Regular Meeting
Monday, October 19, 2026 5:30 PM
Kramer Education Center
2410 16th Street, Suite A
Columbus, NE 68601

I. CALL TO ORDER

II. ROLL CALL OF THE BOARD

III. EXCUSE BOARD MEMBERS

IV. PLEDGE OF ALLEGIANCE

V. MEETING COMPLIANCE

V.A. DISTRICT MISSION STATEMENT

V.B. OPEN MEETINGS ACT

V.B.1. President ensures all can hear proceedings

V.C. PUBLICATION OF MEETING NOTICE

VI. PUBLIC COMMENT

VII. GUEST PRESENTATIONS

VIII. RECOGNITIONS BY BOARD

VIII.A. Girls State Golf

IX. BUILDING OR DISTRICT PRESENTATION

X. CONSENT AGENDA

X.A. Items to be removed from the Consent Agenda

X.B. Meeting Minutes

X.C. Finance Reports

X.D. Staffing Reports

X.E. Professional Travel

XI. FOUNDATION REPORT

XII. DIRECTOR & SUPERINTENDENTS REPORTS OR UPDATES

XII.A. Superintendent

XIII. MONTHLY REVIEW OF POLICIES

XIV. DISCUSSION ITEMS

XIV.A. District Functionality Capacity Study

XIV.B. Review Policy 50411 R1 Wearable Recording Devices Regulation

XV. ACTION ITEMS FOR THIS MEETING

XV.A. Negotiated Agreement Amendment

XV.B. Policy 410.05 Certificated Employee Leave

XV.C. Split of Finance and Human Resources Position

XV.D. Field Trip Approval for Close Up Program-Washington DC

XV.E. Surplus

XV.F. Fundraising Applications

XVI. BOARD REQUESTS FOR INFORMATION

XVII. BOARD SHARING

XVIII. EXECUTIVE SESSION

XIX. ADJOURN

2026-2027 Budget Hearing

Monday, September 14, 2026 5:30 PM Central

Kramer Education Center
2410 16th Street, Suite A
Columbus, NE 68601

Candace Becher:	Present
Michael Jeffryes:	Present
Doug Molczyk:	Present
Theresa Seipel:	Present
Douglas Willoughby:	Absent
Marv Zoucha:	Present

Present: 5, Absent: 1.

I. CALL TO ORDER

II. ROLL CALL OF THE BOARD

III. EXCUSE BOARD MEMBERS

Motion to excuse board members. Passed with a motion by Marv Zoucha and a second by Theresa Seipel.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

IV. PLEDGE OF ALLEGIANCE

V. MEETING COMPLIANCE

V.A. DISTRICT MISSION STATEMENT

V.B. OPEN MEETINGS ACT

V.B.1. President ensures all can hear proceedings

V.C. PUBLICATION OF MEETING NOTICE

VI. PUBLIC COMMENT

VII. Hearing

VIII. ADJOURN

Motion to adjourn. Passed with a motion by Doug Molczyk and a second by Candace Becher.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

I, the undersigned, being the duly qualified Secretary for the School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Board of Education Budget Hearing of Monday, September 14, 2026.

_____ _____

President Secretary

Committee As A Whole
Monday, September 14, 2026 6:00 PM Central

Kramer Education Center
2410 16th Street, Suite A
Columbus, NE 68601

Candace Becher:	Present
Michael Jeffryes:	Present
Doug Molczyk:	Present
Theresa Seipel:	Present
Douglas Willoughby:	Absent
Marv Zoucha:	Present

Present: 5, Absent: 1.

I. CALL TO ORDER

II. ROLL CALL OF THE BOARD

III. EXCUSE BOARD MEMBERS

Motion to excuse board members. Passed with a motion by Doug Molczyk and a second by Candace Becher.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

IV. PLEDGE OF ALLEGIANCE

V. MEETING COMPLIANCE

V.A. DISTRICT MISSION STATEMENT

Mike Jeffryes read the Mission Statement.

V.B. OPEN MEETINGS ACT

V.B.1. President ensures all can hear proceedings

V.C. PUBLICATION OF MEETING NOTICE

VI. PUBLIC COMMENT

VII. GUEST PRESENTATIONS

VIII. RECOGNITIONS BY BOARD

IX. BUILDING OR DISTRICT PRESENTATION

IX.A. Lost Creek Elementary Presentation

JP Holys, Lost Creek Principal, presented the demographics, WIG, and engagement and connections happening at Lost Creek Elementary.
Enrollment at Lost Creek is at 319, which has remained pretty steady. Mr. Holys shared the state classification which has been "Good" since 2021. NSCAS ELA test percentages were shared and discussed. Chronic absenteeism is at 9%, and is always being monitored. Mr. Holys spoke about the schools "WIG" and the continuous plans to meet those goals. Staff,

family and student engagement at the school is going well. There are many of the same events and some added new events/activities being implemented. Favorites are Cookies with Santa and Grandfriend's Days.

X. CONSENT AGENDA

X.A. Items to be removed from the Consent Agenda

X.B. Meeting Minutes

X.C. Finance Reports
Jason Schapmann, Director of Human Resources and Fiscal Support, shared all the financial report information. He said, as standard practice, the 25-26 budget was cut off in mid-August. There was discussion about the LunchTime Solutions hires from previous CPS staff.

X.D. Staffing Reports
There were no certified hires or resignations.

X.E. Professional Travel
Mr. Schapmann commented that the report shows a very limited amount of professional travel.

XI. FOUNDATION REPORT

Nicole Anderson, Foundation Director, presented the report. She said there are a few fundraisers starting soon. PTOs have started meeting and will start making plans for events/activities for elementary buildings. The total contributions for the year were $189,897.04; for the month, $17,171.55.
Mrs. Anderson said the CPS Athletic Hall of Fame Banquet went very well.

XII. DIRECTOR & SUPERINTENDENTS REPORTS OR UPDATES

XII.A. Communications Director Report
Nicole Anderson, Communications Director, shared information from her department. She said the new hire, Chris Miya is doing great. He is working on some training for Parent Square; he has been to classrooms to take photos. Mrs. Anderson said that Parent Square is functioning at almost 100%.

XII.B. Director of Teaching and Learning
Brooke Kavan, Director of Teaching and Learning, explained the Nebraska Reading Improvement Act along with the requirements. CPS will begin the training that is required by the statute. Mrs. Kavan shared how the CPS training will look for all teachers.
She also discussed the new K-6 Math Amplify DESMOS, she said this is a big change in thinking. This is problem-based learning.

XII.C. Director of Special Education

Jason Harris, Director of Special Education, shared information about what is happening. He said numbers are growing fast; he recently placed 20 students. Dr. Harris said CPS will need to have more conversations about staffing and safety for students if numbers continue to increase so quickly. Dr. Harris discussed the Goal Book training for special education staff; the expectations will be set once everyone is trained. He said he is preparing the state reports

and finalizing grants. Dr. Harris gave some information regarding outside behavior consultants and similar providers and how that can affect students at CPS.

XII.D. Assistant Director for Student Services

Sara Colford, Assistant Director of Student Services, shared information about the Non-Tradition Learning and Support Center. She said they have 49 students. Four students have completed their high school graduation requirements. Mrs. Colford said they practice social emotional learning every day. Things are going well.

XII.E. Director of Human Resources

XII.F. Director of Operations

Leonard Kwapnoski, Director of Operations, gave a brief review of projects happening in the district. There are some changes being made at the entrance of the high school. The water issues at CMS are being investigated by New Flow. They are scoping everything. Mr. Kwapniosli said that the network update is very close to being complete.

XIII. MONTHLY REVIEW OF POLICIES

Dr. Kay described the student recording policy, which includes video and audio recording. He said we need this policy to protect all recorded information because of the new and changing technology that is being used.

XIII.A. 604.02 - Special Education

Dr. Kay spoke about the special education policies. The policy handbook was updated. These policies are bound by law more than by policy.

XIV. DISCUSSION ITEMS

XIV.A. Fundraising Requests

XIV.B. Surplus Requests

Chip Kay, Superintendent, shared information about a new company that will take our salvageable surplus items to sell.

XIV.C. City of Columbus Snow Fence Request

XV. ACTION ITEMS FOR THIS MEETING

XV.A. First Reading of Policy 1010.00 Use of District Trademarks, Logos, and Brand Assets

Motion to approve the First Reading of Policy 1010.00 Use of District Trademarks, Logos, and Brand Assets, as submitted. Passed with a motion by Marv Zoucha and a second by Theresa Seipel.

Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea

Yea: 5, Nay: 0, Absent: 1

Dr. Kay, Superintendent, this policy will bring attention to the branding guide and establish that there is a process.

XV.B. CMS Student Fees

Motion to approve CMS Student Fees for 26-27 Passed with a motion by Candace Becher and a second by Doug Molczyk.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

XV.C. 2026-2027 Budget Approval
Motion to approve the 2026-2027 Budget, as submitted. Passed with a motion by Doug Molczyk and a second by Candace Becher.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1
Mr. Schapmann discussed the proposed budget as published in the paper, highlighting the disbursement/transfer limits for each fund, with a comparison from prior-year amounts.

XV.D. Approval of the Property Tax Request
Motion to pass the Property Tax Request Resolution passed with a motion by Candace Becher and a second by Theresa Seipel.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1
Mr. Schapmann discussed the tax asking levies for each fund based upon the certified valuation and how it compared to the previous year's levy amounts, highlighting the total tax asking not increasing from the previous year, and the total levy decreasing from 1.086269 to 1.025579 per $100 of valuation.

XV.E. Approval of General Fund Expenditures to Depreciation Fund
Motion to approve the General Fund Expenditures to the Depreciation Fund. Passed with a motion by Marv Zoucha and a second by Michael Jeffryes.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

XV.F. Approval of Financial Institutions
Motion to approve the Financial Institutions. Passed with a motion by Michael Jeffryes and a second by Marv Zoucha.
Douglas Willoughby: Absent, Theresa Seipel: Abstain (With Conflict), Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Marv Zoucha: Yea
Yea: 4, Nay: 0, Absent: 1, Abstain (With Conflict): 1
Mr. Schapmann said the financial institutions need to be updated because of a staff change.

XVI. BOARD REQUESTS FOR INFORMATION

XVI.A. State Conference-November 18-20, 2026.

XVII. BOARD SHARING

XVIII. EXECUTIVE SESSION
The board did not go into Executive Session.

XIX. ADJOURN
Motion to adjourn Passed with a motion by Marv Zoucha and a second by Theresa Seipel. Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

Adjourned at 7:56.

I, the undersigned, being the duly qualified Secretary for the School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Board of Education Committee As A Whole of Monday, September 14, 2026.

_____ _____

President Secretary

Regular Meeting
Monday, September 21, 2026 5:30 PM Central

Kramer Education Center
2410 16th Street, Suite A
Columbus, NE 68601

Candace Becher:	Absent
Michael Jeffryes:	Present
Doug Molczyk:	Present
Theresa Seipel:	Present
Douglas Willoughby:	Present
Marv Zoucha:	Absent

Present: 4, Absent: 2.

I. CALL TO ORDER

II. ROLL CALL OF THE BOARD

III. EXCUSE BOARD MEMBERS

Motion to excuse absent members. Passed with a motion by Douglas Willoughby and a second by Michael Jeffryes.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

IV. PLEDGE OF ALLEGIANCE

V. MEETING COMPLIANCE

V.A. DISTRICT MISSION STATEMENT

V.B. OPEN MEETINGS ACT

V.B.1. President ensures all can hear proceedings

V.C. PUBLICATION OF MEETING NOTICE

VI. PUBLIC COMMENT

VII. GUEST PRESENTATIONS

VIII. RECOGNITIONS BY BOARD

IX. BUILDING OR DISTRICT PRESENTATION

X. CONSENT AGENDA

Motion to approve the consent agenda Passed with a motion by Doug Molczyk and a second by Theresa Seipel.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

X.A. Items to be removed from the Consent Agenda

X.B. Meeting Minutes

X.C. Finance Reports

X.D. Staffing Reports

X.E. Professional Travel

XI. FOUNDATION REPORT
Motion to approve the Foundation Report, as submitted. Passed with a motion by Doug Molczyk and a second by Douglas Willoughby.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

XII. DIRECTOR & SUPERINTENDENTS REPORTS OR UPDATES

XII.A. Superintendent

XIII. MONTHLY REVIEW OF POLICIES

XIV. DISCUSSION ITEMS

XV. ACTION ITEMS FOR THIS MEETING

XV.A. Fundraising Requests
Motion to approve the Fundraising Requests. Passed with a motion by Theresa Seipel and a second by Doug Molczyk.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

XV.B. Surplus Requests
Motion to approve Surplus Property Requests. Passed with a motion by Douglas Willoughby and a second by Michael Jeffryes.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

XV.C. City of Columbus Snow Fence Request
Motion to approve the request from the City of Columbus to place a snow fence on CPS property. Passed with a motion by Doug Molczyk and a second by Douglas Willoughby.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

XV.D. First Reading of Policy 509.05 Video and Audio Recording of Staff for Academic or Evaluation Purposes
Motion to approve the First Reading of Policy 509.05 Video and Audio Recording of Students for Academic or Evaluation Purposes Passed with a motion by Douglas Willoughby and a second by Michael Jeffryes.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea,

Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

XV.E. Second Reading of Policy 1010.00 Use of District Trademarks, Logos, and Brand Assets
Motion to approve the Second Reading of Policy 1010.00 Use of District Trademarks, Logos, and Brand Assets. Passed with a motion by Theresa Seipel and a second by Doug Molczyk.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

XVI. BOARD REQUESTS FOR INFORMATION

XVII. BOARD SHARING

XVIII. EXECUTIVE SESSION

XIX. ADJOURN
Motion to adjourn Passed with a motion by Douglas Willoughby and a second by Theresa Seipel.
Candace Becher: Absent, Marv Zoucha: Absent, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 4, Nay: 0, Absent: 2

I, the undersigned, being the duly qualified Secretary for the School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Board of Education Regular Meeting of Monday, September 21, 2026.

_____ President

_____ Secretary

Tax Request Hearing
Monday, September 14, 2026 5:45 PM Central

Kramer Education Center
2410 16th Street, Suite A
Columbus, NE 68601

Candace Becher:	Present
Michael Jeffryes:	Present
Doug Molczyk:	Present
Theresa Seipel:	Present
Douglas Willoughby:	Absent
Marv Zoucha:	Present

Present: 5, Absent: 1.

I. CALL TO ORDER

II. ROLL CALL OF THE BOARD

III. EXCUSE BOARD MEMBERS
Motion to excuse board members. Passed with a motion by Doug Molczyk and a second by Theresa Seipel.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

IV. PLEDGE OF ALLEGIANCE

V. MEETING COMPLIANCE

V.A. DISTRICT MISSION STATEMENT

V.B. OPEN MEETINGS ACT

V.B.1. President ensures all can hear proceedings

V.C. PUBLICATION OF MEETING NOTICE

VI. PUBLIC COMMENT

VII. Hearing

VIII. ADJOURN
Motion to adjourn Passed with a motion by Marv Zoucha and a second by Doug Molczyk.
Douglas Willoughby: Absent, Candace Becher: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Marv Zoucha: Yea
Yea: 5, Nay: 0, Absent: 1

I, the undersigned, being the duly qualified Secretary for the School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Board of Education Tax Request Hearing of Monday, September 14, 2026.

_____ _____

President Secretary

Columbus Public Schools
Summary of Cash Balances
September 30, 2026

	DESCRIPTION	BEGINNING BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE EXPENDITURES	END OF MONTH BALANCE	YTD BALANCE PRIOR YEAR
General Fund	Attachment M4a			$ 441,604.08		
	Attachment M5 (prior Bd Mtg)			$ 5,810,085.29		
	Transfer to GP ICS Savings		$ (6,000,000.00)			
	Transfer from GP ICS Savings		$ 4,000,000.00			
	Receipts GP checking		$ 7,748,025.79			
	GENERNAL FUND - GREAT PLAINS STATE BANK	$ 4,072,200.34	$ 5,748,025.79	$ 6,251,689.37	$ 3,568,536.76	$ 8,814,073.90
	Transfer to GP Checking		$ (4,000,000.00)			
	Transfer from GP Checking		$ 6,000,000.00			
	Interest		$ 18,054.79			
	GEN FUND - GP ICS SAVINGS	$10,419,368.75	$ 2,018,054.79	$ -	$12,437,423.54	$ 4,661,596.75
	General Fund - Cash Balance				$16,005,960.30	
	PRO TRACK AND TENNIS INC			$ 22,700.00		
	Receipts		$ -			
	Interest		$ 10,480.45			
	DEPRECIATION - GREAT PLAINS STATE BANK	$ 3,964,627.69	$ 10,480.45	$ 22,700.00	$ 3,952,408.14	$ 3,546,153.42
Temporary Funds -GF						
	PAYROLL - PINNACLE BANK	$ 236,232.49	$ 4,409,513.89	$ 4,379,784.09	$ 265,962.29	$ 307,081.01
	HSA/FSA - PINNACLE BANK (Employee Benefit Fund)	$ 76,924.08	$ 16,203.85	$ 11,235.42	$ 81,892.51	$ 76,491.90
Activities						
	Administration	$ 703,240.50	$ 26,878.17	$ 28,066.95	$ 702,051.72	$ 686,438.42
	Middle School	$ 228,574.44	$ 12,911.52	$ 7,972.71	$ 233,513.25	$ 180,042.62
	High School	$ 734,383.51	$ 73,342.21	$ 53,442.95	$ 754,282.77	$ 721,660.63
	ACTIVITY FUNDS - COLUMBUS BANK	$ 1,666,198.45	$ 113,131.90	$ 89,482.61	$ 1,689,847.74	$ 1,588,141.67
Nutrition Fund						
	Attachment M6			$ 86,893.12		
	Interest Income		$ 1,040.55			
	State Reimbursement		$ 125,420.16			
	Rct to Expenditures		$ 5,200.32			
	Student/ Staff meals/ alacarte sales		$ 88,384.76			
	NSF					
	NUTRITION FUND - CORNERSTONE BANK	$ 431,080.11	$ 220,045.79	$ 86,893.12	$ 564,232.78	$ 174,501.39
Bond Fund						
	Platte County Treasurer		$ 1,018,518.10			
	Butler County Treasurer		$ 4,156.70			
	Polk County Treasurer		$ 735.87			
	Investment Gain		$ 8,265.46			
	BOND FUND - FNB	$ 4,092,385.30	$ 1,031,676.13	$ -	$ 5,124,061.43	$ 4,797,959.85
Building Fund						
	Receipts		$ 393,690.79			
	BLDG FUND - BANK OF THE VALLEY	$ 1,119,400.59	$ 393,690.79	$ -	$ 1,513,091.38	$ 914,488.25
12- Student Fees Fund						
	Receipts		$ 0.20			
	STUDENT FEES FUND - ONENEBRASKA	$ 325.38	$ 0.20	$ -	$ 325.58	$ 13,490.78

Columbus Public Schools
General Fund Revenue Detail
September 30, 2026

Account	AccountDescription	Budget	MonthToDate	YearToDate	Balance	% Bud
01101100000000	Property Taxes	($26,625,735.00)	($5,395,373.54)	($5,395,373.54)	($21,230,361.46)	20%
01101115000000	Carline Taxes	($8,000.00)	($1,977.14)	($1,977.14)	($6,022.86)	25%
01101120000000	Public Power District Sales Tax	($750,000.00)	$0.00	$0.00	($750,000.00)	0%
01101125000000	Motor Vehicle Taxes	($2,200,000.00)	($194,665.38)	($194,665.38)	($2,005,334.62)	9%
01101323000000	Tuition, SpEd School Age	($3,250.00)	$0.00	$0.00	($3,250.00)	0%
01101510000000	Interest on Investments	($125,000.00)	($27,520.09)	($27,520.09)	($97,479.91)	22%
01101911000000	Local License Fees	($25,000.00)	$0.00	$0.00	($25,000.00)	0%
01101990000000	Miscellaneous Local Receipts	($20,000.00)	$0.00	$0.00	($20,000.00)	0%
01102110000000	County Fines & License Fees	($200,000.00)	($19,349.87)	($19,349.87)	($180,650.13)	10%
01102210000000	ESU Receipts	$0.00	($2,446.26)	($2,446.26)	$2,446.26	#DIV/0!
01103110000000	State Aid	($19,226,146.00)	($1,922,615.00)	($1,922,615.00)	($17,303,531.00)	10%
01103120000000	SpEd Receipts from the State	($7,026,447.00)	$0.00	$0.00	($7,026,447.00)	0%
01103180000000	Pro-Rate Motor Vehicle	($38,709.00)	$0.00	$0.00	($38,709.00)	0%
01103400000000	State Apportionment	($750,000.00)	$0.00	$0.00	($750,000.00)	0%
01103535000000	High Ability Learners Allocation	($20,309.00)	$0.00	$0.00	($20,309.00)	0%
01103540000000	State Early Childhood Grant	($204,524.00)	$0.00	$0.00	($204,524.00)	0%
01103541000000	Early Childhood Endowment Grant	($174,500.00)	($82,158.00)	($82,158.00)	($92,342.00)	47%
01103551000000	CTE Grant	($20,374.00)	$0.00	$0.00	($20,374.00)	0%
01104505000000	ESSA Title I Part A: Improving basic programs	($643,340.00)	$0.00	$0.00	($643,340.00)	0%
01104509000000	ESSA Title II Part A Supporting	($117,768.00)	($90,892.00)	($90,892.00)	($26,876.00)	77%
01104516000000	IDEA Preschool Enrollment/Poverty Grant	($26,160.00)	$0.00	$0.00	($26,160.00)	0%
01104518000000	IDEA Part B (611) Base Enrollment/Poverty Grant	($962,996.00)	$0.00	$0.00	($962,996.00)	0%
01104520000000	IDEA Part B: Early Intervening Services	($148,653.00)	$0.00	$0.00	($148,653.00)	0%
01104521000000	IDEA Part-B Proportionate Share	($137,993.00)	$0.00	$0.00	($137,993.00)	0%
01104525000000	Carl Perkins Grants	($46,919.00)	$0.00	$0.00	($46,919.00)	0%
01104527000000	ESSA Title III Part A English Language Acquistion	($91,751.00)	$0.00	$0.00	($91,751.00)	0%
01104531000000	ESSA Title IV Part B 21st Century Community Learning	($146,250.00)	$0.00	$0.00	($146,250.00)	0%
01104708000000	Medicaid in Public Schools	($164,500.00)	$0.00	$0.00	($164,500.00)	0%
01104969000000	ESSA Title IV-A Sudent Support and Academic	($46,635.00)	($5,816.00)	($5,816.00)	($40,819.00)	12%
01104991000000	McKinney-Vento Grant	($6,000.00)	$0.00	$0.00	($6,000.00)	0%
01105300000000	Proceeds from Disposal of Real or Personal Property	$0.00	($2,150.00)	($2,150.00)	$2,150.00	#DIV/0!
01105690000000	Other Non-Revenue Receipts (RtE)	$0.00	($292.90)	($292.90)	$292.90	#DIV/0!
01109001000000	Repayment of Interfund Loan from General Fund	$0.00	$0.00	$0.00	$0.00	#DIV/0!
		-$59,956,959.00	-$7,745,256.18	-$7,745,256.18	-$52,211,702.82	13%
	Transfers		$2,000,000.00			
	Reimbursements/Refunds		($21,500.53)			
	Interest - other accounts		$18,730.92			
	Total Revenue		**-$5,748,025.79**			

Columbus Public Schools
General Fund Expenditures
September 18 thr 30, 2026

Check Number	Payee	Amount
23449	CLASSLINK, INC	$17,028.40
23450	COLUMBUS AREA UNITED WAY	$30.00
23451	CONCORDIA UNIVERSITY	$150.00
23452	CPS FOUNDATION	$58,960.00
23453	CROWNE PLAZA KEARNEY	$319.90
23454	CUBBYS CORPORATE OFFICE	$126.49
23455	ESU #7 SPECIAL EDUCATION	$35,157.95
23456	FOLLETT SOFTWARE LLC	$9,533.16
23457	NCSA	$9,660.00
23458	NIPPON SANSO MATHESON INC	$102.00
23459	OTTE, WILLIAM	$182.40
23460	PLUNKETTS PEST CONTROL	$919.80
23461	PRESENCELEARNING INC	$95,511.00
23462	QUIZLET	$68.38
23463	RNJ TRENCHLESS INC DBA NUFLOW NEBRASKA	$234.00
23464	SCHOLASTIC	$149.42
23465	STANCE	$250.00
23466	T-BONE TRUCK STOP	$9,278.95
23467	UNITED WAY OF THE MIDLANDS	$10,000.00
23468	CENTRAL COMM COLLEGE-COL	$393.00
23469	FRANKLIN COVEY CLIENT SALES, INC	$28,733.99
23470	FREEMAN, TYLER OR SHAYLA	$197.11
23471	JACKSON SERVICES INC.	$111.54
23472	KWAPNIOSKI, LEONARD R	$1,722.82
23473	LUNCHTIME SOLUTIONS, INC	$2,580.11
23474	NCSA	$140.00
23475	PITNEY BOWES - RESERVE ACCOUNT	$1,000.00
23476	RUDA, GISELLE	$968.76
23477	SAPP BROS PETROLEUM	$131.45
23478	U AND I SANITATION LLC	$2,235.00
23479	WILSON LANGUAGE TRAINING	$2,376.00
23480	FIRST NATIONAL BANK OMAHA	$250.00
23481	FIRST NATIONAL BANK OMAHA	$1,599.72
23482	FIRST NATIONAL BANK OMAHA	$404.40
23483	FIRST NATIONAL BANK OMAHA	$1,888.05
23484	FIRST NATIONAL BANK OMAHA	$394.88
23485	FIRST NATIONAL BANK OMAHA	$37.45
23486	FIRST NATIONAL BANK OMAHA	$1,982.68
23487	FIRST NATIONAL BANK OMAHA	$3,512.92
23488	FIRST NATIONAL BANK OMAHA	$550.00
23489	AMAZON CAPITAL SERVICES	$4,666.67
23490	AMAZON CAPITAL SERVICES	$363.91
23491	HOBBY LOBBY	$8.01
23492	HY-VEE FOOD STORES	$95.84
23493	HY-VEE FOOD STORES	$94.05
23494	SUPER SAVER	$1,101.55

23495	TREVIPAY-WALMART	$386.43
23496	BARNHILL PIANO SERVICE	$300.00
23497	BLAZERWORKS, LLC	$13,830.60
23498	BOMGAARS	$68.22
23499	BSN SPORTS	$716.87
23500	BULK BOOK STORE (THE)	$1,408.30
23501	BYRKIT PIANO SERVICE	$305.00
23502	CAPITAL SANITARY SUPPLY	$42.92
23503	DEMCO, INC	$147.05
23504	EAKES OFFICE SOLUTIONS	$4,030.70
23505	ELECTRONIC ENGINEERING	$310.24
23506	eSPECIAL NEEDS	$268.84
23507	ESU #7	$50.00
23508	FATHER FLANAGAN'S BOYS' HOME	$27,300.00
23509	FOLLETT CONTENT SOLUTIONS, LLC	$451.71
23510	GO PHYSICAL THERAPY, LLC	$74,925.44
23511	GREAT PLAINS BUILDING SUPPLY CO.	$61.33
23512	HAYS, ALISHA	$37.70
23513	J.W. PEPPER & SON, INC	$60.00
23514	JONSON, AMANDA	$73.57
23515	MAKEMUSIC	$3,274.50
23516	MAXIM HEALTHCARE SERVICES, INC.	$2,946.96
23517	MENARDS-COL	$603.37
23518	MUELLER SPRINKLERS	$642.79
23519	OCCUPATIONAL HEALTH SERVICES	$165.00
23520	RUIZ, ANGELA	$59.28
23521	RUTT'S HEATING & AIR CONDITIONING, INC -	$160.00
23522	STELLING BRASS & WINDS INC.	$3,595.50
23523	TIRE OUTLET INC	$20.00
23524	VENTRIS LEARNING LLC	$160.00
	Total Expenditures	**Total: $441,604.08**

Check Number	Vendor	Amount	
3520	BRAITHWAIT, MELINDA	$	114.20
3521	COLUMBUS PUBLIC SCHOOLS ACTIVITY	$	7.93
3522	ELECTRICAL ENGINEERING & EQUIP	$	1,708.79
3523	HEARTLAND PAYMENT SYSTEMS	$	12,099.00
3524	JACKSON SERVICES INC.	$	68.54
3525	KREPEL, TRACY	$	24.30
3526	LUNCHTIME SOLUTIONS, INC	$	29,267.17
3527	MAJOR REFRIGERATION	$	3,051.29
3528	NASB ALICAP	$	40,519.00
3529	VERIZON WIRELESS	$	32.90
	Total Fund Expenditures	**$**	**86,893.12**

Columbus Public Schools
Summary of Cash Balances - QCPUF
September 30, 2026

M9	DESCRIPTION	BEGINNING BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE EXPENDITURES	END OF MONTH BALANCE	YTD BALANCE PRIOR YEAR
	Electronic engineering			$4,230.32		
	School District #1 Gen Fund			$57.00		
				$0.00		
	Receipts					
	Transfers		$ -			
	Interest		$ 1,456.58			
	QCPUF OPERATING -- COLUMBUS BANK	**$ 510,807.35**	**$ 1,456.58**	**$ 4,287.32**	**$507,976.61**	**$2,739,430.14**
	Transfers					
	Receipts		$ 172,605.56			
	Interest		$ 1,060.77			
	QCPUF BOND-- COLUMUBUS BANK	**$ 607,137.91**	**$ 173,666.33**	**$0.00**	**$780,804.24**	**$ 782,382.20**

*Totals are the Operating and ICS Savings combined for each account

Check number	Vendor	Amount
23525	ASSOCIATED STAFFING, INC	$35,800.57
23526	AVIVE SOLUTIONS	$199.99
23527	BIG APPLE BAGELS	$155.97
23528	ESU #7	$11,284.58
23529	FUEGO MEXICAN GRILL	$482.82
23530	JACKSON SERVICES INC.	$235.09
23531	LINCOLN JOURNAL STAR	$128.56
23532	LOUP POWER DISTRICT	$103,453.97
23533	NASB (NE. ASSOCIATION OF SCHOOL BOARDS)	$65.00
23534	NIPPON SANSO MATHESON INC	$815.79
23535	PITNEY BOWES - RESERVE ACCOUNT	$630.82
23536	PITNEY BOWES - RESERVE ACCOUNT	$1,000.00
23537	THE COLUMBUS TELEGRAM	$873.98
23538	ADRIAN, EDITH	$64.03
23539	ALLO COMMUNICATIONS	$197.50
23540	BOSWELL, ETHAN	$46.08
23541	BRADY, LANA CHERISE	$211.78
23542	CITY OF COLUMBUS - FINANCE DEPT	$28,408.66
23543	CITY OF COLUMBUS WATER & SANITATION DEPA	$7,169.11
23544	COLUMN SOFTWARE PBC	$316.31
23545	CONNELLY, RYLEND	$30.72
23546	CULLIGAN	$165.00
23547	ESPINO, ROSARIO	$248.24
23548	FLORES, GERALDINE	$78.80
23549	HAMPTON INN-KEARNEY	$756.00
23550	HERNANDEZ-ESTRADA-1099, MERLIN	$17.92
23551	HOMETOWN LEASING	$178.67
23552	HOMETOWN LEASING	$6,749.98
23553	JOHNSON, AMORITA	$152.25
23554	JOHNSON, ARIA	$157.81
23555	KOUMA, CASSIE	$182.40
23556	LITTLE BEE	$479.96
23557	LOUP POWER DISTRICT	$28.40
23558	LUNDUNGO, MELITZA	$59.10
23559	ONE SOURCE	$556.50
23560	ORTIZ, ANA	$39.40
23561	SILVESTRE, ANGELA	$118.20
23562	THRYV	$27.10
23563	TYLER TECHNOLOGIES	$2,602.00
23564	VALENTINOS OF COLUMBUS	$888.50
23565	VERIZON WIRELESS	$357.36
23566	VICK, SOLARA	$77.82
23567	NUMOTION & MOBILITY INC	$5,060.00
23568	3E ELECTRICAL ENGINEERING AND EQUIPMENT	$106.91
23569	ACE HARDWARE-COLUMBUS	$217.18

23570	ADVANCE AUTO PARTS	$133.03
23571	ARNOLD MOTOR SUPPLY-COLUMBUS	$420.08
23572	ASCHE, COLE	$750.00
23573	AUGUSTA LAWN CARE OF COLUMBUS	$11,763.00
23574	BATES, LINDSEY	$318.40
23575	BERTRAND, KATIE	$39.52
23576	BLAZERWORKS, LLC	$39,010.40
23577	BOMBERGER, KYLA	$225.26
23578	BOMGAARS	$364.39
23579	BOS, JENNY	$389.88
23580	CAPITAL SANITARY SUPPLY	$3,648.59
23581	CASEY'S MAIL AND PRINT SERVICES	$1,009.00
23582	CERNA, LESLIE	$59.28
23583	COBLE, MELISSA	$288.08
23584	COFFEY, ALANNAH	$205.77
23585	COLUMBUS SCHOOL LUNCH FUND	$120.00
23586	COMMONWEALTH ELECTRIC MIDWEST	$362.54
23587	CORNERSTONES OF CARE	$29,500.00
23588	DAYLIGHT DONUTS	$47.20
23589	DUSH, REGINA	$318.40
23590	EAKES OFFICE SOLUTIONS	$92.33
23591	ENGEL, SHELBY	$786.81
23592	FATHER FLANAGAN'S BOYS' HOME	$3,900.00
23593	FOLLETT CONTENT SOLUTIONS, LLC	$117.93
23594	GALLEY, SHANNON	$303.24
23595	GEHRING CONST. & READY MIX CO.	$513.12
23596	GO PHYSICAL THERAPY, LLC	$91,356.36
23597	GRAFE, TARA	$346.56
23598	HAND2MIND INC	$50.29
23599	HD SUPPLY	$454.86
23600	HOFFMANN, JENNIFER	$500.35
23601	HOMAN, KELLY	$82.31
23602	INGEMANSEN, MEGAN	$60.72
23603	INTER-STATE STUDIO & PUBLISHING CO	$118.04
23604	INTERSTATE ALL BATTERY CENTER	$630.25
23605	JARESKE, KELSEY	$303.24
23606	JENSEN, VALERIE	$413.44
23607	KCAV - OMAHA	$261.54
23608	KELLY SUPPLY CO.	$383.11
23609	KOHL, CHELSEY	$226.56
23610	KRACL LAWN SERIVCE	$477.25
23611	KUSH, DENISE	$350.89
23612	LOVCI CONSTRUCTION & FABRICATION LLC	$5,008.75
23613	LOZANO, GABRIELA	$80.86
23614	MEAD LUMBER COMPANY	$11.29
23615	MECHANICAL SALES INC	$382.18

23616	MENARDS-COL	$646.64
23617	MIDWEST DOOR & HARDWARE	$8.79
23618	MORENO, ANNA	$180.58
23619	MUCHMORE, KELLY	$500.35
23620	MURPHY, DAWN	$1,027.00
23621	NAPA AUTO PARTS	$2.91
23622	NASB (NE. ASSOCIATION OF SCHOOL BOARDS)	$589.00
23623	OMAHA MUSIC THERAPY LLC	$6,042.00
23624	PACZOSA, MEGAN	$346.56
23625	PATHFUL, INC.	$3,500.00
23626	PERMA-BOUND	$1,748.80
23627	PLAY WITH A PURPOSE	$331.01
23628	REARDON LAWN & GARDEN EQUIP.	$224.67
23629	ROBERTSON, KATIE	$288.07
23630	ROSALES, MARIA	$282.72
23631	RUTT'S MECHANICAL SERVICES, INC	$760.00
23632	SCHOOL HEALTH CORPORATION	$180.95
23633	SERVICEMASTER BY SHEVLIN	$67,796.59
23634	SETTLES, ERIN	$346.56
23635	STAROSCIK, KRISTINE	$329.23
23636	STEMPEK, STACI	$346.56
23637	SWANSON, ZACH	$346.56
23638	TAESE/USU	$2,400.00
23639	TWOREK, DANIEL	$346.56
23640	VOSS LIGHTING	$230.92
23641	WRIGHT, ABBEY	$329.24
23642	ASSOCIATED STAFFING, INC	$19,468.58
23643	AVIVE SOLUTIONS	$1,968.21
23644	CLINE WILLIAMS	$2,842.50
23645	COLUMBUS SCHOOL LUNCH FUND	$1,125.12
23646	CORNERSTONES OF CARE	$1,100.00
23647	CUBBYS CORPORATE OFFICE	$1,640.56
23648	DAYS INN & SUITES -KEARNEY	$94.00
23649	DOCUSIGN INC LOCKBOX	$11,690.41
23650	ELITE WEALTH MANAGEMENT	$8,000.00
23651	ESU #7	$5,200.00
23652	FIRESPRING	$1,992.00
23653	GASCON, RAUL	$56.33
23654	HOWARD, AMY	$27.60
23655	LA QUINTA KEARNEY	$387.00
23656	LIED LODGE AND CONFERENCE CENTER	$984.00
23657	MOSYLE CORPORATION	$12,760.00
23658	NCSA	$250.00
23659	NEBSPRA	$150.00
23660	NIPPON SANSO MATHESON INC	$83.95
23661	OMNIFY BENEFITS	$484.00

23662	SCHOOL CONNECT, LLC	$450.00
23663	SEESAW LEARNING, INC	$11,736.25
23664	T-BONE TRUCK STOP	$15,214.66
23665	TURNITIN LLC	$6,949.80
23666	TYLER TECHNOLOGIES	$340.00
23667	Wemhoff, Thomas L	$17.10
23668	AMAZON CAPITAL SERVICES	$1,047.31
23669	HY-VEE FOOD STORES	$358.99
23670	SUPER SAVER	$1,064.79
23671	TREVIPAY-WALMART	$59.88
	Total Fund Expenditures	**$603,737.24**

The Administration has hired the following Classified employees:

NAME	TITLE	LOCATION	HIRE DATE
Raina Cheloha	Para Sped High Needs (PT)	Lost Creek	10/5/2026 (sub to perm)

The Administration has accepted the following Classified resignations/retirements:

NAME	TITLE	LOCATION	TERM DATE
Danielle Magdaleno	Para Sped	High School	10/2/2026 (drop to sub)
Amaya Smith	Para Sped	Lost Creek	9/15/2026
Marie Washburn	Human Resources Associate	Admin	11/2/2026 (RETIRE)
Olivia Daniels	Para Reading	Middle School	10/1/2026

Last Update 10/5/2026

Columbus Public Schools

Professional Leave Report for Professional Travel – September 2026

Employee Full Name	Job Start Date	Job End Date	Event and Location
Jason Harris	8/31/2026	4/29/2027	Region 3 NASES Meeting – Norfolk, NE
Guadalupe Marino Ramirez	9/2/2026	9/2/2026	Adaptive Schools Leadership Training – ESU 7, Columbus, NE
Kim Loeffelholz	9/2/2026	9/2/2026	UNL Obstacle Course Day with Leadership Students – Lincoln, NE
Julie Kreikemeier	9/2/2026	9/2/2026	Leadership Class Field Trip to UNL – Lincoln, NE
Brooke Kavan	9/3/2026	9/3/2026	Youth Services Retreat (Keynote Presenter) – Ashland, NE
Angela Luebbe	9/3/2026	9/3/2026	UNK Teacher Job Fair – Kearney, NE
Sara Colford	9/3/2026	9/3/2026	UNK Teacher Job Fair – Kearney, NE
Alexandra Goering	9/8/2026	9/8/2026	Literacy Roadshow Conference – Norfolk, NE
Benjamin Loeffelholz	9/9/2026	9/9/2026	SkillsUSA Nebraska Board of Directors Meeting – Omaha, NE
Jason Schapmann	9/9/2026	9/9/2026	Blue River High School Career Fair – David City, NE
Jason Harris	9/9/2026	9/11/2026	NASES New Member Meeting and NASES Meeting – Location not listed
David Hiebner	9/9/2026	9/9/2026	Wayne State College Education Career Fair – Wayne, NE
Sara Colford	9/9/2026	9/9/2026	Wayne State College Teacher Job Fair – Wayne, NE
Christina Woodside	9/10/2026	9/11/2026	Child Welfare and Juvenile Justice Mapping Collaboration Meeting – Location not listed
Alexandra Goering	9/11/2026	9/11/2026	Coaching Network Conference – ESU 6, Milford, NE
Julie Kreikemeier	9/11/2026	9/11/2026	Coaching Network Conference – ESU 6, Milford, NE
Leonard Kwapnioski	9/11/2026	9/11/2026	NATA Meeting – Lincoln, NE
Valerie Brown	9/14/2026	9/14/2026	Counselor Update – UNO, Omaha, NE
Guadalupe Marino Ramirez	9/14/2026	9/14/2026	Counselor Update – UNO, Omaha, NE
Victoria Joseph	9/14/2026	9/14/2026	Counselor Update – UNO, Omaha, NE
Kim Loeffelholz	9/14/2026	9/14/2026	Counselor Update – UNO, Omaha, NE
Jason Schapmann	9/15/2026	9/15/2026	UNL Career Fair – Lincoln, NE
Sara Colford	9/15/2026	9/15/2026	UNL Teacher Job Fair – Lincoln, NE
Jayson Klaumann	9/18/2026	9/18/2026	NSCTA Speech Conference – Kearney, NE
Katie Rose	9/18/2026	9/18/2026	Leadership Columbus – Columbus, NE
Nicole Anderson	9/18/2026	9/18/2026	NebSPRA Meeting – Grand Island, NE
Adia Brightman	9/21/2026	9/21/2026	Inclusive Leaders Fellowship Convening – NDE Office, Lincoln, NE
Victoria Joseph	9/22/2026	9/22/2026	Northeast Community College Visit (Chaperone) – Norfolk, NE
Kari Tunink	9/23/2026	9/23/2026	FBLA Fall Leadership Conference – Location not listed
Guadalupe Marino Ramirez	9/23/2026	9/23/2026	CCC Counselor/Coordinator Update – Hastings, NE
Desiree Teahon	9/23/2026	9/23/2026	Principal Professional Development – ESU 7, Columbus, NE
Sarah Bird	9/23/2026	9/23/2026	ESU 7 Principal Cluster – ESU 7, Columbus, NE
Jason Schapmann	9/29/2026	9/30/2026	NCSA Labor Relations Conference – Embassy Suites, Lincoln, NE
David Hiebner	9/29/2026	9/29/2026	UNO Education Job Fair – Omaha, NE

COLUMBUS PUBLIC SCHOOLS FOUNDATION

2410 16th Street, Suite A, P.O. Box 947, Columbus, NE 68602-0947 Phone: 402-563-7000, Ext. 13033 Fax: 402-563-7005

October 7, 2026

Mike Jeffryes
Board of Education
Columbus Public Schools

Dear President Jeffryes and Members of the Board:

The Foundation contributed the following items to Columbus Public Schools during the month of September. On behalf of the Board of Directors for the CPS Foundation and the officers of the thirteen umbrella organizations, we respectfully submit these items to the Board of Education for acceptance.

Foundation
$11,334.64 - Athletic Hall of Fame
$400.00 - Academic Hall of Fame
$1,414.71 - Para to Teacher Scholarship
$110.19 - Columbus After School Program
$1,020.00 - Memorial Bench

Band Boosters
$80.00 - Sponsorship Plaques
$384.00 - Sponsorship Banners
$605.00 - Senior Banners

Centennial PAC
$350.00 - Vinyl Banners
$297.25 - Back to School Coffee Tour
$194.59 - Staff Meeting Supplies
$118.50 - Magic Monday Prizes

Sports Boosters
$5,950.90 - Summer Weights
$230.00 - Golf Sponsor Signs
$717.66 - Burger Bash
$1,974.64 - Fall Programs
$5,963.30 - Conference Signs
$3,870.00 - Fall Sport Support
$2,000.00 - Hurdles

Emerson PTO
$41.86 - Staff Snacks

North Park PTO
$638.00 - Movie Licensing

The total contributions for the month of September was $37,695.24
The total contributions for the FY 2026 total is **$227,592.28**
**CPS Foundation's fiscal year is January 1 through December 31.*

Thank you for your consideration.
Sincerely,

Nicole Anderson
Communication & Foundation Director

Capacity Study

Columbus Public Schools

DLRGROUP

Columbus Public Schools
ENGAGING ALL LEARNERS TO ACHIEVE SUCCESS

October 2026

xx-xxxxx-xx

Introduction

This booklet intends to share the capacity study of Columbus Public Schools. During the fall of 2026 Columbus Public Schools' functional and operational capacity was studied by DLR Group, in order to identify district needs, consider options for the path forward as the district grows, as well as when future needs arise. This study captures existing conditions, district demographics, functional and operational capacity studies. This study included all eight schools within the district.

District Overview

- 8 Current Educational Facilities
- 15 year Historical Growth Rate 14%
- Current Enrollment 4,111 Students
- Current District Capacity Students

Functional & Operational Capacity Study

I. EXISTING CONDITIONS

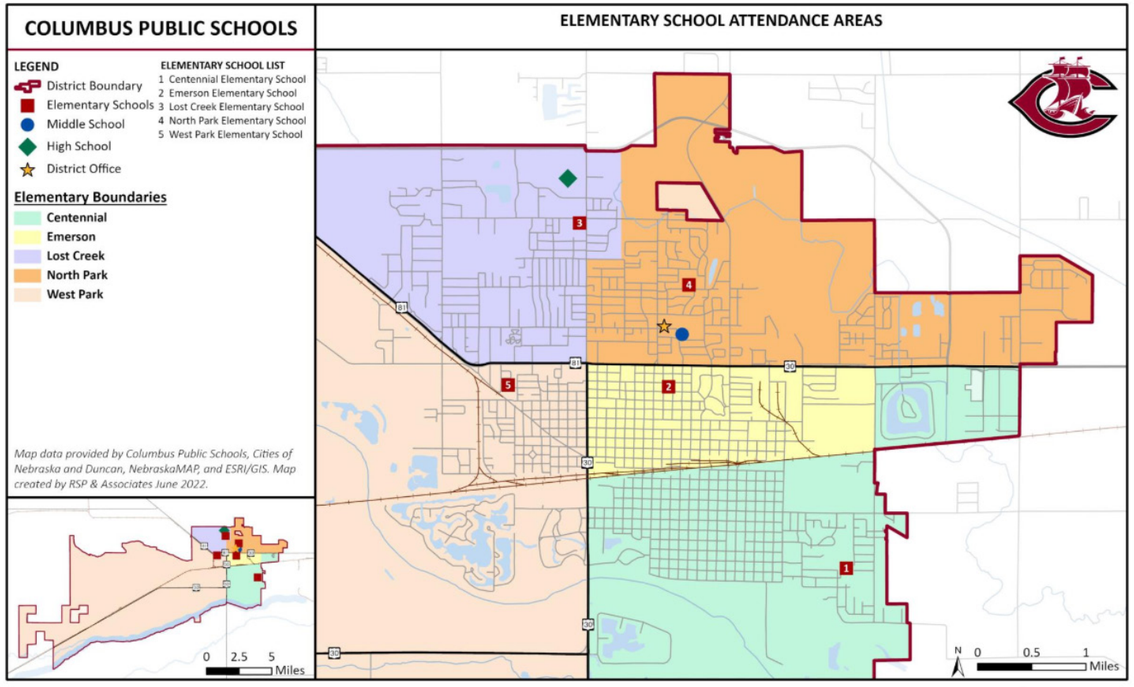
1. Enrollment Summary

II. COMMUNITY & REGIONAL CONTEXT

1. District Growth

III. FUNCTIONAL AND OPERATIONAL CAPACITY STUDIES

1. Centennial Elementary School
2. Emerson Elementary School
3. Lost Creek Elementary School
4. North Park Elementary School
5. West Park Elementary School
6. Columbus Middle School
7. Columbus High School
8. Kramer Preschool



© 2022 RSP

Existing Conditions | ENROLLMENT SUMMARY

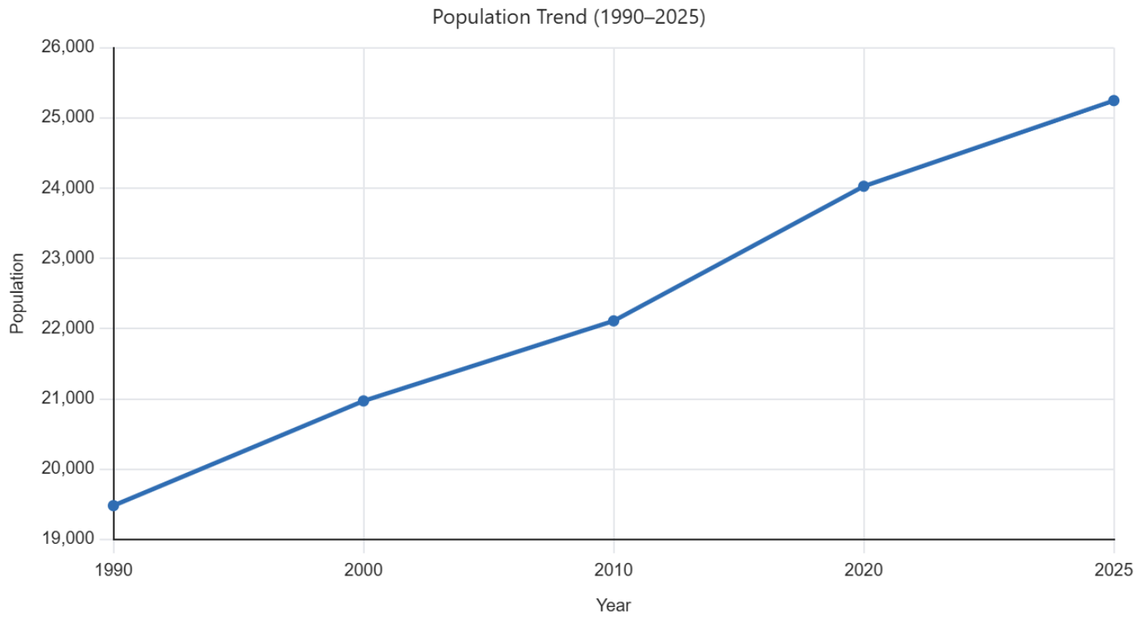
Columbus Public Schools is a growing and future-focused district located in the heart of Columbus, Nebraska -- a vibrant and welcoming communitiy known for its strong work ethic, family values, and commitment to education.

- **Centennial Elementary School:** 353 students
- **Emerson Elementary School:** 286 students
- **Lost Creek Elementary School:** 318 students
- **North Park Elementary School:** 304 students
- **West Park Elementary School:** 215 students
- **Columbus Middle School:** 1,207 students
- **Columbus High School:** 1,337 students
- **Kramer Preschool:** 170 students
- **TOTAL:** ~4,100 students

Community & Regional Context | HISTORIC GROWTH

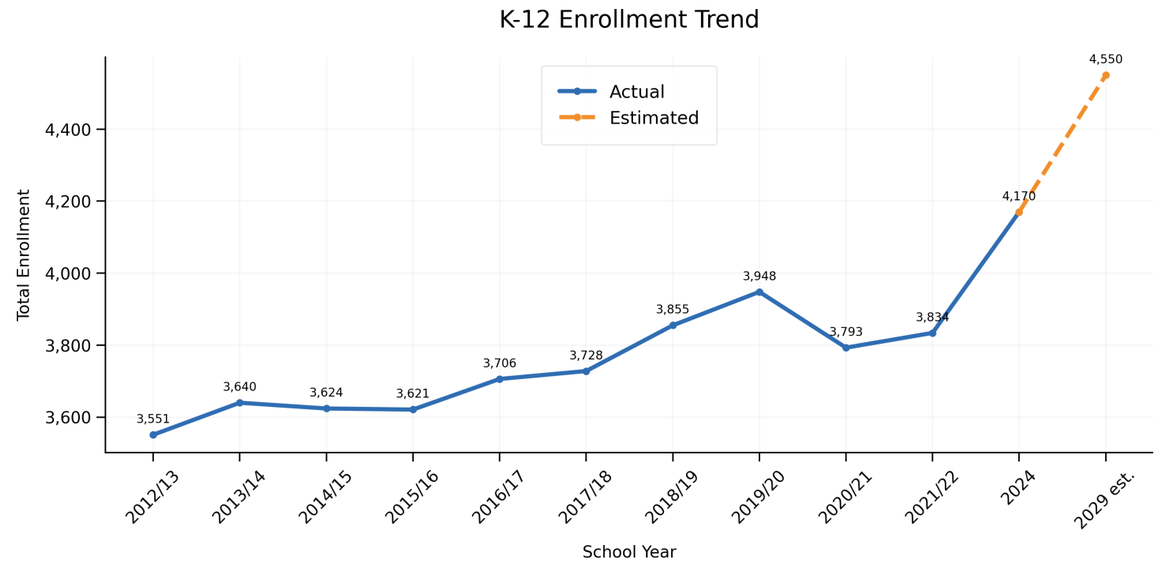
Historic City Growth

Over the past 15 years, Columbus has grown by approximately 14%.



Historic District Growth

Over the past 15 years, Columbus Public Schools has grown by approximately 17%.



COLUMBUS PUBLIC SCHOOLS

Kramer Preschool | OVERVIEW

- Ages 3 and 4
- Current Building Area is Approximately 65,110 SF
- Current Enrollment 215 Students

The functional capacity, based on the analysis of the number of classrooms and school district policy, Kramer Preschool is 300 students. Assuming a half day preschool with 150 students each, Kramer Preschool is currently operating under capacity, at 215 total students.

* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity. The early childhood classrooms were not included in the school capacity.



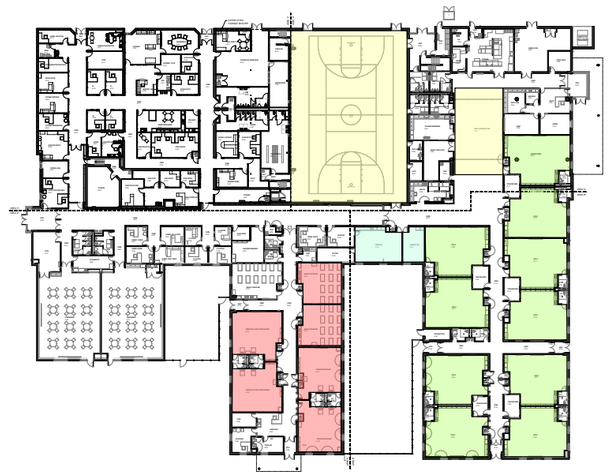
Kramer Preschool | EXISTING FLOOR PLAN

Preschool Classrooms
20 Student Capacity
10 Classrooms

Early Childhood Classrooms
6 Classrooms

Exploratory

Special Education



Student Capacity Based on Classroom Count and Defined Grade Level Maximum Capacities

- 10 x 15 = 150 Half Day Students
- 300 Total Students

COLUMBUS PUBLIC SCHOOLS

Centennial Elementary | OVERVIEW

- Grades K-4
- Current Building Area is Approximately 60,225 SF
- Current Enrollment 353 Students

Based on analysis the functional capacity of Centennial Elementary School is 383 students based on the cafeteria capacity. Centennial Elementary School is currently operating effectively. Based on the number of classrooms and school district policy, at first glance it would appear to be able to accommodate 485 students. This is not the case due to size of the cafeteria and the need for more special education and instructional support spaces. Centennial Elementary School does not have the capacity to add Fifth Grade to their campus.

* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity.



Centennial Elementary | EXISTING FLOOR PLAN

K-1 Classrooms
20 Student Capacity
8 Classrooms

2-4 Classrooms
25 Student Capacity
13 Classrooms

Exploratory

Special Education



Student Capacity Based on Classroom Count and Defined Grade Level Maximum Capacities

- 8 x 20 = 160
- 13 x 25 = 325
- 485 Total Students

Student Capacity Based on Cafeteria Capacities Based on Industry Standards.

- 15 SF per Student
  - 1920 SF / 15 SF = 127 Students per Lunch Period
- 3 lunch periods
  - 3 x 127 = 383 Total Students

COLUMBUS PUBLIC SCHOOLS

Emerson Elementary | OVERVIEW

- Grades K-4
- Current Building Area is approximately 42,175 SF
- Current Enrollment 286 Students

Based on analysis the functional capacity of Emerson Elementary School is 310 students based on the number of classrooms and school district policy. Emerson Elementary School is currently operating effectively based on our analysis. Emerson Elementary School does not have the capacity to add Fifth Grade to their campus.

* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity.



Emerson Elementary | FLOOR PLAN

K-1 Classrooms
20 Student Capacity
8 Classrooms

2-4 Classrooms
25 Student Capacity
6 Classrooms

Exploratory

Special Education

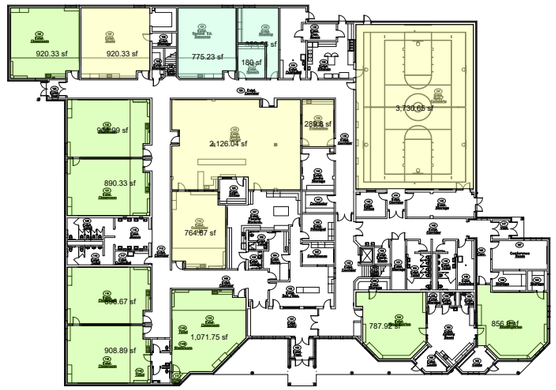


Student Capacity Based on Classroom Count and Defined Grade Level Maximum Capacities

- 8 x 20 = 160
- 6 x 25 = 150
- 310 Total Students

Student Capacity Based on Cafeteria Capacities Based on Industry Standards.

- 15 SF per Student
  - 3730SF / 15 SF = 248 Students per Lunch Period
- 3 lunch periods
  - 3 x 248 = 746 Total Students



COLUMBUS PUBLIC SCHOOLS

Lost Creek Elementary | OVERVIEW

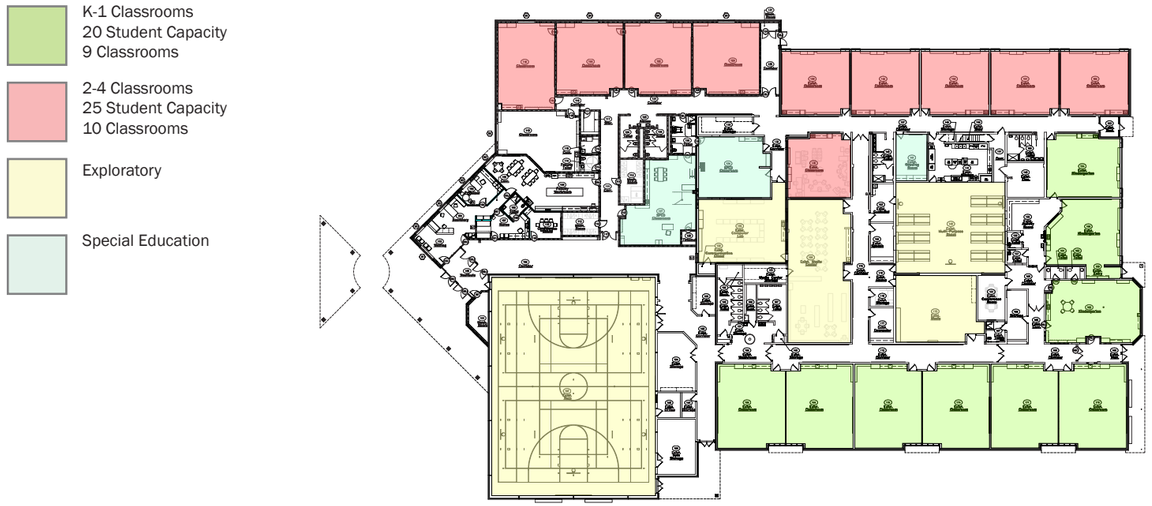
- Grades K-4
- Current Building Area is approximately 53,540 SF
- Current Enrollment 318 Students

Based on analysis the functional capacity of Lost Creek Elementary School is 381 students based on the cafeteria capacity. Lost Creek Elementary School is currently operating effectively. Based on the number of classrooms and school district policy, at first glance it would appear to be able to accommodate 430 students. This is not the case due to size of the cafeteria and the need for more special education and instructional support spaces. Lost Creek Elementary School does not have the capacity to add Fifth Grade to their campus.

* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity.



Lost Creek Elementary | FLOOR PLAN



Student Capacity Based on Classroom Count and Defined Grade Level Maximum Capacities

- 9 x 20 = 180
- 10 x 25 = 250
- 430 Total Students

Student Capacity Based on Cafeteria Capacities Based on Industry Standards.

- 15 SF per Student
  - 1915 SF / 15 SF = 127 Students per Lunch Period
- 3 lunch periods
  - 3 x 127 = 381 Total Students

COLUMBUS PUBLIC SCHOOLS

North Park Elementary | OVERVIEW

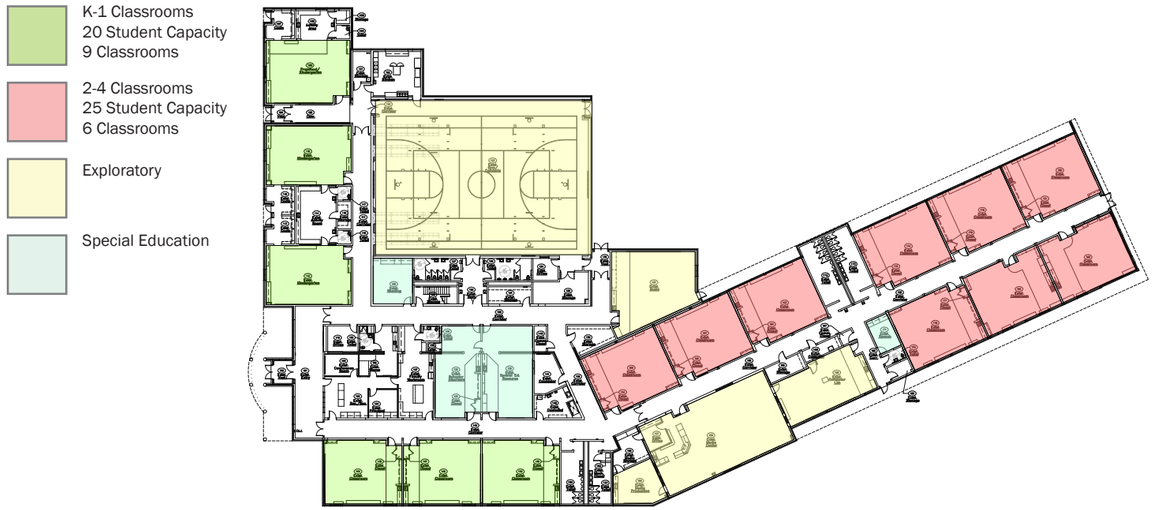
- Grades K-4
- Current Building Area is approximately 45,010 SF
- Current Enrollment 304 Students

Based on analysis the functional capacity of North Park Elementary School is 320 students based on the number of classrooms and school district policy. North Park Elementary School is currently operating effectively. North Park Elementary School does not have the capacity to add Fifth Grade to their campus.

* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity.



North Park Elementary | FLOOR



Student Capacity Based on Classroom Count and Defined Grade Level Maximum Capacities

- 9 x 20 = 180
- 6 x 25 = 150
- 320 Total Students

Student Capacity Based on Cafeteria Capacities Based on Industry Standards.

- 15 SF per Student
  - 6450 SF / 15 SF = 430 Students per Lunch Period
- 3 lunch periods
  - 3 x 430 = 1290 Total Students

COLUMBUS PUBLIC SCHOOLS

West Park Elementary | OVERVIEW

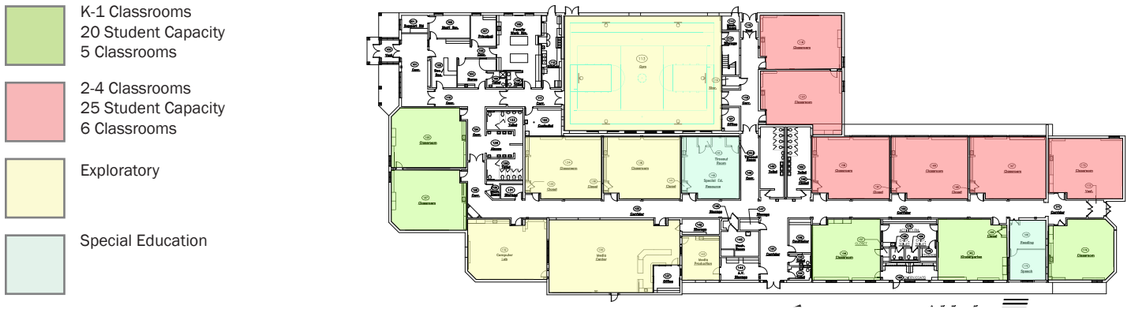
- Grades K-4
- Current Building Area is approximately 33,105 SF
- Current Enrollment 215 Students

Based on analysis the functional capacity of West Park Elementary School is 270 students based on the number of classrooms and school district policy. West Park Elementary School has the ability to absorb growth and/or add Fifth Grade.

* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity.



West Park



Student Capacity Based on Classroom Count and Defined Grade Level Maximum Capacities

- 5 x 20 = 120
- 6 x 25 = 150
- 270 Total Students

Student Capacity Based on Cafeteria Capacities Based on Industry Standards.

- 15 SF per Student
  - 3780 SF / 15 SF = 252 Students per Lunch Period
- 3 lunch periods
  - 3 x 252 = 756 Total Students

COLUMBUS PUBLIC SCHOOLS

Columbus Middle School | OVERVIEW

- Grades 5-8
- Current Building Area is approximately 228,620 SF
- Current Enrollment 1,206 Students

Based on teacher's owning their classrooms and 76% scheduling efficiency of maximum capacity for core courses taught, Columbus Middle School capacity is 1250 students. When the middle school has a capacity of 1250 students, 11 science labs are needed. The addition of 10 more students would trigger the need for a 12th science lab. There is surplus medium and large general classrooms to serve 1250 students.

* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity.



Columbus Middle School | FLOOR PLAN

General Classrooms
(Large 800+ SF)
15 Classrooms

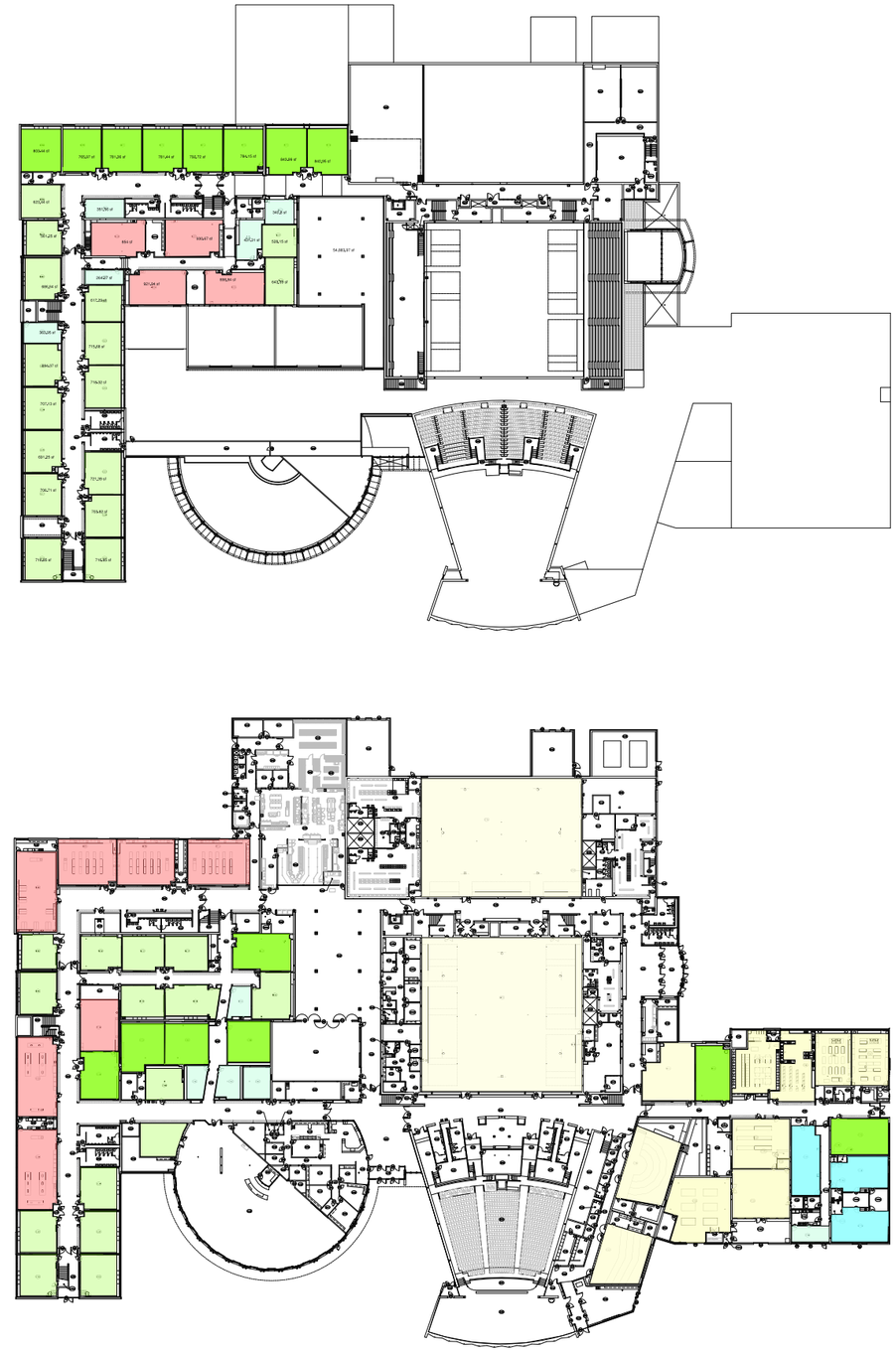
General Classrooms
(Medium 400-800 SF)
31 Classrooms

General Classroom
(Small 1-400 SF)
10 Classrooms

Exploratory or Specialty
Lab
12 Spaces

Science Classrooms
11 Classrooms

Self Contained
3 Classrooms



COLUMBUS PUBLIC SCHOOLS

Columbus High School | OVERVIEW

- Grades 9-12
- Current Building Area is approximately 271,220 SF
- Current Enrollment 1,337 Students

Based on teacher's owning their classrooms and 80% scheduling efficiency of maximum capacity for core courses taught, Columbus High School capacity is 1375 students. When the high school has a capacity of 1375 students, 9 science labs and 53 general classrooms are needed. The addition of an additional 25 students would require an additional 2 general classrooms. Based on conversations with district leadership, currently there are challenges with exploratory pathway expansion. The addition of Health Sciences has put a strain on general classrooms and is being offered in spaces not designed for the unique needs of the program.

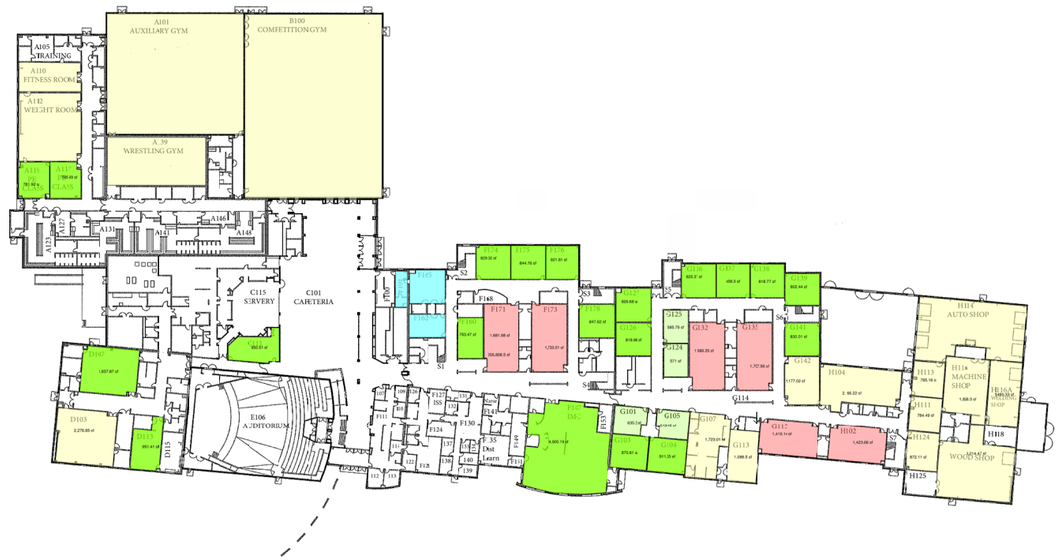
* Further analysis of Special Education programming still needs to be conducted and may impact overall building capacity.



Columbus High School | FLOOR PLAN

- General Classrooms (Large 800+ SF) 42 Classrooms
- General Classrooms (Medium 400-800 SF) 11 Classrooms
- General Classroom (Small 1-400 SF) 0 Classrooms
- Exploratory or Specialty Lab 21 Spaces
- Science Classrooms 10 Classrooms
- Self Contained 2 Classrooms





COLUMBUS PUBLIC SCHOOLS

Appendix | Columbus Middle School Schedule Analysis

			CURRENT ENROLLMENT				PROJECTED ENROLLMENT				STUDIO TYPOLLOGY SCS small clrm studio, MCS medium clrm studio, LCS large clrm studio, CTE large clrm studio, SL Science Lab, FCS Family Consumer Science, FL Foods Lab, PA Performing Arts, PF Physical Fitness, CL Computer Lab, VS Visual Studio											
Course #	Course Name	% of Year	Current Enrollment	Average Enrollment	Utilization	Scheduled Periods	Projected Enrollment	Maximum Enrollment	Scheduling Efficiency Applied	Scheduled Periods		SCS	MCS	LCS	CTE	SL	FCS	FL	PA	PF	CL	VS
MS00120	Lunch/ALO	1.00	540	19.29	76%	28	559	26	19	29.0	CS	0	29	0	0	0	0	0	0	0	0	0
MS00125	Lunch/WIN	1.00	566	16.65	83%	34	586	20	15	39.0	CS	0	39	0	0	0	0	0	0	0	0	0
MS00175	WIN Time	1.00	456	21.71	77%	21	472	28	21	22.5	CS	0	0	22.5	0	0	0	0	0	0	0	0
MS00316	Better Decisions	1.00	18	1.64	12%	11	19	13	10	2.0	CS	2	0	0	0	0	0	0	0	0	0	0
MS00329	Reading_Skills 6	0.25	0	0.00		17	0	15	11	0.0	CS	0	0	0	0	0	0	0	0	0	0	0
MS00330	Resource Math 6	1.00	0	0.00		1	0	15	11	0.0	CS	0	0	0	0	0	0	0	0	0	0	0
MS00346	Curriculum_Life_Skills	1.00	92	4.60	27%	20	95	17	13	7.5	CS	7.5	0	0	0	0	0	0	0	0	0	0
MS00352	Autism_Communications_Life_Skill	1.00	41	8.20	55%	5	42	15	11	4.0	CS	4	0	0	0	0	0	0	0	0	0	0
MS00354	High Needs Program	1.00	4	0.67	4%	6	4	15	11	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
MS00455	Health/Fitness 7 F	1.00	133	19.00	79%	7	138	24	18	8.0	PF	0	0	0	0	0	0	0	0	8	0	0
MS00460	Health/Fitness 8 F	1.00	129	21.50	76%	6	134	28	21	6.5	PF	0	0	0	0	0	0	0	0	6.5	0	0
MS00470	Health/Fitness 7 M	1.00	145	18.13	70%	8	150	26	20	8.0	PF	0	0	0	0	0	0	0	0	8	0	0
MS00475	Health/Fitness 8 M	1.00	162	27.00	95%	6	168	28	22	8.0	PF	0	0	0	0	0	0	0	0	8	0	0
MS00506	Math Accelerated 6	1.00	26	26.00	87%	1	27	30	23	1.5	CS	0	0	1.5	0	0	0	0	0	0	0	0
MS00523	Math Pre-Algebra 7	1.00	28	28.00	93%	1	29	30	23	1.5	CS	0	0	1.5	0	0	0	0	0	0	0	0
MS00535	Math Algebra 8	1.00	28	14.00	48%	2	29	29	22	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
MS00585	Math Intervention	1.00	84	3.65	44%	23	87	8	6	14.0	CS	14	0	0	0	0	0	0	0	0	0	0
MS00760	Reading 6	1.00	260	18.57	66%	14	269	28	21	13.0	CS	0	13	0	0	0	0	0	0	0	0	0
MS00775	Reading Intervention	1.00	189	3.63	39%	52	196	9	7	28.0	CS	28	0	0	0	0	0	0	0	0	0	0
MS00804	Foreign_Language_8/Spanish_I	1.00	55	27.50	98%	2	57	28	21	3.0	CS	0	0	3	0	0	0	0	0	0	0	0
MS00807	Pre-Spanish 7	0.50	66	16.50	57%	4	68	29	22	2.0	CS	0	2	0	0	0	0	0	0	0	0	0
MS01000	Art 6	0.25	142	11.83	47%	12	147	25	19	2.0	VS	0	0	0	0	0	0	0	0	0	0	2
MS01020	Art_Elements	0.25	87	21.75	87%	4	90	25	19	1.5	VS	0	0	0	0	0	0	0	0	0	0	1.5
MS01021	Art_Principles	0.25	112	14.00	54%	8	116	26	20	1.5	VS	0	0	0	0	0	0	0	0	0	0	1.5
MS01025	Digital Media	0.25	133	16.63	67%	8	138	25	19	2.0	VS	0	0	0	0	0	0	0	0	0	0	2
MS01030	Contemporary Ideas 8	0.25	164	20.50	74%	8	170	28	21	2.5	VS	0	0	0	0	0	0	0	0	0	0	2.5
MS01031	Creative Methods 8	0.25	98	24.50	98%	4	101	25	19	1.5	VS	0	0	0	0	0	0	0	0	0	0	1.5
MS01102	Shipmates/Office Helpers	0.25	82	4.10	51%	20	85	8	6	3.5		0	0	0	0	0	0	0	0	0	0	0
MS01205	Computer Skills 6	0.25	248	15.50	62%	16	257	25	19	3.5	CTE	0	0	0	3.5	0	0	0	0	0	0	0
MS01206	Computer Skills 7	0.25	167	20.88	84%	8	173	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS01207	Computer Science 8	0.25	114	16.29	65%	7	118	25	19	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
MS01208	Computer Science 7	0.25	133	22.17	89%	6	138	25	19	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
MS01300	FCS_6	0.25	159	13.25	53%	12	165	25	19	2.5	FCS	0	0	0	0	0	2.5	0	0	0	0	0
MS01301	Foods_&_Family_7	0.25	90	22.50	90%	4	93	25	19	1.5	FCS	0	0	0	0	0	1.5	0	0	0	0	0
MS01302	Fashion_&_Finance_7	0.25	96	10.67	48%	9	99	22	17	1.5	FCS	0	0	0	0	0	1.5	0	0	0	0	0
MS01305	Foods_&_Family_8	0.25	106	26.50	106%	4	110	25	19	1.5	FCS	0	0	0	0	0	1.5	0	0	0	0	0
MS01306	Fashion_&_Finance_8	0.25	90	22.50	90%	4	93	25	19	1.5	FCS	0	0	0	0	0	1.5	0	0	0	0	0
MS01310	Child_Care_&_Development	0.25	102	25.50	102%	4	106	25	19	1.5	FCS	0	0	0	0	0	1.5	0	0	0	0	0
MS01401	Discovery 7	0.25	13	6.50	26%	2	13	25	19	0.5	CTE	0	0	0	0.5	0	0	0	0	0	0	0
MS01402	Discovery 8	0.25	15	15.00	60%	1	16	25	19	0.5	CTE	0	0	0	0.5	0	0	0	0	0	0	0
MS01502	Band 6/Woodwinds	1.00	33	16.50	55%	2	34	30	23	1.5	PA	0	0	0	0	0	0	0	1.5	0	0	0
MS01503	Band 7A	1.00	57	57.00	57%	1	59	100	76	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
MS01504	Band 7B	1.00	45	45.00	45%	1	47	100	76	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
MS01505	Band 8A	1.00	29	29.00	41%	1	30	70	53	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
MS01506	Band 8B	1.00	21	21.00	35%	1	22	60	46	0.5	PA	0	0	0	0	0	0	0	0.5	0	0	0
MS01507	Chorus 7	0.50	70	35.00	54%	2	72	65	49	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
MS01508	Chorus 8	0.50	99	49.50	83%	2	103	60	46	1.5	PA	0	0	0	0	0	0	0	1.5	0	0	0
MS01509	Music 6	1.00	167	16.70	60%	10	173	28	21	8.5	PA	0	0	0	0	0	0	0	8.5	0	0	0
MS01510	Music 7	0.25	67	16.75	60%	4	69	28	21	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
MS01511	Band_6_/Brass/Percussion	1.00	65	10.83	37%	6	67	29	22	3.5	PA	0	0	0	0	0	0	0	3.5	0	0	0
MS01520	Exploring_Vocal_Techniques	1.00	19	19.00	68%	1	20	28	21	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
MS01602	ELL Stu Hall	0.25	37	1.16	12%	32	38	10	8	1.5	CS	1.5	0	0	0	0	0	0	0	0	0	0
MS01610	ELL Math	1.00	11	2.75	11%	4	11	25	19	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
MS01635	English_Lang_Development A	1.00	3	0.50	2%	6	3	23	17	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
MS01636	English_Lang_Development B	1.00	9	1.13	5%	8	9	22	17	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
MS02515	WIN Time Yearbook	0.25	76	19.00	95%	4	79	20	15	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
MS03000	Alternative Education	1.00	20	1.11	0%	18	21	331	252	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
MS03100		1.00	0	0.00	0%	1	0	30	23	0.0		0	0	0	0	0	0	0	0	0	0	0
MS03500	Advisory	1.00	1111	21.37	77%	52	1151	28	21	55.0		0	0	0	0	0	0	0	0	0	0	0
MS17615	Building_Healthy_Relations	0.25	0	0.00	0%	1	0	30	23	0.0		0	0	0	0	0	0	0	0	0	0	0
MS18040	Reading	1.00	0	0.00	0%	1	0	28	21	0.0		0	0	0	0	0	0	0	0	0	0	0
MS18045	Spelling	1.00	0	0.00	0%	3	0	28	21	0.0		0	0	0	0	0	0	0	0	0	0	0
MS18046	Social_Skills	1.00	0	0.00	0%	1	0	28	21	0.0		0	0	0	0	0	0	0	0	0	0	0
MS50100		1.00	0	0.00	0%	1	0	350	266	0.0		0	0	0	0	0	0	0	0	0	0	0
MS50200	Social Studies 5	1.00	275	18.33	76%	15	285	24	18	15.5	CS	0	15.5	0	0	0	0	0	0	0	0	0
MS50329	Reading_Skills 5	0.25	0	0.00	0%	16	0	15	11	0.0	CS	0	0	0	0	0	0	0	0	0	0	0
MS50330	Resource Math 5	1.00	0	0.00	0%	2	0	12	9	0.0		0	0	0	0	0	0	0	0	0	0	0
MS50440	PE 5	1.00	274	21.08	75%	13	284	28	21	13.5	PA	0	0	0	0	0	0	0	13.5	0	0	0
MS50500	Math 5	1.00	526	19.48	78%	27	545	25	19	29.0	CS	0	29	0	0	0	0	0	0	0	0	0
MS50600	Science 5	1.00	274	14.42	75%	19	284	19	15	19.5	SL	0	0	0	0	19.5	0	0	0	0	0	0
MS50912	Engineering 5	0.25	142	17.75	71%	8	147	25	19	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
MS50914	Drafting 5	0.25	142	17.75	71%	8	147	25	19	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
MS50915	Manufacturing 5	0.25	138	17.25	69%	8	143	25	19	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
MS51010	Art 5	0.25	161	13.42	54%	12	167	25	19	2.5	VS	0	0	0	0	0	0	0	0	0	0	2.5
MS51200	Computer Skills 5	0.25	250	15.63	63%	16	259	25	19	3.5	CTE	0	0	0	3.5	0	0	0	0	0	0	0
MS51300	FCS_5	0.25	158	13.17	53%	12	164	25	19	2.5	FCS	0	0	0	0	0	2.5	0	0	0	0	0
MS51500	Music 5	1.00	274	22.83	82%	12	284	28	21	13.5	PA	0	0	0	0	0	0	0	13.5	0	0	0
MS52100	Reading 5	1.00	263	17.53	72%	15	272	24	18	15.0	CS	0	15	0	0	0	0	0	0	0	0	0
MS60200	Social Studies 6	1.00	264	18.86	68%	14	273	28	21	13.5	CS	0	13.5	0	0	0	0	0	0	0	0	0
MS60450	PE 6	1.00	266	20.46	73%	13	275	28	21	13.0	PA	0	0	0	0	0	0	0	13	0	0	0
MS60500	Math 6	1.00	466	19.42	69%	24	483	28	21	23.0	CS	0	23	0	0	0	0	0	0	0	0	0
MS60600	Science 6	1.00	266	19.00	73%	14	275	26	20	14.0	SL	0	0	0	0	14	0	0	0	0	0	0
MS60912	Engineering 6	0.25	146	18.25	73%	8	151	25	19	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
MS60914	Drafting 6	0.25	153	19.13	77%	8	158	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS60915	Manufacturing 6	0.25	153	19.13	77%	8	158	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS70200	Social Studies 7	1.00	276	17.25	76%	16	286	23	17	17.0	CS	0	17	0	0	0	0	0	0	0	0	0
MS70500	Math 7	1.00	486	20.25	75%	24	503	27	20	25.0	CS	0	0	25	0	0	0	0	0	0	0	0
MS70600	Science 7	1.00	275	18.33	75%	15	285	24	19	15.5	SL	0	0	0	0	15.5	0	0	0	0	0	0
MS70912	Engineering 7	0.25	183	22.88	92%	8	190	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS70914	Drafting 7	0.25	181	22.63	91%	8	187	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS70915	Manufacturing 7	0.25	152	19.00	76%	8	157	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS72100	LArts 7	1.00	273	19.50	74%	14	283	26	20	14.5	CS	0	14.5	0	0	0	0	0	0	0	0	0
MS80200	Social Studies 8	1.00	289	20.64	79%	14	299	26	20	15.5	CS	0	0	15.5	0	0	0	0	0	0	0	0
MS80500	Math 8	1.00	508	19.54	79%	26	526	25	19	28.0	SCS	0	0	0	0	0	0	0	0	0	0	0
MS80600	Science 8	1.00	289	19.27	79%	15	299	24	18	16.5	SL	0	0	0	0	16.5	0	0	0	0	0	0
MS80912	Engineering 8	0.25	186	23.25	93%	8	193	25	19	3.0	CTE	0	0	0	3	0	0	0	0	0	0	0
MS80914	Drafting 8	0.25	162	20.25	80%	8	168	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS80915	Manufacturing 8	0.25	163	20.38	80%	8	169	25	19	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
MS82100	LArts 8	1.00	556	19.86	79%	28	576	25	19	30.5	LCS	0	0	0	0	0	0	0	0	0	0	0
	Total		14120		59%	962.0	14623.0					60.5	145.5	46.5	43.0	65.5	12.5	0.0	61.5	30.5	0.0	13.5
						# of Periods Scheduled a Day		6.00				6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
	REQUIRED CLASSROOMS											11.0	25.0	8.0	8.0	11.0	3.0	0.0	11.0	6.0	0.0	3.0
												10.1	24.3	7.8	7.2	10.9	2.1	0.0	10.3	5.1	0.0	2.3
							Actual					SCS	MCS	LCS	CTE	SL	FCS	FL	PA	PF	CL	VS

COLUMBUS PUBLIC SCHOOLS

Appendix | Columbus High School Schedule Analysis

			CURRENT ENROLLMENT				PROJECTED ENROLLMENT				STUDIO TYPOLLOGY SCS small clrm studio, MCS medium clrm studio, LCS large clrm studio, CTE large clrm studio, SL Science Lab, FCS Family Consumer Science, FL Foods Lab, PA Performing Arts, PF Physical Fitness, CL Computer Lab, VS Visual Studio											
Course #	Course Name	% of Year	Current Enrollment	Average Enrollment	Utilization	Scheduled Periods	Projected Enrollment	Maximum Enrollment	Weighted Enrollment	Scheduled Periods		SCS	MCS	LCS	CTE	SL	FCS	FL	PA	PF	CL	VS
HS																						
HS01006	Fitness_10	0.5	134	22.33	77%	6	140.31	29	23.2	3.5	PF	0	0	0	0	0	0	0	0	3.5	0	0
HS01008	Fitness_9	0.5	157	22.43	83%	7	164.40	27	21.6	4.0	PF	0	0	0	0	0	0	0	0	4	0	0
HS01010	Health	0.5	335	20.94	81%	16	350.79	26	20.8	8.5	CS	0	0	8.5	0	0	0	0	0	0	0	0
HS01030	Weights	0.5	44	22.00	85%	2	46.07	26	20.8	1.5	PF	0	0	0	0	0	0	0	0	1.5	0	0
HS01060	Wellness	0.5	13	13.00	76%	1	13.61	17	13.6	1.0	PF	0	0	0	0	0	0	0	0	1	0	0
HS01087	Lifetime_Activities	0.5	70	23.33	78%	3	73.30	30	24	2.0	PF	0	0	0	0	0	0	0	0	2	0	0
HS01087	Lifetime_Activities	0.5	24	12.00	109%	2	25.13	11	8.8	1.5	PF	0	0	0	0	0	0	0	0	1.5	0	0
HS01090	Ath_Stngth_Trning_&_Cond_I	0.5	382	9.79	77%	39	400.00	12.7	10.16	20.0	PF	0	0	0	0	0	0	0	0	20	0	0
HS01125	Intro_to_Stngth_Trning_&_Cond	0.5	204	18.55	88%	11	213.61	21	16.8	6.5	PF	0	0	0	0	0	0	0	0	6.5	0	0
HS02000	Spanish_I	0.5	245	24.50	91%	10	256.54	27	21.6	6.0	CS	0	0	6	0	0	0	0	0	0	0	0
HS02000	Spanish_I	0.5	83	20.75	94%	4	86.91	22	17.6	2.5	CS	0	0	2.5	0	0	0	0	0	0	0	0
HS02010	Spanish_II	0.5	319	19.94	74%	16	334.03	27	21.6	8.0	CS	0	8	0	0	0	0	0	0	0	0	0
HS02020	Spanish_III	0.5	103	17.17	64%	6	107.85	27	21.6	2.5	CS	0	2.5	0	0	0	0	0	0	0	0	0
HS02030	Spanish_IV	0.5	56	14.00	52%	4	58.64	27	21.6	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS02045	Spanish_V	0.5	20	10.00	50%	2	20.94	20	16	1.0	CS	0	0	0	0	0	0	0	0	0	0	0
HS02100	German_I	0.5	122	20.33	73%	6	127.75	28	22.4	3.0	CS	0	0	3	0	0	0	0	0	0	0	0
HS02110	German_II	0.5	46	23.00	82%	2	48.17	28	22.4	1.5	CS	0	0	1.5	0	0	0	0	0	0	0	0
HS02120	German_III	0.5	18	9.00	50%	2	18.85	18	14.4	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
HS02130	German_IV	0.5	16	8.00	27%	2	16.75	30	24	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS03040	Algebra_I	0.5	538	20.69	86%	26	563.35	24	19.2	15.0	CS	0	0	15	0	0	0	0	0	0	0	0
HS03040	Algebra_I	0.5	99	9.90	83%	10	103.66	12	9.6	5.5	CS	5.5	0	0	0	0	0	0	0	0	0	0
HS03050	Geometry	0.5	634	26.42	98%	24	663.87	27	21.6	15.5	CS	0	0	15.5	0	0	0	0	0	0	0	0
HS03050	Geometry	0.5	64	16.00	100%	4	67.02	16	12.8	3.0	CS	0	3	0	0	0	0	0	0	0	0	0
HS03060	Algebra_II	0.5	455	17.50	70%	26	476.44	25	20	12.0	CS	0	12	0	0	0	0	0	0	0	0	0
HS03065	Algebra_II_Honors	0.5	114	19.00	70%	6	119.37	27	21.6	3.0	CS	0	3	0	0	0	0	0	0	0	0	0
HS03075	Probability_&_Statistics	0.5	67	22.33	83%	3	70.16	27	21.6	2.0	CS	0	0	2	0	0	0	0	0	0	0	0
HS03076	College_Algebra	0.5	61	20.33	75%	3	63.87	27	21.6	1.5	CS	0	0	1.5	0	0	0	0	0	0	0	0
HS03078	Business Math	0.5	29	14.50	54%	2	30.37	27	21.6	1.0	CS	0	1	0	0	0	0	0	0	0	0	0
HS03079	Technical_Math	0.5	55	13.75	51%	4	57.59	27	21.6	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS03083	Precalculus_with_Trigonometry	0.5	172	21.50	77%	8	180.10	28	22.4	4.5	CS	0	0	4.5	0	0	0	0	0	0	0	0
HS03090	Calculus	0.5	10	5.00	20%	2	10.47	25	20	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS03095	Calculus_AP	0.5	33	16.50	61%	2	34.55	27	21.6	1.0	CS	0	1	0	0	0	0	0	0	0	0	0
HS04017	Physical Science	0.5	396	19.80	76%	20	414.66	26	20.8	10.0	SL	0	0	0	0	10	0	0	0	0	0	0
HS04020	Biology	0.5	670	24.81	92%	27	701.57	27	21.6	16.5	SL	0	0	0	0	16.5	0	0	0	0	0	0
HS04040	Chemistry	0.5	316	15.80	56%	20	330.89	28	22.4	7.5	SL	0	0	0	0	7.5	0	0	0	0	0	0
HS04041	Chemistry_Honors	0.5	188	23.50	87%	8	196.86	27	21.6	5.0	SL	0	0	0	0	5	0	0	0	0	0	0
HS04060	Physics	0.5	125	20.83	77%	6	130.89	27	21.6	3.5	SL	0	0	0	0	3.5	0	0	0	0	0	0
HS04080	Anatomy_&_Physiology	0.5	214	26.75	96%	8	224.08	28	22.4	5.5	SL	0	0	0	0	5.5	0	0	0	0	0	0
HS04090	Fundamentals_of_Biology	0.5	28	7.00	35%	4	29.32	20	16	1.0	SL	0	0	0	0	1	0	0	0	0	0	0
HS04110	Animal_Behavior	0.5	93	23.25	86%	4	97.38	27	21.6	2.5	SL	0	0	0	0	2.5	0	0	0	0	0	0
HS04120	Astronomy	0.5	73	18.25	68%	4	76.44	27	21.6	2.0	CS	0	2	0	0	0	0	0	0	0	0	0
HS04130	Environmental_Science	0.5	53	26.50	95%	2	55.50	28	22.4	1.5	SL	0	0	0	0	1.5	0	0	0	0	0	0
HS05010	Intro_to_Auto_Tech	0.5	62	15.50	78%	4	64.92	20	16	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
HS05015	Basic_Auto_Tech	0.5	65	16.25	90%	4	68.06	18	14.4	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
HS05020	Inter_Auto_Tech	0.5	18	18.00	100%	1	18.85	18	14.4	1.0	CTE	0	0	0	1	0	0	0	0	0	0	0
HS05025	Adv_Auto_Tech	0.5	14	14.00	78%	1	14.66	18	14.4	1.0	CTE	0	0	0	1	0	0	0	0	0	0	0
HS05110	Arch_Draft_&_Design	0.5	40	20.00	100%	2	41.88	20	16	1.5	CTE	0	0	0	1.5	0	0	0	0	0	0	0
HS05125	CAD_Solidworks	0.5	63	15.75	83%	4	65.97	19	15.2	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
HS05200	Manufacturing_Processes_I	0.5	51	17.00	85%	3	53.40	20	16	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
HS05210	Manufacturing_Welding	0.5	69	13.80	69%	5	72.25	20	16	2.5	CTE	0	0	0	2.5	0	0	0	0	0	0	0
HS05242	Advanced_Manufacturing_Design	0.5	23	11.50	64%	2	24.08	18	14.4	1.0	CTE	0	0	0	1	0	0	0	0	0	0	0
HS05300	Intro_to_Woods	0.5	118	19.67	98%	6	123.56	20	16	4.0	CTE	0	0	0	4	0	0	0	0	0	0	0
HS05310	Manufacturing_Woods	0.5	97	16.17	81%	6	101.57	20	16	3.5	CTE	0	0	0	3.5	0	0	0	0	0	0	0
HS05320	Adv_Const_Tech	0.5	13	6.50	46%	2	13.61	14	11.2	1.0	CTE	0	0	0	1	0	0	0	0	0	0	0
HS05326	Principles_of_Construction_Tec	0.5	13	6.50	108%	2	13.61	6	4.8	1.5	CTE	0	0	0	1.5	0	0	0	0	0	0	0
HS05326	Principles_of_Construction_Tec	0.5	22	11.00	92%	2	23.04	12	9.6	1.5	CTE	0	0	0	1.5	0	0	0	0	0	0	0
HS05415	Basic_Electronics	0.5	54	13.50	75%	4	56.54	18	14.4	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
HS05425	Advanced_Electronics	0.5	28	7.00	39%	4	29.32	18	14.4	1.5	CTE	0	0	0	1.5	0	0	0	0	0	0	0
HS05433	Mechatronics_I	0.5	10	1.00	6%	10	10.47	18	14.4	0.5	CTE	0	0	0	0.5	0	0	0	0	0	0	0
HS05435	Mechatronics_II	0.5	9	1.00	6%	9	9.42	18	14.4	0.5	CTE	0	0	0	0.5	0	0	0	0	0	0	0
HS05436	Robotics	0.5	6	1.00	6%	6	6.28	18	14.4	0.5	CTE	0	0	0	0.5	0	0	0	0	0	0	0
HS05437	Advanced_Robotics	0.5	3	1.00	6%	3	3.14	18	14.4	0.5	CTE	0	0	0	0.5	0	0	0	0	0	0	0
HS05438	Intro_Prog_Control	0.5	4	4.00	22%	1	4.19	18	14.4	0.5	CTE	0	0	0	0.5	0	0	0	0	0	0	0
HS05510	Engineering_Concepts	0.5	29	18.00	100%	2	30.37	18	14.4	1.5	CTE	0	0	0	1.5	0	0	0	0	0	0	0
HS05600	Linkages	0.5	104	17.33	87%	6	108.90	20	16	3.5	CTE	0	0	0	3.5	0	0	0	0	0	0	0
HS05615	Introduction_to_Engineering	0.5	50	12.50	69%	4	52.36	18	14.4	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
HS06000	World_History	0.5	480	21.82	81%	22	502.62	27	21.6	12.0	CS	0	0	12	0	0	0	0	0	0	0	0
HS06000	World_History	0.5	78	13.00	100%	6	81.68	13	10.4	4.0	CS	0	4	0	0	0	0	0	0	0	0	0
HS06005	Geography	0.5	288	24.00	89%	12	301.57	27	21.6	7.0	CS	0	0	7	0	0	0	0	0	0	0	0
HS06005	Geography	0.5	51	12.75	85%	4	53.40	15	12	2.5	CS	0	2.5	0	0	0	0	0	0	0	0	0
HS06026	US_History	0.5	499	22.68	91%	22	522.51	25	20	13.5	CS	0	0	13.5	0	0	0	0	0	0	0	0
HS06027	US_History_Dual_Credit	0.5	188	23.50	261%	8	196.86	9	7.2	14.0	CS	0	0	14	0	0	0	0	0	0	0	0
HS06040	Law_Education	0.5	86	21.50	80%	4	90.05	27	21.6	2.5	CS	0	0	2.5	0	0	0	0	0	0	0	0
HS06045	Economics	0.5	276	23.00	85%	12	289.01	27	21.6	7.0	CS	0	0	7	0	0	0	0	0	0	0	0
HS06046	Fundamentals_of_Economics	0.5	52	17.33	69%	3	54.45	25	20	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS06060	Sociology	0.5	69	23.00	85%	3	72.25	27	21.6	2.0	CS	0	0	2	0	0	0	0	0	0	0	0
HS06070	Psychology	0.5	82	20.50	73%	4	85.86	28	22.4	2.0	CS	0	0	2	0	0	0	0	0	0	0	0
HS06080	American_Government	0.5	241	24.10	86%	10	252.36	28	22.4	6.0	CS	0	0	6	0	0	0	0	0	0	0	0
HS07000	English_9	0.5	559	19.96	80%	28	585.34	25	20	15.0	CS	0	15	0	0	0	0	0	0	0	0	0
HS07000	English_9	0.5	47	11.75	107%	4	49.21	11	8.8	3.0	CS	0	3	0	0	0	0	0	0	0	0	0
HS07010	English_10-General	0.5	262	16.38	66%	16	274.35	25	20	7.0	CS	0	7	0	0	0	0	0	0	0	0	0
HS07010	English_10-General (Resource)	0.5	26	13.00	81%	2	27.23	16	12.8	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS07025	English_10-Honors	0.5	214	21.40	79%	10	224.08	27	21.6	5.5	CS	0	0	5.5	0	0	0	0	0	0	0	0
HS07030	English_11-General	0.5	305	21.79	87%	14	319.37	25	20	8.0	CS	0	0	8	0	0	0	0	0	0	0	0
HS07030	English_11-General (Resource)	0.5	12	6.00	40%	2	12.57	15	12	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
HS07035	English_11-Honors	0.5	332	23.71	88%	14	347.64	27	21.6	8.5	CS	0	0	8.5	0	0	0	0	0	0	0	0
HS07050	English_12-General	0.5	215	21.50	77%	10	225.13	28	22.4	5.5	CS	0	0	5.5	0	0	0	0	0	0	0	0
HS07050	English_12-General	0.5	15	7.50	50%	2	15.71	15	12	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
HS07070	Speech	0.5	180	22.50	80%	8	188.48	28	22.4	4.5	CS	0	0	4.5	0	0	0	0	0	0	0	0
HS07080	English_12_I_Advanced_Placemen	0.5	28	28.00	93%	1	29.32	30	24	1.0	CS	0	0	1	0	0	0	0	0	0	0	0
HS07090	English_12_II_Advanced_Placeme	0.5	9	9.00	33%	1	9.42	27	21.6	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS07100	Yearbook	0.5	19	9.50	38%	2	19.90	25	20	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS07110	Newspaper	0.5	12	6.00	24%	2	12.57	25	20	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS08001	Band_Concert_Fall	0.5	26	26.00	52%	1	27.23	50	40	0.5	PA	0	0	0	0	0	0	0	0.5	0	0	0
HS08002	Band_Concert_Spring	0.5	29	29.00	45%	1	30.37	65	52	0.5	PA	0	0	0	0	0	0	0	0.5	0	0	0
HS08010	Band_Symphonic	0.5	31	31.00	41%	1	32.46	75	60	0.5	PA	0	0	0	0	0	0	0	0.5	0	0	0
HS08015	Band_Marching	0.5	50	50.00	50%	1	52.36	100	80	0.5	PA	0	0	0	0	0	0	0	0.5	0	0	0
HS08020	Band_Jazz	0.5	10	5.00	25%	2	10.47	20	16	0.5	PA	0	0	0	0	0	0	0	0.5	0	0	0
HS08032	Music_Explorations	0.5	23	11.50	46%	2	24.08	25	20	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
HS08040	Percussion	0.5	63	31.50	105%	2	65.97	30	24	1.5	PA	0	0	0	0	0	0	0	1.5	0	0	0
HS08107	Captain's_Chorale	0.5	65	32.50	43%	2	68.06	75	60	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
HS08137	Navigator's_Chorus	0.5	63	31.50	63%	2	65.97	50	40	1.0	PA	0	0	0	0	0	0	0	1	0	0	0

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Appendix | Columbus High School Schedule Analysis Continued

HS08147	Anchor Chorus	0.5	104	52.00	80%	2	108.90	65	52	1.5	PA	0	0	0	0	0	0	0	1.5	0	0	0
HS08150	New_World_Singers	0.5	36	18.00	45%	2	37.70	40	32	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
HS08160	Guitar	0.5	43	14.33	80%	3	45.03	18	14.4	2.0	PA	0	0	0	0	0	0	0	2	0	0	0
HS09000	Art_Techniques	0.5	179	19.89	78%	9	187.43	25.5	20.4	5.0	VS	0	0	0	0	0	0	0	0	0	0	5
HS09003	Photography	0.5	34	17.00	71%	2	35.60	24	19.2	1.0	VS	0	0	0	0	0	0	0	0	0	0	1
HS09005	Art_Exploration	0.5	56	18.67	75%	3	58.64	25	20	1.5	VS	0	0	0	0	0	0	0	0	0	0	1.5
HS09010	2D Media	0.5	51	17.00	68%	3	53.40	25	20	1.5	VS	0	0	0	0	0	0	0	0	0	0	1.5
HS09020	Graphic_Design	0.5	7	7.00	35%	1	7.33	20	16	0.5	VS	0	0	0	0	0	0	0	0	0	0	0.5
HS09040	3D Media	0.5	53	17.67	63%	3	55.50	28	22.4	1.5	VS	0	0	0	0	0	0	0	0	0	0	1.5
HS09070	Art_Advanced	0.5	7	2.33	47%	3	7.33	5	4	1.0	VS	0	0	0	0	0	0	0	0	0	0	1
HS09080	Theater_I	0.5	30	15.00	75%	2	31.41	20	16	1.0	PA	0	0	0	0	0	0	0	1	0	0	0
HS10110	Fund_Culinary_Ess	0.5	183	26.14	93%	7	191.62	28	22.4	4.5	CTE	0	0	0	4.5	0	0	0	0	0	0	0
HS10120	Culinary_Skills I	0.5	52	17.33	79%	3	54.45	22	17.6	2.0	CTE	0	0	0	2	0	0	0	0	0	0	0
HS10130	Culinary_Skills II	0.5	27	13.50	61%	2	28.27	22	17.6	1.0	CTE	0	0	0	1	0	0	0	0	0	0	0
HS10215	Human_Growth_&_Development	0.5	55	18.33	68%	3	57.59	27	21.6	1.5	FCS	0	0	0	0	0	1.5	0	0	0	0	0
HS10305	Early_Childhood_Education	0.5	40	20.00	77%	2	41.88	26	20.8	1.5	FCS	0	0	0	0	0	1.5	0	0	0	0	0
HS10310	Child_Development	0.5	121	24.20	93%	5	126.70	26	20.8	3.5	FCS	0	0	0	0	0	3.5	0	0	0	0	0
HS10315	Early_Childhood_Ed_Practicum	0.5	26	13.00	65%	2	27.23	20	16	1.0	FCS	0	0	0	0	0	1	0	0	0	0	0
HS10600	Leadership & Ethics	0.5	69	34.50	69%	2	72.25	50	40	1.0	CS	0	0	1	0	0	0	0	0	0	0	0
HS11000	Accounting_I	0.5	12	12.00	44%	1	12.57	27	21.6	0.5	CS	0	0.5	0	0	0	0	0	0	0	0	0
HS11010	Accounting_II	0.5	11	11.00	39%	1	11.52	28	22.4	0.5	CS	0	0.5	0	0	0	0	0	0	0	0	0
HS11020	Personal_Finance	0.5	227	20.64	76%	11	237.70	27	21.6	6.0	CS	0	0	6	0	0	0	0	0	0	0	0
HS11025	Personal_Financial_Planning	0.5	58	19.33	72%	3	60.73	27	21.6	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS11063	Digital_Media	0.5	72	18.00	100%	4	75.39	18	14.4	3.0	CL	0	0	0	0	0	0	0	0	0	0	0
HS11073	Video_Production	0.5	35	11.67	65%	3	36.65	18	14.4	1.5	CL	0	0	0	0	0	0	0	0	0	0	0
HS11075	Web_Design	0.5	5	5.00	28%	1	5.24	18	14.4	0.5	CL	0	0	0	0	0	0	0	0	0	0	0
HS11080	Intro_to_Business	0.5	198	19.80	90%	10	207.33	22	17.6	6.0	CS	0	6	0	0	0	0	0	0	0	0	0
HS11085	Entrepreneurship	0.5	13	13.00	72%	1	13.61	18	14.4	0.5	CS	0	0.5	0	0	0	0	0	0	0	0	0
HS11120	Work-Place_Experiences	0.5	40	5.00	50%	8	41.88	10	8	3.0		0	0	0	0	0	0	0	0	0	0	0
HS11137	Information_Tech_Applications_	0.5	68	17.00	68%	4	71.20	25	20	2.0	CS	0	2	0	0	0	0	0	0	0	0	0
HS11205	Principles_of_Marketing	0.5	64	21.33	79%	3	67.02	27	21.6	2.0	CS	0	0	2	0	0	0	0	0	0	0	0
HS11207	Marketing_Management	0.5	30	15.00	56%	2	31.41	27	21.6	1.0	CS	0	1	0	0	0	0	0	0	0	0	0
HS11400	Health Sciences I	0.5	87	14.50	97%	6	91.10	15	12	4.0	CS	0	4	0	0	0	0	0	0	0	0	0
HS11401	Health Sciences II	0.5	34	11.33	76%	3	35.60	15	12	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS11402	Health Sciences-CNA	0.5	29	5.80	73%	5	30.37	8	6.4	2.5	CS	2.5	0	0	0	0	0	0	0	0	0	0
HS11403	Health Sciences III	0.5	25	12.50	104%	2	26.18	12	9.6	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS11405	Med Aide DC	0.5	6	6.00	100%	1	6.28	6	4.8	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
HS11500	Career_Seminar	0.5	315	22.50	90%	14	329.84	25	20	8.5	CS	0	0	8.5	0	0	0	0	0	0	0	0
HS11550	JAG Nebraska	0.5	149	14.90	83%	10	156.02	18	14.4	5.5	CS	0	5.5	0	0	0	0	0	0	0	0	0
HS11900	Intro_Prof_Edu	0.5	7	7.00	47%	1	7.33	15	12	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS12041	Academic_Support	0.5	124	10.33	74%	12	129.84	14	11.2	6.0	CS	0	6	0	0	0	0	0	0	0	0	0
HS12041	Academic_Support	0.5	26	6.50	87%	4	27.23	7.5	6	2.5	CS	2.5	0	0	0	0	0	0	0	0	0	0
HS12091	Job_Site	0.5	26	2.17	22%	12	27.23	10	8	2.0		0	0	0	0	0	0	0	0	0	0	0
HS12105	Cassette_House								0			0	0	0	0	0	0	0	0	0	0	0
HS12108	Functional_Reading	0.5	21	10.50	70%	2	21.99	15	12	1.0	CS	0	1	0	0	0	0	0	0	0	0	0
HS12109	Functional_Math	0.5	20	5.00	50%	4	20.94	10	8	1.5	CS	1.5	0	0	0	0	0	0	0	0	0	0
HS12111	Foundation_Math_1	0.5	12	6.00	60%	2	12.57	10	8	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
HS12112	Foundation_Math_2	0.5	21	10.50	105%	2	21.99	10	8	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS12130	English_Skills_I	0.5	24	12.00	120%	2	25.13	10	8	2.0	CS	0	2	0	0	0	0	0	0	0	0	0
HS12140	English_Skills_II	0.5	6	3.00	30%	2	6.28	10	8	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS12150	English_Skills_III	0.5	17	8.50	57%	2	17.80	15	12	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
HS12160	English_Skills_IV	0.5	6	3.00	15%	2	6.28	20	16	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS12165	English_Skills_V	0.5	4	2.00	10%	2	4.19	20	16	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS12810	Curriculum_Life_Skills	0.5	104	9.45	63%	11	108.90	15	12	5.0		0	0	0	0	0	0	0	0	0	0	0
HS12920	Behavioral_Skills	0.5	42	3.50	35%	12	43.98	10	8	3.0		0	0	0	0	0	0	0	0	0	0	0
HS15100	CCC-Campus	0.5	29	14.50	52%	2	30.37	28	22.4	1.0		0	0	0	0	0	0	0	0	0	0	0
HS15110	CCC-Sem2	0.5	3	3.00	15%	1	3.14	20	16	0.5		0	0	0	0	0	0	0	0	0	0	0
HS15114	CCC-Technical_Math	0.5	21	21.00	78%	1	21.99	27	21.6	1.0		0	0	0	0	0	0	0	0	0	0	0
HS15115	CCC-Public_Speaking	0.5	33	16.50	83%	2	34.55	20	16	1.5		0	0	0	0	0	0	0	0	0	0	0
HS15116	CCC-Eng_Comp	0.50	56	14.00	70%	4	58.64	20	16	2.0		0	0	0	0	0	0	0	0	0	0	0
HS15117	CCC-Toddler_Dev	0.5	0	0.00	0%	1	0.00	20	16	0.0		0	0	0	0	0	0	0	0	0	0	0
HS15118	CCC-Preschool_Dev	0.5	0	0.00	0%	1	0.00	15	12	0.0		0	0	0	0	0	0	0	0	0	0	0
HS15119	CCC-Safety	0.5	0	0.00	0%	1	0.00	15	12	0.0		0	0	0	0	0	0	0	0	0	0	0
HS16010	EL_English A	0.5	0	0.00	0%	1	0.00	15	12	0.0	CS	0	0	0	0	0	0	0	0	0	0	0
HS16020	EL_English B	0.5	2	2.00	10%	1	2.09	20	16	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS16106	English_Language_Development_A	0.5	0	0.00	0%	1	0.00	15	12	0.0	CS	0	0	0	0	0	0	0	0	0	0	0
HS16108	English_Language_Development_B	0.5	2	1.00	5%	2	2.09	20	16	0.5	CS	0.5	0	0	0	0	0	0	0	0	0	0
HS16109	English_Language_Development_C	0.5	16	4.00	50%	4	16.75	8	6.4	1.5	CS	1.5	0	0	0	0	0	0	0	0	0	0
HS16115	ELL_Language_Arts_1	0.5	33	8.25	38%	4	34.55	22	17.6	1.0	CS	1	0	0	0	0	0	0	0	0	0	0
HS16142	ELL_Language_Arts_3	0.5	43	10.75	54%	4	45.03	20	16	1.5	CS	0	1.5	0	0	0	0	0	0	0	0	0
HS16162	ELL_Language_Arts_2	0.5	49	12.25	61%	4	51.31	20	16	2.0	CS	0	2	0	0	0	0	0	0	0	0	0
HS17000	Independent_Study	0.5	96	4.36	34%	22	100.52	13	10.4	5.0	CS	5	0	0	0	0	0	0	0	0	0	0
HS17050	Senior_Release	0.5	526	131.50	75%	4	550.79	175	140	2.0		0	0	0	0	0	0	0	0	0	0	0
HS17635	A+_Service_Learning	0.5	17	8.50	43%	2	17.80	20	16	1.0		0	0	0	0	0	0	0	0	0	0	0
HS17715	Home_Room	0.5	2460	16.18	81%	152	2575.92	20	16	80.5		0	0	0	0	0	0	0	0	0	0	0
	Total		19325		67%	1135	20235.6					31.0	108.5	176.5	48.5	53.0	7.5	0.0	12.5	40.0	0.0	12.0
							# of Periods Scheduled a Day			6.00		6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
	REQUIRED CLASSROOMS											6.0	19.0	30.0	9.0	9.0	2.0	0.0	3.0	7.0	0.0	2.0
												5.2	18.1	29.4	8.1	8.8	1.3	0.0	2.1	6.7	0.0	2.0
							Actual					SCS	MCS	LCS	CTE	SL	FCS	FL	PA	PF	CL	VS

Columbus Public Schools
ENGAGING ALL LEARNERS TO ACHIEVE SUCCESS

DLRGROUP

Capacity Study: One-Page Summary

Columbus Public Schools · Enrollment as of October 1, 2026 · Prepared October 2026

Bottom line

On October 1, 2026 counts, CPS is at **87% of functional capacity**: 3,980 students in about 4,577 seats. The high school (95%) and middle school (90%) are tightest; Emerson (61%) and Kramer (70%) hold the most open space. From a 2024-25 baseline, DLR projects 4,550 students by 2029, about 570 more than today, which would use nearly all remaining seats.

Study: DLR Group, fall 2026 draft, covering all eight buildings. **Growth:** Columbus population up about 14% and CPS enrollment up about 17% over 15 years.

Enrollment vs. functional capacity

Building	2024-25 (DLR)	Oct 1, 2026	Capacity	Used	Open seats	Limiting factor
Columbus High (9-12)	1,337	1,305	1,375	95%	70	Gen. classrooms; Health Sciences in non-designed space
Columbus Middle (5-8)	1,207	1,125	1,250	90%	125	Science labs (12th lab needed above 1,260)
North Park (K-4)	304	294	330*	89%	36	Classrooms
Centennial (K-4)	353	339	381*	89%	42	Cafeteria; SPED/support space
Lost Creek (K-4)	318	316	381	83%	65	Cafeteria; SPED/support space
West Park (K-4)	215	201	250*	80%	49	Classrooms; can add grade 5
Kramer Preschool	170	210	300	70%	90	Half-day classrooms (excl. 6 EC rooms)
Emerson (K-4)	221	190	310	61%	120	Classrooms; upstairs only supports grades 3+ by code; can add grade 5
Elementary K-4	**1,411**	**1,340**	**1,652**	**81%**	**312**	
District total	**4,125**	**3,980**	**4,577**	**87%**	**597**	

*Corrected from DLR draft (Centennial 383, North Park 320, West Park 270) using DLR's own classroom and cafeteria math. Oct 1 counts include high-needs/alt ed (CMS 3, Lost Creek 6) and CHS Gr 5+ and Cassette (32); the 42 NTLSC students are counted in their home buildings. SPED programming has not been analyzed and may lower every building's capacity.

Key findings

- **Secondary is the tightest.** CHS has 70 open seats and needs 2 more classrooms per 25 added students; CTE/exploratory pathways are already constrained. CMS needs a 12th science lab above 1,260 students.
- **Elementary room sits mostly at Emerson.** Of 312 open K-4 seats, 120 are at Emerson; the other four buildings run 80-89%.
- **Cafeterias cap Centennial and Lost Creek.** Classroom counts suggest 485 and 430, but lunchroom size holds both at 381.
- **Grade 5 can return to Emerson and West Park.** Centennial, Lost Creek and North Park cannot absorb a fifth grade.
- **Projected growth nearly fills the system by 2029.** About 570 more students against 597 open seats, and most open seats are at Emerson and Kramer, not where secondary growth lands.
- **DLR used 2024-25 enrollment.** Oct 1, 2026 enrollment is 145 lower (-3.5%), which runs against the growth trend in DLR's chart; the 2029 projection should be re-run from current counts.

Scenarios to consider

The draft names four options, not yet detailed: (1) targeted expansion of existing schools, (2) a new elementary school, (3) a grades 5-6 intermediate school, and (4) a hybrid strategy.

Source: DLR Group Capacity Study (Oct 2026 draft); CPS enrollment Oct 1, 2026

WEARABLE RECORDING DEVICES REGULATION

The Board of Education of Columbus Public Schools adopts the following regulation governing smart glasses and other wearable recording devices in accordance with the Board's authority to establish rules and standards of student conduct under the Student Discipline Act and the requirements of Laws 2025, LB 140, relating to student use of electronic communication devices.

The District's general policy is to provide a safe, orderly, and focused learning environment in which students and staff can teach and learn without unauthorized recording. Wearable technology, including smart glasses, can discreetly capture, record, transmit, and stream audio, images, and video, and can access artificial-intelligence and communication services. These capabilities create risks to student and staff privacy, to academic integrity, and to the security of district, state, and national assessments that are not adequately addressed by the District's general electronic communication device rules.

This regulation supplements Board Policy 504.11 (Student Use of Electronic Communication Devices) and the student handbooks of each building. Where this regulation is more restrictive than other District rules regarding electronic communication devices, this regulation controls with respect to wearable recording devices. This regulation is subject to further interpretation or guidance by administrative or Board regulations, which may be adopted from time to time. Students, parents, and guardians are encouraged to contact their building administration for further specifics.

(1) Definitions. For purposes of this regulation:

(a) Wearable recording device. "Wearable recording device" means eyewear or any other device worn on the body that is capable of capturing, recording, transmitting, or streaming audio, images, or video, or of accessing artificial-intelligence, internet, or communication services. The term includes, but is not limited to, smart glasses such as Meta Ray-Ban, Meta Display, and similar devices from any manufacturer, whether or not the device is fitted with prescription lenses and whether or not the device is powered on or connected.

(b) Privacy area. "Privacy area" means any restroom, locker room, shower, changing area (including those used for physical education, athletics, and performing arts), health office or nurse's office, counseling office, and any other location designated in Board policy or in a student handbook as an area in which individuals have a reasonable expectation of privacy.

(c) School day. "School day" means the period beginning when a student arrives on school property and ending at the close of the student's regular school day, including passing periods, lunch, recess, and time spent on District transportation.

(d) School-sponsored activity. "School-sponsored activity" means any field trip, instructional function, extracurricular activity, or other event supervised or administered by the District, whether held on or off school property.

(2) Student possession and use during the school day. Students shall not wear, activate, or use a wearable recording device on school property, on District transportation, or at a school-sponsored activity during the school day. A student who brings a wearable recording device to school shall keep the device powered off and stored out of sight, in a manner designated by building administration, for the entire school day. Building administration may extend this restriction to school-sponsored activities held outside the school day by written notice to participating students.

(3) Recording in privacy areas prohibited at all times. No person, including students, employees, volunteers, contractors, and visitors, shall bring a wearable recording device into a privacy area in an operable condition, or use any device of any kind to capture, record, transmit, or stream audio, images, or video in a privacy area, at any time, whether or not school is in session.

(4) Assessments and academic integrity. Wearable recording devices, together with any other device not expressly permitted by the assessment's administration rules, are prohibited in any room in which a District, state, or national assessment is administered, including but not limited to NSCAS, the ACT, and Advanced Placement examinations. Possession of a wearable recording device during an assessment may result in invalidation of the student's assessment, in addition to any other consequence under this regulation or the assessment provider's rules.

(5) Exceptions. A student may wear or use a wearable recording device only as follows:

(a) Individualized education program or Section 504 plan. When the use is required by the student's individualized education program (IEP) or Section 504 plan, as determined by the student's IEP team or Section 504 team.

(b) Documented medical need. When the use is necessary to monitor or manage the student's health care, as documented by a licensed health care provider and approved by building administration in consultation with the school nurse.

(c) District-authorized educational use. When authorized in writing by the Superintendent or the Superintendent's designee for a specific educational purpose during instructional time.

Any exception granted under subsections (a), (b), or (c) shall be documented in writing and shall specify the device, the permitted functions, and the locations and times of permitted use. Unless the documented exception expressly provides otherwise, an exception does not authorize:

(i) use of the device's camera, video, or audio recording functions;

(ii) use of the device in any privacy area;

(iii) use of the device during any assessment, except as permitted by the assessment provider's accommodation rules; or

(iv) sharing, posting, or transmitting any recording of another student or employee.

(6) Prescription eyewear. That a wearable recording device is fitted with prescription or corrective lenses does not exempt the device from this regulation. Students who rely on such a device for vision correction are responsible for bringing conventional eyewear for use during the school day. Upon adoption of this regulation, building administration may allow a reasonable transition period, not to exceed 5 school days, for students to obtain conventional eyewear. Families with financial hardship may contact building administration regarding available resources.

(7) Employees, volunteers, and visitors. Employees, volunteers, contractors, and visitors are subject to Section (3) of this regulation at all times. Employees shall not use wearable recording devices to record students or other employees during the school day except as authorized by the Superintendent or the Superintendent's designee for a legitimate District purpose and in compliance with District policies on student records and employee conduct. Violations by employees will be addressed under applicable employee conduct policies. Visitors who violate this regulation may be directed to leave District property.

(8) Enforcement. District staff shall enforce this regulation as follows:

(a) Possession of devices. A staff member who observes a student in violation of this regulation may take possession of the wearable recording device. The device shall be secured by building administration and returned to the student's parent or guardian, or to the student at the end of the school day, as provided in the building student handbook.

(b) No access to device contents. District personnel shall not monitor, collect, or access information contained on a wearable recording device or other electronic communication device that is not owned or provided by the District, except as otherwise authorized by law.

(c) Referral to law enforcement. Suspected recording in a privacy area, or the suspected distribution of any recording made in violation of this regulation, shall be reported promptly to building administration and referred to law enforcement. Building administration shall preserve the device unaltered pending law enforcement action.

(d) Responsibility for devices. The District is not responsible for the loss, theft, or damage of any wearable recording device brought to school or to a school-sponsored activity, including a device in the District's possession under this regulation, except as otherwise required by law.

(9) Student discipline. Students who violate this regulation are subject to discipline in accordance with the Student Discipline Act and the rules and standards of student conduct adopted by the Board. Consequences may be progressive and will be specified in building student handbooks. Recording in a privacy area, recording or distributing images or recordings of students or staff without consent, and use of a wearable recording device to obtain an unfair advantage on an assessment are serious violations which may result in long-term suspension, expulsion, or other action authorized by law, in addition to any criminal consequences.

(10) Distribution and notice. The Superintendent or the Superintendent's designee shall publish this regulation in the Student Handbook or the equivalent for each building and on the

District website, and shall provide notice of this regulation to employees, volunteers, and visitors. Building administration is directed to post notice of the prohibition on recording at the entrance to each privacy area and at each assessment location.

(11) Review. This regulation shall be reviewed periodically by the Superintendent or the Superintendent's designee in light of changes in technology and law, with input from students, parents, guardians, and staff, and any recommended revisions shall be presented to the Board.

Legal References:

Laws 2025, LB 140 (student use of electronic communication devices)
Neb. Rev. Stat. §§79-254 to 79-296 (Student Discipline Act)
Neb. Rev. Stat. §79-262 (rules and standards of student conduct)
Neb. Rev. Stat. §79-267 (grounds for long-term suspension, expulsion, or mandatory reassignment)
Neb. Rev. Stat. §28-311.08 (unlawful intrusion)
Neb. Rev. Stat. §§86-271 to 86-2,115 (interception of communications)
20 U.S.C. §1232g; 34 C.F.R. Part 99 (Family Educational Rights and Privacy Act)
20 U.S.C. §1400 et seq. (Individuals with Disabilities Education Act)
29 U.S.C. §794 (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. §12131 et seq. (Title II, Americans with Disabilities Act)

Cross References:

Board Policy 504.11 (Student Use of Electronic Communication Devices)
Board Policy 504.03 (Student Conduct and Discipline)
Board Policy 405.00 (Employee Conduct)
Board Policy 1005.07 (Visitors to School Buildings)

File: 504.11R1

Regulation Adopted: _____

COLUMBUS PUBLIC SCHOOLS
Columbus, Nebraska

COLUMBUS PUBLIC SCHOOLS

MEMORANDUM OF UNDERSTANDING

TO: CEA Negotiations Committee
FROM: Jason Schapmann, Human Resources / Finance
Chip Kay, Ed.D., Superintendent
DATE: September 30, 2026
RE: Amendment for Clarification of CEU Calculations

Purpose

This memo consolidates the current language, standards, and reference sources on certification/continuing education units (CEUs) so that a consistent, defensible definition can be applied under Article 2D of the Master Agreement for salary schedule advancement and license-renewal purposes. It also provides clarifying language as an amendment and formal interpretation of the Negotiated Agreement.

1. Current Article 2D Criteria — What Qualifies as a CEU

Article 2D defines a qualifying CEU using three criteria, all of which must be met:

1. Delivery Standard (Participatory): The CEU must be earned through a participatory activity with strictly monitored and verified attendance — e.g., a structured course, conference, workshop, or lecture. Passive work hours and unverified independent study do not qualify.
2. Accreditation Standard: The CEU must be issued by an approved or accredited continuing education program or certifying body recognized within the employee's professional field.
3. Relevance Standard: The CEU must fall strictly within the employee's assigned teaching, professional, or clinical certification area.

2. Official Conversion Values by Role

Article 2D establishes two distinct conversion ratios, depending on the employee's role:

Role	Conversion Standard
These areas include but are not limited to SLP's, CTE/STS, Career Coordinator, School Psychologist, Hearing/Vision Specialists, EL teachers, Social Workers or other certified areas not included in continuing education at a post-secondary institution.	3 CEUs = 1 college/graduate credit hour
Nurses (per Agreement)	15 Continuing Education Contact Hours (CECHs) = 1 graduate credit hour

3. Reference Standard: What a CEU Measures

For background, the widely used (IACET-based) definition of a CEU is a standardized unit of professional-development participation used for license-renewal purposes:

- One CEU = 10 hours of contact hours in an educational course or class.
- Under this standard, a single-hour course equals 0.1 CEU, and a two-day (12–14 hour) class typically yields approximately 1.2–1.4 CEUs.

4. Definition Clause for Article 2D

The following language is a one-year addendum to the current 2026-2027 Certified Negotiated Agreement as a clarifying amendment and formal interpretation of the Continuing Education Units (CEU):

> *"A certification/continuing education unit (CEU) is defined as a credential earned through verified participation in an accredited course, conference, workshop, or lecture directly related to the employee's assigned clinical or educational certification area.* ***One CEU is measured as the certifying body's approved 10 hours of contact time****, and applies to salary schedule advancement at a ratio of 3 CEUs to 1 college credit hour (or 15 CECHs to 1 graduate credit hour for nursing staff)."*

5. Determine Process to Correct Errors

- How should prior year errors in placement be handled?
  - The certified employee will freeze at incorrect placement until that placement is achieved by credit or steps based on the index, then correct placement will take place moving forward.

_____	_____	Nathan Cain	10/1/26
Board of Education President	Date	CEA President	Date
_____	_____	Rebecca	10/1/26
Superintendent	Date	CEA Negotiations Member	Date

CERTIFICATED EMPLOYEE LEAVE

A. Paid Leaves

1. *Paid Leaves Available*. Columbus Public Schools makes the following forms of paid leaves available: Sick Leave, Bereavement Leave, Personal Leave, ~~Emergency Leave, Administrative Leave, Vacation Leave,~~ Family Parenting Leave, Adoption Leave and Professional Leave. In addition, Columbus Public Schools complies with laws that require leaves to be allowed without loss of pay, such as for military service and jury duty.

2. *Negotiated Agreement*. Paid leaves are provided for in the negotiated agreement with the designated association of certified employees. The negotiated agreement will control where there is any direct conflict with this policy.

3. *Nature of Paid Leave*. Paid leave is available to employees when the following specific conditions are met: (1) the employee is currently employed by the District; (2) the paid leave day is taken on a day the employee would otherwise be expected to be at work; and (3) the employee has met the conditions that are applicable to the type of paid leave that has been requested.

4. *Leave Year*. The leave year for paid leaves is Columbus Public Schools' fiscal year unless otherwise stated by individual contract.

5. ~~*Leave Days*~~ *Eligibility and Increments*. ~~Paid leave days are provided based on the same number of hours the employee is scheduled to work on the day the leave is taken, except for any day in which premium pay may be paid. For example, if an employee is scheduled to work 6 hours on a day that sick leave is used, the use of the sick leave on that day constitutes the use of 1 full sick day. Paid leave days may not be used in increments of less than one-half day unless otherwise specified or approved.~~ Each certificated employee of the District, upon completion of one (1) full day of work during his/her first year of employment, shall be eligible for the provisions of this policy. Leave may be taken in 1/8 day increments.

6. *Eligibility Based on Employment Status*. For purposes of eligibility for paid leave days, employees are identified as:

   i. *Full-Time Employees*—Employees scheduled to work in one position at least ~~1,387.5~~ 1,504 hours per leave year. Eligibility for full-time status treatment based on combinations of positions is subject to prior written approval of the Superintendent.

   ii. *Part-Time Employees*—Employees who are contracted to work at least 9 months in the leave year and who are scheduled to work at least 20 hours per week. Except as otherwise specified, Part-Time Employees are provided paid leaves on a pro rata basis measured against a ~~1,387.50~~ 1,504 hour work year (~~185 days x 7.5 hours~~ 188 days x 8 hours).

   iii. *Ineligible Employees*—Employees who are not Full-Time or Part Time Employees, as defined above, including any employees employed on a substitute or temporary basis. Ineligible Employees are not eligible for any paid leaves.

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~~iv. *New Classified Employees* – Employees who have been employed with the District less than 4 months and who are employed in a position that does not require NDE or HHS certificate or license. New Classified Employees are not eligible for paid leaves. Upon reaching the 4 month employment anniversary, the employee becomes eligible for paid leaves for the remainder of the leave year, including the 4 month probationary period, on a pro rata basis.~~

7. *Unused Days*. There is no pay for unused paid leave either during or upon ending of employment except as may be provided in the negotiated agreement with the designated association of certified employees or in written employment contracts approved by the Board, and except as required by law. A condition of paid leave being available is that the employee not engaged in misconduct warranting termination. Accordingly, in the event the Superintendent or the Board determines that an employee has engaged in misconduct, there shall be no pay for unused leave days. In the event unused leave days are required to be paid, the employee will be paid based on the stipulations outlined in the negotiated agreement and at the rate negotiated. ~~at the employee's daily rate of pay at the time the unused paid leave days first became available.~~

B. Sick Leave

1. *Days Per Leave Year*. Employees have 10 days sick leave ~~available~~ granted per leave year.

2. *Availability*. Sick leave is a paid workday when the employee may be absent from duties. Sick days are only available when the employee is unable to perform assigned duties due to ~~the~~ self or immediate family illness/injury, doctor visits or medical consultations, conditions associated with pregnancy, childbirth, or related medical conditions, quarantine due to exposure to a contagious disease, or temporary disability of the employee or due to the employee needing to care for a member of the employee's immediate family who is ill or has a serious health condition. There are no separate designations for personal and family sick leave. The following shall be considered members of the immediate family of an employee: Husband, wife, child, mother, father, sister, brother, mother-in-law, father-in-law, grandparents, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandchild, niece, nephew, aunt, and uncle, step children, step mother, step father, step brother, and step sister.

3. Employees are to use sick leave when unable to work. Activities other than caring for their own health or that of an immediate family member reflect an abuse of sick leave.

4. A written verification from a physician licensed to practice medicine may be required by the Superintendent or his/her designee after an absence from work which exceeds five (5) consecutive working days. In addition, if said absence continues beyond twenty (20) consecutive working days, said employee may be required to submit a written verification from a licensed physician of the need for his/her continued absence from work and may be required to submit additional

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written verification from a licensed physician each ten (10) working days thereafter to remain eligible for this benefit.

5. *Carry-over and Accumulation*. Unused sick leave may be carried over from one leave year to the next succeeding leave year to a maximum of 80 sick leave days. Once the maximum is accumulated, no further sick leave days will be available or granted for the ensuing leave year or years until the accumulated number of days is less than 80. The number of days an employee shall receive pay for absences due to reasons or conditions defined above will be determined by the number of accumulated sick leave days credited to said employee.

6. An employee may, at his/her discretion, request that any days absent from work for a condition defined above be treated as leave without pay. Any days absent for such a condition beyond the number of accumulated sick leave days shall be treated as leave without pay.

7. Upon returning to work from an absence due to a condition defined herein, the employee must file a "Sick Leave" form with his/her immediate supervisor. The form shall contain the following statement: "I declare under penalty of perjury that this is a true and just claim and falsifying this report could result in loss of all or part of my accumulated sick leave."

8. A teacher who is reemployed shall receive sick leave benefits in the following manner: (a) up to two (2) years absence, no loss of accumulated leave; (b) three (3) to five (5) years absence, five (5) days loss of accumulated sick leave for each year of absence; (c) six (6) or more years of absence, the teacher will start as a new teacher.

9. Covered employees on Extended Duty shall receive additional sick leave at the rate of one (1) contract day for each additional twenty (20) contract days of work.

10. Any catastrophic illness or other situation under the sick leave provisions may be considered by the Superintendent for additional sick leave.

11. Upon separation from the District, a certificated employee who has completed 15 or more consecutive years with the District will be compensated one-half of the regular substitute teacher rate in that employee's final year with the District for each day of unused sick leave up to a limit of 40 days. Unused sick leave will be compensated in increments of no less than .5 days. Compensation will appear in the June payroll check.

12. In the event that the District implements an Early Retirement Incentive Program, a certificated employee who has completed 15 or more consecutive years with the District shall be permitted to select either the pay for unused sick leave benefit or the early retirement incentive program benefit, but not both benefits.

13. Certificated staff who receive a notice of Reduction in Force (RIF) prior to April 15th (or the next business day if the 15th falls on a weekend, holiday, or vacation day) shall have the following leave available at the District's expense: one (1) accumulated sick leave day for job seeking or counseling, and two (2) accumulated sick leave days for job interviews.

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C. Bereavement Leave

1. *Immediate Family*. Five (5) days per incident shall be granted in the event of the death of a child, spouse, parent, brother, sister, or sole responsibility, which shall not be charged against sick leave accumulation. Bereavement leave will also be available to both the male and female parent in the event of "lost pregnancies" (miscarriage, ectopic pregnancy, or stillbirth). Five additional days per incident may be granted which shall be charged against accumulated sick leave.

2. Three (3) days per incident shall be granted in the event of the death of ~~a parent-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparents, grandparent-in-law, or grandchildren~~ other immediate family members, which shall not be charged against accumulated sick leave. Three additional days per incident may be granted which shall be charged against accumulated sick leave.

3. *Non-Immediate Family*. Up to two (2) days per year may be allowed to attend the funerals of relatives or personal friends not covered by the immediate family definition, which shall not be charged against accumulated sick leave. Two additional days may be granted during the current school year, which shall be charged against accumulated sick leave.

4. *Use of Bereavement Leave*. Bereavement leave is to be used for purposes of addressing issues related to the death and to attend funeral services. The taking of a bereavement leave without attending funeral services would be an abuse of bereavement leave, except in the case of the death of the employee's parent, child or spouse, where grief would be expected to impair the employee's ability to function at work. ~~Bereavement Leave will be deducted from an employee's sick leave balance.~~

5. *Carry-over and Accumulation*. There is no carry-over or accumulation of unused bereavement leave. ~~Sick, Personal or Emergency leave may, at the employer's option, be granted beyond the provisions noted above.~~

D. Family Parenting Leave

Up to five (5) days of accumulated sick leave per year may be used for family parenting (per grandchild or adoption) leave. An additional five (5) days may be used for which substitute pay will be deducted. Thereafter, full pay deduction will be made.

E. Personal Leave

1. *Days Per Leave Year*. Certificated Employees have ~~2~~ 3 days of personal leave available per ~~leave~~ contract year. Persons desiring to take a personal leave day must make a personal request to their immediate supervisor. Beginning with year ten (10) of employment with Columbus Public Schools, a certificated employee will be entitled to one (1) additional personal day per year. This additional day is not eligible for unused compensation and may not be carried over if unused.

   a. ~~Two (2)~~ Three (3) days of personal leave requested shall be subject to administrative approval and must be applied for at least (5) calendar days

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in advance of the date the leave will occur.

b. The Superintendent may grant personal leave without 5 days notice (assuming the employee has a day of personal leave left) when conditions or situations make it impossible for an employee to fulfill his/her assigned duties.

c. Application for personal leave that extends the breaks of Labor Day, Thanksgiving, Christmas / New Years, spring break, Easter, or Memorial Day; or that replaces the first contract day, the last contract day, or parent / teacher conferences shall be subject to the Superintendent's approval.

d. Personal Leave shall be handled confidentially.

e. The District will compensate certificated employees ~~$100~~ $150 for each day of unused personal leave up to a maximum of 3 days per school year. Unused personal leave will be compensated in increments of no less than .5 days. Compensation will appear in the June payroll check.

f. An employee who does not complete all 188 days of his/her annual contract due to termination, resignation, or retirement becomes ineligible for unused personal day compensation.

2. *Availability*. Personal leave is available for use when an employee has personal matters to attend to that require an absence from duties. The availability of personal leave is to be determined at the discretion of the Superintendent.

3. *Carry-over and Accumulation*. There is no carry-over or accumulation of unused personal leave.

F. Professional Leave

1. *District Professional Leave*. Certificated employees who are required to attend professional development due to their teacher position/instructional responsibilities, are asked by an administrator to attend professional development, or are part of a Districtwide professional development activity will be granted District Professional Leave. This does not include any professional development related to an extra duty position, which is categorized as Personal Professional Leave. ~~*Days Per Leave Year*. Certificated employees covered by this agreement shall have 3 days Professional Leave to attend professionally enhancing opportunities. Professional Leave is subject to approval by the Board of Education or its designee (s).~~ Professional Leave is also subject to approval of the certificated employee ~~covered by this agreement~~ covered by the negotiated agreement, should such leave fall outside normal school day or is on a non-contract day.

2. *Personal Professional Leave*. Certificated employees covered by the negotiated agreement shall have the opportunity to use up to three (3) personal professional leave days per school year. These days must meet district initiatives, personal professional development, school improvement, and/or professional improvement plans for an employee to be eligible for this leave. This leave requires the approval of the building Principal and the Superintendent (or designee) at least 14 calendar days in advance.

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3. *Association President*. One Columbus Education Association President shall have one paid personal-professional day for Association work outside of the school district.

4. *Availability*. Professional leave is available for attendance at local, regional, state, or national functions provided attendance is judged by the Superintendent or designee to be for professional development of the employee in an aspect of the employee's employment duties or of potential benefit to the District or schools served by the employee. Professional development is defined as a specific conference or event where the attendee has the opportunity to participate in development activities, general or individual sessions, or goal-oriented shadowing/mentoring opportunities. Attendance at such functions is to be determined at the discretion of the Superintendent. Expenses for attendance, including transportation, meals, registration fees, and other function-related expenses deemed necessary and approved by the Superintendent will be paid ~~by~~ in accordance with the Coffee Act Policy.

   a. *Carry-over and Accumulation*. There is no carry-over or accumulation of unused professional leave.

G. Unpaid Leaves

The Columbus Public Schools Board of Education, recognizing the need of staff members to take leave from their duties at school for various situations, establishes a program in which staff members can request a leave of absence without pay for a specific period of time. Approval of such leave shall be governed by the instructional needs of the students as determined by the Building Principal/Director. Requests for leave without pay must receive the written approval of the Building Principal/Director and the Superintendent of Schools before being granted. Staff members shall submit their requests for leave on appropriate forms supplied by the School District and follow specific rules and regulations as established by the administration and the master agreement to support this policy. Should an employee be absent from work in excess of the employee's available paid leaves, the absence will be an unpaid leave. The employee's salary and fringe benefits (including the cost of premiums for group health insurance) may be subject to reduction for the day or days of work missed. In the event that a teacher exceeds the leave available to them, excess absences numbering two (2) or fewer days will result in the pro-rated per diem salary being reduced from the current month's pay. Excess absences numbering greater than two (2) days will result in the pro-rated per diem salary being reduced evenly over the remaining months of the current contract year.

H. Leave Without Pay

~~The Columbus Public Schools Board of Education, recognizing the need of staff members to take leave from their duties at school for various situations, establishes a program in which staff members can request a leave of absence without pay for a specific period of time. Approval of such leave shall be governed by the instructional needs of the students as determined by the Building~~

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~~Principal/Director. Requests for leave without pay must receive the written approval of the Building Principal/Director and the Superintendent of Schools before being granted. Staff members shall submit their requests for leave on appropriate forms supplied by the School District and follow specific rules and regulations as established by the administration to support this policy.~~

The following rules and procedures will govern leave without pay:

1. A leave shall not be granted for a time period greater than one year in length.
2. Staff members shall make their requests on a leave without pay form and shall attach a written letter identifying the purpose for such leave. Forms should be submitted to their Principal or Director.
3. A Principal or Director shall consider the following before acting upon a request for leave without pay:

a. Instructional needs of the students in the District.

b. The needs of the staff member requesting the leave.

c. Ability to find a suitable replacement for said staff member.

d. If leave is for less than one year, appropriate starting and ending times of leave will be established. These times should prove to be the least disruptive for the students' educational program.

4. The Principal/Director may approve or reject the request for leave without pay.
5. If the Principal/Director approves the leave without pay, the staff member shall do the following:

a. Submit to the Principal/Director on an approved form the mailing address where the staff member can be reached during March of the year when the staff member is on leave so that the staff member can receive notice of the offer of continuing employment.

b. The staff member will understand that he/she shall respond to the offer of continuing employment by:

i. Stating that he/she wants to return to his/her position or;

ii. Requesting an extension of his/her leave for another year thereby giving up his/her right to a guaranteed position.

c. If a teacher is on an extension of his or her leave, and said teacher indicates that he/she wishes to be employed, such teacher shall accept the first position offered. If such offer is not accepted, no other offers will be made during that year. The teacher is free to apply for any position that is available and such application will be given consideration.

d. If the staff member does not respond within the allotted time frame, it shall be considered as a resignation and the Board will terminate the contract and all obligations to the staff member.

e. If the Principal/Director approves an extension for the staff member, the staff

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member shall complete all steps (a) through (c).

6. In no case will a staff member be granted more than two extensions to leave without pay. The total time frame of leave without pay and extension will not exceed three years. If a leave of absence begins during a school year and does not extend beyond ten (10) working days, said employee's salary will be reduced by 1/(number of contract days) for each day missed. If said absence continues beyond ten (10) consecutive working days in one school year, said employee's salary and health insurance/annuity money will be reduced according to the formula named above. Said employee's life insurance and long term disability insurance will be continued at the District's expense for the duration of the leave during the school year for which the leave was initiated. Any employee receiving an extension of his/her leave beyond the school year during which the leave was initiated will receive no salary or other monetary benefits until he/she returns to work. An employee on such leave beyond ten (10) consecutive days may elect to continue his/her health insurance at his/her expense. No increment credit will be awarded to any teacher on such leave if his/her absence during any school year is for more than one-half school year.

I. FMLA

Family and medical leaves shall be allowed under the terms and conditions of the Family and Medical Leave Act of 1993 (FMLA) as amended. Staff must have been employed with the District for at least twelve (12) months before they are eligible for FMLA leave. FMLA leave is unpaid and may be used for the birth of a child, the adoption of a child, to care for a sick spouse, child, or parent, or for the employee's own serious health condition.

The "leave year" for purposes of the FMLA shall be a "rolling" twelve-month period, measured backward from the date of any FMLA usage.

~~Substitution of accrued paid leaves for otherwise unpaid FMLA leaves may be required at the discretion of the Superintendent or the Board. The employee may also have paid leave run concurrently with unpaid FMLA leave entitlement, provided the employee meets applicable requirements of the leave policy.~~ Staff may elect to first use all other leaves to which they may be entitled, such as sick leave, bereavement leave, or any other such leave, before unpaid FMLA leave is applicable. If such other leaves are elected, such days of leave shall be counted against the twelve (12) weeks of FMLA leave.

Employees shall be required to submit medical certifications to support a request for FMLA leave because of a serious health condition, or a sick leave, when such leave is for a duration in excess of five successive days, and in such other cases as deemed appropriate by the Superintendent or the Board based on the nature of the illness or other circumstances surrounding the leave. Second and third medical opinions may, in the Superintendent or the Board's discretion, be required. Employees shall be required to report periodically, at such times as requested by the Superintendent or the Board, on their intent to return to work from FMLA leaves and other leaves. Employees shall be required to submit a fitness-for-duty certification from their health care provider as a condition of returning to work from a FMLA leave taken

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because of the employee's serious health condition, or from a sick leave taken by reason of the employee's illness, when such leave was of a duration in excess of five (5) successive days, and upon request of the Superintendent or the Board when such is deemed appropriate by the Superintendent or the Board based upon the nature of the illness or other circumstances surrounding the leave.

All staff must give at least thirty (30) days notice except for emergency situations. The District will maintain the employee's health insurance while on FMLA leave under the same terms and conditions as when he or she is employed; the employee will be expected to pay his or her share of any health insurance premium each month when it comes due. If the employee does not return from leave, he or she will be expected to repay the District for the full amount of health insurance premiums paid by the District during the leave. If both husband and wife are employed by the District, they are entitled to only twelve (12) weeks total for the birth or adoption of a child or to care for a sick parent. Unpaid days during FMLA leave will be calculated at the actual cost of a substitute or 1/188th of the teacher's contract (not including extra or extended duty), whichever is less. Any staff member who submits false reasons or fraudulent records to support an FMLA request will be subject to immediate discharge.

Staff employed principally in an instructional capacity are subject to the special FMLA rules for instructional employees regarding intermittent leave for planned medical treatment and leave taken near the end of an academic term, as provided in the Act and the negotiated agreement.

An "equivalent position" for FMLA restoration purposes shall, in the case of certificated employees, be any administrative, teaching, or instruction related position for which the employee is qualified by reason of endorsement, college preparation, or experience, or other indicia. In the case of coaching or other similar extracurricular duty assignments, "equivalent position" can be any extracurricular duty assignment. In the case of other employees or positions, "equivalent position" can be one with or at equivalent pay, benefits, and working conditions, involving similar or related duties, as determined by the Superintendent or the Board.

By law, FMLA leave is available only to employees who meet certain conditions. One of the conditions is that the employee "is employed at a worksite where 50 or more employees are employed by the employer within 75 mile of that worksite."

The District will allow employees who do not meet this condition due to the location of their worksite to take unpaid leaves on the same terms and conditions as other ~~ESU~~ District employees are allowed to take FMLA leaves. Such unpaid leaves will be allowed as ~~an ESU~~ a District provided benefit and not as an FMLA protected leave.

J. Military and Family Military Leave

Military leave and family military leave will be granted to the extent required by state and federal law.

Employees requesting military leave must notify the Superintendent as soon as they receive notification of activation. Employees are to attach a copy of their orders to

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a leave request form when they prepare the request for military leave.

Employees requesting to take family military leave under the Nebraska statutes must notify the Superintendent at least 14 days in advance of taking such a leave if the leave will be for 5 or more consecutive days, consult with their supervisor to schedule the leave so as to not unduly disrupt operations of the District. For leaves of less than 5 days, the employee is to notify the Superintendent of the leave request as soon as practicable.

Family military leave under the FMLA will be provided in accordance with that law and subject to the provisions of the Board policy pertaining to FMLA leave.

K. Adoption Leave

Adoption leave will be permitted to be taken by an adoptive parent for the same time and on the same terms as an employee is permitted to take a leave of absence upon the birth of the employee's child. An employee may also use Family Parenting Leave for an adoption. The adoptive parent leave of absence begins following the commencement of the parent-child relationship. The parent-child relationship commences, for purposes of adoption leave, when the child is placed with the employee for purposes of adoption. The employee shall be deemed to have waived any adoptive leave days not taken following the commencement of the parent-child relationship, except as the Superintendent and the employee may otherwise agree. Advance notice of an anticipated adoption shall be provided by the employee to the Superintendent as early as possible.

L. Jury Duty Leave

An employee who is summoned for jury service must promptly notify the employee's immediate supervisor. The employee will be allowed time off for jury duty. There will be no loss of salary or deduction in leave time for time spent in jury services. The District may at its discretion reduce salary by an amount equal to any compensation, other than expenses, paid by the court for jury duty.

If an employee reports for jury duty in the morning and is then dismissed from jury duty for the remainder of the day, the employee is to report for work and resume duties for the balance of the day, except as may be otherwise arranged by the employee's immediate supervisor.

M. ~~Subpoena to Testify~~ Court Summons Leave

An employee must promptly notify the employee's immediate supervisor when the employee receives a lawfully issued subpoena to testify in court or to give a deposition that may require an absence from duty. In addition to informing his/her supervisor, the employee shall complete a Court Summons Leave Form.

~~In the event the subpoena involves a job-related matter in which the employee is testifying on behalf of the District, the absence will be treated similar to a jury duty leave.~~ Any employee subpoenaed to appear as a witness in court (except for personal law violations) shall not receive any reduction in salary for any part of the period of time he/she is absent from work. Any monies received from the court for such an

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appearance shall be the property of the employee.

In the event the subpoena involves a personal matter, the employee will be required to use available leave days. A subpoena will be considered to involve a personal matter whenever the employee ~~or a family member or friend of the employee~~ is a party to the legal proceeding, unless the employee's involvement in the legal matter is solely due to actions taken in connection with the employee's work duties, the actions of the employee were not inappropriate, and the District is not an opposing party in the legal matter.

N. Emergency Medical Leave Bank

An Emergency Medical Leave Bank is established for certificated staff covered by the negotiated agreement to protect participating staff members from financial loss due to sudden, unforeseen illness or disability of indeterminate duration, or childbirth or adoption. Participation is voluntary and annual, and only those who contribute to the bank may access its resources. Contributions, eligibility, limits, and the review process are governed by the negotiated agreement (Appendix E).

Policy
Adopted: 10-10-11
Revised: 11/10/14
Revised: _____

COLUMBUS PUBLIC SCHOOLS
Columbus, Nebraska

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CERTIFICATED EMPLOYEE LEAVE

A. Paid Leaves

1. *Paid Leaves Available*. Columbus Public Schools makes the following forms of paid leaves available: Sick Leave, Bereavement Leave, Personal Leave, Family Parenting Leave, Adoption Leave and Professional Leave. In addition, Columbus Public Schools complies with laws that require leaves to be allowed without loss of pay, such as for military service and jury duty.

2. *Negotiated Agreement*. Paid leaves are provided for in the negotiated agreement with the designated association of certified employees. The negotiated agreement will control where there is any direct conflict with this policy.

3. *Nature of Paid Leave*. Paid leave is available to employees when the following specific conditions are met: (1) the employee is currently employed by the District; (2) the paid leave day is taken on a day the employee would otherwise be expected to be at work; and (3) the employee has met the conditions that are applicable to the type of paid leave that has been requested.

4. *Leave Year*. The leave year for paid leaves is Columbus Public Schools' fiscal year unless otherwise stated by individual contract.

5. *Eligibility and Increments*. Each certificated employee of the District, upon completion of one (1) full day of work during his/her first year of employment, shall be eligible for the provisions of this policy. Leave may be taken in 1/8 day increments.

6. *Eligibility Based on Employment Status*. For purposes of eligibility for paid leave days, employees are identified as:

   i. *Full-Time Employees*—Employees scheduled to work in one position at least 1,504 hours per leave year. Eligibility for full-time status treatment based on combinations of positions is subject to prior written approval of the Superintendent.

   ii. *Part-Time Employees*—Employees who are contracted to work at least 9 months in the leave year and who are scheduled to work at least 20 hours per week. Except as otherwise specified, Part-Time Employees are provided paid leaves on a pro rata basis measured against a 1,504 hour work year (188 days x 8 hours).

   iii. *Ineligible Employees*—Employees who are not Full-Time or Part Time Employees, as defined above, including any employees employed on a substitute or temporary basis. Ineligible Employees are not eligible for any paid leaves.

7. *Unused Days*. There is no pay for unused paid leave either during or upon ending of employment except as may be provided in the negotiated agreement with the designated association of certified employees or in written employment contracts approved by the Board, and except as required by law. A condition of paid leave being available is that the employee not engaged in misconduct warranting

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termination. Accordingly, in the event the Superintendent or the Board determines that an employee has engaged in misconduct, there shall be no pay for unused leave days. In the event unused leave days are required to be paid, the employee will be paid based on the stipulations outlined in the negotiated agreement and at the rate negotiated.

B. Sick Leave

1. *Days Per Leave Year*. Employees have 10 days sick leave granted per leave year.

2. *Availability*. Sick leave is a paid workday when the employee may be absent from duties. Sick days are only available when the employee is unable to perform assigned duties due to self or immediate family illness/injury, doctor visits or medical consultations, conditions associated with pregnancy, childbirth, or related medical conditions, quarantine due to exposure to a contagious disease, or temporary disability of the employee or due to the employee needing to care for a member of the employee's immediate family who is ill or has a serious health condition. There are no separate designations for personal and family sick leave. The following shall be considered members of the immediate family of an employee: Husband, wife, child, mother, father, sister, brother, mother-in-law, father-in-law, grandparents, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandchild, niece, nephew, aunt, and uncle, step children, step mother, step father, step brother, and step sister.

3. Employees are to use sick leave when unable to work. Activities other than caring for their own health or that of an immediate family member reflect an abuse of sick leave.

4. A written verification from a physician licensed to practice medicine may be required by the Superintendent or his/her designee after an absence from work which exceeds five (5) consecutive working days. In addition, if said absence continues beyond twenty (20) consecutive working days, said employee may be required to submit a written verification from a licensed physician of the need for his/her continued absence from work and may be required to submit additional written verification from a licensed physician each ten (10) working days thereafter to remain eligible for this benefit.

5. *Carry-over and Accumulation*. Unused sick leave may be carried over from one leave year to the next succeeding leave year to a maximum of 80 sick leave days. Once the maximum is accumulated, no further sick leave days will be available or granted for the ensuing leave year or years until the accumulated number of days is less than 80. The number of days an employee shall receive pay for absences due to reasons or conditions defined above will be determined by the number of accumulated sick leave days credited to said employee.

6. An employee may, at his/her discretion, request that any days absent from work for a condition defined above be treated as leave without pay. Any days absent for such a condition beyond the number of accumulated sick leave days shall be treated as leave without pay.

7. Upon returning to work from an absence due to a condition defined herein, the

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employee must file a "Sick Leave" form with his/her immediate supervisor. The form shall contain the following statement: "I declare under penalty of perjury that this is a true and just claim and falsifying this report could result in loss of all or part of my accumulated sick leave."

8. A teacher who is reemployed shall receive sick leave benefits in the following manner: (a) up to two (2) years absence, no loss of accumulated leave; (b) three (3) to five (5) years absence, five (5) days loss of accumulated sick leave for each year of absence; (c) six (6) or more years of absence, the teacher will start as a new teacher.

9. Covered employees on Extended Duty shall receive additional sick leave at the rate of one (1) contract day for each additional twenty (20) contract days of work.

10. Any catastrophic illness or other situation under the sick leave provisions may be considered by the Superintendent for additional sick leave.

11. Upon separation from the District, a certificated employee who has completed 15 or more consecutive years with the District will be compensated one-half of the regular substitute teacher rate in that employee's final year with the District for each day of unused sick leave up to a limit of 40 days. Unused sick leave will be compensated in increments of no less than .5 days. Compensation will appear in the June payroll check.

12. In the event that the District implements an Early Retirement Incentive Program, a certificated employee who has completed 15 or more consecutive years with the District shall be permitted to select either the pay for unused sick leave benefit or the early retirement incentive program benefit, but not both benefits.

13. Certificated staff who receive a notice of Reduction in Force (RIF) prior to April 15th (or the next business day if the 15th falls on a weekend, holiday, or vacation day) shall have the following leave available at the District's expense: one (1) accumulated sick leave day for job seeking or counseling, and two (2) accumulated sick leave days for job interviews.

C. Bereavement Leave

1. *Immediate Family*. Five (5) days per incident shall be granted in the event of the death of a child, spouse, parent, brother, sister, or sole responsibility, which shall not be charged against sick leave accumulation. Bereavement leave will also be available to both the male and female parent in the event of "lost pregnancies" (miscarriage, ectopic pregnancy, or stillbirth). Five additional days per incident may be granted which shall be charged against accumulated sick leave.

2. Three (3) days per incident shall be granted in the event of the death of other immediate family members, which shall not be charged against accumulated sick leave. Three additional days per incident may be granted which shall be charged against accumulated sick leave.

3. *Non-Immediate Family*. Up to two (2) days per year may be allowed to attend the funerals of relatives or personal friends not covered by the immediate family definition, which shall not be charged against accumulated sick leave. Two

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additional days may be granted during the current school year, which shall be charged against accumulated sick leave.

4. *Use of Bereavement Leave*. Bereavement leave is to be used for purposes of addressing issues related to the death and to attend funeral services. The taking of a bereavement leave without attending funeral services would be an abuse of bereavement leave, except in the case of the death of the employee's parent, child or spouse, where grief would be expected to impair the employee's ability to function at work.

5. *Carry-over and Accumulation*. There is no carry-over or accumulation of unused bereavement leave.

D. Family Parenting Leave

Up to five (5) days of accumulated sick leave per year may be used for family parenting (per grandchild or adoption) leave. An additional five (5) days may be used for which substitute pay will be deducted. Thereafter, full pay deduction will be made.

E. Personal Leave

1. *Days Per Leave Year*. Certificated Employees have 3 days of personal leave available per contract year. Persons desiring to take a personal leave day must make a personal request to their immediate supervisor. Beginning with year ten (10) of employment with Columbus Public Schools, a certificated employee will be entitled to one (1) additional personal day per year. This additional day is not eligible for unused compensation and may not be carried over if unused.

   a. Three (3) days of personal leave requested shall be subject to administrative approval and must be applied for at least (5) calendar days in advance of the date the leave will occur.

   b. The Superintendent may grant personal leave without 5 days notice (assuming the employee has a day of personal leave left) when conditions or situations make it impossible for an employee to fulfill his/her assigned duties.

   c. Application for personal leave that extends the breaks of Labor Day, Thanksgiving, Christmas / New Years, spring break, Easter, or Memorial Day; or that replaces the first contract day, the last contract day, or parent / teacher conferences shall be subject to the Superintendent's approval.

   d. Personal Leave shall be handled confidentially.

   e. The District will compensate certificated employees $150 for each day of unused personal leave up to a maximum of 3 days per school year. Unused personal leave will be compensated in increments of no less than .5 days. Compensation will appear in the June payroll check.

   f. An employee who does not complete all 188 days of his/her annual contract due to termination, resignation, or retirement becomes ineligible for unused

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personal day compensation.

2. *Availability*. Personal leave is available for use when an employee has personal matters to attend to that require an absence from duties. The availability of personal leave is to be determined at the discretion of the Superintendent.

3. *Carry-over and Accumulation*. There is no carry-over or accumulation of unused personal leave.

F. Professional Leave

1. *District Professional Leave*. Certificated employees who are required to attend professional development due to their teacher position/instructional responsibilities, are asked by an administrator to attend professional development, or are part of a Districtwide professional development activity will be granted District Professional Leave. This does not include any professional development related to an extra duty position, which is categorized as Personal Professional Leave. Professional Leave is also subject to approval of the certificated employee covered by the negotiated agreement, should such leave fall outside normal school day or is on a non-contract day.

2. *Personal Professional Leave*. Certificated employees covered by the negotiated agreement shall have the opportunity to use up to three (3) personal professional leave days per school year. These days must meet district initiatives, personal professional development, school improvement, and/or professional improvement plans for an employee to be eligible for this leave. This leave requires the approval of the building Principal and the Superintendent (or designee) at least 14 calendar days in advance.

3. *Association President*. One Columbus Education Association President shall have one paid personal-professional day for Association work outside of the school district.

4. *Availability*. Professional leave is available for attendance at local, regional, state, or national functions provided attendance is judged by the Superintendent or designee to be for professional development of the employee in an aspect of the employee's employment duties or of potential benefit to the District or schools served by the employee. Professional development is defined as a specific conference or event where the attendee has the opportunity to participate in development activities, general or individual sessions, or goal-oriented shadowing/mentoring opportunities. Attendance at such functions is to be determined at the discretion of the Superintendent. Expenses for attendance, including transportation, meals, registration fees, and other function-related expenses deemed necessary and approved by the Superintendent will be paid in accordance with the Coffee Act Policy.

   a. *Carry-over and Accumulation*. There is no carry-over or accumulation of unused professional leave.

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G. Unpaid Leaves

The Columbus Public Schools Board of Education, recognizing the need of staff members to take leave from their duties at school for various situations, establishes a program in which staff members can request a leave of absence without pay for a specific period of time. Approval of such leave shall be governed by the instructional needs of the students as determined by the Building Principal/Director. Requests for leave without pay must receive the written approval of the Building Principal/Director and the Superintendent of Schools before being granted. Staff members shall submit their requests for leave on appropriate forms supplied by the School District and follow specific rules and regulations as established by the administration and the master agreement to support this policy. Should an employee be absent from work in excess of the employee's available paid leaves, the absence will be an unpaid leave. The employee's salary and fringe benefits (including the cost of premiums for group health insurance) may be subject to reduction for the day or days of work missed. In the event that a teacher exceeds the leave available to them, excess absences numbering two (2) or fewer days will result in the pro-rated per diem salary being reduced from the current month's pay. Excess absences numbering greater than two (2) days will result in the pro-rated per diem salary being reduced evenly over the remaining months of the current contract year.

H. Leave Without Pay

The following rules and procedures will govern leave without pay:

1. A leave shall not be granted for a time period greater than one year in length.
2. Staff members shall make their requests on a leave without pay form and shall attach a written letter identifying the purpose for such leave. Forms should be submitted to their Principal or Director.
3. A Principal or Director shall consider the following before acting upon a request for leave without pay:

a. Instructional needs of the students in the District.

b. The needs of the staff member requesting the leave.

c. Ability to find a suitable replacement for said staff member.

d. If leave is for less than one year, appropriate starting and ending times of leave will be established. These times should prove to be the least disruptive for the students' educational program.

4. The Principal/Director may approve or reject the request for leave without pay.
5. If the Principal/Director approves the leave without pay, the staff member shall do the following:

a. Submit to the Principal/Director on an approved form the mailing address where the staff member can be reached during March of the year when the staff member is on leave so that the staff member can receive notice of the offer of continuing

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employment.

b. The staff member will understand that he/she shall respond to the offer of continuing employment by:

i. Stating that he/she wants to return to his/her position or;

ii. Requesting an extension of his/her leave for another year thereby giving up his/her right to a guaranteed position.

c. If a teacher is on an extension of his or her leave, and said teacher indicates that he/she wishes to be employed, such teacher shall accept the first position offered. If such offer is not accepted, no other offers will be made during that year. The teacher is free to apply for any position that is available and such application will be given consideration.

d. If the staff member does not respond within the allotted time frame, it shall be considered as a resignation and the Board will terminate the contract and all obligations to the staff member.

e. If the Principal/Director approves an extension for the staff member, the staff member shall complete all steps (a) through (c).

6. In no case will a staff member be granted more than two extensions to leave without pay. The total time frame of leave without pay and extension will not exceed three years. If a leave of absence begins during a school year and does not extend beyond ten (10) working days, said employee's salary will be reduced by 1/(number of contract days) for each day missed. If said absence continues beyond ten (10) consecutive working days in one school year, said employee's salary and health insurance/annuity money will be reduced according to the formula named above. Said employee's life insurance and long term disability insurance will be continued at the District's expense for the duration of the leave during the school year for which the leave was initiated. Any employee receiving an extension of his/her leave beyond the school year during which the leave was initiated will receive no salary or other monetary benefits until he/she returns to work. An employee on such leave beyond ten (10) consecutive days may elect to continue his/her health insurance at his/her expense. No increment credit will be awarded to any teacher on such leave if his/her absence during any school year is for more than one-half school year.

I. FMLA

Family and medical leaves shall be allowed under the terms and conditions of the Family and Medical Leave Act of 1993 (FMLA) as amended. Staff must have been employed with the District for at least twelve (12) months before they are eligible for FMLA leave. FMLA leave is unpaid and may be used for the birth of a child, the adoption of a child, to care for a sick spouse, child, or parent, or for the employee's own serious health condition.

The "leave year" for purposes of the FMLA shall be a "rolling" twelve-month period, measured backward from the date of any FMLA usage.

Staff may elect to first use all other leaves to which they may be entitled, such as

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sick leave, bereavement leave, or any other such leave, before unpaid FMLA leave is applicable. If such other leaves are elected, such days of leave shall be counted against the twelve (12) weeks of FMLA leave.

Employees shall be required to submit medical certifications to support a request for FMLA leave because of a serious health condition, or a sick leave, when such leave is for a duration in excess of five successive days, and in such other cases as deemed appropriate by the Superintendent or the Board based on the nature of the illness or other circumstances surrounding the leave. Second and third medical opinions may, in the Superintendent or the Board's discretion, be required. Employees shall be required to report periodically, at such times as requested by the Superintendent or the Board, on their intent to return to work from FMLA leaves and other leaves. Employees shall be required to submit a fitness-for-duty certification from their health care provider as a condition of returning to work from a FMLA leave taken because of the employee's serious health condition, or from a sick leave taken by reason of the employee's illness, when such leave was of a duration in excess of five (5) successive days, and upon request of the Superintendent or the Board when such is deemed appropriate by the Superintendent or the Board based upon the nature of the illness or other circumstances surrounding the leave.

All staff must give at least thirty (30) days notice except for emergency situations. The District will maintain the employee's health insurance while on FMLA leave under the same terms and conditions as when he or she is employed; the employee will be expected to pay his or her share of any health insurance premium each month when it comes due. If the employee does not return from leave, he or she will be expected to repay the District for the full amount of health insurance premiums paid by the District during the leave. If both husband and wife are employed by the District, they are entitled to only twelve (12) weeks total for the birth or adoption of a child or to care for a sick parent. Unpaid days during FMLA leave will be calculated at the actual cost of a substitute or 1/188th of the teacher's contract (not including extra or extended duty), whichever is less. Any staff member who submits false reasons or fraudulent records to support an FMLA request will be subject to immediate discharge.

Staff employed principally in an instructional capacity are subject to the special FMLA rules for instructional employees regarding intermittent leave for planned medical treatment and leave taken near the end of an academic term, as provided in the Act and the negotiated agreement.

An "equivalent position" for FMLA restoration purposes shall, in the case of certificated employees, be any administrative, teaching, or instruction related position for which the employee is qualified by reason of endorsement, college preparation, or experience, or other indicia. In the case of coaching or other similar extracurricular duty assignments, "equivalent position" can be any extracurricular duty assignment. In the case of other employees or positions, "equivalent position" can be one with or at equivalent pay, benefits, and working conditions, involving similar or related duties, as determined by the Superintendent or the Board.

By law, FMLA leave is available only to employees who meet certain conditions.

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One of the conditions is that the employee "is employed at a worksite where 50 or more employees are employed by the employer within 75 mile of that worksite."

The District will allow employees who do not meet this condition due to the location of their worksite to take unpaid leaves on the same terms and conditions as other District employees are allowed to take FMLA leaves. Such unpaid leaves will be allowed as a District provided benefit and not as an FMLA protected leave.

J. Military and Family Military Leave

Military leave and family military leave will be granted to the extent required by state and federal law.

Employees requesting military leave must notify the Superintendent as soon as they receive notification of activation. Employees are to attach a copy of their orders to a leave request form when they prepare the request for military leave.

Employees requesting to take family military leave under the Nebraska statutes must notify the Superintendent at least 14 days in advance of taking such a leave if the leave will be for 5 or more consecutive days, consult with their supervisor to schedule the leave so as to not unduly disrupt operations of the District. For leaves of less than 5 days, the employee is to notify the Superintendent of the leave request as soon as practicable.

Family military leave under the FMLA will be provided in accordance with that law and subject to the provisions of the Board policy pertaining to FMLA leave.

K. Adoption Leave

Adoption leave will be permitted to be taken by an adoptive parent for the same time and on the same terms as an employee is permitted to take a leave of absence upon the birth of the employee's child. An employee may also use Family Parenting Leave for an adoption. The adoptive parent leave of absence begins following the commencement of the parent-child relationship. The parent-child relationship commences, for purposes of adoption leave, when the child is placed with the employee for purposes of adoption. The employee shall be deemed to have waived any adoptive leave days not taken following the commencement of the parent-child relationship, except as the Superintendent and the employee may otherwise agree. Advance notice of an anticipated adoption shall be provided by the employee to the Superintendent as early as possible.

L. Jury Duty Leave

An employee who is summoned for jury service must promptly notify the employee's immediate supervisor. The employee will be allowed time off for jury duty. There will be no loss of salary or deduction in leave time for time spent in jury services. The District may at its discretion reduce salary by an amount equal to any compensation, other than expenses, paid by the court for jury duty.

If an employee reports for jury duty in the morning and is then dismissed from jury duty for the remainder of the day, the employee is to report for work and resume

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duties for the balance of the day, except as may be otherwise arranged by the employee's immediate supervisor.

M. Court Summons Leave

An employee must promptly notify the employee's immediate supervisor when the employee receives a lawfully issued subpoena to testify in court or to give a deposition that may require an absence from duty. In addition to informing his/her supervisor, the employee shall complete a Court Summons Leave Form.

Any employee subpoenaed to appear as a witness in court (except for personal law violations) shall not receive any reduction in salary for any part of the period of time he/she is absent from work. Any monies received from the court for such an appearance shall be the property of the employee.

In the event the subpoena involves a personal matter, the employee will be required to use available leave days. A subpoena will be considered to involve a personal matter whenever the employee is a party to the legal proceeding, unless the employee's involvement in the legal matter is solely due to actions taken in connection with the employee's work duties, the actions of the employee were not inappropriate, and the District is not an opposing party in the legal matter.

N. Emergency Medical Leave Bank

An Emergency Medical Leave Bank is established for certificated staff covered by the negotiated agreement to protect participating staff members from financial loss due to sudden, unforeseen illness or disability of indeterminate duration, or childbirth or adoption. Participation is voluntary and annual, and only those who contribute to the bank may access its resources. Contributions, eligibility, limits, and the review process are governed by the negotiated agreement (Appendix E).

Policy
Adopted: 10-10-11
Revised: 11/10/14
Revised: _____

COLUMBUS PUBLIC SCHOOLS
Columbus, Nebraska

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FIELD TRIP OR EXCURSION APPROVAL FORM
Activities That Result In Loss Of Student Days
Out of State Activities

Date: 9/28/26

Proposed Excursion date: 3/13 - 3/19/27

Requesting Individual: Nathan Coen - CHS Social Studies

Student group for which request is made: Close Up

Purpose of trip:
To provide CHS students with an opportunity to closely engage with our government and its institutions.

Educational Benefit:
To foster a deeper curiosity and understanding of history, government, current issues, and the role of citizens in a democracy.

Nature of Request (Check One) ____ 1 time only ✓ Annual

Is The Event Sanctioned? (NSAA Activity) ____ Yes ✓ No

Cost of trip: Student cost: $2624/student

Cost to district: Sub pay for 2 CHS teachers

How will funds be raised: Each individual is responsible for costs
In the past we have done a fundraiser

Timelines of event:

Number of student school days forfeited: 5

Other pertinent information:
I have attached a mock schedule of the student + teacher programs

Approval Signatures:

Principal: _____ Date: 9/29/26

Superintendent: _____ Date: _____

School Board President: _____

Date of Formal Board Approval: _____

Attach the following information along with this request.

1. *A Detailed Budget Including Expenses and Revenue.*
2. *Travel Information.*
3. *Parental Permission Form.*
4. *NSAA Waiver for Competitions In Excess of 600-miles Round Trip.*

CLOSE UP TEACHER PROGRAM - WASHINGTON, DC

SUNDAY

Arrive in Washington, DC

Hotel Check-In: Meet with your Close Up Concierge and explore DC with your school if time allows

6:00pm **Teachers Dinner and Orientation**

Student Evening Activities Optional for Teachers

7:30pm **Group Orientation:** Meet Your Peers From Around the Country

8:00pm **Introduction Workshop:** Get to Know Your Program Instructor and Be Ready to Engage in Issues That Matter Most to You

9:45pm Student Lounge

10:30pm Room Check

Teacher program

MONDAY

8:30am **Teacher Breakfast**

9:15am **All-Day, Out-of-Town Elective:**

Chancellorsville Battlefield*
Trace Robert E. Lee's most brilliant victory in Chancellorsville

Morning Elective Options:

Capitol Hill Walking Workshop for First-Time Teachers

For Jobs and Freedom
Explore the forgotten themes of the March on Washington

12:30pm **Neighborhood Lunch** ($)

1:30pm **Afternoon Elective Options:**

Indigenous America in the Nation's Capital
Examine Native American history in D.C.

Engaging with Monuments
Experience the Jefferson, FDR, MLK, and Mason Memorials

5:30pm **Teacher Reception**

TUESDAY

7:30am Breakfast

9:00am Depart for Electives:

All-Day, Out-of-Town Elective:

Divided We Stand ($)
Dive into the divisions between George Washington and Thomas Jefferson

In-Town Morning Elective:

The People's House
Bring history to life at the White House Historical Association through exhibits, galleries, and recreations

12:30pm **Neighborhood Lunch**

1:30pm **Afternoon Electives:**

Si Vis Pacem
Revisit the Washington Conference on the Limitation of Armament, a post-WWI diplomatic endeavor unlike any other

Capitol Hill In Depth
Hear legendary stories of this sacred space

5:30pm **Return to Hotel, Dinner on Your Own** ($)

9:30pm **Student/Teacher Meetings**

WEDNESDAY

8:00am Breakfast

9:00am Transfer to **Capitol Hill Day** with Students

Take advantage of as many activities as you can!

Get an exclusive, insider's look at how our government operates by meeting with members of Congress or their staff

Tour the Capitol and discover the exhibits in the Capitol Visitor Center

Lunch on the National Mall

Explore the Library of Congress, the largest library in the world, and view the symbolic art and architecture

Pop into one of the Smithsonian museums, see the Washington Monument, or visit the National Archives

5:15pm Bus Transfer to **Neighborhood Dinner ($)**

7:30pm Return to Hotel

THURSDAY

8:00am Breakfast

9:00am Depart for Electives:

Morning Elective:

Spies Like Us
Hear intriguing stories of spycraft while visiting sites that may include the grounds of the Embassy of Russia, the Department of Justice, and Eisenhower Avenue in Alexandria

12:30pm **Neighborhood Lunch ($)**

1:30pm **Afternoon Elective:**

Hillwood Estate & Gardens ($)
Wander the incredible former residence of Marjorie Merriweather Post, now a renowned decorative arts museum and garden on the edge of Rock Creek Park

5:45pm **Teacher Closing Workshop & Reflection**

FRIDAY

8:00am Breakfast

Sightsee in Washington: Prior to your departure, spend some more time in the city with your school

Depart for Home

***Offered select weeks only.**

($) Meal not included in adult tuition.

SAMPLE SCHEDULE SUBJECT TO CHANGE.

ALL ELECTIVES ARE BASED ON PREVIOUS YEARS SELECTIONS.

CLOSE UP HIGH SCHOOL PROGRAM - WASHINGTON, DC

SUNDAY

Arrive in Washington, D.C.

Hotel Check-In: Meet with your Close Up concierge and explore D.C. with your school if time allows

5:45 pm **Teacher and Staff Dinner**

6:15 pm **Student Welcome Dinner**

7:00 pm **Program Orientation & Community Building:** Meet Close Up staff and explore your purpose and goals for the week

7:45 pm **Opening Workshop*:** What are the biggest issues that we face in our democracy today?

9:15 pm **Facts & Fun Ultimate Trivia Night:** Show off your knowledge of D.C. with new teammates from across the country!

10:00 pm Social Time

10:30 pm Room Check

Student program

MONDAY

8:00 am Breakfast

9:00 am **Citizen Action on Capitol Hill:** How have citizens created change by making their voices heard?

10:15 am **Group Photo**

10:30 am **Thomas Jefferson Memorial Study Visit**:** How do the rights outlined in the founding documents apply to our view of liberty today?

11:45 am **Lunch at L'Enfant Plaza**

1:00 pm **Franklin D. Roosevelt Memorial Study Visit:** What rights are needed to ensure equality and promote the welfare of citizens?

2:15 pm **Martin Luther King, Jr. Memorial Study Visit:** How do we see MLK's view of justice in our country today?

3:15 pm **Citizen Action Site:** Get inspired by examples of citizens making a difference in their communities and the nation

5:45 pm **American Political Values Workshop:** Examine the connections between liberty, equality, and justice

7:00 pm Hotel Dinner

8:00 pm **Current Issues in Public Policy:** Debate hot topics with your new friends from across the country

9:30 pm Social Time

10:30 pm Room Check

TUESDAY

8:00 am Breakfast

9:00 am **War Memorials Study Visit:** What do the WWII, Vietnam Veterans, and Korean War Veterans Memorials say about those who have served and sacrificed?

Abraham Lincoln's Lincoln Memorial: How does the imagery of the Lincoln Memorial portray Abraham Lincoln's legacy?

12:15 pm **Lunch at Ronald Reagan Building and International Trade Center**

1:15 pm **National Politics Seminar:** Gain inside access and discuss current issues with a Washington lobbyist, journalist, or policymaker

2:50 pm **Smithsonian Institution Exploration:** Learn about history and culture at one of the world-renowned museums

5:30 pm Dinner at Pentagon City

6:15 pm Return to Hotel

7:00 pm **Issues in Congress Workshop**

8:20 pm **Mock Congress:** Debate, amend, and vote on the same issues elected representatives are currently considering

9:30 pm **Student/Teacher Meetings**

9:45 pm Social Time

10:30 pm Room Check

WEDNESDAY

6:45 am Breakfast

8:15 am Metro Transfer to **Capitol Hill**

Capitol Hill Day: Walk the halls of Congress and get an insider's look at how our government operates

Share your priorities by **meeting with members of Congress** or their staff

Tour the Capitol and discover the exhibits in the Capitol Visitor Center

Lunch on Capitol Hill or the National Mall

Explore the Library of Congress, the largest library in the world, and view the symbolic art and architecture

Pop into one of the **Smithsonian museums,** see the **Washington Monument,** or visit the **National Archives**

5:00 pm **Dinner at Union Station**

6:30 pm Bus Transfer to **Evening Activities**

8:00 pm **Night on the Town:** Take in a nighttime activity in the heart of the city

9:30 pm Social Time

10:30 pm Room Check

THURSDAY

8:00 am Breakfast

9:00 am **White House Study Visit:** Discuss the purpose of protest and what restrictions of protest are legitimate

10:15 am **Citizen Action Seminar/Onsite:** Hear from an advocacy organization & how they are impacting the community

12:00 pm **Neighborhood Study Visit and Lunch:** Explore D.C. off the beaten path in neighborhoods such as U Street and Chinatown

1:30 pm **Pentagon 9/11 Memorial Study Visit**

2:30 pm **Arlington National Cemetery:** Visit our nation's most hallowed ground and witness the Changing of the Guard

4:30 pm **U.S. Marine Corps Memorial:** Visit the larger-than-life representation of the iconic flag-raising at Iwo Jima

5:15 pm Return to Hotel

6:00 pm **Closing Workshop:** How will you stay engaged on issues that matter to you?

8:45 pm **Farewell Banquet and Dance:** Enjoy a fun-filled evening with your new friends as you dance the night away

11:00 pm Room Check

FRIDAY

Breakfast

Sightsee in Washington: Spend some more time in the city with your school if time allows

Depart for Home

* *Workshops are small learning communities made up of students from various states. Each workshop community is led by the same Close Up program instructor for the duration of the trip.*

** *Study visits led by highly trained instructors provide unique opportunities to learn using historic sites and institutions as living classrooms.*

Sample schedule subject to change.

CALL: 800-CLOSE UP (256-7387) **EMAIL:** info@CloseUp. **VISIT:** www.CloseUp. **CONNECT:**

CLOSE UP WASHINGTON DC

School Name

_____

DATE	10.8
BUILDING	CHS
PROGRAM	Science
PRINCIPAL/DIRECTOR SIGNATURE	
Description of materials to surplus: Chemistry textbooks purchased in 2002 and textbooks purchased in 2019.	

IMAGE INSERTED (If available)	DESCRIPTION	HOW WILL ITEMS BE DISPOSED OF
To insert an image here, place your cursor in this box and select insert from the menu bar, then select image and choose the appropriate image.	Give a description and the reason the item is being declared surplus property.	Examples: trash, recycle, donated, etc. Items being moved to other CPS locations should not be declared surplus property.
	The chemistry textbooks have been replaced with a new edition purchased in 2026. The textbooks that were purchased in 2002 have been used but we cannot use them anymore.	Dispose

School Name

_____

Columbus Public Schools

Date:

School Fundraising Application

Please submit this application to the building principal **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: Columbus High School **Name:** Chelsea Parker

School Group: CHS Theater

Fund Raising Company (if applicable):

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?

We will host a bake sale during intermission of each of our shows.

Approximately how much does your school/group expect to earn from this project?

$400

How will this money be used?

To buy materials, costumes, or props for future shows.

What are the proposed dates? Nov. 6-7 and March 7-8

Is this a recurring activity? ☒ Yes ☐ No
(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? ☐ Tickets ☒ Product ☐ Neither
(If you selected product, please specify the product that you are selling.) Baked goods

Will members be identified by t-shirts, etc. while carrying out this project? ☐ Yes ☑ No

Have you checked with other schools to avoid any overlapping while working? ☐ Yes ☑ No

Is your product/service in direct conflict with that offered by local merchants? ☐ Yes ☑ No

Are any contracts to be signed? ☐ Yes ☒ No **If yes, by whom?**

Has your school/group devised a budget plan to expend earnings? ☑ Yes ☐ No

Does the building principal give full approval for this plan? ☐ Yes ☐ No

Principal's Signature Wa Hunt **Date** 10/8/26

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____