



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Board of Trustees WORKSHOP** on **Wednesday, November 3, 2021, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

I. Call to Order

II. Call Meeting to order and acknowledge Board Members Present

III. Public Comment(s) on Specific Agenda Item(s)

IV. Superintendent's Update

V. TRANSFORMING TEACHING and LEARNING

1. Presentation(s) to the Board

a. Campus and District Improvement Plans

4

VI. FACILITIES/ENVIRONMENT

1. Presentation(s) to the Board

a. Status Report/Presentation on the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering & G&G Contracting

2. Construction Projects

a. Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various

Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering

b. Change Order #1 for Forty-four (44) Delay Days due to Structural Repairs on

Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural

Engineering

c. Construction Change Directive #1 & #2 for “Credit” on Hardware

Handle and for Additional Aluminum Frame Support for the Security

Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson

Elementary & Roosevelt Alternative – EGV Architects

d. Substantial Completion for the Security Vestibules Project at Alton

Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt

Alternative - EGV Architects

e. Substantial and Final Completion and Final Payment, for the Mims Marquee Project

– Javier Hinojosa Engineering

f. Schematic Design for the Child Nutrition Program CNP Freezer Project

– DBR Engineering

g. Status on the Best and Final Offer (BAFO) and Contract with all Firms for General Construction Services – Job Order Contracting. 107

VII. SUPPORT SERVICES

1. Discussion

a. Recommendation of possible positions for next Board Meeting:

- (1) Computer Programmer/Analyst
- (2) Dietician
- (3) ESSER III, Bryan Elementary School Counselor
- (4) Licensed Specialist in School Psychology
- (5) Misson Jr. High Counselor

VIII. FINANCE

1. Presentation(s) to the Board

- a. Workers Compensation Annual Review 111
- b. Prime – Pharmacy Utilization Annual Review 132
- c. Insurance Consultant Cost Savings Options 153
- d. Hanna Hurricane Update 155

2. Discussion

- a. Annual Comprehensive Financial Report for the Year Ended June 30, 2021
- b. Resolution for the Casting Votes of the Hidalgo County Appraisal Board of Directors for 2022 – 2023 162
- c. Amended Resolution Stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL) 178
- d. Supplemental Budget Amendment for the Month of November 2021 204
- e. Bids, Proposals and Purchases of \$50,000 and Over
 - (1) Award Purchase Professional Development Supplemental #230-22-0 205
 - (2) Award Purchase Smart Boards K-White #341-22-1 209
 - (3) Award Purchase Fuel and Oil #750-22-0
 - (4) Award Purchase Kitchen Equipment #803-22-0 213
 - (5) Award Purchase Cook Chill Kettle Mixer #804-22-0 216
 - (6) Renew of Tyler Software Maintenance 219
 - (7) Renew Contract with The Center for Primary Care and Wellness (PCW) 221

f. Donations 223

g. 2021 Tax Roll 273

3. Informational

- a. Tax Levy Adjustments for the Month of September 2021 279
- b. Financial Reports for the Month of September 2021
 - (1) General Fund and Debt Services 284
 - (2) Self-Funded Health Insurance Fund 287
- c. First Quarterly Investment Report for Fiscal Year 2021-2022 293
- d. Cash Disbursements for the Month of September 2021 297
- e. City of Mission Interlocal Agreement for the Natatorium Facilities
- f. 2021 – 2022 Annual Budget Report ASBO

IX. Important Dates to Remember

- 1. November 10, 2021 Regular Board of Trustees Meeting at 6:30 p.m.
- 2. December 8, 2021 Board of Trustees Workshop at 6:30 p.m.
- 3. December 15, 2021 Regular Board of Trustees Meeting at 6:30 p.m.

X. Adjournment

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on October 29, 2021.



Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District

SUBJECT: Approval of District and Campus Improvement Plans

PRESENTER: Kim Risica, Executive Director for Special Programs & School Improvement

BACKGROUND INFORMATION

The Board shall approve and periodically review the District's mission and goals to improve student performance. The mission, goals, and the approved district and campus objectives shall be mutually supportive and shall support the state goals and objectives under Education Code, Chapter 4.

The Board shall ensure that the district and campus improvement plans, as applicable, address all elements required by federal law for receipt of Title I, Part A funds, including elements pertaining to family and community engagement.

The Board shall ensure that administrative procedures meet legal requirements in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization; adequately reflect the district's planning process; and include implementation guidelines, time frames, and necessary resources. BQ (LOCAL).

ADMINISTRATIVE CONSIDERATIONS

The District and Campus Improvement Plans were developed and revised in September 2021, and address the identified areas of need included in the comprehensive needs assessment. The required members identified in BQA (Local) developed these plans. The District and Campus Improvement Plans, which include the district's mission and goals to improve student performance, address all the elements required by federal law for receipt of Title I, Part A funds, and ensure that administrative procedures meet legal requirements, need to be board approved.

RECOMMENDATION:

Approval of District and Campus Improvement Plans

FUNDING SOURCE / AMOUNT

Not applicable

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction

Kim Risica, Executive Director for Special Programs & School



Kim Risica

Executive Director for Special Programs & School Improvement

1201 Bryce Drive - Mission, Texas 78572-4399

Office (956) 323-5550

Email: kmrisica@mcisd.org

Dr. Carol Perez, Superintendent of Schools

Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

REVISED – CIP PRESENTATION SCHEDULE

Good afternoon MHS Feeder School Principals! Please make note of the revised schedule and plan accordingly.

<u>MCISD Board Meeting</u> <u>October 20, 2021</u>	
Mission High School	3-5 min
Alton Memorial Jr High School	3-5 min
K. White Jr. High School	3-5 min
Cantu Elementary	3-5 min
Cavazos Elementary	3-5 min
Escobar-Rios Elementary	3-5 min
<u>MCISD Board Workshop</u> <u>November 3, 2021</u>	
Leal Elementary	3-5 min
Marcell Elementary	3-5 min
O'Grady Elementary	3-5 min
Pearson Elementary	3-5 min
Waitz Elementary	3-5 min
Mission CISD DIP	3-5 min

Our Vision: Mission CISD will prepare and inspire all students to be equipped to excel in the college and career of their choice, dominate 21st century skills in leadership, knowledge, language, and technology to compete in a global economy and serve as successful citizens in their community.

Declaración de la Visión: Mission CISD preparará e inspirará a todos los estudiantes a estar preparados para sobresalir en la universidad y la carrera de su elección, dominar habilidades del siglo 21 en liderazgo, conocimiento, lenguaje y tecnología para competir en una economía global y servir como ciudadanos exitosos en su comunidad.

**MCISD TOM LANDRY STADIUM
CIVIL AND STRUCTURAL REPAIRS CSP #520-21-0**
MCISD Board of Trustees Workshop Meeting
November 3, 2021



Status as of October 18, 2021

Updates:

Home Side Piers

- 101 of the 102 Piers have had the concrete flatwork around the pier removed. This construction means and methods will continue once they are ready for further demolition at this area
- 25 piers of the 102 piers have had the concrete removed a minimum of 42 inches per the repair detail. (See Attachments)

- 25 piers of the 102 piers have had the reinforcing in place. It was noticed that several existing pier reinforcement centers from the existing piers are not aligned with the center of the anchor rod group along gridline “B” and at the center of the columns along gridline “C”. Further Engineering and Construction Evaluation is Required. (See Attachments)

Home Side Pier Located at Gridlines “C” & “16” (See Attachments)

- The center of the exposed pier vertical reinforcement does not align with the center of the column. Debris was found during the excavation of this pier.
- A change order is being submitted for your approval.

Home Side Pier Located at Gridline “C” & “2” Offsets above Existing Construction Joint. (See Attachment)

- It was noticed that the existing condition of the pier construction above the construction joint was offsetted. Further engineering evaluation is required

Home Side Flatwork (See Attachments)

- From the saw cutting of the flatwork around the piers, it was noticed that the flatwork slab reinforcement was at or near the bottom of the concrete slab.
- MCISD is contracting a geotechnical engineer to provide a geotechnical engineering report so we may design the flatwork.

10% of aluminum bleachers have been reviewed for loose bolts and missing bolts. Bolts are being tightened and/or installed. (No work has been done from last progress report.)

Visitors Side Piers (54 Piers) (No Work Has Been Done From Last Progress Report.)

- 54 piers of the 54 piers have had the concrete flatwork around the pier removed.
- 0 piers of the 54 piers have had the concrete removed a minimum of 42 inches per the repair detail.
- 0 piers of the 54 piers have had the reinforcing in place.



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Date: 10/05/2021

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 10-05-2021 Progress Report at Tom Landry Stadium Home side Piers along Gridline B

Photo: 1

B17

- Portion of existing Pier Concrete has been removed.
- New Pier Reinforcement Has Been Installed.
- Observation Of New Pier Reinforcement Will Follow.
- Existing Pier Reinforcement has Been Removed.



Photo: 2

B16

- Demolished Flatwork Around Pier Has Been Removed.



Photo: 3

B15

- Demolished Flatwork Around Pier Has Been Removed.



Photo: 4

B14

- Demolished Flatwork Around Pier Has Been Removed.



Photo: 5

B13

- Demolished Flatwork Around Pier Has Been Removed.



Photo: 6

B12

- Portion of existing Pier Concrete has been removed.
- New Pier Reinforcement Has Been Installed.
- Observation Of New Pier Reinforcement Will Follow.
- Existing Pier Reinforcement has Been Removed.



Photo: 7

B11

- Portion of existing Pier Concrete has been removed.
- New Pier Reinforcement Has Been Installed.
- Observation Of New Pier Reinforcement Will Follow.
- Existing Pier Reinforcement has Been Removed.



Photo: 8

B10

- Portion of existing Pier Concrete has been removed.
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- Existing Pier Reinforcement has Been Removed.



Photo: 9

B9

- Portion of existing Pier Concrete has been removed.
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- Observation Of New Pier Reinforcement Will Follow.
- Existing Pier Reinforcement has Been Removed.



Photo: 10

B8

- Portion of existing Pier Concrete has been removed.
- New Pier Reinforcement Has Been Installed.
- Observation Of New Pier Reinforcement Will Follow.
- Existing Pier Reinforcement has Been Removed.



Photo: 11

B7

- Portion of existing Pier Concrete has been removed.
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- Existing Pier Reinforcement has Been Removed.



Photo: 12

B6

- Portion of existing Pier Concrete has been removed.
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- Existing Pier Reinforcement has Been Removed.



Photo: 13

B5

- Portion of existing Pier Concrete has been removed.
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Photo: 14

B4

- Portion of existing Pier Concrete has been removed.
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<p>Photo: 15 B3</p> <ul style="list-style-type: none"> • Portion of existing Pier Concrete has been removed. • New Pier Reinforcement Has Been Installed. • Observation Of New Pier Reinforcement Will Follow. • Existing Pier Reinforcement has Been Removed. 	
<p>Photo: 16 B2</p> <ul style="list-style-type: none"> • Portion of existing Pier Concrete has been removed. • New Pier Reinforcement Has Been Installed. • Observation Of New Pier Reinforcement Will Follow. • Existing Pier Reinforcement has Been Removed. 	
<p>Photo: 17 B1</p> <ul style="list-style-type: none"> • Portion of existing Pier Concrete has been removed. • New Pier Reinforcement Has Been Installed. • Observation Of New Pier Reinforcement Will Follow. • Existing Pier Reinforcement has Been Removed. 	

Notice: Observation and/or statements made on this document do not affect or replace project plans, specifications, or contractual requirements.

Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Jose I. Gomez (Construction administrator)
Report Typed By: Jose I. Gomez (Construction administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



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Project Location: W 15th St., Mission, TX 78572

Comments: 10-05-2021 Progress Report at Tom Landry Stadium Home side Piers along Gridline C

Photo: 1

C17

- Portion of existing Pier Concrete has been removed.
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Photo: 2

C16

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Photo: 3

C15

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Photo: 4

C14

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Photo: 5

C13

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Photo: 6

C12

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Photo: 7

C11

- Demolished Flatwork Around Pier Has Been Removed.



Photo: 8

C10

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Photo: 9

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- Portion of existing Pier Concrete has been removed.
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Photo: 10

C8

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C7

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C6

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Photo: 13

C5

- Demolished Flatwork Around Pier Has Been Removed.



Photo: 14

C4

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Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Jose L. Gomez (Construction Administrator)
Report Typed By: Jose L. Gomez (Construction Administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



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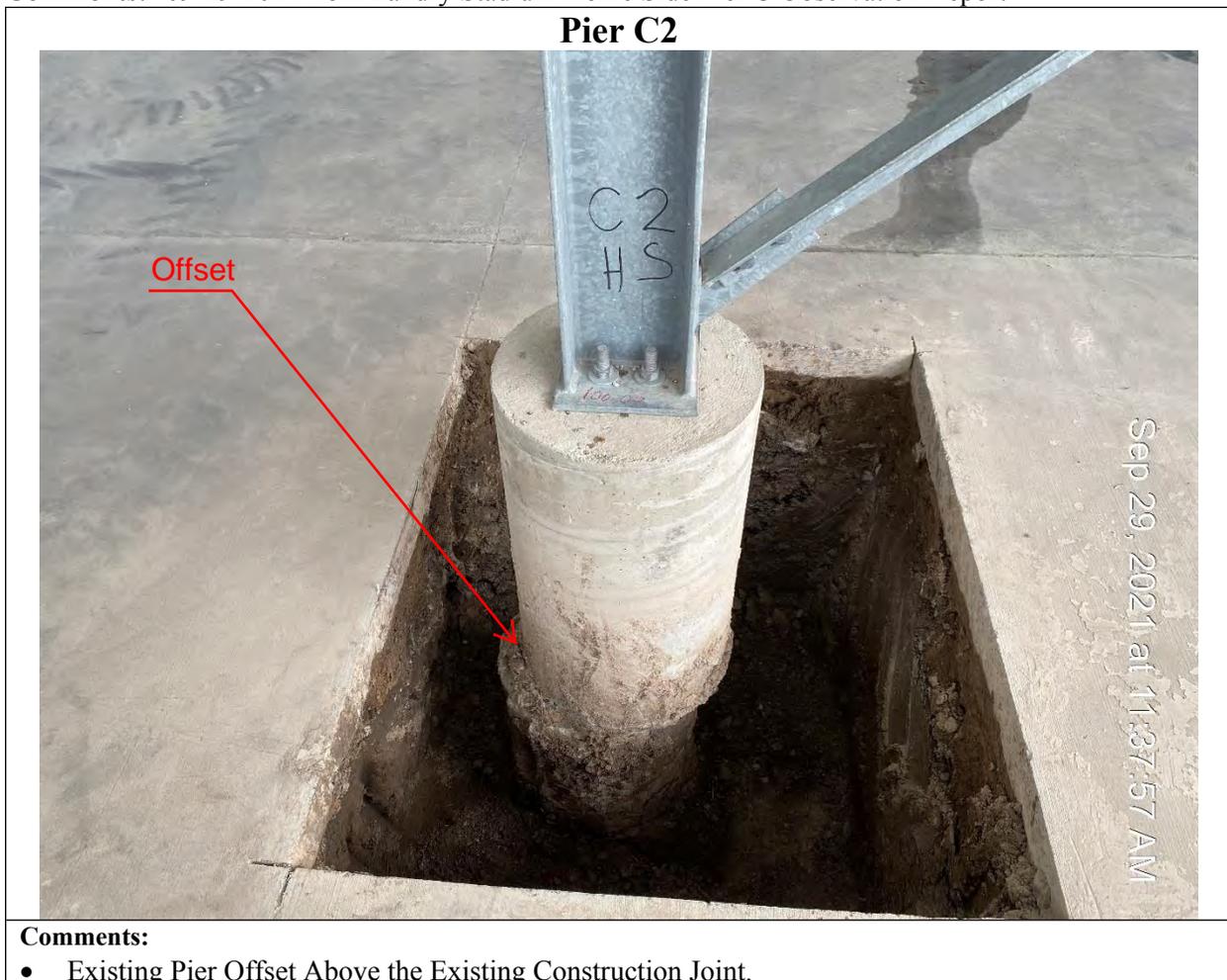
Registration Number F-908 | Expiration Date 09/30/2022

Date: 09/29/2021

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Sealed Proposal #520-21-0

Project Location: W 15th St., Mission, TX 7857

Comments: 09-29-2021 Tom Landry Stadium Home Side Pier C Observation Report



Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Antonio Navarro IV (Construction administrator)
Report Typed By: Antonio Navarro IV (Construction administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



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Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2021

Date: 09/01/2021

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Seal Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Mr. Rivera,

During the process of saw cutting the flatwork concrete around the concrete piers, the reinforcement location of the flatwork was exposed. The majority of the reinforcement was located at the bottom of the concrete slab and was not per plan.

Photo 1:



Photo 2:



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Respectfully Submitted,
Alberto Trevino Sr.

Photos By: Alberto Treviño Sr. (Project Manager)
Report Typed By: Alberto Treviño Jr. (Civil Construction Administrator)
Report Done By: Alberto Treviño Sr. (Project Manager)

SUBJECT: Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

STADIUM:

Tom Landry Stadium was built in approximately 1976 and additional seating was installed in approximately 1989. It currently has only four (4) handicap seating spaces on both the home and visitors' side. The home side has a seating capacity for 5000 persons and the visitor's side has a seating capacity for 4000 persons.

At the Regular Board of Trustees meeting held on Wednesday, August 11, 2010 the Board approved a structural assessment to be conducted by Rick Hinojosa Structural Engineering. A report was completed on August 27, 2010. No further action was taken.

At a football game on September 26, 2013 and at the Regular Board of Trustees meeting of Wednesday, October 09, 2013, a concerned citizen brought to attention the fact that Tom Landry Stadium was not in compliance with the American Disabilities Act (ADA) current code concerning the required handicap seating spaces. As per ADA the breakdown for seating is 6 spaces for 1 – 500 seats then 1 seat for every 150 additional seats. As per calculations required additional seating on the home side will be 36 ADA seats and, on the visitors, side will be an additional 30.

On October 08, 2013 I contacted Mr. Tim Petty, Program Specialist V with the Texas Education Agency (TEA) to discuss this issue and he confirmed that we were not in compliance with current codes and standards concerning stadium seating.

At the Regular Board of Trustees meeting held on Wednesday, December 11, 2013 and after consultation with our legal counsel, the Board approved for renovations to the Tom Landry Stadium Press Box and for the additional required ADA stadium seating.

The current press box is approximately 30 years old and has never been renovated. When new bleacher seating was installed the press was moved by crane to its current location. With the installation of a new scoreboard additional staff will need to be placed in the press box to operate the system. Currently approximately nine persons are in the box, however, it is now estimated that up to twenty-two persons may be in the box at any given time. This added weight along with the additional weight of chairs and equipment may cause a stress on the structure. As per our legal counsel, there is no legal law that states that the structure needs to be evaluated, however, for safety precautions

Administration is considering a structural assessment study to be conducted on the press box to ensure that the structure is capable of sustaining the additional weight.

At the Regular Board of Trustees meeting held on Wednesday, March 20, 2013 Administration presented and the Board approved Consideration and Approval to

Contract with Rick Hinojosa Engineering for a Re-Assessment of the Tom Landry Stadium Press Box.

At the Regular Board of Trustees meeting held on Wednesday, April 10, 2013 the Board was advised that due to concerns and possible code regulations requiring an elevator to be installed for the press box, inquiries were made to Mr. David Hansen, Legal Counsel. As per building code an elevator is required should the square footage of a press box be larger than 500 sq. ft. Our current press box is approximately 40' X 8' which is 320 sq. ft.. However, should only renovations be required without the addition of sq. footage the initial structural assessment will need to be considered. Furthermore, it is the responsibility of the structural engineer to make the decisions of what is currently within building codes and regulations even if it is only renovations. The possible recommendation of constructing adjacent press boxes may still require an elevator to be installed. The sq. footage requirement applies to the "aggregate" total sq. footage of all press boxes. Again, it will be the responsibility of the structural engineer to make that determination. Renovations to include floor support, the construction of an interior wall, counter tops, sliding windows.

At the February 05, 2014 Facilities Committee meeting, a presentation by Rick Hinojosa Structural Engineering stated that current plans to improve the press box must include the installation of an elevator or a ramp access to the press box as per the State of Texas current code. At this meeting the committee decided to cancel the press box renovation project.

At the Special Board of Trustees Meeting held on Wednesday, April 20, 2016, the Board approved the following:

Administration is again exploring the possibility of a stadium renovation to include a new press box, new reserve section seating with back rests, new concession stands, new concrete base under the bleachers along with new bleachers to meet current ADA rules and regulations. New bleachers to also include those at Leo Najo Baseball Park.

Administration is requesting approval to advertise for Request for Qualifications (RFQ's) for architectural/civil engineer services as the recommended process for the selection.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

If approved, Administration will begin advertising for architects and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm.

Advertisements for Request for Qualifications (RFQ's) for architects were advertised in the local newspaper on Wednesday, June 1st and June 8th, 2016 along with being posted on the MCISD website. RFQ's were due at Central Office on Thursday, June 23, 2016 at 2:00 p.m...

Three (3) architectural firms submitted an RFQ and they were reviewed for completeness and adherence to the instructions of the request by Mr. Roosevelt Rios, Purchasing Coordinator and Ms. Tammy Tijerina, Project Manager on Thursday, July 28, 2016. The firms are listed below:

PBK Architects GIGNAC
& Assoc.
Alvarado Architects

This agenda item and presentation(s) were originally scheduled for Wednesday, August 03, 2016, however, they were postponed for a later date and time.

At the Facilities/Environment Committee held on Wednesday, August 24, 2016, the three ranked firms were invited to make a presentation to a Special Facilities/Environment Committee meeting and those Board members in attendance. The Committee allowed the firms a 15-minute presentation session along with a 15-minute question and answer session. The Committee along with Mr. Ricardo Rivera evaluated and ranked the firms on the basis of demonstrated competence and qualifications pursuant to the Professional Services Procurement Act as per the presentations. The rankings were then presented at the Special Board of Trustees meeting for consideration and approval for the selection of services.

At the Special Board Meeting held on Wednesday, August 24, 2016, the Board approved the rankings and selection of Alvarado Architects for services for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, September 14, 2016, the Board approved the contract for Alvarado Architects for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, November 09, 2016, the Board approved the project and budget, the procurement method and Alvarado Architects request of Schematic Design and Design Development for the Tom Landry Stadium Renovations Project. Alvarado Architects, District Staff and Coaches have been working on the design due to the extremely tight timeline, this project has to be completed by late July 2017. Current design will have new concession stands, new parking, new parking over-layer where needed, concrete area below home side, new stadium fascia, new complete seating bleachers at both home and visitor side, home side reserved seating to have back rests, seating and ramps to be ADA compliant, new ticket booths, press box with elevator as recommended design, new stadium lighting as required along with other required items needed for the project.

At the Regular Board meeting held on Wednesday, December 14, 2016, the Board approved Alvarado & Associates final design and Approval for 24-inch-Wide Seats in the Reserved Section for the Tom Landry Stadium Renovations Project.

Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on December 18, 2016 and December 25, 2016 for the new

design. A pre-proposal meeting was held on Tuesday, January 10, 2017 at 2:00 P.M. at Central Office.

Proposals were publicly opened on Tuesday, January 17, 2017 at 4:00 P.M. at Central Office. Pre-ranking of the proposals were conducted by Mr. Roosevelt Rios, Mr. Albert Rodriguez and Mr. Adrian Hernandez, Project Manager on Tuesday, January 17 and Wednesday, January 18, 2017.

At the Facilities Committee meeting the Committee reviewed the pre-ranking of firms and then proceeded to officially rank the firm's proposals. These rankings will then be presented to the Board of Trustees for consideration and approval for entering into negotiations in the order of ranking recommended at a special called meeting on Monday, January 23, 2017 at 7:30 a.m.

Pre-ranking of proposals by Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted prior to the Evaluation and Selection Committee formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

The Finance department in conjunction with the districts finance consultants have been designing a funding package for this project. In order to ensure this project under this funding source be securely financed Administration is recommending to adjust the contingency budget by an increase of \$2 million. Thus, the total construction budget to include all soft-costs will not exceed \$10 million.

Three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Alt. #1</u>	<u>Days</u>
Holchemont Const. (291)	\$7,463,000.00	(\$287,000.00)	235
E-Con Const. (287.6)	\$7,450,000.00	\$210,000.00	180
Central Builders (260.2)	\$8,000,000.00	\$500,000.00	180

Note:

Alternate #1 is for a larger custom-built press box of which Administration recommends approving. Both E-Con Construction and Central Builders have an additional cost for this alternate, as per Holchemont Construction their base bid includes the larger custom press box. Should MCISD select the smaller pre-fabricated press box Holchemont has a \$287,000.00 deduct from their base bid. The intention is for a notice to proceed (NTP) to be issued on or before February 01, 2017 with a substantial completion date of July 31, 2017, which is 180 days, Holchemont has a substantial completion date of September 24, 2017. Proposals and days are all prior to negotiations.

At a Special Board of Trustees meeting to be held on Monday, January 23, 2017, the Board will consider and possibly approve the rankings to allow negotiations to begin. It is Administrations intent to bring forward at the Regular Board of Trustees meeting to be held on Wednesday, January 25, 2017 an approval and recommendation for a best and final offer (BAFO) and to enter into contract with the selected general contractor. It is MCISD's construction procurement process to present all items for Facilities Committee discussion prior to presenting to the Board of Trustees for final approval.

At the Regular Board of Trustees meeting held on Wednesday, January 25, 2017, the board approved the best and final offer (BAFO) from Holchemont in the amount of \$7,463,000.00 with alternate #01 custom press box included as part of the contract. Notice to proceed (NTP) was issued on February 02, 2017 with a substantial completion date of August 21, 2017.

At the Regular Board of Trustees meeting held on Wednesday, April 12, 2017, the board approved and pulled the following items:

Consideration and Approval of AEA #01 for CPR #02 to Furnish and Install Sports Lighting for the Tom Landry Stadium Renovations Project.

Sports Lighting Allowance:	\$600,000.00	AEA
#01 Sports Lighting:	<u>\$580,392.00</u>	
Balance:	\$ 19,608.00	

Consideration and Approval of AEA #02 for CPR #03 to Furnish and Install a Scoreboard Sound System for the Tom Landry Stadium Renovations Project. Item was pulled for further pricing on additional speakers throughout the stadium.

Consideration and Approval of AEA #03 for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project. Item was pulled due to MCISD having the netting and poles and only required pricing for the installation.

Consideration and Approval of AEA #04R to "Credit" the Allowances for the Tom Landry Stadium Renovations Project. Item was pulled due to other items being pulled thus not being able to present an accurate balance total.

Consideration and Approval of CPR #06 to Change the Size of the Bronze Statue for the Tom Landry Stadium Renovations Project.

Bronze Statue Allowance:	\$ 50,000.00
CPR#06 Bronze Statue:	<u>\$129,400.00</u>
Bronze Statue Allowance Balance:	(\$ 79,400.00)

Due to inclement weather in the month of March Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Seven (7) Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is August 28, 2017.

Administration presented Consideration and Approval of Selection of Color and Pattern for the Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project. The Board approved option #1 alternating colors.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board approved and pulled the following items:

Contingency Allowance:	\$100,000.00
AEA #01 Sports Lighting:	\$ 19,608.00
CPR #6 Bronze Statue:	<u>\$ (79,400.00)</u>
Contingency Balance:	\$ 40,208.00

Consideration and Approval of AEA #03R for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project.

Football Safety Net System Allowance:	\$10,000.00
AEA#03 Football Safety Net System:	<u>(\$ 7,500.00)</u>
Balance:	\$ 2,500.00

Consideration and Approval of CPR #08 to Construct a Riser Room / Fire Pump for the Tom Landry Stadium Renovations Project.

Fire Suppression Pump Allowance Balance:	\$ 50,000.00
CPR # 08 Riser Room:	<u>\$ 110,428.53</u>
Balance:	(\$ 60,428.53)

Contingency Balance:	\$40,208.00
CPR #8 Riser Room:	(\$60,428.53)
Plus, Overhead and Profit	<u>(\$2730.47)</u>
Contingency Balance:	(\$22,951.00)

Due to inclement weather in the month of April and MCISD testing Holchemont Construction requested additional delay days, thus, they presented Consideration and

Approval of CPR #09 for Eight (8) Additional Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is September 05, 2017.

Note: The first scheduled football game is for Friday, September 01, 2017 with VMHS vs Harlingen. Substantial completion is granted when the facility can be utilized for its intended use. The City of Mission Fire Marshal must approve the facility to include all fire systems are inspected and tagged “approved” along with all ADA inspections and approvals and to include the inspection and approval of the elevator system and to include any other inspections required. Coaches are working on a Plan “B” should the stadium not be completed on time.

Administration recommended Consideration and Approval of Re-naming for the Tom Landry Stadium Renovations Project as “Tom Landry Hall of Fame Stadium”.

Administration recommended Consideration and Approval of Selection of Color for Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project.

Recommendation is based on the colors selected by Coach Detmer, Coach Gilpin, Athletic Director Joe Sanchez and Athletic Director Leticia Ibarra.

Royal Blue
Texas A&M – Maroon

After a lengthy discussion on possible color dis-coloration of the royal blue and maroon seats the Board approved “grey” for the reserved seating.

Alvarado Architects presented a “pose” selection on the statue. At the Facilities Committee meeting held on Wednesday, May 03, 2017, the Committee along with members of the Campus Construction Over-Sight Committee members reviewed and discussed the five (5) options of poses brought forward by Mr. Alvarado. By virtue of the discussion and by show of hands, options #1 and #4 were selected for presentation to the Board. The Board approved Consideration and Approval of Tom Landry Statue Pose for the Tom Landry Stadium Renovations Project Option #1.

At the Facilities/Environment Committee meeting held on Wednesday, June 07, 2017 several CPR’s were presented and discussed. These CPR’s may become change orders should current available allowances not cover the over-budget of the project when it is finalized. MCISD Administration stressed to Alvarado Architects and Holchemont Construction the discontent of change orders and requests for additional construction time. Administration stressed the importance of having the project completed as per the original substantial completion date.

At a Special Board of Trustees meeting held on Wednesday, June 07, 2017, the Board granted Superintendent Dr. Ricardo Lopez authority to approve change orders/change proposal request for the Tom Landry Stadium Renovations Project in the amount not to exceed a total of \$250,000.00. This action was to facilitate the change order/CPR process and not delay the general contractor waiting for a decision.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Wednesday, June 07, 2017:

Supt. Approval Balance:	\$250,000.00
CPR#05R Structural Steel:	\$ 31,824.00
CPR#06R Bronze Statue Foundation:	\$ 12,161.00
CPR#11 for MEP changes at the Press Box:	\$ 8,674.00
CPR#14 for HVAC at the Gift Shop:	\$ 12,268.00
CPR#19 for Additional Gates for Eagle Drive:	<u>\$ 1,816.00</u>
Supt. Approval Balance:	\$183,257.00

Consideration and Approval of CPR#05R for Structural Steel between Grandstands and Custom Press Box for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$22,951.00)
Structural Steel Additions Cost:	<u>\$31,824.00</u>
Contingency Balance:	(\$54,775.00)

Consideration and Approval of CPR#06R for Bronze Statue Foundation and Base for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$54,775.00)
Bronze Statue Base Foundation Cost:	<u>\$12,131.00</u>
Contingency Balance:	(\$66,906.00)

Consideration and Approval of CPR#11 for MEP changes at the Press Box for the Elevator for the Tom Landry Stadium Renovations Project. Holchemont, LTD is requesting eight (8) additional day, if approved, the new substantial completion date is September 13, 2017. As per Alvarado Architects additional days will not be submitted.

Contingency Balance:	(\$66,906.00)
Electrical at press box Cost:	<u>\$ 8,674.00</u>
Contingency Balance:	(\$75,580.00)

Consideration and Approval of CPR#14 for HVAC at the Gift Shop for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$75,580.00)
HVAC at gift shop Cost:	<u>\$12,268.00</u>
Contingency Balance:	(\$87,848.00)

Consideration and Approval of CPR#19 for Additional Gates for Eagle Drive for the Tom Landry Stadium Renovations Project

Contingency Balance:	(\$87,848.00)
Gates at Eagle Drive Cost:	<u>\$ 1,816.00</u>
Contingency Balance:	(\$89,664.00)

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, The Board did not approve Consideration and Approval of CPR#20 for Additional Four (4) Rain Days for the Month of May for the Tom Landry Stadium Renovations Project.

*Note: After meeting with Alvarado Architects and Holchemont LTD, they were advised that Administration will be questioning any further delay days submitted and that Holchemont should continue working on a recovery schedule plan to attempt to bring this project at the initial substantial completion date of August 21, 2017.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Thursday, June 29, 2017 in order to have the project continue without contractor delays:

Supt. Approval Balance Granted:	\$183,257.00
CPR#12 Track Timing System:	<u>\$ 45,322.00</u>
Supt. Approval Balance:	\$137,935.00

Change Order Amount to Date: (\$134,986.00)

Note: General Contractor has added 12% overhead and profit and 1.5% for project bonding on all change order amounts.

Soil Stabilization Allowance:	\$10,000.00
CPR #16 Soil Stabilization:	<u>\$10,000.00</u>
Balance:	\$ 0.00

Utility Allowance:	\$20,000.00
CPR #21 Boring & Trenching:	<u>\$16,830.00</u>
Balance:	\$3,170.00

At the Special Board of Trustees Meeting to be held on Thursday, July 27, 2017, Administration presented to the Board Consideration and Approval of CPR#15 for Graphics for the Tom Landry Stadium Renovations Project. This amount is to be taken from the graphics allowance already included in the original contract.

Graphics Allowance Balance:	\$100,000.00
Banner system:	(\$ 51,148.50)
Identification signage:	(\$ 26,815.00)
Bleacher section signage:	(\$ 13,625.00)
Traffic signage:	(\$ 2,136.00)
Fire lane striping:	<u>(\$ 3,700.00)</u>
Balance:	\$ 2,575.50

At the Regular Board of Trustees meeting held on Wednesday, August 09, 2017, the Board considered and approved some of the following items:

As per our Legal Counsel, the Board did not need to vote on agenda item, Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project which was previously denied but being brought forward by Holchemont, LTD. once again for consideration. The Board had stated it would possibly revisit this request and no action was taken.

Consideration and Approval of AEA#12 for CPR #22 for Landscaping and Irrigation for the Tom Landry Stadium Renovations Project.

Landscape/Irrigation Allowance:	\$20,000.00
CPR#22 Landscape & Irrigation:	<u>\$17,383.00</u>
Balance:	\$ 2,617.00

Consideration and Approval of AEA#13 for CPR #24 to Up-grade the Scoreboard System for the Tom Landry Stadium Renovations Project.

Scoreboard Sound System Allowance:	\$55,000.00
CPR#24 Scoreboard System:	<u>\$34,934.00</u>
Balance:	\$20,066.00

Consideration and Approval of CPR #23 for Speaker System for the Tom Landry Stadium Renovations Project. This agenda item was pulled.

At the Regular Board of Trustees meeting held on Wednesday, September 13, 2017, the Board revisited and approved Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project. As of the date of this Board of Trustees meeting Holchemont LTD will be into possible liquidated damages as per contract of \$1,500.00 per day of not meeting the substantial completion date. Administration brought forward this request, the new substantial completion date is September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require an extra four (4) days. If approved, the new substantial completion date is September 16, 2017. This item was pulled until further review.

Note: MCISD does not agree with this pricing, however, there will be a cost associated with installing conduits within the concrete slab which was done earlier. If the revised pricing is not approved MCISD Maintenance will complete the electrical connections.

Contingency Balance: (\$134,986.00)
CPR#12R3 for Additional Power: \$ 0.00 (Org. price \$10,134.42)
Change Order Amount to Date: (\$134,986.00)

Consideration and Approval of CPR #12R5 for Additional Cabling for Track Timing System for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra fourteen (14) days. If approved, the new substantial completion date is September 30, 2017. This item was pulled until further review.

Contingency Balance: (\$134,986.00)
CPR#12R5 Additional Cabling: \$ 0.00 (Org. price \$54,468.65)
Change Order Amount to Date: (\$134,986.00)

Consideration and Approval of CPR #17 to "Credit" Two (2) Wireless Access Points, Shortel Phone and Video Server for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$134,956.00)
CPR#17 "Credit" on Technology: \$ 5,000.00 "Credit"
Change Order Amount to Date: (\$129,986.00)

Consideration and Approval of CPR #18 to "Credit" Fire Alarm and Intrusion Systems for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$129,986.00)
CPR#18 "Credit" Fire Alarm System: \$ 2,800.00 "Credit"
Change Order Amount to Date: (\$127,186.00)

Consideration and Approval of CPR #25 to Relocate Cross Bracing at Concession Stands for the Tom Landry Stadium Renovations Project. This item was approved with the cost change to \$5,221.00

Contingency Balance: (\$127,186.00)
CPR #25 to Relocate Cross Bracing: \$ 5,221.00 (Org. price \$10,442.00)
Change Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #26 to Remove and Replace Concrete from the Ramps for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra two (2) days. If approved, the new substantial completion date is October 2, 2017. This item was pulled, Javier Hinojosa Civil Engineer will take care of this item.

Contingency Balance: (\$132,407.00)
CPR #26 to Remove and Replace Concrete: \$ 0.00 (Org. price \$4,483.25)
Change Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #27 to Add IDF Rack, Quad Receptacles and Data Drops on the Visitor's Side Bleachers for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require an extra three (3) days. If approved, the new substantial completion date is October 5, 2017. This item was pulled, MCISD will take care of this item.

Contingency Balance:	(\$132,407.00)
CPR #27 to Add IDF Rack:	<u>\$ 0.00</u> (Org. price \$18,357.49)
Change Order Amount to Date	(\$132,407.00)

Consideration and Approval of CPR #29 for Additional Eleven (11) Delay Days for the Tom Landry Stadium Renovations Project. If approved, the new substantial completion date is October 16, 2017 pending all other CPR's being submitted. The Board took no action on this item.

Consideration and Approval to Grant Administration Authority to Approve Substantial Completion for the Tom Landry Stadium Renovations Project. Dr. Lopez, Superintendent will have the authorization. This item was approved.

Note: No additional delay days were approved at this meeting. Substantial completion continues to be approximately September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, November 08, 2017, the Board took the following actions for the following items:

Consideration and Approval of CCD#01 for CPR#30 for Modifications to the Elevator Equipment Room for the Tom Landry Stadium Renovations Project. No additional days were approved.

Contingency Balance:	(\$132,407.00)
CCD#01/CPR#30 Elevator Equipment Room:	<u>\$ 3,957.00</u>
Change Order Amount to Date	(\$136,364.00)

Consideration and Approval of CPR#31 to "Credit" for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. MCISD presented a "credit" for \$5,900.00, however, Holchemont offered only a credit amount of \$900.00.

Contingency Balance:	(\$136,364.00)
CPR#31 Use of Owners utilities:	<u>\$ 5,900.00</u> "Credit"
Change Order Amount to Date:	(\$130,464.00)

Consideration and Approval of CPR#32 for HVAC Test and Balance for the Tom Landry Stadium Renovations Project.

Test and Balance Allowance:	\$5,000.00
CPR#32 HVAC Test & Balance:	<u>34\$2,500.00</u>

Balance: \$2,500.00
Consideration and Approval of CPR#33 for Two (2) Additional Fire Extinguishers for the Tom Landry Stadium Renovations Project.

Contingency Balance: (\$130,464.00)
CPR#33 Fire Extinguishers: \$ 268.00
Change Order Amount to Date (\$130,732.00)

At the Regular Board of Trustees meeting held on Wednesday, December 13, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$130,732.00)
CPR#12R3 additional power: \$ 6,327.00
Balance: (\$137,059.00)

Consideration and Approval of CPR#34 for "Credit" for the VIP Chair Allowance for the Tom Landry Stadium Renovations Project. VIP Chair Allowance "Credit" is \$5000.00. This item was approved.

Discussion and Possible Action on Paving Repair Schedule for the Tom Landry Stadium Renovations Project.

Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. This item was pulled due to punch list items and other contractual obligations were noncompliance.

At the Regular Board of Trustees meeting held on Wednesday, April 11, 2018 the Board took the following actions for the following items:

Consideration and Approval of CPR#23 for Sound System Raceways for the Tom Landry Stadium Renovations Project. Holchemont LTD is requesting fourteen (14) additional delay days for this work, if approved the new substantial completion date is September 26, 2017.

Contingency Balance: (\$137,059.00)
CPR#23 for Sound System: \$ 39,839.37
Balance: (\$176,898.37)

Consideration and Approval of Grievance Agreement for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. As per the November approved CPR #31, MCISD approved an owner's credit for utility use of \$5,900.00. As per grievance agreement the amount was reduced to \$2,350.00, thus an adjustment needed to be made.

Previous: \$5,900.00

Final approved as per Grievance: \$2,350.00

Adjustment: \$3,550.00

Contingency Balance: (\$180,448.37)

Discussion and Possible Legal Action Regarding Parking Lot Repairs for the Tom Landry Stadium Renovations Project. At this time the Board invoked the "Self Help Provision" of the contract authorizing Administration to make necessary parking lot repairs utilizing a different contractor.

2GS and Earthworks re-paving Cost: \$24,700.00 - Parking Lot Re-paving completion date was achieved on August 06, 2018.

At the Regular Board of Trustees meeting held on Wednesday, May 08, 2019, the Board took no action on the following item: Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At this meeting Administration also recommended to authorize Administration and Dr. Perez to approve final completion at a later time, this was rejected with direction from the Board that they wanted this brought forward when the time came for consideration and approval.

At the Regular Board of Trustees meeting held on Tuesday, June 11, 2019 the Board took the following actions

Administration, Mr. Eli Alvarado, Architect, and Mr. Michael Montalvo, General Contractor have met six times since April 25, 2019 with the latest meeting held on Tuesday, June 04, 2019, to discuss what is required from all parties to bring this project for final recommendation and to possibly come to a mutual agreement and present to the Board of Trustees Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At the latest meeting Mr. Montalvo was not able to attend and for many of these meetings Dr. Perez, Superintendent was present. A 1 ½ year warranty project walk-through was conducted as per contract specifications on Friday, May 03, 2019 with Mr. Alvarado, his design staff, Mr. Montalvo, his sub-contractors and MCISD personnel present to identify any warranty items that are still pending and need correction. The meetings that are being conducted are to balance and agree on all financial/accounting matters and pending correction of work if applicable. Any matters that concern additional request for time or matters that may concern any deduction from the remaining balance owed to the contractor such as additional fees/costs or possible liquidated damages incurred the general contractor will need to follow the process as written in his contract.

As noted, Administration and Alvarado Architects believes it has tried, with due diligence, to work on all pending accounting/fiscal matters with Mr. Montalvo, however, we continue to not agree on a mutual amount. Administration presents Discussion with Legal Counsel Regarding Closeout for the Tom Landry Stadium Renovations Project with MCISD processing any possible pay applications to Holchemont Construction with monies being withheld that are not in contention.

Note: Additional structural assessment is continuing by Rick Hinojosa, Structural Engineering and is pending completion. They are pending additional concrete test results.

Tom Landry Stadium Project Timeline:

Notice to Proceed (NTP) – 02/01/2017

Original Substantial Completion Date – 08/21/2017

36 delay days Board approved due to testing, weather, change orders

New substantial completion date – 09/26/2017

Approved substantial completion date – 11/10/2017 (45 days late)

Original Final Completion Date – 12/10/2017

New Final Completion Due Date – 04/20/2018 (131 days late)

Possible LD's for not meeting Subst. Completion: 45 days X \$1,500.00 = \$67,500.00

Possible LD's for not meeting Final Completion: 131 days X \$500.00 = \$65,500.00

Possible LD's for delay in re-paving of parking lot: 7 days x\$500.00 per day = \$3,500.00

Possible LD's Incurred: \$136,500.00

Other Possible Fees/Costs:

Re-paving of parking lot = \$24,700.00

Structural Engineering cursory inspection = \$5,000.00 (Rick Hinojosa, Structural Engineering)

Hinojosa full structural assessment = \$30,000.00 (if applicable)

TDLR re-inspections = \$285.00

Terracon Structural additional services = \$15,000.00

Pending "credit" for three (3) parking lot poles not installed = \$53,489.08

Approximate Possible Total Amount of addtl. fees/costs: \$128,474.08

Additional Architect Fees: \$85,695.00 (if applicable/pending)

Balance on contract:	\$416,406.11
Possible LD's:	\$136,500.00 Possible
addtl. Costs:	\$128,474.08
Possible addtl. Arch. Fees:	\$ 85,695.00
Paid Holchemont:	\$ 43,189.25 (07/24/19 Pay App. #10 rev.3)

Est. Current Balance on Contract: ~~\$380,251.23~~ as of 04/21/2021 \$347,206.23

Est. Construction Costs:	\$6,000,000.00
Est. Total Construction w/Soft Costs:	\$8,000,000.00

BAFO Const. Cost:	\$7,463,000.00
Change Orders:	<u>\$ 142,020.37</u>

Final Const. Cost: \$7,605,020.37

Architect Fees: \$485,095.00 6.5% of Construction Cost
Addtl. Arch. Fees for C/O's: \$9,231.32
Architect Fees: \$494,326.32 (excluding addtl. Fees pending)

At the Regular Board of Trustees meeting held on Wednesday, August 14, 2019 the Board took the following actions.

At this meeting the Mr. Rick Hinojosa Structural Engineering Assessment report was not available for the Board of Trustees to review, however, Administration had preliminary verbal discussions with Hinojosa on what he was to submit, the report was to be finalized on Friday, August 16, 2019. Should the report state that repairs were required Administration presented Consideration and Possible Action Regarding Procurement of Design and Construction Services for the Tom Landry Stadium Repairs in advance.

After conducting field reviews and inspections Mission CISD contracted with Rick Hinojosa Structural Engineering to conduct a third party Visual Cursory Observation on the bleachers for the visitor's side of Tom Landry Stadium. On September 06, 2018 the observation report with conclusions and recommendations was submitted. In brief, Hinojosa stated that the cracked piers did not affect the immediate load carrying capacity of the structure and the stadium could be used. However, the recommendations were to conduct a complete assessment of all piers and repair all necessary items addressed in the complete assessment.

Administration was approved to contract with Hinojosa to conduct a full stadium assessment to include not only concrete piers but to inspect the entire structure of the stadium. On August 08, 2019, Hinojosa Engineering submitted a preliminary assessment letter for our review noting possible reinforcement required.

On August 16, 2019, Hinojosa Structural Engineering submitted their Visual Structural Condition Assessment of Tom Landry Stadium for our review.

At the September 11, 2019 Regular Board of Trustees meeting and based on Mr. Hinojosa's report, Administration presented Consideration and Approval of Design and Construction Services for the Tom Landry Stadium Repairs.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Current and/or past structural engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

Rick Hinojosa Structural Engineering (conducted assessments)
Chanin Structural Engineering (original project structural engineer)

The Board of Trustees selected Mr. Rick Hinojosa Structural Engineering to conduct a thorough third-party structural assessment of the Tom Landry Stadium Project.

On or about January 27, 2020, Mr. Hinojosa submitted to Administration a proposal for forensic engineering services from MEG Engineers. The Forensic Engineering Services will include Ground Penetrating Radar (GPR) Scans of one-hundred and fifty-six (156) piers by scanning four (4) grids at each pier location. A grid will consist of a three (3) foot by two (2) foot rectangle made up of thirty-five (35) gridlines spaced at six (6) inches on center. Total linear footage of scanning will be eighteen thousand and ninety-six (18,096) feet. The report will include detailed rebar locations of the piers. The proposal cost for this service was \$56,000.00.

At the Facilities/Environment Committee Meeting of February 05, 2020 this proposal and engineering service was presented and discussed. At this time the decision was made for Administration to proceed with Hinojosa Structural Engineering and MEG Engineers to conduct only seventy-eight (78) GPR Scans on the stadium. These scans would be divided between the home and visitors side piers at a proposal cost of \$34,988.00.

At the Regular Board of Trustees meeting held on April 08, 2020 the Board approved the following, Preliminary reports from both engineering firms indicate that a complete GPR Scan of all piers would be advisable to have a complete pier assessment on the stadium. Thus, Administration recommends Consideration and Approval of Additional Ground Penetrating Radar (GPR) Scans for Piers at the Tom Landry Stadium Bleacher Project. The estimated proposal cost would be the difference from the original proposal to what has been approved for the first phase. Estimated proposal \$21,012.00.

At the Regular Board of Trustees meeting held on September 09, 2020, as an informational Board Item, a presentation was given by Rick Hinojosa Structural Engineering, Mr. Albert Trevino, on the Tom Landry Stadium Renovation Project status. Mr. Trevino reported on the findings for the GPR scans conducted and has stated, "the scans in the report indicate that the majority of the piers do not have pier reinforcement per the shop/erection drawings provided by Sturdy Steel who provided the bleachers".

At the meeting of September 09, 2020, Hinojosa Structural Engineering was to provide a final and complete comprehensive report on the findings and recommendations for correction on all items indicated on the assessment. Findings and recommendations were to include and not limited to the disciplines of Structural, Mechanical, Electrical, Plumbing (MEP) and Civil. At this meeting Hinojosa Structural Engineering was directed to provide this comprehensive report and not only the GPR scans report.

Since this initial directive, Hinojosa Structural Engineering has been contacted both on October and December 2020 for the final report and we continue to have no response. Administration will continue to utilize all avenues to request the final report so that we may move forward with repairs required.

On January 14, 2021, Rick Hinojosa Structural Engineering was sent both an email correspondence and a certified letter requesting his personal appearance at the Wednesday, January 20, 2021 Board of Trustees Work Shop to present the final project findings. At 4:01 p.m. on that day Mr. Hinojosa contacted us that he had a family emergency and would try to attend. With this correspondence he attached "Mission CISD Tom Landry Stadium Ground Penetration Radar (GPR) Scanning Findings Letter". This letter referenced the GPR scanning done at the stadium.

In discussion at the Work Shop of January 14, 2021, the Board instructed our legal counsel to draft a letter to request Mr. Hinojosa's presence and to once again present his findings at the Board Work Shop of Wednesday, February 03, 2021. Legal counsel sent a certified letter and emailed the letter to Mr. Hinojosa's attention on Tuesday, January 26, 2021. My office then proceeded to re-send this letter to Mr. Hinojosa the following day. A "read receipt" message was received from his office on Friday, January 29, 2021 at approximately 12:10 p.m. acknowledging receipt of our request to be present.

At this Work Shop of Wednesday, February 03, 2021, the Board will hear the presentation and may have a question and answer session with Mr. Hinojosa on the findings and recommendations. At this time the Work Shop may have a Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services. The presentation was not held at the Work Shop and was presented at a Special Board of Trustees Meeting after.

At the Special Board of Trustees meeting of Wednesday, February 03, 2021, Mr. Rick Hinojosa presented his "Mission CISD Tom Landry Structural Comprehensive Assessment Report". After discussion with the Board of Trustees and Administration, Mr. Hinojosa was directed to once again present at the Regular Board of Trustees meeting of Wednesday, February 10, 2021. This presentation is to mainly address all the viable options on how to correct the issue of the piers found to be not safe and not constructed as per code as noted in the report and reported by Mr. Hinojosa at the meeting. He is to also present a scope of work and a phasing plan of repairs beginning with the most safety critical items. What will also need to be addressed is if any other areas will be damaged while repairing the piers, such as the flatwork. Each option(s) will need to satisfy all building and structural codes along with satisfying all safety compliance codes. At this meeting Mr. Hinojosa was advised that time was critical for the usage of the stadium since graduation ceremonies have already been scheduled. Mr. Hinojosa stated that plans and specifications should be finalized soon and we may be able to advertise for competitive sealed proposals (CSP's) within the next couple of weeks and possibly have a contractor begin repairs as quickly as the procurement process allows, that is the goal.

The procurement process will be Competitive Sealed Proposals (CSP's) of which the Board adopted as the method of delivery. The Board approved the Hidalgo County Prevailing Wage Rate of which is an exhibit and was attached. The Board also adopted the selection criteria of which proposals are evaluated and ranked. Administration also recommended that the Board authorized the Superintendent to rank the proposals and to negotiate an agreement with the highest ranked contractor.

On February 10, 2021, the Board approved Consideration and Possible Action Regarding Permanent and Emergency Repairs for the Tom Landry Stadium to Include the Wage Rate, Selection Criteria, and Authorization to Dr. Perez as mentioned under the Administrative considerations.

Advertisements in the local newspapers for Competitive Sealed Proposals (CSP's) were posted on March 24, 2021 and March 31, 2021. Proposals were to be opened April 08, 2021 and firms would be able to view remotely. The virtual pre-proposal meeting was Thursday, April 01, 2021 at 2:00 p.m. to allow all prospective contractors the opportunity to ask questions concerning the project plans and specifications.

CSP's were to be submitted on April 8, 2021, and were to be reviewed and ranked by the Administration Committee. This Administrative review was to be presented at the Regular Board of Trustees Meeting of Wednesday, April 14, 2021.

On Wednesday, April 06, 2021 Hinojosa Structural Engineering submitted a recommendation to extend the bid date by two weeks to allow contractors and sub-contractors more time to bid on the project. He also stated that a second pre-bid conference be held followed by a walk-through of the stadium facility. This recommendation was due also to no contractors attending the initial pre-bid conference. This recommendation was presented at the Board of Trustees Work Shop on Wednesday, April 08, 2021.

A second pre-proposal meeting was held on Thursday, April 15, 2021. With the two-week extension proposals were due and publicly opened on Thursday, April 22, 2021 at 2:00 p.m. at the Central Office Board Room. Proposals were reviewed, evaluated and ranked on Monday, April 26, 2021 at 2:00 p.m. by Ms. Rumalda Ruiz, Ms. Dora Garcia, Ms. Lorena Garcia, Mr. Joel Garcia and Mr. Ricardo Rivera with Ms. Daisy Cuevas assisting.

Due to the timeline to begin permanent repairs Administration requested a Special Board of Trustees meeting on Tuesday, April 27, 2021 at 12:00 p.m. at the Central Office Board Room. At this meeting Administration presented and the Board approved Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Tom Landry Stadium Repairs Project.

G & G Construction

Base Bid: \$1,024,850.00 with 210 construction days

Alternate Bird Screen: \$127,000.00 with an additional 45 construction days

TOTAL: \$1,151,850.00 with 255 days from notice to proceed (approx. 8.5 months)

Terra Fuerte Const.

Base Bid: \$1,141,000.00 with 180 construction days

Alternate Bird Screen: \$30,000.00 with an additional 30 construction days

TOTAL: \$1,171,000.00 with 210 days from notice to proceed (approx. 7 months)

Project negotiations were scheduled for Wednesday, May 05, 2021 at 10:00 a.m. as per G & G Constructions earliest available meeting date and time. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project and requested for a Special Board of Trustees meeting following the Board Work Shop to consider action on this item.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

At the Special Board meeting held on May 5, 2021, the Board approved G & G Contractors Best and final offer Base Bid: \$1,024,850.00 with 210 construction days. Notice to proceed was effective July 28, 2021, with substantial completion will be February 23, 2022.

ADMINISTRATIVE CONSIDERATIONS

Ricardo Hinojosa Structural Engineering and G & G Contractors need to remove additional concrete flatwork around the various piers, thus, they present Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs.

Contingency Allowance:	\$20,000.00
AEA #1 Various Piers:	<u>\$ 8,241.88</u>
Balance:	\$11,758.12

FUNDING SOURCE

General Funds and Possible other funding sources to be determined by the Finance Dept. (TBD)

RECOMMENDATION

Administration presents Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering

EXHIBIT

Allowance Expenditure Authorization (AEA) #01

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

ALLOWANCE EXPENDITURE AUTHORIZATION

Project: Mission CISD Tom Landry
Stadium Civil and Structural Repairs
CSP #520-21-0

Authorization No.: 01

Project Number: 19-140

Date: 10-21-21

To:
RG Enterprises, LLC
DBA G&G Contractors
711 E. Wisconsin Rd.
Edinburg, TX 78539

Attention: Rene Garza

You are authorized to perform the following item(s) of work and to adjust the allowance sum accordingly, as indicated below. This is not a change order and does not increase nor decrease the contract amount.

Description of Work

Cost Proposal Request #1

- | | |
|---|--------------------|
| 1. Remove an Additional 27.17 sq. ft. of concrete Flatwork and Dispose of for home Side Pier C16. | \$ <u>461.07</u> |
| 2. Remove an additional 4 feet of depth of onsite material below the 27.17 sq. ft. of Concrete flatwork | \$ <u>1,295.47</u> |
| 3. Provide 27.17 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c | \$ <u>176.87</u> |
| 4. Provide an Additional 4 Feet of Compacted Select Fill Below the 27.17 sq. ft. Of Concrete flatwork. | \$ <u>529.27</u> |
| 5. Total Price of Cost Proposal Request #1 | \$ <u>2,462.68</u> |

Cost Proposal Request #2

- | | |
|--|--------------------|
| 1. Remove an Additional 10 sq. ft. of concrete Flatwork and Dispose of for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>1,187.90</u> |
| 2. Remove an additional 4 feet of depth of onsite material below the 10 sq. ft. of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>2,772.00</u> |
| 3. Provide 10 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>455.70</u> |
| 4. Provide an Additional 4 Feet of Compacted Select Fill Below the 10 sq. ft. Of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". | \$ <u>1,363.60</u> |
| 5. Total Price of Cost Proposal #2 | \$ <u>5,779.20</u> |

Total Price of Cost Proposals Request \$ 8,241.88

Owner's Contingency Allowance:

1. Original Owner's Contingency Allowance Budget	\$ <u>20,000.00</u>
2. Prior Owner's Contingency Allowance Expenditures	\$ <u>0.00</u>
3. Owner's Contingency Allowance Balance Prior To This Authorization	\$ <u>20,000.00</u>
4. Owner's Contingency Allowance Will Be Decreased By This Authorization	\$ <u>8,241.88</u>
5. New Owner's Contingency Balance As Of This Authorization	\$ <u>11,758.12</u>

Refer to the attachments for accounting of Allowances



Ricardo Hinojosa P.E

Hinojosa Engineering, Inc.

Name

Date

Owner

Name

Date

Contractor

Name

Date



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 01
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD

ENGINEER:
Ricardo Hinojosa, P.E.

CONTRACTOR:
R&G Enterprises, LLC

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission.

1. Remove an Additional 27.17 sq. of concrete Flatwork and Dispose of for home side Pier C16. (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 27.17 sq. ft. of concrete flatwork (Provide Cost per Foot of depth per Square foot.)
3. Provide 27.17 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c. (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 27.17 sq. ft. Of concrete flatwork. (Provide Cost per Foot of Depth per Square foot.)

SEE ATTACHED

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

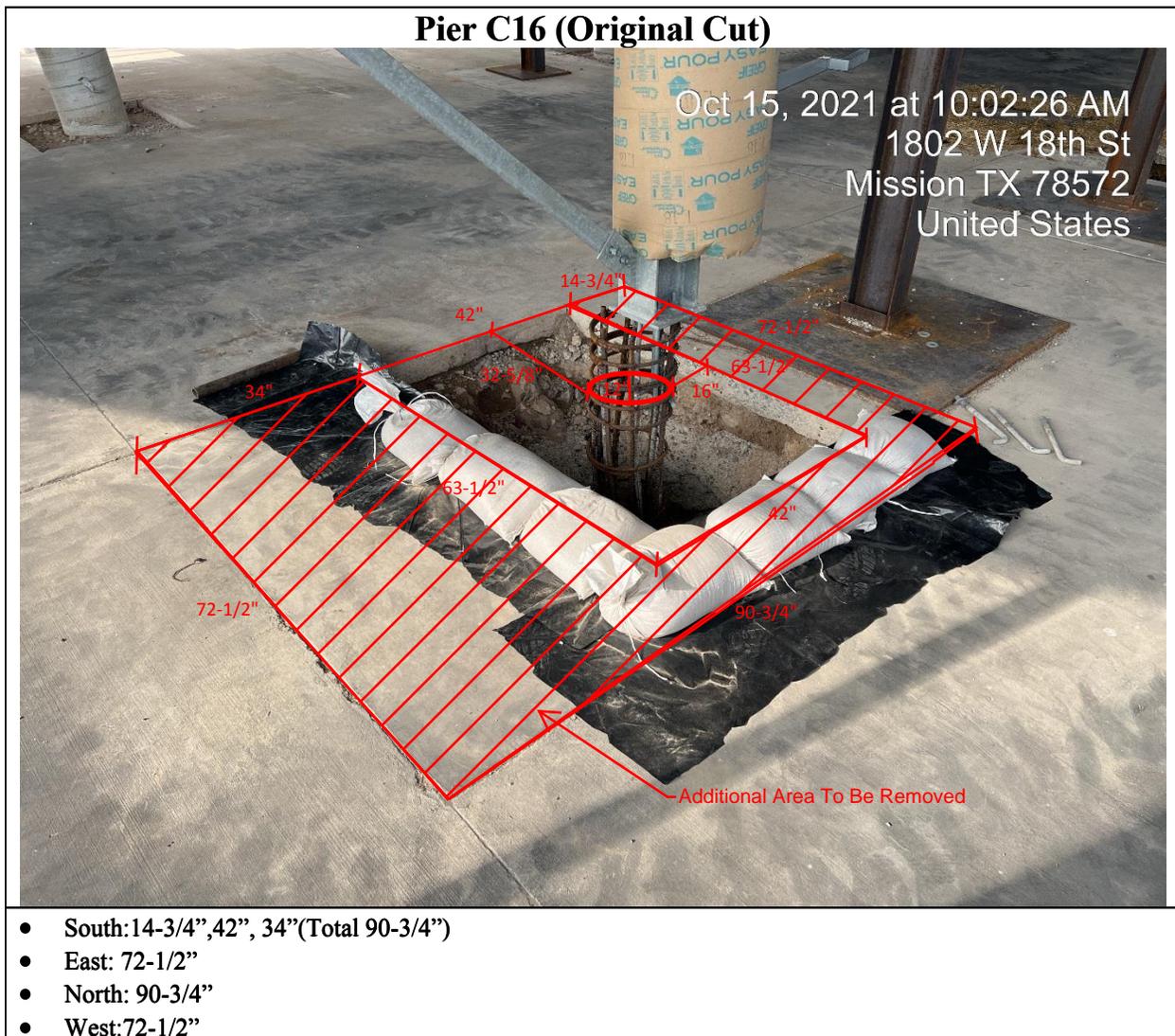
Registration Number F-908 | Expiration Date 09/30/2022

Date: 10/18/2021

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Sealed Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 10-18-2021 Tom Landry Stadium Home Side Proposal Request #1.



Pier C16



Respectfully Submitted,
Ricardo Hinojosa, P.E.

Photos By: Antonio Navarro IV (Construction administrator)
Report Typed By: Antonio Navarro IV (Construction administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 02
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD
1201 Bryce Drive,
Mission, TX 78572

ENGINEER:
Ricardo Hinojosa, P.E.
108 Cleo Dawson St,
Mission, TX 78572

CONTRACTOR:
R&G Enterprises, LLC
711 E. Wisconsin Rd.
Edinburg, TX 78539

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission. (This Proposal is to expose the electrical conduits at the following locations)

1. Remove an Additional 10 sq. ft. of concrete Flatwork and Dispose of for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 10 sq. ft. of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of depth per Square foot.)
3. Provide 10 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 10 sq. ft. Of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of Depth per Square foot.)

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 01 – CPR#01 PIER C16

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#01 dated 10-18-21, the added cost for this work is **\$2,462.68**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$461.07
2.	\$11.92/CUFT	\$1,295.47
3.	\$6.51/SF	\$176.87
4.	\$4.87/CUFT	\$529.27

Total cost from Subcontractor - **\$2,462.68**

We also ask that **14 days** be added to our contract for this additional work.

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$246.27 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 02 – CPR#02 PIERS B7-B12 & B17

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#02 dated 10-18-21, the added cost for this work is **\$5,779.20**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$1,187.90
2.	\$9.90/CUFT	\$2,772.00
3.	\$6.51/SF	\$455.70
4.	\$4.87/CUFT	\$1,363.60

Total cost from Subcontractor - **\$5,779.20**

We also ask that **30 days** be added to our contract for this additional work.

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$577.92 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

SUBJECT: Change Order #1 for Forty-four (44) Delay Days due to Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

STADIUM:

Tom Landry Stadium was built in approximately 1976 and additional seating was installed in approximately 1989. It currently has only four (4) handicap seating spaces on both the home and visitors' side. The home side has a seating capacity for 5000 persons and the visitor's side has a seating capacity for 4000 persons.

At the Regular Board of Trustees meeting held on Wednesday, August 11, 2010 the Board approved a structural assessment to be conducted by Rick Hinojosa Structural Engineering. A report was completed on August 27, 2010. No further action was taken.

At a football game on September 26, 2013 and at the Regular Board of Trustees meeting of Wednesday, October 09, 2013, a concerned citizen brought to attention the fact that Tom Landry Stadium was not in compliance with the American Disabilities Act (ADA) current code concerning the required handicap seating spaces. As per ADA the breakdown for seating is 6 spaces for 1 – 500 seats then 1 seat for every 150 additional seats. As per calculations required additional seating on the home side will be 36 ADA seats and, on the visitors, side will be an additional 30.

On October 08, 2013 I contacted Mr. Tim Petty, Program Specialist V with the Texas Education Agency (TEA) to discuss this issue and he confirmed that we were not in compliance with current codes and standards concerning stadium seating.

At the Regular Board of Trustees meeting held on Wednesday, December 11, 2013 and after consultation with our legal counsel, the Board approved for renovations to the Tom Landry Stadium Press Box and for the additional required ADA stadium seating.

The current press box is approximately 30 years old and has never been renovated. When new bleacher seating was installed the press was moved by crane to its current location. With the installation of a new scoreboard additional staff will need to be placed in the press box to operate the system. Currently approximately nine persons are in the box, however, it is now estimated that up to twenty-two persons may be in the box at any given time. This added weight along with the additional weight of chairs and equipment may cause a stress on the structure. As per our legal counsel, there is no legal law that states that the structure needs to be evaluated, however, for safety precautions Administration is considering a structural assessment study to be conducted on the press box to ensure that the structure is capable of sustaining the additional weight.

At the Regular Board of Trustees meeting held on Wednesday, March 20, 2013 Administration presented and the Board approved Consideration and Approval to Contract with Rick Hinojosa Engineering for a Re-Assessment of the Tom Landry Stadium Press Box.

At the Regular Board of Trustees meeting held on Wednesday, April 10, 2013 the Board was advised that due to concerns and possible code regulations requiring an elevator to be installed for the press box, inquiries were made to Mr. David Hansen, Legal Counsel. As per building code an elevator is required should the square footage of a press box be larger than 500 sq. ft. Our current press box is approximately 40' X 8' which is 320 sq. ft.. However, should only renovations be required without the addition of sq. footage the initial structural assessment will need to be considered. Furthermore, it is the responsibility of the structural engineer to make the decisions of what is currently within building codes and regulations even if it is only renovations. The possible recommendation of constructing adjacent press boxes may still require an elevator to be installed. The sq. footage requirement applies to the "aggregate" total sq. footage of all press boxes. Again, it will be the responsibility of the structural engineer to make that determination. Renovations to include floor support, the construction of an interior wall, counter tops, sliding windows.

At the February 05, 2014 Facilities Committee meeting, a presentation by Rick Hinojosa Structural Engineering stated that current plans to improve the press box must include the installation of an elevator or a ramp access to the press box as per the State of Texas current code. At this meeting the committee decided to cancel the press box renovation project.

At the Special Board of Trustees Meeting held on Wednesday, April 20, 2016, the Board approved the following:

Administration is again exploring the possibility of a stadium renovation to include a new press box, new reserve section seating with back rests, new concession stands, new concrete base under the bleachers along with new bleachers to meet current ADA rules and regulations. New bleachers to also include those at Leo Najo Baseball Park.

Administration is requesting approval to advertise for Request for Qualifications (RFQ's) for architectural/civil engineer services as the recommended process for the selection.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

If approved, Administration will begin advertising for architects and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm.

Advertisements for Request for Qualifications (RFQ's) for architects were advertised in the local newspaper on Wednesday, June 1st and June 8th, 2016 along with being posted on the MCISD website. RFQ's were due at Central Office on Thursday, June 23, 2016 at 2:00 p.m...

Three (3) architectural firms submitted an RFQ and they were reviewed for completeness and adherence to the instructions of the request by Mr. Roosevelt Rios, Purchasing

Coordinator and Ms. Tammy Tijerina, Project Manager on Thursday, July 28, 2016. The firms are listed below:

PBK Architects GIGNAC &
Assoc.
Alvarado Architects

This agenda item and presentation(s) were originally scheduled for Wednesday, August 03, 2016, however, they were postponed for a later date and time.

At the Facilities/Environment Committee held on Wednesday, August 24, 2016, the three ranked firms were invited to make a presentation to a Special Facilities/Environment Committee meeting and those Board members in attendance. The Committee allowed the firms a 15-minute presentation session along with a 15-minute question and answer session. The Committee along with Mr. Ricardo Rivera evaluated and ranked the firms on the basis of demonstrated competence and qualifications pursuant to the Professional Services Procurement Act as per the presentations. The rankings were then presented at the Special Board of Trustees meeting for consideration and approval for the selection of services.

At the Special Board Meeting held on Wednesday, August 24, 2016, the Board approved the rankings and selection of Alvarado Architects for services for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, September 14, 2016, the Board approved the contract for Alvarado Architects for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, November 09, 2016, the Board approved the project and budget, the procurement method and Alvarado Architects request of Schematic Design and Design Development for the Tom Landry Stadium Renovations Project. Alvarado Architects, District Staff and Coaches have been working on the design due to the extremely tight timeline, this project has to be completed by late July 2017. Current design will have new concession stands, new parking, new parking over-lay where needed, concrete area below home side, new stadium fascia, new complete seating bleachers at both home and visitor side, home side reserved seating to have back rests, seating and ramps to be ADA compliant, new ticket booths, press box with elevator as recommended design, new stadium lighting as required along with other required items needed for the project.

At the Regular Board meeting held on Wednesday, December 14, 2016, the Board approved Alvarado & Associates final design and Approval for 24-inch-Wide Seats in the Reserved Section for the Tom Landry Stadium Renovations Project.

Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on December 18, 2016 and December 25, 2016 for the new design. A pre-proposal meeting was held on Tuesday, January 10, 2017 at 2:00 P.M. at Central Office.

Proposals were publicly opened on Tuesday, January 17, 2017 at 4:00 P.M. at Central Office. Pre-ranking of the proposals were conducted by Mr. Roosevelt Rios, Mr. Albert Rodriguez and Mr. Adrian Hernandez, Project Manager on Tuesday, January 17 and Wednesday, January 18, 2017.

At the Facilities Committee meeting the Committee reviewed the pre-ranking of firms and then proceeded to officially rank the firm's proposals. These rankings will then be presented to the Board of Trustees for consideration and approval for entering into negotiations in the order of ranking recommended at a special called meeting on Monday, January 23, 2017 at 7:30 a.m.

Pre-ranking of proposals by Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted prior to the Evaluation and Selection Committee formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

The Finance department in conjunction with the districts finance consultants have been designing a funding package for this project. In order to ensure this project under this funding source be securely financed Administration is recommending to adjust the contingency budget by an increase of \$2 million. Thus, the total construction budget to include all soft-costs will not exceed \$10 million.

Three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Alt. #1</u>	<u>Days</u>
Holchemont Const. (291)	\$7,463,000.00	(\$287,000.00)	235
E-Con Const. (287.6)	\$7,450,000.00	\$210,000.00	180
Central Builders (260.2)	\$8,000,000.00	\$500,000.00	180

Note:

Alternate #1 is for a larger custom-built press box of which Administration recommends approving. Both E-Con Construction and Central Builders have an additional cost for this alternate, as per Holchemont Construction their base bid includes the larger custom press box. Should MCISD select the smaller pre-fabricated press box Holchemont has a \$287,000.00 deduct from their base bid. The intention is for a notice to proceed (NTP) to be issued on or before February 01, 2017 with a substantial completion date of July 31, 2017, which is 180 days, Holchemont has a substantial completion date of September 24, 2017. Proposals and days are all prior to negotiations.

At a Special Board of Trustees meeting to be held on Monday, January 23, 2017, the Board will consider and possibly approve the rankings to allow negotiations to begin. It is Administrations intent to bring forward at the Regular Board of Trustees meeting to be held on Wednesday, January 25, 2017 an approval and recommendation for a best and final offer (BAFO) and to enter into contract with the selected general contractor. It is MCISD's construction procurement process to present all items for Facilities Committee discussion prior to presenting to the Board of Trustees for final approval.

At the Regular Board of Trustees meeting held on Wednesday, January 25, 2017, the board approved the best and final offer (BAFO) from Holchemont in the amount of \$7,463,000.00 with alternate #01 custom press box included as part of the contract. Notice to proceed (NTP) was issued on February 02, 2017 with a substantial completion date of August 21, 2017.

At the Regular Board of Trustees meeting held on Wednesday, April 12, 2017, the board approved and pulled the following items:

Consideration and Approval of AEA #01 for CPR #02 to Furnish and Install Sports Lighting for the Tom Landry Stadium Renovations Project.

Sports Lighting Allowance:	\$600,000.00 AEA #01
Sports Lighting:	<u>\$580,392.00</u>
Balance:	\$ 19,608.00

Consideration and Approval of AEA #02 for CPR #03 to Furnish and Install a Scoreboard Sound System for the Tom Landry Stadium Renovations Project. Item was pulled for further pricing on additional speakers throughout the stadium.

Consideration and Approval of AEA #03 for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project. Item was pulled due to MCISD having the netting and poles and only required pricing for the installation.

Consideration and Approval of AEA #04R to "Credit" the Allowances for the Tom Landry Stadium Renovations Project. Item was pulled due to other items being pulled thus not being able to present an accurate balance total.

Consideration and Approval of CPR #06 to Change the Size of the Bronze Statue for the Tom Landry Stadium Renovations Project.

Bronze Statue Allowance:	\$ 50,000.00
CPR#06 Bronze Statue:	<u>\$129,400.00</u>
Bronze Statue Allowance Balance:	(\$ 79,400.00)

Due to inclement weather in the month of March Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Seven (7) Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is August 28, 2017.

Administration presented Consideration and Approval of Selection of Color and Pattern for the Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project. The Board approved option #1 alternating colors.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board approved and pulled the following items:

Contingency Allowance:	\$100,000.00
AEA #01 Sports Lighting:	\$ 19,608.00
CPR #6 Bronze Statue:	<u>\$ (79,400.00)</u>
Contingency Balance:	\$ 40,208.00

Consideration and Approval of AEA #03R for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project.

Football Safety Net System Allowance:	\$10,000.00
AEA#03 Football Safety Net System:	<u>(\$ 7,500.00)</u>
Balance:	\$ 2,500.00

Consideration and Approval of CPR #08 to Construct a Riser Room / Fire Pump for the Tom Landry Stadium Renovations Project.

Fire Suppression Pump Allowance Balance:	\$ 50,000.00
CPR # 08 Riser Room:	<u>\$ 110,428.53</u>
Balance:	(\$ 60,428.53)

Contingency Balance:	\$40,208.00
CPR #8 Riser Room:	(\$60,428.53)
Plus, Overhead and Profit	<u>(\$2730.47)</u>
Contingency Balance:	(\$22,951.00)

Due to inclement weather in the month of April and MCISD testing Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Eight (8) Additional Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is September 05, 2017.

Note: The first scheduled football game is for Friday, September 01, 2017 with VMHS vs Harlingen. Substantial completion is granted when the facility can be utilized for its intended use. The City of Mission Fire Marshal must approve the facility to include all fire systems are inspected and tagged "approved" along with all ADA inspections and approvals and to include the inspection and approval of the elevator system and to include any other inspections required. Coaches are working on a Plan "B" should the stadium not be completed on time.

Administration recommended Consideration and Approval of Re-naming for the Tom Landry Stadium Renovations Project as "Tom Landry Hall of Fame Stadium".

Administration recommended Consideration and Approval of Selection of Color for Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project.

Recommendation is based on the colors selected by Coach Detmer, Coach Gilpin, Athletic Director Joe Sanchez and Athletic Director Leticia Ibarra.

Royal Blue
Texas A&M – Maroon

After a lengthy discussion on possible color dis-coloration of the royal blue and maroon seats the Board approved “grey” for the reserved seating.

Alvarado Architects presented a “pose” selection on the statue. At the Facilities Committee meeting held on Wednesday, May 03, 2017, the Committee along with members of the Campus Construction Over-Sight Committee members reviewed and discussed the five (5) options of poses brought forward by Mr. Alvarado. By virtue of the discussion and by show of hands, options #1 and #4 were selected for presentation to the Board. The Board approved Consideration and Approval of Tom Landry Statue Pose for the Tom Landry Stadium Renovations Project Option #1.

At the Facilities/Environment Committee meeting held on Wednesday, June 07, 2017 several CPR’s were presented and discussed. These CPR’s may become change orders should current available allowances not cover the over-budget of the project when it is finalized. MCISD Administration stressed to Alvarado Architects and Holchemont Construction the discontent of change orders and requests for additional construction time. Administration stressed the importance of having the project completed as per the original substantial completion date.

At a Special Board of Trustees meeting held on Wednesday, June 07, 2017, the Board granted Superintendent Dr. Ricardo Lopez authority to approve change orders/change proposal request for the Tom Landry Stadium Renovations Project in the amount not to exceed a total of \$250,000.00. This action was to facilitate the change order/CPR process and not delay the general contractor waiting for a decision.

The following Change Orders/CPR’s were approved by Superintendent Dr. Ricardo Lopez on Wednesday, June 07, 2017:

Supt. Approval Balance:	\$250,000.00
CPR#05R Structural Steel:	\$ 31,824.00 CPR#06R
Bronze Statue Foundation:	\$ 12,161.00 CPR#11 for MEP
changes at the Press Box:	\$ 8,674.00 CPR#14 for HVAC at the Gift
Shop:	\$ 12,268.00 CPR#19 for Additional Gates for Eagle
Drive:	<u>\$ 1,816.00</u>
Supt. Approval Balance:	\$183,257.00

Consideration and Approval of CPR#05R for Structural Steel between Grandstands and Custom Press Box for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$22,951.00)
Structural Steel Additions Cost:	<u>\$31,824.00</u>
Contingency Balance:	57 (\$54,775.00)

Consideration and Approval of CPR#06R for Bronze Statue Foundation and Base for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$54,775.00)
Bronze Statue Base Foundation Cost:	<u>\$12,131.00</u>
Contingency Balance:	(\$66,906.00)

Consideration and Approval of CPR#11 for MEP changes at the Press Box for the Elevator for the Tom Landry Stadium Renovations Project. Holchemont, LTD is requesting eight (8) additional day, if approved, the new substantial completion date is September 13, 2017. As per Alvarado Architects additional days will not be submitted.

Contingency Balance:	(\$66,906.00)
Electrical at press box Cost:	<u>\$ 8,674.00</u>
Contingency Balance:	(\$75,580.00)

Consideration and Approval of CPR#14 for HVAC at the Gift Shop for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$75,580.00)
HVAC at gift shop Cost:	<u>\$12,268.00</u>
Contingency Balance:	(\$87,848.00)

Consideration and Approval of CPR#19 for Additional Gates for Eagle Drive for the Tom Landry Stadium Renovations Project

Contingency Balance:	(\$87,848.00)
Gates at Eagle Drive Cost:	<u>\$ 1,816.00</u>
Contingency Balance:	(\$89,664.00)

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, The Board did not approve Consideration and Approval of CPR#20 for Additional Four (4) Rain Days for the Month of May for the Tom Landry Stadium Renovations Project.

*Note: After meeting with Alvarado Architects and Holchemont LTD, they were advised that Administration will be questioning any further delay days submitted and that Holchemont should continue working on a recovery schedule plan to attempt to bring this project at the initial substantial completion date of August 21, 2017.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Thursday, June 29, 2017 in order to have the project continue without contractor delays:

Supt. Approval Balance Granted:	\$183,257.00
CPR#12 Track Timing System:	<u>\$ 45,322.00</u>
Supt. Approval Balance:	\$137,935.00

Change Order Amount to Date:	(\$134,986.00)
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Note: General Contractor has added 12% overhead and profit and 1.5% for project bonding on all change order amounts.

Soil Stabilization Allowance:	\$10,000.00
CPR #16 Soil Stabilization:	<u>\$10,000.00</u>
Balance:	\$ 0.00

Utility Allowance:	\$20,000.00
CPR #21 Boring & Trenching:	<u>\$16,830.00</u>
Balance:	\$3,170.00

At the Special Board of Trustees Meeting to be held on Thursday, July 27, 2017, Administration presented to the Board Consideration and Approval of CPR#15 for Graphics for the Tom Landry Stadium Renovations Project. This amount is to be taken from the graphics allowance already included in the original contract.

Graphics Allowance Balance:	\$100,000.00
Banner system:	(\$ 51,148.50)
Identification signage:	(\$ 26,815.00)
Bleacher section signage:	(\$ 13,625.00)
Traffic signage:	(\$ 2,136.00)
Fire lane striping:	<u>(\$ 3,700.00)</u>
Balance:	\$ 2,575.50

At the Regular Board of Trustees meeting held on Wednesday, August 09, 2017, the Board considered and approved some of the following items:

As per our Legal Counsel, the Board did not need to vote on agenda item, Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project which was previously denied but being brought forward by Holchemont, LTD. once again for consideration. The Board had stated it would possibly revisit this request and no action was taken.

Consideration and Approval of AEA#12 for CPR #22 for Landscaping and Irrigation for the Tom Landry Stadium Renovations Project.

Landscape/Irrigation Allowance:	\$20,000.00
CPR#22 Landscape & Irrigation:	<u>\$17,383.00</u>
Balance:	\$ 2,617.00

Consideration and Approval of AEA#13 for CPR #24 to Up-grade the Scoreboard System for the Tom Landry Stadium Renovations Project.

Scoreboard Sound System Allowance:	\$55,000.00
CPR#24 Scoreboard System:	<u>\$34,934.00</u>
Balance:	\$20,066.00

Consideration and Approval of CPR #23 for Speaker System for the Tom Landry Stadium Renovations Project. This agenda item⁵⁹ was pulled.

At the Regular Board of Trustees meeting held on Wednesday, September 13, 2017, the Board revisited and approved Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project. As of the date of this Board of Trustees meeting Holchemont LTD will be into possible liquidated damages as per contract of \$1,500.00 per day of not meeting the substantial completion date. Administration brought forward this request, the new substantial completion date is September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra four (4) days. If approved, the new substantial completion date is September 16, 2017. This item was pulled until further review.

Note: MCISD does not agree with this pricing, however, there will be a cost associated with installing conduits within the concrete slab which was done earlier. If the revised pricing is not approved MCISD Maintenance will complete the electrical connections.

Contingency Balance:	(\$134,986.00)
CPR#12R3 for Additional Power:	\$ <u>0.00</u> (Org. price \$10,134.42)
Change Order Amount to Date:	(\$134,986.00)

Consideration and Approval of CPR #12R5 for Additional Cabling for Track Timing System for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra fourteen (14) days. If approved, the new substantial completion date is September 30, 2017. This item was pulled until further review.

Contingency Balance:	(\$134,986.00)
CPR#12R5 Additional Cabling:	\$ <u>0.00</u> (Org. price \$54,468.65)
Change Order Amount to Date:	(\$134,986.00)

Consideration and Approval of CPR #17 to "Credit" Two (2) Wireless Access Points, Shortel Phone and Video Server for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$134,956.00)
CPR#17 "Credit" on Technology:	\$ <u>5,000.00</u> "Credit"
Change Order Amount to Date:	(\$129,986.00)

Consideration and Approval of CPR #18 to "Credit" Fire Alarm and Intrusion Systems for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$129,986.00)
CPR#18 "Credit" Fire Alarm System: \$ 2,800.00 "Credit"
Change Order Amount to Date: (\$127,186.00)

Consideration and Approval of CPR #25 to Relocate Cross Bracing at Concession Stands for the Tom Landry Stadium Renovations Project. This item was approved with the cost change to \$5,221.00

Contingency Balance: (\$127,186.00)
CPR #25 to Relocate Cross Bracing: (\$ 5,221.00) (Org. price \$10,442.00) Change
Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #26 to Remove and Replace Concrete from the Ramps for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra two (2) days. If approved, the new substantial completion date is October 2, 2017. This item was pulled, Javier Hinojosa Civil Engineer will take care of this item.

Contingency Balance: (\$132,407.00)
CPR #26 to Remove and Replace Concrete: \$ 0.00 (Org. price \$4,483.25)
Change Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #27 to Add IDF Rack, Quad Receptacles and Data Drops on the Visitor's Side Bleachers for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra three (3) days. If approved, the new substantial completion date is October 5, 2017. This item was pulled, MCISD will take care of this item.

Contingency Balance: (\$132,407.00)
CPR #27 to Add IDF Rack: \$ 0.00 (Org. price \$18,357.49)
Change Order Amount to Date (\$132,407.00)

Consideration and Approval of CPR #29 for Additional Eleven (11) Delay Days for the Tom Landry Stadium Renovations Project. If approved, the new substantial completion date is October 16, 2017 pending all other CPR's being submitted. The Board took no action on this item.

Consideration and Approval to Grant Administration Authority to Approve Substantial Completion for the Tom Landry Stadium Renovations Project. Dr. Lopez, Superintendent will have the authorization. This item was approved.

Note: No additional delay days were approved at this meeting. Substantial completion continues to be approximately September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, November 08, 2017, the Board took the following actions for the following items:

Consideration and Approval of CCD#01 for CPR#30 for Modifications to the Elevator Equipment Room for the Tom Landry Stadium Renovations Project. No additional days were approved.

Contingency Balance:	(\$132,407.00)
CCD#01/CPR#30 Elevator Equipment Room:	<u>\$ 3,957.00</u>
Change Order Amount to Date	(\$136,364.00)

Consideration and Approval of CPR#31 to "Credit" for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. MCISD presented a "credit" for \$5,900.00, however, Holchemont offered only a credit amount of \$900.00.

Contingency Balance:	(\$136,364.00)
CPR#31 Use of Owners utilities:	<u>\$ 5,900.00 "Credit"</u>
Change Order Amount to Date:	(\$130,464.00)

Consideration and Approval of CPR#32 for HVAC Test and Balance for the Tom Landry Stadium Renovations Project.

Test and Balance Allowance:	\$5,000.00
CPR#32 HVAC Test & Balance:	<u>\$2,500.00</u>
Balance:	\$2,500.00

Consideration and Approval of CPR#33 for Two (2) Additional Fire Extinguishers for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$130,464.00)
CPR#33 Fire Extinguishers:	<u>\$ 268.00</u>
Change Order Amount to Date	(\$130,732.00)

At the Regular Board of Trustees meeting held on Wednesday, December 13, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$130,732.00)
CPR#12R3 additional power:	<u>\$ 6,327.00</u>
Balance:	(\$137,059.00)

Consideration and Approval of CPR#34 for "Credit" for the VIP Chair Allowance for the Tom Landry Stadium Renovations Project. VIP Chair Allowance "Credit" is \$5000.00. This item was approved.

Discussion and Possible Action on Paving Repair Schedule for the Tom Landry Stadium Renovations Project.

Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. This item was pulled due to punch list items and other contractual obligations were noncompliance.

At the Regular Board of Trustees meeting held on Wednesday, April 11, 2018 the Board took the following actions for the following items:

Consideration and Approval of CPR#23 for Sound System Raceways for the Tom Landry Stadium Renovations Project. Holchemont LTD is requesting fourteen (14) additional delay days for this work, if approved the new substantial completion date is September 26, 2017.

Contingency Balance:	(\$137,059.00)
CPR#23 for Sound System:	<u>\$ 39,839.37</u>
Balance:	(\$176,898.37)

Consideration and Approval of Grievance Agreement for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. As per the November approved CPR #31, MCISD approved an owner's credit for utility use of \$5,900.00. As per grievance agreement the amount was reduced to \$2,350.00, thus an adjustment needed to be made.

Previous: \$5,900.00
Final approved as per Grievance: \$2,350.00
Adjustment: \$3,550.00

Contingency Balance:	(\$180,448.37)
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Discussion and Possible Legal Action Regarding Parking Lot Repairs for the Tom Landry Stadium Renovations Project. At this time the Board invoked the "Self Help Provision" of the contract authorizing Administration to make necessary parking lot repairs utilizing a different contractor.

2GS and Earthworks re-paving Cost: \$24,700.00 - Parking Lot Re-paving completion date was achieved on August 06, 2018.

At the Regular Board of Trustees meeting held on Wednesday, May 08, 2019, the Board took no action on the following item: Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At this meeting Administration also recommended to authorize Administration and Dr. Perez to approve final completion at a later time, this was rejected with direction from the Board that they wanted this brought forward when the time came for consideration and approval.

At the Regular Board of Trustees meeting held on Tuesday, June 11, 2019 the Board took the following actions

Administration, Mr. Eli Alvarado, Architect, and Mr. Michael Montalvo, General Contractor have met six times since April 25, 2019 with the latest meeting held on Tuesday, June 04,

2019, to discuss what is required from all parties to bring this project for final recommendation and to possibly come to a mutual agreement and present to the Board of Trustees Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At the latest meeting Mr. Montalvo was not able to attend and for many of these meetings Dr. Perez, Superintendent was present. A 1 ½ year warranty project walk-through was conducted as per contract specifications on Friday, May 03, 2019 with Mr. Alvarado, his design staff, Mr. Montalvo, his sub-contractors and MCISD personnel present to identify any warranty items that are still pending and need correction. The meetings that are being conducted are to balance and agree on all financial/accounting matters and pending correction of work if applicable. Any matters that concern additional request for time or matters that may concern any deduction from the remaining balance owed to the contractor such as additional fees/costs or possible liquidated damages incurred the general contractor will need to follow the process as written in his contract.

As noted, Administration and Alvarado Architects believes it has tried, with due diligence, to work on all pending accounting/fiscal matters with Mr. Montalvo, however, we continue to not agree on a mutual amount. Administration presents Discussion with Legal Counsel Regarding Closeout for the Tom Landry Stadium Renovations Project with MCISD processing any possible pay applications to Holchemont Construction with monies being withheld that are not in contention.

Note: Additional structural assessment is continuing by Rick Hinojosa, Structural Engineering and is pending completion. They are pending additional concrete test results.

Tom Landry Stadium Project Timeline:

Notice to Proceed (NTP) – 02/01/2017
Original Substantial Completion Date – 08/21/2017
36 delay days Board approved due to testing, weather, change orders
New substantial completion date – 09/26/2017
Approved substantial completion date – 11/10/2017 (45 days late)
Original Final Completion Date – 12/10/2017
New Final Completion Due Date – 04/20/2018 (131 days late)

Possible LD's for not meeting Subst. Completion: 45 days X \$1,500.00 = \$67,500.00
Possible LD's for not meeting Final Completion: 131 days X \$500.00 = \$65,500.00
Possible LD's for delay in re-paving of parking lot: 7 days x\$500.00 per day = \$3,500.00

Possible LD's Incurred: \$136,500.00

Other Possible Fees/Costs:

Re-paving of parking lot = \$24,700.00
Structural Engineering cursory inspection = \$5,000.00 (Rick Hinojosa, Structural Engineering)
Hinojosa full structural assessment = \$30,000.00 (if applicable)
TDLR re-inspections = \$285.00

Terracon Structural additional services = \$15,000.00
Pending "credit" for three (3) parking lot poles not installed = \$53,489.08

Approximate Possible Total Amount of addtl. fees/costs: \$128,474.08

Additional Architect Fees: \$85,695.00 (if applicable/pending)

Balance on contract:	\$416,406.11	
Possible LD's:	\$136,500.00	Possible
addtl. Costs:	\$128,474.08	
Possible addtl. Arch. Fees:	\$ 85,695.00	
Paid Holchemont:	\$ 43,189.25	(07/24/19 Pay App. #10 rev.3)

Est. Current Balance on Contract: ~~\$380,251.23~~ as of 04/21/2021 \$347,206.23

Est. Construction Costs:	\$6,000,000.00
Est. Total Construction w/Soft Costs:	\$8,000,000.00

BAFO Const. Cost:	\$7,463,000.00
Change Orders:	<u>\$ 142,020.37</u>
Final Const. Cost:	\$7,605,020.37

Architect Fees:	\$485,095.00	6.5% of Construction Cost
Addtl. Arch. Fees for C/O's:	<u>\$9,231.32</u>	
Architect Fees:	\$494,326.32	(excluding addtl. Fees pending)

At the Regular Board of Trustees meeting held on Wednesday, August 14, 2019 the Board took the following actions.

At this meeting the Mr. Rick Hinojosa Structural Engineering Assessment report was not available for the Board of Trustees to review, however, Administration had preliminary verbal discussions with Hinojosa on what he was to submit, the report was to be finalized on Friday, August 16, 2019. Should the report state that repairs were required Administration presented Consideration and Possible Action Regarding Procurement of Design and Construction Services for the Tom Landry Stadium Repairs in advance.

After conducting field reviews and inspections Mission CISD contracted with Rick Hinojosa Structural Engineering to conduct a third party Visual Cursory Observation on the bleachers for the visitor's side of Tom Landry Stadium. On September 06, 2018 the observation report with conclusions and recommendations was submitted. In brief, Hinojosa stated that the cracked piers did not affect the immediate load carrying capacity of the structure and the stadium could be used. However, the recommendations were to conduct a complete assessment of all piers and repair all necessary items addressed in the complete assessment.

Administration was approved to contract with Hinojosa to conduct a full stadium assessment to include not only concrete piers but to inspect the entire structure of the

stadium. On August 08, 2019, Hinojosa Engineering submitted a preliminary assessment letter for our review noting possible reinforcement required.

On August 16, 2019, Hinojosa Structural Engineering submitted their Visual Structural Condition Assessment of Tom Landry Stadium for our review.

At the September 11, 2019 Regular Board of Trustees meeting and based on Mr. Hinojosa's report, Administration presented Consideration and Approval of Design and Construction Services for the Tom Landry Stadium Repairs.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Current and/or past structural engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

Rick Hinojosa Structural Engineering (conducted assessments)
Chanin Structural Engineering (original project structural engineer)

The Board of Trustees selected Mr. Rick Hinojosa Structural Engineering to conduct a thorough third-party structural assessment of the Tom Landry Stadium Project.

On or about January 27, 2020, Mr. Hinojosa submitted to Administration a proposal for forensic engineering services from MEG Engineers. The Forensic Engineering Services will include Ground Penetrating Radar (GPR) Scans of one-hundred and fifty-six (156) piers by scanning four (4) grids at each pier location. A grid will consist of a three (3) foot by two (2) foot rectangle made up of thirty-five (35) gridlines spaced at six (6) inches on center. Total linear footage of scanning will be eighteen thousand and ninety-six (18,096) feet. The report will include detailed rebar locations of the piers. The proposal cost for this service was \$56,000.00.

At the Facilities/Environment Committee Meeting of February 05, 2020 this proposal and engineering service was presented and discussed. At this time the decision was made for Administration to proceed with Hinojosa Structural Engineering and MEG Engineers to conduct only seventy-eight (78) GPR Scans on the stadium. These scans would be divided between the home and visitors side piers at a proposal cost of \$34,988.00.

At the Regular Board of Trustees meeting held on April 08, 2020 the Board approved the following, Preliminary reports from both engineering firms indicate that a complete GPR Scan of all piers would be advisable to have a complete pier assessment on the stadium. Thus, Administration recommends Consideration and Approval of Additional Ground Penetrating Radar (GPR) Scans for Piers at the Tom Landry Stadium Bleacher Project. The estimated proposal cost would be the difference from the original proposal to what has been approved for the first phase. Estimated proposal \$21,012.00.

At the Regular Board of Trustees meeting held on September 09, 2020, as an informational Board Item, a presentation was given by Rick Hinojosa Structural Engineering, Mr. Albert Trevino, on the Tom Landry Stadium Renovation Project status. Mr. Trevino reported on the findings for the GPR scans conducted and has stated, "the scans in the report indicate that the majority of the piers do not have pier reinforcement per the shop/erection drawings provided by Sturdy Steel who provided the bleachers".

At the meeting of September 09, 2020, Hinojosa Structural Engineering was to provide a final and complete comprehensive report on the findings and recommendations for correction on all items indicated on the assessment. Findings and recommendations were to include and not limited to the disciplines of Structural, Mechanical, Electrical, Plumbing (MEP) and Civil. At this meeting Hinojosa Structural Engineering was directed to provide this comprehensive report and not only the GPR scans report.

Since this initial directive, Hinojosa Structural Engineering has been contacted both on October and December 2020 for the final report and we continue to have no response. Administration will continue to utilize all avenues to request the final report so that we may move forward with repairs required.

On January 14, 2021, Rick Hinojosa Structural Engineering was sent both an email correspondence and a certified letter requesting his personal appearance at the Wednesday, January 20, 2021 Board of Trustees Work Shop to present the final project findings. At 4:01 p.m. on that day Mr. Hinojosa contacted us that he had a family emergency and would try to attend. With this correspondence he attached "Mission CISD Tom Landry Stadium Ground Penetration Radar (GPR) Scanning Findings Letter". This letter referenced the GPR scanning done at the stadium.

In discussion at the Work Shop of January 14, 2021, the Board instructed our legal counsel to draft a letter to request Mr. Hinojosa's presence and to once again present his findings at the Board Work Shop of Wednesday, February 03, 2021. Legal counsel sent a certified letter and emailed the letter to Mr. Hinojosa's attention on Tuesday, January 26, 2021. My office then proceeded to re-send this letter to Mr. Hinojosa the following day. A "read receipt" message was received from his office on Friday, January 29, 2021 at approximately 12:10 p.m. acknowledging receipt of our request to be present.

At this Work Shop of Wednesday, February 03, 2021, the Board will hear the presentation and may have a question and answer session with Mr. Hinojosa on the findings and recommendations. At this time the Work Shop may have a Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services. The

presentation was not held at the Work Shop and was presented at a Special Board of Trustees Meeting after.

At the Special Board of Trustees meeting of Wednesday, February 03, 2021, Mr. Rick Hinojosa presented his "Mission CISD Tom Landry Structural Comprehensive Assessment Report". After discussion with the Board of Trustees and Administration, Mr. Hinojosa was directed to once again present at the Regular Board of Trustees meeting of Wednesday, February 10, 2021. This presentation is to mainly address all the viable options on how to correct the issue of the piers found to be not safe and not constructed as per code as noted in the report and reported by Mr. Hinojosa at the meeting. He is to also present a scope of work and a phasing plan of repairs beginning with the most safety critical items. What will also need to be addressed is if any other areas will be damaged while repairing the piers, such as the flatwork. Each option(s) will need to satisfy all building and structural codes along with satisfying all safety compliance codes. At this meeting Mr. Hinojosa was advised that time was critical for the usage of the stadium since graduation ceremonies have already been scheduled. Mr. Hinojosa stated that plans and specifications should be finalized soon and we may be able to advertise for competitive sealed proposals (CSP's) within the next couple of weeks and possibly have a contractor begin repairs as quickly as the procurement process allows, that is the goal.

The procurement process will be Competitive Sealed Proposals (CSP's) of which the Board adopted as the method of delivery. The Board approved the Hidalgo County Prevailing Wage Rate of which is an exhibit and was attached. The Board also adopted the selection criteria of which proposals are evaluated and ranked. Administration also recommended that the Board authorized the Superintendent to rank the proposals and to negotiate an agreement with the highest ranked contractor.

On February 10, 2021, the Board approved Consideration and Possible Action Regarding Permanent and Emergency Repairs for the Tom Landry Stadium to Include the Wage Rate, Selection Criteria, and Authorization to Dr. Perez as mentioned under the Administrative considerations.

Advertisements in the local newspapers for Competitive Sealed Proposals (CSP's) were posted on March 24, 2021 and March 31, 2021. Proposals were to be opened April 08, 2021 and firms would be able to view remotely. The virtual pre-proposal meeting was Thursday, April 01, 2021 at 2:00 p.m. to allow all prospective contractors the opportunity to ask questions concerning the project plans and specifications.

CSP's were to be submitted on April 8, 2021, and were to be reviewed and ranked by the Administration Committee. This Administrative review was to be presented at the Regular Board of Trustees Meeting of Wednesday, April 14, 2021.

On Wednesday, April 06, 2021 Hinojosa Structural Engineering submitted a recommendation to extend the bid date by two weeks to allow contractors and sub-contractors more time to bid on the project. He also stated that a second pre-bid conference be held followed by a walk-through of the stadium facility. This recommendation was due also to no contractors attending the initial pre-bid conference. This recommendation was presented at the Board of Trustees Work Shop on Wednesday, April 08, 2021.

A second pre-proposal meeting was held on Thursday, April 15, 2021. With the two-week extension proposals were due and publicly opened on Thursday, April 22, 2021 at 2:00 p.m. at the Central Office Board Room. Proposals were reviewed, evaluated and ranked on Monday, April 26, 2021 at 2:00 p.m. by Ms. Rumalda Ruiz, Ms. Dora Garcia, Ms. Lorena Garcia, Mr. Joel Garcia and Mr. Ricardo Rivera with Ms. Daisy Cuevas assisting.

Due to the timeline to begin permanent repairs Administration requested a Special Board of Trustees meeting on Tuesday, April 27, 2021 at 12:00 p.m. at the Central Office Board Room. At this meeting Administration presented and the Board approved Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Tom Landry Stadium Repairs Project.

G & G Construction

Base Bid: \$1,024,850.00 with 210 construction days

Alternate Bird Screen: \$127,000.00 with an additional 45 construction days

TOTAL: \$1,151,850.00 with 255 days from notice to proceed (approx. 8.5 months)

Terra Fuerte Const.

Base Bid: \$1,141,000.00 with 180 construction days

Alternate Bird Screen: \$30,000.00 with an additional 30 construction days

TOTAL: \$1,171,000.00 with 210 days from notice to proceed (approx. 7 months)

Project negotiations were scheduled for Wednesday, May 05, 2021 at 10:00 a.m. as per G & G Constructions earliest available meeting date and time. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project and requested for a Special Board of Trustees meeting following the Board Work Shop to consider action on this item.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

At the Special Board meeting held on May 5, 2021, the Board approved G & G Contractors Best and final offer Base Bid: \$1,024,850.00 with 210 construction days. Notice to proceed was effective July 28, 2021, with substantial completion will be February 23, 2022.

Pending

Ricardo Hinojosa Structural Engineering and G & G Contractors need to remove additional concrete flatwork around the various piers, thus, they present Allowance Expenditure Authorization (AEA) #01 for Structural Repairs on Various Piers for the Tom Landry Stadium Repairs.

Contingency Allowance:	\$20,000.00
AEA #1 Various Piers:	<u>\$ 8,241.88</u>
Balance:	\$11,758.12

ADMINISTRATIVE CONSIDERATIONS

Ricardo Hinojosa Structural Engineering and G & G presents Change Order #1 for Forty-four (44) Delay Days due to the structural repairs on various piers for the Tom Landry Stadium Repairs. If approved the new substantial completion will be April 08, 2022.

FUNDING SOURCE

General Funds and Possible other funding sources to be determined by the Finance Dept. (TBD)

RECOMMENDATION

Administration presents Change Order #1 for Forty-four (44) Delay Days due to Structural Repairs on Various Piers for the Tom Landry Stadium Repairs – Ricardo Hinojosa Structural Engineering.

EXHIBIT

Change Order (CO) #01

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering • Land Surveying

108 W. 18TH Street, Mission, TX. 78572

OFFICE (956)581-0143 FAX (956)581-2074

REGISTRATION NO. F-908 EXPIRATION DATE 09-30-2022

Change Order

PROJECT:

Mission CISD Tom Landry Stadium
Civil and Structural Repairs
CSP #520-21-0

CHANGE ORDER NUMBER:

#1

DATE:

10-22-2021

PROJECT NUMBER:

19-140

CONTRACT FOR:

Stadium Repairs

CONTRACTOR:

R&G Enterprises, LLC
711 E. Wisconsin Rd.
Edinburg, TX 78539

CONTRACT DATE:

07-26-21

THE CONTRACT IS CHANGED AS FOLLOWS:

Cost Proposal Request #1: Removing debris and over excavating area around pier at Gridline "C" & "16" – add 14 Days

Cost Proposal Request #2: Exposed electrical conduits along Gridline "B"- add 30 Days.

Original Contract Sum	\$ 1,024,850.00
Net change by previously authorized Change Orders	\$ 0.00
Contract Sum prior to this Change Order	\$ 1,024,850.00
Contract Sum will be unchanged as, by this Change Order, in the sum of	\$ 0.00
New Contract Sum, including this Change Order, will be	\$ 1,024,850.00
The Contract time will be increased by	44 days
The New date of substantial completion as of this change order therefore is	April 8 th , 2022

NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR AND OWNER.

R&G Enterprises, LLC

CONTRACTOR

711 E. Wisconsin Rd.
Edinburg, TX 78539

ADDRESS

Hinojosa Engineering, Inc.

ENGINEER

108 W 18th Street,
Mission, TX 78572

ADDRESS

Mission CISD

OWNER

1201 Bryce Drive,
Mission, TX 78572

ADDRESS

BY (Signature)

BY (Signature)

BY (Signature)

(Print name)

Ricardo Hinojosa, P.E.

(Print name)

(Print name)

DATE

10-22-2021

DATE

DATE



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 01
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD

ENGINEER:
Ricardo Hinojosa, P.E.

CONTRACTOR:
R&G Enterprises, LLC

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission.

1. Remove an Additional 27.17 sq. of concrete Flatwork and Dispose of for home side Pier C16. (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 27.17 sq. ft. of concrete flatwork (Provide Cost per Foot of depth per Square foot.)
3. Provide 27.17 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c. (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 27.17 sq. ft. Of concrete flatwork. (Provide Cost per Foot of Depth per Square foot.)

SEE ATTACHED

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

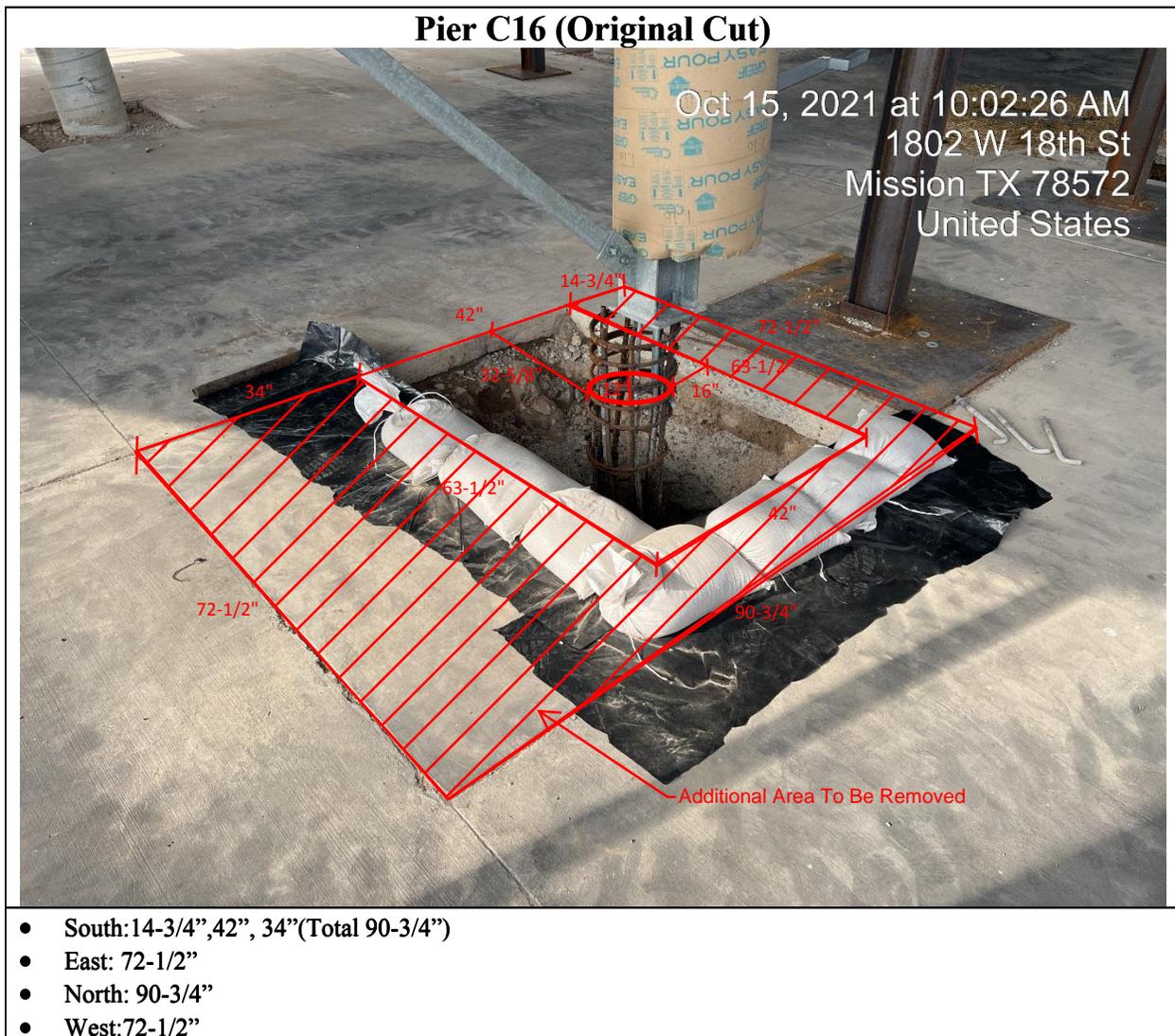
Registration Number F-908 | Expiration Date 09/30/2022

Date: 10/18/2021

Project Name: MCISD Tom Landry Stadium Civil & Structural Repairs Competitive Sealed Proposal #520-21-0

Project Location: W 15th St., Mission, TX 78572

Comments: 10-18-2021 Tom Landry Stadium Home Side Proposal Request #1.



Pier C16



Respectfully Submitted,
Ricardo Hinojosa, P.E.

Photos By: Antonio Navarro IV (Construction administrator)
Report Typed By: Antonio Navarro IV (Construction administrator)
Report Done By: Alberto Trevino Sr. (Structural Project Manager)



HINOJOSA ENGINEERING, INC.

Civil Engineering • Structural Engineering

108 West 18th Street Mission, Texas 78572

Tel: (956) 581-0143 | Fax: (956) 581-2074

Registration Number F-908 | Expiration Date 09/30/2022

Proposal Request

PROJECT:
Mission CISD Tom
Landry Stadium Civil
And Structural Repairs
CSP #520-21-0

CONTRACT INFORMATION:
Contract For: Repairs
Date: 07-28-21

Engineer's Project number: 19-140
Proposal Request Number: 02
Proposal Request Date: 10-18-2021

OWNER:
Mission CISD
1201 Bryce Drive,
Mission, TX 78572

ENGINEER:
Ricardo Hinojosa, P.E.
108 Cleo Dawson St,
Mission, TX 78572

CONTRACTOR:
R&G Enterprises, LLC
711 E. Wisconsin Rd.
Edinburg, TX 78539

The Owner requests an itemized proposal for changes to the Contract Sum and Contract time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within **Five (5)** days or notify the Engineer in writing of anticipated date of submission. (This Proposal is to expose the electrical conduits at the following locations)

1. Remove an Additional 10 sq. ft. of concrete Flatwork and Dispose of for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost Per Square Feet)
2. Remove an additional 4 feet of depth of onsite material below the 10 sq. ft. of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of depth per Square foot.)
3. Provide 10 sq. ft. x 5 inch thick flatwork with #3 Reinforcement at 12" o.c for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide cost per square foot)
4. Provide an Additional 4 Feet of Compacted Select Fill Below the 10 sq. ft. Of concrete flatwork for home side Piers "B17","B12"," B11", "B10", "B9", "B8", and "B7" Along Gridline "B". (Provide Cost per Foot of Depth per Square foot.)

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ENGINEER:

Ricardo Hinojosa, P.E.

Project Engineer

PRINTED NAME AND TITLE

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 01 – CPR#01 PIER C16

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#01 dated 10-18-21, the added cost for this work is **\$2,462.68**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$461.07
2.	\$11.92/CUFT	\$1,295.47
3.	\$6.51/SF	\$176.87
4.	\$4.87/CUFT	\$529.27

Total cost from Subcontractor - **\$2,462.68**

We also ask that **14 days** be added to our contract for this additional work.

*Note: If this is not to come from any allowance then there will be a **10% overhead/profit amount of \$246.27** to be added to the total.

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

October 22, 2021

PROPOSAL 02 – CPR#02 PIERS B7-B12 & B17

MCISD TOM LANDRY STADIUM STRUCTURAL REPAIRS

Albert,

As per your request in CPR#02 dated 10-18-21, the added cost for this work is **\$5,779.20**. This total cost from the subcontractor is as follows:

<u>LINE ITEM:</u>	<u>UNIT PRICE:</u>	<u>EXTENDED PRICE:</u>
1.	\$16.97/SF	\$1,187.90
2.	\$9.90/CUFT	\$2,772.00
3.	\$6.51/SF	\$455.70
4.	\$4.87/CUFT	\$1,363.60

Total cost from Subcontractor - **\$5,779.20**

We also ask that **30 days** be added to our contract for this additional work.

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$577.92 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

SUBJECT: Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for Additional Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration and Risk Management have been working cooperatively with law enforcement agencies to explore additional safety and security measures to ensure students and staff are safe and secure at all times. One security measure is to try to ensure that our campus front doors are equipped with necessary security systems to limit or prohibit the entrance of intruders who may want to cause criminal intent. All our campuses have door security access systems and in addition some campuses have entrance vestibules as an additional safety measure. Several elementary campuses are currently limited with these systems.

At the Regular Board of Trustees meeting held on Wednesday, November 13, 2019 the Board approved the following:

Administration requests to explore a project at campuses for the installation of door security and monitoring systems along with assessing the construction of a vestibule similar to ones constructed at MHS, RCJH and Escobar/Rios (our most recent constructed or renovated campuses). All campuses are equipped with front door security cameras and call buttons where the front office staff need to activate locking mechanisms to allow persons entrance into the campus. However, not all campuses have a vestibule where visitors are checked and verified before being able to have access to the entire campus. The construction of vestibules will serve as an additional safety measure against possible intruders. Since many of our campus entrances are constructed differently there are varying options on how a vestibule may or may not be built. Some campuses may be as simple as constructing a glass barrier as a separation similar to what is installed at Escobar/Rios Elementary school. Other campuses may need to have a vestibule constructed at the entrance similar to what was just completed at VMHS. Other campuses may need more of a design due to not being able to utilize the other two options. The Construction and Maintenance departments will be responsible for the construction of these vestibules, however, due to the total costs and the need to ensure that we are meeting all building and ADA compliance codes and requirements we are requesting Consideration and Approval to Advertise for Request for Qualifications (RFQ) for the Selection of Architect/Consultant for Elementary Campus Security Vestibules Project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consists of the selection/designation of an architect/consultant and/or engineer to prepare construction documents for this project. The engineer and/or architect/consultant selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article

3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

The selected architect/consultant/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget if required by Administration.

If the engineer or architect/consultant is not a full-time employee of the District, the Board must select the engineer or architect/consultant on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

On Wednesday, February 12, 2020 the Board selected EGV Architects, Inc. as the districts professional services firm to act as the district's representative for the duration of the project.

At the Regular Board of Trustees meeting held on Wednesday, June 24, 2020 the Board approved the following:

Consideration and Approval of Project and Proposed Budget for the Districtwide Security Vestibules Project.

Consideration and Approval as Design Build as Procurement Method for the Districtwide Security Vestibules Project.

There are twelve (12) district campuses that will require vestibules, however, seven (7) can be constructed using store front framing. Each of these campuses is a different design and configuration and will be contracted out to vendors.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action. 1. The board must consider the method of delivery that provides the best value for this project. Administration recommends competitive sealed proposals as the method of delivery due to the nature of the project. 2. Selection criteria for the project must also be considered. Attached is a copy of the recommended selection criteria used for previous District large scale projects. 3. The Board must designate the selection committee to evaluate and rank the proposals. (This was reviewed and approved by the Purchasing Department)

After some delays in the original procurement method Administration recommends Consideration and Approval of Changing the Procurement Process from Design Build to Competitive Sealed Proposals (CSP) for the Districtwide Security Vestibules Project in order to expedite the project.

At the Regular Board of Trustees meeting held on September 09, 2020 the Board approved of changing the procurement process from design build to competitive sealed proposals (CSP) for the Districtwide Security Vestibules Project.

Advertisements in the local newspapers were posted on April 28, 2021 and May 05, 2021. A pre-proposal meeting was held on Thursday, May 06, 2021 with proposals scheduled to be publicly opened on Thursday, May 13, 2021. There were no

proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, May 20, 2021 and proposals were opened on Thursday, May 27, 2021 at 2:00 p.m.. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, and Ms. Daisy Cuevas on Friday, May 28, 2021 at 11:00 a.m..

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative Project

Two proposals were submitted for this project; however, one proposal was incomplete and could not be included in the ranking process thus Administration presents one proposal to consider.

Company and Base bid and Number of days

Risica & Sons, Inc.- Incomplete package

REFCO - \$85,625.00 - 60 days

Alternate: \$6,850.00 (4) sets of electric strikes, power supplies and wall switches, furnished and installed

Total Proposal: \$92,475.00

Initial project negotiations were held on June 10, 2021 with Mr. Connor Friedrichs, REFCO V.P., Mr. Joel Garcia and Mr. Ricardo Rivera. On Monday, June 14, 2021, REFCO submitted their best and final offer (BAFO). In their BAFO they also recommended a substitution for door closers from a specified LCN model to a Stanley closer. After consulting with EGV Architects and our maintenance personnel the substitution is acceptable.

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to reject all offers and re-advertise for the project using the same specifications and design.

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative.

BAFO Base Bid: \$81,000.00

Closer Substitution: (\$1,600.00)

BAFO Final (base): \$79,400.00

BAFO Alternate: \$6,850.00

Total Proposal: \$86,250.00 80

Construction Time: 60 days from notice to proceed (NTP)

At the Special Board of Trustees meeting held on June 23, 2021, the Board approved REFCO Best and Final Offer of \$86,250.00 with 60 days. Notice to Proceed was effective July 27, 202, with substantial completion will be September 25, 2021.

At the Regular Board of Trustees Meeting held on September 8, 2021, the Board approved Change Order #01 for Thirty-three (33) delay days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative. If approved the new substantial completion will be October 28, 2021.

ADMINISTRATIVE CONSIDERATIONS

EGV Architects and REFCO presents Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for additional Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

Const. Change Directive #1 Credit hardware handle:	(\$750.00)
Const. Change Directive #2 Aluminum Supports Cost:	<u>\$750.00</u>
Balance:	\$0.00

FUNDING SOURCE

Local
Safety and Security grant in the award of \$252,229.00
Leal, Mims & O’Grady (previously awarded) \$49,286.00
Balance: \$202,943.00

RECOMMENDATION

Administration presents, Construction Change Directive #1 & #2 for “Credit” on Hardware Handle and for Additional Aluminum Frame Support for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative – EGV Architects

EXHIBIT

Construction Change Directive #1 & #2

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

AIA Document G714™ – 2017

Construction Change Directive

PROJECT: *(name and address)*
Security Entrances for Alton Memorial,
K. White Jr. High, Pearson Elem. &
Roosevelt Alternative

CONTRACT INFORMATION:
Contract For: General Construction

CCD INFORMATION:
Directive Number: 1

Date: June 24, 2021

Date: 7/27/2021

OWNER: *(name and address)*
Mission C. I. S. D.
1201 Bryce Drive
Mission, TX 78572

ARCHITECT: *(name and address)*
EGV Architects, Inc.
P O Box 8627
Hidalgo, TX 78557

CONTRACTOR: *(name and address)*
R. E. Friedrichs Company
3409 S. Jackson Rd.
Pharr, TX 78577

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Change for door handles. Credit for \$750.00

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PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - Lump Sum decrease of \$0.00
 - Unit Price of \$ _____ per
 - Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)
 - As follows: Refer to attached sheets for more information.



- The Contract Time is proposed to remain the same. The proposed adjustment, if any, is _____.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

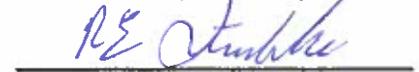
EGV Architects, Inc.
ARCHITECT *(Firm name)*

Mission C. I. S. D.
OWNER *(Firm name)*

R. E. Friedrichs Company
CONTRACTOR *(Firm name)*







SIGNATURE
Eduardo G. Vela, Architect /
President

SIGNATURE
Ricardo Rivera, Asst.
Superintendent for Operations

SIGNATURE
Richard Friedrichs, President

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE
27/July/2021

DATE
08/02/2021

DATE
7/27/21

RE: Mission CISD- Security Entrances Project - PENDING HARDWARE

From: Connor Friedrichs (connor@refco.ws)
To: egv@egvarch.com
Cc: adrian.hernandez@mcisd.org; estimating@refco.ws
Date: Monday, July 26, 2021, 01:25 PM CDT

Good morning

Attachment 1 is the pull handle or lever handle info that was raised on the return submittals.

Right now lever was speced on the plans but yall need to choose which option to go with.

83

If you choose a pull handle over the current lever handle a deduct of \$750 can be given.

~~Attachment 2 is the different buttons to buzz someone in.~~

~~First page~~

~~4th SUBMITTED OPTION~~

~~2ND PAGE TS 18 SAVE \$160~~

~~3RD PAGE DESK SWITCH SAVE \$75~~

All hardware is on hold until we get an answer to the above.

We also need the keying information and schedule. We have reached out to Mr. Herrera a few times already and no responses yet.

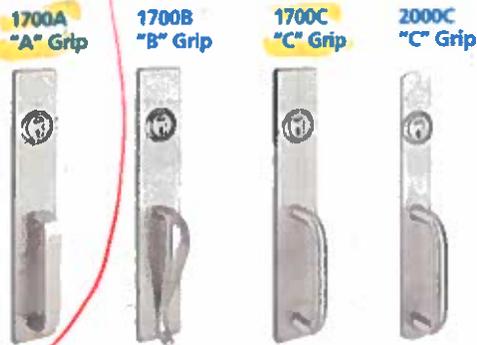


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Trims



1. All Trims are furnished with wrought plates and extruded or cast solid grips.
2. Specify Grip Design (A,B,C) ("A" Grip furnished standard for 1700 Series Trim, "C" Grip furnished standard for 2000 Series Trim)
3. 630 Trim is furnished for 628 Devices.
4. 626 Trim is furnished for 626W Devices.

Retrofit Applications

The R1700 Series Trim is designed to retrofit into other manufacturers' installations when used with the wide stile Apex Series Devices. Consult factory for details.



V4908A

Vandal Resistant Trim

A heavy duty lever trim designed to withstand abuse and vandalism. Composed of extra strength shock-absorbing "overload" springs and heavy duty investment cast stainless steel internal components. Lever returns to the "home" position eliminating the need to reset the lever.

Retrofit Applications

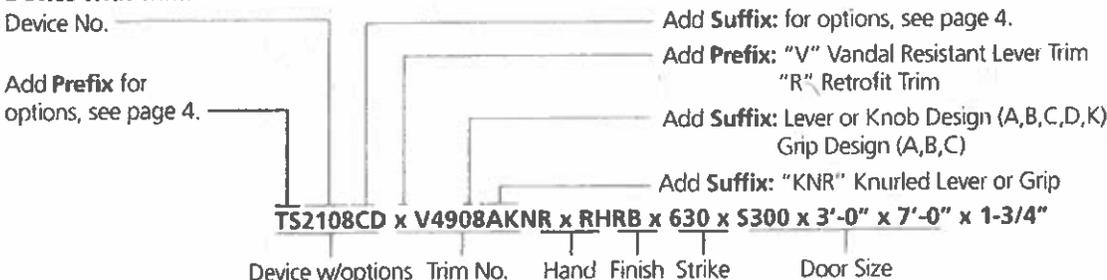
The R4900 Series Trim is designed to retrofit into other manufacturers' installations when used with the wide stile Apex Series Devices. Consult factory for details.

1. All the escutcheons and levers are castings or forgings.
2. Specify Lever or Knob Design (A,B,C,D,K) and Handing ("A" Lever x RHRB furnished standard)
3. 626 Trim furnished for 626W, 628 and 630 Devices.

- For Trim dimensions see page 38.
- Trims are BHMA certified for ANSI 156.3, Grade 1.
- Trims are through bolted and will cover 161 and 86 cutouts (except for 2000C Trim).
- Cylinder, Rim Type, not furnished standard. For cylinder details see page 19.

ANSI Function	01	02	03	05	08	10*	14	15
	Exit Only (cover plate)	Dummy Trim	Key Retracts Latchbolt	Key Locks/ Unlocks Thumbpiece	Key Locks/Unlocks Lever/Knob	Double Cylinder Inside Key Locks/ Unlocks Lever/Knob	No Cylinder Lever/Knob Always Active	No Cylinder Thumbpiece Always Active
Device Nos.	2101 FL2101	2102	2103** FL2103**	2105 FL2105	2108 FL2108	2110 FL2110	2114 FL2114	2115 FL2115
Trim Nos.	1701, R1701, 2001, 4901, R4901	1702A, R1702A, 2002C, 4902A, R4902A	1703A, R1703A, 2003C, 4903A, R4903A	1705A, R1705A, 2005C	4908A, V4908A, R4908A, RV4908A	4908A, V4908A, R4908A, RV4908A	4914A, R4914A	1715A, R1715A, 2015C

Device with Trim:



Device Only: Device no., hand, finish, strike, and door size including thickness. (e.g. TS2108CD x RHRB x 630 x S300 x 3'-0" x 7'-0" x 1-3/4")
Trim Only: Trim no., hand, finish, strike, and door size including thickness. (e.g. V4908A x RHRB x 626 x 1-3/4")

* "10" Function is handed

** 2103 & FL2103 x Cylinder Only Application includes Cylinder Attachment Kit "CA-03"

AIA® Document G714™ – 2017

Construction Change Directive

PROJECT: <i>(name and address)</i> Security Entrances for Alton Memorial, K. White Jr. High, Pearson Elem. & Roosevelt Alternative	CONTRACT INFORMATION: Contract For: General Construction Date: June 24, 2021	CCD INFORMATION: Directive Number: 2 Date: 10/18/2021
OWNER: <i>(name and address)</i> Mission C. I. S. D. 1201 Bryce Drive Mission, TX 78572	ARCHITECT: <i>(name and address)</i> EGV Architects, Inc. P O Box 8627 Hidalgo, TX 78557	CONTRACTOR: <i>(name and address)</i> R. E. Friedrichs Company 3409 S. Jackson Rd. Pharr, TX 78577

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Change Directive #1	Credit: -\$750.00	85
K. White Security Entrance: Aluminum supports and break metal:	\$750.00	
	Balance: \$ -0-	

PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - Lump Sum decrease of \$0.00
 - Unit Price of \$ per
 - Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)
 - As follows: Refer to attached sheets for more information.



- The Contract Time is proposed to remain the same. The proposed adjustment, if any, is

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

EGV Architects, Inc.
ARCHITECT (Firm name)

SIGNATURE
 Eduardo G. Vela, Architect /
 President
PRINTED NAME AND TITLE

Mission C. I. S. D.
OWNER (Firm name)

SIGNATURE
 Ricardo Rivera, Asst.
 Superintendent for Operations
PRINTED NAME AND TITLE

R. E. Friedrichs Company
CONTRACTOR (Firm name)

SIGNATURE
 Richard Friedrichs, President
PRINTED NAME AND TITLE

DATE 12/05/2021

DATE _____

DATE 10/20/21



REFCO
3409 S Jackson Road
Pharr, TX 78577

Hardware
 Wood Doors
 Toilet Partitions
 Building Specialties

Hollow Metal
 Glass & Glazing
 Toilet Accessories
 Signage

Estimate

Date	Estimate #
10/15/21	28597

**THE DOOR
 DOCTOR**



Quoted To:
 Mission CISD
 1201 Bryce Drive
 Mission, TX 78572
 6552

Ship To
 521 S Los Ebanos Blvd,
 Mission, TX 78574

Customer E-mail: ap@mcisd.org Ship Via: Installed:

Account #: Rep: P.O. No.: Project:

ACF Secured Entrances 6552 87

Qty	U/M	Item	Description	Each	Total
2	EA	08050 Basic Door & ...	Aluminum Tubing of 1-3/4" x 1-3/4" floor to Ceiling Mount for Extra Frame Support	225.00	450.00
1	LOT	08000 LABOR	Installation	300.00	300.00
1	EA	07600 Flashing & Sh...	Kwhite Break Metal custom Shapes and Sizes.2PC	265.00	265.00

If Construction design change is approved we'll do the Break and Supports for \$750.00

Quote Good For 30 Days			Subtotal	\$1,015.00
Approved By: _____			Sales Tax (0.0%)	\$0.00
Date: _____			Total	\$1,015.00

Phone # Fax # E-mail Web Site
 956-687-8261 956-687-6164 sales@refco.ws www.refco.ws

SUBJECT: Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration and Risk Management have been working cooperatively with law enforcement agencies to explore additional safety and security measures to ensure students and staff are safe and secure at all times. One security measure is to try to ensure that our campus front doors are equipped with necessary security systems to limit or prohibit the entrance of intruders who may want to cause criminal intent. All our campuses have door security access systems and in addition some campuses have entrance vestibules as an additional safety measure. Several elementary campuses are currently limited with these systems.

At the Regular Board of Trustees meeting held on Wednesday, November 13, 2019 the Board approved the following:

Administration requests to explore a project at campuses for the installation of door security and monitoring systems along with assessing the construction of a vestibule similar to ones constructed at MHS, RCJH and Escobar/Rios (our most recent constructed or renovated campuses). All campuses are equipped with front door security cameras and call buttons where the front office staff need to activate locking mechanisms to allow persons entrance into the campus. However, not all campuses have a vestibule where visitors are checked and verified before being able to have access to the entire campus. The construction of vestibules will serve as an additional safety measure against possible intruders. Since many of our campus entrances are constructed differently there are varying options on how a vestibule may or may not be built. Some campuses may be as simple as constructing a glass barrier as a separation similar to what is installed at Escobar/Rios Elementary school. Other campuses may need to have a vestibule constructed at the entrance similar to what was just completed at VMHS. Other campuses may need more of a design due to not being able to utilize the other two options. The Construction and Maintenance departments will be responsible for the construction of these vestibules, however, due to the total costs and the need to ensure that we are meeting all building and ADA compliance codes and requirements we are requesting Consideration and Approval to Advertise for Request for Qualifications (RFQ) for the Selection of Architect/Consultant for Elementary Campus Security Vestibules Project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consists of the selection/designation of an architect/consultant and/or engineer to prepare construction documents for this project. The engineer and/or architect/consultant selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

The selected architect/consultant/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget if required by Administration.

If the engineer or architect/consultant is not a full-time employee of the District, the Board must select the engineer or architect/consultant on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

On Wednesday, February 12, 2020 the Board selected EGV Architects, Inc. as the districts professional services firm to act as the district's representative for the duration of the project.

At the Regular Board of Trustees meeting held on Wednesday, June 24, 2020 the Board approved the following:

Consideration and Approval of Project and Proposed Budget for the Districtwide Security Vestibules Project.

Consideration and Approval as Design Build as Procurement Method for the Districtwide Security Vestibules Project.

There are twelve (12) district campuses that will require vestibules, however, seven (7) can be constructed using store front framing. Each of these campuses is a different design and configuration and will be contracted out to vendors.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action. 1. The board must consider the method of delivery that provides the best value for this project. Administration recommends competitive sealed proposals as the method of delivery due to the nature of the project. 2. Selection criteria for the project must also be considered. Attached is a copy of the recommended selection criteria used for previous District large scale projects. 3. The Board must designate the selection committee to evaluate and rank the proposals. (This was reviewed and approved by the Purchasing Department)

After some delays in the original procurement method Administration recommends Consideration and Approval of Changing the Procurement Process from Design Build to Competitive Sealed Proposals (CSP) for the Districtwide Security Vestibules Project in order to expedite the project.

At the Regular Board of Trustees meeting held on September 09, 2020 the Board approved of changing the procurement process from design build to competitive sealed proposals (CSP) for the Districtwide Security Vestibules Project.

Advertisements in the local newspapers were posted on April 28, 2021 and May 05, 2021. A pre-proposal meeting was held on Thursday, May 06, 2021 with proposals scheduled to be publicly opened on Thursday, May 13, 2021. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, May 20, 2021 and

proposals were opened on Thursday, May 27, 2021 at 2:00 p.m.. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, and Ms. Daisy Cuevas on Friday, May 28, 2021 at 11:00 a.m..

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative Project

Two proposals were submitted for this project; however, one proposal was incomplete and could not be included in the ranking process thus Administration presents one proposal to consider.

Company and Base bid and Number of days

Risica & Sons, Inc.- Incomplete package

REFCO - \$85,625.00 - 60 days

Alternate: \$6,850.00 (4) sets of electric strikes, power supplies and wall switches, furnished and installed

Total Proposal: \$92,475.00

Initial project negotiations were held on June 10, 2021 with Mr. Connor Friedrichs, REFCO V.P., Mr. Joel Garcia and Mr. Ricardo Rivera. On Monday, June 14, 2021, REFCO submitted their best and final offer (BAFO). In their BAFO they also recommended a substitution for door closers from a specified LCN model to a Stanley closer. After consulting with EGV Architects and our maintenance personnel the substitution is acceptable.

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to reject all offers and re-advertise for the project using the same specifications and design.

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative.

BAFO Base Bid: \$81,000.00

Closer Substitution: (\$1,600.00)

BAFO Final (base): \$79,400.00

BAFO Alternate: \$6,850.00

Total Proposal: \$86,250.00

Construction Time: 60 days from notice to proceed (NTP)

At the Special Board of Trustees meeting held on June 23, 2021, the Board approved REFCO Best and Final Offer of \$86,250.00 with 60 days. Notice to Proceed was effective July 27, 202, with substantial completion will be September 25, 2021.

At the Regular Board of Trustees Meeting held on September 8, 2021, the Board approved Change Order #01 for Thirty-three (33) delay days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative. If approved the new substantial completion will be October 28, 2021.

Pending:

Construction Change Directive #2 for Aluminum Supports for Security Vestibules Project at K. White Jr. High.

Const. Change Directive #1 Credit hardware handle:	(\$750.00)
Const. Change Directive #2 Aluminum Supports Cost:	\$750.00
Balance:	\$0.00

ADMINISTRATIVE CONSIDERATIONS

As per EGV Architects, the work has been reviewed, inspected and determined to be substantially completed as per contract documents as of October 28, 2021. Thus, EGV Architects and REFCO presents Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects. Punchlist items for corrections are being addressed and the contractor has 30 days from substantial completion to complete these items.

FUNDING SOURCE

Local
Safety and Security grant in the award of \$252,229.00
Leal, Mims & O'Grady (previously awarded) \$49,286.00
Balance: \$202,943.00

RECOMMENDATION

Administration presents, Substantial Completion for the Security Vestibules Project at Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative - EGV Architects

EXHIBIT

EGV Architects - Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

DRAFT AIA® Document G704® - 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> Security Entrances for Alton Memorial, K. White Jr. High, Pearson Elem. & Roosevelt Alternative	CONTRACT INFORMATION: Contract For: General Construction Date: June 24, 2021	CERTIFICATE INFORMATION: Certificate Number: 1 Date: October 28, 2021
OWNER: <i>(name and address)</i> Mission C. I. S. D. 1201 Bryce Drive Mission, TX 78572	ARCHITECT: <i>(name and address)</i> EGV Architects, Inc. P O Box 8627 Hidalgo, TX 78557	CONTRACTOR: <i>(name and address)</i> R. E. Friedrichs Company 3409 S. Jackson Rd. Pharr, TX 78577

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Security entrances at the three schools with the exception of the items listed on the punch list.

EGV Architects, Inc.	Eduardo G. Vela, Architect / President	October 28, 2021	
ARCHITECT <i>(Firm Name)</i>	SIGNATURE	PRINTED NAME AND TITLE	DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

As per date of substantial completion above.

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Refer to attached punch list items.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$4,312.50

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

Owner assumes responsibility for security, maintenance, heat, utilities, damage to the work and insurance as of substantial completion date.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

R. E. Friedrichs Company

CONTRACTOR (*Firm Name*)

SIGNATURE

Richard Friedrichs,
President

PRINTED NAME AND TITLE

DATE

Mission C. I. S. D.

OWNER (*Firm Name*)

SIGNATURE

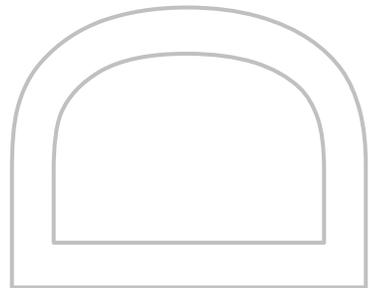
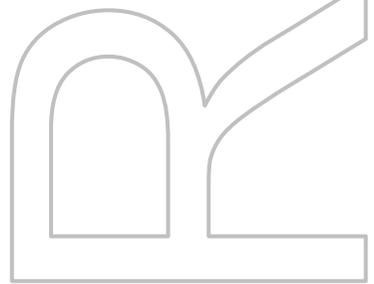
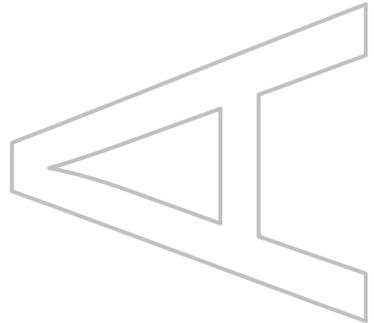
Carol G. Perez,
Superintendent

PRINTED NAME AND TITLE

DATE

Blank signature line for Contractor

Blank signature line for Owner



SUBJECT: Substantial and Final Completion and Final Payment for the Mims Marquee Project

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

District marquees not only enhance the campus but gives them the ability of posting notices and information for the community served by the school. Mims Elementary is requesting a new marquee for their campus due to its lack of visibility to the public and its age.

At the Regular Board of Trustees meeting held on June 24, 2020, the Board approved Project, Proposed Budget and Procurement Method, Selection Criteria, Review and Ranking Committee, Wage Rate, and Authorization to Seek Proposals/Bids for the Mims Elementary Marquee Project.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Current and/or past engineer or architects that have worked with MCISD are listed below, the Board of Trustees may select from one of these architects on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's).

Ricardo Hinojosa Structural Engineering
Javier Hinojosa Civil Engineering
Chanin Engineering
PBK - Leaf Engineers

The Board approved, Javier Hinojosa Civil Engineering for this project.

Advertisements in the local newspapers were posted on March 31, 2021 and April 07, 2021. Proposals will be opened April 12, 2021 at 2:00 p.m. and firms will be able to view remotely. Pre-ranking of the proposals will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Mims Elementary Marquee Project

CSP's will be submitted on April 12, 2021, and will be reviewed and ranked by the Administration Committee. This Administrative review will be presented at the Regular Board of Trustees Meeting on Wednesday, April 14, 2021.

Five proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

Company and Total Points

AAA Electrical Signs 99pts.

United Signs 85pts.

Gulf Coast Sign Company 77pts.

Golden Rule Signs 77pts.

Comet Signs 64pts.

At the Regular Board of Trustees Meeting held on Wednesday, April 14, 2021 the Board approved to negotiate with the top rank vendor, AAA Electrical Signs.

Initial project negotiations were held on April 20, 2021, with Mr. Sullivan, AAA Electrical Signs, Mr. Joel Garcia and Mr. Ricardo Rivera. During the negotiations AAA Electrical Signs presented as their Best and Final Offer (BAFO) \$42,016.00 with no decrease in their initial proposal with ten (10) weeks of construction time from the notice to proceed (NTP).

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

At the Regular Board of Trustees Meeting held on May 12, 2021 the Board approved Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mims Elementary Marquee Project. Notice to Proceed was effective May 26, 2021, with substantial completion will be August 3, 2021.

ADMINISTRATIVE CONSIDERATIONS

As per Javier Hinojosa Civil Engineering, the work has been reviewed, inspected and determined to be substantial and final completed as per contract documents as of September 24, 2021. Thus, Javier Hinojosa Civil Engineering and AAA Electrical Signs present Substantial and Final Completion and Final Payment for the Mims Marquee Project.

FUNDING SOURCE

General Fund	\$22,909.00
Student Activity Funds	<u>\$34,766.00</u>
Total:	\$57,675.00

RECOMMENDATION

Administration recommends Substantial and Final Completion and Final Payment for the Mims Marquee Project.

EXHIBIT

Javier Hinojosa Civil Engineering - Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

October 22, 2021

Mr. Rick Rivera, Assistant Superintendent for Operations
Mission C.I.S.D.
1201 Bryce Drive
Mission, Texas 78572

Re: Mims Elementary School Marquee Sign

Dear Mr. Rivera,

This letter will act as the Substantial and Final Approval Certificate for the construction completed on the Mims Elementary School Marquee Sign. The date of substantial approval was September 24, 2021 and this will act as the date for the one year warranty for the project. The contractor has also reached final approval as the Marquee sign is fully functional and all training has taken place with the Mims staff. In addition, all close out documents have been submitted to the District.

If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

AAA Electrical Signs

A TESORO CORPORATION™ Sign Company

Mailing Address: P.O.Box 997 Donna TX 78537

800-825-5376

Website: www.3asigns.com E-mail: Signs@3asigns.com

Fax: 956-464-2408

Work Order

Work Order Number: 25934

Work Order Date Jun 23, 2021

Page: 1

STATE LICENSE 18035

Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711, 1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints

Brownsville

546-2735

Corpus Christi

887-8844

Donna

464-3221

Harlingen

423-2271

Laredo

725-0838

McAllen

682-7831

San Antonio

342-3241

Bill To:

MISSION C.I.S.D
1201 BRYCE DR.
MISSION, TX 78572

Ship to:

MIMS ELEMENTARY SCHOOL
200 E. MILE 2 RD.
MISSION, TX

Customer ID	PO Number	Sales Rep Name
MISISD2	2110980 / 24472	JUAN J. MORENO

Qty	Item ID	Description
1.00		A) 1EA. DOUBE FACE COLOR LED ILLUMINATED MONUMENT SIGN COPYRIGHT DESIGN# 217-2021
1.00		TOP SECTION: 1'-6" X 10'-1 1/4" DOUBLE FACE PAN FACED WITH COPY ILLUMINATED CABINET SIGN
1.00		FRAME: CUSTOM ALUMINUM ENAMEL FINISH
1.00		FACES: CUSTOM FORMED EMBOSSED FACE
1.00		LIGHTING: SAMSUNG WHITE LED'S LIGHTING
1.00		MIDDLE SECTION: 5'-2 3/4" X 10'-1 1/4" COLOR VIDEO LED DISPLAY 10.0 MM MODEL
		AAA-MODEL-48.4, RESOLUTION: 144 X 288, WATTAGE: 10,000 WATTS, BRIGHTNESS 7,000
1.00		REMOTE RF WIRELESS UP TO 2,500 OR DLS TELEPHONE LINE
1.00		BOTTOM SECTION: ALUMINUM POLE COVER, ALUMINUM FRAME
1.00		ALL ELECTRONIC MESSAGE CENTERS REQUIRE A STAND-ALONE COMPUTER. COMPUTER FURNISHED BY OWNER.
1.00		FREE 4 YEARS SOFTWARE UPGRADES AND UP TO 4HRS ON-SITE TRAINING WITH OUR LOCAL FACTORY TECHNICIANS

I do hereby certify that the above has been delivered/Install/Service/Inspected As per specification/our satisfaction and all items and conditions are hereby accepted

[Signature]
Technician Signature

Jose L. Salazar
Print Name

9-24-2021
Date Job Completed

[Signature]
Owner Representative Signature

Jarvien Ruiz
Print Name

9-24-21
Date Job Completed



SUBJECT: Schematic Design for the Child Nutrition Program CNP Freezer Project – DBR Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Child Nutrition Program is needing to repair the existing refrigeration system that feeds the bulk storage freezer with a newer system that can possibly add additional capacity. An assessment was done back in December 18, 2019 from DBR Engineering. DBR Engineering assessed that the refrigeration circuits are separate, they are connected to a single condensing unit. The current unit has a circuit which is not operational. It is the desire of the Child Nutrition Program (CNP) to replace the system with a new system which utilizes one refrigeration condensing unit with a matching evaporator, this allows for a greater reliability to the system and an increased capacity to the system for future growth.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

At the Regular Board meeting held on August 11, 2021 the board approved of Utilizing the On-call Professional Services for the Child Nutrition Program Freezer Project – DBR MEP Engineering with estimated project cost is \$100,000.00.

ADMINISTRATIVE CONSIDERATIONS

DBR Engineering has continued to meet with MCISD Staff and Administration on schematic designs, thus administration will be presenting Schematic Design for the Child Nutrition Program (CNP) Freezer Project. Designs have been reviewed, approved and signed-off by CNP Director Ms. Rosie Woodrum and CNP Staff.

FUNDING SOURCE

General Fund

Est. Project Budget:	\$100,000.00
Project Contingency 20%:	\$ 20,000.00
Est. Professional Services 12%:	<u>\$ 12,000.00</u>
Est. Total Project Cost:	<u>\$132,000.00</u>

RECOMMENDATION

Administration presents Schematic Design for the Child Nutrition Program Freezer Project - DBR MEP Engineering.

EXHIBIT:

Schematic Design

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

MISSION CISD CHILD NUTRITION-FREEZER REPLACEMENT



BOARD OF TRUSTEES

Jerry Zamora	Board President
Veronica "Betty" R. Mendoza	Vice President
Roy Vela	Secretary
Petra B. Ramirez	Board Member
Minnie R. Rodgers	Board Member
Juan M. Gonzalez	Board Member
Iris Iglesias	Board Member
 Dr. Carol G. Perez	 Superintendent

100% CONSTRUCTION DOCUMENTS



CHILD NUTRITION PROGRAM - FREEZER REPLACEMENT
MISSION CISD

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Project No. 2021-001, 100% CD by DBR Inc. 1225 East Riverside, Suite 901, McAllen, TX 78501. Prepared by: Roberto H. Tijerina, P.E. 10/18/21

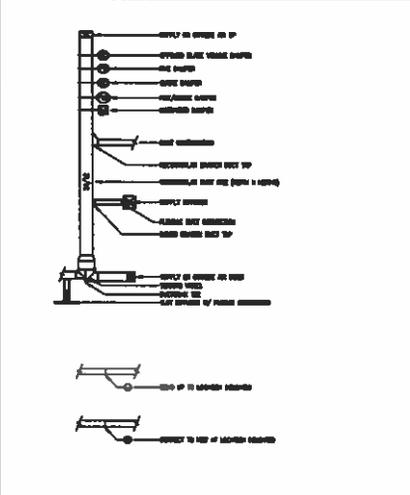
PROJECT TEAM	LOCATION	SHEET LIST TABLE																													
<p>DBR Inc. 200 s. 10th St Suite 901 McAllen, Texas 78501</p> <p>O: 956-683-1640</p> <p>MEP Engineer Roberto H. Tijerina, PE rtijerina@dbrinc.com</p> <p>Mission CISD 1201 Bryce Drive Mission, Texas 78572</p> <p>MCISD Project Manager Adrian Hernandez</p>	<p style="text-align: center;">1201 W. Griffin Pkwy, Mission, Texas 78572 Tel: (956) 323-3800</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Sheet Number</th> <th>Sheet Title</th> </tr> </thead> <tbody> <tr> <td>GO.0</td> <td>MECHANICAL/ELECTRICAL COVER SHEET</td> </tr> <tr> <td>MO.0</td> <td>MECHANICAL LEGEND</td> </tr> <tr> <td>EO.0</td> <td>ELECTRICAL LEGEND</td> </tr> <tr> <td>ME1.1</td> <td>MECHANICAL/ELECTRICAL DEMOLITION PLAN</td> </tr> <tr> <td>ME2.1</td> <td>MECHANICAL/ELECTRICAL PLAN</td> </tr> <tr> <td>ME4.1</td> <td>MECHANICAL/ELECTRICAL DETAILS AND SCHEDULES</td> </tr> </tbody> </table>	Sheet Number	Sheet Title	GO.0	MECHANICAL/ELECTRICAL COVER SHEET	MO.0	MECHANICAL LEGEND	EO.0	ELECTRICAL LEGEND	ME1.1	MECHANICAL/ELECTRICAL DEMOLITION PLAN	ME2.1	MECHANICAL/ELECTRICAL PLAN	ME4.1	MECHANICAL/ELECTRICAL DETAILS AND SCHEDULES	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>DATE</td> <td>10/12/2021</td> </tr> <tr> <td>DESIGNER</td> <td>RT</td> </tr> <tr> <td>INVT</td> <td>RT</td> </tr> <tr> <td>CHECKED BY</td> <td>HA</td> </tr> <tr> <td>PROJECT NUMBER</td> <td>21004.000</td> </tr> <tr> <td>SHEET TITLE</td> <td>MECHANICAL/ELECTRICAL COVER SHEET</td> </tr> <tr> <td>SHEET NUMBER</td> <td>GO.0</td> </tr> </table>	DATE	10/12/2021	DESIGNER	RT	INVT	RT	CHECKED BY	HA	PROJECT NUMBER	21004.000	SHEET TITLE	MECHANICAL/ELECTRICAL COVER SHEET	SHEET NUMBER	GO.0
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Marked and 10/18/21 Robert Meave 10/18/21 [Signature] Eric Trevino

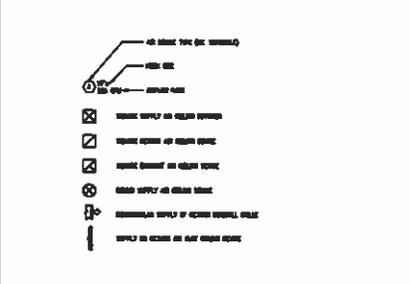
ABBREVIATIONS

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
ALUMINUM																									

DUCTWORK



AIR DEVICE TYPES



WALL MOUNTED SENSOR TYPES



PIPING TYPES



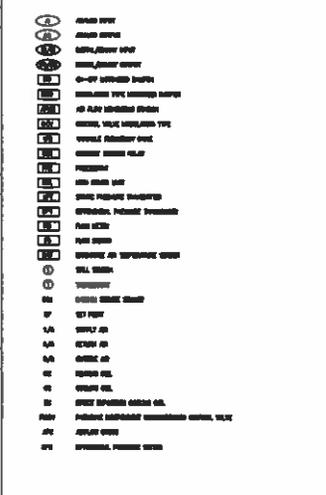
DRAWING/DETAIL REFERENCE KEY



MECHANICAL GENERAL NOTES

1. REFER TO ALL OTHER NOTES ON THIS DRAWING FOR ALL NOTES THAT APPLY TO THIS DRAWING.
2. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2018 INTERNATIONAL MECHANICAL CODE (IMC) AND THE 2018 INTERNATIONAL MECHANICAL CODE (IMC) COMMENTARY.
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CONTROLS SCHEMATIC SYMBOLS LEGEND



1
CHILD NUTRITION PROGRAM - FREEZER REPLACEMENT
MISSION CISD

DATE: 10/13/2021
DRAWN BY: RMEAVE
REVISED BY: RMEAVE
SCALE: AS SHOWN
PROJECT NUMBER: 210046.000

MECHANICAL LEGEND

MO.0

meave 10/18/21 Robert Meave 10/18/2021 Angel Chavis Efor Feriz

ABBREVIATIONS

Table with 2 columns: Abbreviation and Description. Includes entries for A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z.

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ELECTRICAL SYMBOLS

Table of electrical symbols for Motors and Controls. Includes symbols for AC motor, DC motor, generator, transformer, etc.

RECEPTACLES AND OUTLETS

Table of electrical symbols for Receptacles and Outlets. Includes symbols for 15A, 20A, 30A receptacles, outlets, switches, etc.

LIGHTING

Table of electrical symbols for Lighting. Includes symbols for incandescent, fluorescent, LED, etc.

RACEWAYS AND WIRING

Table of electrical symbols for Raceways and Wiring. Includes symbols for EMT, conduit, cable tray, etc.

ELECTRICAL EQUIPMENT

Table of electrical symbols for Electrical Equipment. Includes symbols for control panels, meters, relays, etc.

COMMUNICATIONS

Table of electrical symbols for Communications. Includes symbols for telephone, data, etc.

ONE LINE AND RISER DIAGRAMS

Table of electrical symbols for One Line and Riser Diagrams. Includes symbols for bus, breaker, transformer, etc.

GENERAL NOTES

GENERAL NOTES: 1. ALL SYMBOLS SHOWN ON THIS SHEET ARE TO BE USED IN THE DRAWING UNLESS OTHERWISE NOTED.

MISCELLANEOUS

Table of miscellaneous symbols. Includes symbols for fire alarm, fire extinguisher, etc.

FIRE ALARM

Table of fire alarm symbols. Includes symbols for fire alarm pull station, fire alarm bell, etc.

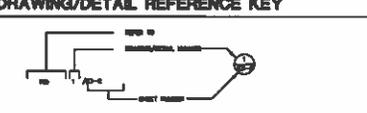
SECURITY

Table of security symbols. Includes symbols for security camera, alarm, etc.

SWITCHES AND LIGHTING CONTROL DEVICES

Table of switches and lighting control devices symbols. Includes symbols for switch, dimmer, etc.

DRAWING/DETAIL REFERENCE KEY



GENERAL NOTES

GENERAL NOTES: 1. ALL SYMBOLS SHOWN ON THIS SHEET ARE TO BE USED IN THE DRAWING UNLESS OTHERWISE NOTED.



MISSION PROGRAM - FREEZER REPLACEMENT

DATE: 10/11/2021
DRAWN BY: WNT
CHECKED BY: NA
PROJECT NUMBER: 21874.000

ELECTRICAL LEGEND

E0.0

Handwritten notes at the bottom of the page: "m... 10/11/21 Robert Yeave 10/18/2021 Fred... Ebo, Tr... 20"

SUBJECT: The Best and Final Offer (BAFO) and to Enter Into Contract with All Firms for General Construction Services – Job Order Contracting Status

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Job Order Contracting (JOC) is a unique, indefinite delivery, indefinite quantity procurement method that helps facility owners complete a large number of repairs, maintenance, renovation and straightforward new construction projects with a single, competitively awarded contract. Unlike traditional bidding where each project is identified, designed and then put out to bid, Job Order Contracting establishes competitively-bid prices up front and eliminates the need to separately bid each project. It is an easy and expedited construction sourcing option. Traditional procurement cycles typically take months to complete and require a significant amount of administrative and technical resources. Once a job order contract is awarded, the owner can ask the contractor to perform a series of projects. There is no need to prepare, copy, advertise and distribute bid packages for each project. The time-consuming front-end process is completed one time, rather than repeated for each project. The procurement process takes weeks instead of months. Job Order Contracting also assists with budget control and cost savings. The cost of construction is preset and each task includes a detailed description, unit of measurement, unit price and where applicable, demolition cost. The Unit Prices contain locally-developed direct costs for material and labor.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required. Administration requests approval to seek competitive proposals from Bidders to establish multiple award contracts for General Construction Services using Job Order Contracting (JOC) for the services listed below.

- Electrical
- Steam fitting, pipe-fitting, and plumbing
- Structural steel and sheet metal, welding
- Masonry and concrete work
- Asphalt repair
- General carpentry and drywall installation
- Carpeting, flooring, drywall finishing
- Heating ventilation and air condition, electrical and mechanical
- Doors, windows, louvers, hardware, and glazing
- Painting of various surfaces
- Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping
- Demolition
- Asbestos abatement, hazardous material handling
- Mold
- Water damage
- Moving portables
- Roofing of different types: metal, TPO, PVC membrane, slate, etc.
- Telecommunications cabling services

to a \$500,000.00 total construction cost. Any services above this threshold will be brought forward to the Board of Trustees for consideration and approval. All projects that utilize Job Order Contracts will be presented to the Committee as informational items.

The administration will begin advertising and evaluating for the Procurement of Job Order Contracting Services so that the Board may review and approve.

As per the Committee meeting, the Job Order Contracts will be for a three-year term with an annual performance evaluation or as the Board recommends.

Multiple contractors may be selected for the Job Order Contract services.

At the Regular Board of Trustees meeting held on June 08, 2021, the Board approved to advertise and solicit Job Order Contracts for the different services in the district's best interest and will utilize Competitive Sealed Proposals as the procurement method and the Davis-Bacon Act as the prevailing wage determination.

Advertisements in the local newspapers were posted on August 12, 2021 and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021 by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Mr. Joel Garcia – Assistant Superintendent for Business & Finance, Ms. Lorena Garcia – Deputy Superintendent for Support Services and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 8, 2021, the Board approved, to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting.

At last month's meeting Administration presented "Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting" and we ranked the four firms that submitted their qualifications and proposed construction services. Administration presents that it would be to our advantage to have all four of the firms on contract due to the fact that it gives us a choice of contractors on stand-by to use depending on the project or emergency. In order to present this item for your review our agenda item from last month will have to be reworded and we will need to present this month at the workshop "To Enter Into Negotiations with **All** Firms for General Construction Services – Job Order Contracting". Last month was just limited to the order of ranking and selecting one, this agenda item allows us to negotiate and possibly select all.

Four firms submitted qualification packages listing their proposed services for various trades. Eighteen different trade services were listed and two of the four firms listed that they were qualified to undertake all of the services requested by MCISD. Two other firms listed only selected services that they would undertake.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required or where smaller projects can be completed sooner than through the traditional procurement process.

At the Regular Board of Trustees Meeting held on October 20, 2021, the Board approved to Enter Into Negotiations with All Firms for General Construction Services – Job Order Contracting.

ADMINISTRATIVE CONSIDERATIONS:

Administration presents The Best and Final Offer (BAFO) and to Enter Into Contract with all Firms for General Construction Services – Job Order Contracting Status

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Administration presents The Best and Final Offer (BAFO) and to Enter Into Contract with all Firms for General Construction Services – Job Order Contracting Status

EXHIBIT

Listing of firms

Best and Final Offer (BAFO) Letters – to be presented at meeting

CONTACT PERSON (S)

Rick Rivera, Assistant Superintendent for Operations

Dora Garcia, Purchasing Coordinator

Adrian Hernandez, Coordinator for Project & Energy Management

Mission Consolidated Independent School District
 General Construction Services - Job Order Contracting CSP 500-22-0
 Bid Ranking - August 31, 2021

Proposed Services	8/A Builders	Basic IDIQ	RenoWorks	Rio United Builders
Electrical	X	X	X	X
Steam fitting, pipe-fitting, and plumbing		X		X
Structural steel and sheet metal, welding	X	X	X	X
Masonry and concrete work	X	X	X	X
Asphalt repair		X		X
General carpentry and drywall installation	X	X	X	X
Carpeting, flooring, drywall finishing		X	X	X
Heating ventilation and air condition, electrical and mechanical		X	X	X
Doors, windows, louvers, hardware, and glazing		X		X
Painting of various surfaces	X	X	X	X
Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping		X	X	X
Demolition	X	X	X	X
Asbestos abatement, hazardous material handling		X		X
Mold		X		X
Water damage		X	X	X
Moving portables	X	X		X
Roofing of different types: metal, TPO, PVC membrane, slate, etc.		X	X	X
Telecommunications cabling services		X		X
All of the above		X		X



WCS | Workers' Compensation Solutions



Mission CISD

IN PARTNERSHIP WITH WCS

Our Mission Remains the Same.

Partnered for Success

WCS | CARLISLE INSURANCE AGENCY | ERMI

- **Workers' Compensation Solutions (WCS)** has partnered with **Mission CISD since 2005**, proactively managing long-term costs while protecting students and staff through education, awareness and loss prevention.
- **Carlisle Insurance Agency** is a recognized leader in public entity and school district insurance, providing South Texas schools with effective risk management solutions built on the ideals of strength, security and stability.
- **Edwards Risk Management, Inc.**, a risk management firm specializing in workers' compensation solutions for Texas school districts for 30+ years, provides services tailored to protect and care for well employees *and* those who might be injured on the job.



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Our Mission Remains the Same

MISSION CISD IN PARTNERSHIP WITH WCS

- While faced with changes and challenges, **our mission** remains the same – **to partner with Mission CISD to serve and protect all stakeholders** through comprehensive risk management services.



Loss Prevention

GIVE SAFETY A VOICE

- **In partnership with Mission CISD**, employees are encouraged that someone cares about their wellbeing: their family, friends and employer. Through our loss prevention outreach, we wish to love, serve and care for MCISD employees.



Safely Delivering Trainings

MISSION CISD | WCS LOSS PREVENTION

New!

20/21 On-Demand Trainings

- Narrated, self-running videos of employee safety trainings available for Mission CISD staff
 - Prevent Slips, Trips & Falls
 - Stress: Understand, Respond, Be Well
 - Believe It or Not!
- 5-minute on-demand Safety Short videos – relevant topics, monthly release

- Smaller sessions following Mission CISD's COVID guidelines
- 21-22 In-Person Delivery
 - Prevent Slips, Trips and Falls
- Upcoming Trainings in November & February:
 - Food Service
 - Maintenance
 - Custodial



Workers' Compensation Training | Prevent Slips Trips & Falls



Mission CISD Technology, Safety/Security and Fixed Asset employees taking a stretch break during safety training (2021-2022)

11/03/2021 Board Workshop



Safety Resources for Mission CISD

MISSION CISD | WCS LOSS PREVENTION

20/21 Safe Employee Recognition Campaign

- Recognizing safe behaviors and safety leadership
- 120 *Immediate Recognition* prizes – Pen/Stylus
- 7 employees named to *Honor Roll* – Jacket & Shirt

Personal Protective Equipment

- Slip-resistant shoes and boots provided for employee safety

Supervisor Safety Support

- Online safety video library, accident prevention scripts and tools that help MCISD promote safe behaviors

Made for Mission CISD
COVID-19 Safety Adjustments

- Working alongside key Mission CISD stakeholders to support and educate Mission CISD students and staff.

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MISSION CISD | WCS LOSS PREVENTION

- **The Safe Employee Recognition Campaign (SERC)** provides Mission CISD an opportunity to recognize and reward employees who demonstrate safety on the job
 - Goal of the program is to help promote safety
 - Designed to recognize employees for safe behaviors
 - Recognize employees that are *making a difference* for safety
- **21/22 Timeline**
 - Oct-Feb Part I – Immediate Recognition
 - March 1-15 Part II – Honor Roll



21/22 Honor Roll Award

Safety Shoe Distribution

Location: AG FARM

**1205 W. Griffin Pkwy, Mission
Behind Central Kitchen**



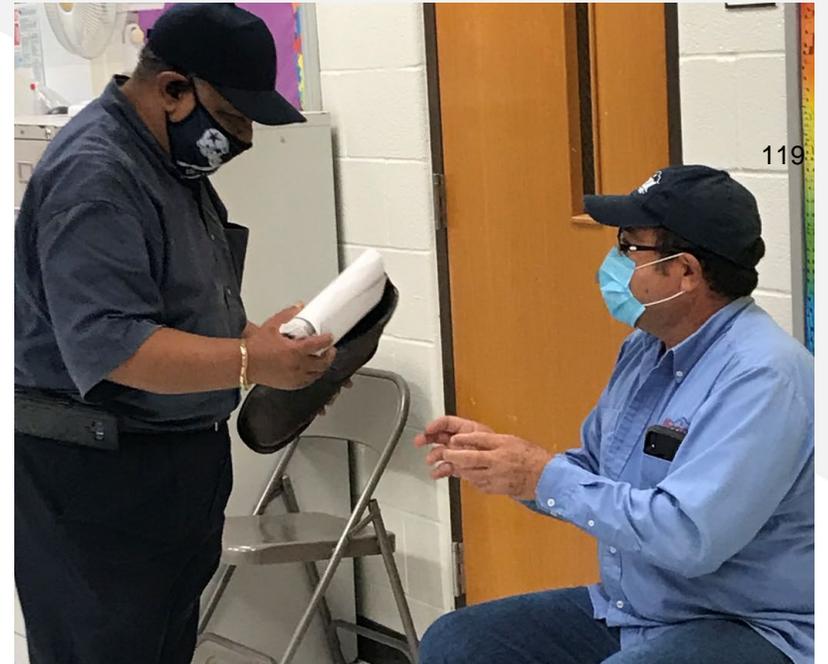
Tuesday, Sept. 7, 2021	7:00am –12:00pm Maintenance	1:00pm –5:30pm Child Nutrition Program
Wednesday, Sept. 8, 2021	7:30 am –12:00pm Transportation, Warehouse Fixed Assets & Custodians	1:00pm –5:30pm Custodians, Security, Technology, Print Shop
Thursday, Sept. 9, 2021	7:30am –12:00pm Child Nutrition Program	1:00pm –5:30pm Transportation, Warehouse Fixed Assets & Custodians
Friday, Sept. 10, 2021	7:30 am –12:00pm Security, Technology, Print Shop	

The 2021-2022 Slip Resisting Safety Shoe Program plays a big role in our loss prevention efforts to provide the best safety benefits to all employees.

Please call 323-5547 if you have any questions.

Slip-Resisting Shoe & Boot Distribution

MISSION CISD | WCS LOSS PREVENTION



Wellness

BENEFITS TO MISSION CISD

- Helping employees live healthier, safer and more productively through year-round education, encouragement and inspiration.



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Fall 2021
Wellness
Campaign

THE FALL WELLNESS
CHALLENGE IS HERE!

Sign Up Now!

THE CHALLENGE BEGINS September 13th.

PLEASE REGISTER BY September 17th TO ENSURE YOUR PRIZE.

TOOLS FOR THE CHALLENGE

Tracking Sheet

Week 1:
Lean on Me

Week 2:
Iron Sharpens Iron

Week 3:
Fitness-ship



Join us in committing
to building new and
strengthening current
relationships within family,
work and social circles.

COMPLIMENTARY TUMBLER AND PLAYING
CARDS FOR EVERY PARTICIPANT!



Campaign Goals & Objectives

MISSION CISD | WORKING~WELL

- Help contain overall group healthcare cost
- Prevent illness & injury
- Reduce absenteeism and keeps employees focused on the job
- Promote health & productivity
- Build a thriving workplace that boosts morale, fosters engagement, drives performance & teamwork, and attracts & retains staff

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MISSION CISD | WORKING~WELL

Fall 2021 Campaign | Better Together

Emphasis: Participants are challenged to cultivate positive interactions, connect with a nutritional accountability partner & commit to a “fitness-ship” with a fitness partner.

Incentive: Tumbler & Playing Cards

Wellness Support

- Wellness Stipends
- Fitbit® Challenge Winners
- Wellness Coordinator Award
- Wellness Member of the Year
- Health Fair & Fun Run Giveaways



StayALERT Mission

PROTECTING THOSE WHO MATTER MOST

- StayALERT helps prevent future safety concerns by providing a bilingual, confidential website, email, phone and texting resource for students, staff, parents and community members.
- Users can report safety concerns confidentially or anonymously 24/7/365.



Make a Report Today!

Anonymous
Confidential
24/7/365 Monitoring

**SPEAK
OUT**

Bullying • Suicide
Threats/Violence • Drugs
Vandalism • Weapons
Other Safety Concerns

Call or Text:
1-206-406-6485



Report Online:
www.stayalert.info



Send an E-mail:
report@stayalert.info



stayalert.info



Resources to Promote

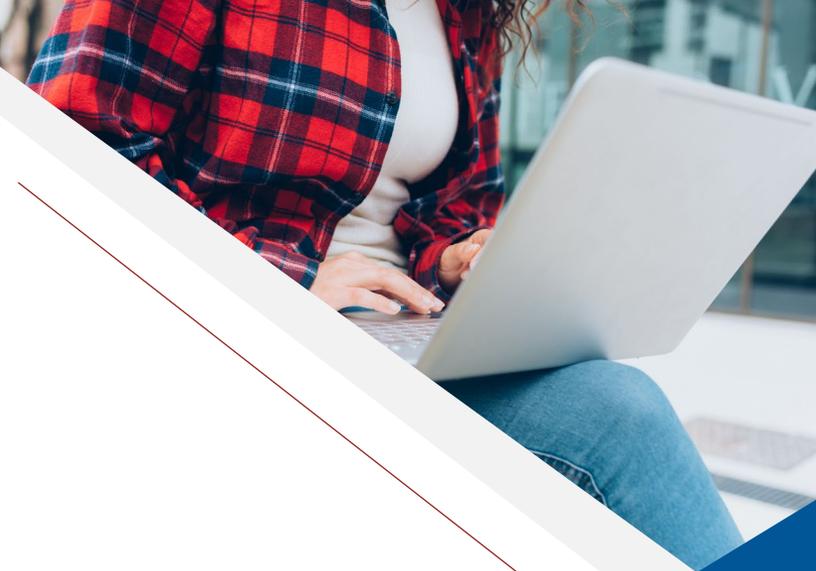
STAYALERT | MISSION CISD

Digital Resources

- **New** – Twitter & Facebook Social Media Posts
- StayALERT Poster
- Administrator User Guide
- FAQ Sheet
- Parent, Student & Staff Letter ¹²⁴
- Website Button

Fall 2021 Promotions

- Online prize wheel
- Student scratch-offs
- \$10 gift cards
- StayALERT Posters



STAYALERT | MISSION CISD

- On-duty monitors actively engage with all reports to ensure as much information as possible can be shared with Mission CISD
- StayALERT Report Types:
 - Bullying
 - Drugs/Alcohol
 - Fighting/Violence
 - Teacher Conduct
 - Theft
 - Threat/Harassment
 - Vandalism
 - Guns on Campus/Weapons
 - Self-harm/Suicide
 - Inappropriate Behavior

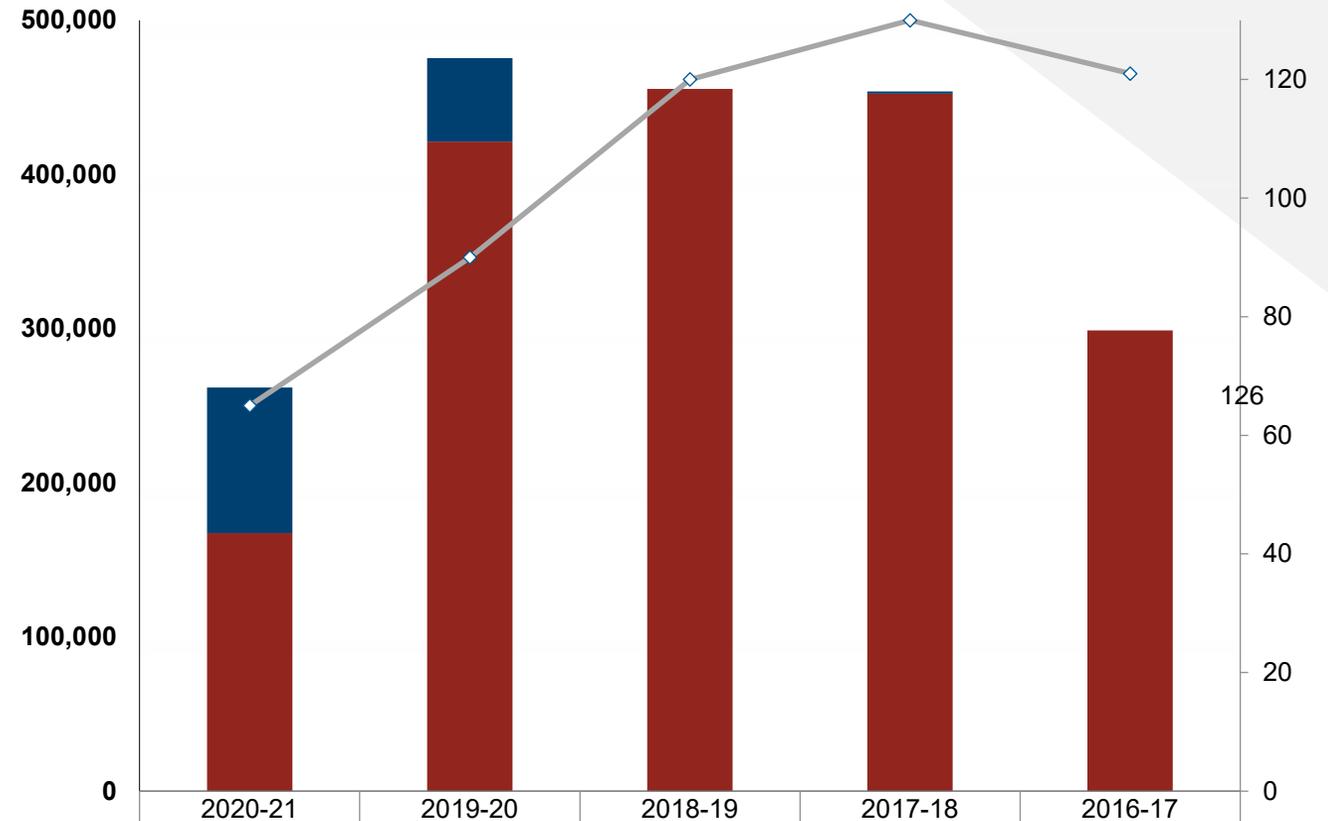
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Mission CISD URGENT REPORT 1:25 AM

A female student named ----- (7th Grade) contacted my little brother via phone call notifying him that she was distressed at home and considering self-harm/ suicide.

5 Year Loss History — valued as of 8/31/21

WCS CLAIMS | MISSION CISD



	2020-21	2019-20	2018-19	2017-18	2016-17
Current Reserves	94,459	54,263	0	1,515	0
Total PTD	167,375	421,232	455,523	452,373	298,930
Total # Claims	65	90	120	130	121

Detail of Large Losses - over \$50k, as of 8/31/21

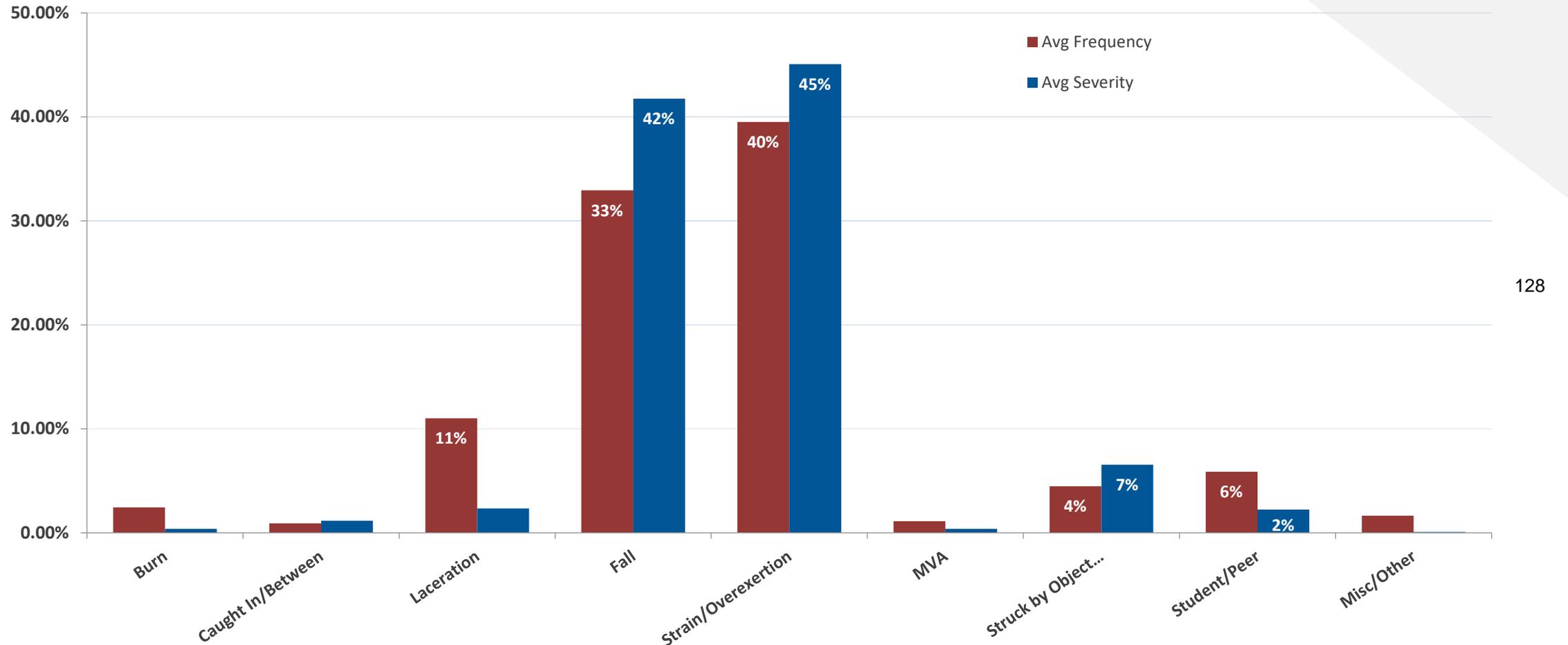
WCS CLAIMS | MISSION CISD

		<u>Incurred</u>
2019-20	Food Service – head/back – fall from reaching/falling box	\$64,729
2018-19	Teacher – knee – fall from foot twisting on edge of sidewalk	\$94,559 <i>closed</i>
2017-18	Security Officer – shoulder tear – escorting student and hit by door Teacher – leg fracture – slip/fall picking up lid to ice chest	\$67,700 \$109,003 <i>closed</i>
2015-16	Teacher – hip fracture – trip/fall over backpack	\$223,367 <i>closed</i>
2014-15	Teacher Aide – shoulder tear/arm fracture – fell on stage	\$59,618 <i>closed</i>
PRIOR YEARS OPEN	(13/14) Food Service – elbow/wrist fracture – slip/fall in freezer	\$197,558

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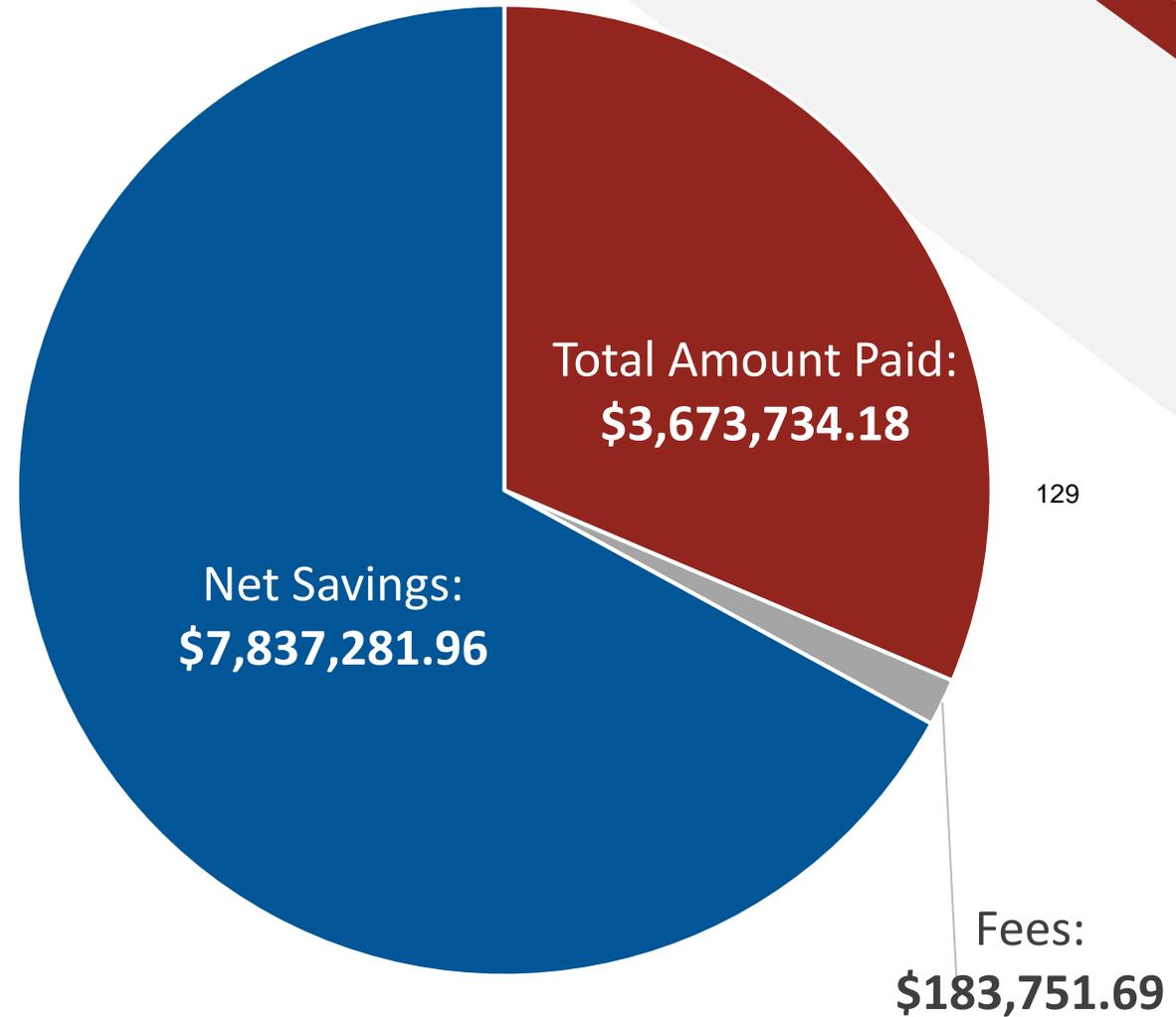
Claims by Cause Action — FY 2016-20, valued as of 8/31/21

WCS CLAIMS | MISSION CISD



Cost Savings

WCS CLAIMS | MISSION CISD



Preserving Mission CISD Fund Balance

COMMITTED TO CONTROLLING WORKERS' COMPENSATION COST



130

Total Mission CISD Savings	\$4,261,828



Staying The Course.

WCS | MISSION CISD

SUBJECT: Prime Therapeutics - Pharmacy Utilization Annual Review
PRESENTER: Valeria Ybarra, Insurance Consultant, Carlisle Insurance

BACKGROUND INFORMATION

Prime Therapeutics LLC (Prime) manages the pharmacy benefits for Mission CISD. The company processes claims and delivers medicine to Mission CISD's employees and their covered dependents. In addition, Prime's services include the following:

- Pharmacy Network Management
- Drug Formulary Management
- Pharmacy Communication
- Drug Utilization Review (UR)
- Clinical Programs
- Physician Education
- Claims Processing

ADMINISTRATIVE CONSIDERATIONS

Ms. Valeria Ybarra, Insurance Consultant, will be providing Mission CISD's Pharmacy Plan Annual Review on behalf of Prime Therapeutics.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management



2020/2021 Pharmacy Review for Mission Cisd

November 3, 2021

Data Sources:

Josh Dominquez, Pharmacy, BCBSTX

Cathy Walsh, Account Executive, Prime Therapeutics

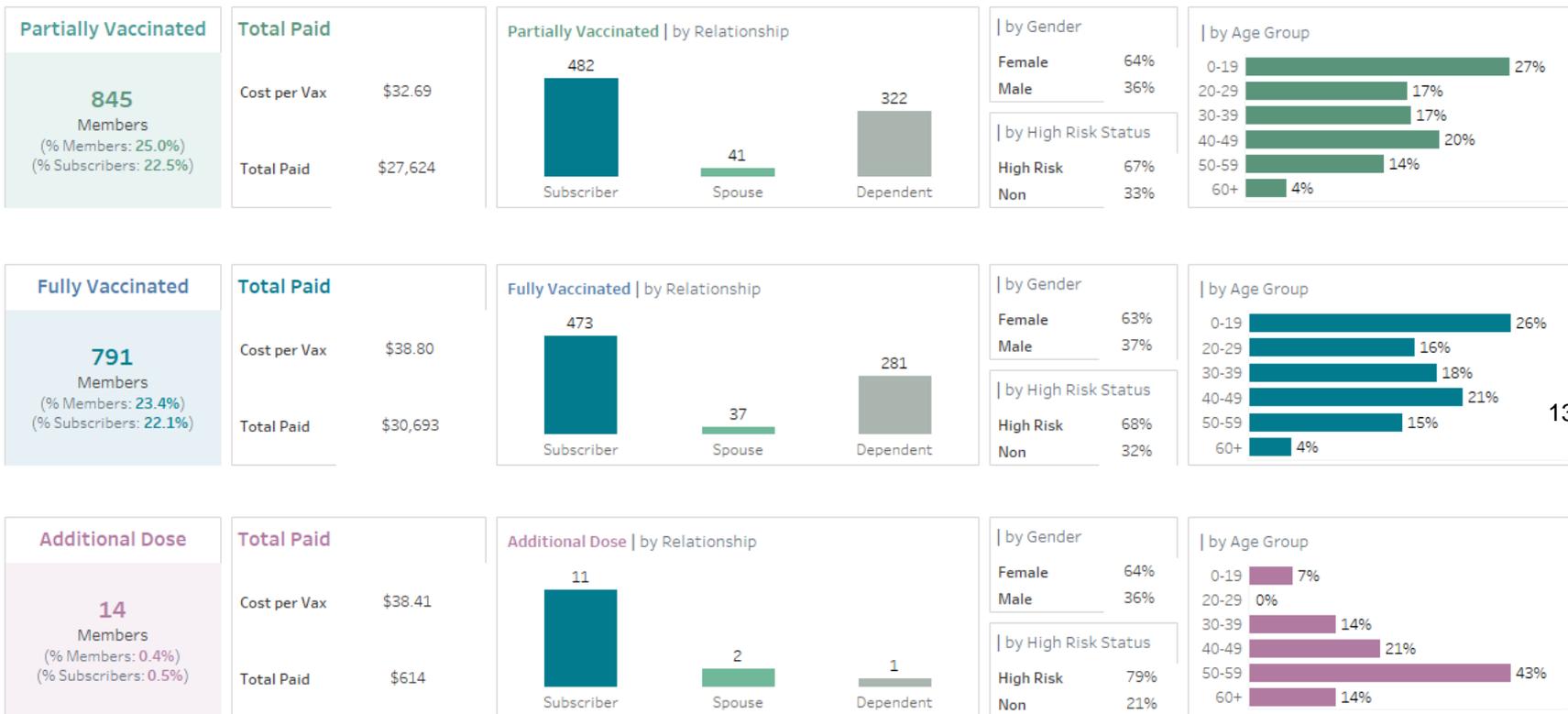




COVID-19 Vaccination Overview

Reporting Period | December 2020 - YTD 2021

Account
MISSION CONSOLID..



134



Vaccinations Under Medical Plans

Reporting Period | December 2020 - YTD 2021

Account
MISSION CONSOLIDATED ..



Total Members Vaccinated First & Second Dosages



Partially Vaccinated

152

% Members: 4.5%

Cost per First Dose

\$37.37

Total Paid: \$5,681

Fully Vaccinated

123

% Members: 3.6%

Cost per Second or Single Dose

\$42.32

Total Paid: \$5,206

Additional Dose

3

% Members: 0.1%

Cost per Additional Dose

\$33.62

Total Paid: \$134

Vaccines Administered by Manufacturer

	J&J	Moderna	Pfizer	
# of Members	3	29	125	135
% of Members	2%	18%	80%	
Avg. Cost per Claim	\$40.00	\$32.56	\$40.85	
Avg. Days btwn Doses		25	21	

Vaccines Administered by Service Category

	# of Members	% of Members	Avg. Cost per Claim
Outpatient	30	19%	\$94.23
Professional	127	81%	\$29.80

All cost calculations are based on claims with financial data available only and excludes daily claims



Vaccinations Under Pharmacy Plans

Reporting Period | December 2020 - YTD 2021

Account
MISSION CONSOLIDAT...



Total Members Vaccinated First & Second Dosages



Partially Vaccinated
693
% Members: 20.5%

Cost per First Dose
\$31.66
Total Paid: \$21,943

Fully Vaccinated
668
% Members: 19.8%

Cost per Second or Single Dose
\$38.15
Total Paid: \$25,487

Additional Dose
12
% Members: 0.4%

Cost per Additional Dose
\$40.00
Total Paid: \$480

Vaccines Administered by Manufacturer

	J&J	Moderna	Pfizer	
# of Members	57	191	513	136
% of Members	7%	25%	67%	
PBM Costs/Claim	\$29.41	\$54.57	\$69.81	
Avg. Days btwn Doses		28	30	

Vaccines Administered by Top 5 Servicing Pharmacies

	# of Members	% of Members	PBM Costs/Claim
Other Pharmacy	303	40%	\$68.35
H-E-B	177	23%	\$55.74
CVS	127	17%	\$55.97
Walgreens	125	16%	\$65.38
Walmart	42	6%	\$46.03

All cost calculations are based on claims with financial data available only and excludes daily claims



Summary for Mission CISD

Current Drug Trend

Overall:	8.4%
Specialty:	4.7%
Traditional:	9.3%

Savings last year

Balanced Drug List	\$179,397
Advantage Network	\$211,000
Utilization Management/Quantity Limits	\$93,057
AllianceRX Walgreens Prime Specialty Exclusivity	\$8,334

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Drug List: Balanced Drug List
 Network: Advantage Network

Cost Avoidance:
\$491,788

Estimated Pharmacy Rebate Credits (reflected on your monthly invoice):
October 2020 / September 2021 - \$ 1,101,044

Components of Trend - Mission CISD

Current Period: Oct 2020 — Sep 2021

Prior Period: Oct 2019 — Sep 2020

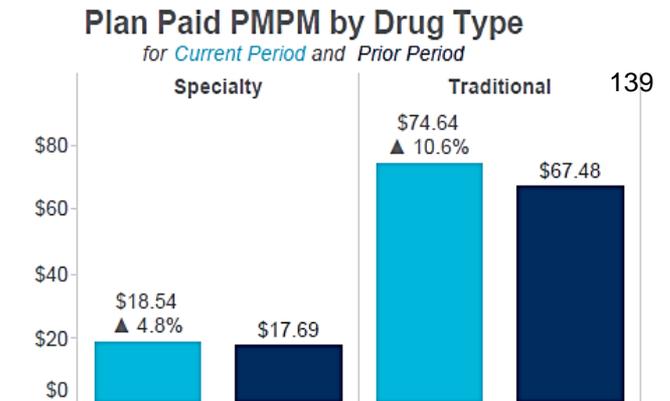
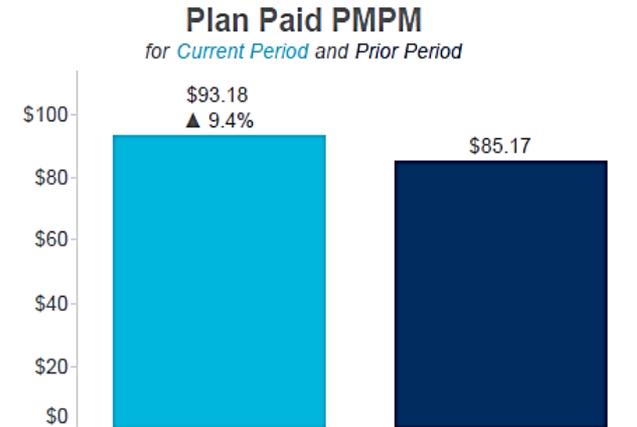


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Specialty	▼ 2.4%	▲ 3.9%	▲ 3.2%	▲ 4.7%
Traditional	▲ 5.7%	▲ 2.8%	▼ 0.6%	▲ 9.3%
Benchmark	▲ 3.6%	▲ 2.4%	▲ 0.7%	▲ 7.8%

Plan Performance: Your overall Rx spend

Eligibility	Current Period	Prior Period	% Change	Benchmark*
Average Members	3,220	3,327	-3.2%	
Average Utilizers	1,035	1,017	1.8%	
Average Age	36	35	2.9%	34
Cost				
Total Cost	\$3,872,413	\$3,692,742	4.9%	
Total Cost PMPM	\$100.23	\$92.48	8.4%	\$121.57
Plan Paid	\$3,600,131	\$3,400,950	5.9%	
Plan Paid PMPM	\$93.18	\$85.17	9.4%	\$107.51
Member Contribution	7.0%	7.9%	-11.4%	11.6%
Drug Mix				
Generic Utilization Rate	83.9%	85.1%	-1.4%	84.6%
Utilization				
Claims	46,790	45,741	2.3%	
Utilization (Claims PMPY)	14.5	13.7	5.7%	13.6
% Mail Claims	0.0%	0.2%	-97.1%	4.2%
% ESN Claims	21.4%	10.4%	105.5%	36.1%
% Specialty Claims	0.3%	0.3%	-7.7%	0.6%



Our unique model and integrated medical and pharmacy strategies result in lower total drug costs.

*Benchmarks include groups that are part of the same health plan; excluding those with outlier benefit designs and those that over-represent in the benchmark population.

Top Core Categories by Plan Paid

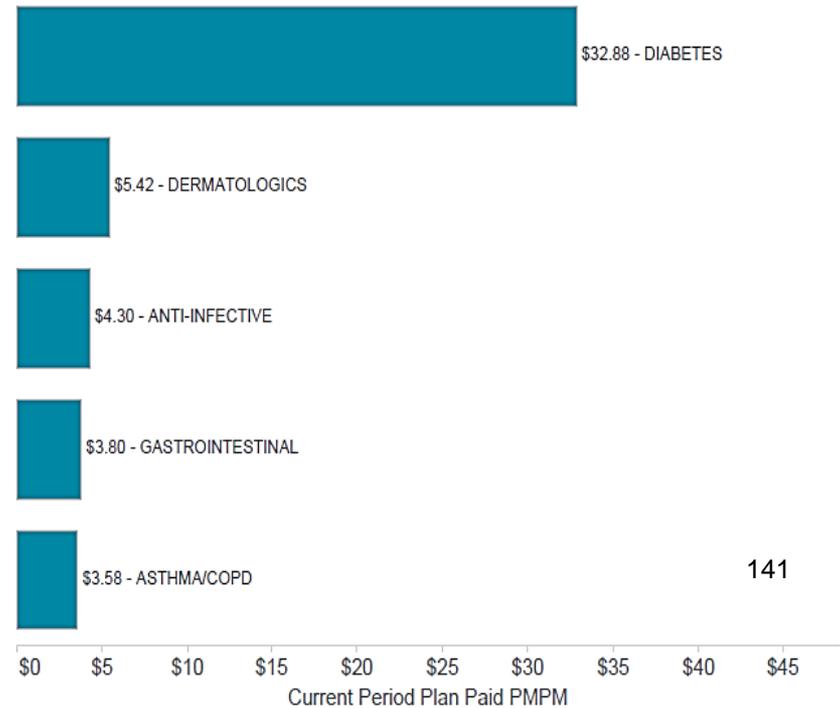
Current Period: Oct 2020 — Sep 2021 Prior Period: Oct 2019 — Sep 2020

Current Rank	Prior Rank	Core Category	Plan Paid	Plan Paid PMPM	Total Cost PMPM	Claims	Total Cost per Claim	Plan Paid per Claim	Member Paid per Claim
1	1	DIABETES	\$1,270,265	\$32.88	\$34.99	5,378	\$251.36	\$236.20	\$15.16
2	2	AUTOIMMUNE	\$382,973	\$9.91	\$10.09	93	\$4,192.40	\$4,117.99	\$74.41
3	6	DERMATOLOGICS	\$209,516	\$5.42	\$5.59	1,181	\$182.97	\$177.41	\$5.56
4	4	ANTI-INFECTIVE	\$166,110	\$4.30	\$4.60	3,108	\$57.24	\$53.45	\$3.79
5	3	CANCER	\$156,750	\$4.06	\$4.10	154	\$1,029.17	\$1,017.86	\$11.31
6	8	GASTROINTESTINAL	\$146,737	\$3.80	\$3.89	234	\$642.14	\$627.08	\$15.06
7	5	ASTHMA/COPD	\$138,426	\$3.58	\$3.96	2,096	\$72.94	\$66.04	\$6.90
8	14	MULTIPLE SCLEROSIS	\$123,870	\$3.21	\$3.21	3	\$41,389.91	\$41,289.91	\$100.00
9	7	OTHER NON-CATEGORIZED	\$120,829	\$3.13	\$3.37	2,010	\$64.79	\$60.11	\$4.68
10	11	ANTHYPERLIPIDEMIC	\$112,706	\$2.92	\$3.36	4,626	\$28.09	\$24.36	\$3.72
11	9	ESTROGENS & PROGESTINS	\$92,668	\$2.40	\$2.62	2,095	\$48.30	\$44.23	140 \$4.07
12	16	VACCINES	\$85,210	\$2.21	\$2.21	1,966	\$43.36	\$43.34	\$0.02
13	10	ANTIHYPERTENSIVE	\$79,547	\$2.06	\$2.89	9,191	\$12.15	\$8.65	\$3.50
14	12	PAIN	\$61,821	\$1.60	\$1.75	1,963	\$34.37	\$31.49	\$2.88
15	13	ADHD	\$58,096	\$1.50	\$1.64	309	\$204.60	\$188.01	\$16.59
16	15	ANTICOAGULANT	\$51,815	\$1.34	\$1.44	288	\$193.19	\$179.91	\$13.28
17	19	ANTIPSYCHOTIC	\$45,049	\$1.17	\$1.22	221	\$214.00	\$203.84	\$10.15
18	21	MIGRAINE	\$34,058	\$0.88	\$0.91	120	\$292.44	\$283.82	\$8.63
19	20	DEPRESSION	\$34,020	\$0.88	\$1.11	2,308	\$18.66	\$14.74	\$3.92
20	24	GROWTH HORMONES	\$33,120	\$0.86	\$0.88	11	\$3,101.83	\$3,010.92	\$90.91
Top N Totals			\$3,403,585	\$88.09	\$93.84	37,355	\$97.06	\$91.11	\$5.95
Grand Total			\$3,600,131	\$93.18	\$100.23	46,790	\$82.76	\$76.94	\$5.82

Traditional Performance Key Metrics (Non- Specialty)

Eligibility	Current Period	Prior Period	% Change	Benchmark*
Average Members	3,220	3,327	-3.2%	
Average Utilizers	1,032	1,013	1.9%	
Cost				
Total Cost	\$3,145,604	\$2,975,415	5.7%	
Total Cost PMPM	\$81.41	\$74.52	9.3%	\$74.30
Plan Paid	\$2,883,678	\$2,694,441	7.0%	
Plan Paid PMPM	\$74.64	\$67.48	10.6%	\$62.08
Member Contribution	8.3%	9.4%	-11.7%	16.4%
Total Cost per Claim	\$67.40	\$65.23	3.3%	\$66.00
Traditional % Total Cost PMPM	81.2%	80.6%	0.8%	61.1%
Utilization				
Claims	46,671	45,615	2.3%	
Utilization (Claims PMPY)	14.5	13.7	5.7%	13.5

Top Traditional Core Categories by Plan Paid PMPM



Traditional drugs represent **99.7%** of all claims, and account for **81.2%** of total drug cost.

Top Traditional Drugs by Plan Paid

Current Period: Oct 2020 — Sep 2021 Prior Period: Oct 2019 — Sep 2020

Current Rank	Prior Rank	Drug Name / Core Category	Plan Paid	Plan Paid PMPM	Total Cost PMPM	Claims	Total Cost per Claim	Plan Paid per Claim	Member Paid per Claim
1	1	OZEMPIC / DIABETES	\$275,786	\$7.14	\$7.45	383	\$751.52	\$720.07	\$31.45
2	2	TRULICITY / DIABETES	\$139,702	\$3.62	\$3.76	180	\$808.12	\$776.12	\$32.00
3	3	JARDIANCE / DIABETES	\$90,989	\$2.35	\$2.51	184	\$526.25	\$494.51	\$31.74
4	6	FARXIGA / DIABETES	\$88,003	\$2.28	\$2.45	184	\$514.39	\$478.28	\$36.11
5	17	VELPHORO / GASTROINTESTINAL	\$70,317	\$1.82	\$1.83	22	\$3,207.38	\$3,196.24	\$11.14
6	20	RYBELSUS / DIABETES	\$69,728	\$1.80	\$1.88	90	\$807.47	\$774.75	\$32.72
7	5	JANUVIA / DIABETES	\$61,378	\$1.59	\$1.70	138	\$476.00	\$444.77	\$31.23
8	4	VICTOZA / DIABETES	\$58,872	\$1.52	\$1.58	67	\$909.44	\$878.69	\$30.75
9	8	TRESIBA FLEXTOUCH / DIABETES	\$53,962	\$1.40	\$1.50	134	\$433.23	\$402.70	\$30.52
10	7	INVOKANA / DIABETES	\$53,603	\$1.39	\$1.48	110	\$520.75	\$487.30	\$33.45
11	31	BIKTARVY / ANTI-INFEKTIVE	\$51,542	\$1.33	\$1.35	16	\$3,252.01	\$3,221.39	\$30.63
12	10	VASCEPA / ANTIHYPERLIPIDEMIC	\$51,391	\$1.33	\$1.49	183	\$313.78	\$280.83	\$32.95
13	9	JANUMET / DIABETES	\$51,389	\$1.33	\$1.43	116	\$476.46	\$443.01	\$33.45
14	18	SYNJARDY / DIABETES	\$40,518	\$1.05	\$1.12	82	\$527.48	\$494.13	\$33.35
15	14	LANTUS SOLOSTAR / DIABETES	\$38,727	\$1.00	\$1.11	141	\$303.45	\$274.66	\$28.79
16	26	ELIQUIS / ANTICOAGULANT	\$35,957	\$0.93	\$0.99	79	\$484.52	\$455.15	\$29.37
17		PFIZER-BIONTECH COVID-19 VACCINE / VACCINES	\$35,912	\$0.93	\$0.93	967	\$37.14	\$37.14	\$0.00
18	45	calcipotriene/betamethasone dipropionate / DERMATOLOGICS	\$35,317	\$0.91	\$0.92	12	\$2,948.11	\$2,943.11	\$5.00
19	13	SYMBICORT / ASTHMA/COPD	\$34,921	\$0.90	\$1.00	112	\$344.61	\$311.80	\$32.81
20	15	ADVAIR DISKUS / ASTHMA/COPD	\$34,106	\$0.88	\$0.89	94	\$366.18	\$362.82	\$3.35
Top N Totals			\$1,372,122	\$35.51	\$37.36	3,294	\$438.16	\$416.55	\$21.61
Grand Total			\$2,883,678	\$74.64	\$81.41	46,671	\$67.40	\$61.79	\$5.61

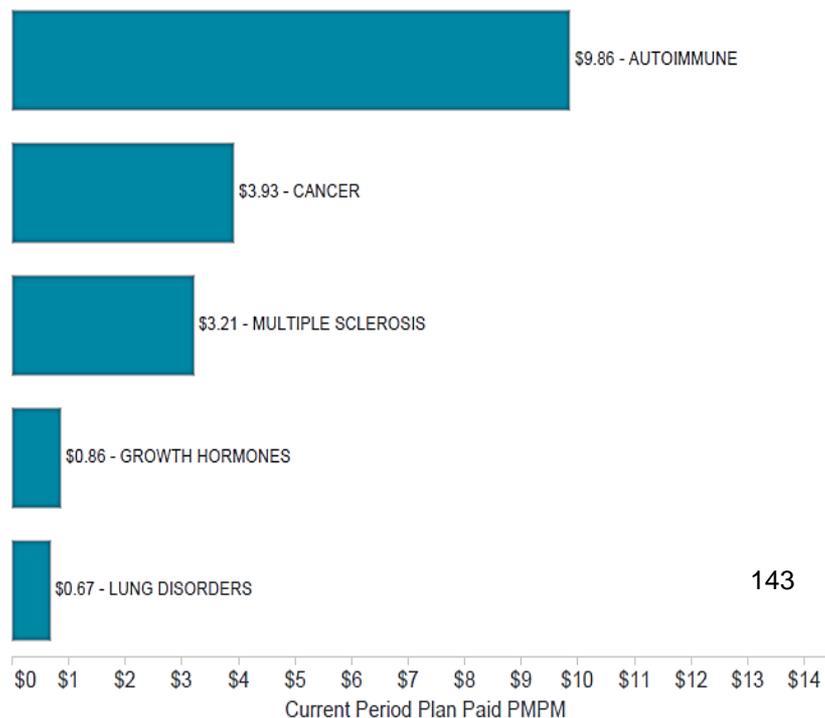
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Drug Names shown above denote BRAND DRUG / generic drug

Specialty Performance Key Metrics

Eligibility	Current Period	Prior Period	% Change	Benchmark*
Average Members	3,220	3,327	-3.2%	
Average Utilizers	9	10	0.0%	
Cost				
Total Cost	\$726,810	\$717,327	1.3%	
Total Cost PMPM	\$18.81	\$17.97	4.7%	\$47.27
Plan Paid	\$716,453	\$706,509	1.4%	
Plan Paid PMPM	\$18.54	\$17.69	4.8%	\$45.43
Member Contribution	1.4%	1.5%	-6.7%	3.9%
Total Cost per Claim	\$6,108	\$5,693	7.3%	\$7,114
Specialty % Total Cost PMPM	18.8%	19.4%	-3.4%	38.9%
Utilization				
Claims	119	126	-5.6%	
Utilization (Claims PMPY)	0.0	0.0	-2.4%	0.1

Top Specialty Core Categories by Plan Paid PMPM



Specialty drugs represent **0.3%** of all claims, but still account for **18.8%** of total drug cost.

Top Specialty Drugs by Plan Paid

Current Period: Oct 2020 — Sep 2021 Prior Period: Oct 2019 — Sep 2020

Current Rank	Prior Rank	Drug Name / Core Category	Plan Paid	Plan Paid PMPM	Total Cost PMPM	Claims	Total Cost per Claim	Plan Paid per Claim	Member Paid per Claim
1	1	COSENTYX SENSOREADY PEN / AUTOIMMUNE	\$155,241	\$4.02	\$4.08	27	\$5,838.56	\$5,749.67	\$88.89
2		MAVENCLAD / MULTIPLE SCLEROSIS	\$115,726	\$3.00	\$3.00	2	\$57,962.97	\$57,862.97	\$100.00
3	6	SPRYCEL / CANCER	\$80,703	\$2.09	\$2.11	10	\$8,170.28	\$8,070.28	\$100.00
4	5	HUMIRA / AUTOIMMUNE	\$74,010	\$1.92	\$1.95	13	\$5,793.11	\$5,693.11	\$100.00
5	3	VOTRIENT / CANCER	\$69,669	\$1.80	\$1.82	5	\$14,033.85	\$13,933.85	\$100.00
6	7	ENBREL SURECLICK / AUTOIMMUNE	\$67,794	\$1.75	\$1.79	12	\$5,749.48	\$5,649.48	\$100.00
7	2	HUMIRA PEN / AUTOIMMUNE	\$38,892	\$1.01	\$1.02	7	\$5,655.99	\$5,555.99	\$100.00
8	9	NORDITROPIN FLEXPRO / GROWTH HORMONES	\$33,120	\$0.86	\$0.88	11	\$3,101.83	\$3,010.92	\$90.91
9	18	OTEZLA / AUTOIMMUNE	\$29,411	\$0.76	\$0.78	8	\$3,776.38	\$3,676.38	\$100.00
10		FASENRA PEN / LUNG DISORDERS	\$25,698	\$0.67	\$0.68	5	\$5,239.59	\$5,139.59	\$100.00
11	16	DUPIXENT / AUTOIMMUNE	\$15,801	\$0.41	\$0.42	5	\$3,260.16	\$3,160.16	\$100.00
12	8	TECFIDERA / MULTIPLE SCLEROSIS	\$8,144	\$0.21	\$0.21	1	\$8,243.78	\$8,143.78	\$100.00
13	17	capecitabine / CANCER	\$1,542	\$0.04	\$0.04	1	\$1,542.21	\$1,542.21	\$0.00
14	21	leuprolide acetate / OTHER NON-CATEGORIZED	\$533	\$0.01	\$0.02	1	\$632.61	\$532.61	144 \$100.00
15	22	sildenafil citrate / PULMONARY HYPERTENSION	\$169	\$0.00	\$0.01	11	\$20.53	\$15.40	\$5.13
16	10	HUMIRA PEN-CD/UC/HS STARTER / AUTOIMMUNE	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	14	HUMIRA PEN-PS/UV STARTER / AUTOIMMUNE	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	12	TYMLOS / BONE DENSITY	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	11	LYNPARZA / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	13	NINLARO / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	4	REVLIMID / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	19	temozolomide / CANCER	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	20	OMNITROPE / GROWTH HORMONES	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
16	15	TECFIDERA STARTER PACK / MULTIPLE SCLEROSIS	\$0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Top N Totals			\$716,453	\$18.54	\$18.81	119	\$6,107.64	\$6,020.61	\$87.03
Grand Total			\$716,453	\$18.54	\$18.81	119	\$6,107.64	\$6,020.61	\$87.03

Drug Names shown above denote BRAND DRUG / generic drug
Metrics shown above denote Specialty Drug / Traditional Drug

Pharmacy Plan Change Options

Valeria Ybarra
November 3, 2021

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Drug List Comparison

Less Savings
Fewer Restrictions



More Savings
More Restrictions

Basic	Balanced	Performance Select	Performance
<ul style="list-style-type: none"> • Lower generic utilization • More preferred brands 	<ul style="list-style-type: none"> • Coverage for essential medications • Improved rebates • Average savings up to \$5 PMPM vs. Basic • Manages non-preferred drugs 	<ul style="list-style-type: none"> • Manages non-preferred drugs • High generic utilization • Highest rebates • Average savings up to \$6 PMPM vs. Basic • More drug exclusions than Balanced 	<ul style="list-style-type: none"> • Manages non-preferred drugs • Highest generic utilization • Highest savings potential • Lowest net cost • Average savings up to \$8 PMPM • Most drug exclusions
<ul style="list-style-type: none"> • Step Therapy and Prior Authorization optional • Dispensing limits apply 	<ul style="list-style-type: none"> • Step Therapy and Prior Authorization standard with options • Dispensing limits apply 	<ul style="list-style-type: none"> • Step Therapy and Prior Authorization required • Dispensing limits will apply 	<ul style="list-style-type: none"> • Step Therapy and Prior Authorization required • Dispensing limits will apply
<ul style="list-style-type: none"> • ASO only 	<ul style="list-style-type: none"> • ASO only 	<ul style="list-style-type: none"> • ASO only 	<ul style="list-style-type: none"> • ASO, FI & Custom FI
Open Drug Lists	Managed Drug Lists		

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Current

- Balanced Drug List
- Current Rebate Applied to Admin Credit \$47.84
 - Average enrollment – 2,052
 - Estimated Annual Savings: \$98,167.68

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Option 1

PERFORMANCE

- Estimated savings: \$322,383.69
- Highest member level impact
 - 51 members
 - 22 drugs currently being filled, removed from PDL
 - 1 drug tier change
 - 1 drug alternative OTC
- **Reduced rebate value applied to admin fee resulting in loss in savings on fixed cost**

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Option 2

PERFORMANCE SELECT

- Estimated savings: \$205,793.22
- Lower member level impact
 - 23 members
 - 16 drugs currently being filled, removed from PDL
- Maintain rebate credit of \$47.84 PEPM

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Recommendation

- Switch to Performance Select formulary
- Continue to receive highest rebate value to continue savings on fixed cost
- Least amount of member level disruption
- Re-evaluate formulary options at October 2022 renewal

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Set Expectations

- Effective Date 2/1/2022
- Submission to BCBS by 12/1/2022
- BCBS will send a notification out to impacted members 60 days in advance

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Q&A



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SUBJECT: Insurance Consultant Cost Savings Options

PRESENTER: Valeria Ybarra, Insurance Consultant, Carlisle Insurance

BACKGROUND INFORMATION

On the October 20, 2021 the Board of Trustees awarded Ms. Valeria Ybarra with Carlisle Insurance with the District's Insurance Consultant contract. Ms. Ybarra will provide Mission CISD with consulting, actuarial, cost analysis and services for the following compensation and benefit programs listed below:

- A. Consultant will review the employee benefit package for quality of benefits provided, cost effectiveness, competitiveness and plan administration.
- B. Consultant will review and assist in the development of strategies and recommendations with respect to plan benefit design [financial cause and effect], plan funding levels (district and dependent coverage cost) and district and employee participation.
- C. Upon receipt of acceptable claims data, Consultant will analyze claims history and insurance utilization to assist in developing benefits strategies monthly, quarterly or as requested by the Client.
- D. Consultant will assist in preparing proposals specifications (RFP) for the self-funded health and fully insured benefits plan (1) third party administrator, (2) specific and aggregate stop loss coverage, and any other ancillary lines of coverage offered by the District.
- E. Consultant will assist in the coordination, management, and negotiation of all insurance carriers and third-party administrations.
- F. Consultant will review and recommend placement of the third-party administrator, specific and aggregate stop loss coverage and managed care providers.
- G. Consultant will assist with developing communications materials for presentations to the Insurance Committee, employee groups, School Board and District administration monthly, quarterly or as requested by the Client.
- H. Consultant will research and advise the Client of medical prescription drug networks access, discounts, rebates and fees.
- I. Consultant will provide assistance in developing overall plan benchmarks and targets to ensure that the plan meets the objectives of the Client and its employees.
- J. Consultant will advise and counsel regarding program funding alternatives, including review fee proposals, recommend budget rates, employee contribution rates, and COBRA rates; select and procure appropriate stop loss terms.

- K. Services will include attendance at and facilitation of regular meetings with Client staff, School Board Members and vendors as needed to facilitate program implementation.
- L. Consultant will provide Client with a) a summary health plan management report analyzing health care claims paid and insurance utilization.

ADMINISTRATIVE CONSIDERATIONS

Ms. Valeria Ybarra, Insurance Consultant, will be presenting various cost saving options.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management

SUBJECT: Presentation - Hanna Hurricane Update

PRESENTER: Chase Carlisle, Property Casualty Alliance of Texas (PCAT)

BACKGROUND INFORMATION

On July 26, 2020 Mission CISD filed a claim with its Property Insurance Carrier, Property Casualty Alliance of Texas (PCAT), for losses it had incurred by Hurricane Hanna. Hurricane Hanna, the 2020 Atlantic season's first Hurricane, made landfall along the unpopulated Padre Island National Seashore on the mid-Kenedy County coastline at around 5 pm central time Saturday, July 25th, carrying sustained 90 mph winds with gusts over 100 mph in a small portion of the inner eye wall. The hurricane spun slowly but steadily into southern Kenedy and northern Hidalgo County through just after midnight on the 26th, then through Starr County as a Tropical Storm before moving into Tamaulipas before daybreak and eventually near Monterrey, Nuevo Leon, by noon before dissipating during the evening of the 26th.

On July 30, 2020 PCAT's field adjuster, Lance Grigar and his team began their campus and department site visits to assess losses for Mission CISD. In addition, Mission CISD's Maintenance Department conducted an internal assessment of losses. The Maintenance Department created a power point which included pictures of losses at all District campuses and departments. The presentation was then forwarded to Lance Grigar as supporting documentation for the claim. On October 12, 2020 an initial payment was forwarded to the District for \$100,000. On January 23, 2021 the District received a letter with a check to the district in the amount of \$275,778.82, indicating that Lance Grigar had completed his initial estimate of damages in the amount of \$585,635.31. Below is the summary:

	<u>Value</u>	<u>Loss</u>	<u>Claim</u>
Building	Not Determined		
Per Attached Schedule	\$ 585,635.31		
Total Building Repairs	\$ 585,635.31	\$ 585,635.31	\$ 585,635.31
<u>Less:</u>			
Deductible - Named Storm Minimum	\$ (100,000.00)		
Depreciation - Per Attached Schedule	\$ (109,856.49)		
Previous Payment - Advance	\$ (100,000.00)		
Subtotal	\$ (309,856.49)		\$ (309,856.49)
<hr/>			
Value, Loss, and Claim	Not Determined	\$ 585,635.31	\$ 275,778.82

The District's policy allows for reimbursement for those depreciated items. Once repairs are completed and the contractor's final invoice is submitted the Carrier will review to recover the depreciation of \$109,856.49

ADMINISTRATIVE CONSIDERATIONS

Mr. Chase Carlisle will be presenting an update on the Hurricane Hanna Claim.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

N/A

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits and Risk Management



HURRICANE HANNA CLAIM UPDATE

11.10.2021

CHASE CARLISLE, CIC, PCU, CMIP



CARLISLE
INSURANCE
— SINCE 1925 —

TIMELINE



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Parties Involved:

Carlisle Insurance: Broker

Engle Martin: Field Adjuster

SUMMARY OF PAYMENT

Statement of Loss	
TOTAL BUILDING REPAIRS	\$585,635.31
<u>Less:</u>	
Deductible-Named Storm Min	(\$100,000.00)
Depreciation	(\$109,856.49)
Previous Payment-Advance	(\$100,000.00)
SUBTOTAL	(\$309,856.49)
Gross Payment	\$275,778.82
PLUS- Recoverable Depreciation	\$109,856.49
NET PAYMENT	\$385,635.31**

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MOVING FORWARD



DISTRICT

- Continue sending repair invoices to adjuster so recoverable depreciation can be collected

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QUESTIONS?

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CHASE CARLISLE, CIC, CMIP, CPCU

361-548-0755

chasec@carlisleins.com



SUBJECT: Discussion and Approval of Resolution Casting Mission CISD votes for the Posting of the Directors of the Hidalgo County Appraisal Board 2022 – 2023

PRESENTER: Carol G. Perez, Ed. D., Superintendent of Schools

BACKGROUND INFORMATION

Mission Consolidated Independent School District is a contributing member of the Hidalgo County Appraisal District. As a voting member, Mission C.I.S.D. may cast 155 votes for one or various candidates to serve as a Director on the Appraisal District Board of Directors.

Hidalgo County Appraisal District is governed by five Board of Directors who are elected by the taxing units that participate in the district.

ADMINISTRATIVE CONSIDERATIONS

The Board of Trustees may cast all its votes for one candidate or distribute them among any number of candidates.

Voting shall determine its vote by written resolution and submit it to the Chief Appraisal before December 15, 2021. Board of Trustees can only cast its votes for candidates named on the ballot.

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Approve the Resolution Casting Mission CISD votes for the Posting of the Directors of the Hidalgo County Appraisal Board 2022 – 2023

CONTACT PERSON (S)

Carol G. Perez, Ed. D., Superintendent of Schools
Rolando Garza, RPA, Chief Appraiser, Hidalgo County Appraisal District

RESOLUTION NO. 21-22-002

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

**RESOLUTION CASTING MISSION C.I.S.D. VOTES FOR THE POSITION OF
DIRECTOR OF THE 2022 – 2023 HIDALGO COUNTY APPRAISAL BOARD**

WHEREAS, the Chief Appraiser of Hidalgo County Appraisal District has called for the election of the Hidalgo County Appraisal District Board of Directors; and

WHEREAS, Mission Consolidated Independent School District is entitled to cast a total of **160** votes in said election; and

WHEREAS, ballots must be returned by December 15, 2021 which is the deadline for accepting votes.

NOW THEREFORE BE IT RESOLVED by Mission Consolidated Independent School District does here by cast _____ of votes for _____ Hidalgo County Appraisal Board of Directors for 2022 – 2023.

READ, PASSED AND APPROVED at a regular meeting by the Board of Trustees for Mission Consolidated Independent School District, on this the **10th** day of **November**, 2021.

BY: _____
Gerardo Zamora, President
Board of Trustees

ATTEST:

Roy Vela, Secretary
Board of Trustees

HIDALGO COUNTY APPRAISAL DISTRICT



ADMINISTRATION

Rolando Garza, Chief Appraiser
 Jorge Gonzalez, Asst. Chief Appraiser
 Brent E Cavazos, Associate Chief Appraiser
 PO Box 208
 Edinburg, TX 78540-0208
 (956) 381-8466 (956) 565-2461

BOARD OF DIRECTORS

Richard A. Garza Chairman
 Albert D. Cardenas Vice-Chairman
 Amador Requenez Secretary
 Eddy Betancourt Member
 Joe D. Olivarez Member
 Pablo "Paul" Villarreal, Jr. Member

www.hidalgoad.org

<p>Hidalgo County Appraisal District 4405 S. Professional Drive PO Box 208 Edinburg, TX 78540-0208</p> <p>"OFFICIAL BALLOT"</p> <p>Election of 2022-2023 Appraisal District Board of Directors</p>	
Entity: Mission ISD	Authorized Votes: 155
Nominee	# Of Votes
Eddy Betancourt	
Albert Cardenas	
Johnny Cisneros	
Pedro "Pete" Garcia	
Richard Garza	
Joe D Olivarez	
Amador Requenez	
Rodgers Paul Truitt	

11/10/2021

Date Resolution Passed
 (Attach Resolution)

cc: Finance Director of each entity

Authorized Representative

Gerardo Zamora, Board President
Mission CISD Board of Trustees

HIDALGO COUNTY APPRAISAL DISTRICT

ADMINISTRATION

Rolando Garza, Chief Appraiser
Jorge Gonzalez, Asst. Chief Appraiser
Brent E Cavazos, Associate Chief Appraiser
PO Box 208
Edinburg, TX 78540-0208
(956) 381-8466 (956) 565-2461



www.hidalgoad.org

BOARD OF DIRECTORS

Richard A. Garza	Chairman
Albert D. Cardenas	Vice-Chairman
Amador Requenez	Secretary
Eddy Betancourt	Member
Joe D. Olivarez	Member
Pablo "Paul" Villarreal, Jr.	Member

MISSION C.I.S.D.

OCT 26 2021

SUPT'S OFFICE

October 20, 2021

Superintendent
Mission ISD
1201 Bryce Drive
Mission, TX 78572

Re: Election Ballot 2022-2023 Appraisal District Board of Directors

Dear Superintendent:

As prescribed by Section 6.03 of the Texas Property Tax Code enclosed you will find the "Official Ballot" with the candidate's names and the number of votes that you are authorized to cast in the election for Board of Directors for the Hidalgo County Appraisal District. In addition, for your review, I have provided a condensed biography of each candidate that provided such, and a list of the total vote distribution for all entities.

There are five Board of Directors, who are elected by the taxing units that participate in the District, which governs Hidalgo County Appraisal District. In addition to the five elected Board of Directors, the County Tax Assessor-Collector, Mr. Pablo "Paul" Villarreal Jr. serves on the Board as a non-voting Director.

The governing body of a taxing unit may cast all its votes for one candidate or distribute them among any number of candidates. Each voting unit shall determine its vote by written resolution and submit it to the Chief Appraiser before DECEMBER 15, 2021. A voting unit can only cast its votes for candidates named on the ballot. There is no provision for write-in candidates. The Chief Appraiser will not count votes cast for someone not listed on the official ballot.

The Chief Appraiser will count all the votes timely submitted and declare the five candidates who received the largest cumulative vote totals elected, and submit the results before DECEMBER 31, 2021 to the governing body of each taxing unit in the district and to the candidates.

If you should have any questions, or I can provide additional information, please do not hesitate to contact me at (956) 381-8466.

Sincerely,

A handwritten signature in cursive script that reads "Rolando Garza".

Rolando Garza, RPA
Chief Appraiser

RG: je

Enclosures

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2022-2023
VOTING ENTITLEMENT
HCAD BOARD OF DIRECTORS

	2020 Tax Levied	2020 Total Levy	2020 Percent	Votes	2022-2023 Directorships	2022-2023 Official Votes
Entity						
Hidalgo County	\$ 220,338,129	\$ 911,952,107	24.161%	242	5	1210
Cities						
Alamo	\$ 4,052,229	\$ 911,952,107	0.444%	4	5	20
Alton	\$ 2,266,126	\$ 911,952,107	0.248%	2	5	10
Donna	\$ 5,591,745	\$ 911,952,107	0.613%	6	5	30
Edcouch	\$ 571,220	\$ 911,952,107	0.063%	1	5	5
Edinburg	\$ 34,033,591	\$ 911,952,107	3.732%	37	5	185
Elsa	\$ 1,628,015	\$ 911,952,107	0.179%	2	5	10
Granjeno	\$ 21,952	\$ 911,952,107	0.002%	1	5	5
Hidalgo	\$ 2,384,287	\$ 911,952,107	0.261%	3	5	15
La Joya	\$ 957,155	\$ 911,952,107	0.105%	1	5	5
La Villa	\$ 568,646	\$ 911,952,107	0.062%	1	5	5
McAllen	\$ 50,905,212	\$ 911,952,107	5.582%	56	5	280
Mercedes	\$ 4,993,189	\$ 911,952,107	0.548%	5	5	25
Mission	\$ 24,033,922	\$ 911,952,107	2.635%	26	5	130
Palmview	\$ 2,788,816	\$ 911,952,107	0.306%	3	5	15
Penitas	\$ 1,342,062	\$ 911,952,107	0.147%	1	5	5
Progreso	\$ 831,009	\$ 911,952,107	0.091%	1	5	5
Pharr	\$ 23,908,466	\$ 911,952,107	2.622%	26	5	130
San Juan	\$ 8,178,632	\$ 911,952,107	0.897%	9	5	45
Sullivan City	\$ 536,134	\$ 911,952,107	0.059%	1	5	5
Weslaco	\$ 13,534,312	\$ 911,952,107	1.484%	15	5	75
Schools						
Donna	\$ 18,502,671	\$ 911,952,107	2.029%	20	5	100
Edcouch-Elsa	\$ 4,776,664	\$ 911,952,107	0.524%	5	5	25
Edinburg	\$ 82,255,219	\$ 911,952,107	9.020%	90	5	450
Hidalgo	\$ 7,362,355	\$ 911,952,107	0.807%	8	5	40
La Joya	\$ 35,077,606	\$ 911,952,107	3.846%	38	5	190
La Villa	\$ 1,673,868	\$ 911,952,107	0.184%	2	5	10
Lyford	\$ 122,079	\$ 911,952,107	0.013%	1	5	5
McAllen	\$ 88,388,374	\$ 911,952,107	9.692%	97	5	485
Mercedes	\$ 8,293,942	\$ 911,952,107	0.909%	9	5	45
Mission	\$ 28,040,951	\$ 911,952,107	3.075%	31	5	155
Monte Alto	\$ 1,775,228	\$ 911,952,107	0.195%	2	5	10
PSJA	\$ 63,835,097	\$ 911,952,107	7.000%	70	5	350
Progreso	\$ 2,406,438	\$ 911,952,107	0.264%	3	5	15
Sharyland	\$ 44,000,759	\$ 911,952,107	4.825%	48	5	240
So Tx College	\$ 66,982,283	\$ 911,952,107	7.345%	73	5	365
South Texas ISD	\$ 19,815,889	\$ 911,952,107	2.173%	22	5	110
Valley View	\$ 9,507,799	\$ 911,952,107	1.043%	10	5	50
Weslaco	\$ 25,670,034	\$ 911,952,107	2.815%	28	5	140
Grand Total	\$ 911,952,107		100.000%	1000		5000

EDDY BETANCOURT
805 N Ware Rd
McAllen, TX 78501
(956) 789-8891

Overview

Results-driven construction and project manager with over 30 years of expertise as a superintendent, construction manager and construction business owner. History of concurrently directing multiple projects to successful completion through effective management and team collaboration. Continually strives to produce high quality Industrial, Commercial, Institutional, and Residential projects while adhering to a tight schedule and budget. Advanced understanding of customer needs with diligent attention to detail results in superior customer service and high levels of client satisfaction.

Project Management / Budget & Finances / Personnel Acquisition & Training /

Team Management / Design & Development / Customer Relations / Multi-Site Management /

New Business Development

Industry

- Commercial Construction
- Real Estate
- Commercial
- Retail
- Automotive

Project Management/Leadership

- Large Scale Construction management and implementation
- Small Business Owner
- Member, Board of Directors Hidalgo County Appraisal District

WORK EXPERIENCE

Aug 1984 to Present

R & B General Construction Co, Inc., President
McAllen TX.

Administer construction budgets and supervise a staff of 60 full-time employees. Plan & design industrial warehouses and commercial ventures. Assist in the development of industrial facilities in various industrial parks. Coordinate development of residential homes and Multi project of renovations for commercial projects. Work closely with city municipalities, Engineers, Architects. Often present viable projects to city and county entities, and city officials to obtain necessary variances and permits for various private projects to meet city ordinances and overall governmental building codes. Development and Management of multi-million-dollar investment projects, specializing in the Cold Storage warehouse industry.

Oct 2015 to Present

National Tire and Wheel, LLC Co-Owner and President.
McAllen, TX

Purchased existing business on 10/22/2015.
Current sales have exceeded historical sales.

Feb 2012 to Present

E2H Investments, LLC, General Retail Partner Manager.
McAllen, TX

Manage a Rent To Own Business.
Account Management
Sales
Marketing
Grew business to 8 locations in 48 months.

Sep 2004 – March 2010

EZ Rim & Tire, Oversaw General Management of Rent To Own Wheel and tires
McAllen, TX

Managed Budget and advertising campaigns
Startup business that was profitable in 6 months.
Established business from startup to 750,000 in sales within 16 months.

January 1992 - 1998

Century Forwarding Agency, Inc, Vice President
Hidalgo, Texas

Manage export operation of the Agency specializing in exporting general goods for various Mexican and American corporations as well as managing. Just In-Time inventories for various fortune 500 companies. Successfully implemented all logistics for Wal-Mart Mexico and Wal-Mart USA specializing in their produce sector through various U.S and Mexican custom brokers with strict adherence to the NAFTA rules and regulations.

Aug 1987 - 1992

Technics Construction of Texas Inc.
McAllen, TX.

Vice-President Administered construction budgets and supervised a staff of 30 full-time employees. Designed and Build warehouse storage facilities. Assisted in the Development of Industrial facilities. Coordinated all aspects of construction for residential homes and renovations of commercial projects.

COMMUNITY SERVICES:

Most Recent Appointment by Texas Governor as Commissioner for the Texas Facilities Commission.

Appointment as Member of Board of Directors Hidalgo County Appraisal District.
By Hidalgo County Entities Term 2020-22

Appointed Member to Hidalgo County Appraisal District Review Board 2007 - 2012

Board Held Positions

- Member
- Secretary
- Chairman

PROFESSIONAL DEVELOPMENT:

University of Texas Pan-American - School of Business Continuing Education
Real Estate, Appraisals, Marketing, Real Estate principles, Law and Contracts
Mathematics, and Finance.

State Licensed in Real Estate # 0440351(1994)

Fluent in Reading and Writing Spanish

EXTRA CURRICULAR ACTIVITIES:

- ENACTUS Advisory Board (Students In Free Enterprise early 90's Alumni)
- Chairman entrepreneurship workshops,
- Small business development conference Invitee speaker
- Active supporter of Higher Education
- Golfing Activities, Fishing,
- Active in Daughter's School Outreach Programs
- Enjoy Family Trips

FORMAL EDUCATION

BBA (94)- Marketing and International Business, University of Texas Pan American

OTHER

Bilingual - Spanish/English.

**Albert Cardenas
McAllen**



Current Board member of McAllen Public Utility Board

Current member Boys & Girls Club

Vice-President Easton Construction, dealing mainly with commercial projects with offices in McAllen and San Antonio

Served 6 years on the McAllen Planning & Zoning Board

Board Member Hidalgo County Appraisal District Board of Directors 2014-Current

JUAN RAUL (JOHNNY) CISNEROS

1117 Orange Avenue

McAllen, TX 78501

956.534.3670 /

cadencecommercial@gmail.com

• **CAREER SUMMARY:**

Experienced in private industry and state/federal government contracting. Over 20 years, experience in the areas of finance, management, investments, business and economic development. Recognized leadership abilities, fluent in Spanish, solid analytical, quantitative, and communication skills with a demonstrated work ethic and a strong desire and ability to excel.

• **PROFESSIONAL AND OCCUPATIONAL EXPERIENCE:**

POSITION: Broker-Owner, Cadence Commercial Real Estate McAllen, Texas
(December, 2007 - Present) (Texas Licensed Real Estate Broker)

Associate, Southern Commercial Real Estate Group Harlingen, Texas (June, 2004 -
December 2007) (Texas Licensed Real Estate Salesperson)

RESPONSIBILITIES:

Assisting clients with site selection, disposition of property, structuring lease contracts, development of commercial projects, and acquisition and management of investment properties.

ACCOMPLISHMENTS:

Awarded lease to U.S. Congressman Ruben Hinojosa in Edinburg, Texas;

Awarded federal lease contract (ATP: 7,500 SF) in McAllen, Texas. 2007 and 2020.

Awarded federal lease contract (Secret Service: 4,200 SF) in McAllen, Texas. 2007 and 2018

Successfully secured 4,000 SF lease space for US Army Corps of Engineers in Edinburg, Texas. 2008

Created team that was awarded bid for federal lease (FBI 12,000 SF) in Brownsville, Texas.

2006 Contracted by U.S. General Services Administration (GSA) in procuring 40- acre site for current 70,000 SF

DRS/Customs and Border Protection facility in McAllen, Texas. 2007-2008

Successfully leased 30,000 SF to Cinemark Theaters for their **first** US dinner theater:

Cinemark Movie Bistro (2013)

Successfully identified site (25 AC) in Westover Hills, San Antonio, that was awarded a 197,000 SF VA Community Based Outpatient Clinic.

Successfully procured a 60 AC site for IDEA Public Schools' Toros (Soccer) Campus

POSITION: President, Perimetry Property Services McAllen, Texas (September, 2007 - Present) **RESPONSIBILITIES:**

Third Party property management of commercial real estate in South Texas.

POSITION: Project Director, South Texas Minority Business Opportunity Committee (MBOC), The University of Texas-Pan American, Office of Center Operations and Community Services, Edinburg, Texas. (October, 1999 - October, 2005)

RESPONSIBILITIES:

Responsible for directing the day-to-day operations of the South Texas MBOC as well as supervising and assisting five full time staff members and one intern. The function of the South Texas MBOC is to coordinate, identify, and disseminate information on procurement, international trade, and financial opportunities to minority businesses in the Rio Grande Valley. As Director, my role is to organize and coordinate the MBOC, its subcommittees and task forces, provide professional and program guidance, assure adequate MBOC outreach to public and private sector organizations.

ACCOMPLISHMENTS:

Acquired three-year federal grant (U.S. Dept. of Commerce Minority Business Development Agency) to operate MBOC. Managed the coordination of over twenty trade missions to Mexico exposing over 50 export- ready companies to the Mexican market. Coordinated the 2nd South Texas Construction Conference, with over 200 participants each. Developed and Coordinated annual Market Opportunities & Networking for Entrepreneurial Youth (MONEY) Conference-an event geared towards future entrepreneurs. Co-developed policies and principles of the South Texas Mentor-Protege Program, a program that matches expert/experienced firms with developing/ protege firms.

- **EDUCATION**

The University of Texas at Austin May, 1998
Bachelor of Business Administration
Major: Finance. Concentrations: English, Accounting.

- **SKILLS**

- Bilingual (English, Spanish) Write, Read & Speak.
- Proficient in all MS Office products.
- IT hardware/software installation and integration.

- **ASSOCIATIONS/ MEMBERSHIPS**

- Greater McAllen Association of Realtors (GMAR) 2008 - Present
- San Antonio Board of Realtors (SABOR) 2017 - Present
- Harlingen - Brownsville MLS 2020 - Present
- McAllen Traffic Advisory Board Member (2016 - Present)
- McAllen Historic Preservation Council Board Member (2016 - Present)

**Pete Garcia
San Juan**



**San Juan EDC Board 2015 Member
Region ESL Member
Head Start Advisory Member 2013-2015
San Juan Housing Authority Member 2015
PSJA School Board Member 2004-2013
Hidalgo County Appraisal District Board of Directors Board Member 2009-2013, 2018-19**

Richard A. Garza



Hidalgo County Appraisal District is responsible for appraising all real and business personal property within Hidalgo County. The district appraises property according to the Texas Property Tax Code and the Uniform Standards of Professional Appraisal practices (USPAP).

Lifelong Resident of the Rio Grande Valley

Received Real Estate License at age 18

BBA in Finance, Pan American University

Married to Dr. Sylvia Sanchez Garza, Ph.D for 32 years.

My wife and I have raised 4 sons. Ricky, Dr. Joseph, Matthew & Lucas

Real Estate Broker, BIC Realty for over 44 years

President of BIC Investments, GR Land Co., Garco LTD., BIC Development., Gold Star Holdings, Ice House Ranches, GR Inversiones & Anacahuitas Investment Companies

Chairman of Cuartitos.com, a cargo shipping container leasing Co.

Lifetime member of McAllen Board of Realtors & Edinburg Board of Realtors

Member of Texas Association of Realtors since 1977

Past Zoning Commissioner of the City of McAllen Planning & Zoning Board

Past Vice-President of Finance Discovery Montessori School Board

Current Director of Plazas Del Lago HOA Finance

Chairman, Hidalgo County Appraisal District Board of Directions 1991 to Present

Past Boy Scouts of America- Troup Leader

Current Director, Texas Land Developers Association

Current Member of Santa Gertrudis Breeders International

Previous Member of Edinburg Hospital Authority Board of Directors

Member of Las Villas at South Padre Island Board of Directors

Member of Holy Spirit Catholic Church

Previous Director of Edinburg Chamber of Commerce Board of Directors

Current Member of Edinburg Chamber of Commerce

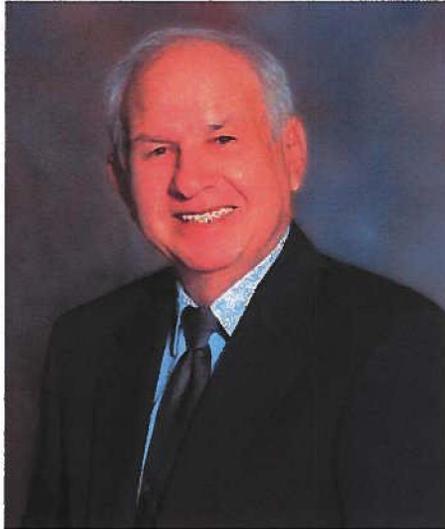
Current Member of McAllen Chamber of Commerce

Current Member of McAllen Hispanic Chamber of Commerce

**Joe Olivarez
Weslaco**

No Bio or Photo Provided

**Amador Requenez
Mission**



Owner & operator of Valley Welding Steel & Steel Fabrication in Mission since 1970
Owner & Operator of Valley Crane Service since 1970
Member of the (AGC) Associated General Contractors of America for 43 years
Member of Mission Chamber of Commerce for 20 and Director for 4 years
Member of Mission Rotary for 20 years
Served on Board of Hidalgo County Water District #6
Served on the Hidalgo PIC (Private Industry Council)
Served on Hidalgo County Appraisal District Board of Directors from 1992 to Present
Current Secretary Hidalgo County Appraisal District Board of Directors 2012 to Present

Rodgers Paul Truitt
Edinburg, TX

- Current member of the Criminal Justice Advisory Committee (5 years)
- General Adjuster – Engle Martin & Associates (4 years)
- Current Insurance Appraiser for multiple Insurance Carriers (8 years)
- Past Secretary of St. Paul's Lutheran Church Council (1 year)
- Past President of Edinburg Baseball and Softball Association (3 years)
- Past Professor of Psychology – South Texas College (13 years)
- Master of Arts in Clinical Psychology – St. Mary's University (1999)
- Bachelor of Arts in Psychology – Baylor University (1997)

SUBJECT: Approval of Amended Resolution stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with the Public Funds Investment Act, Texas Government Code 2256, the Board of Trustees is required to:

1. Annually review the District's Investment Policy and Investment Strategies for each of the funds or group of funds under the Board's control.
2. Approve the independent sources for Investment Officer training
3. Approve the list of qualified brokers/dealers
4. Approve the Investment Officers

A written instrument shall be adopted stating that the Board has reviewed and approved:

1. The Investment Policy and Investment Strategies
2. The list of independent sources for Investment Officer training
3. The list of qualified brokers/dealers
4. The list of Investment Officers

ADMINISTRATIVE CONSIDERATIONS

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures.

None of the District's investment officers own any financial interest in the entities offering to engage in investment transactions with the District.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of Amended Resolution stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Lorena Garcia, Deputy Superintendent for Support Services
Anna Zuniga, CPA, Director for Finance
Odon Garcia, Accountant

AMENDED RESOLUTION STATING ANNUAL REVIEW OF INVESTMENT POLICY AND INVESTMENT STRATEGIES AND DESIGNATION OF INVESTMENT OFFICERS FOR MISSION CISD

WHEREAS, Mission CISD has been legally created and operates pursuant to the general laws of the State of Texas applicable to Independent School Districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public and wishes to review the Investment Policy and strategies for the District, in the form attached hereto, pursuant to Chapter 2256, The Texas Government Code, as amended from time to time; Now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF Mission CISD THAT:

Section 1: The Investment Policy, in the form attached hereto, and the investment strategies contained in such policy is hereby reviewed and approved at its annual review.

Section 2: The provisions of this Resolution shall be effective as of the date reviewed and shall remain in effect until modified by action of the Board of Trustees.

Section 3: The attached list of qualified brokers/dealers and the list of sources for investment training are hereby reviewed and approved at its annual review.

Section 4: That Lorena Garcia, Deputy Superintendent for Support Services, Joel Garcia, Assistant Superintendent for finance Anna Zuniga, Director for Finance, Odon Garcia, Accountant, and Rosalinda Rodriguez, Accountant of the District are hereby named as Investment Officers of the District to be responsible for the investment of its funds consistent with the Investment Policy.

PASSED AND APPROVED this 10th day of October, 2021.

Gerardo Zamora
President, Board of Trustees

ATTEST:

Roy Vela
Secretary, Board of Trustees

List of investment brokers/dealers and investment consultants with whom the District may work with in investing District funds.

1. Hilltop Securities Inc.
Mary Ann Dunda, Managing Director, TexSTAR Administrator
1201 Elm Street, Suite 3500,
Dallas, TX 75270
2. TASB First Public Lone Star Investment Pool
Edward M. Contreras, Assistant Vice-President
7620 Guadalupe
Austin, Texas 78752
3. PTA Texas Class Investment Pool
Danny King, Account Representative
813 West 11th, Suite B
Austin, Texas 78701
4. BBVA USA/PNC Bank
3900 North Tenth Street
McAllen, Texas 78501
5. PFM Asset Management LLC
Nathan Smith, Senior Managing Consultant
111 Congress Avenue, Suite 2150
Austin, Texas 78701
6. Lone Star National Bank
520 E. Nolana
McAllen, Texas 78704
7. Meeder Public Funds, Inc., DBA/ Patterson & Associates
Linda Patterson, President, Patterson & Associates
901 S. Mopac, Suite 195
Austin, TX 78701

The individuals listed above have been provided with a copy of MCISD's investment policies (legal and local). All investments will be made in accordance with MCISD's board policy regarding investment of public funds. Investments will be purchased from those providing the best package, adhering to Board Policy on investments.

Sources of investment training:

1. Texas Association of School Business Officials
2. PFM Asset Management LLC
3. Public Trust Advisors (PTA)
4. Hilltop Securities Inc.
5. First Public
6. Patterson & Associates

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

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Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.



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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

Definitions

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group. <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for: <ol style="list-style-type: none">1. Bonds or other indebtedness issued by a district;2. Obligations under a lease, installment sale, or other agreement of a district; or3. Certificates of participation in a debt or obligation described by item 1 or 2. <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

Eligible Entity

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Eligible Project

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

Gov’t Code 2256.0207(a)

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

Written Policies

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

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4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

Gov't Code 2256.005(a), (b)

Annual Review

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit

A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment
Strategies

As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

Investment Officer

A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Initial Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

Ongoing The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

Gov't Code 2256.008(g)

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

Gov't Code 2256.006

Personal Interest

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

Quarterly Reports

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
 - a. Beginning market value for the reporting period;
 - b. Ending market value for the period; and
 - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

Gov't Code 2256.023

Selection of Broker

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

Gov't Code 2256.025

Bond Proceeds

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

Gov't Code 2256.0208(b)

Authorized Investments

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of
Governmental
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

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2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
 - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
 - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
 - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
 - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

Gov't Code 2256.009(a)

*Unauthorized
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

Certificates of
Deposit and Share
Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

Gov't Code 2256.010(a)

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

Gov't Code 2256.010(b)

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

Gov't Code 2256.011

Securities Lending
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
 - a. Pledged securities described at Obligations of Governmental Entities, above;
 - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

Gov't Code 2256.0115

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Banker's
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

Gov't Code 2256.012

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

Gov't Code 2256.013

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

Gov't Code 2256.014(a)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
 - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
 - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

Gov't Code 2256.014(b)

Limitations

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

Gov't Code 2256.014(c)

Guaranteed
Investment
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

Gov't Code 2256.015

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Gov't Code 2256.0204

Hedging
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

Gov't Code 2256.0206

Prohibited
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

Note: As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

Loss of Required
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
 - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
 - b. Requires an interpretation of subjective investment standards; or
 - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

Gov't Code 2256.005(k)-(l)

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business
Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

Gov't Code 2256.005(k)

Donations

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

SUBJECT: Approval of Budget Amendment for the Month of November 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District’s Board.

The budget amendments are broken down into the following two categories:

1. Programmatic or policy changes – amendments that are necessary because of policy changes or program revisions that increase/decrease the budget.
2. Adjustment of original estimates – amendments that are necessary because the original amounts required adjustments but do not increase/decrease the budget.

ADMINISTRATIVE CONSIDERATIONS

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

FUNDING SOURCE AND AMOUNT

Reallocate expenditure budget between functions for Capital Outlay Projects, the prior year carry over balance for unspent funds for the Career and Technology Program and Consulting Services for Executive Leadership Skills.

The amendment also includes a reallocation of function 11 to various functions to support Campus and Department Operations.

RECOMMENDATION:

Approval of Budget Amendment for the Month of November 2021

CONTACT PERSONS

Joel Garcia, Assistant Superintendent for Finance

SUBJECT: Award Purchase Professional Development Supplemental #230-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Professional Development Supplemental to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 9
2. Number of vendors awarded - 9

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$855,026**

RECOMMENDATION

Administration recommends awarding contract to vendors listed on the tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Professional Development Supplemental #230-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Center for Applied Linguistics</u> 2. <u>IB Source</u> 3. <u>New Teacher Center</u> 4. <u>NextWave STEM LLC</u> 5. <u>No Tears Learning dba Learning Without Tears</u> 6. <u>QEP Professional Books</u> 7. <u>Teacher Created Materials</u> 8. <u>Valley Speech Language and Learning Center</u> 9. <u>Voyager Sopris Learning</u>
Term:	One Year/Two year option to renew
Term Period :	November 2021 – June 2022

Mission Consolidated Independent School District
 Tabulation Form
 Professional Development Supplemental # 230-22-0

Center for Applied Linguistics 4646 40th Street, NW Washington DC 20016		Vendor #105620 202-355-1547 Lisa Tabaku	ltabaku@cal.org
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	0%	Contact purchasing for fee structure	

IB Source 516 N Ogden Ave #111 Chicago IL 60642		Vendor # 312-224-2536 Emelen De Jesus	edejesus@myibsource.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	25%	25% discount	

New Teacher Center 1205 Pacific Avenue Suite 301 Santa Cruz CA 95060		Vendor # 906-396-8482 Fachel Franchilli	rfp@newteachercenter.org
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	0%	Contact purchasing for price sheet	

NextWave STEM LLC 222 North Columbus Drive Suite 308 Chicago IL 60601		Vendor # 312-600-8239 Udit Agarwal	udit@nextwavestem.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	15%	Customized professional development for current curriculum -Retail cot \$3500 + hardware kits will give 15% discount	
Manufacture Price Discount	0%	Customized professional development for current curriculum -Retail cot \$3500 + hardware kits will give 15% discount	
Custom Price Discount	15%	Customized professional development for current curriculum -Retail cot \$3500 + hardware kits will give 15% discount	

No Tears Learning dba Learning Without Tears 806 W Diamond Ave Suite 230 Gaithersburg MD 20878		Vendor #8710 301-263-2700 Terry Nealon	bids@lwtears.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	State adopted products, discounts reflected in price	
Custom Price Discount	0%	Contact purchasing for order form/price list. Discounts reflected in prices	

QEP Professional Books 3273 Independence Parkway Plano TX 75075		Vendor #8922 972-985-0025 or 800-323-6787 Catherine McGough	cmcgough@qepbooks.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	0-35% discount / www.qepbooks.com	
Internet/On-Line Price Discount	0%	0-35% discount / www.qepbooks.com	

Mission Consolidated Independent School District
 Tabulation Form
 Professional Development Supplemental # 230-22-0

Teacher Created Materials 5301 Oceanus Drive Huntington Beach CA 92649		Vendor #89815 956-371-4724 Fernando Perez	fperez@tcmpub.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Manufacture Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Custom Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Internet/On-Line Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	
Shelf Price Discount	0%	Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant. Please see the Mission PD Pricing Overview sheet (contact purchasing), included in this RFP submission, for all details and costs associated with TCM's Professional Development services	

Valley Speech Language and Learning Center 535 Stovall Rd Brownsville TX 78520		Vendor #8292 956-504-2200 Elsa Cardenas Hagan	info@valleyspeech.org
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	N/A	

Voyager Sopris Learning 17855 Dallas Pkwy Ste 400 Dallas TX 75287-6857		Vendor #10520 210-364-7491 Jenny Gomez	jenny.gomez@lexialearning.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	0%	Contact purchasing for price sheet	

SUBJECT: Award Purchase Smart Boards K-White #341-22-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Smart Boards to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 3
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$56,279**

RECOMMENDATION

Administration recommends awarding contract to AISYS Consulting, LLC.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

Mission Consolidated Independent School District
 Tabulation Form
 Smart Boards K-White 341-22-1

			AISYS Consulting, LLC			Dahill Office Technology Corporation dba Xerox Business Solutions Southwest			Sufian Munir Inc. dba Clary Business Machines		
			Vendor #8880			Vendor #98984			Vendor #		
			Joel Hernandez			Dana Daniels			Sufian Munir		
			956-686-0101			210-805-8200			800-992-5279		
			joelh@aisysconsulting.com			dana.daniels@xerox.com			sufian@claryco.com		
Total Cost Selected # Selected (\$)			\$56,279.00			\$72,642.88			\$46,320		
			5			0			0		
			\$56,279.00			\$0			\$0		
#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost
#0-1	Smart Board with Cables and Mounts	16	\$2,891.00	Includes SBID MX275	\$46,256.00	\$3,651.43	NA	\$58,422.88	\$2,395	OneScreen T6-75 Interactive Panel 75" 4K UHD Touch Screen s/LG Commercial Grade LED Panel 20- tough points OneScreen eShare (Perpetual License OneScreen Annotate (Perpetual License) Oktopus (Perpetual License) OneScreen Central (1-year free license) Flush wal mount included 5-year warranty Free, Unlimited Screen skills Guru support	\$38,320
#0-2	5 year Smart Learning Suite License	16	\$88	5-Year SMART Learning Suite	\$1,408.00	\$295	NA	\$4,720.00	\$0	Qwizdom Oktopus	\$0
#0-3	5 year Manufacturer's Warranty	16	\$186	5 year warrant	\$2,976.00	\$0	NA	\$0.00	\$0	5 year advanced warranty on all One Screen Panels, Refer to SLA in attached proposal	\$0
#0-4	Basic Installation	16	\$235	Basic Wall mounting installation	\$3,760.00	\$437.50	NA	\$7,000.00	\$500	Installation performed by OneScreen Certiied Installers	\$8,000
#0-5	Freight for all Units	1	\$1,879.00	Freight for 16 75" Units	\$1,879.00	\$2,500.00	NA	\$2,500.00	\$0	Free Frieght	\$0

Bid Evaluation Matrix		Vendors		
		AISYS Consulting	Dahill Office Technology dba Xerox Business Solutions	Sufian Munir dba Clary Business Machines
Criteria	Weight	\$ 56,279.00	\$ 72,642.88	\$ 46,320.00
Price of service/product (40 points)				
Base Proposal	40	33	26	40
Meet district's needs (58 points)				
Did the quote have the appropriate specs requested	14	14	10	0
Is it Smart Technology?	14	14	14	7
How is the quality of the product?	14	14	10	10
How well is the long term benefit of this product?	14	13	13	9
Past relationship with vendor (4 points)				
	4	4	4	0
Total	100	92	77	66

Evaluation Committee

- 1 *Juan Garcia*, Campus IT
- 2 *Zonia Salinas*, Secretary
- 3 *Brenda Betancourt*, Principal

SUBJECT: Award Purchase Kitchen Equipment #803-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Kitchen Equipment to replace 10 full size hot cabinets with bumpers, 10 half size hot cabinets with bumpers and two (2) black tilt trucks.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 8
2. Number of vendors awarded - 2

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$81,967**

RECOMMENDATION

Administration recommends awarding contract to 1st Choice Restaurant Equipment and Tari dba Jean Supply as per tabulation.

CONTACT PERSON (S)

Maria D (Rosy) Woodrum, Child Nutrition Program Director
Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Kitchen Equipment #803-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>1st Choice Restaurant Equipment & Supply</u> <ul style="list-style-type: none"> • <u>#1-1, #2-2</u> 2. <u>Tari Inc dba Jeans Supply</u> <ul style="list-style-type: none"> • <u>#3-1</u>
Term:	One Time Purchase

Mission Consolidated Independent School District
 Tabulation Form
 Kitchen Equipment 803-22-0

			1st Choice Restaurant Equipment & Supply LLC			Douglas Food Stores, INC D.B.A. Douglas Equipment			PYRAMID SCHOOL PRODUCTS			Pasco Brokerage Inc.			Pueblo Hotel Supply			Sam Tell and Son Inc			Southwest Texas Equipment Distributors dba Mission Restaurant Supply			Tari Inc. Dba Jeans Supply		
Total Cost Selected # Awarded Amount (\$)			Vendor # 6910			Vendor #102932			Vendor #			Vendor #38267			Vendor #			Vendor #8154			Vendor #			Vendor #98419		
			Jeff Bupp			Samantha Radford			Kenneth Miller			Kasey Hollon			Abby Pacheco			Fred Snulaw			Larry Cantu			Kimberly Ortiz		
			210-595-3131			304-327-0149			800-792-2644 ext225			719-404-4535			931-507-9700 ex1112			956-570-1037			361-884-9800					
			orders@1stchoiceres.com			sradford@dougleasequipment.us			biddept@pyramidsps.com			khollon@pascoinc.net			abby@gogradys.com			governmentales@samtell.com			larryc@missions.com			kimberly@jeansrs.com		
			\$160,412.60			\$167,293.06			\$1,199.96			\$217,000.00			\$154,356.92			\$164,430.40			\$170,595.06			\$175,094.16		
			2			0			0			0			0			0			0			1		
			\$80,901.50			\$0			\$0			\$0			\$0			\$0			\$0			\$1,065.36		
#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost	Unit Price per Each	Notes	Total Cost			
1																										
#1-1	Hot Cabinet	10	\$4,695.55	Price without bumper	\$46,955.50	\$4,795.94	See Quote for Specs	\$47,959.40				\$4,980.00	Min order 5 shipping to one location, dock delivered	\$49,800.00	\$4,447.91	Shipping included	\$44,479.10	\$4,751.55	n/a	\$47,515.50	\$5,006.02	As per spec	\$50,060.20	\$5,140.73	H1375UA12D	\$51,407.30
#1-2	Hot Cabinet to include perimeter bumper	10	\$4,837.79	Price with bumper.	\$48,377.90	\$5,028.62	See Quote for Specs	\$50,286.20				\$6,510	Min order 5 shipping to one location, dock delivered	\$65,100.00	\$4,674.82	Shipping included	\$46,748.20	\$4,993.95	n/a	\$49,939.50	\$5,157.47	As per spec	\$51,574.70	\$5,296.26	1056 002	\$52,962.60
2																										
#2-1	Hot cabinet, half size	10	\$3,110.12	Price without bumper	\$31,101.20	\$3,195.39	See Quote for Specs	\$31,953.90				\$3,300.00	Min order 5 shipping to one location, dock delivered	\$33,000.00	\$ 2,946.09	Shipping Included	\$ 29,460.90	\$3,147.21	n/a	\$31,472.10	\$3,315.95	As per spec	\$33,159.50	\$3,405.18	H1375UA6D	\$34,051.80
#2-2	Hot cabinet to include perimeter bumper	10	\$3,252.36	Price with bumper.	\$32,523.60	\$3,428.07	See Quote for Specs	\$34,280.70				\$6,750	Min order 5 shipping to one location, dock delivered	\$67,500.00	\$ 3,173.00	Shipping Included	\$ 31,730.00	\$3,389.61	n/a	\$33,896.10	\$3,467.40	As per spec	\$34,674.00	\$3,560.71	1056 002	\$35,607.10
3																										
#3-1	Black Tilt Truck	2	\$727.20	Carlisle Model # TTS10003	\$1,454.40	\$1,406.43	See Quote for Specs	\$2,812.86	\$599.98	RUBBERMAID #FG131400BLA	\$1,199.96	\$800	Minimum order 2 shipping to one location, dock delivered	\$1,600.00	\$969.36	Shipping Incuded	\$1,938.72	\$803.60	n/a	\$1,607.20	\$563.33	As per spec	\$1,126.66	\$532.68	FG131400BLA	\$1,065.36

Notes:
 Pueblo bid table was incorrect so I emailed on 10/11/2021 to verify amounts. Vendor submitted a revised quote. Quotes are valid for 15 days, subject to price increases

SUBJECT: Award Purchase Cook Chill Kettle Mixer #804-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Cook Chill Kettle Mixer to replace two 24 year old kettles at Central Kitchen that are no longer feasible to repair.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 5
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$118,961**

RECOMMENDATION

Administration recommends awarding contract to Southwest Texas equipment Distributors dba Mission Restaurant Supply.

CONTACT PERSON (S)

Maria D (Rosy) Woodrum, Child Nutrition Program Director
Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

Mission Consolidated Independent School District
 Tabulation Form
 Cook Chill Kettle Mixer 804-22-0

		1st Choice Restaurant Equipment & Supply LLC			Douglas Food Stores, INC D.B.A. Douglas Equipment			Pasco Brokerage Inc.			Southwest Texas Equipment Distributors dba Mission Restaurant Supply			Tari Inc.			
		Vendor #6910			Vendor #102932			Vendor #38267			Vendor #99551			Vendor #98419			
		Jeff Bupp			Samantha Radford			Kasey Hollon			Larry Cantu			Kimberly Ortiz			
		210-595-3131			304-327-0149			972-596-3350			956-570-1037			361-884-9800			
		orders@1stchoiceres.com			sradford@douglaequipment.us			khollon@pascoinc.net			larryc@missions.com			kimberly@jeansrs.com			
		\$134,930.26			\$157,963.50			\$140,660.00			\$118,961.02			\$130,437.92			
		0			0			0			1			0			
		\$0			\$0			\$0			\$118,961.02			\$0			
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
#0-1	Cook Chill Kettle Mixer	2	\$64,976.41	Price without gas connector	\$129,952.82	\$74,501.86	See Quote for Specs/install notes	\$149,003.72	\$66,870.00	sixty-six thousand eight hundred seventy and no cents each	\$133,740.00	\$57,839.06	As per specs	\$115,678.12	\$61,695.00	HAMKGL80TCC	\$123,390.00
#0-2	Gas Connectors	2	\$73.72	Dormont 1675NPKIT48	\$147.44	\$207.89	See Quote for Specs/install notes	\$415.78	\$85	eighty-five and no cents each	\$170	\$66.45	As per specs	\$132.90	\$278.96	1675KIT48	\$557.92
#0-3	Installation	2	\$2,415.00	Install	\$4,830.00	\$4,272.00	See Quote for Specs/install notes	\$8,544.00	\$3,375.00	three thousand seventy-five and no cents each	\$6,750.00	\$750	As per specs	\$1,500.00	\$2,420.00	DELIVERY INSTALL UNCRATED AND NO REMOVAL BY JRS LICENSED TECH'S to include delivery and assembly. Equipment will be delivered, uncrated, set in place, fully assembled, leveled, anchored and start up. -Final utility (plumbing /electrical) connections are included as long as utilities are provided within 5 feet. ***Removal and disposal of existing equipment IS NOT INCLUDED. JRS is only responsible for final connections--NO additional electrical or plumbing modifications are included. ****Installations completed during normal business hours. Monday - Friday; 8:00am - 5:00pm.	\$4,840.00
#0-4	Freight for all units	1	\$0	Free Freight	\$0	\$0	Included in Unit Price	\$0	\$0	included in kettle price	\$0	\$1,650.00	As per specs	\$1,650.00	\$1,650.00	This quotation is valid subject to the following conditions: Order placement within 90 days from the date of this quotation ** Lead time approximately 20-22 weeks after receipt of order, down-payment and signed approved drawings ** Final lead-time can only be determined and confirmed after a purchase order has been received and acknowledged. ** Lead-times are affected by factory load, order size, special electrical characteristics, etc. Order shipment within 6 months from quote date. For deliveries beyond this date add 1/3% per month. Warranty (US and Canada): 12 months parts and labor warranty not to exceed 18 months from date of shipment	\$1,650.00

SUBJECT: Renewal of Tyler Software Maintenance

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD began using the Tyler SIS in August 2010, Tyler Versatrans in June 2015 and Tyler Munis Finance on September 2015. We are currently on the 10th year of implementation of Tyler SIS, 5th year of Tyler Versatrans and on the 5th year of implementation of Tyler Munis Finance.

This yearly license renewal gives the district the ability of receiving technical support when needed. The renewal includes enhancements and upgrades to the following applications: Tyler Munis Finance System, Tyler Versatrans, Tyler SIS, Parent Portal, Online Registration, Teacher Gradebook, Assessment/Testing Module, and Disaster Recovery services.

ADMINISTRATIVE CONSIDERATIONS

On August 26, 2009, the Board of Trustees approved the Tyler SIS System.

On August 13, 2014, Board of Trustees approved the Tyler Munis Financial System.

The review of the purchase request reached the following conclusions:

1. The District would obtain the Best Value by renewing and taking advantage of the initial investment already made on the products.

FUNDING SOURCE AND AMOUNT

General Fund Estimated Amount \$ 340,000

RECOMMENDATION

Renewal of Tyler Software Maintenance

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

Jorge A. Cavazos, Director Information Systems

Nora Tijerina, Director for Transportation

Dora Garcia, Coordinator for Purchasing

TYLER TECHNOLOGIES ANNUAL RENEWAL FOR 2021 - 2022

SKU	MODULE DESCRIPTION	Cycle Start	Cycle End	Term	2021-2022 Fee	2020-2021 Fee	2019-2020 Fee
MUNFM-SUP-E	SUPPORT & UPDATE LICENSING - TYLER FORMS PROCESSING	12/19/2021	12/18/2022	12	3,448.58	3,284.36	3,127.96
MUNSUPPORT-E-GL	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	12/19/2021	12/18/2022	12	18,392.39	17,516.56	16,682.44
MUNSUPPORT-E-PO	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	12/19/2021	12/18/2022	12	5,517.72	5,254.97	5,004.73
MUNSUPPORT-E-SAA	SUPPORT & UPDATE LICENSING - STUDENT ACTIVITIES ACCOUNTING	12/19/2021	12/18/2022	12	5,563.70	5,298.76	5,046.44
MUNSUPPORT-E-REQ	SUPPORT & UPDATE LICENSING - REQUISITIONS	12/19/2021	12/18/2022	12	3,908.37	3,722.26	3,545.01
MUNSUPPORT-E-BM	SUPPORT & UPDATE LICENSING - BID MANAGEMENT	12/19/2021	12/18/2022	12	2,528.95	2,408.52	2,293.83
MUNSUPPORT-E-TM	SUPPORT & UPDATE LICENSING - CASH MANAGEMENT	12/19/2021	12/18/2022	12	3,908.37	3,722.26	3,545.01
MUNSUPPORT-E-PA	SUPPORT & UPDATE LICENSING - PROJECT & GRANT ACCOUNTING	12/19/2021	12/18/2022	12	4,184.27	3,985.02	3,795.26
MUNSUPPORT-E-FA	SUPPORT & UPDATE LICENSING - FIXED ASSETS	12/19/2021	12/18/2022	12	5,563.70	5,298.76	5,046.44
MUNSUPPORT-E-CM	SUPPORT & UPDATE LICENSING - CONTRACT MANAGEMENT	12/19/2021	12/18/2022	12	2,528.95	2,408.52	2,293.83
MUNSUPPORT-E-INV	SUPPORT & UPDATE LICENSING - INVENTORY	12/19/2021	12/18/2022	12	5,563.70	5,298.76	5,046.44
MUNSUPPORT-E-EER	SUPPORT & UPDATE LICENSING - EMPLOYEE EXPENSE REIMBURSEMENT	12/19/2021	12/18/2022	12	2,069.15	1,970.62	1,876.78
MUNSUPPORT-E-BMI	SUPPORT & UPDATE LICENSING - BMI ASSET TRACK INTERFACE	12/19/2021	12/18/2022	12	873.64	832.04	792.42
MUNSUPPORT-E-BMICIT	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE	12/19/2021	12/18/2022	12	873.64	832.04	792.42
MUNSUPPORT-E-PR	SUPPORT & UPDATE LICENSING - PAYROLL W/ESS	12/19/2021	12/18/2022	12	17,472.77	16,640.73	15,848.31
MUNSUPPORT-E-HR	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	12/19/2021	12/18/2022	12	5,816.59	5,539.61	5,275.82
MUNSUPPORT-E-AT	SUPPORT & UPDATE LICENSING - APPLICANT TRACKING	12/19/2021	12/18/2022	12	3,034.75	2,890.24	2,752.61
MUNSUPPORT-E-AR	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	12/19/2021	12/18/2022	12	5,057.90	4,817.05	4,587.67
MUNSUPPORT-E-GB	SUPPORT & UPDATE LICENSING - GENERAL BILLING	12/19/2021	12/18/2022	12	2,299.05	2,189.57	2,085.30
MUNSUPPORT-E-MAR	SUPPORT & UPDATE LICENSING - MUNIS ANALYTICS & REPORTING	12/19/2021	12/18/2022	12	18,530.34	17,647.94	16,807.56
MUNSUPPORT-E-BVSS	SUPPORT & UPDATE LICENSING - ePROCUREMENT	12/19/2021	12/18/2022	12	3,908.37	3,722.26	3,545.01
MUNSUPPORT-E-CAFR	SUPPORT & UPDATE LICENSING - CAFR STATEMENT BUILDER	12/19/2021	12/18/2022	12	2,873.82	2,736.97	2,606.64
MUNSUPPORT-E-TCMSE	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE	12/19/2021	12/18/2022	12	6,897.15	6,568.71	6,255.91
MUNTCMOCR-SUP	TCM AUTO INDEXING AND REDACTION MAINTENANCE	12/19/2021	12/18/2022	12	1,149.52	1,094.78	1,042.65
MUNTCMWEB-SUP	TYLER CONTENT MANAGER SELF-SERVICE MAINTENANCE	12/19/2021	12/18/2022	12	1,149.52	1,094.78	1,042.65
MUNIS TOTAL					\$ 133,114.91	\$ 126,776.09	\$ 120,739.14
MUNPRTAXTABLE	ANNUAL PAYROLL TAX TABLE UPDATE	12/19/2021	12/31/2022	12	1,203.93	1,146.60	1,092.00
MUNOSDBA-AE	TYLER SYSTEM MANAGEMENT SERVICES - ADDITIONAL ENVIRONMENT	12/19/2021	12/31/2022	12	3,611.79	3,439.80	3,276.00
	TYLER DISASTER RECOVERY SERVICE	12/19/2021	12/31/2022	12	32,648.70		
ADDITIONAL MUNIS SERVICES					\$ 37,464.42	\$ 4,586.40	\$ 4,368.00
SISK12 HOSTING FEE	SISK12 ONLINE REGISTRATION MODULE SUBSCRIPTION FEES	01/20/2021	01/19/2022	12	14,306.03	13,624.79	12,975.99
TEMOSDBA	OSDBA SERVICES	01/20/2021	01/19/2022	12	15,698.71	14,951.15	14,239.19
TEMIWSUPPORT	SUPPORT & UPDATE LICENSING - TYLER PULSE	01/20/2021	01/19/2022	12	10,917.30	10,397.43	9,905.31
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - TYLER SIS	01/20/2021	01/19/2022	12	49,169.46	46,828.06	44,598.15
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - SCHOOL/PARENT INFORMATION EXCHANGE	01/20/2021	01/19/2022	12	1,820.58	1,733.89	1,651.32
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - STUDENT ASSESSMENT/TESTING	01/20/2021	01/19/2022	12	3,642.56	3,469.10	3,303.90
TEMSUPPORT-TEMS	SUPPORT & UPDATE LICENSING - PARENT PORTAL - TEACHER GRADEBOOK	01/20/2021	01/19/2022	12	18,211.34	17,344.13	16,518.22
TEMSDISASTER-TEMS	TYLER SIS DISASTER RECOVERY SERVICE	01/20/2021	01/19/2022	12	26,069.40		
SIS TOTAL					\$ 139,835.38	\$ 108,348.55	\$ 103,192.08
SISK12 HOSTING FEE	TYLER SIS SURVEYS	09/01/2021	08/31/2022	12	9,313.92	5,914.00	0.00
	SURVEY PROJECT MANAGEMENT	09/01/2020	08/31/2021	12		620.00	0.00
	SURVEY IMPLEMENTATION AND TRAINING	09/01/2020	08/31/2021	12		520.00	0.00
SIS TOTAL					\$ 9,313.92	\$ 7,054.00	\$ -
VSTFVMULTISUPPORT	Versatrans Fleetvision Software Maintenance & Support (Multi-User)	01/01/2021	12/31/2021	12	1,911.32	1,911.32	1,820.30
	Versatrans Routing and Planning	06/01/2021	05/31/2022	12	8,836.32	8,836.32	8,415.54
VERSTATRANS TOTAL					\$ 10,747.64	\$ 10,747.64	\$ 10,235.84
GRAND TOTAL					\$ 330,476.27	\$ 257,512.68	\$ 238,535.06

PURCHASE ORDER #

SUBJECT: Consideration and Approval to Renew Contract with The Center for Primary Care and Wellness (PCW)

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

At the December 18, 2019 Regular Board of Trustees meeting, the Board approved the contract with the Center for Primary Care and Wellness for a three-year term. The intent of this contract is to provide additional benefits to District employees and increase the District's wellness program. PCW is conveniently accessible within the City of Mission to provide quality preventative care and other related services to District employees. The services include but are not limited to routine office visits, immunizations and injections, minor office surgery, office labs, radiology, etc. District employees are allowed to access the services for a reduced copay of \$10.00 per visit regardless of which medical plan they are enrolled in.

In addition to its reduced copay, the Center for Primary wellness has also offered the following intangible benefits:

- Guaranteed same-day appointments,
- Minimum waiting times,
- Flexible hours,
- Free on-site employee health and wellness outreach services in coordination with District's Wellness Program,
- Treatment of work-related injuries or illnesses as part of a worker's compensation network of providers for the District's Self-Funded Workers' Compensation Plan and,
- Compliance with the District's pharmacy formulary/pharmacy drug list (PDL) to ensure employees are prescribed both cost effective and formulary medications.

The direct contracting arrangement was not intended to replace the availability of network providers on the Blue Cross Blue Shield network, but rather as an enhancement through a direct arrangement with the District.

ADMINISTRATIVE CONSIDERATIONS

Below you will find PCW's utilization and cost metrics in comparison to other clinics for the past 12 months which reflect a savings to the District:

Total visits: 2,931
Average per other clinics: 3,070

Paid per service: \$88.89
Average per other clinics \$178.49

Paid per claimant/patient: \$232.63
Average per other clinics: \$573.16

Total paid claims: \$260,549
Additional discounting: 9%
Total savings: \$23,449

FUNDING SOURCE AND AMOUNT

Self-Funded Health Insurance Fund

RECOMMENDATION

Administration recommends renewing the contract with the Primary Center for Care and Wellness. This renewal is for the second year of a three-year contract.

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits & Risk Management
Dora Garcia, Coordinator for Purchasing

SUBJECT: Approval of Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

For the period reported, total donations were \$19,832.03. The largest cash donation received was \$6,314.04 and the largest non-cash donations received was \$10,500.00. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
Donations through October 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
08/15/21	Central Office-HPE Dept.		10,500.00	United States Tennis Association - Texas	Curriculum/Equipment Kit for all 14 elementaries.
08/30/21	Veterans Memorial HS	20.00		Israel Narvaez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Iris Ortiz	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Gregoria Narvaez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	15.00		Karina Chavero	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	10.00		Maria Garcia	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	25.00		Maria E. Solis	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Juan Villagomez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	25.00		Nicole Gonzalez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	30.00		Yamileth Hernandez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Alma Gloria Rodriguez	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Sylvia Cantú	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	20.00		Gabriella Saldaña	Donation for JRTOC Program
08/30/21	Veterans Memorial HS	7.00		Mayra Martinez/Abraham Martinez	Donation for JRTOC Program
08/31/21	Veterans Memorial HS	30.00		Jeanette Cuellar	Donation for JRTOC Program
09/01/21	Veterans Memorial HS	40.00		Ildelfonso Santiago	Donation for JRTOC Program
09/01/21	Veterans Memorial HS	20.00		Azaneth Iglesias	Donation for JRTOC Program
09/01/21	Veterans Memorial HS	20.00		Marlene Del Angel	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	30.00		William Connor	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	20.00		Raul Ortega	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	20.00		Pilar Bovic	Donation for JRTOC Program
09/02/21	Veterans Memorial HS	20.00		Emma Maldonado	Donation for JRTOC Program
09/03/21	Veterans Memorial HS	20.00		Idailia Gurreo	Donation for JRTOC Program
09/03/21	Veterans Memorial HS	40.00		Nathalie Casero	Donation for JRTOC Program
09/04/21	Veterans Memorial HS	15.00		Mayra Martinez	Donation for JRTOC Program
09/06/21	Veterans Memorial HS	20.00		Jessica Soliz	Donation for JRTOC Program
09/06/21	Veterans Memorial HS	20.00		Lucy Gonzalez	Donation for JRTOC Program
09/06/21	Veterans Memorial HS	20.00		Eva De La Paz	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	30.00		Alessandra Moyeda	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	14.00		Yezenia Ayala	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	10.00		Monica Gutierrez	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	20.00		Mr. Casas	Donation for JRTOC Program
09/07/21	Veterans Memorial HS	20.00		Jacinta Salinas	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	11.00		Jason Cavazos	Donation for JRTOC Program
09/08/21	Mission Veterans Memorial	40.00		Maria Isabel Vasquez	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	20.00		Jocelyn Vega	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	40.00		Crystal M. Becerra	Donation for JRTOC Program
09/08/21	Veterans Memorial HS	5.00		Lizbeth Saavedra	Donation for JRTOC Program

Mission Consolidated Independent School District
Donations through October 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
09/08/21	Veterans Memorial HS	20.00		Mary Zuñiga	Donation for JRTOC Program
09/09/21	Mission Veterans Memorial	20.00		Michael Vasquez	Donation for JRTOC Program
09/09/21	Veterans Memorial HS	65.00		Miriam Becerra	Donation for JRTOC Program
09/20/21	Leal Elementary	6,314.04		PTO Member- Monica Pimentel	Donation to school
09/20/21	Veterans Memorial HS	200.00		The Wonderful Company Foundation, Inc.	Donation for Boys' Basketball Program
09/27/21	Public Relations		1,200.00	RGV Promos	Donation of 464 child-sized face shields
09/29/21	Waitz Elementary	496.00		International Apparel Warehouse, Inc.	Donation of school uniforms to campus
10/14/21	Castro Elementary		219.99	Escue & Associates	Donation of Amazon gift card and Ring Light with tabletop tripod for campus use.
	Total donations	\$ 7,912.04	\$ 11,919.99		

MISSION CISD CASH and INKIND/NONCASH DONATION FORM

Mission CISD Central Office-HPE Department
CAMPUS NAME

8/15/2021
Date

United States Tennis Association - Texas
NAME OF DONOR

8105 Exchange Drive
Address

Austin, TX 78754
City, State, Zip

512.633.3675
Telephone Number

DONATION AMOUNT

		X
Check	Cash	Inkind/Noncash donation

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

Distributed to all 14 Elementary PE Campuses

Standards-based, comprehensive, turnkey lesson plans for grades K-12. The USTA Schools Tennis Curriculum was co-created with SHAPE America. It is available online through our Tennis Service Center; however, the USTA will be sending a hard copy to each campus for their willingness to integrate tennis in Physical Education.

The USTA also provides a free, age-appropriate equipment package to each school participating in the program. The kit consists of (30) 21" or 23" racquets, (18) red felt and (18) foam tennis balls, barrier tape, sidewalk chalk, and a Net Generation equipment bag.

Curriculum/Equipment Kit Valued @ \$750 *per campus = 10,500.00*

MISSION CISE
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

08/31/2021
Date

Israel Norvaez
NAME OF DONOR

2017 e Juarez Ave Alton IL
Address

Alton
City, State, Zip

956-890-2565
Telephone Number

\$20.00
DONATION AMOUNT

Check Cash Inkind/Noncash donation
for state

065-00291-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

for state

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

UMHS

CAMPUS NAME

Date

Iris Ortiz

NAME OF DONOR

4621 Cowboys Circle

Address

Mission TX 78574

City, State, Zip

956-599-3900

Telephone Number

20.00

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

815-00-2191-045-002-000-00

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

for yrotc

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veteran Memorial
CAMPUS NAME

08-30-21
Date

Gertrudis Navarro
NAME OF DONOR

212 N mayberry st
Address

mission TX 78572
City, State, Zip

956 685 7279
Telephone Number

\$20
DONATION AMOUNT

Check Cash Inkind/Noncash donation

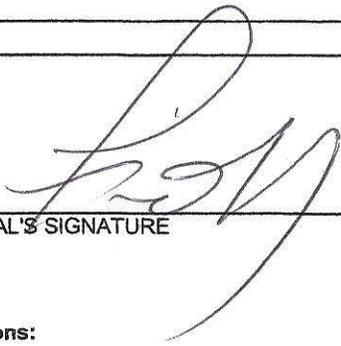
815-002191-045-002-00-000
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For i/c

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial high school

CAMPUS NAME

Date

Marina chavero

NAME OF DONOR

Address

Alton

City, State, Zip

956 996 2024

Telephone Number

15\$

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

865-002191-045-002-00-000

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High School

AUG. 30, 2021
Date

MARCIA GARCIA
NAME OF DONOR

1214 Garcia!
Address

MISSION, TX
City, State, Zip

(956) 360-7832
Telephone Number

\$10.00
DONATION AMOUNT

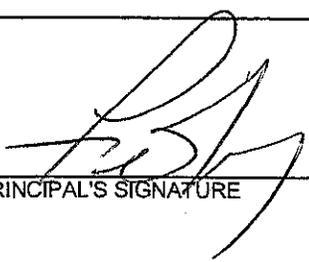
Check Cash Inkind/Noncash donation

865-00-291-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value). FOR JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

8-30-2021
Date

Maria E. Solis
NAME OF DONOR

907 E 2nd St
Address

Mission, Texas 78572
City, State, Zip

956-274-5516
Telephone Number

\$ 25
DONATION AMOUNT

Check Cash Inkind/Noncash donation

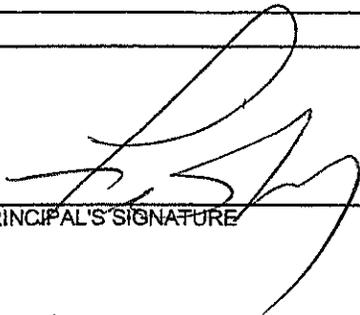
810-00-2191-045-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For ROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

8/30/21
Date

Juan Villagomez
NAME OF DONOR

505 N Francisco Ave
Address

Mission, Texas, 78572
City, State, Zip

(956) 215-5973
Telephone Number

\$ 20
DONATION AMOUNT

Check	Cash	Inkind/Noncash donation

815-002191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

for Joate

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

8/30/21
Date

Nicole Gonzalez
NAME OF DONOR

1900 E Zinnia Ave
Address

Allton, Texas 78573
City, State, Zip

(956) 510-5781
Telephone Number

SG
~~\$5.00~~ \$25.00
DONATION AMOUNT

Check Cash Inkind/Noncash donation

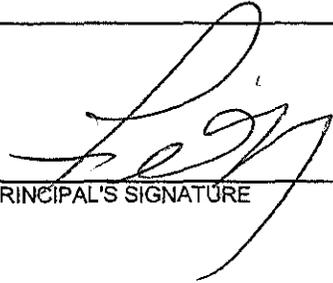
815-00-2191-045-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For Jrofk

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

~~VMHS~~ VMHS
CAMPUS NAME

8-30-21
Date

Yamileth Hernandez
NAME OF DONOR

500 Melba Carter, Mission, TX
Address

mission, Tx 78572
City, State, Zip

(956) 949-9765
Telephone Number

\$30
DONATION AMOUNT

Check Cash Inkind/Noncash donation

815-00-2191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For ROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CSD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High school
CAMPUS NAME

8-30-21
Date

Alma Gloria Rodriguez
NAME OF DONOR

223 North Alamo St.
Address

Alton, Texas
City, State, Zip

956-379-5517
Telephone Number

\$ 20
DONATION AMOUNT

Check Cash Inkind/Noncash donation

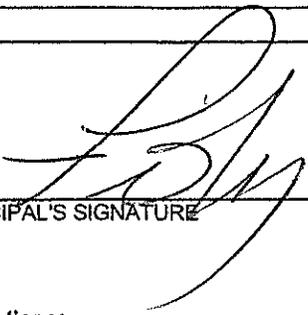
810-00-2191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For Jtote

List below any restrictions for this donation: (Attach letter from donor if one is provided)



PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CSD
CASH and IN-KIND/NONCASH DONATION FORM

Veterans Memorial High-School
CAMPUS NAME

August 30, 2021
Date

Gabriella Saldana
NAME OF DONOR

Address

Alton, Tx 78573
City, State, Zip

(956) 599-3425
Telephone Number

\$ 20.00
DONATION AMOUNT

In-kind/Noncash donation
 Cash
 Check

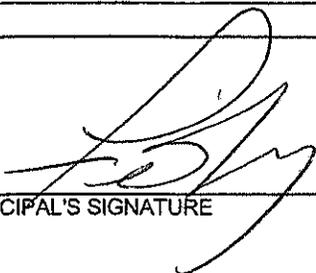
8105-00-2191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veterans Memorial Highschool

CAMPUS NAME

8/30/21

Date

Maura Martinez & Abraham Martinez

NAME OF DONOR

Palmetto Dr.

Address

Mission, Texas 78574

City, State, Zip

956-569-7820

Telephone Number

\$7.00

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

865-00-2191-045-002-00-0-00

Revenue Account Number

Check #

JROTC

Description of Noncash donation-(Include an estimated value).

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISE
CASH and INKIND/NONCASH DONATION FORM

Veterants Memorial HS
CAMPUS NAME

8-31-21
Date

Jeanette Wellar
NAME OF DONOR

725 N Oak St Alton TX
Address

MISSION TX 78572
City, State, Zip

956-445-7420
Telephone Number

\$30.00

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

86-00-2191-000-1002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

for jrotc

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans memorial high school
CAMPUS NAME

September 1, 2021
Date

Idelfonso Santiago
NAME OF DONOR

1909 E main ave
Address

Allon, Tx 78573
City, State, Zip

056-424-2811
Telephone Number

\$ 40
DONATION AMOUNT

Check Cash Inkind/Noncash donation

065-00-2191-045-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)

PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CSD
CASH and INKIND/NONGASH DONATION FORM

MMHS
CAMPUS NAME

09-1-21
Date

Azoneth Iglesias
NAME OF DONOR

A address
Address

mission
City, State, Zip

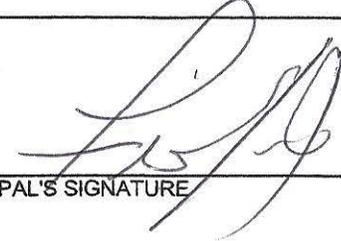
956-960-5273
Telephone Number

20
DONATION AMOUNT
865-00-2191-045-002-00-000
Revenue Account Number

Check Cash Inkind/Noncash donation
Check #

Description of Noncash donation-(Include an estimated value). For Jrote

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

9/1/21
Date

Marlene Del Angel
NAME OF DONOR

1607 E Kantoniil Ave
Address

Alton, TX, 78573
City, State, Zip

(956) 458-9909
Telephone Number

20.00
DONATION AMOUNT

Check Cash Inkind/Noncash donation

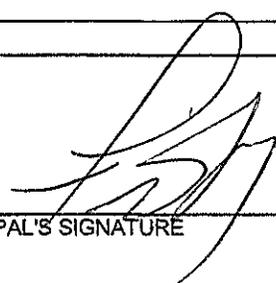
8105-00-2191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR JROTC!

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

VMHS
CAMPUS NAME

Sept 2, 2021
Date

William Connor
NAME OF DONOR

Address

7216 Suarez Mission, TX
City, State, Zip

956-322-9922
Telephone Number

\$30.00
DONATION AMOUNT

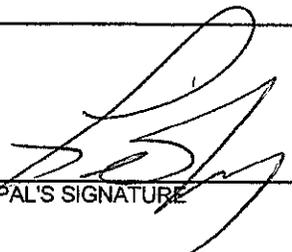
Check Cash Inkind/Noncash donation

805-00-2191-045-002-00-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).
FOR JROTC program

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High School

9-2-21

CAMPUS NAME

Baul Ortega

Date

3009 E Diamond Head Ave

NAME OF DONOR

Alton TX 78573

Address

956-890-3576

City, State, Zip

Telephone Number

APR 4

\$ 20

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

8105-00-2191-045-002-00-0-00

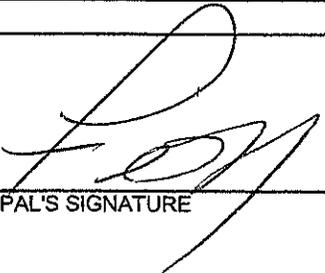
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For ROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

September 2, 2021
Date

Pilarovic
NAME OF DONOR

Mission, Texas
Address

Mission, Texas
City, State, Zip

(956) 522-9422
Telephone Number

\$20.00
DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

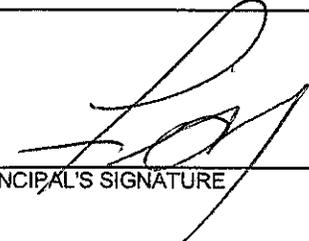
8105-00-8191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CSD
CASH and INKIND/NONCASH DONATION FORM

Veterans memorial highschool
CAMPUS NAME

9/2/21
Date

Emma Maldonado
NAME OF DONOR

7709 highway 107
Address

Mission, TX 78573
City, State, Zip

(956) 369-0249
Telephone Number

\$20.00
DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

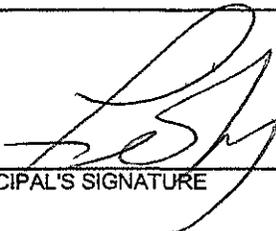
8107-00-2191445-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For JROTC

List below any restrictions for this donation: (Attach letter from donor if-one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veteran's Memorial High School
CAMPUS NAME

9/3/21
Date

Idalia Gurrea
NAME OF DONOR

8105 Taylor Rd, Mission, TX
Address

Mission, TX 78572
City, State, Zip

956-780-1657
Telephone Number

\$20
DONATION AMOUNT

Check	Cash	Inkind/Noncash donation

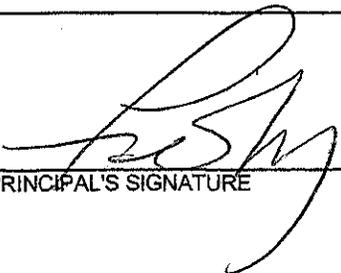
865-111-291-045-002-00-0-00
Revenue Account Number

\$20
Check #

Description of Noncash donation-(Include an estimated value).

Rotc

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

9/3/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veterans High school

9/3/21

CAMPUS NAME

Date

Nathalie Casero

3401 N. Mayberry Rd

NAME OF DONOR

Address

Mission, TX 78573

Apt 628

City, State, Zip

(956) 240 0373

Telephone Number

40.00

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

815-01-2191-045-002-000-00

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR STOTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)

[Handwritten Signature]

PRINCIPAL'S SIGNATURE

9/3/21

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

8 9/9/21
Date

Maura Martinez
NAME OF DONOR

Palmetto Dr
Address

MISSION TX
City, State, Zip

(956) 564-7820
Telephone Number

\$15
DONATION AMOUNT

Check Cash Inkind/Noncash donation

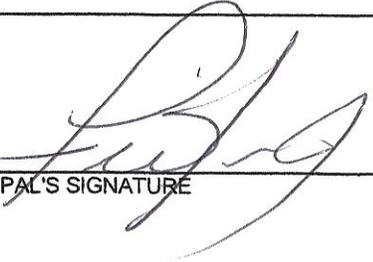
865-002191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

9/9/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISE
CASH and INKIND/NONCASH DONATION FORM

Veterans
Memorial High School
CAMPUS NAME

For JKOTC

9/10/2021
Date

Jessica Soliz
NAME OF DONOR

1500 Elm. Dr.
Address

Mission, Tx. 78572
City, State, Zip

954-624-2631
Telephone Number

\$20.00
DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

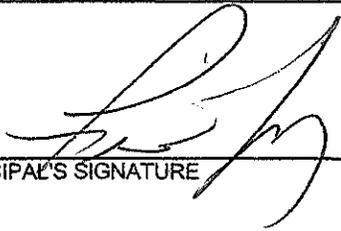
865-00-2191-045-1002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For JKOTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

VMHS
CAMPUS NAME

For JRATC

9/6/2021
Date

Lucy Gonzalez
NAME OF DONOR

1580 Elm. Dr.
Address

Mission, Tx. 78572
City, State, Zip

982-240-5494
Telephone Number

\$20.00
DONATION AMOUNT

Check Cash Inkind/Noncash donation

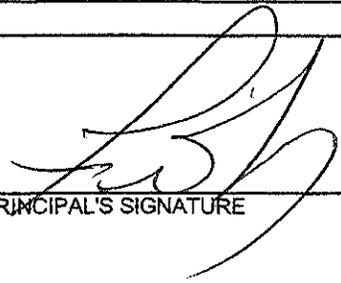
865-W-2191-045-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For JRATC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veteran Memorial
CAMPUS NAME

9-6-21
Date

Eva Dela pos
NAME OF DONOR

319 S Bryan Blvd Altont
Address

MISSION, TX
City, State, Zip

(956) 567-6377
Telephone Number

20 \$
DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

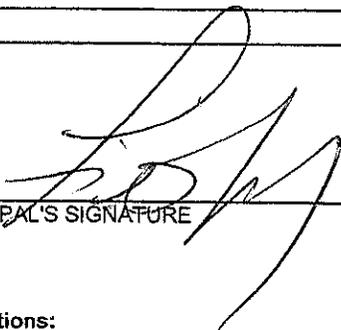
865-00-2191-045-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

JRATIC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High school
CAMPUS NAME

9-7-21
Date

Alessandra Moyeda
NAME OF DONOR

115N Keralum Ave
Address

78572
City, State, Zip

956 358-7580
Telephone Number

30.00
DONATION AMOUNT

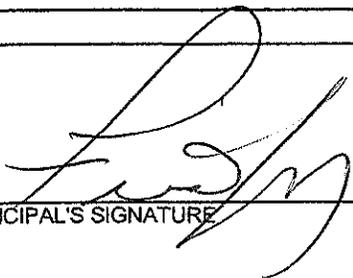
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

815-00-2191-045-002-000-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).
For ROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

VMHS
CAMPUS NAME

9/7/21
Date

Yerzenia Ayala
NAME OF DONOR

108 mesquite st
Address

Mission, Texas, 78572
City, State, Zip

(956) 205-8001
Telephone Number

\$14.00
DONATION AMOUNT

Check Cash Inkind/Noncash donation

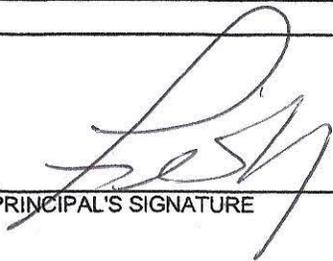
801-00-2191-045-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR
JDOTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veterans memorial high school
CAMPUS NAME

9/7/21
Date

Monica Gutierrez
NAME OF DONOR

2021 magnolia
Address

Tx, mission
City, State, Zip

Telephone Number
956-340 3397

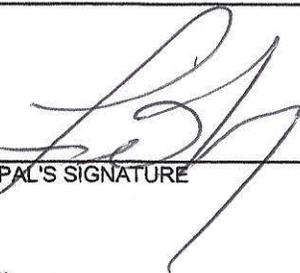
10.00
DONATION AMOUNT
805-11-2191-045-002-000-00
Revenue Account Number

Check Cash Inkind/Noncash donation
Check #

Description of Noncash donation-(Include an estimated value).

For JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

9/7/21
Date

Mr. Casas
NAME OF DONOR

1512 E 28th Street
Address

MISSION
City, State, Zip

(956) 224-2240
Telephone Number

\$208
DONATION AMOUNT

Check Cash Inkind/Noncash donation

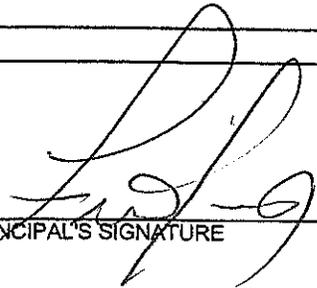
801-10-2191-015-002-000
Revenue Account Number

Check #

FOR
JROTC

Description of Noncash donation-(Include an estimated value).

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

9/9/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

Alexia
11/10/2021 Board Meeting
Page 36 of 50
Rodriguez
8th

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Veterans Memorial High School
CAMPUS NAME

9-7-21
Date

Jacinta Salinas
NAME OF DONOR

319 north lincoln
Address

Altamonte Springs 78573
City, State, Zip

956-309-1509
Telephone Number

\$20
DONATION AMOUNT

\$20.00 JROTC
Check Cash Inkind/Noncash donation

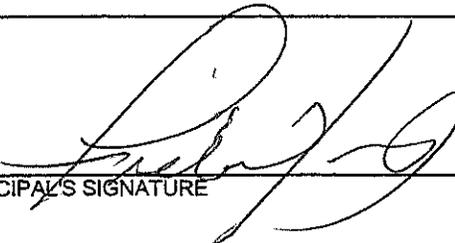
MT-01-2191-045-002-00-0-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

9/9/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Mission Veterans High School
CAMPUS NAME

9-8-2021
Date

Maria Isabel Vazquez
NAME OF DONOR

3539 Peña St
Address

Mission, Tx 78572
City, State, Zip

(956)-890-8103
Telephone Number

540

DONATION AMOUNT

Check	Cash	Inkind/Noncash donation

805-002191-045-02-00-00

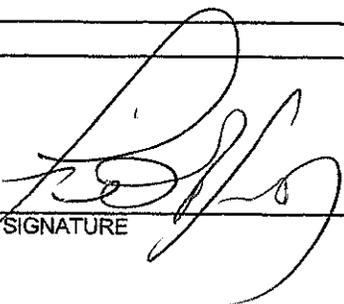
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For drate

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

9/9/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veteran's Memorial
CAMPUS NAME

For JROTC

9-8-21
Date

Jocelyn Vega
NAME OF DONOR

1216 Laredo St
Address

78572
City, State, Zip

(956) 578-3728
Telephone Number

\$ 203.00
DONATION AMOUNT

Check Cash Inkind/Noncash donation

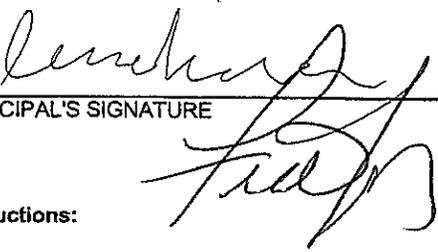
815-00-2191-045-002-00-00
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

For JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

9-8-21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veteran Memorial High School

CAMPUS NAME

9/8/21
Date

Crystal M. Becerra

NAME OF DONOR

1017 N. FRANCISCO

Address

Mission TX 78572

City, State, Zip

(956) 996-4943

Telephone Number

\$40

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

865-002191-045-002-00000

Revenue Account Number

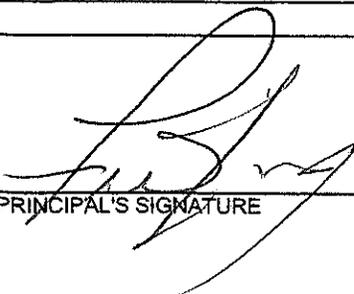
Check #

Description of Noncash donation-(Include an estimated value).

FOR JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)

2 XL



PRINCIPAL'S SIGNATURE

9/19/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Veterans M. High School

CAMPUS NAME

9/8/21

Date

Lizbeth Saavedra

NAME OF DONOR

237 Citriana Street

Address

Mission TX

City, State, Zip

966-685-4641

Telephone Number

\$5

DONATION AMOUNT

Check	Cash	Inkind/Noncash donation

810-10-2191-045-002-000-00

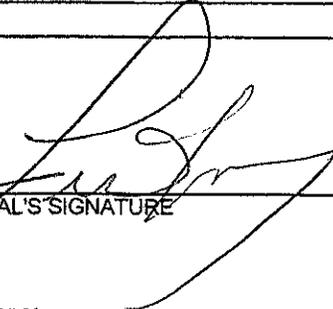
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)



PRINCIPAL'S SIGNATURE

9/9/21

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CSD
CASH and INKIND/NONCASH DONATION FORM

Veteran's Memorial
CAMPUS NAME

9/8/21
Date

Mary Zuniga
NAME OF DONOR

1001 N Nogales
Address

Alton Texas 601 N Nogales
City, State, Zip

956 591 5380
Telephone Number

20.00
DONATION AMOUNT

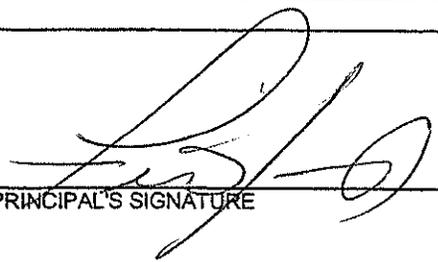
Check Cash Inkind/Noncash donation

805-021-91-045-002-000-0
Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value). for JROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

9/9/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONGASH DONATION FORM

Mission Veterans memorial

CAMPUS NAME

9.9.21

Date

Michael Vasquez

NAME OF DONOR

Address

MISSION TX

City, State, Zip

Telephone Number

\$ 20.00

DONATION AMOUNT

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

925-00-2191-015-002-00-0-00

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

for PROTEC

List below any restrictions for this donation: (Attach letter from donor if one is provided)

[Handwritten Signature]

PRINCIPAL'S SIGNATURE

9/9/21

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

MISSION CISD
CASH and INKIND/NONCASH DONATION FORM

Vietnam Co

CAMPUS NAME

Date

Minimum Become

NAME OF DONOR

Mission TX 78570

City, State, Zip

1017 N. Francisco

Address

(956) 888-5480

Telephone Number

\$65.00

DONATION AMOUNT

\$65.00	<i>[Signature]</i>
Check / Cash	Inkind/Noncash donation

865-W-2191-045-002-W-0-W

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

FOR ROTC

List below any restrictions for this donation: (Attach letter from donor if one is provided)

ROTC SHIRT SIZE

2 Medium & 1 Large

[Signature]

PRINCIPAL'S SIGNATURE

9/9/21

Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

Veterans Memorial High School
CAMPUS NAME

9-20-21
Date

The Wonderful Company Foundation Inc.
NAME OF DONOR
Los Angeles, CA 90064
City, State, Zip

11444 W. Olympic Blvd. Floor 5
Address
310-923-8011
Telephone Number

\$200.00
DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

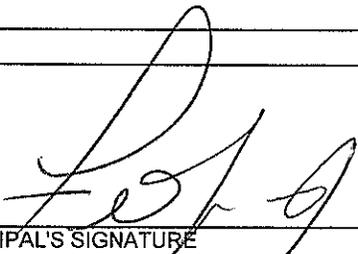
865-00-2191-082-002-000000056579334
Revenue Account Number Check #

Description of Noncash donation-(Include an estimated value).

Donation of \$200.00 for boys Basketball program.

List below any restrictions for this donation: (Attach letter from donor if one is provided)

None


PRINCIPAL'S SIGNATURE

9/20/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number 269. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

FORM

MISSION CISD CASH and INKIND/NONCASH DONATION FORM

Public Relations
CAMPUS NAME _____

9/27/21
Date _____

RGV Promos
NAME OF DONOR _____

2200 N. Bryan Rd
Address _____

Mission, TX 78572
City, State, Zip _____

956-358-5737
Telephone Number _____

DONATION AMOUNT

		X
Check	Cash	Inkind/Noncash donation

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

Donated 464 child-sized face shields with a value of \$1,200

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE _____

9/27/2021
Date _____

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. ²⁷⁰ Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

Waitz Elem.
CAMPUS NAME

9/29/2021
Date

International Apparel Warehouse INC
NAME OF DONOR

508 West Interstate 2
Address Pharr, Tx 78577

Pharr, Tx 78577
City, State, Zip

956-631-3692
Telephone Number

\$496.00
DONATION AMOUNT

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check	Cash	Inkind/Noncash donation

Revenue Account Number

5019
Check #

Description of Noncash donation-(Include an estimated value).

School Uniforms shirts were sold by International Apparel Warehouse INC (Durtex). Parents ordered and paid online and in person. Company donated small amount to campus.

List below any restrictions for this donation: (Attach letter from donor if one is provided)

N/A

[Signature]
PRINCIPAL'S SIGNATURE

9/29/2021
Date

Instructions:

**MISSION CISD
CASH and INKIND/NONCASH DONATION FORM**

Captain J. Castro Elementary
CAMPUS NAME

10/14/2021
Date

Escue & Associates
NAME OF DONOR

4309 River Ranch Circle
Address

Robstown, TX 78380
City, State, Zip

(361) 387-7323
Telephone Number

\$200.00
DONATION AMOUNT

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Check	Cash	Inkind/Noncash donation

Revenue Account Number

Check #

Description of Noncash donation-(Include an estimated value).

\$200 Amazon Gift Card

10.2" Ring Light with Tabletop Tripod (\$19.99)

List below any restrictions for this donation: (Attach letter from donor if one is provided)


PRINCIPAL'S SIGNATURE

10/14/21
Date

Instructions:

This form is to be used whenever a campus receives a donation. Send the original form to the Finance Director and attach a copy to the receipt. The account number should be included and any restrictions stated by the donor. If funds are restricted, call the Business Office for account number. Some grants or donations will be classified as special revenues and require a new grant budget to be set up.

SUBJECT: 2021 Tax Roll

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Property Tax Code requires the assessor to enter the amount of tax determined per Section 26.09(e) in the appraisal roll and submit it to the governing body of the District for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the District's tax roll. For your information, attached is the 2021 Tax Roll provided by Mr. Pablo "Paul" Villarreal, Jr., PCC, Hidalgo County Tax Assessor/Collector.

ADMINISTRATIVE CONSIDERATIONS

The attached report summarizes the various components of the tax roll and the amount of tax revenue for Mission CISD. The District's budgeted current tax levy amount at a 92.5% tax collection rate was estimated at \$289,396,964. The tax rate was set at \$1.1332 per \$100 valuation as follows: \$0.9719/\$100 for Maintenance & Operations and \$0.1613/\$100 for Debt Service.

The Hidalgo County Tax Assessor/Collector provides the District with monthly tax collection report comparisons and an annual report.

The information has been reviewed and is being submitted for approval.

FUNDING SOURCE AND AMOUNT:

General Fund and Debt Service Fund

RECOMMENDATION:

Approval of the 2021 Tax Roll of \$28,363,668.26

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

Office of Tax Assessor-Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. PCC.



November 1, 2021

P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

Joel Garcia, Assistant Superintendent for Finance
Mission CISD
1201 Bryce Drive
Mission, TX. 78516

Dear Mr. Garcia,

Enclosed please find the 2021 Tax Roll Totals for your district.

Be advised these totals do not include totals for accounts currently under protest. Those totals will be added once the protests are resolved.

Please place this item on the agenda of your next meeting for approval by your governing body, as per Section 26.09(e), of the Texas Property Tax Code.

Should you have any questions in regards, do contact our office.

Sincerely,

A large, stylized handwritten signature in black ink that reads "Pablo (Paul) Villarreal Jr." The signature is written in a cursive style with a large, looping initial 'P'.

Pablo (Paul) Villarreal Jr., PCC
Hidalgo County Tax Assessor-Collector

Xc: Hon. Maria Arcilia Duran, CPA
Hidalgo County Auditor



ENTITY	MISSION CISD (SMS)		2021
JURISDICTION	48		
EXEMPT VALUE (EXXV)		TOTAL PARCELS	25,842
AG EXCLUSION	204,646,646	TOTAL MARKET VALUE	3,625,650,039
HS CAPPED AMOUNT	64,718,703	TOTAL EXEMPT PROPERTY	- 1,042,115,004
ABATED AMOUNT		TAXABLE VALUE	= 2,583,535,035
FREEPORT VALUE	18,884,905	TAX RATE PER \$100	* 1.13320
HB366 VALUE	4,750	LEVY (Before Frozen Levy Loss)	= 29,276,619.02
POLLUTION VALUE	39,200	LEVY LOSS DUE TO FREEZE	- 949,195.86
HISTORICAL VALUE		LATE AG	+ 0.00
CHDO EXEMPTION	2,304,208	LATE RENDITION	+ 36,243.57
SOLAR	86,684	LEVY	= 28,363,666.73
VETERAN FULL EXEMP	23,628,459	TOTAL LEVY (From TC502)	= 28,363,668.26
HOMESTEAD	261,599,848	VARIANCE	+/- -1.53
OVER 65 HOMESTEAD EXEMPTION	39,311,831		
OVER 65 HOMESTEAD SURVIVING SPOUSE	2,354,482		
DISABLED	4,085,851		
VETERAN EXEMPTIONS	3,707,913		
PRORATED EXXV	396,031,351		
PRO MISC	923,593		
PRO NON PROFIT	776,745		
PRO CHARITABLE FUNCT			
PRO CHARITABLE ORG	734,082		
EXEMPT	18,275,753		
TOTAL EXEMPT PROPERTY	1,042,115,004		

Request Seq.: 3850682 CAD Seq.: 614482

Jurisdiction: 48 MISSION CISD					
Total Parcels:	25,842	Tax Rate:	1.1332000		
Market Value:	3,625,650,039	State Hom:	25,000	Opt Hom:	0.0000000
		State O65:	10,000	Opt O65:	0
		Disabled:	10,000	Opt Disabled:	0
AG Exclusion Count:	890	AG Exclusion Amt:	204,646,646		
Timber Exclusion Count:	0	Timber Exclusion Amt:	0		
HS Capped Count:	5,935	HS Capped Amt:	64,718,703		
Assessed Value:	3,356,284,690				
Exempt Count/Amt:	103	18,275,753	Chdo Count/Amt:	2	2,304,208
100% Exempt Vet Count/Amt:	213	23,628,459	Pro Non Profit Count/Amt:	2	776,745
Hb366 Count/Amt:	19	4,750	Pro Misc Exempts Count/Amt:	3	923,593
Prorated-Exxv Count/Amt:	609	396,031,351	Pro Charitable Org Count/Amt:	6	734,082
Solar Exemption Count/Amt:	3	86,684	Pollution Control Count/Amt:	1	39,200
Freeport Count/Amt:	7	18,884,905			
State Homestead Count:	10,520	State Homestead Amt:	261,599,848		
Local Homestead Count:	0	Local Homestead Amt:	0		
State Over 65 Count:	4,150	State Over 65 Amt:	39,311,831		
Local Over 65 Count:	0	Local Over 65 Amt:	0		
Surviving Spouse Count:	243	Surviving Spouse Amt:	2,354,482		
State Disabled Count:	443	State Disabled Amt:	4,085,851		
Local Disabled Count:	0	Local Disabled Amt:	0		
Total VET Count:	352	Total VET Amt:	3,707,913		
*VET Surviving Spouse Count:	23	*VET Surviving Spouse Amt:	202,757		
*included in the Total VET Count/Amt					
Partial Exempt Values:	311,059,925				
Taxable Value:	2,583,535,035				
Total Levy Amt:	28,363,668.26				
Late Rendition Penalty Count:	684	Late Rendition Penalty Amt:	36,243.57		
Frozen Account Count:	4,683				
Frozen Homesite Value:	419,898,483				
Frozen Taxable Value:	243,707,520				
Unfrozen Levy Amt:	2,761,693.77				
Frozen Levy Amt:	1,812,497.91				
Frozen Levy Loss Amt:	949,195.86				
Total Non-Exempt Parcel Count:	25,739				

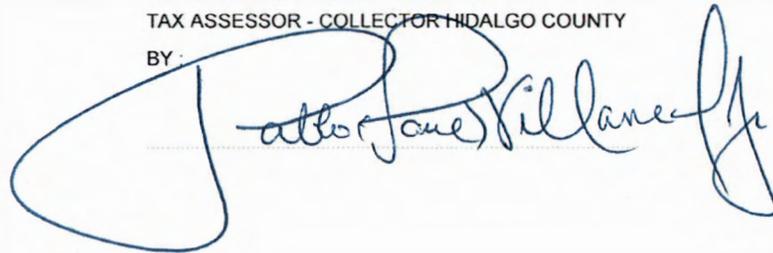
CERTIFIED TAX ROLL AS OF OCTOBER 1, 2021

TAX ASSESSMENT ROLLS OF MISSION CISD FOR THE YEAR 2021 SHOW THE FOLLOWING SUMMARIES:

ROLL	NUMBER ACCTS	MARKET VALUE	TAXABLE VALUE	FREEZE LOSS	TOTAL LEVY
REAL PROPERTY	24,024	3,294,026,573	2,282,832,539	949,195.86	24,919,864.02
PERSONAL PROPERTY	1,818	331,623,466	300,702,496	.00	3,443,804.24
MOBILE HOME PROPERTY	0	0	0	.00	.00
MINERAL PROPERTY	0	0	0	.00	.00
OTHER PROPERTY	0	0	0	.00	.00
TOTAL	25,842	3,625,650,039	2,583,535,035	949,195.86	28,363,668.26

RATE OF TAXATION ASSESSMENT RATIO 100%
TOTAL TAX RATE 01.133200

PABLO (PAUL) VILLARREAL JR., PCC
TAX ASSESSOR - COLLECTOR HIDALGO COUNTY
BY :



MISSION CISD

ENTITY

The Following information is furnished as requested.

NOTE: IT IS IMPORTANT YOU COMPLETE EACH SECTION SEPARATELY.

Itemized 2021 Tax Rate (per \$100 valuation):

(A) Maintenance and Operation (M and O) \$ 0.9719

(B) Debt Service (I and S) \$ 0.1613

Total TAX RATE (A + B) FOR 2021 \$ 1.1332

Total TAX LEVY FOR 2021 \$ 28,363,668.26

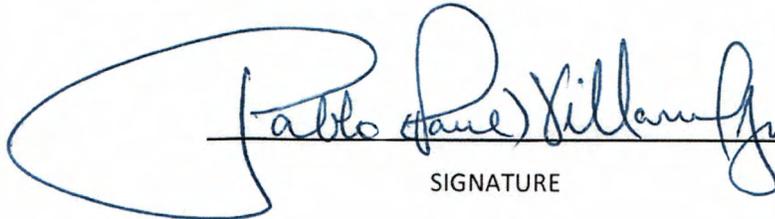
No-New-Revenue Rate 2021 \$ 1.1074

Voter-Approval Rate 2021 \$ 1.1397

Average Residential Value 2021 \$ 85,340

10/21/2021

DATE


SIGNATURE

HIDALGO COUNTY TAX ASSESSOR-COLLECTOR

TITLE

PLEASE RETURN AS SOON AS POSSIBLE TO:

HIDALGO COUNTY APPRAISAL DISTRICT
Attn: Lydia Elizondo, Finance/Personnel Director
PO BOX 208
EDINBURG, TX 78540-0208
FAX: (956) 289-2120

SUBJECT: Tax Levy Adjustments for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$49.51. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$262,220.19. The monthly fee for this service is \$6,271.00.

Attached is the September 2021 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(42.37)
Debt Service Levy Modification \$(7.14)
Rollbacks \$0.00

RECOMMENDATION:

Informational Item

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

BG

PREPARED BY: Bianca Guerra

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
SEPTEMBER 2021

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	-	-	-	-	-	#DIV/0!	0.00%
2020 & PRIOR YRS	4,597,051.27	662,900.08	(26,936.59)	(248.02)	3,906,966.58	14.51%	12.77%
ROLLBACK	8,099.31	3,081.26	-	-	5,018.05	38.04%	100.00%
TOTALS	4,605,150.58	665,981.34	(26,936.59)	(248.02)	3,911,984.63		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2021

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	-	- CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	172,421.65	(49.51) PRIOR
PRIOR YEARS-P&I	54,150.57	
ROLLBACK	3,081.26	- ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	32,566.71	PURGED
TOTAL COLLECTIONS	262,220.19	(49.51)
LESS TRANSFERRED	185,640.24	
LESS IN TRANSIT	70,279.39	
LESS DUE TO HCAD COMM FEES	29.56	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	0.00	

*****AFFIDAVIT*****

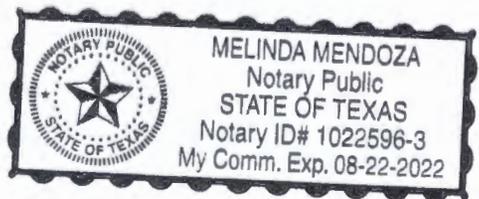
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 7TH DAY OF OCTOBER 2021 A.D.

Melinda Mendoza
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF SEPTEMBER 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	0	0	#DIV/0!	-	#DIV/0!	-	#DIV/0!	#DIV/0!
2020	1.19930	1.02800	85.72%		0.00	0.1713	14.28%	0.00
2019	1.23955	1.06835	86.19%		0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%		0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%		0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%		0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	(49.51)	(42.37)	0.1972	14.42%	(7.14)
2014	1.3300	1.1700	87.97%		0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%		0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%		0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%		0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%		0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%		0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%		0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%		0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%		0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%		0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%		0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%		0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%		0.00	0.0842	5.59%	0.00
TOTAL				(49.51)	(42.37)			(7.14)

	M&O	I&S
2020	-	-
2019 & PRIOR	(49.51)	(7.14)
TOTAL	(49.51)	(7.14)

ROLLBACK MODIFICATIONS FOR THE MONTH OF SEPTEMBER 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021			#DIV/0!	-	#DIV/0!		#DIV/0!	#DIV/0!
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				0.00	0.00			0.00

	M&O	I&S
CURRENT	-	-
DELINQUENT	- 281	-
TOTAL	-	-

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 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 09/01/2021 THRU 09/30/2021
 JURISDICTION: 0048 MISSION CISD

PAGE: 80
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	88,475.55	.00	17,160.81	.00	105,636.36	18,081.04	.00	.00	123,717.40
	I & S	.171300	14,743.04	.00	2,859.63	.00	17,602.67	.00	.00	.00	17,602.67
	TOTAL	1.199300	103,218.59	.00	20,020.44	.00	123,239.03	18,081.04	.00	.00	141,320.07
2019	M & O	1.068350	31,817.94	.00	9,393.94	.00	41,211.88	6,730.26	.00	.00	47,942.14
	I & S	.171200	5,098.73	.00	1,505.32	.00	6,604.05	.00	.00	.00	6,604.05
	TOTAL	1.239550	36,916.67	.00	10,899.26	.00	47,815.93	6,730.26	.00	.00	54,546.19
2018	M & O	1.170000	10,805.49	.00	3,857.32	.00	14,662.81	2,064.60	.00	.00	16,727.41
	I & S	.169800	1,568.23	.00	559.81	.00	2,128.04	.00	.00	.00	2,128.04
	TOTAL	1.339800	12,373.72	.00	4,417.13	.00	16,790.85	2,064.60	.00	.00	18,855.45
2017	M & O	1.170000	7,494.55	.00	3,973.89	.00	11,468.44	1,865.82	.00	.00	13,334.26
	I & S	.180200	1,154.28	.00	612.06	.00	1,766.34	.00	.00	.00	1,766.34
	TOTAL	1.350200	8,648.83	.00	4,585.95	.00	13,234.78	1,865.82	.00	.00	15,100.60
2016	M & O	1.170000	4,388.03	.00	2,758.00	.00	7,146.03	1,126.02	.00	.00	8,272.05
	I & S	.188200	705.84	.00	443.60	.00	1,149.44	.00	.00	.00	1,149.44
	TOTAL	1.358200	5,093.87	.00	3,201.60	.00	8,295.47	1,126.02	.00	.00	9,421.49
2015	M & O	1.170000	2,118.17	.00	1,534.48	.00	3,652.65	558.09	.00	.00	4,210.74
	I & S	.197200	357.03	.00	258.64	.00	615.67	.00	.00	.00	615.67
	TOTAL	1.367200	2,475.20	.00	1,793.12	.00	4,268.32	558.09	.00	.00	4,826.41
2014	M & O	1.170000	1,122.85	.00	829.56	.00	1,952.41	235.10	.00	.00	2,187.51
	I & S	.160000	153.55	.00	113.47	.00	267.02	.00	.00	.00	267.02
	TOTAL	1.330000	1,276.40	.00	943.03	.00	2,219.43	235.10	.00	.00	2,454.53
2013	M & O	1.170000	664.36	.00	615.58	.00	1,279.94	108.24	.00	.00	1,388.18
	I & S	.130000	73.83	.00	68.41	.00	142.24	.00	.00	.00	142.24
	TOTAL	1.300000	738.19	.00	683.99	.00	1,422.18	108.24	.00	.00	1,530.42
2012	M & O	1.170000	634.68	.00	696.64	.00	1,331.32	203.87	.00	.00	1,535.19
	I & S	.130000	70.53	.00	77.41	.00	147.94	.00	.00	.00	147.94
	TOTAL	1.300000	705.21	.00	774.05	.00	1,479.26	203.87	.00	.00	1,683.13
2011	M & O	1.170000	16.87	.00	21.59	.00	38.46	6.41	.00	.00	44.87
	I & S	.130000	1.87	.00	2.40	.00	4.27	.00	.00	.00	4.27
	TOTAL	1.300000	18.74	.00	23.99	.00	42.73	6.41	.00	.00	49.14
2010	M & O	1.040000	240.09	.00	314.01	.00	554.10	92.93	.00	.00	647.03
	I & S	.260000	60.03	.00	78.50	.00	138.53	.00	.00	.00	138.53
	TOTAL	1.300000	300.12	.00	392.51	.00	692.63	92.93	.00	.00	785.56
2009	M & O	1.040000	676.01	.00	1,015.96	.00	1,691.97	309.42	.00	.00	2,001.39
	I & S	.240000	156.00	.00	234.45	.00	390.45	.00	.00	.00	390.45
	TOTAL	1.280000	832.01	.00	1,250.41	.00	2,082.42	309.42	.00	.00	2,391.84

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	671.53	.00	1,101.31	.00	1,772.84	317.07	.00	.00	2,089.91
	I & S	.200000	129.14	.00	211.79	.00	340.93	.00	.00	.00	340.93
	TOTAL	1.240000	800.67	.00	1,313.10	.00	2,113.77	317.07	.00	.00	2,430.84
2007	M & O	1.040000	897.54	.00	1,531.58	.00	2,429.12	400.23	.00	.00	2,829.35
	I & S	.140000	120.82	.00	206.18	.00	327.00	.00	.00	.00	327.00
	TOTAL	1.180000	1,018.36	.00	1,737.76	.00	2,756.12	400.23	.00	.00	3,156.35
2006	M & O	1.337400	599.06	.00	1,123.66	.00	1,722.72	281.04	.00	.00	2,003.76
	I & S	.120000	53.75	.00	100.82	.00	154.57	.00	.00	.00	154.57
	TOTAL	1.457400	652.81	.00	1,224.48	.00	1,877.29	281.04	.00	.00	2,158.33
2005	M & O	1.463200	96.01	.00	192.02	.00	288.03	46.16	.00	.00	334.19
	I & S	.100000	6.56	.00	13.12	.00	19.68	.00	.00	.00	19.68
	TOTAL	1.563200	102.57	.00	205.14	.00	307.71	46.16	.00	.00	353.87
2004	M & O	1.463200	177.78	.00	338.74	.00	516.52	74.12	.00	.00	590.64
	I & S	.105900	12.87	.00	24.51	.00	37.38	.00	.00	.00	37.38
	TOTAL	1.569100	190.65	.00	363.25	.00	553.90	74.12	.00	.00	628.02
2003	M & O	1.463200	43.46	.00	91.51	.00	134.97	20.44	.00	.00	155.41
	I & S	.120900	3.60	.00	7.56	.00	11.16	.00	.00	.00	11.16
	TOTAL	1.584100	47.06	.00	99.07	.00	146.13	20.44	.00	.00	166.57
2002	M & O	1.450000	73.40	.00	173.22	.00	246.62	40.42	.00	.00	287.04
	I & S	.134100	6.79	.00	16.02	.00	22.81	.00	.00	.00	22.81
	TOTAL	1.584100	80.19	.00	189.24	.00	269.43	40.42	.00	.00	309.85
1996	M & O	1.248600	11.20	.00	28.36	.00	39.56	5.43	.00	.00	44.99
	I & S	.206400	1.85	.00	4.69	.00	6.54	.00	.00	.00	6.54
	TOTAL	1.455000	13.05	.00	33.05	.00	46.10	5.43	.00	.00	51.53
ALL	M & O		151,024.57	.00	46,752.18	.00	197,776.75	32,566.71	.00	.00	230,343.46
ALL	I & S		24,478.34	.00	7,398.39	.00	31,876.73	.00	.00	.00	31,876.73
ALL	TOTAL		175,502.91	.00	54,150.57	.00	229,653.48	32,566.71	.00	.00	262,220.19
DLQ	M & O		62,549.02	.00	29,591.37	.00	92,140.39	14,485.67	.00	.00	106,626.06
DLQ	I & S		9,735.30	.00	4,538.76	.00	14,274.06	.00	.00	.00	14,274.06
DLQ	TOTAL		72,284.32	.00	34,130.13	.00	106,414.45	14,485.67	.00	.00	120,900.12
CURR	M & O		88,475.55	.00	17,160.81	.00	105,636.36	18,081.04	.00	.00	123,717.40
CURR	I & S		14,743.04	.00	2,859.63	.00	17,602.67	.00	.00	.00	17,602.67
CURR	TOTAL		103,218.59	.00	20,020.44	.00	123,239.03	18,081.04	.00	.00	141,320.07

SUBJECT: General Fund and Debt Service Financial Report for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues for September 2021 totaled \$22,796,908 and actual expenditures totaled \$24,003,899. The excess total expenditures and other uses over revenues is \$1,206,991.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

September 30, 2021

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,728,439	\$989,481	\$ (26,738,958)	3.57%
5800	State Program Revenues	130,446,452	\$18,875,930	(111,570,522)	14.47%
5900	Federal Program Revenues	22,687,952	\$2,931,496	(19,756,456)	12.92%
	Total Revenues	\$ 180,862,843	\$ 22,796,908	\$ (158,065,935)	
Expenditures					
11	Instruction	\$ 73,293,387	\$8,692,342	\$ 64,601,045	11.86%
12	Instrucional Resources & Media Services	2,516,394	\$227,344	2,289,050	9.03%
13	Curriculum and Personnel Development	2,254,646	\$562,798	1,691,848	24.96%
21	Instructional Administration	2,930,731	\$602,368	2,328,363	20.55%
23	School Administration	9,693,932	\$1,515,894	8,178,038	15.64%
31	Guidance and Counseling Services	6,190,714	\$699,667	5,491,047	11.30%
32	Attendance and Social Work Services	587,220	\$113,608	473,612	19.35%
33	Health Services	1,973,169	\$148,409	1,824,760	7.52%
34	Pupil Transportation	6,481,181	\$931,971	5,549,210	14.38%
35	Food Services	14,137,356	\$3,096,236	11,041,120	21.90%
36	Co-Curricular Activities	8,577,336	\$1,036,155	7,541,181	12.08%
41	General Administration	5,899,249	\$1,250,281	4,648,968	21.19%
51	Plant Maintenance and Operations	33,623,017	\$3,664,004	29,959,013	10.90%
52	Security and Monitoring	3,522,854	\$440,257	3,082,597	12.50%
53	Data Processing Services	3,331,772	\$545,454	2,786,318	16.37%
61	Community Services	399,873	\$28,510	371,363	7.13%
71	Debt Service	1,036,320	\$233,159	803,161	22.50%
81	Facilities Acquisition and Construction	8,469,628	\$69,592	8,400,036	0.82%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	296,080	\$145,851	150,230	0.00%
	Total Expenditures	\$ 185,234,859	\$24,003,899	\$ 161,230,960	0
1100	Excess (Deficiency)	\$ (4,372,016)	(\$1,206,991)	\$ 3,165,025	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 132,680	\$ -	\$ (132,680)	0.00%
7915	Operating Transfers In	16,480,615	\$ -	(16,480,615)	0.00%
	Total Non-Operating Revenue	\$ 16,613,295	\$ -	\$ (16,613,295)	
Non-Operating Expenses					
8911	Other Uses	\$ (16,613,295)	\$ -	\$ (16,613,295)	0.00%
	Total Non-Operating Expenses	\$ (16,613,295)	\$ -	\$ (16,613,295)	
1200	Excess (Deficiency)	\$ (4,372,016)	\$ (1,206,991)	\$ (30,061,565)	
0100	Fund Balance - Beginning Un-Audited	\$ 78,831,059	\$ 78,831,059	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 74,459,043	\$ 5,880,985	\$ (30,061,565)	

Mission Consolidated Independent School District

September 30, 2021

DEBT SERVICE FUND 500

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,182,889	\$ 120,047	\$ (4,062,843)	2.87%
5800	State Program Revenues	4,274,159	-	(4,274,159)	0.00%
	Total Revenues	\$ 8,457,048	\$ 120,047	\$ (8,337,002)	
Expenditures					
71	Debt Services	\$ 8,457,048	\$ 1,788,524	\$ 6,668,525	21.15%
	Total Expenditures	\$ 8,457,048	\$ 1,788,524	\$ 6,668,525	
1100	Excess (Deficiency)	\$ -	\$ (1,668,477)	\$ (1,668,477)	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ (1,668,477)	\$ (1,668,477)	
0100	Fund Balance - Beginning Un-Audited	\$ 4,706,985	\$ 4,706,985	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 4,706,985	\$ 3,038,508	\$ (1,668,477)	

SUBJECT: Self-Funded Group Health Insurance Financial Report for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD offers a self-funded group health insurance plan to its employees administered by Blue Cross Blue Shield of Texas. District employees have the option to elect health insurance coverages from three plans (High Deductible, Base, and High Plan).

As a self-funded group health insurance plan, Mission CISD assumes the financial risk for providing health care benefits to its employees and their dependents. In practical terms, Mission CISD pays for each out of pocket claim as they are incurred instead of paying a fixed premium to an insurance carrier. Mission CISD has set up the Health Insurance Fund to account for premiums funded by the District and its employees and to pay incurred claims and administrative costs.

ADMINISTRATIVE CONSIDERATIONS

Actual revenues for September 2021 totaled \$1,215,545.45 and actual expenditures totaled \$1,901,545.65. The excess revenues over expenses was (\$686,000.20). The total net position as of September totaled (\$1,002,464.95).

The Self-Funded Group Health Insurance Financial Report is also attached. In September, two large cancer claims were paid for \$552,305.82 and \$188,842.95. For a grand total of \$741,148.77

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, Director for Finance, CPA
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management



Mission
Consolidated Independent
School District

Self-Funded Group Health Plan

288

September 2021

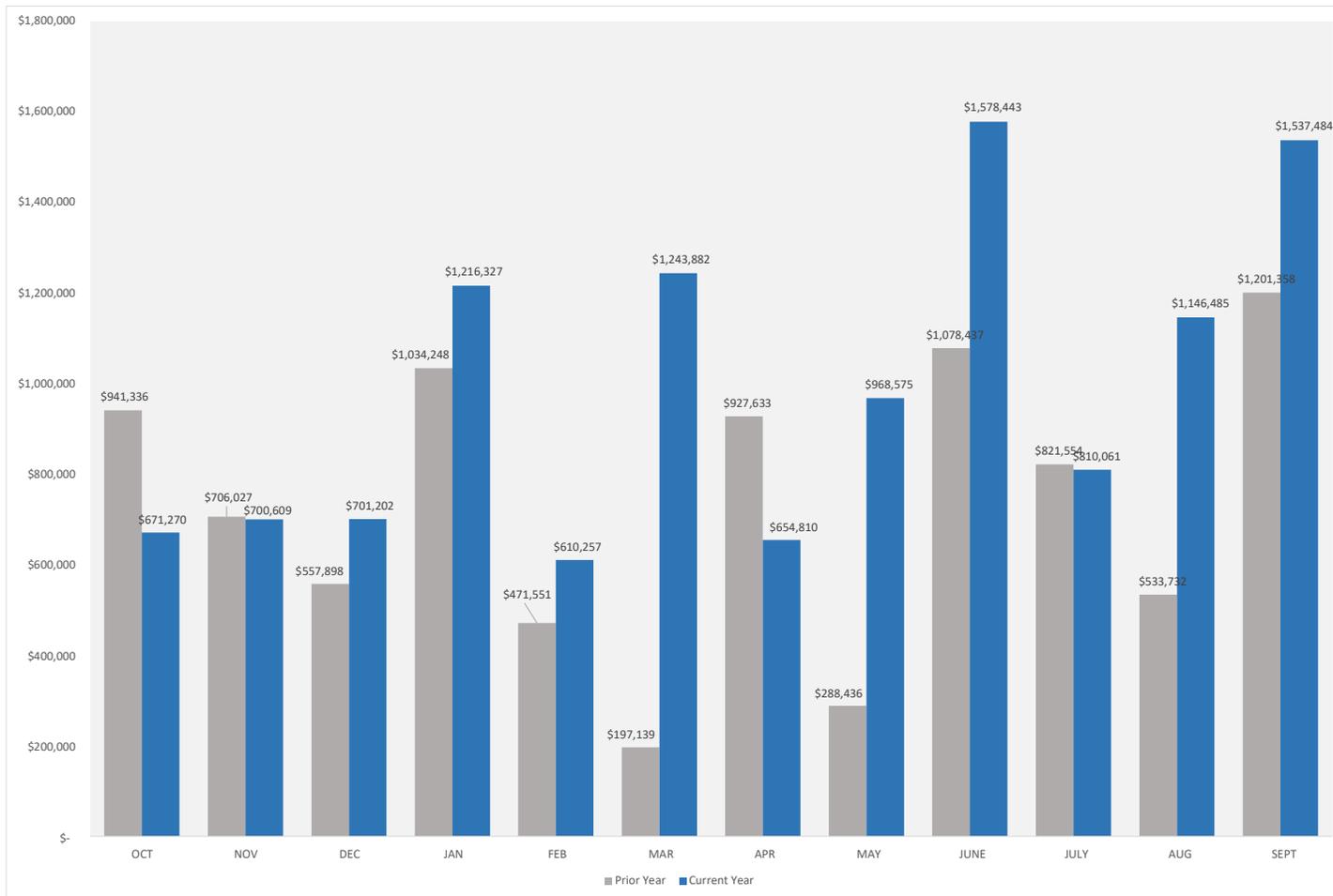


Self Funded Health Insurance Fund Statement of Revenues, Expenses and Changes in Net Position for 3 months ending September 2021

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 731,008.82	20.34%
Medical - Employer	\$ 2,820,481.85	78.48%
Administrative Fees-Refunds	\$ -	0.00%
Claim Credits	\$ -	0.00%
Pharmacy Credits/Rebates	\$ -	0.00%
Stop Loss Insurance	\$ 42,554.30	0.46%
Cobra	\$ -	0.00%
Non - Operating Revenues		
Interest Revenue	\$ -	0.00%
Total Revenues	\$ 3,594,044.97	99%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 3,494,030.39	76.01%
Pharmacy - RX	\$ 849,345.96	18.48%
<i>Administrative Fees:</i>		
Medical	\$ 31,524.75	0.69%
Aggregate Stop Loss	\$ 26,443.31	0.58%
Specific Stop Loss	\$ 186,324.57	4.05%
Independent External Review Fees	\$ -	0.00%
Vendor Fees	\$ 4,340.94	0.09%
PCORI Fees	\$ -	0.00%
Consulting Fees	\$ 4,500.00	0.10%
Non-Operating Expenses		
Other Expenses	\$ -	0.00%
Total Expenses	\$ 4,596,509.92	100.00%
Operating Income (Loss)		
	\$ (1,002,464.95)	
Income (Loss) Before Contributions & Transfers		
	\$ (1,002,464.95)	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position	\$ (1,002,464.95)	
Total Net Position - Beginning Unaudited		
	\$ -	
Total Net Position - Ending Unaudited		
	\$ (1,002,464.95)	



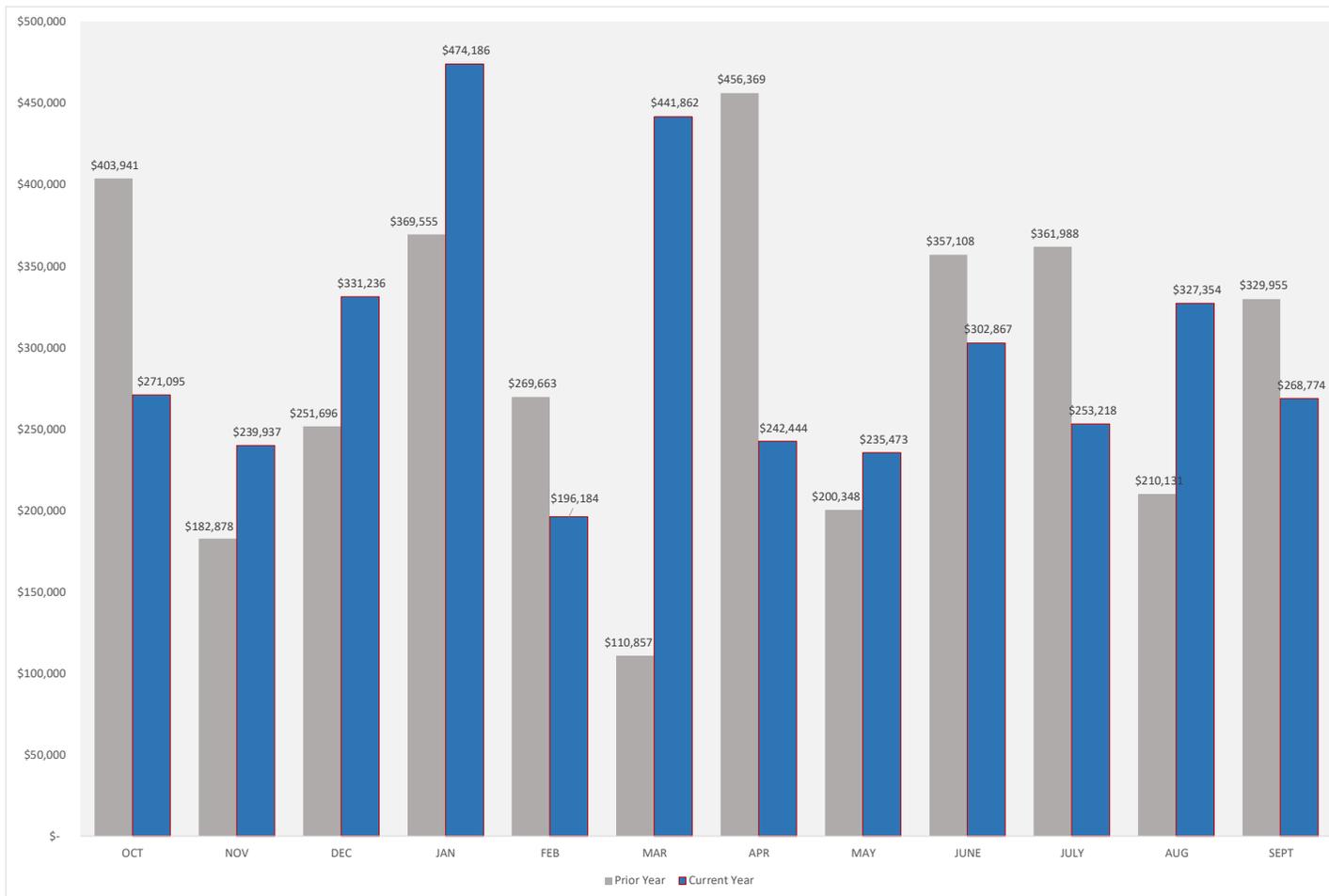
Medical Claims Expense Overview 12 Month Trend – September 2021



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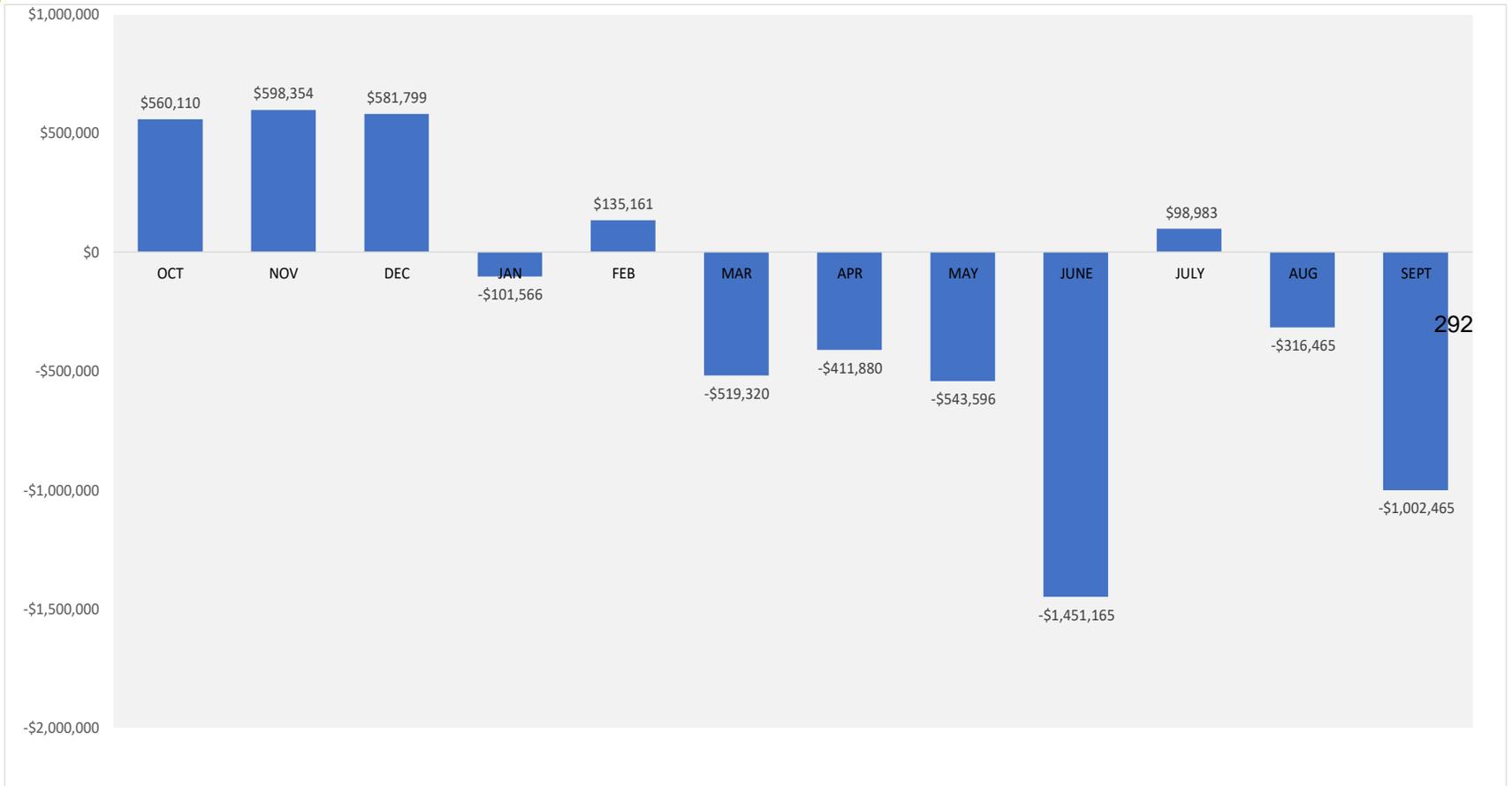


Pharmacy Claims Expense Overview 12 Month Trend – September 2021





Net Position Overview 12 month Trend September 2021



SUBJECT: Quarterly Investment Report

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDA (LEGAL), all investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov't Code 2256.026*

Not less than quarterly, an investment officer shall prepare and submit to a board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented to a board and a superintendent, not less than quarterly, within a reasonable time after the end of the reporting period.

ADMINISTRATIVE CONSIDERATIONS

Mission CISD's investment portfolio totaled \$79,873,221.02 at the end of the 1st quarter ending on September 30, 2021. Interest earned in the 1st quarter was \$10,217.87.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Information item only; no recommendation is required.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director of Finance
Odon Garcia Jr, Accountant

**INVESTMENT REPORT SUMMARY
 QUARTER ENDING SEPTEMBER 30, 2021**

FUND	CERTIFICATES OF DEPOSIT	INVESTMENT POOLS	CASH	ENDING BALANCE	INTEREST EARNED 1ST QTR
Local Maintenance		\$ 56,059,847.30	\$ -	\$ 56,059,847.30	\$ 7,978.36
Debt Service		\$ 2,408,093.87	\$ 693,426.27	\$ 3,101,520.14	\$ 507.94
Non-Expendable Trust Fund	\$ -			\$ -	\$ -
Payroll			\$ 1,174,461.83	\$ 1,174,461.83	\$ 159.05
General Finance			\$ 19,537,391.75	\$ 19,537,391.75	\$ 1,572.52
Su Casa Scholarship			0.00		\$ -
TOTAL	\$ -	\$ 58,467,941.17	\$ 21,405,279.85	\$79,873,221.02	\$10,217.87
Portfolio Composition	0.00%	73.20%	26.80%	100.00%	

We, the approved Investment Officers of Mission CISD, hereby certify that the following Investment Report represents the investment position of the District as of September 30, 2021 in compliance with the Board approved Investment Policy, the the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principles (GAAP).

Signature on File

 Odon Garcia, Accountant

Signature on File

 Rosalinda Rodriguez, Accountant

Signature on File

 Anna Zuniga, CPA, Director for Finance

Signature on File

 Joel Garcia, Assistant Superintendent for Finance

Signature on File

 Lorena Garcia, Deputy Superintendent for Support Services

Investment #	Type	Original Purchase Date	Fund	Last Renewal Date	Maturity Date	Rate @ 9/30/2021 *Qtr.avg	Beg. Bal. Market/Book Value 07/01/21	Purchased increase	Sold decrease	End. Bal. Market/Book Value 09/30/21	Qtr. Interest Received	1ST QTR Interest Earned	Int. Earned 7/1/2021 - 6/30/2022
LOCAL MAINTENANCE													
10827-3859-000	TxStar-04		199	n/a	n/a	0.01% *	10,444,531.34	263.25	0.00	10,444,794.59	263.25	263.25	263.25
907155492	LoneStar-02		199	n/a	n/a	0.06% *	25,782,280.14	4,335.52	0.00	25,786,615.66	4,335.52	4,335.52	4,335.52
TX010061002	TX CLASS		199	n/a	n/a	0.05% *	24,607,796.64	11,003,067.60	22,000,000.00	13,610,864.24	3,067.60	3,067.60	3,067.60
1200-03	TEXAS TERM	10/3/2018	199	n/a	n/a	0.02% *	6,217,260.82	311.99	0.00	6,217,572.81	311.99	311.99	311.99
Total Local Maintenance							67,051,868.94	11,007,978.36	22,000,000.00	56,059,847.30	7,978.36	7,978.36	7,978.36
DEBT SERVICE													
2515278470	Cash (bank bal.)		599	n/a	n/a	0.07% *	76,568.73	2,405,381.04	1,788,523.50	693,426.27	42.75	42.33	42.33
TX0100610001	TX CLASS	11/1/2018	599	n/a	n/a	0.05% *	4,675,817.26	465.61	2,268,189.00	2,408,093.87	465.61	465.61	465.61
Total Interest & Sinking							4,752,385.99	2,405,846.65	4,056,712.50	3,101,520.14	508.36	507.94	507.94
NON-EXPENDABLE TRUST													
5595909564/6720608225/67271													
01975/6755190045	CD	5/9/1985	836	06/30/21	07/01/21	0.00%	10,487.26		10,487.26	0.00	0.00	0.00	0.00
5595909610/6720607792/67271													
00189/6727100189	CD	2/11/1986	836	06/30/21	07/01/21	0.00%	5,243.62		5,243.62	0.00	0.00	0.00	0.00
5595909726/6720605021/67271													
01525/6755190886	CD	5/28/1986	836	06/30/21	07/01/21	0.00%	11,535.99		11,535.99	0.00	0.00	0.00	0.00
Total Non-Expendable Trust							27,266.87	0.00	27,266.87	0.00	0.00	0.00	0.00
PAYROLL													
2515278454	Cash (bank bal.)		063	n/a	n/a	0.07% *	1,537,571.15	35,130,188.68	35,493,298.00	1,174,461.83	179.37	159.05	159.05
Total Payroll							1,537,571.15	35,130,188.68	35,493,298.00	1,174,461.83	179.37	159.05	159.05
GENERAL FINANCE													
2515282931	Cash (bank bal.)		064	n/a	n/a	0.07% *	17,719,739.11	53,476,145.67	51,658,493.03	19,537,391.75	1,642.15	1,572.52	1,572.52
Total General Finance							17,719,739.11	53,476,145.67	51,658,493.03	19,537,391.75	1,642.15	1,572.52	1,572.52
SU CASA SCHOLARSHIP													
6797648521	Cash (bank bal.)			n/a	n/a	*	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Su Casa Scholarship							0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENTS							\$91,088,832.06	\$102,020,159.36	\$113,235,770.40	\$79,873,221.02	\$10,308.24	\$10,217.87	\$10,217.87

Investment #	Type	Maturity Date	End. Bal. Market/Book Value 09/30/21	DAYS TO MATURITY	BOOK VALUE X DAYS TO MATURITY	WEIGHTED AVERAGE MATURITY*
10827-3859-000	TxStar-04*	n/a	10,444,794.59	0	-	
907155492	LoneStar-02	n/a	25,786,615.66	0	-	
TX010061002	TX CLASS	n/a	13,610,864.24	0	-	
2515278470	Cash (bank bal.)	n/a	693,426.27	0	-	
5595909564/6720608225/ 6727101975/6755190045	CD	06/30/22	0.00	273	-	
5595909610/6720607792/ 6727100189/6727100189	CD	06/30/22	0.00	273	-	
5595909726/6720605021/ 6727101525/6755190886	CD	06/30/22	0.00	273	-	
2515278454	Cash (bank bal.)	n/a	1,174,461.83		-	
2515282931	Cash (bank bal.)	n/a	19,537,391.75		-	
6797648521	Cash (bank bal.)	n/a	0.00		-	
1200-03	TEXAS TERM	n/a	6,217,572.81	0	-	
TX0100610001	TX CLASS	n/a	2,408,093.87	0	-	
			\$79,873,221.02		-	

0 DAYS WAM

SUBJECT: Disbursements for the Month of September 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of September totaled \$17,927,115.44 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 4,649,877.50
District Purchasing Cards	\$ 607,267.03
ACH	\$ 2,822,168.01
Wire Transfers	\$ 259,128.87
Payroll	\$ 9,588,674.03
TOTAL	\$ 17,927,115.44

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Odon Garcia Jr, Accountant