

**FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN**

Regular Meeting of the Board of Education  
Monday, October 13, 2025  
6:30 PM  
Forest Hills Administration Building

**Agenda**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE - Scout Troops 4876 and 147
- III. INSTRUCTIONAL HIGHLIGHT - Eastern High School
- IV. RECOGNITION
  - IV.A. National Merit Scholars
- V. CONSENT GROUPING
  - V.A. Superintendent/Board of Education
    - V.A.1. Approval of Minutes
  - V.B. Business
    - V.B.1. Payment of Bills
    - V.B.2. PA Clock System Increase
    - V.B.3. Snow Removal Services
    - V.B.4. Ada Vista Paving
    - V.B.5. Central High Media Furniture
    - V.B.6. Audited Annual Financial Statements
    - V.B.7. Refunded Property Taxes
  - V.C. Instruction
    - V.C.1. Supplemental Instructional Resources Request
    - V.C.2. CMP3 Digital Subscription
  - V.D. Human Resources
    - V.D.1. Employment of New Professional Staff
- VI. SUPERINTENDENT'S REPORT
- VII. BOARD COMMUNICATION
- VIII. PUBLIC COMMENTS
- IX. ADJOURNMENT

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

October 13, 2025

ASSISTANT SUPERINTENDENT FOR INSTRUCTION

TOPIC: Instructional Highlight – Eastern High School

Forest Hills Eastern is proud to be the home of our district categorical program for students with autism. This program benefits our building in so many ways, as our entire population is involved in supporting the learning and development of our students with autism through our Peer to Peer program, inclusion in general education classes, and combined involvement in all of our activities, including Homecoming and Hawk Teams. Students with autism can struggle to communicate what they are feeling, and from time to time, demonstrate behaviors that require additional support and opportunities to understand. In 2024, EHS received a grant from the Forest Hills Public Schools Foundation to build a sensory room for our students with sensory needs. Since this has been completed, we have noticed a significant decrease in prolonged student behaviors, and this space has provided equipment that allows our students to regulate, feel supported, and find ways to express what they are struggling with. The sensory room has been a game changer for our students with sensory needs, and we are excited to share the impact it has made at Eastern High.

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
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October 13, 2025

RECOGNITION

TOPIC: National Merit Scholars

Certificates of Recognition will be given to high school students who are Semifinalists in the 2025-2026 National Merit Scholarship Program for their academic achievement.

Central High School

Gavin O'Meara  
Siddharth Srivastava  
Frey Wu

Eastern High School

Shriya Nallan Chakravarthi

Northern High School

Christian Boyce  
Sara Gupta  
Lidija Habekovic

FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

**CONSENT GROUPING**

October 13, 2025

V. CONSENT GROUPING

A. SUPERINTENDENT/BOARD OF EDUCATION

1. Approval of Minutes – Approve the minutes of the October 8, 2025, Special Meeting, and the October 8, 2025, Closed Session.

B. BUSINESS

1. Payment of Bills – Approve expenditures for the payment of bills for August 2025, as presented.
2. PA Clock System Increase – Approve an increase in the contract amount with Parkway Electric & Communications LLC for an amount not to exceed \$258,000, including contingency funds, for the public address and clock systems project.
3. Snow Removal Services – Approve a one-year extension to the contract with Katerberg VerHage for snow removal services at an amount not to exceed \$292,065.
4. Ada Vista Paving – Award the contracts for paving work to A-1 Asphalt, Inc. for an amount not to exceed \$80,100, including contingency funds.
5. Central High Media Center Furniture – Approve the purchase of media center furniture for Central High from Custer Inc. for an amount not to exceed \$101,170.
6. Audited Annual Financial Statements – Accept the annual financial statements for the year ended June 30, 2025, as audited by Maner Costerisan, PC.
7. Refunded Property Taxes – Authorize reimbursement of \$76,971.42 to Kent County for refunded property taxes.

C. INSTRUCTION

1. Supplemental Instructional Resources Request – Approve the Supplemental Instructional Resources Requests, as presented.
2. CMP3 Digital Subscription – Approve the request for the *Connected Mathematics Project 3* digital subscriptions from Savvas Learning Company at a cost not to exceed \$49,350.

D. HUMAN RESOURCES

1. Employment of New Professional Staff – Approve the hire and issue a contract to Henriette Hakopian for the 2025-2026 school year.

*\*Items included in consent grouping are those that previously have been considered by the Board either in committee or at a prior meeting, or are of such a routine nature that discussion is not required. Board members may request that any item be removed from consent grouping for further discussion if additional information is needed or available.*

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

October 13, 2025

SUPERINTENDENT/BOARD OF EDUCATION

TOPIC: Approval of Minutes

Board of Education approval is requested for the minutes of the October 8, 2025, Special Meeting and the October 8, 2025, Closed Session.

PROPOSED MOTION:

I move that the Forest Hills Board of Education approve the minutes of the October 8, 2025, Special Meeting and the October 8, 2025, Closed Session.

FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

Minutes of Special Meeting of the Board of Education  
held on October 8, 2025

The Forest Hills Board of Education held a special meeting on October 8, 2025, at the Forest Hills Administration Building. President Fauson called the meeting to order at 5:00 p.m.

CALL TO ORDER

Members Present: Fauson, Michaud, Kermode, DeBoer, Colley

ATTENDANCE

Members Absent: Terryn, Ninemeier

The meeting began with the Pledge of Allegiance.

PLEDGE OF  
ALLEGIANCE

The special meeting was held to conduct Superintendent Kirby's evaluation.

PURPOSE OF  
SPECIAL MEETING

Member Colley served as the acting board secretary for this meeting.

ACTING BOARD  
SECRETARY

There was no one present to address the board.

PUBLIC COMMENTS

Motion made by Member Kermode, second by Member Michaud, that the Forest Hills Board of Education approve the minutes of the September 8, 2025, Regular Meeting. The motion carried by unanimous 5-0 voice vote.

APPROVAL OF  
MINUTES

Motion by Member Colley, second by Member Kermode, that the Board of Education move into closed session pursuant to MCL 15.268 (1)(a) to conduct the superintendent evaluation.

CLOSED SESSION

Ayes: Michaud, Kermode, DeBoer, Fauson, Colley

Nays: None

The motion carried by a unanimous 5-0 roll call vote. Regular session dismissed to closed session at 5:03 p.m.

President Fauson returned the meeting to open session at 6:52 p.m.

After discussion, the following goals/areas of focus were established for Superintendent Kirby:

SUPERINTENDENT  
GOALS

- Goal Area 1: Increasing trust and relationships (staff relations)
- Goal Area 2: Increasing leadership capacity (staff relations)

There was no additional board communication.

BOARD  
COMMUNICATIONS

President Fauson inquired if there was other business of the board. Hearing none, she adjourned the meeting at 6:55 p.m.

ADJOURNMENT

Respectfully submitted,

Shawn Colley, Acting Secretary  
Forest Hills Board of Education

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

October 13, 2025

ASSISTANT SUPERINTENDENT FOR FINANCE AND OPERATIONS



TOPIC: Payment of Bills

The financial report is presented for Board approval and includes the following information:

Summary of Bills Payable

PROPOSED MOTION:

I move that the Forest Hills Board of Education approve expenditures for the payment of bills for August 2025, as presented.

GENERAL FUND	17,481,248.67
DEBT FUND	
CAPITAL PROJECTS FUND 2023	3,932,505.44
CAPITAL PROJECTS FUND 2025	2,745,848.85
SPECIAL REVENUE FUND	
Food Service	38,857.46
Childcare	15,039.25
Student/School Activity	94,113.62
<b>TOTAL EXPENDITURES</b>	
	<hr/>
	<b>\$ 24,307,613.29</b>

**Forest Hills Public Schools**  
**Disbursements**  
For Month Ended August 2025

Fund	General Checking			Debt Service ACH Disbursement October / April	Payroll Checking			Flex Checking - Employee Flexible Spending Accounts		Total Disbursements
	Checks (322941-323289)	ACH Checks (V100001-V100024)	ACH & Wire Disbursements		Checks (329616)	Direct Deposit Payments	ACH & Wire Disbursements	Manual Payments	Debit Card Payments	
General	\$ 2,058,115.63	\$ 669,071.96	\$ 8,823,845.67		\$ 115.06	\$ 4,665,994.92	\$ 1,666,502.01	\$ 2,213.00	\$ 2,679.50	\$ 17,888,537.75
General, Athletics	102,870.32		49,749.34							152,619.66
General, Grants	108,187.66		975.56							109,163.22
<b>GENERAL SUBTOTAL</b>	<b>2,269,173.61</b>		<b>8,874,570.57</b>		<b>115.06</b>	<b>4,665,994.92</b>	<b>1,666,502.01</b>	<b>2,213.00</b>	<b>2,679.50</b>	<b>17,481,248.67</b>
Debt Service										-
Capital Projects-2023	3,932,505.44									3,932,505.44
Capital Projects-2025	2,740,587.60		5,261.25							2,745,848.85
Special Revenue Fund										
Food Service	36,367.46		2,490.00							38,857.46
Child Care	2,256.30		12,782.95							15,039.25
Student/School Activity	82,888.89		11,224.73							94,113.62
	<b>\$ 9,063,779.30</b>	<b>\$ 669,071.96</b>	<b>\$ 8,906,329.50</b>	<b>\$ -</b>	<b>\$ 115.06</b>	<b>\$ 4,665,994.92</b>	<b>\$ 1,666,502.01</b>	<b>\$ 2,213.00</b>	<b>\$ 2,679.50</b>	<b>\$ 24,307,613.29</b>

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

October 13, 2025

ASSISTANT SUPERINTENDENT FOR FINANCE AND OPERATIONS



TOPIC: PA Clock System Increase

It is recommended that the Board increase the contract amount with Parkway Electric & Communications LLC for an amount not to exceed \$258,000 including contingency funds for the public address and clock systems project. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

PROPOSED MOTION:

I move that the Forest Hills Public Schools Board of Education increase the contract amount with Parkway Electric & Communications LLC for an amount not to exceed \$258,000 including contingency funds for the public address and clock systems project.

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FOREST HILLS PUBLIC SCHOOLS  
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October 13, 2025

ASSISTANT SUPERINTENDENT FOR FINANCE AND OPERATIONS

*Julie Dukes*

TOPIC: Snow Removal Services

It is recommended that the Board approve a one-year extension to the contract with Katerberg VerHage for snow removal services at an amount not to exceed \$292,065. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

PROPOSED MOTION:

I move that the Forest Hills Public Schools Board of Education approve a one-year extension to the contract with Katerberg VerHage for snow removal services at an amount not to exceed \$292,065.

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
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October 13, 2025

ASSISTANT SUPERINTENDENT FOR FINANCE AND OPERATIONS



TOPIC: Ada Vista Paving

It is recommended that the Board award the contract for paving work to A-1 Asphalt, Inc. for an amount not to exceed \$80,100 including contingency funds. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

PROPOSED MOTION:

I move that the Forest Hills Public Schools Board of Education award the contract for paving work to A-1 Asphalt, Inc. for an amount not to exceed \$80,100 including contingency funds.

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

October 13, 2025

ASSISTANT SUPERINTENDENT FOR FINANCE AND OPERATIONS



TOPIC: Central High Media Center Furniture

It is recommended that the Board approve the purchase of media center furniture for Central High from Custer Inc. for an amount not to exceed \$101,170. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

PROPOSED MOTION:

I move that the Forest Hills Public Schools Board of Education approve the purchase of media center furniture for Central High from Custer Inc. for an amount not to exceed \$101,170.

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

October 13, 2025

ASSISTANT SUPERINTENDENT FOR FINANCE AND OPERATIONS

*Julie Duer*

TOPIC: Audited Annual Financial Statements

It is recommended that the Board accept the annual financial statements for the year ended June 30, 2025, as audited by Maner Costerisan, PC. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

PROPOSED MOTION:

I move that the Forest Hills Public Schools Board of Education accept the annual financial statements for the year ended June 30, 2025, as audited by Maner Costerisan, PC.

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
GRAND RAPIDS, MICHIGAN

October 13, 2025

ASSISTANT SUPERINTENDENT FOR FINANCE AND OPERATIONS



TOPIC: Refunded Property Taxes

It is recommended that the Board authorize reimbursement of \$76,971.42 to Kent County for refunded property taxes.

PROPOSED MOTION:

I move that the Forest Hills Public Schools Board of Education authorize reimbursement of \$76,971.42 to Kent County for refunded property taxes.

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October 13, 2025

ASSISTANT SUPERINTENDENT FOR INSTRUCTION

TOPIC: Supplemental Instructional Resources Requests <sup>SH</sup>

The Instruction Department would like to recommend that the following supplemental resources be added to the supplemental instructional resources collection. The items have been reviewed by the Board Curriculum Committee and are recommended for Board of Education approval.

School: Eastern High School, AP Seminar-Grades 10-12  
Title: *Anxious Generation*  
Author: Jonathan Haidt  
Reviewed by: Scott Haid, Jon Gregory, Tamasha James, Amy Pallo, Doreen Barnes

School: Eastern High School, AP Seminar-Grades 10-12  
Title: *How to Break Up with Your Phone*  
Author: Catherine Price  
Reviewed by: Scott Haid, Jon Gregory, Tamasha James, Amy Pallo, Doreen Barnes

School: Eastern High School, AP Seminar-Grades 10-12  
Title: *The Nickel Boys*  
Author: Colson Whitehead  
Reviewed by: Scott Haid, Jon Gregory, Tamasha James, Amy Pallo, Doreen Barnes

PROPOSED MOTION:

I move that the Forest Hills Board of Education approve the above Supplemental Instructional Resources requests.

BOARD OF EDUCATION  
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October 13, 2025

ASSISTANT SUPERINTENDENT FOR INSTRUCTION

TOPIC: Request for Purchase of *Connected Mathematics Project 3* digital subscriptions

SKT

The Instruction Department is recommending that the Board of Education approve the purchase of *Connected Mathematics Project 3* (CMP3) digital subscriptions from Savvas Learning Company for Grades 6th-8th at a cost not to exceed \$49,350. This is a one-year digital subscription for the 2025-2026 school year.

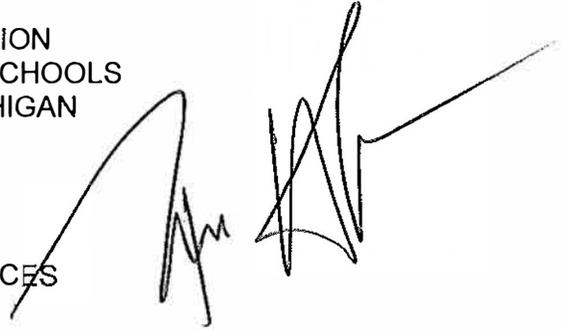
PROPOSED MOTION:

I move that the Forest Hills Board of Education approve the request for the *Connected Mathematics Project 3* digital subscriptions from Savvas Learning Company at a cost not to exceed \$49,350.

BOARD OF EDUCATION  
FOREST HILLS PUBLIC SCHOOLS  
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October 13, 2025

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

TOPIC: Employment of New Professional Staff

The administration is recommending the employment for the following new staff member:

<b>New Hire</b>	<b>Position</b>	<b>Building</b>	<b>Vacancy Due to:</b>
Henriette Hakopian	Counselor	Central High	Transfer

PROPOSED MOTION:

I move that the Forest Hills Board of Education approve the hire and issue a contract to Henriette Hakopian for the 2025-2026 school year.