



**Mission Consolidated Independent School District**

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## *Notice and Agenda*

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Board of Trustees WORKSHOP (Committee Meetings)** on **Wednesday, May 5, 2021, at 6:30 PM** in the **by Video Conference or Telephone Call**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

**In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.**

**Members of the public may access this meeting as follows:**

<https://mcisd.webex.com/mcisd/onstage/g.php?MTID=ed96c40f66d9bb9b3b6180cfa6d41febd>

**United States Toll Free 1-844-992-4726**

**United States Toll +1-408-418-9388**

**Access Code: 187 728 9398**

**Further information on joining the meeting will be available at the Mission CISD's website at [www.mcisd.net](http://www.mcisd.net)**

**Public Comment: Members of the public wishing to make public comment during the meeting must register by emailing [agallardo@mcisd.org](mailto:agallardo@mcisd.org) before 4:00 p.m. on the date of the meeting. The Member of the Public (Member) must provide the following information in the email:**

- 1. The subject the Member will discuss;**
- 2. A telephone number at which the Member of the Public may be reached;**
- 3. The name of the interpreter and the contact information for the interpreter if the Member requires an interpreter to provide public comment; and**
- 4. Whether the registrant will require the use of a TTY service to facilitate the public comment.**

## A G E N D A

<b>I. Call to Order</b>	
<b>II. Public Comment(s) on Specific Agenda Item(s)</b>	
<b>III. Superintendent's Update</b>	
<b>IV. <u>TRANSFORMING TEACHING and LEARNING COMMITTEE</u></b>	
<b>1. Discussion</b>	
<b>a. TSTC Migrant Academic Achievement Residency Summer Experience (MAARS)</b>	<b>5</b>
<b>b. Purchase of Bilingual Instructional Material</b>	<b>7</b>
<b>c. Professional Development for Secondary Schools in Integrating Social-Emotional Techniques</b>	
<b>d. TEKS Resource System</b>	<b>8</b>
<b>V. <u>FACILITIES/ENVIRONMENT COMMITTEE</u></b>	
<b>1. Construction Project</b>	
<b>a. Tom Landry Stadium Repairs Project</b>	
<b>(1) Accept the Best and Final Offer (BAFO) and to Enter into Contract for the Tom Landry Stadium Repairs Project</b>	<b>9</b>
<b>b. Mission CISD-Mims Elementary Marquee Project</b>	
<b>(1) Accept the Best and Final Offer (BAFO) and to Enter into Contract for the Mims Elementary Marquee Project</b>	<b>29</b>
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<b>(1) Status Report</b>	
<b>e. Mission CISD-FARMERS Project</b>	
<b>(1) Status Report</b>	
<b>f. Mission CISD-Field Events for the Middle School Project</b>	
<b>(1) Status</b>	
<b>g. Mission CISD-Old Agricultural Science Barns Project</b>	
<b>(1) Status Report</b>	
<b>h. Mission CISD- Roosevelt Auditorium Project</b>	
<b>(1) Status Report</b>	

i. Mission CISD-Scoreboard Installation at Rafael Cantu Junior High School (RCJHS) Project	
(1) Status Report	
j. Mission CISD-Culinary Arts Laboratory at Mission High School (MHS) Project	
(1) Status Report	
k. Mission CISD-Culinary Arts Laboratory at Veterans Memorial High (VMHS)	
(1) Status Report	
l. Mission CISD-Waitz Elementary Sidewalks Project	
(1) Status Report	
m. Mission CISD-Project-Kenneth White Junior High School (KWJHS) Power Distribution Transformer/Switchgear Repair Project	
(1) Status Report	
n. Mission CISD-Scoreboard Installation at KWJHS Project	
(1) Status Report	
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(1) Status Report	
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Approval fo TSTC Migrant Academic Achievement Residency Summer Experience (MAARS)	

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<b>Informational</b>	
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In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 10:00 p.m., on May 5, 2021




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**Dr. Carol G. Perez, Superintendent of Schools  
Mission Consolidated Independent School District**

**SUBJECT:** Approval of TSTC Migrant Academic Achievement Residential Summer Program (MAARS)

**PRESENTER:** Kim Risica, Executive Director for Special Programs & School Improvement

### **BACKGROUND INFORMATION:**

The goal of the MAARS Program is to empower migrant students to improve the quality of their lives within their multi-cultural community by providing academic and social support to enhance student potential in high school, college and real life. The program provides other critical elements that are often overlooked and are necessary for college readiness: Critical Thinking, Time Management and Social Development. For the 2021 summer, the program will be held July 5, 2021-July 30, 2021 and will be a 100% virtual experience.

Student opportunities include:

- A 4 week virtual summer instructional program to assist with the earning of additional high school graduation credits
- engagement in virtual career exploration opportunities through the available technical programs on the performing party campus
- engagement in virtual college readiness and leadership seminars to further educational goals
- virtual tours of colleges and universities
- virtual cultural event opportunities
- weekly \$125.00 living allowance to participants that meet all requirements during the program

Approximately 11 students @ \$3,000/each will have the opportunity to attend the MAARS program.

### **ADMINISTRATIVE CONSIDERATIONS**

Approval of TSTC Migrant Academic Achievement Residential Summer Program (MAARS)

### **FUNDING SOURCE/AND AMOUNT**

Title I Part C Migrant Funds, estimated cost \$33,000.00

### **RECOMMENDATION**

Approval of TSTC Migrant Academic Achievement Residential Summer Program (MAARS)

**CONTACT PERSON(S)**

Mrs. Kim Risica, Executive Director for Special Programs & School Improvement

Mrs. Nancy Villarreal, FaCE & Migrant Coordinator

**SUBJECT:** Award Purchase of Bilingual Instructional Materials

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

The PreK to 5<sup>th</sup> Grade Bilingual/ESL classrooms are in need of English and Spanish instructional material that targets the core content areas: science, math, social studies and language arts.

Instructional material was selected based on teacher survey results, input from elementary content coordinators, and input from the Bilingual department. The proposed instructional materials were deemed necessary to enrich our Bilingual/ESL students.

### **ADMINISTRATIVE CONSIDERATIONS**

On April 8, 2020, the Board of Trustees awarded renewals of catalog contracts for Instructional Material 241-21-0.

The review of the purchase request reached the following conclusions:

- (1) As per Board Policy CH Local the Board of Trustees must approve a purchase over \$50,000.
- (2) The current aggregate purchases in similar commodities for the department will be over \$50,000.

### **FUNDING SOURCE AND AMOUNT**

State Bilingual Funds	Estimated \$524,000
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### **RECOMMENDATION**

Award Purchase of Bilingual Instructional Material. Administration recommends classroom supplies be purchased using vendors awarded on the listed tabulation sheet.

### **CONTACT PERSON (S)**

Sharon Roberts, Ed. D., Deputy Superintendent for Curriculum and Instruction  
Kim Risica, Executive Director for Special Programs and School Improvement  
Angelina Martinez, Director for Bilingual Education/ESL  
Rumalda Ruiz, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Consideration and Approval of TEKS Resource System

**PRESENTER:** Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

### **BACKGROUND INFORMATION**

A guaranteed and viable curriculum is necessary for all students, but particularly for our struggling students. As pointed out in our Texas Association of School Administrators (TASA) Curriculum Audit in 2018-2019, considering years to parity, some of our students will never catch up with their peers if we do not provide, implement, and monitor a guaranteed and viable curriculum, especially for our struggling students. The fact that it is **guaranteed assures us that specific content is taught** in specific courses and at specific grade levels, regardless of the teacher to whom a student is assigned. The fact that it is **viable indicates that there is enough instructional time** available to actually teach the content identified as important (Dufour and Marzano, 2015).

For the 2020-2021 school year, the district purchased the Texas Curriculum Management Cooperative (TCMPC) TEKS Resource System (TRS) as a tool for content coordinators and curriculum writers to revise the district's curriculum. TRS provides vertical alignment documents, TEKS clarification documents, instructional focus documents, samples of Performance Assessments, Unit Overviews, Enduring Understandings, Concepts, Essential Questions, and rubrics to guide curriculum writing.

The district is once again requesting the purchase of the TEKS Resource System as a tool for our curriculum writing. It saves time and money, while providing additional resources. Only district-level personnel and curriculum writers will have logins to access the TRS site.

### **ADMINISTRATIVE CONSIDERATIONS**

Texas Curriculum Management Cooperative (TCMPC) TEKS Resource System (TRS) is part of the Region One Cooperative.

### **FUNDING SOURCE / AMOUNT**

2021-2022 Budget - Title I: \$62,980 (\$5,040 annual subscription fee; \$5.00 per student)

### **RECOMMENDATION:**

Approval of TEKS Resource System

### **CONTACT PERSON(S)**

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction  
Rumalda Ruiz, Assistant Superintendent for Finance  
Kim Risica, Executive Director for Special Programs and School Improvement  
John Roger Hill, Director for Advanced Academics  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project

**PRESENTER:** Ricardo Rivera  
Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

**STADIUM:**

Tom Landry Stadium was built in approximately 1976 and additional seating was installed in approximately 1989. It currently has only four (4) handicap seating spaces on both the home and visitors' side. The home side has a seating capacity for 5000 persons and the visitor's side has a seating capacity for 4000 persons.

At the Regular Board of Trustees meeting held on Wednesday, August 11, 2010 the Board approved a structural assessment to be conducted by Rick Hinojosa Structural Engineering. A report was completed on August 27, 2010. No further action was taken.

At a football game on September 26, 2013 and at the Regular Board of Trustees meeting of Wednesday, October 09, 2013, a concerned citizen brought to attention the fact that Tom Landry Stadium was not in compliance with the American Disabilities Act (ADA) current code concerning the required handicap seating spaces. As per ADA the breakdown for seating is 6 spaces for 1 – 500 seats then 1 seat for every 150 additional seats. As per calculations required additional seating on the home side will be 36 ADA seats and, on the visitors, side will be an additional 30.

On October 08, 2013 I contacted Mr. Tim Petty, Program Specialist V with the Texas Education Agency (TEA) to discuss this issue and he confirmed that we were not in compliance with current codes and standards concerning stadium seating.

At the Regular Board of Trustees meeting held on Wednesday, December 11, 2013 and after consultation with our legal counsel, the Board approved for renovations to the Tom Landry Stadium Press Box and for the additional required ADA stadium seating.

The current press box is approximately 30 years old and has never been renovated. When new bleacher seating was installed the press was moved by crane to its current location. With the installation of a new scoreboard additional staff will need to be placed in the press box to operate the system. Currently approximately nine persons are in the box, however, it is now estimated that up to twenty-two persons may be in the box at any given time. This added weight along with the additional weight of chairs and equipment may cause a stress on the structure. As per our legal counsel, there is no legal law that states that the structure needs to be evaluated, however, for safety precautions

Administration is considering a structural assessment study to be conducted on the press box to ensure that the structure is capable of sustaining the additional weight.

At the Regular Board of Trustees meeting held on Wednesday, March 20, 2013 Administration presented and the Board approved Consideration and Approval to Contract with Rick Hinojosa Engineering for a Re-Assessment of the Tom Landry Stadium Press Box.

At the Regular Board of Trustees meeting held on Wednesday, April 10, 2013 the Board was advised that due to concerns and possible code regulations requiring an elevator to be installed for the press box, inquiries were made to Mr. David Hansen, Legal Counsel. As per building code an elevator is required should the square footage of a press box be larger than 500 sq. ft. Our current press box is approximately 40' X 8' which is 320 sq. ft.. However, should only renovations be required without the addition of sq. footage the initial structural assessment will need to be considered. Furthermore, it is the responsibility of the structural engineer to make the decisions of what is currently within building codes and regulations even if it is only renovations. The possible recommendation of constructing adjacent press boxes may still require an elevator to be installed. The sq. footage requirement applies to the "aggregate" total sq. footage of all press boxes. Again, it will be the responsibility of the structural engineer to make that determination. Renovations to include floor support, the construction of an interior wall, counter tops, sliding windows.

At the February 05, 2014 Facilities Committee meeting, a presentation by Rick Hinojosa Structural Engineering stated that current plans to improve the press box must include the installation of an elevator or a ramp access to the press box as per the State of Texas current code. At this meeting the committee decided to cancel the press box renovation project.

At the Special Board of Trustees Meeting held on Wednesday, April 20, 2016, the Board approved the following:

Administration is again exploring the possibility of a stadium renovation to include a new press box, new reserve section seating with back rests, new concession stands, new concrete base under the bleachers along with new bleachers to meet current ADA rules and regulations. New bleachers to also include those at Leo Najó Baseball Park.

Administration is requesting approval to advertise for Request for Qualifications (RFQ's) for architectural/civil engineer services as the recommended process for the selection.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

If approved, Administration will begin advertising for architects and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm.

Advertisements for Request for Qualifications (RFQ's) for architects were advertised in the local newspaper on Wednesday, June 1<sup>st</sup> and June 8th, 2016 along with being posted on the MCISD website. RFQ's were due at Central Office on Thursday, June 23, 2016 at 2:00 p.m...

Three (3) architectural firms submitted an RFQ and they were reviewed for completeness and adherence to the instructions of the request by Mr. Roosevelt Rios, Purchasing Coordinator and Ms. Tammy Tijerina, Project Manager on Thursday, July 28, 2016. The firms are listed below:

PBK Architects GIGNAC  
& Assoc.  
Alvarado Architects

This agenda item and presentation(s) were originally scheduled for Wednesday, August 03, 2016, however, they were postponed for a later date and time.

At the Facilities/Environment Committee held on Wednesday, August 24, 2016, the three ranked firms were invited to make a presentation to a Special Facilities/Environment Committee meeting and those Board members in attendance. The Committee allowed the firms a 15-minute presentation session along with a 15-minute question and answer session. The Committee along with Mr. Ricardo Rivera evaluated and ranked the firms on the basis of demonstrated competence and qualifications pursuant to the Professional Services Procurement Act as per the presentations. The rankings were then presented at the Special Board of Trustees meeting for consideration and approval for the selection of services.

At the Special Board Meeting held on Wednesday, August 24, 2016, the Board approved the rankings and selection of Alvarado Architects for services for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, September 14, 2016, the Board approved the contract for Alvarado Architects for the Tom Landry Stadium Renovations Project.

At the Regular Board Meeting held on Wednesday, November 09, 2016, the Board approved the project and budget, the procurement method and Alvarado Architects request of Schematic Design and Design Development for the Tom Landry Stadium Renovations Project. Alvarado Architects, District Staff and Coaches have been working on the design due to the extremely tight timeline, this project has to be completed by late July 2017. Current design will have new concession stands, new parking, new parking over-layer where needed, concrete area below home side, new stadium fascia, new complete seating bleachers at both home and visitor side, home side reserved seating to have back rests, seating and ramps to be ADA compliant, new ticket booths, press box with elevator as recommended design, new stadium lighting as required along with other required items needed for the project.

At the Regular Board meeting held on Wednesday, December 14, 2016, the Board approved Alvarado & Associates final design and Approval for 24-inch-Wide Seats in the Reserved Section for the Tom Landry Stadium Renovations Project.

Advertisements in the local newspapers and at the Association of General Contractors Office (AGC) were posted on December 18, 2016 and December 25, 2016 for the new design. A pre-proposal meeting was held on Tuesday, January 10, 2017 at 2:00 P.M. at Central Office.

Proposals were publicly opened on Tuesday, January 17, 2017 at 4:00 P.M. at Central Office. Pre-ranking of the proposals were conducted by Mr. Roosevelt Rios, Mr. Albert Rodriguez and Mr. Adrian Hernandez, Project Manager on Tuesday, January 17 and Wednesday, January 18, 2017.

At the Facilities Committee meeting the Committee reviewed the pre-ranking of firms and then proceeded to officially rank the firm's proposals. These rankings will then be presented to the Board of Trustees for consideration and approval for entering into negotiations in the order of ranking recommended at a special called meeting on Monday, January 23, 2017 at 7:30 a.m.

Pre-ranking of proposals by Administration is merely a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted prior to the Evaluation and Selection Committee formal evaluation. The pre-ranking of proposals is strictly unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee will then proceed to negotiate a contract with the highest-ranking Proposer.

### Pending

The Finance department in conjunction with the districts finance consultants have been designing a funding package for this project. In order to ensure this project under this funding source be securely financed Administration is recommending to adjust the contingency budget by an increase of \$2 million. Thus, the total construction budget to include all soft-costs will not exceed \$10 million.

Three proposals were submitted for this project and were ranked by the Facilities Committee as per MCISD guidelines and procedures. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

<u>Company</u>	<u>Base Proposal</u>	<u>Alt. #1</u>	<u>Days</u>
Holchemont Const. (291)	\$7,463,000.00	(\$287,000.00)	235
E-Con Const. (287.6)	\$7,450,000.00	\$210,000.00	180
Central Builders (260.2)	\$8,000,000.00	\$500,000.00	180

Note:

Alternate #1 is for a larger custom-built press box of which Administration recommends approving. Both E-Con Construction and Central Builders have an additional cost for this alternate, as per Holchemont Construction their base bid includes the larger custom press box. Should MCISD select the smaller pre-fabricated press box Holchemont has a \$287,000.00 deduct from their base bid. The intention is for a notice to proceed (NTP) to be issued on or before February 01, 2017 with a substantial completion date of July 31, 2017, which is 180 days, Holchemont has a substantial completion date of September 24, 2017. Proposals and days are all prior to negotiations.

At a Special Board of Trustees meeting to be held on Monday, January 23, 2017, the Board will consider and possibly approve the rankings to allow negotiations to begin. It is Administrations intent to bring forward at the Regular Board of Trustees meeting to be held on Wednesday, January 25, 2017 an approval and recommendation for a best and final offer (BAFO) and to enter into contract with the selected general contractor. It is MCISD's construction procurement process to present all items for Facilities Committee discussion prior to presenting to the Board of Trustees for final approval.

At the Regular Board of Trustees meeting held on Wednesday, January 25, 2017, the board approved the best and final offer (BAFO) from Holchemont in the amount of \$7,463,000.00 with alternate #01 custom press box included as part of the contract. Notice to proceed (NTP) was issued on February 02, 2017 with a substantial completion date of August 21, 2017.

At the Regular Board of Trustees meeting held on Wednesday, April 12, 2017, the board approved and pulled the following items:

Consideration and Approval of AEA #01 for CPR #02 to Furnish and Install Sports Lighting for the Tom Landry Stadium Renovations Project.

Sports Lighting Allowance:	\$600,000.00	AEA
#01 Sports Lighting:	<u>\$580,392.00</u>	
Balance:	\$ 19,608.00	

Consideration and Approval of AEA #02 for CPR #03 to Furnish and Install a Scoreboard Sound System for the Tom Landry Stadium Renovations Project. Item was pulled for further pricing on additional speakers throughout the stadium.

Consideration and Approval of AEA #03 for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project. Item was pulled due to MCISD having the netting and poles and only required pricing for the installation.

Consideration and Approval of AEA #04R to "Credit" the Allowances for the Tom Landry Stadium Renovations Project. Item was pulled due to other items being pulled thus not being able to present an accurate balance total.

Consideration and Approval of CPR #06 to Change the Size of the Bronze Statue for the Tom Landry Stadium Renovations Project.

Bronze Statue Allowance:	\$ 50,000.00
CPR#06 Bronze Statue:	<u>\$129,400.00</u>
Bronze Statue Allowance Balance:	(\$ 79,400.00)

Due to inclement weather in the month of March Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Seven (7) Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is August 28, 2017.

Administration presented Consideration and Approval of Selection of Color and Pattern for the Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project. The Board approved option #1 alternating colors.

At the Regular Board of Trustees meeting held on Wednesday, May 10, 2017, the Board approved and pulled the following items:

Contingency Allowance:	\$100,000.00
AEA #01 Sports Lighting:	\$ 19,608.00
CPR #6 Bronze Statue:	<u>\$ (79,400.00)</u>
Contingency Balance:	\$ 40,208.00

Consideration and Approval of AEA #03R for CPR #04 to Furnish and Install Football Safety Netting System for the Tom Landry Stadium Renovations Project.

Football Safety Net System Allowance:	\$10,000.00
AEA#03 Football Safety Net System:	<u>(\$ 7,500.00)</u>
Balance:	\$ 2,500.00

Consideration and Approval of CPR #08 to Construct a Riser Room / Fire Pump for the Tom Landry Stadium Renovations Project.

Fire Suppression Pump Allowance Balance:	\$ 50,000.00
CPR # 08 Riser Room:	<u>\$ 110,428.53</u>
Balance:	(\$ 60,428.53)

Contingency Balance:	\$40,208.00
CPR #8 Riser Room:	(\$60,428.53)
Plus, Overhead and Profit	<u>(\$2730.47)</u>

Contingency Balance: (\$22,951.00)

Due to inclement weather in the month of April and MCISD testing Holchemont Construction requested additional delay days, thus, they presented Consideration and Approval of CPR #09 for Eight (8) Additional Delay Days for the Tom Landry Stadium Renovations Project. The new substantial completion date is September 05, 2017.

Note: The first scheduled football game is for Friday, September 01, 2017 with VMHS vs Harlingen. Substantial completion is granted when the facility can be utilized for its intended use. The City of Mission Fire Marshal must approve the facility to include all fire systems are inspected and tagged “approved” along with all ADA inspections and approvals and to include the inspection and approval of the elevator system and to include any other inspections required. Coaches are working on a Plan “B” should the stadium not be completed on time.

Administration recommended Consideration and Approval of Re-naming for the Tom Landry Stadium Renovations Project as “Tom Landry Hall of Fame Stadium”.

Administration recommended Consideration and Approval of Selection of Color for Reserved Seating on Home Side for the Tom Landry Stadium Renovations Project.

Recommendation is based on the colors selected by Coach Detmer, Coach Gilpin, Athletic Director Joe Sanchez and Athletic Director Leticia Ibarra.

Royal Blue  
Texas A&M – Maroon

After a lengthy discussion on possible color dis-coloration of the royal blue and maroon seats the Board approved “grey” for the reserved seating.

Alvarado Architects presented a “pose” selection on the statue. At the Facilities Committee meeting held on Wednesday, May 03, 2017, the Committee along with members of the Campus Construction Over-Sight Committee members reviewed and discussed the five (5) options of poses brought forward by Mr. Alvarado. By virtue of the discussion and by show of hands, options #1 and #4 were selected for presentation to the Board. The Board approved Consideration and Approval of Tom Landry Statue Pose for the Tom Landry Stadium Renovations Project Option #1.

At the Facilities/Environment Committee meeting held on Wednesday, June 07, 2017 several CPR’s were presented and discussed. These CPR’s may become change orders should current available allowances not cover the over-budget of the project when it is finalized. MCISD Administration stressed to Alvarado Architects and Holchemont Construction the discontent of change orders and requests for additional construction time. Administration stressed the importance of having the project completed as per the original substantial completion date.

At a Special Board of Trustees meeting held on Wednesday, June 07, 2017, the Board granted Superintendent Dr. Ricardo Lopez authority to approve change orders/change proposal request for the Tom Landry Stadium Renovations Project in the amount not to exceed a total of \$250,000.00. This action was to facilitate the change order/CPR process and not delay the general contractor waiting for a decision.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Wednesday, June 07, 2017:

Supt. Approval Balance:	\$250,000.00
CPR#05R Structural Steel:	\$ 31,824.00
CPR#06R Bronze Statue Foundation:	\$ 12,161.00
CPR#11 for MEP changes at the Press Box:	\$ 8,674.00
CPR#14 for HVAC at the Gift Shop:	\$ 12,268.00
CPR#19 for Additional Gates for Eagle Drive:	<u>\$ 1,816.00</u>
Supt. Approval Balance:	\$183,257.00

Consideration and Approval of CPR#05R for Structural Steel between Grandstands and Custom Press Box for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$22,951.00)
Structural Steel Additions Cost:	<u>\$31,824.00</u>
Contingency Balance:	(\$54,775.00)

Consideration and Approval of CPR#06R for Bronze Statue Foundation and Base for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$54,775.00)
Bronze Statue Base Foundation Cost:	<u>\$12,131.00</u>
Contingency Balance:	(\$66,906.00)

Consideration and Approval of CPR#11 for MEP changes at the Press Box for the Elevator for the Tom Landry Stadium Renovations Project. Holchemont, LTD is requesting eight (8) additional day, if approved, the new substantial completion date is September 13, 2017. As per Alvarado Architects additional days will not be submitted.

Contingency Balance:	(\$66,906.00)
Electrical at press box Cost:	<u>\$ 8,674.00</u>
Contingency Balance:	(\$75,580.00)

Consideration and Approval of CPR#14 for HVAC at the Gift Shop for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$75,580.00)
HVAC at gift shop Cost:	<sup>16</sup> <u>\$12,268.00</u>

Contingency Balance: (\$87,848.00)

Consideration and Approval of CPR#19 for Additional Gates for Eagle Drive for the Tom Landry Stadium Renovations Project

Contingency Balance: (\$87,848.00)  
Gates at Eagle Drive Cost: \$ 1,816.00  
Contingency Balance: (\$89,664.00)

At the Regular Board of Trustees meeting held on Wednesday, June 21, 2017, The Board did not approve Consideration and Approval of CPR#20 for Additional Four (4) Rain Days for the Month of May for the Tom Landry Stadium Renovations Project.

\*Note: After meeting with Alvarado Architects and Holchemont LTD, they were advised that Administration will be questioning any further delay days submitted and that Holchemont should continue working on a recovery schedule plan to attempt to bring this project at the initial substantial completion date of August 21, 2017.

The following Change Orders/CPR's were approved by Superintendent Dr. Ricardo Lopez on Thursday, June 29, 2017 in order to have the project continue without contractor delays:

Supt. Approval Balance Granted: \$183,257.00  
CPR#12 Track Timing System: \$ 45,322.00  
Supt. Approval Balance: \$137,935.00

Change Order Amount to Date: (\$134,986.00)

Note: General Contractor has added 12% overhead and profit and 1.5% for project bonding on all change order amounts.

Soil Stabilization Allowance: \$10,000.00  
CPR #16 Soil Stabilization: \$10,000.00  
Balance: \$ 0.00

Utility Allowance: \$20,000.00  
CPR #21 Boring & Trenching: \$16,830.00  
Balance: \$3,170.00

At the Special Board of Trustees Meeting to be held on Thursday, July 27, 2017, Administration presented to the Board Consideration and Approval of CPR#15 for Graphics for the Tom Landry Stadium Renovations Project. This amount is to be taken from the graphics allowance already included in the original contract.

Graphics Allowance Balance: \$100,000.00  
Banner system: 17 (\$ 51,148.50)  
Identification signage: (\$ 26,815.00)

Bleacher section signage:	(\$ 13,625.00)
Traffic signage:	(\$ 2,136.00)
Fire lane striping:	<u>(\$ 3,700.00)</u>
Balance:	\$ 2,575.50

At the Regular Board of Trustees meeting held on Wednesday, August 09, 2017, the Board considered and approved some of the following items:

As per our Legal Counsel, the Board did not need to vote on agenda item, Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project which was previously denied but being brought forward by Holchemont, LTD. once again for consideration. The Board had stated it would possibly revisit this request and no action was taken.

Consideration and Approval of AEA#12 for CPR #22 for Landscaping and Irrigation for the Tom Landry Stadium Renovations Project.

Landscape/Irrigation Allowance:	\$20,000.00
CPR#22 Landscape & Irrigation:	<u>\$17,383.00</u>
Balance:	\$ 2,617.00

Consideration and Approval of AEA#13 for CPR #24 to Up-grade the Scoreboard System for the Tom Landry Stadium Renovations Project.

Scoreboard Sound System Allowance:	\$55,000.00
CPR#24 Scoreboard System:	<u>\$34,934.00</u>
Balance:	\$20,066.00

Consideration and Approval of CPR #23 for Speaker System for the Tom Landry Stadium Renovations Project. This agenda item was pulled.

At the Regular Board of Trustees meeting held on Wednesday, September 13, 2017, the Board revisited and approved Consideration and Approval of Additional Seven (7) Delay Days for AEA#11 for CPR #21 for the Tom Landry Stadium Renovations Project. As of the date of this Board of Trustees meeting Holchemont LTD will be into possible liquidated damages as per contract of \$1,500.00 per day of not meeting the substantial completion date. Administration brought forward this request, the new substantial completion date is September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, October 11, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra four (4) days. If approved, the new substantial completion date is September 16, 2017. This item was pulled until further review.

Note: MCISD does not agree with this pricing, however, there will be a cost associated with installing conduits within the concrete slab which was done earlier. If the revised pricing is not approved MCISD Maintenance will complete the electrical connections.

Contingency Balance: (\$134,986.00)  
CPR#12R3 for Additional Power: \$ 0.00 (Org. price \$10,134.42)  
Change Order Amount to Date: (\$134,986.00)

Consideration and Approval of CPR #12R5 for Additional Cabling for Track Timing System for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra fourteen (14) days. If approved, the new substantial completion date is September 30, 2017. This item was pulled until further review.

Contingency Balance: (\$134,986.00)  
CPR#12R5 Additional Cabling: \$ 0.00 (Org. price \$54,468.65)  
Change Order Amount to Date: (\$134,986.00)

Consideration and Approval of CPR #17 to "Credit" Two (2) Wireless Access Points, Shortel Phone and Video Server for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$134,956.00)  
CPR#17 "Credit" on Technology: \$ 5,000.00 "Credit"  
Change Order Amount to Date: (\$129,986.00)

Consideration and Approval of CPR #18 to "Credit" Fire Alarm and Intrusion Systems for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance: (\$129,986.00)  
CPR#18 "Credit" Fire Alarm System: \$ 2,800.00 "Credit"  
Change Order Amount to Date: (\$127,186.00)

Consideration and Approval of CPR #25 to Relocate Cross Bracing at Concession Stands for the Tom Landry Stadium Renovations Project. This item was approved with the cost change to \$5,221.00

Contingency Balance: (\$127,186.00)  
CPR #25 to Relocate Cross Bracing: \$ 5,221.00 (Org. price \$10,442.00)  
Change Order Amount to Date: (\$132,407.00)

Consideration and Approval of CPR #26 to Remove and Replace Concrete from the Ramps for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra two (2) days. If approved, the new substantial completion date is October 2, 2017. This item was pulled, Javier Hinojosa Civil Engineer will take care of this item.

Contingency Balance:	(\$132,407.00)
CPR #26 to Remove and Replace Concrete:	\$ <u>0.00</u> (Org. price \$4,483.25)
Change Order Amount to Date:	(\$132,407.00)

Consideration and Approval of CPR #27 to Add IDF Rack, Quad Receptacles and Data Drops on the Visitor’s Side Bleachers for the Tom Landry Stadium Renovations Project. Please note that Holchemont, LTD will require and extra three (3) days. If approved, the new substantial completion date is October 5, 2017. This item was pulled, MCISD will take care of this item.

Contingency Balance:	(\$132,407.00)
CPR #27 to Add IDF Rack:	\$ <u>0.00</u> (Org. price \$18,357.49)
Change Order Amount to Date	(\$132,407.00)

Consideration and Approval of CPR #29 for Additional Eleven (11) Delay Days for the Tom Landry Stadium Renovations Project. If approved, the new substantial completion date is October 16, 2017 pending all other CPR’s being submitted. The Board took no action on this item.

Consideration and Approval to Grant Administration Authority to Approve Substantial Completion for the Tom Landry Stadium Renovations Project. Dr. Lopez, Superintendent will have the authorization. This item was approved.

Note: No additional delay days were approved at this meeting. Substantial completion continues to be approximately September 12, 2017.

At the Regular Board of Trustees meeting held on Wednesday, November 08, 2017, the Board took the following actions for the following items:

Consideration and Approval of CCD#01 for CPR#30 for Modifications to the Elevator Equipment Room for the Tom Landry Stadium Renovations Project. No additional days were approved.

Contingency Balance:	(\$132,407.00)
CCD#01/CPR#30 Elevator Equipment Room:	\$ <u>3,957.00</u>
Change Order Amount to Date	(\$136,364.00)

Consideration and Approval of CPR#31 to “Credit” for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. MCISD presented a “credit” for \$5,900.00, however, Holchemont offered only a credit amount of \$900.00.

Contingency Balance:	(\$136,364.00)
CPR#31 Use of Owners utilities:	\$ <u>5,900.00</u> “Credit”
Change Order Amount to Date:	(\$130,464.00)

Consideration and Approval of CPR#32 for HVAC Test and Balance for the Tom Landry Stadium Renovations Project.

Test and Balance Allowance:	\$5,000.00
CPR#32 HVAC Test & Balance:	<u>\$2,500.00</u>
Balance:	\$2,500.00

Consideration and Approval of CPR#33 for Two (2) Additional Fire Extinguishers for the Tom Landry Stadium Renovations Project.

Contingency Balance:	(\$130,464.00)
CPR#33 Fire Extinguishers:	<u>\$ 268.00</u>
Change Order Amount to Date	(\$130,732.00)

At the Regular Board of Trustees meeting held on Wednesday, December 13, 2017, the Board took the following actions for the following items:

Consideration and Approval of CPR #12R3 for Additional Power for the Tom Landry Stadium Renovations Project. This item was approved.

Contingency Balance:	(\$130,732.00)
CPR#12R3 additional power:	<u>\$ 6,327.00</u>
Balance:	(\$137,059.00)

Consideration and Approval of CPR#34 for "Credit" for the VIP Chair Allowance for the Tom Landry Stadium Renovations Project. VIP Chair Allowance "Credit" is \$5000.00. This item was approved.

Discussion and Possible Action on Paving Repair Schedule for the Tom Landry Stadium Renovations Project.

Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. This item was pulled due to punch list items and other contractual obligations were noncompliance.

At the Regular Board of Trustees meeting held on Wednesday, April 11, 2018 the Board took the following actions for the following items:

Consideration and Approval of CPR#23 for Sound System Raceways for the Tom Landry Stadium Renovations Project. Holchemont LTD is requesting fourteen (14) additional delay days for this work, if approved the new substantial completion date is September 26, 2017.

Contingency Balance:	(\$137,059.00)
CPR#23 for Sound System:	<u>\$ 39,839.37</u>
Balance:	(\$176,898.37)

Consideration and Approval of Grievance Agreement for Use of Owners Utilities for the Tom Landry Stadium Renovations Project. As per the November approved CPR #31, MCISD approved an owner's credit for utility use of \$5,900.00. As per grievance agreement the amount was reduced to \$2,350.00, thus an adjustment needed to be made.

Previous: \$5,900.00

Final approved as per Grievance: \$2,350.00

Adjustment: \$3,550.00

Contingency Balance: (\$180,448.37)

Discussion and Possible Legal Action Regarding Parking Lot Repairs for the Tom Landry Stadium Renovations Project. At this time the Board invoked the "Self Help Provision" of the contract authorizing Administration to make necessary parking lot repairs utilizing a different contractor.

2GS and Earthworks re-paving Cost: \$24,700.00 - Parking Lot Re-paving completion date was achieved on August 06, 2018.

At the Regular Board of Trustees meeting held on Wednesday, May 08, 2019, the Board took no action on the following item: Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At this meeting Administration also recommended to authorize Administration and Dr. Perez to approve final completion at a later time, this was rejected with direction from the Board that they wanted this brought forward when the time came for consideration and approval.

At the Regular Board of Trustees meeting held on Tuesday, June 11, 2019 the Board took the following actions

Administration, Mr. Eli Alvarado, Architect, and Mr. Michael Montalvo, General Contractor have met six times since April 25, 2019 with the latest meeting held on Tuesday, June 04, 2019, to discuss what is required from all parties to bring this project for final recommendation and to possibly come to a mutual agreement and present to the Board of Trustees Consideration and Approval for Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Tom Landry Stadium Renovations Project. At the latest meeting Mr. Montalvo was not able to attend and for many of these meetings Dr. Perez, Superintendent was present. A 1 ½ year warranty project walk-through was conducted as per contract specifications on Friday, May 03, 2019 with Mr. Alvarado, his design staff, Mr. Montalvo, his sub-contractors and MCISD personnel present to identify any warranty items that are still pending and need correction. The meetings that are being conducted are to balance and agree on all financial/accounting matters and pending correction of work if applicable. Any matters that concern additional request for time or matters that may concern any deduction from the remaining balance owed to the contractor such as additional fees/costs or possible liquidated damages incurred the general contractor will need to follow the process as written in his contract.

As noted, Administration and Alvarado Architects believes it has tried, with due diligence, to work on all pending accounting/fiscal matters with Mr. Montalvo, however, we continue to not agree on a mutual amount. Administration presents Discussion with Legal Counsel Regarding Closeout for the Tom Landry Stadium Renovations Project with MCISD processing any possible pay applications to Holchemont Construction with monies being withheld that are not in contention.

Note: Additional structural assessment is continuing by Rick Hinojosa, Structural Engineering and is pending completion. They are pending additional concrete test results.

**Tom Landry Stadium Project Timeline:**

Notice to Proceed (NTP) – 02/01/2017

Original Substantial Completion Date – 08/21/2017

36 delay days Board approved due to testing, weather, change orders

New substantial completion date – 09/26/2017

Approved substantial completion date – 11/10/2017 (45 days late)

Original Final Completion Date – 12/10/2017

New Final Completion Due Date – 04/20/2018 (131 days late)

Possible LD's for not meeting Subst. Completion: 45 days X \$1,500.00 = \$67,500.00

Possible LD's for not meeting Final Completion: 131 days X \$500.00 = \$65,500.00

Possible LD's for delay in re-paving of parking lot: 7 days x\$500.00 per day = \$3,500.00

Possible LD's Incurred: \$136,500.00

**Other Possible Fees/Costs:**

Re-paving of parking lot = \$24,700.00

Structural Engineering cursory inspection = \$5,000.00 (Rick Hinojosa, Structural Engineering)

Hinojosa full structural assessment = \$30,000.00 (if applicable)

TDLR re-inspections = \$285.00

Terracon Structural additional services = \$15,000.00

Pending "credit" for three (3) parking lot poles not installed = \$53,489.08

Approximate Possible Total Amount of addtl. fees/costs: \$128,474.08

Additional Architect Fees: \$85,695.00 (if applicable/pending)

Balance on contract: \$416,406.11

Possible LD's: \$136,500.00 Possible

addtl. Costs: \$128,474.08

Possible addtl. Arch. Fees: \$ 85,695.00

Paid Holchemont: \$ 43,189.25 (07/24/19 Pay App. #10 rev.3)

Est. Current Balance on Contract: \$380,251.23

Est. Construction Costs:	\$6,000,000.00
Est. Total Construction w/Soft Costs:	\$8,000,000.00

BAFO Const. Cost:	\$7,463,000.00
Change Orders:	<u>\$ 142,020.37</u>
Final Const. Cost:	\$7,605,020.37

Architect Fees:	\$485,095.00	6.5% of Construction Cost
Addtl. Arch. Fees for C/O's:	<u>\$9,231.32</u>	
Architect Fees:	\$494,326.32	(excluding addtl. Fees pending)

At the Regular Board of Trustees meeting held on Wednesday, August 14, 2019 the Board took the following actions.

At this meeting the Mr. Rick Hinojosa Structural Engineering Assessment report was not available for the Board of Trustees to review, however, Administration had preliminary verbal discussions with Hinojosa on what he was to submit, the report was to be finalized on Friday, August 16, 2019. Should the report state that repairs were required Administration presented Consideration and Possible Action Regarding Procurement of Design and Construction Services for the Tom Landry Stadium Repairs in advance.

After conducting field reviews and inspections Mission CISD contracted with Rick Hinojosa Structural Engineering to conduct a third party Visual Cursory Observation on the bleachers for the visitor's side of Tom Landry Stadium. On September 06, 2018 the observation report with conclusions and recommendations was submitted. In brief, Hinojosa stated that the cracked piers did not affect the immediate load carrying capacity of the structure and the stadium could be used. However, the recommendations were to conduct a complete assessment of all piers and repair all necessary items addressed in the complete assessment.

Administration was approved to contract with Hinojosa to conduct a full stadium assessment to include not only concrete piers but to inspect the entire structure of the stadium. On August 08, 2019, Hinojosa Engineering submitted a preliminary assessment letter for our review noting possible reinforcement required.

On August 16, 2019, Hinojosa Structural Engineering submitted their Visual Structural Condition Assessment of Tom Landry Stadium for our review.

At the September 11, 2019 Regular Board of Trustees meeting and based on Mr. Hinojosa's report, Administration presented Consideration and Approval of Design and Construction Services for the Tom Landry Stadium Repairs.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478,

Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

Current and/or past structural engineers that have worked with MCISD are listed below, the Board of Trustees may select from one of these engineers on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's) on an engineer or architect.

Rick Hinojosa Structural Engineering (conducted assessments)  
Chanin Structural Engineering (original project structural engineer)

The Board of Trustees selected Mr. Rick Hinojosa Structural Engineering to conduct a thorough third-party structural assessment of the Tom Landry Stadium Project.

On or about January 27, 2020, Mr. Hinojosa submitted to Administration a proposal for forensic engineering services from MEG Engineers. The Forensic Engineering Services will include Ground Penetrating Radar (GPR) Scans of one-hundred and fifty-six (156) piers by scanning four (4) grids at each pier location. A grid will consist of a three (3) foot by two (2) foot rectangle made up of thirty-five (35) gridlines spaced at six (6) inches on center. Total linear footage of scanning will be eighteen thousand and ninety-six (18,096) feet. The report will include detailed rebar locations of the piers. The proposal cost for this service was \$56,000.00.

At the Facilities/Environment Committee Meeting of February 05, 2020 this proposal and engineering service was presented and discussed. At this time the decision was made for Administration to proceed with Hinojosa Structural Engineering and MEG Engineers to conduct only seventy-eight (78) GPR Scans on the stadium. These scans would be divided between the home and visitors side piers at a proposal cost of \$34,988.00.

At the Regular Board of Trustees meeting held on April 08, 2020 the Board approved the following, Preliminary reports from both engineering firms indicate that a complete GPR Scan of all piers would be advisable to have a complete pier assessment on the stadium. Thus, Administration recommends Consideration and Approval of Additional Ground Penetrating Radar (GPR) Scans for Piers at the Tom Landry Stadium Bleacher Project. The estimated proposal cost would be the difference from the original proposal to what has been approved for the first phase. Estimated proposal \$21,012.00.

At the Regular Board of Trustees meeting held on September 09, 2020, as an informational Board Item, a presentation was given by Rick Hinojosa Structural Engineering, Mr. Albert Trevino, on the Tom Landry Stadium Renovation Project status. Mr. Trevino reported on the findings for the GPR scans conducted and has stated, "the scans in the report indicate that the majority of the piers do not have pier reinforcement per the shop/erection drawings provided by Sturdy Steel who provided the bleachers".

At the meeting of September 09, 2020, Hinojosa Structural Engineering was to provide a final and complete comprehensive report on the findings and recommendations for correction on all items indicated on the assessment. Findings and recommendations were to include and not limited to the disciplines of Structural, Mechanical, Electrical, Plumbing (MEP) and Civil. At this meeting Hinojosa Structural Engineering was directed to provide this comprehensive report and not only the GPR scans report.

Since this initial directive, Hinojosa Structural Engineering has been contacted both on October and December 2020 for the final report and we continue to have no response. Administration will continue to utilize all avenues to request the final report so that we may move forward with repairs required.

On January 14, 2021, Rick Hinojosa Structural Engineering was sent both an email correspondence and a certified letter requesting his personal appearance at the Wednesday, January 20, 2021 Board of Trustees Work Shop to present the final project findings. At 4:01 p.m. on that day Mr. Hinojosa contacted us that he had a family emergency and would try to attend. With this correspondence he attached "Mission CISD Tom Landry Stadium Ground Penetration Radar (GPR) Scanning Findings Letter". This letter referenced the GPR scanning done at the stadium.

In discussion at the Work Shop of January 14, 2021, the Board instructed our legal counsel to draft a letter to request Mr. Hinojosa's presence and to once again present his findings at the Board Work Shop of Wednesday, February 03, 2021. Legal counsel sent a certified letter and emailed the letter to Mr. Hinojosa's attention on Tuesday, January 26, 2021. My office then proceeded to re-send this letter to Mr. Hinojosa the following day. A "read receipt" message was received from his office on Friday, January 29, 2021 at approximately 12:10 p.m. acknowledging receipt of our request to be present.

At this Work Shop of Wednesday, February 03, 2021, the Board will hear the presentation and may have a question and answer session with Mr. Hinojosa on the findings and recommendations. At this time the Work Shop may have a Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services. The presentation was not held at the Work Shop and was presented at a Special Board of Trustees Meeting after.

At the Special Board of Trustees meeting of Wednesday, February 03, 2021, Mr. Rick Hinojosa presented his "Mission CISD Tom Landry Structural Comprehensive Assessment Report". After discussion with the Board of Trustees and Administration, Mr. Hinojosa was directed to once again present at the Regular Board of Trustees meeting of Wednesday, February 10, 2021. This presentation is to mainly address all the viable options on how to correct the issue of the piers found to be not safe and not constructed as per code as noted in the report and reported by Mr. Hinojosa at the meeting. He is to also present a scope of work and a phasing plan of repairs beginning with the most safety critical items. What will also need to be addressed is if any other areas will be damaged while repairing the piers, such as the flatwork. Each option(s) will need to satisfy all building and structural codes along with satisfying all safety

compliance codes. At this meeting Mr. Hinojosa was advised that time was critical for the usage of the stadium since graduation ceremonies have already been scheduled. Mr. Hinojosa stated that plans and specifications should be finalized soon and we may be able to advertise for competitive sealed proposals (CSP's) within the next couple of weeks and possibly have a contractor begin repairs as quickly as the procurement process allows, that is the goal.

The procurement process will be Competitive Sealed Proposals (CSP's) of which the Board adopted as the method of delivery. The Board approved the Hidalgo County Prevailing Wage Rate of which is an exhibit and was attached. The Board also adopted the selection criteria of which proposals are evaluated and ranked. Administration also recommended that the Board authorized the Superintendent to rank the proposals and to negotiate an agreement with the highest ranked contractor.

On February 10, 2021, the Board approved Consideration and Possible Action Regarding Permanent and Emergency Repairs for the Tom Landry Stadium to Include the Wage Rate, Selection Criteria, and Authorization to Dr. Perez as mentioned under the Administrative considerations.

Advertisements in the local newspapers for Competitive Sealed Proposals (CSP's) were posted on March 24, 2021 and March 31, 2021. Proposals were to be opened April 08, 2021 and firms would be able to view remotely. The virtual pre-proposal meeting was Thursday, April 01, 2021 at 2:00 p.m. to allow all prospective contractors the opportunity to ask questions concerning the project plans and specifications.

CSP's were to be submitted on April 8, 2021, and were to be reviewed and ranked by the Administration Committee. This Administrative review was to be presented at the Regular Board of Trustees Meeting of Wednesday, April 14, 2021.

On Wednesday, April 06, 2021 Hinojosa Structural Engineering submitted a recommendation to extend the bid date by two weeks to allow contractors and sub-contractors more time to bid on the project. He also stated that a second pre-bid conference be held followed by a walk-through of the stadium facility. This recommendation was due also to no contractors attending the initial pre-bid conference. This recommendation was presented at the Board of Trustees Work Shop on Wednesday, April 08, 2021.

A second pre-proposal meeting was held on Thursday, April 15, 2021. With the two-week extension proposals were due and publicly opened on Thursday, April 22, 2021 at 2:00 p.m. at the Central Office Board Room. Proposals were reviewed, evaluated and ranked on Monday, April 26, 2021 at 2:00 p.m. by Ms. Rumalda Ruiz, Ms. Dora Garcia, Ms. Lorena Garcia, Mr. Joel Garcia and Mr. Ricardo Rivera with Ms. Daisy Cuevas assisting.

Due to the timeline to begin permanent repairs Administration requested a Special Board of Trustees meeting on Tuesday, April 27, 2021 at 12:00 p.m. at the Central Office Board Room. At this meeting Administration presented and the Board approved Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Tom Landry Stadium Repairs Project.

**G & G Construction**

Base Bid: \$1,024,850.00 with 210 construction days

Alternate Bird Screen: \$127,000.00 with an additional 45 construction days

TOTAL: \$1,151,850.00 with 255 days from notice to proceed (approx. 8.5 months)

**Terra Fuerte Const.**

Base Bid: \$1,141,000.00 with 180 construction days

Alternate Bird Screen: \$30,000.00 with an additional 30 construction days

TOTAL: \$1,171,000.00 with 210 days from notice to proceed (approx. 7 months)

**ADMINISTRATIVE CONSIDERATIONS**

Project negotiations are scheduled for Wednesday, May 05, 2021 at 10:00 a.m. as per G & G Constructions earliest available meeting date and time. Depending on the negotiations Administration may present Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project and may request for a Special Board of Trustees meeting following the Board Work Shop to consider action on this item.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project.

**FUNDING SOURCE**

General Funds and Possible other funding sources to be determined by the Finance Dept. (TBD)

**RECOMMENDATION**

Administration presents Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Tom Landry Stadium Repairs Project.

**EXHIBIT**

Best and Final Offer (BAFO) Letter to be available at the meeting

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

**SUBJECT:** Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mims Elementary Marquee Project

**PRESENTER:** Ricardo Rivera  
Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

District marquees not only enhance the campus but gives them the ability of posting notices and information for the community served by the school. Mims Elementary is requesting a new marquee for their campus due to its lack of visibility to the public and its age.

At the Regular Board of Trustees meeting held on June 24, 2020, the Board approved Project, Proposed Budget and Procurement Method, Selection Criteria, Review and Ranking Committee, Wage Rate, and Authorization to Seek Proposals/Bids for the Mims Elementary Marquee Project.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

Current and/or past engineer or architects that have worked with MCISD are listed below, the Board of Trustees may select from one of these architects on the basis of demonstrated competence and qualifications or may direct Administration to seek for Request for Qualifications (RFQ's).

Ricardo Hinojosa Structural Engineering  
Javier Hinojosa Civil Engineering  
Chanin Engineering  
PBK - Leaf Engineers

The Board approved, Javier Hinojosa Civil Engineering for this project.

Advertisements in the local newspapers were posted on March 31, 2021 and April 07, 2021. Proposals will be opened April 12, 2021 at 2:00 p.m. and firms will be able to view remotely. Pre-ranking of the proposals will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Joel Garcia, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Competitive Sealed Proposal (CSP) was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Mims Elementary Marquee Project

CSP's will be submitted on April 12, 2021, and will be reviewed and ranked by the Administration Committee. This Administrative review will be presented at the Regular Board of Trustees Meeting on Wednesday, April 14, 2021.

Five proposals were submitted for this project and were ranked by the Administration Committee. The Board must now consider the rankings and approve to enter into negotiations with the top ranked firms in the order selected. Rankings listed below:

Company and Total Points

AAA Electrical Signs 99pts.

United Signs 85pts.

Gulf Coast Sign Company 77pts.

Golden Rule Signs 77pts.

Comet Signs 64pts.

At the Regular Board of Trustees Meeting held on Wednesday, April 14, 2021 the Board approved to negotiate with the top rank vendor, AAA Electrical Signs.

**ADMINISTRATIVE CONSIDERATIONS**

Initial project negotiations were held on April 20, 2021, with Mr. Sullivan, AAA Electrical Signs, Mr. Joel Garcia and Mr. Ricardo Rivera. During the negotiations AAA Electrical Signs presented as their Best and Final Offer (BAFO) \$42,016.00 with no decrease in their initial proposal with ten (10) weeks of construction time from the notice to proceed (NTP).

Administration is to present Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mims Elementary Marquee Project.

The Board of Trustees has the option to accept this BAFO, the initial base proposal, to decline the offer and direct Administration to enter into negotiations with the next contractor or to reject all offers and re-advertise for the project using the same specifications and design or direct the engineer to re-design the project to meet the approved budget.

**FUNDING SOURCE**

General Fund	\$22,909.00
Student Activity Funds	<u>\$34,766.00</u>
Total:	\$57,675.00

**RECOMMENDATION**

Administration recommends Consideration and Approval to Accept the Best and Final Offer (BAFO) and to Enter Into Contract for the Mims Elementary Marquee Project.

**EXHIBIT**

Best and Final Offer (BAFO) - Letter

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations



A TESORO CORPORATION™ Sign Company

Website: [www.3asigna.com](http://www.3asigna.com) E-mail: [signs@3asigna.com](mailto:signs@3asigna.com)  
P.O. BOX 997, Donna, Texas 78537

Brownsville: (956) 546-2735

Corpus Christi: (361) 877-8844

Donna: (956) 464-3221

Harlingen: (956) 423-2275

Laredo: (956) 725-0826

McAllen: (956) 682-7837

San Antonio: (210) 342-3241

License: # 18035

**800-825-5376**

*51 years in Business*

# Memorandum

**To:** Ricardo Rivera, Assistant Superintendent for Operations

**From:** Paul W. Sullivan, CEO

**Date:** April 22, 2021

**Ref.** Maintenance Agreement

32

Enclosed you will find a revised proposal that includes an optional maintenance policy.

This is the same type of agreement that we have with PSJA ISD and Donna ISD, plus several other schools throughout the Rio Grande valley and the State of Texas. This can be paid monthly or if paid in advance for 1 year you can save 5%.

In addition you will find our current insurance policy.

If you have any questions, please do not hesitate to call.



800-825-5376

Celebrating 51 years in Business

Electrical Sign Contractor License #18035
Electrical Contractor License # 17961
Regulated by The Texas Department of Licensing and Regulation.
P.O. Box 12157, Austin, Texas 78711
1-800-803-9202, 512-463-6599; website: license.state.tx.us/complaints

A FULL SERVICE SIGN COMPANY

A TESORO CORPORATION™ Sign Company

Fax: (956) 464-2408

P.O. Box 997 Donna, Tx. 78537

Website: www.3asigns.com E-mail: signs@3asigns.com

Brownsville 546-2735 Corpus Christi 887-8844 Donna 464-3221 Harlingen 423-2271 Laredo 725-0838 McAllen 682-7831 San Antonio 342-3241

ATTN PURCHASING DEPT.

PROPOSAL No. 24472

PROPOSAL SUBMITTED TO MISSION CISD JOB NAME MIMS ELEM. SCHOOL MARQUEE RFP#506-21-0
STREET 1201 BRYCE ROAD STREET 300 EAST MILE 2 ROAD
CITY, STATE & ZIP CODE MISSION, TEXAS 78572 CITY, STATE & ZIP CODE MISSION, TEXAS 78574
PHONE (956) 323-5524 CELL FAX JOB PHONE CELL DATE 4/7/2021

We hereby submit specifications and estimates for:
A) 1 EA. DOUBLE FACE COLOR LED ILLUMINATED MONUMENT SIGN \$42,016.00
COPYRIGHT DESIGN #217-2021
TOP SECTION: 1'-6" X 10'-1 1/4" DOUBLE FACE PAN FACED WITH COPY ILLUMINATED CABINET SIGN
FRAME: CUSTOM ALUMINUM ENAMEL FINISH
FACES: CUSTOM FORMED EMBOSSED FACE
LIGHTING: SAMSUNG WHITE LED'S LIGHTING
MIDDLE SECTION: 5'-2 3/4" X 10'-1 1/4" COLOR VIDEO LED DISPLAY 10.0 MM
MODEL AAA-MODEL-48.4, RESOLUTION: 144 X 288, WATTAGE: 10,000 WATTS, BRIGHTNESS: 7,000
REMOTE RF WIRELESS UP TO 2,500 or DLS TELEPHONE LINE
BOTTOM SECTION: ALUMINUM POLE COVER, ALUMINUM FRAME

All Electronic Message Center require a stand-alone computer. Computer furnished by Owner.
FREE: 4 YEARS SOFTWARE UPGRADES AND UP TO 4 HRS ON-SITE TRAINING WITH OUR LOCAL FACTORY TECHNICIANS
This Proposal is subject to any Sales Taxes due, service to obtain Sign Permit and net cost of the Permit. It is further understood and agreed that the purchaser is to furnish all primary electrical service to the sign, including a Disconnect Switch, Time Switch, Photo Cell or other controls, as required by the Electrical Code and/or City at their own expense.

OUTRIGHT PURCHASE
Forty Two Thousand Sixteen Dollars and No Cents Dollars \$42,016.00
DOWN PAYMENT \$0.00 BALANCE OF \$42,016.00 TO BE PAID IN FULL PRIOR TO DELIVERY.

EXTENDED MAINTENANCE POLICY
60 MONTH EXTENDED MAINTENANCE POLICY ONLY \$79.00 MONTHLY

LEASE PLAN Did you know, Lease Plans are 100% tax deductible as advertising expense.
(1) LEASE PLAN with FULL MAINTENANCE
MONTH LEASE AT PER MONTH INCLUDING MAINTENANCE WITH INITIAL PAYMENT OF
TO BE PAID IN ADVANCE. FIRST LEASE PAYMENT DUE 30 DAYS AFTER INSTALLATION ONLY PER DAY ADVERTISEMENT

(2) LEASE PLAN with FULL MAINTENANCE OPTIONAL
MONTH LEASE AT PER MONTH INCLUDING MAINTENANCE WITH INITIAL PAYMENT OF
TO BE PAID IN ADVANCE. FIRST LEASE PAYMENT DUE 30 DAYS AFTER INSTALLATION ONLY PER DAY ADVERTISEMENT

NOTE: This Proposal becomes a contract upon acceptance and signed by an authorized Officer for AAA Electrical Signs. All Lease & Maintenance contracts are subject to any taxes due, and they are subject to the terms and conditions of each agreement. This proposal maybe withdrawn by us if not accepted within 10 days.

JOHN MORENO 550

Approved for AAA ELECTRICAL SIGNS Sign Consultant

ACCEPTANCE OF PROPOSAL/CO-MAKER AGREEMENT

The above price, specifications, terms, conditions on the reverse side are satisfactory and are hereby accepted. You are authorized to do work as specified and payments will be made as indicated above at Donna, Hidalgo County, Texas, in consideration of the acceptance of the above Proposal/Contract or Purchase Order by your Company, it is hereby declared and understood that there are no prior writings, verbal negotiations, understandings, representations or agreements between the parties not herein expressed. This agreement cannot be changed or altered during its terms except in writing, the undersigned agrees to perform all terms of the agreement, including any payments of any obligations thereunder.

MISSION CISD Date of Purchase:
(Firm Name)
By: PURCHASING DEPT.
Purchaser/ CO-Maker Signature/Purchase Order Number Print Name
White - Home Office Original Yellow - Customer's Copy Pink - Central Office Copy Blue - Estimating Copy Code 1/2017

**From:** [Jane Gonzalez](#)  
**To:** [Rivera, Ricardo](#)  
**Cc:** [signs@3Asigns.com](#); [Ortiz, Linda C](#); [Gandaria, Nelda](#); [Castaneda, Martin V](#); [Garcia, Joel](#); [Garcia, Dora R](#); [Garcia, Lorena](#); [Zamora, Yvonne R](#); [Perez, Carolina G](#); [Ruiz, Rimalda](#)  
**Subject:** [EXTERNAL SENDER] Re: Mims Elementary Marquee Project - Negotiations Meeting  
**Date:** Tuesday, April 27, 2021 11:38:48 AM

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**External Email Warning:** This email is from outside the Mission CISD email system. Please use proper judgement and caution. Do not click on links or attachments unless you expect them from the sender and know the content is safe.

Good morning !

Based on the current production, we are looking at approximately 10 weeks from date of receipt of order.

*Jane Martinez  
Sr. Manager of Operations  
AAA Electrical Signs  
div. of Tesoro Corporation  
PO Box 3245  
McAllen, Tx 78502*

*Toll Free # 800-825-5376  
Office # 956-682-7831  
Company Cell # 956-376-5285*

On Tue, Apr 27, 2021 at 10:37 AM Rivera, Ricardo <[rriver49@mcisd.org](mailto:rriver49@mcisd.org)> wrote:

Good morning Mr. Sullivan, we are in receipt of your best and final offer proposal, thank you. Sorry, however I cannot seem to find the number of days for completion after a notice to proceed is issued. Please provide. Thank you. Have an amazing day.

Ricardo Rivera

Assistant Superintendent for Operations

520 Holland Ave.

Mission, Tx. 78572-4399

Office: (956) 323-8963

**SUBJECT:** Consideration and Approval of Change Order #2 for Betterment Fund Credit for the Pearson and Castro Elementary Chiller Project

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

During the Mission High School Phase III Renovation Project, the design included a complete new chilling system for the entire campus. Since the construction was to occur while classes were still in session the initial plan was to install temporary chiller systems at the project until the new chillers were installed and these were to be rented. A cost evaluation was conducted comparing the rental costs versus a purchase cost. It was determined that it was more cost effective and in the best interest of the District to purchase these temporary chillers rather than rent them for the entirety of the project and then we would be able to use them as replacements for other District campus systems that are aging.

At the Regular Board of Trustees meeting held on September 13, 2017, the Board selected DBR Engineering Consultants for 2017-2018 HVAC and Lighting Commissioning projects. Chiller assessments were done by DBR Engineering Consultants for several elementary campuses. DBR Engineering Consultants found numerous deficiencies for the chillers at several sites. Some of the deficiencies found were considerable amounts of corrosion and condenser coils that were severely corroded and very fragile. DBR feels that the best fit for the purchased chillers would be at Pearson and Castro Elementary Schools with some minor modification on the connections required. These two campus chiller systems are listed as a Priority #1 in our Long-Range Construction Outlook Plan.

At the Regular Board of Trustees meeting held on February 13, 2019, the Board approved the following, Consideration and Approval of Project and Proposed Budget for the Pearson and Castro Elementary School Relocation Project.

The purchase will be using the Buy board inter-local purchase co-op.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a (5) requiring and approval purchasing method for contracts valued \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best met the specifications and provided the "Best Value".

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board meeting held on May 08, 2019, Ms. Rumalda Ruiz, Assistant Superintendent for Business and Finance presented Award Contract for Chiller Relocation at Castro & Pearson Elementary #5507-19. This item was pulled due to no submittals from vendors.

Once again advertisements in the local newspapers were posted on February 26, 2020 for this project. An initial pre-proposal meeting was set for March 12, 2020 and opening of proposals were for March 24, 2020. At this time only one vendor submitted a proposal. Due to the health matter that the country is currently experiencing and the possibility of vendors not realizing the district was still operating on this project, Administration extended the advertising for additional days. Proposals were opened via a Zoom meeting that was held on Thursday, April 30, 2020 at 2pm. Present at the meeting were Mr. Roosevelt Rios and Mr. Carlos Lerma. Five proposals were submitted and reviewed and evaluated by Administration for presentation to the Board.

Five firms responded to the request for qualifications, they are:

- Johnson Controls (76.0 pts.)
- Aircool Tech-ACT Corp. (56.0)
- Protech Mechanical (45.5)
- Bougambilias Const. LLC (41.0)
- IT Engineering (34.3)

At the Regular Board meeting held on May 06, 2020 Administration placed on the agenda Consideration and Approval to award the contract for the Pearson and Castro Elementary School Relocation Chiller Project. This agenda item was pulled due to bid clarification of bid contents, pricing and work schedules from firms.

On Monday, June 1, 2020, via a Zoom meeting held by Mr. Roosevelt Rios, Mr. Carlos Lerma, Mr. Hugo Avila, Engineer DBR Engineering and Mr. Lonnie Cavazos from Johnson Controls bid clarification and questions by the district and DBR were addressed.

As per MCISD process the Facilities/Environment Committee must review the pre-ranking and accept or rank as a committee the firms' qualification and make a recommendation.

At the Regular Board meeting held on June 24, 2020, the Board approved the following, Consideration and Approval of Rankings to Award the Contract for the Pearson and Castro Elementary School Relocation Chiller Project. The awarded vendor is Johnson Control.

Notice to Proceed (NTP): December 18, 2020

Substantial Completion: December 25, 2020 (seven days each)

At the Regular Board Meeting held on March 10, 2021, the Board approved the following agenda items:

Consideration and Approval of CPR #01 for a D Couple Chilled Water Pipe Modification for the Castro Elementary School Relocation Chiller Project at a cost of \$14,543.66.

Consideration and Approval of Substantial Completion for the Pearson Elementary Chiller Project.

**ADMINISTRATIVE CONSIDERATIONS**

As per DBR Engineering and Johnson Controls they are submitting a change order to make the following changes to the contract to “credit” the unused chiller repair funds. Administration is presenting Consideration and Approval of Change Order #2 for Betterment Fund Credit for the Pearson and Castro Elementary Chiller Project.

\*Betterment Fund Credit \$10,000.00

**FUNDING SOURCE**

General Fund – 2019-2020 budget expenditure (const. work)

Preliminary/Approximate Total Budget:

Pearson and Castro Relocation Chiller:	\$83,491.06 (\$41,745.53 ea.)
DBR Engineer Cost:	<u>\$23,000.00</u> (\$11,500.00 ea.)
Est. Project Total:	\$106,491.06

**RECOMMENDATION**

Administration recommends Consideration and Approval of Change Order #2 for Betterment Fund Credit for the Pearson and Castro Elementary Chiller Project.

**EXHIBIT**

Change Order #2

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

## CHANGE ORDER TO CONTRACT

PROJECT NO. 188008.000/188009.000

PROJECT: Cpt. Joaquin Castro ES Chiller Relocation  
Lucille Pearson ES Chiller Relocation

DATE: April 19, 2021

CHANGE ORDER NO. #2

Owner	Engineer	Contractor
Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Tx 78572	DBR Engineering Consultants 200 S. 10 <sup>th</sup> St, Suite 901 McAllen, Texas 78501	Johnson Controls, Inc. 2209 N. Padre Island Drive, Suite F Corpus Christi, Tx 78408

Original Contract Date: December 18, 2020

Contractor is hereby directed to make the following changes to the Contract
Deduct unused "Chiller Repair" monies

The original contract sum was:	<u>\$83,491.05</u>
Net amount of previous change orders:	<u>\$14,543.66</u>
Total original contract amount plus or minus net change orders:	<u>\$98,034.71</u>
Total amount of this change order:	<u>(\$10,000.00)</u>
The new contract amount including this change order will be:	<u>\$88,034.71</u>
The contract time will be changed by the following number of days:	<u>75</u> DAYS
The date of completion as of the date of this change order is:	<u>April 15, 2021</u>

Contractor Raymond Moses Raymond Moses 4-19-21  
Printed Name Signature Date

Engineer-In-Charge Hugo H. Avila [Signature] 04-19-21  
Printed Name Signature Date

Owner \_\_\_\_\_ 38 \_\_\_\_\_  
Printed Name Signature Date

**SUBJECT:** Consideration and Approval of Substantial and Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Pearson and Castro Elementary Chiller Project

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

During the Mission High School Phase III Renovation Project, the design included a complete new chilling system for the entire campus. Since the construction was to occur while classes were still in session the initial plan was to install temporary chiller systems at the project until the new chillers were installed and these were to be rented. A cost evaluation was conducted comparing the rental costs versus a purchase cost. It was determined that it was more cost effective and in the best interest of the District to purchase these temporary chillers rather to rent them for the entirety of the project and then we would be able to use them as replacements for other District campus systems that are aging.

At the Regular Board of Trustees meeting held on September 13, 2017, the Board selected DBR Engineering Consultants for 2017-2018 HVAC and Lighting Commissioning projects. Chiller assessments were done by DBR Engineering Consultants for several elementary campuses. DBR Engineering Consultants found numerous deficiencies for the chillers at several sites. Some of the deficiencies found were considerable amounts of corrosion and condenser coils that were severely corroded and very fragile. DBR feels that the best fit for the purchased chillers would be at Pearson and Castro Elementary Schools with some minor modification on the connections required. These two campus chiller systems are listed as a Priority #1 in our Long-Range Construction Outlook Plan.

At the Regular Board of Trustees meeting held on February 13, 2019, the Board approved the following, Consideration and Approval of Project and Proposed Budget for the Person and Castro Elementary School Relocation Project.

The purchase will be using the Buy board inter-local purchase co-op.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a (5) requiring and approval purchasing method for contracts valued \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best met the specifications and provided the “Best Value”.

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board meeting held on May 08, 2019, Ms. Rumalda Ruiz, Assistant Superintendent for Business and Finance presented Award Contract for Chiller Relocation at Castro & Pearson Elementary #5507-19. This item was pulled due to no submittals from vendors.

Once again advertisements in the local newspapers were posted on February 26, 2020 for this project. An initial pre-proposal meeting was set for March 12, 2020 and opening of proposals were for March 24, 2020. At this time only one vendor submitted a proposal. Due to the health matter that the country is currently experiencing and the possibility of vendors not realizing the district was still operating on this project, Administration extended the advertising for additional days. Proposals were opened via a Zoom meeting that was held on Thursday, April 30, 2020 at 2pm. Present at the meeting were Mr. Roosevelt Rios and Mr. Carlos Lerma. Five proposals were submitted and reviewed and evaluated by Administration for presentation to the Board.

Five firms responded to the request for qualifications, they are:

- Johnson Controls (76.0 pts.)
- Aircool Tech-ACT Corp. (56.0)
- Protech Mechanical (45.5)
- Bougambilias Const. LLC (41.0)
- IT Engineering (34.3)

At the Regular Board meeting held on May 06, 2020 Administration placed on the agenda Consideration and Approval to award the contract for the Pearson and Castro Elementary School Relocation Chiller Project. This agenda item was pulled due to bid clarification of bid contents, pricing and work schedules from firms.

On Monday, June 1, 2020, via a Zoom meeting held by Mr. Roosevelt Rios, Mr. Carlos Lerma, Mr. Hugo Avila, Engineer DBR Engineering and Mr. Lonnie Cavazos from Johnson Controls bid clarification and questions by the district and DBR were addressed.

As per MCISD process the Facilities/Environment Committee must review the pre-ranking and accept or rank as a committee the firms' qualification and make a recommendation.

At the Regular Board meeting held on June 24, 2020, the Board approved the following, Consideration and Approval of Rankings to Award the Contract for the Pearson and Castro Elementary School Relocation Chiller Project. The awarded vendor is Johnson Control.

Notice to Proceed (NTP): December 18, 2020  
Substantial Completion: December 25, 2020 (seven days each)

At the Regular Board Meeting held on March 10, 2021, the Board approved the following agenda items:

Consideration and Approval of CPR #01 for a D Couple Chilled Water Pipe Modification for the Castro Elementary School Relocation Chiller Project at a cost of \$14,543.66.

Consideration and Approval of Substantial Completion for the Pearson Elementary Chiller Project.

**Pending:**

Consideration and Approval of Change Order #2 for Betterment Fund Credit for the Pearson and Castro Elementary Chiller Project.

**ADMINISTRATIVE CONSIDERATIONS**

As per DBR Engineering and Johnson Controls, the Pearson and Castro Elementary Chiller Project is completed, thus they present at this time Consideration and Approval of Substantial and Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Pearson and Castro Elementary Chiller Project.

As per DBR Engineering the project is complete as per the contractual timeline and there are no possible liquidated damages for this project.

\*Betterment Fund Credit \$10,000.00

**FUNDING SOURCE**

General Fund – 2019-2020 budget expenditure (const. work)

Preliminary/Approximate Total Budget:

Pearson and Castro Relocation Chiller:	\$83,491.06 (\$41,745.53 ea.)
DBR Engineer Cost:	<u>\$23,000.00</u> (\$11,500.00 ea.)
Est. Project Total:	\$106,491.06

**RECOMMENDATION**

Administration recommends Consideration and Approval of Substantial and Final Completion, Less Betterment Fund Allowance and Final Payment, Less Liquidated Damages for the Pearson and Castro Elementary Chiller Project.

**EXHIBIT**

DBR Engineering – Substantial Completion Form

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

## NOTICE OF SUBSTANTIAL COMPLETION

PROJECT NO. 188008.00

PROJECT: Cpt. Joaquin Castro ES Chiller Relocation

DATE: April 7, 2021

Owner	Engineer	Contractor
Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Tx 78572	DBR Engineering Consultants 200 S. 10 <sup>th</sup> St, Suite 901 McAllen, Texas 78501	Johnson Controls, Inc. 2209 N. Padre Island Drive, Suite F Corpus Christi, Tx 78408

This is to advise you that the Work has been reviewed, inspected, and determined, to the best knowledge, information and belief of the Engineer, to be substantially complete as of the date noted above in accordance with the criteria outlined in The General Conditions of the Contract and the Specifications, including without limitation a) suitable for occupancy, b) determined to be fully and comfortably usable, and c) fully cleaned and appropriate for presentation to the public.

A punch list of work to be completed, work not in compliance with the Drawings or Specifications, and unsatisfactory work is attached. The Contractor shall complete every item identified on the punch list specifying the Subcontractor or trade responsible for the work, and the dates that the completion or correction will be commenced and finished prior to Final Acceptance.

Except as stated in this Notice of Substantial Completion, all manufacturers' warranties, other special warranties and the Contractor's one-year obligation to perform remedial work, shall commence on the Date of Substantial Completion noted above.

This Notice of Substantial Completion shall be effective and establish the Date of Substantial Completion as **December 23, 2020**

Contractor	<u>Raymond Moses</u> Printed Name	<u></u> Signature	<u>4-19-21</u> Date
Engineer-In-Charge	<u>Hugo H. Avila</u> Printed Name	<u></u> Signature	<u>04-19-21</u> Date
Owner	_____ Printed Name	_____ Signature	_____ Date

## Site Visit Report

**VISIT DATE**  
March 15, 2021

**ISSUE DATE**  
March 19, 2021

**CLIENT**  
Mission CISD

**AREA INSPECTED**  
Castro ES Chiller Yard

**PROJECT**      188009.000 | Pearson – Castro Chiller Replacement

*This report is carried out in accordance with the General Conditions of the Contract for Construction and does not imply that the Engineer has made exhaustive or continuous on-site inspections. This report does not relieve the Contractor of responsibility from performing inspections on portions of the work to determine that such portions are in proper condition to receive subsequent work. Omission of nonconforming items within this report does not imply that the Engineer accepts work not in conformance with the Contract Documents.*

### **FINDINGS:**

The following items were noted at time of inspection:

1. No pending items on the base bid work.
2. No pending items on the Changer Order #1 work.

**Prepared By**



Hugo Avila  
Project Manager

Distribution:  
-Raymond Moses, JCI

**SUBJECT:** Consideration and Approval of Schematic and Final Design for the Maintenance Warehouse Project

**PRESENTER:** Ricardo Rivera  
Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

At the Regular Board of Trustees meeting held on February 12, 2020 the Board of Trustees approved to grant authority to Superintendent Dr. Perez to authorize the negotiations and enter into contract for professional services for the district-wide construction projects. The selected firm awarded was PBK Architects. PBK Architects was to conduct a roofing assessment for the Warehouse, Transportation and Maintenance departments.

At the Regular Board of Trustees meeting held on July 29, 2020, The Board considered suspension of Texas Education Code section 44.031, and authorizing the Superintendent or her designee to negotiate and execute any and all agreements, contracts, and/or purchase orders necessary to remediate and/or repair damage to District property, personal property and/or Infrastructure caused by the Hurricane Hanna storm which occurred on or around the weekend of July 24, 2020 and to seek on the District's behalf any and all insurance proceeds, federal and/or state aid available to the District to offset costs associated with the repair and remediation.

**ADMINISTRATIVE CONSIDERATIONS**

PBK Architects will be submitting schematic and final designs and submits these for Administration and Board review. Administration presents Consideration and Approval of Schematic and Final Design for the Maintenance Warehouse Project.

If approved by the Board, the Purchasing department will proceed with advertisements for this project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects

**FUNDING SOURCE**

General Funds

**RECOMMENDATION**

Administration presents Consideration and Approval of Schematic and Final Design for the Maintenance Warehouse Project

**EXHIBIT**

Designs may possibly not be available at the Work Shop, however, will be completed by the Regular Board of Trustees meeting scheduled for May12, 2021.

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

**SUBJECT:** Consideration and Approval of Schematic and Final Roof Design for the Lee Field House Project

**PRESENTER:** Ricardo Rivera  
Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

Tom Landry Stadium was constructed and the Eagles played their first football game in 1977. The field house was constructed a few years later. In December of 2014 the new field house was completed, however, the new fieldhouse did not have adequate space and facilities to incorporate all the sports grade level teams. Due to this, Lee Field continues to be used for other MHS sports teams, however, much building renovations and improvements are needed primarily a new roof, new showers, new restroom facilities, new lockers and benches along with meeting rooms and may not be all inclusive. Lee Fieldhouse is also used for visiting teams and game officials along with being the fieldhouse for VMHS when they play home games.

Due to Hurricane Hanna on or about July 24, 2021 the roof structure was completely torn off causing extensive damage in the interior and exterior and the need for a new roof structure.

**ADMINISTRATIVE CONSIDERATIONS**

Raba Kistner will be submitting schematic designs and final designs and submits these for Administration and the Board of Trustees to review. Administration presents Consideration and Approval of Schematic and Final Roof Design for the Lee Field House Project.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project.

Administration will use competitive sealed proposals (CSP's) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

**FUNDING SOURCE**

General Funds

**RECOMMENDATION**

Administration recommends Consideration and Approval of Schematic and Final Roof Design for the Lee Field House Project.

**EXHIBIT**

Roof designs to be presented at the meeting

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

**SUBJECT:** Status Report - Installation of "Touch-less" Water Fountains District Wide Project

**PRESENTER:** Ricardo Rivera, Assistant Superintendent for Operations

**BACKGROUND INFORMATION**

Throughout the COVID – 19 pandemic Mission CISD has placed the safety and health of our students, staff and families as one of the top priorities. One of the initiatives to ensure this was the purchase of water "touch-less" sensor water fountains for our facilities. Ninety-five (95) hands-free activation single stations with a water bottle filling station have been ordered and received. In addition, we ordered and have received ninety-five (95) hands-free activation bi-level dual stations with a water bottle filling station.

We are scheduling the maintenance plumbers to conduct the installation, however, since the cost exceeds the threshold established for such a project we will need to secure the services of a professional engineer to oversee the installation. During these times the Warehouse and Purchasing departments have been purchasing and delivering bottled water to all campuses for students and staff.

These electronic bottle filler sensor and electronic sensor bubbler activation units will be installed in identified areas within each facility and the maintenance department will coordinate with each campus on their locations.

**ADMINISTRATIVE CONSIDERATIONS**

Administration will use the on-call professional services agreement for project administration.

DBR (MEP) Engineering

**FUNDING SOURCE**

General Fund

Single Units: 95 @ \$1,024.00 = \$97,280.00

Dual Units: 95 @ \$1,569.00 = \$149,055.00

Total Cost: \$246,335.00

**RECOMMENDATION**

Status Report - Installation of "Touch-less" Water Fountains District Wide Project.

**EXHIBIT:**

Single/Dual electronic bottle filler sensor and electronic sensor bubbler activation unit specifications

**CONTACT PERSONS**

Ricardo Rivera, Assistant Superintendent for Operations

### PRODUCT SPECIFICATIONS

Elkay ezH2O<sup>®</sup> Bottle Filling Station with Single ADA Cooler, Filtered or Non-Filtered, 8 GPH, Light Gray or Stainless Steel. Chilling Capacity of 8.0 GPH (gallons per hour) of 50° F drinking water, based on 80° F inlet water and 90° F ambient, per ASHRAE 18 testing. Features shall include Hands Free, Optional Visual Filter Monitor, Green Ticker<sup>™</sup>, Laminar Flow, Antimicrobial, Real Drain. Furnished with Flexi-Guard<sup>®</sup> Safety Bubbler. Electronic Bottle Filler Sensor and Electronic Sensor Bubbler activation. Product shall be Wall Mount (On Wall), for Indoor applications, serving 1 station(s). Unit shall be certified to UL 399 and CAN/CSA C22.2 No. 120. Unit shall be lead-free design which is certified to NSF/ANSI 61 & 372 (lead free) and meets Federal and State low-lead requirements.

<b>Special Features:</b>	Hands Free, Optional Visual Filter Monitor, Filtered, Green Ticker <sup>™</sup> , Laminar Flow, Antimicrobial, Real Drain
<b>Finish (Specify):</b>	Light Gray Granite or Stainless Steel
<b>Filtration (Specify):</b>	Filtered or Non-Filtered
<b>Power:</b>	115V/60Hz
<b>Bubbler Style:</b>	Flexi-Guard <sup>®</sup> Safety Bubbler
<b>Activation by:</b>	Electronic Bottle Filler Sensor and Electronic Sensor Bubbler
<b>Mounting Type:</b>	Wall Mount (On Wall)
<b>Chilling Option*:</b>	8.0 GPH
<b>Full Load Amps</b>	6
<b>Rated Watts:</b>	370
<b>Dimensions (L x W x H):</b>	18-3/8" x 19" x 39-1/16"
<b>Approx. Shipping Weight:</b>	85 lbs.
<b>Installation Location:</b>	Indoor
<b>No. of Stations Served:</b>	1
*Based on 80° F inlet water & 90° F ambient air temp for 50° F chilled drinking water.	

**Special Note:** \*Coming soon: The Elkay ezH2O you know and love is getting a fresh look, as shown here. In stock models may have prior logo design.

- Visual Filter Monitor: LED Filter Status Indicator for when filter change is necessary.
- Filter is certified to NSF 42 and 53 for lead, particulate, chlorine, taste and odor reduction. 3,000 gal. capacity.
- Green Ticker: Informs user of number of 20 oz. plastic water bottles saved from waste.
- Laminar flow provides clean fill with minimal splash.
- Silver Ion Antimicrobial protection on key plastic components to inhibit the growth of mold and mildew.
- Real Drain System eliminates standing water.

PART: \_\_\_\_\_ QTY: \_\_\_\_\_

PROJECT: \_\_\_\_\_

CONTACT: \_\_\_\_\_

DATE: \_\_\_\_\_

NOTES: \_\_\_\_\_

APPROVAL: \_\_\_\_\_



AMERICAN PRIDE. A LIFETIME TRADITION. Like your family, the Elkay family has values and traditions that endure. For almost a century, Elkay has been a family-owned and operated company, providing thousands of jobs that support our families and communities.



**Included with Product:** Filtered Water Cooler (LZS8WSX)  
Filtered Bottle Filler (LZWSR)

Non-Filtered Water Cooler (EZS8WSX)  
Non-Filtered Bottle Filler (EZWSR)

### ▼ Ships in multiple boxes.

### PRODUCT COMPLIANCE

ADA & ICC A117.1  
ASME A112.19.3/CSA B45.4  
Buy American Act  
CAN/CSA C22.2 No. 120  
GreenSpec<sup>®</sup>  
NSF/ANSI 42, 53, 61, & 372 (lead free)  
UL 399



Complies with ADA & ICC A117.1 accessibility requirements when installed according to the requirements outlined in these standards. Installation may require additional components and/or construction features to be fully compliant. Consult the local Authority Having Jurisdiction if necessary.

### [Installation Instructions \(PDF\)](#)

**5 Year Limited Warranty** on the refrigeration system of the unit. Electrical components and water system are warranted for 12 months from date of installation. **Warranty pertains to drinking water applications only. Non-drinking water applications are not covered under warranty.**

*In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit [elkay.com](http://elkay.com) for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.*

**COOLING SYSTEM**

- Compressor: Hermetically-sealed, reciprocating type, single phase. Sealed-in lifetime lubrication.
- Condenser: Fan cooled, copper tube with aluminum fins. Fan motor is permanently lubricated.
- Cooling Unit: Combination tube-tank type. Continuous copper tubing with is fully insulated with EPS foam that meets UL requirements for self-extinguishing material.
- Refrigerant Control: Refrigerant R-134a is controlled by accurately calibrated capillary tube.
- Temperature Control: Easily accessible enclosed adjustable thermostat is factory preset. Requires no adjustment other than for altitude requirements.

[Warranty \(PDF\)](#)

**OPTIONAL ACCESSORIES**

51300C - WaterSentry Plus Replacement Filter (Bottle Fillers)
LKAPREZL - Elkay Cane Apron for EZ Gray
MLP100 - Accessory - In Wall Carrier (Single) for single EZ, LZ, EMABF, LMABF, VRC, LVRC models
98551C - WaterSentry Filter Mounting Cover (Gray Granite)

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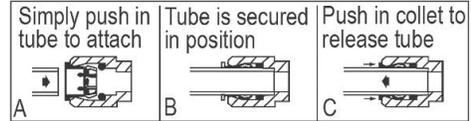
### IMPORTANT! INSTALLER PLEASE NOTE :

This water cooler has been designed and built to provide water to the user which has not been altered by materials in the cooler waterways. The grounding of electrical equipment such as telephone, computer, etc. to water lines is a common procedure. The grounding may be in the building but may also occur away from the building. This grounding can cause electrical feedback into a water cooler creating an electrolysis which creates a metallic taste or causes an increase in the metal content of the water. This condition is avoidable by installing the cooler using the proper materials as shown below.

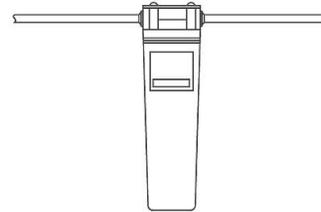
### NOTICE

This water cooler must be connected to the water supply using a dielectric coupling. The cooler is furnished with a non-metallic strainer which meets this requirement. The drain trap which is provided by the installer should also be plastic to completely isolate the cooler from the building plumbing system. Bottle filler unit on bracket attached to wall by 6 holes (as shown). Water and electrical will connect through pre-punched hole in basin. These products are designed to operate on 20 psi to 105 psi supply line pressure.

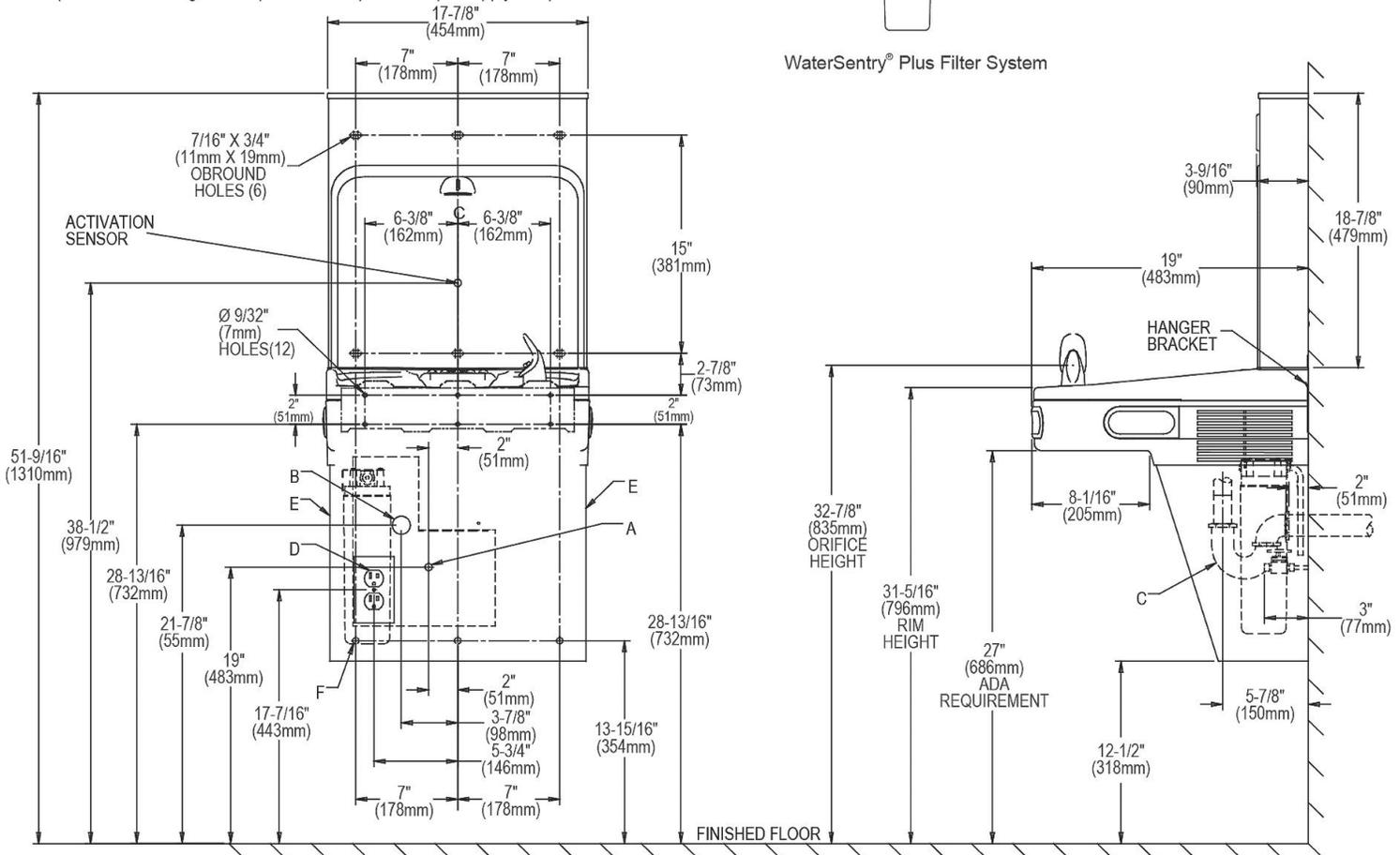
### OPERATION OF QUICK CONNECT FITTINGS



Pushing tube in before pulling it out helps to release tube



WaterSentry<sup>®</sup> Plus Filter System



### LEGEND:

REDUCE HEIGHT BY 3 INCHES FOR INSTALLATION OF CHILDRENS ADA COOLER

- A = Recommended Water Supply location. Shut-off Valve (not furnished) to accept 3/8" O.D. unplated copper tube. Up to 3" (76mm) maximum out from wall.
- B = Recommended Waste Outlet location. To accommodate 1-1/4" nominal drain.
- C = 1-1/4" Trap (not furnished).
- D = Electrical Supply (3) Wire Recessed Box Duplex Outlet.
- E = Insure proper ventilation by maintaining 6" (152mm) minimum clearance from cabinet
- F = 7/16" (11mm) Bolt Holes for fastening to wall.

Note : New Installations Must Use Ground Fault Circuit Interrupter (GFCI). It is highly recommended that the circuit be dedicated and the load protection be sized for 20 amps.

In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit [elkay.com](http://elkay.com) for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.

### PRODUCT SPECIFICATIONS

Elkay ezH2O<sup>®</sup> Bottle Filling Station with Bi-Level ADA Cooler, Filtered or Non-Filtered, 8 GPH, Light Gray or Stainless Steel. Chilling Capacity of 8.0 GPH (gallons per hour) of 50° F drinking water, based on 80° F inlet water and 90° F ambient, per ASHRAE 18 testing. Features shall include Dual Hands Free, Visual Filter Monitor, Filtered, Green Ticker<sup>™</sup>, Laminar Flow, Antimicrobial, Real Drain. Furnished with Flexi-Guard<sup>®</sup> Safety Bubbler. Electronic Bottle Filler Sensor and Electronic Sensor Bubbler activation. Product shall be Wall Mount (On Wall), for Indoor applications, serving 1 station(s). Unit shall be certified to UL 399 and CAN/CSA C22.2 No. 120. Unit shall be lead-free design which is certified to NSF/ANSI 61 & 372 (lead free) and meets Federal and State low-lead requirements.



<b>Special Features:</b>	Hands Free, Visual Filter Monitor, Filtered, Green Ticker <sup>™</sup> , Laminar Flow, Antimicrobial, Real Drain
<b>Finish (Specify):</b>	Light Gray Granite or Stainless Steel
<b>Filtration (Specify):</b>	Filtered or Non-Filtered
<b>Power:</b>	115V/60Hz
<b>Bubbler Style:</b>	Flexi-Guard <sup>®</sup> Safety Bubbler
<b>Activation by:</b>	Electronic Bottle Filler Sensor and Electronic Sensor Bubbler
<b>Mounting Type:</b>	Wall Mount (On Wall)
<b>Chilling Option*:</b>	8.0 GPH
<b>Full Load Amps</b>	6
<b>Rated Watts:</b>	370
<b>Dimensions (L x W x H):</b>	18-3/8" x 19" x 39-1/16"
<b>Approx. Shipping Weight:</b>	85 lbs.
<b>Installation Location:</b>	Indoor
<b>No. of Stations Served:</b>	1
*Based on 80° F inlet water & 90° F ambient air temp for 50° F chilled drinking water.	

**Special Note:** \*Coming soon: The Elkay ezH2O you know and love is getting a fresh look, as shown here. In stock models may have prior logo design.

- Visual Filter Monitor: LED Filter Status Indicator for when filter change is necessary.
- Filter is certified to NSF 42 and 53 for lead, particulate, chlorine, taste and odor reduction. 3,000 gal. capacity.
- Green Ticker: Informs user of number of 20 oz. plastic water bottles saved from waste.
- Laminar flow provides clean fill with minimal splash.
- Silver Ion Antimicrobial protection on key plastic components to inhibit the growth of mold and mildew.
- Real Drain System eliminates standing water.

PART: \_\_\_\_\_ QTY: \_\_\_\_\_

PROJECT: \_\_\_\_\_

CONTACT: \_\_\_\_\_

DATE: \_\_\_\_\_

NOTES: \_\_\_\_\_

APPROVAL: \_\_\_\_\_

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**Included with Product:** Filtered Water Cooler (LZSTL8WSCX)  
Filtered Bottle Filler (LZWSR)

Non-Filtered Water Cooler (EZSTL8WSCX)

Non-Filtered Bottle Filler (EZWSR)

#### ▼ Ships in multiple boxes.

#### PRODUCT COMPLIANCE

ADA & ICC A117.1

ASME A112.19.3/CSA B45.4

Buy American Act

CAN/CSA C22.2 No. 120

GreenSpec<sup>®</sup>

NSF/ANSI 42, 53, 61, & 372 (lead free)

UL 399



Intertek



Certified & Certified  
WQA  
INDEPENDENTLY  
USA



www.GreenSpec.com



Complies with ADA & ICC A117.1 accessibility requirements when installed according to the requirements outlined in these standards. Installation may require additional components and/or construction features to be fully compliant. Consult the local Authority Having Jurisdiction if necessary.

**5 Year Limited Warranty** on the refrigeration system of the unit. Electrical components and water system are warranted for 12 months from date of installation. **Warranty pertains to drinking water applications only. Non-drinking water applications are not covered under warranty.**

[Warranty \(PDF\)](#)

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**COOLING SYSTEM**

- Compressor: Hermetically-sealed, reciprocating type, single phase. Sealed-in lifetime lubrication.
- Condenser: Fan cooled, copper tube with aluminum fins. Fan motor is permanently lubricated.
- Cooling Unit: Combination tube-tank type. Continuous copper tubing with is fully insulated with EPS foam that meets UL requirements for self-extinguishing material.
- Refrigerant Control: Refrigerant R-134a is controlled by accurately calibrated capillary tube.
- Temperature Control: Easily accessible enclosed adjustable thermostat is factory preset. Requires no adjustment other than for altitude requirements.

**OPTIONAL ACCESSORIES**

51300C - WaterSentry Plus Replacement Filter (Bottle Fillers)
LKAPREZL - Elkay Cane Apron for EZ Gray
MLP100 - Accessory - In Wall Carrier (Single) for single EZ, LZ, EMABF, LMABF, VRC, LVRC models
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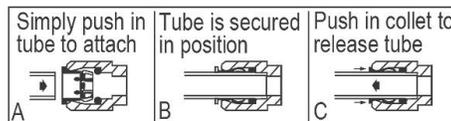
### IMPORTANT! INSTALLER PLEASE NOTE :

This water cooler has been designed and built to provide water to the user which has not been altered by materials in the cooler waterways. The grounding of electrical equipment such as telephone, computer, etc. to water lines is a common procedure. The grounding may be in the building but may also occur away from the building. This grounding can cause electrical feedback into a water cooler creating an electrolysis which creates a metallic taste or causes an increase in the metal content of the water. This condition is avoidable by installing the cooler using the proper materials as shown below.

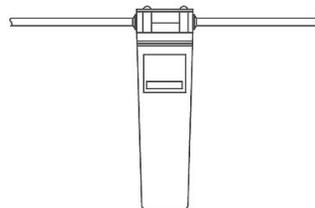
### NOTICE

This water cooler must be connected to the water supply using a dielectric coupling. The cooler is furnished with a non-metallic strainer which meets this requirement. The drain trap which is provided by the installer should also be plastic to completely isolate the cooler from the building plumbing system. Bottle filler unit on bracket attached to wall by 6 holes (as shown). Water and electrical will connect through pre-punched hole in basin. These products are designed to operate on 20 psi to 105 psi supply line pressure. Simultaneous operation of both bubblers on a bi-level unit may not be possible depending on water supply pressure. If simultaneous operation is desired, please ensure a minimum of 65 psi supply.

### OPERATION OF QUICK CONNECT FITTINGS

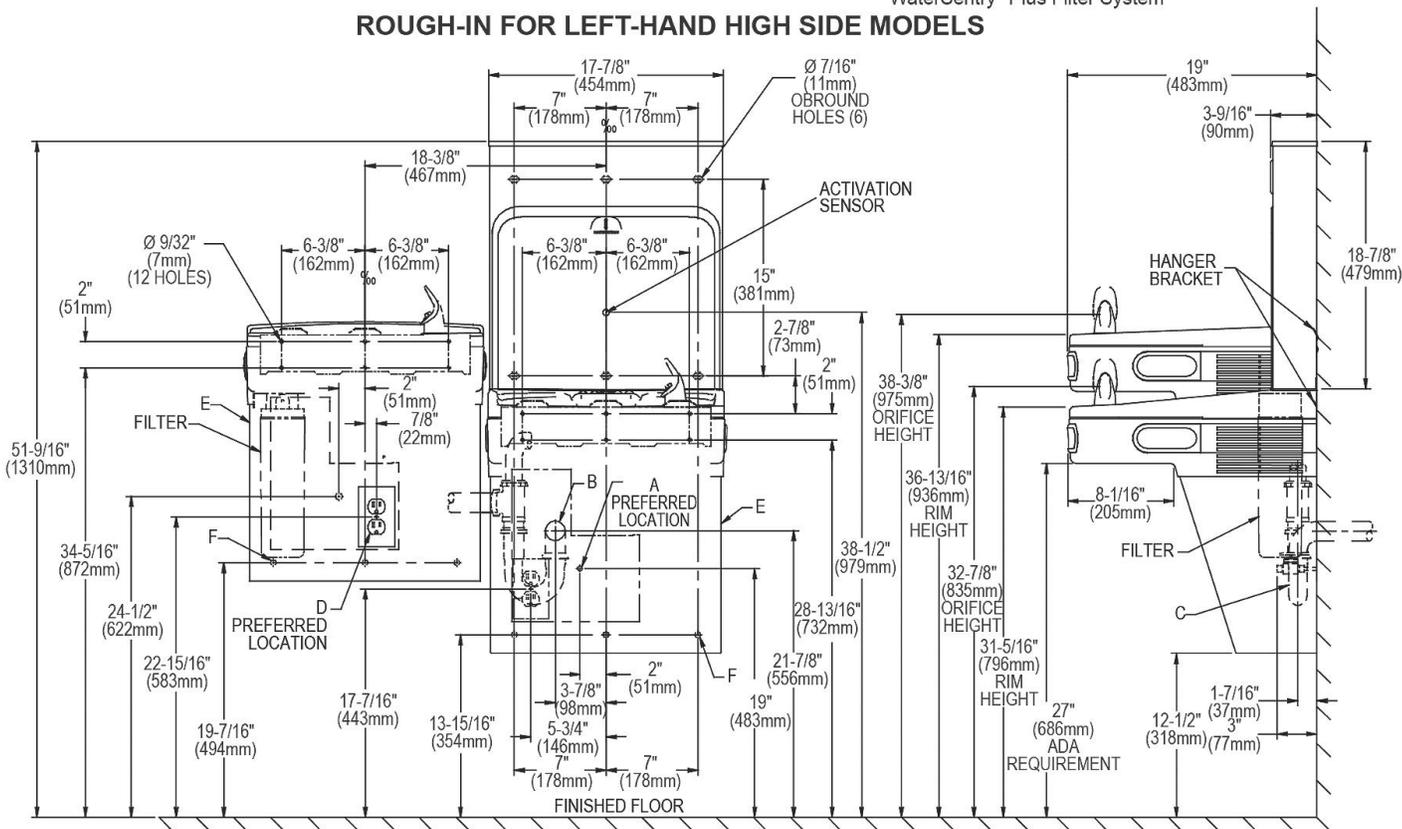


Pushing tube in before pulling it out helps to release tube



WaterSentry<sup>®</sup> Plus Filter System

### ROUGH-IN FOR LEFT-HAND HIGH SIDE MODELS



### LEGEND:

REDUCE HEIGHT BY 3 INCHES FOR INSTALLATION OF CHILDRENS ADA COOLER

A = Recommended Water Supply location. Shut-off Valve (not furnished) to accept 3/8" O.D. unplated copper tube. Up to 3" (76mm) maximum out from wall.  
B = Recommended Waste Outlet location. To accommodate 1-1/2" nominal drain. Drain stub 2" (51mm) out from wall.

C = 1-1/2" Trap (not furnished).

D = Electrical Supply (3) Wire Recessed Box Duplex Outlet.

E = Insure proper ventilation by maintaining 6" (152mm) minimum clearance from cabinet louvers to wall.

F = 7/16" (11mm) Bolt Holes for fastening to wall.

Note : New Installations Must Use Ground Fault Circuit Interrupter (GFCI). It is highly recommended that the circuit be dedicated and the load protection be sized for 20 amps.

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### IMPORTANT! INSTALLER PLEASE NOTE :

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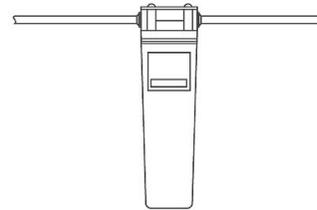
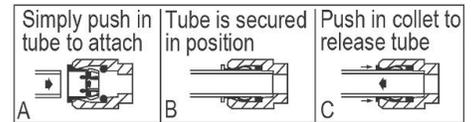
### NOTICE

This water cooler must be connected to the water supply using a dielectric coupling. The cooler is furnished with a non-metallic strainer which meets this requirement. The drain trap which is provided by the installer should also be plastic to completely isolate the cooler from the building plumbing system.

Bottle filler unit on bracket attached to wall by 6 holes (as shown). Water and electrical will connect through pre-punched hole in basin.

These products are designed to operate on 20 psi to 105 psi supply line pressure. Simultaneous operation of both bubblers on a bi-level unit may not be possible depending on water supply pressure. If simultaneous operation is desired, please ensure a minimum of 65 psi supply.

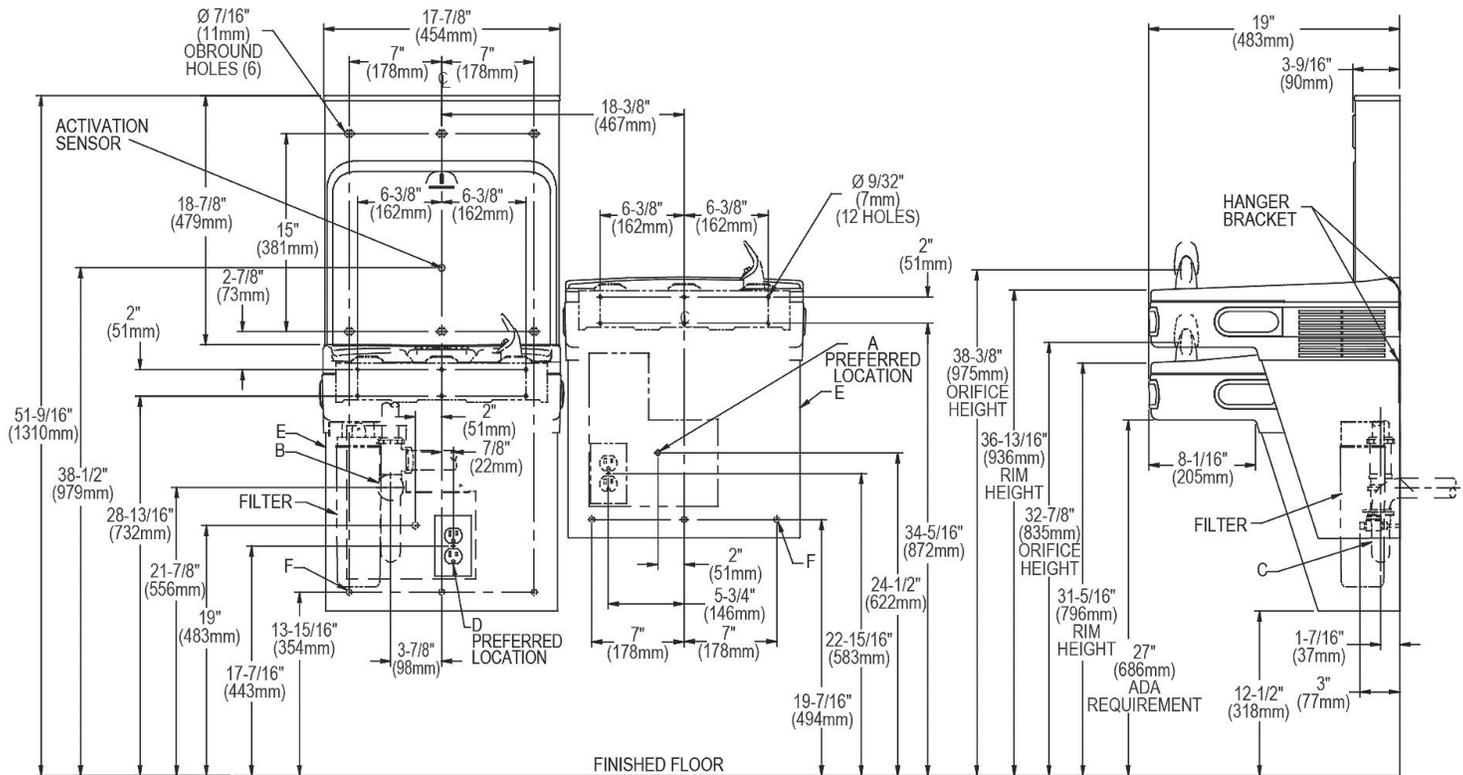
### OPERATION OF QUICK CONNECT FITTINGS



WaterSentry<sup>®</sup> Plus Filter System

Pushing tube in before pulling it out helps to release tube

### ROUGH-IN FOR RIGHT-HAND HIGH SIDE MODELS



REDUCE HEIGHT BY 3 INCHES FOR INSTALLATION OF CHILDRENS ADA COOLER

### LEGEND:

A = Recommended Water Supply location. Shut-off Valve (not furnished) to accept 3/8" O.D. unplated copper tube. Up to 3" (76mm) maximum out from wall.  
B = Recommended Waste Outlet location. To accommodate 1-1/2" nominal drain. Drain stub 2" (51mm) out from wall.

C = 1-1/2" Trap (not furnished).

D = Electrical Supply (3) Wire Recessed Box Duplex Outlet.

E = Insure proper ventilation by maintaining 6" (152mm) minimum clearance from cabinet louvers to wall.

F = 7/16" (11mm) Bolt Holes for fastening to wall.

Note : New Installations Must Use Ground Fault Circuit Interrupter (GFCI). It is highly recommended that the circuit be dedicated and the load protection be sized for 20 amps.

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**SUBJECT:** Consideration and Adoption of Changes to Board Policy  
BE(LOCAL)- Board Meetings.

**PRESENTER:** Lorena Garcia, Deputy Superintendent for Support Services

**BACKGROUND INFORMATION**

Board policy BE(LOCAL) addresses many aspects of Board meetings, including what time they are usually held.

**ADMINISTRATIVE CONSIDERATIONS**

During the March 2021 Board of Trustees meeting, the Trustees indicated the desire to change the time for regular meetings of the Board from 7:00 p.m. to 6:30 p.m. As this is specified in policy BE(LOCAL) changes need to be made to reflect the new meeting time in this policy. This is being brought forward for consideration and adoption.

**FUNDING SOURCE AND AMOUNT**

N/A

**RECOMMENDATION**

Consideration and Adoption of changes to Board Policy  
BE(LOCAL)- Board Meetings.

**CONTACT PERSON (S)**

Lorena Garcia, Deputy Superintendent for Support Services  
Craig Verley, Director of Public Relations and Marketing

BOARD MEETINGS

BE  
(LOCAL)

**Meeting Place and Time**

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

**Regular Meetings**

Regular meetings of the Board shall normally be held on the second Wednesday of each month at ~~6:30 p.m. 7:00 p.m.~~ When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

**Special or Emergency Meetings**

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President, the Board Vice President, or any other two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

**Agenda**

Deadline

The deadline for submitting items for inclusion on the agenda is the fifth calendar day before regular meetings and the third calendar day before special meetings.

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. The Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted in writing by at least two Board members.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or at least two Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by at least two Board members without specific authorization from those Board members.

**Notice to Members**

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.

**Closed Meeting**

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

**Order of Business** The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

**Rules of Order** The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

**Voting** Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

**Consent Agenda** When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**Minutes** Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

**Discussions and Limitation** Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

**SUBJECT:** Consideration and Possible Approval of Stipend for Instructional and or Support Staff Selected for Summer Programs **In-Person with Students** (does not apply to any programs offering virtual instruction)

**PRESENTER:** Lorena Garcia, Assistant Superintendent for Human Resources and Student Services

**BACKGROUND INFORMATION**

Each summer, the district offers academic summer programs for the purpose of acceleration and/or remediation for grades Pre-K through 12 to students meeting district criteria. For the 20-21 summer, the district has opted to offer the opportunity to Pre-K/Kinder ELs, as required by statute, and all students in grades 1-12 to address the learning gaps created by the COVID 19 pandemic. In order to recruit highly effective staff **for the 2021 Program**, the district is requesting to provide a stipend in addition to the current hourly pay approved in the 20-21 Compensation Plan on June 24, 2020. Proposed Stipends Are:

*Elementary, Jr. High & EOC Program Professionals	\$500.00
*Elementary, Jr. High & EOC Program Non-Professionals	\$250.00

**High School Summer/Credit Recovery Professionals	\$750.00
**High School Summer/Credit Recovery Non-Professionals	\$375.00

\*Elementary, Jr. High & EOC are half-day programs  
\*\*High School Summer/Credit Recovery is a full day program

**ADMINISTRATIVE CONSIDERATIONS**

Administration is recommending consideration and possible approval of the above-recommended stipend amounts for Instructional and or Support Staff Selected for Summer Programs In-Person with Students.

**FUNDING SOURCE/AND AMOUNT**

The funding source recommended is State and Federal funds as per the appropriate program.

**RECOMMENDATION**

That the Board of Trustees discuss and consider and approving stipend amounts for Instructional and or Support Staff Selected for Summer Programs In-Person with Students.

**CONTACT PERSON(S)**

Lorena Garcia, Deputy Supt. for Support Services  
Dr. Sharon Roberts Deputy Superintendent for Curriculum and Instruction  
Kim Risica, Executive Director for Special Programs & School Improvement



**SUBJECT:** District Staff Summer Schedule

**PRESENTER:** Lorena Garcia, Assistant Superintendent for Human Resources & Student Services

**BACKGROUND INFORMATION:**

The District’s administration office has traditionally changed its work hours for the summer to provide for maintenance work to be done, provide more efficient use of our facilities, and to allow our employees longer weekends. The Operations Division Departments also follows the 4 ten-hour workdays.

**ADMINISTRATIVE CONSIDERATIONS:**

Administration recommends a four-day workweek for the period of June 14<sup>th</sup> through August 6, 2021. Central Office will be closed from June 25<sup>th</sup> through July 12<sup>th</sup> since 226-day staff will be on non-working days. Operations will also be working 4 ten-hour days to coincide with Central Office Summer schedule for their scheduled work weeks. The schedule is as follows:

Work Week	Work Days		Times	Total Work Hours
June 14 – June 17	Monday – Thursday	Friday Off	7:30am - 6:00pm	10 hours per day
June 21 – June 24	Monday – Thursday	Friday Off	8:00am - 5:00pm	8 hours per day
June 25 – July 12	Closed	Closed	Closed	Closed
July 13 – July 16	Tuesday – Friday	1st week back	8:00am - 5:00pm	8 hours per day
July 19 – July 22	Monday – Thursday	Friday Off	7:30am - 6:00pm	10 hours per day
July 26 – July 29	Monday – Thursday	Friday Off	7:30am - 6:00pm	10 hours per day
August 2 – August 5	Monday – Thursday	Friday Off	7:30am - 6:00pm	10 hours per day

The regular workweek will resume on August 9, 2021.

**FUNDING SOURCE AND AMOUNT:**

N/A

**RECOMMENDATION:**

This item is for information purposes only. No Board action is required.

**CONTACT PERSON (S):**

Lorena Garcia, Assistant Superintendent for Human Resources & Student Services  
Dr. Sharon Roberts, Assistant Superintendent for Curriculum & Instruction  
Rumalda Ruiz, Assistant Superintendent for Finance

**SUBJECT:** Personnel Employments, Resignations, Transfers and Compensation Changes

**PRESENTER:** Dr. Carol G. Perez, Superintendent

**BACKGROUND INFORMATION**

Professional employees and support staff members have been employed by the Mission Consolidated Independent School District. Employees requested and were granted transfers that affected their campus, position title and/or pay grade, or were reassigned, which affected their campus, position title and/or pay grade.

Letters of resignation and letters of retirement were received from Mission CISD employees.

Changes in compensation to employees after performance on the contract or duties for the job assignment have begun (subsequent to the April 14, 2021, report to the Board) are also included, as an addendum, for staff members.

**FUNDING SOURCE:**

See Attachments

**RECOMMENDATION:**

No recommendation or action required. For Information Only.

**CONTACT PERSON(S):**

Lorena Garcia, Deputy Superintendent for Support Services

**SUBJECT:** Internal Audit Quarterly Report

**PRESENTER:** Rebecca Magee, CPA, Internal Auditor

### **BACKGROUND INFORMATION**

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

### **ADMINISTRATIVE CONSIDERATIONS**

This report summarizes the internal audit activities for the period beginning January 1, 2021 and ending March 31, 2021. The Internal Audit department conducts independent and objective reviews of the District's operations and procedures and reports findings and recommendations to management, the Superintendent, and the Board of Trustees. Financial information on Activity Funds is also included in the report and power point presentation.

### **FUNDING SOURCE:**

Not Applicable

### **RECOMMENDATION:**

Not Applicable

### **CONTACT PERSON (S)**

Carol G. Perez, Ed.D., Superintendent of Schools  
Rumalda Ruiz, Assistant Superintendent for Finance  
Rebecca Magee, CPA, Internal Auditor

**Rebecca Magee, CPA**  
**Internal Auditor**  
**Mission Consolidated Independent School District**

1201 Bryce Drive - Mission, Texas 78572-4399  
Office (956) 323-5511 - Fax (956) 323-8255  
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Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

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May 5, 2021

Mission CISD Board of Trustees  
Carol G. Perez, Ed.D., Superintendent of Schools

Re: Internal Audit Quarterly Report

This report summarizes the internal audit activities from January 1, 2021 through March 31, 2021.

Internal Auditing is an independent appraisal activity established within the District to examine and evaluate its activities. The objective of internal auditing is to assist the Board of Trustees, Superintendent, and management of the District in the effective discharge of their responsibilities by furnishing them with analysis, recommendations, and information concerning the activities reviewed. Types of internal audits that may be conducted include 1) financial, 2) compliance, 3) efficiency, economy, effectiveness, and 4) special reviews.

## **ACTIVITY FUNDS**

Activity funds, which include both campus and student activity funds, are considered an area of high risk because the majority of the revenues are received in the form of actual cash, the number of individuals (employees and students) handling collections and the perception of the community. I typically review fundraiser applications, fundraiser reports, the monthly income statement reports, and some journal entries related to Activity Funds. However, due to the pandemic there has been minimal activity. Most fundraising activities have been limited to on-line or zero contact sales.

Additionally, I provided individual training on activity fund procedures to one new activity clerk. The training session has done virtually using Microsoft Teams.

### **Activity Funds Income Statement**

The Finance Department prepares a monthly income statement report for all campus and student activity funds. This report reflects columns for the beginning balance, receipts, encumbrances, expenditures and the ending balance. Each campus receives a report for

the activity of their campus. I assist each month in generating and creating the reports that Finance Department needs for preparation of the monthly income statement. The last income statement report prepared was for the nine months ending March 31, 2021. This report reflected a beginning balance at July 1, 2020 of \$1,104,529, year-to-date receipts of \$101,808, outstanding encumbrances of \$24,553, expenditures of \$216,260 and an ending balance at March 31, 2021 of \$965,524. Attached is a summary report of campus and student activity funds.

Activity funds should typically be spent in the year earned or collected. The bank account used for these funds is an interest-bearing account that is pooled with other District funds. Excess balances are typically invested in certificates of deposit, however, currently there are no investments due to low interest rates. The net interest earnings for the activity funds through March 31, 2021 was \$903. Interest earned on campus and student activity fund balances will be distributed to the campuses as of the end of the District's fiscal year-end.

### **Internal Audits of Activity Funds**

Internal audits are performed on evidence selected on a test basis to determine compliance with District policies and procedures. An audit will not necessarily disclose all instances of non-compliance. A report format that uses a scoring system is used for the Activity Fund internal audits. The internal audit consists of testing in five main categories with a maximum of 100 points allocated to each category. The five categories include: *Basic Records, Fundraisers, Receipts, Disbursements, and Sales Tax and Other Issues*. The campus principal is required to submit a written corrective action plan that addresses any audit findings.

I conducted Activity Fund internal audits of three campuses during this quarter. These audits covered transactions from the 2019-2020 school year. Below is a summary for each campus.

#### ***K. White Jr. High School***

The campus received less than the maximum score in only one category. The finding under the category of *Fundraisers* was that there were a few fundraiser reports submitted late. A fundraiser report is required to be completed and submitted within 30 days of the close of the fundraiser.

#### ***Bryan Elementary***

The campus received less than the maximum score in three categories. Under the category of *Basis Records*, the finding was that a log of night bank deposits could not be located. The finding under the category of *Fundraisers* was that fundraiser reports were completed for only 20 out of 26 fundraisers and five of these reports were submitted late. Under the category of *Receipts*, the finding was that there were two deposits that appeared not to have been made timely.

### ***Mission High School***

The campus received less than the maximum score in two categories. The finding under the category of *Disbursements* was that one of the student clubs appeared to have ordered merchandise prior to obtaining an approved purchase order. The finding under the category of *Sales Tax and Other Issues* was that the stadium gift shop account continues to have a deficit balance due to excess merchandise purchased in a prior year.

### **PEIMS REPORTING**

In January, the Finance Department submitted the PEIMS data for the 2019-2020 Midyear Collection, which includes the actual audited financial data for the prior fiscal year. I compared the PEIMS reports to the District's annual financial statements. There were some variances, but the differences were well below the FIRST rating threshold.

### **BUDGET TRAINING**

A virtual budget training session was held in February for all campus clerks and secretaries in which I participated as one of the presenters. During this training, I covered budgeting of Campus Activity Funds and some key items related to Activity Fund procedures in general. Additionally, I assisted a few campuses with preparing their campus activity fund budgets and in reviewing the campus activity fund budgets for the other campuses.

### **PAYROLL AUDIT**

The Payroll Department is responsible for processing the payroll for approximately 2,600 District employees, which includes substitute teachers. The Payroll Department along with Employee Benefits also plays a critical role in the administration and recordkeeping of various benefits offered by the District. I conducted a payroll audit that included testing a sample of individual payroll checks, terminations and pay-out calculations, reviewing TRS (Teacher Retirement System of Texas) contributions, and reviewing IRS Form 941 (Employer's Quarterly Federal Tax Return). Based on my testing, payrolls are properly prepared, approved and recorded to the general ledger. Salaries/pay rates and payroll deductions were authorized. Payroll taxes and TRS contributions appear to be properly calculated and reports are timely filed. Related payroll liability accounts appear to be clearing out monthly with the exception of minimal differences in the TRS new member contribution account. The account has since been adjusted.

### **COMPREHENSIVE ANNUAL FINANCIAL REPORT**

The Government Finance Officers Association (GFOA) established the Certificate of Achievement for Excellence in Financial Reporting Program to encourage and assist local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare a comprehensive annual financial report. The District is planning on

submitting their fiscal year 2021 Annual Financial Report for the award program. Major changes to the annual financial report will be the addition of the following: a transmittal letter, combining statements by fund type that will include individual funds, and numerous statistical schedules that include historical information. Most of these schedules require ten years of data to be presented.

During the quarter, I participated in planning meetings with Finance Division staff on the project. I also assisted in updating several of the statistical schedules.

## **CONTINUING EDUCATION AND OTHER**

As a Certified Public Accountant, I am required to obtain 40 hours of continuing professional education each year. In January, I completed an on-line certification course offered by TASBO that was titled *Fraud Detection and Investigation*. I also participated in the virtual Tyler Munis Texas User Group meetings that were held in February. Some of the topics presented included: purchasing, accounts payable, capital assets, payroll, and TRS.

In February and March, I participated in the annual TASBO Conference that was held virtually over the course of several days. I attended the general sessions and various learning sessions that covered a variety of topics including: auditing, data analytics, school district fraud, payroll, unemployment claims, grant compliance, GASB 84, TEA financial compliance update, cybersecurity and TRS Reporting.

I also attended meetings of the Coordinated School Health Team (CSH) and the School Health Advisory Council (SHAC).

If you have any questions or need additional information regarding this report, please don't hesitate to call me at (956) 323-5511.

Respectfully submitted,

Rebecca Magee, CPA  
Internal Auditor

SUMMARY REPORT OF  
CAMPUS & STUDENT ACTIVITY FUNDS

	<u>Beginning Balance 7/1/2020</u>	<u>+ Receipts</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Ending Balance 3/31/2021</u>
Mission High School	\$ 223,774.55	\$ 27,110.13	\$ 5,503.40	\$ 68,452.42	\$ 176,928.86
Veterans Memorial High School	258,631.23	60,053.69	5,923.19	72,872.04	239,889.69
Mission Collegiate High School	40,852.80	977.12	-	1,283.56	40,546.36
Options Academy	461.37	11.63	-	-	473.00
Roosevelt Alternative	3,197.29	56.77	-	-	3,254.06
Mission Jr. High School	37,244.63	2,396.43	3,015.00	5,799.67	30,826.39
K. White Jr. High School	61,803.02	818.76	-	5,792.23	56,829.55
Alton Memorial Jr. High School	58,682.59	2,076.78	3,418.00	8,026.14	49,315.23
R. Cantu Jr. High School	53,556.83	285.44	470.60	4,520.06	48,851.61
Alton Elementary	21,145.70	463.73	1,934.47	4,820.65	14,854.31
Bryan Elementary	22,057.65	427.01	335.94	6,788.63	15,360.09
Cantu Elementary	20,231.80	490.41	740.13	1,266.77	18,715.31
Castro Elementary	14,079.71	163.16	18.00	1,857.00	12,367.87
Cavazos Elementary	22,151.85	790.31	1,000.00	2,173.92	19,768.24
Escobar Rios Elementary	13,702.78	262.59	49.99	568.79	13,346.59
Leal Elementary	29,992.09	285.68	-	4,205.18	26,072.59
Marcell Elementary	46,787.71	704.58	1,542.00	3,764.89	42,185.40
Midkiff Elementary	30,959.86	247.40	40.00	1,652.79	29,514.47
Mims Elementary	43,304.27	481.53	79.90	1,922.74	41,783.16
O'Grady Elementary	14,842.99	525.52	-	18.63	15,349.88
Pearson Elementary	10,554.07	571.03	-	3,344.99	7,780.11
Salinas Elementary	35,824.99	138.86	-	394.83	35,569.02
Waitz Elementary	4,264.27	179.85	363.40	379.22	3,701.50
Departments	36,425.25	1,386.70	119.64	16,354.65	21,337.66
Interest	-	902.56	-	-	902.56
<b>Totals</b>	<b>\$ 1,104,529.30</b>	<b>\$ 101,807.67</b>	<b>\$ 24,553.66</b>	<b>\$ 216,259.80</b>	<b>\$ 965,523.51</b>
<b>High Schools</b>	<b>\$ 523,258.58</b>	<b>\$ 88,140.94</b>	<b>\$ 11,426.59</b>	<b>\$ 142,608.02</b>	<b>\$ 457,364.91</b>
Options Academy	461.37	11.63	-	-	473.00
Jr High Schools	211,287.07	5,577.41	6,903.60	24,138.10	185,822.78
Alternative	3,197.29	56.77	-	-	3,254.06
Elementary Schools	329,899.74	5,731.66	6,103.83	33,159.03	296,368.54
Departments	36,425.25	1,386.70	119.64	16,354.65	21,337.66
Interest	-	902.56	-	-	902.56
<b>Totals</b>	<b>\$ 1,104,529.30</b>	<b>\$ 101,807.67</b>	<b>\$ 24,553.66</b>	<b>\$ 216,259.80</b>	<b>\$ 965,523.51</b>



## Internal Audit Quarterly Report

January 1, 2021 – March 31, 2021

Rebecca Magee, CPA

## Internal Audits of Activity Funds

- Purpose is to determine compliance with district policies and procedures. Audits consist of testing in five main categories:
  - Basic Records
  - Fundraisers
  - Receipts
  - Disbursements
  - Sales Tax and Other Issues
- Internal Audits are performed on a test basis and will not necessarily disclose all instances of non-compliance.

## Internal Audit of Payroll

Payroll Department is responsible for processing payroll for approximately 2,600 employees, including substitute teachers. Total payroll and related benefits will exceed \$130 million for the 2021 fiscal year.

- Audit objectives:
  - Salaries and pay rates were authorized
  - Payrolls were properly prepared approved and recorded to the general ledger
  - Payroll deductions were properly authorized
  - Monthly and quarterly reports were accurate and filed timely

## Other Activities

### Comprehensive Annual Financial Report

District is planning on submitting their fiscal year 2021 Annual Financial Report to the Government Finance Officers Association (GFOA) for consideration of the *Certificate of Achievement for Excellence in Financial Reporting*.

- Major additions to the annual financial report include:
  - Transmittal letter
  - Combining statements by fund type that will include individual funds
  - Numerous statistical tables containing historical information (10 years)

## Campus and Student Activity Funds



### Year to Year Comparison of Activity Funds

	Current Year	Prior Year	% increase (decrease)
Beginning Balance July 1 <sup>st</sup>	\$ 1,104,529	\$ 909,134	21.5%
Plus: Receipts	101,808	1,347,540	(92.4%)
Less: Disbursements	(216,260)	(1,100,608)	(80.4%)
Less: Encumbrances	<u>(24,553)</u>	<u>(197,142)</u>	(87.5%)
Ending Balance March 31 <sup>st</sup>	<u>\$ 965,524</u>	<u>\$ 958,924</u>	0.7%

## Summary of Ending Balances as of 3/31/2021

Secondary Campuses	Elementary Campuses	Departments/ Interest	Total
\$ 646,915	\$296,369	\$22,240	\$965,524
67%	31%	2%	100%

## Conclusion



**SUBJECT:** Renew Contract for Telemedicine and Nurse Practitioner Supervision Services #347-20-0

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

Our campus nursing staff sees over 74,000 clinic visits per year. In an effort to provide an additional service to our parents and students, the District plans to implement a Telemedicine Services Program in our campus clinics. The program would allow students to be treated by a physician, nurse practitioner or physician assistant right in their campus clinic through a two-way, on-demand video conference. The program expands the level of services offered to our students who may otherwise go untreated.

By offering students medical services during school hours, the Telemedicine Program will save parents/caregivers time as student-patients can return to class once treated. This will also improve student attendance and positively impact student learning.

The medical services to be provided include onsite rapid flu and strep testing, over the counter medications, pain relievers, and treatments for allergic reactions, skin infections, cold treatment, nausea, and wound care.

The visit will be automatically billed to the child's insurance company. A telemedicine visit typically costs the same as a normal trip to the child's pediatrician office. Texas Medicaid plans shall be accepted and most visits for Medicaid covered patients will cost \$0.

### **ADMINISTRATIVE CONSIDERATIONS**

At the January 22, 2020 Regular Board of Trustees Meeting, the Board awarded the Contract for Telemedicine and Nurse Practitioner Supervision Services to Pediatric Urgent Care, PA. The initial term of the contract was from January 22, 2020 through June 1, 2021. The contract has an option to renew the agreement for two additional one-year terms.

The District finds in its best interest to continue offering this program to our students and recommend the renewal of this contract.

### **FUNDING SOURCE AND AMOUNT**

None.

The services are provided at no cost to the District.

**RECOMMENDATION**

Renew Contract for Telemedicine and Nurse Practitioner Supervision  
Services #347-20-0

**CONTACT PERSON (S)**

Rumalda Ruiz, Assistant Superintendent for Finance  
Yesenia Trevino, Coordinator for Health Services  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Board Resolution Authorizing Mission CISD to participate in the 1 Government Procurement Alliance Purchasing Cooperative

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

As per Board Policy CH Legal, the District may participate in Interlocal Agreements to increase efficiency and effectiveness, a district may contract or agree with other local governments and with state agencies, including the comptroller, to perform some of its purchasing functions. *Gov't Code 791.001, .011, .025*

An interlocal contract must be authorized by a board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party.

An interlocal contractual payment must be in an amount that fairly compensates the performing party for the services or functions performed under the contract. The contract may be renewed and may have a specified term of years.

*Gov't Code 791.011(d)–(f), (i)*

A district may agree with another local government, including a nonprofit corporation that is created and operated to provide one or more governmental functions and services, or with the state or a state agency, including the comptroller, to purchase goods and services reasonably required for the installation, operation, or maintenance of the goods. Such an agreement may not, however, apply to services provided by firefighters, police officers, or emergency medical personnel.

A district that purchases goods and services by agreement with another local government or with the state or state agency satisfies the requirement to seek competitive bids for the purchase of goods and services.

### **ADMINISTRATIVE CONSIDERATIONS**

Using Interlocal Purchasing Coops complies with purchase requirements TEC 44.031 and Local Board Policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

The District has approved the use of the most popular purchasing cooperatives in the State. The District is always looking at adding the use of other cooperatives that have contracts that the District deems advantageous. This is a current list of the purchasing cooperatives used:

- BuyBoard Purchasing Cooperative
- Texas Department of Information Resources DIR
- Region 1 Educational Service Center
- Houston Galveston Area Council (HGAC) Cooperative Purchasing
- US Communities Purchasing Coop
- The Interlocal Purchasing System (TIPS)/(TAPS)
- National Intergovernmental Purchasing Alliance (NIPA)
- Texas Multiple Award Schedule (TXMAS) Purchasing Cooperative
- The Purchasing Association of Cooperative Entities (PACE)

Administration wishes to expand the number of Purchasing Coops available to the District by participating in the 1 Government Procurement Alliance (1GPA) Purchasing Cooperative.

1GPA is a national non-profit governmental purchasing cooperative which allows public entities to take advantage of existing contracts to purchase the goods and services they need from local and national vendors. 1GPA Contracts are approved and awarded by 1GPA's lead governmental entities and are available for use and benefit of all entities complying with their own state procurement laws and regulations. All contracts are competitively bid and awarded in compliance with state statutes, procurement laws and regulations.

The Membership Agreement is under legal review.

### **FUNDING SOURCE AND AMOUNT**

All Funds

### **RECOMMENDATION**

Board Resolution Authorizing Mission CISD to participate in the 1 Government Procurement Alliance Purchasing Cooperative

### **CONTACT PERSON (S)**

Dora Garcia, Coordinator of Purchasing  
Rumalda Ruiz, Assistant Superintendent for Finance

**SUBJECT:** Award Purchase of Bilingual Instructional Materials

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

The PreK to 5<sup>th</sup> Grade Bilingual/ESL classrooms are in need of English and Spanish instructional material that targets the core content areas: science, math, social studies and language arts.

Instructional material was selected based on teacher survey results, input from elementary content coordinators, and input from the Bilingual department. The proposed instructional materials were deemed necessary to enrich our Bilingual/ESL students.

### **ADMINISTRATIVE CONSIDERATIONS**

On April 8, 2020, the Board of Trustees awarded renewals of catalog contracts for Instructional Material 241-21-0.

The review of the purchase request reached the following conclusions:

- (1) As per Board Policy CH Local the Board of Trustees must approve a purchase over \$50,000.
- (2) The current aggregate purchases in similar commodities for the department will be over \$50,000.

### **FUNDING SOURCE AND AMOUNT**

State Bilingual Funds                      Estimated \$524,000

### **RECOMMENDATION**

Award Purchase of Bilingual Instructional Material. Administration recommends classroom supplies be purchased using vendors awarded on the listed tabulation sheet.

### **CONTACT PERSON (S)**

Sharon Roberts, Ed. D., Deputy Superintendent for Curriculum and Instruction  
Kim Risica, Executive Director for Special Programs and School Improvement  
Angelina Martinez, Director for Bilingual Education/ESL  
Rumalda Ruiz, Assistant Superintendent for Finance  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Award Purchase of Desktop Computers

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

The Career and Technical Education Department is in dire need of replacing obsolete computers needed as part of our students' training needs. Several of our computer labs have computers that are older than 5 years old and are having issues running advanced software application programs. Replacing these computer labs will ensure our students train using computers being used in industry. New computers are also needed for new CTE programs to provide new training opportunities for our Career and Technical Education students.

With CTE courses now available in Mission CISD for students in 7<sup>th</sup> through 12<sup>th</sup> grade, it is vital that we provide them with the latest in technology equipment to meet their training needs.

**ADMINISTRATIVE CONSIDERATIONS**

This purchase will be made using Inter-local Purchasing Co-op. Using an Inter-local Purchasing Co-op complies with purchase requirements of TEC 44.031a(4) and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more.

**FUNDING SOURCE:**

General Fund via the Career and Technical Education Funds estimated at \$400,000

**RECOMMENDATION:**

Administration will bring forward a recommendation at the Board Meeting

**CONTACT PERSON (S)**

Dr. Sharon Roberts, Deputy Superintendent for C & I  
Edilberto Flores, Executive Director for K-12 MHS Feeder Schools  
Cynthia Wilson, Executive Director for K-12 VMHS Feeder Schools  
Sergio Pena, CTE Director  
Jessica Dominguez, Principal Alton Jr. High School  
Sandra Rodriguez, Principal Mission High School  
Fidel Garza, Principal Veterans Memorial High School  
Ana Lisa Flores, Principal Mission Collegiate High School  
Angel Torres, Principal Ralph Cantu Jr. High School  
Adan Ramirez, Principal Mission Jr. High School  
Brenda Betancourt, Principal KWhite Jr. High School  
Jessica Dominguez, Principal Alton Memorial Jr. High School  
Noe A. Pena, Director for Technology Systems  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Renewal for Student Athletic Accident Insurance

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

Mission CISD currently provides a basic excess student athletic insurance for its athletes and UIL participants that renews August 1, 2021. This insurance covers all interscholastic football and all other interscholastic sports activities, for both boys and girls. Coverage includes all sponsored games, scrimmages, and practices and supervised group travel activities. In addition, the insurance provides coverage for all activities under UIL competition (i.e. cheerleading, band, ROTC, FFA, and vocational). Benefits are provided for accidental injuries for which medical treatment by a physician, surgeon, dentist, or registered nurse, hospital services, or X-rays are rendered. The initial treatment must be rendered within 180 days of the accident, and benefits are limited to \$10,000,000 for treatment rendered within 10 years of date of accident. The District is currently paying \$273,998 to provide this insurance.

The student athletic insurance will become the primary insurance carrier when an athlete has no insurance or has coverage with CHIPS or Medicaid. When an athlete has private insurance the student athletic insurance will become the secondary insurance.

**ADMINISTRATIVE CONSIDERATIONS**

On April 6, 2021, the Texas Insurance Service Center submitted the 2021-2022 renewal for Mission CISD on behalf of National Guardian Life and Zurich American. This would be for the second renewal on the original solicitation. Premium renewal includes a 10% (\$29,850.00) credit from the base policy for COVID 19.

The 2021-2022 renewal premiums were submitted at a rate pass.

Base Plan:	<i>National Guardian Life</i>
Catastrophic Coverage:	<i>Zurich American</i>
Local Servicing Agent:	<i>Texas Insurance Service Center, Inc.</i>
	<i>The Brokerage Store, Albert Salinas</i>

**FUNDING SOURCE AND AMOUNT**

General Funds - \$273,998

**RECOMMENDATION**

Approval of Renewal for Student Athletic Accident Insurance

**CONTACT PERSONS**

Rumalda Ruiz, Assistant Superintendent for Finance  
Sylvia Cruz, Director of Risk Management, Employee Benefits & Insurance  
Leticia Ibarra, Director of Athletics  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Renew Contract for Telemedicine and Nurse Practitioner Supervision Services #347-20-0

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

Our campus nursing staff sees over 74,000 clinic visits per year. In an effort to provide an additional service to our parents and students, the District plans to implement a Telemedicine Services Program in our campus clinics. The program would allow students to be treated by a physician, nurse practitioner or physician assistant right in their campus clinic through a two-way, on-demand video conference. The program expands the level of services offered to our students who may otherwise go untreated.

By offering students medical services during school hours, the Telemedicine Program will save parents/caregivers time as student-patients can return to class once treated. This will also improve student attendance and positively impact student learning.

The medical services to be provided include onsite rapid flu and strep testing, over the counter medications, pain relievers, and treatments for allergic reactions, skin infections, cold treatment, nausea, and wound care.

The visit will be automatically billed to the child's insurance company. A telemedicine visit typically costs the same as a normal trip to the child's pediatrician office. Texas Medicaid plans shall be accepted and most visits for Medicaid covered patients will cost \$0.

### **ADMINISTRATIVE CONSIDERATIONS**

At the January 22, 2020 Regular Board of Trustees Meeting, the Board awarded the Contract for Telemedicine and Nurse Practitioner Supervision Services to Pediatric Urgent Care, PA. The initial term of the contract was from January 22, 2020 through June 1, 2021. The contract has an option to renew the agreement for two additional one-year terms.

The District finds in its best interest to continue offering this program to our students and recommend the renewal of this contract.

### **FUNDING SOURCE AND AMOUNT**

None.

The services are provided at no cost to the District.

**RECOMMENDATION**

Renew Contract for Telemedicine and Nurse Practitioner Supervision  
Services #347-20-0

**CONTACT PERSON (S)**

Rumalda Ruiz, Assistant Superintendent for Finance  
Yesenia Trevino, Coordinator for Health Services  
Dora Garcia, Coordinator for Purchasing

**SUBJECT:** Approval of Budget Amendment for the Month of May 2021

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

In accordance with TEA budget and accounting procedures guidelines, the District’s official budget includes the General Fund and Debt Service. The adoption of the budgets associated with these funds, and subsequent amendments, should be approved by the Board of Trustees. The authority to approve a budget or a budget amendment for a grant program, however, lies with the granting agency and not with the District’s Board.

The budget amendments are broken down into the following two categories:

1. Programmatic or policy changes – amendments that are necessary because of policy changes or program revisions that increase/decrease the budget.
2. Adjustment of original estimates – amendments that are necessary because the original amounts required adjustments but do not increase/decrease the budget.

**ADMINISTRATIVE CONSIDERATIONS**

All requests for budget amendments have been reviewed and are justified for the programmatic or policy changes and adjustments of original estimates.

**FUNDING SOURCE AND AMOUNT**

\$1,838,655 increase in expenditures budget attributable to the Career and Technical Education and Bilingual Education Programs.

Total General Fund expenditures budget \$182,694,134.

**RECOMMENDATION:**

Approval of budget amendment as presented.

**CONTACT PERSONS**

Rumalda Ruiz, Assistant Superintendent for Finance

**Mission Consolidated Independent School District**  
**GENERAL FUND**  
**Budget Amendment for the Month of May 2021**  
**Fiscal Year 2020 - 2021**

Description	Amended Budget April 14, 2021	May Amendments	Amended Budget May 12, 2021
<b>Audited Beginning Fund Balance</b>	<b>\$ 76,331,591</b>		<b>76,331,591</b>
Revenues:			
5700 - Local	\$ 27,604,245		27,604,245
5800 - State	128,226,929	1,838,655	130,065,584
5900 - Federal	16,344,257		16,344,257
<b>Total Revenues</b>	<b>\$ 172,175,431</b>	<b>\$ 1,838,655</b>	<b>\$ 174,014,086</b>
Expenditures:			
11 Instruction	\$ 90,647,536	\$ 1,002,260	\$ 91,649,796
12 Inst. Res. & Media Services	2,514,248	\$ -	2,514,248
13 Curriculum Dev. & Inst. Staff Dev.	3,332,145	\$ (5,853)	3,326,292
21 Inst. Leadership	2,472,555	\$ 100,000	2,572,555
23 School Leadership	9,725,032	\$ 62,248	9,787,280
31 Guid., Counseling & Eval. Ser.	5,729,699	\$ 200,000	5,929,699
32 Social Work Services	603,119	\$ -	603,119
33 Health Services	1,688,003	\$ 300,000	1,988,003
34 Student (Pupil) Trans.	4,649,631	\$ -	4,649,631
35 Food Services	13,877,053	\$ 50,400	13,927,453
36 Curricular/Extracurricular Act.	7,033,792	\$ (367,929)	6,665,863
41 General Administration	5,407,752	\$ -	5,407,752
51 Plant Maint. & Operations	20,854,846	\$ 222,600	21,077,446
52 Security and Monitoring Serv.	2,780,084	\$ 330,000	3,110,084
53 Data Processing Services	3,242,416	\$ 94,929	3,337,345
61 Community Services	288,057	\$ (150,000)	138,057
71 Debt Service	1,031,520	\$ -	1,031,520
81 Fac. Acquisition & Const.	4,599,901	\$ -	4,599,901
95 Pmt. to Juv. Justice Alt. Ed. Prg.	20,000	\$ -	20,000
99 Other Intergovernmental Charges	358,090	\$ -	358,090
<b>Total Expenditures</b>	<b>\$ 180,855,479</b>	<b>\$ 1,838,655</b>	<b>\$ 182,694,134</b>
7900 - Other Sources	\$ 15,627,924		\$ 15,627,924
8900 - Other Uses	\$ (15,727,793)		(15,727,793)
<b>Total Other Financing Sources &amp; (Uses)</b>	<b>\$ (99,869)</b>	<b>\$ -</b>	<b>\$ (99,869)</b>
<b>Un-Audited Ending Fund Balance</b>	<b>\$ 67,551,674</b>	<b>\$ -</b>	<b>\$ 67,551,674</b>

**SUBJECT:** Approval of Donations

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

**AMINISTRATION CONSIDERATION**

Total donations received were \$350.00. These donations benefit our students.

**FUNDING SOURCE AND AMOUNT**

N/A

**RECOMMENDATION:**

Approval of donations.

**CONTACT PERSON (S)**

Rumalda Ruiz, Assistant Superintendent for Finance  
Anna Zuniga, CPA, Director for Finance  
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District  
 Donations through April 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
04/09/21	Bryan Elementary	250.00		Komplex Electric, Inc.	Donation to place library circles in the classrooms.
04/22/21	Mission High School	100.00		Andres Alcantar	Donation for MHS FFA to be used for FFA activities.
	Total donations	\$ 350.00	\$ -		

**SUBJECT:** Financial Report for the Month of March 2021

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

In accordance with Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

**ADMINISTRATIVE CONSIDERATIONS**

The General Fund Financial reports compare the budgeted revenues and expenditures. Actual revenues for March 2021 totaled \$129,615,941 and actual expenditures totaled \$103,633,511. The excess revenues, other resources and other uses over expenses was \$26,157,177. This number does not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

**FUNDING SOURCE AND AMOUNT**

Not applicable.

**RECOMMENDATION**

Information item only.

**CONTACT PERSON(S)**

Rumalda Ruiz, Assistant Superintendent for Finance  
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

March 31, 2021

		Budget	Actual	Difference	%
<b>Revenues</b>					
5700	Local and Intermediate Sources	\$ 27,604,245	\$24,422,455	\$ (3,181,790)	88.47%
5800	State Program Revenues	128,226,929	\$95,061,935	(33,164,994)	74.14%
5900	Federal Program Revenues	16,344,257	\$10,131,552	(6,212,705)	61.99%
	<b>Total Revenues</b>	<b>\$ 172,175,431</b>	<b>\$ 129,615,941</b>	<b>\$ (42,559,490)</b>	
<b>Expenditures</b>					
11	Instruction	\$ 90,470,236	\$49,826,343	\$ 40,643,893	55.07%
12	Instrucional Resources & Media Services	2,514,248	\$1,313,635	1,200,613	52.25%
13	Curriculum and Personnel Development	3,332,145	\$1,831,170	1,500,975	54.95%
21	Instructional Administration	2,472,555	\$1,737,392	735,163	70.27%
23	School Administration	9,725,032	\$6,113,077	3,611,955	62.86%
31	Guidance and Counseling Services	5,783,699	\$3,535,967	2,247,732	61.14%
32	Attendance and Social Work Services	603,119	\$492,133	110,986	81.60%
33	Health Services	1,688,003	\$1,163,540	524,463	68.93%
34	Pupil Transportation	4,649,631	\$2,891,038	1,758,593	62.18%
35	Food Services	13,877,053	\$8,484,640	5,392,413	61.14%
36	Co-Curricular Activities	7,157,092	\$3,483,255	3,673,837	48.67%
41	General Administration	5,407,752	\$3,632,538	1,775,214	67.17%
51	Plant Maintenance and Operations	20,854,846	\$12,216,865	8,637,981	58.58%
52	Security and Monitoring	2,780,084	\$1,460,714	1,319,370	52.54%
53	Data Processing Services	3,242,416	\$2,239,107	1,003,309	69.06%
61	Community Services	288,057	\$78,407	209,650	27.22%
71	Debt Service	1,031,520	\$861,918	169,602	83.56%
81	Facilities Acquisition and Construction	3,747,107	\$2,056,876	1,690,231	54.89%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	358,090	\$214,896	143,195	0.00%
	<b>Total Expenditures</b>	<b>\$ 180,002,685</b>	<b>\$103,633,511</b>	<b>\$ 76,369,174</b>	<b>0</b>
<b>1100</b>	<b>Excess (Deficiency)</b>	<b>\$ (7,827,254)</b>	<b>\$25,982,430</b>	<b>\$ 33,809,684</b>	
<b>Non-Operating Revenue</b>					
7912	Sale of Real or Personal Property	\$ 53,000	\$ 174,747	\$ 121,747	329.71%
7915	Operating Transfers In	15,574,924	\$ -	(15,574,924)	0.00%
	<b>Total Non-Operating Revenue</b>	<b>\$ 15,627,924</b>	<b>\$ 174,747</b>	<b>\$ (15,453,177)</b>	
<b>Non-Operating Expenses</b>					
8911	Other Uses	\$ (15,727,793)	\$ -	\$ (15,727,793)	0.00%
	<b>Total Non-Operating Expenses</b>	<b>\$ (15,727,793)</b>	<b>\$ -</b>	<b>\$ (15,727,793)</b>	
<b>1200</b>	<b>Excess (Deficiency)</b>	<b>\$ (7,927,123)</b>	<b>\$ 26,157,177</b>	<b>\$ 2,628,714</b>	
<b>0100</b>	<b>Fund Balance - Beginning Audited</b>	<b>\$ 76,331,591</b>	<b>\$ 76,331,591</b>	<b>\$ -</b>	
<b>3000</b>	<b>Fund Balance - Ending Un-Audited</b>	<b>\$ 68,404,468</b>	<b>\$ 102,488,768</b>	<b>\$ 2,628,714</b>	

Mission Consolidated Independent School District

March 31, 2021

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
<b>Revenues</b>					
5700	Local and Intermediate Sources	\$ 4,202,708	\$ 3,901,170	\$ (301,538)	92.83%
5800	State Program Revenues	4,684,522	4,834,219	149,697	103.20%
	<b>Total Revenues</b>	<b>\$ 8,887,230</b>	<b>\$ 8,735,389</b>	<b>\$ (151,841)</b>	
<b>Expenditures</b>					
71	Debt Services	\$ 9,594,602	\$ 9,895,553	\$ (300,951)	103.14%
	<b>Total Expenditures</b>	<b>\$ 9,594,602</b>	<b>\$ 9,895,553</b>	<b>\$ (300,951)</b>	
1100	<b>Excess (Deficiency)</b>	<b>\$ (707,372)</b>	<b>\$ (1,160,165)</b>	<b>\$ (452,793)</b>	
<b>Non-Operating Revenue</b>					
7900	Operating Transfers In	\$52,476,308	\$52,476,307	(\$1)	0.00%
<b>Non-Operating Expenses</b>					
8900	Operating Transfers Out	\$ 51,951,550	\$ 51,951,549	\$ (1)	0.00%
1200	<b>Excess (Deficiency)</b>	<b>\$ (182,614)</b>	<b>\$ (635,407)</b>	<b>\$ (452,793)</b>	
0100	Fund Balance - Beginning Audited	\$ 5,239,599	\$ 5,239,599	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 5,056,985	\$ 4,604,192	\$ (452,793)	

**SUBJECT:** Financial Report for the Month of March 2021 - Self-Funded Group Health Insurance

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

### **BACKGROUND INFORMATION**

Mission CISD offers a self-funded group health insurance plan to its employees administered by Blue Cross Blue Shield of Texas. District employees have the option to elect health insurance coverages from three plans (High Deductible, Base, and High Plan).

As a self-funded group health insurance plan, Mission CISD assumes the financial risk for providing health care benefits to its employees and their dependents. In practical terms, Mission CISD pays for each out of pocket claim as they are incurred instead of paying a fixed premium to an insurance carrier. Mission CISD has set up the Health Insurance Fund to account for premiums funded by the District and its employees and to pay incurred claims and administrative costs.

### **ADMINISTRATIVE CONSIDERATIONS**

Actual revenues for March 2021 totaled \$9,937,236.33 and actual expenditures totaled \$11,412,806.86. The excess revenues over expenses was (\$1,475,570.53). The total net position as of March totaled (\$519,320.53).

March 2021 Medical and Pharmacy Claims were higher than prior year. The increase is attributed to:

1. COVID 19 Claims
2. 6 Large Claims over \$150,000 totaling \$1,187,532.34

We have seen a decline in the April 2021 medical and pharmacy claims. Preliminary claims for April 2021 totaled \$910,302.75 a decrease of \$333,579.25.

The Self-Funded Group Health Insurance Financial Report is also attached.

### **FUNDING SOURCE AND AMOUNT**

Not applicable.

### **RECOMMENDATION**

Information item only.

### **CONTACT PERSON(S)**

Rumalda Ruiz, Assistant Superintendent for Finance

Anna Zuniga, CPA Director for Finance

Sylvia Cruz, Director for Payroll, Employee Benefits & Risk Management



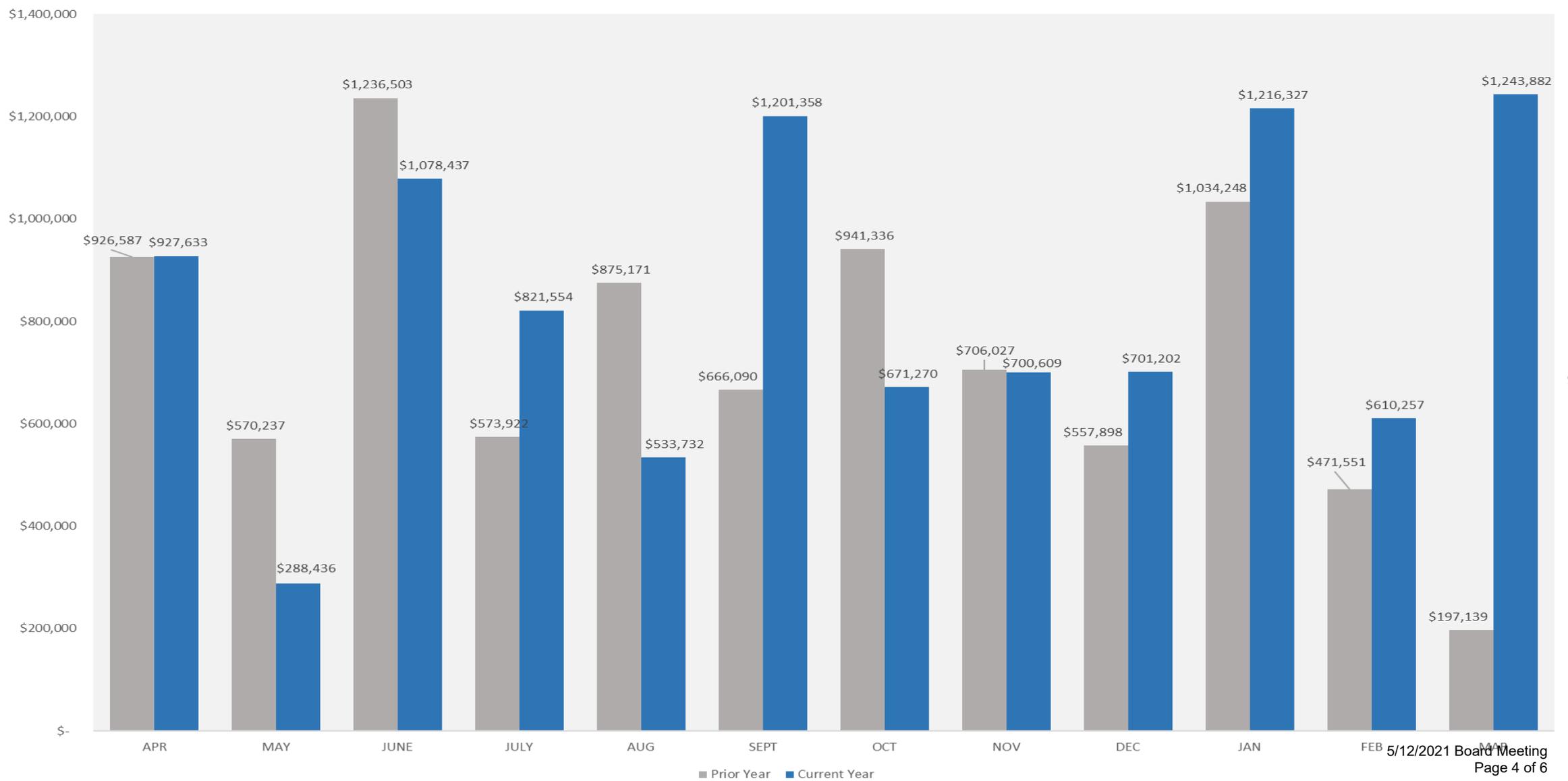
# **Self-Funded Group Health Plan March 2021**

**Mission Consolidated Independent School District  
Self Funded Group Health Insurance Fund  
Statement of Revenues, Expenses, and Changes in Net Position  
For the 9 Months Ending March 2021**

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 2,278,595.17	22.93%
Medical - Employer	\$ 7,607,915.28	76.56%
Administrative Fees-Refunds	\$ 1,440.00	0.01%
Claim Credits	\$ 519.07	0.01%
Pharmacy Credits/Rebates	\$ 65.59	0.00%
Stop Loss Insurance	\$ 45,246.36	0.46%
Cobra	\$ 2,815.45	0.03%
<b>Non - Operating Revenues</b>		
Interest Revenue	\$ 639.41	0.01%
<b>Total Revenues</b>	<b>\$ 9,937,236.33</b>	<b>100.00%</b>
<b>Operating Expenses</b>		
<i>Claims:</i>		
Medical	\$ 7,700,191.79	67.47%
Pharmacy - RX	\$ 2,856,573.64	25.03%
<i>Administrative Fees:</i>		
Medical	\$ 143,210.22	1.25%
Aggregate Stop Loss	\$ 82,329.30	0.72%
Specific Stop Loss	\$ 558,745.77	4.90%
Independent External Review Fees	\$ 700.00	0.01%
Vendor Fees	\$ 15,204.03	0.13%
PCORI Fees	\$ 857.11	0.01%
Consulting Fees	\$ 45,000.00	0.39%
<b>Non-Operating Expenses</b>		
Other Expenses	\$ 9,995.00	0.09%
<b>Total Expenses</b>	<b>\$ 11,412,806.86</b>	<b>100.00%</b>
<b>Operating Income (Loss)</b>		
	\$ (1,475,570.53)	
<b>Income (Loss) Before Contributions &amp; Transfers</b>		
	\$ (1,475,570.53)	
<b>Contributions &amp; Transfers</b>		
Transfers In	\$ -	
<b>Change in Net Position</b>		
	\$ (1,475,570.53)	
<b>Total Net Position - Beginning Audited</b>		
	\$ 956,250.00	
<b>Total Net Position - Ending Unaudited</b>		
	\$ (519,320.53)	

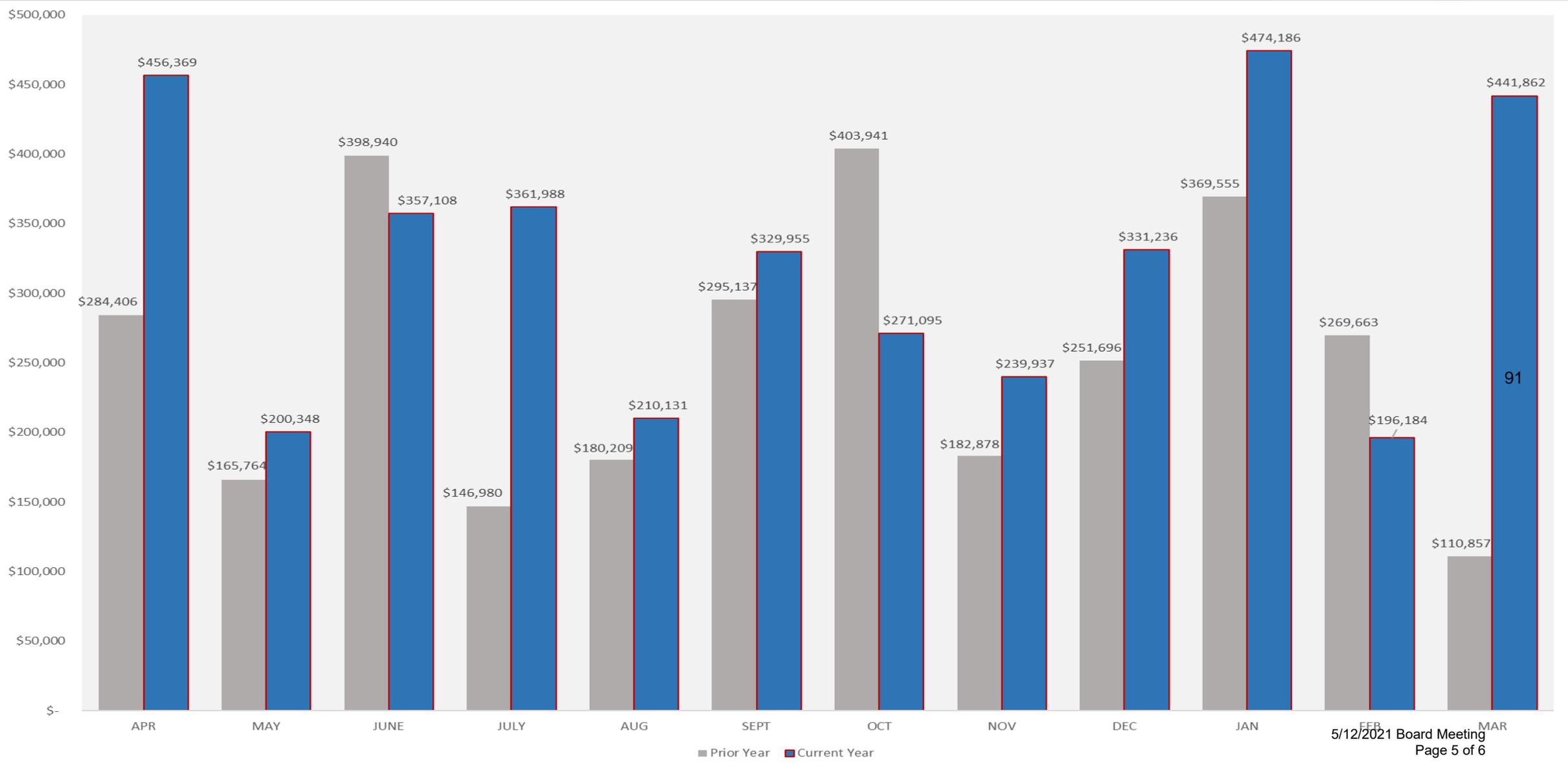
# Medical Claims Expense Overview

## 12 Month Trend - March 2021



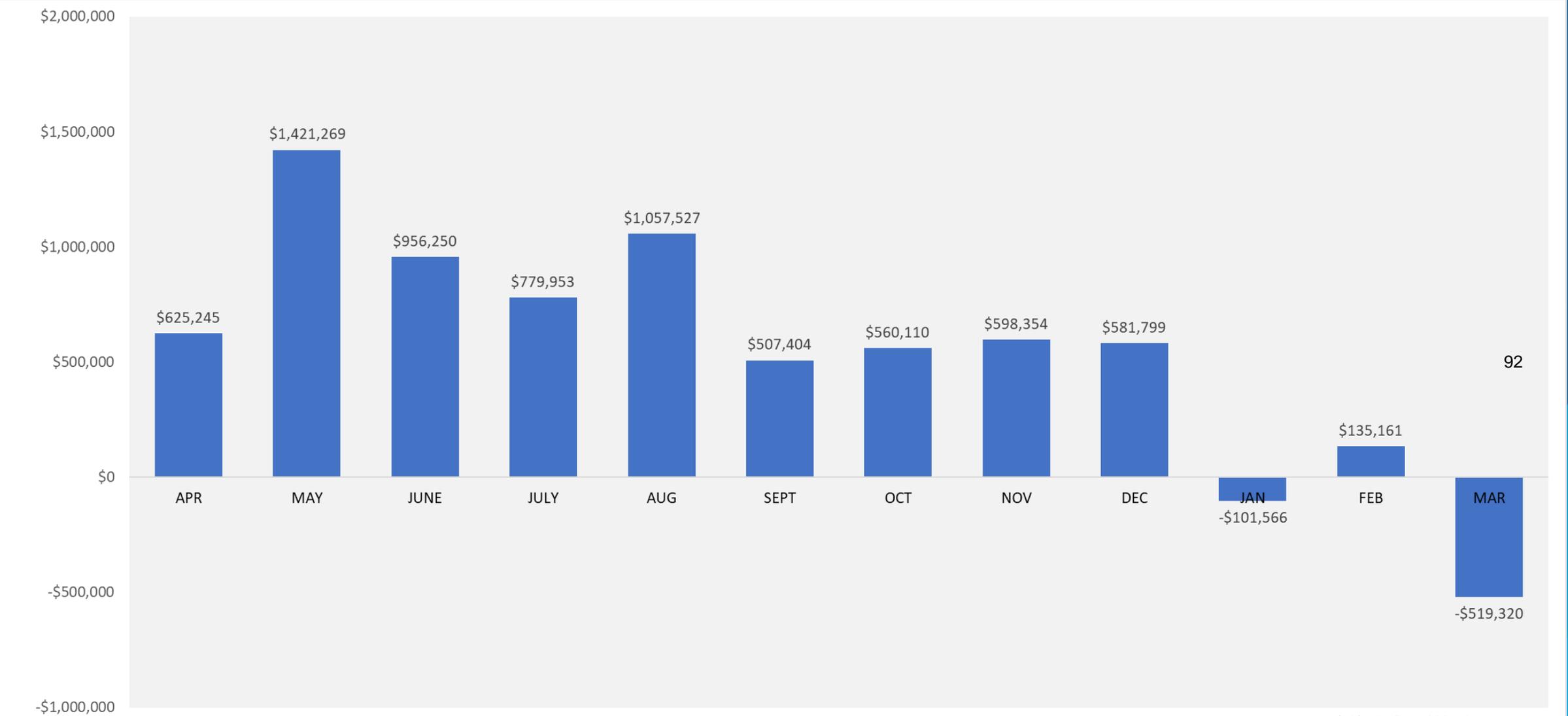
# Pharmacy Claims Expense Overview

## 12 Month Trend – March 2021



# Net Position Overview

## 12 month Trend – March 2021



**SUBJECT:** Quarterly Investment Report

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

In accordance with Board Policy CDA (LEGAL), all investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov't Code 2256.026*

Not less than quarterly, an investment officer shall prepare and submit to a board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented to a board and a superintendent, not less than quarterly, within a reasonable time after the end of the reporting period.

**ADMINISTRATIVE CONSIDERATIONS**

Mission CISD's investment portfolio totaled \$98,126,485.03 at the end of the 3rd quarter ending on March 31, 2021. Interest earned in the 3rd quarter was \$24,591.35.

**FUNDING SOURCE AND AMOUNT**

N/A

**RECOMMENDATION**

Information item only; no recommendation is required.

**CONTACT PERSON (S)**

Rumalda Ruiz, Assistant Superintendent for Finance  
Anna Zuniga, CPA, Director of Finance  
Odon Garcia Jr, Accountant

**INVESTMENT REPORT SUMMARY  
 QUARTER ENDING MARCH 31, 2021**

FUND	CERTIFICATES OF DEPOSIT	INVESTMENT POOLS	CASH	ENDING BALANCE	INTEREST EARNED 3RD QTR
Local Maintenance		\$ 83,880,102.50	\$ -	\$ 83,880,102.50	\$ 18,661.40
Debt Service		\$ 4,517,778.27	\$ 8,349.39	\$ 4,526,127.66	\$ 2,080.35
Non-Expendable Trust Fund	\$ 27,198.79			\$ 27,198.79	\$ 16.81
Payroll			\$ 1,990,768.51	\$ 1,990,768.51	\$ 580.48
General Finance			\$ 7,702,287.57	\$ 7,702,287.57	\$ 3,252.31
<b>TOTAL</b>	<b>\$ 27,198.79</b>	<b>\$ 88,397,880.77</b>	<b>\$ 9,701,405.47</b>	<b>\$98,126,485.03</b>	<b>\$24,591.35</b>
<b>portfolio composition</b>	<b>0.03%</b>	<b>90.09%</b>	<b>9.89%</b>	<b>100.00%</b>	

We, the approved Investment Officers of Mission CISD, hereby certify that the following Investment Report represents the investment position of the District as of March 31, 2021 in compliance with the Board approved Investment Policy, the the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principles (GAAP).

\_\_\_\_\_  
 Odon Garcia, Accountant

\_\_\_\_\_  
 Anna Zuniga, CPA, Director for Finance

\_\_\_\_\_  
 Rumalda Ruiz, Assistant Superintendent for Finance

Investment #	Type	Original Purchase Date	Fund	Last Renewal Date	Maturity Date	Rate @ 3/31/2021 *Qtr.avg	Beg. Bal. Market/Book Value 01/01/21	Purchased increase	Sold decrease	End. Bal. Market/Book Value 03/31/21	Qtr. Interest Received	3RD QTR INTEREST EARNED	Int. Earned 7/1/2020 - 6/30/2021
<b>LOCAL MAINTENANCE</b>													
10827-3859-000	TxStar-04		199	n/a	n/a	0.04% *	10,443,283.94	975.77	0.00	10,444,259.71	975.77	975.77	7,788.69
907155492	LoneStar-02		199	n/a	n/a	0.10% *	25,770,718.37	6,307.69	0.00	25,777,026.06	6,307.69	6,307.69	33,958.22
TX010061002	TX CLASS		199	n/a	n/a	0.12% *	38,931,701.97	30,010,482.03	27,500,000.00	41,442,184.00	10,482.03	10,482.03	39,145.45
1200-03	TEXAS TERM	10/3/2018	199	n/a	n/a	0.06% *	6,215,736.82	895.91	0.00	6,216,632.73	895.91	895.91	5,162.50
<b>Total Local Maintenance</b>							<b>81,361,441.10</b>	<b>30,018,661.40</b>	<b>27,500,000.00</b>	<b>83,880,102.50</b>	<b>18,661.40</b>	<b>18,661.40</b>	<b>86,054.86</b>
<b>DEBT SERVICE</b>													
2515278470	Cash (bank bal.)		599	n/a	n/a	0.10% *	64,781.01	8,574,865.96	8,631,297.58	8,349.39	238.41	238.41	408.24
TX0100610001	TX CLASS	11/1/2018	599	n/a	n/a	0.12% *	9,408,699.94	1,472,215.99	6,363,137.66	4,517,778.27	1,841.94	1,841.94	7,023.28
<b>Total Interest &amp; Sinking</b>							<b>9,473,480.95</b>	<b>10,047,081.95</b>	<b>14,994,435.24</b>	<b>4,526,127.66</b>	<b>2,080.35</b>	<b>2,080.35</b>	<b>7,431.52</b>
<b>NON-EXPENDABLE TRUST</b>													
5595909564/6720608225/67271													
01975/6755190045	CD	5/9/1985	836	06/30/20	06/30/21	0.25%	10,461.07	0.00		10,461.07	0.00	6.47	19.64
5595909610/6720607792/67271													
00189/6727100189	CD	2/11/1986	836	06/30/20	06/30/21	0.25%	5,230.53	0.00		5,230.53	0.00	3.23	9.80
5595909726/6720605021/67271													
01525/6755190886	CD	5/28/1986	836	06/30/20	06/30/21	0.25%	11,507.19	0.00		11,507.19	0.00	7.11	21.57
<b>Total Non-Expendable Trust</b>							<b>27,198.79</b>	<b>0.00</b>	<b>0.00</b>	<b>27,198.79</b>	<b>0.00</b>	<b>16.81</b>	<b>51.01</b>
<b>PAYROLL</b>													
2515278454	Cash (bank bal.)		063	n/a	n/a	0.10% *	1,885,703.78	34,978,121.49	34,873,056.76	1,990,768.51	580.48	580.48	2,556.58
<b>Total Payroll</b>							<b>1,885,703.78</b>	<b>34,978,121.49</b>	<b>34,873,056.76</b>	<b>1,990,768.51</b>	<b>580.48</b>	<b>580.48</b>	<b>2,556.58</b>
<b>GENERAL FINANCE</b>													
2515282931	Cash (bank bal.)		064	n/a	n/a	0.10% *	9,963,351.44	79,992,200.87	82,253,264.74	7,702,287.57	3,252.31	3,252.31	19,912.06
<b>Total General Finance</b>							<b>9,963,351.44</b>	<b>79,992,200.87</b>	<b>82,253,264.74</b>	<b>7,702,287.57</b>	<b>3,252.31</b>	<b>3,252.31</b>	<b>19,912.06</b>
<b>TOTAL INVESTMENTS</b>							<b>\$102,711,176.06</b>	<b>\$155,036,065.71</b>	<b>\$159,620,756.74</b>	<b>\$98,126,485.03</b>	<b>\$24,574.54</b>	<b>\$24,591.35</b>	<b>\$116,006.03</b>

Investment #	Type	Maturity Date	End. Bal. Market/Book Value 03/31/21	DAYS TO MATURITY	BOOK VALUE X DAYS TO MATURITY	WEIGHTED AVERAGE MATURITY*
10827-3859-000	TxStar-04*	n/a	10,444,259.71	0	-	
907155492	LoneStar-02	n/a	25,777,026.06	0	-	
TX010061002	TX CLASS	n/a	41,442,184.00	0	-	
2515278470	Cash (bank bal.)	n/a	8,349.39	0	-	
5595909564/6720608225/ 6727101975/6755190045	CD	06/30/21	10,461.07	91	951,957.37	
5595909610/6720607792/ 6727100189/6727100189	CD	06/30/21	5,230.53	91	475,978.23	
5595909726/6720605021/ 6727101525/6755190886	CD	06/30/21	11,507.19	91	1,047,154.29	
2515278454	Cash (bank bal.)	n/a	1,990,768.51		-	
2515282931	Cash (bank bal.)	n/a	7,702,287.57		-	
1200-03	TEXAS TERM	n/a	6,216,632.73	0	-	
TX0100610001	TX CLASS	n/a	4,517,778.27	0	-	
			\$98,126,485.03		2,475,089.89	

<b>0</b> <b>DAYS WAM</b>
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**SUBJECT:** Disbursements for the Month of April 2021

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION:**

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

**ADMINISTRATIVE CONSIDERATIONS:**

The District’s total disbursements for the Month of April totaled \$11,440,506.88 as follows:

<b>Disbursement Type</b>	<b>Amount</b>
Accounts Payable Vendor Checks	\$ 1,885,927.81
District Purchasing Cards	\$ 651,633.50
ACH	\$ 1,573,377.68
Wire Transfers	\$ 172,634.80
Payroll	\$ 7,156,933.09
<b>TOTAL</b>	<b>\$ 11,440,506.88</b>

**FUNDING SOURCE AND AMOUNT:**

N/A

**RECOMMENDATION:**

Information Item.

**CONTACT PERSON (S):**

Rumalda Ruiz, Assistant Superintendent for Finance  
Anna Zuniga, CPA, Director for Finance  
Odon Garcia Jr, Accountant

**SUBJECT:** Tax Levy Adjustments for the Month of March 2021

**PRESENTER:** Rumalda Ruiz, Assistant Superintendent for Finance

**BACKGROUND INFORMATION**

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

**ADMINISTRATIVE CONSIDERATIONS**

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$41,643.40. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$1,307,195.62. The monthly fee for this service is \$6,271.00.

Attached is the March 2021 Tax Collection Report

**FUNDING SOURCE AND AMOUNT**

Local Maintenance Levy Modification \$(45,668.35)  
Debt Service Levy Modification \$(7,527.51)  
Rollbacks \$11,552.46

**RECOMMENDATION:**

Informational Item

**CONTACT PERSON (S)**

Rumalda Ruiz, Assistant Superintendent for Finance  
Anna Zuniga, CPA Director of Finance  
Rosalinda Rodriguez, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
MISSION C.I.S.D. TAXES COLLECTED FOR:  
MARCH 2021

**COMPARATIVE RATE OF COLLECTIONS**

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2020/2021	COLLECTED 2019/2020
2020 TAX ROLL	28,040,951.26	25,602,656.87		(25,418.69)	2,412,875.70	91.39%	89.46%
2019 & PRIOR YRS	4,957,234.99	1,314,511.94	(24,143.03)	(142,909.17)	3,475,670.85	27.44%	23.86%
ROLLBACK	-	15,175.00	-	31,745.51	16,570.51	47.80%	100.00%
<b>TOTALS</b>	<b>32,998,186.25</b>	<b>26,932,343.81</b>	<b>(24,143.03)</b>	<b>(136,582.35)</b>	<b>5,905,117.06</b>		

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MARCH 2021**

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	1,010,532.06	(45,024.35) CURRENT
CURRENT YEAR-P&I	82,127.39	
PRIOR YEARS-BASE TAX	129,668.80	(8,171.51) PRIOR
PRIOR YEARS-P&I	57,441.09	
ROLLBACK	-	11,552.46 ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	27,426.28	- PURGED
<b>TOTAL COLLECTIONS</b>	<b>1,307,195.62</b>	<b>(41,643.40)</b>
LESS TRANSFERRED	979,989.67	
LESS IN TRANSIT	320,807.50	
LESS DUE TO HCAD COMM FEES	127.45	
LESS DUE TO CO TREASURER	6,271.00	
<b>BALANCE</b>	<b>0.00</b>	

\*\*\*\*\*AFFIDAVIT\*\*\*\*\*

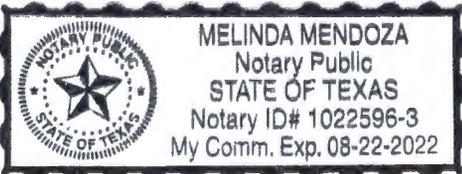
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MARCH IS CORRECT.

*Pablo (Paul) Villarreal Jr.*  
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF APRIL 2021 A.D.

*Melinda Mendoza*  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE  
MISSION CISD**

**MODIFICATIONS FOR THE MONTH OF MARCH 2021**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	1.19930	1.02800	85.72%	(45,024.35)	(38,593.37)	0.1713	14.28%	(6,430.98)
2019	1.23955	1.06835	86.19%	(3,946.70)	(3,401.60)	0.1712	13.81%	(545.10)
2018	1.3398	1.1700	87.33%	(2,656.63)	(2,319.94)	0.1698	12.67%	(336.69)
2017	1.3502	1.1700	86.65%	(499.57)	(432.90)	0.1802	13.35%	(66.67)
2016	1.3582	1.1700	86.14%	(1,068.61)	(920.54)	0.1882	13.86%	(148.07)
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%	-	0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%	-	0.00	0.0842	5.59%	0.00
<b>TOTAL</b>				<b>(53,195.86)</b>	<b>(45,668.35)</b>			<b>(7,527.51)</b>
					<b>M&amp;O</b>			<b>I&amp;S</b>
<b>2020</b>				<b>(45,024.35)</b>	<b>(38,593.37)</b>			<b>(6,430.98)</b>
<b>2019 &amp; PRIOR</b>				<b>(8,171.51)</b>	<b>(7,074.98)</b>			<b>(1,096.53)</b>
<b>TOTAL</b>				<b>(53,195.86)</b>	<b>(45,668.35)</b>			<b>(7,527.51)</b>

**ROLLBACK MODIFICATIONS FOR THE MONTH OF MARCH 2021**

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	0.0000	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	#DIV/0!
2019	1.2396	1.0684	86.19%	3,559.10	3,067.54	0.1712	13.81%	491.56
2018	1.3398	1.1700	87.33%	3,892.60	3,399.27	0.1698	12.67%	493.33
2017	1.3502	1.1700	86.65%	4,100.76	3,553.47	0.1802	13.35%	547.29
<b>TOTAL</b>				<b>11,552.46</b>	<b>10,020.27</b>			<b>1,532.19</b>
					<b>M&amp;O</b>			<b>I&amp;S</b>
<b>CURRENT</b>				-	-			-
<b>DELINQUENT</b>				11,552.46	10,020.27			1,532.19
<b>TOTAL</b>				11,552.46 <sup>100</sup>	10,020.27			1,532.19

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	866,194.70	.00	70,396.58	.00	936,591.28	.00	.00	.00	936,591.28
	I & S	.171300	144,337.36	.00	11,730.81	.00	156,068.17	.00	.00	.00	156,068.17
	TOTAL	1.199300	1,010,532.06	.00	82,127.39	.00	1,092,659.45	.00	.00	.00	1,092,659.45
2019	M & O	1.068350	59,198.19	.00	15,843.47	.00	75,041.66	13,195.86	.00	.00	88,237.52
	I & S	.171200	9,486.31	.00	2,538.88	.00	12,025.19	.00	.00	.00	12,025.19
	TOTAL	1.239550	68,684.50	.00	18,382.35	.00	87,066.85	13,195.86	.00	.00	100,262.71
2018	M & O	1.170000	24,240.88	.00	9,658.40	.00	33,899.28	5,780.97	.00	.00	39,680.25
	I & S	.169800	3,517.97	.00	1,401.76	.00	4,919.73	.00	.00	.00	4,919.73
	TOTAL	1.339800	27,758.85	.00	11,060.16	.00	38,819.01	5,780.97	.00	.00	44,599.98
2017	M & O	1.170000	8,627.12	.00	4,444.01	.00	13,071.13	2,289.25	.00	.00	15,360.38
	I & S	.180200	1,328.73	.00	684.40	.00	2,013.13	.00	.00	.00	2,013.13
	TOTAL	1.350200	9,955.85	.00	5,128.41	.00	15,084.26	2,289.25	.00	.00	17,373.51
2016	M & O	1.170000	5,989.59	.00	3,719.57	.00	9,709.16	1,622.23	.00	.00	11,331.39
	I & S	.188200	963.44	.00	598.33	.00	1,561.77	.00	.00	.00	1,561.77
	TOTAL	1.358200	6,953.03	.00	4,317.90	.00	11,270.93	1,622.23	.00	.00	12,893.16
2015	M & O	1.170000	1,212.83	.00	869.65	.00	2,082.48	350.20	.00	.00	2,432.68
	I & S	.197200	204.44	.00	146.57	.00	351.01	.00	.00	.00	351.01
	TOTAL	1.367200	1,417.27	.00	1,016.22	.00	2,433.49	350.20	.00	.00	2,783.69
2014	M & O	1.170000	2,191.67	.00	1,714.15	.00	3,905.82	588.28	.00	.00	4,494.10
	I & S	.160000	299.73	.00	234.42	.00	534.15	.00	.00	.00	534.15
	TOTAL	1.330000	2,491.40	.00	1,948.57	.00	4,439.97	588.28	.00	.00	5,028.25
2013	M & O	1.170000	2,162.40	.00	2,005.09	.00	4,167.49	592.62	.00	.00	4,760.11
	I & S	.130000	240.26	.00	222.79	.00	463.05	.00	.00	.00	463.05
	TOTAL	1.300000	2,402.66	.00	2,227.88	.00	4,630.54	592.62	.00	.00	5,223.16
2012	M & O	1.170000	2,203.04	.00	2,313.58	.00	4,516.62	563.36	.00	.00	5,079.98
	I & S	.130000	244.81	.00	257.06	.00	501.87	.00	.00	.00	501.87
	TOTAL	1.300000	2,447.85	.00	2,570.64	.00	5,018.49	563.36	.00	.00	5,581.85
2011	M & O	1.170000	1,288.45	.00	1,434.43	.00	2,722.88	428.43	.00	.00	3,151.31
	I & S	.130000	143.15	.00	159.39	.00	302.54	.00	.00	.00	302.54
	TOTAL	1.300000	1,431.60	.00	1,593.82	.00	3,025.42	428.43	.00	.00	3,453.85
2010	M & O	1.040000	915.08	.00	1,125.05	.00	2,040.13	325.11	.00	.00	2,365.24
	I & S	.260000	228.76	.00	281.27	.00	510.03	.00	.00	.00	510.03
	TOTAL	1.300000	1,143.84	.00	1,406.32	.00	2,550.16	325.11	.00	.00	2,875.27
2009	M & O	1.040000	1,159.14	.00	1,623.46	.00	2,782.60	485.36	.00	.00	3,267.96
	I & S	.240000	267.49	.00	374.63	.00	642.12	.00	.00	.00	642.12
	TOTAL	1.280000	1,426.63	.00	1,998.09	.00	3,424.72	485.36	.00	.00	3,910.08

04/01/2021 17:14:41 3726132  
 TC298-D SELECTION: SYSTEM  
 RECEIPT DATE: ALL  
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 03/01/2021 THRU 03/31/2021  
 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	879.30	.00	1,351.87	.00	2,231.17	348.19	.00	.00	2,579.36
	I & S	.200000	169.09	.00	259.97	.00	429.06	.00	.00	.00	429.06
	TOTAL	1.240000	1,048.39	.00	1,611.84	.00	2,660.23	348.19	.00	.00	3,008.42
2007	M & O	1.040000	1,219.52	.00	2,064.47	.00	3,283.99	558.90	.00	.00	3,842.89
	I & S	.140000	164.14	.00	277.93	.00	442.07	.00	.00	.00	442.07
	TOTAL	1.180000	1,383.66	.00	2,342.40	.00	3,726.06	558.90	.00	.00	4,284.96
2006	M & O	1.337400	744.47	.00	1,294.62	.00	2,039.09	262.74	.00	.00	2,301.83
	I & S	.120000	66.80	.00	116.16	.00	182.96	.00	.00	.00	182.96
	TOTAL	1.457400	811.27	.00	1,410.78	.00	2,222.05	262.74	.00	.00	2,484.79
2005	M & O	1.463200	226.24	.00	284.86	.00	511.10	18.53	.00	.00	529.63
	I & S	.100000	15.46	.00	19.46	.00	34.92	.00	.00	.00	34.92
	TOTAL	1.563200	241.70	.00	304.32	.00	546.02	18.53	.00	.00	564.55
2004	M & O	1.463200	31.26	.00	37.38	.00	68.64	.00	.00	.00	68.64
	I & S	.105900	2.26	.00	2.71	.00	4.97	.00	.00	.00	4.97
	TOTAL	1.569100	33.52	.00	40.09	.00	73.61	.00	.00	.00	73.61
2003	M & O	1.463200	25.89	.00	50.76	.00	76.65	10.99	.00	.00	87.64
	I & S	.120900	2.14	.00	4.20	.00	6.34	.00	.00	.00	6.34
	TOTAL	1.584100	28.03	.00	54.96	.00	82.99	10.99	.00	.00	93.98
1996	M & O	1.248600	7.51	.00	22.60	.00	30.11	5.26	.00	.00	35.37
	I & S	.206400	1.24	.00	3.74	.00	4.98	.00	.00	.00	4.98
	TOTAL	1.455000	8.75	.00	26.34	.00	35.09	5.26	.00	.00	40.35
ALL	M & O		978,517.28	.00	120,254.00	.00	1,098,771.28	27,426.28	.00	.00	1,126,197.56
ALL	I & S		161,683.58	.00	19,314.48	.00	180,998.06	.00	.00	.00	180,998.06
ALL	TOTAL		1,140,200.86	.00	139,568.48	.00	1,279,769.34	27,426.28	.00	.00	1,307,195.62
DLQ	M & O		112,322.58	.00	49,857.42	.00	162,180.00	27,426.28	.00	.00	189,606.28
DLQ	I & S		17,346.22	.00	7,583.67	.00	24,929.89	.00	.00	.00	24,929.89
DLQ	TOTAL		129,668.80	.00	57,441.09	.00	187,109.89	27,426.28	.00	.00	214,536.17
CURR	M & O		866,194.70	.00	70,396.58	.00	936,591.28	.00	.00	.00	936,591.28
CURR	I & S		144,337.36	.00	11,730.81	.00	156,068.17	.00	.00	.00	156,068.17
CURR	TOTAL		1,010,532.06	.00	82,127.39	.00	1,092,659.45	.00	.00	.00	1,092,659.45

**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**

ATTORNEYS AT LAW  
1512 S. Lone Star Way  
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500  
Facsimile: (956) 383-7820

April 01, 2021

**MISSION C.I.S.D.**

Dr. Carol G. Perez, Superintendent  
Mission Consolidated Independent School District  
1201 Bryce Drive,  
Mission, Texas, 78572

**APR 09 2021**  
**SUPT'S OFFICE**

RE: Tax Resale Properties

Dear Dr. Perez,

Enclosed is a signed resolution recently approved by Hidalgo County Commissioners Court authorizing our firm to proceed with the tax resale of the struck-off properties listed on attached Exhibit A. The tax resale will take place at the west side of the Administrative Building located at 2802 South Business Highway 281, Edinburg, Texas 78539 (by public auction) on Tuesday, **MAY 04, 2021**, at 10:30 am.

All of the properties listed on Exhibit A were previously foreclosed upon and put up for tax sale, but the properties failed to receive the required minimum bids and were therefore struck-off to the taxing entities. Additionally, all of the properties were *non-homestead* designated properties and therefore no longer have a right of redemption. Therefore, in accordance with Sec. 34.05 of the Texas Property Tax Code, our firm will proceed to place the properties up for *resale* at a public auction on May 04, 2021, and the proceeds will be applied pro-rata amongst *all* of the taxing entities respective interest in each property.

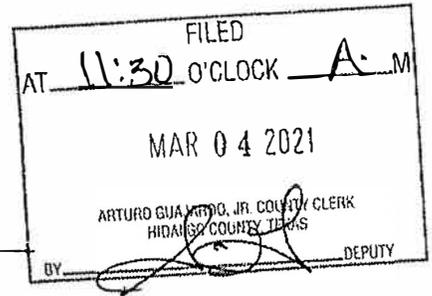
This item does not need to be placed on your agenda for official approval; it is being provided to you for *informational* purposes only. However, I strongly recommend reviewing the attached Exhibit A and *immediately* contact my office if your taxing entity has an interest/concern in a particular property and wishes that it not be sold. Otherwise, all of the properties will be sold on May 04, 2021, without any further approval by any of the interested taxing entities.

If you have any questions about any particular property and/or about the tax sale/resale process, please do not hesitate to contact me.

Respectfully,



Michael G. Cano  
Partner



RESOLUTION NO. AI-79710

AUTHORIZING THE RESALE OF PROPERTIES ON THE ATTACHED AND INCORPORATED EXHIBIT A, FOR FAILURE TO PAY AD VALOREM TAXES DUE TO THE COUNTY OF HIDALGO, IN ACCORDANCE WITH SEC. 34.05 OF THE TEXAS PROPERTY TAX CODE.

WHEREAS, the County of Hidalgo is a taxing entity in the State of Texas and is duly authorized to levy and collect taxes on property located within its taxing jurisdiction; and

WHEREAS, the taxing authorities located within the County of Hidalgo hold in trust all properties in their jurisdiction that were previously foreclosed upon and not sold at tax sale ("struck-off") because the opening bid was not met; and

WHEREAS, the County of Hidalgo, as a taxing jurisdiction that is entitled to receive proceeds of the sale of such previously struck-off properties, desires that such properties be placed for resale in accordance with Sec. 34.05 of the Texas Property Code; and

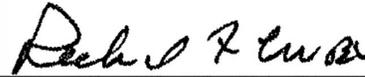
WHEREAS, the County of Hidalgo desires to receive the highest possible bid for each struck-off property so that such properties may be returned to the tax rolls; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY OF HIDALGO THAT

1. The governing body of the County of Hidalgo authorizes its County Constable(s) to resale the struck-off properties on the attached Exhibit A by public auction in accordance with Sec. 34.05 of the Texas Property Tax Code and to accept the highest bid for each struck-off property.
2. After such resale is conducted and monies received, the County of Hidalgo authorizes its ad valorem tax attorneys (Linebarger) to pay all costs of resale in accordance with the Texas Property Tax Code and to prorate the remaining monies amongst all of the taxing jurisdictions in accordance with the balances found to be owed in the final judgment, which was approved by a court of proper jurisdiction.

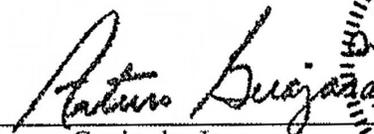
3. The County of Hidalgo authorizes its County Constable(s) to execute the necessary resale deeds upon the payment of its prorated share of the tax resale proceeds without further action from this governing body.
4. This resolution is adopted in accordance with all requirements and is in effect as of March 02, 2021.

County of Hidalgo



Hon. Richard F. Cortez  
County Judge, County of Hidalgo

ATTEST:



Arturo Guajardo, Jr.  
County Clerk, County of Hidalgo



RESOLUTION NO. AI-79710 -- AUTHORIZING THE RESALE OF PROPERTIES ON THE ATTACHED AND INCORPORATED EXHIBIT A

**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP  
HIDALGO COUNTY TAX RESALE LIST**

#	SUIT NUMBER	LEGAL DESCRIPTION	ACCOUNT NUMBER
07.	T-1208-12-I	<p>TRACT 1: IMPROVEMENTS ONLY LOCATED ON THE WEST 1/2 OF LOT 10, BLOCK 111, MISSION ORIGINAL TOWNSITE, AN ADDITON TO THE CITY OF MISSION, HIDALGO COUNTY, TEXAS.DELETED AND COMBINE FOR 2011 AND NOW BEING ASSESSED ON THE TAX ROLL ON ACCOUNT NO. M5200-00-111-0010-05.</p> <p>TRACT 2: THE WEST 75.00 FEET OF LOT 10 AND THE WEST 75.00 FEET OF THE SOUTH 25.00 FEET OF LOT 11, BLOCK 111, ORIGINAL TOWNSITE TO THE CITY OF MISSION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN VOLUME "Z", PAGE 320, DEED RECORDS OF HIDALGO COUNTY, TEXAS.</p>	<p>M5200-98-111-0010-10 &amp; M5200-00-111-0010-05</p>
17.	T-0516-15-G	<p>THE WEST 179.85 FEET OF THE SOUTH 121.11 FEET OF THE NORTH 605.51 FEET OF LOT 41-4, WEST ADDITION TO SHARYLAND, AS PER MAP OR PLAT RECORDED IN VOLUME 1, PAGE 56, MAP RECORDS, HIDALGO COUNTY, TEXAS, AND AS DESCRIBED IN DEED RECORDED IN DOCUMENT # 2252408, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.</p>	<p>W0100-00-041-0004-09</p>

**DISCLAIMER—RESALE LIST IS PRELIMINARY AND SUBJECT TO CHANGE**

**DRAFT**

# T-1208-12-I

Tract 1: M5200-98-111-0010-00

Tract 2: M5200-00-111-0010-05

# Hidalgo CAD

## Property Search > 612494 HIDALGO COUNTY TRUSTEE for Year 2020

Tax Year:

### Property

#### Account

Property ID:	612494	Legal Description:	MISSION ORIGINAL TOWNSITE W75' LOT 10 & W75'-S25' LOT 11 BLK 111
Geographic ID:	M5200-00-111-0010-05	Zoning:	
Type:	Real	Agent Code:	
Property Use Code:			
Property Use Description:			

#### Location

Address:	KERALUM AVE TX	Mapsco:	
Neighborhood:	MISSION ORIGINAL TOWNSITE	Map ID:	
Neighborhood CD:	M520000		

#### Owner

Name:	HIDALGO COUNTY TRUSTEE	Owner ID:	1147745
Mailing Address:	PO BOX 178 EDINBURG, TX 78540-0178	% Ownership:	100.0000000000%
		Exemptions:	EX-XV

### Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$17,156	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	<input type="text" value="\$0"/>
(+) Timber Market Valuation:	+	\$0	<input type="text" value="\$0"/>
-----			
(=) Market Value:	=	\$17,156	
(-) Ag or Timber Use Value Reduction:	-	\$0	
-----			
(=) Appraised Value:	=	\$17,156	
(-) HS Cap:	-	\$0	
-----			
(=) Assessed Value:	=	\$17,156	

### Taxing Jurisdiction

Owner:	HIDALGO COUNTY TRUSTEE	108
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% Ownership: 100.0000000000%

Total Value: \$17,156

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	APPRAISAL DISTRICT	0.000000	\$17,156	\$0	\$0.00
CMS	CITY OF MISSION	0.521200	\$17,156	\$0	\$0.00
DR1	DRAINAGE DISTRICT #1	0.105100	\$17,156	\$0	\$0.00
GHD	HIDALGO COUNTY	0.575000	\$17,156	\$0	\$0.00
JCC	SOUTH TEXAS COLLEGE	0.173300	\$17,156	\$0	\$0.00
R05	ROAD DIST 05	0.000000	\$17,156	\$0	\$0.00
SMS	MISSION ISD	1.239550	\$17,156	\$0	\$0.00
SST	SOUTH TEXAS SCHOOL	0.049200	\$17,156	\$0	\$0.00
Total Tax Rate:		2.663350			
Taxes w/Current Exemptions:					\$0.00
Taxes w/o Exemptions:					\$456.92

### Improvement / Building

No improvements exist for this property.

### Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	L	LOT	0.1291	5625.00	75.00	75.00	\$17,156	\$0

### Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2021	N/A	N/A	N/A	N/A	N/A	N/A
2020	\$0	\$17,156	0	17,156	\$0	\$17,156
2019	\$0	\$14,063	0	14,063	\$0	\$14,063
2018	\$0	\$13,500	0	13,500	\$0	\$13,500
2017	\$13,807	\$13,500	0	27,307	\$0	\$27,307
2016	\$13,807	\$13,500	0	27,307	\$0	\$27,307
2015	\$13,807	\$12,375	0	26,182	\$0	\$26,182
2014	\$13,807	\$12,375	0	26,182	\$0	\$26,182
2013	\$13,807	\$12,375	0	26,182	\$0	\$26,182
2012	\$13,807	\$10,688	0	24,495	\$0	\$24,495
2011	\$13,807	\$10,688	0	24,495	\$0	\$24,495
2010	\$0	\$10,688	0	10,688	\$0	\$10,688
2009	\$0	\$10,688	0	10,688	\$0	\$10,688
2008	\$0	\$10,688	0	10,688	\$0	\$10,688
2007	\$0	\$10,688	0	10,688	\$0	\$10,688

### Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1	3/11/2019	TXD	TAX/RESALE DEED			109		2995438

			PENA MANUEL M	HIDALGO COUNTY TRUSTEE
2	CONV	CONVERSION	MORA CARMEN	PENA MANUEL M

### Tax Due

Property Tax Information as of 10/21/2020

Amount Due if Paid on:  ↓

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
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NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

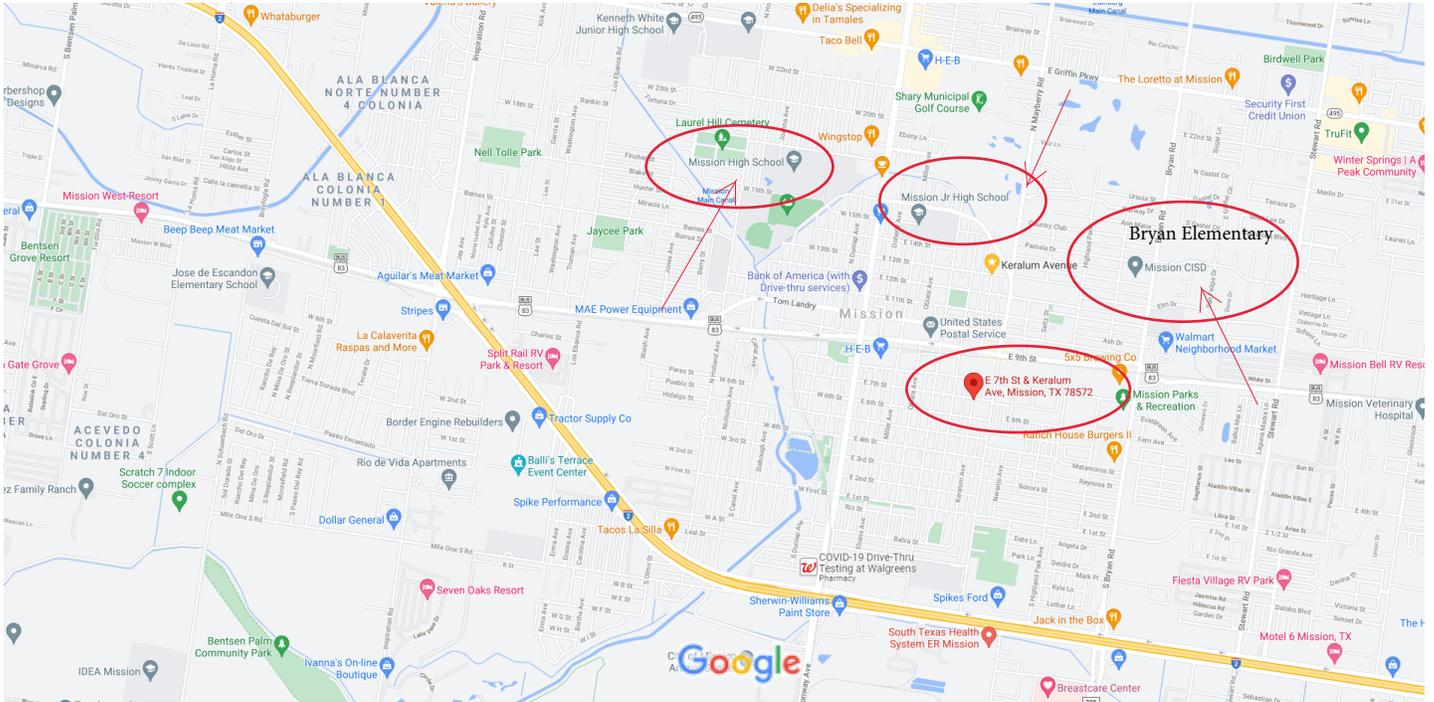
**Questions Please Call (956) 381-8466 .**

Website version: 1.2.2.31

Database last updated on: 10/20/2020 11:28 PM

© N. Harris Computer Corporation





Map data ©2021 Google 1000 ft

## Keralum Ave & E 7th St

Intersection



Directions



Save



Nearby



Send to your phone



Share



Mission, TX 78572

Photos

**ATTENTION**  
**TAX RESALE FORECLOSURE**  
THIS PROPERTY WAS SEIZED  
FOR DELINQUENT TAXES AND WILL  
BE SOLD AT PUBLIC AUCTION  
ON 05-04-21  
FOR MORE INFORMATION PLEASE CALL 866-289-7929  
OR VISIT OUR WEBSITE WWW.LGBS.COM

TAX RESALE NO.	LINCOLN COOK BLDG SAMPSON, LLP 1512 LONE STAR BLVD IRVING, TX 75038
F-1208-12-1	

# T-0516-15-G

W0100-00-041-0004-09



# Hidalgo CAD

## Property Search Results > 318283 SANCHEZ GUADALUPE for Year 2020

Tax Year:

### Property

#### Account

Property ID:	318283	Legal Description:	WEST ADDN. TO SHARYLAND W179.85'-S121.11'-N605.51' LOT 41-4 O.50AC
Geographic ID:	W0100-00-041-0004-09	Zoning:	RS
Type:	Real	Agent Code:	
Property Use Code:			
Property Use Description:			

#### Location

Address:	W MAIN ST TX	Mapsco:	
Neighborhood:	WEST ADDN. TO SHARYLAND	Map ID:	CAN VOL 1 PG 56
Neighborhood CD:	W010000		

#### Owner

Name:	SANCHEZ GUADALUPE	Owner ID:	1060770
Mailing Address:	7401 N MINNESOTA RD PALMVIEW, TX 78574-0818	% Ownership:	100.0000000000%
		Exemptions:	

### Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$30,705	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	<input type="text" value="\$0"/>
(+) Timber Market Valuation:	+	\$0	<input type="text" value="\$0"/>
-----			
(=) Market Value:	=	\$30,705	
(-) Ag or Timber Use Value Reduction:	-	\$0	
-----			
(=) Appraised Value:	=	\$30,705	
(-) HS Cap:	-	\$0	
-----			
(=) Assessed Value:	=	\$30,705	

### Taxing Jurisdiction

Owner: SANCHEZ GUADALUPE 115

% Ownership: 100.0000000000%

Total Value: \$30,705

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	APPRAISAL DISTRICT	0.000000	\$30,705	\$30,705	\$0.00
CAN	CITY OF ALTON	0.436700	\$30,705	\$30,705	\$134.09
DR1	DRAINAGE DISTRICT #1	0.102600	\$30,705	\$30,705	\$31.50
GHD	HIDALGO COUNTY	0.575000	\$30,705	\$30,705	\$176.55
JCC	SOUTH TEXAS COLLEGE	0.171800	\$30,705	\$30,705	\$52.75
R05	ROAD DIST 05	0.000000	\$30,705	\$30,705	\$0.00
SMS	MISSION ISD	1.199300	\$30,705	\$30,705	\$368.25
SST	SOUTH TEXAS SCHOOL	0.049200	\$30,705	\$30,705	\$15.11
W14	UNITED IRR WTR DIST	0.000000	\$30,705	\$30,705	\$0.00
Total Tax Rate:		2.534600			
Taxes w/Current Exemptions:					\$778.25
Taxes w/o Exemptions:					\$778.25

### Improvement / Building

No improvements exist for this property.

### Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	AC	ACREAGE	0.5000	21780.00	0.00	0.00	\$30,705	\$0

### Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2021	\$0	\$36,261	0	36,261	\$0	\$36,261
2020	\$0	\$30,705	0	30,705	\$0	\$30,705
2019	\$0	\$30,705	0	30,705	\$0	\$30,705
2018	\$0	\$30,705	0	30,705	\$0	\$30,705
2017	\$0	\$30,705	0	30,705	\$0	\$30,705
2016	\$0	\$30,705	0	30,705	\$0	\$30,705
2015	\$0	\$21,537	0	21,537	\$0	\$21,537
2014	\$0	\$21,537	0	21,537	\$0	\$21,537
2013	\$0	\$21,537	0	21,537	\$0	\$21,537
2012	\$0	\$21,537	0	21,537	\$0	\$21,537
2011	\$0	\$21,537	0	21,537	\$0	\$21,537
2010	\$0	\$21,537	0	21,537	\$0	\$21,537
2009	\$0	\$21,537	0	21,537	\$0	\$21,537
2008	\$0	\$21,537	0	21,537	\$0	\$21,537
2007	\$0	\$24,415	0	24,415	\$0	\$24,415

### Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
				116				

1	8/25/2020	TXD	TAX/RESALE DEED	SANCHEZ GUADALUPE	HIDALGO COUNTY TRUSTEE	3144730
2				SANCHEZ JESUS	SANCHEZ GUADALUPE	
3	10/26/2011	WD	WARRANTY DEED	GARCIA GILBERTO & ANA JULIA	SANCHEZ JESUS	2252408

**Tax Due**

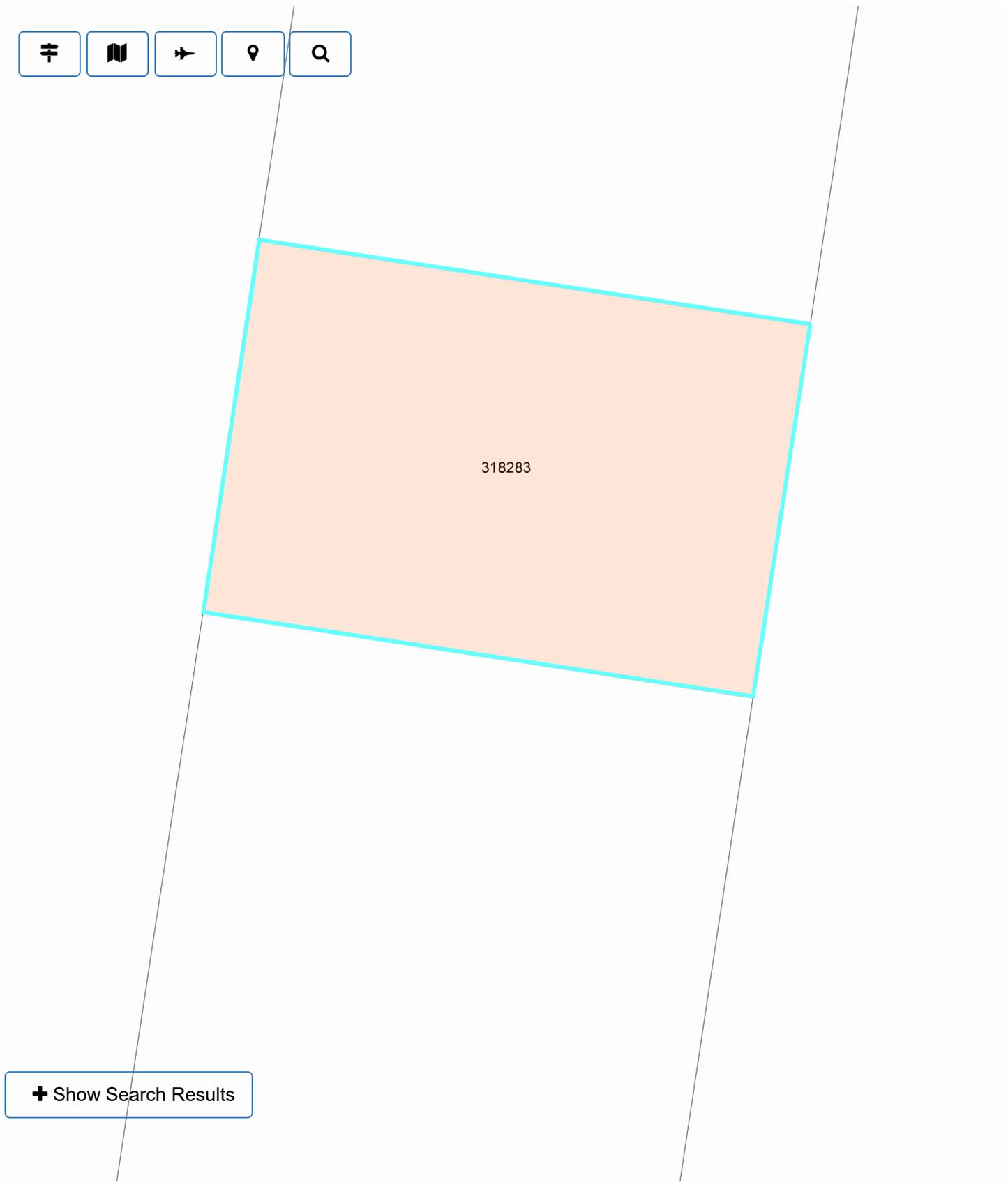
Property Tax Information as of 03/08/2021

Amount Due if Paid on: 

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
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NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

**Questions Please Call (956) 381-8466 **



318283

+ Show Search Results

10m  
40ft

118

NO PHOTO AVAILABLE