



Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Regular Meeting on Wednesday, December 16, 2020, at 7:00 PM** in the **by Video Conference or Telephone Call**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

In accordance with Governor Abbott’s declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District’s Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

Members of the public may access this meeting as follows:

<https://mcisd.webex.com/mcisd/onstage/g.php?MTID=e11ab460529578ff71093823c37f709cc>

United States Toll Free 1-844-922-4726

United States Toll +1-408-418-9388

Access Code: 146 607 0045

Further information on joining the meeting will be available at the Mission CISD’s website at www.mcisd.net

Public Comment: Members of the public wishing to make public comment during the meeting must register by emailing agallardo@mcisd.org before 4:00 p.m. on the date of the meeting. The Member of the Public (Member) must provide the following information in the email:

- 1. The subject the Member will discuss;**
- 2. A telephone number at which the Member of the Public may be reached;**
- 3. The name of the interpreter and the contact information for the interpreter if the Member requires an interpreter to provide public comment; and**
- 4. Whether the registrant will require the use of a TTY service to facilitate the public comment.**

I. Call to Order and Establish Quorum

II. Pledge of Allegiance and Moment of Silence

- 1. U. S. Flag and Texas Flag -**

III. Comments from the Public

IV. Public Comment(s) on Specific Agenda Item(s)	
V. Presentation(s) to the Board	
1. Technology Update	4
VI. Superintendent's Updates and Recognitions	
VII. Discussion and Possible Action	
1. Approval of Bids, Proposals, and Purchases of \$50,000 and Over	
a. Purchase of Instructional Staff Laptop Computers	14
2. Consideration of Representation and Lawsuit Regarding Property Values	
3. Consideration and Approval for the Selection of an Architect for Roof Improvements at the Maintenance Building	16
4. Consideration and Approval for the Selection of an Architect for Roof Improvements at the Lee Fieldhouse	18
5. Consideration and Possible Action Regarding Performance of Instructional Services by Superintendent for Texas Institution of Higher Education	
VIII. Recommendation and Approval of the Selection for:	
1. Alton Memorial Junior High School Principal	
2. Multi-Media Journalist	
IX. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.	
1. PreK3 and PreK4 Systems Adoption Committee Members	20
2. Approval to Renew Agreement to Partner with Nuestra Clinica del Valle for School-Based Health Clinic	23
3. Approval of Bids, Proposals, and Purchases of \$50,000 and Over	
a. Contract for Employee Uniforms #320-20-0	24
b. Contract for Mission CISD Annex Network Cable Drops and On-Call Network Cabling #344-21-0	28
4. Approval of Donations	30
5. Approval of Minutes	
a. September 9, 2020	32
b. October 14, 2020	40
c. November 11, 2020	47
d. November 16, 2020	52
6. Consideration and Approval of First Reading of Changes to Board Policy CV(LOCAL)-Facilities Construction	
a. CV(LOCAL): Facilities Construction (revising)	55
X. Executive Session	
1. Private Consultation with Board Attorney (Texas Gov't Code §551.072)	
2. Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)	
3. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear Complaint or Charge against an Officer or Employee (Texas Gov't Code §551.074)	
XI. Action, if Necessary, on Matters Discussed in Executive Session	
XII. Board of Trustees Information Items	
1. Unlimited Tax Refunding Bonds, Taxable Series 2020	

2. Financial Reports for the Months of September and October 2020	57
a. General Fund	
b. Debt Service	
c. Self-Funded Health Insurance Fund	62
3. Tax Levy Adjustments for the Month of October	76
4. Cash Disbursements for the Months of October and November 2020	81
5. 2021-2022 Budget Calendar	82
6. Contract with The Center for Primary Care and Wellness (PCW)	85
7. Technology Agreements and Fee Structures	
8. Personnel Employments, Resignations, Transfers, and Compensation Changes	87
XIII. Important Dates to Remember	
1. December 21, 2020 through January 3, 2021 Winter Break All Campuses, Departments, and Administration Building Offices will be Closed	
2. January 13, 2021 Board of Trustees Workshop Time to be Announces	
3. January 20, 2021 Regular Board of Trustees Meeting at 7:00 p.m.	
XIV. Adjournment	

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 8:00 p.m., on December 11, 2020

Dr. Sharon A. Roberts

**Dr. Sharon A. Roberts, Acting Superintendent of Schools
Mission Consolidated Independent School District**



4



Information Technology

5

December 16, 2020
Update





Prior Purchase Reimbursement Program

- TEA implemented the Prior Purchase Reimbursement Program (PPRP) through Operation Connectivity using the Corona Relief Fund (CRF).
- PPRP may cover up to 75% of all eligible devices' expenditures.
- Disclaimer: TEA reserves the right to decrease the 75% reimbursement based on funding availability.

Device Type	Count	Cost	*Reimbursement up to 75%
Laptops/Tablets	8,566	\$1,606,131.81	
Hotspots	1,217	\$651,964.90	
Total	9,783	\$2,258,096.71	\$1,693,572.53



Device Summary

Operation Connectivity			
Device Type	Ordered	Received	Pending
iPads 7th Generation iPads	1,600	1,600	0
Dell Laptops	400	16	384
Verizon Hotspots	3,300	3,300	0
Total	5,300	4,916	384

Through Vendors			
Device Type	Ordered	Received	Pending
Chromebooks	14,478	2,688	11,790
iPads 7th Generation iPads	40	40	0
iPad Minis	550	550	0
Dell Laptops	659	659	0
Total	15,727	3,937	11,790

Chromebook Details			
Device Type	Ordered	Received	Pending
Virtuacom	11,373	2,688	8,685
CDW	3,105	0	3,105
Total			11,790



Mobile Devices Maintenance

Student Parent Agreement

- Guidance
 - Mobile Devices
 - Adapters
 - Hotspots
 - Accidental Damage
 - Negligence
 - Lost
 - Theft

Device Damage/Repairs

Device Type	Damage Report
iPads 7th Generation iPads	44
Power Adapter	8
Hotspot	7
Total	59

Internet Access

Verizon Hotspots

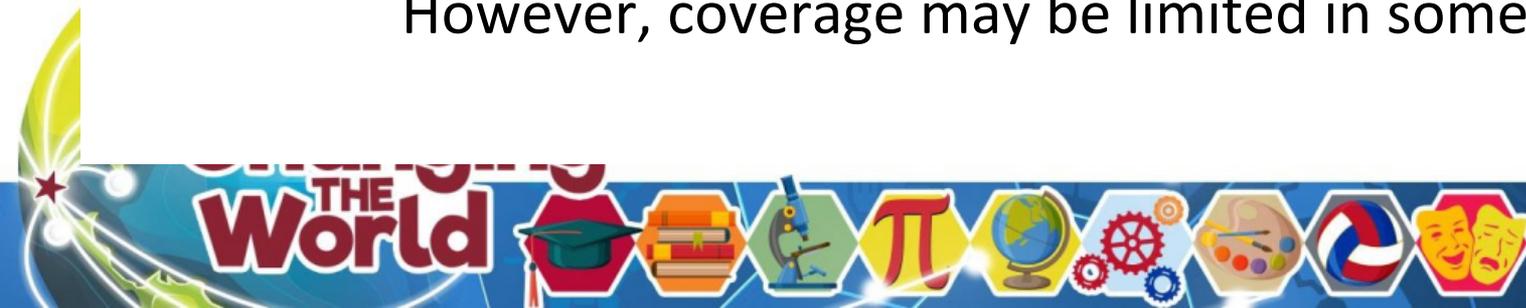
- Mission CISD has issued approximately 3,600 Verizon internet hotspots to families that did not have internet connectivity.

T-Mobile Project 10 Million

- T-Mobile's Project 10 Million initiative provides Mission CISD a 9 2,319 hotspots with 100 GB of data per year at zero cost. We are working with the campuses to provide hotspots to students that need internet access.

Campus Parking Lots

- Mission CISD broadcast Wi-Fi in campus parking lots. However, coverage may be limited in some areas



Internet Access

Wi-Fi on School Buses:

Mission CISD equipped its school buses with Wi-Fi.

Mission CISD has parked its school buses strategically throughout the community to provide internet access.

We continue to analyze Bus Wi-Fi usage data and make changes as needed.

Bus Wi-Fi Locations	
1	107 & Stewart - "Y" off 107 cut-off & Stewart
2	Plaza Los Ebanos/Mile 7 - Los Ebanos & 7 Mile Line Rd
3	Josefa Garcia Park - 5 mile and Bryan
4	Bryan road and 7/12 Church - Bryan Road & 7 ½ Mile Line
5	Subdivision Allende/Conway (Bus#2) - Conway & 9 ½ Mile
6	Subdivision on Trospen & Yukon Ave (8-1/2 Trospen)
7	Avenida Mexico & Campeche - 5 Mile
8	W. Garfield Apts. (Bus#1) - Between Ebanos & Trospen
9	Subdivision Alcantar/Conway (Bus#1) - Conway & 9 ½ Mile
10	Eisenhower & Maryland - Trospen Rd & 4 ¾ Mile
11	Melissa Drive & Los Ebanos
12	VMHS Parking lot on Mayberry - Mayberry & 2 Mile Line Rd
13	Madero Park - Conway & Los Indios Rd
14	MHS Neuhaus Gym corner - Cleo Dawson & Joanna Ave
15	MHS Softball field parking lot -Kika De La Garza & Dunlap Ave
16	Notolle Park - Adams between 495 & Business 83
17	Our Lady of the Holy Rosary Church - Mayberry & Matamoros St
18	Leo Pena Park - Conway & Dunlap Ave
19	Jaycee - Park - Los Ebanos & Barnes Ave
20	Fire Station #4 (Hollis Rutledge Park) Inspiration Road & 2 Mile Line Rd
21	Church - 3 Mile and Stewart
22	Rio de Vida Apartments- 301 S Inspiration Rd
23	W. Harrison Apts. (Bus#2) - Between Ebanos & Trospen
24	616 Eisenhower Ave.- Trospen Rd & 4 ¾ Mile (East)
25	103 Louisiana St. (E. side Cantu Elem.)

10



Internet Access

- The city of Alton has five Wi-Fi towers that provide internet access to surrounding areas.
 - Water tower
 - Elizondo Park
 - Business Park
 - TriCity Park
 - City offices
 - Cavazos Elementary – Jan 2021
- Hidalgo County is installing a Wi-Fi enabled tower at our Child Nutrition Program facility.
- The expected date of completion is at the end of December.

11



Classroom Equipment

Headphones:

- Current headphone count: 5,582
- Bilingual Department purchased an additional 5,269 headsets for our EL students at the campuses.

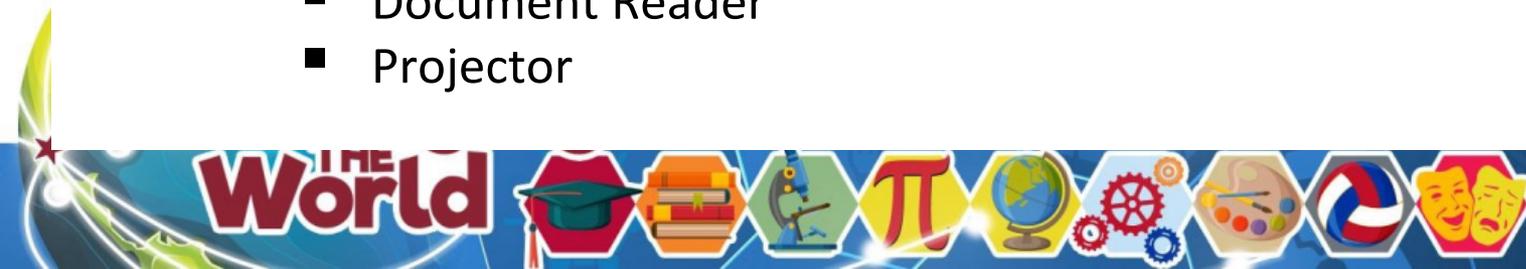
Webcams:

- Assisting campus with the purchase of webcams.

12

Support of technical equipment:

- Wi-Fi /Network
- Teacher Desktop/Laptop
- Smartboard
- Document Reader
- Projector



Thank You!



Mission
CISD
**Changing
THE
World**



SUBJECT: Purchase of Instructional Staff Laptop Computers

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Due to the current COVID 19 pandemic and as per Texas Education Agency guidance, Mission CISD continues to offer students the opportunity to either attend in-person instruction at their assigned campus or continue to attend virtually. At the present time, we have over 90% of our students engaging remotely from home and based on current survey information, that number is likely to see a minimal decrease in the months ahead. The majority of district teachers are also engaged in remote delivery of instruction from their homes.

In order to meet the instructional delivery and technology needs of teachers and to ensure the highest quality instruction, updated and efficient laptop devices need to be purchased. The district is currently surveying teaching staff to get an idea of current inventory and this information will be utilized to determine a final count and equitable distribution. Based on current information, the district is looking to purchase approximately 1000 devices.

ADMINISTRATIVE CONSIDERATIONS

The purchase will be made using a Purchasing Cooperative. Using an interlocal purchase co-op complies with purchase requirements of TEC 44.031 and local board policy requiring an approved purchasing method for contracts valued at \$50,000 or more. The district is currently soliciting pricing information.

FUNDING SOURCE AND AMOUNT

Federal Funds - Title I, Part A estimated cost \$1,233,000

RECOMMENDATION:

Purchase of Instructional Staff Laptop Computers from Dell Inc.

CONTACT PERSON (S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Rumalda Ruiz, Assistant Superintendent for Finance
Kim Risica, Executive Director for Special Programs & School Improvement
Roosevelt Rios, Purchasing Coordinator

**Mission Consolidated Independent School District
 Tabulation Form
 Laptops for Online Learning**

VENDOR NAME:		Dell Inc			Insight			Netsync			Netsync		
		Contact Name:			Contact Name:			Contact Name:			Contact Name:		
		Phone #			Phone #			Phone #			Phone #		
		Email:			Email:			Email: bkestes@thecomputerwarriors.com			Email: bkestes@thecomputerwarriors.com		
Qty	Description	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total	Note	Quoted Price	Sub-total
1000	Laptops	Dell Precision 3551 CTO	\$ 1,232.42	\$ 1,232,420.00	Dell Precision 3551 CTO	\$ 1,550.96	\$ 1,550,960.00	Lenovo Thinkpad P15V	\$ 1,168.00	\$ 1,168,000.00	Dell Precision 3551 CTO	\$ 1,592.00	\$ 1,592,000.00
1000	Absolute Professional	Included	\$ -	\$ -	N/B	\$ -	\$ -		\$ 65.00	\$ 65,000.00		\$ 65.00	\$ 65,000.00
1000	Case	Included			N/B				\$ 21.00	\$ 21,000.00		\$ 21.00	
1000	3 yr on site Warranty	Included	\$ -	\$ -	Included	\$ -	\$ -	Included / But No On Site service	\$ -	\$ -	Included		\$ -
Grand Total		\$ 1,232,420.00			\$ 1,550,960.00			\$ 1,254,000.00			\$ 1,657,000.00		
Estimated Delivery Time													
Purchasing Cooperative													

SUBJECT: Consideration and Approval for the Selection of an Architect for Roof Improvements at the Maintenance Building

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

On or about Saturday, July 25, 2020, Hurricane Hanna made landfall in our area causing roof damage at the district’s maintenance warehouse. The warehouse stores tools, equipment and supplies for maintenance needs with an approximate value of \$370,000.00. All items were removed, sanitized, re-inventoried and the staff lounge was converted into a make-shift warehouse.

The entire warehouse roof was damaged and a new roof design and construction will be required.

ADMINISTRATIVE CONSIDERATIONS

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

FUNDING SOURCE

General Funds/Other if Applicable
Proposed Architect Fee: 7.5% of Construction Cost
Estimated Const. Cost: \$160,000.00
Est. Fee: \$12,000.00

RECOMMENDATION

Consideration and Approval for the Selection of an Architect for Roof Improvements at the Maintenance Building.

Administration recommends the selection of PBK Architects on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

EXHIBIT

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Carlos Lerma, Maintenance/Facilities/Construction Director

SUBJECT: Consideration and Approval for the Selection of an Architect for Roof Improvements at the Lee Field House

PRESENTER: Ricardo Rivera
Assistant Superintendent for Operations

BACKGROUND INFORMATION

On or about Saturday, July 25, 2020, Hurricane Hanna made landfall in our area causing roof damage at the Mission High School Lee Field House facility. The field house houses both the freshman and JV athletic programs. All items were removed, sanitized, re-inventoried and the items that were not salvageable were discarded.

The entire fieldhouse roof was damaged and a new roof design and construction will be required. A temporary roof covering was installed to allow use of the building; however, a new permanent roof is required.

ADMINISTRATIVE CONSIDERATIONS

If MCISD is to proceed with this project, The Board of Trustees must take the following action in accordance with Education Code 44.035.

Select or designate an engineer or architect to prepare construction documents for the project. The engineer or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon’s Texas Civil Statutes) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon’s Texas Civil Statutes), as applicable.

The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

FUNDING SOURCE

General Funds/Other if Applicable

RECOMMENDATION

Consideration and Approval for the Selection of an Architect for Roof Improvements at the Lee Field House

Administration recommends the selection of Raba Kistner on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code.

EXHIBIT

N/A

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Carlos Lerma, Maintenance/Facilities/Construction Director

SUBJECT: Approval of PreK 3 and PreK 4 Systems Adoption Committee Members
PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum & Instruction

BACKGROUND INFORMATION

The SBOE issued *Proclamation 2021* at its June 2019 meeting which calls for English and Spanish prekindergarten systems.

The local education agency sets its own policies for selecting instructional materials for their students, but must include the requirement that materials are selected in an open meeting (Texas Government Code, Chapter 551). Mission CISD's process includes the selection of the District Instructional Materials Committee(s), which consists of teacher representatives from each campus. The superintendent or her designee is a member and will serve as chair of the committee. The role of the instructional materials committee is to examine the different systems and materials on the state-adopted lists approved by the State Board of Education. After the committee reviews the adoptions with the campus teachers, teachers vote. The committee is planning to make the final recommendation of the publisher to the Superintendent and the Board of Trustees at the March meeting.

ADMINISTRATIVE CONSIDERATIONS

Approval of PreK 3 and PreK 4 Systems Adoption Committee Members

RECOMMENDATION:

Approval of PreK 3 and PreK 4 Systems Adoption Committee Members

FUNDING SOURCE / AMOUNT

Not applicable

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Supt. for Curriculum & Instruction
Ana Vely Uresti, Coordinator for Fixed Assets/Warehouse/
Textbooks/Records
Erica Ortiz, Elementary Language Arts Coordinator
Emily Alvarado, Literacy Coach

Proclamation 2021

Pre-K 3 and PreK 4 Systems Adoption Committee Members

2021 Proclamation Pre-K Systems Adoption Committees

Campus	Pre-K 4	Pre-K 3	Representative (optional)
Alton Elementary School	Maricela Recio	Felipa Gonzalez	Now Hernandez
Bryan Elementary School	Matilde Reyna	Aida Limones	Lizelle Flores
Cantu Elementary School	Wendy Zimmerman	Esmeralda Chavez	
Castro Elementary School	Victoria Pedraza	Grizelda Gaona	Olivia Flores
Cavazos Elementary School	Selene Martinez	Yadira Torres	San Juanita Hernandez
Escobar-Rios Elementary School	Karina Gaona	Maria Torres	Iveth Contreras
Leal Elementary School	Jennifer Garcia	Mayra Garza	Rosalinda Barbosa
Marcell Elementary School	Victor Alonzo	Nancy Guthrie	
Midkiff Elementary School	Gloria Padron	Maria Cervantes	
Mims Elementary School	Ianelly Nuñez	Claribel Garcia	
O'Grady Elementary School	Imbra Ramsery	Ernestina Gamboa	
Pearson Elementary School	Miriam Camara	Carmen Frias	
Salinas Elementary School	Maria Isabel Maldonado	Myrna Davila	
Waitz Elementary School	Anita Reyes	Benita Rocha	



PROCLAMATION 2021 Timeline of Events



Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

PreK 3 and PreK 4 Systems

- November 19, 2020.....Principals select campus teachers to represent their campus and serve on District PreK 3 and PreK 4 Systems Adoption Committee. Each teacher has the opportunity to review the systems and instructional materials and/or an online version
- December 16, 2020Board of Trustees approve the PreK 3 and PreK 4 Systems Adoption Committee
- January 13, 2021Publisher PreK 3 and PreK 4 Systems Hearings; publishers present their products to the District PreK 3 and PreK 4 Systems Adoption Committee
- January 22, 2021Approved Publishers (eligible for the elections) allowed to provide Mission CISD with complete samples for each campus after the presentations
- Early February.....District Language Arts Department will disseminate the instructional material samples to the designated campus committee members
- February 9-16, 2021.....PreK 3 and PreK 4 Systems Adoption Committee members at each campus will schedule grade level meetings to review and collaborate on the sample adoption materials using the district rubric
- February 17-22, 2021Elections: Pre-K3 and Pre-K4 teachers vote on-line. The selected systems must accumulate a simple majority (50% + 1) of total votes in order to be awarded the adoption
- February 25-26, 2021.....Run-off elections will be held if no vendor receives a simple majority of the total votes
- March 3, 2021.....PreK 3 and PreK 4 Systems Adoption Committee recommendations are presented to the Board of Trustees at the Board Workshop
- March 10, 2021.....PreK 3 and PreK 4 Systems recommendations presented to the Board of Trustees for approval

Our Vision: Mission CISD will prepare and inspire all students to be equipped to excel in the college and career of their choice, dominate 21st century skills in leadership, knowledge, language, and technology to compete in a global economy and serve as successful citizens in their community.

Declaración de la Visión: Mission CISD preparará e inspirará a todos los estudiantes a estar preparados para sobresalir en la universidad y la carrera de su elección, dominar habilidades del siglo 21 en liderazgo, conocimiento, lenguaje y tecnología para competir en una economía global y servir comocidadanos exitosos en su comunidad

SUBJECT: Approval to Renew Agreement to Partner with Nuestra Clinica Del Valle for School Based Health Clinic

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

Nuestra Clinica Del Valle is a non-profit corporation that offers their services to children and their families who have health needs but are unable to afford or obtain health care services from health care providers. The corporation provides health care services to low income students and their families through their establishment, maintenance and operation of a school based health center.

As per the agreement, Mission CISD provides a District-owned facility located on the corner of Los Ebanos and 5 Mile Line in Alton, Texas. The Nuestra Clinica Del Valle has been using our facility to provide services since 2004.

ADMINISTRATIVE CONSIDERATIONS

The District wishes continue this partnership in an effort to assist in stabilizing the physical well-being of students, to reduce student absenteeism and increase students' ability to meet academic potential.

The current agreement will expire on December 31, 2020. Nuestra Clinica Officials are requesting a 5 year renewal to continue operating the clinic.

Agreement is under legal review by District's Legal Counsel.

FUNDING SOURCE AND AMOUNT

In-kind contribution.

RECOMMENDATION:

Approval to Renew Agreement to Partner with Nuestra Clinica Del Valle for School Based Health Clinic

CONTACT PERSON (S)

Carolina G. Perez, Ed. D., Superintendent of Schools
Lorena Garcia, Deputy Superintendent for Support Services
Rumalda Ruiz, Assistant Superintendent for Finance
Nurse Yesenia Trevino, MSN, ACRN, FNP-C, Health Service Coordinator
Lucy Ramirez Torres, Nuestra Clinica Del Valle Chief Executive Officer

SUBJECT: Award Contract for Employee Uniforms #320-20-0

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The intent of this solicitation is to provide a method to procure Employee Uniforms to meet the needs of the District.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Request for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- | | |
|------------------------------------|---|
| 1. Number of responses received - | 5 |
| 2. Number of vendors recommended - | 1 |

FUNDING SOURCE AND AMOUNT

General Funds - Estimated \$78,000 Based on FY2020 expenditures

RECOMMENDATION

Award Contract for Employee Uniforms #320-20-0 to Prudential Overall Supply.

CONTACT PERSON (S)

Rumalda Ruiz, Assistant Superintendent for Finance
Roosevelt Rios, Coordinator for Purchasing

Mission Consolidated Independent School District
Purchasing Department

FY2021 Term Contract:	Employee Uniforms #320-20-0
Awarded To:	1. <u>Prudential Overall Supply</u>
Term:	One Year, Option to renew another year
Term Period :	December 2020 – December 2021

Vendor		Duratex Apparel		Exclusive Decals & Screenprinting		MCM Sporting Goods		Prudential Overall Supply		ServiceWear Apparel	
		Contact Name: Leila Tueme Phone # 956-631-3692 email: leila@duratexapparel.com		Contact Name: Jose Flores Phone # 956-584-0101 email:		Contact Name: Norma Lee Garza Phone # 956-581-1632 email: mcmsports@yahoo.com		Contact Name: Mike Ray Phone # 949-250-4855 email: mikeray@prudentialuniforms.com		Contact Name: Jim Burnett Phone # 615-301-6191 email: info@servicewearapparel.com	
Line Item	DESCRIPTION	Note	Unit Price	Note	Unit Price	Note	Unit Price	Note	Unit Price	Note	Unit Price
1	Work Shirt – Men Polyester/Cotton* • Short Sleeve • Double- needle stitching • Flat knit collar • 3 button placket • Open hem sleeves • No pocket • Soil release machine washable fabric • Two colors • Embroidered department logo on the left	Duratex Brand add \$2 on XXL and up	\$18.90	Blue Generation Button Up	\$20.00	S-XL	\$18.95	ST665 Sport-Tek Heather Colorblock Contender Polo XS-XL 2XL 3XL 4XL	\$20.90 \$22.56 \$25.89 \$27.55	SP24KK	\$15.03
2	Work Pants – Men 100 % Cotton • Double- stitched seams • Reinforced quarter front pockets • Two reinforced back inset pockets • Reinforced belt loops • Comfort waistband • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on size 42 and up	\$16.90	Red Kap Industrial Work Pant Style PT20	\$14.85			PC20- Red Kap Wrinkle Resistant Cotton Work Pant 30-42 44-54	\$23.22 \$27.88	PC44NV	\$20.06
3	Work Pants – Women Polyester/Cotton 65/35 • Double stitched seams • Reinforced quarter front pockets • Two reinforced back inset pockets, • Reinforced belt loops • Comfort waistband • Soil release machine washable fabric • Solid colors • Lady cut with elastic on back	Duratex Brand add \$2 on size 42 and up	\$16.90	Red Kap Pants Style PT61	\$24.49			PT61-Red Kap Womens Elastic Insert Work Pant 4-20 22-24	\$21.05 \$25.26	PT59NV	\$17.40
4	Men's relaxed fit • 100% Cotton • Rinsed washed wear denim • Reinforced deep front pockets • Two reinforced back pockets • Reinforced belt loops • U – cut inseam • Soil release machine washable fabric • Various sizes	Duratex Brand add \$2 on size 42 and up	\$18.90	Key Brand Denim Pants	\$17.99			PD60 Red Kap Men's Relaxed Fit Jean 30-42 44.54	\$20.33 \$24.39	Classic Fit PD54PW Relaxed Fit PD60PW	\$14.56 \$14.00
5	Work Pants Denim – Men/Women • Men's/Women's relaxed fit 100% Cotton • Rinsed washed wear denim • Reinforced deep front pockets • Two reinforced back pockets • Reinforced belt loops • U – cut inseam • Soil release machine washable fabric • Various sizes	Duratex Brand add \$2 on size 42 and up	\$18.90	Key Brand Denim Pant	\$17.99			PD63 Red Kap Women's Jean 2-20 22-24	\$19.46 \$23.35	Male PD90PW Female PD91PW	\$17.68 \$18.44
6	Work Pants – Men/Women • Polyester/Cotton • Double stitched seams • Reinforced quarter front pockets • Two reinforced back inset pockets, • Reinforced belt loops • Comfort waistband • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on size 42 and up	\$16.90	Red Kap Style PT60	\$19.65			PT20 Red Kap Industrial Pant 30-44 46-60	\$14.49 \$17.39	Male PT2A Female PT3L	\$25.26 \$25.91
7	Work Smock Shirt – Women • Polyester/Cotton • Short Sleeve • Open hem with vents • Open collar with stays • Button front • Full cut body with back yoke • Two patch pockets • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$18.90	Red Kap Style TP23	\$20.00			TP23 Red Kap Women's Smock Loose Fit Short Sleeve S-XL 2X-4XL	\$18.82 \$21.73	Light Blue TP23LB Navy Blue TP23NV	\$18.12 \$18.74
8	Work Pants – Men • Polyester/Cotton • Doubled stitched seams • Reinforced quarter front pockets • Two reinforced back inset pockets • Reinforced belt loops • Comfort waistband • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on size 42 and up	\$16.90	Red Kap Style PT60	\$19.65			PT20 Red Kap Industrial Pant 30-44 46-60	\$14.49 \$17.39	PT10	\$17.58
9	Work Pants – Women • Polyester/Cotton • Inner lined waist band • Full elastic waistband • Slack style front pockets • Brass ratcheting zipper • Post – cure durable press • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on size 42 and up	\$16.90	Red Kap Style PT60	\$19.65			PT21 Red Kap Women's Industrial Pant 04-20 22-28	\$20.84 \$25.02	PT59NV	\$17.40
10	Work Shirt – Men/Women • Polyester/Cotton • Long Sleeve • Long oval tail hem. • Full-cut body with back yoke • Two patch pocket • Button down collar • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$19.90	Blue Generation 45	\$23.50	PLAIN XS-XL	\$20.00	SP24 Red Kap Industrial Shirt/1T12 Red Kap Meridan Performance Twill Shirt/S608 Port Authority Long Sleeve Easy Care Shirt SP14 S-XL SP14 2X-5XL 1T12 S-XL 1T12 2XL-5XL S608 XS-XL S608 2XL S608 3XL S608 4XL S608 5XL S608 6XL	\$17.43 \$20.66 \$27.92 \$32.64 \$24.19 \$25.85 \$29.18 \$30.84 \$34.16 \$35.83	SP14	\$17.38

Vendor		Duratex Apparel		Exclusive Decals & Screenprinting		MCM Sporting Goods		Prudential Overall Supply		ServiceWear Apparel	
		Contact Name: Leila Tueme Phone # 956-631-3692 email: leila@duratexapparel.com		Contact Name: Jose Flores Phone # 956-584-0101 email:		Contact Name: Norma Lee Garza Phone # 956-581-1632 email: mcmssports@yahoo.com		Contact Name: Mike Ray Phone # 949-250-4855 email: mikeray@prudentialuniforms.com		Contact Name: Jim Burnett Phone # 615-301-6191 email: info@servicewearapparel.com	
Line Item	DESCRIPTION	Note	Unit Price	Note	Unit Price	Note	Unit Price	Note	Unit Price	Note	Unit Price
11	Work Shirt – Men/Women Polyester/Cotton • Short Sleeve • Long oval tail hem. • Full-cut body with back yoke • Two patch pocket • Button down collar • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$18.90	Blue Generation	\$20.00	PLAIN XS-XL	\$20.00	SP24 Red Kap Industrial Shirt/1T22 Red Kap Meridina Performance Twill Shirt SS/S508 Port Authority Short Sleeve Easy Care Shirt SP24 S-XL \$15.81 SP24 2X-5XL \$18.11 1T22 S-XL \$25.92 1T22 2XL-5XL \$27.92 S508 XS-XL \$22.52 S508 2XL \$24.19 S508 3XL \$27.51 S508 4XL \$29.18 S508 5XL \$32.50 S508 6XL \$34.16		SP24KK	\$15.03
12	Work Shirt – Men/Women • 100% Polyester • Short Sleeve • Double-needle stitching • Flat knit color • 3 button placket • Open hem sleeves • No pockets Soil release machine washable fabric, two colors	Duratex Brand add \$2 on XXL and up	\$19.90	SporTek Solid Polo	\$18.00	PLAIN XS-XL	\$18.95	ST665/LST665 Sport Tek Heather Colorblock Contender Polo XS-XL \$20.90 2XL \$22.56 3XL \$25.89 4XL \$27.55		M/F SL90/91	\$20.33
13	Work Shirt – Men • Polyester/Cotton approx. 65/35 • Long Sleeve • Long oval tail hem • Full-cut body with back yoke • Two patch pocket • Button down collar • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$19.90	Blue Generation	\$23.50	PLAIN XS-XL	\$20.00	SP14 Red Kap Industrial Shirt/1T12 Red Kap Meridina Performance Twill Shirt/S608 Port Authority Long Sleeve Easy Care Shirt SP14 S-XL \$17.43 SP14 2X-5XL \$20.66 1T12 S-XL \$27.92 1T12 2XL-5XL \$32.64 S608 XS-XL \$24.19 S608 2XL \$25.85 S608 3XL \$29.18 S608 4XL \$30.84 S608 5XL \$32.16 S608 6XL \$34.16		SP90	\$20.54
14	Work Shirt – Men • Polyester/Cotton approx. 65/35 • Short Sleeve • Long oval tail hem • Full-cut body with back yoke • Two patch pocket • Open collar with stays • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$19.90	Blue Generation Raplin Release	\$22.00	PLAIN XS-XL	\$18.95	SP24 Red Kap Industrial Shirt/1T22 Red Kap Meridina Performance Twill Shirt SS/S508 Port Authority Short Sleeve Easy Care Shirt SP24 S-XL \$15.81 SP24 2X-5XL \$18.11 1T22 S-XL \$25.92 1T22 2XL-5XL \$27.92 S508 XS-XL \$22.52 S508 2XL \$24.19 S508 3XL \$27.51 S508 4XL \$29.18 S508 5XL \$32.50 S508 6XL \$34.16		SP80	\$18.92
15	Work Shirt – Women • Polyester/Cotton approx. 65/35 • Short Sleeve • Long oval tail hem • Full-cut body with back yoke • No pocket • Open collar with stays • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$18.90	Blue Generation Poplin Release	\$22.00	PLAIN XS-XL	\$20.00	L508 Port Authority Ladies Short Sleeve Easy Care Shirt L508 XS-XL \$22.52 L508 2XL \$24.19 L508 3XL \$27.51 L508 4XL \$29.18 L508 5XL \$32.50 L508 6XL \$34.16		SP81	\$18.92
16	Work Shirt – Women • Polyester/Cotton approx. 65/35 • Long Sleeve • Long oval tail hem • Full-cut body with back yoke • No pocket • Open collar with stays • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$18.90	Blue Generation	\$23.50	PLAIN XS-XL	\$20.00	L608 Port Authority Ladies Long Sleeve Easy Care Shirt L608 XS-XL \$24.19 L608 2XL \$25.85 L608 3XL \$29.18 L608 4XL \$30.84 L608 5XL \$34.16 L608 6XL \$35.83		SP91	\$20.54
17	Work Shirt – Women • Polyester/Cotton approx. 65/35 • 3/4 Sleeve • Long oval tail hem • Full-cut body with back yoke • No pocket • Open collar with stays • Soil release machine washable fabric • Solid colors	Duratex Brand add \$2 on XXL and up	\$18.90	Blue Generation 3/4 Sleeve	\$23.50	PLAIN XS-XL	\$21.00	L612 Port Authority Ladies 3/4 Sleeve Easy Care Shirt L612 XS-XL \$22.52 L612 2XL \$24.19 L612 3XL \$27.19 L612 4XL \$27.51		TX1009B	\$28.97
18	Welding shirt • 100% Cotton • fire resistant • Long sleeve • No pockets • Long oval tail hem • Solid colors • Breathable light welding protector	Duratex Brand add \$2 on XXL and up	\$21.00	Bulwark FR SLN2	\$58.00			Sww2 Bulwark Welding Work Shirt Sww2 M-XL \$99.90 Sww2 2XL-3XL \$133.37		Sww2SY	\$82.48
19	JACKET • 100% Polyester knit shell with waterproof finish • 100% Polyester mesh interior • Three-panel hood with adjustable locking draw cord • Reverse coil zipper • Front zippered pockets • Elastic binding cuffs • Navy Blue, black, or grey	All Sizes	\$25.00	5317-Port Authority Jacket	\$29.00			J719 Port Authority Active Hooded Soft Shell Jacket J719 XS-XL \$45.80 J719 2XL \$47.47 J719 3XL \$50.79 J719 4XL \$52.46		Male GV0016 Female GV0017B	\$42.28 \$28.43
20	JACKET • 100% cotton duck cloth • Polyfill nylon lining • Hood • Rib knit cuffs and waistbands • Front hand pockets • Left pocket sized logo embroidery in solid white thread • Navy, duck brown, or black	S-XL \$49.00 XXL \$51.00 3XL \$52.00 4XL \$56.00 J763		C53T38 Red Kap Jacket	\$38.00			J763H Corner Stone Duck Cloth Hooded Jacket J763H XS-XL \$62.43 J763H 2XL \$64.10 J763H 3XL \$67.42 J763H 4 XL \$69.08 J763H 5XL \$72.41 J763H 6XL \$74.07		Navy Blue JD20ND Brown JD20BD	\$56.19 \$54.46

SUBJECT: Award Contract for Network Cabling Drops at Mission CISD Annex Building and On-Call Cabling Services 344-21-0

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Mission CISD Annex facility will house the following departments:

- Information Systems
- Technology Systems
- Safety and Security
- Fixed Assets, Warehouse, Textbooks and Records Management

The Annex facility will also house the district network operations center and the district staff development training and conference center.

Mission CISD needs to purchase 347 network cable drops as part of the installation of the technology infrastructure at the Annex facility.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Request for Proposals in compliance with TEC Sec 44.031(a) requiring an approved method of procurement for expenditures of similar categories valued at an annual aggregate of \$50,000 or greater.

A summary of the response review and evaluation process is as follows:

- | | |
|------------------------------------|---|
| 1. Number of responses received - | 3 |
| 2. Number of vendors recommended - | 1 |

FUNDING SOURCE AND AMOUNT

General Fund Estimated cost: \$ 77,423

RECOMMENDATION:

Award Contract for Network Cabling Drops at Mission CISD Annex Building and On-Call Cabling Services 344-21-0 to Telepro Communications.

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Rick Rivera, Assistant Superintendent for Operations
Joel Garcia, Executive Director for Technology and Information Systems
Noe Pena, Director for Technology Systems
Roosevelt Rios, Purchasing Coordinator

SUBJECT: Approval of Donations

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CDC (Legal), all bequest of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

The district receives donations from various sources throughout the school year. The majority of donations are given to the student activity funds to be used for student travel and awards. Some donations are in cash and some are non-cash, such as equipment, food, and services.

AMINISTRATION CONSIDERATION

For the period reported, the total donations were \$4,841.02. The largest cash donation was \$1,515.00 and the largest non-cash donation was \$1,530.00. These donations benefit our students.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION:

Approval of donations.

CONTACT PERSON (S)

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Rosalinda Rodriguez, Accountant

Mission Consolidated Independent School District
Donations

Date	Campus / Scholarship	Cash	Non-Cash	Donor	Purpose
10/29/20	Waitz Elementary	71.00		International Apparel Warehouse (Duratex)	Donation to be used to purchase uniforms for students.
11/03/20	Mission VMHS	1,515.00		Joel Becerra	Donation to be used by Mission VMHS Football team.
11/09/20	Mission High School	416.02		PEL Industries	Donation will be used for students awards.
11/20/20	MHS Football Club	1,309.00		Mission Athletic Foundation	Donation to be used by MHS Football Club as needed.
12/01/20	Elementary schools (14)		1,530.00	Ricardo and Claudia Rivera	Christmas donation of 2 scooters to each elementary campus.
	Total donations	\$ 3,311.02	\$ 1,530.00		



Mission Consolidated Independent School District

- 1201 Bryce Drive • Mission, Texas 78572
- Telephone (956) 323-5505 • Fax (956) 323-5634
- Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a **Regular Meeting on Wednesday, September 9, 2020, scheduled to begin at 7:00 PM**, by Videoconference and Teleconference. . Some Board members were present at Bryan Elementary Cafeteria and others participated through Webex.

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

Ms. Minnie Rodgers, president, read a script which is read before the beginning of a telephone or videoconference meeting held under the Suspended OMA Laws

I. Call Meeting to Order and Establish Quorum

President Minnie R. Rodgers called the meeting to order at 7:07 p.m. The meeting was properly posted; a quorum was present. Those present besides Ms. Rodgers were Charlie Garcia III, Jerry Zamora, Petra B. Ramirez, Veronica R. Mendoza, Dr. Sonia M. Treviño, and Dr. Carol G. Perez, superintendent of schools. Patricia O'Caña-Olivarez joined the meeting at 7:30 p.m.

II. Pledge of Allegiance and Moment of Silence

Ms. Rodgers led in the Pledge of Allegiance and she also asked for a Moment of Silence.

III. Presentation(s) to the Board of Trustees

1. Hidalgo County Annual Tax Report for Fiscal Year 2019-2020

Mrs. Rumalda Ruiz, assistant superintendent for Finance, introduced Paul Villarreal, the Hidalgo County Tax Assessor Collector, who presented a report of the tax collections report for the prior fiscal year.

Mr. Villarreal reported that the total collected for 2019-2020 Mission CISD was \$27,844,104.49. The disbursements of attorney fees, commissions, and costs were a total of \$27,767,346.79.

Breakdown of last year's collections the base amount only \$25,310,689.89. This year the amount collected was \$25,560,860.69 for \$250,000 or 4.2680% above last year's collections. Last year's percentage collected was 93.73 and this year it was 93.50. In a breakdown of the last 5 years 2015 was 93.65%, 2016 was 93.35%; 2017 was 93.43%; 2018 was 93.73%; and 2019 was 92.65%. The current levy was \$27,000,000 and they ended collecting 93.50%. Mr. Villarreal said the collections were great in spite of the challenges of the COVID-19 pandemic.

2. Annual Delinquent Tax Collection Report for Fiscal Year 2019-2020

Mrs. Ruiz introduced Kelly Salazar, representative for Linebarger Googan Blair and Sampson delinquent tax attorneys. Ms. Salazar addressed the Board to present the fiscal year-end report for July 1, through June 30, 2019. The delinquent tax collection program on behalf of Mission CISD continues to focus on two basic premises. The first is to collect from the individual tax payer; secondly, use the tool of litigation only as a final option to collect. During this reporting period, 9 demand mailings were completed. Over 11,000 statements were mailed to delinquent tax payers in this area. Over 617 personal visits were completed. These property visits and inspections were reduced during this time of the pandemic in order to protect the staff and the community. Over 5,600 phone calls were made, incoming and outgoing; there over 1,015 walk-ins also in response to the pandemic, although the walk-ins had to be modified to follow COVID-19 procedure. Currently, they have a curbside ability for tax payers to make their payment. So that they don't have to enter into any of the facilities to pay their taxes. This is offered at all 4 of their offices in Hidalgo County including the one in Mission.

We also have made an effort to keep track of those individual delinquent tax payers who have made a complaint or an assertion that their finances have been affected due to the pandemic and we track those. Currently, we have 112 accounts in the Mission CISD that are coded "financially affected" by the pandemic.

Although this doesn't mean that they don't make an effort to collect from these tax payers, what it means is that they are more compassionate to these individuals and make effort to arrange payment options to best facilitate their needs right now.

Regarding litigations, 101 law suits or interventions were done during this fiscal year. One hundred were disposed, 45 judgements were taken. Pending litigations as of July 2020, there 277 accounts pending for Mission CISD representing over \$1.1 million in base, penalties, and tax owed to the District.

Ms. Salazar stated that they regularly conduct tax sales and resales regarding cases that have been taken to judgment with little or no effort to pay what is owed. During this reporting period, 7 tax sales and two resales were completed placing 18 properties for sale. This tax sale resale process was put on a stop during the pandemic. However, this tax sale resale program has recently been reinitiated. They target vacant lots and non-homestead properties in order to be more compassionate. Over \$1.2 million in base tax was collected for Mission CISD during this year, over \$453,000 in penalties and interest for a total collections of over \$1.7 million to the District.

In the future, they will continue monitoring pending lawsuits, their active litigation, and pursue as best they can to continue monitoring the bankruptcy accounts. There have been an influx of bankruptcy filings due to the pandemic. This has a strong impact on the delinquent collections; however, this firm has a strong bankruptcy team that monitors any filings and does its best to advocate for the District to make sure the District gets whatever it is that it's entitled to during the bankruptcy process. They will continue their mailing program. Modifications were made offering a compassionate option to taxpayers recognizing the experiences that all are undergoing. They will be letting taxpayers know that they are willing to work with them as best they can to get them to fulfill any debt they have with the District. They will continue the property sale program making sure to identify vacant lots and commercial properties and non-homestead properties.

IV. Comments from the Public

Mr. Chris Von Wald, the parent of a second grader and a sophomore in the District, congratulated and thanked the District on a job well done at getting on-line instruction that had just started throughout the District and for time and hard work to pull it off.

Mr. Von Wald also addressed the Board regarding Fall Athletics. He said he was representing over 200 households of athletes within the District. Recently, a drive-by, one-night petition signing was held and over 200 households signed this petition. Ninety percent of those who signed were participants in volleyball or football players. He asked that it be the first in the Rio Grande Valley to commit to the 2020 Fall Sports, however, as Rio Grande City and Mercedes had already removed that burden from the District by committing to starting on the 28th of the month.

Mr. Von Wald asked the Board to please consider allowing varsity fall sports to continue as scheduled which will help in controlling the number of participants to be able to better monitor easily enforce safety guidelines. Finally, he added that, if the answer was no as a vote, to at least table the vote which would allow to hopefully continue to see a drop in the COVID numbers in the community before a final decision is made since the final decision doesn't necessarily have to be made for about another week

Mr. Kevin Jaime is parent of a student in Mission CISD. Mr. Jaime addressed to Board saying that we are at a precipice of a decision regarding fall sports. The District has a great responsibility on its shoulders. It has never been more evident that the community needs its school district and its leadership more now than ever.

Kids are participating in off-campus sports such as volleyball, baseball, soccer, and 7 on 7 Football. Sports and gatherings have not stopped since March. Since kids have already been playing during the pandemic, all sports would not increase the danger but rather decrease it through education and protocols.

Mr. Jaime suggested that an inservice could be held with parents and players to educate them on the danger and risks that are present at home, school, and elsewhere when they leave the sports arena. A player/parent contract can be made to encourage safety protocols at home and elsewhere. These same players and parents would educate their families and friends which in turn would educate the community. Education is the key to prevention of the acquisition of this virus. We have been preventing it through education rather than medicine. Mr. Jaime believed that is what has been missing in this pandemic. Parents in this community are not asking the District to do anything it doesn't have the right to do—the right to choose.

If the Board takes away their ability to make their parental decisions, the District would be taking their rights and freedoms. Allow parents to make the choice whether their child will participate in fall sports or not. Give them the information needed to make this decision and let them be the parent. If enough parents choose not to allow their kids to play and we don't have enough to fill a team, so be it. That was the parent's decision not an elected officials' and the whole community is paying attention at this moment.

Mr. Jaime added, "So if you have the power to change the narrative of this health crisis what will you do? If one man, one woman, one child can move others to act what will this Board do? What would the School District? What would a collective group of school districts in the RGV do to continue flattening the curve? I leave that question up to you. Let's educate the players and the parents, allow them the right to choose them together. We can turn this tide on this pandemic and truly start changing the world."

V. Public Comment(s) on a Specific Agenda Item(s)

NONE

VI. Superintendent's Updates and Recognitions

Dr. Perez recognized the Child Nutrition Program for serving 16,000 children, 8 meals per child, at 8 sites. The District was informed to apply for the Summer Meal Program. So last week instead of providing only 4 meals, the District could increase it to 7 days a week. The application was submitted and they did provide the 8 meals per child. There were huge lines waiting to pick-up the food; there was a lot of support from the community. This Saturday, 2 more additional sites will open for a total of 10 sites. Not all schools are opened for these meals because not all the schools have the refrigeration and other things that are needed to be able to store and distribute the meals. This was a great blessing to the community and the District will work as much as possible to provide not only the academics, but also the physiological needs.

With regards to the first day of school, there was a great number of support. The families tuned in for the morning announcements, teachers got to know their students, support staff from the campuses including principals were able to visit the classrooms and welcomed the children back. The staff is working to make sure that the lessons are developmentally appropriate and also brain breaks are also provided and physical activity, etc. that children need. Ten thousand nine hundred eight (10,908) devices were distributed which are not enough since there are 15,500 students. Many devices were ordered but because of the pandemic, they are on back order. However, there were many used devices at the campuses that were refurbished so that the student could use until the back orders arrive. At that point, the old ones will be traded for the new ones.

The Hidalgo County Local Health Authority order for all public and private school systems will end on September 27, 2020. The order stated that districts can reopen schools on September 27. However, the pandemic data has been monitored. September 28 would be the fourth week of remote instruction. As far as the waiver that the District is required to submit to the TEA to have eight weeks of instruction, on week five if the numbers of the pandemic remain steady or begin to decrease depending on the situation, the District may be able to allow children to come back into the schools.

A survey was provided to staff to see how many staff will be willing to come and work with the children in person. At the time, it was about 24% of the staff or 271. However, out of the 271 a little bit more than 200 are classroom teachers and 65 paraprofessionals. For students that do not have connectivity at home, the District has provided hotspots WIFI kits in vehicles. However, there are places where the infrastructure of towers are not available. For those students that do not have connectivity, packets are provided for them. There will be children that need to be brought back into the buildings. They would still be on a device with remote visual virtual instruction; but, they would be in the schools. In the same manner, access could be provided to essential workers.

An enrollment form will be sent out to parents to find out how many families are willing to send their children into the school buildings to receive remote instruction. In that case, there would be monitors, paraprofessionals, support staff where the children can sit in cafeterias, libraries, gymnasiums, in classrooms with enough physical distancing and sitting before their devices to receive the instruction from their classroom teachers. Another option will be to hire the over 100 substitute teachers that are receiving unemployment because the District does not employ them unless a teacher is out. They can also assist with monitoring the children. These were some of the ideas that the Executive Leadership Team had been working on to make sure that the children receive the best education possible.

Mrs. O'Caña-Olivarez need clarification regarding returning back to school. She asked if children are supposed to be back in school right after September 28. Or will there still be sheltering-in-place until November 2?

Dr. Perez said no this was just providing the option for children that do not have connectivity. There are areas that even though hotspots have been provided, providing WIFI kits in District buses and vehicles, the children are not able to login even though they have a device. Packets have been made for them. For children of essential workers, doctors, nurses, EMS, firemen, policemen, or people that must work, a mechanism will be provided where families can give their feedback as to whether they will be allowing to go to their respective campuses. The District has only about 65 paraprofessionals that would be coming in to monitor and about 100 substitute teachers that the District could draw upon. So based on the number of students, it's going to be on a first-come first-served basis. Remote instruction will continue at home. Parents will have the choice and it will be open primarily because of the children that don't have connectivity and then these children of essential workers will be given an opportunity since the schools are already open.

VII. Discussion and Possible Action Agenda

1. Approval and Adoption of the Ordinance for the 2020 School Tax Rate

Mrs. Ruiz stated that at the Board Workshop the proposed tax rate was discussed for the Board's consideration and adoption this week. She had been working very closely with Hidalgo Tax Office, Mr. Paul Villarreal's office, in preparing the agenda item and being in compliance with Truth and Taxation. At that time she informed the Board that House Bill 3 and Senate Bill 2 of the last legislative session, they brought tax relief to tax payers to property owners within the District.

In 2019-2020, the tax rate decreased substantially from \$1.17 to \$1.0683 in the Maintenance and Operation side of the tax rate. That was required by House Bill as a result of the tax rate compression. This year it worked a little bit different because information had to be submitted to TEA. TEA had to approve that data. On August 5, it published those maximum tax rates so that districts could approve.

At the beginning, when the budgeting process was started, the tax rate on the Maintenance and Operations (M&O) side of \$1.0547 was being used. When that documentation was submitted to TEA, they came back and informed the District that the maximum tax rate that the District could adopt on the M & O side was \$1.0280 attributable mainly to property values increases. When comparing 2019 to 2020, property values grew by 7.10%. Those tax rates had to be adjusted accordingly since that is the maximum that is required by law that the Board can approve.

Administration requested approval of the adoption of the tax rate and tax ordinance to furnish that information to the Tax Assessor. Eventually, in late October or November, residents will be getting their tax bills. However, the tax ordinance will have a tax rate of \$1.0280 per \$100 valuation on the M & O side and \$0.1713 rate for the debt service to make the bond payment. Along with that, the District is required by the Texas Tax Code to do an effective tax rate or a comparison of calculation where it compares prior years' values with this year's values to provide the same amount of revenue that was generated last year. That was the calculation that was provided by Hidalgo County Tax Office. And so when they go through that calculation, it gives the values increase by 0.97 very close to 1%. Once again that is the extensive calculation the District is required to do. However, the tax rate was proposed to be the same as Mrs. Ruiz shared with the Board last week at \$1.0280 for M & O and \$ 0.1713 for the debt service for a total tax rate of \$1.1993 per \$100 valuation for District properties. Administration recommended approval of adoption of tax rate and tax ordinance to furnish that information to the tax assessor.

Motion made by Mrs. Ramirez that the Board approve the property tax rate increased by adoption of a tax rate of \$1.1993 which is effectively a 0.97 percent increase in the tax rate. Motion seconded Mrs. Mendoza. Motion passed unanimously. Vote 7-0

2. Consideration and Approval of Changing the Procurement Process from Design Build to Competitive Seal Proposals (CSP) for the Districtwide Security Vestibules Project

Mr. Ricardo Rivera, assistant superintendent for Operations, reported that This agenda item was presented and discussed at the Facilities/Environment Committee meeting held on Wednesday, September 2, 2020

Administration recommended Approval of Changing the Procurement Process from Design Build to Competitive Sealed Proposals (CSP) for the Districtwide Security Vestibules Project, use the attached evaluation and selection criteria, recommended designating the following four (4) persons to comprise the evaluation and ranking committee:

- The three (3) Board of Trustees Facilities Committee Members
- Assistant Superintendent for Operations

Motion made by Mr. Zamora that the Board approve changing the procurement process from design build to competitive-sealed proposals (CS) for the District Security Vestibule Project, using the attached evaluation and selection criteria, designating the three (3) Board of Trustees Facilities Committee members, and the assistant superintendent for Operations. Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 7-0

- 3. Recommendation and Approval of the Selection for:**
- a. Executive Director for Technology and Information Systems**
 - b. Educational Diagnostician**
 - c. Licensed Professional Counselor (LPC)**
 - d. Speech Language Pathologist (SLP)**

Taken to Executive Session for discussion.

4. Discussion and Possible Action In-Person Athletics

Ms. Lorena Garcia, deputy superintendent for Support Services, reported information regarding in-person athletics. The district took several surveys to obtain feedback from the stakeholders regarding the topic of possibly allowing in-person athletics.

The most current information from Hidalgo County regarding COVID-19 indicated that Hidalgo County was at level one, the highest emergency response operations level. In the City of Mission, on September 9, there was a total of 4,495 confirmed COVID-19 positive cases, which was about 5.3% of the population.

Recently, the Region 7 Sports Booth conducted a survey of Valley school districts to get feedback as to what their plans were regarding in-person fall sports. There were various school districts that were considering offering a projected start date as late as October 12, others as early as September 28. Some were still pending a decision at that time. They were asked if they would allow sub-varsity sports and most answered yes. When asked if their intent was to cancel fall sports, many of the districts were pending a decision while others stated no.

The District gave an anonymous survey to the coaching staff to ensure that there was honest feedback from them. About 110 surveys were sent out to the coaches at the junior high and high school level which asked several questions. Were they currently teaching fall sports? Ninety-eight responses were received. This also included the junior high and high school athletic trainers as part of that survey. This survey asked for possible dates of September 21 or 28 start for in-person coaching for fall as a Mission CISD coaching employee. There was about a 60/40 split with 60% saying that they would be okay working with in-person athletics and 40% wanting remote.

The survey also stated that as part of the health and safety guidelines available, Mission CISD will have disinfecting protocols, temperature checks, social distancing, and face masks requirement at all times. They were asked if as per Mission CISD facilities, would they be able to comply with the expectations once in-person practicing games began. An overwhelming 91.84% said yes and a little over 8% said no.

Which of the following would you feel most comfortable returning to in-person coaching work? Knowing that the work spaces are being sanitized, having the cleaning and sanitizing supplies and materials top on the list knowing that the mandatory guidelines were being followed and then as far as maintaining social physical distance, there was a small percentage 44 saying there was really nothing you can do to make me feel comfortable.

When asked what they were looking forward to about returning to in-person coaching work place, the answer was seeing students, friends, and coworkers, and access to the physical resources and that the in-person makes it a lot easier for collaboration.

Another survey was conducted to the parents of secondary athletics for the Fall sports. About 1,630 surveys were sent out for the students that were enrolled at the time in athletic sports at the secondary level. Four hundred forty-six responses were received: 327 of those responses were a yes and 119 indicated no. Of the total surveys that were sent out, 1,488 did not respond. The survey was broken down by high school and gender as well as by sport. Mission High School's totals were 370 surveys were sent and 86 responses were collected: 69 of those were yes, 17 were no, and 284 no responses. For Veterans Memorial High School, 336 surveys were sent out and 135 responses were received: 107 were yes, 28 were no, and 201 did not return a response. Mission Collegiate High School sent 23 surveys and out of those 23 only 4 families responded: 3 yes and 1 no. Mission Junior High sent 253 surveys with 58 yes, 24 no, and 171 did not respond. K. White Junior High sent out 281 with 60 responses: 34 yes and 26 no, and 221 did not respond. Alton Memorial Junior High sent 213 surveys with 35 responses received: 23 were yes, 12 no, and 178 did not respond. R. Cantu Junior High sent 158 surveys 44 were received: 33 yes, 11 no, and 114 did not respond

Mrs. O'Caña-Olivarez commented that she expected the survey to have had a whole lot more responses than the 27% percent of the parents that were received. There was an overwhelming majority that just stayed silent. She wondered if they stayed silent because they just didn't care or because they missed the deadline. She was very surprised when it was broken down by sport to see that there was very minimal participation even in sports such as football. This surveys were well publicized through social media along with a phone tree that to let people know that these surveys were available for them respond and 73% did nothing.

Ms. Garcia said that the survey was broken down by grade level and by sport. Ms. O'Caña-Olivarez asked that of the 27% that responded how many of those were from high school. Ms. Garcia said there were 225 from high school that submitted a response: 446 were sent out so 221 did not respond.

Dr. Perez informed the Board that instruction and athletics was within the realm of the Administration and the Superintendent as part of decision making. It is not part of Board policy. In reality, the reason it was posted on the agenda was to have a forum to provide information, etc. in much more detail. At this time, the situation needs to be completely monitored. Now that this data was available, information will be provided within week or so to the parents, students, and staff. A letter to parents and staff will be sent and a press release will also be sent out. All stakeholders' point views will be considered when making a decision.

Mr. David Hansen, legal counsel, agreed that Dr. Perez was correct. The decision making on school activities really rests with the Superintendent. So this report was for the information of the Board and to help it understand the decision-making process of the Superintendent.

Mrs. Ramirez stated that these surveys were legitimate. However, the only thing that she didn't like about the surveys was that perhaps some people did not get the surveys and while others were not able to answer. She felt the District had done a very good job with sending out the survey. Therefore, the District should wait and make a decision while getting closer to the 28th to see where this pandemic is and how the parents are feeling about letting their kids participate in sports.

Mrs. Ramirez agreed to give the right to the Superintendent to make the decision. She has done an excellent job in keeping the Board updated with everything that has been going on and that she will make a decision in the end.

Mrs. Ramirez also asked what the coaches were going to be doing to help this pandemic from spreading, were going to be playing, and how it will be prevented from spreading to the coaches. Everything is workable as long as there is monitoring, study the data. She stated that when they become public servants their priority was to keep the kids safe.

Dr. Treviño asked Mr. Hansen whether it was correct that Administration and the Superintendent were responsible to make a decision and no action needed. Mr. Hansen said that this authority did not have to be delegated because it is already with the Superintendent. Mr. Hansen added that all of the decisions will be made and still exist within context of current orders of the Hidalgo County Health

Authority. Even if 100% of the people wanted to do something, the fact was that there are still orders that impact the ability to legally do some of those things such as gathering in large groups, etc.

The attorney general issued an opinion that did not make reference to the penal provisions that are attached to those health and safety code provisions that did not apply. There can actually be penalties for people who violate the orders of the County Health Authority in fines, etc. Districts are not immune. So all of these decisions would have to be made from that legal framework. Right now, there is County Health Authority order that is in effect and they have the authority to extend the order.

Mr. Zamora and Mr. Garcia concurred with Mrs. Ramirez. Mr. Zamora state some sports and football teams up north were played. However, Corpus had to suspend some of their games because some of the players were ill with COVID-19. He added that just because they are playing up north, maybe they don't have the sanctions that the District has. Mr. Hansen said that was absolutely the case because currently under the current order, the District needs permission from a mayor and possible the County Health Authority to hold certain events. It is correct that a lot of the schools that are playing are 1-A and 2-A schools that are much more isolated. However, it is the reality that Hidalgo County has one of the worst brunts of COVID in the United States. It is unique in that regard. When they do observe a case, they have to all quarantine and the threshold is very low under TEA rules. This area is very unique in the state because of the mortality rate and of the percentage of people that are infected.

5. Consider Superintendent's Evaluation, Contract, and Compensation

Item taken to Executive Session for discussion.

VIII. Items to Consider: The Board will consider and may act on the following items under a ONSSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

Motion made by Mrs. Mendoza that the Board approve item VIII. Items to Consider 1 through 5b. Motion seconded by Mr. Zamora. Motion passed unanimously. Vote 7-0

1. **Approval of the Optional Flexible School Day Program**
2. **Recommendation and Approval of Bids, Proposals, and Purchases of \$50,000**
 - a. **Contract Renewal for Restaurant and Catering Services # 112-20-0**
 - b. **Contract for Renewal Soil and Sand #120-20-1**
 - c. **Contract Renewal for Fencing Material #120-20-2**
 - d. **Contract Renewal for Playground Equipment and Supplies #120-20-3**
 - e. **Contract Renewal for Irrigation Equipment and Supplies #120-20-4**
 - f. **Contract Renewal for Landscaping Equipment and Supplies #120-20-5**
 - g. **Contract Renewal for Grounds Chemicals and Fertilizers #120-20-6**
 - h. **Contract Renewal for Charter Bus Services #317-20-0**
3. **Approval of Renewal of Unemployment Compensation Program with Texas Association of School Boards (TASB)**
4. **Consideration and Approval of First Reading of Locally Developed and TASB-Initiated Localized Policies Including Update 115 Affecting Local Policies:**
 - a. **BF(LOCAL): BOARD POLICIES (revising)**
 - b. **DED(LOCAL): COMPENSATION AND BENEFITS-Vacations and Holidays (revising)**
 - c. **DIA(LOCAL): EMPLOYEE WELFARE-Freedom from Discrimination, Harassment, and Retaliation (revising)**
 - d. **DMD(LOCAL): PROFESSIONAL DEVELOPEMNT-Professional Meetings and Visitations (revising)**
 - e. **EI(LOCAL): ACADEMIC ACHIEVEMENT (revising)**
 - f. **FB(LOCAL): EQUAL EDUCATIONAL OPPORTUNITY (revising)**
 - g. **FD(LOCAL): ADMISSIONS (revising)**
 - h. **FEB(LOCAL): ATTENDANCE-Attendance Accounting (revising)**
 - i. **FFG(LOCAL): STUDENT WELFARE-Child Abuse and Neglect (revising)**
 - j. **FFH(LOCAL): STUDENT WELFARE-Freedom from Discrimination, Harassment, and Retaliation (revising)**
 - k. **FMF(LOCAL): STUDENT ACTIVITIES-Contests and Competition (revising)**
 - l. **FNG(LOCAL): STUDENT RIGHTS and RESPONSIBILITIES-Student and Parent Complaints/Grievances(revising)**
 - m. **GF(LOCAL): PUBLIC COMPLAINTS (revising)**
5. **Approval of Minutes**
 - a. **July 20, 2020**
 - b. **July 29, 2020**

IX. Executive Session

President Rodgers called the Board into Executive Session at 8:54 p.m. and back into Open Session at 10:00 p.m.

1. **Private Consultation with Board Attorney (Texas Gov't Code §551.071)**
2. **Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)**

3. **Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear Complaint or Charge against an Officer or Employee (Texas Gov't Code §551.074)**
6. **Consider Superintendent's Evaluation, Contract, and Compensation (Gov't Code Section 551.074)**

Motion made by Mrs. Ramirez that the Board approve the Superintendent's Evaluation and Contract as discussed in Executive Session. Motion seconded by Mrs. O'Caña-Olivarez. Motion passed unanimously. Vote 6-0 Dr. Treviño was not present for this vote.

X. Action, if Necessary, on Matters Discussed in Executive Session

Item VII. Discussion and Possible Action

Treviño left the meeting; therefore, she did not vote.

3. Recommendation and Approval of the Selection for:

a. Executive Director for Technology and Information Systems

Dr. Perez recommended Joel Garcia for the position of Director for Technology and Information Systems.

Motion made by Mrs. Ramirez that the Board approve Joel Garcia for the position of Director for Technology and Information Systems. Motion seconded by Mrs. Mendoza. Motion passed unanimously. Vote 6-0

b. Educational Diagnostician

Dr. Perez recommended Guadalupe Saenz for the position of Educational Diagnostician

Motion made by Mrs. O'Caña-Olivarez that the Board approve Guadalupe Saenz for the position of Educational Diagnostician. Motion seconded by Mr. Garcia. Motion passed unanimously. Vote 6-0

c. Licensed Professional Counselor (LPC)

Dr. Perez recommended Janet Ballesteros for the position of Licensed Professional Counselor (LPC)

Motion made by Mrs. Ramirez that the Board approve Janet Ballesteros for the position of Licensed Professional Counselor (LPC). Motion seconded by Mr. Zamora. Motion passed unanimously. Vote 6-0

d. Speech Language Pathologist (SLP)

Dr. Perez recommended Elizabeth Villarreal for the position of Speech Language Pathologist (SLP).

Motion made by Mrs. Mendoza that the Board approve Elizabeth Villarreal for the position of Speech Language Pathologist. Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 6-0

XI. Board Information Items

1. **Internal Auditor's Quarterly Report**
2. **Tax Levy Adjustments for the Month of June 2020**
3. **Cash Disbursements for the Month of June 2020**
4. **Tom Landry Stadium Scoreboard Project--Conceptual Design**
5. **Presentation by Rick Hinojosa Structural Engineering on the Tom Landry Stadium Renovation Project**

Mr. Rivera informed the Board that at the last Committee meeting the Mission CISD design on top of the Tom Landry Stadium scoreboard was considered. However, he was asked to ask Daktronics what that cost would be. The original design only had Tom Landry Stadium in the front and in the back of the scoreboard it just had the video board that stated "Game of the Week". He was asked to look into adding Mission CISD in the front and Mission CISD Tom Landry Stadium in the back. Daktronics submitted a cost to add the Mission CISD in front and Mission CISD Tom Landry Stadium in the back for a cost of \$46,087.50 and it would be handled through a change order.

Mrs. Mendoza said it should be kept just as it was because \$46,000 was just too expensive. Mr. Rivera said the overall cost for the scoreboard was approximately \$849,974 plus the other equipment that was included for total to \$1,065,224.

Mrs. O'Caña-Olivarez said that since all this money was spent, it should be made as nice or appealing. Dr. Treviño agreed and felt that apparently Daktronics was not told to leave it as it was and just add Mission CISD. Perhaps, Daktronics could be asked to reduce the price and have it done with Mission CISD be placed below.

Mr. Zamora asked if there was any way that Mr. Rivera could negotiate with the company since it seemed that the Board was in agreement of the change. If it was a good price, then he could make the decision without calling a meeting to get it going. Mr. Rivera responded that he can negotiate to make the changes and see if the price can be reduced but the authority would have to be through Dr. Perez.

Dr. Treviño said that Dr. Perez could negotiate and put Mission CISD below Tom Landry Stadium.

Mrs. Mendoza said that this price cannot be negotiated because she was totally against it.

Dr. Perez said that they can certainly go back and negotiate since this is quite an investment that will be in the District for 10 years or more years. It is quite an investment and it might as well be added now so that it can represent the school district well.

Mr. Hansen said that the Superintendent can be authorized to negotiate and make a decision to take that action based on previous motions.

On another note, Mr. Rivera reported that Rick Hinojosa Structural Engineering had a presentation with regards to the Tom Landry Renovation Project. This firm was contracted to do a full assessment of the project at last week's meeting. Mr. Hinojosa was directed to give a complete report on the assessment. Mr. Hinojosa sent a final report for the stadium pier GPR scans only not a full assessment report.

Mr. Albert Treviño, with Rick Hinojosa Structural Engineering, was told by Mr. Rivera that they had been asked for a complete report on the full assessment and what was received was a report on the GPR scans. Mr. Treviño said the full assessment was done of the stadium. Back in 2019, an assessment was done and in that assessment, it was reported that further investigation of the piers needed to be done as additional services. Now that the GPR had been done, they believed that a complete assessment had been done combining both reports. Mr. Treviño added that they are at the stage right now to continue completing the contract document to repair what was assessed in the 2019 report and on the GPR piers. The District already has the August 16, 2019 assessment report of the stadium and it will be completed with the additional GPR report that was just submitted. Therefore, he reiterated that they were in the process of completing the contract document to satisfy the assessment.

Mr. Treviño was asked by Mr. Rivera what the findings were on the GPR scans for the second half of the stadium piers. Mr. Treviño responded that the full report of the GPR assessed that 98% to 99% of the piers do not have the reinforcement as per the shop drawings of the original contract documents. Some destructive demolition was done on one pier only and to satisfy all the other piers to see if they had complied with the construction document shop drawings during the construction of the stadium.

6. Personnel Employments, Resignations, Transfers, and Compensation Changes

XII. Important Dates to Remember

- 1. October 7, 2020 Board of Trustees Workshop (Committee Meetings) Times to be Announced**
- 2. October 14, 2020 Regular Board of Trustees Meeting at 7:00 p.m.**

XIII. Adjournment

Motion made by Mrs. Ramirez that the meeting be adjourned. Motion seconded by Mrs. O'Caña-Olivarez. Motion passed unanimously. Vote 6-0. President Rodgers adjourned the meeting at 10:07 p.m.

Minnie R. Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees



Mission Consolidated Independent School District
• 1201 Bryce Drive • Mission, Texas 78572
• Telephone (956) 323-5505 • Fax (956) 323-5634
• Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a Regular Meeting on Wednesday, October 14, 2020, scheduled to begin at 7:00 PM, by Video Conference or Telephone.

In accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District's Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

President Minnie R. Rodgers read a script which is read before the beginning of a telephone or videoconference meeting held under the Suspended OMA Laws.

I. Call Meeting to Order and Establish Quorum

President Minnie R. Rodgers called the meeting to order at 7:20 p.m. The meeting was properly posted; a quorum was present. Board members present besides Ms. Rodgers were Petra B. Ramirez, Patricia O'Caña-Olivarez, Charlie Garcia III, Dr. Sonia M. Treviño, Dr. Carol G. Perez. Veronica R. Mendoza joined the meeting at 7:31 p.m. and Jerry Zamora was absent.

II. Pledge of Allegiance and Moment of Silence

Treviño led in the Pledge of Allegiance and she also asked for a Moment of Silence.

III. Presentation(s) to the Board of Trustees

1. Campus and District Improvement Plans

Dr. Sharon Roberts, deputy superintendent for Curriculum, reminded the Board that this would be a continuation of the campus improvement plans. Last week during the Board Workshop, half of the campuses presented their respective plans. These presentations were made to be in compliance with Title I Part A funds of the federal law. This law stated that the Board has to approve all of the campus improvement plans. At this meeting, the following presented their respective campus improvement plans. Executive Director for State and Federal Programs, Kim Risica, presented the principals from the different campuses who presented their respective campus improvement plans. They were Fidel Garza, Veterans Memorial High School; Adan Ramirez, Mission Junior High School; Angel Torres, Rafael Cantu STEM and World Language Academy; Sylvia Garcia, Alton Memorial Junior High; Araceli Escalona, Captain Joaquin Castro Elementary School; Martina Garcia, Esteban "Steve" Salinas Junior Elementary Fine Arts Academy; Linda Sanchez, Alton Elementary School; Dora Villalobos, Bryan Elementary School; Blanca Lopez, Midkiff Elementary School; Yvonne Zamora, Mims Elementary School; Jessica Reyna-Garza, Carl C. Waitz Elementary School; and the District Improvement Plan was presented by Dr. Sharon Roberts, deputy superintendent for Curriculum.

IV. Comments from the Public

NONE

V. Public Comment(s) on a Specific Agenda Item(s)

NONE

VI. Superintendent's Updates and Recognitions

Dr. Perez thanked the Technology Department because the laptops were charged, the WIFI was working and the meeting continued during a power outage at Bryan Elementary until the power was restored.

The Technology Department along with the Support Staff, Maintenance and Operations, Warehouse, Fixed Assets, Curriculum and Instruction, Purchasing, and Accounting through a total team effort, the District was able to deploy 12,101 devices to students and staff and 3,060 hotspots that aided and support the students and the teachers with remote instruction.

The Campus Improvement Plans, they were very focused and showed the different trends that the District is focusing on.

Professional development was provided by the Association for School and Curriculum Development (ASCD). This was a 2-hour in service for teachers last Friday that addressed teaching to multi-aged students in a classroom. Last year, there were about five or six Prek 3 and Kinder classrooms to be able to have a full classroom. Multi-age is not a new practice; however, because of high-stakes assessments, at least a decade ago, many public school districts started to do away with it. But a lot of the private schools continued the practice. There are a lot of benefits to multi-aged classrooms because it is not about teaching a grade level or a certain curriculum, but teaching to children's level of understanding and at cognitive level. Teachers are able to provide a reading and mathematic inventory to the children to find out what skills they know and what they need to learn. Lesson plans and small instruction groups are able to be customized to meet the needs of the children and not necessarily having to teach two different curricula. This training is especially important since the instruction is done virtually.

The District will be hiring a consultant to help with coaching in multi-aged classrooms. There will be differentiate instruction to all the K2 teachers to ensure that a strong foundation with literacy and numeracy is set so that the students will be able to read at grade level by third grade.

Through House Bill 3, the District received funding for the reading academies. There were going to be two models; however, there is only one done virtually and least expensive. The reading academies had already begun.

The possibility of providing several hours every Friday for the teaching staff to receive professional development or to spend on lesson planning for the following week will be discussed by the Executive Leadership Team.

Dr. Perez also thanked every single employee in the District for the fine work that is being done and especially to the classroom teachers. They are putting endless hours to prepare for their live lessons. They record and fine tune these lessons also providing support in student groups, to individual students, and reach out to students and parents.

Everything possible is being done to keep the schools and facilities safe through Safe Schools Professional Development. There are also about three trainings on COVID19, how to disinfect and how to practice good habits—masks, physical distancing, and washing hands or sanitizing

VII. Discussion and Possible Action Agenda

1. Consideration and Approval of an Order Authorizing the Issuance, Sale and Delivery of Mission Consolidated Independent School District Unlimited Tax Refunding Bonds in One or More Series, Levying a Continuing Direct Annual Ad Valorem Tax for the Payment of the Bonds, Authorizing an Authorized Representative to Approve the Amounts, Interest Rates, Prices, and Terms Thereof and Certain Other Agreements, Procedures and Provisions Related Thereto, and Approving Other Matters Incident and Related Thereto

Mrs. Rumalda Ruiz, assistant superintendent for Finance, reported that at the Board workshop of October 7, 2020, there was a presentation to the Board on the possibility of bond refundings. The feedback and direction from the Board was that the District continue with the process.

Mr. Cris Vela and Andre Ayala, financial advisors with Hilltop Security Financial Advisors, and Juan Aguilera and Humberto Aguilera, bond counsels gave a brief presentation as to where the process was and which steps to follow.

Mr. Vela informed the Board that he went over a presentation that was presented to the Board on October 7 that discussed the concept of refunding bonds. Other topics included the financing team, the underwriting firms, the schedule of events and ending with questions and discussion from the Board.

Andre Ayala presented a recap of the previous presentation with regards to the refinancing of a series of bonds that the District has outstanding presently. They are a 2014A and 2014B with interest rates anywhere 3 and 5%. They are callable which means that they can be taken away from the investors, who purchased the bonds, as early as February 2024. Interest rates are at an all-time low and the District can take advantage of refinancing these bonds and save on debt service ultimately saving on the debt service tax rate. The purpose of this transaction is to talk about taxable refunding in advance because the bonds cannot be taken away from investors until 2024. However, that does not prevent the District from executing refinancing as soon as possible to lock the savings as soon as possible.

As of last week, the Board directed them to prepare a plan of finance to proceed with the refinancing and seize the moment as discussed. The next steps would be to continue with a plan to issue Unlimited Tax Refunding Bonds Taxable Series 2020. Therefore, the Board had a Perimeters Refunding Order for consideration. What this order will do is that it would delegate the execution of the bond pricing to Dr. Perez. The Board would set the minimum standards for this transaction to be executed.

All the financial statistics in the order and in the plan are tied to the District's saving one cent on the debt service tax rate.

In summary the Perimeters Order would state that the bonds to be issued cannot exceed \$44,930,000, that the next effective interest rate cannot be beyond 3.25%, and that the present value savings have to be at least 9% of the refunded obligations, which means 1 penny on the tax rate in layman terms. The District will request bond ratings from Moody's Investment Services and Standards and Poors.

Presently, Moody's Investment Services rates the District A1 investment grade and Standards and Poors rates the District A+ investment grade. This refinancing will not extend the original maturity of the bonds which is 2036. It leaves it the same. However, the debt service will be lower as a result of lower interest rate.

The snap shot as of October 8, 2020 was the refinancing of \$44,930,000 close at service savings of approximately \$5 million, present value savings of about \$4,574,000, and 10% as a percentage. The minimum execution is 9% to get to 1 penny and the savings on an annual basis, year-by-year; and how they affect the debt service structure of the District. With this snap shot in savings, the District would be saving about 1.1 pennies on the tax rate which will be above the 1 cent minimum that is being targeted.

The order delegates the authority to the Superintendent to execute only if the minimum saving are achieved translating to 1 cent on the tax rate.

Mr. Vela and Mr. Ayala will be representing the District as financial advisors, Mr. Juan Aguilera and Humberto Aguilera are the bond counsel, the District's finance consultants that assist with stated calculations and how to get the funding from TEA to get the bond payment. The pay and escrow agent serves in that capacity for the 2014 transaction. It would just be switched to 2020. There will be a list of underwriters and a verification agent to verify that all the numbers are correct in the escrow accounts that are going to be refunding the 2014A and 2014 B bonds. This team is the same team that has been participating with the District in recent years.

For the last ten years, Frost Bank has been senior manager on six transactions. Others firms participating one time as co-managers were Estrada Hinojosa & Company, Inc., RVC Capital Markets, and Stifel Nicolas. Professionally marketing this specific refunding or refinancing were Estrada Hinojosa & Company sending one proposal, Frost Bank three proposals, and Samco Capital Markets, Inc. has sent two proposals.

An order setting the minimum standard for this transaction and designating it for a passing officer, which will be Dr. Perez. The target date would be to move as fast as possible, taking into consideration the Thanksgiving holiday, so the target date to execute this transaction and secure the saving would be December 9 with the closing of the transaction before the end of the year to finalize the refunding and get the savings for the District. The target date where the savings are locked would be the date that they price sometime in early November.

Motion made by Mrs. O'Caña-Olivarez that the Board approve an Order Authorizing the Issuance, Sale and Delivery of Mission Consolidated Independent School District Unlimited Tax Refunding Bonds in One or More Series, Levying a Continuing Direct Annual Ad Valorem Tax for the Payment of the Bonds, Authorizing an Authorized Representative to Approve the Amounts, Interest Rates, Prices, and Terms Thereof and Certain Other Agreements, Procedures and Provisions Related Thereto, and Approving Other Matters Incident and Related Thereto. It delegates the authority to the Superintendent to execute only if the minimum saving are achieved translating to 1 cent on the tax rate Additionally, Administration also presented a plan of finance and to approve the underwriters for this financing to be Frost Bank, as senior manager, with 50% liability and Estrada Hinojosa & Company, Inc. and Samco Capital Markets, Inc. as co-managers with 25% liability. Motion seconded by Mrs. Mendoza. Motion passed unanimously. Vote 6--0

2. Consideration and Approval of CARES Act Interlocal Cooperation Agreement Between the County of Hidalgo, Texas and the Mission Consolidated Independent School District

Mrs. Ruiz informed the Board that this item was brought forward for its consideration. The District was able to purchase some equipment through the TEA Operation Connectivity Program. Out of \$1,436,500, the District was only responsible for paying \$718,250 and this purchase was funded out of Title I. With this funding 1,600 ipads, 3,300 hotspots, and 400 laptops were purchased at a reduced price using TEA's purchasing leverage. Since many entities in the state and the nation received a lot of the Corona Virus Relief Funds, the District had an opportunity to reach out to Hidalgo County to help offset some of the cost for this program. TEA calls the program Local Match Reimbursement Program. Within a few days of contacting the County, it approved the request from the Superintendent. The District is required to submit this application to TEA and if TEA funds the District, it will receive money from the County as well. The contribution by the District would have zero amount. Any funds that are saved will be reallocated for other instructional purchases. Connection continues to be a challenge to the District. Therefore, the hope is that the District gets a reimbursement for the \$718,250 it had to pay. Administration requested approval of this item.

Motion made by Mr. Garcia that the Board approve the CARES Act Interlocal Cooperation Agreement Between the County of Hidalgo, Texas and the Mission Consolidated Independent School District and authorize the Superintendent to sign this agreement. Motion seconded by Mrs. O'Caña-Olivarez. Motion passed unanimously. Vote 6-0

3. Annual Compliance Announcement of Board of Trustees' Continuing Education Credit (CEC) Hours

This report was done at the October 14, 2020 meeting because the regular Board of Trustees May 2020 election was postponed until November 3, 2020 due to orders issued by the Hidalgo County Health Authority and the COVID19 pandemic. As per the State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member. As Board President, Ms. Rodgers was required to announce the name of each member who:

- Had completed the required continuing education;
- Had exceeded the required continuing education; and
- Was deficient in meeting the required continuing education

The requirements for training are measured as the first anniversary of the date of the trustee’s election or appointment or two-year anniversary of his or her previous training, as applicable. The credit hours listed below are for credit hours accumulated during the 2019-2020 fiscal year.

There are seven training areas for board members continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children

To the extent applicable to each board member, Ms. Rodgers announced the completion or deficiency as required training.

Team Building

The following Board members completed the annual team-building training:

Charlie Garcia III, Veronica R. Mendoza, Patricia O’Caña-Olivarez, Petra B. Ramirez, Dr. Sonia M. Treviño, Jerry Zamora and Minnie R. Rodgers

Evaluating Student Academic Performance and Setting Goals --HB 1566

The following Board members completed the additional continuing education requirements.

Charlie Garcia III, Veronica R. Mendoza, Patricia O’Caña-Olivarez, Petra B. Ramirez, Dr. Sonia M. Treviño, Jerry Zamora and Minnie R. Rodgers

Additional Continuing Education

The following board members have completed the additional continuing education requirements.

Charlie Garcia III, Veronica R. Mendoza, Patricia O’Caña-Olivarez, Petra B. Ramirez, Dr. Sonia M. Treviño, Jerry Zamora and Minnie R. Rodgers

Ms. Rodgers also announced any board members’ training in excess of the continuing education requirements.

Exceeding Required Continuing Education

Charlie Garcia III: 8.5 hours s.
 Veronica R. Mendoza: 11 hours
 Patricia O’Caña-Olivarez: 12.5 hours
 Petra B. Ramirez: 5 hours
 Dr. Sonia M. Treviño: 16 hours
 Jerry Zamora: 13 hours
 Minnie R. Rodgers: 17.75 hours
 Each Board member and the Superintendent also received the Framework of Governance Leadership.

4. Consideration and Approval of Resolution Authorizing Sale of Surplus Real Property Generally described as Property at the following Locations

a. Alton Elementary School-Parcel 11

Lorena Garcia, deputy superintendent for Support Services, reported that the District received a notice from the State of Texas acting by and through the Texas Transportation Commission. They provided an offer to the District for the purchase of 24,120 square feet parcel of land that is located in front of Alton Elementary School to be called Parcel 11. The offer was in the amount of \$89,612. The District requested an appraisal of the property. The appraisal value for the land was \$106,126. The District countered offered that amount and the Texas Transportation Commission accepted the counter offer. Legal counsel drafted a resolution for the Board to complete the transaction. Administration requested approval of the resolution authorizing the sale of the property. Dr. Perez read the resolution in its entirety and a copy will be attached to the Minutes Book.

Motion made by Mrs. Mendoza that the Board approve of Resolution as read by Dr. Perez Authorizing Sale of Surplus Real Property Generally described as Property at the following Locations: a. Alton Elementary School-Parcel 11 and directed the Mission CISD Superintendent to take all necessary steps to conclude the sale of the property in accordance with Section 272.001B4 of the Texas Local Government Code and the undersigned President of the Board of Mission CISD is authorized and directed to execute any and all instruments appropriate or necessary to effectuate the sale of the property. Motion seconded by Dr. Treviño. Motion passed unanimously. Vote 6-0

VIII. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

Motion made by Dr. Treviño that the Board approve items VIII.1 through 11.d and all subparts. Motion seconded by Mrs. O'Caña-Olivarez. Motion passed unanimously. Vote 6-0

1. Approval of District and Campus Improvement Plans
2. Approval of Extension of Remote Learning for an Additional Four-Week Transition
3. Approval of 2020-2021 Texas Teachers Evaluation and Support System (T-TESS) Appraisers
4. Consideration and Approval of Second Reading and Adoption of Locally Developed and TASB-Initiated Localized Policies Including Update 115, Affecting Local Policies:
 - a. BF(LOCAL): BOARD POLICIES (Revising)
 - b. DED(LOCAL): COMPENSATION AND BENEFITS-Vacations and Holidays (Revising)
 - c. DIA(LOCAL): EMPLOYEE WELFARE-Freedom from Discrimination, Harassment, and Retaliation (Revising)
 - d. DMD(LOCAL): PROFESSIONAL DEVELOPMENT-Professional Meetings and Visitations (Revising)
 - e. EI(LOCAL): ACADEMIC ACHIEVEMENT (Revising)
 - f. FB(LOCAL): EQUAL EDUCATIONAL OPPORTUNITY (Revising)
 - g. FD(LOCAL): ADMISSIONS (Revising)
 - h. FEB(LOCAL): ATTENDANCE-Attendance Accounting (Revising)
 - i. FFG(LOCAL): STUDENT WELFARE-Child Abuse and Neglect (Revising)
 - j. FFH(LOCAL): STUDENT WELFARE-Freedom from Discrimination, Harassment, and Retaliation (Revising)
 - k. FMF(LOCAL): STUDENT ACTIVITIES-Contests and Competition (Revising)
 - l. FNG(LOCAL): STUDENT RIGHTS and RESPONSIBILITIES-Student and Parent Complaints/Grievances (Revising)
 - m. GF(LOCAL): PUBLIC COMPLAINTS-(Revising)
5. Recommendation and Approval of New Employment Positions
 - a. Instructional Technology Coach (2)
 - b. Purchasing Technician
 - c. Videographer/Editor
 - d. Multi-Media Journalist
6. Approval of Election Services Contract for the November 3, 2020 Mission CISD Board of Trustees' Election with the Hidalgo County Election Administrator
7. Bids, Proposals, and Purchases of \$50,000 and Over
 - a. Purchase of Musical Instruments #271-20-1
 - b. Contract for Student Drug Testing Services #462-20-0
 - c. Procurement of Instructional Technology
8. Consideration and Approval of the Annual Financial Audit Report November 27 Due Date Requirement Waiver
9. Approval of Supplemental Budget Amendment for the Month of October 2020
10. Approval of Cash and Non-Cash Donations
11. Approval of Minutes
 - a. July 20, 2020
 - b. August 12, 2020
 - c. September 2, 2020
 - d. September 9, 2020

IX. Executive Session

President Rodgers called the Board to Executive Session at 9:31 p.m. and back into open session at 10:31 p.m.

1. Private Consultation with Board Attorney (Texas Gov't Code §551.071)
2. Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)

Dr. Perez stated that Administration recommended that the Board of Trustees authorize the Superintendent to negotiate real estate property as discussed in Executive Session and return to the Board for final approval.

Motion made by Mr. Garcia that the Board approve authorizing the Superintendent to negotiate real estate property as discussed in Executive Session and return to the Board for final approval. Motion seconded by Mrs. Mendoza. Motion passed unanimously. Vote 6-0

3. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear Complaint or Charge against an Officer or Employee (Texas Gov't Code §551.074)

a. Recommendation and Approval of the Selection for:

(1) Speech Language Pathologist (SLP)

The Administration recommended that the Board of Trustees approve Julissa Villarreal-Gracia for the position of Speech Language Pathologist (SLP).

Motion made by Mrs. Mendoza that the Board approve Julissa Villarreal-Gracia for the position of Speech Language Pathologist (SLP). Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 6-0

4. Deliberation Regarding Security Devices or Security Audits; Closed Meeting Texas Government Code § 551.076

a. Safety and Security Audit Report (In accordance with Texas Education Code § 37.108 (b))

X. Action, if Necessary, on Matters Discussed in Executive Session

Item IX.

2 Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov't Code §551.072)

Dr. Perez stated that Administration recommended that the Board of Trustees authorize the Superintendent to negotiate real estate property as discussed in Executive Session and return to the Board for final approval.

3. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear Complaint or Charge against an Officer or Employee (Texas Gov't Code §551.074)

a. Recommendation and Approval of the Selection for:

(2) Speech Language Pathologist (SLP)

The Administration recommended that the Board of Trustees approve Julissa Villarreal-Gracia for the position of Speech Language Pathologist (SLP).

Motion made by Mrs. Mendoza that the Board approve Julissa Villarreal-Gracia for the position of Speech Language Pathologist (SLP). Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 6-0

XI. Board Information Items

1. Tax Levy Adjustments for the Month of August 2020
2. Cash Disbursements for the Month of July 2020
3. Financial Report for the Month of July 2020
4. Financial Report-Self-Funded Health Insurance Fund for the Month of July 2020
5. Financial Integrity Rating System of Texas (FIRST)
6. 2020-2021 Annual Budget Report
7. Update on Bond Refunding Opportunities
8. Social Services Resources Our Licensed Professional Counselors (LPCs) and Counselors Offer Our Students
9. Update Regarding In-Person Athletics for Fall Sports
10. Personnel Employments, Resignations, Transfers and Compensation Changes

XII. Important Dates to Remember

1. November 4, 2020 Board of Trustees Workshop (Committee Meetings) Times to be Announced
2. November 11, 2020 Regular Board of Trustees Meeting at 7:00 p.m.
3. November 25-27, 2020 Thanksgiving Holidays All Campuses, Departments, and Administration Building Offices will be Closed

XIII. Adjournment

President Rodgers adjourned the meeting at 10:34 p.m.

Minnie R. Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees



Mission Consolidated Independent School District

- 1201 Bryce Drive • Mission, Texas 78572
- Telephone (956) 323-5505 • Fax (956) 323-5634
- Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a Regular Meeting on Wednesday, November 11, 2020, scheduled to begin at 7:00 PM, by Video Conference or Telephone.

In accordance with Governor Abbott’s declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District’s Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

President Minnie R. Rodgers read a script which is read before the beginning of a telephone or videoconference meeting held under the Suspended OMA Laws.

I. Call Meeting to Order

President Minnie R. Rodgers called the meeting to order at 7:01 p.m. The meeting was properly posted; a quorum was present. Board members present besides Ms. Rodgers were Jerry Zamora, Petra B. Ramirez, Charlie Garcia III, Patricia O’Caña-Olivarez, and Dr. Carol G. Perez, Superintendent of Schools. Veronica R. Mendoza and Dr. Sonia M. Treviño join the meeting later.

Dr. Perez led in the Pledge of Allegiance and also asked for a Moment of Silence.

II. Comments from the Public

NONE

III. Public Comment(s) on Specific Agenda Item(s) Listed

NONE

IV. Superintendent's Update

Dr. Perez announced that the Mission High School Volley Ball team won the district championship. This was the first time in 29 years. She thanked and congratulated the team, Coach Clemons and her staff for such an outstanding job.

For the first six weeks for the ADA Incentive Report there was a grand total of \$44,000 earned. For the 2020-2021 there was a 96.99% attendance percentage. Last it was 97.08% for a difference of .09%. Dr. Perez recognized the following schools: Mission High School--\$4,000, Veterans Memorial High School--\$4,000, Mission Collegiate--\$4,000, Roosevelt Alternative School--\$4,000, Kenneth White Junior High School--\$4,000, Alton Memorial Junior High School--\$4,000, Ralph Cantu Junior High School--\$4,000, Bryan Elementary School--\$2,000, Castro Elementary School--\$1,000, Cantu Elementary School--\$2,000, Mims Elementary School--\$2,000, O’Grady Elementary School--\$1,000, Waitz Elementary School--\$4,000, Salinas Elementary School--\$2,000, Cavazos Elementary School--\$1,000, and Midkiff Elementary School--\$1,000.

Dr. Perez stated that two of the Board members will be retiring. Mrs. Patricia O’Caña-Olivarez has served many years as a Board of Trustee. Dr. Perez thanked her for her service and presented a plaque in appreciation for her 12 years of service and a beautiful basket with different items from the District. Her favorite quote is “Without dreams and goals there is no living only merely existing and that is not why we are here.” by Mark Twain. Mrs. O’Caña-Olivarez thanked the veterans and wished them a happy Veterans Day. She thanked them for their service. She thanked David Hansen, the District’s legal counsel, for his service to our country and to the District. She spoke about the many projects that were made during her tenure, the lowering of property taxes, and the founding of the Education Foundation of Mission CISD, her support of the District’s employees and student. She thanked Dr. Perez, administrators all past and present.

Dr. Perez also recognized Dr. Treviño, who will be retiring from the Board of Trustees. Dr. Perez thanked her for her service and presented with a beautiful plaque and a basket with different items from the District. Her favorite quote is “All We Do is Win” W wake up and be grateful; I inspire someone daily; N never, never give up” quote by Dr. Sonia M. Treviño. Dr. Treviño said she was privileged to be part of Mission CISD. Being from Mission, she always wants to put Mission on top of everything we do. She appreciated the help of this Board to put Mission back on the map as far as the District for its accolades, its accomplishments. She thanked Mission CISD for being the best and added that all we do is WIN in Mission CISD. Dr. Perez thanked for her service and for everything she did in supporting the children, the staff, the parents, and the community.

Dr. Perez also recognized the work that Mr. Charlie Garcia III and thanked him for what he has done for the last four years as a Board of Trustee. Having president of the Board, he will be presented a gavel along with a beautiful basket. Mr. Garcia's favorite quote is "Develop a passion for learning. If you do, you will never cease to grow" by Mark Twain. Mr. Garcia said it was unfortunate that he could not continue as a Board member but the time that he was a part of Mission CISD was a wonderful experience. He hoped he was able to provide good leadership to the District. He said he thanked; it was pleasure and the honor was truly his to serve.

Dr. Perez added that at the beginning of the year, an instructional plan was published and posted the District's instructional plan. As new information came about, the instructional plan would continue to be updated. Page 12 was updated which has some red font. The Texas Education Agency (TEA) updated its planning guidance, the Public Health Guidance. On November 5, Commission Morath presented new information for the 2020-2021 Public Health Planning Guidance. What was added was "Individuals confirmed or suspected with COVID 19, if they are experiencing symptoms, they must stay at home throughout infection period and cannot return to campus or District facilities until the below conditions are met. In the case of an individual who was diagnosed with COVID 19, the individual may return to school when all three of the following criteria are met. These are: 1. At least one day, 24 hours, have passed since the recovery resolution of fever without the use of fever-reducing medications. 2. If the individual has symptoms that could be COVID 19 and wants to return to school before completing the above stay-at-home period, the individual must either obtain medical professional note clearing the individual for return based on an alternative diagnosis; however, for privacy reasons, the note does not need to indicate what alternative diagnosis is. 3. An individual may obtain an acute infection test at a physician's office approved testing location that comes back negative for COVID 19 or if the individual symptoms and wants to return before completing the above stay-at-home period, they must obtain medical professional's note or obtain a PCR test that comes back negative. This has replaced the previous page 12.

A PowerPoint has been shared with all the District's employees. This PowerPoint address how the TEA only approved two weeks of the waiver and why not the four weeks beyond the eight weeks. This is because Hidalgo County is no longer a hotspot. Therefore, TEA only provided two weeks. In a conversation with the Commissioner of Education, Mike Morath, Dr. Perez was able to inform him of all the different things the District has been doing during this pandemic, and how many students have been served. She also added that the staff was working very diligently however, when looking the claims from the self-funded insurance, there are many conditions that are a cause for worry. Because of how the number of students looked, the District was able to meet his requirements. Teachers, paraprofessionals, substitute teachers are all getting stipends. Classrooms have been e-misted and cleaned on a daily basis, etc... Dr. Perez added that the District's staff, administrators, principals, teachers is doing an amazing job at the campuses, keeping the children safe, and the staff is second to none. It is a total team effort.

Dr. Perez was grateful to our nation that today Veterans Day is celebrated and our heroes have the way so that we can live in a free nation. We live in the greatest nation in the world where we have the freedom to work in the place of our choice, the freedom to worship in the place of our choice, we have the freedom to buy our groceries, and to entertain our families in the place where we want. That is because of those who have gone before us. She asked that those in attendance give an applause and a standing ovation to our Veterans.

V. Discussion and Possible Action Agenda

1. Approval of Bids, Proposals, and Purchases of \$50,000 and Over

a. Contract for Multiage-Classroom Professional Development 230-20-0

Mrs. Rumalda Ruiz, assistant superintendent for Finance, stated that the District was in need of professional development for multi-age elementary classrooms for virtual and in-person formats. The District has identified over 20 multi-aged classrooms across the elementary campuses. Solicitation for this item was still open and closed on November 5. Administration met to evaluate the proposals that were received and the Committee recommended awarding the contract to B.L. Change LLC to be funded by Federal Funds from Title 2.8 Teacher and Physical Training and Equipment and the estimated amount was \$60,000

Motion made by Mrs. Mendoza that the Board approve the Multiage-Classroom Professional Development 230-20-0. Motion seconded by Mr. Zamora. Motion passed unanimously. Vote 6-0 Mrs. O'Caña-Olivarez left the meeting and was not present for the vote.

2. Consideration of Level III Grievance Pursuant to DGBA(LOCAL)

President Rodgers closed the meeting under the authority of Texas Gov't Code 551.074 and 551.071 for the purpose of hearing an employee complaint regarding wages, hours, and conditions of employment. This meeting was closed at 7:53 p.m.

Mrs. O'Caña-Olivarez joined the meeting at this time and was present to cast a vote.

President Rodgers opened the meeting at 8:48 p.m., on November 11, 2020. The Board did not take any vote or other action in closed meeting. The Board has heard the complaint of the Texas Classroom Teachers Association.

Motion made by Mr. Garcia that the Board approve taking action to oppose the ruling of the Level III Grievance. Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 7-0

VI. Items to Consider: The Board will consider and may act on the following items under a CONSENT AGENDA. Any Trustee may request the removal of an item from the CONSENT AGENDA for individual consideration and action.

1. Approval to Commit General Fund Fund Balance for Foundation Program Allotment

Motion made by Mrs. Mendoza that Board approve committing General Fund Fund Balance for Foundation Program Allotment. Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 7-0

2. Approval of Supplemental Budget Amendment for the Month of November 2020

Motion made by Mrs. Mendoza that Board approve committing General Fund Fund Balance for Foundation Program Allotment. Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 7-0

3. Approval of Bids, Proposals and Purchases of \$50,000 and Over

- a. Renew Athletic Equipment and Supplies 200-20-0
- b. Renew Arts and Crafts Supplies 246-20-0
- c. Renew Theatre Equipment and Supplies 272-20-0
- d. Renew Professional Audio Photo Equipment and Supplies 273-20-0
- e. Renew Professional Video Photo Equipment and Supplies 274-20-0
- f. Renew Awards, Plaques, and Trophies 301-20-0
- g. Renew Promotional Items 302-20-0
- h. Renew Imprinted and Embroidered Apparel Items 303-20-0
- i. Renew Graduation Regalia 304-20-0
- j. Renew School and Office Furniture 901-20-0
- k. Renew Tyler Software Maintenance
- l. Contract for Grounds Maintenance Equipment and Repairs Supplement 120-20-0
- m. Contract for Elevator Maintenance Service and Inspections 149-20-0
- n. Contract for Special Education Evaluation and Related Services 223-20-0
- o. Approval of Donations
- p. Approval of the 2020 Tax Roll

Motion made by Mrs. O’Caña-Olivarez that the Board approve Item 3.a through p. Motion seconded by Dr. Treviño. Motion passed unanimously. Vote 7-0

VII. Executive Session

President Rodgers called the Board into Executive Session at 9:01 p.m. and back into Open Session at 9:35 p.m.

- 1. Private Consultation with Board Attorney (Texas Gov’t Code §551.071)
- 2. Deliberation Regarding Real Property--Closed Meeting: A Governmental Body may Conduct a Closed Meeting to Deliberate the Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting would have a Detrimental Effect on the Position of Governmental Body in Negotiations with the Third Person (Texas Gov’t Code §551.072)
- 3. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear Complaint or Charge against an Officer or Employee (Texas Gov’t Code §551.074)

Motion made by Mr. Garcia that the Board approve authorizing the Superintendent to enter into negotiations for real property as discussed in Executive Session. Motion seconded by Mrs. O’Caña-Olivarez. Motion passed unanimously. Vote 6-0 Mr. Zamora was not present to cast a vote.

VIII. Information:

- 1. Tax Levy Adjustments for the Month of September 2020
- 2. Financial Reports for the Month of August 2020
 - a. General Fund
 - b. Debt Service
 - c. Self-Funded Health Insurance Fund
- 3. First Quarterly Investment Report for Fiscal Year 2020-2021
- 4. Cash Disbursements for the Months of August and September 2020
- 5. Update on Hurricane Hanna Insurance Claim
- 6. TASBO Purchasing Award of Merit
- 7. ASBO Meritorious Budget Award 2020-2021
- 8. Child Nutrition Program No Kid Hungry Grant
- 9. Internal Auditor’s Quarterly Report for July 1, 2020 through September 30, 2020
- 10. Annual Report on the Group Self-Funded Health Plan by Carlisle Insurance
- 11. Status of Old Agriculture Farm
- 12. Personnel Employments, Resignations, Transfers, and Compensation Changes

IX. Important Dates to Remember

- 1 November 16, 2020 Special Board Meeting at 7:30 p.m.**
- 2. November 25-27, 2020 Thanksgiving Holidays All Campuses, Departments, and Administration Building Office will be Closed**
- 3. December 9, 2020 Board of Trustees Workshop (Committee Meetings) Time to be Announced**
- 4. December 16, 2020 Regular Board of Trustees Meeting at 7:00 p.m.**
- 5. December 23, 2020 through January 3, 2021 Winter Break All Campuses, Departments, and Administration Building Office will be Closed**

X. Adjournment

Motion made by Mrs. Ramirez that the meeting be adjourned. Motion seconded by Dr. Treviño. Motion passed unanimously. Vote 6-0 President Rodgers adjourned the meeting at 9:36 p.m.

Minnie R. Rodgers, President
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Vice President
Mission CISD Board of Trustees



Mission Consolidated Independent School District
 • 1201 Bryce Drive • Mission, Texas 78572
 • Telephone (956) 323-5505 • Fax (956) 323-5634
 • Website: www.mcisd.net

Board of Trustees Minutes

The Board of Trustees of the Mission Consolidated Independent School District held a Special Meeting on Monday, November 16, 2020, scheduled to begin at 7:00 PM, by [Video Conference or Telephone](#).

In accordance with Governor Abbott’s declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the District’s Board of Trustees will hold its regular Board meeting by videoconference or teleconference. The public will have the option to attend and participate in the meeting remotely by videoconference or by teleconference.

I. Call Meeting to Order and Establish Quorum

President Minnie R. Rodgers called the meeting to order at 7:01 p.m. The meeting was properly posted; a quorum was present. Board members present besides Ms. Rodgers were Petra B. Ramirez, Veronica R. Mendoza, Patricia O’Caña-Olivarez, and Dr. Carol G. Perez, superintendent of schools.

II. Pledge of Allegiance and Moment of Silence

Ms. Rodgers led in the Pledge of Allegiance and also asked for a Moment of Silence.

III. Comments from the Public

NONE

IV. Canvass of Results for the Mission CISD School Board of Trustees Election, November 3, 2020

Mrs. Sylvia Cruz, director for Risk Management and officer of the local canvassing authority, canvassed the result of the November 3, ,2020 Board of Trustees election as pursuant to the Texas Election Code 67.004. The purpose of the canvassing of votes is the official tally of votes for any given election and to account for every ballot cast and ensure that every ballot vote cast was included in the election results. The canvass accounts for every ballot cast on election day, every on-line absentee ballot, every accepted provisional ballot, and every on-time overseas, and military absentee ballot. Hidalgo County Elections Division submitted the official canvass report to the District.

Mission C.I.S.D. Board of Trustees Election – November 3, 2020												
Official Election Results - Tally Sheet Section												
		Precinct 9	Precinct 10	Precinct 28	Precinct 63	Precinct 82	Precinct 86	Precinct 88	Precinct 93	Precinct 94	Precinct 98	Precinct 102
Place 2	Iris “Coach” Iglesias	1,053	524	717	128	3	183	929	69	483	1029	335
	Beto Garza	779	621	576	190	2	148	1092	38	538	813	202
Place 3	Jerry Zamora	916	642	669	111	2	165	990	56	534	1033	241
	Sylvia Caratachea	893	474	583	206	3	162	993	47	464	767	256
Place 4	Roy Vela	995	701	721	149	3	199	1201	54	552	1117	281
	Oscar Martinez	797	422	526	165	2	128	778	47	444	690	216

Place 5	Juan M. Gonzalez	706	441	562	176	2	103	911	50	437	720	244
	Charlie Garcia III	560	393	427	76	2	130	669	30	310	609	165
	Romeo C. Gonzalez II	448	253	226	54	0	83	347	10	206	413	68

		Precinct 103	Precinct 125	Precinct 183	Precinct 204	Precinct 205	Precinct 218	Precinct 220	Precinct 243	Precinct 244	Precinct 247	Precinct 248
Place 2	Iris "Coach" Iglesias	988	249	144	164	58	207	161	24	186	48	11
	Beto Garza	728	221	117	108	47	239	156	26	197	43	10
Place 3	Jerry Zamora	921	234	121	169	54	251	190	35	193	47	17
	Sylvia Caratachea	745	219	130	156	44	187	121	14	180	43	4
Place 4	Roy Vela	919	252	148	182	58	268	210	36	216	60	14
	Oscar Martinez	737	197	108	134	41	162	105	12	153	30	7
Place 5	Juan M. Gonzalez	585	209	114	148	42	179	114	16	160	39	5
	Charlie Garcia III	579	138	82	108	31	161	126	27	123	20	8
	Romeo C. Gonzalez II	412	84	53	49	21	78	57	8	76	22	7

Place 2	Total Votes
Iris "Coach" Iglesias	7,693
Beto Garza	6,951
Place 3	
Jerry Zamora	7,591
Sylvia Caratachea	6,691
Place 4	
Roy Vela	8,336
Oscar Martinez	5,901
Place 5	
Juan M. Gonzalez	5,963
Charlie Garcia III	4,774
Romeo C. Gonzalez II	2,975

Having received the number of votes and declared duly elected, the winners were:

- Place 2—Iris "Coach" Iglesias
- Place 3—Jerry Zamora
- Place 4—Roy Vela
- Place 5—Juan M. Gonzalez

Motion made by Mrs. Mendoza that the Board approve the election results. Motion seconded by Mrs. Ramirez. Motion passed unanimously. Vote 5-0

V. Oath of Office

The Honorable Karina Garza-de Luna administered the oath of office to Iglesias for Place 2 of the Mission CISD Board of Trustees. The Honorable Patricia O’Caña-Olivarez administered the oath of office to Roy Vela for Place 4 of the Mission CISD Board of Trustees. Roy Vela recited his oath virtually. The Honorable Marco de Luna administered the oath of office to Juan M. Gonzalez for Place 5 of the Mission CISD Board of Trustee. The Honorable Sergio Muñoz, Jr. administered the oath to Jerry Zamora.

After taking the oath of office, they thanked their families, friends, and voters/supporters/constituents, etc., and all expressed their eagerness to start their work on the Board to help the District progress and move forward by providing what is in the best interest of the students.

Ms. Rodgers welcomed the new Board members to the Mission CISD Board of Trustees.

Dr. Perez presented the new Board members a token of appreciation and expressed a warm welcome.

VI. Important Dates to Remember

- 1. November 25-27, 2020 Thanksgiving Holidays All Campuses, Departments, and Administration Building Office will be Closed**
- 2. December 9, 2020 Board of Trustees Workshop (Committee Meetings) Time to be Announced**
- 3. December 16, 2020 Regular Board of Trustees Meeting at 7:00 p.m.**
- 4. December 23, 2020 through January 3, 2021 Winter Break All Campuses, Departments, and Administration Building Office will be Closed**

VII. Adjournment

Motion made by Mr. Zamora that the meeting be adjourned. Motion seconded by Mrs. Mendoza. Motion passed unanimously. Vote 7-0 President Rodgers declared the meeting adjourned at 7:56 p.m.

Minnie R. Rodgers
Mission CISD Board of Trustees

ATTEST:

Veronica R. Mendoza, Secretary
Mission CISD Board of Trustees

SUBJECT: Consideration and Approval of First Reading of Changes to Board Policy CV(LOCAL)-Facilities Construction

PRESENTER: Lorena Garcia, Deputy Superintendent for Support Services

BACKGROUND INFORMATION

As a part of regular reviews of policies and procedures, administration will bring forward recommended changes to Board Policies for consideration to make sure they not only meet all legal requirements, but also reflect current and best practices of the district.

ADMINISTRATIVE CONSIDERATIONS

A recent review of construction related policies resulted in a recommendation from legal counsel for changes to CV(LOCAL) to reflect the default method of delivery for construction projects at or above the threshold of \$50,000. This would not only reflect the district practice but will set it as the default and therefore would require fewer Board actions during the procurement process.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Approval of First Reading of changes to Board Policy CV(LOCAL)-Facilities Construction

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
David Hansen, Legal Counsel
Craig Verley, Director of Public Relations and Marketing

FACILITIES CONSTRUCTION

CV
(LOCAL)

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

The default project delivery/contract award method to be used for each construction contract valued at or above \$50,000 is Competitive Sealed Proposals. The Board may select an alternative project delivery/contract award method based upon the recommendation of the Superintendent that another project delivery/contract award method if he or she determines provides the best value to the District. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved. See CH series for requirements applicable to the procurement of services or materials to be incorporated into a construction project by means of an agreement that is authorized under the Interlocal Cooperation Act.]

For construction contracts valued at or above \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LEGAL)]

Change Orders

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

Project Administration

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

Final Payment

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.

SUBJECT: Financial Report for the Months of September and October 2020

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

In accordance with Board Policy CFA (LEGAL), The Board shall prepare an annual financial statement that shows the following for each fund subject to its authority during the fiscal year:

1. The total receipts of the fund, itemized by source of revenue, including taxes, assessments, service charges, grants of state money, gifts, or other general sources from which funds are derived.
2. The total disbursements of the fund, itemized by the nature of the expenditure.
3. The balance in the fund at the close of the fiscal year.

Monthly financial reports are prepared throughout the year by Administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS

The General Fund Financial reports compare the budgeted revenues and expenditures.

Actual revenues for September 2020 totaled \$28,760,817 and actual expenditures totaled \$22,825,284. The excess revenues and other resources over expenses and other uses was \$5,967,756.

Actual revenues for October 2020 totaled \$42,630,228 and actual expenditures totaled \$36,818,535. The excess revenues and other resources over expenses and other uses was \$5,843,915.

These numbers do not include outstanding encumbrances for payroll and supplies. Budget by function is sufficient to meet expenditures.

The Debt Fund financial report is also attached.

FUNDING SOURCE AND AMOUNT

Not applicable.

RECOMMENDATION

Information item only.

CONTACT PERSON(S)

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA Director for Finance

Mission Consolidated Independent School District

General Fund

September 30, 2020

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,544,245	\$812,106	\$ (26,732,139)	2.95%
5800	State Program Revenues	128,226,929	\$27,634,821	(100,592,108)	21.55%
5900	Federal Program Revenues	16,344,257	\$313,891	(16,030,366)	1.92%
	Total Revenues	\$ 172,115,431	\$ 28,760,817	\$ (143,354,614)	
Expenditures					
11	Instruction	\$ 90,599,516	\$8,083,881	\$ 82,515,635	8.92%
12	Instrucional Resources & Media Services	2,549,248	\$221,990	2,327,258	8.71%
13	Curriculum and Personnel Development	3,332,145	\$876,641	2,455,504	26.31%
21	Instructional Administration	2,472,555	\$566,886	1,905,669	22.93%
23	School Administration	9,668,067	\$1,540,957	8,127,110	15.94%
31	Guidance and Counseling Services	5,757,154	\$700,031	5,057,123	12.16%
32	Attendance and Social Work Services	603,119	\$235,638	367,481	39.07%
33	Health Services	1,588,003	\$343,079	1,244,924	21.60%
34	Pupil Transportation	4,409,504	\$903,153	3,506,351	20.48%
35	Food Services	13,817,053	\$1,691,645	12,125,408	12.24%
36	Co-Curricular Activities	7,089,632	\$558,189	6,531,443	7.87%
41	General Administration	5,243,752	\$1,277,574	3,966,178	24.36%
51	Plant Maintenance and Operations	18,452,252	\$4,394,214	14,058,038	23.81%
52	Security and Monitoring	2,768,484	\$399,211	2,369,273	14.42%
53	Data Processing Services	2,938,361	\$636,882	2,301,479	21.67%
61	Community Services	336,602	\$12,463	324,139	3.70%
71	Debt Service	1,031,520	\$240,759	790,761	23.34%
81	Facilities Acquisition and Construction	3,026,133	\$4,000	3,022,133	0.13%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	358,090	\$138,090	220,000	0.00%
	Total Expenditures	\$ 176,061,190	\$22,825,284	\$ 153,235,906	0
1100	Excess (Deficiency)	\$ (3,945,759)	\$5,935,534	\$ 9,881,293	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 53,000	\$ 32,222	\$ (20,778)	60.80%
7915	Operating Transfers In	15,574,924	\$ -	(15,574,924)	0.00%
	Total Non-Operating Revenue	\$ 15,627,924	\$ 32,222	\$ (15,595,702)	
Non-Operating Expenses					
8911	Other Uses	\$ (15,727,793)	\$ -	\$ (15,727,793)	0.00%
	Total Non-Operating Expenses	\$ (15,727,793)	\$ -	\$ (15,727,793)	
1200	Excess (Deficiency)	\$ (4,045,628)	\$ 5,967,756	\$ (21,442,202)	
0100	Fund Balance - Beginning Un-Audited	\$ 67,791,543	\$ 67,791,543	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 63,745,915	\$ 73,759,299	\$ (21,442,202)	

Mission Consolidated Independent School District

September 30, 2020

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,202,708	\$ 110,262	\$ (4,092,446)	2.62%
5800	State Program Revenues	4,684,522	-	(4,684,522)	0.00%
	Total Revenues	\$ 8,887,230	\$ 110,262	\$ (8,776,968)	
Expenditures					
71	Debt Services	\$ 9,069,844	\$ 2,207,422	\$ 6,862,422	24.34%
	Total Expenditures	\$ 9,069,844	\$ 2,207,422	\$ 6,862,422	
1100	Excess (Deficiency)	\$ (182,614)	\$ (2,097,160)	\$ (1,914,546)	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ (182,614)	\$ (2,097,160)	\$ (1,914,546)	
0100	Fund Balance - Beginning Un-Audited	\$ 5,220,586	\$ 5,220,586	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 5,037,972	\$ 3,123,426	\$ (1,914,546)	

Mission Consolidated Independent School District

General Fund

October 31, 2020

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 27,544,245	\$1,442,712	\$ (26,101,533)	5.24%
5800	State Program Revenues	128,226,929	\$39,639,117	(88,587,812)	30.91%
5900	Federal Program Revenues	16,344,257	\$1,548,400	(14,795,857)	9.47%
	Total Revenues	\$ 172,115,431	\$ 42,630,228	\$ (129,485,203)	
Expenditures					
11	Instruction	\$ 90,641,643	\$15,523,241	\$ 75,118,402	17.13%
12	Instrucional Resources & Media Services	2,549,248	\$441,888	2,107,360	17.33%
13	Curriculum and Personnel Development	3,332,145	\$995,278	2,336,867	29.87%
21	Instructional Administration	2,472,555	\$755,693	1,716,862	30.56%
23	School Administration	9,727,533	\$2,269,863	7,457,670	23.33%
31	Guidance and Counseling Services	5,757,154	\$1,166,108	4,591,046	20.25%
32	Attendance and Social Work Services	603,119	\$274,915	328,204	45.58%
33	Health Services	1,588,003	\$472,825	1,115,178	29.77%
34	Pupil Transportation	4,649,631	\$1,442,097	3,207,534	31.02%
35	Food Services	13,817,053	\$2,926,685	10,890,368	21.18%
36	Co-Curricular Activities	7,089,632	\$1,257,813	5,831,819	17.74%
41	General Administration	5,385,752	\$1,629,058	3,756,694	30.25%
51	Plant Maintenance and Operations	19,024,846	\$5,682,435	13,342,411	29.87%
52	Security and Monitoring	2,780,084	\$543,869	2,236,215	19.56%
53	Data Processing Services	3,081,416	\$1,032,836	2,048,580	33.52%
61	Community Services	336,602	\$19,320	317,282	5.74%
71	Debt Service	1,031,520	\$240,759	790,761	23.34%
81	Facilities Acquisition and Construction	3,122,107	\$5,763	3,116,345	0.18%
95	Juvenile Justice Alt. Education	20,000	\$0	20,000	0.00%
99	Other Intergovernmental Charges	358,090	\$138,090	220,000	0.00%
	Total Expenditures	\$ 177,368,133	\$36,818,535	\$ 140,549,598	0
1100	Excess (Deficiency)	\$ (5,252,702)	\$5,811,693	\$ 11,064,395	
Non-Operating Revenue					
7912	Sale of Real or Personal Property	\$ 53,000	\$ 32,222	\$ (20,778)	60.80%
7915	Operating Transfers In	15,574,924	\$ -	(15,574,924)	0.00%
	Total Non-Operating Revenue	\$ 15,627,924	\$ 32,222	\$ (15,595,702)	
Non-Operating Expenses					
8911	Other Uses	\$ (15,727,793)	\$ -	\$ (15,727,793)	0.00%
	Total Non-Operating Expenses	\$ (15,727,793)	\$ -	\$ (15,727,793)	
1200	Excess (Deficiency)	\$ (5,352,571)	\$ 5,843,915	\$ (20,259,100)	
0100	Fund Balance - Beginning Un-Audited	\$ 67,791,543	\$ 67,791,543	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 62,438,972	\$ 73,635,458	\$ (20,259,100)	

Mission Consolidated Independent School District

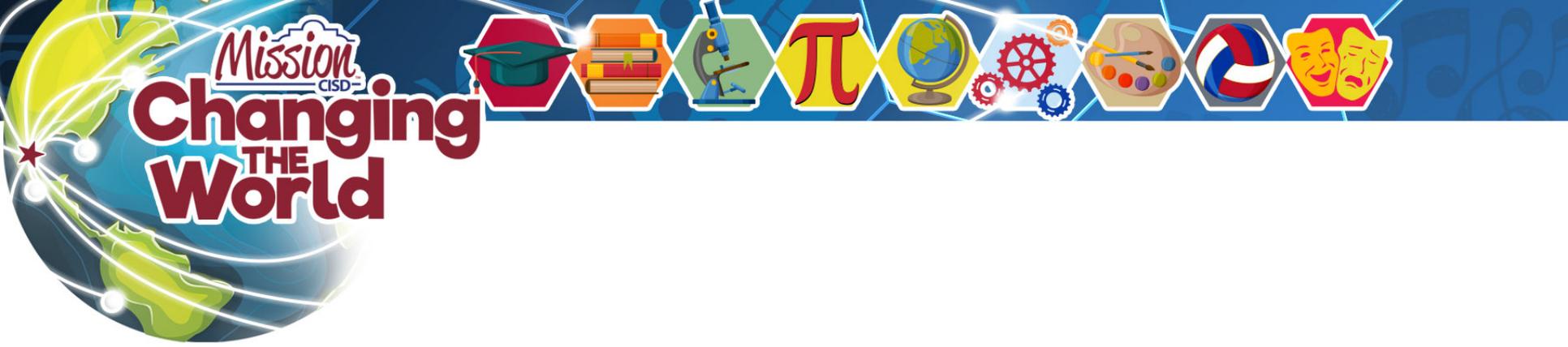
October 31, 2020

DEBT SERVICE FUND 599

		Budget	Actual	Difference	%
Revenues					
5700	Local and Intermediate Sources	\$ 4,202,708	\$ 189,926	\$ (4,012,782)	4.52%
5800	State Program Revenues	4,684,522	-	(4,684,522)	0.00%
	Total Revenues	\$ 8,887,230	\$ 189,926	\$ (8,697,304)	
Expenditures					
71	Debt Services	\$ 9,069,844	\$ 2,207,422	\$ 6,862,422	24.34%
	Total Expenditures	\$ 9,069,844	\$ 2,207,422	\$ 6,862,422	
1100	Excess (Deficiency)	\$ (182,614)	\$ (2,017,496)	\$ (1,834,882)	
Non-Operating Revenue					
7900	Operating Transfers In	\$0	\$0	\$0	0.00%
Non-Operating Expenses					
8900	Operating Transfers Out	\$ -	\$ -	\$ -	0.00%
1200	Excess (Deficiency)	\$ (182,614)	\$ (2,017,496)	\$ (1,834,882)	
0100	Fund Balance - Beginning Un-Audited	\$ 5,220,586	\$ 5,220,586	\$ -	
3000	Fund Balance - Ending Un-Audited	\$ 5,037,972	\$ 3,203,090	\$ (1,834,882)	

**Mission Consolidated Independent School District
Self Funded Health Insurance Fund
Statement of Revenues, Expenses, and Changes in Net Position
October 31, 2020**

Operating Revenues		
5700	Local and Intermediate Sources	\$ 4,404,004
	Total Revenues	\$ 4,404,004
Operating Expenditures		
6100	Payroll Expenditures	\$ 4,800,737
6200	Professional & Contracted Services	-
6300	Supplies & Materials	-
6400	Other Operating Costs	-
6500	Debt Service	-
6600	Capital Outlay	-
	Total Expenses	\$ 4,800,737
	Operating Income (Loss)	\$ (396,733)
Non-Operating Revenues (Expenses)		
5700	Interest Revenue	\$ 593
	Total Non-Operating Revenues (Expenses)	\$ 593
	Income (Loss) Before Contributions & Transfers	\$ (396,140)
Contributions & Transfers		
7900	Transfers In	\$ -
8900	Transfers Out	-
1300	Change in Net Position	\$ (396,140)
0100	Total Net Position - Beginning Unaudited	\$ 956,250
3300	Total Net Position - Ending Unaudited	\$ 560,110



Self-Funded Group Health Plan ⁶³

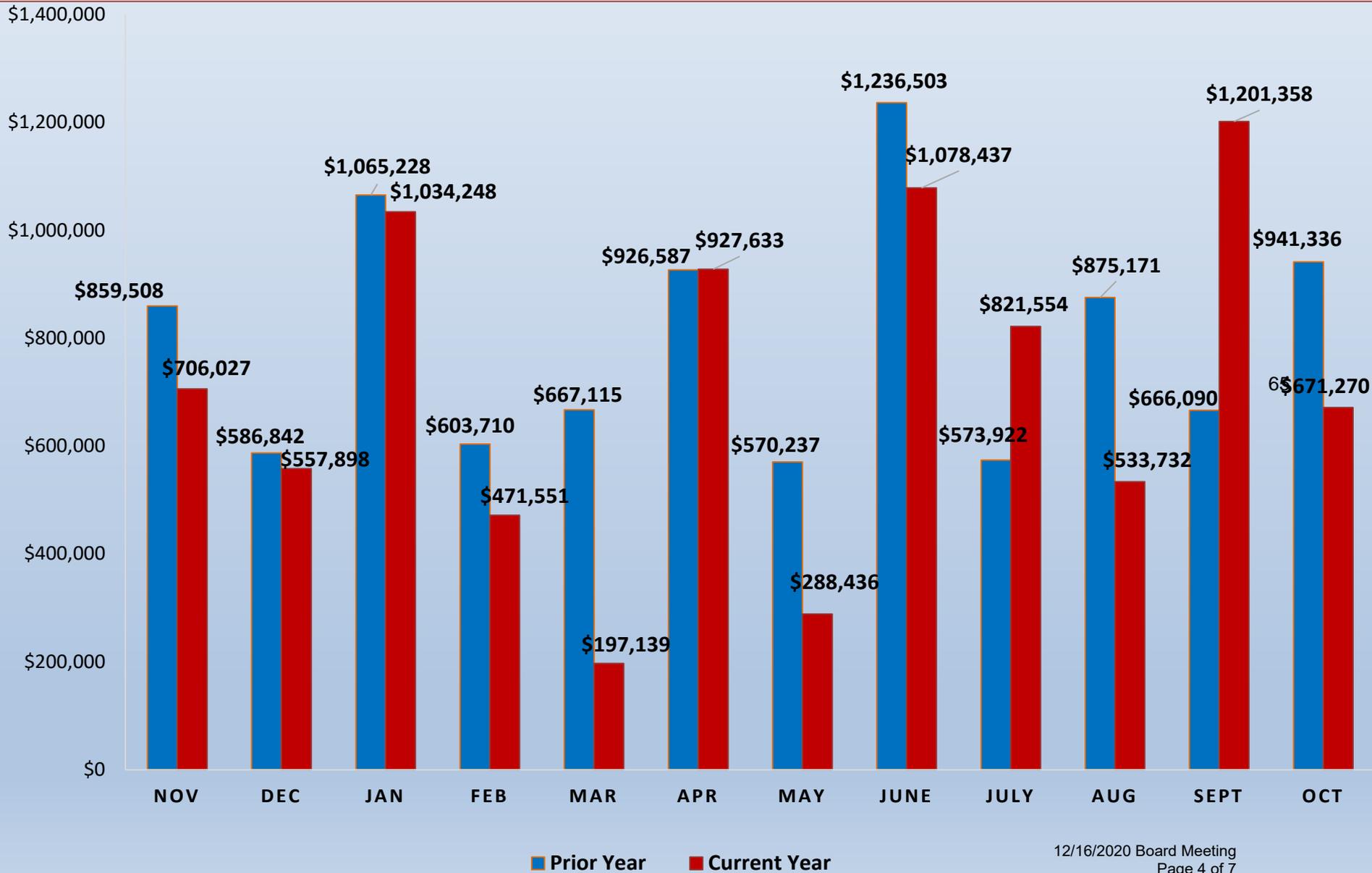
October 2020

**Mission Consolidated Independent School District
Self Funded Health Insurance Fund
Statement of Revenues, Expenses, and Changes in Net Position
October 2020**

Operating Revenues	Actual	%
<i>Premiums:</i>		
Medical - Employee	\$ 1,019,519	23.15%
Medical - Employer	3,382,114	76.79%
Claim Credits	519	0.01%
Cobra	1,852	0.04%
Non - Operating Revenues		
Interest Revenue	\$ 593	0.01%
Total Revenues	\$ 4,404,596	100.00%
Operating Expenses		
<i>Claims:</i>		
Medical	\$ 3,227,914	67.24%
Pharmacy - RX	1,173,169	24.44%
<i>Administrative Fees:</i>		
Medical	92,398	1.92%
Aggregate Stop Loss	37,882	0.79%
Specific Stop Loss	245,561	5.12%
Independent External Review Fees	700	0.01%
Vendor Fees	13,117	0.27%
Non-Operating Expenses		
Other Expenses	\$ 9,995	0.21%
Total Expenses	\$ 4,800,736	100.00%
Operating Income (Loss)		
	\$ (396,140)	
Income (Loss) Before Contributions & Transfers		
	\$ (396,140)	
Contributions & Transfers		
Transfers In	\$ -	
Change in Net Position		
	(396,140)	
Total Net Position - Beginning Unaudited		
	956,250	
Total Net Position - Ending Unaudited		
	\$ 560,110	

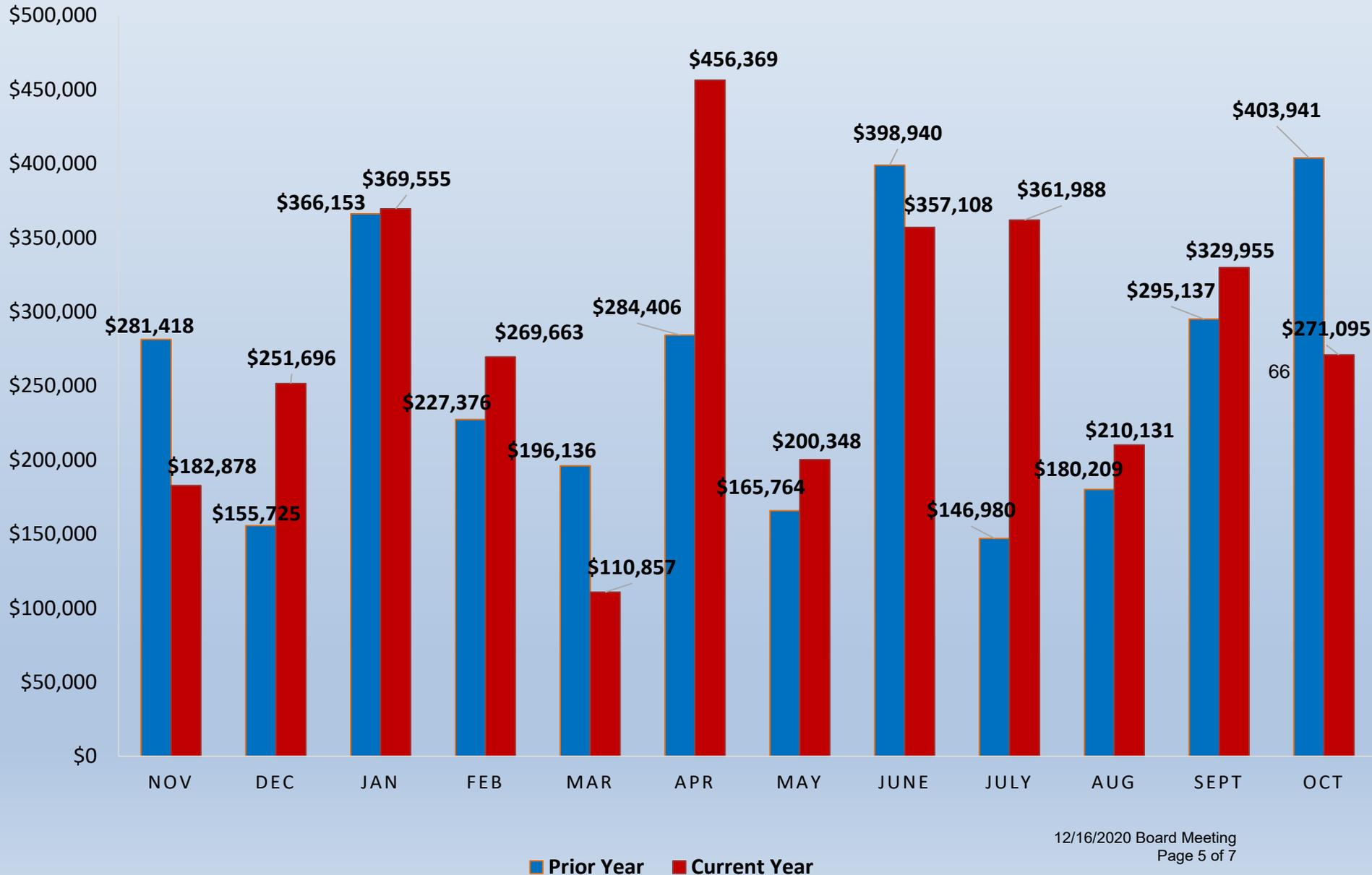
Medical Claims Expense Overview

12 Month Trend – October 2020



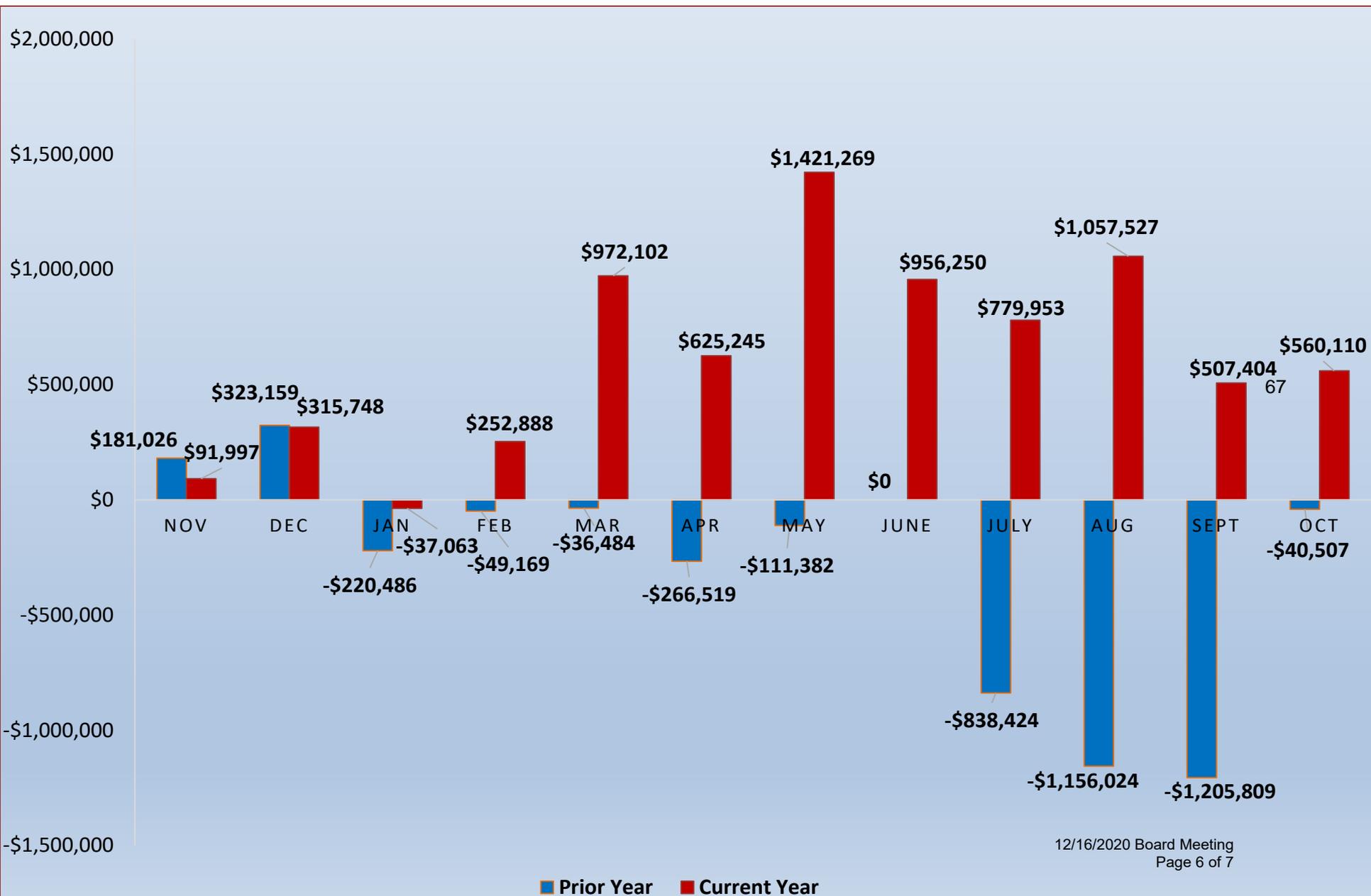
Pharmacy Claims Expense Overview

12 Month Trend - October 2020



Net Position Overview

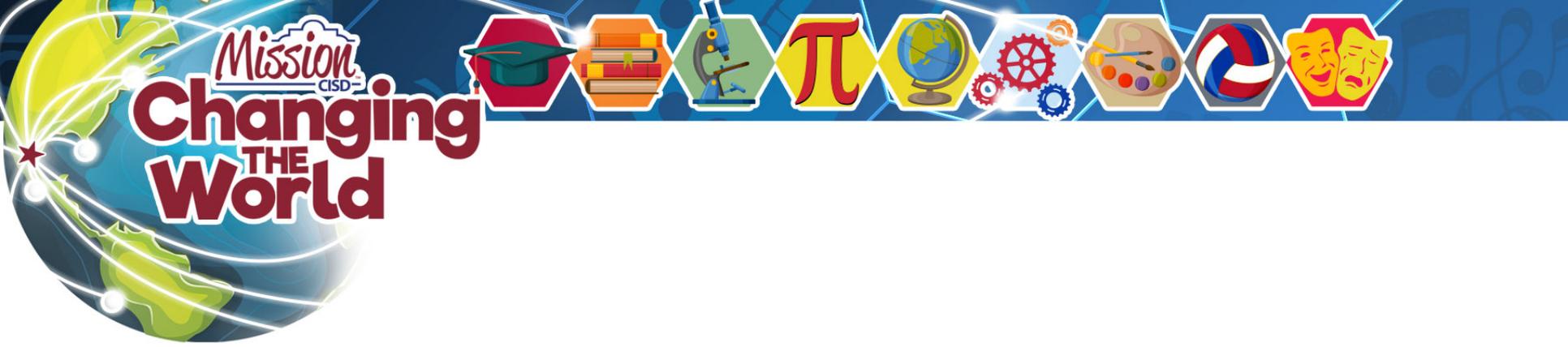
12 Month Trend – October 2020





**Mission Consolidated Independent School District
Self Funded Health Insurance Fund
Statement of Revenues, Expenses, and Changes in Net Position
September 30, 2020**

Operating Revenues		
5700	Local and Intermediate Sources	\$ 3,304,606
	Total Revenues	\$ 3,304,606
Operating Expenditures		
6100	Payroll Expenditures	\$ 3,754,014
6200	Professional & Contracted Services	-
6300	Supplies & Materials	-
6400	Other Operating Costs	-
6500	Debt Service	-
6600	Capital Outlay	-
	Total Expenses	\$ 3,754,014
	Operating Income (Loss)	\$ (449,408)
Non-Operating Revenues (Expenses)		
5700	Interest Revenue	\$ 562
	Total Non-Operating Revenues (Expenses)	\$ 562
	Income (Loss) Before Contributions & Transfers	\$ (448,846)
Contributions & Transfers		
7900	Transfers In	\$ -
8900	Transfers Out	-
1300	Change in Net Position	\$ (448,846)
0100	Total Net Position - Beginning Unaudited	\$ 956,250
3300	Total Net Position - Ending Unaudited	\$ 507,404



Self-Funded Group Health Plan ⁷⁰

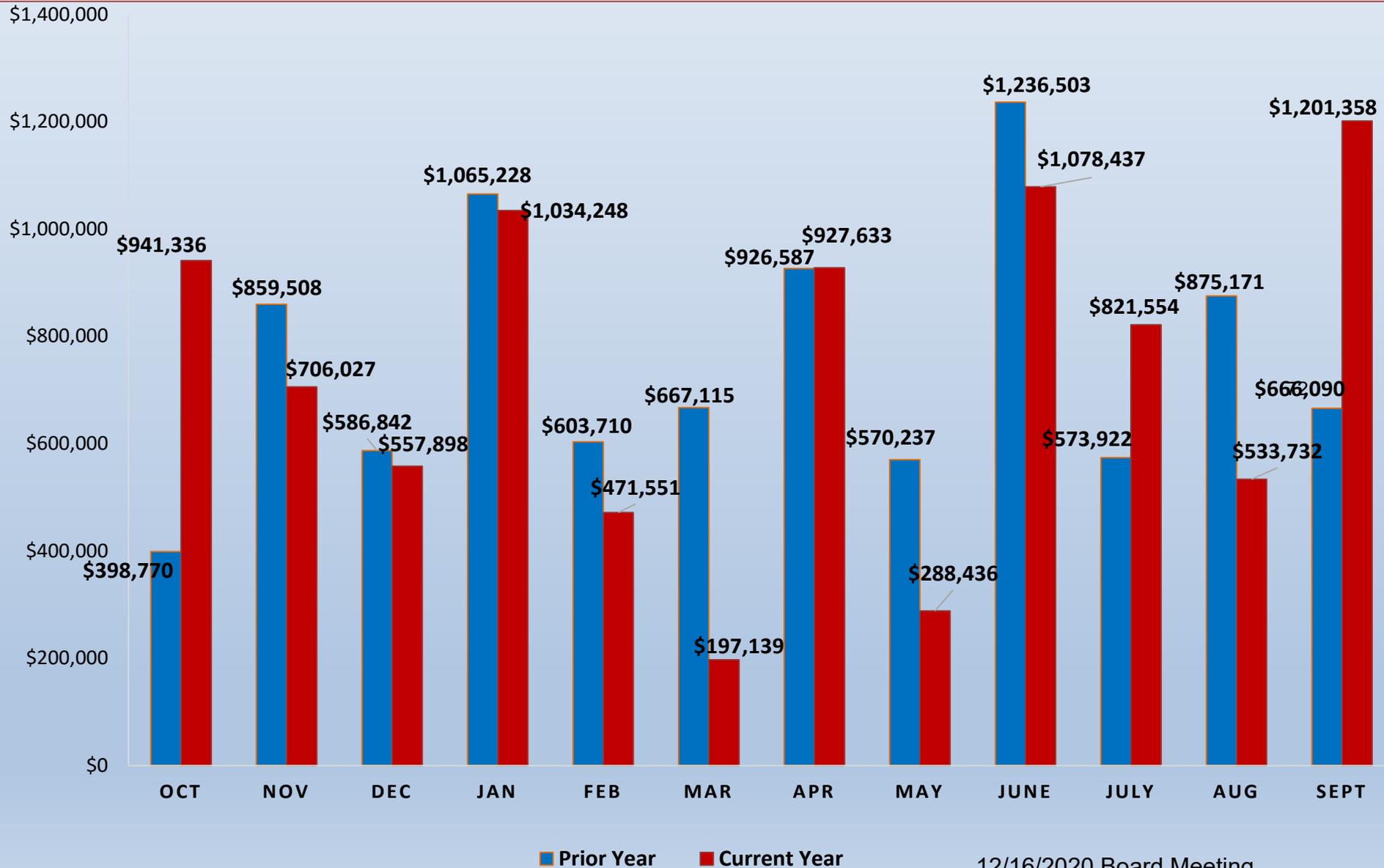
September 2020

Mission Consolidated Independent School District
Self Funded Health Insurance Fund
Statement of Revenues, Expenses, and Changes in Net Position
September 30, 2020

Operating Revenues		
5700	Local and Intermediate Sources	\$ 3,304,606
	Total Revenues	\$ 3,304,606
Operating Expenditures		
6100	Payroll Expenditures	\$ 3,754,014
6200	Professional & Contracted Services	-
6300	Supplies & Materials	-
6400	Other Operating Costs	-
6500	Debt Service	-
6600	Capital Outlay	-
	Total Expenses	\$ 3,754,014
	Operating Income (Loss)	\$ (449,408)
Non-Operating Revenues (Expenses)		
5700	Interest Revenue	\$ 562
	Total Non-Operating Revenues (Expenses)	\$ 562
	Income (Loss) Before Contributions & Transfers	\$ (448,846)
Contributions & Transfers		
7900	Transfers In	\$ -
8900	Transfers Out	-
1300	Change in Net Position	\$ (448,846)
0100	Total Net Position - Beginning Unaudited	\$ 956,250
3300	Total Net Position - Ending Unaudited	\$ 507,404

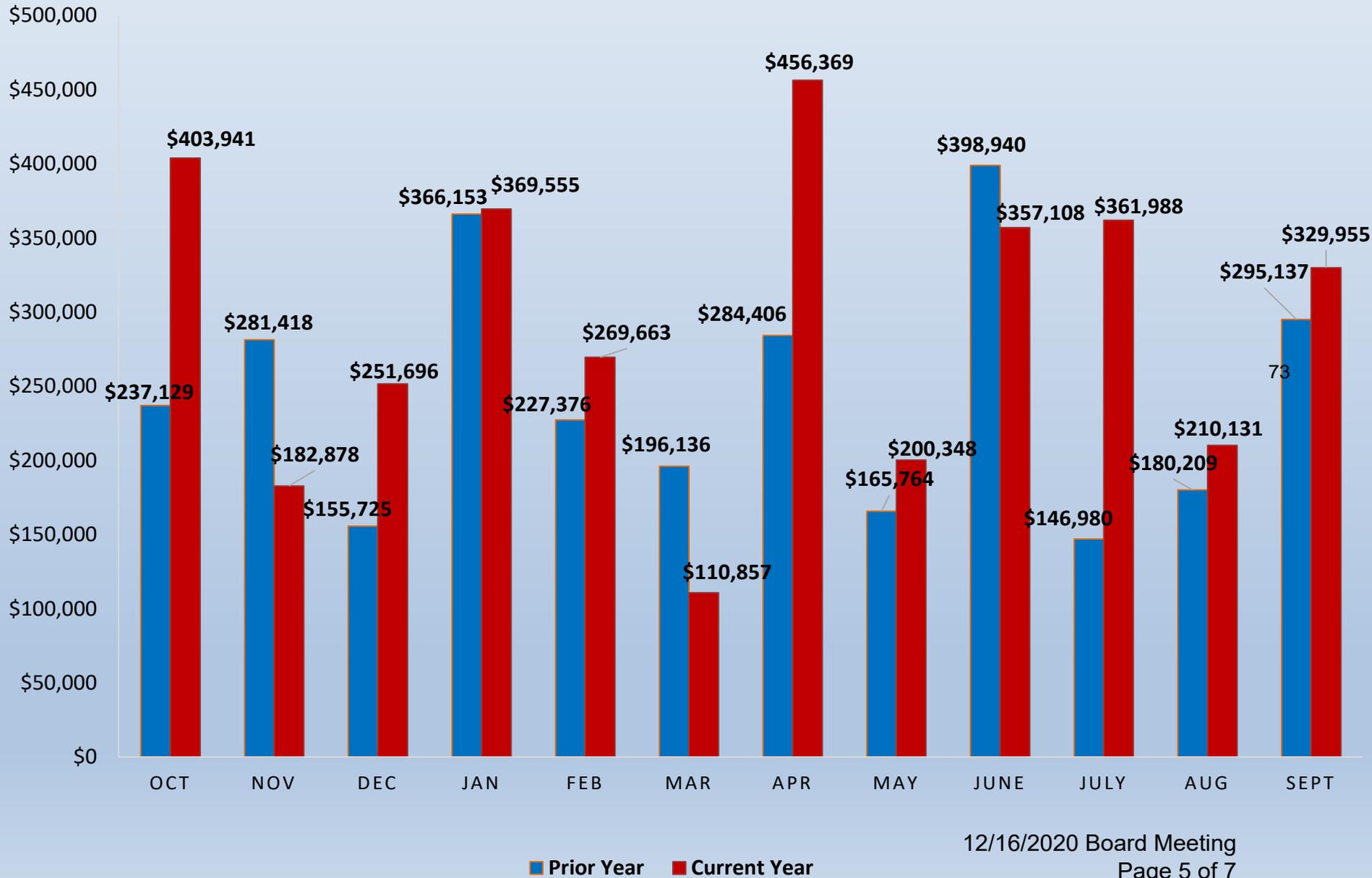
Medical Claims Expense Overview

12 Month Trend – September 2020



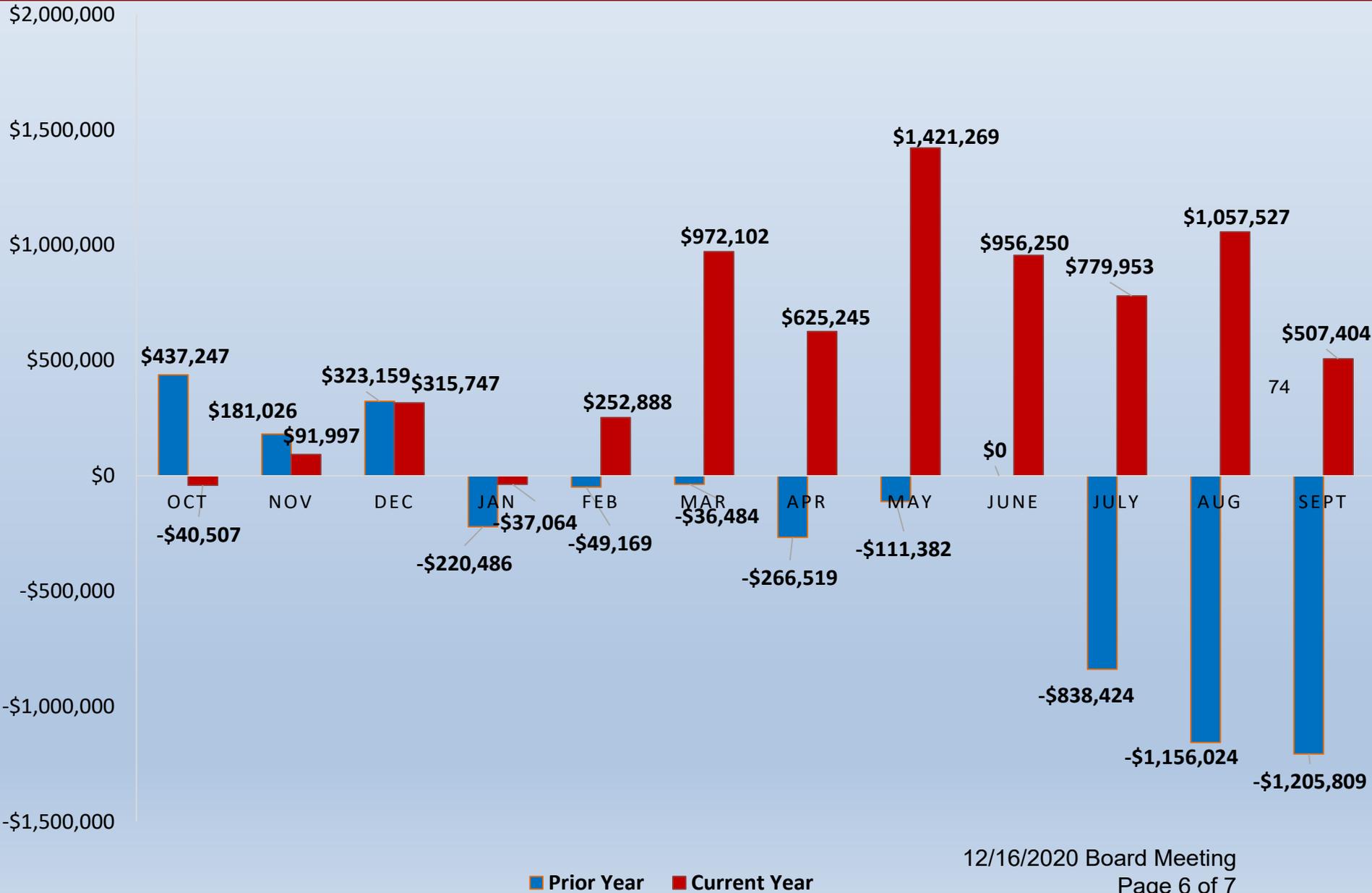
Pharmacy Claims Expense Overview

12 Month Trend - September 2020



Net Position Overview

12 Month Trend – September 2020





75

SUBJECT: Tax Levy Adjustments for the Month of October 2020

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The Hidalgo County Assessor & Collector has been collecting the District's taxes since December 1999. Both current and delinquent taxes are collected by Hidalgo County on our behalf.

ADMINISTRATIVE CONSIDERATIONS

Tax roll adjustments due to corrections, rollbacks, homesteads, dropped years, etc., resulted in a net decrease of \$60,970.98. Adjustments are reviewed and posted to the general ledger on a monthly basis. These modifications are included as part of the monthly tax report.

Collections totaled \$602,047.17. The monthly fee for this service is \$6,271.00.

Attached is the October 2020 Tax Collection Report

FUNDING SOURCE AND AMOUNT

Local Maintenance Levy Modification \$(52,728.68)
Debt Service Levy Modification \$(8,242.30)
Rollbacks \$0.00

RECOMMENDATION

Informational Item

CONTACT PERSON (S)

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA Director of Finance
Rosalinda Rodriguez, Accountant

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
MISSION C.I.S.D. TAXES COLLECTED FOR:
OCTOBER 2020

COMPARATIVE RATE OF COLLECTIONS

MISSION C.I.S.D. SMS - 48	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2020/2021	COLLECTED 2019/2020
2020 TAX ROLL	28,040,951.26	370,964.30		322,786.17	27,992,773.13	1.31%	1.98%
2019 & PRIOR YRS ROLLBACK	4,957,234.99 -	760,408.78 6,292.16	(24,143.03) -	(113,022.54) 6,292.16	4,059,660.64 -	15.78% 100.00%	15.08% 100.00%
TOTALS	32,998,186.25	1,137,665.24	(24,143.03)	216,055.79	32,052,433.77		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF OCTOBER 2020

	MISSION C.I.S.D.	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	370,964.30	322,786.17 CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	137,012.82	(60,970.98) PRIOR
PRIOR YEARS-P&I	61,639.32	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	32,430.73	- PURGED
TOTAL COLLECTIONS	602,047.17	261,815.19
LESS TRANSFERRED	255,690.97	
LESS IN TRANSIT	339,980.89	
LESS DUE TO HCAD COMM FEES	104.31	
LESS DUE TO CO TREASURER	6,271.00	
BALANCE	(0.00)	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE MISSION C.I.S.D., DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF OCTOBER IS CORRECT.

Pablo (Paul) Villarreal Jr.

ASSESSOR-COLLECTOR OF TAXES FOR MISSION C.I.S.D., TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF NOVEMBER 2020 A.D.

Jose E. Jaramillo

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**HIDALGO COUNTY TAX OFFICE
MISSION CISD**

MODIFICATIONS FOR THE MONTH OF OCTOBER 2020

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	1.19930	1.02800	85.72%	322,786.17	276,681.55	0.1713	14.28%	46,104.62
2019	1.23955	1.06835	86.19%	(42,675.04)	(36,780.99)	0.1712	13.81%	(5,894.05)
2018	1.3398	1.1700	87.33%	(16,041.79)	(14,008.73)	0.1698	12.67%	(2,033.06)
2017	1.3502	1.1700	86.65%	(504.93)	(437.54)	0.1802	13.35%	(67.39)
2016	1.3582	1.1700	86.14%	(793.98)	(683.96)	0.1882	13.86%	(110.02)
2015	1.3672	1.1700	85.58%	(955.24)	(817.46)	0.1972	14.42%	(137.78)
2014	1.3300	1.1700	87.97%	-	0.00	0.1600	12.03%	0.00
2013	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2012	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2011	1.3000	1.1700	90.00%	-	0.00	0.1300	10.00%	0.00
2010	1.3000	1.0400	80.00%	-	0.00	0.2600	20.00%	0.00
2009	1.2800	1.0400	81.25%	-	0.00	0.2400	18.75%	0.00
2008	1.2400	1.0400	83.87%	-	0.00	0.2000	16.13%	0.00
2007	1.1800	1.0400	88.14%	-	0.00	0.1400	11.86%	0.00
2006	1.4574	1.3374	91.77%	-	0.00	0.1200	8.23%	0.00
2005	1.5632	1.4632	93.60%	-	0.00	0.1000	6.40%	0.00
2004	1.5691	1.4632	93.25%	-	0.00	0.1059	6.75%	0.00
2003	1.5841	1.4632	92.37%	-	0.00	0.1209	7.63%	0.00
2002	1.5841	1.4500	91.53%	-	0.00	0.1341	8.47%	0.00
2001	1.5341	1.4394	93.83%	-	0.00	0.0947	6.17%	0.00
2000	1.5341	1.4000	91.26%	-	0.00	0.1341	8.74%	0.00
1999	1.5050	1.4208	94.41%	-	0.00	0.0842	5.59%	0.00
TOTAL				261,815.19	223,952.87			37,862.32

	M&O	I&S
2020	322,786.17	46,104.62
2019 & PRIOR	(60,970.98)	(8,242.30)
TOTAL	261,815.19	37,862.32

ROLLBACK MODIFICATIONS FOR THE MONTH OF OCTOBER 2020

YR	RATE	M&O	%	ADJ	M&O	I&S	%	I&S
2020	0.0000	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	#DIV/0!
2019	1.2396	1.0684	86.19%	-	0.00	0.1712	13.81%	0.00
2018	1.3398	1.1700	87.33%	-	0.00	0.1698	12.67%	0.00
2017	1.3502	1.1700	86.65%	-	0.00	0.1802	13.35%	0.00
TOTAL				0.00	0.00			0.00

	M&O	I&S
CURRENT	-	-
DELINQUENT	-	-
TOTAL	- 78	-

11/05/2020 14:07:17 3621266
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 10/01/2020 THRU 10/31/2020
 JURISDICTION: 0048 MISSION CISD

PAGE: 75
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	1.028000	317,978.36	.00	.00	.00	317,978.36	.00	.00	.00	317,978.36
	I & S	.171300	52,985.94	.00	.00	.00	52,985.94	.00	.00	.00	52,985.94
	TOTAL	1.199300	370,964.30	.00	.00	.00	370,964.30	.00	.00	.00	370,964.30
2019	M & O	1.068350	62,628.36	.00	16,185.66	.00	78,814.02	16,334.56	.00	.00	95,148.58
	I & S	.171200	10,036.06	.00	2,593.76	.00	12,629.82	.00	.00	.00	12,629.82
	TOTAL	1.239550	72,664.42	.00	18,779.42	.00	91,443.84	16,334.56	.00	.00	107,778.40
2018	M & O	1.170000	17,313.46	.00	9,217.51	.00	26,530.97	5,745.48	.00	.00	32,276.45
	I & S	.169800	2,512.75	.00	1,337.70	.00	3,850.45	.00	.00	.00	3,850.45
	TOTAL	1.339800	19,826.21	.00	10,555.21	.00	30,381.42	5,745.48	.00	.00	36,126.90
2017	M & O	1.170000	12,963.65	.00	5,602.27	.00	18,565.92	3,070.61	.00	.00	21,636.53
	I & S	.180200	1,996.62	.00	862.89	.00	2,859.51	.00	.00	.00	2,859.51
	TOTAL	1.350200	14,960.27	.00	6,465.16	.00	21,425.43	3,070.61	.00	.00	24,496.04
2016	M & O	1.170000	10,869.45	.00	5,487.11	.00	16,356.56	2,420.72	.00	.00	18,777.28
	I & S	.188200	1,748.39	.00	882.65	.00	2,631.04	.00	.00	.00	2,631.04
	TOTAL	1.358200	12,617.84	.00	6,369.76	.00	18,987.60	2,420.72	.00	.00	21,408.32
2015	M & O	1.170000	4,498.05	.00	2,400.49	.00	6,898.54	795.76	.00	.00	7,694.30
	I & S	.197200	758.14	.00	404.61	.00	1,162.75	.00	.00	.00	1,162.75
	TOTAL	1.367200	5,256.19	.00	2,805.10	.00	8,061.29	795.76	.00	.00	8,857.05
2014	M & O	1.170000	1,005.01	.00	810.37	.00	1,815.38	309.26	.00	.00	2,124.64
	I & S	.160000	137.45	.00	110.81	.00	248.26	.00	.00	.00	248.26
	TOTAL	1.330000	1,142.46	.00	921.18	.00	2,063.64	309.26	.00	.00	2,372.90
2013	M & O	1.170000	714.75	.00	490.79	.00	1,205.54	115.85	.00	.00	1,321.39
	I & S	.130000	79.41	.00	54.55	.00	133.96	.00	.00	.00	133.96
	TOTAL	1.300000	794.16	.00	545.34	.00	1,339.50	115.85	.00	.00	1,455.35
2012	M & O	1.170000	1,010.91	.00	917.57	.00	1,928.48	250.97	.00	.00	2,179.45
	I & S	.130000	112.31	.00	101.95	.00	214.26	.00	.00	.00	214.26
	TOTAL	1.300000	1,123.22	.00	1,019.52	.00	2,142.74	250.97	.00	.00	2,393.71
2011	M & O	1.170000	1,609.06	.00	1,871.68	.00	3,480.74	577.77	.00	.00	4,058.51
	I & S	.130000	178.79	.00	207.96	.00	386.75	.00	.00	.00	386.75
	TOTAL	1.300000	1,787.85	.00	2,079.64	.00	3,867.49	577.77	.00	.00	4,445.26
2010	M & O	1.040000	714.86	.00	907.65	.00	1,622.51	296.79	.00	.00	1,919.30
	I & S	.260000	178.72	.00	226.92	.00	405.64	.00	.00	.00	405.64
	TOTAL	1.300000	893.58	.00	1,134.57	.00	2,028.15	296.79	.00	.00	2,324.94
2009	M & O	1.040000	629.52	.00	856.75	.00	1,486.27	264.72	.00	.00	1,750.99
	I & S	.240000	145.29	.00	197.73	.00	343.02	.00	.00	.00	343.02
	TOTAL	1.280000	774.81	.00	1,054.48	.00	1,829.29	264.72	.00	.00	2,094.01

11/05/2020 14:07:17 3621266
 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 10/01/2020 THRU 10/31/2020
 JURISDICTION: 0048 MISSION CISD

PAGE: 76
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2008	M & O	1.040000	459.31	.00	702.75	.00	1,162.06	207.83	.00	.00	1,369.89
	I & S	.200000	88.33	.00	135.14	.00	223.47	.00	.00	.00	223.47
	TOTAL	1.240000	547.64	.00	837.89	.00	1,385.53	207.83	.00	.00	1,593.36
2007	M & O	1.040000	459.11	.00	731.73	.00	1,190.84	190.79	.00	.00	1,381.63
	I & S	.140000	61.79	.00	98.50	.00	160.29	.00	.00	.00	160.29
	TOTAL	1.180000	520.90	.00	830.23	.00	1,351.13	190.79	.00	.00	1,541.92
2006	M & O	1.337400	847.51	.00	1,500.08	.00	2,347.59	383.73	.00	.00	2,731.32
	I & S	.120000	76.04	.00	134.60	.00	210.64	.00	.00	.00	210.64
	TOTAL	1.457400	923.55	.00	1,634.68	.00	2,558.23	383.73	.00	.00	2,941.96
2005	M & O	1.463200	848.78	.00	1,604.20	.00	2,452.98	393.09	.00	.00	2,846.07
	I & S	.100000	58.01	.00	109.64	.00	167.65	.00	.00	.00	167.65
	TOTAL	1.563200	906.79	.00	1,713.84	.00	2,620.63	393.09	.00	.00	3,013.72
2004	M & O	1.463200	763.78	.00	1,532.18	.00	2,295.96	368.72	.00	.00	2,664.68
	I & S	.105900	55.29	.00	110.90	.00	166.19	.00	.00	.00	166.19
	TOTAL	1.569100	819.07	.00	1,643.08	.00	2,462.15	368.72	.00	.00	2,830.87
2003	M & O	1.463200	558.11	.00	1,183.32	.00	1,741.43	281.35	.00	.00	2,022.78
	I & S	.120900	46.12	.00	97.77	.00	143.89	.00	.00	.00	143.89
	TOTAL	1.584100	604.23	.00	1,281.09	.00	1,885.32	281.35	.00	.00	2,166.67
2002	M & O	1.450000	556.70	.00	1,252.12	.00	1,808.82	296.33	.00	.00	2,105.15
	I & S	.134100	51.48	.00	115.80	.00	167.28	.00	.00	.00	167.28
	TOTAL	1.584100	608.18	.00	1,367.92	.00	1,976.10	296.33	.00	.00	2,272.43
2000	M & O	1.400000	220.34	.00	548.66	.00	769.00	126.40	.00	.00	895.40
	I & S	.134100	21.11	.00	52.55	.00	73.66	.00	.00	.00	73.66
	TOTAL	1.534100	241.45	.00	601.21	.00	842.66	126.40	.00	.00	969.06
ALL	M & O		436,649.08	.00	53,802.89	.00	490,451.97	32,430.73	.00	.00	522,882.70
ALL	I & S		71,328.04	.00	7,836.43	.00	79,164.47	.00	.00	.00	79,164.47
ALL	TOTAL		507,977.12	.00	61,639.32	.00	569,616.44	32,430.73	.00	.00	602,047.17
DLQ	M & O		118,670.72	.00	53,802.89	.00	172,473.61	32,430.73	.00	.00	204,904.34
DLQ	I & S		18,342.10	.00	7,836.43	.00	26,178.53	.00	.00	.00	26,178.53
DLQ	TOTAL		137,012.82	.00	61,639.32	.00	198,652.14	32,430.73	.00	.00	231,082.87
CURR	M & O		317,978.36	.00	.00	.00	317,978.36	.00	.00	.00	317,978.36
CURR	I & S		52,985.94	.00	.00	.00	52,985.94	.00	.00	.00	52,985.94
CURR	TOTAL		370,964.30	.00	.00	.00	370,964.30	.00	.00	.00	370,964.30

SUBJECT: Disbursements for the Months of October and November 2020

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION:

The District’s disbursements list all of the checks and other payments made during the reporting month. The check registers, wire transfers, and automated clearing house (ACH) transactions are available for inspection at the office of the Assistant Superintendent for Finance.

Monthly disbursement reports are prepared throughout the year by administration for information purposes only.

ADMINISTRATIVE CONSIDERATIONS:

The District’s total disbursements for the Months of October and November totaled \$12,653,162.73 and \$11,172,760.86, respectively as follows:

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 2,575,016.42
District Purchasing Cards	\$ 491,670.60
ACH	\$ 2,140,662.63
Wire Transfers	\$ 323,391.55
Payroll	\$ 7,122,421.53
OCTOBER TOTAL	\$ 12,653,162.73

Disbursement Type	Amount
Accounts Payable Vendor Checks	\$ 1,566,352.61
District Purchasing Cards	\$ 886,322.13
ACH	\$ 1,477,218.17
Wire Transfers	\$ 110,377.53
Payroll	\$ 7,132,490.42
NOVEMBER TOTAL	\$ 11,172,760.86

FUNDING SOURCE AND AMOUNT:

N/A

RECOMMENDATION:

Information Item.

CONTACT PERSON (S):

Rumalda Ruiz, Assistant Superintendent for Finance
Anna Zuniga, CPA, Director for Finance
Odon Garcia Jr, Accountant

SUBJECT: Budget Calendar for the 2021 – 2022 Fiscal Year

PRESENTER: Rumalda Ruiz, Assistant Superintendent for Finance

BACKGROUND INFORMATION

The budget must be adopted by the Board of Trustees no later than June 30th. In order to prepare the public notice to be published 10 days prior to the meeting, the District’s budget must be prepared by a date set by the State Board of Education, currently, June 19th.

Annually a calendar of activities is established to assist in the development of the budget for the next fiscal year. This calendar is a projection of dates, activities, and personnel responsible to complete the activity.

ADMINISTRATIVE CONSIDERATIONS

The calendar allows Principals, Coordinators/Directors, and Special Programs Directors ample time to complete activities.

FUNDING SOURCE AND AMOUNT

N/A

RECOMMENDATION

Information item only

CONTACT PERSON (S)

Rumalda Ruiz, Assistant Superintendent for Finance

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
FISCAL YEAR 2020 - 2021
BUDGET DEVELOPMENT CALENDAR**

Target Date	Activity/Process	Responsibility
December 16, 2020	Budget Process Outlined to Board of Trustees	Superintendent and Assistant Superintendent for Finance
January 4, 2021	Program directors meeting defining roles and responsibilities and staffing process	Deputy Superintendent for Student Services, Human Resources Directors, Program Directors
January 18, 2021	Projected Enrollments Developed	Deputy Superintendent for Student Services and Assistant Superintendent for Finance
January 28, 2021	Budget Process Outlined to Principals	Assistant Superintendent for Finance
January 29, 2021	Preliminary Review of Personnel Staffing and Proposed Salary Schedule Increase	Superintendent, Deputy Superintendent for Student Services, and Assistant Superintendent for Finance
February 1, 2021	Preliminary Review of Building Maintenance, Renovation, and Future Construction Schedules	Superintendent, Assistant Superintendent for Operations, and Assistant Superintendent for Finance
February 4, 2021	Beginning of Special Programs Budget Preparation	Special Programs Administrators
February 3, 2021	First Board Budget Workshop	Executive Leadership Team
February 12, 2021	Budget Training with Campus Staff and Departments	Assistant Superintendent for Finance and Director for Finance
February 26, 2021	Completion of Campus/Departments Budgets	Principals/Administrators
March 3, 2021	Second Board Budget Workshop	Executive Leadership Team
March 24, 2021	Special Programs Budget Projections to Campuses Finalized	Special Programs Administrators
April 1, 2021	Complete Prioritization of Non-Allocated Requests	Superintendent, Deputy Superintendent for Student Services, and Assistant Superintendent for Finance

**MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
FISCAL YEAR 2020 - 2021
BUDGET DEVELOPMENT CALENDAR**

Target Date	Activity/Process	Responsibility
April 7, 2021	Third Board Budget Workshop	Executive Leadership Team
April 30, 2021	Review Personnel Staffing and Proposed Salary Schedule Increase	Superintendent, Deputy Superintendent for Student Services, and Assistant Superintendent for Finance
April 30, 2021	Review of Building Maintenance, Renovation, and Future Construction Schedules	Superintendent, Assistant Superintendent for Operations, and Assistant Superintendent for Finance
April 30, 2021	Review Projected Revenue Estimates	Superintendent, Assistant Superintendent for Finance, and Director for Finance
April 30, 2021	Completion of Special Programs Budgets	Special Programs Administrators
May 5, 2021	Budget Update to Board of Trustees	Superintendent and Assistant Superintendent for Finance
May 28, 2021	Complete Superintendent's Review of Preliminary District Budget.	Executive Leadership Team
June 2, 2021	Final Board Budget Workshop	Executive Leadership Team
June 23, 2021	Budget and Tax Rate Public Hearing	Board of Trustees, Superintendent, and Assistant Superintendent for Finance
June 23, 2021	Budget and Tax Rate Adoption	Board of Trustees
August 11, 2021	Budget and Tax Rate Public Hearing	Board of Trustees, Superintendent, and Assistant Superintendent for Finance
August 11, 2021	Budget and Tax Rate Adoption	Board of Trustees

SUBJECT: Contract with The Center for Primary Care and Wellness (PCW)

Rumalda Ruiz, Assistant Superintendent for Finance

PRESENTER:

BACKGROUND INFORMATION

At the December 18, 2019 Regular Board of Trustees meeting, the Board approved the contract with the Center for Primary Care and Wellness for a three-year term. The intent of this contract is to provide additional benefits to District employees and increase the District's wellness program. PCW is conveniently accessible within the City of Mission to provide quality preventative care and other related services to District employees. The services include but not limited to routine office visits, immunizations and injections, minor office surgery, office labs, radiology, etc. District employees are allowed to access the services for a reduced copay of \$10.00 per visit regardless of which medical plan they are enrolled in.

In addition to its reduced copay, the Center for Primary wellness has also offered the following intangible benefits:

- Guaranteed same-day appointments,
- Minimum waiting times,
- Flexible hours,
- Free on-site employee health and wellness outreach services in coordination with District's Wellness Program,
- Treatment of work-related injuries or illnesses as part of a worker's compensation network of providers for the District's Self-Funded Workers' Compensation Plan and,
- Compliance with the District's pharmacy formulary/pharmacy drug list (PDL) to ensure employees are prescribed both cost effective and formulary medications.

The direct contracting arrangement was not intended to replace the availability of network providers on the Blue Cross Blue Shield network, but rather as an enhancement through a direct arrangement with the District.

ADMINISTRATIVE CONSIDERATIONS

Below you will find PCW's utilization and cost metrics in comparison to other clinics for the past 12 months:

Total visits: 1,213

Average per other clinic: 32

Paid per service: \$82.73

Average per other clinics⁸⁵ \$253.46

Paid per claimant/patient: \$163.71
Average per other clinics: \$301.97

Total paid claims: \$100,351
Additional discounting: 9%
Total savings: \$9,031

Based on the utilization and cost metrics which reflect a savings to the District and in consideration of the intangible services offered to District Employees, Administration recommends to renew the contract with the Primary Center for Care and Wellness. This renewal is for the second year of a three-year contract.

FUNDING SOURCE AND AMOUNT

Self-Insurance Fund

RECOMMENDATION

Information Item.

CONTACT PERSON (S)

Lorena Garcia, Deputy Superintendent for Support Services
Rumalda Ruiz, Assistant Superintendent for Finance
Sylvia Cruz, Director of Payroll, Employee Benefits & Risk Management
Roosevelt Rios, Coordinator for Purchasing

SUBJECT: Personnel Employments, Resignations, Transfers and Compensation Changes

PRESENTER: Carol G. Perez, Superintendent

BACKGROUND INFORMATION

Professional and support staff members have been employed by the Mission Consolidated Independent School District. Employees have requested and were granted transfers that affected their campus, position title and/or pay grade, or were reassigned, which affected their campus, position title and/or pay grade.

Resignations and letters of retirement were received from Mission CISD employees.

Changes in compensation to employees after performance on the contract or duties for the job assignment have begun (subsequent to the October 9, 2019, report to the Board).

RECOMMENDATION:

No recommendation or action required. For Information Only.

CONTACT PERSON(S):

Lorena Garcia, Asst. Supt. for Human Resources & Student Services