

Owasso Public Schools  
Owasso Board of Education Regular Meeting  
Independent School District No. 11  
Tulsa County, Oklahoma

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma will hold Owasso Board of Education Regular Meeting on Monday, April 14, 2025, at 6:30 PM, Board of Education Conference Room of the Dale C. Johnson Education Service Center, 1501 N Ash St., Owasso, Oklahoma 74055

Meeting Link: <https://youtube.com/live/hC1T1Clq4qM>

- I. **Call to Order and Roll Call**
- II. Discussion and possible action to reorganize the officers of the board of education in accordance with 70 O.S. Section 5-119
- III. **Special Recognition/Pledge of Allegiance** - Mrs. Gina Metcalf, Gwendolyn Vang and Deslynn Kelsey
- IV. **Reports to the Board**
  - A. Superintendent - Dr. Margaret Coates
  - B. Teaching and Learning - Mr. Mark Officer
  - C. District Services - Mr. Kerwin Koerner
  - D. Continuous Strategic Improvement (CSI) - Goal Area #1 Ram Achievement and Enrichment Opportunities - Mark Officer
- V. **Comments from the Public Regarding Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.
- VI. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)
  - A. Minutes of Regular Meeting March 10, 2025
  - B. Teaching and Learning
    - i. Out of State Student Activity Trips
    - ii. Memorandum of Understanding with Oklahoma State University for student interns for the 2025-2026 school year at a cost of \$ -0-, as outlined in the attachment and authorize the Superintendent or designee to execute the Memorandum of Understanding
    - iii. Clinical Experience Agreement with Western Governors University for student interns for the 2025-2026 school year at a cost of \$ -0- as outlined in the attachment and authorize the Superintendent or designee to execute the Clinical Experience Agreement
    - iv. Agreement with Tulsa City-County Health Department for The School Health Program for the 2025-2026 school year at a cost of \$ -0-, as outlined

in the attachment and authorize the Superintendent or designee to execute the Agreement

- v. Agreement/Contract with Spears Travel for travel arrangements for OPS employees for the 2025-2026 school year with a fee schedule, as outlined in the attachment and authorize the Superintendent or designee to execute Agreement/Contract
  - vi. Memorandum of Understanding with The Tristesse Grief Center, Inc., a/k/a The Grief Center to provide school-based grief support for students and faculty for the 2025-2026 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
- C. Technology
- i. Quote from Classlink Inc. for renewal of licensing and support of account provisioning, rostering and analytics services for the 2025-2026 school year at a cost of \$36,897.48 as outlined in the attachment and authorize the Superintendent or designee to purchase
  - ii. Quote from Dynasign Corporation for renewal of online services related to signage for the 2025-2026 school year at a cost of \$2,800.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
  - iii. Contract with PowerSchool for renewal of licensing and support of the district student information system and related services for the 2025-2026 school year at a cost of \$120,716.90, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
  - iv. Contract with PowerSchool for renewal of licensing and support of School Messenger for the 2025-2026 school year at a cost of \$14,684.89, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
  - v. Quote from VIP Technology Solutions Group for renewal of licensing of ESET AntiVirus solution for the 2025-2026 school year at a cost of \$20,250.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
  - vi. Estimate from CDW Amplified for renewal of licensing and support of Little SIS for Classroom at a cost of \$3,925.00 and Gopher Sheets Add-On at a cost of \$2,820.00 for the 2025-2026 school year as outlined in the attachment and authorize the Superintendent or designee to purchase
  - vii. Quote from CDW LLC for renewal of licensing and support of PRTG systems monitoring sensors for the 2025-2026 school year at a cost of \$1,670.04, as outlined in the attachment and authorize the Superintendent or designee to execute the purchase
  - viii. Agreement with ImageNet Consulting for renewal of licensing and support of LaserFiche platform for the 2025-2026 school year at a cost of \$6,570.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
  - ix. Quote from ImageNet Consulting for renewal of services and support of XMedius Cloud centralized printing and faxing platform for the 2025-2026

- school year at a cost of \$4,860.00 annually, as outlined in the attachment and authorize the Superintendent or designee to purchase
- x. Quote from Gaggle for renewal of safety management services for the 2025-2026 school year at a cost of \$54,450.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
  - xi. Quote from Vivacity Tech PBC, for renewal of licensing and support of Lenovo LanSchool lab computer management software for the 2025-2026 school year at a cost of \$2,085.30, as outlined in the attachment and authorize the Superintendent or designee to purchase
  - xii. Quote from Transfinder for renewal of services and support of bus routing software and related applications for the 2025-2026 school year at a cost of \$13,325.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
  - xiii. Contract with SherpaDesk, DBA BigWebApps, for renewal of licensing and support of SherpaDesk online ticketing system for the 2025-2026 school year at a cost of \$9,768.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
  - xiv. Agreement with Brightly Software Inc, for renewal of licensing and support of School Dude - Event Essentials Pro subscription for the 2025-2026 school year at a cost of \$15,164.25, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
  - xv. Quote from Informatics Holding Inc. for renewal of licensing and support of WASP inventory barcode system for the 2025-2026 school year at a cost of \$4,665.60, as outlined in the attachment and authorize the Superintendent or designee to purchase
  - xvi. Quote from Marcia Brenner Associates for renewal of licensing and support of Report Creator PowerSchool plugin for the 2025-2026 school year at a cost of \$1,464.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
  - xvii. Quote from Freund Resources for renewal of licensing of sqlReports software for the 2025-2026 school year at a cost of \$582.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
  - xviii. Quote from Samsara Inc for renewal of licensing and support of bus tracking platform software for the 2025-2026 school year at a cost of \$14,976.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
  - xix. Quote from Integrated Register System for renewal of licensing and support of Intouch Online Receipting system for the 2025-2026 school year at a cost of \$9,650.65, as outlined in the attachment and authorize the Superintendent or designee to execute the purchase
  - xx. Quote from RAS Technology Consultants Inc for renewal of licensing of PSCB Custom Reports software for the 2025-2026 school year at a cost of \$790.00, as outlined in the attachment and authorize the Superintendent or designee to purchase.
  - xxi. Quote from Keeper Security for renewal of licensing and support of Keeper Enterprise password manager for the 2025-2026 school year at a cost of

- \$1,005.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xxii. Quote from Dell Direct Sales L.P. for renewal of licensing of Adobe Creative Cloud software for the 2025-2026 school year at a cost of \$5,960.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xxiii. Quote from Dell Direct Sales L.P for renewal of licensing of Microsoft 365 access for the 2025-2026 school year at a cost of \$62,178.56, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xxiv. Quote from Solarwinds for renewal of licensing and support of network monitoring tools for the 2025-2026 school year at a cost of \$3,040.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xxv. Quote from United Systems for renewal of licensing and support of Filewave Mobile Device Management system for the 2025-2026 school year at a cost of \$23,017.44, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xxvi. Quote from United Systems for renewal of licensing and support of Lightspeed Web Content Filter and Lightspeed Classroom Management systems for the 2025-2026 school year at a cost of \$75,100.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xxvii. Quote from United Systems for renewal of licensing and support of SonicWall firewall and SMA appliances for the 2025-2026 school year at a cost of \$32,762.16, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xxviii. Quote from United Systems for renewal of licensing of Aerohive/Extreme network appliances and wireless access points for the 2025-2026 school year at a cost of \$69,156.00 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xxix. Quote from United Systems for renewal of support of DELL S-Series Switches for the 2025-2026 school year at a cost of \$14,941.86, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xxx. Quote from United Systems for renewal of Fortinet Firewall licensing and support services for the 2025-2026 school year at a cost of \$60,486.21, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xxxi. Quote from United Systems for renewal of support of DELL PowerEdge R640, R440, and R240 for the 2025-2026 school year at a cost of \$2,902.41, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

D. Finance

- i. Purchase orders (encumbrances) and changes to encumbrances for March 2025

- ii. Activity Financial Report for March 2025
- iii. Activity Account Budgets
- iv. Board to consider and take possible action on the Marketing Services Proposal with Kelly Green for marketing services and support of the Athletics sponsorship packages for the 2025-2026 school year at a cost of \$12,000 plus 10% commission on total sponsorship revenue as outlined in the attachment and authorize the Superintendent or designee to execute the Contract
- v. Quote from Clearwater Enterprises for renewal of natural gas supplier agreement for the 2025-2026 fiscal year at a cost of \$0.06/MMBtu above sellers' cost
- vi. Agreement with Sylogist Ed for accounting software for the period July1, 2025 to June 20, 2026 at a cost of \$47,674.30 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- E. Human Resources
  - i. Transitions
- VII. **Communications/Superintendent** - Dr. Margaret Coates
  - A. Board to consider and take possible action on the Contract with Artlist for a Motion Array Content License Agreement for 3 years at a yearly cost of \$6,413, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract (Jordan Korphage)
- VIII. **Teaching and Learning** - Mark Officer
  - A. Board to consider and take possible action on the free trial from Acellus Educational Services for the Acellus Gold Advantage Program for the remainder of the 2024-2025 school year at no cost, as outlined in the attachment and authorize he Superintendent or designee to execute the agreement
  - B. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #5.09, as outlined in the attachment
- IX. **Technology** - Russell Thornton
  - A. Board to consider and take possible action on a quote from United Systems, Inc. for the purchase of Aruba Clearpass licensing, VMs, installation and support at a cost of \$104,859.41, as outlined in the attachment and authorize the Superintendent or designee to execute the Quote
- X. **Finance** - Phillip Storm
  - A. Board to consider and take possible action on the Treasurer's Report for March 2025
  - B. Board to consider and take possible action on contract and letter of engagement with Patten & Odom CPA's for the audit of the financial statements for the year ended June 30th, 2025 at a cost of \$21,850 as outlined in the attachment and authorize the superintendent or designee to execute the contract
  - C. Board to Consider and Take Possible Action on Temporary Appropriations for 2025-2026
- XI. **Human Resources** - Lisa Johnson

- A. Board to consider and take possible action on a resignation agreement between the District and mechanic Timothy Allenbaugh and to authorize the Board President to execute the resignation agreement on behalf of the district
- XII. **Executive Session**
  - A. Vote to convene into executive session for the purpose of discussing the hiring of one Ator Elementary Principal and one Owasso High School Assistant Principal as authorized by Okla.Stat.Tit.25§307(B)(1).
  - B. Acknowledge return to Open Session
  - C. Statement of Executive Session Minutes
- XIII. Board to consider and take possible action to hire an individual for Ator Elementary Principal.
- XIV. Board to consider and take possible action to hire an individual for Owasso High School Assistant Principal
- XV. **New Business**
- XVI. **Comments from the Public Regarding Non-Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific non-agenda item received in writing by the board minutes clerk seven (7) days prior to the board meeting date. The total time allotted to comments from the public regarding non-agenda items will not exceed fifteen (15) minutes.

  - A. Mr. Doug Hall
- XVII. **Vote to Adjourn**

This agenda was posted prior to 6:30p.m. on Friday, April 11, 2025, at the entrance of the Board of Education Room, located in the Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 N. Ash, Owasso, Oklahoma.

OWASSO PUBLIC SCHOOL BOARD OF EDUCATION

Renae Klein, Clerk

Owasso Board of Education Regular  
Meeting  
Monday, March 10, 2025 6:30 PM Central

Board of Education Conference Room of the  
Dale C. Johnson Education Service Center  
1501 N Ash St.  
Owasso, Oklahoma 74055

### **I. Call to Order and Roll Call**

Attendance Taken at 6:28 PM.

Brent England: Present  
Neal Kessler: Present  
Rhonda Mills: Present  
Stephanie Ruttman: Present  
Forrest Turpen: Present

Present: 5.

**II. Special Recognition/Pledge of Allegiance** - Mr. Matt Roberts, Benjamin Burwell, Elizabeth Kemp, Madison Edwards and Loralai Shuck

**III. Special Recognition** - Tiffani Cooper - Abram Smith - Academic All-State

### **IV. Reports to the Board**

A. Superintendent - Dr. Margaret Coates Dr. Coates shared a bond update stating that one proposition passed, and one proposition did not. We are working to seek feedback through surveys and in-person communication regarding the failed proposition and will begin the work to introduce a revised proposition for the September election. She thanked teachers and parents for their efforts to provide quality education during our recent distant learning days.

B. Teaching and Learning - Mr. Mark Officer Mr. Officer reported that so far there are 27 summer camps for our SPARK attendees. Special Services recently provided training for staff members on functional behavior assessments and writing behavior intervention plans. Fine Arts has purchased two new curriculums - Art of Education University and Digital Theatre Plus.

C. District Services - Mr. Kerwin Koerner Mr. Koerner reported the Future Chef competition was held last week. A fourth grader from Stone Canyon won the event and will advance to the state competition. With spring weather approaching, he reminded attendees that we do subscribe to a weather app that has equipment located at the athletics office that will sound alarms during outdoor sporting events if lightening occurs. The track project is complete and the first track meet was held this past weekend.

D. Continuous Strategic Improvement (CSI) Mr. Thornton reported on Goal Area #4 Ram Resources. He shared that district leaders and students have been working together to implement student leadership clubs and programs. 87% of school sites now have leadership programs and 93% now have character education and life skills programs compared to the baseline of 50% and 86%. Principals and student leaders participated in professional development learning strategies to improve culture and climate within our secondary schools.

## V. Comments from the Public Regarding Agenda Items

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.

There were no comments from the public regarding agenda items.

**VI. Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)

Motion to approve consent agenda items VI.A. through VI.H.i. This motion, made by Rhonda Mills and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 5, Nay: 0

A. Minutes of Special Meeting February 6, 2025

B. Minutes of Regular Meeting February 10, 2025

C. Minutes of Special Meeting February 19, 2025

D. Minutes of Special Meeting March 6, 2025

E. Teaching and Learning

i. Out of State Student Activity Trips

ii. Agreement with Oral Robert University to lease the Mabee Center for the Owasso High School graduation for the 2024-2025 school year at a cost of \$6,000.00 plus other expenses, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

F. Technology

i. Current capacity numbers for transfer students

G. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for February 2025  
2024-2025 General Fund #285-1399 (Vendors) \$176,706.40  
2024-2025 General Fund Net Change Orders \$1,939.00  
2024-2025 Bond Fund 31 #337-350 (Vendors) \$832,816.56

ii. Activity Financial Report for February 2025

iii. Activity Account Budgets

H. Human Resources

i. Transitions

## VII. Executive Session

A. Vote to convene into executive session for the purpose of discussing legal matters where disclosure of information would violate confidentiality requirements of state or federal law as authorized by Okla.Stat.Tit. 25§307(B)(7).

Motion to convene into executive session at 7:10p.m. for the purpose of discussing confidential matters where disclosure of information would violate confidentiality requirements of state or federal law. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 5, Nay: 0

B. Acknowledge return to Open Session Acknowledge return to open session at 7:28p.m.

C. Statement of Executive Session Minutes

During the executive session, the members of the Board of Education who were present were Frosty Turpen, Stephanie Ruttman, Rhonda Mills, Neal Kessler and Brent England. Also present during the executive session was Dr. Margaret Coates and Mr. Kerwin Koerner. During the executive session board members discussed legal matters where disclosure of information would violate confidentiality requirements of state or federal law. This will constitute the minutes of the executive session.

## VIII. Communications/Superintendent - Dr. Margaret Coates

A. Board to consider and take possible action on the Contract with Oklahoma State School Board Association (OSSBA) for Information Campaign Planning & Communication services at a cost of \$2,250, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve the Contract with OSSBA for Information Campaign Planning & Communication services at a cost of \$2,250, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 5, Nay: 0

## IX. Teaching and Learning -Mark Officer

A. Board to review Policy #5.09 for first reading. Edits, changes, and additions to the policy are outlined in the attachment

B. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #1.61 as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to Policy #1.61 as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 5, Nay: 0

C. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #1.10, as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to Policy #1.10, as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 5, Nay: 0

D. Board to consider and take possible action on the Addendum to the Contract with Beth Anne Manipella for the 2024- 2025 school year at an increased cost as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

Motion to approve the Addendum to the Contract with Beth Anne Manipella for the 2024-2025 school year at an increased cost as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 5, Nay: 0

#### X. Finance - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for February 2025

Motion to approve the Treasurers' report for February 2025. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 5, Nay: 0

B. Board to consider and take possible action on the Marketing Services Proposal with Kelly Green for marketing services and support of the Athletics sponsorship packages for the 2024-2025 school year at a cost of \$3,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve the Marketing Services Proposal with Kelly Green for marketing services and support of the Athletics sponsorship packages for the 2024-2025 school year at a cost of \$3,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 5, Nay: 0

C. Board to consider and take possible action on the Marketing Services Proposal with Kelly Green for marketing services and support of the Athletics sponsorship packages for the 2024-2025 school year at a cost of \$3,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Duplicated agenda item. No action was taken.

D. Board to Consider and Take Possible Action on National Board Certified Teacher Stipends for 2025

Motion to approve the National Board Certified Teacher Stipends for 2025. This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 5, Nay: 0

E. Board to Consider and Take Possible Action on the Proposed Edits, Changes, and Additions to Policy #4.04 as Outlined in the Attachment

Motion to approve the Proposed Edits, Changes, and Additions to Policy #4.04 as Outlined in the Attachment. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 5, Nay: 0

#### **XI. Executive Session**

A. Vote to convene into executive session for the purpose of discussing the employment of Owasso Public Schools' Principals and Assistant Principals listed on the attachment for the 2025-2026 school year as authorized by Okla.Stat.Tit.25§307(B)(1).

Motion to convene into executive session at 7:52p.m. for the purpose of discussing the employment of Owasso Public Schools' Principals and Assistant Principals listed on the attachment for the 2025-2026 school year. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 5, Nay: 0

B. Acknowledge return to Open Session Acknowledge return to Open Session at 8:05p.m.

C. Statement of Executive Session Minutes

During the executive session, the members of the Board of Education who were present were Frosty Turpen, Stephanie Ruttman, Rhonda Mills, Neal Kessler and Brent England. Also present during the executive session was Dr. Margaret Coates and Mr. Mark Officer. During the executive session, board members discussed the employment of Owasso Public Schools' Principals and Assistant Principals listed on the attachment for the 2025-2026 school year. This will constitute the minutes of the executive session.

XII. Board to consider and take possible action on the employment of Owasso Public Schools' Principals and Assistant Principal listed on the attachment for the 2025-2026 school year. (Dr. Coates)

Motion to approve the employment of Owasso Public Schools' Principals and Assistant Principal listed on the attachment for the 2025-2026 school year. (Dr. Coates). This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea

Yea: 5, Nay: 0

**XIII. New Business**

There was no new business

**XIV. Comments from the Public Regarding Non-Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific non-agenda item received in writing by the board minutes clerk seven (7) days prior to the board meeting date. The total time allotted to comments from the public regarding non-agenda items will not exceed fifteen (15) minutes.

A. Doug Hall

**XV. Vote to Adjourn**

Motion to adjourn at 8:11p.m. This motion, made by Rhonda Mills and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 5, Nay: 0

## **April 14, 2025 Overnight/Out of State Student Activity Requests**

- **May 20-25 2025 - Odyssey of the Mind World Finals - OHS Odyssey of the Mind -Michigan State University, East Lansing, MI**
- **June 15-21, 2025 - Speech and Debate Nationals - OHS Debate - Des Moines, IA**
- **September 4-6, 2025 - Joplin Softball Tournament - OHS Varsity Softball - Joplin, MO**
- **September 25-27, 2025 - Kansas City Softball Tournament - OHS Varsity Softball - Kansas City, MO**
- **March 16-25, 2026 - French Exchange to Sister School and Model UN - OHS French Club/Model UN - Chaumont & Paris France**

Memorandum of Understanding  
between  
OKLAHOMA STATE UNIVERSITY  
OFFICE OF EDUCATOR SUPPORT  
and  
Owasso Public Schools  
for  
FIELD CLINICAL EXPERIENCES

This UNDERSTANDING made and entered into this day of August 1, 2025, by and between the Oklahoma State University Office of Educator Support, party of the first part, hereinafter referred to as “OSU OES,” and Owasso Public Schools, party of the second part, hereinafter referred to as “OWASSO PUBLIC SCHOOLS.” Oklahoma State University students participating in an approved OSU OES field or clinical experience course will be referred to as OSU OES candidates.

SECTION 1 OWASSO PUBLIC SCHOOLS agrees to provide the authorization, supervision, and instruction of OSU OES candidates completing the field and clinical experiences component of the teacher preparation program. This would include activities such as a) observation, b) teacher job-shadowing, c) student teaching, d) advanced certification internships/practicum, and e) other activities as approved by both the OSU OES and OWASSO PUBLIC SCHOOLS. OSU OES requires all candidates to have a cleared Oklahoma State Bureau of Investigation (OSBI) name check prior to being placed in any field experience or clinical practice. OSU OES will not place a candidate without a clear OSBI check, but the completion of a cleared OSBI name check will not necessarily require OWASSO PUBLIC SCHOOLS to accept that OSU OES candidate in a field or clinical experience. All placements should be mutually acceptable to both parties and either party may withdraw a candidate from the program if they believe it is not in the best interest of the candidate, faculty member, or the program to continue. Procedures for problem solving are detailed in the Handbook for Cooperating Teachers, Supervisors, and Principals. The OSU OES will provide the appropriate forms, collect the fees, and provide the information to OWASSO PUBLIC SCHOOLS. The completed OSBI report will be valid for up to four (4) years while the candidate is enrolled at OSU.

SECTION 2 OWASSO PUBLIC SCHOOLS agrees to accept OSU OES candidates for assignment in the public schools with cooperating teachers, administrators, and other related teaching personnel. OWASSO PUBLIC SCHOOLS further agrees the cooperating certified staff will give direct supervision to the OSU OES candidates assigned and will work with a faculty member assigned by the OSU OES in directing and evaluating the field or clinical experience.

SECTION 3 The OSU OES agrees to award *Certificates of Professional Development (CPD)* for OWASSO PUBLIC SCHOOLS certified staff who supervise OSU OES candidates. Each cooperating certified staff member who singly supervises a student teacher for 12 weeks will receive a three hour CPD. For each 360 hours of clinical observations, a one hour CPD will be awarded to OWASSO PUBLIC SCHOOLS. This certificate provides a tuition waiver for the continuing professional development of certified staff member. Cooperating teachers must complete an online evaluation of candidate performance prior to the last day of the semester serving as a cooperating teacher; failure to do so will result in no CPD being issued for that cooperating teacher. The cooperating certified staff member of record can transfer the certificate to another

OWASSO PUBLIC SCHOOLS certified, contracted staff member with the approval of the superintendent. Certificates cannot be sold. If a certified staff member chooses not to redeem the certificate, it must be redeemed by another member of the OWASSO PUBLIC SCHOOLS certified staff following all OSU OES and district procedures. The donating certified staff member (or superintendent approved district administrator with documentation of donation), the certificate recipient and the superintendent must sign the certificate in order to complete the transfer. Certificates must be used during the semester in which course work is completed and will expire after 18 months. Lost CPDs cannot be replaced. No more than 6 hours of certificates may be redeemed by any one person during a semester or summer session. Certificates pay only the graduate resident rate (not the online program rate).

SECTION 4 The OSU OES agrees to provide or arrange for non-credit staff development training related to supervision for those teachers desiring to serve as supervisors of teacher candidates and other clinical experiences. All instructors (tenure-track faculty, adjunct faculty, visiting faculty, and graduate teaching assistants or associates) are required to complete FERPA training. As part of our national accreditation, we are required to teach and assess the professional dispositions of our candidates throughout their coursework. Remediation is provided for any candidate receiving a low score on any element in each course. The elements in this assessment include ethics, professionalism, commitment to education, respect for diversity, work ethic, communication, learner attributes, cooperative/collaborative nature, and flexibility.

All OSU candidates are protected under FERPA. Mentor teachers with concerns about a candidate should communicate with their own administrator/principal and/or Dr. Kathy Thomas in the OSU OES.

SECTION 5 All field experience forms will be initially processed for each course and each semester through the OSU OES Field and Clinical Experiences office. Forms processed by the OSU OES will be given to the designated OWASSO PUBLIC SCHOOLS personnel for further processing and site placement.

SECTION 6 The OSU OES agrees to provide OWASSO PUBLIC SCHOOLS a report of the year's activities with field and clinical experiences including the schools involved, the various experiences and activities that occurred and the number of CPDs and hours awarded to OWASSO PUBLIC SCHOOLS teachers and the district.

SECTION 7 All OSU employees are covered by professional insurance for their actions performed within the scope of their employment but the university is prohibited from indemnifying a third party (candidates). Therefore, OSU advises all candidates to purchase professional liability insurance through a professional organization. Candidates placed in OWASSO PUBLIC SCHOOLS for clinical practice will be advised that they must show proof of liability insurance when requested. OSU will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the employees, representatives or agents of Owasso Public Schools.

OWASSO PUBLIC SCHOOLS will maintain adequate insurance to provide coverage for the liabilities arising from the acts and/or omissions of employees, representatives or agents of OWASSO PUBLIC SCHOOLS who are participating in the internship program with OSU. OWASSO PUBLIC SCHOOLS will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the candidates, employees, representatives or agents of Oklahoma State University. Worker's compensation coverage is not provided to the OSU candidate by Owasso Public Schools.

SECTION 8 UNDERSTANDING begins August 1, 2025, and may be renewed by memorandum of understanding between the two parties.

By: 

Dr. Toni Ivey  
Director, Office of Educator Support  
College of Education and Human Sciences  
Oklahoma State University  
Date: \_\_\_\_3-31-2025

By: \_\_\_\_\_

Owasso Public Schools  
Date: \_\_\_\_\_





# Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

## CLINICAL EXPERIENCE AGREEMENT

This Clinical Experience Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (University or WGU), and Owasso Public Schools (District), and is effective as of the date of District's signature below (Effective Date).

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU). University Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP) and the Association for Advancing Quality in Educator Preparation (AAQEP). University represents that each teacher/principal Candidate assigned to District for Student Teaching/Practicum is validly enrolled in an approved University educator preparation program and meets District's background requirements.

**A. Definitions.** For the purposes of this Agreement, capitalized terms\* will have the following meanings:

1. Candidate refers to a student enrolled in a University program leading to an education degree.
2. Mentor Teacher refers to a District employee who is the contracted teacher in the classroom to which the Candidate is assigned.
3. Clinical Supervisor refers to a qualified individual who will supervise and complete observations and evaluations.
4. Advanced Programs refers to University programs that are designed for licensed teachers to earn an endorsement or certification.
5. Preclinical Experience refers to the active participation by a Candidate in a wide range of in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching.
6. Student Teaching refers to the active participation by a teacher Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and/or Clinical Supervisor.
7. Practicum refers to the University Clinical Experience requirements for licensed teachers in an advanced endorsement program. Practicum length can range from 10 days to 12 months, depending on program and state requirements.
8. Clinical Experience refers collectively to the Preclinical Experience and Student Teaching and/or Practicum.

\*References to "District" shall include the school.

**B. Mutual Expectations.** A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers/principals, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. The school administrator and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

**C. Mutually Beneficial Activities.** The parties agree to participate, to the extent feasible, in the activities outlined below:

1. When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
2. Provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's [Employer Recruiting & Guidelines](#).
  - o As possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
3. University and District staff will co-select Mentor Teachers and Clinical Supervisors based on University requirements.

4. District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
  5. University may invite District staff to participate in a focus group to:
    - provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors; criteria for selection of Mentor Teachers and Clinical Supervisors; and curriculum development;
    - review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
    - review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to student outcomes and Candidate performance.
- D. Recordings.** District recognizes that University requires its Candidates to video record in the classroom for evaluation purposes and agrees to permit video recording consistent with the conditions set forth in **Exhibit A** (Video Recordings).
- E. Mentor Teacher Standards.** District, with the input of University, will provide the teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:
1. Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
  2. Has: (i) a minimum of three (3) years of content area teaching experience (five (5) years preferred), with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) strong evaluations.
  3. Evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.
  4. Successfully and with positive impact mentored student teachers, colleagues, and/or other adults.
  5. Competently uses technology for communicating via email and completing online evaluation forms.
  6. Will demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:
 

○ All individuals can learn	○ Communication
○ Belonging	○ Integrity
○ Empathy	○ Professionalism
○ Growth Mindset	○ Intellectual courage
  7. Complete University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
  8. *For California Districts Only:* As required by the California Commission on Teacher Credentialing (CTC) Program Sponsor Alert (PSA) 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.
- F. Clinical Supervisor Standards.** A University Clinical Supervisor provides guidance, support, on-site assistance, assessment and feedback to a teacher Candidate throughout the Clinical Experience. To act in this role, a Clinical Supervisor must have:
1. A minimum of three (3) years teaching experience in K-12.
  2. A master's degree in education or related field.
  3. A current teaching license in the content area of supervision.
  4. Experience teaching in the content area of supervision.
  5. Ability to successfully complete a background clearance, if requested.
  6. District and principal approval (if a District employee).

7. Ability to consistently demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:
  - All individuals can learn
  - Belonging
  - Empathy
  - Growth Mindset
  - Communication
  - Integrity
  - Professionalism
  - Intellectual courage

**G. University Responsibilities.** University will:

1. Select qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
2. Provide Mentor Teacher with compensation for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required Mentor Teacher training.
3. Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
4. Require Candidates to have a fully cleared background check acceptable to District prior to participating in Clinical Experience activities.
5. Where required by state regulation or District policy, ensure Candidates have a current tuberculosis (TB) risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
6. Provide opportunities for feedback regarding improvement of University Candidate preparation.
7. Provide professional development training to Mentor Teachers regarding University processes and procedures.
8. Maintain an online site for support, resources, and training for Mentor Teachers.
9. Facilitate a cohort seminar in which teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.
10. Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

**H. District Responsibilities.** District, or school administrator, will:

1. Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Field Placement Team.
2. Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
3. Where applicable and where a Teacher Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Student Teaching.
4. University utilizes video recordings for both observations and teacher performance assessments. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs. (See **Exhibit A** for details regarding video recordings.)
5. Notify University about any changes to District policies (e.g., COVID and other healthcare policies).
6. Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
7. Through the involvement of the Mentor Teacher and/or school administrator, participate with the Clinical Supervisor and teacher Candidates in two evaluations: one mid-way through Student Teaching, and a final evaluation at the end of Student Teaching. University shall be responsible for the format of evaluations.
  - See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership, English Language Learning, and Master of Special Education.

8. Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
9. Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
10. Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
11. Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
12. Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
13. Adhere to any then-applicable state requirements related to training/professional development.
14. *For California Districts Only:* Require Cooperating Teachers to complete and document training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to the program curriculum, and eight (8) hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices (as required by the CTC).

**I. Advanced Programs Practicum.** The following additional requirements apply to Advanced Programs Practicum:

1. Candidates are licensed teachers who are in most cases completing the Practicum in their own classroom using a qualified individual within their school as a Clinical Supervisor who meets the applicable qualifications and requirements.
2. Each Candidate will:
  - have a relationship with the school and arrange placement by obtaining District approval.
  - secure his/her own Clinical Supervisor, subject to approval of University's Field Experience team to ensure the Clinical Supervisor meets program requirements.
  - provide a valid background clearance, liability insurance, and teaching license.
  - comply with any other applicable District requirements.
3. Evaluations of Candidates are as follows:
  - Educational Leadership - 4 total (2 evaluations during the first Practicum course, and 2 during the second Practicum course)
  - English Language Learning - 3 total (2 observations and 1 final evaluation)

**J. Confidentiality & Education Records**

1. District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a "school official" with a legitimate educational interest in such records.
2. University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

**K. Additional Terms**

1. Term. This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either party gives the other party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
2. Points of Contact. Each party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.

3. Right to Accept or Terminate a Placement. District may refuse to accept for placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University in writing and state the reasons for such decision.
4. Insurance.
  - o University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District’s request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers’ compensation insurance as required by law.
  - o Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties. Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner. No Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.
6. Non-Discrimination. Each party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.
7. Entire Agreement. This Agreement represents the entire understanding between the parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both parties.

The parties have executed this Agreement as of the Effective Date.

**UNIVERSITY**

**DISTRICT**

By: Jennifer K. Doshier

By: \_\_\_\_\_

Title: Director, Field Experience, School of Education

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Point of Contact:**

Field Experience Outreach  
 Email: [tc\\_outreach@wgu.edu](mailto:tc_outreach@wgu.edu)

**Point of Contact:**

Email:  
 Phone:

For notice purposes:

Attn: General Counsel  
 Western Governors University  
 4001 South 700 East, Suite 700  
 Salt Lake City, UT 84107-2533  
 Email: [legal@wgu.edu](mailto:legal@wgu.edu)

For notice purposes:

Email:

## **Exhibit A**

### **Video Recording**

1. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of video recordings of themselves teaching in the classroom and of real artifacts (such as lesson plans, video, and student work samples). Recordings provide an avenue to evaluate performance and determine competency.
2. Clinical observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

#### *Teacher Candidate Guidelines for Video Recordings*

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- You must follow appropriate protocol to submit recordings to University.
- You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- You must destroy all video recordings once the evaluation is complete.

**AGREEMENT BETWEEN THE  
TULSA CITY-COUNTY HEALTH DEPARTMENT AND  
OWASSO PUBLIC SCHOOLS  
SCHOOL HEALTH PROGRAM**

This Agreement (“Agreement”) is entered into between the Tulsa City-County Health Department, a political subdivision of the State of Oklahoma, referred to herein as “TCCHD,” and Owasso Public Schools, a political subdivision of the State of Oklahoma, referred to herein as “School.”

1. **Agreement Purpose.** The purpose of the Agreement is to implement the “School Health Program,” referred to herein as “Program,” in an elementary and intermediate school for the comprehensive school health program. The Program is for Pre-Kindergarten through grade 6 elementary school students to improve overall health and academic achievement of Tulsa County school-aged children in collaboration with students, parents, schools, and the community by aligning learning and health through comprehensive nutrition and health education. TCCHD will also provide technical assistance and/or professional development trainings to other schools in the district to offer information on health promotion and wellness as it relates to the Whole School, Whole Community, Whole Child Model.
2. **Agreement Term.** The Agreement will be performed commencing on July 1, 2025 and ending June 30, 2026.
3. **Program Goals.**
  - a. Program goals include:
    - i. Improve students’ skills in health education;
    - ii. Support teacher and staff development in health education
4. **Positions Funded. Assigned.** Subject to receipt of funding, TCCHD will fully fund and provide a School Health Manager, Health Education and Promotion Specialist, and/or additional support staff, who will be employees of TCCHD.
  - a) The Health Education and Promotion Specialist will facilitate skills-based education lessons in schools.
  - b) The aforementioned employees will work in all of the elementary schools in the district under the supervision of the schools’ principals and TCCHD and, will work with the schools to adopt an appropriate schedule.
  - c) Other health professionals, some employed by TCCHD or interns, anticipated to aid in implementation of the Program include dietitians, child development specialists, psychologists, OU nursing students and outreach staff.
  - d) The parties acknowledge that the Program, as implemented at each school, may look different due to varying allocations of resources and needs as identified by school principals and staff.
  - e) In addition to funding the Health Education and Promotion Specialist, TCCHD will also provide program curriculum, program incentives and any other necessary program components.
  - f) Expanded learning resources and programming are available if requested.
  - g) Staff can provide professional development trainings on various topics such as: Action Based Learning, Teambuilding, Physical Education, Nutrition, Whole School, Whole Community, Whole Child (WSCC) model and/or other health education

topics as requested.

5. **Supervision. Ultimate Control over Positions.** Program activities for which the Health Education and Promotion Specialist are responsible will be coordinated through each school's administration. Program components, including handouts, incentives and presentation materials will be subject to the review and approval of the school.
- a. The Program is based upon the Center for Disease Control's Whole School, Whole Community, Whole Child Model with ten areas of focus including health education, physical education and physical activity, nutrition environment and services, health services, social and emotional climate, counseling, psychological and social services, physical environment, employee wellness, family engagement and community involvement.
    - i. Program development for the nutrition and healthy eating component will be coordinated with the Child Nutrition department at the district.
    - ii. The Health Services component of the Program is designed to ensure access or referral to primary health care services.
    - iii. Provide community resources to address referrals to improve the mental, emotional, and social health of students and families.
    - iv. The Health Education component addresses the physical, mental, emotional and social dimensions of health (*i.e.* Life Skills, nutrition, oral health, and fitness information).
    - v. To address the Family Engagement/Community Involvement component, the Program follows an integrated school, parent and community approach for enhancing the health and well-being of students.
    - vi. School Health can participate in parent outreach events where the aforementioned components will be covered so the students can be supported and encouraged at home and throughout the school day, one which may be Literacy and Math nights at the schools throughout the year. The schedule is based on a first come, first served basis.
    - vii. As mentioned previously, various community members, members of the mandated Healthy & Fit Advisory Committee and members of the TCCHD will assist in various aspects of program planning and implementation. Community partners that are involved in school events are subject to approval by the School.
    - viii. Employee wellness will be offered with opportunities to participate in the program to improve their health as well
    - ix. The ancillary services of the Program include a variety of services that address the physical, emotional and social conditions that affect the well-being of the students and staff.
    - x. The School Health Program will be taking photographs and videos for use on its website, social media and presentations to give its audience a visual representation of the School Health Program. Parental consent includes permission to use photographs and video clips of students.
    - xi. If the School Health Program assists school in the development and implementation of an Action Based Learning Lab, School agrees to share unidentified student data with TCCHD.
  - b. The Health Education and Promotion Specialist will be indirectly supervised by the principals of the elementary schools participating in the extended Program, but subject to

the supervision by and reporting to, along with ultimate direction and control of TCCHD's School Health Manager, in the event of conflicting directions.

- i. TCCHD and School will collaboratively identify additional community resources to enhance the Program and will be represented jointly in publications.

6. **Responsibilities of School.**

- a. TCCHD is available to participate in meetings or programming that have a direct impact on program offerings.
- b. The School Health Program requires each school within the District wishing to partner to complete a School Health Readiness Assessment. School agrees to accomplish this between May 1 and August 18 of each year.
- c. School agrees to provide adequate workspace for the Program to work independently and as deemed appropriate and similar to other school personnel.
- d. Schools will agree to provide aggregate data on test scores, absenteeism rates, behavioral referrals or any other appropriate data to be used for overall evaluation of the Program.

7. **Contact Persons.**

- a. Designated contact persons for TCCHD include:

Charley Daniel  
School Health Manager, School Health Program  
Tulsa City-County Health Department  
5635 North Martin Luther King, Jr. Blvd.  
Tulsa, OK 74126  
Tele: 918/595-4084

- b. Designated contact persons for Owasso Public Schools will be the principal at each School.

8. **Evaluation of Program.** Evaluation of Program by TCCHD Health Data & Policy, as requested and as appropriate. School agrees to cooperate with TCCHD by making staff and information available as needed to attain a meaningful evaluation of Program. Evaluation of the Program will be conducted in cooperation with the District. Cross sharing of the data will be accomplished through reporting and publications of the findings. Schools will agree to share Fitness Gram, STAR, other related test scores, and/or data collected from the Action Based Learning (ABL) with TCCHD. Refer to 5a (xii) and 6e above.

9. **Amendments.** Any modifications or amendments to this Agreement shall be in writing, dated and executed by both parties.

10. **Non-Discrimination.** The parties agree to the extent applicable to comply with Executive Order 11246 entitled "Equal Employment Opportunity," as amended by Executive Order 11375, Executive Order 11141, and as supplemented in Department of Labor Regulations (CFR Part 60) certifies that all services are provided without discrimination on the basis of race, color, national origin, creed, sexual orientation, political affiliation, age, sex, ability to pay or handicap. In addition, the parties certify compliance with the provisions of Titles VI and VII of the 1964 Civil Rights Act and Section 504 of the Rehabilitation Act 1973, the Age Discrimination Act of 1975, the Hatch Act, the Pro Children Act of 1994, Drug Free Workplace Act of 1988, the

American with Disabilities Act of 1990, Title IX or the Education Amendments of 1972, 31 U.S.C. Section 1352, Public Law 105-78, and the Single Audit Act of 1984; as applicable.

11. **Relation of the Parties**. It is the express intention of the parties hereto that this Agreement shall not be construed as, or given the effect of, creating a joint venture, partnership or affiliation or association that would render the parties liable as partners, agents, employer-employee or otherwise create any joint and several liability. The parties intend that each shall be responsible for its own intentional and negligent acts or omissions to act. The parties shall be responsible for acts and omissions to act of their respective officers and employees while acting within the scope of their employment according to the Oklahoma Governmental Tort Claims Act.
12. **Confidentiality of Protected Health Information ("PHI")**. Both parties agree to abide by the applicable provisions of the Health Insurance Portability and Accountability Act of 1990 ("HIPAA") requirements to:
- not use or further disclose PHI except as permitted in this Agreement or as required by law, and in such cases, disclose only the minimum necessary;
  - protect and safeguard from any oral and written disclosure all confidential information, regardless of the types of media on which it is stored;
  - use appropriate safeguards to prevent use or disclosure of PHI, unless required by law;
  - make PHI needed for evaluations and treatments available to Provider; and
  - except as otherwise limited in this Agreement, allow Provider to use or disclose PHI to perform the functions, activities and services for or on behalf of the District as specified in this Agreement, provided that such use or disclosure would not violate HIPAA provisions.

**OWASSO PUBLIC SCHOOLS**

By: \_\_\_\_\_  
Superintendent


Date: \_\_\_\_\_

**OWASSO BOARD OF EDUCATION**

By: \_\_\_\_\_  
Board Clerk


Date: \_\_\_\_\_

**TULSA CITY-COUNTY HEALTH DEPARTMENT**

By:  \_\_\_\_\_  
Marcus Anderson, Associate Director Maternal and Child Health  
Tulsa City-County Health Department

Marcus Anderson  
2025.03.14 16:18:12 -05'00'

**Approved as to Form:**

By:  \_\_\_\_\_  
Chanteau Orr, Legal Counsel

2025.03.14  
15:58:41 -05'00'

**GRADE:** 12  
**OFFICE:** MATERNAL & CHILD HEALTH  
School Health/It's All About Kids (IAK)

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***POSITION SUMMARY:***

Primarily responsible for guiding schools in the implementation of the Whole School, Whole Community, Whole Child (WSCC) model and developing, presenting and providing programs and interventions that promote school health and wellbeing to schools, staff, students, parents and community members.

***PRINCIPAL DUTIES/RESPONSIBILITIES:***

The following functions represent the majority of the duties and responsibilities of this position. All employees must maintain a commitment to the THD's mission, vision and strategic goals. This summary is not meant to be all-inclusive or prevent other duties from being assigned when necessary.

***ESSENTIAL JOB FUNCTIONS (95% of Time):***

1. Secures information or materials needed to present educational programs; prepares lesson plans, presentations, and skills-based activities on health-related topics; and operates audio/visual equipment in presentation of educational programs, as needed.
2. Promotes Tulsa Health Department's programs to individuals in Tulsa County schools and works with existing Health Department programs to promote health and education in schools.
3. Provides support to other School Health staff in preparation and presentation of programs.
4. Assists in implementation of the 10 Whole School, Whole Community, Whole Child (WSCC) components of the School Health program.
5. Participates in before school, evening and weekend events including: Assemblies, School Functions, Community Health Fairs, Community Events, Coalition Meetings, etc.
6. Plan, develop and implement prevention programs that include teachers, administrators, parents and students.
7. Coordinates the scheduling of WSCC components among the various school sites within all partnering school districts offering the School Health program, while keeping the School Health Manager informed of any concerns/problems.
8. Collaborates with school staff to develop effective prevention programming for students in an individual or group setting.
9. Provides professional development training for teachers and staff in Tulsa County (i.e., Incorporating Movement into Core Curriculum, WSCC Model Implementation, Physical Education, Action Based Learning, Nutrition Education, etc.).
10. Recruits and sustains Expanded Learning programs. This will include finding new sites each year, facilitating and/or training the staff at each site, assisting in collecting data, and performing observations.
11. Offers support or guidance in administering group-standardized tests, such as Fitness Gram, in accordance with district testing program, as appropriate.
12. Assists in skills-based health education curriculum development as needed for the School Health program.
13. Maintains professional competence through in-service education activities provided by the district and self-selected professional growth activities.

14. Coordinates specific collection of program data to support the evaluation of the School Health program.
15. Participates in school committees such as the Healthy and Fit Advisory Committee or Safe and Healthy Schools to offer resources for WSCC components.
16. Completes required training in support of duties and responsibilities of this position.
17. Other duties as assigned including those required to fulfill activities in support of public health emergency operations.

### **SECONDARY JOB FUNCTIONS (NON-ESSENTIAL – 5% of Time)**

1. Assists and/or coordinates IAK School Health programming with other divisions.
2. Develops/designs educational materials and programs; and assists in design and production of professional and lay materials, such as posters, exhibits, leaflets, publications, and multimedia presentations.

### **QUALIFICATIONS / SPECIFICATIONS:**

**Education:** Baccalaureate degree in health education and promotion, education, child development, nutritional science, dietetics, public health or a related field is required. Current certification as a Certified Health Education Specialist through the National Commission for Health Education Credentialing, Inc. is preferred.

**Experience:** Experience in education, public speaking, program development, curriculum development, and communication skills preferred.

### **Knowledge & Skills:**

- Communicate effectively orally and in writing with diverse populations and age groups.
- Public speaking, including radio/television interviews.
- Public relations for promotion of the Tulsa Health Department and its programs to schools and the community.

**Licenses:** Valid Oklahoma driver's license and reliable transportation.

### **INTERNAL AND EXTERNAL WORKING RELATIONSHIPS:**

- Internal contact with associate director, supervisors, and employees concerning School Health programming.
- External contact with the public to give health information or make referrals.

### **PHYSICAL EFFORT:**

- Reaching above shoulder height to adjust video equipment and reach supplies, stooping, and lifting boxes of materials weighing up to 30 pounds.
- Must be able to stand for an extended period of time (60 minutes) in order to teach in various classroom settings.
- Must be able to perform basic motor movements such as walking from vehicle to building and occasionally climbing stairs.

***SUPERVISORY RESPONSIBILITY / ACCOUNTABILITY:***

**Direct Supervision** – None.

**Indirect Supervision** – None.

**Budget/Money/Material** – Responsible for assigned equipment.

**Reports to** – School Health Manager or Supervisor.

***WORKING CONDITIONS:*** No unusual working conditions.

***SPECIAL REQUIREMENTS:***

- Must maintain THD record confidentiality according to HIPAA regulations.
- Must possess ability and willingness to perform work-related travel.
- Must be available for occasional work outside of the normal office hours including mornings, evenings and weekends.

***FLSA Status: Exempt***

# Agreement/Contract

Spears Travel and Owasso Public Schools- June 1, 2025- May 31, 2026

## Contact Information

Travel Advisors – Lisa Taylor - [ltaylor@spearstravel.com](mailto:ltaylor@spearstravel.com) 918-252-4060

Terri Yee - [tyee@spearstravel.com](mailto:tyee@spearstravel.com) 918-254-1608

Account Manager - Greg Spears - [gspears@spearstravel.com](mailto:gspears@spearstravel.com) 918-809-1541

Compensation of fees -- See Page 2

Scope of Work and Services - Travel arrangements for OPS employees and group travel.

Terms and Conditions: Travel services will be provided by Spears Travel agency. The following services will be provided, as needed, to Owasso Public Schools and will follow the attached fee schedule.

- Domestic and International airline reservations and ticketing
- Hotel and Car Rental Reservations
- 24/7 Emergency Service

Termination: This agreement shall be in the effect from the date of signature by the travel advisor and District BOE President. The agreement may be terminated by either party giving at least 30 days in advance notice.

Compensation: Payment will be made to Spears Travel Agency upon receipt of the invoice before the scheduled event of travel.

Greg Spears – Spears Travel

  
\_\_\_\_\_

Date 3 | 31 | 25

Board of Education President

\_\_\_\_\_

Date \_\_\_\_\_

**Owasso Public School Fees Schedule –**

**June 1, 2025-thru May 31, 2026**

<u>Transaction Fees</u>	<u>Individual</u>	<u>Group (10 or more)</u>
Domestic Airline Tickets	\$32	\$25
International Airline Tickets	\$52	\$40
Prepaid Hotel Booking	\$10	\$10
Airline Ticket Refund, or Void	\$0	\$0
Airline Ticket Exchange	\$32	\$32
24/7 Assistance	\$20 per call plus ticketing fee.	

No fees for Car, Hotel, Limo reservations.

No fees for basic reports, travel profile builds.



## MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING is entered into on the 3rd day of April 2025, by and between **Owasso Public Schools**, hereinafter referenced to as "**District**" and **The Tristesse Grief Center, Inc., a/k/a The Grief Center**, hereinafter referenced as "**Provider**."

### Purpose

The purpose of this agreement is to provide: school-based grief support for students in District schools dealing with grief and loss issues offered in a group setting, staff training regarding grief and bereavement in children, and access to Provider's Crisis Response Team when needed and based on availability after the death of a student or staff member.

#### I. Mutual Benefits and Interests

Benefits to the District include providing District students with opportunities that allow them to address bereavement issues. Students will have additional emotional support and learn and practice strategies that will promote emotional health and ultimately result in a higher level of functioning in the school environment. Staff will be provided additional support when faced with a student or peer death and provided with professional development opportunities designed to increase competency in understanding grief in children and adolescents.

Benefits to the Provider include the opportunity to fulfill their mission of creating a caring community where grieving families know that they are not alone and assisting bereaved children by providing professionally facilitated support groups. The Provider will benefit by promoting their program and maintaining their goal of providing comprehensive grief support and education as the primary community resource.

#### II. Working Agreement

#### III.

##### a. Provider may (subject to adequate funding and resources):

- i. Provider may provide an ongoing in-school support group called the "Healing Hearts Club" at District schools as needed for students as agreed upon by Provider and school administration.
- ii. Provider may provide crisis response, including bereavement debriefing and follow-up support services at designated school sites for students and staff as agreed upon by Provider and school administration.
- iii. Provider may provide professional development for staff at designated school sites as agreed upon by Provider and school administration.
- iv. Provider may provide grief services utilizing online platforms during school site closures.
- v. Provider will collaborate with the school's faculty, administration, and counseling staff at each designated school site to provide students with age-appropriate in-school bereavement support programming.
- vi. Provider will identify, screen, and train group facilitators.

- vii. Provider will provide adequate professional liability insurance for each Provider's facilitators assigned to District schools.
- viii. Provider will assume full responsibility for all costs associated with the facilitation of Provider-sponsored in-school bereavement support programming, professional development, and crisis response.
- ix. Provider's facilitators will provide bereavement support sessions during the designated school hours.
- x. Provider will function under the rules of the District and school site, as directed by the appropriate site principal(s).
- xi. Provider will immediately consult with staff or administration if/when a student requires assistance during or following any Provider-facilitated school-based programming.
- xii. Provider's facilitators will immediately staff any concern identified in any Provider facilitated school-based bereavement support program session that indicates a student may be at risk. Provider facilitators must advise the recognized administrative and/or counseling designee and follow all local and state reporting procedures.

**b. District may (subject to adequate funding and resources):**

- i. District will provide sufficient meeting space for the Provider to facilitate school-based programming.
- ii. District representatives will assist Provider in identifying students needing services and obtaining written parental consent before participating in school-based bereavement programming.
- iii. District will designate an administrator/counselor at each program site to be available for consultation and reporting concerns regarding participating District students.
- iv. District will provide access on a needed basis to additional support resources, e.g., access to copy machine, computer, printer, internet access, projectors, etc., for Provider use in performing duties at the assigned school site.
- v. District will acknowledge Provider for bereavement support programming under this Memorandum through various media, e.g., news releases, articles, newsletters, etc.
- vi. District will allow Provider to use the District logo for partnership advertising and grant writing purposes.
- vii. District counselors will consider Provider when making appropriate referrals for grief support services within the Tulsa community.

**IV. Privacy and Security**

- a. Recognizing the District's interest in providing its students the most secure environment possible, Provider agrees it will act under this Memorandum in compliance with 70 O.S. 6-101.48. Specifically:
  - i. Provider will not permit any person under its authority, whether employee or volunteer, from coming onto school premises for any activity covered by this Memorandum if that person is currently registered or required to register under

the Oklahoma Sex Offenders Registration Act or the Mary Rippe Violent Crime Offenders Registration Act; and

- ii. Provider agrees that where work is to be performed by a company employee whom a school employee would otherwise perform on a full-time or part-time basis, the company shall not permit any person(s) from executing work on school premises if said person(s) has a conviction in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.
- b. Provider's agreement to and acceptance of this Memorandum, as evidenced by the signature(s) below, serves as Provider's statement of compliance with the requirements of paragraphs A of this section, as required by 70 O.S. 6-101.48(B).
- c. Provider agrees to require all persons under its authority to register through the District's visitor tracking system and display the printed visitor badge while performing activities described in this Memorandum on school premises.
- d. Provider agrees to protect the privacy of student information and educational records following the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).
  - i. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information that is used internally and even then only when essential and among authorized individuals, and which should never be shared with any third party.
  - ii. Educational records include files, documents, and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche, or notes) that contain information directly related to students and from which students can be personally identified. Other records directly related to a student or students are also considered educational records protected under FERPA. They can be items that contain a student's name, several students' names, or information from which an individual student or student can be personally (individually) identified. The educational record should only be shared with a third party with express written permission from the parent or guardian (if the student is under 18) or the student (if the student is 18 or older).
  - iii. Provider agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to the identification of a student, including taking photographs, making recordings (video and sound), collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this Memorandum. The only exception is where written permission for gathering, releasing, or otherwise using the information described in this paragraph is obtained from the parent (if the student is under 18) or the student (if the student is 18 or older).
- e. Provider and District agree that their employees and volunteers under their authority will conduct themselves professionally and ethically and follow District policies and procedures.

#### **V. Liability and Indemnification**

Provider agrees to defend, save, indemnify, and hold District harmless from any alleged claims, demands, causes of action, liability, loss, damages, or injury arising out of or incident

to any acts, omissions, negligence, or willful misconduct to Provider's personnel, employees, agents, contractors, or volunteers in connection with the performance of the activities described in this Memorandum.

## **VI. Points of Contact**

The main address for the District is 1501 N Ash, Owasso, OK, 74055.  
The main address for the Provider is 2502 E 71st St, Tulsa, OK, 74136

Primary Contacts:

Owasso Public Schools  
Kay Wilburn  
Administrative Assistant  
1501 N Ash  
Owasso, OK 74055  
918-272-8182

The Tristesse Grief Center  
Madi Day  
Director of Community Services  
2502 E. 71st St.  
Tulsa, OK 74136  
918-587-1200 x110

## **VII. GENERAL**

- a. Provider agrees that the activities it undertakes under this Memorandum are not intended to provide services to the District and will not seek compensation from the District regarding its participation in these activities.
- b. Provider agrees that it will not claim or imply that District endorses the sale or purchase of its services.
- c. This Memorandum in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
- d. Nothing in this Memorandum authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, supplies, or transfer anything else of value.
- e. All agreements within this Memorandum are subject to and will be carried out in compliance with all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.
- f. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.

Both District and Provider agree to the above Memorandum.

Owasso Public Schools

The Tristesse Grief Center

\_\_\_\_\_

Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

\_\_\_\_\_

Date

*Madi Day*

Signature

*Madi Day*

Printed Name

*Director of Community Services*

Title

*4/3/2025*

Date





# Quote

Contact Name Russell Thornton  
 Account Name Owasso SD 11 (OK, 74055)  
 Bill To 1501 North Ash Street  
 Owasso, OK 74055  
 United States

Quote Number 00021759  
 Created Date 11/20/2024  
 Prepared By Todd Gruhn  
 Email todd.gruhn@classlink.com  
 Expiration Date 7/1/2025  
 Subscription Term 7/1/2025 - 6/30/2026  
 Grand Total \$36,897.48

Please note that the ClassLink user count is the combined total of students and full-time teachers.

Product Code	Product	Sales Price	Quantity	Total Price
CL-USER-APLUS	ClassLink Analytics Plus Annual License - per user (501+ users)	\$0.25	10,394.00	\$2,598.50
CL-USER-APLUS-DISCOUNT-10%-AMBASSADOR	ClassLink Analytics Plus Annual License - per user (501+ users) -10% Ambassador Discount	-\$0.02	10,394.00	-\$207.88
CL-USER-LP-3	ClassLink Annual License - per user (10,001-15,000 users)	\$3.55	10,394.00	\$36,898.70
CL-USER-LP-3-DISCOUNT-10%-AMBASSADOR	ClassLink Annual License - per user (10,001-15,000 users) -10% Ambassador Discount	-\$0.36	10,394.00	-\$3,741.84
CL-HOST-OR3	ClassLink Roster Server Annual Hosting (10,001-100,000 users)	\$1,350.00	1.00	\$1,350.00

Total Price \$36,897.48

Proposal supersedes all other proposals. Email purchase order to [billing@classlink.com](mailto:billing@classlink.com)  
 Remittance Address: ClassLink Inc. P.O.Box 51100 Newark, NJ, 07101

Providing excellent products and services at great cost value to our customers continues to be a key goal at ClassLink. Due to increased costs and our intent to continue to provide quality services, pricing changes have become necessary. The quote above includes the price changes, which are effective 01/01/2025.

**Dynasign Corporation**  
2782 Bayview Dr  
Fremont, CA 94538  
5104055988  
billing@dynasign.net



## Quote

**ADDRESS**

Russell Thornton  
Owasso Public Schools  
Director of Technology  
1501 North Ash  
Owasso, OK 74055

**SHIP TO**

Russell Thornton  
Owasso Public Schools  
Director of Technology  
1501 North Ash  
Owasso, OK 74055

**QUOTE #** 232113

**DATE** 03/24/2025

---

**EXPIRATION DATE**

07/31/2025

DESCRIPTION	QTY	RATE	AMOUNT
DOS-YS. Dynasign annual online service fee from July 1, 2025 to June 30, 2026	14	200.00	2,800.00
SUBTOTAL			2,800.00
TOTAL			<b>\$2,800.00</b>

Accepted By

Accepted Date



Sales Quote - This Is Not An Invoice

PowerSchool Group LLC  
150 Parkshore Dr.  
Folsom CA 95630

Quote #: Q-97936-1

Prepared By:	Lavanya Hegde	Customer Contact:	Brent England
Customer Name:	Owasso Independent School District 11	Title:	School Board President
Address:	1501 N. Ash		
Contract Term:	12 Months	City:	Owasso
Start Date:	July 1, 2025	State/Province:	Oklahoma
End Date:	June 30, 2026	Zip Code:	74055
Payment Terms:	Net 30	Phone #	(918) 272-5367
Pricing Vehicle:		Pricing Vehicle Contract #:	

**Contract Term : July 1, 2025 to June 30, 2026**

**Quote Summary**

License and Subscription Period(s)	Software	Total
Subscription Period 1: July 1, 2025 to June 30, 2026	USD 120,716.9	USD 120,716.9
Total Contract : July 1, 2025 to June 30, 2026	USD 120,716.9	USD 120,716.9

**License and Subscription Fees**

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Disc (%or \$)	Price
PowerSchool Enrollment Registration	9,700.00	Students		USD 35,911.34
PowerSchool Enrollment Additional Language - Spanish	1.00	Each		USD 1,462.19
PowerSchool SIS Maintenance and Support	9,700.00	Students		USD 71,511.31
PowerSchool SIS Enterprise Management Service	9,700.00	Students		USD 11,832.06
<b>Subscription Period 1 License and Subscription Fees TOTAL:</b>				USD 120,716.90

Total License and Subscription Fees : **USD 120,716.90**

Subscription Start and End Dates shall be as set forth above. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

This quote incorporates any statement of work attached hereto. This quote is subject to and incorporate the terms and conditions found at [www.powerschool.com/MSA\\_2024/](http://www.powerschool.com/MSA_2024/).

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term end date, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift and excluding any promotional pricing, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Owasso Independent School District 11

Signature:

Signature:



Printed Name: Jon Scrimshaw

Printed Name:

Title: Chief Accounting Officer

Title:

Date: 12-MAR-2025

Date:

PO Number: \_\_\_\_\_



Sales Quote - This Is Not An Invoice

PowerSchool Group LLC  
150 Parkshore Dr.  
Folsom CA 95630

Quote #: Q-50688-1

Prepared By:	Lavanya Hegde	Customer Contact:	Brent England
Customer Name:	Owasso Independent School District 11	Title:	School Board President
Address:	1501 N. Ash		
Contract Term:	12 Months	City:	Owasso
Start Date:	July 1, 2025	State/Province:	Oklahoma
End Date:	June 30, 2026	Zip Code:	74055
Payment Terms:	Net 30	Phone #	(918) 272-5367
Pricing Vehicle:		Pricing Vehicle Contract #:	

### Contract Term : July 1, 2025 to June 30, 2026

#### Quote Summary

License and Subscription Period(s)	Software	Total
Subscription Period 1: July 1, 2025 to June 30, 2026	USD 14,684.89	USD 14,684.89
Total Contract : July 1, 2025 to June 30, 2026	USD 14,684.89	USD 14,684.89

#### License and Subscription Fees

##### Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Disc (%or \$)	Price
SchoolMessenger Communicate	9,803.00	Students		USD 14,684.89
<b>Subscription Period 1 License and Subscription Fees TOTAL:</b>				USD 14,684.89

Total License and Subscription Fees : **USD 14,684.89**

Subscription Start and End Dates shall be as set forth above. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

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THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Owasso Independent School District 11

Signature:

Signature:



Printed Name: Jon Scrimshaw

Printed Name:

Title: Chief Accounting Officer

Title:

Date: 12-MAR-2025

Date:

PO Number: \_\_\_\_\_



We have prepared a quote for you

**ESET PROTECT Advanced Renewal (EPA-G1) - 1 Year**

Quote # 012857  
Version 1

Prepared for:

**Owasso Public Schools**

Russell Thornton  
[russell.thornton@owassops.org](mailto:russell.thornton@owassops.org)

## Terms & Conditions

This is an order for ESET services. Any and all services listed on this quote will be performed directly by ESET and VIP Technology Solutions Group will not provide any services beyond providing the ESET licenses listed on this quote from ESET to Owasso Public Schools.

The start date for the ESET services will be the date of purchase., The term will begin from the date of purchase until July 1, 2026.

Terms and Conditions for the Provision of ESET Professional and Security Services will be in effect between Owasso Public Schools and ESET, spol. s.r.o. as of the purchase date of the order.

ESET's Terms & Conditions can be found here: [ESET Terms of Service Agreement](#)

Q-01129804

## Products

Item	Description	Price	Qty	Ext. Price
	<b>ESET PROTECT Advanced</b> Best-in-class endpoint protection against ransomware & zero-day threats. Cross-platform solution with easy-to-use cloud or on-prem management, server security, advanced threat defense and full disk encryption.	\$7.35	2500	\$18,375.00
	<b>ESET Premium Support Essential</b> ESET Premium Support Essential represents a guaranteed, prioritized and accelerated product support service provided by a certified ESET Partner in cooperation with ESET HQ.	\$0.75	2500	\$1,875.00

Subtotal: **\$20,250.00**

## ESET PROTECT Advanced Renewal (EPA-G1) - 1 Year

**Prepared by:**

**VIP Technology Solutions Group**

Mark Jackson  
(918) 279-7013  
Fax 9182797099  
mjackson@viptsg.com

**Prepared for:**

**Owasso Public Schools**

1501 N. Ash St.  
Owasso, OK 74055  
Russell Thornton  
russell.thornton@owassops.org  
(918) 376-1293

**Quote Information:**

**Quote #: 012857**

Version: 1  
Delivery Date: 02/25/2025  
Expiration Date: 05/02/2025

### Quote Summary

Description	Amount
Products	\$20,250.00

**Total: \$20,250.00**

This quote is valid for 15 days. Prices in the Quotation are excluding sales tax, any other taxes, fees, or duties. All applicable taxes will be assessed at time of invoicing. A tax exempt letter is required for tax exempt customers. PO# must be submitted as approval of quote with signature below. Any changes to the project scope described will be invoiced and/or credited separately and accordingly.

Additional moves, adds, or changes will be billed separately on a time and material basis. All electrical boxes and conduit must be in place where required by code or customer request.

#### ACCEPTANCE OF PROPOSAL

The above prices, specifications, terms and conditions are satisfactory and are hereby accepted. VIP Technology Solutions Group is authorized to do the work as specified.

Thank you for your business.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



CDW Education  
 75 Remittance Drive, Suite 1515  
 Chicago, IL 60675

<b>Prepared For</b>	<b>Estimate Date</b>	<b>Estimate Number</b>
Owasso Public Schools 1501 North Ash Street Owasso, OK 74055	02/06/2025	0075662

Description	Rate	Qty	Line Total
AIT-LSP-1003 LITTLE SIS - PREMIUM - M – Medium district (between 5000 and 20,000 students): Little SIS for Classroom + Little SIS Cloud-based Roster Sync - 1 year license Licensed Domains: owassops.org License Term: 2025-06-30 - 2026-06-29	\$3,925.00	1	\$3,925.00
AIT-GOP-1003 GOPHER - PACK - M – Medium district (between 5000 and 20,000 students): Gopher Pack - 1 year license.  Premium licenses for Chrome Gopher, User Gopher, and Group Settings Gopher. Exclusive voting membership in the Gopher Pack ideas board. Early access and premium licenses for all new Gopher tool(s). Licensed Domains: owassops.org License Term: 2025-06-30 - 2026-06-29	\$2,820.00	1	\$2,820.00
Subtotal			6,745.00
Tax			0.00
<b>Estimate Total (USD)</b>			<b>\$6,745.00</b>

**Notes**

Expecting a quote from Amplified IT? Amplified IT is now a part of CDW! We're moving all of the Amplified IT's products on to CDW's systems. This means quotes and invoices will come from CDW and Purchase Orders need to be made out to CDW. Unfortunately we will no longer be able to accept Purchase Orders made out to Amplified IT for these products. If you have any questions ask your Account Manager or GCS rep.

**Terms**

About Us <https://www.cdwg.com/content/cdwg/en/about/overview.html>

Privacy Policy <https://www.cdwg.com/content/cdwg/en/terms-conditions/privacy-notice.html>

Terms and Conditions <https://www.cdwg.com/content/cdwg/en/terms-conditions.html>

Please send purchase orders to [cdwg@amplifiedit.com](mailto:cdwg@amplifiedit.com) or fax to 757-585-3550. If possible, please also include a copy of your organization's tax-exempt certificate with your purchase order. An exemption certificate is required to process Google Voice orders.

This email was sent by CDW Government LLC. All information and offers are subject to the CDW•G Terms and Conditions, and CDW•G policies.

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Sales Quote - This Is Not An Invoice

PowerSchool Group LLC  
150 Parkshore Dr.  
Folsom CA 95630

Quote #: Q-50688-1

Prepared By:	Lavanya Hegde	Customer Contact:	Brent England
Customer Name:	Owasso Independent School District 11	Title:	School Board President
Address:	1501 N. Ash		
Contract Term:	12 Months	City:	Owasso
Start Date:	July 1, 2025	State/Province:	Oklahoma
End Date:	June 30, 2026	Zip Code:	74055
Payment Terms:	Net 30	Phone #	(918) 272-5367
Pricing Vehicle:		Pricing Vehicle Contract #:	

**Contract Term : July 1, 2025 to June 30, 2026**

**Quote Summary**

License and Subscription Period(s)	Software	Total
Subscription Period 1: July 1, 2025 to June 30, 2026	USD 14,684.89	USD 14,684.89
Total Contract : July 1, 2025 to June 30, 2026	USD 14,684.89	USD 14,684.89

**License and Subscription Fees**

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Disc (%or \$)	Price
SchoolMessenger Communicate	9,803.00	Students		USD 14,684.89
<b>Subscription Period 1 License and Subscription Fees TOTAL:</b>				USD 14,684.89

Total License and Subscription Fees : **USD 14,684.89**

Subscription Start and End Dates shall be as set forth above. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

This quote incorporates any statement of work attached hereto. This quote is subject to and incorporate the terms and conditions found at [www.powerschool.com/MSA\\_2024/](http://www.powerschool.com/MSA_2024/).

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term end date, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift and excluding any promotional pricing, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Owasso Independent School District 11

Signature:

Signature:



Printed Name: Jon Scrimshaw

Printed Name:

Title: Chief Accounting Officer

Title:

Date: 12-MAR-2025

Date:

PO Number: \_\_\_\_\_



Thank you for choosing CDW. We have received your quote.

Hardware    Software    Services    IT Solutions    Brands    Research Hub

# QUOTE CONFIRMATION

**RUSSELL THORNTON,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PHKL874	2/12/2025	PRTG MONITOR LICENSES	2311549	<b>\$1,670.04</b>

**QUOTE DETAILS**

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">PRTG Network Monitor - license + 1 Year Maintenance - 500 sensors</a>	1	4508437	\$1,670.04	\$1,670.04
Mfg. Part#: PAE11220EDU UNSPSC: 43232804 Electronic distribution - NO MEDIA Contract: MARKET				

<b>SUBTOTAL</b>	\$1,670.04
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$1,670.04</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> OWASSO PUBLIC SCHOOLS ACCOUNTS PAYABLE 202 E. BROADWAY AVE OWASSO, OK 74055 <b>Phone:</b> (918) 272-5367 <b>Payment Terms:</b> NET 30-VERBAL	<b>Shipping Address:</b> OWASSO PUBLIC SCHOOLS RUSSELL THORNTON 202 E. BROADWAY AVE OWASSO, OK 74055 <b>Phone:</b> (918) 272-5367 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

**Rob Culicchia** | (866) 534-1410 | [robcul@cdw.com](mailto:robcul@cdw.com)

## Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



Laserfiche Cloud Agreement  
For  
Owasso Public Schools

February 12, 2025

## Executive Summary

### Laserfiche Cloud License

The Laserfiche Cloud license introduces a straightforward annual or monthly fee including software licenses, hosted storage, technical support and software updates. The licensing option provides a Software as a Service (SaaS) solution hosted on Amazon Web Services.

- 100 GB Storage Per Professional User
- Windows, Web and Mobile Clients
- Snapshot
- Starter Audit Trail
- Laserfiche Connector
- Quick Fields
- Import Agent
- Microsoft Office Integration
- Software Development Kit (SDK)
- Direct Share
- Laserfiche Forms

### Laserfiche Cloud Product Description

Laserfiche Cloud is a Software as a Service (SaaS) solution which provides a central digital repository accessible from anywhere. With Laserfiche cloud you can upload, view, and modify content within a streamlined fully responsive web interface. In addition to the central repository, below are some of the great features that come with Laserfiche Cloud.

- **Web Access:** Enables user to access content through a web browser.
- **Import Agent:** Monitors network folders and imports files into the Laserfiche System. Upon import, this utility can perform OCR as well as index and route documents based on the Window's file path or file name.
- **Audit Trail:** track activities performed in a Laserfiche repository and generate reports. Auditing helps to show compliance with legal regulations and contributes to the security of the Laserfiche repository.
- **Microsoft Office Integration:** Integration with Microsoft Office® Suite. Allows for direct content import as well as indexing capabilities. As a part of this integration, emails and attachments stored in Outlook can be imported to the repository with a single click and auto-indexed with information such as sender, subject, time received, etc.
- **Built-In Disaster Recovery:** Perform system backups automatically without user intervention. Documents are backed up 6xs a day with the most recent 3 backups available for a minimum of 14 days.

#### On-Premises Add-ons

- **Quick Fields:** An advanced automated data capture solution.
- **Plus:** Create a portable copy of information stored in a Laserfiche repository.
- **ScanConnect:** Enables the use of ISIS scanning drivers with Laserfiche scanning.

### Technical Support

The Solution Provider is the first line of support for Owasso Public Schools whenever an issue is encountered. If any further action is required, the Solution Provider will work with Laserfiche directly to remedy the issue.

### Updates

On a monthly basis Laserfiche adds features and performance enhancements to an existing version of its software known as "updates." Licensee will receive all updates as released.

## Access to Online Support Resources

The Laserfiche Support Site contains detailed technical information to increase your product knowledgebase. The Laserfiche Cloud Help Files contain useful information to help you get started with your Laserfiche Cloud account. Laserfiche also has numerous help videos which walk you through the product to help you become more familiar and comfortable with all of the different features. Additionally, Laserfiche Cloud Answers is an online forum that allows Laserfiche Cloud subscribers to collaborate on ideas and solutions.

## Renewal Pricing

Product	Unit Price	Quantity	Total Cost
Professional Users	\$830.00 per year – Document Management with Process Automation	5	\$ 4,150.00
Participant Users	\$120.00 per year	10	\$ 1,200.00
Software Development Kit	\$1,220.00 per year	1	\$ 1,220.00
Storage	100 GB per user included	5	\$ 00.00
<b>Total</b>			\$ 6,570.00

### Notes

1. Agreement covers the time period of July 1, 2025 to June 30, 2026.

## Proposal Approval

### Solution Provider:

Signature: David Wails

Name & Title: David Wails

Address: 7231 East 41<sup>st</sup> Street, Tulsa OK 74145

Telephone: (918) 232-2679

Fax:

Email: [dwails@imagenet.com](mailto:dwails@imagenet.com)

### LICENSEE:

Signature: \_\_\_\_\_

Name & Title: Russell Thornton, Executive Director of Technology

Address: 1501 North Ash Street, Owasso OK 74055

Telephone: (918) 928-4055

Fax: (918) 609-6104

Email: [Russell.thornton@owassops.org](mailto:Russell.thornton@owassops.org)



Quote 286242-0  
Date 2/18/2025  
Valid for 40 Days  
Accounts Manager/ Specialist Taylor Hackett/  
Austin Hackett

Company Name Owasso Public Schools  
Address 1501 N Ash St  
City, State, Zip Owasso, OK 74055  
Contact Russell Thornton  
Phone 918-928-4055  
Email russell.thornton@owassops.org

### Monthly Recurring Cost

Item Number	Description	Quantity	Monthly Price
XMCloud - 12	XM Fax Cloud Hosted Fax Server Lines and Support for 12 Months	30	\$225.00
XMCloud - Included Pages	Included Aggregate Pages per Month	1800	\$180.00

Monthly Recurring Cost Total \$405.00

Overage Rate per Page \$0.10

Renewal Coverage: 07/01/2025 - 06/30/2026

If you choose to move forward with this quote, please let your consultant know and a purchase agreement can be provided.

**Thank you for your business!**

**ImageNet Consulting**  
913 N Broadway  
Oklahoma City, OK 73102  
[www.imagenet.com](http://www.imagenet.com)



**Gaggle.Net, Inc.**  
 PO Box 735566  
 Dallas, TX 75373-5566  
 800-288-7750  
 www.gaggle.net

## Gaggle Quote

Owasso Public Schools intends to implement and use the Gaggle services as outlined below:

### Service Details

DESCRIPTION	NOTES	QUANTITY	UNIT PRICE	DISCOUNT	NET UNIT PRICE	NET TOTAL
Gaggle Safety Management - Google - Student	Email and Drive	9,900	\$6.00	\$0.50	\$5.50	\$54,450.00
<a href="https://www.gaggle.net/safety-management">Learn More: https://www.gaggle.net/safety-management</a>						
Gaggle Safety Management - Gaggle Chrome Extension	Extension	9,900	\$0.00	\$0.00	\$0.00	\$0.00
<a href="https://news.gaggle.net/web-activity-monitoring">Learn More: https://news.gaggle.net/web-activity-monitoring</a>						
Gaggle Safety Management - SIS Integration	PowerSchool	1	\$0.00	\$0.00	\$0.00	\$0.00
<a href="https://6210449.fs1.hubspotusercontent-na1.net/hubfs/6210449/Product%20Documents/SIS%20Integration.pdf">Learn More: https://6210449.fs1.hubspotusercontent-na1.net/hubfs/6210449/Product%20Documents/SIS%20Integration.pdf</a>						
<b>TOTAL:</b>						<b>\$54,450.00</b>

**PRICING TERM:** 12 Month Annual  
**SERVICE TERM:** 7/1/2025 - 6/30/2026  
**VALID THROUGH:** 6/30/2026  
**ADDITIONAL INFO:**

\*Does not include any applicable sales tax.

Please send Purchase Orders to [accounting@gaggle.net](mailto:accounting@gaggle.net).

While this letter shall not constitute a legal binding license, it is an expression of the intent of both parties to work towards formalizing a legally binding agreement.

Upon the commencement of service; Gaggle’s applicable Quote, Invoice, [Terms of Service](#), [Service Level Agreement](#), [Privacy Policy](#), [Student Data Privacy Notice](#) along with future engagements and renewals of service; are hereby acknowledged and incorporated by reference.

Quote Number: Q-121491

**Vivacity Tech PBC**641 Fairview Ave N, Suite #150 Saint Paul, MN, 55104  
877-731-2069 | vivacitytech.com

Quote # QUO3010866

**Expiration Date**

4/16/2025

**Account #**

66110

**Account Name**

Owasso Public Schools

**Project Name**

(500) LanSchool Licenses

**Prepared For****Russell Thornton**  
russell.thornton@owassops.org**Sales Representative****Ryan Heineman**  
Territory Manager  
(612) 268-5063  
ryan@vivacitytech.com

Product	SKU	Quantity	Price	Total Price
4L40Y99063 LanSchool - Subscription license (1 year) + Technical Support - 1 device	4L40Y99063	331	\$6.30	\$2,085.30
4L40Y99063 LanSchool - Subscription license (1 year) + Technical Support - 1 device	4L40Y99063	169	\$0.00	\$0.00

Credit Card Payments are Subject to a 3% Convenience Fee

Vivacity Tech reserves the right to assign any order to our vendor Assignment of Funds programs. The programs are a beneficial way for Vivacity to accommodate to education or government end user orders. Please note that under these programs, the remittance address may change and additional paperwork may be required. Should this order be allocated to one of these programs, the Vivacity procurement team will follow-up further communication. We thank you in advance for your assistance in facilitating Vivacity's participation in these beneficial partnership programs. Pricing provided on Quotes expires on the expiration date stated on each Quote or while supplies last. If pricing is no longer accurate at the time of purchase your dedicated Account Manager will work with you to create an updated Quote.

<b>Sub Total</b>	<b>\$2,085.30</b>
<b>Tax</b>	<b>\$0.00</b>
<b>Grand Total</b>	<b>\$2,085.30</b>

Vivacity Tech PBC is the first and only Public Benefit Corporation to provide technology hardware to schools. We're excited about this opportunity to work with you and your school district!



# Price Quote

**Date:** March 24, 2025

440 State Street  
Schenectady NY 12305

**ATTN:** Billy Oliver  
Owasso Public Schools  
301 East First Street  
Owasso, OK 74055  
**Phone:** 918-272-2231

**Prepared By:** Brian Keefer  
**Title:** Account Executive  
**Email:** bkeefer@transfinder.com  
**Fax:** 518-723-8298  
**Phone:** 518-723-8203

### *Annual Support Fee (ASF) for Transfinder Products and Services*

Product	Status	Due Date	Annual Fee
Satellite/Ortho	Active	6/30/2025	\$250.00
Servicefinder	Active	6/30/2025	\$2,000.00
Tripfinder	Active	6/30/2025	\$1,750.00
Hosting Services	Active	6/30/2025	\$3,475.00
Routefinder Plus	Active	6/30/2025	\$3,650.00
Infofinder i	Active	6/30/2025	\$2,200.00

**Total Amount Due: \$13,325.00**

**ACCEPTED:**

\_\_\_\_\_  
**Client Name & Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Purchase Order Number**

\_\_\_\_\_  
**Date**



**Bill to:**

Owasso Public Schools  
1501 N. Ash St  
Owasso, OK 74055  
United States

**Prepared by:**

SherpaDesk  
PO Box 66181

Los Angeles, CA 90066  
United States

**Contact Name:** Russell Thornton

**Phone:** (918) 376-1293 ext. 1293

**Email:** russell.thornton@owassops.org

**Prepared by:**

Mike

Sales Director

mike@sherpadesk.com

**Reference:** 20250212-114838532

**Quote created:** February 12, 2025

**Quote expires:** July 31, 2025

**Contract Start Date** 07/01/2025

**Contract End Date** 06/30/2026

Product	Sales Price	Quantity	Discount	Total Price
Student License	\$1.00	9,768		\$9,768.00

**SUMMARY**

One-time subtotal	\$9,768.00
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<b>Total</b>	<b>\$9,768.00</b>
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**Quote Acceptance Signature**

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Date** \_\_\_\_\_



**PREPARED FOR**

Owasso Public Schools ("Customer")

**PREPARED BY**

Brightly Software Inc

4242 Six Forks Road, Suite 1400

Raleigh, NC 27609

**PUBLISHED ON**

February 13, 2025



February 13, 2025  
Owasso Public Schools

Thank you for your continued support of our market leading solutions for improving educational operations. We at Brightly are excited about providing you with online tools that will help you save money, increase efficiency and improve services. Brightly is dedicated to providing best in class solutions that are built exclusively for the unique needs of educational institutions, including the following for Owasso Public Schools:

**Service Term: 12 months (07/01/2025 - 06/30/2026)**

<b>Cloud Services</b>			
<b>Item</b>	<b>Start Date</b>	<b>End Date</b>	<b>Investment</b>
EventEssentials Pro	7/1/2025	6/30/2026	\$15,164.25
<b>Annual Renewal:</b>			<b>\$15,164.25 USD</b>



## **Order terms**

BY SIGNING THIS ORDER FORM, WHETHER BY ELECTRONIC OR WRITTEN SIGNATURE, YOU ARE PLACING A BINDING ORDER FOR THE OFFERINGS SHOWN. IF THE INDIVIDUAL ENTERING INTO THIS AGREEMENT IS ACCEPTING ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, THE INDIVIDUAL REPRESENTS THAT THEY HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, IN WHICH CASE THE TERM "CUSTOMER" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF THE INDIVIDUAL ACCEPTING THIS AGREEMENT DOES NOT HAVE SUCH AUTHORITY OR DOES NOT AGREE WITH THE TERMS AND CONDITIONS SET FORTH HEREIN, THE INDIVIDUAL MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE OFFERINGS.

- A. The "Effective Date" of the Agreement between Customer and Brightly Software, a Siemens Company ("Siemens") is the date Customer accepts this Order
- B. Proposal expires in sixty (60) days.
- C. The Siemens entity entering into this Agreement is Brightly Software, Inc., a Delaware corporation, and the notice address shall be Corporate Trust Center, 1209 Orange Street, Wilmington, DE 19801 USA, Attn: Brightly Software.
- D. By accepting this Order, and notwithstanding anything to the contrary in any other purchasing agreement, Customer agrees to pay all relevant Subscription Fees for the full Subscription Term defined above.
- E. Payment terms: Net 30
- F. This Order and its Offerings will be subject to the terms and conditions of the Terms of Service (the Base Terms together with any applicable Supplemental Terms) found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) ("Agreement"), unless Customer has a separate written agreement executed by Brightly Software, Inc. for the Offerings, in which case the separate written agreement will govern its defined Term. Acceptance is expressly limited to the terms of the Agreement. No other terms and conditions will apply. The terms of any purchase order or other document from Customer are excluded and such terms will not apply to the Order and will not supplement or modify the Agreement irrespective of any language to the contrary in such document.
- G. Where the Customer is a state, local, or public education entity created by the laws of the applicable state, Siemens and Customer agree that the provisions of the State, Local Government, and Higher Education Addendum ("SLED Addendum") found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) take precedence over any conflicting terms in the Agreement to the extent the deviations set forth therein are required by applicable law.
- H. Siemens shall invoice Customer and Customer agrees to pay Siemens the amount specified on this Order. Quantities purchased may not be decreased during the relevant Subscription Term. Customer is responsible for providing complete and accurate billing and contact information to Siemens and notifying Siemens promptly of any changes to such information.
- I. If Customer is paying by credit card or Automated Clearing House ("ACH"), Customer shall establish and maintain valid and updated credit card information or a valid ACH auto debit account (in each case, the "Automatic Payment Method"). Upon establishment of such Automatic Payment Method, Siemens is hereby authorized to charge any applicable fees, including any processing fees, using such Automatic Payment Method.
- J. Customer is responsible for paying all taxes associated with its purchases hereunder. Siemens shall invoice



Customer and Customer shall pay that amount unless Customer provides Siemens with a valid tax exemption certificate, direct pay permit, or other government-approved documentation. Notwithstanding the foregoing, Customer is responsible for, and, to the extent permitted by law, will indemnify Siemens for: 1) any encumbrance, fine, penalty or other expense which Siemens may incur as a result of Customer's failure to pay any taxes required hereunder, and 2) any taxes, including withholding taxes, resulting from making an Offering available to Users in geographic locations outside the country in which Customer is located as per the Order. For clarity, Siemens is solely responsible for taxes assessable against Siemens based on its income, property and employees.

- K. Siemens maintains the right to increase fees within the Subscription Term for Recurring Fee Offerings by an amount not to exceed the greater of prices shown in the investment table or the applicable CPI and other applicable fees and charges every 12 months. Any additional or renewal Subscription Terms will be charged at the then-current rate.
- L. In the event Customer purchases the Cloud Services (including any renewals thereof) through an authorized reseller of Siemens, the terms and conditions of this Agreement shall apply and supersede any other agreement except for any terms and conditions related to fees, payment or taxes. Such terms and conditions shall be negotiated solely by and between Customer and such authorized reseller. In the event Customer ceases to pay the reseller, or terminates its agreement with the reseller, Siemens shall have the right to terminate Customer's access to the Cloud Services at any time upon thirty (30) days' notice to Customer unless Customer and Siemens have agreed otherwise in writing.

#### **Cloud Services**

- A. Billing frequency: Annual
- B. Cloud Services Offerings will be subject to the terms and conditions of the General Software and Cloud Supplemental Terms found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>).
- C. Any Offerings identified as Cloud Services on this Order shall automatically renew for additional periods equal to the expiring Subscription Term or one year, whichever is longer, unless either party has provided written notice of its intent to terminate the Cloud Service subscription not less than forty-five (45) days prior to the expiration of the then-current Subscription Term.
- D. During the Term, Siemens shall, as part of Customer's Subscription Fees, provide telephone and email support ("Support Services") during the hours of 8:00 AM and 6:00 PM EST, Monday through Friday ("Business Hours"), excluding holidays.
- E. Siemens shall use commercially reasonable efforts to make its Software or Cloud Service available 99.9% of the time for each full calendar month during the Subscription Term, determined on twenty-four (24) hours a day, seven (7) days a week basis (the "Service Standard"). The Service Standard availability for access and use by Customer(s) excludes unavailability when due to: (a) any access to or use of the Cloud Service by Customer or any Account User that does not strictly comply with the terms of the Agreement or the Documentation; (b) any failure of performance caused in whole or in part by Customer's delay in performing, or failure to perform, any of its obligations under the Agreement; (c) Customer's or its Account User's Internet connectivity; (d) any Force Majeure Event; (e) any failure, interruption, outage, or other problem with internet service or non-Cloud Service; (f) Scheduled Downtime; or (g) any disabling, suspension, or termination of the Cloud Service by Siemens pursuant to the terms of the Agreement. "Scheduled Downtime" means, with respect to any applicable Cloud Service, the total amount of time (measured in minutes) during an applicable calendar month when such Cloud Service is unavailable for the majority of Customer's Account Users due to planned Cloud Service maintenance. To the extent reasonably practicable, Siemens shall use reasonable efforts to provide eight (8) hours prior notice of



Cloud Service maintenance events and schedule such Cloud Service maintenance events outside the applicable business hours.

- F. Siemens reserves the right to block IP addresses originating a Denial of Service (DoS) attack. Siemens shall notify Customer should this condition exist and inform Customer of its action. Once blocked, an IP address shall not be able to access the Cloud Service and the block may be removed once Customer is satisfied corrective action has taken place to resolve the issue. Siemens also reserves the right to suspend or terminate service if Customer: 1) performs load tests, network scans, penetration tests, ethical hacks or any other security auditing procedure on the Cloud Service, 2) interferes with or disrupts the integrity or performance of the Cloud Service or data contained therein, or 3) otherwise violates the use restrictions under this Agreement.

**Additional information**

- A. Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer. Tax exemption certifications can be sent to [accountsreceivable@brightlysoftware.com](mailto:accountsreceivable@brightlysoftware.com) (<mailto:accountsreceivable@brightlysoftware.com>).
- B. Billing frequency other than annual is subject to additional processing fees.
- C. Provide Siemens with the purchase order number, if applicable. Acceptance of this Order without a purchase order number indicates that a purchase order is not necessary. Please reference Q-431578 on any applicable purchase order and email to [Purchaseorders@Brightlysoftware.com](mailto:Purchaseorders@Brightlysoftware.com) (<mailto:Purchaseorders@Brightlysoftware.com>)
- D. Brightly Software, Inc. can provide evidence of insurance upon request.



# Signature

Presented to:

Q-431578

February 13, 2025, 2:49:47 AM

Accepted by:

---

**Printed Name**

---

**Signed Name**

---

**Title**

---

**Date**



Quote Number 00086946  
 renewals@waspbarcode.com  
 Payment Remittance address:  
 Informatics Holdings, Inc./dba WASP Barcode  
 P.O. Box 734725  
 Dallas, TX 75373-4725

Prepared By Nikki Lee  
 Phone (214) 440-1498  
 Email nilee@waspbarcode.com

Contact Name Russell Thornton

Bill To Name OWASSO PUBLIC SCHOOLS  
 Bill To 1501 N ASH ST  
 OWASSO, OK 74055-4920  
 US

Ship To Name OWASSO PUBLIC SCHOOLS  
 Ship To 1501 N ASH ST  
 OWASSO, OK 74055-4920  
 US

Renewal Start Date 7/10/2025  
 Renewal End Date 7/10/2026

Customer Purchase Renewal - 2025-7-10  
 Order  
 Payment Term 030 30 DAYS INVOICE DATE

Product	Quantity	Unit Price	Total Price
ASSETCLOUD EDU COMP ANNUAL (PER USER) R	10.00	USD 466.56	USD 4,665.60

Total Price USD 4,665.60  
 Freight costs USD 0.00  
 Taxes Amount USD 0.00  
 Total Amount USD 4,665.60

**Quote is valid for 30 days unless otherwise noted.**

Per user SaaS unit pricing is based on the quantity quoted and is subject to change if the quantity is increased or decreased



**Marcia Brenner Associates, LLC**  
 1200 John Q. Hammons Drive, Suite 503  
 Madison, Wisconsin 53717-2199  
 P: 608-836-4000  
 E: accounting@mba-link.com

QUOTE

Bill To  
**Owasso Public Schools**  
 202 E. Broadway  
 Owasso, OK 74055  
 United States

Quote#  
**QTE-30651**

Quote Date	Expiry Date	Reference#
02/15/2025	06/30/2025	Report Creator Subscription 7/1/25

#	Item & Description	Qty	Rate	Amount
1	<b>Report Creator Plugin - Annual Subscription</b> The subscription fee provides the customer with support and maintenance for the plugin, including new enhancements and modifications to remain compliant with all PowerSchool SIS updates. The subscription fee must be paid to continue using the plugin.  Subscription covers 7/1/25 to 6/30/26	2,400	0.61	1,464.00

Thank you for the opportunity to serve you!

Sub Total 1,464.00

**Total \$1,464.00**

The annual subscription fee for some MBA Plugins has increased. In an effort to get all customers to the new rate you may see an increase in your fees.

# Freund Resources

PO Box 86  
Colwich, KS 67030

Amanda,

Thanks for your interest in renewing the sqlReports Subscription! Below is a quote for Owasso Public Schools based on the total number of students in your screenshot from February 12, 2025:

Active Students on Server	9780
---------------------------	------

The following is not an invoice. Invoices are only sent after someone approves this quote by doing one of the following (the method used is saved to prove organization approval):

- Emailing/Sending a Purchase Order (PO) based on the Grand Total shown below, or
  - If a PO is not used, someone sending an email stating the quote is approved.
- IMPORTANT:** If a PO is not used, the renewal does not happen until payment is received.

*This product is an online subscription, and since there is no delivery of physical goods with packing slips, invoices will be emailed. Please include on the PO, or in an email, the email address that should receive the invoice.*

## Price Quote

Total Number of Active Students on the Server – 9,780	Cost
Subscription Renewal – Year 4* (9001 – 10000 student range)	\$600.00
Discount for repeat business – 3%	-\$18.00
Sales Tax – none, Exempt	\$0.00
Shipping / Handling	\$0.00
<b>Grand Total</b>	<b>\$582.00</b>

\*The current subscription – Year 3 – expires on July 14, 2025, and an order based on this quote would extend the subscription for another year (Year 4 = July 15, 2025 – July 14, 2026).

Quote prepared on February 12, 2025, and is good through July 14, 2025.

Pricing information is located at [www.freundresources.net/subscriptions/subscription-pricing](http://www.freundresources.net/subscriptions/subscription-pricing).

Refund policies are located at [www.freundresources.net/subscriptions/refund-policy](http://www.freundresources.net/subscriptions/refund-policy).

IMPORTANT: Please be sure to read the following. Sending a PO - or an email stating it's okay to send an invoice without a PO - indicates an agreement to all the terms and conditions on this quote:

- Any vendor documentation that is required must be requested prior to sending a PO or an email stating it's okay to send an invoice without a PO. Failure to do so will release Freund Resources from any requirement to provide such documentation. A current W-9 for Freund Resources was emailed with this quote.
- This quote is based on the number of active students screenshot that was provided and if the screenshot isn't current as of the date provided, this quote is considered voided.
- If the screenshot discrepancy is discovered after a subscription has started, or if the items included with the subscription are used on production and test servers not covered with this quote, accounts and support will be suspended until payment for the total actual number of students is received.
- Invoices will be based on the number of active students mentioned in this quote and invoices will only be based on valid quotes (the expiration date for the quote is on Page 1). Please request a new quote if the number of students changes and/or this quote has expired.
- Invoice payment terms are Net 45 and if payment is not received in full within 45 days, accounts and support associated with the order may be suspended until full payment is received. See Page 3 of this quote for payment options.
- Freund Resources is the sole provider of the product mentioned in this quote. Please let Matt know if you need a Sole Provider letter.
- Freund Resources reserves the right to void a quote when necessary.

Thanks,

Matt Freund  
Freund Resources

(Email) [matt@freundresources.com](mailto:matt@freundresources.com)  
(Phone) 1-316-453-6382  
(Fax) 1-208-248-7563

## Payment Options

Due to the rise in ransomware and computer hacking among school districts, banking information for Matt Freund / Freund Resources is not shared with customers. Please do not ask for banking information as it will not be shared under any circumstance.

The following are the only payment options that are accepted. Please let Matt know when you order which option you prefer to use.

- Check – an invoice is emailed and the organization sends a check to the address on the invoice. Personal checks are not accepted.
- Organization Credit Card – an invoice is emailed that includes a link to a credit card processor's secure web site where payment is made. Freund Resources does not charge any fees for paying by credit card and does not store any credit card numbers. The credit card processor will notify Freund Resources that a payment was made and allows the payee to create a receipt of the transaction.
- PayPal – an invoice is emailed that includes a link to PayPal's web site where payment is made after the person logs into PayPal.

Please contact Matt Freund at [matt@freundresources.com](mailto:matt@freundresources.com) if you have any questions.



Samsara Inc  
 1 De Haro Street  
 San Francisco, CA 94107  
 www.samsara.com

**QUOTE #Q-1549190**

**Issued 10-03-2024**

**Expires 10-31-2024**

**Prepared For:**

OWASSO Public Schools  
 1501 North Ash Street  
 Owasso, Oklahoma  
 74055

**Prepared By:**

Elizabeth Downing  
 elizabeth.downing@samsara.com

**Quote Summary**

**Subtotal**

Hardware and Accessories USD \$0.00

Licenses  
 License Term – 33  
 Months

Shipping and Handling USD \$141.00

Upfront Hardware Sales Tax USD \$0.00

Annual License Sales Tax USD \$0.00

Subsidy Amount USD - \$2,496.00

If shipping is "Pending" - Amount is pending due to size of order; Shipping and Handling subject to change.  
 If Sales tax is "Pending" – Final amount will be provided prior to payment  
 \*3% fee charged on non-ACH charges (Canada Exempt)  
 \*Sales tax subject to change

**First Payment (9 months - October 2024 - June 2025)** USD \$ 8,877.00

**Payment Two (12 months - July 2025 - June 2026)** USD \$14,976.00

**Payment Three (12 months - July 2026 - June 2027)** USD \$14,976.00



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Samsara Inc  
 1 De Haro Street  
 San Francisco, CA 94107  
 www.samsara.com

**SHIP TO Amanda Sedov**  
**Independent School District No 11**  
**1501 North Ash**  
**Owasso, Oklahoma, 74055-3206**  
**United States**

Hardware and Accessories	Quantity	Net Unit Price	Total Price
Vehicle IoT Gateway, model VG55 HW-VG55-NA	80	\$0.00	\$0.00
Enhanced VG Series J1939 or J1708 (9-pin) CBL-VG-CJ1939	66	\$0.00	\$0.00
VG5x Aux Cable CBL-VG-CAUX	66	\$0.00	\$0.00
Enhanced VG Series OBDII J1962 L-mount cable CBL-VG-COBDII-Y1	14	\$0.00	\$0.00
		Hardware Due	USD\$0.00

Licenses	Quantity	Annual Unit Price	Total Annual Price
License for Vehicle Gateways - Public Sector Only, No WiFi, No ELD LIC-VG-PS	80	\$187.20	\$14,976.00
		Annual License Due	USD \$14,976.00

## **Thank you for considering Samsara for your fleet.**

Samsara provides real-time visibility, business-relevant tools, and powerful analytics that enable customers to increase the productivity of their fleets and reduce operating costs. A solution for your fleet is proposed below.

### **What is included?**

Samsara's fleet tracking solution includes hardware accessories and a per-gateway license. Gateway licenses provide all ongoing elements of the service, including:

- Real-time location and vehicle telematics
- Dashboard access with unlimited administrator accounts
- Driver App for iOS and Android devices with unlimited driver accounts
- Over-the-air software feature upgrades
- API access as it relates to features for integration with 3rd party systems
- Maintenance and phone support

Samsara does not include hidden costs in its licenses. If you want access to Samsara's full set of fleet features--including but not limited to WiFi hotspot and ELD capabilities--you will need to upgrade your license. Samsara reserves the right to audit usage of features unrelated to the solution as well as remove them from the Samsara Dashboard.

## **Payment Terms**

This order form includes a license fee for the Samsara Software associated with the Hardware to be paid annually beginning on the License Start Date and, if applicable, a one-time Hardware cost to be paid upfront as of the license start date. The annual fees are payable by recurring wire transfer. All transfers made by credit card are subject to a processing fee up to 3%, subject to applicable law. Late payments are subject to a 1.5% per month late fee. If license payments are delinquent by 30 days, Samsara may suspend the Service until late payments are remitted.

## **License Term**

The license term for the Samsara Software licenses purchased under this Order Form begins on the day Samsara activates the applicable Samsara Software license by providing you a claim number and access to the Hosted Software ("License Start Date"). If Hardware associated with a then-unactivated Samsara Software license will be shipped to you under this Order Form, such Samsara Software license will be activated on the day the Samsara Hardware ships. Notwithstanding the foregoing, if you are renewing the license term for a previously-activated Samsara Software license under this Order Form, the License Start Date for the renewal license



Connected Operations™

Samsara Inc  
1 De Haro Street  
San Francisco, CA 94107  
[www.samsara.com](http://www.samsara.com)

term shall be the day that Samsara extends your access to the Hosted Software for the renewal license term. Samsara Hardware requires a valid license to function.

Samsara may ship Hardware under this Order Form subject to a schedule as mutually agreed between the Parties or as determined by Samsara. By signing this Order Form, you confirm that each "Ship To" delivery address set forth herein is accurate and that any individual accepting delivery at that address is authorized to do so on your behalf. To the extent such Hardware is associated with then-unactivated Samsara Software licenses, the Samsara Software license term for each such Hardware device will start on the day that device ships regardless of the shipment schedule for the other such Hardware devices. If all such Hardware is shipped in one shipment, the license term for all such Hardware will be the full license term under this Order Form. If such Hardware is shipped in multiple shipments, only the license term of such Hardware in the initial shipment will be such full license term. The license term of the remaining such Hardware shipped after the initial shipment will be set to match the then-remaining license term of the initial shipment, so that the license term for all such Hardware under this Order Form expires on the same date. The total cost of the licenses for such Hardware shipped after the initial shipment will be pro-rated based on their actual license term, rounded up to the nearest month, as compared to the full license term under this Order Form. Certain payment amounts under this Order Form assume that the entire order is fulfilled at the same time and are subject to potential reduction based on the actual schedule of order fulfillment.

You agree that you will only use the features included with the Samsara Software licenses purchased under this Order Form ("Licensed Scope"). Samsara reserves the right to audit usage of Samsara Software and to remove your access to such features beyond the Licensed Scope (for example, the licensed feature scope or licensed user count, as applicable) at any time. If you would like to use features beyond the Licensed Scope, you are required to purchase the applicable Samsara Software licenses and if applicable install the applicable Hardware that include such scope. If Samsara becomes aware that you are using features beyond the Licensed Scope, Samsara reserves the right to charge you for the applicable Samsara Software licenses that include such Licensed Scope at list price, and you agree to immediately pay such amounts. Samsara further reserves the right to change, discontinue, or remove features included in a Samsara Software license at any time.

You acknowledge and agree that, during your license term, you may not downgrade your Samsara Software license plan to a lower Samsara Software license plan (e.g., downgrading your "Enterprise" license to a "Premier" license).

## Support and Warranty

Samsara stands behind its Products. During the applicable warranty period, defective Hardware will be remedied pursuant to our Hardware Warranty Policy at [www.samsara.com/support/hardware-warranty](http://www.samsara.com/support/hardware-warranty). Additional support information can be found at [www.samsara.com/support](http://www.samsara.com/support).

## Terms

Unless otherwise set forth herein, your use and access of the Hardware, Products, and Services specified herein are governed by Samsara's standard terms of service found at <https://www.samsara.com/terms-of-service>, unless the Parties have entered into a separate terms of service agreement and/or a separate terms of service agreement is attached to the Order Form, in which case such separate terms of service agreement shall govern (the 'Terms of Service') provided that notwithstanding anything stated in the Terms of Service to the contrary, Customer agrees the following sections from Samsara's standard terms of service found at



Connected Operations™

Samsara Inc  
1 De Haro Street  
San Francisco, CA 94107  
[www.samsara.com](http://www.samsara.com)

<https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/> shall apply: License (Section 4), Product Updates (Section 7), Data Protection Addendum (Section 10.3), Non-Samsara Products (Section 14), and Hardware Warranty (Section 17). You agree to be bound by the Terms of Service, and any capitalized terms not defined herein shall have the meaning set forth in the Terms of Service. The terms and conditions of the Terms of Service and this Order Form are the exclusive agreement of the parties with respect to the subject matter hereof and no other terms or conditions, including those associated with any Customer payment portal or onboarding of Samsara as a Customer vendor, shall be binding upon Samsara or otherwise have any force or effect.

To the extent Samsara allows you to make subsequent purchases of Products via Purchase Order without a corresponding Quote, you agree that (i) such Purchase Order shall be subject to the terms and conditions of this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service; and (ii) to the extent there is a conflict between such Purchase Order and this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service, the terms of this Order Form shall prevail, and no additional terms included in such Purchase Order that are not included in this Order Form shall apply. You acknowledge and agree that any reference to a Purchase Order in this Order Form is solely for your convenience in record keeping, and the existence of a Purchase Order or any delivery of Products to you following receipt of any Purchase Order shall not be deemed an acknowledgement of or agreement to any terms or conditions associated with any such Purchase Order or in any way be deemed to modify, alter, supersede or supplement the Terms of Service or this Order Form.



Connected Operations™

Samsara Inc  
1 De Haro Street  
San Francisco, CA 94107  
www.samsara.com

## Notification of Confidentiality

You agree that the pricing and payment terms specified in this Order Form shall (i) be held in strict confidence; (ii) not be disclosed to any Samsara competitor or other entity, except as pre-approved in writing by Samsara; and (iii) not be used except to evaluate the suitability of the Samsara Products for your business. You will immediately notify Samsara in the event of any unauthorized use or disclosure under these terms. Violation of these obligations will cause irreparable harm to Samsara for which Samsara may obtain compensatory and timely injunctive relief from a court, as well as any other remedies that may be available, including recovery of all reasonable attorney's fees and costs incurred in seeking such remedies. Your obligations specified herein shall last until the pricing and payment terms herein are, through no fault or action by you, public. This Order Form is a legally binding agreement between you ("Customer") and Samsara Inc. ("Samsara"). IN WITNESS WHEREOF, Customer has caused this Order Form to be executed by its duly authorized representative.

I confirm acceptance of this Order Form on behalf of the Customer identified herein and represent and warrant that I have full and complete authority to bind the Customer to this Order Form, including all terms and conditions herein." "Please confirm acceptance of this Order Form by signing below:

**Signature**

---

**Print Name:**

---

**Date:**

---



# Sales Order

Date	Order #
2/14/2025	611

**Integrated Register Systems Inc.**  
**dba InTouch Receipting**  
**420 N Meridian**  
**Suite B**  
**Puyallup, WA, 98371**  
**Phone: (253) 922-6077**  
**Email:accounting@intouchreceipting.com**  
**Tax ID # 91-1611372**

Bill To
OWASSO PUBLIC SCHOOLS 1501 N. ASH ST. OWASSO OK 74055 United States

Ship To
OWASSO PUBLIC SCHOOLS 501 E SECOND AVE WAREHOUSE Owasso OK 74055 United States

Terms	PO #	Memo
		25-26 ANNUAL SUPPORT

Item	Quantity	Description	Rate	Amount	Tax	Options
ITR-AGI-HEL P	2	Annual Recurring Software Cost for the period of July 1, 2025 to June 30, 2026 IT RECEIPTING HELP DESK (ANNUAL SUPPORT) HIGH SCHOOL (OWASSO HS, WEST CAMPUS) 2025-26 SCHOOL YEAR	662.00	1,324.00		
ITR-AGI-HEL P	3	IT RECEIPTING HELP DESK (ANNUAL SUPPORT) MIDDLE SCHOOL 2025-26 SCHOOL YEAR	662.00	1,986.00		
ITR-AGI-HEL P ELEM	9	IT RECEIPTING HELP DESK (ANNUAL SUPPORT) ELEMENTARY 2025-26 SCHOOL YEAR	221.00	1,989.00		
ITR-AGI-HEL P GL	1	IT RECEIPTING HELP DESK (ANNUAL SUPPORT) ACCOUNTING INTERFACE 2025-26 SCHOOL YEAR	221.00	221.00		
ITR-AGI-HEL P LIBRARY IF	14	IT RECEIPTING HELP DESK (ANNUAL SUPPORT) LIBRARY I/F 2025-26 SCHOOL YEAR	110.00	1,540.00		
ITR-AGI-ITR HOSTING SISSUB	1	IT RECEIPTING ANNUAL HOSTING SERVICE - 2025-26 SCHOOL YEAR	1,125.00	1,125.00		
	9,771	IT RECEIPTING ANNUAL POWERSCHOOL (PER DISTRICT WIDE STUDENT COUNT) 2025-26 SCHOOL YEAR	0.15	1,465.65		
					<b>Total</b>	<b>\$9,650.65</b>

This sales order is prepared to advise you of your annual software maintenance renewal to facilitate preparation of a PO. Please forward your purchase order to [accounting@intouchreceipting.com](mailto:accounting@intouchreceipting.com) referencing the sales order number above.



Quote # Q-24250149

**RAS Technology Consultants, Inc.**

2 Otter Creek Road  
Skillman, New Jersey 08558  
U.S.A

Bill To

**Owasso Public Schools**

1501 N Ash Street  
Owasso, OK 74055  
United States

Quote Date : February 12, 2025

#	Item & Description	Qty	Rate	Amount
1	PSCB DEV - Custom Reports Subscription (Level 03) Subscription (1 Year) Enrollment 6,001 - 9000 students School Year: 2025-2026 Subscription Date Range: 7/1/2025 - 6/30/2026	1.00	790.00	790.00
			<b>Total</b>	<b>\$790.00</b>



\*\*\*THIS IS NOT AN INVOICE\*\*\*

Keeper Security, Inc.  
333 N. Green Street, Suite 811  
Chicago, IL 60607  
(312) 829-2680  
www.keepersecurity.com

**Customer Information:**

Account Name      Owasso Public Schools  
Contact Name      Russell Thornton

Quote Number      1052388  
Created Date      2/17/2025  
Expiration Date    7/24/2025  
Subscription Term  1.00  
(Yrs)

Prepared By      Jordan Foschi  
Email              jfoschi@keepersecurity.com

Product Code	Product	Product Description	Sales Price	Quantity	Total Price
KS-STORAGE_100_GB	Keeper - 100 GB Storage	Keeper - 100 GB Storage	USD 125.00	1.00	USD 125.00
KS-AUDIT	Keeper - Advanced Reporting & Alerts Module	Prevent, detect and isolate security threats.	USD 10.00	7.00	USD 70.00
KS-BREACHWATCH	Keeper - BreachWatch for Business	BreachWatch for Business	USD 20.00	7.00	USD 140.00
KEEPER-SECURITY-ENT	Keeper - Enterprise Base Plan User Licenses	Term-based subscription for access to Keeper on unlimited devices.	USD 60.00	7.00	USD 420.00
KS-BASE	Silver Support Commercial	Support Silver Plan Includes the following:  > Unlimited Email  > Unlimited Automated Chat  > Unlimited Live Chat  > 25 Calls/Year	USD 250.00	1.00	USD 250.00

(DO NOT PAY)

Annual Subscription

USD 1,005.00

**Additional Terms**

**THIS IS NOT AN INVOICE. All prices in this quotation exclude sales tax. State and local sales taxes may apply. Please notify your sales representative if your company is a sales tax-exempt entity.**

**Please contact your Account Executive to complete your subscription purchase**

Quote Created: 2/18/2025

Quote Expires: 3/1/2025



**Billing Info**

Company Name : **Owasso Public Schools**

Billing Address:

City, State & Zip:

Admin Contact:

Admin Contact E-MAIL:

Dell Licensing Specialist: [Shana\\_Peliti@Dell.com](mailto:Shana_Peliti@Dell.com)



**Adobe**

Line	Mfg Part #	PRODUCT DESCRIPTION	LEVEL	QTY	Annual Cost	EXTENDED PRICE
1	65297227BB04A12	Creative Cloud for enterprise All Apps	Level 4	250	\$23.84	\$ 5,960.00
				0		\$ -
				0		\$ -
				Total:	250	
					<b>TOTAL</b>	<b>\$ 5,960.00</b>

Enterprise

Quote does not include tax or shipping & handling

\*\*\*Please note that this quote was manually created and is subject to mistakes\*\*\*

**Terms & Conditions**

- 1) Customer's purchase is subject to Dell's Terms and Conditions of Sale found at [www.dell.com](http://www.dell.com), unless Customer has a separate purchase agreement with Dell.
- 2) Sales/use tax is based on the "ship to" address on your invoice. Please indicate your taxability status on your purchase order. If exempt, Customer must have an Exemption Certificate on file. If you have a question re: your tax status, please contact your Dell | ASAP Software inside sales representative.
- 3) Shipments to California: for certain products, a State Environmental Fee of up to \$10 per item may be applied to your invoice. Prices do not reflect this unless noted. For more information, refer to [www.dell.com/environmental-fee](http://www.dell.com/environmental-fee). This applies unless this provision is specifically excluded in the above referenced contract.
- 4) All product descriptions and prices are based on latest information available and are subject to change without notice or obligation.
- 5) All prices are based on Net 30 Terms. If not shown, shipping, handling, taxes, and other fees will be added at the time of order, where applicable.
- 6) Customer understands and acknowledges that all warranties, representations and returns are subject to the manufacturer, publisher or distributor guidelines.

00000BBBBBB



Microsoft EES Annual Payment			
Renewing from 63329526			
Enrollment #	Start Date	End Date	Due Date
46806105	7/1/2025	6/30/202	

Prepared By: Shana Peliti

SKU	Product Description	Qty	Monthly	Annual	Total
AAD-38391	M365 A3 Unified Edu Sub Per User	1,000	\$4.88	\$ 58.56	\$ 58,560.00
AAD-38397	M365 A3 Unified Edu Sub Student Use Benefit Per User	4,000	\$0.00	\$ -	\$ -
9EA-00039	Win Server DC Core ALng LSA 2L	32		\$ 38.08	\$ 1,218.56
9EM-00562	Win Server Standard Core ALng LSA 2L	400		\$ 6.00	\$ 2,400.00

Annual subtotal: \$ 62,178.56

# Renewal Quote



**Quote:** SW2186245120250227095137  
**Date:** 27 Feb 2025  
**Quote expires by the end of month**  
(Austin time)

**SolarWinds ID:** SW21862451  
**Name:**  
**Company:** Owasso Public Schools  
**Phone:** 555-1212  
**Email:** russell.thornton@owassops.org  
**Location:** OK United States

**Contact**  
**SolarWinds Maintenance**  
**Email:** renewals@solarwinds.com

Product(s) you have chosen to renew:

Qty	Product	SKU	Current Exp. Date	License Period	Annual Renewal Price	Amount
1	Orion Network Performance Monitor SL500	8250035	17 Jul 2025	17 Jul 2026	\$3,040.00	\$3,040.00

**Total: \$3,040.00**

Pricing above may not include local taxes, for which the customer is responsible.

**BUY NOW**

If Credit Card payment is not an option and you require an invoice to make payment – Select "Buy Now" for additional purchasing options.

## NEXT STEPS

Active maintenance provides FREE access to All product updates/version upgrades, Tech Support, customer only product training, exclusive access to product pre-releases, and many other benefits.

To assist with your renewal process, we have created multiple ways for you to renew.

1. Ordering through an Authorized SolarWinds Partner/Reseller – Please forward this quote to your preferred partner for processing. SolarWinds is happy to assist your partner with the completion of your renewal.
2. Credit Card – Select the **Buy Now** option to pay via Credit Card. **Log-In Required**
3. Require Invoice to make payment – Select the **Buy Now** option to check your eligibility for an online Invoice request. **Log-In Required** or email the team renewals@solarwinds.com for assistance.
4. Company Purchase Order – To renew via Purchase Order, please forward to renewals@solarwinds.com or fax your order to one of the following: US 512.857.0125, Outside the US +353 21 238 0232.

**Please contact renewals@solarwinds.com with any questions and we will be happy to assist.**

\*\*Any upgrades to the above licenses will result in upgrade fees PLUS additional maintenance costs.

**Quote #017965**

**Prepared For:**

Owasso Ind School Dist 11  
 Russell Thornton  
 1501 N. Ash  
 Owasso, OK 74055  
 russell.thornton@owassops.org  
 (918) 376-1293

**Prepared By:**

Taylor Lambert  
 5700 N. Portland Ave. Suite 201  
 Oklahoma City, OK 73112  
 Phone: 405-523-2162 / Fax: 405-523-2185  
 tlambert@unitedsystemsok.com

**2025 Filewave Renewal**

Renewal		Price	Qty	Extended
This quote is for the 12 month renewal of FileWave support agreement #01-1949 for Owasso Public Schools which is paid through 06/30/2025.				
Quoted Support period: 07/01/2025 – 06/30/2026				
Desktop ClientLicense Win/MacEDU	Desktop ClientLicense Win/MacEDU	\$8.52	1800	\$15,336.00
Mobile LicenseAndroid/iOS/tvOSEDU	Mobile LicenseAndroid/iOS/tvOSEDU	\$6.24	1231	\$7,681.44
<b>Renewal Subtotal</b>				<b>\$23,017.44</b>

Recap	Amount
Renewal	\$23,017.44
<b>Total</b>	<b>\$23,017.44</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Quote #018040**

**Prepared For:**

Owasso Ind School Dist 11  
 Russell Thornton  
 1501 N. Ash  
 Owasso, OK 74055  
 russell.thornton@owassops.org  
 (918) 376-1293

**Prepared By:**

Taylor Lambert  
 5700 N. Portland Ave. Suite 201  
 Oklahoma City, OK 73112  
 Phone: 405-523-2162 / Fax: 405-523-2185  
 tlambert@unitedsystemsok.com

**2025 Lightspeed Renewal**

Lightspeed Filter		Price	Qty	Extended
<b>Coverage Dates: 07/01/2025-06/30/2026</b>				
FLTR-1	Lightspeed Systems Lightspeed Filter - Subscription License - 1 License - 1 Year	\$5.17	10000	\$51,700.00
<b>Lightspeed Filter Subtotal</b>				<b>\$51,700.00</b>

Lightspeed Classroom		Price	Qty	Extended
<b>Coverage Dates: 07/01/2025-06/30/2026</b>				
CLRM-1	Lightspeed Systems Lightspeed Classroom Management - Subscription License - 1 License - 1 Year	\$2.34	10000	\$23,400.00
<b>Lightspeed Classroom Subtotal</b>				<b>\$23,400.00</b>

Recap			Amount
		Lightspeed Filter	\$51,700.00
		Lightspeed Classroom	\$23,400.00
		<b>Total</b>	<b>\$75,100.00</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

## 2025 SonicWall Renewals

**Prepared for:**
**Owasso Ind School Dist 11**

 1501 N. Ash  
 Owasso, OK 74055  
 Russell Thornton  
 (918) 376-1293  
 russell.thornton@owassops.org

**Prepared by:**
**United Systems, Inc.**

 Taylor Lambert  
 405-523-2162  
 Fax 405-523-2185  
 tlambert@unitedsystemsok.com

**Quote Information:**
**Quote #: 017960**

 Version: 1  
 Delivery Date: 03/12/2025  
 Expiration Date: 02/28/2025

SonicWall NSA 9450 - 1 Year Renewal		Price	Qty	Ext. Price
<b>Coverage Dates: 07/01/2025-6/30/2026</b>				
01-SSC-0414	<b>SonicWall Advanced Gateway Security Suite for NSA 9450 - Subscription License - 1 License - 1 Year</b>	\$32,025.90	1	\$32,025.90
<b>Subtotal</b>				<b>\$32,025.90</b>

SonicWall SMA 410 - 1 Year Renewal		Price	Qty	Ext. Price
<b>Coverage Dates: 9/16/2025-9/15/2026</b>				
01-SSC-2247	<b>SonicWALL SMA 400 24X7 SUPPORT FOR UP TO 100 USERS (1 YR) - 24 x 7 - Exchange - Electronic and Physical</b>	\$736.26	1	\$736.26
<b>Subtotal</b>				<b>\$736.26</b>

Quote Summary	Amount
SonicWall NSA 9450 - 1 Year Renewal	\$32,025.90
SonicWall SMA 410 - 1 Year Renewal	\$736.26
<b>Total:</b>	<b>\$32,762.16</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

United Systems, Inc.

Owasso Ind School Dist 11

Signature: Taylor Lambert  
Name: Taylor Lambert  
Title: Sales & Accounting  
Date: 03/12/2025

Signature: \_\_\_\_\_  
Name: Russell Thornton  
Title: Director of Technology  
Date: \_\_\_\_\_

We have prepared a quote for you

## 2025 Aerohive/Extreme Renewal

Quote # 018008

Version 1

Prepared for

**Owasso Ind School Dist 11**

Prepared by

**Taylor Lambert**

## 2025 Aerohive/Extreme Renewal

**Prepared for:**

**Owasso Ind School Dist 11**

1501 N. Ash  
 Owasso, OK 74055  
 Russell Thornton  
 (918) 376-1293  
 russell.thornton@owassops.org

**Prepared by:**

**United Systems, Inc.**

Taylor Lambert  
 405-523-2162  
 Fax 405-523-2185  
 tlambert@unitedsystemsok.com

**Quote Information:**

**Quote #: 018008**

Version: 1  
 Delivery Date: 03/12/2025  
 Expiration Date: 03/07/2025

1 Year Renewal		Price	Qty	Ext. Price
<b>Coverage Dates: 07/01/2025-06/30/2026</b>				
XCIQ-PT0-C- EW-1YR-K12	<b>ExtremeCloud IQ Pilot Tier 0 CLOUD RTU License and EW TAC 1Yr (US K-12 )</b> Serial Number: 0614-24B0-D3D3-C2F5-G6G6	\$115.26	192	\$22,129.92
XCIQ-PT0-C- EW-1YR-K12	<b>ExtremeCloud IQ Pilot Tier 0 CLOUD RTU License and EW TAC 1Yr (US K-12 )</b> Serial Number: 0614-24B0-I8B1-H7B0-B1G6	\$115.26	30	\$3,457.80
XCIQ-PT0-C- EW-1YR-K12	<b>ExtremeCloud IQ Pilot Tier 0 CLOUD RTU License and EW TAC 1Yr (US K-12 )</b> Serial Number: 0614-24B1-F5F5-J9G6-H7B0	\$115.26	36	\$4,149.36
XCIQ-PT0-C- EW-1YR-K12	<b>ExtremeCloud IQ Pilot Tier 0 CLOUD RTU License and EW TAC 1Yr (US K-12 )</b> Serial Number: 0614-24E4-C2G6-H7B1-B0B0	\$115.26	10	\$1,152.60
XCIQ-PT0-C- EW-1YR-K12	<b>ExtremeCloud IQ Pilot Tier 0 CLOUD RTU License and EW TAC 1Yr (US K-12 )</b> Serial Number: 0614-24F5-E4H7-I8B0-E4C2	\$115.26	312	\$35,961.12
XCIQ-PT0-C- EW-1YR-K12	<b>ExtremeCloud IQ Pilot Tier 0 CLOUD RTU License and EW TAC 1Yr (US K-12 )</b> Serial Number: 0614-24J9-B0G6-D3E4-F5J9	\$115.26	20	\$2,305.20
<b>Subtotal</b>				<b>\$69,156.00</b>

Quote Summary	Amount
1 Year Renewal	\$69,156.00
<b>Total:</b>	<b>\$69,156.00</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

United Systems, Inc.

Owasso Ind School Dist 11

Signature: *Taylor Lambert*  
Name: Taylor Lambert  
Title: Sales & Accounting  
Date: 03/12/2025

Signature: \_\_\_\_\_  
Name: Russell Thornton  
Title: Director of Technology  
Date: \_\_\_\_\_

**Quote #018163**

**Prepared For:**

Owasso Ind School Dist 11  
 Russell Thornton  
 1501 N. Ash  
 Owasso, OK 74055  
 russell.thornton@owassops.org  
 (918) 376-1293

**Prepared By:**

Taylor Lambert  
 5700 N. Portland Ave. Suite 201  
 Oklahoma City, OK 73112  
 Phone: 405-523-2162 / Fax: 405-523-2185  
 tlambert@unitedsystemsok.com

**2025 Dell S Series Switch Renewal**

Dell Networking S4128, S4148		Price	Qty	Extended
<b>Coverage End Date: 07/01/2025-04/30/2026</b>				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service Service Tags: DPJYNK2; 5QJYNK2	\$2,770.03	2	\$5,540.06
<b>Dell Networking S4128, S4148 Subtotal</b>				<b>\$5,540.06</b>

Dell Networking S5148F-ON		Price	Qty	Extended
<b>Coverage Dates: 07/01/2025-05/20/2026</b>				
<b>Service Tags: GYG00Q2; GXY00Q2; BVFQG02; GXZ00Q2</b>				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service Dell ProSupport 7X24 HW / Service	\$2,350.45	4	\$9,401.80
<b>Dell Networking S5148F-ON Subtotal</b>				<b>\$9,401.80</b>

Recap	Amount
Dell Networking S4128, S4148	\$5,540.06
Dell Networking S5148F-ON	\$9,401.80
<b>Total</b>	<b>\$14,941.86</b>

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Quote #018174**

**Prepared For:**

Owasso Ind School Dist 11  
 Russell Thornton  
 1501 N. Ash  
 Owasso, OK 74055  
 russell.thornton@owassops.org  
 (918) 376-1293

**Prepared By:**

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 Oklahoma City, OK 73112  
 Phone: 405-523-2162 / Fax: 405-523-2185  
 tlambert@unitedsystemsok.com

**2025 Fortinet Firewall Renewal**

1 Year		Price	Qty	Extended
<b>Coverage Dates: 08/30/2025-08/29/2026</b>				
FC-10-F3K1F-950-02-12	FortiGate-3001F 1 Year Unified Threat Protection (UTP) (IPS, Advanced Malware Protection, Application Control, URL, DNS & Video Filtering, Antispam Service, and FortiCare Premium)	\$60,486.21	1	\$60,486.21
<b>1 Year Subtotal</b>				<b>\$60,486.21</b>

Recap	Amount
1 Year	\$60,486.21
<b>Total</b>	<b>\$60,486.21</b>

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\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

## 2025 Dell PowerEdge R640, R440, and R240 Renewal

**Prepared for:**
**Owasso Ind School Dist 11**

 1501 N. Ash  
 Owasso, OK 74055  
 Russell Thornton  
 (918) 376-1293  
 russell.thornton@owassops.org

**Prepared by:**
**United Systems, Inc.**

 Taylor Lambert  
 405-523-2162  
 Fax 405-523-2185  
 tlambert@unitedsystemsok.com

**Quote Information:**
**Quote #: 018252**

 Version: 1  
 Delivery Date: 03/12/2025  
 Expiration Date: 04/09/2025

Dell PowerEdge R640 Renewal		Price	Qty	Ext. Price
<b>Model: DELL PowerEdge R640</b> <b>Service Tag: 91H87X2</b> <b>Coverage Start Date: July 30, 2025</b> <b>Coverage End Date: June 30, 2026</b> <b>Support: Basic Hardware Services: Business Hours (5x10) Next Business Day On-Site Hardware Warranty Repair</b>				
DELL-BASIC-SUPPORT	Basic Hardware Services: Business Hours (5x10) Next Business Day On-Site Hardware Warranty Repair	\$912.34	1	\$912.34
<b>Subtotal</b>				<b>\$912.34</b>

Dell PowerEdge R440 Renewal		Price	Qty	Ext. Price
<b>Model: DELL PowerEdge R440</b> <b>Service Tag: 3D657X2</b> <b>Coverage Start Date: June 07, 2025</b> <b>Coverage End Date: May 22, 2026</b> <b>Coverage quoted through EOL date.</b> <b>Support: ProSupport 4-Hour 7x24 Onsite Service</b> <b>Support: ProSupport: 7x24 HW/SW Technical Support and Assistance</b>				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service	\$1,990.07	1	\$1,990.07
<b>Subtotal</b>				<b>\$1,990.07</b>

Dell PowerEdge R240 Renewal	Recurring	Price	Qty	Ext. Recurring	Ext. Price
<b>Model: DELL PowerEdge R240</b> <b>Service Tag: 3VRF2N3</b> <b>Covered until 04/27/2027</b> <b>Support: ProSupport 4-Hour 7x24 Onsite Service</b> <b>Support: ProSupport: 7x24 HW/SW Technical Support and Assistance</b>					

Quote Summary	Amount
Dell PowerEdge R640 Renewal	\$912.34
Dell PowerEdge R440 Renewal	\$1,990.07
<b>Total:</b>	<b>\$2,902.41</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

United Systems, Inc.

Owasso Ind School Dist 11

Signature: Taylor Lambert  
Name: Taylor Lambert  
Title: Sales & Accounting  
Date: 03/12/2025

Signature: \_\_\_\_\_  
Name: Russell Thornton  
Title: Director of Technology  
Date: \_\_\_\_\_

CERTIFICATE OF APPROVAL

April 14, 2025

Purchase Orders to be approved by the Board of Education:

**2024-2025 General Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		1400-1593	146,245.65
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ 146,245.65</u>

**2024-2025 Building Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ -</u>

**2024-2025 Child Nutrition Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		46-49	7,136.33
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ 7,136.33</u>

**2024-2025 Bond Fund 31**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		351-367	726,594.79
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ 726,594.79</u>

Certificate of Approval -- April 14, 2025

**2024-2025 Bond Fund 33**

		<u>P.O. Nos</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
		\$	-
			<hr/> <hr/>

**2024-2025 Bond Fund 35**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
		\$	-
			<hr/> <hr/>

**2024-2025 Bond Fund 39**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
		\$	-
			<hr/> <hr/>

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 3/6/2025 - 4/9/2025, PO Range: 1400 - 1593

PO No	Date	Vendor No	Vendor	Description	Amount
1400	03/06/2025	19937	PREVENTION SCIENCE PRESS INC	Online Workshop for lifeskills training	354.50
1401	03/06/2025	19707	PATRICIA Y LAUGHLIN	Basket Weaving Presentation on 3/11/2025	200.00
1402	03/06/2025	17164	JAMES GREGORY BILBY	Blow Dart Presentation on 4/1/2025	400.00
1403	03/06/2025	15170	ALICE WILDER	Basket Weaving Presentation on 4/1/2025	200.00
1404	03/06/2025	17164	JAMES GREGORY BILBY	Blow Dart Presentation on 4/4/2025	400.00
1405	03/06/2025	15170	ALICE WILDER	Corn Craft Presentation on 4/4/2025	200.00
1406	03/06/2025	276	WALMART #168	Classroom supplies for--FACS	340.00
1407	03/06/2025	11351	AMAZON	Sports equipment for student use.	375.00
1408	03/06/2025	10483	SAM'S CLUB	Office supplies	100.00
1409	03/06/2025	14920	OKLAHOMA SCHOOLS INSURANCE GROUP	Auto/Bus Liability Insurance Deductible	5,000.00
1410	03/11/2025	5545	CONTINENTAL PRESS	EL Curriculum Materials	1,034.43
1411	03/11/2025	6001	BILINGUAL DICTIONARIES	Word to Word Dictionaries	402.05
1412	03/11/2025	11351	AMAZON	Pearington Chromebook Charge Station	202.09
1413	03/11/2025	11351	AMAZON	Levin Headsets	181.93
1414	03/11/2025	9873	LAKESHORE LEARNING MATERIALS	Instant Learning for ELs	179.00
1415	03/11/2025	11351	AMAZON	ELL Supplies and Materials	199.09
1416	03/11/2025	11351	AMAZON	ELL Supplies and Materials	0.00
1417	03/11/2025	11351	AMAZON	ELL Supplies and Materials	208.15
1418	03/11/2025	11351	AMAZON	Office/classroom Supplies	400.00
1419	03/11/2025	82953	CHARLENE D DUNCAN	Per Diem for Medicaid Conference 3/26-/3/27 - OKC	0.00
1420	03/11/2025	85149	CHRISTINA L HUMES	Per Diem for Medicaid Conference 3/26-/3/27 OKC	0.00
1421	03/11/2025	84664	ASHLEY N BERNER	Per Diem for Medicaid Conference 3/26-/3/27 OKC	0.00
1422	03/11/2025	20022	SHRI KRISHNAPRIYA HOSPITALITY LLC	Hotel for Medicaid Conference 3/26-3/27 - OKC	0.00
1423	03/11/2025	11351	AMAZON	CANNADY/SUPPLIES FOR CLASSROOM & PROJECTS	3,000.00
1424	03/11/2025	9608	HOBBY LOBBY #25	CANNADY/SUPPLIES FOR CLASSROOM & PROJECTS	500.00
1425	03/12/2025	11351	AMAZON	NASA Senior Cords	45.00
1426	03/12/2025	13213	BAJA JACK'S CATERING	JOM Open House Community Meal - April 7, 2025	400.00
1427	03/12/2025	4999	OFFICE DEPOT	Office Supplies-Blanket PO	300.00
1428	03/12/2025	1980	CCOSA	Reaching & Teaching Child. Exp. to Trauma Trng	1,250.00
1429	03/12/2025	11351	AMAZON	4th Grade STEAM Supplies	215.00
1430	03/12/2025	276	WALMART #168	April/May SPED STEM Supplies	300.00
1431	03/12/2025	11351	AMAZON	Kinder Classroom & PreK STEM Supplies	210.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 3/6/2025 - 4/9/2025, PO Range: 1400 - 1593

PO No	Date	Vendor No	Vendor	Description	Amount
1432	03/12/2025	15540	MAKERBOT INDUSTRIES	Filament for 3D Printer	355.50
1433	03/12/2025	20027	JASON RAFFERTY	Bratcher - Art Show Judge	100.00
1434	03/12/2025	11212	EDUCATIONAL THEATRE ASSOC	King - International Thespian	1,800.00
1435	03/12/2025	11709	WESTCO LAMINATOR SERVICE	NEW BEARINGS FOR LAMINATOR	350.00
1436	03/12/2025	1980	CCOSA	TRAUMA TRAINING	750.00
1437	03/12/2025	20029	LISA MORRELL DAWSON	SANDTRAY PLAY THERAPY APRIL 11TH AND 12TH	350.00
1438	03/12/2025	11795	EMBASSY SUITES NORMAN	3 night stay-TSA State Leadership Conference	375.00
1439	03/12/2025	12857	THOMAS W AUSTIN	Per Diem - TSA Leadership Conference	192.50
1440	03/12/2025	195	FELKINS ENTERPRISES, LLC	Tardy Slips	100.00
1441	03/12/2025	16233	TEACHER PAY TEACHERS	Decodables used for RTI and small group reading	200.00
1442	03/12/2025	11351	AMAZON	Butcher Paper/Supplies	250.00
1443	03/12/2025	11351	AMAZON	PreK Circle Time Calendar to help learn	50.00
1444	03/12/2025	11351	AMAZON	Mother's Day gift project	250.00
1445	03/12/2025	11351	AMAZON	Sloping Work Surface for vision impaired student	50.00
1446	03/12/2025	11351	AMAZON	Photo Paper	40.00
1447	03/12/2025	11351	AMAZON	Health Supplies for Fifth Grade	0.00
1448	03/12/2025	11351	AMAZON	Games for Enrichment Labs	118.88
1449	03/12/2025	315	BLICK ART MATERIALS	Art Supplies	250.00
1450	03/12/2025	19055	THE COUNTRY SEAT, INC.	Basket Reed	250.00
1451	03/12/2025	11351	AMAZON	Cultural Craft Supplies	250.00
1452	03/13/2025	18426	AMERICAN AIRLINES INC	Round Trip Airfare to Washington D.C.	600.00
1453	03/24/2025	16346	MARK OFFICER	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1454	03/24/2025	86393	PHILLIP S STORM	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1455	03/24/2025	82485	BILL Z DUFFIELD	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1456	03/24/2025	86756	JORDAN SAMUEL KORPHAGE	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1457	03/24/2025	81953	MARGARET M COATES	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1458	03/24/2025	83750	KERWIN E KOERNER	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1459	03/24/2025	86477	LISA M JOHNSON	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1460	03/24/2025	86963	RUSSELL ANDREW THORNTON	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1461	03/24/2025	276	WALMART #168	SMITH/OPEN PO/GROCERIES FOR FOOD LABS	500.00
1462	03/24/2025	276	WALMART #168	SMITH/OPEN PO/GROCERIES FOR FOOD LABS.	500.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 3/6/2025 - 4/9/2025, PO Range: 1400 - 1593

PO No	Date	Vendor No	Vendor	Description	Amount
1463	03/24/2025	777	MABEE CENTER	FACILITY RENTAL COSTS FOR COMMENCEMENT	28,750.00
1464	03/24/2025	13978	UNIVERSITY BROADCASTING INC	GRADUATION PRODUCTION & ENGINEERING SERVICES	2,750.00
1465	03/24/2025	195	FELKINS ENTERPRISES, LLC	PRINTING OF GRADUATION PROGRAMS.	1,850.00
1466	03/24/2025	18616	THE CENTER FOR INDIVIDUALS WITH	INTERPRETER FOR COMMENCEMENT	400.00
1467	03/24/2025	7256	JOSTENS, INC	FACULTY GOWN RENTAL FOR COMMENCEMENT	350.00
1468	03/24/2025	2036	ART IN BLOOM	FLOWERS FOR COMMENCEMENT CEREMONY.	350.00
1469	03/24/2025	6650	LOWE'S HOME CENTER, INC.	PLANTS FOR COMMENCEMENT CEREMONY.	175.00
1470	03/24/2025	276	WALMART #168	PLANTS FOR COMMENCEMENT CEREMONY.	150.00
1471	03/24/2025	11351	AMAZON	Botts - Props/Costumes	145.00
1472	03/24/2025	6782	BIXBY HIGH SCHOOL	Dodge - Tournament Fees	100.00
1473	03/24/2025	8181	MAKEMUSIC, INC	Gorham - Subscription	299.95
1474	03/24/2025	11351	AMAZON	Office supplies	300.00
1475	03/24/2025	11351	AMAZON	Supplies for Classroom--FACS	400.00
1476	03/24/2025	11351	AMAZON	ELL Supplies and Materials	234.66
1477	03/24/2025	130	OWASSO POST OFFICE	Postage for Penpal Project	12.00
1478	03/24/2025	276	WALMART #168	Classroom supplies for Calming Jars for students	300.00
1479	03/24/2025	276	WALMART #168	Blanket PO-FACS-Cooking Lab Foods-Hulse	500.00
1480	03/24/2025	3807	GOODHEART/WILCOX	Online Learning Workbook	176.24
1481	03/24/2025	11351	AMAZON	Student class and lab supplies	300.00
1482	03/24/2025	276	WALMART #168	Argo-Student class and lab supplies	200.00
1483	03/25/2025	1980	CCOSA	CCOSA Training March 26 & 27, 2025	750.00
1484	03/25/2025	11351	AMAZON	English class critical thinking boxes	330.00
1485	03/25/2025	13989	TEACHERS SYNERGY LLC	lessons for science, math, english, and humanities	121.22
1486	03/25/2025	11351	AMAZON	classroom supplies	500.00
1487	03/25/2025	276	WALMART #168	STEM PROJECT PAINT FOR ROCKETS 4TH GRADE	200.00
1488	03/25/2025	9608	HOBBY LOBBY #25	ENGINES FOR ROCKETS 4TH GRADE STEM PROJECT	118.00
1489	03/25/2025	3211	PITSCO EDUCATION LLC	CO2 CAR KITS FOR 5TH GRADE STEM PROJECT	0.00
1490	03/25/2025	10449	AC SUPPLY	ROCKET KITS FOR 4TH GRADE STEM	811.93
1491	03/25/2025	359	HOBBY LOBBY STORES	supplies for humanities	75.00
1492	03/25/2025	11351	AMAZON	noise canceling headphones for SPed	80.00
1493	03/25/2025	11351	AMAZON	items for 3rd gr musical 4/29	0.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 3/6/2025 - 4/9/2025, PO Range: 1400 - 1593

PO No	Date	Vendor No	Vendor	Description	Amount
1494	03/25/2025	11351	AMAZON	Kinder Mar/April/May STEAM Supplies	399.50
1495	03/25/2025	10483	SAM'S CLUB	Kinder Mar/April/May STEAM Supplies	50.00
1496	03/25/2025	11351	AMAZON	SMITH/FOOD & SEWING LAB SUPPLIES	500.00
1497	03/25/2025	18549	PREMIER SOFTWARE USER GROUP EVENTS	PARKER/PSUG CONFERENCE	300.00
1498	03/25/2025	1536	TULSA WORLD	2025 Teacher Job Fair Campaign	5,000.00
1499	03/25/2025	12963	ADAPTIVEMALL.COM	Adaptive Supplies for NE program	946.00
1500	03/25/2025	15539	TULSA SYMPHONY	Barber - Violinist	350.00
1501	03/25/2025	81	JD YOUNG	SCHOOL IS SECURED - PRINTED AND LAMINATED	597.00
1502	03/31/2025	11351	AMAZON	GE THEME DECOR FOR BUILDING	208.50
1503	03/31/2025	276	WALMART #168	MAY 2 GE CELEBRATION BREAKFAST PLATES ETC	30.00
1504	03/31/2025	16653	DOLLAR TREE STORES, INC.	GE CELEBRATION BREAKFAST CELEBRATION DECOR	50.00
1505	03/31/2025	11351	AMAZON	LEGAL FOLDERS, BUS WRISTBANDS, MANILLA PAPER	130.00
1506	03/31/2025	276	WALMART #168	EGGS FOR STEM PROJECT-EGG DROP IN 1ST GRADE	34.00
1507	03/31/2025	11351	AMAZON	1ST GRADE EGGS DROP STEM PROJECT SUPPLIES	16.00
1508	03/31/2025	11351	AMAZON	2ND GRADE STEM PROJECT SUPPLIES	90.00
1509	03/31/2025	276	WALMART #168	3RD GRADE STEM PROJECT SUPPLIES	40.00
1510	03/31/2025	11351	AMAZON	5TH GRADE STEM PROJECT MAKING KITES	218.74
1511	03/31/2025	13281	CONTRACT PAPER GROUP	Copy Paper District Wide	23,679.60
1512	03/31/2025	276	WALMART #168	Storage bins for office	70.00
1513	03/31/2025	11351	AMAZON	Supplies for Counselors	65.00
1514	03/31/2025	11351	AMAZON	Classroom supplies --DAVIS	280.00
1515	03/31/2025	10483	SAM'S CLUB	Classroom supplies--DAVIS	240.00
1516	03/31/2025	14392	FLIPSIDE PRODUCTS, INC	Student Achievement Certificates	41.51
1517	03/31/2025	7704	CAROLINA BIOLOGICAL SUPPLY CO	5th Science - Crayfish	142.38
1518	03/31/2025	11351	AMAZON	2nd Grade EOY Celebration & STEM Supplies	315.00
1519	03/31/2025	11351	AMAZON	1st Grade STEM & EOY Celebration Supplies	360.00
1520	03/31/2025	13994	NASP INC	SUPPLIES FOR OUTDOOR EDUCATION-BLAIR	1,490.00
1521	03/31/2025	11351	AMAZON	Classroom supplies for math calculators-Walters	206.00
1522	03/31/2025	7607	B & H FOTO & ELECTRONICS	Indoor Racing Drones and Drones with Remotes	1,522.00
1523	03/31/2025	4999	OFFICE DEPOT	Stem Classroom supplies-Austin, T.	1,107.57

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 3/6/2025 - 4/9/2025, PO Range: 1400 - 1593

PO No	Date	Vendor No	Vendor	Description	Amount
1524	03/31/2025	11351	AMAZON	Glow tape and banners for bowling in PE	40.00
1525	04/03/2025	19406	SCHOLASTIC INC.	Ator-Summer Reading Materials	1,696.73
1526	04/03/2025	20041	RACHEL FOOTE	Rejoice-MTA Conference-May 30-31, 2025	702.40
1527	04/03/2025	19406	SCHOLASTIC INC.	Smith-Parent Family Engagement	2,007.80
1528	04/03/2025	19406	SCHOLASTIC INC.	Morrer Family Engagement	1,653.97
1529	04/03/2025	11351	AMAZON	Kick Start Supplies April 5-9, 2025	300.00
1530	04/03/2025	166	QUILL CORPORATION	WALSH/DIVIDERS, CARDSTOCK, CLIP BOARDS	216.70
1531	04/03/2025	9608	HOBBY LOBBY #25	LAMONT/ATTENDANCE OFFICE DECOR	400.00
1532	04/03/2025	11351	AMAZON	ROBISON/SCIENCE CLASS SUPPLIES	600.00
1533	04/03/2025	19969	3D MOLECULAR DESIGNS LLC	ROBISON/AMINO ACID BUILDING BLOCK MODELS	200.00
1534	04/03/2025	7704	CAROLINA BIOLOGICAL SUPPLY CO	ROBISON/CHOICE CHAMBERS 10 PACK	300.00
1535	04/03/2025	276	WALMART #168	ROBISON/OPEN PO/WEST CAMPUS SCIENCE SUPPLIES	400.00
1536	04/03/2025	276	WALMART #168	ROBISON/OPEN PO/EAST CAMPUS SCIENCE SUPPLIES	400.00
1537	04/03/2025	134	FLINN SCIENTIFIC, INC.	ROBISON/SCIENCE CLASS SUPPLIES	200.00
1538	04/03/2025	13069	CIMARRON TRAILERS, INC	CANNADY/REPAIR AG TRAILERS	15,000.00
1539	04/03/2025	166	QUILL CORPORATION	NADING/REPLACEMENT CHAIR	225.00
1540	04/03/2025	9608	HOBBY LOBBY #25	LEANDER/CLASSROOM SUPPLIES FOR PROJECTS	1,200.00
1541	04/03/2025	10483	SAM'S CLUB	LEANDER/CLASSROOM SUPPLIES	700.00
1542	04/03/2025	276	WALMART #168	SMITH/OPEN PO/FOOD LAB GROCERIES	1,000.00
1543	04/03/2025	276	WALMART #168	SMITH/OPEN PO/ITEMS FOR FOOD LABS	1,000.00
1544	04/03/2025	11351	AMAZON	Butterflies and cardstock	100.00
1545	04/03/2025	11351	AMAZON	Sunglasses and tassels for Grad Celebration	130.00
1546	04/03/2025	11351	AMAZON	Bubbles Science lesson	65.00
1547	04/03/2025	11351	AMAZON	certificate holders and glue sticks	100.00
1548	04/03/2025	11351	AMAZON	class supplies for end of year	220.00
1549	04/03/2025	11351	AMAZON	Shark Celebration for Dissection Day	180.00
1550	04/03/2025	11351	AMAZON	Smore's Lesson Items	85.00
1551	04/03/2025	11351	AMAZON	Cardstock and watercolor paper for 5th gr	60.00
1552	04/03/2025	11351	AMAZON	Cardstock and envelopes for 2nd year end	75.00
1553	04/03/2025	11351	AMAZON	Building Tools for science and supplies	350.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 3/6/2025 - 4/9/2025, PO Range: 1400 - 1593

PO No	Date	Vendor No	Vendor	Description	Amount
1554	04/03/2025	11351	AMAZON	Supplies and Materials for Ms. Smith Classroom	200.00
1555	04/03/2025	11351	AMAZON	Adaptive supplies and materials	200.00
1556	04/03/2025	2922	BUREAU OF EDUCATION & RESEARCH	Professional Development Seminar 4/14/25	295.00
1557	04/03/2025	11351	AMAZON	Plastic Folders for Bailey Students	420.00
1558	04/03/2025	7203	OFFICE DEPOT	OPEN PO for Office Supplies	300.00
1559	04/03/2025	15120	NATIONAL FORENSIC LEAGUE	Dodge - Speech Tournament Fees	400.00
1560	04/03/2025	120	OKLA SEC. SCHOOLS ACT. ASSOC.	Dodge - Speech Tournament Fees	100.00
1561	04/03/2025	11351	AMAZON	MESH ZIPPER BAGS FOR ALL STUDENT HEADPHONES	176.67
1562	04/03/2025	11351	AMAZON	Office supplies	50.00
1563	04/03/2025	11351	AMAZON	Supplies for office	50.00
1564	04/03/2025	11351	AMAZON	Classroom Supplies Math Calculators-Walters	1,250.00
1565	04/03/2025	19707	PATRICIA Y LAUGHLIN	Cherokee basket presentation	200.00
1566	04/03/2025	11351	AMAZON	Legal size copy paper, staplers, tape, etc	250.00
1567	04/03/2025	4483	LOWE'S HOME CENTERS, INC.	Cultural Craft Supplies	200.00
1568	04/08/2025	11351	AMAZON	Dodge - Class Supplies	500.00
1569	04/08/2025	6650	LOWE'S HOME CENTER, INC.	Dodge - Replace/New Tools	300.00
1570	04/08/2025	16138	ASSOCIATED THEATRICAL CONTRACTORS	Dodge - Stage Paint	200.00
1571	04/08/2025	15120	NATIONAL FORENSIC LEAGUE	Dodge - Last Chance Tournament Fees	100.00
1572	04/08/2025	18672	EAST OKLA NATIONAL FORENSIC LEAGUE	Dodge - Big Questions Tournament Fees	100.00
1573	04/08/2025	7256	JOSTENS, INC	BOWMAN/PRINCIPAL AND TEACHER OF YR YEARBOOKS	84.00
1574	04/08/2025	166	QUILL CORPORATION	KING/OPEN PO/WEST CAMPUS SUPPLIES & PAPER	500.00
1575	04/08/2025	307	FLAGHOUSE, INC.	WOOD/PE SUPPLIES	464.96
1576	04/08/2025	11351	AMAZON	SMITH/CLASSROOM, SEWING, FOOD LAB SUPPLIES REQ.1	800.00
1577	04/08/2025	11351	AMAZON	SMITH/CLASSROOM, SEWING, FOOD LAB SUPPLIES REQ. 2	500.00
1578	04/08/2025	20046	JASON DORIE	CANNADY/SOFTWARE FOR LASER ENGRAVER	500.00
1579	04/08/2025	14218	WATERSTONE DRY CLEANER & LAUNDRY	PRESSING OF GOWNS FOR GRADUATION CEREMONY	225.00
1580	04/08/2025	86129	DANIELLE D PETTY	Per Diem CCOSA Summer Conference June 11-13, 2025	137.50
1581	04/08/2025	84527	SAMI DUFFIELD	Per Diem CCOSA Summer Conf. June 11-13, 2025	137.50
1582	04/08/2025	88147	DAVID BACHER	Per Diem CCOSA Summer Conf. June 11-13, 2025	137.50
1583	04/08/2025	12982	AMBER MCMATH	Per Diem CCOSA Summer Conf. June 11-13, 2025	137.50
1584	04/08/2025	86132	KALISSA MARIE STANG	Per Diem CCOSA Summer Conf. June 11-13, 2025	137.50

## Owasso Public Schools

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 3/6/2025 - 4/9/2025, PO Range: 1400 - 1593

PO No	Date	Vendor No	Vendor	Description	Amount
1585	04/08/2025	11351	AMAZON	Stewart-Classroom Supplies	271.00
1586	04/08/2025	11351	AMAZON	Office Supplies	25.00
1587	04/08/2025	11351	AMAZON	Office Supplies	263.00
1588	04/08/2025	11308	DISCOUNT SCHOOL SUPPLY	Construction paper and paint - school wide use	200.00
1589	04/08/2025	4999	OFFICE DEPOT	Open PO for office supplies	500.00
1590	04/08/2025	11351	AMAZON	Traffic Cones for School	140.00
1591	04/08/2025	11351	AMAZON	Chairs for Conference room	700.00
1592	04/08/2025	20045	BURKHART DENTAL SUPPLY CO	BIREX Disinfectant for Sped Ed District Wide	500.00
1593	04/08/2025	11351	AMAZON	PE items - soccer balls, tennis balls, vests, etc	400.00
<b>Non-Payroll Total:</b>					<b>\$146,245.65</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$146,245.65</b>

### Owasso Public Schools

#### Purchase Order Register

Options: Year: 2024-2025, Fund(s): 22 - CHILD NUTRITION, Date Range: 3/6/2025 - 4/9/2025, PO Range: 46 - 49

PO No	Date	Vendor No	Vendor	Description	Amount
46	03/11/2025	5879	NORTHERN TOOL & EQUIPMENT	Piano Dolly	1,000.00
47	03/11/2025	19637	CROWD CONTROL INDUSTRIES LLC	6 ft Cafe Banner HSW and Repairs	1,760.50
48	03/31/2025	16795	GLOBAL PAYMENTS INC	Replacement Keypads for School Registers	1,650.00
49	04/08/2025	19987	ACE MART RESTAURANT SUPPLY COMPANY	Smallwares	2,725.83
<b>Non-Payroll Total:</b>					<b>\$7,136.33</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$7,136.33</b>

**Owasso Public Schools****Purchase Order Register****Options:** Year: 2024-2025, Fund(s): 31 BOND - 2022, Date Range: 3/6/2025 - 4/9/2025, PO Range: 351 - 367

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
351	03/11/2025	19995	FOLLETT CONTENT SOLUTIONS LLC	GALLAGHER/Books	1,037.48
352	03/11/2025	18274	MECHANICAL AIR SYSTEMS INC	Enrollment Center Heat Pump	11,480.00
353	03/11/2025	19987	ACE MART RESTAURANT SUPPLY COMPANY	District Ice Machine replacements and parts	7,847.43
354	03/12/2025	175	HERTZBERG-NEW METHOD, INC.	Assortment of Books for the Library	5,132.80
355	03/12/2025	175	HERTZBERG-NEW METHOD, INC.	Books	4,032.05
356	03/12/2025	11255	RIDDELL/ALL AMERICAN SPORTS CORP	BOND 31: FB HELMET RECONDITIONING	13,334.80
357	03/12/2025	9598	SCHUTT SPORTS, LLC	BOND 31: FB HELMET RECONDITIONING	4,410.00
358	03/24/2025	19995	FOLLETT CONTENT SOLUTIONS LLC	SHUCK/FICTION BOOKS- PRINT, MEDIA, EBOOKS, AUDIO	5,667.30
359	03/24/2025	19995	FOLLETT CONTENT SOLUTIONS LLC	SHUCK/NONFICTION BOOKS- PRINT, MEDIA, EBOOKS,	3,013.76
360	03/24/2025	17622	OVERDRIVE, INC.	SHUCK/EBOOKS, AUDIOBOOKS	3,243.17
361	03/26/2025	13861	AGILE SPORTS TECHNOLOGIES INC	BOND 31: B.SOC HUDL SUBSCRIPTION RENEWAL	1,250.00
362	03/31/2025	331	WEST MUSIC CO.	Hahn - Mallets	800.00
363	03/31/2025	11950	TES PRODUCTIONS, INC	Hodson AV and Sound System	39,000.00
364	04/08/2025	18614	HOLT TRUCK CENTERS OF OKLAHOMA LLC	New Bus	146,821.00
365	04/08/2025	2010	UNITED SYSTEMS LLC	Wifi access points for Hodson Addition	11,500.00
366	04/08/2025	19941	ATWELL ROOFING CO INC	Hodson Roof Replacement	467,500.00
367	04/08/2025	11345	MATLOCK SECURITY SERVICES	Mobile USB Card Reader for Axis	525.00

**Non-Payroll Total:** \$726,594.79**Payroll Total:** \$0.00**Report Total:** \$726,594.79

# Owasso Public Schools

## Cash Balances

**Options:** Fiscal Years: 2025, Funds: 60, As Of Date: 3/31/2025, Account Types: AC

### Cash By Account and Fund

AC 0110	ROGERS COUNTY BANK				
2025	60	60 - ACTIVITY FUND			\$3,157,818.76
			Total AC	0110	\$3,157,818.76
					<u>\$3,157,818.76</u>

### Cash By Fund

2025	60	60 - ACTIVITY FUND			\$3,157,818.76
					<u>\$3,157,818.76</u>



## Owasso Public Schools Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 7/1/2024 - 3/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 ESC ACTIVITY FUND	\$0.00	\$92,211.15	\$146,603.44	\$21,171.64	\$217,642.95	\$9,783.38	\$207,859.57
804 CN REFUND SUB ACCT	\$0.00	\$10,000.00	\$0.00	\$2,979.05	\$7,020.95	\$0.00	\$7,020.95
805 OHS ACTIVITY	\$0.00	\$27,645.27	\$74,852.73	\$13,871.61	\$88,626.39	\$4,716.67	\$83,909.72
806 HS AP	\$0.00	\$1,148.00	\$33,936.41	\$450.00	\$34,634.41	\$450.00	\$34,184.41
807 HS NATIONAL HONOR SOCIETY	\$0.00	\$3,455.00	\$24,968.69	\$5,172.68	\$23,251.01	\$2,282.84	\$20,968.17
808 HS STUDENT COUNCIL	\$0.00	\$40,167.39	\$82,695.76	\$32,799.82	\$90,063.33	\$2,150.00	\$87,913.33
809 HS SPEECH/DEBATE	\$0.00	\$1,676.00	\$4,635.46	\$553.46	\$5,758.00	\$1,070.00	\$4,688.00
810 OHS - TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$4,580.08	\$1,645.86	\$2,934.22	\$841.86	\$2,092.36
811 HS YOUTH ALIVE	\$0.00	\$0.00	\$805.69	\$0.00	\$805.69	\$0.00	\$805.69
812 HS YEARBOOK	\$0.00	\$4,569.70	\$8,632.95	\$3,255.17	\$9,947.48	\$350.00	\$9,597.48
814 HS ACADEMIC BOWL	\$0.00	\$226.60	\$668.05	\$450.60	\$444.05	\$0.00	\$444.05
815 HS EQUALITY CLUB	\$0.00	\$0.00	\$178.43	\$0.00	\$178.43	\$0.00	\$178.43
816 HS BAND	\$0.00	\$355,614.76	\$199,329.31	\$296,511.68	\$258,432.39	\$95,833.51	\$162,598.88
817 5TH GRADE HONOR CHOIR-DISTRICTWIDE	\$0.00	\$0.00	\$4,071.82	\$0.00	\$4,071.82	\$0.00	\$4,071.82
818 HS FFA	\$0.00	\$97,687.88	\$30,956.25	\$77,387.05	\$51,257.08	\$19,309.00	\$31,948.08
819 HS EAST - THE RAM RESERVE - SCHOOL STORE	\$0.00	\$255.00	\$750.00	\$731.49	\$273.51	\$0.00	\$273.51
820 HS STEM CLUB	\$0.00	\$0.00	\$79.25	\$0.00	\$79.25	\$0.00	\$79.25
821 HS COUNSELORS	\$0.00	\$0.00	\$3,190.03	\$297.88	\$2,892.15	\$0.00	\$2,892.15
822 HS ART	\$0.00	\$7,382.00	\$1,801.90	\$8,251.57	\$932.33	\$610.00	\$322.33
824 HS STAGECRAFT	\$0.00	\$0.00	\$405.18	\$0.00	\$405.18	\$0.00	\$405.18
825 HS LIBRARY	\$0.00	\$27,783.83	\$10,886.81	\$21,290.21	\$17,380.43	\$10,847.88	\$6,532.55
826 HS SENIOR CLASS	\$0.00	\$25,434.94	\$38,217.01	\$9,021.45	\$54,630.50	\$34,452.32	\$20,178.18
827 HS UNIFIED CLUB	\$0.00	\$360.00	\$1,130.48	\$680.31	\$810.17	\$0.00	\$810.17
828 HS JUNIOR CLASS	\$0.00	\$15,645.00	\$50,082.93	\$18,984.62	\$46,743.31	\$1,465.00	\$45,278.31
830 SPARK	\$0.00	\$738,622.30	\$111,010.47	\$446,674.75	\$402,958.02	\$20,708.85	\$382,249.17
831 E-SPORTS	\$0.00	\$2,537.00	\$1,861.17	\$3,351.24	\$1,046.93	\$300.00	\$746.93
834 HS FCA - FELLOWSHIP OF CHRISTIAN ATHLETES	\$0.00	\$0.00	\$115.00	\$0.00	\$115.00	\$0.00	\$115.00
835 HS HISTORY CLUB	\$0.00	\$0.00	\$580.62	\$0.00	\$580.62	\$150.00	\$430.62
836 HS WORLD TRAVEL CLUB	\$0.00	\$55.00	\$359.25	\$40.16	\$374.09	\$100.00	\$274.09
837 HS ROBOTICS	\$0.00	\$0.00	\$1,018.72	\$0.00	\$1,018.72	\$0.00	\$1,018.72
838 OHS LARP CLUB	\$0.00	\$0.00	\$230.39	\$90.40	\$139.99	\$0.00	\$139.99
839 HS DRAMA/PRODUCTIONS	\$0.00	\$30,492.77	\$10,040.72	\$6,010.34	\$34,523.15	\$20,475.00	\$14,048.15
840 8GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,837.44	\$837.44	\$1,000.00	\$0.00	\$1,000.00
841 EIGHTH GRADE ACTIVITY	\$0.00	\$300.00	\$3,306.00	\$1.49	\$3,604.51	\$40.00	\$3,564.51
842 EIGHTH GRADE STUDENT COUNCIL	\$0.00	\$6,997.00	\$5,728.59	\$3,954.44	\$8,771.15	\$615.88	\$8,155.27
844 EIGHTH GRADE FACS	\$0.00	\$1,605.00	\$2,089.95	\$488.29	\$3,206.66	\$0.00	\$3,206.66
845 EIGHTH GRADE YEARBOOK	\$0.00	\$958.70	\$2,409.64	\$2,044.61	\$1,323.73	\$0.00	\$1,323.73
848 EIGHTH GRADE ART	\$0.00	\$2,370.00	\$1,474.89	\$2,203.37	\$1,641.52	\$250.00	\$1,391.52
849 EIGHTH GRADE FOREIGN LANGUAGE	\$0.00	\$1,280.00	\$1,585.48	\$895.95	\$1,969.53	\$465.00	\$1,504.53
851 EIGHTH GRADE ROBOTICS	\$0.00	\$0.00	\$24.62	\$0.00	\$24.62	\$0.00	\$24.62
853 EIGHTH GRADE COMPUTER	\$0.00	\$250.00	\$168.97	\$0.00	\$418.97	\$0.00	\$418.97
855 EIGHTH GRADE ENGLISH	\$0.00	\$0.00	\$114.52	\$0.00	\$114.52	\$0.00	\$114.52
856 EIGHTH GRADE TEACHERS WELFARE	\$0.00	\$525.00	\$898.91	\$249.82	\$1,174.09	\$300.00	\$874.09
857 7TH GRADE STEM	\$0.00	\$770.00	\$268.43	\$1,005.62	\$32.81	\$0.00	\$32.81
858 EIGHTH GRADE FCCLA	\$0.00	\$1,754.00	\$520.81	\$1,778.61	\$496.20	\$5.00	\$491.20
859 EIGHTH GRADE STRENGTH & CONDITIONING / PE	\$0.00	\$140.00	\$829.62	\$264.64	\$704.98	\$0.00	\$704.98
860 EIGHTH GRADE STEM	\$0.00	\$460.00	\$712.08	\$680.99	\$491.09	\$0.00	\$491.09
861 SEVENTH GRADE ACTIVITY	\$0.00	\$0.00	\$10,390.53	\$614.69	\$9,775.84	\$0.00	\$9,775.84
862 SEVENTH GRADE YEARBOOK	\$0.00	\$566.55	\$1,238.94	\$0.00	\$1,805.49	\$0.00	\$1,805.49
863 SEVENTH FOREIGN LANGUAGE	\$0.00	\$1,163.00	\$112.16	\$823.08	\$452.08	\$0.00	\$452.08
864 SEVENTH GRADE STUDENT COUNCIL	\$0.00	\$4,925.00	\$1,836.76	\$3,988.60	\$2,773.16	\$200.00	\$2,573.16
866 SEVENTH GRADE SCIENCE	\$0.00	\$0.00	\$137.11	\$0.00	\$137.11	\$0.00	\$137.11

# Owasso Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 3/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
868 SEVENTH GRADE PHYS ED	\$0.00	\$900.00	\$3,278.08	\$799.80	\$3,378.28	\$0.00	\$3,378.28
869 7GC FACS	\$0.00	\$820.00	\$219.54	\$911.83	\$127.71	\$0.00	\$127.71
870 7GC TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,131.51	\$215.39	\$916.12	\$320.00	\$596.12
871 SEVENTH GRADE TEACHERS WELFARE	\$0.00	\$0.00	\$24.05	\$24.05	\$0.00	\$0.00	\$0.00
872 SEVENTH GRADE NATL JR HON SOC	\$0.00	\$1,664.00	\$1,383.04	\$329.30	\$2,717.74	\$1,075.00	\$1,642.74
874 SEVENTH GRADE LIBRARY	\$0.00	\$4,678.81	\$2,791.63	\$5,351.44	\$2,119.00	\$850.00	\$1,269.00
875 BARNES ACTIVITY	\$0.00	\$18,872.26	\$9,546.37	\$6,181.09	\$22,237.54	\$1,754.40	\$20,483.14
876 BARNES ALL IN	\$0.00	\$3.20	\$1,393.87	\$504.78	\$892.29	\$0.00	\$892.29
877 BARNES LIBRARY	\$0.00	\$8,665.07	\$20,413.60	\$7,647.42	\$21,431.25	\$0.00	\$21,431.25
878 BARNES TACK	\$0.00	\$0.00	\$27.81	\$0.00	\$27.81	\$0.00	\$27.81
879 SEVENTH GRADE ART	\$0.00	\$4,020.00	\$1,366.87	\$3,896.63	\$1,490.24	\$910.00	\$580.24
880 BARNES TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,435.27	\$435.27	\$1,000.00	\$300.00	\$700.00
881 BARNES MUSIC	\$0.00	\$310.00	\$193.14	\$468.84	\$34.30	\$0.00	\$34.30
882 ATOR LIBRARY	\$0.00	\$6,561.27	\$5,801.60	\$10,772.41	\$1,590.46	\$1,336.45	\$254.01
883 ATOR ACTIVITY	\$0.00	\$4,280.00	\$8,879.86	\$3,537.47	\$9,622.39	\$1,010.00	\$8,612.39
884 ATOR PHYSICAL EDUCATION	\$0.00	\$0.00	\$1,594.70	\$0.00	\$1,594.70	\$0.00	\$1,594.70
885 ATOR MUSIC	\$0.00	\$580.00	\$696.40	\$671.81	\$604.59	\$0.00	\$604.59
887 MILLS ACTIVITY	\$0.00	\$4,866.60	\$6,919.04	\$5,994.67	\$5,790.97	\$1,980.00	\$3,810.97
888 STUDENT LEADERSHIP	\$0.00	\$0.00	\$1,561.50	\$0.00	\$1,561.50	\$0.00	\$1,561.50
889 MILLS TEACHER WELFARE	\$0.00	\$570.00	\$4,208.52	\$566.06	\$4,212.46	\$0.00	\$4,212.46
890 MILLS TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,263.10	\$263.10	\$1,000.00	\$236.90	\$763.10
891 MILLS LIBRARY	\$0.00	\$16,435.47	\$5,622.94	\$4,388.16	\$17,670.25	\$12,998.44	\$4,671.81
892 SMITH TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,288.76	\$288.76	\$1,000.00	\$646.00	\$354.00
893 SMITH ACTIVITY	\$0.00	\$6,126.38	\$18,993.21	\$6,075.32	\$19,044.27	\$3,115.37	\$15,928.90
894 SMITH LIBRARY	\$0.00	\$8,423.11	\$12,241.85	\$8,259.27	\$12,405.69	\$4,718.90	\$7,686.79
897 SMITH TEACHERS WELFARE	\$0.00	\$782.00	\$1,858.46	\$1,092.34	\$1,548.12	\$0.00	\$1,548.12
898 HODSON ACTIVITY	\$0.00	\$7,512.72	\$20,489.81	\$3,010.42	\$24,992.11	\$6,621.04	\$18,371.07
899 HODSON TEACHER WELFARE	\$0.00	\$661.00	\$568.09	\$660.29	\$568.80	\$0.00	\$568.80
900 HODSON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,566.43	\$637.93	\$928.50	\$200.00	\$728.50
901 HODSON LIBRARY	\$0.00	\$20,981.05	\$10,022.36	\$10,642.28	\$20,361.13	\$1,635.53	\$18,725.60
902 HODSON PHYS ED	\$0.00	\$0.00	\$948.21	\$0.00	\$948.21	\$0.00	\$948.21
903 HODSON MUSIC	\$0.00	\$2,900.00	\$735.81	\$2,415.83	\$1,219.98	\$36.00	\$1,183.98
904 NORTHEAST TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,024.41	\$24.41	\$1,000.00	\$275.59	\$724.41
905 NORTHEAST ACTIVITY	\$0.00	\$3,915.95	\$26,044.60	\$4,057.88	\$25,902.67	\$1,350.00	\$24,552.67
906 NORTHEAST TEACHERS WELFARE	\$0.00	\$0.00	\$567.80	\$347.26	\$220.54	\$150.00	\$70.54
907 NORTHEAST LIBRARY	\$0.00	\$24,615.60	\$21,571.40	\$16,787.18	\$29,399.82	\$4,600.00	\$24,799.82
911 BAILEY ACTIVITY	\$0.00	\$5,379.05	\$12,781.35	\$6,741.72	\$11,418.68	\$1,420.00	\$9,998.68
912 BAILEY TEACHERS WELFARE	\$0.00	\$0.00	\$190.56	\$0.00	\$190.56	\$0.00	\$190.56
914 BAILEY LIBRARY	\$0.00	\$12,615.82	\$7,269.26	\$8,032.51	\$11,852.57	\$1,000.00	\$10,852.57
915 BAILEY TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,599.04	\$997.35	\$601.69	\$150.00	\$451.69
924 EIGHTH GRADE LIBRARY	\$0.00	\$2,111.66	\$3,520.76	\$2,694.21	\$2,938.21	\$0.00	\$2,938.21
926 EIGHTH GRADE NATL JR HONOR SOC	\$0.00	\$1,020.00	\$2,594.52	\$600.27	\$3,014.25	\$385.00	\$2,629.25
927 EIGHTH GRADE SCIENCE	\$0.00	\$0.00	\$407.23	\$0.00	\$407.23	\$0.00	\$407.23
929 SPECIAL ED PROGRAMS	\$0.00	\$0.00	\$223,774.82	\$5,828.13	\$217,946.69	\$3,076.80	\$214,869.89
930 ATOR TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,000.00	\$239.15	\$760.85	\$360.85	\$400.00
932 SPEC OLYMPICS - DIST WIDE	\$0.00	\$16,941.00	\$86,506.93	\$4,280.45	\$99,167.48	\$321.52	\$98,845.96
933 RAM ACADEMY	\$0.00	\$3,129.50	\$6,533.93	\$4,053.17	\$5,610.26	\$2,949.99	\$2,660.27
934 INDIAN EDUCATION ACTIVITY	\$0.00	\$13,220.00	\$7,648.53	\$9,886.34	\$10,982.19	\$950.00	\$10,032.19
936 GRANTS - (OEF ONLY)	\$0.00	\$62,155.54	\$0.00	\$51,620.51	\$10,535.03	\$7,968.51	\$2,566.52
937 GRANTS (EXCEPT OEF-SEE 936)	\$0.00	\$8,500.00	\$4,246.20	\$7,539.41	\$5,206.79	\$0.00	\$5,206.79

# Owasso Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 7/1/2024 - 3/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
938 STAFF APPRECIATION-DISTRICT SERVICES-FOOD ONLY	\$0.00	\$2,726.55	\$2,343.72	\$2,070.27	\$3,000.00	\$0.00	\$3,000.00
941 ATHLETICS	\$0.00	\$591,028.37	\$408,130.00	\$607,285.21	\$391,873.16	\$55,838.87	\$336,034.29
942 RAM PARTNERS	\$0.00	\$163,840.00	\$114,641.93	\$147,403.85	\$131,078.08	\$13,499.00	\$117,579.08
944 VIRTUAL/SUMMER SCHOOL	\$0.00	\$1,050.00	\$22,875.00	\$0.00	\$23,925.00	\$0.00	\$23,925.00
946 DISTRICT FINE ARTS	\$0.00	\$34,516.25	\$102,480.37	\$29,549.51	\$107,447.11	\$17,908.44	\$89,538.67
947 OPERATIONS WELFARE FUND	\$0.00	\$0.00	\$179.58	\$0.00	\$179.58	\$0.00	\$179.58
949 HEALTH SERVICES	\$0.00	\$0.00	\$106.29	\$0.00	\$106.29	\$0.00	\$106.29
951 RAM TEACHER WELFARE	\$0.00	\$290.56	\$4,621.05	\$324.17	\$4,587.44	\$175.00	\$4,412.44
953 HS FACS	\$0.00	\$5,505.00	\$6,487.95	\$4,316.51	\$7,676.44	\$2,230.00	\$5,446.44
957 HS VOCAL	\$0.00	\$135,131.42	\$47,919.01	\$121,582.42	\$61,468.01	\$37,852.00	\$23,616.01
960 STEM - 6GC	\$0.00	\$1,780.00	\$1,867.72	\$1,447.90	\$2,199.82	\$750.00	\$1,449.82
962 STUDENT HOLDING ACCOUNT	\$0.00	(\$1,920.63)	\$97,693.28	\$0.00	\$95,772.65	\$0.00	\$95,772.65
963 HS LIBERTY COMMITTEE	\$0.00	\$2,683.00	\$5,292.19	\$3,104.52	\$4,870.67	\$1,000.00	\$3,870.67
965 HS TEACHERS WELFARE	\$0.00	\$5,362.71	\$14,853.20	\$6,292.72	\$13,923.19	\$1,200.60	\$12,722.59
968 MORROW ACTIVITY	\$0.00	\$9,952.74	\$17,175.06	\$6,482.21	\$20,645.59	\$3,775.20	\$16,870.39
969 MORROW TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,303.40	\$303.40	\$1,000.00	\$200.00	\$800.00
970 RAM ACADEMY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
971 HS FCCLA	\$0.00	\$8,264.55	\$529.43	\$2,418.00	\$6,375.98	\$1,230.00	\$5,145.98
972 MORROW TEACHER WELFARE	\$0.00	\$3,163.00	\$3,950.02	\$1,462.80	\$5,650.22	\$0.00	\$5,650.22
973 HS FOREIGN LANGUAGE CLUB	\$0.00	\$26,696.32	\$11,157.87	\$25,360.46	\$12,493.73	\$4,910.37	\$7,583.36
974 MORROW LIBRARY	\$0.00	\$12,845.65	\$10,557.72	\$11,145.99	\$12,257.38	\$1,300.00	\$10,957.38
975 SIXTH GRADE ACTIVITY	\$0.00	\$26.60	\$8,141.46	\$1,193.24	\$6,974.82	\$488.56	\$6,486.26
976 SIXTH GRADE PHYS ED	\$0.00	\$20.00	\$896.98	\$0.00	\$916.98	\$0.00	\$916.98
977 SIXTH GRADE STUDENT COUNCIL	\$0.00	\$309.00	\$5,919.58	\$287.48	\$5,941.10	\$0.00	\$5,941.10
978 SIXTH GRADE YEARBOOK	\$0.00	\$180.00	\$18,369.04	\$375.76	\$18,173.28	\$0.00	\$18,173.28
979 SIXTH GRADE COMPUTER	\$0.00	\$0.00	\$22.42	\$0.00	\$22.42	\$0.00	\$22.42
980 6GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
982 SIXTH GRADE SCIENCE	\$0.00	\$0.00	\$932.41	\$815.02	\$117.39	\$0.00	\$117.39
983 SIXTH GRADE ART	\$0.00	\$4,785.00	\$1,691.93	\$2,100.62	\$4,376.31	\$600.00	\$3,776.31
984 SIXTH GRADE TEACHERS WELFARE	\$0.00	\$0.00	\$3,415.05	\$1,539.51	\$1,875.54	\$0.00	\$1,875.54
986 SIXTH GRADE MATH	\$0.00	\$0.00	\$8.99	\$0.00	\$8.99	\$0.00	\$8.99
988 SIXTH GRADE SOCIAL STUDIES	\$0.00	\$0.00	\$2,747.05	\$624.04	\$2,123.01	\$0.00	\$2,123.01
989 SIXTH GRADE LIBRARY	\$0.00	\$5,006.42	\$14,787.31	\$3,693.18	\$16,100.55	\$3,000.00	\$13,100.55
990 STONE CANYON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,375.52	\$904.01	\$471.51	\$0.00	\$471.51
993 SIXTH GRADE E.S.C.	\$0.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00
994 STONE CANYON ACTIVITY	\$0.00	\$13,303.94	\$8,257.57	\$11,695.06	\$9,866.45	\$2,722.00	\$7,144.45
995 STONE CANYON TEACHERS WELFARE	\$0.00	\$675.00	\$953.97	\$657.00	\$971.97	\$0.00	\$971.97
997 STONE CANYON LIBRARY	\$0.00	\$27,477.56	\$22,159.79	\$17,449.86	\$32,187.49	\$18,916.36	\$13,271.13
998 CHROMEBOOK INS/ACCESORIES	\$0.00	\$38,810.00	\$99,800.85	\$10,403.77	\$128,207.08	\$119,596.23	\$8,610.85
<b>Total</b>	<b>\$0.00</b>	<b>\$2,874,759.91</b>	<b>\$2,506,623.93</b>	<b>\$2,223,565.08</b>	<b>\$3,157,818.76</b>	<b>\$580,667.11</b>	<b>\$2,577,151.65</b>



ACTIVITY ACCOUNT CHANGE REQUEST

ACCOUNT NUMBER 885 Music Activity SITE: 110 Ator Elementary

ACCOUNT NAME Music Activity

I would like to:

REVISE ACCOUNT BUDGET: Proposed new budget attached.

I am adding/deleting:

ADD A NEW ACCOUNT: I would like to **add** a new activity account.

Account Name:

The purpose of this account is:

DELETE AN ACCOUNT: I would like to **delete** a current activity account.

Account Number/Name: 885 Music Activity

Reason for deletion: Music teacher would like to transfer all funds to Ator activity account. cannot fundraise for music funds.

Kalissa Heng 3/27/25  
Principal Date

Phillip Storm 4-1-25  
Phillip Storm, CFO Date

REQUEST TO TRANSFER FUNDS

Site: 110 Afor Elementary

From Account Name & No. 885 Music Activity \$604.59

to Account Name & No. 883 Afor Activity

For the following reason:

Music teacher would like to transfer all funds to  
Afor activity account. cannot fundraise for music funds.

Kalima Stanley 3/27/25  
Principal Date

Phillip Storm 7-1-25  
Phillip Storm, CFO Date

REQUEST TO TRANSFER FUNDS

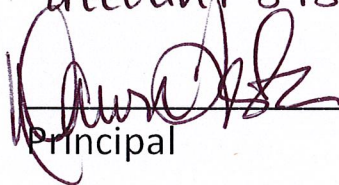
Site: Hodson

From Account Name & No. Activity 901

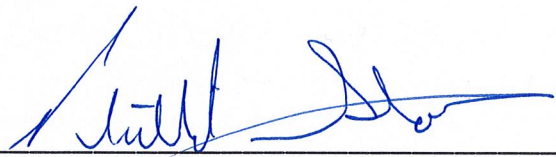
to Account Name & No. Activity 898 \$ 7622.32

For the following reason: Cookie Dough Fundraiser profit being split between the 2 Activity accounts below:

The funds from the library account 901 will be used for student library activities and the funds from the Activity account 898 will be used for other student activities.

  
Principal

3-31-25  
Date

  
Phillip Storm, CFO

4-3-25  
Date

REQUEST TO TRANSFER FUNDS

Site: Owasso Sixth Grade Center

From Account Name & No. Sixth Grade Student Council (977)

to Account Name & No. Special Olympics (932) \$ 309<sup>00</sup>

For the following reason:

The 6<sup>th</sup> grade Student Council wants to give  
the money raised from their Valentine fundraiser  
to Special Olympics.

Matt Roberts  
Principal

3/12/25  
Date

Phillip Storm  
Phillip Storm, CFO

4-1-25  
Date

# PROPOSAL

## FOR MARKETING SERVICES

Prepared by: Kelly Green  
February 19, 2025

### PROJECT DESCRIPTION

Kelly Green to provide marketing services and support to Owasso Athletics, specifically the management of Owasso Athletics sponsorship packages.

Kelly to manage:

- Acquisition of new sponsors for the 2025-26 school year
- Maintenance of existing sponsorships
- All sponsorship deliverables, ensuring the terms of all parties agreements are fulfilled
- Ongoing communication with all sponsors

### TIMELINE

- July 1, 2025 - June 30, 2026

### COST

- Base: \$1,000 per month (\$12,000 total for FY26)
- Commission: 10% of total sponsorship revenue

-----  
Board of Education President      Date

*Kelly Green*      2/24/25  
-----  
Kelly Green      Date

**AMENDMENT**

This Amendment is made and entered into as of July 1, 2025 by and between **Clearwater Enterprises, L.L.C.** ("Seller") and **Owasso Public Schools** ("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2020 (the "Agreement"), Contract #20092; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit A-3 is hereby replaced in its entirety and the attached Exhibit A-4 is substituted therefore. All references in the Agreement to Exhibit A-3 shall be amended to reference Exhibit A-4.
- Schedule 4 is hereby replaced in its entirety and the attached Schedule 5 is substituted therefore. All references in the Agreement to Schedule 4 shall be amended to reference Schedule 5.

This Amendment is effective July 1, 2025. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

**Seller**  
**Clearwater Enterprises, L.L.C.**

By: \_\_\_\_\_  
 Name: Maria Olivares  
 Title: Vice President - Commodity  
 Operations and Contracts  
 Date: \_\_\_\_\_

**Buyer**  
**Owasso Public Schools**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



**EXHIBIT A-4**  
**TRANSACTION CONFIRMATION**

**Clearwater Enterprises, L.L.C.** ("Seller") and **Owasso Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2020 between Buyer and Seller ("Agreement"):

Term: July 1, 2025 through June 30, 2026 and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that this Transaction Confirmation shall not be renewed, subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 5 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 5 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.06/MMBtu to Seller's cost. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Transaction Confirmation at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

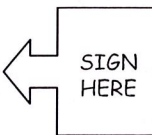
**EVIDENCE OF AGREEMENT:** This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

**Seller**  
**Clearwater Enterprises, L.L.C.**

**Buyer**  
**Owasso Public Schools**

By: \_\_\_\_\_  
Name: Maria Olivares  
          Vice President - Commodity  
Title: Operations and Contracts  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



**SCHEDULE 5 to TRANSACTION CONFIRMATION**

**Facility Listing and Estimated Monthly Usage**

<b>Facility(ies)</b>														
<b>ONG Contract #</b>	<b>Current ONG Regional Receipt Location</b>	<b>Account Name</b>	<b>ONG Account #</b>	<b>Address</b>										
<b>Estimated Monthly Usage (MMBtus)</b>														
4291	OGT-TULSA	OWASSO PS PLANT OPERATIONS	211022453	501 E 2nd Ave; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		359	230	149	28	1	0	1	1	1	15	121	228	1134
4292	OGT-TULSA	OWASSO PS HIGH SCHOOL	210014694	12901 E 86th St N; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		2006	1265	1170	578	272	71	54	64	283	670	681	1346	8460
4293	OGT-TULSA	OWASSO PS 9TH GRADE CENTER	210094403	8800 N 129 E Ave; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		490	326	166	53	28	23	22	23	24	45	147	288	1635
4294	OGT-TULSA	OWASSO PUBLIC SCHOOLS	210023606	1500 N Ash; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		538	366	225	86	49	33	32	37	44	57	200	344	2011
4295	OGT-TULSA	OWASSO PS 8TH GRADE CENTER	211092645	13701 E 86th St N; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		688	415	226	63	13	9	1	2	6	47	207	414	2091
4296	OGT-TULSA	OWASSO PS STUDENT SERVICE CNTR	210023645	202 E Broadway; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		298	184	104	25	5	1	0	0	2	14	102	167	902
4297	OGT-TULSA	OWASSO PS HODSON ELEMENTARY	211088850	14500 E 86 St N; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		383	228	139	39	22	9	7	15	18	37	123	225	1245
4298	OGT-TULSA	OWASSO PS BAILEY ELEMENTARY	210093951	10221 E 96 St N; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		394	253	170	81	43	25	27	30	31	49	142	257	1502
5481	OGT-TULSA	OWASSO PUBLIC SCHOOLS	210023606	7809 E 76th St N; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		732	581	484	299	114	21	16	21	61	237	500	640	3706

**SCHEDULE 5 to TRANSACTION CONFIRMATION Continued**

**Facility Listing and Estimated Monthly Usage**

<u>Facility(ies)</u>														
ONG Contract #	Current ONG Regional Receipt Location	Account Name	ONG Account #	Address										
<u>Estimated Monthly Usage (MMBtus)</u>														
5482	OGT-TULSA	OWASSO PS 6TH GRADE CENTER	211095511	8101 N 129th E Ave; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		388	244	152	84	29	9	15	13	16	41	158	234	1383
6367	OGT-TULSA	OWASSO PS ATOR ELEMENTARY	210023608	1500 N Ash; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		364	227	147	54	25	12	11	14	18	40	146	224	1282
8566	OGT-TULSA	OWASSO PS 2518599	212795865	7305 N 177th East Ave; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		378	231	138	39	18	6	6	12	15	33	122	214	1212
8567	OGT-TULSA	OWASSO PS 1711742	211013705	8200 N 124th East Ave; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		358	221	127	28	5	1	1	0	0	21	124	225	1111
8569	OGT-TULSA	OWASSO PS 1017743	210009900	12301 E 91st St N; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		360	231	139	51	17	2	0	2	4	36	115	185	1142
10649	OGT-TULSA	OWASSO PS 1168581	210180056	12901 E 86th St N # PAC MT; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		263	228	151	83	74	31	26	25	38	46	92	160	1217
10650	OGT-TULSA	OWASSO PS 2601409	213801924	12301 N 132nd East Ave; Owasso, OK 74055										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		461	272	235	112	73	42	16	18	26	64	144	258	1721

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.



# Software Service Order Agreement

Term of Agreement: 2025-2026 Fiscal Year

**Customer:** OWASSO PUBLIC SCHOOLS

**Addr:** 1501 NORTH ASH  
OWASSO OK 74055-4999

**October Membership:** 9855

SYLOGISTED, INC.

**Addr:** 908 EAST 35TH STREET  
SHAWNEE, OK 74804

**Phone:** (800)749-5691 **Email:** accounts@sylogist.com

## Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$17,147.70
Payroll	\$750.00
- Usage Fee Included In Appropriated Funds	
-Additional Contact(s): 3 - Amount: \$750.00	
Treasurer	\$3,547.80
Activity Funds	\$1,773.90
Personnel	\$4,547.80
-Additional Contact(s): 4 - Amount: \$1,000.00	
Purchase Requisition	\$3,547.80
Fixed Assets	NA
Document Management	\$16,359.30
Time & Talent	NA
Accounting Query Designer	NA
<b>Total 2025-2026 Fiscal Year Charges:</b>	
	<b>\$47,674.30</b>

### Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application, excluding Document Management. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$165.00 per hour.
- For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
- Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software

and such use hereafter is subject to the terms and conditions of this agreement.

7. This agreement shall be governed by the Laws of the State of Oklahoma.

### Software as a Service

1. Definitions.
  - (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
  - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
  - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
  - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
  - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
  - (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
  - (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
  - (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
  - (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
  - (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
  - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
  - (a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
  - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
  - (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
  - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service that will allow the Customer to share data with third-party applications.
  - (a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
  - (b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.
  - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

### 7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

### 8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

### 9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

### 10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information").

Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to



prevent any actual or threatened violation of such provisions.

- 11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.
- 12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
- 13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
- 14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Grant McLarnon

Date Prepared: 3/28/2025

Accepted By (please circle one): Superintendent / Board President

Signature: \_\_\_\_\_

Date Accepted: \_\_\_\_\_



## **Enterprise Subscription Agreement**

### **Business Package**

This Enterprise Subscription Agreement – Business Package (this “**Agreement**”) is entered into on the date of the last signature hereof, by and between Artlist Ltd., a company incorporated under the laws of the State of Israel, having its principal offices at 20 Ahad Ha’am, Tel Aviv, Israel (“**Artlist**”), and Owasso Public Schools, a company incorporated under the laws of Oklahoma, having its principal offices at 1501 N Ash St, Owasso, Oklahoma 74055, United States (the “**Customer**”). Artlist and the Customer shall also be known, each as a “**Party**” and collectively as the “**Parties**”.

WHEREAS, Artlist offers certain rights to use certain digital media files and plug-ins available in Motion Array’s website.

WHEREAS, Artlist offers certain rights to use AI Services (as defined below) available in Artlist’s website.

WHEREAS, the Customer desires to purchase a Subscription (as defined below) for usage in multiple seats and with additional services and further special terms as described below.

WHEREAS, Artlist is willing to grant to the Customer the rights under the terms described below.

NOW THEREFORE, in consideration of the mutual promises contained herein, and intending to be legally bound, the Parties hereby declare and agree as follows:

#### **1. Definitions**

In this Agreement, the following words and expressions shall have the meaning described below:

- 1.1. “Admin” - shall mean the individual appointed by the Customer to register and manage its account with Artlist, whose email address is described in the Order Form (as defined below).
- 1.2. “AI-Generated Assets” - sound, visual or other digital assets generated by the Customer using Artlist AI Services (as defined below).
- 1.3. “AI Services” - tools and/or features offered by Artlist utilizing artificial intelligence technology designed to allow the Customer to generate AI content and improve Artlist’s services, user experience and the information provided to the Customer.
- 1.4. “Assets” – shall mean copies of the assets as described in the Order Form, as well as any AI-Generated Assets (as defined below).
- 1.5. “Business Package Services” – access to the Websites (as defined below) and the catalogue of the Assets presented thereon under the Plan described in the Order Form, including the search engine, the curated collections, personalized content suggestion features, AI Services and all

other services provided on the Websites from time to time, as well as dedicated curation services, premium customer success and dedicated account manager, as determined by Artlist from time to time which shall be provided by Artlist during the Subscription Period.

- 1.6. “Customer Users” - shall mean, an employee or representative of the Customer who has been supplied with a single user identification and password to access and use the Websites on behalf of the Customer. Each single user identification and password grants access to the services to a single determined individual. Sharing login credentials or allowing concurrent logins from the same account is strictly prohibited. The Customer shall have the right to reassign any of the Customer Users up to two (2) times during the Subscription Period, from one of the individuals currently specified as a Customer User to any other user. The number of Customer Users shall be described in each applicable Order Form signed by the Parties.
- 1.7. “Order Form” – a mutually agreed order form in the form attached hereto, signed by the Parties as of the date hereof or thereafter.
- 1.8. “Project” – means an audio-visual production created by or on behalf of the Customer, combining sound and visual media, which incorporate any of the Assets.
- 1.9. “Right to Use” – the rights granted to the Customer to access, download and use the Assets as further detailed in this Agreement and in the Order Form.
- 1.10. “Start Date”; “Subscription Period”; “Payment Terms”; “Plan” – each as set forth in the applicable Order Form.
- 1.11. “Websites” – [www.artlist.io](http://www.artlist.io); [www.motionarray.com](http://www.motionarray.com).

## 2. **Subscription**

- 2.1. Subscription. The Parties may enter into one or more Order Form(s), pursuant to which the Customer may purchase a subscription to access and use the Business Package Services and the Right to Use, all subject to the terms of this Agreement (each, a “**Subscription**”). The Business Package Services are subject to modifications from time to time at Artlist’s sole discretion, provided that such modifications shall not result in a material degradation to the features or functions of the Business Package Services.
- 2.2. Right to Use. Artlist hereby grants to the Customer, subject to the payment of the Fees (as defined below), a non-exclusive, non-transferable, worldwide right, subject to the terms of this Agreement, to access, download and use the Assets in order to (i) incorporate, integrate and/or synchronize any item of the Assets into any Projects, (ii) present, display and/or play in public and/or distribute, copy and reproduce the Assets together with and as an integral part of a Project in all existing means of media, including TV, internet sites, social networks and video sharing platforms, and (iii) transfer, assign, sell any Projects to affiliates and third parties, allowing them to use the Projects subject to the terms of this Agreement.

# Artlist

- 2.3. The Right to Use granted under this Agreement only permits the Customer to use the Assets for the purpose of editing such Assets and incorporating, integrating and/or synchronizing the Assets into a Project and publishing the Assets together with and as part of a Project, as detailed in Section 2.2.
- 2.4. Number of Users. The Customer will be entitled to allow up to the number of Customer Users described in the Order Form to use the Subscription. The Customer Users are only allowed to use the Assets under the terms of this Agreement and for the creation of Projects for and on behalf of the Customer and not for any other purposes, such as for such Customer User's own personal or commercial needs. For the avoidance of doubt, the Right to Use granted under this Agreement does not limit the number of Projects in which the Customer may use the Assets.
- 2.5. Admin Access. The Admin shall act as the Customer authorized representative and any decision or action made by the Admin is deemed as a decision or action of the Customer. An Admin possesses important privileges and controls over the use of the Customer account with Artlist, including, without limitation: (i) control over the Admin and the Customer Users' use of the account; (ii) the ability to create, monitor and/or modify the Customer Users' actions and permissions; and (iii) the ability to add, substitute or remove any Customer Users from the Customer account. An Admin can be replaced by the Customer only once during each Subscription Period, subject to the provision of the necessary information/documentation reasonably required by Artlist.
- 2.6. The Customer is solely liable and responsible for understanding and controlling the settings of and access to the account, including without limitation, the specific rights granted to the Admin. Customer is responsible for the activities of all Customer Users. Furthermore, the Customer acknowledges that any action taken or omission by the Admin or any Customer Users, is deemed by Customer as an authorized action by it, and the Customer will be responsible for any breaches of the obligations under this Agreement by the Admin and/or the Customer Users and it shall have no claim against Artlist in this regard.
- 2.7. Entity and Relevant Department.

The rights granted under this Agreement are solely to be used by the legal entity described as the Customer in the applicable Order Form, and pertain exclusively to the designated team or department within the Customer based in the specific Site all as identified in the Order Form (a "**Department**") and for the promotion of the applicable brand ("**Brand**"). In cases where the Customer wishes to grant additional Departments or Brands the rights granted under this Agreement, such Departments/Brands must execute additional Order Forms and the commercial terms and Fees pertaining to such Departments/Brands will be subject to further negotiation by the Parties. Notwithstanding the foregoing, the Projects remain the property of the Customer and may be assigned, transferred, and shared with third parties by the Customer, in accordance with the terms herein.

- 2.8. PRO Payments. For the avoidance of doubt, the Right to Use does not exempt the Customer from its obligations to pay any accruing remuneration or royalties for the public reproduction of the Assets as part of any Project or any mechanical rights thereto, including any remuneration that might be charged by collecting societies (“**PRO Royalties**”). Accordingly, the Customer shall be solely liable for the payment of any such PRO Royalties and will not demand any such payment or reimbursement from Artlist.
- 2.9. Non-Exclusive. The Right to Use granted under this Agreement is non-exclusive, meaning that all of the Assets will be open for use by others who have subscribed to or otherwise have access to the Websites or who engage in any other manner with Artlist.
- 2.9.1. Accordingly, nothing in this Agreement shall limit Artlist in any manner from selling and/or transferring and/or granting licenses to use the Assets, in whole or in part, to third parties, at its sole discretion. In addition, due to the nature of AI, AI-Generated Assets generated by the Customer may not be unique and the Customer might receive AI-Generated Assets which are similar or identical to those of other users.
- 2.9.2. The Customer hereby undertakes not to claim ownership of any of the Assets and shall not register any Project containing the Assets under YouTube content identification, Facebook Rights Manager or other similar copyrights registrations. Notwithstanding the foregoing, the Customer is permitted to monetize any Project created and published by the Customer during the Subscription Period under social networks and Artlist agrees to clear such Projects to allow monetization, subject to the Customer providing Artlist with the Project URL on the Customer's account settings.
- 2.10. Changes in the Catalogue. Artlist is entitled, at its sole discretion, to remove any Assets from the Websites. In addition, Artlist is entitled to cancel the Subscription with regards to any of the Assets that it removes from the Websites if, to Artlist’s understanding, the relevant Assets: (i) are involved with or become subject to a claim of infringement of intellectual property rights; or (ii) become illegal or contrary to applicable rule, regulation, guideline or request of any regulatory authority. If, by the time of Artlist’s removal of the Assets as set out above, the relevant Assets have already been incorporated, integrated and/or synchronized by the Customer into a Project, the Customer may continue to use such Project.
- 2.11. Duration of the Right to Use. The Right to Use granted under this Agreement provides the Customer with access to the Assets only during the Subscription Period, subject to earlier termination of this Agreement pursuant to Section 12 below.

Without derogating from the above, subject to the Right to Use granted under this Agreement, it is hereby clarified that the Customer will be allowed to use any Project in perpetuity, provided that the Assets have been incorporated into the relevant Project, and the Project has been published during the Subscription Period.



### 3. **AI Services**

- 3.1. For some of Artlist's AI Services, Artlist grants the Customer a quota of credits/points/characters to use in order to generate AI outputs ("**Credits**"), which shall be determined under the relevant Order Form or other relevant written documents and which the Customer can review in the Account page. The credits/points/characters can only be used in connection with and as part of the specific AI Service in which they are granted to the Customer. Credits will be deducted from the Customer's quota of Credits when the Customer generates Assets using the AI Services, regardless whether the Customer downloads such Assets or not.
- 3.2. Credits do not grant the Customer any property rights, are non-transferable, not refundable and cannot be exchanged for money or monetary value. The Customer cannot and is prohibited from selling and/or transferring and/or gifting and/or endowing the Credits allotted to the Customer to another person and/or entity.
- 3.3. It is hereby clarified that such AI Services are not intended to be used for the purpose of processing personal data. The Customer is responsible for any personal data the Customer provides while interacting with the AI Services. Artlist reserves the right to suspend and/or terminate and/or discontinue the AI Services and/or remove and/or add new AI Services at any time without notice to the Customer, at Artlist's sole discretion.
- 3.4. Some of Artlist's AI Services give the Customer the option to provide input and receive generated AI output from the AI Service, based on the input provided by the Customer. The Customer is solely responsible for its input and output, including ensuring that it does not violate any law or any term of this Agreement, and the Customer represents that it has all the rights, authorizations, permissions and licenses needed to provide input and generate output using Artlist's AI Services.
- 3.5. The AI Services may produce offensive, inaccurate or partial outputs. Such outputs do not represent Artlist or its views, and Artlist is not responsible for any such output that might be generated by using the AI Services. Any reference and/or mention of third-party product or service in an output does not indicate and/or imply that said third-party endorses or is affiliated with Artlist.
- 3.6. Given the nature of AI technology, Artlist cannot guarantee and does not warrant to the Customer as to the accuracy or reliability of the outputs or results generated by the AI Services.

### 4. **Limitations of Use**

- 4.1. The use of the Assets granted under this Agreement is only for the purpose of creating Projects as detailed in Section 2 above, therefore, the Customer may not: (i) use the Assets, as separate files and/or present them as separate files and/or make them available for download as separate files, in any manner whatsoever; (ii) sell, transfer, share and/or give license to use and/or allow others to record anew or present and/or perform in public, copy, reproduce and/or distribute in any manner the Assets (as a whole or a part) as stand-alone package, whether for any consideration

or for no consideration; (iii) use or enable the use by others of the Assets in order to provide service which competes with Artlist's services; (iv) modify, reverse engineer or decompile the Assets in any manner through current or future available technologies ; and/or (v) use or enable others to use AI-Generated Assets as dataset for machine learning, AI training, or improving AI tools or technology.

- 4.2. The Customer may not: (i) use Artlist's AI Services or generate AI-Generated Assets with the purpose of misleading, misinforming or misrepresenting; (ii) generate AI-Generated Assets with the intention of spreading election misinformation such as disinformation campaigns, candidate misrepresentation, etc; (iii) use Artlist's AI Services to generate deep fakes, meaning the production of AI-Generated Assets or Projects intended to falsely appear as authentic, or to resemble or impersonate the identity or likeness of another person (living or dead), entity, object, event, or place - this includes deceptive or misleading voice clones; (iv) use or generate any AI-Generated Asset relating to any person or entity that might legally or materially be impacted by it; (v) mislead or misrepresent by generating AI-Generated Assets which facilitate or perform automated decisions in domains that affect an individual's rights, safety, or well-being (such as in the domains of finance, legal, healthcare, insurance, migration, credit, employment, social welfare, and housing); (vi) present its AI-Generated Assets untruthfully; and/or (vii) use an AI-Generated Asset in any manner that misleads others to think that it was created by a human.

## 5. **Forbidden Uses**

It is forbidden to use the Assets in any manner which (i) is illegal and/or contrary to court orders; (ii) may damage Artlist or its' reputation; (iii) that violates the rights of third parties, and/or (iv) inclusive of as part of the Project, in context of promotion or encouragement of violence, pornography and abomination, racism, hate and discrimination against any person or based on race, religion, sex, sexual orientation, community or nationality, threats, hurting the helpless, violating privacy, slander and any other insulting contents.

## 6. **Payments**

- 6.1. In consideration for the Subscription, the Customer shall pay Artlist a fee per Subscription Period in the amount and manner set forth in the Order Form,(the "**Fees**"), subject to Section 6.2.
- 6.2. Artlist will invoice the Customer and the Customer will pay the Fees via credit card or bank transfer to Artlist's account as detailed in the invoice in accordance to the payment terms described in the applicable Order Form
- 6.3. All amounts payable to Artlist under this Agreement are exclusive of all levies, duties or taxes, including without limitation, withholding taxes, at the rates and as prescribed by a duly constituted taxing authority, governmental entity or authority, or by law, shall be payable by Customer, without any reduction of amounts payable to Artlist. Fees, other charges and any additional tax, if applicable, will be paid by the Customer, and in the case paid by Artlist, the



Customer hereby undertakes to reimburse Artlist for such payments. Customer shall cooperate and provide Artlist with any documentation reasonably requested evidencing the payment of such taxes to any taxing authority. For the avoidance of doubt, Artlist shall bear any income taxes that might apply to the payment of Fees to Artlist. All sums payable under this Agreement shall be made in the currency described in the Order Form.

## **7. Warranties and Representations**

- 7.1. Except as expressly set forth in this Agreement, Artlist hereby represents and warrants that it is fully entitled to grant the Subscription, including the Rights to Use the Assets whether by virtue of being the proprietor of the Assets or by being authorized to administer the copyrights in the Assets and grant such Right to Use according to terms of this Agreement.
- 7.2. The Customer hereby represents and warrants that (i) it is authorized to sign and enter this Agreement; (ii) by executing this Agreement the Customer is bound by all undertakings in this Agreement; and (iii) performance of this Agreement by the Customer will not violate or conflict with any other agreement to which the Customer is a party or by which it is bound or with any law, rule or regulation applicable to the Customer.
- 7.3. Artlist gives no warranty, express or implied, as to the Assets that it may provide the Customer, and the Assets are provided for use 'AS IS' and 'AS AVAILABLE.' The Customer will have no argument, claim, or demand towards Artlist regarding the suitability of the Assets for the Customer's needs or for the Asset's properties, except as set forth in Section 7.1 above.
- 7.4. Artlist will not bear any liability whatsoever with regards to the use of any contents which are not part of the Assets and that are provided by third parties to the Customer, which the Customer may integrate in a Project and the Customer will solely bear liability for such use.

## **8. Intellectual Property Rights**

- 8.1. As between the Customer and Artlist, the Assets and contents contained therein, including, without limitation, text, illustrations, graphics, sound, graphic segments, software applications, graphs and photos are protected by copyrights and intellectual property rights of Artlist or of other suppliers and will remain its or their sole property. For the avoidance of doubt, this Agreement grants the Customer the Right to Use and is not in any way a transfer of ownership rights to the Assets. The Customer hereby declares and confirms that the Customer does not and will not have any ownership and/or intellectual property rights in the recordings and/or in the Assets or the Websites' trademarks and design, and that the Customer's right is restricted to the Right to Use and rights granted in this Agreement.
- 8.2. As between the Customer and Artlist, all intellectual property rights in each Party's trademarks, service marks, trade names or services, or logos will remain the sole property of the relevant Party. Notwithstanding the above, upon the Customer's consent, Artlist will be allowed to use the Customer's name and logo in written and oral presentations, advertising, marketing and PR materials, professional lists and websites for Artlist's promotional and marketing purposes.

## 9. Indemnification

- 9.1. Artlist will indemnify, defend, and hold the Customer harmless from any liabilities, damages, judgment, awards, losses, costs and expenses (including reasonable attorneys' fees) ("**Losses**") arising out of any third-party claims alleging the Customer's use of the Assets or the AI Services infringes or violates any third-party intellectual property rights or other rights. For the avoidance of doubt, this Section will not apply to any claim that arises from any use of the Assets which is not permitted under this Agreement or violates any terms hereunder.
- 9.2. The Customer will indemnify, defend, and hold Artlist harmless from any Losses in connection with the Customer's use of the Assets beyond and/or in contradiction to the rights granted under this Agreement or resulting from the Customer's violation of the terms of this Agreement.
- 9.3. The Customer hereby agrees that any unauthorized use by the Customer or by the Customer Users of any of the Assets or in a manner deviating from the Right to Use, constitute a material breach of this Agreement. Accordingly, and without derogating from the Customer's indemnification obligations above, Artlist will be entitled to exercise all rights and remedies available to it by law in such case.
- 9.4. Without derogating from the above, Artlist will be entitled, at its exclusive discretion, to block the Customer's access to the Assets, temporarily or permanently, in the event that the Customer or any of the Customer Users violates applicable law or any material terms of this Agreement, and the Customer will have no claim or demand regarding losses resulting from such loss of access to the Assets.

## 10. Limitation of Liability.

To the extent permitted by applicable law, except with respect to (i) fraud, willful misconduct, or gross negligence, or (ii) violation of the Parties' obligations under Sections 4 (Forbidden Uses) and 11 (Confidentiality), each Party's entire liability for all damages of any kind arising out of or in connection with this Agreement, will not exceed the amount of the Fees, and neither Party will be liable for any indirect, incidental, punitive, special or consequential damages, or for any loss of data or loss of profits, even if such damages or losses could have been foreseen or prevented.

## 11. Confidentiality.

- 11.1. Subject to Section 8.2 above, the Parties will keep the terms of this Agreement and the engagement between the Parties confidential and will not disclose any part of this Agreement to any third party except to its affiliates, consultants and third-party contractors (including financial advisors, accountants and attorneys) (i) who are acting on behalf of the Parties, (ii) are fully informed of the confidential nature of this Agreement, and (iii) and are bound by non-disclosure commitments.

## 12. Subscription Period & Termination.

# Artlist

- 12.1. Subscription Period. Unless otherwise terminated pursuant to Sections 12.3 and 12.4 below, this Agreement shall be in effect as of the date it is signed by both parties and as long as an Order Form is in effect. Each Order Form shall be in effect during each applicable Subscription Period set forth in the relevant Order Form and each Order Form shall renew for similar successive periods, unless either Party provides written notice of non-renewal, sent to the other Party at least thirty (30) days before the end of the Subscription Period then in effect.
- 12.2. Fees Adjustment. The Fees set forth in each Order Form will be effective until the end of the relevant Order Forms' Subscription Period. Thereafter, Artlist reserves the right to adjust the billing methods and raise the Fees at the start of each new Subscription Period, or as otherwise agreed upon between the Parties. The Customer acknowledges and agrees that it will be invoiced for the applicable Fees for the coming Subscription Period and shall pay any such Fees in accordance with this Agreement.
- 12.3. Termination for Breach. Either Party may terminate this Agreement, immediately upon written notice, if the other Party materially breaches this Agreement and the breach (a) remains uncured for a period of thirty (30) days after the date the breaching Party receives written notice from the non-breaching Party describing the breach and requiring such breach to be cured; or (b) is incapable of being cured.
- 12.4. Termination for Insolvency. Either Party may terminate this Agreement, immediately upon written notice to the other Party, if (a) the other Party enters into a composition with its creditors; (b) a court order is made for the winding up of the other Party; (c) an effective resolution is passed for the winding up of the other Party, other than for the purposes of amalgamation or reconstruction; (d) the other Party has a receiver, manager, administrative receiver or administrator appointed with respect to it; (e) the other Party ceases to be able to pay its debts as they fall due; or (f) the other Party takes or suffers any action similar to any of the above on account of debt.
- 12.5. Effects of Expiration and Termination.
  - 12.5.1. In any event of early termination for a material breach by the Customer, the Customer will not be entitled to any refund whatsoever for the Fees.
  - 12.5.2. Sections 6 (with respect to any Fees that accrue during the Subscription Period), 7, 8, 9, 10, 11, 12 and 13 will survive any expiration or termination of this Agreement.

## 13. Miscellaneous

- 13.1. The Parties are independent contractors. Nothing contained in this Agreement shall give either Party the right to bind the other, or act as an employee, agent, co-venturer or legal representative of the other Party for any purpose.
- 13.2. Neither this Agreement, nor any rights or obligations hereunder, may be assigned or otherwise transferred without the prior written consent of the other Party, except that either Party may,

without such consent, assign this Agreement to an entity (including affiliate) that controls or acquires all or substantially all of its stock or assets. Any other attempted assignment or transfer will be void.

- 13.3. This Agreement contains the entire understanding and agreement between the Parties, and supersedes any prior agreements between the Parties, in each case with respect to the subject matter hereof. Any terms and conditions, policies, or other documents that may be introduced or presented after the signing of this Agreement shall not be binding upon the Parties unless expressly agreed to and signed by both Parties. If either Party fails to sign additional terms or conditions, policies, or documents, they will not be bound by them. Any attempt to impose such terms or conditions without the signature of both Parties will be considered null and void. For the avoidance of doubt, signature under this section shall only be considered valid if done through DocuSign (or any similar e-signature platforms) or wet ink.
- 13.4. This Agreement may not be modified or amended except in a writing signed by both Parties. No term or provision of this Agreement will be deemed waived, and no breach excused, unless such waiver or consent is in writing. No waiver or consent, whether expressed or implied, will constitute a waiver of, consent to or excuse for any other different or subsequent breach.
- 13.5. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of New York without giving effect to its principle or rules of conflicts of laws. Any dispute arising under or in relation to this Agreement shall be resolved in the competent court in the State of New York, N.Y., USA only, and each of the parties hereby submits irrevocably to the exclusive jurisdiction of such court.
- 13.6. The Parties may execute this Agreement in counterparts, including facsimile, PDF and other electronic copies, each of which shall be deemed an original, but both of which together shall constitute one and the same instrument.

*[Signature Page follows]*

# Artlist

*[Signature Page Enterprise Subscription Agreement – Business Package with Owasso Public Schools]*

In the witness thereof:

---

**The Customer**

By:

Date:

---

**Artlist**

By:

Date:

## Order Form

<u>The Customer Information</u>		<u>Artlist Information</u>	
<b>Company Name (“The Customer”):</b>	Owasso Public Schools	<b>Artlist Entity:</b>	Artlist Ltd. (“Artlist”)
<b>Department/Team:</b>	communications		
<b>Location/Site:</b>	Communications Team; Owasso, OK		
<b>Brand:</b>	Owasso Public Schools		
<b>Billing Address:</b>	1501 N Ash St, Owasso, Oklahoma 74055, United States	<b>Artlist Address:</b>	20 Ahad Ha’am St., Tel Aviv, Israel
<b>Admin email:</b>	brock.crawford@owassops.org		
<b>Billing Contact:</b>	Brock Crawford		
<b>Billing Email:</b>	brock.crawford@owassops.org		
<b>VAT / ABN / EIN No. (if applicable):</b>	N/A		
<b>Business Contact:</b>	Brock Crawford	<b>Artlist Contact Name:</b>	Jack Robertson
<b>Business Email:</b>	brock.crawford@owassops.org	<b>Artlist Contact Email:</b>	jack.r@artlist.io

## Order Details

<b>The Plan:</b>	Enterprise Business Package – Motion Array Everything + Stems (plan code: 34)
<b>The Assets:</b>	the digital media files and plug-ins, offered on <a href="http://www.motionarray.com">www.motionarray.com</a> Stems

# Artlist

	The AI-Generated Assets generated on <a href="http://www.motionarray.com">www.motionarray.com</a>
<b>Admin email:</b>	brock.crawford@owassops.org
<b>The Customer Users (# of seats):</b>	0 users to <a href="http://www.artlist.io">www.artlist.io</a> 1 users to <a href="http://www.motionarray.com">www.motionarray.com</a>
<b>AI Services Credits per month:</b>	250.000 credits (Approx 5 hours)
<b>Subscription Period (in months):</b>	36
<b>Start Date:</b>	The date of the last signature hereunder
<b>Fees:</b>	19,239
<b>Currency:</b>	USD
<b>Payment Terms:</b>	Net 30  Equal annual payments to be paid following the Start Date and, thereafter, following each annual anniversary of the Start Date.

This Order Form is subject to and part of the Enterprise Subscription Agreement by and between Artlist Ltd and Owasso Public Schools.

In the witness thereof:

---

**The Customer**

By:

---

**Artlist**

By:

# Artlist

Date:

Date:

# *Pricing Proposal*



*Owasso Public Schools*  
Home of the Rams





# Business Plan

	Motion Array
# of Users	1
Assets	Templates, Presets, Motion Graphics, LUTs, Footage, Voiceover, Music, SFX, Graphics, Photos, Plugins, Adobe Extension
# of Assets	2.29m+
# of Voiceover Credits	250,000/month
Custom Curation Services	✓
Dedicated Account Manager	✓
Term	3 years
<b>Annual Pricing*</b>	<b>\$6,413</b>

\*Pricing valid until April 28, 2025. All prices annual excl. taxes.



# Acellus Gold Advantage Program

ACELLUS EDUCATIONAL SERVICES | 11025 N. Ambassador Drive, Kansas City MO 64153

## Enrollment Form

**Quote Valid Through:** 04/24/2025

Your school is invited to upgrade to Acellus Gold Advantage with embedded teacher support at no cost for the remainder of this school year. Schools using Acellus Gold Advantage have seen significant improvements in student engagement and outcomes, and demand for this program is growing rapidly.

Under this program, our deployment team will work with your teachers to set up Gold Advantage, upgrade your students, and assist in the startup of the system.

For schools opting to use Acellus for the 2025-26 school year, the cost of Acellus Gold Advantage is \$79/student/month. A Special Education license is available for \$129/student/month. This optional license includes the Special Education Assistant to help create IEP's, monitor progress, and create progress reports.

Contact Information	
<b>Owasso Public Schools</b> 1501 N Ash Street Owasso, OK 74055 <a href="#">Edit</a>	<b>Contact:</b> Ms. Charlene Duncan, Director of Special Education <b>Phone:</b> 918-272-8021 <b>Email:</b> charlene.duncan@owassops.org <a href="#">Edit</a>

### Upgrade to Acellus Gold Advantage — Free for the Rest of the School Year!

We're thrilled to offer your school an exclusive opportunity: Upgrade to Acellus Gold Advantage with embedded teacher support at no cost for the remainder of this school year! As a valued partner, we want you to experience the enhanced features of our upgraded system without any financial risk, giving you the chance to see how it can transform learning for your students and support your staff.

To get started, simply complete this form and we'll transition your students to the new system right away.

Click here to indicate that you have read and agree to the [Standard Purchase and License Terms](#).

#### SUBMITTED BY:

NAME:	TITLE:	EMAIL:
-------	--------	--------

Submit

## 5.09 Extended School Year Services

Extended school year ("ESY") services are special education and related services provided to a child with a disability (ages 3 through 21) beyond the district's normal school year in accordance with the child's IEP that are necessary for the child to receive a free appropriate public education in accordance with state standards and the Individuals with Disabilities Education Act, as amended ("IDEA"). It is the district's intent to make ESY services available at no cost to each child with a disability who is determined to need the services in accordance with this policy.

The IEP team for each child with a disability will determine his or her need for ESY services, regardless of the child's categorical disability. The IEP team will consider each child's ESY need at the child's annual review meeting, and any IEP team member may also raise the issue at any other time. The IEP team will determine ESY need in a timely manner to ensure that each child consistently receives a free appropriate public education.

The purpose of ESY services is to ensure that each child receives meaningful educational benefit. To determine whether a child needs ESY services, the IEP team will consider the following factors as relevant to the child:

- The child's degree of impairment;
- The child's actual/predicted degree of regression;
- The child's actual/predicted time necessary for recoupment of skills;
- **The child's emerging skills;**

ESY services may be appropriate when the team determines that a child has regressed or is predicted to regress to such a severe degree in a critical skill area that recovery of such skill loss following the break in programming is unlikely or would require an unusually long period of time to recoup skills obtained. **ESY services may also be warranted when a child is developing an emerging skill, and the IEP team determines that continued support is necessary to reasonably maintain progress.**

- The ability of the child's parents to provide educational structure at home;

After affirming a parent's capacity to maintain a child's skills during the summer, an IEP team may determine that an appropriate ESY program consists totally or partially of such intervention. Even when significant regression/recoupment problem has previously been documented, the IEP team may determine that parents are capable of maintaining a child's skills over the summer months or beyond the normal school year.

- The child's rate of progress;
- The child's behavioral problems;
- The child's physical problems;
- The availability of alternative resources;
- The ability of the child to interact with nondisabled children;
- The area(s) of the child's curriculum that require continuous attention;
- The child's vocational needs;

**Amended March 2025**

Amended November 2016

Amended August 2008

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- The least restrictive environment for services;
- Whether the service is extraordinary for the child's condition as opposed to an integral part of a program for those with the child's condition; and
- Other relevant factors as determined by the IEP team.

In making the determination, the IEP team may review and analyze existing information and pertinent data, including, but not limited to, the child's impairment, educational history and present levels of academic achievement and functional educational performance, which could include the following:

- Criterion referenced and standardized tests, including pre-test and post-test data of a student's progress;
- Functional assessments used in natural environments (home, community, work and school);
- An analysis of data collected on a regular basis;
- Evaluations of those areas involving related services;
- Parent, student and/or service provider information;
- Interviews with teachers and parents on the success or potential success of ESY services; and
- An applied behavior analysis to directly assess student performance of IEP goals and benchmarks/objectives across time.

To document the decision concerning a child's need for ESY, the IEP team may use the OSDE ~~form Consideration for Extended School Year (ESY) Services:~~ **ESY Determination form.**

If the IEP team determines that the child needs ESY services, it will complete appropriate documentation to reflect the child's ESY program and placement. The IEP team will identify which goal(s) and objectives/benchmarks, if any, will be addressed by the child's ESY services. The IEP team will not unilaterally limit the type, amount or duration of ESY services, but will instead determine those services on an individual basis in accordance with state and federal law and regulations and this policy.

Parents or guardians may request a hearing under the IDEA to challenge the provision of a free appropriate public education for a child with a disability, or the child's identification, evaluation or educational placement.

## Aruba Clearpass

**Prepared for:**
**Owasso Ind School Dist 11**

 1501 N. Ash  
 Owasso, OK 74055  
 Russell Thornton  
 (918) 376-1293  
[russell.thornton@owassops.org](mailto:russell.thornton@owassops.org)
**Prepared by:**
**United Systems, Inc.**

 David Laase  
 405-778-8326  
 Fax 405-523-2185  
[dlaase@unitedsystemsok.com](mailto:dlaase@unitedsystemsok.com)
**Quote Information:**
**Quote #: 016471**

 Version: 2  
 Delivery Date: 04/10/2025  
 Expiration Date: 04/30/2025

Aruba Clearpass Licenses & VM's		Price	Qty	Ext. Price
JZ406AAE	<b>Aruba ClearPass NL Access 25000 Concurrent Endpoints E-LTU</b>	\$62,498.12	1	\$62,498.12
JZ439AAE	<b>Aruba ClearPass NL Onboard 2500 User E-LTU</b>	\$14,999.56	1	\$14,999.56
JZ399AAE	<b>Aruba ClearPass Cx000V VM Appliance E-LTU</b>	\$1,111.08	2	\$2,222.16
<b>Subtotal</b>				<b>\$79,719.84</b>

Aruba Clearpass 1YR Support		Price	Qty	Ext. Price
HT9J0E	<b>Aruba 1Y Foundation Care 24x7 EDU/R ClearPass Access 25K Service</b>	\$9,360.63	1	\$9,360.63
H9XM6E	<b>Aruba 1Y Foundation Care 24x7 EDU/R ClearPass 2500 User Service</b>	\$2,245.06	1	\$2,245.06
H9WY2E	<b>Aruba 1Y Foundation Care 24x7 EDU/R ClearPass Cx000 VM Appliance Service</b>	\$166.94	2	\$333.88
<b>Subtotal</b>				<b>\$11,939.57</b>

Aruba Clearpass 3YR Support		* Optional	Price	Qty	Ext. Price
HT9J1E	<b>Aruba 3Y Foundation Care 24x7 EDU/R ClearPass Access 25K Service</b>		\$25,273.98	1	\$25,273.98
H9XM7E	<b>Aruba 3Y Foundation Care 24x7 EDU/R ClearPass 2500 User Service</b>		\$6,061.92	1	\$6,061.92
H9WY3E	<b>Aruba 3Y Foundation Care 24x7 EDU/R ClearPass Cx000 VM Appliance Service</b>		\$451.57	2	\$903.14
<b>* Optional Subtotal</b>					<b>\$32,239.04</b>

Aruba Clearpass 5YRSupport		* Optional	Price	Qty	Ext. Price
HT9J7E	<b>Aruba 5Y Foundation Care 24x7 EDU/R ClearPass Access 25K Service</b>		\$38,590.14	1	\$38,590.14
H9XN3E	<b>Aruba 5Y Foundation Care 24x7 EDU/R ClearPass 2500 User Service</b>		\$9,255.72	1	\$9,255.72
H9WY9E	<b>Aruba 5Y Foundation Care 24x7 EDU/R ClearPass Cx000 VM Appliance Service</b>		\$689.67	2	\$1,379.34
				<b>* Optional Subtotal</b>	<b>\$49,225.20</b>

USI Services		Price	Qty	Ext. Price	
Installation-Software	<b>USI Installation</b> Installation & Configuration of Software	\$13,200.00	1	\$13,200.00	
				<b>Subtotal</b>	<b>\$13,200.00</b>

Quote Summary	Amount
Aruba Clearpass Licenses & VM's	\$79,719.84
Aruba Clearpass 1YR Support	\$11,939.57
USI Services	\$13,200.00
<b>Total:</b>	<b>\$104,859.41</b>

*Optional Expenses	One-Time
Aruba Clearpass 3YR Support	\$32,239.04
Aruba Clearpass 5YR Support	\$49,225.20
<b>Optional Subtotal:</b>	<b>\$81,464.24</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

United Systems, Inc.

Owasso Ind School Dist 11

Signature: David Laase  
 Name: David Laase  
 Title: Sales Solutions Manager  
 Date: 04/10/2025

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Owasso Public Schools**

**Treasurers Report**

as of March 31, 2025

	<b>General Fund</b> prior year 7/1/23 to 3/31/24	<b>General Fund</b> current year 7/1/24 to 3/31/25	<b>Building Fund</b> prior year 7/1/23 to 3/31/24	<b>Building Fund</b> current year 7/1/24 to 3/31/25	<b>Child Nutrition</b> prior year 7/1/23 to 3/31/24	<b>Child Nutrition</b> current year 7/1/24 to 3/31/25	<b>Sinking Fund</b> prior year 7/1/23 to 3/31/24	<b>Sinking Fund</b> current year 7/1/24 to 3/31/25
Beginning Fund Balance	14,472,763.48	18,444,544.42	3,486,854.69	4,009,841.87	2,542,882.97	2,572,917.00	2,943,531.65	2,035,668.91
<b>Revenue</b>								
local	24,076,383.67	26,136,068.03	3,417,647.86	3,712,993.01	1,339,334.35	1,400,190.82	15,735,450.47	18,769,888.37
intermediate	2,935,627.39	3,119,109.45	0.00	0.00				0.00
state	31,953,700.33	31,808,678.33	579,074.23	631,130.48	17,587.24	18,561.47	1,308.34	15,166.04
federal	3,765,049.40	3,102,747.23	119,667.13	0.00	1,814,598.62	1,416,838.05		
premium on bond sale							13,591.13	1,504,841.20
reimb/correcting entry	<u>42,683.81</u>	<u>52,580.15</u>	<u>0.00</u>	<u>0.00</u>	<u>279.62</u>	<u>914.20</u>	<u>0.00</u>	<u>0.00</u>
total revenue	<b>62,773,444.60</b>	<b>64,219,183.19</b>	<b>4,116,389.22</b>	<b>4,344,123.49</b>	<b>3,171,799.83</b>	<b>2,836,504.54</b>	<b>15,750,349.94</b>	<b>20,289,895.61</b>
<b>Expenditures</b>								
salary	34,520,796.07	35,865,945.53			1,124,134.14	1,221,791.15	0.00	0.00
benefits	10,735,725.37	11,419,550.48			362,366.60	391,240.56	0.00	0.00
contracted prof / tech svcs	934,516.81	854,565.57	2,330.00	410.00	12,514.00	13,539.00	0.00	0.00
property svcs	283,910.49	367,798.97	896,477.36	852,279.08	22,488.71	41,337.62	0.00	0.00
other purchased svcs	370,587.92	416,635.35	1,136,727.09	1,638,527.38	1,280,479.17	1,305,537.02	0.00	0.00
supplies	1,319,811.15	1,171,097.96	1,863,609.43	1,855,754.63	184,058.29	62,180.10	0.00	0.00
property	141,800.05	0.00	25,113.15	16,695.63	51,352.52	240,282.70	0.00	0.00
dues/fees/registration/tuition	408,635.68	490,404.65			699.00	1,339.75	0.00	0.00
bond principal & interest							582,925.00	1,015,212.50
other uses	<u>1,963.68</u>	<u>12,370.94</u>	<u>0.00</u>	<u>0.00</u>	<u>7,823.46</u>	<u>13,514.20</u>	<u>0.00</u>	<u>0.00</u>
total expenditures	<b>48,717,747.22</b>	<b>50,598,369.45</b>	<b>3,924,257.03</b>	<b>4,363,666.72</b>	<b>3,045,915.89</b>	<b>3,290,762.10</b>	<b>582,925.00</b>	<b>1,015,212.50</b>
prior year estopped checks	37.50	0.00						
Balance as of March 31st, 2025	28,528,498.36	32,065,358.16	3,678,986.88	3,990,298.64	2,668,766.91	2,118,659.44	18,110,956.59	21,310,352.02
bank balance 3-31-25		32,864,065.04		4,091,423.90		2,321,352.41		21,310,352.02
outstanding checks		(798,706.88)		(101,125.26)		(202,692.97)		0.00
balance 3-31-25		32,065,358.16		3,990,298.64		2,118,659.44		21,310,352.02

**Owasso Public Schools  
Treasurers Report**

Bond Funds Summary  
as of 3-31-25

	bond 31 year to date	bond 33 year to date	bond 35 year to date	bond 39 year to date
FY 25 Beginning Fund Balance	32,680,241.44	713.68	151,460.54	280,714.69
Revenue				
interest/other	592,642.32	0.00	0.00	0.00
correcting entry	2,310.00	0.00	0.00	0.00
bond proceeds	<u>33,660,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total revenue	34,254,952.32	0.00	0.00	0.00
Expenditures	<u>20,174,650.44</u>	<u>0.00</u>	<u>40,054.00</u>	<u>91,770.68</u>
Balance as of 3-31-25	46,760,543.32	713.68	111,406.54	188,944.01

project	description	Bond 39 budget	Bond 39 encumbered	Bond 39 balance	Bond 35 budget	Bond 35 encumbered	Bond 35 balance	Bond 33 budget	Bond 33 encumbered	Bond 33 balance
000	non categorical	4,963.79	0.00	4,963.79	151,460.54	114,054.00	37,406.54	713.68	0.00	713.68
119	plant operations	172,265.17	67,995.00	104,270.17	0.00	0.00	0.00	0.00	0.00	0.00
120	fine arts uniforms/equip	51,413.18	45,937.53	5,475.65						
141	5th grade center	<u>52,072.55</u>	<u>52,072.55</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total		280,714.69	166,005.08	114,709.61	151,460.54	114,054.00	37,406.54	713.68	0.00	713.68

project	description	Bond 31 budget	Bond 31 encumbered	Bond 31 balance
000	non categorical	0.00	2,310.00	(2,310.00)
102	enrollment/tech center	1,065,081.22	1,065,081.22	0.00
111	copiers	249,614.00	107,614.00	142,000.00
112	buses	1,191,613.76	505,723.00	685,890.76
113	technology	9,608,404.43	4,003,690.39	5,604,714.04
114	instructional resources	4,550,999.58	1,987,495.25	2,563,504.33
116	uniforms/equipment	283,974.40	139,905.70	144,068.70
117	safety	692,852.07	298,607.19	394,244.88
119	plant operations	6,288,462.67	3,228,519.88	3,059,942.79
120	fine arts uniforms/equip	657,347.69	16,634.42	640,713.27
134	roofing district wide	0.00	0.00	0.00
136	track/band project	8,130,891.85	8,130,891.85	0.00
138	hodson safe structure	8,946,446.43	8,946,446.43	0.00
139	8th Grade Safe Room	515,000.00	515,000.00	0.00
141	5th grade center	451,927.45	451,927.45	0.00
171	nurses equipment	81,706.08	30,585.04	51,121.04
172	library budgets	<u>181,098.48</u>	<u>171,425.34</u>	<u>9,673.14</u>
total		42,895,420.11	29,601,857.16	13,293,562.95

# Patten & Odom, CPAs, PLLC

2101 N. Willow Ave.  
Broken Arrow, OK 74012  
Phone Number 918.250.8838  
FAX Number 918.250.9853

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March 4, 2025

Dr. Margaret Coates, Superintendent  
Owasso Public Schools  
1501 N. Ash  
Owasso, OK 74055

Dear Dr. Margaret Coates:

We are pleased to confirm our understanding of the arrangements for our audit of the financial statements of Owasso School District No. I-11 for the year ending June 30, 2025.

## **Audit Scope and Objectives**

We will audit the financial statements of the accompanying combined fund type and account group financial statements – regulatory basis and the related notes to the financial statements, which collectively comprise the basic financial statements of Owasso School District, as of and for the year ended June 30, 2025.

We have also been engaged to report on supplementary information that accompanies the district's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Combining financial statements
2. Budgetary comparison schedules
3. Schedule of expenditures of federal awards & related notes
4. School activity fund balances

The objectives to our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the regulatory basis of accounting and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when

it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of law, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance).

### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of your accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of our inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions in the accounts, test of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors and financial institutions. We may also request written representations from your attorneys as part of the engagement.

When we identify significant risk(s) of material misstatement as part of our audit planning, we will communicate this risk to you.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures – Internal Controls**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatements of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by Uniform Guidance, we will perform tests of control over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls, and accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of compliance with provisions of applicable laws, regulations, contracts,

and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to the *Governmental Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each major program. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Owasso School District in conformity with the regulatory basis of accounting and the Uniform Guidance based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards and related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity the regulatory basis of accounting, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform our audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review in a timely manner.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information accordance with the regulatory basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the regulatory basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format providing that information.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations as we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's report or nine months after the end of the audit period.

We will provide copies of our reports to Owasso School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for the engagement is property of Patten & Odom, CPAs, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma SA&I or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Patten & Odom, CPAs, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma SA&I. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Kerry Patten, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on an agreed upon date that will be communicated to you.

Our fee for these services will be \$3000 upon completion of the District's Estimate of Needs and \$18,750 upon completion of the District's audit report. Additionally, there is a \$100 filing fee required by the State Auditor and Inspector's Office for the purpose of processing your report. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

## **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of Owasso School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Owasso School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know, If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,



Patten & Odom, CPAs, PLLC

**RESPONSE:**

This letter correctly sets forth the understanding of Owasso School District.

Management Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Ryan Walters**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**  
**2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599**

**CONTRACT FOR AUDIT OF PUBLIC SCHOOLS**  
**2024-2025 SCHOOL YEAR**

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2024-2025 fiscal year beginning July 1, 2024 and ending June 30, 2025.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

_____	_____	
<b>Clerk</b>	<b>President</b>	
_____	_____	_____
<b>District</b>	<b>County</b>	<b>County/District Number</b>
Approved this _____	Day of _____	2025.

**Patten & Odom, CPAs, PLLC**

\_\_\_\_\_  
**AUDITING FIRM**



\_\_\_\_\_  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM**

**PLEASE EXECUTE THIS FORM IN TRIPLICATE:**

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

**EMAIL A SIGNED CONTRACT TO [KATHERINE.BLACK@SDE.OK.GOV](mailto:KATHERINE.BLACK@SDE.OK.GOV) OR MAIL A**

**COPY TO:** Katherine Black, Executive Director, Financial Accounting  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 420  
Oklahoma City, Oklahoma 73105-4599

**MUST BE FILED NO LATER THAN JUNE 30, 2025**

Contracts dated prior to January 20, 2025, will **not** be accepted.  
Contracts which do not contain **all** of the above provisions **will not** be accepted.

TEMPORARY APPROPRIATIONS

For

Owasso Board of Education of Tulsa County, Oklahoma  
To the County Excise Board  
County of Tulsa, State of Oklahoma.

Honorable Board Members:

Pursuant to the requirements of 68 O.S. 2011 § 3020, as amended, we herewith submit for your consideration the following request for Fiscal year 2025-26 temporary appropriations, and we hereby respectfully request approval and appropriation therefore as follows, to wit:

<u>Fund</u>	<u>Classifications</u>	<u>2025-26 Estimate Available</u>	<u>Requested Temporary Appropriations</u>
General	Current Expense	\$ 95,000,000	\$ 95,000,000
Building	Current Expense	8,000,000	8,000,000
Child Nutrition	Current Expense	6,600,000	6,600,000

Done by the Board of Education of Owasso School District No. I-11 and recorded in the minutes of the Clerk at Owasso, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Clerk of Board

\_\_\_\_\_  
President of School Board

CERTIFICATION OF THE COUNTY EXCISE BOARD

We, the undersigned duly qualified and acting members of the Excise Board in aforesaid County and State, having considered the preliminary Estimate of Needs submitted by the Governing Board of said School District and, to the extent that the requested temporary appropriations ascertained to be authorized by law, we have approved the items and amounts indicated in the last column.

Done at \_\_\_\_\_, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

COUNTY EXCISE BOARD

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary of County Excise Board

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member