

Notice of Special Called Meeting
The Board of Trustees
Fort Bend Independent School District

Monday, March 6, 2023

This is Notice that the Fort Bend Independent School District Board of Trustees will hold a Special Called Meeting on Monday, March 6, 2023, beginning at 6:00 PM in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, TX 77479.

The agenda packet for the meeting is available at <https://meetings.boardbook.org/Public/Organization/649>.

Members of the public may view the live stream of the meeting at the following address:

<https://www.fortbendisd.com/Page/124962>

1. Call to order
2. Public Comment
3. Superintendent Update
4. Information
 - A. Almeta Crawford High School Update 5
 - B. School Health Advisory Council (SHAC) Annual Update 12
 - C. Elementary Rebuild Planning Overview 23
 - D. Update on Criminal Investigation 34
5. Review
 - A. Review the minutes of Fort Bend ISD Board of Trustees meeting and on the following date:
 1. February 6, 2023, Called Meeting and Agenda Review Meeting 36
 - B. Review revisions to the following policies: 52
 1. CFD (Local) 54
 2. EF (Local) 55
 3. EFA (Local) 60
 4. EFAA (Local) 64
 - C. Review of new campus positions for the 2023-24 school year. 65
 - D. Review the purchase of Bank Depository Services from Prosperity Bank in an amount not to exceed \$50,000 for each two-year contract period and authorization for the Superintendent to negotiate and execute the agreements through June 2025. 68
 - E. Review a General Fund budget amendment for 2022-23. 72
 - F. Review a Board resolution to submit the Victims of Crime Act (VOCA) grant application for year five of the K-12 Campus Victim Assistance Program to the Office of the Governor. 74

G. Review an amendment to the cellular tower lease agreement with Eco-Site II, LLC (AT&T representative), for a cell tower at Kempner High School, which extends the Options period through August 2023, and authorization for the Superintendent to execute the agreement.	77
H. Review a blanket (short form) easement with CenterPoint Energy for electrical services to Clements High School's (PKG035.2) new field house, and authorization for the FBISD Board President to negotiate and execute the easement, as well as the CenterPoint Energy long form easement to be provided near the conclusion of the project.	83
I. Review for the use of 2018 Bond Program Contingency as proposed.	95
J. Review for proposed expenses that exceed \$50,000: Specifically for:	
1. Review for additional funding to perform the necessary repairs needed at Austin High School (AHS) Central Plant (PKG046) for a total amount of \$850,000 to fund the replacement and installation of the cooling tower, approval of a Job Order Contract (JOC) with The Thomas Group for a not to exceed amount of \$850,000; approval of a revised project budget for PKG046 utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.	97
2. Review a project budget to perform the necessary HVAC upgrades needed at Triplex Building 1 - Police Department (PKG061) for a total amount of \$300,000; utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.	101
3. Review the purchase of high school graduation diplomas and related items from Herff Jones, LLC and authorization for the Superintendent to negotiate and execute the contracts through May 2027.	104
4. Review the purchase of Fine Arts consultant and clinician services and authorization for the Superintendent to negotiate and execute the agreements through January 2028.	106
5. Review the purchase of travel agency and charter bus services for the District from multiple vendors in an amount not to exceed \$2,000,000 and authorization for the Superintendent to negotiate and execute the agreements through March 2028.	113
6. Review the selection of legal counsel to advise the district on all matters related to the issuance of bonds in an amount not to exceed \$2,000,000 and authorization for the Superintendent to negotiate and execute the agreement through March 2028.	118
7. Review the purchase of E-Rate Consulting Services from Infinity Communications & Consulting, Inc. in an amount not to exceed \$250,000, and authorization for the Superintendent to negotiate and execute the agreement	122

through March 2028.

8. Review the purchase of global positioning system (GPS) systems for the District fleet from the BuyBoard purchasing cooperative contract in an amount not to exceed \$736,715, and authorization for the Superintendent to negotiate and execute the agreement through April 2026. 128

9. Review the purchase of District special program services, materials and related items from multiple vendors in an amount not to exceed \$6,800,000 and authorization for the Superintendent to negotiate and execute the agreements through March 2028. 130

10. Review Job Order Contract (JOC) with J.R. Thomas Group, Inc. to perform the necessary relocation, set up and repairs for the portable classroom buildings needed to support the 2023-24 school year; approval of a Design Services Agreement with Molina Walker Almaguer Architects (MWAA); approval of the project budget \$3,519,422; utilization of Bond 2018 Contingency funds; and authorization of the Superintendent to negotiate, execute or terminate the respective contracts. 162

11. Review a construction services agreement with Job Order Contractor (JOC) JR Thomas Group to perform necessary repairs and controls upgrades at Lake Olympia Middle School (LOMS) (PKG060), for a not-to-exceed construction cost of \$514,000, and authorization for the Superintendent to negotiate and execute or terminate the agreement. 165

6. Convene in closed session under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law; Section 551.072 - Consider purchase, exchange, lease, or value of real property, Section 551.074 - Personnel matters, Section 551.076 - Security matters, Section 551.082 - Student discipline matter or complaint, or Section 551.0821 - Personally identifiable information about public school student

A. Deliberate Director of Special Revenues Recommendation.

B. Deliberate scheduling a hearing on the Level Three Employee grievance of Norma Garcia at a future Board meeting or assigning to the Board-designated Hearing Officer, Myra Schexnayder.

C. Deliberate scheduling a hearing on the Level Three Employee grievance of Mackenzie Hoffman at a future Board meeting or assigning to the Board-designated Hearing Officer, Myra Schexnayder.

D. Deliberate scheduling a hearing on the Level Three Employee grievance of Lisa Long at a future Board meeting or assigning to the Board-designated Hearing Officer, Myra Schexnayder.

E. Deliberate scheduling a hearing on the Level Three Employee grievance of Dierdra Massey at a future Board meeting or assigning to the Board-designated Hearing Officer, Myra Schexnayder.

7. Reconvene in Open Session

8. Consider Action on Closed Session Items

9. Action

A. Consideration and approval of the Annual Financial Audit Engagement letter with Whitley Penn LLP for fiscal year 2022-23. 168

B. Consideration and approval for the purchase of enterprise internet & associated services at the Primary Data Center from Crown Castle in an amount not to exceed \$303,534 through June 2028 and authorization for the Superintendent to negotiate and execute the agreement. 181

10. Adjournment

If, during the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting. [See BEC (LEGAL)]

The following Fort Bend ISD Goals may be referenced in agenda items included in this document:

- Goal 1: Fort Bend ISD will provide rigorous and relevant curriculum and deliver instruction that is responsive to the needs of all students.
- Goal 2: Fort Bend ISD will provide a positive culture and climate that provides a safe and supportive environment for learning and working.
- Goal 3: Fort Bend ISD will recruit, develop, and retain high quality teachers and staff.
- Goal 4: Fort Bend ISD will engage students, parents, staff, and the community through ongoing communication, opportunities for collaboration and innovation, and partnerships that support the learning community.
- Goal 5: Fort Bend ISD will utilize financial, material, and human capital resources to maximize district outcomes and student achievement.

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Information: Almeta Crawford High School Update
Department: Department of School Leadership

Summary

Keith Fickel, principal of Almeta Crawford High School, will provide an update on the plans for opening the district's 12th high school for the 2023-24 school year.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Kwabena Mensah
Chief of Schools



CRAWFORD

HIGH SCHOOL



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Staffing Update

Positions Hired or Staff Identified

Hired Positions

- Executive Assistant;
- Lead Counselor;
- Registrar;
- Data Clerk;
- Counselor Clerk;

Identified Staff

- Associate Principal
- Head Football Coach
- Head Band Director
- Lead Custodian;
- ADA Clerk;

Upcoming Positions

- Assistant Principal
- Teaching / Coaching Positions in All Content Areas – Interviews Occurring Daily
- Special Education Teachers and Paraprofessionals
- Athletic Co-Coordinator
- Athletic Trainer
- Receptionist
- Librarian
- RN and LVN
- Bookkeeper
- Assessment Coordinator
- Administrative Assistant

Developing the Crawford Community

- Our Essential Question: *What does it mean to be a Crawford Charger?*
- Attending Jostens Renaissance Regional Event tomorrow, March 7
 - Focus on student leadership, particularly rising sophomores
 - FBISD Student Leadership Opportunities
- Social Media Campaigns:
 - Introductions of staff
 - Highlights of areas of building
 - Information updates
 - Celebrations of milestones
- Targeted communications with stakeholders leading to in-person engagement with students, parents, and the community



#ForgeAhead

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
**Action: Information: SHAC – School Health
Advisory Council Annual Update**
**References: Policy BDF (Legal), FFA (Local),
and EHAA (Legal)**
District Goal 5
Department: Academic Affairs

Summary

The School Health Advisory Council (SHAC) is an advisory group mandated by legal and local policies (BDF, FFA, and EHAA). In its capacity, the SHAC makes recommendations regarding initiatives related to health education and instruction. State law and Policy BDF (Legal) requires the SHAC to submit an annual report to its local school board.

This Board update will provide an overview of the progress tied to 2022-23 SHAC goals, an update on the progress towards implementation of the wellness plan (see also Policy FFA (Local)), legislative priorities, and SHAC's recommendations for the Board to consider for the 2023-24 school year.

As required by Policy BDF (Legal) the SHAC shall submit to the Board, at least annually, a written report that includes:

1. Any SHAC recommendation concerning the district's health education curriculum and instruction or related matters that the SHAC has not previously submitted to the board;
2. Any suggested modification to a SHAC recommendation previously submitted to the board;
3. A detailed explanation of the SHAC's activities during the period between the date of the current report and the date of the last prior written report; and,
4. Any recommendations made by the physical activity and fitness planning subcommittee.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Dr. Kim Lawson
Chief Academic Officer



School Health Advisory Council (SHAC)

Annual Report to the Board of Trustees

MONDAY, March 6th, 2023

SHAC as a Resource



Support Campuses

Help schools meet community involvement mandates and community expectations

Encourage Collaboration

Provide a way for parents and community members to work together with school personnel to accomplish district goals, utilize community resources and assets

Build Capacity

Educate community members to be a credible, collective voice for healthy children and youth

Provide Health, Wellness, & Safety Resources

Provide a forum for sharing youth health information, resources, perspectives and a range of advice

SHAC Goals



Action Based Learning (ABL)

- Support expansion of Action Based Learning Labs.



Wellness Recognitions

- Create incentives for Campus Wellness Champions. Non-financial incentives are suggested since funding is not available at this time.



Physical Activity Opportunities

- Increase opportunities for high school students to engage in physical activity.

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Communication

- Streamline communication channels/process to promote all Whole Child Health programs and resources in the District.



Mental Health Supports

- Continue to provide mental health supports for students and staff.



Collaboration

- Develop a process for providing SHAC input on Whole School, Whole Child, Whole Community (WSCC) policy development.

SHAC Subcommittees



SHAC Accomplishments



- Campus Wellness Committees – 100% Participation
- Student Wellness Coalitions – 100% Participation, Inaugural Think Tank
- Adoption of Prevention Support Materials through Proclamation 2022
- Support & Promote the Whole Child Health Initiative (Events & Webinars)
- SHAC Inaugural Legislative Priorities
- Facts From the SHAC

Inaugural Think Tank

- Wellness Coalition to identify an issue or dilemma that their campus is facing in relation to student mental, physical, or nutritional health.
- SWC's will come up with a solution to help combat their campus' issue.

Grant Funds Awarded

1st place - \$1,500

2nd place – \$1,000

3rd place - \$500

Congratulations

STUDENT WELLNESS COALITION

THINK TANK COMPETITION

GRANT WINNERS!



Hightower High School



Ridge Point High School



Kempner High School

Mental Health Supports for Students & Staff



- Whole Child Health Back to School Fair
- Whole Child Health Mental & Behavioral Health Fair
- Whole Child Health Parent Webinars
- Promote Mental Health Supports
- Provide Awareness of the District's Multi-Tiered System of Support (MTSS)

SHAC Legislative Priorities

The FBISD SHAC Supports:

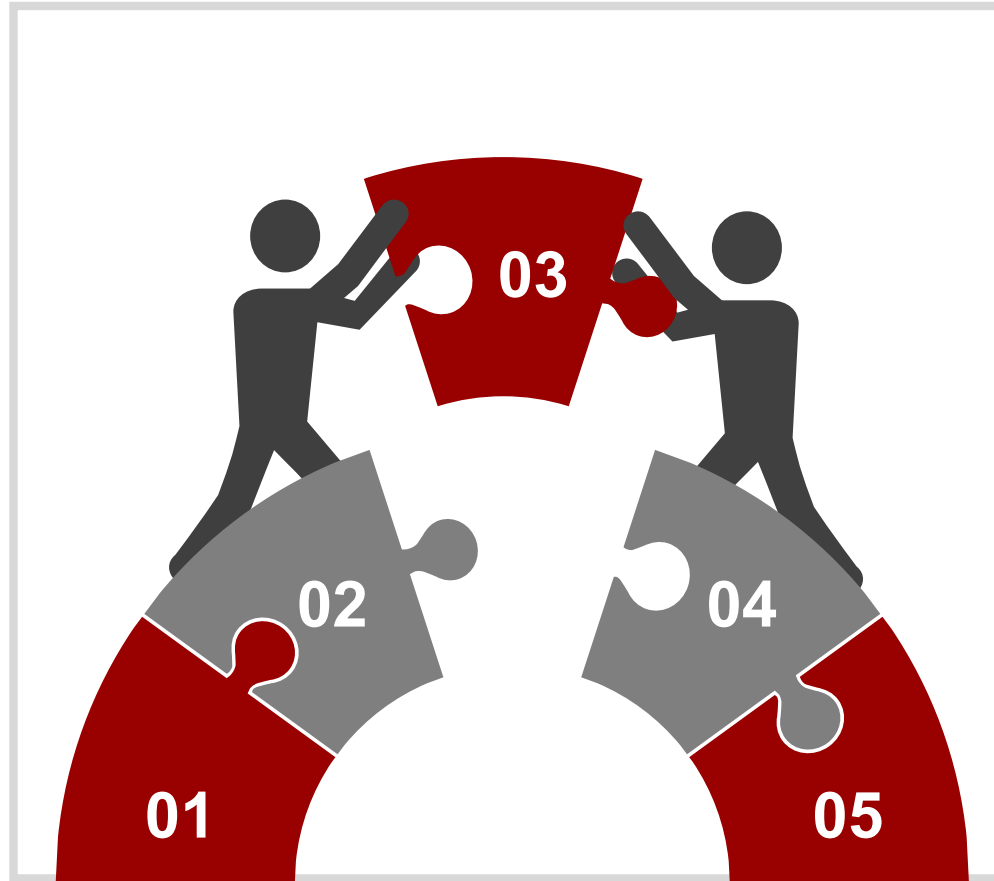
- The Texas' Whole School, Whole Community, Whole Child (WSCC) Model for coordinated school health and supports measures that strengthen Local Education Agencies' (LEA) implementation of policies and practices consistent with this approach.
- Measures that enhance local communities' ability to inform local decision-making of LEAs through the formation or support of formal advisory groups such as SHACs.
- Measures encouraging physical fitness and Action Based Learning, including effective use of fitness assessments.
- Funding for a multi-tiered system of mental and behavioral health support that fosters safe and healthy school environments for students, educators and staff.
- Measures to ensure that all children receive access to healthy school meals, including breakfast and lunch to reduce food insecurity and hunger.
- Improved, continual, reliable funding for access to evidence-based mental health services.

Recommendations

Develop a process for SHAC to provide input on Board adopted Legislative Priorities

Increase support and awareness of Student Wellness Committees & recognition of their sponsors


Ensure Campus Improvement Plans include wellness strategies created by their Campus Wellness Committee



Develop a process for the District to provide families with gun safety and storage information

Recommend expansion of Action Based Learning Labs and including movement in classrooms (all levels)

Expand District level mental health supports available to ALL students



Questions

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For more information about FBISD SHAC, visit www.fortbendisd.com/SHAC, follow us on Twitter @FBISD_SHAC or contact the SHAC Chair at chairfortbendisdshac@gmail.com

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
**Action: Information: Rebuild of Briargate ES
and Mission Bend ES Overview**
References: Board Policy CT (Local)
Board Policy FC (Local)
Board Goal 5
Department: Operations

Summary

Staff will provide an overview on the timeline for the proposed rebuild of Briargate Elementary School and Mission Bend Elementary School.

Recommended by:

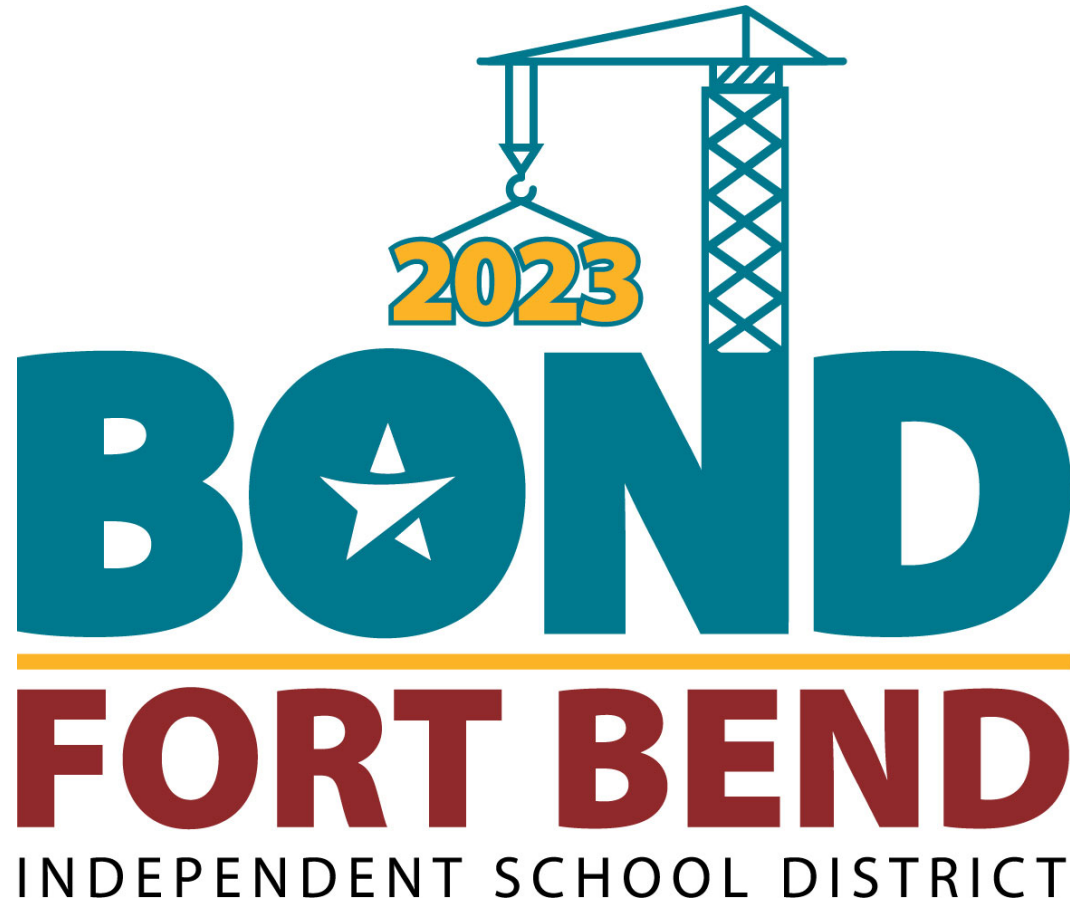
Christie Whitbeck
Superintendent of Schools

Submitted by:

Steven Bassett
Deputy Superintendent

Christopher Juntti
Chief Operations Officer (Interim)

Elementary Schools - Re-Build Planning Process



Re-Build Planning Process

PRE-DESIGN

- Program Verification, Site Assessment, Concept Design
- Re-Build Prototype
 - Briargate ES Re-Build – Lakeview Elementary School Prototype
 - Mission Bend ES Re-Build – Neill ES/Ferguson ES Prototype

COMMUNITY ENGAGEMENT

Workshop Groups - at least 20 people.

Principals, special program representatives, community members – parents, neighbors, alumni, etc.

- Four (4) Community Meetings
- Commitment on attendance – all meetings (1.5 to 2 hours each)
- Final Workshop (Meeting #4)
 - Presentation - results of the information gathered
 - Schematically how the prototype school shall be modified to meet the community's feedback

Community Engagement Workshops



"connected by cultures, continued growth, and providing light of knowledge"



transform



innovate

"innovative Design builds up creativity amongst kids. Transformative design fosters a creative environment. This allows kids to think creatively."

Discussing a Common Project Vision

...Feels like, Flows like, transforms, works like, discover...

Community Engagement Workshops



Discussing Design Preferences

...Likes and Dislikes...
 ... too much of, not enough of...
 ...I would like to see....

like

- outdoor learning spaces
- active and hands-on learning interiors
- natural daylight
- more home-like exterior

dislike

- too modern or industrial or too old
- design elements that seemed dangerous

Community Engagement Workshops

SITE / OUTDOOR SPACES



CONCEPT IDEAS



BUILDING SPACES



Discussing Priorities

- Based on community input and feedback
- What are the most important components for your school?
- How can we better serve this community?



Mission Bend ES – Prototype - Main Entrance



Mission Bend ES – Prototype



Learning
Courtyard



Library Media
Center

Briargate ES – Lakeview Prototype



Main Entrance



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Briargate ES – Lakeview Prototype



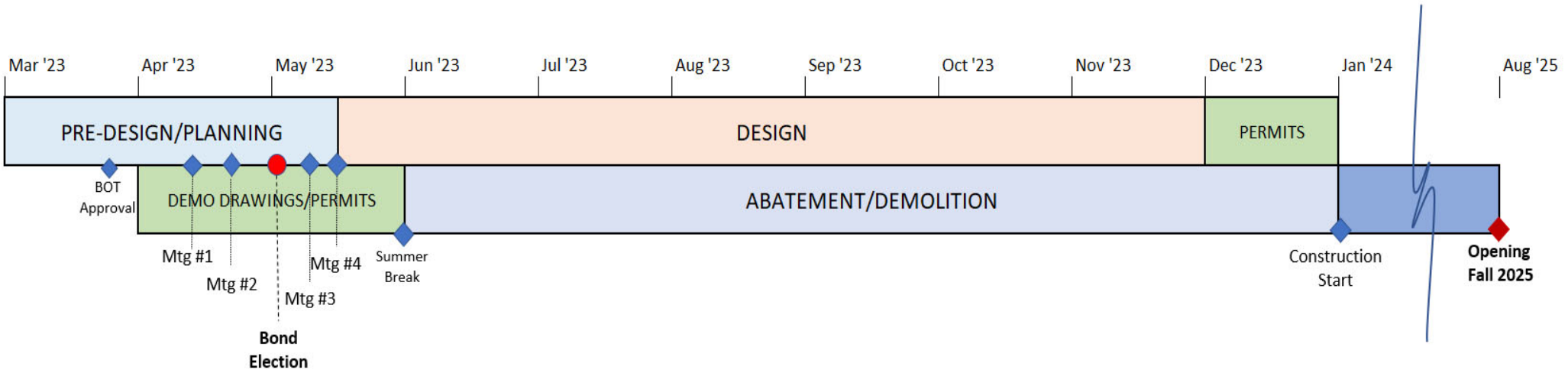
Courtyard



Library / Collaboration
Spaces

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Re-Build Timeline



Next Steps

- March BOT Approval – Reimbursement Resolution to begin the work
- Community Engagement – Workshops
- Procure CMaR – June BOT Approval
- ****Grand Opening of New School – Fall 2025****

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
**Information: Update on Criminal Investigation
and Civil Judgement re Alleged
Violations of Law and District
Policy**
References: Board Policy BBF (Local)
Department: Legal Services

Information

The Administration will present an update on the status of a criminal investigation which relates to allegations of criminal activity and violations of district policy by the Board and the Administration.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Robert Scamardo
General Counsel



DISTRICT ATTORNEY'S OFFICE
Fort Bend County, Texas

BRIAN M. MIDDLETON
District Attorney

(281) 341-4460

January 26, 2023

Mr. Robert Scamardo
16431 Lexington Blvd.
Sugar Land, Texas 77479

RE: Investigation Case No. PI2021-023 and PI2022-017

Dear Mr. Scamardo,

Our office received a complaint alleging that the Fort Bend Independent School District Board falsified governmental records and misapplied governmental funds. The Public Integrity Division has investigated both allegations and determined that there is insufficient evidence to file criminal charges against the Fort Bend Independent School District Board.

Consequently, this investigation is now closed. Thank you for taking the time to speak with our office. If you have any further questions or concerns, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Charann Thompson".

Charann Thompson
Assistant District Attorney
Public Integrity Division
Fort Bend County District Attorney's Office

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: Board of Trustees Meeting Minutes
Reference: Board Policy BE (Local)
Department: Legal Services

Recommendation

Consideration and approval of the minutes of Fort Bend ISD Board of Trustees meeting on the following date:

- February 6, 2023 Called Meeting and Agenda Review

Summary

Board Policy BE (Local) states, “Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.” Following this policy, the Administration submits the meeting minutes for the Board’s approval.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Robert Scamardo
General Counsel

Minutes
Fort Bend ISD Board of Trustees
Called Meeting and Agenda Review
February 6, 2023

A Board of Trustees Regular Business Meeting was held on Monday, February 9, beginning at 6:00 p.m. in the Board Room of the Administration Building located at 16431 Lexington Blvd., Sugar Land, Texas. The Live Stream of the meeting was available at <https://www.fortbendisd.com/boardmeetinglivestream>.

The meeting was recorded as required by law, and the recording is available to the public at: <https://fortbendisd.new.swagit.com/videos/196358>

The agenda packet for the meeting can be found here: <https://meetings.boardbook.org/Public/Agenda/649?meeting=561459>.

Presiding Officer.....Mrs. Kristen Davison Malone, President

Board Members Present

Mrs. Judy Dae, Vice President
Dr. Shirley Rose-Gilliam, Secretary
Mr. Rick Garcia
Mr. David Hamilton
Mrs. Angie Hanan
Ms. Denetta Williams (joined in progress at 6:32 p.m.)

School Officials Present

Dr. Christie Whitbeck, Superintendent of Schools
Steve Bassett, Deputy Superintendent
Beth Martinez, Deputy Superintendent
Bryan Guinn, Chief Financial Officer
Glenda Johnson, Chief Human Resources Officer
Dr. Kimberly Lawson, Chief Academic Officer
Dr. Kwabena Mensah, Chief of Schools
Long Pham, Chief Information Officer
David Rider, Chief of Police
Robert Scamardo, General Counsel
Amanda Bubela, Recording Secretary (joined virtually)

Others Present

Jonathan Brush, Board Counsel
Jonathan Frels, Bond Counsel
FBISD Staff and Employees

1. Meeting Called to Order

President Malone called the meeting to order at 6:00 p.m. announcing the presence of a quorum and that the meeting had been duly called and the notice posted for the time and matter required by law.

2. Superintendent's Update

In her update, Dr. Whitbeck:

- Shared an overview of Board review and consideration items that will occur over the next few weeks, beginning with a review of the bond proposal and possible school consolidation and rebuilds this evening.
 - On Thursday, February 9, the Board will hold a special meeting to give Board members the opportunity to take a deeper dive into the Facility Condition Index and data from existing facilities.
 - On Monday, February 13, the Board will consider calling a Bond Election and will review and consider boundaries for Northwest, Crawford, and Ferguson Elementary.
 - On Monday, February 27, there is time set aside for a Special Board meeting, should the Board need additional time to review all of the information and take action on attendance boundaries.
- Shared that more than 100 student athletes signed letters of intent to pursue academic and athletic careers during last week's Spring Signing Day.
- Congratulated Elkins High School Basketball Coach Albert Thomas who recently celebrated his 500th career win. Thomas has been at Elkins for 18 years and has led his team to the regional tournament five times.
- Congratulated Clements High School Coach Lauren Neal, who has been named the UIL's 6A Boys Swim and Dive Coach of the Year. Neal will be honored at the February 18 State meet in Austin.
- Recognized the Dulles High School Decathlon Team, which is headed to state after winning the regional meet. The team is currently the number one team in Texas, and its members earned 55 medals and seven overall individual best awards.
- Recognized Clements High School JROTC cadets Kenneth Wang, Trisha Rangji, and Emily Kus, who have been awarded \$250,000 Navy ROTC scholarships.
- Shared that FBISD's 2023 Elementary and Secondary Teachers of the Year have been announced. The elementary finalists are: Lindsay Clarke (Pecan Grove Elementary), Brittany Davila (Barrington Place Elementary), Nyla Gibson (Lexington Creek Elementary), Rica Goldyn (Palmer Elementary), La'Kisha Hawkins (Ridgemont Elementary), and Lindsey Koon (Sugar Mill Elementary). The secondary finalists are: Katrina Buchanan (Ferndale Henry Center for Learning), Rachel Butiko (Hodges Bend Middle School), Jason Finnels (Thornton Middle School), Joi Hughes (Missouri City Middle School), and James Riddick (Dulles High School).
- Announced the most recent Impact Award recipient, Jessica Escobar, the lead custodian at Kempner High School. Escobar completed her GED and is currently enrolled in night classes at Houston Community College, with a goal of earning a bachelor's degree.
- Recognized Dr. Carmela Levy-David, FBISD Assistant Superintendent for Early Childhood and Elementary Education, who has been selected for membership in the one-year Women of Color Education Collaborative Program.

- Recognized Dulles High School Work-Based Learning students Aracelis Chavez and Jartavia Laws, whose professionalism and attention to detail helped Holiday Inn receive a 100% score in customer satisfaction for cleanliness for the month of January.
- Shared SHAC facts related to the observation of American Heart Month. Laughing can increase blood flow by 20 percent, and getting at least two and a half hours of moderate physical activity each week can lower the risk of cardiovascular disease.
- Shared photos and video from FBISD's celebration marking the historic enrollment of more than 80,000 students. Students and staff across the district wore 80's attire to celebrate the milestone and the 80,000 student to enroll, Rayyan Arif, was invited to a special reception at the FBISD Administration Building. Arif attends Garcia Middle School and was previously enrolled in a school in New York.

3. Information

B. Bond 2023 Planning Update

Deputy Superintendent Steve Bassett and Executive Director of Construction Carolina Fuzetti shared a Bond Planning Update. The current capital plan is still at \$1.2 billion, as previously shared at the January 23 Board meeting.

- Proposition A – Totals \$1,611,590,000 and includes major construction projects, life-cycle deficiencies, investments in safety and security and transportation, and technology infrastructure and network improvements.
- Proposition B – Totals \$52,470,000 and would fund student and staff technology devices.

Fuzetti provided an overview of the life-cycle deficiency projects included in the bond proposal, including how the district identified Priority 1 and Priority 2 life-cycle deficiencies throughout the district, and how the district determines when to recommend a rebuild versus renovations.

Bassett provided Board members with updated information about the average debt per student in FBISD as compared to other neighboring districts, sharing that FBISD is proud to have a low amount of debt as compared to other districts. Bassett told Board members that FBISD believes that it can implement a bond program with no increase to the current tax rate. Bassett shared that while the debt rate may need to be adjusted by 1 cent in future years, the overall tax rate would not exceed \$1.1346 due to anticipated compression of the M&O tax rate. That one penny tax increase equates to \$2.50 a month for the average \$300,000 home.

Staff shared that as recommended, the bond considerations:

- Put a strong focus on building deficiencies, taking a more proactive versus reactive approach
- Address growth and minimize the cap and overflow, moving portables and student loss to charters
- Minimize construction inflation risks
- Maintain the general fund focus on FBISD's mission
- Ensure the majority of funds would be spent or committed before the next bond

Bassett also provided overviews of alternative scenarios that were provided to Board members, and Mrs. Malone told Board members that they would take a deeper dive into the Facilities Condition Index and Life-Cycle Deficiencies at the February 9 Board Workshop.

Following the presentation, Board members provided feedback and asked clarifying questions.

Hamilton

- Pointed out that saving money today does not necessarily mean the district would save money in the long run
- Recognized that a bond is needed and there are major pressing issues to be addressed
- Noted the differences in costs between elementary and secondary schools, as costs are higher at secondary schools
- Expressed appreciation of the breakdowns by feeder patterns and campuses

Hanan

- Requested more information about the previously identified life-cycle deficiencies included in past bond programs, and how many of identified Priority 1 and Priority 2 deficiencies were left unfunded
- Asked staff whether any deficiencies are funded out of the district's maintenance and operations (M&O) budget, noting that she recently read that another area district allocates funding for deficiencies
- Asked for additional information regarding the BOC's involvement in the development of a bond
- Shared her personal experience as a teacher at Highlands and Blue Ridge, aging schools that have benefitted from past bonds, and her belief that the Board should be stewards of taxpayer money as well as stewards of opportunities for students and the community, stating appreciation that the district is moving toward parity
- Pointed out that FBISD has two aquatic facilities, while neighboring Katy ISD has seven and Cy-Fair ISD has 12

Gilliam

- Indicated that she shared some of Hanan's questions, and asked staff whether the district ever catches up on deficiencies
- Asked for information on how much FBISD has spent on repairs and renovations at Blue Ridge and Briargate, as well as other campuses such as Willowridge, Clements and Dulles
- Questioned why FBISD did not include more funding for identified deficiencies in past bonds, nor survey voters in previous bond planning efforts
- Asked that the administration share information with the community about past expenditures related to repairs/deficiencies so that they can understand where the money goes and trust can be formed

Williams

- Asked why the administration is recommending a rebuild of Mission Bend, noting it was built in 1981, and expressed concern about the funding requested to rebuild schools
- Indicated that she did not feel she had a voice in the development of the bond and wants to better understand in order to determine whether she can support
- Asked the administration why it is recommending investments in areas of the district where schools are underutilized

Gilliam

- Shared her personal experiences as a parent who wanted her child to attend schools that were clean and newer, and her support of rebuilds that offer learning updated learning experiences with learning centers and pods
- Noted the importance of increasing enrollments on the east side of the district.
- Asked for additional figures related to preventative versus deferred maintenance, so that FBISD can demonstrate anticipated savings

Garcia

- Asked the administration for additional details and a breakdown of costs associated with projects and deficiencies included, so that he can better understand how the district is determining costs
- Expressed the desire to take a conservative approach when building new schools.
- Asked for additional clarity about the district's commercial paper program and the savings achieved since its implementation
- Asked staff to explore opportunities to manage more of the bond in house
- Expressed support of re-building schools in to achieve savings and become more operationally efficient, as well as allow students access to the best facilities and programs

Dae

- Indicated she has been asking many questions because part of a Board member's responsibility is to be a steward of taxpayer money, and stated she understands that FBISD needs to pass a bond
- Asked staff to elaborate on the correlation of a bond's size to its chance of voter approval, and the risk associated with a higher proposition
- Expressed her desire to take a conservative approach and demonstrate that the district is using funding as efficiently as possible
- Asked for clarification on when construction would start for Clements High School

Malone

- Noted that as the Board President, she is typically the last to speak, and she tries not to ask questions that have been posed by other Board members
- Asked the administration to confirm the bond consultant's indication that a \$1.2 billion bond could pass
- Asked the administration to elaborate on savings that could be achieved by using the existing design for High School 12, versus designing a new school
- Asked administration to confirm that a soil test has already been done for Clements High School
- Expressed her desire to hear more from parents about what they are seeking outside of FBISD, and what programs they want for their students, to inform decision-making
- Asked for additional information related to the debt rate per student for FBISD versus other districts, and what this would look like for the other scenarios provided to the Board
- Expressed appreciation of the commercial paper program and the bond savings that have been achieved

In response to questions from the Board:

- Bassett shared that in the 2014 and 2018 bond programs, funding to address growth and major projects was prioritized over the deficiencies. In regards to the 2014 bond, the focus was specifically on new schools and this is why there was less money allocated for building deficiencies. As a result, the district has been working to catch up.
- Fuzetti confirmed that in the 2018 Bond, there was a total of \$650 million in identified, Priority 1 deficiencies that were not funded.
- Chief Financial Officer Bryan Guinn shared that in emergency-type situations, smaller projects could be funded from the facilities/maintenance budget or the designated fund balance. Additionally, there are cases where the general fund is absorbing the costs of life-cycle deficiencies because FBISD cannot fully fund all deficiencies in the bond.
- Fuzetti provided clarification on the facilities assessment that was conducted, as it includes a team of 40 subject-matter experts who visit each campus and facility. This includes architects and engineers (structural and civil) and roofing, kitchen and sports consultants. Once the district identifies all of the items, a prioritization process takes place in house to further identify what projects should be funded in the bond.
- Dr. Whitbeck shared that while this bond includes two new schools, in the future, the district anticipates that there would be fewer new schools and the district will be able to shift to rebuilding in bond programs. This will take result in older campuses going offline, resulting in fewer large-scale deficiencies
- Fuzetti shared that Mission Bend Elementary is 41 years old, and that when determining whether to recommend a rebuild or renovation, the district also considers its components that include location, utilization and educational adequacy. In the case of Mission Bend, the campus has deficiencies in its architectural size. For example, the gym has a 1,500 square foot gym, where new campuses are being built with gyms that are 6,000 square feet. Other spaces, such as collaborative spaces and playgrounds are also considered so that the district can address equity.
- Bassett shared based on the results of a recent survey of likely voters, the district is very optimistic that it can pass a \$1.2 billion bond if the district works hard on its messaging. The survey included language about the bond resulting in an estimated increase of \$2.50 dollars a month on the average \$300,000 home, and this was also well-received.
- Bassett indicated that the district hopes to have the new elementaries included in the bond open in 2025, and Clements High School would be a four-year project.
- Fuzzetti shared that it takes approximately a year to design a high school, and clarified the difference between a master plan and the building design. The master plan shows the volume of spaces that show you what a site would look like, while the design would include more detailed programming that is specific to the school. FBISD has an existing master plan for Clements High School, but there is currently no building design. If FBISD were to utilize the existing design that was used for High School 12, it bypasses the programming stage and could save a couple of months; however, there would still need to be plans that consider the school's phased construction.
- Fuzetti shared the design fee for High School 12 was 4.5 percent. If the district were to use the existing design for Clements High School, the district could be looking at a 3 percent design fee, saving approximately 1.5 percent of the \$200 million construction cost.
- Fuzetti confirmed that an additional soil study would have to be done at Clements High School, despite a prior study that occurred prior to construction of the field house. This additional geotechnical study would be needed because soil conditions can change, even throughout a site.

- Bassett reiterated recent estimates that indicate FBISD has lost approximately 5,000 students to charters, and the belief that if FBISD builds new schools, these students and families will return to FBISD.
- Dr. Whitbeck confirmed that it is the district's intention to meet with school communities to hear what they want for their students.
- Bassett confirmed the debt per student was approximately \$22,224 in 2022.

A. Bond Oversight Committee Update

Mr. Rashid Khokhar, current chairperson of FBISD's Bond Oversight Committee (BOC), provided an annual update on the work of the BOC. During the update to the Board, Mr. Khokhar described the work of the committee and referred to its dual roles. Mr. Khokhar indicated that as part of their oversight role, the committee looks over the District's shoulder, asking the district questions about the implementation of the previous bond programs. In addition, when a bond election is upcoming, the oversight committee attempts to support the bond work.

In the capacity of bond oversight, Mr. Khokhar shared that the administration has been professional and courteous, answering all of the questions posed by the BOC. He also shared that in terms of the bond planning, the committee has expressed concerns and has asked many of the same questions that have been posed by board members. However, he stated that the BOC agrees that the district must have a bond election, as FBISD has a strong reputation and the strength of the district is directly tied to the economy.

Mr. Khokhar also noted that in recent years, the make-up of the BOC has changed and it now includes more laypeople, not just those in industry (finance/construction) backgrounds.

Following Mr. Khokhar's remarks, Board members provided feedback and asked clarifying questions.

Garcia

- Indicated that he has attended BOC meetings and can attest to the healthy exchanges between staff and members of the committee, and believes that current BOC membership is representative of the community
- Asked for additional information regarding the role of the BOC in developing the bond and its size

Hanan

- Expressed appreciation to Mr. Khokhar for chairing the committee
- Requested additional information about the makeup of the committee, their recent meeting dates, and membership attendance

Malone

- Expressed appreciation to Mr. Khokhar for chairing the committee

In response to questions from the Board:

- Mr. Khokhar indicated that the administration has provided information about the development of the bond proposal and the deficiencies that have been identified throughout the district

- Overall, Mr. Khokhar believes the \$1.2 billion bond is a good compromise in terms of what to include, but there is a question about whether the community has the wherewithal to approve a bond of that size
- Mr. Bassett shared that there will be a follow-up meeting with the BOC to discuss the survey results of registered voters, which indicated support of a bond of that size

C. WHS and BHS Feeder Pattern Consolidation Recommendation

Dr. Kwabena Mensah, Chief of Schools, provided an overview of the consolidation plans for elementary schools in the Bush High School (BHS) and Willowridge High School (WHS) feeder patterns.

Dr. Mensah shared that as the District considered the consolidation process and possibility of rebuilds, the vision for schools has been at the center of planning, as well as the expectation of the learning experience for every student in FBISD. Currently, all schools are not receiving equity in terms of learning spaces and environment. Utilization has also been considered to increase cost effectiveness, as the consolidation of schools would offer FBISD to have newer facilities and opportunities to offer unique programs.

Dr. Mensah provided an overview of the criteria used as FBISD considered consolidation of campuses, including its Facilities Condition Index (FCI), or health of the building, campus usage information, available acreage on current sites and the proximity to other schools and charter school competition.

Willowridge High School feeder pattern

Dr. Mensah noted that in the Willowridge High School feeder pattern, Briargate, Ridgegate, Blue Ridge and Ridgemont elementary schools all have FCI scores that register as poor, and the administration also considered the utilization rate and locations of these schools.

As a result, the administration is recommending:

- The consolidation of Blue Ridge and Briargate Elementary campuses
- That the Board call for a bond election that includes a campus rebuild at Briargate elementary.

If the board votes to call for a bond election and successfully passes the bond proposition:

- Briargate students and staff temporarily relocate to Blue Ridge Elementary
- The administration recommends new boundary for students to attend the new campus located on the existing Briargate site
- Board approves new boundary for the rebuilt campus

If the board chooses not to call for a bond election or the community does not pass the bond resolution.

- Blue Ridge students and staff relocate to Briargate and the campuses would consolidate
- The administration recommends the board to call for a future bond including a campus rebuild

Dr. Mensah also shared additional planning information related to the campus configuration following consolidation:

- Blue Ridge and Briargate students will be housed at Blue Ridge or Briargate (location determined by the outcome of bond election)
- BRE/BGE campus and students to keep their current PEIMS ID
- BRE/BGE students will be joined into classes that meet the student/teacher ratio
- Campus would be staffed based on staffing guidelines and policy DK

Bush High School feeder pattern

Dr. Mensah noted that in the Bush High School feeder pattern, Mission Bend's FCI score is considered poor, and Mission Glen's FCI score is fair. Dr. Mensah shared that both schools are underutilized, and both sites and the central location of Mission Bend were also considered as the administration developed its recommendation.

As a result of the review, the administration is recommending:

- The consolidation of Mission Bend and Mission Glen
- That the Board of Trustees calls for a bond election that includes a campus rebuild at Mission Bend Elementary

If the board votes to call for a bond election and successfully passes the bond proposition:

- Mission Bend students and staff temporarily relocate to Mission Glen Elementary
- Administration recommends a new boundary for students to attend the new campus located on the existing Mission Bend site
- Board approves new boundary for the rebuilt campus

If the Board chooses not to call for a bond election or the community does not pass the bond proposition:

- Mission Bend students and staff relocate to mission glen and the campuses would consolidate
- Administration recommends the board to call for future bond including a campus rebuild.

Dr. Mensah also shared additional planning information related to the campus configuration following consolidation:

- Mission Glen and Mission Bend students will be housed at Mission Glen
- MGE/MBE campus and students to keep their current PEIMS ID
- MGE/MBE students will be joined into classes that meet the student/teacher ratio
- Campus would be staffed based on staffing guidelines and policy DK

Consolidation Planning

Dr. Mensah shared in both consolidation scenarios, FBISD would continue to utilize same processes to determine which students qualify for Transportation, based on where students live,

Extended Day would be offered at the consolidated campuses, PreKindergarten programs would still be offered (at the Ridgemont ELC in the WHS feeder pattern, and at Mission Glen in the BHS feeder pattern). Dr. Mensah shared that class sizes would not increase, and students who receive support services would continue to receive those supports.

Following Dr. Mensah's overview, the principals from three of the impacted schools addressed the Board. Sonya Evans Williams, Blue Ridge Elementary Principal, Veronica Roberson, Mission Bend Elementary Principal, and Danielle Moss, Mission Glen Interim Principal, expressed support of the consolidation and rebuilds and told Board members that the students deserve a new campus.

Following the presentation, Board members provided feedback and asked clarifying questions.

Hamilton

- Expressed his excitement about the bond bringing older campuses closer to the same standards at newer schools, making schools more comparable, and noted this would be the first investment in the WHS feeder in 40 years
- Requested that if the bond is not successful, the administration consider keeping some of the proceeds from the sale of the property within the feeder patterns

Gilliam

- Expressed appreciation to the principals and the work they have been doing.
- Expressed appreciation to Dr. Mensah for including the principals

Hanan

- Asked the administration to share additional information related to potential transportation impacts for students at the affected campuses
- Asked the administration to confirm the number of spaces that would be available for students in Extended Learning and continued access to before and after-school care

Garcia

- Indicated that he has spoken to community members in the Briargate community, and it is refreshing to hear from principals as they have a direct connection to the parents and community
- Commended schools' accomplishments
- Asked the administration to confirm the capacity of the new elementary schools, and consider the capacity to accommodate students who will come back from charter schools
- Shared that special programming considerations should help drive the design of the school, and asked that the administration keep this in mind as they engage with the community

Williams

- Expressed appreciation to the principals who attended the Board meeting, as they provided reassurance that was necessary
- Stated her expectation that the District deliver on its promises made to the community

Dae

- Expressed appreciation to the principals in attendance

- Shared that she has visited Blue Ridge and Briargate, and that these students are deserving of all that FBISD can do for them
- Asked that the administration consider how to support teachers during the consolidation, noting that there will be a difference in the school size when they are closer to reaching capacity, and indicated that the Board is here to support the transition.

Malone

- Thanked Dr. Mensah for including the principals
- Asked for rationale regarding the recommendation to consolidate campuses and house students at either Briargate or Blue Ridge, contingent on the outcome of the bond election

In response to questions from the Board:

- Fuzetti confirmed that schools will be built to accommodate 1,000. Staff also reminded Board members that new schools are designed with room to grow, so there an ability to expand if and when needed.
- Mensah stated that as the district engages with the community regarding programming, funding sources must also be considered as this would be required for sustainability in the long term.
- Mensah shared that the administration would be working with the school leaders to ensure a smooth transition, with a focus on creating a strong school culture. Mensah noted that the District will use past experiences in school consolidation to help inform planning.
- Mensah and Fuzetti shared the rationale for determining whether students will be housed at Briargate or Blue Ridge dependent on the bond election. These considerations included whether to have students at central location or an industrial area for an indefinite period of time, should the district not have immediate funding for a rebuild. Blue Ridge Elementary is considered to be a less ideal school site due to the condition of the building and its location.

At 9:05 p.m., President Malone called for a short recess. The meeting reconvened at 9:16 p.m.

4. Review

- A. Review minutes for approval of the following Fort Bend Board of Trustee meetings
 - January 9, 2023 Called Meeting & Agenda Review Meeting
 - January 23, 2023 Regular Business Meeting

Mrs. Hanan informed the administration of a typo on page 59 in the packet provided to Board members.

- B. Review the resolution to allow Fort Bend ISD Police Department to apply for a grant through the Office of the Governor to purchase Bullet Resistant Shields.

In response to questions and Board discussion, FBISD Police Chief David Rider confirmed that the resolution would authorize the District to apply for the grant, as there are no matching funds and therefore no cost to the District, and that this funding was earmarked by the Texas Legislature to address school safety in response to the Uvalde tragedy. Mr. Guinn also confirmed that FBISD has an active grant coordinator who works collaboratively with all

departments to identify potential grant opportunities, including a recent VOCA grant that helped provide mental health resources.

- C. Review the resolution to allow Fort Bend ISD Police Department to apply for a grant through the Office of the Governor to purchase Rifle Resistant Armor.

No discussion

- D. Review the 2023-24 Instructional Calendar

Stephanie Williams, Executive Director of Organizational Development, provided a comprehensive overview of the calendar development process that involved several phases of engagement by internal and external stakeholder groups, and began in November with the input of Core Teams of teachers, principals and district leaders and then the engagement of the District Calendar Committee. This committee consists of community members, a Board representative, teachers, students and campus and district leaders who considered the Core Team input to identify guidelines for the development of draft calendars. Following development of the guidelines, the District Calendar Committee selected three calendars for public comment.

As part of the overview, S. Williams shared information about the Calendar Committee's careful consideration of Eid, and the Committee's rationale for not adding this observance as it fell mid-week and the committee felt the inclusion of a mid-week holiday would be difficult for working parents.

Following the overview, Board members asked questions and provided feedback, expressing a strong desire to honor the district's diversity. In response to questions from the Board, S. Williams provided clarification regarding the development of the calendar guidelines and attendance procedures, confirming that Eid is a religious holiday that is considered an excused absence and students are not penalized for the absence. Staff also provided additional information regarding exemptions at the high school level, and recent adjustments that were made to better support students.

- E. Review to approve the calling of a Bond Election (the "Election Order" to be held for and within the District on Saturday, May 6, 2023, and further authorize the Board President to sign the attached Election Order.

Following questions from the Board, Bond Counsel Jonathan Frels provided background information about the draft language included in the Election Order, and confirmed there is some flexibility to modify the ballot language to provide clarity related to the use of technology funds. Frels and General Counsel Rob Scamardo also provided additional clarity about the early voting locations included in the order. While the election code requires that the election order contains information about early voting locations and times, there is language that allows for changes to be made as the district builds out a list of locations. A final list of all early voting locations and times will be brought to the board for approval at a later time.

- F. Review a bond resolution that demonstrates the Board's desire to maintain proper oversight and accountability of all proceeds from bonds issued against the voter approved bond referendum from the District's bond election ("2023 Bond") to be held on May 6, 2023.

No discussion.

- G. Review consolidation recommendation for elementary schools in the Willowridge High School feeder pattern.

No discussion.

- H. Review consolidation recommendation for elementary schools in the Bush High School feeder pattern.

No discussion.

- I. Review for the use of 2018 Bond Contingency as proposed.

In response to questions from the Board, staff confirmed that this action is tied to funding for the Austin High School softball field's press box.

- J. Review for proposed expenses that exceed \$50,000: Specifically for:
 - 1. Review a project budget to perform the refurbishments needed to restore full functionality to generators district wide for an amount not to exceed \$200,000, utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.

No discussion.

- 2. Review authorization for additional consultants and clinician services related to previous approval for the continued purchase for the Fine Arts Department and authorization for the Superintendent to negotiate and execute the agreements through January 2028.

In response to questions from the Board, staff provided clarification on the recommendation. This action would add additional clinicians to the list of consultants that was previously adopted by the Board of Trustees. This action would not increase the expenditure amount and only adds additional contractors that were not originally included.

- 3. Review for the continued purchase of Non-Instructional Software from various cooperative contracts in the amount not to exceed \$6,789,240 and authorization for the Superintendent to negotiate and execute the agreements through June 2027.

During discussion, the administration advised that the recommendation is being amended to a one year term and a total of \$1,697,310.

- 4. Review a construction services agreement with Job Order Contractor (JOB) E Contractors to perform necessary repairs and updates at Hightower High School (HHS) Central Plant (PKG058), for a not to exceed construction cost of \$844,865, and authorization for the Superintendent to negotiate and execute the contract documents.

No discussion.

- 5. Review for possible approval of an amount not to exceed \$450,000 to address identified deficiencies at Austin High School under (PKG021) Turf and Athletics;

utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.

No discussion.

6. Review for the continued purchase of student support services from Communities in Schools Houston (CISH), in an amount not-to-exceed \$114,784 and authorization for the Superintendent to negotiate and execute the agreement through June 2023.

In response to Board questions, Dr. Pilar Westbrook, Executive Director of Social Emotional Learning and Comprehensive Health, provided background on how the campuses were selected. McAuliffe Middle School was the first school to receive services from Communities in Schools and in 2019-20, the district added additional schools based on fit and supports that were already in place. Dr. Westbrook also confirmed that services are provided by certified mental health professionals in FBISD, as this was requested by the District.

7. Consideration and approval of budget amendment to transfer \$9,757,494 between Information Technology projects.

Mrs. Malone indicated that Item 9-C was not intended to be an action item; therefore, the agenda was amended to make Item 9-4-7.

There was no discussion.

5. Public Comment

There were no public comments.

6-8. Closed Session/Reconvene in Open Session/Consider Action on Closed Session Items

The Board did not convene in closed session.

9. Action

- A. Consideration and approval of the Resolution to allow Fort Bend ISD Police Department to apply for a grant through the Office of the Governor to purchase Bullet Resistant Shields.

MOTION made by Dae and SECONDED by Dr. Gilliam to approve Item 9-A as presented.

MOTION CARRIES, Ayes 7, Nays 0.

- B. Consideration and approval of the Resolution to allow Fort Bend ISD Police Department to apply for a grant through the Office of the Governor to purchase Rifle Resistant Armor.

MOTION made by Dae and SECONDED by Dr. Gilliam to approve Item 9-B as presented.

MOTION CARRIES, Ayes 7, Nays 0.

10. Adjournment

Having no further business before the Board, MOTION was made by Mrs. Dae to adjourn the meeting at 10:33 p.m.

Kristen Davison Malone, President

Dr. Shirley Rose-Gilliam, Secretary

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
**Action: Review: Adoption and Revision,
and Deletions to Policies CFD
(Local), EF (Local), EFA (Local),
and EFAA (Local)**
References: Board Policy BF (Local)
Department: Legal Services

Recommendation

Consideration and possible approval of proposed adoption, revision, and deletion of local policies, including CFD (Local), EF (Local), EFA (Local), and EFAA (Local).

Summary

The Board Policy Committee and Administration recommend the following adoption, revision, and deletions of local policy:

- CFD (Local) Accounting: Activity Funds Management
 - Proposed revisions are to align with the recently adopted amendments to the Financial Accountability System Resource Guide (FASRG), Module 1, Appendix H, on activity funds.
- EF (Local) Instructional Resources;
- EFA (Local) Instructional Resources - Instructional Materials; and
- EFAA (Local) Instructional Materials - Selection and Adoption
 - Proposed revisions to this series are designed to consolidate the content into one policy, EF(Local).
 - Content from EFA(Local) has been significantly revised and relocated to EF (Local). As a result, EFA(Local) is recommended for deletion.
 - Changes to the Texas Administrative Code deleted the requirement for a board to adopt a specific policy for selection of instructional materials. Content regarding selection of instructional materials is contained in EF(Local). As a result, EFAA(Local) is recommended for deletion.
 - Substantial revisions to the content consolidated in the proposed EF(Local) address the selection of and challenges to instructional materials. Revisions considered materials and recommendations from the American Library Association, TEA's draft policy, TASB's updated policy recommendations, Board Counsel recommendations, and input from District staff.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Robert Scamardo
General Counsel

**Fiduciary
Responsibility**

The Superintendent, principal, and sponsor, as applicable, shall be responsible for the proper administration of District and campus activity funds and student activity funds in accordance with state law and local policy, District-~~approved~~ accounting practices and procedures, and the [Texas Education Agency \(TEA\) Financial Accountability System Resource Guide](#).

**Student Activity
Funds**

The Superintendent ~~or designee~~ shall ensure that student activity accounts are maintained to manage all class funds, ~~organization funds~~, and ~~any other funds~~ [raised and collected by student clubs or organizations from students](#) for a school-related purpose. The principal or designee shall issue receipts for all funds prior to their deposit into the appropriate District account at the District depository.

Student activity funds shall be included in the annual audit of the District's fiscal accounts. [See CFC]

Use and
Expenditure

Funds collected by student groups shall be used only for purposes authorized by the [student club or organization](#), ~~or upon approval of the sponsor~~. The principal ~~and sponsor or designee~~ shall [manage and](#) approve all disbursements. All funds raised by student organizations must be expended for the benefit of the students.

**District and Campus
Activity Funds**

The Superintendent shall [ensure District accounting practices and procedures address](#) ~~establish regulations governing~~ the expenditure of District and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local sources of revenue over which the District has direct control. Funds generated from such sources shall be expended for the benefit of the District or its students and shall be related to the District's educational purpose.

Approval

Approval from the immediate supervisor or designee shall be obtained prior to a disbursement being made to any employee, including the principal.

Carryover Funds

All funds shall be left in the appropriate account and each sponsoring group shall retain the carryover funds for the next fiscal year. If [a club or an](#) organization ceases to function or exist, the unexpended funds ~~of the organization~~ shall be credited to the appropriate administrative activity account.

INSTRUCTIONAL RESOURCES

PHILOSOPHY

The Board believes students and staff benefit from access to a broad range of instructional resources that align to the Texas Essential Knowledge and Skills (TEKS) for each subject of the required curriculum, represent varied points of view, and enhance student learning through literacy rich environments. The Board has confidence in staff selection of instructional resources; and supports transparency and parental rights to view instructional resources.

INSTRUCTIONAL RESOURCES

“Instructional resources” include print and electronic classroom instructional and library materials, including textbooks, supplementary resources for classroom use, and any other instructional materials, used for formal or informal teaching and learning purposes.

District and campus staff shall select and acquire instructional resources that:

1. enrich and support the TEKS-mandated curriculum, the aims and objectives of individual schools and specific courses, and campus improvement plans;
2. are age appropriate to the subject area considering the relevant student population’s ability/reading level, social and emotional development, and interests;
3. meet high standards for artistic quality and/or literary style;
4. promote literacy, literary appreciation, and reading for enjoyment.
5. are educationally significant, factually accurate, and from authoritative sources;
6. are designed to provide various sides of controversial issues that motivate students to examine their own attitudes and behavior [see EMB regarding instruction about controversial issues];
7. promote understanding of civic duties, responsibilities, rights, and privileges as citizens participating in a free and democratic society;
8. promote critical thinking skills and the ability to make informed judgments and choices judgments in their daily lives;
9. represent a variety of contributions by ethnic, religious, and cultural groups to the national heritage and world community; and

INSTRUCTIONAL RESOURCES

10. are free of graphic images portraying sex acts [see also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction].

LIBRARY MATERIALS

In addition to the criteria governing instructional materials generally, staff shall select and acquire library materials that:

1. represent a balanced collection presenting varied viewpoints and a global perspective;
2. have received state or national awards, favorable professional library reviews from state or nationally recognized review publications; or are included on recommended reading lists developed by library professionals and educators;
3. cover topics, authors, series, or genres that fill gaps in the school library collection; and
4. meet student interests recognizing the diversity of interests among the District's student populations.

Gifts of instructional resources shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

ADMINISTRATIVE PROCEDURES

The Superintendent shall establish administrative procedures consistent with this policy regarding standards for selecting instructional resources and a process for reconsidering denial of an educator's, parent's, or guardian's request that the District use of an instructional resource.

PARENT CONSIDERATION

While District personnel may assist students in selecting library material, the ultimate determination of appropriateness remains with the student and their parents or guardians. Parents and guardians are encouraged to communicate with the campus librarians and teachers about special considerations about their child's self-selection of library materials. In accordance with state law and administrative procedures, parents may select alternative library materials for their student. [For information on parental rights regarding instructional resources see EF(LEGAL).]

The administration shall establish and publish on the District's webpage procedures that allow parents, District employees, and community members to review, request the addition of, or object to the District's use of, instructional resources.

GUIDING PRINCIPLES: COMPLAINTS

The following principles shall guide the Board and staff when considering complaints about instructional resources:

INSTRUCTIONAL RESOURCES

1. a parent's or guardian's ability to control access to instructional resources extends only to their own child;
2. access to challenged material shall not be restricted during any period of administrative or board review except when requested by a student's parent or guardian;
3. whether the challenged resource is appropriate for its intended educational use;
4. Instructional resources shall not be removed solely because of the complainant's disagreement with the viewpoint expressed in the resource.

INFORMAL
RECONSIDERATION

Informal efforts to resolve complaints about instructional resource should be made using the following procedure:

1. the principal or designee shall explain the school's selection process, the criteria for selection, and the qualifications of the professional staff who selected the questioned resource;
2. the principal or designee shall explain the intended educational purpose of the resource and any additional information regarding its use;
3. the principal or designee may offer an alternative instructional resource;
4. If the complainant wishes to make a formal challenge, the principal or designee shall provide the complainant a copy of this policy, applicable administrative procedures, and information explaining the process for submitting a formal objection on the District's website.

CAMPUS
RECONSIDERATION
COMMITTEE

If a complaint about an instructional resource involves an instructional resource that was selected by campus staff, a Campus Reconsideration Committee appointed by the principal shall hold a conference with the complainant within 10 days of the complainant's electronic submission of their complaint. The Campus Reconsideration Committee shall determine if the instructional resource meets the criteria in this policy.

Campus Reconsideration Committees shall be comprised of an odd number of members with a minimum of five and maximum of seven members. Committee membership shall include a campus administrator and at least one instructional staff member who has experience using, or is familiar with, the instructional resource that is the subject of the complaint. Other committee members may include library and District-level staff.

The Campus Reconsideration Committee shall review the complaint, including any recommended or challenged instructional resource, in its entirety. During the scheduled conference, the complainant shall be permitted reasonable opportunity to present their complaint in accordance with applicable administrative procedures. Absent extenuating circumstances, the Campus Reconsideration Committee chair or designee shall within 30 business days of the conference provide a written report of the Campus Reconsideration Committee's decision to the complainant, the principal, and the Superintendent.

If the complainant disagrees with the decision, the complainant may appeal the decision to the Superintendent for consideration by a District Reconsideration Committee filing a written notice of appeal within 10 days of the complainant's receipt of the Campus Reconsideration Committee's decision.

A complaint will be heard by a District Reconsideration Committee instead of a Campus Reconsideration Committee if:

1. a complaint involves an instructional resource that was selected for District-wide use; or
2. the Superintendent determines a campus-level complaint filed at the campus level is more appropriately reviewed at the District level by a District Reconsideration Committee.

If formal complaints are submitted at multiple campuses regarding the same instructional resource, the Superintendent may consolidate the review of complaints for consideration by a District Reconsideration Committee.

**DISTRICT-
RECONSIDERATION
COMMITTEE**

The Superintendent shall appoint a District Reconsideration Committee which shall hold a conference with the complainant within 10 days of the complainant's electronic submission of their complaint. The District Reconsideration Committee shall determine if the instructional resource meets the criteria in this policy.

District Reconsideration Committees shall be comprised of an odd number of members with a minimum of five and a maximum of seven members. Committee membership shall include a District administrator who oversees the program in which the instructional resource is used, at least one instructional staff member who has experience using, or is familiar with, the instructional resource that is the subject of the complaint. Other committee members may include library, Campus-level staff, and District-level staff.

The District Reconsideration Committee shall review the complaint, including any recommended or challenged instructional resource in its entirety. During the scheduled conference, the complainant shall

INSTRUCTIONAL RESOURCES

be permitted reasonable opportunity to present their complaint in accordance with applicable administrative procedures. The District Reconsideration Committee chair or designee shall within 30 business days of the conference provide a written report of the District Reconsideration Committee's decision to the complainant, the principal, and the Superintendent.

APPEAL

The complainant may appeal the decision of the District Reconsideration Committee to the Board by submitting written notice of appeal to within 10 days of the complainant's receipt of the District Reconsideration Committee's decision.

FREQUENCY OF
REVIEW

An instructional resource shall be reviewed no more than once per school year unless the Superintendent determines that a material change in circumstances has occurred such that additional review is warranted.

MAINTENANCE OF
LIBRARY MATERIALS

The administration shall periodically evaluate and update the District's library materials considering the age, relevance, and diversity of materials offered. The administration shall establish administrative procedures for regular maintenance of library materials on each campus. These maintenance procedures shall include repair, replacement, removal of materials, and a schedule(s) for inventory purposes. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See C]

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

~~The District shall provide a wide range of instructional resources for students and faculty that present varying levels of difficulty, diversity of appeal, and a variety of points of view. Although trained professional staff members are afforded the freedom to select instructional resources for their use in accordance with this policy and the state-mandated curriculum, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.~~

OBJECTIVES

~~In this policy, "instructional resources" refers to textbooks, library acquisitions, supplemental materials for classroom use, and any other instructional materials, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional resources are to deliver, support, enrich, and assist in implementing the District's educational program. [See EFAA for the selection and adoption process of state-adopted instructional materials.]~~

~~The Board shall rely on District professional staff to select and acquire instructional resources that:~~

- ~~1. Enrich and support the curriculum, taking into consideration students' varied interests, abilities, learning styles, and maturity levels.~~
- ~~2. Stimulate growth in factual knowledge, enjoyment of reading, literary appreciation, aesthetic values, and societal standards.~~
- ~~3. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives.~~
- ~~4. Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community.~~
- ~~5. Provide a wide range of background information that will enable students to make intelligent judgments in their daily lives.~~

SELECTION CRITERIA

~~In the selection of instructional resources, especially library acquisitions and supplemental materials for classroom use, professional staff shall ensure that materials:~~

- ~~1. Support and are consistent with the general educational goals of the state and District and the aims and objectives of individual schools and specific courses consistent with the District and campus improvement plans.~~

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

- ~~2.—Meet high standards in presentation, format, readability, content, accuracy, artistic or literary quality, and educational significance.~~
- ~~3.—Are appropriate for the subject and for the age, ability level, learning styles, and social and emotional development of the students for whom they are selected.~~
- ~~4.—Are designed to provide information that will motivate students to examine their own attitudes and behavior, to understand their rights, duties, and responsibilities as citizens, and to make informed judgments in their daily lives.~~

~~Recommendations for library acquisitions shall involve administrators, teachers, other District personnel, and community representatives, as appropriate. Gifts of instructional resources shall be evaluated according to these criteria and accepted or rejected accordingly.~~

~~Selection of materials is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of materials still of educational value.~~

CONTROVERSIAL
ISSUES

~~The selection of library acquisitions on controversial issues shall endeavor to maintain a balanced collection representing various views. Library materials shall be chosen to clarify historical and contemporary forces by presenting and analyzing intergroup tension and conflict objectively, placing emphasis on recognizing and understanding social and economic problems. [See also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction.]~~

CHALLENGED
MATERIALS

~~A parent of a District student, any employee, or any District resident may formally challenge an instructional resource used in the District's educational program on the basis of appropriateness.~~

INFORMAL
RECONSIDERATION

~~The school receiving a complaint about the appropriateness of an instructional resource shall try to resolve the matter informally using the following procedure:~~

- ~~1.—The principal or designee shall explain the school's selection process, the criteria for selection, and the qualifications of the professional staff who selected the questioned material.~~
- ~~2.—The principal or designee shall explain the role the questioned material plays in the educational program, its intended educational usefulness, and any additional information regarding its use.~~

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(LOCAL)

- ~~3.— If appropriate, the principal or designee may offer a concerned parent other instructional material to be used by that parent's child in place of the challenged material.~~
- ~~4.— If the complainant wishes to make a formal challenge, the principal or designee shall provide the complainant a copy of this policy and a Request for Reconsideration of Instructional Materials form [see EFA(EXHIBIT)].~~

~~FORMAL
RECONSIDERATION~~

~~All formal objections to instructional resources shall be made on the Request for Reconsideration of Instructional Materials form. The form shall be completed and signed by the complainant and submitted to the principal or designee. Upon receipt of the request, the principal shall appoint a reconsideration committee.~~

~~The reconsideration committee shall include at least one member of the instructional staff who either has experience teaching the challenged material or is familiar with the challenged material. Other members of the committee may include District-level staff, library staff, secondary-level students, parents, and others deemed appropriate by the principal.~~

~~All members of the committee shall review the challenged material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy. The committee shall then prepare a written report. Copies of the report shall be provided to the principal, the Superintendent or designee, and the complainant.~~

~~APPEAL~~

~~The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting with the appropriate administrator. [See DGBA, FNG, and GF] The appeal shall contain documentation of the informal reconsideration process, if any, the Request for Reconsideration of Instructional Materials form, the reconsideration committee's report, and dates of conferences with the principal or designee.~~

~~GUIDING PRINCIPLES~~

~~The following principles shall guide the Board and staff in responding to challenges of instructional resources:~~

- ~~1.— A complainant may raise an objection to an instructional resource used in a school's educational program, despite the fact that the professional staff selecting the resources were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for instructional resources set out in this policy.~~
- ~~2.— A parent's ability to exercise control over reading, listening, or viewing matter extends only to his or her own children.~~

- ~~3. When instructional resources are challenged, the principles of the freedom to read, listen, and view must be defended as well.~~
- ~~4. Access to challenged material shall not be restricted during the reconsideration process.~~

~~The major criterion for the final decision on challenged materials is the appropriateness of the material for its intended educational use. No challenged library material shall be removed solely because of the ideas expressed therein.~~

INSTRUCTIONAL MATERIALS
SELECTION AND ADOPTION

EFAA
(LOCAL)

Note: — For provisions regarding inventory and requisition of instructional materials, see CMD.

INSTRUCTIONAL
MATERIALS
ALLOTMENT TEAM

~~The District shall establish a team, as needed, to select instructional materials and technological equipment to be purchased with the District's instructional materials allotment. The team shall make selections based upon District instructional needs and in accordance with administrative regulations.~~

CERTIFICATION OF
INSTRUCTIONAL
MATERIALS

~~The instructional materials allotment team shall ensure that selected materials, in combination with any other materials in use by the District, allow the District to certify that all students are provided with instructional materials that cover the essential knowledge and skills, as required by law. [See EFAA(LEGAL)]~~

BOARD ACTION

~~The Board shall approve final selections and ratify the District's certification of instructional materials. Final selections shall be recorded in Board minutes.~~

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: New Positions for 2023-24
References: Board Policy CDC (Legal)
District Goals 1, 2, 3, and 4
Department: Business and Finance
Human Resources

Recommendation

Consideration and approval of new campus positions for the 2023-24 school year.

Summary

For the 2023-24 school year, a total of 127 new positions are recommended in the General Fund. The estimated cost for staffing the positions, including benefits, is \$7,504,403. The staffing recommendation reflects positions requested to support Special Education, the opening of Almeta Crawford High School, Alyssa Ferguson Elementary, Sonal Bhuchar Elementary, and anticipated student growth. The cost associated with these positions was included in the General Fund budget that was presented to the Board during the February 13, 2023 Board meeting.

Position Type	FTEs	Total Cost (Including Benefits)
Special Education Teachers and Aides	33.0	2,450,020
Almeta Crawford High School	37.0	2,126,214
Alyssa Ferguson/Sonal Bhuchar Elementary	37.0	1,478,169
Campus Enrollment – Teachers – Student Growth	20.0	1,450,000
Grand Total	127.0	\$7,504,403

Provided below is a detail of the requested positions.

Special Education

A total of 33 positions needed to support the increase in the number of students identified who qualify for Special Education services.

Position Type	FTEs	Total Cost (Including Benefits)
Special Education Teacher	26.0	\$1,893,190
Nurse – Spec Ed Flash	1.0	82,701
Speech Language Pathologist	5.0	438,509
Special Education Aide	1.0	35,620
Grand Total	33.0	\$2,450,020

The Board approved 13 core administrative positions for Crawford High School in May 2022 for 2022-23 to facilitate the planning process of opening Crawford for the 2023-24 school year. Additional positions will be needed for the 2023-24 school year with additional positions expected to be added in future school years as the school adds 11th and 12 graders. Below are positions recommended to be added for 2023-24:

Position Type	FTEs	Total Cost (Including Benefits)
Asst Principal	1.0	\$100,649
Teacher HS Band (Head)	1.0	72,643
Teacher HS Choir (Head)	1.0	72,643
Teacher HS Dance (Head)	1.0	72,643
Teacher HS Orchestra (Head)	1.0	72,643
Teacher HS Theater Arts (Head)	1.0	72,643
Teacher HS Percussion	1.0	72,643
Teacher HS Art	1.0	72,643
Coach Head Football	1.0	118,123
Trainer Athletics	1.0	81,758
Teacher Online Learning	1.0	72,643
Prof School Counselor	1.0	89,378
Nurse	1.0	75,969
Nurse Licensed Vocational	1.0	50,526
Librarian	1.0	75,457
Coordinator Campus Assessment	1.0	80,733
Administrative Assistant	1.0	44,159
Bookkeeper	1.0	54,029
Specialist Campus PEIMS	1.0	54,029
Sr. Analyst User Support	1.0	71,398
Monitor ISS	1.0	29,506
Custodians	15.0	588,865
Attendant Parking Lot	1.0	30,491
Grand Total	37.0	\$2,126,214

Alyssa Ferguson Elementary & Sonal Bhuchar Elementary

The Board approved 9 positions for each campus for the 2022-23 school year. Below are additional positions needed at each of the two new elementary schools opening for the 2023-24 school year.

Position Type	FTEs	Total Cost (Including Benefits)
Teacher Elem Art	2.0	\$142,727
Teacher Elem Music	2.0	145,630
Teacher Elem PE	2.0	142,727
Teacher Literacy Intervention	2.0	145,630
Coordinator Campus Compliance	2.0	146,630
Nurse	2.0	152,300
Librarian	2.0	151,273
Custodian	6.0	235,546
Aides (PE, Nurse, Library, Kinder)	7.0	155,706
Crossing Guard	10.0	60,000
Grand Total	37.0	\$1,478,169

Additional campus staffing could be needed as PASA finalizes student enrollment by campus based on boundaries approved by the Board and as administration continues to review overall staffing. Additional campus staffing and Special Education positions could be recommended in April based on PASA's projections. In addition, non-campus positions will be finalized and requested at the April 2023 Board meeting. The opening of the three new campuses creates the need for additional positions in areas such as maintenance and operations.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

Glenda Johnson
Chief Human Resource Officer

Kwabena Mensah
Chief of Schools

BOT Meeting:	March 6, 2023
Solicitation No.:	RFP 23-025AL
References:	District Goal Goal 5
Description:	<p>Bank Depository Services</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of Bank Depository Services from Prosperity Bank in an amount not to exceed \$50,000 for each two-year contract period and authorization for the Superintendent to negotiate and execute the agreements through June 2025.</p> <p><u>Summary</u></p> <p>On November 22, 2022, Fort Bend ISD issued RFP 23-025AL for Bank Depository Services, including account deposit services, automated balance and detail services, cash vault service, automated clearing house (“ACH”) services, positive pay services, imaging services, wire transfer services, and other services associated with daily banking operations.</p> <p>The following criteria were included (but not limited to) in the evaluation of the submitted proposals:</p> <ul style="list-style-type: none"> • the interest rate for all associated accounts • the charges for keeping the district accounts, records, and reports • the bank’s ability to provide the necessary services and perform the duties as school district depository. <p>Texas Education Code (TEC), Chapter 45, Subchapter G regulates Texas school district depositories. A school district must renew its depository contract every two years, and the two-year contract and any extension must coincide with the district’s fiscal year. The original contract may be extended for three (3), two-year terms; therefore, the original contract may be in effect for a total of eight (8) years.</p> <p>The district earned \$339,989 in interest income from Prosperity Bank for FY 2021-22 and interest income for FY 2022-23 thru December 2022 is over \$1.12 million due to higher interest rates. Earnings credit rates are tied to market rates and may fluctuate causing monthly fees to increase. The expenses will be offset with the interest earned on District accounts with the bank.</p> <p>An evaluation team comprised of Fort Bend ISD staff members from the Business and Finance Department evaluated the proposals. While all three banks offered competitive pricing and dedicated customer service associates, the evaluation team is recommending the Board to approve Prosperity Bank as the District’s depository bank.</p>

	<u>Background</u>	
	Expenditures for FY 2021-22 were \$16,675 and includes bank services and supplies for all campuses. Expenditures are not expected to exceed \$50,000 for each two-year contract period.	
Requested By:	Bryan Guinn, Chief Financial Officer	
Vendor:	Prosperity Bank***	
Budget Sources:	General Fund Special Revenue Funds Enterprise Funds Internal Service Funds	
Amount:	Not to Exceed \$50,000 for each two-year contract period	
Other Supporting Information		
Sole Source:	No	
Number of vendors contacted by FBISD:	99	
Number of vendors downloaded the solicitation:	16	
Number of responses received:	3	
Number of "no bid" responses received:	2	
Length of commitment:	Two years, with three additional two-year renewal options	
Last solicitation date:	February 2015	
Supporting documents:	Evaluation Summary and Criteria	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

***Previously awarded a contract of the same scope with the District

RFP 23-025AL Bank Depository Services

	Evaluation Criteria	Point System
1	Purchase Price <ul style="list-style-type: none"> • The interest rate proposed on time deposits. 	20 points
2	Reputation of the Vendor and of the Vendor's Goods or Services <ul style="list-style-type: none"> • The reputation of the proposer and the proposer's services. • The cost (time and money) associated with changing providers. 	10 points
3	Quality of the Vendor's Goods or Services <ul style="list-style-type: none"> • Charges for keeping district accounts, records, and reports and furnishing checks. • The quality of the proposer's products and services. 	30 points
4	Extent to Which the Goods or Services Meet the District's Needs <ul style="list-style-type: none"> • The ability of the bank submitting the proposal to provide the necessary services and perform the duties as school district depository. 	30 points
5	Vendor's Past Relationship with the District <ul style="list-style-type: none"> • The proposer's past relationship with the District or with any K-12 districts similar size or larger. 	5 points
6	Long-Term Cost to the District to Acquire the Vendor's Goods or Services	0 points
7	Vendor's Principal Place of Business is in the State of Texas or Employs 500 people in this state	0 points
8	Insurance Requirements <ul style="list-style-type: none"> • Certificate of Insurance as requested in the solicitation. • Certificate of Insurance with the limits outlined, without FBISD listed as the certificate holder • Letter from the vendor's insurance carrier on the insurance carrier's letterhead to Fort Bend ISD 	Pass/Fail
9	Texas Education Code Contract <ul style="list-style-type: none"> • Extent to which the vendor agrees to the depository contract required by Texas Education Code, Chapter 45, subchapter G. 	5 points
10	The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses (HUB)	N/A
	TOTAL	100 points

Tabulation Summary
RFP 23-025AL Bank Depository Services

Vendor	Purchase Price (20 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (10 pts. Max)	Quality of Vendors Goods and Services (30 pts. Max)	Extent to which the Goods and Services Meet the Needs of the District (30 pts. Max)	Vendors Past Relationship with the District (5 pts. Max)	Insurance Requirements (Pass/Fail)	Texas Education Code Contract (5 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Prosperity Bank	17.75	8.60	27.00	28.60	5.00	Pass	5.00	91.95	1
JP Morgan Chase Bank, N.A.	15.75	7.80	25.20	22.80	3.40	Pass	5.00	79.95	2
Wells Fargo Bank	10.25	6.80	24.00	25.20	2.60	Pass	5.00	73.85	3

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: Budget Amendment
References: Board Policy CE (Legal)
District Goal 5
Department: Business and Finance

Recommendation

Consideration and approval of a General Fund budget amendment for 2022-23.

Summary

Fund 199 (General Fund)

Local revenues are increasing due to:

1. Property tax revenues are increasing by \$11 million due to the 15% property value growth compared to the 12% growth budgeted
2. \$4.5 million increase in interest income
3. \$0.45 million for Pre-K tuition revenue
4. \$17K for various donations received by campuses and departments

State revenue is lower by \$15.7 million due to higher local revenues as well as attendance averaging 95.0% versus the 96.5% budgeted offset by an increase in the TRS on-behalf of revenue of \$8.4 million.

Federal revenues are increasing due to \$3.6 million of indirect costs from grant revenues to cover general and administrative costs paid by General Fund, \$0.4 million final settlement of Hurricane Harvey amounts with FEMA/TDEM, and \$0.3 million in reimbursement for ROTC teacher salaries.

Expenses are experiencing a net reduction of \$11.4 million for the following:

1. Decrease in function 11 for payroll expenses by \$27.0 million for the personnel salary that was re-classed to the ESSER III grant due to the projected operating shortfall in the General Fund.
2. Increasing TRS on behalf revenues and expenditures by \$8.4 million to account for the state's contribution to TRS for district employees (non-cash entry that impacts nearly all functions). The net impact of this change is \$0.
3. Function 51 expenditures are increased by \$3.3 million, which includes \$2.0 million for higher than anticipated utilities cost, \$1.0 million for TRS on behalf (#2 above), PO roll and budget amendments through January 31, 2023.
4. \$1.5 million to function 34 for cost of transporting students to and from school due to inflation factors.
5. Budgeted functions include net amounts transferred as requested by campuses/departments that have been reported as amendments in the monthly financial reports through January 31, 2023.

Other Sources are increased by \$0.16 million for sale of inventory items and the \$27 million use of ESSER is reclassified from Other Sources to function 11 payroll expenditures. Other Uses are increased by \$6 million for transfer out to Health fund to cover the operating loss in that fund. Of the \$6 million transfer, \$2 million was included in the adopted budget, with the remaining \$4 million resulting from higher than anticipated medical claims cost.

Fund	Function	Adopted Budget	Budget Amendment	Amended Budget
199	57 – Local Revenues	\$456,060,441	\$15,973,379	\$472,033,820
199	58 – State Revenue	253,207,353	(7,273,630)	245,933,723
199	59 – Federal Revenues	9,900,000	4,335,000	14,235,000
	Total Revenue	\$719,167,794	\$13,034,749	\$732,202,543
Expenditures				
199	11 – Instruction	\$456,519,246	(\$25,663,438)	\$430,855,808
199	12 – Instructional Resource Media	8,880,940	(56,280)	8,824,660
199	13 – Curriculum Development	15,196,155	474,774	15,670,929
199	21 – Instructional Leadership	19,470,912	667,935	20,138,847
199	23 – School Leadership	50,736,904	1,099,630	51,836,534
199	31 – Guidance Counseling Evaluation	37,285,356	718,851	38,004,207
199	32 – Social Work Services	2,836,295	121,976	2,958,271
199	33 – Health Services	8,716,503	91,309	8,807,812
199	34 – Student Transportation	24,946,569	1,906,181	26,852,750
199	35 – Food Services	398	75,000	75,398
199	36 – Co-Curricular	15,637,854	465,376	16,103,230
199	41 – General Administrative	19,644,061	934,350	20,578,411
199	51 – Facilities Maintenance	72,248,247	3,282,065	75,530,312
199	52 – Security & Monitoring	10,063,341	608,705	10,672,046
199	53 – Data Processing	18,453,960	973,545	19,427,505
199	61 – Community Services	846,781	109,935	956,716
199	71 – Interest Expense	750,000	-	750,000
199	81 – Facility Acquisition	-	-	-
199	99 – Payment to Member/SSA	460,000	(175,000)	285,000
199	99 – Other Intergovernmental charges	5,300,000	984	\$5,300,984
	Total Expenditures	\$767,993,522	(\$14,364,103)	\$753,629,419
199	Other Sources	2,500,000	162,000	2,662,000
199	Other Uses	-	(6,000,000)	(6,000,000)
199	Use of ESSER	27,000,000	(27,000,000)	-
199	Net Change	(\$19,325,728)	(\$5,439,148)	(\$24,764,876)
	Fund Balance - Beginning	206,778,954	-	206,778,954
	Fund Balance - Ending	187,453,226	(5,439,148)	\$182,014,078

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: Victims of Crime Act (VOCA)
Resolution
References: Board Policy CB (Local)
District Goal 4
Department: Business and Finance

Recommendation

Consideration and approval of a Board resolution to submit the Victims of Crime Act (VOCA) grant application for year 5 of the K-12 Campus Victim Assistance Program to the Office of the Governor.

Summary

The District provides mental health services for all students in need. The VOCA Grant funding provides the District additional monetary support to serve students, families, and staff that are victims of crime. These services ensure their well-being to be successful in school and other areas of their lives. Through VOCA funds, mental health services are provided by two community partners, Clearhope Counseling and Invocare IMPACT. Service providers deliver services at our students' schools, Clearhope's Sugar Land office location, as well as virtually or in-home to meet students' and family's needs. The fifth year of VOCA grant funding will support the program at all campuses.

The Campus-Based Mental Health supports are supported by the Fort Bend ISD Social-Emotional Learning (SEL) and Comprehensive Health Division. The support is in alignment with FBISD's Multi-Tier Systems of Support (MTSS) infrastructure. This is central to helping support growing behavioral and/or mental health needs which may be impeding students from developing themselves in line with the Profile of a Graduate Attributes connected to student ownership of learning and behavior.

Background

On May 15, 2019, the District issued RFP 19-092MC to identify qualified and experienced vendors to provide school-based mental health treatment and therapeutic services. The Board approved the purchase of mental health services in an amount not to exceed \$10,380,000 over a five-year period on August 12, 2019 (through August 2024).

This resolution indicates the Board's commitment to continuing this campus-based support of victims through this grant funding. In year five, the Administration is applying for a total of \$435,400 in VOCA Grant funding.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Kim Lawson
Chief Academic Officer

Bryan Guinn
Chief Financial Officer

**RESOLUTION
FORT BEND INDEPENDENT SCHOOL DISTRICT**

REGARDING AUTHORITY TO SUBMIT FEDERAL GRANT APPLICATION

WHEREAS, the Fort Bend ISD Board of Trustees ("Board") finds it in the best interest of the students, staff, and community members of Fort Bend ISD ("District"), that the District continue the Campus Victim Assistance Program K-12 ("Program") and Year 5 of the Program be operated during the 2023-2024 academic year; and

WHEREAS, the Board agrees to provide applicable matching funds for said Program as required by the VA-Victims of Crime Act Formula Grant Program application; and

WHEREAS, the Board agrees that in the event of loss or misuse of grant funds the Board assures the Office of the Governor that the funds shall be returned; and

WHEREAS, the Superintendent of Schools is the authorized official of Fort Bend ISD and as stated in Board Policy CB (LOCAL), the Superintendent is delegated authority to apply for, accept, reject, alter or terminate the grant on behalf of the District.

NOW THEREFORE, BE IT RESOLVED THAT:

Fort Bend ISD Board of Trustees approves the Superintendent's submission of the grant application for the FBISD Campus Victim Assistance Program K-12.

Grant Number: 379410-5

ADOPTED THIS ____ DAY OF MARCH 2023.

FORT BEND INDEPENDENT SCHOOL DISTRICT

By: _____
Kristen Davison Malone, President

By: _____
Shirley Rose-Gilliam, Secretary

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
**Action: Review: Amendment Agreement with
Eco-Site II, LLC**
**References: Board Policy GKD (Legal)
District Goal 5**
Department: Business and Finance

Recommendation

Consideration and approval of an amendment to the cellular tower lease agreement with Eco-Site II, LLC (AT&T representative), for a cell tower at Kempner High School, which extends the Options period through August 2023, and authorization for the Superintendent to execute the agreement.

Summary

This extension allows Eco-Site an additional six months to complete due diligence before commencing the construction of the tower.

In December 2018, the Board approved a lease agreement with Eco-Site II, LLC, who represented T-Mobile at the time, for a cellular tower at Kempner High School. During the option period timeframe, T-Mobile put the site on hold because of the merger between T-Mobile and Sprint. Once the merger went through, T-Mobile cancelled the site and immediately AT&T contacted Eco Site, II, LLC with interest in the same site at Kempner High School. The due diligence for AT&T is still on-going and the company anticipates another six months to complete the utility easement plan for the new adjustments on the site plan.

As a result, Eco Site is requesting an extension to the previous one-year option period. The terms of the original agreement have not changed, but rather the carrier has changed from T-Mobile to AT&T.

Terms of the agreement are as follows:

- \$1,000 one-time option fee paid to FBISD for a term of one year
- \$2,161 monthly rental fee paid to FBISD upon commencement date
- During the initial term (first five years), the monthly rental rate will increase by 1.5% on each annual anniversary date
- At each renewal term anniversary, the monthly rental rate will increase by 1.5%
- The agreement provides for four additional five-year terms.

This request is to amend the 12-month options period listed above. In the contract, the District receives a one-time fee payment in the amount of \$1,000 to hold the location of the cell tower while due diligence, such as permitting, is completed. The amendment to extend the options period will allow Eco-Site II, LLC an additional six months, with the District receiving a one-time fee payment of \$500 to hold the cell tower location beginning February 2023 and continuing through August 2023. By extending the option period

phase, Eco Site will have time to complete due diligence on the project before seeking site approval from the Board on the metes and bounds and utility easement plans.

Fort Bend ISD currently has eight cellular towers on its property. Seven of the eight cellular tower leases were bought out for a total of \$2.68M to the District. The eighth cell tower yields approximately \$25,932 annually to the General Fund. Those towers are located at Baines Middle School, Clements High School, Progressive High School, Frankie Field (3), Elkins High School and Ridgemont Elementary School.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

(Above 3" Space for Recorder's Use Only)

**This Document Prepared By and
After Recording, Return To:**

VB BTS II, LLC
750 Park of Commerce Drive, Suite 200
Boca Raton, Florida 33487
Attn: Daniel Marinberg

Cross Reference:

Instrument No. 2021047993
Official Public Records
Fort Bend County, Texas

Commitment Number: VTB-134826-C

**THIRD AMENDMENT TO SITE LEASE WITH OPTION
AND FIRST AMENDMENT TO MEMORANDUM OF LEASE**

This Third Amendment to Site Lease With Option and First Amendment to Memorandum of Lease (this "**Amendment**") is entered into and made effective as of _____, 20_____ and is by and between **Fort Bend Independent School District** ("**Landlord**" or "**Lessor**"), and **VB BTS II, LLC**, a Delaware limited liability company, successor by assignment to Eco-Site, LLC ("**Tenant**" or "**Lessee**"). Landlord and Tenant may be referred to herein as "**Party**" or jointly as "**Parties**."

WITNESSETH:

A. Landlord and Tenant entered into that certain Site Lease with Option dated February 18, 2019, as amended (the "**Agreement**") as memorialized of record in that certain Memorandum of Lease dated February 18, 2019, and recorded on March 26, 2021 in Instrument No. 2021047993 in the records of the County Clerk's office for Fort Bend County, Texas (the "**Memorandum**").

B. The Commencement Date of the initial term of the Lease will be in accordance with the terms of the Lease.

C. Landlord and Tenant desire to amend the Agreement as described by, in accordance with, and pursuant to the terms described below.

NOW, THEREFORE, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, the Landlord and Tenant agree as follows:

Site ID: US-TX-5782
Site Name: Voss Road

1. **Recitals, Definitions.** The recitals set forth above are accurate and hereby incorporated into the Agreement by reference thereto. All capitalized terms not defined herein shall have the same meaning set forth in the Agreement.

AMENDMENT

1. Previously, the Parties by agreement or otherwise extended the Option Period through to and including February 17, 2023. The Agreement and Memorandum are now hereby amended by extending the Option Period for the period beginning on February 18, 2023 through to and including August 17, 2023. In consideration for such extension, Tenant will pay to Landlord a fee of Five Hundred Dollars (\$500.00) within thirty (30) days of the full execution of this Amendment and delivery to Tenant.

MISCELLANEOUS

2. **Ratification.** Except as amended herein, all of the terms and conditions of the Agreement are hereby ratified and confirmed in all respects and shall remain unchanged and continue in full force and effect.

3. **Conflict.** In the event of any conflict between the terms of this Amendment and the Agreement, the terms of this Amendment shall govern and supersede those set forth in the Agreement.

4. **Successors and Assigns.** This Amendment shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

5. **Binding Effect.** This Amendment shall be binding upon the heirs, legal representatives, successors and assigns of the parties. The parties shall execute and deliver such further and additional instruments, agreements and other documents as may be necessary to evidence or carry out the provisions of this Amendment.

6. **Representations and Warranties.** To the extent applicable, each party hereby represents and warrants to the other party that such party has full right and authority to execute and enter into this Amendment and to perform the obligations imposed upon such party without the consent of any other party or person. Further, each of the persons executing this Amendment on behalf of such party hereby represents and warrants that such person is authorized to do so.

7. **Entire Agreement.** This and any attachments, which are hereby incorporated into and made a part of this Amendment, set forth the entire agreement between the parties with respect to the matters set forth herein. There have been no additional oral or written representations or agreements.

8. **Authority to Sign.** Each signatory of this Amendment represents hereby that he or she has the authority to execute and deliver the same on behalf of the party hereto for which such signatory is acting.

9. **Counterparts.** This Amendment may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

[signatures on the following pages]

IN WITNESS WHEREOF, the Parties have executed this Amendment effective as of the day and year first above-written.

WITNESSES:

Name: _____

Name: _____

LANDLORD:

Fort Bend Independent School District

By: _____

Name: _____

Title: _____

Date: _____

STATE OF _____
COUNTY OF _____

I, _____, a Notary Public for _____ County, Texas, do hereby certify that _____ personally appeared before me this day and acknowledged he (or she), as _____ of Fort Bend Independent School District, and that he (or she) as _____, being authorized to do so, executed the foregoing instrument on behalf of the Fort Bend Independent School District.

Witness my hand and official seal, this the _____ day of _____, 20_____.

Notary Public

Printed Name: _____

My Commission Expires: _____

[Tenant's Signature Page]

WITNESSES:

TENANT:

VB BTS II, LLC

a Delaware limited liability company

Name: _____

By: _____

Name: _____

Name: _____

Title: _____

Date: _____

STATE OF FLORIDA

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this _____, 20_____, by
_____ (name of signatory), _____ (title of signatory) of
VB BTS II, LLC, a Delaware limited liability company, on behalf of the company.

Notary Public

Printed Name: _____

My Commission Expires:

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: CenterPoint Energy
Blanket Easement – PKG035.2
Clements High School New Field
House
References: Board Policy CV (Local)
District Goal 5
Department: Operations

Recommendation

Consideration and approval of a blanket (short form) easement with CenterPoint Energy for electrical services to Clements High School’s (PKG035.2) new field house, and authorization for the FBISD Board President to negotiate and execute this easement, as well as the CenterPoint Energy long form easement to be provided near the conclusion of the project.

Summary

The blanket easement (short form blanket easement) is required by CenterPoint Energy in order for the provider to install temporary and permanent underground and overhead electrical services to the new field house at Clements High School.

The blanket easement will be in place until FBISD and CenterPoint Energy have completed and executed the long form easement. When the service (a new transformer) is energized to the site, CenterPoint will generate a long form easement. The long form easement will contain a detailed descriptive easement and sketches for the site. The long form easement will replace the blanket easement, as this is only a temporary easement to expedite the installation of the new transformer.

The new Clements High School Field House project has been designed with consideration to all the other utility easements. As such, the approval of these easements (short form blanket easement and long form easement) will not conflict with any site design elements.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Steven Bassett
Deputy Superintendent

Approximate 16'x24'
Transformer Pad
Easement

Approximate 10'
Ground and 30"
Aerial Easement

Approximate 10'
Easement for
Underground
Conduits

Clements Inventors' Club

Clements High School
26 min drive - home

Clements HS
Band and Guard

4200

4200

84

Properties, Incorporated to Fort Bend Independent School District and recorded under Volume 1007, Page 850 of the Deed Records of said County and State, (the "Easement Area").

The Easement Area herein granted is a blanket easement and shall apply only insofar as the boundaries of Grantor's Property will permit. Grantee further reserves the right to extend services and drops within Grantor's Property and to adjacent land owners from said Facilities.

Grantor or its successors or assigns shall observe and exercise all notification laws as per the Underground Facility Damage Prevention and Safety Act, also known as "ONE CALL" & "CALL BEFORE YOU DIG" when working in or near the Easement Area.

To the extent that such laws and codes apply to Grantor, its successors and assigns, Grantor, its successors and assigns shall observe all safety codes and laws which apply to working along, within and or near the Easement Area and Facilities during construction activities and safe clearance from such Facilities, including the Occupational Safety and Health Administration ("O.S.H.A."), Chapter 752 of the Texas Health and Safety Code, the National Electric Code, and the National Electrical Safety Code.

Grantor herein reserves the right to grant easements in favor of third parties across the herein described Easement Area in a near perpendicular fashion to Grantee's Facilities, the approximate locations of which are shown on Exhibit "A", attached hereto and made a part hereof, provided (i) no other utilities are permitted to cross within a vertical distance of twenty-four (24) inches of Grantee's below ground Facilities, (ii) no other facilities or structures shall be permitted longitudinally within a

distance of five (5) feet of the centerline of any of Grantee's below ground and above ground Facilities, (iii) no other utilities or structures shall be permitted longitudinally within a distance of fifteen (15) feet of the centerline of any of Grantee's overhead Facilities, beginning at a plane sixteen (16) feet above the ground and extending upward, hereinafter collectively referred to as "Grantee's Exclusive Easement Area", and, (iv) doing so does not, in the sole opinion of Grantee, endanger or interfere with the efficient, safe and proper operation and maintenance of Grantee's Facilities.

Grantor herein covenants and agrees that, in the event that any third party facilities or obstructions are located within Grantee's Exclusive Easement Area, Grantor will take immediate action to remove and/or relocate said facilities and/or obstructions to a location outside of Grantee's Exclusive Easement Area at Grantor's sole cost and expense.

If Grantor, its successors or assigns should, at any future date, request that the Easement herein granted be further defined, Grantee agrees, at Grantor's expense, to prepare a new, defined easement described by a sealed survey sketch. Defined easements shall be unobstructed and may be further described by, but not limited to, the following descriptions:

- 1.) A ten (10) foot wide easement (for above and below ground facilities);
- 2.) A ten (10) foot wide easement together with ten (10) foot aerial easement adjoining both sides of said ten (10) foot wide easement (for above ground and overhead facilities that are not located adjacent to property lines);
- 3.) A ten (10) foot wide easement together with an adjoining eleven (11) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 4.) A fourteen (14) foot wide easement together with an adjoining seven (7) foot, six (6) inch wide aerial easement (for above ground and overhead perimeter facilities);
- 5.) An easement sixteen (16) feet wide and twenty-four (24) feet long (for Grantee's pad-mounted transformer station purposes).

Grantee further agrees to release this Easement upon execution and delivery of the new defined easement by Grantor.

In the event that Grantor, its successors and assigns, desires that Grantee's Facilities be relocated, then Grantee agrees to relocate said Facilities provided that Grantor furnishes a suitable and feasible site or location for such relocation and, provided that Grantor, its successors and assigns, shall, if requested by Grantee, furnish to Grantee a suitable and acceptable easement covering the new location. Any and all costs associated with relocating said Facilities will be at Grantor's sole expense.

Grantee shall also have reasonable rights of ingress and egress to and from said Easement Area, together with reasonable working space, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting, and removing said Facilities, together with the additional right to remove from said Easement Area, all bushes, trees and parts thereof, or other structures which, in the opinion of Grantee, endanger or may interfere with the efficient, safe and proper operation, and maintenance of said Facilities.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in anywise belonging, unto Grantee forever, and Grantor does hereby bind itself and its successors, heirs, assigns, and legal representatives, to fully warrant and forever defend all and singular the above described Easement Area and rights unto said Grantee, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise. In the event of a deficiency in title or actions taken by others which results in the relocation of Grantee's Facilities, the Grantor herein, its successors and assigns, will be responsible for all costs associated with the relocation

and/or removal of Grantee's Facilities.

The terms, conditions and provisions contained herein constitute the complete and final agreement between Grantor and Grantee, (collectively the "Parties") with respect to the subject matter hereof and supersedes all prior agreements, representations and understandings of the Parties and, by Grantor's signature affixed hereto and Grantee's use of the Easement, the Parties evidence their agreement thereof. No oral or written agreements made or discussed prior to, or subsequent to, the execution of this Easement shall supersede those contained herein. Any and all revisions, amendments and/or exceptions to the terms, conditions and provisions contained in this Easement shall be in written, recordable form and executed by both parties, or their respective successors or assigns in order to be deemed valid.

EXECUTED this [redacted] day of [redacted], 20[redacted].

Fort Bend Independent School District, an independent school district and political subdivision in the State of Texas

BY: [redacted]
Signature

[redacted]
Name typed or printed

[redacted]
Title

STATE OF TEXAS }

COUNTY OF FORT BEND }

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared [redacted], [redacted] of Fort Bend Independent School District, an independent school district and political subdivision in the State of Texas, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that ()he executed the same for the purposes and consideration therein expressed, in the capacity therein stated.

Given under my hand and seal of office this [redacted] day of [redacted], 20[redacted].

[redacted]
Notary's Signature

[redacted]
Name typed or printed

[redacted]
Commission Expires

**ATTACHMENT
AFFIDAVIT**

STATE OF TEXAS }

COUNTY OF FORT BEND}

BEFORE me the undersigned authority on this day personally appeared _____ the _____ of Fort Bend Independent School District, an independent school district and political subdivision in the State of Texas, hereinafter referred to as Affiant, who being duly sworn, deposes and says that Affiant is the current owner of the tract of land described in an easement instrument executed by the same on even date herewith, said tract of land is further described as follows:

That certain 49.7141-acre tract of land being out of and a part of First Colony Municipal Utility District No. 5 Section One, a subdivision situated in the S.M. Williams League, Abstract 97, Fort Bend County, Texas, according to the map or plat thereof recorded in Volume 32, Page 8 of the Map Records of said County and State, being the same property described in a deed dated November 10, 1981, from Sugarland Properties, Incorporated to Fort Bend Independent School District and recorded under Volume 1007, Page 850 of the Deed Records of said County and State, (the "Easement Area").

Affiant further says that the said premises have been held by Affiant, that possession thereof has been peaceable and undisturbed, and that the title thereto has never been disputed or questioned to Affiant's knowledge, nor does Affiant know of any facts by reason of which said possession or title might be disturbed or questioned, or by reason of which any claim to said premises, or any part thereof, might arise or be set up adverse to this Affiant.

EXECUTED this _____ day of _____, 20_____.

Fort Bend Independent School District, an independent school district and political subdivision in the State of Texas

BY: _____
Signature

Title

Name typed or printed

SUBSCRIBED and SWORN before me this day of , 20 .

Notary's Signature

Name typed or printed

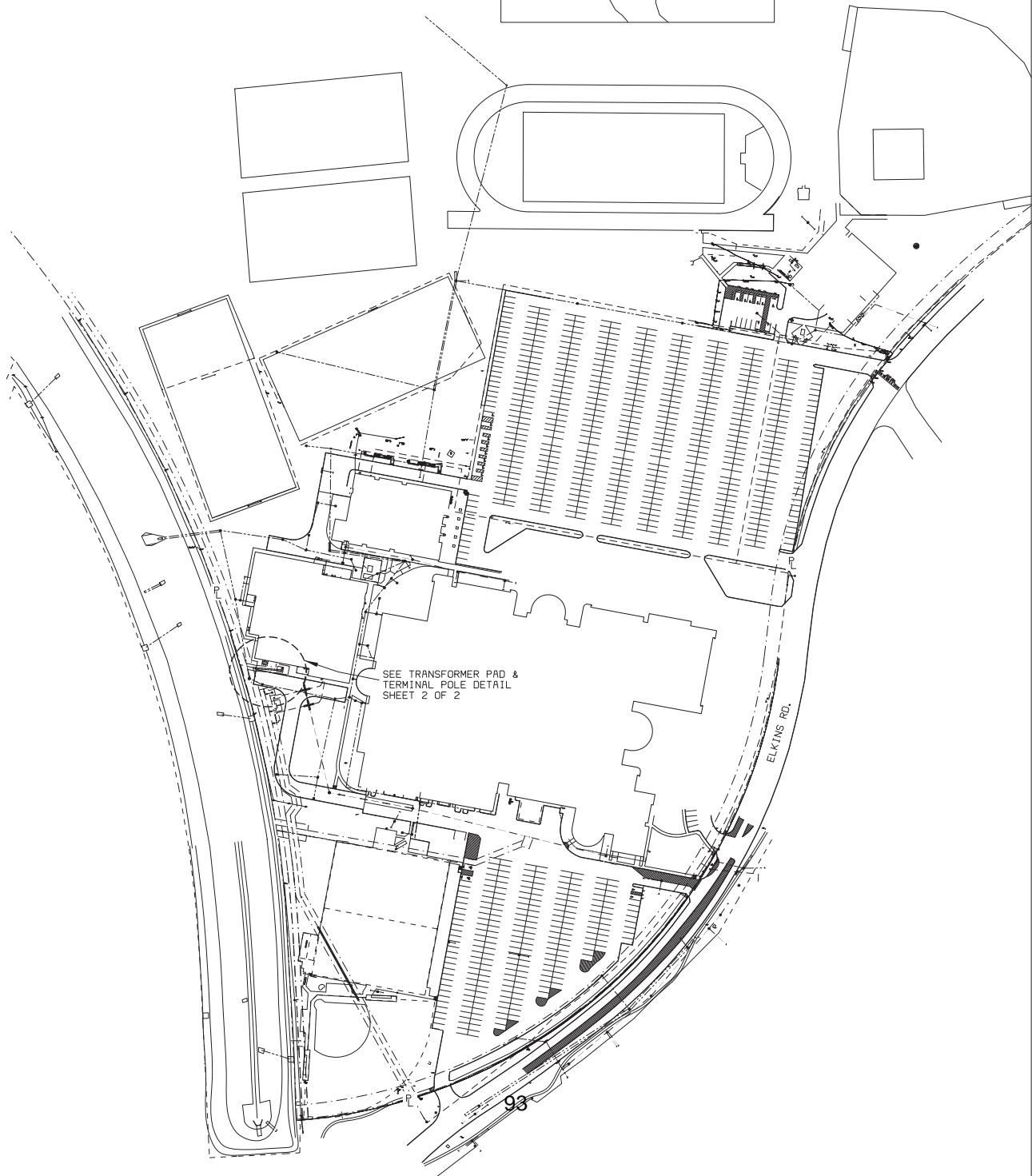
Commission Expires

**AFTER RECORDING RETURN TO:
SURVEYING & RIGHT OF WAY
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC
P. O. BOX 1700
HOUSTON, TX 77251-1700**

GENERAL LOCATION SKETCH

LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	CIRCUIT	ORDER NO.
4749	D1	608E	EXHIBIT "A"	N. T. S.	IM41	104980083

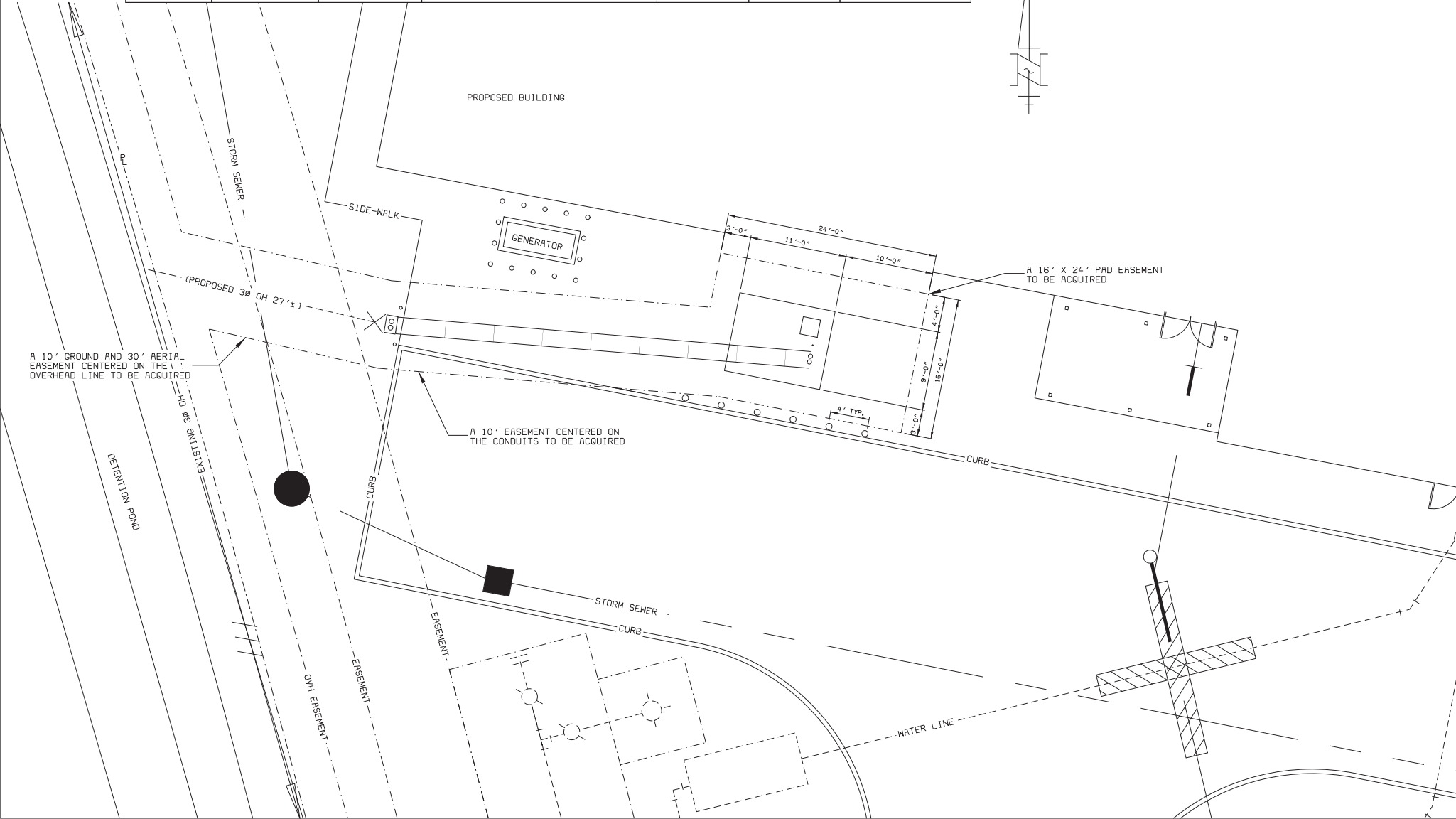
VICINITY MAP





LAMBERT	SECTION	KEY MAP	FUNCTIONAL LOCATION	SCALE	CIRCUIT	ORDER NO.
4749	D1	608E	EXHIBIT "A"	N. T. S.	IM41	104980083

DETAIL SKETCH



For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: Budget Amendment Regarding Use of 2018 Bond Program Contingency Funds
References: Board Policy CV (Local) District Goal 5
Department: Operations

Recommendation

Consideration and possible approval for the use of 2018 Bond Program Contingency as proposed.

Summary

PKG046 HVAC/MEP – AHS Central Plant Upgrades, PKG061 Triplex Emergency Operations Center HVAC and Portable Classroom Building Relocations, Installation, and Repairs for the 2023-2024 school year were identified as projects requiring funds. The 2018 Bond Program was established with an initial program contingency of \$5,019,364 intended to address unforeseen critical issues. The cumulative program contingency as of February 28, 2023, is \$5,793,768.27.

It is important to note that the Program Contingency discussed above is a “working” program contingency account that fluctuates on a day-to-day basis as surplus budgeted funds are contributed to the account, or as the Board approves the use of available funds.

Background

The Program Contingency is comprised of the initial approved contingency budget and any surplus budget from completed projects or amounts unspent due to a change of scope. The table below includes projects that will be recommended for approval at the March 27 Board meeting and reflects the projected Program Contingency balance as of March 2023.

Description	Budget (Shortage)/Surplus
Cumulative Program Contingency as of February 28, 2023	\$5,793,768.27
<i>Contributions</i>	
Contribution Sub-Total	
<i>Uses</i>	
PKG046 HVAC/MEP – AHS Central Plant Upgrades	(\$850,000.00)
PKG061 Triplex Emergency Operations Center HVAC	(\$300,000.00)
Portable Classroom Building Relocations, Installation, and Repairs for 2023-204 School Year	(\$3,519,422.00)
Use Sub-Total	(\$4,669,422.00)

Net Proposed Activity March 2023	(\$4,669,422.00)
Cumulative Bond Program Contingency as of March 27, 2023	\$1,124,346.27

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Steven Bassett
Deputy Superintendent

Christopher Juntti
Chief Operations Officer (Interim)

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: PKG046 HVAC/MEP
Package – Additional Funding for
AHS Central Plant Upgrades
References: Board Policy CV (Local)
District Goal 5
Department: Operations

Recommendation

Consideration and approval of additional funding to perform the necessary repairs needed at Austin High School (AHS) Central Plant (PKG046) for a total amount of \$850,000 to fund the replacement and installation of the cooling tower; approval of a Job-Order-Contract (JOC) with The Thomas Group for a Not-to-Exceed amount of \$850,000; approval of a revised project budget for PKG046; utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.

Summary

An upgrade to the Central Plant for Austin High School was originally identified under the 2017 Facility Assessment. Bond 2018 Phase 1 partially funded the necessary work.

The scope of work approved under Bond 2018 provided Austin HS with the first phase of the necessary upgrades, which included cooling tower refurbishment, new rooftop units, and other HVAC components. Due to budget constraints, the allocated funds did not allow for full cooling tower replacement under Bond 2018.

In the 2021 Facility Assessment, the need to repair and upgrade the Central Plant at Austin HS was identified once again after the construction of the Fine Arts addition, as the system is experiencing unacceptable degradation of cooling plant reliability. The upgrades include the replacement of the existing cooling tower, which is currently undersized, and condenser water piping in order to provide a reliable HVAC system capable of supporting the entire building along with the new Fine Arts addition.

Due to the long lead times on new HVAC equipment (45+ weeks) and lack of reliability of the central plant (sections within the building are not achieving the recommended temperature set points), it is not feasible to wait until a future bond is approved to address the current deficiencies. Staff recommends utilization of available funding within Bond 2018 Contingency to obtain the necessary funding to execute the needed work.

Staff requests utilization of \$850,000 from the Bond 2018 Program Contingency to be added to existing PKG046 HVAC/MEP for this purpose. The detailed project budget for PKG046 is provided on the attached Exhibit 1.

Package Number	Description	Revised Project Budget
PKG046	HVAC/MEP Package - Austin High School Central Plant Upgrade and Repairs	\$12,496,227

Upon Board approval, staff will negotiate the contract with The Thomas Group and work will begin once the contract is executed.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Steven Bassett
Deputy Superintendent

Project Summary
Package 46 - HVAC/MEP Package #A5, A6
EXHIBIT - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
AQUATIC PRACTICE FACILITY-NATATORIUM II	\$1,221			\$5,790						\$7,011
AUSTIN HIGH SCHOOL	\$129,387		\$89,301	\$2,389,160	\$358,781					\$2,966,629
BOWIE MIDDLE SCHOOL	\$9,538			\$108,550						\$118,088
BRAZOS BEND ELEMENTARY SCHOOL	\$19,512	\$1,578	\$23,179	\$231,600	\$158,295					\$434,164
BUSH HIGH SCHOOL	\$106,545		\$19,876	\$1,250,080	\$80,531					\$1,457,032
CORNERSTONE ELEMENTARY SCHOOL	\$11,626	\$1,676	\$1,244	\$124,110	\$3,611					\$142,267
CROCKETT MIDDLE SCHOOL	\$30,627	\$2,088	\$16,264	\$365,090	(\$300)					\$413,769
DRABEK ELEMENTARY SCHOOL	\$9,074	\$1,308	\$7,712	\$97,620						99,115,714
FLEMING ELEMENTARY SCHOOL	\$10,412		\$7,494	\$123,610	\$15,972					\$157,488
GARCIA MIDDLE SCHOOL	\$24,662	\$2,429	\$12,579	\$291,380						\$331,050
HODGES BEND MIDDLE SCHOOL	\$56,736	\$8,531	\$3,527	\$472,560	(\$33,536)					\$507,818
HOLLEY ELEMENTARY SCHOOL	\$14,968	\$2,157	\$1,244	\$109,860	\$1,019					\$129,248
JORDAN ELEMENTARY SCHOOL	\$23,568	\$1,921	\$11,457	\$282,581						\$319,527
M R WOOD CENTER FOR LEARNING	\$7,155	\$933	\$5,805	\$166,404						\$180,297
MADDEN ELEMENTARY SCHOOL-ES46	\$22,194			\$25,059						\$47,253
MISSION BEND ELEMENTARY SCHOOL	\$52,697	\$5,026	\$9,209	\$267,410	\$1,446					\$335,788
MISSION GLEN ELEMENTARY SCHOOL	\$90,350	\$6,306	\$15,563	\$623,230	\$1,659					\$737,108
MISSION WEST ELEMENTARY SCHOOL	\$25,149	\$11,299	\$96,491	\$1,077,470	\$119,438			\$180		\$1,330,027
OAKLAND ELEMENTARY SCHOOL	\$8,443	\$1,217	\$2,410	\$90,911				\$500		\$103,481
OYSTER CREEK ELEMENTARY SCHOOL	\$15,429	\$1,630	\$10,000	\$188,503	\$16,655			\$500		\$232,717
PECAN GROVE ELEMENTARY SCHOOL	\$28,023	\$4,213	\$10,039	\$339,250	\$44,537			\$500		\$426,562
SARTARTIA MIDDLE SCHOOL	\$20,507	\$2,280	\$5,673	\$250,570	\$25,141			\$500		\$304,671
SEGUIN ELEMENTARY SCHOOL	\$4,432			\$22,769				\$500		\$27,701
SUGAR MILL ELEMENTARY SCHOOL	\$89,288	\$13,425	\$33,256	\$733,460	\$982			\$500		\$870,911
TOWNEWEST ELEMENTARY SCHOOL	\$38,640	\$3,812	\$11,530	\$471,997	\$1,619					\$527,598
TRANSPORTATION WEST-HODGES BEND	\$1,468			\$17,600						\$19,068

Package 46 - HVAC/MEP Package #A5, A6

EXHIBIT - 1

Description	A A/E Design Fees & Reimbursables	B Design Contingency	C Other Professional Services	D Construction	E Construction Contingency	F FF&E	G Site Development	H Admin & Other Project Costs	I Project Contingency	TOTAL
TRAVIS HIGH SCHOOL	\$8,865	\$1,278	\$1,225	\$28,749						\$40,117
WALKER STATION ELEMENTARY SCHOOL	\$16,156	\$2,200	\$6,756	\$188,160	(\$150)					\$213,122
TOTAL:	\$876,672	\$75,307	\$401,834	\$10,343,533	\$795,701			\$3,180		\$12,496,227

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: PKG061 Emergency
Operations Center HVAC
References: Board Policy CV (Local)
District Goal 5
Department: Operations

Recommendation

Consideration and approval of a project budget to perform the necessary HVAC upgrades needed at Triplex Building 1 – Police Department (PKG061) for a total amount of \$300,000; utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate and execute or terminate the agreements.

Summary

FBISD successfully passed the 2018 Bond Program on November 6, 2018. On December 17, 2018, the BOT approved all project budgets for the 2018 Bond Program, including the renovation of Triplex Building 1 to accommodate the Police Department and meet their operational needs.

Due to recent safety and security events and newly implemented best practices, school districts are required to have an Emergency Operations Center where District Leadership can operate a command center in case of emergencies, weather events, or unplanned disasters.

With the exception of HVAC, all infrastructure has been installed within the Triplex Building 1 to allow the Emergency Operations Center to have emergency power. HVAC modifications are required to ensure the HVAC system within the Emergency Operations Center fully operates, even when there is no permanent power supply in the area.

Staff requests utilization of \$300,000.00 from the Bond 2018 Program Contingency for this purpose. The detailed project budget for PKG061 Emergency Operations Center HVAC is provided on the attached Exhibit 1.

Package Number	Description	Project Budget
PKG061	Emergency Operations Center HVAC	\$300,000

Upon Board approval, staff will negotiate the contracts and work will begin as soon as the contract is executed.

Recommended by:

Christie Whitbeck
 Superintendent of Schools

Submitted by:

Carolina Fuzetti
Executive Director

Steven Bassett
Deputy Superintendent

Package 61 - Triplex Emergency Operations Center HVAC
EXHIBIT - 1

	A	B	C	D	E	F	G	H	I	
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	TOTAL
Triplex	\$21,000	\$8,575	\$30,425	\$200,000	\$40,000	\$0	\$0	\$0	\$0	\$300,000
TOTAL:	\$21,000	\$8,575	\$30,425	\$200,000	\$40,000	\$0	\$0	\$0	\$0	\$300,000

BOT Meeting:	March 6, 2023
Solicitation No.:	22-008KB-01 Choice Partners
References:	District Goal Goal 5
Description:	<p>High School Graduation Diplomas and Related Items (Supplemental)</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of high school graduation diplomas and related items from Herff Jones, LLC in an amount not to exceed \$906,000, and authorization for the Superintendent to negotiate and execute the contracts through May 2027.</p> <p><u>Summary</u></p> <p>On July 25, 2022, the Board approved RFP 22-008KB High School Graduation Diplomas and Related Items through May 2027. Two (2) vendors submitted proposals and both vendors were awarded.</p> <p>The purpose of this supplemental solicitation is to add an additional vendor to the list of previously approved vendors. The originally approved length of commitment and authorized expenditure amount does not change.</p> <p>The Purchasing Department aims to provide an adequate pool of vendors to provide diplomas and graduation items to the district. In addition, this supplemental solicitation will encourage competitive pricing ensuring the best value for the district.</p> <p>The recommended vendors will provide general, magna cum laude, and cum laude diploma and diploma covers that will be used at graduations for all high school campuses. Related items include honor cords, medals, and staff regalia.</p> <p>Graduation is a milestone moment and an exciting time for all Fort Bend ISD seniors and their families. This occasion serves to recognize the hard work of students and celebrate the rite of passage as students progress into life after secondary school. The materials students receive during, and surrounding commencement ceremonies are keepsakes and mementos of the students' lives in public school.</p> <p>The cooperative purchasing contracts comply with school district bidding requirements and will allow the district to recognize and celebrate graduating senior's hard work. Renewal options are available through May 2027. Should the contract not renew for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.</p>

Requested By:	Brett Lemley, Assistant Superintendent for Secondary Education Bryan Guinn, Chief Financial Officer
Vendor:	Herff Jones, LLC
Budget Sources:	General Fund
Amount:	Not to exceed \$906,000 through May 2027
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	N/A
Number of vendors downloaded the solicitation:	N/A
Number of responses received:	N/A
Number of "no bid" responses received:	N/A
Length of commitment:	Through May 2027
Last solicitation date:	N/A
Supporting documents:	N/A
Disclosure under Board Policy CH, CV, or DBD (Local):	None

BOT Meeting:	March 6, 2023
Solicitation No.:	RFP 23-004KB-02
References:	District Goal Goal 5
Description:	<p>Fine Arts Consultants and Clinicians (Supplemental)</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of Fine Arts consultant and clinician services and authorization for the Superintendent to negotiate and execute the agreements through January 2028.</p> <p><u>Summary</u></p> <p>On January 23, 2023, the Board approved RFP 23-004KB Fine Arts Consultants and Clinicians through January 2028. Eighty-three (83) vendors were awarded for their services.</p> <p>Fort Bend ISD issued a supplemental RFP 23-004KB-02 Fine Arts Consultants and Clinicians, with 54 vendors. The purpose of the supplemental solicitation is to add additional vendors to the list of previously approved vendors. The originally approved length of commitment and authorized expenditure amount does not change.</p> <p>It is the intent of the Fine Arts and Purchasing Departments to add additional vendors to this contract on a quarterly basis. The RFP process is new for the Fine Arts Consultants and Clinicians. The supplemental solicitation will ensure that all vendors have the opportunity to submit proposals.</p> <p>The proposal requested vendors to provide services that include, but are not limited to, piano accompanying for choirs, elementary music programs and musical theatre productions, as well as instrumental and vocal soloists.</p> <p>Other services provided will include the following:</p> <ul style="list-style-type: none"> • Choreographing movements and equipment work for dance, color guard, and winter guard programs • Instrumental coaching for band and orchestra programs • Vocal coaching for choral music and elementary music • Providing consultant and clinician services for band, choir, orchestra, dance, and theatre • Supplying marching band program coordination, drill writing, music arranging, percussion arranging, and electronic sound design • Sewing and altering uniforms for bands, choirs, orchestras, color guards, dancers, and theatre costumes

	<ul style="list-style-type: none"> • Hiring marching band, color guard, and percussion technicians • Delivery of one-act play clinics • Designing in-house lighting and sound system configurations for theatrical productions • Hiring staff to host, work, and implement Fort Bend ISD summer art, theatre, music, and student leadership camps. <p>Throughout the school year, vendors will also provide a host of other products and services that support delivery of instruction, including concert, production, and competition preparation, as well as required Fine Arts professional learning.</p>
Requested By:	Brett Lemley, Assistant Superintendent for Secondary Education Bryan Guinn, Chief Financial Officer
Vendors:	<p>American Festival for the Arts (AFA) Amy Wernig Andrew Lee Beth Fabrizio Beth McConnell Blair Williams Carissa Ledesma Catherine Huvar Chen-Yu Huang Class Intimacy Acts, LLC Corey Graves Courtney Allison Mills Crystal Hoisager Freddie Buckner Greg Tsalikis Hsiao-Lan Wang Jared Berry Jason Quach Jeff Tipps Music Jennifer Minor John Meehan Jonathan McClay Jose Longoria Joseph Hernandez-Andrades Katie Cross KuddesMusic.com Kuo Piano Studio Laura Cividino MA Dance Martha Gonzalez Mary McCravy Mary Orr Matt Wallace Matthew Madonia Meredith Bishop</p>

	Mica Bull Miles Menendez Monica Choung Off the Left Productions, LLC Phyllis Gurbach Precision Reporting & Video, Inc. Randy Vaughn Reynaldo Chapa Ricardo Brown Ryan & Spaeth, Inc. Sharron Jenkins Steven Vogel Susanna Wang Tiffany Quinones Trinow Consulting Vanessa Winslow Vivian Mosley Yeonok Lee Yvonne Phillips-Dupree
Budget Sources:	General Fund Activity Funds
Amount:	Not to exceed \$2,500,000 through January 2028
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by FBISD:	1601
Number of vendors downloaded the solicitation:	81
Number of responses received:	56
Number of "no bid" responses received:	1
Length of commitment:	Through January 2028
Last solicitation date:	N/A
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

***Previously awarded a contract of the same scope with the District

RFP 23-004KB-02 Fine Arts Consultants and Clinicians (Supplemental)

	Evaluation Criteria	Point System
1	Purchase Price <ul style="list-style-type: none"> Offer a fair reasonable price for goods and services to be procured by Fort Bend ISD. 	25 points
2	Reputation of the Vendor and of the Vendor's Goods or Services <ul style="list-style-type: none"> References 	5 points
3	Quality of the Vendor's Goods or Services Qualifications/Experience: <ul style="list-style-type: none"> Bachelor, Master, or Doctoral degree specifically related to the artistic discipline; or Minimum five years' experience performing or working in the activity for which services are provided. Certifications as appropriately related to the discipline of interest and the services rendered. Industry expertise or experience in the related artistic discipline 	25 points
4	Extent to Which the Goods or Services Meet the District's Needs <ul style="list-style-type: none"> Services or goods offered aligns with scope requirement School District or Campuses serviced 	20 points
5	Vendor's Past Relationship with the District For reference, the vendor shall list the following: <ul style="list-style-type: none"> Past projects or contracts similar service vendor has had with the district. Past projects or contracts similar service vendor has had with any K-12 	5 points
6	Long-Term Cost to the District to Acquire the Vendor's Goods or Services	10 points
7	Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in This State	0 points
8	Insurance Requirements Certificate of Insurance as requested in the solicitation: Hold Harmless	Pass/Fail
9	Service Agreement <ul style="list-style-type: none"> Extent to which the vendor agrees to our Standard Form of Agreement by Signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD. 	10 points
10	The Impact on the Ability of the District to Comply with Laws and Rules Relating to Historically Underutilized Businesses (HUB)	N/A
	TOTAL	100 points

Tabulation Summary
RFP 23-004KB-02 Fine Arts Consultants and Clinicians

Vendor	Purchase Price (25 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (25 pts. Max)	Extent to Which the Goods and Services Meet the Needs of the District (20 pts. Max)	Vendors Past Relationship with the District (5 pts. Max)	Long-Term Cost to the District (10 pts. Max)	Insurance Requirements (Pass/Fail)	Agreement to Fort Bend ISD Terms and Conditions (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Joseph Hernandez-Andrades	25.00	1.00	25.00	20.00	5.00	10.00	Pass	10.00	96.00	1
Precision Reporting & Video, Inc.	22.73	0.50	25.00	20.00	5.00	9.09	Pass	10.00	92.32	2
Greg Tsalikis	13.89	3.00	25.00	20.00	5.00	5.56	Pass	10.00	82.45	3
Blair Williams	12.50	3.00	25.00	20.00	5.00	5.00	Pass	10.00	80.50	4
Amy Wernig	12.50	3.00	25.00	20.00	5.00	5.00	Pass	10.00	80.50	4
Jason Quach	12.50	2.00	25.00	20.00	5.00	5.00	Pass	10.00	79.50	5
Jose Longoria	12.50	2.00	25.00	20.00	5.00	5.00	Pass	10.00	79.50	5
Miles Menendez	12.50	2.00	25.00	20.00	5.00	5.00	Pass	10.00	79.50	5
Kuo Piano Studio	10.42	4.00	25.00	20.00	5.00	4.17	Pass	10.00	78.59	6
Catherine Huvar	10.00	4.00	25.00	20.00	5.00	4.00	Pass	10.00	78.00	7
Courtney Allison Mills	10.00	4.00	25.00	20.00	5.00	4.00	Pass	10.00	78.00	7
Chen-Yu Huang	10.42	3.00	25.00	20.00	5.00	4.17	Pass	10.00	77.59	8
Matthew Madonia	10.42	3.00	25.00	20.00	5.00	4.17	Pass	10.00	77.59	8
Yeonok Lee	10.00	3.00	25.00	20.00	5.00	4.00	Pass	10.00	77.00	9
Ricardo Brown	10.00	2.00	25.00	20.00	5.00	4.00	Pass	10.00	76.00	10
Jared Berry	10.00	2.00	25.00	20.00	5.00	4.00	Pass	10.00	76.00	10
Sharron Jenkins	10.00	2.00	25.00	20.00	5.00	4.00	Pass	10.00	76.00	10
Matt Wallace	9.26	3.00	25.00	20.00	5.00	3.70	Pass	10.00	75.96	11

Katie Cross	8.33	4.00	25.00	20.00	5.00	3.33	Pass	10.00	75.67	12
MA Dance	8.33	4.00	25.00	20.00	5.00	3.33	Pass	10.00	75.67	12
Mary McCravy	8.33	4.00	25.00	20.00	5.00	3.33	Pass	10.00	75.67	12
Meredith Bishop	8.33	4.00	25.00	20.00	5.00	3.33	Pass	10.00	75.67	12
Vanessa Winslow	8.33	4.00	25.00	20.00	5.00	3.33	Pass	10.00	75.67	12
Susanna Wang	10.42	1.00	25.00	20.00	5.00	4.17	Pass	10.00	75.59	13
Beth Fabrizio	7.14	5.00	25.00	20.00	5.00	2.86	Pass	10.00	75.00	14
Beth McConnell	9.26	2.00	25.00	20.00	5.00	3.70	Pass	10.00	74.96	15
American Festival for the Arts (AFA)	8.33	3.00	25.00	20.00	5.00	3.33	Pass	10.00	74.67	16
Andrew Lee	8.33	3.00	25.00	20.00	5.00	3.33	Pass	10.00	74.67	16
Crystal Hoisager	8.33	3.00	25.00	20.00	5.00	3.33	Pass	10.00	74.67	16
Randy Vaughn	8.33	3.00	25.00	20.00	5.00	3.33	Pass	10.00	74.67	16
Laura Cividino	9.62	1.00	25.00	20.00	5.00	3.85	Pass	10.00	74.46	17
John Meehan	7.35	4.00	25.00	20.00	5.00	2.94	Pass	10.00	74.29	18
Hsiao-Lan Wang	7.81	3.00	25.00	20.00	5.00	3.13	Pass	10.00	73.94	19
Martha Gonzalez	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.67	20
Class Intimacy Acts, LLC	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.67	20
Jonathan McClay	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.67	20
KuddesMusic.com	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.67	20
Reynaldo Chapa	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.67	20
Mica Bull	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.67	20
Tiffany Quinones	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.67	20
Off the Left Productions, LLC	8.33	2.00	25.00	20.00	5.00	3.33	Pass	10.00	73.66	21
Corey Graves	7.14	3.00	25.00	20.00	5.00	2.86	Pass	10.00	73.00	22

Yvonne Phillips-Dupree	7.14	3.00	25.00	20.00	5.00	2.86	Pass	10.00	73.00	22
Jennifer Minor	8.33	1.00	25.00	20.00	5.00	3.33	Pass	10.00	72.67	23
Phyllis Gurbach	8.33	1.00	25.00	20.00	5.00	3.33	Pass	10.00	72.67	23
Steven Vogel	8.33	1.00	25.00	20.00	5.00	3.33	Pass	10.00	72.67	23
Vivian Mosley	8.33	1.00	25.00	20.00	5.00	3.33	Pass	10.00	72.66	24
Carissa Ledesma	8.33	0.50	25.00	20.00	5.00	3.33	Pass	10.00	72.17	25
Freddie Buckner	7.14	2.00	25.00	20.00	5.00	2.86	Pass	10.00	72.00	26
Jeff Tipps Music	6.25	3.00	25.00	20.00	5.00	2.50	Pass	10.00	71.75	27
Mary Orr	6.94	2.00	25.00	20.00	5.00	2.78	Pass	10.00	71.72	28
Monica Choung	6.25	2.00	25.00	20.00	5.00	2.50	Pass	10.00	70.75	29
Ryan & Spaeth, Inc.	6.25	2.00	25.00	20.00	5.00	2.50	Pass	10.00	70.75	29
Trinow Consulting	6.67	1.00	25.00	20.00	5.00	2.67	Pass	10.00	70.33	30
Al Williams**										
Timmie Taylor**										
**Non-Responsive										

BOT Meeting:	March 6, 2023
Solicitation No:	RFP 23-019AB
References:	District Goal Goal 5
Description:	<p>Travel Agency and Transportation Services</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of travel agency and charter bus services for the District from multiple vendors in an amount not to exceed \$2,000,000, through March 2028, and authorization for the Superintendent to negotiate and execute the agreements.</p> <p><u>Summary</u></p> <p>On November 20, 2022, Fort Bend ISD issued RFP 23-019AB soliciting proposals for travel agency and charter bus services. The current contracts are set to expire in March and June 2023.</p> <p>Fort Bend ISD requested proposals from companies experienced in providing excellent and safe Travel and Charter Bus Services to establish a pool of qualified companies with experience in providing these services, particularly those with experience providing services to school districts in Texas.</p> <p>The district requires that charter bus services used to transport students meet the industry standard \$5 million Combined Single Limit for automobile liability coverage and a ‘Satisfactory’ rating by the Federal Motor Carrier Safety Administration. In addition, charter service companies must be a subscriber to the Workers Compensation insurance program managed by the State of Texas.</p> <p>Travel agency services will assist campuses and departments with booking reservations, ticketing services for airlines, hotels, rental cars, entertainment tickets, meal coordination, and tour packages. The District may utilize the services of a travel agency for both domestic (in state and out of state) and international travel needs.</p> <p>Additionally, services for charter bus and transportation companies will be utilized to book student and employee travel for competitions, school sponsored trips, graduation, and other school related events. These charter bus and transportation companies provide services to the students, teachers, administrators, and employees when the District’s transportation department is not equipped to provide.</p> <p>A multi-vendor award will provide the District with the ability to customize each trip to their needs and compare pricing among the awarded vendors. Additionally, it provides vendors that have been vetted for student organizations to utilize that ensures all insurance requirements</p>

	<p>and background checks have been performed to ensure the safety of our students. Student activity groups spend approximately \$268,000 annually on travel and transportation services.</p> <p>An evaluation team comprised of Fort Bend ISD staff members from the Fine Arts, Business & Finance, and Student Leadership departments evaluated these proposals.</p> <p><u>Background</u></p> <p>Expenditures for FY 2021-22 were \$300,579. Expenditures will not exceed \$2,000,000 through March 2028 and funding is included in the budget. There has been an increase in costs in relation to travel since the previously awarded solicitation due to inflation and student enrollment increases.</p>
Requested By:	Kim Lawson, Chief Academic Officer Kwabena Mensah, Chief of Schools Bryan Guinn, Chief Financial Officer
Vendors:	ECHO AFC Transportation*** Green Light Group Tours Perform America-TX Real World Trips and Beyond Sam's Limousine and Transportation Tour-Rific of Texas*** Western Motorcoach, Inc***
Budget Sources:	General Fund Federal Funds
Amount:	Not to Exceed \$2,000,000 through March 2028
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by FBISD Notification System:	213
Number of vendors downloaded the solicitation:	35
Number of responses received:	14
Number of "no bid" responses received:	3
Length of commitment:	Through March 31, 2028
Last solicitation date:	February 19, 2018
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

*** Previously awarded a contract of the same scope with the district.

RFP 23-019AB Travel Agency and Transportation Services

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <ul style="list-style-type: none"> • Offer a fair reasonable price for goods and services to be procured by Fort Bend ISD. • Pricing will be evaluated for reasonableness relative to the goods and services offered by each proposer. 	25 points
2	<p>Reputation of the Vendor and of the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Vendor should have a solid reputation with other ISD’s, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. • Experience: Use and success of the product(s) and/or services in school districts or similar entities. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.) 	5 points
3	<p>Quality of the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • The vendor provides proof that they can meet the requirements the scope of work outlines. • Vendor’s customer service practices, and support provided meet our specifications. • Vendor experience (years in business). • Online or web-based booking options available. • All employees have required licensing and background checks. 	25 points
4	<p>Extent to Which the Goods or Services Meet the District’s Needs</p> <ul style="list-style-type: none"> • Vendor offers charter buses in the varied sizes we request. • The age and amenities of the coaches meet specifications. • Travel agency services provide both domestic and international services. • Travel agency provides a variety of all-inclusive trip options for schools. 	25 points
5	<p>Vendor’s Past Relationship with the District For reference, the vendor shall list the following:</p> <ul style="list-style-type: none"> • Past projects or contracts similar service vendor has had with the district. • Past projects or contracts similar service vendor has had with any K-12 Districts similar size or larger. • Past projects or contracts similar service vendor has had with any business or universities the size of our district. 	5 points
6	<p>Long-Term Cost to the District to Acquire the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Cancellation fees • Fuel Surcharges • Additional fees and charges 	5 points
7	<p>Vendor’s Principal Place of Business is in the State of Texas or Employs 500 People in this State.</p>	0 points

8	Insurance Requirements: <ul style="list-style-type: none"> • Certificate of Insurance as requested in the solicitation. • Certificate of Insurance with the limits outlined, without FBISD listed as the certificate holder • Letter from the vendor’s insurance carrier on the insurance carrier’s letterhead to Fort Bend ISD 	Pass/Fail
9	Service Agreement: <ul style="list-style-type: none"> • Extent to which the vendor agrees to our Standard Form of Agreement by Signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD. • Vendor’s contract terms and conditions as they align with the district’s contracting priorities. 	10 points
10	The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses (HUB).	N/A
	TOTAL	100 points

Evaluation Summary
RFP 23-019AB - Travel Agency and Transportation Services

Travel Agency

Vendor	Purchase Price (25 pts max)	Reputation of the Vendor and the Vendor's Goods and Services (5 pts max)	Quality of the Vendor's Goods or Services (25 pts max)	Extent to Which the Goods or Services Meet the District's Needs (25 pts max)	Vendor's Past Relationship with the District or Similar Sized District (5 pts max)	the District to Acquire the Vendor's Goods or Services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. Max)	Proposer's Ranking
Green Light Group Tours	11.19	1.95	22.80	22.40	4.00	2.24	10.00	Pass	74.58	1
Perform America-TX	9.31	4.96	21.60	21.00	4.80	1.86	10.00	Pass	73.53	2
Real World Trips and Beyond	25.00	1.00	14.20	13.20	2.40	5.00	10.00	Pass	70.80	3
Tour-Rific of Texas	11.10	1.00	23.00	23.00	5.00	2.22	5.00	Pass	70.32	4
Educational Travel Adventures	10.92	2.00	18.40	17.60	3.60	2.19	10.00	Pass	64.71	5
EF Institute for Cultural Exchange, Inc. / EF Education First International	6.55	1.75	23.00	22.00	4.00	1.31	5.00	Pass	63.61	6
Experience The World With Class	6.55	3.88	19.60	17.60	1.80	1.31	10.00	Pass	60.74	7
Ethnic Ties LLC	11.16	1.65	12.60	12.80	2.80	2.23	10.00	Pass	53.24	8
Champion Tours & Events, Inc.**										
Titan Global Enterprises Inc.**										

Non-Responsive**

Charter Bus Services

Vendor	Purchase Price (25 pts max)	Reputation of the Vendor and the vendor's Goods and Services (5 pts max)	Quality of the Vendor's Goods or Services (25 pts max)	Extent to Which the Goods or Services Meet the District's Needs (25 pts max)	Vendor's Past Relationship with the District or Similar Sized District (5 pts max)	Long-Term Cost to the District to Acquire the Vendor's Goods or Services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. Max)	Proposer's Ranking
ECHO AFC Transportation	22.49	1.50	23.80	24.40	4.60	1.84	10.00	Pass	88.63	1
Tour-Rific of Texas	23.29	1.00	23.60	22.60	5.00	5.00	5.00	Pass	85.49	2
Western Motorcoach, Inc	23.27	2.23	21.80	22.00	4.00	1.92	10.00	Pass	85.22	3
Sam's Limousine and Transportation	25.00	1.50	17.20	16.60	3.80	1.76	10.00	Pass	75.86	4
Perform America-TX	15.35	4.96	17.80	16.20	3.60	2.86	10.00	Pass	70.77	5
Lakeland Tours LLC dba: WorldStrides**										

**Non-Responsive

BOT Meeting:	March 6, 2023
Solicitation No.:	RFQ 23-023AL
References:	District Goal Goal 5
Description:	<p>Bond Counsel Services</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the selection of legal counsel to advise the district on all matters relating to the issuance of bonds in an amount not to exceed \$2,000,000 and authorization for the Superintendent to negotiate and execute the agreement through March 2028.</p> <p><u>Summary</u></p> <p>On November 22, 2022, Fort Bend ISD issued RFQ 23-023AL soliciting for qualifications for Bond Counsel Services. The current contract for bond counsel services expires on April 16, 2023.</p> <p>The purpose of this contract is to request approval under Board Policy CH (LOCAL) purchasing and acquisition of goods and services. This policy requires the District to issue a Request for Qualification (RFQ) for bond counsel every five years. The District reviews its bond counsel services in order to achieve quality services and the best value for debt issuances, debt related transactions, and bond related advice.</p> <p>Services under this contract include but are not limited to:</p> <ul style="list-style-type: none"> • Interacting with the district’s financial advisor, underwriter(s), attorneys, underwriter legal counsel and staff. • Preparing, reviewing, and commenting on documents (e.g., official statements, trust indentures, security instruments, etc.). • Assisting Fort Bend ISD in seeking the necessary approvals, permissions, and exemptions in connection with the authorization, issuance, and delivery of securities from other governmental authorities. • Reviewing and evaluating pending or prospective legislation and reporting to Fort Bend ISD. And other duties as mentioned in the scope of work. <p>The contract period will be three years with two one-year renewals.</p> <p>An evaluation team comprised of Fort Bend ISD staff members from the Business and Finance Department evaluated the proposals submitted in accordance with the best value criteria stated in the TEC section 44.031.</p>

	<p>While qualifications and expertise among the firms was competitive, the evaluation team is recommending the Board approve the engagement of Bracewell LLP to provide bond counseling services to the District.</p> <p><u>Background</u></p> <p>Expenditures for FY 2021-22 were \$445,838. These expenses are part of the costs of issuance for the District's debt transactions. The expenditures are based on the number of transactions, the complexity, and the par amounts and will vary from year-to-year.</p> <p>Expenditures are not expected to exceed \$2,000,000 through March 2028. Funding is included in the Debt Service Fund budget.</p>
Requested By:	Bryan Guinn, Chief Financial Officer
Vendor:	Bracewell LLP**
Budget Source:	Debt Service Fund
Amount:	Not to Exceed \$2,000,000 through March 2028
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by FBISD:	18
Number of vendors downloaded the solicitation:	18
Number of responses received:	5
Number of "no bid" responses received:	1
Length of commitment:	Through March 26, 2028
Last solicitation date:	April 16, 2018
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

***Previously awarded a contract of the same scope with the District*

RFQ 23-023AL Bond Counsel Services

	Evaluation Criteria	Point System
1	<p>Firm's Approach</p> <ul style="list-style-type: none"> Firm's approach, supporting documentation and evidence of competence to undertake such effort 	20 points
2	<p>Methodology</p> <ul style="list-style-type: none"> Firm's past experience in preparing documents (resolutions, orders, agenda items, etc.) for a Texas public school district. Explanation of methodology, unique challenges, and any other relevant information. 	30 points
3	<p>Qualifications</p> <ul style="list-style-type: none"> Qualifications, certifications, experience of personnel team proposed for this task 	25 points
4	<p>Past Experience</p> <ul style="list-style-type: none"> Past experience with Fort Bend ISD and/or other districts 	15 points
5	<p>References</p> <ul style="list-style-type: none"> Five (5) References from prior clients for which your firm has provided comparable services. <p>List of References should come from past project examples listed within this RFQ. References will be contacted via e- mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.</p>	10 points
	TOTAL	100 points

Evaluation Summary
RFQ 23-023AL Bond Counsel Services

Vendor	Firm's approach, supporting documentation, evidence of competence to undertake such effort (20 pts. Max)	Firm's experience as a provider of consulting resources including explanation of project methodology, unique challenges any other relevant information (30 pts. Max)	Qualifications, certifications, the experience of of key personnel (25 pts. Max)	Past experience with FBISD and/or other Districts. K-12 Experience, Higher Education or Governmental Experience (15 pts. Max)	Five (5) References from prior clients for which your firm has provided comparable services (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Bracewell LLP	19.00	28.00	25.00	14.75	8.10	94.85	1
Orrick, Herrington & Sutcliffe LLP	14.75	24.25	18.75	11.25	8.50	77.50	2
McCall, Parkhurst & Horton LLP	16.00	21.50	19.25	9.00	7.50	73.25	3
Norton Rose Fullbright US LLP	8.75	22.50	10.00	10.00	8.00	59.25	4
Cantu Harden LLP	8.75	18.00	15.00	9.50	7.00	58.25	5

BOT Meeting:	March 6, 2023
Solicitation No.:	RFP 22-072TA
References:	District Goal Goal 5
Description:	<p>E-Rate Consulting Services</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of E-Rate Consulting Services from Infinity Communications & Consulting, Inc. in an amount not to exceed \$250,000, and authorization for the Superintendent to negotiate and execute the agreement through March 2028.</p> <p><u>Summary</u></p> <p>On September 6, 2022, Fort Bend ISD issued RFP 22-072TA E-Rate Consulting Services. Fort Bend ISD participates in the Federal Communications Commission (FCC) E-Rate program annually and has been using consulting services for many years.</p> <p>The Federal Communications Commission’s (FCC) E-Rate Program, officially known as the Universal Service Schools and Libraries Discount (USAC). E-Rate is a federally funded rebate program for school districts to offset the costs of communications infrastructure required to connect instructional facilities to the Internet. The E-Rate program helps schools and libraries to obtain telecommunications and internet access at affordable rates. Each year, as required by the E-Rate program, Fort Bend ISD selects service providers through a fair and open bidding process, requests funding commitments from the E-Rate program, purchases eligible services and equipment, and receives rebates for approved purchases.</p> <p>The District has activities that cross three E-Rate filing years: (1) submitting application for planned future work funding; (2) implementing the planned projects with approved funding; and (3) filing for reimbursements of completed work. Fort Bend ISD E-rate filings consist of internet connectivity, planned network hardware and wireless replacements at existing campuses, and network infrastructure at new campuses constructed. Utilizing E-Rate consultants ensures the District complies with E-Rate program requirements and has experts to evaluate rule changes, timelines, and procedures. The consultant also provides filing strategies that best meet the District’s needs to maximize E-Rate funding opportunities.</p> <p>Services to be provided by the E-rate consultant will include but are not limited to:</p>

E-Rate Consulting

- Address District questions related E-Rate Funding and keep the District informed of E-Rate changes.
- Assist staff to take advantage of newly eligible products and services.
- Ensure that USAC rules are being followed and provide guidance on new processes or procedures to ensure program compliance regarding Bid Evaluations, Procurement, CIPA compliance, Technology Budget, and Document Retention.
- Review all solicitation documents for Category One and Category Two services for compliance with Local/State and E-Rate program procurement requirements.

E-Rate Application Management

- Review bills from eligible service providers to determine annual funding request.
- Review and prepare current annual contract(s) for eligible services and file all USAC and Service Provider required forms (i.e., 470, 471, 472, 500) for Category One telecommunications and internet access funding and Category Two internal connections funding.
- Assist the District in responses to, and delivery of, the required documentation for USAC's 'Program Integrity Assurance' (PIA) information requests.
- Provide the District with progress status updates on applications, review, and modifications, for open funding requests.
- Represent the District during all E-Rate Audits.
- Ensure that the District is in compliance with the Children's Internet Protection Act (CIPA).

E-Rate consultants also assist the District in applying for other federal connectivity programs. Fort Bend ISD leveraged E-Rate consultants' assistance for filing application of the Emergency Connectivity Funding (ECF), which supported the efforts to purchase 1:1 devices for five (5) Title I campuses.

Today, Fort Bend ISD receives a 60% E-Rate reimbursement. This reimbursement rate was established based on the District's free and reduced lunch enrollment being below 50% of total enrollment.

An evaluation team comprised of Fort Bend ISD staff members from the Information Technology and Business & Finance Departments evaluated the proposals.

	<u>Background</u>	
	Expenditures for FY (Funding Year) 2021-22 were \$48,700. Expenditures are not expected to exceed \$250,000 through March 2028. Funding is included in the budget.	
Requested By:	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer	
Vendors:	Infinity Communications & Consulting, Inc.***	
Budget Sources:	General Fund	
Amount:	Not to Exceed \$250,000	
Other Supporting Information		
Sole Source:	No	
Number of vendors contacted by FBISD:	17274	
Number of vendors downloaded the solicitation:	194	
Number of responses received:	9	
Number of "no bid" responses received:	10	
Length of commitment:	Through March 2028 with two (2) five-year renewal options	
Last solicitation date:	N/A	
Supporting documents:	Evaluation Summary and Criteria	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

***Previously awarded a contract of the same scope with the District

RFP 22-072TA E-Rate Consulting Services

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <ul style="list-style-type: none"> • Offer a fair and reasonable price for goods and services to be procured by Fort Bend ISD. • Pricing will be evaluated for reasonableness relative to the goods and services offered by each proposer. 	25 points
2	<p>The Reputation of the Vendor and the Vendor's Goods or Services</p> <ul style="list-style-type: none"> • Vendor should have a solid reputation with other ISD's, Government, or Collegiate entities that show a high level of customer service, and a high level of quality of goods or services. • (References will be contacted with a deadline. If no response is received by the deadline, there will be points deducted in this section.) 	5 points
3	<p>The Quality of the Vendor's Goods or Services</p> <ul style="list-style-type: none"> • Service capabilities: Degree of alignment of proposal services to the District priorities as articulated in the RFP scope of work • Training Capabilities: Provide all training to Fort Bend ISD staff related to the E-Rate program, including but not limited to the Executive Directors of IT (or designees), E-Rate Program Coordinator, Accounting Manager, E-Rate Documentation Manager, Accounting Manager, and Budget Manager. • Quality of proposed services • Demonstrates competence: experience (Outline similar projects) • Relevant experience: Possess knowledge and adequate technical understanding of eligible technologies & categories, Internal Connection, Internet Service, Wired Telecommunications, Wireless 	20 points
4	<p>The Extent to Which the Goods or Services Meet the District's Needs</p> <ul style="list-style-type: none"> • Records retention • Assist with audits, appeals, Program Integrity Assurance (PIA) and Related E-Rate correspondence • Ensure E-Rate deadlines are met <p>Provide interpretation of E-Rate eligible services and provide guidance and strategies for utilizing E-Rate funds.</p>	20 points
5	<p>Vendor's Past Relationship with the District</p> <p>For reference, the vendor shall list the following:</p> <ul style="list-style-type: none"> • Past projects or contracts similar service vendor has had with the district. • Past projects or contracts similar service vendor has had with any K-12 Districts similar size or larger • Past projects or contracts similar service vendor has had with any business or universities the size of our district. 	5 points

6	<p>The Long-Term Cost to the District to Acquire the Vendor's Goods or Services</p> <ul style="list-style-type: none"> • Other fees, and other added cost 	15 points
7	<p>Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in This State.</p>	0 points
8	<p>Insurance Requirements</p> <ul style="list-style-type: none"> • Certificate of Insurance as requested in the solicitation. • Certificate of Insurance with the limits outlined, without FBISD listed as the certificate holder • Letter from the vendor's insurance carrier on the insurance carrier's letterhead to Fort Bend ISD 	Pass/Fail
9	<p>Service Agreement</p> <ul style="list-style-type: none"> • The extent to which the vendor agrees to our Standard Form of Agreement by Signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD. 	10 points
10	<p>The Impact on the Ability of the District to Comply with Laws and Rules Relating to Historically Underutilized Businesses (HUB).</p>	N/A
	TOTAL	100 points

Tabulation Summary
RFP 22-072TA E-Rate Consulting Services

Vendor	Purchase Price (25 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (20 pts. Max)	Extent to which the Goods and Services Meet the Needs of the District (20 pts. Max)	Vendors Past Relationship with the District (5 pts. Max)	Long Term Cost to the District (15 pts. Max)	Insurance Requirements (Pass/Fail)	Agreement to Fort Bend ISD Terms and Conditions (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Infinity Communications & Consulting, Inc.	25.00	2.90	19.00	18.67	5.00	15.00	Pass	10.00	95.57	1
CRW Consulting LLC	21.74	5.00	14.00	13.33	3.67	13.04	Pass	10.00	80.78	2
E-Rate Consulting, Inc.	20.00	4.00	13.33	14.00	2.67	12.00	Pass	10.00	76.00	3
Tel/Logic Inc dba E-Rate Central	10.00	3.00	16.67	17.33	3.67	6.00	Pass	10.00	66.67	4
CSM Consulting, Inc.	9.09	3.90	16.67	16.33	3.17	5.46	Pass	10.00	64.61	5
Funds For Learning	6.41	1.00	17.67	16.67	2.17	3.85	Pass	10.00	57.76	6
VST Services	13.89	4.00	11.00	13.33	2.00	8.33	Pass	3.00	55.55	7
TrendTech Logistics	8.68	4.00	1.00	1.00	1.00	5.21	Pass	10.00	30.89	8

BOT Meeting:	March 6, 2023
Solicitation No.:	23-022AR BuyBoard Purchasing Cooperative
References:	District Goal Goal 5
Description:	<p>GPS System for District Fleet</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of global positioning system (GPS) systems for the District fleet from the BuyBoard purchasing cooperative contract in an amount not-to-exceed \$736,715, and authorization for the Superintendent to negotiate and execute the agreement through April 2026.</p> <p><u>Summary</u></p> <p>On July 20, 2020, the Board approved GPS systems for the District fleet of vehicles, which expires March 2023.</p> <p>The current Fort Bend ISD GPS system enables departments to manage a more productive, safely run, and cost-effective operation. This service allows for the tracking of fleet, speed monitoring, and the ability to pinpoint fleet location in case of emergencies. Without this service, the ability to determine bus locations, driver locations, and speed, would be lost. By continuing this service, the District will support the GPS needs for the Police, Transportation, Child Nutrition, Facilities, and IT Departments.</p> <p>The District's current contract is expiring, and the new source of procurement will be through the BuyBoard purchasing cooperative. Purchases will support the current fleet as well as the additional support and installation required for new fleet vehicles the District will purchase in the future. The cooperative purchasing contract with BuyBoard, which is administered through the Texas Association of School Boards and was formed under section 791 of the Texas Government Code, complies with school district bidding requirements, and will allow the District the continued support and services for GPS used across several departments.</p> <p>Renewal options are available through April 2026. Should the contract not renew for the full term, staff will return to the Board to request authorization to utilize an alternate cooperative contract, or an alternate procurement method.</p>

	<u>Background</u>	
	Expenditures in 2020-21 were \$233,118 for these services. Expenditures for 2021-22 were \$287,311. Expenditures will not exceed \$736,715, through April 2026. Funding is included in the budget.	
Requested By:	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer	
Vendor:	Zonar Systems, Inc. ***	
Budget Sources:	General Fund	
Amount:	Not to Exceed \$736,715 through April 2026	
Other Supporting Information		
Sole Source:	No	
Number of vendors contacted by Purchasing:	N/A	
Number of vendors downloaded the solicitation:	N/A	
Number of responses received:	N/A	
Number of "no bid" responses received:	N/A	
Length of commitment:	Through April 2026	
Last solicitation date:	N/A	
Supporting documents:	N/A	
Disclosure under Board Policy CH, CV, or DBD (Local):	None	

*** Previously awarded a contract of the same scope with the District.

BOT Meeting:	March 6, 2023
Solicitation No.:	RFP 23-021AB
References:	District Goal Goal 5
Description:	<p>Special Program Services, Materials, and Related Items</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of District special program services, materials, and related items from multiple vendors in an amount not to exceed \$6,800,000 and authorization for the Superintendent to negotiate and execute the agreements through March 2028.</p> <p><u>Summary</u></p> <p>On November 20, 2022, Fort Bend ISD issued RFP 23-021AB soliciting proposals for services and support materials in the areas of Special Education (speech, sign language interpreting, braille transcription, language translation and oral interpretation, audiological, deaf and hard of hearing, dyslexia/dysgraphia/dyscalculia, evaluations, supplemental direct special education services, behavioral support, and related services providers), English as a Second Language (ESL), Bilingual, At Risk, and Gifted and Talented.</p> <p>Fort Bend ISD is required to provide special education services and appropriate materials and equipment for students as determined by their Admission, Review and Dismissal (ARD) committees. Often these additional services, materials, and equipment require the District to enter into contractual agreements with vendors who specialize in a specific area or expertise to provide the goods or services. This RFP will ensure compliance with all applicable federal, state, and local statutory requirements. RFP 22-055AB and 22-048AB were awarded in June 2022 for similar services, and this allows additional resources to be added. In addition to the Special Education services, this RFP includes vendors who can provide Deaf and Hard of Hearing, ESL, Bilingual, and At-Risk student support. These consulting services and materials supplement the expertise of the school district.</p> <p>Fort Bend ISD receives special revenue funds (grants) for some of these services. An evaluation team comprised of Fort Bend ISD staff members from the Special Education, Business and Finance and Teaching and Learning Departments evaluated the proposals.</p> <p><u>Background</u></p> <p>Expenditures for FY 2021-22 were \$1,140,030 and expenditures year to date are \$469,827. Expected expenditures through 2028 will be \$6,800,000 and funding is included in the budget.</p>

Requested By:	Kimberly Lawson, Chief Academic Officer Bryan Guinn, Chief Financial Officer
Vendors:	Attain Therapy LLC*** Candor Consulting and Diagnostics LLC Caption Consulting Inc. CS Educational Services/Think Law Different Roads to Learning*** EDU Healthcare LLC*** Final Graphic*** Frame Change Harris County Department of Education Jigsaw Learning dba TeachTown Jones Telepractice Just Right Reader, Inc Light Street Special Education Solutions Luz Roth Global Vida Consultant Medicaleshop Inc. NCS Pearson Inc*** Providential Counseling & Consulting Services PPLC RCM Technologies USD Inc dba RCM Health Care Services Rethink Autism*** Rifton Equipment*** Riverside Assessments LLC dba Riverside Insights** Saddleback Educations Inc*** Sandra Mercuri*** SHC Services Inc dba Supplemental Health Care*** Sonova USA, Inc.*** Specialized Assessments & Consulting Stages Publishing Inc. Susan M Catlett*** The Stepping Stones Group*** Therapro** Therapy Consultants Translation & Interpretation Network***
Budget Sources:	General Fund Federal Funds
Amount:	Not to Exceed \$6,800,000 through March 2028
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by FBISD:	5535
Number of vendors downloaded the solicitation:	194
Number of responses received:	60
Number of "no bid" responses received:	16
Length of commitment:	Through March 31, 2028
Last solicitation date:	March 27, 2022
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

*** Previously awarded a contract of the same scope with the district.

RFP 23-021AB
Special Program Services, Materials, and Related Items

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <ul style="list-style-type: none"> • Offer a fair reasonable price for goods and services to be procured by Fort Bend ISD • Pricing will be evaluated for reasonableness relative to the goods and services offered by each proposer 	25 points
2	<p>Reputation of the Vendor and of the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Vendor should have a solid reputation with other ISD’s, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services • Experience: Use and success of the product(s) and/or services in school districts or similar entities. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section) 	5 points
3	<p>Quality of the Vendor’s Goods or Services</p> <p>Goods</p> <ul style="list-style-type: none"> • Demonstrates competence: experience, etc. • Configuration and installation, integration, implementation of digital resources • Relevant experience with school curriculum/content knowledge as it pertains to proposal specifications • Customer service indicative of sound delivery of goods <p>Services</p> <ul style="list-style-type: none"> • Degree of alignment of proposal content/ materials to the District priorities as articulated in the RFP scope of work • Evidence of provider services capacity to deliver defined services within the scope of work in alignment with criteria • Quality of proposed content/consultants/training materials 	25 points
4	<p>Extent to Which the Goods or Services Meet the District’s Needs Services</p> <ul style="list-style-type: none"> • Degree to which the provider services(proposal) articulate the capacity to deliver defined guarantees within the scope of services • Capacity to scale services for a District the size of FBISD (number of consultants dedicated to the services, trainer of trainer materials, availability of service providers dedicated to providing the services; etc.) • Degree to which the vendor services support an ongoing job embedded model for learning • Degree to which the provider services align with research based best practices 	20 points

	<p>Goods</p> <ul style="list-style-type: none"> • Vendor’s goods align to support the district instructional priority in the identified content area • Alignment to the identified priorities • Alignment to the instructional model • Alignment to the Standards/TEKS and IDEA • Balance of digital and print materials • Ability to integrate with existing programs/ materials/ databases 	
5	<p>Vendor’s Past Relationship With the District</p> <p>For reference, the vendor shall list the following:</p> <ul style="list-style-type: none"> • Past projects or contracts similar service vendor has had with the district • Past projects or contracts similar service vendor has had with any K-12 Districts similar size or larger • Past projects or contracts similar service vendor has had with any business or universities the size of our district 	10 points
6	<p>Long-Term Cost to the District to Acquire the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Cancellation fees • Fuel Surcharges • Additional fees and charges 	5 points
7	<p>Vendor’s Principal Place of Business is in the State of Texas or Employs 500 People in this State.</p>	0 points
8	<p>Insurance Requirements:</p> <ul style="list-style-type: none"> • Certificate of Insurance as requested in the solicitation. • Certificate of Insurance with the limits outlined, without FBISD listed as the certificate holder • Letter from the vendor’s insurance carrier on the insurance carrier’s letterhead to Fort Bend ISD 	Pass/Fail
9	<p>Service Agreement:</p> <ul style="list-style-type: none"> • Extent to which the vendor agrees to our Standard Form of Agreement by Signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD • Vendor’s contract terms and conditions as they align with the district’s contracting priorities 	10 points
10	<p>The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses (HUB).</p>	N/A
	TOTAL	100 points

Evaluation Summary

RFP 23-021AB - Special Programs Services, Materials and Related Items

Adapated Physical Education Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Rifton Equipment	20.00	3.73	15.67	12.67	7.67	3.00	10.00	Pass	72.74	1
Therapro, Inc.	15.00	1.00	17.67	14.33	7.67	2.00	1.00	Pass	58.67	2
Medicaleshop Inc	15.00	1.00	14.00	9.00	6.33	2.00	5.00	Pass	52.33	3
Learning Without Tears	15.00	5.00	5.67	4.00	7.00	1.00	10.00	Pass	47.67	4
Early Childhood LLC. DBA: Discount School Supply	15.00	0.01	8.67	6.33	5.67	1.00	10.00	Pass	46.68	5
Candor Consulting and Diagnostics, LLC	15.00	3.98	5.67	4.00	7.00	1.00	10.00	Pass	46.65	6
Textbook Warehouse	15.00	3.00	2.33	2.33	5.67	3.00	10.00	Pass	41.33	7
Texas Therapy Consultants	15.00	1.00	4.00	3.33	5.33	1.00	10.00	Pass	39.67	8

Assistive Technology Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Sonova USA Inc	15.00	1.00	25.00	20.00	10.00	2.00	5.00	Pass	78.00	1
Textbook Warehouse	15.00	3.00	1.00	1.00	8.00	3.00	10.00	Pass	41.00	2
Medicaleshop Inc	15.00	1.00	5.00	3.67	8.00	2.00	5.00	Pass	39.67	3
Therapro, Inc.	15.00	1.00	5.00	3.67	8.00	3.00	1.00	Pass	36.67	4
Jigsaw Learning LLC dba TeachTown	15.00	1.00	1.00	1.00	5.67	1.00	10.00	Pass	34.67	5

At Risk Student Mentoring and Support Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Frame Change	21.53	1.00	20.00	18.67	7.00	4.32	10.00	Pass	82.52	1
Expatriate Communications	25.00	1.00	12.67	10.67	5.00	5.00	10.00	Pass	69.34	2
Jones Telepractice Agency, LLC	14.03	1.00	8.33	8.33	4.33	2.82	10.00	Pass	48.85	3
TW Consulting LLC	2.29	3.98	13.67	10.00	3.67	0.46	10.00	Pass	44.07	4
IMAGES-IMAGES, inc.	8.30	2.00	8.00	5.00	2.67	1.67	10.00	Pass	37.64	5
The Tallest Trees**										
designEDengagement, PBC**										

**Non-Responsive

Audiology Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Jones Telepractice Agency, LLC	25.00	1.00	25.00	20.00	8.00	5.00	10.00	Pass	94.00	1
EDU Healthcare, LLC	20.57	0.30	19.67	15.00	5.67	4.12	10.00	Pass	75.33	2
The Stepping Stones Group	17.23	2.90	10.00	10.33	8.00	3.45	10.00	Pass	61.91	3
Expatriate Communications	8.50	1.00	6.67	10.67	8.00	1.70	10.00	Pass	46.54	4
Candor Consulting and Diagnostics, LLC**										

**Non-Responsive

Behavior Support Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	25.00	2.90	23.67	18.67	10.00	5.00	10.00	Pass	95.24	1
EDU Healthcare, LLC	14.19	0.30	21.67	17.00	10.00	2.82	10.00	Pass	75.98	2
Candor Consulting and Diagnostics, LLC	19.50	3.98	15.00	12.33	9.33	3.88	10.00	Pass	74.02	3
Attain Therapy, LLC	9.25	1.00	21.67	17.00	8.00	1.84	10.00	Pass	68.76	4 ¹³⁷
Susan M. Catlett, PhD, BCBA-D, LBA	5.24	2.97	21.33	17.00	10.00	1.04	10.00	Pass	67.58	5
SHC Services, Inc. dba Supplemental Health Care	4.67	1.85	23.00	16.67	8.67	0.93	10.00	Pass	65.79	6
Jones Telepractice Agency, LLC	15.40	1.00	9.33	7.67	8.00	3.07	10.00	Pass	54.47	7
Specialized Assessment & Consulting	6.63	2.73	12.00	9.67	8.67	1.32	10.00	Pass	51.01	8
Light Street Special Education Solutions, LLC	0.35	2.00	15.33	15.00	8.00	0.07	10.00	Pass	50.75	9
Luz Roth Global Vida Consultant	1.23	2.93	10.67	11.00	8.00	0.25	10.00	Pass	44.08	10
The Tallest Trees	7.40	2.00	7.00	5.67	8.00	1.47	10.00	Pass	41.54	11
Expatriate Communications	3.97	1.00	11.00	8.67	4.00	0.79	10.00	Pass	39.43	12

Behavior Training and Technical Support Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Attain Therapy, LLC	18.97	1.00	21.67	17.33	8.00	3.80	10.00	Pass	80.77	1
Susan M. Catlett, PhD, BCBA-D, LBA	10.23	2.97	21.00	14.67	10.00	2.05	10.00	Pass	70.92	2
Rethink Autism Inc.	6.05	1.65	23.33	18.67	8.00	1.21	10.00	Pass	68.91	3
Harris County Department of Education	5.39	0.10	23.67	18.33	8.00	1.08	10.00	Pass	66.57	4 ¹³⁸
Jones Telepractice Agency, LLC	5.00	1.00	8.67	7.33	8.00	5.00	10.00	Pass	45.00	5
Candor Consulting and Diagnostics, LLC	17.00	3.98	10.00	5.67	9.33	3.00	10.00	Pass	58.98	6
The Tallest Trees	15.55	2.00	6.00	7.67	8.00	3.11	10.00	Pass	52.33	7
Expatriate Communications	17.51	1.00	10.00	5.33	4.00	3.50	10.00	Pass	51.34	8
Providential Counseling & Consulting Services, PLLC**										
SexEdmart**										

**Non-Responsive

Behavior/Social Emotional/Social Skills Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Rethink Autism Inc.	15.00	1.65	23.33	19.33	9.67	10.00	1.00	Pass	79.98	1
Jigsaw Learning LLC dba TeachTown	15.00	1.00	22.33	18.33	9.33	10.00	2.00	Pass	77.99	2
Different Roads To Learning	15.00	0.20	16.67	13.67	6.00	3.00	10.00	Pass	64.54	3
Stages Publishing, Inc.	15.00	2.00	16.00	10.00	3.33	10.00	2.00	Pass	58.33	4
Susan M. Catlett, PhD, BCBA-D, LBA	15.00	3.00	11.00	9.67	6.67	10.00	1.00	Pass	56.33	5
Candor Consulting and Diagnostics, LLC	15.00	3.98	10.67	5.33	5.33	1.00	10.00	Pass	51.32	6
Expatriate Communications	15.00	1.00	9.33	7.00	3.33	3.00	10.00	Pass	48.67	7
Luz Roth Global Vida Consultant	15.00	2.93	8.00	6.33	4.00	10.00	2.00	Pass	48.26	8
NCS Pearson, Inc.	15.00	2.57	7.00	8.33	7.00	5.00	2.00	Pass	46.90	9
eally Good Stuff, LLC	15.00	2.60	7.67	6.67	4.67	5.00	3.00	Pass	44.60	10
Therapro, Inc.	15.00	1.00	9.67	9.00	4.00	1.00	2.00	Pass	41.67	11
Activa Products	15.00	1.00	5.33	3.33	2.33	2.00	10.00	Pass	39.00	12
Textbook Warehouse	15.00	3.00	2.67	2.67	1.67	10.00	3.00	Pass	38.00	13

Bilingual Program Services & Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Sandra Mercuri	15.00	5.00	22.50	17.50	10.00	1.00	10.00	Pass	81.00	1
Luz Roth Global Vida Consultant	15.00	2.93	18.50	15.50	8.00	2.00	10.00	Pass	71.93	2
Jones Telepractice Agency, LLC	25.00	1.00	8.33	6.67	6.00	5.00	10.00	Pass	62.00	3
Specialized Assessment & Consulting	18.87	2.73	8.00	6.67	6.00	3.77	10.00	Pass	56.04	4 ¹⁴⁰
Really Good Stuff, LLC	15.00	2.60	8.00	7.00	8.00	3.00	5.00	Pass	48.60	5
Textbook Warehouse	15.00	3.00	1.00	1.00	8.00	3.00	10.00	Pass	41.00	6
Candor Consulting and Diagnostics, LLC	15.00	3.98	1.00	1.00	8.00	1.00	10.00	Pass	39.98	7
Frame Change	15.00	1.00	2.00	2.00	8.00	1.00	10.00	Pass	39.00	8
Therapro, Inc.	15.00	1.00	1.00	1.00	8.00	3.00	1.00	Pass	30.00	9
designEDengagement, PBC**										
EDU Healthcare, LLC**										
E-Therapy, LLC**										
Light Street Special Education Solutions, LLC**										
Texas Special Education Solutions**										
The Stepping Stones Group**										
Therapy Consultants**										

**Non-Responsive

Braille Transcription Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Jones Telepractice Agency, LLC	25.00	1.00	10.00	7.33	6.33	5.00	10.00	Pass	64.67	1.00
EDU Healthcare, LLC**										
Specialized Assessment & Consulting**										

**Non-Responsive

Vendors did not score a 70 or above, thus a recommendation of award was not made.

Deaf and Hard of Hearing Resources and Support Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Caption Consulting, Inc.	25.00	4.98	23.33	20.00	4.00	5.00	10.00	Pass	92.31	1
Sonova USA Inc.	15.00	1.00	25.00	20.00	10.00	2.00	5.00	Pass	78.00	2
Stages Publishing, Inc.	15.00	2.00	22.00	17.33	7.33	2.00	10.00	Pass	75.66	3
Textbook Warehouse	15.00	3.00	4.33	3.33	8.00	3.00	10.00	Pass	46.67	4
Candor Consulting and Diagnostics, LLC	15.00	3.98	1.67	1.67	8.00	1.00	10.00	Pass	41.31	5
EDU Healthcare, LLC**										
Expatriate Communications**										
Jones Telepractice Agency, LLC**										
Specialized Assessment & Consulting**										
The Stepping Stones Group**										

**Non-Responsive

Dyslexia /Dysgraphia/Dyscalculia Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Candor Consulting and Diagnostics, LLC	15.00	3.98	16.67	13.33	9.33	2.00	10.00	Pass	70.31	1
Just Right Reader, Inc.	15.00	2.00	19.00	14.67	6.33	3.00	10.00	Pass	70.00	2
Different Roads To Learning	15.00	0.20	17.00	14.00	7.00	3.00	10.00	Pass	66.20	3
NCS Pearson, Inc.	15.00	2.57	18.67	13.67	9.00	2.00	5.00	Pass	65.91	4
Abecedarian ABC LLC	15.00	2.97	13.67	11.33	8.67	2.00	10.00	Pass	63.64	5
WestWorks Learning Center	15.00	1.95	15.33	12.00	5.67	1.00	10.00	Pass	60.95	6
Textbook Warehouse	15.00	3.00	12.67	11.00	5.33	3.00	10.00	Pass	60.00	7
Therapro, Inc.	15.00	1.00	11.00	8.67	6.33	3.00	1.00	Pass	46.00	8

English as a Second Language (ESL) Program Resources and Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Saddleback Educational, Inc.	15.00	2.00	20.00	17.00	6.80	1.00	10.00	Pass	71.80	1
Sandra Mercuri	15.00	5.00	17.60	12.00	9.80	1.00	10.00	Pass	70.40	2
NCS Pearson, Inc.	15.00	2.57	12.40	10.80	6.80	2.00	5.00	Pass	54.57	3
Luz Roth Global Vida Consultant	15.00	2.93	9.20	7.80	6.20	2.00	10.00	Pass	53.13	4 ¹⁴³
Bamboo Learning	15.00	2.00	9.20	7.40	6.20	2.00	10.00	Pass	51.80	5
Jones Telepractice Agency, LLC	25.00	1.00	1.00	1.00	5.60	5.00	10.00	Pass	48.60	6
The Core Collaborative, Inc	1.17	0.70	15.40	12.00	8.80	0.23	10.00	Pass	48.30	7
Frame Change	15.00	1.00	7.20	7.00	6.40	1.00	10.00	Pass	47.60	8
Textbook Warehouse	15.00	3.00	4.60	4.40	4.60	3.00	10.00	Pass	44.60	9
Therapro, Inc.	15.00	1.00	4.40	4.40	5.80	2.00	1.00	Pass	33.60	10
Frame Change	1.32	1.00	4.60	3.00	6.00	0.26	10.00	Pass	26.18	11
EDU Healthcare, LLC**										
Expatriate Communications**										
Really Good Stuff, LLC**										
Texas Special Education Solutions**										

**Non-Responsive

Evaluation Materials

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Therapro, Inc.	15.00	1.00	24.33	19.33	10.00	3.00	10.00	Pass	82.66	1
NCS Pearson, Inc.	15.00	2.57	25.00	20.00	10.00	2.00	5.00	Pass	79.57	2
Different Roads To Learning	15.00	0.20	23.67	18.67	8.00	3.00	10.00	Pass	78.54	3
Riverside Assessments, LLC, d/b/a Riverside Insights	15.00	0.90	24.67	20.00	10.00	2.00	5.00	Pass	77.57	4
Bamboo Learning	15.00	2.00	10.00	8.33	8.00	2.00	10.00	Pass	55.33	5
WestWorks Learning Center	15.00	1.95	10.00	8.33	7.67	1.00	10.00	Pass	53.95	6
Luz Roth Global Vida Consultant	15.00	2.93	5.00	4.67	8.00	2.00	10.00	Pass	47.60	7
Frame Change	15.00	1.00	5.00	4.67	8.00	2.00	10.00	Pass	45.67	8
Textbook Warehouse	15.00	3.00	2.33	2.00	8.00	3.00	10.00	Pass	43.33	9

Functional Skills/Alternative Curriculum/Related Services Materials

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Rethink Autism Inc.	15.00	1.65	23.00	18.67	10.00	1.00	10.00	Pass	79.32	1
Different Roads To Learning	15.00	0.20	20.00	15.33	6.67	3.00	10.00	Pass	70.20	2
Stages Publishing, Inc.	15.00	2.00	15.00	10.67	6.33	2.00	10.00	Pass	61.00	3
West Music	15.00	3.00	9.67	5.67	4.00	3.00	10.00	Pass	50.33	4
Just Right Reader, Inc.	15.00	2.00	8.00	7.67	3.33	2.00	10.00	Pass	48.00	5
Candor Consulting and Diagnostics, LLC	15.00	3.98	4.00	3.33	6.33	1.00	10.00	Pass	43.65	6
Susan M. Catlett, PhD, BCBA-D, LBA	15.00	2.97	4.00	3.33	6.67	1.00	10.00	Pass	42.97	7
Textbook Warehouse	15.00	3.00	4.00	4.00	3.33	3.00	10.00	Pass	42.33	8
Activa Products	15.00	1.00	3.67	3.67	4.00	2.00	10.00	Pass	39.33	9
CS Educational Services LLC/ Think Law	15.00	1.40	3.33	2.67	4.67	2.00	10.00	Pass	39.07	10
Therapro, Inc.	15.00	1.00	9.33	6.33	4.00	2.00	1.00	Pass	38.67	11
SexEdmart	15.00	1.00	1.00	1.00	2.00	1.00	10.00	Fail	31.00	12
designEDengagement, PBC	15.00	1.75	4.00	3.33	2.33	1.00	1.00	Pass	28.42	13

Gifted and Talented Resources and Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Frame Change	25.00	1.00	18.50	16.00	6.25	5.00	10.00	Pass	81.75	1
CS Educational Services LLC/ Think Law	15.00	1.40	23.75	20.00	5.25	1.00	10.00	Pass	76.40	2
Jones Telepractice Agency, LLC	20.97	1.00	16.75	15.25	4.00	4.19	10.00	Pass	72.16	3
NCS Pearson, Inc.	15.00	2.57	22.50	18.00	6.50	2.00	5.00	Pass	71.57	4
Just Right Reader, Inc.	15.00	2.00	20.75	17.25	4.25	1.00	10.00	Pass	70.25	5
Knowsys Educational Services, LLC	15.00	2.50	21.25	15.00	3.25	1.00	10.00	Pass	68.00	6
Really Good Stuff, LLC	15.00	2.60	22.25	16.75	4.25	2.00	5.00	Pass	67.85	7
Textbook Warehouse	15.00	3.00	15.00	11.25	4.25	3.00	10.00	Pass	61.50	8
Activa Products	15.00	1.00	15.75	13.25	4.25	2.00	10.00	Pass	61.25	9
SexEdmart	15.00	1.00	3.00	3.50	2.00	1.00	10.00	Fail	35.50	10
IMAGES-IMAGES, Inc.**										

**Non-Responsive

In Home and Parent Evaluation Training

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Attain Therapy, LLC	15.35	1.00	19.00	15.67	7.33	2.29	10.00	Pass	70.64	1
Jones Telepractice Agency, LLC	25.00	1.00	12.33	10.33	6.00	5.00	10.00	Pass	69.66	2
Susan M. Catlett, PhD, BCBA-D, LBA	8.24	2.97	21.00	15.67	9.67	1.10	10.00	Pass	68.65	3
Texas Therapy Consultants	15.57	1.00	12.33	11.00	6.00	3.06	10.00	Pass	58.96	4
WestWorks Learning Center	11.80	1.95	9.67	9.00	3.33	2.75	10.00	Pass	48.50	5
The Stepping Stones Group**										

**Non-Responsive

Language Facilitator Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Jones Telepractice Agency, LLC	25.00	1.00	25.00	20.00	8.00	5.00	10.00	Pass	94.00	1
The Stepping Stones Group**										

**Non-Responsive

Language Translation and Oral Intepretation Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Translation & Interpretation Network	25.00	1.00	21.67	18.00	6.00	5.00	10.00	Pass	86.67	1
Final Graphic	11.71	3.00	20.33	15.33	8.67	4.65	10.00	Pass	73.69	2
FCI MULTIPLE Services	13.54	3.00	13.33	10.67	3.33	2.89	10.00	Pass	56.76	3
Jones Telepractice Agency, LLC	5.18	1.00	16.00	13.33	6.00	2.70	10.00	Pass	54.21	4
Luz Roth Global Vida Consultant	10.50	2.93	7.33	6.33	4.67	2.70	10.00	Pass	44.46	5
Specialized Assessment & Consulting	5.61	2.73	8.00	6.67	6.00	2.78	10.00	Pass	41.79	6
Expatriate Communications	8.23	1.00	6.33	6.67	4.00	3.63	10.00	Pass	39.86	7
EDU Healthcare, LLC**										

**Non-Responsive

Licensed Professional Counselor (LPC) Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	25.00	2.90	25.00	20.00	10.00	5.00	10.00	Pass	97.90	1
Specialized Assessment & Consulting	19.43	2.73	24.33	19.67	9.33	3.89	10.00	Pass	89.38	2
Providential Counseling & Consulting Services, PLLC	18.12	3.93	20.67	17.67	9.33	3.63	10.00	Pass	83.35	3
Attain Therapy, LLC	14.32	1.00	24.00	19.33	8.67	2.87	10.00	Pass	80.19	4 ¹⁴⁸
EDU Healthcare, LLC	15.61	0.30	21.67	17.33	10.00	3.12	10.00	Pass	78.03	5
RCM Technologies (USA), Inc., dba RCM Health Care Services	21.58	1.45	17.67	13.33	9.33	4.32	10.00	Pass	77.68	6
SHC Services, Inc. dba Supplemental Health Care	6.33	1.85	24.33	19.33	9.33	1.27	10.00	Pass	72.44	7
Expatriate Communications	20.50	1.00	12.67	9.33	8.00	4.11	10.00	Pass	65.61	8
Candor Consulting and Diagnostics, LLC	12.58	3.98	16.00	12.33	8.00	2.52	10.00	Pass	65.41	9
WestWorks Learning Center	11.19	1.95	12.33	10.00	6.00	2.24	10.00	Pass	53.71	10
Jones Telepractice Agency, LLC	12.22	1.00	9.33	8.33	8.00	2.45	10.00	Pass	51.34	10
E-Therapy, LLC	11.76	2.83	9.33	8.33	6.67	2.36	10.00	Pass	51.28	10
Light Street Special Education Solutions, LLC**										
Texas Therapy Consultants**										

**Non-Responsive

Licensed Specialist and School Psychology (LSSP) Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	25.00	2.90	23.33	20.00	10.00	5.00	10.00	Pass	96.23	1
Specialized Assessment & Consulting	23.51	2.73	24.33	19.67	9.33	4.69	10.00	Pass	94.26	2
EDU Healthcare, LLC	20.53	0.30	20.00	14.67	9.33	4.10	10.00	Pass	78.93	3
RCM Technologies (USA), Inc., dba RCM Health Care Services	20.21	1.45	18.33	14.33	8.67	4.03	10.00	Pass	77.02	4 ¹⁴⁹
Candor Consulting and Diagnostics, LLC	16.76	3.98	16.00	14.00	8.67	3.35	10.00	Pass	72.76	5
SHC Services, Inc. dba Supplemental Health Care	5.77	1.85	24.33	19.33	9.33	1.15	10.00	Pass	71.76	6
Therapy Consultants	19.21	1.95	15.00	12.00	8.67	3.83	10.00	Pass	70.66	7
Customized Staffing Solutions	15.22	2.90	11.67	10.67	5.00	3.04	10.00	Pass	58.50	8
The Tallest Trees	15.29	2.00	10.00	10.00	6.67	3.05	10.00	Pass	57.01	9
E-Therapy, LLC	14.87	2.83	11.00	8.33	6.67	2.97	10.00	Pass	56.67	10
Jones Telepractice Agency, LLC	13.86	1.00	9.33	8.33	8.00	2.77	10.00	Pass	53.30	11
Light Street Special Education Solutions, LLC	0.41	2.00	13.33	10.00	8.00	0.08	10.00	Pass	43.82	12
Expatriate Communications	3.08	1.00	11.00	9.33	7.33	0.61	10.00	Pass	42.36	13
Marker Learning**										

**Non-Responsive

Occupational Therapy Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	25.00	2.90	23.33	18.33	9.33	5.00	10.00	Pass	93.89	1
EDU Healthcare, LLC	22.46	0.30	23.33	17.33	10.00	4.50	10.00	Pass	87.92	2
RCM Technologies (USA), Inc., dba RCM Health Care Services	19.49	1.45	19.33	16.33	8.00	3.91	10.00	Pass	78.51	3
Attain Therapy, LLC	14.07	1.00	23.67	18.33	8.00	2.82	10.00	Pass	77.89	4
Harris County Department of Education	11.74	0.10	23.33	18.33	8.00	2.35	10.00	Pass	73.85	5
SHC Services, Inc. dba Supplemental Health Care	5.63	1.85	23.33	18.33	9.33	1.13	10.00	Pass	69.60	6
Specialized Assessment & Consulting	14.27	2.73	12.33	11.33	9.33	2.86	10.00	Pass	62.85	7
Candor Consulting and Diagnostics, LLC	13.45	3.98	13.33	9.67	8.67	2.70	10.00	Pass	61.79	8
Customized Staffing Solutions	12.94	2.90	13.00	11.67	6.33	2.59	10.00	Pass	59.43	9
Light Street Special Education Solutions, LLC	0.41	2.00	15.67	12.33	8.00	0.08	10.00	Pass	48.49	10
AVILO inc.	4.15	2.93	14.33	10.00	5.67	0.83	10.00	Pass	47.91	11
Jones Telepractice Agency, LLC	11.32	1.00	8.00	5.00	8.00	2.27	10.00	Pass	45.59	12
E-Therapy, LLC	10.35	2.83	7.00	5.33	5.67	2.08	10.00	Pass	43.26	13
Therapy Consultants	11.24	3.00	4.33	4.33	8.00	2.25	10.00	Pass	43.16	14
Texas Therapy Consultants	8.15	1.00	4.33	4.33	8.00	1.63	10.00	Pass	37.45	15
WestWorks Learning Center	7.45	1.95	3.67	3.67	6.00	1.49	10.00	Pass	34.22	16
Expatriate Communications	2.06	1.00	8.67	5.33	6.00	0.41	10.00	Pass	33.47	17
ShiftKey	5.78	0.00	4.33	4.33	2.67	1.16	5.00	Pass	23.27	18

Occupational/Physical Therapy Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Rifton Equipment	20.00	3.73	20.00	17.67	8.67	3.00	10.00	Pass	83.07	1
Medicaleshop Inc	15.00	1.00	22.00	17.67	8.00	2.00	5.00	Pass	70.67	2
Therapro, Inc.	15.00	1.00	18.33	16.00	9.33	2.00	1.00	Pass	62.66	3
Candor Consulting and Diagnostics, LLC	15.00	3.98	12.67	10.33	8.67	1.00	10.00	Pass	61.65	4
Light Street Special Education Solutions, LLC	15.00	2.00	12.67	10.67	8.67	1.00	10.00	Pass	60.01	5
Stages Publishing, Inc.	15.00	2.00	7.00	5.00	6.67	2.00	10.00	Pass	47.67	6
Texas Therapy Consultants	15.00	0.00	6.33	5.67	7.33	1.00	10.00	Pass	45.33	7
Textbook Warehouse	15.00	3.00	2.33	2.00	6.67	3.00	10.00	Pass	42.00	8
SexEdmart	15.00	1.00	2.33	2.00	4.00	1.00	10.00	Fail	35.33	9

Physical Therapy Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	25.00	2.90	23.33	18.33	9.33	5.00	10.00	Pass	93.89	1
EDU Healthcare, LLC	22.48	0.30	23.00	18.67	9.33	4.48	10.00	Pass	88.26	2
RCM Technologies (USA), Inc., dba RCM Health Care Services	20.70	1.45	20.67	16.67	7.67	4.12	10.00	Pass	81.28	3
Attain Therapy, LLC	13.98	1.00	23.67	18.33	8.00	2.78	10.00	Pass	77.76	4
Harris County Department of Education	12.17	0.10	23.33	18.33	8.00	2.42	10.00	Pass	74.35	5
SHC Services, Inc. dba Supplemental Health Care	5.62	1.85	23.67	15.67	9.33	1.12	10.00	Pass	67.26	6
Candor Consulting and Diagnostics, LLC	14.15	3.98	13.67	10.00	8.67	2.82	10.00	Pass	63.29	7
Specialized Assessment & Consulting	14.58	2.73	12.33	11.33	8.67	2.90	10.00	Pass	62.54	8
Customized Staffing Solutions	13.41	2.90	14.00	11.33	5.67	2.67	10.00	Pass	59.98	9
Light Street Special Education Solutions, LLC	0.43	2.00	15.67	12.67	8.00	0.08	10.00	Pass	48.85	10
Jones Telepractice Agency, LLC	11.37	1.00	8.00	5.00	7.00	2.26	10.00	Pass	44.63	11
E-Therapy, LLC	10.62	2.83	7.00	5.00	5.67	2.11	10.00	Pass	43.23	12
Therapy Consultants	11.00	3.00	4.33	3.67	7.00	2.19	10.00	Pass	41.19	13
Texas Therapy Consultants	8.15	1.00	4.33	4.33	7.00	1.62	10.00	Pass	36.44	14
Expatriate Communications	2.17	1.00	8.67	5.33	5.00	0.43	10.00	Pass	32.60	15
ShiftKey	6.11	0.00	4.33	4.33	3.00	1.22	5.00	Pass	24.00	16

Positive Behavior Interventions and Support (PBIS) Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Rethink Autism Inc.	15.00	1.65	24.00	18.67	8.00	2.00	10.00	Pass	79.32	1
Crisis Prevention Institute, Inc.	15.00	1.00	19.33	14.33	8.33	1.00	5.00	Pass	63.99	2
Frame Change	15.00	1.00	15.00	13.00	5.33	2.00	10.00	Pass	61.33	3
Susan M. Catlett, PhD, BCBA-D, LBA	15.00	2.97	9.00	7.00	7.67	1.00	10.00	Pass	52.64	4
Expatriate Communications	15.00	1.00	10.67	8.00	4.00	3.00	10.00	Pass	51.67	5
Different Roads To Learning	15.00	0.20	10.67	7.67	5.00	3.00	10.00	Pass	51.54	6
Really Good Stuff, LLC	15.00	2.60	8.33	6.33	5.33	3.00	5.00	Pass	45.60	7
Therapro, Inc.	15.00	1.00	9.00	7.33	5.00	1.00	1.00	Pass	39.33	8
Textbook Warehouse	15.00	3.00	2.33	1.67	2.67	3.00	10.00	Pass	37.67	9
Activa Products	15.00	1.00	3.67	2.67	2.67	1.00	10.00	Pass	36.00	10
SexEdmart	15.00	1.00	2.67	2.00	1.33	1.00	10.00	Fail	33.00	11

Sign Lanuage Interpretation

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Jones Telepractice Agency, LLC	25.00	1.00	25.00	20.00	8.00	5.00	10.00	Pass	94.00	1
Caption Consulting, Inc.	6.13	4.98	25.00	15.00	4.00	1.22	10.00	Pass	66.33	2
Final Graphic	8.96	3.00	16.67	15.00	10.00	1.79	10.00	Pass	65.42	3
FCI MUltiple Services	7.26	3.00	18.33	18.00	6.00	1.45	10.00	Pass	64.04	4 ¹⁵⁴
Expatriate Communications	8.55	1.00	17.33	14.67	8.00	1.71	10.00	Pass	61.26	5
Translation & Interpretation Network	4.72	1.00	25.00	15.00	6.00	0.94	10.00	Pass	62.66	6
The Stepping Stones Group	13.55	2.90	5.00	15.67	8.00	2.70	10.00	Pass	57.82	7
Specialized Assessment & Consulting	12.13	2.73	5.00	17.33	8.00	2.42	10.00	Pass	57.61	8
Candor Consulting and Diagnostics, LLC	8.87	3.98	5.67	5.33	8.00	1.77	10.00	Pass	43.62	9
EDU Healthcare, LLC	6.64	0.30	1.00	1.00	3.33	1.33	10.00	Pass	23.60	10

Special Education Evaluations -Initial Evaluations, Reevaluation, Related Services Evaluation, and Independent Educational Evaluations

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	25.00	2.90	25.00	20.00	10.00	5.00	10.00	Pass	97.90	1
Candor Consulting and Diagnostics, LLC	15.96	3.98	20.00	19.50	8.50	3.20	10.00	Pass	81.14	2
Attain Therapy, LLC	12.78	1.00	25.00	20.00	8.50	2.56	10.00	Pass	79.84	3 153
Specialized Assessment & Consulting	12.81	2.73	23.00	20.00	8.00	2.56	10.00	Pass	79.10	4
Light Street Special Education Solutions, LLC	16.58	2.00	18.00	15.00	6.50	3.32	10.00	Pass	71.40	5
SHC Services, Inc. dba Supplemental Health Care	4.97	1.85	24.00	20.00	9.00	1.00	10.00	Pass	70.82	6
Expatriate Communications	3.19	1.00	22.00	20.00	6.50	0.64	10.00	Pass	63.33	7
Providential Counseling & Consulting Services, PLLC	1.83	3.93	19.00	16.50	7.50	0.37	10.00	Pass	59.13	8
The Tallest Trees	11.36	2.00	10.00	9.00	6.50	2.27	10.00	Pass	51.13	9
Jones Telepractice Agency, LLC	15.22	1.00	8.00	8.00	5.50	3.05	10.00	Pass	50.77	10
Marker Learning	1.03	2.77	11.50	9.00	6.50	0.21	10.00	Pass	41.01	11
EDU Healthcare, LLC	9.43	0.30	8.00	8.00	3.00	1.89	10.00	Pass	40.62	12
E-Therapy, LLC	0.89	2.83	11.50	8.00	5.50	0.18	10.00	Pass	38.90	13
Texas Special Education Solutions	1.85	0.00	12.50	10.00	3.50	0.37	10.00	Pass	38.22	14
Texas Therapy Consultants	2.78	1.00	10.00	8.00	5.50	0.56	10.00	Pass	37.84	15
WestWorks Learning Center	1.61	1.95	10.00	10.00	2.50	0.32	10.00	Pass	36.38	16
AVILO inc.	1.77	2.93	7.50	7.50	3.00	0.35	10.00	Pass	33.05	17
ShiftKey**										
Stages Publishing, Inc.**										
Therapy Consultants**										

**Non-Responsive

Special Education Technology Compliance Applications

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Expatriate Communications	15.00	1.00	12.33	8.33	8.00	3.00	10.00	Pass	57.66	1
Textbook Warehouse	15.00	3.00	5.00	5.00	8.00	3.00	10.00	Pass	49.00	2
Therapro, Inc.	15.00	1.00	6.67	5.00	8.00	1.00	1.00	Pass	37.67	3

Vendors did not score a 70 or above, thus a recommendation of award was not made.

Special Education Topics, Programming

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Attain Therapy, LLC	20.07	1.00	21.67	17.00	7.00	4.02	10.00	Pass	80.76	1
Susan M. Catlett, PhD, BCBA-D, LBA	10.76	2.97	22.00	18.67	9.67	2.15	10.00	Pass	76.22	2
Rethink Autism Inc.	.637	1.65	22.00	18.00	8.33	1.28	10.00	Pass	61.26	3
Jones Telepractice Agency, LLC	25.00	1.00	9.33	8.00	4.00	5.00	10.00	Pass	62.33	4
Expatriate Communications	10.86	1.00	17.33	12.67	5.00	2.17	10.00	Pass	59.03	5
Stages Publishing, Inc.	2.72	2.00	17.00	14.00	5.00	0.54	10.00	Pass	51.26	6
WestWorks Learning Center	6.68	1.95	12.67	11.00	3.67	1.34	10.00	Pass	47.31	7
Candor Consulting and Diagnostics, LLC**										
Light Street Special Education Solutions, LLC**										

**Non-Responsive

Special Education Personal Care Equipment

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Rifton Equipment	20.00	3.73	17.00	15.67	10.00	4.00	10.00	Pass	80.40	1
Medicaleshop Inc	15.00	1.00	21.00	17.33	8.00	3.00	5.00	Pass	70.33	2
Therapro, Inc.	15.00	1.00	12.33	8.67	8.00	2.00	1.00	Pass	48.00	3
Textbook Warehouse	15.00	3.00	1.00	1.00	6.33	3.00	10.00	Pass	39.33	4

Special Education Programs Evaluation and Program Review

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Jones Telepractice Agency, LLC	25.00	1.00	9.00	7.00	4.25	5.00	10.00	Pass	61.25	1
Susan M. Catlett, PhD, BCBA-D, LBA	9.78	2.97	12.00	11.75	7.75	1.96	10.00	Pass	56.21	2
Light Street Special Education Solutions, LLC	4.48	2.00	16.75	14.50	4.50	0.90	10.00	Pass	53.13	3
Expatriate Communications	9.80	1.00	10.50	9.75	4.25	1.96	10.00	Pass	47.26	4
Candor Consulting and Diagnostics, LLC**										
Specialized Assessment & Consulting**										
The Stepping Stones Group**										

**Non-Responsive

Vendors did not score a 70 or above, thus a recommendation of award was not made.

Speech Resources and Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	25.00	2.90	24.33	19.33	10.00	5.00	10.00	Pass	96.56	1
Therapy Consultants	24.94	3.00	23.33	18.33	10.00	4.99	10.00	Pass	94.59	2
Specialized Assessment & Consulting	19.29	2.73	22.00	17.33	8.67	3.86	10.00	Pass	83.88	3
Attain Therapy, LLC	13.61	1.00	24.33	19.33	8.33	2.72	10.00	Pass	79.32	4
Candor Consulting and Diagnostics, LLC	17.29	3.98	18.33	16.33	9.00	3.46	10.00	Pass	78.39	5
RCM Technologies (USA), Inc., dba RCM Health Care Services	18.88	1.45	18.67	16.00	6.33	3.78	10.00	Pass	75.11	6
Stages Publishing, Inc.	15.00	2.00	21.00	17.00	7.00	1.00	10.00	Pass	73.00	7
Different Roads To Learning	15.00	0.20	19.33	15.33	8.00	3.00	10.00	Pass	70.86	8
SHC Services, Inc. dba Supplemental Health Care	5.50	1.85	23.67	18.67	9.33	1.10	10.00	Pass	70.12	9
Frame Change	15.00	1.00	20.33	15.00	7.00	1.00	10.00	Pass	69.33	10
Light Street Special Education Solutions, LLC	15.00	2.00	17.00	14.00	7.00	1.00	10.00	Pass	66.00	11
Therapro, Inc.	15.00	1.00	18.00	13.33	8.67	2.00	1.00	Pass	59.00	12
Customized Staffing Solutions	15.00	2.90	14.00	10.00	5.67	1.00	10.00	Pass	58.57	13
EDU Healthcare, LLC	14.99	0.30	13.00	11.33	5.33	3.00	10.00	Pass	57.95	14
CARR SPEECH THERAPY SERVICES, PLLC	14.38	3.95	11.67	8.67	5.67	2.88	10.00	Pass	57.21	15
Expatriate Communications	3.53	1.00	19.67	16.67	5.00	0.71	10.00	Pass	56.58	16
Textbook Warehouse	15.00	3.00	6.67	6.67	7.33	3.00	10.00	Pass	51.67	17
E-Therapy, LLC	12.47	2.83	11.00	7.00	5.67	2.50	10.00	Pass	51.47	18
Texas Therapy Consultants	15.00	1.00	8.33	7.00	5.67	2.00	10.00	Pass	49.00	19
Medicaleshop Inc	15.00	1.00	10.00	7.67	8.00	2.00	5.00	Pass	48.67	20
WestWorks Learning Center	15.00	1.95	8.33	8.33	2.33	1.00	10.00	Pass	46.95	21
Jones Telepractice Agency, LLC	11.64	1.00	8.00	7.00	6.33	2.33	10.00	Pass	46.30	22
CBR Therapy Consultants LLC	0.52	1.45	10.67	8.00	4.67	0.10	10.00	Pass	35.41	23
ShiftKey	9.13	0.00	8.33	7.00	3.33	1.83	5.00	Pass	34.63	24
AVILO inc.**										

**Non-Responsive

Supplemental Direct Special Education Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	20.91	2.90	22.00	17.60	9.20	4.18	10.00	Pass	86.79	1
Specialized Assessment & Consulting	25.00	2.73	17.80	15.20	7.60	5.00	10.00	Pass	83.33	2
Candor Consulting and Diagnostics, LLC	19.11	3.98	18.80	14.60	9.00	3.82	10.00	Pass	79.31	3
Attain Therapy, LLC	15.30	1.00	22.80	18.20	8.20	3.06	10.00	Pass	78.56	4
Susan M. Catlett, PhD, BCBA-D, LBA	7.07	2.97	20.20	16.40	8.40	1.41	10.00	Pass	66.45	5
Jones Telepractice Agency, LLC	21.85	1.00	12.80	9.40	6.20	4.37	10.00	Pass	65.62	6
Expatriate Communications	10.99	1.00	18.80	13.60	5.60	2.20	10.00	Pass	62.19	7
WestWorks Learning Center	13.74	1.95	13.60	11.20	3.80	2.75	10.00	Pass	57.04	9
Stages Publishing, Inc.	0.36	2.00	19.00	16.00	6.80	0.07	10.00	Pass	54.23	8
Frame Change	0.59	1.00	16.80	13.20	7.20	0.12	10.00	Pass	48.91	10

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TEKS Based Special Education Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Rethink Autism Inc.	15.00	1.65	20.67	16.67	9.33	2.00	10.00	Pass	75.32	1
Jigsaw Learning LLC dba TeachTown	15.00	1.00	22.33	17.33	7.67	1.00	10.00	Pass	74.33	2
Stages Publishing, Inc.	15.00	2.00	18.33	15.33	8.00	2.00	10.00	Pass	70.66	3
Frame Change	15.00	1.00	18.67	13.33	8.00	2.00	10.00	Pass	68.00	4
Just Right Reader, Inc.	15.00	2.00	16.67	12.33	4.00	2.00	10.00	Pass	62.00	5
Really Good Stuff, LLC	15.00	2.60	16.67	10.67	5.67	3.00	5.00	Pass	58.61	6
Textbook Warehouse	15.00	3.00	10.00	7.33	4.00	3.00	10.00	Pass	52.33	7
Activa Products	15.00	1.00	10.00	6.67	2.67	1.00	10.00	Pass	46.33	8
Therapro, Inc.	15.00	1.00	10.00	6.67	4.00	3.00	1.00	Pass	40.67	9

Transitional/Vocational Resources

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
Jigsaw Learning LLC dba TeachTown	15.00	1.00	18.33	13.00	9.00	2.00	10.00	Pass	68.33	1
Candor Consulting and Diagnostics, LLC	15.00	3.98	7.67	6.00	7.67	1.00	10.00	Pass	51.31	2
Frame Change	15.00	1.00	10.00	7.00	5.33	2.00	10.00	Pass	50.33	3
Therapro, Inc.	15.00	1.00	11.67	9.33	5.67	3.00	1.00	Pass	46.67	4
Textbook Warehouse	15.00	3.00	5.33	5.33	4.00	3.00	10.00	Pass	45.67	5
Different Roads To Learning	15.00	0.20	6.00	5.33	5.67	3.00	10.00	Pass	45.20	6

Vendors did not score a 70 or above, thus a recommendation of award was not made.

Vision Resources and Sevices, including Orientation and Mobility Services

Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendors goods or services (5 pts. max)	Quality of the Vendors goods or services (25 pts. max)	Extent to which the goods or services meet the districts needs (20 pts. max)	Vendors past relationship with the district or similar size district (10 pts. max)	Long-term cost to the district to acquire the Vendors goods or services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (10 pts max)	Insurance Requirements (Pass/Fail)	Total Score (100 pts. max)	Proposers Ranking
The Stepping Stones Group	24.99	2.90	19.67	16.67	8.00	5.00	10.00	Pass	87.23	1
Candor Consulting and Diagnostics, LLC	15.79	3.98	13.33	12.00	8.00	3.16	10.00	Pass	66.26	2
Jones Telepractice Agency, LLC	16.27	1.00	15.00	10.00	7.00	3.26	10.00	Pass	62.53	3 ¹⁶
Expatriate Communications	12.64	1.00	15.00	12.67	7.00	2.53	10.00	Pass	60.84	4
Specialized Assessment & Consulting	10.08	2.73	11.67	12.00	8.00	2.02	10.00	Pass	56.50	5
Medicaleshop Inc	15.00	1.00	7.00	6.00	7.00	2.00	5.00	Pass	43.00	6
Textbook Warehouse	15.00	3.00	2.33	2.33	6.33	3.00	10.00	Pass	42.00	7
Therapy Consultants	8.70	3.00	1.00	1.00	8.00	1.74	10.00	Pass	33.44	8
EDU Healthcare, LLC	6.04	0.30	1.67	2.67	1.33	1.21	10.00	Pass	23.22	9

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
**Action: Review: Portable Classroom
Building Relocations, Installation,
and Repairs for 2023-2024 School
Year**
**References: Board Policy CV (Local)
District Goal 5**
Department: Operations

Recommendation

Consideration and approval to execute a Job Order Contract (JOC) with J.R. Thomas Group, Inc. to perform the necessary relocation, set up and repairs for the portable classroom buildings needed to support the 2023-2024 school year; approval of a Design Services Agreement with Molina Walker Almaguer Architects (MWAA); approval of the project budget of \$3,519,422; utilization of Bond 2018 Contingency funds; and authorization for the Superintendent to negotiate, execute or terminate the respective contracts.

Summary

FBISD Administration, in conjunction with the Operations division has reviewed the preliminary PASA data and has identified campuses that are projected to be overutilized due to increased enrollment or program changes. To address the overutilization, the Operations team has determined the most cost-effective options for the District is to relocate district-owned portable classroom buildings across various campuses.

On December 17, 2018, the Board approved a pool of professional services for the 2018 Bond Program. MWAA was invited to provide professional design services related to the installation, relocation and repairs of the District's portable classroom buildings needed for the 2023-2024 school year.

At the same time, the Design and Construction Department invited a JOC (J.R. Thomas Group) from the list of BOT approved JOCs (per CSP 19-039KB), to participate in providing a per-unit proposal for the relocation, set up and repair of existing portable classroom buildings owned by the District.

The table shown below summarizes the anticipated portable classroom building relocations and installations for the 2023-24 school year:

Campus	Anticipated Campuses with Portable Buildings Available for Release	Anticipated Number of Portable Buildings to be Installed
Fleming ES	1	
Commonwealth ES	2	
Schiff ES	1	
Cornerstone ES	1	
Drabek ES	2	
Townewest ES	3	
Oyster Creek ES	1	
Scanlan Oaks ES	2	
Dulles HS	2	
Seguin ES		2
Palmer ES		2
Thornton MS		2
Bowie MS		1
Bush HS		1
Austin HS		1
Elkins HS		1
Clements HS		1
Other Campuses (TBD)		4
Total	15	15

In prior years, the District has encountered enrollment or program changes after the Board had approved the portable classroom building relocation plan, which may lead to changes in releasing and/or receiving campuses. To help mitigate this potential concern, this year's proposal will include four additional portable classroom buildings. This will allow the Operations staff to accommodate campuses and make the necessary adjustments should the need arise and to ensure that all portable buildings are set in place prior to the beginning of the school year. Operations staff may adjust releasing and or receiving campuses based on program changes and/or enrollment changes.

The scope of work required to relocate and set the portable classrooms needed to support instruction for the upcoming school year includes, but is not limited to: building set up, site preparation required to receive the buildings, fire alarm system modifications, concrete sidewalks, landings, intercom systems, HVAC systems, fencing, walkway canopies and building refurbishment.

The proposed budget also includes the scope to complete and provide the necessary technology to support the added classrooms, professional services to facilitate the design and permit process, and a site development allowance to cover site preparation.

The following table summarizes the anticipated costs associated with the relocation and installation of such buildings at the receiving campuses.

2023-2024 Portable Classroom Building Relocations and Repairs Budget	Cost
Professional Design Services – Molina Walker	\$150,000
Design Contingency (10%)	\$15,000
Subtotal (Design Services – MWA)	\$165,000
Construction – Portable Relocations, Installation & Repairs (15 units)	
Construction Contingency (10%)	\$229,947
Subtotal (JR Thomas Group, Inc. – Contractor)	\$2,529,422
Site Development	\$75,000
Technology	\$675,000
Furniture, Fixtures, and Equipment (FF&E)	\$75,000
Total Budget	\$3,519,422

The portable classroom building relocation, installation and repairs will be funded through Bond 2018 Program Contingency Funds.

In order to ensure the portable classroom buildings are ready for use by August 2023, the work will begin upon Board approval of the proposed budget and execution of the required contracts.

Recommended by:

Christie Whitbeck
 Superintendent of Schools

Submitted by:

Steve Bassett
 Deputy Superintendent

Christopher Juntti
 Chief Operations Officer (Interim)

For: Fort Bend ISD Board of Trustees
Date: March 6, 2023
Action: Review: Job Order Contracting (JOC)
Services for Lake Olympia Middle
School Pneumatic Controls Upgrade
(PKG060)
References: Board Policy CVF (Legal)
District Goal 5
Department: Operations

Recommendation

Consideration and approval of a construction services agreement with Job Order Contractor (JOC) JR Thomas Group to perform necessary repairs and controls upgrades at Lake Olympia Middle School (LOMS) (PKG060), for a not-to-exceed construction cost of \$514,000, and authorization for the Superintendent to negotiate and execute or terminate the agreement.

Summary

On December 17, 2018, the BOT approved all Project Budgets for the 2018 Bond Program. At the same meeting, the Board approved a Job Order Contracting (JOC) pool of five contractors to provide both bond and non-bond services to the district. JR Thomas Group was included as one of the selected firms.

On January 9, 2023, the BOT approved the project budget for PKG060 to address repairs and controls upgrade at Lake Olympia Middle School.

Staff is requesting approval to proceed with JR Thomas Group as the selected JOC to execute the work under PKG060 Lake Olympia Middle School Pneumatic Controls Upgrade.

Policy CVF (Legal) states, “The board shall approve each job, task, or purchase order that exceeds \$500,000. Gov’t Code 2269.403.” In accordance with Policy CVF (Legal), Administration is seeking Board approval to award the following contract:

JOC Contract	Package #	Description	Construction Budget
JR Thomas Group	PKG060	LOMS - Pneumatic Controls Upgrade	\$514,000

The attached Exhibit 1 provides the detailed construction budget for PKG060.

Negotiated contract amounts will be funded within PKG060 Lake Olympia Middle School Pneumatic Controls Upgrade.

Upon Board approval, staff will negotiate the contract for LOMS Pneumatic Controls Upgrade with JR Thomas Group.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Steve Bassett
Deputy Superintendent

Christopher Juntti
Chief Operations Officer (Interim)

Package 60 - Lake Olympia MS Pneumatic Controls Update
EXHIBIT - 1

	A	B	C	D	E	F	G	H	I	
Description	A/E Design Fees & Reimbursables	Design Contingency	Other Professional Services	Construction	Construction Contingency	FF&E	Site Development	Admin & Other Project Costs	Project Contingency	TOTAL
Lake Olympia MS	\$53,970	\$22,038	\$117,192	\$514,000	\$102,800	\$0	\$0	\$0	\$0	\$810,000
TOTAL:	\$53,970	\$22,038	\$117,192	\$514,000	\$102,800	\$0	\$0	\$0	\$0	\$810,000

For: Fort Bend ISD Board of Trustees
Date: March 6, 2022
Action: Consideration and Approval –
Annual Financial Audit Engagement
Letter
References: Board Policy
Board Governance
Department: Business and Finance

Recommendation

Consideration and approval of the Annual Financial Audit Engagement letter with Whitley Penn LLP for fiscal year 2022-23.

Summary

The District is required to have a financial audit of its records each fiscal year to comply with Generally Accepted Accounting Principles (GAAP), state law and to ensure compliance with bond covenants. Whitley Penn has submitted a letter of engagement for the annual financial audit.

Fort Bend ISD issued proposals for external audit services in 2020 and the Board approved Whitley Penn LLP to provide annual independent audit services for 2021, with the option to renew for four (4) years. It is necessary for the Board to approve an engagement letter with Whitley Penn each year so that the audit staff can begin preliminary testing in conjunction with the end of year audit. The audit for fiscal year 2022-23 represents the second of four (4) renewals exercised. The estimated annual audit fee is \$152,625 and funds are included in the General Fund Budget.

The engagement letter, dated February 21, 2023, is attached for the Board to execute. The estimated date for presentation of the final annual audit report to the Audit Committee and Board of Trustees is no later than November 2023.

Recommended by:

Christie Whitbeck
Superintendent of Schools

Submitted by:

Bryan Guinn
Chief Financial Officer

February 21, 2023

To the Board of Trustees and Management
Fort Bend Independent School District
Sugar Land, Texas

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Fort Bend Independent School District (the "District"), as of June 30, 2023 and for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements.

In addition, we will audit the District's compliance over major federal award programs for the year ended June 30, 2023. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards* and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's Discussion and Analysis,
- 2) General Fund Budgetary Schedule,
- 3) Pension Information, and
- 4) Other Post-employment Benefit Information.

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Combining and Individual Non-major Fund Financial Statements,
- 2) Required Texas Education Agency Schedules, and
- 3) Schedule of Expenditures of Federal Awards

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- 1) Introductory Section and
- 2) Statistical Section.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and *in accordance with Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the District's basic financial statements. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the District's major federal programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;

4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For the design, implementation, and maintenance of internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence;
 - d. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - e. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information (including the schedule of expenditures of federal awards) referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria such as the Uniform Guidance, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

Nonattest services could include assistance with the preparation of financial statements including government-wide journal entries and note disclosures, the schedule of expenditures of federal awards (SEFA) and related notes, and the data collection form and its submission to the Federal Audit Clearinghouse. We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are described below:

The nonattest services are limited to the services we described above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the District regarding these nonattest services, but the District must make all decisions with regard to those matters.

Timing and Fees

The timing of our audit will be scheduled for performance and completion as follows:

Document internal control and preliminary tests	April 2023
Inventory observation (for material balances)	June 30, 2023 or agreed upon date
Perform year-end audit procedures	August/September 2023
Issue audit reports	October/November 2023

We anticipate meeting these deadlines barring any delays.

Guadalupe R. Garcia, CPA is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Whitley Penn, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for the audit services will be based on the amount of time required and the difficulty of the work involved which we estimate to be \$132,625. This fee includes up to three (3) major federal programs. Each additional federal major program required to be tested will be an additional \$5,150. If requested, assistance with the preparation of the annual comprehensive financial report will be \$20,000. The fee estimate for the audit is based on anticipated cooperation from the District's personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with Whitley Penn, LLP policy, work may be suspended if your account becomes 30 days or more past due and will not resume until your account is paid in full. In addition, invoices not paid in full by the last day of the month will be assessed interest governed by Texas Government Code 2251, or similarly applicable law. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been complete even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. Our final auditors' report will be released upon final payment of any outstanding invoices.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We would like to make the following comments regarding the fee estimates:

- 1) Our fee estimates have not considered the effects of any changes to auditing standards and accounting principles, which may be promulgated by the AICPA, Congress, or any other regulatory body in the future and are unknown to us at this time. If significant additional time is necessary resulting in increased fees, we will endeavor to notify you of any such circumstances as they are assessed.
- 2) The District's personnel are responsible for the preparation of all items requested in the Prepared by Client ("PBC") listing and received by the date requested. Any delays caused by not preparing the items when requested may result in additional fees, as well as the possibility of postponing our fieldwork. The PBC listing will be provided to you during the planning process of the engagement.
- 3) Time incurred for audit adjustments identified during our audit and the related additional testing required has not been considered in our fee estimates. Prior to performing any additional testing, we will notify you of the exceptions and obtain approval for any additional fees which may be incurred.
- 4) Our fee estimates are based on all general ledger sub ledgers being reconciled to the general ledger balance and any adjustment necessary should be recorded to the general ledger prior to our fieldwork start date.

The ethics of our profession prohibit the rendering of professional services where the fee for such services is contingent, or has the appearance of being contingent, upon the results of such services. Accordingly, it is important that our bills be paid promptly when received. If a situation arises in which it may appear that our independence would be questioned because of significant unpaid bills, we may be prohibited from issuing our auditors' report.

To the Board of Trustees and Management
Fort Bend Independent School District
February 21, 2023
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In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, the District and Whitley Penn, LLP agree not to demand a trial by jury in any action, proceeding or counterclaim arising out of or relating to our services and fees for this engagement. Any controversy, dispute, or questions arising out of or in connection with this agreement or our engagement shall be determined by informal negotiation or mediation. This Agreement shall be governed by the laws of the State of Texas, without regard to its conflicts of law provisions. Mandatory and exclusive venue shall be in the courts of Fort Bend County, Texas. Any action arising out of this agreement or the services provided shall be initiated within two years of the service provided.

Whitley Penn certifies that Whitley Penn is not identified on the Texas Comptroller's list of companies known to have contracts with or provide supplies or services to a Foreign Terrorist Organization as defined by the United States Secretary of State. Whitley Penn also certifies that Whitley Penn does not and will not boycott Israel or Israeli-controlled territories during the term of this Agreement.

Other Matters

This letter replaces and supersedes any previous proposals, correspondence and understanding, whether written or oral. The agreements contained in this engagement letter shall survive the completion or termination of this engagement.

To ensure that Whitley Penn, LLP's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

In the course of our services, our firm may transmit confidential information that you provided us to third parties in order to facilitate our services. As applicable, we require confidentiality agreements with all our service providers to maintain the confidentiality of your information and additionally the firm will take reasonable precautions to determine that our service providers have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain ultimately responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

In the event we are required by government regulation, required by subpoena or other legal process to produce information or our personnel for interviews or depositions in relation to a matter involving the District, the District will, so long as we are not a party or the focus of the proceeding or inquiry in which the information is sought,

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reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Whitley Penn, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to your pass-through regulatory entity and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision Whitley Penn, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The District may wish to include our report on these financial statements in an exempt offering document. The District agrees that the aforementioned auditor's report, or reference to our Firm, will not be included in such offering document without prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement letter. For exempt offerings for which we are not involved, you will clearly indicate that we were not involved with the contents of such offering document and a disclosure as shown below will be included in the exempt offering:

"Whitley Penn, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Whitley Penn also has not performed any procedures relating to this offering document."

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the District's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

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In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements and compliance over major federal award programs, including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



Houston, Texas

RESPONSE:

This letter correctly sets forth our understanding. Acknowledged and agreed on behalf of Fort Bend Independent School District by:

Name: _____

Title: _____

Date: _____

Name: _____

Title: _____

Date: _____



REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

To the Partners of Whitley Penn LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Whitley Penn LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards* (including compliance audits under the Single Audit Act), audits of employee benefit plans, audits performed under the Federal Deposit Insurance Corporation Improvement Act (FDICIA), and an examination of a service organization (SOC 1 engagement).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

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Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Whitley Penn LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Whitley Penn LLP has received a peer review rating of *pass*.



CliftonLarsonAllen LLP

Phoenix, Arizona
October 6, 2021

BOT Meeting:	March 6, 2023
Solicitation No.:	RFP 23-039DE
References:	District Goal Goal 5
Description:	<p>Enterprise Internet and Associated Services (Admin)</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of enterprise internet and associated services at the Primary Data Center from Crown Castle in an amount not to exceed \$303,534 through June 2028 and authorization for the Superintendent to negotiate and execute the agreement.</p> <p><u>Summary</u></p> <p>On February 22, 2021, Fort Bend ISD issued RFP 21-024LJ soliciting proposals for primary enterprise internet services, which was awarded to Windstream. These internet services are required to provide the connection for resilient, robust, high-bandwidth internet connectivity for the District's day-to-day instructional and administrative functions and activities. In addition, the pandemic forced the District to fully adopt the usage to digital instructions and technologies, resulting in a surge of demand on the District's bandwidth.</p> <p>The use of video streaming services such as Microsoft Teams and other cloud-based solutions continue to drive the demand for more bandwidth. The District is currently leveraging a 20 Gigabits per second (G) Internet circuit to meet the day-to-day demand for Internet bandwidth. Prior to the pandemic, the District relied on an internet circuit of only 10G. The ongoing demand for online technology resources gradually increased during and after the pandemic, resulting in the need for the current 20G bandwidth Internet circuit. The contract allowed the District the flexibility to increase or decrease Internet bandwidth based on the District's ongoing needs. In addition, the Texas Educational Agency's (TEA) requirement to move STARR and other tests to an online platform requires the District to have reliable Internet services.</p> <p>The current provider has provided unreliable and problematic internet service since the District switched its primary internet service to them in 2021. As an example, on one occasion the service was down for about 24 hours, disrupting the District's operations. The District has attempted to seek a long-term resolution on the instability of the service on multiple occasions; however, the vendor has not provided an acceptable long-term solution to address the instability of the service. Aside from the instability of internet services, the restoration efforts were ineffective in ensuring long-term stability and reliability.</p> <p>On January 22, 2023, Fort Bend ISD issued RFP 23-039DE, soliciting proposals for Enterprise Internet Access Service with transport. The</p>

	<p>recommendation will allow the District to replace the current Internet service provider, allow for a more reliable internet, and allow for the incremental increase of internet bandwidth up to the maximum 100G bandwidth as needed.</p> <p>Crown Castle provided the best value as an Internet service provider for Fort Bend ISD. The contract with the current provider will continue through June 30, 2023. The District will transition to the new provider by July 1, 2023, allowing two months of overlapping contracts to facilitate a successful transition of services.</p> <p>The enterprise internet service qualifies for the federal reimbursement E-rate program. The District will seek reimbursement for qualified expenditures.</p> <p><u>Background</u></p> <p>Expenditures for FY 2021-22 were \$67,327, which represents a nine-month term. Future expenditures are not expected to exceed \$303,534 through 2028. Funding is included in the budget.</p>
Requested By:	Long Pham, Chief Information Officer Bryan Guinn, Chief Financial Officer
Vendors:	Crown Castle
Budget Sources:	General Fund Federal Funds
Amount:	Not to Exceed - \$303,534 through June 2028
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by FBISD:	1846
Number of vendors downloaded the solicitation:	40
Number of responses received:	6
Number of "no bid" responses received:	2
Length of commitment:	Through June 2028
Last solicitation date:	N/A
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

*** Previously awarded a contract of the same scope with the District.

RFP 23-039DE
Enterprise Internet and Associated Services (Admin)

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <ul style="list-style-type: none"> Offer a fair reasonable price for eligible goods and services to be procured by Fort Bend ISD. 	35 points
2	<p>The Reputation of the Vendor and the Vendor's Goods or Services</p> <ul style="list-style-type: none"> Vendor should have a solid reputation with other ISD's, Government, or Collegiate entities that show a high level of customer service, and a high level of quality of goods or services. (References will be contacted with a deadline. If no response is received by the deadline, there will be points deducted in this section.) 	5 points
3	<p>The Quality of the Vendor's Goods or Services</p> <ul style="list-style-type: none"> Service capabilities, report capabilities training, on-going maintenance, and technical support Demonstrates peering capability and arrangements in proposal response Submits an SLA document with a five nines uptime with stipulated financial reimbursements for failure to meet that uptime. This SLA will be included in the evaluation process. A document with a link to an online SLA form will not be acceptable. Vendor's products should be new and be of the highest quality Customer service indicative of sound delivery of services 	20 points
4	<p>The Extent to Which the Goods or Services Meet the District's Needs</p> <ul style="list-style-type: none"> Services that meet district requirements for bandwidth, reliability, uptime, and IPV4 /24 subnet allocation. Integrated solution that meets district's needs. Solution that will scale to meet district's needs without hardware change. 	25 points
5	<p>Vendor's Past Relationship With the District</p> <ul style="list-style-type: none"> For reference, the vendor shall list the following: Past projects or contracts similar service vendor has had with the district. Past projects or contracts similar service vendor has had with any K-12 Districts similar size or larger Past projects or contracts similar service vendor has had with any business or universities the size of our district. 	5 points
6	<p>Long-Term Cost to the District to Acquire the Vendor's Goods or Services</p> <ul style="list-style-type: none"> Warranty, maintenance or other fees and other added cost 	10 points

7	Vendor's Principal place of Business is in the State of Texas or Employs 500 People in this State	0 points
8	Insurance Requirements <ul style="list-style-type: none"> • Certificate of Insurance as requested in the solicitation. • Certificate of Insurance with the limits outlined, without FBISD listed as the certificate holder • Letter from the vendor's insurance carrier on the insurance carrier's letterhead to Fort Bend ISD 	Pass/Fail
9	Service Agreement The extent to which the vendor agrees to our Standard Form of Agreement by Signing the Agreement , you assent to the Terms and Conditions of Fort Bend ISD.	0 point
10	The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses (HUB)	N/A
	TOTAL	100 points

Tabulation Summary
RFP 23-039DE Enterprise Internet and Associated Services (Admin)

Vendor	Purchase Price (35 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (20 pts. Max)	Extent to which the Goods and Services Meet the Needs of the District (25 pts. Max)	Vendors Past Relationship with the District (5 pts. Max)	Long Term Cost to the District (10 pts. Max)	Insurance Requirements (Pass/Fail)	Proposer's Total Score (100 pts. Max)
Crown Castle	20.94	3.00	18.67	21.67	4.00	5.98	Pass	74.26
Comcast Business	18.18	4.00	18.67	21.33	4.33	5.18	Pass	71.69
Ezee Fiber	35.00	2.00	6.66	15.33	2.16	10.00	Pass	71.15
PS Lightwave	18.02	3.00	13.00	20.17	3.67	5.14	Pass	63.00
Consolidated Communications	26.07	1.00	10.33	15.35	2.37	7.43	Pass	62.55
Kinetic Business by Windstream	15.76	1.00	8.66	19.50	1.83	4.50	Pass	51.25

Proposer's Ranking
1
2
3
4
5
6