

## Agenda of Regular Meeting

### The Board of Trustees Rains ISD

A Regular Meeting of the Board of Trustees of Rains ISD will be held Monday, March 6, 2023, beginning at 6:30 PM in the Board Room - RAINS I.S.D. Administration Building, 1759 W. US Highway 69, Emory, Texas 75440.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. OPENING - CALL TO ORDER, PLEDGE(S) OF ALLEGIANCE & INVOCATION
- II. OPEN FORUM
- III. WILDCAT ROAR
- IV. CLOSED SESSION
  - IV.A. Personnel, Texas Government Code § 551.074
  - IV.B. Student Discipline, Texas Government Code § 551.082
  - IV.C. Security, Texas Government Code § 551.089
- V. ITEMS FOR DISCUSSION AND/OR ACTION
  - V.A. Consent Agenda
    - V.A.1. Minutes of the Previous Meeting
    - V.A.2. Financial Reports
    - V.A.3. Audit Engagement Letter- Rutherford & Taylor
    - V.A.4. High School & Jr. High Cheerleading Constitutions, 2023-2024
  - V.B. Business and Finance
    - V.B.1. WAG Report
    - V.B.2. Copier Bids
    - V.B.3. Discussion of Insurance Bids
    - V.B.4. Contract for Election Services with Rains County Election Administrator's Office
  - V.C. Superintendent Reports
    - V.C.1. District Activities & Projects
    - V.C.2. Report of Disbursements
    - V.C.3. Amend Administrative Regulations Pursuant to the Guardian Program
  - V.D. TASB Board Policy Update 120, Affecting (LEGAL) Policies and (LOCAL) Policies (see list below)  
**CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS**

**FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES -  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES**

**FO(LOCAL): STUDENT DISCIPLINE**

- V.E. APPROVE PROPOSED REVISIONS TO POLICY FFAC(LOCAL)  
WELLNESS AND HEALTH SERVICES MEDICAL TREATMENT
- VI. PERSONNEL ITEMS FOR DISCUSSION AND/OR ACTION
  - VI.A. Personnel Changes/Update
  - VI.B. Contracts: Teachers, Teacher/Coaches, Librarian, LSSP, Diagnostician(s),  
Speech-Language Pathologist(s), Instructional Technologist, and Athletic  
Trainer (Report of Recommendations)
- VII. BOARD CORRESPONDENCE, HANDOUTS (As Available)
  - VII.A. Region 7 Board of Directors Election

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

Posted on March 3, 2023, at 10:15 a.m. for the Rains I.S.D. Board of Trustees.

**Payroll  
Expenditures  
February 2023**

Account Number Fnd	2022-23 Revised Budget	2022-23 FYTD Activity	Unencumbered Balance
181 E 36 --- COCURRE./EXTRACURR.ACTIVITIES	434,913.00	234,191.18	200,722
199 E 11 --- INSTRUCTION	9,352,214.00	4,463,353.18	4,888,861
199 E 12 --- INST. RESOURCES & MEDIA SVCS	150,517.00	77,025.36	73,492
199 E 13 --- CURRICULUM DEV.& INST.STF DEV	108,894.00	65,823.50	43,071
199 E 21 --- INSTRUCTIONAL LEADERSHIP	300,344.00	168,139.98	132,204
199 E 23 --- SCHOOL LEADERSHIP	939,188.00	464,937.75	474,250
199 E 31 --- GUIDANCE & COUNSELING	600,618.00	296,983.14	303,635
199 E 32 --- SOCIAL WORK SERVICES	0.00	0.00	0
199 E 33 --- HEALTH SERVICES	122,758.00	64,186.77	58,571
199 E 34 --- PUPIL TRANSPORTATION	638,331.00	391,593.74	246,737
199 E 36 --- COCURRE./EXTRACURR.ACTIVITIES	0.00	0.00	0
199 E 41 --- GENERAL ADMINISTRATION	511,131.00	255,360.48	255,771
199 E 51 --- PLANT MAINTENANCE & OPERATIONS	1,270,614.00	629,781.99	640,832
199 E 52 --- SECURITY & MONITORING SERVICES	47,901.00	28,027.70	19,873
199 E 53 --- DATA PROCESSING SERVICES	0.00	0.00	0
199 E 61 --- COMMUNITY SERVICES	0.00	0.00	0
199 E 81 --- FACILITIES ACQUISITION	0.00	0.00	0
199 E 93 --- PAYMENTS TO FISCAL AGENTS\MBRS	0.00	0.00	0
199 E 99 --- Other Intergovernmental	0.00	0.00	0
240 E 35 --- FOOD SERVICES	465,749.00	228,926.77	236,822
	14,943,172.00	7,368,331.54	49.3% 7,574,840  50.0% of year

**Non Payroll  
Expenditures  
February 2023**

Account Number Fnd	2022-23 Revised Budget	2022-23 FYTD Activity	Unencumbered Balance
181 E 36 --- COCURRE./EXTRACURR.ACTIVITIES	405,631.00	172,433.73	233,197.27
199 E 11 --- INSTRUCTION	748,498.00	1,094,386.61	-345,888.61
199 E 12 --- INST. RESOURCES & MEDIA SVCS	51,380.00	48,569.15	2,810.85
199 E 13 --- CURRICULUM DEV.& INST.STF DEV	102,788.00	11,944.88	90,843.12
199 E 21 --- INSTRUCTIONAL LEADERSHIP	52,000.00	15,521.18	36,478.82
199 E 23 --- SCHOOL LEADERSHIP	33,816.00	22,378.32	11,437.68
199 E 31 --- GUIDANCE & COUNSELING	57,300.00	40,155.74	17,144.26
199 E 32 --- SOCIAL WORK SERVICES	74,000.00	70,000.00	4,000.00
199 E 33 --- HEALTH SERVICES	4,550.00	3,623.56	926.44
199 E 34 --- PUPIL TRANSPORTATION	453,300.00	195,087.77	258,212.23
199 E 36 --- COCURRE./EXTRACURR.ACTIVITIES	0.00	0.00	0.00
199 E 41 --- GENERAL ADMINISTRATION	172,475.00	138,111.05	34,363.95
199 E 51 --- PLANT MAINTENANCE & OPERATIONS	1,018,800.00	409,207.71	609,592.29
199 E 52 --- SECURITY & MONITORING SERVICES	31,100.00	31,964.39	-864.39
199 E 53 --- DATA PROCESSING SERVICES	119,500.00	81,548.39	37,951.61
199 E 61 --- COMMUNITY SERVICES	0.00	0.00	0.00
199 E 71 --- DEBT SERVICE	0.00	0.00	0.00
199 E 81 --- FACILITIES ACQUISITION	0.00	0.00	0.00
199 E 93 --- PAYMENTS TO FISCAL AGENTS\MBRS	0.00	0.00	0.00
199 E 99 --- Other Intergovernmental	0.00	0.00	0.00
240 E 35 --- FOOD SERVICES	609,000.00	17,161.78	591,838.22
	3,934,138.00	2,352,094.26	59.8% 1,582,044
			50.0% of year

## Expenditures February 2023

Account Number Fnd	2022-23 Revised Budget	2022-23 FYTD Activity	Unencumbered Balance
181 E 36 --- COCURRE./EXTRACURR.ACTIVITIES	840,544.00	406,624.91	433,919.09
199 E 11 --- INSTRUCTION	10,100,712.00	5,557,739.79	4,542,972.21
199 E 12 --- INST. RESOURCES & MEDIA SVCS	201,897.00	125,594.51	76,302.49
199 E 13 --- CURRICULUM DEV.& INST.STF DEV	211,682.00	77,768.38	133,913.62
199 E 21 --- INSTRUCTIONAL LEADERSHIP	352,344.00	183,661.16	168,682.84
199 E 23 --- SCHOOL LEADERSHIP	973,004.00	487,316.07	485,687.93
199 E 31 --- GUIDANCE & COUNSELING	657,918.00	337,138.88	320,779.12
199 E 32 --- SOCIAL WORK SERVICES	74,000.00	70,000.00	4,000.00
199 E 33 --- HEALTH SERVICES	127,308.00	67,810.33	59,497.67
199 E 34 --- PUPIL TRANSPORTATION	1,091,631.00	586,681.51	504,949.49
199 E 36 --- COCURRE./EXTRACURR.ACTIVITIES	0.00	0.00	0.00
199 E 41 --- GENERAL ADMINISTRATION	683,606.00	393,471.53	290,134.47
199 E 51 --- PLANT MAINTENANCE & OPERATIONS	2,289,414.00	1,038,989.70	1,250,424.30
199 E 52 --- SECURITY & MONITORING SERVICES	79,001.00	59,992.09	19,008.91
199 E 53 --- DATA PROCESSING SERVICES	119,500.00	81,548.39	37,951.61
199 E 61 --- COMMUNITY SERVICES	0.00	0.00	0.00
199 E 71 --- DEBT PAYMENT	0.00	0.00	0.00
199 E 81 --- FACILITIES ACQUISITION	0.00	0.00	0.00
199 E 93 --- PAYMENTS TO FISCAL AGENTS\MBRS	0.00	0.00	0.00
199 E 99 --- Other Intergovernmental	340,389.00	167,813.87	172,575.13
240 E 35 --- FOOD SERVICES	1,074,749.00	574,548.05	500,200.95
	19,217,699.00	10,216,699.17	53.2% 9,000,999.83
			50.0% of year

RUTHERFORD,  
TAYLOR &  
COMPANY, P.C.  
*Certified Public Accountants*

RAINS ISD  
RECEIVED

FEB 23 2023

1759 W US Hwy 69  
Emory, TX 75440  
Fax (903) 455-6667

3500 Joe Ramsey Blvd

Greenville, Texas 75401

(903) 455-6252

February 16, 2023

Rains Independent School District  
Ms. Jennifer Johnson, Superintendent  
PO Box 247  
Emory, TX 75440

We are pleased to confirm our understanding of the services we are to provide Rains Independent School District ("District") for the year ended August 31, 2023.

**Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended August 31, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules – General Fund
- 3) Budgetary Comparison Schedules – Major Special Revenue Funds (with legally adopted budgets), if any.
- 4) Schedules of the District's Proportionate Share of the Net Pension Liability – Teacher Retirement System of Texas
- 5) Schedule of District Contributions – Teacher Retirement System of Texas
- 6) Schedules of the District's Proportionate Share of the Net OPEB Liability – Teacher Retirement System of Texas
- 7) Schedule of District OPEB Contributions – Teacher Retirement System of Texas

We have also been engaged to report on supplementary information other than RSI that accompanies the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards and Related Notes

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report:

- 1) Schedules of Delinquent Taxes Receivable
- 2) Budgetary Comparison Schedule – Food Service Fund
- 3) Budgetary Comparison Schedule – Debt Service Fund
- 4) Schedule of Required Responses to Selected Schools FIRST Indicators
- 5) Schedule of Required Responses to State Mandated Programs

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors. In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibilities for them.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance; and for compliance with applicable laws and regulations (including federal statutes); rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representation from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to publishing financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare any cash or other confirmations we request and will locate any documents selected by us for testing. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to you, however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Rutherford, Taylor & Company, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Rutherford, Taylor & Company, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Robert K. Lake is the engagement shareholder and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. To ensure that Rutherford, Taylor & Company, P.C.'s independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel. We expect to issue our reports no later than January 27, 2024.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$ 20,100. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered upon completion of the engagement. If we elect to terminate our services for nonpayment or for any other reason, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

**Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Very truly yours,



Robert K. Lake, CPA  
Rutherford, Taylor & Company, P.C.

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**RESPONSE:**

This letter correctly sets forth the understanding of Rains Independent School District.

By \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Report on the Firm's System of Quality Control

June 27, 2022

To the Partner of Rutherford, Taylor & Company, P.C.  
and the Peer Review Committee of the Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Rutherford, Taylor & Company, P.C. (the firm) in effect for the year ended December 31, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants.

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the Standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rutherford, Taylor & Company, P.C. in effect for the year ended December 31, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Rutherford, Taylor & Company, P.C. has received a peer review rating of *pass*.

Wilf & Henderson, P. C.

# **RAINS JH & HIGH SCHOOL**

**(JH Edition)**



## **WILDCAT CHEERLEADING**

**2023-2024  
CONSTITUTION**

## PURPOSE

Being a part of the Rains ISD cheerleader/mascot program is an honor and a special privilege. The program's purpose is to create, promote and uphold good sportsmanship, citizenship, and wholesome enthusiastic school spirit per school rules. Cheerleaders/mascots are the first and foremost representatives of their school. They should exemplify individual and group behavior suitable to their position per the RISD Student Code of Conduct. Because of these responsibilities, cheerleading squad members will be expected to maintain a higher standard of behavior on and off campus and academic achievement than their peers. **Any speculation of misconduct or misbehavior will result in a meeting with the Cheer Coach, and further action will be taken if necessary.**

## OBJECTIVE

Cheerleaders are expected to be physically and mentally skilled in learning and remembering cheers (Reference sources: National Cheerleading Association manual, American Cheerleading Association manual, Universal Cheerleading Association manual). They are also expected to be able to publicly demonstrate a skill level suitable for the team position and the timing necessary for group performance. Off the field, they are to enthusiastically support all athletic teams through advertisement, personal attitude, and attendance at events chosen by the coach and/or principal.

## MEMBERSHIP

Cheerleaders must give freely of their time for any cheerleading activity throughout the year.

- This includes all fundraisers, summer practices, summer camp, pre-competition activities, etc.
  - All conflicts with other school and non-school activities must be discussed with the Cheer Coach in advance; for example, cheerleaders involved in **all** other sports or those involved in theater, UIL, etc., must communicate practice and game schedules. Games take priority over the practice when making decisions between the two activities. Scheduling translates from May to May.
  - Cheerleaders must promote and maintain good relationships with other school organizations and the student body. Cheerleaders must cooperate with the Cheer Coach, teachers, administrators, and fellow cheerleaders. Problems and conflicts are to be discussed **within our organization between coaches and should only be addressed within the organization, especially on Social Media.**
  - **SOCIAL MEDIA CLAUSE:**  
**Any cheerleader/mascot in an extracurricular organization or campus club (e.g., band/cheerleader/athlete/student council, etc.) representing themselves, or their organization, through electronic media (i.e., websites, personal home pages: Facebook, Instagram, SnapChat, Tik Tok, Twitter, blogs, text messages, chat rooms or similar websites/files accessible through a server or internet), or using electronic communication devices (i.e., camera phones, digital photos, electronic descriptions) in such a way to cause school officials to reasonably anticipate substantial disruptions of or material interference with the activities of the organization or school will be subject to the disciplinary actions determined by appropriate school officials and/or organization's Cheer Coaches, including probation or dismissal from the organization.**
- Cheerleaders/Mascots must follow all UIL guidelines for eligibility and attendance requirements.
- The Junior High squad will consist of **up to twelve** members and **one** mascot. A Junior High cheerleader must be an incoming 7th or 8th grader.
- Cheerleaders and mascots must return school-purchased materials, uniforms, and equipment to the Cheer Coach on or before tryout day or the day of the Spring Athletic Banquet, whichever is sooner. These items must be returned entirely and in the same or the expected used condition. If **ANY** part of the uniform or equipment is missing, the cheerleader and parent are responsible for the cost of replacing it.

If a cheerleader or mascot is dismissed or quits, they must return the school-purchased materials, uniforms, and equipment to the Cheer Coach immediately upon leaving the squad. They must also submit, in writing, a dated letter to the Cheer Coach stating their decision to leave the team. Also, suppose a cheerleader or mascot is dismissed or quits. In that case, they will not be invited or allowed to attend the Spring Athletic Banquet (as a cheerleader or mascot) or be recognized as a cheerleader or mascot. In addition, if a cheerleader is dismissed or quits before the end of the cheer season, they forfeit any monies already paid and will not receive any clothing not already purchased.

- Candidates **must disclose all medical conditions, medical concerns, allergies to medications, and any other allergies on their Application/Parent Permission Form.** The information will be confidential and used for safety and preventative measures only. Disclosure will not affect the candidate's opportunity to try out.
- Tryout eligibility of a candidate who has been dismissed or has resigned from the cheer program for any reason will be at the discretion of the coach and/or an administrator. Any candidate allowed to try out under these circumstances will enter the cheer program with a signed probationary contract as determined by the coach and the principal.

### QUALIFICATIONS TO TRYOUT

A student is eligible to tryout for cheerleader if the following conditions are met:

- Must be enrolled in RISD before the tryout meeting is held
- Must be academically eligible, according to UIL policy, at the grade reporting period before elections
- Must be cleared from the administration for attendance and discipline
- Parent/Guardian AND candidate must attend parent meeting or meet with the sponsor during a scheduled meeting before tryouts.
- Candidate must attend two out of three pre-tryout training sessions
- Candidate must attend school on the day of tryouts
- The candidate is in good standing with the RISD Cheer Constitution
- All prior fees are paid and up to date

### TRYOUT GUIDELINES

All required paperwork must be turned in ON TIME, as stated at the parent meeting. ● Any candidate competing for **captain or co-captain** must have the required forms on file to run.

- Candidates and parents must sign a form stating that they understand and will comply with all the information in the packet before the student can participate in the tryout process.
- Candidates must wear solid white t-shirts (best with no logo), blue or black shorts (with only a school accent color white, black, or gray), and solid white socks for tryouts. T-shirts cannot be transparent, and a white undershirt or white sports bra is preferred. Hair must be pulled back neatly and securely with a blue, white, or black ribbon or bow. In fairness to all, former and current cheerleaders may not wear any cheerleading bows or cheerleading shoes used by their prior squads or any other squad.

## Procedure for Tryouts

Candidates for cheerleaders will participate in a 3-day tryout clinic. (2 days will be mandatory.) During these 3 days, the candidates will learn all the necessary material for the tryout process.

Friday - Formal evaluation with judges.

- Each candidate will run through the following rotation
  1. Cheer/Chant
  2. Jumps/tumbling
  3. Dance

Candidates must have all the necessary performance skills to be active and motivated cheerleaders. On tryout day, each candidate must go before a panel of judges (UCA/NCA) to perform a cheer, chant, dance in small groups, and spirit jumps and tumbling individually. The final tryout score will be a combination of the 3 judge's- skills - scores for **105 possible points**.

- Candidates for mascots must go before the Cheer Coaches and the same panel of judges as the cheerleaders and perform a spirited, G-rated skit, 3 minutes at maximum. The performance will be a pantomime performed in the Wildcat suit and should incorporate the mascot's rule of getting the crowd involved and raising school spirit. Props may be used to enhance the routine, but they should not take away from the routine. Music will be allowed but must be approved by the Cheer Coach. The skit must be reviewed and approved by the Cheer Coach. Review of music and skit must be made with Cheer Coach **on or before the Thursday of the cheer clinic (before tryouts)**. This allows time for any changes that must be corrected. Candidates must have all the necessary performance skills to be active mascots. The final tryout score will be a combination of the judge's – skills – scores for **105 possible points**. Candidates **MUST** meet the combined minimum score of 70 for Varsity and 55 for JV.
- Any candidate (up to 12) with a minimum combined judge's score of at least 55 **OR** the twelve candidates with the highest total combined scores from the judges who are eligible for the Junior High squad will become the R.J.H.S. Cheerleaders. There will be no more than 12 members on the squad. In case of a tie, candidates will go back before the judges.

If there is a low scoring curve, the coach and monitoring administrator will review the natural break of higher and lower scores to settle level discrepancies.
- **Candidates selected as cheerleaders will be required to attend a camp during the summer.** Failure to attend camp every day will result in **immediate removal from the squad**. Exceptions will be considered on a case-by-case basis. Approval must be sought from Cheer Coach and campus principal **before** tryouts.

*TRYOUTS WILL BE CLOSED TO EVERYONE EXCEPT PRINCIPALS, TABULATORS, AND COACHES. THERE WILL BE NO STUDENTS INVOLVED IN THE COLLECTION OR TABULATION OF SCORES. ANY DEVIATION BY THE CANDIDATES FROM THE TRYOUT REQUIREMENTS MAY RESULT IN THE DISQUALIFICATION OF THE CANDIDATE.*

### ATTENDANCE

All cheerleaders must follow attendance guidelines at all times.

- Must attend camp
- Must attend all scheduled/mandatory practices
- Must ride to and from all cheer functions with the squad/coach (exceptions to this rule will be made individually if the cheerleader or mascot asks before the event and is signed out **by a parent or legal guardian with prior written approval.**)
- Must maintain attendance requirements as set forth by RISD student handbook policies • Must attend at least two and one-half classes on game day. If NOT, the cheerleader may NOT perform that evening. (exception...missing class due to a school-related absence and at the discretion of the Cheer Coach.)
- Cheerleader/Volleyball with a volleyball game.

Parent's Initials \_\_\_\_\_ Cheerleader's Initials \_\_\_\_\_ 3

on the same night as a football/basketball game are still required to cheer at all football games. **Volleyball players** must leave their game as soon as it is over and attend the football game. The cheerleader (s) and/or parents must contact the coach as soon as the volleyball game is finished. **Not arriving in a timely manner will result in one or more demerits; this applies to any other same-day conflicting extra-curricular activities.** This will be determined on a case-by-case situation depending on travel time between games and at the discretion of the Cheer Coaches.

## FINANCES

Figures are based on the previous cheerleading season and are approximate and subject to change based on budget and/or fundraising. All financial obligations are under the supervision of the head cheer coach. Policies and expectations shall be made known at the Mandatory Tryout Meeting. Failure to make timely payments may result in a probationary status or suspension and could lead to dismissal.

- Uniforms
  - Rains Independent School District Cheerleading Budget provides one basic uniform year. Uniforms are property of Rains I.S.D. and must be returned in the condition received. Cheerleaders are responsible for buying socks, tights, hair bows, briefs, shoes, emblems, wind suits, game-day shirts, camp clothes, etc.
- Dismissal/Resignation/Graduation
  - Any cheerleader dismissed from a squad will not receive a refund on any expense—no matter when they are dismissed and/or quit.
  - All uniforms and equipment belonging to RISD must be returned before graduation.

## CHEERLEADING ACTIVITIES

All cheerleaders will perform at all pep rallies, games, and other assigned activities.

- All JH Cheerleaders (7th+8th) will perform at all JH football games; The combined squad will cheer for 7 + 8 B, 7A, and 8A altogether. Cheerleaders are expected to stay and cheer for the duration of all 3 JH football games.

## CHEER COACH AUTHORITY

Cheerleaders must attend all activities scheduled by the Cheer Coach.

- The Cheer Coach must approve all activities, projects, trips, expenditures, and fundraisers concerning the cheerleading organization.
- Cheerleading uniforms and accessories will only be worn when the Cheer Coach indicates.
- **Cheerleaders will be dressed consistently in uniforms, leggings, accessories, and all public appearances. We want to present an image as “one” at all times.**
- **The interpretations of all rules are the sole right of the school district. It has the right to add or change those things it feels must be changed for the organization's benefit.** ● Cheerleaders and parents must respect the coaches' dedication to the Rains Junior High School Cheer Program; any concerns or questions will be discussed over a scheduled meeting during the coach's conference period or immediately after school.

## HEAD CHEERLEADERS

*It is an Honor to be selected as JH Cheer captain or co-captain, as well as a huge responsibility. These individuals should be an example for the rest of the squad. The captain/s is expected to support in word and action all guidelines set forth in this constitution and the rules of RISD.*

1. Each squad will select a Head Cheerleader(s) according to the following:

\*Interview 20%, Grades 10%, Score 10%, 3 current Teacher evaluations (cannot be from current cheer coach) 20%, Binder 40% = **TOTAL 100%** and *final approval of the Cheer Coach*. Those competing for Head Cheerleader must have submitted the required forms to the Cheer Coach on the given date.

2. The Head Cheerleader is in charge should the Cheer Coach not be available. 5. The Head Cheerleader is in a very responsible position. The Cheer Coach and fellow squad members look to him/her for leadership, dedication, enthusiasm, and the ability to work with others "to get the job done." The Head Cheerleader also has the authority to recommend (to the Cheer Coach) that a demerit be issued to his/her squad members. This can be done by the Head Cheerleader when he/she has told his/her squad members something to do, and it was not done either by an individual or as a whole squad. The Cheer Coach will be notified of what the cheerleader is supposed to do, and when this is not accomplished, the Cheer Coach will listen to the Head Cheerleader's recommendation and make the Final decision.

## DEMERITS

The demerit cycle is: **From Election Day to the next Election Day.**

- The coach will assign one or more demerits as s/he deems appropriate.
- A cheerleader who has accumulated 3 demerits will lose performance privileges.
- A cheerleader with 5 demerits will be benched from all activities for one week. A benched cheerleader will attend the pep rally and game in full uniform and sit in an area designated by the Cheer Coach.
- A cheerleader with 8 demerits will be suspended from the squad for 3 weeks.
- A cheerleader with 10 or more demerits will be dismissed from the squad.
- A cheerleader will receive demerits when he/she fails to complete his/her responsibilities satisfactorily.

### DEMERITS AT THE DISCRETION OF THE COACH:

- Infraction of any accepted school policy.
- Showing disrespect to Cheer Coach, fellow cheerleaders, teachers, or administration/causing unnecessary drama
- Arguing with the coach and other cheerleaders/mascots.
- Negative and uncooperative attitude
- Failure to comply with squad regulations
- Lying to Cheer Coach- DISHONESTY
- Any conduct unbecoming to an R.J.H.S. cheerleader. Rains Junior High School cheerleaders, mascots, and managers are official ambassadors of Rains Independent School District. They will be expected to behave in a manner exemplary of good moral and social conduct at all times: **BOTH ON AND OFF THE CAMPUS!**

## THE CHEERLEADER/MASCOT WILL RECEIVE ONE DEMERIT FOR:

1. Failing to satisfactorily complete an assigned responsibility, specifically to do what the coach says with urgency. (This also means that the Cheer Coach will not stay after you to do something. A designated day and time for something to be done will be assigned, and it is your responsibility to the Cheer Coach, not vice versa).
2. Failing to be on time as determined by Cheer Coach (includes practice, pep rallies, games, special events, and any cheerleading functions). \* Each hour of practice or cheer activity missed without the Cheer Coach's prior approval. Preferably 24 hours advance notice.
3. **Failing to carry out their "share" of the burdens (cleaning up supplies, painting signs, decorating the gym, decorating halls, and lockers, carrying run-throughs, pom-poms, and megaphones to and from the field on game nights, and carrying material for pep rally).**
4. Failing to promote any money-making projects the squad decides upon. This means that there will be a requirement set for each cheerleader. The cheerleader must meet his/her requirement and may exceed that requirement if he/she chooses.
5. Failing to learn cheers, chants, stunts, or pyramids, thus causing embarrassment to those members of the squad who have worked hard. Cheerleaders will not be permitted from keeping the squad from performing a cheer, chant, or dance routine just because they have not learned it. Every time a cheerleader does not know something that has been previously taught, he/she will receive a demerit from the head cheerleader or Cheer Coach.
6. Failing to work cooperatively with fellow cheerleaders, Cheer coaches, other teachers, and administrators.
7. Failing to wear a uniform or any part of it or accessories to the uniform.
8. Failing to perform at your maximum, failing to stay peppy, enthusiastic, and active during the entire game. "Active" means cheering, chanting, jumping, and stunting. Cheerleaders and mascots will not stand idle, congregate to talk or practice a cheer while cheering in front of a crowd. If you are ill, do not cheer.
9. Failing to seek Cheer Coach approval and/or notify the Cheer Coach before being absent for any cheerleading activity (including practice).
10. Failing to follow instructions for reporting grades. Every nine weeks, the cheerleader must give a copy of his/her report card to the Cheer Coach before the Friday after the report cards are issued.
11. Un-sportsman-like conduct or lack of upstanding character. (This includes the use of foul language in whatever context)
12. Arguing about receiving demerits.
13. Failing to notify the Cheer Coach before leaving the gym or football field; or going to a vehicle, parking lot, or restroom without permission is a safety issue.
14. Offenses committed outside school, even not in uniform, may result in demerits (or removal from the squad). The number of demerits or dismissals from the squad will be determined at the time of the offense, depending upon the severity of the offense. This refers to inappropriate behavior by a cheerleader, as determined by a committee of administration staff, the cheerleader Cheer Coach, the parent(s)/guardian(s), and the student, and is subject to appeal.
15. Failure of parent compliance with constitutional rules for which their son/daughter is accountable and any blatant disrespect/confrontation with or public altercation with a coach/Cheer Coach.
16. **Violation of any requirements mentioned in the constitution may result in demerits. Cheerleaders (including alternates) and mascots are equally held to the same standards for all rules and regulations. For purposes of this constitution, all rules and regulations that pertain to cheerleaders also pertain to mascots.**

17. **These are general rules and guidelines for all Rains Junior High School Cheerleaders. Failure to comply may, at times, require judgment calls to be made. These decisions will be left up to the individual Cheer Coach for each squad. The Cheer Coach reserves the right to upgrade any penalty (immediate benching, office referral) depending on the severity of the situation.**

**CHEERLEADERS/MASCOT will receive appropriate punishment**

(for example; running, sit-ups, push-ups, and additional skills practice) **for the following:**

- Wearing colored nail polish while in uniform (unless the whole squad wears school colors). (**DO NOT HAVE FAKE FINGERNAILS PUT ON DURING THE CHEER SEASON**-unless permission is given by the Cheer Coach/es for a special occasion. They could result in eye injury or other injuries or a fingernail being torn off).
  - Failing to have hair back securely (unless decided otherwise by the Cheer Coach for the entire squad), including bangs longer than the eyebrows and makeup neat and attractive for any cheerleading activity. Hair bows are permitted as long as they are blue and/or white. (If the squad buys hair bows to match, they will be expected to wear them. They will be considered a part of the uniform. Cheerleaders and mascots will not wear jewelry of any kind to any event. This includes earrings (of any kind), necklaces, watches, belly rings, and any other body-piercing jewelry. Hair must be tied back, and no jewelry rules apply to all cheerleading practices, games, and camps. Wearing jewelry poses a safety concern.
  - **Failing to return from the half-time break before the start of the third quarter.** This means be on the football field/basketball court before play begins. Boys who play on the football team will leave at half time of the game before their game to get ready to play football.
- Failing to pay attention to what your squad or team is doing. Talking to fans across the fence at football games or in the stands at basketball games is not allowed. **Standing together and visiting during a game is not allowed.** Stand apart and cheer for your team at all times unless a player is hurt. At this time, you drop to one knee.
- Failing to cooperate with the Head Cheerleader and other members of the squad.
- Talking during instruction is given by the Cheer Coach or head cheerleader.
- Chewing gum while at a cheerleading event. (If the Cheer Coach has to tell you to spit out your gum, then you will receive a demerit).
- Wasting time at practice instead of practicing.
- Any additional action that coaches feel warrants punishment

**A Cheerleader/Mascot will receive MORE THAN ONE DEMERIT for:**

DEMERITS OFFENSE

10 \*Smoking, drinking, taking illegal drugs, and attending parties where alcohol and drugs are present at any time during your contract year of being an RHS cheerleader/mascot.

**AUTOMATIC DISMISSAL.**

7 - \*Being assigned to In-School Suspension (ISS) for a disciplinary issue such as misbehavior in class, etc. (demerits will be assigned on a case by case situation if more than one day in a row)

3 - Receiving any disciplinary referral, including swats, after-school detention, or Saturday school.

3 - 3 demerits will be given to a cheerleader on **the first day** they are assigned to ISS for tardies. If they are assigned another day of ISS for tardies, they will receive an additional **6 demerits** and each additional day after.

5 - \*Wearing an R.J.H.S. uniform without Cheer Coaches' approval. This includes wind suits, shoes, and accessories.

5 - \*Missing a game, pep rally, or cheer activity without notifying Cheer Coach or not suiting up for such events.

5 - \*Either on or off the field, cheerleaders, and mascots shall **not** show **any** type of public display of affection. Please refer to the *Student Code of Conduct* for the definition of a Public Display of Affection. This includes hugging, embracing, kissing, or close body contact after a ball game. **EVEN when taking/posting pictures.**

5 - \*Truancy

7 - \*Forged note

6 - \*Cheating in any class on any assignment or any form.

5 - \*Attending a required game, not in uniform (possible probation).

10 - \*Being assigned to the Alternative Education Program (DAEP) or being expelled **AUTOMATIC DISMISSAL.**

**(Note: 10 demerits result in automatic dismissal from the cheerleading squad).**

- This guide to our discipline system is not meant to be inclusive of every or exclusive of any situation
- The guide may be adapted during the year by the coaches as needed.
- If a coach deems an offense severe enough, a student may be placed directly on probation/suspension or removed from the squad at the sole discretion of the coach. ● There is no legal entitlement to being a cheerleader.

## DISMISSAL FROM SQUAD

Any cheerleader or mascot receiving 10 demerits will be dismissed from the team. Members must display appropriate behavior both in and out of school. Any violation of the following will result in the cheerleader's permanent removal from the squad:

- a. Use of tobacco, alcohol, or drugs;
- b. Suspension from school or DAEP placement;
- c. Excessive absences, tardiness, or disciplinary issues;
- d. Unexcused absences.
- e. Questionable behavior. Depending on the situation, specific punishment will be assessed at the time of the offense, and dismissal may result after consultation with the campus principal and Superintendent.

**\*\*IN THE EVENT THAT ANY PART OF THE CHEERLEADER CONSTITUTION CONFLICTS WITH UIL-GOVERNED RULES OR RISD SCHOOL BOARD POLICIES, UIL OR RISD BOARD POLICY RULES WILL PREVAIL.**

## FORFEITING THE SQUAD

**\*\*If a cheerleader/mascot decides to forfeit their position on the cheerleading squad any time after the first day of school, this makes him/her unable to participate in ANY cheerleading activities for the remainder of the school year. In addition, due to their decision, there will not be a refund of any expense.**

### Statement of Understanding

**I have read and understand the RJHS Cheerleading Constitution. I agree to abide by all rules and regulations by signing this constitution. I also understand that I am expected to always show positive leadership.**

**Candidate Signature \_\_\_\_\_ Date: \_\_\_\_\_**

**I have read and understand the RJHS Cheerleading Constitution. By signing this constitution, I understand my child and I must abide by all rules and regulations.**

**Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_**

Parent's Initials \_\_\_\_\_ Cheerleader's Initials \_\_\_\_\_ 9

**RHS Cheerleader/Mascot Pledge**

I have read and understand the rules and regulations I must abide by throughout the year to remain an RHS Cheerleader/Mascot. I understand that being an RHS cheerleader/mascot is a privilege, not a right. I understand that I must attend ALL cheer/mascot activities throughout the year.

I pledge my full loyalty, support, and cooperation to my team and Cheer Coach. I pledge to promote the spirit and good sportsmanship. I will support each and every team of RHS. I am aware of the time and full year of total dedication involved in taking on the position of an RHS cheerleader/mascot.

I solemnly pledge to be alcohol and drug-free, to strongly support my team and all RHS teams by constantly promoting good sportsmanship, and to be enthusiastic at all activities at all times. I pledge to be courteous and respectful, scholastically determined, and of the very highest character, fulfilling every rule and regulation of the RHS cheerleading program. I am willing to prove my capability for this honorable position so I am a credit to myself, to my school, and my community.

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

# **RAINS JH & HIGH SCHOOL**



## **WILDCAT CHEERLEADING (HS Edition)**

**2023-2024  
CONSTITUTION**

## PURPOSE

Being a part of the Rains ISD cheerleader/mascot program is an honor and special privilege. The purpose of the program is to create, promote and uphold good sportsmanship, good citizenship and wholesome enthusiastic school spirit in accordance with school rules. Cheerleaders/mascots are first and foremost representatives of their school and should exemplify both individual and group behavior suitable to their position and in accordance with the RISD Student Code of Conduct. Because of these responsibilities, members of the cheerleading squad will be expected to maintain a higher standard of behavior both on and off campus and maintain a higher standard in academic achievement than that of their peers. **Any speculation of misconduct or misbehavior will result in a meeting with the Cheer Coach and/or administration, and further action will be taken if necessary.**

## OBJECTIVE

Cheerleaders are expected to be physically and mentally skilled in learning and remembering cheers (Reference sources: National Cheerleading Association manual, American Cheerleading Association manual, Universal Cheerleading Association manual). They are also expected to be able to publicly demonstrate a skill level suitable for the team position and the timing necessary for group performance. Off the field, they are to enthusiastically support all athletic teams through advertisement, personal attitude and attendance at events chosen by the coach and/or principal.

## MEMBERSHIP

Cheerleaders must give freely of their time for any cheerleading activity throughout the year.

- This includes all fundraisers, summer practices, summer camp, pre-competition activities, etc.
- All conflicts with other school activities and other non-school activities must be discussed with the Cheer Coach in advance; for example cheerleaders involved in **all** other sports or those involved in theater, UIL, etc. must communicate practice and game schedules. Games take priority over practice when making decisions between the two activities. Scheduling translates from May to May.
- **Employment is absolutely not an excuse for missing any cheerleading activity and will result in demerits for missed practices, games, and other events that are mandatory. Work is also not an excuse to leave practice early or be late. This may be discussed on a case by case situation ONLY when a situation arises during an unexpected, last minute situation. ex: playoff games.**
- Cheerleaders must cooperate with the Cheer Coach, teachers, administrators, and fellow cheerleaders. Cheerleaders must promote and maintain good relationships with other school organizations and the student body. Problems and conflicts are to be discussed **within our organization between coaches and should not be discussed outside the organization. Especially on Social Media.**
- **SOCIAL MEDIA CLAUSE:**  
Any cheerleader/mascot in an extra- curricular organization or campus club (e.g. band/cheerleader/athlete/student council, etc.) representing themselves, or their organization, through electronic media (i.e. websites, personal home pages: Facebook, Instagram, SnapChat, Tik Tok, Twitter, blogs, text messages, chat rooms or similar websites/files accessible through a server or internet), or using electronic communication devices (i.e. camera phones, digital photos, electronic descriptions) in such a way to cause school officials to reasonably anticipate substantial disruptions of or material interference with the activities of the organization or school will be subject to the disciplinary actions determined by appropriate school officials and/or organization's Cheer Coaches, including probation or dismissal from the organization.
- Cheerleaders/Mascot must follow all UIL guidelines for eligibility and attendance requirements.
- The Varsity team will consist of **up to fourteen** members and **one** mascot.
- The Junior Varsity team will consist of **up to ten** members, and **one** mascot.

- The Junior High squad will consist of **up to twelve** members and **one** mascot. A Junior High cheerleader must be an incoming 7th or 8th grader.
- Cheerleaders and mascots must return school-purchased materials, uniforms, and equipment to the Cheer Coach on or before tryout day or the day of the Spring Athletic Banquet, whichever is sooner. These items must be returned in their entirety and in the same or in expected used condition. If **ANY** part of the uniform or equipment is missing, the cheerleader and parent is responsible for the cost to replace it. If a cheerleader or mascot is dismissed or quits, he/she must return the school-purchased materials, uniforms, and equipment to the Cheer Coach immediately upon leaving the squad. He/she must also submit, in writing, a dated letter to the Cheer Coach stating their decision to leave the squad. Also, if a cheerleader or mascot is dismissed or quits, he/she will not be invited or allowed to attend the Spring Athletic Banquet (as a cheerleader or mascot) or be recognized as a cheerleader or mascot. In addition, if a cheerleader is dismissed or quits prior to the end of the cheer season, they forfeit any monies already paid and will not receive any clothing not already purchased.
- Candidates **must disclose all medical conditions, medical concerns, allergies to medications, and any other allergies on their Application/Parent Permission Form.** Disclosure will not affect the candidate's opportunity to try out. The information will be held confidential and will be used for safety and preventative measures only.

### QUALIFICATIONS TO TRYOUT

A student is eligible to tryout for cheerleader if the following conditions are met:

- Must be enrolled in RISD before the tryout meeting is held
- Must be academically eligible, according to UIL policy, at the grade reporting period prior to elections
- Must be cleared from administration for attendance and discipline
- Parent/Guardian AND candidate must attend parent meeting or meet with sponsor during a scheduled meeting before tryouts
- Candidate must attend three out of four pre-tryout training sessions
- Candidate must attend school the day of tryouts
- Candidate is in good standing with the RISD Cheer Constitution
- Returning candidates must have successfully completed the cheer season in the prior school year. The candidate did not quit the cheer squad (excluding documented medical or family emergencies) and/or the candidate was not removed from the team in the prior school year due to disciplinary issues. Cheerleaders who have quit without cause, or have been removed, will be required to sit out for one full cheer season.
- All prior fees are paid and up to date

### TRYOUT GUIDELINES

All required paperwork must be turned in ON TIME as stated at the parent meeting.

- Any candidate competing for **captain or co-captain** must have the required forms on file in order to run.
- Candidates and parents must sign a form stating that they understand and will comply with all the information in the packet before the student is allowed to participate in the tryout process.
- Candidates must wear solid white t-shirts (best with no logo), blue or black shorts (with only a school accent color white, black or gray), and solid white socks for tryouts. T-shirts cannot be transparent and a white undershirt or white sports bra is preferred. Hair must be pulled back neatly and securely with a blue, white or black ribbon or bow. In fairness to all, former and current cheerleaders may not wear any cheerleading bows or cheerleading shoes used by your prior squads or any other squad.

## Procedure for Tryouts

Candidates for cheerleader will participate in a 4 day tryout clinic. (2 days will be mandatory with the 3rd & 4th day being optional) During these 4 days, the candidates will learn all necessary material for the tryout process.

Friday - Formal evaluation with judges.

- Each candidate will run through the following rotation
  1. Cheer/Chant
  2. Jumps/tumbling
  3. Dance

On tryout day, each candidate must go before a panel of judges (UCA/NCA) to perform a cheer, chant and dance in small groups and spirit jumps and tumbling individually. Candidates must have all necessary performance skills to be an active and motivated cheerleader. The final tryout score will be a combination of the 3 judge's- skills - scores for a total of **105 possible points**.

- Candidates for mascots must perform before the same panel of judges as the cheerleaders and perform a skit that is spirited, G-rated, and no longer than 3 minutes. The performance will be a pantomime performed in the Wildcat suit and should incorporate the mascot's rule of getting the crowd involved and raising school spirit. Props may be used to enhance the routine, but they should not take away from the routine. Music will be allowed, but must be approved in advance by the Cheer Coach. The skit must be reviewed and approved by the Cheer Coach. Review of music and skit must be made with Cheer Coach **on or before the Thursday of the cheer clinic (before tryouts)**. This allows time for any changes that must be corrected. Candidates must have all necessary performance skills to be an active mascot. The final tryout score will be a combination of the judge's – skills – scores for a total of **105 possible points**. Candidates **MUST** meet the combined minimum score of 70 for Varsity and 55 for JV.
- Any candidate (up to 14) with a minimum combined judge's score of at least 75 **OR** the ten candidates with the highest total combined scores from the judges who are eligible for the Varsity squad will become the R.H.S. Varsity Cheerleaders. There will be no more than 14 members on Varsity. In case of a tie, candidates will go back before the judges. If there is a low scoring curve, the coach and monitoring administrator will review the natural break of higher and lower scores to settle Varsity/JV level discrepancy. The next 8-10 scores that are eligible for Junior Varsity squad will become the R.H.S. Junior Varsity Cheerleaders. The required minimum score for the Junior Varsity squad must be a combined judge's score of 55.
- **Candidates who are selected as a cheerleader will be required to attend a camp during the summer.** Failing to attend every day of camp will result in **immediate removal from the squad**. Exceptions will be considered on a case-by-case basis and will not be approved unless **extremely important outstanding circumstances that cannot be controlled by the applicant are in question**. Approval must be sought from Cheer Coach and campus principal **prior** to try-outs.

*TRYOUTS WILL BE CLOSED TO EVERYONE EXCEPT PRINCIPALS, TABULATORS AND COACHES. THERE WILL BE NO STUDENTS INVOLVED IN THE COLLECTION OR TABULATION OF SCORES. ANY DEVIATION BY THE CANDIDATES FROM THE TRYOUT REQUIREMENTS MAY RESULT IN THE DISQUALIFICATION OF THE CANDIDATE.*

## ATTENDANCE

All cheerleaders must follow attendance guidelines at all times.

- Must attend camp
- Must attend all scheduled/mandatory practices
- Must ride to and from all cheer functions with the squad/coach (exceptions to this rule)

will be made on an individual basis if the cheerleader or mascot asks prior to the event and is signed out **by a parent or legal guardian with prior written approval.**)

- Must maintain attendance requirements as set forth by RISD student handbook policies
- Must attend at least two and one half classes on game day. If NOT, the cheerleader may NOT perform that evening. (exception...missing class due to a school related absence).
- Cheerleader/Volleyball and Cheerleader/Softball players that have a volleyball/softball game on the same night as a football/basketball game are still required to cheer at all football/basketball games. **Volleyball/Softball players** must leave their game as soon as it is over and attend the football/basketball game. Cheerleader(s) and/or parents must contact the coach as soon as the volleyball game is finished. Scenarios in which the distance is too great to travel safely and timely, special consideration will be given to dual-sport athletes. **Not arriving in a timely manner will result in one or more demerits; this applies to any other same day conflicting extra-curricular activities.**

## FINANCES

Figures are based on the previous cheerleading season and are approximate and subject to change based on budget and/or fundraising. All financial obligations are under the supervision of the head cheer coach. Policies and expectations shall be made known at the Mandatory Tryout Meeting. Failure to make timely payments may result in probationary status or suspension and could lead to dismissal.

- Uniforms
  - Rains Independent School District Cheerleading Budget provides Varsity with one basic uniform year. Uniforms are property of Rains I.S.D. and must be returned in condition received. Cheerleaders are responsible for buying socks, tights, hair bows, briefs, shoes, emblems, wind suits, game-day shirts, camp clothes, etc.
- Dismissal/Resignation/Graduation
  - Any cheerleader dismissed from a squad will not receive a refund on any expense—no matter when they are dismissed and/or quit.
  - All uniforms and equipment belonging to RISD must be returned before graduation.

## CHEERLEADING ACTIVITIES

All cheerleaders will perform at all pep rallies, games, and other assigned activities

- Varsity Cheerleaders will perform at all Varsity football games; Junior Varsity will cheer for 9<sup>th</sup>/JV games. Junior Varsity will have the option to cheer with Varsity 3<sup>rd</sup> Quarter of Homecoming.
- If Varsity football becomes involved in playoff activities, then the Varsity and Junior Varsity will get to perform 3<sup>rd</sup> Quarter at the playoff games. Otherwise, Junior Varsity will cheer for Junior Varsity and Varsity will cheer for Varsity.
- Varsity Cheerleaders will also perform at all district basketball games. Junior Varsity Cheerleaders will be required to perform at all district boys and/or girls basketball home games. Only cheerleaders that play Varsity basketball are excused from the first quarter of cheering for boys basketball.
- Varsity also cheers for any playoff basketball games no matter where the game is held.
- Varsity will cheer at ALL Volleyball playoff games.

## LETTERING & JACKET POLICIES

To receive a Varsity letter, a cheerleader must serve as a Varsity cheerleader for one year. To receive a letterman's jacket, a cheerleader must serve 2 years on the cheerleading squad. One of those years must be as a Varsity Cheerleader. If a Varsity Cheerleader letters, then s/he will receive an honors cord for graduation upon completion of their Senior cheer season. If a

cheerleader is removed from the squad or quits the squad before graduation, s/he forfeits the right to wear the cord.

### CHEER COACH AUTHORITY

Cheerleaders must attend all activities scheduled by the Cheer Coach.

- The Cheer Coach must approve all activities, projects, trips, expenditures, and fundraisers concerning the cheerleading organization.
- Cheerleading uniforms and accessories will be worn only when indicated by the Cheer Coach.
- **Cheerleaders will be dressed consistently in uniforms, leggings, accessories, etc. in all public appearances. We want to present an image as “one” at all times.**
- **The interpretations of all rules are the sole right of the school district. It has the right to add or change those things it feels must be changed for the benefit of the organization.**
- Cheerleaders and parents must have respect for the coaches' dedication to the Rains High School Cheer Program; any concerns or questions will be discussed over a scheduled meeting during the coach's conference period or immediately after school.

### HEAD CHEERLEADERS

*It is an Honor to be selected RHS Varsity or JV Cheer captain or co-captain as well as a huge responsibility. These individuals should be an example for the rest of the squad. The captain/s is expected to support in word and in action all guidelines set forth in this constitution along with the rules of RISD.*

1. A candidate wishing to try out for Varsity captain/s must be a returning varsity cheerleader that has a minimum of one year of Rains Varsity cheer experience and at least two years of high school cheer experience. Also, these candidates **MAY NOT** play another *fall* sport (i.e.: Volleyball or Cross Country).
2. A member wishing to try out for Varsity Co-Captain does not have to be a previous Varsity cheerleader, however, he/she does have to have at least one year of high school cheer experience and **CAN** play another fall sport.
3. Each squad will select a Head Cheerleader(s) according to the following:  
\*Interview 20%, Grades 10%, Score 10%, 3 current Teacher evaluations (cannot be from current cheer coach) 20%, Binder 40% = **TOTAL 100%** and final approval of the Cheer Coach. Those competing for Head Cheerleader must have submitted the required forms to the Cheer Coach on the given date.
4. The Head Cheerleader is in charge should the Cheer Coach not be available.
5. The Head Cheerleader is in a very responsible position. The Cheer Coach and fellow squad members look to him/her for leadership, dedication, enthusiasm and the ability to work with others “to get the job done.” The Head Cheerleader also has the authority to recommend (to the Cheer Coach) that a demerit be issued to his/her squad members. This can be done by the Head Cheerleader when he/she has told his/her squad members something to do and it was not done either by an individual or as a whole squad. The Cheer Coach will be notified of what the cheerleaders or cheerleader is supposed to do and when this is not accomplished the Cheer Coach will listen to the Head Cheerleader's recommendation and make the Final decision.

### MERITS

Merits are given for conduct above and beyond the expectations of a cheerleader. Demerits earned in *Section P* can be canceled out by acquiring 3 merits for every 1 demerit. Merits cannot cancel demerits earned for Misconduct.

#### MERIT COUNT SYSTEM - MERITS BEHAVIOR

- 5 'A' Honor roll for nine weeks
- 3 'A/B' Honor roll for nine weeks
- 3 Perfect attendance at school for nine weeks (all day, each class)
- 2 Perfect attendance at practices and performances each nine weeks
- 1-5 Assigned by coach for any behavior above and beyond expectations and volunteering with a school or community function
- 1-5 Assigned by coach for an exceptional behavior observed by another teacher and reported to cheer staff

#### DEMERIT CYCLE

The demerit cycle is: **From Election Day to the next Election Day.**

- One or more demerits will be assigned by the coach as s/he deems appropriate
- A cheerleader who has accumulated 5 demerits will lose performance privileges.
- A cheerleader who has accumulated 10 demerits will be benched from all activities for one week. A benched cheerleader will attend the pep rally and game in full uniform and sit in an area designated by the Cheer Coach.
- A cheerleader who has accumulated 15 demerits will be suspended from the squad for 3 weeks.
- A cheerleader who has accumulated 20 or more demerits will be dismissed from the squad.
- A cheerleader will receive demerits when he/she fails to satisfactorily complete his/her responsibilities.

#### GENERAL DEMERITS - SQUAD RELATIONS & CHARACTER

- Infraction of any accepted school policy.
- Showing disrespect to Cheer Coach, fellow cheerleaders, teachers, or administration/causing unnecessary drama
- Arguing with the coach and other cheerleaders/mascots.
- Negative and uncooperative attitude
- Failure to comply with squad regulations
- Lying to Cheer Coach- DISHONESTY
- Any conduct unbecoming to an R.H.S. cheerleader. Rains High School cheerleaders, mascots and managers are official ambassadors of Rains Independent School District and will be expected to behave in a manner exemplary of good moral and social conduct at all times: **BOTH ON AND OFF THE CAMPUS!**

#### CHEERLEADER/MASCOT WILL RECEIVE ONE DEMERIT FOR:

1. Failing to satisfactorily complete an assigned responsibility; specific to doing what the coach says with urgency. (This also means that the Cheer Coach will not stay after you to do something. A designated day and time for something to be done will be assigned and it is your responsibility to the Cheer Coach, not vice versa).
2. Failing to be on time as determined by Cheer Coach (includes practice, pep rallies, games, special events, any cheerleading functions). \* Each hour of practice or cheer activity missed without Cheer Coach prior approval. Preferably 24 hours advance notice.
3. **Failing to carry out their "share" of the burdens (cleaning up supplies, painting signs, decorating gym, decorating halls, decorating lockers, carrying run-throughs, pom-poms, megaphones to and from the field on game nights, and carrying material for pep rally).**
4. Failing to promote any money making projects the squad decides upon. This means that

there will be a requirement set for each cheerleader. The cheerleader must meet his/her requirement and certainly may exceed that requirement if he/she so chooses.

5. Failing to learn cheers, chants, stunts, or pyramids, thus causing embarrassment to those members of the squad who have worked hard. Cheerleaders will not be permitted from keeping the squad from performing a cheer, chant, or dance routine just because they have not learned it. Every time a cheerleader does not know something that has been previously taught, he/she will receive a demerit from the head cheerleader or Cheer Coach.
6. Failing to work with fellow cheerleaders, Cheer Coach, other teachers, and administrators in a cooperative manner.
7. Failing to wear a uniform or any part of it or accessories to the uniform.
8. Failing to perform at your maximum, failing to stay peppy, enthusiastic, and active during the entire game. "Active" means cheering, chanting, jumping and stunting. Cheerleaders and mascots will not stand idle, congregate to talk, or practice a cheer while cheering in front of a crowd. If you are ill, do not cheer
9. Failing to seek Cheer Coach approval and/or notify the Cheer Coach before being absent for any cheerleading activity (including practice).
10. Failing to follow instructions for reporting grades. Each nine weeks the cheerleader must give a copy of his/her report card to the Cheer Coach before the Friday after report cards are issued.
11. Un-sportsman-like conduct or lack of upstanding character. (This includes the use of foul language in whatever context)
12. Arguing about receiving demerits.
13. Failing to notify the Cheer Coach before leaving the gym or football field; going to a vehicle, parking lot, or rest room without permission as this is a safety issue.
14. Offenses committed while outside of school, even not in uniform may result in demerits (or removal from squad). Number of demerits or dismissal from the squad will be determined at time of offense, depending upon the severity of the offense. This refers to inappropriate behavior by a cheerleader, as determined by a committee made up of administration staff, the cheerleader Cheer Coach, the parent(s)/guardian(s), and the student and is subject to appeal.
15. Failure of parent compliance with constitutional rules that their son/daughter is accountable for and any blatant disrespect/confrontation with or public altercation with a coach/Cheer Coach.
16. **Violation of any requirements mentioned in the constitution may result in demerits. For all rules and regulations, Cheerleaders (including alternates) and mascots are equally held to the same standards. For purposes of this constitution, all rules and regulations that pertain to cheerleaders, also pertain to mascots.**
17. **These are general rules and guidelines for all Rains High School Cheerleaders. Failure to comply may, at times, require judgment calls to be made. These decisions will be left up to the individual Cheer Coach for each squad. The Cheer Coach reserves the right to upgrade any penalty (immediate benching, office referral) depending on the severity of the situation.**

### **CHEERLEADERS/MASCOT will receive appropriate punishment**

(for example; running, sit-ups, push-ups and additional skills practice)

#### **for the following:**

- Wearing colored nail polish while in uniform (unless school colors are worn by the whole squad). **(DO NOT HAVE FAKE FINGERNAILS PUT ON DURING THE CHEER SEASON**-unless permission given by the Cheer Coach/es for a special occasion. They could result in eye injury or other injury or a fingernail being torn off).
- Failing to have hair back securely (unless decided otherwise by the Cheer Coach for the entire squad), including bangs longer than the eyebrows and makeup neat and attractive

for any cheerleading activity. Hair bows are permitted as long as they are blue and/or white. (If the squad buys hair bows to match, they will be expected to wear them. They will be considered a part of the uniform. Cheerleaders and mascots will not wear jewelry of any kind to any event. This includes earrings (of any kind), necklaces, watches, belly rings, and any other body piercing jewelry. Hair must be tied back and no jewelry rules apply to all cheerleading practices, games, and camps. Wearing jewelry poses a safety concern.

- **Failing to return from half-time break before the start of the third quarter.** This means be on the football field/basketball court before play begins. Boys who play on the football team will leave at half time of the game prior to their game to get ready to play football.
- Failing to pay attention to what your squad or team is doing. Talking to fans across the fence at football games or in the stands at basketball games is not allowed. **Standing together and visiting during a game is not allowed.** Stand apart and cheer for your team at all times unless a player is hurt, at this time you drop to one knee.
- Failing to cooperate with the Head Cheerleader and other members of the squad.
- Talking during instruction being given by the Cheer Coach or head cheerleader.
- Chewing gum while at a cheerleading event. (If the Cheer Coach has to tell you to spit out your gum, then you will receive a demerit).
- Wasting time at practice instead of practicing.
- Any additional action that coaches feel warrants punishment

**A Cheerleader/Mascot will receive MORE THAN ONE DEMERIT for:**

<u>DEMERITS</u>	<u>OFFENSE</u>
20	*Smoking, drinking, taking illegal drugs, attending parties where alcohol and drugs are present at any time during your contract year of being an RHS cheerleader/mascot.
	<b><u>AUTOMATIC DISMISSAL.</u></b>
7	*Being assigned to In School Suspension (ISS) for a disciplinary issue such as misbehavior in class, etc. (demerits will be assigned on a case by case situation if more than one day in a row)
3	Receiving any disciplinary referral including swats, after school detention, or Saturday school.
3	3 demerits will be given to a cheerleader on <b>the first day</b> they are assigned to ISS for tardies. If they are assigned another day of ISS for tardies, they will receive an additional <b>6 demerits</b> and each additional day after.
5	*Wearing a R.H.S. uniform without Cheer Coaches approval. This includes windsuits, shoes, and accessories.
5	*Missing a game, pep rally, camp day, cheer activity without notifying Cheer Coach or not suiting up for such events.
5	*Either on or off the field, cheerleaders and mascots shall <b>not</b> show <b>any</b> type of public display of affection. Please refer to the <i>Student Code of Conduct</i> for definition of Public Display of Affection. This includes hugging, embracing, kissing, or close body contact, etc. after a ball game. <b>EVEN when taking/posting pictures.</b>
5	*Truancy
7	*Forged note
6	*Cheating in any class on any assignment or on any forms.
5	*Attending a required game not in uniform (possible probation).
20	*Being assigned to the Alternative Education Program (DAEP) or being expelled <b><u>AUTOMATIC DISMISSAL.</u></b>

**(Note: 20 demerits result in automatic dismissal from the cheerleading squad).**

- This guide to our discipline system is not meant to be inclusive of every, or exclusive of any situation.
- The guide may be adapted during the year by the coaches as needed.
- Any serious offenses, whether specifically addressed in the Cheer Constitution or not, may result in the student being placed directly on probation/suspension or immediately removed from the squad.
- There is no legal entitlement to being a cheerleader.

### **DISMISSAL FROM SQUAD**

Any cheerleader or mascot receiving 20 demerits will be dismissed from the team. Members must display appropriate behavior both in and out of school. Any violation of the following will result in the cheerleaders immediate removal from the squad for the remainder of the current season / school year and may impact their ability to try out for cheer in the following season / school year:

- a. Use of tobacco, alcohol, or drugs;
- b. Suspension from school or DAEP placement;
- c. Excessive absences, tardiness, or disciplinary issues;
- d. Unexcused absences.
- e. Questionable behavior. Depending on the situation, specific punishment will be assessed at the time of the offense and dismissal may result after consultation with campus principal and Superintendent.

**\*\*IN THE EVENT THAT ANY PART OF THE CHEERLEADER CONSTITUTION CONFLICTS WITH UIL GOVERNED RULES OR RISD SCHOOL BOARD POLICIES, UIL OR RISD BOARD POLICY RULES WILL PREVAIL.**

## FORFEITING THE SQUAD

**\*\*If a cheerleader/mascot decides to forfeit their position on the cheerleading squad any time after the first day of school, this makes him/her unable to participate in ANY cheerleading activities for the remainder of the school year. In addition, due to their decision, there will not be a refund of any expense.**

### Statement of Understanding

**I have read and understand the RHS Cheerleading Constitution. By signing this constitution, I agree to abide by all rules and regulations. I also understand that I am expected to show positive leadership at all times.**

**Candidate Signature \_\_\_\_\_ Date: \_\_\_\_\_**

**I have read and understand the RHS Cheerleading Constitution. By signing this constitution, I understand my child must abide by all rules and regulations.**

**Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_**

### RHS Cheerleader/Mascot Pledge

I have read and understand the rules and regulations in which I must abide throughout the entire year in order to remain a RHS Cheerleader/Mascot. I understand that being a RHS cheerleader/mascot is a privilege and not a right. I understand that I am required to attend ALL cheer/mascot activities throughout the year.

I pledge my full loyalty, support and cooperation to my team and Cheer Coach. I pledge to promote spirit and good sportsmanship. I will support each and every team of RHS.

I am aware of the time and full year of total dedication involved in taking on the position of a RHS cheerleader/mascot.

I solemnly pledge to be alcohol and drug free, to strongly support my team and all RHS teams by constantly promoting good sportsmanship, and to be enthusiastic at all activities at all times.

I pledge to be courteous and respectful, to be scholastically determined, and to be of the very highest character, thereby fulfilling every rule and regulation of the RHS cheerleading program.

I am willing to prove my capability for this honorable position, so I am a credit to myself, to my school, and to my community.

**Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_**

# WAG Report FY 2022-23

	ADA	WADA	
<b>Budget Revenue 8/22</b>	1613	2332	\$ 19,263,655
Current estimated ADA variance	-7		
WADA Variance from budget		-10.12	\$ (65,791)
Property Value Study			\$ (800,000)
ESSR reserves			\$ 500,000
			\$ -
<b>Projected Revenue</b>			<b>\$ 18,897,864</b>
<hr style="border-top: 1px dashed black;"/>			
<b>Budget Expenditures adopted 8/22</b>			\$ 19,217,699
<i>To date adjustments</i>			
Turf			\$ 200,000
Security upgrades			\$ 50,000
			\$ -
			\$ -
			\$ -
			\$ -
To date adjustments			\$ 250,000
<b>Projected Expenditures</b>			<b>\$ 19,467,699</b>
<hr style="border-top: 1px dashed black;"/>			
<b>Fund Balance</b>			
<b>August 31, 2021 Fund Balance per Audit</b>			\$ 4,231,456
			\$ -
<b>August 31, 2022 Fund Bal after Commitments</b>			<b>\$ 4,231,456</b>
			\$ -
			\$ -
<b>Projected change in Fund Balance</b>			<b>\$ (569,835)</b>
<b>Projected Fund Balance as of 8-31-2023</b>			<b>\$ 3,661,621</b>
State Minimum Recommended			\$ 3,057,276
State Recommended			\$ 4,585,914

2/27/2023 These numbers assume 100% of the budget is spent and all budget assumptions are 100% accurate. It does not include accruals or any state adjustments from prior years and should not be compared to year end Audit numbers.

THE STATE OF TEXAS

COUNTY OF RAINS

CONTRACT FOR ELECTION SERVICES BETWEEN THE RAINS COUNTY ELECTIONS ADMINISTRATOR'S OFFICE AND RAINS INDEPENDENT SCHOOL DISTRICT.

THIS CONTRACT made by and between Rains County, Texas, acting by and through Lisa Kneifl, Rains County Elections Administrator, and **RAINS INDEPENDENT SCHOOL DISTRICT**, a governmental entity organized under the laws of the State of Texas, hereinafter referred to as the "Entity" and by the authority of Section 31.092(a) of the Texas Election Code for the conduct and supervision of the Entity's May 6, 2023, Election.

RECITALS

**The Entity is holding a General Election for the purpose of electing a Board of Trustees for Places 4, 5, 6 and 7, expiring term (at the expense of the Entity) on May 6, 2023.**

The County owns a direct recording electronic voting system which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and the Entity desires to use the County's electronic voting system in its election and to compensate the County for such use.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

## **I. ADMINISTRATION**

The Rains County Elections Administrator shall assist, coordinate, supervise, and handle all aspects of administering the election as provided in this Contract in a manner consistent with all relevant law, codes, rules and regulations, including, without limitations, those functions set forth in Exhibit A1. The Entity agrees to pay Rains County Elections Administrator for voting equipment, supplies, services and administrative costs as provided in this Contract. The Rains County Elections Administrator shall serve as administrator for the election; however, the Entity shall remain responsible for the lawful

conduct of its election including, without limitation, those functions reserved to the Entity and set forth in Exhibit A2 and any functions that cannot be lawfully delegated to the Rains County Elections Administrator. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Entity; however, it shall be the responsibility of the Entity to obtain whatever legal opinions it deems necessary, from the Entity's chosen legal counsel and at the Entity's sole costs and expense. The Rains County Elections Administrator will not provide legal advice to the Entity.

## **II. LEGAL DOCUMENTS**

The Entity shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or its governing bodies.

Preparation of the necessary bilingual materials for notices and the language of the official ballot shall also be the Responsibility of the Entity. The Entity shall provide a copy of its election order and notice to the Rains County Elections Administrator not later than sixty (60) days before the election, as provided for by Section 4.008 of the Texas Election Code.

## **III. VOTING LOCATIONS**

It is agreed that Election Day voting shall be held at the locations shown in the Election Order and Notice duly adopted by Rains County. In the event that any of these voting locations are not available, the Elections Administrator will arrange for use of an alternate locations.

This Contract shall be deemed an agreement for a joint election with other governmental units in Rains County holding an election on the same day in all of part of the same territory and whose governing bodies has authorized said joint election by order, resolution or other official action.

## **IV. ELECTION JUDGES, CLERKS AND OTHER ELECTION PERSONNEL**

Rains County shall be responsible for selection of the presiding election judges and alternate election judges for the Entity's election. The Elections Administrator shall provide to Early Voting Workers, Presiding Judges, Alternate Election Judges and Election Clerks as required by law.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election voting equipment and supplies. Each presiding election judge will be sent a letter (not later than the 15<sup>th</sup> day before election day, as required by Section 4.007 of the Texas Election Code) by Elections Administrator's office notifying him of his appointment, the time and location of distribution of election supplies, and the number of election clerks that the presiding judge may appoint, including the required number of bilingual clerks.

Each Presiding Election Judge and Election Clerk will receive \$10.00 per hour if they attend the election school. Each Presiding Election Judge and Election Clerk will receive \$8.00 per hour if they do not attend the election school. The Presiding Election Judge or Election Clerk will receive an additional \$15.00 as flat-rate compensation for the pickup and return of election equipment, supplies, and election results to the Rains County Elections Administrator Office after the polls close.

It is agreed by the Entity that at all times and for all purposes hereunder, all election judges, clerks, and all other employees involved in this election are independent contractors and are not employees or agents of Rains County or the Entity. No statement contained in this Contract shall be construed so as to find any judge, clerk, or any other election personnel as an employee or agent of the County or the Entity, and all election personnel shall be entitled to none of the rights, privileges, or benefits of County employees or Entity employees except as otherwise may be stated herein, nor shall any election personnel hold himself out as an employee or agent of the County or the Entity, unless considered a County or Entity employee as determined by the policies of Rains County or the Entity.

## **V. SUPPLIES AND PRINTING**

The Elections Administrator shall arrange for the use of the direct recording electronic voting machines and supporting supplies and equipment and all other election supplies and related printing through Hart Intercivic, including but not limited to, official ballots, sample ballots through Hart Intercivic, ballot

boxes, voter registration lists, and all forms, signs, maps and other materials used by the election workers at the Early Voting and Election Day voting locations.

The Entity shall furnish to the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the names or proposition(s) are to appear on the official ballot (including bilingual titles and text). This list shall be delivered to the Elections Administrator as soon as possible after the Entity has determined ballot positions. The Entity shall furnish the language of the special local option election if any. The Entity will have performed all rules and regulations required for the local option election. The Entity shall be responsible for proofreading and approving the official ballot before print (by Hart Intercivic) as well as approving the ballot screen prompts and audio recordings for the Direct Recording Electronic voting devised in both English and Spanish. The Entity will be required to pay for their cost of programming and printing of the ballots that includes **RAINS INDEPENDENT SCHOOL DISTRICT**. See cost estimates.

## **VI. EARLY VOTING**

The Entity agrees that the Elections Administrator shall serve as the Early Voting Clerk in accordance with Section 31.097 of the Texas Election Code and agrees to designate the Elections Administrator Office as the main Early Voting polling location. The Entity also agrees that the Elections Administrator's permanent county employees during regular office hours, shall serve as deputy early voting clerks, without additional compensation; and that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary.

It is agreed that Early Voting by personal appearance will be held at the locations, times and days as determined by the Elections Administrator. In the event that any of these voting locations are not available, the Elections Administrator will arrange for use of an alternate location.

As the Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Request for early voting ballots by mail received by the Entity shall be forwarded immediately to the Elections Administrator for processing. Persons voting by mail will send their marked ballots to the Elections Administrator's Office.

The Elections Administrator will be responsible for payment to all parties who have provided services, supplies and voting locations for the election. A contracting Entity shall not be liable to any third party by default of the Elections Administrator's Office in connection with holding the election, including failure by Rains County or the Elections Administrator's Office to pay for services, supplies and voting location for this election.

## **VII. EARLY VOTING BALLOT BOARD**

An Early Voting Ballot Board shall be created to process early voting results from the Entity's election. The Commissioners Court shall appoint the Presiding Judge of the Early Voting Ballot Board. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the Early Voting Ballot Board members to efficiently process the early voting ballots.

## **VIII. PROCESSING ELECTION NIGHT RETURNS**

The ELECTIONS ADMINISTRATOR shall be responsible for processing and tabulating the voted ballots in accordance with the provisions of the Texas Election Code and of this Contract.

Please refer to the Election Night Procedures Manual for detail information on concerning processing the election results.

The Elections Administrator's office shall deliver timely cumulative reports of the election results as precincts report the central counting station and are tabulated. The Elections Administrator's Office shall be responsible for providing cumulative totals and precinct returns from the election to the Entity, to the candidates, press, or general public, by distribution of hard copies at Elections Administrator's Office or electronic transmittals by facsimile or email (when so requested in writing).

The Elections Administrator's Office will prepare the unofficial canvass reports after all ballots have been counted and will deliver a copy of the unofficial canvass to the Entity as soon as possible after all returns have been tabulated, but in on event later than 5:00 p.m. of the seventh (7<sup>th</sup>) day following the election date. The Entity shall be responsible for the official canvass of its election.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a Waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to the Entity and the Secretary of State's Office.

## **IX. ELECTION EXPENSE AND ALLOCATION OF COSTS**

The Entity agrees to reimburse Rains County for the actual costs of administering its election including, but not limited to the actual costs of supplies, printing programming, personnel and polling place rental fees. The Entity agrees to reimburse Rains County for overtime wages and benefits paid to the permanent employees of the Elections Administrator's Office for Contractual duties performed outside the normal business hours of Rains County in accordance with Section 31.100(e) of the Texas Election Code. The Entity further agrees to pay Rains County an administrative fee equal to ten percent (10%) of its total billable cost in accordance with Section 31.100(d) of the Texas Election Code. The fee may not be less than \$75.00. Please see Estimate Cost for details.

## **X. TERMINATION**

The Elections Administrator's Office and each contracting Entity each have the right to terminate this agreement at any time upon written notice to the other party with payment of all outstanding bills for election services incurred prior to the date of the notice. In no case will a contract be terminated less than forty-five (45) days prior to an election.

## **XI. WITHDRAWAL FROM THE CONTRACT DUE TO CANCELLATION OF ELECTION**

The Entity may withdraw from this Contract should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code.

## **XII. RECORDS OF THE ELECTION**

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the election as authorized by Section 31.096 of the Texas Election Code.

Access to the election records shall be available to the Entity as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator, who shall ensure that the records are maintained in an orderly manner to that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. **It is the responsibility of the Entity to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the Entity.**

### **XIII. SPECIAL ELECTIONS**

The Entity understands and agrees that the costs estimates provided within this contract are for the Entity's general election and that any special election(s) called may increase the costs of the election.

### **XIV. RECOUNTS**

A recount may be obtained as provided by Title 13 of the Texas Election Code. The Entity agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and the official of the Entity performing the duties of a secretary under the Texas Election Code, or its lawful designee, shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to the Entity as necessary to conduct a proper recount.

### **XV. COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

The Elections Administrator will secure adequate polling places, rent free if available; however, it is the responsibility of the Entity to ensure that the polling places comply with current accessibility standards as set forth in the Americans with Disabilities Act and any state or local laws or ordinances. Accessibility

compliance shall be at the Entity's expense. In the event that compliance cannot be achieved, the Entity agrees to indemnify the Elections Administrator and Rains County, Texas from any resulting liability, whether civil or criminal.

## **XVI. MISCELLANEOUS PROVISIONS**

(37030) It is understood that to the extent space is available, that other political subdivision may wish to participate in the use of the County's election equipment, and it is agreed that the Elections Administrator may contract with such other political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.

(37031) The Elections Administrator shall file copies of this document with the Rains County Treasurer and the Rains County Auditor in accordance with Section 31.099 of the Texas Election Code.

(37032) In the event that legal action is filed challenging the Entity's election, each party hereto shall defend its own action, officials and employees. If it is determined that the actions of the Entity resulted in legal action against Rains County or the Rains County Elections Administrator or any additional election personnel, then the Entity shall provide, at its own expense, legal representation for the County, the Elections Administrator, and additional election personnel as necessary save and except in any instance whereby an unlawful or otherwise improper act of omission of the County, the Elections Administrator or another Entity participating in the election has precipitated such legal action.

(37033) The County and the Entity agree that under the Constitution and laws of the State of Texas, neither the County nor the Entity can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all referenced of any kind, if any to indemnifying or holding or saving harmless for any reason are hereby deleted.

(37034) This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Rains County, Texas.

(37035) In the event one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any

respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

(37036) All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

(37037) The waiver by any party of a breach of any provision of this Contract shall not operate as or be construed as a waiver of any subsequent breach.

(37038) Any Amendment of this Contract shall be of no effect unless in writing and signed by all parties hereto.

## **XVII. COST ESTIMATES AND DEPOSIT OF FUNDS**

The estimated cost for such services will be computed by the Elections Administrator and delivered to each contracting Entity within sixty (60) days prior to the election. After the date of the election and completion of all duties required by the Elections Administrator, the Elections Administrator shall then compute the final statement for all service rendered, together with administrative fees and bill each contracting Entity, as applicable, such sum. Each contracting Entity shall be responsible for paying this amount within thirty (30) days from the date of billing. **It is understood by the Entity that the actual expenses for this election may exceed the estimate. It is further understood by the Entity that this estimate is based on a calculated prorated percentage based on number of RAINS INDEPENDENT SCHOOL DISTRICT'S eligible voters. The percentage will be calculated when the List of Official Voter Registration for Early Voting is created. (See estimated cost.) It is understood that this prorated percentage is being used for this election only.** In the event that the Entity disputes any portion of the charges, fees or costs payable under this Contract, the Entity agrees to promptly pay the undisputed amounts when due.

**XVIII. MODIFICATION OF ESTIMATED COSTS FOR ELECTION**

The Estimated Costs of Election attached to this agreement may be modified once a year, upon agreement of both the Elections Administrator Office and each contracting Entity. Signatures of the Elections Administrator and the Entity Official on the modified costs shall evidence such modification.

XIX. Each contracting Entity agrees to joint hold an election, if necessary, with another contracting Entity such as City, School, Hospital, etc.

XX. Each person signing below acknowledges their signature as acting on behalf of the Entity they represent.

XXI. If a contracting Entity certifies their election in accordance with §2.051, 2.052, and 2.053 of the Texas Election Code, they may withdraw from this contract by informing the Elections Office in writing.

IN WITNESS WHEREOF, the parties hereto have made and entered into this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
**LISA KNEIFL**

\_\_\_\_\_  
**RAINS INDEPENDENT  
SCHOOL DISTRICT**

Rains County Elections Administrator

\_\_\_\_\_  
Official Title

Date \_\_\_\_\_

Date \_\_\_\_\_

## Exhibit A1

### Functions Delegated to the Rains County Elections Administrator

1. Arrange for the notification, including writs of Election, training and compensation for presiding judges and alternate judges.
2. Provide training for all election workers and personnel.
3. Provide training materials for each election worker.
4. The Elections Administrator will be responsible for notifying each election judge and alternate judge of his or her appointment and for determining the number of clerks of other election workers authorized to work at each voting location.
5. Arrange for the use and compensation of polling locations.
6. Pay costs of election judges and clerks: Each election judge and clerk will receive \$10.00 per hour if they have attended election school and \$8.00 per hour if they have not attended election school. The election judge or his designated clerk will receive an additional \$15.00 for delivering election returns and supplies to the Elections Administrator's Office after the polls close. (See Estimate Costs for Election).
7. Procure, prepare and distribute ballots. The **RAINS INDEPENDENT SCHOOL DISTRICT** will proof their ballot. (See attached Estimated Costs for Election – Entity will pay the cost of their ballots).
8. Procure, prepare and distribute election judge kits. (See attached Estimated Costs for Election).
9. Prepare the list of registered voters to be used in conducting the election at no cost.
10. Conduct the testing of the electronic tabulation equipment, if this equipment will be used.

11. Supervise the handling and disposition of election returns, voted ballots, and tabulate unofficial returns and assist in preparing the tabulation for the official canvass. (See attached Estimate Costs for Election).

12. Provide at no costs for the storage of election records as provided by law.

13. Provide at no costs, copies of all invoices received by the Elections Administrator's Office for payment of services or supplies of which each contracting Jurisdiction, as applicable, is to reimburse the Election's Office for payment.

14. Supervise the conduct of early voting in person and by mail and supply personnel to serve as deputy early voting clerks. (See attached Estimated Costs for Elections).

15. All requests for early voting ballots by mail that are received by each contracting Jurisdiction will be transported by the Jurisdiction on the day of receipt to Elections Administrator's Office for processing. Persons voting by mail will send their marked ballots to the Elections Administrator's Office. (See attached Estimate costs for Election).

16. An Early Voting Ballot Board appointed by the Elections Office will prepare all early voting ballots (those cast by mail and those cast by personal appearance) for county. (See attached Estimate costs for Election).

17. The Elections Administrator's Office will be responsible for payment to all parties who have provided services, supplies and voting locations for the election. A contracting Jurisdiction shall not be liable to any third parties by default of the Elections Administrator's Office in connection with holding the election, including failure by Rains County or its Election Office to pay for service, supplies and voting location for this election.

18. The Elections Administrator's Office will be responsible for notifying the precinct judge to pick up and return all voting equipment, supplies, signs, ballot boxes and any other election items.

19. The Elections Administrator's Office will be responsible for the handling of mail in ballots.

20. The Elections Administrator's Office will be responsible for tabulating votes.

21. The Elections Administrator's Office will be responsible for programming ballots (through Hart Intercivic). The Entity will be responsible for approving their portion of the ballot.
22. The Elections Administrator's Office will be responsible for programming (through Hart Intercivic) and predefining Early Voting and Election Day equipment.
23. The Elections Administrator's Office will be responsible for Logic and Accuracy Testing.
24. The Elections Administrator's Office will be responsible for Public Testing.
25. The Elections Administrator's Office will be responsible for compiling and mailing writs and orders of the election to the Presiding Judge and Alternate Judge of each precinct.
26. The Elections Administrator's Office will prepare the unofficial tabulation report after all precincts have been counted, and will provide a report to each Jurisdiction as soon as possible after all returns have been tabulated either by fax, e-mail or by phone, as agreed by each Jurisdiction. Each Jurisdiction will be responsible for the official canvass of its Elections (See attached Estimated Costs for Election).

## **Exhibit A2**

### Functions Reserved to the Entity.

1. Accept valid applications.
2. Will provide Candidate Names and/or and Measures for ballot.
3. Will provide order of Candidates and/or Measures.
4. Translate ballot unless entity ask for assistance.
5. Will publish all legal notices, orders and documents that are required by law in English and Spanish.

6. Preparation of election orders, resolutions, notices and other pertinent documents for adoption or execution by the appropriate office or body.
7. Posting or publication of election notices and adding such notices as described by the Secretary of State to their website.
8. Deliver to the Elections Office as soon as possible, but no later than the day after closing of candidate filing deadline, the official wording for the election that is to be printed on the ballot with the exact form, candidate order, wording and spelling that is to be used for candidates and the official wording for special election that is to be printed on the ballot with the exact language and for any local option.
9. Pay any additional costs incurred by the Elections Administrator's Office if a recount for the election is required, or the election is contested in any manner by a contracting Jurisdiction as applicable.
10. Provide services as listed in §31.096 of the Texas Election Code. (Accept applications from candidates).
11. Provide to the Elections Administrator's Office a copy of the election notices and orders and any Department of Justice submissions.
12. Report to the Secretary of State all required information concerning the election.
13. Provide to the Secretary of State a precinct-by-precinct report of the election returns in an electronic format and provide the canvass if required.

## **ESTIMATED COSTS FOR ELECTIONS**

**HART will bill you for the programming of your election.**

For this election only, the cost will be prorated based on a calculated percentage base on the number of **Rains Independent School District's** eligible voters. The percentage will be calculated when the List of Official Voter Registration for Early Voting is created. It is understood that this prorated percentage is being used for this election only.

<b>Training of election judges and clerks</b>	\$ 70.93
<b>Election Equipment Rental</b>	\$ 1,900.00
<b>Rental of polling places</b> (rental and janitorial)	\$ 83.33
<b>Blank Ballot Paper</b> (If everyone votes)	\$ 960.96
<b>Preprinted Ballots/Sample Ballots</b>	\$ 41.96
<b>Ballot Programming (HART will bill you)</b>	<b>\$ 1,500.00</b>
<b>Election Supplies</b> (see detailed report)	\$ 43.49
<b>List of registered voters</b> (If you would like one)	\$ 10.00
<b>Compensation of Early Voting in Person</b>	\$ 439.56
<b>Compensation of Early Voting Ballot Board</b>	\$ 26.68
<b>Compensation of Election judges and clerks</b> Election Day	\$ 1,388.50
<b>SHERIFF</b> (1 Deputy for security of Ballot Board)	\$ 20.00
<b>Preparation of canvass</b>	\$ 4.00
<b>Logic and Accuracy Test Publication</b>	<u>\$ 20.00</u>
<b>Sub Total</b>	\$ 6509.41
<b>Administrative Fee (10%)</b> <b>(Minimum \$75.00) Per (31.100)</b>	<u>\$ 650.94</u>
<b>Total Estimated Costs of Election</b>	<b>\$ 7160.35</b>

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE DATE	AMOUNT
39035	BSN SPORTS/SPORT SUP	BASEBALL SUPPLIES (SEE ATTACHED QUOTE) - REQUEUSTED BY BRANDON KAJIHIRO KB	02/07/2023	02/06/2023	1,714.70
39036	HUNTER, ROBBIE	Meal money for Cosmo student field trip	02/07/2023	02/07/2023	320.00
39037	INTEGRITY PROMOTIONS	INTEGRITY PROMOTIONS - COOKIE DOUGH INVOICE	02/07/2023	11/25/2022	28,971.00
39038	Lions Club Emory	PORTION OF PROCEEDS 360.00 FROM JH / LIONS CLUB BASKETBALL TOURNAMENT AND OFFICIALS 740.00 SPLIT WITH LIONS CLUB - REQUESTED BY CHARLIE COKER	02/07/2023	02/06/2023	360.00
39039	PIKES PEAK OF DALLAS	Flower of the month arrangement november	02/07/2023	11/14/2022	938.45
	PIKES PEAK OF DALLAS	Flowers for the floral contest to be reimbursed by contest entries	02/07/2023	12/12/2022	5,186.47
39040	RAINS ISD	REIMBURSE GENERAL OP FOR WORKERS AND OFFICIALS PAID FROM ARBITER FOR LIONS CLUB BASKETBALL TOURNAMENT ON 1/21/23 - REQUESTED BY CHARLIE COKER KB	02/07/2023	02/06/2023	1,555.00
39041	BSN SPORTS/SPORT SUP	COACHES CLOTHING (SEE ATTACHED) - REQUESTED BY JACQUELYN YOUNG KB	02/09/2023	01/13/2023	563.26
39042	CIRCLE C INK	SHIRTS FOR HS TEACHER APPRECIATION NIGHT - REQUESTED BY LAURA JENKINS KB	02/09/2023	02/08/2023	204.00
39043	COUNTRY FLOWERS & GI	Sashes for Prom	02/09/2023	01/26/2023	80.00
39044	BSN SPORTS/SPORT SUP	FOOTBALL SUPPLIES (SEE ATTACHED QUOTE)- DUAL RESISTANCE HARNESS, LIFELINE 5 PIECE SET FOAM PLYO - REQUESTED BY CHARLIE COKER KB	02/16/2023	01/31/2023	2,842.45
	BSN SPORTS/SPORT SUP	BASEBALL SUPPLIES (SEE ATTACHED QUOTE) - REQUESTED BY BRANDON KAJIHIRO KB	02/16/2023	02/12/2023	1,679.16
39045	FISHER, ROBERT	Student meal money for stock shows San Angelo, San Antonio,	02/16/2023	02/01/2023	350.00
39046	MPRINTS-PRINTING INC	Prom posters, tickets, and postcards	02/16/2023	02/08/2023	139.00
39047	Sky Ranch, Inc.	SKY RANCH - 4TH GRADE FIELD TRIP	02/16/2023	02/15/2023	2,632.50
39048	BSN SPORTS/SPORT SUP	HOODIES / PANTS FOR HS BOYS BASKETBALL - REQUESTED BY BRANDON FIELDS KB	02/22/2023	02/10/2023	1,888.39
39049	CIRCLE C INK	JH GIRLS TRACK SHIRTS - REQUESTED BY JACQUELYN YOUNG (SEE ATTACHED QUOTE) (GIRLS ARE PAYING FOR SHIRTS) KB	02/22/2023	02/22/2023	1,811.00
39050	REED JR, DEVELL	DJ for 2023 Prom	02/22/2023	02/22/2023	600.00
39051	CHAPEL HILL ISD TYLE	7 ON 7 FOOTBALL ENTRY FEE - REQUESTED BY CHARLIE COKER KB	02/28/2023	02/23/2023	-400.00
	CHAPEL HILL ISD TYLE	7 ON 7 FOOTBALL ENTRY FEE - REQUESTED BY CHARLIE COKER KB	02/24/2023	02/23/2023	400.00
39052	DEANAN GOURMET POPCO	Popcorn for NHS Fundraiser	02/24/2023	02/16/2023	770.00
39053	Lake Fork Golf Cours	VOID CHECK # 063727 (PO 60023000123) FOR 3360.00 AND REISSUED PURCHASE ORDER FOR CORRECT AMOUNT	02/24/2023	02/23/2023	2,135.00
39054	CHAPEL HILL BOOSTER	7 ON 7 FOOTBALL ENTRY FEE - REQUESTED BY CHARLIE COKER KB	02/28/2023	02/23/2023	400.00
222300331	AMAZON CAPITAL SERVI	AMAZON-POST IT NOTES	02/07/2023	01/27/2023	29.46
	AMAZON CAPITAL SERVI	AMAZON - WOODEN TABLE GAMES	02/07/2023	01/27/2023	28.98
222300345	AMAZON CAPITAL SERVI	SUPPLIES FOR GIRLS BASKETBALL CONCESSION STAND (HOT DOG ROLLER GRILL COOKER) - REQUESTED BY LAURA JENKINS KB	02/09/2023	01/12/2023	139.98
222300354	AMAZON CAPITAL SERVI	AMAZON ORIGINAL GOURMET LOLLIPOP FOR JH CAREER CLUB	02/16/2023	02/12/2023	346.56
222300364	AMAZON CAPITAL SERVI	BASEBALL SUPPLIES REQUESTED BY SCOTT DELOZIER KB	02/22/2023	02/12/2023	120.05
	AMAZON CAPITAL SERVI	AGILITY LADDER SPEED TRAINING EQUIPENT - PREVIOUSLY APPROVED WITH PO 6652300039 - ORDER WAS CANCELLED BY AMAZON DUE TO PRICE CHANGE - REQUESTED BY BRANDON KAJIHIRO KB	02/22/2023	02/12/2023	55.98
222300365	APPLE, INC.	ipads and ipad cases for 7th Kindergarten	02/22/2023	01/19/2023	3,540.00

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE DATE	AMOUNT
		classroom. Quote #2211613804			
63662	TRINITY FLOOR COMPAN	INV INVTF-5689 - POLO PLAZ TIE TACK FOR GYM FLOOR MAINTENANCE - CUSTODIAL SUPPLIES FOR GYM FLOORS - CUSTODIAL DEPT	02/22/2023	12/16/2022	-461.54
63664	WILEY, STEPHANIE	Per diem for TCEA conference Jan 29-Feb 2	02/07/2023	01/22/2023	-150.00
63667	ASSESSMENT TECH INST	21 CPT Prep Bundle and Exams	02/07/2023	02/01/2023	4,200.00
63668	BEXAR MFG & TRADING	Uniform with logo for Barber students	02/07/2023	01/25/2023	73.75
63669	BSN SPORTS/SPORT SUP	BASEBALL SUPPLIES (SHORT, HOODIE, PANTS BACKPACK) REQUESTED BY BRANDON KAJIHIOR (SEE ATTACHED QUOTE) KB	02/07/2023	01/28/2023	940.74
63670	COMPLETE SUPPLY INC	QUADRA SOLID DETERGENT 4/5LB FOR ATHLETICS KB	02/07/2023	01/23/2023	435.52
63671	CURRY, DANIEL	Reimbursement for San Antonio TMEA convention mileage and meals	02/07/2023	02/06/2023	542.50
63672	FRIENDS CONSULTING G	STRATEGIC PLANNING PHASE 1 WITH CONSULTANT DR. SCOTT NIVENS, FRIENDS CONSULTING GROUP AND MILEAGE	02/07/2023	01/31/2023	4,150.05
63673	IDEAL IMPACT, INC.	INVOICE SCC1827521; Q1 2023 WEB APP SCHEDULING FEE	02/07/2023	01/02/2023	1,740.00
63674	BRAMDAK DBA INTERQUE	K-9 SNIFF 01-04-23; HALF DAY SERVICE	02/07/2023	01/31/2023	375.00
63675	KAJIHIRO, BRANDON	REIMBURSE BRANDON KAJIHIRO FOR MEALS DURING BASEBALL COACHES CONVENTION IN ROUND ROCK 1/12 - 1/14/23 - REQUESTED BY BRANDON KAJIHIRO KB	02/07/2023	01/12/2023	105.00
63676	LAKE COUNTRY NEIGHBO	LCN- Jennifer Johnson 2023 membership fee	02/07/2023	02/02/2023	30.00
63677	LINEBARGER GOGGAN BL	2021 PROPERTY VALUE STUDY APPEAL	02/07/2023	01/12/2023	4,443.00
63678	PEOPLES COMMUNICATIO	MO SER FOR FEB 2023	02/07/2023	02/01/2023	1,085.86
63679	PIKES PEAK OF DALLAS	class project Spring floral arrangement	02/07/2023	01/05/2023	544.16
	PIKES PEAK OF DALLAS	Nov table spray arrangement	02/07/2023	11/03/2022	3,175.75
63680	PITNEY BOWES	LEASING AGREEMENT ON POSTAGE MACHINE; INVOICE 3316964576	02/07/2023	01/26/2023	509.88
63681	QUILL CORPORATION	QUILL - COPY PAPER	02/07/2023	01/19/2023	1,679.60
63682	REAL OPTIONS	Presentation Speakers - Mileage Reimbursement for 2 days. Jan. 18th & 19th 2023	02/07/2023	01/30/2023	362.08
63683	REGION 10	INSTRUCTIONAL PRACTICES PACKAGE - REQUESTED BY RACHEL BOUNDS KB	02/07/2023	01/27/2023	2,450.00
	REGION 10	GIFTED AND TALENTED PACKAGE KB	02/07/2023	01/27/2023	400.00
63684	RUSHING, KASEN	REIMB FINGERPRINTING 12-12-22	02/07/2023	12/12/2022	49.26
63685	RUTHERFORD TAYLOR &	AUDIT FOR FISCAL YEAR 2021-22	02/07/2023	01/03/2023	18,600.00
63686	RYAN, BRET	TRAVEL/MEALS REIMBURSEMENT TO TMEA FEB 8-11, 2023 SAN ANTONIO TEXAS	02/07/2023	02/06/2023	566.72
63687	SANDERS, RACHAEL	CONSULTING FEES FOR JAN 20-31, 2022; 22.35 HOURS AT 25.46 PER HOUR	02/07/2023	01/31/2023	572.85
63688	SOWELL, JAMES	Meal Money for TMEA convention	02/07/2023	02/07/2023	140.00
63689	SPARKLETTS	JAN INVOICE #22085073-013023	02/07/2023	01/30/2023	64.49
63690	STAPLES CONTRACT & C	Pallet of copy paper	02/07/2023	01/28/2023	1,579.20
63692	THE HOME DEPOT PRO	INV 722454816 - HOME DEPOT PRO - SINGLE ROLL 2PLY TOILET TISSUE, TRASH LINERS 33 X 39 WHITE, TRASH LINERS 38 X 58 BLACK, TRASH LINERS 24 X 32 BLACK, TRASH LINER SANTI 17 X 17 BLACK, PAPER TOWELS WHITE ROLLS, 3D WAVE URINAL SCREEN APPLE SPICE, TIDE ORIGINAL HE - CUSTODIAL SUPPLIES - CUSTODIAL DEPT	02/07/2023	12/16/2022	4,257.37
63693	UIL REGION 3 MUSIC	UIL concert contest entry fees	02/07/2023	01/26/2023	450.00
63694	UNITED LABORATORIES,	INV 366525 - UNITED LABORATORIES - SLEEP TIGHT BED BUG SPRAY - CUSTODIAL SUPPLIES - CUSTODIAL DEPT	02/07/2023	12/14/2022	891.55
63695	U S POSTAL SERVICE	METER POSTAGE FOR ACCOUNT NUMBER 11935210	02/07/2023	02/07/2023	5,000.00

<u>CHECK</u>	<u>INVOICE</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>DATE</u>	<u>DATE</u>	<u>AMOUNT</u>
63696	VERIZON WIRELESS	DEC 20-JAN 19, 2023; INVOICE 9925680251	02/07/2023	01/19/2023	75.98
63698	BURMAX CO., INC.	Bulk Salon Products for Salon Days	02/09/2023	01/26/2023	2,226.76
63699	CANTON ISD	UIL Meet Speach and Debate	02/09/2023	02/08/2023	250.00
63700	CANTON ISD	Entry Fees for Canton UIL Practice Meet on February 11, 2023 **Note--Janet Samples will deliver the check if possible on 2/11/23 and bring back the receipt to the business office. She will also provide an entry invoice as backup.	02/09/2023	02/08/2023	330.00
63701	D&D LUBE CENTER	INV #196927 & 196928 OIL CHANGES FOR VEH #22 & #23 - TRANSPORTATION DEPT	02/09/2023	01/24/2023	123.64
63702	D.H. PACE CO., INC	INV #SMINV335749 DOORS FOR JR HIGH BREEZEWAY - MAINT DEPT	02/09/2023	01/17/2023	6,249.50
63703	EVANS, MADALYN	UIL Meet meal money	02/09/2023	02/08/2023	115.00
63704	EVANS, MADALYN	VASSE UIL Meal Money for 17 students	02/09/2023	02/08/2023	280.00
63705	GILLIARD, PAMELA	BROOKSHIRE'S & DONUT SUPREME, EMORY: REIMBURSEMENT TO PAMELA GILLIARD FOR BREAKFAST FOR THE SUPERINTENDENT'S STUDENT ADVISORY COUNCIL ON FEBRUARY 7, 2023	02/09/2023	02/07/2023	31.95
63706	GOODYEAR TIRE & RUBB	INV #015-11834444 GY 11R22.5 MARATHON RSA 16 TIRES; FUEL SURCHARGE - TRANSPORTATION DEPT	02/09/2023	01/25/2023	3,435.90
63707	HARDY, COOK & HARDY,	Professional Services for January 2023 and Monthly Retainer	02/09/2023	02/03/2023	210.00
63708	J&R AUTO SUPPLY - BU	INV #01NV002121 TETHERED FUEL CAP FOR BUS #10 - TRANSPORTATION DEPT	02/09/2023	01/27/2023	22.09
63709	MILLER GROVE ISD	Entries for Miller Grove UIL Meet on February 13, 2023. *Note--UIL Coaches will deliver the check if possible and bring back the receipt to the business office as backup.	02/09/2023	02/08/2023	208.00
63710	JANET SAMPLES	Meals for UIL coaches and students for the Canton Invitational on February 11th. The UIL Coordinator Janet Samples will have the students sign for their money. The signature page along with any unused funds will be returned to the campus secretary, Carla Sears.	02/09/2023	02/08/2023	485.00
63711	JANET SAMPLES	Meals for UIL coaches and students for the Miller Grove Invitational on February 13th. The UIL Coordinator Janet Samples will have the students sign for their money. The signature page along with any unused funds will be returned to the campus secretary, Carla Sears.	02/09/2023	02/08/2023	360.00
63712	JANET SAMPLES	Meals for UIL coaches and students for the Sulphur Springs Invitational on February 18th. The UIL Coordinator Janet Samples will have the students sign for their money. The signature page along with any unused funds will be returned to the campus secretary, Carla Sears.	02/09/2023	02/08/2023	585.00
63713	SOUTHWEST INTERNATIO	INV #042017414 REPAIRS ON BUS #14 - TRANSPORTATION DEPT	02/09/2023	12/20/2022	28,887.41
63714	STEVENS, EDWARD I	INV #002-1-23 FIELD TRIP LUNCH FOR 1/23/2023 - TRANSPORTATION DEPT	02/09/2023	01/23/2023	15.00
63715	T & G Medical Billin	SHARS Medicaid reimbursement for December 2022.	02/09/2023	01/15/2023	2,003.16
63716	Texas A & M Commerce	Competition fees for US History Day Competition in Commerce	02/09/2023	02/06/2023	240.00
63717	THE HOME DEPOT PRO	INV 727433617 - HOME DEPOT PRO - RENOWN SINGLE ROLL TOILET TISSUE, TRASH LINER 38X58, TRASH LINER 24X32, 7.5" WHITE PAPER TOWELS, ORDOR	02/09/2023	01/20/2023	1,899.97

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63718	ACE ASSESSMENT & CON	ABSORBANT AND EATER, AMBITEXVINYL PWD-FREE LARGE GLOVES - CUSTODIAL SUPPLIES - CUSTODIAL DEPT Evaluations & testing of students December 2022 and January 2023	02/16/2023	02/06/2023	4,200.00
63719	ALBA-GOLDEN I.S.D.	ABLA-GOLDEN GOLF INVITATION FEB. 27, 2023 - REQUESTED BY KELSEY FRAZIER KB	02/16/2023	02/15/2023	350.00
63720	ATMOS ENERGY	ACCTS: 3019692360, 3029420269, 3019692191 MO SERV FROM 01-11 TO 02-08-23	02/16/2023	02/08/2023	3,528.39
63721	Brown, MS CCC/SLP, L	Speech & Language Evaluations December 12, 2022	02/16/2023	12/31/2022	2,150.00
63722	CDW-G	Ink Cartridges for Superintendent's office: HP Color LaserJet Pro M452NW QuotelC9R3X8	02/16/2023	02/07/2023	342.38
	CDW-G	TONER FOR FOOD SERVICE PER L. CLARK	02/16/2023	02/06/2023	523.32
63723	COUNTRY FLOWERS & GI	Bereavement Plant from Rains ISD for former board member, Bradley Cobb. (Jolene Cobb)	02/16/2023	02/04/2023	81.95
63725	TEXAS DEPT. OF PUBLI	Name-based CH Checks & Clearinghouse Subscriptions Inv. CRS-202211-251084 -- 11/01/2022-11/30/2022	02/16/2023	01/05/2023	15.00
	TEXAS DEPT. OF PUBLI	Name-based CH Checks & Clearinghouse Subscriptions Inv. CRS-202212-252971 -- 12/01/2022-12/31/2022	02/16/2023	02/12/2023	5.00
	TEXAS DEPT. OF PUBLI	Name-based CH Checks & Clearinghouse Subscriptions Inv. CRS-202301-254814 -- 01/01/2023-01/31/2023	02/16/2023	01/31/2023	25.00
63726	HUNT REGIONAL MEDICA	INV 83839C9148 - HUNT REGIONAL MEDICAL PARTNERS - EMPLOYEES PHYSICAL - AMY DUNCAN, BEVERLY MARCOM, LISA ROEST, LIZMARIE ROMAN-COLON - FOOD SERVICE DEPT	02/16/2023	02/01/2023	280.00
63727	Lake Fork Golf Cours	RAINS LAKE FORK GOLF INVITATIONAL ENTRY FEES 2/21/23 - REQUESTED BY KELSEY FRAZIER KB	02/16/2023	02/16/2023	-3,710.00
	Lake Fork Golf Cours	RAINS LAKE FORK GOLF INVITATIONAL ENTRY FEES 2/21/23 - REQUESTED BY KELSEY FRAZIER KB	02/16/2023	02/16/2023	3,710.00
63728	The Library Store, I	Sofa bench seating for High school Library.	02/16/2023	01/24/2023	3,749.47
63729	MCKINNEY ISD	VOLLEYBALL AREA PLAYOFF GAME HOSTED BY MCKINNEY HIGH SCHOOL 11-4-22 RAINS VS S&S CONSOLIDATED - REQUESTED BY KALEY JONES (SEE ATTACHED) KB	02/16/2023	02/09/2023	443.35
63730	MCPHERSON, RYAN	REIMB FINGERPRINTING 01-10-23; UZTX-4J7727	02/16/2023	02/16/2023	49.26
63731	NETEX COMPOSTING INC	INV #32539 GREASE REMOVAL AT ALL 4 CAMPUSES - OPERATIONS DEPT	02/16/2023	12/21/2022	1,565.00
63732	REGION 7 EDUCATION S	Region 7 contract for Effective Schools Framework Diagnostic - Intermediate Campus: October 3, 2022-December 16, 2022	02/16/2023	02/03/2022	6,400.00
	REGION 7 EDUCATION S	Region 7 contract for Effective Schools Framework Diagnostic - Junior High Campus: September 29, 2022-December 16, 2022	02/16/2023	02/03/2022	6,400.00
63733	SULPHUR SPRINGS H.S.	Entry Fees for Sulphur Springs UIL Invitational Meet on Saturday, February 18, 2023. UIL Coordinator Janet Samples will turn in the entry fee invoice and bring back a receipt upon returning from the meet. Note--Janet Samples will deliver the check to the meet.	02/16/2023	02/15/2023	390.00
63734	THE LAB	ATHLETIC DRUG SCREENING 01-27-23; INVOICE #23937	02/16/2023	01/31/2023	810.00
63735	TRINITY VALLEY COMM.	ACCESS CODES FOR THE GROWTH OF THE AMERICAN REPUBLIC FOR HS STUDENTS - REQUESTED BY JENNA PENNY KB	02/16/2023	02/14/2023	260.00
63736	WHATABURGER Tyler	WHATABURGER - MEAL FOR SOFTBALL TEAM ON 2/7/23 16 PLAYERS / 3 COACHES- REQUESTED BY SCOTT	02/16/2023	02/07/2023	168.99

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE DATE	AMOUNT
63737	WHITE OAK ISD	DELOZIER KB Entry fees for White Oak Journalism Only UIL Meet on March 6, 2023. Stephanie Wiley will deliver the check and bring back the receipt. Janet Samples will turn in the invoice with the p.o. request.	02/16/2023	02/15/2023	170.00
63738	WILKERSON, SHELLEY	REIMBURSEMENT FOR SHELLEY WILKERSON; GROCERIES FROM BROOKSHIRES FOR COUNSELOR APPRECIATION	02/16/2023	02/08/2023	24.48
63739	Lake Fork Golf Cours	RAINS LAKE FORK GOLF INVITATIONAL ENTRY FEES 2/21/23 - REQUESTED BY KELSEY FRAZIER KB	02/23/2023	02/16/2023	-3,360.00
	Lake Fork Golf Cours	RAINS LAKE FORK GOLF INVITATIONAL ENTRY FEES 2/21/23 - REQUESTED BY KELSEY FRAZIER KB	02/16/2023	02/16/2023	3,360.00
63740	TRINITY FLOOR COMPAN	INV INVTF-5689 - POLO PLAZ TIE TACK FOR GYM FLOOR MAINTENANCE - CUSTODIAL SUPPLIES FOR GYM FLOORS - CUSTODIAL DEPT	02/22/2023	12/16/2022	461.54
63741	ALERT SERVICES INC	ATHLETIC TRAINER SUPPLIES - REQUESTED BY CHASE STOLTENBERG (SEE ATTACHED)	02/22/2023	02/17/2023	1,388.08
63742	BUCHANAN FENCE COMPA	SECURITY FENCING FOR DISTRICT; REPLACING PO 0412200647	02/22/2023	02/08/2023	84,000.00
63743	Carolina Biological	CAROLINA - SHARKS, FROGS, OWL PELLETS ATTN: BAILEY YOUNG	02/22/2023	01/30/2023	421.64
63744	CIRCLE C INK	T-SHIRTS FOR POWERLIFTING - REQUESTED BY CHARLIE COKER KB	02/22/2023	02/21/2023	280.00
63745	CLIMATEC, LLC	INV #975010673 REPLACE THE THERMOSTATS AT ELEMENTARY - OPERATIONS DEPT	02/22/2023	02/07/2023	2,734.80
63746	DISCOUNT SCHOOL SUPP	Butcher paper rolls for elementary	02/22/2023	02/01/2023	1,398.25
63747	DUKO OIL COMPANY	INV #207778 CONVENTIONAL UNLEADED 87 OCTANE; DYED DIESEL RDD - TRANSPORTATION DEPT	02/22/2023	02/06/2022	8,504.86
63748	ESGI	ESGI License for Kindergarten class	02/22/2023	12/08/2022	186.67
63749	JAY HODGE CHEVROLET,	INV #61555 REPAIRED SUB #54 - TRANSPORTATION DEPT	02/22/2023	01/28/2023	169.00
63750	LAKESHORE LEARNING M	Classroom supplies first grade Mrs. Tanton. Grab and play math games.	02/22/2023	12/10/2022	141.55
63751	LISA COWAN OTR, PC	JM; 21.50 hrs, AB; 2 hrs, LC; 2.83 hrs - January 2023	02/22/2023	02/21/2023	2,369.70
	LISA COWAN OTR, PC	JM; 15.75 hrs, AB; 2.5 hrs, LC; 4 hrs - December 2022	02/22/2023	02/21/2023	2,317.50
63752	NOBELUS, LLC	LAMINATING ROLLS FOR JH LIBRARY	02/22/2023	02/22/2023	139.60
63753	NORTH TEXAS TOLLWAY	INV #1244188688 TOLLWAY CHARGES FOR SOFTBALL GAME IN SACHSE - TRANSPORTATION DEPT	02/22/2023	02/01/2023	6.00
63754	O'Reilly Auto Parts	INV #5658-397362 FUEL CAP FOR VEH #22; 14 OZ BRAKE CLNR - TRANSPORTATION DEPT	02/22/2023	01/31/2023	40.64
63755	PAR	Brief 2 Teacher Form Qty 25	02/22/2023	02/22/2023	115.00
63756	POTTS GAS COMPANY	INV 283064 - POTTS GAS CO., INC - PROPANE FOR FLOOR BUFFER - CUSTODIAL DEPT	02/22/2023	02/16/2023	44.00
	POTTS GAS COMPANY	INV #01312023 TANK RENTAL AT BUS BARN - OPERATIONS DEPT	02/22/2023	01/31/2023	120.00
63757	QUILL CORPORATION	40 cases of copy paper.	02/22/2023	02/14/2023	1,679.60
63758	REGION 10	Region 10 Impact Coaching 2 day session for AP Mandy Lutz	02/22/2023	01/24/2023	200.00
63759	RENTAL ONE	INV #1497351-0001 FORKLIFT RENTAL (AG) - MAINT DEPT	02/22/2023	02/07/2023	1,802.69
63760	RIVERSIDE ASSESSMENT	Protocol for evaluations to determine Sped eligibility.	02/22/2023	02/15/2023	3,328.71
63761	SWINDELL, ELIZABETH	REIMBURSEMENT OF STUDENT SUPPLIES FOR JH KEYBOARDING CLASS; BETH SWINDELL	02/22/2023	02/08/2023	33.30

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63763	TERMINIX INTERNATION	INV #429418038 PEST CONTROL FOR ELEMENTARY KITCHEN W/O #19158437271 - OPERATIONS DEPT INV #429803836 PEST CONTROL FOR INTERMEDIATE KITCHEN W/O #19158426478 - OPERATIONS DEPT INV #429803676 PEST CONTROL FOR JR HIGH KITCHEN W/O #429803676 - OPERATIONS DEPT INV #429803523 PEST CONTROL FOR HIGH SCHOOL KITCHEN W/O #19158378636 - OPERATIONS DEPT INV #429418038 RODENT STATIONS AT HIGH SCHOOL W/O #19735586097 - OPERATIONS DEPT	02/22/2023	02/03/2023	478.04
63764	THE LAB	INV #23938 BUS DRIVERS DRUG TESTING - TRANSPORTATION DEPT	02/22/2023	01/31/2023	1,368.00
63765	ALBA-GOLDEN I.S.D.	ADDITIONAL MEDALIST FOR THE ALBA GOLDEN GOLF INVITATIONAL ON 2/27/23 - REQUESTED BY KELSEY FRAZIER KB	02/24/2023	02/23/2023	50.00
63766	ARP. I.S.D	MEALS FOR HS BOYS REGIONAL POWERLIFTING MEET ON 3/10/23 - REQUESTED BY PATRICK MOORE KB	02/24/2023	02/23/2023	16.00
63767	ARP. I.S.D	BOYS REGIONAL POWERLIFTING MEET ON 3/10/23 @ ARP - REQUESTED BY PATRICK MOORE KB	02/24/2023	02/23/2023	70.00
63768	CITY OF EMORY	SERVICE THRU FEB 2023	02/24/2023	02/13/2023	9,323.45
63769	COMPLETE SUPPLY INC	INV 308216 - COMPLETE SUPPLY - TRADE SHOW TICKETS FOR JANICE FOLEY & MARIA DENIGER - MARCH 29, 2023 SPRING CONFERENCE & VENDOR TRADE SHOW ARLINGTON CONVENTION CENTER - CUSTODIAL DEPT - OPERATION DEPT	02/24/2023	02/23/2023	50.00
63771	DATAMAX INC	INVOICE #2184078 - COLOR COPIES FOR THE DISTRICT FEB 2023	02/24/2023	02/13/2023	2,001.40
	DATAMAX INC	BASIC CONTRACT PRICE FEB 2023; INVOICE #2184078	02/24/2023	02/13/2023	1,500.00
63772	EUSTACE ISD	REGIONAL GIRLS POWERLIFTING MEET ON MAR 2, 2023 @ EUSTACE - REQUESTED BY PATRICK MOORE KB	02/24/2023	02/23/2023	140.00
63773	FRAZIER, KELSEY	GOLF BALLS FOR GOLF TEAM - REQUESTED BY KELSEY FRAZIER KB	02/24/2023	02/17/2023	112.91
63774	IDEAL IMPACT, INC.	INVOICE SCC1827522; Q2 2023 WEB APP SCHEDULING FEE	02/24/2023	02/13/2023	1,740.00
63775	Lake Fork Golf Cours	MEALS FOR RAINS GOLF INVITATIONAL ON 2/21/23- REQUESTED BY KELSEY FRAZIER KB	02/24/2023	02/23/2023	65.00
63776	POTTS GAS COMPANY	REF 121395 GAS FOR MAINT BLDG ON HALL PROPERTY	02/24/2023	01/16/2023	601.60
63777	QUILL CORPORATION	Pallet of copy paper	02/24/2023	02/10/2023	1,679.60
63778	THE BACH COMPANY	INVOICES: 254916,254880,255182,RTN16859 TI-84 PLUS CE CALCULATORS TEACHER PACK W/STATION, LICENSES, AND STORAGE CASES FOR HIGH SCHOOL THE BACH COMPANY QUOTE#RFQ-11142022	02/24/2023	02/10/2023	9,757.00
63779	VERIZON WIRELESS	INVOICE #9927228834; HOT SPOTS FOR DISTRICT JAN 9 - FEB 8, 2023	02/24/2023	02/20/2023	243.10
222300334	AMAZON CAPITAL SERVI	REF GRANT RECIPIENT L. SANDERS HS MEDIA/HISTORY CLASSROOM SUPPLIES	02/07/2023	01/17/2023	4,351.80
	AMAZON CAPITAL SERVI	Velcro Carpet Strips wire covers Miracle Wipes for Electronics	02/07/2023	01/24/2023	38.45
	AMAZON CAPITAL SERVI	AMAZON PRINTER INK; COLOR AND BLACK CARTRIDGES FOR JH ESL CLASS	02/07/2023	01/27/2023	63.92
	AMAZON CAPITAL SERVI	25 ft HDMI cable	02/07/2023	01/27/2023	25.10
	AMAZON CAPITAL SERVI	TV FOR SPED	02/07/2023	11/30/2022	179.97
	AMAZON CAPITAL SERVI	Soundproofing Walls for BASE at Elem.	02/07/2023	01/17/2023	365.66
	AMAZON CAPITAL SERVI	STAAR testing supplies: 4" & 5" 3 ring binders	02/07/2023	01/22/2023	90.86
	AMAZON CAPITAL SERVI	Computer ink for office	02/07/2023	01/26/2023	232.07
	AMAZON CAPITAL SERVI	CARDSTOCK AND CERTIFICATE HOLDERS FOR ATHLETIC	02/07/2023	01/30/2023	140.66

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		BANQUET KB			
222300336	CYNERGY TECHNOLOGY	Basic support coverage academic VMware vcenter server 8 Foundation for vSphere 8 up to 4 hosts.	02/07/2023	01/25/2023	2,328.00
		Basic support coverage academic VMware vSphere 8 enterprise plus for 1 processor			
	CYNERGY TECHNOLOGY	Sophos Central Intercept X Advanced for Server - 10-24 Servers - 12 Months - Renewal - Education	02/07/2023	01/25/2023	942.80
222300337	DENNING, JIMMY	INVOICE #2017023; BUSINESS OFFICE CONSULTATION/ASSIST - BANK REC ISSUES, W2 PROCESSING, PAYROLL CONTRACT CHANGES	02/07/2023	01/31/2023	652.50
222300338	FARMERS ELECTRIC COO	ELECTRICITY 12-22-22 TO 01-22-23	02/07/2023	01/22/2023	25,330.51
	FARMERS ELECTRIC COO	ELECTRICITY 12-22-22 TO 01-22-23	02/07/2023	01/22/2023	23.15
	FARMERS ELECTRIC COO	ELECTRICITY 12-22-22 TO 01-22-23	02/07/2023	01/22/2023	551.61
	FARMERS ELECTRIC COO	ELECTRICITY 12-22-22 TO 01-22-23	02/07/2023	01/22/2023	0.00
222300339	JOHNSON, JENNIFER	REIMBURSEMENT TO JENNIFER JOHNSON FOR MILEAGE TO AUSTIN, TEXAS FOR 2023 TASA MIDWINTER CONFERENCE ON JANUARY 28- FEBRUARY 1, 2023.	02/07/2023	01/28/2023	309.38
222300340	LATSON'S OFFICE SOLU	Office supplies: pens and sticky notes	02/07/2023	01/23/2023	60.42
222300341	Nantze Electric Co.,	NANTZE - KEYCARDS	02/07/2023	01/05/2023	685.93
222300342	RAINS COUNTY LEADER	EMPLOYMENT AD FOR CUSTODIANS, BUS DRIVERS, FOOD SERVICE, CHILD DEVELOPMENT CENTER, AND MAINTENANCE JANUARY - AUGUST 2023.	02/07/2023	01/28/2023	93.80
222300344	SCHOOL SPECIALTY	Cumulative Record folders	02/07/2023	01/23/2023	45.19
	SCHOOL SPECIALTY	SCHOOL SPECIALTY SUPPLIES FOR ESL AND SPANISH CLASSES	02/07/2023	01/31/2023	134.62
	SCHOOL SPECIALTY	Classroom Select Apollo Markerboard Activity Table, Kidney (black edge, blue legs) for Speech kids IEP goals/obi for group.	02/07/2023	01/12/2023	424.45
	SCHOOL SPECIALTY	Activity Markerboard Kidney Table, Carpet for Kick Sunny Day Learn Carpet, Screenflex Portable Partitions for Speech kids IEP goals/obi for group.	02/07/2023	10/31/2022	970.97
	SCHOOL SPECIALTY	Activity Markerboard Kidney Table, Carpet for Kick Sunny Day Learn Carpet, Screenflex Portable Partitions for Speech kids IEP goals/obi for group.	02/07/2023	01/12/2023	424.45
222300346	DEALERS ELECTRIC CO	INV #S100487281.001 PHL 313585 MH175/U/M 12 PK LIGHT BULBS - MAINT DEPT	02/09/2023	01/18/2023	72.27
222300347	DIGITAL GRAPHICS LLC	INV #9439 SECURITY LETTERING FOR DOORS - OPERATIONS DEPT	02/09/2023	10/03/2022	425.00
	DIGITAL GRAPHICS LLC	INV #9691 NO PARKING & DO NOT ENTER SIGNS - MAINT DEPT	02/09/2023	01/25/2023	207.00
222300348	RULE PEDIATRIC THERA	Physical Therapy Services December 2022.	02/09/2023	12/31/2022	908.90
222300350	SCHOOL SPECIALTY	Large art supply purchase for 22-23 school year: pencils, posterboard, folders, glue, clay, etc	02/09/2023	02/08/2023	1,519.09
	SCHOOL SPECIALTY	Large art supply purchase for 22-23 school year: pencils, posterboard, folders, glue, clay, etc	02/09/2023	02/08/2023	23.16
222300352	UNIFIRST CORPORATION	INV #2780020772 RUG SERVICE FOR 1/26/2023 - OPERATIONS DEPT	02/09/2023	01/26/2023	487.45
	UNIFIRST CORPORATION	INV #2780003579 - 2780005726 - 2780007835 - 2780012529 - 2780014926 - 2780021816 FOR UNIFORMS AND MATS - OPERATIONS & TRANSPORTATION DEPT	02/09/2023	12/08/2022	906.54
	UNIFIRST CORPORATION	INV #'S 2780002092 -2780004579 - 2780006837 - 2780009044 - 2780011219 - 2780013542 FOR RUGS & UNIFORMS - MAIN & OPERATIONS DEPT	02/09/2023	12/01/2022	2,388.92

CHECK		INVOICE	CHECK	INVOICE	AMOUNT
NUMBER	VENDOR	DESCRIPTION	DATE	DATE	
222300353	WASTE CONNECTIONS	INV #1959 4 YARD DUMPSTER 02/01 - 02/28/2023 - OPERATIONS DEPT	02/09/2023	02/01/2023	101.00
222300355	AMAZON CAPITAL SERVI	GRANT: BOOKS FOR TEACHER B. VEIHL	02/16/2023	02/08/2023	53.83
	AMAZON CAPITAL SERVI	AMAZON SUPPLIES FOR NBPC PRESENTATION; SHELLEY WILKERSON	02/16/2023	02/06/2023	25.98
	AMAZON CAPITAL SERVI	STAAR Testing Supplies: folders and envelops	02/16/2023	02/14/2023	106.80
222300356	FLINN SCIENTIFIC	Iodine, Tincture, 500mL; ABO Simulated Blood Typing - Refill Kit; Acetone, Reagent, 4 L; Ethyl Alcohol, 95%, 500 mL; Microscope Slides, Glass, Economy Choice; Cover Slips; Nutrient Agar Plates	02/16/2023	01/30/2023	23.35
222300357	HARRIS SCHOOL SOLUTI	JDOX FEB 2023; INVOICE JR3MN0001453	02/16/2023	02/01/2023	1,026.00
222300358	J W PEPPER & SON INC	Open PO for purchase of sheet music for concert band, ensembles, and solos	02/16/2023	12/12/2022	76.00
222300359	JOHNSON, JENNIFER	Mileage for Jennifer Johnson to attend Workshop #229818: Superintendents' Meeting on February 8, 2023, in Kilgore at ESC7 Svc. Center- Requested by J. Johnson.	02/16/2023	02/08/2023	92.50
222300362	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,865.23
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,998.79
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	2,918.65
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,285.99
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	2,870.06
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,597.98
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	95.00
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	5.00
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,319.54
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,408.51
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	242.87
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	35.00
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,026.49
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	4,758.46
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	4,168.80
	LABATT FOOD SERVICE		02/16/2023	02/10/2023	3,610.87
222300363	MIKULAK, PHYLLIS	Mileage For January 2023 for Homebound Services	02/16/2023	01/31/2023	175.69
222300369	AMAZON CAPITAL SERVI	Kindergarten classroom supplies. magnetic dress up dolls, color changing globes, scoop rockers, tile building blocks.	02/22/2023	01/10/2023	207.95
	AMAZON CAPITAL SERVI	Classroom supplies second grade Mrs. Sheppard. Card stock, crayons, playdough, timers, expos, clip boards, magnetic paper.	02/22/2023	12/14/2022	189.12
	AMAZON CAPITAL SERVI	Kinder classroom supplies Mrs. Hurley. Pocket cubes, wireless mouse, cat ears, lip balm, tabletop pocket chart, books, stickers, snowballs.	02/22/2023	12/06/2022	177.98
	AMAZON CAPITAL SERVI	Classroom supplies first grade Mrs. Hughes. Plastic organizers, mesh tray organizer, squish lamp, convo starter games, dry erase clipboards.	02/22/2023	12/11/2022	198.50
	AMAZON CAPITAL SERVI	AMAZON- METAL KAZOOS (REPLACING ALREADY APPROVED PO#2002300071)	02/22/2023	02/10/2023	39.99
	AMAZON CAPITAL SERVI	AMAZON-DRY ERASE MUSIC STAFF WHITE BOARDS	02/22/2023	02/10/2023	36.99
	AMAZON CAPITAL SERVI	STAAR testing supplies: tubs for testing materials, a-z dividers, and pencils	02/22/2023	02/16/2023	327.72
222300370	Continental Research	INV #0041189 MELT-AWAY DE-ICER - GROUNDS DEPT INV #0042136 TOOLS - MAINT DEPT	02/22/2023	02/06/2022	532.88
222300371	CROSSROAD COMMUNICAT	INV #'S 13021 & 13022 DVR CAMERAS AND RADIOS FOR BUSES - TRANSPORTATION DEPT	02/22/2023	01/23/2023	2,423.00

CHECK		INVOICE	CHECK	INVOICE	AMOUNT
NUMBER	VENDOR	DESCRIPTION	DATE	DATE	
222300372	DEALERS ELECTRIC CO	INV #S100510565.001 LITH LBR6 ALO2 SWWIAR LSS MWD BULBS FOR INTERMEDIATE - MAINT DEPT	02/22/2023	02/03/2023	193.08
	DEALERS ELECTRIC CO	INV #S100496780.001, #S100489913.001, #S100498819.001 LIGHT BULBS - MAINT DEPT	02/22/2023	01/26/2023	694.35
222300373	FISHER, JEFF	MILEAGE AND MENDER HOTEL: FOR TASBO ENGAGE 2023 FOR J. FISHER	02/22/2023	02/21/2023	1,160.73
222300374	LATSON'S OFFICE SOLU	LATSONS-OFFICE SUPPLIES, TAPE, TAPE DISPENCER, STPLES, STAPLER, RUBBER BANDS, WHITE BOARD ERASERS, LEGAL PAD LG & SM, SHIPPING TAPE, FILE FOLDERS, EXPO MARKERS, PAPER CLIPS	02/22/2023	02/21/2023	605.53
222300375	Performance Equipmen	INV #49800 ALARM REPAIRS AT ELEMENTARY - MAINT DEPT	02/22/2023	02/13/2023	1,221.70
222300376	PRICE INTERNATIONAL	INVOICES: #373159F, #373313F, #372860F, #372799F, CM #370604F INV #373159F, #373313F, #372860F, #372799F, CM #370604F BUS PARTS - TRANSPORTATION DEPT	02/22/2023	01/26/2023	1,020.98
222300377	UNIFIRST CORPORATION	INV #2780022941 RUG & UNIFORM SERVICE FOR 2/9/2023 - OPERATIONS / TRANSPORTATION DEPT	02/22/2023	02/09/2023	515.96
222300381	AMAZON CAPITAL SERVI	SUPPLIES FOR SRO PER L. BRIMER	02/24/2023	02/20/2023	37.97
	AMAZON CAPITAL SERVI	Sand play miniature basic starter kit. Counselor supplies	02/24/2023	02/16/2023	174.98
	AMAZON CAPITAL SERVI	Items from PO 4002300230 that were unavailable at time of purchase	02/24/2023	02/13/2023	171.72
	AMAZON CAPITAL SERVI	Envelopes for Decision Day announcements	02/24/2023	02/13/2023	34.89
	AMAZON CAPITAL SERVI	peppermints and cookies for teachers for benchmark testing	02/24/2023	02/17/2023	63.47
	AMAZON CAPITAL SERVI	Sound mixer for Stage	02/24/2023	02/09/2023	75.52
	AMAZON CAPITAL SERVI	Theatre Banquet awards	02/24/2023	02/09/2023	279.15
	AMAZON CAPITAL SERVI	Items for UIL OAP	02/24/2023	02/08/2023	54.47
	AMAZON CAPITAL SERVI	OAP Dracula Costumes and Prop items	02/24/2023	01/30/2023	879.42
	AMAZON CAPITAL SERVI	AMAZON CLASSROOM SUPPLIES FOR MARISHA DOTSON	02/24/2023	02/22/2023	30.98
222300382	JOHNSON, JENNIFER	REIMBURSEMENT TO JENNIFER JOHNSON FOR ROUND TRIP MILEAGE TO ROYSE CITY HIGH SCHOOL FOR GIRLS BASKETBALL AREA PLAYOFF GAME ON FRIDAY, FEBRUARY 17, 2023, AND TO PRINCETON HIGH SCHOOL FOR GIRLS BASKETBALL REGIONAL QTR FINALS/BOYS BASKETBALL BI-DISTRICT PLAYOFF GAME ON FEBRUARY 20, 2023.	02/24/2023	02/22/2023	130.63
222300383	SANDERS, RACHAEL	CONSULTING FEES FOR FEB 01-20, 2022; 17.88 HOURS AT 25.46 PER HOUR	02/24/2023	02/20/2023	446.31
9302038	USBank	PRINCIPAL AND INTEREST FOR 223053000; FEB 2023 INVOICE #2190222	02/15/2023	02/15/2023	741,775.00
	USBank	PRINCIPAL AND INTEREST FOR 249634000; FEB 2023 INVOICE #2194452	02/15/2023	02/15/2023	154,825.00
	USBank	INVOICE #6770173; 04110 PAYING AGENT/REGIST/TRNSFR AGENT; ACCOUNT #223053000	02/15/2023	02/15/2023	500.00
46406	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	10,295.21
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	0.00
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	-368.00
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	368.00
47060	AccuFlex Services In	Payroll accrual	02/16/2023	02/16/2023	311.48
47061	ASSOC OF TX PROFESSI	Payroll accrual	02/16/2023	02/16/2023	29.16
47062	RAINS ISD CHILD NUTR	Payroll accrual	02/16/2023	02/16/2023	2,046.60
	RAINS ISD CHILD NUTR	Payroll accrual	02/16/2023	02/16/2023	0.00
	RAINS ISD CHILD NUTR	Payroll accrual	02/16/2023	02/16/2023	0.00
	RAINS ISD CHILD NUTR	Payroll accrual	02/16/2023	02/16/2023	0.00
	RAINS ISD CHILD NUTR	Payroll accrual	02/16/2023	02/16/2023	0.00

CHECK		INVOICE	CHECK	INVOICE	AMOUNT
NUMBER	VENDOR	DESCRIPTION	DATE	DATE	
47062	RAINS ISD CHILD NUTR	Payroll accrual	02/16/2023	02/16/2023	0.00
47063	TEXAS CLASSROOM TEAC	Payroll accrual	02/16/2023	02/16/2023	117.92
	TEXAS CLASSROOM TEAC	Payroll accrual	02/16/2023	02/16/2023	0.00
2032023	INTERNAL REVENUE SER	Payroll accrual	02/03/2023	02/03/2023	852.50
	INTERNAL REVENUE SER	Payroll accrual	02/03/2023	02/03/2023	2,874.46
	INTERNAL REVENUE SER	Payroll accrual	02/03/2023	02/03/2023	190.38
	INTERNAL REVENUE SER	Payroll accrual	02/03/2023	02/03/2023	852.50
	OFFICE OF THE ATTORN	Payroll accrual	02/03/2023	02/03/2023	232.50
2162023	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-30.64
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-16.32
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-30.64
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	45.14
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	116.32
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	45.14
	National Life Group	Payroll accrual	02/16/2023	02/03/2023	57.02
	National Life Group	Payroll accrual	02/16/2023	02/16/2023	2,208.86
	National Life Group	Payroll accrual	02/16/2023	02/16/2023	-303.00
	National Life Group	Payroll accrual	02/16/2023	02/16/2023	85.50
	National Life Group	Payroll accrual	02/16/2023	02/16/2023	273.38
	National Life Group	Payroll accrual	02/16/2023	02/16/2023	-16.88
	National Life Group	Payroll accrual	02/16/2023	02/16/2023	16.88
	OFFICE OF THE ATTORN	Payroll accrual	02/16/2023	02/16/2023	895.53
	OMNI	Payroll accrual	02/16/2023	02/16/2023	3,270.00
	RAINS ISD	Payroll accrual	02/16/2023	02/03/2023	503.09
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	9,768.69
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	-138.01
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	49.63
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	1.69
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	-15.85
	RAINS ISD	Payroll accrual	02/16/2023	02/16/2023	23.35
2162024	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	15,702.93
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	55,667.50
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	3,785.87
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	15,702.93
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-215.08
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-1,258.57
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-215.08
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	72.24
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	231.11
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	72.24
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	178.89
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	520.44
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	178.89
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-104.05
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-520.44
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	-104.05
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	104.05
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	520.44
	INTERNAL REVENUE SER	Payroll accrual	02/16/2023	02/16/2023	104.05
2162025	Gentry Financial Gro	Payroll accrual	02/16/2023	02/16/2023	1,712.39
	Gentry Financial Gro	Payroll accrual	02/16/2023	02/16/2023	862.42
	Gentry Financial Gro	Payroll accrual	02/16/2023	02/16/2023	5,956.91
	Gentry Financial Gro	Payroll accrual	02/16/2023	02/16/2023	2,316.74
	Gentry Financial Gro	Payroll accrual	02/16/2023	02/16/2023	1,994.90
	Gentry Financial Gro	Payroll accrual	02/16/2023	02/16/2023	1,105.00
	Gentry Financial Gro	Payroll accrual	02/16/2023	02/16/2023	124.86

CHECK		INVOICE		CHECK		INVOICE		AMOUNT
NUMBER	VENDOR	DESCRIPTION		DATE	DATE			
2162025	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			2,261.66
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			319.00
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			1,753.45
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			1,373.56
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			432.90
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			2,414.00
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-34.30
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-22.87
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-33.66
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-38.25
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-16.16
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-1.30
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-7.25
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			34.30
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			22.87
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			33.66
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			38.25
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			16.16
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			1.30
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			7.25
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			1.30
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			7.25
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-1.30
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			-7.25
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			1.30
	Gentry Financial Gro	Payroll accrual		02/16/2023	02/16/2023			7.25
Totals for checks								1,486,240.56

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
181	COCURRICULAR	0.00	0.00	10,693.08	10,693.08
199	GENERAL FUND	0.00	0.00	250,516.19	250,516.19
211	TITLE I	0.00	0.00	15,250.00	15,250.00
240	FOOD SERVICE	0.00	0.00	44,266.56	44,266.56
255	TITLE II,TCH/PRIN.TRNING RECUR	0.00	0.00	400.00	400.00
270	TITLE V, PT B, RURAL/LOW INCME	0.00	0.00	9,757.00	9,757.00
279	ARRATTL2	0.00	0.00	53.83	53.83
281	ESSER II	0.00	0.00	39,842.97	39,842.97
410	STATE TEXTBOOK FUND	0.00	0.00	260.00	260.00
461	Campus Activity	0.00	0.00	59,401.39	59,401.39
480	Locally Funded Special Revenue	0.00	0.00	11,026.30	11,026.30
494	Rains CDC/After School Program	0.00	0.00	1.00	1.00
599	DEBT SERVICE	0.00	0.00	897,100.00	897,100.00
863	PAYROLL CLEARING	147,672.24	0.00	0.00	147,672.24
***	Fund Summary Totals ***	147,672.24	0.00	1,338,568.32	1,486,240.56

\*\*\*\*\* End of report \*\*\*\*\*

**RAINS ISD**  
RECEIVED

**FEB 24 2023**

1759 W US Hwy 69  
Emory, TX 75440

February 22, 2023

To: Chairman of the Board of Trustees

Dear Sir or Madam:

This is the time of the year when Region 7 Education Service Center would normally request your assistance in having the school board members of your district to vote for candidates for the Region 7 Education Service Center Board of Directors to fill positions where terms are expiring.

This year the election is uncontested. Thus, no ballot will be sent, and these candidates will be certified as having been elected. There is no provision for write-in candidates under the State Board of Education Rule governing the election. Also, the filing deadline of February 20, 2023, has passed. Mr. John Rouse filed for Place 1, Rains, Upshur, Van Zandt, and Wood counties; and Dr. Lana Comeaux filed for Place 6, Sabine, San Augustine, and Shelby counties.

On behalf of the Board of Directors and the staff of Region 7 Education Service Center, please accept our appreciation for the work you and your fellow board members do for the students of your district.

Sincerely,

*Todd Schneider*

Todd Schneider  
Executive Director

TS/pm