



Mission Consolidated Independent School District
 • 1201 Bryce Drive • Mission, Texas 78572
 • Telephone (956) 323-5505 • Fax (956) 323-5634
 • Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Regular Meeting** on **Wednesday, March 10, 2021, at 7:00 PM** in the **by Video Conference or Telephone Call**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

In accordance with Governor Abbott’s declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District’s Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

Members of the public may access this meeting as follows:

<https://mcisd.webex.com/mcisd/onstage/g.php?MTID=e43768cc6164304de7eccec07868a4ef6>

United States Toll Free 1-844-922-4726

United States Toll +1-408-418-9388

Access Code: 187 649 5212

Further information on joining the meeting will be available at the Mission CISD’s website at www.mcisd.net

Public Comment: Members of the public wishing to make public comment during the meeting must register by emailing agallardo@mcisd.org before 4:00 p.m. on the date of the meeting. The Member of the Public (Member) must provide the following information in the email:

1. The subject the Member will discuss;
2. A telephone number at which the Member of the Public may be reached;
3. The name of the interpreter and the contact information for the interpreter if the Member requires an interpreter to provide public comment; and
4. Whether the registrant will require the use of a TTY service to facilitate the public comment.

A G E N D A

I. Call to Order and Establish Quorum

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag -

III. Comments from the Public

IV. Public Comment(s) on Specific Agenda Item(s)

V. Superintendent's Updates and Recognitions

VI. Discussion and Possible Action

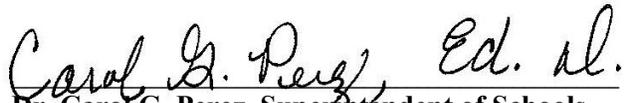
1. Consideration and Approval of CPR #01 for a D-Chilled Water Pipe Modification for Castro Elementary School Relocation Chiller Project 4
2. Consideration and Approval of Substantial Completion for the Pearson Elementary Chiller Project 13
3. Consideration and Approval to Accept Administration's Rankings and to Enter into Negotiations in the Order of Ranking for the On-Call Professional Services 18

4. Consideration and Approval to Accept Administration's Ranking and Enter into Negotiations in the Order of Ranking for the Air-Duct Cleaning	21
VII. Recommendation and Approval of the Selection for:	
1. Coordinator for Child Nutrition Program	
2. Field Administrator for Career and Technical Education (CTE)	
VIII. Superintendent's Recommendations Regarding Employment and Contract Status of Classroom Teachers and Other Non-Administrative Professional Personnel	
1. Re-Employ Probationary Contract Employees	
2. Terminate Probationary Contract Employees	
3. Renew Term-Contract Employees	
4. Propose Non-Renewal Term Contract Employees	
5. Offer Employment Agreement to Eligible Employees	
IX. Approval of Resolution for Texas Association of School Boards (TASB) Superintendent of the Year	
X. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.	
1. Approval of Waiver Application for Missed School Days for February 15-19, 2021	23
2. Approval of Proclamation of 2021 PreKinder Adoption Recommendation	25
3. Approval of Resolution of the Mission Consolidated Independent School District Stating the Purpose and Parameters of Nonexempt Employee Pay During the Emergency Closure on February 17, 18 and 19, 2021	32
4. Approval of Bids, Proposals and Purchases of \$50,000 and Over	
a. Award Purchase of SMART Interactive Panels	35
5. Approval of Donations	38
6. Approval to Request Educator Evaluation Waiver from the Texas Education Agency (TEA)	40
7. Approval of Second Reading and Adoption of Locally-Developed and TASB-Initiated Localized Policies Including Update 116, Affecting Local Policies:	41
a. CQB(LOCAL): TECHNOLOGY RESOURCES-Cybersecurity (revising)	
b. DCD(LOCAL): EMPLOYMENT PRACTICES-At-Will Employment (revising)	
c. FFAC(LOCAL): WELLNESS and HEALTH SERVICES-Medical Treatment (revising)	
d. GKA(LOCAL): COMMUNITY RELATIONS-Conduct on School Premises (revising)	
8. Approval of Minutes	
a. February 3, 2021	49
b. February 10, 2021	53
XI. Executive Session	
1. Private Consultation with Board Attorney (Texas Gov't Code § 551.071)	
2. Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)	
3. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)	
XII. Action, if Necessary, on Matters Discussed in Executive Session	
XIII. Board of Trustees Information Items	
1. 2021-2022 Budget Update	
2. Child Nutrition Program Update	
3. Financial Reports for the Month of January 2021	
a. General Fund	59
b. Debt Service	

c. Self-Funded Health Insurance Fund	62
4. Tax Levy Adjustments for the Month of January 2021	69
5. Disbursements for the Month of February 2021	75
6. Personnel Employments, Resignations, Transfers, and Compensation Changes	76
XIV. Important Dates to Remember	
1. March 15-19, 2021 SPRING BREAK All Campuses, Departments, and Administration Building Offices will be Closed	
2. April 7, 2021 Board of Trustees Workshop (Committee Meetings) at 6:30 p.m.	
3. April 14, 2021 Regular Board of Trustees Meeting at 7:00 p.m.	
XV. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 7:00 p.m., on March 5, 2021.


 Dr. Carol G. Perez, Superintendent of Schools
 Mission Consolidated Independent School District

SUBJECT: Consideration and Approval of CPR #01 for a D Couple Chilled Water Pipe Modification for the Castro Elementary School Relocation Chiller Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

During the Mission High School Phase III Renovation Project, the design included a complete new chilling system for the entire campus. Since the construction was to occur while classes were still in session the initial plan was to install temporary chiller systems at the project until the new chillers were installed and these were to be rented. A cost evaluation was conducted comparing the rental costs versus a purchase cost. It was determined that it was more cost effective and in the best interest of the District to purchase these temporary chillers rather than rent them for the entirety of the project and then we would be able to use them as replacements for other District campus systems that are aging.

At the Regular Board of Trustees meeting held on September 13, 2017, the Board selected DBR Engineering Consultants for 2017-2018 HVAC and Lighting Commissioning projects. Chiller assessments were done by DBR Engineering Consultants for several elementary campuses. DBR Engineering Consultants found numerous deficiencies for the chillers at several sites. Some of the deficiencies found were considerable amounts of corrosion and condenser coils that were severely corroded and very fragile. DBR feels that the best fit for the purchased chillers would be at Pearson and Castro Elementary Schools with some minor modification on the connections required. These two campus chiller systems are listed as a Priority #1 in our Long-Range Construction Outlook Plan.

At the Regular Board of Trustees meeting held on February 13, 2019, the Board approved the following, Consideration and Approval of Project and Proposed Budget for the Pearson and Castro Elementary School Relocation Project.

The purchase will be using the Buy board inter-local purchase co-op.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a (5) requiring and approval purchasing method for contracts valued \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best met the specifications and provided the "Best Value".

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board meeting held on May 08, 2019, Ms. Rumalda Ruiz, Assistant Superintendent for Business and Finance presented Award Contract for Chiller Relocation at Castro & Pearson Elementary #5507-19. This item was pulled due to no submittals from vendors.

Once again advertisements in the local newspapers were posted on February 26, 2020 for this project. An initial pre-proposal meeting was set for March 12, 2020 and opening of proposals were for March 24, 2020. At this time only one vendor submitted a proposal. Due to the health matter that the country is currently experiencing and the possibility of vendors not realizing the district was still operating on this project Administration extended the advertising for additional days. Proposals were opened via a Zoom meeting that was held on Thursday, April 30, 2020 at 2 pm. Present at the meeting were Mr. Roosevelt Rios and Mr. Carlos Lerma. Five proposals were submitted and reviewed and evaluated by Administration for presentation to the Board.

Five firms responded to the request for qualifications, they are:

- Johnson Controls (76.0 pts.)
- Aircool Tech-ACT Corp. (56.0)
- Protech Mechanical (45.5)
- Bougambilias Const. LLC (41.0)
- IT Engineering (34.3)

At the Regular Board meeting held on May 06, 2020 Administration placed on the agenda Consideration and Approval to award the contract for the Pearson and Castro Elementary School Relocation Chiller Project. This agenda item was pulled due to bid clarification of bid contents, pricing and work schedules from firms.

On Monday, June 1, 2020, via a Zoom meeting held by Mr. Roosevelt Rios, Mr. Carlos Lerma, Mr. Hugo Avila, Engineer DBR Engineering and Mr. Lonnie Cavazos from Johnson Controls bid clarification and questions by the district and DBR were addressed.

As per MCISD process the Facilities/Environment Committee must review the pre-ranking and accept or rank as a committee the firms' qualification and make a recommendation.

At the Regular Board meeting held on June 24, 2020, the Board approved the following, Consideration and Approval of Rankings to Award the Contract for the Pearson and Castro Elementary School Relocation Chiller Project. The awarded vendor is Johnson Control.

Notice to Proceed (NTP): December 18, 2020
Substantial Completion: December 25, 2020 (seven days each)

ADMINISTRATIVE CONSIDERATIONS

During installation Johnson Controls did not find a required bypass valve and check valve at the current chiller. Both valves require piping and are needed for the new system to work properly. This was an unforeseen item.

DBR and Johnson Control presents, Consideration and Approval of CPR #01 for a D Couple Chilled Water Pipe Modification for the Castro Elementary School Relocation Chiller Project at a cost of \$14,543.66.

FUNDING SOURCE

General Fund – 2019-2020 budget expenditure (const. work)

Preliminary/Approximate Total Budget:

Pearson and Castro Relocation Chiller:	\$83,491.06	(\$41,745.53 ea.)
DBR Engineer Cost:	<u>\$23,000.00</u>	(\$11,500.00 ea.)
Est. Project Total:	\$106,491.06	

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, March 03, 2021.

Administration recommends Consideration and Approval of CPR #01 for a D Couple Chilled Water Pipe Modification for the Castro Elementary School Relocation Chiller Project.

EXHIBIT

DBR and Johnson Control - CPR#01

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Carlos Lerma, Director for Maintenance

Change Proposal Request

DATE

January 11, 2021

TO

FROM

Maritza Garza

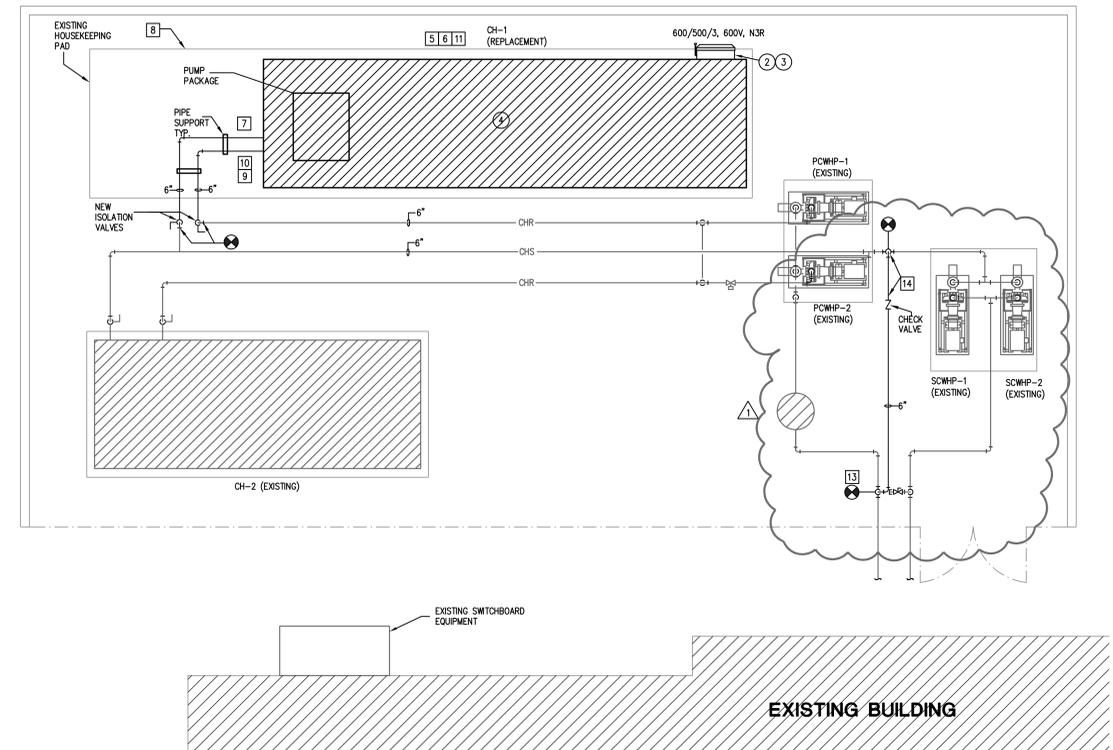
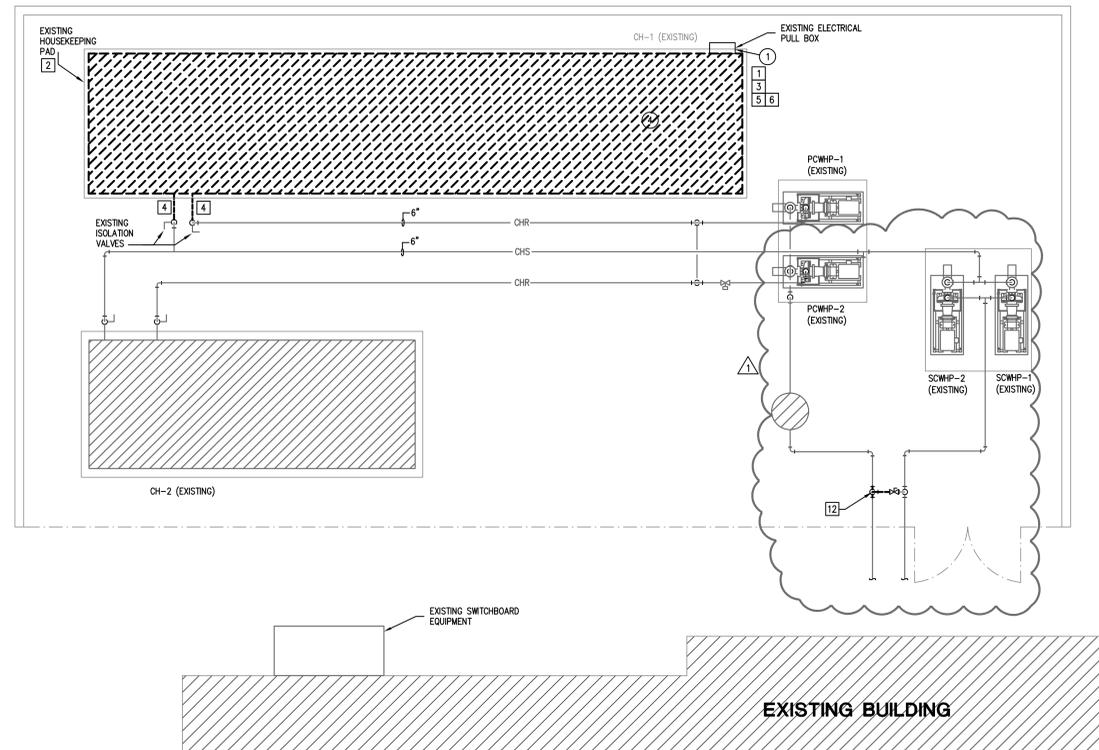
PROJECT

188008.000 | Mission CISD - Captain J. Castro Elementary School – Chiller #1 Replacement

Item 01

Sheet ME2.1 – MECHANICAL/ELECTRICAL PLAN

- A. Indicate existing location of bypass piping and valve. Re: 1/ME2.1.
- B. Indicate new demolition scope. Re: 1/ME2.1 and keyed note 12.
- C. Revised plan to indicate new location of bypass piping with new check valve. Refer to 2/ME2.1 for new piping route and tap to and from existing piping and keyed notes 13 and 14.
- D. Added keyed notes 12, 13, 14.



1 CASTRO ELEM - MECHANICAL/ELECTRICAL DEMO PLAN
 ME2.1 1/4"=1'-0"

2 CASTRO ELEM - MECHANICAL/ELECTRICAL PLAN
 ME2.1 1/4"=1'-0"

MECHANICAL GENERAL DEMO NOTES:

- A. COORDINATE DEMOLITION WORK WITH ELECTRICAL AND OTHER DISCIPLINES AS REQUIRED.
- B. IT IS THE CONTRACTOR'S RESPONSIBILITY TO HAVE VERIFIED EXISTING JOBSITE CONDITIONS DURING THE BIDDING PERIOD, SO THEY WILL HAVE DISCOVERED THE FULL SCOPE OF WORK INVOLVED WITH THE MODIFICATION OF THIS EXISTING SPACE. THE SCOPE OF THE WORK SHALL INCLUDE ALL MATERIALS FOR A COMPLETE INSTALLATION INCLUDING DEVICES, EQUIPMENT, OR APPARATUS WHICH MUST BE REROUTED, RELOCATED, OR REMOVED EITHER TEMPORARILY OR PERMANENTLY, OR WHICH MUST BE PROVIDED TO ACCOMMODATE THE INDICATED REMODELING. NOT ALL EXISTING CONDITIONS ARE NECESSARILY INDICATED ON THE DRAWINGS. ALL HVAC SHOWN ARE TAKEN FROM AS-BUILT HARD COPY AND MUST BE FIELD VERIFIED.
- C. WHEN AN EQUIPMENT IS IDENTIFIED TO BE REMOVED, THE OWNER HAS FIRST RIGHT OF REFUSAL BEFORE DISPOSING OF THAT EQUIPMENT. PROVIDE DISTRICT ONE WEEK NOTICE PRIOR TO DEMOLITION.
- D. PROVIDE ALL NECESSARY CLEAR PATH TO MOVE DEMOLISHED EQUIPMENT OUT OF THE FACILITY AS WELL TO BRING NEW EQUIPMENT INTO THE BUILDING. MODIFY EXISTING PIPING, DUCTWORK CONDUITS, AS REQUIRED TO COMPLETE THE DEMOLITION.
- E. CONTRACTOR SHALL COMPLY WITH EPA REQUIREMENTS WHEN TRANSPORTING THE CHILLER FROM ONE SITE TO THE OTHER SITE.

MECHANICAL GENERAL NOTES:

- A. THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL LOCATION OF EQUIPMENT, DUCTS, AND GRILLES, ETC. IT IS THE INTENT OF THESE DRAWINGS AND SPECIFICATIONS THAT COMPLETE MECHANICAL SYSTEMS BE FURNISHED, INSTALLED, TESTED, AND READY FOR OPERATION WHETHER OR NOT EVERY ITEM OF EQUIPMENT, ACCESSORY, DEVICE, ETC. IS SHOWN. REFERENCE SHALL BE MADE TO THE FULL DRAWING PACKAGE INCLUDING ARCHITECTURAL, STRUCTURAL, ELECTRICAL, AND PLUMBING DRAWINGS FOR COORDINATION AND POTENTIAL CONFLICTS. THE MECHANICAL SUBCONTRACTOR SHALL, WITHOUT EXTRA CHARGE, MAKE REASONABLE MODIFICATIONS IN THE LAYOUT AS NEEDED TO PREVENT CONFLICTS WITH OTHER TRADES, OR FOR PROPER EXECUTION OF THE WORK.
- B. EQUIPMENT SIZES, DIMENSIONS, AND REQUIRED CONNECTIONS SHALL BE VERIFIED WITH THE MANUFACTURER'S DRAWINGS AND CUT SHEETS BEFORE FABRICATING OF DUCTWORK, PIPING, OR POURING OF HOUSEKEEPING PADS.
- C. DIVISION 23 MECHANICAL CONTRACTOR SHALL COORDINATE WITH ELECTRICAL CONTRACTOR FOR ALL ELECTRICAL POWER REQUIREMENTS.
- D. UPON THE COMPLETION OF THE MODIFICATIONS OF THE EXISTING HVAC SYSTEMS, COMPLETE TESTING, ADJUSTING, AND BALANCING OF HYDRONIC SYSTEMS SHALL BE PERFORMED.
- E. PROVIDE INSULATION FOR ALL PIPING THAT MEETS THE LATEST EDITION OF IECC.
- F. CONTRACTOR SHALL COMPLY WITH EPA REQUIREMENTS WHEN TRANSPORTING THE CHILLER FROM ONE SITE TO THE OTHER SITE.

MECHANICAL KEYED NOTES:

- 1 REMOVE EXISTING CHILLER. OWNER REQUEST TO HAVE CHILLER DELIVERED TO LOCAL SCRAP YARD AND DISPOSED OF UNDER OWNERS NAME. REVENUE TO COME BACK TO OWNER. CONTRACTOR TO PROVIDE CRANE, TRAILER, AND ALL OTHER MATERIAL NEEDED TO REMOVE AND TRANSPORT CHILLER.
- 2 EXISTING HOUSEKEEPING PAD SHALL REMAIN.
- 3 PRIOR TO REMOVING CHILLER, RECOVER ALL REFRIGERANT FROM CHILLER SYSTEM.
- 4 REMOVE CHILLED WATER PIPING FROM THE CHILLER CONNECTION TO FIRST CHILLED WATER ISOLATION VALVE. CONTRACTOR SHALL FIELD VERIFY PIPE ROUTING AND EXACT LOCATION OF ISOLATION VALVE.
- 5 RELOCATE EXISTING STORED DAIKIN CHILLER AS DIRECTED BY MISSION CISD. EXISTING INTEGRAL PUMP PACKAGE SHALL BE REMOVED. REFER TO KEYED NOTE 6 FOR FURTHER INSTRUCTION PRIOR TO RELOCATION OF CHILLER AND REMOVAL OF CHILLER PUMP PACKAGE.
- 6 INSTALLING CONTRACTOR SHALL HIRE DAIKIN SERVICE FOR THE SUPERVISION OF THE EQUIPMENT RELOCATION, INTEGRAL PUMP REMOVAL AND START-UP. CONNECT CHILLER TO EXISTING CONTROL SYSTEM AND LEAVE OPERABLE. ANY REWIRING OF THE CHILLER/PUMP PACKAGE AND CHILLER INTERNAL CONTROLS REQUIRED DUE TO THE REMOVAL OF THE INTEGRAL PUMPS SHALL BE INCLUDED IN THE SCOPE OF WORK PROVIDED BY DAIKIN SERVICE. CONTRACTOR SHALL PROVIDE A \$5,000 START-UP ALLOWANCE IN BASE BID.
- 7 PROVIDE NEW 6" CHILLED WATER PIPING DIRECTLY FROM EVAPORATOR CONNECTION TO EXISTING CHILLED WATER CONNECTIONS AS SHOWN. FLUSH AND CHEMICALLY TREAT THE SYSTEM. A STRAINER SHALL BE INSTALLED WITHIN 5 FEET OF THE EVAPORATOR INLET IN ACCORDANCE TO THE INSTALLATION MANUAL OF THE CHILLER.
- 8 EXTEND WITH NEW HOUSEKEEPING PAD TO NEW CHILLER FOOTPRINT.
- 9 PROVIDE NEW FLOW SENSORS.
- 10 FLUSH SYSTEM AND TREAT CHILLED WATER LINES.
- 11 CONTRACTOR TO DISCONNECT EXISTING GAS START/STOP/STATUS CONDITIONS AND RECONNECT TO NEW CHILLER FOR SAME START/STOP/STATUS.
- 12 EXISTING BYPASS SHALL NO LONGER BE USED. EXISTING TEE FITTING ON RETURN CHILLED WATER PIPING SHALL BE REUSED. EXISTING VALVE AND TEE FITTING ON SUPPLY CHILLED WATER PIPING SHALL BE CLOSED AND CAPPED. REFER TO 2/ME2.1 FOR NEW WORK.
- 13 REUSE EXISTING RETURN CHILLED WATER TEE FITTING AND CONNECT WITH NEW PIPING AS INDICATED ON 2/ME2.1. SIZE AS NOTED ON PLAN.
- 14 ROUTE AND CONNECT NEW 6" CHILLED WATER TO EXISTING PIPE AS INDICATED ON PLAN. PROVIDE NEW CHECK VALVE.

ELECTRICAL GENERAL NOTES:

- A. FULLY COORDINATE ALL REQUIREMENTS WITH MECHANICAL CONTRACTOR, FURNISHED EQUIPMENT AND EXISTING CONDITIONS.
- B. IT IS THE CONTRACTOR'S RESPONSIBILITY TO HAVE VERIFIED EXISTING JOBSITE CONDITIONS DURING THE BIDDING PERIOD, SO THEY WILL HAVE DISCOVERED THE FULL SCOPE OF WORK INVOLVED WITH THE MODIFICATION OF THIS EXISTING SPACE. THE SCOPE OF THE WORK SHALL INCLUDE ALL MATERIALS FOR A COMPLETE INSTALLATION INCLUDING DEVICES, EQUIPMENT, OR APPARATUS WHICH MUST BE REROUTED, RELOCATED, OR REMOVED EITHER TEMPORARILY OR PERMANENTLY, OR WHICH MUST BE PROVIDED TO ACCOMMODATE THE INDICATED REMODELING. NOT ALL EXISTING CONDITIONS ARE NECESSARILY INDICATED ON THE DRAWINGS.

ELECTRICAL KEYED NOTES:

1. DEMOLISH EXISTING ELECTRICAL PULL BOX. DISCONNECT ELECTRICAL CIRCUIT WIRING FROM EXISTING CHILLER TERMINAL BLOCK. WIRING AND CONDUIT SHALL REMAIN FOR INSTALLATION OF NEW CHILLER.
2. INSTALL NEW DISCONNECT ON EQUIPMENT CABINET. EXTEND (2) 3" LIQUID TIGHT, FLEXIBLE CONDUITS WITH 3/320 KCMILS, 1#1 GRND, AND MAKE FINAL CONNECTION TO NEW CHILLER TERMINAL BLOCK.
3. EXTEND/REROUTE EXISTING CONDUIT AND CIRCUIT WIRING AS REQUIRED TO CONNECT NEW DISCONNECT.
4. ELECTRICAL CONTRACTOR SHALL DISCONNECT EXISTING CONDUIT AND WIRE FOR CONTROLS AND ACCESSORIES FROM EXISTING CHILLER TO BE REMOVED AND RECONNECT TO NEW CHILLER AS REQUIRED.

1/12/2021



1201 Bryce Drive
Mission, TX 78572
(956) 323-5524

To Whom It May Concern,

Site: Captain J Castro Elementary

Subject: Change Proposal Request D Couple Chilled Water Pipe Modifications

We propose to furnish the services specified herein at the prices stated and in accordance with Johnson Controls standard terms and conditions. Johnson Controls would like to submit the following proposal for your review and approval. *Johnson Controls will provide the following labor and material to perform scope of the following work identified and approved by the customer. All work will be performed in accordance with the job specifications and or scope of work as provided to Johnson Controls.

Scope of Work:

Demolition

- Isolate existing system & drain chill water lines where necessary
- Follow DBR Engineering Instructions as Indicated new demolition scope. Re: 1/ME2.1 and keyed note 12.
- Demolition of any required insulation
- Demolition piping sections pertinent to DBR Engineering Mechanical Drawings

Crane & Lifting Services

- If required utilize crane or lifting equipment to extract & remove any materials & set aside

Piping, Welding, & Fabrication

- Provide new piping, fittings, flanges, necessary for new chiller systems as required by DBR & identified in Sheet ME2.1 – MECHANICAL/ELECTRICAL PLAN
- Welding & torch cutting included
- Check for leaks once the piping is completed

Insulation

- Re-Insulate newly fabricated pipe & fittings as required by DBR & identified in Sheet ME2.1 – MECHANICAL/ELECTRICAL PLAN

Project Management & Factory Field Start up

- Johnson Controls will provide complete project management
- Provide customer with supervision of testing & adjustment of the chillers & concurrent operator instruction by Factory Trained Personnel onsite.



TIPS Awarded Contract – Comprehensive HVAC Solutions and Services
TIPS Contract Number – 18010101

Exclusions:

- Any work or repairs outside of the scope listed in this proposal is excluded unless a change order is provided
- Concrete pad, concrete work, or repairs is excluded
- Any insulation outside of the scope of work listed above is excluded
- Building cosmetic upgrades repairs or maintenance is excluded
- Any new pump installations, pump repairs, or pump upgrades, are completely excluded at this point
- Upgrades to other additional piping or valves other than what is located on the chillers outside are excluded
- Overtime hours or weekend hours are excluded
- Johnson controls has a strict policy with regards to asbestos, work will not move forward if asbestos exist in the direct work environment. It is the customer's responsibility to make sure the environment is asbestos free before work begins.

Total Turn-Key Pricing:

The total turn-key project price is: **\$14,543.66 +plus tax if applicable.** Pricing is good for 28-days from the above date. Thank you for the opportunity to quote on this valued inquiry and your interest in Johnson Controls. Warranties exclude any refrigerant.

***Proprietary & Confidentiality:**

Johnson Controls, as a benefit to you, has developed the concepts detailed in this proposal on 1/12/2021. These are considered by Johnson Controls to be confidential and proprietary. These ideas and concepts remain the sole property of Johnson Controls, Mission ISD acknowledge and agree to honor our proprietary right to the contents of this proposal and refrain from disclosing such content or any information to any third party, without the prior written consent of Johnson Controls. Any unauthorized use of these ideas and concepts is strictly prohibited.

Mobilization Fee

If the project is awarded a **30% mobilization fee** is charged upon order of equipment.

Proposal Validity:

The terms of this proposal are **VALID FOR 28 DAYS** from the above date and are contingent upon equipment availability & subject to change.

Closing:

Again, thank you for your interest in Johnson Controls. Please contact me if you have any questions or comments. I look forward to working with you.

Assuring you our best attention at all times.

Respectfully,

Adalberto Cavazos
LEED Green Associate
Senior Account Executive
Johnson Controls, Inc. – Building Efficiency
Tel: 956.535.2718
Fax: 956.428.1591
adalberto.cavazos@jci.com
www.johnsoncontrols.com



TIPS Awarded Contract – Comprehensive HVAC Solutions and Services
TIPS Contract Number – 18010101

Fax Acceptance

SIGNATURE REQUIRED FOR AUTHORIZATION TO PROCEED

- If this proposal is approved please fill out this acceptance page & fax to (956) 428-1591. This will assist us with scheduling & ordering any part necessary to proceed with the work.

By(print): _____

Title: _____

Signature: _____

*** Purchase Order:** _____

Date: _____

TERMS AND CONDITIONS

By accepting this proposal, Purchaser agrees to be bound by the following terms and conditions:

1. **SCOPE OF WORK.** This proposal is based upon the use of straight time labor only. Plastering, patching and painting are excluded. "in-line" duct and piping devices, including, but not limited to, valves, dampers, humidifiers, wells, taps, flow meters, orifices, etc., if required hereunder to be furnished by Johnson, shall be distributed and installed by others under Johnson's supervision but at no additional cost to Johnson. Purchaser agrees to provide Johnson with required field utilities (electricity, toilets, drinking water, project hoist, elevator service, etc.) without charge. Johnson agrees to keep the job site clean of debris arising out of its own operations. Purchaser shall not back charge Johnson for any costs or expenses without Johnson's written consent. Unless specifically noted in the statement of the scope of work or services undertaken by JCI under this agreement, JCI's obligations under this agreement expressly exclude any work or service of any nature associated or connected with the identification, abatement, clean up, control, removal, or disposal of environment Hazards or dangerous substances, to include but not be limited to asbestos or PCBS, discovered in or on the premises. Any language or provision of the agreement elsewhere contained which may authorize or empower the Purchaser to change, modify, or alter the scope of work or services to be performed by JCI shall not operate to compel JCI to perform any work relating to Hazards without JCI's express written consent.
2. **INVOICING & PAYMENTS.** Johnson may invoice Purchaser monthly for all materials delivered to the job site or to an off-site storage facility and for all work performed on-site and off-site. Purchaser shall pay Johnson at the time purchaser signs this agreement an advance payment equal to 30% of the contract price, which advance payment shall be credited against the final payment (but not any progress payment) due hereunder and purchaser agrees to pay Johnson additional amounts invoiced upon receipt of the invoice. Waivers of lien will be furnished upon request, as the work progresses, to the extent payments are received. If Johnson's invoice is not paid within 30 days of its issuance, it is delinquent.
3. **MATERIALS.** If the materials or equipment included in this proposal become temporarily or permanently unavailable for reasons beyond the control and without the fault of Johnson, then in the case of such temporary unavailability, the time for performance of the work shall be extended to the extent thereof, and in the case of permanent unavailability, Johnson shall (a) be excused from furnishing said materials or equipment, and (b) be reimbursed for the difference between the cost of the materials or equipment permanently unavailable and the cost of a reasonably available substitute therefore.
4. **WARRANTY.** Johnson warrants that the equipment manufactured by it shall be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment, or if installed by Johnson, for a period of one (1) year from installation. Johnson warrants that for equipment furnished and/or installed but not manufactured by Johnson, Johnson will extend the same warranty terms and conditions which Johnson receives from the manufacturer of said equipment. For equipment installed by Johnson, if Purchaser provides written notice to Johnson of any such defect within thirty (30) days after the appearance or discovery of such defect, Johnson shall, at its option, repair or replace the defective equipment. For equipment not installed by Johnson, if Purchaser returns the defective equipment to Johnson within thirty (30) days after appearance or discovery of such defect, Johnson shall, at its option, repair or replace the defective equipment and return said equipment to Purchaser. All transportation charges incurred in connection with the warranty for equipment not installed by Johnson shall be borne by Purchaser. These warranties not extend to any equipment which has been repaired by others, abused, altered or misused, or which has not been properly and reasonably maintained. THESE WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THOSE OF MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE.
5. **LIABILITY.** Johnson shall not be liable for any special, indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement.
6. **TAXES.** The price of this proposal does not include duties, sales, use, excise, or other similar taxes, unless required by federal, state or local law. Purchaser shall pay, in addition to the stated price; all taxes not legally required to be paid by Johnson or, alternatively, shall provide Johnson with acceptable tax exemption certificates. Johnson shall provide Purchaser with any tax payment certificate upon request and after completion and acceptance of the work.
7. **DELAYS.** Johnson shall not be liable for any delay in the performance of the work resulting from or attributed to acts or circumstances beyond Johnson's control, including, but not limited to, acts of God, fire, riots, labor disputes, conditions of the premises, acts or omissions of the Purchaser, Owner, or other Contractors or delays caused by suppliers or subcontractors of Johnson, etc.
8. **COMPLIANCE WITH LAWS.** Johnson shall comply with all applicable federal, state and local laws and regulations and shall obtain all temporary licenses and permits required for the prosecution of the work. Licenses and permits of a permanent nature shall be procured and paid for by the Purchaser.
9. **DISPUTES.** All disputes involving more than \$15,000 shall be resolved by arbitration in accordance with the rules of the American Arbitration Association. The prevailing party shall recover all legal costs and attorney's fees incurred as a result. Nothing here shall limit any rights under construction lien laws.
10. **INSURANCE.** Insurance coverage in excess of Johnson's standard limits will be furnished when requested and required. No credit will be given or premium paid by Johnson for insurance afforded by others.
11. **INDEMNITY.** The Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorneys' fees, which may arise in connection with the execution of the work herein specified and which are caused, in whole or in part, by the negligent act or omission of the indemnifying Party.
12. **OCCUPATIONAL SAFETY AND HEALTH.** The Parties hereto agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of, the Occupational Safety and Health Act relating in any way to the project or project site.
13. **Entire AGREEMENT.** This proposal, upon acceptance, shall constitute the entire agreement between the parties and supersedes any prior representations or understandings.
14. **CHANGES.** No change or modification of any of the terms and conditions stated herein shall be binding upon Johnson unless accepted by Johnson in writing.

SUBJECT: Consideration and Approval of Substantial Completion for the Pearson Elementary Chiller Project

PRESENTER: Ricardo Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

During the Mission High School Phase III Renovation Project, the design included a complete new chilling system for the entire campus. Since the construction was to occur while classes were still in session the initial plan was to install temporary chiller systems at the project until the new chillers were installed and these were to be rented. A cost evaluation was conducted comparing the rental costs versus a purchase cost. It was determined that it was more cost effective and in the best interest of the District to purchase these temporary chillers rather to rent them for the entirety of the project and then we would be able to use them as replacements for other District campus systems that are aging.

At the Regular Board of Trustees meeting held on September 13, 2017, the Board selected DBR Engineering Consultants for 2017-2018 HVAC and Lighting Commissioning projects. Chiller assessments were done by DBR Engineering Consultants for several elementary campuses. DBR Engineering Consultants found numerous deficiencies for the chillers at several sites. Some of the deficiencies found were considerable amounts of corrosion and condenser coils that were severely corroded and very fragile. DBR feels that the best fit for the purchased chillers would be at Pearson and Castro Elementary Schools with some minor modification on the connections required. These two campus chiller systems are listed as a Priority #1 in our Long-Range Construction Outlook Plan.

At the Regular Board of Trustees meeting held on February 13, 2019, the Board approved the following, Consideration and Approval of Project and Proposed Budget for the Pearson and Castro Elementary School Relocation Project.

The purchase will be using the Buy board inter-local purchase co-op.

Using an inter-local purchase co-op complies with the purchase requirement of TEC 44.031a (5) requiring and approval purchasing method for contracts valued \$50,000 or more. Responses will be reviewed and analyzed to select a qualified vendor(s) whose proposal best met the specifications and provided the "Best Value".

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

At the Regular Board meeting held on May 08, 2019, Ms. Rumalda Ruiz, Assistant Superintendent for Business and Finance presented Award Contract for Chiller Relocation at Castro & Pearson Elementary #5507-19. This item was pulled due to no submittals from vendors.

Once again advertisements in the local newspapers were posted on February 26, 2020 for this project. An initial pre-proposal meeting was set for March 12, 2020 and opening of proposals were for March 24, 2020. At this time only one vendor submitted a proposal. Due to the health matter that the country is currently experiencing and the possibility of vendors not realizing the district was still operating on this project, Administration extended the advertising for additional days. Proposals were opened via a Zoom meeting that was held on Thursday, April 30, 2020 at 2pm. Present at the meeting were Mr. Roosevelt Rios and Mr. Carlos Lerma. Five proposals were submitted and reviewed and evaluated by Administration for presentation to the Board.

Five firms responded to the request for qualifications, they are:

- Johnson Controls (76.0 pts.)
- Aircool Tech-ACT Corp. (56.0)
- Protech Mechanical (45.5)
- Bougambilias Const. LLC (41.0)
- IT Engineering (34.3)

At the Regular Board meeting held on May 06, 2020 Administration placed on the agenda Consideration and Approval to award the contract for the Pearson and Castro Elementary School Relocation Chiller Project. This agenda item was pulled due to bid clarification of bid contents, pricing and work schedules from firms.

On Monday, June 1, 2020, via a Zoom meeting held by Mr. Roosevelt Rios, Mr. Carlos Lerma, Mr. Hugo Avila, Engineer DBR Engineering and Mr. Lonnie Cavazos from Johnson Controls bid clarification and questions by the district and DBR were addressed.

As per MCISD process the Facilities/Environment Committee must review the pre-ranking and accept or rank as a committee the firms' qualification and make a recommendation.

At the Regular Board meeting held on June 24, 2020, the Board approved the following, Consideration and Approval of Rankings to Award the Contract for the Pearson and Castro Elementary School Relocation Chiller Project. The awarded vendor is Johnson Control.

Notice to Proceed (NTP): December 18, 2020

Substantial Completion: December 25, 2020 (seven days each)

ADMINISTRATIVE CONSIDERATIONS

As per DBR Engineering, the work has been reviewed, inspected and determined to be substantially complete as per contract documents as of February 19, 2021. Two items were noted to need attention, Johnson Controls has 30 days from substantial completion date to finalize these pending items. The system has been operating at the campus.

DBR Engineering and Johnson Control presents, Consideration and Approval of Substantial Completion for the Pearson Elementary Chiller Project.

FUNDING SOURCE

General Fund – 2019-2020 budget expenditure (const. work)

Preliminary/Approximate Total Budget:

Pearson and Castro Relocation Chiller:	\$83,491.06	(\$41,745.53 ea.)
DBR Engineer Cost:	<u>\$23,000.00</u>	(\$11,500.00 ea.)
Est. Project Total:	\$106,491.06	

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, March 03, 2021.

Administration recommends Consideration and Approval of Substantial Completion for the Pearson Elementary Chiller Project.

EXHIBIT

DBR Engineering – Substantial Completion Form

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Carlos Lerma, Director for Maintenance



200 South 10th Street
 Suite 901
 McAllen, TX 78501
 v 956.683.1640

NOTICE OF SUBSTANTIAL COMPLETION

PROJECT NO. 188009.00

PROJECT: Lucille Pearson ES Chiller Relocation

DATE: February 24, 2021

Owner	Engineer	Contractor
Mission Consolidated Independent School District 1201 Bryce Dr. Mission, Tx 78572	DBR Engineering Consultants 200 S. 10 th St, Suite 901 McAllen, Texas 78501	Johnson Controls, Inc. 2209 N. Padre Island Drive, Suite F Corpus Christi, Tx 78408

This is to advise you that the Work has been reviewed, inspected, and determined, to the best knowledge, information and belief of the Engineer, to be substantially complete as of the date noted above in accordance with the criteria outlined in The General Conditions of the Contract and the Specifications, including without limitation a) suitable for occupancy, b) determined to be fully and comfortably usable, and c) fully cleaned and appropriate for presentation to the public.

A punch list of work to be completed, work not in compliance with the Drawings or Specifications, and unsatisfactory work is attached. The Contractor shall complete every item identified on the punch list specifying the Subcontractor or trade responsible for the work, and the dates that the completion or correction will be commenced and finished prior to Final Acceptance.

Except as stated in this Notice of Substantial Completion, all manufacturers' warranties, other special warranties and the Contractor's one-year obligation to perform remedial work, shall commence on the Date of Substantial Completion noted above.

This Notice of Substantial Completion shall be effective and establish the Date of Substantial Completion as **February 19, 2021**

Contractor	<u>Raymond Moses Jr</u> Printed Name	<u>Raymond Moses Jr</u> Signature	<u>2-24-21</u> Date
Engineer-In-Charge	<u>Hugo H. Avila</u> Printed Name	<u>H H Avila</u> Signature	<u>2-24-21</u> Date
Owner	_____ Printed Name	_____ Signature	_____ Date

Site Visit Report

VISIT DATE
February 19, 2021

ISSUE DATE
February 22, 2021

CLIENT
Mission CISD

AREA INSPECTED
Pearson ES Chiller Yard

PROJECT 188009.000 | Pearson – Castro Chiller Replacement

This report is carried out in accordance with the General Conditions of the Contract for Construction and does not imply that the Engineer has made exhaustive or continuous on-site inspections. This report does not relieve the Contractor of responsibility from performing inspections on portions of the work to determine that such portions are in proper condition to receive subsequent work. Omission of nonconforming items within this report does not imply that the Engineer accepts work not in conformance with the Contract Documents.

FINDINGS:

The following items were noted at time of inspection:

1. Pending insulation on chiller barrel coupling pending.
2. Need pipe markers on piping.

Prepared By



Hugo Avila
Project Manager

Distribution:
-Raymond Moses, JCI

SUBJECT: Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the On-Call Professional Services

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

In order to expedite the process of beginning construction of a smaller project which may require engineering and/or design, the district may need the services of a design or engineering or materials testing firm.

At the Regular Board Meeting held on May 06, 2020, the Board approved the following:

Administration requests approval to advertise for Consideration and Approval for Request for Qualifications for On-Call Professional Services for MEP, Structural, Civil, Material Testing and Architectural Design.

The ranking of Request for Qualifications responses must be on the basis of demonstrated competence, qualifications, capability to perform, the past performance of the firm and members of the firm, and other appropriate factors submitted by the firm in response to the request for qualifications, except that cost-related or price-related evaluation factors are not permitted as provided by Section 2254.004, Government Code.

This on-call service will be used on services for construction projects up to a \$500,000.00 total construction cost. Any services above this threshold will be brought forward to the Board of Trustees for consideration and approval. All projects utilizing the on-call services agreement will be presented to the Committee as informational items.

Administration will begin advertising for On-Call Professional Services for MEP, Structural, Civil, Material Testing and Architectural Design and then begin the process of reviewing the firms as per the RFQ's and schedule presentations for the Board to review and possibly select a firm if needed.

As per the Committee meeting the on-call contract will be for a maximum three-year term with a performance evaluation review for renewal yearly.

As per the Committee meeting multiple firms may be selected for the on-call services for each discipline.

At the Regular Board meeting held on January 13, 2021, the Board was given a status update on the on-call services.

Initial advertisements and solicitations were posted; however, this initiative was never implemented due to circumstances beyond our control. Administration will again advertise and solicit for the on-call services for the different disciplines in the best interest of the district.

ADMINISTRATIVE CONSIDERATIONS

Advertisements in the local newspapers were posted on February 13, 2021 and February 17, 2021. Original deadline was February 25, 2021 at 2 pm, however, due to inclement weather an addendum was posted to extend until March 4, 2021. Request for Qualification (RFQ's) will be opened on March 4, 2021 and firms may be able to view and attend remotely. Pre-ranking of the RFQ's will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of RFQ's by Administration is a district process to pre-check if all requested documents and information in the Request for Qualifications was submitted.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop Format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the On-Call Professional Services.

RFQ's will be submitted on March 4, 2021, and will be reviewed and ranked by the Administration Committee. Pre-ranking is scheduled for Monday, March 08, 2021 at 3:00 p.m.. This Administrative review will be presented at the Regular Board of Trustees Meeting of Wednesday, March 10, 2021.

Firms submitting RFQ's by discipline

Architecture/Design:

- EGV Architects, Inc.
- PBK Architects
- Izaguirre Engineering Group LLC
- TWG-The Warren Group Architects Inc.

Mechanical/Electrical/Plumbing Engineering (MEP):

- Leaf Engineering (PBK)
- Halff & Associates, Inc.
- Trinity MEP Engineering
- Izaguirre Engineering Group LLC
- Ethos Engineering
- DBR Engineering

Civil Engineering:

- Hinojosa Engineering Inc.
- M2 Engineering PLLC
- Javier Hinojosa Engineering
- SAMES, Inc.
- Izaguirre Engineering Group LLC

Structural Engineering:

- Chanin Engineering, LLC
- Hinojosa Engineering, Inc.
- Izaguirre Engineering Group LLC

Geo-Technical / Materials Testing and Laboratory Analysis / Environmental Services :

- Izaguirre Engineering Group LLC
- Millennium Engineers Group (MEG)
- Raba Kistner

FUNDING SOURCE AND AMOUNT

General Funds

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, March 03, 2021.

Administration recommends Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the On-Call Professional Services.

EXHIBIT

Request for Qualifications Sheet & Rankings – To be available at the meeting

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations
Dora Garcia, Purchasing Coordinator

SUBJECT: Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Air Duct Cleaning

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Mission Statement:

Mission CISD ensures a quality and equitable education for our community of learners by providing the necessary academic, social, physical, and technological knowledge and skills to become successful lifelong learners and productive citizens.

Along with our Mission Statement, our district believes in the utmost importance of a safe and healthy environment that is conducive to learning and teaching and will continue to work on improving all of our facilities.

On October 07, 2020 at the Board of Trustees Work Shop, Administration presented for consideration a supplemental budget for commercial air duct cleaning. The presentation identified five campuses with consideration given of the date constructed and proposed to have the entire HVAC duct system cleaned. The campuses identified were Pearson Elementary, Castro Elementary, Marcell Elementary, Cantu Elementary and Mission Jr. High School. Remaining campuses are to be on a five-year rotation basis.

At the Regular Board of Trustees Meeting of October 14, 2020, Ms. Rumalda Ruiz, Assistant Superintendent for Business and Finance presented and the Board approved the supplemental amendment for the month of October that included a budget of \$274,666.00 for HVAC duct cleaning as presented at the Work Shop.

ADMINISTRATIVE CONSIDERATIONS

Advertisements in the local newspapers for Request for Proposals (RFP's) were posted on February 13, 2021 and February 17, 2021. Original deadline was February 25, 2021 at 2 pm, however, due to inclement weather an addendum was posted to extend the solicitation until March 4, 2021. Proposals will be opened on March 4, 2021 and firms will be able to view remotely. Pre-ranking of the proposals will be conducted by Ms. Lorena Garcia, Mr. Ricardo Rivera, Ms. Dora Garcia, Mr. Carlos Lerma, Ms. Rumalda Ruiz and Ms. Daisy Cuevas.

Pre-ranking of proposals by Administration is a district process to pre-check if all requested documents and information in the Request for Proposals (RFP) was submitted. In prior years the Evaluation and Selection Committee conducted the formal evaluation. The pre-ranking of proposals was then unofficial. The Request for Proposal (RFP) package includes document CSP – 00350 Evaluation and Selection Criteria for Competitive Sealed Proposals which defines this portion of the procurement process. The District Evaluation and Selection Committee is comprised of three (3) Board of Trustees Facilities Committee Members and one (1) appointed Administration Staff. The Evaluation and Selection Committee will

evaluate, rank and publish all proposals. The Evaluation and Selection criteria has been approved by the Mission C. I. S. D.'s Board. Once the M. C. I. S. D. Board of Trustees approves the ranking, the District Evaluation and Selection Committee then authorized Administration to negotiate a contract with the highest-ranking Proposer.

However, since the district no longer has a Facilities/Environment Committee and we now use the Board of Trustees Work Shop Format Administration presents the option of presenting Consideration and Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Air Duct Cleaning.

RFP's will be submitted on March 4, 2021, and will be reviewed and ranked by the Administration Committee. Pre-ranking is scheduled for Tuesday, March 09, 2021 at 3:00 p.m.. This Administrative review will be presented at the Regular Board of Trustees Meeting of Wednesday, March 10, 2021.

Firms submitting Request for Proposals (RFP's):

- Cleaning and Restoration Services
- LSS Life Safety Services
- RGV Restoration Services (Servpro McAllen)

FUNDING SOURCE AND AMOUNT

General Funds

RECOMMENDATION

This agenda item was presented and discussed at the Board of Trustees Workshop on Wednesday, March 03, 2021.

Administration recommends Consideration and Approval to Accept Administrations Rankings and Enter Into Negotiations in the Order of Ranking for the Air Duct Cleaning.

Note: RFP's will not be available until after the Work Shop Meeting thus they will be presented at the Regular Board of Trustees meeting

EXHIBIT

Ranking Sheet – To be available at the meeting

CONTACT PERSONS

Rick Rivera, Assistant Superintendent for Operations
Dora Garcia, Purchasing Coordinator

SUBJECT: Approval of Waiver Application for Missed School Days
PRESENTER: Dr. Sharon Roberts, Deputy Supt. for Curriculum & Instruction

BACKGROUND INFORMATION

Due to the unprecedented inclement weather experienced in Texas from February 12-26, on February 12, 2021, Region One Educational Service Center (ESC) provided guidance from the Texas Education Agency stating

“If your LEA is experiencing electrical outages and closes completely, districts are eligible to apply for a missed school day waiver following the event for a maximum of 3 days without make-up required or having to utilize bad weather days.”

On March 4, 2021, the Texas Education Agency stated “...; however, if your LEA did provide remote instruction but had low attendance due to electrical outages or related issues, you may instead request a missed school day waiver for the day or days impacted. Please include supporting documentation related to the electrical outages and related issues that caused the low attendance, along with supporting documentation for the low attendance. Specifically, attendance for the day(s) and prior year average for the applicable campus(es) or district using the TSDS PEIMS Superintendent Report 19-20 Summer Collection (report PDM3-13-001).

Mission, Texas, and the Rio Grande Valley experienced unprecedented inclement weather on February 15-19. Although the district switched to remote instruction for February 15 and 16, the state is allowing districts to request approvals to apply for a Missed School Days waiver for the week of February 15-19.

If TEA grants the district a waiver for a missed school day, the district would not include the days exempted as days of membership or instruction. These days would be treated as non-school days in the district’s student attendance accounting system, and are not reported as a school day in our district’s TSDS PEIMS reporting.

ADMINISTRATIVE CONSIDERATIONS

Approve the Missed School Days waiver for February 15-19, 2021

RECOMMENDATION:

FUNDING SOURCE / AMOUNT

N/A

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Supt. for Curriculum & Instruction
Mr. Edilberto Flores, Executive Director for PreK-12th Grades
Ms. Cynthia Wilson, Executive Director for PreK-12th Grades

SUBJECT: Approval of PreK 3 and PreK 4 Systems Adoption

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction

BACKGROUND INFORMATION

The SBOE issued *Proclamation 2021* at its June 2019 meeting which calls for English and Spanish prekindergarten systems.

The local education agency sets its own policies for selecting instructional materials for their students, but must include the requirement that materials are selected in an open meeting (Texas Government Code, Chapter 551). Mission CISD's process includes the selection of the District Instructional Materials Committee(s), which consists of teacher representatives from each campus. The superintendent or her designee is a member and will serve as chair of the committee. The role of the instructional materials committee is to examine the different systems and materials on the state-adopted lists approved by the State Board of Education. After the committee reviews the adoptions with the campus teachers, teachers vote. The committee is planning to make the final recommendation of the publisher to the Superintendent and the Board of Trustees at the March meeting.

The District Instructional Materials Committee for the PreK 3 and PreK 4 Systems, appointed by their campus principal, met to review materials. In addition to the district hearings/presentations, they had the opportunity to examine copies of the books provided by the publishing companies and present information at their respective campuses. Teachers had various opportunities to review textbooks and participate in discussions. Campus voting occurred February 22-26. The committee is making final recommendations to the Board of Trustees and seeking approval for the system they are requesting.

ADMINISTRATIVE CONSIDERATIONS

The PreK 3 and PreK 4 instructional materials adoption committee members were approved at the December board meeting. A copy of the committee members who reviewed and presented the information at their respective campuses has been provided. Each teacher had the opportunity to review the textbooks and/or an online version of the textbook. Votes on textbook selections were submitted and tabulated electronically. Results of the PreK 3 and PreK 4 Systems selections are being presented for approval.

RECOMMENDATION:

Approval of PreK 3 and PreK 4 Systems Adoption

FUNDING SOURCE / AMOUNT

Not applicable

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Supt. for Curriculum & Instruction
Ana Vely Uresti, Coordinator for Fixed Assets/Warehouse/
Textbooks/Records
Erica Ortiz, Elementary Language Arts Coordinator

Proclamation 2021

Pre-K 3 and PreK 4 Systems Adoption Committee Members

2021 Proclamation Pre-K Systems Adoption Committees

Campus	Pre-K 4	Pre-K 3	Representative (optional)
Alton Elementary School	Maricela Recio	Felipa Gonzalez	Noe Hernandez
Bryan Elementary School	Matilde Reyna	Aida Limones	Lizelle Flores
Cantu Elementary School	Wendy Zimmerman	Esmeralda Chavez	
Castro Elementary School	Victoria Pedraza	Grizelda Gaona	Olivia Flores
Cavazos Elementary School	Selene Martinez	Yadira Torres	San Juanita Hernandez
Escobar-Rios Elementary School	Karina Gaona	Maria Torres	Iveth Contreras
Leal Elementary School	Jennifer Garcia	Mayra Garza	Rosalinda Barbosa
Marcell Elementary School	Victor Alonzo	Nancy Guthrie	Micaela Guzman
Midkiff Elementary School	Gloria Padron	Maria Cervantes	
Mims Elementary School	Ianelly Nuñez	Claribel Garcia	
O'Grady Elementary School	Imbra Ramsery	Ernestina Gamboa	
Pearson Elementary School	Miriam Camara	Carmen Frias	
Salinas Elementary School	Maria Isabel Maldonado	Myrna Davila	
Waitz Elementary School	Anita Reyes	Benita Rocha	



PROCLAMATION 2021 Timeline of Events



Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

PreK 3 and PreK 4 Systems - Revised

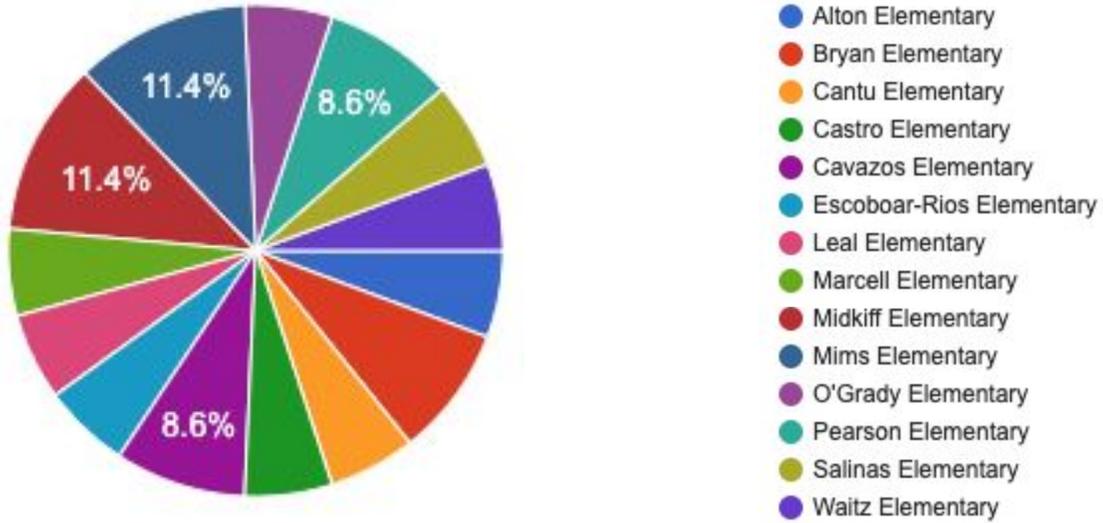
- November 19, 2020.....Principals select campus teachers to represent their campus and serve on District PreK 3 and PreK 4 Systems Adoption Committee. Each teacher has the opportunity to review the systems and instructional materials and/or an online version
- December 16, 2020Board of Trustees approve the PreK 3 and PreK 4 Systems Adoption Committee
- January 13, 2021Publisher PreK 3 and PreK 4 Systems Hearings; publishers present their products to the District PreK 3 and PreK 4 Systems Adoption Committee
- January 22, 2021Approved Publishers (eligible for the elections) allowed to provide Mission CISD with complete samples for each campus after the presentations
- Early February.....District Language Arts Department will disseminate the instructional material samples to the designated campus committee members
- February 9-16, 2021.....PreK 3 and PreK 4 Systems Adoption Committee members at each campus will schedule grade level meetings to review and collaborate on the sample adoption materials using the district rubric
- February 22-26, 2021Elections: Pre-K3 and Pre-K4 teachers vote on-line. The selected systems must accumulate a simple majority (50% + 1) of total votes in order to be awarded the adoption
- March 1-2, 2021.....Run-off elections will be held if no vendor receives a simple majority of the total votes
- March 3, 2021.....PreK 3 and PreK 4 Systems Adoption Committee recommendations are presented to the Board of Trustees at the Board Workshop
- March 10, 2021.....PreK 3 and PreK 4 Systems recommendations presented to the Board of Trustees for approval

Our Vision: Mission CISD will prepare and inspire all students to be equipped to excel in the college and career of their choice, dominate 21st century skills in leadership, knowledge, language, and technology to compete in a global economy and serve as successful citizens in their community.

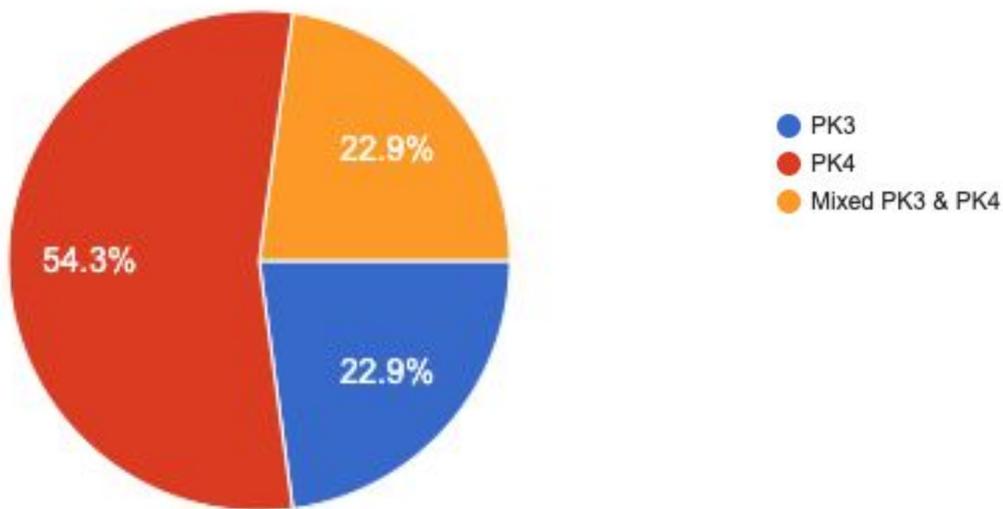
Declaración de la Visión: Mission CISD preparará e inspirará a todos los estudiantes a estar preparados para sobresalir en la universidad y la carrera de su elección, dominar habilidades del siglo 21 en liderazgo, conocimiento, lenguaje y tecnología para competir en una economía global y servir como ciudadanos exitosos en su comunidad

Proclamation 2021

Campus Representation = 35 Responses

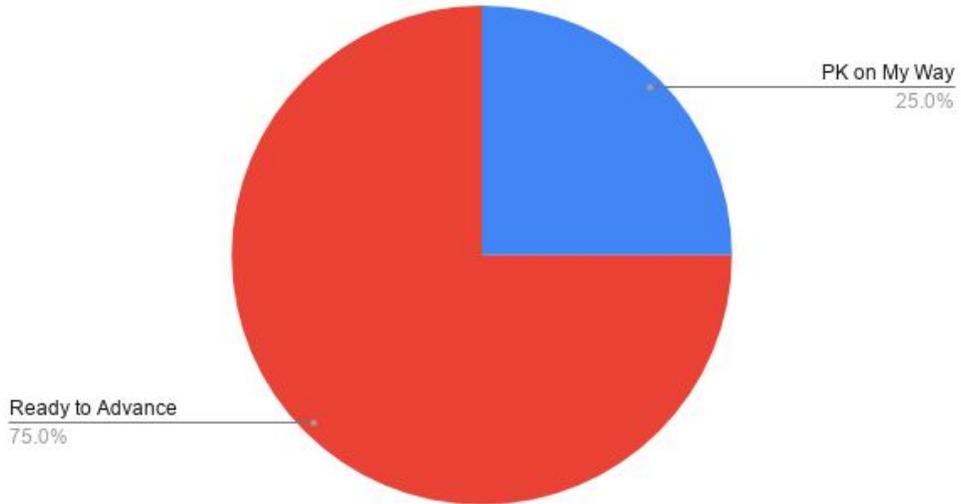


Grade level Representation



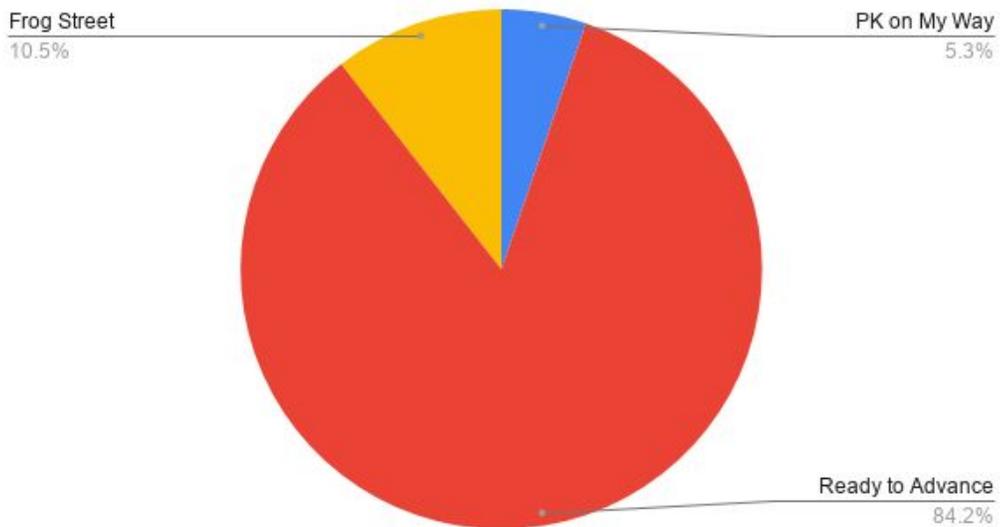
PK3 Votes

PK3 Votes Proclamation 2021



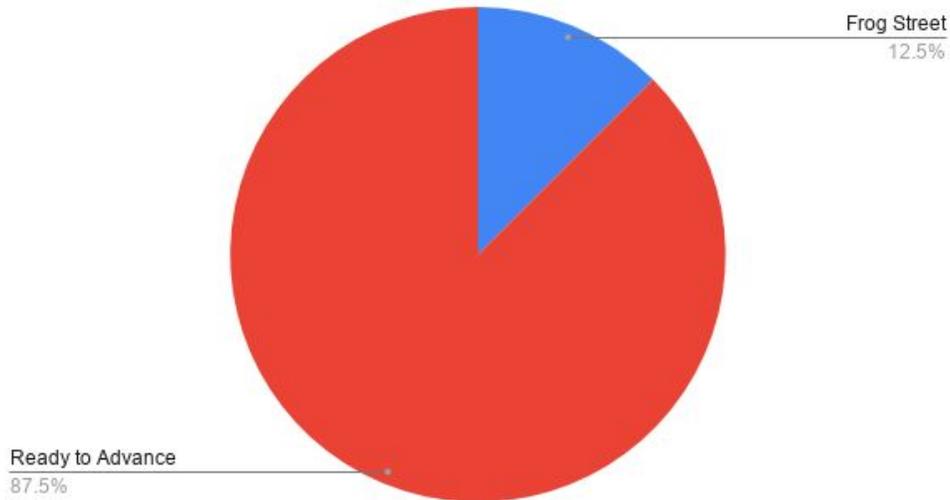
PK4 Votes

PK4 Votes Proclamation 2021



PK3 & PK4 (Multi-Age) Votes

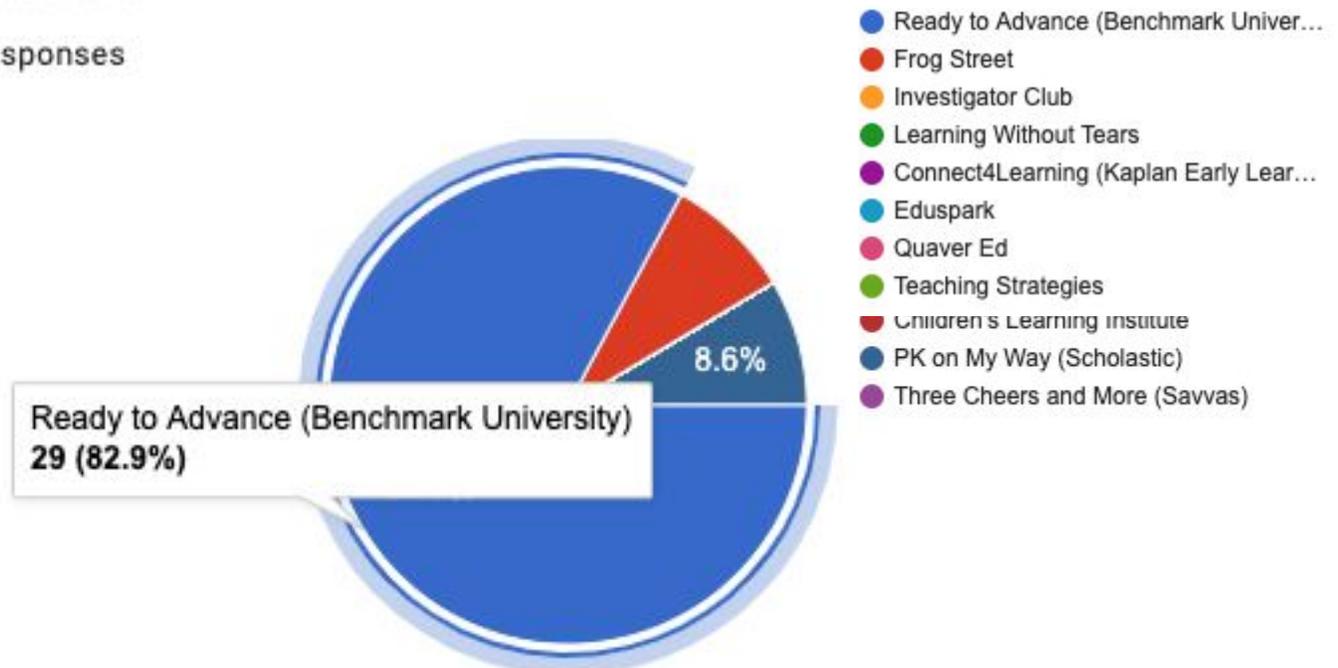
PK3 & PK4 (Multi-Age) Votes Proclamation 2021



Committee's First Selection

1st Selection

35 responses



SUBJECT: Consideration and Approval of Resolution of the Mission Consolidated Independent School District stating the purpose and parameters of Non-Exempt Employee Pay during the Emergency Closure on February 17, 18 and 19, 2021

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Superintendent of Schools is authorized by Board Policy EB (LOCAL) to order an emergency closure of schools. Additionally, Board Policy DEA (LOCAL), states “if the Board chooses to pay employees during an emergency closure for which the workdays are not scheduled to be made up at a later date, then that authorization shall be by resolution or other Board action and shall reflect the purpose served by the expenditure”.

ADMINISTRATIVE CONSIDERATIONS

On February 12, 2021, the Governor of the State of Texas declared a state of disaster in all 254 counties based on the imminent threat of widespread and severe property damage, injury, and loss of life due to prolonged freezing temperatures, heavy snow, and freezing rain statewide. The Superintendent under the authority of Board Policy EB (LOCAL) ordered an emergency closure of the schools to protect the health, welfare, and safety of employees and students of the District on February 17, 18, and 19, 2021.

The District will be paying non-exempt employees the premium rate provided by Board Policy DEA (LOCAL) to encourage those non-exempt employees who provided services at school district facilities and/or who travel on district business during the emergency closure to volunteer for critical duty during such emergencies.

COMPENSATION PARAMETERS:

1. All employees shall be paid according to their regular duty schedule for February 17, 18, and 19, 2021;
2. That for the dates of February 17, 18, and 19, 2021, absences shall not be charged against the State or local leave balance of any District employee;
3. That the Board has determined that it is in the best interests of the District to forego its option to take action to restrict, lessen, or otherwise modify the pay authorization allowed by Board Policy DEA (LOCAL);
4. The Superintendent is authorized to make all determinations that may be necessary to determine employee eligibility for premium pay

- consistent with this resolution and in accordance with Board Policy DEA (LOCAL); and
5. That the Superintendent is authorized to take all actions the Superintendent may legally take that may be necessary to implement this resolution.

FUNDING SOURCE AND AMOUNT

Local, State, and Federal Funds

RECOMMENDATION

Approval of Resolution of the Mission Consolidated Independent School District stating the purpose and parameters of Non-Exempt Employee Pay during the Emergency Closure on February 17, 18 and 19, 2021

CONTACT PERSON(S)

Dr. Carol G. Perez, Superintendent of Schools
Lorena Garcia, Deputy Superintendent of Schools
Rumalda Ruiz, Assistant Superintendent for Finance
Sylvia Cruz, Director for Payroll, Employee Benefits and Risk Management

**RESOLUTION OF THE MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
STATING THE PURPOSE AND PARAMETERS OF NONEXEMPT EMPLOYEE PAY DURING
EMERGENCY CLOSURE ON FEBRUARY 17, 18, AND 19, 2021.**

WHEREAS the Mission Consolidated Independent School District (“District”) seeks to maintain a corps of dedicated and caring employees; and

WHEREAS the District wishes to provide the greatest amount of stability for students and staff while continuing to ensure their safety; and

WHEREAS on February 12, 2021, the Governor of the State of Texas declared a state of disaster in all 254 counties based on the imminent threat of widespread and severe property damage, injury, and loss of life due to prolonged freezing temperatures, heavy snow, and freezing rain statewide; and

WHEREAS,) unless otherwise provided by Board action, Board Policy DEA (LOCAL) authorizes payment to employees impacted by an emergency school closure; and

WHEREAS, the Superintendent under the authority of Board Policy EB (LOCAL) may order an emergency closure of the schools to protect the health, welfare, and safety of employees and students of the District; and

WHEREAS the Superintendent under the authority of Board Policy EB (LOCAL) ordered schools closed on February 17,18, and 19, 2021: and

WHEREAS paying employees for emergency school closure days will enhance morale, reduce employee turnover, and minimize District exposure to unemployment claims;

WHEREAS paying non-exempt employees the premium rate provided by Board Policy DEA (LOCAL) will encourage those non-exempt employees who provide services at school district facilities and/or who travel on district business during the emergency closure to volunteer for critical duty during such emergencies; now therefore

BE IT RESOLVED:

1. That the Board of Trustees affirms that, consistent with Board Policy DEA(LOCAL), all employees shall be paid according to their regular duty schedule for February 17, 18, and 19, 2021;
2. That for the dates of February 17, 18, and 19, 2021, absences shall not be charged against the State or local leave balance of any District employee;
3. That the Board has determined that it is in the best interests of the District to forego its option to take action to restrict, lessen, or otherwise modify the pay authorization allowed by Board Policy DEA(LOCAL);
4. That the Superintendent is authorized to make all determinations that may be necessary to determine employee eligibility for premium pay consistent with this resolution and in accordance with Board Policy DEA(LOCAL); and
5. That the Superintendent is authorized to take all actions the Superintendent may legally take that may be necessary to implement this resolution.

Passed by a vote of _____ to _____ on _____, 2021.

Minnie R. Rodgers,
President Board of Trustees

Veronica “Betty” R. Mendoza
Secretary Board of Trustees

Mission Consolidated Independent School District
Purchasing Department

FY2021 Term Contract:	Buyboard Purchase
Awarded To:	1. <u>AISYS Consulting LLC</u>
Term:	One-Time Purchase
Term Period :	February 2021 – June 2021

SUBJECT: Approval of Donations

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

The total donations received were \$200. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
 Donations through February 2021

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
02/04/21	Rafael Cantu Jr. High		200.00	Learning Ally	Donation for reading contest awards for students.
	Total donations	\$ -	\$ 200.00		

SUBJECT: Approval to Request Educator Evaluation Waiver from TEA

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

Educator Appraisal waivers will be reviewed and approved by the Texas Education Agency (TEA), pursuant to the Commissioner’s general waiver authority under Texas Education Code (TEC), §7.056, for school districts and charter schools that, due to circumstances arising from the COVID-19 pandemic, are unable to conduct accurate and relevant teacher appraisals based on requirements captured in TEC, §21.351, §21.352, the applicable rules in Title 19, Texas Administrative Code, Chapter 150, and/or are unable to capture accurate and relevant student growth data for the Texas Principal Evaluation and Support System (T-PESS) based on the requirements found in Title 19, Texas Administrative Code, Chapter 150.1022.

ADMINISTRATIVE CONSIDERATIONS

The district is seeking a waiver of general requirements of teacher appraisals. If approved by TEA, the district may still evaluate a teacher and determine an appraisal and appraisal rating for a teacher based on completed aspects of the appraisal process. The informal appraisal will be campus-based and will not be submitted to Human Resources

A teacher, if provided any appraisal results, still maintains the right to respond to and otherwise appeal an appraisal or appraisal rating under 19 TAC §150.1004. The use of a waiver does not prohibit a teacher from filing a grievance in accordance with a district's local policy.

The waiver will also address student growth requirements for T-PESS. All other requirements for principal appraisal shall remain.

At this time, waivers for administrators other than principals are not being considered.

FUNDING SOURCE/AND AMOUNT

N/A

RECOMMENDATION

That the Board of Trustees Approval to Request Educator Evaluation Waiver from TEA

CONTACT PERSON(S)

Lorena Garcia, Deputy Superintendent for Support Services
Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction
Elisa Pacheco, Director for Human Resources

SUBJECT: Consideration and Approval of Second Reading and Adoption of Locally Developed and TASB-Initiated Localized Policies Including Update 116, Affecting Local Policies:
CQB(LOCAL): TECHNOLOGY RESOURCES – CYBERSECURITY (revising)
DCD(LOCAL): EMPLOYMENT PRACTICES - AT-WILL EMPLOYMENT (revising)
FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT (revising)
GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES (revising)

PRESENTER: Craig Verley, Director of Public Relations and Marketing

BACKGROUND INFORMATION

As a part of our TASB Policy Service, the District gets localized policy updates throughout the year that are generally based upon changes in law, case rulings, or TEA rulings. Update 116 follows that same pattern. The (LOCAL) policies included for consideration here, have been reviewed by administration and the district's legal counsel.

ADMINISTRATIVE CONSIDERATIONS

Legal counsel review did result in some recommended changes to the TASB submitted items. The legal counsel recommendations were reviewed prior to presentation to the Board. Administrative practice has been to provide the policy review as a part of the committee meetings with a request that the agenda item be approved for inclusion on the consent agenda for the regular board meeting. These items were reviewed during the Board Workshop of February 4, 2021. The First Reading of these policies were approved as a part of the February 10, 2021 Regular Board of Trustees meeting consent agenda.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Consideration and Approval of Second Reading and Adoption of locally developed and TASB-initiated localized Policies including Update 116, affecting local policies:

CQB(LOCAL): TECHNOLOGY RESOURCES – CYBERSECURITY
(revising)

DCD(LOCAL): EMPLOYMENT PRACTICES - AT-WILL
EMPLOYMENT (revising)

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL
TREATMENT (revising)

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL
PREMISES (revising)

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services

Craig Verley, Director of Public Relations and Marketing

David Hansen, Legal Counsel

- Plan** The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.
- Coordinator** The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters and as required by law report to TEA breaches of system security.
- Training** The Board delegates to the Superintendent the authority to:
1. Determine the cybersecurity training program to be annually completed by each employee and Board member; and
 2. Verify and report compliance with staff training requirements in accordance with guidance from the Department of Information Resources.
- The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.
- Security Breach Notifications** Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:
3. Written notice.
 4. Email, if the District has email addresses for the affected persons.
 5. Conspicuous posting on the District's websites.
 6. Publication through broadcast media.
- The District's cybersecurity coordinator shall disclose a breach involving sensitive, protected, or confidential student information to TEA and parents in accordance with law.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

Personnel not hired under a contract shall be employed on an at-will basis.

[For information regarding contractual employment, see DCA, DCB, DCC, and DCE, as appropriate]

Dismissal

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the District.

**Appeal of
Dismissal**

An employee who has been dismissed may appeal the dismissal in accordance with DGBA(LOCAL).

Student Illness	Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.
Accidents Involving Students	Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.
Emergency Treatment Forms	Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.
Administering Medication	No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.
Exceptions	Employees authorized by the Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations: Superintendent or designee may administer to students:
Provided by Parent	<ol style="list-style-type: none">1. Prescription medication in accordance with legal requirements, for a period of up to ten days, and only when it is not possible to maintain the proper levels of medication by administering outside of school hours. [See FFAC(LEGAL)] A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the medication must be administered for a longer period.2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container for up to ten days, as the school nurse deems necessary.3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.
Medication Provided by District	Except as provided by this policy, the District shall not purchase medication to administer to a student.
Athletic Program	The District may purchase nonprescription medication that may be used to prevent or treat illness or injury to a student who participates in the District's athletic program. Only a properly licensed athletic trainer or physician or other employee authorized by the

Superintendent may administer this medication and may do so only if:

1. The District has the prior written consent of a parent or legal guardian to administer non-prescription medication to the student and
2. The administration of the medication does not conflict with any law, regulation, or rule applicable to the athletic program and
3. If the non-prescription medication is to be administered by an athletic trainer, that it is administered in accordance with a standing order or procedure approved by a physician licensed to practice medicine consistent with 16 Tex. Admin. Code, Ch. 110 and Tex. Occupations Code, Ch. 451.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

Off Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector to a person experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event when an unassigned epinephrine auto-injector is available.

Maintenance, Availability, and Training

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus, at off-campus events, and while in transit to and from a school event.

Notice to Parents

In accordance with law, the District shall provide notice to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

Examinations

Physicians, Physicians Assistants, and Nurse Practitioners shall not make examinations in the schools without prior approval by the Superintendent or designee.

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

GKA
(LOCAL)

**Access to District
Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or
Exclusion under
Education Code
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not a readily dischargeable firearm as defined in Texas Penal Code 46.13 and not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]



Mission Consolidated Independent School District
• 1201 Bryce Drive • Mission, Texas 78572
• Telephone (956) 323-5505 • Fax (956) 323-5634
• Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a Special Board of Trustees Meeting on Wednesday, February 3, 2021, scheduled to begin at 7:30 PM in the by Video Conference or Telephone Call. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees held its regular Board meeting by videoconference and/or teleconference. The public had the option to attend and participate in the meeting remotely by videoconference or by teleconference.

I. Call to Order and Establish Quorum

President Minnie Rodgers called the meeting to order at 9:48 p.m. The meeting was properly posted; a quorum was present. Board members present besides Ms. Rodgers were Jerry Zamora, Veronica M. Mendoza, Petra B. Ramirez, Iris Iglesias, Juan M. Gonzalez, Roy Vela, and Dr. Carol G. Perez, superintendent.

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag

Mr. Zamora led in the Pledge of Allegiance and Ms. Rodgers asked for a Moment of Silence.

-

III. Public Comment(s) on Specific Agenda Item(s)

NONE

IV. Discussion and Possible Action

1. Report regarding Tom Landry Stadium

Mr. Ricardo Rivera, assistant superintendent for Operations, reported that on the Tom Landry Stadium. On or about February 2017, there was a notice to proceed for the construction and renovations of Tom Landry Stadium. Also, on or about November 2017, substantial completion was issued; on or about April 2018, final completion was issued. However, several concerns were noted on the construction. In that case, the District hired a third-party structural engineer, Rick Hinojosa Structural Engineering. First a preliminary visual cursory inspection was done. After that report came in, the Board approved for Rick Hinojosa Structural Engineering to do a further assessment and after that Rick Hinojosa Structural Engineering contracted with Millennium Engineering, MEG, to do ground penetrating radar scans (GPR) and that report was received. However, the District has requesting that Mr. Hinojosa provide a comprehensive report on his findings there Mr. Rivera introduced Mr. Hinojosa who addressed the Board regarding his report.

Mr. Hinojosa reported that the binder that he presented the Board contained all the reports that were provided. The first report showed all the deficiencies and all the items that need to be addressed that came through the construction documents from the original design team. It had a lot of items that Mr. Hinojosa noticed. The second report was prepared when the GPR report scanning information was received from the geotech engineer. The third report was the one that had the combination with everything.

Mr. Hinojosa said that he found two main items that were deficient. There are a lot of other things but the main items are the piers. There were approximately 156 piers that were scanned when the final reports were received. Out of those 156 piers, 102 were scanned on the home side of the stadium and 54 on the visitors' side. On the home side, 85 of those piers showed that they were lacking the proper enforcing that was provided by the design team. Seventeen piers of the 102 piers were indecisive because the actual piers has to be scanned at least 149 inches from the top of the pier to see what type of reinforcing was present

inside the piers. These are basically like x-rays. Seventeen were inclusive because, towards the end of the stadium, the piers were pretty much in the concrete since it slopes in that direction, which meant that they really couldn't scan the entire 12 inches which were needed to get a good report. So far, all the piers that were scanned show that the reinforcing was not present nor do the rest of the piers have the proper reinforcing. That is very critical because that reinforcing dictates mainly what is called uplift pressures.

These piers have 4 horizontal bars. In order for this structure to work properly, these horizontal bars have to be in place along with everything else. From the reports that were received from the GPR, some of the piers only had one of the bars and other times there were none. These piers definitely need to be replaced and constructed properly.

Another item that was very important had to do with the concrete for the sidewalk when walking underneath the bleachers that is pretty much not in conformance. Some of the slopes are not proper, some of concrete is sloping towards the building, there are a lot of cracks, and some of the concrete is uneven. Therefore, these need to be replaced, also. That was provide in the plans that Mr. Hinojosa developed.

Those were the major items. Also, there is some cross bracing that the construction documents from the original design team show. The cross bracing in some areas was not placed or not placed properly. That needs to be addressed. Other things were minor but still need to be done when another contractor is hired. Some of the columns show signs of corrosion--rust. So, the contractor will have to sand them down and repaint them with galvanized paint to protect some of the columns and of steel which is very important. Many of the nuts that were not placed properly and need to be tightened, cables need to be added, the bleachers and chairs on the home side and bleachers on the visitors' sides need to be adjusted and repaired. There are minor items in the concession stands and the ticket booth that need to be addressed. There is actually a column that is in the middle of one of the entrances which needs to be redone.

Mr. Hinojosa said that these findings have been taken and applied to a set of his construction documents that can be used to go out for bids.

Mrs. Mendoza said that Mr. Hinojosa stated that 102 piers on the home side and that 85 were lacking reinforcement. However, she asked about the visitors' side. Mr. Hinojosa said that the scanning showed that there were 54 were on the visitors' side and 39 of those columns lack the proper reinforcing. Fifteen of those were also scanned but they were not able to get the proper scan because they did not have the 12 inches from the top of the pier needed for the proper scanning. Therefore, they were not able to tell if the proper reinforcement was done. Consequently, they probably do not have the proper reinforcement.

Mr. Vela said that the graduations and football were just around the corner. Many people will be attending these events. He asked if these conditions were safe or does it have to be condemned. Mr. Hinojosa said that until the piers get repaired and until the proper cross bracings in the bleachers get repairs, he recommended that the stadium not be used.

Mr. Hinojosa read from a letter he sent to the District which stated, in part, that the structure did not meet code. In its state, due to the lack of reinforcement of the piers and the lack of cross bracing shock bearing, the structure should not be utilized until proper repairs are provided.

Mr. Hinojosa answered several questions from other Board members and continued with detailed discussion regarding everything that will be necessary to get this structure up to code.

In view of this, Mr. Rivera informed Mr. Hinojosa that the District is planning to have graduations in late May early June and asked Mr. Hinojosa what options did he recommend on making these repair in order to utilize the stadium. Mr. Rivera also asked if Mr. Hinojosa would have a report by the next Board meeting as to whether it be a total replacement, can some of the stadium still be used with other options to repair and an estimated cost. However, he responded that due to the fact that prices have been fluctuating lately because of the new administration, materials are not being purchased from overseas, especially steel. Therefore, it has been very difficult to estimate a cost. Mr. Hinojosa said he thought he could have the information for the next Board meeting.

Mrs. Ramirez told Mr. Hinojosa that he was taking too long to take care of this matter since he was assigned this project in 2018 and that the District needed action. The District is in need of the stadium. Therefore assurance is needed from him that he will expedite the job.

Mrs. Iglesias asked, in his professional opinion, whether these defects were normal wear and tear for a stadium that is less than

five years old. Does this happen to other stadiums? Mr. Hinojosa said he did not know who dropped the ball. However, he never received any documents where someone in the District signed off on the final documents. Mr. Rivera said it was presented to the Board and the Board approved the final documents in spite of the fact that there were many findings. The contractor that did the work was Holchemont and the architects were Alvarado & Alvarado, the design team. Mr. Rivera said that he was ultimately responsible along with the Maintenance director and the project manager. All this information was brought forward. However, they were not aware of the piers but were aware of all the warranty items that have a certain number of days to complete the warranty items, which they failed to do. Mr. Hinojosa said that someone from the design team should have inspected the piers.

Mr. Rivera added that the District noted everything and that is how this came to light. However, there is a process that has to be followed as to the contractual obligations and what can and can't be done as a District. There is a ways and means clause in their contract. They can't be told how to do their job or anything else. However, things were brought to their attention which was documented and was sent to the general contractor.

Mrs. Mendoza questioned Mr. Rivera as to his statement regarding presenting the documentation for the Board's final approval. Mr. Rivera said they were aware of the cosmetic parts. As to the major items that have been reported since, no one was aware of them. They found out about the piers because of the chipping and noticed that the rebar was not tied to the anchor bolts. Only when it broke off this was noticed. As a result, further investigation was need and that was when third party was hired and Millennium was hired to do the scans.

Mr. David Hansen, the District's legal counsel, said he would address the Board regarding the legal part, but not the specifics of what repairs should be made in Closed Session.

Regarding the rust stains on the beams/columns, Mrs. Iglesias asked if they were normal and whether this type of medal which was galvanized coated was what is used in stadiums. Mr. Hinojosa said it should have been galvanized but he did not know if it was changed at the time, or whether it was properly placed.

Mr. Gonzalez stated that within three years, galvanized should not be rusting as in this project.

Mr. Vela asked based on Mr. Hinojosa's experience was it going to take longer than 90 days to fix the stadium and get it ready for graduation. Mr. Hinojosa said that it can be done and that would be one of the stipulations that would be stated on the bid when going out for bids because time is of the essence to get this done.

2. Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services

V. Executive Session

President Rodgers called the Board at 10:20 p.m. and back into Open Session at 11:05 p.m.

- 1. Private Consultation with Board Attorney (Texas Gov't Code § 551.071)**
- 2.**

VI. Action, if Necessary, on Matters Discussed in Executive Session

Item IV. Discussion and Possible Action

- 2. Discussion and Possible Action to Procure Engineering Services for Analysis and Remediation for the Tom Landry Stadium Project and to Grant Administration Authorization to Procure Services**

No Action Taken on this item

VII. Adjournment

Motion made by Mrs. Ramirez that the meeting be adjourned. Motion seconded by Mr. Zamora. Motion passed unanimously. Vote 7-0

**Minnie R. Rodgers, President
Mission CISD Board of Trustees**

ATTEST:

**Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees**



Mission Consolidated Independent School District

- 1201 Bryce Drive • Mission, Texas 78572
- Telephone (956) 323-5505 • Fax (956) 323-5634
- Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a Regular Meeting on Wednesday, February 10, 2021, scheduled to begin at 7:00 PM in the by Video Conference or Telephone Call. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees held its regular Board meeting by videoconference or teleconference.

I. Call to Order and Establish Quorum

President Minnie R. Rodgers called the meeting to order at 7:01 p.m. The meeting was properly posted; a quorum was present. Board members present besides Ms. Rodgers were Jerry Zamora, Juan M. Gonzalez, Petra R. Ramirez, Iris Iglesias, Veronica R. Mendoza, Roy Vela, and Dr. Carol G. Perez, superintendent of Schools.

II. Pledge of Allegiance and Moment of Silence

1. U. S. Flag and Texas Flag

Ms. Rodgers led in the Pledge of Allegiance and she also asked for a Moment of Silence.

III. Comments from the Public

NONE

IV. Public Comment(s) on Specific Agenda Item(s)

NONE

V. Superintendent's Updates and Recognitions

Dr. Perez congratulated different campuses for their second- and third-six week's attendance incentives. For the second-six weeks, the campuses recognized were Mission High School-\$4,000; Veterans Memorial High School-\$4,000; Mission Collegiate High School-\$4,000. All the high school met the bench mark for attendance.

Others were Mission Junior High School-\$1,000; Alton Memorial Junior High School-\$4,000; Bryan Elementary School-\$1,000; Castro Elementary-\$1,000; Mims Elementary-\$1,000; O'Grady Elementary-\$1,000; Waitz Elementary-\$4,000; Cavazos Elementary-\$2,000. The grand total for incentives was \$27,000.

The difference between last year and this year was .64%. With remote instruction, there have been a lot of other challenges however, the staff has done a tremendous job in making sure that the children are logging in to remote instruction.

For the third-six weeks, the campuses recognized were Mission High School-\$4,000; Veterans Memorial High School-\$4,000; Mission Collegiate High School-\$4,000. The three high schools met the bench mark for attendance.

Other campuses were Alton Memorial Junior High School-\$4,000; Waitz Elementary School-\$2,000.

For the high schools and the junior high schools the District has a class form with Munis, the District's school system. What the program does is that it is able to track the courses for attendance throughout the day. However, it is different for the elementary schools because attendance is captured when students log in. They have to answer a question throughout the day to see if the students are submitting assignment or working on the Google Classroom whether it be during the school or in the evening. Also, any intervention program that the children are utilizing will give them credit whether it's in Imagine Math, Smarty Ants, or Achieve 2000.

The Information Systems Department is working to make sure that children that might have fallen through the cracks are found because it's very difficult to be tracking all those platforms. Those platforms do not communicate with our main system, which is the Munis. The IS directors run reports so that they can go back and verify attendance that possibly can be recovered. However, within the last two weeks, there many elementary campuses that have been meeting the attendance bench mark. But at the same time, they will go back and recover those students that did participate. Some of those records will be cleaned up.

Child Nutrition Program (CNP): the meals have been increasing for the last couple of weeks. The CNP along with the campus administrations and the Public Relations Department have been doing all kinds of campaigns to get the word out. Within the last couple of weeks. There has been an increase of 1,218 more meals distributed on Saturdays. This was a jump from 76,552 meals to 77,770 meals. The children are receiving 7 breakfasts and 7 lunches.

At the beginning of the year, the Hidalgo County Commissioner's Court made a resolution/proclamation to basically give a pat on the back of the districts' CNPs in Hidalgo County. The resolution was honoring the districts' special employees that participated in the Summer School Food Service Program. The Summer School Food Program has continued throughout the school year. Dr. Perez read the proclamation recognizing and thanking the hard work of the essential staff within schools both public and private that participated in the distribution of meals for kids in order to keep children and families fed during the COVID-19 crisis.

Every Saturday, the Mission CISD is providing almost 80,000 meals to its students. The District's CNP staff is out on Saturdays and they do their work with heart. They always spice it up. They dress up for the holidays which brings a smile to the children and the families. They go above and beyond making sure that they bring out the meals to the cars, etc. Dr. Perez thanked the CNP staff, Rosie Woodrum, Rumalda Ruiz, and Lorena Garcia for their support.

Dr. Perez announced to the Board that the School District's Leadership team received an invitation to apply for the Holdsworth Center. This center is sponsored by Charles Butt, with H-E-B. He calls it the Holdsworth Center because his mother was a public school teacher and her maiden name was Holdsworth. He set up this leadership institute to honor her.

Mr. Butt provides millions of dollars into education because he wholeheartedly believes and champions public education. He believes that the only way that we can get the job done with public schools is if we spend lots of money in preparing the next generation of administrators, teachers and central office staff. For the last 15 years, his organization has been selecting a cohort of 6 school districts. This is the third round.

Earlier in the year, the District received an invitation to apply for this professional development cohort which is a 5-year commitment. They want to work with districts that are good and are hungry to become greater. The application was submitted and today the District received a virtual site visit. They work with the central office leadership especially the curriculum and instruction and human resources (HR) for 2 years. After that, they work with the campus leadership team

The interview lasted about 4 hours. They with the interview of the District's Board president for about 30 minutes; then they interviewed Dr. Perez for 30 minutes; and then, they interviewed the team. They asked for 6 primarily interviewees--5 from curriculum and instruction Leadership Team and 1 representing the HR services. Different scenarios were presented and the team was asked how to solve them. They held conversations Dr. Roberts, Mrs. Risica, Mr. Flores, Mrs. Wilson, Frances Cruz, Ms. Garcia and Dr. Perez. Also, there was a focus group of 4 principals. These included 2 high school principals, the R. Cantu Junior High principal, and the Bryan Elementary School Principal.

The intent of this program is to build that pipeline of leadership. There were 21 finalists out of 48 applications. By mid to the end of April, they will select only 6. They also look at strategic school districts from around the state and one from different regions. If Mission CISD is selected will start with Central Office and embark on a 2-year journey in studying high performing organizations in the U.S. and abroad. On the second year, they will be working with principals, supervisors, assistant principals for 2 years. Ultimately, Administration will be working all together again to hopefully develop a strategic plan for the District.

This organization will cover all the costs of the professional development and get the best of the best from the ivy schools and universities that do researches on best practices. The criteria that they are looking for was first they look at districts that are hungry to improve and see developing leaders as critical priority. They seek district leaders who are open to new ideas and are eager to make major improvements to the currently practices. Secondly, they look for districts that are ready to do the work. They like to see alignment of the vision and share commitment at every level of leadership. That is why the interviews are with every level from the board president, the superintendent, the leadership and the campus administration. Finally, they look for districts that have demonstrated an ability to lead change and they look for evidence that the district has moved the needle on its priorities and goals.

VI. Presentation(s) to the Board

1. Tom Landry Stadium Repairs

Mr. Rick Rivera, assistant superintendent for Operations, reported that at the last special of the Board of Trustees there was a presentation by Mr. Rick Hinojosa, from Rick Hinojosa Structural Engineering on a comprehensive report on the Tom Landry Stadium. His report was mainly focusing on the issue of the piers. Mr. Hinojosa presented options on how to conduct those repairs, present a scope of work, a timeline, how it's going to be phased in, how he is going to meet all the plans and specs to ensure that any repair work needs full compliance and safety compliance knowing that the District's goal is to hold graduations at the stadium this May. He was given a set of questions which he answered a copy of which was given to each Board member.

Mr. Hinojosa addressed the Board regarding their concerns of the piers that were not in compliance. The Board's question was whether these piers can be repaired by mid-May. While visiting with some contractors, Mr. Hinojosa showed them what he was working on and he was told that it would be basically impossible to fix over 100 piers in the time period requested.

Mr. Hinojosa came up with a temporary repair. This repair basically is going to take care of the uplift forces which the reinforcing that was not provided by the contractor was shown in the x-rays. This temporary repair will attach the pier to the column. That would allow the structure to be safe from uplift loads. So, that could be done by mid-May to allow the use of the stadium. This would still be a temporary repair which will cost some money because the plan will still need to be in compliance with the contract documents. In order to do that, the piers need to be repaired at the existing design team design.

This temporary repair can be done on the home side. In the meantime, the project could be advertised and it can go out for bids to fix the piers the way they should be done. The repairs could start on the visitors' side and do all the work that needs to be done. While this temporary work is done to prepare for graduation and as soon as graduation is over, they can then move over to the home side and both will be finished.

Mr. Hinojosa was given a set of questions regarding several concerns regarding the repairs. He responded to each one and offered suggestions as to what should be done..

Mr. Hinojosa said he thought all the other items have been addressed. The temporary repair will take care of the wind storm items that need to be addressed. He asked how long it would take to advertise to do the whole thing.

Mr. Rivera said that if he had the plans and specs, they will be ready by February 26. At that time, he will go out for competitive sealed proposals, follow the process. Of course, if a special board of trustees meetings are needed, they can be scheduled so that in that way, the contracts can be expedited. Regarding the temporary repairs, Mr. Hinojosa didn't there was enough time to go out for bids. Perhaps, the District could go out for quotes in order to get someone on board right away. This way they can start on that anytime.

Ms. Lorena Garcia asked what the estimated cost for the temporary repair. The response was \$750 a pier and there are about 102 for about \$76,500. Ms. Garcia said that it was over \$50,000, and would have to competitively prepare or go through an interlocal which would be a fast track it.

Mr. Hinojosa asked if this work could be done in-house and would the District have the capability of doing that. Mr. Rivera said the whole issue was liability and safety. The staff are general maintenance workers and that would have to be discussed.

Mr. Zamora asked how long will take to do this project. Mr. Hinojosa said that the contractor that he spoke to who has this type of experience said they can do about 5 piers per day. They can do them well under a month.

Mrs. Iglesias asked about the uplift loads, had the floor under the bleachers been checked out, what is under or above that that is not visual. The only thing that Mr. Hinojosa said they checked out was the portion that is above the flatwork that is what the GPR showed what the reinforcing was done, what is inside the pier, compared that to what was actually in the construction document. What was noted was that the spiral, the upper portion of the piers, some have 4 spirals, some have 2, some have 3 some, and some had 1 and others had none. They varied. Those spirals are what control the uplift portion and those need to be replaced. As per below the flatwork, he is assuming that it's okay and has nothing to do the structure, the flatwork.

Mrs. Iglesias said that in Mr. Hinojosa's previous report he mentioned the galvanized steel braces. However, they they were all galvanized coated and wondered if that was a big difference. Mr. Hinojosa said they should have been galvanized coated but there is some corrosion and so that needs to be repaired by repainting whichever areas are corroded, fixing them up and repainting them. They should have been galvanized as per the construction documents they were galvanized.

Mr. Vela asked how long would it take for total construction from the day they begin fixing it temporarily to fixing it permanently. What is the time frame? Mr. Hinojosa said he was hoping that they can do it in about 4 or 5 months. Once the bids come in, they will be looking for the most qualified contractor. But not only will the price be important but the timeline. There might be a contractor that will bid lower but if there is another that is a little bit higher and he can do it in a month and a half and since time is of the essence that will have to be looked at. Mr. Vela based on your experience and you have a friend that is a contractor what cost are we looking. RH with the engineering estimate with the repairs that we have noted and we are looking right now about \$975,000 to do everything.

Mrs. Ramirez asked if this was the temporary fix. So, at \$750 per pier it would total to about \$74,000. She asked if these \$74,000 would be credited to the actual work once it is done correctly. However, none of the money for the temporary fix will go to the actual work needed to be in compliance.

The Board had many more questions that needed to be discussed with legal course. Therefore, it was taken to executive session.

VII. Discussion and Possible Action

1. Discussion and Approval of the 2021-2022 Academic School Calendar

Mrs. Kim Risica, executive director for State and Federal Programs, reported to the Board that the District-wide Educational Improvement Council's (DEIC) Calendar Committee was tasked with creating three calendars for the 2021-2022 school year. In accordance with Texas Education Code 25.081, for each school year, each school district must operate for at least 75,600 minutes of instruction, including intermissions and recess.

As a District of Innovation, the District is permitted to begin school prior to the fourth Monday of August. All Mission CISD employees had the opportunity to vote on Calendar A, Calendar B, or Calendar C. Voting was open from Wednesday, February 3, to Tuesday, February 9, at 5:00 p.m. Votes were cast electronically by employees and results were tabulated by department and campus. Results were submitted to the Office of Special Programs and School Improvement. The total number of employee's casting votes was 1,862 with 697 or 37.43% voted for Calendar A; 754 employees or 40.49% voted for Calendar B; and 411 or 22.07% voted for Calendar C. Employees cast votes cast electronically and results were tabulated by the different departments and campuses. Option Calendar B, with the most votes, was submitted for Board approval.

Motion made by Mrs. Mendoza that the Board approve the 2021-2022 Academic School Calendar Option B. Motion seconded by Mr. Vela. Motion passed unanimously. Vote 7-0

2. Consideration and Possible Action Regarding Tom Landry Stadium Repairs

Mr. Rivera said that Mr. Hinojosa stated what needed to be done regarding the Tom Landry Stadium repairs. Mr. Hinojosa presented two options on how to correct the issue of the piers. On this same agenda item, the Board will follow the procurement process of a Competitive Sealed Proposals (PSPs) of which the Board adopted as the method of delivery. The Board will need to approve the Hidalgo County Prevailing Wage Rate of which is an exhibit and attached. The Board will also need to adopt the selection criteria of which proposals are evaluated and ranked. Administration also recommends that the Board authorize the Superintendent to rank the proposals and to negotiate an agreement with the highest ranked contractor to expedite the process.

Administration recommended approval regarding Tom Landry Stadium Repairs to include the wage rate, the selection criteria, and authorization to Dr. Perez as mentioned under the Administration considerations.

Item was taken to Executive Session for discussion.

3. Recommendation and Approval of the Selection for:

a. Mission High School Assistant Principal

Item was taken to Executive Session for discussion.

4. Recommendation and Approval of Contracts and Employment Agreements for Campus Principals and Central Office Administrators

Item was taken to Executive Session for discussion.

5. Consideration and Possible Action Regarding the Sale of Real Property

Ms. Lorena Garcia, deputy superintendent for Student Services, this item was discussed at previous Board meetings and workshops. Legal counsel prepared a resolution authorizing the sale of real property more specifically located in Lot 5 and 6 of Lot 258 Mission Town site; Block 259 Mission Town site, known as 1101 Dunlap Avenue, Mission, Texas 78572. The recommendation was for the Board to adopt the resolution authorizing the sale of this surplus property.

Administration worked with legal counsel to provide the resolution as well as the document to give to the Purchasing Department to advertise the sale.

Dr. Perez informed the Board that this facility was utilized to store textbooks. However, since all of the textbooks are being transferred into the Annex, this property will not be needed. Therefore, the District wants to put it back in the tax roll.

Ms. Rodgers read the resolution in its entirety and attached to these minutes.

Motion made by Mr. Gonzalez that the Board approve the Resolution regarding the sale of Real Property. Motion seconded by Mr. Zamora. Motion passed unanimously. Vote 7-0

VIII. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

Motion made by Mrs. Mendoza that the Board approve the Consent Agenda items 1 through 15.a and all of its subparts. Motion seconded by Mr. Gonzalez. Motion passed unanimously. Vote 7-0

1. Approval of Bids, Proposals and Purchases of \$50,000 and Over

- a. Renewal for Health Medical Equipment and Supplies #245-21-0**
- b. Renewal for Classroom Supplies #240-21-0**
- c. Renewal for Instructional Material #241-21-0**
- d. Renewal for Science Equipment and Supplies #244-21-0**
- e. Renewal for Musical Instruments and Supplies #271-21-0**
- f. Contract for E-Rate Round 24 Internet Access #345-21-0**
- g. Contract for E-Rate Round 24 Telecommunications and Internal Connections #345-21-5**

- h. Renewal for Vehicle Repair Equipment and Supplies #740-21-0
- i. Amendment to Tyler Software Maintenance
- j. Award Purchase of Outdoor Walk-In Freezer
- 2. Approval of Donations
- 3. Approval of Supplemental Budget Amendment for the Month of February 2021
- 4. Approval of Statement of Impact from Vanguard Academy Charter School
- 5. Approval of Statement of Impact from Texas College Preparatory Academies
- 6. Approval of Time and a Half Compensation for Auxiliary and Para-Professional Staff Working COVID-19 Vaccine Clinics
- 7. Approval to Accept Administrations Rankings and Enter into Negotiations in the Order of Ranking for the Central Office Chiller Project
- 8. Approval to Accept Administration's Rankings and Enter into Negotiations in the Order of Ranking for the Child Nutrition Program (CNP) Chiller Project
- 9. Approval to Accept Administration's Rankings and Enter into Negotiations in the Order of Ranking for the Special Education Titans 18+ Program Sidewalks and Canopy Project
- 10. Approval to Dispose of Surplus Printed Instructional Materials
- 11. Technology and Information Systems Department Sound System Assessments
- 12. Recommendation and Approval of New Employment Position(s)
 - a. Field Administrator for Career and Technical Education
- 13. Approval of New Contract Forms for One-Year Term Contract; Multiple Assignment One- Year Contract; Multi-Year Term Contract; Probationary Contract; and Employment Agreement
- 14. First Reading of Locally-Developed and TASB-Initiated Localized Policies including Update 116, affecting Local Policies:
 - a. GKA(LOCAL): COMMUNITY RELATIONS-Conduct on School Premises (revising)
 - b. FFAC(LOCAL): WELLNESS and HEALTH SERVICES-Medical Treatment (revising)
 - c. DCD(LOCAL): EMPLOYMENT PRACTICES-At-Will Employment (revising)
 - d. CQB(LOCAL): TECHNOLOGY RESOURCES-Cybersecurity (revising)
- 15. Approval of Minutes
 - a. January 20, 2021

IX. Executive Session

President Rodgers called the Board into Executive Session at 7:58 p.m. and back into Open Session at 9:09 p.m.

- 1. Private Consultation with Board Attorney (Texas Gov't Code § 551.071)
- 2. Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)
- 3. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)

X. Action, if Necessary, on Matters Discussed in Executive Session

Items VII. Discussion and Possible Action

2. Consideration and Possible Action Regarding Tom Landry Stadium Repairs

Mr. Rivera said Administration recommended that the Board approve permanent and emergency repairs for Tom Landry Stadium to include the wage rate, selection criteria, and authorization of Dr. Perez as mentioned under Administrative Considerations.

Motion made by Mr. Zamora that the Board approve permanent and emergency repairs for Tom Landry Stadium to include the wage rate, selection criteria, and authorization of Dr. Perez as stated under Administrative Considerations to rank the proposals and to negotiate an agreement with the highest ranked contractor. Motion seconded by Mr. Gonzalez. Motion passed unanimously. Vote 7-0

3. Recommendation and Approval of the Selection for:

- a. Mission High School Assistant Principal

Dr. Perez stated that Administration recommended Mr. Jesus Cantu as the Mission High School Assistant Principal.

Motion made by Mrs. Ramirez that the Board approve Jesus Cantu for the position of Mission High School Assistant Principal. Motion seconded by Mr. Zamora. Motion passed unanimously. Vote 7-0

4. Recommendation and Approval of Contracts and Employment Agreements for Campus Principals and Central Office Administrators

Dr. Perez stated that Administration recommended that the Board of Trustees approve the contracts and employment agreements for Campus Principals and Central Office Administrators as presented in Executive Session.

Motion made by Mrs. Mendoza that the Board approve the contracts and employment agreements for Campus Principals and Central Office Administrators as presented in Executive Session. Motion seconded by Mr. Gonzalez. Motion passed unanimously. Vote 7-0

XI. Board of Trustees Information Items

1. 2021-2022 Budget Update
2. Financial Reports for the Month of December 2020
 - a. General Fund
 - b. Debt Service
 - c. Self-Funded Health Insurance Fund
3. Tax Levy Adjustments for the Month of December 2020
4. Disbursements for the Month of January 2021
5. Hurricane Hanna Claim Update-Carlisle Insurance
6. Internal Auditor's Quarterly Report
7. Texas Association of School Boards (TASB) Extra Stipend Review Process
8. Board Policy DK(LOCAL)-Assignment and Schedules
9. Personnel Employments, Resignations, Transfers and Compensation Changes

XII. Important Dates to Remember

1. March 3, 2021 Board of Trustees Workshop (Committee Meetings) at 6:30 p.m.
2. March 10, 2021 Regular Board of Trustees Meeting at 7:00 p.m.
3. March 15-19, 2021 Spring Break All Campuses, Departments, and Administration Building Offices will be Closed

XIII. Adjournment

Motion made by Mr. Gonzalez that the meeting be adjourned. Motion seconded by Mrs. Mendoza. Motion passed unanimously.. Vote 7-0 President Rodgers adjourned the meeting at 9:12 p.m.

**Minnie R. Rodgers, President
Mission CISD Board of Trustees**

ATTEST:

**Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees**

SUBJECT: Financial Report for the Month of January 2021

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures. Actual revenues for January 2021 totaled \$100,607,112 and actual expenditures totaled \$75,331,119. The excess revenues, other resources and other uses over expenses was \$25,322,263. This number does not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

January 31, 2021

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,604,245	\$18,314,282	\$ (9,289,963)	66.35%
5800	State Program Revenues	128,226,929	\$75,968,516	(52,258,413)	59.25%
5900	Federal Program Revenues	16,344,257	\$6,324,314	(10,019,943)	38.69%
	Total Revenues	\$ 172,175,431	\$ 100,607,112	\$ (71,568,319)	
Expenditures					
11	Instruction	\$ 91,190,136	\$35,848,552	\$ 55,341,584	39.31%
12	Instrucional Resources & Media Services	2,549,248	\$923,828	1,625,420	36.24%
13	Curriculum and Personnel Development	3,332,145	\$1,525,965	1,806,180	45.80%
21	Instructional Administration	2,472,555	\$1,341,435	1,131,120	54.25%
23	School Administration	9,725,032	\$4,578,925	5,146,107	47.08%
31	Guidance and Counseling Services	5,757,154	\$2,545,437	3,211,717	44.21%
32	Attendance and Social Work Services	603,119	\$400,565	202,554	66.42%
33	Health Services	1,688,003	\$859,958	828,045	50.95%
34	Pupil Transportation	4,649,631	\$2,275,222	2,374,409	48.93%
35	Food Services	13,877,053	\$5,956,422	7,920,631	42.92%
36	Co-Curricular Activities	7,213,192	\$2,538,405	4,674,787	35.19%
41	General Administration	5,385,752	\$2,800,870	2,584,882	52.01%
51	Plant Maintenance and Operations	19,624,846	\$9,212,508	10,412,338	46.94%
52	Security and Monitoring	2,780,084	\$1,052,006	1,728,078	37.84%
53	Data Processing Services	3,081,416	\$1,930,938	1,150,478	62.66%
61	Community Services	336,602	\$35,303	301,299	10.49%
71	Debt Service	1,031,520	\$241,159	790,361	23.38%
81	Facilities Acquisition and Construction	3,447,107	\$1,121,649	2,325,458	32.54%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	358,090	\$141,970	216,120	0.00%
	Total Expenditures	\$ 179,122,685	\$75,331,119	\$ 103,791,566	0
1100	Excess (Deficiency)	\$ (6,947,254)	\$25,275,993	\$ 32,223,247	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 53,000	\$ 46,269	\$ (6,731)	87.30%
7915	Operating Transfers In	15,574,924	\$ -	(15,574,924)	0.00%
	Total Non-Operating Revenue	\$ 15,627,924	\$ 46,269	\$ (15,581,655)	
Non-Operating Expenses					
8911	Other Uses	\$ (15,727,793)	\$ -	\$ (15,727,793)	0.00%
	Total Non-Operating Expenses	\$ (15,727,793)	\$ -	\$ (15,727,793)	
1200	Excess (Deficiency)	\$ (7,047,123)	\$ 25,322,263	\$ 913,800	
0100	Fund Balance - Beginning Audited	\$ 76,331,591	\$ 76,331,591	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 69,284,468	\$ 101,653,854	\$ 913,800	

Mission Consolidated Independent School District

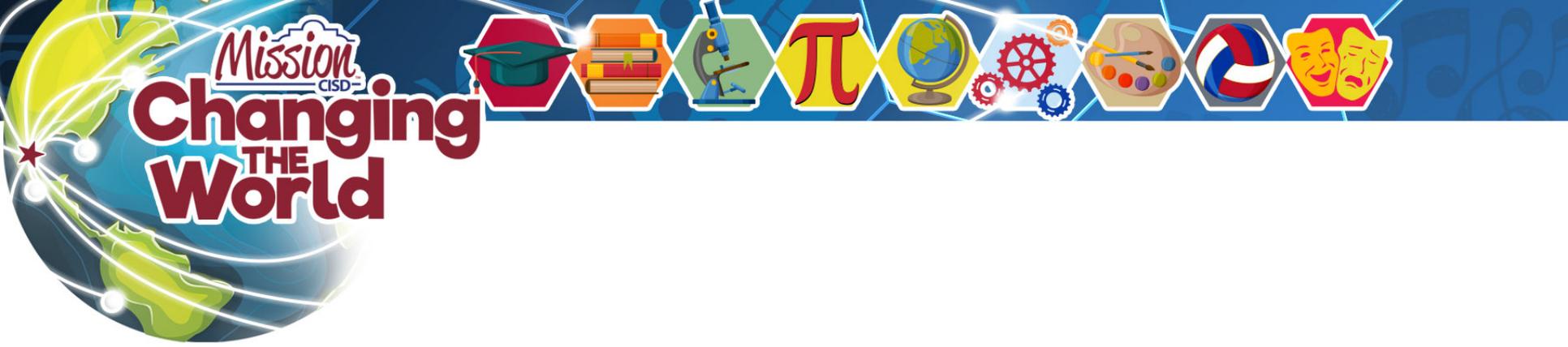
January 31, 2021

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,202,708	\$ 2,947,324	\$ (1,255,384)	70.13%
5800	State Program Revenues	4,684,522	4,834,219	149,697	103.20%
	Total Revenues	\$ 8,887,230	\$ 7,781,543	\$ (1,105,687)	
Expenditures					
71	Debt Services	\$ 9,594,602	\$ 2,736,150	\$ 6,858,452	28.52%
	Total Expenditures	\$ 9,594,602	\$ 2,736,150	\$ 6,858,452	
1100	Excess (Deficiency)	\$ (707,372)	\$ 5,045,393	\$ 5,752,765	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$52,476,307	\$52,476,307	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ 51,951,549	\$ 51,951,549	0.00%
1200	Excess (Deficiency)	\$ (707,372)	\$ 5,570,151	\$ 6,277,523	
0100	Fund Balance - Beginning Audited	\$ 5,239,599	\$ 5,239,599	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 4,532,227	\$ 10,809,750	\$ 6,277,523	

**Mission Consolidated Independent School District
Self Funded Health Insurance Fund
Statement of Revenues, Expenses, and Changes in Net Position
January 31, 2021**

Operating Revenues		
5700	Local and Intermediate Sources	\$ 7,697,089
	Total Revenues	\$ 7,697,089
Operating Expenditures		
6100	Payroll Expenditures	\$ 8,755,545
6200	Professional & Contracted Services	-
6300	Supplies & Materials	-
6400	Other Operating Costs	-
6500	Debt Service	-
6600	Capital Outlay	-
	Total Expenses	\$ 8,755,545
	Operating Income (Loss)	\$ (1,058,456)
Non-Operating Revenues (Expenses)		
5700	Interest Revenue	\$ 639
	Total Non-Operating Revenues (Expenses)	\$ 639
	Income (Loss) Before Contributions & Transfers	\$ (1,057,816)
Contributions & Transfers		
7900	Transfers In	\$ -
8900	Transfers Out	-
1300	Change in Net Position	\$ (1,057,816)
0100	Total Net Position - Beginning Unaudited	\$ 956,250
3300	Total Net Position - Ending Unaudited	\$ (101,566)



Self-Funded Group Health Plan

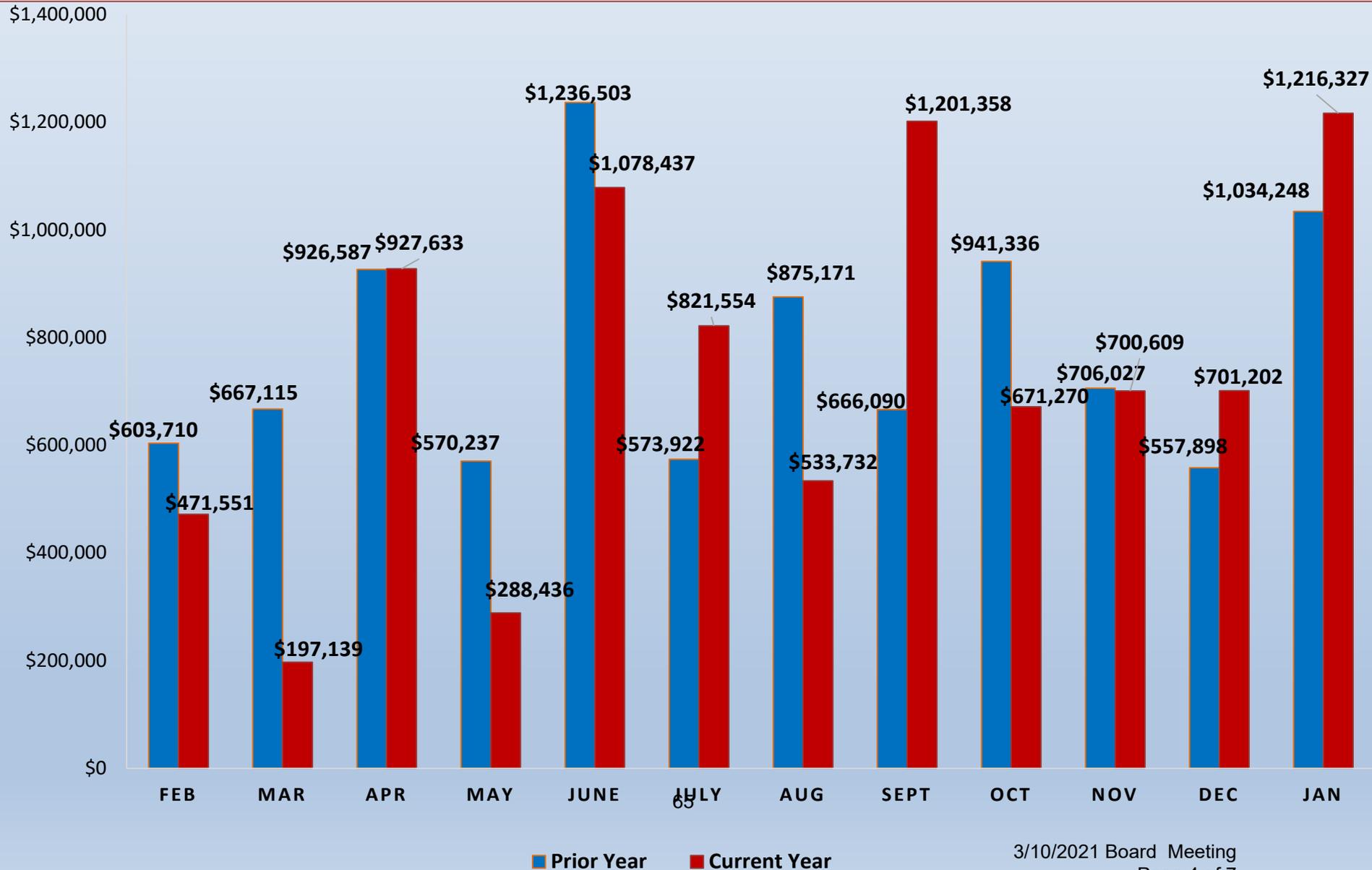
January 2021

**Mission Consolidated Independent School District
Self Funded Health Insurance Fund
Statement of Revenues, Expenses, and Changes in Net Position
January 2021**

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 1,776,371	23.08%
Medical - Employer	5,916,449	76.86%
Administrative Fees-Refunds	1,440	0.02%
Claim Credits	519	0.01%
Pharmacy Credits/Rebates	66	0.00%
Cobra	2,244	0.03%
Non - Operating Revenues		
Interest Revenue	\$ 639	0.01%
Total Revenues	\$ 7,697,728	100.00%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 5,846,053	66.77%
Pharmacy - RX	2,218,527	25.34%
<i>Administrative Fees:</i>		
Medical	122,712	1.40%
Aggregate Stop Loss	64,399	0.74%
Specific Stop Loss	432,404	4.94%
Independent External Review Fees	700	0.01%
Vendor Fees	14,897	0.17%
PCORI Fees	857	0.01%
Consulting Fees	45,000	0.51%
Non-Operating Expenses		
Other Expenses	\$ 9,995	0.11%
Total Expenses	\$ 8,755,544	100.00%
Operating Income (Loss)		
	\$ (1,057,816)	
Income (Loss) Before Contributions & Transfers		
	\$ (1,057,816)	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position	(1,057,816)	
Total Net Position - Beginning Unaudited		
	956,250	
Total Net Position - Ending Unaudited		
	\$ (101,566)	

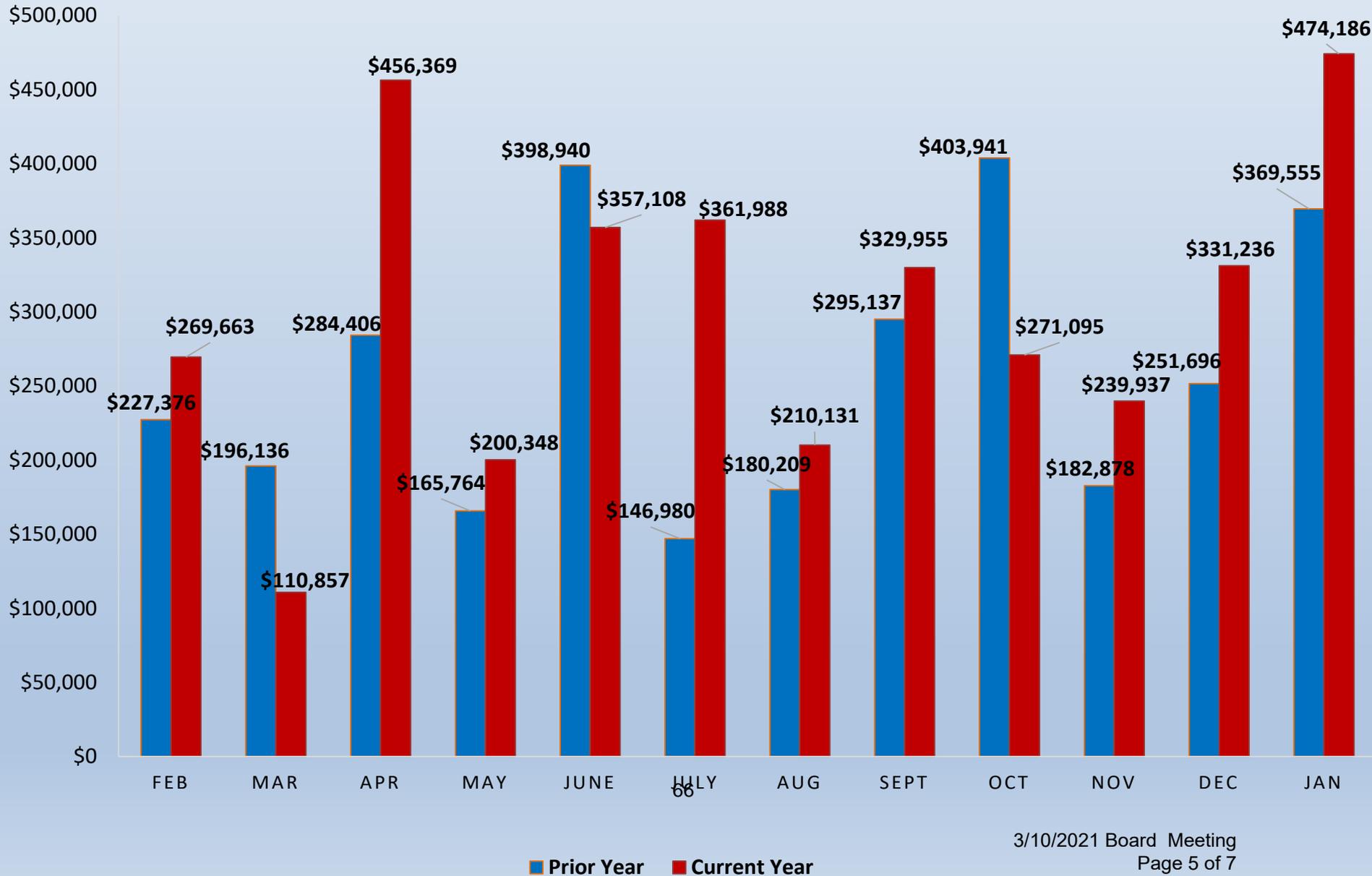
Medical Claims Expense Overview

12 Month Trend – January 2021



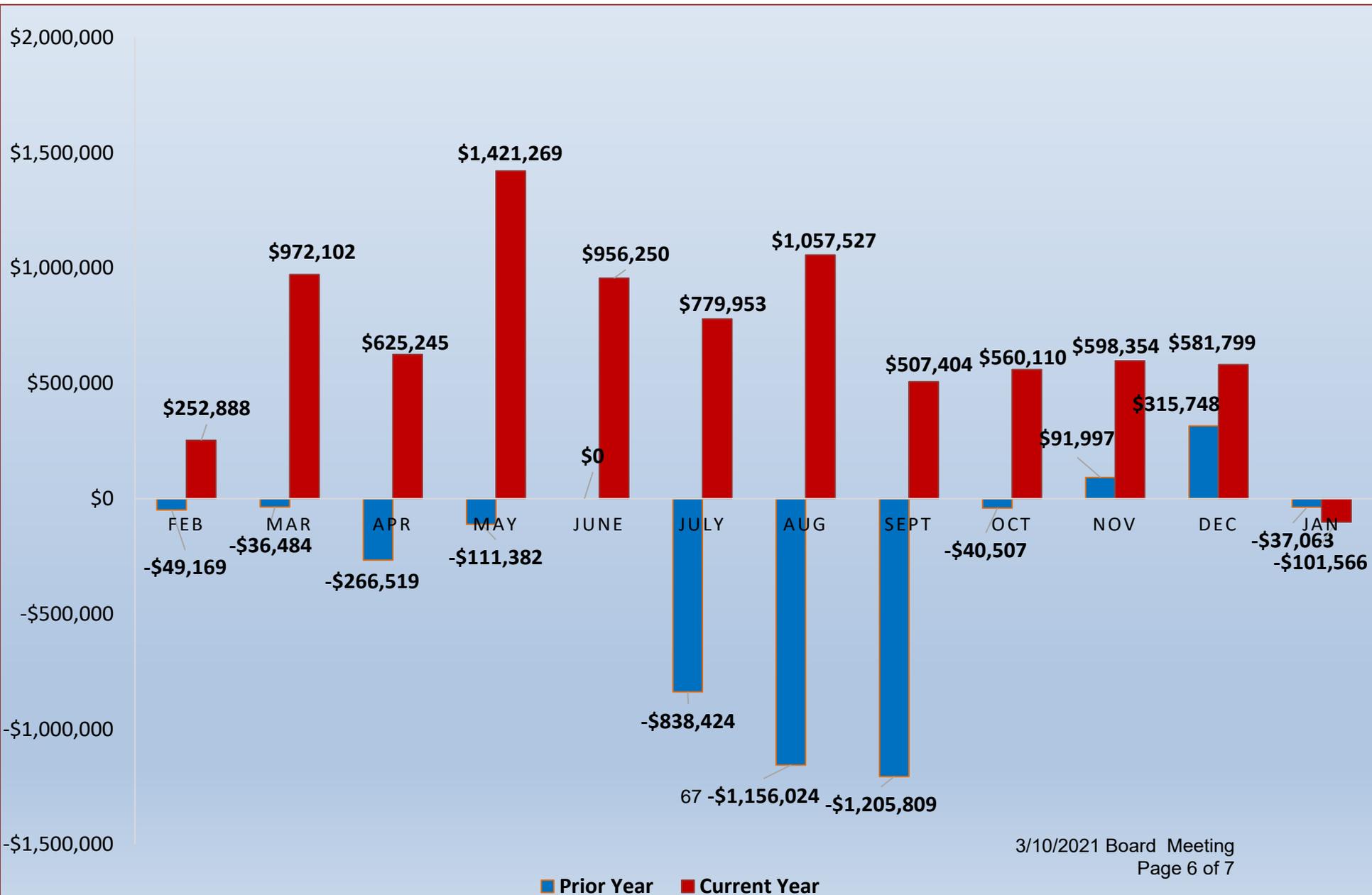
Pharmacy Claims Expense Overview

12 Month Trend - January 2021



Net Position Overview

12 Month Trend – January 2021





SUBJECT: Approval of Tax Levy Adjustments for the Month of January 2021

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$26,261.04. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$11,174,576.63. The monthly fee for this service is \$6,271.00.

Attached is the January 2021 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(30,163.92)
Debt Service Levy Modification \$(4,979.96)
Rollbacks \$8,882.84

RECOMMENDATION:

Approval of Tax Levy Adjustments for the month of January 2021

CONTACT PERSON (S)

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
JANUARY 2021

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2020/2021	COLLECTED 2019/2020
2020 TAX ROLL	28,040,951.26	22,549,045.18		272,277.57	5,764,183.65	79.64%	78.68%
2019 & PRIOR YRS	4,957,234.99	1,100,805.82	(24,143.03)	(129,430.09)	3,702,856.05	22.92%	20.54%
ROLLBACK	-	6,292.16	-	15,175.00	8,882.84	41.46%	75.18%
TOTALS	32,998,186.25	23,656,143.16	(24,143.03)	158,022.48	9,475,922.54		

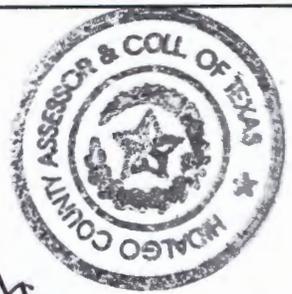
BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JANUARY 2021

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	10,934,381.77	(31,025.52) CURRENT
CURRENT YEAR-P&I		(4,118.36) PRIOR
PRIOR YEARS-BASE TAX	156,593.69	
PRIOR YEARS-P&I	53,360.15	8,882.84 ROLLBACK
ROLLBACK		
ROLLBACK P&I		
ATTORNEY FEES	30,241.02	- PURGED
TOTAL COLLECTIONS	11,174,576.63	(26,261.04)
LESS TRANSFERRED	5,366,054.29	
LESS IN TRANSIT	5,801,574.45	
LESS DUE TO HCAD COMM FEES	676.89	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	(0.00)	

*****AFFIDAVIT*****

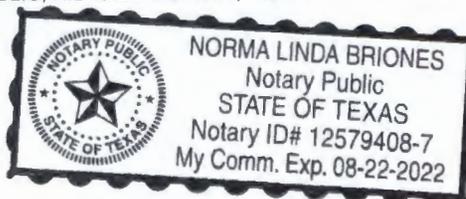
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF JANUARY IS CORRECT.

[Handwritten Signature]
ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 11TH DAY OF FEBRUARY 2021 A.D.

[Handwritten Signature]
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF JANUARY 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	1.19930	1.02800	85.72%	(31,025.52)	(26,594.04)	0.1713	14.28%	(4,431.48)
2019	1.23955	1.06835	86.19%	(2,332.40)	(2,010.26)	0.1712	13.81%	(322.14)
2018	1.3398	1.1700	87.33%	(1,785.96)	(1,559.62)	0.1698	12.67%	(226.34)
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
2016	1.3582	1.1700	86.14%	-	0.00	0.1882	13.86%	0.00
2015	1.3672	1.1700	85.58%	-	0.00	0.1972	14.42%	0.00
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%	-	0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%	-	0.00	0.0842	5.59%	0.00
TOTAL				(35,143.88)	(30,163.92)			(4,979.96)
					M&O			I&S
2020				(31,025.52)	(26,594.04)			(4,431.48)
2019 & PRIOR				(4,118.36)	(3,569.88)			(548.48)
TOTAL				(35,143.88)	(30,163.92)			(4,979.96)

ROLLBACK MODIFICATIONS FOR THE MONTH OF JANUARY 2021

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	0.0000	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	#DIV/0!
2019	1.2396	1.0684	86.19%	2,671.60	2,302.61	0.1712	13.81%	368.99
2018	1.3398	1.1700	87.33%	3,024.90	2,641.54	0.1698	12.67%	383.36
2017	1.3502	1.1700	86.65%	3,186.34	2,761.09	0.1802	13.35%	425.25
TOTAL				8,882.84	7,705.24			1,177.60
					M&O			I&S
CURRENT				-	-			-
DELINQUENT				8,882.84	7,705.24			1,177.60
TOTAL				8,882.84	7,705.24			1,177.60

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 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 01/01/2021 THRU 01/31/2021
 JURISDICTION: 0048 MISSION CISD

PAGE: 76
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	9,372,587.07	.00	.00	.00	9,372,587.07	.00	.00	.00	9,372,587.07
	I & S	.171300	1,561,794.70	.00	.00	.00	1,561,794.70	.00	.00	.00	1,561,794.70
	TOTAL	1.199300	10,934,381.77	.00	.00	.00	10,934,381.77	.00	.00	.00	10,934,381.77
2019	M & O	1.068350	88,526.21	.00	20,585.31	.00	109,111.52	18,204.40	.00	.00	127,315.92
	I & S	.171200	14,186.10	.00	3,298.74	.00	17,484.84	.00	.00	.00	17,484.84
	TOTAL	1.239550	102,712.31	.00	23,884.05	.00	126,596.36	18,204.40	.00	.00	144,800.76
2018	M & O	1.170000	22,789.54	.00	8,409.83	.00	31,199.37	5,291.62	.00	.00	36,490.99
	I & S	.169800	3,307.45	.00	1,220.49	.00	4,527.94	.00	.00	.00	4,527.94
	TOTAL	1.339800	26,096.99	.00	9,630.32	.00	35,727.31	5,291.62	.00	.00	41,018.93
2017	M & O	1.170000	10,847.54	.00	5,178.98	.00	16,026.52	2,774.23	.00	.00	18,800.75
	I & S	.180200	1,670.70	.00	797.71	.00	2,468.41	.00	.00	.00	2,468.41
	TOTAL	1.350200	12,518.24	.00	5,976.69	.00	18,494.93	2,774.23	.00	.00	21,269.16
2016	M & O	1.170000	4,204.45	.00	2,346.13	.00	6,550.58	1,031.30	.00	.00	7,581.88
	I & S	.188200	676.32	.00	377.41	.00	1,053.73	.00	.00	.00	1,053.73
	TOTAL	1.358200	4,880.77	.00	2,723.54	.00	7,604.31	1,031.30	.00	.00	8,635.61
2015	M & O	1.170000	3,391.69	.00	2,434.49	.00	5,826.18	1,021.21	.00	.00	6,847.39
	I & S	.197200	571.68	.00	410.30	.00	981.98	.00	.00	.00	981.98
	TOTAL	1.367200	3,963.37	.00	2,844.79	.00	6,808.16	1,021.21	.00	.00	7,829.37
2014	M & O	1.170000	1,162.64	.00	883.85	.00	2,046.49	304.47	.00	.00	2,350.96
	I & S	.160000	158.96	.00	120.86	.00	279.82	.00	.00	.00	279.82
	TOTAL	1.330000	1,321.60	.00	1,004.71	.00	2,326.31	304.47	.00	.00	2,630.78
2013	M & O	1.170000	842.47	.00	801.37	.00	1,643.84	267.67	.00	.00	1,911.51
	I & S	.130000	93.62	.00	89.06	.00	182.68	.00	.00	.00	182.68
	TOTAL	1.300000	936.09	.00	890.43	.00	1,826.52	267.67	.00	.00	2,094.19
2012	M & O	1.170000	689.19	.00	663.09	.00	1,352.28	186.47	.00	.00	1,538.75
	I & S	.130000	76.59	.00	73.69	.00	150.28	.00	.00	.00	150.28
	TOTAL	1.300000	765.78	.00	736.78	.00	1,502.56	186.47	.00	.00	1,689.03
2011	M & O	1.170000	369.98	.00	393.82	.00	763.80	108.68	.00	.00	872.48
	I & S	.130000	41.11	.00	43.76	.00	84.87	.00	.00	.00	84.87
	TOTAL	1.300000	411.09	.00	437.58	.00	848.67	108.68	.00	.00	957.35
2010	M & O	1.040000	166.82	.00	185.11	.00	351.93	47.72	.00	.00	399.65
	I & S	.260000	41.69	.00	46.28	.00	87.97	.00	.00	.00	87.97
	TOTAL	1.300000	208.51	.00	231.39	.00	439.90	47.72	.00	.00	487.62
2009	M & O	1.040000	154.17	.00	222.02	.00	376.19	69.46	.00	.00	445.65
	I & S	.240000	35.59	.00	51.24	.00	86.83	.00	.00	.00	86.83
	TOTAL	1.280000	189.76	.00	273.26	.00	463.02	69.46	.00	.00	532.48

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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 01/01/2021 THRU 01/31/2021
 JURISDICTION: 0048 MISSION CISD

PAGE: 77
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	368.06	.00	558.28	.00	926.34	155.89	.00	.00	1,082.23
	I & S	.200000	70.77	.00	107.36	.00	178.13	.00	.00	.00	178.13
	TOTAL	1.240000	438.83	.00	665.64	.00	1,104.47	155.89	.00	.00	1,260.36
2007	M & O	1.040000	456.21	.00	640.15	.00	1,096.36	154.95	.00	.00	1,251.31
	I & S	.140000	61.41	.00	86.17	.00	147.58	.00	.00	.00	147.58
	TOTAL	1.180000	517.62	.00	726.32	.00	1,243.94	154.95	.00	.00	1,398.89
2006	M & O	1.337400	435.05	.00	611.10	.00	1,046.15	129.54	.00	.00	1,175.69
	I & S	.120000	39.03	.00	54.83	.00	93.86	.00	.00	.00	93.86
	TOTAL	1.457400	474.08	.00	665.93	.00	1,140.01	129.54	.00	.00	1,269.55
2005	M & O	1.463200	251.20	.00	381.58	.00	632.78	76.39	.00	.00	709.17
	I & S	.100000	17.17	.00	26.08	.00	43.25	.00	.00	.00	43.25
	TOTAL	1.563200	268.37	.00	407.66	.00	676.03	76.39	.00	.00	752.42
2004	M & O	1.463200	100.10	.00	201.63	.00	301.73	48.04	.00	.00	349.77
	I & S	.105900	7.24	.00	14.59	.00	21.83	.00	.00	.00	21.83
	TOTAL	1.569100	107.34	.00	216.22	.00	323.56	48.04	.00	.00	371.60
2003	M & O	1.463200	310.07	.00	551.40	.00	861.47	111.49	.00	.00	972.96
	I & S	.120900	25.62	.00	45.56	.00	71.18	.00	.00	.00	71.18
	TOTAL	1.584100	335.69	.00	596.96	.00	932.65	111.49	.00	.00	1,044.14
2001	M & O	1.439400	135.23	.00	253.45	.00	388.68	45.40	.00	.00	434.08
	I & S	.094700	8.90	.00	16.67	.00	25.57	.00	.00	.00	25.57
	TOTAL	1.534100	144.13	.00	270.12	.00	414.25	45.40	.00	.00	459.65
1987	M & O	.550000	106.85	.00	409.32	.00	516.17	114.19	.00	.00	630.36
	I & S	.300000	58.28	.00	223.27	.00	281.55	.00	.00	.00	281.55
	TOTAL	.850000	165.13	.00	632.59	.00	797.72	114.19	.00	.00	911.91
1986	M & O	.550000	89.29	.00	352.76	.00	442.05	97.90	.00	.00	539.95
	I & S	.300000	48.70	.00	192.41	.00	241.11	.00	.00	.00	241.11
	TOTAL	.850000	137.99	.00	545.17	.00	683.16	97.90	.00	.00	781.06
ALL	M & O		9,507,983.83	.00	46,063.67	.00	9,554,047.50	30,241.02	.00	.00	9,584,288.52
ALL	I & S		1,582,991.63	.00	7,296.48	.00	1,590,288.11	.00	.00	.00	1,590,288.11
ALL	TOTAL		11,090,975.46	.00	53,360.15	.00	11,144,335.61	30,241.02	.00	.00	11,174,576.63
DLQ	M & O		135,396.76	.00	46,063.67	.00	181,460.43	30,241.02	.00	.00	211,701.45
DLQ	I & S		21,196.93	.00	7,296.48	.00	28,493.41	.00	.00	.00	28,493.41
DLQ	TOTAL		156,593.69	.00	53,360.15	.00	209,953.84	30,241.02	.00	.00	240,194.86

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 TC298-D SELECTION: SYSTEM
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 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 01/01/2021 THRU 01/31/2021
 JURISDICTION: 0048 MISSION CISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
	CURR M & O		9,372,587.07	.00	.00	.00	9,372,587.07	.00	.00	.00	9,372,587.07
	CURR I & S		1,561,794.70	.00	.00	.00	1,561,794.70	.00	.00	.00	1,561,794.70
	CURR TOTAL		10,934,381.77	.00	.00	.00	10,934,381.77	.00	.00	.00	10,934,381.77

SUBJECT: Disbursements for the Month of February 2021

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District's disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District's total disbursements for the Month of February totaled \$19,464,081.19 as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 1,816,254.63
District Purchasing Cards	\$ 925,499.96
ACH	\$ 1,373,139.06
Wire Transfers	\$ 8,160,485.52
Payroll	\$ 7,188,702.02
TOTAL	\$ 19,464,081.19

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Odon Garcia Jr, Accountant

SUBJECT: Personnel Employments, Resignations, Transfers and Compensation Changes

PRESENTER: Dr. Carol G. Perez, Superintendent

BACKGROUND INFORMATION

Professional employees and support staff members have been employed by the Mission Consolidated Independent School District. Employees requested and were granted transfers that affected their campus, position title and/or pay grade, or were reassigned, which affected their campus, position title and/or pay grade.

Letters of resignation and letters of retirement were received from Mission CISD employees.

Changes in compensation to employees after performance on the contract or duties for the job assignment have begun (subsequent to the February 10, 2021, report to the Board) are also included, as an addendum, for staff members.

FUNDING SOURCE:

See Attachments

RECOMMENDATION:

No recommendation or action required. For Information Only.

CONTACT PERSON(S):

Lorena Garcia, Deputy Superintendent for Support Services