



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Regular Meeting on Wednesday, October 20, 2021, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

- I. Call to Order and Establish Quorum**
- II. Pledge of Allegiance and Moment of Silence**
 - 1. U. S. Flag and Texas Flag -**
 - 2. Mission Vision Statement -**
- III. Comments from the Public**
- IV. Public Comment(s) on Specific Agenda Item(s)**
- V. Superintendent's Updates and Recognitions**
- VI. Presentation(s) to the Board of Trustees**
 - 1. Campus and District Improvement Plans**
 - 2. Insurance and Employee Benefits Consulting Services 499-22-0**
- VII. Discussion and Possible Action**
 - 1. Consideration and Possible Action Regarding Procurement of Insurance and Employee Benefits Consulting Services**
 - 2. Approval of Bids, Proposals and Purchases of \$50,000 and Over**
 - a. Award Purchase of Survey Software** 4
 - 3. Discussion and Approval of Virtual Learning Plan** 5
 - 4. Discussion and Approval of Instructional Technology Software for Secondary** 10
 - 5. Consideration and Approval the Best and Final Offer (BAFO) and to Enter Into Contract for Professional Design Services for the Architect Engineering / Testing Services for Various District Projects** 71
 - 6. Consideration and Approval of Change Proposal Request #01 for Sixty (60) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects** 75
 - 7. Consideration and Approval of Change Proposal Request #02R for Electrical Panel Upgrade for the Maintenance Warehouse Structural Project – PBK Architects**

VIII. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

1. Approval to Accept Final Completion, Less Betterment Fund Allowance and Final Payment, for the Child Nutrition Program (CNP) Chiller Project – DBR Engineering	85
2. Approval to Accept Final Completion, Less Betterment Fund Allowance and Final Payment, for the Central Office Chiller Replacement Project –DBR Engineering	88
3. Approval to Enter Into Negotiations with all Firms for General Construction Services – Job Order Contracting Status	92
4. Approval to Accept Schematic Design for the Field Events for the Middle School Project – Javier Hinojosa Engineering	97
5. Recommendation(s)	
a. Approval of the Selection for:	
(1) Computer Programmer/Analyst	
(2) 3 Year ESSER III Grant-Social Worker	
(3) O’Grady Assistant Principal	
(4) Mission Jr. High Counselor	
6. Approval of Second Reading and Adoption of Locally Developed and TASB-Initiated Localized Policies including Update 117, Affecting Local Policies:	109
a. CV (LOCAL): Facilities Construction	
b. DEC (LOCAL): Compensation and Benefits – Leaves and Absences	
c. FFAC (LOCAL): Wellness and Health Services - Medical Treatment	
7. Approval Bids, Proposals and Purchases of \$50,000 and Over	
a. Award Purchase of Clear Student Desk Shields 300-22-1	111
b. Award Purchase of Operable Partition 902-22-0	114
c. Award Purchase of Web Filter Software	117
8. Approval of Supplemental Budget Amendment for the Month of October 2021	126
9. Approval of Donations	128
10. Approval of Minutes	
a. June 8, 2021	130
b. June 23, 2021	137
IX. Executive Session	
1. Private Consultation with Board Attorney (Texas Gov’t Code §551.071)	
2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov’t Code §551.074)	
X. Action, if Necessary, on Matters Discussed in Executive Session	
XI. Board of Trustees Information Items	
1. Personnel Employments, Resignations, Transfers, and Compensation Changes	150
2. District Climate Survey Administered by TASB	
3. Tax Levy Adjustments for the Month of August 2021	151
4. Cash Disbursements for the Month of August 2021	156
5. Financial Reports	
a. General Fund for the Months of July and August 2021	157
b. Debt Service for the Months of July and August 2021	

c. Self-Funded Health Insurance Fund for the Months of June, July and August 2021

162

XII. Important Dates to Remember

- 1. October 27, 2021 Mission CISD Fall Commencement 2021 at 6:00 p.m., at Veterans Memorial High School Performing Arts Center**
- 2. November 3, 2021 Board of Trustees Workshop at 6:30 p.m.**
- 3. November 10, 2021 Regular Board of Trustees Meeting at 6:30 p.m.**

XIII. Adjournment

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 1:00 p.m., on October 15, 2021



Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District

SUBJECT: Award Purchase of Survey Software

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Surveys help the district collect data from students, teachers and staff, and families. Administering the proper survey (especially during unprecedented times like a pandemic) gives us a unique opportunity to collect valid and reliable feedback from all stakeholder groups. The data will be invaluable to our district as we navigate the months and years ahead.

With Panorama, schools and districts can transform survey results into insights using our best-in-class data analytics. In addition, Panorama provides inquiry tools that highlight trends over time, gaps between subgroups, strengths, and areas for growth.

ADMINISTRATIVE CONSIDERATIONS

This purchase will be made using an Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031a(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

FUNDING SOURCE AND AMOUNT

ESSER III - American Rescue Plan (ARP) 2020-2023

Estimated expenditure **\$60,684**

RECOMMENDATION

Award purchase of Survey Software.

A recommendation will be brought to the October 20th board meeting.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

SUBJECT: Discussion and Approval for Purchase of Instructional Technology Software #211-22-5

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

The junior high and high school campuses are in need of Instructional Technology Software that will service the needs of all core content areas in 6th-12th grades to close instructional gaps for state assessments and support implementation of HB 4545 tutoring requirements. The District submitted a solicitation for online products to support regular and intervention efforts to improve student performance on ALL state-assessed courses using a platform that mirrors the STAAR online platform, including the streamlining TEKS instruction with authentic STAAR practice in every content area and grade level to support STAAR mastery.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 8
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

ESSER III – American Rescue Plan (ARP) 2020-2023

Estimated Expenditure \$78,600

RECOMMENDATION

Administration recommends awarding contract to Sirius Education Solutions.

CONTACT PERSON (S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Joel Garcia, Assistant Superintendent for Finance
Edilberto Flores, Executive Director for MHS Vertical Team
Cynthia Wilson, Executive Director for VMHS Vertical Team
Kim Risica, Executive Director for Special Programs and School Improvement
John Roger Hill, Curriculum Director
Dora Garcia, Coordinator for Purchasing
Diamond Tijerina, ELA Coordinator
Vanessa Ojeda, Math Coordinator
James Shults, Science Coordinator
Judy Rodriguez, Social Studies Coordinator



FY2022 Term Contract:	Instructional Technology Software #211-22-5
Awarded To:	1. <u>Sirius Education Solutions</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Instructional Technology Software 211-22-5

			Edgenuity			IXL Learning			Sirius Education Solutions		
			Vendor #6052			Vendor #5177			Vendor #101517		
			Lynette McVay			David Lee			Annette Baker		
			780-675-7284 ex1122			956-372-4072			800-942-1379		
			bids@edgenuity.com			proposals@ixl.com			procurement@siriuseducationsolutions.com		
Total Cost Selected # Selected (\$)			\$103,662.00			\$101,745.00			\$78,600.00		
			0			0			0		
			\$0			\$0			\$0		
#	Items	Quantity Required	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost
1											
#1-1	Professional Development per 4 hours	1	\$750	Virtual PD Session is up to three hours long. Additional PD options available by request.	\$750	\$995	IXL proposes the Core PD Package, described in IXL's proposal, Section 5.2 IXL Professional Development. The Core PD Package is priced per campus.	\$995	\$200	There is some PD that comes with online purchase for no charge. Please see Additional Responses for more information.	\$200
2											
#2-1	Student Software	6400	\$16.08	Please see Additional Responses tab for detailed pricing. As a current partner, special pricing is listed. Pricing is based a site licensing model. Unit Price is base on 6,400 students, based on site license purchase.	\$102,912.00	\$15.50	The unit price is based 64,000 licenses per student per year for IXL Math and ELA. IXL offers tiered pricing options, as described in IXL's proposal, Section 6.1. IXL Site Licenses.	\$99,200.00	\$12	For Middle School (SOMSP) or High School (SOHSP) Package at this quantity. See Additional Responses for other packages	\$76,800.00
#2-2	Student Software per 100 extra	1	\$0	See Additional Responses for site license add-ons to current contract and Bid Response for full pricing details/clarification.	\$0	\$1,550.00	Unit price is based on implementation at IXL's 5,000+ license price tier. Additional student licenses are \$15.50 per student x 100 students = \$1,550.00	\$1,550.00	\$1,600.00	Each additional student is \$16	\$1,600.00

#	Items	Quantity Required	AISYS Consulting, LLC			Achieve3000			Edgenuity			Eduphorial Inc			IXL Learning			Pearson Virtual Schools USA			PowerSchool Group LLC			Sirius Education Solutions			
			Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	Unit Price	Notes	Total Cost	
			\$0	No Charge for Four (4) Virtual Hour Training	\$0	\$2,695.00		This cost represents a full day of professional development on-site for up to 25 participants. Virtual Professional development is also available.	\$2,695.00	\$750	Virtual PD Session is up to three hours long. Additional PD options available by request.	\$750	\$800	Web training is available in hourly increments at a rate of \$200 per hour	\$800	\$995	IXL proposes the Core PD Package, described in IXL's proposal, Section 5.2 IXL Professional Development. The Core PD Package is priced per campus.	\$995	\$600	This includes \$400 for a 2-hour Getting Started Training for Administrators and \$200 for a 1-hour Reporting on Student Performance training session - please see pricing proposal.	\$600	No Bid	No Bid	No Bid	\$200	This is some PD that comes with online purchase for no charge. Please see Additional Responses for more information.	\$200
#2-1	Student Software	6400	\$1.60	Smart technologies does not offer "per student pricing" but by teacher only. We submitted pricing based on 6,400 students divided by average of 15 students per teacher.	\$10,240.00	\$9	Prices vary on solutions selected. \$9.00 - \$48.00 Prices listed are per student costs. Volume discounts may apply. Custom quote will be provided. Professional Development is required and is not included the the per student cost.	\$57,600.00	\$16.08	Please see Additional Responses tab for detailed pricing. As a current partner, special pricing is listed. Pricing is based a site licensing model. Unit Price is based on 6,400 students, based on site license purchase.	\$102,912.00	\$0	Access to Eduphorial Aware is included with the districts current subscription. Additional purchase / licenses are not necessary	\$0	\$15.50	The unit price is based 64,000 licenses per student per year for IXL Math and ELA. IXL offers tiered pricing options, as described in IXL's proposal, Section 6.1. IXL Site licenses.	\$99,200.00	\$3,399.00	Full-Time Student Seat with Texas-Certified Online Teachers for an Academic year - please see pricing proposal (minimum purchase: 10)	\$21,753,600.00	\$0	Pricing Available Upon Request	\$0	\$12.00	If implemented district wide (G3-EOC) rather than campus level, this price is available for SOFRL - Sirius online full resource library	\$76,800.00	
#2-2	Student Software per 100 extra	1	\$24	Smart technologies does not offer "per student pricing" but by teacher only. We submitted pricing based on 6,400 students divided by average of 15 students per teacher.	\$24	\$9	Prices vary on solutions selected. \$9.00-\$48.00/ Prices listed are per student costs. Volume discounts may apply. Custom quote will be provided. Professional Development is required and is not included the the per student cost.	\$9	\$0	See Additional Responses for site license add-ons to current contract and Bid Response for full pricing details/clarification.	\$0	\$0	Access to Eduphorial Aware is included with the districts current subscription. Additional purchase / licenses are not necessary	\$0	\$1,550.00	Unit price is based on implementation at IXL's 5,000+ license price tier. Additional student licenses are \$15.50 per student x 100 students = \$1,550.00	\$1,550.00	\$3,399.00	Full-Time Student Seat with Texas-Certified Online Teachers for an Academic Year - please see pricing proposal (minimum purchase: 10)	\$3,399.00	No Bid	No Bid	No Bid	\$1,600.00	Each additional student is \$16	\$1,600.00	

See other options available in packet

#	Items	Quantity	Unit Price	Notes	Total Cost
#1-1	Professional Development per 4 hours	1			
#1-1	Professional Development per 4 hours	1			
#1-1	Professional Development per 4 hours	1			
#1-1	Professional Development per 4 hours	1			
#1-1	Professional Development per 4 hours	1			
#2-1	Student Software	6400			
#2-1	Student Software	6400			
#2-1	Student Software	6400			
#2-1	Student Software	6400			
#2-1	Student Software	6400			
#2-2	Student Software per 100 extra	1			
#2-2	Student Software per 100 extra	1			
#2-2	Student Software per 100 extra	1			
#2-2	Student Software per 100 extra	1			

\$ 5,000.00	Initial consultation and special populations readiness survey please see pricing Proposal	\$ 5,000.00
\$ 1,200.00	Ongoing consulting - please see pricing proposal	\$ 1,200.00
\$ -	As per the pricing proposal an implementation specialist, program management services, family engagement support, and learning coach support are included with partnership	\$ -

2.35	Access to Navigate Item bank. Includes per-built interactive question types	\$ 15,040.00	\$ 1,869.00	Full time student seat with texas certified online teacher per semester please see pricing proposal. (min 20)	\$ 11,961,600.00
			\$ 599.00	Course seat with texas certified online teacher for academic year - please see pricing proposal (min 75)	\$ 3,833,600.00
			\$ 329.00	Course seat with texas certified online teacher for academic year - please see pricing proposal (min 150)	\$ 2,105,600.00
			\$ 69.00	Live tutor course - please see pricing proposal	\$ 441,600.00
			\$ 99.00	Live tutor course - please see pricing proposal	\$ 633,600.00

\$ 14,200.00	Add site licenses for each middle school (priced per unit) See bid response for full pricing details/clarification	\$ 14,200.00	\$ 2,350.00	Navigate item bank is 2.35 per student	\$ 2,350.00
\$ 3,550.00	Add 6-8 content to current HS site licenses (priced per unit). See bid response for full pricing details/clarifications	\$ 3,550.00			
\$ 2,840.00	MS Concept coaching add-on (priced per unit). See bid response for full pricing details/clarification	\$ 2,840.00			
\$ 3,550.00	HS Concept coaching add-on (priced per unit) See bid response for full pricing details/clarifications	\$ 3,550.00			

\$ -	SOPD100E and SOPD100T (total of 2 to 2.5 hours) are included with the purchase of online fo no additional cost. Please see p.11 of bid for detailed descriptions	\$ -
\$ 1,500.00	SOPD101 and SOPF102 are a total of 4 hours combined, and go best as a pair. Please see p.11 of bid for detailed description	\$ 1,500.00
\$ 2,000.00	SOPF201 and SOPD102 are a total of 4 hours combined and go best as a pair. Please see p.11 of bid for detailed descriptions	\$ 2,000.00
\$ 2,000.00	SOPD301 is 4 hours. Please see p.11 of bid for detailed descriptions	\$ 2,000.00
\$ 2,000.00	SOPD401 is 4 hours. Please see p.11 of bid for detailed description	\$ 2,000.00
\$ 1,000.00	Additional charge per in person instructor if in person desired	\$ 1,000.00
\$16	For Middle School (SOMSP) or High School (SOHSP) Package at this quantity. See Additional Responses for other packages	\$102,400.00
\$ 1,200.00	If implemented district wide rather than campus wide, each additional student is \$12	\$ 1,200.00

Mission Consolidated Independent School District
Instructional Technology Software #211-22-5

Bid Evaluation Matrix		Vendors		
		Edgenuity	IXL Learning	Sirius Education Solutions
Criteria	Weight			
Price of service/product (40 points)		\$ 103,662.00	\$ 101,745.00	\$ 78,600.00
Base Proposal	40	30	31	40
Meet district's needs (56 points)				
Product services all core content areas, math , science, english and social studies for 6th - 12th grade.	10	10	5	8
Product includes an online assessment platform that is comparable to the STAAR online platform.	10	3	6	10
Product has the capability for synchronous and asynchronous instruction.	8	8	8	8
Product integrates with Clever.	8	8	8	8
Product integrates with Google Classroom.	6	1	5	6
Product includes interactive question formats such as drag and drop, hot spot, equation editor, etc.	8	2	5	7
The product has the capability of teacher and class specific options such as assignment creation with automatic grading.	6	4	6	6
Past relationship with vendor (4 points)	4	4	1	4
Total	100	70	75	97

Committee Members 10/12/2021

- Judy Rodriguez
- Diamond Tijerina
- Katella Anderson
- James Shults
- Aissa Mirelez
- Roberto Morales
- Sahira Ramos
- Vanessa Ojeda
- Estella Rodriguez
- Mabeline Rodriguez

SUBJECT: Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for Professional Design Services for the Architect / Engineering / Testing Services for Various District Projects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Administration is presenting five (5) construction projects that exceed the threshold cost limit on recommending and utilizing the districts on-call professional services.

If MCISD is to proceed with these projects the Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board of Trustees meeting held on August 11, 2021, Administration requested approval to advertise for Request for Qualification (RFQ) for Professional Design Services for the FARMERS Project, Playground Equipment for Elementary Campuses, Synthetic Turf for the Baseball and Softball Fields at VMHS and MHS, Mission Collegiate High School Physical Education Pavilion and the Indoor Air Quality Project.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

Advertisements in the local newspapers were posted on August 12, 2021 and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and if approved Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021 by Ms. Daisy Cuevas –

Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Ms. Lorena Garcia – Deputy Superintendent for Support Services and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 8, 2021, the Board approved to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for Professional Design Services for the Architect / Engineering / Testing Services for Various District Projects.

Projects:

1. Playground equipment at (11) elementary schools – R. Hinojosa Structural Engineering
2. Synthetic turf for baseball/softball fields at VMHS & MHS – J. Hinojosa Civil Engineering
3. Indoor Air Quality – DBR MEP Engineering
4. Mission Collegiate H.S. Physical Education Pavilion – EGV Architects
5. FARMERS Project – J. Hinojosa Civil Engineering

ADMINISTRATIVE CONSIDERATIONS

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for Professional Design Services for the Architect / Engineering / Testing Services for Various District Projects.

Projects:

BAFO

1. Playground equipment at (11) elementary schools Rick Hinojosa Structural Eng.	\$71,750.00 - Fixed Fee
2. Synthetic turf for baseball/softball fields at VMHS & MHS – Javier Hinojosa Civil Eng.	\$240,000.00 Fixed Fee Based on 6% of the Total Estimated Const. Cost
3. Indoor Air Quality – DBR MEP Eng.	5.5% of the Total Construction Cost
4. Mission Collegiate H.S. Physical Education Pavilion EGV Architects	\$63,000.00 Fixed Fee or 6.3% of the Total Const. Cost the greater of the two
5. FARMERS project -Javier Hinojosa Civil Eng.	\$56,000.00 Fixed Fee as per Preliminary Cost Estimate
6. Materials Eng. & Testing & Geo. Eng. Services Raba Kistner, Inc. (for Project #1, #2, #4, #5)	Services cost accordance with scope of work Schedule of fees – fixed/hourly
7. Materials Eng. & Testing & Geo. Eng. Services MEG Eng. (for Project #3)	Services cost accordance with scope of work Schedule of fees - fixed/hourly

FUNDING SOURCE

General Funds

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, October 6, 2021.

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for Professional Design Services for the Architect / Engineering / Testing Services for Various District Projects.

EXHIBIT

Best and Final Offer (BAFO) Letters

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Dora Garcia, Coordinator for Purchasing



HINOJOSA ENGINEERING, INC. Structural Engineering • Civil Engineering
 REGISTRATION No. F-908 EXP. DATE 09-30-2021

SERVICE CONTRACT

Mr. Ricardo Rivera
 Mission Consolidated Independent School District
 Assistant Superintendent for Operations
 520 Holland Ave.
 Mission, Texas 78572-4399

September 23, 2021

Re.: Mission CISD (11) Eleven Elementary School - Playground Equipment Installation

Project No.: 21-126

Attn: Mr. Ricardo Rivera

This proposal provides for the performance of professional work for basic services as described in the Scope of Services for an Engineering Fee of:

Engineering Fee = \$71,750.00

SCOPE OF SERVICES

The scope of work that this project entails is:

1. Staff Coordination
2. Topography Survey at Existing Playground Area and New Playground Area
3. Demolition plans of Existing Playgrounds
4. Structural Design of Playground Layout and Installation
5. Drainage Design of Area Affected by Playground Installation
6. A.D.A. Compliance from nearest sidewalk or building to new Playground Area
7. Sidewalk Design from nearest sidewalk or building to new Playground Area
8. Review of Playground Equipment Compliance
9. Bidding and Negotiations
10. Construction Administration

Total = \$69,000.00

13

11. Reimbursable (Plans Copies) Staff Coordination

\$2,750.00

Total = \$71,750.00

The fees quoted above have been estimated and set to meet the specific requirements for the Structural Design for the above mentioned project. The Fee is subject to increase if the scope is modified from the original scope description. Any fee increase for additional services will be discussed and mutually agreed upon before commencing any work beyond the basic lump sum fee.

 9-23-21
 Ricardo Hinojosa, P.E. - President Date

Client Approval:

 Signature

 Date

 Print Name

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

September 27, 2021

Mr. Rick Rivera, Assistant Superintendent for Operations
Mission C.I.S.D.
520 Holland Avenue
Mission, Texas 78572-4399

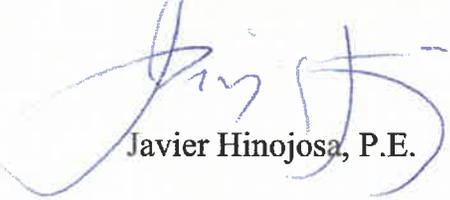
**Re: Mission High School and Veterans Memorial High School
Baseball Fields and Softball Fields Synthetic Turf Project**

Dear Mr. Rivera,

As per your request, this letter will serve as our Proposal for the required Civil Engineering services to prepare the plans and specifications for the proposed Synthetic Turfs for the baseball fields and softball fields located at Mission High School and Veterans Memorial High School. A total of two baseball fields and two softball fields are being considered within this proposal. Our services will include the necessary surveying, preparation of the construction plans and specifications, assistance in bidding of the project and construction administration for the proposed turf improvements. We will meet with your staff and other necessary District Personnel to get their input and requirements for this project in order to incorporate into the final design. Our fee to perform the required Engineering Services will be a fixed fee of \$240,000.00 that is derived from a 6% fee of the construction cost of \$1,200,000.00 for each baseball field and \$800,000.00 for each softball field. We stand ready to proceed with this project at the execution of a work authorization between the School District and my firm. If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

September 24, 2021

Mr. Ricardo Rivera
Mission CISD
520 N. Holland Avenue
Mission, Texas 78572

**PROJECT: MISSION CISD - DISTRICT WIDE INDOOR AIR QUALITY PROJECT
MISSION, TEXAS**

DBR Engineering Consultants, Inc. is pleased to submit a fee proposal for Mechanical, Electrical and Plumbing (MEP) Engineering Services for the referenced project. DBR's specific scope of services and description of services is set forth in the following documents.

PROJECT DESCRIPTION:

We understand this project to consist of engineering services for District Wide Indoor Air Quality Projects for Mission CISD located in Mission, Tx. We understand that the project will consist of various smaller projects at all 22 campuses within School District. We understand that the projects may consist of duct cleaning, air handler replacements, chiller replacement, controls upgrades/replacements, cooling tower replacements, enhancements to existing air side equipment, cost estimating, and other owner directed improvements.

SERVICES AND FEE DETAIL:

Fee Type: % of Const Expenses: At Cost

METHODOLOGY

Project Kick-Off Meeting

Team Leader – PIC and PM

We will meet with Mission CISD staff to discuss the objectives for the project and MCISD's expectations regarding the project scope, budget, and schedule. We will identify the appropriate contacts and lines of communication for the project and agree upon a time frame for meeting again to solidify the project scope and budget.

Initial Discovery Period

Team Leader – PM

DBR will review all available as-built documents and visit the project site to make an initial assessment of the existing conditions.

Scope and Budget Identification

Team Leader – PIC and PM

We will perform calculations, analyze existing equipment specifications and service records, and research applicable code requirements in order to determine the necessary scope of work. We will develop a preliminary budget estimate based on the recommended scope of work. We will meet with MCISD officials to review our recommendations. At this time, we will submit an outline of the proposed scope of work, the proposed project budget, and the proposed schedule for the completion of the project.

Project Development

Team Leader – PM, Designers, PIC

After the proposed scope and budget are agreed upon, our team of engineers and technical staff will proceed with the production of the project deliverables, including plans and specifications. At appropriate intervals we will present our progress to MCISD representatives in order to keep MCISD abreast of our status on the project, as well as to solicit feedback and to allow MCISD to provide input on important decisions.

Project Presentation and Review

Team Leader – PM, PIC

Upon completion of the deliverables, we will meet with MCISD representatives to present our final documents along with a final budget estimate.

Quality Control Review

Team Leader – PM, QA

DBR performs thorough in-house quality control reviews at project milestones. Our project team meets to review the entire scope in order to coordinate and confirm the completeness and quality of our work.

Construction Administration

Team Leader – PM, CA

During the construction of a project, DBR’s project manager and construction administrator will work closely with the contractor to ensure that the intended design and level of quality is produced and the districts expectations are met. We conduct regular coordination meetings on-site with the Contractor and perform frequent project site visits.

TIMELINE

We expect the average duration for 6 elementaries to be approximately 6 weeks where project documents will be completed by two teams under the supervision of 1 Project Manager.

We expect the average duration for 2 middle schools to be approximately 8 to 10 weeks where project documents will be completed by two teams under the supervision of 1 Project Manager.

We expect the average duration for 2 high schools to be approximately 12 to 14 weeks where project documents will be completed by two teams under the supervision of 1 Project Manager.

MEP fee shall be based on 5.50% of the construction cost of all projects. Billing of the engineering fee will be based on our preliminary estimate of the construction costs. The engineering fee will be adjusted accordingly when bids are received, based on the Schedule of Values of the actual construction costs including the appropriate percentage for general contractor markups for overhead, profit and general conditions.

COST ESTIMATION

DBR will be performing cost estimating at all major milestones and will employ an outside cost estimator for major milestones.

At the project substantial completion, the engineering fee will again be adjusted, based on the final Schedule of Values including all change orders of the actual MEP construction costs including general contractor’s markups.

Service	Fee
MEP Engineering Services	
Construction Cost (Estimated @ \$33,000,000.00) X 5.50%	\$1,815,000.00 (Est)
TOTAL	\$1,815,000.00 (Est)
Estimated Reimbursable Expenses: (reproduction, delivery costs, etc.)	<u>TBD</u>

All expenses incurred will be billed at cost. Expenses include, but are not limited to: reproduction, delivery costs, and overdue account collection fees.

Should other expenses be required, we will discuss with the Owner prior to incurring the expense. No expenses will be submitted for reimbursement unless prior authorization is provided by the Owner.

ALTERNATES:

The design of all MEP alternates is considered additional scope. The engineering fee for designing all alternates shall be based on the same construction cost percentage. For alternates not accepted, the engineering fee shall be paid for all phases through Bid Negotiations.

Accepted by Client:

By (signature):

Print Name:

Title:

Date:

Accepted for DBR Engineering Consultants, Inc.:

By (signature):



Print Name: Edward Puentes, PE

Title: Partner

Date: September 24, 2021

When accepted by Client this proposal for Engineering Services and its attachments shall become a binding contract between the parties and shall make it subject to the Scope of Services and Terms and Conditions, which are incorporated by this reference. DBR is authorized to begin performance upon its receipt of a copy of this Contract signed by Client. If DBR proceeds at the direction of Client and Contract is not signed, or altered within ten (10) business days, then it is agreed that terms of Contract are accepted by Client.

SCOPE OF SERVICES

Only services marked with an "X" are included in the Scope of Services.
Services not marked can be provided as Additional Services if requested. Services not listed are excluded.

Disciplines included in Scope of Services:

(See following sections for specific task)

- Mechanical
- Electrical
- Plumbing
- Fire Protection
- Security
- Technology
- Audio-Visual
- Commissioning
- LEED
- Sustainability
- Building Assessment

Document Submittals:

- Schematic Design (SD)
- Design Documents (DD)
- Construction Documents Review – 50%
- Construction Documents Review – 90%
- Issue for Permit
- Issue for Bid
- Issue for Construction
- Design based on prototype
- Bridging Documents (DD Level)
- Design Narrative

Specification Format:

- Sheet Specifications
- Book Specifications per CSI 2004

Construction Document Phase (Mechanical, Div.23):

- Duct Layout
- Piping Layout
- Final Specification
- Mechanical Details
- Mechanical Schedules
- Mechanical Calculations
- Control Sequences (Specifications)
- Control Sequences (Drawings)

Construction Document Phase (Electrical, Div. 26):

- Power Plans
- Lighting Plans (Interior)
- Lighting Plans (Exterior)
- Panelboard Schedules
- Load Analysis
- One Line Diagram
- Schedules
- Details
- Site Power and Lighting
- Emergency Lighting and Power with Emergency Generator
- Emergency Lighting and Power with Battery backup

Fire Sprinkler (Div. 21):

- Performance specifications only
- Pump Design with performance specification
- Pump with Tank and performance specification

Construction Document Phase (Plumbing, Div. 22):

- Piping Plans
- Risers
- Schedules
- Details
- Calculations
- Site Natural Gas

Construction Document Phase (Low Voltage)

Structured Cabling (Technology, Div. 27):

- Structured Cabling Infrastructure Plans
- Communications room space planning and coordination
- Communication room enlarged plans
- Communications room rack elevations
- Structured cabling one-line diagram
- Structured cabling and communications room details
- Structured cabling final specifications
- Site communications infrastructure
- Network electronics final specifications
- Network electronic rack elevation
- Distributed Antenna system (DAS) performance specification

- Distributed Antenna System (DAS) communications room space planning and coordination
- Distributed Antenna System (DAS) communications room enlarged plans
- Bi-Directional Amplified (BDA)
- Mass notification plans
- Mass notification final specifications
- Integrated audiovisual system plans
- AV one-line diagram
- AV details
- AV rack elevations
- Integrated audiovisual final specifications
- Intercom/PA System

Fire Alarm (Div. 28):

- Performance Specifications only
- Performance specification with DBR providing Fire Alarm Layout.

Security (Div. 28):

- Intrusion detection plans
- Intrusion detection details
- Intrusion detection final specifications
- Access control plans - interior
- Access control plans - exterior
- Access Control Details
- Access Control Schedules
- Access Control final specifications
- Access Control site plans
- Video Surveillance plans - interior
- Video Surveillance plans - exterior
- Video Surveillance details

Coordination Services:

- Coordinate with 3rd party IT Consultant
- Coordinate with 3rd party Security Consultant
- Coordinate with 3rd party Lighting Consultant
- Coordinate with 3rd party Audio Visual Consultant
- Coordinate with 3rd party Commissioning Agent
- Coordinate with 3rd party Kitchen Consultant
- Coordinate with 3rd party Theatrical Consultant
- Coordinate with 3rd party Pool Consultant
- Coordinate with 3rd party Acoustical Consultant

Building Commissioning:

- 2015 IECC Commissioning
- LEED v4 Fundamental Commissioning and Verification
- LEED v4 Enhanced Commissioning
- Whole Building Commissioning
- Retro-Commissioning
- Re-Commissioning
- CHPS Commissioning
- Functional Testing

Bid/Negotiations Phase:

- Assist with value engineering
- Respond to request for information (RFI's)
- Contractor Interviews

Construction Administration Services:

- Shop Drawing Review
- Respond to RFI's
- Site Investigation prior to design
- General site observations with report
- Final Punch List
- Post Construction Site Visit

LEED:

- Integrate Process Design/Early Energy Modeling
- Energy Modeling
- Consulting/Administration
- MEP Documentation
- Daylight Simulation
- Life Cycle Cost Analysis

Sustainability:

- Energy Modeling (Local Jurisdiction Compliance)
- Energy Modeling (Incentive Program/PACE)
- Energy Star Cost Analysis
- Life Cycle Cost Analysis
- Energy Star

Other Services:

- Bond Study
- Facility Assessment

Meetings and Travel Time:

- Perform initial general site observation to review existing conditions.
- Attend design coordination meetings.
- Attend pre-bid meetings.
- Attend bid opening meetings.
- Attend on-site construction meetings.
- Perform site observation visit with report
- Perform punchlists.

Compliance Documentation:

- ASHRAE 90.1 or IECC Energy Code compliance form completion (prescriptive path only).

BIM:

- Provides DBR BIM Execution Plan
- Export and provide clash detection files (.nwc)
- Perform scheduled in-house clash detections
- Host in-house BIM coordination meetings
- N/A

- LOD: 100
- LOD: 200
- LOD: 300
- LOD: 350
- N/A

- Unknown at this time
- Not Applicable

Project Delivery Method:

- Traditional – Design, Bid, Build
- Construction Manager at Risk
- Competitive Sealed Proposals
- Design Build
- Design Assist
- Job Order Contract
- Negotiated Contract

Additional Services (Not Included in Fee):

- Value Engineering.
- Extended Construction Schedule.
- Additional Construction Meetings.
- Additional Design Meetings due to change of scope.
- Project delays.
- Continuing to respond to RFI's that just refer to where the information can be found in documents.
- Insufficient work from contractor.
- More than two (2) shop drawing reviews per product.
- System comparison or evaluation of systems.
- Envelope compliance documentation.
- Storm, Sanitary and Domestic water greater than 5' outside of building.
- Construction Estimating.
- Sub-surface drainage.
- Modification to base building utilities not within tenant space.
- Lightning protection.
- As-Built Drawings.

MEP DESCRIPTION OF SERVICES AND HOURLY RATES:

1. **Schematic Design stage:** shall include meetings with the Owner and Architect, to determine MEP system selections, area requirements, and preliminary equipment location.
2. **Design Development stage:** shall include coordination meetings with the Project Architect to optimize on MEP equipment area requirements, preliminary A/C and electrical calculations and research into any applicable code requirements.
3. **Construction Documents stage:** shall include meetings and the preparation of mechanical, electrical and plumbing drawings and specifications suitable for bid purposes. Also included in this stage is coordination of all MEP systems in the building with the architectural and structural construction documents.
4. **Bid Negotiations stage:** shall include answering all contractor questions and assisting the Owner in making value engineering recommendations on proposals submitted by the contractors.
5. **Construction Administration stage:** shall include the review of all MEP shop drawings and responding to RFI's.
6. **On-site Construction Observation stage:** shall include periodic job site visits when requested by Architect.

We will be happy to perform additional services or additional observations as required by the Owner/Architect, in writing, on an hourly basis.

We will provide documentation of all construction job site visits.

We will bill monthly according to progress. The breakdown below shows the approximate portion of the fee for each of the proposed services:

a.	MEP Design	
i.	Assessments	5%
ii.	Schematic Design	10%
iii.	Design Development	20%
iv.	Construction Documents	45%
v.	Bid Negotiations	5%
vi.	Construction Administration	<u>15%</u>
		100%

The hourly billing rates shall be as follows:

Partner	\$220.00/hour	Engineer	\$130.00/hour
Director	\$200.00/hour	Commissioning Agent	\$130.00/hour
Practice Area Leader	\$180.00/hour	Senior Designer	\$130.00/hour
Senior Project Manager	\$175.00/hour	Assistant Project Manager	\$120.00/hour
Branch Manager	\$175.00/hour	Engineer in Training II	\$120.00/hour
Design Director	\$160.00/hour	Designer II	\$120.00/hour
Senior Commissioning Engineer	\$150.00/hour	Construction Administrator	\$120.00/hour
Project Manager	\$150.00/hour	Engineer in Training I	\$110.00/hour
Senior Commissioning Agent	\$145.00/hour	Designer I	\$110.00/hour
Design Leader	\$145.00/hour	Sustainability Professional	\$110.00/hour
Senior Engineer	\$140.00/hour	BIM Modeler	\$75.00/hour
Quality Control	\$140.00/hour	Business Administrative Assistant	\$70.00/hour
Senior Construction Administrator	\$140.00/hour	Construction Clerk	\$70.00/hour



September 24, 2021

Mission C. I. S. D.
Attn: Mr. Ricardo Rivera, Asst. Superintendent for Operations
1201 Bryce Dr.
Mission, TX 78572

Re: Mission Collegiate High School - Pavilion

Dear Mr. Rivera,

We appreciate the opportunity to provide Mission C.I.S.D. with a fee proposal for the above mentioned project. We propose to provide architectural services for the proposed Pavilion for a total fee of **6.3% of the total construction cost or a fixed fee of \$63,000, whichever is greater.**

A. The Scope of work includes the following:

1. Prepare drawings and specs
2. Construction Supervision
3. Architectural, MEP and Structural

B. Not included in the fee mentioned above are the following:

1. Civil Engineering services (if needed)
2. Landscape Design (if needed)
3. Reimbursable expenses, i.e. TDLR, testing
4. Renderings will be billed at \$500 each.
5. Preparation of AIA Contract Documents (ie. Contracts, Change Orders, Substantial Completion, etc).

If you have any questions please do not hesitate to call at (956) 843-2987.

Sincerely,

EGV Architects, Inc.

Mission C.I.S.D.

Eduardo G. Vela, AIA

Printed Name

A handwritten signature in blue ink, appearing to read 'E. Vela', is written over a horizontal line.

Signature

September 24, 2021

Date

Printed Name

Signature

Date

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

September 27, 2021

Mr. Rick Rivera, Assistant Superintendent for Operations
Mission C.I.S.D.
520 Holland Avenue
Mission, Texas 78572-4399

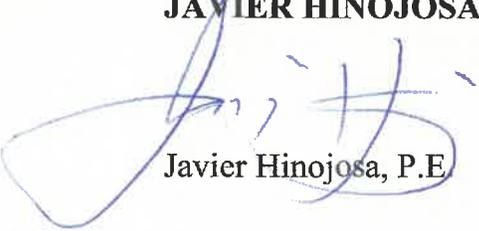
Re: Citrus Horticulture Lab (Conway Avenue)

Dear Mr. Rivera,

As per the District's request, this letter will serve as our Proposal for the required Civil Engineering services to prepare the plans and specifications for the proposed Citrus Horticulture Lab located at 2 ½ Mile North Conway Avenue. Our services will include the preparation of the construction plans and specifications along with the necessary subdivision platting services required through the City of Palmhurst and Sharyland Water Supply. It is noted that all work associated with the relocation of portable buildings to this site will be the responsibility of the School District. Included in this proposal is all survey work and periodic construction inspection during the duration of the project. Our fee to perform the required Engineering Services will be a fixed fee of \$56,000.00. We stand ready to proceed with this project at the execution of a contract between the School District and my firm. If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

**Preliminary Cost Estimate
Citrus Horticulture Lab (Conway Avenue)
Prepared For: Mission CISD
Prepared By: Javier Hinojosa Engineering
September 27, 2021**

Water Distribution

1. 8" PVC C-900	1,700	LF	@	\$35.00	=	\$59,500.00
2. 8" Gate Valve & Box	3	EA	@	\$2,000.00	=	\$6,000.00
3. 2" Single Service (Long)	2	EA	@	\$1,500.00	=	\$3,000.00
4. Fire Hydrant w/Valve	4	EA	@	\$6,000.00	=	\$24,000.00
5. C.I. Fittings	3,000	LBS	@	\$3.00	=	\$9,000.00
6. Tie To Exist. 8" Waterline	1	EA	@	\$5,000.00	=	\$5,000.00
7. 8" X 8" X 8" Tapping Tee & Valve	2	EA	@	\$6,000.00	=	\$12,000.00
8. 2" Meter with Backflow Preventor	2	EA	@	\$20,000.00	=	\$40,000.00
9. Bore Driveways	70	LF	@	\$100.00	=	\$7,000.00
10. 16" Bore with Steel Casing	200	LF	@	\$350.00	=	\$70,000.00
11. 4" X 4" X 8" Tapping Tee & Valve	1	EA	@	\$5,000.00	=	\$5,000.00
12. Utility Adjustment	Lump Sum		@	\$15,000.00	=	\$15,000.00

Subtotal Water Distribution : \$255,500.00

Sanitary Sewer

1. Septic Tank	2	EA	@	\$10,000.00	=	\$20,000.00
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Subtotal Sanitary Sewer : \$20,000.00

Storm Drainage

1. 18" RC Pipe	400	LF	@	\$60.00	=	\$24,000.00
2. Trench Protection	400	LF	@	\$4.00	=	\$1,600.00
3. Curb Inlet	2	EA	@	\$5,000.00	=	\$10,000.00
4. Grate Inlet	1	EA	@	\$5,000.00	=	\$5,000.00
5. Down Drain	1	EA	@	\$1,500.00	=	\$1,500.00
6. Detention Pond	Lump Sum		@	\$20,000.00	=	\$20,000.00
7. 18" RC Culvert	70	LF	@	\$55.00	=	\$3,850.00
8. Safety End Treatment	2	EA	@	\$1,500.00	=	\$3,000.00

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Subtotal Storm Drainage : \$68,950.00

Vehicular Paving/Site Work

1. Unc. Excavation	1,000	CY	@	\$2.00	=	\$2,000.00
2. 8" Flexible Base	1,900	SY	@	\$9.00	=	\$17,100.00
3. 2" HMAC	1,900	SY	@	\$15.00	=	\$28,500.00
4. Lime Treated Subgrade	1,900	SY	@	\$2.00	=	\$3,800.00
5. Lime	20	TONS	@	\$250.00	=	\$5,000.00
6. Curb & Gutter	700	LF	@	\$10.00	=	\$7,000.00
7. Site Clearing	Lump Sum		@	\$8,000.00	=	\$8,000.00
8. Electrical & Lighting	Lump Sum		@	\$25,000.00	=	\$25,000.00
9. Erosion Control	Lump Sum		@	\$5,000.00	=	\$5,000.00
10. Pad Site for Portables	1,000	SY	@	\$10.00	=	\$10,000.00

Subtotal Street Paving : \$111,400.00

Subtotal Preliminary Construction Cost	:	\$455,850.00
Engineering Fee (Construction Plans)	:	\$36,000.00
Engineering Fee (Subdivision Platting)	:	\$20,000.00
Sharyland Water Supply Water Rights	:	\$25,000.00
Misc. Fees	:	\$5,000.00
Contingency (15%)	:	\$68,377.50
Material Testing	:	\$11,396.25
Total Preliminary Cost Estimate	:	\$621,623.75

September 24, 2021

Mr. Ricardo Rivera
Assistant Superintendent for Operations
Mission Consolidated Independent School District (Mission CISD)
520 Holland Avenue
Mission, Texas 78572-4399

**RE: Mission CISD – RFQ No. 520-22-0
Architect/Engineer/Testing Services for Various District Projects Including:
Playground Equipment for 11 Elementary Campuses
Synthetic Turf for Baseball & Softball Fields at VMHS & MHS
Mission Collegiate High School Physical Education Pavilion
Farmers project for Career & Technology**

Dear Mr. Rivera:

In accordance with the Mission CISD Regular Board meeting held on Wednesday, September 8, 2021 and our virtual meeting held with you and Mr. Adrian Hernandez from your office on Tuesday, September 21, 2021, **Raba Kistner, Inc. (RK)** is thankful for having been selected to provide professional consulting engineering services to Mission CISD (CLIENT) for the above-referenced four projects as part of RFQ No. 520-22-0. This document has been prepared as a master contract to provide professional services to the CLIENT on the following areas:

- Construction Materials Engineering & Testing Services
- Geotechnical Consulting Engineering Services

We appreciate the opportunity to submit this exclusive agreement and look forward to working with Mission CISD on various construction materials engineering and testing and geotechnical engineering projects throughout the coming years. Our professional services will be carried out in accordance with the scope of work that will be developed for each specific project and the following attachments:

<u>Attachment</u>	<u>Description</u>
I	Construction Materials Engineering and Testing – Schedule of Fees
II	Geotechnical Engineering Services Fees – Schedule of Fees
III	Standard Terms and Conditions



September 24, 2021

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Please return one signed original of this master contract in order for **RK** to obtain written authorization for our firm to provide the services as outlined herein. Our invoices are due and payable upon receipt and in accordance with Chapter 2251 of the Texas Government Code at P.O. Box 971037, Dallas, Texas 75397-1037.

Very truly yours,

RABA KISTNER, INC.



Katrin M. Leonard, P.E.
Vice President

CLIENT:
Mission CISD

ENGINEER:
RABA KISTNER, INC.

Mr. Ricardo Rivera
Assistant Superintendent for Operations

Katrin M. Leonard, P.E.
Vice President

Date

Date

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

ASPHALTIC CONCRETE					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM D 75	Sampling Raw Materials of Composite Mix				
	Technician Time	5QT00		\$	59.50 /hr
Asphalt Institute Manual	Asphaltic Plant Observation - To Verify Aggregate Size and Quality, Batch Weights and Temperature				
	Technician Time	5Q401		\$	72.00 /hr
Asphalt Institute Manual	Asphaltic Site Observation - To Observe Preparation, Laydown Operations, Asphaltic Concrete Temperatures, Mat Thickness and Mat Density Determination				
	Technician Time	5Q419		\$	72.00 /hr
ASTM D 2950	Nuclear Density Test with Inspection	5Q0R5		\$	19.75 /ea
	Nuclear Density Test	5Q0M0		\$	25.50 /ea
	Coring (See Coring Fee Schedule)				
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM D 2172; TxDOT, TEX-210-F	Extraction Test, Bitumen Content, Aggregate Sieve Analysis and Laboratory Density of Asphaltic Concrete	5UBMH		\$	345.25 /ea
ASTM D 2172; TxDOT, TEX-210-F	Extraction Test, Bitumen Content Only	5UBMF		\$	176.75 /ea
Hveem, TxDOT, TEX-206-F; Marshall, ASTM D 1559	Molding Specimens Hveem or Marshall	5UBW3		\$	77.50 /set
TxDOT, TEX-207-F; ASTM D 2726	Laboratory Density Test a) Molded Specimen	5UBJ0		\$	77.50 /set
	b) Asphalt Core (Technician Time)	5UBW3		\$	77.50 /set
	Laboratory Core Density	5Q411		\$	59.50 /hr
		5X129		\$	25.75 /ea
Hveem, TxDOT, TEX-208-F; Marshall, ASTM D 1559	Stability Test Hveem or Marshall (Hand Compactor) Hveem (Gyro Compactor)	5UB6L		\$	82.75 /set
		5UB6Q		\$	105.00 /set
Asphalt Institute Manual and TxDot; Mix Designs	Corp of Engineers or FAA TxDOT Quality Control/Quality Assurance TxDOT CMHB TxDOT Calibration Mix and Pans TxDOT Black Base Design, Item 345	2QWZW		\$	2,675.00 /ea
		2QWZX		\$	2,675.00 /ea
		2UKV0		\$	3,800.00 /ea
		2WC1N		\$	447.00 /ea
		2WC1P		\$	2,000.00 /ea

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

ASPHALTIC CONCRETE (Continued)				
REFERENCE	LABORATORY SERVICES			UNIT RATES
TxDOT, TEX-200-F; ASTM C 136	Sieve Analysis of Aggregate	5UB4B	\$	71.00 /ea
TxDOT, TEX-203-F; ASTM D 2419	Sand Equivalent Test	5UPL0	\$	109.00 /ea
AASHTO TP 33	Fine Aggregate Angularity	5WCNC	\$	69.00 /ea
ASTM D 4791-95	Flat and Elongated Particles	5UB6B	\$	69.00 /ea
TxDOT, TEX-201-F; ASTM C 127	Specific Gravity (Coarse or Fine Aggregate)	5UB5B	\$	58.50 /ea
TxDOT, TEX-201-F; ASTM C 127	Absorption (Coarse or Fine Aggregate)	5UBAB	\$	84.75 /ea
TxDOT, TEX-411-A; ASTM C 88	Sulfate Soundness (Time and Test)			
	Preparation Time	2U002	\$	66.00 /hr
	a) Magnesium - 5 Cycle	2UB3S	\$	618.00 /ea
	b) Sodium - 5 Cycle	2UB3T	\$	618.00 /ea
ASTM C 131; ASTM C 535	Los Angeles Abrasion Test (Time and Test)			
	Los Angeles Abrasion Test (Small or Large Coarse Aggregate)	2UQR0	\$	309.00 /ea
Asphalt Inst. SP-2 TxDOT, Item 3066 AASHTO PP 28-95	Superpave TM Mix Design (Includes Aggregate, Specific Gravity and Sieve Analysis) (Does Not Include TSR)	2VREA	\$	8,267.75 /ea
TxDOT, TEX-227-F; ASHTO T 209; ASTM D 2041	Maximum Theoretical Specific Gravity (Rice Gravity)	5UBS0	\$	126.00 /ea
TxDOT, TEX-226-F; AASHTO T 283; ASTM D 4867	Moisture Sensitivity Test (Tensile Strength Ratio Test)			
	with Freeze/Thaw	2VRE0	\$	717.00 /ea
	without Freeze/Thaw	2VRD0	\$	559.25 /ea
TxDOT, Item 3157	Cold Processed - Recycled Paving Material (RPM)			
	Mixture Design	2UB6S		Upon Request
	Mixture Verification (QC) Strength, Stability (Hveem, Modified Marshall)	2UB6R	\$	1,054.75 /set
TxDOT, TEX-126-E	Molding and Strength	2UB61	\$	513.00 /set
TxDOT, TEX-208-F (Modified)	Molding and Hveem	5UB62	\$	194.75 /set

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

BUILDING ENVELOPE					
REFERENCE	CONSULTING SERVICES			UNIT RATES	
	Senior Architect			\$	206.00 /hr
	Senior Business Envelope Consultant			\$	144.25 /hr
	Senior Project Manager			\$	134.00 /hr
	Business Envelope Consultant			\$	118.50 /hr
	Intern Architect			\$	97.75 /hr
	Business Envelope Observer			\$	92.75 /hr
	Business Envelope Technician			\$	82.50 /hr
	Secretarial			\$	61.75 /hr
BLAST MONITORING					
REFERENCE	FIELD SERVICES			UNIT RATES	
USBM	The Following Rates Include Travel Time Charges and Technician Time Charges				
	Hourly Rate	5Q437		\$	85.50 /hr
	If Frequency Analysis is Required, R-K Needs to be Notified at Least 3-Days in Advance of Blast Monitoring				
	Seismic Equipment Rental (Minimum of 1 Per Month)				
	Technician Time	Q437		\$	85.50 /hr
	Materials Engineer	TS		\$	175.00 /hr

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

CEMENT TREATED BASE / SUBGRADE					
REFERENCE	FIELD SERVICES			UNIT RATES	
PCA	Sampling Raw Materials for Mix Verification				
	Technician Time	5QT00		\$ 59.50	/hr
	Sampling Contractor Processed Material				
	Technician Time	5QT00		\$ 59.50	/hr
REFERENCE	LABORATORY SERVICES			UNIT RATES	
PCA	Molding Controlled Processed Material	5VST5		\$ 95.90	/ea
PCA	Unconfined Compressive Strength Testing	5VSGR		\$ 43.00	/ea
ASTM D 559;	Durability (2 Specimens Per Set) (Percent Loss in 12 Cycles)				
ASTM D 560	Wet Dry/Freeze Thaw	2VS90		\$ 772.50	/set
TxDOT, TEX-120-E	Cement Series Curve Determination Including Five Atterberg				
	Limits	2VSRS		\$ 593.50	/ea
	<u>Mix Design</u>				
PCA	Mix Design - Cement Treated Base (Does Not Include				
TxDOT, TEX-120-E	Durability)	2VSRR		\$ 1,653.00	/ea

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

CONCRETE					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM C 31; ASTM C 172; ASTM C 143	Sampling Concrete to Conduct Slump Tests, Measure Concrete Temperature, Cast Test Specimens and Transport Test Specimens to Laboratory Next Day				
	Technician Time	5QT00		\$	59.50 /hr
	Pick-Up of Test Specimens	5Q055		\$	59.50 /hr
	Standby Time	5Q600		\$	59.50 /hr
ASTM C 39; ASTM C 617	Cylinder Compressive Strength Testing and Reporting (In Conjunction with Sampling)				
	a) 6x12 or 4x8 - Normal Weight or Lightweight Structural (Minimum of 4)	5QFXE		\$	18.50 /ea
	b) 3x6 - Lightweight Insulating Cellular (Minimum of 6 - Includes Two Dry Densities)	5QNL0		\$	34.25 /ea
	c) "Hold" Cylinder (Additional Charge)	5QGP0		\$	12.75 /ea
	d) "Strip" Cylinder (Additional Charge)	5QGY0		\$	16.50 /ea
	e) Compressive Strength – 2"x2" Cubes (Min. of 3)	5QFXG		\$	22.00 /ea
	f) Compressive Strength – Grout Prizms (Min. of 3)	5QFXG		\$	22.00 /ea
	g) Dry Density - Concrete Cylinder	5QGMH		\$	62.50 /ea
ASTM C 78	Flexural Strength Testing and Reporting (In Conjunction with Sampling Beams)	5QMXC		\$	54.50 /ea
	Air Content (In Conjunction with Sampling)				
ASTM C 231	a) Pressure	5QBT0		\$	35.00 /ea
ASTM C 173	b) Volumetric	5QB40		\$	46.00 /ea
AASHTO T 199	c) Chase	5QBE0		\$	21.50 /ea
ASTM C 138	Unit Weight	5QX00		\$	40.00 /ea
ASTM C 143	Additional Slump Test	5QGWA		\$	27.75 /ea
ACI 311; ACI 304	Concrete Plant Observation - To Observe and Record Aggregate Types, Batch Weights, Concrete Consistency and Mixing Time				
	Technician Time	5Q422		\$	71.50 /hr
ACI 311; ACI 304	Concrete Site Observation - To Record the Consistency of Concrete, Verify and Adjust Slump within Project Specifications and Sample for Test Specimens				
	Technician Time	5Q422		\$	71.50 /hr
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ACI 211.1	Hardrock Concrete Mix Design Calculations and Proportioning to Include Six Confirmatory Cylinders (Physical Properties Not Included)	5VUR0		\$	417.00 /ea

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

CONCRETE (Continued)					
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ACI 211.1 (303.R)	Architectural Mix Design	2VAR0		\$	461.50 /ea
ACI 211.2	Lightweight Structural Mix Design	2VLR0		\$	433.50 /ea
ASTM C 270	Masonry Mortar Mix Design Including Six Cubes and Water Retention (Physical Properties Not Included)	2VMVT		\$	461.50 /ea
ASTM C 1202	Chloride Ion Permeability	2QAOA		\$	370.75 /set
ASTM C 39	Cylinder Compressive Strength Testing and Reporting F.O.B. Cylinders to Our Laboratory	5VGGK		\$	38.75 /ea
ASTM C 496	Splitting Tensile Strength of Concrete Cylinders Tensile Test	2VT5B		\$	123.75 /ea
ASTM C 666	Freeze-Thaw Test	5VGLV		\$	508.75 /set
ASTM C 469	Determination of Young's Modulus of Elasticity (Time, Test and Set-Up)	2VGJB		\$	103.00 /ea
ASTM C 803	Windsor Probe (includes Surface Preparation)	2VGLW		\$	66.00 /hr
ASTM C 805	Schmidt Rebound Number	5VGLX		\$	120.50 /hr
ASTM C 157	Length Change of Mortar or Concrete	5VGNN		\$	1,030.00 /set

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

CONCRETE AGGREGATES				
REFERENCE	FIELD SERVICES			UNIT RATES
ASTM D 75; TxDOT, TEX-400-A	Sampling Concrete Aggregates Technician Time	5QT00	\$	59.50 /hr
REFERENCE	LABORATORY SERVICES			UNIT RATES
ASTM C 566	Moisture Content	5UQV0	\$	12.75 /ea
ASTM C 29;	Unit Weight (Coarse or Fine)			
	a) Loose	5UH9N	\$	50.75 /ea
	b) Rodded	5UH9N	\$	50.75 /ea
ASTM C 127; ASTM C 128; TxDOT, TEX-201-F	Specific Gravity (Coarse or Fine)	5UB5B	\$	58.25 /ea
ASTM C 123	Lightweight Particles (Plus Cost of Materials)	5UBMI	\$	80.75 /test
	Absorption			
ASTM C 127;	a) Normal Weight Aggregate (Coarse or Fine)	5UHAQ	\$	35.25 /ea
ASTM C 128; TxDOT, TEX-201-F	b) Lightweight Aggregate (Coarse)	5UHAP	\$	35.25 /ea
ASTM C 136;	Sieve Analysis (Dry) for ASTM C 33 Specification			
TxDOT, TEX-401-A	a) Coarse, Per Sample	5UH4J	\$	62.50 /ea
	b) Fine, Per Sample	5UH4K	\$	71.50 /ea
ASTM C 117; TxDOT, TEX-406-A	Amount Finer Than No. 200 (Decantation)	5UH17	\$	69.00 /ea
ASTM C 131; ASTM C 535	Los Angeles Abrasion (Time and Test)	2UQR0	\$	309.00 /ea
ASTM C 88;	Sulfate Soundness (Time and Test)			
TxDOT, TEX-411-A	Preparation Time	2U002	\$	66.00 /hr
	a) Magnesium - 5 Cycle	2UB3S	\$	618.00 /ea
	b) Sodium - 5 Cycle	2UB3T	\$	618.00 /ea
ASTM C 117; ASTM C 29; ASTM C 127;	Physical Properties of Aggregates - Includes Decantation, Rodded Unit Weight, Specific Gravity, Absorption, Sieve Analysis and Moisture Content (Per Aggregate Type and Size)			
ASTM C 128;	Conducted in Conjunction with Concrete Mix Design	5VGR3	\$	19.00 /ea
ASTM C 136; ASTM C 566;	Conducted Separate from Concrete Mix Design	5VG03	\$	259.25 /ea
TxDOT, TEX-406-A;				
TxDOT, TEX-404-A;				
TxDOT, TEX-201-F;				
TxDOT, TEX-401-A				

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

CORING					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM C 42; ACI 318	Technician Time and Equipment				
	a) One Man	5Q412		\$ 71.25	/hr
	b) Two Men	5Q413		\$ 123.00	/hr
	c) Reinforcing Steel Detector	5QK0N		\$ 45.00	/day
	d) Coring Rig	5QKJY		\$ 138.00	/day
	e) Generator	5QK0Z		\$ 115.75	/day
	Bit Wear				
	a) Limestone Aggregate	5QD0L		\$ 5.25	/in.-in
	b) Quartz Aggregate (River Gravel)	5QDU0		\$ 6.25	/in.-in
REFERENCE	LABORATORY SERVICES				
ASTM C 42	Sawed Ends for Compressive Strength Tests				
	a) Limestone Aggregate	2UL20		\$ 1.50	/sq.in
ASTM C 39; ASTM C 42; ASTM C 174; ASTM C 617	Compressive Strength of Concrete Cores Includes Measurements, Capping and Testing	5QFXF		\$ 29.25	/ea
	Report Photographs			Cost +15%	
	Laboratory Air-Dried Unit Weight	5QXAF		\$ 20.75	/ea

ATTACHMENT I
 CONSTRUCTION MATERIALS ENGINEERING AND TESTING
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DRILLED-AND-UNDERREAMED PIERS					
REFERENCE	FIELD SERVICES			UNIT RATES	
	This Service is Provided to Observe and/or Record the Following Items:				
ACI 336.1	a) Specification Dimensions of Shaft and Bell				
	b) Identification of Foundation Bearing Stratum				
	c) Cleanliness of the Pier Excavation Bottom				
	d) Size, Grade, Length, Concrete Cover and Orientation of Reinforcing Steel				
	e) Consistency of Concrete Placed in the Pier				
	Technician Time				
	a) Hourly	BQ410		\$ 75.75	/hr
	Cylinders Cast in Conjunction with Observation	5QFXE		\$ 18.50	/ea

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING
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FLY ASH					
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM C 311	Moisture Content	2UQV0		\$ 15.50	/ea
ASTM C 311	Loss of Ignition	2WCU0		\$ 44.25	/ea
ASTM C 311	Available Alkalies	2WCE0		\$ 129.00	/ea
ASTM C 430	Fineness, No. 325 Sieve Analysis	2WCN9		\$ 80.25	/ea
ASTM C 311	Soundness, Autoclave	2WCD0		\$ 288.50	/ea
ASTM C 311	Pozzolanic Activity; Portland Cement	2WCXF		\$ 492.25	/ea
ASTM C 311	Pozzolanic Activity; Lime	2WCXR		\$ 207.00	/ea
ASTM C 311	Increase of Drying Shrinkage of Mortar Bar	2WCKU		\$ 376.00	/ea
ASTM C 618	ASTM C 618 Chemical Analysis	2WCCG		\$ 477.00	/ea
ASTM C 618	ASTM C 618 Physical Analysis	2WCCW		\$ 1,160.00	/ea
ASTM C 595	Water-Soluble Fraction	2WC5E		\$ 56.75	/ea
ASTM C 188	Specific Gravity	2UK50		\$ 80.25	/ea

ATTACHMENT I
 CONSTRUCTION MATERIALS ENGINEERING AND TESTING
 SCHEDULE OF FEES

GROUND PENETRATING RADAR (GPR) SERVICES					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM D 6432	The following Rates Include Travel Time Charges and Technical Time Charges				
	Hourly Rate	Q80J		\$ 127.75	/hr
	GPR Equipment	QQ80M		\$ 535.75	/day
	Materials Engineer	TS		\$ 175.00	/hr

ATTACHMENT I
 CONSTRUCTION MATERIALS ENGINEERING AND TESTING
 SCHEDULE OF FEES

LIME					
REFERENCE	FIELD SERVICES			UNIT RATES	
National Lime Association	Continuous Observation to Monitor and Record Equipment Functions, Specific Gravity of the Lime Slurry and Observation of Stabilization Location and Depth				
	Technician Time	5Q402		\$ 74.75	/hr
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM D 422; TxDOT, TEX-101-E, Pt. II	Sieve Analysis of Pulverized Materials for Gradation Compliance	5UQ4X		\$ 83.75	/ea
ASTM D 4318; TxDOT, TEX-112-E	Lime Series Curve Determination Including Five Atterberg Limits	5VSPN		\$ 502.00	/ea

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CONSTRUCTION MATERIALS ENGINEERING AND TESTING
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PORTLAND CEMENT					
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM C 183	Standard Method of Sampling Hydraulic Cement	2U005		\$ 60.75	/hr
ASTM C 109	Compressive Strength of Hydraulic Cement Mortars (Using 2-in. or 50mm Cube Specimen)	2Q403		\$ 31.00	/ea
ASTM C 185	Air Content of Hydraulic Cement Mortar	2WHAU		\$ 70.00	/ea
ASTM C 266; ASTM C 191	Time of Setting of Hydraulic Cement by Gillmore/Vicat Needles	2WHIN		\$ 76.25	/ea
ASTM C 151	Autoclave Expansion of Portland Cement	2WHD0		\$ 275.00	/ea
ASTM C 187	Normal Consistency of Hydraulic Cement	2WHWH		\$ 70.00	/ea
ASTM C 188	Specific Gravity of Hydraulic Cement	2UR50		\$ 80.25	/ea
ASTM C 430	Fineness of Hydraulic Cement by the No. 325 Sieve	2WCN9		\$ 80.25	/ea
ASTM C 451	Early Stiffening of Portland Cement (Paste Method)	2WHM0		\$ 70.00	/ea
ASTM C 114	Chemical Analysis	2WHBG		\$ 505.00	/ea
ASTM C 91	Water Retention of Masonry Cement	2WH52		\$ 129.00	/ea
ASTM C 150	Chemical Analysis	2WHBG		\$ 505.00	/ea
	Physical Analysis	2WHBW		\$ 1,005.00	/ea

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

SOILS					
REFERENCE	FIELD SERVICES			UNIT RATES	
ASTM D 75	Sampling Subgrade, Fill or Base				
	Technician Time	5QT00		\$ 59.50	/hr
	In-Place Moisture-Density Tests				
	Technician Time	5QT00		\$ 59.50	/hr
ASTM D 2922	Nuclear Density	5Q0M0		\$ 25.50	/ea
ASTM D 2167; ASTM D 1556	Volumetric Density (Sand Cone or Balloon)	5QUM0		\$ 96.25	/ea
	Fill and Embankment Observation - Testing for Compliance with the Project Specifications to Verify Proper Moisture and Compaction Conditions in Order to Produce a Quality Fill and Uniform Workmanship (Time, Test and Mileage)				
	Technician Time (Hourly Rate)	5QT00		\$ 59.50	/hr
	Proof Rolling Observation	5QT04		\$ 59.50	/hr
ASTM D 2922	Nuclear Density Tests with Observation	5Q0R0		\$ 20.00	/ea
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM D 2216; TxDOT, TEX-103-E	Moisture Content	5UQV0		\$ 12.75	/ea
	Atterberg Limits				
ASTM D 4318	a) ASTM or TxDOT (TEX-104, TEX-105-E, TEX-106-E)	5VRBG		\$ 102.00	/ea
	Shrinkage Limit in Conjunction with Atterberg Limits				
ASTM D 427	a) Volumetric	5WK2T		\$ 140.75	/ea
	b) Linear (TxDOT, TEX-107-E)	5WK2T		\$ 140.75	/ea
ASTM D 422; TxDOT, TEX-101-E; TxDOT, TEX-110-E	Sieve Analysis				
	a) Washed Through No. 40 (Up to 5 Sieves)	5WKR5		\$ 69.00	/ea
	b) Washed Through No. 200 (Up to 4 Sieves)	5WKR4		\$ 114.00	/ea
	c) Additional Sieves	5WKR8		\$ 16.00	/ea
ASTM D 1140	Amount Finer Than No. 200 Sieve	5WKR8		\$ 69.00	/ea
	Moisture-Density Relationship				
	Preparation Time	5U001		\$ 63.75	/hr
	Corrosivity (pH, Chlorides, Sulfate, Resistivity)	UH6P		\$ 478.50	/ea
	pH	UH5J		\$ 63.00	/ea
	Resistivity	UH5L		\$ 322.50	/ea
	Sulfate Content (colorimetric method)	UKF3		\$ 108.50	/ea
	Chloride Content			\$ 62.50	/ea

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

SOILS (Continued)					
REFERENCE	LABORATORY SERVICES			UNIT RATES	
ASTM D 698; ASTM D 1557	ASTM	5VRSF		\$ 279.75	/ea
AASHTO T 99; AASHTO T 180	AASHTO	5VRSF		\$ 279.75	/ea
TxDOT, TEX-113-E; TxDOT, TEX-114-E	TxDOT	5VRSQ		\$ 332.00	/ea
MIL STD CE 55A	Corps of Engineers	5VRSQ		\$ 332.00	/ea
ASTM C 131; ASTM D 535	Los Angeles Abrasion (Time and Test)	2UQR0		\$ 309.00	/ea
ASTM D 1883	California Bearing Ratio - Short Method; Includes Moisture-Density Relationship and Three Test Specimens	5VRF1		\$ 1,094.25	/set
	Each Additional Specimen	5VRFD		\$ 252.75	/ea
TxDOT, TEX-117-E	TxDOT Triaxial – Short Method; Includes Moisture-Density Relationship and Up to Six Test Specimens				
	Part I	2VR62		\$ 1,837.50	/set
	Part II	5VR63		\$ 1,650.00	/ea
	Each Additional Specimen	2VR6D		\$ 207.00	/ea
ASTM D 854; TxDOT, TEX-108-E	Specific Gravity	5UQ50		\$ 113.50	/ea
ASTM D 422; TxDOT, TEX-110-E	Hydrometer Analysis (Includes Sample Preparation and Grain Size Curve)	5WKRQ		\$ 377.75	/ea
ASTM D 2166	Unit Weight	5WML0		\$ 39.50	/ea
TxDOT, TEX-116-E	Wet Ball Mill	5WK60		\$ 287.00	/ea
TxDOT, TEX-107-E	Shrinkage Limit	5WK2T		\$ 141.00	/ea
	Water Content and Visual Classification	5W050		\$ 17.50	/ea
	Unconfined Compression (includes unit dry weight)				
	a) Soil Shelby Tube Specimens	5VP7L		\$ 59.75	/ea
	b) Rock Core Specimens	5VN7L		\$ 64.75	/ea
	(1) Sawed Specimen Ends	5UL21		\$ 15.00	/end
	Triaxial Compression				
	a) Unconsolidated-Undrained, Per Specimen	2W046		\$ 110.00	/ea
	b) Unconsolidated-Undrained, Multistage	2WF46		\$ 382.00	/ea
	Direct Shear				
	a) Unconsolidated-Undrained	2WKI6		\$ 304.00	/ea

ATTACHMENT I
CONSTRUCTION MATERIALS ENGINEERING AND TESTING
SCHEDULE OF FEES

STEEL					
REFERENCE					
AISC	FIELD SERVICES			UNIT RATES	
	Observation - Fabrication Shop or Field Erection				
AWS D1.1	Certified Welding Inspector	TS		\$ 136.25	/hr
	Technician Time	5Q423		\$ 75.75	/hr
	Weldment Observation				
AISC	Certified Welding Inspector	TS		\$ 136.25	/hr
	Technician Time/Certified Associate Welding Inspector	5Q424		\$ 77.25	/hr
	Bolt Torque Testing				
CRSI; ASTM A 615	Technician Time	5Q423		\$ 76.75	/hr
	<u>Reinforcing Steel</u>				
CRSI, ACI 318	Sampling for Subsequent Lab Testing Technician Time	5QK5N		\$ 59.50	/hr
	Placement and Cross-Section Observation				
	Materials Engineer	5Q425		\$ 193.00	/hr
PTI; ACI 318	Technician Time	5Q423		\$ 75.75	/hr
	<u>Pre-Tensioning Strands/Post-Tensioning Tendons</u>				
	Placement and Stressing Observation				
	Materials Engineer	5Q425		\$ 193.00	/hr
AWS D1.1; ASME Sec. IX	Technician Time	5Q423		\$ 75.75	/hr
	<u>Welders Tests</u>				
	Witness Qualification Welding	2QZ00		\$ 145.00	/hr
	Qualification Welding Coupons				
AWS D1.1	a) 3/8-in. Coupon			Cost +15%	
	b) 1-in. Coupon			Cost +15%	
	Guided Bend Tests				
AWS D1.1	Bend Tests	5QWC0		\$ 37.75	/ea
	Set-Up Charge, Per Day	2QJS0		\$ 72.75	/day
	Tensile Tests (Test and Set-Up)				
	Tensile Tests				

ATTACHMENT I
 CONSTRUCTION MATERIALS ENGINEERING AND TESTING
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CONSULTANTS AND COORDINATION		UNIT RATES			
	Principal Engineer	\$235.75	to	\$396.50	/hr
	Managing Engineer	\$153.00	to	\$261.50	/hr
	Staff Engineer	\$121.50	to	\$209.50	/hr
	Laboratory Manager	\$94.75	to	\$187.50	/hr
	Construction Services Manager	\$94.75	to	\$187.50	/hr
	Project Management/Coordination Time	\$61.75	to	\$140.00	/hr
	Outside Professional Services				
	Additional Insured			\$ 281.00	/ea
	Secretarial	\$61.75	to	\$105.00	/hr
	Word Processing			\$ 58.00	/hr
	Report Preparation and Administration	\$61.75	to	\$105.00	/hr

ATTACHMENT I
 CONSTRUCTION MATERIALS ENGINEERING AND TESTING
 SCHEDULE OF FEES

BASIC CHARGE					
1. A Vehicle travel charge (refer to "Zone Chart" above) will be assessed for round trip travel from our office to the project site, material supplier, etc. and back to our office.					
2. Service charges are based on the hourly rates stated herein and will be assessed from the time the Engineer or Technician leaves our office until he/she returns from the project site.					
3. Any engineering and/or technician services provided on Saturday and all work in excess of "Normal" work hours, as stated herein, Monday through Friday, will be charged at an overtime rate of 1.5 times the appropriate hourly rate. Our total cost of services is based upon the assumption that most services will be provided during "normal" work hours. Providing an excessive amount of services during days and/or hours requiring overtime rates may significantly increase the total cost of services shown herein.					
4. "Normal" work hours are between 7:00 a.m. and 6:00 p.m., including travel time to and from the site unless stated otherwise. Overtime charges will be assessed after eight (8) continuous hours of services rendered during "normal" work hours.					
5. Minimum of 2 hours billing per visit to project site.					
6. A ten (10) percent project management and administration cost will be added to all invoices.					
7. Our opinion of probable cost for each proposal to be submitted is based upon an estimate of the construction materials engineering and testing services required to meet the project requirements. Because the general contractor has control over the project and determines the means and methods used to build/construct the project, our proposed scope of services is an estimate. On the basis of the general contractor's schedule, potential retesting of non-compliance items, weather related issues, the actual total services and fees may be higher or lower than the estimates in our proposal. R-K will keep you CLIENT apprised of our billing in comparison to our opinion of probable cost (project budget) over the life of the project. All tests noted as retests of previously non-complaint areas will be billed to the CLIENT. R-K will invoice these tests separately to allow CLIENT to segregate the charges from our normal charges. This will allow CLIENT to back charge the general contractor as necessary. CLIENT will be responsible for payment of all services rendered by R-K for the project					
8. R-K will utilize the on-site initial field curing facilities provided by the contractor. The cost of providing and maintaining these initial curing facilities is not included in our proposal.					

**ATTACHMENT II
GEOTECHNICAL ENGINEERING SERVICES
SCHEDULE OF FEES**

<u>REFERENCE</u>	<u>FIELD SERVICES</u>	<u>RATES</u>
	Soil Boring (Solid Auger, Hollow Stem Auger, and Mud Rotary- Including Sampling) Soil (Existing Ground Surface to 50 ft.)	\$14.00/ft
	Soil (Below 50 ft.)	\$16.50/ft
	Soft Rock	By Quote
	Nx Rock Core Rock Coring	By Quote
	Field Logging Services Engineering Technician	\$ 59.50/hr
	Registered Geologist	\$149.00/hr
	Staff Engineer (E.I.T.)	\$139.50/hr
	Licensed Professional Engineer (P.E.)	\$193.00/hr
	Field Coordination Field Engineer (E.I.T.)	\$139.50/hr
	Engineering Technician (Flagman)	\$ 59.50/hr
	Mobilization Truck-Mounted Rig, Drill Crew and Support	\$286.75/ls
	Field Logger Trip Charge	\$1.00/mile
	(ARDCO 4x4 all terrain rig)	Cost + 15%
	Barge Mobilization and Rental	Cost + 15%
	Other Expenses/Charges Standby Time	\$226.25/hr
	Mileage – Non-Drilling Equipment	\$ 1.00/mile
	Grout/Bentonite Backfill	\$ 6.75/ft
	Dozer/Clearing Cost	Cost + 15%
	Concrete/AC Patch	\$49.00/ea
	Traffic Control – Signs, Barricades, etc.	Cost + 15%
	All Other Outside Expenses	Cost + 15%
<u>REFERENCE</u>	<u>LABORATORY SERVICES</u>	<u>RATES</u>
ASTM D 2217, D 4318	Plasticity Index (Atterberg Limits)	\$102.00/ea.
ASTM D 2216; TxDOT, TEX-103-E	Moisture Content	\$ 12.75/ea
ASTM D 427	Shrinkage Limit in Conjunction with Atterberg Limits a) Volumetric	\$140.75/ea
	b) Linear (TxDOT, TEX-107-E)	\$140.75/ea
ASTM D 422; TxDOT, TEX-101-E; TxDOT, TEX-110-E	Sieve Analysis a)Washed Through No. 40 (Up to 5 Sieves)	\$ 69.00/ea
	b)Washed Through No. 200 (Up to 4 Sieves)	\$114.00/ea
	c) Additional Sieves	\$ 16.00/ea
ASTM D 1140	Amount Finer Than No. 200 Sieve	\$ 69.00/ea

**ATTACHMENT II
GEOTECHNICAL ENGINEERING SERVICES
SCHEDULE OF FEES**

<u>REFERENCE</u>	<u>LABORATORY SERVICES</u>	<u>RATES</u>
ASTM D 854; TxDOT, TEX-108-E	Specific Gravity	\$113.50/ea
ASTM D 422; TxDOT, TEX-110-E	Hydrometer Analysis (Includes Sample Preparation and Grain Size Curve)	\$ 377.75/ea
ASTM D 2166	Unit Dry Weight	\$ 39.50/ea
ASTM 4318	Lime Series	\$ 468.50/ea
ASTM D 2166 ASTM D 1938	Unconfined Compression (Includes Unit Dry Weight) a) Soil Shelby Tube Specimens b) Rock Core Specimens (1) Sawed Specimen Ends	\$ 59.75/ea \$ 64.75/ea \$ 15.00/end
ASTM D 2850	Triaxial Compression Unconsolidated-Undrained, Multistage	\$ 382.00/ea
ASTM D 3080	Direct Shear a) Unconsolidated-Undrained b) Consolidated-Drained (Sand)	\$ 304.00/ea \$ 593.00/ea
ASTM D 2435	Consolidation with Hysteresis Loop (Not Including Specific Gravity)	\$ 944.00/ea
	Corrosivity (pH, chloride, sulfate, resistivity)	\$ 478.50/ea
	pH	\$ 63.00/ea
	Resistivity	\$ 322.50/ea
	Sulfate Content	\$ 108.50/ea
	Chloride Content	\$ 62.50/ea
	Swell Test	
	a) Method "A"	\$ 1,395.50/ea
	b) Method "B"	\$ 245.00/ea
	a) Method "C"	\$ 1,674.75/ea
	b) Modified Method "B"	\$ 217.25/ea

GEOTECHNICAL ENGINEERING AND REPORTING SERVICES

Principal Engineer (P.E.)	\$ 235.75 to 396.50/hr
Licensed Professional Engineer (P.E.)	\$ 153.00 to 261.50/hr
Staff Engineer, E.I.T.	\$ 121.50 to 209.50/hr
Registered Geologist	\$ 149.00/hr
Draftsman	\$ 98.25/hr
Outside Professional Services	Cost + 15%
Additional Insured	\$ 281.25/ea
Secretarial	\$ 61.75 to 105.00/hr
Vehicle Travel Charge	\$ 1.00/mile

NOTE: Geotechnical engineering services costs will be computed based on the above referenced field, laboratory, and personnel and equipment unit rates once specific project(s) and related scope of service(s) have been identified. The fee schedule presented in this attachment is subject to an annual 4% increase to reflect the increases in costs in the provision of the services.



STANDARD TERMS AND CONDITIONS

1. **Definitions.**
 - 1.1 **RK.** Raba Kistner, Inc., and / or one of its subsidiaries (Project Control of Texas, Inc. or PC Sports, Inc.) that is being engaged to provide the services to CLIENT in connection with the delivery of the proposal to which these Standard Terms and Conditions relate.
 - 1.2 **CLIENT.** Person, entity or organization for which RK is rendering services regarding the Project.
 - 1.3 **PROJECT.** The activity, venture, plan, building, site or investigation for which CLIENT has engaged RK to provide professional services.
 - 1.4 **CONTRACTOR.** Person, entity or organization providing construction services, including labor and material for the Project.
 - 1.5 **SERVICES.** The professional services to be performed by RK as set forth in the proposal or Agreement to which the Standard Terms and Conditions are attached.
 - 1.6 **AGREEMENT.** RK's proposal accepted by CLIENT and these Standard Terms and Conditions which are incorporated into and made a part of the Agreement.
2. **SERVICES.** RK is being engaged by the CLIENT to render professional services ("Services") involving only RK's advice, judgment and opinion. RK may subcontract all or a portion of the Services performed hereunder. RK shall apply professional judgment in determining the extent to which RK complies with any given standard identified in RK's instruments of professional services. CLIENT expressly acknowledges that RK makes no warranties or guarantees, expressed or implied, regarding the Services.
3. **INFORMATION PROVIDED BY CLIENT.** CLIENT may provide or direct RK to utilize or rely upon certain information ("CLIENT Information") in the performance of RK's services. RK shall be entitled to rely upon such CLIENT Information. RK will not conduct an independent evaluation of the accuracy or completeness of such CLIENT Information and shall not be responsible for any errors or omissions in such information. RK's report, as well as any recommendations, findings, and conclusions made by RK, are dependent on information received from CLIENT. Changes or modifications to the information provided by CLIENT can affect RK's evaluation, recommendations, findings and conclusions, and CLIENT agrees—as a material term of this Agreement—to notify RK immediately, in writing, if CLIENT becomes aware of any such changes or modifications, including changes to the size, scope, location, or other material characteristics of CLIENT's project. The CLIENT shall be responsible for providing the location of all underground utilities and other structures in the vicinity of RK borings or excavations. RK will not accept responsibility and will not be liable for affecting or damaging any underground utility, underground storage tank, or other subsurface condition not previously identified and located, or improperly located, by the CLIENT, a utility, or a utility locating agency.
4. **SITE ACCESS AND SITE SAFETY.** CLIENT shall provide right-of-entry to the buildings and sites which are the subjects of RK's services. CLIENT represents that it possesses authority for such right-of-entry and that the building/site operator(s) possess the necessary permits and licenses for current activities at the site. RK shall be responsible for supervision and site safety measures of its own employees and subconsultants, but shall not be responsible for the supervision or health and safety precautions of any other parties, including CLIENT, CLIENT's contractors, subcontractors, or other parties present at the site.
5. **SUBSURFACE EXPLORATIONS.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. CLIENT understands RK's layout of boring and test locations is approximate and that RK may deviate a reasonable distance from those locations. RK will take reasonable precautions to reduce damage to the site when performing services; however, CLIENT accepts that invasive services such as drilling, or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the scope of services.
6. **CHANGED CONDITIONS.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to RK are uncovered or revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, RK may require renegotiation of appropriate portions of this Agreement. RK shall notify the CLIENT of the changed conditions necessitating renegotiation, and RK and the CLIENT shall promptly and in good faith attempt to renegotiate the terms of the agreement affected by the changed conditions. If changes cannot be agreed to with respect to the changed conditions, the parties shall utilize the Dispute Resolution/Litigation procedures in this Agreement.
7. **TESTING AND OBSERVATIONS.** CLIENT understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. RK will provide test results and opinions based on tests and field observations only for the work tested. CLIENT understands that testing and observation are not continuous or exhaustive and are conducted to reduce – not eliminate – project risk. CLIENT agrees to the level or amount of testing performed and the associated risk. CLIENT is responsible (even if CLIENT delegates such responsibility to Contractor) for notifying and scheduling RK to perform these services. RK shall not be responsible for the quality and completeness of contractor's work or Contractor's adherence to the project plans,

Attachment III

specifications and other related documents. RK's performance of testing and observation services shall not relieve Contractor in any way from responsibility for defects discovered in Contractor's work or create a warranty or guarantee on the part of RK. CLIENT acknowledges that RK will not supervise or direct the work performed by Contractor or its subcontractors and is not responsible for their means and methods.

8. **ESTIMATE OF FEES FOR SERVICES.** If included as part of RK's proposal, RK will, to the best of its ability, perform the scope of services within the proposed fee estimate provided by RK. RK's proposal fees are based upon an estimate of the services required to meet the specifications for the project and following generally accepted engineering practices. The CLIENT recognizes that unforeseen circumstances along with changes in scope and project/contractor's schedules can influence the successful completion of the scope of services within the estimated proposed fees. Because Contractor has sole control over the project and determines the means and methods used to build/construct the project, RK's service fees are estimates and not lump sum or guaranteed maximum fees. The CLIENT is fully responsible for payment for all services provided, including retests of areas or samples that failed to meet Project specifications. The Estimate of Fees is valid for a period of 60 days after RK's proposal is submitted to CLIENT. If RK's proposal is not accepted by CLIENT within 60 days after it is submitted to CLIENT, RK may modify the Estimate of Fees.
9. **REPORTS.** RK may provide CLIENT with written reports in connection with the Services performed. Such reports will present such findings and conclusions as RK may reasonably make with the information gathered while performing its services and provided by CLIENT. The reports may be copied for inclusion in other documents related to the project provided they are reproduced in their entirety. Reports and other instruments of service are prepared for, and made available for, the sole use of the CLIENT, and the contents thereof may not be used or relied upon by others without the express written authorization of RK. Any unauthorized use or distribution of RK's reports shall be at the CLIENT's sole risk and without liability to RK.
10. **TOXIC AND HAZARDOUS MATERIALS.** CLIENT shall provide RK with all information within CLIENT's possession or knowledge related to the potential or presence of toxic or hazardous materials or pollutants at the Project site. CLIENT agrees that RK neither created nor contributed to the creation or existence of any toxic or hazardous materials or pollutants. In no event shall RK be required to sign a hazardous waste manifest or take ownership of any toxic or hazardous materials or pollutants. If unanticipated toxic or hazardous materials or pollutants are encountered while RK is performing its services, RK reserves the right to stop field operations and notify CLIENT and CLIENT assumes responsibility to notify appropriate regulatory agencies. RK and CLIENT must mutually agree to remobilize.
11. **NO THIRD-PARTY BENEFICIARIES.** The services and any report(s) prepared under this Agreement

are for the sole benefit and sole use of CLIENT and are not for the use of any other party or person. Only CLIENT may rely upon the services and any report or work product. Nothing in this Agreement, or any subsequent amendments or modifications, or in any report issued under this Agreement, shall create a contractual relationship with or a cause of action in the favor of any third party against either RK or CLIENT. If CLIENT provides a copy of any report prepared by RK to others, it shall advise the recipient that the information contained in the report is provided for information only and is not to be relied upon by third parties.

12. **LEED PROJECTS.** Unless specifically addressed elsewhere in this agreement, RK has no responsibility or liability, including duty to defend or duty to indemnify, any party (including but not limited to CLIENT, owner, owner's agents, architects, engineers, contractors, construction managers, subcontractors) for the LEED certification process including: developing, producing, or retaining any documentation relating to the calculation of LEED points; and attainment of LEED certification points or LEED ratings.
13. **STANDARD OF CARE.** RK shall perform its professional services in accordance with the standard of care and diligence normally practiced by professional firms in performing services of a similar nature, in the same locality, under similar circumstances. CLIENT expressly acknowledges that RK makes no other warranties or guarantees, expressed or implied, regarding its professional services or its work product.
14. **RISK ALLOCATION.** RK will be responsible only for its own work, and that of its sub-consultants, and not for defects in the work designed or built by others.
15. **LIMITATION OF LIABILITY.** CLIENT AND RK HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING RK'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF RK (AND ITS RELATED ENTITIES, EMPLOYEES, OWNERS, AGENTS, AND REPRESENTATIVES) TO CLIENT (AND THIRD PARTIES GRANTED RELIANCE ON RK'S WORK PRODUCT, OR OTHERWISE SEEKING RECOVERY UNDER THIS AGREEMENT) IS LIMITED TO THE GREATER OF \$100,000 OR THE FEE PAID RK UNDER THIS AGREEMENT, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF RK'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY.
16. **CONSEQUENTIAL DAMAGES.** Neither CLIENT nor RK will be liable to the other for any special, consequential, indirect, incidental or penal losses or damages of any kind, nor will CLIENT or RK be liable to the other for losses, damages, or claims, regardless of how defined, related to: lost profits; unavailability of property or facilities; shutdowns or service interruptions; loss of use, revenue, opportunity, or inventory; use charges, carrying costs, cost of substitute facilities, goods, or services; cost of capital, or claims of any other party and/or its customers.
17. **SUSPENSION OF SERVICES.** If CLIENT fails to make payments when due or otherwise is in breach of this Agreement, RK may suspend performance of services upon seven (7) calendar days' notice to CLIENT. RK shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension. Upon payment in full by CLIENT, RK may resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and

expense necessary for RK to resume performance. Payment of invoices shall not be subject to any discounts or set-offs by CLIENT unless agreed to in writing by RK. Payment to RK for services rendered and expenses incurred will be due and payable regardless of any subsequent suspension or termination of this Agreement by either party. CLIENT shall not make any changes to RK's banking and deposit information or payment instructions unless CLIENT communicates the requested changes to RK orally and in writing and obtains written confirmation from an RK officer that the requested changes are legitimate and authorized by RK. If CLIENT makes a payment to a third party instead of to RK based on an unauthorized request to CLIENT for a change to RK's banking and deposit information or payment instructions and without obtaining written confirmation of the change from RK, CLIENT will remain liable to RK for payment of the amount of the unauthorized payment.

- 18. **WAIVER OF SUBROGATION.** To the extent damages are covered by property insurance, or any other available insurance coverage, CLIENT and RK waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages. CLIENT agrees that CLIENT shall procure or cause to be procured builder's risk insurance or other property insurance for its project. RK and CLIENT waive all rights against each other and any of their consultants, contractors, subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, flood, or other causes of loss to the extent covered by CLIENT's or CLIENT's Contractor's builder's risk insurance, or other available insurance coverage. The policies shall provide waivers of subrogation by endorsement or otherwise. CLIENT shall require of its contractors, consultants, agents and employees similar waivers in favor of RK and its subconsultants. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.
- 19. **OWNERSHIP OF DOCUMENTS.** RK's reports, drawings, plans, specifications, and other documents and deliverables are instruments of professional service ("Instruments of Service") developed by RK in contemplation of a wide array of project-specific variables, including how the documents will be used and by whom. RK shall be the author, owner and custodian of the Instruments of Service, and shall retain all common law, statutory, and other reserved rights, including copyright. By execution of this Agreement, RK grants to CLIENT a limited, nonexclusive license to use the Instruments of Service for purposes of constructing, using, and maintaining the project for which the services are performed, provided CLIENT substantially performs its obligations, including prompt payment of all sums when due, under this agreement.

Upon completion of the services, and payment in full of all monies due RK, CLIENT may retain copies of all such documents. **THE INSTRUMENTS OF**

SERVICE ARE NOT INTENDED NOR REPRESENTED TO BE SUITABLE FOR REUSE ON EXTENSIONS, MODIFICATIONS, OR ADAPTATIONS OF THE PROJECT, OR ANY OTHER PROJECT. ANY REUSE OF SUCH DOCUMENTS, WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY RK FOR THE SPECIFIC PURPOSE INTENDED, WILL BE AT CLIENT'S SOLE RISK WITHOUT LIABILITY OR LEGAL EXPOSURE TO RK. CLIENT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY, DEFEND, AND HOLD HARMLESS RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, AND CONSULTANTS AGAINST ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES, DEFENSE COSTS, AND COURT COSTS) ARISING FROM, OR ALLEGEDLY ARISING FROM, OR IN ANY WAY CONNECTED WITH, THE UNAUTHORIZED REUSE OR MODIFICATION OF THE DOCUMENTS BY CLIENT OR ANY PERSON OR ENTITY THAT ACQUIRES OR OBTAINS THE DOCUMENTS FROM OR THROUGH CLIENT WITHOUT THE WRITTEN AUTHORIZATION OF RK REGARDLESS OF WHETHER SUCH CLAIMS, DEMANDS, OR ACTIONS ARE FOUNDED IN WHOLE OR IN PART UPON ALLEGED NEGLIGENCE OF RK, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR CONSULTANTS.

Parties other than CLIENT and RK may apply to use an instrument, using a form prepared by RK for that purpose. Others' use of an instrument shall be permitted only when CLIENT and RK both so agree; either shall have the right to forbid use by others. In addition, RK shall make its permission contingent upon the satisfaction of certain conditions when, in RK's professional judgment, such a contingency is necessary.

- 20. **DISPUTE RESOLUTION/LITIGATION.** All claims, disputes, and other controversies between RK and CLIENT arising out of, or in any way related to, the services provided by RK shall be submitted to mediation, before and as a condition precedent to, other remedies provided by law. Any litigation related to the Agreement or RK's performance of its professional services shall be commenced in a court in Bexar County, Texas. CLIENT consents to personal jurisdiction in the State of Texas and agrees that venue of any litigation shall be in Bexar County, the county where RK's principal place of business is located. CLIENT waives any objection to personal jurisdiction in Texas or to venue in Bexar County. The prevailing party in such litigation will be entitled to recover all court costs, attorneys' fees, and other legally recoverable claim-related expenses. As a condition precedent to mediation and / or litigation related to any claim arising out of the services provided under this Agreement, CLIENT shall obtain a written affidavit from a registered, independent, and reputable professional engineer describing any error, omission or other act by RK that allegedly failed to comply with the professional standard of care applicable to RK's performance of services and provide such affidavit to RK. The affidavit shall comply with the requirements of Texas Civil Practice & Remedies Code Chapter 150.
- 21. **TERMINATION OF CONTRACT.** CLIENT and RK may terminate RK's services at any time upon ten (10) calendar days' written notice. In the event of termination, CLIENT agrees to fully compensate RK for services performed including reimbursable expenses through the termination date, as well as reasonable demobilization expenses. RK will terminate its services without waiving any claims against or incurring any liability to CLIENT.
- 22. **STATUTE OF LIMITATIONS.** Any applicable statute of limitations will commence to run and any cause of action shall be deemed to have accrued not later than the earlier of the following: (1) the date of the report issued by RK giving rise to the cause of action; (2) the date on which RK issues its last report under this Agreement; or (3) if RK is retained to perform construction observation, the date of substantial completion of

Attachment III

the project.

23. **FORCE MAJEURE.** Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control ("Force Majeure") including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected. Force Majeure may not be claimed as a cause for delay in payment of money due and payable hereunder.
24. **NO ASSIGNMENT.** Neither RK nor CLIENT shall assign or transfer its interest in this Agreement without the express written consent of the other.
25. **SEVERABILITY.** Each provision of this Agreement is intended to be severable. If any terms or provisions of this agreement shall be held to be invalid, illegal, or unenforceable for any reason whatsoever, the validity, legality, and enforceability of the remaining provisions hereof shall remain in full force and effect and shall not in any way be affected or impaired thereby. Moreover, to the maximum extent allowed by law, the Parties hereto stipulate that any offending provisions will be modified or altered, as necessary, so as to give such provisions the maximum permissible effect and application intended.
26. **ENTIRE AGREEMENT.** This Agreement, and all of its attachments, constitutes the entire, integrated Agreement between the Parties to it, and this Agreement supersedes all other Agreements, oral or written between the Parties, concerning the subject set forth in this Agreement. This Agreement may not be amended except in writing, with that amendment being signed by both Parties.

MEG ENGINEERS *Strong Leaders!*

September 24, 2021

Mr. Ricardo Rivera
Assistant Superintendent for Operations
Mission CISD
520 Holland Avenue
Mission, Texas 78572-4399
956-323-8963
Rriver49@mcisd.org

**Re: Geotechnical, Construction Materials Testing (CMT), Environmental & Indoor Air Quality Consulting Services – Schedule of Fees
RFQ No. 520-22-0 “Architect / Engineering / Testing Services for Various District Projects
Mission CISD
Mission, Hidalgo County, Texas**

Dear Mr. Rivera:

Millennium Engineers Group, Inc. is pleased to have been selected to provide Professional Testing Services for Mission CISD. Please see the attached proposed schedule of fees.

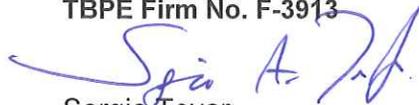
We do not perform balance testing and commissioning but we can hire a subcontractor if that service is needed by MEG.

We would like the opportunity to have a second meeting if necessary to discuss the scope of services or schedule of fees presented.

If you have any questions please feel free to contact Sergio Tovar at 956/702-8500 or at email address stovar@megengineers.com. It is a pleasure and we look forward to working with Mission CISD and its staff on upcoming projects.

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Respectfully submitted,
MILLENNIUM ENGINEERS GROUP, INC.
TBPE Firm No. F-3913



Sergio Tovar
Executive Director of Project Management / Administration



GEOTECHNICAL | TESTING | ENVIRONMENTAL | GEOSTRUCTURAL | FACILITIES
■ PHARR ■ SAN BENITO ■ LAREDO ■ AUSTIN ■ ODESSA ■

MEG Engineers ■ 5804 N. Gumwood Ave. ■ Pharr, Texas 78577

ENGINEER'S FEE SCHEDULE

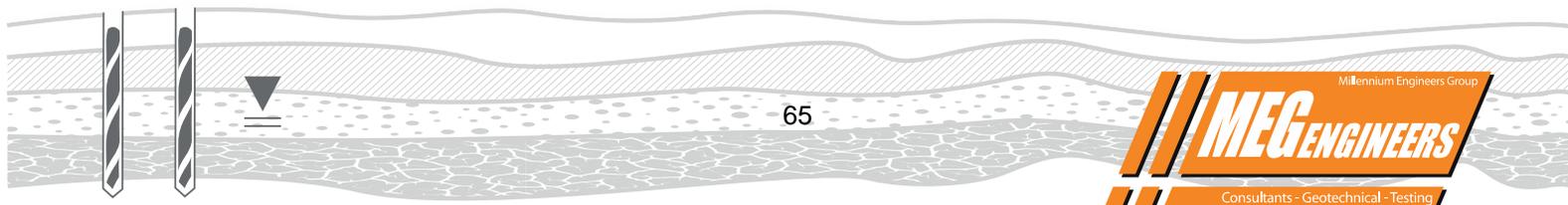
For the services to be provided by the ENGINEER the charge will be on the basis of the units and unit fee rates established in this schedule of tests, staff personnel services and additional services. The overtime premium, required by the Fair Labor Standards Act for nonexempt classifications, will be charged for overtime hours worked because of the County's requirements and its authorization. However, except for the overtime premium, the maximum charges shall not exceed the rates shown in this schedule.

SOIL EXPLORATION AND GEOTECHNICAL SERVICES

Drilled Borings	
In Soil, 0 – 50 feet (per foot).....	\$12.00
In Soil, 50 – 100 feet (per foot).....	15.00
In Rock	By Quote
Non-Conventional Drilling.....	By Quote
Standard Penetration Test (each test).....	12.00
Texas Cone Penetration Test (each test).....	20.00
Shelby Tube Sampling (each test).....	20.00
Mobilization and Demobilization - In Rio Grande Valley (each trip)...	300.00
Mobilization and Demobilization - Outside Rio Grande Valley (each mile)	3.50/mile
Mobilization of Non-Conventional Drilling Equipment	By Quote
Trip Charge For Logger (each mile).....	0.80
Standby Time, Rig plus 2 man crew (per hour).....	200.00
Well Installation.....	By Quote
Technician To Log Soil Test Boring (per hour).....	75.00
Field Coordination	
Field Engineer (per hour).....	125.00
Utility Clearance (per hour).....	75.00
Flagman (per hour).....	75.00
Per Diem (If required)	130.00
Unconfined Compression (each test).....	50.00
Moisture Content (each test).....	8.00
Grout Backfill (per foot).....	5.00
Dozer/Clearing	Cost + 15%
Asphalt Pavement Coring (each core).....	100.00
Concrete/Asphalt Patch (per location).....	75.00

SOILS AND AGGREGATE SECTION

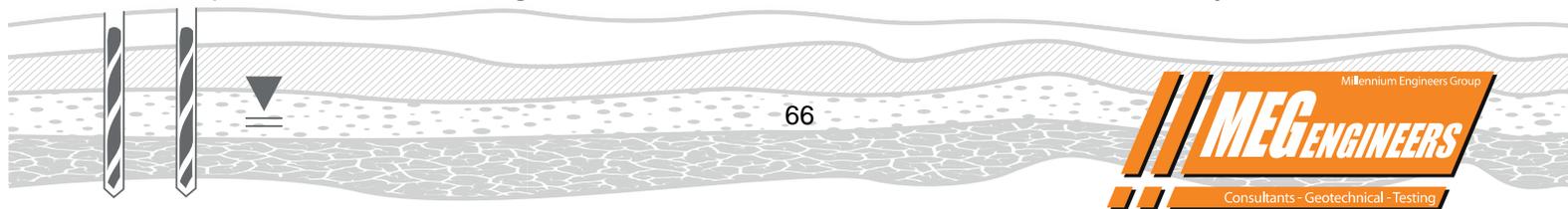
Material Preparation Time (per hour).....	\$50.00
Atterberg Limits (each test).....	70.00
Sieve Analysis	
Dry through No. 40 (each test).....	75.00
Additional Sieves (each sieve).....	12.00
Percent Passing No. 200 Sieve (each test).....	50.00



Moisture Density Relationship	
Standard Proctor (each test).....	220.00
Modified Proctor (each test).....	220.00
TxDOT Proctor (each test).....	220.00
Nuclear Density Test (In conjunction with Inspection)	
Nuclear Density Test (min. 3, each test).....	19.00
Depth Test (each test).....	5.00
Wet Ball Mill (each test)	180.00
Determination of Optimum Lime Content	
PI Method – (each test)	220.00
Tex 121-E - (each test)	220.00
PH Method - (each test)	220.00
Additional Points (each point).....	80.00
California Bearing Ratio (each test).....	545.00
Additional Specimens (each specimen).....	155.00
Small Moisture Content of Aggregates and Base (each test).....	8.00
Large Moisture Content of Aggregates and Base (each test).....	30.00
Linear Shrinkage (each test)	75.00
pH (each test).....	75.00
Resistivity of Soils (each test)	70.00
Specific Gravity (each test).....	80.00
Unit Weight (each test).....	50.00
Soundness (each test)	545.00
Sulfate Content (each test).....	80.00
Hydrometer (each test).....	165.00

BITUMINOUS SECTION

Material Preparation Time (per hour).....	\$50.00
Sieve Analysis for Fine and Coarse Aggregate (Tex 200-F or ASTM)	
Dry (each test).....	55.00
Additional Sieves (each sieve).....	12.00
Sand Equivalent (each test)	75.00
Extraction & Gradation, Percent Asphalt (each test).....	190.00
Asphalt Cores (each core).....	55.00
Asphalt Core Density (each core).....	35.00
Thickness of Cores (each core).....	15.00
Theoretical Maximum Specific Gravity (each test)	75.00
Lab Density (each test).....	60.00
Effect of Water on Bituminous Paving Mixtures (each test)	60.00
Hveem Stability (each test).....	100.00
Coring Rig (per day).....	105.00
Asphaltic Concrete Design and Other Services	By Quote



Percent Passing No. 200 Sieve (per test).....	50.00
Molding Specimens (per set).....	60.00

CONCRETE SECTION

Material Preparation Time (per hour).....	\$50.00
Slump Test (In conjunction with Inspection)	
Slump Test (each test).....	20.00
Air Content of Fresh Concrete (In conjunction with Inspection)	
Pressure (each test).....	16.00
Volumetric (each test)	35.00
Concrete Cylinder Compressive Strength Test (each cylinder).....	15.00
Strip & Hold Cylinder (each cylinder).....	15.00
Concrete Beam Flexure Strength Test	
6x6x22 (each beam).....	30.00
Strip & Hold Beam (each beam).....	30.00
Concrete Cores By Circumference Area (Min. 100 sq. in.).....	30.00
Sawing of Concrete Cylinders or Cores (per end, per core).....	22.00
Thickness of Cores (each core).....	15.00
Coring Rig (per day).....	220.00
Portland Cement Concrete Design or other services	By Quote
Determination of Floor Flatness and Levelness (per sq. ft.)	0.05

MASONRY SECTION

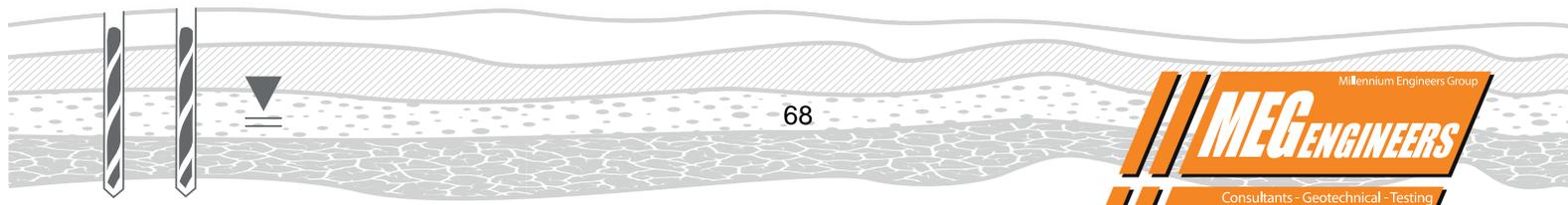
Material Preparation Time (per hour).....	\$50.00
Grout Prism (each prism).....	20.00
Mortar Prism (each prism).....	20.00

TECHNICIAN SERVICES

Soil Engineering Technician (per hour) (Min. 3 Hrs).....	\$50.00
Concrete Engineering Technician (per hour) (Min. 3 Hrs).....	50.00
Asphalt Engineering Technician (per hour) (Min. 3 Hrs).....	50.00
Masonry Engineering Technician (per hour) (Min. 3 Hrs).....	50.00
Senior Engineering Technician (per hour).....	55.00
Plant Inspection, Reinforcing Steel Inspection, Etc. (Min. 3 Hrs)	
Construction Inspection Engineering Technician Time (per hour).....	55.00
Plant Inspection, Reinforcing Steel Inspection, Etc. (Min. 3 Hrs)	
Engineering Specialist (per hour).....	55.00
Pier Inspection, Pile Load Inspections, Etc. (Min. 3 Hrs)	
Certified Welding Inspector (per hour) (Min. 4 Hrs).....	100.00

ENVIRONMENTAL SERVICES

Phase I Environmental Site Assessment (each)	\$2,400.00
Phase II Environmental Site Assessment (each)	Request Quote
Phase III Environmental Site Assessment (each)	Request Quote
Professional Geologist (per hour)	120.00
Staff Geologist (per hour).....	100.00
Photo-ionization Detector (PID).....	65.00
Groundwater Hydrocarbon Gauge.....	65.00
NAPL Pump.....	65.00
Environmental Testing Equipment (per day).....	Request Quote
Environmental Testing Supplies (each).....	Request Quote
Senior Principal Program Manger.....	\$165.00
Senior Project Manager.....	110.00
Project Environmental Professional IV.....	130.00
Project Environmental Professional III.....	120.00
Project Environmental Professional II.....	110.00
Project Environmental Professional I.....	95.00
Environmental Technician II.....	84.00
Environmental Technician I.....	73.00
pH Testing - Soil (each test).....	75.00
pH Testing – Water (each test).....	85.00
Volatile Organic Compounds - Soil.....	90.00
Volatile Organic Compounds - Water.....	100.00
Semi-Volatile Organic Compounds - Soil.....	220.00
Semi-Volatile Organic Compounds - Water.....	230.00
RCRA 8 Metals - Soil.....	70.00
RCRA 8 Metals - Water.....	80.00
Texas 11 Metals - Soil.....	125.00
Texas 11 Metals - Water.....	135.00
TCLP Testing - Soil.....	775.00
TCLP Testing - Water.....	785.00
TCLP Testing - Other Medium.....	795.00
Total Petroleum Hydrocarbons - Soil.....	60.00
Total Petroleum Hydrocarbons - Water.....	70.00
Diesel Range Organics - Soil.....	70.00
Diesel Range Organics - Water.....	80.00
Gasoline Range Organics - Soil.....	45.00
Gasoline Range Organics - Water.....	55.00
Organochlorine Pesticides - Soil.....	115.00
Organochlorine Pesticides - Water.....	125.00
Chlorinated Herbicides - Soil.....	160.00
Chlorinated Herbicides - Water.....	170.00



INDOOR AIR QUALITY CONSULTING SERVICES

Allergenco/Anderson Samples (sample).....	70.00
Air Cell Samples (sample – 24 hr)	45.00
Air Cell Samples (sample – 8 hr)	50.00
Swab/Wipe Samples (sample – 24 hr)	40.00
Swab/Wipe Samples (sample – 8 hr)	45.00
Bulk/Tape Samples (sample – 24 hr)	40.00
Bulk/Tape Samples (sample – 8 hr)	45.00
CO2 Samples (sample)	2.00
CO Samples (sample)	2.00
Temp/Humidity Samples (sample)	2.00
VOC Scan Samples (sample)	325.00
Formaldehyde Samples (sample)	75.00
Ozone Samples (sample)	75.00
Lead Samples (XRF Hourly Rate)	75.00
IAQ Report Writing (hourly rate)	85.00
IAQ Specifications (hourly rate)	85.00
Final Report (hourly rate)	105.00
Typist/Clerical (hourly rate)	35.00
IAQ Consultant (hourly rate)	120.00
IAQ Technician (hourly rate)	85.00
Other Rates for Service (hourly)	125.00
Air Quality Oversight for Ten (10) Hours per day by IAQ Tech.....	850.00
All other samples and price per each (quest)(sample)	30.00
All other samples and price per each (dust)(sample)	25.00
All other samples and price per each (TVOC)(sample)	75.00
All other samples and price per each (lead)(sample)	30.00
All other samples and price per each (epa to 15)(sample)	250.00

OTHER SERVICES

Vehicle Trip Charge (Per day).....	\$60.00
Vehicle Trip Charge (per trip) (within 25 miles of office).....	40.00
Vehicle Trip Charge (per mile) (beyond 25 miles of office).....	0.80
Other Testing Not Specified (Option 1)	Cost + 15%
Other Testing Not Specified (Option 2) (per hour).....	77.00
Other Services, Outside Services or Supplies.....	Cost + 15%
Test Reports (each report).....	30.00
Clerical/Administrative (per hour).....	50.00
Fax (per page).....	1.00
Photocopies	
8 ½" x 11" (per page).....	0.12
8 ½" x 14" (per page).....	0.15
11" x 17" (per page).....	0.20

Additional Insured (per request).....	200.00
---------------------------------------	--------

PROFESSIONAL SERVICES

Principal Engineer (per hour)	\$145.00
Project Engineer (per hour).....	110.00
Staff Engineer (per hour).....	95.00

PROJECT MANAGEMENT AND COORDINATION OF SERVICES PROVIDED

Applied to each invoice of net services provided	
Project Management (per hour).....	\$105.00

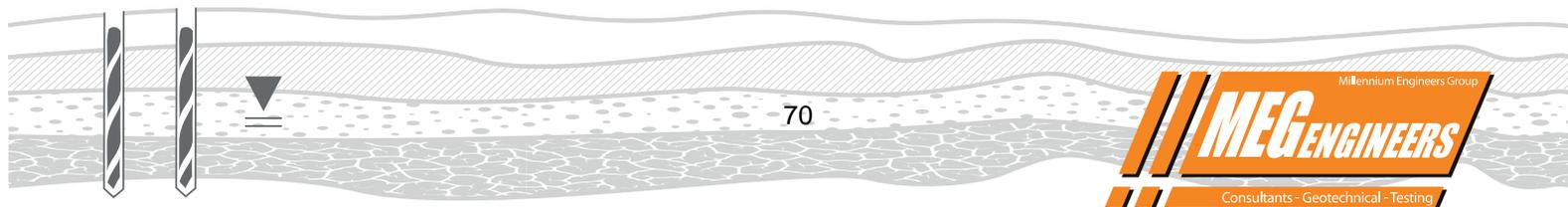
BASIC SERVICES AGREEMENT

MEG will charge overtime at the rate of 1.5 applicable for technicians for services performed before 7 AM and after 6 PM on Monday through Friday, after 8 continuous hours on the Client's project and on Saturday, Sunday and holidays.

Hours billed will be from our office at 5804 N. Gumwood, Pharr, Texas, port to port. Fractions of hours will be billed as whole hours. Technician hours will be billed a minimum of 3 hours.

Laboratory testing performed after normal work hours of 7 AM to 6 PM on Monday through Friday will be billed the test rate plus applicable overtime hourly charges.

Project management will be billed for report review, coordination and management of project personnel at a rate of one hour for every two reports.



SUBJECT: Consideration and Approval of Change Proposal Request #01 for Sixty (60) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

At the Regular Board of Trustees meeting held on February 12, 2020 the Board of Trustees approved to grant authority to Superintendent Dr. Perez to authorize the negotiations and enter into contract for professional services for the district-wide construction projects. The selected firm awarded was PBK Architects. PBK Architects was to conduct a roofing assessment for the Warehouse, Transportation and Maintenance departments.

At the Regular Board of Trustees meeting held on July 29, 2020, The Board considered suspension of Texas Education Code section 44.031, and authorizing the Superintendent or her designee to negotiate and execute any and all agreements, contracts, and/or purchase orders necessary to remediate and/or repair damage to District property, personal property and/or Infrastructure caused by the Hurricane Hanna storm which occurred on or around the weekend of July 24, 2020 and to seek on the District's behalf any and all insurance proceeds, federal and/or state aid available to the District to offset costs associated with the repair and remediation.

At the Regular Board of Trustees Meeting held on May 12, 2021, the Board approved PBK Architects schematic and final designs for the Maintenance Warehouse Project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Advertisements in the local newspapers were posted on May 19, 2021 and May 26, 2021. A pre-proposal meeting was held on Thursday, May 27, 2021 and proposals will be opened on June 3, 2021 at 2:00 p.m. and firms will be able to view remotely. Pre-ranking of the proposals will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Mission CISD – Structural Maintenance Warehouse Project.

Three proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

Company, Base Bid, Days and Total Points

NM Contracting Base Bid \$348,800.00 with 120 construction days 98pts.
Alternate: \$50,750.00 with additional 10 construction days

G & G Contractors Base Bid \$399,350.00 with 120 construction days 89.6pts.
Alternate: \$57,400.00 with additional 45 construction days

Aguirre F & C Base Bid \$434,094.00 with 120 construction days 73.1pts.
Alternate: \$50,210.00 with no additional days

At the Regular Board of Trustees Meeting on Tuesday, June 8, 2021 the Board approved to negotiate with the top rank vendor, NM Contracting.

Initial project negotiations were held on June 10, 2021 with Mr. Charles Anderson, NM Contracting, Mr. Joel Garcia and Mr. Ricardo Rivera. On Wednesday, June 10, 2021 NM Contracting submitted their best and final offer (BAFO) with no changes from their original proposal.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

At the Special Board of Trustees Meeting on June 23, 2021, the Board approved to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mission CISD – Structural Maintenance Warehouse Project and awarded NM Contracting, LLC the project.

NM Contracting, LLC

Base Bid: \$348,800.00
Alternate: \$50,750.00 (adjacent shop area)
Total Bid: \$399,550.00

Base Bid Time: 120 days from notice to proceed (NTP)
Alternate Time: 10 days
Total Const. Time: 130 days from NTP

Notice to Proceed (NTP) was issued on July 26, 2021 with a substantial completion date of December 03, 2021.

ADMINISTRATIVE CONSIDERATIONS

PBK and NM Contracting presents, Consideration and Approval of Change Proposal Request #01 for Sixty (60) Delay Days for the Maintenance Warehouse Structural Project due to shortage in materials and supplies, if approved the new substantial completion will be February 01, 2022.

FUNDING SOURCE

General Funds

Estimated Budget \$500,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, October 6, 2021.

Administration presents Consideration and Approval of Change Proposal Request #01 for Sixty (60) Delay Days for the Maintenance Warehouse Structural Project – PBK Architects

EXHIBIT

Change Proposal Request (CPR) #1

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations



6316 N 10th Street, Bldg A, Suite 1
McAllen, Texas 78504
Phone: 956-687-1330
PBK.com

September 21, 2021

VIA: E-mail

Mr. Ricardo Rivera
Assistant Superintendent for Operations
520 Holland Ave.
Mission TX 78572

**Re: Mission CISD Maintenance Warehouse
Change Proposal Request No. 01- Time Extension**

Mr. Rivera,

Due to increase in supply chain demand, the Contractor has provided letters from Perry Mechanical Systems and ClarkDietrich regarding lead times for the mechanical units and the supply of metal studs. For his reason, the Contractor is requesting a time extension of sixty (60) days which would extend the construction contract time from December 3, 2021 to February 1, 2022.

We recommend approval of the extension of time.

Please do not hesitate to call me should you have any questions.

Respectfully submitted,

David I. Iglesias
Client Executive, PBK

CC: File

SUBJECT: Consideration and Approval of Change Proposal Request #02R for Electrical Panel Upgrade for the Maintenance Warehouse Structural Project – PBK Architects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

At the Regular Board of Trustees meeting held on February 12, 2020 the Board of Trustees approved to grant authority to Superintendent Dr. Perez to authorize the negotiations and enter into contract for professional services for the district-wide construction projects. The selected firm awarded was PBK Architects. PBK Architects was to conduct a roofing assessment for the Warehouse, Transportation and Maintenance departments.

At the Regular Board of Trustees meeting held on July 29, 2020, The Board considered suspension of Texas Education Code section 44.031, and authorizing the Superintendent or her designee to negotiate and execute any and all agreements, contracts, and/or purchase orders necessary to remediate and/or repair damage to District property, personal property and/or Infrastructure caused by the Hurricane Hanna storm which occurred on or around the weekend of July 24, 2020 and to seek on the District's behalf any and all insurance proceeds, federal and/or state aid available to the District to offset costs associated with the repair and remediation.

At the Regular Board of Trustees Meeting held on May 12, 2021, the Board approved PBK Architects schematic and final designs for the Maintenance Warehouse Project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Advertisements in the local newspapers were posted on May 19, 2021 and May 26, 2021. A pre-proposal meeting was held on Thursday, May 27, 2021 and proposals will be opened on June 3, 2021 at 2:00 p.m. and firms will be able to view remotely. Pre-ranking of the proposals will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Mission CISD – Structural Maintenance Warehouse Project.

Three proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

Company, Base Bid, Days and Total Points

NM Contracting Base Bid \$348,800.00 with 120 construction days 98pts.
Alternate: \$50,750.00 with additional 10 construction days

G & G Contractors Base Bid \$399,350.00 with 120 construction days 89.6pts.
Alternate: \$57,400.00 with additional 45 construction days

Aguirre F & C Base Bid \$434,094.00 with 120 construction days 73.1pts.
Alternate: \$50,210.00 with no additional days

At the Regular Board of Trustees Meeting on Tuesday, June 8, 2021 the Board approved to negotiate with the top rank vendor, NM Contracting.

Initial project negotiations were held on June 10, 2021 with Mr. Charles Anderson, NM Contracting, Mr. Joel Garcia and Mr. Ricardo Rivera. On Wednesday, June 10, 2021 NM Contracting submitted their best and final offer (BAFO) with no changes from their original proposal.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

At the Special Board of Trustees Meeting on June 23, 2021, the Board approved to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mission CISD – Structural Maintenance Warehouse Project and awarded NM Contracting, LLC the project.

NM Contracting, LLC

Base Bid: \$348,800.00
Alternate: \$50,750.00 (adjacent shop area)
Total Bid: \$399,550.00

Base Bid Time: 120 days from notice to proceed (NTP)
Alternate Time: 10 days
Total Const. Time: 130 days from NTP

Notice to Proceed (NTP) was issued on July 26, 2021 with a substantial completion date of December 03, 2021.

Pending:

Change Proposal Request #01 for Sixty (60) Delay Days for the Maintenance Warehouse Structural Project due to shortage in materials and supplies, if approved the new substantial completion will be February 01, 2022.

ADMINISTRATIVE CONSIDERATIONS

PBK and NM Contracting presents, Consideration and Approval of change proposal request #02R for electrical panel upgrade. Currently the electrical panel has 24-space breaker panel and request to upgrade to a 30-space breaker panel. If approved it will be deducted from owner’s contingency allowance.

Contingency Allowance: \$25,000.00
CPR#2R electrical panel: \$ 3,963.78
Contingency Balance: \$21,036.22

FUNDING SOURCE

General Funds
Estimated Budget \$500,000.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, October 6, 2021.

Administration presents Consideration and Approval of Change Proposal Request #02R for Electrical Panel Upgrade for the Maintenance Warehouse Structural Project.

EXHIBIT

Change Proposal Request (CPR) #2R

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations



6316 N 10th Street, Bldg A, Suite 1
McAllen, Texas 78504
Phone: 956-687-1330
PBK.com

September 21, 2021

VIA: E-mail

Mr. Ricardo Rivera
Assistant Superintendent for Operations
520 Holland Ave.
Mission TX 78572

**Re: Mission CISD Maintenance Warehouse
Change Proposal Request No. 02R- Electrical Panel Upgrade**

Mr. Rivera,

We have reviewed CPR No. 02R with a cost proposal of \$3,963.78 to upgrade the existing electrical panel from a 24 to a 30 space breaker panel. The cost appears to be reasonable for this scope of work.

We recommend approval of CPR No 02R with a cost of \$3,963.78 to be deducted from the Owner's Contingency Allowance of \$25,000.

This will leave a balance of \$21,036.22 in the Owner's Contingency Allowance.

Please do not hesitate to call me should you have any questions.

Respectfully submitted,

David I. Iglesias
Client Executive, PBK

CC: File



Change Proposal Request (CPR)

Project Information	
Project #	2097
Title	Mission CISD Maintenance Warehouse Renovation
Address	1201 Bryce Drive
City, State, Zip	Mission , TX 78572
Country	US

Change Proposal Request	
Contract #	001
CPR #	002
Issue Date	20-Sep-2021
Subject	RFI 002 Upgraded Electrical Panel.

Prime Contract Company	
Contact	Fernando D. Perez
Company	NM Contracting, LLC
Address	2022 Orchid Ave
City, State, Zip	McAllen, Texas 78504
Country	United States
Phone	(956) 631-5667
Fax	(956) 627-3959

Owner	
Contact	David Iglesias
Company	Mission CISD
Address	1201 Bryce Drive
City, State, Zip	Mission , TX 78572
Country	US
Phone	956-323-5648
Fax	956-323-5616

Description of the proposed change:

RFI 002 Upgraded Electrical Panel.
See attached RFI 002 with response.

Net Amount of this Proposed Change:

\$3,963.78

The Contract time due to this Change Proposal Request has increased by 14 Working Days.

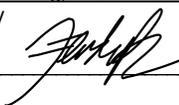
This document, when fully executed as accepted, shall constitute authorization to proceed with the work described herein.

Submitted By

Response: Accept Do Not Accept

NM Contracting, LLC
Company

Mission CISD
Company

By  _____
Date 09/20/2021

By _____
Date _____



Change Proposal Request (CPR)

Proposed Items

Item #	Item Description	Quantity	Unit	Unit Price	Subtotal
1	RFI 002 Upgraded Electrical Panel.	1		3,963.78	3,963.78

Subtotal = \$3,963.78

Tax = \$0.00

Total = \$3,963.78



604 PALMVIEW DR.
PALMVIEW, TX 78574
P: (956) 581-8899

September 17, 2021

CO Request 1-Rev

Job: Mission CISD Maintenance Warehouse
Re: RFI 002

We propose to furnish and install all labor, material, services and equipment necessary for completion of the electrical scope of work requested. As per RFI 002 we will replace existing panel with a 30 space panel.

Excludes the following:

- > Cutting, Patching, or Painting of Drywall, if Damaged.
- > Ceiling Tiles, Ceiling Grid, if Damaged.

NOTE: 1 additional day requested to complete scope of work.

Work will be done during regular business hours, quote valid for 30 days after date listed above.

TOTAL: \$ 3,963.78

Should you have any questions, please feel free to call me at (956) 581-8899.

Sincerely,

Juan Ortiz / Carla Garcia

Accepted By: _____ Date: _____

JOB: Mission CISD Maintenance Warehouse

DATE: 9/17/2021

RE: RFI 002

CO Req. 1-Rev

DESCRIPTION OF WORK:

ITEM	QTY		RATE	TOTAL	TAX
MATERIAL:					
	1	Load Center w/30 Spaces 150a	1,806.48	1,806.48	NON
	2	1 1/2" myer hub	24.30	48.60	NON
	2	1 1/2" conn s/c	10.54	21.08	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
	1		-	-	NON
MATERIAL SUBTOTAL		TOTAL MATERIALS		\$ 1,876.16	
OTHER					
		EQUIPMENT -			
		EQUIPMENT -			
		TRENCH		-	
		BORE		-	
		TRENCH TOTAL		\$ -	
LABOR DES.		LABOR:			NO
LABOR	10	SERVICE CREW	100	1,000.00	NO
LABOR SUBTOTAL		TOTAL LABOR		\$ 1,000.00	
				SUBTOTAL	2,876.16
				TAX	- 0.00%
				SUBTOTAL	2,876.16
				MARKUP	287.62 10%
				ADMIN FEE	800.00
				BOND FEE	
				TOTAL	\$ 3,963.78



Request for Information (RFI)

Project Information	
Project #	2097
Title	Mission CISD Maintenance Warehouse
Address	1201 Bryce Drive
City, State, Zip	Mission , TX 78572
Country	US

Request for Information		
RFI #	002	Drawing
Date	06-Aug-2021	Spec. Section
Due Date	13-Aug-2021	Location
		Other
Priority	A.S.A.P.	
Subject	Existing Panelboard MP	
Reason	Conflict in Contract Requirements	

From	
Contact	Fernando D. Perez
Company	NM Contracting, LLC
Address	2022 Orchid Ave
City, State, Zip	McAllen, Texas 78504
Country	United States
Phone	(956) 631-5667
Fax	(956) 627-3959

To	
Contact	
Company	PBK Architects, Inc.
Address	3900 North 10th St., Suite 810
City, State, Zip	McAllen, TX 78504
Country	US
Phone	956-687-1330
Fax	(956) 627-3959

Request

Please see attached photo.

This is the existing MDP at the warehouse project, this panel is a 18 circuit panel not a 30 like it show it on the electrical sheet E 5.01 , so i need 6 more spaces for RTU 2,& 3 and they will not fit in is panel. Please clarify this with the electrical engineer.

Response

LEAF RESPONSE:

Contractor to replace existing panel with new 30 space panel. New pane to be 120/240, 200A, 3-ph, 4w panel with breakers to match breaker arrangement as indicated on panel schedule shown on E5.01. Contractor to reconnect existing feeder and branch circuit conductors.

Larry A. Schaffer

Signature

This 3/pole breaker and 1/pole 20 are for the Air compressor

This two spaces are for the 100 amp breaker for the new building

This one can be for RTU 1

There is no room for RTU2 and RTU3, this panel is 18 circuits not 30 circuits like it show it on sheet E5.01

SUBJECT: Approval to Accept Final Completion, Less Betterment fund Allowance and Final Payment, for the Child Nutrition Program (CNP) Chiller Project – DBR Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Due to reaching the equipment’s maximum life expectancy and efficiency, the CNP Department is requesting the chillers at CNP to be replaced. This contract is for the material and labor needed to install the chillers that are provided by Mission CISD.

The purchase will be made a Purchasing Cooperative. Using an inter-local purchase co-op complies with purchase requirements of TEC 44.031a(5) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

Pricing has been compared to recent prior similar purchases and recommends approval of purchase.

DBR Engineering is the on-call HVAC Engineering services for year 2018-2019.

At the Regular Board of meeting held January 22, 2020, the Board approved competitive-sealed proposals as a method of delivery for awarding the contract for relocation of chillers #500-20-0.

Advertisements in the local newspapers were posted on October 21, 2020 and October 28, 2020. Proposals were publicly opened January 27, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.’s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the CNP Chiller Project.

Four proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
Johnson Controls	\$116,196.44	90	89.0
Central Air & Heating	\$156,775.00	120	77.4
Quantum Mechanical	\$172,068.00	60	63.4
Refco	\$170,000.00	150	40.8

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, Johnson Controls.

Initial project negotiations were held on February 25, 2021, with Mr. Adalberto Cavazos, Johnson Controls, Mr. Carlos Lerma and myself. During the negotiations Johnson Controls Offers as their Best and Final Offer \$116,196.44 with no decrease in their initial proposal. However, they do request and additional 20 days for installation.

Administration is to present Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the CNP Office Chiller Project and believes that the additional days is a reasonable request.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>
Johnson Controls	\$116,196.44	120

Original Price: \$116,196.44

BAFO: \$116,196.44

At the Special Board Meeting held on March 03, 2021, the Board approved Johnson Controls as the awarded vendor. Notice to Proceed was issued on April 07, 2021, with 110 days substantial completion to be achieved on July 26, 2021.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved Change Order #1 for Twenty-eight (28) Delay Days for the Child Nutrition Program (CNP) Project. If approved the new substantial

completion will be August 23, 2021.

At the Regular Board meeting held on September 8, 2021, the Board approved Substantial Completion for the Child Nutrition Program (CNP) Chiller Project.

ADMINISTRATIVE CONSIDERATION

As per DBR Engineering and Jonson Controls, the Child Nutrition Program (CNP) Chiller Project is completed, thus they present at this time approval to accept final completion, less betterment fund allowance and final payment, for the Child Nutrition Program (CNP) Chiller Project.

FUNDING SOURCE / AMOUNT

CNP Funds

Total Budget: \$116,196.44

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, October 6, 2021.

Administration presents approval to accept final completion, less betterment fund allowance and final payment, for the Child Nutrition Program (CNP) Chiller Project.

EXHIBIT

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

SUBJECT: Approval to Accept Final Completion, Less Betterment Fund Allowance and Final Payment, for the Central Office Chiller Replacement Project –DBR Engineering – DBR Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The chiller at the Central Office building continues to be utilized at above maximum capacity with having no redundancy. The current backup chiller is approximately 30 years old and has served its maximum life expectancy and efficiency. Continuous issues have arisen with the unit burning motors, controls, wiring with continual leaks. Frequent and recent electrical storms have made an impact on this old unit. Service continuously has to be conducted on this building A/C chiller which affects the operations of our district, especially during the hot and warm months of the year. In July of 2018, a 70 ton chiller was installed to replace the main chiller which had also met its life expectancy.

At the Regular Board of Trustee meeting held on October 09, 2019 the Board approved the Project and Proposed Budget for the Central Office Second Chiller Backup Project.

The purchase will be using the Buyboard inter-local purchase coop.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a(5) requiring and approval purchasing method for contracts valued \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best met the specifications and provided the “Best Value”.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Current and/or past MEP engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct

Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

PBK Architects (LEAF MEP)
DBR MEP
Trinity MEP
MEP Solutions
Halff Associates

The Board approved for Request for Qualification (RFQ's) for an engineer or architect for this project.

At the Special Board of Trustees meeting held on January 29, 2020, the Board approved the ranking and selection for professional services for the district-wide construction projects the selected firm awarded to negotiate was DBR Engineering.

At the Regular Board of Trustees meeting held on February 12, 2020 the Board approved to grant authority to Superintendent Dr. Perez, to authorize the negotiations the contract for professional services for the district-wide construction projects. The selected firm awarded the project was DBR Engineering.

Advertisements in the local newspapers were posted on October 21, 2020 and October 28, 2020. Proposals were publicly opened January 27, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Central Office Chiller Project.

Three proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
Johnson Controls	\$113,555.10	90	89.0
Central Air & Heating	\$160,025.00	120	76.9
Quantum Mechanical	\$177,104.00	60	61.9

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, Johnson Controls.

Initial project negotiations were held on February 25, 2021, with Mr. Adalberto Cavazos, Johnson Controls Mr. Carlos Lerma and myself. During the negotiations Johnson Controls Offers as their Best and Final Offer (BAFO) \$113,555.10 with no decrease in their initial proposal. However, they do request and additional 20 days for installation.

Administration is to present Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Central Office Chiller Project and believes that the additional days is a reasonable request.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>
Johnson Controls	\$113,555.10	120

Original Price: \$113,555.10

BAFO: \$113,555.10

At the Special Board Meeting held on March 03, 2021, the Board approved Johnson Controls as the awarded vendor. Notice to Proceed was issued on April 07, 2021, with 110 days substantial completion to be achieved on July 26, 2021.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved Change Order #1 for Thirty-five (35) Delay Days for the Central Office Chiller Replacement Project. If approved the new substantial completion will be August 30, 2021.

At the Regular Board meeting held on September 8, 2021, the Board approved Change Order #2 for Eight (8) Delay Days and Substantial Completion and for the Central Office Chiller Replacement Project.

ADMINISTRATIVE CONSIDERATIONS

As per DBR Engineering and Jonson Controls, the Central Office Chiller Replacement Project is completed, thus they present at this time Approval to Accept Final Completion, Less Betterment Fund Allowance and Final Payment, for the Central Office Chiller Replacement Project –DBR Engineering

FUNDING SOURCE

Local Fund

Preliminary/Approximate Total Budget:		
Central Office:	70 tons	= \$86,000.00
Contingency 20%:		\$17,200.00
Approximate Soft Costs:		<u>\$25,000.00</u>
Est. Project Total:		\$128,200.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, October 6, 2021.

Administration presents Approval to Accept Final Completion, Less Betterment Fund Allowance and Final Payment, for the Central Office Chiller Replacement Project –DBR Engineering

EXHIBIT

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

SUBJECT: Approval to Enter Into Negotiations with all Firms for General Construction Services
– Job Order Contracting Status

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Job Order Contracting (JOC) is a unique, indefinite delivery, indefinite quantity procurement method that helps facility owners complete a large number of repairs, maintenance, renovation and straightforward new construction projects with a single, competitively awarded contract. Unlike traditional bidding where each project is identified, designed and then put out to bid, Job Order Contracting establishes competitively-bid prices up front and eliminates the need to separately bid each project. It is an easy and expedited construction sourcing option. Traditional procurement cycles typically take months to complete and require a significant amount of administrative and technical resources. Once a job order contract is awarded, the owner can ask the contractor to perform a series of projects. There is no need to prepare, copy, advertise and distribute bid packages for each project. The time-consuming front-end process is completed one time, rather than repeated for each project. The procurement process takes weeks instead of months. Job Order Contracting also assists with budget control and cost savings. The cost of construction is preset and each task includes a detailed description, unit of measurement, unit price and where applicable, demolition cost. The Unit Prices contain locally-developed direct costs for material and labor.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required. Administration requests approval to seek competitive proposals from Bidders to establish multiple award contracts for General Construction Services using Job Order Contracting (JOC) for the services listed below.

- Electrical
- Steam fitting, pipe-fitting, and plumbing
- Structural steel and sheet metal, welding
- Masonry and concrete work
- Asphalt repair
- General carpentry and drywall installation
- Carpeting, flooring, drywall finishing
- Heating ventilation and air condition, electrical and mechanical
- Doors, windows, louvers, hardware, and glazing
- Painting of various surfaces
- Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping
- Demolition
- Asbestos abatement, hazardous material handling
- Mold
- Water damage
- Moving portables
- Roofing of different types: metal, TPO, PVC membrane, slate, etc.
- Telecommunications cabling services

This Job Order Contract service will be used on services for construction projects up to a \$500,000.00 total construction cost. Any services above this threshold will be brought forward to the Board of Trustees for consideration and approval. All projects that utilize Job Order Contracts will be presented to the Committee as informational items.

The administration will begin advertising and evaluating for the Procurement of Job Order Contracting Services so that the Board may review and approve.

As per the Committee meeting, the Job Order Contracts will be for a three-year term with an annual performance evaluation or as the Board recommends.

Multiple contractors may be selected for the Job Order Contract services.

At the Regular Board of Trustees meeting held on June 08, 2021, the Board approved to advertise and solicit Job Order Contracts for the different services in the district's best interest and will utilize Competitive Sealed Proposals as the procurement method and the Davis-Bacon Act as the prevailing wage determination.

Advertisements in the local newspapers were posted on August 12, 2021 and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021 by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Mr. Joel Garcia – Assistant Superintendent for Business & Finance, Ms. Lorena Garcia – Deputy Superintendent for Support Services and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

At the Regular Board of Trustees meeting held on September 8, 2021, the Board approved, to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting.

ADMINISTRATIVE CONSIDERATIONS:

At last month's meeting Administration presented "Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting" and we ranked the four firms that submitted their qualifications and proposed construction services. Administration presents that it would be to our advantage to have all four of the firms on contract due to the fact that it gives us a choice of contractors on stand-by to use depending on the project or emergency. In order to present this item for your review our agenda item from last month will have to be reworded and we will need to present this month at the workshop "To Enter Into Negotiations with **All** Firms for General Construction Services – Job Order Contracting". Last month was just limited to the order of ranking and selecting one, this agenda item allows us to negotiate and possibly select all.

Four firms submitted qualification packages listing their proposed services for various trades. Eighteen different trade services were listed and two of the four firms listed that they were qualified to undertake all of the services requested by MCISD. Two other firms listed only selected services that they would undertake.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required or where smaller projects can be completed sooner than through the traditional procurement process.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, October 6, 2021.

Administration presents Approval to Enter Into Negotiations with all Firms for General Construction Services – Job Order Contracting Status

EXHIBIT

Bid Ranking Sheets

CONTACT PERSON (S)

Rick Rivera, Assistant Superintendent for Operations
Dora Garcia, Purchasing Coordinator

Mission Consolidated Independent School District
 General Construction Services - Job Order Contracting
 CSP 500-22-0
 Bid Ranking - August 31, 2021

Contractors		8/A Builders	Basic IDIQ	RenoWorks	Rio United Builders	
Proposal Submission						
	Complete Proposal	x	x	x	x	
CRITERIA		Max Points				
Monetary Value - 40 points						
1	Coefficient/Multiplier for RS Means line items and for items not included in RS Means	40	34.9	40.0	34.4	32.0
	RS Means (all divisions) Regular Hours		1.00	0.91	1.00	1.21
	RS Means (all divisions) After Hours		1.20	0.99	1.25	1.30
	Items not in RS Means		1.30	1.15	1.30	1.30
	Total Coefficient/Multiplier		3.50	3.05	3.55	3.81
Qualifications and Reputation - 20 points						
2	Contractor's length of time in the construction business.	7	7	7	5	1
3	Contractor's past relationship with other clients on similar projects. Provide three (3) letters of reference from Owners identified in the lists of projects completed within the past five (5) years of similar scope and size.	5	3.2	3.3	5	2.5
4	Address history and procedure for assuring timely payment to sub-contractors and suppliers. Provide three (3) letters of reference from major suppliers and sub-contractors which specifically address the proposer's history of paying sub-contractors and material providers on time.	2	2	2	2	2
5	Prior experience with architectural and/or engineering firms. Provide a letter of reference from an Architectural or Engineering firm addressing the contractor's history of providing detailed documentation and a fair assessment of change order pricing.	2	2	2	2	2
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against your company for its officers . If any, please summarize the nature of these claims.	2	2	2	2	2
7	List all claims, judgments, arbitration proceedings or suits that your company or its officers has filed against a school district within the past ten (10) years?. If so, please summarize the nature of these claims.	2	2	2	2	2
Experience with Similar Projects - 15 points						
8	Contractor's experience with school district projects of similar size, type and complexity. List school district projects completed within the past five (5) years of similar scope and size.	10	10	10	10	10
9	Contractor's experience with projects of similar size, type and complexity. List all other projects completed within the past five (5) years of similar scope and size other than the ones listed above .	5	5	5	5	5
Key Personnel and Workforce - 8 points						
10	Qualifications and availability of contractor's personnel. Provide the names and a brief summary of experience or resume of key supervisory personnel to be assigned to the project. Provide history of maintaining assigned personnel for the duration of project.	5	5	5	5	3
11	Contractor's proposed sub-contractors. Provide a list of the sub-contractors that will be assigned to this project.	3	3	3	0	3
Past Performance with District - Quality of Work and Adherence to Contract Terms - 10 points						
12	List projects completed or in progress for Mission CISD.	10	0	0	5	0
HUB Certification - 0.5 points						
13	Provide documentation to assist compliance with laws and rules relating to Historically Underutilized Businesses.	0.5	0.5	0.5	0	0
Financial Strength of Company - 2 points						
14	Provide a letter from your bonding company addressing the points listed in the item 15 of the Contractor's Information Statement Form.	1	1	1	1	1
15	Provide a bank letter of reference with regards to the company's financial strength.	0.5	0.5	0.5	0.5	0.5
16	Provide a statement attesting if the company or company's principals under other company names ever filed for bankruptcy.	0.5	0	0.5	0	0.5
Thoroughness of Bid Submission and Quality of Presentation - 4.5 points						
17	Provide the Contractor's Checklist, including the documents required and the copies in the order requested. Contractor must submit everything required in project specifications including Contractor's Information Statement.	4.5	2.2	4.5	3.5	3.5
Total Points		100	80.3	88.3	82.4	70.0
Rank (1 is Highest)			3	1	2	4

Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
 Ricardo Rivera, Assistant Superintendent for Operations
 Joel Garcia, Assistant Superintendent for Finance
 Adrian Hernandez, Coordinator for Projects and Energy Management
 Dora Garcia, Purchasing Coordinator
 Daisy Cuevas, Purchasing Specialist

Mission Consolidated Independent School District
 General Construction Services - Job Order Contracting CSP 500-22-0
 Bid Ranking - August 31, 2021

Proposed Services	8/A Builders	Basic IDIQ	RenoWorks	Rio United Builders
Electrical	X	X	X	X
Steam fitting, pipe-fitting, and plumbing		X		X
Structural steel and sheet metal, welding	X	X	X	X
Masonry and concrete work	X	X	X	X
Asphalt repair		X		X
General carpentry and drywall installation	X	X	X	X
Carpeting, flooring, drywall finishing		X	X	X
Heating ventilation and air condition, electrical and mechanical		X	X	X
Doors, windows, louvers, hardware, and glazing		X		X
Painting of various surfaces	X	X	X	X
Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping		X	X	X
Demolition	X	X	X	X
Asbestos abatement, hazardous material handling		X		X
Mold		X		X
Water damage		X	X	X
Moving portables	X	X		X
Roofing of different types: metal, TPO, PVC membrane, slate, etc.		X	X	X
Telecommunications cabling services		X		X
All of the above		X		X

SUBJECT: Approval to Accept Schematic Design for the Field Events for the Middle School Project – Javier Hinojosa Engineering

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Athletic Department and Administration is requesting track and field long jump and triple jump runways at all four of our middle schools. These runways will benefit our Jr. High athletes the opportunity for very much needed practice runs. When traveling to our High Schools for practice to utilize those runways it significantly limits both our HS and JH jumpers practice run-throughs. Civil engineering will be required for this project. Depending on the recommended locations additional civil engineering services may be required for drainage purposes.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration used the on-call professional services agreement for the project assessment. Javier Hinojosa Civil Engineering's estimated project cost is \$269,168.

At the Regular Board meeting held on August 11, 2021 the Board approved Utilizing the On-call Professional Services for the Field Events for the Middle School Project – Javier Hinojosa Civil Engineering.

ADMINISTRATIVE CONSIDERATIONS

Javier Hinojosa Civil Engineering has continued to meet with MCISD Staff and Administration on schematic designs, thus administration will be presenting Approval to Accept Schematic Design for the Field Events for the Middle School Project. Designs have been reviewed, approved and signed-off by each campus Principal and Coach Ibarra, Athletic Director.

FUNDING SOURCE

General Funds/Athletic Fund

Est. Project Budget:	\$269,168.00
Project Contingency 20%:	\$ 53,833.60
Est. Professional Services 12%:	<u>\$ 32,300.16</u>
Est. Total Project Cost:	<u>\$355,301.76</u>

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, October 6, 2021.

Administration presents Approval to Accept Schematic Design for the Field Events for the Middle School Project – Javier Hinojosa Engineering

EXHIBIT

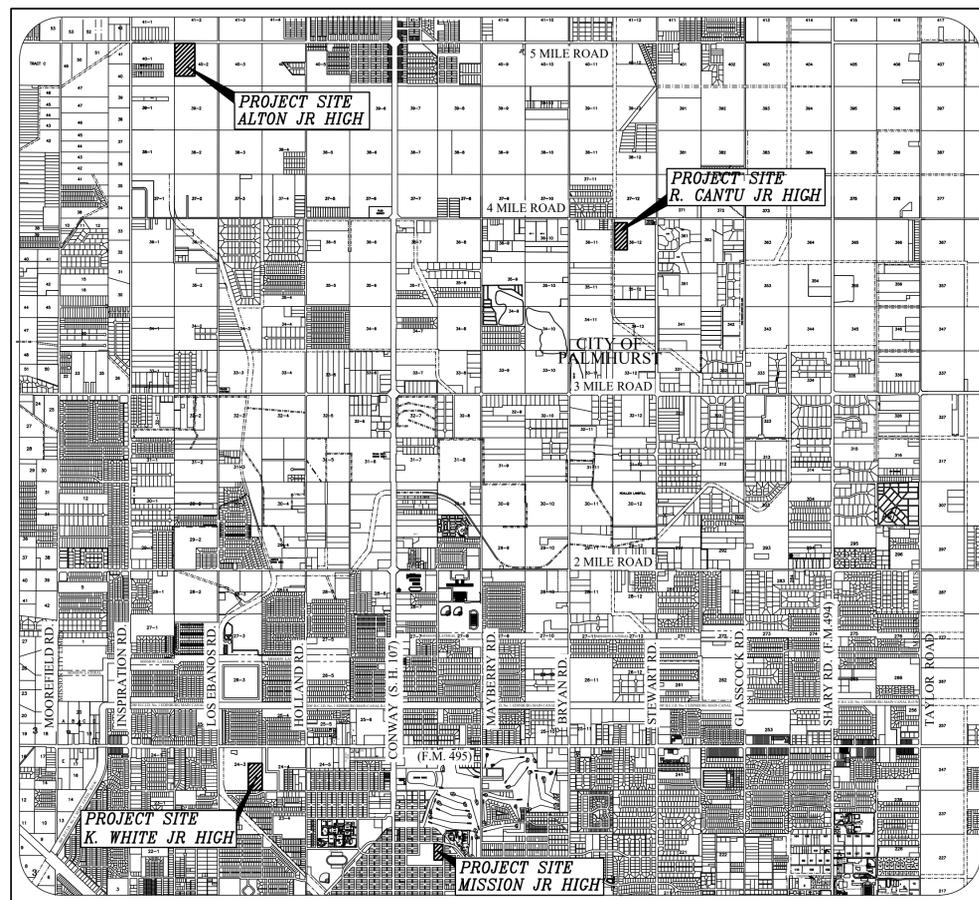
Schematic Design

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

MISSION C.I.S.D. JUNIOR HIGH LONG JUMP RUNWAY IMPROVEMENTS

- ALTON MEMORIAL JUNIOR HIGH SCHOOL
- KENNETH WHITE JUNIOR HIGH SCHOOL
- RAFAEL CANTU JUNIOR HIGH SCHOOL
- MISSION JUNIOR HIGH SCHOOL



LOCATION MAP
SCALE: N.T.S.

INDEX OF SHEETS

SHEET #	DESCRIPTION
1	ALTON MEMORIAL JH SCHOOL PROPOSED LONG JUMP RUNWAY IMPROVEMENTS
2	KENNETH WHITE JH SCHOOL PROPOSED LONG JUMP RUNWAY IMPROVEMENTS
3	RAFAEL CANTU JH SCHOOL PROPOSED LONG JUMP RUNWAY IMPROVEMENTS
4	MISSION JH SCHOOL PROPOSED LONG JUMP RUNWAY IMPROVEMENTS
5	TRACK AND FIELD DETAILS

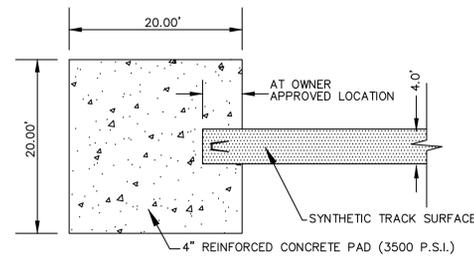
MISSION C.I.S.D. BOARD OF TRUSTEES

JERRY ZAMORA	PRESIDENT
VERONICA "BETTY" R. MENDOZA	VICE PRESIDENT
ROY VELA	SECRETARY
PETRA B. RAMIREZ	MEMBER
MINNIE R. RODGERS	MEMBER
JUAN M. GONZALEZ	MEMBER
IRIS IGLESIAS	MEMBER
DR. CAROL G. PEREZ	SUPERINTENDENT



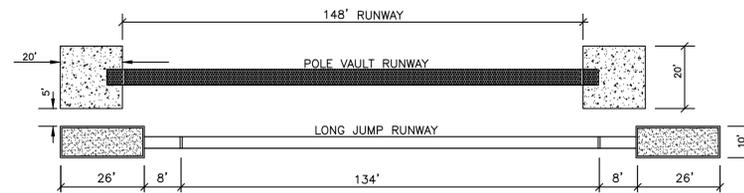
JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
416 E. DOVE AVENUE McALLEN, TEXAS 78504
PHONE (956) 668-1588
javhin@rgv.rr.com
TBPELS FIRM No. F-1295

SEPTEMBER, 2021



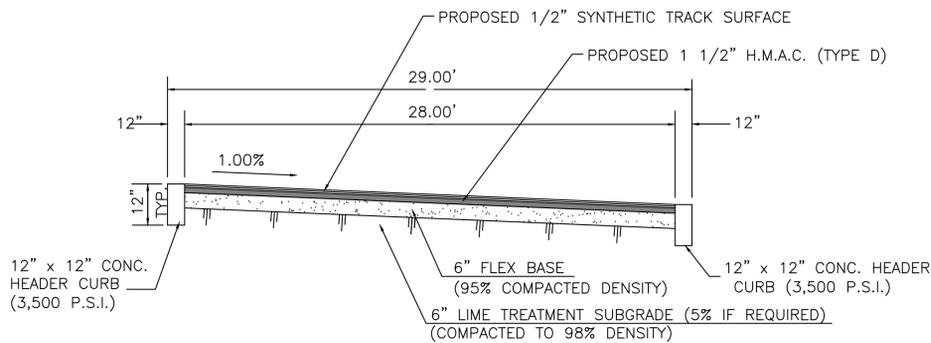
PLAN AT POLE VAULT

N.T.S.



PLAN AT POLE VAULT AND LONG JUMP

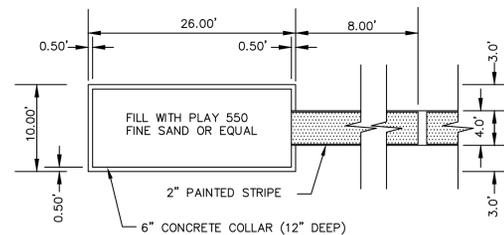
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CROSS SECTION DETAIL

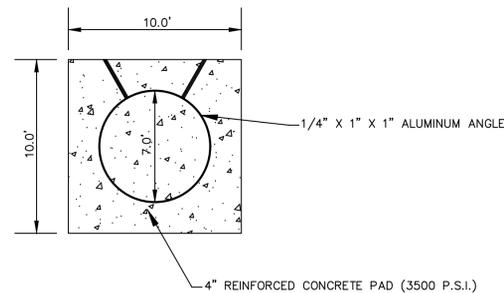
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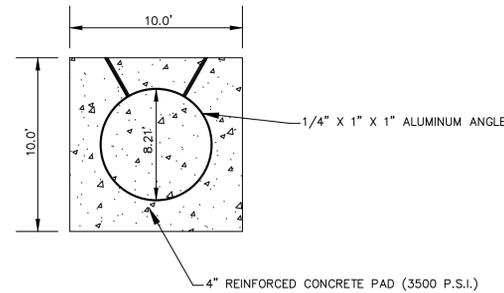
PLAN AT LONG JUMP PIT

N.T.S.



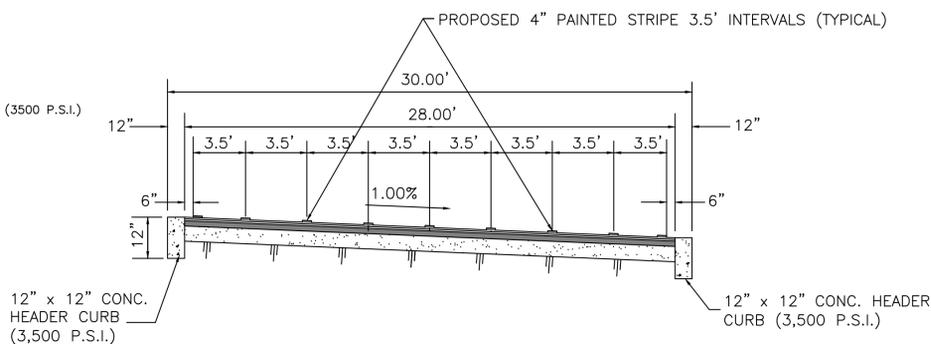
PLAN AT SHOT PUT PAD

N.T.S.



PLAN AT DISCUS PAD

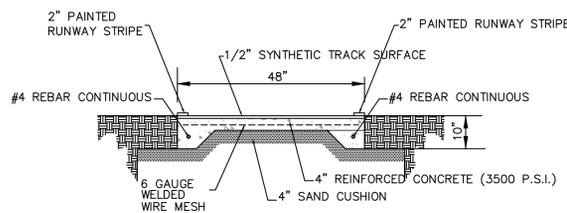
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CROSS SECTION DETAIL

STRIPING DETAIL

N.T.S.

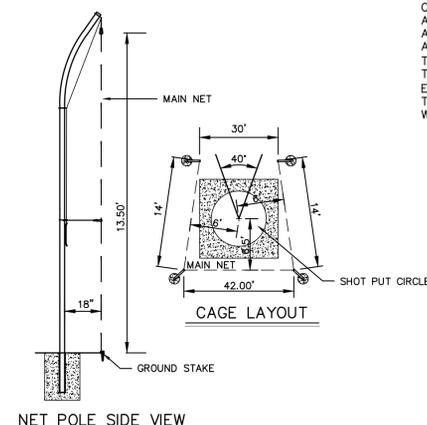


SECTION THRU RUNWAY

N.T.S.

SPECIFICATIONS

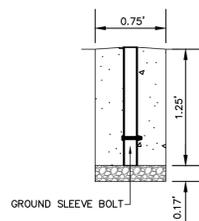
THE SHOT CAGE CONSISTS OF FOUR PAINTED STEEL NET POLES WITH GROUND SLEEVES, A VINYL COATED NET SUPPORT CABLE TO REDUCE NET SAG, AND A WEATHER TREATED NYLON NET. ALSO INCLUDED ARE FOUR NET GROUND STAKES TO POSITION THE NET AT THE BASE OF THE POLE AND NET RETAINER ROPES. THE POLES ARE 14 GAUGE, 2 1/2" SQUARE STEEL TUBE FINISHED WITH WHITE POWDER COAT PAINT. EACH POLE STANDS IN A 20" DEEP GROUND SLEEVE. THE NET IS 320 LB. TEST NYLON WHICH HAS BEEN WEATHER TREATED.



NET POLE SIDE VIEW

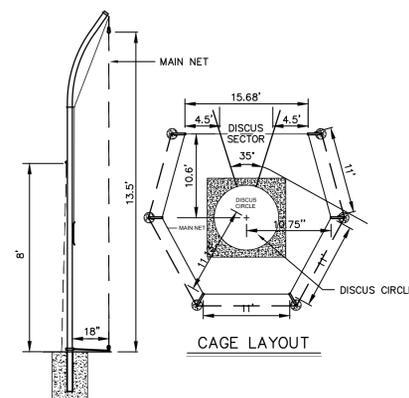
40° SHOT PUT CAGE

N.T.S.



NET POLE CONC. FOOTING SHOT PUT AND DISCUS

N.T.S.



NET POLE SIDE VIEW

35° DISCUS CAGE

N.T.S.

REVISIONS

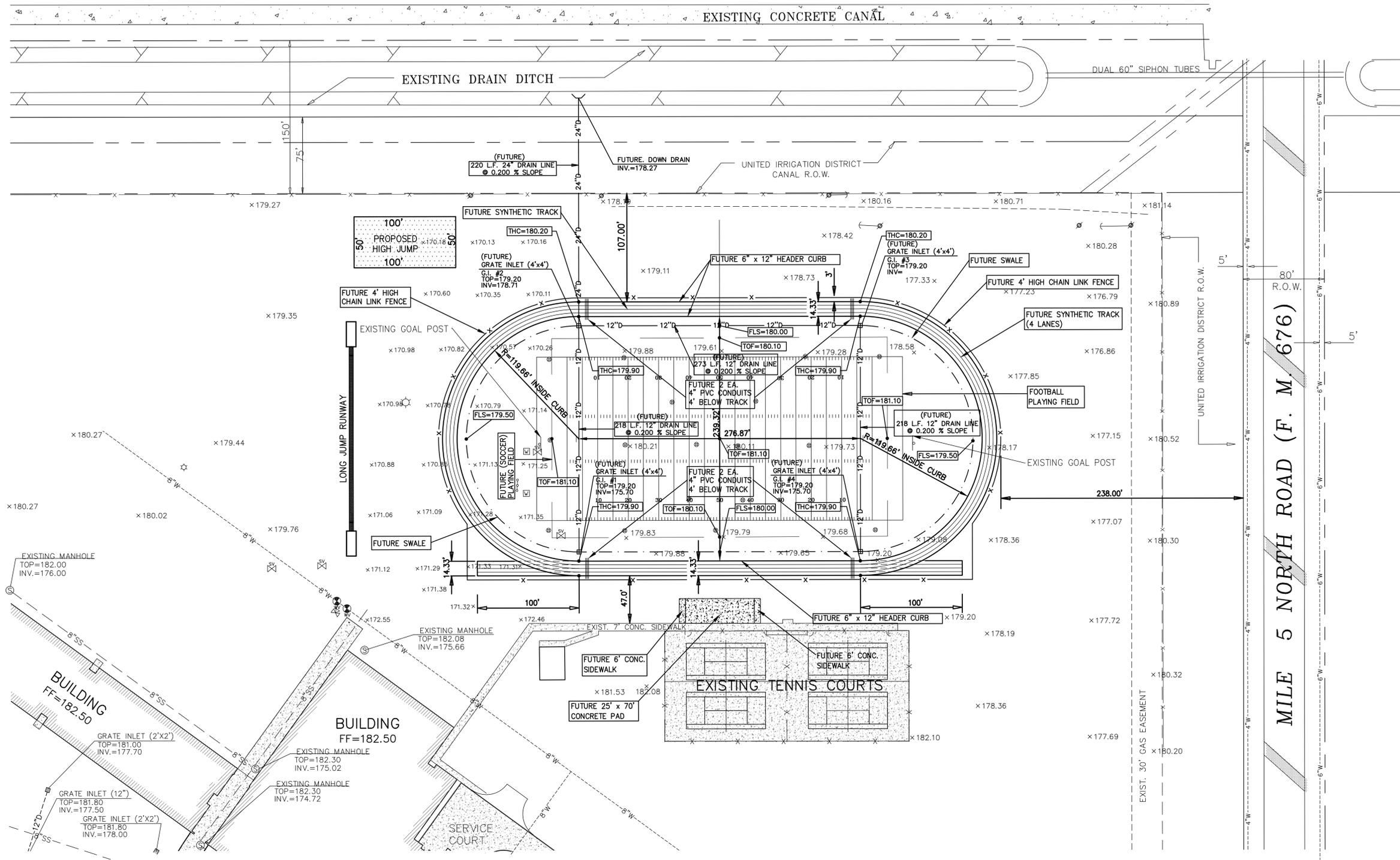
210601	PROJECT No.
SEPTEMBER, 2021	DATE
J.H.	DRAWN BY
J.H.	CHK. BY



JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
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TRACK AND FIELD DETAILS
MISSION C.I.S.D.
JUNIOR HIGH LONG JUMP RUNWAY IMPROVEMENTS
MISSION, TEXAS

SHEET
5
OF 5 SHEETS



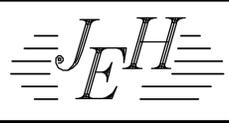
SCALE: 1" = 50'

LEGEND

EOP=113.48	EXIST. EDGE OF PAVEMENT ELEVATION
TOC=113.48	EXIST. TOP OF CURB ELEVATION
TOD=113.48	EXIST. TOP OF DITCH ELEVATION
TOE=113.48	EXIST. BOTTOM OF DITCH ELEVATION
CL=113.31	EXIST. CENTER LINE ELEVATION
FL=115.10	EXIST. FLOW LINE ELEVATION
(Symbol: Circle with 'D')	EXIST. DRAIN MANHOLE
(Symbol: Circle with 'S')	EXIST. SEWER MANHOLE
(Symbol: Circle with 'L')	EXIST. LIGHT POLE
(Symbol: Circle with 'P')	EXIST. POWER POLE
(Symbol: Circle with 'G')	EXIST. GUY WIRE
(Symbol: Circle with 'S')	EXIST. SPRINKLER HEAD
(Symbol: Circle with 'R')	EXIST. ROAD SIGN
(Symbol: Square with 'M')	EXIST. MAIL BOX
(Symbol: Square with 'W')	EXIST. WATER METER
(Symbol: Square with 'E')	EXIST. ELECTRICAL BOX
(Symbol: Square with 'T')	EXIST. ELECTRIC TRANSFORMER
(Symbol: Square with 'P')	EXIST. TELEPHONE PEDESTAL
(Symbol: Square with 'F')	EXIST. FIRE HYDRANT
(Symbol: Square with 'V')	EXIST. WATER VALVE
(Symbol: Square with 'I')	EXIST. IRRIGATION VALVE
(Symbol: Circle with 'O')	EXIST. OAK TREE
(Symbol: Circle with 'P')	EXIST. PALM TREE
(Symbol: Circle with 'O')	EXIST. ORANGE TREE
(Symbol: Dashed line)	EXIST. UNDERGROUND ELECTRIC LINE
(Symbol: Dashed line)	EXIST. 12" SANITARY SEWER LINE
(Symbol: Dashed line)	EXIST. 30" DRAINAGE LINE
(Symbol: Dashed line)	EXIST. 6" WATER LINE
(Symbol: Dashed line)	EXIST. 8" WATER LINE

REVISIONS	DATE	BY	CHK. BY

210601
 PROJECT No.
 SEPTEMBER, 2021
 DATE
 P.G. & A.G.
 DRAWN BY
 J.H.
 CHK. BY

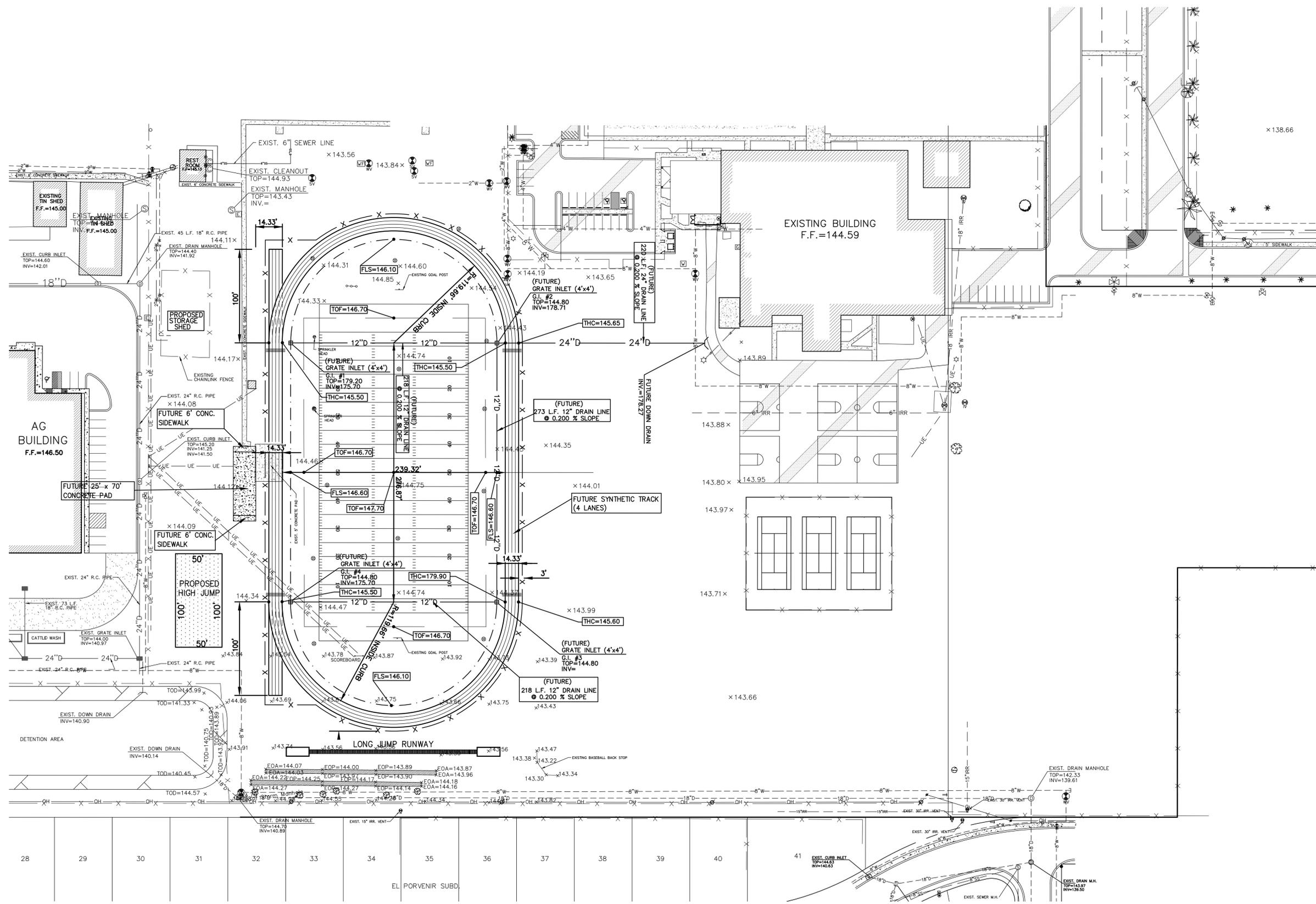


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PROPOSED LONG JUMP RUNWAY
ALTON MEMORIAL JUNIOR HIGH SCHOOL
 ALTON, TEXAS

SHEET
1
 OF 5 SHEETS

SCALE: 1" = 50'



- LEGEND**
- EOP=113.48 EXIST. EDGE OF PAVEMENT ELEVATION
 - TOD=113.48 EXIST. TOP OF CURB ELEVATION
 - TOD=113.48 EXIST. TOP OF DITCH ELEVATION
 - TOE=113.48 EXIST. BOTTOM OF DITCH ELEVATION
 - CL=113.31 EXIST. CENTER LINE ELEVATION
 - FL=115.10 EXIST. FLOW LINE ELEVATION
 - ⊕ EXIST. DRAIN MANHOLE
 - ⊙ EXIST. SEWER MANHOLE
 - ⊛ EXIST. LIGHT POLE
 - ⊙ EXIST. POWER POLE
 - ⊙ EXIST. GUY WIRE
 - ⊙ EXIST. SPRINKLER HEAD
 - ⊙ EXIST. ROAD SIGN
 - ⊙ EXIST. MAIL BOX
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 - UE--- EXIST. UNDERGROUND ELECTRIC LINE
 - 12"SS--- EXIST. 12" SANITARY SEWER LINE
 - 12"D--- EXIST. 12" DRAINAGE LINE
 - 6"W--- EXIST. 6" WATER LINE
 - 12"W--- EXIST. 8" WATER LINE

REVISIONS	210601
	PROJECT No. SEPTEMBER, 2021
	DATE P.G. & A.G.
	DRAWN BY J.H.
	CHK. BY



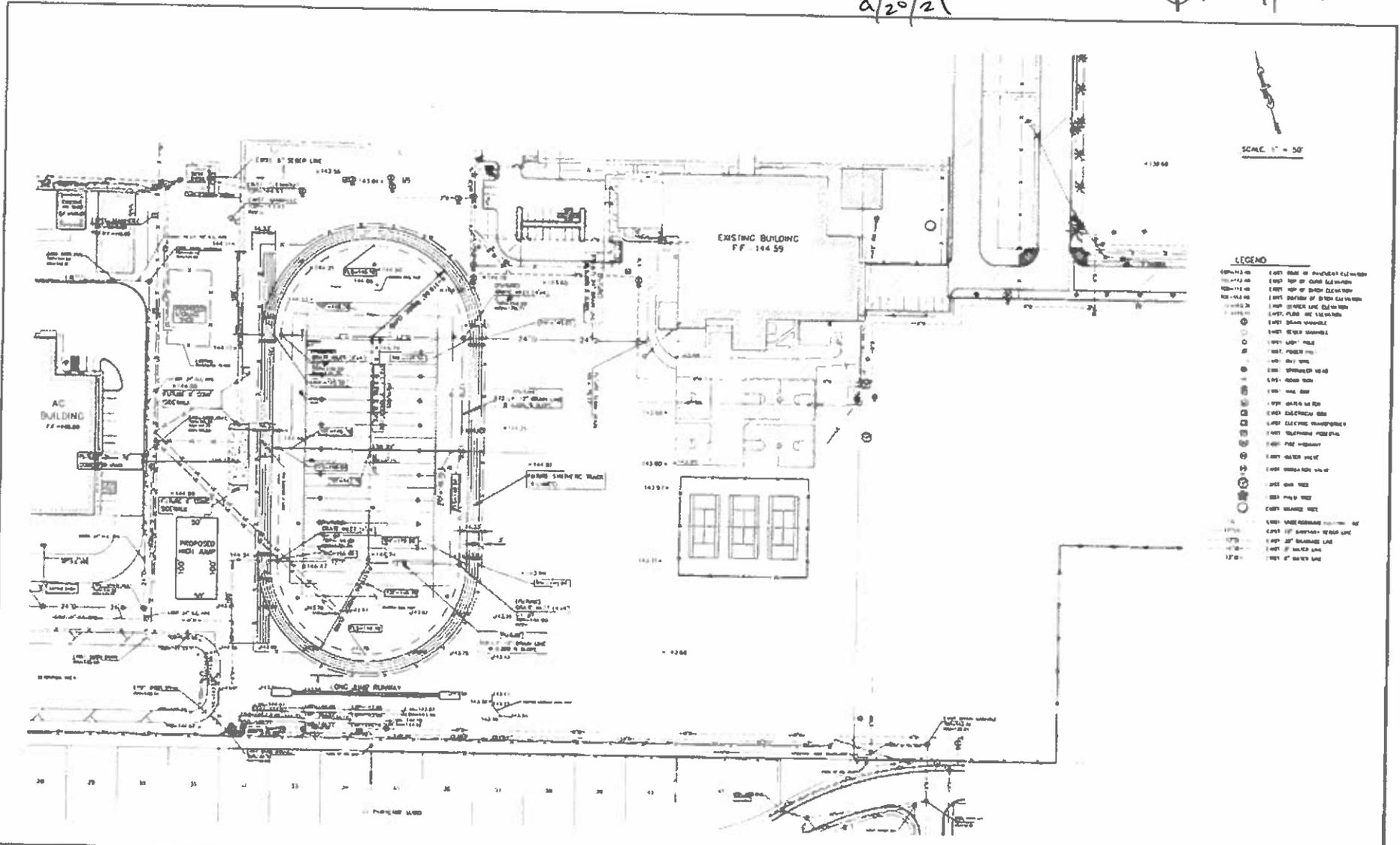
JAVIER HINOJOSA ENGINEERING
 CONSULTING ENGINEERS
 416 E. DOVE AVENUE McALLEN, TEXAS 78504
 PHONE (956) 668-1588
 javlin@rgv.rr.com
 TBPELS FIRM No. F-1295

PROPOSED LONG JUMP RUNWAY
 KENNETH WHITE JUNIOR HIGH SCHOOL
 MISSION, TEXAS

SHEET
2
 OF 5 SHEETS

Lety le
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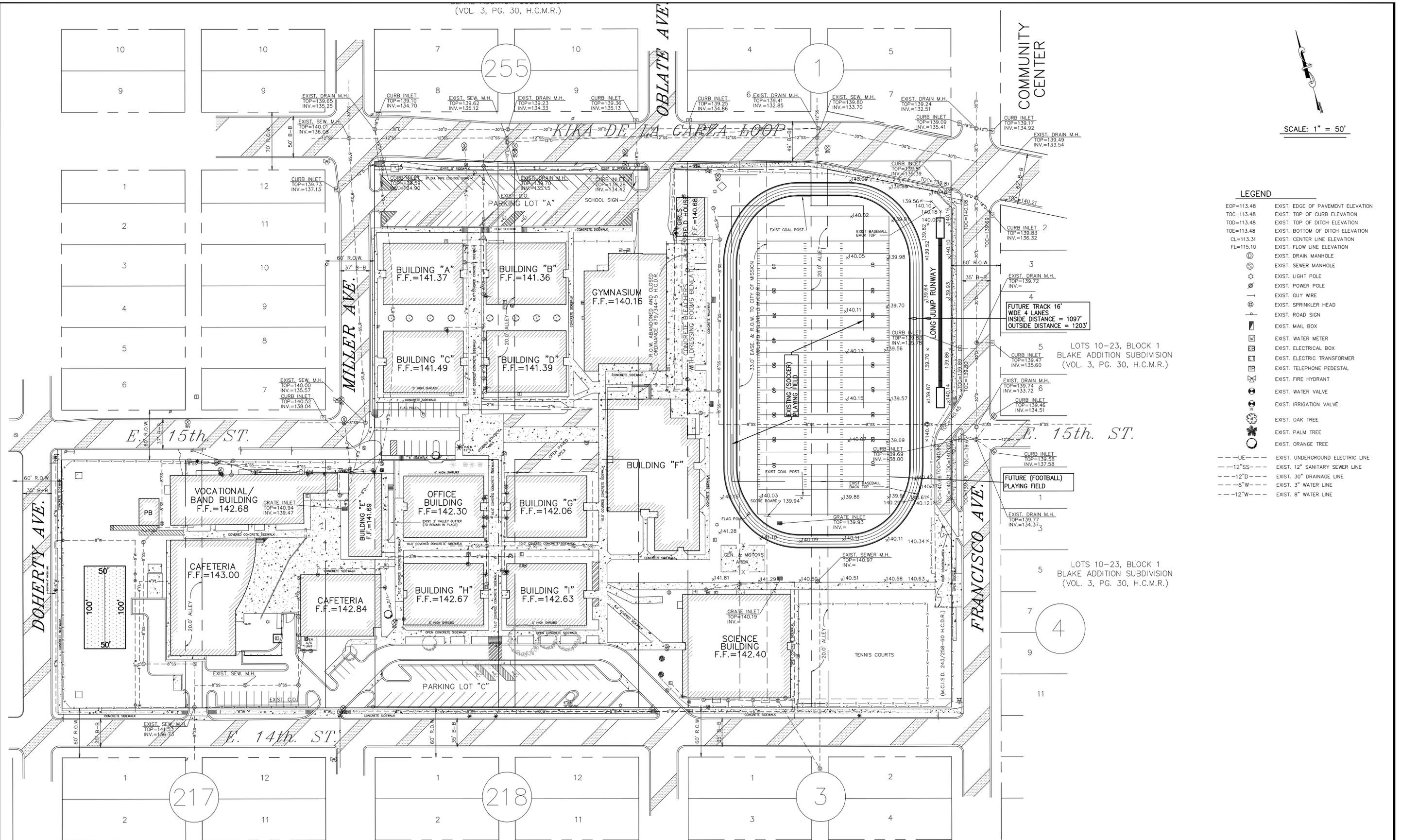
LEGEND

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100-112-99	EXIST. 100' OF RACEWAY
100-112-100	EXIST. 100' OF RACEWAY

<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">NO. 10000</td> <td style="width:50%;">21000</td> </tr> <tr> <td>DATE</td> <td>SEPTEMBER 2021</td> </tr> <tr> <td>BY</td> <td>JCH</td> </tr> <tr> <td>CHECKED BY</td> <td>JCH</td> </tr> <tr> <td>DATE</td> <td>SEP 21 2021</td> </tr> </table>	NO. 10000	21000	DATE	SEPTEMBER 2021	BY	JCH	CHECKED BY	JCH	DATE	SEP 21 2021	 <p>JAVIER HINOJOSA ENGINEERING CONSULTING ENGINEERS 410 E. BERRY AVENUE, SUITE 100, MISSION, TEXAS 78470 PHONE (361) 688-1500 MISSION@JEH.COM MISSION 78470, TX 78120</p>	<p>PROPOSED LONG JUMP RUNWAY KENNETH WHITE JUNIOR HIGH SCHOOL MISSION, TEXAS</p>	<p>SHEET 2 OF 5 SHEETS</p>
NO. 10000	21000												
DATE	SEPTEMBER 2021												
BY	JCH												
CHECKED BY	JCH												
DATE	SEP 21 2021												

104

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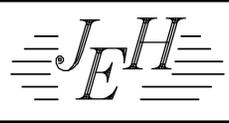


- LEGEND**
- EOP=113.48 EXIST. EDGE OF PAVEMENT ELEVATION
 - TOC=113.48 EXIST. TOP OF CURB ELEVATION
 - TOD=113.48 EXIST. TOP OF DITCH ELEVATION
 - TOE=113.48 EXIST. BOTTOM OF DITCH ELEVATION
 - CL=113.31 EXIST. CENTER LINE ELEVATION
 - FL=115.10 EXIST. FLOW LINE ELEVATION
 - ⊕ EXIST. DRAIN MANHOLE
 - ⊙ EXIST. SEWER MANHOLE
 - ☆ EXIST. LIGHT POLE
 - ⊛ EXIST. POWER POLE
 - ⊙ EXIST. GUY WIRE
 - ⊙ EXIST. SPRINKLER HEAD
 - ⊙ EXIST. ROAD SIGN
 - ⊙ EXIST. MAIL BOX
 - ⊙ EXIST. WATER METER
 - ⊙ EXIST. ELECTRICAL BOX
 - ⊙ EXIST. ELECTRIC TRANSFORMER
 - ⊙ EXIST. TELEPHONE PEDESTAL
 - ⊙ EXIST. FIRE HYDRANT
 - ⊙ EXIST. WATER VALVE
 - ⊙ EXIST. IRRIGATION VALVE
 - ⊙ EXIST. OAK TREE
 - ⊙ EXIST. PALM TREE
 - ⊙ EXIST. ORANGE TREE
 - UE--- EXIST. UNDERGROUND ELECTRIC LINE
 - 12"SS--- EXIST. 12" SANITARY SEWER LINE
 - 12"D--- EXIST. 30" DRAINAGE LINE
 - 6"W--- EXIST. 3" WATER LINE
 - 12"W--- EXIST. 8" WATER LINE

LOTS 10-23, BLOCK 1
BLAKE ADDITION SUBDIVISION
(VOL. 3, PG. 30, H.C.M.R.)

LOTS 10-23, BLOCK 1
BLAKE ADDITION SUBDIVISION
(VOL. 3, PG. 30, H.C.M.R.)

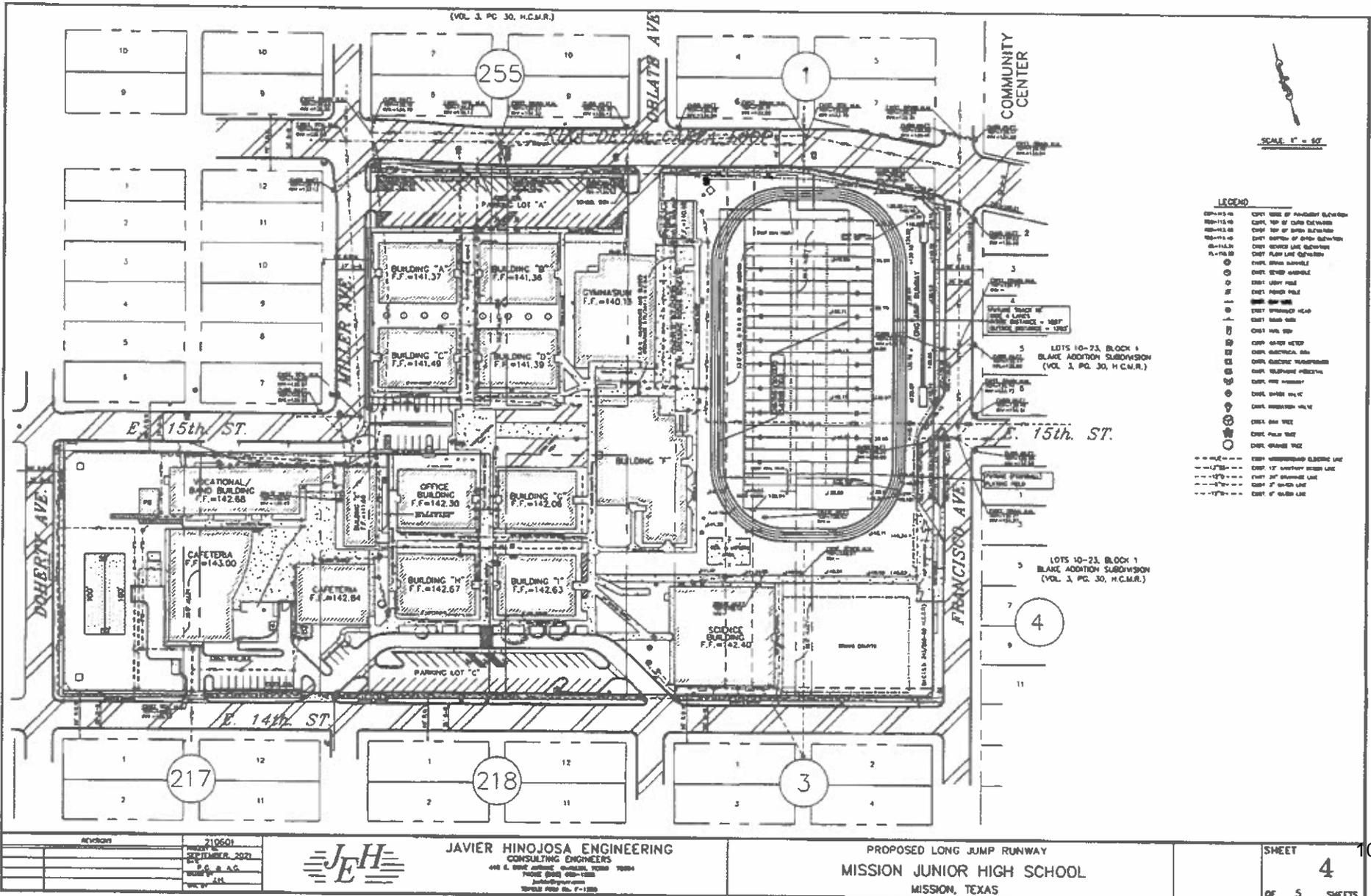
REVISIONS	210601
PROJECT No.	210601
DATE	SEPTEMBER, 2021
DRAWN BY	P.G. & A.G.
CHK. BY	J.H.



JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
416 E. DOVE AVENUE McALLEN, TEXAS 78504
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javhin@rgv.rr.com
TBPELS FIRM No. F-1295

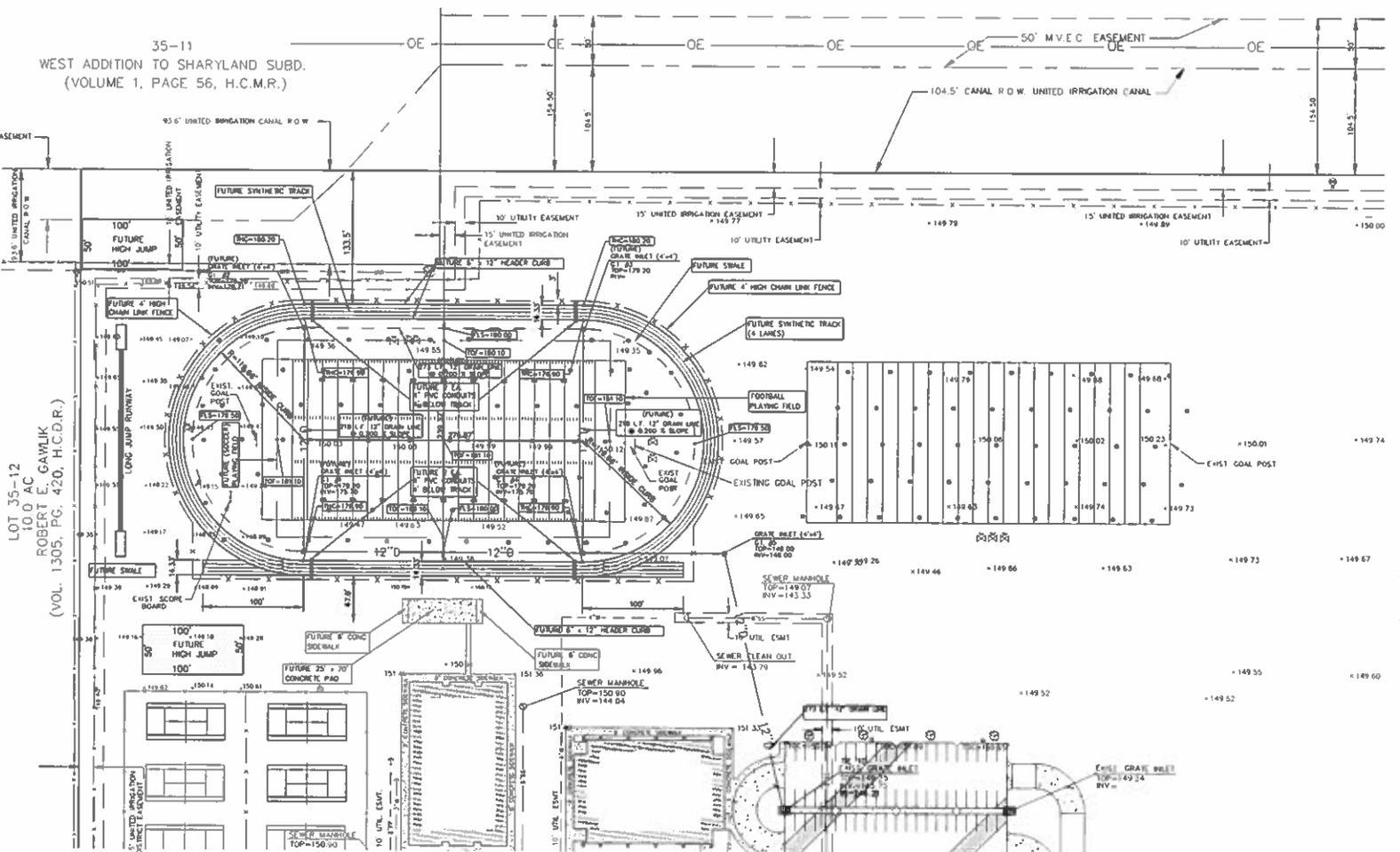
PROPOSED LONG JUMP RUNWAY
MISSION JUNIOR HIGH SCHOOL
MISSION, TEXAS

SHEET **4**
OF 5 SHEETS



35-11
WEST ADDITION TO SHARYLAND SUBD.
(VOLUME 1, PAGE 56, H.C.M.R.)

SCALE: 1" = 50'



- LEGEND**
- TOP=113.00 EXIST. EDGE OF PAVEMENT ELEVATION
 - FOOT=113.48 EXIST. TOP OF CURB ELEVATION
 - FOOT=113.48 EXIST. TOP OF DITCH ELEVATION
 - FOOT=113.48 EXIST. BOTTOM OF DITCH ELEVATION
 - CL=113.31 EXIST. CENTER LINE ELEVATION
 - FL=113.10 EXIST. FLOOR LINE ELEVATION
 - ⊙ EXIST. GRAPE MANHOLE
 - ⊙ EXIST. SEWER MANHOLE
 - ⊙ EXIST. LIGHT POLE
 - ⊙ EXIST. POWER POLE
 - ⊙ EXIST. CITY WIRE
 - ⊙ EXIST. SPRINKLER HEAD
 - ⊙ EXIST. ROAD SIGN
 - ⊙ EXIST. MAIL BOX
 - ⊙ EXIST. WATER METER
 - ⊙ EXIST. ELECTRICAL BOX
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 - ⊙ EXIST. WATER VALVE
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 - ⊙ EXIST. OAK TREE
 - ⊙ EXIST. PALM TREE
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 - 14E--- EXIST. UNDERGROUND ELECTRIC LINE
 - 12755--- EXIST. 12" SANITARY SEWER LINE
 - 127D--- EXIST. 30" DRAINAGE LINE
 - 127W--- EXIST. 3" WATER LINE
 - 127W--- EXIST. 6" WATER LINE

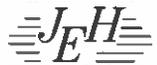
LOT 35-12
10.0 AC
ROBERT E. GAWLIK
(VOL. 1305, PG. 420, H.C.D.R.)

LOT 1
MISSION C.I.S.D.
RAFAEL CANTU MIDDLE SCHOOL

Angel Torres

Lutz
9-20-21

REVISIONS	110601
DATE	SEPTEMBER 2021
BY	J. E. H.
CHECKED BY	J. E. H.
DATE	



JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
410 E. 80TH AVENUE, WEAVER, TEXAS 76684
PHONE: (817) 988-1388
jeh@jeh-engineering.com
TOPICS FORM No. F-1298

PROPOSED LONG JUMP RUNWAY
RAFAEL CANTU JUNIOR HIGH SCHOOL
PALMHURST, TEXAS

SHEET
3
OF 5 SHEETS

SUBJECT: Approval of Second Reading and Adoption of Locally Developed and TASB-Initiated Localized Policies including Update 117, Affecting Local Policies:
CV(LOCAL): FACILITIES CONSTRUCTION
DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES
FFAC(LOCAL): WELLNESS AND HEALTH SERVICES-MEDICAL TREATMENT

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

As a part of our TASB Policy Service, the District gets localized policy updates throughout the year that are generally based upon changes in law, case rulings, or TEA rulings. Update 117 follows that same pattern. The (LOCAL) policies included for consideration here, have been reviewed by administration and the district's legal counsel.

ADMINISTRATIVE CONSIDERATIONS

Legal counsel review did result in some recommended changes to the TASB submitted items. The legal counsel recommendations were reviewed prior to presentation to the Board. Administrative practice has been to provide the policy review as a part of the committee meetings with a request that the agenda item be approved for inclusion on the consent agenda for the regular board meeting. First Reading for this item was approved by the Board of Trustees during the regular meeting in September. This agenda item will officially adopt the changes being recommended.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Consideration and Approval of Second Reading and Adoption of Locally Developed and TASB-Initiated Localized Policies including Update 117, Affecting Local Policies:

CV(LOCAL): FACILITIES CONSTRUCTION

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES-MEDICAL TREATMENT

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services

Craig Verley, Director of Public Relations and Marketing

David Hansen, Legal Counsel

SUBJECT: Award Purchase of Clear Student Desk Shields #300-22-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Clear Student Desk Shields to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 18
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

ESSER III - American Rescue Plan (ARP) 2020-2023

Estimated expenditure **\$296,250**

RECOMMENDATION

Administration recommends awarding contract to AISYS Consulting, LLC.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Contract:	Clear Student Desk Shields #300-22-1
Awarded To:	1. <u>AISYS Consulting</u>
Term:	One-time Purchase

Mission Consolidated Independent School District
 Tabulation Form
 Clear Student Desk Shields 300-22-1

#	Items	Quantity Required	AISYS Consulting, LLC				BSN Sports				Brandit LLC				COPY PLUS				Scientific Company LLC (Fisher Science Education Business)				Gateway Printing & Office Supply, Inc.			
			Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost
			Vendor #8880				Vendor #19180				Vendor #7349				Vendor #38480				Vendor #30290							
			Joel Hernandez				Chris Bloomfield				Andres Santos				Eileen Rosenwinkel				Chris Diaz							
			956-686-0101				800-527-7510 x7324				956-687-7666				956-668-7587				800-955-1177				956-383-3861			
			joelh@aisysconsulting.com				bsnbid@bsnsports.com				andy@mybrandit.com				lorissa@copyplusonline.net				fse.bids@thermofisher.com				cdiaz@gatewaysp.com			
			\$296,250.00				\$381,150.00				\$1,259,850.00				\$1,236,750.00				\$938,700.00				\$387,750.00			
			0				0				0				0				0				0			
			\$0				\$0				\$0				\$0				\$0				\$0			
#0-1	Clear Desk Shields	15000	\$19.75	8-10 Weeks	Includes freight to district warehouse	\$296,250.00	\$25.41	5-6 weeks	BSN/Sandbox Desk Shield **see spec attached** comes in box of 10 only	\$381,150.00	\$83.99	4-6 weeks	N/A	\$1,259,850.00	\$82.45	4-6 weeks after processing and availability	5,000 a week to fulfill this inventory; DEFPSB221 618H; size: 22x16x18	\$1,236,750.00	\$62.58	Partial shipments as manufactured within 2 weeks of order placement	There is a \$100.00 fee for the product proof.	\$938,700.00	\$25.85	12 week lead time after order is placed, please note that if awarded a 50% deposit would be required. Shipping would be direct to customer to one location.	Item "SHIELD-BD-RECT-ARM-192-219-CLEAR-H23-HH" being quoted. Pricing is based on these qty's. Any change would require a new quote. Pricing is good until 10/17/21. Special ordered items, are not returnable unless received in damaged or defective condition.	\$387,750.00

#	Items	Quantity Required	Hertz Furniture Systems, LLC				High End Advertising				Howard Industries Inc.				J.R., Inc.				Lakeshore Equipment Company dba Lakeshore Learning Mater				Office Depot BSD				
			Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	
			Vendor #10274				Vendor #103347				Vendor #102978				Vendor #40452				Vendor #43509				Vendor #87177				
			Flo Rodriguez				Mariano Nunez				Jessica Hayes				William Rodriguez				Audrey Lopez				Patricia Salinas				
			956-706-0676				956-600-7777				601-425-3181				210-658-6364				800-421-5354				512-765-7536				
			flo@hertzfurniture.com				mnunez@highendad.com				bids@howardcomputers.com				wrodriguez@jrinc.org				biddept@lakeshorelearning.com				patty.salinas@officedepot.com				
			\$898,350.00				\$660,000.00				\$1,215,000.00				\$402,300.00				\$997,350.00				\$298,350.00				
			0				0				0				0				0				0				
			\$0				\$0				\$0				\$0				\$0				\$0				
#0-1	Clear Desk Shields	15000	\$59.89	6-10 weeks	er: Austin Plastics Model: Clear Desk Shield Size: 23"H x 22"W x 19"L - See attached cut sheet for additional product details. 1. Price includes delivery. 2. We will notify the District 30 days in advance of	\$898,350.00	\$44	Included	Production time 15-20 Days Delivery time 35-40 days 4 Grips Sample "A" Acylic Ocean Shipping	\$660,000.00	\$81	15-30 days	ARO	\$1,215,000.00	\$26.82	12 Weeks	Price is based on qty of 50 or more, please reference quote for quantity below 50	50% Deposit required at time of order entry	\$402,300.00	\$66.49	Qty 9,000: Lead time is 7-21 Business Days ARO. Qty 6,000: Lead time is 130 Business Days ARO.	Alternate item: Lakeshore #PP872 - Premium Desk Shield	\$997,350.00	\$19.89	5-7 days from PO	in stock w/vendor	\$298,350.00

#	Items	Quantity Required	Polymershapes				Professional Plastics				School Outfitters				Special-T, LLC				Think 360 Incorporated				www.libertyoffice.com			
			Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost	Unit Price per Each	ETA	Notes	Total Cost
			Vendor #				Vendor #				Vendor #12071				Vendor #				Vendor #				Vendor #105740			
			Rico Ramirez				Theresa O'Shei				Contracts Department				Lisa Polillo				Angela Sant'anna				Lee Smith			
			903-505-4565				716-686-9300				800-260-2776				678-879-0777 ext2237				777-570-0024				800-460-8900 x121			
			rramirez@polymershapes.com				toshei@proglas.com				contracts@schooloutfitters.com				lisa@specialt.net				angelasantana@think360.us				ismith@libertyoffice.com			
			\$397,500.00				\$723,750.00				\$778,500.00				\$712,200.00				\$187,500.00				\$899,850.00			
			0				0				0				0				0				0			
			\$0				\$0				\$0				\$0				\$0				\$0			
#0-1	Clear Desk Shields	15000	\$26.50	3 - 4 weeks	Clear Desk Shields	\$397,500.00	\$48.25	2 weeks ARO to ship	.187" THICK x 22" W x 19" L x 23" H CLEAR ACRYLIC DESK SHIELDS. FULL LENGTH HINGES. PICTURE SUBMITTED WITH BID	\$723,750.00	\$51.90	See additional details	See additional details	\$778,500.00	\$47.48	5 - 6 weeks of ARO (See Notes for schedule of shipments)	STG3050; Shtp Schedule: 4 - 5 shipments of 3500 - 4000 shields/wk; 1st shtp made 2 wks ARO then 1 shtp/wk until complete; FOB: Destination to MCISD, Mission, TX 78572 (dock-to-dock via common carrier); 22 x 22.5 x 15.5, 1/8" thick (3.18 mm), 3- panel Sneeze Guard Barrier with Acrylic hinges. No handle. Assembled. Bulk packaged and skidded. Includes (4) 1"x1" feet with adhesive for each student screen;	\$712,200.00	\$12.50	03 weeks	Clear desk shields	\$187,500.00	\$59.99	12 weeks	Material sample can be provided.	\$899,850.00

old proposal submitted; not our new specs

SUBJECT: Award Purchase of Operable Partition #902-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Operable Partition to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 1
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure \$54,318

RECOMMENDATION

Administration recommends awarding contract to Indeco Sales Inc.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Operable Partition #902-22-0
Awarded To:	1. <u>Indeco Sales Inc</u>
Term:	One Time Purchase
Term Period :	October 2021 – December 2021

Mission Consolidated Independent School District
 Tabulation Form
 Operable Partition 902-22-0

#	Items	Quantity Required	Unit Price per Each	Notes	Total Cost
		Total Cost Selected # Selected (\$)		Indeco Sales, Inc	
				Vendor # 43836	
				Martin Pena II	
				956-238-9107	
				martin.pena@indecosales.com	
				\$54,318.06	
				3	
				\$54,318.06	
#0-1	Operable Partition	1	\$52,118.06	52' Operable Partition, 642 Series Manually Operated Paired Panel Partition, Standard Vinyl Finish, Approximate 4' panels to be hung on concrete ceiling beams using an 8" C-Channel and All threads. 1 Opening 52'-0"x10'-0" High. To include 52' C-CHANNEL: Installed on the concrete beams using 1/2" bolts and 1/4" metal plates. - No Storage Compartment included - Ceiling Grid work by other	\$52,118.06
#0-2	Installation	1	\$2,200.00	Install	\$2,200.00
#0-3	Delivery	1	\$0	Delivery	\$0

SUBJECT: Award Purchase of Web Filter Software TIPS #200105

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Lightspeed Systems Web Filter ensures that users' web browsing is in line with CIPA (Children's Internet Protection Act) mandates as well as acceptable use policies—while they are on the network or when utilizing school computers off the network. New Relay and Web Filter, Device Control, and Lightspeed Alert™ is a critical component in student safety plans and the prevention of self-harm, cyberbullying, suicide, and school violence. District administrators and their delegates are notified instantly of threats and can intervene before an incident occurs.

The yearly maintenance software renewal will provide Mission CISD with access to technical support and the latest updates and releases on our Lightspeed Web Filter.

Benefits:

- Access to the latest web filter databases
- Block inappropriate sites that come out every day
- Web filter focused on education
- Filtering for any device that connects to our network
- Filtering for mobile devices such as Chromebooks and laptops anytime, anywhere
- New Relay will provide anytime, anywhere filtering in the Cloud
- Limit internet access and focus on a specific set of pages dictated by the teacher
- Monitor activity of entire classroom
- Lightspeed Alert and safety specialists work seamlessly together to detect early warning signs of sentiment and intent of violence, self-harm, and suicide.

ADMINISTRATIVE CONSIDERATIONS

This purchase will be made using TIPS Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031a(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

A summary of the response review and evaluation process is as follows:

1. Number of responses¹¹⁷ received - 4
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$80,844**

RECOMMENDATION

Administration recommends awarding contract to CDW-G.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Noe A. Pena, Administrator for Technology Systems
Dora Garcia, Coordinator for Purchasing



FY2022 Term Contract:	Web Filter Software TIPS #200105
Awarded To:	1. <u>CDW-G</u>
Term:	One Year
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form

VENDOR NAME:		CDW-G			DirSec Corporate Office			Ednetics			Lightspeed Systems		
		Contact Name: Mike Smith			Contact Name: Mark Wand			Contact Name: Matt Baird			Contact Name: Ryan Core		
		Phone #: 866-691-7123			Phone #: 303-585-1825			Phone #: 602-698-9910			Phone #: 877-447-6244		
		Email: miksmit@cdwg.com			Email: mward@dirsec.com			Email: matthew.baird@ednetics.com			Email: orders@lightspeedsystems.com		
Qty	Detailed Desc	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
14334	Lightspeed Filter	TIPS 200105	\$ 4.70	\$ 67,369.80		\$ 7.00	\$ 100,338.00		\$ 5.19	\$ 74,393.46		\$ 5.94	\$ 85,143.96
14334	Lightspeed Alert		\$ 0.94	\$ 13,473.96		\$ 2.00	\$ 28,668.00		\$ 1.11	\$ 15,910.74		\$ 1.30	\$ 18,634.20
	Discount						37%						
Total				\$ 80,843.76			\$ 81,273.78			\$ 90,304.20			\$ 103,778.16

Note:	

QUOTE CONFIRMATION



DEAR NOE PENA,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MJKZ052	9/9/2021	LIGHTSPEED	0858352	\$80,843.76

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lightspeed Filter - subscription license (1 year) - 1 license Mfg. Part#: FLTR-1 Electronic distribution - NO MEDIA Contract: TIPS Technology Solutions Products and Services (200105)	14334	6377907	\$4.70	\$67,369.80
Lightspeed Alert - subscription license (1 year) - 1 license Mfg. Part#: ALRT-1 Electronic distribution - NO MEDIA Contract: TIPS Technology Solutions Products and Services (200105)	14334	6427658	\$0.94	\$13,473.96

PURCHASER BILLING INFO	SUBTOTAL	\$80,843.76
Billing Address: MISSION CONSOLIDATED INDEP. SCHOOL ACCTS PAYABLE 1201 BRYCE DR MISSION, TX 78572-4399 Phone: (956) 323-5524 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$80,843.76
	DELIVER TO Shipping Address: MISSION CISD ATTN:MISSION CISD 723 N HOLLAND AVE MISSION, TX 78572-4919 Shipping Method: ELECTRONIC DISTRIBUTION	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION		
	Mike Smith	(866) 691-7123 miksmi@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$80,843.76	\$2,167.42/Month	\$80,843.76	\$2,503.73/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.

- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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DirSec Corporate Office
 PO Box 6247
 Broomfield, CO 80021-0005

WWW.DIRSEC.COM
 A Colorado S Corp. Est. 2001



Quote #: Mission_Lightspeed_091721

Date: September 17, 2021

Prepared for: **Mission CISD**

Attention: Noe Pena
 Email: npena@mcisd.org

Terms: Net 30
 Quoted by: Mark Ward
 E-mail: mward@dirsec.com
 Phone: 303.585.1825

Line #	Qty	Product/ Model #	Product Description	List Unit Price	Total Retail Price	Total with Discount
1	14334	FLTR-1	Lightspeed Filter™	\$ 7.00	\$ 100,338.00	\$ 66,939.78
2	14334	ALRT-1	Lightspeed Alert™	\$ 2.00	\$ 28,668.00	\$ 14,334.00
			TIPS Lightspeed CO-OP Agreement discounted pricing			
				Total	\$ 129,006.00	\$ 81,273.78

*Quoted prices valid for 30 days. Quote is subject to revision or cancellation prior to acceptance by the customer. Prices quoted do not include applicable sales tax.
 DirSec will only accept credit card payments for transactions that are less than \$10,000.*

Representing the Best of Breed Vendors:

Cloud Data Security (Including SASE, SWG, CASB, CSPM, DLP), Next Generation Endpoint Protection and Remediation, Structured Data Security, Web Application Security, User & Entity Behavioral Analytics, Next Generation SIEM, PIM/PAM, Vulnerability Management, Security/Risk/Compliance Optimization/ Enforcement

Services include: Managed Services, Architectural Review and Design, Implementation, Upgrades



Lightspeed

Customer

Mission Consolidated Independent
 School District
 723 N Holland Avenue
 Mission, TX 78572

Noe Pena
 npena@mcisd.org
 (956) 323-5500

Ship to

Mission Consolidated Independent
 School District
 723 N Holland Avenue
 Mission, TX 78572
 (956) 323-5500

Bill To

Mission Consolidated Independent
 School District
 723 N Holland Avenue
 Mission, TX 78572
 (956) 323-5500

Prepared By

Matt Baird
 matthew.baird@ednetics.com
 P (602) 698 9910
 F (208) 777-4708

TIPS Contract

Products

Line	Part Number	Description	Price	Qty	Ext. Price
1	FLTR-1	Lightspeed Filter	\$5.19	14334	\$74,393.46
2	ALRT-1	Lightspeed Alert	\$1.11	14334	\$15,910.74
Products Subtotal					\$90,304.20

Quote Summary

Products	\$90,304.20
Subtotal	\$90,304.20
Total	\$90,304.20

Delivery of products will be considered complete and invoiced upon delivery. Customer will be invoiced for service and installation upon completion of service unless otherwise stated. Payment terms are net 30 days unless contract terms specify otherwise. Payments that are past due may be charged the lower of 1.5% interest monthly, or the highest rate permitted by law. These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.

A payment and performance bond is not included in this quote unless specifically stated. A performance bond can be provided at an additional 1.5% of the after tax total.

Please submit your PO to: orders@ednetics.com or fax to: (208) 777-4708



Direct Quotation

General Information

Quote Date: 9/16/2021 3:42 PM Quote #: Q-156993
 Customer: Mission Consolidated Quote From: Ryan Core
 Independent School District
 (Mission)
 Customer Contact: Noe Pena Credit Terms: Net 30
 Bill To: 1201 Bryce Dr Ship To: 723 N Holland Avenue
 Mission, TX 78572 * Mission, TX 78572-4919

Purchasing
 Contract #:

* Please notify your Regional Sales Manager (above) if an alternate shipping address is to be used. Thank you.

THIS QUOTE IS VALID FOR THIRTY (30) DAYS

Products

Product Name	Description	Quantity	Product Code	Unit Price	Total
Lightspeed Filter™	Lightspeed Filter™ Software [1-Yr Option]	14,334.00	FLTR-1	USD 5.94	USD 85,143.96
Lightspeed Alert™	Lightspeed Alert™ Software [1-Yr Option]	14,334.00	ALRT-1	USD 1.30	USD 18,634.20
TOTAL:					USD 103,778.16

Product Details

*** Purchase Orders can be sent via email to orders@lightspeedsystems.com ***

Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

SUBJECT: Approval of Budget Amendment for the Month of October 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District’s Board.

The budget amendments are broken down into the following two categories:

1. Programmatic or policy changes – amendments that are necessary because of policy changes or program revisions that increase/decrease the budget.
2. Adjustment of original estimates – amendments that are necessary because the original amounts required adjustments but do not increase/decrease the budget.

ADMINISTRATIVE CONSIDERATIONS

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

FUNDING SOURCE AND AMOUNT

General Fund \$1,250,500 increase in expenditures to Align Campus and Departments Budgets. The expenditure includes the purchase and replacing essential items such as kitchen/cooking equipment, generators, and vehicles for the Child Nutrition Program. The expenditure also includes the Mims Elementary marquee.

The amendment also includes a reallocation of function 11 to various functions to support Campus and Department Operations.

Total General Fund expenditures budget \$186,485,359.

RECOMMENDATION:

Approval of budget amendment as presented.

CONTACT PERSONS

Joel Garcia, Assistant Superintendent for Finance

Mission Consolidated Independent School District
GENERAL FUND
Budget Amendment for the Month of August
Fiscal Year 2021 - 2022

Description	Amended Budget Aug 2021	October Amendments	Amended Budget Oct 20, 2021
Unaudited Beginning Fund Balance	\$ 78,831,059		\$ 78,831,059
Revenues:			
5700 - Local	27,728,439		\$ 27,728,439
5800 - State	130,446,452		130,446,452
5900 - Federal	22,687,952		22,687,952
Total Revenues	\$ 180,862,843	-	\$ 180,862,843
Expenditures:			
11 Instruction	\$ 73,293,387	64,628	\$ 73,358,015
12 Inst. Res. & Media Services	2,516,394	6,294	2,522,688
13 Curriculum Dev. & Inst. Staff Dev.	2,254,646	(6,000)	2,248,646
21 Inst. Leadership	2,930,731	(60,815)	2,869,916
23 School Leadership	9,693,932	15,540	9,709,472
31 Guid., Counseling & Eval. Ser.	6,190,714	(14,438)	6,176,276
32 Social Work Services	587,220	-	587,220
33 Health Services	1,973,169	1,055	1,974,224
34 Student (Pupil) Trans.	6,481,181	-	6,481,181
35 Food Services	14,137,356	1,200,000	15,337,356
36 Curricular/Extracurricular Act.	8,577,336	(23,941)	8,553,395
41 General Administration	5,899,249	-	5,899,249
51 Plant Maint. & Operations	33,623,017	52,083	33,675,100
52 Security and Monitoring Serv.	3,522,854	15,926	3,538,780
53 Data Processing Services	3,331,772	168	3,331,940
61 Community Services	399,873	-	399,873
71 Debt Service	1,036,320	-	1,036,320
81 Fac. Acquisition & Const.	8,469,628	-	8,469,628
95 Pmt. to Juv. Justice Alt. Ed. Prg.	20,000	-	20,000
99 Other Intergovernmental Charges	296,080	-	296,080
Total Expenditures	\$ 185,234,859	\$ 1,250,500	\$ 186,485,359
7900 - Other Sources	16,613,295	\$ -	16,613,295
8900 - Other Uses	(16,613,295)	(1,409,702)	(18,022,997)
Total Other Financing Sources & (Uses)	\$ -	\$ (1,409,702)	\$ (1,409,702)
Un-Audited Ending Fund Balance	\$ 74,459,043	\$ (2,660,202)	\$ 71,798,841

SUBJECT: Approval of Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

For the period reported, total donations were \$1,261.49. The largest cash donation received was \$600.00 and the largest non-cash donations received was \$206.49. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
 Donations through September 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
08/23/21	Veterans Memorial HS	115.00		Gilbert and Crystal Lynn Mancillas	To be used for State Fair of Texas Exhibitor
08/23/21	Veterans Memorial HS	600.00		Volleyball Booster Club	Donation to be used for volleyball admissions
08/31/21	Alton Memorial Jr. HS	340.00		Janette Garza Ibarra	To be used for student food or as needed
09/13/21	Marcell Elementary		206.49	G.R. and E Mind Evolution All Purpose Center	Donation of shirts for girls volleyball team
	Total donations	\$ 1,055.00	\$ 206.49		



Mission Consolidated Independent School District

- 1201 Bryce Drive • Mission, Texas 78572
- Telephone (956) 323-5505 • Fax (956) 323-5634
- Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Regular Meeting on Tuesday, June 8, 2021, scheduled to begin 6:30 PM in the by Video Conference or Telephone Call.**

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference.

Call to Order and Establish Quorum

- I. President Minnie R. Rodgers called the meeting to order at 6:37 p.m. The meeting was properly posted; a quorum was present. Board Members present besides Ms. Rodgers were Petra B. Ramirez, Iris Iglesias, Juan M. Mendoza, Roy Vela, Jerry Zamora Dr. Carol G. Perez, superintendent of schools. Veronica R. Mendoza was absent.

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag –

Ms. Rodgers led in the Pledge of Allegiance and she also asked for a moment of silence.

III. Comments from the Public

Ana Gallardo, secretary to the Superintendent/Board of Trustees, shared there were no comments from the public.

IV. Public Comment(s) on Specific Agenda Item(s)

None

V. Superintendent's Updates and Recognitions

Dr. Carol G. Perez, Superintendent, informed the Board on the following:

Graduation ceremonies – Dr. Perez thanked everyone, Dr. Roberts, Deputy Superintendent for Curriculum and Instruction, Executive Directors, Rumalda Ruiz, Ms. Garcia, Mr. Rivera, Ms. Risica everyone at the campus level, campus principals, counselors, at risk counselors, teachers working with the students. After House Bill 999 was approved, they were running against the clock and that really helped our student to be able to march and partake our wonderful ceremonies. Everything worked beautifully, the crowd was so excited and this adds to coming back to normalcy. To be able to welcome our children next year to in person instruction. Announcement of summer school hours, they will begin tomorrow, first week for elementary, Jr. high, and high school will be Wednesday through Friday its 11 days. The following two weeks will be Monday through Thursday. Hours of operation for elementary will be 8:00 a.m. to 12:30 p.m. the children will be able to have breakfast and lunch. Jr. High will begin at 7:30 a.m. and end at 1:00

p.m., and High School will begin at 8:30 a.m. and end at 3:30 p.m. High School will be for credit recovery, we are very excited to offer face to face instruction to all students who want to come in for credit recovery or enrichment purposes.

ESSER and/or the American Rescue Plan- Dr. Perez shares that twelve presentation have been made, and are still going. Presentations have been to principals, Board of Trustees, custodians, and to everyone that will listen, the Chamber of Commerce. We received an invitation, and tomorrow we will be presenting information to the Lions Club.

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Dr. Perez shares that all district staff received information and also provided feedback and input. Not only the focus groups but all staff and parents. We sent out a survey and Mr. Joel Garcia, Executive Director for Technology will share the preliminary results of the survey. Survey was made of the components of the allowable cost to what degree our staff and parents believe that we should be spending of funds. Mr. Garcia will present that information. Mr. Garcia presents/displays a PowerPoint named Information Technology, ESSER III Funds Stakeholder Survey June 8, 2021.

Ms. Rodgers announced, before the start of the presentation Mrs. Veronica Mendoza has joined us, we have a seven, seven board members.

Dr. Perez acknowledges Ms. Rodgers and continues with presentation. Mr. Garcia will provide data on parent and staff survey on the utilization of funds as provided by ESSER funds and guidance of the federal government. Mr. Garcia starts his presentation on ESSER survey. Mr. Garcia shares he will go over each slide stating there were 11 questions. There were 1, 742 respondents. Survey was available in both English and Spanish. These are the consolidated counts. Mr. Garcia stated they will see more than 1, 742 total and the reason for that is they did allow to whomever filled out survey to select multiple roles. Example a parent and staff member of the district. The highest percentage is parents, followed by Mission CISD employees. Next question is activities that address learning loss and the level of need is 4.82% indicated is was a low need, 29.62% indicated it was a moderate need, and the majority 65.56% indicated it was a high need. Question three is, addressing the needs of children from low-income families, children that have disabilities, English Language Learners, racial and ethnic minorities, homeless students and children that are in foster care. 6.89% shows it's a low need, 28.82% is a moderate need, and 64.29% is a high need. Question four, summer learning and supplemental after-school programs, including planning and the implementation of those programs. 13.32% is a low need, 41.33% is a moderate need, and 45.35% is a high need. Question five, educational technology, including hardware, software, connectivity, assistive technology, and adaptive equipment. Mr. Garcia reads 8.27% indicated is low need, 29.97% indicated it is moderate need, and again 61.77% indicated it is high need. Regarding employ, retain existing staff, or hiring additional staff percentage for low need is 7.63% percent for moderate need is 30.48% and the percentage for high need is 61.88%. Question seven, reimburse the district for expenses made during the pandemic to continue providing innovative instructional programs, extra-curricular activities, and a competitive staff compensation plan for low need its is 12% for moderate need it is 32.72% for high need it is 55.28%. Question eight, mental health services and supports, such as the hiring of additional counselors for low need it was 18.66% for moderate need it is 36.80% for high need it is 44.55%. Question nine, repairing district facilities and improve indoor air quality to reduce risk of virus transmission and exposure to environmental health hazards for low need it is 8.44% for moderate need it is 23.54% for high need it is 68.03%. For question ten, planning and/or implementing activities during long-term closures, including providing meals to eligible students and providing technology for online learning. Low need is 7.98% for moderate need it is 33.70% for high need is 58.32%. Next question, question eleven training and professional development on sanitizing and minimizing the spread of infectious diseases as well as the purchase sanitation supplies. Low need is 13.26% for moderate need it is 30.54%, high need it is 56.20%. For question twelve it was an open text question, survey closed today at 5:00 p.m. We are consolidating those responses. We will categorize them and provide that information when its appropriate. Dr. Perez thanks Mr. Garcia for his presentation.

Ms. Petra Ramirez asked which group of parents did you say that took part in the survey or was it general consent of the whole district.

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Dr. Perez answered Ms. Ramirez question. Parents and staff, all parents and all staff received the survey.

Dr. Perez stated we are going to address it in three ways, the focus data, the suggestions we have, all that information and are looking at the threads what are the commonalities. We are looking at the survey responses, then the third one is the specifics. We will look at data and what are the patterns. Based on everyone experience, parents that have children with special needs, those parents that have children with characteristics of dyslexia, or parents that have children in extracurricular activities they are going to be giving us feedback that will allow us to put in categories. We are going to try to triangulate, compare to the survey, to the focus group and open-ended question.

Ms. Petra Ramirez shared how the information was gathered, needs to go back to share the information of the outcome so it can be out in the district.

The information will be put in the instructional plan, the plan that will be submitted to TEA, and district website. There are two plans, the spending plan and the instructional plan. The spending plan and the instructional plan does not stay as it at as things/needs change and will be revised every six months. The information is for continuous improvement.

VI. Presentation(s) to the Board of Trustees

1. Early Learning Partnerships

Dr. Perez mentions with ESSER funds we can have extended day. With our district we are able to partner up with Headstart. We have been researching other partners to partner with, not only with the TEA but other funding streams that will help us provided child extended instruction. There are funding streams, we have been studying it and possibly send out an RFQ. We want to start with 3 and 4 years old, we have been working on it and doing our research. Ms. Garcia, Deputy Superintendent for Support Services takes the mic and informs board of Benefits of Early Learning Partnerships PowerPoint. Dr. Perez shares that extra funds will be going away and due to the extended hours, we can leverage a little bit of funds from ESSER funds. Ms. Garcia we can cover some of those costs with ESSER II and ESSER III funding. Dr. Roberts, Deputy Superintendent for Curriculum and Instruction takes the mic to go over curriculum and instruction. One of the things we are looking at with something like this is it not just babysitting, parents are working and it will be more enrichment and our curriculum as well. We have to close the gap and make learning fun. It will be an extension of our curriculum as well and what we are learning in the classroom.

Ms. Petra Ramirez states our employees are going to love it. It's good for our district too because we will not lose our kids.

Mr. Roy Vela mentions especially incorporating all the Pre-K 3 not just some certain requirement that they need to meet, it's all-inclusive.

Presentation Regarding the 2021-2022 Compensation Plan

Dr. Perez addresses the Board sharing compensation plan, the information was given to you all. We will be bringing back the compensation plan on the 23rd, and that's when the board will vote on it. Today is going to be the preliminary. Ms. Garcia will start on the Mission CISD compensation plan, board has a hard copy of plan. Ms. Garcia introduces Ms. E. Pacheco sharing she is present. The Director for Human Recourses, she along with her staff have been helping us with preparation of compensation plan. First section is the pay schedules. Ms. Garcia goes over the recommended salaries. Dr. Perez mentions this is based on TASB reviews.

Ms. Lorena Garcia, Deputy Superintendent for Support Services, goes over the supplements, on page 14, athletic programs sharing they met with the Athletic Coordinators, Coach Gilpin, Coach Longoria, Coach Clemons and Coach Howell along with the Athletic Director, Coach Ibarra. The first recommendation was made that the Girls Athletic Coordinator be changed from \$7,500.00 to \$10,000.00. All of this was talked over with TASB before making the final decision. For the head coaches their recommendation with the exception with the year-round sports be at \$9,000.00, we do have some at \$9,500.00 and we didn't want to penalize anybody so we kept it at \$9,500.00. We made adjustments to volleyball assistants we made them equal to the other sport assistants.

Ms. Iris Iglesias asked if they will be losing questioning the volleyball stipends. Stating the other assistants be at \$4,500.00 not at the \$6,000.00.

Ms. Garcia explains moving forward anybody new to that role will get the \$4,500.00. If a coach remains in the position the district has in place the employee will be grandfathered. Dr. Perez states the volleyball assistant coach is at \$6,000.00 and will remain at \$6,000.00.

Ms. Iris Iglesias asked about the other varsity assistants.

Ms. Garcia mentions that based on the recommendation on the prior year that is what was established. At that time that is what was offered to them.

Mr. Roy Vela asks if that is market value back then.

Dr. Perez states it is market value and that is what the coordinators agreed upon it. Ms. Garcia states they went back this time and had everyone go through the information and got their recommendation. On the volleyball assistants we decided to go make them equal to the other sports. We felt as a district we didn't find it fair to cut anyone that is what they have been earning since they got hired.

Ms. Iris Iglesias asked if the coordinator were good with this. Wanting additional information on volleyball stipend.

Ms. Pacheco, Director for Human Resources, addresses Ms. Iglesias stating we did meet with coordinators and Coach Ibarra and went over that. We looked at that and have to be consistent across the board, moving forward. The consistence across the board moving forward, we need to start from here moving forward. We can't penalize those we approved last year at that rate. Anyone new coming in will be equal to any sport they will coach.

Jerry Zamora asked if they would be voting on this today. Answers came in, No. Mr. Zamora asked can we find out how much it would be to put everyone on an equal field.

Dr. Perez has a presentation, regarding the 2021-2022 compensation plan. As you know with covid-19 we had additional payroll costs. TASB continues to do the market comparison teacher salaries. Three years ago, I told the board we were losing 12% of our staff, and I believed it was due to salaries. When looked at salaries we had TASB look at that and we were number eight, number nine in terms of salaries. As of last year, we are able to have everybody above market. Except when you look at the 15-year mark, we are at a hundred and some dollars below. That's is where we are going to tweak that. The analysis of one-time retention stipend due to covid-19 pandemic, that is something we are going to be recommending. Recommendation regarding general pay increases, recommendation regarding one-time retention stipend due to covid-19 pandemic. We are recommending two stipends, one in the beginning of the year and one in December.

Ms. Petra Ramirez asks if this is for all staff.

Dr. Perez confirms all staff and the same amount, everybody at the same amount. Recommendation regarding an increase to the district share of the health care contribution of each employee. We will not ask the employee to cover that, we will cover that. We are asking the board to do that.

VII. Discussion and Possible Action

1. Consideration and Approval Accept of Administrations Rankings and EnterInto Negotiations in the Order of Ranking for the Security Entrances for Alton Memorial High School, K. White Junior High School, Pearson Elementary School and Roosevelt Alternative School

Mr. Rivera, Assistant Superintendent for Operations, stated that the contractor is Refco for \$85,625.00 base bid with an alternate of \$6,850.00 for four sets of electric strikes.

Motion made by Petra Ramirez. Second by Iris Iglesias. Motion passed unanimously. Vote 7-0

2. Consideration and Approval Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Mission CISD Structural Maintenance Warehouse Project

Mr. Rivera stated that this is NA Contracting they had a base bid for \$348,800.00 an alternate bid for the building right next to it for \$50,750.00.

A motion was made by Roy Vela for approval. Second by Juan Gonzalez. Motion passed unanimously. Vote 7-0

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VIII. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

Motion made by Jerry Zamora that the Board approve the Consent Agenda Items VIII 1 through 2gg leaving out letter (o) Award Purchase of Award Jackets #305-22-00 for review. Motion second by Juan Gonzalez. Motion passed unanimously. Vote 7-0

Motion made by Petra Ramirez for awarding IV Item 2 letter (o) Award Purchase of Award Jackets #305-22-00. Motion second by Juan Gonzalez. Ms. Iris Iglesias abstain. Motion passed unanimously. Vote 7-0

Motion made by Iris Iglesias that the Board approve the Consent Agenda Items VIII 3 through 9c. Motion second by Betty Mendoza. Motion passed unanimously. Vote 6-0-1 abstention.

1. Approval of Set Date for Public Meeting to Discuss 2021-2022 Budget and Proposed Tax Rate and Approval of Proposed Tax Rate 2021

2. **Approval of Bids, Proposals and Purchases of \$50,000 and Over**
 - a. **Award Purchase of Grounds Maintenance Equipment, Supplies, Repairs #120-22-0**
 - b. **Award Purchase Pest Control Services #141-22-0**
 - c. **Award Purchase Water Treatment Maintenance Services of Chillers #149-22-1**
 - d. **Award Purchase School and Office Supplies #161-22-0**
 - e. **Award Purchase MCISD School Supply Kits #161-21-3**
 - f. **Award Purchase of Fine Paper and Print Shop Supplies #171-22-0**
 - g. **Award Purchase of Ambulance Services #185-22-0**
 - h. **Award Purchase of Pool Chemicals #201-22-0**
 - i. **Award Purchase of Professional Development #230-22-0**
 - j. **Award Purchase of Farm and Ranch Equipment and Supplies #249-22-0**
 - k. **Award Purchase of Cosmetology Instructional Supplies #249-22-1**
 - l. **Award Purchase of Library Periodicals #262-22-0**
 - m. **Award Purchase of Musical Instruments #271-22-1**
 - n. **Award Purchase of Graduation Regalia #304-22-0**
 - o. **Award Purchase of Award Jackets #305-22-0**
 - p. **Award Purchase of Drug and Alcohol Counseling Services #462-22-1**
 - q. **Award Purchase of Day Care Services #602-22-0**
 - r. **Award Purchase of Professional Development for Elementary Schools in Integrating Social Emotional Techniques**
 - s. **Award Purchase of Professional Development for Teachers on Student Learning Objectives**
 - t. **Renewal of Contract for Independent Financial Audit Services #104-22-0**
 - u. **Renewal of Contract for Fire Suppression and Extinguishers Services #143-22-**
 - v. **Renewal of Contract for Dust Mops #145-22-0**
 - w. **Renewal of Contract for Fire and Security Alarm Monitoring #181-22-0**
 - x. **Renewal of Contract for Security Services #182-22-0**
 - y. **Renewal of Contract for K9 Inspections #182-22-1**
 - z. **Renewal of Contract for Security Alarm Inspections and Repairs #183-22-0**
 - aa. **Renewal of Contract for Fire Alarm Inspections and Repairs #184-22-0**
 - bb. **Renewal of Contract for Reading-Math Intervention Program #210-22-0**
 - cc. **Renewal of Contract for Comprehensive On-Line TEKS-Based High School Credit Accrual/Recovery Program #233-22-0**
 - dd. **Renewal of Contract for Certified Nursing Assistant (CNA)**
 - ee. **Certifications #234-22-0**
 - ff. **Renewal of Contract for Library Books #261-22-0**
 - gg. **Renewal of Contract for Student Drug Testing Services #462-22-0**
 3. **Approval of Substantial and Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Scoreboard Project**
 4. **Approval of First Reading of Changes of Board Policy DGBA(LOCAL) Employee Complaints/Grievances**
 5. **Approval of Resolution of the Board Regarding ESSER III and Policy CB(LOCAL) State and Federal Revenue Sources**
 6. **Approval of Job Ordering Contracting (JOC) Services**
 7. **Approval of Budget Amendment for the Month of June 2021**
 8. **Approval of Donations**
 9. **Approval of Minutes**
 - a. **May 5, 2021**
 - b. **May 12, 2021**
 - c. **May 25, 2021**
- IX. 1. Financial Reports for the Month of April 2021**
- a. **General Fund**
 - b. **Debt Service**
 - c. **Self-Funded Health Insurance Fund**

2. **Tax Levy Adjustments for the Month of April 2021**
3. **2021-2022 Budget Update**
4. **Public Hearing**
 - a. **Discuss the 2021-2022 Budget and Proposed Tax Rate on June 23,2021, at 6:15 p.m.**
5. **Update on Litigation Regarding Property Values**
6. **Personnel Employments, Resignations, Transfers, and Compensation Changes**

X. Actions, if Necessary, on Matters Discussed in Executive Session

Mrs. Minnie Rodgers advised the Board will now close this meeting under the authority of Texas Gov't Code § 551.074 and 551.071 for the purpose of hearing an employee complaint regarding his receipt of a formal complaint.

Mrs. Minnie Rodgers advised the Board that no action was taken in closed meeting. The board has heard the complaint of Cesar Olivarez. Hearing no motion the board takes no action. At this time there is no final decision. The complaint proceeding before the Board of Trustees is now concluded.

Mrs. Minnie Rodgers advised the Board will now close this meeting under the authority of Texas Gov't Code § 551.074 and 551.071 for the purpose of hearing an employee complaint regarding her termination.

Mrs. Minnie Rodgers advised it is now 12:01 a.m. on June 8, 2021 the board did not take any vote or other action in closed meeting. The board has heard the complaint of Maria Pena. Hearing no motion the board takes no action. The complaint proceeding before the Board of Trustees is now concluded.

XI. Discussion and Possible Action
Recommendation and Approval for the Selection for:
a. Information Security Analyst

Dr. Carol G. Perez stated that Administration recommended Mr. Oziel Ramos for the position of Information Security Analyst

Motion made by Betty Mendoza to approve. Motion second by Iris Iglesias. Motion passed unanimously. 7-0

b. Coordinator for Language Arts for Elementary

Dr. Perez stated that Administration recommended Shaila Silva for the position of Language Arts for Elementary

Motion made by Petra Ramirez to approve. Motion second by Juan Gonzalez. Motion passed unanimously. Vote 7-0

XII. Important Dates to Remember

1. June 9, 2021 RGV Hispanic Chamber of Commerce Women of Distinction 2021 Awards Banquet, at 6:30, at the Mission Event Center
2. June 23, 2021 Public Hearing for the 2021-2022 Budget and Proposed Tax Rate, at 6:15 p.m.
3. June 23, 2021 Special Board of Trustees Meeting, at 6:30 p.m.
4. No Scheduled Meetings for the Month of July 2021

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XIII. Adjournment

Motion made by Mr. Gonzalez that the meeting be adjourned. Motion seconded by Mr. Vela passed unanimously. Vote 7-0.

Ms. Rodgers adjourned by 12:26 p.m.

Minnie Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees



Mission Consolidated Independent School District
• 1201 Bryce Drive • Mission, Texas 78572
• Telephone (956) 323-5505 • Fax (956) 323-5634
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Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Special Meeting** on **Wednesday, June 23, 2021, scheduled to begin at 6:30 PM by Video Conference or Telephone Call.**

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference.

I. Call to Order and Establish Quorum

President, Minnie R. Rodgers, called the meeting to order at 6:59 p.m. The meeting was properly posted; a quorum was present. Board Members present besides Ms. Rodgers were Petra B. Ramirez, Iris Iglesias, Juan M. Gonzalez, Roy Vela, Jerry Zamora and Dr. Carol G. Perez, Superintendent of Schools. Veronica R. Mendoza was absent.

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag –

Ms. Rodgers led in the Pledge of Allegiance and she also asked for a moment of silence.

III. Comments from the Public

Ana Maria Gallardo, secretary to the Superintendent/Board of Trustees, made a comment she wanted to Thank the Board Members, Superintendent, David Hansen, MCISD family for being so good and kind to her all the time beginning from Maintenance, Cafeteria Workers, Fixed Assets, Technology and everyone that was present that have supported and have been very nice to her over her 42 wonderful years of service at MCISD.

IV. Public Comment(s) on Specific Agenda Item(s)

None

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V. Superintendent's Updates and Recognitions

Dr. Carol G. Perez, Superintendent, informed the Board on the following: Summer School will end June 24, 2021, we have had very good attendance over at Veterans Memorial High School that hosted secondary we had over 700 students working on credit recovery this week, we also had a lot of our students that are receiving remotely instruction, for whatever reason that they were not able to attend to take the end of course exams, of course a lot of the underclass were able to go and not only take the assessment, but also grow in for some practice sessions and some learning sessions to get them ready for end of course.

The parents were very pleased once the students were able to get the vaccine. The parents were much more comfortable especially some of our children that might have had some health issues, but other than just because they were at home receiving remote instruction, they were very pleased that children got opportunities to review the information and then take the exams. Also, we have all kinds of extra curricular activities going on with sports and fine arts.

Dr. Carol G. Perez, announced the School District will be closed for two weeks. It will reopen Tuesday, July 13, 2021. She wanted to let the Board know that the Executive Leadership Team and the Administration has nominated them for Board of the Year. They have worked on the application and simply because of everything that the Board does, we know that they do a lot and it's all

voluntarily they work very long hours to support. Children come first. Staff and the community and without their support we would not have survived COVID-19 and everything that we have been able to do not only the last few years but especially this school year, so we wanted to pay tribute by submitting the application.

Dr. Carol G. Perez, Superintendent, personally thanked Mrs. Ana Maria Gallardo for all her wisdom that she has imparted three years ago as she walked into MCISD she embraced her with her knowledge, expertise and all the advice that she was able to give her to make sure the year began smoothly. She mentioned they had a lot of fun and worked hard. They will have great precious memories. She thanked her for everything she did not only for her but for everyone in the office. On behalf of the Administration and on her personally from the bottom of her heart, thanked her for everything she has done teaching us and imparting her knowledge and expertise and also being there as a person and as a friend.

VI. Presentation(s) to the Board of Trustees

1. Special Check by the Education Foundation of Mission CISD

Mr. Hiram Burguete, Coordinator for Payroll, Ms. Minnie Rodgers, Board President and Dr. Carol G. Perez, Superintendent presented a special check by the Education Foundation of Mission CISD with a gift for Mission CISD in the amount of \$10,000.00 for Back to School Bash for backpacks and supplies. He stated Donations are raised by the entire school staff and events take place to raise money. The fund balance is good. It is over \$100,000.00, the money is raised for scholarships for students and staff. The next event is the Target Date which is coming up in August. The kids of about 40 families are dressed from head to toe with all their clothes about almost \$8,000.00 is used to buy them their clothes for the year. At the same time we are going to see if we can have an entertainment concert coming up at that point of time. Mr. Burguete welcomes everyone to come and join their meetings no invitation is required it is open doors for everyone.

Dr. Carol G. Perez, Superintendent announced their will be flyers going out with plenty of time in advance for the events.

Ms. Minnie Rodgers, Board President, stated she gives a lot of credit to teachers and staff.

2. Update on the Group Self-Funded Health Insurance-Zach Gingrich

Zach Gingrich, presented a six year Medical and Pharmacy Trend five year average increase about 9%. Medical Order of Reduction Paid Monthly Billed is 7.1% and the medical reduction from Blue Cross Blue Shield is discount are up at 28% increase. About 47% of the total population is using less than \$100.00 of the health plan. Members of 19% of the population is using just between \$100.00 and \$200.00, well over 50% of our population is using less than \$200.00 worth of medical expenses throughout the year. COVID-19 overall summary is about 8% of the total claims this past year close to actually 9%. Total Testing Claims were \$232,586.63 of COVID-19 testing alone this were members throughout the year going and taking the COVID-19 testing. COVID-19 Treatments were \$924,596.27 inpatient, outpatient, hospital stays, etc. Total claims accounting for about 9% of your total claims not including COVID-19.

Stop Loss Insurance is set to renew on October 1 and currently what the premium that you are paying for our Stop Loss Insurance is \$32.50 per employee. The Stop Loss Insurance does cap liability at the district per employee which is currently at \$556.61 per employee. The Projected Annual Stop Loss Premium is close to \$804,000.00 with year to date Stop Loss Reimbursement through April at \$45,000.00 which is expected to increase throughout the year. Projected Stop Loss Premium Increase is 9% or \$72,000.00. Recommendation is Stop Loss RFP to insure competitive pricing. Increase funding recommendation 10%. The annualized 2021 increase funding and what is projected District Contribution is \$409.25 for the base plan for every employee. The 10% Increase Contribution is \$450.18 in the fiscal year coming up on 2021-2022. Employee Enrollment are High Deductible, Base Plan and High Plan with Alternative Plan Designs. Performance Select-A managed drug list designed to lower pharmacy costs Estimated Savings \$78,876.00 Members Impact 136. Performance-The right choice for pharmacy value Estimated Savings \$152,053.00 Members Impact 145. Summary for Mission CISD Current Drug Trend: Overall 5.8%, Specialty -3.6%, Traditional 8.4%. Estimated Pharmacy Rebate Credit reflected on your monthly invoice October 2019/September 2020 \$862,867.00.

3. Presentation Regarding ESSER III Update

Ms. Lorena Garcia, Deputy Superintendent for Support Services, presented research and the financial plan for the ESSER III funds. The purpose and intent for the American Rescue Plan an ESSER III funding is to help school districts to stay through reopen as well to maintain student learning loss and address the impact of the Corona Virus Pandemic on students. The school districts are to use these funds to respond to the pandemic and address student learning loss as a result of COVID-19. This financial plan was developed with many presentations with stakeholders input during those presentations some of were virtual and some of them were also in person and we also issued a parent survey that had various questions regarding them allowable uses for the funding and parents were asked to rank those needs as priorities and then we also had an open ended question where they could submit any type of response. The surveys were in English and Spanish. As a team with the help of

technology department and clerical staff they combine the information for us. The Executive Team Leadership with Dr. Perez combed through all those responses and based on those responses they were categorized in the different allowable expenses and the Financial Plan was created based on that input. MCISD was allocated by the federal government and TEA \$68,846,682.00 the initial allocation will come in at a two third allotment \$45,897,788.00 and once approved by the state they will release the remaining one third allocation of the \$22,948,894.00.

Dr. Sharon Robert, Deputy Superintendent for Curriculum & Instruction, stated they had stakeholders groups including principals, assistant principals, teachers, custodians, transportation, parent advisory committee, student advisory counsel, chamber of commerce, lions club members and the safety committee that is made up by municipalities personnel, in combining everything they have come up with a list of ideas and things that they have requested as part of the standing. For the most part in recurring things was to help close the learning loss. For each Elementary campus we have one interventionist they are requesting second interventionist either one for upper grades and one for lower grades.

For Elementary we have added the Capturing Kids Hearts which is the social emotional learning this would be a million dollars over the three years. Universal Pre-K-3-Year Old Program will be presented on the agenda if the board approves, we would need about seven teachers to have the Universal Pre-K-3 Year Old Program which will cost \$1,365,000.00. Currently the PK-3 children are those that meet the eligibility criteria which would be low socio economics, limited English proficient, were part of foster care, their parents are in the military, their parent were hurt in the military or they received the medal of honor because they were in the military. However we know there is a lot of children that need the support so with this funding it would open it up to all three year olds no matter the needs. We will be implementing the Fueling Brains next school year for PK-3 and up to second grade campuses and part of that is that the child's brain develops before the age of five so we need to capture them as early as possible to start that critical thinking and hoping to develop their brains, that is another reason of possible having the Universal Pre-K-3 Program. We would like an afterschool enrichment type program where the kids would stay for enrichment academic learning, they would have tutoring and the state is stating that tutoring needs to be three students to one adult.

Ms. Lorena Garcia, Deputy Superintendent for Support Services, stated the next most popular topic on the survey was improving compensation. One of the things they are proposing is that District Board of Trustees consider approving a retention stipend for the staff. We are proposing a \$2,000.00 retention stipend for all staff in the 2021-2022 school year and for the subsequent years 2022-2023 and 2023-2024 we are proposing \$1,000.00 retention stipend. The total for the retention stipend would be \$9.4 million that would be set aside for those purposes. The allowable activity would fall under maintaining operation and services provided by the District to include to continue to hire new staff.

The next popular topic is to improve air quality in our facilities we are estimating \$28,500,000.00 to be reserved to address the needs. Under operations there are several things that we can address. We are proposing \$2,000,000.00 dollars to develop strategies to implement CDC public health protocols that would help maintain the safety and health of students and staff also provide trainings on sanitizing that was another allowable use, purchase supplies and equipment to clean the District facilities, improving and/or repairing the facilities to reduce the risk of the transmission of COVID-19 and some of these things will include hiring additional custodians, for example to clean our buildings. In addition to that, within operations we have our transportation department. The physical distancing will necessitate the purchase of additional buses and bus drivers and bus monitors, so some of that money will be set aside as well as purchasing sanitizing equipment and supplies. Those are some examples. In the health and safety as well as mental health we allocated a little bit over \$2,000,000.00 in our plan to improve our response efforts which will be to continue the vaccination clinics and COVID-19 testing. The recommended positions are Team Teachers, Tutors, Teachers, Instructional Para-professionals, Social Workers (3), Licensed Professional Counselors (2), At-Risk Counselors (one at each comprehensive high school), Licensed Vocational Nurses (4 additional LVNs), Custodians, Bus Drivers and Bus Aides, Accountant (1) and Safety & Security Preparedness and Response Specialist (1). Other allowable uses which we did get many requests from the Elementaries was to upgrade the playground equipment because of course it helps our children to be outdoors and exercise. They need that release as well, so we are allocating \$600,000.00 for that.

Dr. Carol G. Perez, Superintendent, stated that for the playground equipment that amount may not be sufficient however they are waiting for the ESSER II Funding and then they will supplement.

Ms. Lorena Garcia, Deputy Superintendent for Support Services, stated for Fine Arts we have a need to continue purchasing instruments and equipment so there isn't any sharing among the students and also we would like to purchase uniforms for dance and cheer, because this would encourage more students to participate especially those that the families find it difficult to purchase the uniforms. For Athletics that number is \$5,000,000.00 because it includes big ticket items, we have been having some issues recently with our baseball and softball fields and we have been looking at the possibilities of improving the irrigation systems or possible coming in with turf, so that's why that number is high for the High Schools and at the Jr. Highs we are currently working on track improvements projects we would like to use some of that funding to upgrade the Jr.

High track facilities. Mission Collegiate is the only school that does not have either a gymnasium or a pavilion. They do have a cafeteria that is a multipurpose center, but however there is times when it is in use so they can't use it for P.E. We are

recommending allotting \$1,000,000.00 for construction, this will also provide them an additional space so they can further distance their children and provide them with that exercise activity.

For ESSER II we have been allocated approximately \$30,000,000.00, however we do not know what the final number will be after TEA takes their cut.

VII. Discussion and Possible Action

1. Consideration and Approval of the 2021-2022 Compensation Plan

Ms. Lorena Garcia, Deputy Superintendent for Support Services, stated they are proposing 2021-2022 to offer Teachers with 1-5 years experience \$1,450.00 which is equivalent to 2.5%, \$1,550.00 for Teachers with 6-9 years which is equivalent to 2.6% and then \$2,050.00 for years 10 and up which is 3.5% increase and the \$2,000.00 retention stipend and for Administrators and hourly staff we are proposing we have two options for hourly which would be Instructional Assistant, Clerical and Auxiliary we are proposing that the board consider either a 2.5% with the \$2,000.00 retention stipend or the 3.0%, we have the budget for both of those. For Administrators we are proposing a 2.5% with the \$2,000.00 retention stipend. The cost for Option One which is the 2.5% for Administrative, Clerical, Instructional Support and Auxiliary so that is a total of \$3.5 million which is the general pay increase and then the equity adjustments. The Cost for Option Two 2.5% for Admin. and 3.0% for Clerical, Instructional Support and Auxiliary which ends up being \$3.6 million total in cost. The first recommendation is that we adopt the general pay increase to maintain our market position as stated before, we can do the Option One or Option Two on the Admin. and hourly and the Teachers the 2.5% which is the \$1,450.00 for years 1-5, \$1,550.00 for years 6-9 and for 10 plus it would be \$2,050.00 and these general pay increases are a percentage of the market for the other pay grades will be the percentage of their mid point. For 2021 our starting Teacher salary is \$52,470.00 and now we are proposing \$53,700.00 and for the retention stipend we are proposing the \$2,000.00 retention stipend for all staff it would be for employees as long they are employed on a full time bases which is a minimum of 30 hours because our bus drivers some of them only do 30 hours that would be considered full time as of September 3, 2021. \$1,000.00 would be paid in September and \$1,000.00 would be paid in the December payroll. The cost for that stipend would be \$4,740,000.00 and that is being proposed to be paid out of ESSER III Funds. The totals with the stipend and the general pay increase Option One is 8.2 million and Option Two is 8.375 million a difference of \$125,317.00. Recommendation number Three is that we continue with the strong market salaries and that they be aligned with the market.

We are updating the scales, last year Bus Drivers were at \$15.25 an hour we are now proposing to increase the starting rate to \$16.00 an hour. If anyone falls below the minimum then they will be adjusted to be at least at the minimum and the paid equity adjustment for those in the Teacher career path anyone that is below the market rate. TASB is also recommending a targeted adjustment for those individuals. We will continue to monitor the Stipends and review the Compensation Plan every year.

Administration recommended Approval for the Option Two a 3% for the hourly Employees and 2.5% for the Administrators and also the \$2,000.00 Stipend to be paid on September 3, 2021 and the second Stipend will be paid in December.

A motion was made by Mr. Roy Vela for approval. Motion second by Mrs. Iris Iglesias. Motion passed unanimously. Vote 6-0

2. Consideration and Approval of the Mission Consolidated Independent School

District Budget for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022

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Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated the budget must be prepared and approved at least at the fund and function levels to comply with the State's Legal Level of Control Mandates. The budget was developed using an Average Attendance of 13,822 students. Budget for the General Fund and Debt Service Fund must be adopted by the Board. All other budgets are presented for information purposes only and are not subject to Board approval. Funding Source is State Compensatory Education Accelerated Instruction Funds in the amount of \$350,000.00. General Fund Budget of \$180,862,843.00 and the Debt Service Fund Budget \$8,457,048.48.

Administration recommended Approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022 as follows:

- A. Approval of the State Compensatory Education Accelerated Instruction Fund in the amount of \$350,000.00
- B. Approval of the General Fund Budget of \$180,862,843.00 and Debt Service Budget of \$8,457,048 for a total budget of \$189,319,891.00.

Administration is recommending consideration and approval of the Mission Consolidated Independent School District Budget for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022

A motion was made by Mr. Juan Gonzalez for approval. Motion second by Ms. Petra Ramirez. Motion passed unanimously. Vote 6-0

3. Consideration and Possible Action of Universal Pre K-3 Year Old Program

Administration is recommending consideration and approval of Universal Pre-K 3-Year Old Program

A motion was made by Mr. Jerry Zamora for approval. Motion second by Ms. Petra Ramirez. Motion passed unanimously. Vote 6-0

4. Consideration and Approval of 2020-2021 Final Amended Budget

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Administration is brining forwarded the approval of the final Amended Budget for this fiscal year. The budget reflects anticipated expenditures that we may have thru June 30, however they will have the financial books open probably sometime in September or October during the audit mode. She indicated they did increase revenue by \$765,788,000.00 for some anticipated collections on taxes for the upcoming months. On the federal side we are expecting some monies from the federal government from the child nutrition program. On the state funding we are reducing the foundation monies to reflect the actual average daily attendance and full time equipment student counts in the different programs funded by the state we are also increasing expenditures by \$296,004.00 and on the other sources and other uses there is a net effect of \$130,216.00 with a budgetary increase to fund balance of \$600,000.00.

Administration recommended Approval for the 2020-2021 Final Amended Budget for the General Fund Expenditures Budget of \$182,990,138.00 and the Debt Service Fund Expenditures Budget of \$9,944,602.00.

A motion was made by Ms. Petra Ramirez for approval. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

5. Approval of Authority to Enter into Interlocal Agreements for Participation in Purchasing Cooperatives

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated the District Administration has award in prior years to request to participate in purchasing Coops we do have some of the more common Coops in the state such as BuyBoard, Texas Department of Information Resources and Region 1 and others that are not listed. However there has been times that we get requests from campuses and departments that they would like to utilize the purchasing Coops in order to meet the needs of the campus or department however we are unable to meet the need of the user because we do not participate on that particular Coop.

Administration recommended that the Board authorize the Superintendent to sign contracts to enter into purchasing cooperatives, so long as the contracts are within the District's policy authorizing interlocal agreement. This item was reviewed by Legal Counsel.

A motion was made by Ms. Petra Ramirez for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

6. Approval of Memorandum of Understanding with City of Mission Police Services for the 2021-2022 School Year

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Items 6, 7, 8, 9, 10, 11 are annual formalities that we bring to the Board for their consideration as we start planning for the next school year 2021-2022.

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Administration is recommending that the Board approve items 6, 7, 8, 9, 10, 11 which are annual formalities as we start planning for the next school year 2021-2022.

A motion was made by Mr. Jerry Zamora for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

7. Approval of Memorandum of Understanding with City of Alton Police Services for the 2021-2022 School Year

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Items 6, 7, 8, 9, 10, 11 are annual formalities that we bring to the Board for their consideration as we start planning for the next school year 2021-2022.

Administration is recommending that the Board approve items 6, 7, 8, 9, 10, 11 which are annual formalities as we start planning for the next school year 2021-2022.

A motion was made by Mr. Jerry Zamora for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

8. Approval of Memorandum of Understanding with City of Palmhurst Police Services for the 2021-2022 School Year

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Items 6, 7, 8, 9, 10, 11 are annual formalities that we bring to the Board for their consideration as we start planning for the next school year 2021-2022.

Administration is recommending that the Board approve items 6, 7, 8, 9, 10, 11 which are annual formalities as we start planning for the next school year 2021-2022.

A motion was made by Mr. Jerry Zamora for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

9. Approval of the Memorandum of Understanding with the Hidalgo County Juvenile Justice Alternative Education Program for Discretionary Expulsions for the 2021-2022 School Year

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Items 6, 7, 8, 9, 10, 11 are annual formalities that we bring to the Board for their consideration as we start planning for the next school year 2021-2022.

Administration is recommending that the Board approve items 6, 7, 8, 9, 10, 11 which are annual formalities as we start planning for the next school year 2021-2022.

A motion was made by Mr. Jerry Zamora for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

10. Approval of Memorandum of Understanding with Hidalgo County Head Start Program

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Items 6, 7, 8, 9, 10, 11 are annual formalities that we bring to the Board for their consideration as we start planning for the next school year 2021-2022.

Administration is recommending that the Board approve items 6, 7, 8, 9, 10, 11 which are annual formalities as we start planning for the next school year 2021-2022.

A motion was made by Mr. Jerry Zamora for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

11. Approval of Memorandum of Understanding with Hidalgo County Precinct 3 Constable for the 2021-2022 School Year

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Items 6, 7, 8, 9, 10, 11 are annual formalities that we bring to the Board for their consideration as we start planning for the next school year 2021-2022.

Administration is recommending that the Board approve items 6, 7, 8, 9, 10, 11 which are annual formalities as we start planning for the next school year 2021-2022.

A motion was made by Mr. Jerry Zamora for approval. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

12. Consideration and Possible Action Regarding Resolution pertaining to Disaster Preparedness

Mr. David Hansen, stated he can give a legal explanation of that resolution. Dr. Perez stated they would take this item to Executive Session.

13. Approval of Memorandum of Understanding with Daycares that Meet the Three- and Four-Year-Old Enrollment Criteria

Ms. Lorena Garcia, Deputy Superintendent for Support Services, recommended that the Board approve for the District to negotiate memorandum of Understanding with Day Cares apparently we have one day care that does have sufficient three and four year olds that will allow the district to provide a teacher and be able to count those children under our enrollment even thou they are attending at that daycare facility. She asked for approval for the Memorandum of Understanding, so they can began to use it for this daycare as well as other daycares as they come up in the future, they would be actively seeking partnership with other daycares in the communities as long as they have twenty students to cover one teacher.

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Dr. Carol G. Perez, stated it could be a combination of three or four year olds or just three year olds, she stated they had been doing this with Headstarts, they contacted all of the daycares because many of the children would be going to daycare especially because the parents worked, they also talked to them to see the number of kids they had to see if we would be able to place the teacher most of the time they only have a handful of kids this particular daycare does have these children and are ready to work with us, this legislative action was passed at least fifteen years ago, two years ago the legislators pushed it again that we continue to work with daycare centers but we had not been able to because they did not have the numbers but this particular daycare does have the numbers, we are going to reach out to all of them again and see because what is happening is that the children are getting daycare services, but with our teachers there they would get the same curriculum that our students get so they would be able to make a smooth transition once they come to our campuses.

Administration recommended that the Board approve the Memorandum of Understanding with Daycares that Meet the Three and Four Year Old Enrollment Criteria.

A motion was made by Mr. Juan Gonzalez for approval. Motion Second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0

14. Approval of Renewal of Interlocal Cooperation Agreement with Hidalgo County Tax Assessment and Collection for Tax Year 2021

Mrs. Rumalda Ruiz, Assistant Superintendent for Finance, stated Administration was bringing this item for consideration for approval. She stated the District has continued to use the Hidalgo County Tax Office to collect the taxes on behalf of the School District the amount for this year would be \$72,252.00 this is the same amount from prior year there is no increase and this is funded from General Fund.

Administration recommended that the Board approve the Renewal of Interlocal Cooperation Agreement with Hidalgo County Tax Assessment and Collection for Tax Year 2021.

A motion was made by Ms. Petra Ramirez for approval. Motion Second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

15. Consideration and Possible Action Regarding the Sale of Real Property

Earlier in the Spring in February Administration brought in forward a recommendation to the Board to declare some property as surplus and authorize the district to sell the property, the item was advertised and the District did receive an offer, however the resolution that the Board approved the legal description as per Hidalgo County records the physical address and the billing is the same, however in order for the District to be able to sell the property we need to have the Board approve the resolution that makes reference to the perfect legal description on the property.

Administration's recommendation is to rescind board action from February 10, 2021 and recommended that the Board approve the resolution stating the correct legal description of the property.

A motion was made by Mr. Juan Gonzalez to approve. Motion Second by Mr. Jerry Zamora. Motion passed unanimously. Vote 6-0

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16. Discussion and Approval of New Grant-Funded Positions Using the American Rescue Plan (ESSER III) Federal Funds

Ms. Lorena Garcia, Deputy Superintendent for Support Services, stated as discussed in the Financial Plan Presentation the District is proposing some recommended positions for example Team Teachers, Tutors, additional Teaching Staff, Instructional Paraprofessionals, Elementary Literacy Interventionist they proposed three social workers which is a new position, two Licensed Professional Counselors and the At Risk Counselors one at each comprehensive High School, four additional Licensed Vocational Nurses, Custodians, Bus Drivers and Bus Aides, one Accountant and a Safety & Security Preparedness and Response Specialist to assist with the pandemic efforts, these are Grant Funded positions that will be available thru the grant period, after the grant period expires, they will then look at that as far as placing them in other positions or discontinuing that position. This is a three year grant. The plan is to start looking at grants right now so that at year three we can hopefully find another funding source so we can continue with that program.

Administration recommended that the Board approve New Grant-Funded Positions Using the American Rescue Plan (ESSER III) Federal Funds.

A motion was made by Mr. Juan Gonzalez to approve. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

17. Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter into Contract for Security Entrances for Alton Memorial Junior High School, K. White Junior High School, Pearson Elementary School and Roosevelt Alternative School

Mr. Ricardo Rivera, Assistant Superintendent for Operations, stated that at the Regular Board of Trustees Meeting on June 8, 2021, the board approved to enter into negotiations with the top ranked firm REFCO.

Administration presents consideration and approval to accept the best and final offer which is \$86,250.00 which includes the alternate of the security locks.

A motion was made by Mr. Jerry Zamora to approve. Motion second by Mr. Juan Gonzalez. Motion passed unanimously. Vote 6-0

18. Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter into Contract for the Mission CISD-Structural Maintenance Warehouse Project

Mr. Ricardo Rivera, Assistant Superintendent for Operations, stated this was for the roof and stated that at the Regular Board of Trustees Meeting on June 8, 2021, the board approved to enter into negotiations with the top ranked firm NM Contracting, LLC.

Administration presents consideration and approval to accept the best and final offer which is \$399,550.00 which includes the alternate which is the adjacent shop area.

A motion was made by Mr. Jerry Zamora to approve. Motion second by Ms. Petra Ramirez. Motion passed unanimously. Vote 6-0

19. Authorize Superintendent to Dwell Outside of District Boundaries through Completion of Repairs to Superintendent's Residence

Dr. Carol G. Perez, Superintendent, asked the Board to authorize her the Superintendent to dwell outside the District boundaries through completion of repairs to the Superintendent residents, part of the Superintendents contract is to live in the District, she stated her home needed some repairs, she does have another residence, she stated the best time to do this was during the Summer when there is no students on the classroom.

Dr. Carol G. Perez asked for approval to Authorize Superintendent to Dwell Outside of District Boundaries through Completion of repairs to Superintendent's Residence.

A motion was made by Mr. Juan Gonzalez to approve. Motion second by Ms. Iris Iglesias. Motion passed unanimously. Vote 6-0

20. Possible Nomination and Election of Mission CISD Board of Trustees Officers and Board of Trustees Reorganization

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Petra Ramirez, Board of Trustees Member, made a motion to nominate Mr. Jerry Mendoza for President, Ms. Betty Mendoza for Vice-President, Mr. Juan Gonzalez for Secretary. Motion second by Mr. Juan Gonzalez. Ms. Minnie Rodgers, President asked who was in favor of the slate as it was read, Opposing the motion was Ms. Iris Iglesias, Mr. Jerry Zamora and Mr. Roy Vela. In favor for the motion was Mr. Juan Gonzalez, Ms. Petra Ramirez and Ms. Minnie Rodgers. Vote for the slate was 3-3. Roy Vela, Board of Trustees Member made another motion to nominate Mr. Jerry Mendoza for President, Ms. Betty Mendoza for Vice-President, Ms. Iris Iglesias for Secretary. Motion second by Mr. Jerry Zamora. Ms. Minnie Rodgers, President asked who was in favor of the slate as it was read, Opposing the motion was Mr. Juan Gonzalez, Ms. Petra Ramirez and Ms. Minnie Rodgers. In favor of the motion was Mr. Roy Vela, Mr. Jerry Zamora and Ms. Iris Iglesias. Vote for the slate was 3-3. No motion passed. The officers stay as is, this item will become another agenda item at a later time.

21. Recommendation and Approval of the Selection for:

- a. Midkiff Elementary Principal**
- b. Mission High School Assistant Principal**
- c. Coordinator for Project and Energy Management**
- d. Special Education Licensed Specialist in School Psychology (LSSP)**
- e. Options Academy Assistant Principal**

Dr. Carol G. Perez, Superintendent, requested that this item be taken to Executive session for discussion.

VIII. Executive Session

- 1. Private Consultation with Board Attorney (Texas Gov't Code § 551.071)**
- 2. Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)**
- 3. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)**

IX. Action, if Necessary, on Matters Discussed in Executive Session

Item VII. Discussion and Possible Action

12. Consideration and Possible Action Regarding Resolution pertaining to Disaster Preparedness

Mr. David Hansen, stated to the Board that this resolution, accomplishes two things, the first is in the case of a declared local state of federal emergency it authorize Superintendent to authorize leave for your employees who are not able to come to work because of the emergency and it also authorizes the Superintendent to administer a supplemental emergency pay as long as it is budgeted, in the event that there is a need to have certain employees come to work while others are not and are at home on leave. The second part is to deal with things like Hurricane and other storm damage type of things it can be other things as well but in this case it going to be that if there is damage that causes severe operational failure and is a danger to students, is that Superintendent would be able to suspend the application of Section 44.031 of the The Texas Education Code and make purchases for the purpose of accomplishing that emergency repairs the limit on any single contract on that type of emergency repair would be \$250,000.00 and the aggregate for the emergency \$500,000.00 if any contract goes above that amount the Superintendent would have to come back to the Board for permission. Finally this resolution terminates all previous emergency authorizations resolutions and establishes the new standard of going forward. This one has its own termination date so it will go thru one year.

A motion was made by Mr. Jerry Zamora to approve. Motion second by Ms. Iris Iglesias. Motion passed unanimously. Vote 6-0

21. Approval of Recommendation and Approval of the Selection for:

a. Midkiff Elementary Principal

Dr. Carol G. Perez, stated that Administration recommended Gina Alvarez for the position of Midkiff Elementary Principal 145

Motion made by Mr. Jerry Zamora to approve. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

b. Mission High School Assistant Principal

Dr. Carol G. Perez, stated that Administration recommended Ms. Cynthia I. Gonzalez for the position of Mission High School Assistant Principal.

Motion made by Ms. Iris Iglesias to approve. Motion second by Mr. Jerry Zamora. Motion passed unanimously. Vote 5-0. Mr. Juan Gonzalez abstained.

c. Coordinator for Project and Energy Management

Dr. Carol G. Perez, stated that Administration recommended Adrian Hernandez for the position of Coordinator for Project and Energy Management.

Motion made by Ms. Petra Ramirez to approve. Motion second by Mr. Roy Vela. Motion passed unanimously. Vote 6-0

d. Special Education Licensed Specialist in School Psychology (LSSP)

Dr. Carol G. Perez, stated that Administration recommended Angela E. Carrejo for the position of Special Education Licensed Specialist in School Psychology (LSSP).

Motion made by Mr. Jerry Zamora to approve. Motion second by Ms. Iris Iglesias. Motion passed unanimously. Vote 6-0

e. Options Academy Assistant Principal

Dr. Carol G. Perez, stated that Administration recommended Andres Garza for the position of Options Academy Assistant Principal.

Motion made by Mr. Juan Gonzalez to approve. Motion second by Ms. Petra Ramirez. Motion passed unanimously. Vote 6-0

X. Board of Trustees Information Items

1. Financial Report for the Month of May 2021
 - a. General Fund
 - b. Debt Service
 - c. Self-Funded Health Insurance Fund
2. Cash Disbursements for the Month of May 2021
3. Tax Levy Adjustments for the Month of May 2021

XI. Important Dates to Remember

1. No Scheduled Meetings for the Month of July 2021
2. August 11, 2021 Board of Trustees Workshop
3. August 18, 2021 Regular Board of Trustees Meeting at 6:30 p.m.

XII. Adjournment

Motion made by Ms. Petra Ramirez that the meeting be adjourned. Motion seconded by Mr. Vela. Motion passed unanimously. Vote 6-0.

Ms. Rodgers adjourned the meeting at 10:28 p.m.

Minnie Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees



Mission Consolidated Independent School District
• 1201 Bryce Drive • Mission, Texas 78572
• Telephone (956) 323-5505 • Fax (956) 323-5634
• Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Public Hearing** on **Wednesday, June 23, 2021, scheduled to begin at 6:15 PM, by Video Conference or Telephone Call.**

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

I. Call Meeting to Order

President Minnie R. Rodgers called the meeting to order at 6:20 p.m. The meeting was properly posted. Board members present besides Ms. Rodgers were Petra B. Ramirez, Jerry Zamora, Juan Gonzalez, Roy Vela, Iris Iglesias and Dr. Carol G. Perez. Veronica R. Mendoza was absent.

II. Public Comment(s) on a Specific Agenda Item(s)

NONE

III. Discussion and Possible Action Agenda

1. Discuss the 2021-2022 Budget and Proposed Tax Rate

Ms. Rumlada Ruiz, stated that the Budget must be legally adopted by June 30, 2020. Ms. Ruiz provided information that there has been a 2% to 4% increase on Mission property value. Tax rate to be released by mid August. Total revenue of the district \$189,319,891.00. Proposed budget will need to be board approved for the general funds in the amount of \$189,862,943.00. Bond payment is due by June 30th in the amount of \$3.8 million. TEA pays 50% to 55% of the payment. The district is responsible for the rest. You can refund the bond, the district just needs to meet the criteria. In the Bond Refunding Series the last six years the district has saved Mission CISD taxpayers \$23,512,232.00. Quick overview on MCISD Fund Balance this year. The district started with \$76,331,591.00, and the unassigned fund balance is \$68,977,229.00. Ms. Ruiz stated 90% of the balance is unassigned. The district puts three months aside for operation expenditures. The recommended tax rate adoption will be up for approval on September 28, 2021 Board Meeting.

IV. Adjournment

President Minnie R. Rodgers adjourned the meeting at 6:48 p.m.

Minnie Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees

SUBJECT: Personnel Employments, Resignations, Transfers and Compensation Changes

PRESENTER: Dr. Carol G. Perez, Superintendent

BACKGROUND INFORMATION

Professional employees and support staff members have been employed by the Mission Consolidated Independent School District. Employees requested and were granted transfers that affected their campus, position title and/or pay grade, or were reassigned, which affected their campus, position title and/or pay grade.

Letters of resignation and letters of retirement were received from Mission CISD employees.

Changes in compensation to employees after performance on the contract or duties for the job assignment have begun (subsequent to the September 8, 2021, report to the Board) are also included for staff members.

FUNDING SOURCE:

See Attachments

RECOMMENDATION:

No recommendation or action required. For Information Only.

CONTACT PERSON(S):

Lorena Garcia, Deputy Superintendent for Support Services

SUBJECT: Tax Levy Adjustments for the Month of August 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$17.24. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$298,846.61. The monthly fee for this service is \$6,271.00.

Attached is the August 2021 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(14.78)
Debt Service Levy Modification \$(2.46)
Rollbacks \$0.00

RECOMMENDATION:

Informational Item

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
AUGUST 2021

COMPARATIVE RATE OF COLLECTIONS

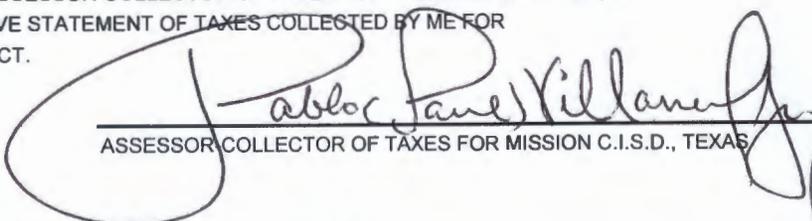
MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	-	-	-	-	-	#DIV/0!	0.00%
2020 & PRIOR YRS	4,597,051.27	490,478.43	(26,936.59)	(198.51)	4,079,437.74	10.73%	9.71%
ROLLBACK	8,099.31	-	-	-	8,099.31	0.00%	0.00%
TOTALS	4,605,150.58	490,478.43	(26,936.59)	(198.51)	4,087,537.05		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF AUGUST 2021

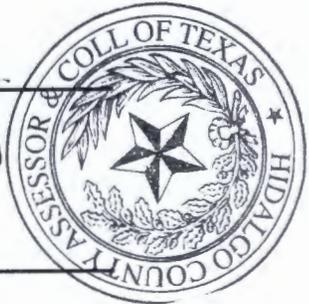
	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	-	CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	210,915.21	(17.24) PRIOR
PRIOR YEARS-P&I	53,257.75	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	34,673.65	PURGED
TOTAL COLLECTIONS	298,846.61	(17.24)
LESS TRANSFERRED	216,224.57	
LESS IN TRANSIT	76,281.83	
LESS DUE TO HCAD COMM FEES	69.21	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	(0.00)	

*****AFFIDAVIT*****

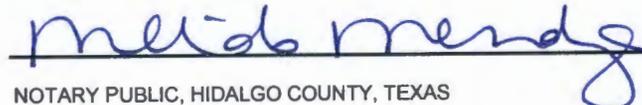
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF AUGUST IS CORRECT.



 ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF SEPTEMBER 2021 A.D.



 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF AUGUST 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	0	0	#DIV/0!	-	#DIV/0!	-	#DIV/0!	#DIV/0!
2020	1.19930	1.02800	85.72%	(17.24)	(14.78)	0.1713	14.28%	(2.46)
2019	1.23955	1.06835	86.19%		0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%		0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%		0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%		0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%		0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%		0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%		0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%		0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%		0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%		0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%		0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%		0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%		0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%		0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%		0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%		0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%		0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%		0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%		0.00	0.0842	5.59%	0.00
TOTAL				(17.24)	(14.78)			(2.46)

	M&O	I&S
2020	-	-
2019 & PRIOR	(17.24)	(2.46)
TOTAL	(17.24)	(2.46)

ROLLBACK MODIFICATIONS FOR THE MONTH OF AUGUST 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				0.00	0.00			0.00

	M&O	I&S
CURRENT	-	-
DELINQUENT	-	-
TOTAL	-	-

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	125,082.21	.00	22,332.13	.00	147,414.34	24,277.16	.00	.00	171,691.50
	I & S	.171300	20,842.93	.00	3,721.21	.00	24,564.14	.00	.00	.00	24,564.14
	TOTAL	1.199300	145,925.14	.00	26,053.34	.00	171,978.48	24,277.16	.00	.00	196,255.64
2019	M & O	1.068350	26,021.88	.00	7,367.42	.00	33,389.30	5,208.35	.00	.00	38,597.65
	I & S	.171200	4,169.80	.00	1,180.51	.00	5,350.31	.00	.00	.00	5,350.31
	TOTAL	1.239550	30,191.68	.00	8,547.93	.00	38,739.61	5,208.35	.00	.00	43,947.96
2018	M & O	1.170000	11,625.73	.00	4,118.02	.00	15,743.75	1,954.07	.00	.00	17,697.82
	I & S	.169800	1,687.17	.00	597.66	.00	2,284.83	.00	.00	.00	2,284.83
	TOTAL	1.339800	13,312.90	.00	4,715.68	.00	18,028.58	1,954.07	.00	.00	19,982.65
2017	M & O	1.170000	7,206.34	.00	3,066.67	.00	10,273.01	1,048.48	.00	.00	11,321.49
	I & S	.180200	1,109.91	.00	472.31	.00	1,582.22	.00	.00	.00	1,582.22
	TOTAL	1.350200	8,316.25	.00	3,538.98	.00	11,855.23	1,048.48	.00	.00	12,903.71
2016	M & O	1.170000	4,811.85	.00	2,335.83	.00	7,147.68	506.35	.00	.00	7,654.03
	I & S	.188200	774.03	.00	375.71	.00	1,149.74	.00	.00	.00	1,149.74
	TOTAL	1.358200	5,585.88	.00	2,711.54	.00	8,297.42	506.35	.00	.00	8,803.77
2015	M & O	1.170000	1,907.67	.00	1,061.74	.00	2,969.41	332.50	.00	.00	3,301.91
	I & S	.197200	321.53	.00	178.94	.00	500.47	.00	.00	.00	500.47
	TOTAL	1.367200	2,229.20	.00	1,240.68	.00	3,469.88	332.50	.00	.00	3,802.38
2014	M & O	1.170000	1,175.97	.00	649.04	.00	1,825.01	130.35	.00	.00	1,955.36
	I & S	.160000	160.79	.00	88.75	.00	249.54	.00	.00	.00	249.54
	TOTAL	1.330000	1,336.76	.00	737.79	.00	2,074.55	130.35	.00	.00	2,204.90
2013	M & O	1.170000	871.53	.00	794.63	.00	1,666.16	226.11	.00	.00	1,892.27
	I & S	.130000	96.84	.00	88.29	.00	185.13	.00	.00	.00	185.13
	TOTAL	1.300000	968.37	.00	882.92	.00	1,851.29	226.11	.00	.00	2,077.40
2012	M & O	1.170000	487.95	.00	391.53	.00	879.48	57.39	.00	.00	936.87
	I & S	.130000	54.23	.00	43.50	.00	97.73	.00	.00	.00	97.73
	TOTAL	1.300000	542.18	.00	435.03	.00	977.21	57.39	.00	.00	1,034.60
2011	M & O	1.170000	428.43	.00	530.00	.00	958.43	153.39	.00	.00	1,111.82
	I & S	.130000	47.60	.00	58.89	.00	106.49	.00	.00	.00	106.49
	TOTAL	1.300000	476.03	.00	588.89	.00	1,064.92	153.39	.00	.00	1,218.31
2010	M & O	1.040000	329.75	.00	436.35	.00	766.10	132.68	.00	.00	898.78
	I & S	.260000	82.44	.00	109.08	.00	191.52	.00	.00	.00	191.52
	TOTAL	1.300000	412.19	.00	545.43	.00	957.62	132.68	.00	.00	1,090.30
2009	M & O	1.040000	13.35	.00	20.17	.00	33.52	6.19	.00	.00	39.71
	I & S	.240000	3.08	.00	4.65	.00	7.73	.00	.00	.00	7.73
	TOTAL	1.280000	16.43	.00	24.82	.00	41.25	6.19	.00	.00	47.44

09/02/2021 16:05:10 3819608
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 08/01/2021 THRU 08/31/2021
 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2007	M & O	1.040000	292.15	.00	358.55	.00	650.70	73.93	.00	.00	724.63
	I & S	.140000	39.33	.00	48.26	.00	87.59	.00	.00	.00	87.59
	TOTAL	1.180000	331.48	.00	406.81	.00	738.29	73.93	.00	.00	812.22
2005	M & O	1.463200	35.89	.00	40.78	.00	76.67	.00	.00	.00	76.67
	I & S	.100000	2.45	.00	2.79	.00	5.24	.00	.00	.00	5.24
	TOTAL	1.563200	38.34	.00	43.57	.00	81.91	.00	.00	.00	81.91
2004	M & O	1.463200	65.58	.00	93.77	.00	159.35	12.92	.00	.00	172.27
	I & S	.105900	4.75	.00	6.79	.00	11.54	.00	.00	.00	11.54
	TOTAL	1.569100	70.33	.00	100.56	.00	170.89	12.92	.00	.00	183.81
2003	M & O	1.463200	17.67	.00	27.55	.00	45.22	4.44	.00	.00	49.66
	I & S	.120900	1.46	.00	2.27	.00	3.73	.00	.00	.00	3.73
	TOTAL	1.584100	19.13	.00	29.82	.00	48.95	4.44	.00	.00	53.39
2002	M & O	1.450000	884.79	.00	2,036.48	.00	2,921.27	468.36	.00	.00	3,389.63
	I & S	.134100	81.84	.00	188.34	.00	270.18	.00	.00	.00	270.18
	TOTAL	1.584100	966.63	.00	2,224.82	.00	3,191.45	468.36	.00	.00	3,659.81
2001	M & O	1.439400	90.52	.00	223.60	.00	314.12	50.22	.00	.00	364.34
	I & S	.094700	5.96	.00	14.71	.00	20.67	.00	.00	.00	20.67
	TOTAL	1.534100	96.48	.00	238.31	.00	334.79	50.22	.00	.00	385.01
2000	M & O	1.400000	23.89	.00	61.88	.00	85.77	14.10	.00	.00	99.87
	I & S	.134100	2.29	.00	5.93	.00	8.22	.00	.00	.00	8.22
	TOTAL	1.534100	26.18	.00	67.81	.00	93.99	14.10	.00	.00	108.09
1996	M & O	1.248600	46.02	.00	105.57	.00	151.59	16.66	.00	.00	168.25
	I & S	.206400	7.61	.00	17.45	.00	25.06	.00	.00	.00	25.06
	TOTAL	1.455000	53.63	.00	123.02	.00	176.65	16.66	.00	.00	193.31
ALL	M & O		181,419.17	.00	46,051.71	.00	227,470.88	34,673.65	.00	.00	262,144.53
ALL	I & S		29,496.04	.00	7,206.04	.00	36,702.08	.00	.00	.00	36,702.08
ALL	TOTAL		210,915.21	.00	53,257.75	.00	264,172.96	34,673.65	.00	.00	298,846.61
DLQ	M & O		56,336.96	.00	23,719.58	.00	80,056.54	10,396.49	.00	.00	90,453.03
DLQ	I & S		8,653.11	.00	3,484.83	.00	12,137.94	.00	.00	.00	12,137.94
DLQ	TOTAL		64,990.07	.00	27,204.41	.00	92,194.48	10,396.49	.00	.00	102,590.97
CURR	M & O		125,082.21	.00	22,332.13	.00	147,414.34	24,277.16	.00	.00	171,691.50
CURR	I & S		20,842.93	.00	3,721.21	.00	24,564.14	.00	.00	.00	24,564.14
CURR	TOTAL		145,925.14	.00	26,053.34	.00	171,978.48	24,277.16	.00	.00	196,255.64

SUBJECT: Disbursements for the Month of August 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of August totaled \$15,054,501.47 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 1,889,054.79
District Purchasing Cards	\$ 479,675.15
ACH	\$ 3,369,323.37
Wire Transfers	\$ 2,314,898.39
Payroll	\$ 7,001,549.77
TOTAL	\$ 15,054,501.47

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Odon Garcia Jr, Accountant

SUBJECT: Financial Report for the Months of July and August 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

As per Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by the source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues for July and August 2021 totaled \$4,797,574 and actual expenditures totaled \$5,880,985. The excess total expenditures and other uses over revenues is \$1,083,411.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

July 31, 2021

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,728,439	\$365,917	\$ (27,362,522)	1.32%
5800	State Program Revenues	130,446,452	\$612,593	(129,833,859)	0.47%
5900	Federal Program Revenues	22,687,952	\$536,709	(22,151,243)	2.37%
	Total Revenues	\$ 180,862,843	\$ 1,515,219	\$ (179,347,624)	
Expenditures					
11	Instruction	\$ 94,536,863	(\$5,285,461)	\$ 99,822,324	-5.59%
12	Instrucional Resources & Media Services	2,516,394	(\$110,083)	2,626,477	-4.37%
13	Curriculum and Personnel Development	2,259,403	\$260,436	1,998,967	11.53%
21	Instructional Administration	2,830,507	\$174,925	2,655,582	6.18%
23	School Administration	9,697,732	\$58,260	9,639,472	0.60%
31	Guidance and Counseling Services	6,193,964	(\$215,538)	6,409,502	-3.48%
32	Attendance and Social Work Services	587,220	\$25,601	561,619	4.36%
33	Health Services	1,973,169	(\$103,724)	2,076,893	-5.26%
34	Pupil Transportation	4,981,181	\$119,521	4,861,660	2.40%
35	Food Services	14,180,432	\$449,303	13,731,129	3.17%
36	Co-Curricular Activities	7,462,025	(\$46,314)	7,508,339	-0.62%
41	General Administration	5,885,116	\$345,748	5,539,368	5.87%
51	Plant Maintenance and Operations	19,614,781	\$822,559	18,792,222	4.19%
52	Security and Monitoring	3,523,437	\$1,392	3,522,045	0.04%
53	Data Processing Services	3,096,536	\$122,567	2,973,969	3.96%
61	Community Services	399,873	\$6,931	392,942	1.73%
71	Debt Service	1,036,320	\$0	1,036,320	0.00%
81	Facilities Acquisition and Construction	450,065	\$0	450,065	0.00%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	296,080	\$72,925	223,155	0.00%
	Total Expenditures	\$ 181,541,098	(\$3,300,954)	\$ 184,842,052	0
1100	Excess (Deficiency)	\$ (678,255)	\$4,816,173	\$ 5,494,428	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 132,680	\$ -	\$ (132,680)	0.00%
7915	Operating Transfers In	16,480,615	\$ -	(16,480,615)	0.00%
	Total Non-Operating Revenue	\$ 16,613,295	\$ -	\$ (16,613,295)	
Non-Operating Expenses					
8911	Other Uses	\$ (16,613,295)	\$ -	\$ (16,613,295)	0.00%
	Total Non-Operating Expenses	\$ (16,613,295)	\$ -	\$ (16,613,295)	
1200	Excess (Deficiency)	\$ (678,255)	\$ 4,816,173	\$ (27,732,162)	
0100	Fund Balance - Beginning Un-Audited	\$ 78,831,059	\$ 78,831,059	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 78,152,804	\$ 83,647,232	\$ (27,732,162)	

Mission Consolidated Independent School District

General Fund

August 31, 2021

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,728,439	\$698,160	\$ (27,030,279)	2.52%
5800	State Program Revenues	130,446,452	\$1,821,990	(128,624,462)	1.40%
5900	Federal Program Revenues	22,687,952	\$762,205	(21,925,747)	3.36%
	Total Revenues	\$ 180,862,843	\$ 3,282,355	\$ (177,580,488)	
Expenditures					
11	Instruction	\$ 73,768,666	\$1,494,553	\$ 72,274,113	2.03%
12	Instrucional Resources & Media Services	2,516,394	\$43,679	2,472,715	1.74%
13	Curriculum and Personnel Development	2,257,593	\$448,225	1,809,368	19.85%
21	Instructional Administration	2,863,013	\$409,140	2,453,873	14.29%
23	School Administration	9,696,982	\$824,937	8,872,045	8.51%
31	Guidance and Counseling Services	6,193,314	\$260,658	5,932,656	4.21%
32	Attendance and Social Work Services	587,220	\$70,496	516,724	12.01%
33	Health Services	1,973,169	\$23,767	1,949,402	1.20%
34	Pupil Transportation	6,481,181	\$328,807	6,152,374	5.07%
35	Food Services	14,271,518	\$1,328,363	12,943,155	9.31%
36	Co-Curricular Activities	8,600,025	\$548,259	8,051,766	6.38%
41	General Administration	5,879,116	\$821,368	5,057,748	13.97%
51	Plant Maintenance and Operations	33,663,296	\$1,814,473	31,848,823	5.39%
52	Security and Monitoring	3,523,407	\$139,917	3,383,490	3.97%
53	Data Processing Services	3,402,876	\$305,137	3,097,739	8.97%
61	Community Services	399,873	\$14,076	385,797	3.52%
71	Debt Service	1,036,320	\$233,159	803,161	22.50%
81	Facilities Acquisition and Construction	8,469,628	\$0	8,469,628	0.00%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	296,080	\$72,925	223,155	0.00%
	Total Expenditures	\$ 185,899,671	\$9,181,939	\$ 176,717,732	0
1100	Excess (Deficiency)	\$ (5,036,828)	(\$5,899,584)	\$ (862,756)	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 132,680	\$ -	\$ (132,680)	0.00%
7915	Operating Transfers In	16,480,615	\$ -	(16,480,615)	0.00%
	Total Non-Operating Revenue	\$ 16,613,295	\$ -	\$ (16,613,295)	
Non-Operating Expenses					
8911	Other Uses	\$ (16,613,295)	\$ -	\$ (16,613,295)	0.00%
	Total Non-Operating Expenses	\$ (16,613,295)	\$ -	\$ (16,613,295)	
1200	Excess (Deficiency)	\$ (5,036,828)	\$ (5,899,584)	\$ (34,089,346)	
0100	Fund Balance - Beginning Un-Audited	\$ 78,831,059	\$ 78,831,059	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 73,794,231	\$ 5,880,985	\$ (34,089,346)	

Mission Consolidated Independent School District

July 31, 2021

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,182,889	\$ 49,790	\$ (4,133,099)	1.19%
5800	State Program Revenues	4,274,159	-	(4,274,159)	0.00%
	Total Revenues	\$ 8,457,048	\$ 49,790	\$ (8,407,258)	
Expenditures					
71	Debt Services	\$ 8,457,048	\$ -	\$ 8,457,048	0.00%
	Total Expenditures	\$ 8,457,048	\$ -	\$ 8,457,048	
1100	Excess (Deficiency)	\$ -	\$ 49,790	\$ 49,790	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ 49,790	\$ 49,790	
0100	Fund Balance - Beginning Un-Audited	\$ 4,706,985	\$ 4,706,985	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 4,706,985	\$ 4,756,775	\$ 49,790	

Mission Consolidated Independent School District

August 31, 2021

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,182,889	\$ 88,043	\$ (4,094,846)	2.10%
5800	State Program Revenues	4,274,159	-	(4,274,159)	0.00%
	Total Revenues	\$ 8,457,048	\$ 88,043	\$ (8,369,005)	
Expenditures					
71	Debt Services	\$ 8,457,048	\$ 1,788,524	\$ 6,668,525	21.15%
	Total Expenditures	\$ 8,457,048	\$ 1,788,524	\$ 6,668,525	
1100	Excess (Deficiency)	\$ -	\$ (1,700,480)	\$ (1,700,480)	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ -	\$ (1,700,480)	\$ (1,700,480)	
0100	Fund Balance - Beginning Un-Audited	\$ 4,706,985	\$ 4,706,985	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 4,706,985	\$ 3,006,505	\$ (1,700,480)	

SUBJECT: Financial Report for Self-Funded Group Health Insurance for the Month of July 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD offers a self-funded group health insurance plan to its employees administered by Blue Cross Blue Shield of Texas. District employees have the option to elect health insurance coverages from three plans (High Deductible, Base, and High Plan).

As a self-funded group health insurance plan, Mission CISD assumes the financial risk for providing health care benefits to its employees and their dependents. In practical terms, Mission CISD pays for each out of pocket claim as they are incurred instead of paying a fixed premium to an insurance carrier. Mission CISD has set up the Health Insurance Fund to account for premiums funded by the District and its employees and to pay incurred claims and administrative costs.

ADMINISTRATIVE CONSIDERATIONS

Actual revenues for July 2021 totaled \$1,227,743.92 and actual expenditures totaled \$1,133,760.61. The excess revenues over expenses was \$93,983.31. The total net position as of July totaled \$93,983.

The Self-Funded Group Health Insurance Financial Report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management



Mission

**Consolidated Independent
School District**

Self-Funded Group Health Plan

July 2021



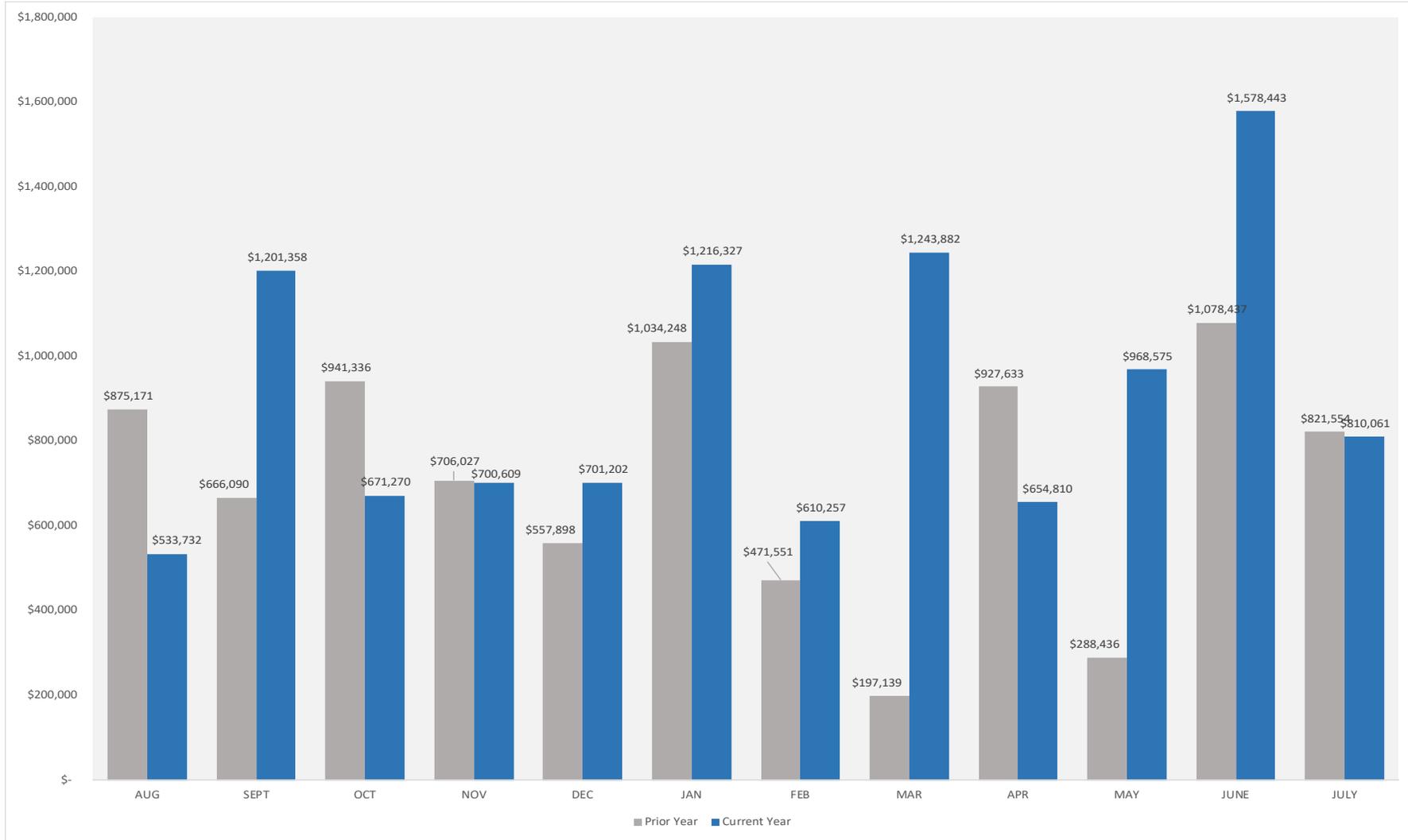
Self Funded Health Insurance Fund

Statement of Revenues, Expenses and Changes in Net Position for 1 month ending July 2021

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 236,174.85	19.24%
Medical - Employer	\$ 991,569.07	80.76%
Administrative Fees-Refunds	\$ -	0.00%
Claim Credits	\$ -	0.00%
Pharmacy Credits/Rebates	\$ -	0.00%
Stop Loss Insurance	\$ -	0.46%
Cobra	\$ -	0.00%
Non - Operating Revenues		
Interest Revenue	\$ -	0.00%
Total Revenues	\$ 1,227,743.92	100%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 810,061.46	71.45%
Pharmacy - RX	\$ 253,217.83	22.33%
<i>Administrative Fees:</i>		
Medical	\$ -	0.00%
Aggregate Stop Loss	\$ 8,759.59	0.77%
Specific Stop Loss	\$ 61,721.73	5.44%
Independent External Review Fees	\$ -	0.00%
Vendor Fees	\$ -	0.00%
PCORI Fees	\$ -	0.00%
Consulting Fees	\$ -	0.00%
Non-Operating Expenses		
Other Expenses	\$ -	0.00%
Total Expenses	\$ 1,133,760.61	100.00%
Operating Income (Loss)		
	\$ 93,983.31	
Income (Loss) Before Contributions & Transfers		
	\$ 93,983.31	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position	\$ 93,983.31	
Total Net Position - Beginning Unaudited	\$ -	
Total Net Position - Ending Unaudited	\$ 93,983.31	



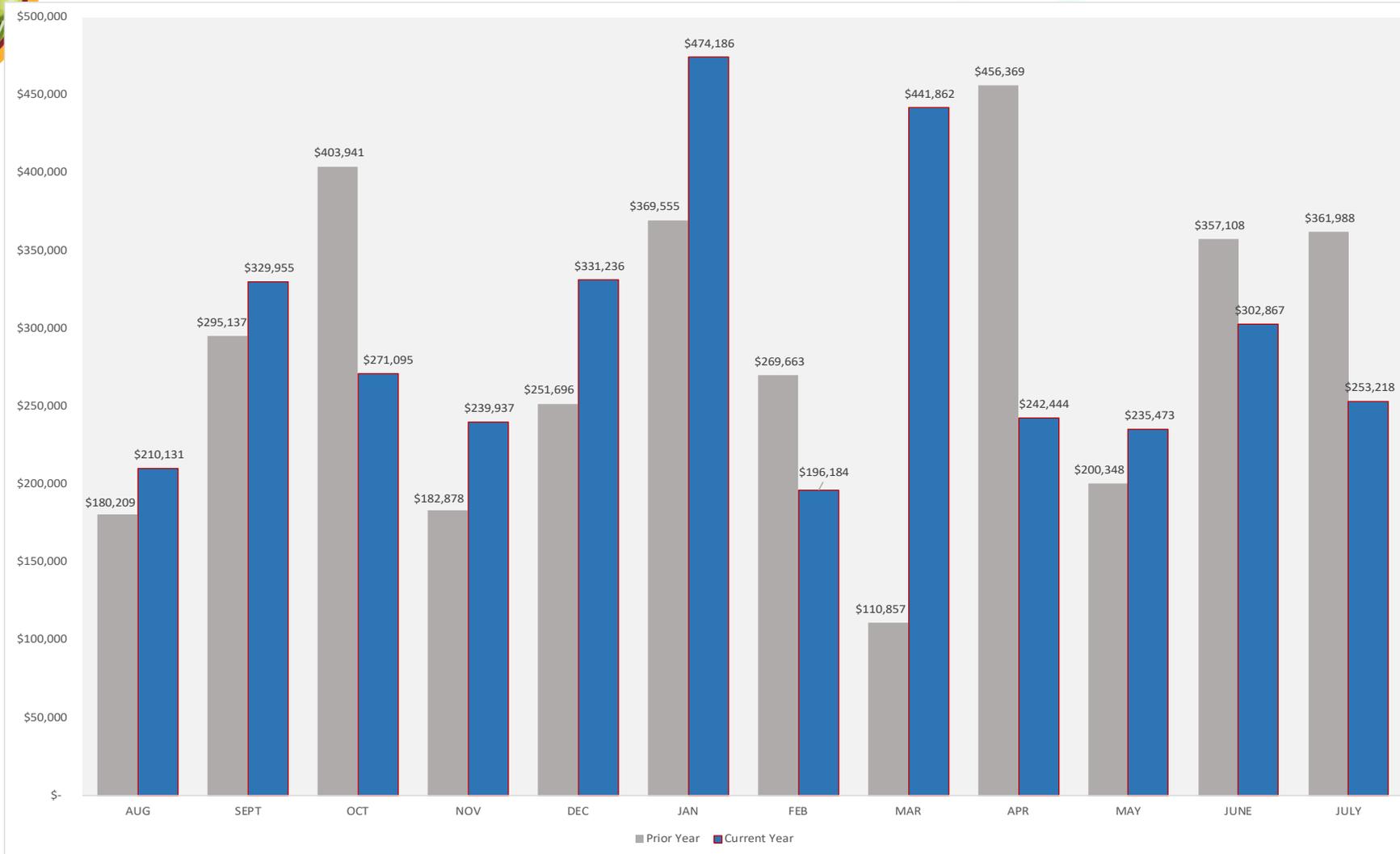
Medical Claims Expense Overview 12 Month Trend – July 2021





Pharmacy Claims Expense Overview

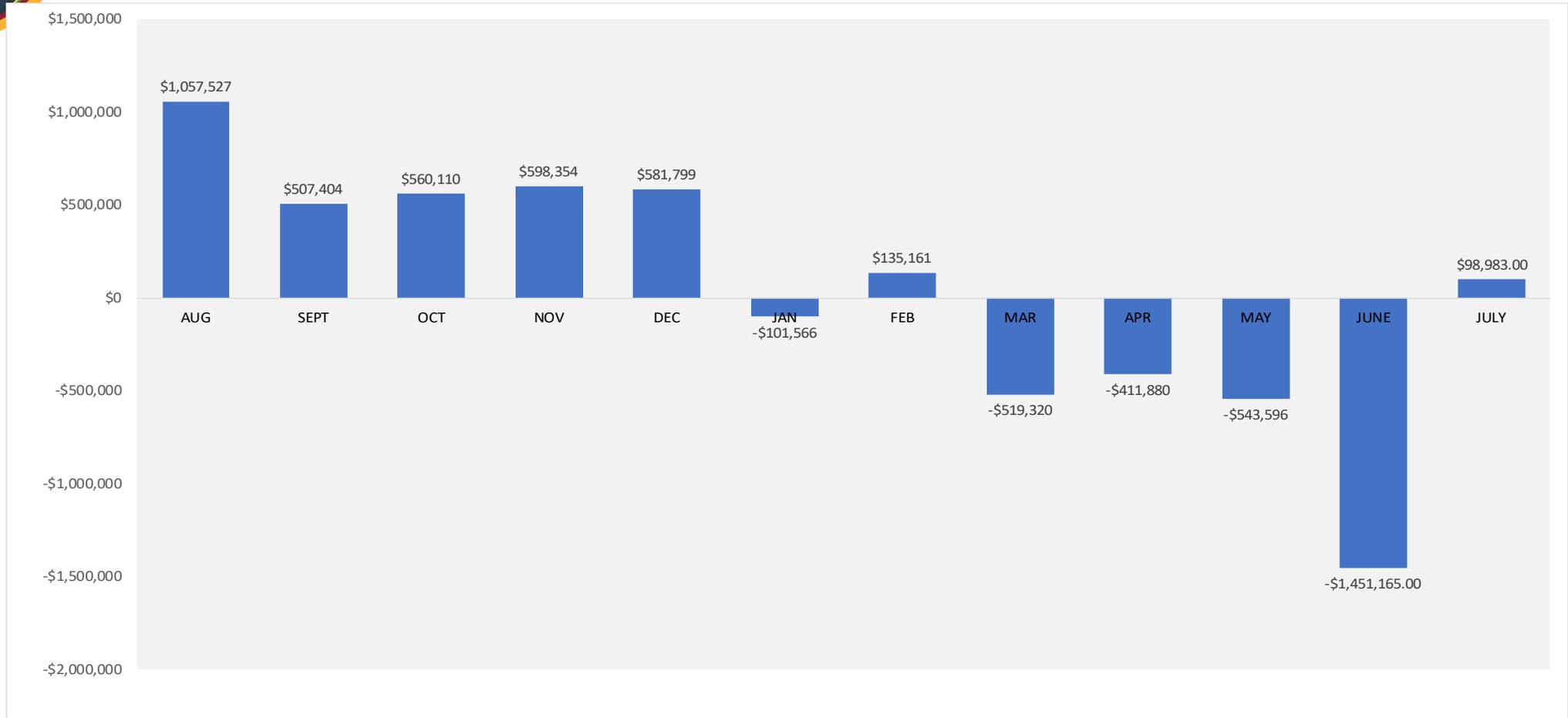
12 Month Trend – July 2021





Net Position Overview

12 month Trend - July 2021



SUBJECT: Financial Report for Self-Funded Group Health Insurance for the Month of June 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD offers a self-funded group health insurance plan to its employees administered by Blue Cross Blue Shield of Texas. District employees have the option to elect health insurance coverages from three plans (High Deductible, Base, and High Plan).

As a self-funded group health insurance plan, Mission CISD assumes the financial risk for providing health care benefits to its employees and their dependents. In practical terms, Mission CISD pays for each out of pocket claim as they are incurred instead of paying a fixed premium to an insurance carrier. Mission CISD has set up the Health Insurance Fund to account for premiums funded by the District and its employees and to pay incurred claims and administrative costs.

ADMINISTRATIVE CONSIDERATIONS

Actual revenues for June 2021 totaled \$13,253,867.69 and actual expenditures totaled \$15,661,282.46. The excess revenues over expenses was (\$2,407,414.77). The total net position as of June totaled (\$1,451,164.77).

The increase in medical claims is attributed to COVID 19 claims and 11 large claims ranging from \$136,033.18 to \$486,563.77. As previously discussed on the June 23, 2021 Special Board Meeting the Insurance Consultant provided a Health Insurance Utilization update indicated that claims had increased by 22% from prior year. He shared that Mission CISD had paid \$924,596.27 in COVID 19 treatment claims and 11 large claims totaling \$2,499,444.89.

The Self-Funded Group Health Insurance Financial Report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management



Mission

**Consolidated Independent
School District**

Self-Funded Group Health Plan

June 2021



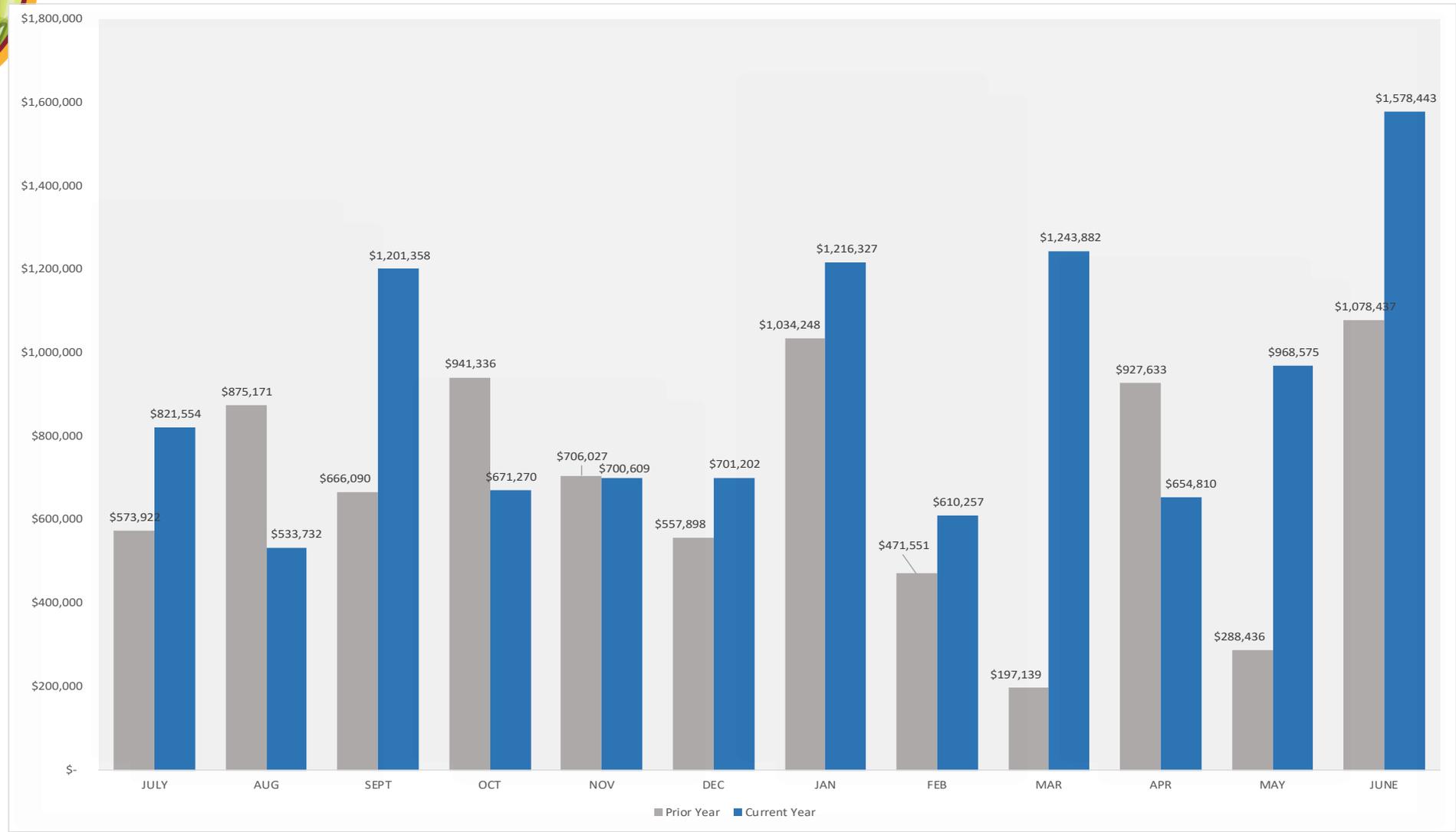
Self Funded Health Insurance Fund

Statement of Revenues, Expenses and Changes in Net Position for 12 months ending June 2021

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 3,021,803.84	22.80%
Medical - Employer	\$ 10,133,246.54	76.46%
Administrative Fees-Refunds	\$ 1,440.00	0.01%
Claim Credits	\$ 519.07	0.00%
Pharmacy Credits/Rebates	\$ 65.59	0.00%
Stop Loss Insurance	\$ 90,548.30	0.46%
Cobra	\$ 5,604.94	0.04%
Non - Operating Revenues		
Interest Revenue	\$ 639.41	0.00%
Total Revenues	\$ 13,253,867.69	100%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 10,902,020.13	69.61%
Pharmacy - RX	\$ 3,637,356.98	23.23%
<i>Administrative Fees:</i>		
Medical	\$ 183,771.48	1.17%
Aggregate Stop Loss	\$ 108,963.14	0.70%
Specific Stop Loss	\$ 746,412.79	4.77%
Independent External Review Fees	\$ 700.00	0.00%
Vendor Fees	\$ 18,042.27	0.12%
PCORI Fees	\$ 9,020.67	0.06%
Consulting Fees	\$ 45,000.00	0.29%
Non-Operating Expenses		
Other Expenses	\$ 9,995.00	0.06%
Total Expenses	\$ 15,661,282.46	100.00%
Operating Income (Loss)		
	\$ (2,407,414.77)	
Income (Loss) Before Contributions & Transfers		
	\$ (2,407,414.77)	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position	\$ (2,407,414.77)	
Total Net Position - Beginning Audited	\$ 956,250.00	
Total Net Position - Ending Unaudited	\$ (1,451,164.77)	



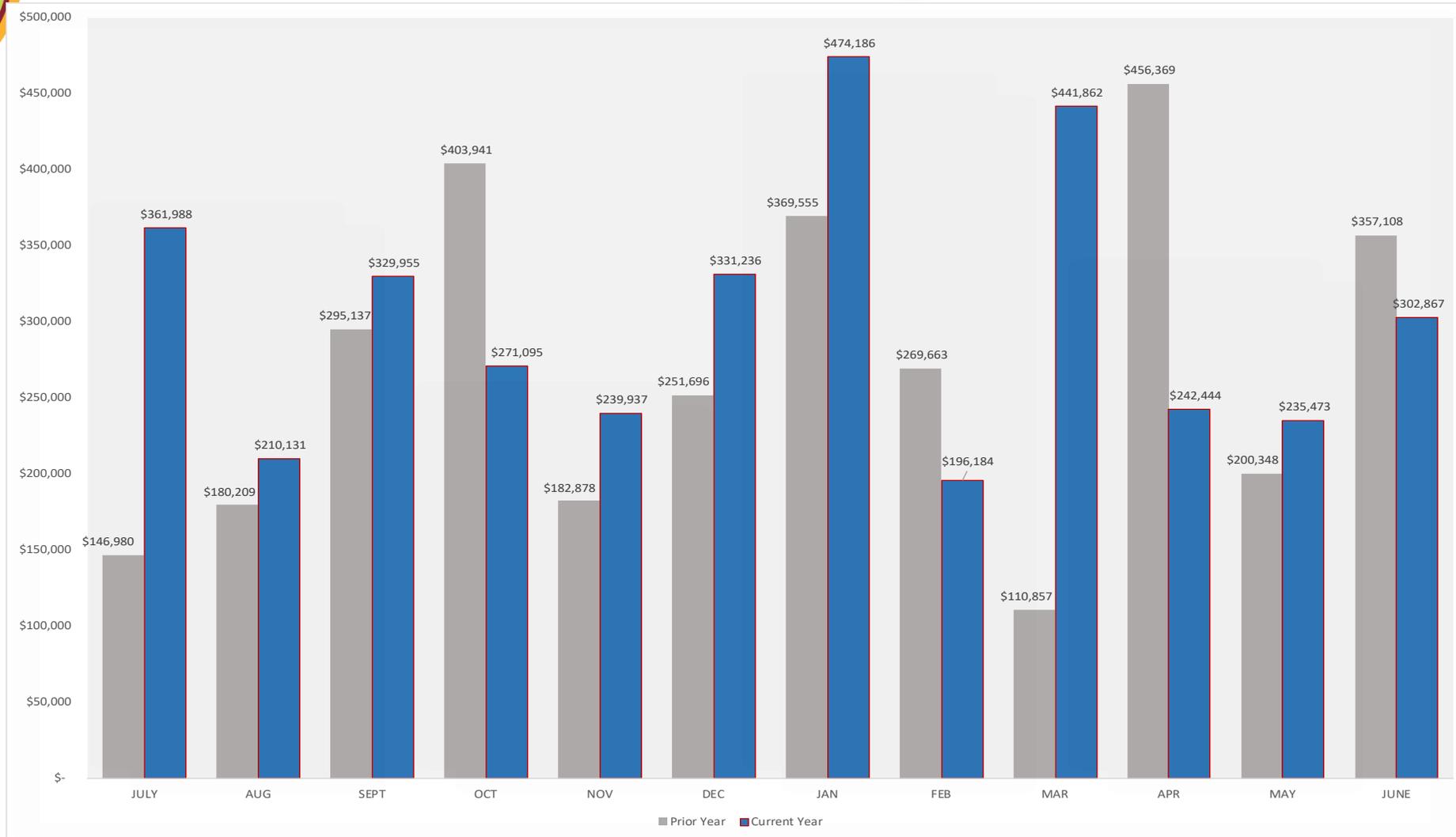
Medical Claims Expense Overview 12 Month Trend – June 2021





Pharmacy Claims Expense Overview

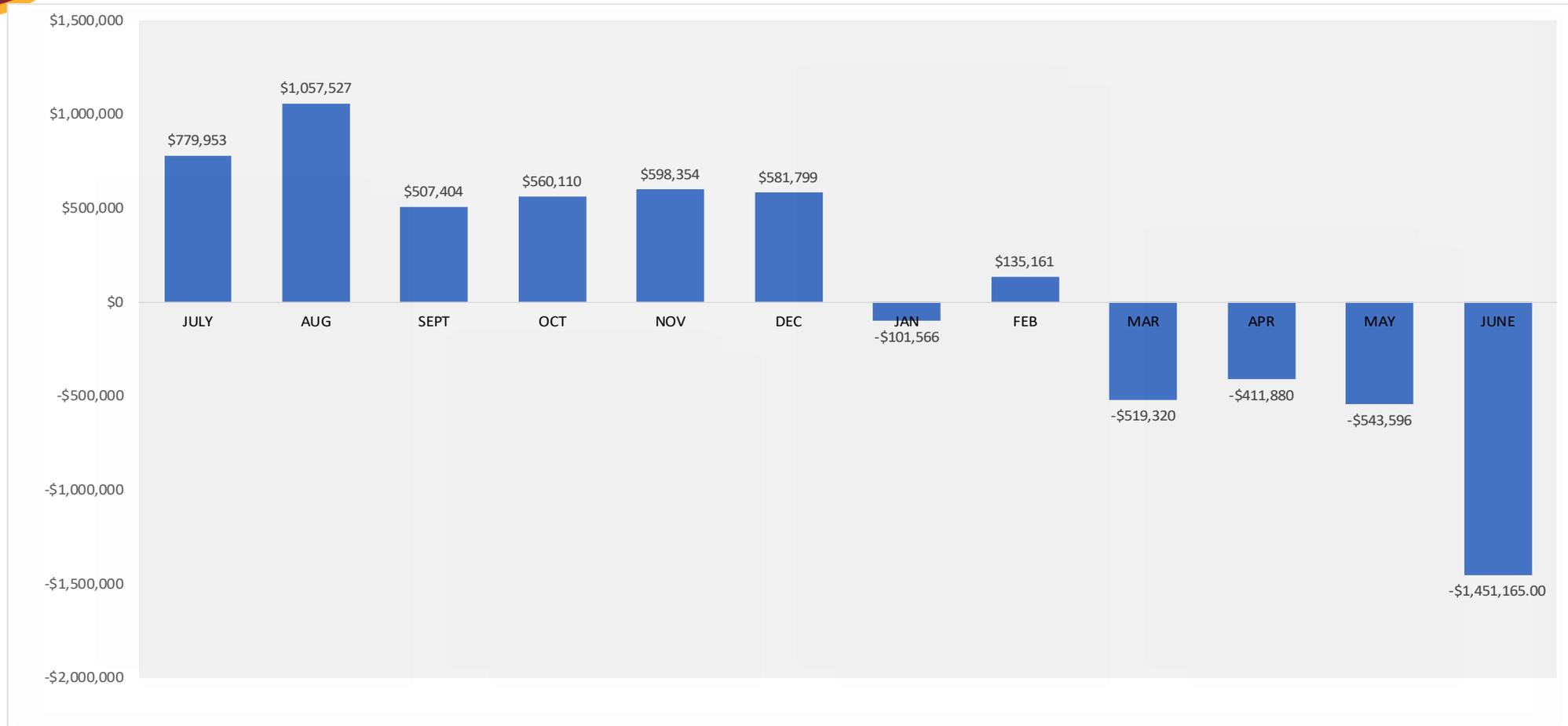
12 Month Trend – June 2021





Net Position Overview

12 month Trend - June 2021



SUBJECT: Financial Report for Self-Funded Group Health Insurance for the Month of August 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Mission CISD offers a self-funded group health insurance plan to its employees administered by Blue Cross Blue Shield of Texas. District employees have the option to elect health insurance coverages from three plans (High Deductible, Base, and High Plan).

As a self-funded group health insurance plan, Mission CISD assumes the financial risk for providing health care benefits to its employees and their dependents. In practical terms, Mission CISD pays for each out of pocket claim as they are incurred instead of paying a fixed premium to an insurance carrier. Mission CISD has set up the Health Insurance Fund to account for premiums funded by the District and its employees and to pay incurred claims and administrative costs.

ADMINISTRATIVE CONSIDERATIONS

Actual revenues for August 2021 totaled \$2,378,499.52 and actual expenditures totaled \$2,694,964.27. The excess revenues over expenses was (\$316,464.75). The total net position as of August totaled (\$316,464.75).

The Self-Funded Group Health Insurance Financial Report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management



Mission

**Consolidated Independent
School District**

Self-Funded Group Health Plan August 2021



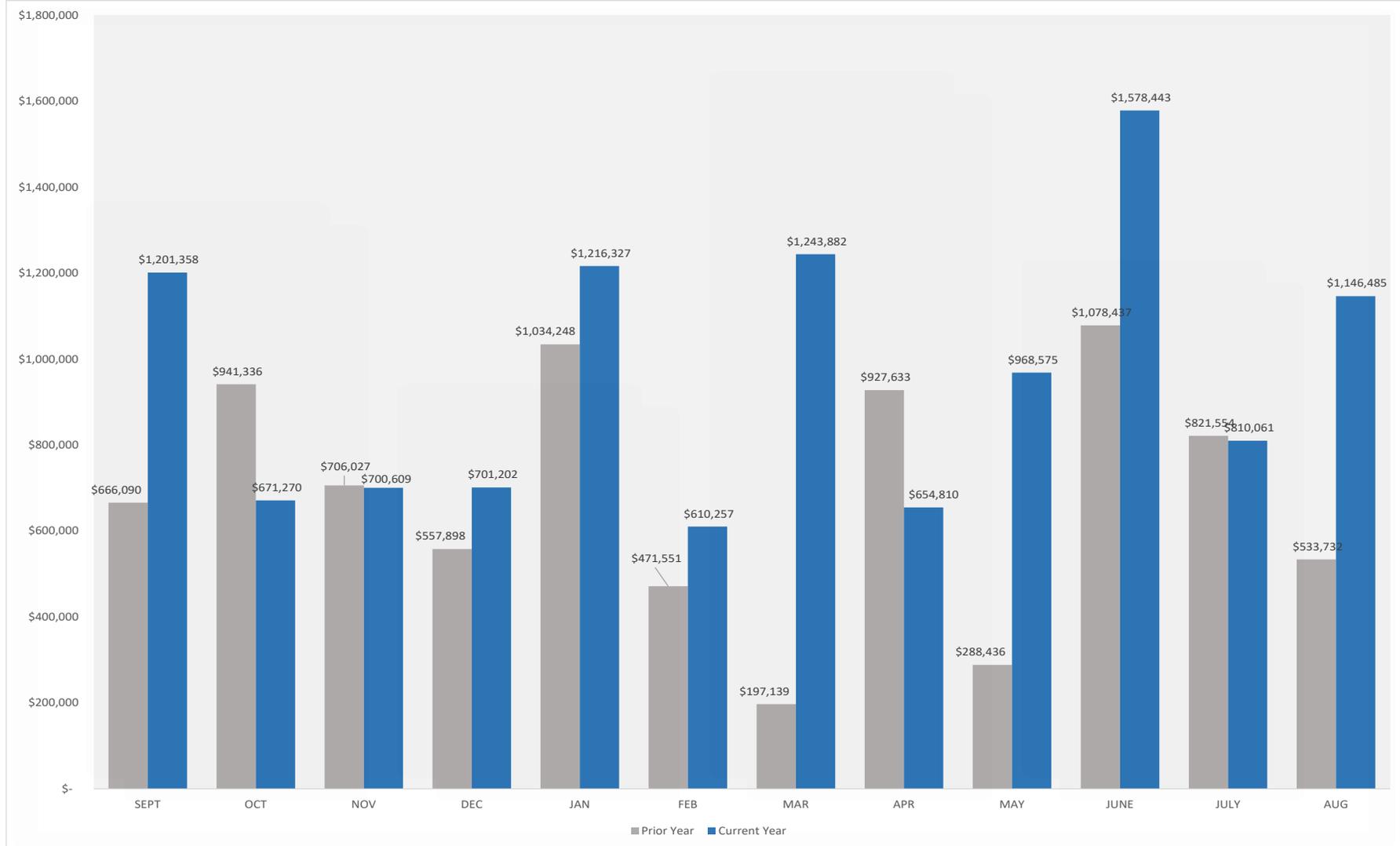
Self Funded Health Insurance Fund

Statement of Revenues, Expenses and Changes in Net Position for 2 months ending August 2021

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 467,398.00	19.65%
Medical - Employer	\$ 1,870,011.06	78.62%
Administrative Fees-Refunds	\$ -	0.00%
Claim Credits	\$ -	0.00%
Pharmacy Credits/Rebates	\$ -	0.00%
Stop Loss Insurance	\$ 41,090.46	0.46%
Cobra	\$ -	0.00%
Non - Operating Revenues		
Interest Revenue	\$ -	0.00%
Total Revenues	\$ 2,378,499.52	99%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 1,956,546.80	72.60%
Pharmacy - RX	\$ 580,571.64	21.54%
<i>Administrative Fees:</i>		
Medical	\$ 10,107.90	0.38%
Aggregate Stop Loss	\$ 17,601.45	0.65%
Specific Stop Loss	\$ 124,023.15	4.60%
Independent External Review Fees	\$ -	0.00%
Vendor Fees	\$ 1,613.33	0.06%
PCORI Fees	\$ -	0.00%
Consulting Fees	\$ 4,500.00	0.17%
Non-Operating Expenses		
Other Expenses	\$ -	0.00%
Total Expenses	\$ 2,694,964.27	100.00%
Operating Income (Loss)		
	\$ (316,464.75)	
Income (Loss) Before Contributions & Transfers		
	\$ (316,464.75)	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position	\$ (316,464.75)	
Total Net Position - Beginning Unaudited		
	\$ -	
Total Net Position - Ending Unaudited		
	\$ (316,464.75)	



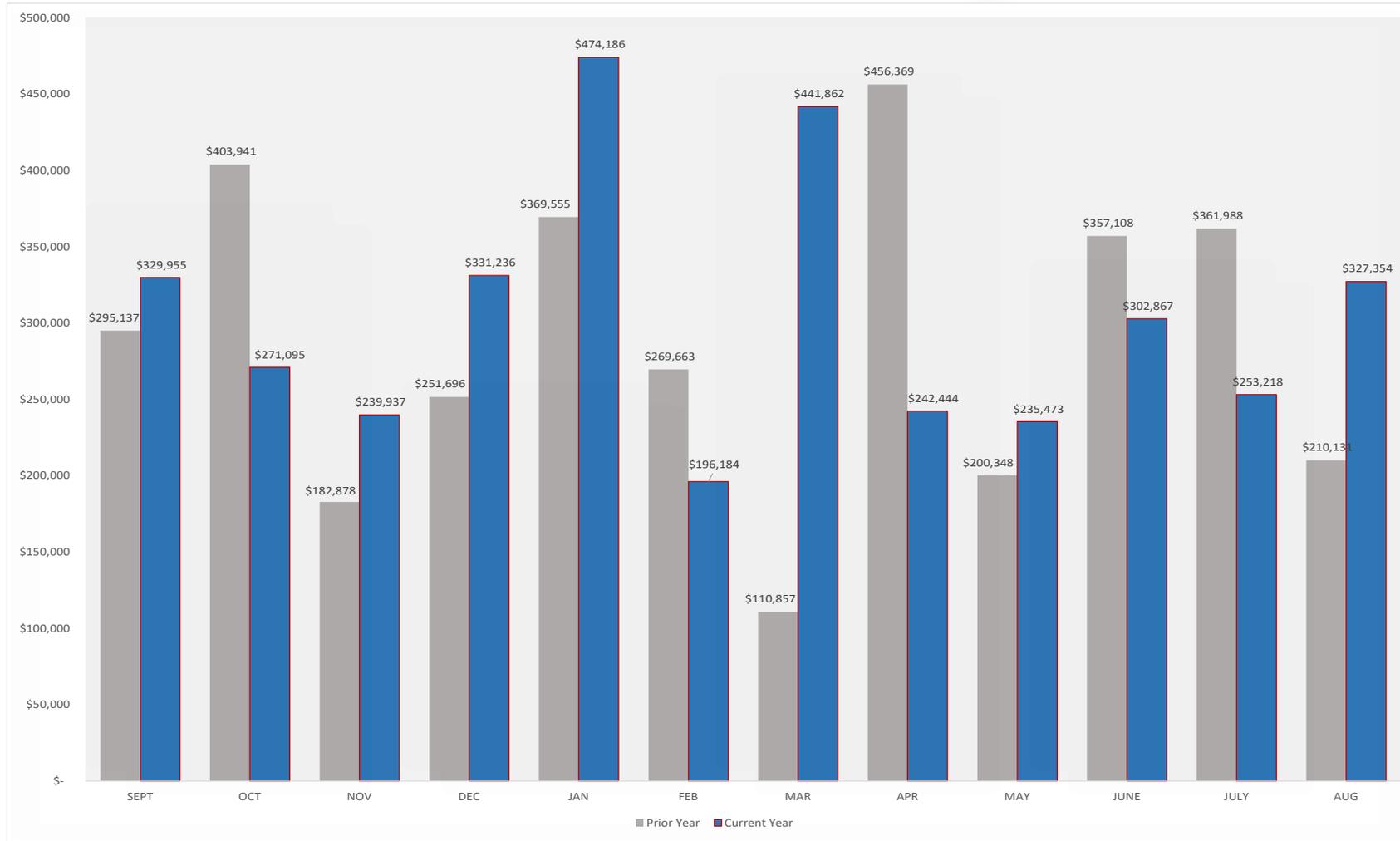
Medical Claims Expense Overview 12 Month Trend – August 2021





Pharmacy Claims Expense Overview

12 Month Trend - August 2021



Net Position Overview

12 month Trend - August 2021

