Regular Board Meeting Agenda
Caddo Kiowa Technology Center
Monday, September 14, 2026 at 7:30 AM Central
Administration Building #100, Room #134
1415 North 7th Street
Fort Cobb, Oklahoma 73038

1. Call to Order, roll call and establishment of a quorum

2. Introduce new employees.

3. Reports and Discussions by Board and Staff: Jolisa Knauss, Instructional Leader; John Noel, BIS Director; Chris Helton, Director of Operations; Mike Newell, Assistant Superintendent and Superintendent's Update; Jennie Nunn regarding:

- Students/Instructional
- Short Term/BIS
- Facilities
- Employee Development

4. Consent Agenda
All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member would like to remove an item for individual consideration. The consent agenda consists of the discussion, consideration and approval of the following items:

a. August 10, 2026, Regular Board Meeting Minutes.

b. General Fund 25-26 checks #3219-3220 in the amount of $189.00;
General Fund 26-27 checks #197-538 in the amount of $815,065.57;
General Fund Encumbrances #10281-10373 & 70124-70126 in the amount of $181,439.83;
No Building Fund Encumbrances, including change orders report and appropriations for FY26-27 from reports dated August 31, 2026.

c. Treasurer’s reports for bank statements dated August 31, 2026.

d. Activity Fund reports for bank statements dated August 31, 2026.

e. Transfer of $76,950.10 from the Activity Fund to the General Fund per resolution 70 O.S. § Section 5-129.

f. Approve BIS adjunct and part-time employees.

g. Declare surplus and dispose of in the most commercially feasible manner.

1. Truck #24 - 2002 International
2. Truck 26 - 2003 International

5. Action to be considered:

a. Discuss CKTC's full-time & BIS trending data.

b. Discuss and vote to approve or not approve CKTC's Estimate of Needs for Fiscal Year 2026-2027.

c. Discuss and vote to approve or not approve CKTC's budget for Fiscal Year 2026-2027.

d. Discuss and review the Superintendent's Evaluation Instrument.

e. Discuss and vote to approve or not approve a continuing agreement with Education to Go, a division of Cengage Learning, to offer online course.

f. Discuss and vote to approve or not approve membership dues to OATC, Oklahoma Association of Technology Centers in the amount of $4200.00 for Fiscal Year 2026-2027.

g. Discuss and vote to approve or not approve the policy revision for Section 6 - Employee Leave.

h. Discuss and vote to approve or not approve security coverage quote for campus.

6. Proposed Executive session to discuss the following personnel items:

- Employment of Early Care & Education Assistant
- Employment of Truck Driver Training Teacher
- Resignation of Sharon Norwood - Maintenance - Facility Caretaker
- Resignation of Charles Summers - Truck Driver Training Teacher

7. Vote to convene or not convene into executive session.

8. Acknowledge board's return to open session.

9. Executive session compliance announcement.

10. Motion, consideration and vote to approve or not approve the employment of an Early Care & Education Assistant.

11. Motion, consideration and vote to approve or not approve employment of a Truck Driver Training Teacher.

12. Motion, consideration and vote to approve or not approve the resignation of Sharon Norwood - Maintenance - Facility Caretaker.

13. Motion, consideration and vote to approve or not approve the resignation of Charles Summers - Truck Driver Training Teacher.

14. New Business - This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda.

15. Announcements

16. Adjournment

Note: "The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter."

Jana Savage, Minute Clerk
Caddo Kiowa Technology Center Board of Education