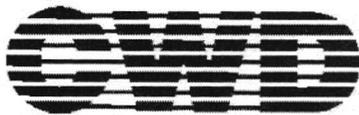


Board of Education Regular Meeting
Monday, December 11, 2017 7:00 PM
High School Library
P.O. Box 8400
Ravenna, NE 68869-8400

1. Call to Order and Roll Call - Open Meeting Law
2. Annual Board of Education Photo @ 8:00
3. Excuse Absent Board Members
4. The Pledge of Allegiance
5. Approval of Agenda
6. Financial Report
7. Consent Agenda
 1. Discuss, consider, and take all necessary action to minutes
 2. Discuss, consider, and take all action necessary to bids for replacement of proofing/heat cabinet
 3. Discuss, consider, and take all necessary action to bills
8. Request to Address the Board and Correspondence
9. Blue Jay Celebration of Success-Jr. Parley Pro Demo and FFA Update
10. ABC Bluejay Staff Member of the Month
11. Information and Action Items
 1. Discuss, consider, and take all action necessary to "2018-19 Negotiated Agreement" with REA (Possible Executive Session @ Approximately 9:00 PM)
12. Discussion Items
 1. Discuss, consider, and take all action necessary to the superintendent's evaluation and contract (Executive Session @ 7:00 PM)

2. Discuss, consider, and take all necessary action to election filing deadlines for board members
3. Discuss, consider, and take all action necessary to Policy Series 5000 in conjunction with continuous policy review
4. Discuss, consider, and take all necessary action to Policy Series 6000 in conjunction with continuous policy review
5. Discuss, consider, and take all necessary action to drug testing for activity participants
6. Discuss, consider, and take all necessary action to Board Member Appointments to the Ravenna Public Schools Foundation
7. Discuss, consider, and take all action necessary to adding high school bowling as a school sponsored activity

13. Elementary Principal's Report
14. Secondary Principal's Report
15. Superintendent's Report
16. Positive Comments
17. Adjournment



Cash-Wa Distributing
www.cashwa.com

PO Box 309
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

126490

Z11270090



RE-PRINT

Route: 659

80

Customer Copy

Invoice: Z11270090
Date: 11-17-2017
Rep: 72 DAVID H
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH
41750 CARTHAGE RD
RAVENNA, NE 68869
308-452-3249

RAVENNA SCHOOL LUNCH
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 12-21-2017

Ord	Qty	U/M	Pack	Description	Item #	Price	Code	Total
				ATTN: KEN SCHROEDER PRICING AS QUOTED BY RANDY KRATOCH VIL ALL SHORTAGES MUST BE REPORTED IMMEDIATE				
1	1	SKU	1 120v/60/1p	HOLD/PROOF CABINET UN-INSUL FULL HGT INTERMETR DRY	809337	1,895.00		1,895.00
<i>Ken E Schroeder</i> <i>11-29-17</i> <i>Depreciation Fund</i>								

DRY			
1/0			

TAX AMOUNT DUE

0.00

1,895.00

CASH _____
 CHECK (#) _____
AMOUNT _____

SIGN HERE

Customer Received By

ML

Drivers initials

HGBPIE



EQUIPMENT ORDER

aaron.browleit 11-17-2017 03

Ravenna Public Schools
Fund Balance Report
November 30, 2017

Special Building

Last month ending balance	\$	318,665.42
Buffalo Co Taxes	\$	1,239.26
Sherman Co Taxes	\$	362.61
Transfer	\$	-
Interest	\$	157.54
Check(s)	\$	-
Bank Statement Balance	\$	320,424.83

Depreciation Fund

Last month ending balance	\$	7,673.63
Interest		\$0.95
Ins. Proceeds		\$0.00
Transfer		\$0.00
Check(s)		\$0.00
Bank Statement Balance	\$	7,674.58

Employee Benefit Fund

Last month ending balance	\$	14,798.72
Interest	\$	1.82
Bank Statement Balance	\$	14,800.54

Qualified Cap

Last month ending balance	\$	203,424.00
Buffalo Co Taxes	\$	914.18
Sherm Co Taxes	\$	274.18
US Treas.	\$	549.19
Interest	\$	96.70
check(s)	\$	(109,477.50)
Bank Statement Balance	\$	95,780.75

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User ID: HGB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	01	Fund Number 01	General	
1708		ALPHA REHABILITATION	11/30/2017	264.53
01 1238 318 000 2		SpEd LVL III OT/PT		264.53
Total	ALPHA REHABILITATION			264.53
	01456	BLACK HILLS ENERGY	11/16/2017	86.45
01 2610 321 000 1		Fuel Elem		43.23
01 2610 321 000 2		Fuel Secon		43.22
	01457	BLACK HILLS ENERGY	11/16/2017	2,757.26
01 2610 321 000 1		Fuel Elem		1,378.63
01 2610 321 000 2		Fuel Secon		1,378.63
Total	BLACK HILLS ENERGY			2,843.71
	2233601-0	BROWN & SAENGER	11/21/2017	13.03
01 1100 410 000 2		Gen Supplies Secon		13.03
Total	BROWN & SAENGER			13.03
	001574206	CENTRAL COMMUNITY COLLEGE	11/17/2017	112.50
01 2130 411 000 2		Instruc Mater Secon		67.50
01 2130 411 000 1		Instruc Mater Elem		45.00
Total	CENTRAL COMMUNITY COLLEGE			112.50
	0000310112417	CHARTER COMMUNICATIONS	11/24/2017	176.42
01 1100 381 000 3		INTERNET SERVICES		176.42
	0002505112417	CHARTER COMMUNICATIONS	11/24/2017	7.14
01 1100 381 000 3		INTERNET SERVICES		7.14
Total	CHARTER COMMUNICATIONS			183.56
	2924002	CHEMSEARCH	11/10/2017	930.00
01 2750 336 000 3		Gas And Oil		930.00
Total	CHEMSEARCH			930.00
	357.nov17	CITY OF RAVENNA	11/27/2017	482.83
01 2610 323 000 1		Water Sewer Elem		241.41
01 2610 323 000 2		Water Sewer Secon		241.42
	760.nov17	CITY OF RAVENNA	11/27/2017	63.50
01 2610 323 000 1		Water Sewer Elem		31.75
01 2610 323 000 2		Water Sewer Secon		31.75
Total	CITY OF RAVENNA			546.33
	26591.fc1117	CULLIGAN OF KEARNEY	11/21/2017	1.31
01 2610 410 000 1		Supplies Elem		1.31
Total	CULLIGAN OF KEARNEY			1.31
	1088506	DAS State Accounting - Central Finance	11/01/2017	234.93
01 1100 381 000 3		INTERNET SERVICES		234.93
Total	DAS State Accounting - Central Finance			234.93
	221464A	DECKER INC.	11/20/2017	657.28
01 2620 319 000 1		Other Purch Ser Elem		328.64
01 2620 319 000 2		Other Pur Ser Secon		328.64
Total	DECKER INC.			657.28

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 630 000 2	1718ffa.dues	DISTRICT 8 FFA FEES	11/14/2017	250.00
Total	DISTRICT 8 FFA			250.00
01 1100 630 000 2	1718-BD	Duncan, Brian FEES	11/28/2017	171.50
Total	Duncan, Brian			171.50
01 1100 410 000 1	INV31476	EAKES OFFICE PLUS Gen Supplies Elem	11/08/2017	2,268.77
01 1100 410 000 2		Gen Supplies Secon		2,268.76
Total	EAKES OFFICE PLUS			4,537.53
01 2620 318 000 1	3773519	ECOLAB PEST ELIM DIV Cont/ser Repair Elem	11/28/2017	33.90
01 2620 318 000 2		Con/ser Repair Secon		33.91
Total	ECOLAB PEST ELIM DIV			67.81
01 1213 313 000 2	180300.nov17	ESU #10 Vocational	12/01/2017	720.62
01 2212 319 000 1		Purch Prof Ser Elem		420.00
01 2212 319 000 2		Purch Prof Ser Secon		75.00
01 1214 313 000 2		Deaf		93.21
01 1214 313 000 1		PT Therapy		1,193.93
01 1291 318 000 1		PRE PT Services (3-5)		375.24
01 1292 313 000 1		Pre Sped PT Services (0-2)		136.45
01 1212 313 000 1		SPED SUPERVISION		2,708.02
01 1291 313 000 0		PRE SPED Supervision (3-5)		488.62
01 1214 318 000 1		OT Therapy		2,028.15
01 1291 313 000 2		PRE OT Services (3-5)		385.09
01 1292 313 000 2		Pre Sped OT Services (0-2)		154.04
01 1216 313 000 1		Speech Therapy Elem		16,681.41
01 1290 313 000 0		PRE SCHL SPEECH (3-5)		1,165.91
01 1292 313 000 9		Pre Speech (0-2)		89.69
01 1214 318 000 2		Vision		425.66
01 1213 313 000 1		Diagnostic Testing (School Psych)		4,311.55
01 1215 313 000 1		Audiology Elem		168.99
Total	ESU #10			31,621.58
01 2750 336 000 3	837326.nov17	FARMERS CO-OPERATIVE ASSOC Gas And Oil	11/25/2017	2,774.96
01 2750 337 000 3		Tires And Parts		20.50
Total	FARMERS CO-OPERATIVE ASSOC			2,795.46
01 2750 319 000 3	DAILY0003	FIRST CARE MEDICAL, P.C. OF KEARNEY Purch Ser(physicals)	11/17/2017	175.00
Total	FIRST CARE MEDICAL, P.C. OF KEARNEY			175.00
01 2510 460 000 3	MN00104276	HARRIS SCHOOL SOLUTIONS Computer Software	11/01/2017	541.17
Total	HARRIS SCHOOL SOLUTIONS			541.17
01 2620 318 000 2	9159000543	HD Supply Facilities Maintenance, Ltd. Con/ser Repair Secon	11/17/2017	65.58

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total		HD Supply Facilities Maintenance, Ltd.		65.58
	12792246.dec17	HOMETOWN LEASING	12/09/2017	1,063.00
01 1100 327 000 1		LEASED EQUIP		354.34
01 1100 327 000 2		LEASED EQUIP		708.66
Total		HOMETOWN LEASING		1,063.00
	03545652	J. W. PEPPER & SON INC.	11/16/2017	110.39
01 1118 411 000 2		Music Materials		110.39
	03547371	J. W. PEPPER & SON INC.	12/01/2017	22.80
01 1118 411 000 2		Music Materials		22.80
Total		J. W. PEPPER & SON INC.		133.19
	2460.nov17	K & B PARTS	12/02/2017	310.55
01 2750 337 000 3		Tires And Parts		310.55
Total		K & B PARTS		310.55
	3855	KSB SCHOOL LAW, PC LLO	12/01/2017	546.00
01 2330 317 000 3		LEGAL SERVICES		546.00
Total		KSB SCHOOL LAW, PC LLO		546.00
	348.nov17	LUNCH FUND	12/08/2017	42.35
01 1100 690 000 1		Other Misc Exp Elem		42.35
Total		LUNCH FUND		42.35
	US-03264	MANDT SYSTEM, INC., THE	11/27/2017	2,490.00
01 1229 318 000 1		Contracted Services		1,245.00
01 1222 318 000 2		Contracted Services		1,245.00
Total		MANDT SYSTEM, INC., THE		2,490.00
	0622507-IN	MID-AMERICAN RESEARCH	11/17/2017	358.00
01 2610 410 000 1		Supplies Elem		179.00
01 2610 410 000 2		Supplies Secon		179.00
	0622508-IN	MID-AMERICAN RESEARCH	11/17/2017	117.04
01 2610 410 000 1		Supplies Elem		58.52
01 2610 410 000 2		Supplies Secon		58.52
Total		MID-AMERICAN RESEARCH		475.04
	13829	MIDWEST FLOOR SPECIALISTS	11/07/2017	175.20
01 2610 410 000 1		Supplies Elem		87.60
01 2610 410 000 2		Supplies Secon		87.60
Total		MIDWEST FLOOR SPECIALISTS		175.20
	AXT1017	MOSAIC	11/07/2017	2,405.76
01 1238 362 000 2		Sped Tuition LVL III		2,405.76
Total		MOSAIC		2,405.76
	mosaic2846.nov17	MOSAIC	12/01/2017	1,955.04
01 1238 362 000 2		Sped Tuition LVL III		1,938.04
01 2760 331 000 2		Contracted Transpor		17.00
Total		MOSAIC		1,955.04
	2017.	NAEA	12/08/2017	25.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	AgEdsymposium			
01 1125 630 000 2		Instr Registration		25.00
Total NAEA				25.00
	52744.nov17	NE PUBLIC POWER DISTRICT	11/30/2017	25.84
01 2610 322 000 1		Electricity Elem		12.92
01 2610 322 000 2		Electricity Secon		12.92
	52749.nov17	NE PUBLIC POWER DISTRICT	11/30/2017	39.21
01 2610 322 000 1		Electricity Elem		19.61
01 2610 322 000 2		Electricity Secon		19.60
	52754.nov17	NE PUBLIC POWER DISTRICT	11/30/2017	28.16
01 2610 322 000 1		Electricity Elem		14.08
01 2610 322 000 2		Electricity Secon		14.08
	52759.nov17	NE PUBLIC POWER DISTRICT	11/30/2017	3,501.47
01 2610 322 000 1		Electricity Elem		1,750.74
01 2610 322 000 2		Electricity Secon		1,750.73
	52765.nov17	NE PUBLIC POWER DISTRICT	11/30/2017	64.72
01 2610 322 000 1		Electricity Elem		32.36
01 2610 322 000 2		Electricity Secon		32.36
	52769.nov17	NE PUBLIC POWER DISTRICT	11/30/2017	90.02
01 2610 322 000 1		Electricity Elem		45.01
01 2610 322 000 2		Electricity Secon		45.01
Total NE PUBLIC POWER DISTRICT				3,749.42
	20286025	NEBR CENTRAL TELEPHONE CO	11/16/2017	297.92
01 2510 342 000 1		Telephone Elem		148.96
01 2510 342 000 2		Telephone Secon		148.96
	20287120	NEBR CENTRAL TELEPHONE CO	11/16/2017	106.44
01 2510 342 000 1		Telephone Elem		53.22
01 2510 342 000 2		Telephone Secon		53.22
	20287432	NEBR CENTRAL TELEPHONE CO	11/16/2017	33.44
01 2510 342 000 1		Telephone Elem		16.72
01 2510 342 000 2		Telephone Secon		16.72
Total NEBR CENTRAL TELEPHONE CO				437.80
	nla.2017	Nebraska Library Association	12/09/2017	7.80
01 2222 410 000 2		Supplies Secon		7.80
Total Nebraska Library Association				7.80
	1882-20171130	ONE SOURCE	11/30/2017	190.00
01 2310 318 000 3		SERVICES		190.00
Total ONE SOURCE				190.00
	pg.october17	PATTY GALBRAITH	10/05/2017	232.45
01 1229 318 000 1		Contracted Services		116.22
01 1222 318 000 2		Contracted Services		116.23
Total PATTY GALBRAITH				232.45
	21019-1061340	PAYFLEX SYSTEMS USA INC	11/10/2017	107.10
01 2310 630 000 3		Dues And Fees		107.10
Total PAYFLEX SYSTEMS USA INC				107.10
	2101.gf	PETALS AND PICTURES	11/30/2017	10.00
01 1100 410 000 2		Gen Supplies Secon		10.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	PETALS AND PICTURES			10.00
	phw.dec17	PRAIRIE HILLS WIRELESS, LLC	12/01/2017	60.00
01 1100 381 000 3		INTERNET SERVICES		60.00
Total	PRAIRIE HILLS WIRELESS, LLC			60.00
	SRV051097	RASMUSSEN MECHANICAL SERVICE CORP	11/09/2017	373.75
01 2620 319 000 1		Other Purch Ser Elem		186.87
01 2620 319 000 2		Other Pur Ser Secon		186.88
Total	RASMUSSEN MECHANICAL SERVICE CORP			373.75
	RGPB.11617	RAVENNA GOODFELLOWS Paint & Body	11/06/2017	501.94
01 2750 337 000 3		Tires And Parts		421.94
01 2750 338 000 3		Purchased Repair		80.00
Total	RAVENNA GOODFELLOWS Paint & Body			501.94
	454	RAVENNA NEWS	10/04/2017	250.30
01 2310 350 000 3		Advertising & Print		250.30
Total	RAVENNA NEWS			250.30
	trash.nov17	RAVENNA SANITATION	11/30/2017	472.80
01 2620 319 000 1		Other Purch Ser Elem		236.40
01 2620 319 000 2		Other Pur Ser Secon		236.40
Total	RAVENNA SANITATION			472.80
	mileagedr.nov17	REICKS, DOMINIC	12/08/2017	73.83
01 1100 670 000 2		Travel Secon		73.83
Total	REICKS, DOMINIC			73.83
	1718-AR	Ripp, Anna	11/28/2017	171.50
01 1100 630 000 2		FEES		171.50
Total	Ripp, Anna			171.50
	2716.sams2017	SAM'S CLUB MC/SYNCB	10/30/2017	107.00
01 2310 630 000 3		Dues And Fees		107.00
Total	SAM'S CLUB MC/SYNCB			107.00
	39429672	Scholastic Reading Club	12/07/2017	36.00
01 1190 410 000 1		PreK Supplies		36.00
Total	Scholastic Reading Club			36.00
	208113932178	School Specialty Inc	11/27/2017	17.34
01 1100 410 000 2		Gen Supplies Secon		17.34
	208119625234	School Specialty Inc	11/22/2017	13.13
01 1100 410 000 2		Gen Supplies Secon		13.13
Total	School Specialty Inc			30.47
	1718-285	SCHROEDER, KENNETH	10/18/2017	70.62
01 2320 670 000 3		Travel		70.62
	1718-286	SCHROEDER, KENNETH	11/21/2017	32.10
01 2320 670 000 3		Travel		32.10
	1718-287	SCHROEDER, KENNETH	11/15/2017	186.18
01 2320 670 000 3		Travel		186.18

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2320 690 000 3	1718-288	SCHROEDER, KENNETH Other Misc Exp	12/11/2017	100.00
Total	SCHROEDER, KENNETH			388.90
01 1100 460 000 1	15777	Shoutpoint, Inc. Comp Software Elem	12/08/2017	345.00
01 1100 460 000 2		Comp Software Secon		345.00
Total	Shoutpoint, Inc.			690.00
01 1100 410 000 1	3352437554	STAPLES ADVANTAGE Gen Supplies Elem	12/08/2017	9.29
01 1100 410 000 2	3360079283	STAPLES ADVANTAGE Gen Supplies Secon	11/21/2017	55.50
Total	STAPLES ADVANTAGE			64.79
01 2610 410 000 1	415798768	SUPPLYWORKS Supplies Elem	11/09/2017	25.82
01 2610 410 000 2		Supplies Secon		25.81
01 2620 318 000 1	418960092	SUPPLYWORKS Cont/ser Repair Elem	11/08/2017	4.67
01 2620 318 000 2		Con/ser Repair Secon		4.67
Total	SUPPLYWORKS			60.97
01 2130 410 000 3	16322	SVANDA PHARMACY INC Health Supplies	11/30/2017	16.03
Total	SVANDA PHARMACY INC			16.03
01 2510 341 000 3	usbankcc.nov2017	U.S. Bank Postage	11/27/2017	13.18
01 1100 690 000 2		Other Misc Exp Secon		(15.97)
01 1100 530 000 2		Equipment Secon		685.53
01 4210 410 000 9		SUPPLIES		2,601.98
01 3135 630 000 3		High Abilt Learn Registration		2,490.00
01 1120 411 000 2		Lang Arts Materials		27.99
01 3135 530 000 3		High Abilt Learn Equip		438.49
01 2120 670 000 1		Travel Elem		(57.45)
01 2120 670 000 2		Travel Secon		(57.46)
01 2120 670 000 1		Travel Elem		47.00
01 2120 670 000 2		Travel Secon		47.00
01 1222 318 000 2		Contracted Services		180.00
01 1229 318 000 1		Contracted Services		180.00
01 3135 530 000 3		High Abilt Learn Equip		497.74
01 2750 690 000 3		Other Exp		15.37
01 1124 411 000 1		Computer Parts-etc		139.01
01 1124 411 000 2		Computer Parts-etc		139.02
01 4210 410 000 9		SUPPLIES		698.09
01 1222 411 000 2		Instruc Mater Secon		64.08
01 1229 411 000 1		Instruc Mater Elem		87.61
01 2222 430 000 1		Library Books Elem		74.48
01 2222 430 000 2		Library Books Secon		353.41
01 1118 411 000 1		Music Materials		11.27
01 1118 411 000 2		Music Materials		153.96
01 1100 410 000 1		Gen Supplies Elem		52.91
01 1100 410 000 2		Gen Supplies Secon		24.82

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2320 410 000 3		Supplies		79.99
01 2212 410 000 1		Supplies Elem		65.97
01 2212 690 000 2		Other Secondary		65.97
01 2620 318 000 2		Con/ser Repair Secon		40.48
01 1125 411 000 2		Instr Materials		100.48
01 2310 410 000 3		Supplies		40.64
01 2320 670 000 3		Travel		218.00
Total U.S. Bank				<u>9,503.59</u>
	8400.1718	US POSTAL SERVICE	12/01/2017	1,240.00
01 2510 327 000 3		Rental And Leases		1,240.00
Total US POSTAL SERVICE				<u>1,240.00</u>
	4960080201711	Verizon Business	12/01/2017	186.95
01 2510 342 000 1		Telephone Elem		93.47
01 2510 342 000 2		Telephone Secon		93.48
Total Verizon Business				<u>186.95</u>
	9796996323	VERIZON WIRELESS	11/25/2017	172.66
01 2510 342 000 1		Telephone Elem		86.33
01 2510 342 000 2		Telephone Secon		86.33
Total VERIZON WIRELESS				<u>172.66</u>
	1246404	WARD LABORATORIES, INC.	10/16/2017	27.25
01 2620 319 000 1		Other Purch Ser Elem		27.25
Total WARD LABORATORIES, INC.				<u>27.25</u>
	rps.nov17	WILKE'S TRUE VALUE	11/30/2017	143.75
01 2750 337 000 3		Tires And Parts		9.03
01 2620 318 000 2		Con/ser Repair Secon		76.40
01 1100 690 000 2		Other Misc Exp Secon		24.11
01 1100 410 000 2		Gen Supplies Secon		34.21
Total WILKE'S TRUE VALUE				<u>143.75</u>
Fund Number 01				<u>74,940.99</u>
Checking Account ID 01				<u>74,940.99</u>

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01	General							
01 1100 110 000 1	Salaries Elem	830,700.00	50,231.29	202,095.16	24.33	628,604.84	0.00	628,604.84
01 1100 111 000 1	Cash in lieu of BC Elem	18,150.00	1,511.91	6,047.64	33.32	12,102.36	0.00	12,102.36
01 1100 120 000 1	Sub Salaries Elem	22,000.00	1,210.00	2,874.30	13.07	19,125.70	0.00	19,125.70
01 1100 140 000 1	Aides Salaries	0.00	20.00	20.00	0.00	(20.00)	0.00	(20.00)
01 1100 210 000 1	Fica Elem	66,620.00	3,835.64	15,292.16	22.95	51,327.84	0.00	51,327.84
01 1100 220 000 1	Retirement Elem	82,055.00	4,961.74	19,865.97	24.21	62,189.03	0.00	62,189.03
01 1100 230 000 1	Health Ins Elem	224,000.00	12,294.01	49,180.60	21.96	174,819.40	0.00	174,819.40
01 1100 290 000 1	Life Ins Elem	1,550.00	100.11	400.50	25.84	1,149.50	0.00	1,149.50
01 1100 310 000 1	ASSEMBLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1100 318 000 1	Cont Repair Elem	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
01 1100 327 000 1	LEASED EQUIP	8,500.00	354.34	1,417.36	16.67	7,082.64	0.00	7,082.64
01 1100 410 000 1	Gen Supplies Elem	15,000.00	2,330.97	3,332.37	22.22	11,667.63	0.00	11,667.63
01 1100 420 000 1	Textbooks Elem	20,000.00	0.00	224.38	1.12	19,775.62	0.00	19,775.62
01 1100 460 000 1	Comp Software Elem	20,000.00	345.00	3,826.13	19.13	16,173.87	0.00	16,173.87
01 1100 530 000 1	Equipment Elem	12,500.00	0.00	0.00	0.00	12,500.00	0.00	12,500.00
01 1100 531 000 1	Furniture Elem	7,000.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00
01 1100 560 000 1	Comp Equip Elem	2,500.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
01 1100 630 000 1	FEES	500.00	0.00	125.00	25.00	375.00	0.00	375.00
01 1100 670 000 1	Travel Elem	1,500.00	0.00	286.00	19.07	1,214.00	0.00	1,214.00
01 1100 690 000 1	Other Misc Exp Elem	2,500.00	42.35	188.65	7.55	2,311.35	0.00	2,311.35
01 1100 110 000 2	Salaries Secon	841,400.00	71,101.13	284,007.86	33.75	557,392.14	0.00	557,392.14
01 1100 111 000 2	Cash in lieu of BC Secon	18,150.00	1,511.93	6,047.72	33.32	12,102.28	0.00	12,102.28
01 1100 120 000 2	Sub Salaries Secon	50,000.00	2,557.50	6,723.20	13.45	43,276.80	0.00	43,276.80
01 1100 140 000 2	Aides Secon	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1100 210 000 2	Fica Secon	69,657.00	5,584.93	22,040.52	31.64	47,616.48	0.00	47,616.48
01 1100 220 000 2	Retirement Secon	83,211.00	6,828.17	27,304.29	32.81	55,906.71	0.00	55,906.71
01 1100 230 000 2	Health Ins Secon	248,000.00	18,514.18	74,191.82	29.92	173,808.18	0.00	173,808.18
01 1100 290 000 2	Life Ins Secon	1,525.00	126.38	506.02	33.18	1,018.98	0.00	1,018.98
01 1100 310 000 2	ASSEMBLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1100 318 000 2	Cont Repair Secon	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
01 1100 327 000 2	LEASED EQUIP	9,000.00	708.66	2,834.64	31.50	6,165.36	0.00	6,165.36
01 1100 382 000 2	Distance Education	7,500.00	0.00	900.00	12.00	6,600.00	0.00	6,600.00
01 1100 410 000 2	Gen Supplies Secon	15,000.00	2,436.79	4,263.69	28.42	10,736.31	0.00	10,736.31
01 1100 420 000 2	Textbooks Secon	15,000.00	0.00	1,345.80	8.97	13,654.20	0.00	13,654.20
01 1100 460 000 2	Comp Software Secon	30,000.00	345.00	2,830.87	9.44	27,169.13	0.00	27,169.13
01 1100 530 000 2	Equipment Secon	24,337.00	685.53	685.53	2.82	23,651.47	0.00	23,651.47
01 1100 531 000 2	Furniture Secon	10,000.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
01 1100 560 000 2	Comp Equip Secon	60,000.00	0.00	0.00	0.00	60,000.00	0.00	60,000.00
01 1100 630 000 2	FEES	5,500.00	593.00	7,593.00	138.05	(2,093.00)	0.00	(2,093.00)
01 1100 670 000 2	Travel Secon	2,000.00	73.83	1,532.07	76.60	467.93	0.00	467.93
01 1100 690 000 2	Other Misc Exp Secon	7,500.00	8.14	275.68	3.68	7,224.32	0.00	7,224.32
01 1100 381 000 3	INTERNET SERVICES	10,000.00	478.49	1,326.19	13.26	8,673.81	0.00	8,673.81
01 1100 391 000 3	Mileage for Psyche Services	5,000.00	0.00	333.50	6.67	4,666.50	0.00	4,666.50
1100	SALARIES	2,857,355.00	188,791.02	749,918.62	26.25	2,107,436.38	0.00	2,107,436.38
01 1110 411 000 1	Kingrt Materials	300.00	0.00	0.00	0.00	300.00	0.00	300.00
01 1110 412 000 1	Classroom Periodical	200.00	0.00	0.00	0.00	200.00	0.00	200.00
01 1110 413 000 1	Expendable Wrbk	600.00	0.00	0.00	0.00	600.00	0.00	600.00
1110	1110	1,100.00	0.00	0.00	0.00	1,100.00	0.00	1,100.00
01 1111 411 000 1	Grade 1 Materials	400.00	0.00	11.99	3.00	388.01	0.00	388.01
01 1111 412 000 1	Classroom Periodical	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 1111 413 000 1	Expendable Wrbk	1,700.00	0.00	0.00	0.00	1,700.00	0.00	1,700.00
1111	1111	2,200.00	0.00	11.99	0.55	2,188.01	0.00	2,188.01
01 1112 411 000 1	Grade 2 Materials	400.00	0.00	22.73	5.68	377.27	0.00	377.27

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 1112 412 000 1	Classroom Periodical	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1112 413 000 1	Expendable Wrkbk	1,600.00	0.00	0.00	0.00	1,600.00	0.00	1,600.00
1112 1112		<u>2,150.00</u>	<u>0.00</u>	<u>22.73</u>	<u>1.06</u>	<u>2,127.27</u>	<u>0.00</u>	<u>2,127.27</u>
01 1113 411 000 1	Grade 3 Materials	400.00	0.00	0.00	0.00	400.00	0.00	400.00
01 1113 412 000 1	Classroom Periodical	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1113 413 000 1	Expendable Wrkbk	1,400.00	0.00	0.00	0.00	1,400.00	0.00	1,400.00
1113 1113		<u>1,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,950.00</u>	<u>0.00</u>	<u>1,950.00</u>
01 1114 411 000 1	Grade 4 Materials	400.00	0.00	0.00	0.00	400.00	0.00	400.00
01 1114 412 000 1	Classroom Periodical	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1114 413 000 1	Expendable Wrkbk	500.00	0.00	0.00	0.00	500.00	0.00	500.00
1114 1114		<u>1,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,050.00</u>	<u>0.00</u>	<u>1,050.00</u>
01 1115 411 000 1	Grade 5 Materials	400.00	0.00	18.96	4.74	381.04	0.00	381.04
01 1115 412 000 1	Classroom Periodical	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1115 413 000 1	Expendable Wrkbk	400.00	0.00	0.00	0.00	400.00	0.00	400.00
1115 Grade 5		<u>950.00</u>	<u>0.00</u>	<u>18.96</u>	<u>2.00</u>	<u>931.04</u>	<u>0.00</u>	<u>931.04</u>
01 1116 411 000 1	Grade 6 Materials	400.00	0.00	0.00	0.00	400.00	0.00	400.00
01 1116 412 000 1	Classroom Periodical	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1116 413 000 1	Expendable Wrkbk	150.00	0.00	0.00	0.00	150.00	0.00	150.00
1116 1116		<u>700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>	<u>700.00</u>
01 1117 411 000 1	Elem Art Materials	500.00	0.00	0.00	0.00	500.00	0.00	500.00
1117 MATERIALS & TEXTBOOKS		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>
01 1118 411 000 1	Music Materials	727.00	11.27	23.78	3.27	703.22	0.00	703.22
01 1118 530 000 1	Music Equipment	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1118 411 000 2	Music Materials	1,000.00	287.15	561.63	56.16	438.37	0.00	438.37
01 1118 530 000 2	Music Equipment	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1118 600 000 2	Other (Band Uniforms)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 1118 631 000 2	Choral Registration	831.00	0.00	15.45	1.86	815.55	0.00	815.55
1118 MUSIC		<u>3,558.00</u>	<u>298.42</u>	<u>600.86</u>	<u>16.89</u>	<u>2,957.14</u>	<u>0.00</u>	<u>2,957.14</u>
01 1119 411 000 1	Elem Pe Materials	200.00	0.00	0.00	0.00	200.00	0.00	200.00
01 1119 530 000 1	Equipment	300.00	0.00	0.00	0.00	300.00	0.00	300.00
1119 1119		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>
01 1120 411 000 2	Lang Arts Materials	500.00	27.99	27.99	5.60	472.01	0.00	472.01
01 1120 412 000 2	Classroom Periodical	600.00	0.00	0.00	0.00	600.00	0.00	600.00
01 1120 460 000 2	Computer Software	200.00	0.00	44.00	22.00	156.00	0.00	156.00
01 1120 631 000 2	Student Registration	900.00	0.00	0.00	0.00	900.00	0.00	900.00
1120 1120		<u>2,200.00</u>	<u>27.99</u>	<u>71.99</u>	<u>3.27</u>	<u>2,128.01</u>	<u>0.00</u>	<u>2,128.01</u>
01 1121 411 000 2	Math Materials	200.00	0.00	0.00	0.00	200.00	0.00	200.00
1121 1121		<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>
01 1122 318 000 2	Science Equip Repair	750.00	0.00	0.00	0.00	750.00	0.00	750.00
01 1122 411 000 2	Materials	5,000.00	0.00	96.85	1.94	4,903.15	0.00	4,903.15
01 1122 412 000 2	Classroom Periodical	350.00	0.00	0.00	0.00	350.00	0.00	350.00
01 1122 460 000 2	Computer Software	250.00	0.00	0.00	0.00	250.00	0.00	250.00
01 1122 530 000 2	Equipment	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
1122 SCIENCE AND COMPUTER		<u>9,350.00</u>	<u>0.00</u>	<u>96.85</u>	<u>1.04</u>	<u>9,253.15</u>	<u>0.00</u>	<u>9,253.15</u>
01 1123 411 000 2	Soc Stud Materials	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1123 412 000 2	Classroom Periodical	320.00	0.00	0.00	0.00	320.00	0.00	320.00
1123 SOCIAL STUDIES		<u>470.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>470.00</u>	<u>0.00</u>	<u>470.00</u>
01 1124 318 000 1	Compu Repair Service	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
01 1124 411 000 1	Computer Parts-etc	5,000.00	139.01	1,511.66	30.23	3,488.34	0.00	3,488.34
01 1124 318 000 2	Compu Repair Service	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 1124 411 000 2	Computer Parts-etc	5,000.00	139.02	1,511.69	30.23	3,488.31	0.00	3,488.31
1124	COMPUTER REPAIR & EQUIPMENT	14,000.00	278.03	3,023.35	21.60	10,976.65	0.00	10,976.65
01 1125 318 000 2	Ag Equip Repair Ser	600.00	0.00	0.00	0.00	600.00	0.00	600.00
01 1125 319 000 2	Other Purchased Serv	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1125 411 000 2	Instr Materials	4,000.00	100.48	188.18	4.70	3,811.82	0.00	3,811.82
01 1125 413 000 2	Expendable Wrbk	65.00	0.00	0.00	0.00	65.00	0.00	65.00
01 1125 460 000 2	Comp Software	500.00	0.00	295.00	59.00	205.00	0.00	205.00
01 1125 530 000 2	Equipment	125.00	0.00	0.00	0.00	125.00	0.00	125.00
01 1125 630 000 2	Instr Registration	50.00	25.00	25.00	50.00	25.00	0.00	25.00
01 1125 631 000 2	Student Registration	900.00	0.00	0.00	0.00	900.00	0.00	900.00
01 1125 670 000 2	Instructor Travel	700.00	0.00	0.00	0.00	700.00	0.00	700.00
01 1125 671 000 2	Student Travel	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
1125	AGRICULTURE	8,940.00	125.48	508.18	5.68	8,431.82	0.00	8,431.82
01 1126 318 000 2	Business Repair Ser	200.00	0.00	0.00	0.00	200.00	0.00	200.00
01 1126 411 000 2	Instr Materials	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1126 413 000 2	Expendable Wrbk	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1126 460 000 2	Comp Software	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1126 530 000 2	Equipment	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 1126 630 000 2	Instru Registration	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 1126 631 000 2	Student Registration	1,300.00	0.00	0.00	0.00	1,300.00	0.00	1,300.00
01 1126 670 000 2	Instructor Travel	200.00	0.00	0.00	0.00	200.00	0.00	200.00
01 1126 671 000 2	Student Travel	100.00	0.00	0.00	0.00	100.00	0.00	100.00
1126	BUSINESS	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
01 1127 411 000 2	Secon Art Materials	1,800.00	0.00	156.60	8.70	1,643.40	0.00	1,643.40
1127	SECON ART MATERIALS	1,800.00	0.00	156.60	8.70	1,643.40	0.00	1,643.40
01 1128 318 000 1	Instrument Repair	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1128 411 000 1	Instrument Materials	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1128 530 000 1	Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1128 631 000 1	Student Registration	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1128 318 000 2	Instrument Repair Secon	2,000.00	0.00	38.00	1.90	1,962.00	0.00	1,962.00
01 1128 319 000 2	Other Purchased Services	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1128 411 000 2	Instr Materials	1,000.00	0.00	690.61	69.06	309.39	0.00	309.39
01 1128 530 000 2	Equipment	3,000.00	0.00	1,303.46	43.45	1,696.54	0.00	1,696.54
01 1128 631 000 2	Registration	500.00	0.00	45.00	9.00	455.00	0.00	455.00
1128	BAND	10,000.00	0.00	2,077.07	20.77	7,922.93	0.00	7,922.93
01 1129 318 000 2	REPAIR	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1129 327 000 2	Secon Pe Rental	6,500.00	0.00	0.00	0.00	6,500.00	0.00	6,500.00
01 1129 411 000 2	Instr Materials	800.00	0.00	0.00	0.00	800.00	0.00	800.00
01 1129 530 000 2	Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
1129	P.E.	8,800.00	0.00	0.00	0.00	8,800.00	0.00	8,800.00
01 1130 411 000 2	FCS Instr Materials	500.00	0.00	14.93	2.99	485.07	0.00	485.07
1130	HOME ECONOMICS	500.00	0.00	14.93	2.99	485.07	0.00	485.07
01 1131 318 000 2	Ind Art Equip Repair	300.00	0.00	0.00	0.00	300.00	0.00	300.00
01 1131 411 000 2	Instruc Materials	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
01 1131 460 000 2	Comp Software	300.00	0.00	0.00	0.00	300.00	0.00	300.00
01 1131 530 000 2	Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1131 630 000 2	Instru Registration	80.00	0.00	0.00	0.00	80.00	0.00	80.00
01 1131 631 000 2	Student Registration	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1131 670 000 2	Instructor Travel	200.00	0.00	0.00	0.00	200.00	0.00	200.00
01 1131 671 000 2	Student Travel	50.00	0.00	0.00	0.00	50.00	0.00	50.00
1131	INDUSTRIAL ARTS	4,930.00	0.00	0.00	0.00	4,930.00	0.00	4,930.00
01 1132 411 000 2	Foreign Lang Mater	200.00	0.00	0.00	0.00	200.00	0.00	200.00

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 1132 412 000 2	Classroom Period	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1132 631 000 2	REGISTRATION	50.00	0.00	0.00	0.00	50.00	0.00	50.00
1132 FOREIGN LANGUAGE		400.00	0.00	0.00	0.00	400.00	0.00	400.00
01 1133 411 000 2	Journalism Materials	300.00	0.00	0.00	0.00	300.00	0.00	300.00
01 1133 530 000 2	Journalism Equip	300.00	0.00	0.00	0.00	300.00	0.00	300.00
1133 JOURNALISM		600.00	0.00	0.00	0.00	600.00	0.00	600.00
01 1160 110 000 3	Poverty Instructional Program	0.00	8,339.01	33,356.04	0.00	(33,356.04)	0.00	(33,356.04)
01 1160 210 000 3	Poverty Program FICA	0.00	590.39	2,361.68	0.00	(2,361.68)	0.00	(2,361.68)
01 1160 220 000 3	Poverty Program Retire	0.00	823.71	3,294.84	0.00	(3,294.84)	0.00	(3,294.84)
01 1160 230 000 3	Poverty Program Health Ins	0.00	1,816.02	7,259.52	0.00	(7,259.52)	0.00	(7,259.52)
01 1160 290 000 3	Life	0.00	11.93	47.66	0.00	(47.66)	0.00	(47.66)
1160 POVERTY		0.00	11,581.06	46,319.74	0.00	(46,319.74)	0.00	(46,319.74)
01 1190 110 000 1	PreK Salary	35,204.00	0.00	677.92	1.93	34,526.08	0.00	34,526.08
01 1190 120 000 1	PreK Subs	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
01 1190 140 000 1	PreK Para	39,100.00	1,719.22	5,835.05	14.92	33,264.95	0.00	33,264.95
01 1190 210 000 1	PreK Fica	5,799.00	67.66	239.62	4.13	5,559.38	0.00	5,559.38
01 1190 220 000 1	PreK Retire	7,340.00	130.88	595.77	8.12	6,744.23	0.00	6,744.23
01 1190 230 000 1	PreK Health	32,200.00	478.79	2,175.34	6.76	30,024.66	0.00	30,024.66
01 1190 290 000 1	PreK Life	192.00	4.00	17.62	9.18	174.38	0.00	174.38
01 1190 410 000 1	PreK Supplies	500.00	36.00	144.93	28.99	355.07	0.00	355.07
01 1190 690 000 1	PreK Misc Exp	500.00	0.00	0.00	0.00	500.00	0.00	500.00
1190 PREK		122,335.00	2,436.55	9,686.25	7.92	112,648.75	0.00	112,648.75
01 1212 313 000 1	SPED SUPERVISION	35,000.00	2,708.02	8,124.06	23.21	26,875.94	0.00	26,875.94
1212 SP ED		35,000.00	2,708.02	8,124.06	23.21	26,875.94	0.00	26,875.94
01 1213 313 000 1	Diagnostic Testing (School Psych)	50,000.00	4,311.55	12,934.65	25.87	37,065.35	0.00	37,065.35
01 1213 313 000 2	Vocational	10,000.00	720.62	2,161.86	21.62	7,838.14	0.00	7,838.14
1213 School Psych		60,000.00	5,032.17	15,096.51	25.16	44,903.49	0.00	44,903.49
01 1214 313 000 1	PT Therapy	16,000.00	1,193.93	5,609.94	35.06	10,390.06	0.00	10,390.06
01 1214 318 000 1	OT Therapy	22,000.00	2,028.15	4,056.30	18.44	17,943.70	0.00	17,943.70
01 1214 313 000 2	Deaf	2,500.00	93.21	705.29	28.21	1,794.71	0.00	1,794.71
01 1214 318 000 2	Vision	4,500.00	425.66	851.32	18.92	3,648.68	0.00	3,648.68
1214 DIAGNOSTIC TESTING		45,000.00	3,740.95	11,222.85	24.94	33,777.15	0.00	33,777.15
01 1215 313 000 1	Audiology Elem	2,000.00	168.99	506.97	25.35	1,493.03	0.00	1,493.03
1215 DISTANCE LEARNING & AUDIOLOGY		2,000.00	168.99	506.97	25.35	1,493.03	0.00	1,493.03
01 1216 313 000 1	Speech Therapy Elem	160,000.00	16,681.41	50,672.03	31.67	109,327.97	0.00	109,327.97
01 1216 313 000 2	Speech Therapy	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1216 SPEECH		160,000.00	16,681.41	50,672.03	31.67	109,327.97	0.00	109,327.97
01 1218 313 000 1	Spec Ed Flex Funding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 1218 313 000 2	Spec Ed Flex Funding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1218 SPEC ED FLEX		0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 1220 110 000 1	Nurse Sp Ed Services	10,373.00	848.84	3,337.03	32.17	7,035.97	0.00	7,035.97
01 1220 210 000 1	Fica	793.00	64.79	254.73	32.12	538.27	0.00	538.27
01 1220 220 000 1	Retire	1,025.00	83.85	329.63	32.16	695.37	0.00	695.37
01 1220 230 000 1	Health Ins	1,681.00	142.32	559.50	33.28	1,121.50	0.00	1,121.50
01 1220 290 000 1	Life Ins	22.00	1.79	7.03	31.95	14.97	0.00	14.97
01 1220 110 000 2	Nurse Sp Ed Services	10,373.00	848.84	3,337.04	32.17	7,035.96	0.00	7,035.96
01 1220 210 000 2	Fica	793.00	64.79	254.73	32.12	538.27	0.00	538.27
01 1220 220 000 2	Retire	1,025.00	83.85	329.63	32.16	695.37	0.00	695.37
01 1220 230 000 2	Health Ins	1,681.00	142.32	559.50	33.28	1,121.50	0.00	1,121.50
01 1220 290 000 2	Life Ins	22.00	1.79	7.03	31.95	14.97	0.00	14.97
1220 NURSE SP ED		27,788.00	2,283.18	8,975.85	32.30	18,812.15	0.00	18,812.15

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 1222 110 000 2	Sp Ed Lvl2 Secon	143,650.00	11,630.30	46,821.20	32.59	96,828.80	0.00	96,828.80
01 1222 111 000 2	Cash in lieu of BC	8,750.00	735.28	2,883.82	32.96	5,866.18	0.00	5,866.18
01 1222 120 000 2	Sub Secon	2,400.00	0.00	70.00	2.92	2,330.00	0.00	2,330.00
01 1222 140 000 2	Aide Secon	176,300.00	15,255.26	59,116.80	33.53	117,183.20	0.00	117,183.20
01 1222 210 000 2	Fica Secon	25,329.00	2,034.85	8,017.50	31.65	17,311.50	0.00	17,311.50
01 1222 220 000 2	Retire Secon	31,604.00	2,642.46	10,438.30	33.03	21,165.70	0.00	21,165.70
01 1222 230 000 2	Health Ins	58,000.00	3,707.71	14,998.95	25.86	43,001.05	0.00	43,001.05
01 1222 290 000 2	Life Ins Secon	630.00	55.16	223.45	35.47	406.55	0.00	406.55
01 1222 310 000 2	Inservice	250.00	0.00	0.00	0.00	250.00	0.00	250.00
01 1222 318 000 2	Contracted Services	3,500.00	1,541.23	2,227.46	63.64	1,272.54	0.00	1,272.54
01 1222 410 000 2	Gen Supplies	100.00	0.00	258.71	258.71	(158.71)	0.00	(158.71)
01 1222 411 000 2	Instruc Mater Secon	1,000.00	64.08	305.75	30.58	694.25	0.00	694.25
01 1222 413 000 2	Expendable Workbooks	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1222 420 000 2	Textbooks	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1222 440 000 2	Periodicals	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 1222 450 000 2	Audio Visual Secon	200.00	0.00	0.00	0.00	200.00	0.00	200.00
01 1222 460 000 2	Comp Software Secon	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1222 530 000 2	Equipment Furn Secon	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
01 1222 560 000 2	Comp Equip Secon	2,000.00	0.00	598.00	29.90	1,402.00	0.00	1,402.00
01 1222 630 000 2	Registration Secondary	250.00	0.00	0.00	0.00	250.00	0.00	250.00
01 1222 641 000 2	Liability Insurance	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 1222 670 000 2	Travel Secon	150.00	0.00	187.46	124.97	(37.46)	0.00	(37.46)
1222	SPECIAL ED SECONDARY	458,013.00	37,666.33	146,147.40	31.91	311,865.60	0.00	311,865.60
01 1229 110 000 1	Sp Ed Lvl2 Elem	212,089.00	16,939.10	67,906.40	32.02	144,182.60	0.00	144,182.60
01 1229 111 000 1	Cash in lieu of BC	1,111.00	98.68	337.42	30.37	773.58	0.00	773.58
01 1229 120 000 1	Sub Elem	6,500.00	0.00	1,320.00	20.31	5,180.00	0.00	5,180.00
01 1229 140 000 1	Aide Elem	69,000.00	5,832.34	22,958.87	33.27	46,041.13	0.00	46,041.13
01 1229 210 000 1	Fica Elem	22,085.00	1,658.90	6,727.09	30.46	15,357.91	0.00	15,357.91
01 1229 220 000 1	Retire Elem	27,766.00	2,241.43	8,959.16	32.27	18,806.84	0.00	18,806.84
01 1229 230 000 1	Health Ins Elem	90,000.00	6,697.31	27,244.47	30.27	62,755.53	0.00	62,755.53
01 1229 290 000 1	Life Ins Elem	546.00	41.42	165.16	30.25	380.84	0.00	380.84
01 1229 318 000 1	Contracted Services	8,000.00	1,541.22	2,277.44	28.47	5,722.56	0.00	5,722.56
01 1229 410 000 1	Gen Supplies Elem	750.00	0.00	2,981.39	397.52	(2,231.39)	0.00	(2,231.39)
01 1229 411 000 1	Instruc Mater Elem	1,500.00	87.61	272.79	18.19	1,227.21	0.00	1,227.21
01 1229 413 000 1	Expendable Wrkb Elem	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 1229 420 000 1	Textbooks Elem	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 1229 450 000 1	Audio Visual Elem	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 1229 460 000 1	Comp Software Elem	610.00	0.00	0.00	0.00	610.00	0.00	610.00
01 1229 530 000 1	Furniture Equip Elem	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1229 560 000 1	Computer Equip Elem	1,000.00	0.00	598.00	59.80	402.00	0.00	402.00
01 1229 630 000 1	Registration Elem	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 1229 670 000 1	Travel Elem	250.00	0.00	187.46	74.98	62.54	0.00	62.54
1229	SPECIAL ED ELEMENTARY	443,907.00	35,138.01	141,935.65	31.97	301,971.35	0.00	301,971.35
01 1238 362 000 1	Sped Tuition LVL III	39,536.00	0.00	0.00	0.00	39,536.00	0.00	39,536.00
01 1238 318 000 2	SpEd LVL III OT/PT	35,000.00	264.53	919.31	2.63	34,080.69	0.00	34,080.69
01 1238 362 000 2	Sped Tuition LVL III	150,000.00	4,343.80	13,097.89	8.73	136,902.11	0.00	136,902.11
1238	SPED OT/PT	224,536.00	4,608.33	14,017.20	6.24	210,518.80	0.00	210,518.80
01 1290 313 000 0	PRE SCHL SPEECH (3-5)	20,000.00	1,165.91	2,959.62	14.80	17,040.38	0.00	17,040.38
1290	PRESCHOOL	20,000.00	1,165.91	2,959.62	14.80	17,040.38	0.00	17,040.38
01 1291 313 000 0	PRE SPED Supervision (3-5)	5,000.00	488.62	1,465.86	29.32	3,534.14	0.00	3,534.14
01 1291 318 000 0	PRE D/E Psychologist Services (3-5)	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
01 1291 410 000 0	PRE Supplies	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
01 1291 412 000 0	Periodicals (3-5)	200.00	0.00	0.00	0.00	200.00	0.00	200.00
01 1291 530 000 0	Equipment (3-5)	1,700.00	0.00	0.00	0.00	1,700.00	0.00	1,700.00

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 1291 313 000 1	PRE Deaf Ed Services (3-5)	19,000.00	0.00	375.24	1.97	18,624.76	0.00	18,624.76
01 1291 318 000 1	PRE PT Services (3-5)	2,500.00	375.24	750.48	30.02	1,749.52	0.00	1,749.52
01 1291 313 000 2	PRE OT Services (3-5)	3,000.00	385.09	1,155.27	38.51	1,844.73	0.00	1,844.73
1291 PRE SPED		39,400.00	1,248.95	3,746.85	9.51	35,653.15	0.00	35,653.15
01 1292 313 000 0	Pre Deaf Ed Services (0-2)	20,000.00	0.00	0.00	0.00	20,000.00	0.00	20,000.00
01 1292 318 000 0	Pre Sped Services (0-2)	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
01 1292 313 000 1	Pre Sped PT Services (0-2)	2,500.00	136.45	595.20	23.81	1,904.80	0.00	1,904.80
01 1292 318 000 1	Pre D/E Psychological Services (0-2)	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
01 1292 313 000 2	Pre Sped OT Services (0-2)	2,500.00	154.04	462.12	18.48	2,037.88	0.00	2,037.88
01 1292 313 000 9	Pre Speech (0-2)	0.00	89.69	179.38	0.00	(179.38)	0.00	(179.38)
1292 PRE Sped		35,000.00	380.18	1,236.70	3.53	33,763.30	0.00	33,763.30
01 2120 110 000 1	Counselor Sal Elem	13,187.00	1,098.91	4,395.64	33.33	8,791.36	0.00	8,791.36
01 2120 210 000 1	Fica Elem	1,008.00	82.24	329.08	32.65	678.92	0.00	678.92
01 2120 220 000 1	Retirement Elem	1,303.00	108.55	434.20	33.32	868.80	0.00	868.80
01 2120 230 000 1	Health Ins. Elem	2,770.00	230.67	908.12	32.78	1,861.88	0.00	1,861.88
01 2120 290 000 1	Life Ins Elem	20.00	1.60	6.30	31.50	13.70	0.00	13.70
01 2120 313 000 1	Purch Prof Ser Elem	4,000.00	0.00	105.00	2.63	3,895.00	0.00	3,895.00
01 2120 410 000 1	Supplies Elem	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 2120 420 000 1	Resource Texts	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 2120 670 000 1	Travel Elem	60.00	(10.45)	47.00	78.33	13.00	0.00	13.00
01 2120 110 000 2	Counselor Sal Secon	52,748.00	4,395.62	17,582.48	33.33	35,165.52	0.00	35,165.52
01 2120 140 000 2	Aide Secon	5,500.00	460.00	1,833.04	33.33	3,666.96	0.00	3,666.96
01 2120 210 000 2	Fica Secon	4,456.00	363.38	1,453.58	32.62	3,002.42	0.00	3,002.42
01 2120 220 000 2	Retirement Secon	5,754.00	479.63	1,917.83	33.33	3,836.17	0.00	3,836.17
01 2120 230 000 2	Health Ins. Secon	12,200.00	993.65	3,901.27	31.98	8,298.73	0.00	8,298.73
01 2120 290 000 2	Life Ins Secon	85.00	6.84	26.88	31.62	58.12	0.00	58.12
01 2120 313 000 2	Purch Prof Ser Secon	5,000.00	0.00	130.00	2.60	4,870.00	0.00	4,870.00
01 2120 410 000 2	Supplies Secon	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 2120 420 000 2	Resource Texts	2,500.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
01 2120 460 000 2	Computer Software	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 2120 670 000 2	Travel Secon	500.00	(10.46)	47.00	9.40	453.00	0.00	453.00
2120 COUNSELOR		113,341.00	8,200.18	33,117.42	29.22	80,223.58	0.00	80,223.58
01 2130 313 000 1	Purch Prof Serv Elem	50.00	0.00	0.00	0.00	50.00	0.00	50.00
01 2130 411 000 1	Instruc Mater Elem	200.00	45.00	45.00	22.50	155.00	0.00	155.00
01 2130 313 000 2	Purch Prof Ser Secon	50.00	0.00	0.00	0.00	50.00	0.00	50.00
01 2130 411 000 2	Instruc Mater Secon	100.00	67.50	67.50	67.50	32.50	0.00	32.50
01 2130 110 000 3	Nurse Salary	26,403.00	2,099.32	8,513.93	32.25	17,889.07	0.00	17,889.07
01 2130 210 000 3	Fica	2,019.00	160.27	649.94	32.19	1,369.06	0.00	1,369.06
01 2130 220 000 3	Retirement	2,608.00	207.36	840.98	32.25	1,767.02	0.00	1,767.02
01 2130 230 000 3	Health Ins	4,278.00	351.96	1,427.40	33.37	2,850.60	0.00	2,850.60
01 2130 290 000 3	Life Ins	54.00	4.42	17.94	33.22	36.06	0.00	36.06
01 2130 410 000 3	Health Supplies	2,500.00	16.03	35.68	1.43	2,464.32	0.00	2,464.32
01 2130 530 000 3	Equipment	300.00	0.00	0.00	0.00	300.00	0.00	300.00
01 2130 630 000 3	Dues And Fees	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 2130 670 000 3	Travel	200.00	0.00	0.00	0.00	200.00	0.00	200.00
2130 NURSE		38,912.00	2,951.86	11,598.37	29.81	27,313.63	0.00	27,313.63
01 2190 140 000 1	Act Trans Sal Elem	1,000.00	0.00	150.36	15.04	849.64	0.00	849.64
01 2190 210 000 1	Fica Elem	77.00	0.00	11.52	14.96	65.48	0.00	65.48
01 2190 220 000 1	Retirement Elem	50.00	0.00	1.41	2.82	48.59	0.00	48.59
01 2190 670 000 1	Meals/mileage	90.00	0.00	0.00	0.00	90.00	0.00	90.00
01 2190 140 000 2	Act Trans Sal Secon	12,500.00	680.20	3,375.93	27.01	9,124.07	0.00	9,124.07
01 2190 210 000 2	Fica Secon	1,000.00	52.02	258.23	25.82	741.77	0.00	741.77
01 2190 220 000 2	Retirement Secon	750.00	0.00	22.99	3.07	727.01	0.00	727.01
01 2190 670 000 2	Meals/travel	3,500.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
2190 ACT TRANS		18,967.00	732.22	3,820.44	20.14	15,146.56	0.00	15,146.56
01 2212 110 000 1	Staff Dev Salaries	5,500.00	0.00	0.00	0.00	5,500.00	0.00	5,500.00
01 2212 120 000 1	Staff Development	2,500.00	440.00	1,320.00	52.80	1,180.00	0.00	1,180.00
01 2212 210 000 1	Staff Dev Fica	600.00	33.62	100.94	16.82	499.06	0.00	499.06
01 2212 220 000 1	Staff Dev Retire	550.00	0.00	10.87	1.98	539.13	0.00	539.13
01 2212 230 000 1	HEALTH INSURANCE	101.00	0.00	0.00	0.00	101.00	0.00	101.00
01 2212 290 000 1	LIFE	1.00	0.00	0.00	0.00	1.00	0.00	1.00
01 2212 319 000 1	Purch Prof Ser Elem	4,000.00	420.00	915.00	22.88	3,085.00	0.00	3,085.00
01 2212 410 000 1	Supplies Elem	2,300.00	65.97	135.97	5.91	2,164.03	0.00	2,164.03
01 2212 630 000 1	Dues And Fees Elem	2,200.00	0.00	120.00	5.45	2,080.00	0.00	2,080.00
01 2212 670 000 1	Travel Elem	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
01 2212 120 000 2	Staff Development	3,000.00	110.00	1,760.00	58.67	1,240.00	0.00	1,240.00
01 2212 210 000 2	Staff Dev Fica	229.00	8.41	134.54	58.75	94.46	0.00	94.46
01 2212 319 000 2	Purch Prof Ser Secon	4,615.00	75.00	1,395.00	30.23	3,220.00	0.00	3,220.00
01 2212 410 000 2	Supplies Secon	2,300.00	0.00	70.00	3.04	2,230.00	0.00	2,230.00
01 2212 630 000 2	Dues And Fees Secon	7,000.00	0.00	225.00	3.21	6,775.00	0.00	6,775.00
01 2212 670 000 2	Travel Secon	2,340.00	0.00	285.47	12.20	2,054.53	0.00	2,054.53
01 2212 690 000 2	Other Secondary	0.00	65.97	65.97	0.00	(65.97)	0.00	(65.97)
2212 STAFF		38,736.00	1,218.97	6,538.76	16.88	32,197.24	0.00	32,197.24
01 2215 210 000 1	Assessment Fica Elem	650.00	0.00	0.00	0.00	650.00	0.00	650.00
01 2215 410 000 1	Assessment Supplies	375.00	0.00	0.00	0.00	375.00	0.00	375.00
01 2215 630 000 1	Assessment Dues/fees	1,425.00	0.00	0.00	0.00	1,425.00	0.00	1,425.00
01 2215 670 000 1	Assessment Travel	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 2215 410 000 2	Assessment Supplies	375.00	0.00	0.00	0.00	375.00	0.00	375.00
01 2215 630 000 2	Assessment Dues/fees	1,425.00	0.00	0.00	0.00	1,425.00	0.00	1,425.00
01 2215 670 000 2	Assessment Travel	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 2215 110 000 3	Assessment	5,100.00	0.00	0.00	0.00	5,100.00	0.00	5,100.00
01 2215 220 000 3	Assessment Retire	650.00	0.00	0.00	0.00	650.00	0.00	650.00
2215 ASSEMENT		10,300.00	0.00	0.00	0.00	10,300.00	0.00	10,300.00
01 2220 110 000 3	Tech Support Salary	55,258.00	4,604.82	18,419.28	33.33	36,838.72	0.00	36,838.72
01 2220 140 000 3	Tech Support Aides	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 2220 210 000 3	Tech Support Fica	4,303.00	295.60	1,182.49	27.48	3,120.51	0.00	3,120.51
01 2220 220 000 3	Tech Support Retir	5,558.00	501.25	1,865.82	33.57	3,692.18	0.00	3,692.18
01 2220 230 000 3	Tech Support Health Ins	20,915.00	1,742.89	6,971.56	33.33	13,943.44	0.00	13,943.44
01 2220 290 000 3	Tech Support Life Ins	96.00	8.00	32.00	33.33	64.00	0.00	64.00
01 2220 318 000 3	SUPPORT/NETWORK/BACKUP	2,500.00	0.00	1,225.00	49.00	1,275.00	0.00	1,275.00
01 2220 630 000 3	REGISTRATION	3,000.00	0.00	25.00	0.83	2,975.00	0.00	2,975.00
01 2220 670 000 3	Tech Support Travel	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
2220 TECH SUPPORT		95,630.00	7,152.56	29,721.15	31.08	65,908.85	0.00	65,908.85
01 2222 110 000 1	Librarian Sal Elem	20,310.00	1,692.50	6,770.00	33.33	13,540.00	0.00	13,540.00
01 2222 210 000 1	Fica Elem	1,554.00	128.27	513.08	33.02	1,040.92	0.00	1,040.92
01 2222 220 000 1	Retire Elem	2,007.00	167.18	668.72	33.32	1,338.28	0.00	1,338.28
01 2222 230 000 1	Health Ins Elem	7,832.00	652.67	3,229.63	41.24	4,602.37	0.00	4,602.37
01 2222 290 000 1	Life Ins Elem	48.00	4.00	16.00	33.33	32.00	0.00	32.00
01 2222 313 000 1	Purchased Ser Elem	50.00	0.00	0.00	0.00	50.00	0.00	50.00
01 2222 318 000 1	Repair Elem	350.00	0.00	0.00	0.00	350.00	0.00	350.00
01 2222 410 000 1	Supplies Elem	568.00	0.00	247.61	43.59	320.39	0.00	320.39
01 2222 430 000 1	Library Books Elem	1,500.00	74.48	74.48	4.97	1,425.52	0.00	1,425.52
01 2222 440 000 1	Magazines Elem	750.00	0.00	0.00	0.00	750.00	0.00	750.00
01 2222 450 000 1	Av Mater Elem	250.00	0.00	0.00	0.00	250.00	0.00	250.00
01 2222 460 000 1	Elem Software	2,500.00	0.00	445.00	17.80	2,055.00	0.00	2,055.00
01 2222 530 000 1	Equipment Elem	600.00	0.00	0.00	0.00	600.00	0.00	600.00
01 2222 690 000 1	Other Misc Exp Elem	100.00	0.00	0.00	0.00	100.00	0.00	100.00
01 2222 110 000 2	Librarian Sal Secon	20,310.00	1,692.50	6,770.00	33.33	13,540.00	0.00	13,540.00

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2222 210 000 2	Fica Secon	1,554.00	128.28	513.12	33.02	1,040.88	0.00	1,040.88
01 2222 220 000 2	Retire Secon	2,007.00	167.18	668.72	33.32	1,338.28	0.00	1,338.28
01 2222 230 000 2	Health Ins Secon	7,832.00	652.65	3,229.57	41.24	4,602.43	0.00	4,602.43
01 2222 290 000 2	Life Ins Secon	48.00	4.00	16.00	33.33	32.00	0.00	32.00
01 2222 313 000 2	Purchased Ser Secon	700.00	0.00	370.00	52.86	330.00	0.00	330.00
01 2222 318 000 2	Repair Secon	150.00	0.00	0.00	0.00	150.00	0.00	150.00
01 2222 410 000 2	Supplies Secon	500.00	7.80	197.90	39.58	302.10	0.00	302.10
01 2222 430 000 2	Library Books Secon	3,500.00	353.41	1,107.00	31.63	2,393.00	0.00	2,393.00
01 2222 440 000 2	Magazines Secon	1,200.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00
01 2222 450 000 2	Av Mater Secon	250.00	0.00	0.00	0.00	250.00	0.00	250.00
01 2222 460 000 2	Computer Software	3,800.00	0.00	445.00	11.71	3,355.00	0.00	3,355.00
01 2222 530 000 2	Equipment Secon	600.00	0.00	0.00	0.00	600.00	0.00	600.00
01 2222 690 000 2	Other Mis Exp Secon	40.00	0.00	0.00	0.00	40.00	0.00	40.00
01 2222 425 000 3	EBOOKS	500.00	0.00	250.00	50.00	250.00	0.00	250.00
2222 LIBRARY		<u>81,410.00</u>	<u>5,724.92</u>	<u>25,531.83</u>	<u>31.36</u>	<u>55,878.17</u>	<u>0.00</u>	<u>55,878.17</u>
01 2310 318 000 3	SERVICES	750.00	190.00	469.34	62.58	280.66	0.00	280.66
01 2310 319 000 3	Audit	6,500.00	0.00	6,200.00	95.38	300.00	0.00	300.00
01 2310 350 000 3	Advertising & Print	10,000.00	250.30	1,576.12	15.76	8,423.88	0.00	8,423.88
01 2310 410 000 3	Supplies	3,500.00	40.64	40.64	1.16	3,459.36	0.00	3,459.36
01 2310 467 000 3	Software (E-Meetings)	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
01 2310 630 000 3	Dues And Fees	12,500.00	214.10	2,215.10	17.72	10,284.90	0.00	10,284.90
01 2310 641 000 3	Liability Ins	10,000.00	0.00	13,488.67	134.89	(3,488.67)	0.00	(3,488.67)
01 2310 642 000 3	Fidelity Bond Prem	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 2310 670 000 3	Board Travel	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
01 2310 690 000 3	Other Misc Exp	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
2310 TREASURER		<u>49,750.00</u>	<u>695.04</u>	<u>23,989.87</u>	<u>48.22</u>	<u>25,760.13</u>	<u>0.00</u>	<u>25,760.13</u>
01 2320 110 000 3	Supt Salary	128,467.00	10,705.54	42,822.16	33.33	85,644.84	0.00	85,644.84
01 2320 140 000 3	Clerical	17,527.00	1,352.70	5,797.14	33.08	11,729.86	0.00	11,729.86
01 2320 210 000 3	Fica	11,168.00	906.54	3,659.19	32.76	7,508.81	0.00	7,508.81
01 2320 220 000 3	Retirement	14,421.00	1,187.66	4,788.79	33.21	9,632.21	0.00	9,632.21
01 2320 230 000 3	Health Ins	25,700.00	2,141.08	8,564.30	33.32	17,135.70	0.00	17,135.70
01 2320 290 000 3	Life Ins	137.00	11.20	44.80	32.70	92.20	0.00	92.20
01 2320 410 000 3	Supplies	500.00	79.99	79.99	16.00	420.01	0.00	420.01
01 2320 467 000 3	Software (North Star)	2,500.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
01 2320 630 000 3	Dues And Fees	2,500.00	0.00	372.00	14.88	2,128.00	0.00	2,128.00
01 2320 670 000 3	Travel	4,000.00	506.90	671.41	16.79	3,328.59	0.00	3,328.59
01 2320 690 000 3	Other Misc Exp	1,500.00	100.00	400.00	26.67	1,100.00	0.00	1,100.00
2320 SUPERINTENDENT		<u>208,420.00</u>	<u>16,991.61</u>	<u>67,199.78</u>	<u>32.24</u>	<u>141,220.22</u>	<u>0.00</u>	<u>141,220.22</u>
01 2330 317 000 3	LEGAL SERVICES	15,000.00	546.00	1,463.00	9.75	13,537.00	0.00	13,537.00
2330 DISTRICT		<u>15,000.00</u>	<u>546.00</u>	<u>1,463.00</u>	<u>9.75</u>	<u>13,537.00</u>	<u>0.00</u>	<u>13,537.00</u>
01 2400 110 000 1	Prin Sal Elem	91,524.00	7,543.67	30,174.68	32.97	61,349.32	0.00	61,349.32
01 2400 111 000 1	Cash in lieu	20,571.00	1,714.22	6,856.88	33.33	13,714.12	0.00	13,714.12
01 2400 140 000 1	Clerical Sal Elem	34,000.00	2,554.06	9,117.07	26.81	24,882.93	0.00	24,882.93
01 2400 210 000 1	Fica Elem	11,176.00	887.40	3,477.35	31.11	7,698.65	0.00	7,698.65
01 2400 220 000 1	Retirement Elem	12,400.00	997.44	3,881.16	31.30	8,518.84	0.00	8,518.84
01 2400 230 000 1	Health Ins Elem	21,000.00	1,752.51	6,981.18	33.24	14,018.82	0.00	14,018.82
01 2400 290 000 1	Life Ins Elem	170.00	14.65	56.65	33.32	113.35	0.00	113.35
01 2400 410 000 1	Supplies Elem	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 2400 530 000 1	Equipment Elem	50.00	0.00	0.00	0.00	50.00	0.00	50.00
01 2400 560 000 1	COMPUTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 2400 630 000 1	Dues And Fees Elem	3,500.00	0.00	640.00	18.29	2,860.00	0.00	2,860.00
01 2400 670 000 1	Travel Elem	3,096.00	0.00	0.00	0.00	3,096.00	0.00	3,096.00
01 2400 690 000 1	Other Misc Exp Elem	2,057.00	0.00	0.00	0.00	2,057.00	0.00	2,057.00
01 2400 110 000 2	Princ Sal Secon	90,404.00	7,506.75	30,027.00	33.21	60,377.00	0.00	60,377.00

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2400 120 000 2	Student Aide	2,000.00	67.71	367.14	18.36	1,632.86	0.00	1,632.86
01 2400 140 000 2	Clerical Sal Secon	39,869.00	3,462.48	13,965.07	35.03	25,903.93	0.00	25,903.93
01 2400 210 000 2	Fica Secon	9,965.00	776.73	3,125.25	31.36	6,839.75	0.00	6,839.75
01 2400 220 000 2	Retirement Secon	12,869.00	1,083.51	4,345.44	33.77	8,523.56	0.00	8,523.56
01 2400 230 000 2	Health Ins Secon	9,700.00	854.58	3,295.08	33.97	6,404.92	0.00	6,404.92
01 2400 290 000 2	Life Ins Secon	156.00	13.10	51.62	33.09	104.38	0.00	104.38
01 2400 410 000 2	Supplies Secon	1,150.00	0.00	0.00	0.00	1,150.00	0.00	1,150.00
01 2400 530 000 2	Equipment Secon	50.00	0.00	0.00	0.00	50.00	0.00	50.00
01 2400 630 000 2	Dues And Fees Secon	2,000.00	0.00	155.00	7.75	1,845.00	0.00	1,845.00
01 2400 670 000 2	Travel Secon	2,500.00	0.00	127.20	5.09	2,372.80	0.00	2,372.80
01 2400 690 000 2	Other Misc Exp Secon	2,551.00	0.00	0.00	0.00	2,551.00	0.00	2,551.00
2400 PRINCIPAL		373,758.00	29,228.81	116,643.77	31.21	257,114.23	0.00	257,114.23
01 2510 342 000 1	Telephone Elem	6,000.00	398.70	1,694.07	28.23	4,305.93	0.00	4,305.93
01 2510 342 000 2	Telephone Secon	6,000.00	398.71	1,694.08	28.23	4,305.92	0.00	4,305.92
01 2510 111 000 3	Cash in lieu	11,170.00	916.70	3,781.40	33.85	7,388.60	0.00	7,388.60
01 2510 140 000 3	Clerical Salary	84,500.00	6,432.62	27,940.93	33.07	56,559.07	0.00	56,559.07
01 2510 210 000 3	Fica	7,300.00	553.77	2,390.87	32.75	4,909.13	0.00	4,909.13
01 2510 220 000 3	Retirement	8,347.00	635.40	2,759.94	33.07	5,587.06	0.00	5,587.06
01 2510 230 000 3	Health Ins	6,740.00	508.77	2,202.32	32.68	4,537.68	0.00	4,537.68
01 2510 290 000 3	Life Ins	90.00	7.12	29.53	32.81	60.47	0.00	60.47
01 2510 293 000 3	Workman's Comp	50,000.00	0.00	37,977.00	75.95	12,023.00	0.00	12,023.00
01 2510 318 000 3	Repair Maint Service	5,500.00	0.00	0.00	0.00	5,500.00	0.00	5,500.00
01 2510 327 000 3	Rental And Leases	1,500.00	1,240.00	1,240.00	82.67	260.00	0.00	260.00
01 2510 341 000 3	Postage	6,000.00	13.18	426.78	7.11	5,573.22	0.00	5,573.22
01 2510 410 000 3	Supplies	2,034.00	0.00	447.04	21.98	1,586.96	0.00	1,586.96
01 2510 460 000 3	Computer Software	6,500.00	541.17	541.17	8.33	5,958.83	0.00	5,958.83
01 2510 530 000 3	Equipment	1,141.00	0.00	0.00	0.00	1,141.00	0.00	1,141.00
01 2510 560 000 3	Computer Hardware	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
01 2510 670 000 3	Travel	547.00	0.00	0.00	0.00	547.00	0.00	547.00
01 2510 690 000 3	Other Misc Exp	429.00	0.00	0.00	0.00	429.00	0.00	429.00
2510 CLERICAL		205,798.00	11,646.14	83,125.13	40.39	122,672.87	0.00	122,672.87
01 2610 120 000 1	Sub/Summer Sal Elem	16,400.00	0.00	2,835.00	17.29	13,565.00	0.00	13,565.00
01 2610 140 000 1	Cust Sal Elem	41,679.00	3,461.69	13,552.38	32.52	28,126.62	0.00	28,126.62
01 2610 210 000 1	Fica Elem	4,443.00	260.80	1,145.28	25.78	3,297.72	0.00	3,297.72
01 2610 220 000 1	Retirement Elem	5,244.00	276.15	1,422.65	27.13	3,821.35	0.00	3,821.35
01 2610 230 000 1	Health Ins Elem	20,400.00	1,515.40	6,583.36	32.27	13,816.64	0.00	13,816.64
01 2610 290 000 1	Life Ins	76.00	5.32	24.57	32.33	51.43	0.00	51.43
01 2610 321 000 1	Fuel Elem	20,000.00	1,421.86	2,158.45	10.79	17,841.55	0.00	17,841.55
01 2610 322 000 1	Electricity Elem	35,000.00	1,874.72	10,427.14	29.79	24,572.86	0.00	24,572.86
01 2610 323 000 1	Water Sewer Elem	4,500.00	273.16	1,158.91	25.75	3,341.09	0.00	3,341.09
01 2610 410 000 1	Supplies Elem	15,055.00	352.25	1,718.47	11.41	13,336.53	0.00	13,336.53
01 2610 120 000 2	Sub/Summer Sal Secon	16,800.00	98.70	3,414.53	20.32	13,385.47	0.00	13,385.47
01 2610 140 000 2	Cust Sal Secon	78,529.00	6,885.22	25,842.75	32.91	52,686.25	0.00	52,686.25
01 2610 210 000 2	Fica Secon	7,292.00	522.42	2,113.57	28.98	5,178.43	0.00	5,178.43
01 2610 220 000 2	Retirement Secon	8,923.00	538.15	2,551.69	28.60	6,371.31	0.00	6,371.31
01 2610 230 000 2	Health Ins Secon	24,100.00	1,820.84	8,479.74	35.19	15,620.26	0.00	15,620.26
01 2610 290 000 2	Life Ins	83.00	5.88	31.03	37.39	51.97	0.00	51.97
01 2610 321 000 2	Fuel Secon	20,000.00	1,421.85	2,158.46	10.79	17,841.54	0.00	17,841.54
01 2610 322 000 2	Electricity Secon	35,000.00	1,874.70	10,427.14	29.79	24,572.86	0.00	24,572.86
01 2610 323 000 2	Water Sewer Secon	3,500.00	273.17	1,158.91	33.11	2,341.09	0.00	2,341.09
01 2610 410 000 2	Supplies Secon	10,000.00	350.93	1,892.42	18.92	8,107.58	0.00	8,107.58
2610 CUSTODIAL		367,024.00	23,233.21	99,096.45	27.00	267,927.55	0.00	267,927.55
01 2620 318 000 1	Cont/ser Repair Elem	10,694.00	38.57	1,820.62	17.02	8,873.38	0.00	8,873.38
01 2620 319 000 1	Other Purch Ser Elem	20,000.00	779.16	3,770.58	18.85	16,229.42	0.00	16,229.42

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2620 328 000 1	Property Ins Elem	20,000.00	0.00	13,488.66	67.44	6,511.34	0.00	6,511.34
01 2620 500 000 1	Depreciation Fund Transfer	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01 2620 520 000 1	BLDG IMPROVEMENT	9,500.00	0.00	0.00	0.00	9,500.00	0.00	9,500.00
01 2620 530 000 1	Equipment Elem	2,000.00	0.00	1,776.35	88.82	223.65	0.00	223.65
01 2620 690 000 1	Other Exp Elem	1,950.00	0.00	0.00	0.00	1,950.00	0.00	1,950.00
01 2620 318 000 2	Con/ser Repair Secon	15,000.00	221.04	7,093.22	47.29	7,906.78	0.00	7,906.78
01 2620 319 000 2	Other Pur Ser Secon	45,000.00	751.92	4,314.45	9.59	40,685.55	0.00	40,685.55
01 2620 328 000 2	Property Ins Secon	20,000.00	0.00	13,488.67	67.44	6,511.33	0.00	6,511.33
01 2620 500 000 2	Depreciation Fund Transfer	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01 2620 520 000 2	BLDG IMPROVEMENT	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01 2620 530 000 2	Equipment Secon	2,000.00	0.00	1,776.34	88.82	223.66	0.00	223.66
01 2620 690 000 2	Other Exp Secon	288.00	0.00	0.00	0.00	288.00	0.00	288.00
01 2620 140 000 3	Maintenance Sal	43,000.00	3,495.74	13,982.96	32.52	29,017.04	0.00	29,017.04
01 2620 210 000 3	Fica	3,289.00	266.28	1,065.11	32.38	2,223.89	0.00	2,223.89
01 2620 220 000 3	Retirement	4,248.00	345.30	1,381.20	32.51	2,866.80	0.00	2,866.80
01 2620 230 000 3	Health Ins	4,200.00	348.57	1,394.28	33.20	2,805.72	0.00	2,805.72
01 2620 290 000 3	Life Ins	40.00	3.20	12.80	32.00	27.20	0.00	27.20
2620 MAINTENANCE		246,209.00	6,249.78	65,365.24	26.55	180,843.76	0.00	180,843.76
01 2750 140 000 3	Transp Salaries	123,000.00	10,301.95	41,094.26	33.41	81,905.74	0.00	81,905.74
01 2750 210 000 3	Fica	9,410.00	787.82	3,142.94	33.40	6,267.06	0.00	6,267.06
01 2750 220 000 3	Retirement	3,590.00	428.81	1,635.58	45.56	1,954.42	0.00	1,954.42
01 2750 230 000 3	Health Ins	2,873.00	206.04	211.11	7.35	2,661.89	0.00	2,661.89
01 2750 290 000 3	LIFE INS	44.00	5.36	17.84	40.55	26.16	0.00	26.16
01 2750 318 000 3	TESTING	500.00	0.00	100.00	20.00	400.00	0.00	400.00
01 2750 319 000 3	Purch Ser(physicals)	4,000.00	175.00	1,382.09	34.55	2,617.91	0.00	2,617.91
01 2750 332 000 3	Option Stu Mileage	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 2750 336 000 3	Gas And Oil	40,000.00	3,704.96	10,454.97	26.14	29,545.03	0.00	29,545.03
01 2750 337 000 3	Tires And Parts	25,000.00	762.02	6,239.50	24.96	18,760.50	0.00	18,760.50
01 2750 338 000 3	Purchased Repair	25,000.00	80.00	742.00	2.97	24,258.00	0.00	24,258.00
01 2750 530 000 3	Equipment	1,000.00	0.00	515.50	51.55	484.50	0.00	484.50
01 2750 641 000 3	Insurance	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01 2750 690 000 3	Other Exp	2,000.00	15.37	315.88	15.79	1,684.12	0.00	1,684.12
2750 TRANSPORTATION		251,917.00	16,467.33	65,851.67	26.14	186,065.33	0.00	186,065.33
01 2760 140 000 1	SPED TRANSP	10,000.00	944.51	3,539.37	35.39	6,460.63	0.00	6,460.63
01 2760 210 000 1	SPED Transp FICA	765.00	72.26	270.78	35.40	494.22	0.00	494.22
01 2760 220 000 1	SPED Transp Retire	988.00	62.93	319.23	32.31	668.77	0.00	668.77
01 2760 230 000 1	SPED Transp Health	2,873.00	0.00	0.00	0.00	2,873.00	0.00	2,873.00
01 2760 290 000 1	LIFE	24.00	1.53	5.79	24.13	18.21	0.00	18.21
01 2760 331 000 1	Contracted Elem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 2760 332 000 1	Mileage/parents Elem	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
01 2760 331 000 2	Contracted Transpor	7,500.00	17.00	147.60	1.97	7,352.40	0.00	7,352.40
01 2760 332 000 2	Mileage/parent Secon	4,500.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00
01 2760 336 000 2	Gas & Oil	500.00	0.00	0.00	0.00	500.00	0.00	500.00
01 2760 338 000 3	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 2760 641 000 3	Insurance	1,300.00	0.00	0.00	0.00	1,300.00	0.00	1,300.00
2760 SPED TRANSP		31,450.00	1,098.23	4,282.77	13.62	27,167.23	0.00	27,167.23
01 3135 110 000 3	High Ability Instr	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
01 3135 210 000 3	High Ability Fica	230.00	0.00	0.00	0.00	230.00	0.00	230.00
01 3135 220 000 3	High Ability Retirement	297.00	0.00	0.00	0.00	297.00	0.00	297.00
01 3135 230 000 3	High Ability Health	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 3135 290 000 3	Life Ins	8.00	0.00	0.00	0.00	8.00	0.00	8.00
01 3135 410 000 3	High Abilt Learn Supplies	2,820.00	0.00	2,983.42	105.80	(163.42)	0.00	(163.42)
01 3135 460 000 3	HIGH ABIL SOFTWARE	520.00	0.00	0.00	0.00	520.00	0.00	520.00
01 3135 530 000 3	High Abilt Learn Equip	4,644.00	936.23	936.23	20.16	3,707.77	0.00	3,707.77

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 3135 630 000 3	High Abilt Learn Registration	4,000.00	2,490.00	4,580.00	114.50	(580.00)	0.00	(580.00)
01 3135 670 000 3	High Abilt Learn Mileage	320.00	0.00	0.00	0.00	320.00	0.00	320.00
3135 HIGH ABILITY		16,839.00	3,426.23	8,499.65	50.48	8,339.35	0.00	8,339.35
01 3137 140 000 3	Youth Center Wages	12,000.00	1,468.54	6,005.26	50.04	5,994.74	0.00	5,994.74
01 3137 210 000 3	Fica	1,000.00	112.34	459.39	45.94	540.61	0.00	540.61
01 3137 220 000 3	Retirement	1,000.00	66.98	1,153.92	115.39	(153.92)	0.00	(153.92)
3137 KEARNEY		14,000.00	1,647.86	7,618.57	54.42	6,381.43	0.00	6,381.43
01 3516 560 000 3	DIST LEARN EQUIP	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
3516 DIST LEARN EQUIP		1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
01 4200 110 000 9	REGULAR SALARIES	43,626.00	5,641.67	22,566.68	51.73	21,059.32	0.00	21,059.32
01 4200 210 000 9	FICA	3,124.00	418.10	1,672.40	53.53	1,451.60	0.00	1,451.60
01 4200 220 000 9	RETIREMENT	4,310.00	557.27	2,229.08	51.72	2,080.92	0.00	2,080.92
01 4200 230 000 9	HEALTH INSURANCE	12,600.00	1,742.89	6,971.56	55.33	5,628.44	0.00	5,628.44
01 4200 290 000 9	LIFE	63.00	8.00	32.00	50.79	31.00	0.00	31.00
01 4200 410 000 9	Supplies/Materials	120.00	0.00	0.00	0.00	120.00	0.00	120.00
01 4200 670 000 9	Travel	250.00	0.00	0.00	0.00	250.00	0.00	250.00
4200 TITLE 1 CURRENT		64,093.00	8,367.93	33,471.72	52.22	30,621.28	0.00	30,621.28
01 4210 410 000 9	SUPPLIES	8,151.00	3,300.07	3,300.07	40.49	4,850.93	0.00	4,850.93
4210 TITLE 1 NCLB		8,151.00	3,300.07	3,300.07	40.49	4,850.93	0.00	4,850.93
01 4325 110 000 9	Title IIA Class Size Reduction	18,299.00	2,016.89	8,067.56	44.09	10,231.44	0.00	10,231.44
01 4325 210 000 9	TITLE IIA Fica	1,343.00	128.70	514.80	38.33	828.20	0.00	828.20
01 4325 220 000 9	TITLE IIA Retirement	1,808.00	199.22	796.88	44.08	1,011.12	0.00	1,011.12
01 4325 230 000 9	TITLE IIA Health	5,810.00	871.43	3,485.72	60.00	2,324.28	0.00	2,324.28
01 4325 290 000 9	TITLE IIA Life Ins	29.00	4.00	16.00	55.17	13.00	0.00	13.00
4325 TITLE IIA		27,289.00	3,220.24	12,880.96	47.20	14,408.04	0.00	14,408.04
01 4326 630 000 9	Title II Eishenhower & Techno	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
4326 TITLE II		2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
01 4327 110 000 9	REAP Salary	15,253.00	2,016.90	8,067.60	52.89	7,185.40	0.00	7,185.40
01 4327 210 000 9	REAP Fica	1,113.00	128.72	514.88	46.26	598.12	0.00	598.12
01 4327 220 000 9	REAP Retirement	1,506.00	199.23	796.92	52.92	709.08	0.00	709.08
01 4327 230 000 9	REAP Health	4,843.00	871.46	3,485.84	71.98	1,357.16	0.00	1,357.16
01 4327 290 000 9	REAP Life	24.00	4.00	16.00	66.67	8.00	0.00	8.00
4327 REAP		22,739.00	3,220.31	12,881.24	56.65	9,857.76	0.00	9,857.76
01 4403 310 000 9	IDEA Vocational/Vision	7,469.00	0.00	0.00	0.00	7,469.00	0.00	7,469.00
4403 IDEA		7,469.00	0.00	0.00	0.00	7,469.00	0.00	7,469.00
01 4404 318 000 1	SPED IDEA PRE-K	7,514.00	0.00	0.00	0.00	7,514.00	0.00	7,514.00
01 4404 110 000 9	SPED IDEA instr	22,566.00	2,642.54	10,570.16	46.84	11,995.84	0.00	11,995.84
01 4404 140 000 9	SPED IDEA PARA	11,895.00	1,354.40	5,618.29	47.23	6,276.71	0.00	6,276.71
01 4404 210 000 9	SPED IDEA FICA	1,938.00	239.91	966.37	49.86	971.63	0.00	971.63
01 4404 220 000 9	SPED IDEA RETIRE	3,404.00	394.80	1,599.05	46.98	1,804.95	0.00	1,804.95
01 4404 230 000 9	SPED IDEA HEALTH	7,467.00	1,558.81	6,071.32	81.31	1,395.68	0.00	1,395.68
01 4404 290 000 9	SPED IDEA LIFE	86.00	10.41	40.76	47.40	45.24	0.00	45.24
4404 SPED IDEA		54,870.00	6,200.87	24,865.95	45.32	30,004.05	0.00	30,004.05
01 4406 110 000 9	BASE 3-4 SPED INSTR	2,329.00	291.13	1,164.52	50.00	1,164.48	0.00	1,164.48
01 4406 210 000 9	BASE 3-4 SPED FICA	84.00	21.91	87.71	104.42	(3.71)	0.00	(3.71)
01 4406 220 000 9	BASE 3-4 SPED RETIR	124.00	28.76	115.04	92.77	8.96	0.00	8.96
01 4406 230 000 9	BASE 3-4 SPED HEALTH	0.00	129.54	493.84	0.00	(493.84)	0.00	(493.84)
01 4406 290 000 9	BASE 3-4 SPED LIFE	5.00	0.79	3.02	60.40	1.98	0.00	1.98
4406 BASE 3-4 SPED		2,542.00	472.13	1,864.13	73.33	677.87	0.00	677.87
01 4410 313 000 0	IDEA OT Therapy Preschool	4,000.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00
01 4410 318 000 0	IDEA PT Therapy Preschool	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 4410 313 000 1	IDEA Speech Teacher Preschool	22,000.00	0.00	0.00	0.00	22,000.00	0.00	22,000.00
01 4410 318 000 1	IDEA Sped Supervision Preschool	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
01 4410 313 000 2	IDEA D/E Audiology Preschool	250.00	0.00	0.00	0.00	250.00	0.00	250.00
01 4410 318 000 2	IDEA Deaf Education Services Preschool	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 4410 313 000 9	IDEA Vision Services Preschool	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 4410 318 000 9	IDEA D/E Psychological Services Preschoo	5,500.00	0.00	0.00	0.00	5,500.00	0.00	5,500.00
4410	IDEA E-P	38,750.00	0.00	0.00	0.00	38,750.00	0.00	38,750.00
01 4700 110 000 9	Vocational Wages	2,400.00	0.00	0.00	0.00	2,400.00	0.00	2,400.00
01 4700 210 000 9	Vocational FICA	183.00	0.00	0.00	0.00	183.00	0.00	183.00
01 4700 220 000 9	Vocational Retire	238.00	0.00	0.00	0.00	238.00	0.00	238.00
01 4700 230 000 9	Vocational Health	300.00	0.00	0.00	0.00	300.00	0.00	300.00
01 4700 290 000 9	Vocational Life	2.00	0.00	0.00	0.00	2.00	0.00	2.00
4700	VOCATIONAL	3,123.00	0.00	0.00	0.00	3,123.00	0.00	3,123.00
01 5000 560 000 1	Computer Equip Elem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 5000 560 000 2	Computer Equip Secon	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000	DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 8000 752 000 2	Activity Transfer	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01 8000 753 000 2	Special Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 8000 754 000 3	Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 8000 755 000 3	Depreciation Fund	213,769.00	0.00	25,000.00	11.69	188,769.00	0.00	188,769.00
01 8000 756 000 3	Lunch Fund	8,072.00	0.00	0.00	0.00	8,072.00	0.00	8,072.00
8000	TRANSFERS (OUTGOING)	236,841.00	0.00	25,000.00	10.56	211,841.00	0.00	211,841.00
000	DISTRICT WIDE	7,258,510.00	476,353.48	1,984,897.75	27.35	5,273,612.25	0.00	5,273,612.25
01	General	7,258,510.00	476,353.48	1,984,897.75	27.35	5,273,612.25	0.00	5,273,612.25

**Ravenna Public Schools
GENERAL FUND
Ending November 30, 2017**

Beginning Balance: **\$3,067,341.60**

Receipts:

Tax Collection (Sherman)	\$16,062.61	
Tax Collection (Buffalo)	\$62,055.34	
Village of Hazard	\$300.00	
Dist. Ed Incentive		
State of NE HAL		
Sale of Prop/Equip.	\$459.15	
Universal Service Fund (E-Rate)		
ESU 10	\$300.00	
IDEA		
Medicaid		
State Aid	\$3,634.00	
State of NE DHHS (MIPS)		
Distance Learning		
Black Hills Rebate HVAC		
Other	\$25.00	
Interest	\$431.06	
Total Receipts:		\$83,267.16

Disbursements:

Board Bills (Nov)	\$487,375.36	
Total Disbursements:		\$487,375.36
Ending Balance:		\$2,663,233.40

Cash on Hand:	\$2,663,233.40	
Outstanding checks	\$63,894.81	
Bank Balance:	\$2,727,128.21	

Investments: **\$152,800.20**

Accounted for as Follows:

General Fund

General Fund Checking	\$2,663,233.40	
CD #42554	\$127,800.20	
CD # 70099 (9 mo)	\$25,000.00	
Total Available:	\$2,816,033.60	\$2,816,033.60

Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
8	Revenue			
01 1110	District Taxes	4,203,812.00	45,482.78	1,336,952.92
01 1111	Sherman Dist Taxes	1,300,000.00	13,279.50	366,205.07
01 1115	Carline	10,000.00	0.00	6,202.04
01 1116	Sherman Carline	3,000.00	0.00	1,782.86
01 1120	Public Power Tax	125,000.00	0.00	0.00
01 1121	Sherm Publ Power Tax	0.00	0.00	0.00
01 1125	Motor Vehicle Taxes	185,000.00	13,572.91	43,045.10
01 1126	Sherman Motor Vehs	40,000.00	2,491.90	7,112.01
01 1130	In Lieu Of Tax	0.00	0.00	0.00
01 1131	Sherm In Lieu Of Tax	0.00	0.00	0.00
01 1210	Tuition Other Dist.	0.00	0.00	0.00
01 1215	DISTANCE LEARNING	20,000.00	0.00	0.00
01 1220	Tuition Individual	0.00	0.00	0.00
01 1230	Tuit Sp Ed Oth Dist.	0.00	0.00	0.00
01 1240	Tuit Sp Ed Individ.	0.00	0.00	0.00
01 1310	Trans. Other Dist.	0.00	0.00	0.00
01 1320	Trans. Individual	0.00	0.00	0.00
01 1330	Trans Sp Ed Oth Dist	0.00	0.00	0.00
01 1340	Trans Sp Ed Individ.	0.00	0.00	0.00
01 1410	Interest On Invest.	2,500.00	431.06	1,180.96
01 1610	Local License Fees	1,500.00	260.00	2,060.00
01 1620	Police Court Fines	0.00	0.00	0.00
01 1700	Other Local Receipts	0.00	0.00	0.00
01 1701	Bond Fund Transfer	0.00	0.00	0.00
01 1790	Driver's Ed	0.00	0.00	0.00
01 1810	KEARNEY FOUND YC	0.00	0.00	0.00
01 1900	AUTISM ACTION PARTNERSHIP	0.00	0.00	0.00
01 1910	RENTAL OF SCHOOL EQUIPMENT & FACILITIES	0.00	0.00	50.00
01 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00
01 2110	Buffalo Co Fines-lic	27,000.00	3,039.65	10,293.26
01 2111	Sherm Fines-license	3,000.00	291.21	837.50
01 2130	Other County Receipt	7,500.00	0.00	0.00
01 2131	Sherman Fines & Fees	0.00	0.00	0.00
01 2140	Non-resident Tuition	0.00	0.00	0.00
01 2210	Svs Unit Payments	0.00	0.00	0.00
01 3110	State Aid	37,149.00	3,634.00	10,902.00
01 3120	Spec. Ed Programs	377,578.00	0.00	0.00
01 3121	Spec. Ed Idea	0.00	0.00	0.00
01 3125	Special Ed Transpor.	100.00	0.00	0.00
01 3130	Homestead Exemption	0.00	0.00	0.00
01 3131	Sherm Homestead Ex	0.00	0.00	0.00
01 3132	PROPERTY TAX CREDIT	0.00	0.00	0.00
01 3135	High Abilt Learners	5,000.00	0.00	5,116.00
01 3136	Prev Yr High Ability Learners	0.00	0.00	0.00
01 3137	KEARNEY	0.00	0.00	0.00
01 3160	Wards Of Court	0.00	0.00	0.00
01 3170	State Vocational	0.00	0.00	0.00
01 3180	Pro-rata Motor Veh.	7,000.00	0.00	1,349.76
01 3181	Sher Pro Rat Moto V	3,000.00	0.00	337.89
01 3190	Other St Apport.	0.00	0.00	0.00
01 3191	Enrollment Option	0.00	0.00	0.00
01 3192	Option Mileage	0.00	0.00	0.00
01 3200	State Apportionment	50,000.00	0.00	0.00
01 3300	School Land Tax	0.00	0.00	0.00
01 3400	Insurance Pre. Tax	0.00	0.00	0.00
01 3512	DIST ED INCENTIVE	20,000.00	0.00	16,421.08
01 3550	School Tech Fund	0.00	0.00	0.00
01 3570	Teacher Evaluation	0.00	0.00	1,530.00
01 3990	Other State Funds	0.00	0.00	0.00
01 4100	Title 1 Carry Over	0.00	0.00	0.00
01 4200	Title 1 Current	40,000.00	0.00	0.00
01 4210	Title 1 NCLB	0.00	0.00	0.00
01 4211	Title 1 Past Year	0.00	0.00	0.00
01 4212	Title IVA INNOVATIVE	0.00	0.00	0.00
01 4213	Title 1 Program Impr	0.00	0.00	0.00

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Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
01 4310	TITLE II, PART A NCLB TCHR QULTY GRANTS	20,000.00	0.00	0.00
01 4311	Title VI Past Year	0.00	0.00	0.00
01 4312	Title VI Current	0.00	0.00	0.00
01 4315	Title V	0.00	0.00	0.00
01 4325	Title IIA Class Size Reduction	0.00	0.00	0.00
01 4327	REAP GRANT	23,629.00	0.00	0.00
01 4401	IDEA PRESCHOOL	0.00	0.00	0.00
01 4402	Preschool Travel	0.00	0.00	0.00
01 4403	Spec Ed Medicaid	0.00	0.00	0.00
01 4404	IDEA Base	0.00	0.00	47,501.00
01 4406	IDEA Pre-school Handicapp	0.00	0.00	2,397.00
01 4410	IDEA E-P	50,000.00	0.00	60,540.00
01 4450	Medicaid in Public School (MIPS)	0.00	0.00	0.00
01 4455	Meccatech(MAAPS)	10,000.00	0.00	0.00
01 4580	EDUCATION JOB MONEY	0.00	0.00	0.00
01 4599	ARRA STATE AID	0.00	0.00	0.00
01 4610	ARRA IDEA PT B K-12	0.00	0.00	0.00
01 4630	ARRA IDEA PRESCH	0.00	0.00	0.00
01 4700	Fed. Vocational	0.00	0.00	0.00
01 4810	ARRA TITLE I	0.00	0.00	0.00
01 4850	UNIVERSAL SERVICE FUND (E-RATE)	0.00	0.00	871.40
01 4900	Other Fed. Non-cat	0.00	0.00	0.00
01 4901	ESU 10/STAR STIPEND	0.00	0.00	0.00
01 4902	ESU10	0.00	300.00	637.99
01 4915	MIGRANT EDUCATION TITLE I	0.00	0.00	0.00
01 4971	ARMS GRANT	0.00	0.00	0.00
01 4985	TITLE IID TECHNOLOGY	0.00	0.00	0.00
01 4995	Tobacco Grant	0.00	0.00	0.00
01 5300	Insurance Adjustment	0.00	0.00	0.00
01 5400	Sale Of Prop & Equip	500.00	459.15	489.15
01 5500	From Other Funds	0.00	0.00	0.00
01 5600	Other Non-revenue	250.00	25.00	4,306.34
01 9000	Non-program Receipts	0.00	0.00	0.00
01 9100	NE ST REVENUE	0.00	0.00	0.00
01 9200	Interlocal Agreement	0.00	0.00	0.00
01	General	<u>6,572,518.00</u>	<u>83,267.16</u>	<u>1,928,121.33</u>
8	Revenue	<u>6,572,518.00</u>	<u>83,267.16</u>	<u>1,928,121.33</u>



2140 W. Grand
 Springfield, MO 65802
 Phone (417)862-0812
 Fax (417)862-8990
 800-369-3951 Toll Free
 Visit us on the web

www.fellersfoodservice.com
 email: sales@fellersfoodservice.com

Invoice 671082

Invoice Date 11/01/17

Please forward to your
 Accounting Department
 for Payment.

An Invoice will not be mailed.

Bill To: RAVENNA PUBLIC SCHOOLS
 41750 CARTHAGE RD
 RAVENNA, NE 68869
 U.S.A.

Ship To: RAVENNA PUBLIC SCHOOLS
 41750 CARTHAGE RD
 ATTN: KEN SCHROEDER
 RAVENNA, NE 68869
 PH. 308/452-3249 FAX 308/452-3172

Phone: 308/452-3249 Fax: 308/452-3172

Phone: 308/452-3249 Fax: 308/452-3172

Customer		Ship Via		F.O.B.		Terms		
RE4175		UPS GROUND				NET 30 DAYS		
Purchase Order Number				S/P	ENT	Order Date	Our Order Number	
1718-152				JWR	JWR	09/21/17	124515	
Qty Ordered	U/M	Quantity Shipped	Item Number	A/Q #		Unit Price		Extended Price
		Back Ordered	Item Description	Discount %	Tax			
108	EA	108	99N4398035			5.70		615.60
		0	CARLISLE TRAY, 6-COMP, 10" X 14", CAFE BLUE HVT WT. MELAMINE			N		
1	EA	1	SHIP-UPSGND			49.40		49.40
		0	OUT BOUND UPS GROUND SHIPMENT			N		
<p>06 1105 610 0000</p>								
<p>In-store credit only for accepted returns occurring more than 30 days from date of purchase.</p>								
<p>I grant Fellers Food Service Equipment LLC., ("FFSE") a security interest in this merchandise until paid. A copy of this invoice and approval is required for returns or warranty claims. Any products purchased from FFSE, remain the property of FFSE until paid in full. All accounts are COD unless otherwise approved. A late fee of 1.5% per month may be charged on past due accounts.</p>								
Signed X _____						Nontaxable Subtotal	665.00	
Print X _____						Taxable Subtotal	0.00	
						Tax	0.00	
						Total Invoice	665.00	
						Paid Amount	0.00	
						Balance Due	665.00	

Ravenna Public Schools

P.O. Box 8400
 41750 Carthage Rd.
 Ravenna, NE 68869
 Phone: 308.452.3249
 Fax: 308.452.3172

PURCHASE ORDER

DATE: 9/18/2017
 P.O. # 1718-152
 Bill To: Office of Supt.

Tax Exemption No. 05-627933

VENDOR

Opaa!
 100 Chesterfield
 Business Parkway
 Suite 310
 Chesterfield, MO 63005

SHIP TO

Ken Schroeder

 Ravenna Public Schools
 41750 Carthage St
 Ravenna, NE 68869

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
	Serving trays for the food nutrition program	108	5.70	615.60
	Freight Charge (See Note on Original Quote)			49.40
	These were ordered through Opaa!			0.00
				0.00
	A Form 13-Tax Exempt Form was provided to the company to facilitate the purchase.			0.00
				0.00
	This will be a district purchase, as it is outside of the scope of the food service management contract we signed with the company and is not included in the contract, as part of their services.			0.00
				0.00
				0.00
				0.00
				0.00

Other Comments or Special Instructions

SUBTOTAL	\$665.00
TAX RATE	0.000%
TAX	\$0.00
S & H	\$0.00
OTHER	\$0.00
TOTAL	\$665.00

Kenneth E Schroeder

 Authorized by

9/18/2017

 Date



Quote

08/23/2017

To:
 Opa Food Management
 Kevin Collins
 100 Chesterfield Business Pkwy
 Chesterfield, MO 63005
 636-812-0777 101

Project:
 Ravenna, NE Public Schools
 41750 Carthage Rd.
 Ravenna, NE 68869

From:
 Fellers Food Service Equipment
 John Roberts CFSP
 2140 W. Grand
 Springfield, MO 65802
 (417) 862-0812
 (417) 827-2221 (Cell)
 (417) 862-8990 (Fax)

Item	Qty	Description	Sell	Sell Total
1	108 ea	PLASTIC COMPARTMENT TRAY	5.70	615.60
		Carlisle Model No. 4398035 Compartment Tray, 14"L x 10"W, left-handed, rectangular, 6- compartments: (3) small upper, (2) large lower and (1) flatware, stain, scratch and break resistant, dishwasher safe, melamine, café blue, NSF		
			ITEM TOTAL:	615.60



Merchandise	615.60
Freight	\$49.68 40
Total	665.28 665.00

ATTENTION

*All prices are good for 90 days from the date of this quote.

*As per phone conversation with Lee Lejka on 9-19-17 @
 3:32, freight cost are adjusted to \$49.40 for
 a new total for purchase of \$ 108 trays.
 Ken Schneider
 9-19-17*

Invoice



Page	1/1
Invoice	NE00011472
Date	11/30/2017

Bill to:

Opaa! Food Mgt. of NE, LLC

100 Chesterfield Business Parkway
Chesterfield, MO 63005-3005

Ravenna Public Schools

41750 Carthage Road PO Box 8400
Ravenna, NE 68869-8869

Customer ID	Description	Payment Terms		
NE0007	NOVEMBER 2017 CONTRACT SERVICES	0%0/NET30		
Quantity	Itemized	Meal Equivalent	Unit Price	Total
5787.00	Student Lunches		\$2.4900	\$14,409.63
1310.00	Student Breakfasts		\$1.2450	\$1,630.95
791.84	A la Carte	\$2747.70 ÷ 3.4700	\$2.4900	\$1,971.69
190.78	Vended Sales	\$662.00 ÷ 3.4700	\$2.4900	\$475.04
226.01	Adult Lunches	\$784.25 ÷ 3.4700	\$2.4900	\$562.76
2.16	Adult Breakfasts	\$7.50 ÷ 3.4700	\$2.4900	\$5.38
491.00	Preschool Snack		\$0.4000	\$196.40
1605.00	K-3 Milk		\$0.3500	\$561.75
359.00	Preschool Milk		\$0.2500	\$89.75
1.00	Actual Commodity Credit		(\$2164.4100)	(\$2,164.41)

NOTES:

Total	\$17,738.94
--------------	-------------

06 1100 390 000 0

Kenneth E. Schroeder
12-1-17

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID 06		Fund Number 06 Lunch		
	671082	Fellers Food Service Equipment, LLC	11/01/2017	665.00
06 1100 690 000 0		Other Supplies		665.00
Total		Fellers Food Service Equipment, LLC		<u>665.00</u>
	NE00011472	Opaa! Food Mgt. of NE, LLC	11/30/2017	17,738.94
06 1100 390 000 0		OTHER PURCHASED SERVICES		17,738.94
Total		Opaa! Food Mgt. of NE, LLC		<u>17,738.94</u>
Fund Number 06				<u>18,403.94</u>
Checking Account ID 06				<u>18,403.94</u>

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
06	Lunch							
06 1100 120 000 0	Sub Salaries	0.00	256.58	1,616.46	0.00	(1,616.46)	0.00	(1,616.46)
06 1100 130 000 0	Overtime Salaries	0.00	37.25	1,237.66	0.00	(1,237.66)	0.00	(1,237.66)
06 1100 140 000 0	Salary	0.00	5,944.04	23,919.67	0.00	(23,919.67)	0.00	(23,919.67)
06 1100 210 000 0	Fica	0.00	390.88	1,716.13	0.00	(1,716.13)	0.00	(1,716.13)
06 1100 220 000 0	Retirement	0.00	590.83	2,485.01	0.00	(2,485.01)	0.00	(2,485.01)
06 1100 230 000 0	Health Insurance	0.00	1,115.39	3,188.36	0.00	(3,188.36)	0.00	(3,188.36)
06 1100 290 000 0	Life Ins	0.00	14.00	48.00	0.00	(48.00)	0.00	(48.00)
06 1100 390 000 0	OTHER PURCHASED SERVICES	0.00	17,738.94	67,364.58	0.00	(67,364.58)	0.00	(67,364.58)
06 1100 690 000 0	Other Supplies	0.00	665.00	665.00	0.00	(665.00)	0.00	(665.00)
06 1100 691 000 0	Other Misc.	0.00	0.00	5,250.51	0.00	(5,250.51)	0.00	(5,250.51)
1100	SALARIES	0.00	26,752.91	107,491.38	0.00	(107,491.38)	0.00	(107,491.38)
000	DISTRICT WIDE	0.00	26,752.91	107,491.38	0.00	(107,491.38)	0.00	(107,491.38)
06	Lunch	0.00	26,752.91	107,491.38	0.00	(107,491.38)	0.00	(107,491.38)

**Ravenna Public School
Lunch Fund Report
Ending November 30, 2017**

Beginning Balance: \$ 14,272.50

RECEIPTS:

Deposit \$ 28,813.78

Interest \$ 2.86

Total Receipts: \$ 28,816.64

DISBURSEMENTS:

Lunch Bills \$ 30,443.75

Outstanding Checks \$ (1,638.69)

Total Disbursements: \$ 28,805.06

Bank Balance: \$ 14,284.08

Book Balance: \$ 12,645.39

Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
8	Revenue			
06 1410	Interest	0.00	2.86	8.56
06 2000	Federal Reimbursment	0.00	0.00	0.00
06 2001	Special Milk	0.00	0.00	0.00
06 2100	State Reimbursement	0.00	0.00	0.00
06 2200	Breakfast	0.00	0.00	0.00
06 3000	Student Lunches	0.00	14,137.47	41,897.03
06 3100	Student Alacarte	0.00	662.00	1,166.95
06 3200	Adult Lunches	0.00	738.32	2,539.61
06 3300	Adult Alacarte	0.00	0.00	0.00
06 3400	Milk	0.00	0.00	0.00
06 3401	SPECIAL MILK	0.00	0.00	0.00
06 3500	Student Breakfast	0.00	0.00	0.00
06 3501	Stu Breakfast Alaca	0.00	0.00	0.00
06 3600	Adult Breakfast	0.00	0.00	0.00
06 3601	Adult Breakf Alacart	0.00	0.00	0.00
06 3800	State Lunch Reimb.	0.00	0.00	0.00
06 3900	State Breakfast Reimb.	0.00	0.00	0.00
06 4000	Federal Reimbursment	0.00	11,054.48	27,362.29
06 4001	Special Milk	0.00	95.02	231.22
06 4002	Breakfast	0.00	2,126.49	5,547.02
06 5000	Trans From Savings	0.00	0.00	0.00
06 5500	School Dist Contrib.	0.00	0.00	0.00
06 5600	Other Income	0.00	0.00	0.00
06 6000	Other Income	0.00	0.00	5,250.51
06 6002	Interest	0.00	0.00	0.00
06 6003	Headstart Stu Brkfa	0.00	0.00	0.00
06 6004	Headstart Adu Brkfa	0.00	0.00	0.00
06 9000	Non Program Receipts	0.00	0.00	0.00
06	Lunch	0.00	28,816.64	84,003.19
8	Revenue	0.00	28,816.64	84,003.19

Board of Education Regular Meeting

High School Library

41750 Carthage Road

Ravenna, NE 68869

Monday, November 13, 2017 8:00 PM

Marilyn Bohn: Present

Misti Fiddelke: Present

Ryan Osten: Present

Tara Schirmer: Present

Dawn Standage: Present

Marc Vacek: Present

1. Call to Order and Roll Call - Open Meeting Law
2. Excuse Absent Board Members
3. The Pledge of Allegiance
4. Approval of Agenda
Motion to approve the agenda passed with a motion by Marc Vacek and a second by Tara Schirmer.
5. Financial Report
6. Consent Agenda
Motion to approve the consent agenda passed with a motion by Ryan Osten and a second by Tara Schirmer.
 - 6.1. Discuss, consider, and take all necessary action to minutes
 - 6.2. Discuss, consider, and take all necessary action to bills
 - 6.3. Declare old track and basketball uniforms as surplus for sale or immediate disposal
7. Request to Address the Board and Correspondence-Mr. Kevin Lockhorn
8. Blue Jay Celebration of Success-Libby Clark-Celebrating and Appreciating Student Art

9. ABC Bluejay Staff Member of the Month-Ken Schroeder

10. Information and Action Items

10.1. Discuss, consider, and take all necessary action to approving interlocal agreement between Ravenna Public Schools & Palmer Public Schools for Distance Learning Art Classes

Motion to approve interlocal agreement between Ravenna Public Schools & Palmer Public Schools for Distance Learning Art Classes passed with a motion by Tara Schirmer and a second by Marc Vacek.

10.2. Discuss, consider, and take all action necessary to bids for replacement of proofing/heat cabinet

10.3. Discuss, consider, and take all necessary action to awarding bid for engineering services for Phase 2 of HVAC Elementary Project & Fire Alarm, Intercom, and Bell System

Motion to award bid for engineering services for Phase 2 of HVAC Elementary Project, Fire Alarm, Intercom, and Bell System passed with a motion by Marc Vacek and a second by Tara Schirmer.

10.4. Discuss, consider, and take all necessary action to the annual 2016-17 school district financial audit

Motion to approve annual 2016-17 school district financial audit passed with a motion by Dawn Standage and a second by Ryan Osten.

11. Discussion Items

11.1. Property Tax Meeting Invitation

11.2. Discuss, consider, and take all action necessary to Policy Series 5000 in conjunction with continuous policy review

11.3. Discuss, consider, and take all action necessary to Football Declaration for next two-year cycle

11.4. Discuss, consider, and take all action necessary to updating and discussing the possibility of adding bowling as a school sponsored NSSA activity

11.5. Discuss, consider, and take all action necessary to negotiations with the REA (Executive Session @ Approximately 9:00 PM)

Motion to go into executive session for the purpose of negotiating with the REA at 9:15 PM
Passed with a motion by Dawn Standage and a second by Tara Schirmer. The board came out of executive session at 10:15 PM.

11.6. Discuss, consider, and take all necessary action to Capital Improvement Plan Review

11.7. Discuss, consider, and take all necessary action to Board Member Appointments to the Ravenna Public Schools Foundation

11.8. Discuss, consider, and take all action necessary to the superintendent's evaluation and contract

12. Elementary Principal's Report

13. Secondary Principal's Report

14. Superintendent's Report

15. Positive Comments

Thanks to all who attended the Ravenna Public Schools Foundation's "BLUE & WHITE NIGHT". -Ryan Osten

Congratulations to the One-Act Cast and Crew for a very successful first performance at the Kearney Play Festival and receiving a perfect score from all three judges. We wish you a successful season. -Marc Vacek

Great job, students and staff, with the Veteran's Day Program! The music and program were an awesome tribute to our veterans! -Dawn Standage

Congratulation to Sara Bock on her teaching recognition award from NTV! -Ravenna Board of Education

16. Adjournment

Motion to adjourn at 10:44 PM Passed with a motion by Tara Schirmer and a second by Ryan Osten.

3003
Bid Letting and Contracts

1. General Bidding Policy

- a) At the discretion of the board, contracts may be oral or written, formal or informal, expressed or implied, or true or quasi contracts.
- b) The quality of the product and its suitability for the purpose for which it will be used, not price alone, shall be considered in determining the awarding of contracts.
- c) The board reserves the right to reject any or all bids.

2. Informal Bidding for Moderate Purchases

- a) Written or verbal quotes may be requested on orders of supplies and equipment, new construction, or repair and renovation, when the estimated cost is between \$2,000 and \$5,000. These quotes may be accepted without board action.

3. Formal Bidding for Major Purchases and Construction

- a) The board or superintendent may solicit either quotes or bids for the provision of large orders of supplies and equipment, new construction, repair or renovation, if the estimated amount for the supplies and/or equipment exceeds \$5,000.00.
- b) Pursuant to section 73-106 of the Nebraska statutes, the board will advertise for bids when the contemplated expenditure of the project exceeds \$100,000 for the construction, remodeling or repair of a school-owned building or for site improvement.
- c) In projects that involve professional engineering or architecture, the board will have a registered professional engineer or architect prepare the plans, specifications, and estimates when the anticipated cost of the project exceeds \$100,000.
- d) Advertising for Bids
 - 1) The superintendent or designee will arrange to advertise for

bids under this section by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

- 2) Nothing in this policy shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

e) Bid Documents

- (1) The bid documents shall identify the day upon which the bids shall be returned, received or opened and shall identify the hour at which the bids will close or be received or opened.
- (2) The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.
- (3) Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.
- (4) If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.
- (5) Sealed bids will be opened in a place and at the specific time stated in the bid form. Bidders shall be notified of the opening and invited to be present.
- (6) The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications.

4. **Use of State-Wide Cooperative Purchasing Program.** The administrative team may, in its discretion, use a Nebraska a state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.

5.

Adopted on: May 8, 2017

Revised on: _____

Reviewed on: _____

Purchase Agreement

11/14/2017



To:
 Ravenna School Lunch
 Ken Schroeder
 41750 Carthage Road
 Ravenna, NE 68869
 308-470-0502 (Contact)

Project:
 Ravenna School Lunch

From:
 Cash-Wa Distributing Co.
 Randy Kratochvil
 401 West 4th Street
 Kearney, NE 68848
 800-652-0010 EXT. 7241
 FAX (308) 234-4372

Customer 126490

Job Reference Number: 2543

Item	Qty	Description	Sell	Sell Total
<u>1</u>	1 ea	PROOFER CABINET, MOBILE Metro Model No. C519-CFC-U C5™ 1 Series Heated Holding & Proofing Cabinet, mobile, full height, non-insulated, clear polycarbonate door, removable bottom mount control module, thermostat to 190°F, universal wire slides on 3" centers, adjustable on 1-1/2" increments (18) 18" x 26" or (34) 12" x 20" x 2-1/2" pan capacity, 5" casters (2 with brakes), aluminum, 120v/60/1-ph, 2000 watts, 16.7 amps, NEMA 5-20P, cULus, NSF Delivered Price. Plus Sales Tax if applicable. Cash Wa stock item #809337.	\$1,895.00	\$1,895.00
			ITEM TOTAL:	\$1,895.00
			Merchandise	\$1,895.00
			Total	\$1,895.00

****** Prices Good for 30 days******

All material is guaranteed to be specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars(\$ _____).

_____ CWD requires a 30% deposit on all special order equipment before the order is placed.

_____ CWD requires a 50% deposit on all custom special order equipment before the order is placed.

Direct Ship Items: Please note it is the responsibility of the customer to file all freight claims directly with the freight company. CWD will not file any direct shipment claims with the freight companies on direct shipments. Please check all items thoroughly at time of delivery and address any issues with the carrier at the time of delivery. We strongly suggest that on direct shipments that boxes are opened and inspected thoroughly at time of delivery before transporter leaves the job site as concealed damage also needs to be reported directly to shipper. All freight companies have a window of time to report concealed damage otherwise they are not responsible and either is CWD.

ITEM 300135-A REPORTING CONCEALED DAMAGE

(a) When damage to, or loss of, contents of a shipping container is discovered by the consignee that could not have been determined at time of delivery it must be reported by the consignee to the delivering carrier upon discovery. (b) Reports must include a request for inspection by the carrier's representative. (c) Notice of loss or damage and request for inspection may be given by telephone or in person, but in either event must be confirmed by a written or electronic communication. (d) While awaiting inspection by carrier, the consignee must hold the shipping container and its contents in the same condition they were in when damage was discovered, insofar as it is possible to do so. (e) **Unless otherwise specified by the carrier, notice of loss or damage should be provided to the carrier within five (5) business days from the date of delivery.** (f) If five (5) business days, or such other period as specified by the carrier, pass between the date of delivery of the shipment by carrier and date of report of loss or damage and request for inspection by consignee, it is incumbent upon the consignee to offer reasonable evidence to the carrier's representative when inspection is made that loss or damage was not incurred by the consignee after delivery of shipment by carrier.

SUPPLEMENT 1 TO NMF 100-AO PROCEDURES GOVERNING THE INVESTIGATION AND DISPOSITION OF FREIGHT CLAIMS FOR LOSS OR DAMAGE

Only participants in the NMFC® at the time the transportation occurs may use the provisions herein. 14 For explanation of abbreviations and reference marks, see last page of this Supplement. ©NMFTA 2015 ITEM 300135-A-Continued (g) Reasonable evidence includes, but is not limited to: 1. Identifying the party(ies) responsible for unloading, 2. Identifying the chain of custody of the article, including prior transportation by any mode, 3. Location(s) of the article(s) once the shipment was received until the damage was noted, 4. Any mechanical or physical handling by the consignee subsequent to delivery by the carrier. (h) If a clear delivery receipt is available on the shipment, e.g. no damage or shortage is noted, the claimant must provide documentation showing that damage or loss occurred prior to delivery

CWD Distributing payment terms for all special or custom order equipment is 7 days from date of invoice.

CWD may file a UCC1 form with the state on all equipment purchased over \$1000.00

_____ If this is a Proposal for an Exhaust System, the customer must meet all NFPA 96 Exhaust Hood Codes &/oral Local & State Codes approved by Local Fire Marshall. If not all Codes are met CWD cannot and will not install any of the food service equipment that is to be located under this exhaust system.

Any alterations or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado, and other necessary insurance upon above work. Workman's compensation and public liability insurance on above work to be taken out by:

Respectfully Submitted _____
Cash-Wa Distributing

ACCEPTANCE OF PROPOSAL- the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. Remainder payment due within terms upon delivery.

Company: _____

Date: _____

Signature: _____

Thank You
Randy Kratochvil- Equipment Sales Specialist
randy.kratochvil@cashwa.com

Acceptance: Kenneth E. Schroeder Date: 11-14-17
Printed Name: Kenneth E. Schroeder
Project Grand Total: \$1,895.00



Item # _____

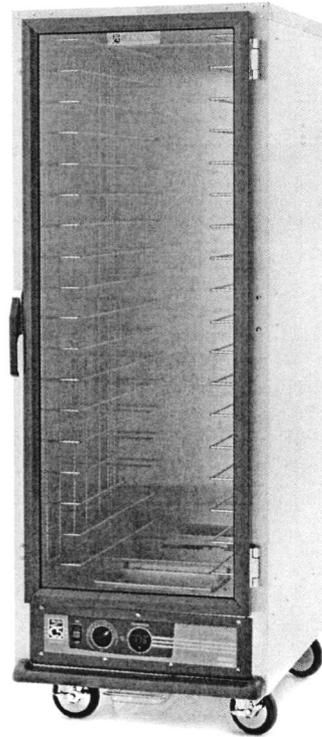
Job _____

METRO C5 1 Series Non-Insulated Heated Holding and Proofing Cabinets

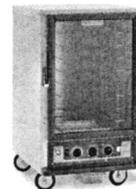
13.91

Metro C5 1 Series Non-Insulated Heated Holding and Proofing Cabinets

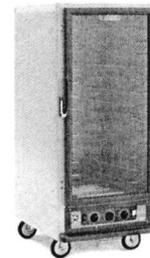
- Control:** Three holding modules are available. All feature an easy-to-read digital thermometer, recessed control dials, a master on/off switch, and power indicator lights.
 - Combination Module:** At the flip of a switch change from heated holding mode to proofing mode. Individual analog controls for temperature and humidity levels.
 - Holding Module:** For heated holding applications. Analog temperature control and a passive humidity generation system.
 - Proofing Module:** For proofing applications only. Individual analog controls for temperature and humidity levels.
- Performance:** All modules provide fast heat-up and recovery through a thermostatically controlled, forced air heating system.
- Sizes:** C5 1 Series cabinets are available in Full Height (69³/₄", 1772mm), ³/₄ Height (57³/₄", 1467mm), and ¹/₂ Height (42³/₄", 1086mm) sizes.
- Doors:** Clear polycarbonate doors provide visibility of the contents of the cabinet without the heat loss associated with opening the door.
- Capacity:** Three slide styles provide maximum holding capacity.
 - Universal:** Adjustable wire slides, with SiteSelect™, hold 18"x26" sheet, 12"x20" steam table, 2/1 or 1/1 GN pans, and adjust on 1¹/₂" (38mm) increments.
 - Lip Load:** Fixed aluminum extrusions hold 18"x26" sheet pans on 1¹/₂" (38mm) increments.
 - Fixed Wire:** Fixed slides hold 18"x26" sheet table, 12"x20" steam table, 2/1 GN, or 1/1 GN pans on 3" (76mm) increments.
- Removable Module:** All modules are removable, without tools, for easy cleaning of the cabinet interior. Future module upgrades or changes can occur without cabinet body replacement.
- Reliability:** Reliability and durability are designed into every C5. High quality components provide a long life of worry-free use.



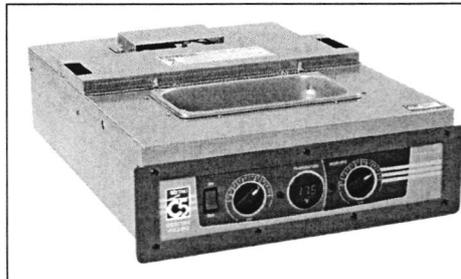
Full Height Fixed Slides Holding Module



¹/₂ Height Fixed Slides Combination Module



³/₄ Height Fixed Slides Combination Module



1 Series Removable Control Modules

- Holding Module:** Hot holding at higher temperatures without moisture control.
- Proofing Module:** Proofing at lower temperatures. Heat and moisture control for proofing applications.
- Combination Module:** Hot holding and proofing. Moisture control at lower temperatures (proofing).



InterMetro Industries Corporation
 North Washington Street
 Wilkes-Barre, PA 18705
 www.metro.com



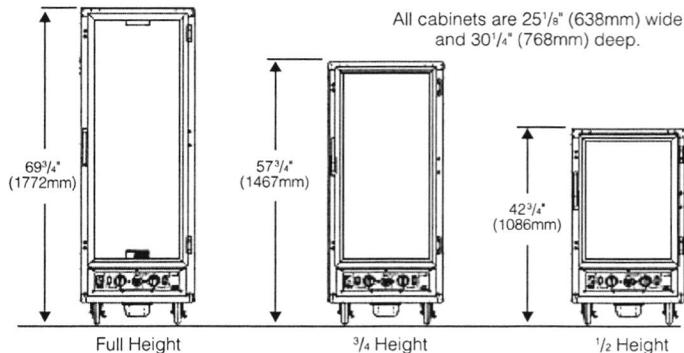
13.91

C5 1 Series Non-Insulated Heated Holding and Proofing Cabinets



C5 1 Series Non-Insulated Heated Holding and Proofing Cabinets

Specifications



- **Cabinet Material:** .063" (1.8mm) aluminum, natural interior, brushed exterior with .125" (3.2mm) aluminum chassis.
- **Casters:** Four casters with 5" (127mm) donut neoprene wheel, double ball bearing swivel, ball bearing axel, nickel plated, two with brake.
- **Clear Doors:** Extruded aluminum powder coated frame with .090" (2.3mm) polycarbonate window.
- **Hinges:** Field reversible, double hinged, 180° swing, with long-life nylon bearings.
- **Gaskets:** High temperature, door mounted, Santoprene gaskets.
- **Latches:** Polymer, high-strength, magnetic pull latch with lever-action release.
- **Universal Slides:** 1/4" (6.4mm) dia. nickel-chrome electroplated wire, adjustable on 1 1/2" (38mm) increments.
- **Lip Load Slides:** 1 1/2"x1/2"x.063" (38x38x1.8mm) extruded aluminum channel slides, 1 1/2" (38mm) fixed spacing.
- **Fixed Wire Slides:** 1/4" (6.4mm) dia. nickel-chrome electroplated wire, welded on 3" (76mm) spacing.
- **Drip Trough:** Smooth polymer drip trough with catch pan.
- **Holding Modules:** Removable without tools, digital thermometer, recessed control dials, master on/off switch, "Power On" light, water pan, ball bearing blower forced air system, 7 1/2' cord, UL, CUL, and NSF Listed.

Electrical and Performance:

- **Combination Module:** 2000 Watt, 120 Volts, 60 Hz., single phase, 16.7 Amps. 80°F to 190°F operating temperature range. 95% RH at 95°F. NEMA 5-20P plug.
- **Holding Module:** 2000 Watt, 120 Volts, 60 Hz., single phase, 16.7 Amps. 80°F to 190°F operating temperature range. NEMA 5-20P plug.
- **Proofing Module:** 1440 Watt, 120 Volts, 60 Hz., single phase, 12 Amps. 80°F to 120°F operating temperature range. 95% RH at 95°F. NEMA 5-15P plug.
- **Slide Capacities:**

Cabinet Size	Universal Wire Pan Capacity**				Lip Load Pan Capacity	Fixed Wire Pan Capacity	
	Slide Pairs Provided	Max.*	18"x26"	12"x20"x2.5" GN 1/1		18"x26"	12"x20"x2.5" GN 1/1
Full Height	18	37	18	34	35	18	34
3/4 Height	14	29	14	26	27	14	26
1/2 Height	8	17	8	16	17	8	16

*Maximum number of slide pairs @ 1 1/2" spacing. Additional slide pairs ordered separately.
 **Capacity based on standard number of slides provided.

All Metro Catalog Sheets are available on our website: www.metro.com



InterMetro Industries Corporation

North Washington Street • Wilkes-Barre, PA 18705 • 570.825.2741
 Fax: 800.638.9263 (East Coast/Canada) • Fax: 800.638.3292 (West Coast)

FOR PRODUCT INFORMATION/CUSTOMER SERVICE:
 U.S./Canada/Latin America: 1.800.992.1776 • Europe: +31.76.587.7550
 Asia/Pacific: +65.6567.8003 • Middle East/Africa: +971.4.811.8286

Information and specifications are subject to change without notice. Please confirm at time of order

L03-269
 Rev. 05/12
 Printed in U.S.A.

Cabinet Height
 9 = Full Height
 7 = 3/4 Height
 5 = 1/2 Height

Module Type
 C = Combination
 H = Heated Holding
 P = Proofing

Slide Type
 U = Universal Wire
 4 = Fixed Wire
 L = Lip Load Aluminum

C519-CFC-U

For Combination and Holding Module Cabinets (120V, 16A, 60Hz, 2000W)

Door Style
 FC = Full Length Clear

For Proofing Module Cabinets (120V, 12A, 60Hz, 1440W)

Export Model Number Description

C519-CXFC-U

Add "X" for Export Cabinets
 For Combination and Holding Modules (220-240V, 7.6-8.3A, 50/60Hz, 1681-2000W)
 For Proofing Modules (220-240V, 5.5-6A, 50/60Hz, 1210-1440W)

Models with Accessories or Options

C519-CFC-UA

An "A" suffix indicates that accessories need to be factory assembled to the cabinet. Order accessories separately.

Options/Accessories

- Small Item Shelf (C5-SHELF-S)
- Stainless Steel Legs (C5-SSLEGS)
- Universal Slide Pair, Chrome (C5-USLIDEPR-C)
- 6" Casters (C5-6CASTER)
- Rear Rigid Casters (C5-5RDGCSTR)
- Travel Latch (C5-TRVL)
- Flush Door Latch (C5-LATCHFLUSH-1)
- Rear Push Handle (C5-RHANDLE)
- Perimeter Bumper (C5-PERMBUMP-1)
- Straight Plug, 20 Amp, 120V (C5-STRPLG-20)
- Straight Plug, 15 Amp, 120V (C5-STRPLG-15)
- Factory Left-Hand Hinging (DD3768)
- Stainless Steel Universal Slides (please call)

Metro Heated cabinets are for hot food holding applications only.

Purchase Agreement

11/10/2017



To:
Ravenna School Lunch
Ken Schroeder
41750 Carthage Road
Ravenna, NE 68869
308-470-0502 (Contact)

Project:
Ravenna School Lunch

From:
Cash-Wa Distributing Co.
Randy Kratochvil
401 West 4th Street
Kearney, NE 68848
800-652-0010 EXT. 7241
FAX (308) 234-4372

Customer 126490

Job Reference Number: 2543

Item	Qty	Description	Sell	Sell Total
<u>1</u>	1 ea	PROOFER CABINET, MOBILE Cres Cor Model No. 121-PH-UA-11D Proofer/Hot Cabinet, non-insulated, removable bottom heater, wire universal slides for 12" x 20" thru 18" x 26" pans, on 4-1/2" centers, adjustable on 1-1/2", capacity (11) 18" x 26" sheet pans or (22) 12" x 20" pans, aluminum construction, field reversible Lexan door, integral drip trough, (4) 5" swivel casters (2) braked, CSA, cCSAus	\$2,649.00	\$2,649.00
	1 ea	Standard Warranty: 90 day labor with 1 yr parts warranty		
	1 ea	120v/60/1-ph, 1920 w, 16.0 amps, NEMA 5-20P, 6' 12/3 ga. power cord, standard		
	1 ea	Right-hand door swing, standard		
	1 ea	121-PH-UA-11D Freight Program	\$150.00	\$150.00
		Delivered Price. Plus Sales Tax if applicable.		
			ITEM TOTAL:	\$2,799.00
<u>2</u>	1 ea	PROOFER CABINET, MOBILE Cres Cor Model No. 121-PH-1818D Proofer/Hot Cabinet, non-insulated, deluxe, removable bottom heater, capacity (18) 18" x 26" sheet pans or (36) 12" x 20" pan slides on 3" centers, field reversible Lexan door, integral drip trough, (4) 5" swivel casters (2) braked, Hi-Tensile aluminum construction, CSA, cCSAus	\$2,519.00	\$2,519.00
	1 ea	Standard Warranty: 90 day labor with 1 yr parts warranty		
	1 ea	120v/60/1-ph, 1920 w, 16.0 amps, NEMA 5-20P, 6' 12/3 ga. power cord, standard		
	1 ea	Right-hand door swing, standard		
	1 ea	121-PH-1818D Freight Program	\$150.00	\$150.00
		Delivered Price. Plus Sales Tax if applicable.		
			ITEM TOTAL:	\$2,669.00

Merchandise	\$5,468.00
Total	\$5,468.00

****** Prices Good for 30 days******

All material is guaranteed to be specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars(\$).

_____ CWD requires a 30% deposit on all special order equipment before the order is placed.
 _____ CWD requires a 50% deposit on all custom special order equipment before the order is placed.

Direct Ship Items: Please note it is the responsibility of the customer to file all freight claims directly with the freight company. CWD will not file any direct shipment claims with the freight companies on direct shipments. Please check all items thoroughly at time of delivery and address any issues with the carrier at the time of delivery. We strongly suggest that on direct shipments that boxes are opened and inspected thoroughly at time of delivery before transporter leaves the job site as concealed damage also needs to be reported directly to shipper. All freight companies have a window of time to report concealed damage otherwise they are not responsible and either is CWD.

Supplement 1 to NMF 100-AO, effective April 18, 2015

ITEM 300135-A REPORTING CONCEALED DAMAGE

(a) When damage to, or loss of, contents of a shipping container is discovered by the consignee that could not have been determined at time of delivery it must be reported by the consignee to the delivering carrier upon discovery. (b) Reports must include a request for inspection by the carrier’s representative. (c) Notice of loss or damage and request for inspection may be given by telephone or in person, but in either event must be confirmed by a written or electronic communication. (d) While awaiting inspection by carrier, the consignee must hold the shipping container and its contents in the same condition they were in when damage was discovered, insofar as it is possible to do so. (e) **Unless otherwise specified by the carrier, notice of loss or damage should be provided to the carrier within five (5) business days from the date of delivery.** (f) If five (5) business days, or such other period as specified by the carrier, pass between the date of delivery of the shipment by carrier and date of report of loss or damage and request for inspection by consignee, it is incumbent upon the consignee to offer reasonable evidence to the carrier’s representative when inspection is made that loss or damage was not incurred by the consignee after delivery of shipment by carrier.

SUPPLEMENT 1 TO NMF 100-AO PROCEDURES GOVERNING THE INVESTIGATION AND DISPOSITION OF FREIGHT CLAIMS FOR LOSS OR DAMAGE

Only participants in the NMFC® at the time the transportation occurs may use the provisions herein. 14 For explanation of abbreviations and reference marks, see last page of this Supplement. ©NMFTA 2015 ITEM 300135-A-Continued (g) Reasonable evidence includes, but is not limited to: 1. Identifying the party(ies) responsible for unloading, 2. Identifying the chain of custody of the article, including prior transportation by any mode, 3. Location(s) of the article(s) once the shipment was received until the damage was noted, 4. Any mechanical or physical handling by the consignee subsequent to delivery by the carrier. (h) If a clear delivery receipt is available on the shipment, e.g. no damage or shortage is noted, the claimant must provide documentation showing that damage or loss occurred prior to delivery

CWD Distributing payment terms for all special or custom order equipment is 7 days from date of invoice.

CWD may file a UCC1 form with the state on all equipment purchased over \$1000.00

_____ If this is a Proposal for an Exhaust System, the customer must meet all NFPA 96 Exhaust Hood Codes &/oral Local & State Codes approved by Local Fire Marshall. If not all Codes are met CWD cannot and will not install any of the food service equipment that is to be located under this exhaust system.

Any alterations or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado, and other necessary insurance upon above work. Workman's compensation and public liability insurance on above work to be taken out by:

Respectfully Submitted _____
Cash-Wa Distributing

ACCEPTANCE OF PROPOSAL- the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.
Remainder payment due within terms upon delivery.

Company: _____

Date: _____

Signature: _____

Thank You
Randy Kratochvil- Equipment Sales Specialist
randy.kratochvil@cashwa.com

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$5,468.00



JOB: _____

ITEM NO: _____

NON-INSULATED PROOF/HOT CABINET MODEL 121-PH-UA-11D

FEATURES AND BENEFITS:

- Non-Insulated versatile proof/hot cabinet. Use as a proofer to produce quantities of uniformly raised dough or as a holding cabinet to keep prepared foods at serving temperatures.
- Powerful, yet efficient, heating system maintains the right combination of heat and humidity to properly proof or hold products.
- 2000 Watt cabinet holds foods at up to 180°F (82°C.); proofing with 960 Watts allows for temperatures of 80°F (26.5°C) to 95°F (35°C), with relative humidity of 95%.
- Body constructed of non-corrosive, Hi-Tensile aluminum for strength and ease of mobility.
- Field reversible Lexan door allows for viewing products. Perimeter door gasket minimizes heat loss. Standard with right hand hinging; left hand hinging available upon request.
- Magnetic latch secures door during transport.
- Eleven sets of chrome plated wire universal angles accommodate a large variety of pan sizes on adjustable 1-1/2" centers.
- Controls accessible without opening door; allows adjustment without interrupting process.
- Slanted control panel has easy-to-read thermometer; entire power assembly removable for cleaning and maintenance.
- Integral drip trough on front keeps traffic area dry, safer.
- Heavy duty 5" swivel casters, two with brakes. Provides mobility when fully loaded.



121-PH-UA-11D



ACCESSORIES and OPTIONS (Available at extra cost):

- Dutch Doors
- Extra Universal Angles
- Corner Bumpers
- Side and Rear Bumper
- Various Caster Options
- Digital Thermometer
- Push Handle
- Bail Handles
- Lock Hasp
- 208 or 240 Volt Service

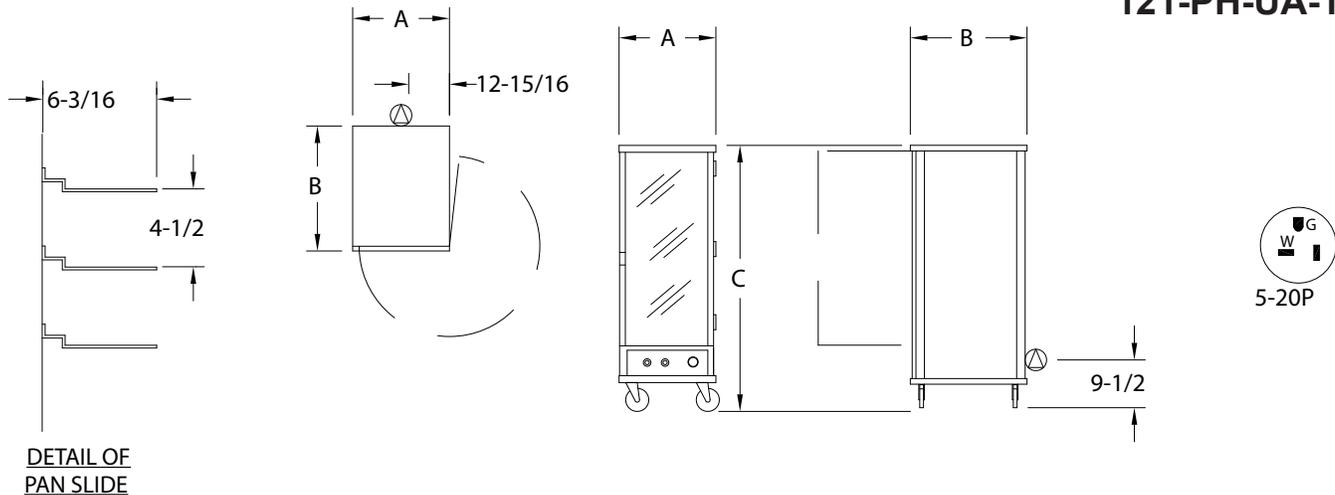
See page D-4 for accessory details.



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Nov., 2013

121-PH-UA-11D



CRES COR MODEL NO.	PAN			DIM "A"	DIM "B"	DIM "C"	INSIDE DIMENSIONS				WEIGHT ACT.
	CAP/ANGLES	SIZE		WIDTH	DEPTH	HEIGHT	WIDTH	DEPTH	HEIGHT		
121-PH-UA-11D	11 SETS	SEE NOTE BELOW	IN	24-1/4	32	69-3/4	21-1/4	28-1/4	54-3/8	LBS	160
			MM	620	815	1775	540	718	1385	KG	73

NOTES: 1. Pan sizes 22" x 20" (560 x 510) Roast & Bake Pans, 10" x 20" (255 x 510) Roast & Bake Pans, 18" x 26" (460 x 660) Bun Pans, 14" x 18" (355 x 460) Service Trays, 12" x 20" (305 x 510) Steam Table Pans.
Refer to Pan Size Chart at end of section.

2. When ordering bumpers, add 2" to overall dimensions.

ALL ALUMINUM CONSTRUCTION IS RIVETED, WELDED AND FINISHED.

CABINET:

- Top: One piece .063 aluminum; riveted to sides and back.
- Side panels: Formed .063 aluminum; fastened to base and top.
- Back panel: .063 aluminum; fastened to base and top.
- Air tunnel: .063 aluminum; lift-out type, mounted on back panel.

BASE:

- One piece construction, .125 aluminum.
- Drip trough: Formed 18 ga. 304 stainless steel mounted to front of base; removable drip pan.
- Casters: 5" dia., swivel, modulus tires, 1-1/4 wide, load cap. 250 lbs. each, temp. range -45°/+180°F. Delrin bearings. Front casters equipped with brakes.

DOOR:

- Field reversible.
- Frame: Black powder coated extruded aluminum, 13/16 x 1-11/16; fastened together.
- Panel: 3/16 clear Lexan, fitted into door frame.
- Latch: Magnetic type with pull handle.
- Hinges (2): Chrome plated steel.
- Gasket: Perimeter type, Santoprene rubber.

PAN SLIDES:

- Wire angles (.306 dia.) nickel chrome plated steel; mounted on lift-out posts.
- Spaced on 4-1/2" centers; adjustable on 1-1/2" centers.

PROOF/HOT UNIT COMPONENTS:

- Removable bottom mount proof/hot unit.
- Body: Formed .063 aluminum with black control panel.
- Thermostat (holding): Mechanical, room ambient to 180°F. (82°C.).
- Thermostat (humidity): Mechanical, room ambient to 95%.
- Pilot lights.

PROOF/HOT UNIT COMPONENTS (CONT.):

- Switches (2): Rocker type.
- Power cord: Permanent, 6 ft., 12/3 ga. with molded plug.
- Heaters (2): 960 Watts for holding.
- Blower motor.
- Thermometer.
- Water pan: 3-1/2 quart; 22 ga. 304 stainless steel with 960 Watt heater for humidity.

POWER REQUIREMENTS:

- 2000 Watts, 120 Volts, 60 Hz., single phase, 16.7 Amps., 20 Amp. service.

SHORT FORM SPECIFICATIONS

Cres Cor Proof/Hot Cabinet Model 121-PH-UA-11D. Formed and welded .063 aluminum top, .125 aluminum base. 11 sets wire universal angles for multiple pan sizes, adjustable spacing every 1-1/2". Field reversible Lexan door with magnetic pull latch. Removable 2000 Watt, 120 Volt power unit. Controls accessible without opening door. 5" swivel modulus casters, Delrin bearings. Load capacity 250 lbs. each. 1-Year Parts / 90-Day Labor warranty. Provide the following accessories: _____ CSA-US, CSA-C, CSA to NSF4 listed.



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www.crescor.com

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In line with its policy to continually improve its products, CRES COR reserves the right to change materials and specifications without notice.

Litho in U.S.A.



JOB: _____

ITEM NO: _____

NON-INSULATED DELUXE PROOF/HOT CABINET MODEL 121-PH-1818D

FEATURES AND BENEFITS:

- Non-Insulated versatile proof/hot cabinet. Use as an all purpose proofer or a moving air proofer for delicate products, as well as a holding cabinet to keep prepared foods at serving temperatures.
- Powerful, yet efficient, heating system maintains the right combination of heat and humidity to properly proof or hold products.
- 2000 Watt cabinet holds foods at up to 180°F (82°C); proofing with 960 Watts allows for temperatures of 80°F (26.5°C) to 95°F (35°C), with relative humidity of 95%.
- Body constructed of non-corrosive, Hi-Tensile aluminum for strength and ease of mobility.
- Field reversible Lexan door allows for viewing products. Perimeter door gasket minimizes heat loss. Standard with right hand hinging; left hand hinging available upon request.
- Magnetic latch secures door during transport.
- Wire angle ledge pan supports hold 18" x 26" or 12" x 20" pans on 3" centers.
- Controls accessible without opening door; allows adjustment without interrupting process.
- Slanted control panel has easy-to-read thermometer; entire power assembly removable for cleaning and maintenance.
- Integral drip trough on front keeps traffic area dry, safer.
- Heavy duty 5" swivel casters, two with brakes. Provides mobility when fully loaded.



121-PH-1818D



SANITATION
NSF/ANSI 4



C US

ACCESSORIES and OPTIONS (Available at extra cost):

- Dutch Doors
- Corner Bumpers
- Perimeter Bumper (three sided)
- Various Caster Options
- Digital Thermometer
- Push Handle
- 208 or 240 Volt Service

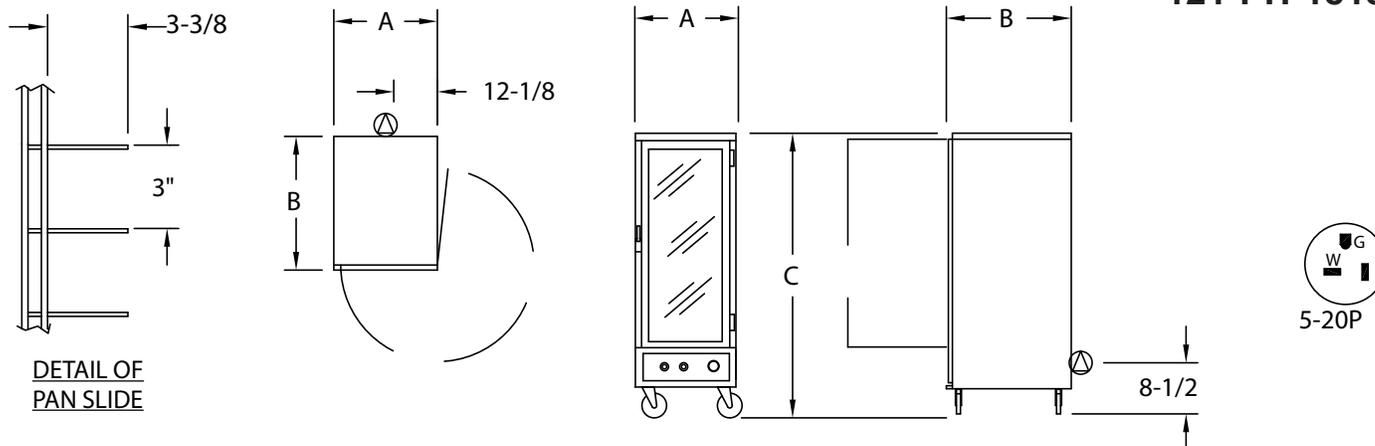
See page D-4 for accessory details.



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May, 2011

121-PH-1818D

DETAIL OF
PAN SLIDE

CRES COR MODEL NO.	PAN			DIM "A"	DIM "B"	DIM "C"	INSIDE DIMENSIONS				WEIGHT ACT.
	CAP	SIZE		WIDTH	DEPTH	HEIGHT	WIDTH	DEPTH	HEIGHT		
121-PH-1818D	18	18 x 26	IN	24-1/4	32	69-3/4	21-1/4	28-1/4	54-3/8	LBS	160
		460 x 660	MM	620	815	1775	540	718	1385	KG	73
	36	12 x 20	IN								
		305 x 510	MM								

When ordering bumpers, add 2" to overall dimensions.

ALL ALUMINUM CONSTRUCTION IS RIVETED, WELDED AND FINISHED.

CABINET:

- Top: One piece .063 aluminum; riveted to sides and back.
- Side panels: Formed .063 aluminum; fastened to base and top.
- Back panel: .063 aluminum; fastened to base and top.
- Air tunnel: .063 aluminum; lift-out type, mounted on back panel.

BASE:

- One piece construction, .125 aluminum.
- Drip trough: Formed 18 ga. 304 stainless steel mounted to front of base; removable drip pan.
- Casters: 5" dia., swivel, modulus tires, 1-1/4 wide, load cap. 250 lbs. each, temp. range -45°/+180°F. Delrin bearings. Front casters equipped with brakes.

DOOR:

- Field reversible.
- Frame: Black powder coated extruded aluminum, 13/16 x 1-11/16; fastened together.
- Panel: 3/16 clear Lexan, fitted into door frame.
- Latch: Magnetic type with pull handle.
- Hinges (2): Chrome plated steel.
- Gasket: Perimeter type, Santoprene rubber.

PAN SLIDES:

- Rack inserts (lift-out): Nickel chrome plated wire (.250 dia.); (18) angles on 3" centers

PROOF/HOT UNIT COMPONENTS:

- Removable bottom mount proof/hot unit.
- Body: Formed .063 aluminum with black control panel.
- Thermostat (holding): Mechanical, room ambient to 180°F. (82°C.).
- Thermostat (humidity): Mechanical, room ambient to 95%.

PROOF/HOT UNIT COMPONENTS (CONT.):

- Pilot lights.
- Switches (2): Rocker type.
- Power cord: Permanent, 6 ft., 12/3 ga. with molded plug.
- Heaters (2): 960 Watts for holding.
- Blower motor.
- Thermometer.
- Water pan: 3-1/2 quart; 22 ga. 304 stainless steel with 960 Watt heater for humidity.

POWER REQUIREMENTS:

- 2000 Watts, 120 Volts, 60 Hz., single phase, 16.7 Amps., 20 Amp. service.

SHORT FORM SPECIFICATIONS

Cres Cor Proof/Hot Cabinet Model 121-PH-1818D. Formed and welded .063 aluminum top, .125 aluminum base. Wire angles for (18) 18" x 26" or (36) 12" x 20" pans on 3" centers. Field reversible Lexan door with magnetic pull latch. Removable 2000 Watt, 120 Volt power unit; adjustable heat and humidity. Controls accessible without opening door. 5" swivel modulus casters, Delrin bearings. Load capacity 250 lbs. each. 1-Year Parts / 90-Day Labor warranty. Provide the following accessories: _____
_____ CSA-US, CSA-C, CSA to NSF4 listed.



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In line with its policy to continually improve its products, CRES COR reserves the right to change materials and specifications without notice.

Litho in U.S.A.

Project:
Ravenna

From:
Trimark-Hockenbergs Lincoln
Fidel Matos
2135 Cornhusker Highway
Lincoln, NE 68521
4024777800

Job Reference Number: 1367

Item	Qty	Description	Sell	Sell Total
1	1 ea	PROOFER CABINET, MOBILE  Cres Cor Model No. 121-PH-UA-11D Proofer/Hot Cabinet, non-insulated, removable bottom heater, wire universal slides for 12" x 20" thru 18" x 26" pans, on 4-1/2" centers, adjustable on 1-1/2", capacity (11) 18" x 26" sheet pans or (22) 12" x 20" pans, aluminum construction, field reversible Lexan door, integral drip trough, (4) 5" swivel casters (2) braked, CSA, cCSAus 1 ea Standard Warranty: 90 day labor with 1 yr parts warranty 1 ea 120v/60/1-ph, 1920 w, 16.0 amps, NEMA 5-20P, 6' 12/3 ga. power cord, standard 1 ea Right-hand door swing, standard	\$2,326.00	\$2,326.00
			Freight:	\$150.00
			ITEM TOTAL:	\$2,476.00
2	1 ea	PROOFER CABINET, MOBILE  Toastmaster Model No. E9451-HP34CDN Proofer Cabinet, mobile, full-size, non-insulated, (34) 18" x 26" sheet pan capacity with 1-1/2" OC, mechanical controls, removable bottom mount heat console, thermostat to 180°F, right hinged Lexan lift-off door with full length door handle swings to 270°, magnetic door gaskets, welded aluminum construction, 5" swivel casters with brakes, cETLus, NSF 1 ea Exclusive on-site 1 year parts & labor warranty (USA & Canada only) 1 ea 120v/60/1-ph, 1500 watts, 14 amps, 6 ft. detachable NEMA 5-20P, standard	\$1,835.00	\$1,835.00
			Freight:	\$150.00
			ITEM TOTAL:	\$1,985.00
3	1 ea	PROOFER CABINET, MOBILE  Toastmaster Model No. 9451-HP34CDN Proofer Cabinet, mobile, full-size, insulated, (34) 18" x 26" sheet pan capacity with 1-1/2" OC, mechanical controls, removable bottom mount heat console, thermostat to 180°F, right hinged Lexan lift-off door with full length door handle swings to 270°, magnetic door gaskets, welded aluminum construction, 5" swivel casters with brakes, cETLus, NSF 1 ea Exclusive on-site 1 year parts & labor warranty (USA & Canada only) 1 ea 120v/60/1-ph, 1500 watts, 14 amps, 6 ft. detachable NEMA 5-20P,	\$2,440.00	\$2,440.00

Item	Qty	Description	Sell	Sell Total
		standard		
			Freight: \$150.00	\$150.00
			ITEM TOTAL:	\$2,590.00
4	1 ea	PROOFER CABINET, MOBILE	\$2,670.00	\$2,670.00
		 Vulcan Model No. VP18-1M3PN Proofing Heated Cabinet, mobile, non-insulated, (18) 18" x 26" x 1" sheet pans or (36) 12" x 20" x 2-1/2" steam table pans, fan & air tunnel, includes (10) pair of adjustable tray slides 3" OC, 1/2 gallon water pan, switch can be set to proof or set for heated holding up to 190° F, glass door, stainless steel construction, includes drip trough & removable drip pan, 5" casters; 2 swivel, 2 rigid with locks, 120v/50/60/1-ph, 2.0 kW, 8' cord, NEMA 5-30P (Canadian plug requirement)		
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Lifetime warranty on heating elements, standard		
			Freight: \$175.00	\$175.00
			ITEM TOTAL:	\$2,845.00

Any and all damaged item(s) should be marked as such on delivery ticket and or refused and Hockenbergs should be notified immediately as to extent of the damage so that we can address and work towards a solution. All packing materials must be retained from damaged items for inspector.

Custom fabricated item(s) are not returnable. Buy-out item(s) may be returnable less the manufacturer's re-stocking fee, freight and any damages that may be incurred. The returned item(s) must be new and unused. Credits for returned item(s) will only be given once factory has issued credit to Hockenbergs.

Credit card payments are accepted with a 3% surcharge on orders over \$1500.

Freight is not included unless otherwise specified.

Above prices good for 30 days. Price does not include fees for taxes, bond, permit, or licenses, unless otherwise specified.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$9,896.00



JOB: _____

ITEM NO: _____

NON-INSULATED PROOF/HOT CABINET MODEL 121-PH-UA-11D

FEATURES AND BENEFITS:

- Non-Insulated versatile proof/hot cabinet. Use as a proofer to produce quantities of uniformly raised dough or as a holding cabinet to keep prepared foods at serving temperatures.
- Powerful, yet efficient, heating system maintains the right combination of heat and humidity to properly proof or hold products.
- 2000 Watt cabinet holds foods at up to 180°F (82°C.); proofing with 960 Watts allows for temperatures of 80°F (26.5°C) to 95°F (35°C), with relative humidity of 95%.
- Body constructed of non-corrosive, Hi-Tensile aluminum for strength and ease of mobility.
- Field reversible Lexan door allows for viewing products. Perimeter door gasket minimizes heat loss. Standard with right hand hinging; left hand hinging available upon request.
- Magnetic latch secures door during transport.
- Eleven sets of chrome plated wire universal angles accommodate a large variety of pan sizes on adjustable 1-1/2" centers.
- Controls accessible without opening door; allows adjustment without interrupting process.
- Slanted control panel has easy-to-read thermometer; entire power assembly removable for cleaning and maintenance.
- Integral drip trough on front keeps traffic area dry, safer.
- Heavy duty 5" swivel casters, two with brakes. Provides mobility when fully loaded.



121-PH-UA-11D



ACCESSORIES and OPTIONS (Available at extra cost):

- Dutch Doors
- Extra Universal Angles
- Corner Bumpers
- Side and Rear Bumper
- Various Caster Options
- Digital Thermometer
- Push Handle
- Bail Handles
- Lock Hasp
- 208 or 240 Volt Service

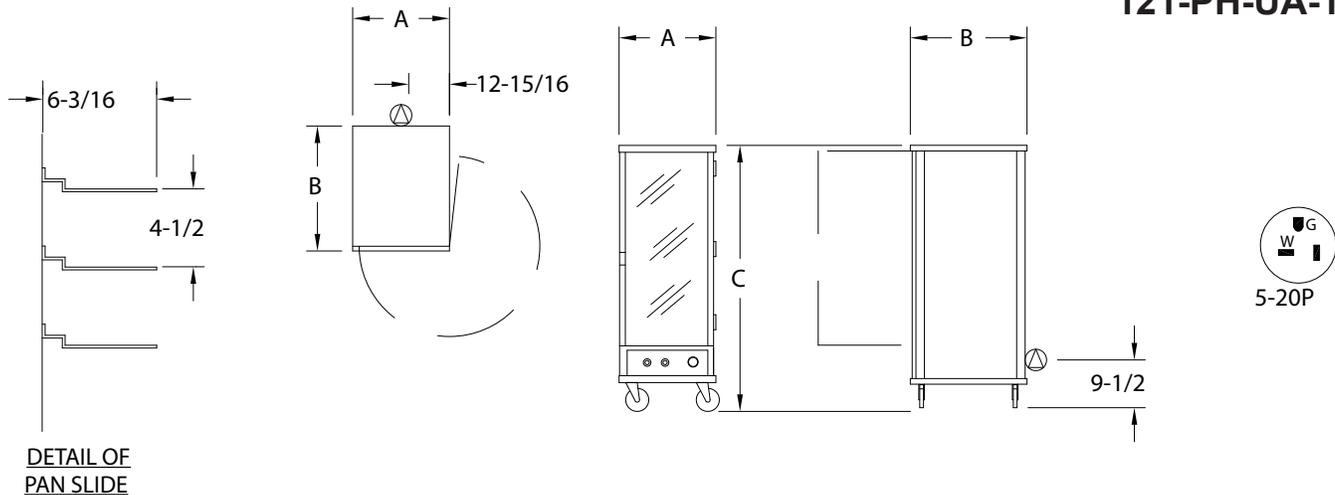
See page D-4 for accessory details.



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Nov., 2013

121-PH-UA-11D



CRES COR MODEL NO.	PAN			DIM "A"	DIM "B"	DIM "C"	INSIDE DIMENSIONS				WEIGHT ACT.
	CAP/ANGLES	SIZE		WIDTH	DEPTH	HEIGHT	WIDTH	DEPTH	HEIGHT		
121-PH-UA-11D	11 SETS	SEE NOTE BELOW	IN	24-1/4	32	69-3/4	21-1/4	28-1/4	54-3/8	LBS	160
			MM	620	815	1775	540	718	1385	KG	73

NOTES: 1. Pan sizes 22" x 20" (560 x 510) Roast & Bake Pans, 10" x 20" (255 x 510) Roast & Bake Pans, 18" x 26" (460 x 660) Bun Pans, 14" x 18" (355 x 460) Service Trays, 12" x 20" (305 x 510) Steam Table Pans.
Refer to Pan Size Chart at end of section.

2. When ordering bumpers, add 2" to overall dimensions.

ALL ALUMINUM CONSTRUCTION IS RIVETED, WELDED AND FINISHED.

CABINET:

- Top: One piece .063 aluminum; riveted to sides and back.
- Side panels: Formed .063 aluminum; fastened to base and top.
- Back panel: .063 aluminum; fastened to base and top.
- Air tunnel: .063 aluminum; lift-out type, mounted on back panel.

BASE:

- One piece construction, .125 aluminum.
- Drip trough: Formed 18 ga. 304 stainless steel mounted to front of base; removable drip pan.
- Casters: 5" dia., swivel, modulus tires, 1-1/4 wide, load cap. 250 lbs. each, temp. range -45°/+180°F. Delrin bearings. Front casters equipped with brakes.

DOOR:

- Field reversible.
- Frame: Black powder coated extruded aluminum, 13/16 x 1-11/16; fastened together.
- Panel: 3/16 clear Lexan, fitted into door frame.
- Latch: Magnetic type with pull handle.
- Hinges (2): Chrome plated steel.
- Gasket: Perimeter type, Santoprene rubber.

PAN SLIDES:

- Wire angles (.306 dia.) nickel chrome plated steel; mounted on lift-out posts.
- Spaced on 4-1/2" centers; adjustable on 1-1/2" centers.

PROOF/HOT UNIT COMPONENTS:

- Removable bottom mount proof/hot unit.
- Body: Formed .063 aluminum with black control panel.
- Thermostat (holding): Mechanical, room ambient to 180°F. (82°C.).
- Thermostat (humidity): Mechanical, room ambient to 95%.
- Pilot lights.

PROOF/HOT UNIT COMPONENTS (CONT.):

- Switches (2): Rocker type.
- Power cord: Permanent, 6 ft., 12/3 ga. with molded plug.
- Heaters (2): 960 Watts for holding.
- Blower motor.
- Thermometer.
- Water pan: 3-1/2 quart; 22 ga. 304 stainless steel with 960 Watt heater for humidity.

POWER REQUIREMENTS:

- 2000 Watts, 120 Volts, 60 Hz., single phase, 16.7 Amps., 20 Amp. service.

SHORT FORM SPECIFICATIONS

Cres Cor Proof/Hot Cabinet Model 121-PH-UA-11D. Formed and welded .063 aluminum top, .125 aluminum base. 11 sets wire universal angles for multiple pan sizes, adjustable spacing every 1-1/2". Field reversible Lexan door with magnetic pull latch. Removable 2000 Watt, 120 Volt power unit. Controls accessible without opening door. 5" swivel modulus casters, Delrin bearings. Load capacity 250 lbs. each. 1-Year Parts / 90-Day Labor warranty. Provide the following accessories: _____ CSA-US, CSA-C, CSA to NSF4 listed.



5925 Heisley Road • Mentor, OH 44060-1833
Phone: 877/CRESCOR • Fax: 440/350-7267
www.crescor.com

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In line with its policy to continually improve its products, CRES COR reserves the right to change materials and specifications without notice.

Litho in U.S.A.

Toastmaster®

Job _____ Item No. _____

Toastmaster® Heater/Proofers

Un-insulated Models E9451-HP12CDN E9451-HP34CDN

Insulated Models 9451-HP12CDN 9451-HP34CDN



FEATURES

- Durable aluminum construction with lift-off polycarbonate door, full length door handle and magnetic door gaskets
- Air baffle and circulation air blower provide even heat distribution
- Up to (11) 18" x 26" sheet pans (half-sized unit) or (34) 18" x 26" sheet pans (full-sized unit) on 1.5" centers
- 5" swivel casters with brakes for easy mobility
- Available in insulated or uninsulated models, includes 1/2 gallon water pan for proofing
- 1500 watt heater element with 120V power supply and 6-ft detachable cord

MODEL	DESCRIPTION	SHEET PANS	PAN SPACING
9451-HP12CDN	Insulated, Half Size	11 - 18"x 26" 22 - 13"x 18"	1.5"
9451-HP34CDN	Insulated, Full Size	34 - 18"x 26" 68 - 13"x 18"	1.5"
E9451-HP12CDN	Un-Insulated, Half Size	11 - 18"x 26" 22 - 13"x 18"	1.5"
E9451-HP34CDN	Un-insulated, Full Size	34 - 18"x 26" 68 - 13"x 18"	1.5"

DESCRIPTION

The proofing process is an integral step in the baking process, and the Toastmaster line of proofers can provide your dough product the ideal environment for proofing. All Toastmaster proofers have separate heat and humidity controls so that the environment can be varied to the precise levels of heat and humidity in order to accommodate each individual product.

SPECIFICATIONS

Toastmaster Proofers have a stainless steel exterior and tempered glass doors for full view of your product. A manual fill water pan located at the bottom of the unit provides the humidity, while the fan provides uniform distribution of heat and humidity. NEMA 5-20P 6-foot detachable cord & plug are standard. Removable console consisting of blower, three-way toggle switch, running lights to indicate heater (holding) or proofing mode, stainless steel water reservoir. Element controlled by 180 degrees thermostat. 1500 Watts in heating mode. 1500 Watts in proofing mode.

WARRANTY

These units come with a one [1] year warranty for parts and labor.

CERTIFICATIONS



Toastmaster® • www.ToastmasterCorp.com
 10 Sunnen Drive • Saint Louis, Missouri 63143
 Telephone 314 678 6347 • Fax 314 781 5445

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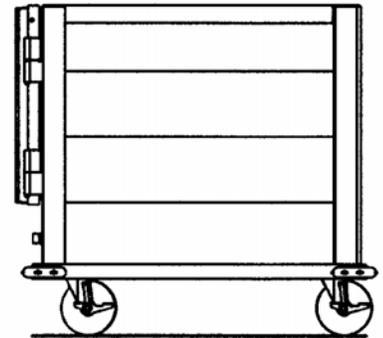
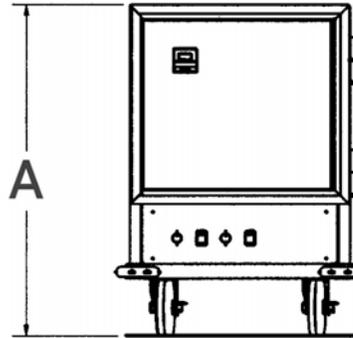
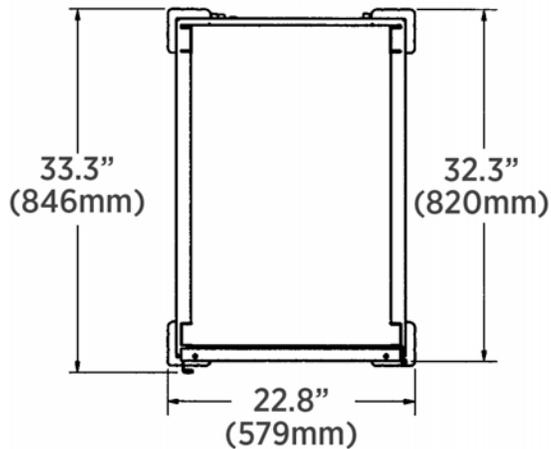


Toastmaster®

Toastmaster® Heater/Proofers

Un-insulated Models □E9451-HP12CDN □E9451-HP34CDN

Insulated Models □9451-HP12CDN □9451-HP34CDN



CLEARANCES

Allow four inches on each side and back for ventilation of unit.

MODEL	DESCRIPTION	DOOR SWING	EXTERIOR DIMENSIONS			INTERIOR DIMENSIONS		
			WIDTH in. (mm)	DEPTH in. (mm)	HEIGHT [A] in. (mm)	WIDTH in. (mm)	DEPTH in. (mm)	HEIGHT in. (mm)
9451-HP12CDN E9451-HP12CDN	Insulated, Half Size Un-Insulated, Half Size	Door swings 270 degrees to the recessed side of the cabinet	22.8 (579)	33.3 (846)	30.3 (770)	18.1 (460)	27.5 (699)	15.6 (396)
9451-HP34CDN E9451-HP34CDN	Insulated, Full Size Un-Insulated, Full Size	Door swings 270 degrees to the recessed side of the cabinet	22.8 (927)	33.3 (846)	66.4 (1,687)	18.1 (460)	27.5 (699)	51.75 (1,314)

MODEL	VOLTS ¹	AMPS	WATTS	NEMA PLUG	APPROX. SHIP WEIGHT
9451-HP12CDN E9451-HP12CDN	120V	14	1,500	5-20P	100 lb. (45 kg)
9451-HP34CDN E9451-HP34CDN	120V	14	1,500	5-20P	140 lb. (64 kg)

¹NEMA 5-20P 6-foot detachable cord & plug are standard



5-20P

Due to periodic changes in designs, methods, procedures, policies and regulations, the specifications contained in this sheet are subject to change without notice. While Star Manufacturing exercises good faith efforts to provide information that is accurate, we are not responsible for errors or omissions in information provided or conclusions reached as a result of using the specifications. By using the information provided, the user assumes all risks in connection with such use.

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Please refer to the owner's manual for information regarding installation or use.

Toastmaster®

Job _____ Item No. _____

Toastmaster® Heater/Proofers

Un-insulated Models E9451-HP12CDN E9451-HP34CDN

Insulated Models 9451-HP12CDN 9451-HP34CDN



FEATURES

- Durable aluminum construction with lift-off polycarbonate door, full length door handle and magnetic door gaskets
- Air baffle and circulation air blower provide even heat distribution
- Up to (11) 18" x 26" sheet pans (half-sized unit) or (34) 18" x 26" sheet pans (full-sized unit) on 1.5" centers
- 5" swivel casters with brakes for easy mobility
- Available in insulated or uninsulated models, includes 1/2 gallon water pan for proofing
- 1500 watt heater element with 120V power supply and 6-ft detachable cord

MODEL	DESCRIPTION	SHEET PANS	PAN SPACING
9451-HP12CDN	Insulated, Half Size	11 - 18" x 26" 22 - 13" x 18"	1.5"
9451-HP34CDN	Insulated, Full Size	34 - 18" x 26" 68 - 13" x 18"	1.5"
E9451-HP12CDN	Un-Insulated, Half Size	11 - 18" x 26" 22 - 13" x 18"	1.5"
E9451-HP34CDN	Un-insulated, Full Size	34 - 18" x 26" 68 - 13" x 18"	1.5"

DESCRIPTION

The proofing process is an integral step in the baking process, and the Toastmaster line of proofers can provide your dough product the ideal environment for proofing. All Toastmaster proofers have separate heat and humidity controls so that the environment can be varied to the precise levels of heat and humidity in order to accommodate each individual product.

SPECIFICATIONS

Toastmaster Proofers have a stainless steel exterior and tempered glass doors for full view of your product. A manual fill water pan located at the bottom of the unit provides the humidity, while the fan provides uniform distribution of heat and humidity. NEMA 5-20P 6-foot detachable cord & plug are standard. Removable console consisting of blower, three-way toggle switch, running lights to indicate heater (holding) or proofing mode, stainless steel water reservoir. Element controlled by 180 degrees thermostat. 1500 Watts in heating mode. 1500 Watts in proofing mode.

WARRANTY

These units come with a one [1] year warranty for parts and labor.

CERTIFICATIONS



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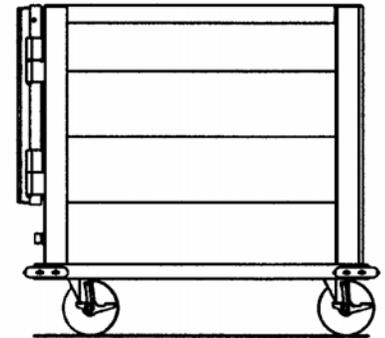
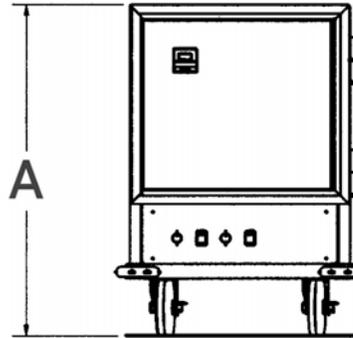
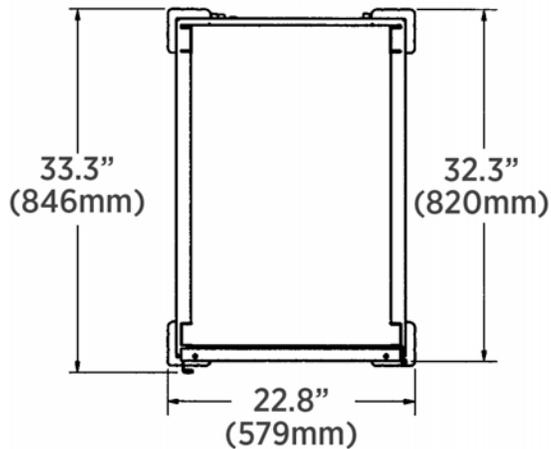
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Toastmaster®

Toastmaster® Heater/Proofers

Un-insulated Models □E9451-HP12CDN □E9451-HP34CDN

Insulated Models □9451-HP12CDN □9451-HP34CDN



CLEARANCES

Allow four inches on each side and back for ventilation of unit.

MODEL	DESCRIPTION	DOOR SWING	EXTERIOR DIMENSIONS			INTERIOR DIMENSIONS		
			WIDTH in. (mm)	DEPTH in. (mm)	HEIGHT [A] in. (mm)	WIDTH in. (mm)	DEPTH in. (mm)	HEIGHT in. (mm)
9451-HP12CDN E9451-HP12CDN	Insulated, Half Size Un-Insulated, Half Size	Door swings 270 degrees to the recessed side of the cabinet	22.8 (579)	33.3 (846)	30.3 (770)	18.1 (460)	27.5 (699)	15.6 (396)
9451-HP34CDN E9451-HP34CDN	Insulated, Full Size Un-Insulated, Full Size	Door swings 270 degrees to the recessed side of the cabinet	22.8 (927)	33.3 (846)	66.4 (1,687)	18.1 (460)	27.5 (699)	51.75 (1,314)

MODEL	VOLTS ¹	AMPS	WATTS	NEMA PLUG	APPROX. SHIP WEIGHT
9451-HP12CDN E9451-HP12CDN	120V	14	1,500	5-20P	100 lb. (45 kg)
9451-HP34CDN E9451-HP34CDN	120V	14	1,500	5-20P	140 lb. (64 kg)

¹NEMA 5-20P 6-foot detachable cord & plug are standard



5-20P

Due to periodic changes in designs, methods, procedures, policies and regulations, the specifications contained in this sheet are subject to change without notice. While Star Manufacturing exercises good faith efforts to provide information that is accurate, we are not responsible for errors or omissions in information provided or conclusions reached as a result of using the specifications. By using the information provided, the user assumes all risks in connection with such use.

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Please refer to the owner's manual for information regarding installation or use.

HEATED HOLDING**VULCAN****VP18
18 PAN NON-INSULATED
HEATED HOLDING & PROOFING CABINET**

Model VP18

**STANDARD FEATURES**

- Eighteen level heated holding and proofing cabinet accepts eighteen 18" x 26" pans or thirty-six 12" x 20" pans.
- Heavy duty 20 gauge polished stainless steel cabinet.
- Set of 5" casters, two swivel with brakes and two rigid.
- Full size glass door with field reversible heavy duty hinges, door latch mechanism, and gaskets provide visibility of the contents in the cabinet.
- Adjustable interior pan supports adjust on 3" centers and are removable for easy cleaning.
- Top mounted, recessed control panel includes fan on/off switch, dial thermostat adjustable from ambient to 190°F, cabinet temperature thermometer, and switch to change from proofing to holding.
- Top mounted control panel is easy to use and out of the way of brooms, mops, and feet. Control panel on top eliminates removing control panel for cleaning.
- Fan and air tunnel provide even heat distribution.
- 2,000 total watt heating elements with stainless steel cover, 16.7 amps total draw.
- Requires 120 volt, single phase power supply.
- Furnished with top mounted power cord with strain relief and NEMA 5-20 plug (except for Canada which comes with a 5-30 plug).
- Furnished with ten pairs of tray slides.
- Includes 1/2 gallon water pan for proofing, drip trough and removable condensation pan on the bottom of cabinet.
- One year limited parts and labor warranty. After the first year, lifetime parts warranty on the heating elements.

SPECIFICATIONS

Eighteen level heated holding and proofing cabinet, Vulcan Hart Model No. VP18. Heavy duty 20 gauge polished stainless steel cabinet. Four 5" casters, two swivel with brakes, two rigid. Glass door with heavy duty hinges, door latch mechanism and gaskets. Adjustable interior pan supports adjust on 3" centers and are removable for easy cleaning. Accommodates up to eighteen 18" x 26" sheet pans and thirty six 12" x 20" x 2 3/4" steam table pans. Includes 1/2 gallon water pan for proofing, drip trough and removable condensation pan on the bottom of cabinet. Top mounted, recessed control panel includes fan on/off switch, dial thermostat adjustable from ambient to 190°F, cabinet temperature thermometer, and switch to change from proofing to holding. 2,000 total watt heating elements with stainless steel cover, 16.7 total amp draw. One year limited parts and labor warranty. After the first year, lifetime parts warranty on the heating elements. Requires 120 volt single phase power supply. Furnished with top mounted power cord with strain relief and NEMA 5-20 plug.

Exterior Dimensions:

25 1/4" W x 30 3/4" D x 71" H

UL Listed. Classified by UL to NSF Std. #4.

VULCAN

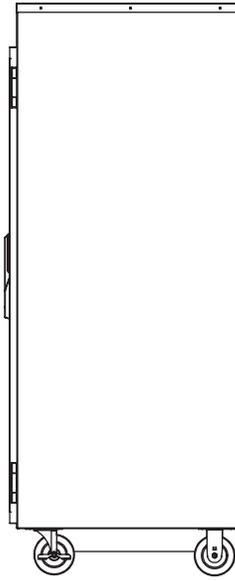
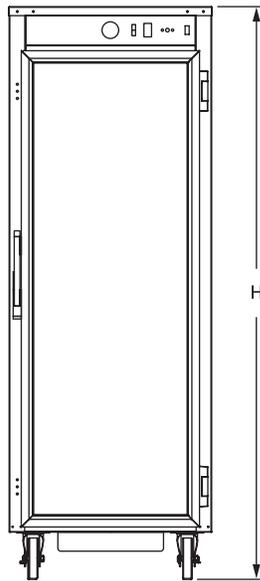
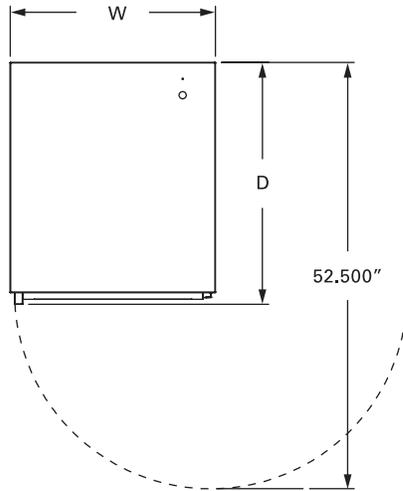
a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

HEATED HOLDING



VP18
18 PAN NON-INSULATED
HEATED HOLDING & PROOFING CABINET



CAPACITY		DIMENSIONS	ELECTRICAL			SHIPPING WEIGHTS
18" X 26" PANS	12" X 20" PANS		VOLTS	WATTS	AMPS	LBS / KG
18	36	25 1/4" W x 30 3/4" D x 71" H	120	2,000	16.7	236 lbs. / 107 kg.



a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

NOTE: In line with its policy to continually improve its products, Vulcan reserves the right to change materials and specifications without notice.

NON-INSULATED DUTCH DOOR HEATER PROOFER

100% Pre-Tested Electrical Assembly

ITEM: _____

QUANTITY: _____

APPROVAL: _____

DATE: _____



PRODUCT PROFILE

One of the most versatile, dependable, and economical non-insulated dutch door heated cabinet on the market today.

APPLICATION

Designed for the cost conscious operator who needs versatility in the kitchen from holding product at meal time to proofing dough at prep time. Dutch Doors reduce heat loss.

PRODUCT DETAILS

This versatile aluminum cabinet has 1440 watts of heating power for quick recovery time during peak usage periods. Unit standard with dual environmental controls, one for heat (up to 180F (82C) and one to control Proof/humidity (up to 95% humidity at 110 °F (43°C)). Extruded side walls hold 18" x 26" and 14" x18" sheet pans by the lip. Magnetic gasket keeps the doors closed when moving and hot air sealed to keep product fresh. Clear dutch doors for easy viewing of products and reduced heat loss. Baffle and heating unit slide out for easy cleaning and maintenance.

FEATURES & BENEFITS

- 1440 watts for quick recovery.
- Digital thermometer.
- Dual control for proofing and heating.
- 1-1/2" spacing to maximize space Configurations for different product.
- Clear dutch doors to see product and reduce heat loss.
- Corner Bumpers provide protection to unit, associates and fixtures.
- Drip trough catches condensation to reduce wet floor conditions.
- 5" polyurethane plate swivel platecasters standard with brakes for easy maneuverability.
- One year limited parts and labor warranty.

CUSTOM DESIGN NOTES

NOTES: _____

CERTIFICATIONS AND APPROVALS



SHORT FORM SPECIFICATION

Winholt heated cabinet Model NHPL-1833-ECOC-2D. Aluminum top, sides, and bottom. Doors have aluminum frame with Lexan window. Magnetic door gasket and integrated door handle. Side wall extrusion hold up to (33) 18" x 26" or (66) 14"x18" sheet pans on 1-1/2" spacing. Drip trough die formed with removable drip pan. Removable module is 1440 Watt, 120 V and includes power on/off and proof/heat switch. Module has adjustable heat and humidity controls. Internal water pan is stainless steel. 5" polyurethane casters. Standard unit has corner bumpers. NSF/ETL Listed.

MATERIALS

CABINET MATERIAL: aluminum

CASTERS: 5 1/4" polyurethane swivel plate casters with (2) brakes

CLEAR DOOR FRAMES: aluminum frame with integrated handle, 1/4" lexan window. Each door is 27" H x 20-1/2"W

PAN SLIDES: (33) fixed lips integrated inside walls on 1-1/2" centers.

HOLDING MODULE & POWER REQUIREMENTS

MODULE: Removable without tools, 2 rocker switches(on/off, proof/heat), heating elements, blower motor, 8' power cord, and digital thermometer. "Heat Mode" operates at 1440 Watt with nominal maximum temperatures up to 180°F (80°C). "Proof/Humidity Mode" operates at 1440 Watt, Relative humidity up to 95% humidity at 110 °F (43°C) **POWER:** 1440 Watt, 120V, 60HZ, Single Phase, 14 Amps., Service. NEMA 5-15P. Plug into any standard 110 outlet.

CONSTRUCTION

Sides and top are aluminum construction (2) 270° Door. Magnetic door gasket is secured to door frame. Lift-out internal air baffle mounted on back panel. Drip trough mechanically attached. Heating module secured in place by threaded bolt.



Founded in 1946

Winholt Equipment
20 Crossways Park North
Suite 205
Woodbury, NY 11797
www.winholt.com

Toll Free: 800.444.3595

Phone: 516.222.0335

Fax: 516.921.0538

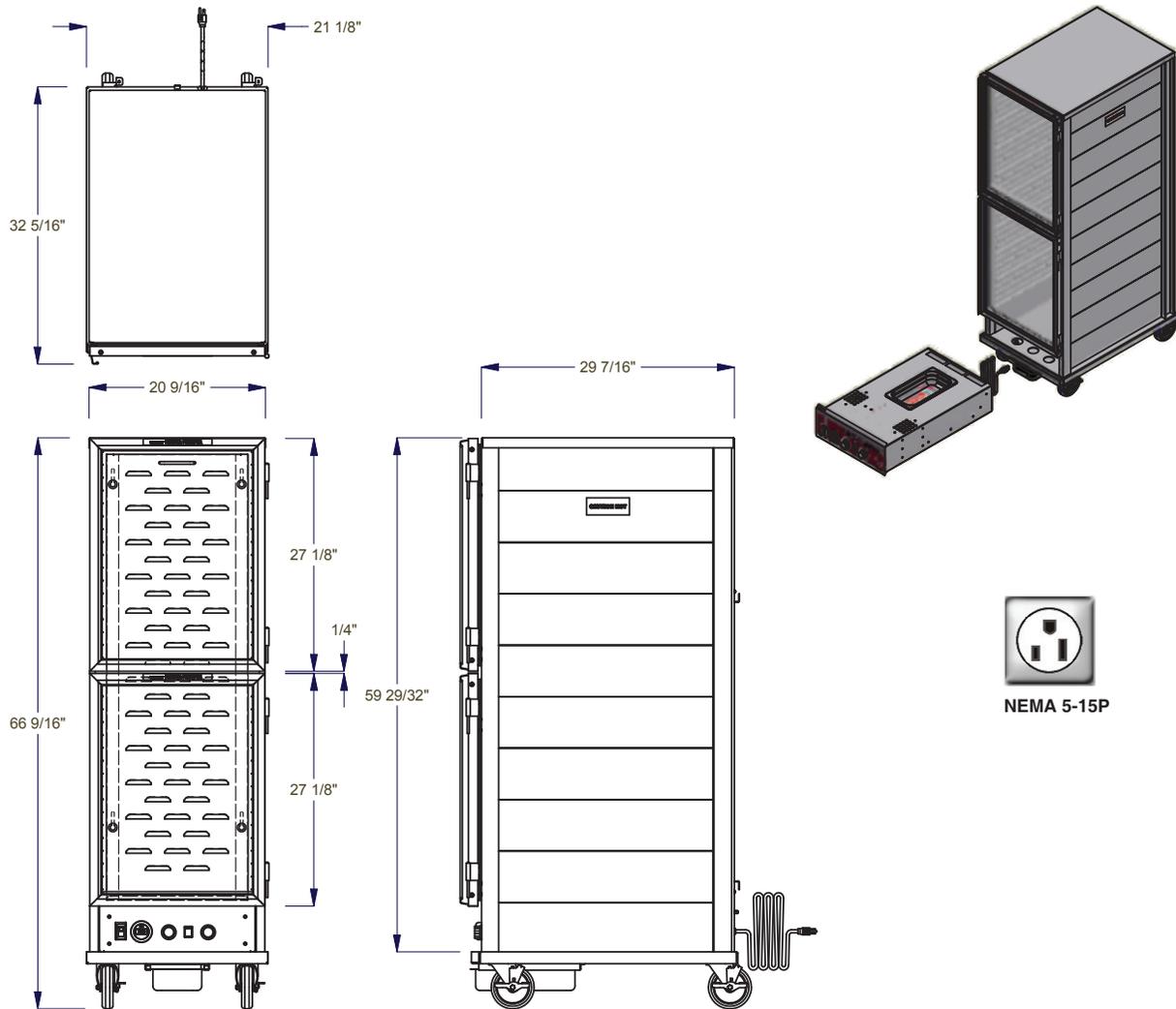
Allentown, PA

Dallas, TX

Los Angeles, CA

China

NON-INSULATED DUTCH DOOR HEATER PROOFER



Model Number	Overall Dimensions						Pan Capacity	Runner Spacing (D)		Approx. Ship Weight	
	Width		Length		Height			(in)	(mm)	(lb)	(kg)
	(in)	(mm)	(in)	(mm)	(in)	(mm)					
Dutch Door Heater Proofer											
NHPL-1833-ECOC-2D	20-1/2	521	32-1/3	821	66 1/2	1689	33	1 1/2	38	136	106

Model Number	Order Number	Watts	Volts	Phase	Hz	Amps	Service Amps
NHPL-1833-ECOC-2D	1075338	1440	120	Single	60	14	14

For general sales and engineering information only. All units are subject to change without notice. Please consult factory or website for the latest specifications.



Founded in 1946

Winholt Equipment
20 Crossways Park North
Suite 205
Woodbury, NY 11797
www.winholt.com

Toll Free: 800.444.3595
Phone: 516.222.0335
Fax: 516.921.0538

Allentown, PA
Dallas, TX
Los Angeles, CA
China

NHPL.2D.5.2017

Heater Proofers - Insulated 35% Energy Savings! 100% Pre-Tested Electrical Assembly

- Heavy Duty, aluminum construction designed for durability.
- Easy to Clean.
- Forced air design provides even heat distribution.
- 5" polyurethane plate casters for easy maneuverability and stability. Front casters are provided with brakes.
- Easy dual proof/heat control:
- "Proof/humidity" mode: Up to 95% RH at 110°F (43°C)
- "Heat" mode: Maximum Temperatures up to 180°F (82°C)
- Corner bumpers provide protection to unit, associates & fixtures.
- Clear door, extruded, anodized aluminum frame will not dull. A tight fit gasket is installed on the inside door frame.
- Door opens 270 degrees. Door lifts off for easy cleaning and accessibility.
- Control drawer is removable for quick and easy cleaning and maintenance.
- Drip Trough catches condensation. Internal water pan collects condensation or is used in proofer mode.
- All controls are accessible without opening cabinet door. Easy to read real time LED thermometer display.
- Pan Capacity: 35 - 18" x 26" pans

Electrical specifications:

- 120 Volt-60 Hz, NEMA 5-15P
- 1440 Watts: 14.0 AMPS - Plug into any standard 110 outlet.

Model Number	Order#	Overall Dimensions						Approx. Ship Wt	
		Width		Length		Height		(lb)	(kg)
		(in)	(mm)	(in)	(mm)	(in)	(mm)		
INHPL-1836C	684609	21^{1/2}	546	32	813	66^{3/4}	1695	154	106

Caster Information

Swivel Plate Caster with 5" Polyurethane Wheel 738A (128784)

Swivel Plate Caster with 5" Polyurethane Wheel & Brake 738ABK (204185)

5" Polyurethane Wheel 7112 (122180)

Freight Class: 100



INHPL-1836

Items highlighted in red are Express Ship!
See page 148 for details.



For replacement parts please see page 143.



JOB: _____

ITEM NO: _____

NON-INSULATED DELUXE PROOF/HOT CABINET MODEL 121-PH-1818D

FEATURES AND BENEFITS:

- Non-Insulated versatile proof/hot cabinet. Use as an all purpose proofer or a moving air proofer for delicate products, as well as a holding cabinet to keep prepared foods at serving temperatures.
- Powerful, yet efficient, heating system maintains the right combination of heat and humidity to properly proof or hold products.
- 2000 Watt cabinet holds foods at up to 180°F (82°C); proofing with 960 Watts allows for temperatures of 80°F (26.5°C) to 95°F (35°C), with relative humidity of 95%.
- Body constructed of non-corrosive, Hi-Tensile aluminum for strength and ease of mobility.
- Field reversible Lexan door allows for viewing products. Perimeter door gasket minimizes heat loss. Standard with right hand hinging; left hand hinging available upon request.
- Magnetic latch secures door during transport.
- Wire angle ledge pan supports hold 18" x 26" or 12" x 20" pans on 3" centers.
- Controls accessible without opening door; allows adjustment without interrupting process.
- Slanted control panel has easy-to-read thermometer; entire power assembly removable for cleaning and maintenance.
- Integral drip trough on front keeps traffic area dry, safer.
- Heavy duty 5" swivel casters, two with brakes. Provides mobility when fully loaded.



121-PH-1818D



ACCESSORIES and OPTIONS (Available at extra cost):

- Dutch Doors
- Corner Bumpers
- Perimeter Bumper (three sided)
- Various Caster Options
- Digital Thermometer
- Push Handle
- 208 or 240 Volt Service

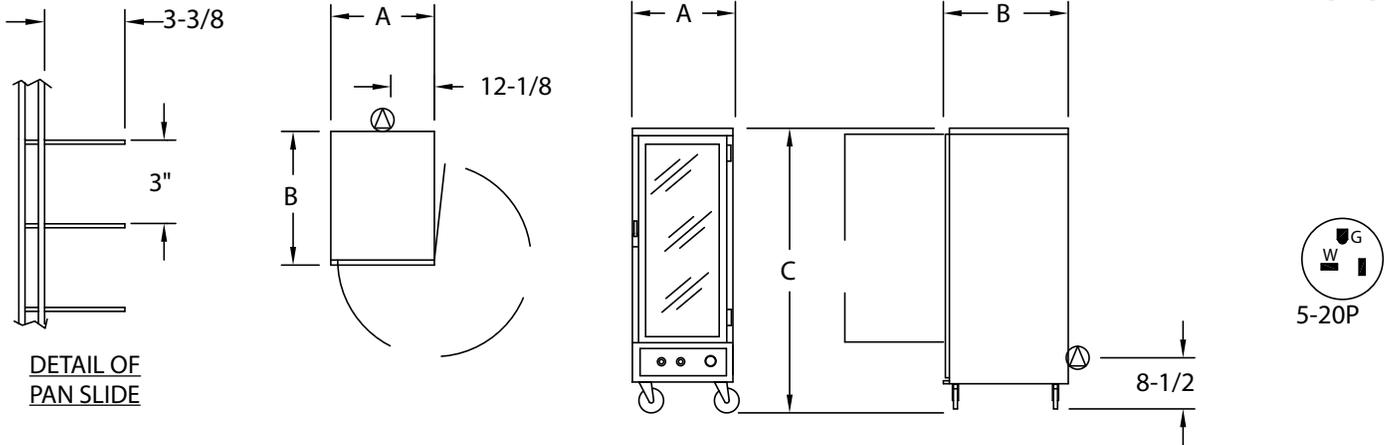
See page D-4 for accessory details.



5925 Heisley Road • Mentor, OH 44060-1833
Phone: 877/CRESCOR • Fax: 440/350-7267
www.crescor.com

Page D-3
May, 2011

121-PH-1818D



CRES COR MODEL NO.	PAN			DIM "A"	DIM "B"	DIM "C"	INSIDE DIMENSIONS				WEIGHT ACT.
	CAP	SIZE		WIDTH	DEPTH	HEIGHT	WIDTH	DEPTH	HEIGHT		
121-PH-1818D	18	18 x 26	IN	24-1/4	32	69-3/4	21-1/4	28-1/4	54-3/8	LBS	160
		460 x 660	MM	620	815	1775	540	718	1385	KG	73
	36	12 x 20	IN								
		305 x 510	MM								

When ordering bumpers, add 2" to overall dimensions.

ALL ALUMINUM CONSTRUCTION IS RIVETED, WELDED AND FINISHED.

CABINET:

- Top: One piece .063 aluminum; riveted to sides and back.
- Side panels: Formed .063 aluminum; fastened to base and top.
- Back panel: .063 aluminum; fastened to base and top.
- Air tunnel: .063 aluminum; lift-out type, mounted on back panel.

BASE:

- One piece construction, .125 aluminum.
- Drip trough: Formed 18 ga. 304 stainless steel mounted to front of base; removable drip pan.
- Casters: 5" dia., swivel, modulus tires, 1-1/4 wide, load cap. 250 lbs. each, temp. range -45°/+180°F. Delrin bearings. Front casters equipped with brakes.

DOOR:

- Field reversible.
- Frame: Black powder coated extruded aluminum, 13/16 x 1-11/16; fastened together.
- Panel: 3/16 clear Lexan, fitted into door frame.
- Latch: Magnetic type with pull handle.
- Hinges (2): Chrome plated steel.
- Gasket: Perimeter type, Santoprene rubber.

PAN SLIDES:

- Rack inserts (lift-out): Nickel chrome plated wire (.250 dia.); (18) angles on 3" centers

PROOF/HOT UNIT COMPONENTS:

- Removable bottom mount proof/hot unit.
- Body: Formed .063 aluminum with black control panel.
- Thermostat (holding): Mechanical, room ambient to 180°F. (82°C.).
- Thermostat (humidity): Mechanical, room ambient to 95%.

PROOF/HOT UNIT COMPONENTS (CONT.):

- Pilot lights.
- Switches (2): Rocker type.
- Power cord: Permanent, 6 ft., 12/3 ga. with molded plug.
- Heaters (2): 960 Watts for holding.
- Blower motor.
- Thermometer.
- Water pan: 3-1/2 quart; 22 ga. 304 stainless steel with 960 Watt heater for humidity.

POWER REQUIREMENTS:

- 2000 Watts, 120 Volts, 60 Hz., single phase, 16.7 Amps., 20 Amp. service.

SHORT FORM SPECIFICATIONS

Cres Cor Proof/Hot Cabinet Model 121-PH-1818D. Formed and welded .063 aluminum top, .125 aluminum base. Wire angles for (18) 18" x 26" or (36) 12" x 20" pans on 3" centers. Field reversible Lexan door with magnetic pull latch. Removable 2000 Watt, 120 Volt power unit; adjustable heat and humidity. Controls accessible without opening door. 5" swivel modulus casters, Delrin bearings. Load capacity 250 lbs. each. 1-Year Parts / 90-Day Labor warranty. Provide the following accessories: _____
_____ CSA-US, CSA-C, CSA to NSF4 listed.



5925 Heisley Road • Mentor, OH 44060-1833
Phone: 877/CRESCOR • Fax: 440/350-7267
www.crescor.com

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In line with its policy to continually improve its products, CRES COR reserves the right to change materials and specifications without notice.

Litho in U.S.A.



JOB: _____

ITEM NO: _____

NON-INSULATED PROOF/HOT CABINET MODEL 121-PH-UA-11D

FEATURES AND BENEFITS:

- Non-Insulated versatile proof/hot cabinet. Use as a proofer to produce quantities of uniformly raised dough or as a holding cabinet to keep prepared foods at serving temperatures.
- Powerful, yet efficient, heating system maintains the right combination of heat and humidity to properly proof or hold products.
- 2000 Watt cabinet holds foods at up to 180°F (82°C.); proofing with 960 Watts allows for temperatures of 80°F (26.5°C) to 95°F (35°C), with relative humidity of 95%.
- Body constructed of non-corrosive, Hi-Tensile aluminum for strength and ease of mobility.
- Field reversible Lexan door allows for viewing products. Perimeter door gasket minimizes heat loss. Standard with right hand hinging; left hand hinging available upon request.
- Magnetic latch secures door during transport.
- Eleven sets of chrome plated wire universal angles accommodate a large variety of pan sizes on adjustable 1-1/2" centers.
- Controls accessible without opening door; allows adjustment without interrupting process.
- Slanted control panel has easy-to-read thermometer; entire power assembly removable for cleaning and maintenance.
- Integral drip trough on front keeps traffic area dry, safer.
- Heavy duty 5" swivel casters, two with brakes. Provides mobility when fully loaded.



121-PH-UA-11D

SANITATION
NSF/ANSI 4

C US

ACCESSORIES and OPTIONS (Available at extra cost):

- Dutch Doors
- Extra Universal Angles
- Corner Bumpers
- Side and Rear Bumper
- Various Caster Options
- Digital Thermometer
- Push Handle
- Bail Handles
- Lock Hasp
- 208 or 240 Volt Service

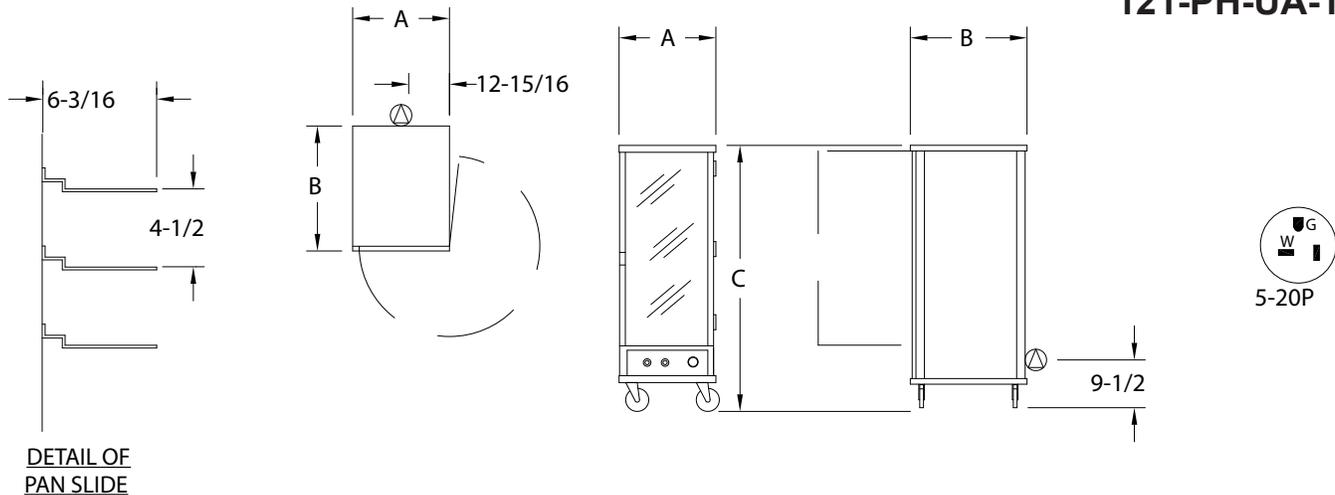
See page D-4 for accessory details.



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Nov., 2013

121-PH-UA-11D

DETAIL OF
PAN SLIDE

CRES COR MODEL NO.	PAN			DIM "A"	DIM "B"	DIM "C"	INSIDE DIMENSIONS				WEIGHT ACT.
	CAP/ANGLES	SIZE		WIDTH	DEPTH	HEIGHT	WIDTH	DEPTH	HEIGHT		
121-PH-UA-11D	11 SETS	SEE NOTE BELOW	IN	24-1/4	32	69-3/4	21-1/4	28-1/4	54-3/8	LBS	160
			MM	620	815	1775	540	718	1385	KG	73

NOTES: 1. Pan sizes 22" x 20" (560 x 510) Roast & Bake Pans, 10" x 20" (255 x 510) Roast & Bake Pans, 18" x 26" (460 x 660) Bun Pans, 14" x 18" (355 x 460) Service Trays, 12" x 20" (305 x 510) Steam Table Pans.
Refer to Pan Size Chart at end of section.

2. When ordering bumpers, add 2" to overall dimensions.

ALL ALUMINUM CONSTRUCTION IS RIVETED, WELDED AND FINISHED.

CABINET:

- Top: One piece .063 aluminum; riveted to sides and back.
- Side panels: Formed .063 aluminum; fastened to base and top.
- Back panel: .063 aluminum; fastened to base and top.
- Air tunnel: .063 aluminum; lift-out type, mounted on back panel.

BASE:

- One piece construction, .125 aluminum.
- Drip trough: Formed 18 ga. 304 stainless steel mounted to front of base; removable drip pan.
- Casters: 5" dia., swivel, modulus tires, 1-1/4 wide, load cap. 250 lbs. each, temp. range -45°/+180°F. Delrin bearings. Front casters equipped with brakes.

DOOR:

- Field reversible.
- Frame: Black powder coated extruded aluminum, 13/16 x 1-11/16; fastened together.
- Panel: 3/16 clear Lexan, fitted into door frame.
- Latch: Magnetic type with pull handle.
- Hinges (2): Chrome plated steel.
- Gasket: Perimeter type, Santoprene rubber.

PAN SLIDES:

- Wire angles (.306 dia.) nickel chrome plated steel; mounted on lift-out posts.
- Spaced on 4-1/2" centers; adjustable on 1-1/2" centers.

PROOF/HOT UNIT COMPONENTS:

- Removable bottom mount proof/hot unit.
- Body: Formed .063 aluminum with black control panel.
- Thermostat (holding): Mechanical, room ambient to 180°F. (82°C.).
- Thermostat (humidity): Mechanical, room ambient to 95%.
- Pilot lights.

PROOF/HOT UNIT COMPONENTS (CONT.):

- Switches (2): Rocker type.
- Power cord: Permanent, 6 ft., 12/3 ga. with molded plug.
- Heaters (2): 960 Watts for holding.
- Blower motor.
- Thermometer.
- Water pan: 3-1/2 quart; 22 ga. 304 stainless steel with 960 Watt heater for humidity.

POWER REQUIREMENTS:

- 2000 Watts, 120 Volts, 60 Hz., single phase, 16.7 Amps., 20 Amp. service.

SHORT FORM SPECIFICATIONS

Cres Cor Proof/Hot Cabinet Model 121-PH-UA-11D. Formed and welded .063 aluminum top, .125 aluminum base. 11 sets wire universal angles for multiple pan sizes, adjustable spacing every 1-1/2". Field reversible Lexan door with magnetic pull latch. Removable 2000 Watt, 120 Volt power unit. Controls accessible without opening door. 5" swivel modulus casters, Delrin bearings. Load capacity 250 lbs. each. 1-Year Parts / 90-Day Labor warranty. Provide the following accessories: _____ CSA-US, CSA-C, CSA to NSF4 listed.



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Litho in U.S.A.



MIDWEST RESTAURANT SUPPLY

11/13/2017

Quote

To: Ravenna Public School
Ken Schroeder
41750 Carthage Road
Ravenna, NE 68844-
(308)452-3249

From: Midwest Restaurant Supply
Terry Enck
2705 W. Hwy 30
Grand Island, NE 68803-5637
(308)384-5780 405
(308)384-5780 (Contact)

Project: Ravenna Public School- Proofer

Item	Qty	Description	Sell	Sell Total
1	1 ea	PROOFER CABINET, MOBILE Winholt Equipment NHPL-1833-ECOC-2D Non-Insulated Economy Heater/Proofer Cabinet, mobile, full height, 20-1/2"W x 32-1/3"D x 66-1/2"H, aluminum construction, forced air, accommodates (33) 18" x 26" pans, dual proof/heat control, lift-off clear dutch doors, removable control drawer, LED thermometer display, (2) swivel plate casters & (2) swivel/brake plate casters with polyurethane tread, NEMA 5-15P, 14.0 amps, 1440 watts, 120v/60/1-ph, cETLus, NSF (order #1075338)	\$1,600.00	\$1,600.00
			Extended Total:	\$1,600.00
2	1 ea	PROOFER CABINET, MOBILE Winholt Equipment INHPL-1836C Heater Proofer Cabinet, mobile, full height, insulated, 21-1/2"W x 32"D x 66-3/4"H, accommodates (35) 18" x 26" pans, forced air, dual proof/heat control with LED thermometer display, removable control drawer, lift-off clear door, corner bumpers, aluminum construction, (4) swivel plate casters with polyurethane tread (2 braked), NEMA 5-15P, 14.0 amps, 1440 watts, 120v/60/1-ph, cETLus, NSF (order #684609)	\$1,788.00	\$1,788.00
			Extended Total:	\$1,788.00
3	1 ea	PROOFER CABINET, MOBILE Cres Cor 121-PH-1818D Proofer/Hot Cabinet, non-insulated, deluxe, removable bottom heater, capacity (18) 18" x 26" sheet pans or (36) 12" x 20" pan slides on 3" centers, field reversible Lexan door, integral drip trough, (4) 5" swivel casters (2) braked, Hi-Tensile aluminum construction, CSA, cCSAus	\$2,985.00	\$2,985.00
	1 ea	Standard Warranty: 90 day labor with 1 yr parts warranty		
	1 ea	120v/60/1-ph, 1920 w, 16.0 amps, NEMA 5-20P, 6' 12/3 ga. power cord, standard		
	1 ea	Right-hand door swing, standard		

Item	Qty	Description	Sell	Sell Total
			Extended Total:	\$2,985.00
4	1 ea	PROOFER CABINET, MOBILE Cres Cor 121-PH-UA-11D Proofer/Hot Cabinet, non-insulated, removable bottom heater, wire universal slides for 12" x 20" thru 18" x 26" pans, on 4-1/2" centers, adjustable on 1-1/2", capacity (11) 18" x 26" sheet pans or (22) 12" x 20" pans, aluminum construction, field reversible Lexan door, integral drip trough, (4) 5" swivel casters (2) braked, CSA, cCSAus	\$3,135.00	\$3,135.00
	1 ea	Standard Warranty: 90 day labor with 1 yr parts warranty		
	1 ea	120v/60/1-ph, 1920 w, 16.0 amps, NEMA 5-20P, 6' 12/3 ga. power cord, standard		
	1 ea	Right-hand door swing, standard		
			Extended Total:	\$3,135.00
5		ANY UNIT INCLUDES DELIVERY, ITEM 1 IS A CURRENT IN STOCK ITEM, IF NOT IN STOCK ADD FREIGHT OF APPROXIMATELY \$100, ALL OTHER ITEMS WILL BE ORDERED FOR YOU, LEAD TIME TO BE DETERMINED, TERMS: NET 15 DAYS, PRICING IS GOOD THROUGH DEC. 15TH, 2017		

Total \$9,508.00

"Non-stock items are subject to restock fee plus shipping, custom items may not be returned or maybe subject to restock fee plus shipping."

Acceptance: _____ Date: _____
 Printed Name: _____

PUBLIC PARTICIPATION

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

RAVENNA PUBLIC SCHOOL
NEGOTIATED AGREEMENT

2018-2019

This agreement is made and entered into this 11th day of December, 2017, by and between the Board of Education of the School District #69 of Ravenna in the County of Buffalo, in the State of Nebraska (hereinafter referred to as the "Board") and Ravenna Education Association (hereinafter referred to as the "Association").

General Purpose

The Ravenna Board of Education and the Ravenna Education Association recognize that the development of a quality educational program for the children attending the Public Schools of Ravenna is a joint responsibility which can best be achieved by agreement that all parties work toward common goals. The public officials and the Association enter into this agreement with mutual dedication, recognizing that the experience, creativity and judgment of all parties are necessary to reach the education needs of the community.

ARTICLE I

Recognition

The Board recognizes the Association as the exclusive and sole collective negotiating representative for all teachers employed by the District.

Teacher shall mean all certified teaching personnel and other professional personnel employed by the District, but excluding Superintendent, Senior High Principal, and Elementary Principal.

ARTICLE II

Salaries

A. Salary Schedule

The Base Salary for the 2018-2019 school year will be \$34,250.00 with the increments of 5% for further education and 4% for years of experience, except for the last two steps on columns E, F, and G which are 2% each. A copy of the salary schedule is attached later in this agreement.

B. Extra Duty Schedule

All teachers assigned duties in addition to teaching shall be paid for such duties according to the extra duty schedule attached later in this agreement.

C. Additional Teaching Assignment Compensation

Teachers who are assigned to teach during their planning period or who are assigned to teach an additional period before or after the regular

school day will be compensated at a rate of 1/8th of their daily salary amount, as calculated by their placement on the salary schedule.

D. Method of Payment

1. All teachers' salaries including extra duty pay shall be paid in equal monthly installments. Should assigned duties not be completed, salary shall be withheld until completed.
2. All teachers on extended contracts shall be paid 1/185 of his placement on the salary schedule for each day employed over 185 days.

ARTICLE III

Insurance and Annuities

A. Health Care Coverage

The Board of Education shall provide health insurance to the teacher with a tiered premium rate. The policy shall be the \$900 Deductible Blue Preferred with Utilization Management. A \$3,500 deductible plan will also be available as an option for employees during the 2018-19 school year. The difference in premium between and \$900 deductible and the \$3500 deductible will be paid by the district and deposited in the employee's Health Savings Account. Health insurance is a 4-tier policy. This will provide a single teacher with a premium of \$607.93 monthly, teacher and child(ren) with a premium of \$1,124.68 monthly, teacher and spouse with a premium of \$1,276.65 monthly, and a married teacher taking the family health plan a premium of \$1,714.22 monthly. All of these policies include individual dental. Additional family dental may be purchased by the teacher. The Board shall provide at the discretion of the teacher, employed by Ravenna Public Schools prior to the 2014-2015 school year, an amount equal to the single premium for any existing insurance, annuity program or as salary, in place of health coverage (called the cash in lieu option). Starting with the 2014-2015 school year any employee hired will no longer receive the cash in lieu option for their insurance. Any employee hired previous to the 2014-2015 school year will retain the option of cash in lieu for the remainder of their employment at Ravenna Public Schools. The Board reserves the right to evaluate other competitive insurance groups each year and to make recommendations concerning the carrier used to provide the health insurance. The carrier for the 2018-19 year will be Blue Cross/ Blue Shield. The school board also offers a Section 125 Plan administered by Pay Flex. In addition to premium payments as in the past, the Section 125 Plan will be expanded to also allow pre-tax opportunities for non-reimbursed medical/dental/vision care expenses plus child care expenses.

B. Disability

The board shall make available for the employee to purchase through payroll deduction group long term disability insurance. Benefits shall be payable upon the thirtieth (30) calendar day of disability at sixty (60%) percent of annual contractual salary. Benefit payments shall continue to age sixty-five (65) or until termination of disability whichever occurs first.

C. Loss of Life

The Board shall provide \$40,000.00 group term Life Insurance for each teacher.

ARTICLE IV

Teacher Employment

PLACEMENT OF SALARY SCHEDULE

1. A valid Nebraska Teaching Certificate.
2. New teachers hired to the school system will be allowed a maximum of five steps on the schedule on the basis of past experience in state approved or fully accredited schools or at the discretion of the superintendent, the school will allow up to eight steps on the salary schedule on the basis of past experience.
3. The Superintendent shall determine the teaching field to which a teacher is assigned and will place him/her on the proper step of the schedule.
4. Academic hours beyond the Bachelors Degree will be recognized for salary increases provided the hours are accumulated in a graduate program of an accredited University or College and provided the hours are related to an area of teaching and not necessarily the area in which the teacher is employed. Academic hours in undergraduate level courses taken after receiving the Bachelors Degree will receive the same increase in salary as those on the graduate level providing those hours are approved by the Board.
5. To receive credit in horizontal steps beyond BA+9 step in the salary schedule for teachers, the teacher must show that the additional hours would lead to a Masters Degree. This can be shown by presenting a copy of an Official Program of Study supplied by the University or College. An outline of courses as described in a college bulletin will be sufficient. Additional hours earned during summer school, off-campus or night classes will be recognized only if complete transcripts are filed in the school administrative office by September 1st, of the contract year. No salary shall be paid to a teacher until this is done. It is the responsibility of the head administration of the school system to see that all hours of credit are coded accurately.

6. To be placed on the MA18 or MA9 level a teacher must meet the following conditions:

- a. eligible for MA
- b. additional hours be of graduate level
- c. additional hours to be in teaching field or lead to an additional endorsement. Endorsement must be approved by the superintendent of schools. The additional endorsement must be of some teaching value to the Ravenna Schools.

A complete transcript shall be placed on file in the school administrator's office by September 1st, of the contract year.

ARTICLE V

Leaves

A. Sick Leave

At the beginning of each school year each teacher shall be credited with ten (10) days of sick leave allowance to be used for absences caused by illness or temporary disability of the teacher. Teachers new to the system will be given fifteen (15) days the first year of their employment. Teachers will be allowed to use ten (10) days per year for illness in the immediate family: (spouse, children, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, grandchild, grandparent, son-in-law, or daughter-in-law). These ten (10) days will be subtracted from the teacher's accumulated days. Sick leave may accumulate from year to year up to fifty (50) days. A doctor's statement may be required after five (5) days of continued illness. The administration shall furnish to each teacher a written statement at the beginning of each school year setting forth the total sick leave.

B. Personal Leave

There shall be two (2) days personal leave. The number of teachers who take leave at the same time may be restricted by the administration. Application shall be made at least two days in advance. Personal leave may be taken before or after a scheduled vacation with approval of the superintendent. Teachers shall be professional in the use of their personal leave. One-half day or one day of unused personal leave will be carried over to the following year; therefore teachers could accumulate three (3) personal days.

C. Professional Leave

Each teacher shall be allowed five (5) days professional leave with administrative approval.

D. Emergency Leave/Bereavement Leave

Emergency leave may be granted when the absence is not covered under

another leave. Up to five (5) days may be granted with notification and approval of administration. Emergency would include the following: death in the immediate family (spouse, children, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, grandchild, grandparent, son-in-law, or daughter-in-law), **should the death of a spouse or child cause sickness (physical, emotional, or mental) the language of sick leave may be used;** b. court appearances beyond personal leave days.

A maximum of five (5) additional sick leave days may be used as emergency leave if needed.

E. Bereavement Leave

A maximum of five (5) sick leave days may be used each year as bereavement leave to allow a staff member to attend the funeral of a friend or relative not in the immediate family.

F. Extended Leave

Any certified employee upon proper application to the Superintendent of Schools and approval of the Board, may be granted a leave of absence without pay for: family hardship, education, work experience, drafted military duty, National Guard duty, Reserve Military duty. When granted a leave of absence the teacher and Board shall agree upon the length of time involved. The teacher shall guarantee his or her return to the position held by signing an agreement with the Board prior to being granted such leave.

G. Special Circumstance Leave

The board understands that, on rare occasions, its employees will be out of contractual leave allotments and have circumstances arise which present unique opportunities not likely to occur very often. The purpose of this provision is to authorize the Superintendent to grant unpaid leave to staff members deemed eligible under this provision by the Superintendent.

Special Circumstance Leave. The leave contemplated in this provision is "Special Circumstance Leave." "Special Circumstance Leave" means leave taken on an expected duty day for events which are very rare and "once in a lifetime" type of events which are unlikely to occur on a regular basis. The following are some examples, but not an exhaustive list, of leave which the board believes would likely qualify for Special Circumstance Leave: a child's wedding; a child qualifying for a state tournament event; or a parent or spouse's retirement celebration.

Not a Substitute for Paid Leave. Special Circumstance Leave is not a substitute for paid leave. If any staff member has paid leave remaining in a given contract year which could be used for the leave requested pursuant to this provision, the Superintendent shall require the employee to use the available leave provided outside of this provision prior to considering Special Circumstance Leave.

Leave Requests and Response. Staff members requesting Special

Circumstance Leave shall make a written request to the Superintendent or Superintendent's designee in letter form with as much advance notice as possible. Special Circumstance Leave shall be requested at least **14 calendar days in advance**. When the employee does not know 14 days in advance of the need for Special Circumstance Leave, the employee should provide as much notice as possible. The Superintendent is authorized to deny an otherwise-qualifying Special Circumstance Leave request if the notice is insufficient to allow the administration to plan for the leave, such as when it would be a detriment to students and other staff members.

The leave request shall contain the following information: the times and dates of the leave; the number of days requested, up to 3; the nature of the event(s) for which the leave is requested; and an explanation as to why the leave should constitute Special Circumstance Leave. The Superintendent will respond orally or in writing within a reasonable time after receiving the request either granting or denying the leave.

Three-day Cap. All Special Circumstance Leave is capped at three (3) days per contract year. Each special circumstance day may only be used for a single day of leave and may not be used in tandem with personal leave days.

Fully Unpaid Leave. Special Unpaid Leave is a fully deducted leave day, meaning the employee's pay will be reduced for the day or days by the full per diem cost of the employee's salary, insurance, and any other benefits costs normally paid by the district.

Recordkeeping by the Superintendent. The Superintendent or Superintendent's designee will keep a running ledger of all Special Circumstance Leave requests and whether those requests were granted or denied. As deemed appropriate by the Superintendent, he or she shall make a report to the board regarding the requests made pursuant to this provision.

Duration of Benefit

Special Circumstance Leave will be available for the duration of the **2018-19** contract term. The benefit will expire at the end of the **2018-19** contract term.

H. Full "Dock Days" Leave

Staff members covered by this agreement are entitled to up to 10 "dock days" of additional leave in excess of the leave provided herein, so long as their leave is otherwise qualifying under another leave provision in this agreement and they have complied with all of the requirements of that provision for taking the leave. Dock day leave will be taken at a reduction of 1/185th of the staff member's total salary and benefit cost per day. This provision shall not apply, and the staff member is not allowed to take dock day leave, if the staff member is eligible for any other type of leave, including but not limited to leaves such as those provided in this agreement, the FMLA, and/or short or long term disability.

Miscellaneous Provisions

Mileage and Expenses

Mileage and expense shall be paid to the individual teacher as follows:

1. to attend curriculum meetings.
2. to attend specific subject area activities in which students are involved.

In each case approval by the Administrator is required in advance.

REIMBURSEMENT FOR K-12 TEACHERS USING THEIR PLANNING PERIOD TO SUBSTITUTE

K-12 teachers that are requested to substitute for a staff member during their planning period will be reimbursed at the rate of \$15.00 per period.

Compensation for Unused Sick Leave

The district shall compensate teachers for unused sick leave in the following manner: At the beginning of each school year, teachers continuing their employment at the Ravenna Public Schools shall be compensated for each day of accumulated sick leave exceeding fifty (50) days, at a rate of \$40.00 per day. This process shall begin September, 2006, and shall continue until such time as the procedure is amended or repealed through the negotiation process.

ARTICLE VII

Duration of Agreement

This contract will be effective as of the beginning of the 2018-2019 school year and shall continue in effect until a substitute contract is adopted, which shall then be fully retroactive to the beginning of the 2018-2019 school year, except that any insurance premium shall be effective as soon as possible after settlement.

ARTICLE VIII

Document Authorization

In witness whereof the parties hereto caused this Contract to be signed by their respective presidents, attested by their respective chief negotiators and their signature to be placed hereon, all on the day and year first above written.

RAVENNA EDUCATION ASSOCIATION

RAVENNA BOARD OF EDUCATION
DISTRICT #69

By _____
President

By _____
President

By _____
Chief Negotiator

By _____
Chief Negotiator

Note: As of September 11, 2006, the REA will offer the initial proposal for each year of the negotiation process.

APPENDIX A

GRIEVANCE PROCEDURES

The Board recognizes the Professional Rights and Responsibilities Committee of the Association and the Grievance Procedure which follows:

The Board, on its own behalf and on behalf of the electors of the district, hereby retains and reserves unto itself, without limitations, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the applicable laws and regulations of the State of Nebraska, including, but without limiting the generality of the foregoing, the right:

1. To the executive management and administration control of the school system, and its properties and facilities, and the activities of its employees.
2. To hire all employees, and subject to the provisions of law, to determine their qualification, and the conditions for their continued employments, or their dismissal or demotion, and to promote, and transfer all such employees.
3. To establish grades and courses of instruction, including special programs, and to provide for athletics, recreational and social events for students, all as deemed necessary or advisable by the Board.
4. To decide upon the means and methods of instruction, the selection of textbooks and other teaching materials and the use of teaching aids of every kind of nature.
5. To determine class schedules, the hours of instruction, and the

duties, responsibilities, and assignments of teachers and other employees with respect thereto, and non-teaching activities and the terms and conditions of employment.

The exercise of the foregoing powers, right, authority, duties and responsibilities by the Board: the adoption of policies, rules, regulations and practices in furtherance thereof; and the use of judgment and discretion in connection therewith; shall be limited only by the specific and express terms of this agreement and then only to the extent such specific and express terms thereof are in conformance with the applicable laws and regulations of the State of Nebraska.

Nothing contained herein shall be considered to deny or restrict the Board of its rights, responsibilities, and authority under the Nebraska School Law, or any other national, state, county, district, or local laws or regulations as they pertain to education.

Definition of Terms

1. Grievance - claim based upon an event or condition which affects welfare, and/or terms and conditions of employment of a teacher, or group of teachers, guidance counselor, and/or the interpretation, meaning or application of any policies, rules, regulations, or professional negotiations contracts of school district.
2. Aggrieved Person - Person or persons making the claim.
3. Party in Interest - Person or persons making the claim, and any person who might require to take action, or against whom action might be taken, in order to resolve the claim.

PURPOSE

The Board purposes of machinery for grievance adjustment in the Ravenna Public School system are:

1. Unobstructed communication with respect to alleged grievances without fear or reprisal.
2. Reduction of the potential areas of conflict among staff members and administrators and Board.
3. Two-way communication through recognized channels among administrators, staff members, local professional associations, and Boards.
4. Development of improved moral and effectiveness of staff members.
5. Encouragement of teacher expression regarding conditions that affects him.

PROCEDURES

Level I (Informal)

A. If a teacher feels that he/she has a grievance he/she should first discuss the matter with his/her principal or administrator to whom he/she is directly responsible in an effort to resolve the problem.

B. The aggrieved person may have a local PR & R representative assist him/her in efforts to resolve the problem informally with the principal or other appropriate administrator.

Level II (Formal)

Step One

A. If an aggrieved person is not satisfied with the disposition of his/her problem, or if no decision has been rendered after five school days through the informal procedure, he/she may submit his/her claim as a formal grievance, in writing, to his/her appropriate principal and retain a copy of the said grievance for himself/herself and give one copy to the chairperson of the PR & R committee for the association's file.

B. The principal shall, within three school days, render his/her decision and the reasons therefore, in writing, to the aggrieved person, with a copy to the PR & R representative for the association file.

C. A teacher who is not directly responsible to a building principal may submit his/her formal grievance claim to the administrator to whom he/she is directly responsible. Said administrator shall carry out the aforementioned responsibilities.

Step Two

A. If the aggrieved person is not satisfied with the disposition of his/her grievance at Step One, or if no decision has been rendered within three school days after the presentation of the grievance in writing, he/she may file the written grievance with the association's PR & R committee within three school days after the decision at Step One, or six school days after the grievance was presented whichever is sooner.

B. Within five school days after receiving the written grievance, the PR & R committee shall provide an opportunity for the aggrieved person to meet with the committee for the purpose of reviewing with the aggrieved person a written opinion regarding the case.

Step Three

A. Within three school days after receiving the PR & R committee's opinion, or within eight school days after the grievance was filed with the committee, whichever is sooner, the aggrieved person may file a

written appeal with the PR & R committee for a hearing by the superintendent of schools. Within two school days of its receipt, the committee, through its chairperson, shall submit such appeal to the superintendent.

B. Within ten school days after receipt of the written appeal for a hearing by the superintendent, the superintendent shall meet with the aggrieved person and with representative of the PR & R committee for the purpose of resolving the grievance. A full record (tape recording recommended) of such hearing shall be kept by the superintendent and association and made available to the parties involved upon written request. The superintendent shall, within three school days of the hearing, render his/her decision and reasons therefore, in writing, to the aggrieved person, with a copy for the PR & R committee.

Step Four

A. If the aggrieved person is not satisfied with the disposition of his grievance at Step Three, or if no decision has been rendered within three school days after he/she has first met with the superintendent, he/she may file the grievance again with the association's PR & R committee within three school days after a decision by the superintendent, or five school days after he/she has met with the superintendent, whichever is sooner.

B. Within three school days after receiving such further appeal, the PR & R committee, through its chairperson shall refer the grievance to the Board.

C. Within twenty-five school days after receiving the written appeal, the Board, or a committee there from, shall meet the aggrieved person and with the representative of the PR & R committee for the purpose of resolving the grievance. The decision of the Board shall be rendered, in writing within five school days.

Level III (Impasse Resolution)

A. If the aggrieved person chooses not to accept the decision of the Board (Step Four), he/she may within five school days of receipt of notice of said decision, request that the PR & R committee challenge the Board's decision. Such challenge may be made only after it has been determined by the committee that the grievance is meritorious and relates to the interpretation, meaning, or application of any rules, regulation, or policy of the district. The challenge shall be filed with the Board within five school days of the filing of challenge the Board's decision or an alternative decision is not accepted by the Association, the Board and the Association shall be considered at impasse and arbitration procedures shall be initiated, as specified in Level III, Paragraph B.

B. The selection of fact-finders, panel for the purpose of arbitration shall be selected.

C. The cost of arbitration shall be shared as follows: The Board will

pay for their fact-finder. The Association will pay for their fact-finder. The cost of the third party involved in fact-finding shall be shared equally.

RIGHTS OF TEACHERS

A. Any party of interest may be represented at all stages of the grievance procedure by himself/herself or by a representative of his/her choosing. When a teacher is not represented by the Association, the Association shall have the right to be present and to state its views at all stages of the grievance procedure.

B. If, in the judgment of the PR & R committee, a grievance affects a group of teachers, the PR & R committee may submit such grievance, in writing, to the superintendent directly and the processing of such grievance will commence at Step Two of Level II. The PR & R committee may process such a grievance through all steps of the grievance procedure even though the aggrieved person does not wish to do so.

C. If the written grievance is not filed with thirty (30) days after the teacher knew, or should have known, of the act or condition on which the grievance is based, then the grievance shall be waived.

D. A grievance may be withdrawn at any level without prejudice or record.

E. No reprisals of any kind shall be taken by the Board, or by any member of the administration, or by the association or its individual members against any party in interest, any PR & R representative, or any other participant in the grievance procedure by reason of such participation.

F. If a grievance begins or continues after the regular school term has ended, school days shall be considered Monday through Friday, excluding holidays.

RIGHT OF ADMINISTRATORS

Guidance Counselors who are members of the Association may use the Grievance Procedure commencing at Level I.

Principals who are members of the Association may use the Grievance Procedure commencing at Level II, Step Three. The Superintendent, if a member of the Association, may use the Grievance Procedure commencing at Level II, Step Four.

RAVENNA PUBLIC SCHOOLS
 2018-2019 SALARY SCHEDULE

Base Salary \$ 34,250.00

Vert Index: 4%

Horz Index: 5%

Last two steps in columns E, F, &G are: 2%

	A	B	C	D	E	F	G
	BA	BA+9	BA+18	BA+27	MA	MA+9	MA+18
0	\$ 34,250.00 1.00	\$ 35,962.50 1.05	\$ 37,675.00 1.10	\$ 39,387.50 1.15	\$ 41,100.00 1.20	\$ 42,812.50 1.25	\$ 44,525.00 1.30
1	\$ 35,620.00 1.04	\$ 37,332.50 1.09	\$ 39,045.00 1.14	\$ 40,757.50 1.19	\$ 42,470.00 1.24	\$ 44,182.50 1.29	\$ 45,895.00 1.34
2	\$ 36,990.00 1.08	\$ 38,702.50 1.13	\$ 40,415.00 1.18	\$ 42,127.50 1.23	\$ 43,840.00 1.28	\$ 45,552.50 1.33	\$ 47,265.00 1.38
3	\$ 38,360.00 1.12	\$ 40,072.50 1.17	\$ 41,785.00 1.22	\$ 43,497.50 1.27	\$ 45,210.00 1.32	\$ 46,922.50 1.37	\$ 48,635.00 1.42
4	\$ 39,730.00 1.16	\$ 41,442.50 1.21	\$ 43,155.00 1.26	\$ 44,867.50 1.31	\$ 46,580.00 1.36	\$ 48,292.50 1.41	\$ 50,005.00 1.46
5		\$ 42,812.50 1.25	\$ 44,525.00 1.30	\$ 46,237.50 1.35	\$ 47,950.00 1.40	\$ 49,662.50 1.45	\$ 51,375.00 1.50
6		\$ 44,182.50 1.29	\$ 45,895.00 1.34	\$ 47,607.50 1.39	\$ 49,320.00 1.44	\$ 51,032.50 1.49	\$ 52,745.00 1.54
7			\$ 47,265.00 1.38	\$ 48,977.50 1.43	\$ 50,690.00 1.48	\$ 52,402.50 1.53	\$ 54,115.00 1.58
8			\$ 48,635.00 1.42	\$ 50,347.50 1.47	\$ 52,060.00 1.52	\$ 53,772.50 1.57	\$ 55,485.00 1.62
9				\$ 51,717.50 1.51	\$ 53,430.00 1.56	\$ 55,142.50 1.61	\$ 56,855.00 1.66
10				\$ 53,087.50 1.55	\$ 54,800.00 1.60	\$ 56,512.50 1.65	\$ 58,225.00 1.70
11					\$ 56,170.00 1.64	\$ 57,882.50 1.69	\$ 59,595.00 1.74
12					\$ 57,540.00 1.68	\$ 59,252.50 1.73	\$ 60,965.00 1.78
13					\$ 58,225.00 1.70	\$ 60,622.50 1.77	\$ 62,335.00 1.82
14					\$ 58,910.00 1.72	\$ 61,307.50 1.79	\$ 63,020.00 1.84
15						\$ 61,992.50 1.81	\$ 63,705.00 1.86

2018-2019 EXTRA DUTY SCHEDULE

Base Salary
\$34,250

Each unit equals 1% of base salary

	units
Activities Director	14
Head Football	12
Asst Football	7
Asst Football	7
Asst Football	7
Jr Hi Football	5
Jr Hi Football	5
Cross Country	7
Asst Cross Country	4
Head Volleyball	12
Asst Volleyball	7
Asst Volleyball	7
Jr Hi Volleyball	5
Jr Hi Volleyball	5
Head Boys Basketball	12
Asst Boys Basketball	7
Jr Hi Boys Basketball	5
Jr Hi Boys Basketball	5
Head Girls Basketball	12
Asst Girls Basketball	7
Jr Hi Girls Basketball	5
Jr Hi Girls Basketball	5
Head Wrestling	12
Asst Wrestling	7
Jr Hi Wrestling	5
Head Track	9
Asst Track	5
Asst Track	5
Asst Track	5
Boys Golf	7
Girls Golf	7
1/2 Spring Play	3
1/2 Spring Play	3
1/2 One Act Play	2.5
1/2 One Act Play	2.5
Speech	3
Yearbook Sponsor	6
Junior Class Sponsor (constant)	3
Junior Class Sponsor (rotate)	3
1/2 Cheer Sponsor	3
1/2 Cheer Sponsor	3

SkillsUSA	4		
FBLA Sponsor	6		
Concession Stand	4		
Band	6		
Vocal Music	3		
All of the above positions will be increased by 10% of the original base for a maximum of four years if teacher remains in the same position.			
Science Olympiad	1		
Science Olympiad	1		
Pep Band	3		
Student Council	2		
National Honor Society	1		
Senior Class Sponsor	2		
Sophomore Class Sponsor	2		
Freshman Class Sponsor	2		
8th Grade Sponsor	1		
7th Grade Sponsor	1		
STAR Sponsor	3		
Summer Conditioning (Wt Room)	7		
Youth Advisory Board Sponsor	1		
Special Olympics	1		
Extended Contract Ag	20 days		
Extended Contract Counselor	10 days		
Dist Learning Art	\$1,000/period/semester		
Dist Learning Ag	\$1,000/period/semester		
FFA SPONSOR		\$	1,500.00
High Ability (HAL)		\$	1,500.00
High Ability (HAL)		\$	1,500.00
AcaDeca		\$	1,300.00
Dance team		\$	1,500.00
Quiz Bowl Sponsor		\$	250.00
Competitive Robotics Sponsor		\$	1,500.00

Negotiations Minutes

November 13, 2017

The REA and the BOE met for their second negotiations meeting on the evening of November 13th at 9:15 PM.

The REA made their initial offer to the Ravenna BOE. It included the following:

- A. Increase base salary by \$600 to \$34,450.
- B. Leave health insurance coverage at \$900/\$3500 HSA level.
- C. Allow for the continuation of "special circumstance leave" as it currently exists in the negotiated agreement through the 2018-19 contract term.

The counter offer to the REA from the Ravenna BOE was as follows:

1. Insurance will remain at the \$900/\$3500 HSA for the 2018-19 contract term
2. Base pay will increase from \$33,850 to \$34,250. An increase of \$400 on the base. This is our best and final offer.
3. *Add language to the Negotiated Agreement that reads, "Staff members covered by this agreement are entitled to up to 10 "dock days" of additional leave in excess of the leave provided herein, so long as their leave is otherwise qualifying under another leave provision in this agreement and they have complied with all of the requirements of that provision for taking the leave. Dock day leave will be taken at a reduction of 1/185th of the staff member's **total salary and benefit cost per day**. This provision shall not apply, and the staff member is not allowed to take dock day leave, if the staff member is eligible for any other type of leave, including but not limited to leaves such as those provided in this agreement, the FMLA, and/or short or long term disability."
4. *Add language to the Negotiated Agreement that reads, "Teachers who are assigned to teach during their planning period or who are assigned to teach an additional period before or after the regular school day will be compensated at a rate of 1/8th of their daily salary amount, as calculated by their placement on the salary schedule."
5. Request that a verbal agreement to assign the following staff, or reasonable certificated substitutions, to the "Workplace Injury Prevention & Safety Committee" for the 2018-19 school year: Angie Drahota, Wayne Bock, Erin Jarvi. The full committee will consist of: Karalee Fiddelke, Todd VanWinkle, Dan Cyboron, Angie Drahota, Paul Anderson, Brad Kjar, Ken Schroeder, Wayne Bock, Erin Jarvi, Terry Hervert, Ravenna PD, Peg Detlefs.
6. Special Circumstance leave will be available for the duration of the 2018-19 contract term. The benefit will expire at the end of the 2018-19 term.

*Final language must be first reviewed by the school district's attorney to ensure that it is legal and worded properly. REA will have chance to review final language before agreeing to it.

Negotiations ended at approximately 10:15 PM.

Negotiations Minutes

October 9, 2017

The REA and the BOE met for their first negotiations meeting on the evening of October 9th at 9:05 PM.

With the assistance of Superintendent Schroeder, they discussed/reviewed the following items during that meeting:

1. Both parties were provided with a current copy of the “Negotiated Agreement” as a digital pdf.
2. Both parties were provided with a digital copy of the “Negotiations Timeline”.
3. Discussion was held about the schools that would be included in the comparison array. Both parties agreed to use the array of “CIR Schools” generated by the North Star Negotiations software, which will include: Amherst, Shelton, Loup City, Pleasanton, Ravenna, Centura, Gibbon, Wood River, & St. Paul.
4. Both parties were provided with a copy of the “Negotiations Ground Rules” and discussed the addition of ground rule #11. Both were in agreement to add the ground rule, which spoke to each side presenting final offers regarding negotiated items as “best and final offers” in instances where they wished to no longer negotiate on such items.
5. Dr. Schroeder indicated that he would obtain and send to both parties sample language regarding “dock days”, compensation for teachers teaching a “0 Period”, and compensation for teachers who were assigned to teach during their planning period time.

Both parties agreed to meet again for the purpose of negotiating at 9:00 PM on Monday, November 13th, in the High School Library.

North Star Negotiations

Ravenna Public Schools, 10-0069

2017-2018 Projections

2017-2018 Projections

11/2/2016

\$900/\$3500 HSA Option 2017-18

2017-2018 Projections:

	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	\$ Increase	% Increase
<i>Current Costs</i>	185	60.3049	33,700 (1)	576,308	2,387,463	2,963,771		
<i>Changed Data Row</i>	185	61.3093	32,702	617,691	2,355,262	2,972,953	\$9,182	0.31%
Projection for \$33,700	185	61.3093	33,700	617,691	2,427,161	3,044,852	\$81,081	2.74%
Projection for \$33,750	185	61.3093	33,750	617,691	2,430,764	3,048,455	\$84,684	2.86%
Projection for \$33,800	185	61.3093	33,800	617,691	2,434,367	3,052,058	\$88,287	2.98%
Projection for \$33,850 (2)	185	61.3093	33,850	617,691	2,437,970	3,055,661	\$91,890	3.10% (3)
Projection for \$33,900	185	61.3093	33,900	617,691	2,441,573	3,059,264	\$95,492	3.22%
Projection for \$33,950	185	61.3093	33,950	617,691	2,445,175	3,062,866	\$99,095	3.34%
Projection for \$34,000	185	61.3093	34,000	617,691	2,448,778	3,066,469	\$102,698	3.47%
Projection for \$34,050	185	61.3093	34,050	617,691	2,452,381	3,070,072	\$106,301	3.59%
Projection for \$34,100	185	61.3093	34,100	617,691	2,455,984	3,073,675	\$109,904	3.71%
Projection for \$34,150	185	61.3093	34,150	617,691	2,459,586	3,077,277	\$113,506	3.83%
Projection for \$34,200	185	61.3093	34,200	617,691	2,463,189	3,080,880	\$117,109	3.95%
Projection for \$34,250	185	61.3093	34,250	617,691	2,466,792	3,084,483	\$120,712	4.07%
Projection for \$34,300	185	61.3093	34,300	617,691	2,470,395	3,088,086	\$124,315	4.19%

2018-2019 Projections:

	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	\$ Increase	% Increase
<i>Current Costs</i>	185	58.5993	33,850 ⁴	641,736	2,331,264	2,973,000		
Projection for \$33,850	185	59.8014 ⁵	33,850 ⁶	641,736	2,379,090	3,020,825	\$47,826 ⁷	1.61% ⁸
Projection for \$33,900	185	59.8014	33,900	641,736	2,382,604	3,024,340	\$51,340	1.73%
Projection for \$33,950	185	59.8014	33,950	641,736	2,386,118	3,027,854	\$54,854	1.85%
Projection for \$34,000	185	59.8014	34,000	641,736	2,389,632	3,031,368	\$58,368	1.96%
Projection for \$34,050	185	59.8014	34,050	641,736	2,393,146	3,034,882	\$61,883	2.08%
Projection for \$34,100	185	59.8014	34,100	641,736	2,396,660	3,038,396	\$65,397	2.20%
Projection for \$34,150	185	59.8014	34,150	641,736	2,400,175	3,041,910	\$68,911	2.32%
Projection for \$34,200	185	59.8014	34,200	641,736	2,403,689	3,045,425	\$72,425	2.44%
Projection for \$34,250	185	59.8014	34,250	641,736	2,407,203	3,048,939	\$75,939	2.55%
Projection for \$34,300	185	59.8014	34,300	641,736	2,410,717	3,052,453	\$79,453	2.67%
Projection for \$34,350	185	59.8014	34,350	641,736	2,414,231	3,055,967	\$82,968	2.79%
Projection for \$34,400	185	59.8014	34,400	641,736	2,417,745	3,059,481	\$86,482	2.91%
Projection for \$34,450	185	59.8014	34,450	641,736	2,421,260	3,062,995	\$89,996	3.03% ⁹
Projection for \$34,500	185	59.8014	34,500	641,736	2,424,774	3,066,510	\$93,510	3.15% ¹⁰
Projection for \$34,550	185	59.8014	34,550	641,736	2,428,288	3,070,024	\$97,024	3.26%
Projection for \$34,600	185	59.8014	34,600	641,736	2,431,802	3,073,538	\$100,538	3.38%
Projection for \$34,650	185	59.8014	34,650	641,736	2,435,316	3,077,052	\$104,053	3.50%
Projection for \$34,700	185	59.8014	34,700	641,736	2,438,830	3,080,566	\$107,567	3.62%
Projection for \$34,750	185	59.8014	34,750	641,736	2,442,345	3,084,080	\$111,081	3.74%

North Star Negotiations

Ravenna Public Schools, 10-0069

2018-2019

Midpoint Analysis

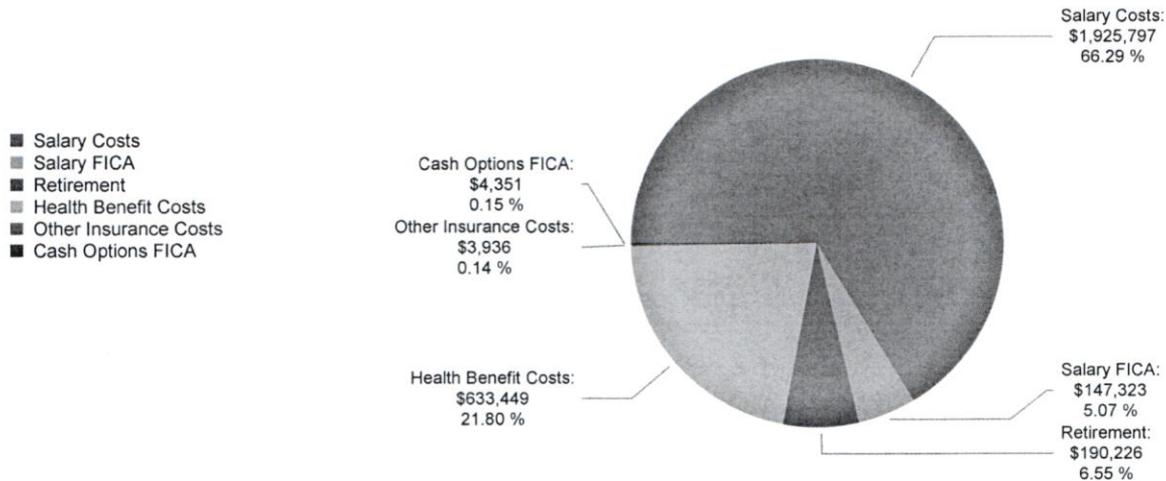
10/12/2017

2017-2018 Ravenna Public Schools Comparison Results:

	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs		Percentile
Current Costs	185	58.5993	33,850	641,736	2,331,264	2,973,000	View Current Costs Projections	100.29%
Comparable Benchmark	185	58.5993	32,864	641,736	2,263,347	2,905,083	View Comparable Projections	98% <input type="button" value="v"/>
Difference			-986	+0	-67,917	-67,917		-2.29%
Compensation Range	Base Salary		98%	32,864	100%	33,725	102%	34,586
	Total Costs		98%	2,905,083	100%	2,964,370	102%	3,023,658

The Benchmark data contains adjustments, made via its Schedule Costs link (which is the Staff Summary page).

Calculated Comparable Benchmark for Ravenna Public Schools

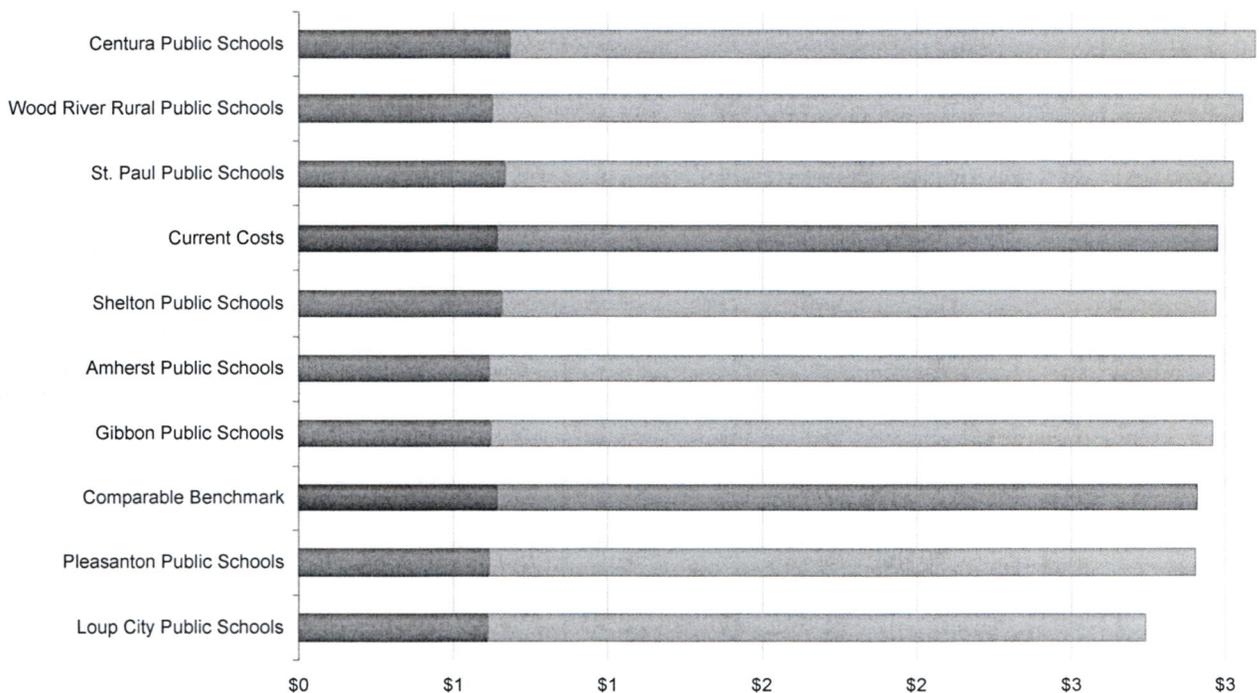


2017-2018 Ravenna Public Schools Changed Data Rows:							Percentile
Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs		
No Changed Data Rows have been added.							

Array School Comparison Information:										
School	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Centura Public Schools	185	58.6535	35,000	681,813	2,412,698	3,094,510	681,813	2,412,698	3,094,510	104.39%
Wood River Rural Public Schools	185	59.0300	35,000	628,713	2,427,010	3,055,723	628,713	2,427,010	3,055,723	103.08%
St. Paul Public Schools	185	58.1613	34,550	664,945	2,359,442	3,024,387	664,945	2,359,442	3,024,387	102.02%
Shelton Public Schools	185	59.9513	32,750	658,520	2,317,221	2,975,741	658,520	2,308,359	2,966,879	100.08%
Amherst Public Schools	182	57.5179	34,200	615,202	2,322,008	2,937,211	615,319	2,349,793	2,965,112	100.03%
Gibbon Public Schools	185	57.7100	34,400	623,565	2,332,046	2,955,611	623,565	2,332,046	2,955,611	99.70%
Pleasanton Public Schools	182	57.1600	33,475	618,173	2,247,669	2,865,842	618,173	2,284,719	2,902,892	97.93%
Loup City Public Schools	185	54.0257	33,550	611,268	2,125,575	2,736,843	611,268	2,125,575	2,736,843	92.32%

\$2,973,000 100.29%

Subject and Array School Comparison
(scale is millions of dollars)



Descriptive Statistics:										
8 Records	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Array Average	184.25	57.7762	34,116	637,775	2,317,959	2,955,734	637,789	2,324,955	2,962,745	99.95%
Array High	185	59.9513	35,000	681,813	2,438,425	3,094,510	681,813	2,428,121	3,094,510	104.39%
Array Low	182	54.0257	32,750	611,268	2,125,575	2,736,843	611,268	2,125,575	2,736,843	92.32%
Adj Total Costs			Mean 2,962,745		Median 2,965,996		Midpoint 2,964,370			

Information from the Contract Settlement Form, both For you And your School peer array, is used To come up With the information in this Negotiation Module. If you feel your information Is Not accurate please go to the Contract Settlement Form And correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

Sparq Data Solutions Inc. | 1311 Stockwell Street | Lincoln, NE 68502 | (402) 817-0120 | (800) 422-4572
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 Data used throughout the program comes from the Contract Settlement Form.
 Have a question? Ask Sparq Data Solutions. Or view the User Manual.

North Star Negotiations

Ravenna Public Schools, 10-0069

2018-2019

Midpoint Analysis

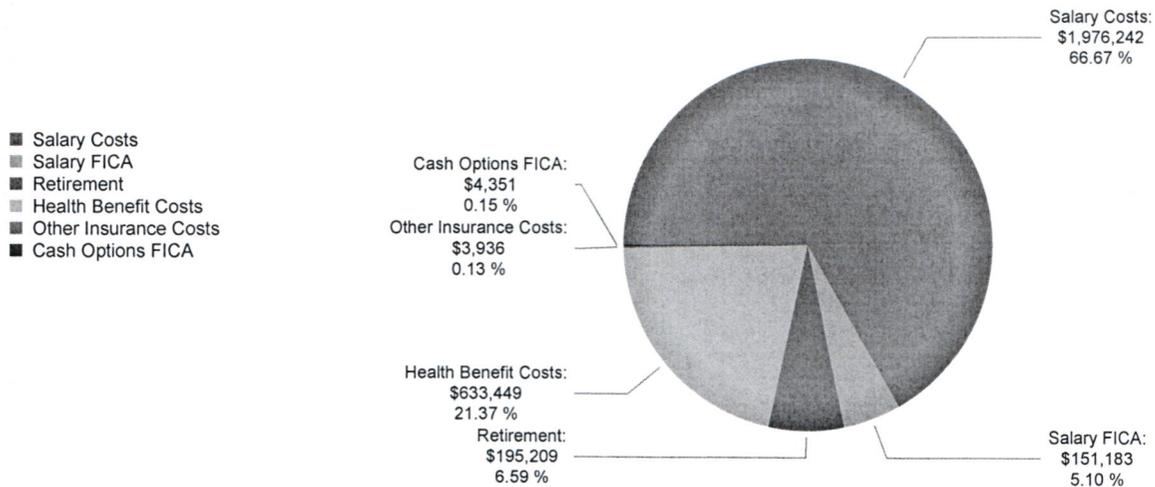
10/12/2017

2017-2018 Ravenna Public Schools Comparison Results:

	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs		Percentile
Current Costs	185	58.5993	33,850	641,736	2,331,264	2,973,000	View Current Costs Projections	100.29%
Comparable Benchmark	185	58.5993	33,725	641,736	2,322,634	2,964,370	View Comparable Projections	100% <input type="text" value="100%"/>
Difference			-125	+0	-8,629	-8,629		-0.29%
Compensation Range	Base Salary		98%	32,864	100%	33,725	102%	34,586
	Total Costs		98%	2,905,083	100%	2,964,370	102%	3,023,658

The Benchmark data contains adjustments, made via its Schedule Costs link (which is the Staff Summary page).

Calculated Comparable Benchmark for Ravenna Public Schools



2017-2018 Ravenna Public Schools Changed Data Rows:

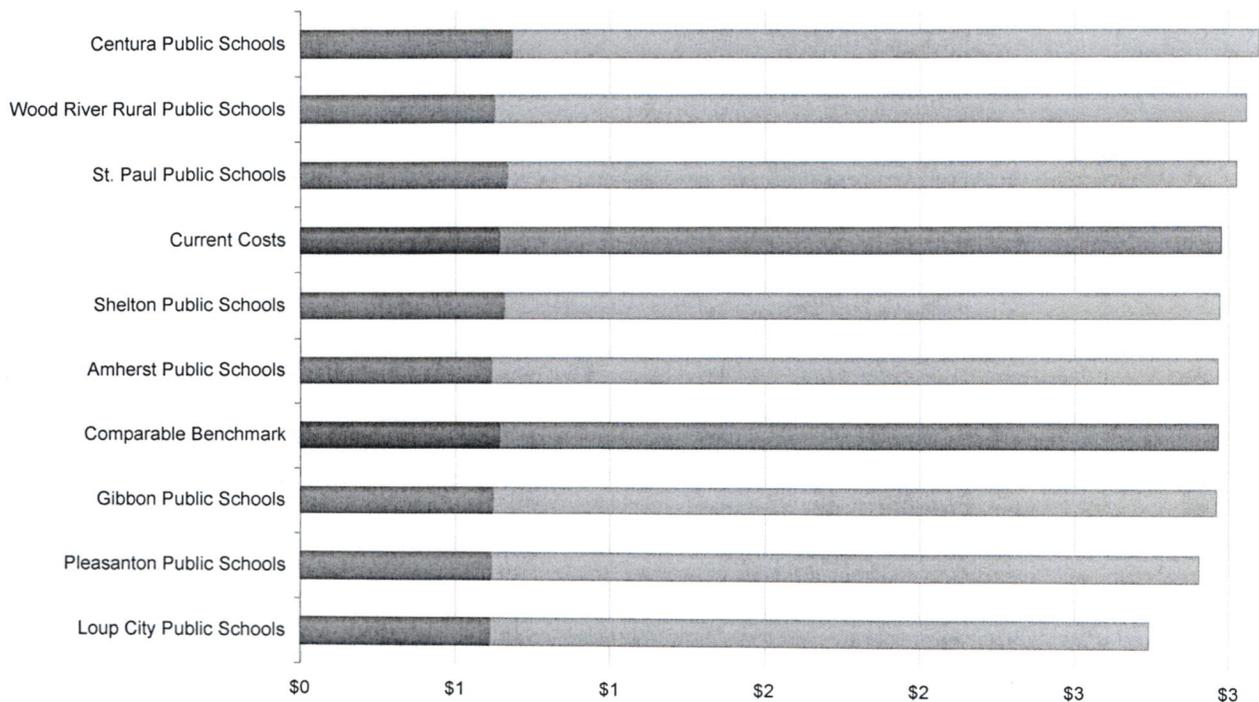
Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Percentile
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No Changed Data Rows have been added.

Array School Comparison Information:										
School	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Centura Public Schools	185	58.6535	35,000	681,813	2,412,698	3,094,510	681,813	2,412,698	3,094,510	104.39%
Wood River Rural Public Schools	185	59.0300	35,000	628,713	2,427,010	3,055,723	628,713	2,427,010	3,055,723	103.08%
St. Paul Public Schools	185	58.1613	34,550	664,945	2,359,442	3,024,387	664,945	2,359,442	3,024,387	102.02%
Shelton Public Schools	185	59.9513	32,750	658,520	2,317,221	2,975,741	658,520	2,308,359	2,966,879	100.08%
Amherst Public Schools	182	57.5179	34,200	615,202	2,322,008	2,937,211	615,319	2,349,793	2,965,112	100.03%
Gibbon Public Schools	185	57.7100	34,400	623,565	2,332,046	2,955,611	623,565	2,332,046	2,955,611	99.70%
Pleasanton Public Schools	182	57.1600	33,475	618,173	2,247,669	2,865,842	618,173	2,284,719	2,902,892	97.93%
Loup City Public Schools	185	54.0257	33,550	611,268	2,125,575	2,736,843	611,268	2,125,575	2,736,843	92.32%

\$2,973,000 100.29%

Subject and Array School Comparison
(scale is millions of dollars)



Descriptive Statistics:										
8 Records	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Array Average	184.25	57.7762	34,116	637,775	2,317,959	2,955,734	637,789	2,324,955	2,962,745	99.95%
Array High	185	59.9513	35,000	681,813	2,438,425	3,094,510	681,813	2,428,121	3,094,510	104.39%
Array Low	182	54.0257	32,750	611,268	2,125,575	2,736,843	611,268	2,125,575	2,736,843	92.32%
Adj Total Costs			Mean	2,962,745	Median	2,965,996	Midpoint	2,964,370		

Information from the Contract Settlement Form, both For you And your School peer array, is used To come up With the information in this Negotiation Module. If you feel your information Is Not accurate please go to the Contract Settlement Form And correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

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 Have a question? Ask Sparq Data Solutions. Or view the User Manual.

North Star Negotiations

Ravenna Public Schools, 10-0069

2018-2019

Midpoint Analysis

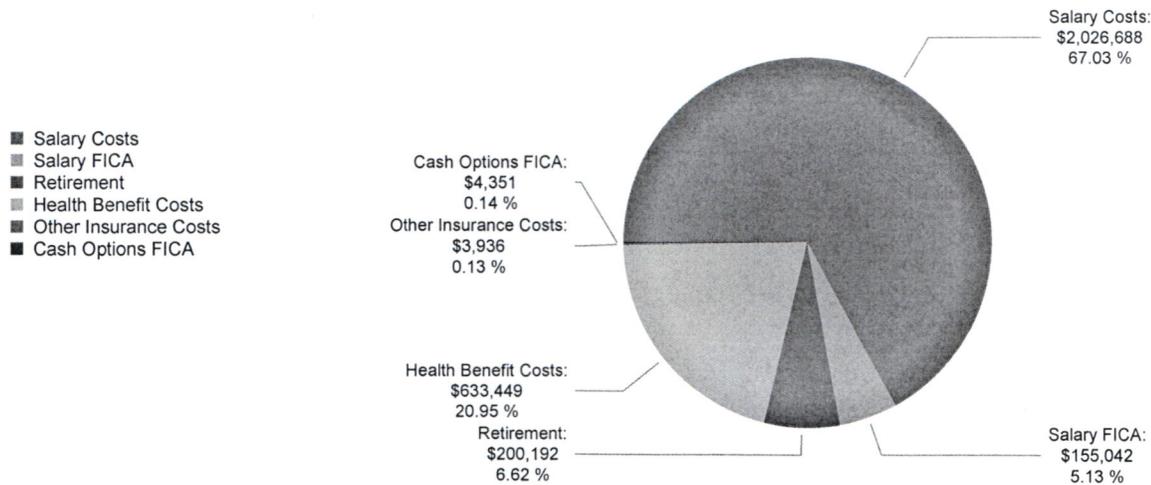
10/12/2017

2017-2018 Ravenna Public Schools Comparison Results:

	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs		Percentile
Current Costs	185	58.5993	33,850	641,736	2,331,264	2,973,000	View Current Costs Projections	100.29%
Comparable Benchmark	185	58.5993	34,586	641,736	2,381,922	3,023,658	View Comparable Projections	102% <input type="text" value="v"/>
Difference			+736	+0	+50,658	+50,658		+1.71%
Compensation Range	Base Salary		98%	32,864	100%	33,725	102%	34,586
	Total Costs		98%	2,905,083	100%	2,964,370	102%	3,023,658

The Benchmark data contains adjustments, made via its Schedule Costs link (which is the Staff Summary page).

Calculated Comparable Benchmark for Ravenna Public Schools



2017-2018 Ravenna Public Schools Changed Data Rows:

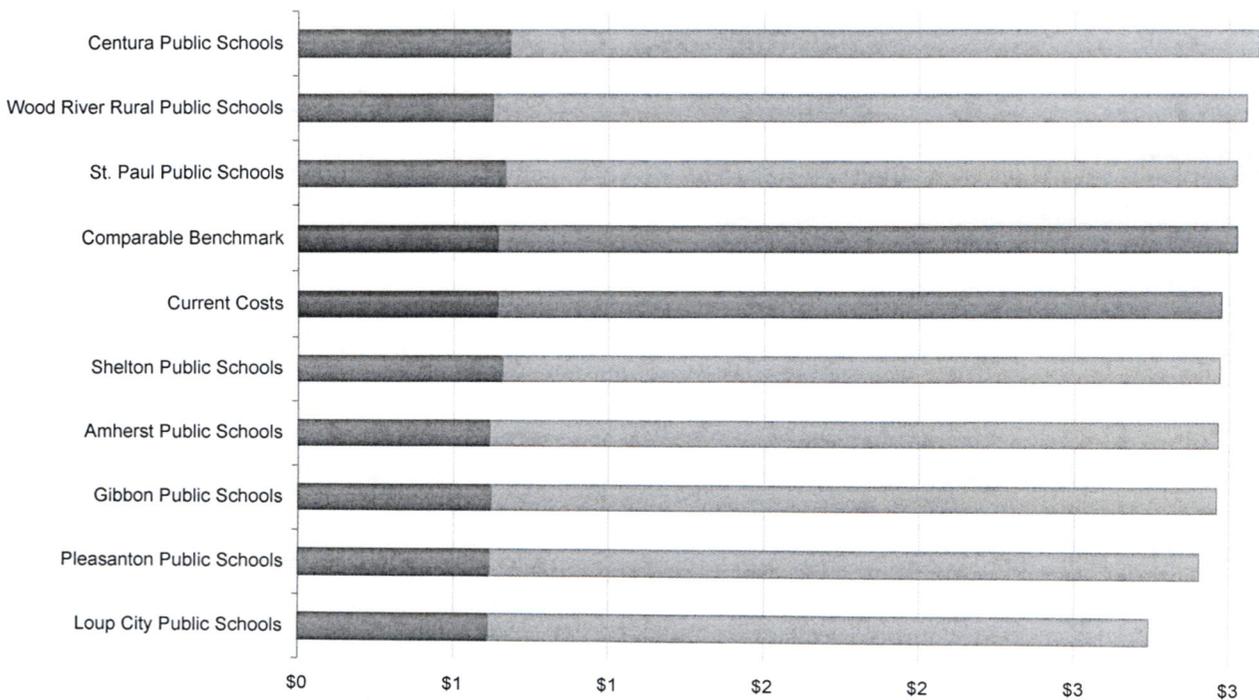
Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Percentile
---------------	-------------	-------------	---------------	----------------	-------------	------------

No Changed Data Rows have been added.

Array School Comparison Information:										
School	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Centura Public Schools	185	58.6535	35,000	681,813	2,412,698	3,094,510	681,813	2,412,698	3,094,510	104.39%
Wood River Rural Public Schools	185	59.0300	35,000	628,713	2,427,010	3,055,723	628,713	2,427,010	3,055,723	103.08%
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\$2,973,000
100.29%

Subject and Array School Comparison
(scale is millions of dollars)



Descriptive Statistics:										
8 Records	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
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Information from the Contract Settlement Form, both For you And your School peer array, is used To come up With the information in this Negotiation Module. If you feel your information Is Not accurate please go to the Contract Settlement Form And correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

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REA & BOE-

Below is the sample language we discussed during our first negotiations meeting on October 9th. REA Representatives, you may share this with your membership for review, consideration, and debate. You may also choose to bring language of your own for consideration and review by the board. If you need assistance in formulating this language in advance of the next negotiations meeting, I'm happy to help you.

Just so everyone is clear on what you are about to read below. The sample language for the "dock day" issue is verbatim from the attorney. The proposed language regarding the "0 period" and "loss of plan to teach" is written by me, based on the advice the attorney gave me. It has NOT been reviewed by him, but will be, once both sides think they have it in final form.

My hope in providing this language to you early is that we can do some "behind the scenes" work on the language for the purpose of coming to an agreement as soon as possible and making the best use of our time on November 13.

If any of you (REA or BOE) have questions, concerns, suggestions, please let me know. I'm happy to help everyone in any way I can to reach a mutually agreeable resolution.

Sample Language for "dock days" if the board would choose to have a pay-only dock:

Staff members covered by this agreement are entitled to up to 10 "dock days" of additional leave in excess of the leave provided herein, so long as their leave is otherwise qualifying under another leave provision in this agreement and they have complied with all of the requirements of that provision for taking the leave. Dock day leave will be taken at a reduction of 1/185th of the annual salary per day. This provision shall not apply, and the staff member is not allowed to take dock day leave, if the staff member is eligible for any other type of leave, including but not limited to leaves such as those provided in this agreement, the FMLA, and/or short or long term disability.

Sample Language for "dock days" if the board would choose "full" dock including pay and benefits:

Staff members covered by this agreement are entitled to up to 10 "dock days" of additional leave in excess of the leave provided herein, so long as their leave is otherwise qualifying under another leave provision in this agreement and they have complied with all of the requirements of that provision for taking the leave. Dock day leave will be taken at a reduction of 1/185th of the staff member's total salary and benefit cost per day. This provision shall not apply, and the staff member is not allowed to take dock day leave, if the staff member is eligible for any other type of leave, including but not limited to leaves such as those provided in this agreement, the FMLA, and/or short or long term disability.

Note from Legal Regarding Dock Days:

Obviously the number "10" is subject to change by you and the board, but some reasonable limit is absolutely appropriate and obviously legally advantageous for all the reasons we discussed. About the only other thing some schools have done is put restrictions in place regarding (1) scheduling

these days, such as requiring at least 2 days' advanced notice, and (2) requiring superintendent approval. However, we try to do basically the same thing by saying a "dock day" has to be just like some other type of leave in the agreement and you have to comply with that leave provision's requirements to take the leave. That way you're sticking to existing systems and not introducing a new notice/approval system for the new "dock day" bank.

Schroeder Proposed Language (Not written by the attorney, but written based on the guidance provided by the attorney):

Teachers who are assigned to teach during their planning period or who are assigned to teach an additional period before or after the regular school day will be compensated at a rate of 1/8th of their daily salary amount, as calculated by their placement on the salary schedule.

Financial Information Regarding Withholding Amounts for Full or "Pay Only Dock":

The figures below are based on the salary of a first year teacher with no educational experience beyond a bachelor's degree, with a base salary amount of \$33,850. "Full Dock" is \$236.24 and "Salary Only Dock" is \$182.97, based on first year teacher, with no educational advancement, and single BCBS insurance.

\$ 182.97	First Year Teacher w/ No Added Education (BA-A0) Daily Rate of Salary Pay
\$ 14.00	Fica
\$ 18.07	Retirement
*\$ 20.93	Single BCBS \$7639.20/365
\$ 0.26	Life 96/365
\$ 236.24	Total

*Single BCBS rate for annual coverage cost is used. Amount would be higher based on increased coverage level.

REA & BOE Negotiations Ground Rules 2017-18

Negotiations between the Ravenna Teachers Association (REA) and the Ravenna Board of Education (BOE) shall be conducted with the following ground rules:

- 1) Any or all of the ground rules may be temporarily suspended by either parties. These ground rules simply serve as a guide. They are not part of the “Negotiated Agreement” and are non-binding. They are provided as a courtesy to help define expectations and to clarify roles for the negotiations process.
- 2) No offers or counter offers will be made by either party until the BOE and the REA agree upon the array schools contained in the salary array comparison.
- 3) No offers or counter offers will be made by either parties until the BOE and the REA agree upon the salary array comparison.
- 4) Either party may request a negotiations meeting. The time and place must be agreed upon by both parties.
- 5) After both parties agree upon the salary array comparison, the REA will make the initial offer for any proposed changes to the “Negotiated Agreement”.
- 6) Minutes of each negotiations meeting will be kept by the superintendent.
- 7) Minutes of each negotiations meeting will be disseminated after the REA leadership and BOE leadership have had the opportunity to review the meeting minutes and verify the written minutes of each meeting as a correct reflection of what transpired during the meeting.
- 8) All agreements on individual items reached at the negotiations table are tentative until the entire “Negotiated Agreement” is signed by both parties.
- 9) Final agreements based on the negotiations process will be reduced to writing and submitted to the whole BOE and REA membership for final approval.
- 10) Upon final approval of changes by both the REA and the BOE, the “Negotiated Agreement” will be modified by the superintendent and the modified “Negotiated Agreement” will be disseminated to the BOE Leadership and the REA Leadership for final review and approval.
- 11) If either the BOE or the REA does not wish to continue to negotiate on a particular item. The BOE or REA will extend the courtesy of informing the other party that a final offer for that particular item of negotiation is final or that they do not wish to consider it as part of the negotiations process. (Note: The REA requested that this ground rule be added to the Negotiations Ground Rules during the 2016-17 Negotiations process. This note will be removed upon agreement of the ground rules by both parties.)

Items to be addressed before the next negotiations meeting:

- 1) Array schools wishing to be included in the salary array comparison need to be provided to the superintendent by the REA.
- 2) Any discrepancies regarding those schools being requested to be included in the array comparison need to be resolved by the REA and the Board of Education.
- 3) A salary comparability array will be prepared by the superintendent.
- 4) The salary array comparisons prepared by the REA and by the superintendent need be

shared with each other, and the REA's placement within the salary array comparison needs to be agreed upon by the REA and by the Board of Education. (in lieu of this, a simple confirmation by the REA that the correct FTE is being calculated by the superintendent will suffice)

- 5) The meeting date and time for the next negotiations meeting will be set by mutual agreement between the REA and the Board of Education.

When (you need to start and finish)

On or Before Date	Action or Activity
September 1	Bargaining agent must request recognition
October 1	Governing board must respond to request
November 1	Negotiations must begin
February 8	If no agreement, parties must submit to resolution officer proceeding
March 25*	Negotiations must end
September 15	CIR must render decision on industrial dispute.

RAVENNA PUBLIC SCHOOL
NEGOTIATED AGREEMENT

2017-2018

This agreement is made and entered into this 9th day of January, 2017, by and between the Board of Education of the School District #69 of Ravenna in the County of Buffalo, in the State of Nebraska (hereinafter referred to as the "Board") and Ravenna Education Association (hereinafter referred to as the "Association").

General Purpose

The Ravenna Board of Education and the Ravenna Education Association recognize that the development of a quality educational program for the children attending the Public Schools of Ravenna is a joint responsibility which can best be achieved by agreement that all parties work toward common goals. The public officials and the Association enter into this agreement with mutual dedication, recognizing that the experience, creativity and judgment of all parties are necessary to reach the education needs of the community.

ARTICLE I

Recognition

The Board recognizes the Association as the exclusive and sole collective negotiating representative for all teachers employed by the District.

Teacher shall mean all certified teaching personnel and other professional personnel employed by the District, but excluding Superintendent, Senior High Principal, and Elementary Principal.

ARTICLE II

Salaries

A. Salary Schedule

The Base Salary for the 2017-2018 school year will be \$33,850.00 with the increments of 5% for further education and 4% for years of experience, except for the last two steps on columns E, F, and G which are 2% each. A copy of the salary schedule is attached later in this agreement.

B. Extra Duty Schedule

All teachers assigned duties in addition to teaching shall be paid for such duties according to the extra duty schedule attached later in this agreement.

C. Method of Payment

1. All teachers' salaries including extra duty pay shall be paid in equal monthly installments. Should assigned duties not be completed,

salary shall be withheld until completed.

2. All teachers on extended contracts shall be paid 1/185 of his placement on the salary schedule for each day employed over 185 days.

ARTICLE III

Insurance and Annuities

A. Health Care Coverage

The Board of Education shall provide health insurance to the teacher with a tiered premium rate. The policy shall be the \$900 Deductible Blue Preferred with Utilization Management. A \$3,500 deductible plan will also be available as an option for employees during the 2017-18 school year. The difference in premium between and \$900 deductible and the \$3500 deductible will be paid by the district and deposited in the employee's Health Savings Account. Health insurance is a 4-tier policy. This will provide a single teacher with a premium of \$607.93 monthly, teacher and child(ren) with a premium of \$1,124.68 monthly, teacher and spouse with a premium of \$1,276.65 monthly, and a married teacher taking the family health plan a premium of \$1,714.22 monthly. All of these policies include individual dental. Additional family dental may be purchased by the teacher. The Board shall provide at the discretion of the teacher, employed by Ravenna Public Schools prior to the 2014-2015 school year, an amount equal to the single premium for any existing insurance, annuity program or as salary, in place of health coverage (called the cash in lieu option). Starting with the 2014-2015 school year any employee hired will no longer receive the cash in lieu option for their insurance. Any employee hired previous to the 2014-2015 school year will retain the option of cash in lieu for the remainder of their employment at Ravenna Public Schools. The Board reserves the right to evaluate other competitive insurance groups each year and to make recommendations concerning the carrier used to provide the health insurance. The carrier for the 2017-18 year will be Blue Cross/ Blue Shield. The school board also offers a Section 125 Plan administered by Pay Flex. In addition to premium payments as in the past, the Section 125 Plan will be expanded to also allow pre-tax opportunities for non-reimbursed medical/dental/vision care expenses plus child care expenses.

B. Disability

The board shall make available for the employee to purchase through payroll deduction group long term disability insurance. Benefits shall be payable upon the thirtieth (30) calendar day of disability at sixty (60%) percent of annual contractual salary. Benefit payments shall continue to age sixty-five (65) or until termination of disability whichever occurs first.

C. Loss of Life

The Board shall provide \$40,000.00 group term Life Insurance for each teacher.

ARTICLE IV

Teacher Employment

PLACEMENT OF SALARY SCHEDULE

1. A valid Nebraska Teaching Certificate.
2. New teachers hired to the school system will be allowed a maximum of five steps on the schedule on the basis of past experience in state approved or fully accredited schools or at the discretion of the superintendent, the school will allow up to eight steps on the salary schedule on the basis of past experience.
3. The Superintendent shall determine the teaching field to which a teacher is assigned and will place him/her on the proper step of the schedule.
4. Academic hours beyond the Bachelors Degree will be recognized for salary increases provided the hours are accumulated in a graduate program of an accredited University or College and provided the hours are related to an area of teaching and not necessarily the area in which the teacher is employed. Academic hours in undergraduate level courses taken after receiving the Bachelors Degree will receive the same increase in salary as those on the graduate level providing those hours are approved by the Board.
5. To receive credit in horizontal steps beyond BA+9 step in the salary schedule for teachers, the teacher must show that the additional hours would lead to a Masters Degree. This can be shown by presenting a copy of an Official Program of Study supplied by the University or College. An outline of courses as described in a college bulletin will be sufficient. Additional hours earned during summer school, off-campus or night classes will be recognized only if complete transcripts are filed in the school administrative office by September 1st, of the contract year. No salary shall be paid to a teacher until this is done. It is the responsibility of the head administration of the school system to see that all hours of credit are coded accurately.

6. To be placed on the MA18 or MA9 level a teacher must meet the following conditions:

- a. eligible for MA
- b. additional hours be of graduate level
- c. additional hours to be in teaching field or lead to an additional endorsement. Endorsement must be approved by the superintendent of schools. The additional endorsement must be of some teaching value to the Ravenna Schools.

A complete transcript shall be placed on file in the school administrator's office by September 1st, of the contract year.

ARTICLE V

Leaves

A. Sick Leave

At the beginning of each school year each teacher shall be credited with ten (10) days of sick leave allowance to be used for absences caused by illness or temporary disability of the teacher. Teachers new to the system will be given fifteen (15) days the first year of their employment. Teachers will be allowed to use ten (10) days per year for illness in the immediate family: (spouse, children, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, grandchild, grandparent, son-in-law, or daughter-in-law). These ten (10) days will be subtracted from the teacher's accumulated days. Sick leave may accumulate from year to year up to fifty (50) days. A doctor's statement may be required after five (5) days of continued illness. The administration shall furnish to each teacher a written statement at the beginning of each school year setting forth the total sick leave.

B. Personal Leave

There shall be two (2) days personal leave. The number of teachers who take leave at the same time may be restricted by the administration. Application shall be made at least two days in advance. Personal leave may be taken before or after a scheduled vacation with approval of the superintendent. Teachers shall be professional in the use of their personal leave. One-half day or one day of unused personal leave will be carried over to the following year; therefore teachers could accumulate three (3) personal days.

C. Professional Leave

Each teacher shall be allowed five (5) days professional leave with administrative approval.

D. Emergency Leave/Bereavement Leave

Emergency leave may be granted when the absence is not covered under

another leave. Up to five (5) days may be granted with notification and approval of administration. Emergency would include the following: death in the immediate family (spouse, children, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, grandchild, grandparent, son-in-law, or daughter-in-law), **should the death of a spouse or child cause sickness (physical, emotional, or mental) the language of sick leave may be used;** b. court appearances beyond personal leave days.

A maximum of five (5) additional sick leave days may be used as emergency leave if needed.

E. Bereavement Leave

A maximum of five (5) sick leave days may be used each year as bereavement leave to allow a staff member to attend the funeral of a friend or relative not in the immediate family.

F. Extended Leave

Any certified employee upon proper application to the Superintendent of Schools and approval of the Board, may be granted a leave of absence without pay for: family hardship, education, work experience, drafted military duty, National Guard duty, Reserve Military duty. When granted a leave of absence the teacher and Board shall agree upon the length of time involved. The teacher shall guarantee his or her return to the position held by signing an agreement with the Board prior to being granted such leave.

G. Special Circumstance Leave

The board understands that, on rare occasions, its employees will be out of contractual leave allotments and have circumstances arise which present unique opportunities not likely to occur very often. The purpose of this provision is to authorize the Superintendent to grant unpaid leave to staff members deemed eligible under this provision by the Superintendent.

Special Circumstance Leave. The leave contemplated in this provision is "Special Circumstance Leave." "Special Circumstance Leave" means leave taken on an expected duty day for events which are very rare and "once in a lifetime" type of events which are unlikely to occur on a regular basis. The following are some examples, but not an exhaustive list, of leave which the board believes would likely qualify for Special Circumstance Leave: a child's wedding; a child qualifying for a state tournament event; or a parent or spouse's retirement celebration.

Not a Substitute for Paid Leave. Special Circumstance Leave is not a substitute for paid leave. If any staff member has paid leave remaining in a given contract year which could be used for the leave requested pursuant to this provision, the Superintendent shall require the employee to use the available leave provided outside of this provision prior to considering Special Circumstance Leave.

Leave Requests and Response. Staff members requesting Special

Circumstance Leave shall make a written request to the Superintendent or Superintendent's designee in letter form with as much advance notice as possible. Special Circumstance Leave shall be requested at least **14 calendar days in advance**. When the employee does not know 14 days in advance of the need for Special Circumstance Leave, the employee should provide as much notice as possible. The Superintendent is authorized to deny an otherwise-qualifying Special Circumstance Leave request if the notice is insufficient to allow the administration to plan for the leave, such as when it would be a detriment to students and other staff members.

The leave request shall contain the following information: the times and dates of the leave; the number of days requested, up to 3; the nature of the event(s) for which the leave is requested; and an explanation as to why the leave should constitute Special Circumstance Leave. The Superintendent will respond orally or in writing within a reasonable time after receiving the request either granting or denying the leave.

Three-day Cap. All Special Circumstance Leave is capped at three (3) days per contract year. Each special circumstance day may only be used for a single day of leave and may not be used in tandem with personal leave days.

Fully Unpaid Leave. Special Unpaid Leave is a fully deducted leave day, meaning the employee's pay will be reduced for the day or days by the full per diem cost of the employee's salary, insurance, and any other benefits costs normally paid by the district.

Recordkeeping by the Superintendent. The Superintendent or Superintendent's designee will keep a running ledger of all Special Circumstance Leave requests and whether those requests were granted or denied. As deemed appropriate by the Superintendent, he or she shall make a report to the board regarding the requests made pursuant to this provision.

Duration of Benefit

Special Circumstance Leave will be available for the duration of the 2017-18 contract term. The benefit will expire at the end of the 2017-18 contract term.

ARTICLE VI

Miscellaneous Provisions

Mileage and Expenses

Mileage and expense shall be paid to the individual teacher as follows:

1. to attend curriculum meetings.
2. to attend specific subject area activities in which students are involved.

In each case approval by the Administrator is required in advance.

REIMBURSEMENT FOR K-12 TEACHERS USING THEIR PLANNING PERIOD TO SUBSTITUTE

K-12 teachers that are requested to substitute for a staff member during their planning period will be reimbursed at the rate of \$15.00 per period.

Compensation for Unused Sick Leave

The district shall compensate teachers for unused sick leave in the following manner: At the beginning of each school year, teachers continuing their employment at the Ravenna Public Schools shall be compensated for each day of accumulated sick leave exceeding fifty (50) days, at a rate of \$40.00 per day. This process shall begin September, 2006, and shall continue until such time as the procedure is amended or repealed through the negotiation process.

ARTICLE VII

Duration of Agreement

This contract will be effective as of the beginning of the 2017-2018 school year and shall continue in effect until a substitute contract is adopted, which shall then be fully retroactive to the beginning of the 2018-2019 school year, except that any insurance premium shall be effective as soon as possible after settlement.

ARTICLE VIII

Document Authorization

In witness whereof the parties hereto caused this Contract to be signed by their respective presidents, attested by their respective chief negotiators and their signature to be placed hereon, all on the day and year first above written.

RAVENNA EDUCATION ASSOCIATION

RAVENNA BOARD OF EDUCATION
DISTRICT #69

By Erin M. Jani
President

By [Signature]
President

By [Signature]

By _____

Chief Negotiator

Chief Negotiator

Note: As of September 11, 2006, the REA will offer the initial proposal for each year of the negotiation process.

APPENDIX A

GRIEVANCE PROCEDURES

The Board recognizes the Professional Rights and Responsibilities Committee of the Association and the Grievance Procedure which follows:

The Board, on its own behalf and on behalf of the electors of the district, hereby retains and reserves unto itself, without limitations, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the applicable laws and regulations of the State of Nebraska, including, but without limiting the generality of the foregoing, the right:

1. To the executive management and administration control of the school system, and its properties and facilities, and the activities of its employees.
2. To hire all employees, and subject to the provisions of law, to determine their qualification, and the conditions for their continued employments, or their dismissal or demotion, and to promote, and transfer all such employees.
3. To establish grades and courses of instruction, including special programs, and to provide for athletics, recreational and social events for students, all as deemed necessary or advisable by the Board.
4. To decide upon the means and methods of instruction, the selection of textbooks and other teaching materials and the use of teaching aids of every kind of nature.
5. To determine class schedules, the hours of instruction, and the duties, responsibilities, and assignments of teachers and other employees with respect thereto, and non-teaching activities and the terms and conditions of employment.

The exercise of the foregoing powers, right, authority, duties and responsibilities by the Board: the adoption of policies, rules, regulations and practices in furtherance thereof; and the use of judgment and discretion in connection therewith; shall be limited only by the specific and express terms of this agreement and then only to the extent such specific and express terms thereof are in conformance with the applicable laws and regulations of the State of Nebraska.

Nothing contained herein shall be considered to deny or restrict the Board of its rights, responsibilities, and authority under the Nebraska School Law, or any other national, state, county, district, or local laws or regulations as they pertain to education.

Definition of Terms

1. Grievance - claim based upon an event or condition which affects welfare, and/or terms and conditions of employment of a teacher, or group of teachers, guidance counselor, and/or the interpretation, meaning or application of any policies, rules, regulations, or professional negotiations contracts of school district.
2. Aggrieved Person - Person or persons making the claim.
3. Party in Interest - Person or persons making the claim, and any person who might require to take action, or against whom action might be taken, in order to resolve the claim.

PURPOSE

The Board purposes of machinery for grievance adjustment in the Ravenna Public School system are:

1. Unobstructed communication with respect to alleged grievances without fear or reprisal.
2. Reduction of the potential areas of conflict among staff members and administrators and Board.
3. Two-way communication through recognized channels among administrators, staff members, local professional associations, and Boards.
4. Development of improved moral and effectiveness of staff members.
5. Encouragement of teacher expression regarding conditions that affects him.

PROCEDURES

Level I (Informal)

- A. If a teacher feels that he/she has a grievance he/she should first discuss the matter with his/her principal or administrator to whom he/she is directly responsible in an effort to resolve the problem.
- B. The aggrieved person may have a local PR & R representative assist him/her in efforts to resolve the problem informally with the principal or other appropriate administrator.

Level II (Formal)

Step One

A. If an aggrieved person is not satisfied with the disposition of his/her problem, or if no decision has been rendered after five school days through the informal procedure, he/she may submit his/her claim as a formal grievance, in writing, to his/her appropriate principal and retain a copy of the said grievance for himself/herself and give one copy to the chairperson of the PR & R committee for the association's file.

B. The principal shall, within three school days, render his/her decision and the reasons therefore, in writing, to the aggrieved person, with a copy to the PR & R representative for the association file.

C. A teacher who is not directly responsible to a building principal may submit his/her formal grievance claim to the administrator to whom he/she is directly responsible. Said administrator shall carry out the aforementioned responsibilities.

Step Two

A. If the aggrieved person is not satisfied with the disposition of his/her grievance at Step One, or if no decision has been rendered within three school days after the presentation of the grievance in writing, he/she may file the written grievance with the association's PR & R committee within three school days after the decision at Step One, or six school days after the grievance was presented whichever is sooner.

B. Within five school days after receiving the written grievance, the PR & R committee shall provide an opportunity for the aggrieved person to meet with the committee for the purpose of reviewing with the aggrieved person a written opinion regarding the case.

Step Three

A. Within three school days after receiving the PR & R committee's opinion, or within eight school days after the grievance was filed with the committee, whichever is sooner, the aggrieved person may file a written appeal with the PR & R committee for a hearing by the superintendent of schools. Within two school days of its receipt, the committee, through its chairperson, shall submit such appeal to the superintendent.

B. Within ten school days after receipt of the written appeal for a hearing by the superintendent, the superintendent shall meet with the aggrieved person and with representative of the PR & R committee for the purpose of resolving the grievance. A full record (tape recording recommended) of such hearing shall be kept by the superintendent and association and made available to the parties involved upon written request. The superintendent shall, within three school days of the hearing, render his/her decision and reasons therefore, in writing, to

the aggrieved person, with a copy for the PR & R committee.

Step Four

A. If the aggrieved person is not satisfied with the disposition of his grievance at Step Three, or if no decision has been rendered within three school days after he/she has first met with the superintendent, he/she may file the grievance again with the association's PR & R committee within three school days after a decision by the superintendent, or five school days after he/she has met with the superintendent, whichever is sooner.

B. Within three school days after receiving such further appeal, the PR & R committee, through its chairperson shall refer the grievance to the Board.

C. Within twenty-five school days after receiving the written appeal, the Board, or a committee there from, shall meet the aggrieved person and with the representative of the PR & R committee for the purpose of resolving the grievance. The decision of the Board shall be rendered, in writing within five school days.

Level III (Impasse Resolvment)

A. If the aggrieved person chooses not to accept the decision of the Board (Step Four), he/she may within five school days of receipt of notice of said decision, request that the PR & R committee challenge the Board's decision. Such challenge may be made only after it has been determined by the committee that the grievance is meritorious and relates to the interpretation, meaning, or application of any rules, regulation, or policy of the district. The challenge shall be filed with the Board within five school days of the filing of challenge the Board's decision or an alternative decision is not accepted by the Association, the Board and the Association shall be considered at impasse and arbitration procedures shall be initiated, as specified in Level III, Paragraph B.

B. The selection of fact-finders, panel for the purpose of arbitration shall be selected.

C. The cost of arbitration shall be shared as follows: The Board will pay for their fact-finder. The Association will pay for their fact-finder. The cost of the third party involved in fact-finding shall be shared equally.

RIGHTS OF TEACHERS

A. Any party of interest may be represented at all stages of the grievance procedure by himself/herself or by a representative of his/her choosing. When a teacher is not represented by the Association, the Association shall have the right to be present and to state its views at all stages of the grievance procedure.

B. If, in the judgment of the PR & R committee, a grievance affects a

group of teachers, the PR & R committee may submit such grievance, in writing, to the superintendent directly and the processing of such grievance will commence at Step Two of Level II. The PR & R committee may process such a grievance through all steps of the grievance procedure even though the aggrieved person does not wish to do so.

C. If the written grievance is not filed with thirty (30) days after the teacher knew, or should have known, of the act or condition on which the grievance is based, then the grievance shall be waived.

D. A grievance may be withdrawn at any level without prejudice or record.

E. No reprisals of any kind shall be taken by the Board, or by any member of the administration, or by the association or its individual members against any party in interest, any PR & R representative, or any other participant in the grievance procedure by reason of such participation.

F. If a grievance begins or continues after the regular school term has ended, school days shall be considered Monday through Friday, excluding holidays.

RIGHT OF ADMINISTRATORS

Guidance Counselors who are members of the Association may use the Grievance Procedure commencing at Level I.

Principals who are members of the Association may use the Grievance Procedure commencing at Level II, Step Three. The Superintendent, if a member of the Association, may use the Grievance Procedure commencing at Level II, Step Four.

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Workplace Injury Prevention and Safety Committee

The school district is committed to providing and maintaining a safe work environment, and to taking reasonable precautions for the safety of the students, employees, visitors, and all others having business with this school district. Every employee district should show concern for the safety of fellow employees, students, and members of the public. The district shall have a safety committee as required by Nebraska law. Members of the safety committee shall be established through the collective bargaining process.

The committee shall adopt and maintain a written injury prevention program. The committee shall participate in the development of safety education, training, and the establishment of safety rules, policies and procedures pursuant to this policy, the district's written injury prevention program, or as otherwise provided by law. Training for employees shall be conducted annually.

The workplace injury prevention and safety committee shall maintain minutes of all meetings and file them in the district office. The committee shall implement accident investigation, record keeping procedures, safety rules, safety and health training, and policies. The district shall maintain records for at least three years, or longer if directed by the Department of Labor.

The committee shall meet at least once every three months or more frequently in the event of an employee complaint or of a job-related injury or death. The workplace injury prevention and safety committee shall keep written minutes of all meetings, and provide a copy to the superintendent or designee who shall maintain the minutes in the district's administrative offices for a period of at least three years, unless otherwise instructed by the Department of Labor.

The workplace injury prevention and safety committee shall develop an injury prevention plan and present it to the board. The plan should be developed and presented in the spirit of employees working together in a cooperative, non-adversarial effort to promote safety at the work sites within the district.

The superintendent or designee shall assure that the safety training for employees is reviewed annually or more frequently, if needed. He or she shall provide the following, as set forth in the initial written Employer's Injury Prevention Plan:

1. Initial safety orientation on rules, policies, and job specific procedures for new employees or employees who are assuming new and different duties within the school district, if appropriate.
2. Job specific training for employees before they perform potential hazardous work.
3. Periodic refresher training and dissemination of information on an annual basis, or more frequently if so designated by the administrator, for employees regarding the injury prevention plan of the unit and safety rules, policies, and procedures pertaining to safety within the school district.

In the event of a death in the workplace, the workplace injury prevention and safety committee shall forward to the Department of Labor within 15 working days a copy of any review of the matter made by the workplace injury prevention and safety committee.

The superintendent or designee shall establish or cause to be established record-keeping procedures to control and maintain all accident and injury records pertaining to accidents and injuries within the district or activities under the control of the district. Such records shall be kept for at least three years, or longer if so advised by the Department of Labor.

The workplace injury prevention and safety committee will confer with the district's crisis team and shall review the district's All-Hazard School Safety Plan upon its adoption by the crisis team.

Adopted on: _____

Revised on: _____

Reviewed on: _____



Ravenna Public Schools Board of Education Superintendent Evaluation

The *Ravenna Public Schools Board of Education Superintendent Evaluation* is based on Ravenna Public School Board Policy 302.04, which outlines the duties of the Ravenna Superintendent of Schools. Board Members are to reflect upon the superintendent's performance during the most recent evaluation period of the superintendent and measure the superintendent's performance in respect to the superintendent duties outlined by Policy 302.04. Board Members should indicate the job duties they feel are being 'met' satisfactorily and identify areas of exemplary performance. Conversely, board members are to identify the job duties they feel are 'not met' and need improvement during the upcoming evaluation period. This information will be shared with the superintendent by the board, as a committee of the whole, for the purpose of providing both written and verbal feedback to the superintendent. This evaluation is designed to provide positive feedback on the superintendent's job performance and to identify growth areas in respect to the superintendent's job duties.

Job Duties 'Met'

In respect to the duties outlined in Ravenna Public Schools Board of Education Policy 302.04, the Ravenna Board of Education affirms the superintendent of schools has satisfactorily 'met' the following duties outlined in the "Superintendent Duties".

Job Duties 'Met' at a Satisfactory Level:

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;
- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;

- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;
- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;
- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board;

Job Duties 'Met' at an Exemplary Level:

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;

- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;
- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;
- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;
- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board;

Job Duties 'Not Met'

In respect to the duties outlined in Ravenna Public Schools Board of Education Policy 302.04, the Ravenna Board of Education identifies the following areas outlined in the "Superintendent Duties" as 'not met' and have identified these areas as growth areas for the superintendent of schools during the next evaluation period.

Job Duties 'Not Met' and in Need of Improvement:

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;
- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;

- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;
- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board;

Examples of Acceptable Behaviors, Actions, and Measures in Respect to Job Duties That Need Improvement That Will Affirm Growth by the Superintendent During the Upcoming Evaluation Period:

(Provide examples of behaviors, actions, or measures in respect to the job duties that aren't being performed satisfactorily that the superintendent can engage in or provide to show growth towards correcting deficiencies in the performance of his job duties.)

Signature (Board President): _____

Signature (Superintendent): _____

Evaluation Conference Date: _____

SUPERINTENDENT'S CONTRACT OF EMPLOYMENT RAVENNA PUBLIC SCHOOLS

THIS CONTRACT is made by and between the **Board of Education of Ravenna Public Schools**, legally known as **Buffalo County School District 10-0069**, and referred to as "the Board" and "the School District" respectively, and **Dr. Ken Schroeder**, referred to herein as "the Superintendent". In accordance with its action taken and recorded in the minutes of a duly advertised board meeting, the Board agrees to employ the Superintendent, and the Superintendent agrees to accept such employment, subject to the terms and conditions set forth herein.

Section 1. Term of Contract. The Superintendent shall be employed for a period of 2 year(s) beginning on July 1, 2017, and expiring on June 30, 2019. During each year of this contract, the Superintendent shall render at least 230 working days of service in the performance of his duties as Superintendent. "Working days" typically will not include Saturdays, Sundays, and legal holidays, but it shall include all days on which the Superintendent actually and necessarily completes his contractual duties. The Superintendent agrees to work sufficient hours and days to satisfactorily complete the duties of this contract. The Superintendent shall keep complete and accurate records of his working days and shall provide the Board of Education with a report of his accumulated working days at least quarterly.

Section 2. Renewal of Contract. If a Board representative does not inform the Superintendent in writing on or before **the seventh day after the regular December board meeting** of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of **one year** from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than **its regular November meeting** of each year of this contract and shall make the renewal of his employment contract an agenda item for the regular **December** board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to insure that the School District has complied with the Superintendent Pay Transparency Act.

Section 3. Salary. The Superintendent's salary for the contract year shall be \$128,049.00 which shall be paid in 12 equal monthly installments beginning in the month of July 2017. The Board shall not reduce the Superintendent's salary during the term of the contract, but may increase it and/or the benefits during the term of this contract, as an amendment to the contract, without the amendment constituting a new contract, requiring a hearing, or extending the term of this contract.

Section 4. Deductions. This contract shall conform to the statutes and regulations governing deductions from compensation. The Superintendent authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Superintendent or the value of property or money entrusted to the Superintendent or owed by the Superintendent to the District during the course of or as a result of the Superintendent's employment, if such property or money have not properly been returned to the District. The school district shall withhold other deductions as the Superintendent and Board may agree.

Section 5. Professional Status. The Superintendent affirms that he is not under contract with any other board of education covering any part or all of the term provided in this contract. Throughout the contract term, he will hold a valid and appropriate certificate to act as a superintendent of schools in the State of Nebraska which he will register and maintain on file in the school district's central administrative office. This contract shall not be valid and the Board will not compensate the Superintendent for any service performed prior to the date that he registers his certificate. The Superintendent represents that: (1) all information he provided in connection with his application for employment with the District was true and accurate at the time of application, and if there is or has been a material change in such information, he will advise the Board immediately; (2) he has never been convicted of or plead no contest to, a felony as defined in Title 92, Chapter 21, Sections 003.11 and 003.13 of the Nebraska Administrative Code ("Rule 21"), or any offense involving moral turpitude, abuse, neglect, or sexual misconduct, as defined in Title 92, Chapter 21, Sections 003.12 and 003.13 of the Nebraska Administrative Code; and (3) he has not had any professional licenses or certificates suspended or revoked.

Section 6. Superintendent's Duties. The Superintendent's duties shall be as prescribed by statute and by Board policies, rules, regulations and directives. The Superintendent agrees to devote his time, skill, labor and attention to his duties throughout the contract term. He shall be subject to the direction and control of the Board at all times and shall perform such administrative duties as the Board assigns to his. By agreement with the Board, he may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations as long as they do not interfere with carrying out his duties and obligations to the school district.

Section 7. Board-Superintendent Relationship. The Board shall be primarily responsible for formulating and adopting policy. The Superintendent shall be the chief administrative officer for the district and shall be responsible for implementing Board policy. He shall organize the administrative and supervisory staff, and select, place, and transfer personnel with the concurrence of the Board. He is responsible for administering the instruction of students and the business affairs of the school district. The Board members agree, individually

and collectively, to promptly refer all criticisms, complaints, and suggestions called to their attention to the Superintendent for action, study and/or recommendation, as appropriate.

Section 8. Cancellation or Mid-Term Amendment. The Board may cancel or amend this contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Superintendent's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Superintendent's continued performance of his duties; (m) any arrest, criminal charge, or criminal conviction of Superintendent or the failure to report the same; (n) any filing against the Superintendent under Neb. Rev. Stat. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the district and its personnel in the conduct of the district's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the district except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes. The parties agree that the Superintendent's failure to comply with his duties under Section 2 (Renewal of Contract) or Section 15 (Evaluation) shall constitute a material breach of this contract.

Section 9. Disability. If the Superintendent is unable to perform his duties by reason of illness, accident or other disability beyond his control, and the disability continues for a period of more than 90 days or if the disability is permanent, irreparable, or of such a nature as to make performance of his duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, duties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Superintendent under any insurance coverage furnished by the district.

Section 10. Transportation. The Board shall provide the Superintendent with transportation or reimburse him for mileage required in the performance of his official duties at the then-current IRS rate.

Section 11. Fringe Benefits. The Board shall provide the Superintendent with the following fringe benefits:

- a. Health Insurance.** Family health insurance that is provided to certificated staff through the District's health insurance carrier.
- b. Dental Insurance.** Family dental insurance that is available to certificated staff through the District's health insurance carrier.
- c. Life Insurance.** Term life insurance with a total death benefit of \$50,000.00 with the option to purchase an additional \$50,000 of coverage.
- d. Sick Leave.** The Superintendent shall be entitled to 10 days of sick leave per year which may accumulate to a total of 30 days. For purposes of the 2017-2018 year only, the Superintendent will receive a one-time credit of 10 additional days, meaning he will begin the 2017-2018 contract year with 20 total sick days. In each subsequent year, the Superintendent will be eligible for up to 10 days of sick leave unless otherwise capped by the 30-day limit on accrual. Sick leave may only be used for personal illness or as otherwise provided in District policy. If the Superintendent qualifies for disability pay under the long-term disability policy, he shall be required to take the disability pay instead of sick leave pay. The Superintendent shall keep complete and accurate records of his sick days and shall provide the Board of Education with a report of his accumulated sick days at least quarterly. The Superintendent shall not be compensated for unused days of sick leave upon the ending of his employment with the District.
- e. Disability Insurance.** The Superintendent shall purchase long-term disability insurance from the school district's carrier at his own expense. The Board will increase his salary by the amount of the premium cost.
- f. Professional Development.** The Superintendent is expected to continue his professional development and to participate in relevant learning experiences. With the approval of the Board, he may attend appropriate professional meetings at the local, state, regional and national level; and the Board will pay for valid expenses of attendance. If the Superintendent attends a national convention and does not return following the initial year of employment as Superintendent, the Superintendent agrees to repay the

District in full for national convention expenses paid by the District.

- g. Professional Dues.** The school district will pay the annual dues for the Superintendent's membership in the following organizations: American Association of Superintendents; Nebraska Council of School Administrators.
- h. Physical Examination.** The Superintendent may voluntarily undergo a physical examination. The Superintendent agrees that he will authorize the physician performing each such examination to provide the Board with all records, results and medical judgments of the examination. Up to \$200 of the cost of such physical examination and physician's reports which are not paid for by the Superintendent's insurance coverage shall be paid by the District.
- i. Cell Phone.** The Superintendent shall be required to purchase and maintain a cellular phone so that he can be reached at all times for work-related emergencies or while away from school grounds during the work day. The School District will reimburse the Superintendent up to a maximum of \$100 per month for the actual cost of a cellular phone service plan.
- j. Expense Reimbursement.** The Board shall pay or reimburse the Superintendent for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (Neb. Rev. Stat. § 13-2201 *et seq.*) or some other provision of law, and (2) the Superintendent shall secure the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$1,000.00 or more.

Section 12. Principal Residence/Domicile in School District. The Superintendent shall have his domicile and principal residence within the boundaries of the District as they exist on the first duty day for the Superintendent under the terms of this contract; and, the Superintendent shall maintain his domicile and residence within the boundaries of the District during the term of this agreement, or any renewal, amendment, or continuation thereof, except as otherwise provided herein. If the Superintendent is in his first year of

employment with the District and does not have his domicile and principal place of residence within the District at the time of his employment, the Superintendent shall move his domicile and principal place of residence into the corporate limits of the District before the expiration of the first six months from the Superintendent's first duty day under this contract. It is the purpose of this paragraph to require the Superintendent to, at all times during such employment, live and maintain his domicile and principal place of residence in the District to encourage the Superintendent: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the district as a legal voter of the school district; (3) to be involved in school and community activities bringing his in contact with parents and community leaders and be committed to the future of the district and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Superintendent; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children of the school community and are thus less likely to be considered isolated from the community in which he is the educational leader.

Section 13. No Penalty for Release or Resignation. There shall not be a penalty for the release or resignation of the Superintendent from this contract; provided no resignation shall become effective until the expiration of the contract unless it is accepted by the Board, and the Board shall fix the date at which the resignation shall take effect.

Section 14. Compensation Upon Termination and Credit for Accrued Vacation. Upon lawful termination of this contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the 12 months in the annual salary period in which termination occurs. The Superintendent shall refund any portion of the salary he was paid but had not earned prior to the date of termination of this contract. He shall be paid for any unused vacation days at the daily compensation rate then in effect at the termination of employment.

Section 15. Evaluation. The Board shall evaluate the Superintendent twice during his first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the **regular December meeting**. The Superintendent shall: remind the Board members in writing of this provision no later than its **regular November meeting**; make his evaluation an agenda item for the regular **December** board meeting during each year of this contract; and provide them with the written evaluation instrument that is on file with the Nebraska Department of Education.

Section 16. Legal Actions. The Board will support the Superintendent if there is a legal dispute caused by his carrying out his duties properly. If a legal action, including a professional practice complaint, is threatened or filed against the Superintendent as a result of his performance of his duties or his position as Superintendent of the district, the Board will provide him with a legal defense to the maximum extent permitted by law so long as he acted in good faith and in a manner which he reasonably believes to be in or not opposed to the best interests of the district and, with respect to any criminal action or proceeding, had no reasonable cause to believe that his conduct was unlawful.

Section 17. Physical or Mental Examination. The Superintendent agrees that, at the request of the Board, he will have a comprehensive physical and/or mental examination performed by one or more licensed physicians or psychologists of the Board's choosing during the term of this Contract. In deference to the requirements of the Americans with Disabilities Act and HIPAA, the physician's report to the Board must address whether the Superintendent is able to perform the "essential functions" of his position.

Section 18. Disciplinary Action. The parties agree that the Board president may place the Superintendent on paid leave by delivering written notice of the same when the Board president determines it is in the best interests of the school district to do so. The paid leave shall continue unless and until a majority of the Board determines otherwise at a duly convened meeting. The Board may suspend the Superintendent without pay for a period not to exceed thirty (30) working days. Prior to suspending the Superintendent without pay, the Board president or secretary shall deliver a written notice to the Superintendent advising him of the alleged reasons for the proposed action and provided the opportunity to present his version of the facts. Within seven calendar days after receipt of such notice, the Superintendent may make a written request to the secretary of the school board for a formal due process hearing under section 79-832. If such a request is not delivered within such time, the action of the Board shall become final.

Section 19. Governing Laws. The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contract.

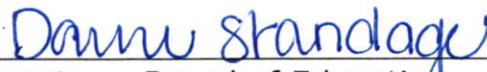
Section 20. Amendments to be in Writing. This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

Section 21. Severability. If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforcement of the remaining provisions of this contract.

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

Executed by the Board this 12th day of June, 2017.


President, Board of Education


Secretary, Board of Education

Executed by the Superintendent this 12th day of June, 2017.


Superintendent

4025 Superintendent

The superintendent is hired by and shall report directly to the board of education. The superintendent will be the chief administrative officer of the board of education and shall keep the board informed on important issues. The board delegates to the superintendent the general power and authority to make necessary decisions to ensure the efficient and effective operations of the school.

The superintendent is charged with timely preparing, presenting, and filing an annual school budget, subject to the approval of the board at the annual budget hearing.

All school employees shall be under the direct and/or delegated supervision of the superintendent. The board delegates to the superintendent the authority to hire and terminate the employment of all classified staff. He or she shall review all certified and non-certified employees applying for vacancies and shall make recommendations regarding these employees.

All of the grounds and buildings are supervised by the superintendent, including necessary repairs and improvements unless the board is required to approve such repairs or improvements.

The superintendents other duties shall be included in his or her job description, contract, or as otherwise assigned by the board, and shall include the following:

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;

- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;
- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;

- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4030 Evaluation of Certificated Employees

All certificated employees to be evaluated shall be notified annually in writing of the evaluation process. A certificated administrator, with the exception of the local board of education when it is evaluating the superintendent, will observe and evaluate each probationary certificated employee for a full instructional period once each semester and each permanent certificated employee for a full instructional period once each school year. If the probationary certificated employee is a superintendent, he or she shall be evaluated twice during the first year of employment and at least once annually thereafter. The evaluation will include, but not be limited to evaluating the employee's instructional performance, classroom organization and management, personal conduct, and professional conduct. Evaluation of instructional performance and classroom organization and management is applicable to teachers only. The administrator will provide the employee with a written list of deficiencies, suggestions and a timeline for correcting the deficiencies and improving performance, and sufficient time to improve. The evaluation form will include notice that the employee may respond to the evaluation in writing.

The school district will train administrators in evaluation annually through meetings with the superintendent or other administrator, attendance at regional, state or national workshops, or any other method approved by the superintendent.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

Entire Instructional Period. For certificated employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40 minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an administrator's work during the semester for no less than 40 minutes.

Actual Classroom Observation. Actual classroom observation consists of observing the certificated employee in any activities in a classroom setting. When a certificated employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certificated employee performing activities that are typical of his or her position.

This policy and the evaluation instrument shall be included in the teacher handbook which will be distributed to staff members upon their employment and annually thereafter.

Adopted on: _____

Revised on: _____

Reviewed on: _____

NONPARTISAN CANDIDATE FILING FORM

Purpose: This form may be used to file for all offices where candidates are not officially identified by their party.

Instructions: Please complete the form in its entirety, by printing the information requested in the spaces provided.

Incomplete forms could delay the effective date of your filing. Be sure the form is legible. Do not sign the form until you are in front of a notary public or County Elections Official. If you have any questions, contact your local Election Commissioner, County Clerk or Election Division Staff at the Secretary of State's Office.

Filing Periods: DECEMBER 1, 2017 to FEBRUARY 15, 2018 – INCUMBENT*
DECEMBER 1, 2017 to MARCH 1, 2018 – NONINCUMBENT

Check here if an incumbent*

*Pursuant to Nebraska State Statute 32-111, an incumbent is defined as a "person whom the canvassers or the courts declare elected to an elective office or who has been appointed to an elective office." Note that the incumbent deadline applies also to a candidate who files for an office other than the current elected office.

Required Information

Registered Voter's Name: _____
(First, Middle Initial, Last) (County of Residence)

To assist with proper pronunciation of your name on the ballot, please provide the rhymes with word or phonetic spelling or both.

Ex.: Sue Jahn = Sue Hahn (rhymes with fawn) or William Mishaud = mee-SHO ('d' is silent) or Tanya Monte = TAWN -yuh (not TAN) mahn-TEA

(Phonetic Spelling Required)

Registered Voter's Address: _____
(Street address where you reside & registered to vote) (City) (State) (Zip)

Phone Number: _____ or _____
(Home/Cellular) (Work)

I declare that I am a candidate for the office of _____ District _____ for a
term of _____ years and request that my name _____
(Print name as it is to appear on the ballot. - See reverse side for information.)

be placed on the official ballot for the primary election to be held the 15th day of May, 2018.

By checking this box, I state that I do not owe civil penalties pursuant to the Nebraska Political Accountability and Disclosure Act; or, if civil penalties are owed, a surety bond has been filed pursuant to subdivision (4)(b) of section 32-602.

Optional Information

Mailing Address: _____
(Street address or PO Box) (City) (State) (Zip)

(Candidate's campaign phone)

(Candidate's campaign address)

STATE OF NEBRASKA)
) ss.
COUNTY OF _____)

I hereby swear that I will abide by the laws of the State of Nebraska regarding the results of the primary and general elections, that I am a registered voter and qualified to be elected, and that I will serve if elected.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of _____, _____.
(Day) (Month) (Year)

Signature of Candidate

Subscribed in my presence and sworn to before me by this

(SEAL)

day of _____, _____
(Day) (Month) (Year)

Officer Administering Oath

Title

Names

1. May a candidate have her name printed on the ballot as "Mrs. John _____"?

It is our opinion that "Mrs. _____" is "in apparent conformity" as a name and will be valid unless objection is properly made as provided by statute.

2. May a candidate have his or her name printed on the ballot as "Dr. J. W. _____"?

"Dr." is an example of what we feel is too clearly a title to become a question of fact as to whether it is part of a name. A title may be part of the full description by which a person is known in the community, and yet never become part of the name. Our conclusion in this regard may be said to apply to such titles as Colonel, Professor, or similar others. It is our conclusion that the above designations are not "in apparent conformity" as names, and the Secretary of State, County Clerk or Election Commissioner shall refuse to certify them, even though objection is not made.

3. May a candidate have his or her name printed on the ballot as "John G. 'Jack' _____"?

This type of filing is an obvious attempt to add to the person's name an additional identification, not a part of the name. Once again, there may be a question of fact arise where the candidate expresses the desire to be listed upon the ballot as "Jack _____." The determinative factor, again, is whether that is the name by which he calls himself, and is generally known in the community. "John G. 'Jack' _____" is not in "apparent conformity" as a name, and the Secretary of State, County Clerk or Election Commissioner shall refuse to certify it, even though no objection is made. "Jack _____" raises a question of fact, and the Secretary of State, County Clerk or Election Commissioner may not refuse to certify it, in the absence of properly made objections."

4. May a candidate with a hyphenated last name use only a portion of the last name on the ballot?

It is our opinion that the name which should be placed on the candidate filing form and on the ballot for a particular candidate is the name ordinarily used for the person, by which he or she is known in the community, and by which he or she is distinguished from others. A hyphenated name or portions thereof may be used on the candidate filing form and on the ballot. If a person with a hyphenated last name is known in the community by only a portion of his or her last name, then it is permissible to place that name on the ballot.

5. May a candidate who usually uses her husband's last name, use her maiden name on the filing form and on the ballot?

Again, the correct name for a candidate is the name by which he or she is known in the community, and by which he or she is distinguished from others. As a result, a married woman may use her maiden name, her own Christian name and her husband's surname, a hyphenated name or portions thereof.

Qualifications - 32-602 R.S. Supp. 2011

- (1) Any person seeking an elective office shall be a registered voter at the time of filing for the office pursuant to section 32-606 or 32-611.

(2) Any person filing for office shall meet the constitutional and statutory requirements of the office for which he or she is filing. If a person is filing for a partisan office, he or she shall be a registered voter affiliated with the appropriate political party if required pursuant to section 32-702. If the person is required to sign a contract or comply with a bonding or equivalent commercial insurance policy requirement prior to holding such office, he or she shall be at least nineteen years of age at the time of filing for the office.

(3) A person shall not be eligible to file for an office if he or she holds the office and his or her term of office expires after the beginning of the term of office for which he or she would be filing. This subsection does not apply to filing for an office to represent a different district, ward, subdistrict, or subdivision of the same governmental entity as the office held at the time of filing.

(4) The governing body of the political subdivision swearing in the officer shall determine whether the person meets all requirements prior to swearing in the officer.

32-608. Filing fees; payment; amount; not required; when; refund; when allowed.

(1) Except as provided in subsection (4) or (5) of this section, a filing fee shall be paid by or on behalf of each candidate prior to filing for office. For candidates who file in the office of the Secretary of State as provided in subdivision (1) of section 32-607, the filing fee shall be paid to the Secretary of State who shall remit the fee to the State Treasurer for credit to the Election Administration Fund. For candidates for any city or village office, the filing fee shall be paid to the city or village treasurer of the city or village in which the candidate resides. For candidates who file in the office of the election commissioner or county clerk, the filing fee shall be paid to the election commissioner or county clerk in the county in which the office is sought. The election commissioner or county clerk shall remit the fee to the county treasurer. The fee shall be placed in the general fund of the county, city, or village. No candidate filing forms shall be filed until the proper payment or the proper receipt showing the payment of such filing fee is presented to the filing officer. On the day of the filing deadline, the city or village treasurer's office shall remain open to receive filing fees until the hour of the filing deadline.

(2) Except as provided in subsection (4) or (5) of this section, the filing fees shall be as follows:

(a) For the office of United States Senator, state officers, including members of the Legislature, Representatives in Congress, county officers, and city or village officers, except the mayor or council members of cities having a home rule charter, a sum equal to one percent of the annual salary as of November 30 of the year preceding the election for the office for which he or she files as a candidate;

(b) For directors of public power and irrigation districts in districts receiving annual gross revenue of forty million dollars or more, twenty-five dollars, and in districts receiving annual gross revenue of less than forty million dollars, ten dollars;

(c) For directors of reclamation districts, ten dollars; and

(d) For Regents of the University of Nebraska, members of the State Board of Education, and directors of metropolitan utilities districts, twenty-five dollars.

(3) All declared write-in candidates shall pay the filing fees that are required for the office at the time that they present the write-in affidavit to the filing officer. Any undeclared write-in candidate who is nominated or elected by write-in votes shall pay the filing fee required for the office within ten days after the canvass of votes by the county canvassing board and shall file the receipt with the person issuing the certificate of nomination or the certificate of election prior to the certificate being issued.

(4) No filing fee shall be required for any candidate filing for an office in which a per diem is paid rather than a salary or for which there is a salary of less than five hundred dollars per year. No filing fee shall be required for any candidate for membership on a school board, on the board of an educational service unit, on the board of governors of a community college area, on the board of directors of a natural resources district, or on the board of trustees of a sanitary and improvement district.

(5) No filing fee shall be required of any candidate completing an affidavit requesting to file for elective office in forma pauperis. A pauper shall mean a person whose income and other resources for maintenance are found under assistance standards to be insufficient for meeting the cost of his or her requirements and whose reserve of cash or other available resources does not exceed the maximum available resources that an eligible individual may own. Available resources shall include every type of property or interest in property that an individual owns and may convert into cash except:

(a) Real property used as a home;

(b) Household goods of a moderate value used in the home; and

(c) Assets to a maximum value of three thousand dollars used by a recipient in a planned effort directed towards self-support.

(6) If any candidate dies prior to an election, the spouse of the candidate may file a claim for refund of the filing fee with the proper governing body prior to the date of the election. Upon approval of the claim by the proper governing body, the filing fee shall be refunded.

Source:Laws 1994, LB 76, § 176; Laws 1997, LB 764, § 56; Laws 1998, LB 896, § 9; Laws 1998, LB 1161, § 12; Laws 1999, LB 272, § 16; Laws 1999, LB 802, § 13; Laws 2003, LB 537, § 1; Laws 2004, LB 323, § 2; Laws 2014, LB946, § 12.

Annotations

Where no objection was made within three days after the nominating papers had been filed, the failure to present a county treasurer's receipt to the Secretary of State, as required by this section, did not invalidate the nomination. *State ex rel. Maupin v. Amsberry*, 104 Neb. 550, 178 N.W. 176 (1920).

BY-LAWS
OF
RAVENNA PUBLIC SCHOOLS FOUNDATION

ARTICLE I
OFFICES

The principal office of the Foundation shall be in the City of Ravenna, the County of Buffalo, in the State of Nebraska. The business of the Foundation may be conducted at any place convenient to the Board of Directors and officers.

ARTICLE II
MEMBERS

This Foundation shall have no members.

ARTICLE III
BOARD OF DIRECTORS

Section 1. General Powers. The business and affairs of the Foundation shall be managed by its Board of Directors, which shall have and shall exercise all of the powers of the Foundation subject to any limitations imposed by the Articles of Incorporation of the Kearney Area Community Foundation and these By-Laws.

Section 2. Number of Directors. There shall be nine (9) regular Directors of the Foundation, three (3) of whom shall be members of the Board of Education of the Ravenna Public Schools (two of whom will be appointed and the third member shall be the President of the Board), three (3) of whom shall be members of the certificated staff of the Ravenna Public Schools, and three (3) of whom shall be members of the Ravenna Area Community. The Superintendent of Schools of the Ravenna Public Schools shall be an ex-officio non-voting member of the Board of Directors.

Section 3. Election and Term. All regular Directors shall be appointed by a majority vote of the Board of Education of the Ravenna Public Schools for terms of three years except the appointed members of the Board of Education shall serve a term of two (2) years. Each Director shall serve until his or her successor has been appointed and taken office. The Board of Education of the Ravenna Public Schools shall hold regular elections for members of the Board of Directors at its regularly scheduled meeting in February of each calendar year in which the term of one or more Directors shall expire. Directors so elected shall take office at the next regularly scheduled meeting of the Board of Directors. A vacancy on the Board of Directors, whether caused by death, resignation, or removal of a Director or by an increase in the number of Directors may be filled at any

time by the Board of Education of the Ravenna Public Schools. A Director appointed to fill a vacancy shall hold office only for the remaining term of the Director whose vacancy is being filled. The terms of the directors shall be staggered so that no more than three directors shall have terms expire in any one year. No more than four consecutive terms may be served by any one Director.

The initial Board of Directors will be appointed in such a manner in that one member of the Board of Education of the Ravenna Public Schools, one member of the Certificated Staff, and one member of the Ravenna Area Community will be appointed for term of one year; one member of the Board of Education of the Ravenna Public Schools, one member of the Certificated Staff and one member of the Ravenna Area Community shall be appointed for two years; and one member of the Certificated Staff and one member of the Ravenna Area Community shall be appointed for three years.

Section 4. Regular Meetings. A regular annual meeting of the Board of Directors shall be held on the first Monday of the month of February in each calendar year in the High School Library of the Ravenna Public Schools. The Board of Directors may provide by resolution the time and place for holding additional regular meetings of the Board of Directors. Said meetings shall be held without further notice other than the notice provided by these By-Laws and applicable resolutions.

Section 5. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the President or any two (2) Directors. The person or persons authorized to call special meetings of the Board of Directors may fix any time and place for the holding of any such special meetings of the Board called by them.

Section 6. Notice of Special Meetings. Notice of the date, time, and place of any special meeting shall be given at least three (3) days prior thereto by written notice delivered personally, by mail, or by other electronic device to each Director at his or her address as shown by the records of the Foundation. Neither the business to be transacted, nor the purpose of any special meeting of the Board of Directors need be specified in the Notice of such meeting unless specifically required by law or by these By-Laws.

Section 7. Quorum. A majority of the number of regular Directors as provided herein shall constitute a quorum for the transaction of business at any meeting of the Board of Directors, but if less than such majority is present at a meeting, a majority of the Directors present may adjourn the meeting.

Section 8. Manner of Acting. The act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these By-Laws.

Section 9. Removal. Any Director may be removed from office by a two thirds (2/3) majority vote of the Board of Directors of the Foundation for any cause deemed sufficient by the Board in its sole discretion.

The Time Is Now...

During the last State High School Bowling Championship tournament, we announced that it was time to disband the Nebraska High School Bowling Federation. We had left it all on the field, so to speak, in our journey to gain NSAA sanctioning of high school bowling.

Next thing you know, a proposal was introduced that called for high school bowling to be added to the NSAA's roster of sanctioned activities. The proposal was introduced during District meetings held recently, and the proposal was passed in District Three. A proposal to add high school bowling will be heading to a vote in all NSAA legislative districts on January 10, 2018.

We're asking for your help to get high school bowling over the next hurdle by contacting your school administrators and sharing some, or all, of the information provided below. You are the school's customers, so your voices will carry a lot of weight.

Here are the talking points to share with your school's administrator:

- Iowa and Kansas, along with over 30 other states, currently have high school bowling as a varsity sport.
- Bowling transcends race and gender, which adheres to title 9 guidelines.
- Studies show that 98% of our student athletes want to be recognized by their peers, the same as football, basketball, and other sports.
- With more than 15 years of historical records, 85-90% of participants do not participate in other sports. Bowling is an ideal opportunity for students that might not be the tallest, fastest, or strongest, as skill in bowling is based on repetition, regardless of physical attributes, much like golf. That 85-90% statistic means that this sport fills a need that is not currently being met
- Currently, there is one winter sport available for girls in Nebraska. Bowling would add a second!
- Traditional bowling matches could be conducted in 90 minutes or less.
- Traditional bowling matches could be focused around a unique team format that emphasizes team play.
- This sport can be practiced year-round.
- Five NCAA schools and 15 NAIA schools in, or bordering Nebraska, offer bowling. The University of Nebraska Women's team has won six National titles. Head Coach Bill Straub has pledged his support to the move toward making bowling an NSAA-sanctioned activity, along with the Coaches and Athletic Directors from Midland University (Fremont), Hastings College and Wayne State.
- Although not every city in Nebraska has a local bowling center, most schools are located within a 10-mile radius of the 85 bowling centers in Nebraska. Those that can't compete due to geographic limitations are asked to consider supporting those schools that are, by voting in support of the program.

If the administrators will take these talking points to their peers prior to their District's meeting, and/or can speak to any questions during their January meeting, we will be well-positioned to see bowling pass in the other NSAA legislative districts.

We have been knocking on the door for 15 years. District Three answered the door. It's time for us to walk in and make this happen!



NEBRASKA BOWLING

W O M E N ' S N A T I O N A L C H A M P I O N S (1 9 9 9 , 2 0 0 1 , 2 0 0 4 , 2 0 0 5 , 2 0 0 9 , 2 0 1 3)

To Whom It May Concern,

It is a distinct honor and pleasure to offer support for the inclusion of bowling within the Nebraska School Activities Association (NSAA) officially recognized sports.

Regarding the Husker Bowling employment I am Blessed to enjoy, it would never have been possible without the foundation built on the skills of multiple native Nebraskan student/athletes.

Every Husker sport success, when made more likely by performances of native Nebraskans, automatically increases positive media attention, and accordingly, more greatly appreciated support from Nebraskans from border to border.

Bowling is well positioned to supply a challenging and rewarding activity for high schoolers looking to further athletic development in a sport that has proven to be of cardio-vascular and social benefit for a lifetime.

Most every current NSAA sponsored sport shares basic common fundamentals. Adding bowling with its inherent attention to individual athletic skill improvement can be done easily and quickly. Support from the Nebraska Bowling Proprietors would go a long way toward making the transition from a club activity to a lettered sport seamless, via established practice facilities, cost effective competitions, an in-place sponsored, televised state championship, etc.

Husker Bowling would respond favorably to everything asked to further this worthy cause. Please feel free to contact me if any additional input could be deemed helpful.

Wishing you the best with bowling's adoption,

Bill Straub
Head Coach



Nov. 18, 2017

Dear Nebraska High School Athletic Directors,

As the Associate Athletic Director at Midland University, I am writing today in support of competitive bowling, and urge you to approve bowling as the next NSAA championship sport.

Last year, I got a crash course in the competitive nature of collegiate bowling when I was called upon to be the interim coach for the Warrior bowling team. After spending 12 months with the team, I now realize that to be successful in bowling – as in life – it takes skill, practice, and teamwork.

At Midland, I am proud to say our bowlers are reaping the benefits of being student-athletes each day. Whether it is practicing at the bowling center, instruction in the classroom, or competing on the weekends, our bowlers have similar extra-curricular requirements as our other student-athletes. Through this opportunity, our bowlers gain self-confidence, and we have seen improvement in their class attendance and grades. These are benefits I believe carry over into the high school setting as well.

Bowling is a lifetime sport where people of all ages and abilities can compete together. We've seen that among the 50 young men and women who compete for us each year. Our bowling program brings together a diverse group of student-athletes who have different backgrounds, and different levels of ability. Bowling brings them together.

I love the fact there are high school students who have a passion for bowling, and want to pursue it at the next level. That's why Midland is part of a growing number of colleges across Nebraska and the nation that have added bowling as a varsity-level sport where students can earn athletic scholarships. I believe it's time Nebraska students have the opportunity to represent their high schools under the NSAA banner.

There is so much more to bowling than I knew a year ago. I have a new respect for the ability, consistency, and work ethic championship bowling teams have! I would love to share more of my experiences as a bowling coach, and answer any questions you may have about competitive bowling before you vote at your annual meeting. Please email me at hill@midlandu.edu.

As an athletic administrator in Nebraska, I am anxiously optimistic to hear the results of your vote. I strongly support the idea of creating another opportunity for more students to pursue their passion.

Thanks for your time,

A handwritten signature in blue ink that reads 'Bode Hill'.

Bode Hill
Associate Athletic Director



Hastings College

Athletics

Hastings College Bowling

To Whom It May Concern,

It would be an honor for me to support the addition of bowling within the Nebraska School Activities Association. Hastings College Bowling is built upon the members of the many fine high school programs in Nebraska.

While Hastings College recruits nationally for high school bowlers, the state of Nebraska has the finest high school bowling program in the country. For the most part, Nebraska high school bowlers are far more advanced than many other states.

It is a tremendous honor to have over 40 members on my bowling team. To be able to offer these many fine athletes an athletic scholarship to help them achieve a college education is a wonderful thing. Having bowling sanctioned by the NSAA will only help build this sport and allow more athletes to achieve a college education.

Please contact me if I or Hastings College can help in any way with this proposal.

Sincerely,

Ron Hergott
Hastings College Head Bowling Coach

Wayne State College

1111 Main Street • Wayne, Nebraska 68787 • www.wsc.edu • Member of the Nebraska State College System

To whom it may concern:

As the Head Coach of the Wayne State Bowling team at Wayne State College, I am writing in support of bowling as an official sport for high schools in Nebraska.

I am currently a high school coach in Unified Bowling and Club Level Bowling, as well as College Level Bowling, which has allowed me to see firsthand the benefits of bowling to people of all ages and abilities. Bowling provides the opportunity to excel individually and excel with a team. Team unity and bonding is truly amazing to see, and the joy it can bring to players of all ages and abilities can stand alone. Bowling also gets youth active in a world of video games and phones. The social interaction in bowling provides a great opportunity for kids in today's society to learn how to show sportsmanship, be humble in victory and lose with grace. They can also create lifelong friendships as they continue to bowl together for many years beyond high school.

Bowling is one of the fastest growing sports in college. Nebraska has five colleges with bowling currently and may very well increase in the future. Nationwide, more than 130 schools offer bowling in college and more than 70 offer scholarships to bowl, which indicates a significant amount of interest in bowling as a sport. I believe giving youth a chance in high school will certainly increase the chances for them to go to college in the future.

I strongly support the idea of helping youth to achieving their goals, and if bowling is a way to do that, then let's make it happen.

Sincerely,



Randy Dodge, Head Coach Wayne State Bowling Team

History of GF Actual Expenditures, SPED Actual Expenditures, & Ending Balance

<i>Budget Year</i>	<i>Budgeted GF Expenditures</i>	<i>GF Actual Expenditures</i>	<i>Unspent Balance</i>	<i>SPED Expenditures</i>	<i>GF Non-SPED Expenditures</i>	<i>Ending Balance</i>	<i>State Aid</i>
2009-2010	\$5,704,056	\$5,207,057	\$496,999	\$735,461	\$4,471,596	\$2,055,002	\$1,112,519
2010-2011	\$5,770,822	\$5,324,106	\$446,716	\$783,627	\$4,540,479	\$2,155,977	\$573,173
2011-2012	\$5,936,147	\$5,290,429	\$645,718	\$874,507	\$4,415,922	\$1,801,007	\$105,384
2012-2013	\$6,019,823	\$5,492,600	\$527,223	\$913,541	\$4,579,059	\$1,443,823	\$50,492
2013-2014	\$6,065,837	\$5,681,827	\$384,010	\$784,738	\$4,897,089	\$1,602,063	\$169,069
2014-2015	\$6,286,595	\$5,868,678	\$417,917	\$922,803	\$4,945,875	\$2,117,781	\$97,257
2015-2016	\$6,536,882	\$5,762,625	\$774,257	\$1,094,946	\$4,667,679	\$2,847,508	\$80,128
2016-2017	\$6,970,962	\$5,875,531	\$1,095,431	\$1,167,647	\$4,707,884	\$3,700,672	\$0
2017-2018	\$7,258,510	\$6,000,000 (est.)	\$1,258,510 (est.)	\$1,300,000 (est.)	\$4,800,000 (est.)	Unavailable	\$37,149

ESTIMATED BUDGET AUTHORITY FOR 2018-19 = \$5,368,928

School	Superintendent	City, State Zip	K-12 Enrollment	PE FTE
Ainsworth	Darrell Peterson	Ainsworth, NE 69210-0065	406	2.25
Arcadia	Jess Underwood	Arcadia, NE 68851-0248	140	1
Bancroft-Rosalie	Jon Cerny	Bancroft, NE 68004-0129	299	2
Battle Creek	Jay Bellar	Battle Creek, NE 68715-0100	440	1.5
Centennial	Timothy DeWaard	Utica, NE 68456-0187	399	2.25
Centura	Julie Otero	Cairo, NE 68824-0430	504	3
Crofton	Corey Dahl	Crofton, NE 68730-0429	314	1.25
Doniphan-Trumbull	Kirk Russell	Doniphan, NE 68832-0300	475	2
Elmwood-Murdock	Ryan Knippelmeyer	Murdock, NE 68407-0407	408	1.5
Hastings St Cecilia	Tom Brouillette	Hastings, NE 68901-7594	475	3
Johnson County Central	Jack Moles	Tecumseh, NE 68450-0338	501	2
Kimball	Marshall Lewis	Kimball, NE 9145-1698	435	2
Loup City	Blake Dahlberg	Loup City, NE 68853-0628	304	1
Lyons-Decatur Northeast	Fred Hansen	Lyons, NE 68038-0526	240	2
Omaha Brownell-Talbot	Kristi Gibbs	Omaha, NE 68132-2198	430	3
Ponca	Jody Philips	Ponca, NE 68770-0568	452	2.5
Sandy Creek	Randall Gilson	Fairfield, NE 68938-0127	397	2
Shelby-Rising City	Chip Kay	Shelby, NE 68662-0218	360	2.25
Southern Valley	Darren Tobey	Oxford, NE 68967-2711	388	2
Stanton	Micharl Sieh	Stanton, NE 68779-0749	411	2
Sutton	Dana Wiseman	Sutton, NE 68979-0590	389	2
Twin River	John Weidner	Genoa, NE 68640-0640	422	2
Wilber-Clatonia	Raymond Collins	Wilber, NE 68465-0487	508	2
Wisner-Pilger	Chad Boyer	Wisner, NE 68791-0580	429	1.5
Wood River	James Haley	Wood River, NE 68883-0518	513	3.5
Yutan	Stan Hendricks	Yutan, NE 68073-3065	427	1.37

