Owasso Public Schools
Owasso Board of Education Regular Meeting
Independent School District No. 11
Tulsa County, Oklahoma

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma will hold Owasso Board of Education Regular Meeting on Monday, June 9, 2025, at 6:30 PM, Board of Education Conference Room of the Dale C. Johnson Education Service Center, 1501 N Ash St., Owasso, Oklahoma 74055
Meeting Link: https://youtube.com/live/-Z64bNhuaxI

I. **Call to Order and Roll Call**
II. **Special Recognition/Pledge of Allegiance**
III. **Reports to the Board**
   A. Superintendent - Dr. Margaret Coates
   B. Teaching and Learning - Mr. Mark Officer
   C. District Services - Mr. Kerwin Koerner
   D. Continuous Strategic Improvement (CSI) Goal Area #3 Ram Community Culture - Mr. Kerwin Koerner
IV. **Comments from the Public Regarding Agenda Items**
   Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.
V. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)
   A. Minutes of Regular Meeting May 12, 2025
   B. Minutes of Special Meeting May 22, 2025
   C. Teaching and Learning
      i. Out of State Student Activity Trips
      ii. 3-year Agreement with Amplified IT for Google Workspace for Education for the 2025-2026, 2026-2027, 2027-2028 school years at a cost of $42,500, paid annually, as outlined in the attachment and authorize the Superintendent or designee to execute the License Agreement
      iii. Student Enrollment Verification Letter for the 2025-2026 school year for our 3-year agreement with Amplified IT for Google Workspace for Education, as outlined in the attachment and authorize the Superintendent or designee to execute the letter
      iv. Memorandum of Understanding with the University of Tulsa to provide instruction of student teachers completing their student teaching portion of teacher preparation for the 2025-2026 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

v. Memorandum of Understanding with Southwestern Oklahoma State University School Psychology Program, to provide on-site school psychology experiences to candidates who are enrolled in the Educational Specialist Degree Program in School Psychology 2025-2026 school year at no cost to the District and authorize the Superintendent or designee to execute the MOU
vi. Contract with Superior Vision Consulting for the 2025-2026 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
vii. Memorandum Of Understanding with Grand Mental Health to provide group and individual counseling and other services for the 2025-2026 school year at no cost to the District and authorizes the Superintendent or designee to execute the Agreement
viii. Memorandum of Understanding with A New Leaf, Inc. to provide the Autism Works program for students at Owasso Public Schools for the 2025-2026 school year at a cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
ix. Contract with Sebastian Lantos, LLC to provide Interpreting and Translating Services for the 2025-2026 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
x. Contract with Beth Anne Manipella, O.T., to provide Occupation Therapy Services for the 2025-2026 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

D. Contract with The Sampson Group for Professional Development for district leaders for the 2025-2026 school year at a cost of $2,500, as outlined in the attachment and authorize the Superintendent or designee to execute the contract
E. District Services
   i. Contract with JD Young for Copier and Printing Maintenance Services for the 2025-2026 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract.
   ii. Contract with ECT for district-wide Heating, Ventilation and Air Conditioning Service for the 2025-2026 school year at a cost of $595,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract
   iii. Service Agreement with TEAM Professional Services, Inc. for drug testing services for the 2025-2026 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
   iv. Contract with Sodexo for Food Management Services for the 2025-2026 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract
F. Technology
   i. Current capacity numbers for transfer students
G. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for May 2025
ii. Activity Financial Report for May 2025
iii. Activity Account Budgets
iv. Service Contract with Alexandria Wood, RD/LD, CDCES as a sports nutrition consultant for the 2025-2026 school year at a cost of $10,620, as outlined in the attachment and authorize the Superintendent or designee to execute the Service Contract
v. Consession Contracts with Owasso Boosters for the rights to operate the Concession stand for the 2025-2026 school year at a cost of 10%of the Club's concession profits, as outlined in the attachment and authorize the Superintendent or designee to execute the Concession Contract
vi. Advertising Agreement / Contract with Owasso Summit as a Volleyball sponsor for the 2025-2026 school year at a donation of $1,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement
vii. Renewal quote for workers' compensation insurance for fiscal year 2025-2026 at a total cost of $248,141 with Oklahoma School Assurance Group (OSAG)

H. Human Resources
i. Transitions

VI. **Communications/Superintendent** - Dr. Margaret Coates
A. Board to consider and take possible action on the 2025-2026 Negotiated Agreement with the Owasso Education Association, as outlined in the attachment, pending OWEA ratification with teachers (Dr. Margaret Coates)
B. Board to consider and take possible action on the 2026-2027 School Calendar (Jordan Korphage)

VII. **Teaching and Learning** - Mark Officer
A. Board to review Policy #5.31 for first reading. Edits, changes, and additions to the policy are outlined in the attachment
B. Board to review Policy #5.57 for first reading. Edits, changes, and additions to the policy are outlined in the attachment
C. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #1.22b, as outlined in the attachment
D. Board to consider and take possible action on the proposed school-approved student communication platforms/applications; Edgenuity to be used by school personnel in association with Policy #1.89
E. Board to consider and take possible action on the proposed edits, changes, and additions to the 2025-2026 Student Handbooks: Elementary, 6th,7th,8th Grade, Owasso Ram Academy, and Owasso High School, as outlined in the attachments
F. Board to consider and take possible action on an agreement with Connected Kids Inc. for trauma-responsive onsite coaching and consulting for nine elementaries for the 2025–2026 school year at a cost of $18,600.00, as outlined in the attachment and authorize the Superintendent or designee to Agreement

VIII. **District Services -** Kerwin Koerner

A. Board to consider and take possible action on the proposed edits, changes, and additions to Policy # 1.88, as outlined in the attachment

IX. **Finance** - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for May 2025

B. Board to consider and take action on a resolution authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds

C. Board to consider and take possible action on a renewal quote & resolution for property, casualty, and liability insurance for fiscal year 2025-2026 at a total cost of $1,649,282 with Oklahoma Schools Insurance Group (OSIG)

X. **New Business**

XI. **Comments from the Public Regarding Non-Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific non-agenda item received in writing by the board minutes clerk seven (7) days prior to the board meeting date. The total time allotted to comments from the public regarding non-agenda items will not exceed fifteen (15) minutes.

A. Doug Hall

XII. **Vote to Adjourn**

This agenda was posted prior to 6:30p.m. on Friday, June 6, 2025 at the entrance of the Board of Education Room, located in the Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 N. Ash, Owasso, Oklahoma.

OWASSO PUBLIC SCHOOL BOARD OF EDUCATION

Renae Klein, Clerk

Owasso Board of Education Regular Meeting
Monday, May 12, 2025 6:30 PM Central

Board of Education Conference Room of the
Dale C. Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

I. **Call to Order and Roll Call**
Attendance Taken at 6:30 PM.

Brent England:	Present
Neal Kessler:	Present
Rhonda Mills:	Present
Stephanie Ruttman:	Present
Forrest Turpen:	Present

Present: 5.

II. **Special Recognition/Pledge of Allegiance -** Mr. Eric Nantois**,** Asher Poteete and June Luelf

III. **Special Recognition** - Dr. Chris Barber - State Fine Arts Award Winners

IV. **Reports to the Board**

A. Superintendent - Dr. Margaret Coates Dr. Coates shared the district has received 16,767 points of engagement throughout the Owasso community on how our upcoming bond package can be improved. The number one concern was the overall cost and the increase in the tax rate. The new bond package will have a lower the dollar amount which will no result in a tax increase.

B. Teaching and Learning - Mr. Mark Officer Mr. Officer reported summer school activities and SPARK camps will kick off on June 2nd at Mills Elementary and the 6th Grade Center. Special Services heads off to Special Olympics on May 14, 2025.

C. District Services - Mr. Kerwin Koerner Mr. Beckloff shared information regarding the Sodexo Fine Dining Ettiquite Lunch at Barnes Elementary including a small group of students which teaches participants the finer points of dining.
Mr. Knowlton provided the construction update, sharing photos of the project at Hodson Elementary.

D. Continuous Strategic Improvement (CSI) Goal Area #2 Ram Team - Mr. Phillip Storm Mr. Storm reported we hosted a job fair on April 3, 2025. There have been 10 external job fairs attended so far this school year. The employee referral program has been a success, resulting in 55 employees receiving the stipend for applicants that were hired.

V. **Comments from the Public Regarding Agenda Items**
Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.
There were no comments from the public regarding agenda items.

VI. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)

Motion to remove consent agenda item VI.C.xii (6.C.12) Agreement with State of Oklahoma, Department of Rehabilitation Services, Transition School-To-Work: Work Study for the 2025-2026 school year from the agenda. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

Motion to approve consent agenda items VI.A. through VI.G.i. With the corrected cost on item Vi.E.ii. United Systems renewal of VxRail support for the 2025-2026 school year of $65,487.42. This motion, made by Neal Kessler and seconded by Forrest Turpen, passed. This motion, made by Neal Kessler and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

A. Minutes of Regular Meeting April 14, 2025

B. Minutes of Special Meeting May 2, 2025

C. Teaching and Learning

i. Out of State Student Activity Trips

ii. License Quote with Imagine Learning for 10 Purpose Prep Concurrent user licenses for Owasso High School for the 2025-2026 school year at a cost of $3,300.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Quote License

iii. Contract with Junior Achievement for Owasso Public School Elementary 5th grade students to attend JA BizTown for the 2025-2026 school year at a cost of $22,500.00, to be paid by school sites as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

iv. Memorandum of Understanding with Oklahoma Baptist University for college education majors to complete their student teaching portion of their education in traditional student internships for the 2025-2026 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

v. License agreement with World Book for district access to Online World Book for the 2025-2026 school year at a cost of $8,736.00, as outlined in the attachment and authorize the Superintendent or designee to execute the license agreement

vi. Purchase Agreement with Solution Tree, Inc. for Julie Schmidt to present Onsite Professional Development for the 2025-2026 school year at a cost of $15,000.00, as outlined in the attachment and authorize the Superintendent or Purchase Agreement.

vii. Agreement with Horizon: Digitally Enhanced Campus for student access to Edgenuity curriculum content for the 2025-2026 school year at a cost of $50,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

viii. Memorandum of Understanding with Northeastern State University for college education majors to complete their student teaching portion of their education in traditional student internships for the 2025-2026 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

ix. Memorandum of Understanding with Tulsa Community College for Owasso HS students to participate in the Concurrent Enrollment Program for the 2025-2026 school year at a cost of $0 to the school district, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

x. License subscription quote with BrainPop for full access to supplemental digital curriculum modules for elementary students at our 9 elementary schools and the 6th Grade Center for the 2025-2026 school year at a cost of $40,500.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

xi. License contract renewal quote with Vocabulary.com to access learning platform, teacher tools, vocab jams and detailed reporting for the 2025-2026 school year at a cost of $25.000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the license contract renewal quote and addendum

xii. Agreement with State of Oklahoma, Department of Rehabilitation Services, Transition School-To-Work: Work Study for the 2025-2026 school year at no cost to the District, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

xiii. Agreement with The University of Tulsa, to provide practicum setting in the interest of Speech-Language Pathology for the 2025-2026 school year at no cost to the District and authorize the Superintendent or designee to execute the Agreement

xiv. Contract with Mobilized Vision, LLC for orientation and mobility services for the 2025-2026 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

xv. Memorandum of Understanding with Cameron University to provide on-site educational experiences to candidates enrolled in educator preparation courses for the 2025-2026 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

D. District Services

i. MOU with Owasso Police Department for School Resource Officers for the 2025-2026 school year at a cost of $160,000, as outlined in the attachment and authorizing the Superintendent or designee to execute the MOU

ii. MOU with Owasso Police Department for K-9 Narcotics Control for the 2025-2026 school year at a cost of $10,000, as outlined in the attachment and authorizing the Superintendent or designee to execute the MOU

iii. Agreement with Imperial for vending services for the 2025-2026 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

iv. Contract with Tulsa Tech for transportation services for the 2025-2026 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Contract.

v. Service Agreement with Commercial Power Solutions for scheduled maintenance inspections for the 2025-2026 school year at a cost of $930.00 per year as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

vi. Memorandum of Understanding with Youth Services of Tulsa for Substance Abuse Services for the 2025-2026 school year at a cost of $5,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Memorandum of Understanding

vii. Service agreement with American Waste Control for trash removal services for the 2025-2026 school year at a cost of $5,201.45 per month as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

viii. Contract with Lopez Lawn Care for lawn services and landscaping for the 2025-2026 school year at a cost of $165,600.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract.

E. Technology

i. Contract with Finalsite for renewal of website hosting services for the 2025-2026 school year at a cost of $18,500 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

ii. Quote from United Systems for renewal of VxRail support for the 2025-2026 school year at a cost of $60,717.75 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

iii. Quote from United Systems for renewal of IDPA support for the 2025-2026 school year at a cost of $18,606.08 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

iv. Quote from United Systems for renewal of PowerProtect DD (CyberVault) support for the 2025-2026 school year at a cost of $25,851.07 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

v. Quote from United Systems for renewal of VMware Cloud Foundation subscription for the 2025-2026 school year at a cost of $48,128.64 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

vi. Contract with CRW Consulting Inc. for renewal of Category 1 and Category 2 ERATE consulting services for the 2025-2026 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the contract

F. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for April 2025 2024-2025
General Fund #1594-1735 (Vendors) $124,607.25
2024-2025 Child Nutrition Fund #50-53 (Vendors) $4,075.63
2024-2025 Bond Fund 31 #368-403 (Vendors) $2,421,590.11

ii. Activity Financial Report for April 2025

iii. Activity Account Budgets

iv. Agreement with Frontline Education for software for 2025-2026 fiscal year at a cost of $76,936.62 as outlined in the attachment and authorize the superintendent or designee to execute the agreement

v. Agreement with Pension Solutions for renewal of Administrative Services Agreement for 403b and 457 plans for 2025-2026 fiscal year at no cost to the district as outlined in the attachments and authorize the superintendent or designee to execute the agreement

vi. Agreement with Oklahoma State School Board Association for renewal of employment services for 2025-2026 fiscal year at a cost of $4,025 as outlined in the attachment and authorize the superintendent or designee to execute the agreement

vii. Annual Membership Dues for Oklahoma State School Board Association for the 2025-2026 school year at a cost of $5,682.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

viii. Annual Subscription Renewal with Oklahoma State School Board Association for Assemble Meetings for the 2025-2026 school year at a cost of $3,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

ix. Annual Subscription renewal with Oklahoma State School Board Association for Policy Services Subscription for the 2025-2026 school year at a cost of $1,200.00, as outlined in the attachment and authorize the Superintendent to execute the agreement

G. Human Resources

i. Transitions

VII. **Communications/Superintendent** - Dr. Margaret Coates

A. Board to consider and take possible action on the Contract Addendum with Finalsite for mass messaging services for 3 years beginning July 1, 2025 and ending June 30, 2028 at a yearly cost of $18,500 per year, as outlined in the attachment and authorize the Superintendent or designee to execute the service agreement
Motion to approve the Contract Addendum with Finalsite for mass messaging services for 3 years beginning July 1, 2025 and ending June 30, 2028 at a yearly cost of $18,500 per year, as outlined in the attachment and authorize the Superintendent or designee to execute the service agreement. This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea

Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

VIII. **Teaching and Learning** -Mark Officer

A. Board to review Policy #1.22b for first reading. Edits, changes, and additions to the policy are outlined in the attachment

B. Board to consider and take possible action on a Contract with Amira Learning for the Amira Learning Suite Site Licenses for the 2025- 2026 school year at a cost of $126,520.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve a Contract with Amira Learning for the Amira Learning Suite Site Licenses for the 2025- 2026 school year at a cost of $126,520.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Neal Kessler and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

C. Board to consider and take possible action on the Quote with TeachTown for training for the 2025-2026 school year at a cost of $800.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Quote

Motion to approve the Quote with TeachTown for training for the 2025-2026 school year at a cost of $800.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Quote. This motion, made by Forrest Turpen and seconded by Rhonda Mills, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

D. Board to consider and take possible action on the Contract with Shelby Stavely Caruso for Speech Language Pathology Services for the 2025-2026 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve the Contract with Shelby Stavely Caruso for Speech Language Pathology Services for the full extended school year term June 1, 2025 - July 31, 2025 at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea

Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

IX. **Finance** - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for April 2025
Motion to approve the Treasurer's report for April 2025. This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

X. **Executive Session**

A. Vote to convene into executive session for the purpose of discussing the hiring of one individual as the 8th Grade Center Assistant Principal as authorized by Okla.Stat.Tit.25§307(B)(1).
Motion to convene into executive session at 7:20p.m. for the purpose of discussing the hiring of one 8th Grade Center Assistant Principal. This motion, made by Rhonda Mills and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

B.
Acknowledge return to Open Session Acknowledge return to Open Session at 7:27p.m.

C. Statement of Executive Session Minutes

During the executive session, the members of the Board of Education who were present were Stephanie Ruttman, Rhonda Mills, Neal Kessler, Brent England and Frosty Turpen. Also present during the executive session was Dr. Margaret Coates and Mr. Mark Officer. During the executive session board members discussed the hiring of one individual as the 8th Grade Center Assistant Principal. Nothing else was discussed and no votes were taken. This will constitute the minutes of the executive session.

XI. Board to consider and take possible action to hire one individual as the 8th Grade Center Assistant Principal

Motion to hire Mr. Jake Bray as the 8th Grade Center Assistant Principal. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

XII. **New Business**

There was no new business.

XIII. **Comments from the Public Regarding Non-Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific non-agenda item received in writing by the board minutes clerk seven (7) days prior to the board meeting date. The total time allotted to comments from the public regarding non-agenda items will not exceed fifteen (15) minutes.

A. Mr. Doug Hall

XIV. **Vote to Adjourn**

Motion to adjourn at 7:34p.m. This motion, made by Forrest Turpen and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

Owasso Board of Education Special Meeting
Thursday, May 22, 2025 1:00 PM Central

Board of Education Conference Room of the
Dale C. Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

I. **Call to Order and Roll Call**
Attendance Taken at 1:00 PM.

Brent England:	Present
Neal Kessler:	Present
Rhonda Mills:	Absent
Stephanie Ruttman:	Present
Forrest Turpen:	Absent

Present: 3, Absent: 2.

II. **Pledge of Allegiance**

III. Vote to convene into executive session for the purpose of discussing the hiring of one individual as Owasso High School Assistant Principal as authorized by Okla.Stat.Tit.25§307(B)(1).
Motion to convene into executive session at 1:01p.m. for the purpose of discussing the hiring of one individual as Owasso High School Assistant Principal. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Absent
Stephanie Ruttman:	Yea
Forrest Turpen:	Absent

Yea: 3, Nay: 0, Absent: 2

IV. Acknowledge return to Open Session
Acknowledge return to open session at 1:05 p.m.

V. Statement of executive session minutes

During the executive session, the members of the Board of Education who were present were Stephanie Ruttman, Neal Kessler and Brent England. Also present during the executive session was Dr. Margaret Coates and Mr. Mark Officer. During the executive session board members discussed the hiring of one individual as an Assistant Principal for Owasso High School. Nothing else was discussed and no votes were taken. This will constitute the minutes of the executive session.

VI. Board to consider and take possible action to hire an individual for Owasso High School Assistant Principal
Motion to hire Ms. Gina Osburn as Assistant Principal for Owasso High School. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea

Neal Kessler:	Yea
Rhonda Mills:	Absent
Stephanie Ruttman:	Yea
Forrest Turpen:	Absent

Yea: 3, Nay: 0, Absent: 2

VII. **Human Resources**

A. Board to consider and take possible action on the Transitions Report
Motion to approve the Transitions report. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Absent
Stephanie Ruttman:	Yea
Forrest Turpen:	Absent

Yea: 3, Nay: 0, Absent: 2

VIII. Consideration of Title IX Appeal of the Parents of Student A

A. Statement of Board Procedures

B. Motion, discussion and vote to enter into executive session to discuss the Title IX appeal of the Parents of Student A pursuant to OKLA. STAT. tit. 25, § 307(B)(7)
Motion at 1:11p.m. to enter into executive session to discuss the Title IX appeal of the Parents of Student A. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Absent
Stephanie Ruttman:	Yea
Forrest Turpen:	Absent

Yea: 3, Nay: 0, Absent: 2

C. Acknowledge Board's return from executive session
Acknowledge boards return from executive session at 4:22p.m.

D. Statement of executive session minutes

During the executive session, the members of the Board of Education who were present were Stephanie Ruttman, Neal Kessler and Brent England. Also present during the executive session was Attorney Bo Rainey. During the executive session, board members discussed the Title IX appeal of the parents of Student A. This will constitute the minutes of the executive session.

E. Motion, discussion, and vote to (1) affirm the administration’s Title IX decision and deny the appeal of the Parents of Student A, or (2) to remand for additional investigation the Title IX decision regarding the complaint filed by the Parents of Student A

I move that the Board of Education AFFIRM the decision rendered by the District and DENY the Title IX appeal brought by the Parents of Student A. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Absent
Stephanie Ruttman:	Yea
Forrest Turpen:	Absent

Yea: 3, Nay: 0, Absent: 2

F. Motion, discussion, and vote to direct to board's legal counsel, in consultation with the Board President, to provide a written decision to all interested parties consistent with the board's determination, within five calendar days

I move that the board's legal counsel, in consultation with the board President, provide a written decision to all interested parties, consistent with the board's determination, within five calendar days. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Absent
Stephanie Ruttman:	Yea
Forrest Turpen:	Absent

Yea: 3, Nay: 0, Absent: 2

IX. **Vote to Adjourn**

Motion to adjourn at 4:26p.m. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Absent
Stephanie Ruttman:	Yea
Forrest Turpen:	Absent

Yea: 3, Nay: 0, Absent: 2

June 9, 2025 Overnight/Out of State Student Activity Requests

- **July 6, 2025 -University of Arkansas Summer Middle School Music Camps Drop Off - Owasso Middle School Bands - Fayetteville, AR**
- **July 13, 2025-University of Arkansas Summer High School Music Camps Drop Off - Owasso High School Band - Fayetteville, AR**
- **June 19-21, 2025 - D1 Midwest Basketball Showcase - OHS Varsity Basketball - Kansas City, MO**
- **July 27-30, 2025 - Owasso Cross Country Camp - OHS Cross Country - Branson, MO**
- **August 26-September 1, 2025 - Volleyball Tournament - OHS Volleyball - Orlando, FL**



There are two portions to this document:

- The Customer Service Order (CSO), and
- Google's Student Enrollment Verification Letter

Please make sure to complete both parts of the document in order to expedite processing.

CDW Customer Service Order Form
Google Workspace for Education

Seller	CDW Government LLC
Seller Address	200 N. Milwaukee Avenue, Vernon Hills, IL 60061
Customer	Owasso Public Schools
Subscription Term Start Date	Upon Service Activation

NAME	PRICE	QTY	SUBTOTAL
Google Workspace for Education Plus - Multi Year student licenses	$4.25	10000	$42,500.00
Google Workspace for Education Plus - Multi Year staff licenses	$0.00	2500	$0.00
		Annual Total	**$42,500.00**

The total cost over the term of the 3 year agreement is $127,500

Google Workspace Add-On Products/Services	Licensed Quantity	Subscription Term	Monthly Service Fee Per User	Total Monthly Service Fee*
		Monthly	$	$

Google Voice Specific Estimated Monthly Telecom Taxes and Regulatory Fees** $ ____N/A____

*The Total Monthly Service Fee for Google Voice is an estimate only and is based on the licensed quantity set forth in the table above. Seller will invoice Customer based on the actual quantity of licenses used in the month at the Monthly Service Fee Per User rate specified above.
**These are estimate monthly taxes and fees only. These taxes and fees may vary based on Customer's geographic location. Seller will pass thru and bill Customer for actual telecom taxes and regulatory fees as calculated by Google.

Customer Technical Contact	naomi.jaynes@owassops.org
Phone Number	918-928-4000
Email address	naomi.jaynes@owassops.org
Off-Domain Email Address	naomi.jaynes@owassops.org
Google App Domain	owassops.org
NCES ID (If applicable)	4023280
Order Type (If applicable)	

Subscription Term Fee Total: $42,500.00 annually

Terms:

1. TERMS AND CONDITIONS - Customer's obligations under this Customer Service Order Form, including its payment obligations are subject to the current Third Party Cloud Services Terms and Conditions on Seller's website at Third Party Cloud Services Terms and Conditions, unless Customer has entered into a written agreement with Seller covering Customer's purchase of products and services from Seller ("Existing Customer Agreement"), in which case Customer's obligations shall be subject to the terms of such Existing Customer Agreement, which shall be identified on Sellers' ordering documents.

2. PAYMENT – Customer will pay all Fees (as defined herein), including regulatory fees and taxes, for the use of the Google Workspace for Education as set forth in Seller's invoice, within 30 days after the date of the invoice, or in accordance with such other payment terms that may have been negotiated between Customer and Seller. In addition to the Service Fee for the Google Workspace for Education, Customer will also be responsible for all additional fees for any subscription renewals and extensions, metered usage components consumed by Customer, and other subscriptions, features, products, services, or add-ons that Customer uses within the Google Workspace for Education. Seller will invoice Customer in advance for the monthly or prepaid charges due for the Google Workspace for Education purchased. Seller will invoice Customer in arrears for any metered usage or overage components (e.g., capacity overages, third party content, etc.). The Service Fee for the Google Workspace for Education and all additional fees due hereunder are collectively referred to as "Fees".

3. ADD-ON ORDERS - Any orders submitted by Customer to Seller for Google Workspace for Education over the next twelve (12) months (the "Add-On Order(s)") will be governed by the terms and conditions of this Customer Service Order Form. All Add-On Order(s) must include the name of the applicable Google Workspace for Education, the Licensed User Quantity and the length of the initial term (e.g., 1, 2, or 3 years). The Initial Subscription Term for any Add-On Order(s) will commence on the date Seller provisions the new Google Workspace for Education on behalf of Customer.

4. SERVICE SUSPENSION – In addition to any other rights Seller may have, Seller may suspend or terminate the Google Workspace for Education if Customer fails to pay any Fees within ten (10) business days after the applicable due date.

5. CANCELLATION POLICY FOR GOOGLE VOICE – To cancel the Google Voice services Customer must fill out and submit the form at Google Voice Cancellation Form sixty (60) days prior to service cancellation. Customer will be responsible for all Google Voice service fees incurred up through the effective date of termination, including any applicable taxes and regulatory fees.

6. NON-CANCELLABLE/NON-REFUNDABLE – Except as set forth above for the Google Voice services, the Google Workspace for Education purchased under this Customer Service Order Form are non-cancellable and all Fees paid to Seller are non-refundable.

7. GOOGLE REQUIRED TERMS:

(a) Seller, Google, and Customer are independent contractors with respect to the resale of the Google Workspace for Education.

(b) Customer will either accept the Google TOS prior to accessing or using the Google Workspace for Education, or hereby expressly authorizes Seller to accept the Google TOS on Customer's behalf.

(c) Customer acknowledges and agrees that Seller is the processor of any personal data processed by it on Customer's behalf, and Customer is the controller of any such data, as the terms "controller", "processed", "processor" and "personal data" are defined in the EU Directive;

(d) Customer is responsible for obtaining and maintaining any consents required from End Users to allow Seller to perform its obligations under this Agreement;

(e) If Google fails to comply with the SLAs, Customer will only be eligible to receive those remedies set out under the Google TOS and must request such remedies directly from Seller; and

(f) Google will only provide customer support to Customers in accordance with the Google TOS.

BY SIGNING BELOW, Customer acknowledges and agrees that it is receiving the Google Workspace for Education directly from Google, Inc. ("Google") pursuant to Google's standard terms and conditions or such other terms as agreed upon by Customer and Google. Customer further acknowledges that Google and not Seller will be responsible for performance of the Google Workspace for Education.

CUSTOMER AUTHORIZED REPRESENTATIVE : Owasso Public Schools
(If not signing electronically, please sign, print your name and date below)

_____ _____

First Name Last Name, Printed
Title

Date

_____

First Name Last Name, Signature

Google for Education

Google Workspace for Education
Education Standard & Education Plus
License Seat Verification Letter

Student Enrollment Verification Letters are required for all Education Standard and Education Plus orders.

This approach allows customers to act as the source of truth for current information and partners to license according to the institution's accurate full-time student enrollment numbers.

This product is licensed on a per-user basis, and thus every user needs a license to ensure full functionality. If customers intend to purchase more student licenses than enrolled students (to provide a buffer throughout the subscription term), please use that total number in the letter below.

Receive 1 free faculty license for every 4 paid student licenses you purchase.

There are two options for creating this letter and sending it back to us:

Option A:

1. Confirm all pre-filled information on the next page is accurate. Please contact Matt Heyse at matt.heyse@amplifiedit.cdw.com if you need to make changes.
2. Type your name and title, then print out, sign it, and put this on your district's letterhead. You can print the next page using the **Other Actions** menu above.
3. DO NOT click "Finish" until after you complete the next step.
4. Make a PDF copy of your signed document, and return to this document and upload below.

IMPORTANT - Do not click "Finish" until you come back and upload your PDF document.

Option B:

If it is easier for you, can also find a copy of the letter here. Follow the instructions on that document to place the letter on your organization's letterhead.

You can email me a copy of the completed PDF - matt.heyse@amplifiedit.cdw.com or use the **Upload PDF** option below.

CDW PEOPLE WHO GET IT

Owasso Public Schools

04-16-2025

Our institution would like to purchase , and our primary Google Workspace for Education Domain is owassops.org.

This letter verifies the purchase of licenses, which is equal to or greater than our current total enrollment of (representing all students, including full and part time).

We understand that:

- This product is licensed on a per-user basis. Student and staff licenses will be assigned to individual users.
- Our institution will receive 1 staff license at no cost for every 4 paid student licenses.
- Additional licenses can be purchased to provide a buffer for changes in enrollment. Licenses purchased after the initial commitment are prorated for the remainder of the subscription.
- More information about licensing and pricing policy is available here.

Sincerely,

Signature:

Owasso Public Schools

June 9, 2025

Our institution would like to purchase Education Plus and our primary Google Workspace for Education Domain is @owassops.org.

This letter verifies the purchase of 10,000 licenses, which is equal to or greater than our current full-time student enrollment of 9,700 (we can update this number closer to the meeting).

We understand that:

- This product is licensed on a per user basis, meaning that student and staff licenses will need to be assigned to individual users in the Google domain.
- Our institution will receive 1 free faculty license for every 4 paid student licenses.
- If the 1:4 ratio above doesn't meet our needs, additional licenses can be purchased to provide a buffer for changes in enrollment or for part-time students, alumni, or others.
- We may add student licenses at any time during the subscription term by purchasing more through our reseller.

Sincerely,

_____

Owasso Public Schools
Board President

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AGREEMENT
Between

UNIVERSITY OF TULSA
Acting for and on behalf of its
TEACHER EDUCATION PROGRAM

And

OWASSO PUBLIC SCHOOLS

For

TEACHER EDUCATION PROGRAM

THIS AGREEMENT is made and entered into this 1st day of July, 2025, by and between **THE UNIVERSITY OF TULSA**, **acting on behalf of its Teacher Education Program ("University"), and INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA, a/k/a OWASSO PUBLIC SCHOOLS ("OPS").**

WITNESSETH:

SECTION 1: OPS agrees to provide the authorization, supervision and instruction of student teachers completing their student teaching portion of teacher preparation and to provide pre-student teaching observation and participation activity in the Teacher Education Program.

SECTION 2: OPS agrees to accept for assignment to cooperating teachers in the public schools a certain number of students enrolled in the University's Teacher Education Program. OPS further agrees the cooperating teacher will give direct supervision to the student teacher assigned and will work with a faculty member assigned by the University in directing and evaluating the student teacher experience.

OPS further agrees to provide student teacher supervision, instruction, mentoring or assistance, as needed by various staff members to enhance and develop the student teacher's ability to effectively educate children in an urban educational environment including, but not limited to, identifying and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

SECTION 3: All arrangements for the placement or removal of student teachers will be coordinated through OPS building administrators and University's Department of Education Coordinator of Field Services. If a student teacher fails to comply with the requirements of this

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Agreement or to perform to the satisfaction of OPS, the University will, upon written request by OPS, immediately remove that student teacher from the school.

SECTION 4: The University and its student teachers will comply with all applicable federal and state laws and regulations and will comply with all OPS policies, rules and regulations (available for review at www.owassops.org) while on OPS premises or performing services under this Agreement. The University and its student teachers will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order.

SECTION 5: To the extent allowed by law, each party shall save and protect the other, and indemnify the other from all legal liability resulting in injury, death, or damages, including costs and attorney fees, caused by or arising out of the indemnifying party's negligent or willful misconduct in the supervision of students pursuant to this agreement or resulting from the negligent or intentional acts or omissions of the parties, its student teachers, officers, agents, employees or contractors.

SECTION 6: It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between the University and OPS or any of their respective employees, student teachers or agents. OPS and the University shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors. The University agrees and affirms that all University employees entering upon OPS property under the provisions of this Agreement are and shall be covered by worker's compensation insurance to the extent required by applicable law and that OPS shall, in no event, be required to provide such coverage for the University's student teachers and employees.

SECTION 7: OPS and the University agree that student safety is a top priority. In an effort to protect the students' safety, the University agrees that it will not place any individual on OPS property, whether as a student teacher, officer, agent, employee or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. The University hereby certifies that none of its student teachers and none of its employees working on OPS property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippy Violent Offender Registration Act. The University shall submit written proof to OPS that all student teachers and faculty supervisors coming on to OPS property have passed background checks. While there is no drug/alcohol screening requirement for the University student teachers and faculty supervisors, they shall be subject to drug/alcohol testing pursuant to the District's policies and regulations regarding such matters as if they are employees of the District (www.owassops.org) All University employees and student teachers must have in their possession, at all times, a current photo ID which identifies them as a student teacher or employee of the University and, if required by OPS, a OPS photo ID authorizing access to a specific OPS site. If at any time a student teacher or University employee demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that

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such person leave OPS property and not return without specific permission of the principal, and District personnel.

SECTION 8: Neither OPS, nor its employees, shall receive compensation from the University for services performed under this Agreement in support of the University's Teacher Education Program. The University may, however, with OPS's consent, pay a reasonable and customary honorarium to cooperating teachers or, alternatively, may provide cooperating teachers a tuition waiver to enroll in a University course upon completion of their supervision of a student teacher.

SECTION 9: All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

If to the University: **The University of Tulsa**
Department of Education
ATTN: Jolly Meadows
Coordinator of Field Services
800 South Tucker Drive
Tulsa, OK 74104
jolly-meadows@utulsa.edu

If to OPS: **Owasso Public Schools OPS**
Attn: Superintendent
1501 North Ash Street
Owasso, OK 74055-4920

With a copy to: **Owasso Public Schools OPS**
Attn:_____
1501 North Ash Street
Owasso, OK 74055-4920

SECTION 10: This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

SECTION 11: This Agreement is for a period of one (1) year beginning July 1, 2025 and ending June 30, 2026. Either party may terminate this Agreement, without cause, upon sixty (60) days written notice. Student teachers enrolled in the University's Teacher Education Program and assigned to a OPS site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

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IN WITNESS WHEREOF, the University and OPS have executed this Agreement as of the day and year first written above.

THE UNIVERSITY OF TULSA,
acting for and on behalf of its
TEACHER EDUCATION PROGRAM

Signed by:
By: Josh Corngold 6/2/2025
745528DF57D34A1...
Name: Josh Corngold
Title: Chair, Department of Education

Signed by:
By: Blaine Greteman 6/2/2025
6F21878JA4CF4BF...
Name: Blaine Greteman
Title: Dean, Henry Kendall College of Arts & Sciences

"UNIVERSITY"

INDEPENDENT SCHOOL DISTRICT NO. 11
OF TULSA COUNTY, OKLAHOMA, a/k/a
OWASSO PUBLIC SCHOOLS

OWASSO PUBLIC SCHOOLS BOE

By: _____

Name (print):_____

Title: Owasso Public Schools BOE President

"OPS"

MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHWESTERN OKLAHOMA STATE UNIVERSITY AND OWASSO PUBLIC SCHOOLS FOR THE CONDUCT OF CLINICAL FIELD EXPERIENCES FOR CANDIDATES IN THE SCHOOL PSYCHOLOGY GRADUATE PROGRAM

THIS AGREEMENT is between Southwestern Oklahoma State University School Psychometry and School Psychology Programs, hereinafter referred to as the "University," and Owasso Public Schools, hereinafter referred to as the "District." It is understood that the participating institutions will cooperate in the conduct of school psychological services as described below.

PURPOSE OF AGREEMENT

This agreement provides the terms under which the District will provide on-site school psychology experiences to candidates who are enrolled in the Educational Specialist Degree Program in School Psychology.

SCOPE OF THE PROGRAM

The University makes no agreement to provide any specified number of students to the program at the District and the District makes no agreement to accept a specified number from the University.

THE UNIVERSITY AGREES TO:

I. Provide the District with copies of policies and requirements related to field experiences and school psychology.

2. Appoint a representative of the University to communicate with the site supervisor and school psychology interns to assist in the supervision and evaluation of the student internship experiences.

3. Have a representative(s) of the University available to the District for assistance and consultation as the need arises and when possible.

4. Advise students of their responsibilities regarding participation in the on-site internship process, including professional conduct and following rules and standards set by the District and University.

5. The University assumes no liability for the actions taken by the students in training during the time that they participate in field experiences in the District.

6. The University recognizes the District's interest in providing the most secure environment when possible for the District's students; therefore, the University agrees it will act under this Agreement in compliance with 70 O.S. §6-101.48. Specifically, the University will not permit any candidate under its authority to come on to school premises for any activity covered by this Agreement if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act or has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction.

7. The University agrees to protect the privacy of the District student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA), and to educate the University's candidates on the requirement to protect District student infonnation.

THE DISTRICT AGREES TO:

1. Provide an on-site experience, which is pertinent and meaningful, for students enrolled in school psychology preparation at the University.

2. Provide quality supervision of the student(s) in the on-site school psychology program.

3. Keep the University infonned regarding the performance of candidates and to notify and consult with the University any time the student is not meeting expectations or maintaining satisfactory progress.

THE UNIVERSITY AND THE DISTRICT JOINTLY AGREE:

1. In compliance with federal law including the provisions of Title IX of the Education Amendment of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the parties hereto will not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of its policies, programs, or activities; its admission policies; other programs; or employment.

2. That, in the case of internship opportunities, there will be meetings of representatives of both the University and the District as often as such meetings are needed to coordinate and improve the program, and at the convenience of both parties.

3. That there will be on-going, open communication between the University and the District to insure understanding of the expectations and the roles of both institutions in providing onsite experience for students.

4. That either the University or the District may drop a student emolled in the program, if, in the opinion of either party, the sh1dent is not making satisfactory progress in the program. Any sh1dent who does not satisfactorily complete the program or any portion thereof may repeat the course at the same District only with the written approval of both the District and the University.

TERM OF AGREEMENT, MODIFICATION, TERMINATION:

This Agreement shall be effective when executed by both parties and shall remain in effect for a period of one (1) year from date of inception. After the initial period, this Agreement may be renewed by mutual agreement of both parties. This agreement may be revised or modified by written amendment when both parties agree to such amendment. This Agreement may be terminated without cause by ninety (90) days written notice from either party to the other.

AGREED:

On behalf of OWASSO PUBLIC SCHOOLS

Signature

Name

Title

Date

On behalf of SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

Signature

Joel Kendall

Name

Vice President for Academic Affairs & Provost

Title

5/28/2025

Date

2025-2026

LEGAL CONTRACT

BETWEEN OWASSO PUBLIC SCHOOLS AND SUPERIOR VISION CONSULTING, LLC

This agreement is entered into between OWASSO Public Schools and Superior Vision Consulting, LLC/Cindy Lumpkin, a teacher certified to teach students with visual impairments, for providing consultant services to Owasso Public Schools.

I. **Terms**

A. Cindy Lumpkin shall maintain Oklahoma State Department of Education certification as a teacher of children with visual impairments.

B. Superior Vision Consulting/Cindy Lumpkin shall provide direct or consult services for children with visual disabilities as requested by the director of special services. Services may include: Braille instruction, JAWS/technology training, ordering equipment, meeting with the teachers and parents, reviewing student files, observing students in class, attending IEP meetings, writing portions of IEP, and Functional Vision Assessments. Services will be scheduled as feasible for the consultant and the school.

II. **Consideration and Cost of Services**

A. The Owasso Public Schools shall pay Superior Vision Consulting $80.00 per hour, port to port, for the hours served for the length of this agreement.

B. Superior Vision Consulting will submit a bill by the 1st of each month to Owasso Public Schools for services provided.

III. **Duration of the Contract**

The duration of this contract is to become effective August 1, 2025 and terminate June 30, 2026 with the Board of Education approval.

IV. This contract is subject to termination upon 60 (sixty days) advance written notice by either party. Said written notice must be forwarded by certified mail.

V. **Amendment**

This contract is subject to amendments at any time, but only upon fully disclosed written consent and approval by both parties.

Owasso Public Schools _____ Date _____

Board President

Cindy Lumpkin, CTVI Cindy Lumpkin MTVI Date 5/22/25

Superior Vision Consulting, LLC

Memorandum of Understanding (MOU)

Between

GRAND Mental Health (GRAND) and

Owasso Public Schools

THIS MEMORANDUM OF UNDERSTANDING (Agreement) is entered into on this 1st day of July 2025 (Effective Date), by and between GRAND Mental Health (GRAND) and Owasso Public Schools.

NOW, THEREFORE, in consideration of the mutual and respective terms, stated obligations and agreements contained herein, GRAND and Owasso Public Schools agree as follows:

Relation of the Parties

In performance of their respective duties and obligations hereunder, and their respective employees and agents, are at all times acting and performing as independent contractors and neither party, nor their respective employees and agents, shall be considered the partner, agent, servant, employee of, or joint venture with the other party. Unless otherwise agreed to herein, the parties acknowledge and agree that neither will be liable for the activities of the other nor the agents and employees of the other, including but not limited to, any liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind or nature by or on behalf of any person. This provision shall survive termination or expiration of this agreement.

PURPOSE

The purpose of this MOU is to establish a working relationship, outlining a plan for GRAND to provide mental health and/or substance use services at Owasso Public Schools for students needing these services. The goals with this MOU include, but are not limited to, providing early intervention for students in need of mental health and/or substance use services to: (1) Prevent and/or decrease the number of students with suicidal behaviors / attempts; (2) Assist school personnel with being able to identify students at risk for emotional or behavioral challenges; (3) Provide targeted interventions with students and their families to provide positive outcomes; (4) Promote a positive school environment; and (5) Decrease student drop outs and increase graduation rates.

Outpatient Services

Obligations of GRAND:

1. If a School official or a GRAND team member believe a student is in need of a referral for GRAND services, the individuals from both parties will meet together (either during a Multidisciplinary Team Meeting (MDT) or at a separate meeting) and shall staff the case.

2. If it is decided that a referral is needed, School official shall discuss the referral with the student's guardian.

3. If student's guardian agrees with a referral to GRAND Mental Health for services, either School official or a GRAND team member will make the referral to GRAND Mental Health using the online referral system through the GRAND website.

4. Once a referral for outpatient mental health or substance use services is made to GRAND Mental Health, an attempt will be made to contact the legal guardian within 24 hours to schedule an outpatient screening appointment within 48 hours.

    a. NOTE: The family will always be told they can walk into any GRAND office Monday – Friday 8:00 a.m. – 5:00 p.m. and receive a screening if they choose, rather than scheduling a screening.

5. After the screening is scheduled, the referral source will be notified that the screening has been scheduled.

    a. If the screening is not able to be scheduled within 10 business days, the referral source will be notified.

6. Once the screening is completed, the student / family will be assigned to a GRAND Clinical team that will begin working with the student / family, and they will receive the full array of Certified Community Behavioral Health Center (CCBHC) services provided by GRAND.

7. Individuals on the GRAND team may include an Integrated Team Manager (a Licensed or Under Supervision for Licensure Mental Health Professional), a Care Coordinator (Bachelor's Level Clinician), a Behavioral Health Coach (Individual with minimum of 60 college credit hours), and/or a Family Support Provider (a paraprofessional with training and lived experience raising a child that experienced emotional difficulties).

8. Individuals from the GRAND team will provide services for students within the school (only those students that are clients of GRAND). NOTE: GRAND team members will attempt to provide services for students during non-core, elective classes.

9. At the request of School personnel, GRAND team members may participate in parent conferences or other meetings as mutually agreed upon by both parties.

10. GRAND team members shall participate in Multidisciplinary Team Meetings (MDT) with school personnel.

11. At the request of School officials, GRAND team members shall provide trainings and consultations as agreed upon by GRAND administration.

12. GRAND team members will provide support for district wide crisis situations.

13. GRAND shall provide in-service training for District staff as mutually agreed upon by both parties.

14. GRAND will ensure insurance coverage of $1,000,000.00 per occurrence and $3,000,000.00 aggregate for abuse / molestation; $1,000,000.00 per occurrence and $3,000,000.00 aggregate for professional liability; and an umbrella over professional liability of $10,000,000.00.

15. GRAND agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) and Oklahoma Law.

Obligations of School:

1. Provide referrals to GRAND Mental Health for students needing mental health and/or substance use counseling services.

2. Allow school personnel to attend Multidisciplinary Team Meetings (MDT).

3. Provide confidential locations for GRAND team members to meet with students to provide services.

4. Allow GRAND team members access to the school internet only for the purposes of doing collaborative documentation.

5. Provide GRAND team members working in each school with necessary safety drill information and expectations regarding their role in each of these drills.

Crisis Services

Any student experiencing crisis behaviors while at school will have access to crisis screening and assessment services provided by GRAND Mental Health.

Obligations of GRAND:

1. GRAND shall provide crisis screening through in-person assessment or via medical device (*aka iPad*) provided by GRAND, utilizing HIPPA compliant software known as Mycare.

2. Crisis screenings shall be provided by a Licensed or Under Supervision for Licensure Mental Health Professional.

3. The goal of the crisis screening shall be to de-escalate the crisis situation to prevent the student from entering a higher level of care or from being removed from the school and/or home environment.

4. If the student does require a higher level of care, the clinician will work with school administration and student's legal guardian to coordinate this higher level of care.

5. If the student is able to de-escalate and does not require a higher level of care, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in student's life and ensure this plan

is fully communicated with all parties involved to ensure safety of student and all individuals involved.

6. If the GRAND team member or school personnel believe the student may benefit from additional outpatient mental health or substance use services, a referral for outpatient services will be made after consent is obtained from the student's legal guardian.

Obligations of School:

1. School personnel shall contact GRAND Mental Health any time a student is experiencing a mental health or substance related crisis.

2. School personnel shall ensure a confidential location where student can receive crisis screening either via face-to-face with a GRAND clinician or via medical device (*aka iPad*).

3. If crisis screening is to be provided via medical device (*that has been previously provided by GRAND and a GRAND staff member is not on-site to assist with setting up the medical device*), School personnel will assist with setting up the medical device and assisting student with connecting to GRAND clinician for crisis screening assessment.

4. When a student does receive a crisis screening service provided by GRAND, School personnel will be responsible for notifying student's legal guardian that the crisis screening was provided and the rationale for why the screening was necessary.

    a. If the GRAND clinician determines that a student <u>does need a higher level of care</u> due to being a danger to self or others, School personnel will be responsible for contacting student's legal guardian and informing the legal guardian of this information and requesting their presence at the school.

        i. The GRAND clinician, school personnel, and legal guardian will all work together to find an appropriate higher level treatment provider.

    b. If the GRAND clinician determines that a higher level of care is not needed and the student is able to remain safely at school and at home, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in students life and ensure this plan is fully communicated with all parties involved to ensure safety of student and all individuals involved.

5. If it is determined that a referral for outpatient services is appropriate, the GRAND clinician will discuss with school personnel and legal guardian (as well as student), and if legal guardian is in agreement, a referral for outpatient services will be made (NOTE: See above related to "Outpatient Services").

Additional and On-Going Obligations of Parties:

1. GRAND will provide de-identified student information from the University of Oklahoma's Evaluation Team - Youth Information System (YIS) to School Administration annually related to crisis services provided for students at the school for the previous year.

    a. This information will be evaluated to determine the effectiveness of services provided and for continuous quality improvement.

2. Every two years, GRAND and School Administration will review this MOU and the school crisis protocol to consider any updates necessary to better meet the needs to the students. In addition, the Oklahoma Prevention Needs Assessment will be included in the bi-annual meeting review to assist in determining if any additional changes are needed.

3. School Administration shall submit the latest protocol and MOU to the Oklahoma Department of Education.

Term and Termination:

The initial term of this Agreement shall commence on the Effective Date and shall continue through June 30th, 2026. Thereafter, all changes to the protocol and MOU will need to be signed by the School Board and GRAND officials and submitted to the Oklahoma Department of Education by School Administration.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of first set forth above. Each individual signing below represents and warrants that she/he is a duly authorized individual with authority to bind her/his respective party.

School Administration	**GRAND Mental Health**
_____	_____
Signature	Signature
_____	Laura Smith
Name Printed	Name Printed
_____	Regional Administrative Officer
Title	Title
_____	5/27/2025
Date	Date

Autism Works
At A New Leaf

AGREEMENT

This agreement (the "Agreement") is by and between Independent School District No. 11 of Tulsa County, Oklahoma, a/k/a Owasso Public Schools (the "District"), whose principal place of business is 1501 North Ash Street, Owasso, Oklahoma, and A New Leaf, Inc. ("A New Leaf"), a not-for-profit domestic corporation, whose principal place of business is 8535 North Memorial Drive, Owasso, Oklahoma (each a "Party" and collectively referred to hereinafter as the "Parties").

The purpose of this Agreement is to enter into an arrangement between A New Leaf and the District for A New Leaf to provide instruction, supports, and community enrichment activities to students with autism through A New Leaf's Autism Works program ("Autism Works" or the "Program").

RECITALS

WHEREAS, A New Leaf is an Oklahoma not-for-profit corporation and charitable organization which works toward empowering people with intellectual disabilities and autism for a brighter future;

WHEREAS, Autism Works is a program contained within and administered by A New Leaf, which provides instruction and supports to, and facilitates community enrichment activities for, Oklahoma public school students with autism;

WHEREAS, the District is an Oklahoma independent school district, which provides classroom instruction to students who have the documented disability of autism, as evidenced by an Individualized Education Program (IEP) or 504 Plan;

WHEREAS, the District's students would benefit from the instruction, supports, and community enrichment activities provided and facilitated by Autism Works and A New Leaf;

WHEREAS, A New Leaf desires to perform such services, and the District desires for its students to receive such services, on the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual benefits and obligations set forth in this Agreement, as more specifically set forth within, and intending to be legally bound, the Parties jointly agree as follows:

SECTION A: TERM AND TERMINATION

1. This Agreement is effective from the latest date of signature of the Parties or July 1, 2025, whichever is the later, and shall terminate June 30, 2026.

2. A New Leaf may terminate this Agreement in whole or in part for convenience when it is in A New Leaf's best interests. A New Leaf shall terminate this Agreement by delivering to the District a Notice of Termination, specifying the terms and effective date of such termination, which shall be no less than thirty (30) calendar days from the date such notice is transmitted to the District. Notice of such termination shall be in writing, which shall include electronic writing. However, in the case of such termination, Program students of the District may continue to participate in Saturday Community Enrichment Days for the remainder of the Agreement term.

3. Either Party may terminate the Agreement for default or other just cause with a thirty (30) calendar day written request, which shall include electronic writing. If the Agreement is terminated by either Party for cause, Program students of the District may continue to participate in Saturday Community Enrichment Days for the remainder of the agreement term.

SECTION B: A NEW LEAF'S RESPONSIBILITIES

1. A New Leaf will provide weekly Program instructional sessions, one class period per week, beginning in September and ending in May, to students with the documented disability of autism, as evidenced by an IEP or 504 Plan.

2. A New Leaf will provide a classroom curriculum based on reliable research.

3. A New Leaf will provide District teachers with pre-enrollment surveys to be completed by the District before student enrollment.

4. A New Leaf will provide the District with student intake forms that will be completed by the parents/guardians of students who meet the selection criteria outlined herein for participation in the Program.

5. A New Leaf will provide annual progress reports on Program outcomes and student progress.

6. A New Leaf will provide at least one staff member to instruct each class and on Saturday Community Enrichment Days.

7. A New Leaf will provide opportunities throughout the semester for middle and high school students to participate in Saturday Community Enrichment Days, as space allows.

8. A New Leaf will provide transportation, as space allows, to and from one main location for students to attend Saturday Community Enrichment Days.

9. A New Leaf will instruct Program staff that they are responsible for complying with each Party's policies, procedures, and standards and maintaining the confidentiality of District student and health records.

10. A New Leaf agrees that it will not assign or place any person in a position where they have contact with District students if that person has been convicted of a felony within the past ten (10) years, is required to register as a sex offender or violent crime offender under the provisions of to the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act, or been convicted of a crime involving moral turpitude. A New Leaf states that it has completed a criminal background check on Program staff, including sex and violent crime offender registry checks, who will have access to or contact with District students. The District shall not be responsible for payment of any Program staff background check fees. A New Leaf will provide, upon the District's written request, that all Program staff participating under this Agreement have passed these background checks prior to them entering the buildings of the District.

11. A New Leaf understands and agrees that it is covered by or will procure and maintain, at its own expense, general liability insurance covering the acts and/or omissions of Program staff in an amount not less than $125,000.00 for personal injury or death of any individual, and $1,000,000.00 in the aggregate for personal injury or death covering all acts and activities undertaken under this Agreement. Proof of such insurance shall be furnished to the District upon request.

12. A New Leaf understands and agrees that Program staff are not eligible for coverage under any of the District's benefit plans or programs, including, but not limited to, the District's workers' compensation and unemployment insurance. A New Leaf will provide Program staff's workers' compensation and unemployment insurance coverage, as required by applicable law.

13. The District shall not compensate any Program staff during the performance of their duties under this Agreement.

SECTION C: DISTRICT'S RESPONSIBILITIES

1. The District will provide an opportunity for an Autism Works presentation at the beginning of the school year to both staff and families of prospective students.

2. The District will provide a designated space to conduct the Autism Works class, one class period per week per participating District site, with advanced notice to A New Leaf of any changes to location.

3. The District recognizes and agrees that because the ideal class size for each Autism Works session is between four (4) and eight (8) students, the District agrees that, session, no fewer than three (3) and no more than six (6) students will be enrolled in or allowed to participate in each Autism Works class session per week for grades three (3) through five (5), and no fewer than three (3) and no more than ten (10) students will be enrolled in or allowed to participate in each Autism Works class session per week for grades six (6) through twelve (12).

4. The District will provide A New Leaf with completed teacher pre-enrollment surveys prior to enrollment.

5. The District will provide A New Leaf with completed student intake forms prior to students participating in the Program.

6. The District agrees that in order to maximize instructional delivery time and student gains, during each Autism Works class session, the District will provide at least one (1) certified special education teacher or paraprofessional who will be present in the Program classroom and actively engaged in the lesson being taught by Autism Works personnel, monitoring student participation and providing redirection as necessary.

7. The District will actively support and encourage Program students in their demonstration and acquisition of the skills being developed through the Program and encourage the parents and guardians of Program students to do likewise.

8. The District will assign at least one (1) school employee to act as a liaison between the Parties for periodic review of the Program, services provided, and execution of the Parties' responsibilities under this Agreement.

9. The District will provide A New Leaf with any Program data necessary for execution of its obligations under this Agreement, as allowed by state and federal law. The District will pay A New Leaf a one-time, non-refundable fee of FIVE HUNDRED DOLLARS AND ZERO CENTS ($500.00), within forty-five (45) days of receiving A New Leaf's invoice, which shall be transmitted to the District no earlier than the last day of instruction, and within forty-five (45) days of the District's receipt of A New Leaf's invoice.

SECTION D: STUDENT CRITERIA

1. The District and A New Leaf agree that students selected for participation in the Program must be IDEA-qualified with a primary diagnosis of autism spectrum disorder or have a current 504 Plan for the same condition and that no other students shall be allowed to participate in the Program without A New Leaf's prior approval.

2. The District and A New Leaf agree that students selected for participation in the Program must be able to participate independently and engage in curriculum activities with minimal assistance and without interfering behaviors that require intensive, one-on-one intervention from District staff.

3. Because the Program is not equipped to provide one-on-one support or therapy, Program students must be able to benefit from being a part of a social group that is conducted in a group setting, or they shall be excluded from the Program.

SECTION E: ADDITIONAL JOINT COMMITMENTS AND TERMS

1. Program Students will adhere to both the District's and A New Leaf's holiday schedules. The following days are considered holidays by A New Leaf on which no Program services will be offered:

New Year's Day	Juneteenth
Martin Luther King, Jr. Day	Independence Day
Memorial Day	Labor Day

Thanksgiving Day & the following Friday	December 24th & 25th

2. **NONDISCRIMIANTION**—The Parties shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, the Civil Rights Act of 1964, 42 U.S.C. § 2000 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.; the Vietnam Veteran's Assistance Act of 1974, 38 U.S.C. § 4212; the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.; Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq.; the Age Discrimination in Employment Act, 42 U.S.C. § 6101 et seq.; and all amendments to these acts, including, but not limited to, providing equal employment or opportunities for employment, without regard to race, religion, color, national origin, sex, pregnancy, gender, gender expression or identity, disability, genetic information, veteran status, sexual orientation, or age in the performance of this Agreement.

3. **CONFIDENTIALITY OF PROTECTED RECORDS**—The Parties may share appropriate and permitted student data with each other in accordance with applicable state and federal laws related to education and healthcare data security, including, but not limited to the Health Insurance Portability and Accountability Act, 42 U.S.C. § 1320d et seq. (HIPAA), the Family Education Rights and Privacy Act of 1974, § 1232g (FERPA), and applicable regulations and state law protecting privacy rights in education juvenile records, for example, 51 O.S. § 24A.16 and 10A O.S. § 2-6-101 et seq., ensuring the protection of privacy rights of all individuals involved with the Program. Such protected information includes, but is not limited to, enrollment, academic, attendance, discipline, health, and contact information. This collaboration allows A New Leaf to provide necessary support and services to Program students and their families while maintaining the highest standards of data security and legal compliance concerning this shared information.

4. **RESPONSIBILITIES FOR EMPLOYEE ACTIONS**—Each Party shall be solely responsible for its own actions and omissions and that of its employees, officers, directors, and agents. A Party shall not be liable for any claims, demands, actions, costs, expenses, or liabilities, including reasonable attorneys' fees, that may arise in connection with failure of the other Party or its employees, officers, directors, or agents to perform any of their obligations under this Agreement. The District's liability shall be governed by the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq.

5. **INTELLECTUAL PROPERTY**—The Parties agree not to use each other's names or logos in any publications or advertising without prior written approval from the other Party.

6. **DISCLAIMER OF INTENT TO FORM PARTNERSHIP**—This Agreement is not intended to and does not create any partnership, agency relationship, joint venture, employment, or third-party beneficiary contract. Neither Party to this Agreement is a principal, partner, co-venturer, franchisee, or employee of the other, and neither Party will make any representation to the contrary to any person or take any action which would imply otherwise.

7. **PUBLICATIONS**—Neither Party, nor any of its participants, employees, or agents shall publish any materials as a direct result of the Agreement without giving the non-publishing

Party an opportunity to review and object to the publication in advance. No confidential information about the District or A New Leaf, their employees, volunteers, agents, and/or clients may be included in any publication without prior written notice of both Parties, except as expressly provided for in a photo release signed by the parent/guardian of any Program student.

8. **CHOICE OF LAW AND VENUE**—This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma. Jurisdiction and venue for any dispute concerning this Agreement shall be the State of Oklahoma, District Court of Tulsa County, and the United States District Court for the Northern District of Oklahoma.

9. **SEVERABILITY AND NON-ASSIGNMENT**—The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Neither Party may assign its rights or delegate its duties under this Agreement without advance written consent from the other Party.

10. **BINDING EFFECT AND SURVIVABILITY OF PROVISIONS**—This Agreement shall be binding upon, and shall inure to the benefit of, the Parties and their respective legal representatives, successors, and assigns. The expiration or termination of this Agreement will not affect the rights or obligations of either Party with respect to confidentiality or liability.

11. **CUMULATIVE RIGHTS, NON-WAIVER**—No right or remedy conferred in this Agreement upon or reserved to either Party is intended to be exclusive of any other right or remedy. Each and every right and remedy shall be cumulative and in addition to any other right or remedy provided in this Agreement. The failure of either Party to insist upon the strict observance or performance of any of the provisions of this Agreement or to exercise any right or remedy shall not impair any such right or remedy or be construed as a waiver or relinquishment with respect to subsequent defaults.

12. **MODIFICATION AND AMENDMENT**—This Agreement may only be modified or amended by mutual consent of the Parties in writing, which shall include electronic writing, and any additional obligation assumed by either Party concerning this Agreement shall be binding only if placed in writing and signed by each Party or an authorized representative of each Party.

13. **ENTIRE AGREEMENT**—The Parties acknowledge and agree that they have read and understand this Agreement and agree to be bound by its terms, and they further agree that this is the complete and exclusive statement of the Agreement between the Parties, which supersedes all proposals, oral or written, and other communications between the Parties relating to this Agreement.

14. **NOTICES**—The Parties agree that any and all notices, consents, or other communications by one Party intended for the other shall be deemed to have been properly given if in writing and personally delivered, transmitted by electronic means, or deposited in the United States first class mail, postage paid, to the addresses and numbers set forth below the signatures of the Parties.

15. **PARENTS BILL OF RIGHTS**—Pursuant to the 2023 Oklahoma "Parents' Bill of Rights"

(OAC 210:10-2-3), no District employee and no Independent Contractor shall encourage, coerce, or attempt to encourage or coerce a minor child to withhold information from the child's parent or guardian. The District requires employees to disclose to parents/guardians any information known to the District or its employees or an Independent Contractor regarding material changes reasonably expected to be important to the parent/guardian regarding their student's health, social, or psychological development, including identity information. Disclosure of this information shall occur within 30 days of learning the information and may include referrals for appropriate counseling services that parents may use at their discretion. Any parent or guardian alleging a violation by the District of OAC 210: 10-2-3 shall provide a written complaint to the State Department of Education. Any violation by an Independent Contractor that the district knew or should have known about shall be attributed to the district responsible for the contract. "Identity information" means information including, but not limited to, any names or pronouns used by a student at school and any social transition or other transition to a gender that differs from the student's sex. "Sex" means the physical condition of being male or female based on genetics and physiology, as identified on the individual's original birth certificate.

"Independent Contractor" means an individual, organization, or entity that is engaged by and/or contracted by the District to provide services or instruction, whether directly or indirectly, to students or within the District on a temporary contractual basis and is not an employee of the District. For purposes of this Agreement, and under the Parents' Bill of Rights, A New Leaf is an Independent Contractor.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their undersigned officials duly authorized.

The "District"
Independent School District No. 11
of Tulsa County, Oklahoma,
a/k/a Owasso Public Schools

_____ _____

Stephanie Ruttman, Board President — Date
1501 N. Ash St.
Owasso, OK 74055
(918) 272-5637
stephanie.ruttman@owassops.org

—and—

"A New Leaf"

5.29.25

Mary C. Ogle
A New Leaf, Inc.
8535 N. Memorial Dr.
Owasso, OK 74055-9170
(918) 451-1491
mogle@anewleaf.org

Date

SEBASTIAN LANTOS LLC CERTIFIED LANGUAGE INTERPRETERS & TRANSLATORS SINCE 1996

CONTRACT FOR LANGUAGE INTERPRETING AND TRANSLATING

AGREEMENT ENTERED INTO ON May 20, 2025, BETWEEN SEBASTIAN LANTOS LLC (HEREIN SL LLC) AND COMPANY/ORGANIZATION

NAME: OWASSO PUBLIC SCHOOLS BILLING CONTACT: CAPRICE HURST

PHONE: 918-272-8021 EMAIL: caprice.hurst@owassops.org

ADDRESS: 1501 N ASH CITY: OWASSO STATE: OK ZIP: 74055

PLEASE SIGN AND EMAIL to dispatch@lantosconsulting.com.

SL LLC. agrees to provide as available language interpreting/translating services on an "as requested" basis with the above-named organization. This service agreement will be in effect until rates or policies change. Upon such time, you will be notified, and a new service agreement will be sent to you.

RATES

REMOTE Interpreting Regular Rate: Spanish <> English: $ 80 hr – 1 hr min
IN-PERSON Interpreting: Spanish <> English: $80 hr - 1 hr min + mileage
Interpreting Rate: Other Languages <> English : Quoted at time of request
Translation Rates: 0.18 Spanish<> English per word, $180 min. Other language pairs TBD.

INTERPRETING SERVICES POLICIES AND PROCEDURES

QUALITY OF SERVICE: For each request, we will contact and assign the highest certified/skilled interpreters available. Only those interpreters which normally are considered "qualified" and with experience will be used. SL LLC may assign a non-certified/skilled/experienced interpreter for an unusual language where a bilingual interpreter has limited/no experience. Interpreters are required by Sebastian Lantos LLC to only accept assignments for which they feel they are qualified. The Interpreters Code of Ethics, HIPAA and other confidentiality agreements apply to all our subcontractors. PLEASE CONTACT US WITH ANY ISSUES REGARDING THE LANGUAGE INTERPRETERS. WE WELCOME YOUR FEEDBACK AND STRIVE TO IMPROVE.

BOOKING:

1) BY CALLING 918-250-1133 or 918-250-5000
2) EMAILING YOUR REQUEST TO DISPATCH@LANTOSCONSULTING.COM
3) GO ONLINE WITH OUR SCHEDULING SYSTEM. PLEASE CONTACT SHARLA PINN FOR MORE INFORMATION

The HOURLY RATE will cover the first 1-60 minutes of all assignments.

QUANTITY: Most simultaneous interpreting assignments going over 40 minutes will require 2 interpreters working together as a team. Charges are incurred for the block of time booked, for example: if services are booked from 8am- 5pm, billing will be for nine hours for each interpreter needed. Prep. time will be charged for theatrical or other assignments needing extensive time for preparation.

MILEAGE: Interpreters actual mileage will be paid on all assignments according to the Oklahoma State Travel Reimbursement Act (current IRS rate at time of service) along with any other actual expenses (parking, tolls, etc.) Mileage will vary depending on interpreters location or from our office.

BLOCK OF TIME: Interpreting services are booked by the amount of time you reserve. Please be careful when booking an assignment. You will be charged the amount of time you've booked services regardless, if the assignment finishes early, if the end-consumer doesn't show up, or the event is canceled.

CANCELLATION POLICY: To avoid a one-hour charge, ALL assignments must be canceled no less than 24 business hours (during Sebastian Lantos LLC office hours) from the start time of the assignment. The cancellation policy goes into effect the moment an order is taken, and canceling services must be done through our office only, NOT through the interpreter(s) assigned.

PAYMENT: 30 days from invoice.

I, _____ being a person of authority representing the School District have read and understand the above defined "Rates, Policies & Procedures" and will abide by these procedures as outlined. If your School District cannot enter this type of contract, or needs to use PO's or a Letter of Agreement as a contract, please let us know. Contact our Office Manager, Sharla Pinn, for more details.

Sebastian Lantos	OWNER/MANAGER	MAY 20, 2025
Signature	Title	Date

Signature	Title	Date

P.O.BOX 33020 TULSA, OK 74153

DISPATCH@LANTOSCONSULTING.COM— 918-250-1133

Owasso Public Schools
Education Service Center
1501 N Ash Street, Owasso, OK 74055
Phone: (918) 272-5367 • Fax: (918) 272-8111
owassops.org

OCCUPATIONAL THERAPY SERVICES

This Contract, entered into this 1st day of July, 2025 by and between Owasso Public Schools (the Agency) and Beth Anne Manipella, O.T. (The Therapy Provider(s) affirms that:

WHEREAS, the AGENCY has determined that it is necessary to retain the services of a qualified Occupational Therapist (OT/L) licensed by the Oklahoma State Board of Medical Licensure and Supervision and/or an Occupational Therapy Assistant (OTA) for consultation and/or treatment of students in the **Agency's** school district;

WHEREAS, the above named individual(s) are duly qualified to perform these services;

NOW, THEREFORE, the parties agree as follows:

1. The THERAPY PROVIDER(S) shall perform any or all of the following services, as requested by the AGENCY;
   a. evaluate each referred student, formally or informally;
   b. provide recommendations for IEP goals, individual or group therapy, teletherapy as deemed necessary;
   c. determine specific therapeutic needs, plan and provide appropriate occupational therapy utilizing sensorimotor activities, therapeutic exercises, mobility training, self-help skills, and use of special adaptive equipment;
   d. participate in AGENCY planning meetings, such as Educational Team Conferences, Individualized Educational Plan Meetings, staffings, or other meetings as mutually agreed upon by both parties of the contract;
   e. orient, train, and supervise professional and nonprofessional staff in treatment methods as they relate to the educational setting;
   f. assess, modify, and improve each individualized occupational therapy program as the client changes and his/her needs change;
   g. provide periodic verbal and written reports to the **AGENCY**;
   h. provide in-service training for staff and families upon request of the **AGENCY**;
   i. provide other services as may be mutually agreed upon by both parties of this contract.
2. As mandated by state and federal law, the **THERAPY PROVIDER**(S) will provide input for IEP goals / objectives related to occupational therapy needs for each student receiving services. Furthermore, the **THERAPY PROVIDER(S)** will maintain treatment records. Informal assessment of progress on IEP goals will be ongoing with IEP goals revised annually, or more often if deemed necessary. Participation in IEP meetings and parent conferences is considered essential for provision of services, when possible.
3. The **THERAPY PROVIDER(S)** shall perform these services for students referred by the **AGENCY**. The need for ongoing Occupational Therapy services for the referred student shall be determined jointly by the **THERAPY PROVIDER(S)** and the **AGENCY'S** school team.
4. The **AGENCY** shall obtain appropriate educational and medical information on referred students.
5. The specific recommendations given by the **THERAPY PROVIDER(S)** for any student shall not be used in the school or home program of any other student unless advice concerning such action is first obtained from the **THERAPY PROVIDER(S).**
6. In the event that the **AGENCY'S** need for Occupational Therapy services increases during the contract period and the **THERAPY PROVIDER(S)** is/are able to provide the additional services, the **THERAPY PROVIDER(S)** contract will be amended per School Board approval. The **THERAPY PROVIDER(S)** will invoice the **AGENCY** monthly for additional time at the same rate as listed on the current contract. If the **THERAPY PROVIDER(S)** is/are unable to provide the additional services, the **AGENCY** is free to contract or employ an Occupational Therapist for the additional hours needed.
7. The **AGENCY** shall monitor the services of the **THERAPY PROVIDER(S)** through regular meetings or telephone conferences with the **THERAPY PROVIDER(S)** and/or with **AGENCY** personnel.
8. The **AGENCY** agrees to pay the **THERAPY PROVIDER(S)** at a rate of $ 55.00 per hour, for 28 hours weekly for 35 weeks or 980 total hours for an Occupational Therapist(OT) and $ 50.00 per hour for 80 hours weekly for 34 weeks or 2720 total hours for a Certified Occupational Therapy Assistant(COTA) for a total contract price not to exceed $ 189,900.00 for all services delivered under the terms of this contract during the period of July 1, 2025 thru June 30, 2026. No

charges will be made for mileage reimbursement. The **THERAPY PROVIDER(S)** will be allowed, with no financial penalty, three (3) sick days leave and two (2) professional days. Professional days will be approved in advance by the Director of Special Services. Each provider will log their sick leave and professional days. The parties agree that inclusive within this contract fee are:

a. All therapy services previously outlined, travel time between schools in the **AGENCY'S** district, related administrative and record-keeping duties deemed necessary by the **THERAPY PROVIDER** for adequate delivery of service to the **AGENCY**.

1. Services will begin on July 1,2025 and shall extend through June 30, 2026, or the last day of school, whichever is first. Excluded are holidays and school breaks.
2. In the event of student absences, distance learning or cancellation of Occupational Therapy Services by the **AGENCY**, except regularly scheduled school holidays and breaks, the **THERAPY PROVIDER(S)** will utilize this time to work on related matters to the **AGENCY'S** students, i.e.. classroom or teacher consultation, chart review, classroom or home program, etc.
3. In the event of absences or cancellation of Occupational Therapy Services by the **THERAPY PROVIDER(S),** except regularly scheduled school holidays and breaks, the **THERAPY PROVIDER(S)** will make up the day(s) absent, will have an adjustment made by salary deduction, or provide a qualified substitute.
4. The **THERAPY PROVIDER(S)** will maintain records of all time spent providing Occupational Therapy Services. Monthly Service Logs must be signed and submitted to the Office of Special Services by no later than the 5th day of each working month.
5. The **THERAPY PROVIDER(S)** will furnish Certificates of Professional Liability Insurance coverage which will be kept enforced during the terms of this contract. In addition to such insurance, the **THERAPY PROVIDER(S)** agrees to indemnify and hold District and its agents, employees, and officers harmless against claims, demands, or action against District arising from the services provided.

b. Occupational Therapy services will be provided at the **AGENCY'S** schools, and the **AGENCY** will provide adequate space for the implementation of occupational therapy services., except during the event of mandated distance learning by the **AGENCY**, at which time occupational therapy service provision and/or consultation will be provided through teletherapy, email, phone or text.

9. The **AGENCY** represents that it has the funds for fulfillment of this contract and will pay all fees as follows:
   a. The **THERAPY PROVIDER(S)** will submit monthly invoices and Occupational Therapy Service Logs and documentation.
   b. The **AGENCY** will make 10 payments not to exceed $18,990.00 and any additional invoiced amounts not to exceed $1,000.00 during the period of July 1, 2025 through June 30, 2026 to include ESY Services. The total payments shall not exceed $190,900.00 per contract period. Payments are to be made no later than the 1st day following monthly Board of Education meetings, commencing September 1, 2025 and continuing each month thereafter through May 31, 2026 or following June, 2026 BOE Meeting.
10. The date of execution of this contract need not correspond to the effective dates, but the effective dates shall be controlling and shall be the commencement and termination dates.
11. This contract shall become effective on July 1, 2025 and shall terminate on June 30, 2026. The Contract for Occupational Therapy Services is acceptable. I/We agree to provide the services as outlined in the contract.

BethAnn Mampilla
OCCUPATIONAL THERAPIST

6/4/25
DATE

Oklahoma License #OT 422

INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA

ATTEST:

President, Board of Education Date

Clerk, Board of Education President Date

PROGRAM CONTRACT

2025-26 PROFESSIONAL DEVELOPMENT
OWASSO PUBLIC SCHOOLS

[Dates detailed in scope below]

- Jay Sampson, of the Sampson Group, will provide 6 hours of facilitated sessions on dates to be determined in collaboration with leadership.
- Specific topics will be determined by collaboration with the District Superintendent.
- Session content will include tools and strategies for building team communication, culture and collaboration supplemented by team implementation discussions.
- Contracted amount will be inclusive of all participants.
- Sessions will be held at Owasso Public Schools Education Service Center unless otherwise coordinated.

Dates in Scope
- Friday, August 1, 2025
- Subsequent dates to be determined by District Superintendent

For further information or questions, please contact:
Jay Sampson, jay.sampson@giantworldwide.com, (405) 306-4587

CONTRACT PRICING

Total contract proposed pricing inclusive of all dates: **$2,500**

Jay Sampson

Jay Sampson - Partner, The Sampson Group

Owasso Public Schools Board President

JD YOUNG
BUSINESS TECHNOLOGIES

Guaranteed Maintenance Service Agreement

CONTRACT EFFECTIVE DATE	7/1/2025	**CONTRACT END DATE**	6/30/2026
CONTRACT NUMBER	CONT1521-01		

CUSTOMER

Owasso Public Schools
1501 N Ash Street
Owasso OK 74055

Meter Contact
Meter Email
Meter Ph./Fax 0

PO #

BILLING ADDRESS

Owasso Public Schools
1501 N Ash Street
Owasso, OK 74055

Contact
Email
Ph./Fax

☐ **Electronic Invoice** (Email address required)

Equipment Description: JD Young agrees to maintain the equipment and features listed below in accordance with the terms and conditions in this agreement.

EQUIPMENT		METER READING		SERVICE ZONE	CHARGE PER	COPIES INCD B/W	COPIES INCD COLOR	OVERAGE B/W	OVERAGE COLOR
MODEL	SERIAL #	B/W	COLOR	1. Zone A	MONTH	MONTH	MONTH	MONTH	QUARTER
All Devices (Except Duplos)					N/A	N/A	N/A	0.0044	0.0420
Duplos					N/A	N/A	N/A	0.0060	

☐ Additional equipment list attached ☐ FM Audit

SERVICE CONTRACT INCLUSIONS AND EXCLUSIONS

Excludes paper
TC: Total Care, covers all labor, networking, parts, staples, and toner

Terms of Contact: Additional maintenance contract terms and conditions are stated on the Guaranteed Maintenance Service Agreement Terms and Conditions and are part of this agreement.

CONTRACT NOTES (ex. Add to existing contract):

CUSTOMER CONTRACT ACCEPTANCE

Authorized Signature

X
Signature **Title** **Date**

JD YOUNG

X Roger Turner 5/9/2025
Signature **Date**

CONTRACT WAIVER - Decline Service Contract

I understand that I am responsible for any charges incurred for the repair and maintenance to insure the proper operation of the equipment other than those items covered by the Manufacturer's warranty.

X
Signature

INTERNAL USE ONLY

***Acceptance** _____
Service Management

T/C Appropriations _____ Base _____ Meter

*Contract not finalized without JD Young Management acceptance

Rev. 10.30.17

Guaranteed Maintenance Service Agreement Terms & Conditions

1. The machines listed on this form will receive service during the term of this contract, unless otherwise specified, to include the inspection, adjusting, cleaning and lubrication of machines so covered. This contract also includes repair calls, during normal business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, as reasonably requested, necessitated by causes other than carelessness or improper handling and use of the equipment. If any piece of equipment is regularly operated during more than one eight-hour shift per day, an increase in the annual base rate may apply, at JD YOUNG'S then current rate.
2. This contract does not cover work or replacement of parts made necessary by carelessness, misuse or by accident, including the use of supplies which do not meet manufactures' specifications and which damage the equipment. Attempted inspection, repair, or adjustment of the equipment by anyone other than a representative of JD YOUNG will make this contract void.
3. Liability with respect to any property damage or injury (including death) to persons arising out of, or connected with services performed under this contract, is limited strictly to that imposed by law. There is no contract imposing any greater degree of liability of JD YOUNG or its' representatives.
4. No modification or amendment of this contract will be binding on JD YOUNG unless made in writing and signed by an officer of the Company.
5. The transfer of equipment covered by this contract to a location outside JD YOUNG'S normal servicing area will exclude it from this contract. The charges for machines transferred to a different zone within JD YOUNG'S normal servicing area during the term of this contract will be adjusted to the applicable rate for the new zone.
6. The term of this contract is for the time period indicated on the reverse side. At the end of this initial time period, this contract shall be automatically renewed at the then current maintenance rates in effect at time of renewal unless cancelled at least 30 days prior to contract ending date.
7. There shall be added to the fee for this contract any tax now or hereafter imposed on, or in connection with, the sale or delivery or furnishing of such services or materials described herein.
8. If the term of this contract exceeds twelve months, at the end of the first year of the contact and once during each successive twelve month period, JD YOUNG reserves the right to increase the price of the contract.
9. CANCELLATION: Inherent within this contract is the understanding that in order to provide this service, JD YOUNG must rely on the contract remaining in effect for the full contracted time period. Early cancellation will not result in a refund or credit to the customer. In the event the customer wishes to replace the equipment covered by this contract with new equipment purchased from JD YOUNG, full credit of any unused portion may be applied toward a service contract on the new equipment. JD YOUNG may, at its discretion, cancel equipment that is no longer serviceable due to age or condition.
10. Upon termination of this contract, the customer agrees to return unused supplies such as toner, toner waste containers, parts, ink, and masters, which were provided at no charge by JD YOUNG. If for any reason the customer does not return these items, customer agrees to pay JD YOUNG for any remaining items.
11. JD YOUNG reserves the right to cancel or deny performing service and/or supplying any products under the terms of this contract if said customer's account becomes more than 30 days delinquent. The customer will be held responsible for payment in full of invoices in arrears to reinstate coverage or, if any service is performed on the equipment listed in this Service Agreement, all charges for parts, labor and any additional charges related to the service performed. Payment in full of all charges in arrears may be required on delinquent accounts before service calls or supply orders can be made. Any delinquent accounts that are sent to a third party for collections will be held responsible for all or part of the cost incurred by JD YOUNG.
12. JD YOUNG agrees to furnish all supplies as indicated on the reverse side of this contract, to be delivered at accepted intervals in quantities as usage history dictates. JD YOUNG may add a fee to the contract to cover shipping and handling expenses incurred by providing supplies included in this contract. Toner consumption is based on manufacturer's stated yields on standard "letter size" copies. At the end of each billing cycle, the customer may be billed for any ink/toner used in excess of that required based on yields stated above.
13. The customer agrees to use the supplies provided at "no charge" on the appropriate machine(s) as indicated on the reverse side of this contract. The customer agrees not to take designated supplies from one machine to be used in another where supplies are not included as part of the maintenance contract.
14. The customer agrees to replace any supply items as a result of carelessness on the part of the operator, accidents, fire, theft, abuse, and lost or misplaced supplies. The customer must purchase any replacement of supplies as a result of the foregoing from JD YOUNG.
15. **ADDITIONAL ITEMS NOT COVERED BY THIS CONTRACT:**

A. Repair or replacement of parts and/or equipment damaged by accident, fire, food, lightning, theft, power failure, abuse, unsuitable environmental conditions, or other circumstances not under the control of JD YOUNG, including the use of an improperly phased and/or under-grounded electrical outlets.

B. Service provided at customer's request outside the principle period of maintenance, (8:00 a.m. to 5:00 p.m., Monday through Friday).

C. Service required because of inadequate facilities on site or by the failure of equipment or systems other than the equipment covered by this contract. This incudes without limitation equipment or systems furnished by telephone companies, power companies, or by other vendors of equipment, software, or programming.

D. Relocation: Upon written notice by customer and subsequent acceptance by JD YOUNG, JD YOUNG agrees to provide, at customers' expense, equipment removal relocation service at JD YOUNG'S then current rates.

E. Expenses incurred by the customer such as copies and binding due to customers' equipment being inoperative.

F. Software support, upgrades and security of customer information unless specifically listed as a covered item and proper charges applied.

Initial: **Date:**

Equipment #	Serial number	Make	Model	Customer name	Address	City	State	Zip	Location
G1994	081184737	Duplo	12MDP210LE	OWASSO PUBLIC SCHOOLS	7305 N. 177TH E. AVE.	OWASSO	OK	74055	LADYBUG - A WORKROOM
SN-000454870	000454870	Duplo	12MDP21L	OWASSO PUBLIC SCHOOLS	7305 N. 177TH E. AVE.	OWASSO	OK	74055	DRAGONFLY POD 1 WORKROOM
T3774-R	CFFG30366	Toshiba	ESTUDIO5005AC	OWASSO PUBLIC SCHOOLS	1501 N. ASH STREET	OWASSO	OK	74055	ADMINISTRATION
T3898-R	CGDH66728	Toshiba	ES3508A	OWASSO PUBLIC SCHOOLS	8200 N 124TH EAST AVE.	OWASSO	OK	74055	HIGH SCHOOL WEST LIBRARY
T3899-R	CGDH66732	Toshiba	ES3508A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HS EAST, LIBRARY
T3900-R	CILG24990	Toshiba	ES6508A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	8TH GRADE RECORDS
T3902-R	CHFH27997	Toshiba	ES5506ACT	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	BASEBALL OFFICE
T3904-R	CFFH61962	Toshiba	ESTUDIO5005AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	SOFTBALL FIELD OFFICE
T3905-R	CGAH54625	Toshiba	ES5008A	OWASSO PUBLIC SCHOOLS	501 EAST 2ND AVE.	OWASSO	OK	74055	BUS BARN
T3906-R	CGBH57918	Toshiba	ES5008A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HS EAST, BAND
T3907-R	CGLG48791	Toshiba	ES5008A	OWASSO PUBLIC SCHOOLS	202 E. BROADWAY STREET	OWASSO	OK	74055	RAM ACADEMY
T4040-R	CZAJ37094	Toshiba	ES3518A	OWASSO PUBLIC SCHOOLS	1400 N. MAIN STREET	OWASSO	OK	74055	BAND OFFICE
T4041-R	C1LH11913	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	7809 E 76TH STREET NORTH	OWASSO	OK	74055	MAIN OFFICE
T4043-R	CNAJ65330	Toshiba	ES5015AC	OWASSO PUBLIC SCHOOLS	12223 E. 91ST STREET	OWASSO	OK	74055	MAIN OFFICE
T4047-R	C2LH12563	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	12223 E. 91ST STREET	OWASSO	OK	74055	WORKROOM
T4048-R	C2LH12567	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	12223 E. 91ST STREET	OWASSO	OK	74055	WORKROOM
T4049-R	C2LH12607	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	12223 E. 91ST STREET	OWASSO	OK	74055	LIBRARY COMPUTER ROOM
T4050-R	C2LH12608	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	7809 E 76TH STREET NORTH	OWASSO	OK	74055	WORKROOM
T4051-R	C2LH12610	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	7809 E 76TH STREET NORTH	OWASSO	OK	74055	LOUNGE
T4052-R	C2LH12613	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	7809 E 76TH STREET NORTH	OWASSO	OK	74055	WORKROOM WEST HALL
T4096-R	C1DJ15074	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	12301 N. 132ND EAST AVENUE	COLLINSVILLE	OK	74021	RM 200
T4098-R	C2DJ15163	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	12301 N. 132ND EAST AVENUE	COLLINSVILLE	OK	74021	WING 3, RM 700 WORKROOM
T4099-R	C2DJ15166	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	12301 N. 132ND EAST AVENUE	COLLINSVILLE	OK	74021	RM 208
T4100-R	C2DJ15172	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	12301 N. 132ND EAST AVENUE	COLLINSVILLE	OK	74021	NEW LIBRARY WORK ROOM
T4166-R	C1IJ18204	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	1501 N. ASH STREET	OWASSO	OK	74055	EDUCATION SERVICE CENTER, 1ST FLR
T4167-R	C1IJ18206	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	10221 E. 96TH STREET NORTH	OWASSO	OK	74055	FRONT WORK ROOM
T4168-R	C1IJ18210	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	1501 N. ASH STREET	OWASSO	OK	74055	ATOR ELEMENTARY - MAIN OFFC WORK ROOM
T4169-R	C2IJ19971	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	8200 N 124TH EAST AVE.	OWASSO	OK	74055	ALCO 218/220
T4170-R	C2IJ19975	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	10221 E. 96TH STREET NORTH	OWASSO	OK	74055	STORAGE ROOM EAST
T4171-R	C2IJ19976	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	10221 E. 96TH STREET NORTH	OWASSO	OK	74055	KINDERGARTEN HALL
T4172-R	C2IJ19978	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	10221 E. 96TH STREET NORTH	OWASSO	OK	74055	FRONT WORK ROOM
T4174-R	C2IJ19986	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	1501 N. ASH STREET	OWASSO	OK	74055	ATOR ELEMENTARY - WORK ROOM RM26
T4175-R	C2IJ19989	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	1501 N. ASH STREET	OWASSO	OK	74055	ATOR ELEMENTARY - WORK ROOM RM30
T4176-R	C2IJ19990	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	1501 N. ASH STREET	OWASSO	OK	74055	ATOR ELEMENTARY - FRNT WORK ROOM
T4179-R	CZIJ11955	Toshiba	ES3518A	OWASSO PUBLIC SCHOOLS	8101 N. 129TH E. AVENUE	OWASSO	OK	74055	BAND OFFICE
T4268	C1EK23612	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	8200 N 124TH EAST AVE.	OWASSO	OK	74055	MAIN OFFICE - ROOM 121
T4269	C1EK23613	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	1501 N. ASH STREET	OWASSO	OK	74055	2ND FLOOR WORKROOM
T4270	C1EK23625	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	13650 E. 103RD STREET N.	OWASSO	OK	74055	MAIN OFFICE WORKROOM
T4271	C1EK23627	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	13901 E 86TH STREET NORTH	OWASSO	OK	74055	MAIN OFFICE WORKROOM
T4272	C2CK24280	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	13901 E 86TH STREET NORTH	OWASSO	OK	74055	TEACHERS LOUNGE
T4273	C2CK24285	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	13650 E. 103RD STREET N.	OWASSO	OK	74055	MARTHA ASSIST ROOM
T4274	C2CK24300	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	13650 E. 103RD STREET N.	OWASSO	OK	74055	5TH GRADE HALLWAY
T4275	C2CK24312	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	13650 E. 103RD STREET N.	OWASSO	OK	74055	FRONT WORKROOM 111
T4276	C2CK24376	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	13901 E 86TH STREET NORTH	OWASSO	OK	74055	LIBRARY
T4277	C2CK24378	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	13901 E 86TH STREET NORTH	OWASSO	OK	74055	SMALL WORKROOM
T4278	C2CK24386	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	8200 N 124TH EAST AVE.	OWASSO	OK	74055	LIBRARY
T4279	C2CK24389	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	8200 N 124TH EAST AVE.	OWASSO	OK	74055	WORKROOM 107
T4567	C1CL29093	Toshiba	ES5516AC	OWASSO PUBLIC SCHOOLS	7305 N. 177TH E. AVE.	OWASSO	OK	74055	FRONT OFFICE

Equipment #	Serial number	Make	Model	Customer name	Address	City	State	Zip	Location
T4568	C2LK29233	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	7305 N. 177TH E. AVE.	OWASSO	OK	74055	LADY BUG A - WORKROOM
T4569	C2LK29243	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	8800 N. 129TH E. AVENUE	OWASSO	OK	74055	HS WEST - FACULTY WORKROOM
T4570	C2LK29295	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	8800 N. 129TH E. AVENUE	OWASSO	OK	74055	HS WEST - FACUTLY WORKROOM
T4571	C2LK29345	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	14500 E 86TH STREET N	OWASSO	OK	74055	1ST GRADE HALL
T4572	C2LK29346	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	14500 E 86TH STREET N	OWASSO	OK	74055	FRONT WORKROOM
T4573	C2LK29349	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	14500 E 86TH STREET N	OWASSO	OK	74055	FRONT WORKROOM
T4578	CNLK34880	Toshiba	ES5015AC	OWASSO PUBLIC SCHOOLS	14500 E 86TH STREET N	OWASSO	OK	74055	FRONT WORKROOM
T4877	C2GM40190	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	7305 N. 177TH E. AVE.	OWASSO	OK	74055	ANT POD
T4878	C2GM40226	Toshiba	ES7518A	OWASSO PUBLIC SCHOOLS	7305 N. 177TH E. AVE.	OWASSO	OK	74055	DRAGONFLY POD
T4901	CSJM47454	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	PAC OFFICE STE
T4903	CSJM47462	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HS E NEW WING
T4904	CSJM47464	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	WELLNESS 2ND FL
T4905	CSJM47515	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	202 E. BROADWAY STREET	OWASSO	OK	74055	RAM ACADEMY
T4906	CSJM49938	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	501 EAST 2ND AVE.	OWASSO	OK	74055	PLANT OPERATIONS
T4926	CSKM53552	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HS E MAIN OFFICE
T5139	SSGN71081	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HS E CAMPUS, COUNSELOR'S OFFC
T5140	SSGN71091	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HS E ATHLETIC DIR OFFC
T5141	SSGN71092	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	8800 N. 129TH E. AVENUE	OWASSO	OK	74055	HS W MAIN OFFICE
T5142	SSHN71150	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	202 E. BROADWAY STREET	OWASSO	OK	74055	IT DEPARTMENT
T5143	SSHN71153	Toshiba	ES5525AC	OWASSO PUBLIC SCHOOLS	202 E. BROADWAY STREET	OWASSO	OK	74055	CHILD NUTRITION
T5146	S8KN81352	Toshiba	ES7529A	OWASSO PUBLIC SCHOOLS	8800 N. 129TH E. AVENUE	OWASSO	OK	74055	HS W CAMPUS FAC WRKRM
T5155	CSKN54264	Toshiba	ES4525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	VO-AG BLDNG OFFICE
T5156	CSLN56153	Toshiba	ES4525AC	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	WELLNESS 3RD FLR
T5157	CSLN56159	Toshiba	ES4525AC	OWASSO PUBLIC SCHOOLS	8800 N. 129TH E. AVENUE	OWASSO	OK	74055	HS W 9TH GRD ATTENDENCE OFF
T5158	SSIN81332	Toshiba	ES4525AC	OWASSO PUBLIC SCHOOLS	8800 N. 129TH E. AVENUE	OWASSO	OK	74055	HS W 10TH GRD ATTENDENCE OFFC
T5159	SSJN81561	Toshiba	ES4525AC	OWASSO PUBLIC SCHOOLS	8800 N. 129TH E. AVENUE	OWASSO	OK	74055	HS W CAMPUS CNSLRS OFFC
T5371	S8FP85234	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	NORTH LOUNGE 2ND FL
T5372	S8FP85239	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HIGH SCHOOL SOUTH LOUNGE
T5373	S8FP85246	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HIGH SCHOOL MATH WING UPSTAIRS
T5374	S8FP85247	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	8101 N. 129TH E. AVENUE	OWASSO	OK	74055	6TH GRADE CENTER ROOM 23
T5375	S8FP85257	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	HIGH SCHOOL NEW WING
T5376	S8FP85258	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	8101 N. 129TH E. AVENUE	OWASSO	OK	74055	6TH GRADE CENTER EAST HALL EXIT
T5377	S8FP85263	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	8101 N. 129TH E. AVENUE	OWASSO	OK	74055	6TH GRADE CENTER FAC WRK RM LNGE
T5378	S8FP85268	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	1400 N. MAIN STREET	OWASSO	OK	74055	7TH GRADE CENTER COUNSELORS OFFICE
T5379	S8GP85311	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	1400 N. MAIN STREET	OWASSO	OK	74055	7TH GRADE CENTER SCIENCE WING
T5380	S8GP85312	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	1400 N. MAIN STREET	OWASSO	OK	74055	7TH GRADE CENTER LIBRARY
T5381	S8GP85319	Toshiba	ES9029A	OWASSO PUBLIC SCHOOLS	12901 E. 86TH STREET NORTH	OWASSO	OK	74055	ENGLISH LAB
T5382	CTIP68592	Toshiba	ES5528A	OWASSO PUBLIC SCHOOLS	1309 N. MAIN ST.	OWASSO	OK	74055	ENROLLMENT MAIN OFFICE
T5387	S6HP83100	Toshiba	ES6527AC	OWASSO PUBLIC SCHOOLS	8101 N. 129TH E. AVENUE	OWASSO	OK	74055	6TH GRADE CENTER FAC WRK RM LNGE
T5388	S6HP83133	Toshiba	ES6527AC	OWASSO PUBLIC SCHOOLS	1400 N. MAIN STREET	OWASSO	OK	74055	7TH GRADE CENTER MAIN OFFICE

OWASSO PUBLIC SCHOOLS

HVAC BID

AS PER SPECIFCATIONS

TOTAL BID AMOUNT $595,000.00

AMOUNT IN WORDS Five hundred ninety-five thousand and zero dollars

SIGNATURE Amanda Gullion DATE 5/23/25

ATTACH SEAL IF INCORPORATED

OKLAHOMA SEAL CORPORATE SERVICES INC ECT

SPECIFICATIONS FOR CONTRACT

DUTIES OF THE CONTRACTOR

For purposes of this contract, Owasso Public Schools shall be referred to as the "District".

Contractor is to supply all labor for all service calls 24/7/365 throughout the District. Contractor shall be on site within one hour from the time the service call is placed.

A "service call" includes, but is not limited to, broken or malfunctioning equipment, temperature adjustments, water leaks that may be related to HVAC equipment, electrical issues, natural gas issues, or any other issue that the District suspects may involve any heating or A/C unit or system.

Contractor will be an integral part of our energy management team. Therefore, all personnel assigned to the District or who respond to services calls shall be Honeywell certified as well as *Trane* certified on energy management systems. Contractor will attend all energy management meetings when requested by the District at no additional cost, and will assist the district in developing energy management policies and procedures. Contractor will be responsible for monitoring and maintaining temperature controls for the district on a year-round basis. Contractor will also be on call to assist the District in adjusting thermostats throughout the district during extreme weather conditions at no additional cost to the District. Contractor shall obtain, at their own expense, appropriate equipment to monitor and adjust thermostat settings remotely in order to fulfill the provisions of this contract.

Contractor is to perform all preventative maintenance on all equipment District Wide. The schedule for preventative maintenance shall be as follows:

- **Contractor to perform preventative maintenance at all district wide sites a total of (4) times a year. (every 3 months) at this time reports of any findings and irregularities will be submitted and reported to the Director of Facilities.**

Contractor is to supply all air filters (merv 8 minimum) as well as all dynamic filtration filters district wide.

Contractor is to supply all the refrigerants needed for the school year 2025-2026

Contractor to supply all chemicals and labor costs needed for cleaning condenser coils, this will be performed on as needed basis with at least one (1) complete

cleaning district wide per year. This is to be documented and a copy provided to the Director of Facilities.

Contractor will supply all contactors (40 amp and below), transformers, fuses (100 amp/600 v and below) all wiring items (connectors) all heating ignition controls for all rooftop units, all drive belts, and all equipment needed for brazing copper refrigerant lines.

Contractor will provide eddy current tube analysis on the three (3) chillers located at the high school.

Contractor will provide all labor needed for unit replacement. This will include setting all curbs, setting the units, re-connection of all ductwork and line voltage and low voltage wiring for the complete operation of all new equipment.

Contractor will provide spot coolers/heaters for temporary cooling/heating if repairs are extended over 24 hours.

Contractor will oversee and file for all available utility rebates and/or manufacturer rebates. All rebate payments will be made to Owasso Public Schools, ISD 11.

DUTIES OF THE DISTRICT

The District will supply all compressors, motors, fan blades as well as evaporator blower assemblies, fuses above 100amp/600v, as well as all breakers and disconnects.

The District will supply all lifting services for new units, large compressor/motor replacements.

The District will supply all circuit boards, variable frequency drive controls, boiler controls, and all parts associated with energy management controls.

The District will supply all heat exchanger assemblies and associated parts (induced draft motors and gaskets).

The District will supply all parts needed for the three (3) Trane chillers located at the high school as well as any pumps, motors, glycol, and automated water valves district wide.

The District will supply all variable air volume controls and equipment replacements.

The District will supply all parts needed for any chill water piping repairs as well as all hoses and fittings associated with any chilled water system.

The District will supply an area for the contractor to preform daily meetings and store filters. The district will provide the utilities for this area and the Contractor will provide furnishings, phone, and security services.

INSURANCE REQUIREMENTS

Contractor is required to be fully insured for workers compensation, general liability, and auto insurance and provide the District with appropriate insurance certificates. General liability policy limits shall be at least $1,000,000 per occurrence, $100,000 for damage to premises per occurrence, $5,000 medical per person, $1,000,000 personal injury, $2,000,000 general aggregate, and $2,000,000 products and completed operations aggregate. Auto insurance shall be $1,000,000 for combined single limit per accident on scheduled autos. Workers Compensation and Employer's Liability coverage must have policy limits of $500,000 for each accident, $500,000 disease per employee, and $500,000 disease policy limit. The certificate holder (the District) shall be listed as an additional insured on both the general liability and auto coverage.

Amanda Gillis — 6/2/25

Contractor Signature — **Date**

Owasso Public Schools — **Date**

TEAM

TEAM PROFESSIONAL SERVICE AGREEMENT

THIS SERVICE AGREEMENT (the "Agreement") is made as of the 9th day of June, 2025 (the "Effective Date"), by and between TEAM Professional Services, Inc., an Oklahoma corporation with offices located at 8165 South Mingo Road, Ste. 100, Tulsa, Oklahoma 74133 ("Provider") and Owasso Public Schools, a _____, _____ with offices located at 1501 N Ash, Owasso, OK 74055 ("School").

WHEREAS, Provider and its Affiliates provide their customers with access to a range of drug testing services, training and compliance offerings, including drug and alcohol screening of students;

WHEREAS, School, which has or will adopt a drug and/or alcohol testing policy, desires to access certain testing services described herein, and Provider desires to provide School access to such offerings, subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Definitions**.

"***Affiliate***" of a Person means any other Person that directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, such Person.

"***Authorized Users***" means School's employees, consultants, contractors, and agents who are authorized by School to access and use the Services under the rights granted to School pursuant to this Agreement.

"***Documentation***" means any manuals, instructions, or other documents or materials that the Provider provides or makes available to School in any form or medium and which describe the functionality, components, features, or requirements of the Services or Provider IP, including any aspect of the installation, configuration, integration, operation, use, support, or maintenance thereof.

"***Law***" means any statute, law, ordinance, regulation, rule, code, order, constitution, treaty, common law, judgment, decree, or other requirement of any federal, state, local, or foreign government or political subdivision thereof, or any arbitrator, court, or tribunal of competent jurisdiction.

"***Parent***" means the legal or biological parent, guardian, custodian, or other individual legally entitled to make decisions on behalf of any Student under eighteen (18) years of age.

"***Permitted Use***" means any permissible use of the Services by the School or an Authorized User.

"***Personal Information***" means information that the School, an Authorized User, or a Student provides or for which School provides access to Provider, or information which Provider creates or obtains on behalf of School, in accordance with this Agreement that: (i) directly or indirectly identifies an individual (including, for example, names, signatures, addresses, telephone numbers, email addresses, and other unique identifiers); or (ii) can be used to authenticate an individual (including, without limitation, employee identification numbers, government-

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issued identification numbers, passwords or PINs, user identification and account access credentials or passwords, financial account numbers, credit report information, student information, biometric, genetic, health, or health insurance data, answers to security questions, and other personal identifiers), in case of both subclauses (i) and (ii), including Sensitive Personal Information as defined herein.

"***Testing Policy***" means any student drug and/or alcohol testing policy existing or adopted by the School.

"***Provider IP***" means the Services, the Documentation, and any and all intellectual property provided to School or any Authorized User or Student in connection with the foregoing. For the avoidance of doubt, Provider IP does not include Student Data.

"***Provider Systems***" means the information technology infrastructure used by or on behalf of Provider in performing the Services, including all computers, software, hardware, databases, electronic systems (including database management systems), and networks, whether operated directly by Provider or through the use of third-party services.

"***Sensitive Personal Information***" means an individual's (i) government-issued identification number, including Social Security number, driver's license number, or state-issued identification number; (ii) financial account number, credit report information, or credit, debit, or other payment cardholder information, with or without any required security or access code, personal identification number, or password that permits access to the individual's financial account; or (iii) biometric, genetic, health, or health insurance data.

"***Services***" means drug and/or alcohol testing services and related offerings described in Exhibit A.

"***Student***" means any individual, regardless of age, enrolled at School's institution who is required or requested to submit to screening for alcohol, illegal drugs or other banned substances in accordance with the terms and conditions contained in the Policy.

"***Student Data***" means information, data, and other content, in any form or medium, that is collected, downloaded, or otherwise received, directly or indirectly from the School, an Authorized User, or a Student by, through or in connection with Provider's provision of the Services. For the avoidance of doubt, Student Data does not include information reflecting the access or use of the Services by or on behalf of School, an Authorized User, or a Student.

"***School Systems***" means the School's information technology infrastructure, including computers, software, hardware, databases, electronic systems (including database management systems), and networks, whether operated directly by School or through the use of third-party services.

"***Third-Party Materials***" means materials and information, in any form or medium, including any open-source or other software, documents, data, content, specifications, products, equipment, or components of or relating to the Services that are not proprietary to Provider.

"***Third-Party Products***" means any third-party products described in Exhibit A provided with or incorporated into the Services such as Clinic or MRO Services.

2. **Services**.

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2.1 Testing; Specimen Collection. Subject to and conditioned on School's and its Authorized Users' compliance with the terms and conditions of this Agreement, Provider will designate an approved vendor(s) to perform drug and alcohol screening as and when ordered by School by written work order for a Permitted Use. The vendor(s) shall be licensed medical professionals or technicians who have been trained with respect to collection and chain of custody and control procedures. School shall be responsible for selecting the Student(s) to be tested consistent with, and subject to, the criteria set forth in the Policy. Provider shall be responsible for processing sample results and maintaining privacy with respect to test results, which shall be reported to the School and its Authorized Users in accordance with the terms of this Agreement.

2.2 Access and Use to Web-Based Applications. Subject to and conditioned on School's and its Authorized Users' compliance with the terms and conditions of this Agreement, Provider may grant School a non-exclusive, non-transferable (except in compliance with Section 11.3) right to access and use certain web-based applications in connection with its provisions of the Services during the Term, solely for use by the School and its Authorized Users. Such use is limited to School's internal use. If access to the web-based applications described in this Section 2.2 is granted, Provider shall provide to School the access credentials within a reasonable time following the Effective Date.

2.3 Documentation License. Provider hereby grants to School a non-exclusive, non-sublicensable, non-transferable (except in compliance with Section 11.3) license to use the Documentation during the Term solely for School's internal business purposes in connection with its use of the Services.

2.4 Service and System Control. Except as otherwise expressly provided in this Agreement, as between the parties: Provider has and will retain sole control over the operation, provision, maintenance, and management of the Provider IP; and School has and will retain sole control over the operation, maintenance, and management of, and all access to and use of, the School Systems, and sole responsibility for all access to and use of the Provider IP by any Person by or through the School Systems or any other means controlled by School or any Authorized User or Student, including any: (i) information, instructions, or materials provided by any of them to the Services or Provider; (ii) results obtained from any use of the Services or Provider IP; and (iii) conclusions, decisions, or actions based on such use. *Notwithstanding anything to the contrary in this Agreement, all Services, including all processing of School Data by or on behalf of Provider shall be provided solely from within, and on computers, systems, networks, and other infrastructure located in, the United States.*

2.5 Reservation of Rights. Provider reserves all rights not expressly granted to School in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to School or any third party any intellectual property rights or other right, title, or interest in or to the Provider IP or Third-Party Materials.

2.6 Changes. Provider reserves the right, in its sole discretion, to make any changes to the Services and Provider IP that it deems necessary or useful to (a) maintain or enhance the quality or delivery of Provider's services to its Schools; or (b) to comply with applicable Law. Without limiting the foregoing, either party may, at any time during the Term, request in writing changes to the Services. The parties shall evaluate and, if agreed, implement all such requested changes in a change order signed by both parties. No requested changes will be effective unless and until memorialized in a written change order signed by both parties.

2.7 Subcontractors. Provider may from time to time in its discretion engage third parties to perform Services (each, a "Subcontractor").

2.8 Suspension or Termination of Services. Provider may, directly or indirectly, suspend, terminate, or otherwise deny School's, any Authorized User's, Student's, or any other Person's access to or use of all or any part of the Services or Provider IP, without incurring any resulting obligation or liability, if: (a)

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Provider receives a judicial or other governmental demand or order, subpoena, or law enforcement request that expressly or by reasonable implication requires Provider to do so; (b) any vendor of Provider has suspended or terminated Provider's access to or use of any Third-Party Products required to enable School to access the Services; or (c) Provider believes, in its good faith and reasonable discretion, that School or any Authorized User has failed to comply with any material term of this Agreement, or accessed or used the Services beyond the scope of the rights granted or for a purpose not authorized under this Agreement; or (d) this Agreement expires or is terminated. This Section 2.8 does not limit any of Provider's other rights or remedies, whether at law, in equity, or under this Agreement.

3. **Use Restrictions**. School shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. School shall not at any time, directly or indirectly, and shall not permit any Authorized Users to use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or privacy right of any person, or that violates any applicable Law.

4. **School Responsibilities**.
   - 4.1 General. School is responsible and liable for all uses of the Services and Documentation resulting from access provided by School, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, School is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by School will be deemed a breach of this Agreement by School. School shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Services, and shall cause Authorized Users to comply with such provisions.
   - 4.2 Third-Party Products. Provider may from time to time make Third-Party Products available to School. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions and the applicable flow through provisions referred to in Exhibit A. If School does not agree to abide by the applicable terms for any such Third-Party Products, then School should not install or use such Third-Party Products.
   - 4.3 Appropriate Consents. School is responsible for obtaining any and all necessary consents from Students and/or Parents, to the extent required by any and all applicable Law or under the terms and conditions of the Policy.
   - 4.4 Indemnification. School shall indemnify and hold harmless Provider, its officers, employees, agents and Subcontractors from any and all claims, liabilities, damages, costs, and expenses, including without limitation, attorney's fees, arising from or related to School's adoption and implementation of the Policy, any disciplinary measures or action taken by the School in response to a positive test result, or School's noncompliance with any of the terms of this Agreement.

5. **Security**.
   - 5.1 Information Security. Provider will employ security measures in accordance with Provider's data privacy and security policy as amended from time to time.
   - 5.2 School Control and Responsibility. School has and will retain sole responsibility for: (a) all School Data, including its content and use; (b) all information, instructions, and materials provided by or on behalf of School or any Authorized User or Student in connection with the Services; (c) School's information technology infrastructure, including computers, software, databases, electronic systems (including

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database management systems), and networks, whether operated directly by School or through the use of third-party services ("School Systems"); (d) the security and use of Sensitive Personal Information; and (e) all access to and use of the Services and Provider IP and all conclusions, decisions, and actions based thereon.

6. **Fees and Payment**.
   6.1 Fees. School shall pay Provider the fees set forth in Exhibit A in accordance with this without offset or deduction.
   6.2 Taxes. All Fees and other amounts payable by School under this Agreement are exclusive of taxes and similar assessments. Without limiting the foregoing, School is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by School hereunder, other than any taxes imposed on Provider's income.
   6.3 Payment. School shall pay all Fees within thirty (30) days after the date of the invoice therefore. School shall make payments electronically or to TEAM Professional Services, PO Box 720534, Norman, OK 73070 or such other address or account as Provider may specify in writing from time to time. If School fails to make any payment when due, without limiting Provider's other rights and remedies, Provider may charge interest on the past due amount at the rate of 1.5% per month, calculated daily and compounded monthly.
   6.4 Fee Increases. Provider may increase Fees no more than once annually for any contract year after the first contract year of the Initial Term, by providing written notice to School at least sixty (60) calendar days prior to the commencement of that contract year, and Exhibit A will be deemed amended accordingly.
   6.5 Reimbursable Expenses. School shall reimburse Provider for out-of-pocket expenses incurred by Provider in connection with performing the Services ("Reimbursable Expenses"), including any costs relating to Third-Party Products or Subcontractor services provided with or incorporated into the Services.

7. **Confidentiality**. From time to time during the Term, either Party may disclose or make available to the other Party sensitive or proprietary information that is marked, designated or otherwise identified as "confidential" (collectively, "Confidential Information"). Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire five years from the date first disclosed to the receiving Party;

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provided, however, with respect to any Confidential Information that constitutes Sensitive Personal Information, such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to protection under applicable Law.

8. **Intellectual Property Rights**.
   8.1 Provider IP. School acknowledges that, as between School and Provider, Provider owns all right, title, and interest, including all intellectual property rights, in and to the Provider IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.
   8.2 School Data. Provider acknowledges that, as between Provider and School, School owns all right, title, and interest, including all intellectual property rights, in and to the School Data. School hereby grants to Provider a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the School Data and perform all acts with respect to the School Data as may be necessary for Provider to provide the Services to School.

9. **Representations and Warranties**.
   9.1 Provider Representations, Warranties, and Covenants. Provider represents, warrants, and covenants to School that Provider will perform the Services using personnel of required skill, experience, and qualifications and in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and will devote adequate resources to meet its obligations under this Agreement.
   9.2 School Representations, Warranties, and Covenants. School represents, warrants, and covenants to Provider that School owns or otherwise has and will have the necessary rights and consents in and relating to the School Data so that, as received by Provider and Processed in accordance with this Agreement, they do not and will not infringe, misappropriate, or otherwise violate any intellectual property rights, or any privacy or other rights of any third party or violate any applicable Law.
   9.3 DISCLAIMER OF WARRANTIES. EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT, ALL SERVICES AND PROVIDER IP ARE PROVIDED "AS IS." PROVIDER SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. WITHOUT LIMITING THE FOREGOING, PROVIDER MAKES NO WARRANTY OF ANY KIND THAT THE SERVICES OR PROVIDER IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET SCHOOL'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE. ALL THIRD-PARTY MATERIALS ARE PROVIDED "AS IS" AND ANY REPRESENTATION OR WARRANTY OF OR CONCERNING ANY THIRD-PARTY MATERIALS IS STRICTLY BETWEEN SCHOOL AND THE THIRD-PARTY OWNER OR DISTRIBUTOR OF THE THIRD-PARTY MATERIALS.
   9.4 Audit Rights and Required Records. Each party agrees to maintain complete and accurate records during the Term and for a period of five years or as required by federal or state law after the termination or expiration of this Agreement with respect to matters necessary for accurately determining amounts due hereunder. Either party may, at its own expense, on reasonable prior notice, periodically inspect and audit the other party's records with respect to matters covered by this Agreement.

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10. **Term and Termination**.
    10.1 Initial Term. The initial term of this Agreement commences as of the Effective Date and, unless terminated earlier pursuant any of the Agreement's express provisions, will continue in effect until June 1, 2026 from such date (the "Initial Term").
    10.2 Renewal Term. This Agreement will automatically renew for up to 1 additional successive term[s] unless earlier terminated pursuant to this Agreement's express provisions or either party gives the other party written notice of non-renewal at least 30 days prior to the expiration of the then-current term (each a "Renewal Term" and, collectively, together with the Initial Term, the "Term").
    10.3 Termination. In addition to any other express termination right set forth elsewhere in this Agreement: Provider may terminate this Agreement, effective on written notice to School, if School: (i) fails to pay any amount when due hereunder, and such failure continues more than thirty (30) days after Provider's delivery of written notice thereof; or (ii) breaches any of its obligations under this Agreement. Either party may terminate this Agreement, effective on written notice to the other party, if the other party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) days after the non-breaching party provides the breaching party with written notice of such breach; and either party may terminate this Agreement, effective immediately upon written notice to the other party, if the other party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency Law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.
    10.4 Effect of Termination or Expiration. Upon expiration or earlier termination of this Agreement, School shall immediately discontinue use of the Provider IP. No expiration or termination will affect School's obligation to pay all Fees that may have become due before such expiration or termination, or entitle School to any refund.
    10.5 Surviving Terms. The provisions set forth in the following sections, and any other right or obligation of the parties in this Agreement that, by its nature, should survive termination or expiration of this Agreement, will survive any expiration or termination of this Agreement: Section 3, Section 7, Section 9.2, Section 10, Section 12, Section 11.4, this Section 11.5, and Section 12.

11. **Miscellaneous**.
    11.1 Further assurances. On a party's reasonable request, the other party shall, at the requesting party's sole cost and expense, execute and deliver all such documents and instruments, and take all such further actions, as may be necessary to give full effect to this Agreement.
    11.2 Relationship of the Parties. The relationship between the parties is that of independent contractors. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.
    11.3 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

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11.4 Assignment. School shall not assign or otherwise transfer any of its rights, or delegate or otherwise transfer any of its obligations or performance under this Agreement, in each case whether voluntarily, involuntarily, by operation of law, or otherwise, without Provider's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed. No assignment, delegation, or transfer will relieve School of any of its obligations or performance under this Agreement. Any purported assignment, delegation, or transfer in violation of this Section is void. This Agreement is binding upon and inures to the benefit of the parties hereto and their respective successors and permitted assigns.

11.5 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

11.6 No Third-Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other Person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

11.7 Amendment and Modification; Waiver. No amendment to or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party. No waiver by any Party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof and (ii) no single or partial exercise of any right, remedy, power, or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

11.8 Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the parties hereto shall negotiate in good faith to modify this Agreement so as to affect the original intent of the parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

11.9 Governing Law; Dispute Resolution. The parties agree to cooperate with each other in an attempt to resolve any dispute, controversy, or claim (a "Dispute") arising out of or in connection with this Agreement. If the parties are not able to resolve the Dispute, they agree to submit the Dispute to mediation to be conducted in accordance with the American Arbitration Association ("AAA") mediation rules for commercial disputes. If the parties are not able to resolve the dispute by means of mediation, the parties hereby agree the Dispute shall be referred to and determined by binding arbitration, as the sole and exclusive remedy of the parties as to the Dispute, conducted in accordance with the AAA arbitration rules for commercial disputes. The arbitrator (the "Arbitrator") shall use the substantive laws of Oklahoma, excluding conflicts laws and choice of law principles, in construing and interpreting this Agreement. The Arbitrator shall be selected by agreement of the parties, or, in the event the parties cannot agree, appointed by the AAA in accordance with its rules for commercial disputes. The arbitration shall be in Tulsa, Oklahoma, and the proceedings shall be conducted and concluded as soon as reasonably practicable, based upon the schedule established by the Arbitrator. The decision of the

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Arbitrator pursuant hereto shall be final and binding upon parties. The parties hereby agree that this Section shall not preclude, limit or otherwise restrict a party from seeking immediate equitable relief against the other party in connection with this Agreement, including without limitation, a restraining order or an injunction, when the facts, circumstances and/or possible damages warrant such action.

11.10 Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

TEAM Professional Services, Inc.

By: Tammy Person

Name: Tammy Person

Title: Vice President of Operations

School Name: _____

By: _____

Name: _____

Title: _____

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Exhibit A - TEAM Professional Services Pricing

DRUG & ALCOHOL TESTING SERVICES	PRICING
NON-DOT LAB-BASED URINE DRUG TEST (LAB, COLLECTION, MRO)	$18
DOT LAB-BASED URINE DRUG TEST (LAB, COLLECTION, MRO)	$43
DOT/ NON-DOT BREATH ALCOHOL TEST	$18
CONFIRMATION FOR NON-NEGATIVE LAB-BASED TEST	**$27**
OTHER FEES	**PRICING**
ADDITIONAL COLLECTOR FEE (applies when an additional collector is requested for less than 15 collections to be performed)	$150/COLLECTOR**
MILEAGE (applies for locations over 20 miles)	$1/mile

**The in-clinic rates outlined above are for tests completed in TEAM's Tulsa Clinic location. The on-site rates outlined above are for onsite testing events performed by TEAM Professional Services.*

***This fee may also be assessed if the number of tests represented during scheduling changes so that it significantly impacts the collectors needed during the event.*

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OKLAHOMA Education

ANNUAL AMENDMENT TO RENEW THE FOOD SERVICE MANAGEMENT COMPANY CONTRACT RENEWAL FOR SCHOOL YEAR 2025-2026

District Name: Owasso Public Schools County/District Code: 721011

Fixed-Price Per Meal rate charged for SY2025: $ 2.40

This amendment is to renew the 2023-2024 (original year) food service management company (FSMC) contract between Owasso Public Schools (district) and Sodexo Management Inc. (FSMC) for renewal year 2025-2026.

The term of this contract shall be for one (1) year beginning on July 1, 2025, and continuing until June 30th, 2026, unless terminated by either party.

The Fixed-Priced per Meal rate for the 2025-2026 school year is $ 2.491 .

The fixed-priced per meal listed above shall not go over the March CPI of 3.8% and will remain unchanged for the duration of the 2026 school year. The FSMC will not and cannot change the rate before June 30, 2026, or directly bill the district at any time. Any other amendments or changes to the original contract must be sent to the State Agency on school letterhead for approval. If applicable, a transition plan will be sent to the State Agency each month the FSMC takes a new employee.

The SFA and the FSMC Agree ☐ Did Not Agree ☒ on a labor transaction fee in the **original** RFP. If it was agreed by both parties, the amount the FSMC will charge the district if an employee leaves is $_____ per employee with a maximum charge of $_____ *(if applicable, if no max type N/A)* if all or most employees leave the district.

The Meal Equivalency Rate is the total of the Free lunch reimbursement rate + Meal Performance Incentive + USDA Foods for nonprogram foods. This rate will change every July when the rates change.

Do not sign this document until AFTER the district receives approval from Karen Davis.

District Name: Owasso Public Schools
Print Name: _____
Signature: _____
Title: _____
Date: _____

FSMC Name: Sodexo Management Inc.
Print Name: Allan J. Collins
Signature: Allan J Collins
Title: Vice President
Date: 06/03/2025

Fax or email this form to Karen by June 25, 2025. Fax: 405-521-2239; Karen.Davis@sde.ok.gov

(State Use Only)
Approved ***BEFORE*** Signatures: Karen Davis Date Approved: 5/13/2025

Approved *AFTER* the Signatures: _____ Date Approved: _____

Fixed-Priced Per Meal Rate:
FY2025 Lunch Equiv. Rate: $ 2.40
(CPI rate) = X 3.8%
FY2026 Lunch Equiv. Rate: $ 2.4912

OKLAHOMA Education

Food Service Management Company (FSMC)
Request for Proposal (RFP)
Verbiage/Clarification/Updates for all RFP's

The 2025-26 FSMC RFP has been updated to reflect the following verbiage. The page numbers referenced and the information below were added to the 2023 version RFP. The verbiage below will also apply to all FSMC RFP's currently being used. All annual FSMC renewals must include this three-page document, signed by both the SFA and FSMC, as well as the Annual Renewal.

Page 14, IV. #B: Updated: The SFA shall retain title to all USDA-donated foods even if the FSMC contract is terminated or is not renewed.

Page 20, X #C: Updated: In accordance with federal regulations and FNS Instruction 783-2, the FSMC shall make substitutions in reimbursable meals as specified by a state-recognized medical authority who is authorized by Oklahoma state law to write medical prescriptions; i.e., licensed physician (MD or DO), a physician's assistant (PA) or an advanced registered nurse practitioner (ARNP), or a registered dietician (RD), for individual participating children unable, because of a disability, to consume specified foods. The SFA shall notify the FSMC of any such special dietary needs.

Page 21, XIII #F: Updated: Buy American (SP-23-2024)

- The FSMC shall purchase domestic substantially using agricultural commodities that are produced in the United States" means over 51 percent of a food product must consist of agricultural commodities that were grown domestically.
- Ninety percent (90%) of the food purchased for 2025-2026 must be grown domestically.
- **The FSMC shall certify the percentage of exempt food items supplied to the SFA by using the USDA Buy American Tracker for all non-domestic foods served. The tracker must be sent to the district a minimum of one time a year and upon request to show compliance.**
- The FSMC must document if an exempt product is listed on the Federal Acquisitions Regulations Non-available articles list found at 48 CFR 25.104 and/or is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or 2. Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

- Items listed on the Federal Acquisitions Regulations Non-available articles/Oklahoma Buy American Exemption list must be counted toward the cap on non-domestic purchases when it goes into effect.
- Any food purchased or paid using the school food service account, must follow Buy American. This includes CACFP and SFSP meals.

Page 70: Attachment M: The total cost in Section 6 has been added. This amount will be added each month and be used in the Buy American Tracker. The total annual amount will be entered in the *Total Annual Commercial Food Cost* in the *Buy American Tracker* Exemption Summary tab.

Pages 75-80: Meal Patterns have been updated

The signatures below certify that both parties agree with the required changes to the RFP regardless of RFP year currently operating under and renewing.

_____ _____

School Food Authority Representative Date

_____ _06/03/2025_____

Food Service Management Company Representative Date

Grade Level Capacities - June 9, 2025

Site	Capacity	Current	Available Seats
Ator Elementary - Pre-K	36	20	16
Ator Elementary - Kindergarten	54	36	18
Ator Elementary - 1st Grade	54	49	5
Ator Elementary - 2nd Grade	54	53	1
Ator Elementary - 3rd Grade	54	61	0
Ator Elementary - 4th Grade	54	53	1
Ator Elementary - 5th Grade	54	55	0
Bailey Elementary - Pre-K	36	14	22
Bailey Elementary - Kindergarten	54	50	4
Bailey Elementary - 1st Grade	72	66	6
Bailey Elementary - 2nd Grade	54	66	0
Bailey Elementary - 3rd Grade	54	69	0
Bailey Elementary - 4th Grade	72	85	0
Bailey Elementary - 5th Grade	54	64	0
Barnes Elementary - Pre-K	36	22	14
Barnes Elementary - Kindergarten	72	56	16
Barnes Elementary - 1st Grade	72	79	0
Barnes Elementary - 2nd Grade	72	81	0
Barnes Elementary - 3rd Grade	72	84	0
Barnes Elementary - 4th Grade	72	84	0
Barnes Elementary - 5th Grade	72	80	0
Hodson Elementary - Pre-K	36	31	5
Hodson Elementary - Kindergarten	72	46	26
Hodson Elementary - 1st Grade	90	94	0
Hodson Elementary - 2nd Grade	72	80	0
Hodson Elementary - 3rd Grade	72	99	0
Hodson Elementary - 4th Grade	72	93	0
Hodson Elementary - 5th Grade	72	81	0
Mills Elementary - Pre-K	36	30	6
Mills Elementary - Kindergarten	72	37	35
Mills Elementary - 1st Grade	72	75	0
Mills Elementary - 2nd Grade	72	72	0
Mills Elementary - 3rd Grade	72	78	0
Mills Elementary - 4th Grade	54	70	0
Mills Elementary - 5th Grade	54	71	0

Grade Level Capacities - June 9, 2025

Site	Capacity	Current	Available Seats
Morrow Elementary - Pre-K	36	35	1
Morrow Elementary - Kindergarten	90	62	28
Morrow Elementary - 1st Grade	90	91	0
Morrow Elementary - 2nd Grade	90	113	0
Morrow Elementary - 3rd Grade	90	101	0
Morrow Elementary - 4th Grade	72	98	0
Morrow Elementary - 5th Grade	72	93	0
Northeast Elementary - Pre-K	36	27	9
Northeast Elementary - Kindergarten	72	52	20
Northeast Elementary - 1st Grade	72	82	0
Northeast Elementary - 2nd Grade	72	80	0
Northeast Elementary - 3rd Grade	72	79	0
Northeast Elementary - 4th Grade	54	88	0
Northeast Elementary - 5th Grade	54	62	0
Smith Elementary - Pre-K	36	17	19
Smith Elementary - Kindergarten	54	39	15
Smith Elementary - 1st Grade	54	61	0
Smith Elementary - 2nd Grade	54	60	0
Smith Elementary - 3rd Grade	54	73	0
Smith Elementary - 4th Grade	54	68	0
Smith Elementary - 5th Grade	54	66	0
Stone Canyon Elementary - Pre-K	36	31	5
Stone Canyon Elementary - Kindergarten	72	69	3
Stone Canyon Elementary - 1st Grade	72	81	0
Stone Canyon Elementary - 2nd Grade	72	74	0
Stone Canyon Elementary - 3rd Grade	72	71	1
Stone Canyon Elementary - 4th Grade	90	111	0
Stone Canyon Elementary - 5th Grade	72	108	0
6th Grade Center	750	715	35
7th Grade Center	750	709	41
8th Grade Center	750	707	43
Owasso High School - 9th Grade	750	757	0
Owasso High School - 10th Grade	725	761	0
Owasso High School - 11th Grade	725	689	36
Owasso High School - 12th Grade	725	677	48

CERTIFICATE OF APPROVAL

June 9, 2025

Purchase Orders to be approved by the Board of Education:

2024-2025 General Fund

		P.O. Nos.	
VENDORS		1736-1803	70,309.07
VENDORS	Change Orders		0.00
			$ 70,309.07

2024-2025 Building Fund

		P.O. Nos.	
VENDORS		78-80	20,450.00
VENDORS	Change Orders		0.00
			$ 20,450.00

2024-2025 Child Nutrition Fund

		P.O. Nos.	
VENDORS		54	46,504.80
VENDORS	Change Orders		0.00
			$ 46,504.80

2024-2025 Bond Fund 31

		P.O. Nos	
VENDORS		404-425	2,966,894.76
VENDORS	Change Orders		110.12
			$ 2,967,004.88

2024-2025 Bond Fund 33

		P.O. Nos	
VENDORS		1	713.68
VENDORS	Change Orders		0.00
			$ 713.68

2024-2025 Bond Fund 35

		P.O. Nos.	
VENDORS			0.00
VENDORS	Change Orders		0.00
			$ -

2024-2025 Bond Fund 39

		P.O. Nos.	
VENDORS		11-12	78,585.68
VENDORS	Change Orders		0.00
			$ 78,585.68

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 5/8/2025 - 6/5/2025, PO Range: 1736 - 1803

PO No	Date	Vendor No	Vendor	Description	Amount
1736	05/12/2025	11061	ULINE	Supplies and Materials	4,402.50
1737	05/13/2025	85515	NICOLE KIMBERLY BURKHARDT	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1738	05/13/2025	12520	TREASURE BAY INC	Family Engagement-Mills Elementary	2,045.14
1739	05/13/2025	86664	MICHELLE ANN BAKER	Per Diem CCOSA Summer Conf June 11-13	137.50
1740	05/13/2025	19395	UTD KEETOOWAH BAND OF CHEROKEE IND	Cultural Craft Supplies	250.00
1741	05/13/2025	10483	SAM'S CLUB	Instructional Supplies	150.00
1742	05/13/2025	16506	RENAE KLEIN	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1743	05/13/2025	19287	OKLAHOMA ASSOCIATION OF SCHOOL	OKASRO ANNUAL CONFERENCE 2025	1,000.00
1744	05/15/2025	276	WALMART #168	JOM Summer Supplies	160.83
1745	05/15/2025	7203	OFFICE DEPOT	Batteries & Printer	150.00
1746	05/15/2025	315	BLICK ART MATERIALS	Cultural Craft Supplies	296.88
1747	05/15/2025	16168	FIRE MOUNTAIN GEMS & BEADS INC	Cultural Craft Supplies	300.00
1748	05/15/2025	11351	AMAZON	Cultural Craft Supplies	555.64
1749	05/15/2025	12521	CRAZY CROW TRADING POST	Cultural Craft Supplies	200.00
1750	05/15/2025	19055	THE COUNTRY SEAT, INC.	Cultural Craft Supplies	300.00
1751	05/15/2025	9608	HOBBY LOBBY #25	Cultural Craft Supplies	248.55
1752	05/15/2025	14062	NOC BAY TRADING COMPANY	Cultural Craft Supplies	250.00
1753	05/15/2025	6650	LOWE'S HOME CENTER, INC.	Cultural Craft Supplies	186.42
1754	05/15/2025	17466	UNITED AIRLINES, INC.	RT airfare for travel to AI workshop	1,765.64
1755	05/15/2025	19937	PREVENTION SCIENCE PRESS INC	Streaming videos for Botvin lesson	30.00
1756	05/15/2025	11950	TES PRODUCTIONS, INC	Grfeen - PAC Camera Remote Control	842.50
1757	05/16/2025	770	NORTHEASTERN STATE UNIVERSITY	BUTTERWORTH/AP SUMMER INSTITUTE REGISTRATION.	50.00
1758	05/16/2025	8374	STATE OF OKLAHOMA	FRY/STEM NEW TEACHER ACADEMY REGISTRATION	105.00
1759	05/16/2025	16840	COVELL PARTNERS IN DEVELOPMENT LLC	FRY/STEM NEW TEACHER ACADEMY HOTEL	232.00
1760	05/16/2025	14461	HOLIDAY INN EXPRESS-EDMOND	OKASRO ANNUAL CONFERENCE 2025 HOTEL STAY	1,392.00
1761	05/20/2025	86158	PAUL W CROFT	PER DIEM FOR OKASRO CONFERENCE	137.50
1762	05/20/2025	87922	DUSTIN MICHAEL COOK	PER DIEM FOR OKASRO CONFERENCE	137.50
1763	05/20/2025	87887	MARK YOUNG	PER DIEM FOR OKASRO CONFERENCE	137.50
1764	05/20/2025	88139	MATTHEW LOUVIERE	PER DIEM FOR OKASRO CONFERENCE	137.50
1765	05/20/2025	88214	DUSTIN MOREN	PER DIEM FOR OKASRO CONFERENCE	137.50
1766	05/20/2025	88031	NORWIN WADE HARRAL	PER DIEM FOR OKASRO CONFERENCE	137.50

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 5/8/2025 - 6/5/2025, PO Range: 1736 - 1803

PO No	Date	Vendor No	Vendor	Description	Amount
1767	05/20/2025	10501	TULSA TECHNOLOGY CENTER	CompTIA Network+ Certification Training	1,895.00
1768	05/20/2025	17519	Quik Trip Corporation	Fuel	1,000.00
1769	05/22/2025	13170	KATHY SAMPLEY	Cherokee Language Instruction	1,200.00
1770	05/22/2025	11443	WENDY STOKES	Cherokee Language Instruction	1,200.00
1771	05/22/2025	6650	LOWE'S HOME CENTER, INC.	Storage Shelving Supplies	231.64
1772	05/22/2025	276	WALMART #168	JOM Meeting Refreshments	30.00
1773	05/22/2025	20101	NANCY SHANNON COLE	Cultural Presentation	250.00
1774	05/22/2025	5612	GREAT EXPECTATIONS-NSU	GE Summer Institute June 10-13-REJOICE	3,000.00
1775	05/22/2025	195	FELKINS ENTERPRISES, LLC	Banners/Signs-Student Enrollment	856.00
1776	05/22/2025	20099	SHELBY STAVELY CARUSO	Speech and Language Services for ESY FY'25	1,000.00
1777	05/28/2025	16317	UNITED RENTALS	Equipment Rental for Storm Damage and Tree Removal	5,000.00
1778	05/29/2025	770	NORTHEASTERN STATE UNIVERSITY	NADING/AP SUMMER INSTITUTE REGISTRATION.	50.00
1779	05/29/2025	4754	B-SEW INN	LEANDER/PROFESSIONAL DEVELOPMENT REGISTRATION	200.00
1780	05/29/2025	15842	HD SUPPLY FACILITIES MAINTENANCE	Custodial Supplies	9,392.83
1781	05/29/2025	1174	D&H UNITED FUELING SOLUTIONS INC	replacement of unleaded spill containment bucket	5,603.00
1782	05/29/2025	7607	B & H FOTO & ELECTRONICS	Green - New Camera Equipment	665.00
1783	06/03/2025	19948	KARCHER NORTH AMERICA INC	To Repair Ride-On Floor Scrubber Machine	5,000.00
1784	06/04/2025	18987	ELIZABETH SEVENOAKS	Basket Weaving Presentation - 6/16/2025	200.00
1785	06/04/2025	17164	JAMES GREGORY BILBY	Storytelling Presentation - 6/19/2025	100.00
1786	06/04/2025	276	WALMART #168	Office Supplies	100.00
1787	06/04/2025	16712	THE HAR-BER VILLAGE FOUNDATION	JOM Summer Program Field Trip on 6/20/2025	225.00
1788	06/04/2025	99999	INDEPENDENT SCHOOL DIST NO 11	Native American Student Credit Recovery Assistance	1,200.00
1789	06/04/2025	18980	TONYA J TURNER	JOM Parent Committee Attendance Incentive	200.00
1790	06/04/2025	19284	CAROLYN ZOGLMANN	JOM Parent Committee Attendance Incentive	200.00
1791	06/04/2025	11871	LISA BYERS	JOM Parent Committee Attendance Incentive	200.00
1792	06/04/2025	19764	MELISSA DEAL	JOM Parent Committee Attendance Incentive	200.00
1793	06/04/2025	19763	KASEY ELIZABETH WATSON	JOM Parent Committee Attendance Incentive	200.00
1794	06/04/2025	20114	AMY THOMAS	JOM Parent Committee Attendance Incentive	200.00
1795	06/04/2025	16685	Whitney Serio	JOM Parent Committee Attendance Incentive	200.00
1796	06/04/2025	16138	ASSOCIATED THEATRICAL CONTRACTORS	Green - Stage Scrim	6,200.00

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 5/8/2025 - 6/5/2025, PO Range: 1736 - 1803

PO No	Date	Vendor No	Vendor	Description	Amount
1797	06/04/2025	11351	AMAZON	SRA Summer School Supplies	50.00
1798	06/04/2025	86393	PHILLIP S STORM	PARKING FEES	160.00
1799	06/05/2025	5732	SAM'S CLUB	JOM Summer Camp Refreshment Incentive	200.00
1800	06/05/2025	10483	SAM'S CLUB	JOM Student Special Project Supplies	4,000.00
1801	06/05/2025	487	EDUCATIONAL PRODUCTS INC	JOM student school supplies assistance	3,000.00
1802	06/05/2025	1498	MAZZIO'S LLC	JOM Summer Program lunch refreshment	350.00
1803	06/05/2025	11351	AMAZON	JOM student Special Project Supplies	400.00

Non-Payroll Total:	**$70,309.07**
Payroll Total:	**$0.00**
Report Total:	**$70,309.07**

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 21 - BUILDING, Date Range: 5/8/2025 - 6/5/2025, PO Range: 78 - 80

PO No	Date	Vendor No	Vendor	Description	Amount
78	05/22/2025	19561	EMMET O BOYD	Emergency Plumbing Repairs	2,450.00
79	05/30/2025	15842	HD SUPPLY FACILITIES MAINTENANCE	Custodial Supplies- Summer Projects	15,000.00
80	06/04/2025	20119	ANDPRO PLUMBING AND DRAIN INC	District Wide Plumbing Needs	3,000.00

Non-Payroll Total:	**$20,450.00**
Payroll Total:	**$0.00**
Report Total:	**$20,450.00**

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 22 - CHILD NUTRITION, Date Range: 5/8/2025 - 6/5/2025, PO Range: 54 - 54

PO No	Date	Vendor No	Vendor	Description	Amount
54	05/13/2025	19535	OSWALT EQUIPMENT COMPANY	7th Grade Dishwasher	46,504.80

Non-Payroll Total:	**$46,504.80**
Payroll Total:	**$0.00**
Report Total:	**$46,504.80**

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 31 BOND - 2022, Date Range: 5/8/2025 - 6/5/2025, PO Range: 404 - 425

PO No	Date	Vendor No	Vendor	Description	Amount
404	05/12/2025	13132	GODADDY.COM INC	SSL for ClearPass - 3 Year.	700.00
405	05/12/2025	18614	HOLT TRUCK CENTERS OF OKLAHOMA LLC	2 New Activity Busess	362,650.00
406	05/12/2025	20085	ON-POINT CONSTRUCTION MANAGEMENT	7th Grade Roof	97,059.99
407	05/12/2025	16285	BRIDGEPOINT ELECTRIC INC	Track electrical box waterproofing	6,000.00
408	05/12/2025	20074	LIBERTY FENCE CO INC	Bus Barn Lower Lot w/ Parking Lot Fencing	12,757.00
409	05/13/2025	16860	L&M OFFICE FURNITURE LLC	Furniture for the ESC	3,584.17
410	05/13/2025	11351	AMAZON	HDMI Matrix switch for new Cafetorium	2,195.99
411	05/13/2025	17296	MITY-LITE INC	Chairs and racks for new Auditorium seating	27,684.00
412	05/13/2025	2010	UNITED SYSTEMS LLC	VMware - 1 year subscription	48,128.64
413	05/13/2025	2010	UNITED SYSTEMS LLC	PowerProtect DD (CyberVault Support) 1 Yr Renewal	25,851.07
414	05/13/2025	2010	UNITED SYSTEMS LLC	IDPA (primary/secondary) support 1 Year Renewal	18,606.08
415	05/13/2025	2010	UNITED SYSTEMS LLC	Dell S5148f-ON /VxRail support - 1 year	66,678.72
416	05/16/2025	20095	TALON COMMERCIAL SERVICES	EFIS repair for Ator Roofing	4,881.00
417	05/16/2025	20097	STANDARD BUSINESS HOLDINGS LLC	Ator Reroof Project	1,144,000.00
418	05/16/2025	19078	CARDIO PARTNERS INC	Adult electrode replacements for AED's	172.13
419	05/20/2025	19140	CSS INC	Ator Roof MEP changes	466,997.00
420	05/22/2025	9446	THE STACY GROUP	Architectural design for 8th grade	505,000.00
421	05/30/2025	18614	HOLT TRUCK CENTERS OF OKLAHOMA LLC	purchase of new bus	131,839.00
422	05/30/2025	15842	HD SUPPLY FACILITIES MAINTENANCE	Custodial Supplies- Summer Projects-Painting	14,000.00
423	06/02/2025	18354	SCHOOL SPECIALTY LLC	Hodson Sensory room equipment	10,900.00
424	06/02/2025	13132	GODADDY.COM INC	SSL for Wireless Captive Portal	209.97
425	06/03/2025	19124	VICENTE MANDUJANO VASQUEZ	HS East College/ Career Center demo and framing	17,000.00

Non-Payroll Total:	**$2,966,894.76**
Payroll Total:	**$0.00**
Report Total:	**$2,966,894.76**

Owasso Public Schools

Change Order Listing

Options: Fund(s): 31 BOND - 2022, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 5/8/2025 - 6/5/2025, PO Range: 1 - 403, Minimum Percentage Change: 20.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
398	05/07/2025	16233	TEACHER PAY TEACHERS	Elementary Computer Science TPT Subscriptions	110.12

Non-Payroll Total:	**$110.12**
Payroll Total:	**$0.00**
Report Total:	**$110.12**

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 33 BOND - 2016, Date Range: 5/8/2025 - 6/5/2025, PO Range: 1 - 1

PO No	Date	Vendor No	Vendor	Description	Amount
1	05/23/2025	18981	Mario Estrada	Barnes Bird Netting	713.68

Non-Payroll Total:	**$713.68**
Payroll Total:	**$0.00**
Report Total:	**$713.68**

Owasso Public Schools

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 39 BOND - 2020, Date Range: 5/8/2025 - 6/5/2025, PO Range: 11 - 12

PO No	Date	Vendor No	Vendor	Description	Amount
11	05/23/2025	18981	Mario Estrada	Barnes Bird Netting Installation	3,585.68
12	06/05/2025	16997	KAL-AN ASPHALT INC	District Wide Parking Lot Projects	75,000.00
				Non-Payroll Total:	**$78,585.68**
				Payroll Total:	**$0.00**
				Report Total:	**$78,585.68**

Owasso Public Schools

Cash Balances

Options: Fiscal Years: 2025, Funds: 60, As Of Date: 5/31/2025, Account Types: AC

Cash By Account and Fund

AC	0110	ROGERS COUNTY BANK		
	2025	60	60 - ACTIVITY FUND	$3,045,678.80
			Total AC 0110	$3,045,678.80
				$3,045,678.80

Cash By Fund

2025	60	60 - ACTIVITY FUND	$3,045,678.80
			$3,045,678.80

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 ESC ACTIVITY FUND	$0.00	$105,380.72	$146,603.44	$25,914.15	$226,070.01	$18,010.51	$208,059.50
804 CN REFUND SUB ACCT	$0.00	$10,000.00	$0.00	$3,522.34	$6,477.66	$766.65	$5,711.01
805 OHS ACTIVITY	$0.00	$28,837.07	$74,852.73	$19,739.76	$83,950.04	$29,120.17	$54,829.87
806 HS AP	$0.00	$1,148.00	$33,936.41	$500.00	$34,584.41	$34,084.41	$500.00
807 HS NATIONAL HONOR SOCIETY	$0.00	$3,485.00	$24,968.69	$7,340.97	$21,112.72	$2,300.00	$18,812.72
808 HS STUDENT COUNCIL	$0.00	$44,912.34	$82,695.76	$42,083.42	$85,524.68	$7,800.00	$77,724.68
809 HS SPEECH/DEBATE	$0.00	$2,744.00	$4,635.46	$1,969.90	$5,409.56	$2,860.00	$2,549.56
810 OHS - TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$4,580.08	$1,818.80	$2,761.28	$668.92	$2,092.36
811 HS YOUTH ALIVE	$0.00	$0.00	$805.69	$0.00	$805.69	$0.00	$805.69
812 HS YEARBOOK	$0.00	$6,960.51	$8,632.95	$3,593.86	$11,999.60	$390.00	$11,609.60
814 HS ACADEMIC BOWL	$0.00	$226.60	$668.05	$484.79	$409.86	$0.00	$409.86
815 HS EQUALITY CLUB	$0.00	$0.00	$178.43	$0.00	$178.43	$0.00	$178.43
816 HS BAND	$0.00	$371,472.30	$199,329.31	$356,033.74	$214,767.87	$350.00	$214,417.87
817 5TH GRADE HONOR CHOIR-DISTRICTWIDE	$0.00	$0.00	$4,071.82	$0.00	$4,071.82	$0.00	$4,071.82
818 HS FFA	$0.00	$100,805.38	$30,956.25	$81,393.00	$50,368.63	$26,430.00	$23,938.63
819 HS EAST - THE RAM RESERVE - SCHOOL STORE	$0.00	$279.00	$750.00	$731.49	$297.51	$0.00	$297.51
820 HS STEM CLUB	$0.00	$0.00	$79.25	$0.00	$79.25	$0.00	$79.25
821 HS COUNSELORS	$0.00	$0.00	$3,190.03	$297.88	$2,892.15	$0.00	$2,892.15
822 HS ART	$0.00	$8,797.00	$1,801.90	$8,703.36	$1,895.54	$0.00	$1,895.54
824 HS STAGECRAFT	$0.00	$0.00	$405.18	$0.00	$405.18	$0.00	$405.18
825 HS LIBRARY	$0.00	$35,601.29	$10,886.81	$31,850.43	$14,637.67	$1,989.40	$12,648.27
826 HS SENIOR CLASS	$0.00	$52,131.72	$38,217.01	$39,819.93	$50,528.80	$15,976.76	$34,552.04
827 HS UNIFIED CLUB	$0.00	$2,310.10	$1,130.48	$2,574.04	$866.54	$0.00	$866.54
828 HS JUNIOR CLASS	$0.00	$38,140.00	$50,082.93	$35,322.20	$52,900.73	$633.91	$52,266.82
830 SPARK	$0.00	$925,750.00	$111,010.47	$592,075.30	$444,685.17	$13,837.84	$430,847.33
831 E-SPORTS	$0.00	$2,970.26	$1,861.17	$3,351.24	$1,480.19	$625.00	$855.19
834 HS FCA - FELLOWSHIP OF CHRISTIAN ATHLETES	$0.00	$0.00	$115.00	$0.00	$115.00	$0.00	$115.00
835 HS HISTORY CLUB	$0.00	$0.00	$580.62	$150.00	$430.62	$0.00	$430.62
836 HS WORLD TRAVEL CLUB	$0.00	$332.70	$359.25	$86.38	$605.57	$0.00	$605.57
837 HS ROBOTICS	$0.00	$0.00	$1,018.72	$0.00	$1,018.72	$0.00	$1,018.72
838 OHS LARP CLUB	$0.00	$0.00	$230.39	$90.40	$139.99	$0.00	$139.99
839 HS DRAMA/PRODUCTIONS	$0.00	$32,597.77	$10,040.72	$25,288.19	$17,350.30	$6,010.00	$11,340.30
840 8GC TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,837.44	$837.44	$1,000.00	$0.00	$1,000.00
841 EIGHTH GRADE ACTIVITY	$0.00	$335.50	$3,306.00	$281.49	$3,360.01	$0.00	$3,360.01
842 EIGHTH GRADE STUDENT COUNCIL	$0.00	$7,158.00	$5,728.59	$6,255.52	$6,631.07	$0.00	$6,631.07
844 EIGHTH GRADE FACS	$0.00	$1,770.00	$2,089.95	$488.29	$3,371.66	$0.00	$3,371.66
845 EIGHTH GRADE YEARBOOK	$0.00	$3,138.70	$2,409.64	$2,044.61	$3,503.73	$0.00	$3,503.73
848 EIGHTH GRADE ART	$0.00	$2,575.00	$1,474.89	$2,435.88	$1,614.01	$0.00	$1,614.01
849 EIGHTH GRADE FOREIGN LANGUAGE	$0.00	$1,400.00	$1,585.48	$1,297.71	$1,687.77	$0.00	$1,687.77
851 EIGHTH GRADE ROBOTICS	$0.00	$0.00	$24.62	$0.00	$24.62	$0.00	$24.62
853 EIGHTH GRADE COMPUTER	$0.00	$320.00	$168.97	$57.55	$431.42	$0.00	$431.42
855 EIGHTH GRADE ENGLISH	$0.00	$0.00	$114.52	$0.00	$114.52	$0.00	$114.52
856 EIGHTH GRADE TEACHERS WELFARE	$0.00	$525.00	$898.91	$510.79	$913.12	$0.00	$913.12
857 7TH GRADE STEM	$0.00	$820.00	$268.43	$1,005.62	$82.81	$0.00	$82.81
858 EIGHTH GRADE FCCLA	$0.00	$9,907.41	$520.81	$2,352.35	$8,075.87	$0.00	$8,075.87
859 EIGHTH GRADE STRENGTH & CONDITIONING / PE	$0.00	$360.00	$829.62	$264.64	$924.98	$0.00	$924.98
860 EIGHTH GRADE STEM	$0.00	$560.00	$712.08	$680.99	$591.09	$0.00	$591.09
861 SEVENTH GRADE ACTIVITY	$0.00	$0.00	$10,390.53	$614.69	$9,775.84	$0.00	$9,775.84
862 SEVENTH GRADE YEARBOOK	$0.00	$3,973.55	$1,238.94	$0.00	$5,212.49	$0.00	$5,212.49
863 SEVENTH FOREIGN LANGUAGE	$0.00	$1,233.00	$112.16	$823.08	$522.08	$0.00	$522.08
864 SEVENTH GRADE STUDENT COUNCIL	$0.00	$4,975.00	$1,836.76	$4,364.70	$2,447.06	$80.00	$2,367.06
866 SEVENTH GRADE SCIENCE	$0.00	$0.00	$137.11	$0.00	$137.11	$0.00	$137.11

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
868 SEVENTH GRADE PHYS ED	$0.00	$900.00	$3,278.08	$799.80	$3,378.28	$0.00	$3,378.28
869 7GC FACS	$0.00	$880.00	$219.54	$911.83	$187.71	$0.00	$187.71
870 7GC TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,131.51	$425.75	$705.76	$550.00	$155.76
871 SEVENTH GRADE TEACHERS WELFARE	$0.00	$0.00	$24.05	$24.05	$0.00	$0.00	$0.00
872 SEVENTH GRADE NATL JR HON SOC	$0.00	$1,664.00	$1,383.04	$1,055.30	$1,991.74	$0.00	$1,991.74
874 SEVENTH GRADE LIBRARY	$0.00	$7,691.11	$2,791.63	$7,722.94	$2,759.80	$0.00	$2,759.80
875 BARNES ACTIVITY	$0.00	$22,103.89	$9,574.18	$8,906.08	$22,771.99	$302.40	$22,469.59
876 BARNES ALL IN	$0.00	$3.20	$1,393.87	$646.17	$750.90	$0.00	$750.90
877 BARNES LIBRARY	$0.00	$10,036.55	$20,413.60	$7,647.42	$22,802.73	$0.00	$22,802.73
879 SEVENTH GRADE ART	$0.00	$4,215.00	$1,366.87	$4,065.26	$1,516.61	$1,060.00	$456.61
880 BARNES TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,435.27	$679.03	$756.24	$0.00	$756.24
881 BARNES MUSIC	$0.00	$310.00	$193.14	$468.84	$34.30	$0.00	$34.30
882 ATOR LIBRARY	$0.00	$13,142.89	$5,801.60	$14,943.48	$4,001.01	$0.00	$4,001.01
883 ATOR ACTIVITY	$0.00	$4,446.10	$9,484.45	$8,425.01	$5,505.54	$250.00	$5,255.54
884 ATOR PHYSICAL EDUCATION	$0.00	$0.00	$1,594.70	$0.00	$1,594.70	$0.00	$1,594.70
885 Inactive as of 4-14-25	$0.00	$580.00	$91.81	$671.81	$0.00	$0.00	$0.00
887 MILLS ACTIVITY	$0.00	$9,816.60	$6,919.04	$11,776.47	$4,959.17	$0.00	$4,959.17
888 STUDENT LEADERSHIP	$0.00	$0.00	$1,561.50	$103.86	$1,457.64	$0.00	$1,457.64
889 MILLS TEACHER WELFARE	$0.00	$570.00	$4,208.52	$566.06	$4,212.46	$315.00	$3,897.46
890 MILLS TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,263.10	$395.80	$867.30	$604.20	$263.10
891 MILLS LIBRARY	$0.00	$22,582.25	$5,622.94	$20,256.06	$7,949.13	$250.00	$7,699.13
892 SMITH TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,288.76	$660.16	$628.60	$0.00	$628.60
893 SMITH ACTIVITY	$0.00	$9,483.38	$18,993.21	$9,710.61	$18,765.98	$0.00	$18,765.98
894 SMITH LIBRARY	$0.00	$10,663.00	$12,241.85	$12,606.75	$10,298.10	$0.00	$10,298.10
897 SMITH TEACHERS WELFARE	$0.00	$1,117.25	$1,858.46	$1,092.34	$1,883.37	$0.00	$1,883.37
898 HODSON ACTIVITY	$0.00	$11,933.02	$28,112.13	$14,075.61	$25,969.54	$436.15	$25,533.39
899 HODSON TEACHER WELFARE	$0.00	$661.00	$568.09	$935.07	$294.02	$0.00	$294.02
900 HODSON TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,566.43	$637.93	$928.50	$200.00	$728.50
901 HODSON LIBRARY	$0.00	$27,379.66	$2,400.04	$18,382.09	$11,397.61	$90.00	$11,307.61
902 HODSON PHYS ED	$0.00	$0.00	$948.21	$134.95	$813.26	$0.00	$813.26
903 HODSON MUSIC	$0.00	$2,950.00	$735.81	$2,868.73	$817.08	$0.00	$817.08
904 NORTHEAST TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,024.41	$24.41	$1,000.00	$0.00	$1,000.00
905 NORTHEAST ACTIVITY	$0.00	$8,575.95	$26,044.60	$9,029.65	$25,590.90	$350.00	$25,240.90
906 NORTHEAST TEACHERS WELFARE	$0.00	$0.00	$567.80	$347.26	$220.54	$0.00	$220.54
907 NORTHEAST LIBRARY	$0.00	$34,911.50	$21,571.40	$23,274.11	$33,208.79	$0.00	$33,208.79
911 BAILEY ACTIVITY	$0.00	$6,691.55	$12,781.35	$9,778.83	$9,694.07	$420.00	$9,274.07
912 BAILEY TEACHERS WELFARE	$0.00	$0.00	$190.56	$0.00	$190.56	$0.00	$190.56
914 BAILEY LIBRARY	$0.00	$15,143.95	$7,269.26	$14,821.86	$7,591.35	$200.00	$7,391.35
915 BAILEY TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,599.04	$1,460.29	$138.75	$0.00	$138.75
924 EIGHTH GRADE LIBRARY	$0.00	$2,207.70	$3,520.76	$2,694.21	$3,034.25	$0.00	$3,034.25
926 EIGHTH GRADE NATL JR HONOR SOC	$0.00	$1,050.00	$2,594.52	$985.27	$2,659.25	$0.00	$2,659.25
927 EIGHTH GRADE SCIENCE	$0.00	$0.00	$407.23	$383.16	$24.07	$0.00	$24.07
929 SPECIAL ED PROGRAMS	$0.00	$0.00	$223,774.82	$9,821.71	$213,953.11	$3,076.80	$210,876.31
930 ATOR TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$444.13	$555.87	$153.36	$402.51
932 SPEC OLYMPICS - DIST WIDE	$0.00	$28,761.00	$86,815.93	$9,549.52	$106,027.41	$26,000.00	$80,027.41
933 RAM ACADEMY	$0.00	$3,847.50	$6,533.93	$5,718.41	$4,663.02	$1,809.80	$2,853.22
934 INDIAN EDUCATION ACTIVITY	$0.00	$13,220.00	$7,648.53	$10,761.84	$10,106.69	$769.00	$9,337.69
936 GRANTS - (OEF ONLY)	$0.00	$62,155.54	$0.00	$59,872.44	$2,283.10	$130.00	$2,153.10
937 GRANTS (EXCEPT OEF-SEE 936)	$0.00	$12,149.00	$4,246.20	$8,544.41	$7,850.79	$2,500.00	$5,350.79
938 STAFF APPRECIATION-DISTRICT SERVICES-FOOD ONLY	$0.00	$2,726.55	$2,343.72	$2,070.27	$3,000.00	$1,200.00	$1,800.00

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
941 ATHLETICS	$0.00	$711,745.61	$408,130.00	$693,852.42	$426,023.19	$23,518.94	$402,504.25
942 RAM PARTNERS	$0.00	$165,840.00	$114,641.93	$173,224.27	$107,257.66	$11,611.80	$95,645.86
944 VIRTUAL/SUMMER SCHOOL	$0.00	$7,200.00	$22,875.00	$0.00	$30,075.00	$0.00	$30,075.00
946 DISTRCT FINE ARTS	$0.00	$53,563.00	$102,480.37	$41,082.84	$114,960.53	$11,514.70	$103,445.83
947 OPERATIONS WELFARE FUND	$0.00	$0.00	$179.58	$0.00	$179.58	$0.00	$179.58
949 HEALTH SERVICES	$0.00	$0.00	$106.29	$0.00	$106.29	$0.00	$106.29
951 RAM TEACHER WELFARE	$0.00	$371.68	$4,621.05	$700.80	$4,291.93	$50.00	$4,241.93
953 HS FACS	$0.00	$5,785.00	$6,487.95	$5,075.94	$7,197.01	$2,170.57	$5,026.44
957 HS VOCAL	$0.00	$155,354.60	$47,919.01	$132,512.49	$70,761.12	$21,989.00	$48,772.12
960 STEM - 6GC	$0.00	$1,840.00	$1,867.72	$2,075.19	$1,632.53	$0.00	$1,632.53
962 STUDENT HOLDING ACCOUNT	$0.00	$9,624.98	$97,693.28	$0.00	$107,318.26	$0.00	$107,318.26
963 HS LIBERTY COMMITTEE	$0.00	$4,993.50	$5,292.19	$4,257.48	$6,028.21	$0.00	$6,028.21
965 HS TEACHERS WELFARE	$0.00	$6,685.62	$14,853.20	$7,020.88	$14,517.94	$1,180.96	$13,336.98
968 MORROW ACTIVITY	$0.00	$12,447.84	$17,175.06	$9,344.54	$20,278.36	$1,182.20	$19,096.16
969 MORROW TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,303.40	$303.40	$1,000.00	$200.00	$800.00
970 RAM ACADEMY TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$300.00	$0.00	$300.00	$0.00	$300.00
971 HS FCCLA	$0.00	$8,700.55	$529.43	$4,317.09	$4,912.89	$0.00	$4,912.89
972 MORROW TEACHER WELFARE	$0.00	$3,163.00	$3,950.02	$1,462.80	$5,650.22	$0.00	$5,650.22
973 HS FOREIGN LANGUAGE CLUB	$0.00	$28,370.82	$11,157.87	$28,987.37	$10,541.32	$150.00	$10,391.32
974 MORROW LIBRARY	$0.00	$16,270.19	$10,557.72	$14,170.25	$12,657.66	$300.00	$12,357.66
975 SIXTH GRADE ACTIVITY	$0.00	$49.90	$8,150.45	$1,396.16	$6,804.19	$1,241.42	$5,562.77
976 SIXTH GRADE PHYS ED	$0.00	$40.00	$896.98	$0.00	$936.98	$0.00	$936.98
977 SIXTH GRADE STUDENT COUNCIL	$0.00	$1,409.00	$5,610.58	$1,162.98	$5,856.60	$750.00	$5,106.60
978 SIXTH GRADE YEARBOOK	$0.00	$2,370.00	$18,369.04	$673.10	$20,065.94	$0.00	$20,065.94
979 SIXTH GRADE COMPUTER	$0.00	$0.00	$22.42	$0.00	$22.42	$0.00	$22.42
980 6GC TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$705.96	$294.04	$250.00	$44.04
982 SIXTH GRADE SCIENCE	$0.00	$0.00	$932.41	$815.02	$117.39	$0.00	$117.39
983 SIXTH GRADE ART	$0.00	$4,835.00	$1,691.93	$2,100.62	$4,426.31	$0.00	$4,426.31
984 SIXTH GRADE TEACHERS WELFARE	$0.00	$0.00	$3,415.05	$1,539.51	$1,875.54	$0.00	$1,875.54
988 SIXTH GRADE SOCIAL STUDIES	$0.00	$0.00	$2,747.05	$624.04	$2,123.01	$0.00	$2,123.01
989 SIXTH GRADE LIBRARY	$0.00	$7,345.27	$14,787.31	$7,167.92	$14,964.66	$0.00	$14,964.66
990 STONE CANYON TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,375.52	$904.01	$471.51	$200.00	$271.51
993 SIXTH GRADE E.S.C.	$0.00	$0.00	$1,572.00	$0.00	$1,572.00	$0.00	$1,572.00
994 STONE CANYON ACTIVITY	$0.00	$16,606.94	$8,257.57	$16,424.43	$8,440.08	$760.00	$7,680.08
995 STONE CANYON TEACHERS WELF	$0.00	$675.00	$953.97	$657.00	$971.97	$0.00	$971.97
997 STONE CANYON LIBRARY	$0.00	$35,786.61	$22,159.79	$38,196.56	$19,749.84	$0.00	$19,749.84
998 CHROMEBOOK INS/ACCESORIES	$0.00	$44,458.00	$99,800.85	$113,996.27	$30,262.58	$16,003.73	$14,258.85
Total	**$0.00**	**$3,474,034.17**	**$2,506,623.93**	**$2,934,979.30**	**$3,045,678.80**	**$295,673.60**	**$2,750,005.20**

REQUEST TO TRANSFER FUNDS

Site: Hayward Smith Elem

From Account Name & No. Activity 893

to Account Name & No. Run Club $ 23.00

For the following reason:

We had a deposit made into Activity From Tulsa Zoo for the run club act.

Principal — Date: 5/23/25

Phillip Storm, CFO — Date: 6-4-25

ACTIVITY ACCOUNT CHANGE REQUEST

ACCOUNT NUMBER 823 SITE: 715 - OHS

ACCOUNT NAME Excel

I would like to:

_____ **REVISE ACCOUNT BUDGET**: Proposed new budget attached.

I am adding/deleting:

_____ **ADD A NEW ACCOUNT**: I would like to **add** a new activity account.

Account Name:

The purpose of this account is:

X **DELETE AN ACCOUNT**: I would like to **delete** a current activity account.

Account Number/Name: 823 Excel

Reason for deletion: No longer needed. Account has a zero balance

[signature]
Principal

5/6/25
Date

[signature]
Phillip Storm, CFO

5-23-25
Date

ACTIVITY ACCOUNT CHANGE REQUEST

ACCOUNT NUMBER 60- 895 SITE: 120 Smith

ACCOUNT NAME Smith Activity Account

I would like to:

____ **REVISE ACCOUNT BUDGET**: Proposed new budget attached.

I am adding/deleting:

✓ **ADD A NEW ACCOUNT**: I would like to **add** a new activity account.

Account Name: Smith Run Club

The purpose of this account is: Fundraise for runs + shirts for our run club

____ **DELETE AN ACCOUNT**: I would like to **delete** a current activity account.

Account Number/Name:

Reason for deletion:

Principal — Date: 5-13-2025

Phillip Storm, CFO — Date: 5-23-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Education Service Center **Site #** 050

Account Name ESC Activity Fund **Account #** 801

Fiscal Year 2026

RESOURCES:

Beginning cash balance	S	209,084.43
Sources of revenue:		
Interest/RCB Accounts		20,000.00
Commission		3,000.00
Donations		5,000.00
Frontstream (online payment system)		25,000.00
Transfers from SPARK program		10,000.00
Total resources	S	272,084.43

USES OF FUNDS:

Budgeted expenditures:		
Frontstream (online payment system)	S	25,000.00
Staff Appreciation - Campus Allocations/District		19,000.00
Meals/Refreshments for Meetings/Professional Development		4,000.00
TOY Program Expenditures		6,000.00
Supplies and Materials		1,000.00
Staff Recognition		2,500.00
Memberships and Subscriptions		1,000.00
Staff Uniforms		12,000.00
Professional Development Activities		5,000.00
Benevolence Items		500.00
Communication and Information Solutions		20,000.00
Total budgeted expenditures	S	96,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) S 176,084.43

Signature of Teacher/Sponsor Renae Klein

Signature of Principal Margaret Cortes

Date 4-29-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Owasso High School **Account #** 805

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025(May not reflect July 1 balance) $84,230.27

Sources of revenue:

Donations	$	5,841.00
Fines	$	1,250.00
Dues, Fees, Registrations	$	30,000.00
Commissions	$	2,342.00
Fundraisers: food and merchandise sales, spirit events, ticket sales, concessions	$	500.00
Parking Permits	$	500.00
PSAT books/fees	$	500.00
Total resources	$	125,163.27

USES OF FUNDS:

Budgeted expenditures:

Homecoming Props/Supplies	$	200.00
General Office Supplies / Decorations	$	3,000.00
Coffee/sugar/creamer for meetings	$	300.00
Student Festivities/food	$	400.00
Teacher Badges	$	475.00
Flowers and Balloons	$	200.00
Food/utensil/plastic wear	$	2,750.00
Rentals	$	200.00
Toner	$	100.00
Parking Permits Expenditures	$	500.00
Reimbursements	$	3,265.00
Graduation Supplies	$	5,000.00
Field Trips	$	2,000.00
Special Olympics Activity	$	250.00
Professional Education Services	$	2,000.00
Registrations and Memberships	$	500.00
Books	$	200.00
Classroom, Hall, Lobby Supplies	$	1,700.00
Fundraiser Expenses	$	450.00
Appliances	$	400.00
Dues/Fees	$	100.00
Postage	$	1,100.00
Supplies for Drug Free	$	130.00
Donations	$	1,000.00
Scholarships	$	10,000.00

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Owasso High School **Account #** 805

Automatic Mailer (End of the Year Report Cards)	$	800.00
Various Licenses	$	500.00
Student incentives and rewards	$	200.00
Snacks as a thank you to subs (both campuses)	$	500.00
Maintenance and Repairs	$	1,000.00
Furniture and Fixtures	$	1,000.00
Child Nutrition unpaid balances	$	4,000.00
Total budgeted expenditures	$	44,220.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 80,943.27

Signature of Teacher/Sponsor Mrs. Tiffani Cooper

Signature of Principal 4/2/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name HS AP **Account #** 806

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$ 34,634.41
Sources of revenue:	
AP Fees & Registration	55,000.00
Donation	1,000.00
Total resources	$ 90,634.41

USES OF FUNDS:

Budgeted expenditures:	
AP Tests	$ 55,000.00
Books	300.00
Registration for Workshops	1,000.00
Supplies for Testing	500.00
Proctors	2,000.00
Total budgeted expenditures	$ 58,800.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 31,834.41

Signature of Teacher/Sponsor Johanna Woodard (Johanna Woodard)

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name National Honor Society **Account #** 807

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	S	18,791.14
Sources of revenue:		
Fundraiser & Merchandise sales, ticket sales,		17,236.00
Dues & Fees		2,500.00
T-shirts		2,500.00
Calculator - rental		700.00
Donations		300.00
Total resources	S	42,027.14

USES OF FUNDS:

Budgeted expenditures:		
Fundraiser Expenses	S	17,000.00
T-Shirts	S	2,500.00
Donations		6,000.00
Community Service Project		4,000.00
General Office Expenses		4,000.00
AP Tests		1,000.00
Prom tickets		200.00
Dues & Fees		800.00
Batteries for calculators		300.00
Student/Teacher food		3,000.00
NHS Supplies		2,000.00
Scholarships		3,000.00
Incentives & Rewards		200.00
Professional Education Services		400.00
Refunds		100.00
Angel Tree Spring/Fall Service Project		1,000.00
Total budgeted expenditures	S	28,500.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) S 13,527.14

Signature of Teacher/Sponsor Marianne Zamor (Marianne Zamor)

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Student Council **Account #** 808

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance) $84,037.01

Sources of revenue:

Member Dues	$	6,000.00
Fundraisers (food/merchandise sales, spirit events, ticket sales)	$	16,000.00
School Dances	$	500.00
Retired STUCO Shirt Sales	$	100.00
Donations	$	2,500.00
Student Council apparel	$	10,100.00
Fees/Conferences/Leadership/District/State/National	$	16,800.00
Talent Show	$	1,000.00
End of Year Leadership Activity	$	500.00
Events & Sales for Philanthropy Donations	$	10,000.00
Commissions	$	1,000.00
Field Trips: local and/or out of state	$	1,000.00
Total resources	$	149,537.01

USES OF FUNDS:

Budgeted expenditures:

New Officer Meeting Supplies	$	200.00
Student Council apparel	$	10,600.00
Fees/Dues/Registrations	$	10,950.00
Supplies	$	6,600.00
Food/treats for Staff and Students	$	2,000.00
Fundraisers: food/drink, merchandise, spirit events, ticket sales	$	5,000.00
Angel Tree Family	$	500.00
Student Incentives and Rewards	$	1,000.00
Fees/Conferences/Leadership/District/State/National Costs/Speaker/Supplies	$	10,000.00
Graduation Stoles and Cords	$	500.00
Events/Field Trips	$	1,000.00
Scholarship	$	5,000.00
Donations	$	10,000.00
Security for dances, movie nights, spirit events	$	1,000.00

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Student Council **Account #** 808

Fiscal Year 2025-2026

Total budgeted expenditures	$ 64,350.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 85,187.01

Signature of Teacher/Sponsor Miss Shannon Beck

Signature of Principal

Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Speech & Debate **Account #** 809

Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance (approximately)	$560.50
Sources of Revenue:	
Donations	500.00
Dues/Fees/Registrations/Memberships	1,000.00
End of the Trail Tournament	6,000.00
Food & Merchandise Sales	1,000.00
Spirit Events	500.00
Total Resources	$9,560.50

USES OF FUNDS:

Budgeted Expenditures:

Dues/Fees/Registrations/Memberships	1,000.00
Education Supplies	1,000.00
End of the Trail Tournament Expenses	2,000.00
Fundraiser Expenses	600.00
Speech Performance Books	1,000.00
State Competition Hotel Fees	1,500.00
Student Awards/Incentives	500.00
T-Shirts	700.00
Total Budgeted Expenditures	$ 8,300.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$1,260.50

Signature of Teacher/Sponsor

Signature of Fine Arts Director 18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Teacher/Staff Appreciation **Account #** 810

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$2,092.36
Sources of revenue:	
Allotment	$ 3,045.00
Donations	$ 100.00
Total resources	$ 5,237.36

USES OF FUNDS:

Budgeted expenditures:	
Food, drinks and paper products	$ 3,100.00
Total budgeted expenditures	$ 3,100.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 2,137.36

Signature of Teacher/Sponsor Mrs. Tiffani Cooper

Signature of Principal

Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Youth Alive **Account #** 811

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$ 805.69
Sources of revenue:	
Food & Merchandise sales	750.00
T-Shirts	50.00
Donation	100.00
Dues and Fees	200.00
Total resources	$ 1,905.69

USES OF FUNDS:

Budgeted expenditures:	
Food	$ 600.00
T-Shirts	50.00
Fundraiser Expenses	400.00
Donation	100.00
Incentives & Rewards	100.00
Supplies	100.00
Dues and Fees	200.00
Total budgeted expenditures	$ 1,550.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 355.69

Signature of Teacher/Sponsor N/A

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name OHS Yearbook **Account #** 812

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	S	9,215.99
Sources of revenue:		
Fundraisers: Food, Merchandise, Spirit Events, Ticket Sales	S	2,800.00
Yearbook Money (Selling extra books)	S	10,000.00
Talent Show	S	800.00
Picture Commission	S	2,100.00
Student Fees for OSU Journalism Day Trip	S	1,000.00
Donations	S	400.00
Senior Reserved Parking Spaces	S	1,500.00
Total resources	S	27,815.99

USES OF FUNDS:

Budgeted expenditures:		
Yearbook supplies /Props/Costumes/flowers	S	1,200.00
Yearbooks	S	11,000.00
Fundraisers: Food, Merchandise, Spirit Events, Ticket Sales,	S	1,550.00
Food/Snack for meetings and Holiday Parties	S	200.00
Paint and necessary supplies for advertising	S	300.00
Gifts/cords/Prizes	S	800.00
OSU Journalism Day	S	1,000.00
Donations	S	400.00
License Fee	S	100.00
Cameras/ Equipment	S	1,000.00
Student incentives and rewards	S	250.00
Yearbook staff apparel	S	150.00
Total budgeted expenditures	S	17,950.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	S	9,865.99

Signature of Teacher/Sponsor Kresta Bowman Mrs. Kresta Bowm

Signature of Principal Tiffani Coop Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Journalism **Account #** 813

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$ -
Sources of revenue:	
Donations	300.00
Fundraisers: Food and Merchandise sales	500.00
Dues / Fees	200.00
Total resources	$ 1,000.00

USES OF FUNDS:

Budgeted expenditures:	
Fundraiser Expenses	200.00
Office Supplies	200.00
Registration and Fees	200.00
Incentives and Awards	200.00
Field Trips	100.00
Total budgeted expenditures	$ 900.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 100.00

Signature of Teacher/Sponsor _____ (Andrew DeBella)

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Academic Bowl **Account #** 814

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$ 444.05
Sources of revenue:	
Dues & Fees	250.00
Food & merchandise Sales	500.00
Donations	100.00
Commissions	150.00
T-shirts	200.00
Total resources	$ 1,644.05

USES OF FUNDS:

Budgeted expenditures:	
Dues & Fees	$ 250.00
Fundraiser Expenses	180.00
Educational Supplies	100.00
Incentives & Rewards	100.00
T-shirts	200.00
Total budgeted expenditures	$ 830.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 814.05

Signature of Teacher/Sponsor Lisa McBride (Lisa McBride)

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Equality Club **Account #** 815

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$ 178.43
Sources of revenue:	
Dues	$ 100.00
T-Shirts/Apparel	$ 175.00
Donations	$ 100.00
Fundraisers: Food and Merchandise	$ 300.00
Total resources	$ 853.43

USES OF FUNDS:

Budgeted expenditures:	
Snacks for meetings	$ 100.00
T-Shirts/Apparel	$ 100.00
Activity Supplies (paper, markers, paints)	$ 75.00
Donations	$ 100.00
Fundraiser: Food and Merchandise	$ 100.00
Student incentives and rewards	$ 50.00
Plastic wear and paper plates	$ 50.00
Total budgeted expenditures	$ 575.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 278.43

Signature of Teacher/Sponsor _____ Virginia Miller

Signature of Principal _____ Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Band **Account #** 816

Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance (approximately)	$182,359.55
Sources of revenue:	
Student Contributions:	
Trips	250,000.00
Color Guard	15,000.00
Fees (Competition)	8,500.00
School Instrument	12,000.00
Supplies	1,500.00
Uniform Maintenance	2,000.00
Uniforms	8,500.00
Commissions	500.00
Donations	50,000.00
Food & Merchandise Sales	15,000.00
Spirit Events	2,000.00
Total Resources	$547,359.55

USES OF FUNDS:

Budgeted Expenditures:	
Trips	$250,000.00
Costumes	15,000.00
Fees & Registrations	45,000.00
Fundraiser Expenses	10,000.00
Guest Clinicians	4,000.00
Instrument Repair/Supplies	10,000.00
Judges/Accompanists	4,000.00
Student Awards/Incentives/Scholarships	5,000.00
Supplies & Materials	2,000.00
Uniforms	12,000.00
Uniform Cleaning	2,000.00
Total Budgeted Expenditures	$359,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $188,359.55

Signature of Teacher/Sponsor

Signature of Fine Arts Director

18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Fine Arts **Site #** 50

Account Name 5th Honor Choir **Account #** 817

Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance (approximately)	$4,071.82
Sources of Revenue:	
Donations	250.00
Field Trips	2,125.00
Honor Choir Fees	3,000.00
Total Resources	$9,446.82

USES OF FUNDS:

Budgeted Expenditures:

Awards	200.00
Choral Sheet Music	600.00
Concert Accompanist/Musicians	500.00
Drinks/Snacks	200.00
Field Trips	2,125.00
T-Shirts	1,500.00
Total Budgeted Expenditures	$5,125.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $4,321.82

Signature of Teacher/Sponsor Rachel Hahn

Signature of Director 18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name FFA **Account #** 818

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$	28,966.08
Sources of revenue:		
Food & Merchandise Sales, Ticket Sales, Concesssions, Services Rendered		122,000.00
Auctions, Events		
FFA Attire Wear		6,500.00
Registrations		17,800.00
Donations		3,500.00
Fees/Dues		5,500.00
Commissions		5,000.00
Total resources	$	189,266.08

USES OF FUNDS:

Budgeted expenditures:		
Fundraiser Expenses	$	94,000.00
FFA Attire Wear		6,500.00
Student/Teacher Meals/Food		1,300.00
Registrations/Fees/Dues		21,930.00
Hotels/Lodging		12,750.00
Transportation		4,500.00
Scholarships		4,000.00
Rentals		1,000.00
Banquet Supplies		10,000.00
Education Supplies		1,000.00
Greenhouse Supplies		2,000.00
Technical Services		1,000.00
Donations		2,000.00
Refunds		125.00
Incentives & Rewards		200.00
Repair/Mainentance		500.00
Competition Expenses		500.00
Total budgeted expenditures	$	163,305.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	25,961.08

Signature of Teacher/Sponsor Kenzie Cannady (Kenzie Cannady)

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name OHS - East **Site #** OHS

Account Name The Ram Reserve - School Store **Account #** 819

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 01, 2025 (May not reflex July 1 balance)	$	273.51
Sources of revenue:		
Tshirts, gear and accessories sale	$	2,600.00
Fundraising	$	250.00
Donations	$	100.00
Total resources	$	3,223.51

USES OF FUNDS:

Budgeted expenditures:

Printing Supplies	$	200.00
Bulk tshirts, gear and accessories	$	800.00
Total budgeted expenditures	$	1,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 1,950.00

Signature of Teacher/Sponsor AM Alex Meacham

Signature of Principal Austin Huggs Revised 4/02/2025

Date 4/25/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name STEM Club **Account #** 820

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$	79.25
Sources of revenue:		
T-shirt sales		200.00
Food & Merchandise Sales		700.00
Donations		700.00
Dues and Fees		200.00
Total resources	$	1,879.25

USES OF FUNDS:

Budgeted expenditures:		
Supplies	$	200.00
T-Shirts		200.00
Fundraiser Expenses		200.00
Incentives & Rewards		75.00
Donations to select charities		900.00
Dues and Fees		200.00
Total budgeted expenditures	$	1,775.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	104.25

Signature of Teacher/Sponsor _____ (Shannon Chatwin)

Signature of Principal _____ (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name High School **Site #** 715

Account Name Counselors **Account #** 821

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$	2,892.15
Sources of revenue:		
Fundraiser: Food, Merchandise, Spirit Events	$	600.00
Donations	$	100.00
Total resources	$	3,592.15

USES OF FUNDS:

Budgeted expenditures:		
Official seals/stamps	$	100.00
Financial equipment service agreement for shredder	$	300.00
Microfiche machine upkeep	$	100.00
College/Career day snacks for vendors	$	200.00
Replacement book, card stock, holders for transcript storage	$	500.00
Office Supplies	$	1,000.00
Transcript storage cases and cards	$	300.00
Hospitality food and drinks for visiting guests/presenters	$	300.00
Fundraisers: Food, Merchandise, Spirit Events	$	300.00
Student incentives and rewards	$	200.00
Donations	$	200.00
Total budgeted expenditures	$	3,500.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	92.15

Signature of Teacher/Sponsor _____ Mrs. Tiffani Cooper

Signature of Principal Tiffani Cooper

Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Art Department **Account #** 822

Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance (approximately)	$432.33
Sources of Revenue:	
Art Show	2,000.00
Donations	1,000.00
Dues, Fees, Memberships	6,000.00
Field Trips	250.00
Food & Merchandise Sales	1,000.00
Spring Trip	20,000.00
Total Resources	$30,682.33

USES OF FUNDS:

Budgeted Expenditures:

Art Entries and Presentation Materials	700.00
Art Show Needs	1,000.00
Educational Supplies	4,000.00
Equipment Maintenance	100.00
Field Trips	250.00
Fundraiser Expenses	600.00
Gallery Frames	500.00
Memberships	500.00
Photography, Lighting	125.00
Spring Trip	20,000.00
Student Awards/Incentives	300.00
Tool Replacement (Scissors, Rulers, Glue Guns, Etc.)	1,000.00
Total Budgeted Expenditures	$ 29,075.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$1,607.33

Signature of Teacher/Sponsor

Signature of Fine Arts Director 18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Stagecraft **Account #** 824

Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance	$405.18
Sources of Revenue:	
Donations	500.00
Fees	500.00
Field Trips/Workshops	500.00
T-Shirts	500.00
Total Resources	$2,405.18

USES OF FUNDS:

Budgeted expenditures:	
Construction Materials	500.00
Field Trips/Workshops	500.00
Meals/Refreshments (Staff-Student-Meetings)	300.00
T-Shirts	500.00
Total Budgeted Expenditures	$1,800.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$605.18

Signature of Teacher/Sponsor

Signature of Fine Arts Director

18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Library **Account #** 825

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$ 5,627.68
Sources of revenue:	
Fines/Fees	3,875.00
Food & Merchandise Sales, Concessions, Events	36,000.00
Donations	1,100.00
School Supplies	300.00
Total resources	$ 46,902.68

USES OF FUNDS:

Budgeted expenditures:	
Computer/printer supplies	$ 2,000.00
Books	7,000.00
Library furnishings	5,000.00
Donations	200.00
Fundraiser Expenses	18,000.00
Educational Supplies	2,000.00
Events (Contests, awards, t-shirts, and ammenities for book clubs)	1,000.00
Incentives & Rewards	1,000.00
Refunds	125.00
Magazines & Newspapers	500.00
Technical Services	500.00
Idea Lab supplies and tools	4,000.00
Professional Education Services Conferences & presentations	1,500.00
Total budgeted expenditures	$ 42,825.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 4,077.68

Signature of Teacher/Sponsor Melinda Gallagher (Melinda Gallagher)

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Senior Class **Account #** 826

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$ 19,908.18
Sources of revenue:	
Fundraisers: Merchandise	$ 8,000.00
Fundraiser Events: (food/concessions, tickets sales/auctions/spirit events)	$ 36,000.00
Restaurant Nights: Commissions	$ 3,000.00
Donations	$ 5,000.00
Total resources	$ 71,908.18

USES OF FUNDS:

Budgeted expenditures:	
Merchandise Fundraisers: (supplies/food/tickets/expenses/merchandise)	$ 6,000.00
Senior Events (supplies/food/tickets/expenses)	$ 3,000.00
Grad Bash (location/expenses/gifts/entertainment/food)	$ 35,000.00
Mr. and Miss OHS (flowers/blankets/expenses)	$ 800.00
Senior Picnic (foods/expenses/hypnotist)	$ 2,000.00
Commencement (supplies/formal wear/flowers/expenses)	$ 1,000.00
Security Services	$ 1,200.00
Furniture (storage for supplies/games/senior board items)	$ 800.00
Donations	$ 2,000.00
Teacher Appreciation (food, snacks, gifts)	$ 1,500.00
Angel Tree	$ 600.00
Total budgeted expenditures	$ 53,900.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 18,008.18

Signature of Teacher/Sponsor Evan James Mrs. Evan James

Signature of Teacher/Sponsor Linsey Tompkins Mrs. Linsey Tompkins

Signature of Principal Tiffani Cooper Revised 04/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name High School **Site #** 715

Account Name Student Mentor Unified Partners Program **Account #** 827

Fiscal Year 2025-2026

RESOURCES:

concessions

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$ 50.17
Sources of revenue:	
Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket Sales	$ 3,500.00
Dues Fees/Admission	$ 1,000.00
Donations	$ 600.00
Consessions	$ 250.00
Total resources	$ 5,400.17

USES OF FUNDS:

Budgeted expenditures:	
Team Apparel	$ 1,600.00
Prom Event	$ 250.00
Unified Activity/ Dances field trips	$ 150.00
Student incentives and rewards	$ 800.00
Fundraiser Food and Merchandise	$ 400.00
Unified Club supplies	$ 150.00
Total budgeted expenditures	$ 3,350.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 2,050.17

Signature of Teacher Sponsor M. Carr Mrs. Stephani Barger Megan Carr

Signature of Principal Tiffani Cox Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name	Owasso High School	**Site #**	715
Account Name	Junior Board	**Account #**	828
Fiscal Year	2025-2026		

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$	33,159.92
Sources of revenue:		
Fundraisers: Food/Drink, Merchandise, Spirit Events	$	5,000.00
Ticket Sales	$	40,000.00
Commissions	$	1,500.00
Donations	$	500.00
Total resources	$	80,159.92

USES OF FUNDS:

Budgeted expenditures:		
Venue for prom, lighting, rentals, etc.	$	20,000.00
Prom Services-souvenirs, chocolate fountain DJ, photobooth	$	20,000.00
Homecoming festival	$	1,500.00
Donations	$	500.00
Teacher Welfare/Food	$	5,000.00
Christmas Angel Tree	$	2,000.00
Security Services for Prom	$	2,500.00
Snacks and food for Junior Board meetings and various occasions	$	300.00
Student incentives and rewards	$	2,500.00
Total budgeted expenditures	$	54,300.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	25,859.92

Signature of Teacher/Sponsor Tina Mayfield — Ms. Tina Mayfield

Signature of Principal Tiffani Crosby — Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name SPARK **Site #** 050

Account Name SPARK **Account #** 830

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	
Sources of revenue:	
Enrollment Fees (estimated)	8,750.00
Monthly Tuition (estimated) 68,000 x 10 months	$680,000
Donations (estimated)	1,000.00
Fees (field trips, party days, etc) (estimated)	2,000.00
Summer Camp FeesTuition (estimated)	34,000.00
Total resources	$ 725,750.00

USES OF FUNDS:

Budgeted expenditures:	
Furniture/Fixture/Storage	$ 28,010.00
Technology (ipads, walkies, phone service, portable speakers, software)	15,724.00
Games & Manipulatives	10,000.00
Classroom Supplies/projects	5,000.00
Office Supplies	500.00
Fingerprinting	3,000.00
Student Rewards/Celebrations	1,000.00
Staff Celebrations/Special Occasions	1,000.00
Payroll 62,000 x 10	620,000.00
Medical Expenses	500.00
Field Trip Expenses	5,000.00
Printing Costs	500.00
Subscriptions	500.00
Professional Development	5,000.00
Paper Goods	500.00
Student Snacks	11,000.00
Summer Camp Supplies/Equipment	5,000.00
Total budgeted expenditures	$ 712,234.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 13,516.00

Signature of Teacher/Sponsor Melissa Zumwalt

Signature of Director Melissa Zumwalt

Date 3/31/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name E-Sports **Account #** 831

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflecct July 1 balance)	S	746.93
Sources of revenue:		
Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket Sales	S	500.00
Dues/Fees/Registration	S	2,100.00
Donations	S	50.00
Commissions	S	-
Travel/Competitions	S	-
Total resources	S	3,396.93

USES OF FUNDS:

Budgeted expenditures:

Fundraiser Expenses	S	400.00
Supplies/Equipment	S	1,200.00
Club Wear/Gear	S	250.00
Entry Fees/Registrations	S	710.00
Competion Expenses	S	100.00
Student Incentives and Rewards	S	100.00
Travel/Competitions	S	200.00
Total budgeted expenditures	S	2,960.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	S	436.93

Signature of Teacher/Sponsor _____ Mr. James Paschal

Signature of Principal _____ Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Fellowship of Christian Athletes (FCA) **Account #** 834

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$ 115.00
Sources of revenue:	
Various Fundraisers: Food/Drinks, Merchandise	600.00
Fees/Registration	100.00
Donations	200.00
Ticket Sales	200.00
Commissions	200.00
Spirit Events	200.00
Dues and Fees	200.00
Field Trips	200.00
Total resources	$ 2,015.00

USES OF FUNDS:

Budgeted expenditures:	
Food, drinks, refreshments	$ 500.00
T-Shirts	50.00
Fundraiser Expenses	100.00
Donations	100.00
Supplies	100.00
Student Incentives and Rewards	100.00
Field Trip Expenses	100.00
Total budgeted expenditures	$ 1,050.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 965.00

Signature of Teacher/Sponsor _____ Mr. Daniel Dolan

Signature of Teacher/Sponsor _____ Mr. Asa Poteete

Signature of Principal _____ Revised 4/4/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Mock Trial **Account #** 835

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (may not reflect July 1 balance)	$430.62
Sources of revenue:	
Dues/Fees/Registrations	$300.00
Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket Sales	$1,000.00
Donations	$1,322.00
Trips	$1,000.00
Spirit Wear	$300.00
Admissions (Banquets)	$400.00
Scholarships	$200.00
Tournament - MLK invitational	$4,000.00
Donations	$100.00
Commissions	
Total resources	$8,952.62

USES OF FUNDS:

Budgeted expenditures:	
Food for tournament: snacks and drinks for visiting teams, coaches food / hospitality	$800.00
Fundraisers	$700.00
Dues/Registrations, Out of state tornaments	$2,500.00
Trips / hotels and food for coaches expenses	$1,000.00
Awards for MLK and end of the year banquet	$300.00
Spirit Wear	$400.00
Banquet supplies	$200.00
Trophies	$225.00
Donations	
All funds go through the Booster club. Donations were the only deposit	
Total budgeted expenditures	$6,125.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $2,827.62

Signature of Teacher/Sponsor Amanda Duncan

Signature of Principal

Revised 4/02/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name World Travel **Account #** 836

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of 4/1/2025 (may not reflect July 1 balance)	$	327.87
Sources of revenue:		
Donations	$	500.00
Dues, fees	$	500.00
Fundraisers: food and drinks, merchandise sales, commissions	$	400.00
T-Shirts	$	400.00
Trip Fees	$	400.00
Scholarships	$	200.00
Field Trips	$	100.00
Spirit Events, Ticket Sales	$	200.00
Total resources	$	3,027.87

USES OF FUNDS:

Budgeted expenditures:

General Supplies	$	200.00
T-Shirts	$	200.00
Food/treats/drinks/refreshements	$	100.00
Student Incentives	$	100.00
Trip Fees and expenses, airfare, hotel	$	750.00
Groceries for cultural cuisine cooking days	$	200.00
Scholarships	$	200.00
Field Trips	$	200.00
Fundraiser Expenses	$	100.00
Donations	$	100.00
Total budgeted expenditures	$	2,150.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	877.87

Signature of Teacher/Sponsor Michele Copeland Mrs. Michele Copeland

Signature of Principal Tiffani Cox Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name OHS Robotics **Account #** 837

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$ 1,018.72
Sources of revenue:	
Fees/Dues/Registration	1,000.00
Donations	1,500.00
Spirit Wear	250.00
Total resources	$ 3,768.72

USES OF FUNDS:

Budgeted expenditures:	
Spirit Wear	$ 250.00
Supplies	1,000.00
Fees/Dues/Registrations	200.00
Student /Staff Travel	300.00
Technical Services	200.00
Incentives & Rewards	100.00
Total budgeted expenditures	$ 2,050.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 1,718.72

Signature of Teacher/Sponsor N/A

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name LARP Club **Account #** 838

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$	139.99
Sources of revenue:		
Various Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket Sales	$	500.00
Dues/Fee/Registration	$	100.00
Donations	$	100.00
Commissions		
Total resources	$	839.99

USES OF FUNDS:

Budgeted expenditures:

Fundriaser Expenses	$	100.00
Supplies/Equipment	$	100.00
Club Wear/Gear	$	100.00
Field Trip Expenses	$	100.00
Student Incentives and Awards	$	75.00
Donations		
Total budgeted expenditures	$	475.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	364.99

Signature of Teacher/Sponsor Shane Ridenour Mr. Shane Ridenour

Signature of Principal Tiffani Clay Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Drama Productions **Account #** 839

Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance (approximately)	$8,044.15
Sources of Revenue:	
Donations	500.00
Dues/Fees/Memberships/Registrations	8,000.00
Food & Merchandise Sales	1,000.00
Spirit Events	500.00
Spring Trip	20,000.00
T-Shirt Sales	4,000.00
Ticket Sales	6,500.00
Total Resources	$48,544.15

USES OF FUNDS:

Budgeted Expenditures:	
Dues/Fees/Memberships/Registrations	8,000.00
Fundraiser Expenses	600.00
Royalties	3,500.00
Spring Trip	20,000.00
Student Awards/Incentives	1,500.00
T-Shirts	3,800.00
Theatre Supplies	2,000.00
Total Budgeted Expenditures	$39,400.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$9,144.15

Signature of Teacher/Sponsor

Signature of Fine Arts Director

18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Teacher / Staff Appreciation **Account #** 840

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,000.00
Sources of revenue:	
District Contribution	1,000.00
Donations	500.00
Total resources	$ 2,500.00

USES OF FUNDS:

Uses of Funds:	
Staff Luncheon / Meeting / Conference Nights	$ 1,900.00
Luncheon Supplies	500.00
Total budgeted expenditures	$ 2,400.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 100.00

Signature of Teacher/Sponsor Karen Anderson

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Site Activity **Account #** 841

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	3,324.51
Sources of revenue:		
Donations / Commissions		2,500.00
Concession Sales		1,000.00
Food / Merchandise Fundraiser		1,000.00
Community Service Projects		500.00
Field Trips		1,000.00
Total resources	$	9,324.51

USES OF FUNDS:

Uses of Funds:		
Instructional Materials	$	700.00
Student Incentives		500.00
Fundraiser Expenses		500.00
Subscriptions		100.00
Classroom Supplies		1,000.00
Office Supplies		$500.00
Concession Items		699.00
Food & Merchandise		500.00
Community Service Expenditures		500.00
Repairs & Maintenance		500.00
Furniture & Fixtures		500.00
Professional Development		1,000.00
Field Trip Expenses		1,000.00
Dues, Fees & Registrations		1,000.00
Total budgeted expenditures	$	8,999.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 325.51

Signature of Teacher Sponsor Karen Henderson

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name StuCo **Account #** 842

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 6,472.70
Sources of revenue:	
Donations	500.00
Food / Merchandise Fundraisers	3,000.00
Shirts	400.00
Community Service Projects	500.00
Dance Tickets	3,500.00
Spirit Day Events	2,000.00
Total resources	$ 16,372.70

USES OF FUNDS:

Uses of Funds:	
Food / Merchandise Fundraiser Expenses	$ 2,000.00
Supplies for Meetings, Activities & Events	3,000.00
Student Incentives	1,000.00
Shirts	400.00
Educational / Classroom Materials	4,000.00
Equipment Repair	500.00
OEF Basket	500.00
Community Service Expenditures	500.00
Promotional Supplies	500.00
Decorations	500.00
Total budgeted expenditures	$ 12,900.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 3,472.70

Signature of Teacher/Sponsor

Signature of Principal

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name FACS **Account #** 844

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 3,281.66
Sources of revenue:	
Food / Merchandise Sales	2,000.00
Dues, Fees & Registrations	2,500.00
Donations	500.00
Food / Mercandise Fundraisers	1,500.00
Total resources	$ 9,781.66

USES OF FUNDS:

Uses of Funds:	
Food Lab / Sewing Lab Expenses	$ 1,500.00
Classroom / Educational Supplies	2,500.00
Upkeep of Equipment	500.00
Cooking Equipment & Disposables	1,000.00
Student Incentives	500.00
Poster Printer / Sewing Supplies	500.00
Maintenance & Repairs	500.00
Fundraiser Expenses	500.00
Dues, Fees & Registrations	200.00
Total budgeted expenditures	$ 7,700.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 2,081.66

Signature of Teacher/Sponsor Megan Hulse

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Yearbook **Account #** 845

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	948.73
Sources of revenue:		
Yearbook Sales		3,000.00
Picture Commission		1,750.00
Ad Sales		200.00
Food / Merchandise Fundraisers		200.00
Fees		300.00
Donations		500.00
Total resources	$	6,898.73

USES OF FUNDS:

Budgeted expenditures:		
Fundraiser Expenses	$	200.00
Classroom Supplies		500.00
Yearbooks		4,500.00
Student Incentives		1,000.00
Total budgeted expenditures	$	6,200.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	698.73

Signature of Teacher/Sponsor Lacy Stewart

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Art **Account #** 848

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,441.52
Sources of revenue:	
Food / Merchandise Fundraisers	500.00
Donations	500.00
Fees / Dues	1,800.00
Field Trip Fees	500.00
Total resources	$ 4,741.52

USES OF FUNDS:

Uses of Funds:	
Classroom Supplies / Educational Materials	$ 2,900.00
Contest Entry	500.00
Fundraiser Expenses	250.00
Field Trip Expenses	500.00
Student Incentives	500.00
Total budgeted expenditures	$ 4,650.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 91.52

Signature of Teacher/Sponsor Melissa Beck

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Foreign Language **Account #** 849

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	1,252.77
Sources of revenue:		
Food / Merchadise Fundraisers		500.00
Fees / Dues		1,500.00
Fundraisers		1,000.00
Total resources	$	4,252.77

USES OF FUNDS:

Uses of Funds:		
Classroom Supplies / Educational Materials	$	1,950.00
Fundraiser Expenses		500.00
Student Incentives		700.00
Deocrations for Events		400.00
Total budgeted expenditures	$	3,550.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 702.77

Signature of Teacher/Sponsor Amanda Kennett

Signature of Principal

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Robotics **Account #** 851

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 24.62
Sources of revenue:	
Food / Merchandise Fundraiser	200.00
Robotic Fees	750.00
T-Shirts	1,200.00
Total resources	$ 2,174.62

USES OF FUNDS:

Budgeted expenditures:	
Fundraiser Expenses	$ 100.00
Student Incentives	300.00
T-Shirts	1,200.00
Entry Fees	100.00
Educational Materials	400.00
Total budgeted expenditures	$ 2,100.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 74.62

Signature of Teacher/Sponsor

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Computer **Account #** 853

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 368.97
Sources of revenue:	
Food / Merchandise Fundraisers	900.00
Donations	200.00
Field Trip Fees	500.00
Dues and Fees	750.00
Total resources	$ 2,718.97

USES OF FUNDS:

Budgeted expenditures:	
Education Materials	$ 500.00
Software for Editing Photo / Coding	500.00
Equipment Repair	500.00
Field Trip Fees	500.00
Fundraiser Expenses	250.00
Student Incentive / Awards	200.00
Total budgeted expenditures	$ 2,450.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 268.97

Signature of Teacher/Sponsor Jay Stewart

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name English **Account #** 855

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 114.52
Sources of revenue:	
Food / Merchandise Fundraisers	750.00
Donations	1,000.00
Field Trips	200.00
Total resources	$ 2,064.52

USES OF FUNDS:

Budgeted expenditures:	
Field Trip Expenses	$ 200.00
Fundraiser Expenses	250.00
Classroom / InstructionalSupplies	1,100.00
Student Incentives / Awards	500.00
Total budgeted expenditures	$ 2,050.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 14.52

Signature of Teacher/Sponsor Kim Brogan

Signature of Principal

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Teacher Welfare **Account #** 856

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 874.09
Sources of revenue:	
Donations	800.00
Vending Machine Commissions	200.00
Teacher's Dues	1,000.00
Total resources	$ 2,874.09

USES OF FUNDS:

Uses of Funds:	
Supplies	$ 1,000.00
Teacher of the Year Expenses	250.00
Teacher Gifts / Awards	500.00
Food & Supplies for Staff Meetings / Faculity Meals / Celebrations	1,000.00
Total budgeted expenditures	$ 2,750.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 124.09

Signature of Teacher/Sponsor Kelly Walter

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name STEM **Account #** 857

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	67.81
Sources of revenue:		
Dues, fees, registrations, memberships.		3,000.00
Donations		1,000.00
Merchandise sales		1,000.00
Total resources	$	4,067.81

USES OF FUNDS:

Budgeted expenditures:		
Class Projects/Supplies	$	1,350.60
Student incentives/Awards		500.00
Fundraiser expenses		250.00
Dues, fees, registrations, memberships.		2,000.00
Total budgeted expenditures	$	5,150.60
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	32.79

Signature of Teacher/Sponsor Alison Terry Alison Terry

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name FCCLA **Account #** 858

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 295.20
Sources of revenue:	
Food / Merchandise Fundraiser	11,153.41
Donations	1,000.00
Dues & Fees	1,300.00
FCCLA Shirts	200.00
Field Trips	200.00
State Convention	300.00
Registration Fees	600.00
Total resources	$ 15,048.61

USES OF FUNDS:

Uses of Funds:	
FCCLA Official Dress / Meeting Dress	$ 200.00
Supplies & Equipment	300.00
Convention Expenses	750.00
FCCLA Shirt Sales	100.00
Fundraiser Expenses	2,000.00
Field Trips	200.00
Community Service Project Expenses	200.00
Student Incentives	200.00
Project / Classroom Supplies / Meeting Supplies	1,000.00
Conference / Workshop Expenses	1,000.00
Total budgeted expenditures	$ 5,950.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 9,098.61

Signature of Teacher/Sponsor Megan Reese

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name PE / Strength & Conditioning **Account #** 859

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 764.98
Sources of revenue:	
Food/Merchandise Fundraiser	500.00
Donations	500.00
Dues and Fees	2,600.00
Total resources	$ 4,364.98

USES OF FUNDS:

Budgeted expenditures:	
Supplies and Equipment	$ 1,800.00
Fundraiser Expense	200.00
Total budgeted expenditures	$ 2,000.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 2,364.98

Signature of Teacher/Sponsor Michelle Cantrell

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name STEM **Account #** 860

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 511.09
Sources of revenue:	
STEM Fees	1,000.00
T-Shirts	400.00
Total resources	$ 1,911.09

USES OF FUNDS:

Budgeted expenditures:	
Consumable Materials / Classroom Supplies	1,440.00
T-Shirts	400.00
Total budgeted expenditures	$ 1,840.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 71.09

Signature of Teacher/Sponsor

Signature of Principal

Date 9/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name School Activity **Account #** 861

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 9,775.84
Sources of revenue:	
Food/Merchandise Fund Raiser	2,000.00
Donations	1,000.00
Dues/Fees	1,000.00
Commissions	1,000.00
Total resources	$ 14,775.84

USES OF FUNDS:

Budgeted expenditures:	
Student Activities	2,000.00
Office Supplies	1,000.00
Fundraiser Expenses	1,000.00
Classroom Supplies	500.00
Repairs/maintenance	500.00
Professional Development Expenses	500.00
Rewards/Insentives	500.00
Studen Aid	500.00
Dues/Memberships/fees	
Furniture and fixtures	3,000.00
Total budgeted expenditures	$ 9,500.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 5,275.84

Signature of Teacher/Sponsor J. Eric Nantois J. Eric Nantois

Signature of Principal J. Eric Nantois J. Eric Nantois 5/1/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Yearbook **Account #** 862

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,855.49
Sources of revenue:	
Yearbook Sales	16,875.00
Total resources	$ 18,730.49

USES OF FUNDS:

Budgeted Expenditures	
Yearbook Expenses	16,500.00
Classroom Supplies	300.00
Total budgeted expenditures	$ 16,800.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 1,930.49

Signature of Teacher/Sponsor Ashley Bracaglia Ashley Bracaglia

Signature of Principal J. Eric Nantois J. Eric Nantois 5/1/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Seventh Grade Center **Site #** **510**

Account Name Foreign Language/Spanish **Account #** **863**

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	462.08
Sources of revenue:		
Supply Fee		1,350.00
Donations		500.00
Total resources	$	2,312.08

USES OF FUNDS:

Budgeted expenditures:

Classroom Supplies	1,400.00
Culture Videos	200.00
Day of the Dead Kids	225.00
Cascarones Confetti	100.00
Total budgeted expenditures	$ 1,925.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 387.08

Signature of Teacher/Sponsor Eloisa Wilcoxen

Signature of Principal J. ERic Nantois J. Eric Nantois 5/1/2025

Eloisa Wilcoxen

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Student Council **Account #** 864

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 2,293.16
Sources of revenue:	
Spirit Events	100.00
Food/Merchandise Sales	1,000.00
Total resources	$ 3,393.16

USES OF FUNDS:

Budgeted expenditures:	
student incentives/awards	400.00
Supplies	200.00
Fundraiser expenses	
Classroom supplies/Teacher wishes	300.00
Conference Dues	500.00
Total budgeted expenditures	$ 1,400.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 1,993.16

Signature of Teacher/Sponsor Jamie Fleming Jamie Fleming

Signature of Principal J. Eric Nantois J. Eric Nantois 5/1/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Science **Account #** 866

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	137.11
Sources of revenue:		
Food Fundraiser (candy, pop, chips, etc..)		1,500.00
Donations		100.00
Spirit Clothing Fundraiser (tshirts, hats, etc..)		500.00
Field Trip Fee		500.00
Total resources	$	2,737.11

USES OF FUNDS:

Lab Supplies - consumables	$	500.00
Classroom pet supplies		200.00
Science field trip - undecided		500.00
Fundrasier expenses		500.00
Student incentives - rewards		200.00
Total budgeted expenditures	$	1,900.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	837.11

Signature of Teacher/Sponsor 5-1-2025

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7GC **Site #** 510

Account Name PE **Account #** 868

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 3,378.28
Sources of revenue:	
t-shirts	5,000.00
Total resources	$ 8,379.28

USES OF FUNDS:

Budgeted expenditures:	
t-shirts	$ 2,200.00
gym supplies	3,000.00
Total budgeted expenditures	$ 5,200.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 3,179.28

Signature of Teacher Sponsor J. Eric Nantois 5/1/25

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name FACS **Account #** 869

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 137.71
Sources of revenue:	
Dues, fees, registrations, memberships.	3,000.00
Donations	1,000.00
Merchandise sales	1,000.00
Total resources	$ 5,137.71

USES OF FUNDS:

Budgeted expenditures:	
Class Projects Supplies	$ 1,350.60
Student incentives/Awards	500.00
Fundraiser expenses	250.00
Dues, fees, registrations, memberships.	3,000.00
Total budgeted expenditures	$ 5,100.60

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 37.11

Signature of Teacher Sponsor Jennifer Farley

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Teacher Appreciation **Account #** 870

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 155.76
Sources of revenue:	
District Provides	1,000.00
Total resources	$ 1,155.76

USES OF FUNDS:

Budgeted expenditures:	
Meals, Snacks/Paper Supplies for Teachers	$ 1,100.00
Total budgeted expenditures	$ 1,100.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 55.76

Signature of Teacher/Sponsor J. Eric Nantois J. Eric Nantois 5/1/25

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Teacher Welfare **Account #** 871

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ -
Sources of revenue:	
Vending Commissions	500.00
Teacher Contributions	200.00
Donations	500.00
Total resources	$ 1,200.00

USES OF FUNDS:

Budgeted expenditures:	
Flowers	300.00
Teacher Rewards/Celebrations	300.00
Office Decorations	200.00
OEF Basket	300.00
Lounge Supplies	
Total budgeted expenditures	$ 1,100.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 100.00

Signature of Teacher/Sponsor J. Eric Nantois J. Eric Nantois 5/1/25

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7gc **Site #** 510

Account Name NJHS **Account #** 872

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	S	1,991.74
Sources of revenue:		
Dues		1,000.00
tshirt money		1,200.00
Total resources	S	4,191.74

USES OF FUNDS:

Budgeted expenditures:		
tshirts	S	1,200.00
service project expenses		400.00
Induction expenses		500.00
NASSP dues		300.00
Meals/Snacks		250.00
Total budgeted expenditures	S	2,650.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	S	1,541.74

Signature of Teacher/Sponsor Stacy Fry Stacy Fry 5/1/25

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name 7th grade **Site #** 510

Account Name MEDIA CENTER **Account #** 874

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,601.38
Sources of revenue:	
Book Fair	1,500.00
Food and Merchandise sales	1,000.00
Donations	500.00
Fundraiser	1,000.00
Lost books	100.00
Total resources	$ 5,701.38

USES OF FUNDS:

Book Fair Teacher Wish List Party	$ 100.00
Student incentives/rewards	1,000.00
Book Repair Supplies	500.00
Food and Merchadise	500.00
Supplies	500.00
Books	1,000.00
Fund raiser expenses	500.00
Total budgeted expenditures	$ 4,100.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 1,601.38

Signature of Teacher Sponsor Jamie Flemming 5/1/25

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Activity **Account #** 875

Fiscal Year 2025-26

RESOURCES:

Beginning cash balance	$ 20,208.00
Sources of revenue:	
Commisions	1,500.00
Student Planner	1,200.00
Dues and Fees collected for field trips, projects, parties, clubs	3,000.00
Other donations	2,000.00
Fundraisers-food & merchandise sales, spirit events	10,000.00
Total resources	$ 37,908.00

USES OF FUNDS:

Budgeted expenditures:	
STEM Materials/Supplies for all classrooms	$ 1,500.00
PE/Music/Technology Equipment	1,000.00
Student Planners	1,200.00
Student Actvities, Projects, trips	3,000.00
On campus enhancements: Leadership, site decor, supplies	2,000.00
Instructional Supplies for Classrooms	3,000.00
Hosting Meetings - food, supplies	300.00
Instructional Theme Days: 100's, holidays, field day, Dr. Seuss	1,000.00
Supplies needed for parent/volunteer event & gift	700.00
Assemblies/Guests/Special Events	1,000.00
Office/Testing Supplies	1,500.00
OEF Basket	300.00
Dues, Fees, Subscriptions, Registrations	5,000.00
Furniture and Fixtures for school spaces	2,000.00
Celebrations/Incentives and Rewards	4,000.00
Therapy Dog/Program Expenses	5,000.00
Fundraiser Expenses	1,000.00
Total budgeted expenditures	$ 33,500.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 4,408.00

Signature of Teacher/Sponsor

Signature of Principal

Date 4-22-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name ALL IN **Account #** 876

Fiscal Year 2025-26

RESOURCES:

Beginning cash balance	$ 750.90
Sources of revenue:	
Fundraisers-food & merch sales, spirit events , yearbook sales	2,000.00
Other Donations	500.00
Total resources	$ 3,250.90

USES OF FUNDS:

Budgeted expenditures:	
Items for Teachers such as teacher incentives, tshirts & rewards	1,000.00
Items for Campus such as furniture/fixtures	100.00
Items for Students such as rewards/incentives	100.00
Frundraising expenses	100.00
Total budgeted expenditures	$ 1,300.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 1,950.90

Signature of Teacher/Sponsor

Signature of Principal

Date 4-22-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Media Center **Account #** 877

Fiscal Year 2025-26

RESOURCES:

Beginning cash balance	$ 19,766.04
Sources of revenue:	
Fundraisers: book fair, food & merchandise sales, spirit events	10,000.00
Donations	1,000.00
Lost book/materials fees	300.00
Total resources	$ 31,066.04

USES OF FUNDS:

Budgeted expenditures:	
Books	$ 2,000.00
Author Visits, Fees, Expenses	1,000.00
Promotional Supplies	500.00
Food	200.00
Library Furniture and Fixtures	2,000.00
Misc. Library Supplies	1,000.00
Care and Upkeep of Library	250.00
Professional Development	400.00
Fundraiser Expenses	7,500.00
Student Rewards/incentives	300.00
AV equipment	300.00
Volunter Appreciation	300.00
Decoration, instruction theme materials	500.00
Total budgeted expenditures	$ 16,250.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 14,816.04

Signature of Teacher/Sponsor Hannah Bass

Signature of Principal

Date 4-22-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Art **Account #** 879

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	264.82
Sources of revenue:		
Class supply fee		5,000.00
Art sale		500.00
Donations		100.00
Field Trip Fee		500.00
Total resources	$	6,364.82

USES OF FUNDS:

Budgeted expenditures:		
Art supplies	$	5,500.00
Field trip		500.00
rewards/incentives		200.00
Total budgeted expenditures	$	6,200.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	164.82

Signature of Teacher/Sponsor Kime Hussey 5/1/2025

Signature of Principal J. Eric Nantois J. Eric Nantois

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Staff Appreciation **Account #** 880

Fiscal Year 2025-26

RESOURCES:

Beginning cash balance	$ 606.24
Sources of revenue:	
District Allotment	393.76
Total resources	$ 1,000.00

USES OF FUNDS:

Budgeted expenditures:	
Food and paper products for staff	1,000.00
Total budgeted expenditures	$ 1,000.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ -

Signature of Teacher/Sponsor T Warrington

Signature of Principal T Warrington

Date 4-22-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Music Activity **Account #** 881

Fiscal Year 2025-26

RESOURCES:

Beginning cash balance	$ 34.30
Sources of revenue:	
Recorders	1,500.00
Honor Choir/Musicians Club Fees	1,000.00
Donations	500.00
Food & Merchandise Sales	1,000.00
Total resources	$ 4,034.30

USES OF FUNDS:

Budgeted expenditures:	
Recorders	$ 1,500.00
Honor Choir/Musicians Club Expenses	1,000.00
Student Incentives and Rewards	224.30
Supplies	1,310.00
Total budgeted expenditures	$ 4,034.30

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ -

Signature of Teacher/Sponsor

Signature of Principal

Date 4-22-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name Library Activity **Account #** 882

Fiscal Year 25/26

RESOURCES:

Beginning cash balance	$ 1,325.84
Sources of revenue:	
Read-a-Thon	2,500.00
Book Fairs Fundraiser	7,000.00
Lost & Damaged Books	400.00
Donations	1,000.00
Fundraiser (Food & Merchandise sales, ticket sales, spirit events)	2,000.00
3D Printing Club	500.00
Total resources	$ 14,725.84

USES OF FUNDS:

Budgeted expenditures:	
Book Fair Payments	$ 6,000.00
Books for Book Vending Machine	1,500.00
Library Technology: equipment for students self checkout, robots, tonies	500.00
Library Furniture/ Displays / Art	300.00
Promotional/Programming Library Supplies	500.00
Student Incentives/awards/celebrations	800.00
Library Makerspace Supplies for STEAM	300.00
Student Learning Materials/ Supplies/ Subscriptions	500.00
Miscellaneous Library Supplies	200.00
Fundraiser Expenses	1,000.00
Author / Presenters	1,000.00
3D Printing Club	500.00
Total budgeted expenditures	$ 13,100.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 1,625.84

Signature of Teacher/Sponsor

Signature of Principal

Date 4/28/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name Ator Activity Account **Account #** 883

Fiscal Year 25/26

RESOURCES:

Beginning cash balance	$	5,381.86
Sources of revenue:		
Commissions		1,000.00
Donations (Parents, Businesses, Teachers)		1,000.00
Field Trip Fees, Membership Fees, Dues, Competition Fees		2,000.00
Fundraisers (Food & Merchandise sales, tickets sales, spirit events)		6,000.00
Fun Run/5K Fundraiser/Walk-a-thon		7,000.00
Total resources	$	22,381.86

USES OF FUNDS:

Budgeted expenditures:		
Student Expenses (entry fees, planners, field trip)	$	1,000.00
OEF/ Donations/ Non-Profits		300.00
Instructional (Supplies & Resources)		1,500.00
Student Sensory Activity Materials/ STEM		500.00
Repairs & Maintenance		500.00
Furniture/Fixtures		500.00
Printing		250.00
Schoolwide Book Program		1,000.00
Awards & Incentives/ Celebrations / Theme Days		2,000.00
School Promotional Supplies		500.00
Student Clubs / Activities /Events		300.00
Schoolwide Reading Materials for Students		500.00
Subscriptions		1,000.00
Professional Development		500.00
Hosting Meetings - food, supplies		300.00
Fundraiser Expenses		1,000.00
Technology (headphones, microphones, iPads, bots, VR, Carts, Speakers)		1,000.00
Office Supplies		1,000.00
Field Trip, Membership, Competition Expenses		2,000.00
Therapy Dog (Professional training, certfication fees, Vet care, equipment)		4,000.00
Total budgeted expenditures	$	19,650.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 2,731.86

Signature of Teacher/Sponso Kalissa Stanley

Signature of Principal Kalissa Stanley

Date 4/28/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name PE Activity **Account #** 884

Fiscal Year 25/26

RESOURCES:

Beginning cash balance	$ 1,594.70
Sources of revenue:	
Donations	3,500.00
Fundraiser (Food & Merchandise sales, ticket sales, spirit events)	3,000.00
Total resources	$ 8,094.70

USES OF FUNDS:

Budgeted expenditures:	
PE Equipment (Indoor / Outdoor)	$ 3,000.00
PE Technology (electronics, software)	2,000.00
Student rewards/incentives	1,000.00
Total budgeted expenditures	$ 6,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 2,094.70

Signature of Teacher/Sponsor

Signature of Principal

Date 4/28/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Activity **Account #** 887

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	3,625.00
Sources of revenue:		
Yearbooks/Yearbook Ads		2,000.00
Donations		2,000.00
Fundraisers (Spirit events,T shirts, recorders, memory books, picture commission)		5,000.00
Fees, Dues, and Registration		2,000.00
Total Resources	$	14,625.00

USES OF FUNDS:

Budgeted expenditures:		
Educational Supplies, Classroom Projects		5,000.00
General Office Expenses		1,000.00
Rewards, Incentives, Student Recognition		1,500.00
Technology (Headphones)		1,000.00
Fundraiser Expenses		2,400.00
Fees, Dues, Registration, Memberships		500.00
Donations		500.00
Field Trips		2,000.00
Substitute Teachers		500.00
Total budgeted expenditures	$	14,400.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	225.00

Signature of Teacher/Sponsor _____

Signature of Principal _____

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Student Leadership **Account #** 888

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,456.19
Sources of revenue:	
Donations	500.00
Fundraisers (Spirit Events, T-Shirts)	1,900.00
Dues Fees Registrations	200.00
Food and Merchandise Sales	500.00
Total resources	$ 4,556.19

USES OF FUNDS:

Budgeted expenditures:	
Fundraiser Expenses	$ 1,900.00
Community Service Project	1,000.00
Student Incentive and Rewards	500.00
Supplies	500.00
Total budgeted expenditures	$ 3,900.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 656.19

Signature of Teacher/Sponsor _____

Signature of Principal _____

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Teacher Welfare **Account #** 889

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 3,897.46
Sources of revenue:	
Donations	500.00
Fundraisers (Commissions)	100.00
Spirit Events	200.00
Total resources	$ 4,697.46

USES OF FUNDS:

Budgeted expenditures:	
Teacher meetings, decorations, events, and treats	$ 2,000.00
Lounge Supplies	250.00
Donations	500.00
Flowers	100.00
Fundraiser Expenses	500.00
Total budgeted expenditures	$ 3,350.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 1,347.46

Signature of Teacher/Sponsor _____

Signature of Principal _____

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Teacher/Staff Appreciation **Account #** 890

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,000.00
Sources of revenue:	
District Funded	1,000.00
Total resources	$ 2,000.00

USES OF FUNDS:

Budgeted expenditures:	
Food, utensils, and/or paper goods for teacher meetings	$ 1,000.00
Total budgeted expenditures	$ 1,000.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 1,000.00

Signature of Teacher/Sponsor _____

Signature of Principal _____

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name MILLS LIBRARY **Account #** 891

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	**$**	**7,290.72**
Sources of revenue:		
Fundraisers (Book Fairs, food/merch sales, read-a-thon		15,000.00
Donations		200.00
Lost Books		500.00
Total resources	**$**	**22,990.72**

USES OF FUNDS:

Budgeted expenditures:		
Educational Resources	$	4,000.00
Promotional Supplies (bookmarks, posters, etc.)		500.00
Library Supplies (tape, labels, covers, etc)		500.00
Student Rewards/Incentives		500.00
Fundraiser expenses		7,000.00
Library Aides		300.00
Dues, fees, and registrations		300.00
3d Printers		2,000.00
Technology (printer ink for office printer)		300.00
Professional Education Services/Gues Speakers		1,500.00
Total budgeted expenditures	**$**	**16,900.00**
RESOURCES OVER (UNDER) USES (cannot be less than zero)	**$**	**6,090.72**

Signature of Teacher/Sponsor Dana Owens date 4/25/25

Signature of Principal [signature] date

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Teacher/Staff Appreciation **Account #** 892

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 585.00
Sources of revenue:	
Yearly allotment (up to)	1,000.00
Donations	10.00
Fundraiser (spirit event, merch sales)	200.00
Total resources	$ 1,210.00

USES OF FUNDS:

Budgeted expenditures:	
Food and paper goods for staff meals	$ 500.00
Total budgeted expenditures	$ 500.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 710.00

Signature of Teacher/Sponsor Amanda Allen

Signature of Principal

Revised 6/12/2020

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Activity **Account #** 893

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 17,158.14
Sources of revenue:	
Commissions	800.00
Spirit Night Fundraiser	565.00
Spirit Events	200.00
Fundraiser Food/Merchandise Sales	1,000.00
Donations	150.00
Dues/Fee's/Competitions/Membership	300.00
Field Trips	1,500.00
Yearbook sales	500.00
Total resources	$ 22,173.14

USES OF FUNDS:

Budgeted expenditures:	
Music Supplies	$ 300.00
Landscaping	200.00
Office Supplies	2,500.00
Fundraiser Expenses	1,200.00
Student Rewards	800.00
Classroo Supplies and Activities	500.00
Subscriptions/Memberships	600.00
Repairs/Maintenance	500.00
Dues and Fee's	500.00
CLUB-Community service, supplies, competition fees	500.00
Communication/Printing/Binding	1,000.00
Reimbursements	100.00
Student/Staff Travel	500.00
STEM Supplies	1,000.00
Yearbook	600.00
Field Trip Expenses	200.00
Donations	200.00
PD & Subs	200.00
Student rewards/Incentives	200.00
Total budgeted expenditures	$ 11,600.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 10,573.14

Signature of Teacher/Sponsor Amanda Allen

Signature of Principal

ACTIVITY FUND ACCOUNT BUDGET

School Name Hayward Smith Elementary **Site #** 120

Account Name Smith Library Activity Account **Account #** 894

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	12,241.85
Sources of revenue:		
Donations		100.00
Book Fair		5,420.23
Merchandise, Food Sales		2,000.00
Lost books		100.00
Total resources	$	19,862.08

USES OF FUNDS:

Budgeted expenditures:		
Book Fair Expense	$	6,392.42
(REWARDS) teachers, aides, book fairs, fundraisers, reading challenges		400.00
Supplies/STEAM		300.00
Conference/Workshop		300.00
Subscriptions		200.00
3D Printers		900.00
Fundraiser Expenses		200.00
Author Visit		2,000.00
Book, Ebooks, Supplies		500.00
Total budgeted expenditures	$	11,192.42

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 8,669.66

Signature of Teacher/Sponsor Rachel Ciancio Rachel Ciancio

Signature of Principal

Date 4/28/2025 04/25/23

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Run Club ACT **Account #** 995

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ -
Sources of revenue:	
Donations	100.00
Fundraiser (spirit event, merc /misc sales)	200.00
Total resources	$ 300.00

USES OF FUNDS:

Budgeted expenditures:	
Runs and spirit wear	$ 200.00
Armbanc /equipment	100.00
Total budgeted expenditures	$ 300.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ -

Signature of Teacher/Sponsor _____

Signature of Principal _____

Revised 6/12/2020

ACTIVITY FUND ACCOUNT BUDGET

School Name Hayward Smith Elementary **Site #** 120

Account Name Teacher's Welfare **Account #** 897

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	1,672.12
Sources of revenue:		
Fundraiser (spirit event, merchandise sales)		400.00
OEF Basket Fundraiser		436.75
Donations		50.00
Spirit Wear Items		700.00
Total resources	$	3,258.87

USES OF FUNDS:

Budgeted expenditures:		
Lounge supplies, food, teacher incentives, appreciation, celebration, rewards	$	500.00
OEF Basket		$300.00
TOY Flowers		50.00
Total budgeted expenditures	$	850.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 2,408.87

Signature of Teacher/Sponsor Amanda Allen

Signature of Principal

Revised 04/21/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Activity **Account #** 898

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	14,837.67
Sources of revenue:		
Fall & Spring Pictures		3,700.00
Yearbook Sales		1,500.00
Donations (PTO, Gen. Mills Boxtops, Williams Center, Coca-Cola, etc.)		4,500.00
Fundraisers (food and merchandise sales, spirit events, restaurant commissions, etc.)		2,500.00
T-Shirt Sales		1,000.00
Field Trip Collections		6,000.00
Total resources	$	34,037.67

USES OF FUNDS:

Budgeted expenditures:		
Office Supplies, Warranties, Postage	$	800.00
Teacher Supplies, Conference Materials, Necessities, Variety of Paper		1,300.00
Furniture & Fixtures		800.00
Building & Grounds Upkeep		500.00
Playground Upkeep and Equipment		5,000.00
Dues, Fees, Memberships, Subscriptions, registrations		1,000.00
Substitute Pay for Teacher Conferences		1,000.00
Reward Incentives for Students		1,000.00
Instructional Supplies, Books, Software, Online Programs		1,000.00
Student Activities, Red Ribbon Week Supplies		800.00
Student Supplies		700.00
Field Trip Expenses		6,000.00
T-shirts		1,000.00
Yearbooks		1,500.00
Technology Supplies (Wireless mice, Headphones, etc)		1,500.00
Repair and Maintenance Services		500.00
Fundraiser Expenses		200.00
Teacher Professional Learning Resources		1,000.00
Therapy Dog Expenses		2,000.00
Total budgeted expenditures	$	27,600.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 6,437.67

Signature of Teacher/Sponsor _____

Signature of Principal _____ Dawn Testa Revised 4/11/2024

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Teacher Welfare **Account #** 899

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	241.10
Sources of revenue:		
Fundrasing: food, merchandise, school dance, auction, penny wars, spirit sales, etc		1,000.00
Donations		1,000.00
Total resources	$	2,241.10

USES OF FUNDS:

Budgeted expenditures:		
Staff Food/beverage	$	200.00
Staff Appreciation Items		500.00
Lounge Supplies		200.00
Total budgeted expenditures	$	900.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	1,341.10

Signature of Teacher/Sponsor Dawn Testa

Signature of Principal Dawn Testa Revised 4/11/2023

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson **Site #** 125

Account Name Teacher/Staff Appreciation **Account #** 900

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	728.50
Sources of revenue:		
Commissions		100.00
Donations		300.00
Yearly allocation		1,000.00
Total resources	$	2,128.50

USES OF FUNDS:

Budgeted expenditures:		
Faculty Celebrations, Reward and Incentives	$	750.00
Volunteer Luncheon		250.00
Paper good for serving		300.00
Total budgeted expenditures	$	1,300.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	828.50

Signature of Teacher/Sponsor

Signature of Principal

Revised 6/12/2020

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Library **Account #** 901

Fiscal Year 2026 (2025-2026)

RESOURCES:

Beginning cash (accural) balance	$	6,799.15
Sources of revenue:		
Scholastic bookfair(s)		15,000.00
Read-a-thon		10,000.00
Seasonal food / home decor fundraiser		7,000.00
Lost / damaged books		300.00
Donations		500.00
OEF gala basket		600.00
Total resources		40,199.15

USES OF FUNDS:

Budgeted expenditures:		
Scholastic bookfair(s) expenses	$	15,000.00
Physical book purchases		2,000.00
Online audio- / e-books		500.00
Library operations supplies (e.g., labels, book tape, stands)		1,500.00
Extension activity supplies		3,000.00
Author visits		1,500.00
Student celebrations, awards, and incentives		2,500.00
Fundraising expenses		2,000.00
OEF gala basket		600.00
Total budgeted expenditures	$	28,600.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 11,599.15

Signature of Teacher/Sponsor Michelle C. Farabough Michelle Farabough

Signature of Principal Dawn Testa Dawn Testa

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name P.E **Account #** 902

Fiscal Year 2026 (2025-2026)

RESOURCES:

Beginning cash balance	$ 818.21
Sources of revenue:	
Donations	700.00
Total resources	$ 1,518.21

USES OF FUNDS:

Budgeted expenditures:	
Instructional Materials	$ 400.00
Super Kids Day Supplies	200.00
Awards	200.00
Total budgeted expenditures	$ 800.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 718.21

Signature of Teacher/Sponsor E. Tucker

Signature of Principal

Date 5-6-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Music **Account #** 903

Fiscal Year 2026 (2025-2026)

RESOURCES:

Beginning cash balance	$	735.81
Sources of revenue:		
Merchandise Sales		4,050.00
Dues, fees, memberships, registrations		2,060.00
Donations		400.00
Field trips		500.00
Fundraisers		1,000.00
Total resources	$	8,745.81

USES OF FUNDS:

Budgeted expenditures:		
Fundraiser Expenses	$	2,950.00
Dues, fees, memberships, registrations		2,060.00
Circle the State Music		240.00
Field Trips		500.00
Music Supplies		300.00
Student Incentives		500.00
Hodson Harmonic expenses and supplies.		1,000.00
Total budgeted expenditures	$	7,550.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	1,195.81

Signature of Teacher/Sponsor Rebecca Shackelford Rebecca Shackelford

Signature of Principal

ACTIVITY FUND ACCOUNT BUDGET

School Name Northeast **Site #** 135

Account Name Teacher/Staff Appreciation - Food Fund **Account #** 904

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 424.41
Sources of revenue:	
Pepsi Allotment from district	1,000.00
Total resources	$ 1,424.41

USES OF FUNDS:

Budgeted expenditures:	
Food/beverage for staff	$ 800.00
Paper good for serving	200.00
Teacher Appreciation Week Food/Meals	200.00
Total budgeted expenditures	$ 1,200.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 224.41

Signature of Teacher/Sponsor Michelle Million

Signature of Principal *Michelle Million*

Revised 4/14/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Northeast **Site #** 135

Account Name Activity **Account #** 905

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 23,577.60
Sources of revenue:	
Commissions: picture/yearbooks sales	5,000.00
Donations	100.00
Commission: vending	200.00
Dues, fees, memberships, subscriptions	3,000.00
Fundrasing: food, merchandise, school dance, auction, penny wars, spirit sales, etc	2,000.00
Total resources	$ 33,877.60

USES OF FUNDS:

Budgeted expenditures:	
Instructional: supplies/resources	$ 4,000.00
Fees: field trips, admission, activities	5,000.00
Student tools/resources/supplies	2,500.00
Technology- Robots, coding, headphones, etc.	3,000.00
Student incentives/rewards	3,000.00
Building & Ground Improvements	1,000.00
General Office Supplies	1,000.00
Donations: OEF Basket	400.00
Professional Devleopment	2,000.00
Fundraiser Expenses	500.00
Donations general	1,000.00
Furniture and Fixtures	1,000.00
Repair and Maintenance	1,000.00
Total budgeted expenditures	$ 25,400.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 8,477.60

Signature of Teacher/Sponsor Michelle Million

Signature of Principal *Michelle Million*

Revised 4/14/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Northeast **Site #** 135

Account Name Teacher Welfare **Account #** 906

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 70.54
Sources of revenue:	
Commission: vending	200.00
Fundrasing: food, merchandise, school dance, auction, penny wars, spirit sales, etc	1,000.00
Total resources	$ 1,270.54

USES OF FUNDS:

Budgeted expenditures:	
Staff Food/beverage	$ 200.00
Staff Appreciation Items	500.00
Lounge Supplies	200.00
Total budgeted expenditures	$ 900.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 370.54

Signature of Teacher/Sponsor Michelle Million

Signature of Principal *Michelle Million*

Revised 4/14/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name: Northeast Elementary — Site #: 135

Account Name: Northeast Library Activity Fund — Account #: 907

Fiscal Year: 2025/2026

RESOURCES	
Beginning Cash Balance	26,000.00
Sources of Revenue:	
Fundraiser - Read-a-thon	5,000.00
Book Fairs (profit 25% cash or 50% product)	18,000.00
Fundraiser - 3D Prints	10,000.00
Donations	700.00
Lost Books	200.00
Total Resources	59,900.00
USES OF FUNDS	
Budgeted Expenditures:	
Books	1,000.00
Fundraiser - Prizes	2,000.00
Book Fair Payments/Products	15,000.00
Student Incentives/Rewards	4,000.00
Library Supplies	5,000.00
Furniture	3,000.00
Field Trips	5,000.00
Online Resources (subscriptions)	1,000.00
Technology/STEAM Materials - 3D printer materials etc.	7,000.00
BizTown $30 Per Kid -5th Grade	3,000.00
Margaret Clauder - Mother Goose	1,025.00
Tulsa Zoo - Mult Grade Levels	600.00
Musical at Tulsa PAC	1,000.00
Outdoor Playground Equipment - Teaming with PTO	20,000.00
Music - Stage props	500.00
Music - Show music and Circle the State	300.00
Total Budgeted Expenditures	69,425.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	16,475.00

Amanda Sirde
Signature of Teacher/Sponsor

Michelle Million
Signature of Principal

ACTIVITY FUND ACCOUNT BUDGET

School Name	Bailey Elementary	**Site #**	130
Account Name	Site - Main	**Account #**	911
Fiscal Year	2025-2026		

RESOURCES:

Beginning cash balance	$	7,639.74
Sources of revenue:		
Fundraisers: picture/yearbook sales, food sales, product sales, $1 days, coin drives		5,000.00
Donations		1,000.00
Dues, fees, memberships, registrations		2,000.00
Product Sales: shirts, instruments, materials		1,000.00
Spirit Night Commissions		1,000.00
Total resources	$	17,639.74

USES OF FUNDS:

Budgeted expenditures:		
Instructional: supplies/resources	$	2,000.00
Dues, fees, memberships, registrations, subscriptions		2,000.00
Fundrasier Expenses		750.00
Student Items: shirts/resources/supplies/equipment		2,000.00
Technology: headphones, microphones, bots, VR, carts, speakers & software subscriptions		2,000.00
Furniture and Fixtures		2,000.00
Maintenance and Repairs		1,000.00
Student Incentives/Rewards		2,000.00
Professional Development		1,000.00
Donations: OEF, Non-Profits		300.00
Field Trips		1,000.00
WATCH D.O.G.S. Program		300.00
GE Model School Celebration		200.00
Total budgeted expenditures	$	16,550.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	1,089.74

Signature of Teacher/Sponsor: Tiffanie Palmer

Signature of Principal: Tiffanie Palmer

Date: 5/1/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Bailey Elementary **Site #** 130

Account Name Teacher Welfare **Account #** 912

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$	190.56
Sources of revenue:		
Fundraisers: coin drives, $1 days, teacher nights, product sales (specific to staff)		200.00
Donations		200.00
Total resources	$	590.56

USES OF FUNDS:

Budgeted expenditures:		
Staff Appreciation Items	$	150.00
Lounge Supplies		100.00
Staff Meals/Celebrations		150.00
Total budgeted expenditures	$	400.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	190.56

Signature of Teacher/Sponsor Tiffanie Palmer

Signature of Principal Tiffanie Palmer

Date 5/1/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Bailey Elementary **Site #** 130

Account Name Library **Account #** 914

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	S	6,347.48
Sources of revenue:		
Fundraisers: bookfairs, food/merchandise sales		15,000.00
Donations		2,000.00
Fees: Lost or damaged books		400.00
Total resources	S	23,747.48

USES OF FUNDS:

Budgeted expenditures:		
Books	S	4,000.00
Bookfair payments		9,000.00
Fundraiser expenses		1,000.00
Student incentives		1,000.00
Library Office Supplies		200.00
STEM/STEAM materials		1,000.00
Furniture and fixtures		1,000.00
Technology devices/accessories: iPads, VR headsets, headphones, cases, charge carts		1,500.00
Guest Speakers/Authors		2,000.00
Total budgeted expenditures	S	20,700.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	S	3,047.48

Signature of Teacher/Sponsor Amy Hodges Amy Hodges

Signature of Principal Tiffanie Palmer Tiffanie Palmer

Date 5/1/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Bailey Elementary **Site #** 130

Account Name Teacher/Staff Appreciation - Food Fund **Account #** 915

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	
Sources of revenue:	
Allocation from disctrict	1,000.00
Total resources	$ 1,000.00

USES OF FUNDS:

Budgeted expenditures:	
Food/Beverage/Snacks for Staff	1,000.00
Total budgeted expenditures	$ 1,000.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ -

Signature of Teacher/Sponsor Tiffanie Palmer

Signature of Principal Tiffanie Palmer

Date 9/1/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Library **Account #** 924

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 2,958.11
Sources of revenue:	
Scholastic Book Fair	3,000.00
Food / Merchandise Fundraisers	700.00
Fines / Fees	100.00
Lost Books	100.00
Cummunity Service Projects	500.00
Donations	400.00
Total resources	$ 7,758.11

USES OF FUNDS:

Uses of Funds:	
Book Fair Expenses	3,000.00
Promotional Supplies	300.00
Classroom Supplies	1,000.00
Maintenance & Repair	500.00
Junior Library Guild	400.00
Fundraiser Expenses	500.00
Community Service Expenses	500.00
Total budgeted expenditures	$ 6,200.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 1,558.11

Signature of Teacher/Sponsor

Signature of Principal

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name NJHS **Account #** 926

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 2,629.25
Sources of revenue:	
Food / Merchandise Fundraisers	1,000.00
Donations	200.00
Dues, Fees & Registrations	300.00
T-Shirt Fundraiser	500.00
Spirit Events	1,500.00
Total resources	$ 6,129.25

USES OF FUNDS:

Budgeted expenditures:	
Dues, Fees & Registrations	$ 300.00
Fundraisers	500.00
Supplies	500.00
T-Shirts	500.00
Student Incentives	400.00
Fieldtrip Expenses	200.00
Dry Cleaning - Banner	100.00
New Banner	100.00
Induction Supplies	300.00
Community Service Projects	1,000.00
Donations to Non-Profit	1,500.00
Total budgeted expenditures	$ 5,400.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 729.25

Signature of Teacher/Sponsor

Signature of Principal

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade Center **Site #** 610

Account Name Science **Account #** 927

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 7.23
Sources of revenue:	
Donations	3,000.00
Total resources	$ 3,007.23

USES OF FUNDS:

Budgeted expenditures:

Classroom Supplies	1,000.00
Lab Equipment	1,000.00
Comsumables	1,000.00
Total budgeted expenditures	$ 3,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 7.23

Signature of Teacher Sponsor Julia Argo

Signature of Principal

Date 4/24/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Public Schools **Site #** 050

Account Name Special Education **Account #** 929

Fiscal Year 2025 - 2026

RESOURCES:

Beginning cash balance	$ 214,619.89
Sources of revenue:	
Total resources	$ 214,619.89

USES OF FUNDS:

Budgeted expenditures:

Transition Team Activities	2,000.00
Supplies and Materials	30,000.00
Professional Development - Workshops and Trainings	5,000.00
Adaptive Equipment and Materials	25,000.00
Curriculum	30,000.00
General Office Expenses	3,500.00
Technology - iPads, Laptops, etc.	10,000.00
Adult Transition Program: Appliances, fixtures, furniture	107,119.89
Laundry, cleaning, diswashing, household supplies	
including pots, pans, dishes, silverware, etc.	
Food for Cooking Units	
Professional Services including gas, electrical, and plumbing	
Snacks, rewards, and incentives for students	
Field Trips and fees	
Refreshments for Team meetings including food and paper goods	2,000.00
Total budgeted expenditures	$ 214,619.89

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ -

Signature of Teacher/Sponsor _____

Signature of Principal _____

Date 4/28/25

CO

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name Staff Appreciation **Account #** 930

Fiscal Year 25/26

RESOURCES:

Beginning cash balance	$ 800.00
Sources of revenue:	
District Allotment	1,000.00
Donations	500.00
Total resources	$ 2,300.00

USES OF FUNDS:

Budgeted expenditures:	
Food and paper products for Staf Appreciation / Celebrations	1,500.00
Total budgeted expenditures	$ 1,500.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 800.00

Signature of Teacher/Sponsor Kallissa Stevens

Signature of Principal Kallissa Stevens

Date 4/28/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Public Schools **Site #** 050

Account Name District Wide Special Olympics **Account #** 932

Fiscal Year 2025 - 2026

RESOURCES:

Beginning cash balance	$ 74,673.96
Sources of revenue:	
Donations	15,000.00
Total resources	$ 89,673.96

USES OF FUNDS:

Budgeted expenditures:

Special Olympics - Competition-Dues, fees, housing & lodging	30,000.00
Competition clothing for students and coaches	16,069.48
Food including fundraiser expenses	7,500.00
Supplies	9,664.31
Equipment	24,140.17
Technology: Create a Domain	300.00
Technology: Hardware, software, and all other technology related supplies	2,000.00
Total budgeted expenditures	$ 89,673.96

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 0.00

Signature of Teacher/Sponsor _____

Signature of Principal _____

Date 4/28/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Ram Academy **Site #** 715

Account Name Activity **Account #** 933

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 5,666.22
Sources of revenue:	
Vending commissions	800.00
Donations	2,000.00
Food/merchandise sales	5,000.00
Total resources	$ 13,466.22

USES OF FUNDS:

Budgeted expenditures:	
Field trips	$ 500.00
Office supplies/decorations	300.00
Flowers and balloons	200.00
Food	1,000.00
Rentals	200.00
Graduation supplies	500.00
Books	100.00
Classroom, hall, lobby supplies	1,000.00
Student festivities	1,000.00
Student incentives and awards	1,000.00
Donations	200.00
Student school spirit apparel	500.00
Student welfare items	500.00
Student lounge equipment	500.00
Fundraisers	4,000.00
Professional Development	1,000.00
Student Scholarship Fund	500.00
Total budgeted expenditures	$ 13,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 466.22

Signature of Teacher/Sponsor

Signature of Principal

Date 5/5/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Indian Education **Site #** ESC

Account Nam Indian Education **Account #** 934

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 9,000.00
Sources of revenue:	
Donations	5,000.00
Food and merchandise sales	2,000.00
Concession sales	200.00
Ticket Sales	50.00
Services Rendered	500.00
Total resources	$ 16,750.00

USES OF FUNDS:

Budgeted expenditures:	
Educational/Cultural supplies	$ 200.00
Program honorariums, incentives and awards	4,000.00
Charitable Donations, Bereavement, Travel, Hardship	500.00
Furniture, fixtures, décor	250.00
Scholarships	750.00
Student Fees, Dues, College Tests, Postage	100.00
Professional Education Services	1,000.00
Registrations and Travel	1,000.00
Fundraiser Supplies and Expenses	2,500.00
General office expenses	200.00
Reimbursements	200.00
Technical Services	400.00
Community Service Projects	1,000.00
Repairs and Maintenance	500.00
Total budgeted expenditures	$ 12,600.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 4,150.00

Signature of Teacher/Sponsor

Signature of Principal

Date 5/5/25

ACTIVITY FUND ACCOUNT BUDGET

School Name District Services **Site #** 050

Account Name Staff Appreciation **Account #** 938

Fiscal Year 2026

RESOURCES:

Beginning cash balance	$ 2,612.12
Sources of revenue:	
Allotment	3,000.00
Donations	100.00
Total resources	$ 5,712.12

USES OF FUNDS:

Budgeted expenditures:	
Food and paper goods for staff	$ 3,000.00
Total budgeted expenditures	$ 3,000.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 2,712.12

Signature of Teacher/Sponsor Cherie Vanlandingham

Signature of Principal Kevin Thom

Date 5-7-25

Revised 5/05/25

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2025-2026 **Page #** 1

RESOURCES:

Beginning cash balance	$0.00
Sources of revenue:	
COMMISSION: MARKETING/BRANDING REVENUE	$2,000.00
CONCESSION CONTRACTS	$6,400.00
DONATIONS/CONTRIBUTIONS	$200,000.00
ENTRY FEES: TOURNAMENTS, CAMPS, COMPETITION MEETS	$60,000.00
FUNDRAISERS: FOOD, MERCHANDISE AND CALLS	$20,000.00
ATHLETIC PASSES: STUDENT, ADULT, LIFETIME	$13,000.00
GATE: TICKETS, PARKING, RAM ROOM, CANE SEATS/PLAYOFF	$400,000.00
OSSAA TRAVEL REIMBURSEMENT	$10,000.00
SPONSORSHIPS: SIGNAGE/ADVERTISING	$25,000.00
PHYSICALS	$9,000.00
PLAYOFF TRASH P/U - BAND	$500.00
RAM GEAR & SPORT PICTURES SOLD TO STUDENTS/PARENTS	$5,000.00
SCHOLARSHIP DONATIONS	$2,700.00
START UP CASH FOR SPORTING EVENTS	$5,400.00
Total resources	$759,000.00

Signature of Teacher/Sponsor Lori Hughes

Signature of Principal Sh Duffield

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2025-2026 **Page #** 2

USES OF FUNDS:

Budgeted expenditures:

AWARDS: MEDALS, PLAQUES, RINGS, GIFTS, TEAM MEALS, HOF, BANQUETS, STUDENT KEPT GEAR	$65,000.00
DUES & FEES FOR ATHLETIC EVENTS , FOOTBALL CAMP TO OPS, MEMBERSHIPS TO ATHLETIC ORGANIZATIONS, OCA 2025-2026	$70,000.00
PROFESSIONAL DEVELOPMENT: REGISTRATION/TRAVEL FOR COACHES CLINICS/CONVENTIONS	$20,000.00
SECURITY FOR ALL SPORTS	$60,000.00
EVENT WORKERS FOR ALL EVENTS/SPORTS	$50,000.00
HOSPITALITY FOR ALL SPORTING & ATHLETIC DEPT. EVENTS, AWARDS/GEAR FOR COACHES	$45,000.00
GROUND/BUILDING REPAIRS & MAINTENANCE	$10,000.00
SERVICES: EMBROIDERY/PRINT/ELECTRIAL/TECHNICAL	$7,000.00
PHOTOGRAPY	$2,000.00
PROGRAMS & PROGRAM ADS: STATE, ALL STATE	$5,000.00
EQUIPMENT FOR ALL ATHLETIC SPORTS	$50,000.00
OFFICE, INK, LOCKER ROOM, CLEANING, KITCHEN SUPPLIES &EQUIPMENT. OFFICE TROPHIES/PLAQUES	$10,000.00
Total budgeted expenditures page 2 of 4	$394,000.00

Signature of Teacher/Sponsor

Signature of Principal

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2025-2026 **Page #** 3

USES OF FUNDS:

Budgeted expenditures: Carryover from page 2	**$394,000.00**
TECHNOLOGY: RADIOS, IPADS/EQUIPMENT, OTHER DEVICES TO ASSIST SPORTS	**$10,000.00**
FLAGS FOR INDIVIDUAL SPORTS	**$1,000.00**
FUNDRAISER EXPENSES	**$1,000.00**
RENTAL: EQUIPMENT/FACILITY LOCATION USAGE	**$7,000.00**
SAFETY/MEDICAL/RECOVERY SUPPLIES FOR ALL SPORTS	**$25,000.00**
OFFICIALS FOR ALL SPORTS	**$65,000.00**
OUTFIELD SIGNAGE: COST OF PRODUCT	**$5,000.00**
PLAYOFF GATES: OSSAA/FVC MONEY	**$10,000.00**
SCHOLARSHIPS GIVEN TO STUDENTS & FOLDS OF HONOR	**$7,700.00**
START UP CASH FOR SPORTING EVENTS	**$5,400.00**
SUBSCRIPTIONS: ARBITERPAY, VERIZON	**$7,500.00**
STUDENT TRAVEL FOR OUT OF TOWN GAMES: MEALS, HOTELS, TRANSPORTATION COST, PRACTICE ROUNDS AND COACHES MEALS	**$30,000.00**
Total budgeted expenditures page 3 of 4	**$568,600.00**

Signature of Teacher/Sponsor Lori Snodgrass

Signature of Principal

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2025-2026 **Page #** 4

USES OF FUNDS:

Budgeted expenditures: Carryover from page 3	**$568,600.00**
UNIFORMS/PROTECTIVE GEAR	**$165,000.00**
FOOTBALL EVENTS: TRASH PICK UP AND PARKING LOT ATTENDANTS	**$9,000.00**
CHARTER BUSSES	**$2,000.00**
PROFESSIONAL DEVELOPMENT: COACHING MATERIALS & SUBSTITUTE COSTS	**$1,000.00**
TICKETS: GENERAL ADMISSION/SEASON/PASSES	**$10,000.00**
Total budgeted expenditures	**$755,600.00**
RESOURCES OVER (UNDER) USES (cannot be less than zero)	**$3,400.00**

Signature of Teacher/Sponsor

Signature of Principal

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name RAM PARTNERS 942

Fiscal Year 2025-2026 **Page #** 1

	2025-2026
RESOURCES:	
Beginning cash balance	$0.00
Sources of Revenue:	
ADVERTISING SPONSORSHIPS	$200,000.00
PROGRAM INCOME	$1,600.00
SENIOR ADS	$2,500.00
DONATIONS	$10,000.00
RAM LOGO ITEMS SOLD	$500.00
Total resources	$214,600.00
USES OF FUNDS:	
Budgeted expenditures:	
ATHLETIC FIXTURES: SIGNS, FACILITY EQUIPMENT/UPDATES	$30,000.00
STIPENDS: CONTRACTED NUTRITION, STRENGTH & CONDITIONING SERVICES, ATHLETIC CAMP COORDINATOR	$45,418.00
EQUIPMENT FOR ALL ATHLETIC SPORTS	$20,000.00
REPAIR/MAINTENANCE FOR ATHLETIC FACILITIES/FIXURES & GROUNDS	$20,000.00
MARKETING - CONTRACT	$32,000.00
RADIO TALENT	$7,000.00
ATHLETIC SUBSCRIPTIONS	$2,000.00
TRANSPORTATION PAYROLL	$12,000.00
ATHLETE/STAFF LOGO ITEMS	$1,000.00
PROGRAM COST	$5,000.00
CHOREOGRAPHY FOR SPORTS	$2,500.00
FLAGS	$2,800.00
SPONSOR: RECOGNITION GIFT	$2,000.00
SAFETY/SECURITY FOR ATHLETES	$5,000.00
PROFESSIONAL EDUCATION SERVICES	$3,000.00
CHAMPIONSHIP AWARDS/SENIOR PLAQUES	$10,000.00
ATHLETE/COACHES UNIFORMS	$10,000.00
SUPERVISION TRAVEL COSTS	$3,000.00
Total budgeted expenditures	$212,718.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$1,882.00

Signature of Teacher/Sponsor

Signature of Principal

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Virtual/Summer School **Account #** 944

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 15, 2025 (May not reflect July 1 balance)	$ 24,075.00
Sources of revenue:	
Tuition, Dues & Fees	15,000.00
Donations	500.00
Total resources	$ 39,575.00

USES OF FUNDS:

Budgeted expenditures:	
Refunds	125.00
Transfer money to general fund to pay teachers	15,000.00
Supplies	100.00
Total budgeted expenditures	$ 15,225.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 24,350.00

Signature of Teacher/Sponsor _____ (Matt Little)

Signature of Principal _____ (Tiffani Cooper)

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Fine Arts **Account #** 946

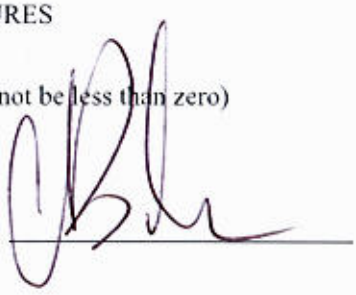
Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance (approximately)	S	91,733.63
Sources of Revenue:		
Donations		3,000.00
Due & Fees		500.00
Food & Merchandise Sales		1,000.00
Musical Ticket Sales		25,000.00
PAC Rentals		50,000.00
Summer Day Camp Tuition		3,000.00
Trips		300,000.00
TOTAL RESOURCES	S	474,233.63

USES OF FUNDS:

Budgeted Expenditures:		
Crew/Staff Apparel		2,000.00
Custodians (for Rentals)		1,500.00
Dues & Fees		500.00
Equipment Rental		1,000.00
Fine Arts Student Programs		3,500.00
Florist Expense		200.00
Fundraiser Expenses		600.00
Meals/Refreshments (Staff/Student-Meetings/Productions)		1,000.00
Office/Printing Supplies		1,000.00
Operating Supplies (Gaff Tape/Lights/Batteries)		1,000.00
Professional Development Expenses for Fine Arts Teachers		10,400.00
Security (for Rentals)		3,000.00
Summer Day Camp Expenses		3,000.00
Technicians (for Rentals)		5,000.00
Technology Upgrades (Software/Hardware/Audio/Visual)		3,000.00
Travel Reimbursement		3,000.00
Trips		300,000.00
TOTAL BUDGETED EXPENDITURES	S	339,700.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	S	134,533.63

Signature of Fine Arts Director  18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Plant Operations **Site #** 050

Account Name Plant Operations Welfare **Account #** 947

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 179.58
Sources of revenue:	
Total resources	$ 179.58

USES OF FUNDS:

Budgeted expenditures:	
Breakroom Supplies	$ 150.00
Total budgeted expenditures	$ 150.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 29.58

Signature of Teacher/Sponsor _____

Signature of Principal _____

Date 5/9/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name District Services **Site #** 050

Account Name Health Services **Account #** 949

Fiscal Year 2026

RESOURCES:

Beginning cash balance	$ 106.29
Sources of revenue:	
donations	100.00
Total resources	$ 206.29

USES OF FUNDS:

Budgeted expenditures:	
Nursing Supplies	
Total budgeted expenditures	$ 206.29
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 0.00

Signature of Teacher/Sponsor Paul Croft

Signature of Principal

Date 5-6-2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Ram Academy **Site #** 715

Account Name Ram Teacher Welfare **Account #** 951

Fiscal Year 2023-2024

RESOURCES:

Beginning cash balance	$ 4,506.81
Sources of revenue:	
Pepsi Commissions	1,000.00
Donations	1,000.00
Total resources	$ 6,506.81

USES OF FUNDS:

Budgeted expenditures:	
Food and treats for teachers and staff	$ 1,000.00
Cakes/flowers/cards/gifts for various occasions	500.00
Donation	150.00
Teacher/staff apparel	750.00
Holiday decorations and treats	200.00
Lounge supplies	200.00
Lounge decor and furniture	1,000.00
Total budgeted expenditures	$ 3,800.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 2,706.81

Signature of Teacher/Sponsor

Signature of Principal

Date 5/15/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name FACS **Account #** 953

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	S	4,618.81
Sources of revenue:		
Lab Fees	S	5,400.00
Fundraisers - Food/Drink, Merchandise, Spirit Events, Ticket Sales	S	5,000.00
Donations	S	200.00
Commissions		
Total resources	S	15,218.81

USES OF FUNDS:

Budgeted expenditures:		
Student Classroom Supplies: General, Groceries, Sewing	S	2,000.00
Sewing Patterns	S	-
Various Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	S	2,800.00
Donations	S	200.00
Utensils/ Kitchen supplies, cleaning and equipment	S	1,000.00
Efoodhanders		
Student incentives and awards	S	200.00
Food for Labs	S	2,880.00
Total budgeted expenditures	S	9,080.00
*The totals of expenditures & revenue on both pages match.		
RESOURCES OVER (UNDER) USES (cannot be less than zero)	S	6,138.81

Signature of Teacher/Sponsor	Mrs. Joy Smith
Signature of Teacher/Sponsor	Mrs. Judi Leander
Signature of Teacher/Sponsor	Mrs. Tara Hall
Signature of Principal	Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Vocal **Account #** 957

Fiscal Year 2025-2026

RESOURCES:

Beginning Cash Balance (approximately)	$67,155.93
Sources of Revenue:	
All State Hotel Fees	1,210.00
Banquet	2,000.00
Choir Council Activities	250.00
Dance Door and Concessions	5,000.00
Donations	1,000.00
Dues, Fees, Registrations	9,850.00
Food & Merchandise Sales	39,500.00
Owasso Choral Festival	1,000.00
Spirit Events	500.00
Spring Trips	60,000.00
Uniform Replacement	500.00
TOTAL RESOURCES	$164,283.49

USES OF FUNDS:

Budgeted Expenditures:	
All State Expenses	350.00
Banquet	2,000.00
Choir Council Activities	250.00
Concert / Stage Props	500.00
Dance DJ / Concessions	1,500.00
Dry Cleaning	1,000.00
Fundraiser Expenses	23,000.00
HS Honor Choir Fees/Registrations/Hotels	7,560.00
Musicians/Performance Equipment	2,000.00
Office Supplies	400.00
Owasso Choral Festival (Judges, Awards)	500.00
Professional Membership / Professional Development	2,850.00
Sheet Music & Accompaniment Recordings	3,000.00
Show Choir Contest	500.00
Student Awards/Incentives	350.00
Trip Expenses	60,000.00
T-Shirts	3,500.00
Uniform Replacement	500.00
TOTAL BUDGETED EXPENDITURES	$107,660.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $56,623.49

Signature of Teacher/Sponsor

Signature of Fine Arts Director 18-Apr-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name STEM **Account #** 960

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 2,123.01
Sources of revenue:	
MERCHANDISE/FOOD SALES	2,000.00
DONATIONS	100.00
DUES AND FEES	1,500.00
FIELD TRIP EXPENSES	500.00
Total resources	$ 6,223.01

USES OF FUNDS:

Budgeted expenditures:	
MERCHANDISE/FOOD EXPENSES	$ 1,600.00
CLASSROOM SUPPLIES	1,500.00
DUES AND FEES	1,500.00
INCENTIVES/REWARDS	200.00
FIELD TRIP EXPENSES	500.00
Total budgeted expenditures	$ 5,300.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 923.01

Signature of Teacher/Sponsor Angela Hasselbring

Signature of Principal Matt Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Student Holding Acc **Account #** 962

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$96,224.65
Sources of revenue:	
Fundraiser Profits (Art, Band, Drama, Speech/Debate, Vocal)	75,000.00
Total resources	$171,224.65

USES OF FUNDS:

Budgeted expenditures:	
Fees/Trips (Art, Band, Drama, Speech/Debate, Vocal)	100,000.00
Total budgeted expenditures	$100,000.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$71,224.65

Signature of Teacher/Sponsor

Signature of Fine Arts Director 4/18/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Liberty **Account #** 963

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$ 3,805.81
Sources of revenue:	
Merchandise / Apparel Sales	$ 5,000.00
Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket Sales	$ 4,000.00
RCB Bank Donation (Gift of Gratitude)	$ 1,000.00
Donations	$ 500.00
Commissions	
Total resources	$ 14,305.81

USES OF FUNDS:

Budgeted expenditures:	
Flowers	$ 800.00
Food (Veterans Luncheon)	$ 2,000.00
Apparel / Veterans & Committee	$ 2,250.00
Decorations	$ 500.00
Contest Prizes	$ 200.00
Invitations / Program (Printing)	$ 500.00
Debriefing Meeting/food	$ 250.00
Fundraiser Food and Merchandise	$ 1,500.00
Gift of Gratitude / Veteran Gift	$ 2,000.00
Donations	$ 200.00
Student incentives and awards	$ 100.00
Total budgeted expenditures	$ 10,200.00

*The totals of expenditures & revenue on both pages match.

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 4,105.81

Signature of Teacher/Sponsor Kim Turner Mrs. Kim Turner

Signature of Principal Stephanie Cruz Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Teacher Welfare **Account #** 965

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$	12,205.39
Sources of revenue:		
Teacher Dues	$	1,100.00
Fundraisers: Food/Drinks and Merchandise	$	500.00
Pepsi Vending	$	3,170.00
Imperial Vending	$	1,100.00
Donations	$	200.00
Teachers shirts, outer wear	$	600.00
Total resources	$	18,875.39

USES OF FUNDS:

Budgeted expenditures:		
Cakes/flower/cards /gifts for various occasions	$	5,000.00
Fundraiser Food/Drink and Merchandise	$	200.00
Donations	$	150.00
Teacher shirts/outwear	$	600.00
Decorations and treats for various occassions	$	200.00
Lounge Supplies / utencils, plates, cups, napkins	$	200.00
Food and treats for teachers and staff appreciation	$	500.00
Total budgeted expenditures	$	6,850.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	12,025.39

Signature of Teacher/Sponsor Kresta Bowman Mrs. Kresta Bowman

Signature of Principal Tiffani Cruz Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Activity **Account #** 968

Fiscal Year 2025 - 2026

RESOURCES:

Beginning cash balance	$ 17,766.39
Sources of revenue:	
Fundraisers picture/yearbooks sales, snack food sales, product sales, spirit days	5,000.00
Fees Field trips, admission, activities	3,000.00
Parent family involvement, Family Nights	550.00
Commissions	200.00
Total resources	$ 26,516.39

USES OF FUNDS:

Budgeted expenditures:	
Instructional: supplies/resources	$ 6,000.00
General office supplies	1,000.00
Fundraiser expenses	1,500.00
Dues and Fees: field trips, admission, activities, clubs, student incentives/rewards	4,000.00
Student tools/resources/supplies	2,600.00
Technology-Robots, coding, circuits, headphones, carts, chromebooks, etc.	3,500.00
Subscriptions, Memberships and Registrations	1,200.00
Scholarships	500.00
Furniture and Fixtures	3,000.00
Professional Development Expenses	500.00
Lego Club	100.00
Playground Equipment	2,100.00
Reimbursments	100.00
Donations	200.00
On - line Fundraising (School Store)	200.00
Total budgeted expenditures	$ 26,500.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 16.39

Signature of Teacher/Sponsor _____

Signature of Principal Tyler Martin

Date 4-28-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Teacher/Staff Appreciation-Food Fund **Account #** 969

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 600.00
Sources of revenue:	
District Allocation	500.00
Fundraisers: food and merchandise	400.00
Total resources	$ 1,500.00

USES OF FUNDS:

Budgeted expenditures:	
Food/Beverage for staff	$ 1,000.00
Paper goods for serving	230.00
Fundraiser: food and merchandise	250.00
Total budgeted expenditures	$ 1,480.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 20.00

Signature of Teacher/Sponsor _____

Signature of Principal Tyler Martin

Date 4.28.25

ACTIVITY FUND ACCOUNT BUDGET

School Name Ram Academy **Site #** 715

Account Name Teacher/Staff Appreciation **Account #** 970

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ -
Sources of revenue:	
District Allotment	300.00
Total resources	$ 300.00

USES OF FUNDS:

Budgeted expenditures:	
Food & paper goods for serving faculty/staff	$ 300.00
Total budgeted expenditures	$ 300.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ -

Signature of Teacher/Sponsor

Signature of Principal

Date 5/6/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name FCCLA **Account #** 971

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$ 4,833.98
Sources of revenue:	
Dues / Fees / Registration	$ 5,850.00
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	$ 10,000.00
Donations	$ 5,900.00
Banquet	$ 1,250.00
Uniforms	$ 2,180.00
Hotel / Trips	$ 4,500.00
Commissions	
Total resources	$ 34,513.98

USES OF FUNDS:

Budgeted expenditures:	
Dues / Registration	$ 5,100.00
Various Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	$ 6,600.00
Donations	$ 2,000.00
Awards / Scholarship	$ 650.00
Project Supplies / Meeting Supplies	$ 1,450.00
Banquet	$ 550.00
State Convention Expenses	$ 5,000.00
Red Jackets / FCCLA Official Clothing	$ 940.00
Dry Cleaning Official Jackets	$ 900.00
Trips, Parking	$ 3,000.00
Hotel	$ 1,000.00
Judges	$ 250.00
Student incentives and awards	$ 200.00
Total budgeted expenditures	$ 27,640.00

*The totals of expenditures & revenue on both pages match.

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 6,873.98

Signature of Teacher/Sponsor Mrs. Judi Leander Mrs. Judi Leander

Signature of Teacher/Sponsor Joy Smith Mrs. Joy Smith

Signature of Principal Tiffani Cooper Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Teacher Welfare **Account #** 972

Fiscal Year 25/26

RESOURCES:

Beginning cash balance	$ 5,650.22
Sources of revenue:	
Fundraiser: coin drives, teacher nights, product sales (specific to staff)	300.00
Commissions	300.00
Total resources	$ 6,250.22

USES OF FUNDS:

Budgeted expenditures:	
Teacher celebrations/bereavement	$ 2,000.00
Fundraiser Expenses	600.00
Lounge Supplies	1,050.00
Donations - OEF Basket, PTO Appreciation, etc.	750.00
Classroom support	1,800.00
Total budgeted expenditures	$ 6,200.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 50.22

Signature of Teacher/Sponsor _____

Signature of Principal Tyler Martin

Date 4.28.25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Foreign Language Club **Account #** 973

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance as of April 1, 2025 (May not reflect July 1 balance)	$	7,231.16
Sources of revenue:		
SPANISH:		
Spanish Club Dues	$	680.00
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	$	2,850.00
SC Field Trip	$	1,000.00
Donations	$	100.00
Club Apparel	$	200.00
Commissions		100.00
FRENCH:		
French Club Dues	$	300.00
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	$	14,000.00
FC Field Trip/France	$	5,000.00
Donations	$	1,000.00
Club Apparel	$	200.00
Commissions		100.00
Total resources	$	32,761.16

USES OF FUNDS:

Budgeted expenditures:

Spanish:		
Spanish Cooking Days	$	600.00
Spanish Club activities and supplies	$	1,200.00
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	$	700.00
Donations	$	100.00
Trip fees	$	200.00
Student incentives and awards	$	100.00
Club apparel	$	200.00
French:		
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	$	10,100.00
Field Trip/Transportation and entry fees	$	1,000.00
French Expenses for France/Sister School Visit / Food / Drinks / Supplies etc.	$	1,500.00
AATF- Membership for Honor Society Charter Fees	$	60.00
Trip / Airfare for France/Sister School Exchange & Deposit	$	6,600.00
Donations	$	500.00
Student incentives and awards	$	100.00
French club activities and supplies	$	1,200.00
Club apparel/Classroom Supplies	$	200.00
Total budgeted expenditures	$	24,360.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$	8,401.16

Signature of Teacher/Sponsor — Ms. Ronda Avila

Signature of Teacher/Sponsor — Mrs. Leslie Wright

Signature of Principal

Revised 4/04/2025

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Library **Account #** 974

Fiscal Year 25/26

RESOURCES:

Beginning cash balance	$ 10,957.38
Sources of revenue:	
Fundraisers	15,000.00
Book Fair	20,000.00
Lost/Damaged Books	500.00
Donations	200.00
Total resources	$ 46,657.38

USES OF FUNDS:

Budgeted expenditures:	
Books	$ 8,000.00
Book Fair Payments/Products	15,000.00
Conferences and Workshops	500.00
Student Incentives/Rewards	2,000.00
Library Supplies	2,000.00
Supplies for Lessons	2,000.00
Online Resources	500.00
Tech/STEAM	2,000.00
Furniture/Shelving	10,000.00
Guest Speaker/Professional Education Service	2,000.00
Fundraiser Prizes for students	2,300.00
Total budgeted expenditures	$ 46,300.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 357.38

Signature of Teacher/Sponsor

Signature of Principal

Date 4.28.25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name Sixth Grade Student Center **Account #** 975

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 5,836.26
Sources of revenue:	
DONATIONS	100.00
COMMISSIONS	500.00
MERCHANDISE/FOOD SALES	2,500.00
SPRING PICTURE	2,000.00
DUES AND FEES	1,000.00
SPIRIT DAYS	500.00
Total resources	$ 12,436.26

USES OF FUNDS:

Budgeted expenditures:	
CLASSROOM SUPPLIES	$ 500.00
STUDENT OF THE MONTH	1,000.00
TESTING SUPPLIES	200.00
DONATIONS	1,000.00
PLAYGROUND EQUIPMENT	1,000.00
GENERAL OFFICE SUPPLIES	500.00
STUDENT INCENTIVES	300.00
FURNITURE	200.00
REPAIRS/MAINTENANCE	200.00
NURSE'S CLOSET SUPPLIES	200.00
TEACHER DEVELOPMENT	500.00
FUNDRAISER EXPENSES	1,500.00
STUDENT MATERIALS/SUPPLIES	500.00
DUES AND FEES	1,000.00
Total budgeted expenditures	$ 8,600.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 3,836.26

Signature of Teacher/Sponsor Melissa Brown

Signature of Principal Matt Roberts

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name PE **Account #** 976

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 916.98
Sources of revenue:	
MERCHANDISE/FOOD SALES	5,000.00
DONATIONS	100.00
COMMISSIONS	1,000.00
DUES AND FEES	1,000.00
Total resources	$ 8,016.98

USES OF FUNDS:

Budgeted expenditures:	
MDSE/FOOD/CANDY EXPENSES	$ 1,000.00
CLASSROOM EQUIPMENT AND SUPPLIES	2,500.00
REWARDS/INCENTIVES	200.00
DUES AND FEES	1,000.00
Total budgeted expenditures	$ 4,700.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 3,316.98

Signature of Teacher Sponsor

Signature of Principal Matt Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name STUCO **Account #** 977

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 4,492.10
Sources of revenue:	
MERCHANDISE/FOOD SALES	5,000.00
DONATIONS	100.00
SPIRIT DAYS, TICKET SALES, EVENTS	2,500.00
DUES AND FEES	1,000.00
Total resources	$ 13,092.10

USES OF FUNDS:

Budgeted expenditures:	
FUNDRAISER EXPENSES	$ 2,000.00
COMMUNITY SERVICE-TEACHER FOOD/GIFTS INCLUDED	1,000.00
RED RIBBON WEEK/KINDESS DAYS/THEMED DAYS	500.00
STUDENT REWARDS AND INCENTIVES	500.00
END OF YEAR PARTY SUPPLIES/RENTALS	2,000.00
DONATIONS	500.00
DUES AND FEES	1,000.00
SUPPLIES FOR MEETINGS AND ACTIVITIES	500.00
Total budgeted expenditures	$ 8,000.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 5,092.10

Signature of Teacher/Sponsor B Haley Nelson

Signature of Principal Mallet Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name YEARBOOK **Account #** 978

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 17,673.28
Sources of revenue:	
YEARBOOK SALES	4,000.00
DONATIONS	100.00
MDSE/FOOD SALES	100.00
DUES AND FEES	1,000.00
Total resources	$ 22,873.28

USES OF FUNDS:

Budgeted expenditures:	
YEARBOOK PAYMENT	$ 2,500.00
CLASSROOM YEARBOOK SUPPLIES	100.00
MDSE/FOOD EXPENSES	200.00
INCENTIVES/REWARDS	100.00
CAMERAS AND EQUIPMENT FOR CLASSROOM	1,000.00
DUES AND FEES	1,000.00
Total budgeted expenditures	$ 4,900.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 17,973.28

Signature of Teacher/Sponsor Woddridge

Signature of Principal Matt Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name Sixth Grade Student Center **Account #** 980

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	-
Sources of revenue:	
	1,000.00
DONATIONS	100.00
Total resources	$ 1,100.00

USES OF FUNDS:

Budgeted expenditures:	
FOOD FOR TEACHERS	$ 900.00
PAPER GOODS FOR TEACHERS	100.00
Total budgeted expenditures	$ 1,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 100.00

Signature of Teacher/Sponsor Melissa Brown

Signature of Principal Matt Roberts

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name Science **Account #** 982

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 117.39
Sources of revenue:	
MERCHANDISE/FOOD SALES	2,000.00
DONATIONS	100.00
DUES AND FEES	1,000.00
FIELD TRIP EXPENSES	1,000.00
Total resources	$ 4,217.39

USES OF FUNDS:

Budgeted expenditures:	
MERCHANDISE/FOOD EXPENSES	$ 1,500.00
CLASSROOM SUPPLIES	1,500.00
DUES AND FEES	100.00
INCENTIVES/REWARDS	500.00
FIELD TRIP EXPENSES	500.00
Total budgeted expenditures	$ 4,100.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 117.39

Signature of Teacher/Sponsor Bridget L Dimes

Signature of Principal Matt Robert

Date 4/24/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name ART **Account #** 983

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 4,376.31
Sources of revenue:	
MERCHANDISE/FOOD SALES	2,000.00
DONATIONS	100.00
DUES AND FEES	7,000.00
Total resources	$ 13,476.31

USES OF FUNDS:

Budgeted expenditures:	
MDSE/FOOD/CANDY EXPENSES	$ 1,000.00
LEARNING SUPPLIES FOR CLASSROOM	7,000.00
STUDENT INCENTIVES/REWARDS	100.00
DUES AND FEES	1,000.00
Total budgeted expenditures	$ 9,100.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 4,376.31

Signature of Teacher/Sponsor Shawn Ramirez

Signature of Principal Matt Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name TEACHER WELFARE **Account #** 984

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,875.54
Sources of revenue:	
COMMISSIONS	1,000.00
DONATIONS	100.00
DUES AND FEES	250.00
Total resources	$ 3,225.54

USES OF FUNDS:

Budgeted expenditures:	
COMMUNITY SERVICE	$ 100.00
TEACHER RECOGNITION FOOD/SUPPLIES	500.00
DONATIONS	100.00
TEACHER LOUNGE SUPPLIES	100.00
DUES AND FEES	250.00
Total budgeted expenditures	$ 1,050.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 2,175.54

Signature of Teacher Sponsor Melissa Brown

Signature of Principal Matt Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name GEOGRAPHY **Account #** 988

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 2,123.01
Sources of revenue:	
MERCHANDISE/FOOD SALES	500.00
DONATIONS	100.00
DUES AND FEES	1,000.00
FIELD TRIP EXPENSES	1,000.00
Total resources	$ 4,723.01

USES OF FUNDS:

Budgeted expenditures:	
LEARNING SUPPLIES/FOOD FOR INSTRUCTION	$ 700.00
MDSE/FOOD EXPENSES	700.00
STUDENT INCENTIVES/REWARDS	100.00
DUES AND FEES	1,000.00
FIELD TRIP EXPENSES	1,000.00
Total budgeted expenditures	$ 3,500.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 1,223.01

Signature of Teacher/Sponsor

Signature of Principal

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name MEDIA CENTER **Account #** 989

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 15,077.44
Sources of revenue:	
DONATIONS	100.00
BOOK FAIR RESERVES	7,000.00
DUES AND FEES	1,000.00
FOOD/MDSE SALES	500.00
LOST BOOK FEES	200.00
Total resources	$ 23,877.44

USES OF FUNDS:

Budgeted expenditures:	
FUNDRAISER EXPENSES	$ 5,500.00
BOOKS EBOOKS	3,000.00
CLASSROOM/LIBRARY SUPPLIES	2,500.00
STUDENT INCENTIVES/REWARDS	1,500.00
WEB/ONLINE SUBSCRIPTIONS	400.00
GUEST SPEAKER/AUTHOR VISIT	1,000.00
DUES AND FEES	1,000.00
MDSE/FOOD EXPENSES	1,000.00
BOOK CLUB BOOKS AND SUPPLIES	600.00
BOOK CLUB SNACKS	250.00
Total budgeted expenditures	$ 16,750.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 7,127.44

Signature of Teacher/Sponsor Angela Grell

Signature of Principal Matt Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Stone Canyon Elementary **Site #** 145

Account Name Teacher/Staff Appreciation **Account #** 990

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	
Sources of revenue:	
District allotment	1,000.00
Donations	
Total resources	$1,000.00

USES OF FUNDS:

Budgeted expenditures:	
Food and paper goods for serving food	1,000.00
Total budgeted expenditures	$ 1,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero)

Signature of Teacher/Sponsor George Holderman

Signature of Principal George Hayden

Date 4.28.25

Revised 4/26/20

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name ESC **Account #** 993

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 1,572.00
Sources of revenue:	
DONATIONS	100.00
FIELD TRIP ADMISSIONS/FEES	500.00
MDSE/FOOD/CANDY SALES	1,500.00
DUES AND FEES	500.00
Total resources	$ 4,172.00

USES OF FUNDS:

Budgeted expenditures:	
LEARNING SUPPLIES/FOOD FOR INSTRUCTION	$ 500.00
FIELD TRIP ADMISSIONS/FEES	500.00
MDSE/FOOD/CANDY SALES	1,000.00
STUDENT REWARDS AND INCENTIVES	100.00
DUES AND FEES	500.00
Total budgeted expenditures	$ 2,600.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 1,572.00

Signature of Teacher/Sponsor Melissa Brawn

Signature of Principal Matt Robert

Date 4/29/25

ACTIVITY FUND ACCOUNT BUDGET

School Name Stone Canyon **Site #** 145

Account Name Activity **Account #** 994

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	
Sources of revenue:	
Donations	37,000.00
Grade level field trips	6,000.00
Food/merchandise, commisons, spirit events	5,000.00
Picture commission	3,500.00
Yearbook sales	2,000.00
Total resources	$ 53,500.00

USES OF FUNDS:

Budgeted expenditures:	
Instructional supplies	15,000.00
Playground equipment	12,000.00
Student field trips	6,000.00
Profesional Development	5,500.00
Fundraiser expenses	4,000.00
Rewards & Incentives for students	3,000.00
Furniture for classrooms	2,000.00
Donations	2,000.00
Office Supplies	1,000.00
Repairs and maintenance	1,000.00
Printing and binding	500.00
Red Ribbon Week	500.00
Dues, fees & memberships	500.00
Total budgeted expenditures	$ 53,000.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 500.00

Signature of Teacher/Sponsor George Holdermen

Signature of Principal Gerald Hansen

Date 4.28.25

ACTIVITY FUND ACCOUNT BUDGET

School Name Stone Canyon Elementary **Site #** 145

Account Name Teacher Welfare **Account #** 995

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	
Sources of revenue:	
Staff donations	1,800.00
Donations	1,500.00
Total resources	$ 3,300.00

USES OF FUNDS:

Budgeted expenditures:	
Donations	1,100.00
Food	$ 700.00
Staff appreciation/celebrations	600.00
Lounge supplies	500.00
Total budgeted expenditures	$ 2,900.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) $ 400.00

Signature of Teacher/Sponsor George Holderman

Signature of Principal George Holderman

Date 4.28.25

ACTIVITY FUND ACCOUNT BUDGET

:hool Name	Stone Canyon Elementary	Site #	145
ccount Name	Library Activity	Account #	997
scal Year	2025 2026		

ESOURCES:

Beginning cash balance	$ 14,000.00
Sources of revenue:	
food and merchadise sales	55,000.00
RAM book club/Donations	4,000.00
lost/damaged books	500.00
field trip fee	1,500.00
Total resources	$75,000.00

SES OF FUNDS:

supplies	$ 2,000.00
fundraiser invoices	$ 40,000.00
field trip	$ 5,000.00
author visit	$ 2,500.00
student rewards/incentives	$ 500.00
book fair expenses	$ 300.00
food/paper products	$ 500.00
shelving	$ 3,500.00
books, ebooks, audiobooks	$ 11,000.00
Total budgeted expenditures	$ 65,300.00

ESOURCES OVER (UNDER) USES (cannot be less than zero) 4/29/25

$ 9,700.00

Laura J Bayless-Harris

Signature of Teacher/Spons Laura J. Bayless-Harris

Signature of Principal Gerald Huskin

Date 4.29.25

Revised 4/26/2017

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Public Schools **Site #** 050

Account Name Chromebook Ins/Accessories **Account #** 998

Fiscal Year 2025-2026

RESOURCES:

Beginning cash balance	$ 9,840.85
Sources of revenue:	
Chromebook Insurance Fees	40,000.00
Reimbursements for loss/damage	2,000.00
Total resources	$ 51,840.85

USES OF FUNDS:

Budgeted expenditures:	
Purchase of equipment/supplies	$ 50,000.00
Refunds	500.00
Total budgeted expenditures	$ 50,500.00
RESOURCES OVER (UNDER) USES (cannot be less than zero)	$ 1,340.85

Signature of Teacher/Sponsor Russell Thornton

Signature of Principal _____

Date 4-24-25

Independent Contractor Services Agreement

This Independent Contractor Services Agreement (this "Agreement") is entered into effective as of 7/1/2025 (the "Effective Date"), by and between Owasso Public Schools, (the "District"), and Alexandria Wood, RD/LD, CDCES ("Service Provider").

Recitals

Service Provider desires to provide services to the District pursuant to all of the terms and conditions as set forth in this Agreement.

Therefore, in consideration of the mutual covenants contained herein, the District and Service Provider agree as follows:

1. Duties and Responsibilities: Upon execution of this Agreement, Service Provider will diligently render services that he/she is licensed to perform as a sports nutrition consultant in accordance with the directives of the District and will use his/her efforts, abilities, and attention to providing the services to the District, and will not engage in any activities which will interfere with such efforts. Furthermore, Service Provider will only offer those services which he/she is licensed to provide. Service provider shall be reasonably available to coaches and staff and will maintain communication with coaches and the athletic department in the performance of services.
    a. Service Provider shall be available to schedule group and individual education sessions and meetings with coaches and members of the athletic department, during hours determined by the Service Providers schedule. Service Provider shall respond to coaches and athletic department staff in a timely manner.
    b. Service Provider will present nutrition education team talks as requested by teams. Service Provider will work with coaches and staff on determining pertinent education topics.
    c. Service Provider will advise District on pre- and post-practice fueling ideas and strategies.
    d. Service Provider will advise District on proper food and hydration products for athletes during competition.
    e. Service Provider will work with District on developing pre-game meal and snack ideas.
    f. Service provider will collaborate with athletic training, strength and conditioning, and coaching staff to determine how to best meet the needs of the athletes.
    g. Services will be performed part-time, totaling no more than 4 hours per week. Service Provider may schedule periods of time during which he/she will not be available to coaches and staff, provided that (i) he/she has communicated the timing of these periods of unavailability to the coaches, and (ii) has communicated the same to the District at least one week prior to the proposed date of absence.
2. Independent Contractor: The Service Provider is an independent contractor. Nothing in this Agreement shall be construed to cause Service Provider to be classified as an employee of the District.
3. Compensation: Service Provider shall receive total compensation of $10,620 with payments of $3,540.00 the beginning of August 2025, the beginning of January 2026, and the beginning of June 2026.
4. Reaffirm Obligations: Upon termination of his/her affiliation with the District Service Provider, if requested by the District, will reaffirm in writing his/her recognition of the importance of maintaining the confidentiality of the District's Proprietary Information, disclose the identity of his/her new employer or business ventures, and reaffirm any other obligations set forth in this Agreement.

5. Termination:
   a. All Service Providers are "at will" independent contractors. The District and/or Service Provider may terminate this Agreement with or without cause.
   b. Termination of Independent Contractor Services: The District or Service Provider may terminate Service Provider's services by the District or by the Service Provider, the Service Provider shall be entitled to the compensation, benefits and reimbursements described in this Agreement for the period ending as of the effective fate of the termination (the "Termination Date").
6. Indemnification: Service Provider shall indemnify and hold District harmless against all claims that arise in connection with his/her services with the District. Service Provider shall be responsible for all costs associated with defending these claims.
7. Amendments: This Agreement may be amended only by a written agreement executed by the District and Service Provider.
8. Entire Agreement: This Agreement constitutes the entire agreement of the parties and supersedes any and all other agreements either oral or in writing, among the parties hereto with respect to the subject matter hereof and thereof.
9. Notices: All notices under this Agreement may be provided by email at the following email address: **Allie.trentman@gmail.com**
10. Waiver: No waiver by either party to this Agreement of any right to enforce any term or condition of this Agreement, or of any breach hereof, will be deemed a waiver of such right in the future or of any other right or remedy available under this agreement.
11. Effective Date: It is understood by Service Provider that this Agreement will be effective when signed by both the District and Service Provider that this Agreement will be effective when signed by both the District and Service Provider, and that the terms of this Agreement will remain in full force and effect, both during the continuation of Service Provider's employment and, except for Sections 2, 3 and 4, after the termination of Service Provider's employment for any reason.

Allie Wood

Service Provider

5/29/2025

Date

BOE President, Owasso Public Schools

Date

2025-26 Owasso Band Boosters Concession Contract With Owasso School District

This contract is made by and between INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District", and Owasso Band Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the Athletic complex, specifically the Football Stadium and East Campus gym for purposes of this contract, (hereinafter called the "Complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "Concessions") during all sporting events controlled by the Athletic Department (excluding Owasso home Soccer games) at the complex during the period August 1, 2025 through June 30, 2026.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the right to operate the Concessions at the Complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2025 through June 30, 2026
5. . District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:
   a. Club desires the right to operate the concessions at scheduled Complex events (specifically related to football, basketball and wrestling) during the period of August 1, 2025, through June 30, 2026. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking

lots. Food and drink may be served, but not sold, unless permissible by the Club.

b. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the Complex.

c. The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) **not to exceed $4,000 for football and $1,000 for basketball/wrestling to offset** Complex utility, maintenance, cleaning costs for the season.

d. **The Owasso Athletic Department shall be paid $500 from the Club's concession profits per hosted football playoff game to offset Complex maintenance and cleaning costs for the event.**

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By Jennifer Williams Date 4.10.25
President- "Club"

2024-25 Owasso Baseball Boosters Concession Contract With Owasso School District

This contract is made by and between INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District" and Owasso Baseball Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the Baseball complex (hereinafter called the "complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "concessions") at the complex during the period August 1, 2024 through June 30, 2025.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the exclusive right to operate the Concessions at the complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2024 through June 30, 2025. District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:

a. Club desires the right to operate the concessions at scheduled Complex events during the period of August 1, 2024, through June 30, 2025. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking lots. Food and drink served, but not sold, is permissible.

b. The Owasso District may operate a hospitality room for its members prior to and during the contest of Owasso High School athletic events.

c. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the complex.

d. **The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) not to exceed $200 to offset Complex utility, maintenance, cleaning costs for the season.**

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By [signature] Owasso Baseball Booster Club Date 5/14/2024
President- "Club"

2025-2026 Owasso Basketball Boosters Concession Contract With Owasso School District

This contract is made by and between INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District" and Owasso Basketball Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the 8th Grade Center Gym complex (hereinafter called the "complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "concessions") at the complex during the period August 1, 2025 through June 30, 2026.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the exclusive right to operate the Concessions at the complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2025 through June 30, 2026. District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:

a. Club desires the right to operate the concessions at scheduled Complex events during the period of August 1, 2025, through June 30, 2026. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking lots. Food and drink served, but not sold, are permissible.

b. The Owasso District may operate a hospitality room for its members prior to and during the contest of Owasso High School athletic events.

c. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the complex.

d. **The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) not to exceed $200 to offset Complex utility, maintenance, cleaning costs for the season.**

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By Amanda Hanlon Date 4-24-25
President- "Club"

2025-2026 Owasso Soccer Boosters Concession Contract With Owasso School District

This contract is made by and between INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District" and Owasso Soccer Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the Stadium complex (hereinafter called the "complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "concessions") at the complex during the period August 1, 2025 through June 30, 2026.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the exclusive right to operate the Concessions at the complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2025 through June 30, 2026. District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:

a. Club desires the right to operate the concessions at scheduled Complex events during the period of August 1, 2025, through June 30, 2026. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking lots. Food and drink served, but not sold, is permissible.

b. The Owasso District may operate a hospitality room for its members prior to and during the contest of Owasso High School athletic events.

c. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the complex.

d. **The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) not to exceed $200 to offset Complex utility, maintenance, cleaning costs for the season.**

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By _____ Date 4/08/25
President- "Club" Owasso Soccer Booster

2025-2026 Owasso Softball Boosters Concession Contract With Owasso School District

This contract is made by and betweenINDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District" and Owasso Softball Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the Softball complex (hereinafter called the "complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "concessions") at the complex during the period August 1, 2025 through June 30, 2026.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the exclusive right to operate the Concessions at the complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2025 through June 30, 2026. District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:

a. Club desires the right to operate the concessions at scheduled Complex events during the period of August 1, 2025, through June 30, 2026. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking lots. Food and drink served, but not sold, is permissible.

b. The Owasso District may operate a hospitality room for its members prior to and during the contest of Owasso High School athletic events.

c. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the complex.

d. **The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) not to exceed $200 to offset Complex utility, maintenance, cleaning costs for the season.**

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By _____ Date 5-4-25
President- "Club"

2025-2026 Owasso Track/CC Boosters Concession Contract With Owasso School District

This contract is made by and between INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District" and Owasso Track/CC Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the Track/CC complex (hereinafter called the "complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "concessions") at the complex during the period August 1, 2025 through June 30, 2026.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the exclusive right to operate the Concessions at the complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2025 through June 30, 2026. District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:

a. Club desires the right to operate the concessions at scheduled Complex events during the period of August 1, 2025, through June 30, 2026. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking lots. Food and drink served, but not sold, is permissible.

b. The Owasso District may operate a hospitality room for its members prior to and during the contest of Owasso High School athletic events.

c. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the complex.

d. **The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) not to exceed $200 to offset Complex utility, maintenance, cleaning costs for the season**.

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By Bethany Ashlock Date 4/28
President- "Club"

2025-2026 Owasso Volleyball Boosters Concession Contract With Owasso School District

This contract is made by and between INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District" and Owasso Volleyball Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the Gym complex (hereinafter called the "complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "concessions") at the complex during the period August 1, 2025 through June 30, 2026.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the exclusive right to operate the Concessions at the complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2025 through June 30, 2026. District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:
   a. Club desires the right to operate the concessions at scheduled Complex events during the period of August 1, 2025, through June 30, 2026. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking lots. Food and drink served, but not sold, are permissible.

b. The Owasso District may operate a hospitality room for its members prior to and during the contest of Owasso High School athletic events.

c. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the complex.

d. **The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) not to exceed $200 to offset Complex utility, maintenance, cleaning costs for the season.**

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By Andrewell Date 4/1/2025
President- "Club"

2025-2026 Owasso Wrestling Boosters Concession Contract With Owasso School District

This contract is made by and between INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN TULSA COUNTY, OKLAHOMA, hereinafter called the "District", and Owasso Wrestling Booster Club hereafter called the "Club."

RECITALS:
1. District is the owner of the Gym complex (hereinafter called the "complex") located on the property of Owasso Schools, Owasso, Oklahoma.
2. Club desires to obtain from the District the exclusive rights to operate food and beverage concession (hereinafter called the "concessions") at the complex during the period August 1, 2025 through June 30, 2026.

Therefore the parties agree as follows:

1. Operations of Concessions, District hereby grants to Club the exclusive right to operate the Concessions at the complex through the period specified above. Club agrees to operate the concessions at the complex during the period specified above in accordance with the terms of this agreement. Club further agrees to schedule a meeting with the district's Operations Department prior to the start of the new season in order that both parties can check the operation readiness of the concession facilities at the complex.

2. Compliance with Laws. In the operation of the concessions, Club shall comply with all applicable laws, rules, regulations, and ordinances, including but not limited to health, licensing, permits and safety rules and regulations of local and state laws and the sales tax requirements of the Oklahoma Tax Commission. Club shall provide the District copies of all current licenses and permits. After each event, Club shall be responsible for cleaning the concession food preparation areas and concession equipment.

3. Equipment. Club shall have the right to use any equipment owned by the District and presently installed in the concession areas. This agreement shall not obligate the District to furnish any additional concession equipment. District agrees to provide and maintain utilities for the operation on the concessions.

   District shall not be required to provide any utility service in addition to that which presently exists. Club shall be responsible for any damage to District's equipment that occurs during periods of time when Club is operating the concessions.

   Club shall have the right to install such additional concession equipment as it deems appropriate (upon prior consultation with the District Operations Department) and such equipment may be removed by Club at termination of this agreement, subject to the obligations of Club to repair any damage done to the complex by such removal. District shall have no responsibility for any loss, damage, vandalism or destruction of Club's equipment.

4. Term. The term of this agreement shall be August 1, 2025 through June 30, 2026. District reserves the right to cancel this agreement at any time by providing thirty (30) days written notice to the Club in the event the Club fails to perform any obligation listed hereunder:

5. Miscellaneous:

a. Club desires the right to operate the concessions at scheduled Complex events during the period of August 1, 2025, through June 30, 2026. While the Club concessions are in operation, no other food or beverages may be sold in the complex or its parking lots. Food and drink served, but not sold, is permissible.

b. The Owasso District may operate a hospitality room for its members prior to and during the contest of Owasso High School athletic events.

c. The Owasso High School Athletic Department may provide catered food and beverages to its coaches and guests in the complex.

d. **The Owasso Athletic Department shall be paid ten (10) percent of the Club's concession profits (before labor costs and after the costs of goods) not to exceed $200 to offset Complex utility, maintenance, cleaning costs for the season**.

e. This agreement shall be binding upon the parties hereto and their successors and assigns, except that Club shall not have the right to assign this agreement or to sublet the operation of the concession without prior written agreement of District.

f. Club shall be responsible for determining menu items and pricing of products to realize a fair and reasonable profit. Provided, however, no beer or alcoholic beverage shall be sold or dispensed by the Club. District contracts for food and/or beverage that include the complex will be honored by the Club.

g. Club agrees to allow the Chief Financial Officer of the District access to audit concession records.

INDEPENDENT SCHOOL DISTRICT NUMBER ELEVEN OF TULSA COUNTY, OKLAHOMA

By _____ Date _____
President- "Owasso School District Board"

By Heather Pollock _____ Date 4/30/25
President- "Club"

OWASSO RAMS

DEPARTMENT OF ATHLETICS

OHS Gym ADVERTISING AGREEMENT
Ram Club – Volleyball

THIS AGREEMENT is made and entered by and between the OWASSO ATHLETIC DEPARTMENT of THE INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA, a/k/a Owasso Public Schools (the "District") and Owasso Summit (the "Sponsor).

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **Scoreboard Advertising.** The District hereby designates the Sponsor as a Ram Club - 1 Sponsor and leases to the Sponsor one digital rotation on LED sign in the OHS gym.

2. **Term.** The term of this Agreement shall extend for a period of one (1) year beginning on 7/1/2025 of the current year and ending date on June 30th of the next year.

3. **Consideration.** The Sponsor agrees to pay the Athletic Department $1,000 per year, in advance and paid in full of the current year, in consideration for the advertising rights granted to the Sponsor during the term of this Agreement.

4. **Installation and Maintenance**. The Sponsor will bear the responsibility and expense for the fabrication and submission to the Athletic Department of the District of said Sponsor's logo for the Sponsor's advertising panel. All such activities will be coordinated with the District. Sponsor agrees to submit an artwork and advertising copy to the District for approval prior to the installation on the scoreboard. The District may reject, in whole or in part, any artwork or advertising copy which the District, in its sole discretion, determines to be objectionable in appearance or subject matter, offensive, controversial, contrary to the educational mission of the District, or which interferes with existing marketing programs or contracts.

5. **Location.** The District will, in its sole discretion, determine the specific location on the scoreboard/message center where the Sponsor's advertising panel will be displayed.

6. **Intellectual Property Rights.** The Sponsor represents and warrants to the District that all marks, logos and advertising copy is owned by the Sponsor or that the Sponsor has the authority to make use of such property in the manner contemplated by the Agreement. The Sponsor agrees to indemnify and hold the District harmless from and against all claims, damages, costs and expenses, including attorneys' fees, arising from any claims for trademark or copyright infringement or violation of other intellectual property rights.

7. **Termination.** The District may terminate this Agreement by written notice of the Sponsor if the Sponsor fails to pay rental payments within (10) days after notice of nonpayment or for material breach by the Sponsor of any other term or condition contained herein.

8. **Assignment.** The Agreement may not be assigned by Sponsor, in whole or in part, without the prior written consent of the District.

9. **Entire Agreement.** This Agreement sets forth the entire agreement of the parties and replaces and supersedes all other agreements. This Agreement cannot be modified, terminated or otherwise amended except by written instrument signed by both parties.

Owasso Athletic Department

by: _____
BOE President

_____

by: _____
Athletic Director

ZACH DIFFIELD

By: Meg Kannett
Owner / Representative

Meg Kannett 5/2/25

OSAG

Oklahoma School Assurance Group

May 23, 2025

Margaret Coates
Owasso School District
1501 N Ash St
Owasso, OK 74055

Re: 2025-2026 OSAG Workers' Compensation Insurance Quote
The policy will automatically renew on 7/1/25 – No action needed.

Dear Margaret Coates,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2025-2026 OSAG renewal quote is as follows:

Total 2025-2026 OSAG Workers' Compensation Renewal Premium including Dividend/Credits: **$248,141.00**
Non-Auditable

Your OSAG policy also contains Employers' Liability Limits of $1,000,000/$1,000,000/$1,000,000

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership.
To receive the Membership Dividend, a member must be active with paid premium.

OSAG has awarded $500,000 in Safety Equipment Grants, as well as a $250,000 Shared Premium Credit awarded to all active members in 2024-2025. OSAG grants/credits are predicted to continue in the future for all active members.

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fax: 405-842-0051 www.okschoolassurancegroup.org

NEGOTIATED AGREEMENT

Between the

OWASSO BOARD OF EDUCATION

and the

OWASSO EDUCATION ASSOCIATION

2025-2026

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ARTICLE I - GENERAL CONDITIONS OF EMPLOYMENT

Section 1. Teacher Duty Day and Work Year

A. Teachers shall report to work a combined total of thirty-five (35) minutes before and /or after the student instructional day for a total of seven (7) hours and twenty (20) minutes or until assigned duties have been completed, whichever is later.

B. Teachers shall accept non teaching duty assignments when these duties are deemed necessary for the proper functioning of the school. Such duty assignments shall be held to the minimum number necessary to provide adequate supervision of students as determined by the building principal. After the regular teacher workday, extra duties may be performed by the principals and/or designee.

    1. Each school faculty shall convene a “new or existing” committee of teachers and administrators whose task shall be to (re)evaluate the duty needs and schedules. The committee may also consider innovative ideas for improvement. Student safety and supervision shall be prime considerations in the deliberations of the committee. The existence of the committee and its group members shall be communicated to the staff prior to the duty schedule being finalized.

C. Teachers may be required to stay later for staff meetings. Each building principal shall designate a specific weekday for said meetings. When staff meetings are necessary on other days, all teachers will be required to attend unless excused by the principal.

D. Effort shall be made to schedule staffing/parent conferences during the teacher's planning period. The teacher may be required to stay later when this is not possible.

E. Teachers may be required to attend other school functions.

F. The standard contractual work year for teachers shall be 180 days unless mutually agreed to by the Board and Association.

Section 2. Duty Free Lunch

A. Teachers shall be scheduled for a minimum of twenty (20) minutes of duty-free lunch each day.

B. When necessary, the principal may require teachers to forego their duty-free lunch in order to accept responsibilities related to the function of the school. Such assignments shall be made in an equitable manner.

C. Teachers shall be permitted to leave school during lunch after checking out in the principal's office. If the practice is abused by teachers it shall be dealt with on an individual basis. When necessary the principal may require teachers to remain in the school during lunch.

D. An extra duty position will consist of a person or persons to perform duty during the lunch period for grade levels K through 12. The person or persons hired for this position may not perform any other duties during this time period.

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The Extra Duty Lunch Time Position will be posted and offered to teachers before anyone else. Teachers will have first choice to accept or refuse the Extra Duty. This position will be offered to other applicants only if no teacher or teachers accept the position.

Certified personnel volunteering to perform lunch duty will receive annual extra duty compensation per the extra duty schedule.

Non-certified persons employed in the Extra Duty Lunch Time position will receive a minimum of ten dollars ($10.00) per hour. The two (2) hours may be broken up into small periods of time.

Section 3. Planning Period

A. Secondary classroom teachers shall be scheduled for a duty-free planning period each day.

B. Elementary classroom teachers shall be scheduled for a minimum of two hundred (200) minutes of duty-free planning time during the student workday each week.

C. Every effort will be made to ensure that the teacher's planning period is used for its intended purpose. While building principals will make every effort to protect that plan, they will have discretion to call meetings/conferences/collaboration when deemed necessary.

D. After all possible efforts are made, whenever a teacher is required by administration to receive and instruct students from the class of an absent teacher for whom a substitute was not secured, the covering teacher(s) shall be compensated at $20 per hour or a prorated rate. If a certified non classroom teacher is required to cover a class on the non classroom teacher's plan or while maintaining the non classroom teacher's other duties then that employee will be compensated at $20 per hour.

Section 4. Posting of Vacancies

A. Notice of vacant certified positions shall be posted on the website and sent via internal email a minimum of three (3) consecutive work days prior to the filling of the position.

B. Notice of vacant extra duty positions (district) shall be sent via internal email a minimum of three (3) consecutive work days prior to the filling of the position.

C. Notice of vacant extra duty positions (site) shall be sent via internal email to the staff at the impacted site a minimum of three (3) consecutive work days prior to the filling of the position.

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Section 5. Assignments and Transfer

A. Assignments

1. Teachers shall be assigned by the principals within the scope of their certification and the rules and regulations of the State Department of Education.

2. Teachers currently employed in the district shall have an opportunity to apply and shall be considered for vacancies before outside applicants are employed.

3. An initial site vacancy will be sent via email to all site faculty If the position is filled within site, any resulting vacancy (ies) may be filled within site without posting. If a vacancy remains after an initial site vacancy and any resulting subsequent vacancies are filled within the site, that vacancy shall be posted district wide.

4. Teachers who may be interested in a transfer may send an email notification to the appropriate principal(s).

5. When considering applicants for a vacant position, the principal shall consider teachers who have requested a transfer as well as outside applicants.

6. If a principal decides to fill the vacancy with a currently employed teacher and more than one teacher has requested such a transfer, the principal will consider the following criteria: qualifications of candidates compared to those of all other candidates being considered for the position. Such qualifications shall include certification, length of service in the district, training, experience, and special skills.

7. The principal will select the teacher that the principal believes will best meet the needs of the students and the district.

B. Involuntary Transfer

1. When an involuntary transfer is deemed necessary, a conference shall be held between the teacher and the principal. At the conference, the reasons for the transfer will be explained and discussed to afford the teacher an opportunity to understand all factors involved in making the decision.

2. When a reduction in the number of teachers in school is deemed necessary, the principal will consider the needs of the students and determine the grade level and/or subject area where the transfer can best be made.

3. When selecting the teacher to be transferred, the principal will consider the following criteria: qualifications of teachers compared to those of all other teachers being considered for transfer. Such qualifications shall include: certification, length of service in the district, training, experience and special skills.

4. Qualified teachers who volunteer for transfer shall be transferred first.

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C. Change in Assignment/Transfer

   a. Teachers hired/given new assignments after school begins may have up to two (2) days with no additional duties or responsibilities to prepare for classroom instruction.

Section 6. Reduction in Force Policy - Certified Personnel

General

1. Reasons for a Reduction in Force: Any teacher in the district may be non-reemployed for the following fiscal year when the board decides that due to (a) a financial necessity or (b) a program change or (c) a decline in enrollment or (d) other business inevitability as determined by the board, a reduction in the teaching staff for the following fiscal year is necessary.

2. Definitions: For the purpose of this section, the following terms have the stated meanings:
   - "Financial necessity" means a reduction in the district's financial resources that in the sole judgment of the board of education will result in a reduction in the district's current or future operating budget.
   - "Program change" means any elimination, curtailment or reorganization of a curricular/instructional offering, program or school operation or a reorganization or closing of a school or a consolidation of two or more individual schools or school districts.
   - "Declining enrollment" means a decrease in the district's total enrollment or enrollment in a particular program or curricular/instructional offering which in the sole judgment of the board of education may adversely affect the district's current or future funding and/or the necessity of maintaining certain current or future class sections or curricular/instructional offerings.

3. Criteria for Eliminating Positions: The primary standard in implementing any reduction in force shall be the maintenance of a sound and balanced educational program that is consistent with the functions and responsibilities of the district. In deciding which positions to eliminate, the superintendent and the board will consider the curriculum, instructional focus and the unique/multi-dimensional needs of students. Natural attrition will always be used as the first means of reducing the force.

4. Criteria for Non-reemployment of Teachers in Affected Positions: Once a determination has been made as to which positions should be eliminated then the primary basis that will be used in determining which teachers to retain in the affected position(s) will be the composite evaluation rating of the teachers holding such positions as measured (to the nearest hundredth of a decimal point) by the district's Teacher and Leader Effectiveness Evaluation System (TLE) for each year in which the TLE has been in effect. If the composite ratings of the teachers in the affected positions are identical then the following, in this order, shall control:
   - Seniority in the district
   - The number of certifications held
   - Total years of teaching experience
   - A lot drawing made by the Superintendent in the presence of a member of the current OWEA negotiations team.

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5. Bumping Rights:
    - Only those teachers who have an average three year ranking that falls at the effective rating of 2.80 or above will be given bumping rights. If three years of rankings are not available, the district will use an average of available years. In order to bump, a teacher must be certified in the position they seek to move into and must meet all state and federal requirements necessary to hold that position.
    - In the event a teacher eliminated through RIF is certified to hold a position other than the one being eliminated, said teacher may bump another teacher in that position, as long as the teacher has seniority over that person and has an average composite ranking score that is greater than the other teacher as measured to the nearest hundredth of a decimal point.
    - If the composite ratings of the teachers in the affected positions are identical then the following, in this order, shall control bumping:
    - Seniority in the district
    - The number of certifications held
    - Total years of teaching experience
    - A lot drawing made by the Superintendent in the presence of a current member of the OWEA negotiations team.

6. Procedures for Reduction in Force
    - Action by Superintendent: The superintendent, upon receipt of the board's preliminary determination of the necessity for a reduction in force, or upon the superintendent's own decision, shall submit to the board the superintendent's written recommendations for eliminating particular teaching positions. In making recommendations, the superintendent shall not be limited to considering only positions in the areas or programs designated by the board and shall consult with each relevant principal or other district administrator in whose school or unit a position elimination is proposed and shall take into consideration the criteria set out herein.
    - Action by Board: In the absence of a recommendation from the superintendent pursuant to this section, or when the board of education chooses not to accept the superintendent's recommendation, the board may initiate action without such recommendation provided that it adheres to the other provisions of this Reduction in Force Agreement.
    - Notice and Hearing Procedures: Prior to taking any action to non-reemploy a teacher due to reduction in force, whether acting on a recommendation of the superintendent or on its own decision, the board shall provide written notice and an opportunity for hearing to the affected teacher; provided however, because the law does not provide nonrenewal hearings for teachers on temporary contracts, no hearing opportunity shall be afforded any teacher on a temporary contract with notice of the expiration of the temporary teacher's contract at the end of the school year being provided to the temporary teacher. The notice and board hearing procedures for teachers other than temporary teachers shall be the same as those provided by Oklahoma law regarding non-reemployment of teachers. Notice of a recommendation of non-reemployment shall be given to the teacher prior to the applicable deadline set by law.
    - Board hearing: At the board hearing, evidence may be presented by the administration and the teacher as to whether a reduction in force is reasonably necessary and is being made in good faith and for the best interests of the district and whether the recommendation to not renew the specific teacher is being

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made in good faith under this Reduction in Force Agreement.
- Effect of the board decision: The decision of the board based on the evidence presented at the hearing shall be final and non-appealable.

7. Re-employment or Other Employment
    - Recall: For one school year after the effective date of non-reemployment due to a reduction in force, the board of education shall not fill positions eliminated through reduction in force without first offering such positions to the non-reemployed and eligible teachers. In order to be an "eligible teacher" for recall, the teacher, at the time of the reduction in force, must have had an overall composite evaluation rating, for the time period used, of at least 2.80 on a scale of 5.00 and be certified and qualified to teach in the open position. Recall shall be in the reverse order of the reduction in force. In the event one or more teachers eligible for recall are equal in all criteria used in the reduction procedure, the superintendent/superintendent designee shall have authority to select the teacher believed to best fit the needs of the district.
    - Recall Procedures: The offer of reemployment shall be made personally and by certified mail, return receipt requested, and the teacher shall be notified in such notice that if the teacher wishes to accept, the teacher must do so in writing within five (5) calendar days of his receipt of notice. It is the responsibility of the teacher to keep full, accurate and current mailing addresses/phone numbers up-to-date with the payroll office. Failure to receive acceptance within five (5) calendar days or rejection of the offer of reemployment eliminates all reemployment rights of the teacher.
    - Status after Recall: A career teacher who has been non-reemployed and who is then reemployed within one school year shall be reinstated as a career teacher. A probationary teacher who is non-reemployed but is then reemployed within one school year shall be given credit for the time already served as a probationary teacher

Section 7. Personnel Files

A. Teacher personnel files shall be maintained as follows:

    a. A working file in the principal's office.
    b. An official file in the Human Resources department.
    c. A medical file, if applicable, is located in the Human Resources department.
    d. Any reference to "file" or "files" in this section shall refer to the official file referenced in number 2 above.

B. Information from sources other than the personnel files may not be used in any action that adversely affects the teacher's employment status.

C. Material that may adversely affect a teacher’s employment status shall not be placed in a teacher’s files until the teacher has an opportunity to read and sign and date the material to be filed. The teacher’s signature shall signify that the teacher has read the material to be filed but not that teacher necessarily agrees with its content. The teacher shall receive a copy of said material at the time of signing, at no cost to the teacher.

D. Teachers shall have the right to submit a written response to any material placed in their files within ten (10) days after viewing such material and such response shall be

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attached to original material.

E. Copies of disciplinary materials placed in the official personnel file shall be provided to the affected teacher. The teacher shall be given an opportunity to sign and date the material. The teacher's signature and date of receipt of the materials shall indicate that the teacher received the material and date upon which the teacher received the material, and is not for the purpose of showing agreement or disagreement with the disciplinary material.

F. Upon presentation of written and notarized authorization by the teacher, the teacher or the teacher's designee may review the contents of the teacher's official personnel file or medical file, excluding confidential letters of reference or any other information precluded by law. The teacher may, upon request, receive copies of any material contained in the teacher's own official file subject to payment of the cost of reproduction of the material. The cost shall be determined by the District's policy related to charges for open records.

G. The examination of a teacher's official file by persons other than the teacher or those authorized by the teacher as provided above is limited to District employees or board members who have a need for the information to complete their job duties and functions or others as authorized by law. Individuals authorized by law include members of the public who make an open records request for the inspection or copying of records which are public records located in the teacher's official personnel file. A teacher shall be given a minimum of 24 hours' notice of an Open Records Act request related to the teacher's official file.

H. Upon mutual agreement of the teacher and the Superintendent or the superintendent's designee, any materials related to discipline or reemployment shall be removed from the official personnel file after a period of two years from the date of placement of the material in the file. No material shall be removed if adverse disciplinary action has occurred within two years prior to the request for removal. In the event the request to remove is denied, the teacher may place a letter into the file addressing the reason for the request for removal of the material.

Section 8. Right to Representation

A. If documentation of a disciplinary conference is to be made, teachers shall be informed prior to the conference of the right to have a representative, either association (if applicable) or district certified teacher, present at the conference. If district certified teacher is from another school site, the conference will be scheduled outside the school day.

B. During an administrative conference, defined as a meeting that could result in disciplinary action of that teacher, the teacher may have a witness from within the building or association representative if applicable present.

Section 9. Working Conditions

A. The board shall provide healthy and safe working conditions. Public information regarding health and safety related issues and status of work orders will be made available to the teacher.

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B. A teacher may report, in writing, any perceived inadequacy in health or safe working conditions to the principal.
   1. The principal will respond, in writing, as to any action taken, within a reasonable time.
   2. If the teacher is not satisfied with the principal's response, the teacher may forward the written request to the superintendent's office.

Section 10. Disciplinary Procedures

1. The following steps will be followed when disciplining a teacher:
   a. Verbal warning or oral reprimand
   b. Written reprimand
   c. Suspension/dismissal or termination
2. Disciplinary action may be initiated at any of the steps above based on the severity or type of offense.

Section 11. Teacher Evaluation

A. Evaluations shall be based upon the Tulsa Model as approved by the State Board of Education. Any changes to the district's evaluation plan will be done in conjunction with OWEA and administration.

B. Unless otherwise modified by OSDE, the evaluation sequence is as follows:
   1. All career teachers are to be observed twice during the year with evaluation by the end of third quarter. Probationary teachers are to be observed once each quarter (1-3) with evaluation by the end of fourth quarter, no later than April 30.

C. Any teacher who is assigned to more than one site will be evaluated by the designated certified administrator.

D. For the purpose of evaluation, formal classroom observations shall be conducted openly with the full knowledge of the teacher.

E. A copy of the evaluation will be available electronically and reviewed with each teacher at a conference to be held between the teacher and evaluating administrator. The evaluation conference shall be held within a reasonable time after the final observation conference. Teachers shall receive one (1) day prior notice of the evaluation conference, if the conference is held on a different date. A teacher shall be permitted to have a representative of the teacher's own choosing at the evaluation conference. The teacher shall acknowledge the evaluation by the teacher's own signature.

F. The teacher may respond to the evaluation and have the response attached to the evaluation which is placed in the personnel file. Such response shall be submitted by the teacher within ten (10) school days of receipt of the evaluation.

G. Each certified employee will develop a Professional Learning Focus component as part of the TLE process. The PL Focus is based on each certified employees' qualitative evaluation. The PL Focus should be developed by the certified employee in conjunction with the certified employee's TLE evaluator. The PL Focus component is aimed at supporting the constant learning and growth of all educators and must be completed

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annually regardless of exemption status. The PL Focus must be selected, documented in writing, and tied to a TLE indicator or element appropriate to the particular individual. The PL Focus may be modified as needed during the school year and should be accomplished through education and training related to the identified area of focus. The PL Focus goal documentation and evidence of completion of the goal must be attached to the evaluation and placed in the personnel file.

H. Evaluation documents can be found on the district website, can be provided by the principal, or can be provided by our Human Resources department.

Definitions:

PDP- Personal Development Plans (PDPs) are intended to advise and assist teachers with serious performance deficiencies which, if left uncorrected, may jeopardize the teacher's continued employment with the district. Observations, evaluations or stand-alone incidents may trigger the issuance of a personal development plan. If developed in conjunction with an observation or evaluation, the personal development plan shall be attached to and considered another component of the observation or evaluation form.

Goal Setting Form - The Goal Setting Form is a process distinct from the PDP. It is a collaborative tool to document and support effective teachers needing development in no more than two Indicators. The Goal Setting Form requires that the teacher and evaluator create goal statements, resources/supports and evidence to demonstrate success in meeting the goal. While it is unlike the PDP in that the teacher and evaluator work together to create the plan, it is still time-bound and requires follow-up and conferencing. The Goal Setting Form is an alternative to the PDP at the evaluation stage. Because it is more limited in scope and support and does not contain admonishment language, it should not be used if the evaluator might recommend the exiting of the teacher. If the teacher is not successful in their implementation of the Goal Setting Form, a PDP must be issued to support the teacher’s practices relating to the Indicator(s) not successfully addressed in the Goals Setting Form. If a teacher does not agree to cooperate in the development of the Goal Setting Form, the evaluator must create a PDP for the teacher to address the areas of concern.

Section 12. Activity Pass

Each teacher shall be provided admission to activities for self and one (1) guest to school sponsored events by presenting Owasso Public Schools employee ID. Owasso Public Schools employee ID will not be valid for entrance into OSSAA playoff events.

Section 13. Extra Duty Employment

A. GENERAL
Teachers interested in extra duty employment (including, but not limited to teaching summer or night school, working athletic events, and working during the summer in maintenance) should contact the appropriate site administrator indicated in the posting in writing within the posting period. All extra duty positions shall be posted for not less than three (3) days.

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ARTICLE II - GRIEVANCE PROCEDURE

A. PURPOSE

The purpose of this procedure is to secure at the lowest possible level, equitable solutions to a claim of contract violation by the grievant. Alleged violations of board policy or administrative actions are not covered by this grievance procedure, however; teachers' may utilize the complaint procedure and related forms as established and provided by board policy for alleged violations in these areas.

B. DEFINITIONS

1. A "grievance" is a claim by a teacher, a group of teachers or the O.W.E.A, that there has been a violation, misinterpretation or misapplication of the terms of this negotiated agreement that has affected that teacher with the exception that the term "grievance" shall not apply to any matter as to the method of review prescribed by law or where the board is without authority to act.

2. The "grievant" is a teacher, a group of teachers, or the O.W.E.A. making the claim.

3. The term "teacher" includes all members of the bargaining unit.

4. The term "days" shall mean working days of the teacher; except that outside of the contract year of the teacher, "days" shall mean the working days of the supervisor involved at the level that the grievance is being processed.

C. PROCEDURE

1. Level I

   A teacher with a grievance shall first discuss the grievance, individually, with the principal within ten (10) days of knowledge of the alleged violation, citing the article and section alleged to have been violated, with the objective of resolving the grievance informally. No written record will be made.

2. Level II

   The grievant shall submit a written grievance to the principal within five (5) days of the informal discussion, citing the article and section alleged to have been violated and the specific remedy sought:

   a. The principal shall schedule and hold a formal meeting with the grievant within five (5) days after receipt of the written grievance.

   b. The principal shall transmit a written decision to the grievant within five (5) days of the meeting.

3. Level III

The grievant may submit a written appeal of the Level II decision to the superintendent

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within (5) days after receipt of the Level II decision.

a. The superintendent shall schedule and hold a hearing within five (5) days after receipt of the appeal.
b. The superintendent shall transmit a written decision to the grievant within five (5) days of the hearing.

4. Level IV

The grievant may submit a written appeal of the Level III decision to the board within five (5) days after receipt of the Level III decision.

a. The board shall conduct a hearing at the next regularly scheduled board meeting or at a special meeting which has been called for that purpose. In all cases, the hearing shall occur within thirty (30) days.

b. The board shall transmit a written decision to the grievant within five (5) days of the hearing. The decision of the board shall be final.

D. GENERAL PROVISIONS

1. The grievant and the administration may each be represented by a person of their own choosing at Levels II, III, and IV of this procedure.

2. Grievances arising from acts of an authority higher than Level II shall be initiated at Level III. Prior to formal written grievance, the grievance shall be discussed as provided in Level I.

3. The grievant shall have sole responsibility for presenting and pursuing the grievance through all levels and within the time limits specified in these procedures.

4. Failure at any step of this procedure to appeal to the next level within the specified time limits shall be deemed to be acceptance of the decision at that level.

5. Failure to communicate the decision at any level of this procedure within the specified time limit shall permit the grievant to proceed to the next level.

6. No reprisals shall be taken against the grievant, any witness or other participant in the grievance procedures by reason of such participation. ·

7. Copies of official grievances by the grievant shall not be placed in the personnel file of the grievant.

8. Necessary forms for the filing of grievances shall be mutually agreed upon by the association and the board and made a part of this agreement.

9. Time limits at any level may be extended by mutual agreement, and such agreements shall be reduced to writing and placed in the record for that grievance.

10. When grievance meetings or hearings are held during the workday, the grievant and the grievant's representative and witnesses shall be released from duty with no loss

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in pay.

11. The association may file grievances on all alleged violations of Article IV, Association Privileges.

12. The board will provide the association with a copy of all grievances and written decisions at each level.

13. All written decisions shall set forth reasons supporting such decisions.

14. Neither party shall be permitted to insert in the board proceedings at Level IV any evidence which was not submitted to the other party before the completion of the Level III hearing.

15. The board, administration, and the association will cooperate with each other in the investigation of any grievance, and further, upon request, will furnish each other with all public information.

16. When grievance meetings or hearings are held during the teacher's workday, the date, time and place shall be established by the appropriate administrator. When grievance meetings or hearings are held outside the teacher's work day, the date and time shall be mutually agreed upon by the teacher and the appropriate administrator.

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ARTICLE III - LEAVE PLAN

Section 1. Sick Leave

A. Sick Leave. Teachers are entitled to ten (10) days of paid leave for personal illness, accidental injury or pregnancy, or illness or accidental injury in the immediate family. For the purposes of this policy, adoption will be treated the same as a live birth. Immediate family for purposes of this leave included the teacher's spouse, children, and any dependents (as that term is used for purpose of the regulations of the Internal Revenue Service) who reside in the employee's home. And this sick leave may also be used in the case of hospitalization, surgery, or home care involving brothers, sisters, parents, and parents-in-law. A maximum of five (5) days may be used for extended family members not included in this section.

B. Twenty Days with Substitute Deduction. If, after exhausting all sick leave days, a teacher is absent from the teacher's duties due to personal accidental injury, illness or pregnancy, the teacher shall receive the teacher's full contract salary less the rate paid to a substitute for a period not to exceed twenty (20) days.

C. Accumulation of Sick Leave. Teachers may accumulate unused sick leave to a maximum of one hundred twenty (120) days.

D. Medical/Dental Appointments. Sick leave may be used for medical or dental appointments.

E. Certification of Illness. Teachers may be required to provide certification of illness by a physician or other health care professional or other evidence of illness.

F. Donated Sick Leave. The District's Sick Leave Donation Policy is designed to solicit sick leave donations for a full-time teacher who has exhausted the teacher's own accumulated sick leave. A teacher covered by the District's Policy shall be eligible for shared sick leave if he/she is suffering from an extraordinary or severe illness, injury, impairment, or physical or mental condition which has caused or is likely to cause the employee to take leave without pay or to terminate employment. Severe or extraordinary also means temporary disability resulting from pregnancy, miscarriage, childbirth and recovery from childbirth. The recipient of shared sick leave is limited to a maximum donation of sixty (60) days over the course of a school year (July 1 - June 30) and a teacher/recipient shall not be eligible for more than two opportunities for donated sick leave over the entire period of the employee's employment with the School District.

   The teacher/recipient may accept up to three (3) days of donated leave from each teacher who wishes to voluntarily donate leave. And no employee may, by the donation of sick leave days, reduce the employee's own accumulated sick leave below ten (10) days of sick leave. Any exception to this policy will be subject to administrative review.

   Further information regarding the application for donated leave, the attendant requirements for qualification and eligibility and the coordination of donated sick leave with family and medical and other leave is found in the District's *Sick Leave Donation Policy.*

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G. Parental Leave. The district will provide two (2) weeks of paid leave for the birth of a child and to care for such child, or the placement for adoption or foster care of a child at the time of the qualifying event for a maximum of once per contract year.

H. Family and Medical Leave Policy

It is the policy of the Owasso School District to comply fully with the requirements of the Family and Medical Leave Act of 1993 (the "Act"). This Act requires that a covered employer provide up to twelve (12) work weeks of unpaid leave to eligible employees. "Eligible employees" are those employees who: (1) have been employed for at least one year by the Owasso School District; and (2) worked at least 1,250 hours during the previous twelve-month period; and (3) have requested appropriate leave for a reason covered by the Act.

REASONS FOR LEAVE

All eligible employees who meet the Act's requirements may be granted a total of twelve (12) work weeks [i.e., sixty (60) work days] or up to twenty-six (26) work weeks for military (item 4 below) of unpaid family and medical leave and available, appropriately applied paid sick, vacation and personal leave combined (during any year as defined below) for the following family and medical leave reasons:

1) For the birth of a child and to care for such child, or placement for adoption or foster care of a child;

2) To care for a spouse, child or parent with a serious health condition; or

3) For a serious health condition of the employee that makes the employee unable to perform his or her job functions.

4) To care for a covered family service member with a serious illness or injury incurred in the line of duty on active duty; or

5) To use for any qualifying exigency arising out of the fact that a covered military member is on active duty or called to active duty status in support of a contingency operation.

The term "serious health condition" means one which requires either in-patient care, or continuing treatment by a health care provider. This term is intended to cover conditions or illnesses affecting health to the extent that in-patient care is required, or absences are necessary on a recurring basis or for more than just a few days. A "serious health condition" does not cover short-term conditions for which treatment and recovery are very brief. Such conditions would normally be covered by the District's sick leave policies.

The term "year" as used in this Policy shall mean a rolling 12-month period measured backward from the date an employee uses any leave.

The term "qualifying exigency" means the most common issues that arise when a covered military member is deployed, such as attending military-sponsored functions, making appropriate financial and legal arrangements, arranging for alternative childcare, attending counseling, rest and recuperation leave during deployment, and attending to certain post-deployment activities. Only family members of National Guard and Reserves, and certain retired

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military are eligible for qualifying exigency leave.

The term "covered military member" means that employee's spouse, son, daughter, or parent, or next of kin of a covered service member who is on active duty or call to active duty status and suffers a serious injury or illness as a result of active duty status or service. It includes members undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness incurred in the line of duty on active duty. Military caregiver leave extends to those serious injured or ill members of both the regular Armed Forces and the National Guard or Reserves.

AVAILABILITY OF LEAVE

In determining the availability of leave the District will consider the leave available to a person (whether paid or unpaid) by virtue of existing employment conditions. The intent of the District is to insure that each individual covered by the Act shall have the leave benefits available as a result of the law's requirements. It is not the intent of the District or this policy to provide leave benefits that exceed those authorized by rule, policy or existing law as supplemented by the Act. Thus, an eligible employee, when accessing leave for family and medical purposes must use any accrued paid vacation leave, personal leave and applicably applied sick leave for any part of the twelve (12) week period. It is the policy of the District that all appropriate paid non-Act leave will be used concurrently.

An employee requesting leave for one of the reasons authorized by the Act will be entitled to the leave available by virtue of existing leave policies. In the event the application of these policies results in less leave than is required by the Act an eligible individual will be entitled to such additional leave as is necessary to result in the minimum leave specified in the Act for covered individuals.

Where the employee's spouse is also employed by the District, the total number of work weeks of Act leave to which both spouses are entitled is limited to twelve (12) work weeks during a year if such leave is for the birth of a child or to care for a child or for placement for adoption or foster care of a child.

APPLICATION FOR LEAVE

An employee requesting leave must complete an "Application for Family or Medical Leave." The application must state the reason for the leave, the duration of the leave (if known), and the starting and ending dates of the leave. An application for Family and Medical Leave, as well as assistance with this process, may be obtained from the Human Resources department of the district. The application for leave must be submitted at least thirty (30) days before family or medical leave because of an expected birth or placement of a child, or because a planned medical treatment is to begin. If, for reasons beyond the employee's reasonable control, the leave is to begin in less than thirty (30) days, an employee must give notice to his or her immediate supervisor and to the office of the Superintendent as soon as is practicable, ordinarily within one or two school days of when the employee learns of the need for leave.

In the absence of an application for leave from an eligible employee the District may, in its discretion, place an eligible employee on FMLA leave if the employee is absent for any of the reasons set forth above in the "Reasons for Leave" provisions.

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LEAVE BASED ON A SERIOUS HEALTH CONDITION

A "Medical Certification Statement" must accompany an application for leave based on the serious health condition of the employee or the employee's spouse, child or parent. This statement must be completed by the applicable health care provider. It must state the date on which the health condition began, the estimated duration of the condition, and the relevant medical facts related to the condition. The statement must be submitted within fifteen (15) days of application. Failure to submit medical certification will initiate denial of leave and other applicable consequences for failure to be at work without proper authorization.

If the employee has a serious health condition the certification must state that the employee cannot perform the functions of his or her position. The District reserves the right to require the employee to obtain a second medical opinion at the District's expense. If the opinions of the first and second health care provider differ, the District may require a third opinion from a health care provider mutually agreed upon by the District and the employee. The third opinion shall be final and binding.

The District may require subsequent certifications to support FMLA leave but not more often than every thirty (30) days unless the employee: (1) requests an extension of leave; (2) changed circumstances occur regarding the illness or injury; or (3) the District receives information that casts doubt on the validity of an existing certification.

In the event the employee is applying for leave to care for a spouse, child or parent, the certification must state that fact along with an estimate of the amount of time the employee will need.

When the employee is prepared to return to work, he or she must provide certification by his or her health care provider that the employee is able to resume work.

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INTERMITTENT LEAVE OR
LEAVE ON A REDUCED LEAVE SCHEDULE

An employee may request to use available leave intermittently or on a reduced leave schedule. Where leave is requested in connection with a serious health condition of the employee or his or her immediate family member, the request for leave must be supported with a certification from the health care provider that such leave is medically necessary and stating the expected duration and schedule of such leave. There must be a medical need for the leave and evidence that the medical need can best be accommodated through an intermittent or reduced leave schedule. Any eligible employee seeking leave on an intermittent or reduced leave basis must obtain and complete a request for leave and must submit the medical certification required.

Intermittent or reduced leave may also be taken in connection with the birth or because of the placement for adoption or foster care of a child. However, intermittent leave or leave on a reduced leave schedule for this purpose may only be taken with the approval of the District.

In either instance, whether because such leave is medically necessary or in connection with the birth or placement of a child, the employee must try to schedule the leave so as not to unduly disrupt the District's operations. In the event the employee takes intermittent leave or reduced leave the District reserves the right to place the employee in an alternative position which better accommodates intermittent or reduced leave.

When an instructional employee requests intermittent or reduced leave for planned medical treatment for more than twenty percent (20%) of the total number of working days in the period during which the leave would be used, the District may require the employee to elect either to (1) take leave for a "particular duration" or time which is not greater than the duration of the planned treatment, or (2) be transferred to an alternative position. If the instructional employee requesting intermittent leave or leave on a reduced leave schedule does not give proper notice as required, the District may deny the taking of leave until thirty (30) days after notice was provided, or may require the employee to take leave for either a "particular duration" or accept an alternative position.

LEAVE TAKEN NEAR THE END OF AN ACADEMIC TERM

If an instructional employee begins any type of covered leave more than five (5) weeks before the end of a term, and if the leave will last at least three (3) weeks and the employee would otherwise return to work during the three (3) weeks before the end of the term, the District may require the employee to continue taking leave until the end of the term.

If an instructional employee takes leave for a reason other than the employee's own serious health condition which commences during the five (5) weeks before the end of the term, and if the leave will last more than two (2) weeks and the employee would otherwise return to work during the last two (2) weeks of the term, the District may require the employee to continue taking leave until the end of the term.

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If an instructional employee takes leave for a reason other than the employee's own serious health condition which begins during the last three (3) weeks of the term, and if the leave will last more than five (5) working days, the District may require the employee to take leave until the end of the term.

For the purposes of this Policy, the word "term" means the first term or Fall semester term of each academic year and the second term or Spring semester term of each academic year.

THE EFFECT OF LEAVE ON BENEFITS

During a period of family or medical leave, an employee will be retained on the District's medical insurance plan under the same conditions that applied before leave began. In order to continue medical insurance coverage, the employee must continue to make any contributions that he or she made to the plan before leave. Failure of the employee to pay his or her share of the medical insurance premium may result in a loss of coverage. The employee is required to pay all of the premiums for any other type of insurance coverage which may exist.

If the employee fails to return to work after the expiration of the leave, the employee will be required to reimburse the District for payment of health insurance premiums during the family or medical leave, unless the reason the employee fails to return is the presence of a serious health condition which prevents the employee from performing his or her job or to circumstances beyond the employee's control.

The employee may not accrue any seniority or employment benefits that would have accrued if not for the taking of leave. However, the employee who takes family or medical leave will not lose any seniority or employment benefits that accrued before the date leave began.

REINSTATEMENT TO FORMER POSITION

An employee generally is entitled to be restored to an equivalent position and to equivalent conditions of employment. This may not be applicable to employees who are designated as "highly compensated employees". The District cannot guarantee that an employee will be returned to his or her original job. A determination as to whether a position is an "equivalent position" will be made by the District. A highly compensated employee is one who is salaried, and is "among the highest paid 10 percent" of the employees employed within 75 miles of the employee's worksite. An employee who qualifies as a "highly compensated" employee may be denied restoration to employment if necessary to prevent substantial and grievous economic injury to the operations of the District.

An employee who is ready to return from leave must complete a "Notice of Intention to Return from Family or Medical Leave" before he or she can be returned to work. An employee may return to work before the expiration of a family or medical leave of absence.

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In this event notification must be given to the employee's supervisor at least five (5) working days prior to the employee's planned return.

FAILURE TO RETURN FROM LEAVE

The failure of an employee to return to work upon the expiration of a family or medical leave of absence will subject the employee to immediate termination unless an extension is granted. Any termination, as a result of this provision, is subject to the same rights as a termination for cause. An employee who requests an extension of family leave or medical leave due to the continuance, recurrence or onset of her or his own serious health condition, or the serious health condition of the employee's spouse, child or parent, must submit a request for an extension, in writing, to the employee's immediate supervisor with a copy to the office of the Superintendent. This written request should be made as soon as the employee realizes that she or he will not be able to return at the expiration of the leave period.

INTERPRETATION OF ACT

The District intends to remain faithful to the requirements of the Act. Questions regarding the interpretation, administration, and application of the Act to eligible employees shall be resolved by reliance on the FMLA and its interpretive regulations. Where relevant, the District will also consider its policies, rules, practices, and negotiated agreements.

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Section 2. Personal Leave

A. Teachers shall be granted, without loss of pay, three (3) days per year for personal leave.

1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) school days in advance, except in case of emergency situations, which require personal contact (face to face or phone call) to building principal.

2. Except when approved by the HR Director, personal leave will not be granted in the following cases:

a. The first or last day of school.

b. During the times of inclement weather when school remains in session.

c. During school calendar scheduled parent/teacher conferences.

B. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.

C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met.
1) All criteria of Section 2, Part A
2) Available sick leave balance of 50 days at a time of request
The day will not be added to accumulated sick leave.

Section 3. Bereavement Leave

A. Teachers shall be granted leave for bereavement purposes without loss of pay for the reasons listed below.

1. Up to five (5) days, per occurrence, for spouse, children, mother or father, father-in-law, mother-in-law, son-in-law, daughter-in-law, or siblings.Up to two (2) days, per occurrence, for uncles, aunts, grandparents, grandchildren, nieces, nephews, and siblings-in-law.

2. Up to two (2) days per school year may be used for persons not mentioned in 1 or 2 above.

3. Bereavement days in addition to those provided in 1 and 2 above shall be charged as personal leave.

Section 4. Emergency Leave

A. Teachers shall be granted, without loss of pay, up to two (2) days for unforeseen

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circumstances related to the household and/or family (spouse or children) not covered by any other leave.

B. In the event of a natural disaster (i.e. tornado, flood, fire, or earthquake), where the teachers personal dwelling is not livable, a teacher may apply to receive up to three (3) days, in addition to those provided in A. above, without loss of pay, upon approval by the superintendent's designee.

Section 5. Extended Leave of Absence

A. A teacher may, upon application and approval, be granted an extended leave of absence, without pay, for the following reasons:

1. Personal illness.

2. Illness or medical need in the family (spouse, child, or parent).

3. Professional study for the purpose of improving upon current certification or working toward a new area of certification in the field of education.

4. Rearing a pre-school child.

5. Temporary re-location of spouse.

B. A teacher, except as may be required by law, shall be eligible for an extended leave after completing at least three (3) years of service in the district.

C. All leaves, except as may be required by law, shall be for one (1) complete school year or remainder of the current school year.

D. A teacher returning from a leave shall be assigned a position. It may be at the teacher's previous site and position, or another position for which the teacher is certified and qualified. Requests for reinstatement must be made on or before May 1st. If a request for reinstatement is not made by the above date, the teacher will be deemed to have resigned and the teacher's contract will be terminated at the end of the school year.

E. Employees on a leave of absence shall not receive credit for time based on the District's salary schedule or for purposes of accumulating leave or for any other purpose.

F. Employees on an approved extended leave of absence shall not be employed by any other public or private school unless approved by the Superintendent or designee.

Section 6. Professional Leave

A. Upon written request by the teacher and approval by the superintendent or the superintendent’s designee, a teacher shall be provided, at no loss in pay, leave for professional purposes in the teacher’s teaching area.

Section 7. Legal Process Leave

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A. Teachers shall be granted legal process leave to serve on a jury.

B. Teachers shall be granted legal process leave to serve as a witness subpoenaed in a criminal, civil, or juvenile proceeding as a representative of the district.

C. The teacher using legal process leave shall receive the teacher's own full contract salary.

Section 8. Other Employment

A. No leave shall be granted to a teacher if the teacher is paid for their services on a school day, except for meals, lodging and travel expenses incurred.

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ARTICLE IV - ASSOCIATION PRIVILEGES

Section 1. Use of Facilities

A. Upon approval of the superintendent or building principal, the association may use school facilities for meetings of members of the bargaining unit.

B. Such meetings may only be held if they do not interfere with other scheduled activities of the district.

C. Such meetings may only be held before or after the teacher workday.

D. If such meetings cause the district to incur any costs, including but not limited to: overtime pay for custodial staff, utility expenses, or additional security, the association agrees to reimburse the district for said costs.

Section 2. Information Distribution

A. The association shall be permitted to distribute information related to the official business of the association by placing such information in the individual mailbox of each teacher and/or on a designated bulletin board in the teachers' lounge.

B. Such material shall not suggest, urge, or propose any action by a teacher to violate, ignore, or resist any terms of this agreement, administrative regulation or policy.

Section 3. Use of District Resources

A. Upon approval of the superintendent, the association may use district printers/copiers and association email account within the district email domain.

B. The use of such district resources may only occur before or after the teacher workday.

C. The association or its individual members shall reimburse the district for costs of copies of public records requested in accordance with the rates charged to other members of the public who request public records.

Section 4. Access to Information

A. Upon written request of the association president or spokesperson, the board shall provide access to compiled public information within twenty (20) calendar days.

B. The Board Minutes Clerk shall distribute to the association president or designee an electronic copy of each Board of Education meeting agenda, a copy of the previous meeting’s minutes, and a copy of the encumbrance report. The distribution of these items will occur in advance of the Board of Education meeting.

Section 5. Association Leave

A. The Board shall provide up to 35 days of leave for attendance at conferences, workshops, lobbying, Delegate Assembly, or meetings of the Association or its affiliates.

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Nor more than five (5) days may be used by any one teacher. When lobbying is at the request of the Superintendent of designee, the Board shall not charge the Association for a substitute.

B. Written request for the use of Association Leave shall be made to the Superintendent or designee by the President of the Association at least forty-eight (48) hours in advance. The President of the Association or designee will notify Human Resources of the use of Association Leave, and absences will be designated as Association Leave in the teacher attendance system.

C. The Association shall reimburse the District for each day of Association leave used. If a substitute is hired, the amount actually paid to the substitute shall be the amount reimbursed.

D. The Board shall provide up to eight (8) days of leave for the OWEA President for association related activities.

Section 6. School Calendar Input

A. Each year the Association shall provide input to the Superintendent regarding the ensuing year's school calendar prior to the adoption of the school calendar. The Superintendent will consider the Association's suggestions before making a recommendation to the Board.

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ARTICLE V - COMPENSATION

Section 1. Salary

A. For the 2025-2026 school year, each teacher who qualifies for an increment shall advance one (1) step from the step they were on during the 2023-2025 school year and shall be placed on the attached salary schedule and paid accordingly.

   Hours must be obtained from an accredited college or university and must be in:

   1. Education degree program.

   2. Area of current certification.

   3. New education certificate plan.

B. An official transcript and State Department of Education request form reflecting a degree change must be provided to the State Department of Education and to the Human Resources Office by the first business day in September. Upon receipt of certificate reflecting degree change, an original must be provided to the Human Resource Office.

C. All additional hours must be submitted via official transcript by the first business day in September to the Human Resource Office.

D. Teachers with 31 or more years of service will receive a $1,500 stipend.

Section 2. Extra Duty

Extra duty assignments shall be compensated in accordance with the attached extra duty compensation schedule. Teachers will be notified by letter or Email, by August 1, of any changes to the extra duty assignments.

Section 3. Coverage Outside Planning Period

A. After all possible efforts are made, whenever a teacher is required by administration to receive and instruct students from the class of an absent teacher for whom a substitute was not secured, the covering teacher(s) shall be compensated at $20 per hour or a prorated rate.

Section 4. Other Benefits

A. Life Insurance - For the 2025-2026 school year, the Board shall provide group life insurance coverage for all teachers.

B. Employee Assistance Plan (EAP) - For the 2025-2026 school year, the Board shall provide an Employee Assistance Plan available for all teachers.

C. College Reimbursement Fund-For the 2025-2026 school year, the Board shall provide a College Reimbursement Fund available for all actively employed teachers who complete graduate level courses in their field of instruction or in college courses related to

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obtaining additional certifications or endorsements and receive a grade of 2.0 or better. The annual fund is designed to provide partial reimbursements for tuition costs. If requests exceed the annual fund, the district will prorate the reimbursement rate. District guidelines will be established and posted on the district website.

Section 5. Retirement

For the 2025-2026 school year, the Board shall pay two-thousand five hundred dollars $2,750 of a full-time teacher's contribution to the Oklahoma Teachers' Retirement System. The board shall pay eligible part-time teachers for a contribution amount that is based upon a rate pro-rated on the average number of hours the employee is employed. Any overage will be paid to the teacher in their monthly check.

Section 6. Payroll Deductions

A. The Board shall provide payroll deductions as requested by each teacher as long as payroll slots are available for such deductions. A minimum of twelve (12) teachers is required to initiate a new payroll deduction category.

B. Requests for payroll deductions or changes in such deductions shall be submitted in writing to the Superintendent's office by the 1st of each month, except where the requirements of a program limit the number of times changes can be made during the year.

Section 7. Teacher Travel

Any certified employee whose primary assignment requires travel between schools on a daily basis will receive travel reimbursement according to the following schedule:

Travel between 2 schools:	$360.00 annually
Travel between more than 2 schools:	$630.00 annually

An extra duty contract reflecting the appropriate amount will be provided and the annual dollar amount will be added to the employee's salary.

Section 8. Extra Duty Raises

All teacher's extra duty pay raises, except those determined by a percentage of base salary, shall be negotiated out of new monies.

Section 9. Compensation for Unused Sick Leave Upon Retirement

Upon retirement from the District through the Oklahoma Teachers' Retirement System, with a minimum of ten (10) years of service in the District, teachers shall be compensated for sick leave earned within the District at a rate of fifty dollars ($50.00) per day. This rate shall be applied to unused sick leave up to a maximum of one hundred twenty (120) days.

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Section 10. Retirement Benefits

A. Retirement Benefits

For the 2025-2026 school year the Owasso Public Schools will offer its certified teaching personnel a retirement benefit of $5,400.00 annually for four (4) years.

The following guidelines will apply:

1. The certified employee must actually retire with the Oklahoma Teachers' Retirement System by having attained:

   a. 80 points (or age 62 if joined prior to 7/1/1992); or
   b. 90 points (or age 62 if joined after 7/1/1992 and before 11/1/2011); or
   c. age 65, if joined on or after 11/1/2011 or combination of 90 at age 60; or
   d. Teacher Retirement System granted disability.

2. The certified employee must have completed 15 years in the Owasso System. The immediate 10 years prior to retirement must be spent in the Owasso System.

3. The benefit will be $450.00 monthly for 48 months' subject to all lawful withholdings.

4. Amount paid is in lieu of all other benefits such as health, dental, etc.

5. The certified employee must notify Owasso Public Schools by April 1st with a letter of resignation effective at the end of the school year.

6. In case of death of retiree, retirement benefit will cease.

7. Retiree must enter into an annual contract with the Owasso Public Schools before retirement benefit will be paid.

8. Retiree agrees that he/she will not be eligible for future re-employment in any capacity by District except on a substitute basis or short term basis of less than one year. Benefits will permanently cease if he/she accepts employment, except on a substitute basis, with any other public school district in the state of Oklahoma during the contract period. Nothing in the agreement shall prevent him/her from obtaining any other type of employment, and in the event of said employment, the retirement benefits will not be reduced.

9. Nothing contained in this program shall oblige the Owasso School District to make any payments pursuant to any retirement contract in any fiscal year beyond the year in which the contract is ratified nor create or allow the creation of any unfunded liability on the part of the school district.

10. This will be on a fiscal year basis only and is to be negotiated yearly.

11. Anything outside of these guidelines will be reviewed on an individual basis.

B. Upon accepting full state retirement and with ten (10) years or more service within the

Owasso School District, a retired teacher will be provided a lifetime activity pass that will admit him/her and one guest to any school sponsored activity. This activity pass is not valid for entrance to OSSAA playoff events.

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ARTICLE VI - GENERAL PROVISIONS

Section 1. Teacher Reference Materials

A. Access to all policies of the Board of Education and a copy of the current, ratified Negotiated Agreement will be provided to all certified personnel through the district website.

1. Each teacher shall electronically sign to acknowledge receipt of web-based policy documents.
2. Instructions for accessing the web-based documents will be provided electronically.

Section 2. Savings Clause

If any provision(s) of this Agreement is found by a court of competent jurisdiction or the Attorney General, to be in conflict with any Federal or State law, regulation, ruling or order, now or hereinafter exacted or issued, such provision(s) shall be severed from this Agreement. The remaining provisions of this Agreement shall continue in full force and effect.

Section 3. Contract Negotiation

All items of the contract may be negotiated annually. Changes in Federal or State Law, regulation, ruling or order will be negotiated annually.

Section 4. Date Changes

For purposes of printing the negotiated agreement in connection with its publication and distribution, the Board shall be authorized to change those dates that are subject to automatic change based on the parties' negotiated agreements. This includes the change of the period covered by the agreement which appears on the front cover of each agreement as well as dates attached to items which are deemed continuing by virtue of the parties' agreement. This shall not apply to items negotiated for only one year.

Section 5. Communication

Monthly meetings between district administration and OWEA leadership will be held. More frequent meetings may occur. The first meeting will be held following the start of classes each year.

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FOR THE BOARD:

Rhonda Mills
Vice President of the Board

APPROVED BY THE BOARD

Date

FOR THE ASSOCIATION:

Shawna Keller
President of the OWEA

APPROVED BY THE OWEA

Date

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ADDENDUMS

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Owasso Public Schools Procedural Agreement

1. PURPOSE

1.1. The Board of Education of the Owasso Public Schools and the Owasso Education Association recognize the need for an orderly process of communication for administering employer/employee relations which conform with Oklahoma Statutes 05-70-509.1 through 05-70-509.10.

2. RECOGNITION

2.1. This agreement is made and entered into by and between the Owasso Education Association, hereinafter termed the "Association", and the Board of Education of the Owasso Public Schools, hereinafter termed the "Board".

2.2. The Board hereby recognizes the Association as the exclusive representative for the bargaining unit consisting of all employees who are required by the position in which employed to be licensed or certified as teachers or entry year teachers and who do not hold supervisory authority with respect to other teachers in the Owasso Public Schools. The Board agrees not to negotiate with any individual member of the bargaining unit nor recognize any other employee organization as the representative of the members of the bargaining unit for the duration of this Agreement. Further, no individual member of the bargaining unit shall negotiate with the Board except through their duly recognized bargaining representative.

3. SCOPE OF BARGAINING

3.1. The Board and the Association agree to negotiate in good faith on wages, hours, fringe benefits and other terms and conditions of employment.

3.2. The Board retains and reserves unto itself, without limitations, all powers, rights and authority conferred upon and vested in it by State and Federal law, including the right to make policy, rules and regulations that are not inconsistent with any law or the Negotiated Agreement.

3.3. There shall be no negotiations on inherent managerial policy including the function of the Board, the determination of the Board's budget and the selection of personnel.

4. NEGOTIATIONS PROCEDURES

4.1. Negotiation Teams

4.1.1. The Board and the Association shall each designate in writing the names of not more than five (5) persons who shall serve as their respective representatives for negotiations pursuant to the provisions of this agreement. Each party shall also designate the person on their teams who will serve as spokesperson.

4.1.2. Each party may designate, in addition to its team, an alternate who may replace a member who, for any reason, is unable to complete negotiations. Written notice of any change in the composition of the negotiations team shall be promptly delivered to the other side's spokesperson.

4.2. Opening Negotiations

4.2.1. No later than the month of May, the Association's and the Board's representatives shall agree on a time to commence negotiations. The first session will be at a date, time and place mutually agreeable to both parties.

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4.2.2. The District shall, upon request, furnish the OWEA with copies of public records in the District's possession to assist in facilitating negotiations. Documentation requested should ordinarily be made available to the Association within eight (8) working days following the receipt of the request for designated records. However, when the request is for records that are incomplete at the time the request is received by the Board's representative, the period to respond to a request for a record shall not begin until the document is final. For documents that require the approval of the Board of Education, the document is not final until formally approved by the Board.

4.2.3. The first negotiation session shall be a meeting to exchange information. During the first or second meeting the Association shall submit its items for negotiations. The Board shall submit its items for negotiation the first meeting following the Association's submission of its items. Subsequent proposals may be submitted upon mutual agreement of the Association and the Board.

4.3. Negotiations Sessions

4.3.1. Negotiation meetings shall be closed to all with the exception of the Board and Association negotiations' team members and those consultants who may be requested to attend by either team. No more than one consultant may be present for each team without the agreement of the other team. Other individuals may be permitted to be present only by mutual agreement of the parties and the request to have another individual present must be delivered to the other party at least 24 hours prior to the meeting.

4.3.2. Recording or official transcripts may be made with mutual agreement of the parties

4.3.3. Negotiations will be conducted at the times, dates, and places mutually agreed to by the parties. The time, date and place of subsequent sessions will be set by mutual agreement of the parties prior to the close of each negotiation session.

4.3.4. Negotiations meetings shall be scheduled at times, which will not interfere with the teacher work day and the educational programs of the district.

4.4. Tentative Agreement

4.4.1. Both parties agree it is their mutual responsibility to empower their respective representatives the necessary authority to make proposals, to consider proposals and counter-proposals in the course of negotiations, and to reach tentative agreements subject to ratification by the Board and the Association.

4.4.2. When tentative agreement is reached on any item, it shall be reduced to writing and signed and dated by the spokespersons of each team. When tentative agreement is reached on all items, they shall be submitted first to the membership of the Association for ratification and then to the Board for ratification.

5. IMPASSE

5.1. If negotiations are not successfully concluded by the first day of school an impasse shall exist. At any earlier time following its initial negotiation either party may declare an impasse, or by mutual agreement of the parties the date for declaring impasse may be extended beyond the first day of school.

5.2. Within two (2) days of such declaration, the parties may, by mutual agreement, request the services of the Federal Mediation and Conciliation Service.

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5.3. If the mediation process has been utilized and has failed to bring about agreement on all items, or if the mediation process was not utilized, the unresolved items shall be submitted to a three-member fact-finding committee as follows:

5.3.1. One member of the fact-finding committee shall be selected by the representatives of the Association within five (5) days after the reaching of impasse. One member of the committee shall be selected by the Board of Education within five (5) days after the reaching of impasse.

5.3.2. The member of the committee who shall serve as the chairperson of the committee shall be selected from the State Superintendent's list of fact-finders. The State Superintendent of Public Instruction or the State Superintendent's designee shall provide the names of five potential fact-finders selected at random from a list of appointees who are available to serve as a member and a chairperson of the committee. The Association and the district shall select the fact-finder from the five names.

5.3.3. If no name on the list is agreeable to both parties, a coin toss shall occur with the party winning the toss having the right to strike a name from the list. The parties will then continue alternately striking names from the list until only one name remains. The person whose name remains on the list will serve as the chairperson of the fact-finding committee.

5.3.4. Within five (5) days after the selection of the chairperson, the chairperson, the representatives who have been negotiating for the Board and for the Association shall meet to exchange written language on each item at impasse. The exchanged document(s) shall also be furnished by each party to the chairperson and other members of the committee.

5.3.5. The chairperson shall convene the committee for fact-finding. The committee shall meet with representatives of the Board and the Association. Within twenty (20) days after the chairperson is selected, the committee shall submit written recommendations to the Board and to the Association.

5.3.6. If either the Board or the Association decides it must reject one or more of the committee's recommendations, the rejecting party must, within seven (7) days after the committee has presented its recommendations, request a meeting of the representatives who have been negotiating for the Board and for the Association. These representatives shall meet within seven (7) days of the request, unless both parties deem it unnecessary. At such meeting, the representatives shall exchange written statements expressing each party's rationale for rejecting each recommendation found unacceptable and shall attempt to clarify any remaining differences. The respective representatives shall then resume good faith efforts to resolve the remaining differences; provided, after fourteen (14) days after the exchange of the written statements, either party may discontinue such effort.

5.3.7. The Board shall file a copy of the fact-finding report with the Office of the State Superintendent of Public Instruction. If the effort to resolve differences is successful, the parties shall draft a written agreement and present the agreement to both parties for ratification, and such agreement shall also be forwarded to the State Superintendent of Public Instruction. If the effort to resolve differences is unsuccessful, the Board of Education shall forward to the State Superintendent of Public Instruction, in writing, its final disposition of the negotiation's impasse process within thirty (30) days of the effective date of implementation.

5.3.8. The cost for the services of the fact-finding committee, including per diem expenses, if any, and actual and necessary travel expenses shall be shared in the following manner: The Board shall assume the expenses of the representative selected by the Board, the Association shall assume the expenses of the representative selected by the Association, and the expenses of the third member shall be shared equally by the Board and the Association.

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5.3.9. The fact-finding committee shall have authority to establish procedural rules, conduct investigations, and hold hearings during which each party to the dispute shall be given opportunity to present its case with supporting evidence.

5.3.10. All hearings by the fact-finding committee shall be conducted in closed session.

6. SAVINGS CLAUSE

6.1. If any provisions of this agreement or application of the agreement to any employee covered hereby shall be found contrary to law, then all other provisions or application of the Agreement shall continue in full force and effect.

7. DURATION OF AGREEMENT

7.1. This agreement shall continue in effect for successive fiscal year periods unless notice is given, in writing, by January 10 or any year, by either party, that the party desires to modify, amend or terminate this agreement.

7.2. In the event that the Association disbands or otherwise ceases to be the recognized bargaining agent, this procedural agreement shall be null and void on that date of such disbanding or cessation or representation.

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2025-2026 Teacher Salary Schedules Summary

Step	Bachelors	Bachelors + 15 hours or 5 years in district	Bachelors + 30 hours or 10 years in district	Masters	Master + 15 hours or 5 years in district	Master + 30 hours or 10 years in district	Master + 45 hours or 15 years in district	Doctorate	District Paid Retirement	District Paid Life Insurance	State Paid Retirement TRS Offset
1	43,615	43,860	44,660	45,510	46,135	47,335	48,535	50,500	2,750	31.20	103.41
2	44,074	44,329	45,129	46,019	46,694	47,894	49,094	51,139	2,750	31.20	146.65
3	44,534	44,799	45,599	46,529	47,254	48,454	49,654	51,779	2,750	31.20	188.15
4	44,993	45,268	46,068	47,038	47,813	49,013	50,213	52,418	2,750	31.20	233.33
5	46,465	46,750	47,550	48,560	49,385	50,585	51,785	54,070	2,750	31.20	278.76
6	47,008	47,313	48,113	49,123	49,948	51,158	52,358	54,714	2,750	31.20	325.26
7	47,552	47,877	48,677	49,687	50,512	51,732	52,932	55,357	2,750	31.20	372.82
8	48,095	48,440	49,240	50,250	51,075	52,305	53,505	56,000	2,750	31.20	421.44
9	48,638	49,003	49,803	50,814	51,639	52,879	54,079	56,644	2,750	31.20	471.12
10	50,289	50,674	51,474	52,553	53,378	54,628	55,828	58,600	2,750	31.20	521.87
11	50,837	51,242	52,042	53,121	53,946	55,206	56,406	59,248	2,750	31.20	573.67
12	51,455	51,810	52,660	53,739	54,564	55,784	56,999	59,896	2,750	31.20	626.54
13	52,072	52,427	53,277	54,357	55,182	56,402	57,592	60,544	2,750	31.20	680.48
14	52,690	53,045	53,895	54,974	55,799	57,019	58,184	61,191	2,750	31.20	735.47
15	54,327	54,682	55,532	56,612	57,437	58,657	59,797	62,860	2,750	31.20	791.53
16	54,945	55,300	56,150	57,230	58,055	59,275	60,390	63,508	2,750	31.20	848.65
17	55,563	55,918	56,768	57,848	58,673	59,893	61,008	64,156	2,750	31.20	906.83
18	56,181	56,536	57,386	58,466	59,291	60,511	61,626	64,804	2,750	31.20	966.07
19	56,799	57,154	58,004	59,084	59,909	61,129	62,244	65,452	2,750	31.20	1,026.38
20	57,437	57,792	58,642	59,723	60,548	61,768	62,883	66,122	2,750	31.20	1,087.75
21	58,055	58,410	59,260	60,341	61,166	62,386	63,501	66,770	2,750	31.20	1,150.18
22	58,674	59,029	59,879	60,959	61,784	63,004	64,119	67,418	2,750	31.20	1,213.68
23	59,292	59,647	60,497	61,578	62,403	63,623	64,738	68,067	2,750	31.20	1,278.23
24	59,910	60,265	61,115	62,196	63,021	64,241	65,356	68,720	2,750	31.20	1,343.85
25	61,459	61,814	62,664	63,814	64,656	65,826	66,991	70,375	2,750	31.20	1,410.53
26	62,009	62,414	63,214	64,381	65,256	66,426	67,591	70,975	2,750	31.20	1,410.53
27	62,609	63,014	63,814	64,981	65,856	67,026	68,191	71,575	2,750	31.20	1,410.53
28	63,209	63,614	64,414	65,581	66,456	67,626	68,791	72,175	2,750	31.20	1,410.53
29	63,809	64,184	65,014	66,181	67,056	68,226	69,391	72,775	2,750	31.20	1,410.53
30	64,409	64,814	65,614	66,781	67,656	68,826	69,991	73,375	2,750	31.20	1,410.53
Note: Teachers with 31 or more years of experience will receive an additional $1,500 above their step											

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Owasso Public Schools

2025-2026 Salary Schedule Bachelors Degree

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	43,156.00	2,750.00	45,906.00	31.20	45,937.20	3,215.60	60.15	405.45
1	43,615.00	2,750.00	46,365.00	31.20	46,396.20	3,247.73	103.41	394.32
2	44,074.00	2,750.00	46,824.00	31.20	46,855.20	3,279.86	145.65	384.21
3	44,534.00	2,750.00	47,284.00	31.20	47,315.20	3,312.06	188.15	373.91
4	44,993.00	2,750.00	47,743.00	31.20	47,774.20	3,344.19	233.33	360.86
5	46,465.00	2,750.00	49,215.00	31.20	49,246.20	3,447.23	278.76	418.47
6	47,008.00	2,750.00	49,758.00	31.20	49,789.20	3,485.24	325.26	409.98
7	47,552.00	2,750.00	50,302.00	31.20	50,333.20	3,523.32	372.82	400.50
8	48,095.00	2,750.00	50,845.00	31.20	50,876.20	3,561.33	421.44	389.89
9	48,638.00	2,750.00	51,388.00	31.20	51,419.20	3,599.34	471.12	378.22
10	50,289.00	2,750.00	53,039.00	31.20	53,070.20	3,714.91	521.87	443.04
11	50,837.00	2,750.00	53,587.00	31.20	53,618.20	3,753.27	573.67	429.60
12	51,455.00	2,750.00	54,205.00	31.20	54,236.20	3,796.53	626.54	419.99
13	52,072.00	2,750.00	54,822.00	31.20	54,853.20	3,839.72	680.48	409.24
14	52,690.00	2,750.00	55,440.00	31.20	55,471.20	3,882.98	735.47	397.51
15	54,327.00	2,750.00	57,077.00	31.20	57,108.20	3,997.57	791.53	456.04
16	54,945.00	2,750.00	57,695.00	31.20	57,726.20	4,040.83	848.65	442.18
17	55,563.00	2,750.00	58,313.00	31.20	58,344.20	4,084.09	906.83	427.26
18	56,181.00	2,750.00	58,931.00	31.20	58,962.20	4,127.35	966.07	411.28
19	56,799.00	2,750.00	59,549.00	31.20	59,580.20	4,170.61	1,026.38	394.23
20	57,437.00	2,750.00	60,187.00	31.20	60,218.20	4,215.27	1,087.75	377.52
21	58,055.00	2,750.00	60,805.00	31.20	60,836.20	4,258.53	1,150.18	358.35
22	58,674.00	2,750.00	61,424.00	31.20	61,455.20	4,301.86	1,213.68	338.18
23	59,292.00	2,750.00	62,042.00	31.20	62,073.20	4,345.12	1,278.23	316.89
24	59,910.00	2,750.00	62,660.00	31.20	62,691.20	4,388.38	1,343.85	294.53
25	61,459.00	2,750.00	64,209.00	31.20	64,240.20	4,496.81	1,410.53	336.28
26	62,009.00	2,750.00	64,759.00	31.20	64,790.20	4,535.31	1,410.53	374.78
27	62,609.00	2,750.00	65,359.00	31.20	65,390.20	4,577.31	1,410.53	416.78
28	63,209.00	2,750.00	65,959.00	31.20	65,990.20	4,619.31	1,410.53	458.78
29	63,809.00	2,750.00	66,559.00	31.20	66,590.20	4,661.31	1,410.58	500.73
30	64,409.00	2,750.00	67,159.00	31.20	67,190.20	4,703.31	1,410.53	542.78

(A) Step - Based on total experience.
(B) 2025-2026 Base Salary - Negotiated base salary.
(C) The District pays $2,750.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
(D) Total Compensation - Base Salary + District Paid Retirement
(E) District Paid Life - Amount paid toward group life insurance coverage on employee.
(F) Total District Compensation - Total of columns B, C and E
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(I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System
(J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently $1000) added to the schedule
(K) Teachers with 31 or more years of experience will receive a $1,500.00 stipend
Annual Flexible Benefit Allowance: Cash in lieu of insurance allowance $69.71/month or $836.52/year if not participating in major medical. Payment for major medical - $707.00 month or $8,484.00 year

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Owasso Public Schools

2025-2026 Salary Schedule Bachelors Degree + 15 hours or 5 years in district

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	43,391.00	2,750.00	46,141.00	31.20	46,172.20	3,232.05	60.15	421.90
1	43,860.00	2,750.00	46,610.00	31.20	46,641.20	3,264.88	103.41	411.47
2	44,329.00	2,750.00	47,079.00	31.20	47,110.20	3,297.71	145.65	402.06
3	44,799.00	2,750.00	47,549.00	31.20	47,580.20	3,330.61	188.15	392.46
4	45,268.00	2,750.00	48,018.00	31.20	48,049.20	3,363.44	233.33	380.11
5	46,750.00	2,750.00	49,500.00	31.20	49,531.20	3,467.18	278.76	438.42
6	47,313.00	2,750.00	50,063.00	31.20	50,094.20	3,506.59	325.26	431.33
7	47,877.00	2,750.00	50,627.00	31.20	50,658.20	3,546.07	372.82	423.25
8	48,440.00	2,750.00	51,190.00	31.20	51,221.20	3,585.48	421.44	414.04
9	49,003.00	2,750.00	51,753.00	31.20	51,784.20	3,624.89	471.12	403.77
10	50,674.00	2,750.00	53,424.00	31.20	53,455.20	3,741.86	521.87	469.99
11	51,242.00	2,750.00	53,992.00	31.20	54,023.20	3,781.62	573.67	457.95
12	51,810.00	2,750.00	54,560.00	31.20	54,591.20	3,821.38	626.54	444.84
13	52,427.00	2,750.00	55,177.00	31.20	55,208.20	3,864.57	680.48	434.09
14	53,045.00	2,750.00	55,795.00	31.20	55,826.20	3,907.83	735.47	422.36
15	54,682.00	2,750.00	57,432.00	31.20	57,463.20	4,022.42	791.53	480.89
16	55,300.00	2,750.00	58,050.00	31.20	58,081.20	4,065.68	848.65	467.03
17	55,918.00	2,750.00	58,668.00	31.20	58,699.20	4,108.94	906.83	452.11
18	56,536.00	2,750.00	59,286.00	31.20	59,317.20	4,152.20	966.07	436.13
19	57,154.00	2,750.00	59,904.00	31.20	59,935.20	4,195.46	1,026.38	419.08
20	57,792.00	2,750.00	60,542.00	31.20	60,573.20	4,240.12	1,087.75	402.37
21	58,410.00	2,750.00	61,160.00	31.20	61,191.20	4,283.38	1,150.18	383.20
22	59,029.00	2,750.00	61,779.00	31.20	61,810.20	4,326.71	1,213.68	363.03
23	59,647.00	2,750.00	62,397.00	31.20	62,428.20	4,369.97	1,278.23	341.74
24	60,265.00	2,750.00	63,015.00	31.20	63,046.20	4,413.23	1,343.85	319.38
25	61,814.00	2,750.00	64,564.00	31.20	64,595.20	4,521.66	1,410.53	361.13
26	62,414.00	2,750.00	65,164.00	31.20	65,195.20	4,563.66	1,410.53	403.13
27	63,014.00	2,750.00	65,764.00	31.20	65,795.20	4,605.66	1,410.53	445.13
28	63,614.00	2,750.00	66,364.00	31.20	66,395.20	4,647.66	1,410.53	487.13
29	64,184.00	2,750.00	66,934.00	31.20	66,965.20	4,687.56	1,410.53	527.03
30	64,814.00	2,750.00	67,564.00	31.20	67,595.20	4,731.66	1,410.53	571.13

(A) Step - Based on total experience.
(B) 2025-2026 Base Salary - Negotiated base salary.
(C) The District pays $2,750.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
(D) Total Compensation - Base Salary + District Paid Retirement
(E) District Paid Life - Amount paid toward group life insurance coverage on employee.
(F) Total District Compensation - Total of columns B, C and E
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(I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System
(J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently $1000) added to the schedule
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Annual Flexible Benefit Allowance: Cash in lieu of insurance allowance $69.71/month or $836.52/year if not participating in major medical. Payment for major medical - $707.00 month or $8,484.00 year

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Owasso Public Schools

2025-2026 Salary Schedule Bachelors Degree + 30 hours or 10 years in district

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	44,191.00	2,750.00	46,941.00	31.20	46,972.20	3,288.05	60.15	477.90
1	44,660.00	2,750.00	47,410.00	31.20	47,441.20	3,320.88	103.41	467.47
2	45,129.00	2,750.00	47,879.00	31.20	47,910.20	3,353.71	145.65	458.06
3	45,599.00	2,750.00	48,349.00	31.20	48,380.20	3,386.61	188.15	448.46
4	46,068.00	2,750.00	48,818.00	31.20	48,849.20	3,419.44	233.33	436.11
5	47,550.00	2,750.00	50,300.00	31.20	50,331.20	3,523.18	278.76	494.42
6	48,113.00	2,750.00	50,863.00	31.20	50,894.20	3,562.59	325.26	487.33
7	48,677.00	2,750.00	51,427.00	31.20	51,458.20	3,602.07	372.82	479.25
8	49,240.00	2,750.00	51,990.00	31.20	52,021.20	3,641.48	421.44	470.04
9	49,803.00	2,750.00	52,553.00	31.20	52,584.20	3,680.89	471.12	459.77
10	51,474.00	2,750.00	54,224.00	31.20	54,255.20	3,797.86	521.87	525.99
11	52,042.00	2,750.00	54,792.00	31.20	54,823.20	3,837.62	573.67	513.95
12	52,660.00	2,750.00	55,410.00	31.20	55,441.20	3,880.88	626.54	504.34
13	53,277.00	2,750.00	56,027.00	31.20	56,058.20	3,924.07	680.48	493.59
14	53,895.00	2,750.00	56,645.00	31.20	56,676.20	3,967.33	735.47	481.86
15	55,532.00	2,750.00	58,282.00	31.20	58,313.20	4,081.92	791.53	540.39
16	56,150.00	2,750.00	58,900.00	31.20	58,931.20	4,125.18	848.65	526.53
17	56,768.00	2,750.00	59,518.00	31.20	59,549.20	4,168.44	906.83	511.61
18	57,386.00	2,750.00	60,136.00	31.20	60,167.20	4,211.70	966.07	495.63
19	58,004.00	2,750.00	60,754.00	31.20	60,785.20	4,254.96	1,026.38	478.58
20	58,642.00	2,750.00	61,392.00	31.20	61,423.20	4,299.62	1,087.75	461.87
21	59,260.00	2,750.00	62,010.00	31.20	62,041.20	4,342.88	1,150.18	442.70
22	59,879.00	2,750.00	62,629.00	31.20	62,660.20	4,386.21	1,213.68	422.53
23	60,497.00	2,750.00	63,247.00	31.20	63,278.20	4,429.47	1,278.23	401.24
24	61,115.00	2,750.00	63,865.00	31.20	63,896.20	4,472.73	1,343.85	378.88
25	62,664.00	2,750.00	65,414.00	31.20	65,445.20	4,581.16	1,410.53	420.63
26	63,214.00	2,750.00	65,964.00	31.20	65,995.20	4,619.66	1,410.53	459.13
27	63,814.00	2,750.00	66,564.00	31.20	66,595.20	4,661.66	1,410.53	501.13
28	64,414.00	2,750.00	67,164.00	31.20	67,195.20	4,703.66	1,410.53	543.13
29	65,014.00	2,750.00	67,764.00	31.20	67,795.20	4,745.66	1,410.53	585.13
30	65,614.00	2,750.00	68,364.00	31.20	68,395.20	4,787.66	1,410.53	627.13

(A) Step - Based on total experience.
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Owasso Public Schools

2025-2026 Salary Schedule Masters Degree

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	45,001.00	2,750.00	47,751.00	31.20	47,782.20	3,344.75	60.15	534.60
1	45,510.00	2,750.00	48,260.00	31.20	48,291.20	3,380.38	103.41	526.97
2	46,019.00	2,750.00	48,769.00	31.20	48,800.20	3,416.01	145.65	520.36
3	46,529.00	2,750.00	49,279.00	31.20	49,310.20	3,451.71	188.15	513.56
4	47,038.00	2,750.00	49,788.00	31.20	49,819.20	3,487.34	233.33	504.01
5	48,560.00	2,750.00	51,310.00	31.20	51,341.20	3,593.88	278.76	565.12
6	49,123.00	2,750.00	51,873.00	31.20	51,904.20	3,633.29	325.26	558.03
7	49,687.00	2,750.00	52,437.00	31.20	52,468.20	3,672.77	372.82	549.95
8	50,250.00	2,750.00	53,000.00	31.20	53,031.20	3,712.18	421.44	540.74
9	50,814.00	2,750.00	53,564.00	31.20	53,595.20	3,751.66	471.12	530.54
10	52,553.00	2,750.00	55,303.00	31.20	55,334.20	3,873.39	521.87	601.52
11	53,121.00	2,750.00	55,871.00	31.20	55,902.20	3,913.15	573.67	589.48
12	53,739.00	2,750.00	56,489.00	31.20	56,520.20	3,956.41	626.54	579.87
13	54,357.00	2,750.00	57,107.00	31.20	57,138.20	3,999.67	680.48	569.19
14	54,974.00	2,750.00	57,724.00	31.20	57,755.20	4,042.86	735.47	557.39
15	56,612.00	2,750.00	59,362.00	31.20	59,393.20	4,157.52	791.53	615.99
16	57,230.00	2,750.00	59,980.00	31.20	60,011.20	4,200.78	848.65	602.13
17	57,848.00	2,750.00	60,598.00	31.20	60,629.20	4,244.04	906.83	587.21
18	58,466.00	2,750.00	61,216.00	31.20	61,247.20	4,287.30	966.07	571.23
19	59,084.00	2,750.00	61,834.00	31.20	61,865.20	4,330.56	1,026.38	554.18
20	59,723.00	2,750.00	62,473.00	31.20	62,504.20	4,375.29	1,087.75	537.54
21	60,341.00	2,750.00	63,091.00	31.20	63,122.20	4,418.55	1,150.18	518.37
22	60,959.00	2,750.00	63,709.00	31.20	63,740.20	4,461.81	1,213.68	498.13
23	61,578.00	2,750.00	64,328.00	31.20	64,359.20	4,505.14	1,278.23	476.91
24	62,196.00	2,750.00	64,946.00	31.20	64,977.20	4,548.40	1,343.85	454.55
25	63,814.00	2,750.00	66,564.00	31.20	66,595.20	4,661.66	1,410.53	501.13
26	64,381.00	2,750.00	67,131.00	31.20	67,162.20	4,701.35	1,410.53	540.82
27	64,981.00	2,750.00	67,731.00	31.20	67,762.20	4,743.35	1,410.53	582.82
28	65,581.00	2,750.00	68,331.00	31.20	68,362.20	4,785.35	1,410.53	624.82
29	66,181.00	2,750.00	68,931.00	31.20	68,962.20	4,827.35	1,410.53	666.82
30	66,781.00	2,750.00	69,531.00	31.20	69,562.20	4,869.35	1,410.53	708.82

(A) Step - Based on total experience.
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Owasso Public Schools

2025-2026 Salary Schedule Masters Degree + 15 hours or 5 years in district

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	45,576.00	2,750.00	48,326.00	31.20	48,357.20	3,385.00	60.15	574.85
1	46,135.00	2,750.00	48,885.00	31.20	48,916.20	3,424.13	103.41	570.72
2	46,694.00	2,750.00	49,444.00	31.20	49,475.20	3,463.26	145.65	567.61
3	47,254.00	2,750.00	50,004.00	31.20	50,035.20	3,502.46	188.15	564.31
4	47,813.00	2,750.00	50,563.00	31.20	50,594.20	3,541.59	233.33	558.26
5	49,385.00	2,750.00	52,135.00	31.20	52,166.20	3,651.63	278.76	622.87
6	49,948.00	2,750.00	52,698.00	31.20	52,729.20	3,691.04	325.26	615.78
7	50,512.00	2,750.00	53,262.00	31.20	53,293.20	3,730.52	372.82	607.70
8	51,075.00	2,750.00	53,825.00	31.20	53,856.20	3,769.93	421.44	598.49
9	51,639.00	2,750.00	54,389.00	31.20	54,420.20	3,809.41	471.12	588.29
10	53,378.00	2,750.00	56,128.00	31.20	56,159.20	3,931.14	521.87	659.27
11	53,946.00	2,750.00	56,696.00	31.20	56,727.20	3,970.90	573.67	647.23
12	54,564.00	2,750.00	57,314.00	31.20	57,345.20	4,014.16	626.54	637.62
13	55,182.00	2,750.00	57,932.00	31.20	57,963.20	4,057.42	680.48	626.94
14	55,799.00	2,750.00	58,549.00	31.20	58,580.20	4,100.61	735.47	615.14
15	57,437.00	2,750.00	60,187.00	31.20	60,218.20	4,215.27	791.53	673.74
16	58,055.00	2,750.00	60,805.00	31.20	60,836.20	4,258.53	848.65	659.88
17	58,673.00	2,750.00	61,423.00	31.20	61,454.20	4,301.79	906.83	644.96
18	59,291.00	2,750.00	62,041.00	31.20	62,072.20	4,345.05	966.07	628.98
19	59,909.00	2,750.00	62,659.00	31.20	62,690.20	4,388.31	1,026.38	611.93
20	60,548.00	2,750.00	63,298.00	31.20	63,329.20	4,433.04	1,087.75	595.29
21	61,166.00	2,750.00	63,916.00	31.20	63,947.20	4,476.30	1,150.18	576.12
22	61,784.00	2,750.00	64,534.00	31.20	64,565.20	4,519.56	1,213.68	555.88
23	62,403.00	2,750.00	65,153.00	31.20	65,184.20	4,562.89	1,278.23	534.66
24	63,021.00	2,750.00	65,771.00	31.20	65,802.20	4,606.15	1,343.85	512.30
25	64,656.00	2,750.00	67,406.00	31.20	67,437.20	4,720.60	1,410.53	560.07
26	65,256.00	2,750.00	68,006.00	31.20	68,037.20	4,762.60	1,410.53	602.07
27	65,856.00	2,750.00	68,606.00	31.20	68,637.20	4,804.60	1,410.53	644.07
28	66,456.00	2,750.00	69,206.00	31.20	69,237.20	4,846.60	1,410.53	686.07
29	67,056.00	2,750.00	69,806.00	31.20	69,837.20	4,888.60	1,410.53	728.07
30	67,656.00	2,750.00	70,406.00	31.20	70,437.20	4,930.60	1,410.53	770.07

(A) Step - Based on total experience.
(B) 2025-2026 Base Salary - Negotiated base salary.
(C) The District pays $2,750.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
(D) Total Compensation - Base Salary + District Paid Retirement
(E) District Paid Life - Amount paid toward group life insurance coverage on employee.
(F) Total District Compensation - Total of columns B, C and E
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(K) Teachers with 31 or more years of experience will receive a $1,500.00 stipend
Annual Flexible Benefit Allowance: Cash in lieu of insurance allowance $69.71/month or $836.52/year if not participating in major medical. Payment for major medical - $707.00 month or $8,484.00 year

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Owasso Public Schools

2025-2026 Salary Schedule Masters Degree + 30 hours or 10 years in district

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	46,776.00	2,750.00	49,526.00	31.20	49,557.20	3,469.00	60.15	658.85
1	47,335.00	2,750.00	50,085.00	31.20	50,116.20	3,508.13	103.41	654.72
2	47,894.00	2,750.00	50,644.00	31.20	50,675.20	3,547.26	145.65	651.61
3	48,454.00	2,750.00	51,204.00	31.20	51,235.20	3,586.46	188.15	648.31
4	49,013.00	2,750.00	51,763.00	31.20	51,794.20	3,625.59	233.33	642.26
5	50,585.00	2,750.00	53,335.00	31.20	53,366.20	3,735.63	278.76	706.87
6	51,158.00	2,750.00	53,908.00	31.20	53,939.20	3,775.74	325.26	700.48
7	51,732.00	2,750.00	54,482.00	31.20	54,513.20	3,815.92	372.82	693.10
8	52,305.00	2,750.00	55,055.00	31.20	55,086.20	3,856.03	421.44	684.59
9	52,879.00	2,750.00	55,629.00	31.20	55,660.20	3,896.21	471.12	675.09
10	54,628.00	2,750.00	57,378.00	31.20	57,409.20	4,018.64	521.87	746.77
11	55,206.00	2,750.00	57,956.00	31.20	57,987.20	4,059.10	573.67	735.43
12	55,784.00	2,750.00	58,534.00	31.20	58,565.20	4,099.56	626.54	723.02
13	56,402.00	2,750.00	59,152.00	31.20	59,183.20	4,142.82	680.48	712.34
14	57,019.00	2,750.00	59,769.00	31.20	59,800.20	4,186.01	735.47	700.54
15	58,657.00	2,750.00	61,407.00	31.20	61,438.20	4,300.67	791.53	759.14
16	59,275.00	2,750.00	62,025.00	31.20	62,056.20	4,343.93	848.65	745.28
17	59,893.00	2,750.00	62,643.00	31.20	62,674.20	4,387.19	906.83	730.36
18	60,511.00	2,750.00	63,261.00	31.20	63,292.20	4,430.45	966.07	714.38
19	61,129.00	2,750.00	63,879.00	31.20	63,910.20	4,473.71	1,026.38	697.33
20	61,768.00	2,750.00	64,518.00	31.20	64,549.20	4,518.44	1,087.75	680.69
21	62,386.00	2,750.00	65,136.00	31.20	65,167.20	4,561.70	1,150.18	661.52
22	63,004.00	2,750.00	65,754.00	31.20	65,785.20	4,604.96	1,213.68	641.28
23	63,623.00	2,750.00	66,373.00	31.20	66,404.20	4,648.29	1,278.23	620.06
24	64,241.00	2,750.00	66,991.00	31.20	67,022.20	4,691.55	1,343.85	597.70
25	65,826.00	2,750.00	68,576.00	31.20	68,607.20	4,802.50	1,410.53	641.97
26	66,426.00	2,750.00	69,176.00	31.20	69,207.20	4,844.50	1,410.53	683.97
27	67,026.00	2,750.00	69,776.00	31.20	69,807.20	4,886.50	1,410.53	725.97
28	67,626.00	2,750.00	70,376.00	31.20	70,407.20	4,928.50	1,410.53	767.97
29	68,226.00	2,750.00	70,976.00	31.20	71,007.20	4,970.50	1,410.53	809.97
30	68,826.00	2,750.00	71,576.00	31.20	71,607.20	5,012.50	1,410.53	851.97

(A) Step - Based on total experience.
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(D) Total Compensation - Base Salary + District Paid Retirement
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Owasso Public Schools

2025-2026 Salary Schedule Masters Degree + 45 hours or 15 years in the district

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	47,976.00	2,750.00	50,726.00	31.20	50,757.20	3,553.00	60.15	742.85
1	48,535.00	2,750.00	51,285.00	31.20	51,316.20	3,592.13	103.41	738.72
2	49,094.00	2,750.00	51,844.00	31.20	51,875.20	3,631.26	145.65	735.61
3	49,654.00	2,750.00	52,404.00	31.20	52,435.20	3,670.46	188.15	732.31
4	50,213.00	2,750.00	52,963.00	31.20	52,994.20	3,709.59	233.33	726.26
5	51,785.00	2,750.00	54,535.00	31.20	54,566.20	3,819.63	278.76	790.87
6	52,358.00	2,750.00	55,108.00	31.20	55,139.20	3,859.74	325.26	784.48
7	52,932.00	2,750.00	55,682.00	31.20	55,713.20	3,899.92	372.82	777.10
8	53,505.00	2,750.00	56,255.00	31.20	56,286.20	3,940.03	421.44	768.59
9	54,079.00	2,750.00	56,829.00	31.20	56,860.20	3,980.21	471.12	759.09
10	55,828.00	2,750.00	58,578.00	31.20	58,609.20	4,102.64	521.87	830.77
11	56,406.00	2,750.00	59,156.00	31.20	59,187.20	4,143.10	573.67	819.43
12	56,999.00	2,750.00	59,749.00	31.20	59,780.20	4,184.61	626.54	808.07
13	57,592.00	2,750.00	60,342.00	31.20	60,373.20	4,226.12	680.48	795.64
14	58,184.00	2,750.00	60,934.00	31.20	60,965.20	4,267.56	735.47	782.09
15	59,797.00	2,750.00	62,547.00	31.20	62,578.20	4,380.47	791.53	838.94
16	60,390.00	2,750.00	63,140.00	31.20	63,171.20	4,421.98	848.65	823.33
17	61,008.00	2,750.00	63,758.00	31.20	63,789.20	4,465.24	906.83	808.41
18	61,626.00	2,750.00	64,376.00	31.20	64,407.20	4,508.50	966.07	792.43
19	62,244.00	2,750.00	64,994.00	31.20	65,025.20	4,551.76	1,026.38	775.38
20	62,883.00	2,750.00	65,633.00	31.20	65,664.20	4,596.49	1,087.75	758.74
21	63,501.00	2,750.00	66,251.00	31.20	66,282.20	4,639.75	1,150.18	739.57
22	64,119.00	2,750.00	66,869.00	31.20	66,900.20	4,683.01	1,213.68	719.33
23	64,738.00	2,750.00	67,488.00	31.20	67,519.20	4,726.34	1,278.23	698.11
24	65,356.00	2,750.00	68,106.00	31.20	68,137.20	4,769.60	1,343.85	675.75
25	66,991.00	2,750.00	69,741.00	31.20	69,772.20	4,884.05	1,410.53	723.52
26	67,591.00	2,750.00	70,341.00	31.20	70,372.20	4,926.05	1,410.53	765.52
27	68,191.00	2,750.00	70,941.00	31.20	70,972.20	4,968.05	1,410.53	807.52
28	68,791.00	2,750.00	71,541.00	31.20	71,572.20	5,010.05	1,410.53	849.52
29	69,391.00	2,750.00	72,141.00	31.20	72,172.20	5,052.05	1,410.53	891.52
30	69,991.00	2,750.00	72,741.00	31.20	72,772.20	5,094.05	1,410.53	933.52

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Owasso Public Schools

2025-2026 Salary Schedule Doctorate

Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	49,861.00	2,750.00	52,611.00	31.20	52,642.20	3,684.95	60.15	874.80
1	50,500.00	2,750.00	53,250.00	31.20	53,281.20	3,729.68	103.41	876.27
2	51,139.00	2,750.00	53,889.00	31.20	53,920.20	3,774.41	145.65	878.76
3	51,779.00	2,750.00	54,529.00	31.20	54,560.20	3,819.21	188.15	881.06
4	52,418.00	2,750.00	55,168.00	31.20	55,199.20	3,863.94	233.33	880.61
5	54,070.00	2,750.00	56,820.00	31.20	56,851.20	3,979.58	278.76	950.82
6	54,714.00	2,750.00	57,464.00	31.20	57,495.20	4,024.66	325.26	949.40
7	55,357.00	2,750.00	58,107.00	31.20	58,138.20	4,069.67	372.82	946.85
8	56,000.00	2,750.00	58,750.00	31.20	58,781.20	4,114.68	421.44	943.24
9	56,644.00	2,750.00	59,394.00	31.20	59,425.20	4,159.76	471.12	938.64
10	58,600.00	2,750.00	61,350.00	31.20	61,381.20	4,296.68	521.87	1,024.81
11	59,248.00	2,750.00	61,998.00	31.20	62,029.20	4,342.04	573.67	1,018.37
12	59,896.00	2,750.00	62,646.00	31.20	62,677.20	4,387.40	626.54	1,010.86
13	60,544.00	2,750.00	63,294.00	31.20	63,325.20	4,432.76	680.48	1,002.28
14	61,191.00	2,750.00	63,941.00	31.20	63,972.20	4,478.05	735.47	992.58
15	62,860.00	2,750.00	65,610.00	31.20	65,641.20	4,594.88	791.53	1,053.35
16	63,508.00	2,750.00	66,258.00	31.20	66,289.20	4,640.24	848.65	1,041.59
17	64,156.00	2,750.00	66,906.00	31.20	66,937.20	4,685.60	906.83	1,028.77
18	64,804.00	2,750.00	67,554.00	31.20	67,585.20	4,730.96	966.07	1,014.89
19	65,452.00	2,750.00	68,202.00	31.20	68,233.20	4,776.32	1,026.38	999.94
20	66,122.00	2,750.00	68,872.00	31.20	68,903.20	4,823.22	1,087.75	985.47
21	66,770.00	2,750.00	69,520.00	31.20	69,551.20	4,868.58	1,150.18	968.40
22	67,418.00	2,750.00	70,168.00	31.20	70,199.20	4,913.94	1,213.68	950.26
23	68,067.00	2,750.00	70,817.00	31.20	70,848.20	4,959.37	1,278.23	931.14
24	68,720.00	2,750.00	71,470.00	31.20	71,501.20	5,005.08	1,343.85	911.23
25	70,375.00	2,750.00	73,125.00	31.20	73,156.20	5,120.93	1,410.53	960.40
26	70,975.00	2,750.00	73,725.00	31.20	73,756.20	5,162.93	1,410.53	1,002.40
27	71,575.00	2,750.00	74,325.00	31.20	74,356.20	5,204.93	1,410.53	1,044.40
28	72,175.00	2,750.00	74,925.00	31.20	74,956.20	5,246.93	1,410.53	1,086.40
29	72,775.00	2,750.00	75,525.00	31.20	75,556.20	5,288.93	1,410.53	1,128.40
30	73,375.00	2,750.00	76,125.00	31.20	76,156.20	5,330.93	1,410.53	1,170.40

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Extra Duty Stipends

Athletics		
Area	**Extra Duty**	**Stipend Amount**
ATHLETICS	Camp Coordinator	$20,000.00
	Social Media*	$15,000.00
	FOR (Youth)*	$15,000.00
	Coaching Staff Families*	$5,000.00
	Football Specific Training and Nutrition*	$5,000.00
	Owasso Ram TV / Scoreboard Productions	$4,000.00
	*Stipends available during Bill Blankenship's employment only.	
BASEBALL	Varsity Head	$10,000.00
	Varsity Assistant	$4,000.00
	Jr Varsity Head	$3,000.00
	Jr Varsity Assistant	$2,500.00
	9th Head	$2,500.00
	9th Assistant	$2,500.00
BASKETBALL	Varsity Head Boys	$10,000.00
	Varsity Head Girls	$10,000.00
	Varsity Assistant Boys	$4,500.00
	Varsity Assistant Girls	$4,500.00
	9th Head Boys	$2,500.00
	9th Head Girls	$2,500.00
	9th Boys Assistant	$1,000.00
	9th Girls Assistant	$1,000.00
	8th Head Boys	$2,500.00
	8th Head Girls	$2,500.00
CHEER	Varsity Head	$8,000.00
	Varsity Assistant	$4,500.00
	JV Cheer	$3,500.00
	JV Assistant/Sideline	$1,500.00
	8th Grade	$3,200.00
	Jr High Assistant Coach/Sideline	$1,500.00
CROSS-COUNTRY	Varsity Head	$4,000.00
	Varsity Head Assistant Boys	$2,600.00
	Varsity Head Assistant Girls	$2,600.00
	Varsity Assistant	$2,000.00
	Jr High Head	$2,000.00
	Jr High Assistant	$1,800.00
FOOTBALL	Varsity Head	$15,000.00

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	Varsity Head Assistant	$6,500.00
	Varsity Assistant - DC	$6,000.00
	Varsity Assistant - OC	$6,000.00
	Special Teams Coordinator	$6,000.00
	Varsity Assistant	$5,000.00
	JV Assistant	$4,000.00
	Equipment Manager	$1,500.00
	Laundry Manager	$1,500.00
	Varsity Sideline Equipment Repair	$1,000.00
	9th Head	$4,000.00
	9th Assistant	$4,000.00
	8th Head	$3,500.00
	8th Assistant	$2,500.00
GOLF	Golf Program Coordinator	$6,000.00
	Varsity Head Boys	$3,500.00
	Varsity Head Girls	$3,500.00
	Varsity Assistant Boys	$2,000.00
	Varsity Assistant Girls	$2,000.00
	Jr High Head Boys	$1,200.00
	Jr High Head Girls	$1,200.00
POM	Varsity Head	$8,000.00
	Varsity Assistant	$4,500.00
	8th Grade	$3,200.00
SOCCER	Varsity Head Boys	$5,500.00
	Varsity Head Girls	$5,500.00
	Varsity Assistant Boys	$2,500.00
	Varsity Assistant Girls	$2,500.00
	JV Assistant Boys	$2,000.00
	JV Assistant Girls	$2,000.00
	Dir. Of Soccer Oper.	$1,000.00
SOFTBALL	Varsity Head	$10,000.00
	Varsity Assistant	$4,000.00
	JV Head	$3,000.00
	JV Assistant	$2,500.00
	JH Head	$2,500.00
	JH Assistant	$2,500.00
SOFTBALL - SP	Varsity Head	$6,000.00
	Varsity Assistant	$2,750.00

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SWIMMING	Varsity Head	$6,000.00
	Varsity Assistant	$2,500.00
TENNIS	Program Coordinator	$6,000.00
	Varsity Head Girls	$3,500.00
	Varsity Head Boys	$3,500.00
	Varsity Assistant Girls	$2,500.00
	Varsity Assistant Boys	$2,500.00
	Varsity Assistant (B&G)	$2,500.00
	Jr High Head (B&G)	$2,000.00
TRACK	Varsity Head (B&G)	$6,000.00
	Varsity Head Assistant (B&G)	$3,000.00
	Varsity Assistant	$2,500.00
	Jr High Head (B&G)	$2,500.00
	Jr High Assistant (girls)	$2,000.00
	Jr High Assistant (boys)	$2,000.00
	Jr High Assistant (B&G)	$2,000.00
	Jr High Assistant (B&G)	$2,000.00
VOLLEYBALL	Varsity Head	$5,500.00
	Varsity/JV Assistant	$3,000.00
	JV Head	$3,000.00
	9th Head	$3,000.00
	8th Head	$2,000.00
	7th Head	$1,500.00
WRESTLING	Varsity Head Boys	$10,000.00
	Varsity Head Girls	$10,000.00
	Varsity Head Assistant Girls	$3,750.00
	Varsity Assistant Boys	$3,750.00
	Varsity Assistant Girls	$3,750.00
	Jr High Head Boys	$3,400.00
	Jr High Assistant	$2,300.00
SUMMER	Football Summer Stipend	$4,500.00
OTHER	Athletic Trainer	$3,000.00
	Social Media Director	$500.00
	Game Manager	$1,500.00

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Contract Modifications			
Area	**Job Title**	**Additional Compensation**	**Additional Days**
Teaching and Learning	Alternative Education Teachers	Plus 5% of Base Pay	
	Counselors (Elementary)	Plus 5% of Base Pay	10 days
	Counselors (Middle & High School)	Plus 5% of Base Pay	15 days
	ESL Teachers		5 days
	Health Services Coordinator	$3,000.00	6 days
	Librarian (Elementary & Middle School)		10 days
	Librarian (High School)		20 days
	Middle School Librarian		10 days
	Psychometrist/Psychologist	Plus 8% (Base Pay+District Paid Retirement+Life Ins.)	5 days
	Remedial Reading	Plus 5% of Base Pay	
	School Nurses		5 days
	Special Ed Teachers	Plus 8% (Base Pay+District Paid Retirement+Life Ins.)	
	Speech	Plus 8% (Base Pay+District Paid Retirement+Life Ins.)	
	Head Band Director		20 days

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Fine Arts		
Area	**Extra Duty**	**Stipend Amount**
FINE ARTS	Head Band Director	$18,000.00
	Associate Band Director	$10,000.00
	Assistant Band Director	$9,000.00
	Assistant Band Director - Non-marching band	$7,000.00
	Assistant Band Director - Percussion focus	$10,000.00
	Percussion Adjunct	$4,000.00
	Summer Band	$2,500.00
	Marching Show Design	$7,500.00
	Marching Band Assist	$2,000.00
	Colorguard (Fall Marching Band)	$4,000.00
	Winter Guard	$4,000.00
	District Department Chair - Choir K-5	$2,500.00
	District Department Chair - Choir - 6th - 12th	$2,500.00
	District Department Chair - Drama - 6th - 12th	$2,500.00
	District Department Chair - Visual Arts- 6th - 12th	$2,500.00
	Jazz Choir Director	$1,500.00
	Secondary Head Vocal Music Director	$6,000.00
	Secondary Assistant Vocal Director	$6,000.00
	Drama Coach - Jr. High	$2,500.00
	Drama Coach - High School	$9,000.00
	Speech & Debate Coach	$6,000.00
	Speech & Debate Assistant Coach	$2,500.00
	Stagecraft	$4,000.00
	Art Show/Board Room Display Coordinator	$1,000.00
	Art Display Assistant	$500.00
	Musical - Stage & Costume Manager	$1,000.00
	Musical - High School Musical Director	$2,000.00
	Musical - High School Assistant Musical Director/Orch Conductor	$1,500.00
	Musical - High School Musical Voice Coach/Stage Manager	$1,000.00

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Hourly or Event Work Assignments		
Area	**Hourly Position**	**Hourly/Event Rate**
ATHLETICS	Bus Driving Fee (Over 50 miles one way)	$25.00 per event
	Bus Driving Fee (under 50 miles one way)	$20.00 per event
	Uniformed Security	$30.00 per hour
Varsity Home Football Games	Game Manager and Events Coordinator	$100.00 per game
	Head of Game Ticket Sales and Distribution	$100.00 per game
	Officials Check-In Supervisor	$40.00 per game
	Operations Supervisors (Parking/Wellness Center/Crowd)	$40.00 per game
	P.A. and Game Announcer (contracted)	$200.00 per game
	Press box Staff (Scoreboard/Clocks/Supervisor)	$40.00 per game
	RAM Alley Supervisor	$100.00 per game
	Sales Supervisor of Reserved Football Tickets For Extra Games: Play-offs or Purchased	$350.00 per year
	Ticket Sales/Taker	$40.00 per game
Home Games: Football – JV/9th/8th, Softball – Var/JV, Volleyball – Var/JV, Basketball Var/JV, Wrestling Var/JV, Soccer – Var,JV, Baseball – Var/JV/9	Game Manager and Event Coordinator	$25.00 per game
	Operations Supervisor ((Scoreboard,Clocks,Bookkeeper, Entry Monitors)	$20.00 per game
	P.A. and Game Announcer	$20.00 per game
	P.A. and Game Announcer (Var. BB – contracted)	$100.00 per game
	Ticket Sales/Taking	$25.00 per game
Home Games: Softball – JH, Volleyball – 8/7, Basketball - 10/9/8, Wrestling - JH	Game Manager and Event Coordinator	$20.00 per game
	Operations Supervision (Scoreboard,Clocks,Bookkeeper)	$15.00 per game
	P.A. and Game Announcer	$15.00 per game
	Ticket Sales/Taker	$15.00 per game
TEACHING AND LEARNING SERVICES	GED Administrator	$25.00 per hour
	Tutor	$25.00 per hour
TEACHING AND LEARNING		

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ESY - Special Education	Paraprofessional	$14.85 per hour
	SLP Teacher	$25.00 per hour
	SPED Teacher	$25.00 per hour
Indian Education	Success Center Tutors (Elementary & Secondary non-certified)	$25.00 per hour
Summer School	Middle School Summer Bridge Teacher Contract Hours	$25.00 per hour
	Paper/Pencil Summer School Secondary - Algebra I Teacher (CR)	$25.00 per hour
	RSA Summer School - Elem Administrator	$30.00 per hour
	RSA Summer School - Elementary Teachers	$25.00 per hour
Travel	Travel averages between 2 locations on an average of 3-5 days per week (for days/total contract) (1 round trip per day)	$40.00 per month
	Travel averages between 2.5 locations on an average of 3-5 days per week (for days/total contract) (2 or more round trips, 3-5 times per week)	$70.00 per month
School Sites		
Elementary	AM Supervision	$20.00 per hour
Middle School	AM/PM Supervision	$20.00 per hour
Middle School	Detention	$20.00 per hour
Middle School	Lunchroom Supervision	$20.00 per hour
High School	AM/PM Supervision (2 W, 2 E)	$20.00 per hour
High School	Lunch detention (1 W, 1 E)	$20.00 per hour
High School	Lunchroom Supervision (3 W, 3 E, 1 RAM)	$20.00 per hour
High School	PM detention (1 W, 1 E)	$20.00 per hour
All Sites	Teachers Covering Other Classes; see Article 1 Section 3 and Article 5 Section 3	$20.00 per class period

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Teaching and Learning		
Area	**Extra Duty**	**Stipend Amount**
SCHOOL SITES (ELEMENTARY)	Grade Level Chair – Pre-K/Kindergarten	$1,000.00
	Grade Level Chair - 1st	$1,000.00
	Grade Level Chair - 2nd	$1,000.00
	Grade Level Chair - 3rd	$1,000.00
	Grade Level Chair - 4th	$1,000.00
	Grade Level Chair - 5th	$1,000.00
	Grade Level Chair - Special Classes	$1,000.00
	Certified Teaching and Learning Support	$1,100.00
	Library Media Specialist	$700.00
	Robotics	$1,200.00
	Student Council	$500.00
	Yearbook	$500.00
Hodson	Before School Supervision (Staff Children)	$4,000.00
Northeast	Before School Supervision (Staff Children)	$4,000.00
SCHOOL SITES (MIDDLE GRADES)	Academic Bowl (7th & 8th)	$1,750.00
	Department Chairperson - English	$1,000.00
	Department Chairperson - Mathematics	$1,000.00
	Department Chairperson - Science	$1,000.00
	Department Chairperson - Social Studies	$1,000.00
	Home Ec - Vocational (8th)	$2,200.00
	Certified Teaching and Learning Support	$1,100.00
	Library Media Specialist	$700.00
	National Junior Honor Society (7th & 8th)	$400.00
	Robotics	$1,200.00
	Student Council	$700.00
	Title 1 BCH (Federal Funds) (6th)	$1,950.00
	Yearbook	$700.00
6GC	After School Supervision (Staff Children)	$4,000.00
SCHOOL SITES (HIGH SCHOOL)	Class Sponsor - Junior Class	$1,500.00
	Class Sponsor - Senior Class	$1,500.00
	Department Chairperson - English (10+T)	$2,000.00
	Department Chairperson - History (10+T)	$2,000.00
	Department Chairperson - Math (10+T)	$2,000.00
	Department Chairperson - Science (10+T)	$2,000.00
	Department Chairperson - AP (6 - 9 T)	$1,000.00
	Department Chairperson - Business (6 - 9 T)	$2,000.00
	Department Chairperson - Foreign Language (6 - 9 T)	$2,000.00
	Department Chairperson - SPED (6 - 9 T)	$2,000.00

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	Certified Teaching and Learning Support	$1,100.00
	Library Media Specialist	$1,200.00
	Sponsor - Academic Bowl	$1,750.00
	Sponsor - Art Clubs	$500.00
	Sponsor - Foreign Language Clubs	$500.00
	Sponsor - FTA	$500.00
	Sponsor - Great Books	$500.00
	Sponsor - Live Action Role Play (LARP)	$1,000.00
	Sponsor - Mock Trial Team	$1,000.00
	Sponsor - National Honor Society	$1,500.00
	Sponsor - Psychology Club	$500.00
	Sponsor - Robotics	$2,000.00
	Sponsor - Science Club	$500.00
	Sponsor - Spirit Club	$1,000.00
	Sponsor - STEM Club	$500.00
	Sponsor - Student Council - Ram Academy	$500.00
	Sponsor - Student Council Co-sponsors	$4,000.00
	Virtual Teacher - Fall/Spring (4 core + 1 elective)	$4,500.00
	Virtual Teacher - Summer School June (4 core + 1 elective)	$1,200.00
	Virtual Teacher - Summer School July (4 core)	$1,200.00
	VoAg + 2/10 (state paid) x 2	$2,600.00
	VoAg (local stipend) x 2	$2,000.00
	Vocational Home Ec (state Aid) x 2	$2,200.00
	Yearbook (1 W, 1 E)	$2,000.00
	Yearbook (Ram Academy)	$500.00
	Rampage Newspaper	$750.00
	504 Coordinators x 6	$1,800.00
TEACHING AND LEARNING LEADERSHIP	Counseling Department Chair (ELEM. & SEC.)	$2,500.00
	CPI	$3,000.00
	District Behavioral Consultants	$2,000.00
	Dyslexia Consultant	$1,000.00
	Hearing Impaired Consultant	$2,500.00
	Assistive Technology Team Leader	$2,500.00
	Elementary - Grade Level Department Chair 1	$2,500.00
	Elementary - Grade Level Department Chair 2	$2,500.00
	Elementary - Grade Level Department Chair 3	$2,500.00
	Elementary - Grade Level Department Chair 4 (ELA/SS)	$2,500.00
	Elementary - Grade Level Department Chair 4 (Math/SC)	$2,500.00
	Elementary - Grade Level Department Chair 5 (ELA)	$2,500.00

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	Elementary - Grade Level Department Chair 5 (Math)	$2,500.00
	Elementary - Grade Level Department Chair 5 (SC/SS)	$2,500.00
	Elementary - Grade Level Department Chair K	$2,500.00
	Elementary - Grade Level Department Chair PK	$2,500.00
	Elementary - Grade Level Department Chair PE	$2,500.00
	Elementary - Grade Level Department Chair Computer	$2,500.00
	Elementary - Special Education Department Chair	$2,500.00
	Elementary - Math and Reading Intervention Chair	$2,500.00
	Library Services Department Chair (Elementary/Secondary)	$2,500.00
	New Teacher Mentors (full year)	$300.00
	New Teacher Mentors (half year)	$150.00
	Secondary Department Chair - PE	$2,500.00
	Special Olympics	$500.00
	Special Olympics Coach	$3,000.00
	Elementary Special Olympics/Unified Champions School Advisor x 2	$500.00
	Middle School Special Olympics/Unified Champions School Advisor x 3	$1,500.00
	High School Special Olympics/Unified Champions School Advisor x 4	$1,500.00
	Special Services Moderate/Severe & Profound Department Chair	$2,500.00
	Speech-Language Pathologist Department Chair	$2,500.00
	Subject Area Coordinators - Secondary	$2,500.00
	Secondary Computer Science & Technology Department Chair	$2,500.00
	Secondary Special Education Department Chair	$2,500.00
	Title 1 - BCH (Federal Funds Project 518)(TC)	$1,800.00
Indian Education	JOM Contact/Admin	$1,500.00
	JOM Competition Coach x4	$1,500.00
	JOM Summer Enrichment Instructor x2	$1,400.00
	JOM Secondary Activities Coordinator	$500.00
	JOM Elementary Enrichment Tutor (Art)	$1,000.00
	Indian Ed Summer Enrichment Instructor (Lead)	$1,400.00
	Title VI AISES Sponsor	$1,000.00
	Site/Centralized Tutors (Certified)	$1,600.00
	Site/Centralized Tutors (Certified)	$1,400.00
	Site Tutor	$1,200.00
	Site/Centralized Tutors (Certified)	$800.00
	Site/Centralized Tutors (Certified)	$700.00

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Forms

Grievance Form Level Two

Grievance Form Level Three

Grievance Form Level Four

Request Donated Sick Leave - Certified

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Owasso Public Schools

2026-27 School Calendar

August

S	M	T	W	T	F	S
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September

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October

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November

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December

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27	~~28~~	~~29~~	~~30~~	~~31~~		

Important Dates

Aug. 13 ..... First Day of School
Sept. 7 ..... Labor Day*
Sept. 8 ..... District Collaboration Day*
Oct. 9 ..... End of First Quarter
Oct. 12 ..... District Collaboration Day*
Oct. 13 ..... Teacher Professional Development*
Oct. 14 ..... Parent-Teacher Conference Exchange Date*
Oct. 15-16 ..... Fall Break*
Nov. 23-27 ..... Thanksgiving Break*
Dec. 18 ..... End of Second Quarter
Dec. 21-Jan. 1 ..... Winter Break*
Jan. 4 ..... District Collaboration Day*
Jan. 5 ..... Second Semester Begins
Jan. 18 ..... Martin Luther King Jr. Day*
Jan. 19 ..... Teacher Professional Development*
Feb. 15 ..... Presidents' Day*
March 12 ..... End of 3rd Quarter
March 15-19 ..... Spring Break*
March 22 ..... District Collaboration Day*
April 23 ..... Parent-Teacher Conference Exchange Date*
May 18 ..... Class of 2027 Commencement
May 28 ..... Last Day of School
May 31 ..... Memorial Day*
* No School

Inclement Weather Days

If school is closed due to winter weather or unforseen circumstances, Inclement Weather Days will be used in consecutive order and treated as regular school days to make up for the missed time. These dates are March 12, April 9, April 26, May 27 & May 28. There will be no school on any unused Inclement Weather Day.

Bell Schedule

Elementary	8:45 a.m.	School Doors Open
	9:00 a.m.	School Day Begins
	3:45 p.m.	School Day Ends
Secondary	7:15 a.m.	School Doors Open
	8:00 a.m.	School Day Begins
	2:45 p.m.	School Day Ends
Pre-K	8:45 a.m.	AM PK School Doors Open
	9:00 a.m.	AM PK School Day Begins
	11:30 a.m.	AM PK School Day Ends
	1:05 p.m.	PM PK School Doors Open
	1:15 p.m.	PM PK School Day Begins
	3:45 p.m.	PM PK School Day Ends

Parent-Teacher Conferences

School Site	*Dates*	*Time*
Elementary Sites	Oct. 1 & Oct. 6 March 4 & March 9	4:15-7:15 p.m.
Secondary Sites	Sept. 24 & Sept. 29 Feb. 25 & March 2	4-7 p.m.

Calendar Legend

- First/Last Day of School
- No School
- Beginning of Quarter
- End of Quarter
- District Collaboration Day
- Professional Development Day
- Inclement Weather Day
- Commencement

The Owasso Public Schools District calendar is subject to change.

Approved: June 9, 2025

January

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March

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28	29	30	31			

April

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May

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Owasso Public Schools
2026-27
180-Day Employee Calendar

Important Dates

Aug. 13 ..... First Day of School
Sept. 7 ..... Labor Day*
Sept. 8 ..... District Collaboration Day*
Oct. 9 ..... End of First Quarter
Oct. 12 ..... District Collaboration Day*
Oct. 13 ..... Teacher Professional Development*
Oct. 14 ..... Parent-Teacher Conference Exchange Date*
Oct. 15-16 ..... Fall Break*
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Dec. 18 ..... End of Second Quarter
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Jan. 5 ..... Second Semester Begins
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Jan. 19 ..... Teacher Professional Development*
Feb. 15 ..... Presidents' Day*
March 12 ..... End of 3rd Quarter
March 15-19 ..... Spring Break*
March 22 ..... District Collaboration Day*
April 23 ..... Parent-Teacher Conference Exchange Date*
May 18 ..... Class of 2027 Commencement
May 28 ..... Last Day of School
May 31 ..... Memorial Day*
* No School

Inclement Weather Days

If school is closed due to winter weather or unforseen circumstances, Inclement Weather Days will be used in consecutive order and treated as regular school days to make up for the missed time. These dates are March 12, April 9, April 26, May 27 & May 28. There will be no school on any unused Inclement Weather Day.

Parent-Teacher Conferences

School Site	*Dates*	*Time*
Elementary Sites	Oct. 1 & Oct. 6 March 4 & March 9	4:15-7:15 p.m.
Secondary Sites	Sept. 24 & Sept. 29 Feb. 25 & March 2	4-7 p.m.

The Owasso Public Schools District calendar is subject to change.

Approved: June 9, 2025

August

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September

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October

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

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December

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27	28	29	30	31		

January

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24	25	26	27	28	29	30
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February

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March

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21	22	23	24	25	26	27
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April

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May

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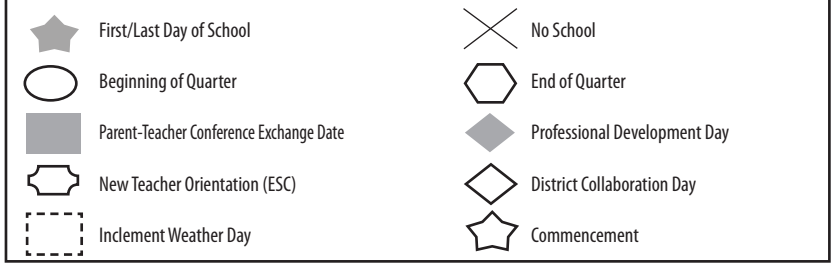
23	24	25	26	27	28	29
30	31					

Calendar Legend



Owasso Public Schools
2026-27
245-Day Employee Calendar

Important Dates for School Sites

Aug. 13 ..... First Day of School
Sept. 7 ..... Labor Day*
Sept. 8 ..... District Collaboration Day*
Oct. 9 ..... End of First Quarter
Oct. 12 ..... District Collaboration Day*
Oct. 13 ..... Teacher Professional Development*
Oct. 14 ..... Parent-Teacher Conference Exchange Date*
Oct. 15-16 ..... Fall Break*
Nov. 23-27 ..... Thanksgiving Break*
Dec. 18 ..... End of Second Quarter
Dec. 21-Jan. 1 ..... Winter Break*
Jan. 4 ..... District Collaboration Day*
Jan. 5 ..... Second Semester Begins
Jan. 18 ..... Martin Luther King Jr. Day*
Jan. 19 ..... Teacher Professional Development*
Feb. 15 ..... Presidents' Day*
March 12 ..... End of 3rd Quarter
March 15-19 ..... Spring Break*
March 22 ..... District Collaboration Day*
April 23 ..... Parent-Teacher Conference Exchange Date*
May 18 ..... Class of 2027 Commencement
May 28 ..... Last Day of School
May 31 ..... Memorial Day*

* No School

Calendar Legend

- Non-Working, Non-Paid Day
- Paid Holiday
- First/Last Day of School
- District Collaboration Day

The Owasso Public Schools District calendar is subject to change.

Approved: June 9, 2025

July

S	M	T	W	T	F	S
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Owasso Public Schools
2026-27
260-Day Employee Calendar

Important Dates for School Sites

Aug. 13 ..... First Day of School
Sept. 7 ..... Labor Day*
Sept. 8 ..... District Collaboration Day*
Oct. 9 ..... End of First Quarter
Oct. 12 ..... District Collaboration Day*
Oct. 13 ..... Teacher Professional Development*
Oct. 14 ..... Parent-Teacher Conference Exchange Date*
Oct. 15-16 ..... Fall Break*
Nov. 23-27 ..... Thanksgiving Break*
Dec. 18 ..... End of Second Quarter
Dec. 21-Jan. 1 ..... Winter Break*
Jan. 4 ..... District Collaboration Day*
Jan. 5 ..... Second Semester Begins
Jan. 18 ..... Martin Luther King Jr. Day*
Jan. 19 ..... Teacher Professional Development*
Feb. 15 ..... Presidents' Day*
March 12 ..... End of 3rd Quarter
March 15-19 ..... Spring Break*
March 22 ..... District Collaboration Day*
April 23 ..... Parent-Teacher Conference Exchange Date*
May 18 ..... Class of 2027 Commencement
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Calendar Legend

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The Owasso Public Schools District calendar is subject to change.

Approved: June 9, 2025

July

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Current Policy

~~5.31 Wireless Telecommunication Device~~

~~Wireless Telecommunication Devices It is the policy of the Owasso Board of Education that a student may possess a wireless telecommunications device while on school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school upon prior written consent of both the student's parent or guardian, and the superintendent or the superintendent's designee.~~

~~Upon reasonable suspicion, the superintendent, principal, teacher, or security personnel shall have the authority to detain and search, or authorize the search of, any student or property in the possession of the student for unauthorized wireless telecommunication devices.~~

~~Disciplinary action under the student discipline policy may include, but is not limited to confiscation of the device pending parent/guardian conference detention, in school placement, change of placement, or suspension. Consequences for violations will be determined by the administration on a case-by-case basis. Where appropriate, law enforcement may be contacted. REFERENCE: 70 O.S. §24-101.1, et seq. 70 O.S. §24-102~~

Edited Policy

5.31 Personal Electronic Devices

For the 2025-2026 school year, it is the policy of the Board of Education that a student may possess a personal electronic device while on school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school upon consent of both the student, parent or guardian, and the superintendent or the superintendent’s designee. Students may be issued a device by the school district such as a laptop, tablet or other electronic device. School-issued devices or school-approved devices are exempt from the requirements of this policy and shall be utilized only for educational purposes by students.

Students are prohibited from utilizing cell phones and personal electronic devices while on the campus of a public school district from bell to bell. Exceptions may be made as follows:

1. Emergency use of cell phones or personal electronic devices by students during the school day. Emergency use includes situations where immediate communication is needed for safety. This includes, but is not limited to:

a. Medical Emergencies – Calling 911 or a parent if a student or someone nearby is having a severe health crisis (e.g., asthma attack, allergic reaction, seizure).; or

b. Natural Disasters or Lockdowns – Communicating with law enforcement or family during events like tornados, fires, lockdowns, or other emergencies affecting the school.

2. Use of cell phones or personal electronic devices by students who use them to monitor health issues. This includes, but is not limited to, glucose monitoring which may occur multiple times during the school day; or

3. Students with special needs may use cell phones or personal electronic devices during class time or during the school day if their IEP, Medical Plan, or 504 Plan explicitly requires it as assistive technology for medically or educationally necessary purposes. To qualify for this exception, the use must be listed as a documented accommodation necessary for instruction or communication within the student's IEP, Medical Plan, or 504 Plan.

"Bell to bell" means the time between the first bell ringing at the start of the school day to begin instructional time until the dismissal bell at the end of the school day to end instructional time.

"Personal electronic device" means a personal device capable of connecting to a smart phone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school approved devices that are specifically
limited for use in classroom instruction.

Students found to be using any personal electronic device for any illegal purpose, violation of privacy, or to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device may be confiscated by the administration of the school district. Any personal wireless communication device that is confiscated will be returned to the student at the end of the school day. Students violating this rule may be disallowed from carrying any wireless telecommunication device following the incident unless the device is utilized to monitor a health condition.

Students found to be in possession of or using a personal electronic device in violation of the rules shall be subject to disciplinary action under the student discipline policy. Punishment for violation will be determined by the administration on a case-by-case basis.

REFERENCE: 70 O.S. §1-126; 70 O.S. §24-101.1, et seq.; 70 O.S. §24-102

THIS POLICY IS REQUIRED BY LAW FOR THE 2025-2026 SCHOOL YEAR

This policy applies to Out-of-School Suspensions and Change of Placement.

Out-of-School Suspension

- All references to “suspension” in this policy mean out-of-school suspension.
- References to "parent" in this policy, means a student's parent(s) or legal guardian(s).
- References to "principal", means the school principal or staff member to whom the principal has delegated the responsibility for student discipline.
- A student is counted absent while on out of school suspension per state statute.

Change of Placement

- All references to “change of placement” mean an assignment to Virtual School.
- References to "parent" in this policy, means a student's parent(s) or legal guardian(s).
- References to "principal", means the school principal or staff member to whom the principal has delegated the responsibility for student discipline.
- A student is not counted absent while on change of placement provided they continue to work diligently in the virtual environment as assigned by the site administrator.

Behavior or Conduct that May Result in Suspension or Change of Placement

1. Violation of a school regulation (which includes but is not limited to any policy, rule, regulation, directive, etc.);
2. Possession of an intoxicating beverage, low-point beer, as defined by OKLA. STAT. tit.37, § 163.2
3. Missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities;
4. Possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.

Possession of a firearm shall result in suspension as provided in the district's policy related to firearms.

5. Violent Acts Toward School Personnel: Any student in grades 6 through 12 found to have assaulted, attempted to cause physical bodily injury, or acted in a manner that could reasonably cause bodily injury to a school employee or person volunteering for the school shall be suspended for the remainder of the current semester and the next consecutive semester. For good cause and considering the totality of the circumstances, the district's superintendent or designee may modify the term of the suspension. Final action as to any such suspension, including its term, remains with the board of education or designated hearing officer, pursuant to a timely appeal.

Students suspended for a violent offense directed toward a classroom teacher shall not be allowed to return to the teacher's classroom without the teacher's prior approval. Whether an offense is considered a violent offense, requiring an affected teacher's approval as a condition of return to a particular classroom, shall be based on applicable provisions of the Oklahoma school law regarding student suspension and applicable Oklahoma criminal law distinguishing between violent and nonviolent offenses.

Students who are suspended or have their placement changed under categories 1 or 2 will be provided with an education plan as outlined below. No education plan will be required for students who are suspended under category 4.

District's Obligations Prior to Suspension or Change of Placement

Before the district recommends suspension or change of placement, other disciplinary options will be considered, including but not limited to: placement in an alternative school setting, reassignment to another classroom, and detention. The district will provide additional procedural safeguards as required by law for students identified as having disabilities under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act/Title II of the Americans with Disabilities Act.

Pre Conference with Student

When a student engages in behavior or conduct that may result in suspension or change of placement the principal ~~shall~~ may conduct an informal conference with the

student. Every effort will be made to have a pre-conference with the student. However, circumstances may exist that would prevent this meeting from happening in every situation.

At the conference the principal shall read the regulation that the student is charged with having violated and shall discuss the student's conduct. The student shall be asked whether he/she understands the regulation and be given a full opportunity to explain and discuss his/her conduct.

If the principal concludes that suspension or change of placement is appropriate, the student shall be advised of that decision. The principal shall immediately notify the parent by phone and in writing that the student is being suspended or having their placement changed and that other disciplinary options were considered and rejected. The written notice will state which alternative disciplinary options were considered and why they were rejected. Elementary and middle school students shall not be dismissed before the end of the school day without advance notice to the parent.

~~A student may be suspended or have placement changed without a pre-conference only in situations when the principal reasonably believes that the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or~~

~~would be a substantial disruption of the educational process. In such cases, a conference with the student and parent will be scheduled as soon as possible after the student has been removed from the building.~~

Conferences with Parents

The principal will seek to hold a conference with the parent as soon as possible after the suspension or change of placement has been imposed. The parent should be advised of his/her right to a conference with the principal at the time he/she is verbally notified that a suspension has been imposed. The conference will be held during the regular school hours, Monday through Friday, with consideration given whenever possible to the hours of working parents.

At the conference, the principal will read the regulation the student is charged with having violated and will briefly outline the student's conduct. The principal will also explain the reason for rejecting other disciplinary options. The parent should be asked

by the principal if he/she understands the regulation and the charges against the student.

At the conclusion of the conference the principal shall state whether he/she will terminate or modify the suspension or change of placement. In all cases, the parent will be advised of the right to appeal the suspension or change of placement.

Individualized Plans

Suspensions and changes of placement in excess of five (5) days shall include an Individualized Plan ("Plan") that shall describe either a home-based school work assignment setting or other appropriate work assignment setting. The Plan shall be prepared by the principal with the assistance of other school employees.

The Plan shall provide for the core units in which the student is enrolled. Core units shall consist of the minimum English, Mathematics, Science, Social Studies and Art units required by the Oklahoma State Department of Education for grade completion in grades kindergarten through eight and for high school graduation in grades nine through twelve.

A copy of the Plan shall be provided to the student and parent. The parent shall be responsible for providing a supervised, structured environment monitoring the student's educational progress until the student is readmitted into school. The Plan shall set out the procedure for education and shall also address academic credit for work satisfactorily completed.

Records

The principal will keep written records of each conference. The records will contain

the date of the conference, names of participants, time and duration of the conference, and the basis for rejecting alternative disciplinary options. The principal shall also maintain records related to the Plan and the student and/or parent's compliance with the Plan.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within three (3) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final.

In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final.

If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:
    a. Announce that the next agenda item is a suspension or change of placement review hearing.
    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.
2. The board president or hearing officer should advise the parent/student:
    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.

    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.
3. Administration may call witnesses and present documents subject to cross-examination.
4. Parent/student may call any witnesses and present documents subject to cross-examination.
5. After each witness is presented board members or the hearing officer may ask the witness questions.
6. Parent/student's closing statement.
7. Administration's closing statement.
8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)
9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:
    a. affirm the suspension;
    b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
    c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Reference: OKLA. STAT. tit. 70 § 24-101.3

Amended November 2023
Amended February 2023
Adopted April 2019

NEW Title IX grievance procedures policy# 1.22b

Owasso Public Schools
Title IX Grievance Procedures

Title IX Statement

Title IX prohibits discrimination on the basis of sex, including sexual harassment, in any program, service or activity, including but not limited to, educational programs or activities, student services, academic counseling, discipline, classroom assignment, grading, extra-curricular activities and transportation services by the Owasso Public Schools (OPS). Title IX also prohibits sex discrimination in employment.

Owasso Public Schools encourages anyone who believes a Title IX violation may have occurred to report their concerns to an OPS employee or staff member assigned to work at or on behalf of OPS or the Title IX coordinator who is identified below.

Title IX Coordinator
(for questions or complaints based on sex, pregnancy, gender, gender expression or identity)
Assistant Superintendent of Teaching and Learning
1501 North Ash
Owasso, Oklahoma 74055
Office Number: (918) 272-8182
titleixofficer@owassops.org

Definitions
“Grievant” means the person who is alleged to be the victim of conduct that could constitute sexual harassment.

“Respondent” means the person who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

“District employees or staff members” means the employees and staff members assigned to work at or on behalf of the district pursuant to a written agreement.

“Third parties” include, but are not limited to, guests and/or visitors, visiting speakers, parents, guardians, learning coaches, vendors or contractors doing business with or seeking to do business with the District and other individuals who come into contact with students or District employees or staff members at school-related events/activities.

“Sexual harassment” is a type of harassment which includes unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature which:

- is made an explicit or implicit term or condition of an employee's employment or a student's ability to obtain an education; or
- is used as a basis for decisions impacting either an employee's employment or a student's education; or
- has the purpose or effect of unreasonably or substantially interfering with an employee's work performance or a student's educational performance, or creating an intimidating, hostile, or offensive environment.
- Sexual assault (as defined in the Cleary Act, 20 U.S.C. 1092(f)(6)(a)(v)), dating violence, domestic violence or stalking (as defined in the Violence Against Women Act, 34 U.S.C.12291)

In order to constitute sexual harassment, the conduct at issue must be unwelcome. Sexual conduct between minor students and employees will always be considered unwelcome. Sexual harassment also includes conduct such as rape, sexual assault, stalking, and any other form of sexual violence.

Sexual harassment may occur between persons of the same gender or sex.

"Formal Complaint" is defined as a document filed by the Grievant or signed by the Title IX coordinator alleging sexual harassment against a Respondent and requesting that the District investigate the allegation(s) of sexual harassment.

Grievance Procedures

These Grievance Procedures are intended to treat Grievants and Respondents equitably by providing remedies to a Grievant if a Respondent is found responsible, and by following the proscribed grievance process before imposing discipline on a Respondent. The Grievance Procedure seeks to ensure objective evaluation of all relevant evidence, including inculpatory and exculpatory evidence. Individuals involved in the Grievance Procedures – including Title IX coordinators, investigators, decision-makers, facilitators of informal resolution efforts and those involved in the appeal process – must be trained and not have any bias or conflict of interest.

Reporting and Filing a Formal Complaint

Any student or District employee or staff member who believes that they have been subjected to sexual harassment by a student, District board member, vendor, volunteer, contractor, or other person doing business with the District, should immediately report the behavior or communication to an District employee or staff member or a Title IX coordinator.

All district employees and staff members are expected to promptly report actual knowledge of sexual harassment they observe or hear about to the Title IX Coordinator or their direct supervisor.

Reports can be made orally or in writing and should be as specific as possible. The person making the report should identify the alleged victim/Grievant, perpetrator(s)/Respondent(s) and witness(es), and describe in detail what occurred, including date(s), time(s) and location(s).

Upon receipt of a report, the Title IX Coordinator or direct supervisor must promptly contact the Grievant to discuss the availability of supportive measures, consider the Grievant's wishes with respect to supportive measures, inform the Grievant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the Grievant the process for filing a formal complaint.

A Formal Complaint must be filed by a Grievant prior to the district proceeding with an investigation under its Title IX Grievance Procedure. A formal complaint may be filed by a Grievant in person, by mail, or electronic mail. A Title IX Coordinator may file a formal complaint, with or without the Grievant's consent.

Mandatory and Discretionary Dismissals

The district must dismiss a complaint:

- That does not describe the conduct that meets the definition of sexual harassment;
- That alleges sexual harassment that did not occur in the district's educational program or activity; or
- That alleges the sexual harassment did not occur in the United States at all.

The district may dismiss a complaint:

- If the Grievant notifies the Title IX coordinator in writing that the Grievant wishes to withdraw the formal complaint or some of its allegations;
- If the Respondent is no longer enrolled as a student in the district or employed by the district and assigned to work at or on behalf of the district; or
- If specific circumstances prevent the district from gathering evidence sufficient to reach a determination about the allegations.

If the district dismisses a complaint, or any allegations, pursuant to the above, it will send a written notice of dismissal and the reason(s) to the parties. Both parties have the right to appeal the district dismissal as described in more detail below under "Right to Appeal."

Informal Resolution Process

If appropriate as determined by the Title IX coordinator, the Grievant and the Respondent may voluntarily agree to participate in an informal resolution process that does not involve a full investigation and determination. Prior to the informal resolution process commencing, both parties will receive written notice of the charges and allegations and will be advised of their option to engage in a formal resolution process. The Grievant will not be required to resolve the problem directly with the Respondent, and either party has the right to end the informal process at any time and begin the formal process for investigating the complaint. The district prohibits the informal resolution process for complaints involving a district employee or staff member assigned to work at or on behalf of the district and a student. The informal process should be completed on or before thirty (30) days after the complaint is filed.

Formal Resolution Process

If the parties choose not to engage in the informal resolution process or choose to stop the informal resolution process at any time, the district will conduct a prompt and full investigation into any formal Title IX complaint. An investigation will afford both the Grievant and the Respondent a full and fair opportunity to be heard, submit documentation and evidence supporting or refuting the allegation(s), and identify witnesses. All parties involved in the investigation will be provided with a copy of these Title IX Grievance Procedures.

When the district begins the investigation a written notice will be provided to the parties containing:

- A copy of the district's Policy and Grievance Procedure under Title IX;
- Whether there is an opportunity to engage in informal resolution;
- The actual allegations that would constitute sexual harassment;
- A statement that the Respondent is presumed innocent;
- A statement that the parties are entitled to an advisor of their choice;
- A statement that the parties can request to inspect and review certain evidence; and
- Information regarding possible repercussions of making false statements.

Investigations may be conducted by the appropriate Title IX coordinator or designee, such as a principal or other administrator who has been trained in Title IX procedures and does not have a conflict of interest or bias towards either party. The district reserves the right to obtain or consult with a third-party investigator or resource at any time during the Grievance Procedures.

Prior to and during the investigation process, the Title IX coordinator or designee will meet independently with the Grievant and the Respondent and discuss any supportive measures to be implemented before or during the investigation.

Retaliation Prohibited

At the beginning of the investigation, the Title IX coordinator or investigator will explain that Title IX includes protections against retaliation and that the district will take steps to prevent retaliation and that the district will strongly react to any retaliatory actions, including any acts of retaliatory harassment, should they occur. No student, parent/guardian, district employee or staff member, or member of the public shall be retaliated against for filing a complaint or participating in the investigation of the complaint.

Respondent Presumed Innocent

During an investigation, the Respondent is presumed to be innocent.

Investigation Procedure

Investigations must begin promptly, proceed impartially, and treat all parties equitably. This includes providing both parties an opportunity to present witnesses and other evidence. The investigation will be concluded within thirty (30) calendar days but no more than sixty (60) days after a formal complaint is filed, unless there is good cause to continue the investigation beyond sixty (60) days (e.g. law enforcement activities, absence of a party or witness, absence of a party's advisor of choice or the need to provide language assistance or accommodations of disabilities).

Supportive Measures

Upon request of a party, or on its own initiative, the district may implement supportive measures prior to or during the investigation of a formal complaint. Supportive measures are free measures designed to restore or preserve equal access to education, protect safety, or deter sexual harassment. Supportive measures support Grievant/Respondent and are not punitive or disciplinary with respect to the Grievant or Respondent. They do not unreasonably burden any other person. Supportive measures include, but are not limited to, counseling, extensions of time, modifications of work or class schedules, appropriate emotional and/or academic support, restrictions on contact between the parties, leaves of absences, and increased monitoring and support. In fairly assessing the need for either party to receive interim measures, the district will not rely on fixed rules or any assumptions that favor one party over another. Supportive measures will be made available to both parties, as appropriate. In imposing supportive measures, the Title IX coordinator or designee will make every effort to avoid depriving any student of his/her education. The Title IX coordinator or designee will communicate with the parties to ensure any supportive measures are necessary and effective based on the parties' needs.

Determination of Investigation

The district shall take reasonable, timely, age-appropriate and effective corrective action, if warranted, based upon the situation and nature of the complaint. Appropriate corrective action may include reassignment, increased supervision, counseling, academic support services, additional training for students and staff, safety plan, behavioral support plan and/or disciplinary action under the district's policies and procedures which include suspension, permanent expulsion, and termination. Restorative practices will also be considered in any circumstance involving disciplinary action. The investigator's findings will be documented in a preliminary report and shared with the Grievant, Respondent and their advisors, if any. The parties will have at least ten (10) calendar days to review the preliminary report and submit a response in writing. Prior to finalizing the report, the investigator shall consider the parties' written responses to the preliminary report, if any. The investigation report will then be finalized and forwarded to the decision-maker, the parties and their advisors, if any. The decision-maker cannot be the investigator, Title IX Officer or have any conflict of interest or bias with either party

The decision-maker, prior to any final decision, shall afford the parties an additional (10) calendar days to submit relevant, written questions to the opposing party or any witnesses. The decision-maker shall ask any relevant questions, record the response(s) and provide the responses to the parties (and their advisors, if any) prior to making a final determination. If the decision-maker deems a question irrelevant, he/she shall state in writing why the question is not relevant and provide the reason(s) to the parties (and advisors, if any) before the final decision is made.

The decision-maker shall issue a written decision and deliver it simultaneously to both parties. The written decision must include:

- The portion of the district's policies that was violated;
- A description of the procedural steps that were taken by the district on the way to getting to the decision;
- A findings of fact section;
- A section that draws conclusions after applying the facts to the portion of the district's policy that applies;
- A statement and rationale for the ultimate determination of responsibility;
- A statement and rationale for any remedies for the Grievant, addressing how those remedies will restore or preserve equal access; and
- A statement of the district's procedures, a statement that the parties have a right to appeal the initial determination regarding responsibility and the permissible basis for the appeal.

Right to Appeal

Both parties shall be provided notice of right to appeal the final determination based on: (1) a procedural irregularity affected the outcome of the matter; (2) new evidence has been discovered that was not reasonably available at the time of the determination on responsibility or dismissal; or (3) a conflict of interest on the part of the Title IX coordinator, an investigator who compiled evidence, or a decision-maker, and the conflict of interest affected the outcome.

If a party intends to file an appeal, they must submit the appeal in writing to the superintendent within five (5) days following the date of the final decision.

The opposing party shall be provided with a copy of the written appeal and given an opportunity to submit a response, which will be provided to the superintendent.

The superintendent shall review the written appeal and any response and issue a written determination within ten (10) days of the receipt of the appeal, which will be delivered to both parties.

~~If~~ The Grievant or Respondent ~~is not happy with the decision, they must notify the superintendent, in writing, within 5 days, and request an appeal to the board of education.~~ may

appeal the superintendent's decision to the Board of Education by notifying the superintendent in writing within 5 days of receiving the superintendent's decision for one of the following three reasons: (1) a procedural irregularity affected the outcome of the matter; (2) new evidence has been discovered that was not reasonably available at the time of the determination on responsibility or dismissal; or (3) a conflict of interest on the part of the Title IX coordinator, an investigator who compiled evidence, or a decision-maker, and the conflict of interest affected the outcome.The written appeal shall contain a specific statement explaining the basis of the appeal.

The superintendent will notify the board of education, in writing, within 5 days after receiving the appeal. The clerk will place the appeal on a board agenda within 30 days from the date of notification to the board of education.

The board will act as an appellate body by reviewing the decisions and the oral and written evidence presented ~~below and making~~ to make a decision. At the board meeting, the board may ask for oral or written evidence from the parties and any other individual it deems relevant. Within 5 days of the meeting, the board will issue a final decision in writing to all parties involved.

The district board of education's decision shall be final.

Training

Individuals involved in the Grievance Procedure – Title IX coordinators, investigators, decision-makers or facilitators of informal, voluntary resolution efforts must be trained. The training materials will not rely on sex stereotypes, will promote impartial investigations and adjudications and be posted on the district's website. All other district employees and staff members assigned to work at or on behalf of the district shall be trained on how to identify and report sexual harassment.

Privileges

No information protected by a legal privilege, such as the attorney-client privilege or the doctor-patient privilege, can be used during an investigation unless the person holding that privilege has waived it. Neither a party or the district is allowed to seek, permit questions about, or allow the introduction of evidence that is protected by a recognized privilege.

1.89 Student Communication

Definition of Terms:

"Electronic or digital communication" includes, but is not limited to, emails, text messages, instant messages, direct messages, social media messages, messages sent through software applications, and any other electronic digital means of communication.

"School personnel" means teachers, coaches, administrators, or any other persons employed full-time or part-time by Owasso Public Schools.

Student Communication
School personnel engaging in electronic or digital communication with an individual student shall include the student's parent or guardian in any electronic or digital communication, unless such communication is on a school-approved platform and related to school and academic communications.

Exceptions to the requirement may be made in case of an emergency, subject to subsequent notification to the parent or guardian. School personnel shall make reasonable efforts to use school-approved platforms, systems, or applications that allow automatic inclusion of parents or guardians in communications with students.

Any school personnel who is reported to be in violation of this policy shall be put on administrative leave while the school district investigates the incident and notifies the board of education or designee. If the investigation finds that no misconduct occurred, the school personnel shall be reinstated and the incident shall be noted in the school personnel's employee file.

If the investigation finds misconduct occurred, the school personnel shall be disciplined according to the school district board of education's policy, up to and including termination of employment, and the incident shall be reported to law enforcement pursuant to Section 1210.163 of Title 70 of the Oklahoma Statutes.

Training
Schools shall provide training, developed by the State Department of Education, for school personnel on the student communication requirements of this section.

Effective July 1, 2024.

Legal Reference 70 O.S. § 6-401, 70 O.S. § 1210.163.

Adopted June 2024

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Elementary Handbook

20245-20256

Ator Elementary	1500 North Ash, Owasso, OK 74055	918-272-2204
Bailey Elementary	10221 E 96th Street, Owasso, OK 74055	918-272-5399
Barnes Elementary	7809 E 76th Street North, Owasso, OK 74055	918-272-1153
Hodson Elementary	14500 E 86th Street, Owasso, OK 74055	918-272-8160
Mills Elementary	8200 North 124th E Avenue, Owasso, OK 74055	918-272-2288
Morrow Elementary	12301 N 132nd E Ave, Collinsville, OK 74021	918-928-4050
Northeast Elementary	13650 E 103rd Street, Owasso, OK 74055	918-272-0015
Smith Elementary	12223 E 91st Street, Owasso, OK 74055	918-272-5162
Stone Canyon Elementary	7305 N 177th East Avenue, Owasso, OK 74055	918-274-1634

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies. The purpose of this handbook is to assist parents and students with navigating the school years as students learn and grow to become independent, responsible, ***Respectful Rams***. We welcome the partnership of parents as we support the success of our students.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

ARRIVAL/DISMISSAL PROCEDURES

Doors open at 8:45 a.m. for student arrival. The elementary school day begins at 9:00 a.m. and ends at 3:45 p.m.

ELEMENTARY SCHEDULE GRADES PreK-5

- **ARRIVAL**: After students arrive at school they are not permitted to leave school property during school hours, except in the company of the adult guardian.
- **EARLY DISMISSAL:** If it becomes necessary for you to pick up your child before regular school dismissal, go to the office to sign out your child. Early dismissals will be counted as a tardy or absence depending on the time of day. No student will be dismissed from the classroom until the teacher receives appropriate notification. Only persons listed in PowerSchool will be allowed to pick up a child. This is a protective measure both for your child and school personnel.
- **PUNCTUALITY:** It is important for students to arrive at school **on time**, so the class can begin promptly. If children arrive late, they start the day already behind in their instructional day . It can also be a disruption to the teaching/learning process.
- **DISMISSAL:** Dismissal procedures are specific to each school site. Please make arrangements with your child regarding their after school plans for transportation. If there is a change to your child's transportation or dismissal plans, please call the school office and communicate those plans by 2:00 p.m.

ASSIGNMENTS

MAKE-UP WORK

1. When a student is absent longer than two (2) days, the parent may call the school to request assignments on the third day.
2. When students are absent, they have the number of school days they were absent plus one school day to complete assignments. (Example: If a student is absent 3 days, the student has 4 days to complete the homework.) POLICY 5.03

ATTENDANCE MATTERS

Encouraging regular attendance is one of the most powerful ways you can prepare your child for success in school. When school attendance is a priority, children get better grades, develop healthy life habits, avoid dangerous behavior and have a better chance of graduating high school. When students are absent for fewer days, their grades and reading skills often improve. Students who attend school regularly also feel more connected to their community, develop important social skills and friendships, and are significantly more likely to graduate from high school, setting them up for a strong future. Regular attendance at school is required by state law. Under school law, parents are responsible for their child's attendance until graduation from high school or the age of 18. When students are absent just two days per month - even when the absences are excused - it can have a negative impact. **This adds up to being absent 18 times during the year, which is considered chronically absent. Over the course of a student's school career, this equals 234 days, which is almost 1 ½ years of school missed.**

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"A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

As a parent, you can prepare your child for a lifetime of success by making regular school attendance a priority. By figuring out the reasons for your child's absences, whether they're physical or emotional, and taking advantage of support services, such as tutoring and student mentoring, we can partner with you to set your child on the path to success.

ATTENDANCE PROCEDURES/POLICY

Pre-K instructional time is equal to 2.5 hours for the morning and 2.5 hours for the afternoon. Please go to your school's web page for specific starting and ending times.

- If your child is absent from school, please call the attendance number of your child's school to report the absence between 8:15 a.m. and 9:30 a.m. each day he/she is absent.
- Half-Day: In order for a student to be credited for a half-day of attendance, a student must be in attendance two of the first three hours of the school day to be recorded present for one-half day. Likewise, a student must be in attendance two of the final three hours to be recorded present for one-half day. (Per Accreditation of Oklahoma Schools)
- If an absence is anticipated, please notify the teachers and attendance office ahead of time. Parents who will be out of town and unable to contact the attendance office in case their student is absent must contact the attendance office before leaving town and designate the person/persons responsible for clearing their student's absence notifying the school of the student's absence while they are unavailable.
- Any student who is not at school will be charged with an absence, whether it is excused or unexcused. An absence is considered unexcused until a parent calls the attendance office.
- Excessive tardiness causes students to miss out on valuable instruction. Excessive tardies may result in consequences.
- Any child running a fever is not permitted to be at school. **Children MUST be fever free for 24 hours without the aid of fever reducing medication before returning to school.**
- Scheduled medical appointments will be viewed as excused tardies with a note showing verification from a medical professional. **Early dismissal will be considered unexcused unless written documentation is provided from the appointment.**
- Parents of students who have excessive absences will be notified.
- In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per POLICY 5.03

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation, please provide information to an administrator, teacher, or counselor so the school and district can take

appropriate action. Students may make a report and all information will be confidential, and if you wish you have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

A. Harm another student;
B. Damage another student's property;
C. Place another student in reasonable fear or harm to the student's property, or
D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

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Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or
ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that
adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual

harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also POLICY 1.43)

Student Reporting
Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting
An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities
Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

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Disciplinary Measures
In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

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CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch.
3. If a parent wishes to have lunch with their child, they must sign them out of the building and back in upon return.
4. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to "charge" a breakfast or lunch on account; this means the student's account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

~~CELL-PHONES/WIRELESS TELECOMMUNICATIONS~~ PERSONAL ELECTRONIC DEVICES

~~The School District desires to provide a learning environment that is free from distraction. It is the student's responsibility to ensure that all electronic devices are not in use during class hours, unless directed by the teacher to use them for educational purposes.~~

~~Any and all electronic devices, including but not limited to cell phones, smart phones, tablets, laptops, smart watches, earbuds, or any other type of mobile electronic device, have a reduced expectation of privacy once they enter any school zone and may be subject to confiscation and/or search should a school violation be suspected. Possession and/or use of any personal electronic device is a privilege, not a right, that is extended to the student, which, at the discretion of the school, may be revoked should circumstances warrant and disciplinary consequences may occur. Please refer to the following Owasso~~

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~~Public Schools Board of Education Policy link for more information on cell phones and mobile devices. POLICY 1.76 ,~~ For guidance on personal electronic devices, please refer directly to POLICY 5.31.

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information":

- Student's Name
- Photograph
- Athletic Information, including height and weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS CODE PROTOCOL

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events.

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items.
2. Midriffs, halter tops, backless dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
3. Wearing pants below the waistline (sagging and bagging clothes) or wearing caps, bandanas, handkerchiefs, shoestrings or items associated with gang related behavior are not permitted.
4. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
5. All students are required to wear shoes. No exceptions except for medical reasons. It is recommended for safety reasons that no strapless shoes be worn. Shoes with wheels are not to be worn on school property.
6. Students will not wear hats or caps, bandanas, stocking caps, or hoodies covering the head while in the building. Exceptions will be made for religious purposes, medical reasons and/or for special events.
7. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.

Building Administrators will have total authority for the interpretation of the dress code to all students. If there are situations that arise that are not specifically covered in this code, the administrator in charge will interpret the situation in light of the basic intent of this policy and that ruling will be final until such time that the policy is revised or changed to cover the situation.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

1. Each building is equipped with its own fire alarm signal and procedure.
2. Students will know and use the proper exit from anywhere in the school building.
3. Students will evacuate the building immediately in a proper manner.
4. Teachers will assure all students on his/her roster are present and accounted for once clear of danger.
5. Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

1. Each building is equipped with its own tornado alarm signal and procedure.
2. Students will “duck and cover” in areas designated by the building principal.
3. Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.
    a. lockdown drills - security threat inside the building
    b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School’s communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

ENROLLMENT and REGISTRATION

NEW STUDENTS: Enrollment information for students new to Owasso is available on the district website.

RETURNING STUDENTS: Students with continual enrollment in Owasso schools must go through an annual registration process through their school site in order to verify residency.

FERPA

FERPA NOTICE

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367.
Please refer to the following Owasso Public Schools Board of Education Policy link for more information

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on student Records. POLICY 5.28

GUIDANCE AND COUNSELING PROGRAM

Our school counseling offices are available to support students in the areas of academic, career, social and personal issues. Students should sign up in the counseling office to see a counselor. The counselor will send for the student during the day as soon as possible. Crisis situations will be addressed immediately. Students, parents and teachers are encouraged to refer individual students to the counseling staff when they have a concern about the well-being of a particular student. Referrals for outside resources are made on an informal basis and are optional for students or parents. Small group counseling is utilized to address academic issues within the classroom. Mediation is available to students who are experiencing conflict with another student that has not reached a level requiring disciplinary action. Referrals to local counseling resources are available.

GRADING PRACTICE

- Owasso Public Schools want to have strong communication with parents about their child's academic progress.
- Parents have a right to be updated about their child's academic progress and Owasso Public Schools has provided various tools for that purpose.
- Academic progress will be recorded in a timely manner.
- The electronic grade book is available to parents online, 24 hours a day, to accommodate a variety of schedules.
    - For Grades PreK-4, parents will receive quarterly reports of standard mastery, in the form of a standards-based report of progress.
    - For Grade 5, a parent will be able to see individual grades for each assignment as well as their child's average in each subject.
    - Grades are recorded to reflect academic progress. In shorter weeks, holidays, or when special projects may occur, fewer grades may be recorded.
    - If there are challenges in accessing grades online, the teacher and/or office staff at their child's school is available to help parents.
- Regular academic reports will be shared with the parents on the following schedule:
    - Report of Progress (End of 1st Nine Weeks)
    - Report Card (End of 1st Semester)
    - Report of Progress (End of 3rd Nine Weeks)
    - Report Card (End of 2nd Semester)
- Classroom teachers will utilize parent conferences to visit with parents to discuss their child's progress.
- Parents may request or receive information about your child’s grades any time during the school year.
- Teachers will respond as quickly as possible to parents, but the first priority is always serving the children in the classroom. Therefore, it may be the next business day before a grading question is answered.

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

BED BUGS GUIDELINES

While inconvenient and a nuisance, bed bugs do not cause disease and can be effectively eradicated. A diagnosis of bed bug bites or exposure should not disrupt the educational process.

Upon discovering bed bugs, known exposure or a suspected bite, a child's parent should be notified by the nurse and treatment options discussed. It is not necessary or effective to do school-wide or classroom-wide checks. Anyone that has had known close contact may be checked as well. The ultimate responsibility for bed bug checks, treatment and control lies with the parents. Children who have known bed bug exposure and/or bites can be checked at the nurse's discretion or if a parent requests. The school nurse's goals are to facilitate an accurate assessment of the problem, provide appropriate resources for treatment and prevention, and minimize school absences. References: National Association of School Nurses (NASN); Center for Disease Control (CDC).

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Student's requiring medication at school must report to the School Nurse's office for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood.

Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

LIBRARY BOOKS

TEXTBOOK/LIBRARY

Each student is responsible for the care of his or her textbooks and/or library books. We do not charge any fines for overdue books, however, lost, damaged or destroyed books will need to be paid for by the end of the nine-week period or check out periods will be suspended. Store-bought replacements will not be accepted because our copies are purchased from companies that specialize in library-bound books.

LOST AND FOUND PROCEDURES

1. Please use name labels or some form of identification on items of clothing, lunch boxes and other personal items.
2. All articles found are to be placed in the lost and found areas. Articles not claimed will be given to a local charitable organization on a regular basis.

MONEY

When sending money to school, please send the correct change or a check in a labeled envelope specifying the child's name, teacher, and purpose of the money.

NON-SCHOOL ACTIVITIES

The school assumes no responsibility for information or management of non-school activities such as scouts, soccer, wrestling, cheerleading, gymnastics, and other such activities not provided by Owasso Public Schools.

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENTS' BILL OF RIGHTS

Owasso Public Schools is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent. 25 O.S. Section 2001 Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents' Bill of Rights POLICY 1.69

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PARTIES

During the year there will be only two school-wide parties, Winter Holiday and Valentine's Day. Any refreshments brought to school for these parties must be store-bought. **Parents may not bring birthday treats for the class, and please do not send party invitations to the school to be distributed.** Any visitor attending a party must check in at the safe school identification system.

PHYSICAL EDUCATION

1. Students not taking physical education are to have a statement from the doctor. Before a student who is under a physician's care will be allowed to resume physical activity, a written release from the doctor must be presented to the physical education teacher.
2. Students not participating in physical education due to a short-term illness must have a note dated and signed by a parent. This is to be given to the school nurse.
3. Students do not change clothes for physical education in elementary school. We encourage shoes and clothing that are appropriate for both physical education and recess.

PRE-K GENERAL PARENT INFORMATION

Pre-K is an exciting time as children embark upon new adventures in the world of learning. We look forward to providing the best possible learning environment to educate the “whole” child. Each child will progress at his/her own rate, acquiring skills as he/she is developmentally ready. Maintaining each child’s self-esteem and building a secure foundation for future growth will always remain a priority. With teamwork and cooperation among parents, teachers, and students, we will have a successful year!

- Please send a change of clothes, including underwear, socks, shirt and pants in a Ziploc bag with your child’s name. Extra shoes are also acceptable but not required.
- Students may go outside to recess each day weather permitting. Please send appropriate outerwear with your child daily when the weather gets colder. Please write your child’s name in the jacket or coat.
- Students are expected to be fully potty trained and able to take care of their toileting needs and routines. Students requiring pull ups are not considered to be potty trained. Your child will be coached to change their clothes when accidents occur. Parents will be called to assist in changing clothes when a bowel movement accident occurs.

PROHIBITION OF RACE AND SEX DISCRIMINATION

The Board of Education hereby directs that neither the district, nor any employee of the district, shall teach or include in a course for students or employees the discriminatory principles outlined in policy 5.58. The district hereby designates the Assistant Superintendent of Teaching and Learning, as the employee responsible for receiving complaints. Complaints may be submitted online through the district website. Upon receipt of a complaint, the complainant shall receive notification from the designated employee that the complaint has been received and whether it will be investigated within ten (10) days of receipt. POLICY 5.58

PROTECTION OF PUPIL RIGHTS (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment.
POLICY 1.38
Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue,
SW Washington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of "residence" for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. State law provides that a child's residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on search and seizures. Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

SEXUAL HARASSMENT

All students, employees, and Board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee, and applicant for employment, vendor representative, or patron of the School District. In the case of a student of the School District, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal or physical conduct

of a sexual nature by any person towards a student. Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under the School District's Policy on Student Behavior. Any employee or student who is or has been subjected to sexual harassment or knows of any student or employee who is or has been subjected to sexual harassment shall immediately report all such incidents to either the superintendent, assistant superintendent, principal, assistant principal, or any Board member of the School District. If a report of an incident needs to be made after normal school hours, the above-listed individuals may be contacted at home. It is preferred that all such reports be made in person or in writing signed by the reporting party. However, in order to encourage full, complete, and immediate reporting of such prohibited activities, any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above-designated persons. All such reports should state the name of the alleged harassing student, employee, or Board member, the person(s) being harassed, the nature, contacts and extent of the prohibited activity, the dates of the prohibited activity, and any other information necessary to a full report and investigation of the matter. The School District will investigate all reports.

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline. POLICY 5.26, 5.27

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the offense. In school placement stays will be communicated to the parent or guardian by the school administrator.
6. **Out of School Suspension (appealable)**-Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).
7. **Change of Placement (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of OHS Academic Honesty Policy
6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school, or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing's (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)
24. Obscene language
25. Physical or verbal abuse
26. Plagiarism-violations of OHS Academic Honesty Policy
27. Possession or distribution of a caustic substance
28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)
29. Possession, without prior authorization, of a wireless telecommunication device

30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.
32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity
35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing, tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering or in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property
45. Vulgarity
46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action. Examples of immediate negative effects include, but are not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year.

Participation in the school's extracurricular activities is a privilege, not a right. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final. If the board receives a timely written appeal request, the board or an

appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

    a. Announce that the next agenda item is a suspension or change of placement review hearing.

    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.
    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student's closing statement.

7. Administration's closing statement.

EDTS

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process. POLICY 5.26, 5.57

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer, electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses.
- Damaging computers, computer systems, computer networks or computer services.
- Violating copyright laws.
- Downloading, uploading, or distributing software.
- Using obscene language.
- Harassing, attacking or insulting others.
- Cyberbullying.
- Illegally accessing content through District network applications or equipment, or bypassing software parameters set in place by the District

For more information please see the Owasso Public School Student Technology Use Agreement.

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

TECHNOLOGY: PERSONAL COMMUNICATION DEVICE USAGE

1. Personal communication device (cell phone, smartwatch or similar devices) usage is not permitted during school hours.

TELEPHONE

2. Students must have permission from a teacher and/or office personnel to use the school telephone.
3. Outgoing calls are to be made only in cases of emergency, such as illness or inclement weather. Permission to go home with a friend or change plans after school does not constitute an emergency.
4. Recommendation is made that the parent and child work out an agreement at the beginning of the term as to where the parent will meet the child during bad weather, thus saving some telephone calls.
5. Students will be called to the telephone only in cases of emergency. We discourage parents from calling their children at school and asking office personnel to deliver messages unless it is an emergency. Principals will assist their staff in managing these processes.
6. Please make arrangements with your child regarding their after school plans for transportation. Please do not hesitate to call the school office and communicate those plans by 2:00 p.m. This allows the school ample time to communicate changes with the student.

TESTING

All Owasso elementary schools comply with state mandated testing requirements. Your child's school will communicate site specific testing information.

TEXTBOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

EDITS

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes and/or vaping products are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks on bicycles.**
5. Students are to walk their bicycles at all times while on school grounds.

EDITS

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times.

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help him maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change. An unexpected change in afternoon plans must be called in before 2:00 p.m.

1. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.
2. Be on time at school bus stops. Avoid having to run to catch the bus or having the school bus wait for you.
3. Always use the handrail when getting on or off the school bus.
4. Be seated immediately.
5. Keep the aisle clear.
6. Keep all parts of your body inside the bus at all times.
7. Do not throw things out of the school bus windows.
8. Do not eat or drink while on the school bus.
9. Do not be loud or boisterous.
10. Absolutely no distracting behavior is allowed on the school bus.
11. Complete silence at railroad crossings is needed.
12. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
13. Do not walk behind the school bus when it is loading and unloading.
14. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 8:45 a.m.
2. It is the responsibility of the parent to communicate appropriate safety measures when students are walking to and from school. Students should use the designated crosswalk and obey the directives of the crossing guard.
3. Parents should not leave their children at a school outside of school hours as the supervision of students is a priority.

EDIT

VISITORS

Parents are welcome to visit the school. All visitors must sign in and out in the main office, and provide identification, and are required to use our school identification process. All visitors must wear a visible visitor's badge/sticker while on a school campus. Student visitors are not permitted on campus. A parent needing to see his/her child during the school day should report to the main office.

Visitors can be asked to leave by administrators at any time. Visitation privileges can and will be revoked if deemed necessary by administrators and SRO's. If you need to visit a teacher, please call the school office or email your child's teacher to make an appointment. Scheduling a visit will help to prevent disruptions to the educational process. Visitors are not permitted on the playground during school hours, nor are they permitted to stand or park near the playgrounds. The school will contact the Owasso Police Department to report loitering individuals near the property. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on visitors. POLICY 1.44

VOLUNTEER GUIDELINES

Volunteers are welcome and appreciated at school sites. Specific needs for volunteers vary from site to site. Contact your child's school for details.

- Volunteers are expected to adhere to confidentiality regarding any student information and/or situations that they may encounter.
- Any obtained information should NOT be shared on or off school grounds. Concerns should be reported to appropriate school personnel.
- Please contact the site principal, or their designee, for additional requirements, expectations, and guidelines.

WITHDRAWALS

Parents who wish to withdraw their children must follow these steps:

1. Inform the office and teacher at least one week prior to leaving.
2. Make sure all charges are paid to the cafeteria and that all textbooks, library books, and school property are returned.
3. A withdrawal slip must be completed in the school office.

Approved by Board the Board of Education on 1/13/25

EDITS

Owasso
6th - 7th - 8th
Grade Handbook
20245-20256

6th Grade Center	8101 N 129th E Avenue, Owasso, OK 74055	918-274-3020
7th Grade Center	1400 North Main, Owasso, OK 74055	918-272-1183
8th Grade Center	13901 E 86th Street, Owasso, OK 74055	918-272-6274

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

The goal of this handbook is to inform parents and students of school guidelines. In addition, a goal of this handbook and all school rules is to help foster fully capable, independent, young adults. We know that goal requires the support of parents and we welcome that partnership.

ATTENDANCE

ARRIVAL AT SCHOOL

Students should not arrive at school until after 7:10 a.m. The building will not be open before then. Students are to be seated in the designated areas until dismissed by the duty teachers. Classes begin at 8:00 a.m. and end at 2:45 p.m. Once at school, students may not leave campus unless checked out by a parent/guardian.

ATTENDANCE MATTERS

Encouraging regular attendance is one of the most powerful ways you can prepare your child for success in school. When school attendance is a priority, children get better grades, develop healthy life habits, avoid dangerous behavior and have a better chance of graduating high school. When students are absent for fewer days, their grades and reading skills often improve. Students who attend school regularly also feel more connected to their community, develop important social skills and friendships, and are significantly more likely to graduate from high school, setting them up for a strong future. Regular attendance at school is required by state law and encouraged by the Owasso Public School District. Under school law, parents are responsible for their child's attendance until graduation from high school or the age of 18. When students are absent just two days per month - even when the absences are excused - it can have a negative impact. This adds up to being absent 18 times during the year, which is considered chronically absent. Over the course of a student's school career, this adds up to 234 days, which is almost 1 ½ years of school missed.

As a parent, you can prepare your child for a lifetime of success by making regular school attendance a priority. By figuring out the reasons for your child's absences, whether they're physical or emotional, and taking advantage of support services, such as free tutoring, student mentoring and after school activities, we can partner with you to set your child on the path to success.

ATTENDANCE PROCEDURES/POLICY

1. Anytime a student is absent from school, a parent/guardian should call the school office for each day the student is absent. Any student who is absent is considered unexcused until a parent/guardian calls the attendance office.
2. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per POLICY **5.03**
3. Anytime a student arrives after 8:00 a.m. he/she must check in at the attendance office before going to class. A parent/guardian should call the attendance office to report the tardy.
4. Anytime a student arrives for first period after 8:10 a.m., it will be counted as an absence for first hour.
5. **The maximum number of days that a student may be absent and still receive high school credit for the semester is nine. The maximum includes BOTH excused and unexcused absences.** It does not include student activities.

6. Parents of students who have excessive absences will be notified in writing. Attendance is a priority for all Owasso Public School students.
7. There are two types of absences: excused and unexcused. School work missed because of an **excused** absence is to be made up by the student. It is the responsibility of the student to check with the teachers to see what work was missed and when it is due. A student going on a field trip, an activity trip, or must check before the trip with his/her teachers for his/her assignments. The student will receive full credit for the make-up work when it is turned in, on or before the specified time. For excused absences a student will receive a day for every day out. For a school activity, work is due on the due date or immediately upon return.
8. "A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

ATTENDANCE INCENTIVE – SEMESTER TEST EXEMPTIONS

All students are required to take each of their semester finals in the fall semester. Students may exempt Spring semester finals if they meet the following **FULL** year requirements. Classes for high school credit may require a semester test worth up to, but no more than 15% of the course grade.

1. 10 absences for the full year and an 85% in both semesters of the class.

The only type of absence that does not count against exemptions is the Student Activity (SA) absence. Students who are exempt are not required to come to school during the hour of that final.

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation, please provide information to an administrator, teacher, or counselor so the school and district can take appropriate action. Students may make a report and all information will be confidential, and if you wish you have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with

assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

A. Harm another student;
B. Damage another student's property;
C. Place another student in reasonable fear or harm to the student's property, or
D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching,

pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or
ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that
adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information

and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also POLICY 1.43)

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting
An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities
Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

Disciplinary Measures
In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods,

nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch, but they will be required to eat in the cafeteria.
3. Parents may sign their children out for lunch and must sign them back in when they return.

4. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to "charge" a breakfast or lunch on account; this means the student's account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

~~CELL-PHONES/TELECOMMUNICATION DEVICES~~ PERSONAL ELECTRONIC DEVICES

~~The School District desires to provide a learning environment that is free from distraction. It is the student's responsibility to ensure that all electronic devices are not in use during class hours, unless directed by the teacher to use them for educational purposes.~~

~~Any and all electronic devices, including but not limited to cell phones, smart phones, tablets, laptops, smart watches, earbuds, or any other type of mobile electronic device, have a reduced expectation of privacy once they enter any school zone and may be subject to confiscation and/or search should a school violation be suspected. Possession and/or use of any personal electronic device is a privilege, not a right, that is extended to the student, which, at the discretion of the school, may be revoked should circumstances warrant and disciplinary consequences may occur. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on cell phones and mobile devices. POLICY 1.76 ,~~ For guidance on personal electronic devices, please refer directly to POLICY 5.31

CLOSED CAMPUS

The Owasso 6th, 7th, and 8th Grade Centers are closed at lunch. Students are required to eat lunch on campus. Students may bring their lunch or purchase the meals provided by the cafeteria. Students will not be permitted to leave campus during lunch except when they are checked out by a parent/guardian. If lunch is delivered to a student, please make sure your student knows the lunch is being delivered and

ensure it arrives before lunch starts. Students will not be allowed to have food and/or drink items delivered to the school by third party vendors.

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information”:

- Student’s Name
- Photograph
- Athletic Information, including height & weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS and GROOMING GUIDELINES

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events. **The principal and assistant principal have total authority in the interpretation of the dress code**. If situations arise that are not specifically covered in the guidelines, the administration will interpret the situation in light of the basic intent of the policy and that ruling will be final until such time that the policy is revised or changed to cover this situation.

D

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items. Midriffs, halter tops, backless dresses, spaghetti strap shirts or dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
2. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
3. All students are required to wear shoes. No exceptions except for medical reasons.
4. Students will not wear hats, caps, bandanas, stocking caps, or hoodies covering the head while in the building. Exceptions will be made for religious purposes, medical reasons and/or for special events.
5. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.
6. Writing on clothes, hands, or any other parts of the body is not permitted.

The staff and administration believe that good grooming, cleanliness and neatness are important for a good learning environment. Those who wear clothes that do not conform to the guidelines will not return to class until proper attire is attained and discipline may be assigned as deemed appropriate by administration.

DRUGS AND ALCOHOL

1. Illegal and illicit drugs and alcohol
    a. Use of illicit drugs and unlawful possession and use of alcohol is wrong and harmful. A drug detection dog is used randomly on campus. Students are prohibited from using, being under the influence of, possessing, furnishing, distributing, selling, conspiring to sell or possess or being in the chain of sale or distribution of alcoholic beverages, non-intoxication alcoholic beverages (as defined by Oklahoma law, i.e., 3.2 beer), illegal or illicit drugs (any amount), or other synthetic products used as mood-altering substances at school, while on school vehicles or at any school-sponsored event. "Illicit drugs" include steroids and prescription and over-the-counter medications being used for an abusive purpose, i.e., when they are not used in compliance with the prescription or directions for use and are not being used to treat a current health condition of the student. "Mood-altering substances" include paint, glue, aerosol sprays, and similar substances. Violation of this rule will result in imposition of disciplinary measures, which may include suspension for the remainder of the current semester and the following semester. The length of a student suspension for violation of this rule may be shortened in some cases at the discretion of the building principal provided that:
        i. The suspended student completes the school drug and alcohol education program counseling and
        ii. The student is in good academic standing

    b. Student violation of this rule which also constitutes illegal conduct will be reported to law enforcement authorities. Drug testing policies and procedures are available in the nurse's office or online at the school's website.
2. Distribution of Information
    a. Information for students and their parents about drug and alcohol counseling and rehabilitation and reentry programs in this geographic area is available from the principal at each student's school.
    b. Copies of these rules shall be provided to all students and their parents at the beginning of each school year.

EARLY DISMISSAL

If it is necessary for a student to leave school before the end of the day, a verified parent/guardian must come into the office and sign the student out and the student must sign back in upon returning to school. Any student leaving campus without checking out through the office will be considered truant.

If a student should need an early dismissal with someone other than a parent/guardian, a parent/guardian must call the office, identify the person and give permission for them to pick up the student. In order to maintain student safety, notes cannot be accepted for early dismissals. Early

dismissals do NOT include lunch dismissals. Students checking out for lunch may only be signed out by those that are previously identified on InfoSnap. **Notes or calls will not be accepted for lunch dismissals**.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

- Each building is equipped with its own fire alarm signal and procedure.
- Students will know and use the proper exit from anywhere in the school building.
- Students will evacuate the building upon direction.
- Teachers will check rolls once clear of danger.
- Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

- Each building is equipped with its own tornado alarm signal and procedure.
- Students will 'duck and cover' in areas designated by the building principal.
- Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.
    a. lockdown drills - security threat inside the building
    b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School's communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

EXTRACURRICULAR ACTIVITIES, CLUBS AND ORGANIZATIONS

Clubs and other organizations are offered on a voluntary basis. Wholehearted participation in these activities is encouraged. **In order to attend practice or participate in an extracurricular activity, a student must be in attendance three hours on the day of the activity. Failure to be in attendance will result in the student being withheld from the activity.** Students participating in school activities are subject to eligibility rules. **A student who is ineligible shall not be allowed to miss school or be approved to participate in any school activity, during the school day or after the school day.** Academics come first; passing grades take priority. In the instance where the school activity is a part of a performance-based class where participation in the activity is required for a grade, an alternative assignment may be used as a substitute for the missed school activity. Academic eligibility will be monitored on a weekly basis per Oklahoma Secondary School Activities Association guidelines. All

students participating in Oklahoma Secondary Schools Athletic Association (OSSAA) sanctioned activities are subject to all residency requirements. For complete details of these requirements and guidelines, go to: www.ossaa.com. All clubs are required to maintain a charter or constitution and to function in accordance with its guidelines. A student appealing a teacher's/sponsor's/coach's decision cannot participate in extracurricular activities until the appeal process has been completed. All students involved in competitive extracurricular activities will be subject to random drug testing. Parents must submit a signed consent form **before** participation. Students are not allowed to participate until the signed consent form is submitted. A list of organizations is provided on the OPS website.

FERPA

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on student Records. POLICY 5.28

GUIDANCE AND COUNSELING PROGRAM

Our school counseling offices are available to support students in the areas of academic, career, social and personal issues. Students should sign up in the counseling office to see a counselor. The counselor will send for the student during the day as soon as possible. Crisis situations will be addressed immediately. Students, parents and teachers are encouraged to refer individual students to the counseling staff when they have a concern about the well-being of a particular student. Referrals for outside resources are made on an informal basis and are optional for students or parents. Small group counseling is utilized to address academic issues within the classroom. Mediation is available to students who are experiencing conflict with another student that has not reached a level requiring disciplinary action. Referrals to local counseling resources are available.

GRADING PRACTICE

- Our schools want to have strong communication with parents about their child's academic progress. We take that responsibility seriously.
- Parents have a right to be updated about their child's academic progress and Owasso Public Schools has provided various tools for that purpose.
- The electronic grade book is available to parents on-line, 24 hours a day, to accommodate a variety of schedules.
    - A parent will be able to see individual grades for each assignment as well as their child's average in each subject.
    - We encourage our teachers to take two grades a week in each subject but shorter weeks, holidays, or special projects may affect that expectation.
    - If there are challenges in accessing grades on-line, the office staff at their child's school is more than willing to help parents.
- Regular academic progress will be up to date on PowerSchool and shared with the parents on the following schedule:
    - Report of Progress (End of 1st Nine Weeks)

    - Report Card (End of 1st Semester)
    - Report of Progress (End of 3rd Nine Weeks)
    - Report Card (End of 2nd Semester)
- Classroom teachers will utilize parent conferences to visit face-to-face with parents to discuss their child's progress.
- Should communication about grades be needed by either the parent or the teacher, that can happen at any time during the school year.
- Teachers will respond as quickly as possible to parents, but the first priority is always serving the children in the classroom. Therefore, it may be the next day before a grading question is answered. A child's academic success is a team effort between home and school. We're serving students together!

GRADUATION REQUIREMENTS

A total of twenty-three units of credit must be earned during the four years of high school. The specific requirements for graduation are listed in the secondary course guide. The secondary course guide also provides information for students and families regarding which courses count for high school credit. High school credits are earned on a semester basis. A student receives .5 unit of credit for each semester that he/she receives a passing grade in a given subject for high school credit. See Course Guide

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Student's requiring medication at school must report to the School Nurse for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood.

Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are

enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENT BILL OF RIGHTS

Owasso Public Schools are in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent.
25 O.S. Section 2001

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents Bill of Rights POLICY 1.69

PROHIBITION OF RACE AND SEX DISCRIMINATION

The Board of Education hereby directs that neither the district, nor any employee of the district, shall teach or include in a course for students or employees the discriminatory principles outlined in policy 5.58. The district hereby designates the Assistant Superintendent of Teaching and Learning, as the employee responsible for receiving complaints. Complaints may be submitted online through the district website. Upon receipt of a complaint, the complainant shall receive notification from the designated employee that the complaint has been received and whether it will be investigated within ten (10) days of receipt. POLICY 5.58

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment. POLICY 1.38

Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue,

SW Washington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of “residence” for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. State law provides that a child’s residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113.

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SCHEDULE CHANGES

Schedule changes will only be made for the following school board approved reasons:

- To balance the size of classes
- Student is enrolled in a course incorrectly or if prerequisite courses have not been taken.
- Medical conditions warrant a change.
- A schedule change for any reason, other than the above, requires approval from an administrator.

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. Students have no reasonable expectation of privacy rights in the contents of school lockers, desks, and other school property. Students who drive a vehicle onto school property do so as a privilege afforded them by the School District and not as a right.

Accordingly, any student who drives a vehicle of any kind to school and parks that vehicle on school property is deemed to authorize a search of the vehicle by the superintendent, principal, teacher, or security personnel at any time and for any reason deemed appropriate by the school principal or the Superintendent of Schools. Any student who refuses to peaceably submit his/her vehicle to a search when requested to do so may be suspended out of school for such refusal. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on search and seizures.

Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

SEXUAL HARASSMENT

All students, employees, and Board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee, and applicant for employment, vendor representative, or patron of the School District. In the case of a student of the School District, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal or physical conduct of a sexual nature by any person towards a student. Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under the School District's Student Discipline Policy. Any employee or student who is or has been subjected to sexual harassment or knows of any student or employee who is or has been subjected to sexual harassment shall immediately report all such incidents to either the superintendent, assistant superintendent, principal, assistant principal, or any Board member of the School District. If a report of an incident needs to be made after normal school hours, the above-listed individuals may be contacted at home. It is preferred that all such reports be made in person or in writing signed by the reporting party. However, in order to encourage full, complete, and immediate reporting of such prohibited activities, any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above-designated persons. All such reports should state the name of the alleged harassing student, employee, or Board member, the person(s) being harassed, the nature, contacts and extent of the prohibited activity, the dates of the prohibited activity, and any other information necessary to a full report and investigation of the matter. The School District will investigate all reports.

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline.

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the offense. In school placement stays will be communicated to the parent or guardian by the school administrator.

6. **<u>Out of School Suspension</u> (appealable)-**Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).
7. **<u>Change of Placement</u> (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of Owasso Academic Honesty Agreement
6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction,

vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)

24. Obscene language
25. Physical or verbal abuse
26. Plagiarism
27. Possession or distribution of a caustic substance
28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)
29. Possession, without prior authorization, of a wireless telecommunication device
30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.
32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity
35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, patrons.
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property
45. Vulgarity

46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action. Examples of immediate negative effects include, but are not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year. **Participation in the school's extracurricular activities is a privilege, not a right**. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when

school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent

receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final. If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

    a. Announce that the next agenda item is a suspension or change of placement review hearing.

    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.
    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student's closing statement.

7. Administration's closing statement.

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process. POLICY 5.26, 5.57

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer,

electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses
- Damaging computers, computer systems, computer networks or computer services
- Violating copyright laws
- Downloading, uploading, or distributing software
- Using obscene language
- Harassing, attacking or insulting others
- Cyberbullying

For more information please see the Owasso Public School Student Technology Use Agreement.
Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

TARDIES

Being on time to class each hour is required.

- Four minutes are allowed for changing classes. Under normal conditions, this is enough time to get from one class to another. Students should be in their respective classroom and in their seat when the tardy bell rings. Disciplinary action will be taken for unexcused tardiness.
- Any student not in their seat at the tardy bell will be considered tardy. First hour tardy students will be directed to the office for an admit pass.
- Students arriving to school after 8:00 a.m. will be considered tardy. Students arriving after 8:10 a.m. will be counted as absent for 1st period.
- All tardies to school, including those excused by a parent/guardian, will count towards the semester limit of five. Those tardies that are accompanied with a doctor's note will be the exception.

TARDIES TO SCHOOL:

FIRST HOUR TARDIES

- 1 – 4 Tardies per semester: Tardy recorded and staff will encourage timely attendance
- 5 – 8 Tardies per semester: Detention or other consequences may be assigned for each tardy to school. Parents will be notified with each consequence
- After 9th Tardy in the Semester: Parents will be contacted to attend a parent conference and other consequences and/or counseling services may be assigned

SECOND-SIXTH HOUR TARDIES

- 1 - 4 Tardies per semesters: Teacher assigned consequences
- 5 - 8 Tardies: Detention or other consequences
- 9 + Tardies: Detention, parent conference, counseling, or other measures

TELEPHONE

Students may receive phone calls in the main office, during class, only for an emergency. Parents are asked NOT to call students at school unless it is absolutely necessary. If it is necessary, the office staff will take a message and see that it is delivered in a timely manner. Students may only use the office phone for the following reasons:

- Emergency situations
- To return a parent/guardian call
- Need lunch or lunch money
- In violation of dress code
- Need transportation
- School activity canceled/time change

* Students are expected to make their plans prior to coming to school

TEXTBOOKS/LIBRARY BOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes and/or vaping products are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks.**
5. Students are to walk their bicycles at all times while on school grounds.

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times.

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help him maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents and a building administrator would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

1. Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change**. An unexpected change in afternoon plans must be called in before 1:45 p.m.**
2. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.
3. Be on time at school bus stops. Avoid running to catch the bus or having the bus wait for you.
4. Always use the handrail when getting on or off the school bus.
5. Be seated immediately.
6. Keep the aisle clear.
7. Keep all parts of your body inside the bus at all times.

8. Do not throw things out of the school bus windows.
9. Do not eat or drink while on the school bus.
10. Do not be loud or boisterous.
11. Absolutely no distracting behavior is allowed on the school bus.
12. Complete silence at railroad crossings is needed.
13. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
14. Do not walk behind the school bus when it is loading and unloading.
15. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 7:10 a.m.
2. Parents of walkers should advise their children not to accept rides from strangers.
3. It is best if students who are walking to school have a definite route, agreed upon by parents, and children to follow to and from school. Students should use the designated crosswalk and obey the directives of the crossing guard.
4. Parents should not leave their children at a school outside of school hours.
5. After school, all students must go home and stay away from all school campuses. They cannot meet and or visit at other school sites, unless attending an authorized school activity.

TRUANCY

A truancy occurs when a student is absent without parents' knowledge or approval, or a student is not in his/her assigned area during the designated time. The policy for truancy is as follows:

1. First Offense: A student who is truant one, two, or three hours will receive two hours of detention for every hour or partial hour missed. A student truant more than three hours will receive alternative in-school placement.
2. Repeat Offenses: Alternative in-school placement or additional consequences

VALUABLE PROPERTY

We encourage students to leave valuable items at home. If a student chooses to bring a valuable item(s) to school, the student does so at his/her own risk.

VISITORS

All visitors must sign in and out in the main office, provide identification, and are required to use our school identification process. All visitors must wear a visible visitor's badge/sticker. Student visitors are not permitted on campus. A parent needing to see his/her child during the school day should report to the main office. Should anyone other than a parent request to see a student, the parent will be notified in order to grant permission. Visitors can be asked to leave by administrators at any time. Visitation privileges can and will be revoked if deemed necessary by administrators and SRO's. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on visitors. POLICY 1.44

WITHDRAWAL FROM SCHOOL

Parents who wish to withdraw their children must follow these steps:

- Parents should notify the office prior to the student's last day.
- Parents should complete all necessary paperwork to document the withdrawal.
- Fines must be paid and school property returned.
- In case of extenuating circumstances and the student is unable to follow this procedure, please contact the school administration.
- Grades and records will be sent to the student's new school, upon their request.

Approved by Board the Board of Education on 1/13/25

Owasso High School Ram Academy Handbook

2024~~2~~25-20~~2~~25 26

Ram Academy	202 East Broadway, Owasso, OK 74055	918-272-8040

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

The goal of this handbook is to inform parents and students of school guidelines. In addition, a goal of this handbook and all school rules is to help foster fully capable, independent, young adults. We know that goal requires the support of parents and we welcome that partnership.

OWASSO SCHOOL CALENDAR 2024-2025

FIRST BLOCK:

First Day of School	August 15, 2024
Labor Day	September 2, 2024
End of First Block	October 11, 2024
Fall Break	October 14-18, 2024

SECOND BLOCK:

First Day of Second Block	October 21, 2024
Thanksgiving Break	November 25-29, 2024
End of Second Block	December 20, 2024
Winter Break	December 20, 2024-January 6, 2025

THIRD BLOCK:

First Day of Third Block	January 7, 2025
Martin Luther King Holiday	January 20, 2025
Professional Development Day (no students)	January 21, 2025
President's Day Holiday	February 17, 2025
End of Third Block	March 14, 2025
Spring Break	March 17-21, 2025

FOURTH BLOCK:

First Day of Fourth Block	March 25, 2025
Last Day (Students & Teachers)	May 23, 2025

****All Owasso Ram Academy students and parents/guardians are required to abide by the policies and procedures contained within this handbook as well as all Owasso district policies and procedures provided in the policy manual section at www.owassops.org.**

ACADEMIC

ACADEMIC STUDY HALL

Students are expected to complete all assigned work. Students are not allowed to sleep in class, to not participate in class, or to pick and choose which assignments they complete. Students who have missing assignments may be placed in study hall in order to complete their work. Academic study hall may be assigned by the teacher, counselor, or principal before school, at lunch, or after school. Failure to attend study hall may result in disciplinary consequences.

ACADEMIC PROBATION

Students who fail one or more classes will be placed on probation and will be expected to pass all of their classes for the following academic block. Students who fail to do so may be removed from the Ram Academy Program.

CLASSIFICATION

Students are assigned a grade classification based on the number of academic credits they have earned:

Freshman	0-5 credits
Sophomore	6-9 credits
Junior	10-15 credits
Senior	16-23 credits

*23 credits are required to graduate

GRADING SCALE

GRADE	AP and COLLEGE CREDIT BEARING	ACADEMIC
A (90-100)	4.4	4
B (80-89)	4.0	3
C (70-79)	3.0	2
D (60-69)	2.0	1
F (0-59)	0.0	0

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on graduation. POLICY 5.34

ATTENDANCE

ABSENCES

1. Students are allowed **FIVE total absences** in each class per nine-week academic block. Students who exceed the **FIVE** absence limit (excused and/or unexcused combined) will lose credit for the block and will be placed on attendance probation. Students who exhibit continued poor attendance will be removed from the Ram Academy.
2. Parents/guardians are strongly encouraged to monitor their student's attendance. Daily attendance records can be accessed through the parent portal.
3. Absences are considered excused through a parent phone call and/or medical documentation. Parents should always call the office in the morning at **918-272-8040** to notify the attendance secretary of an absence.
4. Absences are considered unexcused when not covered by a parent phone call and/or medical documentation.
5. School activities will NOT count against the **FIVE absence** limit.
6. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per policy 5.03 Even with medical documentation, students who miss excessive days will be required to repeat the classes they have missed for educational purposes. Students who are unable to attend school due to chronic illnesses or medical conditions will be referred to Owasso Virtual School.
7. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per policy 5.03 Even with medical documentation, students who miss excessive days will be required to repeat the classes they have missed for educational purposes. Students who are unable to attend school due to chronic illnesses or medical conditions will be referred to Owasso Virtual School.
8. Medical documentation is due in the office no later than the end of the day the student returns to school. All medical documentation should be **faxed** directly from the doctor's office to our office at **918-272-0712.**
9. "A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

ARRIVAL AT SCHOOL

The school day is from 8:30-2:10. The school doors will open at 7:20 a.m. Once on campus property, students should come inside the building and stay. Students are not to hang out in cars or outside the building at any time during the school day.

ATTENDANCE PROBATION

Students who exceed the **FIVE** absence limit and/or have excessive tardies will be placed on attendance probation for the following academic block with the expectation that there will be no repeat of this poor attendance behavior. Students who lose credits due to repeated violations of the attendance policy may be removed permanently from this program.

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation, please provide information to an administrator, teacher, or counselor so the school and district can take appropriate action. Students may make a report and all information will be confidential, and if you wish you have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

Prohibiting Harassment, Intimidation and Bullying: POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expect students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

    70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person

should recognize will:

A. Harm another student;

B. Damage another student's property;

C. Place another student in reasonable fear or harm to the student's property, or

D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of

current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior

constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also policy 1.43)

Student Reporting
Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting
An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities
Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents

will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

Disciplinary Measures

In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges

11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch, but they will be required to eat in the cafeteria.
3. Parents may sign their children out for lunch and must sign them back in when they return.
4. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to "charge" a breakfast or lunch on account; this means the student's account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the

Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

~~*CELL-PHONES/WIRELESS TELECOMMUNICATIONS*~~ *PERSONAL ELECTRONIC DEVICES*

~~The School District desires to provide a learning environment that is free from distraction. It is the student's responsibility to ensure that all electronic devices are not in use during class hours, unless directed by the teacher to use them for educational purposes.~~

~~Any and all electronic devices, including but not limited to cell phones, smart phones, tablets, laptops,smart watches, earbuds, or any other type of mobile electronic device, have a reduced expectation of privacy once they enter any school zone and may be subject to confiscation and/or search should a school violation be suspected. Possession and/or use of any personal electronic device is a privilege, not a right, that is extended to the student, which, at the discretion of the school, may be revoked should circumstances warrant and disciplinary consequences may occur. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on cell phones and mobile devices. POLICY 1.76 ,~~For guidance on personal electronic devices, please refer directly to POLICY 5.31.

CLOSED CAMPUS

Once students are on school campus property, including the parking lot, they are not allowed to leave unless a parent calls the office and gives permission for an early dismissal. Students may **NOT** check themselves out during the day unless they are on documented self-support. Students are **NOT** allowed to leave campus without permission at any time during the day. Students are **NOT** allowed to leave for lunch.

DANGEROUS WEAPONS

Possession by any student of a dangerous weapon, as that term is defined in this policy, or a replica or facsimile of a dangerous weapon, while on school property, at a school-sponsored activity, or on a school bus or vehicle, is prohibited. Furthermore, use of any item or instrumentality by a student to threaten harm to any person or which is used to harm any person, while on school property, at a school-sponsored activity, or on a school bus or vehicle, is prohibited. A dangerous weapon includes but is not limited to any type of gun, any type of knife, explosive devices, chemical protection sprays, brass knuckles, martial arts devices, etc… An additional descriptive list is provided in the district

policy manual. Students who violate this policy will be subject to out of school suspension and/or permanent removal from this program. POLICY 5.05

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information”:

- Student’s Name
- Photograph
- Athletic Information, including height and weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS CODE

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events.

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items. Midriffs, halter tops, backless dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
2. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
3. All students are required to wear shoes. No exceptions except for medical reasons.
4. Any item that obscures the eyes, face or ears that creates a distraction or is a safety issue must not be worn. Exceptions to the rule can be made for medical or religious reasons upon administrative approval.
5. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.
6. Facial and body piercings that disrupt the educational process or endanger the health and safety of students will not be permitted.

****The building principal has the final determination in what is and what is not acceptable attire at school.**

DRUGS/ALCOHOL

1. Illegal and Illicit Drugs and Alcohol
    a. Use of illicit drugs and unlawful possession and use of alcohol is wrong and harmful.
    b. Students are prohibited from using, being under the influence of, possessing, furnishing, distributing, selling, conspiring to sell or possess or being in the chain of sale or distribution of alcoholic beverages, non-intoxicating alcoholic beverages (as defined by Oklahoma law, i.e., 3.2 beer), illegal or illicit drugs, or other mood-altering substances at school, while on school vehicles, or at any school-sponsored event.
    c. "Illicit drugs" includes steroids and prescription and over-the-counter medications being used for an abusive purpose, i.e., when they are not used in compliance with the prescription or directions for use and are not being used to treat a current health condition of the student.
    d. "Mood-altering substances" include, but are not limited to, paint, glue, aerosol sprays, salts, incense, and other substances which may be used as an intoxicating substance.
    e. Violation of this policy will result in imposition of disciplinary measures, which may include suspension for the remainder of the current block and the following block and/or removal from this program.
    f. Student violation of this rule which also constitutes illegal conduct will be reported to law enforcement authorities.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

- Each building is equipped with its own fire alarm signal and procedure.
- Students will know and use the proper exit from anywhere in the school building.
- Students will evacuate the building immediately in a proper manner.
- Teachers will check rolls once clear of danger.
- Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

- Each building is equipped with its own tornado alarm signal and procedure.
- Students will 'duck and cover' in areas designated by the building principal.
- Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.
    a. lockdown drills - security threat inside the building
    b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School's communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

FERPA

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on student Records. POLICY 5.28

GANG POLICY

The following is prohibited at Owasso Public Schools at school, while on school vehicles or going to or from or attending school events (home and away):

1. Possessing, wearing, using, distributing, or displaying any sign, symbol, badge, color, or other item that is evidence of affiliation with or membership in a gang.
2. Wearing pants below the waistline (sagging and bagging) or wearing caps, bandannas, handkerchiefs, shoe strings or other items associated with gang-related behavior.
3. Participating in any act, either verbal or nonverbal, to include gestures, expression, handshakes, sign, etc. that may indicate an affiliation with or membership in a gang.
4. Participating in any act that may further the interest in a gang affiliation or gang membership such as, but not limited to, writing or inscribing of gang-related graffiti to include messages, symbols or signs on school property.
5. Wearing hats or caps inside the building.

Violation of this policy will result in disciplinary action up to and including suspension out of school for the current block and the following block and/or removal from this program and, if appropriate, the filing of criminal charges, depending on the severity of the infraction.

GUIDANCE AND COUNSELING

Students in alternative education programs are required to participate in guidance and counseling services. The school counselor will visit with each student about his/her individual graduation plan as well as career planning, post-high school education, and financial aid. The school counselor will also provide individual counseling as needed. In addition, outside agencies will provide individual and group counseling services throughout the school year. These agencies include but are not limited to Tristesse Grief Center, Youth Services of Tulsa, the Tulsa Health Department and CREOKS.

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID - 19
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Student's requiring medication at school must report to the School Nurse for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood.

Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENT BILL OF RIGHTS

Owasso Public Schools are in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent.
25 O.S. Section 2001 Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents Bill of Rights POLICY 1.69

PARENT/TEACHER CONFERENCES

Parent/guardian/teacher conferences will be held one evening per block. Invitations will be emailed by the student's advisory teacher.

Parents/guardians may also request a conference with teachers at any time during the school year. The principal, counselor, or teachers also may request a conference as needed.

PROTECTION OF PUPIL RIGHTS (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment. POLICY 1.38
Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue,
SW Washington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of "residence" for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. State law provides that a child's residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if

practicable. Students have no reasonable expectation of privacy rights in the contents of school lockers, desks, and other school property. Students who drive a vehicle onto school property do so as a privilege afforded them by the School District and not as a right.

Accordingly, any student who drives a vehicle of any kind to school and parks that vehicle on school property is deemed to authorize a search of the vehicle by the superintendent, principal, teacher, or security personnel at any time and for any reason deemed appropriate by the school principal or the Superintendent of Schools. Any student who refuses to peaceably submit his/her vehicle to a search when requested to do so may be suspended out of school for such refusal. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on search and seizures. Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline.

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the offense. In school placement stays will be communicated to the parent or guardian by the school administrator.
6. **Out of School Suspension (appealable)-**Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).
7. **Change of Placement (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of ~~OHS~~ Owasso Academic Honesty ~~Policy~~ Agreement
6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school, or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing's (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)
24. Obscene language
25. Physical or verbal abuse
26. Plagiarism-violations of OHS Academic Honesty Policy
27. Possession or distribution of a caustic substance
28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)

29. Possession, without prior authorization, of a wireless telecommunication device
30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.
32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity
35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing, tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering or in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property
45. Vulgarity
46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action. Examples of immediate negative effects include, but are not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may

receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year. **Participation in the school's extracurricular activities is a privilege, not a right**. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.

- A teacher of the student’s choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal’s decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student’s choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final. If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

    a. Announce that the next agenda item is a suspension or change of placement review hearing.

    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.
    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student's closing statement.

7. Administration's closing statement.

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process. POLICY 5.26, 5.57

DETENTION

Students must serve detention as scheduled through the Counselor and/or Principal. Skipping detention more than once will result in 3 days ISP. Students who owe six or more hours of detention at one time may be assigned 3 days of ISP for excessive detention hours.

DISCIPLINARY PROBATION

Students who repeatedly violate Owasso Ram Academy and District policies will be placed on disciplinary probation. Students who violate the terms of their probation contract may be removed permanently from this program.

STUDENT DRIVERS

Students who violate any of the following requirements may be subject to disciplinary measures and/or may lose the privilege to drive to school:

1. All student drivers must register their vehicle with the office.
2. Student drivers must have a current, valid Oklahoma driver's license and proof of insurance.
3. Reckless driving and speeding are absolutely prohibited.
4. Students are to park only in designated areas.
5. Students are not allowed to congregate in the parking lot or to hang out in cars before, during, or after school.
6. The use of tobacco products or e-cigs in the vehicle while still on school property is not permitted.

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer, electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses
- Damaging computers, computer systems, computer networks or computer services
- Violating copyright laws
- Downloading, uploading, or distributing software
- Using obscene language
- Harassing, attacking or insulting others
- Cyberbullying
- Illegally accessing content through District network applications or equipment, or bypassing software parameters set in place by the District

For more information please see the Owasso Public School Student Technology Use Agreement.
Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

TARDIES

~~Students are to be inside their classroom when the bell rings. Students who are late to any hour will be required to get a tardy slip from the office. Any tardy consisting of 10 or more minutes will be recorded as an unexcused absence. Chronic tardiness will result in the following:~~

~~4th Tardy 1 hour of detention~~
~~5th Tardy 2 hours of detention~~
~~6th Tardy Parent will be contacted~~

Definition:
A student is considered tardy if they are not inside the classroom when the tardy bell rings.

If a student arrives **more than 10 minutes late** to any class period, they may be marked **absent or truant** for that class and **must check in** with the attendance office.

Teachers must record all tardies in **PowerSchool**.

Tardy counts and consequences **reset at the start of each quarter**.

Tardy Consequences (Total Across All Class Periods Per Quarter):

- **1st – 4th Tardy**: Verbal warning
- **5th Tardy**: 1 detention
- **6th Tardy**: 2 detentions
- **7th Tardy**: 3 detentions
- **8th Tardy and beyond**: Administrative referral; may result in additional consequences such as In-School Placement (ISP) or other interventions.

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes and/or vaping products are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks on bicycles.**
5. Students are to walk their bicycles at all times while on school grounds.

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times.

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help him maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

1. Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change**. An unexpected change in afternoon plans must be called in before 1:00 p.m.**
2. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.

3. Be on time at school bus stops. Avoid having to run to catch the bus or having the school bus wait for you.
4. Always use the handrail when getting on or off the school bus.
5. Be seated immediately.
6. Keep the aisle clear.
7. Keep all parts of your body inside the bus at all times.
8. Do not throw things out of the school bus windows.
9. Do not eat or drink while on the school bus.
10. Do not be loud or boisterous.
11. Absolutely no distracting behavior is allowed on the school bus.
12. Complete silence at railroad crossings is needed.
13. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
14. Do not walk behind the school bus when it is loading and unloading.
15. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 7:20 a.m.
2. Parents of walkers should advise their children not to accept rides from strangers.
3. It is best if students who are walking to school have a definite route, agreed upon by parents, and child to follow to and from school. Students should use the designated crosswalk and obey the directives of the crossing guard.
4. Parents should not leave their children at a school outside of school hours as the supervision of students is a priority.

VISITOR POLICY

All visitors should report to the office upon arrival. For security reasons, unidentified visitors will be asked for identification, required to use the safe school identification system and may be required to leave campus. Students should not invite guests to campus without prior authorization from the building principal. Parents/ guardians who wish to meet with a teacher, counselor, or the principal should call ahead and schedule an appointment so as not to interfere with the educational process. POLICY 1.44

TEXTBOOKS/LIBRARY BOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

Approved by Board the Board of Education on 1/13/25

Owasso High School Handbook

20245-20256

East Campus (Grades 11-12)	12901 E 86th Street N, Owasso, OK 74055	918-272-5334
West Campus (Grades 9-10)	8800 North 129th East Avenue, Owasso, OK 74055	918-274-3000

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

The goal of this handbook is to inform parents and students of school guidelines. In addition, a goal of this handbook and all school rules is to help foster fully capable, independent, young adults. We know that goal requires the support of parents, and we welcome that partnership.

ARRIVAL AT SCHOOL

Students should not arrive at school until after 7:10 a.m. The building will not be open before then. Students should report to specified areas. Classes begin at 8:00 a.m. and end at 2:45 p.m. Once at school, students may not leave campus unless checked out by a parent/guardian.

ATTENDANCE MATTERS

Encouraging regular attendance is one of the most powerful ways you can prepare your child for success in school. When school attendance is a priority, children get better grades, develop healthy life habits, avoid dangerous behaviors and have a better chance of graduating high school. When students are absent for fewer days, their grades and reading skills often improve. Students who attend school regularly also feel more connected to their community, develop important social skills and friendships, and are significantly more likely to graduate from high school, setting them up for a strong future. Regular attendance at school is required by state law and encouraged by the Owasso Public School District. Under school law, parents are responsible for their child's attendance until graduation from high school or the age of 18.

When students are absent just two days per month - even when the absences are excused - it can have a negative impact. This adds up to being absent 18 times during the year, which is considered chronically absent. Over the course of a student's school career, this is equal to 234 days, which is almost 1 ½ years of school missed.

As a parent, you can prepare your child for a lifetime of success by making regular school attendance a priority. By figuring out the reasons for your child's absences, whether they're physical or emotional, and taking advantage of support services, such as free tutoring, student mentoring, and after school activities, we can partner with you to set your child on the path to success. POLICY 5.03

ATTENDANCE PROCEDURES/POLICY

1. Anytime a student is absent from school, please call the proper attendance office each day he/she is absent: **Notes will not be accepted**.
    1. OHS Seniors: 918.272.8092
    2. OHS Juniors: 918.272.8094
    3. OHS Sophomores: 918.274.3031
    4. OHS Freshmen: 918.274.3033
2. The student must report to the attendance office, make contact with a parent to clear the absence, and receive an admit slip to class. Consequences may be assigned for any uncleared absences. The absence is considered unexcused until a parent or guardian contacts the attendance office.
3. If an absence is anticipated, please clear the absence ahead of time with the teachers and attendance office. **Parents who will be out of town and unable to contact the attendance office in case their student is absent must contact the attendance office before leaving town and**

designate the person/persons responsible for clearing their student's absence while they are unavailable.

4. There are two types of absences: excused and unexcused. School work missed because of an **excused** absence is to be made up by the student. It is the responsibility of the student to check with the teachers to see what work was missed and when it is due. A student going on a field trip or activity trip must check before the trip with his/her teachers for his/her assignments. The student will receive full credit for the make-up work when it is turned in, on or before the specified time. For excused absence a student will receive a day for every day out. For a school activity, work is due on the due date or immediately upon return. When a student receives a truancy.
5. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition is required, per policy 5.03
6. Anytime a student leaves campus after 8:00 a.m., he/she must check out through the attendance office. If a student leaves campus without checking out, he/she will be considered truant.
7. Anytime a student arrives after 8:00 a.m., he/she must check in with the attendance office. Failure to do this will result in a disciplinary action.
8. Anytime a student arrives for first period after 8:10 a.m., it will be counted as an absence for first hour.
9. Seniors and Juniors may use two days per semester to visit a college or armed service as a school activity. An official letter must be turned into the attendance office the day the student returns to school.
10. A student who does not have a parking permit must be signed out by a parent or guardian.
11. If a student is checked out during 4th hour, lunch is a part of 4th hour, he/she may receive an absence for 4th hour.
12. **The maximum number of days that a student may be absent and still receive credit for the semester is nine.** The maximum includes **BOTH** excused and unexcused absences. It does not include student activities.
13. "A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

ATTENDANCE NOTIFICATION

- As student absences accrue, a notification will be sent to inform parents of the number of absences per class period.
- On the tenth absence in a class, the student will lose credit in that class. A letter will be mailed home stating that the student has lost credit, due to attendance.
- If a student does lose credit, due to attendance, the parents/guardians may submit an appeal to an assistant principal, within 5 days after the last day of the semester. A decision will be made by the attendance appeals committee regarding the outstanding circumstances and determine if credit will be given for any/all classes.

ATTENDANCE INCENTIVE – SEMESTER TEST EXEMPTIONS

Classes for high school credit may require a semester test worth up to, but no more than 15% of the course grade. All students are required to take each of their semester finals in the fall semester. Students may exempt Spring semester finals if they meet the following **FULL** year requirements.

1. 10 absences for the full year and a 85% or above in both semesters of the class

The only type of absence that does not count against exemptions is the Student Activity (SA) and College Visit (CV) absences. Students who are exempt are not required to come to school during the hour of that final.

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation, please provide information to an administrator, teacher, or counselor so the school and district can take appropriate action. Students may make a report and all information will be confidential. You have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

A. Harm another student;

B. Damage another student's property;
C. Place another student in reasonable fear or harm to the student's property, or
D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the

student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets

out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also POLICY 1.43)

Student Reporting
Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting
An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities
Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should

encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

Disciplinary Measures

In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency

13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch, but they will be required to eat in the cafeteria.
3. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to "charge" a breakfast or lunch on account; this means the student's account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

CARE OF SCHOOL PROPERTY

It is essential that a wholesome respect for public property be fostered. Students who damage or destroy school property shall be required to make complete restitution. Other disciplinary action may be taken to ensure school facilities are appropriately maintained.

~~CELL-PHONES/TELECOMMUNICATION DEVICES~~ PERSONAL ELECTRONIC DEVICES

~~The School District desires to provide a learning environment that is free from distraction. It is the student's responsibility to ensure that all electronic devices are not in use during class hours, unless directed by the teacher to use them for educational purposes. Any and all electronic devices, including but not limited to cell phones, smart phones, tablets, laptops, smart watches, earbuds, or any other type of mobile electronic device, have a reduced expectation of privacy once they enter any school zone and may be subject to confiscation and/or search should a school violation be suspected. Possession and/or use of any personal electronic device is a privilege, not a right, that is extended to the student, which, at the discretion of the school, may be revoked should circumstances warrant and disciplinary consequences may occur. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on cell phones and mobile devices. POLICY 1.76 ,~~ For guidance on personal electronic devices, please refer directly to POLICY 5.31

CLOSED CAMPUS POLICY

The campus at Owasso High School will be closed from the time a student arrives on campus until the end of the school day. **The parking lot will be off-limits to students during this time.** There are seven reasons for a student to be in the school parking lot during the day. Those reasons include:

1. **Students Arriving Late to School.** These students will report directly to the attendance office to check in. They will receive an admit and proceed to class.
2. **Students With an Early Dismissal.** These students must have an early dismissal pass signed by the attendance office.
3. **Students Arriving from Morning Tech.** These students must have their Tulsa Technology Center ID.
4. **Students Leaving for Afternoon Tech.** These students must have their Tulsa Technology Center ID.
5. **Students Involved in Sixth Hour Athletics.** These students may leave campus to report to their practice areas. If the practice area is on the HS campus students are not allowed to move their vehicles.
6. **Students Involved in Concurrent Enrollment.** These students may arrive late or leave early due to their concurrent schedule.

7. **Students Involved in Career Connections Program (Internship).** These students may arrive late or leave early due to their internship schedules.

Students are not permitted to arrive on campus and leave without permission. Likewise, students are not permitted to leave campus and return while waiting for their bus. Any other student in the parking lot during the school day will be in violation of the Closed Campus Policy. Whether the student has actually left the campus or not is irrelevant. Violation of this rule will be documented and disciplined.

CONCURRENT ENROLLMENT

Students interested in earning college credit while in high school should visit with the OHS college and career counselor. POLICY 5.35

DELIVERIES

Deliveries of items to students by parents/guardians can be brought to the main office with students either being called down to the office or items being delivered to students. Parents/guardians may be asked for their ID to confirm their relationship with the student. Students will not be allowed to have food and/or drink items delivered to the school by third party vendors.

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information":

- Student's Name
- Photograph
- Athletic Information, including height and weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS AND GROOMING POLICIES

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events.

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items.
2. Midriffs, halter tops, backless dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
3. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
4. All students are required to wear shoes. No exceptions except for medical reasons.
5. Any item that obscures the eyes, face or ears that creates a distraction or is a safety issue must not be worn. Exceptions to the rule can be made for medical or religious reasons upon administrative approval.
6. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.
7. Facial and body piercings that disrupt the educational process or endanger the health and safety of students will not be permitted.

The staff and administration believe that good grooming, cleanliness and neatness are important for a good learning environment. Those who wear clothes that do not conform to the guidelines will not return to class until proper attire is attained and discipline may be assigned as deemed appropriate by administration. The assistant principal and principal will have total authority in interpreting the dress code to all students. If there are situations that arise that are not specifically covered in this code, the administrator in charge will interpret the situation in light of the basic intent of this policy, and that ruling will be final until such time that the policy is revised or changed to cover that situation.

DRUGS AND ALCOHOL

Use of illicit drugs and unlawful possession and use of alcohol is wrong and harmful. A drug detection dog is used randomly on campus. Students are prohibited from using, being under the influence of, possessing, furnishing, distributing, selling, conspiring to sell or possess or being in the chain of sale or distribution of alcoholic beverages, non-intoxication alcoholic beverages (as defined by Oklahoma law, i.e., 3.2 beer), illegal or illicit drugs (any amount), or other synthetic products used as mood-altering substances at school, while on school vehicles or at any school-sponsored event. “Illicit drugs” include steroids, prescription and over-the-counter medications, marijuana, THC, and cannabis when they are not used in compliance with the prescription or directions for use and are not being used to treat a current health condition of the student. “Mood-altering substances” include paint, glue, aerosol sprays, and similar substances. Violation of this rule will result in disciplinary measures, which may include suspension and/or change of placement for the remainder of the current semester and the following semester. The length of a student suspension and/or change of placement for violation of this rule may be shortened in some cases at the discretion of the building principal provided that:

a. The student completes the school drug and alcohol education program counseling and
b. The student is in good academic standing

Students in violation of this rule which also constitutes illegal conduct will be reported to law enforcement authorities. Drug testing policies and procedures are available in the nurse’s office or online at the school’s website. Information for students and their parents about drug and alcohol counseling and rehabilitation and reentry programs in this geographic area is available from the principal at each student’s school.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

- Each building is equipped with its own fire alarm signal and procedure.
- Students will know and use the proper exit from anywhere in the school building.
- Students will evacuate the building upon direction.
- Teachers will check rolls once clear of danger.
- Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

- Each building is equipped with its own tornado alarm signal and procedure.
- Students will 'duck and cover' in areas designated by the building principal.
- Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.
    a. lockdown drills - security threat inside the building
    b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School's communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

EXTRACURRICULAR ACTIVITIES, CLUBS AND ORGANIZATIONS

Clubs and other organizations are offered on a voluntary basis. Wholehearted participation in these activities is encouraged. **In order to attend practice or participate in an extracurricular activity, a student must be in attendance <u>three hours</u> on the day of the activity. Failure to be in attendance will result in the student being withheld from the activity.** Students participating in school activities are subject to eligibility rules. **A student who is ineligible shall not be allowed to miss school or be approved to participate in any school activity, during the school day or after the school day.** Academics come first; passing grades take priority. In the instance where the school activity is a part of a performance-based class where participation in the activity is required for a grade, an alternative assignment may be used as a substitute for the missed school activity. Academic eligibility will be monitored on a weekly basis per Oklahoma Secondary School Activities Association guidelines. All students participating in Oklahoma Secondary Schools Athletic Association (OSSAA) sanctioned activities are subject to all residency requirements. For complete details of these requirements and guidelines, go to: www.ossaa.com. All clubs are required to maintain a charter or constitution and to function in accordance with its guidelines. A student appealing a teacher's/sponsor's/coach's decision cannot

participate in extracurricular activities until the appeal process has been completed. All students involved in competitive extracurricular activities will be subject to random drug testing-5.27.
Parents must submit a signed consent form **before** participation. Students are not allowed to participate until the signed consent form is submitted. A list of organizations is provided on the OPS website.

FERPA

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on student Records. POLICY 5.28

GRADE CLASSIFICATION REQUIREMENTS

To be classified as a sophomore, a student must have earned a minimum of 4.5 units of credit at the beginning of the school year. To be classified as a junior, a student must have earned a minimum of 9.0 units at the beginning of the school year. To be classified as a senior, a student must have earned a minimum of 16.0 units at the beginning of the school year. See Course Guide

GRADING PRACTICE

- Our schools want to have strong communication with parents about their child's academic progress. We take that responsibility seriously.
- Parents have a right to be updated about their child's academic progress and Owasso Public Schools has provided various tools for that purpose.
- The electronic grade book is available to parents on-line, 24 hours a day, to accommodate a variety of schedules.
    - A parent will be able to see individual grades for each assignment as well as their child's average in each subject.
    - We encourage our teachers to take two grades a week in each subject but shorter weeks, holidays, or special projects may affect that expectation.
    - If there are challenges in accessing grades on-line, the office staff at their child's school is more than willing to help parents.
- Regular academic progress will be up to date on PowerSchool and shared with the parents on the following schedule:
    - Report of Progress (End of 1st Nine Weeks)
    - Report Card (End of 1st Semester)
    - Report of Progress (End of 3rd Nine Weeks)
    - Report Card (End of 2nd Semester)
- Classroom teachers will utilize parent conferences to visit face-to-face with parents to discuss their child's progress.
- Should communication about grades be needed by either the parent or the teacher, that can happen at any time during the school year.
- Teachers will respond as quickly as possible to parents, but the first priority is always serving the children in the classroom. Therefore, it may be the next day before a grading question is

answered. A child's academic success is a team effort between home and school. We're serving students together!

GRADUATION REQUIREMENTS

A total of twenty-three units of credit must be earned during the four years of high school. Senate Bill 1792 passed by the Oklahoma Legislature and effective July 1, 2006 requires all students to be automatically enrolled in the college preparatory graduation plan unless another plan is requested by a parent/guardian. Selection of the Core Curriculum Plan requires a signed notice from a parent/guardian. The specific requirements for the graduation plans are listed in the secondary course guide located on the Owasso High School webpage. Students must meet all graduation requirements as set forth by the State Department of Education in order to obtain an Owasso High School diploma. Students must be within one credit of meeting their graduation requirements in order to participate in commencement exercises. POLICY 5.34

GUIDANCE AND COUNSELING PROGRAM

The high school guidance and counseling offices are available to support students in the areas of academic, career, social and personal issues. Students should sign up in the counseling office to see a counselor. The counselor will send for the student during the day as soon as possible. Crisis situations will be addressed immediately. Students, parents and teachers are encouraged to refer individual students to the counseling staff when they have a concern about the well-being of a particular student. Referrals for outside resources are made on an informal basis and are optional for students or parents. Small group counseling is utilized to address academic issues within the classroom. Mediation is available to high school students who are experiencing conflict with another student that has not reached a level requiring disciplinary action. Referrals to local resources are available for pregnant/parenting teens to provide health education regarding maternal/child needs. Tobacco education and group counseling is available for students who have expressed concerns regarding substance use issues. Conflict resolution training is available to high school students who have violated Owasso High School's policy regarding threatening behavior and/or bullying for the first time.

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Student's requiring medication at school must report

to the School Nurse for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood. Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

LIBRARY MEDIA CENTER

The mission for Owasso Libraries is to provide an opportunity for students and staff to become effective users of ideas and information, to encourage the enjoyment of reading, and to promote life-long learning.

The OHS Library Media Centers have a comprehensive online card catalog, the internet, online subscriptions, periodicals, and a collection of thousands of books.

- The OHS East and OHS West Library Media Centers are open Monday through Friday from 7:40 a.m. until 3:00 p.m. You are welcome to use the library for study groups, individual study, to read, or to browse the various sections in the library.
- You must have your current ID to check books out from the library.
- Books are checked out for a two-week time period. Students may renew books, if they have the book(s) with them, unless a reserve has been placed on the books. Reference books are not checked out.

MAKE-UP WORK

There are two types of absences: excused and unexcused. School work missed because of an **excused** absence is to be made up by the student. It is the responsibility of the student to check with the teachers to see what work was missed and when it is due. A student going on a field trip, an activity trip, or vacation must check before the trip with his/her teachers for his/her assignments. The student will receive up to full credit for the make-up work when it is turned in, on or before the specified time. For excused absence a student will receive a day for every day out. For a school activity, work is due on the due date or immediately upon return. When a student receives a truancy, there is to be no make-up work. POLICY 5.03

MOTOR VEHICLE REGISTRATION FEES

Motor vehicle registration fees support the cost of security and maintenance of the parking lots and drives. For the security and well-being of our students and staff, vehicles driven to school must be registered and display the appropriate permit on the rear view mirror.
Parking Permit Fee: $25

Parking in a No-Parking Zone, Teacher Designated Parking, Handicapped Zone
$20 fine

Improper/Reckless Driving
$20 (improper) $30 (reckless) fine

No Parking Permit
$20 fine plus permit fee, if applicable

- Students must make arrangements for paying fines with the grade-level principal. Failure to do so may result in the loss of driving privileges for a specified time period or other disciplinary action.
- Students who acquire four tickets in a year will lose their driving privileges for a specified period of time.
- Parking is a privilege and any unsafe operation or violation may result in revocation of parking privileges.
- Multiple offenses can but are not limited to vehicles being towed and parking privileges being revoked.

MOTOR VEHICLE REGULATIONS AND PENALTIES

1. All motor vehicles driven to school by students must be properly registered.
2. All students must obey the 10 MPH campus speed limit and Oklahoma traffic laws when operating a motor vehicle on campus.
3. Vehicles are to be operated in a safe and responsible manner at all times.
4. Student vehicles are to be parked in student-designated areas. Staff parking spaces are numbered, and students may not park there. All bus loops and entrances must be kept clear for buses and/or emergency vehicles.
5. In an effort to secure student vehicles, students are not permitted in the parking lots during class period or between classes. Students who go to the lots without an authorized pass to do so will be subject to disciplinary action. Please see the information above in regard to the Closed Campus Policy.
6. Any student(s) involved in an accident or who has had his/her vehicle tampered with or vandalized should notify their assistant principal's office immediately. School Resource Officers may be utilized to help in these situations.
7. School Resource Officers may be enlisted to help monitor appropriate parking lot behavior.
8. Parking permits must be placed on the rear view mirror for visibility purposes.

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENT BILL OF RIGHTS

Owasso Public Schools is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent.
25 O.S. Section 2001
Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents Bill of Rights POLICY 1.69

PROHIBITION OF RACE AND SEX DISCRIMINATION

The Board of Education hereby directs that neither the district, nor any employee of the district, shall teach or include in a course for students or employees the discriminatory principles outlined in policy 5.58. The district hereby designates the Assistant Superintendent of Teaching and Learning, as the employee responsible for receiving complaints. Complaints may be submitted online through the district website. Upon receipt of a complaint, the complainant shall receive notification from the designated employee that the complaint has been received and whether it will be investigated within ten (10) days of receipt. POLICY 5.58

PROTECTION OF PUPIL RIGHTS (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment. POLICY 1.38
Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SWWashington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of "residence" for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. State law provides that a child's residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal

residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SCHEDULE CHANGES

Circumstances which may warrant a schedule change are as follows:

1. Academic Misplacement
2. Schedule error
3. Adjustment to meet graduation, Oklahoma Promise or NCAA requirements
4. Completion of 1st semester activity (e.g. athletics, marching band)
5. Concurrent enrollment in a college course
6. If a student drops an AP course, they will only enroll in a concurrent or virtual course
7. A schedule change for any reason, other than the above, requires approval from an administrator.

Applications for a requested schedule change may be obtained from a Counselor and must be completed at the start of the semester within the timeframe set by the counseling office . Criteria for approval or disapproval of a schedule change may include:

1. Academic record
2. Graduation plan
3. Administration Approval
4. Parent conference
5. Availability in a core course

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. Students have no reasonable expectation of privacy rights in the contents of school lockers, desks, and other school property. Students who drive a vehicle onto school property do so as a privilege afforded them by the School District and not as a right. Accordingly, any student who drives a vehicle of any kind to school and parks that vehicle on school property is deemed to authorize a search of the vehicle by the superintendent, principal, teacher, or security personnel at any time and for any reason deemed appropriate by the school principal or the Superintendent of Schools. Any student who refuses to peaceably submit his/her vehicle to a search when requested to do so may be suspended out of school and/or Change of Placement for such refusal. Please refer to the following Owasso Public Schools Board

of Education Policy link for more information on search and seizures. Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

SEXUAL HARASSMENT

All students, employees, and Board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee, and applicant for employment, vendor representative, or patron of the School District. In the case of a student of the School District, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal or physical conduct of a sexual nature by any person towards a student. Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under the School District's Policy on Student Behavior. Any employee or student who is or has been subjected to sexual harassment or knows of any student or employee who is or has been subjected to sexual harassment shall immediately report all such incidents to either the superintendent, assistant superintendent, principal, assistant principal, or any Board member of the School District. If a report of an incident needs to be made after normal school hours, the above-listed individuals may be contacted at home. It is preferred that all such reports be made in person or in writing signed by the reporting party. However, in order to encourage full, complete, and immediate reporting of such prohibited activities, any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above-designated persons. All such reports should state the name of the alleged harassing student, employee, or Board member, the person(s) being harassed, the nature, contacts and extent of the prohibited activity, the dates of the prohibited activity, and any other information necessary to a full report and investigation of the matter. The School District will investigate all reports.

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline. POLICY 5.26, 5.27

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the

offense. In school placement stays will be communicated to the parent or guardian by the school administrator.

6. **Out of School Suspension (appealable)-**Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).
7. **Change of Placement (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of ~~OHS~~ Owasso Academic Honesty ~~Policy~~ Agreement
6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school, or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing's (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or

genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)

24. Obscene language
25. Physical or verbal abuse
26. Plagiarism-violations of OHS Academic Honesty Policy
27. Possession or distribution of a caustic substance
28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)
29. Possession, without prior authorization, of a wireless telecommunication device
30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.
32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity
35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing, tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering or in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property

45. Vulgarity
46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action. Examples of immediate negative effects include, but are not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year. **Participation in the school's extracurricular activities is a privilege, not a right**. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when

school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent

receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final. If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

    a. Announce that the next agenda item is a suspension or change of placement review hearing.

    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.
    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student's closing statement.

7. Administration's closing statement.

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process.
POLICY 5.26, 5.57

STUDENT IDENTIFICATION

Students must, upon request, identify themselves to any school personnel, and may be asked to provide their ID card. ID cards are not to be covered with pins, stickers, pictures or other objects, nor should they be altered in any way. Lost IDs will be replaced at a cost of $5.

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer, electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses
- Damaging computers, computer systems, computer networks or computer services
- Violating copyright laws
- Downloading, uploading, or distributing software
- Using obscene language
- Harassing, attacking or insulting others
- Cyberbullying

For more information please see the Owasso Public School Student Technology Use Agreement.

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

TARDIES

~~**Definition of Tardy:** A student is tardy if not in the classroom when the tardy bell rings. A student who is more than ten (10) minutes late for any period may receive a truancy code for class that day.~~
~~All students must check in at the appropriate attendance office for any first period tardy.~~

~~**Procedure for Tardies:**~~
~~1st and 2nd tardy verbal warning~~
~~3rd and 4th tardy parent contact by teacher, detention assigned~~
~~5th tardy detention assigned, admin referral~~
~~6th or more admin referral, additional consequences~~

Definition:
A student is considered tardy if they are not inside the classroom when the tardy bell rings.

If a student arrives **more than 10 minutes late** to any class period, they may be marked **absent or truant** for that class and **must check in** with the attendance office.

Teachers must record all tardies in **PowerSchool**.

Tardy counts and consequences **reset at the start of each quarter**.

Tardy Consequences (Total Across All Class Periods Per Quarter):

- **1st – 4th Tardy**: Verbal warning
- **5th Tardy**: 1 detention
- **6th Tardy**: 2 detentions
- **7th Tardy**: 3 detentions
- **8th Tardy and beyond**: Administrative referral; may result in additional consequences such as In-School Placement (ISP) or other interventions.

TEXTBOOKS/LIBRARY BOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for

addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes and/or vaping products/paraphernalia (including chargers) are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks on bicycles.**
5. Students are to walk their bicycles at all times while on school grounds.

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times. POLICY 5.30

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help them maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

1. Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change**. An unexpected change in afternoon plans must be called in before 1:45 p.m.**
2. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.
3. Be on time at school bus stops. Avoid having to run to catch the bus or having the school bus wait for you.
4. Always use the handrail when getting on or off the school bus.
5. Be seated immediately.
6. Keep the aisle clear.
7. Keep all parts of your body inside the bus at all times.
8. Do not throw things out of the school bus windows.
9. Do not eat or drink while on the school bus.
10. Do not be loud or boisterous.
11. Absolutely no distracting behavior is allowed on the school bus.
12. Complete silence at railroad crossings is needed.
13. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
14. Do not walk behind the school bus when it is loading and unloading.
15. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 7:10 a.m.
2. Parents of walkers should advise their children not to accept rides from strangers.
3. It is best if students who are walking to school have a definite route, agreed upon by parents and child to follow to and from school.
4. Students should leave campus after school unless attending an authorized school activity.

TRUANCY

A truancy occurs when a student is absent without parents' knowledge or approval, or a student is not in his/her assigned area during the designated time. The policy for truancy is as follows:

1. First Offense: A student who is truant one, two, or three hours will receive two hours of detention for every hour or partial hour missed. A student truant more than three hours will receive alternative in-school placement.
2. Repeat Offenses: Alternative in-school placement or additional consequences

VISITORS

All visitors must sign in and out in the main office, provide identification, and are required to use our school identification process. All visitors must wear a visible visitor's badge/sticker. Students who do not attend Owasso High School are not permitted on campus. A parent needing to see his/her child during the school day should report to the main office. Should anyone other than a parent request to see a student, the parent will be notified in order to grant permission. Visitors can be asked to leave by administrators at any time. Visitation privileges can and will be revoked if deemed necessary by

administrators and SRO's. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on visitors. POLICY 1.44

WITHDRAWAL FROM SCHOOL

Any student needing to withdraw from Owasso High School must inform the appropriate attendance office. Parents will be contacted. Upon the parents' approval, the student will receive a withdrawal form to take to his/her teachers. When the form is complete, the student will receive all of his/her records if there are no holds on the student's records.

Approved by Board the Board of Education on 6/10/24

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (THE "AGREEMENT") IS MADE AND ENTERED INTO AS OF JULY 1, 2025.

BY AND BETWEEN CLIENT: OWASSO PUBLIC SCHOOL DISTRICT

AND

CONTRACTOR: CONNECTED KIDS, INC.

THE PURPOSE OF HIRING THE CONTRACTOR

The Client has engaged the contractor for the purpose of providing trauma-responsive onsite coaching and consulting for nine elementary sites. The client is of the opinion that the contractor has the necessary qualifications, experiences, and abilities to provide services to the Client.

SERVICES PROVIDED AND START DATE

The client agrees to engage the contractor to provide the following services:

- Coaching, Consultation, and Training Services
  - August 2025-May 2026

AGREED UPON EXPECTATIONS OF THE CLIENT (OWASSO SCHOOL DISTRICT)

The district agrees to:

1. Continue educating Owasso Public School employees on
   a. the impact of trauma on students
   b. appropriate strategies for working with students of trauma

2. Support trauma responsive efforts at school sites to enhance learning outcomes for students of trauma

3. Assist with facilitating communication, processes, observations, meetings, training, and feedback between Connected Kids, school sites, teachers, and parents, as appropriate

4. Utilize a referral/selection process that promotes the proper identification and equity of support for students of trauma across the district. Data utilized in processes may include:
   - Information from Teacher/Counselor/Principal
   - Observations
   - Parent Release of Information
   - Information from Outside Practitioners: pediatricians, therapists, case managers, etc.
   - Teacher Assessment (Brain Map)
   - Student Behavior Analysis (Suspensions, etc.)

AGREED UPON EXPECTATIONS OF THE CONTRACTOR (CONNECTED KIDS)

The contractor agrees to provide the following services:

1. Collaborate with Owasso Public School sites on behalf of students and staff by providing on-going coaching and consultation to benefit OPS students

2. Engage in student observations, assessments, behavioral recommendations, and meetings to support student success in their learning environment

3. Provide clear and open communication between all parties
    - Site leaders and teachers
    - District leaders and supports
    - Parents/guardians

4. Utilize a referral/selection process that promotes the proper identification and equity of support for students of trauma across the district. Data utilized in processes may include:
    - Information from Teacher/Counselor/Principal
    - Observations
    - Parent Release of Information
    - Information from Outside Practitioners: pediatricians, therapists, case managers, etc.
    - Teacher Assessment (Brain Map)
    - Student Behavior Analysis (Suspensions, etc.)

5. Attend and participate in meetings on behalf of students with staff and/or parents

6. Assessment for OPS students at no additional cost

7. Professional development opportunities for OPS teachers/staff with Connected Kids
    - Occurring throughout the school year on professional development days, collaboration days, and as needed for specified teams or events

8. Free parent training opportunities/classes

CONTRACTOR PROVISION & COMPENSATION

Contractor will bill the client at the applicable rates monthly.

- 1 Full-Time Consultant (Anna Kelter of Connected Kids)
    - To be billed in monthly invoice
    - Rate of Pay: $50 per hour
    - 7 Hours per week to flex for site and student needs via coaching, consultation, observation, and meetings

- On-Site Professional Development Trainer (Anna Kelter of Connected Kids)

- Total not to exceed $6,000 of this contract

The contractor is not an employee of Owasso Public Schools and is responsible for their own taxes, insurances, benefits, and liabilities.

Any variation or modification of the employee provision for compensation section of this agreement will be mutually agreed upon in advance and documented in writing with an addendum.

CONTRACT PROJECTION

1. Consultation Expenses for Trauma Responsiveness
   - $50 per hr; 7 hrs per week; 36 weeks
   - Potential Total = **$12,600**

2. Professional Development Training for Trauma Responsiveness
   - $250 per hour, as needed
   - Not to exceed $6,000

3. **Potential Total Program Cost = $ 18,600**

END DATE

This contract is to end June 1, 2026 at which time the contract may be renegotiated and revised as agreed upon by both parties.

We the undersigned agree to the terms and conditions outlined in this contract.

Anna Keltner
Connected Kids

Chairman of the Board
Owasso Public Schools

1.88 THERAPY DOGS IN SCHOOLS

The Board of Education supports the use of therapy dogs by certified school personnel or other qualified individuals (hereinafter referred to as "handler") for the benefit of its students, subject to the conditions of this policy:

A "therapy dog," as defined by this policy, is a dog that has been individually trained and certified to work with its handler to provide emotional support, well-being, or comfort to school district students. Therapy dogs are the personal property of the handler and are not owned by the District. Therapy dogs are not "service animals" as defined within the Americans with Disabilities Act. The use of service animals in the schools is governed by District Policy. Therapy dogs are meant to help all students and are not specifically identified as support for those students with documented disabilities. A Therapy dog Team is a dog handler and a therapy dog, both of which have been certified by a recognized ~~AKC/registered organization~~, specialized therapy dog training program, including Canine Good Citizen program certification.

Therapy Dog Standards and Requirements

The following requirements must be satisfied before a therapy dog will be allowed in school buildings or on school grounds:

1. Submission of Written Request. Application for use of a certified therapy dog by a District certified employee must be made to and approved by site administrator using the District approved form. Applications and necessary documentation will be kept on file at the school where the animal will work and must be submitted and approved annually by the site administrator.
2. Training, Registration and Identification. Only school therapy dogs that hold ~~the~~ current certification and passage of a specialized school therapy dog training program, including Canine Good Citizen program certification ~~title of American Kennel Club (AKC) Therapy Dog, or are registered/certified by one of the national therapy dog organizations certified by the AKC,~~ can be approved.
3. Health and Safety. The therapy dog must be clean, well groomed, in good health, housebroken, and immunized against diseases common to dogs. Proof of the therapy dog's current vaccinations and immunizations from a licensed veterinarian must be submitted at the time of the request to bring a therapy dog to school.

   The therapy dog must not pose a health or safety risk to any student, employee, or other person at school. Health risks include allergies. If any student or school employee assigned to a classroom in which a therapy dog is permitted suffers an allergic reaction to the therapy dog, the handler of the dog will be required to remove the animal to an alternative location designated by an administrator.
4. The use of a therapy dog on District property will be subject to a plan that will address introducing the animal to the school environment, any appropriate training for staff and

students in regards to interaction with the animal, and other activities or conditions deemed necessary to parents prior to the animal's initial visit.

5. The responsibility for the care and supervision of the therapy dog rests solely on the dog handler(s). Supervision and care of the therapy dog will not impede the staff member's ability to perform job duties or negatively impact the educational environment as determined by the site administrator.
6. Behavior Expectations and Control. Therapy dogs must be well behaved and have a temperament that is suitable for interaction with students and others in a public school. The therapy dog should not display any behavior infringing on the rights of others or disrupting the educational process. A therapy dog must be under the control of the handler through the use of a 4-5 foot leash. The handler shall only allow the therapy dog to be in areas in school buildings or on school property that are authorized by school administrators.
7. Supervision and Care of Therapy Dogs. The handler is solely responsible for the supervision and care of the therapy dog, including any feeding, exercising, and clean-up while the animal is in a school building or on school property. The school district is not responsible for providing any care, supervision, or assistance for a therapy dog.

Liability of Therapy Dog

Proof of Insurance and Liability. The policyholder of a therapy dog is solely responsible and liable for any damage to school property or injury to personnel, students, or others caused by the therapy dog. The policyholder must submit a copy of an insurance policy that provides liability coverage for the therapy dog while on school property.

Revocation of Therapy Dog

The District's approval of the use of the therapy dog on District property is subject to periodic review, revision, or revocation. The goal of the presence of a therapy dog is to positively enrich the learning environment. Any deviation from this will result in removal of the therapy dog from school property. A therapy dog may be excluded from school property and buildings if a school administrator determines that:

a. A handler does not have control of the therapy dog;
b. The therapy dog is not housebroken;
c. The therapy dog presents a direct and immediate threat to others in the school; or
d. The dog's presence otherwise interferes with the educational process.

Even if the above requirements are met, the District reserves the right to deny the use of a therapy dog in the schools.

Owasso Public Schools

Treasurers Report

as of May 31st, 2025

	General Fund prior year 7/1/23 to 5/31/24	General Fund current year 7/1/24 to 5/31/25	Building Fund prior year 7/1/23 to 5/31/24	Building Fund current year 7/1/24 to 5/31/25	Child Nutrition prior year 7/1/23 to 5/31/24	Child Nutrition current year 7/1/24 to 5/31/25	Sinking Fund prior year 7/1/23 to 5/31/24	Sinking Fund current year 7/1/24 to 5/31/25
Beginning Fund Balance	14,472,763.48	18,444,544.42	3,486,854.69	4,009,841.87	2,542,882.97	2,572,917.00	2,943,531.65	2,035,668.91
Revenue								
local	26,698,926.69	28,781,388.90	3,799,436.07	4,089,098.50	1,700,063.85	1,764,753.87	17,496,512.81	20,688,595.32
intermediate	3,386,456.50	3,621,189.17	0.00	0.00				0.00
state	39,998,350.60	39,480,147.33	579,131.83	631,130.48	280,707.82	291,923.32	1,582.24	15,166.04
federal	5,031,942.62	3,958,711.72	119,667.13	0.00	2,315,300.80	2,114,794.12		
premium on bond sale							13,591.13	1,504,841.20
reimb/correcting entry	42,973.68	52,854.38	0.00	0.00	9,956.73	3,414.20	0.00	0.00
total revenue	**75,158,650.09**	**75,894,291.50**	**4,498,235.03**	**4,720,228.98**	**4,306,029.20**	**4,174,885.51**	**17,511,686.18**	**22,208,602.56**
Expenditures								
salary	43,834,208.96	45,711,400.66			1,467,765.08	1,604,289.56	0.00	0.00
benefits	13,617,120.33	14,501,990.35			464,897.99	510,028.83	0.00	0.00
contracted prof / tech svcs	1,172,533.33	1,017,655.38	8,875.00	410.00	12,514.00	13,539.00	0.00	0.00
property svcs	394,447.03	439,093.00	1,166,005.24	1,053,644.32	34,809.98	51,130.16	0.00	0.00
other purchased svcs	412,519.85	443,253.48	1,155,445.21	1,657,175.45	1,720,592.73	1,724,365.02	0.00	0.00
supplies	1,764,841.59	1,476,130.44	2,118,173.87	2,079,034.59	191,940.18	72,563.63	0.00	0.00
property	143,400.05	2,900.00	25,113.15	25,252.88	71,327.81	240,282.70	0.00	0.00
dues/fees/registration/tuition	430,907.40	511,209.98			699.00	1,339.75	0.00	0.00
bond principal & interest							19,268,350.00	19,685,425.00
other uses	2,133.68	12,259.82	0.00	0.00	12,779.62	13,514.20	0.00	0.00
total expenditures	**61,772,112.22**	**64,115,893.11**	**4,473,612.47**	**4,815,517.24**	**3,977,326.39**	**4,231,052.85**	**19,268,350.00**	**19,685,425.00**
prior year estopped checks	37.50	0.00						
Balance as of May 31st	27,859,338.85	30,222,942.81	3,511,477.25	3,914,553.61	2,871,585.78	2,516,749.66	1,186,867.83	4,558,846.47
bank balance 5-31-25		30,272,880.07		3,983,028.00		2,521,317.72		4,558,846.47
outstanding checks		(49,937.26)		(68,474.39)		(4,568.06)		0.00
balance 5-31-25		30,222,942.81		3,914,553.61		2,516,749.66		4,558,846.47

Owasso Public Schools
Treasurers Report

Bond Funds Summary
as of 5-31-25

	bond 31 year to date	bond 33 year to date	bond 35 year to date	bond 39 year to date
FY 25 Beginning Fund Balance	32,680,241.44	713.68	151,460.54	280,714.69
Revenue				
interest/other	875,139.60	0.00	0.00	0.00
correcting entry	2,310.00	0.00	0.00	0.00
bond proceeds	33,660,000.00	0.00	0.00	0.00
total revenue	34,537,449.60	0.00	0.00	0.00
Expenditures	25,393,238.71	0.00	113,304.00	97,090.68
Balance as of 5-31-25	41,824,452.33	713.68	38,156.54	183,624.01

Owasso Public Schools **Bond Fund Budgets F.Y. 2025** report date 5/31/2025

project	description	Bond 39 budget	Bond 39 encumbered	Bond 39 balance	Bond 35 budget	Bond 35 encumbered	Bond 35 balance	Bond 33 budget	Bond 33 encumbered	Bond 33 balance
000	non categorical	4,963.79	0.00	4,963.79	151,460.54	113,304.00	38,156.54	713.68	713.68	0.00
119	plant operations	172,265.17	71,680.68	100,584.49	0.00	0.00	0.00	0.00	0.00	0.00
120	fine arts uniforms/equip	51,413.18	37,294.74	14,118.44						
141	5th grade center	52,072.55	52,072.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00
total		280,714.69	161,047.97	119,666.72	151,460.54	113,304.00	38,156.54	713.68	713.68	0.00

project	description	Bond 31 budget	Bond 31 encumbered	Bond 31 balance
000	non categorical	2,310.00	2,310.00	0.00
102	enrollment/tech center	1,347,578.50	1,347,578.50	0.00
111	copiers	249,614.00	107,614.00	142,000.00
112	buses	2,071,613.76	1,740,356.25	331,257.51
113	technology	9,608,404.43	4,272,218.79	5,336,185.64
114	instructional resources	4,550,999.58	2,016,568.40	2,534,431.18
116	uniforms/equipment	283,974.40	139,196.30	144,778.10
117	safety	692,852.07	299,889.19	392,962.88
119	plant operations	6,288,462.67	3,001,982.26	3,286,480.41
120	fine arts uniforms/equip	657,347.69	72,735.42	584,612.27
134	roofing district wide	3,568,437.99	3,568,437.99	0.00
136	track/band project	8,136,891.85	8,136,891.85	0.00
138	hodson safe structure	9,105,762.41	9,095,118.72	10,643.69
139	8th Grade Safe Room	1,020,000.00	1,020,000.00	0.00
141	5th grade center	451,927.45	451,927.45	0.00
171	nurses equipment	81,706.08	30,757.17	50,948.91
172	library budgets	181,098.48	173,941.02	7,157.46
total		48,298,981.36	35,477,523.31	12,821,458.05

RESOLUTION AUTHORIZING ELECTION ("FIRST RESOLUTION")

Pursuant to notice given under The Open Meeting Act, the Board of Education of Independent School District Number 11 of Tulsa County, State of Oklahoma, met in Regular Session at the Conference Room, Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 North Ash, Owasso, Oklahoma, in said School District on the 9th day of June, 2025, at 6:30 o'clock p.m.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2025 was given in writing, to the County Clerk of Tulsa County, Oklahoma at 4:30 o'clock p.m. on the 10th day of September, 2024, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the entrance of the Board of Education Room located in the Dale C. Johnson Education Service Center, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at _____ o'clock ___.m. on the _____ day of _____, 2025, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

_____ introduced a Resolution which was read in full by the Clerk and upon motion by _____, seconded by _____, was adopted by the following vote:

AYE:

NAY:

and said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A resolution authorizing the calling and holding of an election of Independent School District Number 11 of Tulsa County, Oklahoma for the purpose of submitting to the registered, qualified electors thereof the question of the issuance of the bonds of said School District in the sum of One Hundred Sixty Nine Million One Hundred Eighty Thousand Dollars ($169,180,000).

To be issued in one or more series to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites, and levying and collecting an annual tax in such district for the payment of the interest and principal of said bonds.

WHEREAS, it is deemed advisable by the Board of Education of Independent School District Number 11 of Tulsa County, Oklahoma, to construct, equip, repair and remodel school buildings, acquire school furniture, fixtures and equipment and acquire and improve school sites, and

WHEREAS, there are no funds in the treasury for such purpose and power is granted said Board by Article X, Section 26 of the Oklahoma Constitution and Title 70, Article XV of the Oklahoma Statutes, 2011, and laws supplementary and amendatory thereto, to issue bonds to provide funds for such purpose provided the same be authorized by the registered qualified electors thereof, voting at an election held for that purpose.

Now, therefore, be it resolved by the Board of Education of Independent School District Number 11 of Tulsa County, Oklahoma:

SECTION 1.

That a special election is hereby called in said School District to be held on the 9th day of September, 2025, for the purpose of submitting to the registered qualified electors of such School District the following proposition:

PROPOSITION

Shall Independent School District Number 11 of Tulsa County, Oklahoma, incur an indebtedness by issuing its bonds in the sum of One Hundred Sixty Nine Million One Hundred Eighty Thousand Dollars ($169,180,000) to be issued in one or more series to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites, and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in such District sufficient to pay the interest on such bonds as it falls due and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to bear interest not to exceed the rate of ten (10%) percentum per annum, payable semi-annually and to become due serially within ten (10) years from their date?

SECTION 2.

That such call for said election shall be by proclamation and notice signed by the President or Vice-President and attested by the Clerk or Deputy Clerk setting forth the proposition to be voted upon, the number and location of the polling places, the hours of opening and closing of the polls, the names of the officers who shall conduct said election and the substance of Section 4 hereof, that the ballots shall set forth the proposition to vote upon substantially as set out in Section 1 hereof, and that the returns of said election shall be canvassed and certified to by the County Election Board.

SECTION 3.

That the number and location of the polling places and precinct officers for said election shall be as prescribed by the County Election Board.

SECTION 4.

That the specific projects for which at least eighty-five percent (85%) of the proceeds of the aforesaid Bonds shall be expended and the dollar amounts for each project shall be as follows:

to construct, equip and/or acquire a new 5th grade elementary center to include two safe structures, one for 5th grade and one for 6th grade	$66,815,325.00
to construct, furnish, equip and/or acquire a new fine arts instructional addition	$21,252,763.00
to construct, furnish, equip, renovate, repair, remodel and/or acquire improvements to include but not be limited to: 7th grade center multi-use safe structure and 8th grade center classroom additions	$19,854,630.00
to construct, furnish, equip, and/or acquire a multi-use athletic facility with walking track	$11,318,913.00

to construct, furnish, equip, renovate, repair, remodel and/or acquire improvements at the high school to include, but not be limited to: update façade and acquire and install flooring	$4,967,254.00
to construct, furnish, equip, renovate, repair, remodel and/or acquire athletic improvements district wide to include, but not be limited to: replace turf and resurface tennis court	$2,786,509.00
to replace, repair and/or acquire roofs district wide as needed, including the high school	$16,961,356.00
to acquire and install equipment district wide to include, but not be limited to: technology hardware/software, devices and copiers	$6,323,700.00
to acquire equipment district wide to include, but not be limited to: textbooks, instructional materials, fine arts equipment and library materials	$4,717,436.00
to acquire equipment and perform improvements district wide to include, but not be limited to: security upgrades, fire panel replacements, kitchen equipment, HVAC, flooring, furniture, uniforms, and maintenance equipment	$9,020,878.00
to acquire and install 5th grade elementary center furniture, fixtures, and equipment	$2,404,303.00
to acquire and install prek furniture, fixtures, and equipment and prek instructional materials	$1,247,871.00
to construct, furnish, equip, renovate, repair, remodel and/or acquire improvements district wide to include, but not be limited to: fencing, renovate/remodel classroom(s), building maintenance and/or repair, and playground improvements	$1,509,062.00
TOTAL:	$169,180,000.00

SECTION 5.

That a copy of this Resolution shall be personally delivered to the office of the County Election Board of Tulsa County, State of Oklahoma, at least sixty (60) days prior to the date of said election.

ADOPTED AND APPROVED this 9th day of June, 2025.

_____
President, Board of Education

ATTEST:

_____
Clerk, Board of Education

(SEAL)

INFORMATIVE NOTE TO THE COUNTY ELECTION BOARD: The proposition contained in this resolution requires a three-fifths (60%) majority for its passage and approval.

OSIG Oklahoma Schools Insurance Group

Option #2: Includes $1M Excess Liability

Owasso Independent Schools
1501 North Ash
Owasso, OK 74055

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	$1,392,549
Boiler & Machinery:	$6,671
Auto Physical Dmg:	$33,737
General Liability:	$59,221
Auto Liability:	$78,961
Educators Legal:	$59,220
Excess Liability:	$18,923
Total Annual:	$1,649,282

A 25% minimum earned premium applies. Agent's Commission = 7.0%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Total Values	$8,178,930	$8,564,430	$304,892,209	$319,985,133	$460,582,892	$463,231,248
Premium	$211,813	$243,506	$1,115,872	$1,254,776	$1,627,883	$1,784,450
Distribution	$9,678	$0	$0	$0	$0	$0

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
94	$5,848,871	$2,925,779	50.02%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/25
Installment #2	1/3 of total	due 8/1/25
Installment #3	1/3 of total	due 9/1/25

OSIG Oklahoma Schools Insurance Group

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV or buildings designated as ACV or *stated value
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence $1,500,000,000
- Building - Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values

  including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk

    *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
- Newly Acquired Property Coverage - newly acquired property should be reported to OSIG within 30 days of acquisition $25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year $10,000,000
- Flood- Aggregate Any One Policy Year $25,000,000

  ***Note Flood Zones A and V are excluded**
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles

Optional increased deductible quotations are available upon request.

- $250,000 Property Deductible Per Occurrence
- $350,000 Property Deductible Per Occurrence- Windstorm / Hail
- $1,000 Boiler / Machinery Deductible per Occurrence
- $10,000 Terrorism Deductible Per Occurrence
- $50,000 Flood, Earthquake and Pollution

General Liability

- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.
- $100,000 deductble for Sexual Misconduct

School Board Legal Liability

- Claims-Made Form
- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $10,000 Deductible

  *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included

  *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- $1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

Automobile Physical Damage

- Actual Cash Value
- $1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG

No charge for vehicles added/deleted during the policy term.

- Please refer to the attached schedule of vehicles.

Crime

- $10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- $1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
    - $2,000,000 Annual Aggregate Limit for Data and Network Liability
    - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
    - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
    - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
    - $500,000 Annual Aggregate for Breach Response Cost
- First Party
    - $750,000 Annual Aggregate for Cyber Extortion Loss
    - $750,000 Annual Aggregate for Data Recovery Costs
    - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
    - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
    - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
    - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- eCRIME
    - $75,000 Annual Aggregate for Fraudulent Instruction
    - $75,000 Annual Aggregate for Funds Transfer Fraud
    - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
    - $100,000 Annual Aggregate for Reputation Loss
    - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
    - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
    - $100,000 Annual Aggregate for Invoice Manipulation
    - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

Excess Cyber Coverage

- $2,000,000 limit
- $5,000,000 annual aggregate

***Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:**

- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

Deadly Weapon Protection

- Claims Made Form
- $500,000 Limit Per Occurrence
- $2,500,000 Annual Aggregate
- $10,000 Deductible
- Must notify OSIG within 90 days of receiving notice of a covered accident

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

OSIG Oklahoma Schools Insurance Group

Property Schedule

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Owasso Independent Schools

Location	Occupied As	Bldg Value	Contents Val
101 East 96th St. No.	Bailey Elementary Main Building	$15,140,998	$2,130,834
101 East 96th St. No.	Parking lot lights	$16,112	
12301 East 91st St. N	Hayward Smith Elementary Main building	$16,535,424	$1,653,542
12301 East 91st St. N	Parking lot lights	$16,112	
12301 N 132nd E Ave	Morrow Elementary Main Building	$23,088,749	$2,308,875
12301 N 132nd E Ave	Sign	$38,882	
12901 East 86th St.	Artificial turf in Multi-Pur Bldg	$444,960	
12901 East 86th St.	Band Storage Building	$208,000	$150,000
12901 East 86th St.	Baseball Concessions	$176,982	$35,942
12901 East 86th St.	Baseball field artificial turf	$1,639,158	
12901 East 86th St.	Baseball field dugouts	$11,773	
12901 East 86th St.	Baseball field fence	$52,054	
12901 East 86th St.	Baseball field lights	$127,655	
12901 East 86th St.	Baseball field scoreboard	$10,226	
12901 East 86th St.	Baseball Hitting Canopy	$91,129	
12901 East 86th St.	Baseball locker rooms	$837,711	$96,789
12901 East 86th St.	Baseball stadium w/press box	$27,266	
12901 East 86th St.	Baseball weight room	$185,906	$26,026
12901 East 86th St.	Fieldhouse	$1,947,955	$276,202
12901 East 86th St.	Football Field Artificial Turf	$1,182,140	
12901 East 86th St.	Girls Softball Stadium, inc-press box/bleachers/dugout/6 Light poles with lights/scoreboard/fence/concession stand/restrooms	$676,271	
12901 East 86th St.	Gym Scoreboard	$125,176	
12901 East 86th St.	High School Main Bldg w/Gym & Auditoriu	$73,829,607	$8,652,903
12901 East 86th St.	Marquee	$55,771	
12901 East 86th St.	Multi Purpose Building	$5,292,726	$529,273
12901 East 86th St.	New Parking Lot Lights	$17,401	
12901 East 86th St.	New Stad Concession Stand	$464,763	$92,952
12901 East 86th St.	New Vo Ag Building	$1,952,911	$238,407
12901 East 86th St.	Owasso Stadium	$4,948,249	
12901 East 86th St.	Practice Gym	$3,838,192	$383,819
12901 East 86th St.	Softball field turf	$684,187	
12901 East 86th St.	Softball Hitting Canopy	$30,377	
12901 East 86th St.	Softball locker rooms	$837,711	$96,789
12901 East 86th St.	Stadium fence	$121,507	
12901 East 86th St.	Stadium lights	$128,797	
12901 East 86th St.	Stadium parking lot lights	$43,501	
12901 East 86th St.	Stadium Press box	$96,671	
12901 East 86th St.	Stadium restrooms 2@	$247,874	
12901 East 86th St.	Stadium ticket booths	$32,224	
12901 East 86th St.	Stadium Video Tron Scoreboard System	$1,251,517	
12901 East 86th St.	Stadium west lot lights	$58,251	
12901 East 86th St.	Track & Soccer Building	$1,687,400	$245,513
12901 East 86th St.	Track Bleachers/Pressbox (No Contents)	$573,000	$0
12901 East 86th St.	Track Fencing/Lighs/Tower	$280,000	
12901 East 86th St.	Track Infield Artificial Turf	$2,010,509	
12901 East 86th St.	Track Restroom/Concession Stand/Ticket Booth	$2,500,000	$250,000
12901 East 86th St.	Track Scoreboard	$476,000	$0
12901 East 86th St.	Track Storage Building	$265,000	$298,000
12901 East 86th St.	Vo-ag show barn	$1,238,027	$123,803
12901 East 86th St.	Wellness Center	$9,890,145	$989,014
1309 N. Main Street	Enrollment Center/Technology	$1,545,000	$515,000

Owasso Independent Schools

Location	Occupied As	Bldg Value	Contents Val
13650 E. 103rd St.	Northeast Elementary Main Building	$16,847,844	$2,116,012
13650 E. 103rd St.	Parking Lot Lights	$25,779	
13901 East 86th St.	8th Grade Center Main Bldg w/Gym	$19,678,536	$2,799,880
13901 East 86th St.	New Gymnasioum	$4,715,340	$627,946
13901 East 86th St.	Parking lot lights & poles	$9,668	
13901 East 86th St.	Tennis Courts	$736,532	
14500 East 86th St.	Pamela Hodson Elementary Main Building	$16,213,583	$2,003,201
14500 East 86th St.	Parking lot lights	$16,112	
14500 East 86th St.	Portable classroom	$197,803	$39,560
1500 No. Ash	Ator Heights Elem Main Building w/gym	$15,024,455	$2,071,118
1500 No. Ash	Outside walk-in freezer	$20,219	$9,295
1501 No. Ash	Administration Building	$6,692,580	$443,499
202 East Broadway	New Gymnasium	$1,365,439	$136,544
202 East Broadway	Ram Academy Main Build, Media Center	$9,249,614	$936,092
301 East 1st St.	Transportation Building Office & shop	$655,760	$125,117
501 E. 2nd Ave	Gas Pump/Metal Building	$8,366	$1,239
501 E. 2nd Ave	Plant Operations Building	$5,798,611	$807,358
7305 No 177th E Ave.	Stone Canyon Elementary Main Building	$23,746,712	$3,434,816
7809 E. 76th St. No.	Barnes Elementary Main Building	$21,502,939	$2,520,079
7809 E. 76th St. No.	Marquee Sign	$25,779	
7809 E. 76th St. No.	Parking lot lights	$69,528	
8101 No. 129th E. Av	6th Grade Center Main Building w/gym	$21,479,393	$2,637,874
8101 No. 129th E. Av	Parking lot lights	$25,779	
8200 No. 124th E. Av	Canopy	$32,224	
8200 No. 124th E. Av	Mills Elementary Main Building w/gym	$14,504,475	$1,837,094
8200 No. 124th E. Av	Parking lot lights	$15,492	
86th St. No. & Main	7th Grade Center Main Building	$25,818,229	$3,865,308
86th St. No. & Main	Ator Field Football Stadium	$1,417,198	
86th St. No. & Main	District Woodshop	$576,301	$112,851
86th St. No. & Main	Field House	$1,126,020	$225,203
86th St. No. & Main	Frame Storage Building	$92,952	$0
86th St. No. & Main	Frame Storage Building	$92,952	$0
86th St. No. & Main	Parking lot lights @ band room	$6,445	
86th St. No. & Main	Stadium concession stand	$62,463	$1,457
86th St. No. & Main	Stadium dressing room	$62,340	
86th St. No. & Main	Stadium lights	$111,543	
86th St. No. & Main	Stadium restrooms	$15,617	
8800 No. 129th E. Av	High School West Campus	$32,354,690	$3,564,654
8800 No. 129th E. Av	Parking lot lights	$25,779	
		$417,399,048	$49,409,880

Floater Limi	$550,000	Auto Values:	$11,387,068
EDP Limit:	$1,675,000	Total Values:	$481,420,996
Extra Expense Limit	$1,000,000		

OSIG Oklahoma Schools Insurance Group

Auto Schedule

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Owasso Independent Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	1991	WWW 16'	Horse Trailer		11WES1622MW179502	$2,000
2	2001	WWW 16'	Stock Trailer		11WES14221W262135	$5,000
3	1997	Ford	F350 Pickup		1FTJW35FXVEC28809	$2,000
4	2003	Chevy	K3500 Pickup		1GCJK33103F116305	$10,000
5	2003	Alumline	Stock Trailer		1A9LG212932241007	$3,000
6	2004	Chevy	Colorado Pickup		1GCCS14864814394	$8,000
7	2003	Lowes	8' Trailer w/Welder		VOAG01	$600
8	1982	Thomas	Trailer		OPS001	$1,500
9	1982	Thomas	Trailer		OPS002	$1,500
10	1992	Thomas	Trailer		OPS003	$2,000
11	2004	Home Made	Trailer		OPSJD001	$4,000
12	2003	Home Made	Trailer		OPSJD002	$5,000
13	2000	MAH	Trailer w/Welder		OPSJD003	$4,000
14	2006	Chevy	Suburban		2GKEC16ZB6J144279	$18,000
15	2007	Kentucky	Band Trailer		1KKVE532X7L224246	$34,000
16	2008	Chevy	Suburban		3GNFC16J68G226646	$20,000
17	2008	Chevy	Suburban		3GNFC16J18G224271	$20,000
18	2008	Ford	F250 Vo-Ag Pickup		1FTSW21R18EB47961	$25,000
19	2009	Texas Bragg	Dump Trailer		17XFD122X81087087	$5,000
20	2010	Cimmaron	Lonestar Trailer		5PASG2425AC006745	$18,000
21	2011	International	Bus	71	4DRBUAAN0BB315154	$60,000
22	2010	International	Bus	71	4DRBUAAL7AB244273	$60,000
23	2011	International	Bus	71	4DRBUAAN9BB315153	$60,000
24	2010	Chevy	Suburban		1GNUCHE06AR126500	$24,000
25	2010	Ford	F150 Pickup		1FTEW1E80AFB24177	$21,000
26	2010	Miller Time	Trailer		1M9BU102XAN631926	$3,000
27	2012	International	Bus	48	4DRBUAAN1CB537073	$71,000
28	2011	Lonestar	Trailer		5PASG2420BC007206	$18,000
29	2011	Starlight	Trailer		13YFS1826BC115721	$2,000
30	2001	Great Dane	Band Trailer		1GRAA06251B126313	$15,000
31	2012	Chevy	Express Van		1GC5GAFX2C1172186	$14,000
32	2013	International	Bus	71	4DRBUAANXDB297944	$60,000
33	2013	International	Bus	71	4DRBUAAN6DB297942	$60,000
34	2013	Interstate	14' Box Trailer		4RACS1423DC036808	$3,000
35	2013	Ford	F350 Van Food Truck		1FDWE3FL3DDA91306	$25,000
36	2013	Ford	F150 Pickup		1FTFWIEF8DKF57325	$24,000
37	2013	Starlight	Trailer		13YFS1826DC119027	$2,000
38	2014	Chevy	Suburban		1GNSKJE7XER193606	$36,000
39	2014	Chevy	Pickup		1GCRCTEC9EZ172329	$19,000
40	2013	International	Bus	71	4DRBUAANQDB297967	$64,000
41	2013	International	Bus	71	4DRBUAANQDB297966	$64,000
42	2014	Chevy	Suburban		1GNSC5EOGER193545	$36,000
43	2014	International	Bus	71	4DRBUC8NXFB659694	$77,000
44	2014	International	Bus	71	4DRBUC8N3FB659696	$77,000
45	2014	International	Bus	71	4DRBUC8N8FB659693	$77,000
46	2014	International	Bus	71	4DRBUC8N1FB659695	$77,000
47	2014	Thomas	Bus	71	4UZABRDTXFCGK5633	$77,000
48	2014	Thomas	Bus	71	4UZABRDT1FCGK5634	$77,000
49	2014	Thomas	Bus	71	4UZABRDT3FCGK5635	$77,000
50	2014	Thomas	Bus	71	4UZABRDT5FCGK5636	$77,000
51	2008	Ford	Pickup		2FTSW21528EE527371	$13,000
52	1997	Concession	Trailer		C71627V	$5,000

Owasso Independent Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
53	2005	Northwest	Trailer		TA9LG212932241007	$20,000
54	2013	Lowes	6x12 Trailer		4YMVL1218DT007073	$1,400
55	2012	Lowes	4x60 Trailer		4YMVL0618CT019601	$600
56	2016	Thomas	Bus	77	4UZABRDT5GCHF5686	$72,000
57	2016	Thomas	Bus	77	4UZABRDT3GCHF5685	$72,000
58	2016	International	Bus-Special Ed	28	4DRBUC8L5GB128628	$82,000
59	2016	International	Bus	77	4DRBUC8N1GB128630	$72,000
60	2015	Showstar	Stock Model Trailer		5PASB1626GC009619	$18,000
61	2016	Thomas	Special Ed Bus	24	4UZABRDT0GCHF5837	$79,000
62	2017	Thomas	Bus	71	4UZABRDT0HCHS5789	$77,000
63	2017	Thomas	Bus	71	4UZABRDT7HCHS5790	$77,000
64	2017	Thomas	Bus	71	4UZABRDT9HCHS5791	$77,000
65	2017	Thomas	Bus	71	4UZABRDT0HCHS5792	$77,000
66	2017	International	Bus	71	4DRBUC8N8HB659342	$71,000
67	2017	International	Bus	71	4DRBUC8NXHB659343	$71,000
68	2017	International	Bus	71	4DRBUC8N1HB659344	$71,000
69	2017	International	Bus	71	4DRBUC8N3HB659345	$71,000
70	2017	International	Bus	71	4DRBUC8N5HB659346	$71,000
71	2017	International	Bus	71	4DRBUC8N8HB485997	$71,000
72	2017	International	Bus	71	4DRBUC8N6HB485996	$71,000
73	2017	International	Bus	30	4DRBUC8N6HB659341	$84,000
74	2016	Collins	Special Ed Bus	16	1GB3GSBG2G1293990	$57,000
75	2016	Collins	Special Ed Bus	14	1GB3GSBG2G1254087	$52,000
76	2017	Thomas	Bus	46	1T7Y84E20H1106227	$148,000
77	2017	Thomas	Bus	46	1T7Y84E22H1106228	$148,000
78	2017	Thomas	Bus	46	1T7Y84E25H1106885	$148,000
79	2016	Chevy	Impala		2G1WA5E39G1139087	$17,000
80	2017	Chevy	Suburban		1GNSCKEC9HR128962	$38,000
81	2017	Chevy Express	Van	8	1GNWGFFG8H1121675	$27,000
82	2016	Collins	Bus	14	1GB3GSBG9G1290827	$53,000
83	2017	Ford F250	Pickup		1FT7W2BT3HEC30212	$44,000
84	2017	Collins	Bus	14	1GB3GRBG9H1221369	$55,000
85	2017	Thomas	Bus	71	4UZABRFC4JCJG3942	$80,000
86	2017	Thomas	Bus	71	4UZABRFC6JCJG3943	$80,000
87	2018	Chevy	Suburban		1GNSCKEC7JR226698	$39,000
88	2011	Ford	F250 Pickup		1FT7W2BT1BEC05753	$28,000
89	2018	Ford	F250 Pickup		1FT7W2B64JEC24290	$70,000
90	2018	International	Bus	77	4DRBUC8N9KB36602	$85,000
91	2018	International	Bus	77	4DRBUC8N7KB366203	$85,000
92	2018	International	Bus	77	4DRBUC8N0KB366204	$85,000
93	2018	International	Bus	77	4DRBUC8N1KB147283	$85,000
94	2018	Collins	Bus	14	1GB3GSBG1G129998	$65,000
95	2018	Nissan	NV200 Cargo Van		3N6CM0KN6JK693691	$19,000
96	2018	Nissan	NV2500 Cargo Van		1N6AF0LY8JN807985	$33,000
97	2018	Nissan	Rogue SUV		KNMAT2MV3JP586344	$23,000
98	2019	Thomas	Bus	53	4UZABPFD1KCJZ3709	$89,000
99	2019	Thomas	Bus	53	4UZABPFD3KCJZ3713	$81,000
100	2019	Thomas	Bus	71	4UZABRFC8KCKT8471	$86,000
101	2019	Thomas	Bus	71	4UZABRFCXKCKT8472	$86,000
102	2019	Thomas	Bus	71	4UZABRFC1KCKT8473	$86,000
103	2019	Thomas	Bus	71	4UZABRFC3KCKT8474	$86,000
104	2016	Chevy	Silverado		1GC1KUEGXGF229353	$36,850
105	2016	Chevy	Silverado		1GC1KUEG1GF264024	$36,850
106	2019	Chevy	Suburban		1GNSCKEC6KR194540	$40,000
107	2019	Chevy	Suburban		1GNSCKEC0KR194534	$40,000
108	2018	Chevy	Box Truck W/Lift		1HA3GTCG1JN010183	$38,000
109	2018	Collins	Bus	14	3C7WRVKG4JE112285	$86,000
110	2018	Collins	Bus	14	1GB3GRBG2J1288627	$69,000
111	2018	Collins	Bus	14	1GB3GRBG9J1287135	$69,000

Owasso Independent Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
112	2020	Thomas	Bus	71	4UZABRFC9LCLJ5494	$89,000
113	2020	Thomas	Bus	71	4UZABRFC0LCLJ5495	$89,000
114	2020	Thomas	Bus	71	4UZABRFC2LCLJ5496	$89,000
115	2020	International	Bus	71	4DRBUPWNXLB172629	$90,000
116	2020	International	Bus	71	4DRBUC8N2LB252366	$90,000
117	2020	International	Bus	71	4DRBUC8N4LB252367	$90,000
118	2019	Ford	F150 Pickup		1FTEW1E55kkE52581	$34,229
119	2021	International	Bus	71	4DRBUC8N2MB324684	$90,816
120	2021	International	Special Ed Bus	27	4DRBUC8N8MB272722	$105,585
121	1999	Flatbed	Trailer		40HC51824W56013	$3,000
122	2002	Chevy	Suburban		1GNEC16Z92J319751	$8,000
123	2020	International		71	4DRBUC8N1MB212975	$93,000
124	2020	International	Bus	71	4DRBUC8N8MB212973	$93,000
125	2020	International	Bus	71	4DRBUC8N2MB212970	$93,000
126	2020	International	Bus	71	4DRBUC8N6MB212972	$93,000
127	2020	International	Bus	71	4DRBUC8N4MB212971	$93,000
128	2020	International	Bus	71	4DRBUC8N4MB212968	$93,000
129	2020	International	Bus	71	4DRBUC8N3MB212976	$93,000
130	2020	International	Bus	71	4DRBUC8NXMB212974	$93,000
131	2020	International	Bus	71	4DRBUC8N5MB212977	$93,000
132	2020	International	Bus	71	4DRBUC8N6MB212969	$93,000
133	2022	International	Bus	71	4DRBUC8N9NB6626763	$106,500
134	2022	International	Bus	71	4DRBUC8N0NB662764	$108,500
135	2021	Dodge	RAM-1500 Tradesman		3C6RR7KT0MG587693	$35,100
136	2021	Chevy	Suburban		1GNSKBKD0MR374132	$48,300
137	2021	Chevy	Suburban		1GNSCAED1MR358654	$42,800
138	2021	Ram	Promaster Van		3C6MRVJG4ME514552	$46,945
139	2020	Collins	Bus	14	1GB3GSBG7L1267055	$63,243
140	2021	Ford	F150 Pickup		1FTFW1E50MFB02520	$34,539
141	2021	Ford	F150		1FTFW1E56MFB95785	$39,935
142	2022	International	IC Bus	71	4DRBUC8N8NB260815	$93,990
143	2022	International	IC Bus	71	4DRBUC8N6NB260814	$93,990
144	2022	International	Special Ed Bus w/lift	35	4DRBUC8N1NB260803	$108,091
145	2022	Chevy	Express Box Truck		1HA3GTC79NN000345	$41,839
146	2005	Chevy	Malibu		1G1ZS52F95F148158	$7,000
147	2007	Lufkin	53' Dry Van Trailer		1L01A532671165049	$22,000
148	2024	International	Bus	71	4DRBUC8NXR3178638	$108,823
149	2024	International	Bus	71	4DRBUC8N1RB178639	$108,823
150	2024	International	Bus	71	4DR80C8N8RB178640	$108,823
151	2024	International	Bus	71	4DRBUC8NXRB178641	$108,823
152	2024	International	Bus	71	4DR80C8N1R8178642	$108,823
153	2023	Collins	Mini Bus	14	1GB3GSB76P1105164	$98,000
154	2024	International	Special Ed Bus w/Lift	35	DRBUC8N4RB591039	$124,728
155	2022	Ford	F350 Super-Duty Flatbed		1FD8W3HN2NEF89349	$55,166
156	2024	International	Bus	71	4DRBUC8N5RB649191	$115,000
157	2024	International	Bus	71	4DRBUC8N7RB649192	$115,000
158	2024	International	Bus	71	4DRBUC8N9RB649193	$115,000
159	2024	International	Bus	71	4DRBUC8N3RB649190	$115,000
160	2024	International	Bus	71	4DRBUC8N8RB178640	$115,000
161	2023	Ford	F350 Pickup		1FT8W3DT2PED25205	$67,441
162	2019	Volvo	Tractor Truck Semi w/sl		4V4NC9EH6KN905465	$86,000
163	2023	Ford	F250 4x4 Pickup		1FT7X2BA2PED29680	$49,447
164	2024	International	Activity Bus	71	4DRBUC8N8RB040810	$163,757
165	2024	International	Activity Bus	71	4DRBUC8NXRB040811	$163,757
166	2023	Collins	Activity Bus w/wrap	14	1HA6GUB73PN015012	$123,474
167	2024	International	Special Ed Bus	24	4DRBUCAN2RB649195	$131,744
168	2025	International	Bus	71	4DRGVMMN65B164112	$131,000
169	2024	Ford	Collins Activity Bus	14	1FDEU6PG7RKA56577	$122,783
170	2025	Ford	Collins Bus w/ HC Lift	14	1FDFE4FN6SDD21179	$125,920

Owasso Independent Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
171	2025	Ford	Collins Bus w/ HC Lift	14	1FDFE4FN9SDD21080	$125,929
172	2026	International	Bus	71	4DRGVMMN3TB161315	$146,821
173	2026	International	Bus	71	4DRGVMMP4TB721019	$146,821
174	2026	International	Bus	71	4DRGVMMP2TB721018	$146,821
175	2026	International	Bus	71	4DRGVMMP0TB721017	$146,821
176	2026	International	Bus	71	4DRGVMMP9TB721016	$146,821

Total Value of All Autos for Owasso Independent Schools: $11,387,068

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG allows member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with **broad insurance coverage through "A" rated insurance carriers and professional risk** management services. Over the past 23 years, OSIG's membership has grown to 539 and the program insures more than $30 Billion in school property across Oklahoma.

Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

> *"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".*

The group purchases reinsurance from "A" rated carriers. OSIG's reinsurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance, risk management and the added value services you need to protect your schools' assets, your board, your staff and most importantly your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/24 was more than $7.8 million and our assets were more than $39 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance interlocal should be of utmost importance to you when choosing an insurance partner for your district.

Statement of Net Assets		
As of 6/30/24		
Cash	$	28,499,096
Other Assets	$	11,453,895
Total Assets	$	39,952,991
Total Liabilities	$	32,096,253
Total Net Assets/Surplus	$	7,856,738

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $1,500,000,000 for property losses and $1,000,000 for liability claims in each and every occurrence subject to a $10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2025.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/25
Installment #2	1/3 of total	due 8/1/25
Installment #3	1/3 of total	due 9/1/25

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Onsite Safety Inspections
Onsite Appraisals
StopIt Anonymous Incident Reporting Mobile App & Web App
Risk Management focused website www.osig.org
Vector Solutions - Professional Development Training Platform:
Free of charge to all members of OSIG
Online 24/7 access to training
Training modules include:
- Child Sexual Abuse Prevention Training
- School Bus Driver Training
- Safety & Compliance Training

Beazley & Lodestone Cyber Portal
Helix Intel
HSB Water & Temperature Monitoring Devices - Pilot Program

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Risk Program Administrators - Tulsa
5314 S Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Toll-Free 866-444-0061
Fax: 866-420-0695
Email: jennifer_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)
Guy Griggs
Keystone Insurance
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

Rick Thomas
Executive Director
P O Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695

OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Sherry Durkee - Vice Chairman	Sand Springs Schools	(918) 246-1406
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Shelley Free - Secretary	Kiamichi Technology Center	(918) 465-2323
Jeremy Hogan - Member	Collinsville Schools	(918) 371-2326
Jeff Daugherty - Member	Merritt Schools	(580) 225-5460
Jason Lindley - Member	Hartshorne Schools	(918) 297-2534
Laura Sprouse - Member	Select Actuarial Services	(615) 620-7584
Steve Moyer - Member	Shelter Insurance	(918) 396-3379

OSIG Oklahoma Schools Insurance Group

Resolution of Owasso Independent Schools to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Owasso Independent Schools is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2025-2026 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Owasso Independent Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: _____

Owasso Independent Schools By:

_____
President, Board of Education

Attest:

_____
Clerk, Board of Education