



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Regular Meeting on Wednesday, September 8, 2021, at 6:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

Members of the public may also access this meeting as follows:

<https://mcisd.webex.com/mcisd/j.php?MTID=mf2d9457237d9dfeed46c0889474b4d49>

United States Toll Free 1-844-992-4726

United States Toll +1-408-418-9388

Access Code: 146 630 3618

Further information on joining the meeting will be available at the Mission CISD's website at www.mcisd.net

Public Comment: Members of the public wishing to make public comment during the meeting must register by emailing cbarre94@mcisd.org before 4:00 p.m. on the date of the meeting. The Member of the Public (Member) must provide the following information in the email:

1. The subject the Member will discuss;
2. A telephone number at which the Member of the Public may be reached;
3. The name of the interpreter and the contact information for the interpreter if the Member requires an interpreter to provide public comment; and
4. Whether the registrant will require the use of a TTY service to facilitate the public comment.

A G E N D A


- I. Call to Order and Establish Quorum**
- II. Pledge of Allegiance and Moment of Silence**
 1. U. S. Flag and Texas Flag -
 2. Mission Vision Statement -
- III. Comments from the Public**
- IV. Public Comment(s) on Specific Agenda Item(s)**
- V. Superintendent's Updates and Recognitions**

1. Presentation by Dr. Judith M. Solis, Region One Interim Executive Director	
VI. Presentation(s) to the Board of Trustees	
1. Hidalgo County Annual Tax Report for Fiscal Year 2020-2021	5
2. Annual Delinquent Tax Collection Report for Fiscal Year 2020-2021	35
VII. Discussion and Possible Action	
1. Approval and Adoption of the Ordinance for the 2021 School Tax Rate	41
2. Approval of Bids, Proposals and Purchases of \$50,000 and Over	
a. Award Purchase of Touchless Water Fountains	44
b. Award Purchase of Reading Renaissance-Accelerated Reader Program	45
3. Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting	55
4. Consideration and Approval of Change Order #1 for Thirty-three (33) Delay Days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative	
5. Consideration and Approval of Change Order #2 for Eight (8) Delay Days for the Central Office Chiller Replacement Project	67
6. Consideration and Approval of Change Proposal Request #01 for Temporary Covering of Footings for Aluminum Canopy for the Mission High School Special Education 18+ Program	73
7. Discussion and Possible Action of Change Proposal Request #02 to Replace the Aluminum Canopy with a Steel Canopy Structure for the Mission High School Special Education 18+ Program	80
8. Consideration and Approval of Change Proposal Request #03 to Replace Aluminum Canopies Vendor for the Mission High School Special Education 18+ Program	87
9. Discussion and Possible Action of Change Order #1 for One Hundred Ninety (190) Delay Days for the Mission High School Special Education 18+ Program	93
10. Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for Professional Design Services for the Architect / Engineering / Testing Services for Various District Projects	103
VIII. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.	
1. Approval of First Reading and Adoption of Changes to Board Policy EIC(LOCAL) – Class Ranking	116
2. Approval of the 2021-2022 (TTESS) Appraiser List	121
3. Approval of Homebound Teacher Stipend	125
4. Approval of First Reading of Changes to Locally Developed and TASB-Initiated Localized Policies Including Updated 117, Affecting Local Policies:	126
a. CV (LOCAL): Facilities Construction	
b. DEC (LOCAL): Compensation and Benefits – Leaves and Absences	
c. FFAC (LOCAL): Wellness and Health Services - Medical Treatment	
5. Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at R. Cantu Jr. High Project	139
6. Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at K. White Jr. High Project	140

7. Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project	141
8. Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Lee Field House Roofing Project	142
9. Approval of Substantial Completion for the Central Office Chiller Replacement Project	148
10. Approval of Substantial Completion for the Child Nutrition Program (CNP) Project	153
11. Approval of Bids, Proposals and Purchases of \$50,000 and Over	
a. Award Contract for Restaurants and Catering Services 112-22-0	157
b. Award Contract for Custodial Supplies 131-22-0	160
c. Award Contract for Building Material and Lumber 151-22-0	168
d. Award Contract for Electrical Equipment and Supplies 152-22-0	171
e. Award Contract for Plumbing Equipment and Supplies 153-22-0	174
f. Award Contract for AC Equipment and Supplies 154-22-0	177
g. Award Contract for Painting Equipment and Supplies 155-22-0	180
h. Award Contract for Flooring Equipment and Supplies 156-22-0	183
i. Award Contract for Welding Equipment and Supplies 158-22-0	186
j. Award Contract for Industrial Equipment, Tools and Supplies 159-22-0	189
k. Award Contract for TELPAS Online Practice Software 241-22-4	192
l. Award Contract for Charter Bus Services 317-22-0	195
m. Award Contract for Event Rental Services 605-22-0	198
n. Award Purchase of Pre-K Digital Online Learning Software 211-22-1	201
12. Approval of Unemployment Compensation Program with Texas Association of School Boards (TASB)	205
13. Approval of Amended Resolution stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)	212
14. Approval of Donation	238
IX. Recommendation(s)	
1. Approval of the Selection for:	
a. Employee Benefits/Payroll Accountant	
b. Licensed Specialist in School Psychology (2)	
X. Consideration of Level III Grievance Pursuant to DGBA (LOCAL)	
XI. Executive Session	
1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)	
2. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)	
XII. Action, if Necessary, on Matters Discussed in Executive Session	
XIII. Board of Trustees Information Items	
1. Personnel Employments, Resignations, Transfers and Compensation Changes	240
2. Tax Levy Adjustments for the Month of July 2021	241
3. Disbursements for the Month of July 2021	246
XIV. Important Dates to Remember	
1. October 6, 2021 Board of Trustees Workshop at 6:30 p.m.	
2. October 20, 2021 Regular Board of Trustees Meeting at 6:30 p.m.	
XV. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 5:00 p.m., on September 3, 2021



Dr. Carol G. Perez, Superintendent of Schools
Mission Consolidated Independent School District



Mission
**Consolidated Independent
School District**

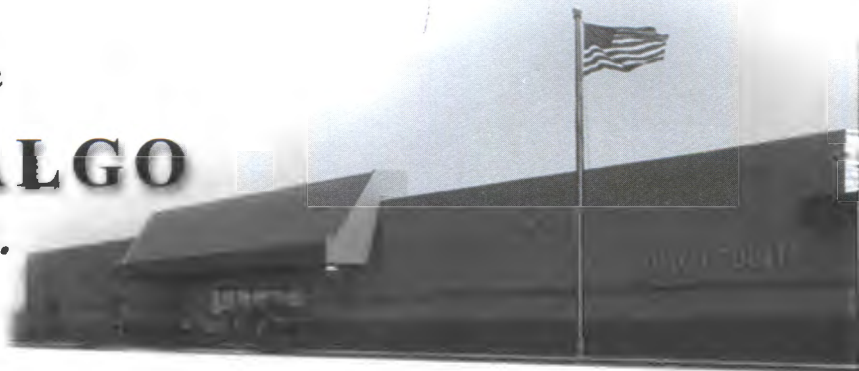
Hidalgo County Tax Assessor & Collector
Annual Tax Collection Report

July 01, 2020 through June 30, 2021

Office of Tax Assessor-Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. PCC.



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

July 29, 2021

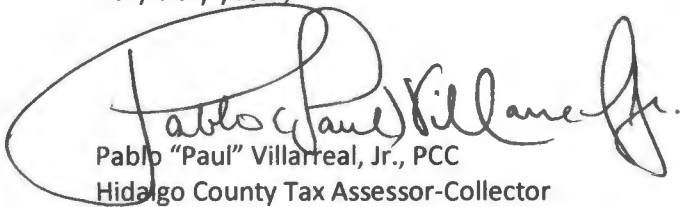
Rumalda Ruiz
Mission CISD, Assistant Superintendent for Finance
1201 Bryce Drive
Mission, TX 78572

Dear Ms. Ruiz,

As per Sec. 31.10(b) of the Texas Property Tax Code, enclosed please find the Annual Report of all property taxes collected for the period of July 1, 2020 through June 30, 2021.

Please contact this office if you have any questions in regards to the report.

Very truly yours,



Pablo "Paul" Villarreal, Jr., PCC
Hidalgo County Tax Assessor-Collector

Encl.



MISSION CISD ANNUAL TAX COLLECTION REPORT

JULY 1, 2020 THRU JUNE 30, 2021

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PART 5. YEAR TO DATE MODIFICATIONS

PABLO "PAUL" VILLARREAL JR.
TAX ASSESSOR/COLLECTOR
2804 S. BUS HWY 281
EDINBURG, TEXAS 78539

PART 1

ANNUAL TAX COLLECTIONS REPORT

**PABLO "PAUL" VILLARREAL JR., TAX ASSR & COLL
MISSION CISD ANNUAL TAX REPORT
JULY 01, 2020 THRU JUNE 30, 2021**

TAX COLLECTIONS	BASE	PEN & INT	ATTY FEE
CURRENT	26,490,414.02	258,265.95	10,528.58
DELINQUENT	1,635,421.13	589,724.35	309,425.77
ROLLBACK	26,727.46	-	-
TOTALS	28,152,562.61	847,990.30	319,954.35
TOTAL COLLECTED 2020-2021 MISSION CISD			<u>29,320,507.26</u>

DISBURSEMENTS	
ATTORNEY FEES	319,954.35
COMMISSIONS & COSTS	75,252.00
HCAD RENDITON PENALTY FEE	2,041.56
CURRENT YEAR REFUNDS	(53,937.79)
PRIOR YEAR REFUNDS	(125,068.61)
TOTAL REFUNDS NETTED FROM TAX COLLECTIONS	<u>(179,006.40)</u>

RECAP

TOTAL CURRENT/DELINQUENT/ROLLBACK BASE	28,152,562.61
TOTAL PENALTY & INTEREST	847,990.30
TOTAL TAX COLLECTIONS	<u>29,000,552.91</u>
TOTAL ATTORNEY FEES	<u>319,954.35</u>
TOTAL	29,141,500.86
LESS REFUNDS DISBURSED THRU FISCAL YEAR	(179,006.40)
TOTAL COLLECTED 2020-2021	<u>29,320,507.26</u>
LESS COMM. & COSTS, HCAD REND. PENALTY FEE	<u>77,293.56</u>
TOTAL REVENUE DISBURSED TO MISSION CISD	<u>29,243,213.70</u>
TOTAL DISBURSED 2020-2021 MISSION CISD	<u>29,320,507.26</u>
DIFF.	-

AFFIDAVIT

I, PABLO "PAUL" VILLARREAL JR., TAX ASSESSOR-COLLECTOR OF TAXES FOR MISSION CISD, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE FISCAL YEAR ENDING 2020-2021 IS CORRECT.

Pablo (Paul) Villarreal Jr.

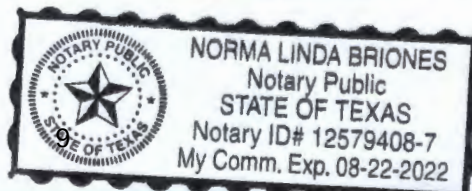
 ASSESSOR- COLLECTOR OF TAXES FOR MISSION CISD



SWORN AND SUBSCRIBED BEFORE ME THIS 29TH DAY OF JULY 2021.

[Signature]

 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	22,706,700.04	.00	221,376.52	.00	22,928,076.56	10,528.58	.00	.00	22,938,605.14
	I & S	.171300	3,783,713.98	.00	36,889.43	.00	3,820,603.41	.00	.00	.00	3,820,603.41
	TOTAL	1.199300	26,490,414.02	.00	258,265.95	.00	26,748,679.97	10,528.58	.00	.00	26,759,208.55
2019	M & O	1.068350	838,028.81	.00	186,849.20	.00	1,024,878.01	169,944.17	.00	.00	1,194,822.18
	I & S	.171200	134,291.85	.00	29,942.12	.00	164,233.97	.00	.00	.00	164,233.97
	TOTAL	1.239550	972,320.66	.00	216,791.32	.00	1,189,111.98	169,944.17	.00	.00	1,359,056.15
2018	M & O	1.170000	235,390.01	.00	85,814.32	.00	321,204.33	53,793.01	.00	.00	374,997.34
	I & S	.169800	34,161.62	.00	12,454.03	.00	46,615.65	.00	.00	.00	46,615.65
	TOTAL	1.339800	269,551.63	.00	98,268.35	.00	367,819.98	53,793.01	.00	.00	421,612.99
2017	M & O	1.170000	132,405.97	.00	58,060.40	.00	190,466.37	29,615.78	.00	.00	220,082.15
	I & S	.180200	20,392.75	.00	8,942.27	.00	29,335.02	.00	.00	.00	29,335.02
	TOTAL	1.350200	152,798.72	.00	67,002.67	.00	219,801.39	29,615.78	.00	.00	249,417.17
2016	M & O	1.170000	75,896.98	.00	40,741.66	.00	116,638.64	17,694.30	.00	.00	134,332.94
	I & S	.188200	12,208.30	.00	6,553.51	.00	18,761.81	.00	.00	.00	18,761.81
	TOTAL	1.358200	88,105.28	.00	47,295.17	.00	135,400.45	17,694.30	.00	.00	153,094.75
2015	M & O	1.170000	30,638.10	.00	18,706.63	.00	49,344.73	7,126.94	.00	.00	56,471.67
	I & S	.197200	5,164.05	.00	3,152.96	.00	8,317.01	.00	.00	.00	8,317.01
	TOTAL	1.367200	35,802.15	.00	21,859.59	.00	57,661.74	7,126.94	.00	.00	64,788.68
2014	M & O	1.170000	17,609.37	.00	13,497.88	.00	31,107.25	4,573.89	.00	.00	35,681.14
	I & S	.160000	2,408.12	.00	1,845.90	.00	4,254.02	.00	.00	.00	4,254.02
	TOTAL	1.330000	20,017.49	.00	15,343.78	.00	35,361.27	4,573.89	.00	.00	39,935.16
2013	M & O	1.170000	14,272.66	.00	11,818.93	.00	26,091.59	3,310.60	.00	.00	29,402.19
	I & S	.130000	1,585.95	.00	1,313.30	.00	2,899.25	.00	.00	.00	2,899.25
	TOTAL	1.300000	15,858.61	.00	13,132.23	.00	28,990.84	3,310.60	.00	.00	32,301.44
2012	M & O	1.170000	13,818.79	.00	12,264.54	.00	26,083.33	2,839.69	.00	.00	28,923.02
	I & S	.130000	1,535.45	.00	1,362.80	.00	2,898.25	.00	.00	.00	2,898.25
	TOTAL	1.300000	15,354.24	.00	13,627.34	.00	28,981.58	2,839.69	.00	.00	31,821.27
2011	M & O	1.170000	10,552.76	.00	11,485.68	.00	22,038.44	3,221.09	.00	.00	25,259.53
	I & S	.130000	1,172.56	.00	1,276.21	.00	2,448.77	.00	.00	.00	2,448.77
	TOTAL	1.300000	11,725.32	.00	12,761.89	.00	24,487.21	3,221.09	.00	.00	27,708.30
2010	M & O	1.040000	6,801.72	.00	8,273.35	.00	15,075.07	2,471.12	.00	.00	17,546.19
	I & S	.260000	1,700.43	.00	2,068.33	.00	3,768.76	.00	.00	.00	3,768.76
	TOTAL	1.300000	8,502.15	.00	10,341.68	.00	18,843.83	2,471.12	.00	.00	21,314.95
2009	M & O	1.040000	8,106.01	.00	10,745.59	.00	18,851.60	3,124.15	.00	.00	21,975.75
	I & S	.240000	1,870.68	.00	2,479.78	.00	4,350.46	.00	.00	.00	4,350.46
	TOTAL	1.280000	9,976.69	.00	13,225.37	.00	23,202.06	3,124.15	.00	.00	26,326.21

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	6,232.62	.00	8,620.99	.00	14,853.61	2,154.65	.00	.00	17,008.26
	I & S	.200000	1,198.59	.00	1,657.87	.00	2,856.46	.00	.00	.00	2,856.46
	TOTAL	1.240000	7,431.21	.00	10,278.86	.00	17,710.07	2,154.65	.00	.00	19,864.72
2007	M & O	1.040000	6,399.17	.00	9,391.30	.00	15,790.47	2,253.79	.00	.00	18,044.26
	I & S	.140000	861.40	.00	1,264.21	.00	2,125.61	.00	.00	.00	2,125.61
	TOTAL	1.180000	7,260.57	.00	10,655.51	.00	17,916.08	2,253.79	.00	.00	20,169.87
2006	M & O	1.337400	4,692.83	.00	7,606.87	.00	12,299.70	1,600.18	.00	.00	13,899.88
	I & S	.120000	421.07	.00	682.55	.00	1,103.62	.00	.00	.00	1,103.62
	TOTAL	1.457400	5,113.90	.00	8,289.42	.00	13,403.32	1,600.18	.00	.00	15,003.50
2005	M & O	1.463200	3,157.53	.00	5,547.33	.00	8,704.86	915.93	.00	.00	9,620.79
	I & S	.100000	215.80	.00	379.11	.00	594.91	.00	.00	.00	594.91
	TOTAL	1.563200	3,373.33	.00	5,926.44	.00	9,299.77	915.93	.00	.00	10,215.70
2004	M & O	1.463200	3,679.74	.00	6,499.06	.00	10,178.80	1,397.31	.00	.00	11,576.11
	I & S	.105900	266.33	.00	470.37	.00	736.70	.00	.00	.00	736.70
	TOTAL	1.569100	3,946.07	.00	6,969.43	.00	10,915.50	1,397.31	.00	.00	12,312.81
2003	M & O	1.463200	2,340.72	.00	4,299.74	.00	6,640.46	895.85	.00	.00	7,536.31
	I & S	.120900	193.41	.00	355.27	.00	548.68	.00	.00	.00	548.68
	TOTAL	1.584100	2,534.13	.00	4,655.01	.00	7,189.14	895.85	.00	.00	8,084.99
2002	M & O	1.450000	1,759.22	.00	3,468.45	.00	5,227.67	725.30	.00	.00	5,952.97
	I & S	.134100	162.68	.00	320.79	.00	483.47	.00	.00	.00	483.47
	TOTAL	1.584100	1,921.90	.00	3,789.24	.00	5,711.14	725.30	.00	.00	6,436.44
2001	M & O	1.439400	1,491.85	.00	3,094.95	.00	4,586.80	619.59	.00	.00	5,206.39
	I & S	.094700	98.15	.00	203.63	.00	301.78	.00	.00	.00	301.78
	TOTAL	1.534100	1,590.00	.00	3,298.58	.00	4,888.58	619.59	.00	.00	5,508.17
2000	M & O	1.400000	968.99	.00	2,409.70	.00	3,378.69	555.35	.00	.00	3,934.04
	I & S	.134100	92.83	.00	230.82	.00	323.65	.00	.00	.00	323.65
	TOTAL	1.534100	1,061.82	.00	2,640.52	.00	3,702.34	555.35	.00	.00	4,257.69
1999	M & O	1.420800	395.23	.00	1,037.91	.00	1,433.14	227.71	.00	.00	1,660.85
	I & S	.084200	23.42	.00	61.51	.00	84.93	.00	.00	.00	84.93
	TOTAL	1.505000	418.65	.00	1,099.42	.00	1,518.07	227.71	.00	.00	1,745.78
1998	M & O	1.231000	55.04	.00	125.65	.00	180.69	26.14	.00	.00	206.83
	I & S	.274000	12.25	.00	27.96	.00	40.21	.00	.00	.00	40.21
	TOTAL	1.505000	67.29	.00	153.61	.00	220.90	26.14	.00	.00	247.04
1996	M & O	1.248600	7.51	.00	22.60	.00	30.11	5.26	.00	.00	35.37
	I & S	.206400	1.24	.00	3.74	.00	4.98	.00	.00	.00	4.98
	TOTAL	1.455000	8.75	.00	26.34	.00	35.09	5.26	.00	.00	40.35

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YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1994	M & O	1.170000	174.30	.00	393.76	.00	568.06	.00	.00	.00	568.06
	I & S	.230000	34.26	.00	77.41	.00	111.67	.00	.00	.00	111.67
	TOTAL	1.400000	208.56	.00	471.17	.00	679.73	.00	.00	.00	679.73
1992	M & O	.250000	7.09	.00	24.30	.00	31.39	9.04	.00	.00	40.43
	I & S	.230000	6.52	.00	22.36	.00	28.88	.00	.00	.00	28.88
	TOTAL	.480000	13.61	.00	46.66	.00	60.27	9.04	.00	.00	69.31
1991	M & O	.230000	32.19	.00	114.26	.00	146.45	45.84	.00	.00	192.29
	I & S	.250000	34.98	.00	124.19	.00	159.17	.00	.00	.00	159.17
	TOTAL	.480000	67.17	.00	238.45	.00	305.62	45.84	.00	.00	351.46
1990	M & O	.570000	33.70	.00	123.69	.00	157.39	35.21	.00	.00	192.60
	I & S	.280000	16.56	.00	60.76	.00	77.32	.00	.00	.00	77.32
	TOTAL	.850000	50.26	.00	184.45	.00	234.71	35.21	.00	.00	269.92
1987	M & O	.550000	106.85	.00	409.32	.00	516.17	114.19	.00	.00	630.36
	I & S	.300000	58.28	.00	223.27	.00	281.55	.00	.00	.00	281.55
	TOTAL	.850000	165.13	.00	632.59	.00	797.72	114.19	.00	.00	911.91
1986	M & O	.550000	89.29	.00	352.76	.00	442.05	97.90	.00	.00	539.95
	I & S	.300000	48.70	.00	192.41	.00	241.11	.00	.00	.00	241.11
	TOTAL	.850000	137.99	.00	545.17	.00	683.16	97.90	.00	.00	781.06
1983	M & O	.570000	21.79	.00	100.23	.00	122.02	31.79	.00	.00	153.81
	I & S	.420000	16.06	.00	73.86	.00	89.92	.00	.00	.00	89.92
	TOTAL	.990000	37.85	.00	174.09	.00	211.94	31.79	.00	.00	243.73
ALL	M & O		24,121,866.88	.00	733,277.57	.00	24,855,144.45	319,954.35	.00	.00	25,175,098.80
ALL	I & S		4,003,968.27	.00	114,712.73	.00	4,118,681.00	.00	.00	.00	4,118,681.00
ALL	TOTAL		28,125,835.15	.00	847,990.30	.00	28,973,825.45	319,954.35	.00	.00	29,293,779.80
DLQ	M & O		1,415,166.84	.00	511,901.05	.00	1,927,067.89	309,425.77	.00	.00	2,236,493.66
DLQ	I & S		220,254.29	.00	77,823.30	.00	298,077.59	.00	.00	.00	298,077.59
DLQ	TOTAL		1,635,421.13	.00	589,724.35	.00	2,225,145.48	309,425.77	.00	.00	2,534,571.25
CURR	M & O		22,706,700.04	.00	221,376.52	.00	22,928,076.56	10,528.58	.00	.00	22,938,605.14
CURR	I & S		3,783,713.98	.00	36,889.43	.00	3,820,603.41	.00	.00	.00	3,820,603.41
CURR	TOTAL		26,490,414.02	.00	258,265.95	.00	26,748,679.97	10,528.58	.00	.00	26,759,208.55

07/06/2021 15:15:02 3783064
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 07/01/2020 THRU 06/30/2021
 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2019	M & O	1.068350	8,418.62	.00	.00	.00	8,418.62	.00	.00	.00	8,418.62
	I & S	.171200	1,349.06	.00	.00	.00	1,349.06	.00	.00	.00	1,349.06
	TOTAL	1.239550	9,767.68	.00	.00	.00	9,767.68	.00	.00	.00	9,767.68
2018	M & O	1.170000	7,212.30	.00	.00	.00	7,212.30	.00	.00	.00	7,212.30
	I & S	.169800	1,046.71	.00	.00	.00	1,046.71	.00	.00	.00	1,046.71
	TOTAL	1.339800	8,259.01	.00	.00	.00	8,259.01	.00	.00	.00	8,259.01
2017	M & O	1.170000	7,539.56	.00	.00	.00	7,539.56	.00	.00	.00	7,539.56
	I & S	.180200	1,161.21	.00	.00	.00	1,161.21	.00	.00	.00	1,161.21
	TOTAL	1.350200	8,700.77	.00	.00	.00	8,700.77	.00	.00	.00	8,700.77
ALL	M & O		23,170.48	.00	.00	.00	23,170.48	.00	.00	.00	23,170.48
ALL	I & S		3,556.98	.00	.00	.00	3,556.98	.00	.00	.00	3,556.98
ALL	TOTAL		26,727.46	.00	.00	.00	26,727.46	.00	.00	.00	26,727.46
DLQ	M & O		23,170.48	.00	.00	.00	23,170.48	.00	.00	.00	23,170.48
DLQ	I & S		3,556.98	.00	.00	.00	3,556.98	.00	.00	.00	3,556.98
DLQ	TOTAL		26,727.46	.00	.00	.00	26,727.46	.00	.00	.00	26,727.46
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	22,706,700.04	.00	221,376.52	.00	22,928,076.56	10,528.58	.00	.00	22,938,605.14
	I & S	.171300	3,783,713.98	.00	36,889.43	.00	3,820,603.41	.00	.00	.00	3,820,603.41
	TOTAL	1.199300	26,490,414.02	.00	258,265.95	.00	26,748,679.97	10,528.58	.00	.00	26,759,208.55
2019	M & O	1.068350	846,447.43	.00	186,849.20	.00	1,033,296.63	169,944.17	.00	.00	1,203,240.80
	I & S	.171200	135,640.91	.00	29,942.12	.00	165,583.03	.00	.00	.00	165,583.03
	TOTAL	1.239550	982,088.34	.00	216,791.32	.00	1,198,879.66	169,944.17	.00	.00	1,368,823.83
2018	M & O	1.170000	242,602.31	.00	85,814.32	.00	328,416.63	53,793.01	.00	.00	382,209.64
	I & S	.169800	35,208.33	.00	12,454.03	.00	47,662.36	.00	.00	.00	47,662.36
	TOTAL	1.339800	277,810.64	.00	98,268.35	.00	376,078.99	53,793.01	.00	.00	429,872.00
2017	M & O	1.170000	139,945.53	.00	58,060.40	.00	198,005.93	29,615.78	.00	.00	227,621.71
	I & S	.180200	21,553.96	.00	8,942.27	.00	30,496.23	.00	.00	.00	30,496.23
	TOTAL	1.350200	161,499.49	.00	67,002.67	.00	228,502.16	29,615.78	.00	.00	258,117.94
2016	M & O	1.170000	75,896.98	.00	40,741.66	.00	116,638.64	17,694.30	.00	.00	134,332.94
	I & S	.188200	12,208.30	.00	6,553.51	.00	18,761.81	.00	.00	.00	18,761.81
	TOTAL	1.358200	88,105.28	.00	47,295.17	.00	135,400.45	17,694.30	.00	.00	153,094.75
2015	M & O	1.170000	30,638.10	.00	18,706.63	.00	49,344.73	7,126.94	.00	.00	56,471.67
	I & S	.197200	5,164.05	.00	3,152.96	.00	8,317.01	.00	.00	.00	8,317.01
	TOTAL	1.367200	35,802.15	.00	21,859.59	.00	57,661.74	7,126.94	.00	.00	64,788.68
2014	M & O	1.170000	17,609.37	.00	13,497.88	.00	31,107.25	4,573.89	.00	.00	35,681.14
	I & S	.160000	2,408.12	.00	1,845.90	.00	4,254.02	.00	.00	.00	4,254.02
	TOTAL	1.330000	20,017.49	.00	15,343.78	.00	35,361.27	4,573.89	.00	.00	39,935.16
2013	M & O	1.170000	14,272.66	.00	11,818.93	.00	26,091.59	3,310.60	.00	.00	29,402.19
	I & S	.130000	1,585.95	.00	1,313.30	.00	2,899.25	.00	.00	.00	2,899.25
	TOTAL	1.300000	15,858.61	.00	13,132.23	.00	28,990.84	3,310.60	.00	.00	32,301.44
2012	M & O	1.170000	13,818.79	.00	12,264.54	.00	26,083.33	2,839.69	.00	.00	28,923.02
	I & S	.130000	1,535.45	.00	1,362.80	.00	2,898.25	.00	.00	.00	2,898.25
	TOTAL	1.300000	15,354.24	.00	13,627.34	.00	28,981.58	2,839.69	.00	.00	31,821.27
2011	M & O	1.170000	10,552.76	.00	11,485.68	.00	22,038.44	3,221.09	.00	.00	25,259.53
	I & S	.130000	1,172.56	.00	1,276.21	.00	2,448.77	.00	.00	.00	2,448.77
	TOTAL	1.300000	11,725.32	.00	12,761.89	.00	24,487.21	3,221.09	.00	.00	27,708.30
2010	M & O	1.040000	6,801.72	.00	8,273.35	.00	15,075.07	2,471.12	.00	.00	17,546.19
	I & S	.260000	1,700.43	.00	2,068.33	.00	3,768.76	.00	.00	.00	3,768.76
	TOTAL	1.300000	8,502.15	.00	10,341.68	.00	18,843.83	2,471.12	.00	.00	21,314.95
2009	M & O	1.040000	8,106.01	.00	10,745.59	.00	18,851.60	3,124.15	.00	.00	21,975.75
	I & S	.240000	1,870.68	.00	2,479.78	.00	4,350.46	.00	.00	.00	4,350.46
	TOTAL	1.280000	9,976.69	.00	13,225.37	.00	23,202.06	3,124.15	.00	.00	26,326.21

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	6,232.62	.00	8,620.99	.00	14,853.61	2,154.65	.00	.00	17,008.26
	I & S	.200000	1,198.59	.00	1,657.87	.00	2,856.46	.00	.00	.00	2,856.46
	TOTAL	1.240000	7,431.21	.00	10,278.86	.00	17,710.07	2,154.65	.00	.00	19,864.72
2007	M & O	1.040000	6,399.17	.00	9,391.30	.00	15,790.47	2,253.79	.00	.00	18,044.26
	I & S	.140000	861.40	.00	1,264.21	.00	2,125.61	.00	.00	.00	2,125.61
	TOTAL	1.180000	7,260.57	.00	10,655.51	.00	17,916.08	2,253.79	.00	.00	20,169.87
2006	M & O	1.337400	4,692.83	.00	7,606.87	.00	12,299.70	1,600.18	.00	.00	13,899.88
	I & S	.120000	421.07	.00	682.55	.00	1,103.62	.00	.00	.00	1,103.62
	TOTAL	1.457400	5,113.90	.00	8,289.42	.00	13,403.32	1,600.18	.00	.00	15,003.50
2005	M & O	1.463200	3,157.53	.00	5,547.33	.00	8,704.86	915.93	.00	.00	9,620.79
	I & S	.100000	215.80	.00	379.11	.00	594.91	.00	.00	.00	594.91
	TOTAL	1.563200	3,373.33	.00	5,926.44	.00	9,299.77	915.93	.00	.00	10,215.70
2004	M & O	1.463200	3,679.74	.00	6,499.06	.00	10,178.80	1,397.31	.00	.00	11,576.11
	I & S	.105900	266.33	.00	470.37	.00	736.70	.00	.00	.00	736.70
	TOTAL	1.569100	3,946.07	.00	6,969.43	.00	10,915.50	1,397.31	.00	.00	12,312.81
2003	M & O	1.463200	2,340.72	.00	4,299.74	.00	6,640.46	895.85	.00	.00	7,536.31
	I & S	.120900	193.41	.00	355.27	.00	548.68	.00	.00	.00	548.68
	TOTAL	1.584100	2,534.13	.00	4,655.01	.00	7,189.14	895.85	.00	.00	8,084.99
2002	M & O	1.450000	1,759.22	.00	3,468.45	.00	5,227.67	725.30	.00	.00	5,952.97
	I & S	.134100	162.68	.00	320.79	.00	483.47	.00	.00	.00	483.47
	TOTAL	1.584100	1,921.90	.00	3,789.24	.00	5,711.14	725.30	.00	.00	6,436.44
2001	M & O	1.439400	1,491.85	.00	3,094.95	.00	4,586.80	619.59	.00	.00	5,206.39
	I & S	.094700	98.15	.00	203.63	.00	301.78	.00	.00	.00	301.78
	TOTAL	1.534100	1,590.00	.00	3,298.58	.00	4,888.58	619.59	.00	.00	5,508.17
2000	M & O	1.400000	968.99	.00	2,409.70	.00	3,378.69	555.35	.00	.00	3,934.04
	I & S	.134100	92.83	.00	230.82	.00	323.65	.00	.00	.00	323.65
	TOTAL	1.534100	1,061.82	.00	2,640.52	.00	3,702.34	555.35	.00	.00	4,257.69
1999	M & O	1.420800	395.23	.00	1,037.91	.00	1,433.14	227.71	.00	.00	1,660.85
	I & S	.084200	23.42	.00	61.51	.00	84.93	.00	.00	.00	84.93
	TOTAL	1.505000	418.65	.00	1,099.42	.00	1,518.07	227.71	.00	.00	1,745.78
1998	M & O	1.231000	55.04	.00	125.65	.00	180.69	26.14	.00	.00	206.83
	I & S	.274000	12.25	.00	27.96	.00	40.21	.00	.00	.00	40.21
	TOTAL	1.505000	67.29	.00	153.61	.00	220.90	26.14	.00	.00	247.04
1996	M & O	1.248600	7.51	.00	22.60	.00	30.11	5.26	.00	.00	35.37
	I & S	.206400	1.24	.00	3.74	.00	4.98	.00	.00	.00	4.98
	TOTAL	1.455000	8.75	.00	26.34	.00	35.09	5.26	.00	.00	40.35

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1994	M & O	1.170000	174.30	.00	393.76	.00	568.06	.00	.00	.00	568.06
	I & S	.230000	34.26	.00	77.41	.00	111.67	.00	.00	.00	111.67
	TOTAL	1.400000	208.56	.00	471.17	.00	679.73	.00	.00	.00	679.73
1992	M & O	.250000	7.09	.00	24.30	.00	31.39	9.04	.00	.00	40.43
	I & S	.230000	6.52	.00	22.36	.00	28.88	.00	.00	.00	28.88
	TOTAL	.480000	13.61	.00	46.66	.00	60.27	9.04	.00	.00	69.31
1991	M & O	.230000	32.19	.00	114.26	.00	146.45	45.84	.00	.00	192.29
	I & S	.250000	34.98	.00	124.19	.00	159.17	.00	.00	.00	159.17
	TOTAL	.480000	67.17	.00	238.45	.00	305.62	45.84	.00	.00	351.46
1990	M & O	.570000	33.70	.00	123.69	.00	157.39	35.21	.00	.00	192.60
	I & S	.280000	16.56	.00	60.76	.00	77.32	.00	.00	.00	77.32
	TOTAL	.850000	50.26	.00	184.45	.00	234.71	35.21	.00	.00	269.92
1987	M & O	.550000	106.85	.00	409.32	.00	516.17	114.19	.00	.00	630.36
	I & S	.300000	58.28	.00	223.27	.00	281.55	.00	.00	.00	281.55
	TOTAL	.850000	165.13	.00	632.59	.00	797.72	114.19	.00	.00	911.91
1986	M & O	.550000	89.29	.00	352.76	.00	442.05	97.90	.00	.00	539.95
	I & S	.300000	48.70	.00	192.41	.00	241.11	.00	.00	.00	241.11
	TOTAL	.850000	137.99	.00	545.17	.00	683.16	97.90	.00	.00	781.06
1983	M & O	.570000	21.79	.00	100.23	.00	122.02	31.79	.00	.00	153.81
	I & S	.420000	16.06	.00	73.86	.00	89.92	.00	.00	.00	89.92
	TOTAL	.990000	37.85	.00	174.09	.00	211.94	31.79	.00	.00	243.73
ALL	M & O		24,145,037.36	.00	733,277.57	.00	24,878,314.93	319,954.35	.00	.00	25,198,269.28
ALL	I & S		4,007,525.25	.00	114,712.73	.00	4,122,237.98	.00	.00	.00	4,122,237.98
ALL	TOTAL		28,152,562.61	.00	847,990.30	.00	29,000,552.91	319,954.35	.00	.00	29,320,507.26
DLQ	M & O		1,438,337.32	.00	511,901.05	.00	1,950,238.37	309,425.77	.00	.00	2,259,664.14
DLQ	I & S		223,811.27	.00	77,823.30	.00	301,634.57	.00	.00	.00	301,634.57
DLQ	TOTAL		1,662,148.59	.00	589,724.35	.00	2,251,872.94	309,425.77	.00	.00	2,561,298.71
CURR	M & O		22,706,700.04	.00	221,376.52	.00	22,928,076.56	10,528.58	.00	.00	22,938,605.14
CURR	I & S		3,783,713.98	.00	36,889.43	.00	3,820,603.41	.00	.00	.00	3,820,603.41
CURR	TOTAL		26,490,414.02	.00	258,265.95	.00	26,748,679.97	10,528.58	.00	.00	26,759,208.55

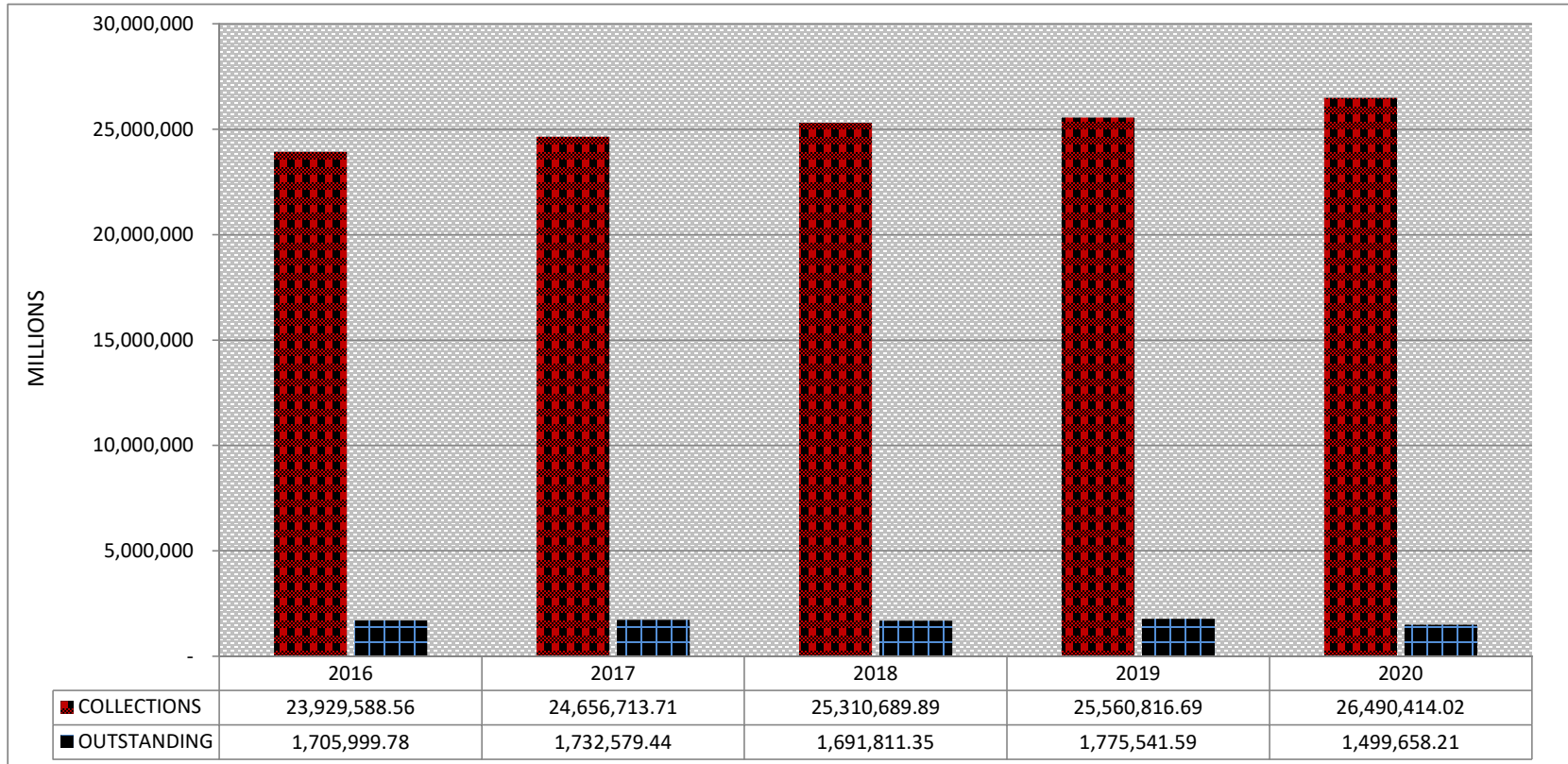
PART 2

CURRENT TAX COLLECTIONS

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT**

<u>AD VALOREM - MISSION CISD</u>	<u>2020-2021</u>	<u>2019-2020</u>	<u>DIFFERENCE</u>
<u>2020 CURRENT</u>			
ORIGINAL LEVY	28,040,951.26	27,504,983.93	535,967.33
MODIFICATIONS	(50,879.03)	(168,625.65)	117,746.62
CURRENT LEVY	27,990,072.23	27,336,358.28	653,713.95
CURRENT COLLECTIONS THIS MONTH	239,008.15	305,915.79	(66,907.64)
CURRENT COLLECTIONS TO DATE	26,490,414.02	25,560,816.69	929,597.33
OUTSTANDING TO DATE	1,499,658.21	1,775,541.59	(275,883.38)
PERCENT COLLECTED/ORIGINAL	94.47%	92.93%	1.54%
PERCENT COLLECTED/MODIFIED	94.64%	93.50%	1.14%
TOTAL COLLECTIONS FISCAL YEAR	26,490,414.02	25,560,816.69	

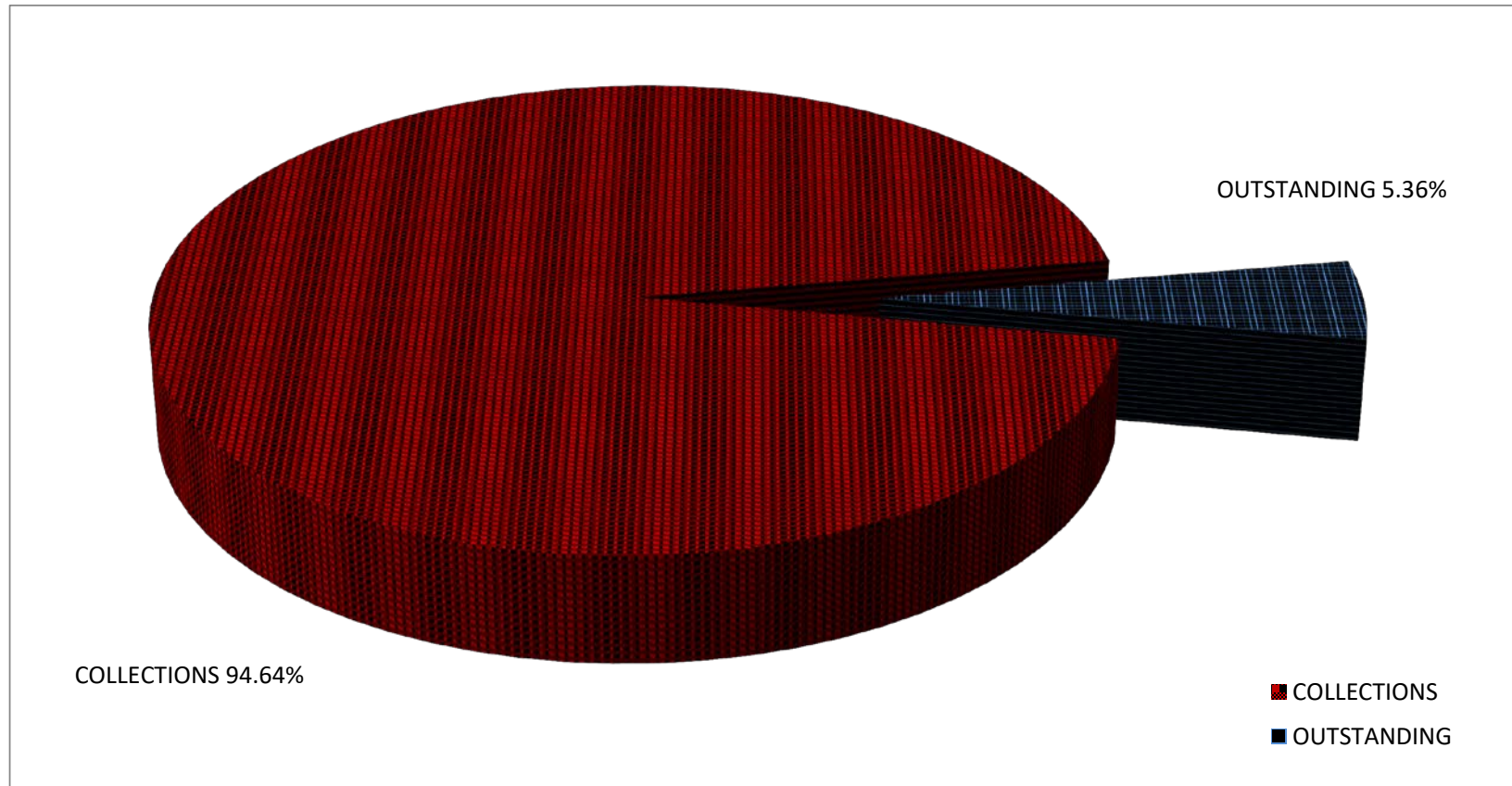
**MISSION CISD CURRENT TAX COLLECTION
5-YEAR COMPARISON CHART
JULY 1ST - JUNE 30TH**



YEAR	PARCELS	ORIGINAL LEVY	MODIFICATIONS	ADJUSTED LEVY	COLLECTIONS	OUTSTANDING	PERCENT
2016	25,087	25,801,875.20	(166,286.86)	25,635,588.34	23,929,588.56	1,705,999.78	93.35% *
2017	25,306	26,335,927.96	53,365.19	26,389,293.15	24,656,713.71	1,732,579.44	93.43%
2018	25,477	27,205,631.85	(203,130.61)	27,002,501.24	25,310,689.89	1,691,811.35	93.73%
2019	25,655	27,504,983.93	(168,625.65)	27,336,358.28	25,560,816.69	1,775,541.59	93.50%
2020	25,562	28,040,951.26	(50,879.03)	27,990,072.23	26,490,414.02	1,499,658.21	94.64%

Pablo "Paul" Villarreal Jr., PCC - Mission CISD Tax Assr/Coll
Hidalgo County, Texas

MISSION CISD
2020 CURRENT TAX COLLECTION
JULY 1ST - JUNE 30TH



20

YEAR	ORIGINAL LEVY	MODIFICATIONS	ADJUSTED LEVY	COLLECTIONS	OUTSTANDING	PERCENT
2020	28,040,951.26	(50,879.03)	27,990,072.23	26,490,414.02	1,499,658.21	94.64%

Pablo "Paul" Villarreal Jr., PCC - Mission CISD Tax Assr/Coll
Hidalgo County, Texas

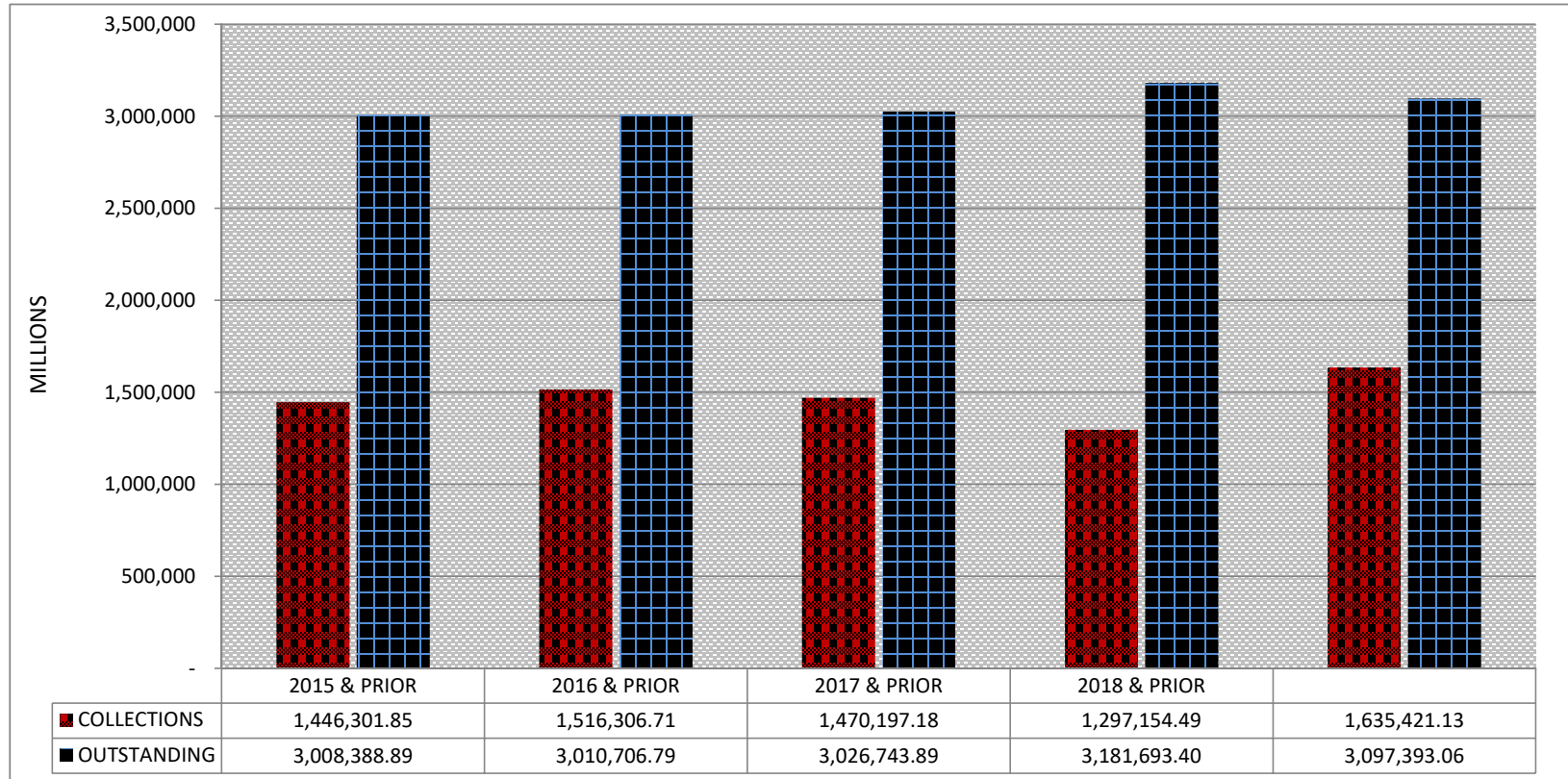
PART 3

DELINQUENT TAX COLLECTIONS

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT**

<u>AD VALOREM - MISSION CISD</u>	<u>2020-2021</u>	<u>2019-2020</u>	<u>DIFFERENCE</u>
<u>DELINQUENT</u>			
ORIGINAL LEVY	4,957,234.99	4,718,555.24	238,679.75
MODIFICATIONS	(224,420.80)	(239,707.35)	15,286.55
DELINQUENT LEVY	4,732,814.19	4,478,847.89	253,966.30
DELINQUENT COLLECTIONS THIS MONTI	92,670.69	87,273.72	5,396.97
DELINQUENT COLLECTIONS TO DATE	1,635,421.13	1,297,154.49	338,266.64
OUTSTANDING TO DATE	3,097,393.06	3,181,693.40	(84,300.34)
PERCENT COLLECTED/ORIGINAL	32.99%	27.49%	5.50%
PERCENT COLLECTED/MODIFIED	34.55%	28.96%	5.59%
TOTAL COLLECTIONS FISCAL YEAR	1,635,421.13	1,297,154.49	

**MISSION CISD DELINQUENT TAX COLLECTION
5-YEAR COMPARISON CHART
JULY 1ST - JUNE 30TH**



■ COLLECTIONS	1,446,301.85	1,516,306.71	1,470,197.18	1,297,154.49	1,635,421.13
■ OUTSTANDING	3,008,388.89	3,010,706.79	3,026,743.89	3,181,693.40	3,097,393.06

YEAR	ORIGINAL LEVY	MODIFICATIONS	ADJUSTED LEVY	COLLECTIONS	OUTSTANDING	PERCENT
2015 & PRIOR	4,629,763.24	(175,072.50)	4,454,690.74	1,446,301.85	3,008,388.89	32.47%
2016 & PRIOR	4,714,388.67	(187,375.17)	4,527,013.50	1,516,306.71	3,010,706.79	33.49%
2017 & PRIOR	4,743,286.23	(246,345.16)	4,496,941.07	1,470,197.18	3,026,743.89	32.69%
2018 & PRIOR	4,718,555.24	(239,707.35)	4,478,847.89	1,297,154.49	3,181,693.40	28.96%
2019 & PRIOR	4,957,234.99	(224,420.80)	4,732,814.19	1,635,421.13	3,097,393.06	34.55%

Pablo "Paul" Villarreal Jr., PCC - Mission CISD Tax Assr/Coll
Hidalgo County, Texas

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT**

<u>AD VALOREM - MISSION CISD</u>	<u>2020-2021</u>	<u>2019-2020</u>	<u>DIFFERENCE</u>
<u>ROLLBACK</u>			
ORIGINAL LEVY	0.00	5,192.76	(5,192.76)
MODIFICATIONS	34,826.77	30,973.19	3,853.58
ROLLBACK LEVY	34,826.77	36,165.95	(1,339.18)
ROLLBACK COLLECTIONS THIS MONTH	11,552.46	17,585.74	(6,033.28)
ROLLBACK COLLECTIONS TO DATE	26,727.46	36,165.95	(9,438.49)
OUTSTANDING TO DATE	8,099.31	0.00	8,099.31
PERCENT COLLECTED/ORIGINAL	0.00%	696.47%	-696.47%
PERCENT COLLECTED/MODIFIED	76.74%	100.00%	-23.26%
 TOTAL COLLECTIONS FISCAL YEAR	 26,727.46	 36,165.95	

PART 4

RECAP REPORTS

FISCAL START: 07/01/2020 END: 06/30/2021 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,401,867,086	2,500,127-	2,399,366,959	01.199300	27,990,072.23	23,800

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2020	28,040,951.26	50,879.03-	50,879.03-	26,490,414.02	26,490,414.02	1,499,658.21	94.64	247.18-
2019	1,775,541.59	122,515.41-	122,515.41-	972,320.66	972,320.66	680,705.52	58.82	1,814.57-
2018	713,981.17	38,465.45-	38,465.45-	269,551.63	269,551.63	405,964.09	39.90	5,644.43-
2017	443,313.87	6,085.26-	6,085.26-	152,798.72	152,798.72	284,429.89	34.95	3,122.51-
2016	324,247.73	5,859.49-	5,859.49-	88,105.28	88,105.28	230,282.96	27.67	3,729.74-
2015	222,736.32	18,312.78-	18,312.78-	35,802.15	35,802.15	168,621.39	17.51	3,919.29-
2014	166,472.31	4,430.49-	4,430.49-	20,017.49	20,017.49	142,024.33	12.35	3,246.26-
2013	141,720.07	2,828.64-	2,828.64-	15,858.61	15,858.61	123,032.82	11.42	2,497.44-
2012	136,137.72	2,001.55-	2,001.55-	15,354.24	15,354.24	118,781.93	11.45	1,726.70-
2011	117,632.82	1,810.57-	1,810.57-	11,725.32	11,725.32	104,096.93	10.12	1,535.72-
2010	110,042.35	1,339.23-	1,339.23-	8,502.15	8,502.15	100,200.97	7.82	1,339.23-
2009	110,158.01	1,224.05-	1,224.05-	9,976.69	9,976.69	98,957.27	9.16	1,224.05-
2008	102,835.27	1,212.22-	1,212.22-	7,431.21	7,431.21	94,191.84	7.31	1,120.15-
2007	87,301.33	912.39-	912.39-	7,260.57	7,260.57	79,128.37	8.40	484.04-
2006	81,358.16	1,641.07-	1,641.07-	5,113.90	5,113.90	74,603.19	6.42	727.74-
2005	76,809.95	1,852.39-	1,852.39-	3,373.33	3,373.33	71,584.23	4.50	483.81-
2004	70,172.05	1,410.81-	1,410.81-	3,946.07	3,946.07	64,815.17	5.74	679.75-
2003	47,059.93	1,327.84-	1,327.84-	2,534.13	2,534.13	43,197.96	5.54	605.59-
2002	47,782.53	918.83-	918.83-	1,921.90	1,921.90	44,941.80	4.10	505.16-
2001	46,671.57	1,134.11-	1,134.11-	1,590.00	1,590.00	43,947.46	3.49	415.72-
2000	34,754.28	1,142.16-	1,142.16-	1,061.82	1,061.82	32,550.30	3.16	415.72-
1999	100,505.96	7,996.06-	7,996.06-	1,175.26	1,175.26	91,334.64	1.27	4,521.82-
****	32,998,186.25	275,299.83-	275,299.83-	28,125,835.15	28,125,835.15	4,597,051.27		40,006.62-

FISCAL START: 07/01/2020 END: 06/30/2021 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	01.239550	12,899.22	3

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2019	0.00	12,899.22	12,899.22	9,767.68	9,767.68	3,131.54	75.72	0.00
2018	0.00	11,504.21	11,504.21	8,259.01	8,259.01	3,245.20	71.79	0.00
2017	0.00	10,423.34	10,423.34	8,700.77	8,700.77	1,722.57	83.47	0.00
2016	0.00	.00	0.00	0.00	0.00	0.00		0.00
2015	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	0.00	34,826.77	34,826.77	26,727.46	26,727.46	8,099.31		0.00

FISCAL START: 07/01/2020 END: 06/30/2021 JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,401,867,086	2,500,127-	2,399,366,959	01.199300	27,990,072.23	23,800

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2020	28,040,951.26	50,879.03-	50,879.03-	26,490,414.02	26,490,414.02	1,499,658.21	94.64	247.18-
2019	1,775,541.59	109,616.19-	109,616.19-	982,088.34	982,088.34	683,837.06	58.95	1,814.57-
2018	713,981.17	26,961.24-	26,961.24-	277,810.64	277,810.64	409,209.29	40.44	5,644.43-
2017	443,313.87	4,338.08	4,338.08	161,499.49	161,499.49	286,152.46	36.08	3,122.51-
2016	324,247.73	5,859.49-	5,859.49-	88,105.28	88,105.28	230,282.96	27.67	3,729.74-
2015	222,736.32	18,312.78-	18,312.78-	35,802.15	35,802.15	168,621.39	17.51	3,919.29-
2014	166,472.31	4,430.49-	4,430.49-	20,017.49	20,017.49	142,024.33	12.35	3,246.26-
2013	141,720.07	2,828.64-	2,828.64-	15,858.61	15,858.61	123,032.82	11.42	2,497.44-
2012	136,137.72	2,001.55-	2,001.55-	15,354.24	15,354.24	118,781.93	11.45	1,726.70-
2011	117,632.82	1,810.57-	1,810.57-	11,725.32	11,725.32	104,096.93	10.12	1,535.72-
2010	110,042.35	1,339.23-	1,339.23-	8,502.15	8,502.15	100,200.97	7.82	1,339.23-
2009	110,158.01	1,224.05-	1,224.05-	9,976.69	9,976.69	98,957.27	9.16	1,224.05-
2008	102,835.27	1,212.22-	1,212.22-	7,431.21	7,431.21	94,191.84	7.31	1,120.15-
2007	87,301.33	912.39-	912.39-	7,260.57	7,260.57	79,128.37	8.40	484.04-
2006	81,358.16	1,641.07-	1,641.07-	5,113.90	5,113.90	74,603.19	6.42	727.74-
2005	76,809.95	1,852.39-	1,852.39-	3,373.33	3,373.33	71,584.23	4.50	483.81-
2004	70,172.05	1,410.81-	1,410.81-	3,946.07	3,946.07	64,815.17	5.74	679.75-
2003	47,059.93	1,327.84-	1,327.84-	2,534.13	2,534.13	43,197.96	5.54	605.59-
2002	47,782.53	918.83-	918.83-	1,921.90	1,921.90	44,941.80	4.10	505.16-
2001	46,671.57	1,134.11-	1,134.11-	1,590.00	1,590.00	43,947.46	3.49	415.72-
2000	34,754.28	1,142.16-	1,142.16-	1,061.82	1,061.82	32,550.30	3.16	415.72-
1999	100,505.96	7,996.06-	7,996.06-	1,175.26	1,175.26	91,334.64	1.27	4,521.82-
****	32,998,186.25	240,473.06-	240,473.06-	28,152,562.61	28,152,562.61	4,605,150.58		40,006.62-

PART 5

YEAR TO DATE MODIFICATIONS

HIDALGO COUNTY TAX OFFICE
PABLO "PAUL" VILLARREAL JR., TAX ASSESSOR & COLLECTOR
MODIFIED BILLS FROM 07/01/2020 TO 06/30/2021
MISSION CISD

CURR & PRIOR

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	1.1993	1.0280	85.72%	(50,879.03)	(43,611.81)	0.1713	14.28%	(7,267.22)
2019	1.2396	1.0684	86.19%	(122,515.41)	(105,594.24)	0.1712	13.81%	(16,921.17)
2018	1.3398	1.1700	87.33%	(38,465.45)	(33,590.52)	0.1698	12.67%	(4,874.93)
2017	1.3502	1.1700	86.65%	(6,085.26)	(5,273.11)	0.1802	13.35%	(812.15)
2016	1.3582	1.1700	86.14%	(5,859.49)	(5,047.57)	0.1882	13.86%	(811.92)
2015	1.3672	1.1700	85.58%	(18,312.78)	(15,671.41)	0.1972	14.42%	(2,641.37)
2014	1.3300	1.1700	87.97%	(4,430.49)	(3,897.50)	0.1600	12.03%	(532.99)
2013	1.3000	1.1700	90.00%	(2,828.64)	(2,545.78)	0.1300	10.00%	(282.86)
2012	1.3000	1.1700	90.00%	(2,001.55)	(1,801.40)	0.1300	10.00%	(200.15)
2011	1.3000	1.1700	90.00%	(1,810.57)	(1,629.51)	0.1300	10.00%	(181.06)
2010	1.3000	1.0400	80.00%	(1,339.23)	(1,071.38)	0.2600	20.00%	(267.85)
2009	1.2800	1.0400	81.25%	(1,224.05)	(994.54)	0.2400	18.75%	(229.51)
2008	1.2400	1.0400	83.87%	(1,212.22)	(1,016.70)	0.2000	16.13%	(195.52)
2007	1.1800	1.0400	88.14%	(912.39)	(804.14)	0.1400	11.86%	(108.25)
2006	1.4574	1.3374	91.77%	(1,641.07)	(1,505.95)	0.1200	8.23%	(135.12)
2005	1.5632	1.4632	93.60%	(1,852.39)	(1,733.89)	0.1000	6.40%	(118.50)
2004	1.5691	1.4632	93.25%	(1,410.81)	(1,315.59)	0.1059	6.75%	(95.22)
2003	1.5841	1.4632	92.37%	(1,327.84)	(1,226.50)	0.1209	7.63%	(101.34)
2002	1.5841	1.4500	91.53%	(918.83)	(841.05)	0.1341	8.47%	(77.78)
2001	1.5341	1.4394	93.83%	(1,134.11)	(1,064.10)	0.0947	6.17%	(70.01)
2000	1.5341	1.4000	91.26%	(1,142.16)	(1,042.32)	0.1341	8.74%	(99.84)
1999	1.5050	1.4208	94.41%	(7,996.06)	(7,548.71)	0.0842	5.59%	(447.35)
TOTAL				(275,299.83)	(238,827.72)			(36,472.11)

ROLLBACK

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	12,899.22	11,117.65	0.1712	13.81%	1,781.57
2018	1.3398	1.1700	87.33%	11,504.21	10,046.22	0.1698	12.67%	1,457.99
2017	1.3502	1.1700	86.65%	10,423.34	9,032.22	0.1802	13.35%	1,391.12
2016	1.3582	1.1700	86.14%	-	0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
TOTAL				34,826.77	30,196.09			4,630.68

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,401,867,086	2,500,127-	2,399,366,959	1.199300	27,990,072.23	23,800

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2020	28,040,951.26	50,879.03-	50,879.03-	26,490,414.02	26,490,414.02	1,499,658.21	94.64	247.18-
	ADJUSTMENT REFUNDS	53,937.79-	53,937.79-					
2019	1,775,541.59	122,515.41-	122,515.41-	972,320.66	972,320.66	680,705.52	58.82	1,814.57-
	ADJUSTMENT REFUNDS	92,164.18-	92,164.18-					
2018	713,981.17	38,465.45-	38,465.45-	269,551.63	269,551.63	405,964.09	39.90	5,644.43-
	ADJUSTMENT REFUNDS	29,908.94-	29,908.94-					
2017	443,313.87	6,085.26-	6,085.26-	152,798.72	152,798.72	284,429.89	34.95	3,122.51-
	ADJUSTMENT REFUNDS	2,254.83-	2,254.83-					
2016	324,247.73	5,859.49-	5,859.49-	88,105.28	88,105.28	230,282.96	27.67	3,729.74-
	ADJUSTMENT REFUNDS	672.30-	672.30-					
2015	222,736.32	18,312.78-	18,312.78-	35,802.15	35,802.15	168,621.39	17.51	3,919.29-
	ADJUSTMENT REFUNDS	68.36-	68.36-					
2014	166,472.31	4,430.49-	4,430.49-	20,017.49	20,017.49	142,024.33	12.35	3,246.26-
2013	141,720.07	2,828.64-	2,828.64-	15,858.61	15,858.61	123,032.82	11.42	2,497.44-
2012	136,137.72	2,001.55-	2,001.55-	15,354.24	15,354.24	118,781.93	11.45	1,726.70-
2011	117,632.82	1,810.57-	1,810.57-	11,725.32	11,725.32	104,096.93	10.12	1,535.72-
2010	110,042.35	1,339.23-	1,339.23-	8,502.15	8,502.15	100,200.97	7.82	1,339.23-
2009	110,158.01	1,224.05-	1,224.05-	9,976.69	9,976.69	98,957.27	9.16	1,224.05-
2008	102,835.27	1,212.22-	1,212.22-	7,431.21	7,431.21	94,191.84	7.31	1,120.15-
2007	87,301.33	912.39-	912.39-	7,260.57	7,260.57	79,128.37	8.40	484.04-
2006	81,358.16	1,641.07-	1,641.07-	5,113.90	5,113.90	74,603.19	6.42	727.74-
2005	76,809.95	1,852.39-	1,852.39-	3,373.33	3,373.33	71,584.23	4.50	483.81-
2004	70,172.05	1,410.81-	1,410.81-	3,946.07	3,946.07	64,815.17	5.74	679.75-
2003	47,059.93	1,327.84-	1,327.84-	2,534.13	2,534.13	43,197.96	5.54	605.59-
2002	47,782.53	918.83-	918.83-	1,921.90	1,921.90	44,941.80	4.10	505.16-
2001	46,671.57	1,134.11-	1,134.11-	1,590.00	1,590.00	43,947.46	3.49	415.72-
2000	34,754.28	1,142.16-	1,142.16-	1,061.82	1,061.82	32,550.30	3.16	415.72-
1999	100,505.96	7,996.06-	7,996.06-	1,175.26	1,175.26	91,334.64	1.27	4,521.82-
****	32,998,186.25	275,299.83-	275,299.83-	28,125,835.15	28,125,835.15	4,597,051.27		40,006.62-
	ADJUSTMENT REFUNDS	179,006.40-	179,006.40-					

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	1.239550	12,899.22	3

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2019	0.00	12,899.22	12,899.22	9,767.68	9,767.68	3,131.54	75.72	0.00
ADJUSTMENT REFUNDS		92,164.18-	92,164.18-					
2018	0.00	11,504.21	11,504.21	8,259.01	8,259.01	3,245.20	71.79	0.00
ADJUSTMENT REFUNDS		29,908.94-	29,908.94-					
2017	0.00	10,423.34	10,423.34	8,700.77	8,700.77	1,722.57	83.47	0.00
ADJUSTMENT REFUNDS		2,254.83-	2,254.83-					
2016	0.00	.00	0.00	0.00	0.00	0.00		0.00
ADJUSTMENT REFUNDS		672.30-	672.30-					
2015	0.00	.00	0.00	0.00	0.00	0.00		0.00
ADJUSTMENT REFUNDS		68.36-	68.36-					
****	0.00	34,826.77	34,826.77	26,727.46	26,727.46	8,099.31		0.00
ADJUSTMENT REFUNDS		125,068.61-	125,068.61-					

JURISDICTION: 0048 MISSION CISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	2,401,867,086	2,500,127-	2,399,366,959	1.199300	27,990,072.23	23,800

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2020	28,040,951.26	50,879.03-	50,879.03-	26,490,414.02	26,490,414.02	1,499,658.21	94.64	247.18-
	ADJUSTMENT REFUNDS	53,937.79-	53,937.79-					
2019	1,775,541.59	109,616.19-	109,616.19-	982,088.34	982,088.34	683,837.06	58.95	1,814.57-
	ADJUSTMENT REFUNDS	92,164.18-	92,164.18-					
2018	713,981.17	26,961.24-	26,961.24-	277,810.64	277,810.64	409,209.29	40.44	5,644.43-
	ADJUSTMENT REFUNDS	29,908.94-	29,908.94-					
2017	443,313.87	4,338.08	4,338.08	161,499.49	161,499.49	286,152.46	36.08	3,122.51-
	ADJUSTMENT REFUNDS	2,254.83-	2,254.83-					
2016	324,247.73	5,859.49-	5,859.49-	88,105.28	88,105.28	230,282.96	27.67	3,729.74-
	ADJUSTMENT REFUNDS	672.30-	672.30-					
2015	222,736.32	18,312.78-	18,312.78-	35,802.15	35,802.15	168,621.39	17.51	3,919.29-
	ADJUSTMENT REFUNDS	68.36-	68.36-					
2014	166,472.31	4,430.49-	4,430.49-	20,017.49	20,017.49	142,024.33	12.35	3,246.26-
2013	141,720.07	2,828.64-	2,828.64-	15,858.61	15,858.61	123,032.82	11.42	2,497.44-
2012	136,137.72	2,001.55-	2,001.55-	15,354.24	15,354.24	118,781.93	11.45	1,726.70-
2011	117,632.82	1,810.57-	1,810.57-	11,725.32	11,725.32	104,096.93	10.12	1,535.72-
2010	110,042.35	1,339.23-	1,339.23-	8,502.15	8,502.15	100,200.97	7.82	1,339.23-
2009	110,158.01	1,224.05-	1,224.05-	9,976.69	9,976.69	98,957.27	9.16	1,224.05-
2008	102,835.27	1,212.22-	1,212.22-	7,431.21	7,431.21	94,191.84	7.31	1,120.15-
2007	87,301.33	912.39-	912.39-	7,260.57	7,260.57	79,128.37	8.40	484.04-
2006	81,358.16	1,641.07-	1,641.07-	5,113.90	5,113.90	74,603.19	6.42	727.74-
2005	76,809.95	1,852.39-	1,852.39-	3,373.33	3,373.33	71,584.23	4.50	483.81-
2004	70,172.05	1,410.81-	1,410.81-	3,946.07	3,946.07	64,815.17	5.74	679.75-
2003	47,059.93	1,327.84-	1,327.84-	2,534.13	2,534.13	43,197.96	5.54	605.59-
2002	47,782.53	918.83-	918.83-	1,921.90	1,921.90	44,941.80	4.10	505.16-
2001	46,671.57	1,134.11-	1,134.11-	1,590.00	1,590.00	43,947.46	3.49	415.72-
2000	34,754.28	1,142.16-	1,142.16-	1,061.82	1,061.82	32,550.30	3.16	415.72-
1999	100,505.96	7,996.06-	7,996.06-	1,175.26	1,175.26	91,334.64	1.27	4,521.82-
****	32,998,186.25	240,473.06-	240,473.06-	28,152,562.61	28,152,562.61	4,605,150.58		40,006.62-
	ADJUSTMENT REFUNDS	179,006.40-	179,006.40-					

02/12/2021 12:00:57 3693905
 TC298-D SELECTION: DEPOSIT
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 02/13/2021 THRU 02/13/2021
 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	152,164.23	.00	29,374.19	.00	181,538.42	.00	.00	.00	181,538.42
	I & S	.171300	25,355.76	.00	4,894.74	.00	30,250.50	.00	.00	.00	30,250.50
	TOTAL	1.199300	177,519.99	.00	34,268.93	.00	211,788.92	.00	.00	.00	211,788.92
ALL	M & O		152,164.23	.00	29,374.19	.00	181,538.42	.00	.00	.00	181,538.42
ALL	I & S		25,355.76	.00	4,894.74	.00	30,250.50	.00	.00	.00	30,250.50
ALL	TOTAL		177,519.99	.00	34,268.93	.00	211,788.92	.00	.00	.00	211,788.92
DLQ	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
DLQ	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
DLQ	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	M & O		152,164.23	.00	29,374.19	.00	181,538.42	.00	.00	.00	181,538.42
CURR	I & S		25,355.76	.00	4,894.74	.00	30,250.50	.00	.00	.00	30,250.50
CURR	TOTAL		177,519.99	.00	34,268.93	.00	211,788.92	.00	.00	.00	211,788.92

**MISSION
CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**



**DELINQUENT TAX COLLECTION REPORT
SEPTEMBER 08, 2021**



LAW OFFICES
OF
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1512 S. Lone Star Way
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500
Facsimile: (956) 383-7820

September 8, 2021

Mrs. Minnie R. Rodgers, President
Mr. Jerry Zamora, Vice-President
Mrs. Veronica "Betty" R. Mendoza, Secretary
Mrs. Petra B. Ramirez, Member
Mr. Juan M. Gonzalez, Member
Mrs. Iris Iglesias, Member
Mr. Roy Vela, Member
Dr. Carol G. Perez, Superintendent
Mission Consolidated Independent School District
1201 Bryce Drive,
Mission, Texas, 78572

RE: Delinquent Tax Collection for July 01, 2020 – June 30, 2021

Dear Dr. Perez and Board of Trustees:

The attached report highlights our delinquent ad valorem tax collection program on behalf of Mission Consolidated Independent School District for the 2020 – 2021 fiscal year. As noted herein, our collection results continue to be successful for the district.

Please know that we truly appreciate the opportunity to represent Mission Consolidated Independent School District on all delinquent ad valorem tax matters. As always, we will continue to provide the most-experienced and dedicated ad valorem attorneys, which deliver the highest quality representation and consistent results. We remain available to address any questions/concerns you may have at your convenience.

Sincerely,



Kelly R. Salazar
Partner



Our delinquent tax collection program for Mission Consolidated Independent School District continues to emphasize two basic premises: to work with individual taxpayers to collect taxes owed to the District and to only use the tool of litigation as a final option. We listen and continually adapt to your changing needs to ensure that we are providing the best possible service and deliver customized collection programs that yield the best possible results. The following information is an overview of our collections efforts during this reporting period.


MAILINGS

Our extensive mailing program is designed to advise people who have not paid their delinquent taxes to Mission Consolidated Independent School District. During the course of the fiscal year, we send delinquent notices, with varying degrees of intensity to every delinquent taxpayer. The intensity of the notice varies on factors such as: time of year, type of property and the particular needs of the jurisdiction.

8 Demand Mailings – 7,289 Statements Mailed

CONTACTS

Our comprehensive collection services provide a wide scope of exceptional assistance to Mission Consolidated Independent School District and its taxpayers. Equipped with multi-skilled representatives, we create and manage flexible payment plans for taxpayers experiencing any financial hardship.

 8,877
Phone Calls

 168
Agreements

 511
Pay-Off Request

LITIGATION

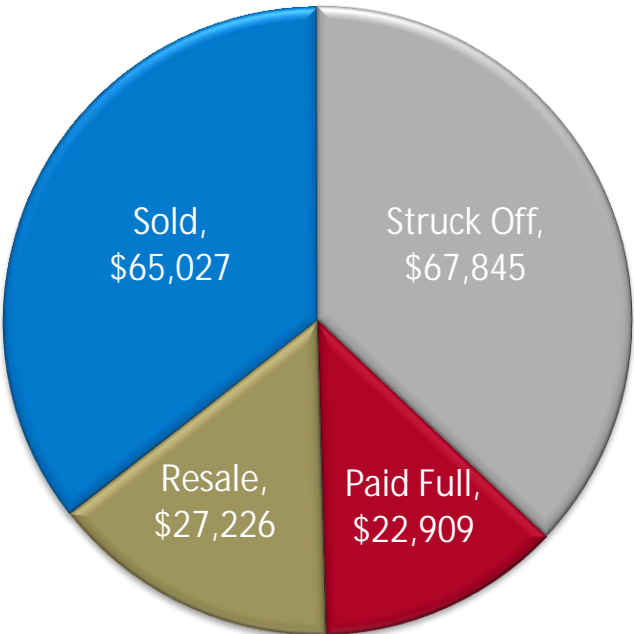
Filing a lawsuit to collect delinquent taxes is used as a final resort; only after diligent efforts to contact and work with taxpayers have been fully exhausted. Once the decision to file suit has been made, a complete property title search is conducted, the property is physically identified and all interested parties, including all lien holders, are also identified and served with notice of the lawsuit.

Litigation Activity	Cases	Base, Penalty and Interest
• Lawsuits Filed	112	\$373,973
• Lawsuits Disposed	108	\$446,164
• Judgments Taken	66	\$420,940
• Pending Litigation as of 8/2021	264	\$1,046,403

TAX SALES/RESALES

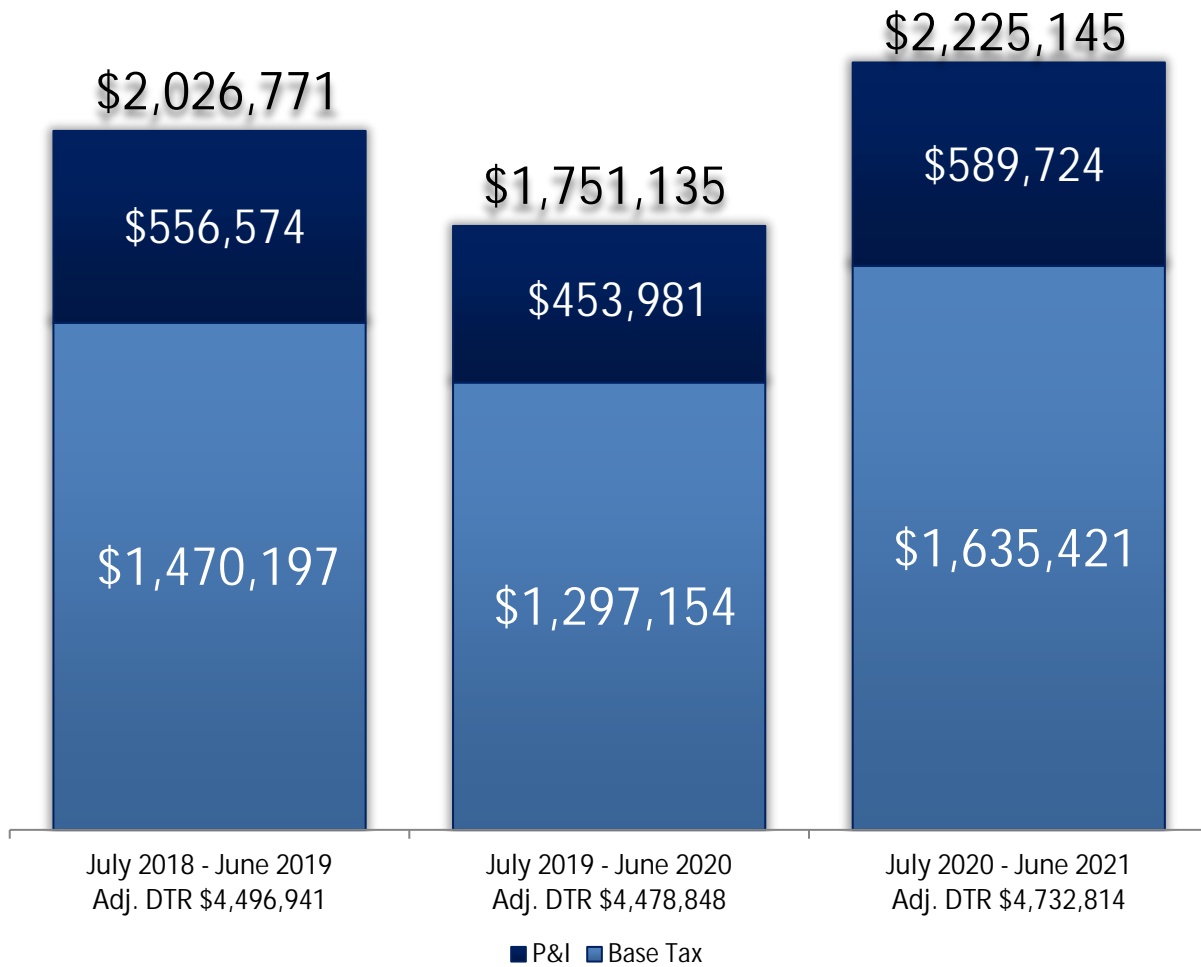
Our office regularly monitors all judgments we take on behalf of Mission Consolidated Independent School District. During this reporting period, eight (8) tax sales and three (3) tax resale were conducted, placing a total of twenty-seven (27) properties for sale.

■ Sold 11
 ■ Struck Off 3
 ■ Paid Full 3
 ■ Resale 10



 **COLLECTIONS**

**JULY – JUNE
3 YEAR COLLECTION COMPARISON**



PERCENTAGE COMPARISON		
32.69%	28.96%	34.55%
2018 - 2019	2019 - 2020	2020 - 2021

Source: Hidalgo County Tax Office Reports

FUTURE OVERVIEW

In light of the COVID-19 pandemic, our office is committed to making necessary adjustments to our collection procedures and methods to best advocate for Mission Consolidated Independent School District. We will continue to offer firm yet flexible payment options for taxpayers who are financially impacted by the effects of COVID-19.

Review of Pending Judgments and the Filing of Additional Lawsuits

During the remainder of the fiscal year, we will continue to work pending lawsuits for full payment or payment agreements. We will also continue researching the delinquent tax roll for possible new lawsuits; both real and personal property accounts.

Continued Monitoring of Bankruptcy Accounts

As a continuation of our standard operating practice, we will actively monitor and verify accounts in bankruptcy for the payment of taxes, penalties, and interest owed to the District.

Mailing Program

We continue to contact your taxpayers through mail correspondence for the remainder of the fiscal year. In addition to our scheduled mailings, we have implemented a compassionate letter program directed to taxpayers who are otherwise non-responsive to phone calls. These compassionate letters inform the delinquent taxpayer of options available for payment during this difficult period.

Scheduling of Property Sales

As properties are taken to judgment, they will be reviewed and checked for payment. Those judgments with no taxpayer response will be further reviewed and scheduled for possible tax sale.

Execution of the work plan established for Mission Consolidated Independent School District will include the constant monitoring of collection figures in order to adjust resources and enforce the collection of delinquent taxes. Our collection efforts will also include prosecuting pending suits to conclusion, mailing monthly letters, and filing new suits in order to maximize the collection of taxes. We will continue to work closely with you and your administrative staff to provide assistance and advice on all property tax matters, including changes in the law brought about by amendments to the Texas Property Tax Code.

SUBJECT: Approval and Adoption of the Ordinance for the 2021 Tax Rate

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Truth-In-Taxation, a guide for setting school district tax rates, Texas Property Tax Code, the Education Code, and Board Policy CCG require every local education agency to set the school tax rate for each fiscal year.

House Bill 3 (HB3), was passed by the 86th Legislature and signed into law on June 11, 2019 by Governor Greg Abbott. HB3 requires school districts to reduce the maintenance and operations (M&O) tax rate in accordance with the Education Code and Tax Code.

Tax compression does not impact the overall level of funding a district is entitled to receive, instead, it only impacts the balance of state and local share of a school district's total Tier One entitlement. For the District, Tier One provides a basic level of funding through various allotments, including those for regular basic education, special education, dyslexia, compensatory education, bilingual education, career and technology education, early education, college, career, or military readiness, and transportation.

ADMINISTRATIVE CONSIDERATIONS

The District adhered to the Truth-In-Taxation laws by publishing the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate on June 11, 2021 and by holding a public hearing on June 23, 2021. The fiscal year 2021-2022 budget was adopted by the Board of Trustees at the June 23, 2021 Special Board Meeting.

In accordance with HB3, the M&O Tax Rate will be reduced from the 2020-2021 fiscal year \$1.0280/\$100 valuation rate to \$0.9719/\$100 valuation tax rate in compliance with HB3 Compression requirements.

The District's fiscal year 2021-2022 total proposed tax rate is \$1.1332; \$0.9719 rate per \$100.00 valuation for the Maintenance & Operations and \$0.1613 rate per \$100.00 valuation for Debt Service. The Net Taxable Amount used for the Tax Revenue budget was \$2,583,535,035 based on the July 22, 2021 Certified Values Report provided by the Hidalgo County Appraisal District.

On August 5, 2021 TEA published the Preliminary M&O Maximum Compressed Tax Rate the District could adopt without a voter election. The new proposed M&O Tax Rate is \$0.9719 rate per \$100.00 valuation.

FUNDING SOURCE AND AMOUNT:

General Fund \$24,468,489
Debt Service Fund \$3,928,475

RECOMMENDATION:

A motion for the Approval and Adoption of the Ordinance for the 2021 Tax Rate.

I move that the property tax rate be increased by the adoption of a tax rate of \$1.1332, which is effectively a 2.33 percent increase in the tax rate.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance

TAX ORDINANCE 2021

AN ORDINANCE LEVYING AN ANNUAL AD VALOREM TAX FOR THE YEAR 2020 SETTING SPECIFIC TAX RATES, APPLICABLE TO ALL REAL, PERSONAL AND MIXED PROPERTY SITUATED WITHIN MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, SETTING DUE DATE AND PROVIDING FOR PENALTIES AND INTEREST ON DELINQUENT TAXES. BE IT ORDAINED by the Board of Trustees of Mission Consolidated Independent School District of Mission, Hidalgo County, Texas;

1. That an ad valorem tax rate of **\$1.1332** per \$100.00 cash valuation and assessment ratio of 100% of market value, as said values are fixed by the Appraisal District, be and the same is hereby levied for the year **2021** on all real property, personal property and mixed property located and situated within the confines and boundaries of Mission Consolidated Independent School District as of January 1 of this year.
2. That the above specified ad valorem tax rate be distributed as follows:
 - A. **\$0.9719** rate on the \$100.00 valuation for local maintenance and operations fund
 - B. **\$0.1613** rate on the \$100.00 valuation for debt service, bonded indebtedness, interest and sinking fund.
3. Such taxes are to be assessed and collected by the tax officials designated by the District. Any person failing to pay their taxes on or before January 31 shall be subject to the maximum penalties thereon allowed by law to be collected on delinquent taxes. All delinquent taxes shall bear interest at the highest per annum interest rate allowed by law to be collected on delinquent taxes and shall bear interest from the date of delinquency until paid.
4. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL BE EFFECTIVELY RAISED BY 2.38 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$56.10.

IN CERTIFICATION THEREOF:

Passed, Approved and Effective this the 8th day of September 2021.

Mission Consolidated Independent School District

**Jerry Zamora, Mission CISD
Board of Trustees President**

ATTEST:

**Roy Vela, Mission CISD
Board of Trustees Secretary**

SUBJECT: Award Purchase of Touchless Water Fountains

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Touchless Water Fountains to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

This purchase will be made using Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031a(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

FUNDING SOURCE AND AMOUNT

ESSER III - American Rescue Plan (ARP) 2020-2023

Estimated expenditure **\$110,460.00**

RECOMMENDATION

Award purchase of Touchless Water Fountains to Morrison Supply Company.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

SUBJECT: Award Purchase of Reading Renaissance-Accelerated Reader Program

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Renaissance Learning is an online suite that provides the district with both the Accelerated Reader and Star Reading Assessment. Star Reading assessment provides a system for tracking student’s personal reading levels throughout the year. Accelerated Reader is a monitoring system that encourages independent reading practices while providing a comprehensive reading program that provides data and helps teachers monitor student growth, as well as set personal reading goals for each student. Students receive direct and systematic instruction in phonemic awareness, phonics skills, and comprehensive strategy. Renaissance Learning generates reports to help teachers monitor each student’s data, guides students to appropriate books and target instruction for their skill level. The reports provide feedback such as a student’s Zone of Proximal Development, student interest level, and growth in correlation to reading comprehension. Campuses use the program’s point system as a motivational tool for students to read independently.

ADMINISTRATIVE CONSIDERATIONS

The purchase will be made using BuyBoard inter-local purchase co-op. Using an inter-local purchase co-op complies with purchase requirements of TEC 44.031a(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

Pricing has been compared to recent prior similar purchases and recommends approval of purchase.

FUNDING SOURCE AND AMOUNT

State and Federal Funds - Estimated expenditure \$134,000

RECOMMENDATION

Award Purchase of Reading Renaissance-Accelerated Reader Program

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for C&I
Kim Risica, Executive Director for Special Programs and School Improvement
Marissa Saenz, Director for Instructional Technology and Library Services
Dora Garcia, Coordinator for Purchasing

RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Subscription Renewal

Quote #: RPRNQ2493618

Mission Consolidated ISD - 239107

1201 Bryce Dr
Mission, TX 78572-4311
Contact: Marissa Saenz - (956) 323-5500
Email: misaenz14@mcisd.org

Reference ID: 499075

Subscription Ends: 9/30/2021

Quote Summary

School Count: 19

Renaissance Products & Services Total	\$146,344.55
Applied Discounts	\$(12,897.00)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$133,447.55

This quote includes: Renaissance Accelerated Reader and Renaissance Star Reading.

To receive applicable discounts, all orders included on this quote must be received at the same time.


By signing below, you

- agree that this Quote, any other quotes issued to you during the Subscription Period and your use of the Applications, the Hosting Services and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R003981304GH3CB5.pdf> which are incorporated herein by reference;
- consent to the Terms of Service and License; and
- consent to the collection, use, and disclosure of the personal information of children under the age of 13 as discussed in the applicable Application Privacy Policy located at <https://www.renaissance.com/privacy-policy/>.

To accept this offer and place an order, [please sign and return this Quote.](#)

Renaissance will issue an invoice pursuant to this Quote on the Invoice Date you specify below. If no Invoice Date is listed, Renaissance will issue an invoice within 30 days from the date of this Quote. If your organization requires a purchase order prior to invoicing, please check the box below and issue your purchase order to the Renaissance address below no later than 15 days prior to the Invoice Date. Payment is due net 30 days from the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: []

Renaissance Learning, Inc.	Mission Consolidated ISD - 239107
	By:
Name: Ted Wolf	Name: Carol G. Perez, Ed. D.
Title: VP - Corporate Controller	Title: Superintendent for Finance
Date: 12/24/2020	Date: 9/8/2021
	Invoice Date:

Email: electronicorders@renaissance.com

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive at (800) 338-4204, Thank You.

This quote is valid until 10/30/2021. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax (TPT). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Students can become their most amazing selves – only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom – transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

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 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com

Subscription Renewal

Quote #: RPRNQ2493618

Quote Details

Mission Consolidated ISD - 239107

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Data Integration Services					
Custom Data Integration Level 4 (1,501 - 15,000 Subscriptions) - Renewal	10/01/2021 - 09/30/2022	1	\$3,125.00	\$0.00	\$3,125.00
Mission Consolidated ISD Total				\$0.00	\$3,125.00

Alton Elementary School - 305123

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	454	\$7.35	\$(333.69)	\$3,003.21
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	454	\$5.10	\$(231.54)	\$2,083.86
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Alton Elementary School Total				\$(565.23)	\$5,837.07

Alton Memorial Jr. High School - 1522043

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	919	\$7.35	\$(675.47)	\$6,079.18
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	919	\$5.10	\$(468.69)	\$4,218.21
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Alton Memorial Jr. High School Total				\$(1,144.16)	\$11,047.39

Bryan Elementary School - 371039

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					

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 Federal I.D. 39-1559474
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Subscription Renewal

Quote #: RPRNQ2493618

Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	659	\$7.35	\$(484.37)	\$4,359.28
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	659	\$5.10	\$(336.09)	\$3,024.81
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Bryan Elementary School Total				\$(820.46)	\$8,134.09

Cantu Elementary School - 702668					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	420	\$7.35	\$(308.70)	\$2,778.30
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	420	\$5.10	\$(214.20)	\$1,927.80
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Cantu Elementary School Total				\$(522.90)	\$5,456.10

Castro Elementary School - 361881					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	406	\$7.35	\$(298.41)	\$2,685.69
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	406	\$5.10	\$(207.06)	\$1,863.54
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Castro Elementary School Total				\$(505.47)	\$5,299.23

Escobar/Rios Elementary School - 2480296					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					

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Subscription Renewal

Quote #: RPRNQ2493618

Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	439	\$7.35	\$(322.67)	\$2,903.98
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	439	\$5.10	\$(223.89)	\$2,015.01
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Escobar/Rios Elementary School Total				\$(546.56)	\$5,668.99

Kenneth White Jr High School - 239085

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	901	\$7.35	\$(662.24)	\$5,960.11
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	901	\$5.10	\$(459.51)	\$4,135.59
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Kenneth White Jr High School Total				\$(1,121.75)	\$10,845.70

Leal Elementary School - 702669

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	556	\$7.35	\$(408.66)	\$3,677.94
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	556	\$5.10	\$(283.56)	\$2,552.04
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Leal Elementary School Total				\$(692.22)	\$6,979.98

Leo Marcell Elementary School - 355445

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					

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Subscription Renewal

Quote #: RPRNQ2493618

Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	438	\$7.35	\$(321.93)	\$2,897.37
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	438	\$5.10	\$(223.38)	\$2,010.42
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Leo Marcell Elementary School Total				\$(545.31)	\$5,657.79

Midkiff Elementary School - 1522042

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	711	\$7.35	\$(522.59)	\$4,703.26
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	711	\$5.10	\$(362.61)	\$3,263.49
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Midkiff Elementary School Total				\$(885.20)	\$8,716.75

Mims Elementary School - 239115

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	670	\$7.35	\$(492.45)	\$4,432.05
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	670	\$5.10	\$(341.70)	\$3,075.30
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Mims Elementary School Total				\$(834.15)	\$8,257.35

Mission Junior High School - 371040

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					

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Subscription Renewal

Quote #: RPRNQ2493618

Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	818	\$7.35	\$(601.23)	\$5,411.07
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	818	\$5.10	\$(417.18)	\$3,754.62
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Mission Junior High School Total				\$(1,018.41)	\$9,915.69

O'Grady Elementary School - 239137

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	455	\$7.35	\$(334.43)	\$3,009.82
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	455	\$5.10	\$(232.05)	\$2,088.45
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
O'Grady Elementary School Total				\$(566.48)	\$5,848.27

Pearson Elementary School - 355446

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	422	\$7.35	\$(310.17)	\$2,791.53
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	422	\$5.10	\$(215.22)	\$1,936.98
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Pearson Elementary School Total				\$(525.39)	\$5,478.51

Rafael Cantu Junior High School - 2480349

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					

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Subscription Renewal

Quote #: RPRNQ2493618

Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	648	\$7.35	\$(476.28)	\$4,286.52
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	648	\$5.10	\$(330.48)	\$2,974.32
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Rafael Cantu Junior High School Total				\$(806.76)	\$8,010.84

Raquel Cavazos School - 1694834

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	589	\$7.35	\$(432.92)	\$3,896.23
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	589	\$5.10	\$(300.39)	\$2,703.51
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Raquel Cavazos School Total				\$(733.31)	\$7,349.74

Roosevelt Alternative School - 239131

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	15	\$7.35	\$(11.03)	\$99.22
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	15	\$5.10	\$(7.65)	\$68.85
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Roosevelt Alternative School Total				\$(18.68)	\$918.07

Salinas Elementary School - 732348

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					

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Subscription Renewal

Quote #: RPRNQ2493618

Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	382	\$7.35	\$(280.77)	\$2,526.93
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	382	\$5.10	\$(194.82)	\$1,753.38
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Salinas Elementary School Total				\$(475.59)	\$5,030.31

Waitz Elementary School - 239121					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription Renewal	10/01/2021 - 09/30/2022	457	\$7.35	\$(335.90)	\$3,023.05
Star Reading Subscription Renewal	10/01/2021 - 09/30/2022	457	\$5.10	\$(233.07)	\$2,097.63
Platform Services					
Annual All Product Renaissance Platform Renewal	10/01/2021 - 09/30/2022	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Waitz Elementary School Total				\$(568.97)	\$5,870.68

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SUBJECT: Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for General Construction Services – Job Order Contracting

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Job Order Contracting (JOC) is a unique, indefinite delivery, indefinite quantity procurement method that helps facility owners complete a large number of repairs, maintenance, renovation and straightforward new construction projects with a single, competitively awarded contract. Unlike traditional bidding where each project is identified, designed and then put out to bid, Job Order Contracting establishes competitively-bid prices up front and eliminates the need to separately bid each project. It is an easy and expedited construction sourcing option. Traditional procurement cycles typically take months to complete and require a significant amount of administrative and technical resources. Once a job order contract is awarded, the owner can ask the contractor to perform a series of projects. There is no need to prepare, copy, advertise and distribute bid packages for each project. The time-consuming front-end process is completed one time, rather than repeated for each project. The procurement process takes weeks instead of months. Job Order Contracting also assists with budget control and cost savings. The cost of construction is preset and each task includes a detailed description, unit of measurement, unit price and where applicable, demolition cost. The Unit Prices contain locally-developed direct costs for material and labor.

Especially during hurricane season and for smaller projects, it is essential to have the capability to expedite emergency repairs where immediate remediation is required. Administration requests approval to seek competitive proposals from Bidders to establish multiple award contracts for General Construction Services using Job Order Contracting (JOC) for the services listed below.

- Electrical
- Steam fitting, pipe-fitting, and plumbing
- Structural steel and sheet metal, welding
- Masonry and concrete work
- Asphalt repair
- General carpentry and drywall installation
- Carpeting, flooring, drywall finishing
- Heating ventilation and air condition, electrical and mechanical
- Doors, windows, louvers, hardware, and glazing
- Painting of various surfaces
- Earthwork, excavation, exterior improvement, flex, and rigid

- paving, landscaping
- Demolition
- Asbestos abatement, hazardous material handling
- Mold
- Water damage
- Moving portables
- Roofing of different types: metal, TPO, PVC membrane, slate, etc.
- Telecommunications cabling services

This Job Order Contract service will be used on services for construction projects up to a \$500,000.00 total construction cost. Any services above this threshold will be brought forward to the Board of Trustees for consideration and approval. All projects that utilize Job Order Contracts will be presented to the Committee as informational items.

The administration will begin advertising and evaluating for the Procurement of Job Order Contracting Services so that the Board may review and approve.

As per the Committee meeting, the Job Order Contracts will be for a three-year term with an annual performance evaluation or as the Board recommends.

Multiple contractors may be selected for the Job Order Contract services.

At the Regular Board of Trustees meeting held on June 08, 2021, the Board approved to advertise and solicit Job Order Contracts for the different services in the district's best interest and will utilize Competitive Sealed Proposals as the procurement method and the Davis-Bacon Act as the prevailing wage determination.

ADMINISTRATIVE CONSIDERATIONS:

Advertisements in the local newspapers were posted on August 12, 2021 and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence and qualifications. After the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021 by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez⁵⁶ Project & Energy Coordinator, Mr. Joel Garcia – Assistant Superintendent for Business & Finance, Ms.

Lorena Garcia – Deputy Superintendent for Support Services and
Mr. Ricardo Rivera – Assistant Superintendent for Operations.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop
on Wednesday, September 1, 2021.

Administration presents Discussion and Possible Action to Accept
Administrations Rankings and Enter Into Negotiations in the Order of
Ranking for General Construction Services – Job Order Contracting.

EXHIBIT

Bid Ranking Sheet

CONTACT PERSON (S)

Rick Rivera, Assistant Superintendent for Operations
Dora Garcia, Purchasing Coordinator

Mission Consolidated Independent School District
 General Construction Services - Job Order Contracting
 CSP 500-22-0
 Bid Ranking - August 31, 2021

Contractors		8/A Builders	Basic IDIQ	RenoWorks	Rio United Builders	
Proposal Submission						
	Complete Proposal	x	x	x	x	
CRITERIA		Max Points				
Monetary Value - 40 points						
1	Coefficient/Multiplier for RS Means line items and for items not included in RS Means	40	34.9	40.0	34.4	32.0
	RS Means (all divisions) Regular Hours		1.00	0.91	1.00	1.21
	RS Means (all divisions) After Hours		1.20	0.99	1.25	1.30
	Items not in RS Means		1.30	1.15	1.30	1.30
	Total Coefficient/Multiplier		3.50	3.05	3.55	3.81
Qualifications and Reputation - 20 points						
2	Contractor's length of time in the construction business.	7	7	7	5	1
3	Contractor's past relationship with other clients on similar projects. Provide three (3) letters of reference from Owners identified in the lists of projects completed within the past five (5) years of similar scope and size.	5	3.2	3.3	5	2.5
4	Address history and procedure for assuring timely payment to sub-contractors and suppliers. Provide three (3) letters of reference from major suppliers and sub-contractors which specifically address the proposer's history of paying sub-contractors and material providers on time.	2	2	2	2	2
5	Prior experience with architectural and/or engineering firms. Provide a letter of reference from an Architectural or Engineering firm addressing the contractor's history of providing detailed documentation and a fair assessment of change order pricing.	2	2	2	2	2
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against your company for its officers . If any, please summarize the nature of these claims.	2	2	2	2	2
7	List all claims, judgments, arbitration proceedings or suits that your company or its officers has filed against a school district within the past ten (10) years?. If so, please summarize the nature of these claims.	2	2	2	2	2
Experience with Similar Projects - 15 points						
8	Contractor's experience with school district projects of similar size, type and complexity. List school district projects completed within the past five (5) years of similar scope and size.	10	10	10	10	10
9	Contractor's experience with projects of similar size, type and complexity. List all other projects completed within the past five (5) years of similar scope and size other than the ones listed above .	5	5	5	5	5
Key Personnel and Workforce - 8 points						
10	Qualifications and availability of contractor's personnel. Provide the names and a brief summary of experience or resume of key supervisory personnel to be assigned to the project. Provide history of maintaining assigned personnel for the duration of project.	5	5	5	5	3
11	Contractor's proposed sub-contractors. Provide a list of the sub-contractors that will be assigned to this project.	3	3	3	0	3
Past Performance with District - Quality of Work and Adherence to Contract Terms - 10 points						
12	List projects completed or in progress for Mission CISD.	10	0	0	5	0
HUB Certification - 0.5 points						
13	Provide documentation to assist compliance with laws and rules relating to Historically Underutilized Businesses.	0.5	0.5	0.5	0	0
Financial Strength of Company - 2 points						
14	Provide a letter from your bonding company addressing the points listed in the item 15 of the Contractor's Information Statement Form.	1	1	1	1	1
15	Provide a bank letter of reference with regards to the company's financial strength.	0.5	0.5	0.5	0.5	0.5
16	Provide a statement attesting if the company or company's principals under other company names ever filed for bankruptcy.	0.5	0	0.5	0	0.5
Thoroughness of Bid Submission and Quality of Presentation - 4.5 points						
17	Provide the Contractor's Checklist, including the documents required and the copies in the order requested. Contractor must submit everything required in project specifications including Contractor's Information Statement.	4.5	2.2	4.5	3.5	3.5
Total Points		100	80.3	88.3	82.4	70.0
Rank (1 is Highest)			3	1	2	4

Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
 Ricardo Rivera, Assistant Superintendent for Operations
 Joel Garcia, Assistant Superintendent for Finance
 Adrian Hernandez, Coordinator for Projects and Energy Management
 Dora Garcia, Purchasing Coordinator
 Daisy Cuevas, Purchasing Specialist

Mission Consolidated Independent School District
 General Construction Services - Job Order Contracting CSP 500-22-0
 Bid Ranking - August 31, 2021

Proposed Services	8/A Builders	Basic IDIQ	RenoWorks	Rio United Builders
Electrical	X	X	X	X
Steam fitting, pipe-fitting, and plumbing		X		X
Structural steel and sheet metal, welding	X	X	X	X
Masonry and concrete work	X	X	X	X
Asphalt repair		X		X
General carpentry and drywall installation	X	X	X	X
Carpeting, flooring, drywall finishing		X	X	X
Heating ventilation and air condition, electrical and mechanical		X	X	X
Doors, windows, louvers, hardware, and glazing		X		X
Painting of various surfaces	X	X	X	X
Earthwork, excavation, exterior improvement, flex, and rigid paving, landscaping		X	X	X
Demolition	X	X	X	X
Asbestos abatement, hazardous material handling		X		X
Mold		X		X
Water damage		X	X	X
Moving portables	X	X		X
Roofing of different types: metal, TPO, PVC membrane, slate, etc.		X	X	X
Telecommunications cabling services		X		X
All of the above		X		X

SUBJECT: Consideration and Approval of Change Order #1 for Thirty-three (33) Delay Days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration and Risk Management have been working cooperatively with law enforcement agencies to explore additional safety and security measures to ensure students and staff are safe and secure at all times. One security measure is to try to ensure that our campus front doors are equipped with necessary security systems to limit or prohibit the entrance of intruders who may want to cause criminal intent. All our campuses have door security access systems and in addition some campuses have entrance vestibules as an additional safety measure. Several elementary campuses are currently limited with these systems.

At the Regular Board of Trustees meeting held on Wednesday, November 13, 2019 the Board approved the following:

Administration requests to explore a project at campuses for the installation of door security and monitoring systems along with assessing the construction of a vestibule similar to ones constructed at MHS, RCJH and Escobar/Rios (our most recent constructed or renovated campuses). All campuses are equipped with front door security cameras and call buttons where the front office staff need to activate locking mechanisms to allow persons entrance into the campus. However, not all campuses have a vestibule where visitors are checked and verified before being able to have access to the entire campus. The construction of vestibules will serve as an additional safety measure against possible intruders. Since many of our campus entrances are constructed differently there are varying options on how a vestibule may or may not be built. Some campuses may be as simple as constructing a glass barrier as a separation similar to what is installed at Escobar/Rios Elementary school. Other campuses may need to have a vestibule constructed at the entrance similar to what was just completed at VMHS. Other campuses may need more of a design due to not being able to utilize the other two options. The Construction and Maintenance departments will be responsible for the construction of these vestibules, however, due to the total costs and the need to ensure that we are meeting all building and ADA compliance codes and requirements we are requesting Consideration and Approval to Advertise for Request for Qualifications (RFQ) for the Selection of Architect/Consultant for Elementary Campus Security Vestibules Project.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consists of the selection/designation of an architect/consultant and/or engineer to prepare construction documents for this project. The engineer and/or architect/consultant selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

The selected architect/consultant/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget if required by Administration.

If the engineer or architect/consultant is not a full-time employee of the District, the Board must select the engineer or architect/consultant on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

On Wednesday, February 12, 2020 the Board selected EGV Architects, Inc. as the districts professional services firm to act as the district's representative for the duration of the project.

At the Regular Board of Trustees meeting held on Wednesday, June 24, 2020 the Board approved the following:

Consideration and Approval of Project and Proposed Budget for the Districtwide Security Vestibules Project.

Consideration and Approval as Design Build as Procurement Method for the Districtwide Security Vestibules Project.

There are twelve (12) district campuses that will require vestibules, however, seven (7) can be constructed using store front framing. Each of these campuses is a different design and configuration and will be contracted out to vendors.

Before soliciting bids or proposals for this project, Texas Education Code 44.031(a) requires the board of a school district, considering a construction project to take the following action. 1. The board must consider the method of delivery that provides the best value for this project. Administration recommends competitive sealed proposals as the method of delivery due to the nature of the project. 2. Selection criteria for the project must also be considered. Attached is a copy of the recommended selection criteria used for previous District large scale projects. 3. The Board must designate the selection committee to evaluate and rank the proposals. (This was reviewed and approved by the Purchasing Department)

After some delays in the original procurement method Administration recommends Consideration and Approval of Changing the Procurement Process from Design Build to Competitive Sealed Proposals (CSP) for the Districtwide Security Vestibules Project in order to expedite the project.

At the Regular Board of Trustees meeting held on September 09, 2020 the Board approved of changing the procurement process from design build to competitive sealed proposals (CSP) for the Districtwide Security Vestibules Project.

Advertisements in the local newspapers were posted on April 28, 2021 and May 05, 2021. A pre-proposal meeting was held on Thursday, May 06, 2021 with proposals scheduled to be publicly opened on Thursday, May 13, 2021. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, May 20, 2021 and proposals were opened on Thursday, May 27, 2021 at 2:00 p.m.. Pre-ranking of the

proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, and Ms. Daisy Cuevas on Friday, May 28, 2021 at 11:00 a.m..

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative Project

Two proposals were submitted for this project; however, one proposal was incomplete and could not be included in the ranking process thus Administration presents one proposal to consider.

Company and Base bid and Number of days

Risica & Sons, Inc.- Incomplete package

REFCO - \$85,625.00 - 60 days

Alternate: \$6,850.00 (4) sets of electric strikes, power supplies and wall switches, furnished and installed

Total Proposal: \$92,475.00

Initial project negotiations were held on June 10, 2021 with Mr. Connor Friedrichs, REFCO V.P., Mr. Joel Garcia and Mr. Ricardo Rivera. On Monday, June 14, 2021, REFCO submitted their best and final offer (BAFO). In their BAFO they also recommended a substitution for door closers from a specified LCN model to a Stanley closer. After consulting with EGV Architects and our maintenance personnel the substitution is acceptable.

The Board of Trustees has the option to accept this BAFO, to decline the offer and direct Administration to reject all offers and re-advertise for the project using the same specifications and design.

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Security Entrances for AMJH, KWJH, Pearson Elementary & Roosevelt Alternative.

BAFO Base Bid: \$81,000.00

Closer Substitution: (\$1,600.00)

BAFO Final (base): \$79,400.00

BAFO Alternate: \$6,850.00

Total Proposal: \$86,250.00

Construction Time: 60 days from notice to proceed (NTP)

At the Special Board of Trustees meeting held on June 23, 2021, the Board approved REFCO Best and Final Offer of \$86,250.00 with 60 days. Notice to Proceed was effective July 27, 202, with substantial completion will be September 25, 2021.

ADMINISTRATIVE CONSIDERATIONS

EGV Architects and REFCO presents Change Order #01 for Thirty-three (33) delay days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative. If approved the new substantial completion will be October 28, 2021. As per the contractor they are having delays on receiving materials and supplies.

FUNDING SOURCE

Local

Safety and Security grant in the award of \$252,229.00

Leal, Mims & O'Grady (previously awarded) \$49,286.00

Balance: \$202,943.00

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Consideration and Approval of Change Order #1 for Thirty-three (33) Delay Days for the Security Entrances for Alton Memorial Jr. High, K. White Jr. High, Pearson Elementary & Roosevelt Alternative.

EXHIBIT

Change Order #01

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



August 20, 2021

Mission C. I. S. D.
Attn: Mr. Ricardo Rivera,
Asst. Superintendent for Operations
1201 Bryce Dr.
Mission, TX 78572

Re: Campus Security Vestibules # 520-20-2

Dear Mr. Rivera,

We recommend the number of days requested by Mr. Friedrichs from REFECO to be added to the construction contract. Refer to the attached draft Change Order and letter from REFECO. We will finalize the Change Order later this week.

If you have any questions please do not hesitate to call at (956) 843-2987.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Vela', is written over a blue horizontal line.

Eduardo G. Vela, AIA

DRAFT

AIA® Document G701™ - 2017

Change Order

PROJECT: <i>(Name and address)</i> Security Entrances for Alton Memorial, K. White Jr. High, Pearson Elem. & Roosevelt Alternative	CONTRACT INFORMATION: Contract For: General Construction Date: June 24, 2021	CHANGE ORDER INFORMATION: Change Order Number: 1 Date: August 23, 2021
OWNER: <i>(Name and address)</i> Mission C. I. S. D. 1201 Bryce Drive Mission, TX 78572	ARCHITECT: <i>(Name and address)</i> EGV Architects, Inc. P O Box 8627 Hidalgo, TX 78557	CONTRACTOR: <i>(Name and address)</i> R. E. Friedrichs Company 3409 S. Jackson Rd. Pharr, TX 78577

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Refer to attached letter from REFCO for time extension.

The original Contract Sum was
 The net change by previously authorized Change Orders
 The Contract Sum prior to this Change Order was
 The Contract Sum will be increased by this Change Order in the amount of
 The new Contract Sum including this Change Order will be

\$	86,250.00
\$	0.00
\$	86,250.00
\$	0.00
\$	86,250.00

The Contract Time will be increased by Thirty-three (33) days.
 The new date of Substantial Completion will be October 28, 2021

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

EGV Architects, Inc. ARCHITECT <i>(Firm name)</i>	R. E. Friedrichs Company CONTRACTOR <i>(Firm name)</i>	Mission C. I. S. D. OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Eduardo G. Vela, Architect / President PRINTED NAME AND TITLE	Richard Friedrichs, President PRINTED NAME AND TITLE	Carol G. Perez, Superintendent PRINTED NAME AND TITLE
DATE	DATE	DATE

REFCO

Hollow Metal
Hardware/Residential Showroom
Wood Doors
Building Specialties

R. E. FRIEDRICHS COMPANY

PO BOX 4079 McALLEN, TX 78502

3409 S. JACKSON RD. PHARR, TX 78577

Office (956) 687-8261 FAX (956) 687-6164 E-Mail: estimating@refco.ws website: www.refco.ws

HOME OF THE DOOR DOCTOR!

The current ship date as of 8/20/21 on the exit devices and closers is 10-07-21. We expect delivery to us on the 21st. The factory is extremely behind on receiving material due to the global supply chain issues. This is an issue many are facing, and we are doing all we can to speed up the date.

We will still be working in the background fabricating the alum systems and would like to install the framing system without doors to further the project while waiting for the balance of materials. Please advise if that is acceptable.

Once the hardware arrives if all framing systems are allowed to be installed beforehand it will take 7 working days to finish up. So if the hardware does not have any further delays we should be done by October 28th.



Connor Friedrichs

Vice President

3409 S Jackson Rd

Pharr TX 78577

Office- 956-687-8261

Mobile-956-239-2128

SUBJECT: Consideration and Approval of Change Order #2 for Eight (8) Delay Days for the Central Office Chiller Replacement Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The chiller at the Central Office building continues to be utilized at above maximum capacity with having no redundancy. The current backup chiller is approximately 30 years old and has served its maximum life expectancy and efficiency. Continuous issues have arisen with the unit burning motors, controls, wiring with continual leaks. Frequent and recent electrical storms have made an impact on this old unit. Service continuously has to be conducted on this building A/C chiller which affects the operations of our district, especially during the hot and warm months of the year. In July of 2018, a 70 ton chiller was installed to replace the main chiller which had also met its life expectancy.

At the Regular Board of Trustee meeting held on October 09, 2019 the Board approved the Project and Proposed Budget for the Central Office Second Chiller Backup Project.

The purchase will be using the Buyboard inter-local purchase coop.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a(5) requiring and approval purchasing method for contracts valued \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best met the specifications and provided the "Best Value".

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Current and/or past MEP engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct

Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

PBK Architects (LEAF MEP)
DBR MEP
Trinity MEP
MEP Solutions
Halff Associates

The Board approved for Request for Qualification (RFQ's) for an engineer or architect for this project.

At the Special Board of Trustees meeting held on January 29, 2020, the Board approved the ranking and selection for professional services for the district-wide construction projects the selected firm awarded to negotiate was DBR Engineering.

At the Regular Board of Trustees meeting held on February 12, 2020 the Board approved to grant authority to Superintendent Dr. Perez, to authorize the negotiations the contract for professional services for the district-wide construction projects. The selected firm awarded the project was DBR Engineering.

Advertisements in the local newspapers were posted on October 21, 2020 and October 28, 2020. Proposals were publicly opened January 27, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept

Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Central Office Chiller Project.

Three proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
Johnson Controls	\$113,555.10	90	89.0
Central Air & Heating	\$160,025.00	120	76.9
Quantum Mechanical	\$177,104.00	60	61.9

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, Johnson Controls.

Initial project negotiations were held on February 25, 2021, with Mr. Adalberto Cavazos, Johnson Controls Mr. Carlos Lerma and myself. During the negotiations Johnson Controls Offers as their Best and Final Offer (BAFO) \$113,555.10 with no decrease in their initial proposal. However, they do request and additional 20 days for installation.

Administration is to present Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Central Office Chiller Project and believes that the additional days is a reasonable request.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>
Johnson Controls	\$113,555.10	120

Original Price: \$113,555.10

BAFO: \$113,555.10

At the Special Board Meeting held on March 03, 2021, the Board approved Johnson Controls as the awarded vendor. Notice to Proceed was issued on April 07, 2021, with 110 days substantial completion to be achieved on July 26, 2021.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved Change Order #1 for Thirty-five (35) Delay Days for the Central Office Chiller Replacement Project. If approved the new substantial completion will be August 30, 2021.

ADMINISTRATIVE CONSIDERATIONS

DBR and Johnson Controls Inc. are requesting a time extension on the project due to factory delays on the chiller. Thus, they present Change Order #2 for Eight (8) Delay Days for the Central Office Chiller Replacement Project. If approved the new substantial completion will be September 07, 2021.

FUNDING SOURCE

Local Fund

Preliminary/Approximate Total Budget:		
Central Office:	70 tons	= \$86,000.00
Contingency 20%:		\$17,200.00
Approximate Soft Costs:		<u>\$25,000.00</u>
Est. Project Total:		\$128,200.00

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Consideration and Approval of Change Order #2 for Eight (8) Delay Days for the Central Office Chiller Replacement Project

EXHIBIT

Change Order #2

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management



200 South 10th Street
Suite 901
McAllen, TX 78501
v 956.683.1640

CHANGE ORDER TO CONTRACT

PROJECT NO. 208009.000

PROJECT: Central Office Chiller Replacement

DATE: August 20, 2021

CHANGE ORDER NO. 2



Owner	Engineer	Contractor
Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Tx 78572	DBR Engineering Consultants 200 S. 10 th St, Suite 901 McAllen, Texas 78501	Johnson Controls, Inc. 2209 N. Padre Island Drive, Suite F Corpus Christi, Tx 78408

Original Contract Date:

Contractor is hereby directed to make the following changes to the Contract

Time Extension for Delay of Chiller Delivery

The original contract sum was:	<u>\$113,555.10</u>
Net amount of previous change orders:	<u>\$0.00</u>
Total original contract amount plus or minus net change orders:	<u>\$113,555.10</u>
Total amount of this change order:	<u>\$0.00</u>
The new contract amount including this change order will be:	<u>\$113,555.10</u>
The contract time will be changed by the following number of days:	<u>8</u> DAYS
The date of completion as of the date of this change order is:	<u>September 7, 2021</u>

Contractor	<u>James B. Merrell</u> Printed Name	 Signature	<u>8-20-2021</u> Date
Engineer-In-Charge	<u>Hugo H. Avila</u> Printed Name	 Signature	<u>8-20-21</u> Date
Owner	_____ Printed Name	_____ Signature	_____ Date

SUBJECT: Consideration and Approval of Change Proposal Request #01 Temporary Covering of Footing for Aluminum Canopy for the Mission High School Special Education 18+ Program

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration has been working with Mission High school Special Education +18 Program on upgrading their educational facilities. Currently this program is mainly housed at the portable buildings east of the main campus. Currently there are limited canopies and sidewalks where students need to walk to and from class, thus the need for these additions.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board of Trustees meeting held on December 18, 2019 the Board approve the for Request for Qualification (RFQ's) for an engineer or architect for this project.

At the Special Board of Trustees meeting held on January 29, 2020, the Board approved the ranking and selection for professional services for the district-wide construction projects the selected firm awarded to negotiate was PBK Architects.

At the Regular Board of Trustees meeting held on February 12, 2020 the Board approved to grant authority to Superintendent Dr. Perez, to authorize the negotiations the contract for professional services for the district-wide construction projects. The selected firm awarded the project was PBK Architects.

Advertisements in the local newspapers were posted on December 19, 2020 and December 26, 2020. Proposals were publicly opened January 28, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.’s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

Two proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
G & G Contractors	\$149,100.00	120	97.0
Peacock Contractors	\$206,500.00	120	86.5
<u>Alternate Proposal</u>			
G &G Contractors	\$136,700.00	180	97.0
Peacock Contractors	\$157,000.00	150	93.2
G & G Contractors	<u>Grand Total: \$285,800.00</u>		
Peacock Contractors	<u>Grand Total: \$363,500.00</u>		

Project Scope Base Proposal:

Canopy and sidewalk from MHS Building “R” to Cummings Street and sidewalks on east and west side of Titans Center to meet with Special Education Portable buildings behind and front entrance sidewalk to parking lot.

Alternate:

Construction of additional canopies to cover base sidewalks.

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, G&G Contractors.

Initial project negotiations were held on February 24, 2021, with Mr. Rene Garza Jr., G & G Construction, Mr. Carlos Lerma and myself. Mr. Garza reviewed his cost proposal for both the base bid and the alternate and he had a deadline of Monday, March 01, 2021 at 12:00 p.m. to submit his best and final offer (BAFO).

Administration submitted G & G Construction (BAFO) we believe it's in the districts best interest. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

The Board of Trustees had the option to accept this BAFO, the initial base proposal and alternate, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Alternate Proposal</u>
G & G Contractors	\$149,100.00	120	\$136,700.00

Original Price: \$149,100.00 with Alt. \$136,700.00 Grand Total: \$285,800.00

At the Special Board Meeting held on March 03, 2021, the Board approved G & G Construction best and final offer of \$149,100.00 with 120 days. Notice to Proceed was effective April 22, 2021, with substantial completion will be October 19, 2021.

ADMINISTRATIVE CONSIDERATIONS

PBK and G & G Construction present Change Proposal Request #01 Temporary Covering of Footing for Aluminum Canopy for the Mission High School Special Education 18+ Program. The cost for this proposal is \$8,716.88, if approved it will be deducted from contingency allowance. This is to temporarily cover the open column footings for the canopies with lumber which will be removed when the canopy structure is ready to be installed. This would allow for the concrete sidewalk to be poured without further delay and the sidewalks could be utilized by MHS.

Contingency Allowance:	\$25,000.00
CPR#01 Temp. covering:	<u>\$ 8,716.88</u> (pending)
Contingency Balance:	\$16,283.12

FUNDING SOURCE

General Fund

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Consideration and Approval of Change Proposal Request #01 Temporary Covering of Footing for Aluminum Canopy for the Mission High School Special Education 18+ Program.

EXHIBIT

Change Proposal Request #01

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



6316 N 10th Street, Bldg A, Suite 1
McAllen, Texas 78504
Phone: 956-687-1330
PBK.com

August 18, 2021

VIA: E-mail

Mr. Ricardo Rivera
Assistant Superintendent for Operations
520 Holland Ave.
Mission TX 78572

**Re: Mission HS Special Education- Canopies & Walkways
Proposal Request No. 01**

Mr. Rivera,

We have reviewed PR No. 01 with a cost proposal of \$8,716.88 and it appears to be reasonable for this scope of Work. This is to temporarily cover the open column footings for the canopies with lumber which will be removed when the canopy structure is ready to be installed. This would allow for the concrete sidewalk to be poured without further delay and the sidewalks could be utilized by MHS.

We recommend approval of PR No. 01 with the cost of \$8,716.88 to be deducted from the Owner's Contingency Allowance of \$25,000.

This will leave a balance of \$16,283.12 in the Owner's Contingency Allowance.

Please do not hesitate to call me should you have any questions.

Respectfully submitted,

David I. Iglesias
Client Executive, PBK

CC: File

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

July 28, 2021

PROPOSAL 01 – TEMPORARY COVERING OF FOOTINGS FOR ALUMINUM CANOPY

MCISD SPECIAL EDUCATION CANOPIES & WALKWAYS

David,

As discussed previously we will need to cover the holes for all footings under the walkways under the aluminum canopy. Total cost to do this work is **\$8,716.88**. This total cost from the subcontractor is as follows:

Material: 60 - 2x4x16 - \$9.99 each = \$599.40
10 - 3/4" cdx plywood - \$55.95 each = \$559.50
50 lbs 2-1/2" exterior screws - \$98.99/25lbs = \$197.98
Total Material: \$1,356.88

Labor: To frame & box in around the footing, cut plywood, screw in plywood cover, Come back 4-6 different days when canopy ready to install, clean out holes, remove forms and prep for installation and pouring of concrete –
7 workers for approximately 8 days = \$7,360.00
Total Labor: \$7,360.00

Total cost from Subcontractor - \$8,716.88

***Note: If this is not to come from any allowance then there will be a 10% overhead/profit amount of \$871.69 to be added to the total.**

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

SUBJECT: Discussion and Possible Action of Change Proposal Request #02 to Replace the Aluminum Canopy with a Steel Canopy Structure for the Mission High School Special Education 18+ Program

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration has been working with Mission High school Special Education +18 Program on upgrading their educational facilities. Currently this program is mainly housed at the portable buildings east of the main campus. Currently there are limited canopies and sidewalks where students need to walk to and from class, thus the need for these additions.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board of Trustees meeting held on December 18, 2019 the Board approve the for Request for Qualification (RFQ's) for an engineer or architect for this project.

At the Special Board of Trustees meeting held on January 29, 2020, the Board approved the ranking and selection for professional services for the district-wide construction projects the selected firm awarded to negotiate was PBK Architects.

At the Regular Board of Trustees meeting held on February 12, 2020 the Board approved to grant authority to Superintendent Dr. Perez, to authorize the negotiations the contract for professional services for the district-wide construction projects. The selected firm awarded the project was PBK Architects.

Advertisements in the local newspapers were posted on December 19, 2020 and December 26, 2020. Proposals were publicly opened January 28, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.’s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

Two proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
G & G Contractors	\$149,100.00	120	97.0
Peacock Contractors	\$206,500.00	120	86.5

Alternate Proposal

G &G Contractors	\$136,700.00	180	97.0
Peacock Contractors	\$157,000.00	150	93.2

G & G Contractors **Grand Total: \$285,800.00**
 Peacock Contractors **Grand Total: \$363,500.00**

Project Scope Base Proposal:

Canopy and sidewalk from MHS Building “R” to Cummings Street and sidewalks on east and west side of Titans Center to meet with Special Education Portable buildings behind and front entrance sidewalk to parking lot.

Alternate:

Construction of additional canopies to cover base sidewalks.

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, G&G Contractors.

Initial project negotiations were held on February 24, 2021, with Mr. Rene Garza Jr., G & G Construction, Mr. Carlos Lerma and myself. Mr. Garza reviewed his cost proposal for both the base bid and the alternate and he had a deadline of Monday, March 01, 2021 at 12:00 p.m. to submit his best and final offer (BAFO).

Administration submitted G & G Construction (BAFO) we believe it's in the districts best interest. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

The Board of Trustees had the option to accept this BAFO, the initial base proposal and alternate, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Alternate Proposal</u>
G & G Contractors	\$149,100.00	120	\$136,700.00

Original Price: \$149,100.00 with Alt. \$136,700.00 Grand Total: \$285,800.00

At the Special Board Meeting held on March 03, 2021, the Board approved G & G Construction best and final offer of \$149,100.00 with 120 days. Notice to Proceed was effective April 22, 2021, with substantial completion will be October 19, 2021.

ADMINISTRATIVE CONSIDERATIONS

As per G & G Construction they present Change Proposal Request #02 to Replace the Aluminum Canopy with a Steel Canopy Structure for the Mission High School Special Education 18+ Program. The cost for this proposal is \$147,586.00, however PBK does not recommend Change Proposal Request #02. As per the general contractor there are delays with the manufacturing and shipping of materials originally submitted, the delays may extend into March of 2022. Although the request may save time PBK does not recommend this due to the amount of the additional cost.

FUNDING SOURCE

General Fund

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Discussion and Possible Action of Change Proposal Request #02 to Replace the Aluminum Canopy with a Steel Canopy Structure for the Mission High School Special Education 18+ Program.

Note: PBK and Administration does not recommend Change Proposal Request #02 as noted in the Administrative Considerations, however, for the record this needs to be presented.

EXHIBIT

Change Proposal Request #02

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management



6316 N 10th Street, Bldg A, Suite 1
McAllen, Texas 78504
Phone: 956-687-1330
PBK.com

August 18, 2021

VIA: E-mail

Mr. Ricardo Rivera
Assistant Superintendent for Operations
520 Holland Ave.
Mission TX 78572

**Re: Mission HS Special Education- Canopies & Walkways
Change Proposal Request No. 02**

Mr. Rivera,

We have reviewed CPR No. 02 with a cost proposal of \$147,586.00 to replace the Aluminum Canopy Structure as per Alternate No 01 with a Steel Canopy Structure in effort to save on time. Though this would save on time, however, we do not recommend proceeding with this option due to the additional cost.

We do not recommend approval of CPR No. 02 with the cost of \$147,586.00.

Please do not hesitate to call me should you have any questions.

Respectfully submitted,

David I. Iglesias
Client Executive, PBK

CC: File

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

August 9, 2021

PROPOSAL 02 – STEEL CANOPIES ON PORTABLES SIDE

MCISD SPECIAL EDUCATION CANOPIES & WALKWAYS

David,

As instructed per CPR 02 to make the canopies on the portables side out of galvanized steel instead of aluminum. The added cost on top of that originally to do it out of aluminum would be **\$147,586.00** more for a total cost of \$246,000.00. This total cost from the subcontractor is as follows:

Material: 4”x ¼” galvanized columns, 8”x4”x1/4” galvanized rafters, 24ga. P16 Roof Panels (Polar White), 24ga. Gutter and rake trim (Colonial Red), anchors

Total Material: \$176,000.00 .

Labor: To erect all material

Total Labor: \$70,000.00

Total cost from Subcontractor - \$246,000.00

Amount already budgeted for the Aluminum Canopy - \$98,414.00

Total Added Cost for this proposal - \$147,586.00

We also request that **84 days plus days until approval** of this material be added to our contract due to the long lead times of the roof panels.

*Note: If this is not to come from any allowance then there will be a **10% overhead/profit amount of \$14,758.60** to be added to the total.

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

SUBJECT: Consideration and Approval of Change Proposal Request #03 to Replace Aluminum Canopies Vendor for the Mission High School Special Education 18+ Program

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration has been working with Mission High school Special Education +18 Program on upgrading their educational facilities. Currently this program is mainly housed at the portable buildings east of the main campus. Currently there are limited canopies and sidewalks where students need to walk to and from class, thus the need for these additions.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board of Trustees meeting held on December 18, 2019 the Board approve the for Request for Qualification (RFQ's) for an engineer or architect for this project.

At the Special Board of Trustees meeting held on January 29, 2020, the Board approved the ranking and selection for professional services for the district-wide construction projects the selected firm awarded to negotiate was PBK Architects.

At the Regular Board of Trustees meeting held on February 12, 2020 the Board approved to grant authority to Superintendent Dr. Perez, to authorize the negotiations the contract for professional services for the district-wide construction projects. The selected firm awarded the project was PBK Architects.

Advertisements in the local newspapers were posted on December 19, 2020 and December 26, 2020. Proposals were publicly opened January 28, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.’s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

Two proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
G & G Contractors	\$149,100.00	120	97.0
Peacock Contractors	\$206,500.00	120	86.5

Alternate Proposal

G &G Contractors	\$136,700.00	180	97.0
Peacock Contractors	\$157,000.00	150	93.2

G & G Contractors **Grand Total: \$285,800.00**
 Peacock Contractors **Grand Total: \$363,500.00**

Project Scope Base Proposal:

Canopy and sidewalk from MHS Building “R” to Cummings Street and sidewalks on east and west side of Titans Center to meet with Special Education Portable buildings behind and front entrance sidewalk to parking lot.

Alternate:

Construction of additional canopies to cover base sidewalks.

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, G&G Contractors.

Initial project negotiations were held on February 24, 2021, with Mr. Rene Garza Jr., G & G Construction, Mr. Carlos Lerma and myself. Mr. Garza reviewed his

cost proposal for both the base bid and the alternate and he had a deadline of Monday, March 01, 2021 at 12:00 p.m. to submit his best and final offer (BAFO).

Administration submitted G & G Construction (BAFO) we believe it's in the districts best interest. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

The Board of Trustees had the option to accept this BAFO, the initial base proposal and alternate, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Alternate Proposal</u>
G & G Contractors	\$149,100.00	120	\$136,700.00

Original Price: \$149,100.00 with Alt. \$136,700.00 Grand Total: \$285,800.00

At the Special Board Meeting held on March 03, 2021, the Board approved G & G Construction best and final offer of \$149,100.00 with 120 days. Notice to Proceed was effective April 22, 2021, with substantial completion will be October 19, 2021.

ADMINISTRATIVE CONSIDERATIONS

As per PBK and G & G Construction they present Change Proposal Request #03 to Replace Aluminum Canopies Vendor for the Mission High School Special Education 18+ Program. The cost for this proposal is \$28,700.00, if approved it will be deducted from contingency allowance, however, this will exceed the balance of contingency allowance and will need a change order for the difference. If approved, G & G construction will be requesting sixty-three (63) delay days. If approved the new substantial completion will be December 21, 2021. This vendor substitution could be considered a possible alternative to save on time regarding the fabrication and installation of the aluminum canopy. This would allow for the Contractor to proceed with the fabrication of the aluminum canopies as designed and to be installed by Christmas.

Contingency Allowance:	\$25,000.00
CPR#1 Temp. covering:	8,716.88
CPR#03 replace vendor:	<u>\$28,700.00</u>
Contingency Balance:	(\$12,416.88)

FUNDING SOURCE

General Fund

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Consideration and Approval of Change Proposal Request #03 to Replace Aluminum Canopies Vendor for the Mission High School Special Education 18+ Program.

EXHIBIT

Change Proposal Request #03

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



6316 N 10th Street, Bldg A, Suite 1
McAllen, Texas 78504
Phone: 956-687-1330
PBK.com

August 20, 2021

VIA: E-mail

Mr. Ricardo Rivera
Assistant Superintendent for Operations
520 Holland Ave.
Mission TX 78572

**Re: Mission HS Special Education- Canopies & Walkways
Proposal Request No. 03**

Mr. Rivera,

We have reviewed PR No. 03 with a cost proposal of \$28,700.00 and this could be considered a possible alternative to save on time regarding the fabrication and installation of the Aluminum Canopy. This would allow for the Contractor to proceed with the fabrication of the Aluminum Canopy as designed and to be installed by Christmas. There is also an extension of 63 days being requested which would extend the construction time for substantial completion from October 19, 2021 to December 21, 2021.

This cost would exceed the balance of the Owner's Contingency and therefore be considered a Change Order to the project. In the essence of time we would recommend that PR No. 03 be considered for approval. If PR No. 03 is not to be considered, then the expected completion of construction would be approximately May 2022.

Please do not hesitate to call me should you have any questions.

Respectfully submitted,

David I. Iglesias
Client Executive, PBK

CC: File

G & G

CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539

OFFICE: 956-259-8046 FAX: 956-283-7040

August 19, 2021

PROPOSAL 03 – ALUMINUM CANOPIES (NEW SUBCONTRACTOR)

MCISD SPECIAL EDUCATION CANOPIES & WALKWAYS

David,

As discussed over the phone earlier there is another vendor that could fabricate and install the aluminum canopies and have all installed by Christmas. The added cost on top of that originally to do it out of aluminum would be **\$29,700.00** more for a total cost of \$128,114.00.

Amount already budgeted for the Aluminum Canopy - \$98,414.00

Total Added Cost for this proposal - \$29,700.00

We also request that **63 calendar days** added to our contract due to the long lead times of this material.

*Note: If this is not to come from any allowance then there will be a **10% overhead/profit amount of \$2,970.00** to be added to the total.

PLEASE ADVISE IF ANYTHING FURTHER IS NEEDED.

SINCERELY,

MANUEL LEAL

SUBJECT: Discussion and Possible Action of Change Order #1 for One Hundred Ninety (190) Delay Days for the Mission High School Special Education 18+ Program

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission CISD Administration has been working with Mission High school Special Education +18 Program on upgrading their educational facilities. Currently this program is mainly housed at the portable buildings east of the main campus. Currently there are limited canopies and sidewalks where students need to walk to and from class, thus the need for these additions.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board of Trustees meeting held on December 18, 2019 the Board approve the for Request for Qualification (RFQ's) for an engineer or architect for this project.

At the Special Board of Trustees meeting held on January 29, 2020, the Board approved the ranking and selection for professional services for the district-wide construction projects the selected firm awarded to negotiate was PBK Architects.

At the Regular Board of Trustees meeting held on February 12, 2020 the Board approved to grant authority to Superintendent Dr. Perez, to authorize the negotiations the contract for professional services for the district-wide construction projects. The selected firm awarded the project was PBK Architects.

Advertisements in the local newspapers were posted on December 19, 2020 and December 26, 2020. Proposals were publicly opened January 28, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was

submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.’s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

Two proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
G & G Contractors	\$149,100.00	120	97.0
Peacock Contractors	\$206,500.00	120	86.5

Alternate Proposal

G & G Contractors	\$136,700.00	180	97.0
Peacock Contractors	\$157,000.00	150	93.2

G & G Contractors **Grand Total: \$285,800.00**
 Peacock Contractors **Grand Total: \$363,500.00**

Project Scope Base Proposal:

Canopy and sidewalk from MHS Building “R” to Cummings Street and sidewalks on east and west side of Titans Center to meet with Special Education Portable buildings behind and front entrance sidewalk to parking lot.

Alternate:

Construction of additional canopies to cover base sidewalks.

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, G&G Contractors.

Initial project negotiations were held on February 24, 2021, with Mr. Rene Garza Jr., G & G Construction, Mr. Carlos Lerma and myself. Mr. Garza reviewed his cost proposal for both the base bid and the alternate and he had a deadline of Monday, March 01, 2021 at 12:00 p.m. to submit his best and final offer (BAFO).

Administration submitted G & G Construction (BAFO) we believe it's in the districts best interest. Administration presented Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Special Education Titans 18+ Program Sidewalks and Canopy Project.

The Board of Trustees had the option to accept this BAFO, the initial base proposal and alternate, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Alternate Proposal</u>
G & G Contractors	\$149,100.00	120	\$136,700.00

Original Price: \$149,100.00 with Alt. \$136,700.00 Grand Total: \$285,800.00

At the Special Board Meeting held on March 03, 2021, the Board approved G & G Construction best and final offer of \$149,100.00 with 120 days. Notice to Proceed was effective April 22, 2021, with substantial completion will be October 19, 2021.

ADMINISTRATIVE CONSIDERATIONS

As per PBK and G & G Construction they present Change Order #1 for One Hundred Ninety (190) Delay Days for the Mission High School Special Education 18+ Program due to shortage in all materials and supplies. If approved the new substantial completion will be April 27, 2022.

FUNDING SOURCE

General Fund

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Discussion and Possible Action of Change Order #1 for One Hundred Ninety (190) Delay Days for the Mission High School Special Education 18+ Program.

Note: If Change Proposal Request (CPR) #3 is approved for the vendor substitution this Change Order #1 will not be needed

EXHIBIT

Change Order #1

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Adrian Hernandez, Coordinator for Project & Energy Management



6316 N 10th Street, Bldg A, Suite 1
McAllen, Texas 78504
Phone: 956-687-1330
PBK.com

August 20, 2021

VIA: E-mail

Mr. Ricardo Rivera
Assistant Superintendent for Operations
520 Holland Ave.
Mission TX 78572

**Re: Mission HS Special Education- Canopies & Walkways
Time Extension**

Mr. Rivera,

Due to the global shortage of aluminum the Contractor has provided a letter from the aluminum supplier indicating extended lead times on the aluminum material and therefore the Aluminum Canopy manufacture is anticipating not receiving the material needed to fabricate the Aluminum Canopy until February 2022 with a possible installation around the second week of March of 2022. For this reason, the Contractor is requesting an extension of time of 190 days which would extend the construction time from October 19, 2021 to April 27, 2022.

We recommend approval of the extension of time.

Please do not hesitate to call me should you have any questions.

Respectfully submitted,

David I. Iglesias
Client Executive, PBK

CC: File

G & G CONTRACTORS

711 E. WISCONSIN RD. EDINBURG, TX 78539
OFFICE: 956-259-8046 FAX: 956-283-7040

TIME EXTENSION REQUEST

Project: MISSION CISD – SPECIAL EDUCATION CANOPIES & WALKWAYS

Date: 8/19/21

Request#: 01

Reason(s):

We are requesting **190 days** for this project described below due to the pandemic causing there to be shortage in all materials and supplies. On this project the aluminum material is scarce and will not be available until the 1st or 2nd week of Marh 2022. The installer then needs 30-45 days to have this raw material anodized, fabricate it as per plans and specs and install.

Olney-Headquarters
1003 Hwy. 79 South
P.O. Box 218
Olney, Texas 76374
940-564-5681



Wylie Hensley
930 Hensley Lane
Wylie, TX 75098
972-442-7200

Wylie Martinez
1405 Martinez Lane
Wylie, TX 75098
972-442-7200

July 15, 2021

Dear Tower Customer:

Tower Extrusions is experiencing extended lead times due to several factors outside of our control. The overall billet supply within the United States is shrinking, causing a strain on all domestic extruder's supply chain. Additionally, Tower continues to receive orders at a record pace, creating the largest backlog in company history. As a result, Tower has been forced to extend our lead times to keep up with the demand.

Tower Extrusions is committed to working overtime and weekends in an attempt to make up for the lost production time and create additional capacity. We are optimistically hoping to return to normal lead times in the near future.

We appreciate your patience and understanding as we continually work to provide excellent service and quality to all of our customers.

Regards,

A handwritten signature in black ink that reads "Rue Rogers".

Rue Rogers
Inside Sales Manager
Tower Extrusions, LLC

Iglesias, David

From: Manuel Leal <mleal.gandg@gmail.com>
Sent: Tuesday, July 20, 2021 3:44 PM
To: Iglesias, David
Cc: Hernandez, Adrian; rgarzajr26@yahoo.com; Rivera, Ricardo; Ortiz, Linda C; Gandaria, Nelda; Garcia, Joel
Subject: Re: Mission HS Special Education +18 Program and Head Start Program Portables Canopies - 520-20-4
Attachments: Bowman Material Delay Letter.pdf

David & Adrian,

As explained earlier, please see email below from Bowman Distributors and attached letter from their supplier. Please advise how to proceed as he is stating that they will not be able to start installing these aluminum canopies until March 2022.

ericha@bowmandist.com

to me, ericha



Manuel,

As I have mentioned to you on the phone, the aluminum industry is experiencing unprecedented demand and raw material shortages. Please see attached letter from our column and decking supplier. We see this problem across the board with steel and aluminum suppliers.

We are currently waiting for a formal acknowledgment of the ship date from our vendor but have a verbal date of February 21, 2022, plus two weeks for anodizing. We are hoping that the beams are available prior to this date, as we have to fabricate and then anodize them. Based on this timeline, it looks like the earliest we will be able to start installation is the second week of March, 2022.

I am sorry that we do not have total visibility of the supply chain, but the situation is really unstable.

Please let me know if you have any other questions. We continue to expedite with our vendors. If the timing improves, we will notify you immediately.

Thanks,

Eduardo Richa

Bowman Distributing Company

Thanks,

MANUEL LEAL

G&G Contractors

Construction Manager

O) 956-283-7040

M) 956-457-4880

On Tue, Jul 20, 2021 at 9:53 AM Iglesias, David <David.Iglesias@pbk.com> wrote:

Adrian,

Correct on the metal roof panels. The metal trim color was selected this past Friday. Not sure what the ETA is on the materials, G&G would need to respond to that. As for the CPR to narrow a section of sidewalk and canopy is void, it was not necessary after all so no change to the Contract. Regarding the timeline G&G would need to respond to that as well.

Thank you,

David I. Iglesias

Client Executive

PBK \\\\ P 956-687-1330

Sent from my iPhone •

From: Hernandez, Adrian <adrian.hernandez@mcisd.org>

Sent: Tuesday, July 20, 2021 9:39 AM

To: Iglesias, David; rgarzajr26@yahoo.com; Manuel Leal

Cc: Rivera, Ricardo; Ortiz, Linda C; Gandaria, Nelda; Garcia, Joel

Subject: Re: Mission HS Special Education +18 Program and Head Start Program Portables Canopies - 520-20-4

Good Morning David,

Hope you are doing well, as per our conversation this morning the metal roof roofing submittal was approved just last week for the science building walkway, regarding the canopy for the portables though it's understood that G&G Contractors were able to determine a way NOT to narrow the walkway/canopy, which is great, although I have not seen any personal onsite since last Thursday(7/15/2021).

Is the project still on track to meet contractual substantial completion date of (10/19/2021)?

Thank you to all for everybody's efforts,

Thank you and best regards,

Adrian Hernandez

956-460-6687

From: Iglesias, David <David.Iglesias@pbk.com>

Sent: Friday, July 16, 2021 11:28 AM

To: Hernandez, Adrian <adrian.hernandez@mcisd.org>; rgarzajr26@yahoo.com <rgarzajr26@yahoo.com>; Manuel Leal <mleal.gandg@gmail.com>

Cc: Rivera, Ricardo <rriver49@mcisd.org>; Ortiz, Linda C <Lcorte30@mcisd.org>; Gandaria, Nelda <Ngandari@mcisd.org>; Garcia, Joel <joel.garcia@mcisd.org>

Subject: [EXTERNAL SENDER] RE: Mission HS Special Education +18 Program and Head Start Program Portables Canopies - 520-20-4

External Email Warning: This email is from outside the Mission CISD email system. Please use proper judgement and caution. Do not click on links or attachments unless you expect them from the sender and know the content is safe.

Adrian,

Attached is the latest Observation Report from 7/9/21. The ADA ramps have been poured, the steel canopy structure has been installed, just pending the concrete sidewalks. Partial footings for the aluminum canopy have been poured. The shop drawings for the aluminum canopy were returned to the GC last week. The aluminum canopy is pending fabrication, installation and concrete sidewalks. There may be a delay on the aluminum material, however, no official documentation has been provided. Also, no rain days have been formally requested. Please let me know if you have any questions.

Thank you,

David I. Iglesias

Client Executive

p. 956-687-1330



FOLLOW US ON



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From: Hernandez, Adrian <adrian.hernandez@mcisd.org>

Sent: Friday, July 16, 2021 10:57 AM

101

3

To: Iglesias, David <David.Iglesias@pbk.com>; rgarzajr26@yahoo.com
Cc: Rivera, Ricardo <rriver49@mcisd.org>; Ortiz, Linda C <Lcorte30@mcisd.org>; Gandaria, Nelda <Ngandari@mcisd.org>; Garcia, Joel <joel.garcia@mcisd.org>
Subject: Mission HS Special Education +18 Program and Head Start Program Portables Canopies - 520-20-4

Good morning gentlemen,

Hope all is well,

Can you please provide a status of project progress, also just as a friendly reminder any and all change orders must be submitted with all pertaining supporting documents and asap (in case it will affect the budget or substantial completion date.)

If in case there are any requests for weather days they must be submitted asap(not at the end of the project), so that the request may be evaluated.

I look forward to working with you, and please let us know if there is anything that we can assist you in, order to meet the contracted substantial date.

Thank you and best regards,
Adrian Hernandez
956-460-6687

SUBJECT: Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for Professional Design Services for the Architect / Engineering / Testing Services for Various District Projects

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Administration is presenting five (5) construction projects that exceed the threshold cost limit on recommending and utilizing the districts on-call professional services.

If MCISD is to proceed with these projects the Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board of Trustees meeting held on August 11, 2021, Administration requested approval to advertise for Request for Qualification (RFQ) for Professional Design Services for the FARMERS Project, Playground Equipment for Elementary Campuses, Synthetic Turf for the Baseball and Softball Fields at VMHS and MHS, Mission Collegiate High School Physical Education Pavilion and the Indoor Air Quality Project.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

ADMINISTRATIVE CONSIDERATIONS

Advertisements in the local newspapers were posted on August 12, 2021 and August 19, 2021. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence and qualifications. After

the review Administration will then recommend those firms to be reviewed and ranked in order of selection. The recommendations will then be presented for review and possible approval to the Board of Trustees and if approved Administration will then enter into negotiations in the order of selection. Administrative review and rankings were conducted on Tuesday, August 31, 2021 by Ms. Daisy Cuevas – Purchasing Specialist, Ms. Dora Garcia – Purchasing Coordinator, Mr. Adrian Hernandez – Project & Energy Coordinator, Ms. Lorena Garcia – Deputy Superintendent for Support Services and Mr. Ricardo Rivera – Assistant Superintendent for Operations.

FUNDING SOURCE

General Funds

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Discussion and Possible Action to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for Professional Design Services for the Architect / Engineering / Testing Services for Various District Projects.

Projects:

1. Playground equipment at (11) elementary schools
2. Synthetic turf for baseball/softball fields at VMHS & MHS
3. Indoor Air Quality
4. Mission Collegiate H.S. Physical Education Pavilion
5. FARMERS project

EXHIBIT

Evaluation Summary Sheet

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Dora Garcia, Coordinator for Purchasing

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

		Firm					
Discipline		Architect / Engineer					
Project: Playground Equipment for Elementary Campuses		Gignac	Sam Garcia Architect	Hinojosa Engineering	Chanin Engineering	Trinity Engineering	
CRITERIA							
		Max. Points					
Statement of Interest - 30 points		30					
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.	30	30	30	30	5	
Prime Firm - 20 points		20					
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.	20	20	20	15	5	
Projects - 20 points		20					
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.	20	10	20	20	0	
References - 15 points		15					
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)	15	5	15	15	5	
Past Experience with the District - 5 points		5					
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)	0	0	5	5	5	
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10					
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)	8	10	10	10	10	
Total Points		100	93	75	100	95	30
Rank (1 is Highest)			3	4	1	2	5

Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Projects and Energy Management
Dora Garcia, Purchasing Coordinator
Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

		Firm		
Discipline		Testing		
Project: Playground Equipment for Elementary Campuses		Raba Kistner	Terracon	MEG Engineers
CRITERIA		Max. Points		
Statement of Interest - 30 points		30		
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.	30	30	30
Prime Firm - 20 points		20		
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.	20	20	20
Projects - 20 points		20		
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.	20	20	20
References - 15 points		15		
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)	15	15	15
Past Experience with the District - 5 points		5		
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)	5	5	0
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10		
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)	10	0	10
Total Points		100	100	90
Rank (1 is Highest)			1	3
			95	2

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Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
 Ricardo Rivera, Assistant Superintendent for Operations
 Adrian Hernandez, Coordinator for Projects and Energy Management
 Dora Garcia, Purchasing Coordinator
 Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
 Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
 Evaluation Summary Sheet**

Discipline		Firm								
		Architect / Engineer								
Project: Synthetic Turf for Baseball and Softball Fields at VMHS and MHS		Gignac	Sam Garcia Architect	Izaguirre Engineering	PBK Sports	Hinojosa Engineering	Javier Hinojosa Engineering	M2 Engineering	Trinity Engineering	
CRITERIA		Max. Points								
Statement of Interest - 30 points		30								
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.		30	30	30	30	25	30	30	5 107
Prime Firm - 20 points		20								
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.		20	20	20	20	20	20	10	5
Projects - 20 points		20								
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.		20	10	15	20	20	20	20	0
References - 15 points		15								
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)		15	5	10	15	15	15	15	5
Past Experience with the District - 5 points		5								
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)		0	0	0	5	5	5	0	5
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10								
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)		8	10	10	7	10	10	10	10
Total Points		100	93	75	85	97	95	100	85	30
Rank (1 is Highest)			4	7	5	2	3	1	6	8

Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
 Ricardo Rivera, Assistant Superintendent for Operations
 Adrian Hernandez, Coordinator for Projects and Energy Management
 Dora Garcia, Purchasing Coordinator
 Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

		Firm		
Discipline		Testing		
Project: Synthetic Turf for Baseball and Softball Fields at VMHS and MHS		Raba Kistner	Terracon	MEG Engineers
CRITERIA		Max. Points		
Statement of Interest - 30 points		30		
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.	30	30	30
Prime Firm - 20 points		20		
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.	20	20	20
Projects - 20 points		20		
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.	20	20	20
References - 15 points		15		
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)	15	15	15
Past Experience with the District - 5 points		5		
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)	5	5	0
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10		
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)	10	0	10
Total Points		100	100	90
Rank (1 is Highest)			1	3
			2	2

Committee Members:

- Lorena Garcia, Deputy Superintendent for Support Services
- Ricardo Rivera, Assistant Superintendent for Operations
- Adrian Hernandez, Coordinator for Projects and Energy Management
- Dora Garcia, Purchasing Coordinator
- Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

		Firm		
Discipline		Architect / Engineer		
Project: Indoor Air Quality		Gignac	DBR Engineering	Trinity Engineering
CRITERIA		Max. Points		
Statement of Interest - 30 points		30		
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.	30	30	30
Prime Firm - 20 points		20		
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.	20	20	20
Projects - 20 points		20		
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.	20	20	20
References - 15 points		15		
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)	15	15	15
Past Experience with the District - 5 points		5		
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)	0	5	1.5
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10		
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)	8	8	10
Total Points		100	93	98
Rank (1 is Highest)			3	1
				2

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Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
 Ricardo Rivera, Assistant Superintendent for Operations
 Adrian Hernandez, Coordinator for Projects and Energy Management
 Dora Garcia, Purchasing Coordinator
 Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

		Firm	
Discipline		Testing	
Project: Indoor Air Quality		Terracon	MEG Engineers
CRITERIA		Max. Points	
Statement of Interest - 30 points		30	
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.	30	30
Prime Firm - 20 points		20	
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.	20	20
Projects - 20 points		20	
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.	20	20
References - 15 points		15	
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)	15	15
Past Experience with the District - 5 points		5	
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)	5	0
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10	
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)	0	10
Total Points		100	95
Rank (1 is Highest)		2	1

Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Projects and Energy Management
Dora Garcia, Purchasing Coordinator
Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

Discipline		Firm								
		Architect / Engineer								
Project: Mission Collegiant High School Physical Education Pavilion		EGV Architects	Gignac	Izaguirre Engineering	SAMES	Sam Garcia Architect	Chanin Engineering	Hinojosa Engineering	M2 Engineering	Trinity Engineering
CRITERIA		Max. Points								
Statement of Interest - 30 points		30								
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.		30	30	30	30	30	30	30	30
Prime Firm - 20 points		20								
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.		20	20	20	20	20	14	16	10
Projects - 20 points		20								
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.		20	20	15	20	10	20	20	20
References - 15 points		15								
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)		15	15	10	15	5	15	15	15
Past Experience with the District - 5 points		5								
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)		5	0	0	0	0	5	5	0
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10								
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)		9	8	10	10	10	10	10	10
Total Points		100	99	93	85	95	75	94	96	85
Rank (1 is Highest)			1	5	6	3	8	4	2	7

Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Projects and Energy Management
Dora Garcia, Purchasing Coordinator
Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

Discipline		Firm		
		Testing		
Project: Mission Collegiant High School Physical Education Pavilion		Raba Kistner	Terracon	MEG Engineers
CRITERIA		Max. Points		
Statement of Interest - 30 points		30		
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.	30	30	30
Prime Firm - 20 points		20		
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.	20	20	20
Projects -20 points		20		
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.	20	20	20
References - 15 points		15		
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)	15	15	15
Past Experience with the District - 5 points		5		
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)	5	5	0
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10		
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)	10	0	10
Total Points		100	100	90
Rank (1 is Highest)			1	3
			2	2

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Committee Members:

Lorena Garcia, Deputy Superintendent for Support Services
Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Projects and Energy Management
Dora Garcia, Purchasing Coordinator
Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
 Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
 Evaluation Summary Sheet**

Discipline		Firm							
		Architect / Engineer							
Project: FARMERS		Gignac	Sam Garcia Architect	SAMES	Hinojosa Engineering	Izaguirre Engineering	Javier Hinojosa Engineering	Trinity Engineering	
CRITERIA		Max. Points							
Statement of Interest - 30 points		30							
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.		30	30	30	30	30	30	5
Prime Firm - 20 points		20							
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.		20	20	20	20	20	20	5
Projects - 20 points		20							
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.		20	10	20	20	15	20	0
References - 15 points		15							
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)		15	5	15	15	10	15	5
Past Experience with the District - 5 points		5							
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)		0	0	0	3	0	5	5
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10							
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)		8	10	10	10	10	10	10
Total Points		100	93	75	95	98	85	100	30
Rank (1 is Highest)			4	6	3	2	5	1	7

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Committee Members:

- Lorena Garcia, Deputy Superintendent for Support Services
- Ricardo Rivera, Assistant Superintendent for Operations
- Adrian Hernandez, Coordinator for Projects and Energy Management
- Dora Garcia, Purchasing Coordinator
- Daisy Cuevas, Purchasing Specialist

**Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Evaluation Summary Sheet**

		Firm		
Discipline		Testing		
Project: FARMERS		Raba Kistner	Terracon	MEG Engineers
CRITERIA		Max. Points		
Statement of Interest - 30 points		30		
1	Provide a statement of interest for the services, including a narrative describing the prime Firm's unique qualifications, the availability and commitment of the prime Firm, and its principal(s) and key Firm professionals to undertake the services. Provide the additional information listed in the enclosed Questionnaire.	30	30	30
Prime Firm - 20 points		20		
2	Provide resumes of the principals and key Firm members for the prime Firm that will be involved in the services, including their experience, expertise, and the number of years with the prime Firm.	20	20	20
Projects - 20 points		20		
3	List a minimum of three (3) projects for the construction, rehabilitation, alteration and/or repair of K-12 education facilities which Firm has provided or is providing professional design services as the prime Firm, within the past two (2) years.	20	20	20
References - 15 points		15		
4	Firms shall obtain a minimum of three (3) references from other school districts for projects completed within the last three (3) years or currently in progress. The District reserves the right to contact additional references. See Questionnaire)	15	15	15
Past Experience with the District - 5 points		5		
5	Provide a listing of past experience with District for professional design services, completed within the last five (5) years. (See Questionnaire)	5	5	0
Claims, Judgements, Arbitration Proceedings or Suits Pending - 10 points		10		
6	List all claims, judgments, arbitration proceedings or suits pending or outstanding against the Firm or its officers. If any, please summarize the nature of the claims. (See Questionnaire for more specific instructions.)	10	0	10
Total Points		100	100	90
Rank (1 is Highest)			1	3
			2	2

Committee Members:

- Lorena Garcia, Deputy Superintendent for Support Services
- Ricardo Rivera, Assistant Superintendent for Operations
- Adrian Hernandez, Coordinator for Projects and Energy Management
- Dora Garcia, Purchasing Coordinator
- Daisy Cuevas, Purchasing Specialist

Mission Consolidated Independent School District
Architect / Engineer / Testing Services for Various District Projects RFQ 520-22-0
Firms by Project

	Firm														
	Architects / Engineers										Testing			MEP	
Project	EGV Architects	Gignac	Izaguirre Engineering	PBK Sports	Sam Garcia Architect	SAMES	Chanin Engineering	Hinojosa Engineering	Javier Hinojosa Engineering	M2 Engineering	Raba Kistner	MEG Engineers	Terracon	DBR Engineering	Trinity Engineering
Playground Equipment for Elementary Campuses Project		X			X		X	X			X	X	X		X
Synthetic Turf for Baseball and Softball Fields at VMHS and MHS Project		X	X	X	X			X	X	X	X	X	X		X
Indoor Air Quality Project		X										X	X	X	X
Mission Collegiant High School Physical Education Pavilion Project	X	X	X		X	X	X	X		X	X	X	X		X
FARMERS Project		X	X		X	X		X	X		X	X	X		X

SUBJECT: First Reading and Adoption of Changes to Board Policy EIC(LOCAL) –
Class Ranking

PRESENTER: Craig Verley, Director of Public Relations and Marketing

BACKGROUND INFORMATION

During the August 11, 2021, Board of Trustees Meeting, the board approved the name change of non-College Board approved Pre-AP courses to Honors courses. This will require a change in Board Policy EIC(Local). For the weighted grade point average (GPA), “Honors” will need to be added to Pre-AP at the same weight, so the level of course would change from Pre-AP to Pre-AP/Honors.

ADMINISTRATIVE CONSIDERATIONS

Since this item is only to change the name of the course reflected in the policy and nothing else; and this topic was discussed and approved as a part of the August 11 Board of Trustees meeting, this item is being brought forward for a First Reading and Adoption. This will also allow for clearer communication of grade point average weights for the schools to have this adoption take place as quickly as possible.

FUNDING SOURCE / AMOUNT

NA

RECOMMENDATION:

First Reading and Adoption of Changes to Board Policy EIC(LOCAL) –
Class Ranking

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Craig Verley, Director of Public Relations and Marketing

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Consistent Application for Graduating Class

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

Calculation

The District shall include in the calculation of class rank semester grades earned in high school credit courses taken in the following subject areas only: English, mathematics, science, and social studies.

The calculation shall include failing grades.

Exclusions

The calculation of class rank shall exclude grades earned in any elective course; any academic course taken as a substitute for a physical education course; an assigned remediation or tutoring course; any course for which a pass/fail grade is assigned; summer school; or through credit by examination, with or without prior instruction.

In addition, the calculation of class rank shall exclude grades earned in a distance learning course, unless the grade is earned in a course taken through the Texas Virtual School Network (TxVSN).

Weighted Grade System

Categories

The District shall categorize and weight eligible courses as Advanced, Pre-Advanced Placement (AP)/Honors, College Preparatory (CP), and Regular in accordance with provisions of this policy and as designated in appropriate District publications.

Advanced Courses

Eligible AP and dual credit courses shall be categorized and weighted as Advanced courses.

Pre-AP/Honors Courses

Eligible Pre-AP/Honors courses shall be categorized and weighted as Pre-AP/Honors courses.

College Preparatory Courses

Eligible CP courses shall be categorized and weighted as CP courses.

Regular Courses

All other eligible courses shall be categorized and weighted as Regular courses.

Weighted Grade Point Average

The District shall convert semester grades in eligible courses to grade points in accordance with the following chart and shall calculate a weighted grade point average (GPA):

Quality of Work	Numerical Grade	AP/Dual Credit	Pre-AP/Honors	CP	Regular
Excellent	100	4.9	4.3	3.4	3.1
	99	4.8	4.2	3.3	3.0
	98	4.7	4.1	3.2	2.9

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Quality of Work	Numerical Grade	AP/Dual Credit	Pre-AP/Honors	CP	Regular
	97	4.6	4.0	3.1	2.8
	96	4.5	3.9	3.0	2.7
	95	4.4	3.8	2.9	2.6
	94	4.3	3.7	2.8	2.5
	93	4.2	3.6	2.7	2.4
	92	4.1	3.5	2.6	2.3
	91	4.0	3.4	2.5	2.2
	90	3.9	3.3	2.4	2.1
Fair	89	3.8	3.2	2.3	2.0
	88	3.7	3.1	2.2	1.9
	87	3.6	3.0	2.1	1.8
	86	3.5	2.9	2.0	1.7
	85	3.4	2.8	1.9	1.6
	84	3.3	2.7	1.8	1.5
	83	3.2	2.6	1.7	1.4
	82	3.1	2.5	1.6	1.3
	81	3.0	2.4	1.5	1.2
	80	2.9	2.3	1.4	1.1
Passing	79	2.8	2.2	1.3	1.0
	78	2.7	2.1	1.2	0.9
	77	2.6	2.0	1.1	0.8
	76	2.5	1.9	1.0	0.7
	75	2.4	1.8	0.9	0.6
	74	2.3	1.7	0.8	0.5
	73	2.2	1.6	0.7	0.4
	72	2.1	1.5	0.6	0.3
	71	2.0	1.4	0.5	0.2
	70	1.9	1.3	0.4	0.1
	Below 70	0	0	0	0

Transferred Grades

When a student transfers semester grades for courses that would be eligible under the Regular category and the District has accepted the credit, the District shall include the grades in the calculation of class rank.

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight based on the categories and grade weight system used by the District if a

similar or an equivalent course is offered to the same class of students in the District.

Local Graduation Honors

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations by using grades available at the time of calculation at the end of the fifth six-week grading period of the senior year.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

Honor Graduates

The District shall recognize the following two categories of local honor graduates.

Mission Merit Graduate

To be a Mission Merit Graduate, a student must:

1. Receive credit for eight or more state-approved Pre-AP/**Honors**, AP, and/or dual credit courses;
2. Rank in the top quartile of the class according to the weighted GPAs;
3. Have not earned a failing semester grade in any course; and
4. Complete the graduation requirements for the foundation program with the distinguished level of achievement.

A student who qualifies as a Mission Merit Graduate shall be eligible to wear an honor stole during graduation ceremonies.

Mission Academic Excellence Award

The Mission Academic Excellence award shall be given to the number of students equal to the top five percent of the senior class. Calculation of the weighted GPA for this award shall be based on grades earned through the first semester of the senior year. To be eligible to receive this recognition, a student must:

1. Complete a combined total of eight or more Pre-AP/**Honors**, AP, and dual credit courses during the student's freshman, sophomore, and junior years;
2. Have not earned a failing semester grade in any course; and
3. Complete the graduation requirements for the foundation program with the distinguished level of achievement.

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Valedictorian and
Salutatorian

The valedictorian and salutatorian shall be the eligible students with the highest and second-highest rank, respectively. To be eligible for this local graduation honor, a student must:

1. Have been continuously enrolled in the same District high school for the four regular semesters immediately preceding graduation; and
2. Have qualified for the Mission Academic Excellence Award.

The District shall also recognize the third-ranking student meeting the same eligibility criteria listed above.

Breaking Ties

In case of a tie in weighted GPAs, the District shall apply the following methods, in this order, to determine recognition as valedictorian or salutatorian:

1. Count the number of weighted AP and dual credit courses taken by each student involved in the tie.
2. Calculate a weighted GPA using only AP and dual credit courses.

If the tie is not broken after applying these methods, the District shall recognize all students involved in the tie as sharing the honor and title.

**Highest-Ranking
Graduate**

The student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.

2021-2022 T-TESS Appraisers

SECONDARY CAMPUSES

Options Academy/Roosevelt Alternative School

Garza Andres Assistant Principal

CENTRAL OFFICE

Aleman	Maria De Lourdes	At-Risk Services Administrator
Coronado	Sergio Martin	Bilingual Specialist
Cruz	Francisca	Executive Director for Special Education & Section 504

SUBJECT: Approval of 2021-2022 Texas Teacher Evaluation and Support System (T-TESS) Appraisers

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Board Policy DNA(LOCAL) and Board Policy DNA(LEGAL) stipulate that a list of qualified appraisers who may appraise a teacher shall be approved by the Board of Trustees. In order to be a qualified appraiser, one must meet the following requirements:

- Must hold a Supervisor, Mid-Management, or Principal Certificate;
- Must have completed the Texas Teacher Evaluation and Support System (T-TESS) Appraiser Training;
- Must have passed the T-TESS certification examination; and
- Must have received an Instructional Leadership Training (ILT), Instructional Leadership Development (ILD), or Advanced Educational Leadership (AEL) Certificate

ADMINISTRATIVE CONSIDERATIONS

Attached is an initial list of appraisers that is being recommended by the Superintendent to the Board of Trustees for approval. These administrators meet the qualifications to be T-TESS appraisers for the 2021-2022 school year. These appraisers may also be called upon to serve as the second appraiser of a teacher upon request. Policy authorizes the Superintendent to appoint the second appraiser.

FUNDING SOURCE:

N/A

RECOMMENDATION:

To approve the list of T-TESS Appraisers for the 2021-2022 school year

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Elisa Pacheco, Director for Human Resources

2021-2022 T-TESS Appraisers

CENTRAL OFFICE		
Saenz	Marissa	Director for Instructional Technology/Library Services

SUBJECT: Consideration and Possible Approval of Homebound Teacher Stipend

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Some students receiving services through Special Education and Section 504 require homebound services. For each student receiving these services, a highly qualified, certified teacher must meet with each student at least four hours per week to provide continuity of instruction. Homebound teachers must go to each individual student's home to provide services. Due to the need to go into several homes on a daily/weekly basis, district administration is proposing a \$1,500 stipend each semester (Fall and Spring) for these teachers due to the challenges presented during the pandemic.

ADMINISTRATIVE CONSIDERATIONS

Administration is recommending consideration and possible approval of the above-recommended stipend amounts for Homebound Teachers.

FUNDING SOURCE/AND AMOUNT

The funding source recommended is American Rescue Plan (ARP) funds (also referred to as ESSER).

RECOMMENDATION

That the Board of Trustees discuss and consider and approving stipend amounts for Homebound Teachers

CONTACT PERSON(S)

Lorena Garcia, Deputy Supt. for Support Services
Dr. Sharon Roberts Deputy Superintendent for Curriculum and Instruction
Kim Risica, Executive Director for Special Programs and School Improvement
Frances Cruz, Executive Director for Special Education, Section 504/RTI /Dyslexia

SUBJECT: First Reading of Locally Developed and TASB-Initiated Localized Policies Including Update 117, Affecting Local Policies:
CV(LOCAL): FACILITIES CONSTRUCTION
DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES
FFAC(LOCAL): WELLNESS AND HEALTH SERVICES- MEDICAL TREATMENT

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

As a part of our TASB Policy Service, the District gets localized policy updates throughout the year that are generally based upon changes in law, case rulings, or TEA rulings. Update 117 follows that same pattern. The (LOCAL) policies included for consideration here, have been reviewed by administration and the district's legal counsel.

ADMINISTRATIVE CONSIDERATIONS

Legal counsel review did result in some recommended changes to the TASB submitted items. The legal counsel recommendations were reviewed prior to presentation to the Board. Administrative practice has been to provide the policy review as a part of the committee meetings with a request that the agenda item be approved for inclusion on the consent agenda for the regular board meeting. In this case the recommendation below would be for approval of the First Reading of the changes. Second Reading and Adoption to take place in the October Regular meeting of the Board of Trustees.

FUNDING SOURCE AND AMOUNT N/A

RECOMMENDATION

First Reading of locally developed and TASB-initiated localized Policies including Update 117, affecting local policies:
CV(LOCAL): FACILITIES CONSTRUCTION
DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES
FFAC(LOCAL): WELLNESS AND HEALTH SERVICES- MEDICAL TREATMENT

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Craig Verley, Director of Public Relations and Marketing
David Hansen, Legal Counsel

FACILITIES CONSTRUCTION

CV
(LOCAL)

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

The default project delivery/contract award method to be used for each construction contract valued at or above \$50,000 is competitive sealed proposals. The Board may select an alternative project delivery/contract award method based upon the Superintendent's recommendation if the Superintendent determines that another method will provide the best value to the District. [See CV series generally and CBB(LLEGAL) for requirements if federal funds are involved. See CH series for requirements applicable to the procurement of services or materials to be incorporated into a construction project by means of an authorized agreement under the Interlocal Cooperation Act.]

For construction contracts valued at or above \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LLEGAL)]

Note: For provisions regarding delegation of authority for construction contracts in the event of a catastrophe, emergency, or natural disaster affecting the District, see CH(LOCAL).

Change Orders

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

Project Administration

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

Final Payment

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.

Student Illness Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.

Accidents Involving Students Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.

Administering Medication No employee shall give any student prescription medication, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

Medication Provided by Parent The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent.

1. Prescription medication in accordance with legal requirements for a period of up to ten days, and only when it is not possible to maintain the proper levels of medication by administering outside of school hours. [See FFAC(LEGAL)] A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the medication must be administered for a longer period.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container for up to two weeks, as the school nurse deems necessary.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Medication Provided by District Except as provided by this policy, the District shall not purchase medication to administer to a student.

Athletic Program The District may purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has the prior written consent of a parent or guardian to administer nonprescription medication to the student [see Medical Treatment, below];
2. The administration of the medication does not conflict with any law, regulation, or rule applicable to the athletic program; and

3. If the nonprescription medication is to be administered by an athletic trainer, it is administered in accordance with law and a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas .

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

Off Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector to a person experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event when an unassigned epinephrine auto-injector is available.

Maintenance, Availability, and Training

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus, at off-campus events, and while in transit to and from a school event.

Notice to Parents

In accordance with law, the District shall provide notice to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or

3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

Examinations

Medical specialists shall not give examinations to students on campus without prior approval from the Superintendent.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Leave Administration

The Superintendent may develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

Definitions

The term "immediate family" is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands in loco parentis.
3. Parent, stepparent, parent-in-law, or other individual who stands in loco parentis to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

Catastrophic Illness or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

Availability

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Earning Local Leave

An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.

Deductions

Leave Without Pay

The District shall not approve paid leave for more leave days than have been accumulated in prior years plus leave currently available. Any unapproved absences or absences beyond accumulated and available paid leave shall result in deductions from the employee's pay.

Leave Proration

*Employed for
Less Than Full
Year*

If an employee separates from employment with the District before his or her last duty day of the school year, or begins employment after the first duty day of the school year, state personal leave and local leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for:

1. State personal leave the employee used beyond his or her pro rata entitlement for the school year; and
2. Local leave the employee used but had not earned as of the date of separation.

*Employed for Full
Year*

If an employee uses more local leave than he or she earned and remains employed with the District through his or her last duty day, the District shall deduct the cost of the excess leave days from the employee's pay in accordance with administrative regulations.

Recording

Leave shall be recorded as follows:

1. Leave shall be recorded in half-day increments for all employees.
2. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments.

Order of Use

Earned compensatory time shall be used before any available paid state and local leave. [See DEAB]

Unless an employee requests a different order, available paid state and local leave shall be used in the following order, as applicable:

1. Local leave.
2. State sick leave accumulated before the 1995–96 school year.
3. State personal leave.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Use of extended sick leave or sick leave pool days shall be permitted only after all available state and local leave has been exhausted.

Concurrent Use of Leave

When an absent employee is eligible for FMLA leave, the District shall designate the absence as FMLA leave.

The District shall require the employee to use temporary disability leave and paid leave, including compensatory time, concurrently with FMLA leave.

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

Medical Certification

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or
4. The employee requests FMLA leave for military caregiver purposes.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

Moonlighting or Other Work While on Leave

Taking another job or working at another job while on FMLA leave or using any other paid or unpaid leave pursuant to District policy is prohibited and shall be grounds for disciplinary action, up to and including termination, in accordance with applicable policy. [See DBD, DECA, and DF series]

State Personal Leave

The Board requires employees to differentiate the manner in which state personal leave is used.

Nondiscretionary Use

Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Discretionary Use

Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

*Limitations
Request for
Leave*

The employee shall submit a written request for discretionary use of state personal leave to the immediate supervisor or designee in advance in accordance with administrative regulations. In deciding whether to approve or deny state personal leave, the supervisor or designee shall not seek or consider the reasons for which an employee requests to use leave. The supervisor or designee shall, however, consider the effect of the employee's absence on the educational program or District operations, as well as the availability of substitutes.

Duration of
Leave

Discretionary use of state personal leave shall not exceed five consecutive workdays. The maximum number of state personal leave days permitted for discretionary use in one semester shall be five, and the maximum number permitted in a school year shall be ten.

Schedule of
Limitations

Discretionary use of state personal leave shall not be allowed on the day before a school holiday, the day after a school holiday, staff development days, the first week of school, or the last week of school.

The Superintendent shall have the authority to consider and approve absences limited by the schedule of limitations in extraordinary circumstances.

Local Leave

All employees shall earn five paid local leave days per school year in accordance with administrative regulations.

Local leave shall accumulate to a maximum of 100 leave days.

Local leave shall be used according to the terms and conditions of state sick leave accumulated before the 1995–96 school year, except that an employee may donate local leave to a sick leave pool. [See DEC(LEGAL)]

An employee may use up to two days of local leave per year according to the terms and conditions of discretionary use of state personal leave, but only with prior approval from the employee's immediate supervisor. In order for these provisions to become effective, the employee shall have reported for duty.

An employee may also use local leave for absences related to the birth or placement of a child when leave is taken within the first year after the child's birth, adoption, or foster placement.

Extended Sick Leave

After all available state and local paid leave days and any applicable compensatory time have been exhausted, an employee shall

be granted in a school year a maximum of five leave days of extended sick leave to be used only for the employee's own personal illness or injury, including pregnancy-related illness or injury.

A written request for extended sick leave must be accompanied by medical certification of the illness or injury.

For professional employees, the District shall deduct \$90 for each day of extended sick leave taken, whether or not a substitute is employed. For employees other than professionals, the District shall deduct \$20 for each day of extended sick leave taken.

Sick Leave Pool

An employee who has exhausted all paid leave as well as any applicable compensatory time and who suffers from a catastrophic illness or injury or is absent due to the catastrophic illness or injury of a member of the employee's immediate family may request the establishment of a sick leave pool, to which District employees may donate only local leave for use by the eligible employee.

If the employee is unable to submit the request, a member of the employee's family or the employee's supervisor may submit the request to establish a sick leave pool.

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, uses the maximum number of days allowed under a pool, or exhausts all leave days donated to the sick leave pool.

The Superintendent shall develop regulations for the implementation of the sick leave pool that address the following:

1. Procedures to request the establishment of a sick leave pool;
2. The maximum number of days an employee may donate to a sick leave pool;
3. The maximum number of days per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors.

Appeal

An employee may appeal a decision regarding the establishment or implementation of the District's sick leave pool in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

Family and Medical Leave

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

Note: See DECA(LEGAL) for provisions addressing FMLA.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Twelve-Month Period	For purposes of an employee's entitlement to FMLA leave, the 12-month period shall begin on the first duty day of the school year.
Combined Leave for Spouses	If both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.
Intermittent or Reduced Schedule Leave	The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.
Certification of Leave	If an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave. [See DECA(LEGAL)]
Fitness-for-Duty Certification	In accordance with administrative regulations, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.
End of Semester Leave	If a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.
Failure to Return	If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the District may require reimbursement of premiums paid by the District during the leave. [See DECA(LEGAL), Recovery of Benefit Cost]
Temporary Disability Leave	<p>Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District, or whose position would require educator certification but for the District's current innovation plan, shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]</p> <p>An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.</p> <p>The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.</p>

**Workers'
Compensation**

Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.

An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

Court Appearances

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

Absences due to court appearances for personal business shall be deducted from the employee's personal leave or shall be taken as leave without pay.

**Payment for
Accumulated Leave
Upon Retirement or
Death**

The following leave provisions shall apply to ~~state and~~ local leave accumulated beginning on the original effective date of this program.

An employee who retires from the District shall be eligible for payment for accumulated ~~state and~~ local leave under the following conditions:

1. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
2. The employee has at least ten years of continuous service with the District immediately preceding separation.
3. The employee is retiring under the Teacher Retirement System of Texas (TRS).

The employee shall receive payment for each day of accumulated ~~state and~~ local leave, to a maximum of 100 days. Professional employees shall be paid at the rate of \$60 per day, to a maximum of \$6,000. All other employees shall be paid at the rate of \$30 per day, to a maximum of \$3,000. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The payment described above shall also be paid to the estate of a deceased person who, at the time of death, was a District employee and was otherwise eligible for the benefit by virtue of ten continuous years of service with the District immediately prior to the date of death.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**Uniform Absences
Policy**

The District shall take all necessary steps to terminate the employment of any employee who has exhausted all available leave under District policy if the employee is subsequently absent from duty for five or more days within the course of the same school year. Before making a final decision to terminate employment based on absences after all leave is exhausted, the District shall consider the employee's eligibility for reasonable ~~accommodation~~accommodations of a disability under the Americans with Disabilities Act. [See DAA;(LEGAL)] This policy shall not require the District to maintain the employment of any person who is incarcerated in a federal, state, or local correctional institution.

SUBJECT: Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at R. Cantu Jr. High Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Scoreboard installation at RCJH football/soccer field - electrical and technology circuits not required as per AD; electrical power available and uses wireless wi-fi. The scoreboard has already been purchased and installation is now required. Due to the type of installation and concerns on wind-load structural engineering is required.

ADMINISTRATIVE CONSIDERATIONS

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration will use the on-call professional services agreement for project administration. It will be the responsibility of the design/engineer professional to provide an estimated project budget. When provided, Administration will advise the Board of Trustees as an informational update.

Administration presents Consideration and Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at R. Cantu Jr. High Project.

Chanin Structural Engineering estimated project cost is \$30,000.00.

FUNDING SOURCE

General

Est. Project Budget:	\$30,000.00
Project Contingency 20%:	\$ 6,000.00
Est. Professional Service 15%:	<u>\$ 4,500.00</u>
Est. Total Project Cost:	\$40,500.00

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at R. Cantu Jr. High Project. (Chanin Structural Engineering)

EXHIBT:

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

SUBJECT: Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at K. White Jr. High Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Athletics Department and K. White Jr. High are to purchase a scoreboard at the KWJH football/soccer field. Electrical and technology circuits are not required as per Ms. Ibarra, Athletic Director. On-site is electrical power availability and uses wireless wi-fi. The Purchasing department is assisting with the procurement. Due to the type of installation and concerns on wind-load structural engineering is required. This procurement is turn-key which includes the board and installation.

ADMINISTRATIVE CONSIDERATIONS

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration will use the on-call professional services agreement for project administration. It will be the responsibility of the design/engineer professional to provide an estimated project budget. When provided, Administration will advise the Board of Trustees as an informational update.

Administration presents Consideration and Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at K. White Jr. High Project.

Chanin Structural Engineering estimated project cost is \$30,000.00

FUNDING SOURCE

General

Est. Project Budget:	\$30,000.00
Project Contingency 20%:	\$ 6,000.00
Est. Professional Service 15%:	<u>\$ 4,500.00</u>
Est. Total Project Cost:	\$40,500.00

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the Scoreboard Installation at K. White Jr. High Project. (Chanin Structural Engineering)

EXHIBIT:

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

SUBJECT: Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The main electrical feeder wires from the electrical transformer to the main campus electrical switchgear has burned insulation, thus is an electrical short hazard and needs to be replaced. Due to the type of work this project will require an MEP engineer.

ADMINISTRATIVE CONSIDERATIONS

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Administration will use the on-call professional services agreement for project administration. It will be the responsibility of the design/engineer professional to provide an estimated project budget. When provided, Administration will advise the Board of Trustees as an informational update.

Administration presents Consideration and Approval of Project and Proposed Budget and Utilizing the On-call Budget for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project.

DBR Engineering estimated project cost is \$90,000.00.

FUNDING SOURCE

General Fund

Est. Project Budget:	\$90,000.00
Project Contingency 20%:	\$18,000.00
Est. Professional Service 12%:	<u>\$10,800.00</u>
Est. Total Project Cost:	\$118,800.00

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Approval of Project and Proposed Budget and Utilizing the On-call Professional Services for the K. White Jr. High Power Distribution Transformer/Switchgear Repair Project. (DBR MEP Engineering)

EXHIBIT:

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

SUBJECT: Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Lee Field House Roofing Project

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

Tom Landry Stadium was constructed and the Eagles played their first football game in 1977. The field house was constructed a few years later. In December of 2014 the new field house was completed, however, the new fieldhouse did not have adequate space and facilities to incorporate all the sports grade level teams. Due to this, Lee Field continues to be used for other MHS sports teams, however, much building renovations and improvements are needed primarily a new roof, new showers, new restroom facilities, new lockers and benches along with meeting rooms and may not be all inclusive. Lee Fieldhouse is also used for visiting teams and game officials along with being the fieldhouse for VMHS when they play home games.

Due to Hurricane Hanna on or about July 24, 2021 the roof structure was completely torn off causing extensive damage in the interior and exterior and the need for a new roof structure.

At the Regular Board of Trustees Meeting, held on May 12, 2021, the Board approved Raba Kistner's submission of schematic and final designs and submitted these for Administration and the Board of Trustees to review. Administration presented Consideration and Approval of Schematic and Final Roof Design for the Lee Field House Project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

Advertisements in the local newspapers were posted on May 19, 2021 and May 26, 2021. A pre-proposal meeting was held on Thursday, May 27, 2021 with proposals publicly and remotely scheduled to be opened on June 3, 2021 at 2:00 p.m.. There were no proposals submitted and Administration extended the solicitation for an additional two weeks. A second pre-proposal meeting was held Thursday, June 17, 2021 and proposals were opened on Thursday, June 24, 2021 at 2:00 p.m.. Pre-ranking of the proposals were conducted by Ms. Dora Garcia, Mr. Joel Garcia, Mr. Adrian Hernandez and Ms. Daisy Cuevas on Wednesday, July 21, 2021 at 8:30 a.m..

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format, Administration presents the option of presenting Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Lee Field House Project.

Two proposals were submitted for this project.

Company, Base bid, Number of days, Total Points and Alternates

Rio Roofing - \$444,400.00 – 180 days	Total Points	98.0
Alt.#1 \$409,500.00		98.0
Alt.#2 \$416,000.00		98.0
Alt.#2a \$410,500.00		98.0
Alt.#3 \$11,000.00 – 30 days		98.0
Rain Seal - \$535,000.00 – 150 days	Total Points	81.1
Alt.#1a \$470,000.00		82.5
Alt.#2 \$484,000.00		82.1
Alt.#2a \$440,000.00		84.7
Alt.#3 \$45,000.00 – 30 days		60.6

ADMINISTRATIVE CONSIDERATIONS

Initial project negotiations were held on August 17, 2021, with Mr. Hichens, Rio Roofing, Mr. Ricardo Rivera and Mr. Adrian Hernandez. During the negotiations Rio Roofing presented as their Best and Final Offer (BAFO) \$444,400.00 with no decrease in their initial proposal with 180 days of construction time from the notice to proceed (NTP).

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

Raba Kistner recommends alternate #2, alternate #3 and the contingency allowance:

Alt. #2:	\$416,000.00	180 days
Alt. #3:	\$ 11,000.00	30 days
Contingency:	<u>\$ 20,000.00</u>	
Total Project:	\$447,000.00	210 days

FUNDING SOURCE

Local Funds

Estimated Budget \$300,000.00

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Lee Field House Roofing Project.

Note: Accept Raba Kistner's recommendations listed above

EXHIBIT

Best and final Offer (BAFO)

Bid Tabulation recommendation from Raba Kistner

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations

Dora Garcia, Purchasing Coordinator

August 19, 2021

Raba Kistner Consultants, Inc.
1600 North Jackson, Ste 3
Pharr, TX 78577

Mission CISD Lee Field House Reroofing & Main Field House Roof Repairs
Mission, TX

Re: Best and final offer letter

Mr. Rivera,

This letter is intended to serve as our best and final offer. I wish we were in an economy where I would be able to pass on potential buy out savings to the owner, but unfortunately, the entire construction industry has been hit with weekly price increases and material and labor shortages in the past year. There are no actual buyout savings on this project.

To illustrate how dire the materials market is, we are actually buying materials for projects that we haven't been officially awarded. Our rationale is that if we're lucky, we'll get materials in time *if* we get the project. Demand is so high, that even if we do not get the project, we can probably sell the material fairly quickly.

Having said that, I have contacted all of the vendors and subcontractors who provided pricing for this project. Our subs have verified that they are comfortable on pricing, and have provided estimated lead times.

The 180-day schedule that was submitted with the proposal is more realistic than the specified 90 days, especially in the current market climate. The lead time on the structural steel is about 3-4 weeks. Most of the other materials are still readily available, but that may change with short notice. Availability of light gauge steel has been very spotty in the last six months. We would much rather finish earlier than a projected schedule than fall short of an accelerated schedule.

The specified LWIC overlay roof systems are our specialty. We've performed over a million square feet of Siplast LWIC overlay systems in the past ten years. Unlike most re-roofs and roof overlays, this system requires a very careful preparation phase that takes some time to get right. We've done enough that we have the prep phase down to an art form. Many of the details and methods we use have come from direct experience and our working relationship with Michael Hovar.

With regard to the different alternates, I tend to agree with Mr. Hovar's assessment. The only thing that I can add to his comments are the lead time differences. My notes are as follows:

Base Bid- The specified lightweight insulating concrete fasteners are currently backordered indefinitely. I've heard reports of Trufast's LWIC fasteners being anywhere from six months to two years on backorder. Thankfully, the beauty of Alternate 1A, 2, and 2A is that they do not require these fasteners. There are rumors of possible EPS insulation board shortages, but that would affect all of the alternates as well.

Alternate 1A- This is our most used system to date. There are currently no lead time issues with any of the roll goods.

Alternate 2- This is a very good system, and the finish PVC membrane would match the system at the Main Field House. There is currently a 4-6 week lead time on the PVC finish membranes, but if we can order everything as soon as possible, it may not affect the overall schedule, since there is a lot of preparation work to be done prior to roof installation.

Alternate 2A- This is a bare bones system, which is basically Alternate 2 without the base sheet. I see no reason why the district would entertain this option. It too would have a possible 4-6 week lead time on the membranes.

If the district needs anything else, please do not hesitate to contact our office. We appreciate the opportunity and look forward to the chance of working with Raba Kistner and Mission CISD. The district should be very pleased to have Mr. Hovar and Mr. Folchi on this project. Their team is absolutely second to none when it comes to renovation work.

Thank you,

A handwritten signature in black ink that reads "Hedley Hichens". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Hedley Hichens

Bid Tabulation

Bidder NO.	CONTRACTOR	ADDENDUM #1	Qualification Statement	Bid Bond	Unit Prices	Base Bid (Conventional Mod Bit.)	Alt. 1A (Mod Bit. RT System)	Alt. 2 (Hybrid PVC Kee/SBS Mod. Base)	Alt. 2A (PVC Kee)	Alt. 3 (Concrete Slab)	Contingency (\$20,000)	Total of Recommended Items - Alt. 2, Alt 3 & Contingency
1	Rio Roofing	X		X		\$440,400.00	\$409,500.00	\$416,000.00	\$410,500.00	\$11,000.00	\$20,000.00	\$447,000.00
2	Rain Seal Master Roofing and Sheet Metal	X		X		\$530,000.00	\$470,000.00	\$484,000.00	\$440,000.00	\$45,000.00	\$20,000.00	\$549,000.00
3												\$0.00
4												\$0.00
5												\$0.00
6												\$0.00
7												\$0.00
8												\$0.00

Recap of Proposal Items

Base Bid	The Base Bid includes Code Required Structural Upgrades to the Lee Field House, roof overlay/replacement of the Lee Field House and contiguous Restrooms and Roof Repairs to the Main Field House. The overlay involves the use of lightweight insulating concrete to compensate for the various slopes of the existing roof surface and create a single sloping roof plane with insulation that exceeds the requirements of International energy code. and surrounding metal fascia to match the design of the adjacent Main Field house. The roof system utilizes a conventional base sheet mechanically fastened to the light-weight insulating concrete with a 2-ply Modified Bitumen Membrane torch applied to the Base sheet. This is a high performing roof system, but is the 3rd Highest performing of the Roof systems Proposed. (The structural Upgrades account for +/- 15-17% of the total cost of the project, while the repairs to the Main Field house account for +/- 5-10% of the total cost of the project.)
Alternate 1A	Alternate 1A includes Code Required Structural Upgrades to the Lee Field House, roof overlay/replacement of the Lee Field House and contiguous Restrooms and Roof Repairs to the Main Field House. The overlay involves the use of lightweight insulating concrete to compensate for the various slopes of the existing roof surface and create a single sloping roof plane with insulation that exceeds the requirements of International energy code. and surrounding metal fascia to match the design of the adjacent Main Field house. The roof system utilizes a 2-ply modified bitumen membrane torch applied to the light-weight insulating concrete that has embedded RT System pellets. This is the 2nd Highest performing of the Roof systems Proposed. (The structural Upgrades account for +/- 16-18% of the total cost of the project, while the repairs to the Main Field house account for +/- 5-10% of the total cost of the project.)
Alternate 2	Alternate 2 includes Code Required Structural Upgrades to the Lee Field House, roof overlay/replacement of the Lee Field House and contiguous Restrooms and Roof Repairs to the Main Field House. The overlay involves the use of lightweight insulating concrete to compensate for the various slopes of the existing roof surface and create a single sloping roof plane with insulation that exceeds the requirements of International energy code. and surrounding metal fascia to match the design of the adjacent Main Field house. The roof system utilizes a 2-ply membrane. The 1st ply is torch applied to the light-weight insulating concrete that has embedded RT System pellets and the Cap ply consists of an PVC KEE membrane adhered to the base Ply. This is the highest performing of the Roof systems Proposed in terms of reflectivity, puncture resistance and chemical resistance. (The structural Upgrades account for +/- 16-18% of the total cost of the project, while the repairs to the Main Field house account for +/- 5-10% of the total cost of the project.)
Alternate 2A	Alternate 2A includes Code Required Structural Upgrades to the Lee Field House, roof overlay/replacement of the Lee Field House and contiguous Restrooms and Roof Repairs to the Main Field House. The overlay involves the use of lightweight insulating concrete to compensate for the various slopes of the existing roof surface and create a single sloping roof plane with insulation that exceeds the requirements of International energy code. and surrounding metal fascia to match the design of the adjacent Main Field house. The roof system utilizes a single-ply PVC/KEE membrane that is adhered to the light-weight insulating concrete. This is a high performing roof system, but is the 4th Highest performing of the Roof systems Proposed. (The structural Upgrades account for +/- 16-18% of the total cost of the project, while the repairs to the Main Field house account for +/- 5-10% of the total cost of the project.)
Alternate 3	Alternate 3 includes installing concrete flatwork over the Grass / dirt / weedy area at the SE side of Lee Field house adjacent to the restrooms. This is being added to reduce maintenance, improve access and improve drainage along this corner of the building.
Contingency	The Contingency Allowance provides funds to address roof deck replacement and other hidden conditions that will be uncovered during the construction.
Recommendation	Raba Kistner recommends acceptance of Alternate 2, Alternate 3 and the Contingency Allowance as the basis of a construction contract with the Highest Ranked proposer. We believe this combination offers MCISD the best value and highest performance and lowest maintenance costs for the proposed improvements.

SUBJECT: Approval of Substantial Completion for the Central Office Chiller Replacement Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The chiller at the Central Office building continues to be utilized at above maximum capacity with having no redundancy. The current backup chiller is approximately 30 years old and has served its maximum life expectancy and efficiency. Continuous issues have arisen with the unit burning motors, controls, wiring with continual leaks. Frequent and recent electrical storms have made an impact on this old unit. Service continuously has to be conducted on this building A/C chiller which affects the operations of our district, especially during the hot and warm months of the year. In July of 2018, a 70 ton chiller was installed to replace the main chiller which had also met its life expectancy.

At the Regular Board of Trustee meeting held on October 09, 2019 the Board approved the Project and Proposed Budget for the Central Office Second Chiller Backup Project.

The purchase will be using the Buyboard inter-local purchase coop.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a(5) requiring and approval purchasing method for contracts valued \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best met the specifications and provided the “Best Value”.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Current and/or past MEP engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct

Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

PBK Architects (LEAF MEP)
DBR MEP
Trinity MEP
MEP Solutions
Halff Associates

The Board approved for Request for Qualification (RFQ's) for an engineer or architect for this project.

At the Special Board of Trustees meeting held on January 29, 2020, the Board approved the ranking and selection for professional services for the district-wide construction projects the selected firm awarded to negotiate was DBR Engineering.

At the Regular Board of Trustees meeting held on February 12, 2020 the Board approved to grant authority to Superintendent Dr. Perez, to authorize the negotiations the contract for professional services for the district-wide construction projects. The selected firm awarded the project was DBR Engineering.

Advertisements in the local newspapers were posted on October 21, 2020 and October 28, 2020. Proposals were publicly opened January 27, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Central Office Chiller Project.

Three proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
Johnson Controls	\$113,555.10	90	89.0
Central Air & Heating	\$160,025.00	120	76.9
Quantum Mechanical	\$177,104.00	60	61.9

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, Johnson Controls.

Initial project negotiations were held on February 25, 2021, with Mr. Adalberto Cavazos, Johnson Controls Mr. Carlos Lerma and myself. During the negotiations Johnson Controls Offers as their Best and Final Offer (BAFO) \$113,555.10 with no decrease in their initial proposal. However, they do request and additional 20 days for installation.

Administration is to present Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Central Office Chiller Project and believes that the additional days is a reasonable request.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>
Johnson Controls	\$113,555.10	120

Original Price: \$113,555.10
 BAFO: \$113,555.10

At the Special Board Meeting held on March 03, 2021, the Board approved Johnson Controls as the awarded vendor. Notice to Proceed was issued on April 07, 2021, with 110 days substantial completion to be achieved on July 26, 2021.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved Change Order #1 for Thirty-five (35) Delay Days for the Central Office Chiller Replacement Project. If approved the new substantial completion will be August 30, 2021.

Pending:

Change Order #2 for Eight (8) Delay Days for the Central Office Chiller Replacement Project.

ADMINISTRATIVE CONSIDERATIONS

As per DBR Engineering, the work has been reviewed, inspected and determined to be substantially complete as per contract documents as of August 30, 2021. Thus, DBR Engineering and Johnson Control presents Substantial Completion for the Central Office Chiller Replacement Project.

FUNDING SOURCE

Local Fund

Preliminary/Approximate Total Budget:		
Central Office:	70 tons	= \$86,000.00
Contingency 20%:		\$17,200.00
Approximate Soft Costs:		<u>\$25,000.00</u>
Est. Project Total:		\$128,200.00

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Approval of Substantial Completion for the Central Office Chiller Replacement Project.

EXHIBIT

DBR Engineering – Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

NOTICE OF SUBSTANTIAL COMPLETION

PROJECT NO. 208009.00

PROJECT: Central Office Chiller Replacement

DATE: August 30, 2021

Owner	Engineer	Contractor
Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Tx 78572	DBR Engineering Consultants 200 S. 10 th St, Suite 901 McAllen, Texas 78501	Johnson Controls, Inc. 2209 N. Padre Island Drive, Suite F Corpus Christi, Tx 78408

This is to advise you that the Work has been reviewed, inspected, and determined, to the best knowledge, information and belief of the Engineer, to be substantially complete as of the date noted above in accordance with the criteria outlined in The General Conditions of the Contract and the Specifications, including without limitation a) suitable for occupancy, b) determined to be fully and comfortably usable, and c) fully cleaned and appropriate for presentation to the public.

A punch list of work to be completed, work not in compliance with the Drawings or Specifications, and unsatisfactory work is attached. The Contractor shall complete every item identified on the punch list specifying the Subcontractor or trade responsible for the work, and the dates that the completion or correction will be commenced and finished prior to Final Acceptance.

Except as stated in this Notice of Substantial Completion, all manufacturers' warranties, other special warranties and the Contractor's one-year obligation to perform remedial work, shall commence on the Date of Substantial Completion noted above.

This Notice of Substantial Completion shall be effective and establish the Date of Substantial Completion as **August 30, 2021**

Contractor	<u>James B. Merrell</u> Printed Name	 Signature	<u>8-30-2021</u> Date
Engineer-In-Charge	<u>Hugo H. Avila</u> Printed Name	 Signature	<u>8-30-21</u> Date
Owner	_____ Printed Name	_____ Signature	_____ Date

SUBJECT: Approval of Substantial Completion for the Child Nutrition Program (CNP) Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Due to reaching the equipment's maximum life expectancy and efficiency, the CNP Department is requesting the chillers at CNP to be replaced. This contract is for the material and labor needed to install the chillers that are provided by Mission CISD.

The purchase will be made a Purchasing Cooperative. Using an inter-local purchase co-op complies with purchase requirements of TEC 44.031a(5) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

Pricing has been compared to recent prior similar purchases and recommends approval of purchase.

DBR Engineering is the on-call HVAC Engineering services for year 2018-2019.

At the Regular Board of meeting held January 22, 2020, the Board approved competitive-sealed proposals as a method of delivery for awarding the contract for relocation of chillers #500-20-0.

Advertisements in the local newspapers were posted on October 21, 2020 and October 28, 2020. Proposals were publicly opened January 27, 2021. Pre-ranking of the proposals were conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment

Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the CNP Chiller Project.

Four proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>	<u>Total Points</u>
Johnson Controls	\$116,196.44	90	89.0
Central Air & Heating	\$156,775.00	120	77.4
Quantum Mechanical	\$172,068.00	60	63.4
Refco	\$170,000.00	150	40.8

At the Regular Board Meeting February 10, 2021, the Board approved to negotiate with the top rank vendor, Johnson Controls.

Initial project negotiations were held on February 25, 2021, with Mr. Adalberto Cavazos, Johnson Controls, Mr. Carlos Lerma and myself. During the negotiations Johnson Controls Offers as their Best and Final Offer \$116,196.44 with no decrease in their initial proposal. However, they do request and additional 20 days for installation.

Administration is to present Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the CNP Office Chiller Project and believes that the additional days is a reasonable request.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

<u>Company</u>	<u>Base Proposal</u>	<u>Days</u>
Johnson Controls	\$116,196.44	120

Original Price: \$116,196.44

BAFO: \$116,196.44

At the Special Board Meeting held on March 03, 2021, the Board approved Johnson Controls as the awarded vendor. Notice to Proceed was issued on April 07, 2021, with 110 days substantial completion to be achieved on July 26, 2021.

At the Regular Board of Trustees meeting held on August 11, 2021, the Board approved Change Order #1 for Twenty-eight (28) Delay Days for the Child Nutrition Program (CNP) Project. If approved the new substantial completion will be August 23, 2021.

ADMINISTRATIVE CONSIDERATION

As per DBR Engineering the work has been reviewed, inspected and determined to be substantially complete as per contract documents as of August 30, 2021. Thus, DBR Engineering and Johnson Control presents Substantial Completion for the Child Nutrition Program (CNP) Project.

FUNDING SOURCE / AMOUNT

CNP Funds

Total Budget: \$116,196.44

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, September 1, 2021.

Administration presents Approval of Substantial Completion for the Child Nutrition Program (CNP) Project.

EXHIBIT

DBR Engineering – Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Coordinator for Project & Energy Management

NOTICE OF SUBSTANTIAL COMPLETION

PROJECT NO. 208016.00

PROJECT: Child Nutrition Program
Chiller Replacement

DATE: August 23, 2021

Owner	Engineer	Contractor
Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Tx 78572	DBR Engineering Consultants 200 S. 10 th St, Suite 901 McAllen, Texas 78501	Johnson Controls, Inc. 2209 N. Padre Island Drive, Suite F Corpus Christi, Tx 78408

This is to advise you that the Work has been reviewed, inspected, and determined, to the best knowledge, information and belief of the Engineer, to be substantially complete as of the date noted above in accordance with the criteria outlined in The General Conditions of the Contract and the Specifications, including without limitation a) suitable for occupancy, b) determined to be fully and comfortably usable, and c) fully cleaned and appropriate for presentation to the public.

A punch list of work to be completed, work not in compliance with the Drawings or Specifications, and unsatisfactory work is attached. The Contractor shall complete every item identified on the punch list specifying the Subcontractor or trade responsible for the work, and the dates that the completion or correction will be commenced and finished prior to Final Acceptance.

Except as stated in this Notice of Substantial Completion, all manufacturers' warranties, other special warranties and the Contractor's one-year obligation to perform remedial work, shall commence on the Date of Substantial Completion noted above.

This Notice of Substantial Completion shall be effective and establish the Date of Substantial Completion as **August 23, 2021**

Contractor	<u>James B. Merrell</u> Printed Name	 Signature	<u>8-23-2021</u> Date
Engineer-In-Charge	<u>Hugo H. Avila</u> Printed Name	 Signature	<u>8-23-21</u> Date
Owner	_____ Printed Name	_____ Signature	_____ Date

SUBJECT: Award Purchase of Restaurants and Catering Services #112-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Restaurants and Catering Services to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 7
2. Number of vendors awarded - 7

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated amount: \$69,760

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Restaurants and Catering Services #112-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>CC Valley Cici's Pizza</u> 2. <u>Chick-Fil-A N 10th St</u> 3. <u>Chick-Fil-A Palmhurst</u> 4. <u>Chick-Fil-A Sharyland Towne Crossing</u> 5. <u>El Pollo Loco (EPL Ventures)</u> 6. <u>Coastal Deli dba Jason's Deli</u> 7. <u>Pappa's Piza</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Restaurants and Catering Services 112-22-0

CC Valley dba Cici's Pizza PO Box 3990 McAllen TX 78502-3990	Vendor #37840 956-994-1050 Cynthia Benavides	cindyb@ccrgvpizza.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	Special price for schools on all 4 valley locations

Chick-Fil-A N 10th St 7340 N 10th St McAllen TX 78504	Vendor #6922 956-992-9027 Jose Fidel Martinez	01450@chick-fil-a.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	Call for pricing

Chick-Fil-A Palmhurst 214 E Mile 3 N Rd Palmhurst TX 78573	Vendor #102195 956-458-3659 Joe Gonzalez	03883@chick-fil-a.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	\$7 Chick-fil-a chicken sandwich-potato chips or cookie canned soft drink or Dasani water \$7 Chick-fil-a chicken biscuit-small fruit cup Dasani water \$3.79 Individual Chick-fil-a chicken sandwich \$5.54 Chick-fil-a chicken sandwich-canned soft drink or Dasani water

Chick-Fil-A Sharyland Towne Crossing 2501 E US Expressway 83 Mission TX 78572	Vendor #5534 956-682-0055 Jennifer Venecia	01837@chick-fil-a.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	Call for pricing

El Pollo Loco (EPL Ventures) 304 W Nolana Ave McAllen TX 78504	Vendor #103935 956-534-1135 Wayne Pearson	wayne@eplv.net
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	10%	or negotiable
Internet/On-Line Price Discount	10%	or negotiable

Coastal Deli Inc dba Jason's Deli 6000 South Staples Street Suite 300 Corpus Christi TX 78413	Vendor #93266 361-854-5446 Robery Becquet	robert.becquet@jasonsdeli.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	Menu Pricing
Custom Price Discount	10%	Community partners program menu discount varies by menu items
Internet/On-Line Price Discount	0%	Menu Pricing

Pappa's Pizza 301 N Alton Blvd Ste 5 Alton TX 78573	Vendor #101732 830-765-7676 Yoly Ramon	altonpappaspizzahr@gmail.com
Category Description	Catalog Discount as a Percentage	Notes
Custom price Discount	0%	Call Yoly at 830-765-7676 for district pricing on pizza and delivery fees

SUBJECT: Award Purchase of Custodial Supplies #131-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Custodial Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 13
2. Number of vendors awarded - 6

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$308,818**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Custodial Supplies #131-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>CC Distributors</u> <ul style="list-style-type: none"> • <u>11, 12, 13, 48, 72</u> 2. <u>Gateway</u> <ul style="list-style-type: none"> • <u>26, 54, 55, 59, 68</u> 3. <u>Genesis II</u> <ul style="list-style-type: none"> • <u>50, 73, 74, 75, 83, 86, 87</u> 4. <u>Gulf Coast Paper Co</u> <ul style="list-style-type: none"> • <u>1-10, 13, 14, 17, 18, 20, 22-25, 28-32, 34-36, 39-47, 49, 51, 56-58, 61-67, 69-71, 85, 89-93</u> 5. <u>Liberty Office Products</u> <ul style="list-style-type: none"> • <u>27, 37</u> 6. <u>Pyramid School Products</u> <ul style="list-style-type: none"> • <u>16, 19, 21, 33, 52, 60, 76-82, 84, 88</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Custodial Supplies 131-22-0

#	Item	Description	Unit of Measure	Estimated Quantity Purchased	Acuity Specialty Products, Inc 6/19/23 Zap Sales and Service					CC Distributors, Inc.					COMPETITIVE CHOICE INC.					COPPY PLUS					Central Poly Bag Corp.					Gateway Printing & Office Supply, Inc					Genesis II, Inc				
					CASCADIA					S280					533.97					53.000%					5					533.95					564				
					Proposed Brand / Model	Price per Unit	Unit of Measure	Notes	Total Cost	Proposed Brand / Model	Price per Unit	Unit of Measure	Notes	Total Cost	Proposed Brand / Model	Price per Unit	Unit of Measure	Notes	Total Cost	Proposed Brand / Model	Price per Unit	Unit of Measure	Notes	Total Cost	Proposed Brand / Model	Price per Unit	Unit of Measure	Notes	Total Cost	Proposed Brand / Model	Price per Unit	Unit of Measure	Notes	Total Cost	Proposed Brand / Model	Price per Unit	Unit of Measure	Notes	Total Cost
101	Toilet Tissue Jit Jr Jumbo	Kimberly Clark Scott Surgass or District Approved Equal	1800 sheets per roll, 12 rolls per case	2775 cases		CASCADES B140	\$23.69	cs	12-1000/roll	\$23.69	BWKS1008 BOARDWALK	\$33.01	12/roll	HT Bath Tissue Jumbo, Septic Safe, 2-Ply, White, 3.5" x 100/10, 12 Rolls/Carton	\$33.01	SI02510012	\$32.03	CT	ISSUE_JML10007_W		\$32.03	Resolute #700	\$27	Case	None	\$27													
102	Roll Towels, Brown Soft Roll	Kimberly Clark Scott or District Approved Equal	400 Towels per Roll, 12 Rolls per Box	2100 Cases		CASCADES B235	\$18.33	cs	12-350/roll	\$18.33						SI022200	\$18.05	CT			\$18.05	Marcal #P7248	\$36	Case	None	\$36													
103	Multifold Towels, 9.4 x 9.25" Brown, Soft	Kimberly Clark Scott or District Approved Equal	4000 per Case	415 Cases		CASCADES B175	\$18.10	cs	16-350/roll	\$18.10						SI021040	\$19.15	CT	TOWELMULTIFOLD, NRTL 250/PK		\$19.15	Marcal #P200N	\$31	Case	None	\$31	ESD-H175	\$19.17	CASE	CASCADE	\$19.17								
104	Round Can, 10 Gallon, Beige, Soft Wastebasket	Rubbermaid or District Approved Equal	Each	25		CONTINENTAL 41148B	\$8.50	ea	N/A	\$8.50	RCP2957008 R Rubbermaid	\$15.87	ea	Pacific Blue Basic M Fold Paper Towels, 9.2 x 9.4, Brown, 250/Pack, 15 Pack/Carton	\$15.87																								
105	Round Can, 32 Gallon, Gray, Wastebasket	Rubbermaid or District Approved Equal	Each	10		CONTINENTAL 320607	\$24.19	ea	N/A	\$24.19						SI000483	\$26.66	EA	CONTAINER_32GAL_G		\$26.66	BWV 12G1WGRHA	\$27.94	EACH	boardwalk	\$27.94													
106	Round Can, 45 Gallon, Gray, Wastebasket	Rubbermaid or District Approved Equal	Each	5		CONTINENTAL 4446C	\$34	ea	N/A	\$34						SI011581	\$42.75	EA	CONTAINER_HEAVY DUTY TRASH		\$42.75	BWV 34G1WGRHA	\$36.65	EACH	boardwalk	\$36.65													
107	Round Can, 55 Gallon, Gray, Wastebasket	Rubbermaid Brute or District Approved Equal	Each	5		CONTINENTAL 250607	\$59.06	ea	N/A	\$59.06						SI000146	\$58.25	EA	CONTAINER_GATOR 55 GALLON		\$58.25	SI0-00146	\$60.68	EACH	Genuine Joe	\$60.68													
108	Rectangular Can, 14 Qt, Beige, Soft Wastebasket	Rubbermaid or District Approved Equal	Each	30		CONTINENTAL 13388E	\$4.10	ea	N/A	\$4.10						RCP29550085	\$6.19	EA	WASTEBASKET_PLAS TIC_13QT		\$6.19																		
109	Vacuum bag, disposable, for 14" Versamatic Vacuum code 2003	Rubbermaid or District Approved Equal	Each	50		APC JANWV183	\$8.65	ea	10/ea	\$8.65																													
110	Vacuum bag, disposable, for 12" Sensor Vacuum code 5300	Rubbermaid or District Approved Equal	Each	130		APC JANWV183	\$10.95	ea	10/ea	\$10.95																													
111	Wet Mop Heads, Blue, Looped and Barbed, 16 in	Wilson or District Approved Equal	Each	200		GOLDEN STAR AST3485	\$4.93	ea	N/A	\$4.93						SI004187	\$91.25	CT	MOPHEAD_BLUE_BLA N_NARROW		\$91.25	SI0-58158	\$6.29	EACH	Genuine Joe	\$6.29	Genesis ACP-303MWB	\$2.48	Each	12/ea, minimum order 96 cases	\$2.48								
112	Wet Mop Heads, Medium, #20 Blue, Looped and Barbed, 20in	Wilson AD2612 or District Approved Equal	12 per Case	255		GOLDEN STAR AST3485M5	\$73.68	cs	12 per case	\$73.68						BWV 303BLCT	\$104	DOZEN	boardwalk		\$104	Genesis ACP-303MWB	\$41.47	Case	12/ea, minimum order 8 cases	\$41.47													
113	Wet Mop Heads, Large, Blue, Looped and Barbed, 24in	Wilson AD2612 or District Approved Equal	12 per Case	130		GOLDEN STAR AST3485L5	\$95.16	cs	12 per case	\$95.16						BWV 303BLCT	\$152	DOZEN	boardwalk		\$152	Genesis ACP-CLM-38LWB	\$42.68	Case	12/ea, minimum order 40 cases	\$42.68													
114	Wet Mop Heads, Large, Blue, Looped and Barbed, 24in	Wilson AD2612 or District Approved Equal	12 per Case	130		GOLDEN STAR AST3485L5	\$95.16	cs	12 per case	\$95.16						BWV 348CT	\$197.28	CASE	boardwalk		\$197.28	Genesis T-PM24-4	\$51.51	Case	12/ea, minimum order 8 cases	\$51.51													
115	Fiberglass Mop Handle, White, 57", Plastic Speed Change, Latch Style, Wing Away Bar w/roller Adjustment Knob, Safety Orange, Fiberglass Shaft w/soft Grip	Wilson or District Approved Equal	Each	75		GOLDEN STAR HWMS169PQ 05	\$11.81	ea	N/A	\$11.81						SI000160	\$16.15	EA	HANDLE_MOP SPEED CHANGE		\$16.15	IMP-04	\$9.39	EACH	Impact	\$9.39	Genesis ACP-51206-18	\$7.92	Each	6/ea, minimum order 6 cases	\$7.92								
116	Wet Mop Bucket w/16"27" Lid w/air Pressure Combo Pack	Rubbermaid #7850 or District Approved Equal	Each	50		CONTINENTAL 331-377W	\$90.31	ea	N/A	\$90.31						SI000347	\$54.15	EA	COMBO_WRENCHER_B UCKET_MOP		\$54.15																		
117	Push Broom Handle, Die-Cast, Non-splinterable Aluminum Threaded Tip, Secured to Natural Laminated Hardwood Handle, 15/16" Diameter, Overall Length 69"	Proline or District Approved Equal	12 per Case	10		MAGNOLIA BRUSH M-60	\$40.56	cs	N/A	\$40.56																													
118	Large Plastic Angler Broom, 13" Sweeping Surface, Sturdy Plugged Tip, Plastic Bristles, Angled out, 42" Long Handle 7/8" Diameter with Plastic Angled Chisel	UNI or District Approved Equal	12 per Case	140		GOLDEN STAR B1439S	\$68.76	cs	N/A	\$68.76						SI000570	\$7.99	EA	BROOM_ANGLE13"		\$7.99	BWV 023M	\$86.77	DOZEN	boardwalk	\$86.77	Genesis ACP-8K1024MH	\$51.18	Case	Minimum order 6 cases	\$51.18								
119	Heavy Duty Dust Fan, 2005, Thinner Front Edge, Molded in Serrated Teeth, Charcoal, 12 1/4" Wide	Rubbermaid or District Approved Equal	Each	10		CONTINENTAL 712	\$2.45	ea	N/A	\$2.45						SI000406	\$3.44	EA	DUSTPAN_PLASTIC_H 0.12"		\$3.44	RCP 205CHA	\$6.50	EACH	Rubbermaid	\$6.50	Genesis B8410412	\$3.92	Each	12/ea	\$3.92								
120	Yellow Pro 1000000 Dred Pan, Vinyl Coated, Metal Handle, Lightweight Plastic, Black 37" Overall Length, 12.5" Wide	Rubbermaid or District Approved Equal	Each	60		CONTINENTAL 9128K	\$8.58	ea	N/A	\$8.58						SI008136	\$8.10	EA	PAN_DUST_LOBBY_PL ASTIC		\$8.10	SI0-81136	\$8.16	EACH	Genuine Joe	\$8.16	Genesis HC-67	\$6.72	Each	6/ea	\$6.72								
121	Jamboree Cart, 61.75 w/23 Gallon Yellow Vinyl Bag w/Zipper, Non-Marking 8 Rear Wheels, 4" non-Marking Front Casters	Rubbermaid or District Approved Equal	Each	1		CONTINENTAL 18440	\$130.81	ea	N/A	\$130.81						SI000342	\$172.10	EA	CART_JAMBOREES		\$172.10	RCP-K17386	\$248.85	EACH	Rubbermaid	\$248.85	Genesis B8154448	\$142	Each	Each	\$142								
122	Yellow Vinyl Jamboree Cart Bag, #1813, 25 Gallon Yellow Resealable Bag For 61.7 Jamboree Cart	Rubbermaid or District Approved Equal	2 per Carton	12		CONTINENTAL 1889W	\$45.62	cs	2ea per carton	\$45.62																													
123	Scouring Pads, Green, 4" x 9"	3M or District Approved Equal	20 per Box	80 Boxes		NORTON 2639S	\$7.76	bx	20/bx	\$7.76						MM006	\$17.15	PK	PAD_SCRUB_GEN PURPOSE_6"X9"		\$17.15	BWV 096	\$5.49	BX/20	boardwalk	\$5.49													
124	Doodiebag Pads, #541, Brown, Scotch N Strip Pad, 4 5/8" x 10"	3M or District Approved Equal	5 Pads per Box	120 Boxes		3M #541	\$10.18	bx	5/bx	\$10.18						SI000125	\$1.18	EA	PAD_LITLTY_FLDRN/ WALL		\$1.18	SI0-03125	\$1.12	EACH PAD	By the pad only	\$1.12													
125	Doodiebag Pads, #840, White, Cleanseal Pad, 4 5/8" x 10"	3M or District Approved Equal	5 Pads per Box	5 Boxes		3M #840	\$10.18	bx	5/bx	\$10.18																													
126	Jiffy Servel Post Holder, Gray, Plastic Pad Holder, Jewels in all Directions, Blue Accepts 4 x 10 Cleaning Pads, Threaded Sinker Accepts Any Standard Threaded Handle	Premier or District Approved Equal	Each	60		NORTON 5943	\$13.64	ea	N/A	\$13.64						SI027000	\$3.10	EA	HOLDER_PAD_GRAY		\$3.10	SI0-27000	\$3.09	EACH	Genuine Joe	\$3.09	Genesis B8370709	\$5.08	Each	12/ea	\$5.08								
127	Wall Washing Pad, Refill	Wilson Universal or District Approved Equal	12 per Case	5		GOLDEN STAR 21028	\$46.50	cs	12/cs	\$46.50																													
128	Blue Scrub Pads 20" x 1" Thick, for Floor Sweig Machine	3M Microban or District Approved Equal	5 per Box	15 Boxes		3M #2427	\$16.13	bx	5/bx	\$16.13																													
129	Natural Hog Hair Pads, 20" x 1" Thick, for Floor Burnishers	3M Microban or District Approved Equal	5 per Box	75 Boxes		NORTON 5706	\$17.18	bx	5/bx	\$17.18																													
130	Tan/Beige Polish Pads 20" Buffing Pads, 1" Thick, for Floor Burnishers	3M Microban or District Approved Equal	5 per Box	10 Boxes		NORTON 5715 CHAMPAINE	\$16.65	bx	5/bx	\$16.65																													

SUBJECT: Award Purchase of Building Material and Lumber #151-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Building Material and Lumber to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded - 4

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure \$294,353

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Building Material and Lumber #151-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>CV Industrial Hardware LLC</u> 2. <u>Diaz Floors & Interiors Inc</u> 3. <u>JCO</u> 4. <u>R. E. Friedrichs Company</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Building Material and Lumber 151-22-0

CV Industrial Hardware LLC 701 N Bryan Rd Mission TX 78572		Vendor #105771 956-600-4059 Giovanni Olivos	golivos@cvinustrialhardware.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	5%	Five percent off	

Diaz Floors & Interiors Inc 1205 W Polk Ave Pharr TX 78577		Vendor #70200 956-787-0056 Andres Diaz Sr	diazfloor8586@sbcglobal.net
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	20%	Call for pricing	
Manufacture Price Discount	20%	Call for pricing	
Custom Price Discount	20%	Call for pricing	
Internet/On-Line Price Discount	20%	Call for pricing	
Shelf Price Discount	20%	Call for pricing	

JCO 2119 S Closner Blvd Ste 20 Edinburg TX 78539		Vendor #93648 956-380-1915 Joe Perez	icojoeperez@gmail.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Call for pricing; quote given	
Manufacture Price Discount	0%	Call for pricing; quote given	
Custom Price Discount	0%	Call for pricing; quote given	
Internet/On-Line Price Discount	0%	Call for pricing; quote given	
Shelf Price Discount	0%	Call for pricing; quote given	

R.E.Friedrichs Company 3409 S Jackson Rd Pharr TX 78577		Vendor #62285 956-687-8261 Austin Connor Friedrichs	connor@refco.ws
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	10%	Stock items attached; call Purchasing for list	

SUBJECT: Award Purchase of Electrical Equipment and Supplies #152-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Electrical Equipment and Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 5
2. Number of vendors awarded - 5

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$221,710**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Electrical Equipment and Supplies #152-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>CC Distributors Inc</u> 2. <u>Consolidated Electrical Distributors dba Valmac Electric Supply</u> 3. <u>Central Plumbing & Electric Supply</u> 4. <u>Ferguson Facilities Supply</u> 5. <u>MPWR Electrical Direct</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Electrical Equipment and Supplies 152-22-0

CC Distributors Inc 210 McBride Lane Corpus Christi TX 78408		Vendor #1306 361-289-0200 David Berlanga	dberlanga@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	20%	Call for pricing	
Manufacture Price Discount	20%	Call for pricing	
Custom Price Discount	20%	Call for pricing	
Internet/On-Line Price Discount	20%	Call for pricing	
Shelf Price Discount	20%	Call for pricing	

Consolidated Electrical Distributors dba Valmac Electric Supply 2904 N Hibiscus Pharr TX 78577		Vendor #79322 956-702-3530 Ricardo Casarez	rcasarez@cedvalmac.com
Category Description	Catalog Discount as a Percentage	Notes	
Custom Price Discount	10%	For any larger discounts it would depend on the quantity being ordered	
Shelf Price Discount	10%	N/A	

Central Plumbing & Electric Supply 625 S Airport Dr Weslaco TX 78596		Vendor #18315 956-968-8525 Gene Paul Pena	accounting@plumbingandelectric.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	20%	Self Pricing	

Ferguson Facilities Supply 12500 Jefferson Ave Newport News VA 23602		Vendor # 913-449-7833 Michael Moore	central.education@ferguson.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	9%	Discount ranges depending on MFG	
Manufacture Price Discount	9%	Discount ranges depending on MFG	
Custom Price Discount	9%	Discount ranges depending on MFG	
Internet/On-Line Price Discount	9%	Discount ranges depending on MFG	
Shelf Price Discount	9%	Discount ranges depending on MFG	

MPWR Electrical Direct 323 W Expressway 83 Ste B Pharr TX 78577		Vendor #105772 956-475-3534 Jesse Rodriguez	estimating@mpwrdirect.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	25%	25% Discount	
Manufacture Price Discount	25%	25% Discount	
Custom Price Discount	25%	25% Discount	
Internet/On-Line Price Discount	25%	25% Discount	
Shelf Price Discount	25%	25% Discount	

SUBJECT: Award Purchase of Plumbing Equipment and Supplies #153-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Plumbing Equipment and Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded - 4

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$351,332**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Plumbing Equipment and Supplies #153-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>CC Distributors Inc</u> 2. <u>Central Plumbing & Electric Supply</u> 3. <u>Ferguson Facilities Supply</u> 4. <u>Rio Grande Plumbing Supply</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Plumbing Equipment Supplies 153-22-0

CC Distributors Inc 210 McBride Lane Coorpus Christi TX 78408		Vendor #1306 3661-289-0200 David Berlanga	dberlanga@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	15%	www.ccdistributors.com	

Central Plumbing & Electric Supply 625 S Airport Dr Weslaco TX 78596		Vendor #18315 956-968-8525 Gene Paul Pena	accounting@plumbingandelectric.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	20%	Shelf Pricing	

Ferguson Facilities Supply 12500 Jefferson Ave Newport News VA 23602		Vendor # 913-449-7833 Michael Moore	central.education@ferguson.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	9%	Discount ranges per item 9% - 40%	
Manufacture Price Discount	9%	Discount ranges per item 9% - 40%	
Custom Price Discount	9%	Discount ranges per item 9% - 40%	
Internet/On-Line Price Discount	9%	Discount ranges per item 9% - 40%	
Shelf Price Discount	9%	Discount ranges per item 9% - 40%	

Rio Grande Plumbing Supply 1010 E Pecan Blvd McAllen TX 78501		Vendor #63860 956-522-1101 Gilberto Montanez	ymrgps@hotmail.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	N/A	
Manufacture Price Discount	0%	N/A	
Custom Price Discount	0%	N/A	
Internet/On-Line Price Discount	0%	N/A	
Shelf Price Discount	0%	N/A	

SUBJECT: Award Purchase of AC Equipment and Supplies #154-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure AC Equipment and Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 8
2. Number of vendors awarded - 8

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$83,010**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	AC Equipment and Supplies #154-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Advance Auto Parts</u> 2. <u>Aircool Tech-ACT Corp</u> 3. <u>ASEN Refrigerants</u> 4. <u>Carrier Enterprise LLC</u> 5. <u>Ferguson Facilities Supply</u> 6. <u>Joe W Fly Co</u> 7. <u>Johnson Supply</u> 8. <u>Johnston Supply</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 AC Equipment and Supplies 154-22-0

Advance Auto Parts 2635 E Millbrook Road Raleigh NC 27604	Vendor #12295 952-412-4481 Shari Vergara	shari.vergara@advance-auto.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	15%	Discounts Vary per product group and product class. Complete discount schedule attached to RFP documents as well as additional response tab. Contact purchasing for list

Aircool Tech-ACT Corp 1432 N Alamo Rd Alamo TX 78516	Vendor #9782 956-702-8700 Saul Cantu	service@aircooltechcorp.com
Category Description	Catalog Discount as a Percentage	Notes
Custom Price Discount	0%	Call for pricing

ASPEN Refrigerants One Blue Hill Plaza Rearl River NY 10965	Vendor # 800-473-3766 Peter Bertuccio	contract.department@aspenrefrigerants.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	0%	Contact purchasing for more detail pricing

Carrier Enterprise, LLC 16230 Port Northwest Dr Houston TX 77041	Vendor # 281-798-1565 Shari Woodward	shari.woodward@carrierenterprise.com
Category Description	Catalog Discount as a Percentage	Notes
Internet/On-Line Price Discount	35%	www.carrierenterprise.com is our site. The 35% off list will be reflected online when you log in with your username and password created for your school.

Ferguson Facilities Supply 12500 Jefferson Ave Newport News VA 23602	Vendor # 913-449-7833 Michael Moore	central.education@ferguson.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	9%	Discount ranges by product line
Manufacture Price Discount	9%	Discount ranges by product line
Custom Price Discount	9%	Discount ranges by product line
Internet/On-Line Price Discount	9%	Discount ranges by product line
Shelf Price Discount	9%	Discount ranges by product line

Joe W Fly Co 209 Southgate Dr Harlingen TX 78552	Vendor #91633 956-490-8440 Jessica Cortez	jessica@joeflyco.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	30%	Bidding
Manufacture Price Discount	30%	Bidding
Custom Price Discount	30%	Bidding
Shelf Price Discount	30%	Bidding

Johnson Supply 801 Mozelle St Pharr TX 78577	Vendor #91823 956-702-3445 Robert Salinas	rsalinas@johnsonsupply.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	50%	50% OFF CATALOG PRICE

Johnstone Supply 3107 N Sugar Rd Pharr TX 78577	Vendor #70523 Rick Garcia 956-783-1036	rick.garcia@johnstonesoutx.com
Category Description	Catalog Discount as a Percentage	Notes
Catalog Price Discount	50%	50% off catalog list price
Internet/On-line Price Discount	1%	1% discount off if ordered online

SUBJECT: Award Purchase of Painting Equipment and Supplies #155-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Painting Equipment and Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 2
2. Number of vendors awarded - 2

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$104,222**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Painting Equipment and Supplies #155-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>CC Distributors Inc</u> 2. <u>PPG Architectural Finishes Inc</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Painting Equipment and Supplies 155-22-0

CC Distributors Inc 210 McBride Lane Corpus Christi TX 78408		Vendor #1306 361-289-0200 David Berlanga	dberlanda@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	15%	www.ccdistributors.com	

PPG Architectural Finishes Inc 1219 East Expresway 83 Mission TX 78572		Vendor #4019 956-246-2704 Ernie Garcia	ernie.garcia@ppg.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	40%	40% off paints 20% off supplies	
Manufacture Price Discount	40%	40% off paints 20% off supplies	

SUBJECT: Award Purchase of Flooring Equipment and Supplies #156-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Flooring Equipment and Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 3
2. Number of vendors awarded - 3

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$62,875**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Flooring Equipment and Supplies #156-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>CC Distributors Inc</u> 2. <u>Diaz Floors & Interiors Inc</u> 3. <u>Gateway Printing & Office Supply Inc</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Flooring Equipment and Supplies 156-22-0

CC Distributors Inc 210 McBride Lane Corpus Christi TX 785408		Vendor #1306 361-289-0200 David Berlanga	dberlanga@ccdistributors.com
Category Description	Catalog Discount as a Percentage	Notes	
Internet/On-Line Price Discount	15%	www.ccdistributors.com	

Diaz Floors & Interiors Inc 1205 W Polk Ave Pharr TX 78577		Vendor #70200 956-787-0056 Andres Diaz Sr	diazfloor8586@sbcglobal.net
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	20%	Call for pricing	
Manufacture Price Discount	20%	Call for pricing	
Custom Price Discount	20%	Call for pricing	
Internet/On-Line Price Discount	20%	Call for pricing	
Shelf Price Discount	20%	Call for pricing	

Gateway Printing & Office Supply Inc 315 S Closner Edinburg TX 78539		Vendor #30290 956-383-3861 Chris Diaz	cdiaz@gatewayp.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	25%	Discount "up to 25%"	
Manufacture Price Discount	25%	Discount "up to 25%"	
Internet/On-Line Price Discount	25%	Discount "up to 25%"	
Shelf Price Discount	25%	Discount "up to 25%"	

SUBJECT: Award Purchase of Welding Equipment and Supplies #158-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Welding Equipment and Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded - 4

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$52,374**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Welding Equipment and Supplies #158-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Airgas USA LLC</u> 2. <u>CV Industrial Hardware LLC</u> 3. <u>Lawson Products Inc</u> 4. <u>Praxair Distribution Inc</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Welding Equipment and Supplies 158-22-0

Airgas USA LLC 201 N 23rd St McAllen TX 78501		Vendor #92565 956-455-3385 Javier Olmos	javier.olmos@airgas.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Sign up on airgas.com to get your discounted price	
Manufacture Price Discount	0%	Vendor discounts extended on some equipment will extend at time of quote. Educational discounts applied at time of quote	
Custom Price Discount	0%	Vendor discounts extended on some equipment will extend at time of quote. Educational discounts applied at time of quote	
Internet/On-Line Price Discount	0%	Sign up on airgas.com to get your discounted price	
Shelf Price Discount	0%	Discounts will be applied at time of quote	

CV Industrial Hardware LLC 701 N Bryan Rd Mission TX 78572		Vendor #105771 956-600-4059 Giovanni Olivos	golivos@cvindustrialhardware.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	5%	Five percent off	

Lawson Products Inc 8770 W Bryn Mawr Ave Suite 900 Chicago IL 60631		Vendor #105777 800-890-8198 Lisa Castanon	government.sales@lawsonproducts.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	35%	35% discount off of Lawsons's price list for Welding	

Praxair Distribution Inc 1021 W Ferguson Pharr TX 78577		Vendor #103875 956-227-8261 Marco A Alvarez	marco.alvarez@linde.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	N/A	
Manufacture Price Discount	0%	N/A	
Custom Price Discount	0%	N/A	
Internet/On-Line Price Discount	0%	N/A	

SUBJECT: Award Purchase of Industrial Equipment, Tools and Supplies #159-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Industrial Equipment, Tools and Supplies to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded - 4

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$64,400**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Industrial Equipment, Tools and Supplies #159-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Airgas USA LLC</u> 2. <u>CV Industrial Hardware LLC</u> 3. <u>Lawson Products Inc</u> 4. <u>Praxair Distribution Inc</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Industrial Equipment, Tools and Supplies 159-22-0

Airgas USA LLC 201 N 23rd St McAllen TX 78501		Vendor #92565 956-455-3385 Javier Olmos	javier.olmos@airgas.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Sign up on airgas.com to get your discounted price	
Manufacture Price Discount	0%	Vendor discounts extended on some equipment will extend at time of quote. Educational discounts applied at time of quote	
Custom Price Discount	0%	Vendor discounts extended on some equipment will extend at time of quote. Educational discounts applied at time of quote	
Internet/On-Line Price Discount	0%	Sign up on airgas.com to get your discounted price	
Shelf Price Discount	0%	Discounts will be applied at time of quote	

CV Industrial Hardware LLC 701 N Bryan Rd Mission TX 78572		Vendor #105771 956-600-4059 Giovanni Olivos	golivos@cvinutrialhardware.com
Category Description	Catalog Discount as a Percentage	Notes	
Shelf Price Discount	5%	Five percent off	

Lawson Products Inc 8770 W Bryn Mawr Ave Suite 900 Chicago IL 60631		Vendor #105777 800-890-8198 Lisa Castanon	government.sales@lawsonproducts.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	35%	Category discount range 35-79%	

Praxair Distribution Inc 1021 W Ferguson Pharr TX 78577		Vendor #103875 956-227-8261 Marco A Alvarez	marco.alvarez@linde.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	N/A	
Manufacture Price Discount	0%	N/A	
Custom Price Discount	0%	N/A	
Internet/On-Line Price Discount	0%	N/A	

SUBJECT: Award Purchase of TELPAS Online Practice Software #241-22-4

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure TELPAS Online Practice Software to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 2
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$120,245**

RECOMMENDATION

Administration recommends awarding contract to Summit K12 Holdings, Inc.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	TELPAS Online Practice Software #241-22-4
Awarded To:	1. <u>Summit K12 Holdings Inc</u>
Term:	One Year/One year option to renew
Term Period :	September 2021 – August 2022

Mission Consolidated Independent School District
 Tabulation Form
 TELPAS Online Practice Software 241-22-4

			Interven K-12				Summit K12 Holdings, Inc.			
			Vendor #				Vendor #103868			
			Chris Hamill				John P Kresky			
			855-345-3276				844-331-4737			
			proposals@intervene.io				info@summitk12.com			
Total Cost			\$208,000.00				\$120,245.00			
Selected #			0				1			
Selected (\$)			\$0				\$39,750.00			
#	Items	Quantity Required	Price per Student	Professional Development per Half Day	Notes	Total Cost	Price per Student	Professional Development per Half Day	Notes	Total Cost
#1-1	TELPAS Online Practice Program for @ 5000 students	5000	\$41.60	\$0	Half Day PD included in price	\$208,000	\$23.85	\$995	\$7.95 Listening & Speaking / \$7.95 for Reading & Writing / \$7.95 for ELPS Mastery; Each domain is charged separately	\$119,250

SUBJECT: Award Purchase of Charter Bus Services #317-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Charter Bus Services to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 4
2. Number of vendors awarded - 4

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$50,000**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Charter Bus Services #317-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Cougar Bus Lines</u> 2. <u>OK Tours</u> 3. <u>Stars Shuttle Inc</u> 4. <u>TheCharterBus.com</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

		Cougar Bus Lines, LTD								OK TOURS								
		Vendor #5204								Vendor #								
		956-726-9978								210-222-8880								
		Ricardo Rodriguez Jr								Marcos Sarmiento								
		info@cougarbuslines.com								service@oktours.com								
#	Items	Quantity Required	Price for First 5 hours	Price per hour Thereafter	Miles Allocated for 5 hours	Price per 24 hour period	Price per hour Thereafter 24 hours	Miles Allocated for 24 hours	Extra Mileage Assessment per Mile	Notes	Price for First 5 hours	Price per hour Thereafter	Miles Allocated for 5 hours	Price per 24 hour period	Price per hour Thereafter 24 hours	Miles Allocated for 24 hours	Extra Mileage Assessment per Mile	Notes
#1-1	Up to 22 passenger bus with toilet	1																Pricing available upon travel quote request.
#1-2	35 passenger bus with toilet	1									\$2,100.00	\$130	N/A	\$2,100.00	\$130	N/A	4.25	Pricing available upon travel quote request.
#1-3	46/47 passenger bus with toilet	1									\$2,100.00	\$130	N/A	\$2,100.00	\$130	N/A	4.25	Pricing available upon travel quote request.
#1-4	49/50/51 passenger bus with toilet	1	\$750	\$150	n/a	\$1,750.00	\$150	n/a	3.25	Overnight Fee \$600; Please read Deviations page	\$2,100.00	\$130	N/A	\$2,100.00	\$130	N/A	4.25	Pricing available upon travel quote request.
#1-5	54/55/56 passenger bus with toilet	1	\$750	\$150	n/a	\$1,750.00	\$150	n/a	3.25	Overnight Fee \$600; Please read Deviations page	\$2,100.00	\$130	N/A	\$2,100.00	\$130	N/A	4.25	Pricing available upon travel quote request.
#1-6	58 passenger bus with toilet	1																

		Star Shuttle, Inc.								TheCharterBus.com								
		Vendor #7862								Vendor #								
		210-581-9990								956-467-5770								
		Abbey Walker								Jose Vicente Solar								
		abbey.walker@starshuttle.com								sales@thecharterbus.com								
#	Items	Quantity Required	Price for First 5 hours	Price per hour Thereafter	Miles Allocated for 5 hours	Price per 24 hour period	Price per hour Thereafter 24 hours	Miles Allocated for 24 hours	Extra Mileage Assessment per Mile	Notes	Price for First 5 hours	Price per hour Thereafter	Miles Allocated for 5 hours	Price per 24 hour period	Price per hour Thereafter 24 hours	Miles Allocated for 24 hours	Extra Mileage Assessment per Mile	Notes
#1-1	Up to 22 passenger bus with toilet	1	\$510	\$102	100	\$1,224.00	\$102	500	4.2	Cheaper pricing may be available through our call center	\$850	\$140	any	\$1,250.00	\$140	any	4	na
#1-2	35 passenger bus with toilet	1	\$565	\$113	100	\$1,357.00	\$113	500	4.66	Cheaper pricing may be available through our call center	\$850	\$140	any	\$1,250.00	\$140	any	4	na
#1-3	46/47 passenger bus with toilet	1	\$599	\$120	100	\$1,436.00	\$120	500	4.66	Cheaper pricing may be available through our call center	\$850	\$140	any	\$1,250.00	\$140	any	4	na
#1-4	49/50/51 passenger bus with toilet	1									\$850	\$140	any	\$1,250.00	\$140	any	4	na
#1-5	54/55/56 passenger bus with toilet	1	\$698	\$140	100	\$1,676.00	\$140	500	4.99	Cheaper pricing may be available through our call center	\$850	\$140	any	\$1,250.00	\$140	any	4	na
#1-6	58 passenger bus with toilet	1									\$850	\$140	any	\$1,250.00	\$140	any	4	na

SUBJECT: Award Purchase of Event Rental Services #605-22-0

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Event Rental Services to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 2
2. Number of vendors awarded - 2

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$77,504**

RECOMMENDATION

Administration recommends awarding contract to all vendors listed on tabulation form.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Event Rental Services #605-22-0
Awarded To:	<ol style="list-style-type: none"> 1. <u>Fiesta Party Rental LLC</u> 2. <u>North Agenda</u>
Term:	One Year/One year option to renew
Term Period :	October 2021 – September 2022

Mission Consolidated Independent School District
 Tabulation Form
 Event Rental Services 605-22-0

Fiesta Party Rental LLC 2808 Pueblo Del Norte Mission TX 78572		Vendor #89479 956-222-8987 Odilia Rocha	odirocha2808@gmail.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Call for pricing	
Manufacture Price Discount	0%	Call for pricing	
Custom Price Discount	0%	Call for pricing	
Internet/On-Line Price Discount	0%	Call for pricing	
Shelf Price Discount	0%	Call for pricing	

North Agenda 303 N Glen Oaks Suite 200 Burbank CA 91502		Vendor # 818-723-5284 Sean Sandoval	sean@northagenda.com
Category Description	Catalog Discount as a Percentage	Notes	
Catalog Price Discount	0%	Call for pricing	
Manufacture Price Discount	0%	Call for pricing	
Custom Price Discount	0%	Call for pricing	
Internet/On-Line Price Discount	0%	Call for pricing	
Shelf Price Discount	0%	Call for pricing	

SUBJECT: Award Purchase of Pre-K Digital Online Learning Software
#211-22-1

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this contract is to provide a method to procure Pre-K Digital Online Learning to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

This purchase will be made using Buy Board Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031a(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

A summary of the response review and evaluation process is as follows:

1. Number of responses received - 3
2. Number of vendors awarded - 1

FUNDING SOURCE AND AMOUNT

Respective campus and departmental budgets

Estimated expenditure **\$108,000**

RECOMMENDATION

Administration recommends awarding contract to Nearpod.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Dora Garcia, Coordinator for Purchasing

FY2022 Term Contract:	Pre-K – 12 Digital Learning Software #211-22-1
Awarded To:	1. <u>Nearpod</u>
Term:	One Year
Term Period :	September 2021 – August 2022

Mission Consolidated Independent School District

Pre-K - 12 Digital Learning Software 211-22-1

Bid Evaluation Matrix		Vendors		
		Edpuzzle	Nearpod	Pear Deck
Criteria	Weight	\$ 24,025.00	\$ 107,959.05	\$ 30,000.00
Price of service/product (40 pts)				
Base Proposal	40	40	9	32
Meet district's needs (60 pts)				
Informal/formal assessments including but not limited to note-taking capabilities, open ended questions, drag-and-drop, ability for students to record responses via video or audio, etc.	10	3	10	5
Interactive lessons for all content areas and elective courses including CTE and special populations	10	0	10	0
Engaging for all students, including 3D, Virtual Reality, and field trips	10	2	10	2
Ready-made and customizable interactive lessons	10	0	10	0
Integration with Google Classroom	8	2	8	8
Ability to facilitate live lessons (synchronous) while also being student-paced (asynchronous)	10	5	10	10
Past relationship with vendor (2 pts)	2	0	2	0
Total	100	52	69	57

Committee Members

- Bivens-Hernandez, Laquanta, Coordinator for Elementary Mathematics
- Cedillo, Faustino, Coordinator for Elementary Social Studies
- Hill, John R, Director for Curriculum & Instruction
- Martinez, Angelina, Director for Bilingual/ESL & Foreign Languages
- Ojeda, Vanessa, Coordinator for Secondary Mathematics
- Rodriguez, Judy D, Coordinator for Secondary Social Studies
- Saenz, Marissa I, Director for Instructional Technology & Library Services
- Shults, James T, Coordinator for Secondary Science
- Silva, Shaila Y, Coordinator for Elementary Language Arts
- Tijerina, Diamond, Coordinator for Secondary Language Arts

Cuevas, Daisy D, Purchasing Specialist

NOTES:

Edpuzzle does not have ready made lessons that teachers can use/modify for their lessons. It is a library of videos from other sources such as youtube that the teacher can use to write questions for the students.

Nearpod contains ready made editable lessons for all content areas including some electives and lessons for special populations. Lessons are searchable by TEKS. This purchase also includes Flocabulary, which are videos that teach vocabulary using engaging songs.

Peardeck does not have ready made lessons that teachers can use/modify for their lessons. Teachers must use the templates provided for to create full lessons. They do not have lessons for electives or special populations.

SUBJECT: Approval of Renewal of Unemployment Compensation Program with Texas Association of School Boards for the 2021-2022 School Year

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

On August 26, 2003, Mission CISD entered into an Interlocal Participation Agreement with the Texas Association of School Boards (TASB) to administer its Unemployment Compensation Program. The Unemployment Insurance Program, commonly referred to as UI, provides workers, who lose their jobs through no fault of their own, with weekly unemployment insurance payments. The UI program is 100% funded by employers who pay taxes on wages paid to employees.

ADMINISTRATIVE CONSIDERATIONS

On August 3, 2021 TASB submitted its unemployment compensation renewal for the 2021-2022 school year. The renewal came at an annual contribution amount of \$129,214. There was a decrease in premium of \$22,803 or 15% from prior year. The decrease is attributed to the Cares Act Credits netted against the benefit amounts paid to District Employees. In calendar year 2020, the District reported gross wages of \$111,284,564.37 and benefits of \$579,748.52 were paid out to District Employees. The District did receive a Cares Act Credit of \$208,870.57. For the first quarter of 2021, the District reported gross wages of \$27,212,368.38 and benefits paid to District Employees in the amount of \$35,256.37. The District did receive a Cares Act Credit of \$16,179.23.

FUNDING SOURCE:

All Funds	\$129,214
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RECOMMENDATION:

Approval of Renewal of Unemployment Compensation Program with Texas Association of School Boards for the 2021-2022 School Year

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits and Risk Management
Dora Garcia, Coordinator for Purchasing



July 30, 2021

Rumalda Ruiz

Mission CISD

Dear Rumalda Ruiz,

Strong risk management resources and reliable coverage partners are critical to managing operations at your organization. Thank you for trusting the TASB Risk Management Fund to support your efforts.

When you choose the Fund, you get more than a coverage provider. You get a stable ally that has served members for nearly five decades and is the choice of more than 1,000 Texas school districts and other educational entities for their risk management and coverage needs.

- **Financial Security:** The Fund's financial strength, with over \$200 million in Members' Equity, means we have the financial resources to handle your claims.
- **Responsive and Adaptable:** A risk pool, like the Fund, offers flexibility to customize coverage agreements to meet Texas public schools' unique needs. We pair a broad array of coverage options with comprehensive risk solutions so you can work compliantly, train and educate staff, and prevent and mitigate losses. We meet you where you are and deliver the services you need to navigate the ever-evolving risk landscape.
- **Trusted:** The Fund is administered by the Texas Association of School Boards (TASB), an organization founded on understanding the uniqueness of each school community in Texas. Led by a board of Texas public school board members and administrators, the Fund is focused on your needs.

We are pleased to provide you with a renewal proposal for the 2021–22 coverage term. As an added convenience, **you may accept your renewal proposal online**. There are no changes in the coverage agreements this year. Coverage agreements may be accessed on the Fund's website. Please carefully review all terms and when ready, complete your electronic acceptance on the page where you accessed these documents. Enter your first and last name and then click "Accept and Sign." You may also sign these documents and return them by email to your Risk Management Marketing Consultant or to TASBRMF@tasbrmf.org. Please note that **coverage will automatically renew under the terms of this renewal proposal unless we receive written notice of termination at least 30 days prior to your renewal date**. If you are unsure of your plans to renew or have any questions about the renewal proposal or any aspect of your Fund membership, please contact Adrian Pena or any member of TASB's Underwriting and Marketing Division at 800.482.7276.

We are also working on an update to the Fund's Interlocal Participation Agreement (IPA). **This update will not change the coverage terms in this renewal proposal**. The IPA serves as the foundation for Fund membership and enables participation in the Fund's programs. The IPA was last updated in 2012. TASB requires all foundational agreements with members to be thoroughly reviewed and refreshed at least every 10 years. We anticipate that the updated Interlocal Participation Agreement will include changes to provisions regarding designation of program coordinators, pre-suit appeal requirements, a requirement for validating Board of Trustee approval of the IPA, and other items. We expect to complete our work later this year or in early 2022. We will send out the new IPA at least 60 days prior to the effective date. You will have the opportunity to review the changes and decide whether you wish to execute the new agreement and continue coverage with the Fund.

Thank you for your membership in the Fund. We look forward to our continued partnership in the coming year.

Sincerely,
Adrian Pena
Senior Risk Management Consultant
Division of Underwriting & Marketing
Texas Association of Schools Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 512.467.3699

CC:



Mission CISD

Contribution & Coverage Summary (CCS) Participation Period: 10/1/2021 through 9/30/2022

The following is a summary of coverages, limits, deductibles, and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions are found on following pages and are part of this CCS. Please review all pages of this CCS document.

Coverage	Limit	Deductible	Contribution
Unemployment Compensation	Statutory	No Deductible	\$129,214
Total Contribution			\$129,214

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the Member. Total Contribution is an estimate and is subject to exposure audit.

Mission CISD

Unemployment Compensation Participation Period: 10/1/2021 through 9/30/2022 Total Contribution: \$129,214

The following is a description of Unemployment Compensation (UC) coverage.

Unemployment Compensation Coverage	Contribution
UC – Pool	\$129,214

Unemployment Compensation Conditions

Agreement: This Agreement provides coverage for statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings and filings with the Texas Workforce Commission (TWC). Coverage does not extend to litigation involving unemployment claims or other employment related matters.

As part of this Agreement, the Fund assumes responsibility for the Fund Member's quarterly claim payments payable to TWC during the Participation Period. All benefit credits and reimbursements, including but not limited to federal CARES Act credits, received during or attributable to any period of the Fund Member's participation in the Fund's UC program for which the Fund paid benefits, are owed to the Fund. Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent Fund Member in its relations with TWC.

Fund Member agrees to comply with the provisions of the TUCA, to respond timely to TWC requests and reporting requirements, and to comply with TWC rules and procedures. Fund Member also agrees to implement loss prevention and cost containment recommendations from the Fund related to unemployment compensation benefits. Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for Fund Member's failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

Contribution: The contribution shown on this Contribution and Coverage Summary (CCS) is developed by the Fund and is based on the Fund's overall expected unemployment compensation claims costs for the Participation Period and each individual Fund Member's claims experience. The contribution is not adjustable during the coverage period due to changes in Fund Member's wages. However, the contribution may be adjusted by the Fund if payments due to TWC for the Fund Member's unemployment compensation benefit payments for this Participation Period exceed 300% of the Fund Member's annual UC contribution. The additional contribution adjustment will be based solely on the Fund Member's own claims.

Assistance: The Fund's services include assistance to Fund Member with TWC hearings. Fund Member's request for assistance constitutes authorization for the Fund to appoint an attorney to provide representation to Fund Member before the TWC and for such attorney and other Fund representatives to have privileged communications with Fund Member regarding claims subject to TWC administrative proceedings. The Fund's assistance of Fund Member under this provision does not extend to litigation involving unemployment claims or other employment-related matters.



Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. If a Coordinator's name and e-mail address are not listed or the Coordinator identified needs to be updated, please provide updated information to the Fund as soon as possible or include updates on this document.

Current Program Coordinators

Program	Name	Title	E-mail
TASB Risk Management Fund- Unemployment Compensation	Joel Garcia	Assistant Superintendent for Finance	joel.garcia@mcisd.org joel.garcia@missioncisd.org

Program Coordinator Updates

Program	Name	Title	E-mail

If accepting this proposal electronically, you may scan and email this page to tasbrmf@tasbrmf.org to provide Program Coordinator updates.



Contribution & Coverage Summary General Conditions

Coverage: Coverage terms and limits provided are as set out in this CCS and the Fund's corresponding Coverage Agreements for this Participation Period.

Claims Reporting: Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement, the applicable Fund Coverage Agreement, or this CCS.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund shall determine the contribution for each program and how each contribution is applied. Termination under this Agreement of any program shall not affect the remaining programs.

Termination: This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Termination provisions in the Interlocal Participation Agreement. If this CCS is not terminated, the renewal of the CCS becomes effective on the automatic renewal date and the member shall be bound by the terms of the renewal CCS.

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

9/8/2021

Authorized Signature

Date

Carol G. Perez, Ed. D.

Superintendent of Schools

Printed Name

Title

SUBJECT: Approval of Amended Resolution stating Annual Review of Investment Policy and Investment Strategies CDA (LOCAL)

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with the Public Funds Investment Act, Texas Government Code 2256, the Board of Trustees is required to:

1. Annually review the District's Investment Policy and Investment Strategies for each of the funds or group of funds under the Board's control.
2. Approve the independent sources for Investment Officer training
3. Approve the list of qualified brokers/dealers
4. Approve the Investment Officers

A written instrument shall be adopted stating that the Board has reviewed and approved:

1. The Investment Policy and Investment Strategies
2. The list of independent sources for Investment Officer training
3. The list of qualified brokers/dealers
4. The list of Investment Officers

ADMINISTRATIVE CONSIDERATIONS

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures.

None of the District's investment officers own any financial interest in the entities offering to engage in investment transactions with the District.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of Amended Resolution Stating Review of Investment Policy and Investment Strategies

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Lorena Garcia, Deputy Superintendent for Support Services
Anna Zuniga, CPA, Director for Finance
Odon Garcia, Accountant

AMENDED RESOLUTION STATING ANNUAL REVIEW OF INVESTMENT POLICY AND INVESTMENT STRATEGIES AND DESIGNATION OF INVESTMENT OFFICERS FOR MISSION CISD

WHEREAS, Mission CISD has been legally created and operates pursuant to the general laws of the State of Texas applicable to Independent School Districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public and wishes to review the Investment Policy and strategies for the District, in the form attached hereto, pursuant to Chapter 2256, The Texas Government Code, as amended from time to time; Now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF Mission CISD THAT:

Section 1: The Investment Policy, in the form attached hereto, and the investment strategies contained in such policy is hereby reviewed and approved at its annual review.

Section 2: The provisions of this Resolution shall be effective as of the date reviewed and shall remain in effect until modified by action of the Board of Trustees.

Section 3: The attached list of qualified brokers/dealers and the list of sources for investment training are hereby reviewed and approved at its annual review.

Section 4: That Lorena Garcia, Deputy Superintendent for Support Services, Joel Garcia, Assistant Superintendent for finance Anna Zuniga, Director for Finance, Odon Garcia, Accountant, and Rosalinda Rodriguez, Accountant of the District are hereby named as Investment Officers of the District to be responsible for the investment of its funds consistent with the Investment Policy.

PASSED AND APPROVED this 8th day of September, 2021.

Jerry Zamora
President, Board of Trustees

ATTEST:

Roy Vela
Secretary, Board of Trustees

List of investment brokers/dealers and investment consultants with whom the District may work with in investing District funds.

1. Hilltop Securities Inc.
Mary Ann Dunda, Managing Director, TexSTAR Administrator
1201 Elm Street, Suite 3500,
Dallas, TX 75270
2. TASB First Public Lone Star Investment Pool
Edward M. Contreras, Assistant Vice-President
7620 Guadalupe
Austin, Texas 78752
3. PTA Texas Class Investment Pool
Danny King, Account Representative
813 West 11th, Suite B
Austin, Texas 78701
4. BBVA USA/PNC Bank
3900 North Tenth Street
McAllen, Texas 78501
5. PFM Asset Management LLC
Nathan Smith, Senior Managing Consultant
111 Congress Avenue, Suite 2150
Austin, Texas 78701
6. Lone Star National Bank
520 E. Nolana
McAllen, Texas 78704

The individuals listed above have been provided with a copy of MCISD's investment policies (legal and local). All investments will be made in accordance with MCISD's board policy regarding investment of public funds. Investments will be purchased from those providing the best package, adhering to Board Policy on investments.

Sources of investment training:

1. Texas Association of School Business Officials
2. PFM Asset Management LLC
3. Public Trust Advisors (PTA)
4. Hilltop Securities Inc.
5. First Public
6. Patterson & Associates

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Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed three years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

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Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

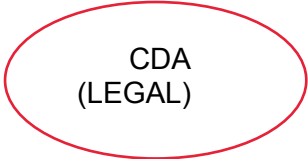


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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

Definitions

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group. <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for: <ol style="list-style-type: none">1. Bonds or other indebtedness issued by a district;2. Obligations under a lease, installment sale, or other agreement of a district; or3. Certificates of participation in a debt or obligation described by item 1 or 2. <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

Eligible Entity

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Eligible Project

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

Gov’t Code 2256.0207(a)

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

Written Policies

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

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4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

Gov't Code 2256.005(a), (b)

Annual Review

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit

A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment
Strategies

As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

Investment Officer

A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Initial Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

Ongoing The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

Gov't Code 2256.008(g)

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

Gov't Code 2256.006

Personal Interest

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

Quarterly Reports

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
 - a. Beginning market value for the reporting period;
 - b. Ending market value for the period; and
 - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

Gov't Code 2256.023

Selection of Broker

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

Gov't Code 2256.025

Bond Proceeds

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

Gov't Code 2256.0208(b)

Authorized Investments

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of
Governmental
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

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2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
 - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
 - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
 - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
 - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

Gov't Code 2256.009(a)

*Unauthorized
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

Certificates of
Deposit and Share
Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

Gov't Code 2256.010(a)

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

Gov't Code 2256.010(b)

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

Gov't Code 2256.011

Securities Lending
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
 - a. Pledged securities described at Obligations of Governmental Entities, above;
 - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

Gov't Code 2256.0115

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Banker's
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

Gov't Code 2256.012

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

Gov't Code 2256.013

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

Gov't Code 2256.014(a)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
 - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
 - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

Gov't Code 2256.014(b)

Limitations

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

Gov't Code 2256.014(c)

Guaranteed
Investment
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

Gov't Code 2256.015

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

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Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Gov't Code 2256.0204

Hedging
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

Gov't Code 2256.0206

Prohibited
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

Note: As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

Loss of Required
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
 - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
 - b. Requires an interpretation of subjective investment standards; or
 - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

Gov't Code 2256.005(k)-(l)

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business
Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

Gov't Code 2256.005(k)

Donations

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

SUBJECT: Approval of Donations

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

For the period reported, total donations were \$2,500.00. The largest cash donation received was \$2,500.00 and there was no non-cash donations received. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
 Donations through August 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
08/05/21	MHS Student Account, Texas OnCourse	2,500.00		The University of Texas at Austin	To be used for college awareness posters, campus tours
	Total donations	\$ 2,500.00	\$ -		

SUBJECT: Personnel Employments, Resignations, Transfers and Compensation Changes

PRESENTER: Dr. Carol G. Perez, Superintendent

BACKGROUND INFORMATION

Professional employees and support staff members have been employed by the Mission Consolidated Independent School District. Employees requested and were granted transfers that affected their campus, position title and/or pay grade, or were reassigned, which affected their campus, position title and/or pay grade.

Letters of resignation and letters of retirement were received from Mission CISD employees.

Changes in compensation to employees after performance on the contract or duties for the job assignment have begun (subsequent to the June 8, 2021, report to the Board) are also included for staff members.

FUNDING SOURCE:

See Attachments

RECOMMENDATION:

No recommendation or action required. For Information Only.

CONTACT PERSON(S):

Lorena Garcia, Deputy Superintendent for Support Services

SUBJECT: Tax Levy Adjustments for the Month of July 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$27,117.86. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$413,962.32. The monthly fee for this service is \$6,271.00.

Attached is the July 2021 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(24,193.12)
Debt Service Levy Modification \$(2,924.74)
Rollbacks \$0.00

RECOMMENDATION:

Informational Items

CONTACT PERSON (S)

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
JULY 2021

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2021/2022	COLLECTED 2020/2021
2021 TAX ROLL	-	-	-	-	-	#DIV/0!	0.00%
2020 & PRIOR YRS	4,597,051.27	279,563.22	(26,936.59)	(181.27)	4,290,370.19	6.12%	4.91%
ROLLBACK	8,099.31	-	-	-	8,099.31	0.00%	0.00%
TOTALS	4,605,150.58	279,563.22	(26,936.59)	(181.27)	4,298,469.50		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JULY 2021

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	-	- CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	279,563.22	(181.27) PRIOR
PRIOR YEARS-P&I	87,797.74	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	46,601.36	(26,936.59) PURGED
TOTAL COLLECTIONS	413,962.32	(27,117.86)
LESS TRANSFERRED	292,733.17	
LESS IN TRANSIT	114,901.68	
LESS DUE TO HCAD COMM FEES	56.47	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	(0.00)	

*****AFFIDAVIT*****

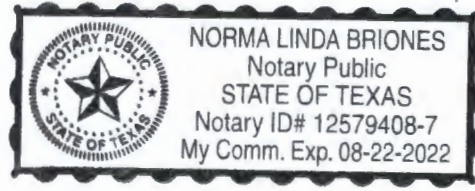
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF JULY IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF AUGUST 2021 A.D.

Norma Linda Briones
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF JULY 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2021	0	0	#DIV/0!	-	#DIV/0!	-	#DIV/0!	#DIV/0!
2020	1.19930	1.02800	85.72%	(181.27)	(155.38)	0.1713	14.28%	(25.89)
2019	1.23955	1.06835	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	(13,490.23)	(11,620.95)	0.1882	13.86%	(1,869.28)
2015	1.3672	1.1700	85.58%	(344.23)	(294.58)	0.1972	14.42%	(49.65)
2014	1.3300	1.1700	87.97%	(495.24)	(435.66)	0.1600	12.03%	(59.58)
2013	1.3000	1.1700	90.00%	(287.23)	(258.51)	0.1300	10.00%	(28.72)
2012	1.3000	1.1700	90.00%	(197.19)	(177.47)	0.1300	10.00%	(19.72)
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	(235.37)	(191.24)	0.2400	18.75%	(44.13)
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	(247.65)	(218.27)	0.1400	11.86%	(29.38)
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	(2,966.17)	(2,776.42)	0.1000	6.40%	(189.75)
2004	1.5691	1.4632	93.25%	(2,706.70)	(2,524.02)	0.1059	6.75%	(182.68)
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	(960.36)	(879.06)	0.1341	8.47%	(81.30)
2001	1.5341	1.4394	93.83%	(930.05)	(872.64)	0.0947	6.17%	(57.41)
2000	1.5341	1.4000	91.26%	(1,881.28)	(1,716.83)	0.1341	8.74%	(164.45)
1999	1.5050	1.4208	94.41%	(2,194.89)	(2,072.09)	0.0842	5.59%	(122.80)
TOTAL				(27,117.86)	(24,193.12)			(2,924.74)

	M&O	I&S
2020	-	-
2019 & PRIOR	(27,117.86)	(2,924.74)
TOTAL	(27,117.86)	(2,924.74)

ROLLBACK MODIFICATIONS FOR THE MONTH OF JULY 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	1.1993	1.0280	85.72%	-	0.00	0.1713	14.28%	0.00
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				0.00	0.00			0.00

	M&O	I&S
CURRENT	-	-
DELINQUENT	-	-
TOTAL	-243	-

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	150,121.47	.00	23,317.96	.00	173,439.43	23,162.40	.00	.00	196,601.83
	I & S	.171300	25,015.53	.00	3,885.46	.00	28,900.99	.00	.00	.00	28,900.99
	TOTAL	1.199300	175,137.00	.00	27,203.42	.00	202,340.42	23,162.40	.00	.00	225,502.82
2019	M & O	1.068350	30,738.26	.00	8,969.61	.00	39,707.87	6,713.86	.00	.00	46,421.73
	I & S	.171200	4,925.85	.00	1,437.38	.00	6,363.23	.00	.00	.00	6,363.23
	TOTAL	1.239550	35,664.11	.00	10,406.99	.00	46,071.10	6,713.86	.00	.00	52,784.96
2018	M & O	1.170000	15,940.46	.00	6,507.40	.00	22,447.86	3,708.92	.00	.00	26,156.78
	I & S	.169800	2,313.36	.00	944.41	.00	3,257.77	.00	.00	.00	3,257.77
	TOTAL	1.339800	18,253.82	.00	7,451.81	.00	25,705.63	3,708.92	.00	.00	29,414.55
2017	M & O	1.170000	10,408.79	.00	5,439.15	.00	15,847.94	2,663.40	.00	.00	18,511.34
	I & S	.180200	1,603.14	.00	837.69	.00	2,440.83	.00	.00	.00	2,440.83
	TOTAL	1.350200	12,011.93	.00	6,276.84	.00	18,288.77	2,663.40	.00	.00	20,952.17
2016	M & O	1.170000	9,475.01	.00	5,903.92	.00	15,378.93	2,518.84	.00	.00	17,897.77
	I & S	.188200	1,524.09	.00	949.67	.00	2,473.76	.00	.00	.00	2,473.76
	TOTAL	1.358200	10,999.10	.00	6,853.59	.00	17,852.69	2,518.84	.00	.00	20,371.53
2015	M & O	1.170000	4,771.73	.00	3,769.35	.00	8,541.08	1,507.88	.00	.00	10,048.96
	I & S	.197200	804.27	.00	635.31	.00	1,439.58	.00	.00	.00	1,439.58
	TOTAL	1.367200	5,576.00	.00	4,404.66	.00	9,980.66	1,507.88	.00	.00	11,488.54
2014	M & O	1.170000	3,560.33	.00	3,102.87	.00	6,663.20	1,086.99	.00	.00	7,750.19
	I & S	.160000	486.85	.00	424.33	.00	911.18	.00	.00	.00	911.18
	TOTAL	1.330000	4,047.18	.00	3,527.20	.00	7,574.38	1,086.99	.00	.00	8,661.37
2013	M & O	1.170000	3,297.84	.00	3,268.05	.00	6,565.89	1,049.15	.00	.00	7,615.04
	I & S	.130000	366.42	.00	363.13	.00	729.55	.00	.00	.00	729.55
	TOTAL	1.300000	3,664.26	.00	3,631.18	.00	7,295.44	1,049.15	.00	.00	8,344.59
2012	M & O	1.170000	3,670.42	.00	3,947.26	.00	7,617.68	1,209.69	.00	.00	8,827.37
	I & S	.130000	407.82	.00	438.58	.00	846.40	.00	.00	.00	846.40
	TOTAL	1.300000	4,078.24	.00	4,385.84	.00	8,464.08	1,209.69	.00	.00	9,673.77
2011	M & O	1.170000	2,943.68	.00	3,737.40	.00	6,681.08	1,102.23	.00	.00	7,783.31
	I & S	.130000	327.07	.00	415.27	.00	742.34	.00	.00	.00	742.34
	TOTAL	1.300000	3,270.75	.00	4,152.67	.00	7,423.42	1,102.23	.00	.00	8,525.65
2010	M & O	1.040000	2,697.41	.00	3,740.92	.00	6,438.33	1,177.08	.00	.00	7,615.41
	I & S	.260000	674.34	.00	935.23	.00	1,609.57	.00	.00	.00	1,609.57
	TOTAL	1.300000	3,371.75	.00	4,676.15	.00	8,047.90	1,177.08	.00	.00	9,224.98
2009	M & O	1.040000	1,259.58	.00	1,935.87	.00	3,195.45	572.41	.00	.00	3,767.86
	I & S	.240000	290.68	.00	446.74	.00	737.42	.00	.00	.00	737.42
	TOTAL	1.280000	1,550.26	.00	2,382.61	.00	3,932.87	572.41	.00	.00	4,505.28

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	474.62	.00	573.49	.00	1,048.11	83.18	.00	.00	1,131.29
	I & S	1.200000	91.27	.00	110.30	.00	201.57	.00	.00	.00	201.57
	TOTAL	1.240000	565.89	.00	683.79	.00	1,249.68	83.18	.00	.00	1,332.86
2007	M & O	1.040000	295.67	.00	312.92	.00	608.59	6.08	.00	.00	602.51
	I & S	1.140000	39.79	.00	42.11	.00	81.90	.00	.00	.00	81.90
	TOTAL	1.180000	335.46	.00	355.03	.00	690.49	6.08	.00	.00	684.41
2006	M & O	1.337400	345.14	.00	397.55	.00	742.69	29.31	.00	.00	713.38
	I & S	1.200000	30.97	.00	35.69	.00	66.66	.00	.00	.00	66.66
	TOTAL	1.457400	376.11	.00	433.24	.00	809.35	29.31	.00	.00	780.04
2005	M & O	1.463200	232.66	.00	282.36	.00	515.02	2.49	.00	.00	512.53
	I & S	1.100000	15.90	.00	19.30	.00	35.20	.00	.00	.00	35.20
	TOTAL	1.563200	248.56	.00	301.66	.00	550.22	2.49	.00	.00	547.73
2004	M & O	1.463200	168.56	.00	204.39	.00	372.95	.00	.00	.00	372.95
	I & S	1.059000	12.20	.00	14.79	.00	26.99	.00	.00	.00	26.99
	TOTAL	1.569100	180.76	.00	219.18	.00	399.94	.00	.00	.00	399.94
2003	M & O	1.463200	61.03	.00	97.25	.00	158.28	16.48	.00	.00	174.76
	I & S	1.209000	5.04	.00	8.04	.00	13.08	.00	.00	.00	13.08
	TOTAL	1.584100	66.07	.00	105.29	.00	171.36	16.48	.00	.00	187.84
2002	M & O	1.450000	144.09	.00	302.14	.00	446.23	64.05	.00	.00	510.28
	I & S	1.134100	13.32	.00	27.94	.00	41.26	.00	.00	.00	41.26
	TOTAL	1.584100	157.41	.00	330.08	.00	487.49	64.05	.00	.00	551.54
2001	M & O	1.439400	8.04	.00	15.49	.00	23.53	2.68	.00	.00	26.21
	I & S	.094700	.52	.00	1.02	.00	1.54	.00	.00	.00	1.54
	TOTAL	1.534100	8.56	.00	16.51	.00	25.07	2.68	.00	.00	27.75
ALL	M & O		240,614.79	.00	75,825.35	.00	316,440.14	46,601.36	.00	.00	363,041.50
ALL	I & S		38,948.43	.00	11,972.39	.00	50,920.82	.00	.00	.00	50,920.82
ALL	TOTAL		279,563.22	.00	87,797.74	.00	367,360.96	46,601.36	.00	.00	413,962.32
DLQ	M & O		90,493.32	.00	52,507.39	.00	143,000.71	23,438.96	.00	.00	166,439.67
DLQ	I & S		13,932.90	.00	8,086.93	.00	22,019.83	.00	.00	.00	22,019.83
DLQ	TOTAL		104,426.22	.00	60,594.32	.00	165,020.54	23,438.96	.00	.00	188,459.50
CURR	M & O		150,121.47	.00	23,317.96	.00	173,439.43	23,162.40	.00	.00	196,601.83
CURR	I & S		25,015.53	.00	3,885.46	.00	28,900.99	.00	.00	.00	28,900.99
CURR	TOTAL		175,137.00	.00	27,203.42	.00	202,340.42	23,162.40	.00	.00	225,502.82

SUBJECT: Disbursements for the Month of July 2021

PRESENTER: Joel Garcia, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Month of July 2021 totaled \$10,255,716.80 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 1,189,453.44
District Purchasing Cards	\$ 425,770.87
ACH	\$ 1,098,359.72
Wire Transfers	\$ 21,764.40
Payroll	\$ 7,520,368.37
TOTAL	\$ 10,255,716.80

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Joel Garcia, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Odon Garcia Jr, Accountant