cuevas conducted pre-ranking of proposals on Wednesday, July 21, 2021 at 8:30 a.m. There were two proposals submitted for this project. Number #1 was Rio Roofing and Rain Seal Roofing came in at 98 points range came in at 60.6 point. Administration will recommend a consideration of approval to accept administration rankings and negotiations in order ranking of the Lee Field House roofing project at the board meeting.

q. Child Nutrition Program (CNP) Chiller Project – DBR MEP Engineering

1) Change Order No. 1 for Twenty-eight (28) Delay Days for the Child Nutrition Program (CNP) Project

Mr. Adrian Hernandez gave his report for ongoing projects currently is change order No. 1 for twenty-eight (28) delay days on Child Nutrition Program project. Administrative consideration DVR and Johnson controls are requesting time extension on the project due to factory delays of chiller delivery. Thus, we present consideration and approval of change order No. 1 for twenty-eight delay days for Child Nutrition Program project. If the new substantial completion will approve new completion will be August 11, 2021 recommendation. Administration will recommend consideration approval, change order No. 1 for twenty-eight (28) delay days for the Child Nutrition Program project.

r. Central Office Chiller Replacement Project – DBR MEP Engineering

1) Change Order No. 1 for Thirty-five (35) Delay Days for the Central Office Chiller Replacement Project

Mr. Adrian Hernandez gave his report for change order No. 1 for thirty-five (35) delay days for the Central Office chiller replacement project. Administrative consideration DBR Johnson Controls are requesting time extension on the project due to factory delay of chiller delivery. Thus, we present consideration and approval of change order No. 1 for thirty-five (35) delay days for the Central Office chiller replacement project. If approve the new substantial completion will be August 18, 2021. Administration will recommend consideration and approval of change order No. 1 for thirty-five (35) delay days for the central office chill replacement project.

s. Tom Landry Stadium Repairs Project – Status Report

Mr. Adrian Hernandez gave his report for ongoing projects, Tom Landry Stadium repairs project - status report. Notice to proceed issued July 28, of substantial completion of February 3 contractual calendar days, 210 days. Currently the fencing has already come up. Contractor is has already put posts in the ground. They are currently coordinating with other subs. That contract was \$1,024,850. Our professional on-staff is Hinojosa Engineering. M&M Contracting is the contractor for this current project.

t. Districtwide Security Vestibules for AMJH, KWJH, Pearson Elementary and Roosevelt Alternative Project – Status Report

Mr. Adrian Hernandez gave his report on the District wide security Vestibules for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary and Roosevelt Alternative project – Status Report. Notice to proceed issued July 27 with a substantial completion date of September 25, which is 60 calendar days. Mr. Vela is the Architect on file along with the contractor. Those will probably be Pre manufactured. Mr. Vela and contractor expect to have no more than three or four days on site. The manufacturer will come in and install as per their discussion.

u. Structural Maintenance Warehouse Project – Status Report

Mr. Adrian Hernandez gave a report on the structural maintenance warehouse project – Status Report. This notice to proceed has been issued July 26 with substantial completion date of December 3, 2021, which is a 130 calendar days. PBK and Mr. Iglesias is our Architect on record. M&M Contracting is the contractor on record as well. Once again, they have already established fencing. It has just kicked off. Currently they are coordinating with their subcontractors. They are bringing their equipment.

v. Installation of “Touch-less” Water Fountains District-wide – Status Report

Mr. Adrian Hernandez gave a report on the Installation of “touch-less” water fountains District-wide – Status Report. As of today, 129 out of the 193 fountains have been installed. There is 59 currently remaining to be installed. We are scheduled to go ahead and be complete by August 13 if all goes well and progress continues with this project.

Dr. Carol G. Perez commented, I would like to add that this touchless water fountains. We have two types, as the children get near they will be able to drink water from the water fountain. We have others that are touchless where the children and staff will be able to utilize a bottle and fill the water bottles. We are purchasing bottle waters for all of our students, those empty receptacles.

Ms. Betty Mendoza wanted to know how many did you say that we were lacking?

Mr. Hernandez responded 59 mam.

Ms. Betty Mendoza asked, you are not sure if when if we will receive them. Is that definite yes on the 14?

Dr. Carol G. Perez responded the water fountains were getting installed and ready by day one.

Mr. Juan Gonzalez asked, are we doing it in house or are we outsourcing in installation?

Dr. Carol G. Perez responded we are doing it in house. We did look at outsourcing.

Mr. Joe Garcia stated, just to kind of recap what Adrian said the team has installed about 129 touchless water fountains just inside of 192. The team is installing about an average of about 10 fountains a day. So we are estimating to complete the fountain installation by our maintenance team, our plumbing team. We should be finish by next Friday, August 13 just in time before school starts. We did look at outsourcing options many of the companies do not have any availability right now. We know the urgency is to get these installed by the first day of school.

Mr. Juan Gonzalez asked if there was any engineering requirement for the installation.

Mr. Adrian Hernandez responded that is correct. DBR is the engineer on record for this project. They inspected the installed touchless water fountains at several campuses. They were actually found to be operable in going forward with project. There is a report and can be forwarded.

Dr. Carol G. Perez stated we do have a backup plan. We have ordered more water to make sure that we had water in stock for a couple of weeks. In case, we were not able to finish all the installation.

Mr. Juan Gonzalez wanted to know if the project was on track to finish.

Dr. Carol G. Perez responded absolutely, and if for some reason, we do not finish on time we have plenty of water for our children and staff.

w. Installation of Canopies and Sidewalks at the Mission High School Special Education 18 Program – Status Report

Mr. Adrian Hernandez gave his report on the installation of canopies and sidewalks at the Mission High School Special Education 18 program – Status Report. This notice to proceed was issued on April 22 with substantial completion date of October 19. PBK is our Architectural firm on record and G&G is the contractor on file. The contractor advised PBK that there might have delays due to market conditions and lack of materials. The contractor advised the project might go into next year. PBK is looking at other alternatives to see what is best for the District and see if we can go ahead and minimize that timeframe.

x. Installation of Mims Elementary Marquee – Status Report

Mr. Adrian Hernandez gave a report on the installation of Mims Elementary marquee – Status Report. This notice to proceed was on May 26. Production of the marquee estimated to be complete on September 1, 2021. Our Engineer on record is Mr. Javier Hinojosa. The project continues and the electrical work is in-house as well. We want to be prepared as soon as that marquee arrives we will put it up and get it working.

2. Warehouse/Fixed Assets/Textbooks/Records

a. Dispose of Surplus Printed Instructional Materials

Mr. Rick Rivera stated the last agenda item we have is for approval to dispose of surplus printed instructional materials. In accordance with Board Policy CMD (LEGAL), the Board may dispose of printed instructional material before the date of instructional material is discontinued for use in public schools by the State Board of Education. If the Board determines the instructional material is not needed by the District and the Board does not reasonably expect the instructional material will be needed the publishers will provide updated printed instructional materials every year. The material from the previous year is out of date and will not be used with the new consumables provided by the publishers. The new consumables are included as per adoption agreements with vendors. Administrator will recommend approval to dispose of surplus printed instructional materials. That concludes the environment committee.

VII. SUPPORT SERVICES

1. Presentation(s) to the Board

a. Presentation Regarding HB 547-Homeschool Participants in UIL Activities

Lorena Garcia, Deputy Superintendent for Support Services, gave a presentation regarding HB 547-Home school participants in UIL activities. The first presentation is according to House Bill 547 on home school participants in UIL activities. This is a new law passed by Texas legislature we are providing an update to the Board of Trustees. The home school participants House Bill passed by the Texas legislature to let home school students participate in public school extra extracurricular activities under this provision. Currently under UIL rules, districts can allow home school student to compete but only if, they enroll for at least four hours of instruction per day. Which technically, that meant that they were actually enrolled full time in public schools. House Bill 547 waives that requirement it allows them to compete without enrollment in public schools. Public school will not receive additional funding because of non-enrollment of these students. House Bill 547 takes effect September 1, 2021. However, there was a deadline for the decision for varsity participation on August 1, 2021. Each school gets to decide whether to opt in to allow or not allow home school students to participate. Since August 1, 2021 deadline has already passed in terms of varsity participation, the district did not opt in so that will have to wait until next year. Schools may opted in after August 1, however that decision would only affect for non-varsity athletics participation. Those students would still be eligible for academics, music, varsity athletic activities for that school year. The consensus of public school districts is to not opt in because the funding for is for the public school enrolled students. Home school students not enrolled are not earning ADA for the school district. There is other questions regarding eligibility. For example, home school students do have to meet eligibility guidelines. However, in terms of academics we have to comply with the no pass no play rule. However, in home school students, their parent is the person that is responsible for the oversight of their academic standards. They have to issue them a test in order to participate. During the first six weeks of the year they have to pass a proficiency test nationally recognized preference assessment. The concern with some groups is the students enrolled in public schools need to meet the academic standards and it is different for the non-enrolled student. In essence, you can have a student that is not performing well then student un-enrolls and go into home school and are eligible to

participate. Home school students are required to complete the Previous Athletic Participation Form (PAPF), and they are subject to those eligibility rules. Non-enroll student may only participate in a legal activity in a school they are zoned which has to do with their residential address. In terms of our Athletic Department and our Athletic staff, the recommendation is that we would not opt in. We wanted to provide this update to the board to see if you have any questions or discussion relating to this matter.

Ms. Betty Mendoza asked do you have an idea how many students we are talking about.

Ms. Lorena Garcia responded we do not know, because of COVID we do hear more families are now looking at a possibility of home schooling their children. Since the State Legislature did not fund virtual learning and because of the pandemic we will probably see a greater number of home school students. At this time we do not have an idea what those numbers would be or if any of those kids would be interested in participating in these activities or not.

Ms. Iris Iglesias commented well it would not make any sense if they were home schooled but wanted to participate UIL activities or athletic activities. They will be with other people anyway; it does not make sense at all.

Ms. Betty Mendoza wanted to know if the House Bill 547 passed because of COVID.

Ms. Lorena responded no, no, no, no.

Ms. Betty Mendoza made a comment that maybe it was a good way of recruiting kids. They get involved in athletics and they might just want to join our district. That is something to think about as well.

Dr. Carol G. Perez responded I do not know of any requests that has come our way within the last three years we have not received any requests.

Mr. Juan Gonzalez commented the argument was the moneys are not there, but if they are in the district, they are paying taxes.

Dr. Perez responded yes. However, we really have not had any requests though.

b. Presentation Regarding ESSER III Update

Lorena Garcia, Deputy Superintendent for Support Services, acknowledge Ms. Kim Risica for assisting in preparing PowerPoint in regards to Presentation on ESSER III Update.

Ms. Risica was able to submit the application on July 25, 2021 for the initial two-thirds allocation. As previously presented in the prior Board meetings and workshops these are the breakdown of the two-thirds allocation. With payroll, we are looking at tutors, teachers, interventionist, at-risk counselors, LPCs, Social Workers, LVNs, custodians, and retention stipends. We have \$660,000 for contracted services. Supplies and other costs, there is a very small amount on there for travel costs. In these applications, you have to submit a placeholder for certain accounts just in case. Then we have six Million in administrative indirect costs. The district will be submitting an amendment for the grant application for the remaining one-third allocation, which is an additional \$22,948,894. This amount is going to be used to cover the remaining cost as mentioned before. The recommendations came as a result of seeking input from various stakeholders. We used public forums, surveys, presentations, virtual, and in person group meetings. We were able to share this information and gather input from students, parents, district and campus administrators, teachers, auxiliary staff, DEIC members, realtors, and community churches, to name a few. The district has opted to use a large portion of ESSER III funding to maintain the continuity of services and instructional staff salaries. This will allow the use of general funds to cover the cost of the construction projects that we have mentioned before such as the HVAC, indoor air quality, the playgrounds, the baseball/softball field improvements, the Junior High track upgrades, buses, and Mission Collegiate High School Pavilion.

Dr. Carol G. Perez mention what that meant is that there will be some swapping legally. For example, the HVAC systems is projected to be finished in three year, if they are not finished then we would be leaving money on the table. Therefore, we can pay staff salaries from the ESSER funding and utilize our local funds to purchase the HVAC systems, the playground equipment, the turf and all of these things.

Ms. Lorena Garcia that is an allowable procedure published by TEA. Many of the school districts are going this route. Not only does it extend the life of the funds beyond the grant deadline. It also expedites the expenditures because the Federal Procurement guidelines are very different from State and Local guidelines. Therefore, this expedites that process. We will continue to provide

the Board and the community with updates as we progress on all of those projects. We also have the information available on our district web page, and you can go to the homepage and find a link with the ESSER III funding information.

Ms. Lorena Garcia also covered the safety aspect of ESSER III. She stated they submitted a financial plan as well as the return to in person safety plan. The PowerPoint addressed many of those points. We shared it with campus principals during the leadership and they are currently sharing it with their campus staff as well as their parents. The first question in everybody's mind is will there be virtual learning. There was a House Bill on the table 1468, which Legislature did not approved. This would have provided funding for virtual learning in the State of Texas. Therefore, school districts have to go 100% face-to-face instruction or use other funds such as local tax dollars to provide in some cases a limited amount of virtual learning. For example, some districts that are providing 200-student allotment for virtual learning. How do you allocate those 200 student allotment spots for a district with our size of 15,000? Those districts will not see reimbursement from the State for those in that virtual program. Therefore, you are talking about at least two Million dollars for 200 students in loss of State funding. Students will be receiving 100% real time instruction. They will follow their regular schedule. Another thing that we are sharing in our plan is that the first line of defense does begin at home. We talk about personal responsibility; we are recommending that parents screen the students for fever or COVID-19 symptoms before going to school. If they are showing those symptoms, we are asking them to stay home and see a doctor. This also applies to our staff. Teachers are going to monitor the students and refer them to the nurse if they see they have any symptoms present. Campus staff will also provide questionnaires for parents to fill out at home. The Nursing Department or our Health Services with coordinate with our nurses the collection of digital information. They will share the COVID-19 safety protocols with parents through communication. Campuses can also do other types of screenings. These are our one pager infographic on our commitments and it is a quick way to share with our parents. Some of the things that we are committed to is conducting daily temperature checks, providing hand sanitizers, cleaning high touch surfaces, and making sure students have desk shields. We are encouraging frequent hand washing. We ask that they assist with a self-screening, keeping children home when feeling sick and encouraging them to wear a mask. Having the children bring their refillable water bottle so that they could use to touchless water fountains. In addition, providing the campus with face shields or masks for children if they need it. We can only recommend facemasks, so we are going to continue with that guidance. However, the CDC recently updated their guidance in which it is highly recommended that vaccinated people use masks because of the Delta variant. If someone is displaying symptoms, we are going to follow the procedures we followed throughout the past year. If they are symptomatic and diagnosed with covid, they have to stay out for at least 10 days and have to have improvement in their symptoms. They have to be fever free for 24 hours without the aid of medication. This guidance is from TEA, which they got from CDC. We are going to continue to provide transparency. We are going to provide notices to parents as we have been throughout the pandemic. Anytime there is a positive case on campus, we will provide notices to parents, TEA, and the County. Campuses will have access to telemedicine for student at the nurse's office where the parents can have that service and students can be tested for COVID-19 or other things such as strep or flu. The doctor can check the students for pink eye, headache, or sore throat and he can give a prescription from the nurse's office on campus. We also are making available at no cost COVID-19 testing through our partners, Curative, and PCW for our employees where they can get a test result in 15 minutes. They do not have to pay. We are going to continue with our vaccination clinics. Our team, our nurses, our custodians, our security guards, and our data entry clerks, as well as the COVID-19 task force have been part of over 21,650 vaccine administrations throughout the community. They have done eighteen first dose clinics and fifteen-second dose clinics. We are going to continue because we know vaccination is the best protection against COVID-19.

Ms. Betty Mendoza wanted to know the date for a next clinic.

Ms. Lorena Garcia responded yes, the next clinic is with Hidalgo County on August 14 at Veterans Memorial High School. In terms of facilities, you heard about all the projects that we have planned for indoor air quality. In addition, the portable air filters for each classroom will be brought to the Board on August 11 so we can purchase those and deploy them to each one of our classrooms right away. They are going to continue with their E-misting on daily basis as well as all other cleaning efforts. Here is a picture of our touchless water fountains. A big shout out to our plumbing department, our maintenance staff for installing the touchless water fountains. They should be ready for the start of school. These images are the type of filters we are looking at for classrooms. In terms of Child Nutrition, we have expanded the dining areas in the campus. The secondary schools have the food trucks where they can eat outside. We are purchasing picnic tables for every single campus. Not only can students eat at the cafeteria they could eat in their classroom they can also eat outside at those picnic tables will also have umbrellas.

Ms. Betty Mendoza asked how many picnic tables.

Ms. Lorena Garcia responded that it is going to vary per campus. Some of the elementary campuses are getting fifteen each. Some campuses need less picnic tables and others that need more, it depends on their needs.

Dr. Carol G. Perez commented that they talked to the campus administrators; the CDC recommends not only eating outdoors, but also having lessons outdoors and making sure that we utilize the outdoors as much as possible. We know sometimes with the high

heat index it may be an issue. The campus principles are identifying their pavilions some of them have beautiful trees that provide a canopy of shade. Some of the tables have a place to insert those umbrellas. Therefore, the purchasing department has identified certain vendors that are on Buy-Board. We can easily work with them, and they have been in contact with some of them to see the volume. Ms. Garcia and staff have been working in looking at the enrollment numbers and based on enrollment numbers we will designate so many tables per campus. This way some students are able to eat in cafeterias and others are able to eat outdoor. We will have plenty of physical distancing. We will continue to utilize those tables during the day for learning activities. The Child Nutrition Program purchased misting fans for the curb-site meal distribution because of the concern heat index. They have about eighteen small fans. We will distribute the fans to our fourteen elementary campuses; the bigger campuses will receive an additional fan. Those will be loaned to them while we purchase the bigger misting fans. You will recall we utilized those fans at Mission Excellence I told the staff had it not been for those fans I would have probably dehydrated. Therefore, we are going to purchase some of those big fans for campuses. The staff also contacted vendors and looking for picnic tables. We are looking at the picnic tables like the ones we already have in our campuses. The picnic tables steel and covered with some kind of rubber they will last a long time through the elements. The principles requested the picnic tables in their school colors. The staff has contacted a variety of vendors to see what is available. Because they are quite expensive the purchasing of the tables are through ESSER funding. We are doing everything that we possibly can to make sure that we have the healthiest learning and working environments for our children and staff. I can tell you it has been a total team effort in working all these details.

Ms. Lorena Garcia stated that in addition we are asking the parents not bring in food deliveries for students, so that we can limit the number of visitors on the campus because of the risk of transmission.

Dr. Perez commented that the trucks we announced that project two years ago, and then with the pandemic supply and demand got in the way. The food trucks will serve items that kids like the most pizza, hamburgers, tacos, and burritos. They will be readily available and will be free of charge to every single child. The Child Nutrition Program staff and HR have worked together to recruit staff members. They started brainstorming in ways they could recruit. They informed Dr. Perez that they had 30 applicants. We are very excited with our secondary cafeterias especially with the High Schools where they have a café that serve salads and a variety of foods. Students have many choices of foods; some children choose to bring their own lunch.

Ms. Lorena Garcia gave an update on transportation regarding cleaning and sanitizing the busses with E-mist machines on a daily basis. Busses are sanitized in between routes, at the end of the day the school buses have hand sanitizers, and the students will sanitize their hands before entering and exiting the school bus. The bus driver will keep the windows slightly open to increase outdoor air ventilation, and we will run the A/C for better air quality. We will be running our buses at almost full capacity. We are planning for 100% in-person enrollment.

Ms. Lorena Garcia gave an update on the extracurricular activities. Our coaches and our sponsors did an awesome job in keeping our kids safe in the summer as well as last spring with our varsity programs. This summer we opened it up to our sub-varsity other programs. We will be at full participation this coming year. We will continue with the plan of action with safety guidelines.

Ms. Iris Iglesias commented that she read somewhere on the air quality filters that can be placed in buses. She wanted to know it that existed.

Ms. Lorena Garcia responded that they could look into that for the school buses.

Mr. Juan Gonzalez commented that if we are take it to the classrooms we have to start with the busses too.

Dr. Carol G. Perez responded yes. Another thing that I read just like in our own vehicles we have our filters changed at a certain mileage. That is a regulation that our busses have.

Ms. Lorena Garcia stated that the CDC has recommended that fully vaccinated individuals who have had a close contact exposure not be quarantine if they are not exhibiting COVID-19 symptoms. That is a procedure that we are currently implementing fully vaccinated people to be are tested three to five days following their exposure. They should use their mask for the fourteen days and should monitor their symptoms. Although the risk of vaccinated people of becoming infected, is a low risk. We are seeing some breakthrough infections. Vaccinated people who experiences symptoms need to report it to our COVID-19 team and isolate themselves then get evaluated and tested for COVID-19.

We did a survey with Region One and looked at some information with the State Association regarding COVID-19 options, like work from home. I am not aware of any district here locally that is allowing work from home options. Some of them stopped offering it last year. They were having the staff take their sick leave or FMLA, or other resources. However, we were allowing employees to work from home. Human Resources will make a determination whether or not to allow employees to work from

home if employees are exposed at work. If they were exposed outside of work this would not apply to them. They would have to take their sick leave. The employee has to be healthy enough to work and must be able to perform their essential duties from home. This would be the only limited option that we are proposing to offer for work from home guidelines. As I mentioned before most of the neighboring districts are not offering work from home options. COVID-19 Leave, as you know, The Family First Corona Virus Response Act provided two weeks of COVID-19 leave that did expire in December 31, 2020. Last year we did extend it but that was only applicable for employees that exhausted all leave. This is more of a hardship leave and this was part of the survey. Most of the districts said that they were not going to extend it for this coming year. However, we felt that we should continue to provide employees that ran out of leave to be able to use up to ten days. If they had previously exhausted those days through the FSCRA, then they have already used them. If they have not used them and they go down all the way down to zero. Then they would have that available. Our employee benefits office is able to track who has used days. We are being empathetic with our employees and providing this hardship leave.

Dr. Carol G. Perez stated that one of the things that has prompted us to do this is that vaccinated employees may be able to contract the virus. Last year we provided that service and we want to continue to provide that service if the employees did not utilize the days and have exhausted all leave.

Ms. Lorena Garcia shared with the Board where they could find the COVID-19 guidelines and the ESSER Federal Grant information on the district home page. She also showed them the grant application information as well as the return to in person continuity plan we are required to post. There is resources such as a video about covid testing sites and the schedule for the band. There is all kinds of information the community and parents can get some answers related to our protocols.

Mr. Juan Gonzalez commented that parents are saying we are not being considerate with the way things are and starting in person classes. However, it is not about us, the government did not allow us to do online classes. We do not have a choice, the government decided for us. Parents need to understand that it was not our decision to go in person. We just have to do our best.

2. Discussion

a. Recommendation of possible positions for next Board Meeting:

- 1) ESSER III Grant At Risk Counselor for MHS**
- 2) ESSER III Grant Academic Counselor for MHS**
- 3) ESSER III Grant Accountant**
- 4) College and Career Counselor for MHS**
- 5) ESSER III Grant At Risk Counselor for VMHS**
- 6) Assistant Principal for Rafael Cantu Jr. High**
- 7) Safety and Security Preparedness and Response Specialist**
- 8) Licensed Professional Counselor (2)**
- 9) Employee Benefits/Payroll Accountant**
- 10) Social Workers (3)**
- 11) CNP Dietician**
- 12) Assistant Superintendent for Finance**

Ms. Lorena Garcia informed the Board that the item is role positions that we will be bringing some later tonight at the Special meeting and others for August 11. We have the ESSER III Grant At Risk Counselor for MHS, ESSER III Grant Academic Counselor for MHS, ESSER III Grant Accountant, College and Career Counselor for MHS, ESSER III Grant At Risk Counselor for VMHS, Assistant Principal for Rafael Cantu Jr. High, Safety and Security Preparedness and Response Specialist. So, out of those seven that I just need six of those will come back later tonight at the special meeting. The only one that is going to come in August 11 is the accountant. The rest of the items: License Professional Counselors, Employee Benefits Payroll Accountant, Social Workers, CNP Dietician, and Assistant Superintendent for Finance we are proposing to bring those back on August 11 or after, depending on how that works out for us.

b. 2021-2022 Texas Teacher Evaluation and Support System (T-TESS) Appraisal Timeline

Ms. Lorena Garcia informed the Board the Texas Teacher Evaluation and Support System Appraisal Timeline is brought in every year for approval to the Board. We will have that for you on August 11.

c. 2021-2022 Texas Evaluation and Support System (T-TESS) Appraisers

Ms. Lorena Garcia stated that they would have the 2021-2022 Texas Evaluation and Support System on August 11. She stated that she would have the list of appraisers.

d. First Reading and Adoption of Changes to Board Policy DK(LOCAL)-Assignment and Schedules

Ms. Lorena Garcia stated that the First Reading and Adoption of Changes to Board Policy DK (Local) – Assignment and Schedules. After reviewing this policy, which is the nepotism policy with our legal counsel. We received a recommendation from our legal counsel to work with administration to refine the policy. The primary area of change to address the assignments of a relative section of this policy. The recommended changes is listed at the bottom of page one of two. The exception to this policy is that one relative of a head coach of an athletic program may be assigned to coach within that program. However, that coach will be evaluated by someone other than the head coach as determined by the principal. This would remove that conflict of interest situation. We are recommending first reading and approval so we will bring this tonight at the special meeting.

e. Second Reading and Adoption of Changes to Board Policy DGBA (LOCAL)- Employee Complaints/Grievances

Ms. Lorena Garcia stated that for the last item in June we had the First Reading for DGBA (Local). This time we are bringing it back for a Second Reading and Adoption of Changes to Board policy DGBA (Local)- Employee Complaints/ Grievances. This was recommended by legal counsel, and was to the employee complaints and grievances policies. We would like to bring that later tonight at Special Board Meeting.

VII. FINANCE COMMITTEE

1. Presentation(s) to the Board

a. Internal Auditor Quarterly Report

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Ms. Rebecca Magee, District Internal Auditor, would be making an Internal Auditor Quarterly Report at the next regular Board Meeting.

2. Discussion

a. 2021 – 2022 Internal Auditor’s Charter

Mrs. Ruiz stated 2021 – 2022 Internal Auditor’s Charter would be brought forward at the next Board Meeting from Ms. Magee’s office. This document is the responsibilities and duties of the Internal Audits and different Audits.

b. Bids, Proposals and Purchases of \$50,000 and Over

1) Purchase of Air Systems for Classrooms 105-22-0

Mrs. Ruiz stated they have a solicitation open for the Purchase of Air Systems for Classrooms. They would be bringing a recommendation to the Board for the next Regular Board Meeting.

2) Purchase of AC Filter and Media Services 144-22-0

Mrs. Ruiz stated Administration is bringing forward a recommendation on the Purchase of AC filters and Media Services from an existing contractor. However, after receiving feedback from Mr. Rivera regarding different filter with a higher filtration, than what was in the contract. The recommendation was to go out for solicitations. Administration will be bringing forward a recommendation to award a contract to Texas Filter Services Limited Liability Company with an estimated cost at \$83,100.00.

3) Purchase of Intervention Programs 212-22-00

Mrs. Ruiz stated that they would bring this item forward for consideration at the next Regular Board Meeting.

4) Purchase of Parental Involvement Program 241-22-11

Mrs. Ruiz stated this item would be under Finance for your consideration and approval.

5) Purchase of Medical and Pharmacy Stop Loss Insurance 455-22-0

Mrs. Ruiz stated that Mrs. Sylvia Cruz, Director for Payroll and Employee Benefits, would present for the Purchase of Medical and Pharmacy Stop Loss Insurance.

Mr. Sylvia Cruz stated that the item before us is the Purchase of Medical and Pharmacy Stop Loss Insurance. She stated that she did not have a presentation. She mentioned that Mr. Zach Gingrich was going to do the presentation.

Mr. Zach Gingrich stated, we are presenting the recent results of an RFP conducted in June and the presentation tonight is going to reveal the financial results of this RFP. An RFP was conducted for the medical and pharmacy stop loss insurance. This is all behind the scene financial connection for the district. This thing was going to be felt at the employee level as far as the medical insurance goes but simply financial protection for the district. We did have two different software insurance review on the RFP solicitation for their competitive pricing. We received two proposals from ISU Companion Live and Granula Insurance. Our recommendation is to renew with ISU Companion Live through SA Benefit with the current stop loss contract and deductibles. The overall proposal included a 3.8% increase in the stop loss premium for the district. This is about a \$35,000 increase, which was the most competitive pricing that we did receive. The overall aggregate deductible increase that they proposed was at 18.94%, this is a direct reflection of the claim volume from the district. The recommendation that we renew the current contract with benefits. Simply because the overall expense expected to the district is \$35,230 as reviewed on page two of the RFP. There is the medical administration renewal that is going to be presented. We are expecting a relatively significant decrease in that which is going to offset the \$35,000 increase we are seeing with the stop loss insurance. So again, as a result it is our recommendation we renew the current contract with ISU Companion Life.

Mrs. Rumalda Ruiz informed the Board that they would bring a recommendation of the Stop Loss award to next week's Regular Board Meeting.

6) Purchase for Fleet School Buses 703-22-0

Mrs. Rumalda Ruiz stated that there is an open solicitation for the Purchase for Fleet School Buses. We will be bringing forward a recommendation to the next Regular Board Meeting.

7) Renewal Contract for Reading-Math Intervention Program 210-22-0

Mrs. Rumalda Ruiz stated that administration previously discussed the Renewal Contract for Reading-Math Intervention Program. Administration would bring a recommendation on the next Regular Board Meeting.

8) Renewal Contract for Fuel and Oil 750-22-0

Mrs. Rumalda Ruiz stated that next item was for the Renewal Contract for Fuel and Oil. Administration would be recommending for renewal of awarded vendors listed on tabulation sheet, which are Arguindegui Oil Company LTD., Hollon Oil Company, and Oil Patch Fuel and Supply and the estimated cost is out of General Funds.

9) Renewal Contract for Workers' Compensation Solutions

Mrs. Sylvia Cruz stated that their recommendation is for Renewal Contract for Workers' Compensation Solutions. On September 1, 2004, Mission CISD entered into an Interlocal Agreement with Workers' Compensation Solutions (WCS) to provide workers compensation to the district employees. On July 27, 2021, they submitted a renewal to the District. The premium for this year is \$489,255 and the base for the actual premium is composed of \$122,716,957.21. The exposure base of the fund is based on the following payroll amounts: 2 Million for Bus Drivers; 8 Million for Clerical; 100 Million for Professional Staff; and 11 Million for Other. We are proposing for the Board to award the renewal to Workers' Compensation Solutions (WCS).

Ms. Petra Ramirez asked if there was a difference from last year to this year.

Mrs. Sylvia Cruz responded that MCISD entered into a 3 year Interlocal Agreement. This year we did very well with claims because of covid, we did not have as many injuries in the past. There is a minimal but the base cost remained the same. The fixed cost covers many of the departments that we have for safety such as construction to the employees, and additional diabetic services like footwear for all auxiliary, bus drivers, and our Child Nutrition. We provide all the services to them.

10) Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas for the 2021-2022 School Year

Mrs. Sylvia Cruz stated the Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas (PCAT) for the 2021-2022 School Year. MCISD's property and casualty insurance coverage renews September 1, 2021. Currently MCISD's property and casualty insurance includes coverage for property, equipment breakdown, cyber suite, general liability, educator's legal liability, crime, auto liability and auto physical damage. PCAT has submitted the 2021-2022 school year renewal at \$1,351,435. Premium increased by \$239,557 due to the deterioration of the property insurance market since 2019. The losses have drastically affected the insurance market. Mrs. Cruz introduced Chase Carlisle who is the Vice President of the company. We are looking at the \$1.3 Million to renew the contract. This premium covers for insurance property damage \$496 Million and content is \$76 Million.

Ms. Petra Ramirez ask if the insurance was a renewal. Also asked if MCISD looked around to other companies.

Mrs. Sylvia Cruz responded that the insurance was a renewal. She stated that they would at the market for next year. The TSC site is very mobile on the property insurance. That has to do with natural disaster over claims we submitted. We had a freeze that we had to submit an insurance claim. We can look at that as early as June on the property site. We added insurance coverage for Annex building, vehicles from the CATE program, and busses.

Mr. Juan Gonzalez commented that is why it is good to go out and get other bids too, because they are going to be competitive too in trying to get the business.

Mr. Chase Carlisle stated we saw what happened in 2020, with the social unrest, the covid, we had the freezes this past spring, last year we were all affected by Hannah as well. Nevertheless, not only that the Atlantic hurricane season went through every name in the in the book that they assigned to the Atlantic hurricane season, plus half the Greek alphabet. Globally, we buy insurance globe from the global provider. Globally insurers were affected drastically last year. I would like to say that we did go out on behalf of the district ourselves. We approached approximately thirty different insurance carriers. We are independent agency, so we are not committed to any specific insurance company. We did market the property insurance on your behalf. We did provide the staff with that report of responses from those thirty markets we approached. What is being presented tonight and is the best thing that we were able to market.

Mr. Juan Gonzalez stated that it is just as Ms. Ramirez was saying; we are not seeing the differences so I am glad you brought that up.

Ms. Betty Mendoza asked how much of an increase did the premium for casualty insurance go up.

Mrs. Sylvia Cruz responded that the premium insurance went up by 21.5% the prior year was \$1.1 Million. We are going to renew at \$1.35 Million.

Mr. Chase Carlisle commented that is being driven by the property insurance. Your casualty part includes your school buses, your school board liability, your worker's comp and your cyber liability. That stuff is on the lower scale of the premium and was only about a \$10,000 increase. Your cost increase is coming from your property insurance. That is not what is driving your cost increase. Your cost increase is coming from your property insurance. We were fortunate enough to be the insurance broker for about 90% of the districts along eighty-three down there. What we are seeing in the market with all your peers right now is anywhere between a 15% and 25% rating. If you had a Hanna claim or you did not that is just what the market striving right now.

11) Renewal for Dental Insurance with Humana for the 2021-2022 School Year

Mrs. Sylvia Cruz stated for consideration and approval for Renewal for Dental Insurance with Humana for the 2021-2022 School Year. Mission CISD currently offers its employees the option to enroll for dental insurance at their expense. There are two plans that are offered to the employees a high plan and a low plan. The services are covered under the dental for preventative services, basic services, and orthodontist services. On July 29, 2021, Humana dental insurance rates did come in at 5% the rate increase was attributed to an increasing location of the plan by the employees. Our claims are projected to go to \$13,000, which is a 4% increase. Observations 87%, which means that the companies actually losing money on us. They came with a renewal 5% increase. We are happy to say that they offer a cap, if we did not have that cap they want to increase a little bit more. Right now in the low plan, we have 535 district employees that are participating. In the high plan, we have 850 employees. On the employee tier, employees are going to pay 76 cents more per month. On the low plan and the family plan, they are going to pay \$2.01. On the high plan, they will pay \$1.27 more. The family tier it will be \$3.34 per month. Administration is recommending renewing with Humana. We researched other companies and based on what we analyzed, we compared the actual premiums and the network. The Human network is a lot broader and the plan is stronger. Our recommendation is that the 5% is reasonable and we will see next year how it comes.

Mrs. Sylvia Cruz stated at this time I would like to ask permission of the Board if we can discuss an item Dr. Perez.

Dr. Perez responded yes.

Mrs. Cruz is asking for consideration an approval for Administrative Services Only agreement of the Mission CISD's Self-Funded Group Health Insurance Plan with Blue Cross Blue Shield of Texas for the 2021-2022 plan year. The ASO contract is a third party administrative service to administer the plan for the district. They came back with a fixed cost. We were able to renew at a 69% decrease. We were paying for a projective decrease of \$92,000. We saw the decrease because of our pharmacy rebates. Because our pharmacy rebates are strong, our administrative costs came down last year from \$100,000 to about \$80,000. The decrease savings is going to offset on stock.

c. Authorize Purchases from District Approved Purchasing Cooperatives

Ms. Rumalda Ruiz stated that the Authorized Purchases from District Approved Purchasing Cooperatives. Last year in June 2020, we did bring the agenda item to the Board in which it allowed the Superintendent to make purchases up to \$5,000 from each of the Cooperative purchasing participants. Last year when we're trying to secure instructional devices for our students. We brought that agenda item to the Board several times because we needed those limits very often. Our administration is wishing to continue that practice. Therefore, we are bringing this agenda item for consideration so that we can delegate that authority once again to the Superintendent. We are planning to make purchases using the different purchasing Cooperatives that the district participates.

Dr. Perez commented that the funding is coming from ESSER funds such as the tables and things we need right away.

Ms. Sharon Roberts will follow up with procurement. As we all know, the conditions keep changing in case there is a need for the Superintendent to exercise this delegation. This delegation will allow our district to continue making the purchases with minimal interruption.

Dr. Perez commented that update reports would still be coming to the Board.

d. Interlocal Agreement with Region One Education Service Center

Ms. Rumalda Ruiz stated that the Interlocal Agreement with Region One Education Service Center. The District has a long-standing participation with Region One Education Service Center services. The District participates in the Purchasing Cooperative specifically for the Library Services and Media Cooperative, the PEIMS Cooperative. The District also receives special service projects for the school year through a Local Assessment Fee in the following areas: Leadership Support such as Regional Advisory Council of Superintendents; Superintendent's Leadership Academy; Instructional Leadership capacity building, guidance, technical assistance and training among others through Region One Curriculum Advisory Council, Finance Advisory Council, and Purchasing Advisory Council. The district does have a need to continue with this Interlocal agreement. We have not received all the costs right now, but we do anticipate that this will be about \$200,000 once we start receiving the different pricing from the Regional Service Center. Administration will be recommending this item for approval next week.

e. Interlocal Agreement with South Texas College for Tuition

Ms. Rumalda Ruiz stated that the next item was the Interlocal Agreement with South Texas College for Tuition. MCISD has an outstanding relationship with South Texas College. The District offers college opportunities to our High School Students for dual credit programs, which include Early College High School, and the Academies Program as required by the Texas Higher Education Coordinating Board. The District offers Career and Technology Education certification courses. The District recognizes South Texas College as its Higher Education partner. Administration will be recommending for Interlocal Agreement with South Texas College for Tuition. The estimated amount that we anticipate for this Interlocal would be about \$650,000.

f. Budget Amendment

Ms. Rumalda Ruiz stated that administration is bringing forward a budget amendment to increase expenditures in general fund by \$4,372,016. This amount seems large but they are expenditures for purchases carried over from prior fiscal year including the Tom Landry Stadium renovations project, construction projects, Erate Projects, and other POs for supplies and equipment. We are bringing over the purchase orders, but now we need to take care of the funding. The most notable budget amendment is going to be with Tom Landry renovations project at a cost of over one million dollars as previously discussed by Mr. Adrian Hernandez. We also have about \$600,000 for the Career and Technology Department. We issued out purchase orders before the end of the

fiscal year. Unfortunately, those needed instructional items did not come through. With this amendment, the total expenditure budget would be \$185,234,859.

g. Donations

Ms. Rumalda Ruiz stated that administration would be bringing forward for consideration and approval of donations. The total donations received for the period at \$17,000. The largest amount that we received was \$10,000 and that came from the Education Foundation for the back to school batch. I would also like to share with the Board, that we are working with a community member that would like to make a donation to the School District in the amount \$259,000. We have made contact with this representative, because the money is invested in mutual funds we are working with our depository as well to make a transfer to make that money available to the School District. The intent of the donation is for scholarships for Mission High School and Veterans Memorial High School. We are hoping to finalize that transaction in the near future. We can bring that agenda item for your consideration and approval as well. You might know that individual who is making the donation, her name is Angela Rosario Pena. She used to be an employer of the school district. We have program of the scholarships called Su Casa Scholarship. She has been behind the scenes funding.

h. Resolution Stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

Ms. Rumalda Ruiz stated that the Resolution Stating Annual Review of Investment Policy and Investment Strategies CDA (Local). We are required to turn this agenda item to the Board. We are trying to comply with the Public Funds Investment Act, in which the Board of Trustees is required to: Annually review the District's Investment Policy and Investment Strategies for each of the funds or group of funds; approve the independent sources for Investment Officer Trainings; approve the list of qualified brokers/dealers; approve the Investment Officers. Administration will be bringing this item to the Board for approval for the next meeting.

i. Sale of Real Property

Ms. Rumalda Ruiz stated that the next agenda item was the Sale of Real Property. We are bringing this item for your consideration on the Special Board meeting. Earlier in the year during the spring semester, there was an agenda item brought forward to the Board to declare property as surplus. The Board approved this property as surplus and the resolution as well. We are ready to present the item to the Board so they can accept the offer we have received and move on with the sale transaction.

3. Informational

a. Annual Internal Audit Plan for 2021 – 2022

Ms. Rumalda Ruiz stated that the next item was Annual Internal Audit Plan for 2021-2022. This is coming from Ms. Magee's office. She will be working with audits and report findings.

b. 4th Quarterly Investment Report

Ms. Rumalda Ruiz stated that the next item was the 4th Quarterly Investment Report. For the Quarterly Report ending June 30, 2021 the District had invested \$91,088,832.06 and the interest earned in this quarter \$13,463.31.

c. Tax Levy Adjustments for the Month of June 2021

Ms. Rumalda Ruiz stated that the next item was the Tax Levy Adjustments for the Month of June 2021. Capital adjustments totaled at \$436,208.10. The monthly fee for this service is \$6,271.00. I want to share with you that with the current year the percentage for progressions is 12.64% and in prior years collections rate might increase 3.50 at the same time this reflex at 1.14% increase in productions. This reflex a strong income situation in our district.

d. Cash Disbursements for the Month of June 2021

Ms. Rumalda Ruiz stated that the next item was the Cash Disbursements for June, the total disbursement for this month total \$14,900,515.12. This is out of our Accounts Payable check vendors at \$3.6 million; District Purchasing cards at \$1 million; ACH at 2.6 million; Wire Transfers at \$376.422.63; Payroll at 7.2 million.

Ms. Rumalda Ruiz ask the Board to move all the items (A) to consent, item (B) can we move everything with the exception with the Air Systems, Intervention Programs, and the Fleet School Buses, and items C, D, E, F, G, and H. We will be adding the

Approval of renewal for Administrators Services Only (ASO) agreement of the Mission CISD's Self-Funded Group Health Insurance Plan with Blue Cross Blue Shield of Texas for the 2021-2022 plan year.

VIII. Adjournment

President Rodgers adjourned the meeting at 9:34 p.m.

Minnie Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees



Mission Consolidated Independent School District

- 1201 Bryce Drive • Mission, Texas 78572
- Telephone (956) 323-5505 • Fax (956) 323-5634
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Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Special Board of Trustees Meeting** on **Wednesday, August 4, 2021 Scheduled to begin at 8:00 PM by Video Conference or Telephone Call.**

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

I. Call to Order and Establish Quorum

Minnie R. Rodgers, Board of Trustees President, called the meeting to order on August 4, 2021 at 8:00 p.m. The meeting was properly posted and a quorum was present. Board members present: Minnie R. Rodgers, Veronica R. Mendoza, Petra B. Ramirez, Iris Iglesias, Juan M. Gonzalez, and Dr. Carol G. Perez.

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag – Ms. Rodgers led in the Pledge of Allegiance to the U.S. Flag and the Texas Flag, she also asked for a Moment of Silence.

III. Comments from the Public

Mr. Ricky Longoria, Sharyland School Board Member and neighbor to the east. The purpose of my being here today is to extend a warm personal invitation to an event that Sharyland ISD is hosting. It is our first Annual prayer walk event. Last year all School Districts faced challenges of what to do for the start of new school year. At the end of the month of July, many people lost their lives during that time. In recognizing that challenge and trying to go through our checklist in order to keep our employees, our children, and our community safe. There is one thing that we felt that we had to do. Therefore, our School Board Members and Administration did a pilgrimage to the South San Juan Shrine last year of school. It was an impromptu thing that we felt we had to do; it was a nine-mile journey. The event was a blessing and well received by our educators from our district, and by our surrounding districts. I would argue today that this year our challenges are no different. In fact, I would even argue that their challenges are even harder. We have been asked to open schools, and masks are being required as evidence by the meeting today. Therefore, we felt we had to do it again. In addition, knowing that we are neighbors that we all have the same common issues. We felt that we should bring all educational communities together, take a moment of silence on Saturday morning, August 7 at 7:30 working towards a common cause. Again. We will have our own blessing and a moment of silence and will simply walk as part of the plan. I think it would be a great opportunity to show our educators, administrators, our parents, our kids, and our communities that we are willing to walk that extra mile. We coordinated with the City of Mission, the County of Hidalgo, the City of Palmhurst. I have extended an invitation to our neighbors to the East, McAllen ISD. They intend to have some folks join us as well. It has been very well received from the educational community, knowing that we are taking a moment to honor and pray as we open the school year, including teachers, bus drivers, custodians and everyone involved in that educational process. So again, I want to invite you personally and hopefully some of y'all can attend. I realize it is a big task; the entire walk is over 6 miles. If you are not able to join, you can just think about us that morning. We are all in this together; this is not a district issue or a district concern. It is an opportunity for all of us to get together in one common place to recognized the challenge that we have before us and show everybody how much we care. That is my reason for being here. I am going to leave some flyers in case you all want them. I hope that we will see some of you out there.

IV. Public Comment(s) on Specific Agenda Item(s)

None

V. Superintendent's Updates and Recognitions

Dr. Carol G. Perez, Superintendent, informed the Board regarding Mission CISD receiving a 100% score which is the highest score possible for the Financial Integrity Rating System from the Texas Education Agency. That is remarkable work from the finance accounting division. They look at everything from the turnaround number of days with the financial statements, the teacher retirement system, the payments, and the fund balance. Their system of rating has become much more rigorous within the last 3 years and Mission CISD has a tradition of receiving excellent rating scores for the last nineteen years. It has received superior achievement, which means that the point structures would be from 95 to 100%. We want to congratulate Mrs. Ruiz, her staff and every single staff member in the district that has anything to do with funding and expenditures. So congratulations.

On another note, we will have convocation. As you are aware, working to prepare convocation, or general assembly for the beginning of the year, takes months of preparation. Since conditions were very favorable, we were planning to have convocation at the arena. We had secure dates with plenty of time in advance. However, as conditions changed we adopted a more conservative approach for convocation. For the last eighteen months, we have been very conservative in making sure that our staff and our children are in healthy environments. Therefore, on Monday, in consultation with Health Authorities, and the Executive Leadership Team, we moved convocation to a virtual setting for August 12. We will have it at the Neuhaus gym at Mission High School. We will have a great convocation; a lot of planning has taken place. The only thing we are changing is the venue. Our staff will have the opportunity to view it from the comfort of their classroom desk. In some instances, different groups may be able to space out in large rooms. Therefore, there may be a variety of settings.

Monday, August 16 will be the first day of school and we will continue to follow all safety protocols as advised by our authorities. Mission CISD goes above and beyond to follow the recommendations. All District Facilities will continue to disinfect daily with our Clorox 360 E-misting machines. We will thoroughly clean our buses and all high usage areas. We have installed touchless water fountains and will continue to install them in every school building so that they can be ready for the first day of school. We project that we will probably be finishing by next week. However, we have plenty of water bottles just in case. Hand sanitation stations will be available at the entrance of every school and in classrooms. We strongly recommend that every single individual in our buildings follow the three w's washing our hands, watching our distance, and wearing masks.

VI. Discussion and Possible Action

- 1. Recommendation and Approval of the Selection for:**
 - a. ESSER III Grant At Risk Counselor for MHS**
 - b. ESSER III Grant Academic Counselor for MHS**
 - c. College and Career Counselor for MHS**
 - d. ESSER III Grant At Risk Counselor for VMHS**
 - e. Assistant Principal for Rafael Cantu Jr. High**
 - f. Safety and Security Preparedness and Response Specialist**

Items taken to Executive Session for discussion

2. First Reading and Adoption of Changes to Board Policy DK(LOCAL)-Assignment and Schedules

Ms. Lorena Garcia, Deputy Superintendent for Support Services, is proposing approval for the First Reading and Adoption of the Changes to Board Policy DK (Local) Assignment and Schedules.

Motion made by Ms. Betty Mendoza. Motion seconded by Petra Ramirez.

Individual vote result: Ms. Mendoza – aye, Ms. Ramirez – aye, Ms. Iglesias – aye, Mr. Gonzalez – aye, Ms. Rogers – aye.

Motion passed. Vote 5-0

3. Second Reading and Adoption of Changes to Board Policy DGBA (LOCAL)-

Ms. Lorena Garcia is proposing approval For Second Reading and Adoption of Changes to Board Policy DGBA (Local).

Motion made by Ms. Petra Ramirez. Motion seconded by Mr. Juan Gonzalez.

Individual vote result: Ms. Betty Mendoza – aye, Ms. Petra Ramirez – aye, Ms. Iris Iglesias – aye, Mr. Juan Gonzalez – aye, Ms. Minnie Rodgers – aye. Motion passed. Vote 5-0

4. Employee Complaints/Grievances

5. Consideration and Possible Action Regarding the Sale of Real Property

Ms. Rumalda Ruiz, Assistant Superintendent for Finance, asked for Consideration and Possible Action Regarding the Sale of Real Property. Administration discuss this item briefly at the board workshop earlier this evening. Administration is bringing forward this agenda item for consideration and possible approval. The board had previously approved a resolution to declare the property surplus, and to put the property for sale. This is a property located on 1101 Dunlap and is located next to the Chamber of Commerce. The district currently uses this facility for storage of records, and some other needs from the warehouse. The legal description of this property is lot 7 and 8 block 186, Mission original Town Site. The appraised value is \$209,242. The District sent out for advertising and closed on July 29, we received one offer for \$215,000. Administration is bringing forward a recommendation that the Board President be authorized to enter into a sale contract and execute any and all transactions appropriate, or necessary to complete the sale. We have been working closely with our legal counsel for all documentation on this transaction.

Motion made by Mr. Juan Gonzalez. Motion seconded by Ms. Iris Iglesias.

Individual vote result: Ms. Mendoza – aye, Ms. Petra Ramirez – aye, Ms. Iris Iglesias – aye, Mr. Juan Gonzalez – aye, Ms. Minnie Rodgers – aye. Motion passed. Vote 5-0

VII. Executive Session

President Rodgers called the Board to Executive Session at 10:10 p.m. and back to Open Session at 10:37 p.m.

- 1. **Private Consultation with Board Attorney (Texas Gov't Code § 551.071)**
- 2. **Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)**
- 3. **Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)**

VIII. Action, if necessary, on Matters Discussed in Executive Session

1. Recommendation and Approval of the Selection for:

a. ESSER III Grant At Risk Counselor for MHS

Dr. Perez stated that Administration recommended Ruby Madrigal for ESSER III Grant at Risk Counselor for MHS.

Motion made by Ms. Petra Ramirez. Motion seconded by Mr. Juan Gonzalez. Motion passed. Vote 5-0

b. ESSER III Grant Academic Counselor for MHS

Dr. Perez stated that Administration recommended Liz Acosta for ESSER III Grant Academic Counselor for MHS.

Motion made by Ms. Iris Iglesias. Motion seconded by Ms. Betty Mendoza. Motion passed. Vote 5-0

c. College and Career Counselor for MHS

Dr. Perez stated that Administration recommended Maria Barrera for College and Career Counselor for MHS.

Motion made by Ms. Petra Ramirez. Motion seconded by Mr. Juan Gonzalez. Motion passed. Vote 5-0

d. ESSER III Grant At Risk Counselor for VMHS

Dr. Perez stated that Administration recommended Rita Perez for ESSER III Grant At Risk Counselor for VMHS.

Motion made by Ms. Petra Ramirez. Motion seconded by Ms. Betty Mendoza. Motion passed. Vote 5-0

e. Assistant Principal for Rafael Cantu Jr. High

Dr. Perez stated that Administration recommended Manuel Villarreal for Assistant Principal for Rafael Cantu Jr. High.

Motion made by Ms. Petra Ramirez. Motion seconded by Mr. Juan Gonzalez. Motion passed. Vote 5-0

f. Safety and Security Preparedness and Response Specialist

Dr. Perez stated that Administration recommended James Cardoza for Safety and Security Preparedness and Response Specialist

Motion made by Ms. Iris Iglesias. Motion seconded by Mr. Juan Gonzalez. Motion passed. Vote 5-0

IX. Important Dates to Remember

- 1. August 11, 2021 Regular Board of Trustees Meeting at 6:30 p.m.**
- 2. September 1, 2021 Board of Trustees Workshop at 6:30 p.m.**
- 3. September 8, 2021 Regular Board of Trustees Meeting at 6:30 p.m.**

X. Adjournment

Motion made by Ms. Petra Ramirez that the meeting be adjourned. Motion seconded by Mr. Juan Gonzalez. Motion passed. Vote 5-0

President Rodgers adjourned the meeting at 10:41 p.m.

Minnie Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustee



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Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Public Hearing** on **Wednesday, August 11, 2021, scheduled to begin at 6:15 PM by Video Conference or Telephone Call.**

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference.

Call Meeting to Order

Minnie R. Rodgers, Board of Trustees President called the meeting to order on August 11, 2021 at 6:25 p.m. The meeting was posted properly and a quorum was present. Board Members present: Minnie R. Rodgers, Jerry Zamora, Petra B. Ramirez, Iris Iglesias, Juan M. Gonzalez, Roy Vela, Veronica R. Mendoza and Dr. Carol G. Perez, Superintendent of Schools.

I. Public Comment(s) on Specific Agenda Item(s)

None

II. Discuss the Optional Flexible School Day Program

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction, presented and stated they are bringing forward The Optional Flexible School Day Program. The Optional Flexible School Day Program is a program that is authorized under the Texas Education Code 29.0822 and Texas Administrative Code 129.1027, that allows School District or Open-Enrollment Charter School to provide flexible hours and days of attendance for students in any grade who meet the following criteria: they must be at risk of dropping out of school, if the student, as a result of attendance requirements under Texas Education Code 25.092 will be denied credit for one or more classes in which the student has been enrolled. The student is attending a campus implementing an approved innovative campus plan or the student is attending a community-based recovery education program, as defined by the Texas Education Code 29.081 or the student is attending a campus with an approved Early College High School designation as defined by the Texas Education Code 29.908 and the student/parent guardian agree in writing to the student's participation. We have had this program in our district since 2011-2012, primarily at Mission Options Academy serving our student that are at Mission High School, Veterans High School and Mission Collegiate High School, the students that we serve are students who are at risk of dropping out of school and students who are denied one or more credits. Just to give you a little bit of history in 2011-2012 we did begin using the Optional Flexible School Day Program for students that year we have 19 participants and 5 that graduated and we were able to generate 358 days of ADA, by 2018-2019 which was the last year that we were using Optional Flexible School Day Program due to the pandemic, we had 77 participants and 54 that graduated and accumulated 948 days of ADA.

This year we are coming before the Board as presented last week during the Board Workshop, we would like to apply for all 21 campuses, because we can apply for all students kinder and up if they are at risk. In our district we have 86% of our kids that are considered at risk and if they are in danger of not getting a grade or losing the credit due to attendance. There are some district responsibilities that we have to access. We have to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in Optional Flexible School Day Program. We need to provide all instructional materials just how we would to any other student. Students participating in an Optional Flexible School Day Program cannot be isolated from other academic and vocational programs of the school district. We must provide highly qualified teachers, which we did. We adopt a

policy that does not penalize students participating in an Optional Flexible School Day Program, in accordance with the 90% rule or the 75% to 90% rule of class credit. If you may recall the student must be in attendance 75% of the time, but the state requires 90%, between 75% and 90% we allow the attendance committee to allow them to make up the days or we can use Optional Flexible School Day Program. We have to adopt a policy to require students to attend regularly scheduled instruction for the program with penalties for nonattendance including filing truancy charges, if appropriate. We have to track the number of minutes the student receives instruction each day and to comply with applicable sections of the Student Attendance Accounting Handbook. We have to comply with all reporting requirements established by TEA. In addition we cannot discriminate against any student based on race, color, national origin, religion, sex or disability. We cannot prohibit any student from participating in any UIL activities.

Additionally, we need to give you an update on how we are progressing with the program. Students must take all the required State Assessments, must be eligible to participate in UIL. In Continuation or Revocation of the program, if we are approved, which we have been for many years that we have been using the program, but if the State comes back and says you are not keeping your records correct or anything like that, they can revoke it and that's a final decision. However we work very closely with our Information Systems and make sure we are maintaining all of our attendance records. The goal of course is to improve graduation rates and help out children that are in danger of dropping out to be able to go on and continue to complete all their course work to advance, to get back on their grade level and to be able to graduate on time. The Attendance Credit, what happens with this program is that the student must be in attendance for forty-five minutes after they are there for forty-five minutes, we begin calculating the number of minutes that they are in instruction, at the end of the year we can divide that by sixty and start accumulating additional ADA. Students may not exceed 720 hours or 43,200 minutes per twelve month period.

Dr. Roberts, asked are there any questions on the Optional Flexible School Day Program?

Mrs. Betty Mendoza, asked so the teachers are going to be inputting the minutes on these students?

Dr. Roberts, answered for Options Academy we already have that system set up, some students during the day at Options Academy were going to Flex School Day, but we have system set up that they do those minutes for students that are in K-8th we will set up the system, because they would go to regular school, but say for example with this pandemic time they exceeded the number of absences that they are allowed which is fifteen absences and then the State says we can retain them. We can makeup that time afterschool and on Saturdays and just do the record keeping just like part of our regular tutorial program.

Mrs. Betty Mendoza, asked are we going to have somebody that is going to take over this program and be in charge of this program? Or are we going to open this position?

Dr. Roberts, responded no we do not have to open a position. What we did is we work closely with Information Systems and we put processes and procedures into place, so every campus knows exactly how they are tracked and they have to sign off on the minutes. Say for example we have tutoring afterschool from 3:30 to 5:30 that teacher would have to sign off that the student was there at that time and they sign the record. They also input into our attendance system.

Dr. Carol G. Perez, stated is just part of our regular attendance procedures.

Dr. Roberts, stated it's really no additional work for them, because they have to track that anyhow, because they get paid a stipend and we have to have those student rosters and things like that, so it's just a matter of them signing and letting us know if that student is identified at risk. We can count it for minutes towards their school instructional time, so that if they exceed their allowed time to be absent we can come back and use this, so they can go on and be promoted or earn their credits. It really is a very simple process, but we have to monitor it closely and then we do different cross checks that we do with Information Systems.

Dr. Carol G. Perez, stated in the past for The Optional Flexible School Day Program, we have been coming to the Board for our secondary students, however now with the conditions that we have because of COVID, because of different illnesses we are bringing this to the Board to also cover our Elementary Students, because there is also attendance requirements. The students must be in school for 90% of the time in order to be promoted, so we want to be able to have opportunities not only to recuperate the learning loss, but also to give the students the ability to be counted present, because of those illnesses that are now, maybe more prevalent respiratory and things like that, so if that is the case then once students are well and come back to school then we can have Extended Day Tutorials to catch up with lessons or even offer Saturday School to recover those days of loss learning, and the students will be counted present. This year we have 174 days, so we are able to give credit to the students. We have had students that have had perfect attendance for so many years, they will be able to recoup that as well.

Dr. Roberts, stated it really is a win win for the Students and for the District. She stated, I will be presenting at the Regular Board Meeting another program that we will be requesting that has to do with House Bill 4545, where we have to offer accelerated

instruction and this will go hand in hand with that, because it would be targeted with the students that are going to go on to accelerated instruction, we can meet that need while we can also recover their attendance and we can also target the learning gaps.

Mrs. Petra Ramirez, stated it's a win win, because of both the learning and it will also help our graduation rate, our upper class which are our Seniors, and those are really the ones that need the recovery and of course our little ones, so they won't stay that far behind. It actually works out. It is good that we as a district, we can afford that and give that service to our students.

Dr. Carol G. Perez, stated and more and more of our students are having to work and that's why we are having to offer the Options Academy and so forth. They work during the day, so we are able to offer evening classes for them am or pm.

Mrs. Minnie Rodgers, stated we have had this program for a while.

Dr. Roberts, responded since 2011-2012. This year we are going to go down to kinder through eight, which is where it is allowable as well. The difference between those is that we do have some students at Options Academy that do have jobs so they are going into Flex Day, because they can only go two hours a day, hopefully opening Options Academy for extended hours as well and for them that's a little different scenario, but for the Elementary and Jr High kids, when they are in attendance they will get marked of course for the regular ADA, because if they missed their attendance goals the State says 90% and we abide by that, if they don't meet the 90% they may be retained, so this will help and because we can recover that afterschool or on Saturdays. With the new regulations that are coming down we must offer accelerated instruction and this is going to be more than half of our children that would need that.

XV. Adjournment

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

A motion was made by Mr. Juan Gonzalez for approval. Motion second by Mr. Jerry Zamora. Motion passed unanimously.
Vote 7-0

President, Rodgers adjourned the meeting at 6:39 p.m.

Minnie Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees



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Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Regular Board Meeting** on **Wednesday, August 11, 2021**, scheduled to begin at **6:30 PM** in the **by Video Conference or Telephone Call**.

In accordance with Governor Abbott’s declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District’s Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

I. Call to Order and Establish Quorum

Minnie R. Rodgers, Board of Trustees President called the meeting to order on August 11, 2021 at 6:45 p.m. The meeting was posted properly and a quorum was present. Board members present: Minnie R. Rodgers, Petra B. Ramirez, Jerry Zamora, Iris Iglesias, Juan M. Gonzalez, Roy Vela, Veronica R. Mendoza, and Dr. Carol G. Perez.

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag

Ms. Rodgers recited the Pledge of Allegiance to the U.S. Flag and the Texas Flag, she also asked for a Moment of Silence.

III. Comments from the Public

Speaker 1:

Hi, good afternoon, my name is Jacqueline and I'm a parent and a member of the community, and the reason I came here to address you, distinguished people is because I have a concern about this. There's rumors there's going to be more lockdowns coming down from the county and to the schools. My concern is that I don't believe that's a good strategy to keep children locked in their house all day long. I've been reading just different articles, different people and I read this article is Dr. J. Bhattacharya, he's a doctor from Stanford University. So, one of the things that he mentioned about the lockdowns, he said mental health problems are in a way the most shocking things that's been happening. The CDC's survey found that young people from 18 to 24 have seriously considered suicide. Humans are not supposed to be home all day long. They need to be in the company of other people. Lockdowns have had a psychological bad effect in some of these young people and in children. We should not deny them this socialization. They should be with other children of same age and with their teachers. In my experience, my daughter, she graduated already and is part of the community. She was the first class that was in the lock down. I guess she was a little, not depressed, but she was feeling like, oh I didn't have a prom! I didn't get to see my friends at the end. We don't really want to have that, like a permanent thing. Anytime something happens, are we going to go close down the schools? I'm pretty sure we're going to have more pandemic, more diseases coming down and I'm pretty sure that doctors can tell you about that, but I don't think we should use that situation, the lock downs as a permanent solution to cover for other things that we can do. What I was trying to say, I'm actually also going to school myself too. I'm going to UTRGV and we're doing it online and honestly it's been kind of boring. I mean, I do my homework, I do everything, but, I miss the interaction with my friends, my professors. My daughter missed that too. I'm pretty sure a lot of parents are going to tell you, "Yeah, we need to go back to school". We need to have precautions, preventions and every parent should know what's good for their children. They need to make their own decision, whether you want to have a vaccine, whether you want to wear masks. Let the parents make the best decision for their own children. I'm pretty sure everything's going to work out fine. We shouldn't have no forcing of locked downs. No forcing vaccination. No forcing mask mandates. Let's take one thing at a time, and I'm pretty sure everything's going to work out for all the children in the Valley. Thank you.

Speaker 2:

I'm Cynthia Flores, my topic is a virtual learning option because right now we don't have one. I agree with what the lady said before, don't lock down the schools. I mean, that would be ridiculous our children need an education. I also want to start off by saying, I voted for some of y'all. I know your daughter, your grandkids. I voted for you guys. I know your families and I know them personally. So I know the type of people that they are, and they are amazing people they fight for what's right. They do what is right, not for themselves for the people around them. They love their community. I figured it is a no brainer. Right? They learned these morals from their parents. They are doing an amazing job for our community, our students. Right? I'm here as a last minute attempt to ask for an option. Nobody wants to close the schools completely, but we do want a choice. We want the option for virtual learning. Funds can be used for virtual learning. We keep hearing we can't do this. We can't, we can't, we can't, but what I'm understanding is, you won't, you won't do it. I don't know if we have an estimate on the loss of district revenue. If you do offer the virtual learning. I don't know that, but what I do know is that you have a lot of projects in the works and there are many projects. There are things that all of the students would benefit from, but they're not emergency projects. The air filters, HVACs, all of that yes. A \$4.2 Million for turf in a baseball field, and an additional \$1.2 Million for a football field that you've already spent \$11 Million on, those are not emergency things. We have a lot of high risk students that did excel with virtual learning, and they could benefit from this. Parents are terrified of sending their kids back to school. We have been gradually losing students, right? We've been losing them to charter schools and now we have this pandemic and now not even the charter schools are going to get them. People are going to be going to home school. They're going to use that option. I have a chart here that I downloaded from the Hidalgo County website. The City of Mission, 21% of the population has gotten a positive covid case. We are leading the pack in covid cases. I have a letter here from, an email from Mr. Fidel Garza, the principal at Veterans Memorial. This is his fourth email in the past four business days about a positive case and school hasn't even started. I talked to Dr. Perez, and she clarified a lot of things. She clarified a lot of information for me. She did say there are other schools that are offering virtual learning. They are richer schools, richer districts, I get it. We don't have that money, but we have money for a baseball field. That makes absolutely no sense. She mentioned what kind of message would we be sending? It may go against what the governor wants, right? The message is clear that you care about our students that you want what's right and you will do what it takes, whether it means defying the rules. Braking those rules to do what's right for our students. Protecting the community during an emergency, because there's an emergency. Protecting the community during an emergency is a duty it's not an option for government matters. Thank you.

Speaker 3:

We have Dr. Ivan Melendez from Hidalgo County Health Authority and his topic is current information on covid 19 Hidalgo County consideration of emergency CISD School Board. Thank you so much for inviting me today. It's a pleasure to meet with you all. I hope you all can hear me okay. I guess, let me start by saying, my motivation to be here today is to give you all decision makers information. I come here before you without really having a deep passion for it, but I have a cool head about it. And so, my job as your health authority is to give you science and to give the data. Not to tell you what to do, not to give you my personal opinion, just so you can have more information. There are many groups with misinformation that have become professional purveyors of this information. I find that not only disheartening, criminal, because some people listen to them, it results in death. I can tell you that in the 36 years plus that I've been a physician, by the way I live 10 blocks away. I have been here since 1964, I am in my sixties, a veteran of Iraq, and I can go on and on, but I have a true passion about this. This is my life. My kids have been to the public school system here. I wake up in the morning. I read about the latest and go through my sources and then I go to the hospitals where I go into all seven units and take care of patients. Today, I have admitted seven people. Following me will be our administrator of the health department. We're both here because we love Mission. We both live in Mission and we both want to make sure that we give you information that we believe to be the truth. So, let me start with this. From July 1st till today, we've had a dramatic increase in cases. We were at 46 in the hospital. Today, we are at 420. I can tell you that 85% to 90% of the people are in the hospital have been unvaccinated. I can tell you since we started this, we've had four people that have been fully vaccinated out of 3,000 people that have died in the county. There has been 4.1 billion vaccinations given in the world population, almost 8 billion, there's been 4 million deaths. We have 999,000 vaccinations, and we have almost reached 3000 deaths, 4 billion deaths, 4 billion vaccines, 4 million deaths, 997,000 to 999,000 vaccines, 3000 deaths, 90% of the people are unvaccinated. Four have died fully vaccinated. The numbers speak for themselves. We have all sorts of issues that are affecting the impact of covid in our community. Of course, the migrants are one of the people that impact our numbers, they're not the cause. People traveling in the summer going to church camps is a factor, but they are not the source. People are getting careless and not using masks and social distancing, that's not really the overbearing, underlying contributor to why numbers are escalating. Variants are really tearing us apart. We were rejoicing in July when we had 46 cases compared to 1200 last year and now we are faced with the ugly truth, the variants are raising their head and they are living in both vaccinated and unvaccinated population, but mostly 90% the unvaccinated population. So we cannot control what the governor says. A lot of people don't understand the authority that you are limited to. I understand that. But, you do have authority as elected officials, you guys decide what happens in your district to a certain point.

We cannot control what the virus does where the virus chooses to go, but we can control certain things. I would strongly urge you to consider the following. You can look and find 10,000 studies on wearing masks and you can probably find a 100 that say they

don't work, but you can find 9,990 that say they do. There's no question that if you look empirically objectively around the world of those people that have used masks mandates, and you see the number of people that subsequently got infected versus those that didn't, the numbers are dramatic. So, wearing masks absolutely works, of course, is not the size of the N95 because the virus is much smaller, it's the droplet. You hear that more people die from the vaccine than from the disease. Well, the numbers speak for themselves 4 billion vaccines, 4 million deaths. 99,000 vaccines, in our county 3,000 deaths, the numbers are greater than less. Obviously not getting vaccinated poses a much, much, greater risk. What can you guys do? Well, it's hard and impossible actually, to bring people to come to school and not expect higher numbers. It's going to happen. It's impossible to socially distance, it's going to happen. However, there are things that you can mitigate, are we worried about the children getting infected and having bad outcomes? Of course we are, but is that our predominant concern? Well, I mean, we've had 4 people that were 18 years old dying in our community that were children. True, all of them had co-morbidities, but nevertheless, there were less than 18 and they died. In the United States, more than 400 kids have died. I, thank you for the invitation. I think my message is clear.

Speaker 4: Next, we have Arthur Flores, topic is mandating masks for children in schools.

My name's Arturo Flores. I am a retired teacher. I taught in McAllen, for a short time and Edinburg for a long time and PSJA, a longer time. I just heard that MCISD will mandate masks on the school buses and that's fine. I also heard that Superintendent Dr. Carol Perez says that MCISD will strongly encourage everyone to wear a mask by entering the school buildings. I believe by saying that they strongly encourage does not follow the intent of the Governor's order; his order should not be challenged. MCISD will not mandate masks in school as per Governor Abbott. That's great. However, I read that Dr. Perez has concerns with his order. She says masks have been proven effective in helping control the spirit of the corona virus. I want to provide some information that says that masks are not good for children. I'm going to try to send out an audio, if it doesn't work, then I'll do something else. Let me know if you can hear this. You will recognize the voice if you hear it. (Audio) Right now, in the United States, people should not be walking around with masks. You're sure, because people are listening really closely to this. Right now, people should not be, there's no reason to be walking around with the masks. When you're in the middle of an outbreak, wearing a mask might make people feel a little bit better. Can you hear that? Yeah. Did you hear that man? Yes, yes. Did you hear. Yes, okay. That was Dr. Fauci, himself. At one point in the covid pandemic that we had, he actually said that we should not be wearing masks. There are several things that happen with people who wear masks. They're breathing their own exhaust. Children are facing mental and physical harm. It's not necessary. This is a box from Walmart, Costco, K-Mart, Home Depot, Lowes, and it says, "That this is not recommended for use in a clinical setting where the risk of infection through inhalation is fine". The second box says, "these products are not intended for medical use or to prevent any disease or illness. Each mask is intended for single use only". Okay, these are the normal kinds of masks that people buy. Those boxes, there's different brands. I took pictures with my phone. I had to use something like this to read them. Because the wording is so small. One of the boxes says, "these masks are not for medical use". Another one says, "this respirator is not guaranteed to protect against the risk of contracting a disease or infection". Disease or infection, this next one I got it online at Amazon, because a lot of people shop at Amazon. It says, "will these masks prevent the transmission of covid-19? The answer: "These disposable masks are non-medical and will not prevent the transmission of covid-19". That's what the answer was. Two more, they're pretty much the same quote, it says, "failure to use and maintain this product could result in injury or death". These kinds of things that you can buy. These are the words that I found, and I took pictures with my phone. Another one says, "they will not reduce the risk of illness or death". Most of you have heard, and I pointed this out to you. The same kind of information that says. Will not prevent infection or disease, or it could result in injury or death, the same information. I have them in pictures on N95 boxes you heard of N95? Okay, so that's my point. I appreciate your time. And, thank you very much. Thank you.

Speaker 5: Next, we have Eddie Olivarez, topic is Covid-19 for Hidalgo County.

Good afternoon everyone. My name is Eddie Olivarez, I am Chief Administrative Officer for Hidalgo County Health Services. More importantly, I'm a resident of Mission. I live right down the street. At one time I was sitting in your place many years ago, I've known all of you forever. All of you have a very difficult duty and a very difficult thing to do. I know each and every one of you well enough to know that you have the best intentions, of every student, of every teacher, and of every professional at Mission School District. I thank you for your sacrifice and your commitment. Let's start off by saying a couple of things that echoing some information that we were just given. Unfortunately, as of this afternoon, we have 520 cases today. About 120 cases today out of those 520 cases, 217 are people that are less than 19 years old, and 125 are between 0 and 11 that are not vaccinated, and 92 between 9, 12, and 19. We've had 2,745 cases. We've had 2,098 to 2,984 fatalities, but what's important to understand, 90% of those fatalities occurred before the vaccine ever came into existence. We started vaccinating on December 27, 2020. We started vaccinating in strength, but you have a hero in this room right now. Ms. Trevino, right there. Every single Nurse, clerk, custodian that helped vaccinate thousands of people in Mission School District and throughout this area, she led the team, and that takes commitment. The other thing I want to bring out very clear, the reality is masks are tools. That is correct what he said many of those masks are not designed to keep everybody sterile clean, it's designed for the person who may be asymptomatic, not spreading into something else by stopping some of the droplets. That's how it is. It is not a cure. It is a tool. What is the cure or not the cure? What is the best tool? Vaccine. Simple as that. The other thing that is important, you mentioned is that we have a situation where out of all the people in the hospital 425 today, 85% to 90% of those are not vaccinated. Over 50% of them are less than 50 years old, and right now I have in the pediatric 36 PDs and 11 in ICU and probably 3 of them are not going to survive. Why? They got

exposed on vacation, they got exposed by family. They weren't vaccinated. So the simple thing for you all is; we as parents, elected officials, and community members need to understand something. The Internet is not the best source of information all the time. We' are doing the best we can with as much information as we can. Dr. Perez calls us regularly, she takes part of our meetings. Very important. The other part to bring up to each and everyone of you is this, if I wear a mask it doesn't mean I'm more particular in a political party. If I don't wear a mask, I'm not to another political party. By wearing a mask, I feel that I'm contributing to my community. If you don't wear one, that's you're right, you can do what you want. I feel, I have the right to do this. The other thing that is important, nearly a Million vaccines have been given out. We still got a long way to go. We encourage that all 18 to 35 year olds, please get your vaccines. We encourage all your teachers get your vaccine. Everybody in the community can benefit from the vaccine. Four people who are very, very sick with cancer and other illnesses died. Thank you for giving me the opportunity to be here. You all have a Blessed day.

IV. Public Comment(s) on Specific Agenda Item(s)

None

V. Superintendent's Updates and Recognitions

Dr. Carol G. Perez stated TASA recognized Mission CISD Board of Trustees as Region One Board of the Year. She also let everyone know that Mission CISD is one out five finalists for Texas Board of the Year. She continued with letting everyone know that TASA and Corporate Partners sponsored the Texas Association of School Administrators. Each year, the program recognizes outstanding Texas School Boards for commitment and service that has made a positive impact on Texas public schools. Since 1971, the TASA program has honored Texas School District Board of Trustees that have demonstrated dedication to student achievement and put students first. The finalists for the programs highest honor 2021 outstanding School Board of the year will be interviewed during the TASA/TASB Convention in Dallas at the end of September. Dr. Perez congratulated Board of Trustees.

Mission CISD will continue to stay vigilant and monitor covid19 conditions. In addition, Mission CISD will continue to collaborate with local physicians and county health experts. Dr. Perez informed everyone that she has been in contact with health officials at the County, and local state level. That is the reason why Mission CISD strongly use the three w's as recommended by the Center for Disease Control: frequent washing of hands or using hand sanitizers, watching distance, and wearing of masks. A survey will be sent out to parents to find out the preferences of parents. Dr. Perez met with Judge Cortez at a meeting with Superintendents.

Dr. Perez stated Mission CISD is going to be mandating masks in our school buses to protect our children and staff as per Federal Transportation guidelines that allows any public transportation in the United States to be able to make that mandate. We will be able to do that, legal counsel is here, and we have run it through them. It has passed. We are also sending letters to parents that states as the first day of school approaches, we want to inform you that Mission CISD will require all students who ride a school bus to wear a facemask. This is following Federal orders, provided by the Centers for Disease Control and Prevention. Any student boarding a school bus on August 16 and thereafter that does not have a mask, Mission CISD will provide a mask. Therefore, in our buses that is going to be non-negotiable. In our schools, we will offer a mask to children, to staff. We cannot mandate it based on the governor's executive orders. Do we strongly recommend? Definitely. Will my own child be wearing a mask? Definitely. Will my nephews, nieces, and cousin's children? Definitely. Myself? Definitely. Why? It is not only to protect myself but also to protect my peers. We are also implementing several more safety measures in our school buses that go beyond what we have shared about cleaning and disinfecting after every route. We are E-Misting with the Clorox 360 that gets into the nooks and crannies, students will also be assigned seating. We will be able to do contact tracing. Family members will be sitting together and we will continue to have hand sanitizer available in our buses. The changing of air filters will take place weekly on our buses. We have purchased new filters that are effective against covid19 viral particles, and they capture it through the filters. We will continue to open windows, a small amount, to increase the ventilation and fresh air intake, while running the air conditioning systems as recommended by the experts. Because of Governor Greg Abbotts Executive Order, Mission CISD cannot mandate masks in our schools. A Federal Order requiring them will apply to our school buses. A person with a disability is not required to wear a mask as defined by the Americans with Disabilities Act. Most of our special education students do ride different buses too. We will make accommodations as needed. We will continue to encourage everyone entering our school grounds to wear a mask. Our Mission CISD employees will offer those who are not wearing a mask one. We will continue to screen temperature upon entry into our campuses. We are abiding by the Governor's Executive Orders. As an employee of the District, I am required, and through ethics, to follow every single mandate that comes from Texas Education Agency, from the Governor's office, and from the United States Department of Education, and Federal guidelines.

Dr. Perez spoke about how Mission CISD led the way since the beginning of the pandemic. She showed a picture of the resolution that Mission CISD School Boards signed in July 10, 2020 and that resolution still stands. We were the very first District to pass that resolution. The Resolution is as follows: "Our School Boards stated be it resolved at the Board Trustees we will take all actions

within its power to protect the students, families, employees, and community members of the Mission Consolidated School District from exposure to covid19. That the Board of Trustees authorizes the Superintendent without further action of the Board of Trustees to petition state and local authorities to act to protect the students". I will not defy orders, but I will advocate, for virtual learning, for whatever things we feel we need in our school district. We were the only School District that continued to have remote instruction until the very end. In a meeting with Superintendents, I told the Commissioner that we could not afford to lose another life we had already lost some lives and that we would have to do virtual instruction. At the same time, we had parents that needed to work and needed their children in our classrooms, and that was the best option that we could do. That is the reason why he granted permission. We do have a good working relationship. He asked me several times what are needs were. What else can we do? Even though his hands are tied, we will continue to advocate, and make our wishes known, and our needs known. During the pandemic in Mission, Alton, Palmhurst, the City of Mission, our Mission Consolidated School District did remote instruction longer because I wrote letters showing the statistics of covid cases. I will continue to reach out to the governor. The County Judge called a meeting to find out how he can support us, and we told him what we need from him is support. The District will support the efforts of Hidalgo County to restore the County's legal authority to act, to protect the health and safety of the students, families, employees, community members of the Mission Consolidated School District. We are in support of you taking authority, and providing us with authority. That the Board of Trustees authorize the Superintendent to request that the County impose whatever facility occupancy restrictions it deems necessary to protect the health and safety of district students and staff while permitting the District to provide in person educational services to the children of essential workers, and to children with special needs, as recognized under Federal Law. We are here to serve and to meet the needs of parents and students, and we understand that every child is different. What is best for one child for one family will be very different to the next.

District Convocation for all District employees will take place tomorrow morning, at the Neuhaus gym at Mission High School. So why did we move it from the arena? Conditions began to change. We do not set up a huge event within a couple of months or a few weeks. We had graduation because it was safe to congregate. Yet, as conditions began to change, we made those changes. We want to avoid large group congregations. We must try to keep our employees as safe as possible to be able to meet the needs of our students beginning August 16. Meet the teacher night changed to virtual. You heard the statistics of what is occurring, so we are doing everything possible to avoid large congregations. We do not know what may walk in.

Dr. Perez spoke on virtual instruction that other school districts are offering. Some School Districts, such as Round Rock, stated a few weeks ago that they would be offering 200 slots. So, how do you do that? Who is going to be first? Other School Districts that are property rich districts; they do not depend on state funding to run their schools, to pay for salaries, instructional resources, so they are able to forego of ADA.

She also shared information on children with special needs or children with health conditions. Information is changing as conditions are changing; we have to be flexible and act on the information that is coming before us. For children that have health conditions, or have immunocompromised situations or conditions, we will work with our families to provide 504 services through home bound or depending on the educational plan developed, which may include virtual instruction. The conditions are rapidly changing, so we will be working with our students. I have asked our 504 department to work with our nursing department as well. We have data on our children's health conditions. Parents can contact us so that we can start working on the 504 processes. Now 504 is not part of the Special Education; 504 can be a health situation. It is about providing accommodations to provide a free appropriate education for all of our students. We will notify parents of services available.

Dr. Perez shared data on other school districts and how much revenue they get from the state. Austin has announced they will be providing virtual instruction for all of their elementary students. Austin ISD, Plano, Round Rock, and Leander receives a high percentage of funding compared to the Valley. Mission CISD's revenue depends on at least at 67% from state funding. That is the comparison. Districts are offering limited virtual learning even here in the valley, there is one School District that is providing 200 slots. However, those 200 slots with that particular School District only accepts children with very high grades. The example is Leander ISD; they are offering 332 slots for virtual learning. Their enrollment is 40,250 so this is available to less than 1% of their enrolled students. Last year they had 48% of in person attendance during the last 6 weeks. Where we had about a 3%. This is a compressed ADA. Of course, in person students, we had about 24%; so let us look at the estimated revenues in comparison by source. If we look at local revenues. We only get 17% of local revenues and that is really taxes. If you look at federal dollars, we get 12.58%. Therefore, 69.96% is the state revenue that is what runs our school district and that is the average daily attendance. Therefore, if the governor is telling us, if you go virtual, you are not going to get your 70% of state funds. How are we going to run the school district? How are we going to make payroll? The funding will be gone; it has been suggested use ESSER. If we were to provide virtual instruction for our elementary students, for all, it is more than a 100,000,000. Money that we do not have. That will not stop me and us from advocating. Why, because we are looking at the conditions. However, we have been hearing from our public health experts, such as Dr. Melendez and others that healthy children that do not have underlying conditions will be okay. We are worried about the at risk children, immunocompromised and 504. We will have 504 services. It will take time to go through the process. Why? Because federal guidelines mandate we follow certain steps. However, we are committed to providing a free and appropriate education; let us call faith, to every single one of our children. It does not matter who the child is. Any

parent can contact us. Contact my office, a special education, 504 office, or any of our staff members, and we will be working with our parents in collaboration with our principals. We are committed to provide an education to children with health issues and no child will go without an education. We are here to serve our children. People talk about regular education children. There is no such thing as regular children. All of our children are different, and we are here to meet the individual educational needs of our children.

TEA will be allowing School Districts to offer 20 days of what they call remote conferencing, better known, as virtual instruction for quarantined students that tested positive for covid. In early spring, TEA said if the legislature approves virtual learning, School Districts are welcome to submit an application. We will return it to you and say approved or not approved. We submitted three different plans to the Texas Education Agency. It came back stamped approved, provided the legislature passes the bill. The bill did not pass. The Senate, because of a special session, the Senate Education passed a virtual instructional bill. Now, the committee passed the bill, and it will now go to the full Senate for consideration. Therefore, things may change. If a child is provided those 20 days, because they are in quarantine. We will be providing virtual instruction, and if a child needs more time, because of illness, and Physician certifies it, then we will not need to submit a waiver and we will provide more days for those children to continue with virtual instructions. The situation right now is very fluid. We may have another conference call with the commissioner, or the service center, or the county, and we will be flexible, and we will continue to work as a team and act as fast as we possibly can to meet the needs of our children.

VI. Presentation(s) to the Board of Trustees

1. Internal Auditor Quarterly Report

Rebecca Magee, the District Internal Auditor, presented the Quarterly Report. Good evening. Madam Board President, Members of the Board and Superintendent Dr. Perez. The Districts Internal Audit Chart is a written report submitted to the Board on a quarterly basis. My written report, which has been included in the agenda for your review covers the period April 1, through June 30, 2021 along with my written report, I prepared a very brief PowerPoint presentation. During this past quarter, I conducted an internal audit of the districts purchasing card program. The District implemented a purchasing card program several years ago to establish a more cost efficient and cost effective method paying for smaller dollar transactions as well as high volume, repetitive purchases. District credit card charges for the audit period total, approximately \$3.6 Million consistent over 3,800 individual transactions and audit objectives included determining that transactions were compliant with administrative policies and procedures, supported by adequate documentation, properly classified and recorded timely to general ledger, and appropriate for district business are funded correctly on bank reconciliations. Capital Asset testing was also done. Capital Assets are items that have a useful life of more than one year and a unit value of 5,000 dollars or greater. These are the different classes of capital assets. Objective testing included, verify existence and accuracy of capital asset, subsidiary information. Inventory testing was also done. Inventory of \$2.6 Million consisted of Maintenance, Transportation, Child Nutrition Program, Central Warehouse, and PPE distributed through Region One. In Campus and Student Activity Funds, because there is been limited activity, I have included only two summary slides. Attached to my written report, is a list of balances by campus. The slide is a year-to-year comparison; there has been a decrease in activity compared to the prior year. The ending balances at June 30, 2021 of \$997,000 a roll over. The last slide is a breakdown of that balance, \$682,000 or 69% belonging to the secondary campuses and \$287,000 or 29% belongs to the elementary campuses. All spent money is rolled over to the current fiscal year. Unless you have any questions that concludes my presentation. Any questions?

Ms. Petra Ramirez had a question of the first slide. You said about the \$3.6 Million dollars on the credit card. So, can you break it down, I did not hear the scope of the testing.

Rebecca Magee responded that the scope of her testing occurred July 1, through April. However, at that time the District had \$3.6 Million in credit card transactions, meaning payments made by credit card.

Ms. Petra Ramirez asked if they could charge anything instead of making other paperwork.

Rebecca Magee informed the Board that there are limitations as to the spending of credit cards and daily spending is \$1,000.00 with approval.

Rumalda Ruiz continued sharing with the Board information on the credit card program. She stated that when they implemented the credit card program, they gave options for monetary program for campuses and departments. Purchase orders in place. For example, one of the big items that is paid is utilities with the City of Mission. They are one of our utility providers; we process payments via credit card to the City of Mission. There is an incentive for our School District to process those payments via the credit card. We also pay energy bills. We work with our Depository, which is BBVA, to steer vendors to accept credit card payments as the District generates a small rebate on that. We process payments via credit cards instead of giving vendors a check. Our accounts payable staff processes payment using the credit card. We do allow flexibilities to the campuses and departments, because

at times they use the credit card to purchase breakfast or food related items for in-service or trainings or different meetings. When they do a credit card charge with minimal amounts of less than \$1,000 dollars, they are required to submit a requisition within 48 hours for that expense. Ms. Magee and the District Independent Auditors then review those credit charges made along with requisitions. We are comfortable with a process that we have.

Ms. Petra Ramirez said that she appreciated the information shared because the purchase order items were a big expense and \$3.6 Million is a lot of money.

Rumalda Ruiz shared information regarding travel expenses with coaches and other extracurricular and fine arts travels. Before they would take the P.O. to Whataburger or Peter Piper or vendor of choice. Many times, they had to make changes because Whataburger was already packed and they could not serve the team. Now we give credit cards to the coaches and it has worked out great for them. It is a great program. We do have a staff accountant that monitors the activity of credit card charges on a daily basis. Therefore, we are able to check on the daily activities that are spent.

Ms. Petra Ramirez said it is great that the coaches and other extracurricular departments and fine arts are getting their credit cards for their travel expense because it used to be a problem. They were stuck at Whataburger waiting for approval. In addition, that was a mess. So, thank you!

Mr. Juan Gonzalez wanted to know if Mission CISD received any rewards from the credit cards.

Rumalda Ruiz informed the Board that Mission CISD received a rebate depending on the volume spent. We generated an amount of \$125,000 - \$150,000 in rebates. This was for the last couple of years; the credit card usage was before pandemic. We can do is work with staff to give you an update on the credit card usage and the rebates and how it has been since the inception of the program.

2. Tom Landry Stadium Repairs

Ricardo Rivera, Assistant Superintendent for Operations, gave an update on Tom Landry Stadium Repairs. Good evening President Rogers, Members of the Board, and Dr. Perez, Superintendent, members of the audience. At this time of year, the campuses are preparing for football season. The coaches, the players, they have all been practicing hard, all summer, long, especially in this heat. The status of the Tom Landry Stadium is a brief report. G and G Construction was the general contractor, they were contracted to conduct the repairs. A notice to proceed was on July 28, 2021. They have a completion time of 255 days, which brings a stadium to substantial completion on mid-April 2022. That is the brief status of the stadium. Any questions?

Ms. Petra Ramirez wanted to know status on the legal side.

Ricardo Rivera informed the Board that he could not give information as to the status on the legal side. Possibly Mr. Hansen can answer that.

Mr. David Hansen informed the Board that was up for discussion in executive session.

Mr. Juan Gonzalez ask the status in projection as far as construction is at now.

Ricardo Rivera said they have already started working. They have mobilized their work crews and they are working daily. Our Project and Energy Coordinator, Mr. Adrian Hernandez is going daily and he began taking photographs. We are working closely with Rick Hinojosa's structural engineering on the progression of the project. They have mobilized.

Mr. Juan Gonzalez asked if the parking lot was available while they are working on repairs.

Ricardo Rivera informed the Board that part of the parking lot has been fenced closed because they need a lay down area. We are working closely with the campus principal. Teachers and students can have some parking space. There's some areas that are blocked off.

VII. Discussion and Possible Action

1. Consideration and Approval of Bids, Proposals and Purchases of \$50,000 and Over

a. Award Purchase of Air Systems for Classrooms 105-22-0

Rumalda Ruiz, Assistant Superintendent for Finance, asked the Board for approval of the Purchase of Air Systems for Classrooms # 105-22-0. In the discussion, possible action items, I have one consideration of approval of bids proposal and purchases of \$2,000 and over. Administration is bringing forward a recommendation to the purchase of the air filters system for classrooms. The estimated cost is \$500,000 will be out of the general fund expenditure. This is a recommendation provided by the Evaluation committee, from the purchasing department and the maintenance department as well.

Motion made by Mr. Roy Vela for approval. Motion Seconded by Ms. Petra Ramirez. Motion passed unanimously. Vote 7-0

b. Award Purchase of Intervention Programs 212-22-00

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction, asked the Board for approval of the Purchase of Intervention Programs #212-22-00. Students in Tier II and Tier III instruction in Kinder through 8th grade need research based accelerated learning intervention programs in reading and math to address gaps in instruction. The interventionists as well as students in accelerated learning as required by HB 4545 for students who did not take or did not pass the State of Texas Assessments of Academic Readiness (STAAR) will use these programs. These intervention programs need to follow systemic, explicit, direct instruction with clear objectives and engaging lessons driven by progress monitoring. Intervention programs are needed for K-5 language literacy in English, K-5 language literacy in Spanish, K-5 Math, and 6-8 literacy. We went out for a solicitation; we received eight responses. We had a committee that did review all the vendors, and we would like to award four vendors. The award for Heinemann: Greenwood Publishing, Literacy Intervention K-5th English program costs \$382,631.60, Benchmark: Literacy Intervention K-5th Spanish costs \$239,239.00, DreamBox Learning: Math Intervention K-5th costs \$10,740.00, and Lexia Learning System: Literacy Intervention 6th -8th costs is \$17,500.00. The total cost of all of these programs will be \$709,400.60. We know that about 61% of our children in 4th and 5th grade assessed on the STARR did not but only about 49% met approaches level or higher. House Bill 4545 requires us to provide 30 hours of targeted instruction in each area that the student did not take, or did not pass which is in addition to the daily instruction. Children cannot be taken out of foundation, enrichment, recess or P.E. or any other program. We are working with the principals on how to integrate tutoring. This tutoring is per area: for example, if a 4th grader took reading and did not pass, that's 30 hours of instruction. We do have wide gaps to close and so this is the elementary intervention program. These are research based. They are expensive, but we are using them in the intervention classes for all children in 4th and 5th grades who are required to have accelerated instruction as well as all the children K-3rd. The student teacher ratio for this program is three students to one teacher. We can ask for a waiver from the parents, but the student teacher ratio status required by the State is three to one. We do need some systemic resources that we can use for progress monitoring and that we do not deviate from that we can implement with fidelity. Our literacy coaches that we have will be progress monitoring and working without interventionists. With these programs, data is monitored so whenever we go for renewal, we always check on usage. We are asking the Board to approve these programs for intervention, and the funding source will be with ESSER funds.

Mr. Juan Gonzalez asked if was just the programs and if vendors were providing employees. He also wanted to know how it was going to be handled and managed.

Dr. Sharon Roberts shared with the Board that they were working on different ways. In Elementary, one of the suggestions was during computer time we can pull out small groups. Also every campus is getting substitute teachers or team teachers or tutors during the day, so it can also help us to work within a classroom.

Mr. Juan Gonzalez wanted to know if they had to be certified.

Dr. Sharon Roberts informed the Board that no, they did not have to be certified, not for House Bill 4545. They want us to try to get the same tutor. For instance, if you are working with Sharon Roberts, they want you to work with her consistently.

Mr. Juan Gonzalez asked if it was three to one.

Dr. Sharon Roberts stated, we can ask for a waiver and we can go a little bit higher. We do have Board approved interventionists as well as additional interventionist at the elementary and each secondary levels so we have reading and math interventionists. We are monitoring those class sizes, because with true intervention we should not have more than eight students, sometimes we may go up to ten. With Tier 2 instruction when students do not make it after a certain period or you're not seeing the growth, then we go down to three or four students for Tier 1 intervention.

Dr. Carol G. Perez shared with the Board that upon the disbursement of ESSER funds there were strings attached. We were to either survey staff or the community or have focus groups, and we did both. What came out of all of that is what we are spending our ESSER funding on, which was a requirement. We had to submit the application with the backup, so the recommendation was that we hire interventionists for our elementary school. We were able to hire fourteen interventionists that will be able to do small groups and provide this type of support. Recommendation was that we extend the time of the team teachers. Campus principals utilize their Title I funds and bring in retired teachers as team teachers to help with small group instruction. The other recommendation was to hire team teachers for an extended period utilizing those funds. Another recommendation was to hire tutors. Of course, we are not just going to hire anybody because when we use federal funds, these individuals have to be highly experience and qualified. So, the teacher of record is required to have a certification and endorsements. However, the teachers or tutors that are working with students must have certain abilities and educational attainments as well. That is why the vacancies are posted in the manner that they are, in the same manner the feedback was instructional materials. Now, we are using ESSER funding, the feedback, that's what was submitted at the end of June to TEA. Now with those requirements TEA is providing we are able to utilize the resources through the various funds that we have to work collaboratively.

Petra Ramirez had a question on the tutoring, the hiring of tutors and the subs. I know there is some cases out there that have gone through the substitute training after they were aides in our school district with no college hours. They do not qualify because they do not have college hours, but then they have fifteen, sixteen years of working within the district as aides.

Dr. Carol G. Perez stated that what happened in the past, when the highly qualified era came, some individuals might have been grandfathered and they were given an assessment. Now, with the new regulations that we have in guidelines, they must have 48 college hours.

Ms. Petra Ramirez asked what about the tutors and the mentors.

Dr. Carol G. Perez stated that with the tutors, it was slightly different. She asked Ms. Pacheco to address the Board with information on the tutors and mentors.

Ms. Pacheco, Director for Human Resource Department, addressed the Board President, Members of the Board. Our tutors are tiered between those that have less than 47 college hours, which most are, your band techs or coaching Co-op students that help tutor. Our team teachers are higher-level teachers. Usually retired teachers are utilized in the classroom. I know this year with the whole ESSER funds that we are looking at tutors. It all depends how we are going to be utilizing them. If we are utilizing them in the classroom. If they have the college hours, they get paid accordingly.

Dr. Carol G. Perez stated that if they needed to find tutors for algebra or biology. Then they would need individuals that are highly qualified to teach.

Ms. Petra Ramirez asked, even though they are retired aides and they do not have any college hours and they went through sub-training; they are still not going to be hired?

Ms. Pacheco informed the Board that retired aides with a substitute certificate could be hired.

Ms. Petra Ramirez asked if they could be hired as subs without college hours.

Ms. Pacheco, Director for Human Resource Department: Without the college hours. With tutors is a little different because, for example, with our gear-up tutors; those are specific requirements in their job description and if they say they have to have X amount of college hours, then the job description tells us how to select individuals. With gear-up, because it is a grant funded, they specify what those tutors have to have. Normally, we do want our tutors that are going out to help our students in the classroom especially academically to have some college hours because then they will have that expertise in those subjects. When we look at their college hours, they have to provide some college schedules to us in that field as well. Any other questions? Thank you.

Motion made by Ms. Petra Ramirez for approval. Motion Seconded by Mr. Jerry Zamora. Motion passed unanimously. Vote 7-0

c. Award Purchase for Fleet School Buses 703-22-0

Rumalda Ruiz, Assistant Superintendent for Finance, asked the Board for approval of the Purchase for Fleet School Buses 703-22-00. Administration wishes to hold this item as solicitation has been extended. This item will be brought forward for your consideration on the next Board Meeting.

2. Renewal for Administrative Services Only (ASO) Agreement of the Mission CISD’s Self-Funded Group Health Insurance Plan with Blue Cross Blue Shield of Texas for the 2021-2022 plan year

Rumalda Ruiz, Assistant Superintendent for Finance, asked the Board for approval for the Renewal for Administrative Services Only (ASO) Agreement of the Mission CISD’s Self-Funded Group Health Insurance Plan with Blue Cross Blue Shield of Texas for the 2021-2022 plan year. This item was presented last week at the Board Workshop on the finance portion of the agenda. However, we did not have hands out for the board. The item was discussed by Ms. Cruz. The estimated amount for this is \$41,583, this is out of our general funds and this the projected amount. This amount reflects a decrease of \$92,140 over prior years amount. Administration recommends the renewal of this item as presented.

Motion made by Mr. Roy Vela for approval. Motion Seconded by Petra Ramirez. Motion passed unanimously. Vote 7-0

3. Consideration and Approval Non-College Board Pre-AP Course Name Change

Dr. Sharon Roberts, Deputy Assistant Superintendent for Curriculum and Instruction, asked the Board For Consideration and Approval Non-College Board Pre-AP Course Name Change. In 2018-2019 College Board trademarked Pre-AP. They began developing their Pre-AP program, so we started using their college Pre-AP program. We have a lot of courses that we identified as Pre-AP. We can no longer use the trademark Pre-AP. AP comes through placement of College Board and provides your ACT. They are the ones that create and assess for the TSI assessment. ACT, TSI, AP, are all we still have ACG, but they are a standalone that are College ready. Now, everything is through College Board. We have the Pre-AP program that we began using a couple of years ago. We have eight courses that we are using. Just like with the AP program teachers go through training and they have to submit syllabus. This is a year that we will no longer be able to use the Pre-AP label. We can use the Pre-AP label if our teachers are doing their training and using it in their current job. They have the Pre-AP labels, we are requesting a name change to honors. This will require that the Board approve a name change to Pre-AP-Honors. The first step is the Board approve the name change. The second step will be going through and actually doing a policy change because of the rank. We need to add honors to that.

Motion made by Mr. Juan Gonzalez for approval. Motion Seconded by Petra Ramirez. Motion passed unanimously. Vote 7-0

4. Consideration and Approval of Revised 2021-2022 Academic School Calendar

Kim Risica, Executive Director for Special Program and School Improvement presented information to the Board and asking for the approval of a revised 2021-2022 Academic School Calendar. January of 2021 the District Educational and Improvement Counsel met and developed calendars A, B, and C options, all Mission CISD employees had the opportunity to vote on those calendars. They voted electronically and the results were submitted to the Office of Special Programs and School Improvement. The total number of employees voting was 1,862 with 697 voting for calendar A, 754 voting for calendar B, and 411 voting for calendar C. The calendar option with the most votes was submitted and approved for February 10, 2021. The approved calendar, which includes a holiday bad weather day on Monday, February 7, which is commonly referred to as Super Bowl Monday, and typically a high absence day. Due to a change in the NFL schedule, Super Bowl Monday now falls on February 14. This day has been designated a holiday on all calendar options for the past several years at the request of different employees. In order to continue to satisfy this request the District is requesting that the currently scheduled holiday or bad whether be changed from February 7, 2022 to February 14. I have included a copy of the current calendar that was Board approved in February, along with a revised calendar. The only change is the change of February 7 to February 14.

Motion made by Mr. Roy Vela for approval. Motion Seconded by Betty Mendoza. Motion passed unanimously. Vote 7-0

5. Recommendation and Approval of the Selection for:

- a. ESSER III Licensed Professional Counselors (2)**
- b. ESSER III Grant Accountant**
- c. Employee Benefits/Payroll Accountant**
- d. ESSER III Social Workers (3)**

e. CNP Dietician
f. Assistant Superintendent for Finance

Items taken to Executive Session for discussion.

6. Approval of the 2021-2022 Texas Teacher Evaluation and Support System (T-TESS) Appraisal Timeline

Lorena Garcia, Deputy Superintendent for Support Services, asked the Board for Approval of the 2021 2022, Texas Teacher Evaluation and Support System (T-TESS) Appraisal Timeline. The timeline was worked out with Human Resources as well as the Leadership Team or Curriculum and Instruction together. The timeline was compiled and is in your packet for your review, we are asking for approval of the timeline.

Motion made by Ms. Petra Ramirez for approval. Motion Seconded by Mr. Juan Gonzalez. Motion passed unanimously. Vote 7-0

7. Approval of the 2021-2022 Texas Evaluation and Support System (T-TESS) Appraisers

Lorena Garcia, Deputy Superintendent for Support Services, asked the Board for Approval of the 2021-2022 Texas Evaluation and Support System (T-Tess) Appraisers. You have been provided with a list of appraisers at this time. We are recommending that the Board approve these appraisers for the 2021 2022 school year.

Motion made by Mr. Roy Vela for approval. Motion Seconded by Ms. Iris Iglesias. Motion passed unanimously. Vote 7-0

8. Consideration and Approval of Project and Proposed Budget for the FARMERS Project

Ricardo Rivera, Assistant Superintendent for Operations, asked the Board for Consideration and Approval of Project and Proposed Budget for the FARMERS Project. Good evening, once again. This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, August 4, 2021. Administration is requesting consideration and approval project and proposed budget for the FARMERS Project.

Motion made by Ms. Betty Mendoza. Motion Seconded by Mr. Roy. Motion passed unanimously. Vote 7-0

9. Consideration and Approval of Project and Proposed Budget for the Playground Equipment for Elementary Campuses

Ricardo Rivera, Assistant Superintendent for Operations, asked the Board for Consideration and Approval of Project and Proposed Budget for the Playground Equipment for Elementary Campuses. This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, August 4, 2021. Administration is requesting consideration and approval a project and proposed budget for the playground equipment for elementary campuses.

Motion made by Petra Ramirez. Motion Seconded by Mr. Jerry Zamora. Motion passed unanimously. Vote 7-0

10. Consideration and Approval of Project and Proposed Budget for Synthetic Turf for the Baseball and Softball Fields at Veterans Memorial High School and Mission High School

Ricardo Rivera, Assistant Superintendent for Operations, asked the Board for Consideration and Approval of Project and Proposed Budget for Synthetic Turf for the Baseball and softball Fields at Veterans Memorial High School and Mission High School. This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, August 4, 2021. Administration is requesting consideration and approval of project and proposed budget for the synthetic turf for the baseball and softball fields at Veterans Memorial High School and Mission High School.

Motion made by Mr. Juan Gonzalez. Motion Seconded by Mr. Jerry Zamora. Motion passed unanimously. Vote 7-0

11. Consideration and Approval of Project and Proposed Budget for the Mission Collegiate High School Physical Education Pavilion

Ricardo Rivera, Assistant Superintendent for Operations, asked the Board for Consideration and Approval of Project and Proposed Budget for the Mission Collegiate High School Physical Education Pavilion. This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, August 4, 2021. Administration is requesting consideration and approval of project and proposed budget for their Mission Collegiate High School Physical Education Pavilion.

Motion made by Mr. Roy Vela. Motion Seconded by Ms. Betty Mendoza. Motion passed unanimously. Vote 7-0

12. Consideration and Approval of Project and Proposed Budget for the Indoor Air Quality Project

Ricardo Rivera, Assistant Superintendent for Operations, asked the Board for Consideration and Approval of Project and Proposed Budget for the Indoor Air Quality Project. This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, August 4, 2021. Administration is requesting consideration and approval of project, and proposed budget for the indoor air quality project.

Motion made by Ms. Petra Ramirez. Motion Seconded by Mr. Roy Vela. Motion passed unanimously. Vote 7-0

13. Consideration and Approval to Authorize Administration to Conduct a Request for Qualification (RFQ) for Professional Design Services for the FARMERS Project, Playground Equipment for Elementary Campuses, Synthetic Turf for the Baseball and Softball Fields at VMHS and MHS, Mission Collegiate High School Physical Education Pavilion and the Indoor Air Quality Project

Ricardo Rivera, Assistant Superintendent for Operations, asked the Board for Consideration and Approval to Authorize Administration to Conduct a Request for the Qualification (RFQ) for Professional Design Services for the FARMERS Project, Playground Equipment for Elementary Campuses, Synthetic Turf for the Baseball and Softball Fields at Veterans Memorial High School and Mission High School, Mission Collegiate High School Physical Education Pavilion and the Indoor Air Quality Project. Administration is presenting these five construction projects that exceed the threshold cost limit on recommending and utilizing the districts on call professional services. This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, August 4, 2021. Administration recommends consideration and approval to authorize administration to conduct a request for qualifications (RFQ) for professional design services for the farmers project playground equipment for elementary campuses, synthetic turf for the baseball and Softball fields at Veterans Memorial High School and Mission High School, Mission Collegiate High School Physical Education Pavilion and the Indoor Air Quality Project.

Ms. Betty Mendoza asked why they were going for RFQ since there were on call engineer for these projects.

Mr. Ricardo Rivera, Assistant Superintendent for Operations, responded that the on call engineers were approved for a maximum of \$500,000 per project threshold and these five projects exceed that threshold.

Ms. Betty Mendoza asked again why are we were getting RFQ to get these on call engineers.

Mr. David Hansen responded, years ago, the District had a pool. The pool was used for many years. It was not serving the purpose of complying with Professional Services Procurement Act in the way it should be implemented. So, the Board wanted to have flexibility with the on call engineer. Because solicitation was for different types of professions with a threshold limited of \$500,000 budget for a project. So, the proper way to go ahead and solicit a design project permanent will be to go ahead and solicit an RFQ. Select the most qualified based on the demonstrated competence and qualification for that particular job. For these projects that are being brought up right now, that's all it will happen. So, anyone who is qualified who would like to do it, can submit their name and their information and to be considered for that. The award is based on their demonstrated competence and qualifications just to get it into a normalized process.

Ms. Betty Mendoza wanted to know if the on call engineers that we have now can turn in their information as well.

Mr. David Hansen responded with yes.

Mr. Juan Gonzalez asked Mr. Rivera if it was significantly higher than \$500,000.

Mr. Ricardo Rivera responded with yes. The pavilion is \$1,000,000. The Indoor Air Quality is approximately \$38,000,000. We have the Synthetic Turf is approximately \$4.2 Million. The playground equipment is approximately \$792,000. The Farmers is approximately \$707,650. So they are above the on call Professional Services threshold.

Ms. Betty Mendoza asked if we could keep the engineer for those last two projects since it's very close to the 500.

Mr. David Hansen stated that if the administration were to do that, it would be consistent with the Board's correct action. It's a substantial amount of money. The solicitation process is not as rigorous in terms of having to publish in the newspaper for a certain number of weeks, and that sort of thing. So the process is streamlined than soliciting a contractor. When you're talking about delays, usually the delay in finding a builder is waiting on the plans and specs, so of course, that's not present when you're soliciting a design professional.

Ms. Betty Mendoza asked Mr. Rivera how much time it would take to go out for RFQ.

Mr. Ricardo Rivera informed the Board that they would have to work with the Purchasing Department to do the scope of work, advertise for the RFQ, and bring it back in September.

Ms. Iris Iglesias wanted to know if there was a grant involved in the farmer's project.

Dr. Carol G. Perez informed the Board that the infrastructure for the grant is for the instructional piece.

Motion made by Ms. Iris Iglesias. Motion Seconded by Ms. Petra Ramirez. Motion passed unanimously. Vote 7-0

VIII. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

Motion made by Mr. Jerry Zamora that Board approve Item VIII. 1 through 37. Motion Seconded by Mr. Juan Gonzalez. Motion passed unanimously. Vote 7-0

1. **Approval of 2021 – 2022 Internal Auditor's Charter**
2. **Approval of Bids, Proposals and Purchases of \$50,000 and Over**
 - a. **Award Purchase of AC Filter and Media Services 144-22-0**
 - b. **Award Purchase of Parental Involvement Program 241-22-11**
 - c. **Award Purchase of Medical and Pharmacy Stop Loss Insurance 455-22-0**
 - d. **Renewal Contract for Reading-Math Intervention Program 210-22-0**
 - e. **Renewal Contract for Fuel and Oil 750-22-0**
 - f. **Renewal Contract for Workers' Compensation Solutions**
 - g. **Renewal for Property and Casualty Insurance with Property Casualty Alliance of Texas for the 2021-2022 School Year**
 - h. **Renewal for Dental Insurance with Humana for the 2021-2022 School Year**
3. **Approval to Authorize Purchases from District Approved Purchasing Cooperatives**
4. **Approval of Interlocal Agreement with Region One Education Service Center**
5. **Approval of Interlocal Agreement with South Texas College for Tuition**
6. **Approval of Budget Amendment**
7. **Approval of Donations**
8. **Approval of Resolution Stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)**
9. **Approval of Optional Flexible School Day Program**
10. **Approval of the Use of Innovative Courses Eligible for State Elective Credit**
11. **Approval of the Appointment of the 2021-2022 School Health Advisory Council (SHAC) Members, Chair, Co-Chair, and Schedule**
12. **Pre-Approval of Out-of-State Trips for Special Invitation, Recognition, or National Competition for Career & Technical Education Students**
13. **Award Purchase of College Readiness and Success Program**
14. **Approval to Dispose of Surplus Printed Instructional Materials**
15. **Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Lee Field House Roofing Project**
16. **Approval of Change Order #1 for Twenty-eight (28) Delay Days for the Child Nutrition Program (CNP) Project**

17. Approval of Change Order #1 for Thirty-five (35) Delay Days for the Central Office Chiller Replacement Project
18. Approval of Project and Proposed Budget for the Child Nutrition Program Freezer Project
19. Approval of Utilizing the On-call Professional Services for the Child Nutrition Program Freezer Project - DBR MEP Engineering
20. Approval of Project and Proposed Budget for the Child Nutrition Program Walking Freezer at Bryan, Salinas & Marcell Elementary Project
21. Approval of Utilizing the On-call Professional Services for the Child Nutrition Program Walking Freezer at Bryan, Salinas & Marcell Elementary Project - Chanin Structural Engineering
22. Approval of Project and Proposed Budget for the Demolition of Old Agricultural Science Barns Project
23. Approval of Utilizing the On-call Professional Services for the Demolition of Old Agricultural Science Barns Project – Chanin Structural Engineering
24. Approval of Project and Proposed Budget for the Demolition of Roosevelt Alternative Auditorium Project
25. Approval of Utilizing the On-call Professional Services for the Demolition of Roosevelt Alternative Auditorium Project – Chanin Structural Engineering
26. Approval of Removal of the Technology /Radio Tower Structural Assessment Project
27. Approval of Utilizing the On-call Professional Services for the Technology /Radio Tower Structural Assessment Project – Chanin Structural Engineering
28. Approval of Project and Proposed Budget for the Waitz Elementary Sidewalks Project
29. Approval of Utilizing the On-call Professional Services for the Waitz Elementary Sidewalks Project – Javier Hinojosa Civil Engineering
30. Approval of Project and Proposed Budget for the Field Events for the Middle School Project
31. Approval of Utilizing the On-call Professional Services for the Field Events for the Middle School Project – Javier Hinojosa Civil Engineering
32. Approval of Project and Proposed Budget for the Culinary Arts Laboratory at Mission High School Project
33. Approval of Project and Proposed Budget for the Culinary Arts Laboratory at Veterans Memorial High School Project
34. Approval of Project and Proposed Budget for the Construction of Additional Animal Pens for the Agricultural Science Barns Project
35. Approval of Utilizing the On-call Professional Services for the Construction of Additional Animal Pens for the Agricultural Science Barns Project – PBK Architects
36. Approval of Utilizing the On-call Professional Services for the Culinary Arts Laboratory at Mission High School Project – PBK Architects
37. Approval of Utilizing the On-call Professional Services for the Culinary Arts Laboratory at Veterans High School Project – PBK Architects

IX. Executive Session

President Rodgers called the Board to Executive Session at 8:32 p.m. and back to Open Session at 10:03 p.m.

1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)
2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)

X. Action, if Necessary, on Matters Discussed in Executive Session

VII. Discussion and Possible Action

5. Recommendation and Approval of the Selection for:

a. ESSER III Licensed Professional Counselors (2)

Dr. Perez stated that Administration recommended Nancy Garcia and Miguel Garcia for the position of ESSER III Licensed Professional Counselors.

Motion made by Roy Vela and seconded by Petra Ramirez. Motion passed unanimously. Vote 7-0

b. ESSER III Grant Accountant

Dr. Perez stated that Administration recommended Anabel Garza for the position of ESSER III Grant Accountant

Motion made by Petra Ramirez and seconded by Jerry Zamora. Motion passed unanimously. Vote 7-0

c. Employee Benefits/Payroll Accountant

d. ESSER III Social Workers (3)

Dr. Perez stated that Administration recommended Sandra Campos, Melissa Gallegos, and Nelly Cano for the position of ESSER III Social Workers

Motion made by Betty Mendoza and seconded by Jerry Zamora. Motion passed unanimously. Vote 7-0

e. CNP Dietician

f. Assistant Superintendent for Finance

Dr. Perez stated that Administration recommended Joel Garcia for the position of Assistant Superintendent for Finance

Motion made by Juan Gonzalez and seconded by Roy Vela. Motion passed unanimously. Vote 7-0

XI. Board of Trustees Informational Items

- 1. Annual Internal Audit Plan for 2021 – 2022**
- 2. 4th Quarterly Investment Report**
- 3. Tax Levy Adjustments for the Month of June 2021**
- 4. Cash Disbursements for the Month of June 2021**
- 5. Financial Integrity Rating System of Texas (FIRST) Rating Fiscal Year 2019-2020**
- 6. Personnel Employments, Resignations, Transfers and Compensation Changes**
- 7. Presentation Regarding HB 547-Homeschool Participants in UIL Activities**
- 8. Presentation Regarding ESSER III Update**

XII. Possible Nomination and Election of Mission CISD Board of Trustees Officers and Board of Trustees Reorganization

Motion made by Ms. Iris Iglesias for Mr. Jerry Zamora as President, Ms. Betty Mendoza as Vice President, Mr. Roy Vela as Secretary. Motion seconded by Mr. Jerry Zamora. Motion passed. Vote 4-3

XIII. Important Dates to Remember

- 1. September 1, 2021 Board of Trustees Workshop at 6:30 p.m.**
- 2. September 8, 2021 Regular Board of Trustees Meeting at 6:30 p.m.**

XIV. Adjournment

Motion made by Mr. Juan Gonzalez that the meeting be adjourned. Motion seconded by Mr. Roy Vela. Motion passed unanimously.

President Jerry Zamora adjourned the meeting at 10:10 p.m.

Minnie Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees

SUBJECT: Personnel Employments, Resignations, Transfers and Compensation Changes

PRESENTER: Dr. Carol G. Perez, Superintendent

BACKGROUND INFORMATION

Professional employees and support staff members have been employed by the Mission Consolidated Independent School District. Employees requested and were granted transfers that affected their campus, position title and/or pay grade, or were reassigned, which affected their campus, position title and/or pay grade.

Letters of resignation and letters of retirement were received from Mission CISD employees.

Changes in compensation to employees after performance on the contract or duties for the job assignment have begun (subsequent to the October 20, 2021, report to the Board) are also included for staff members.

FUNDING SOURCE:

See Attachments

RECOMMENDATION:

No recommendation or action required. For Information Only.

CONTACT PERSON(S):

Lorena Garcia, Deputy Superintendent for Support Services
Elisa Pacheco, Director for Human Resources

SUBJECT: Tax Levy Adjustments for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$49.51. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$262,220.19. The monthly fee for this service is \$6,271.00.

Attached is the September 2021 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(42.37)
Debt Service Levy Modification \$(7.14)
Rollbacks \$0.00

RECOMMENDATION:

Informational Item

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

BG

PREPARED BY: Bianca Guerra

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
SEPTEMBER 2021

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	-	-	-	-	-	#DIV/0!	0.00%
2020 & PRIOR YRS	4,597,051.27	662,900.08	(26,936.59)	(248.02)	3,906,966.58	14.51%	12.77%
ROLLBACK	8,099.31	3,081.26	-	-	5,018.05	38.04%	100.00%
TOTALS	4,605,150.58	665,981.34	(26,936.59)	(248.02)	3,911,984.63		

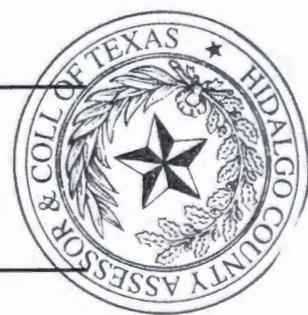
BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2021

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	-	- CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	172,421.65	(49.51) PRIOR
PRIOR YEARS-P&I	54,150.57	
ROLLBACK	3,081.26	- ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	32,566.71	PURGED
TOTAL COLLECTIONS	262,220.19	(49.51)
LESS TRANSFERRED	185,640.24	
LESS IN TRANSIT	70,279.39	
LESS DUE TO HCAD COMM FEES	29.56	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	0.00	

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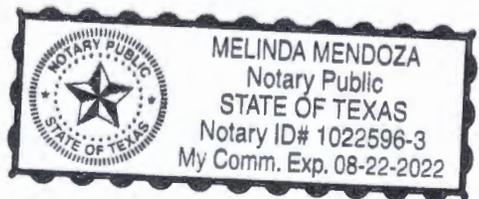
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER IS CORRECT.

Paul Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 7TH DAY OF OCTOBER 2021 A.D.

Melinda Mendoza
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF SEPTEMBER 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	0	0	#DIV/0!	-	#DIV/0!	-	#DIV/0!	#DIV/0!
2020	1.19930	1.02800	85.72%		0.00	0.1713	14.28%	0.00
2019	1.23955	1.06835	86.19%		0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%		0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%		0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%		0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	(49.51)	(42.37)	0.1972	14.42%	(7.14)
2014	1.3300	1.1700	87.97%		0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%		0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%		0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%		0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%		0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%		0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%		0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%		0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%		0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%		0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%		0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%		0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%		0.00	0.0842	5.59%	0.00
TOTAL				(49.51)	(42.37)			(7.14)

	M&O	I&S
2020	-	-
2019 & PRIOR	(49.51)	(7.14)
TOTAL	(49.51)	(7.14)

ROLLBACK MODIFICATIONS FOR THE MONTH OF SEPTEMBER 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021			#DIV/0!	-	#DIV/0!		#DIV/0!	#DIV/0!
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				0.00	0.00			0.00

	M&O	I&S
CURRENT	-	-
DELINQUENT	- 278	-
TOTAL	-	-

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 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 09/01/2021 THRU 09/30/2021
 JURISDICTION: 0048 MISSION CISD

PAGE: 80
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	88,475.55	.00	17,160.81	.00	105,636.36	18,081.04	.00	.00	123,717.40
	I & S	.171300	14,743.04	.00	2,859.63	.00	17,602.67	.00	.00	.00	17,602.67
	TOTAL	1.199300	103,218.59	.00	20,020.44	.00	123,239.03	18,081.04	.00	.00	141,320.07
2019	M & O	1.068350	31,817.94	.00	9,393.94	.00	41,211.88	6,730.26	.00	.00	47,942.14
	I & S	.171200	5,098.73	.00	1,505.32	.00	6,604.05	.00	.00	.00	6,604.05
	TOTAL	1.239550	36,916.67	.00	10,899.26	.00	47,815.93	6,730.26	.00	.00	54,546.19
2018	M & O	1.170000	10,805.49	.00	3,857.32	.00	14,662.81	2,064.60	.00	.00	16,727.41
	I & S	.169800	1,568.23	.00	559.81	.00	2,128.04	.00	.00	.00	2,128.04
	TOTAL	1.339800	12,373.72	.00	4,417.13	.00	16,790.85	2,064.60	.00	.00	18,855.45
2017	M & O	1.170000	7,494.55	.00	3,973.89	.00	11,468.44	1,865.82	.00	.00	13,334.26
	I & S	.180200	1,154.28	.00	612.06	.00	1,766.34	.00	.00	.00	1,766.34
	TOTAL	1.350200	8,648.83	.00	4,585.95	.00	13,234.78	1,865.82	.00	.00	15,100.60
2016	M & O	1.170000	4,388.03	.00	2,758.00	.00	7,146.03	1,126.02	.00	.00	8,272.05
	I & S	.188200	705.84	.00	443.60	.00	1,149.44	.00	.00	.00	1,149.44
	TOTAL	1.358200	5,093.87	.00	3,201.60	.00	8,295.47	1,126.02	.00	.00	9,421.49
2015	M & O	1.170000	2,118.17	.00	1,534.48	.00	3,652.65	558.09	.00	.00	4,210.74
	I & S	.197200	357.03	.00	258.64	.00	615.67	.00	.00	.00	615.67
	TOTAL	1.367200	2,475.20	.00	1,793.12	.00	4,268.32	558.09	.00	.00	4,826.41
2014	M & O	1.170000	1,122.85	.00	829.56	.00	1,952.41	235.10	.00	.00	2,187.51
	I & S	.160000	153.55	.00	113.47	.00	267.02	.00	.00	.00	267.02
	TOTAL	1.330000	1,276.40	.00	943.03	.00	2,219.43	235.10	.00	.00	2,454.53
2013	M & O	1.170000	664.36	.00	615.58	.00	1,279.94	108.24	.00	.00	1,388.18
	I & S	.130000	73.83	.00	68.41	.00	142.24	.00	.00	.00	142.24
	TOTAL	1.300000	738.19	.00	683.99	.00	1,422.18	108.24	.00	.00	1,530.42
2012	M & O	1.170000	634.68	.00	696.64	.00	1,331.32	203.87	.00	.00	1,535.19
	I & S	.130000	70.53	.00	77.41	.00	147.94	.00	.00	.00	147.94
	TOTAL	1.300000	705.21	.00	774.05	.00	1,479.26	203.87	.00	.00	1,683.13
2011	M & O	1.170000	16.87	.00	21.59	.00	38.46	6.41	.00	.00	44.87
	I & S	.130000	1.87	.00	2.40	.00	4.27	.00	.00	.00	4.27
	TOTAL	1.300000	18.74	.00	23.99	.00	42.73	6.41	.00	.00	49.14
2010	M & O	1.040000	240.09	.00	314.01	.00	554.10	92.93	.00	.00	647.03
	I & S	.260000	60.03	.00	78.50	.00	138.53	.00	.00	.00	138.53
	TOTAL	1.300000	300.12	.00	392.51	.00	692.63	92.93	.00	.00	785.56
2009	M & O	1.040000	676.01	.00	1,015.96	.00	1,691.97	309.42	.00	.00	2,001.39
	I & S	.240000	156.00	.00	234.45	.00	390.45	.00	.00	.00	390.45
	TOTAL	1.280000	832.01	.00	1,250.41	.00	2,082.42	309.42	.00	.00	2,391.84

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 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 09/01/2021 THRU 09/30/2021
 JURISDICTION: 0048 MISSION CISD

PAGE: 81
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	671.53	.00	1,101.31	.00	1,772.84	317.07	.00	.00	2,089.91
	I & S	.200000	129.14	.00	211.79	.00	340.93	.00	.00	.00	340.93
	TOTAL	1.240000	800.67	.00	1,313.10	.00	2,113.77	317.07	.00	.00	2,430.84
2007	M & O	1.040000	897.54	.00	1,531.58	.00	2,429.12	400.23	.00	.00	2,829.35
	I & S	.140000	120.82	.00	206.18	.00	327.00	.00	.00	.00	327.00
	TOTAL	1.180000	1,018.36	.00	1,737.76	.00	2,756.12	400.23	.00	.00	3,156.35
2006	M & O	1.337400	599.06	.00	1,123.66	.00	1,722.72	281.04	.00	.00	2,003.76
	I & S	.120000	53.75	.00	100.82	.00	154.57	.00	.00	.00	154.57
	TOTAL	1.457400	652.81	.00	1,224.48	.00	1,877.29	281.04	.00	.00	2,158.33
2005	M & O	1.463200	96.01	.00	192.02	.00	288.03	46.16	.00	.00	334.19
	I & S	.100000	6.56	.00	13.12	.00	19.68	.00	.00	.00	19.68
	TOTAL	1.563200	102.57	.00	205.14	.00	307.71	46.16	.00	.00	353.87
2004	M & O	1.463200	177.78	.00	338.74	.00	516.52	74.12	.00	.00	590.64
	I & S	.105900	12.87	.00	24.51	.00	37.38	.00	.00	.00	37.38
	TOTAL	1.569100	190.65	.00	363.25	.00	553.90	74.12	.00	.00	628.02
2003	M & O	1.463200	43.46	.00	91.51	.00	134.97	20.44	.00	.00	155.41
	I & S	.120900	3.60	.00	7.56	.00	11.16	.00	.00	.00	11.16
	TOTAL	1.584100	47.06	.00	99.07	.00	146.13	20.44	.00	.00	166.57
2002	M & O	1.450000	73.40	.00	173.22	.00	246.62	40.42	.00	.00	287.04
	I & S	.134100	6.79	.00	16.02	.00	22.81	.00	.00	.00	22.81
	TOTAL	1.584100	80.19	.00	189.24	.00	269.43	40.42	.00	.00	309.85
1996	M & O	1.248600	11.20	.00	28.36	.00	39.56	5.43	.00	.00	44.99
	I & S	.206400	1.85	.00	4.69	.00	6.54	.00	.00	.00	6.54
	TOTAL	1.455000	13.05	.00	33.05	.00	46.10	5.43	.00	.00	51.53
ALL	M & O		151,024.57	.00	46,752.18	.00	197,776.75	32,566.71	.00	.00	230,343.46
ALL	I & S		24,478.34	.00	7,398.39	.00	31,876.73	.00	.00	.00	31,876.73
ALL	TOTAL		175,502.91	.00	54,150.57	.00	229,653.48	32,566.71	.00	.00	262,220.19
DLQ	M & O		62,549.02	.00	29,591.37	.00	92,140.39	14,485.67	.00	.00	106,626.06
DLQ	I & S		9,735.30	.00	4,538.76	.00	14,274.06	.00	.00	.00	14,274.06
DLQ	TOTAL		72,284.32	.00	34,130.13	.00	106,414.45	14,485.67	.00	.00	120,900.12
CURR	M & O		88,475.55	.00	17,160.81	.00	105,636.36	18,081.04	.00	.00	123,717.40
CURR	I & S		14,743.04	.00	2,859.63	.00	17,602.67	.00	.00	.00	17,602.67
CURR	TOTAL		103,218.59	.00	20,020.44	.00	123,239.03	18,081.04	.00	.00	141,320.07

SUBJECT: General Fund and Debt Service Financial Report for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues for September 2021 totaled \$22,796,908 and actual expenditures totaled \$24,003,899. The excess total expenditures and other uses over revenues is \$1,206,991.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

September 30, 2021

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,728,439	\$989,481	\$ (26,738,958)	3.57%
5800	State Program Revenues	130,446,452	\$18,875,930	(111,570,522)	14.47%
5900	Federal Program Revenues	22,687,952	\$2,931,496	(19,756,456)	12.92%
	Total Revenues	\$ 180,862,843	\$ 22,796,908	\$ (158,065,935)	
Expenditures					
11	Instruction	\$ 73,293,387	\$8,692,342	\$ 64,601,045	11.86%
12	Instrucional Resources & Media Services	2,516,394	\$227,344	2,289,050	9.03%
13	Curriculum and Personnel Development	2,254,646	\$562,798	1,691,848	24.96%
21	Instructional Administration	2,930,731	\$602,368	2,328,363	20.55%
23	School Administration	9,693,932	\$1,515,894	8,178,038	15.64%
31	Guidance and Counseling Services	6,190,714	\$699,667	5,491,047	11.30%
32	Attendance and Social Work Services	587,220	\$113,608	473,612	19.35%
33	Health Services	1,973,169	\$148,409	1,824,760	7.52%
34	Pupil Transportation	6,481,181	\$931,971	5,549,210	14.38%
35	Food Services	14,137,356	\$3,096,236	11,041,120	21.90%
36	Co-Curricular Activities	8,577,336	\$1,036,155	7,541,181	12.08%
41	General Administration	5,899,249	\$1,250,281	4,648,968	21.19%
51	Plant Maintenance and Operations	33,623,017	\$3,664,004	29,959,013	10.90%
52	Security and Monitoring	3,522,854	\$440,257	3,082,597	12.50%
53	Data Processing Services	3,331,772	\$545,454	2,786,318	16.37%
61	Community Services	399,873	\$28,510	371,363	7.13%
71	Debt Service	1,036,320	\$233,159	803,161	22.50%
81	Facilities Acquisition and Construction	8,469,628	\$69,592	8,400,036	0.82%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	296,080	\$145,851	150,230	0.00%
	Total Expenditures	\$ 185,234,859	\$24,003,899	\$ 161,230,960	0
1100	Excess (Deficiency)	\$ (4,372,016)	(\$1,206,991)	\$ 3,165,025	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 132,680	\$ -	\$ (132,680)	0.00%
7915	Operating Transfers In	16,480,615	\$ -	(16,480,615)	0.00%
	Total Non-Operating Revenue	\$ 16,613,295	\$ -	\$ (16,613,295)	
Non-Operating Expenses					
8911	Other Uses	\$ (16,613,295)	\$ -	\$ (16,613,295)	0.00%
	Total Non-Operating Expenses	\$ (16,613,295)	\$ -	\$ (16,613,295)	
1200	Excess (Deficiency)	\$ (4,372,016)	\$ (1,206,991)	\$ (30,061,565)	
0100	Fund Balance - Beginning Un-Audited	\$ 78,831,059	\$ 78,831,059	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 74,459,043	\$ 5,880,985	\$ (30,061,565)	

Mission Consolidated Independent School District

September 30, 2021

DEBT SERVICE FUND 500

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,182,889	\$ 120,047	\$ (4,062,843)	2.87%
5800	State Program Revenues	4,274,159	-	(4,274,159)	0.00%
	Total Revenues	\$ 8,457,048	\$ 120,047	\$ (8,337,002)	
Expenditures					
71	Debt Services	\$ 8,457,048	\$ 1,788,524	\$ 6,668,525	21.15%
	Total Expenditures	\$ 8,457,048	\$ 1,788,524	\$ 6,668,525	
1100	Excess (Deficiency)	\$ -	\$ (1,668,477)	\$ (1,668,477)	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ (1,668,477)	\$ (1,668,477)	
0100	Fund Balance - Beginning Un-Audited	\$ 4,706,985	\$ 4,706,985	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 4,706,985	\$ 3,038,508	\$ (1,668,477)	

SUBJECT: Self-Funded Group Health Insurance Financial Report for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD offers a self-funded group health insurance plan to its employees administered by Blue Cross Blue Shield of Texas. District employees have the option to elect health insurance coverages from three plans (High Deductible, Base, and High Plan).

As a self-funded group health insurance plan, Mission CISD assumes the financial risk for providing health care benefits to its employees and their dependents. In practical terms, Mission CISD pays for each out of pocket claim as they are incurred instead of paying a fixed premium to an insurance carrier. Mission CISD has set up the Health Insurance Fund to account for premiums funded by the District and its employees and to pay incurred claims and administrative costs.

ADMINISTRATIVE CONSIDERATIONS

Actual revenues for September 2021 totaled \$1,215,545.45 and actual expenditures totaled \$1,901,545.65. The excess revenues over expenses was (\$686,000.20). The total net position as of September totaled (\$1,002,464.95).

The Self-Funded Group Health Insurance Financial Report is also attached. In September, two large cancer claims were paid for \$552,305.82 and \$188,842.95. For a grand total of \$741,148.77

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, Director for Finance, CPA
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management



Mission
Consolidated Independent
School District

Self-Funded Group Health Plan²⁸⁵ September 2021

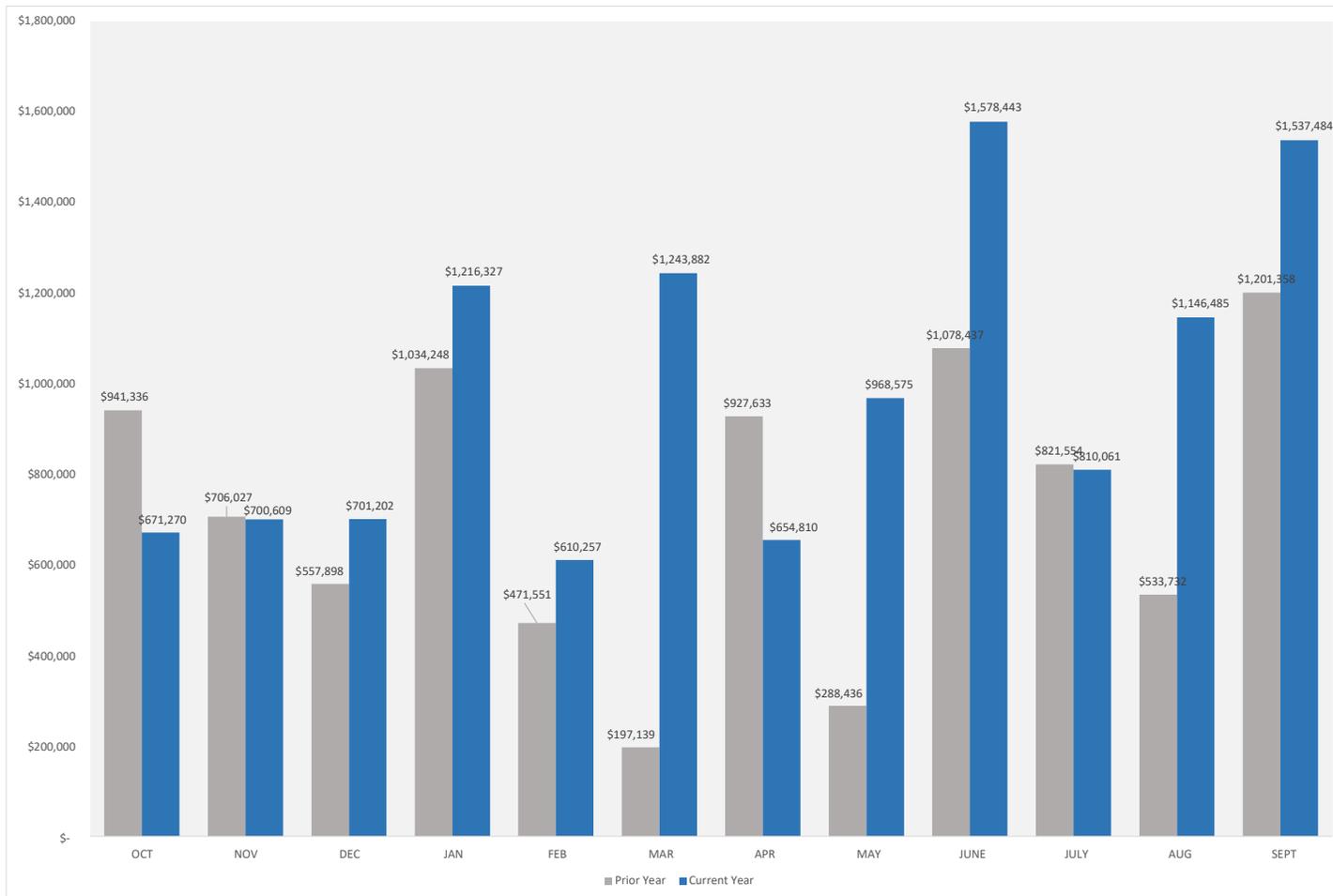


Self Funded Health Insurance Fund Statement of Revenues, Expenses and Changes in Net Position for 3 months ending September 2021

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 731,008.82	20.34%
Medical - Employer	\$ 2,820,481.85	78.48%
Administrative Fees-Refunds	\$ -	0.00%
Claim Credits	\$ -	0.00%
Pharmacy Credits/Rebates	\$ -	0.00%
Stop Loss Insurance	\$ 42,554.30	0.46%
Cobra	\$ -	0.00%
Non - Operating Revenues		
Interest Revenue	\$ -	0.00%
Total Revenues	\$ 3,594,044.97	99%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 3,494,030.39	76.01%
Pharmacy - RX	\$ 849,345.96	18.48%
<i>Administrative Fees:</i>		
Medical	\$ 31,524.75	0.69%
Aggregate Stop Loss	\$ 26,443.31	0.58%
Specific Stop Loss	\$ 186,324.57	4.05%
Independent External Review Fees	\$ -	0.00%
Vendor Fees	\$ 4,340.94	0.09%
PCORI Fees	\$ -	0.00%
Consulting Fees	\$ 4,500.00	0.10%
Non-Operating Expenses		
Other Expenses	\$ -	0.00%
Total Expenses	\$ 4,596,509.92	100.00%
Operating Income (Loss)		
	\$ (1,002,464.95)	
Income (Loss) Before Contributions & Transfers		
	\$ (1,002,464.95)	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position	\$ (1,002,464.95)	
Total Net Position - Beginning Unaudited		
	\$ -	
Total Net Position - Ending Unaudited		
	\$ (1,002,464.95)	

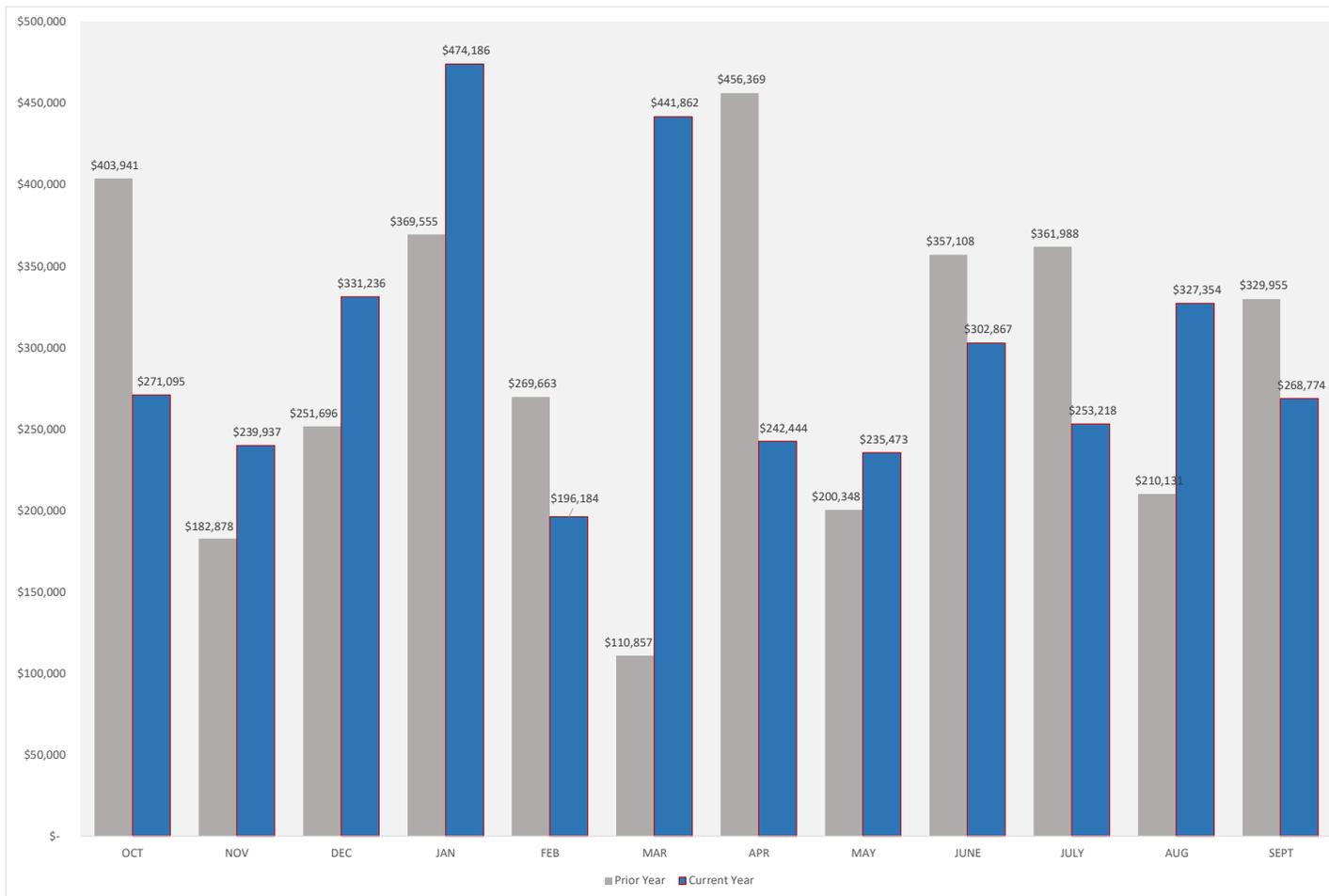


Medical Claims Expense Overview 12 Month Trend – September 2021



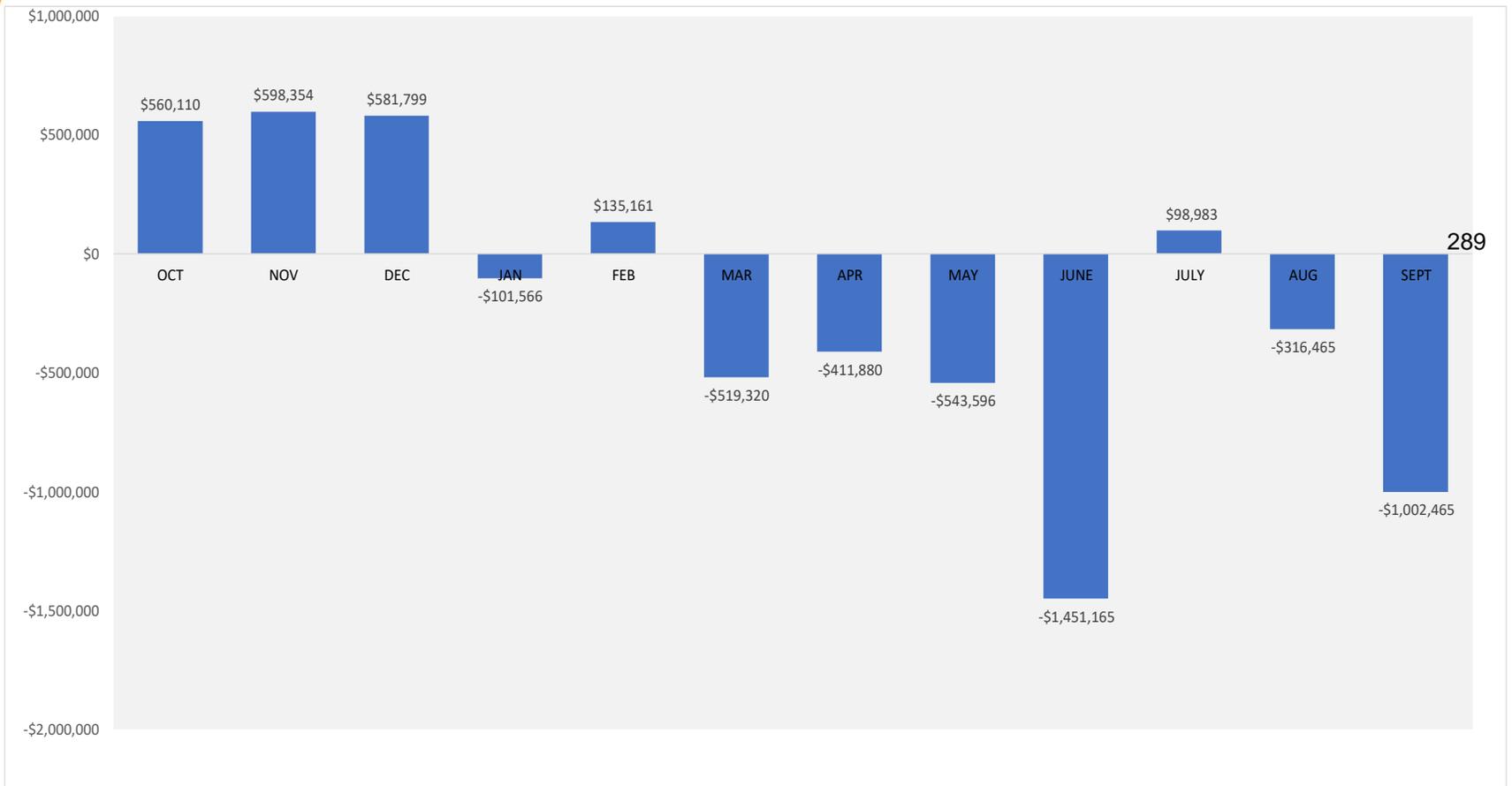


Pharmacy Claims Expense Overview 12 Month Trend – September 2021





Net Position Overview 12 month Trend September 2021



SUBJECT: Quarterly Investment Report

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDA (LEGAL), all investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov't Code 2256.026*

Not less than quarterly, an investment officer shall prepare and submit to a board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented to a board and a superintendent, not less than quarterly, within a reasonable time after the end of the reporting period.

ADMINISTRATIVE CONSIDERATIONS

Mission CISD's investment portfolio totaled \$79,873,221.02 at the end of the 1st quarter ending on September 30, 2021. Interest earned in the 1st quarter was \$10,217.87.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Information item only; no recommendation is required.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director of Finance
Odon Garcia Jr, Accountant

**INVESTMENT REPORT SUMMARY
 QUARTER ENDING SEPTEMBER 30, 2021**

FUND	CERTIFICATES OF DEPOSIT	INVESTMENT POOLS	CASH	ENDING BALANCE	INTEREST EARNED 1ST QTR
Local Maintenance		\$ 56,059,847.30	\$ -	\$ 56,059,847.30	\$ 7,978.36
Debt Service		\$ 2,408,093.87	\$ 693,426.27	\$ 3,101,520.14	\$ 507.94
Non-Expendable Trust Fund	\$ -			\$ -	\$ -
Payroll			\$ 1,174,461.83	\$ 1,174,461.83	\$ 159.05
General Finance			\$ 19,537,391.75	\$ 19,537,391.75	\$ 1,572.52
Su Casa Scholarship			0.00		\$ -
TOTAL	\$ -	\$ 58,467,941.17	\$ 21,405,279.85	\$79,873,221.02	\$10,217.87
Portfolio Composition	0.00%	73.20%	26.80%	100.00%	

We, the approved Investment Officers of Mission CISD, hereby certify that the following Investment Report represents the investment position of the District as of September 30, 2021 in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principles (GAAP).

Signature on File

Odon Garcia, Accountant

Signature on File

Rosalinda Rodriguez, Accountant

Signature on File

Anna Zuniga, CPA, Director for Finance

Signature on File

Joel Garcia, Assistant Superintendent for Finance

Signature on File

Lorena Garcia, Deputy Superintendent for Support Services

Investment #	Type	Original Purchase Date	Fund	Last Renewal Date	Maturity Date	Rate @ 9/30/2021 *Qtr.avg	Beg. Bal. Market/Book Value 07/01/21	Purchased increase	Sold decrease	End. Bal. Market/Book Value 09/30/21	Qtr. Interest Received	1ST QTR Interest Earned	Int. Earned 7/1/2021 - 6/30/2022
LOCAL MAINTENANCE													
10827-3859-000	TxStar-04		199	n/a	n/a	0.01% *	10,444,531.34	263.25	0.00	10,444,794.59	263.25	263.25	263.25
907155492	LoneStar-02		199	n/a	n/a	0.06% *	25,782,280.14	4,335.52	0.00	25,786,615.66	4,335.52	4,335.52	4,335.52
TX010061002	TX CLASS		199	n/a	n/a	0.05% *	24,607,796.64	11,003,067.60	22,000,000.00	13,610,864.24	3,067.60	3,067.60	3,067.60
1200-03	TEXAS TERM	10/3/2018	199	n/a	n/a	0.02% *	6,217,260.82	311.99	0.00	6,217,572.81	311.99	311.99	311.99
Total Local Maintenance							67,051,868.94	11,007,978.36	22,000,000.00	56,059,847.30	7,978.36	7,978.36	7,978.36
DEBT SERVICE													
2515278470	Cash (bank bal.)		599	n/a	n/a	0.07% *	76,568.73	2,405,381.04	1,788,523.50	693,426.27	42.75	42.33	42.33
TX0100610001	TX CLASS	11/1/2018	599	n/a	n/a	0.05% *	4,675,817.26	465.61	2,268,189.00	2,408,093.87	465.61	465.61	465.61
Total Interest & Sinking							4,752,385.99	2,405,846.65	4,056,712.50	3,101,520.14	508.36	507.94	507.94
NON-EXPENDABLE TRUST													
5595909564/6720608225/67271													
01975/6755190045	CD	5/9/1985	836	06/30/21	07/01/21	0.00%	10,487.26		10,487.26	0.00	0.00	0.00	0.00
5595909610/6720607792/67271													
00189/6727100189	CD	2/11/1986	836	06/30/21	07/01/21	0.00%	5,243.62		5,243.62	0.00	0.00	0.00	0.00
5595909726/6720605021/67271													
01525/6755190886	CD	5/28/1986	836	06/30/21	07/01/21	0.00%	11,535.99		11,535.99	0.00	0.00	0.00	0.00
Total Non-Expendable Trust							27,266.87	0.00	27,266.87	0.00	0.00	0.00	0.00
PAYROLL													
2515278454	Cash (bank bal.)		063	n/a	n/a	0.07% *	1,537,571.15	35,130,188.68	35,493,298.00	1,174,461.83	179.37	159.05	159.05
Total Payroll							1,537,571.15	35,130,188.68	35,493,298.00	1,174,461.83	179.37	159.05	159.05
GENERAL FINANCE													
2515282931	Cash (bank bal.)		064	n/a	n/a	0.07% *	17,719,739.11	53,476,145.67	51,658,493.03	19,537,391.75	1,642.15	1,572.52	1,572.52
Total General Finance							17,719,739.11	53,476,145.67	51,658,493.03	19,537,391.75	1,642.15	1,572.52	1,572.52
SU CASA SCHOLARSHIP													
6797648521	Cash (bank bal.)			n/a	n/a	*	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Su Casa Scholarship							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENTS							\$91,088,832.06	\$102,020,159.36	\$113,235,770.40	\$79,873,221.02	\$10,308.24	\$10,217.87	\$10,217.87

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Investment #	Type	Maturity Date	End. Bal. Market/Book Value 09/30/21	DAYS TO MATURITY	BOOK VALUE X DAYS TO MATURITY	WEIGHTED AVERAGE MATURITY*
10827-3859-000	TxStar-04*	n/a	10,444,794.59	0	-	
907155492	LoneStar-02	n/a	25,786,615.66	0	-	
TX010061002	TX CLASS	n/a	13,610,864.24	0	-	
2515278470	Cash (bank bal.)	n/a	693,426.27	0	-	
5595909564/6720608225/ 6727101975/6755190045	CD	06/30/22	0.00	273	-	
5595909610/6720607792/ 6727100189/6727100189	CD	06/30/22	0.00	273	-	
5595909726/6720605021/ 6727101525/6755190886	CD	06/30/22	0.00	273	-	
2515278454	Cash (bank bal.)	n/a	1,174,461.83		-	
2515282931	Cash (bank bal.)	n/a	19,537,391.75		-	
6797648521	Cash (bank bal.)	n/a	0.00		-	
1200-03	TEXAS TERM	n/a	6,217,572.81	0	-	
TX0100610001	TX CLASS	n/a	2,408,093.87	0	-	
			\$79,873,221.02		-	

0 DAYS WAM

SUBJECT: Disbursements for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of September totaled \$17,927,115.44 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 4,649,877.50
District Purchasing Cards	\$ 607,267.03
ACH	\$ 2,822,168.01
Wire Transfers	\$ 259,128.87
Payroll	\$ 9,588,674.03
TOTAL	\$ 17,927,115.44

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Odon Garcia Jr, Accountant

SUBJECT: Interlocal Agreement Between the City of Mission and Mission Consolidated Independent School District Regarding the Natatorium Facility at Bannworth Park and Mayberry Pool

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The facilities subject to this agreement are the two swimming facilities located at 115 S. Mayberry Road and t at 1822 N. Shary Rd., Mission Bannworth Park.

The City of Mission Natatorium Facility will be used as an alternative when the Mission CISD Aquatics center is shut down for Maintenance reasons and will not be available for our student athletes.

On April 18, 2017, District Administration met with City of Mission Officials to discuss our student needs and our intent to enter into an Interlocal Agreement for the use of both the Natatorium Facility at Bannworth Park and Mayberry Pool for the 2021-2022 school year.

ADMINISTRATIVE CONSIDERATIONS

The parties are authorized by the Interlocal Cooperation Act, Texas Government Code Chapter 791 to enter into cooperative agreements with other local government entities of the State of Texas for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, and programs.

The Interlocal Agreement has been reviewed by District Legal Counsel and is now under review by the City of Mission Legal Counsel.

FUNDING SOURCE AND AMOUNT

General Fund \$10,200

RECOMMENDATION:

Informational Item

CONTACT PERSON (S)

Carol G. Perez, Ed. D., Superintendent of Schools
Lorena Garcia, Deputy Superintendent for Support Services
Leticia Ibarra, Director of Athletics

SUBJECT: 2021-2022 Annual Budget Report – ASBO Award

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District applied for the Meritorious Budget Award (MBA) or the Pathway to the MBA understand the importance of presenting an accessible and accurate budget to build trust and clearly communicate with stakeholders. Last year the District applied and received the Meritorious Award for the Fiscal Year 2000-2021,

ADMINISTRATIVE CONSIDERATIONS:

Applying for the MBA or Pathway to the MBA promotes the District to:

- Skills in developing an effective budget presentation.
- Compliance with clear budget presentation guidelines.
- Commitment to the community through a reader-friendly budget document.
- Adherence to nationally recognized budget presentation standards.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Informational Item

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

This Meritorious Budget Award is presented to

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

for excellence in the preparation and issuance of its budget
for the Fiscal Year 2020–2021.

The budget adheres to the principles and standards
of ASBO International's Meritorious Budget Award criteria.



A handwritten signature in black ink that reads 'Claire Hertz'.

Claire Hertz, SFO
President

A handwritten signature in black ink that reads 'David J. Lewis'.

David J. Lewis
Executive Director