



# Agenda of Regular Meeting Thursday, September 21, 2023

## The Board of Trustees Richardson ISD

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A Regular Meeting of the Board of Trustees of Richardson ISD will be held Thursday, September 21, 2023, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on September 18, 2023.

Public Comments: - Persons wishing to address the Board must complete an online Public Comment form by signing up at <https://web.risd.org/board/public-comments/> beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00 p.m. on the posted meeting date. Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office during normal business hours at 469-593-0403 (español 469-593-0312) for assistance. Persons wishing to speak must complete the online registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.

Disruptions. Disruptive behavior will not be tolerated during a meeting. After providing at least one warning to a disruptive visitor, the presiding officer may request assistance from law enforcement officials to remove from the meeting any person who continues to disrupt the meeting by utterances or actions. A visitor who exhibits disruptive behavior in a subsequent meeting may be issued a trespass warrant. It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- I. **CALL TO ORDER**
  - A. Pledge of Allegiance / Moment of Silence 6
  - B. Announcements / Communications  
Recognition of Schools, Students and Staff
  
- II. **PUBLIC HEARING - ACCELERATED INSTRUCTION (EOC) REPORT**
  - A. Public Comment: Accelerated Instruction (EOC) Report
  - B. Accelerated Instruction (EOC) Report Presentation 8

### III. PUBLIC COMMENT SECTION

Comments from visitors who submitted the form requesting to address Board Members.

- A. Agenda Related Topic
- B. Non-Agenda Related Topic

### IV. CONSENT / CONFIRMATION AGENDA ITEMS

Submitted for Action and/or Information

- A. Minutes of August 10, August 24, September 6, September 14, 2023 20  
Action Item
- B. Human Resources Report 31  
Action/Information Item
- C. Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases 52  
Action/Information Item
  - Part A: New Bids - For Approval**  
Miscellaneous Consultant Services  
General Maintenance - Equipment, Parts, Supplies and Services
  - Part B: Bid Renewals - For Approval**  
Construction Manager-at-Risk  
Third Party Staffing Services - Child Nutrition
  - Part C: Contract Information (Greater than \$100,000) - For Approval**  
Dallas Central Appraisal District - Financial services for 23-24  
RollKoll Technologies - Temporary off-duty security personnel for SY23-24 (RISD # 22-199)  
Scholastic Inc. - 3-year digital Storyworks grade 3-6 Subscriptions (RISD # 21-121)  
Rosetta Stone Ltd. - 3-year subscription for newcomer students in the ESL program (CTPA - Roundrock ISD 22-100)  
Avid Center - Membership fees (EPCNT Dallas ISD # AR-206299)
  - Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval**  
**Interlocal Agreements:**  
Texas State University - Student Teaching/Internship, 3-year agreement  
Multi-Region Purchasing Cooperative - Update to include grocery delivery at (4) schools for January-May  
Texas Woman's University - Clinical Affiliation Agreement for (5) year term with a (5) year renewal option  
Texas Health and Human Services Commission - Dietetic Internship Program ending August 31, 2028  
Dallas College - Healthcare Careers Academy Pathways in Technology Early College High School ending July 31, 2023  
Dallas College - Berkner Pathways in Technology Early College High School ending July 31, 2024  
Dallas College - Lake Highlands Pathways in Technology Early College High School ending July 31, 2024  
Dallas College - Mustang Collegiate (PHS) Pathways in Technology Early College High School ending July 31, 2024  
Dallas College - Dual Credit ending July 31, 2024  
**Memorandums of Understanding:**  
None
  - Other:**  
Dallas College - Data Use and Sharing Agreement ending July 31, 2028
  - Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**  
Reeds PRC - remaining balance for professional services through December 31, 2023.  
Emergent Tree Education, Inc. - to provide professional learning and consultation services through July 31, 2024.  
Albourn & Associates LLC- Foreign language translation and interpretation services through July 17, 2024.  
Jan Doughman Lucio - Assist Instructional Technology with campus technology needs, troubleshooting and distribution of

devices through June 30, 2024.

Amanda Harison - provide Color Guard director services which include costume and music coordinator, choreographer and student coach through June 1, 2024.

Translation & Interpretation Network, LLC - Foreign language translation and interpretation services, through July 12, 2024.

Corey William Parks - provide consultant services to include, but not limited to, planning meetings, digital drill design, educational appropriate adjustments in season, and follow up support through October 31, 2023.

Jonathan Vanderkoff - provide drill designer services, design field programs for Berkner Band marching season for all marching shows and UIL competitions through September 1, 2023.

Karen Nix - to provide Instructional Coaching training through May 22, 2024.

**Part F: Cumulative Purchases - Information Only**

**Cumulative Purchases from Qualified Vendors:**

ALLIED STATES (Region 19)

BUY BOARD - Texas Association of School Boards

CCGPF - Collin County Governmental Purchasing Forum

CPGPC - Choice Partners

CTPA - Central Texas Purchasing Association

DIR - State of Texas Department of Information Resources

EPCNT - Education Purchasing Cooperative of North Texas

NCPA - National Cooperative Purchasing Alliance

SOURCEWELL - Sourcewell (previously NJPA)

OMNIA Partners - TCPN/IPA/US Communities

PPPCCP - Prospering Pals

TIPS - The Interlocal Purchasing System

TPASS - Texas Procurement and Support Services

EQUALIS

MRPC

D.	Schedule of Upcoming Bids	60
	Information Item	
E.	Bond Expenditure Report	62
	Information Item	
F.	Budget Status Report	66
	Action Item	
G.	Monthly Financial Statements	74
	Information Item	
H.	Review of Independent Sources - Training Investment Officers	84
	Action Item	
I.	Review of Qualified Investment Brokers	86
	Action Item	
J.	Resolution Designating Investment Officers	88
	Action Item	
K.	Consider T-Tess Appraisers for 2023-2024	90
	Action Item	
L.	Consider Amendment to Board Policy FL- Student Records	94
	Action Item	
M.	Consider Amendment to Board Policy BBB - Board Members: Elections	100

Action Item

V. **ACTION / INFORMATION ITEMS**

A.	Consider Adoption of Tax Rate	103
	Action Item	
B.	Consider Gifts	111
	Action Item	
C.	Consider and Ratify Memorandum of Understanding for Dallas County Juvenile Justice Alternative Education Program, SY23-24	113
	Action Item	
D.	Consider and Ratify Special Education Staffing Under-Miscellaneous Consultant Services RFP # 23-247	115
	Action Item	
E.	Consider Approval of HB 3 Alternative Standard under Good Cause Exception	118
	Action Item	
F.	Consider Class - Size Waivers / Student Enrollment Update	120
	Action Item	
G.	Review 2023- 2024 District Improvement Plan and Campus Improvement Plans Drafts	127
	Information Item	
H.	Consider Amendment to District Of Innovation Plan	152
	Information Item	
I.	Beginning of Year MAP Update	167
	Information Item	
J.	Review and Discuss Safety-related Policies:	179
	1. CKC - Safety Program / Risk Management: Emergency Plans	
	2. CKE - Safety Program / Risk Management: Security Personnel and CKEC - Security Personnel: School Resource Officers	
	3. CSA - Facilities Standards: Safety and Security	
	Info Item	
K.	Review and Discuss Construction Procurement - related Policies	187
	4. CVA - Facilities Construction: Competitive Bidding	
	5. CVB - Facilities Construction: Competitive Sealed Proposals	
	Information Item	
L.	Review and Discuss General Finance - related Policies	191
	6. CB - State and Federal Revenue Sources	
	7. CFB - Accounting: Inventories	
	8. CRF - Insurance and Annuities Management: Unemployment Insurance	
	Information Item	
M.	Discussion of Legislative Issues	
	Information Item	
N.	Discussion of Student / District Activities	
	Information Item	
O.	Discussion of Upcoming Events	

Information Item

P. Discussion of Recently Attended or Upcoming Conferences and Meetings

Information Item

Q. Proposal of Future Agenda Items

Information Item

VI. **CLOSED MEETING**

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071-Consultation with Attorney; 551.074 - Personnel Matters.

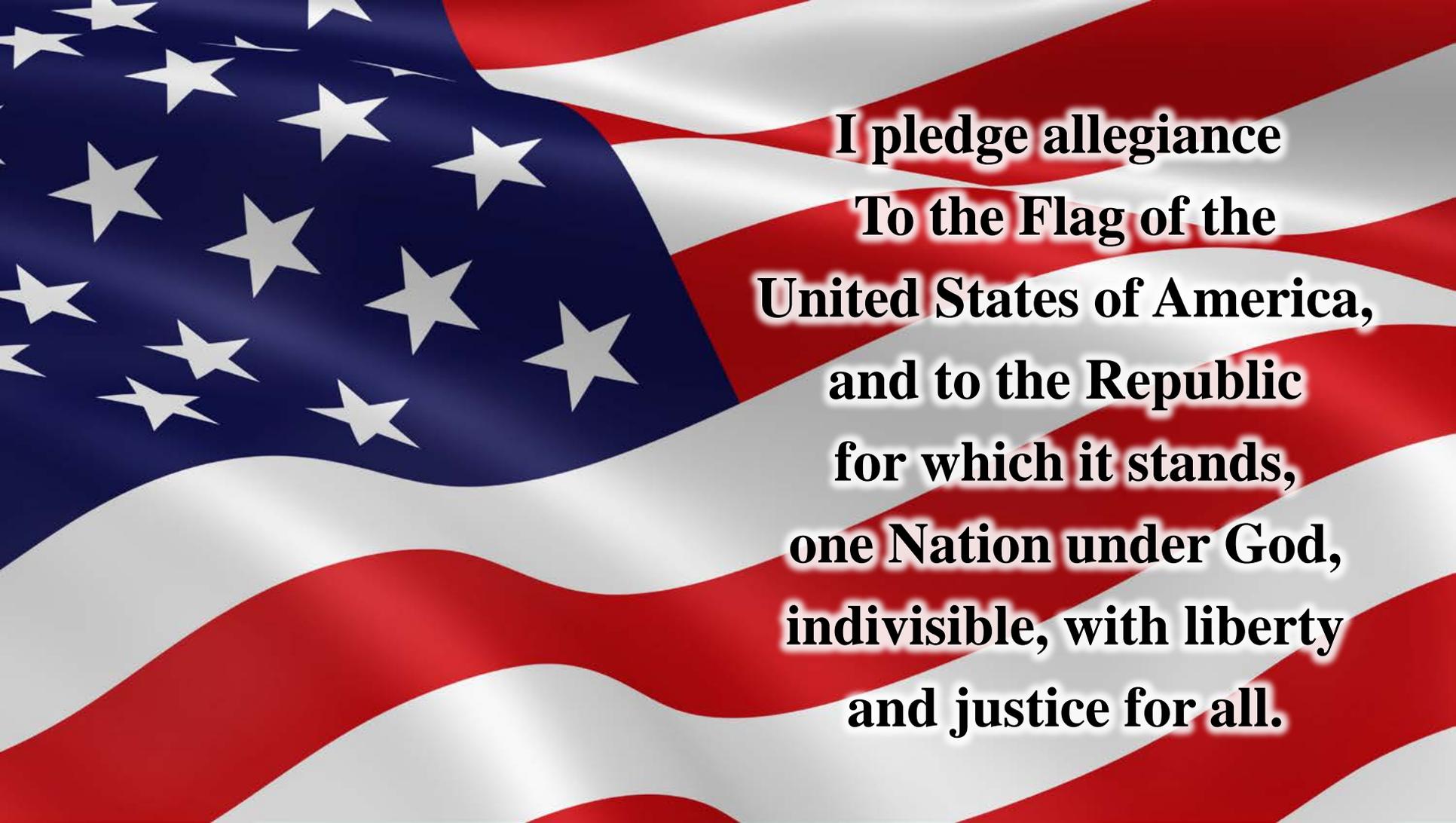
A. Discussion of potential contract amendments for Superintendent contract

VII. **RECONVENE**

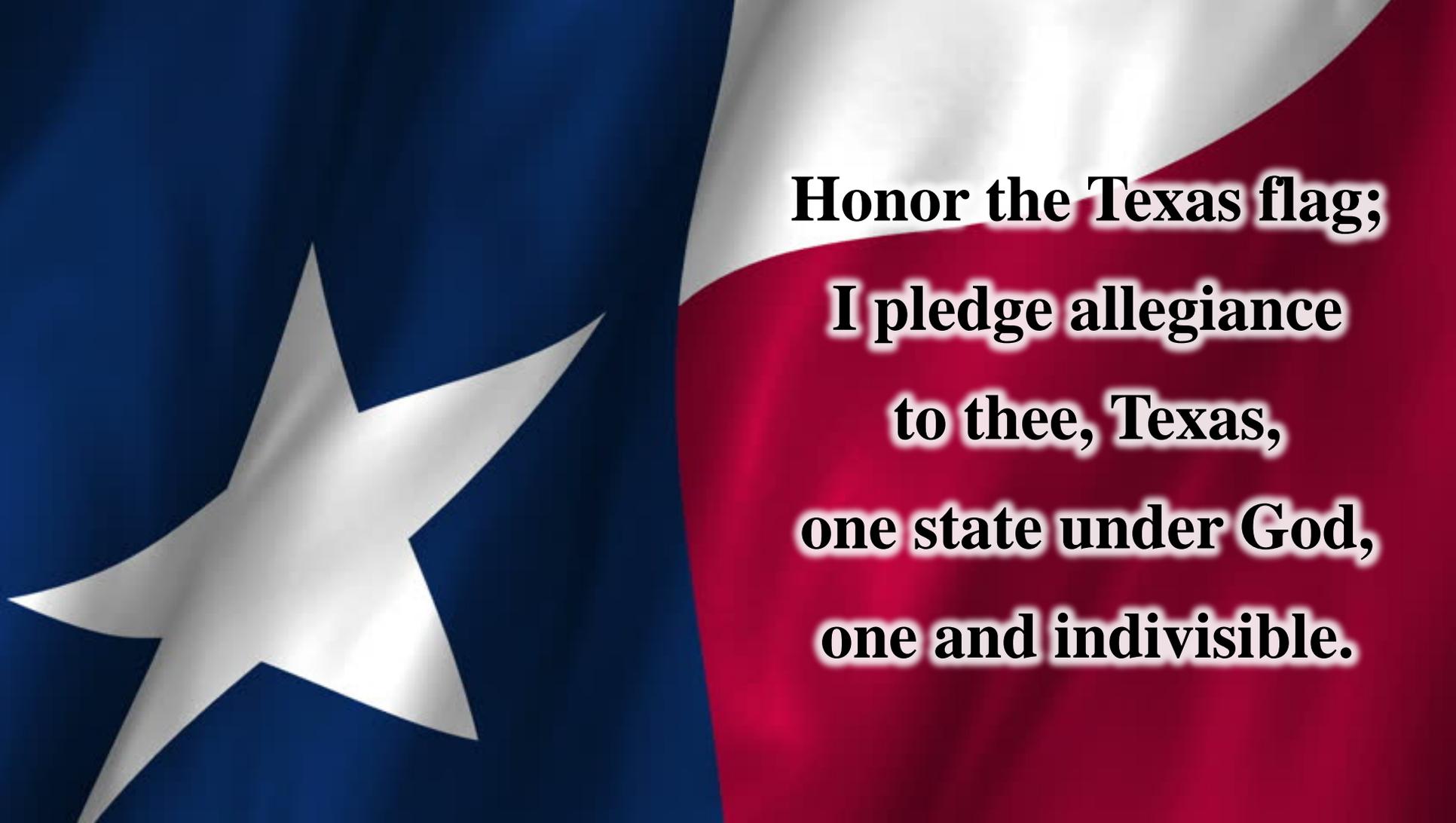
Open Meeting to vote on matters considered in Closed Meeting, if applicable.

VIII. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The background of the image is a waving American flag. The stars and stripes are clearly visible, with the blue field of stars on the left and the red and white stripes on the right. The flag appears to be moving, creating a sense of dynamic energy.

**I pledge allegiance  
To the Flag of the  
United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible, with liberty  
and justice for all.**

The background of the image is the Texas state flag, featuring a blue field with a white five-pointed star on the left, and a white and red field on the right. The text is overlaid on the right side of the flag.

**Honor the Texas flag;  
I pledge allegiance  
to thee, Texas,  
one state under God,  
one and indivisible.**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date: September 21, 2023**

**Submitted by: Jacob Cortez, Executive Director of Accountability &  
Continuous Improvement**

## **PUBLIC HEARING**

Pursuant to Sections 39.306(c) and 29.081 (b-3) of the Texas Education Code, the Board of Trustees will hold a Public Hearing for public comment concerning the effectiveness of the District's Accelerated Instruction Program on Summer End of Course (EOC) Exams.

Persons who wish to address the Board during the Public Hearing must complete a Public Hearing Speaker's Card located in the foyer of the auditorium.



# Accelerated Instruction Program Review

Jacob Cortez | September 21, 2023

Every student, teacher, and leader will meet or exceed their academic growth goals.

**RICHARDSON ISD'S NORTH STAR GOAL**



# Purpose



Texas law requires each school district to provide accelerated instruction in the applicable subject area each time a student fails to perform satisfactorily on an end-of-course (EOC) assessment instrument.

TEC §29.081 (b-3) requires districts to annually evaluate the effectiveness of accelerated instruction programs for high school EOC students and hold a public hearing to consider the results.

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# Evaluation Purpose

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The evaluation aimed to investigate the effectiveness of the EOC Summer School intervention offered to students who did not meet the “Approaches” grade level standard on one or more of the spring 2023 STAAR EOC examinations.

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Overall Summer EOC Results

STAAR EOC Subject Test	Approaches +		Meets +		Masters	
	Texas	RISD	Texas	RISD	Texas	RISD
English I	21%	20%	4%	5%	0%	0%
English II	20%	17%	5%	6%	0%	0%
Algebra I	34%	40%	2%	5%	0%	0%
Biology	57%	66%	6%	10%	1%	3%
US History	65%	70%	19%	30%	8%	21%

# Evaluation Findings



EOC Summer Program attendees showed higher passing rates in summer 2023 than students who did not attend the summer program. The trend was across all STAAR EOC courses except English II, but was considered similar because of the population size.

These findings indicate the EOC Summer Program had a positive effect on participating students' learning and helped students close the academic gap existing in their own STAAR EOC performance.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# Recommendations



- Review strategies to increase participation and encourage students to attend the EOC Summer Program before participating in summer testing.
- Continue to review and revise the EOC Summer Program curriculum and program offerings.
- Continue to review and revise curriculum and targeted supports during the year to reduce numbers of students needing summer school .

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Questions?

## North Star Goal:

**“Every student, teacher, and leader will meet or exceed their academic growth goals”**



**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.





# BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

## Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The purpose of meetings is to allow trustees to conduct the business of the District. Although Board meetings are held in public, they are not public meetings and the public does not have a right to participate except as provided by the Board. The Board offers a limited open forum at meetings through its Public Comment Sections to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

### Public Comment Section

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Thursday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Thursday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.

The Public Comment Section for agenda-related topics ordinarily will be placed on the Agenda just prior to the first business item on the Agenda. Where appropriate for efficient meeting management, the section for comments related to non-agenda topics may be placed on the Agenda after other action and information items. A speaker who attempts to address a non-agenda related topic during any period reserved for agenda-related topics is engaging in disruptive behavior. The speaker must stop his or her comments when directed.

- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.

### Speaker Topics

- Regular Business Meetings. Speakers may comment on specific Agenda items, as well as matters not on the posted Agenda (i.e. non-agenda items), during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
- Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate online public comment form for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.

### Public Comment Form

- Persons wishing to address the Board must complete an online Public Comment form by signing up at the designated registration form link on the District's website beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00pm on the posted meeting date. Persons wishing to speak must complete the designated registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.
- In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
- If RISD gives notice of a public hearing, it will provide a separate designated registration form link on the District's website for the public hearing that persons who wish to speak must complete. Individuals will be able to register beginning when the meeting agenda for

the public hearing is posted through 12:00 p.m. on the day of the meeting. RISD will not accept comment cards after 12:00pm on the posted meeting date.

- Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office at 469-593-0403 for assistance. The online form is required to be completed by no later than 12:00 pm on the day of the posted meeting.

### Written Materials

- A speaker who wishes to provide written materials to the Board of Trustees must bring at least nine (9) copies of the materials to the Board meeting. A copy of the materials will be provided to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

### Time

- Each speaker is limited to a total of three\* minutes and a speaker may not use time of another speaker to extend his or her comment period. Note: A speaker who addresses the Board through a translator will have six\* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
- Staff will set a three\*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.  
**(\*Unless the comment period has been limited as provided herein.)**

### Single comment

- A speaker may complete one online Public Comment form for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.

### Protocol for Speakers

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Attacks of a personal nature against Board members, RISD staff, students, or other citizens by name or unique title will not be allowed or tolerated. Speakers who wish to make a complaint regarding an employee should comply with the appropriate complaint policy. (DGBA – Employee Complaints; FNG – Student/Parent Complaints; GF – Public Complaints). Complaint policies are available on the RISD website.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. Visitors and staff must listen quietly and respectfully during the public comment section whether they agree or disagree with a speaker's message. It is not appropriate for staff or visitors to clap, cheer, boo, display banners, or otherwise engage in disruptive conduct. Persons who disrupt the meeting will be cautioned to observe meeting rules. Persons who persist in disrupting the meeting may be removed from the meeting.

### Consent for Online Publication

RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

### Reasonable Accommodation and Translation

Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.

Approved: September 15, 2022



# JUNTA DIRECTIVA DISTRITO ESCOLAR INDEPENDIENTE DE RICHARDSON

## Procedimientos para los comentarios del público durante las reuniones de la Junta Directiva

La Junta Directiva del Distrito Escolar Independiente de Richardson da la bienvenida a los miembros del público a sus reuniones. El propósito de las reuniones es permitir a los miembros de la Junta conducir los negocios del Distrito. Aunque las reuniones de la Junta Directiva se celebran en público, no son reuniones públicas y el público no tiene derecho a participar, salvo lo dispuesto por la Junta. La Junta ofrece un foro abierto limitado en las reuniones a través de su Sección de Comentarios Públicos para proporcionar oportunidades a los miembros del público para transmitir información a la Junta.

La Junta Directiva adoptó los siguientes procedimientos relativos a los comentarios del público para facilitar el funcionamiento eficiente de las reuniones:

### Sección de comentarios del público

- La Junta Directiva incluirá una sección de comentarios del público en el orden del día de cada reunión. La Junta celebra reuniones mensuales de trabajo todos los meses del año, excepto julio. Las reuniones de trabajo suelen celebrarse el primer jueves de cada mes. La Junta Directiva programa sesiones de trabajo para tratar temas de estudio o cuando surgen otras necesidades. La Junta se reserva el tercer jueves de cada mes para las sesiones de trabajo, pero también pueden programarse en cualquier otro momento cuando surja una necesidad. La Junta se reserva el derecho de programar o reprogramar las reuniones según sea necesario para satisfacer las necesidades operativas del Distrito. Se publica una agenda por escrito para cada reunión de la Junta Directiva al menos 72 horas antes de su realización. Si se autoriza una reunión de emergencia, se publicará una agenda al menos una hora antes de la fecha de la reunión.

La sección de comentarios del público para los temas relacionados con la agenda se incluirá normalmente en la agenda justo antes del primer punto de la misma. Cuando sea conveniente para una gestión eficaz de la reunión, la sección de comentarios relacionados con temas no incluidos en la agenda podrá incluirse después de otros puntos de acción e información. Un orador que intente abordar un tema no relacionado con la agenda durante cualquier período reservado para los temas relacionados con la agenda está incurriendo en un comportamiento perturbador. El orador deberá interrumpir sus comentarios cuando se le indique.

- Cuando sea necesario para la gestión eficaz de la reunión, para dar cabida a un gran número de personas que deseen dirigirse a la Junta en una reunión, o cuando sea aconsejable para adaptarse a circunstancias específicas, la Junta delega en el presidente la autoridad para hacer ajustes a estos procedimientos de comentarios del público. Dichos ajustes pueden incluir, sin limitación, la adaptación del momento en que se producirán los comentarios del público durante una reunión, la reordenación de los puntos del orden del día, el aplazamiento de los comentarios del público sobre los puntos no incluidos en el orden del día, la continuación de un punto del orden del día para una reunión posterior, la revisión temporal de los procedimientos de comentarios del público según sea necesario si una reunión se lleva a cabo a través de videoconferencia, la ampliación de las oportunidades para los comentarios del público, o el establecimiento de un límite de tiempo general para los comentarios del público y el ajuste del tiempo asignado a cada orador.

### Temas de los oradores

- Reuniones ordinarias de trabajo. Los oradores podrán hacer comentarios sobre puntos específicos de la agenda, así como sobre asuntos que no figuren en la agenda (es decir, puntos no incluidos en la agenda), durante la sección de comentarios del público en las reuniones ordinarias de trabajo.
- Sesiones de trabajo u otras reuniones convocadas. Los oradores sólo pueden comentar puntos específicos de la agenda durante la sección de comentarios del público en las sesiones de trabajo y otras reuniones convocadas.
- Audiencias públicas. Cuando RISD notifica una audiencia pública, los oradores pueden completar un formulario de comentarios públicos en línea separado para la audiencia pública. Los oradores sólo pueden hacer comentarios sobre el tema específico anunciado para la audiencia pública. Todas las demás normas indicadas aquí se aplican a los comentarios durante una audiencia pública.

### Formulario de comentarios públicos

- Las personas que deseen dirigirse a la Junta deben llenar un formulario de comentarios públicos en línea inscribiéndose en el enlace del formulario de registro designado en la página web del Distrito a partir del momento en que se publique la agenda de la reunión y hasta las 12:00 p.m. del día de la reunión. RISD no aceptará presentaciones después de las 12:00 p.m. de la fecha de la reunión publicada. Las personas que deseen hacer uso de la palabra deben completar el formulario de registro designado en su totalidad y estar presentes en la reunión para hacer sus propios comentarios durante el tiempo designado para los Comentarios Públicos para tener derecho a hablar. Cualquier orador registrado que se ausente de la reunión a la hora de los Comentarios Públicos perderá la oportunidad de dirigirse a la Junta en esa reunión.
- Además de la información de identificación, cada orador debe indicar el punto específico del orden del día sobre el que desea

comentar y/o identificar el tema no incluido en el orden del día de los comentarios.

- Si RISD avisa de la celebración de una audiencia pública, proporcionará un enlace a un formulario de registro designado por separado en el sitio web del Distrito para la audiencia pública que las personas que deseen intervenir deberán rellenar. Las personas podrán inscribirse a partir del momento en que se publique el orden del día de la audiencia pública hasta las 12:00 horas del día de la reunión. El RISD no aceptará tarjetas de comentarios después de las 12:00 p.m. de la fecha de la reunión anunciada.
- Las personas que no tengan acceso a una computadora para completar el formulario de comentarios públicos en línea pueden comunicarse con la Oficina de la Junta al 469-593-0403 para obtener ayuda. El formulario en línea debe completarse antes de las 12:00 p.m. del día de la reunión publicada.

### Materiales escritos

Un orador que desee proporcionar materiales escritos a la Junta Directiva debe traer al menos nueve (9) copias de los materiales a la reunión de la Junta. Se proporcionará una copia de los materiales a los miembros de la Junta antes de que el orador sea convocado. El orador no podrá distribuir materiales cuando sea llamado a hablar.

### Tiempo

- Cada orador está limitado a un total de tres\* minutos y un orador no puede utilizar el tiempo de otro orador para extender su período de comentarios. Nota: Un orador que se dirija a la Junta a través de un traductor dispondrá de seis\* minutos para presentar sus comentarios a fin de garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse a la Junta.

- El personal pondrá un reloj digital de tres\* minutos para cada orador. El orador terminará sus comentarios cuando el tiempo expire. Cualquier orador que no deje de hablar y ceda el podio al final de su tiempo asignado se considerará fuera de lugar y podrá ser escoltado del podio y/o se le pedirá que abandone la reunión.

(\*A menos que el período de comentarios se haya limitado según lo dispuesto en el presente documento).

### Un solo comentario

Un orador puede completar un formulario de comentarios públicos en línea para cada reunión. Un orador que comente durante una audiencia pública no podrá intervenir durante el periodo de comentarios públicos regular.

### Protocolo para los oradores

- La secretaria de la Junta llamará por su nombre a cada orador que haya presentado una tarjeta de comentarios públicos e indicará el tema o temas sobre los que se ha inscrito para hablar.
- Cada orador deberá acercarse al podio cuando se diga su nombre. En el podio del Auditorio hay un micrófono ajustable. El orador debe decir claramente su nombre y la escuela o escuelas a las que asisten o han asistido sus hijos/as antes de comenzar a comentar.
- La Junta no entablará un diálogo con el orador. En respuesta a las preguntas o declaraciones, se puede proporcionar información específica sobre los hechos o hacer referencia a una política existente. La Junta no puede deliberar ni tomar una decisión sobre ningún tema que no figure en la agenda.
- El período de comentarios públicos no es el foro apropiado para la presentación de quejas formales. El RISD mantiene una política de quejas formales para atenderlas. La Junta sólo considerará las quejas formales que queden sin resolver después de que se hayan abordado a través de los canales administrativos adecuados y cuando se hayan incluido en el orden del día. No se permitirán ni tolerarán los ataques de carácter personal contra los miembros de la Junta, el personal de RISD, los estudiantes u otros ciudadanos por su nombre o título. Los oradores que deseen presentar una queja sobre un empleado deberán cumplir con la política de quejas correspondiente. (DGBA - Quejas de empleados; FNG - Quejas de estudiantes/padres; GF - Quejas del público). Las políticas de quejas están disponibles en la página web de RISD.
- Los comentarios u otras conductas que perturben la reunión se consideran fuera de lugar y no se permitirán. Los visitantes y el personal deben escuchar en silencio y con respeto durante la sección de comentarios del público, tanto si están de acuerdo como si no lo están con el mensaje del orador. No es apropiado que el personal o los visitantes aplaudan, chiflen, abucheen, muestren pancartas o adopten cualquier otra conducta perturbadora. Las personas que perturben la reunión serán amonestadas para que respeten las normas de la misma. Las personas que persistan en perturbar la reunión podrán ser expulsadas de la misma.

### Consentimiento para la publicación en línea

RISD puede grabar sus reuniones en audio y vídeo. Una persona que elija hablar durante la Sección de Comentarios Públicos está consintiendo la publicación en línea de sus comentarios en audio y vídeo.

### Acomodación razonable e interpretación

Las personas que deseen hacer un comentario público y que necesiten adaptaciones razonables de una discapacidad o que requieran un traductor de idiomas deben ponerse en contacto con la oficina de la Junta al 469-593-0403 antes de la reunión para solicitar asistencia.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Department:** Board of Trustees Office

**Submitted by:** Viri Gutierrez, Administrative Manager - Board Relations

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## **ACTION ITEM**

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**TOPIC:** Minutes of August 10, August 24, September 6, September 14,  
2023 Board Meetings

### **BACKGROUND INFORMATION**

Minutes recorded on above date(s).

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the minutes of the 2023 meeting(s) listed above.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**August 10, 2023**

<p>The Board of Trustees of the Richardson Independent School District met in a Regular Meeting at 6:01 P.M. in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Renteria, Vice President; Mr. Chris Poteet, Secretary; Mr. Eric Eager, Mrs. Vanessa Pacheco and Ms. Rachel McGowan. As well as Mrs. Tabitha Branum, Superintendent; Mr. Mike Jasso, Chief of Staff; Ms. Leticia McGowan, General Counsel; Dr. Kristin Leeper, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Assistant Superintendent of Finance and Support Services; Dr. Melissa Heller, Assistant Superintendent of Strategy and Engagement; Mr. Henry Hall, Assistant Superintendent of Technology; Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services; and Dr. Christopher Goodson, Assistant Superintendent of Human Resources.</p>	<p>Present</p>
<p>Eric Eager</p>	<p>Absent</p>
<p>Mrs. Harris welcomed Maliha Alum, RHS Senior and intern for the Richardson Mayor's Summer Internship Program, to lead the pledges of allegiance.</p>	<p>Pledges of Allegiance</p>
<p>Dr. Mary Urquhart, Director of UTeach Dallas STEM Preparation Program, thanked the Board for the partnership that UT Dallas has with Richardson ISD. Ms. Urquhart stated that there are several teachers in the District that are proud graduates of the program. A plaque was presented to the Board to recognize the Trustees for their continued support.</p>	<p>UTeach Dallas Presentation</p>
<p>The following persons addressed the board during the regular comment section:</p> <ul style="list-style-type: none"> <li>● Amy Gil - Parent rosters from athletic programs</li> <li>● Randy Blankenship - EDI department PTA meeting message,</li> <li>● Debra Levy - House Bill 3 and School Safety</li> </ul>	<p>Public Comments</p>
<p>Mrs. Harris stated that the Board would take a brief break as they transition into a closed session at 6:19 P.M. in accordance with Sections 551.071 and 555.076, of the Texas Open Meetings Act.</p>	<p>Closed Session</p>
<p>At 7:07 P.M. reconvened into open session having taken no action in closed session.</p>	<p>Reconvene</p>
<p>A motion was made by Mr. Chris Poteet and seconded by Ms. Rachel McGowan to approve the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>● Minutes of June 08, 2023 Meeting</li> <li>● Human Resources Report</li> <li>● Recommended Specified Bids, Contracts, and Cumulative Purchases: <ul style="list-style-type: none"> <li><b>Part A: New Bids - For Approval</b></li> <li><i>Miscellaneous Consultant Services</i></li> <li><i>Library Books and Media</i></li> <li><i>Data Infrastructure Cabling</i></li> <li><i>Construction Manager-at-Risk Northrich and Stults Road Elementary Renovations</i></li> <li><i>Mowing and Irrigation Services for Select Campuses</i></li> <li><b>Part B: Bid Renewals - For Approval</b></li> <li><i>Office Supplies and Related Items for Child Nutrition</i></li> <li><b>Part C: Contract Information (Greater than \$100,000) - For Approval</b></li> <li><i>ESS South Central - Substitute Staff Placement (Equalis Contract #R10-1105C)</i></li> <li><i>SAS Security Alarm Service Co. - JPHS New Security Surveillance Cameras (RISD # 23-245)</i></li> <li><i>Tyler Technologies - Munis application services for 4/1/24 - 3/31/2025 (RISD # 1521)</i></li> <li><i>Frontline Technologies Group - Medicaid Billing Management (Allied States #17-7247)</i></li> </ul> </li> </ul>	<p>No. 8903 Consent Agenda</p>

*Bayes Achievement Center, Inc. - Provision of specialized educational residential services for student*

*Bedford, Freeman, Worth Publishing Group (Macmillan Holdings LLC) and Data Privacy Agreement - Textbooks, testing banks, resources for AP Human Geography and AP World History (Allied States Cooperative # 20-7373  
Sirius Education Solutions - Grade 8 Social Studies Digital SY23-26 (RISD #21-121)*

*Frontline Technologies Group - Annual renewal of eStar IEP (RISD 1398)*

*RWB Consulting Engineers - Multi-campus Fire Alarm Replacement project (RISD # 22-189)*

*Scholastic Inc. - 3-year digital subscription to support reading, fluency, vocabulary, and comprehension (RISD #21-121)*

*RWB Consulting Engineers - Multi-campus Access Controls Project Phase 2 (# RISD 22-189)*

*Windstream Holdings - District business phones and long distance service for 23-24*

**Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval**

**Interlocal Agreements:**

*The University of Texas at Austin - Onramps program for 23-24*

*University of Texas at Dallas - Career Center Federal Work Study Program with RISD junior highs for 23-24 school year*

*University of Texas at Dallas - Career Center Federal Work Study Program with RISD high schools for 23-24 school year*

*Texas Political Subdivisions - General, School Board Legal, Auto and Cyber Liability Insurance*

*University of North Texas - Speech-Language Pathology Off-Site Practicum Agreement*

**Memorandums of Understanding:**

*Teach Plus - Teaching and Support program for teachers ending July 2024*

*Communities in Schools - Perform supplemental services ending June 2024 at (4) RISD schools (RISD 22-184)*

**Other:**

*None*

**Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**

*NTD Mechanical - Change order for multi-Campus HVAC Project JHE*

*Joan R. Brasier - Assist with update and maintenance of the District's Instructional Operating Guide (IOG) through June 10, 2024*

**Part F: Cumulative Purchases - Information Only**

*Cumulative Purchases from Qualified Vendors:*

*ALLIED STATES (Region 10)*

*Buy Board - Texas Association of School Boards*

*CCGPF - Collin County Governmental Purchasing Forum*

*CPGPC - Choice Partners*

*CTPA - Central Texas Purchasing Alliance*

*DIR - State of Texas Department of Information Resources*

*EPCNT - Education Purchasing Cooperative of North Texas*

*ESC - Educational Service Center*

*NCPA - National Cooperative Purchasing Alliance*

*SOURCEWELL - Sourcewell (previously NJPA)*

*OMNIA Partners - TCPN/IPA/US Communities*

*PPPCP - Prospering Pals*

*TCCPP - Tarrant County Cooperative Purchasing Program*

*TIPS - The Interlocal Purchasing System*

*TPASS - Texas Procurement and Support Services*

*EQUALIS*

*MRPC Region 10*

- Schedule of Upcoming Bids
- Bond Expenditure Reports (2016 & 2021)
- Quarterly Investment Report
- Acceptance of 2023 Appraisal Roll and Anticipated Tax Collection Rates

- Consider Exempt Courses for UIL NO Pass/Play
- Consider Military Leave Compensation
- Consider Teacher Appraisal Calendar
- Consider Administrator Appraisal Calendar
- Consider Renewal of Staff Development Waiver
- Monthly Financial Statements

The motion passed 6-0

Regina Harris, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Rachel McGowan, Megan Timme  
None

Yeas  
Nays

Mr. Pate presented the following gifts of \$5,000 or more:

- United Way of Metropolitan Dallas donated \$5,000, to the Health and PE Department for Supplemental PE Supplies and staff conferences.
- Big Six Foundation donated \$7,000 to Mohawk Elementary for Supplemental instructional supplies.
- White Rock Elementary PTA donated \$134,300 from White Rock Elementary for Math and reading tutors, support for parent teacher conferences, & yearbook sponsor.

No. 8904  
Gifts

A motion was made by Debbie Rentería and seconded by Vanessa Pacheco to approve the resolution whereas, the Board has considered the gifts of \$5,000 or more as listed above; and whereas ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as presented and approves amending the District’s overall budget to reflect receipt of the monetary gifts.

The motion passed 6-0.

Regina Harris, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Rachel McGowan, Megan Timme  
None

Yeas  
Nays

Dr. Gibbins, Mr. Joe Miniscalco, and Dr. Jason Tharp, presented updates regarding the Student Code of Conduct for 23-24 School year:

- Moved from the SCOC to the TASB Model
- House Bill 114, House Bill 3928, Senate Bill 37, House Bill 1427
- Extracurricular Code of Conduct update

No. 8905  
2023-2024  
Student Code of  
Conduct

A motion was made by Mrs. Megan Timme and seconded by Ms. Rachel McGowan to approve the Student Code of Conduct as presented. Whereas the Texas Education Code requires a school district to adopt a code of conduct to establish standards for student behavior and inform students and parents of the consequences for failure to meet the behavioral standards; and whereas, following reviews by District administrators and the Office of the General Counsel, a proposed Student Code of Conduct was developed for the 2023 - 2024 school year; and whereas, the Board wishes to ensure its policies, practices, and procedures fully comply with applicable law and best practices; and whereas, the Board finds that clearly stated standards of conduct for students supports the Board’s vision that RISD provides an environment where all students may connect, learn, grow, and succeed, as well as its strategic objectives that all students will maximize their intellect and skills to create their own futures, develop strength of character, contribute to local and global communities, and belong to a community of meaningful connections and positive relationships; therefore, be it resolved that the Board of Trustees approves the 2023-2024 Student Code of Conduct as presented and directs the Superintendent to ensure that it is made available to students, parents, and staff as required by the Texas Education Code.

The motion passed 6-0.

Regina Harris, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Rachel McGowan, Megan Timme  
None

Yeas  
Nays

Mrs. Sandra Hayes and Mr. Cedric Ingram, Executive Director of Safety and Security, presented on the requirements of House Bill 3.

No. 8906  
HB3 Armed  
Security  
Officers

- Must have minimum level 3 Security Guard Certification
- Law Enforcement
- District issued equipment
- Safety protocols

A motion was made by Mr. Poteet, and seconded by Ms. McGowan, whereas, Section 37.0814 of the Texas Education Code requires the board of trustees of each school district to determine the appropriate number of armed security officers for each district campus; whereas, Section 37.0814(a) of the Texas Education Code requires the board to ensure that at least one (1) armed security officer is present during regular school hours at each district campus; whereas, Section 37.0814(b) of the Texas Education Code requires that at least one (1) armed security officer at each campus be a commissioned peace officer, namely a school district peace officer; a school resource officer; or a commissioned peace officer employed as security personnel under Section 37.081 of the Texas Education Code; whereas, the Richardson ISD Board of Trustees makes the determination that at least one (1) armed security officer, as defined by law, shall be present during regular school hours at each district campus; whereas, Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel; now, therefore, be it resolved that the Board of Trustees of Richardson Independent School District hereby determines that Richardson ISD is unable to ensure that at least one (1) armed security officer, as defined by law, is present during regular school hours at each district campus; be it further resolved that the Board of Trustees determines that:

The District's noncompliance is due to lack of available qualified personnel. The number of available law enforcement personnel is limited statewide and regionally. Richardson ISD has schools in the City of Richardson, City of Garland and City of Dallas. The City of Dallas and City of Richardson, in addition to providing SROs to Richardson ISD, are also servicing other school districts. Each law enforcement unit is currently understaffed and cannot provide additional officers to Richardson ISD. Finally, be it resolved that the Board of Trustees, having claimed a good cause exception, hereby delegates authority to the Superintendent to develop and document an alternative standard with which the district is able to comply, in accordance with Sections 37.0814(d) and (e) of the Texas Education Code. The Superintendent shall bring the alternative standard to the Board for review within forty-five (45) days of the August 10, 2023 Board meeting.

The motion passed 6-0

Regina Harris, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Rachel McGowan, Megan Timme  
None

Yeas  
Nays

A motion was made by Mr. Chris Poteet, and seconded by Ms. Vanessa Pacheco to approve the 2023 Public Information Act Calendar as presented.

No. 8907  
2023 Public  
Information Act  
Calendar

HB 3 amended the Texas Government Code by adding Section 552.0031, which now provides a specific definition of "business day" for purposes of the Texas Public Information Act ("TPIA"). Traditionally, the Office of the Attorney General has defined "business day" as a day that a governmental body is closed. Under the new legislation, the definition of "business day" for purposes of the TPIA is now limited to: a day other than Saturday or Sunday; a national holiday, a state holiday or days on which a governmental body observes a national or state holiday that occurs on a Saturday or Sunday. Additionally, the new law allows governmental bodies to designate up to 10 non-business days each calendar year. The designations are for days that Richardson ISD is closed but those days are not covered within the new definition of non-business day.

The motion passed 6-0.

Regina Harris, Chris Poteet, Debbie Renteria, Vanessa Pacheco, Rachel McGowan, Megan Timme  
None

Yeas  
Nays

Mr. Hall provided the annual update of the Child Abuse relevant policies and administrative guidelines related to prevention and reporting of child abuse and neglect including Policy FFG (Local).

Annual Review  
of Child Abuse  
Reporting Policy

Mr. Hall provided the annual update regarding the Child Internet Protection Act including the Policies CQ (Local) and CQ (Legal). RISD utilizes several mechanisms to monitor and control web browsing by students and staff including Content Keeper Technologies.

Annual Review of Child Internet Protection Act (CIPA)

Dr. Denise Beutel, Executive Director of Grants and Entitlements, presented an update regarding ESSER III funds and budget. The Elementary and Secondary School Education Relief (ESSER) III federal grant was created by the American Rescue Plan of March 2021. The purpose of ESSER III was to help safely reopen and sustain the safe operation of schools and address the impact of COVID-19 on students. RISD has been allocated \$69.5 million to support the ways students are served in response to the pandemic. Funding is available for use through September 2024; therefore, school year 2023-24 is the last year to use ESSER III funds.

ESSER III Funds Update

Superintendent Branum gave a back to school update, that included the focus on insuring the growth for every teacher, every leader, and every child, every day. Mrs. Branum discussed the preparation that was made throughout the District in order for students to return back to the classrooms. Superintendent Branum provide the Board context and an update to the RISD Playbook, the Leadership Profile and the RISD Graduate Profile.

Superintendent Back to School Update

Ms. Harris thanked the Board for attending various District activities and events in preparation for the return of school.

Discussion of District Events

Ms. Harris adjourned the meeting at 9:21 P.M. on August 10, 2023.

Adjournment

Approved as submitted on September 21, 2023.

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Chris Poteet, Secretary

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Regina Harris, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**August 24, 2023**

<p>The Board of Trustees of the Richardson Independent School District met in a Work Session Meeting at 6:02 P.M., in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mr. Chris Poteet, Secretary; Mrs. Vanessa Pacheco and Ms. Rachel McGowan. As well as Mrs. Tabitha Branum, Superintendent; Mr. Mike Jasso, Chief of Staff; Ms. Leticia McGowan, General Counsel; Dr. Kristin Leeper, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Assistant Superintendent of Finance and Support Services; Dr. Melissa Heller, Assistant Superintendent of Strategy and Engagement; Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services; and Dr. Christopher Goodson, Assistant Superintendent of Human Resources.</p>	Present
<p>Debbie Rentería, Eric Eager, Megan Timme</p>	Absent
<p>There were no persons that signed up to speak for public comment.</p>	Public Comment
<p>Mrs. Hayes presented an update on the Summer Construction Projects, and the following Bond 2021 updates:</p> <ul style="list-style-type: none"><li>● Forest Meadow Middle School</li><li>● JJ Pearce High School is about 65% complete<ul style="list-style-type: none"><li>○ Hub</li><li>○ Interior &amp; Exterior</li></ul></li><li>● Brentfield Elementary<ul style="list-style-type: none"><li>○ Additions and renovations</li></ul></li><li>● Little Eagles Child Learning Center</li><li>● Multi -campus flooring</li><li>● BHS- Cosmetology lab</li><li>● RHS - Hospitality Suite</li><li>● BHS - Credit Union of Texas Smart Branch</li><li>● Multi- Campus Turf Projects</li><li>● Teacher Lounges Upgrades</li></ul> <p>Mrs. Hayes identified options for Bond 2021 Bond Project reductions, and answered questions from the Board.</p>	Update on Summer Projects
<p>Mr. Pate and Mrs. Hayes provided an update on the Community Budget Steering Committee. Richardson ISD has a Committee Website, therefore providing transparency throughout the process. The first meeting was held on July 25, 2023 with committee members, where they discussed the purpose and timeline as well as enrollment trends and provided an overview of school finance. The second meeting was held on August 22, 2023. Mr. Pate announced the next steps and thanked the Committee members for their commitment and engagement that has been put forth.</p> <p>Mrs. Harris and the Board asked clarifying questions and provided comments in regards to Mrs. Hayes and Mr. Pate's presentation.</p>	Community Budget Steering Committee Update
<p>Dr. Kristin Leeper and Mr. Jacob Cortez, Executive Director of Accountability and Continuous Improvement, presented information and provided data regarding the STAAR performance.</p> <ul style="list-style-type: none"><li>● Spring 2023 STAAR Results Summary - RISD demonstrated growth, despite changes to the test</li><li>● STAAR Performance by subject and grade level</li><li>● Board Outcome Goals - Update on 3rd grade</li><li>● Next steps- new curriculum programming, continued focus on growth goals, learning framework</li></ul> <p>Mrs. Harris provided an opportunity for trustees to ask questions and make comments regarding the data that was presented.</p>	Update on STAAR Performance Review
<p>Ms. McGowan, General Counsel, thanked Trustees Poteet, Rentería, and Mrs. Pacheco for being part of the Board Policy Subcommittee, and for their diligent work regarding the review and revisions to policies that needed updates from previous changes to legislation and</p>	Review Policy FL (LOCAL)

regulations as well. A review regarding amendments to Board Policy FL (Local) pertaining to Student Records, was presented.

Ms. McGowan, also discussed a review on amendments to Board Policy BBB (Local) related to Board Member Elections.

Review Policy  
BBB (LOCAL)

Ms. Branum discussed an update regarding the start of school

- Enrollment above demographer's projection, over 36,400 students
- Athletics and Fine Arts Department are monitoring the weather for the safety of sports
- Thanked everyone for a successful start of school

Superintendent  
Start of School  
Update

At 7:59 P.M., Ms. Harris announced that the Board would take a brief break followed by entering into a closed session, in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 – Consultation with Attorney.

Closed Session

At 9:19 P.M., the Board reconvened into open session having taken no action while in closed session.

Reconvene

Mrs. Harris announced the meeting was adjourned at 9:19 P.M.

Adjourned

Approved as submitted on September 21, 2023.

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Chris Poteet, Secretary

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Regina Harris, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
Board of Trustees  
September 6, 2023**

<p>The Board of Trustees of the Richardson Independent School District met in a Called Meeting at 2:01 P.M., at 400 S. Greenville Avenue, Richardson, Texas, with the following present: Ms. Regina Harris, President; Mrs. Debbie Rentería, Vice President; Mr. Chris Poteet, Secretary; and Ms. Rachel McGowan, as well as Mrs. Tabitha Branum, Superintendent; Mike Jasso, Chief of Staff; Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services; Mr. Gil Garcia, Assistant General Counsel, Kathryn Long, External Legal Counsel; Ms. Leticia McGowan, General Counsel.</p>	Present
<p>Eric Eager, Megan Timme, and Vanessa Pacheco</p>	Absent
<p>At 2:01 P.M., Ms. Harris opened the FNG(Local) Level III Grievance Hearing: Kemi Adepoju. The hearing was held in an open meeting. Ms. Adepoju, accompanied by her representative, Mr. Euan Blackman, made her presentation to the board. This was followed by Ms. Katherine Long’s response on behalf of the district. Board members asked clarifying questions and at 2:40 P.M., Ms. Harris announced that the Board would convene into closed session in order to deliberate in accordance with Section 551.071 of the Texas Open Meetings Act.</p>	FNG (Local) Level III Grievance Hearing – Adepoju
<p>At 3:22 P.M., the Board returned to open session having taken no action in closed session. Mr. Poteet thanked Ms. Adepoju, and stated that that the Board has a commitment of transparency and continuous improvement. He also noted that based on the information in record before the Board, that the grievance be denied. A motion was made by Chris Poteet and seconded by Rachel McGowan, for the board to deny Ms. Adepoju’s grievance. The motion passed 4 – 0.</p>	No. 8908 Adepoju Grievance
<p>Regina Harris, Chris Poteet, Debbie Rentería, Rachel McGowan None</p>	Yeas Nays
<p>Ms. Harris stated that the action taken serves as a grievance notice of the Board’s decision and the grievance is concluded.</p>	Adepoju Grievance Concluded
<p>Ms. Harris adjourned the meeting at 3:25 P.M. on September 6, 2023.</p>	Adjourned
<p>Approved as submitted on September 21, 2023.</p>	

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Chris Poteet, Secretary

\_\_\_\_\_  
Regina Harris, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
Board of Trustees  
September 14, 2023**

The Board of Trustees of the Richardson Independent School District met in a Called Meeting at 3:02 P.M., at 400 S. Greenville Avenue, Richardson, Texas, with the following physically present: Ms. Regina Harris, President; Mr. Chris Poteet, Secretary; Ms. Rachel McGowan, Ms. Megan Timme and Mr. Eric Eager. Mrs. Debbie Rentería, Vice President, and Mrs. Pacheco joined via video conference. As well as Mrs. Tabitha Branum, Superintendent, Mr. Mike Jasso, Chief of Staff; Ms. Leticia McGowan, General Counsel; Dr. Kristin Leeper, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Assistant Superintendent of Finance and Support Services; Dr. Melissa Heller, Assistant Superintendent of Strategy and Engagement; Mr. Henry Hall, Assistant Superintendent of Technology; Dr. Matthew Gibbins, Assistant Superintendent of Administrative Services; and Dr. Christopher Goodson, Assistant Superintendent of Human Resources.

Present

The following persons addressed the board during the public comment section of the meeting:

Public  
Comment

- Randy Blankenship - Closed session regarding lawsuit

At 3:06 P.M., Ms. Harris announced that the Board would convene into closed session in order to deliberate in accordance with Section 551.071 of the Texas Open Meetings Act.

Closed Session

At 4:27 P.M., the Board returned to open session having taken no action in closed session.

Reconvene

Mrs. Branum provided a brief presentation to provide context regarding the TEA changes and updates in the A-F Accountability System.

A-F  
Accountability  
Update

- Texas Education Code 39.054
- Timeline: A-F Refresh and STAAR 2.0
- Summary of changes to the 2023 A-F Accountability System
- Remedy being sought in Resolution/ lawsuit
- Timeline and cost

A motion was made by Mr. Poteet, and seconded by Mr. Eager, whereas, the A-F Accountability System is a statewide rating system established by the Texas Education Agency (“TEA”) that evaluates the academic performance of Texas public schools and assigns letter grades A–F to districts and campuses; and whereas, the TEA has substantially changed the accountability ratings system in a manner that will impact every school district and campus in the state, meaning that the ratings expected to be issued in Fall 2023 for the 2022–2023 school year will be based on a different set of rules than previous A–F ratings, and making it impossible to compare the ratings issued by the TEA in 2022 and 2023 side by side; and whereas, the changes made by TEA to College, Career, and Military Readiness (“CCMR”) Indicators are applied to graduating classes who have already graduated from Richardson Independent School District (“RISD”) and nothing can be done to proactively address these changes with the graduating classes that the changes will be initially applied to; and whereas, in violation of state law (Texas Education Code §39.054), in the 2022-2023 school year, the Commissioner failed to provide school districts “a document in a simple, accessible format that explains the accountability performance measures, methods, and procedures that will be applied” for the 2022-2023 school year; and whereas, in violation of state law (Texas Education Code §39.054), in the 2023-2024 school year, the Commissioner has failed to provide school districts “a document in a simple, accessible format that explains the accountability performance measures, methods, and procedures that will be applied” for the 2023-2024 school year; and whereas, the purpose of the A-F Accountability System is to provide transparency and clarity for schools, parents and the community at large about the performance of Texas public schools in relation to state expectations; and whereas, contrary to the purpose of transparency regarding school

No. 8909  
A-F  
Accountability  
System  
Litigation

performance, the ratings intended to be issued by the Commissioner under the 2022-2023 school year will give the appearance that schools with higher levels of student achievement are actually declining in performance; and whereas, the District has been harmed by the lack of advance notice of the criteria and methods the TEA is applying as part of the A–F Accountability System for the 2022–2023 school year, because the District does not know the expectations set by the State of Texas for school districts and has been unable to adjust to the TEA’s new accountability measures and allocate District resources in a manner required to meet state standards; and whereas, the recent announcement by TEA that the calculation of Domain 2a-Academic Growth and Domain 3-Closing the Gaps is being recalibrated further adds to the uncertainty about the new accountability measures and causes further delay of the issuance of the 2022–2023 A–F Accountability Ratings; whereas, the Richardson Independent School District’s Board of Trustees (the “Board”) understands that certain school districts throughout the state are joining a lawsuit against the Commissioner of Education Mike Morath, captioned as Kingsville Independent School District, et al. v. Mike Morath, in his Official Capacity as Commissioner of Education, Civil Action No. D-1-GN-23-004675, in the 419th Judicial District Court, Travis County, Texas (the “Lawsuit”) to challenge the lack of transparency in the criteria used as part of the A–F Accountability System and to prohibit the TEA from issuing performance ratings for the 2022–2023 school year that are based on measures, methods, and procedures that were not provided to school districts prior to the start of the 2022–2023 school year, in violation of state law; and, now, therefore, be it resolved that the Board of Richardson Independent School District adopts this resolution to authorize the RISD Administration to join the litigation against the TEA as a plaintiff to challenge TEA’s failure to provide RISD advance notice of the accountability performance measures, methods, and procedures that are being applied as part of the A-F Accountability System for the 2022-2023 school year before the start of that school year, in violation of state law. The Board authorizes the RISD Administration to engage legal counsel to represent the RISD in the lawsuit against the TEA.

Motion passed

6-0

Regina Harris, Chris Poteet, Debbie Rentería, Vanessa Pacheco, Rachel McGowan, Eric Eager  
None  
Megan Timme

Yeas

Nays

Abstain

Ms. Harris adjourned the meeting at 4:57 P.M., on September 14, 2023.

Adjourned

Approved as submitted on September 21, 2023.

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Chris Poteet, Secretary

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Regina Harris, President

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

## **ACTION ITEM**

**TOPIC:** Human Resources Report

### **BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2023-2024 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated September 21, 2023.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for September 21, 2023.

**PART A: Proposed Personnel Actions Submitted for Board of Trustees' Approval**

**APPOINTMENTS OF PROFESSIONAL PERSONNEL:**

**ELEMENTARY**

<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
ADAME, ALISON	TEACHER	08/14/2023	STULTS ROAD ELEMENTARY
AFOWOBI, EJIWUMI	ASSOCIATE TEACHER	08/23/2023	DOBIE PK KINDERGARTEN
AJAYI, JESIKA	TEACHER	08/07/2023	SKYVIEW ELEMENTARY
ALDEN, ALMA	ASSOCIATE TEACHER	08/07/2023	AUDELIA CREEK ELEMENTARY
AMAYA, IRMA	ASSOCIATE TEACHER	08/17/2023	O. HENRY ELEMMENTARY
AKINS, EMILY	TEACHER	07/31/2023	MOSS HAVEN ELEMENTARY
AMAN, LOGAN	TEACHER	07/31/2023	MOSS HAVEN ELEMENTARY
ANDERSON, HEATHER	TEACHER	07/31/2023	AIKIN ELEMENTARY
ANSARI, ZAARA	TEACHER	07/31/2023	MERRIMAN PARK ELEMENTARY
ANTHONY, TRIANA	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
ASTRAN, ALYSSA	TEACHER	07/31/2023	NORTHRICH ELEMENTARY
AWAD, HANA	TEACHER	07/31/2023	HAMILTON PARK PACESETTER
BARLOW, EMILY	TEACHER	07/31/2023	AIKIN ELEMENTARY
BAYLIS-WRIGHT, KIERA	TEACHER	08/09/2023	AUDELIA CREEK ELEMENTARY
BEAUDET, GRACE	TEACHER	08/10/2023	NORTHLAKE ELEMENTARY
BEATHARD, BLAIRE	LIBRARY INFO TECH	07/31/2023	MOHAWK
BEHM, CLAUDIA	TEACHER	08/14/2023	RICHARDSON TERRACE ELEM
BELTRAN, TANIA	TEACHER	07/31/2023	NORTHLAKE ELEMENTARY
BENITEZ, MAYBELIN	ASSOCIATE TEACHER	08/07/2023	AUDELIA CREEK ELEMENTARY
BERRY, ERICA	TEACHER	07/31/2023	SPRING VALLEY ELEMENTARY
BOYD, LINDSEY	TEACHER	07/31/2023	BRENTFIELD ELEMENTARY
BREWER, GABRIELLE	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
BUCKINGHAM, MELISSA	TEACHER	08/10/2023	R WEST TECH MAGNET
CAMPO, KENDRA	TEACHER	07/31/2023	RISD ACADEMY
CANO PADRON, PRICILA	TEACHER	07/31/2023	SPRINGRIDGE ELEMENTARY
CIGGELAKIS, MEGAN	TEACHER	08/07/2023	AIKIN ELEMENTARY
COFFEY, BRANDT	TEACHER	07/31/2023	STULTS ROAD ELEMENTARY
COHEN, HARPER	TEACHER	08/02/2023	WALLACE ELEMENTARY

<b>APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:</b>			
<b>ELEMENTARY</b>			
<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
CONLON, COLLEEN	TEACHER	07/31/2023	WALLACE ELEMENTARY
CORTES ZAPATA, MARIA	ASSOCIATE TEACHER	08/14/2023	PRESTONWOOD ELEMENTARY
COS MORA, REGINA	TEACHER	07/31/2023	MARK TWAIN ELEMENTARY
CREGO, KATELYN	TEACHER	08/03/2023	PRESTONWOOD ELEMENTARY
CROOK, ATRION	TEACHER	07/31/2023	WALLACE ELEMENTARY
CUMMINGS, KAJUAN	TEACHER	07/31/2023	FORESTRIDGE ELEMENTARY
DANIELS, SHEYENNE	TEACHER	07/31/2023	AIKIN ELEMENTARY
DANSDILL, MARGARET	TEACHER	07/31/2023	MERRIMAN PARK ELEMENTARY
DE HUSSON, NICOLE	TEACHER	08/10/2023	PRESTONWOOD ELEMENTARY
DE LA FUENTE, YOHANIS	TEACHER	08/16/2023	TEACHING & LEARNING SVCS
DESCOUROUEZ, SUZANNAH	TEACHER	08/03/2023	AUDELIA CREEK ELEMENTARY
DRENTLAW, ERIN	TEACHER	07/31/2023	MOHAWK ELEMENTARY
ELLIS, SIERRA	TEACHER	07/31/2023	WALLACE ELEMENTARY
ESPINOSA, JULIETA	TEACHER	07/31/2023	TEACHING & LEARNING SVCS
EVANS, MARQUITA	TEACHER	08/16/2023	THURGOOD MARSHALL ELEM
FERNANDEZ, GLADYS	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
FIGUEROA, DIANE	ASSOCIATE TEACHER	07/31/2023	WALLACE ELEMENTARY
FOX, NICOLE	TEACHER	07/31/2023	HAMILTON PARK PACESETTER
FRY, ALAN	TEACHER	07/31/2023	WALLACE ELEMENTARY
GAONA GARRIDO, VALERIA	TEACHER	07/31/2023	NORTHWOOD HILLS ELEMENTARY
GARCIA, CARLOS	ASSOCIATE TEACHER	08/28/2023	STULTS ROAD ELEMENTARY
GERARDINO, DIANA	TEACHER	07/31/2023	RISD ACADEMY
GIANCHANDANI, GOPAL	TEACHER	07/31/2023	MATH/SCIENCE/TECH MAGNET
GIL, MAYRA	ASSOCIATE TEACHER	07/31/2023	GREENWOOD HILLS ELEMENTARY
GONNET, ESTEBAN	TEACHER	07/31/2023	CAROLYN G BUKHAIR ELEM
GOOD, JASMINE	TEACHER	08/18/2023	THURGOOD MARSHALL ELEM
GRIFFITH, CONNOR	TEACHER	07/31/2023	RISD ACADEMY
GRUTZMACHER, ASHLEY	TEACHER	07/31/2023	MERRIMAN PARK ELEMENTARY
HAMILTON, JALEICIA	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
HAMMONDS, BRANDI	ASSOCIATE TEACHER	07/31/2023	HAMILTON PARK PACESETTER

**APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:****ELEMENTARY**

<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
HANCOCK, KENT	TEACHER	08/07/2023	WHITE ROCK ELEMENTARY
HANKINS, LISA	TEACHER	08/23/2023	RICHARDSON TERRACE ELEM
HARGROVE, ILSA	TEACHER	07/31/2023	FOREST LANE ACADEMY
HAYES, ASHLEY	TEACHER	07/31/2023	SPRING VALLEY ELEMENTARY
HENRY, MICHAEL	ASSOCIATE TEACHER	07/31/2023	01/01/1900
HERNANDEZ, CARRILLO	ASSOCIATE TEACHER	08/07/2023	CAROLYN G BUKHAIR ELEM
HILLMAN, CLIFFORD	TEACHER	07/31/2023	AUDELIA CREEK ELEMENTARY
HOAG, BRITTANY	TEACHER	07/31/2023	MATH/SCIENCE/TECH MAGNET
HOFFMANN, DONNAMARIE	TEACHER	07/31/2023	DOVER ELEMENTARY
HOLBURN, KATHRYN	ASSOCIATE TEACHER	07/31/2023	SPRING CREEK ELEMENTARY
HOPSON, GEORGE	ASSOCIATE TEACHER	08/17/2023	SKYVIEW ELEMENTARY
HUMMER, ARIANNA	TEACHER	08/02/2023	WHITE ROCK ELEMENTARY
IBAY, RAYMOND	TEACHER	08/21/2023	MARK TWAIN ELEMENTARY
JACKSON, CHRISTOPHER	TEACHER	07/31/2023	NORTHWOOD HILLS ELEMENTARY
JAUCIAN, BYRON	TEACHER	08/07/2023	WALLACE ELEMENTARY
JIMENEZ, BARBARA	TEACHER	07/31/2023	THURGOOD MARSHALL ELEM
JUDGE, REGINALD	TEACHER	07/31/2023	THURGOOD MARSHALL ELEM
JULLIE, DEANA	TEACHER	07/31/2023	RICHARDSON HEIGHTS ELEM
KANE, SARAH	TEACHER	07/31/2023	RICHARDSON HEIGHTS ELEM
KEELER, CHRISTOPHER	TEACHER	08/07/2023	BIG SPRINGS ELEMENTARY
KELLY, MARIAH	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
KIRBY, CAITLYN	TEACHER	08/21/2023	BOWIE ELEMENTARY
LAGARES, CELESTA	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
LAVIOSA, ANDREINA	TEACHER	07/31/2023	CAROLYN G BUKHAIR ELEM
LEMASTER, JUSTIN	TEACHER	07/31/2023	RISD ACADEMY
LENOZ, AMERICA	ASSOCIATE TEACHER	07/31/2023	SKYVIEW ELEMENTARY
LIGGIT, MAGDALENA	TEACHER	07/31/2023	MARK TWAIN ELEMENTARY
LOPEZ, ANA	TEACHER	07/31/2023	DOVER ELEMENTARY
LOVEJOY, JENNIFER	TEACHER	07/31/2023	MERRIMAN PARK ELEMENTARY
MACARTY, EDGAR	TEACHER	07/31/2023	MERRIMAN PARK ELEMENTARY

**APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:****ELEMENTARY**

<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
MANN, TRISTYN	TEACHER	07/31/2023	ARAPAHO CLASSICAL MAGNET
MARCUS, REBECCA	TEACHER	07/31/2023	THURGOOD MARSHALL ELEM
MCCARTER, AMBER	TEACHER	07/31/2023	HAMILTON PARK PACESSETTER
MCLAIN, REBECCA	TEACHER	07/31/2023	BOWIE ELEMENTARY
MENJIVAR, MEGHAN	INSTRUCTIONAL COACH	07/31/2023	SKYVIEW ELEMENTARY
MESSER, JESSICA	TEACHER	08/09/2023	DOVER ELEMENTARY
MIDKIFF, JANE	TEACHER	07/31/2023	THURGOOD MARSHALL ELEM
MILLER, PAUL	TEACHER	08/09/2023	AIKIN ELEMENTARY
MOHAMMED, AMINA	TEACHER	07/31/2023	RICHLAND ELEMENTARY
MOORE, CHRISIAN	ASSOCIATE TEACHER	08/07/2023	SKYVIEW ELEMENTARY
MORENO, DESIREE	ASSOCIATE TEACHER	08/07/2023	AUDELIA CREEK ELEMENTARY
MORRISON, JOHNLENE	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
MOTON, LINDA	TEACHER	07/31/2023	RICHLAND ELEMENTARY
MUHAMMAD, FATTAH	ASSOCIATE TEACHER	07/31/2023	SKYVIEW ELEMENTARY
NEWELL, BARBARA	TEACHER	07/31/2023	RISD ACADEMY
OLAZARAN, SILVIA	ASSOCIATE TEACHER	08/07/2023	SPRING VALLEY ELEMENTARY
OLLIE, TIFFANY	TEACHER	07/31/2023	AIKIN ELEMENTARY
OWENS, MORGAN	TEACHER	07/31/2023	RISD ACADEMY
PARKER, RANELL	TEACHER	08/08/2023	RICHLAND ELEMENTARY
PARTYKA, LINDSAY	TEACHER	07/31/2023	BRENTFIELD ELEMENTARY
PENCE, APRIL	TEACHER	07/31/2023	AUDELIA CREEK ELEMENTARY
PEREZ, JESSICA	TEACHER	07/31/2023	RISD ACADEMY
PETERSON, VENEISHA	TEACHER	08/11/2023	AIKIN ELEMENTARY
PLAKE, SAMANTHA	TEACHER	07/31/2023	DOBIE PRE KINDERGARTEN SCH
PRAEGER, NATHANIEL	TEACHER	07/31/2023	THURGOOD MARSHALL ELEM
PRIETO, CLAUDIA	ASSOCIATE TEACHER	07/31/2023	RISD ACADEMY
PRINCE, ALYESSA	TEACHER	07/31/2023	NORTHLAKE ELEMENTARY
PULLEN, ALEXIA	TEACHER	08/04/2023	NORTHLAKE ELEMENTARY
QUICK, CHERYL	TEACHER	07/31/2023	THURGOOD MARSHALL ELEM
RADABAUGH, KYLIE	ASSOCIATE TEACHER	08/23/2023	WALLACE ELEMENTARY

**APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:****ELEMENTARY**

<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
RAMIREZ, ANGELICA	ASSOCIATE TEACHER	07/31/2023	RISD ACADEMY
REED, SHANIEQUA	TEACHER	07/31/2023	SKYVIEW ELEMENTARY
REIFF-MARTIN, LYDIA	TEACHER	07/31/2023	ARAPAHO CLASSICAL MAGNET
RIVERO RODRIGUEZ, DAMA	ASSOCIATE TEACHER	07/31/2023	RISD ACADEMY
ROACH, CRYSTAL	TEACHER	07/31/2023	FOREST LANE ACADEMY
ROBINSON, QUINTON	TEACHER	07/31/2023	WALLACE ELEMENTARY
ROMERO, JAIME	TEACHER	07/31/2023	CAROLYN G BUKHAIR ELEM
RUBECK, JODI	TEACHER	07/31/2023	RISD ACADEMY
RUFFIN, JOSLYN	TEACHER	07/31/2023	AUDELIA CREEK ELEMENTARY
SAAD, MANAR	ASSOCIATE TEACHER	08/07/2023	RISD ACADEMY
SALEMINK, KELLI	TEACHER	07/31/2023	AIKIN ELEMENTARY
SARMIENTO, JANA NOREEN	TEACHER	07/31/2023	MATH/SCIENCE/TECH MAGNET
SAUCEDO, CESAR	TEACHER	07/31/2023	THURGOOD MARSHALL ELEM
SCHUSTER, ZACKARIAH	ASSOCIATE TEACHER	08/07/2023	DOBIE PRE KINDERGARTEN SCH
SHIELS, CAMERON	TEACHER	07/31/2023	AIKIN ELEMENTARY
SHINODA, JOHN	TEACHER	08/11/2023	AUDELIA CREEK ELEMENTARY
SHORT, ADDISON	TEACHER	07/31/2023	BIG SPRINGS ELEMENTARY
SIAS, JAZMYNE	TEACHER	08/11/2023	YALE ELEMENTARY
SMITH, VICTORIA	ASSOCIATE TEACHER	08/07/2023	FOREST LANE ACADEMY
SULLIVAN, HANNAH	TEACHER	07/31/2023	MERRIMAN PARK ELEMENTARY
TAFT, ANTWAN	TEACHER	08/11/2023	AIKIN ELEMENTARY
TAYLOR, ROCHELLE	TEACHER	07/31/2023	CANYON CREEK ELEMENTARY
THOMPSON, DIAMOND	TEACHER	07/31/2023	FOREST LANE ACADEMY
TORRES, BEVERLY	TEACHER	07/31/2023	RICHLAND ELEMENTARY
TORRES, VIVIAN	TEACHER	08/10/2023	AIKIN ELEMENTARY
TOUBIN, MOLLIE	TEACHER	07/31/2023	AIKIN ELEMENTARY
TURNER, SABRINA	ASSOCIATE TEACHER	08/07/2023	MST MAGNET
VALERA DE VALBUENS, GLE	ASSOCIATE TEACHER	08/07/2023	RISD ACADEMY
VALLEJO, MICHELLE	TEACHER	07/31/2023	BOWIE ELEMENTARY
VALZ, JAMIE	TEACHER	08/23/2023	MARK TWAIN ELEMENTARY

<b>APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:</b>			
<b>ELEMENTARY</b>			
<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
VARELA, JUDITH	ASSOCIATE TEACHER	07/31/2023	DOBIE PK
VELA, ABIGAIL	ASSOCIATE TEACHER	08/17/2023	SPRING VALLEY ELEMENTARY
VELAZQUEZ, FLAVIA	TEACHER	07/31/2023	CAROLYN G BUKHAIR ELEM
VERNON, MADELINE	TEACHER	07/31/2023	HAMILTON PARK PACESETTER
WARREN, KIRBY	TEACHER	07/31/2023	BOWIE ELEMENTARY
WASHLER, JENNIFER	TEACHER	07/31/2023	DOVER ELEMENTARY
WHITAKER, ITALI	TEACHER	07/31/2023	MOSS HAVEN ELEMENTARY
WILHELMSSEN, CADY	ASSOCIATE TEACHER	08/02/2023	WALLACE
WILLIAMS, LAURA	ASSOCIATE TEACHER	08/07/2023	SPRINGRIDGE ELEMENTARY
WOODS, ANNA	TEACHER	08/10/2023	CAROLYN G BUKHAIR ELEM
<b>APPOINTMENTS OF PROFESSIONAL PERSONNEL:</b>			
<b>SECONDARY</b>			
<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
ALLEN, ELIJAH	TEACHER	08/07/2023	LIBERTY JUNIOR HIGH
ANDERSON, LATRICE	TEACHER	08/02/2023	R WEST TECH MAGNET
AUSTIN, HANNAH	ASSOCIATE TEACHER	08/07/2023	BERKNER HIGH SCHOOL
AVISO, SHARON	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
BAGWELL, LAUREN	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
BAKER, DARIAN	ASSOCIATE TEACHER	08/07/2023	LIBERTY JUNIOR HIGH
BANCHS, DAVID	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
BINDEL, JOSEPH	TEACHER	07/31/2023	LIBERTY JUNIOR HIGH
BROUSSARD, JAREK	TEACHER	08/29/2023	LIBERTY JUNIOR HIGH
BROWN, KRISTI	ASSOCIATE TEACHER	08/07/2023	BERKNER HIGH SCHOOL
BROWN, PRESTIN	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
BRYAN, CHRISTOPHER	TEACHER	08/21/2023	JJ PEARCE HIGH SCHOOL
BURLEY, ALYSSIA	ASSOCIATE TEACHER	08/07/2023	BERKNER HIGH SCHOOL
BUTLER, CEARIA	ASSOCIATE TEACHER	08/07/2023	BERKNER HIGH SCHOOL
CAHILL, MILAGROS	TEACHER	07/31/2023	PARKHILL JUNIOR HIGH
CERVANTES, JAIME	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET

**APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:****SECONDARY**

<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
CHALMERS, KENDREANNA	TEACHER	08/17/2023	LIBERTY JUNIOR HIGH
CHRISTIAN, ASHLEIGH	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
CHRISTOPHER, ALEYH	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
CLARK, STEVEN	TEACHER	08/09/2023	R WEST TECH MAGNET
COLEMAN PAUL, MADISON	TEACHER	08/02/2023	JJ PEARCE HIGH SCHOOL
CRANE, CHANDLER	TEACHER	07/31/2023	R WEST TECH MAGNET
CRAVEN, BRYAN	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
CRAWFORD, DWAIN	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
DALE, TIFFANY	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
DANG, NGHIA	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
DAVIS-WHITE, AMBER	TEACHER	07/31/2023	R WEST TECH MAGNET
DICKIE, MARKAYLA	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
DRIVER, BUDDY	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
EDWARDS, KALEAH	TEACHER	08/10/2023	R WEST TECH MAGNET
EHRENREICH, TIAN	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
ELIAS, EDWARD	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
ERICKSON, WYATT	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
FEGGINS, TANGA	TEACHER	07/31/2023	R WEST TECH MAGNET
FRIESEN, JAMES	TEACHER	07/31/2023	APOLLO JUNIOR HIGH
GANDY, ASHLEY	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
GARRAWAY, RENEE	TEACHER	08/07/2023	BERKNER HIGH SCHOOL
GROSSMAN, SUSAN	TEACHER	07/31/2023	PARKHILL JUNIOR HIGH
GUPTA, NEHA	TEACHER	07/31/2023	PARKHILL JUNIOR HIGH
HALL, JONATHAN	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
HALLAM, ANASTASIA	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
HARLAN, SCOTT	TEACHER	07/31/2023	LAKE HIGHLANDS JUNIOR HIGH
HARPER, BRENT	TEACHER	08/02/2023	BERKNER HIGH SCHOOL
HARRIS, JONATHAN	TEACHER	07/31/2023	JJ PEARCE HIGH SCHOOL
HARRIS, LEDARRIUS	TEACHER	08/31/2023	RICHARDSON HIGH SCHOOL
HEBO, GOHARSTU	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL

**APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:****SECONDARY**

<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
HENSLEY, JACOB	TEACHER	08/07/2023	LIBERTY JUNIOR HIGH
HERNANDEZ MORALES, ADOLFO	TEACHER	08/09/2023	LIBERTY JUNIOR HIGH
HUGHES, TRINA	TEACHER	08/03/2023	BERKNER HIGH SCHOOL
IBARRA, JORGE	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
IVY, DANIEL	TEACHER	08/17/2023	LAKE HIGHLANDS HIGH SCHOOL
JOHNSON, BRIANA	TEACHER	07/31/2023	LAKE HIGHLANDS JUNIOR HIGH
JOHNSON, WENDELL	TEACHER	07/31/2023	JJ PEARCE HIGH SCHOOL
JOHNSON-ISHMON, MERCEDES	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
KALE, KELSEY	TEACHER	07/31/2023	FOREST MEADOW JUNIOR HIGH
KELLEY, ALEXIA	ASSOCIATE TEACHER	08/07/2023	BERKNER HIGH SCHOOL
KEY, RUTH	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
LACY, AZIA	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
LLAMAS, SANDRA	TEACHER	07/31/2023	R NORTH JUNIOR HIGH
LLORENTE, JUAN	TEACHER	08/11/2023	FOREST MEADOW JUNIOR HIGH
LOPEZ, ARLENE	ASSOCIATE TEACHER	08/07/2023	BERKNER HIGH SCHOOL
LOPEZ RODRIGUEZ, DANIEL	TEACHER	08/17/2023	WESTWOOD: M/S/L MAGNET
MACK, INDIA	TEACHER	08/14/2023	LIBERTY JUNIOR HIGH
MACKEY, RODERICK	TEACHER	07/31/2023	LIBERTY JUNIOR HIGH
MALCOM, JULIE	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
MARKOS, ELIZABETH	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
MARQUE, MARY	TEACHER	08/21/2023	RICHARDSON HIGH SCHOOL
MCDONALD, EXOLA	TEACHER	08/07/2023	LAKE HIGHLANDS HIGH SCHOOL
MENIFEE, STACY	TEACHER	07/31/2023	R NORTH JUNIOR HIGH
MILLER, LILYANNA	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
MITVALSKY, CULLEN	TEACHER	07/31/2023	R WEST TECH MAGNET
MONASMITH, JESSICA	TEACHER	07/31/2023	LAKE HIGHLANDS JUNIOR HIGH
MORA, ROGER	TEACHER	08/08/2023	JJ PEARCE HIGH SCHOOL
MUNOZ, MELODY	TEACHER	07/31/2023	FOREST MEADOW JUNIOR HIGH
MUNOZ, ZULLY	ASSOCIATE TEACHER	07/31/2023	R WEST TECH MAGNET
MURRAY, ZOE	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL

**APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:****SECONDARY**

<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
NAKWAASAH, GRANT	TEACHER	08/08/2023	APOLLO JUNIOR HIGH
NUNEZ, ARACELI	TEACHER	08/07/2023	R WEST TECH MAGNET
OLIVER, CAMERON	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
OVIEDO, DOMINIC	TEACHER	08/30/2023	BERKNER HIGH SCHOOL
OWENS, LAMOND	TEACHER	07/31/2023	R WEST TECH MAGNET
PELLETIER, LAURENT	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
PENN, MISTEN	TEACHER	07/31/2023	FOREST MEADOW JUNIOR HIGH
PENNY, SHARI	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
PHILLIPS, WILLIAM	TEACHER	07/31/2023	JJ PEARCE HIGH SCHOOL
POIRIER, MASON	TEACHER	08/02/2023	LIBERTY JUNIOR HIGH
POITIER, COREY	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
PRUITT, MORRIS	TEACHER	08/29/2023	PARKHILL JUNIOR HIGH
PRUSSACK, WILLIAM	TEACHER	07/31/2023	JJ PEARCE HIGH SCHOOL
RAPHAEL, PRISCILLA	TEACHER	07/31/2023	PARKHILL JUNIOR HIGH
ROBINSON, ANDREW	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
ROBINSON, CHRISTOPHER	TEACHER	08/10/2023	PARKHILL JUNIOR HIGH
ROE, BAILEY	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
ROHDE, RYAN	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
ROMAN, ALEXANDER	ASSOCIATE TEACHER	08/29/2023	R WEST TECH MAGNET
ROUND, JILLIAN	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
SANCHEZ, YOSELYN	TEACHER	07/31/2023	JJ PEARCE HIGH SCHOOL
SCOTT, ARIANA	TEACHER	08/21/2023	PARKHILL JUNIOR HIGH
SEPULVEDA, EDWARD	TEACHER	08/03/2023	JJ PEARCE HIGH SCHOOL
SEWARD III, SAMUEL	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
SHELTON, BEN	TEACHER	08/10/2023	LAKE HIGHLANDS JUNIOR HIGH
SIMPSON, ELIZABETH	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
SMITH, JAQUORIUS	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
SMITH, JAZMINE	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
SPARR, MICHAEL	TEACHER	07/31/2023	LAKE HIGHLANDS HIGH SCHOOL
STEVENS, MELODY	TEACHER	07/31/2023	BERKNER HIGH SCHOOL

<b>APPOINTMENTS OF PROFESSIONAL PERSONNEL CONTINUED:</b>			
<b>SECONDARY</b>			
<b>LAST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
STEWART, TERRYLL	TEACHER	08/15/2023	BERKNER HIGH SCHOOL
STIGERS, ANGEL	ASSOCIATE TEACHERS	07/31/2023	R WEST TECH MAGNET
STOKER, MONTREAL	TEACHER	07/31/2023	FOREST MEADOW JUNIOR HIGH
TELLER, EMILY	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
TENNER, EMILY	TEACHER	07/31/2023	PARKHILL JUNIOR HIGH
THOMAS, ASHLEY	TEACHER	08/03/2023	BERKNER HIGH SCHOOL
THRASH, ASHLEE	TEACHER	07/31/2023	FOREST MEADOW JUNIOR HIGH
TOMLINSON, REGINA	TEACHER	07/31/2023	LIBERTY JUNIOR HIGH
TURNER, KENNEDY	TEACHER	07/31/2023	FOREST MEADOW JUNIOR HIGH
VALENZUELA, ANDREA	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
WADE, PAXTON	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
VASQUEZ, JULIO	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
VAUGHN, ADRIAN	ASSOCIATE TEACHER	08/07/2023	R NORTH JUNIOR HIGH
WALL, HAYDEN	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
WALLACE, DESTINY	TEACHER	07/31/2023	C MCAULIFFE LEARNING CTR
WESTBAY, SYDNEY	TEACHER	08/07/2023	LAKE HIGHLANDS HIGH SCHOOL
WILLIAMS, MYRA	TEACHER	07/31/2023	BERKNER HIGH SCHOOL
WILLIAMS, ROBBIE	TEACHER	07/31/2023	WESTWOOD: M/S/L MAGNET
WILSON, BRIAN	TEACHER	07/31/2023	RICHARDSON HIGH SCHOOL
WOODS, RACHEL	TEACHER	08/02/2023	C MCAULIFFE LEARNING CTR
WRIGHT, MADISON	TEACHER	08/07/2023	WESTWOOD: M/S/L MAGNET
YANCY, TRESA	TEACHER	08/07/2023	MEMORIAL PARK ACADEMY
<b>PROFESSIONAL ADMIN</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
BAILY, CAITLIN	504 SPEC	07/24/2023	LAKE HIGHLANDS HS
BEDENKOP, ABIGAIL	DIAGNOSTICIAN - SPECIAL ST SVC	08/03/2023	SPECIAL STUDENT SERVICES
BILLS, DEBORAH	CHILD LEARN ACADEMY MGR	07/17/2023	PRE K 12 INTERVENTION
BODY, RANDALL	DIAGNOSTICIAN - SPECIAL ST SVC	07/31/2023	SPECIAL STUDENT SERVICES
BOLLERS, AUDREY	ASSISTANT PRINCIPAL	07/17/2023	LIBERTY JUNIOR HIGH
CHATHAM, MARISSA	NURSE-187 DAYS	08/07/2023	HEALTH SERVICES

COLMAN, LOREN	BEHAVIOR SPECIALIST	08/01/2023	SPECIAL STUDENT SERVICES
COMPTON, MELISSA	ASSISTANT PRINCIPAL	07/17/2023	WESTWOOD MAGNET
FREZZA, TIFFANY	BEHAVIOR SPECIALIST	08/07/2023	STUDENT SERVICES
GOLLIS, CHRISTINA	SPEECH THERAPIST	07/31/2023	SPECIAL STUDENT SERVICES
HYNES, JENNIFER	OCCUPATIONAL THERAPIST	08/28/2023	SPECIAL STUDENT SERVICES
JASSO, SUSAN	INTERVENTIONIST	07/31/2023	PRE K 12 INTERVENTION
KORMOS, NATALIE	LSSP - SPECIAL STUDENT SVCS	07/28/2023	SPECIAL STUDENT SERVICES
MANDELBAUM, CAREN	OCCUPATIONAL THERAPIST	08/01/2023	SPECIAL STUDENT SERVICES
MARCIAS, JONATHAN	SPEECH THERAPIST	07/28/2023	SPECIAL STUDENT SERVICES
MATLACK, KAREN	NURSE-187 DAYS	07/31/2023	HEALTH SERVICES
MAXVILL, SUSANNA	504 SPECIALIST	07/24/2023	SPECIAL STUDENT SERVICES
MOTA, ANGELICA	DIAGNOSTICIAN - SPECIAL ST SVC	08/03/2023	SPECIAL STUDENT SERVICES
NEAL, KATLYNN	SEL COUNSELOR	08/28/2023	SPECIAL STUDENT SERVICES
OLIVER, ANNA CLAIRE	SPEECH THERAPIST	07/31/2023	SPECIAL STUDENT SERVICES
O'NEAL, EMMA	SPEECH THERAPIST	07/31/2023	SPECIAL STUDENT SERVICES
ONTIVEROS, HANNAH	SPEECH THERAPIST	07/31/2023	SPECIAL STUDENT SERVICES
PARKER, NATALIE	INTERVENTIONIST	07/31/2023	PRE K 12 INTERVENTION
PETERSON, SHERYL	INTERVENTIONIST	08/07/2023	PRE K 12 INTERVENTION
PULIDO, MARTIN	504 SPECIALIST	07/31/2023	SPECIAL STUDENT SERVICES
ROLL, EMILY	SPEECH THERAPIST	07/31/2023	SPECIAL STUDENT SERVICES
TORMEY, JENNA	SPEECH THERAPIST	07/31/2023	SPECIAL STUDENT SERVICES
WAMSLEY, REBEKAH	SPEECH THERAPIST	07/31/2023	SPECIAL STUDENT SERVICES
WANAMAKER, DAVID	TECH ENGINEER	07/31/2023	TECH PROGRAM
WARNOCK, EMMANUEL	NURSE-187 DAYS	07/31/2023	HEALTH SERVICES
WILLIAMS, MIE	ASSISTANT PRINCIPAL	07/17/2023	WESTWOOD MAGNET
<b>CENTRAL ADMIN</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
ALEXANDRAKIS, ELLEN	AREA ACADEMIC FACILITATOR	07/31/2023	TEACHING & LEARNING SVCS
BOHLMAN, SETH	DIRECTOR - INSTRUCTIONAL PROG	08/28/2023	TEACHING & LEARNING SVCS
JORDAN, SANESHIA	ADMIN MGR-CENTRAL PROGRAMS	08/01/2023	ACCOUNTABILITY/CONT IMPROV

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

<b>PARAPROFESSIONAL</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
ABBAS, SAMAR	08/07/2023	AIDE I - DAYCARE AIDE	PRE K 12 INTERVENTION
ABRAHAM, AMBER	08/07/2023	AIDE I - CLASSROOM	PARKHILL JUNIOR HIGH
ACUNA, DAISY	08/07/2023	AIDE I - PREK	DOBIE PRE KINDERGARTEN SCH
ALEJANDRO, ALEXIA	08/10/2023	AIDE I - ESL	R NORTH JUNIOR HIGH
ALFAKHRI, AYYAH	08/17/2023	SPECIAL EDUCATION AIDE	SPRINGRIDGE ELEMENTARY
ALQAYSI, MARWAH	08/07/2023	AIDE I - PREK	FOREST LANE ACADEMY
ALTIMORE, MADISON	08/07/2023	SPECIAL EDUCATION AIDE	DARTMOUTH ELEMENTARY
ARCE ROMERO, MAYRA	08/07/2023	SPECIAL EDUCATION AIDE	NORTHLAKE ELEMENTARY
ASHLEY, KYSHA	08/23/2023	AIDE I - PREK	WHITE ROCK ELEMENTARY
ATMANLI-FALKOU, NAOUAL	08/07/2023	AIDE I - CLASSROOM	FOREST LANE ACADEMY
ATTALAH, RANIA	08/07/2023	SECRETARY I-CAMPUS	AIKIN ELEMENTARY
BAILON VALERIO, ROXANA	08/18/2023	SECRETARY II-CAMPUS	RICHARDSON HIGH SCHOOL
BARAJAS, MARTHA	08/07/2023	SPECIAL EDUCATION AIDE	DOBIE PRE KINDERGARTEN SCH
BARRON, ZOE	08/07/2023	SPECIAL EDUCATION AIDE	LAKE HIGHLANDS ELEMENTARY
BASSEY, LESLIE	08/31/2023	SECRETARY I-CAMPUS	AIKIN ELEMENTARY
BENITEZ, BLANCA	08/17/2023	SECRETARY II-CAMPUS	RICHARDSON HIGH SCHOOL
BETANCOURT, JOHANNA	07/18/2023	EXEC ASSISTANT I-CENTRAL	MULTILINGUAL SERVICES
BINDER, ERIC	08/07/2023	SPECIAL EDUCATION AIDE	LAKE HIGHLANDS HIGH SCHOOL
BOLTRUSHEK, ERIN	08/07/2023	SPECIAL EDUCATION AIDE	BERKNER HIGH SCHOOL
BRADLEY, JINJA	08/07/2023	SPECIAL EDUCATION AIDE	LAKE HIGHLANDS HIGH SCHOOL
BROADNAX, JACQUALINE	08/24/2023	SPECIAL EDUCATION AIDE	RICHLAND ELEMENTARY
CARLIN, BRIESHAY	08/07/2023	AIDE I - DAYCARE AIDE	PRE K 12 INTERVENTION
CASAS ZARATE, LESLIE	08/23/2023	SPECIAL EDUCATION AIDE	BIG SPRINGS ELEMENTARY
CASPER, MARY-ELLEN	08/07/2023	SPECIAL EDUCATION AIDE	SPRING VALLEY ELEMENTARY
CASTANO POLA, YOLANDA	08/07/2023	SECRETARY II-CAMPUS	LAKE HIGHLANDS HIGH SCHOOL
CERVANTES, STEPHANYA	08/07/2023	AIDE I - DAYCARE AIDE	PRE K 12 INTERVENTION
CLARK, SHAUN	07/17/2023	EXECUTIVE ASSISTANT I	PRESTONWOOD ELEMENTARY

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

<b>PARAPROFESSIONAL</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
CLAYBORN, TANGELA	08/07/2023	CAREGIVER	PRE K 12 INTERVENTION
COLBERT, SHUNTAY	08/07/2023	AIDE I - CLASSROOM	PRE K 12 INTERVENTION
COOMBS, VALERIE	08/10/2023	SECRETARY II-CAMPUS	JJ PEARCE HIGH SCHOOL
COX, CAROLINE	08/25/2023	AIDE I - DAYCARE AIDE	PRE K 12 INTERVENTION
CRUZ, KATHIRYNE	08/10/2023	SPECIAL EDUCATION AIDE	WHITE ROCK ELEMENTARY
DELAROSA, MARIA	08/07/2023	AIDE I - CLASSROOM	DOBIE PRE KINDERGARTEN SCH
DILLON, KARI	08/16/2023	CLERK	PARKHILL JUNIOR HIGH
DOUGLAS, ANNETTE	08/25/2023	SECRETARY II-CAMPUS	LIBERTY JUNIOR HIGH
EARGLE, MONICA	08/07/2023	AIDE I - CLASSROOM	AIKIN ELEMENTARY
EKHTIARI, NARGIS	08/24/2023	AIDE I - PREK	THURGOOD MARSHALL ELEM
ESCOBEDO, ABIGAIL	08/07/2023	AIDE I - CLASSROOM	C MCAULIFFE LEARNING CTR
ESPINDOLA, CYNTHIA	08/10/2023	SPECIAL EDUCATION AIDE	MOSS HAVEN ELEMENTARY
GIDEY, YOHANNES	08/07/2023	SPECIAL EDUCATION AIDE	NORTHRICH ELEMENTARY
GILLESPIE, ERA	08/07/2023	AIDE I - CLASSROOM	CAROLYN G BUKHAIR ELEM
GOMES, PRINCE	08/07/2023	SPECIAL EDUCATION AIDE	FORESTRIDGE ELEMENTARY
GONZALES, MANUEL	08/07/2023	EDUCATIONAL ASSISTANT	RICHARDSON HIGH SCHOOL
GONZALEZ, KARLA	08/21/2023	SECRETARY I/CLERK	DOVER ELEMENTARY
GONZALEZ, ZAYRA	08/07/2023	SPECIAL EDUCATION AIDE	R WEST TECH MAGNET
GRANNIS, HEIDI	08/07/2023	AIDE I - CLASSROOM	LAKE HIGHLANDS ELEMENTARY
GUZMAN ESPINOZA, MARTHA	08/07/2023	AIDE I - PREK	WALLACE ELEMENTARY
GUZMAN, VANESSA	08/07/2023	SPECIAL EDUCATION AIDE	LAKE HIGHLANDS ELEMENTARY
HANDY, DARIEN	08/07/2023	SPECIAL EDUCATION AIDE	WESTWOOD: M/S/L MAGNET
HARDY, ADIA	08/10/2023	SPECIAL EDUCATION AIDE	SKYVIEW ELEMENTARY
HARRIS, JAIDA	08/07/2023	SPECIAL EDUCATION AIDE	SPECIAL STUDENT SERVICES
HAYES, MICHAEL	08/25/2023	SPECIAL EDUCATION AIDE	RICHARDSON HEIGHTS ELEM
HERNANDEZ MARTINEZ, LESLY	08/10/2023	AIDE I - BILINGUAL	STULTS ROAD ELEMENTARY
HSO, MU	08/10/2023	SPECIAL EDUCATION AIDE	NORTHLAKE ELEMENTARY
ISONHART, DIANA	08/11/2023	CLERK	WHITE ROCK ELEMENTARY
JACKSON, CALEB	08/07/2023	SPECIAL EDUCATION AIDE	AIKIN ELEMENTARY

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

<b>PARAPROFESSIONAL</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
JACKSON, LADALE	08/07/2023	SPECIAL EDUCATION AIDE	SKYVIEW ELEMENTARY
JACKSON, LISA	08/07/2023	SPECIAL EDUCATION AIDE	WHITE ROCK ELEMENTARY
JAVED, ROOHI	08/07/2023	SECRETARY II-CAMPUS	BERKNER HIGH SCHOOL
JENSEN, WINGSZE	08/07/2023	CAREGIVER	PRE K 12 INTERVENTION
JIMENEZ, JAZMINE	08/07/2023	SPECIAL EDUCATION AIDE	APOLLO JUNIOR HIGH
JONES, DEBRA	08/11/2023	AIDE I - ESL	AIKIN ELEMENTARY
KANCHARLA, ANGELICA	08/07/2023	AIDE I	DOBIE PRE KINDERGARTEN SCH
KARACIC, KSENIA	08/07/2023	CLERK	RICHARDSON TERRACE ELEM
KARP, LORI	08/07/2023	SECRETARY II-CAMPUS	JJ PEARCE HIGH SCHOOL
KAYE, SHANNON	08/07/2023	CLERK	MOSS HAVEN ELEMENTARY
KEMP, NICHELOSTAJ	08/07/2023	AIDE I - PREK	WALLACE ELEMENTARY
KENNEDY, ALEXANDRIA	08/07/2023	CAREGIVER	PRE K 12 INTERVENTION
LACY, NIA	08/07/2023	TECHNICAL ASSISTANT	FORESTRIDGE ELEMENTARY
LARES LOPEZ, ELANE	08/07/2023	AIDE I - PREK	SPRING VALLEY ELEMENTARY
LATSON, SHCOLBY	08/24/2023	AIDE I - DAYCARE AIDE	PRE K 12 INTERVENTION
LAUREL, GERALDINE	08/14/2023	CLERK	LAKE HIGHLANDS ELEMENTARY
LAWRENCE, DIANNA	08/14/2023	SECRETARY II-CAMPUS	PARKHILL JUNIOR HIGH
LEDEZMA, ANA	08/07/2023	AIDE I - PREK	DARTMOUTH ELEMENTARY
LEWIS, NIQUITA	08/07/2023	SPECIAL EDUCATION AIDE	RISD ACADEMY
LOC, MARY	08/07/2023	AIDE I - PREK-INC	FORESTRIDGE ELEMENTARY
MARROQUIN, BERTHA	08/07/2023	SPECIAL EDUCATION AIDE	MERRIMAN PARK ELEMENTARY
MARTINEZ, MELINDA	08/02/2023	STUDENT DATA SPEC	NORTHLAKE ELEMENTARY
MCCORD, WESLEY	08/07/2023	CLERK	MARK TWAIN ELEMENTARY
MCDANIEL, JACQUELINE	08/07/2023	SPECIAL EDUCATION AIDE	BERKNER HIGH SCHOOL
MEJORADO, HOLLY	08/07/2023	SECRETARY III	PRE K 12 INTERVENTION
MERCEDES DE RAPHAEL, ADRIANA	08/11/2023	AIDE I - PREK	WHITE ROCK ELEMENTARY
MONTALVO-PEREZ, ANNA	08/07/2023	SPECIAL EDUCATION AIDE	APOLLO JUNIOR HIGH
MOON, STEPHANIE	08/01/2023	STUDENT DATA SPEC	MOSS HAVEN ELEMENTARY
MOORE, CAILYNN	08/08/2023	AIDE I - PREK	HAMILTON PARK PACESETTER

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

<b>PARAPROFESSIONAL</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
NAVIDAD ARDON, KARLA	08/07/2023	SECRETARY II-CAMPUS	R WEST TECH MAGNET
NICHOLLS, MARGARET	08/07/2023	AIDE I - PREK	BRENTFIELD ELEMENTARY
OCHOA GUEVARA, BEATRIZ	08/07/2023	AIDE I - PREK	DOBIE PRE KINDERGARTEN SCH
OLANREWAJU, JOSEFA	08/15/2023	AIDE I - ESL	FORESTRIDGE ELEMENTARY
ORTIZ, MARTHA	08/07/2023	AIDE I - PREK	BRENTFIELD ELEMENTARY
PACHTER, MORGAN	08/07/2023	SPECIAL EDUCATION AIDE	SKYVIEW ELEMENTARY
PASTOR, TAMMY	08/07/2023	HIPPY/EP	FEDERAL PROGRAMS
PAYNE, CASS	08/07/2023	CLERK	BRENTFIELD ELEMENTARY
PEMBERTON, DARRYL	08/10/2023	EDUCATIONAL ASSISTANT	LAKE HIGHLANDS HIGH SCHOOL
PERNESZI, TIMOTHY	08/07/2023	SPECIAL EDUCATION AIDE	GREENWOOD HILLS ELEMENTARY
PLILER, CAROL	08/07/2023	AIDE I - CLASSROOM	PRE K 12 INTERVENTION
POPIN, LAUREL	08/14/2023	AIDE I - BILINGUAL	NORTHRICH ELEMENTARY
RAMIREZ RAMIREZ, PAULINA	08/07/2023	CLERK	DOVER ELEMENTARY
RAMIREZ TORRES, ERIKA	08/07/2023	SPECIAL EDUCATION AIDE	DOBIE PRE KINDERGARTEN SCH
REED, MARSHA	08/23/2023	SECRETARY II-CAMPUS	LAKE HIGHLANDS HIGH SCHOOL
REVELY, ASIA	08/14/2023	STUDENT DATA SPEC	DARTMOUTH ELEMENTARY
REYES BRICENO, MIRNA	08/25/2023	AIDE I - PREK	AUDELIA CREEK ELEMENTARY
REYNOSO, ERENDIRA	08/07/2023	SPECIAL EDUCATION AIDE	DOBIE PRE KINDERGARTEN SCH
ROBERTSON, KERRICK	08/07/2023	SPECIAL EDUCATION AIDE	MOSS HAVEN ELEMENTARY
ROCHA, REBECCA	08/07/2023	SPECIAL EDUCATION AIDE	MOSS HAVEN ELEMENTARY
RODRIGUEZ, ELVA	08/17/2023	CLERK	FORESTRIDGE ELEMENTARY
ROJAS, ANGELICA	08/17/2023	SITE COORDINATOR I	LAKE HIGHLANDS ELEMENTARY
ROJAS, PRECIOUS	08/01/2023	SITE COORDINATOR I	MOHAWK ELEMENTARY
ROLLINS, DARNESHIA	08/07/2023	AIDE I - PREK	WALLACE ELEMENTARY
ROSAS, JACQUELINE	08/07/2023	SPECIAL EDUCATION AIDE	MARK TWAIN ELEMENTARY
SANDERS, ABAGAIL	08/07/2023	SPECIAL EDUCATION AIDE	LAKE HIGHLANDS HIGH SCHOOL
SANDOVAL, KIMBERLY	08/14/2023	STUDENT DATA SPEC	R NORTH JUNIOR HIGH
SENTHIL, AMRITA	08/14/2023	ADMIN SPECIALIST I	DYSLEXIA PROGRAM
SHOAIB, MUNIRA	08/07/2023	SPECIAL EDUCATION AIDE	WESTWOOD: M/S/L MAGNET

SIERRA, FABIOLA	08/07/2023	SPECIAL EDUCATION AIDE	YALE ELEMENTARY
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**APPOINTMENTS of Paraprofessional and Classified Personnel:**

PARAPROFESSIONAL	DATE	POSITION	LOCATION
SILVA, VICTORIA	08/07/2023	AIDE I - CLASSROOM	WHITE ROCK ELEMENTARY
SLOAN, PARKER	08/11/2023	TECHNICAL ASSISTANT	MOHAWK ELEMENTARY
SMITH, ANYNA	08/07/2023	AIDE I - CLASSROOM	CAROLYN G BUKHAIR ELEM
SMITH, ARIEL	08/07/2023	SPECIAL EDUCATION AIDE	CAROLYN G BUKHAIR ELEM
SMITH, BREANNA	08/07/2023	AIDE I - CLASSROOM	DARTMOUTH ELEMENTARY
SMITH, CYNTHIA	08/17/2023	SPECIAL EDUCATION AIDE	BIG SPRINGS ELEMENTARY
SORENSEN, IRIS	08/07/2023	AIDE I - CLASSROOM	WHITE ROCK ELEMENTARY
SORENSEN, OLIVIA	08/07/2023	AIDE I - PREK	SPRING CREEK ELEMENTARY
SORIANO ROQUE, GRISEL	08/07/2023	AIDE I - CLASSROOM	RICHARDSON HEIGHTS ELEM
SOWELS, DEBRA	08/07/2023	SITE COORDINATOR I	WHITE ROCK ELEMENTARY
STEED, ALEXA	08/07/2023	SPECIAL EDUCATION AIDE	NORTHWOOD HILLS ELEMENTARY
STELTING, CAROLYN	08/17/2023	CLERK	BIG SPRINGS ELEMENTARY
STILL, JORDAN	08/16/2023	SPECIAL EDUCATION AIDE	NORTHWOOD HILLS ELEMENTARY
STINSON, JOSEPH	08/07/2023	SPECIAL EDUCATION AIDE	SPECIAL STUDENT SERVICES
SUAREZ OVALLE, CARMEN	08/07/2023	SPECIAL EDUCATION AIDE	MOSS HAVEN ELEMENTARY
TERRAZAS MARTINEZ, BARBARA	08/11/2023	AIDE I - ESL	RISD ACADEMY
TERRY, ASHLEY	08/01/2023	SECRETARY II-CAMPUS	LAKE HIGHLANDS HIGH SCHOOL
TEUFER, ASHLEY	08/07/2023	SECRETARY II-CAMPUS	BERKNER HIGH SCHOOL
THEISEN, ELISABETH	08/07/2023	SPECIAL EDUCATION AIDE	MATH/SCIENCE/TECH MAGNET
TOLEDO, GABRIELA	08/07/2023	CLERK	PRESTONWOOD ELEMENTARY
TOLIVER, KIMBERLY	08/25/2023	SPECIAL EDUCATION AIDE	JJ PEARCE HIGH SCHOOL
TRAYLOR, TARA	08/07/2023	SPECIAL EDUCATION AIDE	FOREST LANE ACADEMY
TREVINO, ASHLEY	08/07/2023	SPECIAL EDUCATION AIDE	GREENWOOD HILLS ELEMENTARY
TRILLO-BARRAZA, MONICA	08/07/2023	SPECIAL EDUCATION AIDE	SKYVIEW ELEMENTARY
TRUJILLO, SHEM	08/07/2023	CLERK	BRENTFIELD ELEMENTARY
TURNER, EDWARD	08/07/2023	CLERK	APOLLO JUNIOR HIGH
VALLEJO, TERESA	08/07/2023	SPECIAL EDUCATION AIDE	DOVER ELEMENTARY
VEAL, PATRICIA	08/07/2023	SITE COORDINATOR I	EXTENDED LEARNING

VELAZQUEZ, JAZMIN	08/09/2023	SPECIAL EDUCATION AIDE	YALE ELEMENTARY
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**APPOINTMENTS of Paraprofessional and Classified Personnel:**

PARAPROFESSIONAL	DATE	POSITION	LOCATION
VILLALOBOS, STEPHANIE	08/07/2023	SPECIAL EDUCATION AIDE	GREENWOOD HILLS ELEMENTARY
VINE, PASHON	08/21/2023	AIDE I - CLASSROOM	PRE K 12 INTERVENTION
WALLIS, CARISSA	08/07/2023	AIDE I - DAYCARE AIDE	PRE K 12 INTERVENTION
WARD, KRISTY	08/07/2023	SPECIAL EDUCATION AIDE	BRENTFIELD ELEMENTARY
WARREN, WILSON	08/15/2023	SPECIAL EDUCATION AIDE	PARKHILL JUNIOR HIGH
WILLIAMS, KATHERINE	08/07/2023	SECRETARY I-CAMPUS	BERKNER HIGH SCHOOL
WILLIAMS, SADE	08/07/2023	SPECIAL EDUCATION AIDE	MATH/SCIENCE/TECH MAGNET
WOLF, CORNELIA	08/07/2023	AIDE I - CLASSROOM	FOREST LANE ACADEMY
WONG-KELLY, WING SZE	08/10/2023	SECRETARY II-CAMPUS	LAKE HIGHLANDS HIGH SCHOOL
YOUSSEF, HANAA	08/07/2023	AIDE I - ESL	APOLLO JUNIOR HIGH
YUSUF, SOZIT	08/07/2023	SPECIAL EDUCATION AIDE	RICHLAND ELEMENTARY

CLASSIFIED	DATE	POSITION	LOCATION
ABDUSWAMAD, SHEIKHA	08/14/2023	CHILD NUTRITIONIST	AIKIN ELEMENTARY
AQEEL, NAWAZ	08/14/2023	PARKING LOT ATTENDANT	BERKNER HIGH SCHOOL
BORLAY, KORPO	08/16/2023	CUSTODIAL I	CUSTODIAL SERVICES
CABRERA FARIAS, MARIA	08/15/2023	CUSTODIAL I	CUSTODIAL SERVICES
CHANE, YAMROT	08/09/2023	BUS MONITOR	TRANSPORTATION
CHATMAN, DESHANNA	08/11/2023	CHILD NUTRITIONIST	JJ PEARCE HIGH SCHOOL
CHOUDHURY, SHIRIN	08/09/2023	BUS MONITOR	TRANSPORTATION
DELEON, ANA	08/14/2023	CHILD NUTRITIONIST	GREENWOOD HILLS ELEMENTARY
DO, THI	08/02/2023	CUSTODIAL I	CUSTODIAL SERVICES
EDWARDS, DEIA'NEIQ	08/09/2023	BUS MONITOR	TRANSPORTATION
FLETCHER, TERESA	08/09/2023	BUS MONITOR	TRANSPORTATION
FORD, ALICIA	08/16/2023	BUS DRIVER	TRANSPORTATION
GEBREEGZABHER, ABIY	08/15/2023	BUS MONITOR	TRANSPORTATION
GHBREMARIAM, FREWEYNI	06/07/2023	CUSTODIAL I	CUSTODIAL SERVICES
HAMKOUNG KAMOU, LARISSA	08/09/2023	BUS MONITOR	TRANSPORTATION

HARRIS, JASMINE	08/09/2023	BUS MONITOR	TRANSPORTATION
<b>CLASSIFIED</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
IVORY, ROGER	08/07/2023	CUSTODIAL I	CUSTODIAL SERVICES
KROMAH, TENNEH	08/08/2023	CUSTODIAL I	CUSTODIAL SERVICES
KYLES, SHANTEL	08/14/2023	CHILD NUTRITIONIST	FOREST MEADOW JUNIOR HIGH
LEWIS, QUANNAH	08/09/2023	BUS DRIVER	TRANSPORTATION
LUU, THI THU	08/16/2023	CUSTODIAL I	CUSTODIAL SERVICES
NGUYEN, DUC CHI	08/02/2023	CUSTODIAL I	CUSTODIAL SERVICES
NGUYEN, LIEN	06/07/2023	CUSTODIAL I	FOREST LANE ACADEMY
NGUYEN, CHUONG	08/02/2023	CUSTODIAL I	CUSTODIAL SERVICES
NGUYEN, JENNIE	08/08/2023	CUSTODIAL I	CUSTODIAL SERVICES
OYEBAMIJI, SARAH	08/09/2023	BUS DRIVER	TRANSPORTATION
PLACIO, SYLVIA	08/14/2023	CHILD NUTRITIONIST	RISD ACADEMY

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
PARAPROFESSIONAL	ALLEN, JENNIFER	EXECUTIVE ASSISTANT I	AUDELIA CREEK ELEMENTARY	7	06/05/2023
PARAPROFESSIONAL	ANDOH, NANA	SECRETARY II-CAMPUS	WESTWOOD: M/S/L MAGNET	3	08/25/2023
PARAPROFESSIONAL	ATTALAH, RANIA	SECRETARY I-CAMPUS	AIKIN ELEMENTARY	1	08/30/2023
PROFESSIONAL ADMINISTRATION	BAKER, KACY	LSSP - DYSLEXIA	DYSLEXIA PROGRAM	7	06/09/2023
PARAPROFESSIONAL	BENCHECK, JUDY	EXECUTIVE ASSISTANT I	RICHARDSON HIGH SCHOOL	7	08/04/2023
PROFESSIONAL ADMINISTRATION	BOOTH, KIRSTEN	DIAGNOSTICIAN - SPEC ST SVC	SPECIAL STUDENT SERVICES	3	06/09/2023
PARAPROFESSIONAL	CASTANEDA, ANNA	ADMIN SPECIALIST II	ATHLETICS	14	08/04/2023
CLASSIFIED	CAVAZOS, MA	CUSTODIAL I	WHITE ROCK ELEMENTARY	13	08/04/2023
CLASSIFIED	DELONG, CHARLES	MAINTENANCE FOREMAN	FACILITY SERVICES	25	08/31/2023
PROFESSIONAL ADMINISTRATION	EDMOND, LESLIE	DIAGNOSTICIAN - SPEC ST SVC	SPECIAL STUDENT SERVICES	5	06/09/2023
CLASSIFIED	ESPINOZA, CRISTIAN	GROUPS IV SPECIALIST	GROUPS	2	07/28/2023
CLASSIFIED	EVANS, NYA	CHILD NUTRITIONIST	WHITE ROCK ELEMENTARY	1	08/29/2023
CLASSIFIED	FORD, ALYCIA	BUS DRIVER	TRANSPORTATION	0	08/17/2023
CLASSIFIED	GARNETT, CEDRIKA	BUS MONITOR	TRANSPORTATION	1	08/11/2023
PARAPROFESSIONAL	GATTUS, LEAH	SECRETARY III-CENTRAL	SPECIAL STUDENT SERVICES	2	07/21/2023
PROFESSIONAL SECONDARY	GILL, JEANNIE	TEACHER - JH	FOREST MEADOW JUNIOR HIGH	1	08/25/2023
CLASSIFIED	GREEN, MELISSA	CUSTODIAL I	CUSTODIAL SERVICES	5	08/25/2023
PARAPROFESSIONAL	GUERRA, CAROLINA	STUDENT DATA SPEC	R NORTH JUNIOR HIGH	7	06/05/2023
PROFESSIONAL ELEMENTARY	HAINES, JULIA	TEACHER - ELEM	AUDELIA CREEK ELEMENTARY	1	08/31/2023
PROFESSIONAL ELEMENTARY	HASSAN, SUHA	TEACHER - ELEM	RISD ACADEMY	4	08/11/2023
PROFESSIONAL ELEMENTARY	HORAN, BRIDGET	COUNSELOR	DOVER ELEMENTARY	21	06/01/2023
PARAPROFESSIONAL	JOHNSON, IMANI	EXEC ASSISTANT I	MATHEMATICS	3	08/30/2023
PROFESSIONAL SECONDARY	KIM, STEVE	TEACHER	LAKE HIGHLANDS HIGH SCHOOL	9	08/11/2023
PROFESSIONAL ADMINISTRATION	LAYER, LISETTA	DIAGNOSTICIAN - SPEC ST SVC	SPECIAL STUDENT SERVICES	15	06/09/2023
CLASSIFIED	LILLY, CAQUICE	CHILD NUTRITION MANAGER I	CANYON CREEK ELEMENTARY	7	08/08/2023
PARAPROFESSIONAL	LOSKOT, RAYSA	STUDENT DATA SPEC	RISD ACADEMY	1	08/11/2023
PROFESSIONAL ADMINISTRATION	MEJIA, WENDY	DIAGNOSTICIAN - SPECIAL ST SVC	SPECIAL STUDENT SERVICES	7	08/18/2023
PROFESSIONAL ADMINISTRATION	MINNIEFIELD, LATOSHA	DIAGNOSTICIAN - SPECIAL ST SVC	SPECIAL STUDENT SERVICES	3	06/09/2023

**SEPARATIONS of Personnel Continued:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
PARAPROFESSIONAL	NARGIS, MIRZA	SPECIAL EDUCATION AIDE	SPRINGRIDGE ELEMENTARY	2	08/18/2023
CLASSIFIED	NGUYEN, QUI	CUSTODIAL I	CUSTODIAL SERVICES	6	08/07/2023
PROFESSIONAL ADMINISTRATION	PATTERSON, RAYNA	SEL COUNSELOR	SPECIAL STUDENT SERVICES	5	06/02/2023
CLASSIFIED	PHAM, VIET	CUSTODIAL I	CUSTODIAL SERVICES	0	08/07/2023
CLASSIFIED	PONCIANO LARA, ROGELIO	MAINTENANCE I	FACILITIES MAINTENANCE	4	07/27/2023
PARAPROFESSIONAL	RAMIREZ GUZMAN, VALERIA	EXEC ASSISTANT I-CENTRAL	STUDENT SERVICES	7	08/10/2023
PROFESSIONAL ADMINISTRATION	SCOTT, CASSANDRA	COORDINATOR - SPED	SPECIAL STUDENT SERVICES	5	06/05/2023
PROFESSIONAL ADMINISTRATION	SCRANTON-CONNOR, SARAH	SSS CAMPUS FACILITATOR	SPECIAL STUDENT SERVICES	6	06/02/2023
PROFESSIONAL ADMINISTRATION	SEFAH, EMMANUEL	DIAGNOSTICIAN - SPEC ST SVC	SPECIAL STUDENT SERVICES	4	06/09/2023
PROFESSIONAL ELEMENTARY	SLATER, PAIGE	COUNSELOR - ELEM	STULTS ROAD ELEMENTARY	1	06/01/2023
PARAPROFESSIONAL	SMITH, CYNTHIA	SPECIAL EDUCATION AIDE	BIG SPRINGS ELEMENTARY	0	08/17/2023
PROFESSIONAL SECONDARY	SOLIS, JOE	TEACHER	BERKNER HIGH SCHOOL	2	06/19/2023
PROFESSIONAL ADMINISTRATION	SOWELL-HOWE, MATRIKA	DIAGNOSTICIAN - SPECST SVC	SPECIAL STUDENT SERVICES	5	06/09/2023
PARAPROFESSIONAL	STRAIT, KELLY	SECRETARY II-SPEC PROGRAMS	SPECIAL STUDENT SERVICES	1	06/05/2023
PARAPROFESSIONAL	TUMINELLO, REBECCA	EXECUTIVE ASSISTANT I	PRESTONWOOD ELEMENTARY	4	07/18/2023
PARAPROFESSIONAL	VALDEZ, KIMBERLY	STUDENT DATA SPEC	AUDELIA CREEK ELEMENTARY	4	06/05/2023
PARAPROFESSIONAL	VELASCO, TIFFANY	TECHNICAL ASSISTANT	BOWIE ELEMENTARY	1	08/23/2023
PARAPROFESSIONAL	VINE, PASHON	AIDE I - CLASSROOM	PRE K 12 INTERVENTION	0	08/21/2023
PROFESSIONAL ADMINISTRATION	WEIDENHEFT, AMANDA	INTERVENTION COUNSELOR	JJ PEARCE HIGH SCHOOL	2	06/05/2023
PROFESSIONAL SECONDARY	WEIDMER, PABLO	TEACHER	BERKNER HIGH SCHOOL	1	07/25/2023
CLASSIFIED	WILLIAMS, KAYLA	BUS MONITOR	TRANSPORTATION	1	08/18/2023
PROFESSIONAL ELEMENTARY	WILLIAMS, JOHN	TEACHER - ELEM	AUDELIA CREEK ELEMENTARY	2	07/17/2023
PROFESSIONAL SECONDARY	WILLIAMS, KAYLA	TEACHER - HS	JJ PEARCE HIGH SCHOOL	2	08/02/2023
PARAPROFESSIONAL	WILSON, TIA	LIBRARY ASSISTANT	C MCAULIFFE LEARNING CTR	0	08/23/2023
PROFESSIONAL SECONDARY	WONG, AMY	TEACHER - HS	BERKNER HIGH SCHOOL	10	08/25/2023

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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**INFORMATION AND ACTION ITEM**

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**TOPIC:** Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

**BACKGROUND INFORMATION:**

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out purchases, contracts, contract modifications, and any contract change orders recommended for approval. The amount of items listed in Part C exceeds \$100,000. Purchases and contract(s) for the goods and services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain purchases and contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements or other Memorandums of Understanding that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying

cooperative agreements that the Board already has approved. All such purchases have been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

### **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board's information.

### **PROPOSED RESOLUTION**

**Whereas**, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

**WHEREAS**, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

**WHEREAS**, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent's delegated purchasing authority; and

**WHEREAS**, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

**Board Agenda September 21, 2023**

**PART A - New Bids -- For Approval**

<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
23-260	Miscellaneous Consultant Services (placeholder)	Aya Healthcare, Inc - Health care staffing services Bonnie Kellum Massias - Psychology services Jan Doughman - Technology support Karen Dianne Nix dba Truancy Consulting - Professional learning services Attain Therapy - Special Ed services Daniel B Alvarado - Dance instruction BLUE Jean Educational Consulting - Prof dev., planner, project manager I Heart Learning Academy - Diagnostician/therapy services Falesha Coe dba Coe's Consultancy - Prof. staff development Joe Sanfelippo dba Joe Sanfelippo LLC - Prof. staff development Kent Summerour Designs - Marching band design Solution Tree Inc - Prof. staff development Marzano Resources LLC - Prof. staff development The College Board - Prof. staff development			14		
23-263	General Maintenance - Equipment, Parts, Supplies and Services	Ace Hardware of Richardson 16027 Anurag Trading Company Belfor Property Restoration Blackmon Mooring & BMS CAT BSN Sports Cameron Commercial LLC CI Pavement Complete Supply Inc Dalworth Restoration, Inc  Discount Two-Way Radio Corporation  Elevate Solutions Team Empire Paper	Compliance		42	0	1651

Epic Solar Control, LLC  
 Exserv Facility Services, Inc.  
 Fissco Supply  
 Flip Lok LLC  
 Global Equipment Company Inc  
 Gomez Floor Covering, Inc.  
 Hand Safety, LLC  
 inCon-trol Water Systems  
 Interstate All Battery  
 Janus Signs Inc. dba FastSigns  
 Northeast Dallas  
 Jenkins Contract Flooring, LLC  
 Landmark Interior Builders Inc  
 LINDENMEYR MUNROE  
 Llano River Fence Company  
 MANS DISTRIBUTORS, INC.  
 Mark's Plumbing Parts  
 MBW SERV Corporation  
 Mico Industrial Corporation  
 MORSCO HVAC Supply  
 MSC Industrial Supply  
 ODP Business Solutions, LLC  
 Office Interiors Group  
 S&S Concrete Specialist  
 School Specialty LLC  
 Tex-Sun Shade Specialties, Inc.  
 The Home Depot Pro  
 The Steam Team Restoration  
 TJ's Professional Painting and  
 Construction, LLC  
 Tranzonic Companies  
 Unipak Corp.

<b>PART B - Bid Renewals -- For Approval</b>
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<b>Bid Number</b>	<b>Description</b>	<b>Recommended Vendor</b>	<b>Amount</b>	<b>Budgeted Amount</b>	<b>Number of Responses</b>	<b>Number Of No Bid Responses</b>	<b>Bids Sought</b>
1623	Construction Manager-at-Risk	Balfour Beatty Construction, LLC  Cadence McShane Construction Co., LLC Core Construction Services of Texas, Inc. Hill & Wilkinson General Construction	Compliance				

Jackson Construction  
 Joeris General Contractors, Inc.  
 Lee Lewis Construction, Inc.  
 McCarthy Building Companies, Inc.  
 Mooring Construction  
 Pogue Construction

22-204 Third Party Staffing Services - Certified Personnel LLC Compliance  
 Child Nutrition

**PART C - Purchase and Contract Information (Greater than \$100,000) -- For Approval**

<b>Purchases, Contracts, Contract Modifications &amp; Change Orders:</b>	<b>Amount</b>
<b>Greater than \$100,000</b>	
<b>Dallas Central Appraisal District</b> - Financial services for 23-24	\$ 1,316,566.00
<b>RollKoll Technologies</b> - Temporary off-duty security personnel for SY23-24 (RISD # 22-199)	\$ 750,000.00
<b>Scholastic Inc.</b> - 3-year digital Storyworks grade 3-6 Subscriptions (RISD # 21-121)	\$ 290,811.00
<b>Rosetta Stone Ltd.</b> - 3-year subscription for newcomer students in the ESL program (CTPA - Roundrock ISD 22-100)	\$ 191,887.50
<b>Avid Center</b> - Membership fees (EPCNT Dallas ISD # AR-206299)	\$ 122,763.00

**PART D - Interlocals, MOU's, and Other -- For Approval**

**Interlocals**

- Texas State University** - Student Teaching/Internship, 3-year agreement
- Multi-Region Purchasing Cooperative** - Update to include grocery delivery at (4) schools for January-May
- Texas Woman's University** - Clinical Affiliation Agreement for (5) year term with a (5) year renewal option
- Texas Health and Human Services Commission** - Dietetic Internship Program ending August 31, 2028
- Dallas College** - Healthcare Careers Academy Pathways in Technology Early College High School ending July 31, 2023

**Dallas College** - Berkner Pathways in Technology Early College High School ending July 31, 2024

**Dallas College** - Lake Highlands Pathways in Technology Early College High School ending July 31, 2024

**Dallas College** - Mustang Collegiate (PHS) Pathways in Technology Early College High School ending July 31, 2024

**Dallas College** - Dual Credit ending July 31, 2024

## Memorandum of Understanding

None

### Other

**Dallas College** - Data Use and Sharing Agreement ending July 31, 2028

<b>PART E - Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b>	<b>Amount</b>
<b>Reeds PRC</b> - remaining balance for professional services through December 31, 2023.	\$ 75,000.00
<b>Emergent Tree Education, Inc.</b> - to provide professional learning and consultation services through July 31, 2024.	\$ 42,380.00
<b>Albourn &amp; Associates LLC</b> - Foreign language translation and interpretation services through July 17, 2024.	\$ 31,500.00
<b>Jan Doughman Lucio</b> - Assist Instructional Technology with campus technology needs, troubleshooting and distribution of devices through June 30, 2024.	\$ 30,000.00
<b>Amanda Harison</b> - provide Color Guard director services which include costume and music coordinator, choreographer and student coach through June 1, 2024.	\$ 29,666.00
<b>Translation &amp; Interpretation Network, LLC</b> - Foreign language translation and interpretation services, through July 12, 2024.	\$ 29,000.00
<b>Corey William Parks</b> - provide consultant services to include, but not limited to, planning meetings, digital drill design, educational appropriate adjustments in season, and follow up support through October 31, 2023.	\$ 10,000.00
<b>Jonathan Vanderkoff</b> - provide drill designer services, design field programs for Berkner Band marching season for all marching shows and UIL competitions through September 1, 2023.	\$ 10,000.00
<b>Karen Nix</b> - to provide Instructional Coaching training through May 22, 2024.	\$ 7,000.02

**PART F - Cumulative Purchases -- Information Only**

<b>Cumulative Purchases from Qualified Vendors:</b>	<b>Amount</b>
ALLIED STATES (Region 19)	\$ 666,305.41
BUY BOARD - Texas Association of School Boards	\$ 941,472.08
CCGPF - Collin County Governmental Purchasing Forum	\$ 2,000.00
CPGPC - Choice Partners	\$ 605,971.90
CTPA - Central Texas Purchasing Association	\$ 271,345.19
DIR - State of Texas Department of Information Resources	\$ 150,321.50
EPCNT - Education Purchasing Cooperative of North Texas	\$ 350,360.17
NCPA - National Cooperative Purchasing Alliance	\$ 279.96
SOURCEWELL - Sourcewell (previously NJPA)	\$ 40,072.66
OMNIA Partners - TCPN/IPA/US Communities	\$ 178,469.15
PPPCP - Prospering Pals	\$ 2,850,889.29
TIPS - The Interlocal Purchasing System	\$ 437,008.18
TPASS - Texas Procurement and Support Services	\$ 85,560.00
EQUALIS	\$ 22,859.27
MRPC	\$ 150,000.00
<b>TOTAL:</b>	<b>\$ 6,752,914.76</b>

**BOARD AGENDA - September 21, 2023**  
**RECOMMENDED SPECIFIED BID COMMENTS**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
22-184	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 8/31/2028.
23-263	General Maintenance Equipment, Parts, Supplies and Services	This RFP (Request for Proposal) establishes a roster of vendors to provide general maintenance needs. The term of this award is (2) years through August 11, 2025.

**Bid Renewals:**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
1623	Construction Manager-at-Risk	This Request for Qualifications established a roster of qualified CM@Risk vendors for district wide construction projects. Original recommendation was approved September 2020 for a one year term. RFQ allowed for (4) one-year renewals. This is the 3rd renewal option.
22-204	Third Party Staffing Services - Child Nutrition	RFP establishing a qualified vendor for procurement of third party staffing services for the Child Nutrition Department. This is the first year of three annual renewal options.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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**INFORMATION ITEM**

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**TOPIC:** Upcoming Bids

**BACKGROUND INFORMATION**

Attached is a schedule of anticipated bids for the next 12 months.

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents this schedule for the Board's information.

## RISD Purchasing Department- Upcoming Bids

### **BOT Meeting**

#### **October**

Asbestos Abatement

#### **November**

Print Shop Equipment and Supplies

Vent Hood Cleaning and Service for Child Nutrition

Medical Supplies and Related items

#### **December**

Property Insurance

Excess Workers Compensation

#### **January**

Online Subscriptions

#### **February**

Cheerleading, Dance, and Drill Team Related Items

School Pictures/Portraits

#### **March**

Career and Technology Programs - Supplies, Service, Software, and Related Items

#### **April**

Armored Car and Bank Courier Services

Elevator and Wheelchair Lifts, Service and Inspections

#### **May**

Document Storage including Retrieval and Destruction Services

Custodial Supplies

#### **June**

#### **August**

#### **September**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistance Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through August 28, 2023**  
**Bond Series 2016**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Changes from Prior Report 17-Jul-23			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Athletics	9,205,140	8,656,850	8,229,302	95.1%	427,547	427,547	-	9,205,140	17,751	(17,751)	-	
Career & Technical Education	16,332,244	16,340,778	16,321,544	99.9%	19,233	19,233	-	16,332,244	5,700	(5,700)	-	
Fine Arts	7,405,580	6,869,930	6,867,405	100.0%	2,525	2,525	-	7,405,580	-	-	-	
Health Services	266,780	358,445	358,445	100.0%	-	-	-	266,780	-	-	-	
Innovative Instructional Space/Library Media	19,188,412	16,534,298	16,238,121	98.2%	296,177	296,177	-	19,188,412	-	-	-	
Instructional Technology	59,216,049	59,535,629	59,020,044	99.1%	515,584	515,584	-	59,216,049	-	-	-	
Junior Reserve Officer Training Corp (JROTC)	623,500	660,610	565,923	85.7%	94,687	94,687	-	623,500	-	-	-	
Language Arts	1,914,445	1,916,255	1,878,280	98.0%	37,974	37,974	-	1,914,445	-	-	-	
Languages Other Than English	1,185,800	1,196,600	1,188,737	99.3%	7,863	7,863	-	1,185,800	-	-	-	
Mathematics	1,151,550	1,151,550	1,151,369	100.0%	181	181	-	1,151,550	-	-	-	
Multipurpose Activity Centers	59,981,665	49,892,912	49,892,912	100.0%	-	-	-	59,981,665	32,669	-	-	
PACE After School Program	216,000	223,204	216,000	96.8%	7,204	7,204	-	216,000	-	-	-	
Physical Education & Health	489,400	462,878	448,362	96.9%	14,516	14,516	-	489,400	-	-	-	
Science	2,656,702	2,689,598	2,689,598	100.0%	-	-	-	2,656,702	-	-	-	
Social Studies	311,523	340,900	311,708	91.4%	29,192	29,192	-	311,523	-	-	-	
Special Education	1,438,000	5,439,878	4,931,669	90.7%	508,209	508,209	-	1,438,000	(214,775)	188,633	-	
Student Assistance Programs	55,875	55,875	55,262	98.9%	613	613	-	55,875	-	-	-	
Student Performance and Evaluation	410,000	437,026	370,237	84.7%	66,788	66,788	-	410,000	1,222	(1,222)	-	
Visual Arts	547,697	469,294	465,795	99.3%	3,499	3,499	-	547,697	-	-	-	
	<u>182,596,362</u>	<u>173,232,507</u>	<u>171,200,714</u>	<u>98.8%</u>	<u>2,031,793</u>	<u>2,031,793</u>	<u>-</u>	<u>182,596,362</u>	<u>(157,432)</u>	<u>163,960</u>	<u>-</u>	
<b>Infrastructure and Support</b>												
Enterprise Technology	35,565,000	31,437,902	27,209,033	86.5%	4,228,868	4,228,868	-	35,565,000	39,542	(39,542)	-	
Facilities	97,507,693	88,200,917	84,606,753	95.9%	3,594,163	3,594,163	-	97,507,693	73,923	(106,591)	-	
Furniture, Office Equipment, Copiers	7,534,426	9,354,001	9,203,786	98.4%	150,215	150,215	-	7,534,426	-	-	-	
Maintenance & Operations	3,294,834	3,294,269	3,294,269	100.0%	-	-	-	3,294,834	-	-	-	
Program and Project Management	1,282,044	1,329,012	1,238,082	93.2%	90,930	90,930	-	1,282,044	139	(139)	-	
Transportation	3,349,835	1,176,497	1,092,929	92.9%	83,568	83,568	-	3,349,835	(76,662)	76,662	-	
	<u>148,533,832</u>	<u>134,792,597</u>	<u>126,644,852</u>	<u>94%</u>	<u>8,147,745</u>	<u>8,147,745</u>	<u>-</u>	<u>148,533,832</u>	<u>36,942</u>	<u>(69,610)</u>	<u>-</u>	
<b>Construction</b>												
Construction	107,271,359	132,034,300	132,034,300	100.0%	-	-	-	107,271,359	(106,343)	-	-	
	<u>107,271,359</u>	<u>132,034,300</u>	<u>132,034,300</u>	<u>100.0%</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>107,271,359</u>	<u>(106,343)</u>	<u>-</u>	<u>-</u>	
<b>TOTAL 2016 BOND</b>	<u>438,401,553</u>	<u>440,059,404</u>	<u>429,879,866</u>	<u>97.7%</u>	<u>10,179,538</u>	<u>10,179,538</u>	<u>-</u>	<u>438,401,553</u>	<u>(226,834)</u>	<u>94,349</u>	<u>-</u>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2021 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through August 28, 2023**  
**Bond Series 2021**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2021 Bond	Changes from Prior Report 17-Jul-23		
									Spent and Committed	Estimate to Complete	Available or (Shortage)
<b>Instruction &amp; Technology</b>											
Accountability Continuous Imp	2,580,000	2,580,000	1,644,581	63.7%	935,419	935,419	-	2,580,000	-	-	-
Advance Learning Services	3,527,000	3,167,000	589,215	18.6%	2,577,785	2,577,785	-	3,527,000	30,021	(30,021)	-
Athletics	10,400,440	14,525,385	8,681,108	59.8%	5,844,277	5,844,277	-	10,400,440	47,465	(47,465)	-
Bilingual	1,100,000	1,100,000	491,522	44.7%	608,478	608,478	-	1,100,000	-	-	-
Career & Technical Education	13,700,000	12,300,000	5,642,946	45.9%	6,657,054	6,657,054	-	13,700,000	655,447	(655,447)	-
English as Second Language	3,083,130	3,083,130	1,526,415	49.5%	1,556,715	1,556,715	-	3,083,130	32,169	(32,169)	-
Fine Arts Music and Theatre	7,250,000	7,925,000	5,801,430	73.2%	2,123,570	2,123,570	-	7,250,000	168,887	(168,887)	-
Health Services	248,000	248,000	149,805	60.4%	98,195	98,195	-	248,000	-	-	-
Innovative Instructional Space/Library Media	2,943,000	2,943,000	1,364,182	46.4%	1,578,818	1,578,818	-	2,943,000	(274)	274	-
Instructional Technology	70,521,762	71,756,214	38,117,104	53.1%	33,639,110	33,639,110	-	70,521,762	319,071	(319,071)	-
JROTC	336,582	336,582	117,765	35.0%	218,817	218,817	-	336,582	-	-	-
Language Arts	5,965,050	5,965,050	658,684	11.0%	5,306,366	5,306,366	-	5,965,050	-	-	-
Language Other Than English	431,000	431,000	246,384	57.2%	184,616	184,616	-	431,000	-	-	-
Literacy & Intervention	6,071,311	7,037,573	3,791,565	53.9%	3,246,008	3,246,008	-	6,071,311	477,250	(477,250)	-
Mathematics	3,553,500	3,728,000	2,917,003	78.2%	810,997	810,997	-	3,553,500	(406,192)	580,692	-
Physical Education & Health	325,000	325,000	224,455	69.1%	100,545	100,545	-	325,000	1,453	(1,453)	-
PreKindergarten	967,232	967,232	739,627	76.5%	227,605	227,605	-	967,232	194,407	(194,407)	-
Prevention Programming	100,000	97,400	22,182	22.8%	75,218	75,218	-	100,000	-	-	-
Print Services	1,710,000	1,710,000	1,525,883	89.2%	184,117	184,117	-	1,710,000	-	-	-
Science	1,940,000	1,940,000	961,096	49.5%	978,904	978,904	-	1,940,000	243,351	(243,351)	-
Social Studies	343,000	343,000	50,446	14.7%	292,554	292,554	-	343,000	621	(621)	-
Special Student Services	1,828,068	1,828,068	665,593	36.4%	1,162,475	1,162,475	-	1,828,068	9,135	(9,135)	-
Teaching and Learning Svcs	1,672,000	1,672,000	970,740	58.1%	701,260	701,260	-	1,672,000	-	-	-
Visual Arts	628,024	628,024	548,885	87.4%	79,139	79,139	-	628,024	27,331	(27,331)	-
	<u>141,224,099</u>	<u>146,636,658</u>	<u>77,448,616</u>	<u>52.8%</u>	<u>69,188,041</u>	<u>69,188,041</u>	<u>-</u>	<u>141,224,099</u>	<u>1,800,143</u>	<u>(1,625,643)</u>	<u>-</u>
<b>Infrastructure and Support</b>											
Enterprise Technology	34,120,000	36,607,754	30,194,527	82.5%	6,413,227	6,413,227	-	34,120,000	196,376	(196,376)	-
Facilities	115,134,118	118,788,753	62,293,132	52.4%	56,495,621	56,495,621	-	115,134,118	18,021,255	(18,021,255)	-
Furniture, Office Equipment, Copiers	13,534,803	18,498,871	11,416,375	61.7%	7,082,496	7,082,496	-	13,534,803	-	-	-
Maintenance & Operations	2,681,811	2,681,811	1,158,391	43.2%	1,523,420	1,523,420	-	2,681,811	18,491	(18,491)	-
Program and Project Management	1,138,200	1,138,200	487,520	42.8%	650,680	650,680	-	1,138,200	19,971	(19,971)	-
Safety and Security	7,471,466	7,116,496	662,562	9.3%	6,453,934	6,453,934	-	7,471,466	-	-	-
Transportation	9,344,876	10,628,205	9,228,478	86.8%	1,399,727	1,399,727	-	9,344,876	198,614	(198,614)	-
	<u>183,425,274</u>	<u>195,460,091</u>	<u>115,440,985</u>	<u>59.1%</u>	<u>80,019,105</u>	<u>80,019,105</u>	<u>-</u>	<u>183,425,274</u>	<u>18,454,707</u>	<u>(18,454,707)</u>	<u>-</u>
<b>Construction</b>											
Construction	283,534,254	279,326,487	260,379,013	93.2%	18,947,474	18,947,474	-	283,534,254	(590,853)	590,853	-
	<u>283,534,254</u>	<u>279,326,487</u>	<u>260,379,013</u>	<u>93.2%</u>	<u>18,947,474</u>	<u>18,947,474</u>	<u>-</u>	<u>283,534,254</u>	<u>(590,853)</u>	<u>590,853</u>	<u>-</u>
<b>TOTAL 2021 BOND</b>	<u>608,183,627</u>	<u>621,423,236</u>	<u>453,268,614</u>	<u>72.9%</u>	<u>168,154,621</u>	<u>168,154,621</u>	<u>-</u>	<u>608,183,627</u>	<u>19,663,997</u>	<u>(19,489,497)</u>	<u>-</u>

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$200M was issued on 07/19/21. \$200M was issued on 6/08/22

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Budget Status Report – 2023-2024 Annual Budget

### **BACKGROUND INFORMATION**

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

### **SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees adopted the budget for the fiscal year in June; and

**WHEREAS**, changes occur in expenditures during the year; and

**WHEREAS**, these changes are necessary for the successful education of the students in the district and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

**Summary of Budget - Proposed Amendments - All Official Funds**  
 Summary as of Date September 21, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes <sup>1</sup>	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 79,456,137	\$ -	\$ -	\$ -	\$ 79,456,137	\$ -	\$ -	\$ -	\$ 79,456,137
<b>Revenues</b>									
Local	413,402,762	-	-	-	413,402,762	-	5,000	-	413,407,762
State	69,694,803	-	-	-	69,694,803	-	-	-	69,694,803
Federal	22,095,187	-	-	-	22,095,187	-	-	-	22,095,187
<b>Total Revenues</b>	<b>505,192,752</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>505,192,752</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>505,197,752</b>
<b>Expenditures</b>									
Function 11 - Instruction	227,803,407	-	-	-	227,803,407	331,679	-	(19,593)	228,115,493
Function 12 - Library/Media Services	6,454,165	-	-	-	6,454,165	54,176	-	(3,378)	6,504,963
Function 13 - Curriculum/Instructional Staff Development	9,308,330	-	-	-	9,308,330	10,620	-	21,491	9,340,441
Function 21 - Instruction Leadership	7,877,451	-	-	-	7,877,451	4,871	5,000	(41,826)	7,845,496
Function 23 - School Leadership	27,634,725	-	-	-	27,634,725	4,615	-	2,014	27,641,354
Function 31 - Guidance / Counseling	20,108,858	-	-	-	20,108,858	67,627	-	(293)	20,176,192
Function 32 - Social Work Services	1,504,426	-	-	-	1,504,426	201	-	-	1,504,627
Function 33 - Health Services	6,362,928	-	-	-	6,362,928	269	11,863	(53)	6,375,007
Function 34 - Student Transportation	9,402,757	-	-	-	9,402,757	67,548	-	(70,000)	9,400,305
Function 35 - Child Nutrition	21,435,237	-	-	-	21,435,237	-	-	(20,000)	21,415,237
Function 36 - Co-curricular / Extracurricular Activities	6,701,534	-	-	-	6,701,534	24,236	-	28,000	6,753,770
Function 41 - General Administration	10,758,791	-	-	-	10,758,791	88,457	-	-	10,847,248
Function 51 - Maintenance & Operations	34,869,143	-	-	-	34,869,143	439,587	-	97,000	35,405,730
Function 52 - Security Services	2,384,850	-	-	-	2,384,850	2,484	-	-	2,387,334
Function 53 - Data Processing Services	5,194,734	-	-	-	5,194,734	176,496	-	2,378	5,373,608
Function 61 - Community Services	2,065,429	-	-	-	2,065,429	3,127	49,057	4,260	2,121,873
Function 71 - Debt Administration	79,659,513	-	-	-	79,659,513	-	44,525	-	79,704,038
Function 72 - Debt Administration	42,357,249	-	-	-	42,357,249	-	-	-	42,357,249
Function 73 - Debt Administration	15,000	-	-	-	15,000	-	-	-	15,000
Function 81 - Facilities Acquisition & Construction	48,000	-	-	-	48,000	-	-	-	48,000
Function 91 - Intergovernmental Charges	5,721,195	-	-	-	5,721,195	-	-	-	5,721,195
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment	2,875,000	-	-	-	2,875,000	-	-	-	2,875,000
Function 99 - Other Intergovernmental Charges	1,316,566	-	-	-	1,316,566	-	-	-	1,316,566
<b>Total Expenditures</b>	<b>532,164,992</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>532,164,992</b>	<b>1,275,993</b>	<b>110,445</b>	<b>-</b>	<b>533,551,430</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
Ending Fund Balance	\$ 51,583,897	\$ -	\$ -	\$ -	\$ 51,583,897	\$ (1,275,993)	\$ (105,445)	\$ -	\$ 50,202,459

Note: The beginning fund balance reflects the 2022-23 ending fund balance less nonspendable balances and restrictions, commitments and assignments in the General Fund per the 2022-23 final BSR, plus unspent encumbrances that rolled to 2023-24.

**Summary of Budget - Proposed Amendments - General Operating Fund**  
 Summary as of Date September 21, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 45,572,747	\$ -	\$ -	\$ -	\$ 45,572,747	\$ -	\$ -	\$ -	\$ 45,572,747
<b>Revenues</b>									
Local	299,295,616	-	-	-	299,295,616	-	5,000	-	299,300,616
State	67,995,532	-	-	-	67,995,532	-	-	-	67,995,532
Federal	5,080,000	-	-	-	5,080,000	-	-	-	5,080,000
<b>Total Revenues</b>	<b>372,371,148</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>372,371,148</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>372,376,148</b>
<b>Expenditures</b>									
Function 11 - Instruction	227,803,407	-	-	-	227,803,407	331,679	-	(19,593)	228,115,493
Function 12 - Library/Media Services	6,454,165	-	-	-	6,454,165	54,176	-	(3,378)	6,504,963
Function 13 - Curriculum/Instructional Staff Development	9,308,330	-	-	-	9,308,330	10,620	-	21,491	9,340,441
Function 21 - Instruction Leadership	7,877,451	-	-	-	7,877,451	4,871	5,000	(41,826)	7,845,496
Function 23 - School Leadership	27,634,725	-	-	-	27,634,725	4,615	-	2,014	27,641,354
Function 31 - Guidance / Counseling	20,108,858	-	-	-	20,108,858	67,627	-	(293)	20,176,192
Function 32 - Social Work Services	1,504,426	-	-	-	1,504,426	201	-	-	1,504,627
Function 33 - Health Services	6,362,928	-	-	-	6,362,928	269	11,863	(53)	6,375,007
Function 34 - Student Transportation	9,402,757	-	-	-	9,402,757	67,548	-	(70,000)	9,400,305
Function 35 - Child Nutrition	775,600	-	-	-	775,600	-	-	-	775,600
Function 36 - Co-curricular / Extracurricular Activities	6,701,534	-	-	-	6,701,534	24,236	-	28,000	6,753,770
Function 41 - General Administration	10,758,791	-	-	-	10,758,791	88,457	-	-	10,847,248
Function 51 - Maintenance & Operations	34,556,499	-	-	-	34,556,499	439,587	-	77,000	35,073,086
Function 52 - Security Services	2,384,850	-	-	-	2,384,850	2,484	-	-	2,387,334
Function 53 - Data Processing Services	5,194,734	-	-	-	5,194,734	176,496	-	2,378	5,373,608
Function 61 - Community Services	2,064,229	-	-	-	2,064,229	3,127	49,057	4,260	2,120,673
Function 71 - Debt Administration	34,513	-	-	-	34,513	-	44,525	-	79,038
Function 72 - Debt Administration	540	-	-	-	540	-	-	-	540
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	48,000	-	-	-	48,000	-	-	-	48,000
Function 91 - Intergovernmental Charges	5,721,195	-	-	-	5,721,195	-	-	-	5,721,195
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,316,566	-	-	-	1,316,566	-	-	-	1,316,566
<b>Total Expenditures</b>	<b>386,319,802</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>386,319,802</b>	<b>1,275,993</b>	<b>110,445</b>	<b>\$ -</b>	<b>387,706,240</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 30,724,093</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,724,093</b>	<b>\$ (1,275,993)</b>	<b>\$ (105,445)</b>	<b>\$ -</b>	<b>\$ 29,342,655</b>

Note: The beginning fund balance reflects the 2022-23 ending unrestricted fund balance per the 2022-23 final BSR, plus unspent encumbrances that rolled to 2023-24.

**Summary of Budget - Proposed Amendments - Child Nutrition Fund**  
 Summary as of Date September 21, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 2,742,734				\$ 2,742,734				\$ 2,742,734
<b>Revenues</b>									
Local	1,340,500	-	-	-	1,340,500	-	-	-	1,340,500
State	165,000	-	-	-	165,000	-	-	-	165,000
Federal	17,015,187	-	-	-	17,015,187	-	-	-	17,015,187
<b>Total Revenues</b>	<b>18,520,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,520,687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,520,687</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	20,659,637	-	-	-	20,659,637	-	-	(20,000)	20,639,637
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	312,644	-	-	-	312,644	-	-	20,000	332,644
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	1,200	-	-	-	1,200	-	-	-	1,200
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>20,973,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,973,481</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,973,481</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 289,940	\$ -	\$ -	\$ -	\$ 289,940	\$ -	\$ -	\$ -	\$ 289,940

Note: The beginning fund balance reflects the 2022-23 ending fund balance less nonspendable balances per the 2022-23 final BSR, plus unspent encumbrances that rolled to 2023-24.

**Summary of Budget - Proposed Amendments - Debt Service Fund**

Summary as of Date September 21, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 31,140,656				\$ 31,140,656				\$ 31,140,656
<b>Revenues</b>									
Local	112,766,646	-	-	-	112,766,646	-	-	-	112,766,646
State	1,534,271	-	-	-	1,534,271	-	-	-	1,534,271
Federal	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>114,300,917</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>114,300,917</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>114,300,917</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	79,625,000	-	-	-	79,625,000	-	-	-	79,625,000
Function 72 - Debt Administration	42,356,709	-	-	-	42,356,709	-	-	-	42,356,709
Function 73 - Debt Administration	15,000	-	-	-	15,000	-	-	-	15,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	2,875,000	-	-	-	2,875,000	-	-	-	2,875,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>124,871,709</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>124,871,709</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>124,871,709</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 20,569,864	\$ -	\$ -	\$ -	\$ 20,569,864	\$ -	\$ -	\$ -	\$ 20,569,864

Note: The beginning fund balance reflects the 2022-23 ending fund balance less nonspendable balances per the 2022-23 final BSR, plus unspent encumbrances that rolled to 2023-24.

**BOARD MEETING**  
**September 21, 2023**

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
<b>From</b> 199.11.63991.120.11.1600.000.000	Consumable Supplies Teaching	(3,759.00)
<b>To</b> 199.11.63991.949.11.0000.949.000	Consumable Supplies Teaching	5,000.00
<b>From</b> 199.11.64990.045.11.0000.000.000	Other Misc Operating Cost	(3,000.00)
<b>From</b> 199.11.63991.120.11.1600.000.000	Consumable Supplies Teaching	(25.00)
<b>From</b> 199.11.63991.127.11.1600.000.000	Consumable Supplies Teaching	(300.00)
<b>From</b> 199.11.63990.850.11.1500.850.000	Other Supplies and Materials	(4,000.00)
<b>From</b> 199.11.63991.111.23.1078.000.000	Consumable Supplies Teaching	(17.00)
<b>From</b> 199.11.63991.107.11.1600.000.000	Consumable Supplies Teaching	(1,796.00)
<b>From</b> 199.11.63991.005.11.1600.000.000	Consumable Supplies Teaching	(2,090.00)
<b>From</b> 199.11.63991.005.11.1600.000.000	Consumable Supplies Teaching	(320.00)
<b>To</b> 199.11.64991.111.11.1600.000.000	Food Consumed by Students	30.00
<b>From</b> 199.11.62491.867.11.0000.736.000	Cont Maint and Repair Equip	(7,000.00)
<b>From</b> 199.11.63991.120.11.1600.000.000	Consumable Supplies Teaching	(2,400.00)
<b>From</b> 199.11.63210.111.30.1000.000.000	Other Instructional Materials	(86.00)
<b>To</b> 199.11.63990.839.11.0000.839.000	Other Supplies and Materials	2,000.00
<b>To</b> 199.11.64998.839.11.0000.839.000	Student Clothing not uniforms	829.00
<b>To</b> 199.11.63990.839.11.0000.839.000	Other Supplies and Materials	13,500.00
<b>From</b> 199.11.62490.948.11.0000.948.000	Other Cont Maint and Repair	(17,000.00)
<b>To</b> 199.11.63990.892.11.0000.892.000	Other Supplies and Materials	841.00
<b>TOTAL FUNCTION 11</b>		<b>(19,593.00)</b>
<b>From</b> 199.12.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	(2,377.86)
<b>From</b> 199.12.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	(3,400.00)
<b>To</b> 199.12.63990.120.99.2517.000.000	Other Supplies and Materials	2,400.00
<b>TOTAL FUNCTION 12</b>		<b>(3,377.86)</b>
<b>To</b> 199.13.64110.120.99.0000.000.000	Travel, Train, Subsistence EE	3,759.00
<b>To</b> 199.13.64110.045.99.0000.000.000	Travel, Train, Subsistence EE	3,000.00
<b>From</b> 199.13.61170.890.99.0000.890.000	Xtra Pay OT Prof Personnel	(500.00)
<b>To</b> 199.13.63990.894.99.0000.894.000	Other Supplies and Materials	469.27
<b>To</b> 199.13.64992.839.99.0000.839.000	Food Consumed by EE Onsite	19,967.00
<b>To</b> 199.13.64110.107.99.0000.000.000	Travel, Train, Subsistence EE	1,796.00
<b>From</b> 199.13.62990.948.99.0000.948.000	Misc Contracted Services	(7,000.00)
<b>TOTAL FUNCTION 13</b>		<b>21,491.27</b>
<b>To</b> 199.21.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	3,400.00
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(3,550.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(5,000.00)
<b>To</b> 199.21.62990.890.99.0000.890.000	Misc Contracted Services	500.00
<b>To</b> 199.21.64999.964.99.0000.894.000	Employee Clothing not uniforms	2,000.00
<b>From</b> 199.21.63990.839.99.0000.839.000	Other Supplies and Materials	(469.27)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(19,967.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(1,833.00)
<b>From</b> 199.21.63990.839.99.0000.839.000	Other Supplies and Materials	(2,000.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(829.00)
<b>From</b> 199.21.63990.838.99.0000.838.000	Other Supplies and Materials	(13,500.00)
<b>From</b> 199.21.63993.852.99.0000.852.000	Consumable Supplies Office	(315.00)
<b>From</b> 199.21.63993.854.38.0000.854.000	Consumable Supplies Office	(263.00)
<b>TOTAL FUNCTION 21</b>		<b>(41,826.27)</b>
<b>To</b> 199.23.64950.120.99.0000.000.000	Dues	25.00
<b>To</b> 199.23.62994.111.99.0000.000.000	Printing/Duplication	14.00
<b>To</b> 199.23.62994.111.99.0000.000.000	Printing/Duplication	17.00
<b>To</b> 199.23.62994.111.99.0000.000.000	Printing/Duplication	39.00
<b>To</b> 199.23.64992.047.99.0000.902.000	Food Consumed by EE Onsite	1,833.00
<b>To</b> 199.23.62994.111.99.0000.000.000	Printing/Duplication	86.00
<b>TOTAL FUNCTION 23</b>		<b>2,014.00</b>

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
<b>From</b> 199.31.63991.111.99.0000.000.000	Consumable Supplies Teaching	(30.00)
<b>From</b> 199.31.63990.891.21.0000.891.000	Other Supplies and Materials	(263.00)
<b>TOTAL FUNCTION 31</b>		<b>(293.00)</b>
<b>From</b> 199.33.63990.111.99.3021.000.000	Other Supplies and Materials	(14.00)
<b>From</b> 199.33.63990.111.99.3021.000.000	Other Supplies and Materials	(39.00)
<b>TOTAL FUNCTION 33</b>		<b>(53.00)</b>
<b>From</b> 199.34.62490.931.99.0000.931.000	Other Cont Maint and Repair	(50,000.00)
<b>From</b> 199.34.62490.931.99.0000.931.000	Other Cont Maint and Repair	(20,000.00)
<b>TOTAL FUNCTION 34</b>		<b>(70,000.00)</b>
<b>To</b> 199.36.64990.850.99.1500.850.000	Other Misc Operating Cost	4,000.00
<b>To</b> 199.36.62990.948.99.0000.948.000	Misc Contracted Services	17,000.00
<b>To</b> 199.36.62990.948.99.0000.948.000	Misc Contracted Services	7,000.00
<b>TOTAL FUNCTION 36</b>		<b>28,000.00</b>
<b>To</b> 199.51.63190.931.99.0000.931.000	Other Supplies Maint and Ops	50,000.00
<b>To</b> 199.51.63190.931.99.0000.931.000	Other Supplies Maint and Ops	20,000.00
<b>To</b> 199.51.62591.867.99.0000.736.000	Utilities Telecommunication	7,000.00
<b>TOTAL FUNCTION 51</b>		<b>77,000.00</b>
<b>To</b> 199.53.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	2,377.86
<b>TOTAL FUNCTION 53</b>		<b>2,377.86</b>
<b>To</b> 199.61.63990.964.99.0000.894.000	Other Supplies and Materials	3,550.00
<b>To</b> 199.61.64990.127.99.0000.000.000	Other Misc Operating Cost	300.00
<b>From</b> 199.61.63990.964.99.0000.894.000	Other Supplies and Materials	(2,000.00)
<b>To</b> 199.61.64990.005.99.0000.000.000	Other Misc Operating Cost	2,090.00
<b>To</b> 199.61.64990.005.99.0000.000.000	Other Misc Operating Cost	320.00
<b>TOTAL FUNCTION 61</b>		<b>4,260.00</b>
<b>TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>		<b>0.00</b>

**FUND BALANCE NEUTRAL CHANGES - CHILD NUTRITION (240)**

ACCOUNTS	REASON	AMOUNT
<b>From</b> 240.35.63191.940.99.0000.000.000	Supplies for Custodians	(10,000.00)
<b>From</b> 240.35.63190.940.99.0000.000.000	Other Supplies Maint and Ops	(10,000.00)
<b>TOTAL FUNCTION 35</b>		<b>(20,000.00)</b>
<b>To</b> 240.51.63191.940.99.0000.000.000	Supplies for Custodians	10,000.00
<b>To</b> 240.51.63191.940.99.0000.000.000	Supplies for Custodians	10,000.00
<b>TOTAL FUNCTION 51</b>		<b>20,000.00</b>
<b>TOTAL FUND BALANCE NEUTRAL CHANGES - CHILD NUTRITION (240)</b>		<b>0.00</b>

**OTHER PLAN CHANGES - OPERATING FUND (199)**

<b>OTHER PLAN CHANGES - OPERATING FUND (199)</b>		
<b>ACCOUNTS</b>	<b>REASON</b>	<b>AMOUNT</b>
To 199.21.63990.895.99.0000.895.000	Gift to PE department - supplies	2,000.00
To 199.21.64110.895.99.0000.895.000	Gift to PE department - staff development	3,000.00
<b>TOTAL FUNCTION 21</b>		<b>5,000.00</b>
To 199.33.62990.941.99.0000.941.000	School Health and Related Services	11,863.00
<b>TOTAL FUNCTION 33</b>		<b>11,863.00</b>
To 199.61.63990.963.99.0000.894.000	Child Learning Academy supplies	35,000.00
To 199.61.63990.964.99.0000.894.000	Child Learning Academy supplies	14,057.08
<b>TOTAL FUNCTION 61</b>		<b>49,057.08</b>
To 199.71.65120.917.99.0000.729.000	Rent to Network of Community Services	44,524.75
<b>TOTAL FUNCTION 71</b>		<b>44,524.75</b>
<b>TOTAL OTHER PLAN CHANGES - OPERATING FUND (199)</b>		<b>110,444.83</b>

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Monthly Financial Statements

### **BACKGROUND INFORMATION**

The financial statements for the General Fund, Child Nutrition Fund and Debt Service Fund are presented for review.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these financial statements for the Board's Information



## FINANCE OFFICE

### RICHARDSON INDEPENDENT SCHOOL DISTRICT

*Where all students connect, learn, grow and succeed*

Date: September 21, 2023  
To: David Pate, CPA  
Assistant Superintendent of Finance and Support Services  
From: Kimberlyee Chappell, CPA  
Executive Director of Finance  
Subject: Summary of May 2023 Monthly Financial Statements

#### YEAR TO DATE PAYROLL COSTS EXCLUDING TRS – FUND 199

As of May 31, 2023, the year to date budget exceeded actual payroll costs for the General Fund by \$14,189,837 (-5.36%). Actual payroll costs for the General Fund (excluding TRS On-behalf payments) totaled \$250,532,101, a decrease of \$17,670,356 (-6.59%) when compared to \$268,202,457 at May 31, 2022. The decrease is due to approximately \$6.3 million in General Fund payroll reclassified to the ESSER II grant in January 2023, and \$5.9 million in retention stipends paid to employees in February 2022. In addition, substitute teacher payroll was reduced by \$3.8 million due to outsourcing to an external vendor.

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

##### **General Fund (199)**

Revenues are consistent with budget expectations and/or prior year activity, except for the following sources:

- Earnings from Temporary Deposits and Investments (Object 5742) increased by \$6.4 million due to a significant increase in interest rates, when compared to the previous year.
- Rent (Object 5743) increased by \$523,544 (25%) due to increased facility rental activity and rent received for the Sherman Street properties.

As of May 31, 2023, 92% of the year has passed. Expenditures are consistent with budget expectations and/or prior year activity, except for the following functions:

- Approximately \$6.3 million in payroll cost were reallocated to the ESSER II grant (Fund 281). Functions 11 through 61 were impacted.
- Function 34 (Student Transportation) increased by \$416,114, due mainly to rising fuel cost.
- Function 36 (Cocurricular/Extracurricular Activities) increased by \$752,144. The majority of this increase is due to athletic and related activities incurred by the Athletics Department and secondary campuses.

## **Child Nutrition Fund (240)**

Revenues are consistent with budget expectations and/or prior year activity, except for the following sources:

- Earnings from Temporary Deposits and Investments (Object 5742) increased by \$272,996 due to a significant increase in interest rates, when compared to the previous year.
- Food Service (Object 5751) revenue increased by \$1,885,812. During the 2021-2022 school year the Child Nutrition program operated under the Seamless Summer Option, which allowed all students to receive a free breakfast and lunch. This option was not available during the current school year.
- School Breakfast Program (5921)/National School Lunch Program (5922) decreased by \$682,869 and \$3,353,466, respectively. The Seamless Summer Option increased the reimbursements received from meals during the 2021-2022 school year. All students were reimbursed at the free rate. Since the option was not available during the current school year, reimbursements from the Federal government decreased.

As of May 31, 2023, 92% of the year has passed. Expenditures are consistent with budget expectations and/or prior year activity.

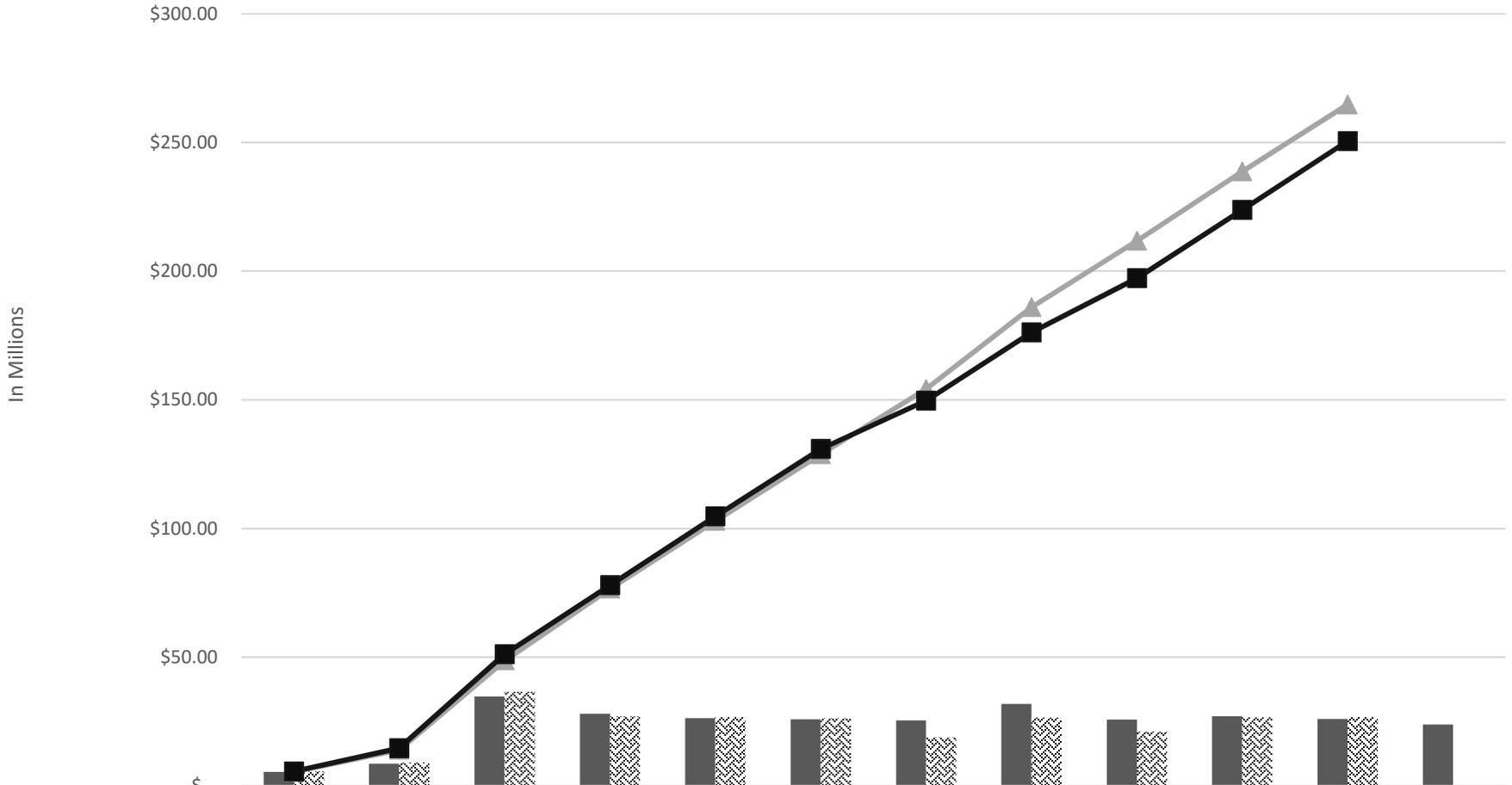
## **Debt Service Fund (599)**

Revenues are consistent with budget expectations and/or prior year activity, except for the following source:

- Earnings from Temporary Deposits and Investments (Object 5742) increased \$1,026,887 due to a significant increase in interest rates, when compared to the previous year.

The District makes scheduled principal and interest payments in February and interest payments in August. The expenditures in Function 72 – Interest on Long-term Debt represent the scheduled interest payments. The expenditures in Function 73 – Bond Issuance Costs and Fees include paying agent, arbitrage rebate calculation and continuing disclosure fees.

## FY 2023 General Fund Payroll Analysis Excluding TRS On-behalf



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>■ Budget By Month</b>	\$5.40	\$8.61	\$34.68	\$27.98	\$26.30	\$25.84	\$25.35	\$31.79	\$25.76	\$27.02	\$25.99	\$23.86
<b>▨ Actual By Month</b>	\$5.64	\$9.04	\$36.46	\$26.88	\$26.70	\$26.19	\$18.78	\$26.51	\$21.09	\$26.53	\$26.71	\$-
<b>▲ Cumulative Budget</b>	\$5.40	\$14.01	\$48.69	\$76.67	\$102.97	\$128.81	\$154.17	\$185.95	\$211.72	\$238.73	\$264.72	
<b>■ Cumulative Actual</b>	\$5.64	\$14.67	\$51.13	\$78.01	\$104.71	\$130.90	\$149.68	\$176.19	\$197.28	\$223.82	\$250.53	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
GENERAL FUND (199)**

**% OF YEAR COMPLETE: 92%**

<b>DESCRIPTION</b>	<b>May-23 Budget</b>	<b>May-23 Actual</b>	<b>% of Actual to Budget</b>	<b>May-22 Budget</b>	<b>May-22 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5711 Taxes Current Year Levy	\$ 282,518,535	\$ 291,494,098	103%	\$ 273,644,566	\$ 274,067,910	100%
5712 Taxes Prior Years	100,000	82,402	82%	300,000	(173,830)	-58%
5719 Penalties Interest and Other Tax Revenues	400,000	808,647	202%	70,521	1,760,549	2496%
5739 Tuition and Fees	2,056,241	3,596,456	175%	1,852,428	3,360,195	181%
5742 Earnings from Temporary Deposits and Investments	150,000	6,738,157	4492%	-	321,324	100%
5743 Rent	1,850,000	2,606,579	141%	1,900,000	2,083,035	110%
5744 Revenue from Foundations, Other Non-Profit Organizations Gifts and Bequests	1,848	180,863	9787%	-	1,717	100%
5745 Insurance Recovery	309,265	661,503	214%	24,123	301,176	1248%
5749 Other Revenues from Local Sources	101,000	432,162	428%	-	769,617	100%
5752 Athletic Activities	300,000	591,032	197%	300,000	327,691	109%
5769 Miscellaneous Revenues from Intermediate Sources	-	75,073	100%	-	53,520	100%
5811 Per Capita Apportionment	31,861,184	12,951,506	41%	14,892,319	7,066,452	47%
5812 Foundation School Program Act Entitlements	15,473,780	45,988,949	297%	55,605,005	42,929,526	77%
5819 Other Foundation School Program Act Revenues	-	-	0%	-	347,981	100%
5829 State Program Revenues Distributed by Texas Education Agency	-	5,922	100%	-	-	0%
5831 Teacher Retirement TRS Care On-Behalf Payments	24,000,000	18,749,351	78%	21,960,000	16,139,771	73%
5929 Federal Revenues Distributed by Texas Education Agency	4,500,000	4,628,201	103%	4,900,000	1,410,302	29%
5931 School Health and Related Services (SHARS)	3,000,000	11,478,764	383%	3,000,000	9,452,481	315%
5939 Federal Revenues Distributed by State of Texas Government Agencies (Other than Texas Education Agency)	80,000	260,312	325%	75,218	103,886	138%
<b>TOTAL REVENUES</b>	<b>366,701,853</b>	<b>401,329,978</b>		<b>378,524,180</b>	<b>360,323,302</b>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
GENERAL FUND (199)**

**% OF YEAR COMPLETE: 92%**

<b>DESCRIPTION</b>	<b>May-23 Budget</b>	<b>May-23 Actual</b>	<b>% of Actual to Budget</b>	<b>May-22 Budget</b>	<b>May-22 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
11 Instruction	243,852,710	179,886,629	74%	233,034,637	187,316,792	80%
12 Instructional Resources and Media Services	6,040,301	4,499,511	74%	6,415,417	4,485,051	70%
13 Curriculum Development and Instructional Staff Development	9,259,493	6,923,921	75%	9,123,709	7,083,737	78%
21 Instructional Leadership	6,652,497	6,014,183	90%	6,781,663	5,837,053	86%
23 School Leadership	26,925,145	21,885,799	81%	26,739,750	22,134,843	83%
31 Guidance, Counseling and Evaluation Services	20,236,087	14,851,314	73%	20,439,895	14,740,175	72%
32 Social Work Services	1,406,815	1,438,793	102%	1,415,495	1,328,739	94%
33 Health Services	5,847,429	4,884,345	84%	6,225,998	5,054,264	81%
34 Student (Pupil) Transportation	10,923,990	10,526,626	96%	10,518,447	10,110,512	96%
35 Food Service	775,600	389,064	50%	1,029,067	1,000,511	97%
36 Cocurricular/Extracurricular Activities	6,885,929	6,297,835	91%	6,737,153	5,545,691	82%
41 General Administration	11,678,327	9,462,069	81%	11,889,498	9,817,256	83%
51 Plant Maintenance and Operations	37,207,078	32,034,358	86%	37,281,061	33,261,234	89%
52 Security and Monitoring Services	3,810,915	3,368,891	88%	3,067,631	2,362,011	77%
53 Data Processing Services	5,439,653	3,839,852	71%	5,604,097	3,997,059	71%
61 Community Services	2,084,822	748,199	36%	1,099,653	899,294	82%
71 Debt Service	27,245	21,850	80%	13,824	12,429	90%
81 Facilities, Acquisition and Construction	48,000	-	0%	55,548	28,236	51%
91 Contracted Instructional Services Between Public Schools	3,680,761	1,909,382	52%	2,497,827	928,026	37%
93 Payments to Member Districts of Shared Services Arrangements	476,666	476,666	100%	409,728	408,798	100%
95 Payments to Juvenile Justice Alternative Education Programs	53,076	53,046	100%	25,000	3,000	12%
99 Other Intergovernmental Charges	1,363,922	1,363,922	100%	1,170,562	1,170,562	100%
<b>TOTAL EXPENDITURES</b>	<b>404,676,462</b>	<b>310,876,255</b>		<b>391,575,661</b>	<b>317,525,272</b>	
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(37,974,609)</b>	<b>90,453,723</b>		<b>(13,051,480)</b>	<b>42,798,030</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
7912 Sale of Real and Personal Property	100,000	163,052	163%	100,000	221,510	222%
8911 Transfers Out	(5,000,000)	(5,000,000)	100%	(1,000,000)	(1,000,000)	100%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(4,900,000)</b>	<b>(4,836,948)</b>		<b>(900,000)</b>	<b>(778,490)</b>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>(42,874,609)</b>	<b>85,616,776</b>		<b>(13,951,480)</b>	<b>42,019,540</b>	
<b>FUND BALANCE JULY 1</b>	<b>170,696,165</b>	<b>170,696,165</b>		<b>167,492,847</b>	<b>167,492,847</b>	
<b>FUND BALANCE MAY 31</b>	<b>\$ 127,821,556</b>	<b>\$ 256,312,941</b>		<b>\$ 153,541,367</b>	<b>\$ 209,512,387</b>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
FOOD SERVICE FUND (240)**

**% OF YEAR COMPLETE: 92%**

<b>DESCRIPTION</b>	<b>May-23 Budget</b>	<b>May-23 Actual</b>	<b>% of Actual to Budget</b>	<b>May-22 Budget</b>	<b>May-22 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5742 Earnings from Temporary Deposits and Investments	\$ 3,720	\$ 280,320	7535%	\$ 5,799	\$ 7,324	126%
5744 Revenue from Foundations, Other Non-Profit Organizations Gifts and Bequests	-	1,300.00	100%	-	-	0%
5749 Revenues from Local Sources	-	42,616	100%	-	34,245	100%
5751 Food Service	5,512,438	2,893,872	52%	5,512,438	1,008,060	18%
5829 TEA/Non-Foundation Revenue	88,883	80,101	90%	88,883	226,248	255%
5921 School Breakfast Program	3,527,562	2,261,059	64%	3,527,562	2,943,928	83%
5922 National School Lunch Program	9,348,600	9,440,648	101%	9,348,600	12,794,114	137%
5923 United States Department of Agriculture Donated Commodities	-	89,471	100%	-	-	0%
5939 Federal Revenues Distributed by State of Texas Government Agencies (Other than Texas Education Agency)	124,511	1,206,398	969%	905,747	1,393,528	154%
<b>TOTAL REVENUES</b>	<b>18,605,714</b>	<b>16,295,785</b>		<b>19,389,029</b>	<b>18,407,447</b>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
FOOD SERVICE FUND (240)**

**% OF YEAR COMPLETE: 92%**

<b>DESCRIPTION</b>	<b>May-23 Budget</b>	<b>May-23 Actual</b>	<b>% of Actual to Budget</b>	<b>May-22 Budget</b>	<b>May-22 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
35 Food Service	22,582,087	13,954,186	62%	19,117,332	11,865,333	62%
51 Plant Maintenance and Operations	318,145	146,698	46%	269,197	180,283	67%
61 Community Services	<u>2,500</u>	<u>-</u>	0%	<u>2,500</u>	<u>-</u>	0%
<b>TOTAL EXPENDITURES</b>	<u>22,902,732</u>	<u>14,100,884</u>		<u>19,389,029</u>	<u>12,045,617</u>	
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	(4,297,018)	2,194,901		-	6,361,831	
<b>OTHER FINANCING SOURCES (USES)</b>						
7915 Operating Transfers In	<u>-</u>	<u>-</u>	0%	<u>-</u>	<u>-</u>	0%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	
<b>NET CHANGE IN FUND BALANCE</b>	(4,297,018)	2,194,901		-	6,361,831	
<b>FUND BALANCE JULY 1</b>	<u>7,191,247</u>	<u>7,191,247</u>		<u>1,386,124</u>	<u>1,386,124</u>	
<b>FUND BALANCE MAY 31</b>	<u>\$ 2,894,229</u>	<u>\$ 9,386,147</u>		<u>\$ 1,386,124</u>	<u>\$ 7,747,954</u>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
DEBT SERVICE FUND (599)**

**% OF YEAR COMPLETE: 92%**

<b>DESCRIPTION</b>	<b>May-23 Budget</b>	<b>May-23 Actual</b>	<b>% of Actual to Budget</b>	<b>May-22 Budget</b>	<b>May-22 Actual</b>	<b>% of Actual to Budget</b>
<b>REVENUES</b>						
5711 Taxes on Current Year Levy	\$ 101,387,063	\$ 97,951,849	97%	\$ 92,385,440	\$ 90,178,959	98%
5712 Taxes for Prior Years	100,000	36,341	36%	50,000	(92,225)	-184%
5719 Penalties, Interest and Other Tax Revenues	200,000	1,200,858	600%	200,000	979,367	490%
5742 Earnings from Temporary Deposits and Investments	25,000	1,059,297	4237%	13,250	32,410	245%
5746 Tax Increment Fund	-	-	0%	-	1,990,493	100%
5829 State Program Revenues Distributed by TEA	-	<u>1,906,872</u>	100%	<u>438,867</u>	<u>463,671</u>	106%
<b>TOTAL REVENUES</b>	<u>101,712,063</u>	<u>102,155,216</u>		<u>93,087,557</u>	<u>93,552,674</u>	

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
DEBT SERVICE FUND (599)**

**% OF YEAR COMPLETE: 92%**

<b>DESCRIPTION</b>	<b>May-23 Budget</b>	<b>May-23 Actual</b>	<b>% of Actual to Budget</b>	<b>May-22 Budget</b>	<b>May-22 Actual</b>	<b>% of Actual to Budget</b>
<b>EXPENDITURES</b>						
71 Debt Service	63,242,657	58,310,000	92%	66,485,000	64,910,000	98%
72 Interest on Long-term Debt	36,762,817	34,955,840	95%	27,880,431	26,761,523	96%
73 Bond Issuance Costs and Fees	200,000	(2,186)	-1%	24,540	22,451	91%
97 Payment to Tax Increment Fund	<u>1,900,000</u>	<u>-</u>	0%	<u>1,900,000</u>	<u>-</u>	0%
<b>TOTAL EXPENDITURES</b>	<u>102,105,474</u>	<u>93,263,654</u>		<u>96,289,971</u>	<u>91,693,974</u>	
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	(393,411)	8,891,562		(3,202,414)	1,858,699	
<b>OTHER FINANCING SOURCES (USES)</b>						
7911 Issuance of Bonds	-	-	0%	-	-	0%
7916 Premium or Discount on Issuance of Bonds	-	-	0%	-	-	0%
8949 Other Uses	<u>-</u>	<u>-</u>	0%	<u>-</u>	<u>-</u>	0%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	
<b>NET CHANGE IN FUND BALANCE</b>	(393,411)	8,891,562		(3,202,414)	1,858,699	
<b>FUND BALANCE JULY 1</b>	<u>28,415,581</u>	<u>28,415,581</u>		<u>28,038,264</u>	<u>28,038,264</u>	
<b>FUND BALANCE MAY 31</b>	<u>\$ 28,022,170</u>	<u>\$ 37,307,143</u>		<u>\$ 24,835,850</u>	<u>\$ 29,896,964</u>	

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Asst. Superintendent of Finance and Support Services

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## **ACTION ITEM**

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**TOPIC: Review of Independent Sources of Instruction for the Training of Investment Officers**

### **BACKGROUND INFORMATION**

In compliance with Board Policy CDA (Local): *Other Revenues: Investments*, the Board shall annually approve the independent sources of instruction for investment officers for the District. Attached are independent training sources submitted for Board review and approval.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board approves the attached list of independent sources of instruction for the training of investment officers.

**Investment Training Organizations  
As of August 2023  
Richardson Independent School District**

Education Service Centers

Government Finance Officer Association

Government Finance Officer Association of Texas

Government Treasurer's Organization of Texas

Hilltop Securities

North Central Texas Council of Governments

Texas Association of School Administrators Texas

Association of School Boards

Texas Association of School Business Officials

Texas Municipal League

Texas State University

UNT Center for Public Management

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Asst. Superintendent of Finance and Support Services

## **ACTION ITEM**

**TOPIC: Review of Qualified Investment Brokers**

### **BACKGROUND INFORMATION**

In compliance with Board Policy CDA (Local): *Other Revenues: Investments*, the Board shall review, revise, and adopt a list of brokers qualified to do business with the District.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board approves the attached list of qualified investment brokers.

# Annual Review of Qualified Investment Brokers

In compliance with the Board Policy CDA (Local), the Board authorizes the following list of qualified brokers to engage in investment transactions with the District. The qualified brokers are:

## **FTN Financial Capital Markets**

## **Vining Sparks**

## **Hilltop Securities Asset Management (HSAM)**

### *Approved Broker/Dealers under HSAM*

Academy Securities \*\*

BofA Securities\*

BOK Financial

Daiwa Capital Markets\*

FHN Financial

Goldman, Sachs & Co\*

Great Pacific Securities\*\*

JP Morgan Securities\*

KeyBanc Capital Markets

Loop Capital Markets \*\*

Mesirow Financial

Mizuho Securities\*

Morgan Stanley & Co\*

Multi-Bank Securities \*\*

Oppenheimer & Co

Piper Sandler & Co

Raymond James

RBC Capital Markets\*

Rice Financial \*\*

Siebert Williams Shank \*\*

Stifel Financial

StoneX

TD Securities\*

Truist Securities Inc. (formerly SunTrust)

UBS Securities\*

UMB Bank

Wells Fargo Securities\*

\* Indicates firm is a Primary Dealer.

\*\* Indicates firm is a Historically Underutilized Business (HUB), Minority/Women Owned Business (MWOB), or Veteran Owned Business.

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Board President  
September 21, 2023

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Board Secretary  
September 21, 2023

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Asst. Superintendent of Finance and Support Services

## **ACTION ITEM**

**TOPIC: Resolution Designating Investment Officers for the District**

### **BACKGROUND INFORMATION**

In compliance with Board Policy CDA (Local): *Other Revenues: Investments*, the Board shall adopt a written instrument that designates the Chief Financial Officer, Executive Director of Finance and Cash Manager as investment officers for the District.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent provides the attached Certificate of Secretary for the Board's approval.

**Certificate of Secretary  
For the Richardson Independent School District**

The undersigned hereby certifies as the duly elected and acting Secretary of the Richardson Independent School District, that the following is a true and correct copy of a resolution adopted by the School Board of the Richardson Independent School District to be effective on the 21st day of September 2023 and that said resolution has not been rescinded, modified or changed:

Resolved, that the Assistant Superintendent of Finance and Support Services, Executive Director of Finance, and the Cash Manager are hereby authorized as Investment Officers for the District and empowered for and in the name of the District to do any of the following:

- From time to time, change operational processing within the depository contract:
- Sign by facsimile signature, checks or drafts against any account of the District, which, if by facsimile, may be relied upon, regardless of by who or what means the same may have been imprinted on said instruments, as valid, effective, conclusive and binding for all purposes upon the District as if the same had in fact been manually executed for and on behalf of the District;
- Negotiate and conclude any contract or agreement which they may deem necessary, proper, or convenient for establishing and maintaining adequate banking functions.
- Authorize and initiate wire transfer of funds from District accounts, and appoint and designate in writing any Officer, agent or employee of the District to authorize and initiate wire transfer of funds from District account.

In Witness whereof, the undersigned has executed this Certificate of Secretary as of the \_\_\_\_\_ day of \_\_\_\_\_, and caused to be affixed hereto the seal of said District.

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Board Secretary  
September 21, 2023

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023  
**Department:** Human Resources  
**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

**ACTION ITEM**

**TOPIC: Teacher Appraisers for 2023 - 2024**

**BACKGROUND INFORMATION:**

On June 13, 2016, the Board of Trustees adopted the Texas Teacher Evaluation and Support System (T-TESS) as the primary appraisal system for RISD’s classroom teachers. The Commissioner’s Rules, set out at 19 TAC, Chapter 150, Subchapter AA Teacher Appraisal, specify an appraiser must be the teacher’s supervisor or a person approved by the Board of Trustees. The Commissioner’s Rules further specify the qualifications an appraiser must meet. See 19 TAC §150.1005 (b) (appraiser must hold a comparable administrator/supervisor certificate established by the State Board for Educator Certification, or supervisory staff whose job description includes the appraisal of teachers and who is not a classroom teacher). All appraisers must satisfactorily complete required state-approved and local training and pass a certification test. Periodic recertification and training also is required for T-TESS appraisers.

**SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the attached list of administrators as teacher appraisers for the 2023 – 2024 school year.

**PROPOSED RESOLUTION**

**WHEREAS**, the Commissioner’s Rules require that the Board of Trustees approve all persons who are authorized to appraise classroom teachers under the Texas Teacher’s Evaluation System (T-TESS); and

**WHEREAS**, the Commissioner’s Rules set out requirements and qualifications for persons who appraise classroom teachers under T-TESS; **WHEREAS**, District administrators have participated in training and other activities to obtain certification to conduct teacher appraisals under T-TESS; and

**WHEREAS**, ensuring qualified staff are available to conduct appropriate, meaningful appraisals of classroom teachers supports the Board’s goal that RISD will recruit, develop, and retain a high-performing, student-focused and diverse staff;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees for the Richardson Independent School District approves the attached list of administrators as teacher appraisers for the 2023 – 2024 school year:

**2023-2024 T-TESS APPRAISERS**

Last Name	First Name
AGUILAR	IRENE
AITKEN	PAMELA
ANDERSON	TONYA
ANTHONY	RON
ANTHONY	TASHA
ARMSTRONG	MICAH
ARMSTRONG	WILLETTE
ASH	CHANDA
BAGHERI	PANTEA
BAIRD	JOSHUA
BAKER	ASHLEE
BEASLEY	RODNEY
BELL	MARK
BENNETT	CATHERINE (CATIE)
BENTON	LEANNDRE
BEUTEL	DENISE
BIRCHLER	REGAN
BOLACK	LAUREN
BOLLERS	AUDREY
BORTNEM	GRANT
BRADFORD	KELVIN
BRAXTON	LEONARD
BREEDLOVE	CARRIE
BROWN	STEWART
BRUNER	CHARLES
BURT	SUSAN
BUTLER TIMS	SHARONDA
CABARROUY	GABRIEL
CAGE	KRISTY
RUBERTE CARTAGENA	FRANCES
CASSIAS	CATHERINE
CEBALLOS	LESLIE
CHAMPION	ORLANDO
CHOAT	CHRISTOPHER
CLARIDY	CLAYTON
COLE-YEO	VERONICA
COLLINS	KATRINA
COMPTON	MELISSA

Last Name	First Name
CONGDON	ANNIE
COUTANT	ANNA
CREECH	JOEANNA
CRISP	MARY
CURRY	BRANDI
CURRY	ELISE
DAWES	VINCENT
DIAZ	ROBERTO
DICKERSON	KEN
DRAGOO	EMILY
DUKE	MICHELLE
DUNN	ROY
DYE	SARAH
EASTER	LASHON
ECCHER	BOBBIE
EDWARDS	DAVLIN
ENSLEY	VONNETARUS
ERICKSON	SHARON
EVERETT	AURORA
FERRANS	ROSS
FIELDS	KAREN
FLOYD	LINDSEY
FOUTS BALCH	JENNIFER
FRAZIER	JENNIFER
FURHMAN	ALLISON
GABRIEL	MICHELLE
GAINES	SHANA
GALLO	AL
GALLO	WILLIAM
GAMMARO	LYNDSEY
GARZA	VALERIE
GATTUS	WILLIAM
GIBSON	CHRISTINE
GONCALVES	STEPHANIE
GOODSON	CHRISTOPHER
GORDON	HOLLY
GOREE WATKINS	DEMARCUS
GOSLIN	INGRID

Last Name	First Name
GRAY	CASEY
GREER	CARRIE
GRIFFEN	TALANDRA
GROTH	MICHAEL
GRUNINGER	EMILY
GUESBY	ANGELA
GUNTER	AUSTIN
GUNTER	SHARMEADIA
GARDEN	ASHTON
HAMITER	AMY ELLEN
HARDEN	ASHLEY
HART	KIRSTYN
HAYNES	GALE
HENDERSON	PHILIP
HENRIQUEZ CARRERO	REBECA
HERRERA	REBECCA
HIMLER	AIMEE
HOOVER	LABRONTE
HOUFF	BRIA
HUDSON	BRONA
HUTCHINSON	KENDALL
IVEY	TREY
JACKSON-GAITHER	YOLANDA
JARVIS	EMILY
JONES	KERRI
KELLAGHER	MARY
KELLY	CATHERINE
KEMP	CRYSTAL
KIM	JENNIFER
KINDRED	KIMBERLY
KING	YOLANDE
KINZIE	NANCY
KORTE	PAIGE
LAMBERTH	THOMAS
LANIER	JENNY
LAWRENCE	EMILY
LEHMAN	MISTI
LEWIS	DAVID
LEWIS	JENNIFER
LOPEZ	PEDRO
LUCIO	RAMIRO
MANINA	ALTIMORE
MARTIN	MEGAN

Last Name	First Name
MARTIN	NOLINE
MARTINEZ	BRENDA
MARX	STACEY
MAY	JOEL
MCCOLLUM	BRENDA
MCKAY	DANIEL
MERRELL	TIFFANY
MILLER	ANTONIO
MILLER	SARAH KATE
MITCHELL	Lakesha
MOORE	SANDRA
MOTTRAM	KATHRYN
MUZQUIZ	ELOISA
MYATT	JASON
NAZARIO-CRUZ	MERCY
NAVIN	THOMAS
NEWMAN	DENISE
NEWMAN	SHARON
NULL	SHERRY
PARKER	WILLIAM
PAUL	KARELIUS
PERNICI	KRISTIN
PETTIGREW	TESSA
PLANNEY	DOUG
REAMS	ALISON
RIDEOUT	ASHLEY
ROSALES	MAURICIO
RUIZ	ANABEL
RUSTIN	NICHOLAS
SANTIAGO	ALEIX
SANTOS	JOANNA
SCHWARZLOSE	CARISSA
SHAMSID-DEEN	MASUD
SHAW	TAMMY
SIMONDS	MONICA
SMITH	DONNA
SMITH	JENNIFER
SMITH MCLENNAN	TARA
SMOCK	FARRAH
SNYDER	Lynnette
SQUALLS	LORIE
STEVENS	REBECCA
STEWART	CARMEN

Last Name	First Name
STRICKLAND	KRISTIN
TEMPLE	SHANNON
THOMAS	DEETRICE
THOMAS	JAMILA
TILLEY	ASHTON
TUBBS	ASTON
VEGA	JOSE
VENDITTO	VINCENT
WALKER	JENIFER
WALKER	JERRY
WALL	LIN
WARD	AARON
WELLS	KELSEY
WILDES	MARION
WILLETTE	AMANDA
WILLIAMS	KRISPEN
WILLIAMS	MI-E
WILLS	JENNIFER
WILSON	JERALD
WILSON	MISTY
WING	JOHN
WOODSON	BESSIE
WYNNE	JENNIFER
YARBOROUGH	Anne Marie
YOUNG	DASHUNA
ZUPA	MICHELE

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** Leticia D. McGowan, General Counsel

## **ACTION ITEM**

**TOPIC:** Amendment to Policy FL (LOCAL)

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend FL (LOCAL). The recommended changes reflect a recommended revision at “Access by School Officials” to clarify that a person appointed to a team that supports the safe and supportive school program is considered a “school official” who may access student records if the person as a legitimate educational interest in the records. The proposed changes also clarify the custodian of records for various documents.

The revision also further clarifies that original records may not be removed from the campus except in accordance with the records destruction requirements. Additionally, the language order of some sections has shifted to provide better language flow. A definition of “directory information” has also been added.

**SUPERINTENDENT RECOMMENDATION:**

The Superintendent recommends that the Board approve the proposed revisions to Policy FL (LOCAL) – Student Records.

**RESOLUTION**

**WHEREAS**, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

**WHEREAS**, the Board has reviewed the proposed revisions to Policy FL (LOCAL) as presented by staff, and finds that the proposed revisions to Policy FL (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revisions to Policy FL (LOCAL).

**Comprehensive System**

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

**Cumulative Record**

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

**Custodian of Records**

The principal is custodian of all records for students currently enrolled at the principal's campus. The Superintendent or designee is the custodian of records for students who have withdrawn or graduated. ~~The Records Management Office is a custodian of all student records.~~ The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's and designee's business address.

**Types of Education Records**

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by a grade placement committee convened for the student.
5. Health services record, including:
  - a. The results of any tuberculin tests required by the District.
  - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

#### **Access by Parents**

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school **except as to comply with the records destruction requirements under the law.**

**A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of post-secondary education. [See FL(LEGAL)]**

**Fee for Copies**

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

**A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of post-secondary education. [See FL(LEGAL)]**

**Access by School Officials**

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks when access to a student's records is necessary to carry out the parent's or student's role on the committee.
5. **A person appointed to serve on a team to support the District's safe and supportive school program.**

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;

2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

**Transcripts and  
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the time line provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records  
Responsibility for  
Students in Special  
Education**

The building principal shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education on the principal's assigned campus.

The director of special education shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in records maintained by the special education department.

A current list listing of names and positions of persons who have access to records of students in special education is maintained at each building site/division of personnel by the assigned campus and/or special education department.

**Procedure to Amend  
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request for hearing is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall

be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory  
Information**

**"Directory information" means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.** Directory information for District students has been classified into two separate categories:

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

School-Sponsored  
Purposes

**The following are considered "school-sponsored purposes"**  
**For the following school-sponsored purposes**—all District publications, media, and announcements, District-recognized student or organization booster clubs, PTAs, and the RISD Excellence in Education Foundation. — **For "school-sponsored purposes"** directory information shall include student name; address; telephone listing; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

All Other Purposes

For all other purposes, directory information shall include student name and enrollment or graduation status (enrolled or graduated). Additional information shall be released **to military recruiters and institutions of higher education, as required by law. only as required by law.**

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** Leticia D. McGowan, General Counsel

## **ACTION ITEM**

**TOPIC:** Amendment to Policy BBB (LOCAL)

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend BBB (LOCAL) . The recommended changes reflect recommended revisions to add specific language about the Court Order and Settlement Agreement that determined how board elections would be conducted. The additional revisions are to better clarify how and when at large and single-member board members are elected.

The following policy is provided for the Board’s review:

- a. BBB (LOCAL) – Board Members: Elections

**SUPERINTENDENT RECOMMENDATION:**

The Superintendent recommends that the Board approve the proposed revisions to Policy BBB (LOCAL) – Board Members: Elections.

**RESOLUTION**

**WHEREAS**, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

**WHEREAS**, the Board has reviewed the proposed revisions to Policy BBB (LOCAL) as presented by staff, and finds that the proposed revisions to Policy BBB (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revisions to Policy BBB (LOCAL).

**Court Order**

**The District shall conduct its Board member elections in accordance with the Agreed Settlement in CA. No. 3-18-CV-00212-K, United States District Court, Northern District of Texas, Dallas Division, as long as such court order or other binding legal determination is in effect. A copy of the court order or other binding legal determination may be obtained from the Superintendent's office.**

**Membership**

The Board shall consist of seven members.

**Method of Election**

Election of Board members shall be **a combination of at large and by single member districts, or at-large district, according to the map adopted by the Board of Trustees.**

**Election Date**

**Unless otherwise stated herein, Gg** general election of Board members shall be on the May uniform election date.

**Terms and Election Schedule**

**Two** Board members shall be elected **at large** for three-year terms, with elections conducted annually, as follows:

**At Large  
Single Member  
Districts 2, 4, and  
5**

The election **of one Board member (seat 6) for single member districts 2, 4, and 5 shall be held in 2023, 2026, 2029 and November 2019, May 2022, May 2025, and in May** in three-year intervals thereafter.

**The election of one Board member (seat 7) shall be held in 2024, 2027, 2030 and in three-year intervals thereafter.**

**Single Member  
Districts 3 and At-  
Large District 6**

**Five Board members shall be elected by single-member districts or three-year terms, with elections conducted annually, as follows:**

**Districts 2, 4 and 5**

**The election for single-member district numbers 2,4 and 5 shall be held in 2025, 2028, 2031, and in three-year intervals thereafter.**

District 3

The election for single-member district number 3 shall be held in 2023, 2026, 2029 and in three year intervals thereafter.

The election for single member district 3 and at large district 6 shall be held in May 2020, May 2023, May 2026, and in May in three-year intervals thereafter.

District 1

Single Member  
District 1 and At-  
Large District 7

The election for single-member district number 1 shall be held in 2024, 2027, 2030, and and at-large district 7 shall be held in May 2021, May 2024, May 2027, and in May in three-year intervals thereafter.

**Method of Voting**

Majority Vote

To be elected, a candidate must receive a majority of the votes cast for the single-member district or the at large seat. place.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance and Support Services

## **ACTION ITEM**

**TOPIC:** Adopt Tax Rate for the 2023 – 2024 School Year

**BACKGROUND INFORMATION:**

Section 26.05(a) of the Texas Property Tax Code requires the Board to adopt its tax rate in a public meeting before the later of September 30 or the 60<sup>th</sup> day after the date the taxing unit received the certified appraisal roll. The chief appraiser provided the certified appraisal roll on July 25, 2023. In accordance with Texas Tax and Education Codes, as well as Texas Education Agency (“TEA”) guidelines, the certified value was provided to TEA for the calculation of the maximum compressed tax rate. Section 26.05(b) of the Texas Property Tax Code further requires a school district taxing entity to use the certified appraisal roll to calculate both the no-new-revenue tax rate and the voter approval tax rate. RISD used the certified appraisal roll to calculate both rates as the Tax Code requires. At least sixty percent of the Board of Trustees must vote to approve the tax rate.

The Board of Trustees held a public hearing on June 8, 2023, during which it explained the tax rate the Board would consider. Adoption of a tax rate today complies with the timelines set out in the Tax Code. RISD also has received guidance from TEA about the appropriate calculation of its tax rate.

The proposed maintenance and operations tax rate of \$0.7931 and interest and sinking tax rate of \$0.35, which is a total proposed tax rate of \$1.1431 per \$100 valuation, does not exceed the voter approval tax rate and does not exceed the tax rate published in the public notice on May 26 or discussed in the public hearing on June 8.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees set the 2023 tax rate as described in the attached resolution.

## RESOLUTION

**WHEREAS**, the Texas Property Tax Code requires the Board to adopt its tax rate in a public meeting before the later of September 30 or the 60<sup>th</sup> day after the date the taxing unit receives the certified appraisal roll and that the District used the certified value to calculate its rate; and

**WHEREAS**, the Board held a public hearing on the proposed tax rate on June 8, 2023, and the District (i) received the certified appraisal roll on July 25, 2023, and (ii) used the certified value to calculate its tax rate; and

**WHEREAS**, adoption of the tax rate as presented in the public hearing, and described more specifically below, supports Goal 5 of Strategic Plan 2023 to increase efficiency and effectiveness in operations and personnel and seek additional fiscal resources to accomplish the Call to Action;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District:

(i) hereby levies and adopts the following tax rate on \$100 valuation for this school district for the tax year 2023:

\$0.79310 for the purposes of **maintenance and operation, and**

\$0.35000 for the **payment of principal and interest on bonded debt** of this school district; which results in

\$1.14310 as the **total tax rate**; and

(ii) hereby authorizes the Tax Assessor/Collector to assess and collect the taxes of the Richardson Independent School District.

**FURTHER**, the RISD Board of Trustees declares, as required by Tax Code § 26.05 (b)(1):

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE; and**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.55 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$70.30.**

PASSED by at least 60% of the members of the RISD Board of Trustees on this 21th day of September 2023.

Board of Trustees  
Richardson Independent School District

By \_\_\_\_\_  
Name: Regina Harris  
Title: President

Date Signed: September 21, 2023

ATTEST:

By \_\_\_\_\_  
Name: Chris Poteet  
Title: Secretary

Date Signed: September 21, 2023



# 2023-2024 Tax Rate Adoption

September 21, 2023

**RICHARDSON ISD'S NORTH STAR GOAL**  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# Property Tax Facts (Certified Tax Roll)



Description	Total	Residential	Commercial
Parcels – Count	69,434	56,125	13,309
Parcels - %		81.5%	18.5%
Certified Taxable Value – Amount	\$32,558,708,273	\$16,289,997,812	\$16,268,710,461
Certified Taxable Value - %		50.3%	49.7%

- 28% of accounts have an over 65 levy freeze – same as prior year
- 48.1% - Dallas Central Appraisal District’s reappraisal rate. Last year was 86.63%  
Property above 105% and below 95% of expected market value is reappraised.

RICHARDSON ISD’S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Tax Rate Comparison



Description	Adopted 2022 – 23	Proposed 2023 – 24
Maintenance & Operations Tax Rate		
Tier I – Maximum Compressed Rate	\$0.8263	\$0.6548
Tier II – Pennies	\$0.1383	\$0.1383
Maintenance & Operations Tax Rate	\$0.9646	\$0.7931
Interest & Sinking Tax Rate (Debt Service)	\$0.3500	\$0.3500
Total Tax Rate	\$1.3146	\$1.1431

M&O tax rate of \$0.9335 was presented during June budget adoption

**Proposed tax rate decrease of 17.15¢**

**Tax rate calculated assuming passage of Constitutional amendments on November 7<sup>th</sup>**

Remaining 3.17¢ requires a voter approval tax ratification election.

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# Budget Impact



- SB2 has no net impact on General Fund revenue.
  - Property tax revenue decreases
  - State revenue increases
- Enrollment is trending higher than demographer projection of 36,224.
- Debt Service Fund revenue decreases from adopted budget.
- Budget amendments will be presented at the October 12<sup>th</sup> Board meeting.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# Motion Language



Motion language includes the statement “I move that the property tax rate be increased by the adoption of a tax rate of \$1.1431, which is effectively a 6.55% increase in the tax rate.”

This language is required by Tax Code § 26.05 and is calculated by comparing the proposed tax rate to the No New Revenue tax rate.

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Gifts

**BACKGROUND INFORMATION:**

The following gifts to the Richardson Independent School District were received as of August 2023. The Board of Trustees formally accepts gifts to the District of \$5,000 or more as described on the following pages. Gifts or donations of less than \$5,000 and a cumulative year-to-date total are also included for your information.

The Board's acceptance of gifts shall not be construed as a testimonial or endorsement by the Board or the District of a product or business enterprise.

By acknowledging these gifts and formally accepting those of \$5,000 or more, the Board also ratifies corresponding adjustments to the applicable organizations' budgets. Gifts of equipment or supplies do not require an adjustment in an organization's budget. The Superintendent's Advisory Council has approved this adjustment. Staff will provide the Board with the necessary information to formally amend the District's overall budget at the appropriate time.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board accept the gifts of \$5,000 or more as listed on the following pages.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has considered the gifts of \$5,000 or more as listed on the following pages; and

**WHEREAS**, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed on the following pages and approves amending the District's overall budget to reflect receipt of the monetary gifts.

**\$5,000 or More**

To	From	Purpose	Cash Received	Estimated Supply/Equip Value
Arapaho Classical Magnet	ACM PTA	Science Camp	\$7,537.00	
Merriman Park Elementary	MPE PTA	Temp employees: student support specialist and campus reading specialist; extra duty paid for garden maintenance	\$104,000.00	
Prairie Creek Elementary	PCE PTA	Subscription to Scholastic Magazine, subscription to Spelling City, supplemental PE supplies, toner for student printing, substitutes for parent/teacher conference days	\$45,235.00	
Prestonwood Elementary	PWE PTA	Gaga pit		\$14,260.00
			<b>\$156,772.00</b>	<b>\$14,260.00</b>
<b>Total Cash &amp; Supply/Equipment Value - Gifts Over \$5,000 September 2023</b>			<b>\$171,032.00</b>	

**Less Than \$5,000**

To	From	Purpose	Cash Received	Estimated Supply/Equip
Arapaho Classical Magnet	Anonymous donors via Donors Choose	Headphones, clipboards		\$171.42
Canyon Creek Elementary	Anonymous donor Wells Fargo Blackbaud Giving Fund	Supplemental instructional supplies	\$375.00	
Canyon Creek Elementary	CCE PTA	Classroom printer, scanner	\$558.00	
Jess Harben Elementary	Anonymous donors via Donors Choose	Classroom rug, games and manipulatives		\$1,682.03
Mohawk Elementary	MOH PTA	Supplies for Red Ribbon Week	\$677.49	
Richardson Heights Elementary	Anonymous donors via Donors Choose	STEM manipulatives; high capacity toner		\$997.14
Richardson Heights Elementary	Charities Aid Foundation America	Supplemental instructional supplies	\$294.00	
Richardson Heights Elementary	Girl Scout Troop 7966	Supplemental instructional supplies		\$100.00
O Henry Elementary	Anonymous donors via Donors Choose	Spanish language books; supplemental supplies		\$185.86
Spring Valley Elementary	Anonymous donors via Donors Choose	iPad charging station		\$224.92
White Rock Elementary	WRE Dad's Club	Reroute sprinkler system to install basketball goals	\$2,000.00	
			<b>\$3,904.49</b>	<b>\$3,361.37</b>
<b>Total Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>			<b>\$7,265.86</b>	

**Grand Total of All Gifts Over & Under \$5,000 September 2023****\$178,297.86****Prior Year Comparison**

<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Over \$5,000</b>	<b>\$317,332.00</b>
<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>	<b>\$12,080.02</b>
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 September 2023</b>	<b>\$329,412.02</b>
<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 September 2022</b>	<b>\$85,096.06</b>
<b>Increase / (decrease) compared to prior year</b>	<b>\$244,315.96</b>

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

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## **ACTION ITEM**

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**TOPIC: Consider and Ratify Memorandum of Understanding for Dallas County Juvenile Justice Alternative Education Program, SY23-24**

**BACKGROUND INFORMATION:**

Chapter 37 of the Texas Education Code requires the juvenile board of a county with a population greater than 125,000 to develop a juvenile justice alternative education program. Dallas County has a population greater than 125,000 and the necessary steps have been taken for the Dallas County Juvenile Board to create the Dallas County Juvenile Justice Alternative Education Program. Texas Education Code §37.011(k) requires school districts and the county juvenile board to annually enter into a joint memorandum of understanding (MOU) outlining the funding and operation of the juvenile justice alternative education program. The MOU has a term of August 1, 2023 through July 31, 2024.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees approve and ratify the attached MOU with the Dallas County Juvenile Board, Region 10 Education Service Center, and Dallas County school districts named therein and authorize staff to pay for services outlined in the MOU during the 2023-2024 school year in a combined amount not to exceed \$200,000.

**PROPOSED RESOLUTION**

**WHEREAS**, in accordance with Chapter 37 of the Texas Education Code, the district has reviewed the proposed Memorandum of Understanding; and

**WHEREAS**, the Board of Trustees finds that ratification of the MOU is necessary for the District to have continued services from Dallas County Juvenile Justice Alternative Education Program;

**BE IT THEREFORE RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves and ratifies the attached Memorandum of Understanding and authorizes staff to pay for services outlined in the MOU during the 2023-2024 school year in a combined amount not to exceed \$200,000.

**APPROVED** on the 21<sup>th</sup> day of September 2023.

Board of Trustees

By: \_\_\_\_\_  
Name: Regina Harris  
Title: President

Date Signed: September 21, 2023

ATTEST:

By: \_\_\_\_\_  
Name: Chris Poteet  
Title: Secretary

Date Signed: September 21, 2023

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** David Pate, Assistant Superintendent of Finance & Support Services

## **ACTION ITEM**

**TOPIC: Consider and Ratify Special Education Staffing Under -  
Miscellaneous Consultant Services RFP # 23-247**

**BACKGROUND INFORMATION:**

The District has experienced difficulty hiring special education staff including: teachers, diagnosticians, psychologist, Licensed Specialist School Psychology (LSSP), Speech Language Pathologist (SLP), special education counselors, audiologist, special education aides, etc. Therefore, the District has solicited proposals for special education related instructional contracted services under RFP #23-247 – Miscellaneous Consultant Services.

District staff have reviewed and evaluated the responses including interviewing the individual service providers and recommends awarding contracts for the services outline above, in a combined amount not to exceed \$3,000,000, to the vendors listed below. The contracts have varying terms, but all services have been and continue to be provided during the 2023-2024 school year.

Vendor	Service Description
Crossley Psychological	LSSP
Kollar Educational	LSSP
E. Texas Education	LSSP
Supplemental Health Care	Teachers, Diagnosticians, Psychologist, LSSP, SLP, Special Education Counselors, Audiologist, Special Education Aides
National Recruiter	SLP
Insight Screening	SLP
Beyond Therapy	SLP
The Stepping Stones Group	Teachers, Educational Aides
Sun Belt Staffing	LSSP

Soliant	Teachers, Diagnosticians, Psychologist, LSSP, SLP, Special Education Counselors, Audiologist, Special Education Aides
Maxim	Teachers, Diagnosticians, Psychologist, LSSP, SLP, Special Education Counselors, Audiologist, Special Education Aides
Candor	LSSP
Caroline Lindley	LSSP
Eleazar Ramirez	LSSP
Bonnie Massias	LSSP
Rachel Loar	Diagnostician
Vanessa Lopez	Diagnostician
Erin M. Laure	SLP
Jana Schofield	SLP
Aubrey Floyd	SLP
Margaret Carver	SLP
Lori Hartgraves	SLP
Ashley Pitala	SLP

Contracting with these vendors will not cause the District to reduce it's efforts to hire personnel to provide these services.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees approve and ratify the contracts with the above-named vendors and authorize staff to pay for services provided by these vendors during the 2023-2024 school year in a combined amount not to exceed \$3,000,000.

**PROPOSED RESOLUTION**

**WHEREAS**, RISD has experienced difficulty hiring special education staff including: teachers, diagnosticians, psychologist, Licensed Specialist School Psychology (LSSP), Speech Language Pathologist, counselors, audiologist, educational aides, etc.; and

**WHEREAS**, the District has solicited proposals from vendors to provide such services; and

**WHEREAS**, District personnel have determined that contracting is necessary to provide the required special education services; and

**WHEREAS**, the District has not reduced its effort to hire personnel to provide these services;

**WHEREAS**, the Board of Trustees finds that ratification of the contracts is necessary for the

District to provide services to its students;

**BE IT THEREFORE RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby awards and ratifies these contracts for services already provided and to be provided during the 2023-2024 school year and authorizes District personnel to pay vendors for services provided under these contracts including payments for services provided prior to this award.

**APPROVED** on the 21<sup>st</sup> day of September 2023.

Board of Trustees

By: \_\_\_\_\_  
Name: Regina Harris  
Title: President

Date Signed: September 21, 2023

ATTEST:

By: \_\_\_\_\_  
Name: Chris Poteet  
Title: Secretary

Date Signed: September 21, 2023

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Department:** Safety and Security

**Submitted by:** Sandra Hayes, Assistant Superintendent, Operations

**ACTION ITEM**

**TOPIC: House Bill 3 Armed Alternative Standard under Good Cause Exception**

**BACKGROUND INFORMATION:**

House Bill 3 (“HB 3”) amended the Texas Education Code by adding Section 37.0814, which now requires an armed security officer on each district campus. At the August 10, 2023 Board Meeting, the Richardson ISD Board of Trustees found a good cause exception under HB 3 exists regarding having an armed security officer at each campus during the regular school day. The Board approved the hiring of 36 Campus Security Officers to assist in complying with the new legal requirements. The Board also gave authority to the Superintendent to develop an alternative plan for the Board to review.

Tonight, the Administration is bringing the alternate standard plan associated with the good cause exception approved last month. This plan will allow the district to use off duty licensed peace officers to roam between two buildings each day as the district continues to search for enough qualified personnel to fill all 36 vacancies needed to have full compliance with HB3.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the Alternate Standard of using off-duty licensed peace officers to roam between two buildings;

**WHEREAS**, Section 37.0814(b) of the Texas Education Code requires that at least one (1) armed security officer at each campus be a commissioned peace officer, namely a school district peace officer; a school resource officer; or a commissioned peace officer employed as security personnel under Section 37.081 of the Texas Education Code;

**WHEREAS**, Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel;

**WHEREAS**, the Richardson ISD Board of Trustees found a good cause exception due to the lack of available qualified personnel at the August 10, 2023 board meeting;

**WHEREAS**, a board claiming a good cause exception must develop an alternative standard with which the district is able to comply;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Richardson Independent School District hereby adopts as an alternative standard the use of off-duty licensed peace officers to roam between two buildings until such time as RISD is able to hire qualified security staff for each campus.

Adopted this \_\_\_\_\_ (*date*) day of \_\_\_\_\_ (*month*), \_\_\_\_\_ (*year*), by the Richardson ISD Board of Trustees.

By: \_\_\_\_\_  
Regina Harris, Board President

ATTEST BY:

\_\_\_\_\_  
Chris Poteet, Board Secretary

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Division:** Human Resources

**Submitted by:** Matthew Gibbins, Ed.D. – Asst. Supt. of Administrative Services  
Christopher B. Goodson, Ed.D. – Asst. Supt. of Human Resources

## **ACTION ITEM**

**TOPIC:** Class-Size Exceptions

**BACKGROUND INFORMATION:**

Section 25.112(d) of the Texas Education Code requires a school district to maintain a student-to-teacher ratio of no more than 22:1 in prekindergarten through fourth grade. A school district that cannot meet that requirement must seek exception(s) from the Commissioner of Education to exceed the established class-size limits.

The District conducts an enrollment survey near the beginning of each semester to determine class sizes and the number of exceptions needed. As of September 18, 2023, approximately 56 sections in prekindergarten – fourth grade exceed the 22:1 student-to-teacher cap, which necessitates a request for an exception from the Commissioner of Education. The reason for seeking a class-size exception is “facilities.”

Attached is (i) a form listing the RISD class-size exception, and (ii) historical information reflecting the number of exceptions.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board authorize the administration to seek a class-size exception for the 56 sections that exceed the class-size limit established by the State.

**PROPOSED RESOLUTION:**

**WHEREAS**, Section 25.112(d) of the Texas Education Code requires school districts to maintain student-to-teacher ratios of no more than 22:1 in prekindergarten through fourth grade, based on an enrollment survey conducted near the beginning of each semester and

**WHEREAS**, RISD has a total of 56 sections, that exceed the 22:1 class-size limit and

**WHEREAS**, the reason for class-size exception is “facilities;” and

**WHEREAS**, the average class size in prekindergarten through fourth grade continues to be at or fall below the 22:1 ratio; and

**WHEREAS**, the Board finds that seeking a class-size exception for these 56 class sections continues to serve students at their neighborhood campus and keeps siblings together in the same school, supports the Board’s goals, and serves the best interests of the school and the District;

**THEREFORE, BE IT RESOLVED** that the Board authorizes the administration to request a class-size exception for 56 classroom sections for the 2023 - 2024 school year and further directs the Superintendent or her designee to submit an application to the Texas Education Agency to request the exceptions.

**Richardson ISD**  
**Request for Maximum Class-Size Exceptions**  
**2023-2024**

At the beginning of the school year, each school district in Texas is required to review its class size enrollment to determine whether its class sizes for grades pre kindergarten (PK) through four (4) meet the requirements of TEC §25.112. If the review indicates that any class for grades PK-4 exceeds the allowable class size limit of 22 students per class (22:1), the district must submit a request for exception under TEC §25.112(d). Class size limits do not apply to physical education or fine arts classes. The following data reflects the number of exceptions by campus and by grade that will be requested upon Board approval.

<b>Campus Name</b>	<b>PK</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>Total PK-4 Sections</b>	<b>Reason</b>
AIKIN EL			1		3		4	Facilities
AUDELIA CREEK E	1		1				2	Facilities
BIG SPRINGS EL					1		2	Facilities
BRENTFIELD EL				4			4	Facilities
CAROLYN G BUKHA		3	1				4	Facilities
DARTMOUTH EL						2	2	Facilities
DOVER EL			1				1	Facilities
GREENWOOD HILLS			2				2	Facilities
HAMILTON PARK P						4	4	Facilities
JESS HARBEN EL			2	2			4	Facilities
LAKE HIGHLANDS					2		2	Facilities
MATH/SCIENCE/TE			1				1	Facilities
NORTHLAKE EL			1				1	Facilities
RICHARDSON HEIG		1				1	2	Facilities
RICHLAND EL		3	4				7	Facilities
RISD ACAD		3	2	1	2		1	Facilities
SKYVIEW EL		1	1				1	Facilities
SPRING VALLEY E		1					1	Facilities
STULTS ROAD EL			1				1	Facilities
THURGOOD MARSHA			1	1	1		1	Facilities
<b>District Totals</b>	<b>1</b>	<b>12</b>	<b>19</b>	<b>8</b>	<b>9</b>	<b>7</b>	<b>56</b>	



# Enrollment/Overflow/Waiver Update

09/21/23

Every student, teacher, and leader will meet or exceed their academic growth goals.

**RICHARDSON ISD'S NORTH STAR GOAL**



# Enrollment Numbers (9/18/23)



**Total Enrollment = 37,004**

**Elementary = 21,078**

**Secondary = 15,926**

## Enrollment Comparisons

**2020 = 37,333**

**2021 = 37,453**

**2022 = 37,200**

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# Overflow



**Overflow occurs when a campus reaches a classroom cap of 22/23 (grades KN - 4th) and 28/29 (5th and 6th), the District finds space for the family at another campus where enrolled student numbers are below the 22:1 and/or 28:1 cap.**

**To date the District has overflowed 138 enrolled students**

**Highest concentration sending =** Thurgood Marshall, RISD Academy, Northlake

**Highest concentration receiving =** Dover, Merriman Park, Greenwood Hills

**Historically district overflow numbers at this time of year have been**

**2021 = 295**

**2022 = 236**

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Waiver Numbers



At the beginning of the school year, each school district in Texas is required to review its class size enrollment to determine whether its class sizes for grades pre kindergarten (PK) through four (4) meet the requirements of TEC §25.112. If the review indicates that any class for grades PK-4 exceeds the allowable class size limit of 22 students per class (22:1), the district must submit a request for exception under TEC §25.112(d). Class size limits do not apply to physical education or fine arts classes.

Campus administrators and their Area Superintendents collaborate to determine if increasing the classroom size above the 22:1 ratio is beneficial for the specific students, siblings and the classroom as a whole.

**Total Classroom Waivers = 56**

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Division:** School Leadership

**Submitted by:** Mike Jasso, Chief of Staff

## INFORMATION ITEM

**TOPIC: 2023- 2024 District Improvement Plan (DIP), Campus Improvement Plans (CIPs) and House Bill 3 Board Goals**

### **BACKGROUND INFORMATION:**

**District Improvement Plan:**

Section 11.251 of the Texas Education Code requires the Board of Trustees to ensure that a District Improvement Plan and improvement plans for each campus are developed, reviewed, and revised annually for the purpose of improving the performance of all students. The statute requires the Board to approve District and Campus performance objectives annually and to ensure that District and Campus plans are:

- Mutually supportive to accomplish the identified objectives; and
- At a minimum, support the state goals and objectives set out under Chapter Four of the Educational Code (public education mission, objectives, and goals).

The Administration reviewed and evaluated the 2022 - 2023 District Improvement Plan and the results of the Plan. The feedback from the 2022 - 2023 Plan was considered in developing the 2023 - 2024 District Improvement Plan. The Strategic Plan 2023 provided updated Goals and Performance Objectives to ensure the highest level of district performance in all areas. This year's District Improvement Plan aligns with the Strategic Plan 2023 and includes the Board goals related to early childhood literacy, Math and college, career and military readiness. District stakeholders, including RISD Principals, Curriculum Directors, Instructional Leadership Team members, and District Planning Committee members, assisted in development of the 2023 - 2024 District Improvement Plan by providing input regarding proposed objectives and strategies. The District Planning Committee met on September 8, 2023 to review the draft DIP and provided input on the proposed plan. The leadership team will review the DIP development process with the board.

**Campus Improvement Plan:**

Section 11.253 of the Texas Education Code requires the district to maintain policies and practices to ensure that effective planning and site-based decision making occur at each campus and which support

the improvement of student performance for all students. During the Connects Conference every year, campus principals thoroughly analyze campus data to identify strengths and needs for their campus. Each campus operates a site-based committee to assist the principal in campus-level planning and decision making. Each year, the campus principal, with the assistance of the site-based decision-making team (SBDM), which includes staff, parents, and community, establishes academic and other performance objectives for the purpose of improving student achievement. The Board of Trustees must approve the performance objectives from the Campus Improvement Plans on an annual basis. House Bill 3 (HB 3) amends Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).



# 2023-24 Draft District & Campus Improvement Plans

Mike Jasso | 09/21/23

**RICHARDSON ISD'S NORTH STAR GOAL**  
Every student, teacher, and leader will meet or exceed their academic growth goals.



1

# District Improvement Plan

**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



# District Improvement Plan & DPC



The District's planning process to improve student performance includes the development of the District's educational goals, the legal requirements for the District and campus improvement plans, all pertinent federal planning requirements, and administrative procedures. The Board shall approve the process under which the educational goals are developed and shall ensure that input is gathered from the District-level committee. [See BQA] Policy BQ(LEGAL)

In compliance with section 11.251 of the Texas Education Code, the District has established a District Planning Committee (DPC) that includes professional staff at the campus and central administrative levels, parents, community and business representatives. The committee shall advise the Board or its designee in setting and reviewing the District's educational goals, objectives, and major District-wide classroom instructional programs identified by the Board or its designee. The committee shall serve exclusively in an advisory role. All applicable federal planning requirements will be addressed through the District- and/or campus-level planning processes. Policy BQA(LOCAL)

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Strategic Plan 2023



## Data Resources:

- Results of the 2022-23 District Improvement Plan
- RISD Academic Performance (Accountability 2023, MAP)
- Climate Survey Results (Staff, Students and Community)
- Strategic Action Plans
- Human and Fiscal Resources
- Board Student Performance Goals
- District Planning Committee Feedback (September 8, 2023)



RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# DIP Goals



## Goals:

1. We will design and implement systems that provide the necessary structure, support and tools to ensure that staff and students achieve individual growth.
2. RISD will reimagine the way we recruit and retain quality staff through comprehensive strategies.
3. We will establish systems for curriculum and learning experiences which support the individual growth goals of all students and staff.
4. We will create opportunities to ensure engagement with community members in RISD.
5. We will increase efficiency and effectiveness in operations and personnel and seek additional fiscal resources to accomplish our call to action.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# DIP Components & Monitoring



## Comprehensive Needs Assessment

### Goals

- Performance Objectives
- Strategies
  - Expected Results/Impact
  - Staff Responsible for Monitoring

### Monitoring

- Performed Quarterly

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# DIP Emphasis Points



## North Star Goal

Every student, teacher, leader will meet or exceed their academic **growth** goals.



**Strategic Plan, Year 1 Action Plans Focus (HOW)**

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



1

# Goal 1 Performance Objective:

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Goal 1 Performance Objective

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1. Develop and Implement a system to house goals and evidence toward goals and tools for progress measurement.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



2

# Goal 2 Performance Objectives:

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Goal 2 Performance Objectives



1. Provide competitive compensation, incentives and benefits that attract and retain high-quality and diverse teachers and staff.
2. Develop and execute innovative plan for employee recruitment.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



**3**

# **Goal 3 Performance Objectives:**

**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Goal 3 Performance Objectives



1. Implement a learning framework that provides all RISD experiences to develop competencies aligned with the graduate profile.
2. Create a professional learning system that promotes continuous growth and equips all employees with the knowledge and skills they need to reach their individual growth goals.
3. Ensure all students graduate college and career ready as measured by CCMR indicators.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



4

# Goal 4 Performance Objective:

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Goal 4 Performance Objective



1. Create reciprocal pathways for families to increase and deepen engagement.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



5

# Goal 5 Performance Objectives:

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# Goal 5 Performance Objectives



1. Ensure operations are conducted in a financially efficient and effective manner.
2. Provide a safe, comfortable and well maintained environment at all campuses.
3. Provide a safe, secure and reliable technology infrastructure to support teaching, learning and operations.

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# How do we measure DIP?

## Quantitative/Qualitative

Student Performance  
Climate Survey  
Focus Groups  
Leadership Team  
Research/Best Practices



## Board Goals

**House Bill 3 (HB 3) amends Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).**

**RICHARDSON ISD'S NORTH STAR GOAL**  
Teacher, and leader will meet or exceed their academic growth goals.



2

# Campus Improvement Plans

**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



# CIP Development Process



- CIPs must be Board approved annually
- CIPs include same components as DIP
- CIPs mirror the DIP planning and quarterly review process
  - Consider end of year outcomes (multiple measures of data)
    - Climate surveys, student outcomes, program changes, etc.
    - Strategic action plan, Board and Superintendent Student performance goals
    - Human and fiscal resources
- Strategies aligned to campus needs

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# CIP Performance Objective Strategy Highlights



1

2

3

4

5

<p>Identify Pioneer Campuses as pilot campuses</p> <p>Create/implement district wide student leadership team</p> <p>Ensure all students graduate college and career ready by CCMR indicators</p>	<p>Provide competitive compensation, incentives and benefits</p> <p>Teacher Incentive Allotment expansion to additional ES campuses</p> <p>Expand employee daycare services</p>	<p>HQIM in K-5 RLA, K-5 Math, Pre-Algebra and Algebra I at pilot campuses</p> <p>Implement one way or two way dual language immersion program</p> <p>Utilize district wide professional learning to support teachers in the learner growth experience</p>	<p>Develop and implement family engagement framework</p> <p>Expand district committee opportunities and meaningful engagement with parents</p>	<p>Convene Community Budget Steering Committee to assist with financially sustainable recommendations</p> <p>Maintain successful compliance with safety &amp; security requirements including the addition of Security Officers to comply with HB3</p>
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RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

# DIP/CIP Timeline



**September 21: Board reviews draft DIP plan**

**September 25-October 11th: Board review period for DIP and CIP Plans and provides feedback**

**October 12: Board considers action to approve DIP and CIP plans**

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



Do you have  
any  
Questions? 

**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** September 21, 2023

**Division:** School Leadership

**Submitted by:** Mike Jasso, Chief of Staff

## INFORMATION/ ACTION ITEM

**TOPIC:** 2023- 2024 District Of Innovation Plan Amendment

**BACKGROUND INFORMATION:**

On January 9, 2017, the Board of Trustees approved RISD's original District of Innovation Plan. The 84th legislature originally passed HB 1842 that authorized a school district to become designated as a District of Innovation (DOI) in an effort to provide more local control to school districts. House Bill 1842, codified in Chapter 12A of the Texas Education Code (Tex. Educ. Code § 12A.001 et seq.), sets out requirements for a DOI Plan. See also Policy AF (Legal).

On February 11, 2019, RISD convened the DOI Plan Committee to review the plan and consider any needed revisions. The Committee recommended expansion of the existing provision that provides flexibility to hire persons who have industry experience but do not have traditional teacher certification to teach various career and technology classes. Specifically, the committee recognized that this flexibility was needed not only to meet hiring needs for career and technology teachers, but also for teachers for STEM, dual credit, and world language classes. The District Planning Committee considered and supported the proposed revisions on February 11, 2019.

In addition to the changes that the Committee recommended, the DOI Plan was updated to incorporate the Strategic Plan. The Board voted to amend the DOI Plan at its June 10, 2019 meeting.

The DOI Plan was subject to renewal in 2022. The DOI Plan Committee met virtually on June 9, 2022. At that meeting all voting members in attendance voted on recommending renewal of the original and amended plan, as well as three additional exemption areas. The DOI Renewal Plan maintained the elements of the original DOI Plan and Amendment related to First Day of Instruction, Length of Instructional Day; Teacher Certification, Teacher Appraisal; and Minimum Attendance for Class Credit. The DOI Renewal Plan was also added additional certification consideration and financial consideration related to the

depository contract. The District Planning Committee considered and supported the proposed revisions at its public meeting on July 14, 2022. The Board of Trustees voted unanimously to renew the DOI Plan for five years on July 15, 2022.

A review of the DOI Plan was conducted for the 2023-24 school year. The DOI Plan Committee met virtually on July 12, 2023. At that meeting, all voting members in attendance voted on recommending revisions to the plan. The proposed amendments reflect updated language for the vision, North Star Goal, beliefs and goals resulting from the RISD Strategic Plan 2023. Additionally, the proposed amendment removes references to Pre-Kindergarten in section II- Length of Instructional Day to reflect that Pre-Kindergarten offerings are all full-days. The District Planning Committee met virtually on July 12, 2023. At that meeting, all voting members in attendance voted on recommending revisions to the plan. The proposed amendments reflect updated language for the vision, North Star Goal, beliefs and goals resulting from the RISD Strategic Plan 2023. Additionally, the proposed amendment removes references to Pre-Kindergarten in section II- Length of Instructional Day to reflect that Pre-Kindergarten offerings are all full-days.

### **SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees accept the amendments to the District of Innovation Plan.

### **RESOLUTION:**

WHEREAS, the Board of Trustees of the Richardson Independent School District is committed to the success of every student and consistently supports innovative practices to support student success; and

WHEREAS, the Texas Education Code authorizes school districts to pursue designation as a District of innovation to develop unique plans to address specific local needs and goals and to enhance local control; and

WHEREAS, the exploration of plans and activities to implement innovative strategies to support student success supports all of the Board’s Strategies and Strategic Objectives; and

WHEREAS, the Board of Trustees adopted the RISD District of Innovation Plan on January 9, 2017, and the plan directs the District to review the Plan annually and recommend revisions as appropriate; and

WHEREAS, the Board of Trustees adopted the amended RISD District of Innovation Plan on June 10, 2019; and

WHEREAS, the Board of Trustees renewed RISD’s District of Innovation Plan on July 15, 2022 for five years; and

WHEREAS, as part of the annual Plan review, the DOI Plan Committee met virtually on July 12, 2023 and voted unanimously to revise the plan to reflect updated language for the vision, North Star Goal, beliefs and goals resulting from the RISD Strategic Plan 2023, as well as removing references to Pre-Kindergarten in section II- Length of Instructional Day to reflect that Pre-Kindergarten offerings are all full-days;

WHEREAS, the District Planning Committee considered and supported the proposed revisions at its public meeting on July 12, 2023;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District hereby approves the amendment of the DOI Plan as indicated in the attached 2023 Amended District of Innovation Plan.



# District of Innovation Plan September 21, 2023

**#RISDBelieves**

# DOI Plan Historical Context

The goal of the DOI Plan is to enhance local control and give the district greater flexibility to implement strategies and innovations that support the Board's mission, vision and goals, based on community and internal stakeholder input.

# DOI Plan Historical Context

The 84th Texas Legislature passed HB 1842 which included provisions to allow Texas school districts to become Districts of Innovation (DOI). Under a DOI Plan, a traditional school district may access many of the flexibilities available to Texas open-enrollment charter schools.

On June 20, 2016, the Board of Trustees of the Richardson Independent School District adopted a Resolution to direct the Administration to explore pursuit of designation as a District of Innovation.

The Board approved the original DOI Plan on January 9, 2017 for a five-year term.

# DOI Plan Historical Context

The DOI committee is charged with reviewing the plan annually to ensure that the recommendations continue to support the needs of the District. If the Committee recommends changes, the Plan will be amended in the manner required by law that includes public posting, and approval of the DOI Committee, the District Planning Committee, and the Board of Trustees. The Board amended the DOI plan in 2019.

Subsequently, the Board renewed the DOI plan on July 15, 2022. The renewal included additional amendments to the plan. The renewal is in effect for five years.

# DOI Plan Components

1. First day of instruction
2. Length of instructional day
3. Teacher certification
4. Teacher appraisal
5. Minimum attendance for class credit
6. School District Depositories - Term of Contract
7. School District Depositories - Depository Contract



# District of Innovation Plan Revisions

**#RISDBelieves**

# Updated District NSG & Beliefs

## **North Star Goal:**

Every Student, teacher and leader will meet and/or exceed their academic growth goals.

## **Beliefs:**

To ensure the academic success of all students, we believe...

- In creating a safe learning environment that empowers every student in RISD to take risks, be creative, find acceptance and grow.
- That education is an effective tool that can prepare every student in RISD for life after high school, including teaching life skills.
- Every student in RISD will have the capability and desire to learn and rise to the level of expectations for individual success.

# Updated District Goals

## Goals

1. We will design and implement systems that provide the necessary structure, support and tools to ensure that staff and students achieve individual growth
2. RISD will reimagine the way we recruit and retain quality staff through comprehensive strategies
3. We will establish systems for curriculum and learning experiences which support the individual growth goals of all students and staff
4. We will create opportunities to ensure engagement with community members in RISD
5. We will increase efficiency and effectiveness in operations and personnel and seek additional fiscal resources to accomplish our call to action

# Updated Length of School Day Consideration

## Section II. Length of Instructional Day

- Remove reference to half day Pre-Kindergarten; excerpt from Section II; A.a.:
  - ~~a. **Pre-Kindergarten** Pre-school program for Children with Disability~~ Students – RISD offers **half-day pre-kindergarten and** pre-school program for children with disabilities classes. (PPCD) The **Pre-K and** PPCD classes are offered in two sessions each day – morning and afternoon (8 – 11 a.m., 12 -3 p.m.;). The Commissioner may adopt rules to determine the minutes of operation that are equivalent to a day. Lengthening the instructional day would require overlapping of the morning and afternoon sessions, which would actually result in a loss of instructional time, and would require hiring additional staff. Funding is not available to hire additional staff and space is not available to offer separate classrooms for the morning and afternoon classes.

# Updated Length of School Day Consideration

## Section II. Length of Instructional Day

- Remove reference to half day Pre-Kindergarten; excerpt from Section II; D., a.:
  - ~~a. Pre-Kindergarten Students — RISD will maintain the current program schedule for all pre-kindergarten programs. This schedule allows for ample, quality instruction of the young children who attend the programs and also facilitates the orderly transition between the morning and afternoon sessions and provides families with consistent arrival and dismissal times. Maintaining the current schedule also allows the instructional staff an opportunity for lunch and planning period and allows RISD to maximize efficiency in providing transportation for the young children, as well.~~

# DOI Plan: Timeline & Actions

July 12: District of Innovation Committee review of proposed revisions, discussion of proposed revisions to DOI Plan and approval of proposed revised plan.

July 12: District Planning Committee review of proposed revisions, discussion of proposed revisions and approval of proposed revised plan.

September 21: Board of Trustees information agenda item related to proposed revisions.



**Questions?**

**#RISDBelieves**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** September 21, 2023

**Submitted by:** Jacob Cortez, Executive Director of Accountability and  
Continuous Improvement

## **INFORMATION ITEM**

**TOPIC:** Fall MAP Performance Review

### **BACKGROUND INFORMATION**

Tonight, Accountability and Continuous Improvement will present information to the Board of Trustees related to the fall administration of the MAP Growth diagnostic tool, including a summary of results, highlights, and action steps from the data.



# Beginning of Year MAP Performance

Jacob Cortez | September 21, 2023

Every student, teacher, and leader will meet or exceed their academic growth goals.

**RICHARDSON ISD'S NORTH STAR GOAL**



# BOY MAP Summary

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# MAP Growth



- MAP Growth universal screener was administered from September 7 to September 18.
- Students in grades Kindergarten through 8 were assessed based on subject.
- Subjects assessed included Mathematics, Reading, and Science.
- 61,387 assessment events occurred during the assessment window.
- 98.5% of identified students in grades K-8 were assessed in Reading, while 98.1% of identified students in grades K-Algebra I (8th grade) were assessed in Mathematics.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# MAP Growth



- The Fall-to-Fall MAP growth measure is important because it provides an indication of meeting expected growth from year to year.
- We use the BOY MAP data as a baseline measure to:
  - set student growth goals for the year,
  - determine instructional priorities,
  - determine intervention groups, and
  - identify teachers who may need additional support for their students.

RICHARDSON ISD'S NORTH STAR GOAL  
Every student, teacher, and leader will meet or exceed their academic growth goals.



# MAP Math

Overall, 50% of students met projected growth measures from Fall 2022 to Fall 2023.

This is in alignment with NWEA expectations for staying “on-track” with student growth.

Grade Level	% Met Growth from Fall 2022 to Fall 2023							
	All Students % Met Growth	White % Met Growth	Afr Amer % Met Growth	Hispanic % Met Growth	Asian % Met Growth	EcoDis % Met Growth	Current ELL % Met Growth	Current SPED % Met Growth
All Grades	50%	53%	47%	48%	58%	48%	50%	45%
Kindergarten	-	-	-	-	-	-	-	-
Grade 1	52%	65%	44%	42%	52%	42%	44%	37%
Grade 2	48%	48%	50%	45%	61%	47%	48%	45%
Grade 3	49%	52%	38%	49%	64%	46%	51%	43%
Grade 4	58%	62%	53%	58%	54%	55%	56%	48%
Grade 5	45%	45%	44%	45%	52%	46%	50%	43%
Grade 6	50%	41%	57%	56%	58%	57%	58%	60%
Grade 7	54%	61%	52%	46%	67%	50%	48%	40%
Grade 8	31%	29%	31%	29%	52%	31%	34%	34%

# MAP Reading

Overall, 50% of students met projected growth measures from Fall 2022 to Fall 2023.

This is in alignment with NWEA expectations for staying “on-track” with student growth.

Grade Level	% Met Growth from Fall 2022 to Fall 2023							
	All Students % Met Growth	White % Met Growth	Afr Amer % Met Growth	Hispanic % Met Growth	Asian % Met Growth	EcoDis % Met Growth	Current ELL % Met Growth	Current SPED % Met Growth
All Grades	50%	53%	47%	48%	53%	48%	48%	45%
Kindergarten	-	-	-	-	-	-	-	-
Grade 1	54%	70%	41%	40%	47%	39%	39%	33%
Grade 2	48%	51%	41%	47%	58%	45%	50%	43%
Grade 3	49%	45%	51%	54%	58%	54%	60%	52%
Grade 4	52%	53%	53%	50%	54%	51%	49%	46%
Grade 5	48%	53%	49%	43%	42%	44%	41%	45%
Grade 6	54%	52%	55%	55%	57%	55%	56%	54%
Grade 7	47%	48%	47%	46%	55%	47%	48%	41%
Grade 8	47%	51%	44%	47%	50%	44%	44%	43%

# Summary



## Celebrations

- Students met on-track percentages of growth in both reading and math.
- Spring Creek Elementary, Lake Highlands JH and Richardson West JH had at least 50% of students meet their projected growth measures in every grade level in reading.
- Brentfield, Greenwood Hills, Moss Haven, O. Henry, Richardson Heights, and White Rock elementary schools had nearly every grade level meet 50% of their projected growth measures in reading.
- Jess Harben, O. Henry, Prairie Creek, Richardson Heights, and Richland elementary schools had nearly every grade level meet 50% of their projected growth measures in math.

## Next Steps

Since growth from Fall to Fall gives an indication of how much students grew over the prior year, we will:

- use the information to identify areas of improvement in order to strengthen those skills early in the year.
- continue to pay attention to differences between student groups and provide support to campuses in those areas.

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



# 3rd Grade Board Goals for 2023-24

RICHARDSON ISD'S NORTH STAR GOAL

Every student, teacher, and leader will meet or exceed their academic growth goals.



## Board Outcome Goal

The percent of students in third grade who score at the meets level or above on STAAR Reading will increase from 49% to 60% by June 2027.

### Yearly Target Goals for All Students

2023	2024	2025	2026	2027
51%	53%	55%	57%	60%

### Yearly Target Goals by Ethnicity

Year	All Students	African Amer.	Hispanic	White	Asian	Two or More Ra...	Amer. Indian	Pacific Islander
2023	51%	41%	32%	77%	56%	56%	-	-
2024	53%	43%	35%	78%	58%	58%	-	-
2025	55%	46%	38%	79%	61%	61%	-	-
2026	57%	48%	42%	79%	63%	63%	-	-
2027	60%	51%	46%	80%	65%	66%	-	-

### Yearly Target Goals by Program

Year	Eco. Disadv.	Current & Former EB/...	Special Educ.	Former Special Educ.	Cont. Enrolled	Non-Cont. Enrolled
2023	33%	30%	22%	59%	56%	37%
2024	36%	33%	23%	61%	58%	38%
2025	38%	35%	24%	64%	60%	40%
2026	40%	39%	25%	66%	63%	41%
2027	43%	42%	26%	69%	65%	43%

\*- indicates not enough data or population is too small to calculate a metric.

## Board Outcome Goal

The percent of students in third grade who score at the meets level or above on STAAR Mathematics will grow from 43% to 55% by June 2027.

### Yearly Target Goals for All Students

2023	2024	2025	2026	2027
45%	48%	50%	52%	55%

### Yearly Target Goals by Ethnicity

Year	All Students	African Amer.	Hispanic	White	Asian	Two or More Ra...	Amer. Indian	Pacific Islander
2023	45%	31%	27%	72%	52%	46%	-	-
2024	48%	33%	32%	73%	54%	49%	-	-
2025	50%	35%	35%	74%	57%	51%	-	-
2026	52%	38%	38%	75%	59%	53%	-	-
2027	55%	41%	42%	76%	62%	56%	-	-

### Yearly Target Goals by Program

Year	Eco. Disadv.	Current & Former EB/...	Special Educ.	Former Special Educ.	Cont. Enrolled	Non-Cont. Enrolled
2023	28%	29%	22%	49%	50%	30%
2024	31%	32%	23%	52%	53%	32%
2025	33%	36%	24%	54%	55%	33%
2026	36%	39%	25%	57%	58%	35%
2027	38%	43%	26%	59%	60%	37%

\*-\* indicates not enough data or population is too small to calculate a metric.

# Questions?



**RICHARDSON ISD'S NORTH STAR GOAL**

Every student, teacher, and leader will meet or exceed their academic growth goals.



**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** Sandra Hayes, Assistant Superintendent- District Operations; Leticia D. McGowan, General Counsel

## INFORMATION ITEM

**TOPIC:** Amendment to Policy CKC (LOCAL) - Safety Program/Risk Management: Emergency Plans

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend CKC (LOCAL). The following policy is provided for the Board's review:

- a. CKC (LOCAL) - Safety Program/Risk Management: Emergency Plans

**PROPOSED RECOMMENDATION:**

The proposed revision of the Local Policy is submitted for the Board's review:

1. CKC (LOCAL) - Safety Program/Risk Management: Emergency Plans

The recommended changes reflect a recommended revision to incorporate Texas Education Code 37.108(d)'s requirement that a district's multi-hazard emergency operations plan to include responding to a train derailment near a district school if a district facility is within 1,000 yards of a railroad track. The new recommended local policy text incorporates this requirement into the list of procedures that must be addressed.

Additionally, Administration is recommending additional language needed to authorize the arming of designated security staff on district property.

**Emergency  
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

**Firearms  
Purpose**

**The Board has adopted these provisions regarding firearms to address concerns about the effective and timely response to emergency situations on District property, including invasion of a school by an armed outsider; a hostage situation; actions of a student or employee who is armed and poses a direct threat of physical harm to himself, herself, or others; and similar circumstances. The administration will implement this policy judiciously and only to the extent necessary and appropriate to meet this stated purpose of the policy.**

**Authorization**

**Pursuant to its authority under state law, the Board may authorize specific highly qualified District employees to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law.**

**Each specifically authorized highly qualified employee shall be approved by the Superintendent, Board President, and the Trustee appointed to serve on the District safety and security committee. The Superintendent, Board President, and Trustee appointed to serve on the District safety and security committee shall issue written authorization to each approved highly qualified employee.**

**For purposes of this policy, a "highly qualified employee" shall be limited to security personnel.**

**Participation in this safety program shall be strictly voluntary and shall not be a requirement of any employee position.**

**Revocation**

**The Superintendent, Board President, and Trustee appointed to serve on the District safety and security committee shall**

have the authority to revoke at any time a specific employee's authorization to possess a firearm under this policy.

However, authorization for a specific employee to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.

Handgun  
Licensees

Only a highly qualified District employee who maintains a current license to carry a handgun concealed in accordance with state law shall be eligible for authorization to possess a firearm on District property under this policy and in accordance with the District's emergency operations plan.

A District employee who is a concealed handgun license holder but who has not been specifically authorized under this policy shall not be permitted to possess a firearm on school property except in accordance with the limited provisions of DH(LOCAL).

Permitted  
Weapons and  
Ammunition

Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** Sandra Hayes, Assistant Superintendent- District Operations; Leticia D. McGowan, General Counsel

## **INFORMATION ITEM**

**TOPIC:** Amendment to Policies CKE Safety Program/Risk Management: Security Personnel and CKEC Security Personnel: School Resource Officers

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend CKE (LOCAL) and CKEC (LOCAL). The following policies are provided for the Board's review:

- a. CKE (LOCAL) - Safety Program/Risk Management: Security Personnel; and
- b. CKEC (LOCAL) - Security Personnel: School Resource Officers

**PROPOSED RECOMMENDATION:**

The following proposed Local Policy revisions are submitted for the Board's review:

- 1. CKE (LOCAL) - Safety Program/Risk Management: Security Personnel; and
- 2. CKEC (LOCAL) - Security Personnel: School Resource Officers

The recommended changes reflect a recommended revision to better align the district's legal and local policies. The recommendation is to delete CKE (LOCAL), which contains language about School Resource Officers (SROs) and move the language to CKEC (LOCAL), which is the policy specifically for SROs.

~~SAFETY PROGRAM/RISK MANAGEMENT  
SECURITY PERSONNEL~~

CKE  
(LOCAL)

**School Resource  
Officers**

~~To implement the District's comprehensive safety programs, the District has entered into an agreement with a local law enforcement agency for school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.~~

~~A school resource officer shall perform duties as described in the agreement and as included in the District improvement plan and the Student Code of Conduct. A school resource officer shall not be assigned routine classroom discipline or administrative tasks.~~

~~Training~~

~~All school resource officers shall receive at least the minimum amount of education and training required by law.~~

~~[See CKEC]~~

To implement the District's comprehensive safety programs, the District has entered into an agreement with a local law enforcement agency for school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

A school resource officer shall perform duties as described in the agreement and as included in the District improvement plan and the Student Code of Conduct. A school resource officer shall not be assigned routine classroom discipline or administrative tasks.

All school resource officers shall receive at least the minimum amount of education and training required by law.

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023

**Submitted by:** Sandra Hayes, Assistant Superintendent- District Operations; Leticia D. McGowan, General Counsel

## **INFORMATION ITEM**

**TOPIC:** Addition of Policy CSA (LOCAL) - Facilities Standards: Safety and Security

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to create Policy CSA (LOCAL). The following policy is provided for the Board's review:

- a. CSA (LOCAL) - Facilities Standards: Safety and Security

**PROPOSED RECOMMENDATION:**

The following proposed Local Policy is submitted for the Board's review:

- 1. CSA (LOCAL) - Facilities Standards: Safety and Security

The recommended policy addition is recommended to address building access control audits and procedures.

### ADD POLICY

#### **Building Access Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key or badge access.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** David Pate- Assistant Superintendent – Finance and Support Services;  
Sandra Hayes, Assistant Superintendent- District Operations; Leticia D.  
McGowan, General Counsel

## **INFORMATION ITEM**

**TOPIC:** Amendment to Policy CVA (LOCAL) - Facilities Construction: Competitive Bidding

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend CVA (LOCAL). The following policy is provided for the Board's review:

- a. CVA (LOCAL) - Facilities Construction: Competitive Bidding

**PROPOSED RECOMMENDATION:**

The proposed revision of the Local Policy is submitted for the Board's review:

1. CVA (LOCAL) - Facilities Construction: Competitive Bidding

The recommended revision reflects formatting corrections. RISD's policies are maintained online. The policy template has formatting changes to accommodate the new adoption date function in the Policy Online® format.

There are no substantive changes being proposed.

FACILITIES CONSTRUCTION  
COMPETITIVE BIDDING

CVA  
(LOCAL)

**Specifications**

The Superintendent or designee shall ensure that detailed specifications are prepared for any construction project for which competitive bids are sought.

**Bid Process**

All bids shall be submitted in sealed envelopes, plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified. All interested parties shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

**Safety Record**

If the District considers the safety record of bidders in determining to whom to award a contract, the safety record shall be defined as a bidder's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the bidder's insurance carrier, and a loss history covering all lines of insurance coverage carried by the bidder.

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023

**Submitted by:** David Pate- Assistant Superintendent – Finance and Support Services;  
Sandra Hayes, Assistant Superintendent- District Operations; Leticia D.  
McGowan, General Counsel

## INFORMATION ITEM

**TOPIC:** Amendment to Policy CVB (LOCAL) - Facilities Construction: Competitive Sealed Proposals

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend CVB (LOCAL). The following policy is provided for the Board's review:

- a. CVB (LOCAL) - Facilities Construction: Competitive Sealed Proposals

**PROPOSED RECOMMENDATION:**

The proposed revision of the Local Policy is submitted for the Board's review:

1. CVB (LOCAL) - Facilities Construction: Competitive Sealed Proposals

The recommended revision reflects formatting corrections. RISD's policies are maintained online. The policy template has formatting changes to accommodate the new adoption date function in the Policy Online® format.

There are no substantive changes being proposed.

FACILITIES CONSTRUCTION  
COMPETITIVE SEALED PROPOSALS

CVB  
(LOCAL)

**Specifications**

The Superintendent or designee shall prepare a request for proposals for any construction project for which competitive sealed proposals are sought.

**Process**

All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposal and the time of the deadline for submission. Proposals shall be opened at the time specified. All offerors shall be invited to attend the proposal opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

Withdrawal and  
Late Proposals

Any proposal may be withdrawn prior to the scheduled time for opening. Proposals received after the specified time shall not be considered.

Proposal  
Acceptance

The District may reject any and all proposals.

**Safety Record**

If the safety record of offerors is considered in selecting a proposal, the record shall be defined as an offeror's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the offeror's insurance carrier, and a loss history covering all lines of insurance coverage carried by the offeror.

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** David Pate- Assistant Superintendent – Finance and Support Services;  
Leticia D. McGowan, General Counsel

## **INFORMATION ITEM**

**TOPIC:** Amendment to Policy CB (LOCAL) - State and Federal Revenue Sources

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend CB (LOCAL). The following policy is provided for the Board’s review:

- a. CB (LOCAL) - State and Federal Revenue Sources

**PROPOSED RECOMMENDATION:**

The proposed revision of the Local Policy is submitted for the Board’s review:

- 1. CB (LOCAL) - State and Federal Revenue Sources

The recommended changes reflect a recommended revision to provide language cleanup and reordering of text. The revision also adds state grant applications to the public notice that RISD will provide. The revision also clarifies that the Board delegates to the Superintendent authority to approve grant and award plans.

**Grants and Awards**

The Superintendent shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board; and
3. Approve grant and award amendments as necessary..

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Superintendent shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

**Federal and State Awards**

Public Notice and Input

The District shall provide public notice of federal **and state** grant applications through an information item at a Board meeting and by publishing information on the District's website. The District shall make available opportunities for public input as required by law or the granting agency.

Plan Approval

Approval of required grant and award plans shall be by the Superintendent.

Conflict of Interest

Each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined at Code of Federal Regulations, title 2, section 200.318, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

For purposes of this policy, “partner” shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** David Pate- Assistant Superintendent – Finance and Support Services;  
Leticia D. McGowan, General Counsel

## **INFORMATION ITEM**

**TOPIC:** Amendment to Policy CFB (LOCAL) - Accounting: Inventories

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend CFB (LOCAL). The following policy is provided for the Board's review:

- a. CFB (LOCAL) - Accounting: Inventories

**PROPOSED RECOMMENDATION:**

The proposed revision of the Local Policy is submitted for the Board's review:

1. CFB (LOCAL) - Accounting: Inventories

The recommended changes regarding the capitalization threshold are based on amended guidance from *GASB Implementation Guide 2021-1*, Question 5.1, regarding the capitalization of assets with individual acquisition costs below the threshold if the assets in the aggregate are significant. The amended guidance applies to reporting periods beginning after June 15, 2023. The remaining provisions remain unchanged.

**Capital Assets**

Capital assets (general fixed assets) are real or personal property that have a value equal to or greater than the capitalization threshold for the particular classification of the asset and have an estimated life that is greater than two years.

The District has invested in a broad range of capital assets that are used to support the District operations, which include:

- Land and land improvements;
- Building and building improvements;
- Facilities and other improvements;
- Constructions in progress;
- Personal property, including:
  - Furniture and equipment;
  - Vehicles; and
  - Other assets; and
- Leasehold improvements and certain leased equipment.

**Capital Asset  
Classification**

The classification of capital asset items shall be determined in accordance with the standards issued by the Governmental Accounting Standards Board (GASB) and TEA, in a manner consistent with generally accepted accounting principles, and as otherwise required by applicable law.

**Capitalization  
Criteria**

An item must meet the following criteria to be classified as a capital item:

- The item is tangible;
- The unit cost of the item is \$5,000 or more; and
- The useful life is estimated at more than two years.

The chief financial officer shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

The chief financial officer shall ensure that the District's records include an accurate inventory of all capital assets and shall develop appropriate guidelines for the management of the District's capital assets. Inventory control methods shall be implemented.

**BOARD OF TRUSTEES  
RICHARDSON INDEPENDENT SCHOOL DISTRICT  
RICHARDSON, TEXAS**

**Date:** September 21, 2023  
**Submitted by:** David Pate- Assistant Superintendent – Finance and Support Services;  
Leticia D. McGowan, General Counsel

## **INFORMATION ITEM**

**TOPIC:** Amendment to Policy CRF (LOCAL) - Insurance and Annuities Management: Unemployment Insurance

**BACKGROUND INFORMATION:**

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to amend CRF (LOCAL). The following policy is provided for the Board's review:

- a. CRF (LOCAL) - Insurance and Annuities Management: Unemployment Insurance

**PROPOSED RECOMMENDATION:**

The proposed revision of the Local Policy is submitted for the Board's review:

1. CRF (LOCAL) - Insurance and Annuities Management: Unemployment Insurance

The recommended revision reflects formatting corrections. RISD's policies are maintained online. The policy template has formatting changes to accommodate the new adoption date function in the Policy Online® format.

There are no substantive changes being proposed.

INSURANCE AND ANNUITIES MANAGEMENT  
UNEMPLOYMENT INSURANCE

CRF  
(LOCAL)

**Reasonable  
Assurance**

The District shall issue letters of reasonable assurance, as appropriate, to employees in positions requiring less than 12 months of service whose services are anticipated to be needed at the beginning of the following school year. [See DCD and DCE]