

Agenda of Special Meeting

The Board of Trustees

Big Spring Independent School District

A Special meeting of the Board of Trustees of Big Spring Independent School District will be held November 19, 2020, beginning at 5:15 PM in the High School Board Room, 707 E. 11th Place, Big Spring, TX 79720.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Opening of Meeting
 - A. Prayer
 - B. Pledge
 2. Public Comments 4
 3. Action Items
 - A. Howard County Appraisal District Director Nomination 5
 - B. Post Election Procedures for Elected Officials from November 3, 2020 School Board Election for District 1, and District 3 7
 - C. Board Organization, including Election of Officers 8
 4. Adjournment
-

And any other business that may be lawfully brought before the Board of Trustees at such meeting. The undersigned officer certified that the foregoing notice was posted on the window at the Central Administration Building of Big Spring ISD at 708 11th Place, Big Spring, Howard County, Texas 79720.

If business is not completed at the conclusion of the meeting, the Board reserves the option to recess and reconvene at a later date and time.



For the Board of Trustees

NOTICE OF A Special MEETING OF THE
BIG SPRING INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Notice is hereby given that on the November 19, 2020, the Board of Trustees of the Big Spring ISD will hold a Special Meeting 5:15 PM in the High School Board Room, 707 E. 11th Place, Big Spring, TX 79720, Howard County, Texas 79720. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or executive session of the Board of Trustees is required, then such closed meeting or executive session as authorized by the Texas Open Meetings Act, Texas Government Code Sections 551.001, *et seq.*, will be held by the Board at the date, hour, year, and place given in this Notice, so that the Board may conveniently meet in such closed meeting or executive session concerning any and all purposes permitted by the Act, including, but not limited to, the following sections and purposes:

Texas Government Code Section:

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| 551.071 | Private consultation with the board's attorney |
| 551.072 | Discussion of purchase, exchange, lease, or value of real property |
| 551.073 | Discussion of negotiated contracts for prospective gifts or donations |
| 551.074 | Discussion of personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline, nonrenewal, or dismissal of public officer or employee, or to hear complaints against personnel |
| 551.075 | Discussion of investments and/or potential investments attended by Board of Trustees of Texas Growth Fund |
| 551.076 | Consideration of the deployment, specific occasions for, or implementation of security personnel or devices |
| 551.082 | Consideration of discipline of a public school child, or complaint or charge against personnel by another employee |
| 551.083 | Consideration of the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups |
| 551.084 | Consideration of the exclusion of witnesses from a hearing during an investigation |

Should any final action, final decision, or final vote be required in the opinion of the Board of Trustees with regarding to any matter considered in such closed meeting or executive session, then the final action, final decision, or final vote shall be either:

- (A) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (B) at a subsequent public meeting of the Board of Trustees upon notice thereof, as the Board shall determine

This Notice was mailed to the news media that had previously requested such Notice and a copy was posted on the bulletin board at the Central Administration Building of Big Spring ISD on said date and time.



For the Board of Trustees

BIG SPRING ISD

"Excellence is Expected of All!"

Vision and Core Principles

The Vision of Big Spring ISD:

"Relentlessly Steering students toward a successful tomorrow!"

The Core Principles that will guide the decisions of the school system are:

- Recruit and retain highly qualified staff.
- Maintain integrity and professionalism at all times.
- Provide a caring and safe environment.
- Ensure instructional time is valued.
- Provide ongoing meaningful professional development.
- Design and deliver relevant and engaging instruction.

This place is reserved on the Agenda for Public Comments as explained in Policy BED(LOCAL):

Limit on Participation

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Public Comment

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

Special Meetings

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Procedures

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed five minutes per meeting.

Meeting Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on non-agenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

To: Board of Trustees
From: Jay McWilliams, Superintendent
Subject: Howard County Appraisal District Director Nomination
Date: November 19, 2020

Please find enclosed the letter pertaining to the resignation of Tony Kennedy from the Howard County Appraisal District Board of Directors and the process for replacing him.

The Big Spring ISD Board members may nominate a replacement, by resolution, to be considered by the HCAD Board.

The nominee must have lived in the county for the last two years and not be an employee of a taxing entity. Our nomination will be delivered to the Appraisal District by November 30, 2020.

**RESOLUTION OF
THE BIG SPRING INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

WHEREAS, Big Spring ISD is a taxing unit entitled to vote in the election of Howard County Appraisal District's board of directors, and therefore entitled to nominate candidates for election, Sec. 6.03Tex. PTC

By this resolution, the Big Spring ISD School Board does hereby nominate the following person as candidate for the Board of Directors of Howard County Appraisal District in response to the resignation of Tony Kennedy.

It is hereby further ordered that this resolution is recorded in the minutes of Big Spring ISD and that a true copy of it is forwarded to Howard County Appraisal District as of this date.

Board President Signature

Board Secretary Signature

Date

To: Jay McWilliams, Superintendent, and Board of Trustees

From: Melissa Tarbet, Director of Business Services

Subject: Post Election Procedures for Elected Officials from November 3, 2020 School Board Election for District 1, and District 3.

Date: November 19, 2020

1. Issue Certificate of Election
2. Complete Statement of Elected Officer Form
3. Oath of Office

To: Board of Trustees
From: Jay McWilliams, Superintendent of Schools
Subject: Board Organization, including Election of Officers
Date: November 19, 2020

As per Policy BDAA, it is time to elect officers for the next year. I have included a copy of BDAA (Legal) and BDAA (Local) on the following pages. Jay McWilliams, Superintendent, will accept motions for the presidency, and the newly elected president will preside over the remainder of the meeting.

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LEGAL)

- Selection of Officers** At the first meeting after each election and qualification of Board members, the members of the Board shall organize by selecting:
1. A president, who shall be a member of the Board.
 2. A secretary, who may or may not be a member of the Board.
 3. Such other officers and committees as the Board may deem necessary.

Education Code 11.061(c)

Reorganization In addition to the required post-election organization, the Board may also organize at other times. *Atty. Gen. Op. MW-531 (1982)*

Duties / Powers of Board President The duties and powers of the President of the Board include, but are not limited to, the following:

1. Call a meeting of the Board, giving public notice not earlier than the 30th day or later than the tenth day before the meeting, to discuss and adopt the budget and the proposed tax rate. *Education Code 44.004* [See CE and CCG]
2. Ensure that the annual financial statements are published as required by law. *Local Gov't Code 140.006* [See CFA]
3. Execute an oil and/or gas lease or sell, exchange, and convey the minerals in land belonging to the District, approved by resolution of the Board. *Education Code 11.153*
4. Execute the deed for the sale of property, other than minerals, held in trust for free school purposes. *Education Code 11.154(b)*

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LOCAL)

Board Officers	The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.
Vacancy	A vacancy among officers of the Board shall be filled by majority action of the Board.
Term and Duties	Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
President	In addition to the duties required by law, the President of the Board shall: <ol style="list-style-type: none">1. Preside at all Board meetings unless unable to attend.2. Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.
Vice President	The Vice President of the Board shall: <ol style="list-style-type: none">1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.2. Become President only upon being elected to the position.
Secretary	The Secretary of the Board shall: <ol style="list-style-type: none">1. Ensure that an accurate record is kept of the proceedings of each Board meeting.2. Ensure that notices of Board meetings are posted and sent as required by law.3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.4. Sign or countersign documents as directed by action of the Board.