

Owasso Public Schools
Owasso Board of Education Regular Meeting
Independent School District No. 11
Tulsa County, Oklahoma

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma will hold Owasso Board of Education Regular Meeting on Monday, May 13, 2024, at 6:30 PM, Board of Education Conference Room of the Dale C. Johnson Education Service Center, 1501 N Ash St., Owasso, Oklahoma 74055

Meeting link: <https://www.youtube.com/live/mmuQmaOAty8>

- I. **Call to Order and Roll Call**
- II. **Special Recognition/Pledge of Allegiance** - Dr. Sarah Vann, Jeremiah Ziba and Brynlee Marler
- III. **Special Recognition** - Mr. Chris Barber - State Fine Arts Excellence Award Recipients
- IV. **Special Recognition** - Mr. Mark Officer - Ashlyn Stephenson - Academic All State
- V. **Reports to the Board**
 - A. Superintendent - Dr. Margaret Coates
 - B. Teaching and Learning - Mr. Mark Officer
 - C. District Services - Mr. Kerwin Koerner
 - D. Continuous Strategic Improvement (CSI) - Goal Area #3 Ram Community Culture - Mr. Kerwin Koerner
- VI. **Comments from the Public Regarding Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.
- VII. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)
 - A. Minutes of Regular Meeting April 8, 2024
 - B. Minutes of Special Meeting April 22, 2024
 - C. Teaching and Learning
 - i. Out of State Student Activity Trips
 - ii. Memorandum of Understanding (MOU) with Horizon: Digitally Enhanced Campus for student access to Edgenuity curriculum content for the 2024-2025 school year at a cost of \$40,800.00, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
 - iii. Memorandum of Understanding (MOU) with Oral Roberts University for their Teacher Education Program for the 2024- 2025 school year at a cost

- of \$0.00 as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
- iv. Memorandum of Understanding (MOU) with Northeastern State University for college education majors to complete their student teaching portion of their education in traditional student internships for the 2024-2025 school year at a cost of \$0.00 as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
 - v. Memorandum of Understanding (MOU) with Tulsa Community College for Owasso HS students to participate in the Concurrent Enrollment Program for the 2024-2025 school year at a cost of \$0.00 to the school district, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
 - vi. Agreement/Contract with Spears Travel for travel arrangements for OPS employees for the 2024-2025 school year with a fee schedule, as outlined in the attachment and authorize the Superintendent or designee to execute Agreement/Contract
 - vii. License subscription quote with Brain Pop for full access to supplemental digital curriculum modules for elementary students at our 9 elementary schools and the 6th Grade Center for the 2024-2025 school year at a cost of \$36,855.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
 - viii. Student Enrollment Verification Letter for the 2024-2025 school year for our 3-year agreement with Amplified IT for Google Workspace for Education, as outlined in the attachment and authorize the Superintendent or designee to execute the letter
 - ix. License agreement with World Book for district access to Online World Book for the 2024-2025 school year at a cost of \$8,643.60, as outlined in the attachment and authorize the Superintendent or designee to execute the license agreement
 - x. Memorandum of Understanding (MOU) with Oklahoma State University to provide college education majors with field/clinical experience and internships for the 2024-2025 school year at a cost of \$0.00 as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
 - xi. Memorandum of Understanding (MOU) with Oklahoma Baptist University for college education majors to complete their student teaching portion of their education in traditional student internships for the 2024-2025 school year at a cost of \$0.00 as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
 - xii. Contract agreement with Connected Kids, Inc for the purpose of continuing a trauma-responsive early childhood program that supports the needs of young learners across nine elementary sites for the 2024-2025 school year at a cost of \$69,600.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

- xiii. Contract with Mobilized Vision, LLC for orientation and mobility services for the 2024-2025 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
- xiv. Contract with Sebastian Lantos, LLC to provide Interpreting and Translating Services for the 2024-2025 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
- xv. MOU with Southwestern Oklahoma State University School Psychology Program, to provide on-site school psychology experiences to candidates who are enrolled in the Educational Specialist Degree Program in School Psychology 2024-2025 school year at a cost of \$0.00 and authorize the Superintendent or designee to execute the MOU
- xvi. MOU with Grand Mental Health to provide group and individual counseling and other services for the 2024-2025 school year at a cost of \$0.00 and authorizes the Superintendent or designee to execute the Agreement
- xvii. Memorandum of Understanding with A New Leaf, Inc. to provide the Autism Works program for students at Owasso Public Schools for the 2024-2025 school year at a cost of \$0.00 as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
- xviii. Agreement with State of Oklahoma, Department of Rehabilitation Services, Transition School-To-Work: Work Study for the 2024-2025 school year at a cost of \$0.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

D. District Services

- i. Memorandum of Understanding (MOU) with Owasso Police Department for School Resource Officers for the 2024-2025 school year at a cost of \$160,000, as outlined in the attachment and authorizing the Superintendent or designee to execute the MOU
- ii. Memorandum of Understanding (MOU) with Owasso Police Department for K-9 Narcotics Control for the 2024-2025 school year at a cost of \$10,000, as outlined in the attachment and authorizing the Superintendent or designee to execute the MOU
- iii. Agreement with Imperial for vending services for the 2024-2025 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement
- iv. Agreement with The University of Oklahoma College of Nursing for nursing interns for the 2024-29 school years at a cost of \$0.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

E. Technology

- i. Surplus of items listed on the attachment titled Technology Surplus Items May 2024
- ii. Quote from United Systems for renewal of support for DELL S-Series Switches for the 2024-2025 school year at a cost of \$21,191.52, as

outlined in the attachment and authorize the Superintendent or designee to execute the agreement

- iii. Quote from United Systems for a 3-year renewal of licensing and support for VMWare VSphere Foundation and VMWare VSAN for VSphere Foundation and Cloud Foundation for the 2024-2027 school years at a cost of \$164,547.20, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

F. Finance

- i. Purchase orders (encumbrances) and changes to encumbrances for April 2024

- ii. Activity Financial Report for April 2024

- iii. Activity Account Transfers

- iv. Membership Dues for Oklahoma State School Board Association for the 2024-2025 school year at a cost of \$5,026.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

- v. Annual Subscription renewal with Oklahoma State School Board Association for Policy Services Subscription for the 2024-2025 school year at a cost of \$1,200.00, as outlined in the attachment and authorize the Superintendent to execute the agreement

- vi. Annual Subscription Renewal with Oklahoma State School Board Association for Assemble Meetings for the 2024-2025 school year at a cost of \$3,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

- vii. Employment Services Agreement with Oklahoma State School Board Association for 2024-2025 at a cost of \$4,025 for unemployment claims management as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

- viii. Contract with Frontline for Human Resources software applications for 2024-2025 at a cost of \$73,272.97 as outlined in the attachment and authorize the superintendent or designee to execute the contract

- ix. Agreement with Sylogist for Financial Accounting software applications for 2024-2025 at a cost of \$44,084.26 as outlined in the attachment and authorize the superintendent or designee to execute the contract

G. Human Resources

- i. Transitions

VIII. **Communications/Superintendent** - Dr. Margaret Coates

- A. Board to consider and take possible action on the Service Agreement with Principal Matters, LLC for facilitating professional development with administrative and building leaders for the 2024 -2025 school year at a cost of \$4,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Service Agreement. (Dr. Coates)
- B. Board to consider and take possible action on the Agreement with Shangri-La for professional development services for the 2024-2025 school year at a cost

- of \$360.00, as outlined in the attachment and authorize the Superintendent or designer to execute the Agreement (Dr. Coates)
- C. Board to consider and take possible action on the 2025-2026 School Calendar (Jordan Korphage)
- IX. **Teaching and Learning** - Mark Officer
- A. Board to review Policy #1.60 District Parent and Family Engagement Policy for first reading. Edits, changes, and additions to the policy are outlined in the attachment.
- B. Board to consider and take possible action on the SPARK program Subsidy Contract Letter verifying that Melissa Zumwalt is responsible for the subsidy contract for the Owasso Public School SPARK before and after care program, as outlined in the attachment and authorize the Superintendent or designee to execute the letter
- C. Board to consider and take possible action on a Contract with Erica McQuiddy to provide an independent educational evaluation for an Owasso public school student at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract and Addendum
- X. **District Services** - Kerwin Koerner
- A. Safe and Healthy Schools Report - Paul Croft
- B. Board to review Policy #5.01 Administration of Medicine to Students for first reading. Edits, changes, and additions to the policy are outlined in the attachment
- C. Board to consider and take possible action on the proposed edits, changes, and additions to Policy # 1.88 Therapy Dogs in Schools, as outlined in the attachment
- D. Board to consider and take possible action on the Long Range Facilities Plan for the 2023 - 2033 school years as outlined in the attachment
- E. Board to consider and take possible action on the Supplemental with Stacy Group for the 8th Grade Center Addition at 6% of the estimated project cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract
- F. Board to consider and take possible action on the Supplemental with Lowry for Enrollment and IT Center at a cost of \$12,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract
- XI. **Finance** - Phillip Storm
- A. Board to consider and take possible action on the Treasurer's Report for April 2024
- B. Board to consider and take possible action on proposed changes to district stipends as outlined in the attached summary
- XII. **New Business**
- XIII. **Executive Session**
- XIV. Vote to convene into executive session for the purpose of discussing the hiring of one Bailey Elementary Principal and one Interim Director of Band Operations as authorized by Okla.Stat.Tit.25§307(B)(1).
- XV. Acknowledge return to Open Session

- XVI. Statement of Executive Session Minutes
- XVII. Board to consider and take possible action to hire one individual for Bailey Elementary Principal
- XVIII. Board to consider and take possible action to hire one Interim Director of Band Operations
- XIX. **Vote to Adjourn**

This agenda was posted prior to 6:30 p.m. on Friday, May 10, 2024 at the entrance of the Board of Education Room, located in the Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 N. Ash, Owasso, Oklahoma.

OWASSO PUBLIC SCHOOL BOARD OF EDUCATION

Renae Klein, Clerk

Owasso Board of Education Regular Meeting
Monday, April 8, 2024 6:30 PM Central

Board of Education Conference Room of the Dale C. Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

I. Call to Order and Roll Call

Attendance Taken at 6:30 PM.

Brent England: Present
Neal Kessler: Present
Rhonda Mills: Present
Stephanie Ruttman: Present
Forrest Turpen: Absent

Present: 4, Absent: 1.

II. Discussion and possible action to reorganize the officers of the board of education in accordance with 70 O.S. Section 5-119

Motion to reorganize the officers of the board of education as follows: President-Frosty Turpen, Vice President-Stephanie Ruttman, Clerk-Rhonda Mills in accordance with 70 O.S. Section 5-119. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent

Yea: 4, Nay: 0, Absent: 1

III. **Special Recognition/Pledge of Allegiance** - Mr. Eric Romine, Jenna Plum and Lyla Bushyhead

IV. **Special Recognition of Susan St. John by Charlene Duncan**

V. **Reports to the Board**

A. Superintendent - Dr. Margaret Coates Dr. Coates acknowledged and congratulated Susan St. John for receiving the Annette Lynch Lifetime Achievement Award by Special Olympics of North America, the highest honor that a Special Olympics coach can receive. She shared a legislative update including the Tribal Car Tag Compact which, according to the legislature, would likely be extended. It is expected that Senate Bill 244 regarding School Board Elections will not be heard and therefore be dead for this session.

B. Teaching and Learning - Mr. Mark Officer Mr. Officer reported that the Teaching and Learning team has begun planning for professional development for fall. The SPARK program will host several summer camps for kids and Mrs Zumwalt is working with the Department of Human Services to receive the STARS rating for the program. In Fine Arts, all the Owasso high school choirs received superior ratings at the state contest last week.

C. District Services - Mr. Kerwin Koerner Mr. Koerner reported that the long range planning committee had completed their meeting for the 23-24 school year and will begin again in the fall. The final document is not yet completed but will be shared when it is. He gave a construction update, including a slide show of pictures of the progress on the high school track project.

D. Continuous Strategic Improvement (CSI) Goal Area #2 Ram Team - Mr. Phillip Storm Mr. Storm reported that twenty-two prospective employees attended a job fair hosted by the district last week. Representatives from the district attended two job fairs in the fall and six job fairs this spring at several universities in an effort to recruit employees. He also reported another initiative was the development and implementation of the Career web page on our website.

VI. Comments from the Public Regarding Agenda Items

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.

There were no comments from the public regarding agenda items.

VII. Consent Agenda: Board to consider and take possible action on the following consent agenda items. (Dr. Coates)

Motion to approve Consent Agenda items VII.A. through xxviii. This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 4, Nay: 0, Absent: 1

A. Minutes of Regular Meeting March 11, 2024

B. Teaching and Learning

i. Out of State Student Activity Trips

ii. Memorandum of Understanding with University of Tulsa for classroom student teachers for the 2024-2025 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the Memorandum of Understanding

iii. Agreement with Tulsa City-County Health Department for the "All about Kids Program" for the 2024-2025 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

iv. Contract with Junior Achievement for Owasso Public School Elementary 5th grade students to attend JA BizTown for the 2024-2025 school year at a cost of \$22,500.00, to be paid by school sites as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

v. License Quote with Imagine Learning for 10 Purpose Prep Concurrent user licenses for Owasso High School for the 2024-2025 school year at a cost of \$3,300.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Quote License

vi. Memorandum of Understanding with the Tristesse Grief Center to provide school-based grief support for students and faculty for the 2024-2025 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

C. District Services

i. Surplus item listed on the attachment District Services Surplus Items April 2024

D. Technology

i. Quote from Dynasign Corporation for renewal of online services related to signage for the 2024-2025 school year at a cost of \$2,800.00, as outlined in the attachment and authorize the Superintendent or designee to purchase

ii. Quote from Solarwinds for renewal of licensing and support of network monitoring tools and remote software for the 2024-2025 school year at a cost of \$8,293.38, as outlined in the attachment and authorize the Superintendent or designee to purchase.

iii. Agreement with PowerSchool for renewal of licensing and support of the district student information system and related services for the 2024 - 2025 school year at a cost of \$112,819.53, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

iv. Agreement with PowerSchool for renewal of licensing and support of School Messenger for the 2024 - 2025 school year at a cost of \$12,057.69, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

v. Agreement with VIP Technology Solutions Group for renewal of licensing of ESET AntiVirus solution for the 2024-2025 school year at a cost of \$16,250.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

vi. Estimate from CDW Amplified for renewal of licensing and support of Little SIS for Classroom cloud-based roster sync for the 2024-2025 school year at a cost of \$3,750.00 as outlined in the attachment and authorize the Superintendent or designee to purchase

vii. Estimate from CDW Amplified for renewal of licensing and support of Gopher Sheets Add-On for the 2024-2025 school year at a cost of \$2,700.00, as outlined in the attachment and authorize the Superintendent or designee to purchase

viii. Quote from ImageNet Consulting for renewal of licensing and support of LaserFiche platform for the 2024-2025 school year at a cost of \$2,888.00, as outlined in the attachment and authorize the Superintendent or designee to purchase

ix. Quote from ImageNet Consulting for renewal of services and support of XMedius Cloud centralized printing and faxing platform for the 2024-2025 school year at a cost of \$4,860.00, as outlined in the attachment and authorize the Superintendent or designee to purchase

- x. Quote from Gaggle for renewal of safety management services for the 2024-2025 school year at a cost of \$54,450.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xi. Quote from Vivacity Tech PBC, for renewal of licensing and support of Lenovo LanSchool lab computer management software for the 2024-2025 school year at a cost of \$2,575, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xii. Agreement with Transfinder for renewal of services and support of bus routing software and related applications for the 2024-2025 school year at a cost of \$13,325.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xiii. Agreement with SherpaDesk, DBA BigWebApps, for renewal of licensing and support of SherpaDesk online ticketing system for the 2024-2025 school year at a cost of \$9,768.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xiv. Quote from Informatics Holding Inc. for renewal of licensing and support of WASP inventory barcode system for the 2024-2025 school year at a cost of \$4,320.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xv. Quote from Marcia Brenner Associates for renewal of licensing and support of Report Creator PowerSchool plugin for the 2024-2025 school year at a cost of \$1,392.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xvi. Agreement with Telecomp Holdings Inc for renewal of Mitel phone warranty and support services for the 2024-2025 school year at a cost of \$25,590.66, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xvii. Quote from CDW LLC for renewal of licensing and support of PRTG systems monitoring sensors for the 2024-2025 school year at a cost of \$1,670.04, as outlined in the attachment and authorize the Superintendent or designee to execute the purchase
- xviii. Quote from Freund Resources for renewal of licensing of sqlReports software for the 2024-2025 school year at a cost of \$588.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xix. Agreement with Samsara Inc for renewal of licensing and support of bus tracking platform software for the 2024-2025 school year at a cost of \$4,680.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
- xx. Quote from Classlink Inc. for renewal of licensing and support of account provisioning, rostering and analytics services for the 2024-2025 school year at a cost of \$36,699.00, as outlined in the attachment and authorize the Superintendent or designee to purchase
- xxi. Agreement with United Systems for renewal of licensing and support of Filewave Mobile Device Management system for the 2024-2025 school year at a cost of \$23,017.44, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

xxii. Agreement with United Systems for renewal of licensing and support of Lightspeed Web Content Filter and Lightspeed Classroom Management systems for the 2024-2025 school year at a cost of \$71,500.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

xxiii. Agreement with United Systems for renewal of licensing of firewall appliances for the 2024-2025 school year at a cost of \$60,787.35, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

xxiv. Agreement with United Systems for renewal of licensing of Aerohive/Extreme network appliances and wireless access points for the 2024-2025 school year at a cost of \$87,807.40, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

xxv. Agreement with United Systems for renewal of support of DELL S-Series Switches for the 2024-2025 school year at a cost of \$6,157.34, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement.

xxvi. Quote from Dell Direct Sales L.P. for renewal of licensing of Adobe Creative Cloud software for the 2024-2025 school year at a cost of \$5,960.00, as outlined in the attachment and authorize the Superintendent or designee to purchase

xxvii. Quote from Dell Direct Sales L.P for renewal of licensing of Microsoft 365 access for the 2024-2025 school year at a cost of \$57,738.56, as outlined in the attachment and authorize the Superintendent or designee to purchase

xxviii. Contract with CRW Consulting Inc. for renewal of Category 1 and Category 2 ERATE consulting services for the 2025-2026 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the contract

E. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for March 2024 2023-2024 General Fund #1430-1534 (Vendors) \$195,643.43
2023-2024 General Fund Net Change Orders \$12,271.57
2023-2024 Building Fund #81-84 (Vendors) \$54,500.00
2023-2024 Building Fund Net Change Orders \$24,000.00
2023-2024 Child Nutrition Fund #59 (Vendors) \$55,000.00
2023-2024 Bond Fund 31 #336-394 (Vendors) \$1,842,007.39
2023-2024 Bond Fund 31 Net Change Orders \$407.60

ii. Activity Financial Report for March 2024

iii. Quote from Clearwater Enterprises for renewal of natural gas supplier agreement for the 2024-2025 fiscal year at a cost of \$0.06/MMBtu above sellers' cost

F. Human Resources

i. Transitions

VIII. District Services - Kerwin Koerner

A. Receive first draft reading of proposed new Policy #1.88 - Therapy Dogs in Schools

IX. Finance - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for March 2024
Motion to approve the Treasurers Report for March 2024. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 4, Nay: 0, Absent: 1

B. Board to consider and take possible action on proposed changes to district stipends for FY 2024-2025 as outlined on the attached summary
Motion to approve proposed changes to district stipends for FY 2024-2025 as outlined on the attached summary. This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 4, Nay: 0, Absent: 1

X. Executive Session

A. Vote to convene into executive session for the purpose of discussing the hiring of one Teaching and Learning Director of Instructional Services and one Assistant Director for Technology as authorized by Okla.Stat.Tit.25§307(B)(1).
Motion to convene into executive session at 7:35p.m. for the purpose of discussing the hiring of one Teaching and Learning Director of Instructional Services and one Assistant Director for Technology as authorized by Okla.Stat.Tit.25§307(B)(1). This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 4, Nay: 0, Absent: 1

B. Acknowledge return to Open Session Acknowledge return to Open Session at 8:06p.m.

C. Statement of Executive Session Minutes

During the executive session, the members of the Board of Education who were present were Stephanie Ruttman, Rhonda Mills, Neal Kessler and Brent England. Also present during the executive session was Dr. Margaret Coates, Mark Officer and Russell Thornton. During the executive session, board members discussed the hiring of one Teaching and Learning Director of Instructional Services and one Assistant Director for Technology. Nothing else was discussed, and no votes were taken. This will constitute the minutes of the executive session.

XI. Board to consider and take possible action to hire an individual as Teaching and Learning Director of Instructional Services

Motion to hire Dr. Sarah Vann as Teaching and Learning Director of Instructional Services. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 4, Nay: 0, Absent: 1

XII. Board to consider and take possible action to hire an individual as Assistant Director of Technology

Motion to hire Sean Parker as Assistant Director of Technology. This motion, made by Brent England and seconded by Rhonda Mills, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 4, Nay: 0, Absent: 1

XIII. New Business There was no New Business

XIV. Vote to Adjourn

Motion to adjourn at 8:09 p.m. This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 4, Nay: 0, Absent: 1

Owasso Board of Education Special Meeting
Monday, April 22, 2024 12:00 PM Central

Board of Education Conference Room of the Dale C. Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

I. Call to Order and Roll Call

Attendance Taken at 12:00 PM.

Brent England: Present
Neal Kessler: Present
Rhonda Mills: Absent
Stephanie Ruttman: Present
Forrest Turpen: Absent
Present: 3, Absent: 2.

II. Pledge of Allegiance

III. Board to consider and take possible action on the Overnight/Out of State Student Activity Requests (Mr. Mark Officer)

Motion to approve the Overnight/Out-of-State Student Activity Trips. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Absent
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 3, Nay: 0, Absent: 2

IV. Board to consider and take possible action on proposal to change special education teachers salaries to 8% above salary scale at a projected annual cost of \$117,040.88 (Mr. Phillip Storm)
Motion to approve the proposal to change special education teachers salaries to 8% above salary scale at a projected annual cost of \$117,040.88. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Absent
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 3, Nay: 0, Absent: 2

V. Executive Session

A. Vote to convene into executive session for the purpose of discussing the hiring of two Elementary Administrators as authorized by Okla.Stat.Tit.25§307(B)(1).as authorized by Okla. Stat. Tit. 25§307(B)(2).

Motion to convene into executive session at 12:04 for the purpose of discussing the hiring of two Elementary Administrators as authorized by Okla.Stat.Tit.25§307(B)(1). This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Absent
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 3, Nay: 0, Absent: 2

VI. Acknowledge Board's return from executive session Acknowledge Boards return from Executive Session at 12:19 p.m.

VII. Statement of executive session minutes

During the executive session, the members of the Board of Education who were present were Stephanie Ruttman, Neal Kessler and Brent England. Also present during the executive session was Dr. Margaret Coates, Mark Officer. During the executive session, board members discussed the hiring of two Elementary Administrators. Nothing else was discussed, and no votes were taken. This will constitute the minutes of the executive session.

VIII. Board to consider and take possible action to hire one individual for Ator Elementary Principal.

Motion to hire Ms. Lacy Hall as the Principal for Ator Elementary. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Absent
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 3, Nay: 0, Absent: 2

IX. Board to consider and take possible action to hire one individual for Pamela Hodson Elementary Principal

Motion to hire Ms. Dawn Testa as the Principal for Pamela Hodson Elementary. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea
Neal Kessler: Yea
Rhonda Mills: Absent
Stephanie Ruttman: Yea
Forrest Turpen: Absent
Yea: 3, Nay: 0, Absent: 2

X. Vote to Adjourn

Motion to adjourn at 12:22p.m. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Absent

Yea: 3, Nay: 0, Absent: 2

May 13, 2024 Overnight/Out of State Student Activity Requests

- **May 21-25, 2024 - Odyssey of the Mind World Finals Competition - Iowa State University, Ames, IA - OHS Odyssey of the Mind**
- **May 24-27, 2024 - Owasso FFA Chapter Officer Leadership Retreat - Broken Bow, OK - Owasso FFA**
- **May 31-June 2, 2024 - Dance Team Union Unity Summer Camp - OHS Varsity Pom**
- **June 7-9, 2024 - OU Team Camp - Norman, OK - OHS Boys Basketball**
- **June 13-15, 2024 - OSU Team Camp - Stillwater, OK - OHS Boys Basketball**
- **June 19- 21-, 2024 - Pitt State Team Camp - Pittsburgh, KS - OHS - Girls Varsity Basketball**
- **June 21-23, 2024 - Midwest Basketball Classic - Kansas City, MO - OHS Boys Basketball**
- **June 29-31, 2024 - Owasso Cross Country Camp - Tahlequah, OK - OHS Cross Country**
- **July 16-24, 2024 - Summer Cheer Camp - University of Kentucky, Lexington, KY - OHS Varsity Cheer**
- **August 28-August 31, 2024 - Francis Howell Softball Tournament - St Louis, MO - OHS Softball**
- **September 26-28, 2024 - Liberty Softball Tournament - Liberty, MO - OHS Softball**
- **March 11-20, 2025 - OHS Visits Chaumont/Paris - Paris/Chaumont France - OHS French Club**



**AGREEMENT
between**

_____ **School District and HORIZON: Digitally Enhanced Campus**

This Agreement is entered into this ____ day of _____, 2024 between _____ School District (“District”), and Horizon: Digitally Enhanced Campus (“Horizon”).

I. INTRODUCTION

The Horizon Consortium is a network of school districts who provide access to online content and professional development through license agreements sponsored by Horizon.

Title 70, Section 1210.704 of the Oklahoma Statutes mandates the provision of a statewide online learning platform to provide high quality online learning opportunities for Oklahoma students that are aligned with the subject matter standards adopted by the State Board of Education. Additionally, Title 70, Section 3-145.3 of the Oklahoma Statutes mandates state negotiation with online vendors to provide a state rate price to school districts for supplemental online courses. Further, Oklahoma Administrative Code 777:15-1-4 requires that the price offered does not exceed the lowest price at which the course is offered by use or sale to any state, public school, or school district in the United States.

II. ROLES AND RESPONSIBILITIES

District agrees to perform the following duties and responsibilities:

- a) Student access to curriculum content under the Concurrent License model will be shared by all consortium member schools through a licensing agreement with contracted vendors. Curriculum content under the Student License model is student-specific and linked uniquely to the respective district. District may make A La Carte purchases directly from the vendor or through Horizon reimbursement if purchasing through this Agreement.
- b) Compliance with all state/federal mandates will be the responsibility of District.
- c) District must provide, at its expense, server set up equipment (*if required*) and computers to be used by students when accessing content on-site.
- d) District will determine the individual students, their ages, and curriculum needs in providing access to virtual online content.
- e) District will participate in Professional Development and training required to ensure fidelity of program delivery. The training is provided to District by Horizon and online vendors at no cost.

District will ensure participation by appropriate personnel. Horizon assumes no responsibility for the use of software access as applied by District.

- f) District is responsible for transcription of the online course credits for its students. Horizon is not responsible for awarding credits.
- g) Horizon recommends that assessments be conducted in a proctored setting.
- h) District will provide a primary and billing point-of-contact for communications with Horizon.
- i) Upon submission of the Agreement, District will identify how many licenses under each model they intend to use during the 2024-25 school year and will complete the online [License Commitment Form](https://horizon.ok.gov/license-commitment-form/) (<https://horizon.ok.gov/license-commitment-form/>). Execution of the Agreement indicates a commitment by the District to purchasing said licenses. [NOTE: There is no cost associated with Horizon's AP and select honors courses.] Payment for these initial licenses shall be made by October 1, 2024. Additional licenses can be purchased throughout the contract period upon written request of District via submission of an additional License Commitment Form. Payment for additional licenses shall be made within 45 days of invoice.

Horizon agrees to perform the following duties and responsibilities:

- a) Horizon will negotiate contracts with online vendors and purchase for District all licenses. Horizon will invoice District the negotiated consortium state rate according to the License Commitment Form submitted by District.
- b) Horizon may deduct an additional 30% for each courseware license purchased by new Horizon Consortium members. Horizon legacy members (*members in year 2 or beyond*) will receive a 20% discount for each courseware license. Districts with the Rural Low Income School (RLIS) designation will receive a 30% discount for each courseware license. As Horizon funds are limited, discounts will be provided on a first come first served basis, and require license commitment by District by June 30, 2024, unless otherwise approved by Horizon.
- c) Horizon will collaborate with District to coordinate professional development opportunities provided by the online vendors. The accompanying professional development fees will be paid by Horizon.

III. TERM

The term of the Agreement is for the 2024-25 school year and terminates on June 30, 2025. To continue the relationship of the parties, a new Agreement must be executed. All payments by and through Horizon are subject to agency budget approval.

IV. STUDENT DATA ACCESSIBILITY, TRANSPARENCY, AND ACCOUNTABILITY

Horizon maintains the right to access district and student usage and success reporting data including the following: course access, student usage, course completion rates, student course disabled data, and progress by time. This data will only be used for comparative analysis and to validate

modifications made throughout the school year. Individual student names will not be used in any reporting.

V. EMPLOYMENT RELATIONSHIP

This Agreement does not create an employment relationship between District and Horizon. At no time during the performance of this Agreement shall District have authority to obligate Horizon for payment of goods and services. District shall not make any promise of expenditure of funds by Horizon over the amount of funds Horizon has agreed to expend for this Agreement.

VI. ASSIGNMENT

The rights and obligations of Horizon and District may not be assigned or transferred to any other person, firm, or corporation without prior written consent of all parties.

VII. DISPUTE RESOLUTION

Any claims, disputes, or litigation arising from the Agreement shall be governed by the laws of the State of Oklahoma. Venue for any action shall be in the District Court for Oklahoma County, Oklahoma.

VIII. AMENDMENTS

Any change to this Agreement must be approved in writing by both parties.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have caused this Agreement to be executed as of the day and year first set forth above.

DISTRICT

Horizon: Digitally Enhanced Campus

Rebecca Wilkinson

Signature

DATE

Signature

Print Name

Title

AGREEMENT
Between

Oral Roberts University
Acting for and on behalf of its
TEACHER EDUCATION PROGRAM(S)

And

OWASSO PUBLIC SCHOOLS

For

TEACHER EDUCATION PROGRAM

THIS AGREEMENT is made and entered into on this 13 day of May, 2024, ending July 31, 2025. By and between acting for Oral Roberts University (ORU), on behalf of its Teacher Education Program and Owasso Public Schools (OPS).

WITNESSETH:

SECTION 1. OPS agrees to provide the authorization, supervision, and instruction of ORU student teachers/observers participating in ORU's Education Program and to provide observation and participation activity in the Teacher Education Program.

SECTION 2. OPS agrees to accept for assignment to cooperating teachers in the public schools an agreed upon number of students enrolled in ORU's Education Program course. OPS further agrees the cooperating teacher will give direct supervision to the student teacher/observer assigned and will work with a faculty member assigned by xxx in directing and evaluating the student teacher/observer experience.

ORU further agrees to provide student teacher/observer supervision, instruction, mentoring or assistance, as needed by various staff members to enhance and develop the student teacher's/observer's ability to effectively educate children in an urban educational environment. Including, but not limited to; identifying and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

SECTION 3. All arrangements for the placement or removal of student teacher/observers will be coordinated through Kay Wilburn, Administrative Assistant to Teaching and Learning, (kay.wilburn@owassops.org). If a student teacher/observer fails to comply with the requirements of this Agreement or to perform to OPS's satisfaction, ORU will be contacted and so informed. If such issues are not resolved to OPS's satisfaction, ORU will, upon written request by OPS, immediately remove that student teacher/observer from the school.

SECTION 4. ORU and its student teachers/observers will comply with all applicable federal and state laws and regulations and will comply with all OPS policies, rules and regulations and all ORU procedures while on OPS premises or performing services under this Agreement. ORU and its student teachers/observers will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order.

SECTION 5. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma. Any action arising out of or relating to this Agreement or to its breach shall be brought only in the federal or state courts sitting in Tulsa County, Oklahoma, and both parties submit to the exclusive jurisdiction of such courts. Nothing contained herein shall constitute a waiver by either party of sovereign immunity or of immunity or benefits afforded by the Eleventh Amendment to the constitution of the United States of America.

SECTION 6. Each party shall be responsible for its own acts and omissions and the acts and omissions of its student teachers/observers, employees, officers, directors, agents and contractors. A Party shall not be liable for any claims, demands, actions, costs, expenses and liabilities, including reasonable attorneys' fees, which may arise in connection with the other party's acts or omissions, or the acts or omissions of the other party's student teachers/observers, employees, officers, directors, agents or contractors, including negligent or intentional acts or omissions, or failure to perform any of their obligations under this Agreement.

SECTION 7. It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between ORU and OPS or any of their respective employees, student teachers/observers or agents. OPS and ORU shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors. ORU agrees and affirms that all ORU employees entering upon OPS property under the provisions of this Agreement are and shall be covered by worker's compensation insurance to the extent required by applicable law and that OPS shall, in no event, be required to provide such coverage for ORU's student teachers/observes and employees.

SECTION 8. OPS and ORU agree that student safety is a top priority. In an effort to protect the student's safety, ORU agrees that it will not place any individual on OPS property, whether as a student teacher/observer, officer, agent, employee or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. ORU hereby certifies that none of its student teachers/observers and none of its employees working on OPS property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippe Violent Offender Registration Act. All ORU employees and student teachers/observers must have in their possession, at all times, a current photo ID which identifies them as a student teacher/observer or employee of ORU and, if required by OPS, a OPS photo ID authorizing access to a specific OPS site. If at any time a student teacher/observer or ORU employee demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that such person leave OPS property and not return without specific permission of the principal and/or the Executive Director of Elementary or Secondary Education.

SECTION 9. Neither OPS, nor its employees, shall receive compensation from ORU for services performed under this Agreement in support of ORU's Teacher Education Program. ORU may, however, with OPS's consent, provide cooperating teachers a tuition waiver to enroll in an ORU course upon completion of their supervision of a student teacher/observer.

SECTION 10. All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

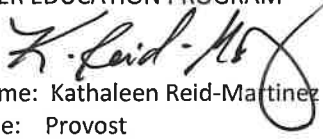
If to ORU:	Oral Roberts University Attn: Kathaleen Reid-Martinez, Provost 7777 S. Lewis Ave., Tulsa, OK 74171
If to OPS:	Owasso Public Schools Attn: Superintendent 1501 N. Ash Street, Owasso, OK 74055
With a copy to:	Owasso Public Schools Attn: Kay Wilburn Administrative Assistant to Teaching and Learning

SECTION 11. This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

SECTION 12. Either party may terminate this Agreement, without cause, upon sixty (60) days written notice. Student teachers/observers enrolled in ORU's Teacher Education Program and assigned to an OPS site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

IN WITNESS WHEREOF, ORU and OPS have executed this Agreement as of the day and year first written above.

Oral Roberts University
Acting for an on behalf of it's
TEACHER EDUCATION PROGRAM

By: 
Name: Kathaleen Reid-Martinez
Title: Provost

Owasso Public Schools

By:
Name:
Title:

Approved as to Form:

AGREEMENT
Between
NORTHEASTERN STATE UNIVERSITY
Acting for and on behalf of its
COLLEGE OF EDUCATION
And
OWASSO PUBLIC SCHOOL

THIS AGREEMENT is made and entered into as of August 1, 2024, by and between the **NORTHEASTERN STATE UNIVERSITY, acting for and on behalf of its College of Education ("University")**, and **OWASSO PUBLIC SCHOOLS, TULSA and ROGERS COUNTY, OKLAHOMA, a/k/a OWASSO Public Schools ("OPS")**.

WITNESSETH:

SECTION 1: University shall be responsible for providing participants and other volunteers needed for academic tutoring, mentoring, and other outreach programs, as well as materials and supplies needed to adequately conduct tutoring, mentoring, and other outreach programs.

SECTION 2: OPS shall be responsible for providing adequate space for onsite tutoring, mentoring, and other outreach programs at school campuses, the number of students needed for tutoring, mentoring, and other outreach programs, and transportation for Owasso students to and from after school programs.

OPS agrees to provide the authorization, supervision and instruction of University's teacher candidates who are completing their student teaching portion of their education in traditional student internships and those who are participating in the University's Education Professionally Immersed in Co-Teaching (EPIC) ("Program"). Those teacher candidates are referred to as the "participants." OPS agrees to participate in the Program.

Subject to the last paragraph of this Section 2, OPS agrees to accept for assignment to clinical faculty (mentor / cooperating teachers) at the public school sites selected by OPS, the participants in the Program. OPS further agrees the clinical faculty will give direct supervision to the participant assigned and will work with a faculty member assigned by the University in directing and evaluating the student teacher experience.

OPS further agrees to provide student teacher supervision, instruction, mentoring or assistance, as reasonably determined by OPS to be appropriate to enhance and develop the participant's ability to effectively educate children in an urban educational environment including, but not limited to, identifying and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

The University shall initially determine the number and identities of the participants. OPS shall have the final authority, in its discretion, to accept or reject any of the participants for participation in the Program and OPS will notify the University of any rejections on or prior to August 12, 2023. The Identities and email addresses of the participants shall be listed on a roster of participants submitted by the University to OPS.

SECTION 3: All arrangements for the placement or removal of student teachers will be coordinated through OPS Superintendent's office, 1501 N. Ash Street, Owasso, OK 74055. If a participant fails to comply with the requirements of this Agreement, the guidelines of the Program, OPS's policies concerning the conduct of its staff, or applicable law or rules or regulations, or if a participant is not performing his/her duties to the satisfaction of OPS, the University will be contacted and so informed. If such issues are not resolved to OPS's satisfaction, the University will, upon written request by OPS, immediately remove that participant from OPS's school site.

SECTION 4: The University and its participants will comply with all applicable federal and state laws and regulations and will comply with all OPS policies, rules and regulations. The University and its participants will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order. The University agrees to notify each participant, prior to the first day of class, of the requirements of the participant as set forth in this Agreement and as set forth in the Program's guidelines. OPS has the right to require each participant to execute one or more acknowledgements of (a) the fact that the participant is an unpaid intern, and (b) the requirement that the participants comply with all applicable laws, rules, regulations, and guidelines.

SECTION 5: Each party shall be responsible for its own acts and omissions and the acts and omissions of its employees, officers, directors, and affiliates. A party shall not be liable for any claims, demands, actions, costs, expenses, or liabilities, including reasonable attorneys' fees, which may arise in connection with the failure of the other party or its employees, officers, directors, or agents to perform any of their obligations under this Agreement. All agencies, colleges, and universities of the State of Oklahoma are provided with liability coverage through the State of Oklahoma Risk Management Program which administers a self-insurance pool for all State entities under authority of 74 O.S. § 85.58 A. The State of Oklahoma enjoys sovereign immunity and waives its immunity only to the extent of the Governmental Tort Claims Act 51 O.S. § 151, et seq. or any other statute if such statute raises the limits of liability above those stated in the GTCA. As both parties are agencies or institutions of the State of Oklahoma, they are provided liability coverage through the State's self-insurance pool and their respective liabilities shall be governed by the Oklahoma Governmental Tort Claims Act.

SECTION 6: It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between the University and OPS or any of their respective employees, participants, students, or agents. OPS and the University shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors. The University agrees and affirms that (a) all

University employees entering upon OPS property under the provisions of this Agreement are and shall be covered by worker's compensation insurance to the extent required by applicable law and (b) OPS shall, in no event, be required to provide such coverage for the University's employees or agents, or any participant.

SECTION 7: OPS and the University agree that student safety is a top priority. In an effort to protect the students' safety, the University agrees that it will not place any individual on OPS property, whether as a participant, officer, agent, employee or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. The University hereby certifies that it has conducted due diligence background searches and that none of its participants and none of its employees working on OPS property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippy violent Offender Registration Act. The University shall submit written proof to OPS's Superintendent of Schools that all participants and faculty supervisors coming on to OPS property have passed background checks prior to their entering on OPS property. Failure by the University to submit written proof shall not require OPS to conduct any such searches nor shall the failure reduce University's obligation set forth in Section 5 of this Agreement. All University employees and participants must have in their possession, at all times, a current photo ID which identifies them as a participant or employee of the University and, if required by OPS, a OPS photo ID authorizing access to a specific OPS site. If at any time a participant or University employee demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that such person leave OPS property and not return without specific permission of the principal and the Director of Human Resources.

SECTION 8: Neither OPS, nor its employees, shall receive compensation from the University for services performed under this Agreement in support of the University's Program. Neither University, nor its employees, shall receive compensation from OPS for services performed under this Agreement in support of the Program. The University may, however, with consent of OPS, provide tuition waivers to the District for District employees to enroll in a University graduate course.

SECTION 9: With respect to the participants, University acknowledges that no participant will receive, or be entitled to receive, any compensation, salary, benefits under any welfare benefit plan, or health insurance or right to participate in health insurance plans attributable to the participant's participation in the Program. University also acknowledges that:

- The Program, even though it is partially operated at OPS sites, is similar to training which would be given in an education environment.
- The internship experience is for the benefit of the participant.
- The participant will not displace OPS's employees, and will work under the supervision of OPS's staff.
- OPS derives no immediate advantage from the activities of the participant and on occasion its operations may actually be impeded.
- The participant is not entitled to a job at the conclusion of the Program.
- OPS, the University, and the participant each understand that the participant is not entitled to wages or other benefits for the time spent in the Program.

SECTION 10: All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

If to the University: Dr. Rodney Hanley, President
Northeastern State University
Tahlequah, OK 74464

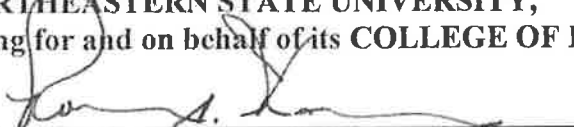
If to OPS: Owasso Public School
Attn: Superintendent
1501 N.Ash St.
Owasso, OK 74055

SECTION 11: This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

SECTION 12: This Agreement is for a period of one (1) year beginning August 1, 2024, and ending July 31, 2025. Either party may terminate this Agreement, without cause, upon sixty (60) days' written notice. Participants enrolled in the Program and assigned to an OPS site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

IN WITNESS WHEREOF, the University and OPS have executed this Agreement as of the day and year first written above.

**NORTHEASTERN STATE UNIVERSITY,
acting for and on behalf of its COLLEGE OF EDUCATION**

By: 
Name: Dr. Rodney Hanley
Title: President, Northeastern State University

“UNIVERSITY”

OWASSO PUBLIC SCHOOLS

By: _____
Name: _____
Title: President, Board of Education

“OPS”

AY 2024-2025

Memorandum of Understanding
Tulsa Community College
And
Owasso Public Schools

This Memorandum of Understanding (“MOU”) between Owasso Public Schools, Owasso, Oklahoma, (“partner”), and Tulsa Community College (“TCC”), an agency of the State of Oklahoma. Its purpose is to set forth the responsibilities and obligations of the parties with regard to dual credit programs. Tulsa Community College is dedicated to serving high school students while helping to develop a seamless and accessible transition to higher education. Tulsa Community College is a member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). Established in 1999, NACEP provides standards of academic excellence, research, and advocacy. TCC has developed partnership guidelines based on NACEP standards in order to provide a valuable and credible academic experience. The TCC guidelines are available on request from the TCC Office of Dual Credit Programs. NACEP standards can be viewed at www.nacep.org.

TCC enrollment provides high school students an opportunity to earn transferable college credits while also satisfying high school course requirements through dual credit as well as an introduction to college academics and rigor. Additionally, this program provides an economical head-start through the tuition waiver program and reduced fee schedules for courses taught at community campuses, approved off-campus sites, or high school campuses during the regular school day. Through the program, students gain access to TCC writing labs, math labs, academic advisement, career advisement, libraries, clubs, organizations, and fitness centers.

1. Purpose

The purpose of this agreement is to foster increased access to college courses for high school students who have demonstrated the academic ability to complete a rigorous course of study. By using partner facilities to offer TCC courses, eligible students have an opportunity to participate in college courses during regular high school hours in a familiar environment. Students will earn high school academic credit and college credit, referred to as dual credit, as established by the Oklahoma Legislature in 70 O.S. §628.13. Any addendum shall be governed by the terms, provisions, and conditions set forth in this agreement.

2. Term

The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall have the right to terminate this MOU with or without cause by giving ninety (90) days prior written notice of intention to terminate at the end of the college semester during which the

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notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester.

The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve

any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.

3. Operations

A. TCC will ensure the following conditions:

- Admit high school students to the college according to the Oklahoma State Regents for Higher Education requirements.
- Offer 1000 level and 2000 level courses to a minimum of fourteen (14) pre-enrolled students.
- Hold courses open and accept enrollments to meet required minimum fourteen enrollments: minimums must be met by December 15 for spring courses and May 15 for fall courses.
- Accept course enrollments in addition to the minimum fourteen (14) students until the section fills or until the first class meeting.
- Post the Dual Credit Student Enrollment Portal and instructional video on the TCC Dual Credit Programs' web pages for participating high school districts.
- Counsel students on issues concerning academic success and higher education goals including course transferability, college majors, and pathways to Associates Degrees, or workforce certifications.
- Conduct annual training for high school counselors.
- Provide online, online live, blended, and classroom delivered instruction for courses as agreed upon by TCC, the partner, attending districts, and appropriate external authorities.
- Endeavor to provide instructors and courses; however, TCC cannot guarantee course availability at the site.
- Provide curriculum and instructors for all TCC courses.
- Comply with the policies, practices, and procedures as outlined in the TCC faculty handbook at all times.
- Administer courses to follow a sixteen (16) week format. Students will follow the established TCC calendar as it relates to add/drop dates, withdrawal dates, holidays, and unscheduled closings.
- Provide high schools with due dates for the course scheduling process. See addendums for specific program timelines.
- Provide TCC student ID cards to each concurrently enrolled student who presents a TCC ID number and photo identification at TCC Student Activities Centers. The ID card will

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provide students with access to all four (4) TCC libraries and online library access. Students are billed \$5.00 per semester.

- Allow students to enroll in additional courses on TCC campuses as well as in the courses taught at the off-campus sites, online, online live modalities.
- All enrollments beyond the tuition waivers will be charged full TCC tuition.
- Send a password encrypted, electronic end of term grade spreadsheet to the district registrar or staff authorized to receive FERPA information.
- Provide dual credit student orientations. Partners may attend scheduled orientations on TCC campuses, online, or students may view the dual credit orientation electronically from www.tulsacc.edu/dualcredit in the high school counselor's office.
- Provide an early alert system via email to the district's high school counselor and/or administrator authorized to receive student information.
- Provide ADA accommodations: TCC requires students to self-identify and submit appropriate professional documentation in accordance with the guidelines established by the Accessibility Resources Center located at 909 S. Boston Ave Room MC 331B.
- The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice-President of Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.

B. The partner high school will ensure the following conditions:

- Ensure that each student has textbooks and instructional materials as required for each course and that no student is denied an opportunity to participate due to the inability to purchase textbooks and instructional materials.
- Comply with the one hour and fifty minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides program information and guidance to students, parents, and high school faculty.
- Establish a process to confirm eligibility.
- Support and help guide the development and integrity of the program through the partner high school principal and counselor(s).
- Advise concurrently enrolling students on all issues concerning high school education, graduation, and college application requirements.
- Distribute for signatures and retain the signed district's student/parent MOU (if used).
- Communicate clearly to the parent and student regarding financial responsibilities and the college environment.
- Ensure that students have an opportunity to enroll in courses necessary for high school graduation. TCC courses may not be available or convenient for some students so should not be depended on as the sole source for completing high school graduation requirements.
- Include TCC courses in the high school course catalog.
- Display TCC brochures, guides, posters, and other promotional materials that TCC provides in a designated area such as the high school guidance office.

AY 2024-2025

- Allow compliance with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from the high school will be expected to continue participating in his or her TCC class(es).
 - Provide program information and enrollment due dates to parents and students prior to registration periods.
 - Support the instructor and the student through standards set by TCC.
 - TCC campuses, including community campuses, do not close as frequently as high schools. If the high school closes and TCC does not, students will be expected to complete any homework or assigned readings and may be required to complete an online assignment, using Blackboard. Even when TCC is closed, students should keep up with the course agenda and check Blackboard for updated assignment schedules.
 - Provide an orientation for TCC faculty prior to the start of the semester if the district or partner campus is hosting TCC faculty. The orientation should include a tour of the campus, information about parking, keys to rooms, introductions to appropriate personnel, computer network passwords, IDs, and other information that may be unique to the site that faculty will need to teach their classes.
 - Provide students with adequate time to travel to and participate fully in courses and time to return to their home high school if applicable.
 - Provide, when course delivery model requires, qualified (per TCC standards) facilitators in classrooms, access to computer labs, and access to tutoring services. See addenda for specific program requirements.
 - Request all course additions or program changes in writing to the TCC Dual Credit Programs office.
 - Fall semester requests should be submitted by January 15th. Spring and summer semesters' requests should be submitted by August 15th.
 - English courses require a minimum of 14 enrollments and a maximum of 20 enrollments per section. All other courses require a minimum of 14 and a maximum set by the discipline and faculty. All enrollment maximums are additionally based on the ability to provide a collegiate environment.
 - Course change requests and program requests should include the rationale for the additional course, any extenuating circumstances surrounding the request; the number of students qualified and expected to enroll in the course, and the availability of specialized equipment/labs if appropriate. The requests will be reviewed and newly approved courses may be offered in the following semester.
- C. Obligations of both TCC and Partner:
- Attend an annual senior leadership meeting.
 - Collaborate to provide program information, communication, promotional materials, and activities.
 - Collaborate to articulate curricula between the high school and the college.

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- Collaborate to develop a two-year pathway of academic course offerings. The course schedule will be reviewed annually.
- Collaborate when advising a concurrently enrolled student to ensure that the student is apprised of all education options.
- Attend operations meetings as required.

D. High School Concurrently Enrolled Students Will:

- Meet the minimum requirements as set forth by the Oklahoma State Regents for Higher Education. Admission and enrollment requirements are posted at www.tulsacc.edu and accompany the enrollment form.
- Complete the online TCC college admission application a minimum of one week prior to enrollment.
- Enroll using the Dual Credit Student Enrollment Portal www.tulsacc.edu/dualcredit .
- Pay course fees and materials used via Bb for all courses at any TCC Bursar office or online via MYTCC.
- Pay full tuition incurred beyond the maximum tuition waiver amount.
- Assume responsibility for course materials.
- Complete a student orientation in person, online, or with a high school counselor via TCC's orientation presentations and materials.
- Assume all responsibility for personal actions during transportation to the course delivery sites and during the return to the home high school including driving or riding in personal vehicles and district transportation on roads or in parking lots.
- Comply with the TCC student policies and resources as outlined in the TCC Student Code of Conduct (<http://www.tulsacc.edu/student-resources/student-handbook>) during TCC class time.
- Behave in the same manner as any student enrolled and participating in a college course as written in the TCC Student Code of Conduct available on the TCC website.
- Assume responsibility for any malicious destruction of property, equipment and materials belonging to the host concurrent delivery site and/or TCC.
- Read the district's student/parent MOU if required by the district (to be retained at the high school counselor's office).
- Participate as required and outlined in the course syllabus.
- Check the television, radio, and TCC Alerts for class cancellations due to unforeseen situations (weather), and log onto TCC Blackboard to complete any assignments.
- Assume responsibility for reporting grades to appropriate high school staff.

4. Financial Arrangements

- Students will pay the one-time admission fee of \$20.00 with the first semester enrollment.
- TCC will waive tuition via the state of Oklahoma and TCC's tuition waiver programs.

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- TCC Financial Aid will apply the juniors' tuition waiver for a maximum of twelve (12) credit hours per semester beginning the summer after the 10th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- TCC Financial Aid will apply the seniors' tuition waiver for a maximum of eighteen (18) credit hours during the three senior semesters of concurrent eligibility beginning the summer after 11th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- All courses are charged Oklahoma State Regents for Higher Education mandatory course fees regardless of delivery mode or location. Other courses' fees vary.
- Partners may set up third-party billing with the TCC bursar to eliminate student barriers.
 - Participating third-party billing high schools will be billed for all students on the TCC rosters after the semester drop date. Consult the TCC academic calendar for semester dates.
 - Students are not eligible to receive a federal T-1098 tuition statement for education credit for any amounts remitted by the district via 3rd party billing

5. Liability

Each party to this Agreement will be responsible for its own negligent acts or omissions and those of its employees, officers, volunteers or agents in the performance of this Agreement. Neither party will be considered the agent of the other nor does either party assume any responsibility to the other party for the consequences of any act or omission of any person or entity not a party to this Agreement. The terms of this provision shall survive the termination of the Agreement.

Both parties recognize that this is a programmatic agreement and does not afford TCC control of over any District property, therefore the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act does not apply to District property utilized under this agreement.

6. Independent Capacity

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

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Official Signatures

We agree to the conditions and responsibilities and indicate by our signatures our commitment to provide quality dual credit enrollment courses for our students.

DocuSigned by:

D69EBC39220A495...

Dr. Kristopher Copeland, Assoc. Vice-
President Academic Affairs
Tulsa Community College

4/16/2024 | 5:09 PM CDT

Date: _____

School Board President or Superintendent
Participating school or district

Date: _____

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MOU Addendum:

College Prep Math (CPM)

In cooperation with the high school mathematics department, Tulsa Community College is offering eligible high school juniors and seniors the opportunity to earn three hours of transferable college Mathematics and satisfy their high school Mathematics requirement. College-Prep Mathematics (CPM) is an intensive preparatory course designed for students aiming to excel in their chosen math pathway during the subsequent semester. This course is tailored to equip students with the fundamental skills necessary for success across various mathematical disciplines. CPM lays the groundwork for three distinct math pathways: Precalculus I – Primarily designed for STEM majors, this pathway delves into advanced mathematical concepts essential for disciplines such as engineering, physics, and mathematics. Math Functions – Geared towards business majors, this pathway emphasizes practical mathematical applications relevant to fields such as economics, finance, and management. Quantitative Reasoning – Tailored for Liberal Arts majors, this pathway focuses on developing critical thinking skills through the application of mathematics in everyday contexts. The goal is for all students who take the CPM class to successfully complete a TCC college-level math course (MATH 1513 – Precalculus I, MATH 1473 – Quantitative Reasoning, or MATH 1483 – Mathematics Functions & Their Uses) the following semester. Recognizing the importance of embedded support, students enrolled in CPM will receive daily assistance from their high school math instructors during the subsequent semester as they navigate their chosen TCC math pathway online.

Tulsa Community College Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with CPM curriculum and objectives, which will be used during the fall semester to prepare students for the college-level math course.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPM class.
- Provide a TCC Math faculty liaison to review the CPM course materials with the high school math teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in September (fall) and in April (spring).
- Provide a 16-week online section of MATH 1513, MATH 1473, and/or MATH 1483 taught by TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPM students who meet admissions and enrollment criteria, who earn a C or better in CPM, and who enroll by January 3 for spring semester, by May 30 for fall semester.
- Send TCC Qualtrics student survey link to high school teacher to gather student roster information.
- Share Google Class Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will send enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for each high school to the student's TCC email and HS teacher email. Meet with the district and high school administrations to review the MOU and addenda.
- Process the junior or senior tuition waiver for all concurrent high school students as applicable.

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District Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administrations to review the MOU and addendum before offering the class for the first time.
- Immediately notify dualcredit@tulsacc.edu if personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development time during the semester to participate in professional development with college faculty
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class.
- Send fall semester transcript by January 10th for each college-level math student to demonstrate all students meet placement criteria; TCC will de-enroll students who were projected to earn a C but did not unless students meet other placement criteria.

High School Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administrations to review the MOU and addendum before offering the class for the first time.
- Work with high school math faculty to identify students who can meet the admission requirements (see below), who want to go to college, and who have a strong work ethic but who don't yet have the academic and/or study skills needed succeed in a college-level math class.
- Send the parent letter to students interested in the CPM class (see below) and keep them on file.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide a qualified math teacher to deliver the preparatory curriculum *and* to provide support for the online college-level math class the following semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Provide a dedicated class period and space for both CPM and online college-level math class.
- Send the math teacher's name and contact information to dualcredit@tulsacc.edu by August 1.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enroll only CPM students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 3. Once the deadline passes, students may be added to the designated section.
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of the college-level math class.
- Review the math teacher's lesson plans as needed to ensure he/she is adhering to the CPM curriculum.

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- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class.
- Ensure that qualified students have access to course material, software, and textbooks.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

High School Teacher responsibilities

- Complete the Beginning of Semester survey for CPM teachers by the end of week two of the semester. The Dual Credit office will send teachers a link to the TCC Qualtrics student survey the first week of the semester.
 - Teachers will have students fill out the survey by the end of the third week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (weeks 6-8). NOTE: Admission does not guarantee enrollment.
- Use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- Consult the Google Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPM math class.
 - Attend professional development with the TCC faculty.
 - Follow the curriculum as explained during the professional development and discuss any variations with the TCC faculty liaison.
 - Communicate regularly with the TCC faculty liaison throughout the semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school.
- Complete the end-of-the-semester teacher survey. TCC will send this survey so that teachers can identify students who are NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students.
- Assist with time management, study skills, and technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately. Students should be directed to the TCC Student Support Center (918-595-2000).
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.

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- Communicate regularly with the college-level math professor(s).
- Print the TCC professor's syllabus, major assignments, mid-term/finals schedule, and other materials as needed.
- Review the course syllabus with students during the first week of the TCC's semester. Focus on the instructor contact information, grading policy, assignment list, attendance/participation, lab assignment & make-up work, due dates, and pacing schedule.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes. While students are expected to work independently during the dedicated class period and to behave as responsible college students, the teacher may offer mini-lessons to reinforce the college-level math course outcomes and should periodically schedule tutoring sessions with students.
- Monitor student progress by taking attendance during both semesters' dedicated class periods. During the online college math semester, send regular updates on attendance to the college professor.
- Check Bb grades once a week and alert the high school counselor if the students' grade drops below 70%.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Support the TCC Student handbook, the TCC professor's syllabus, and the grading standards.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, the high school teacher will work with the TCC professor to dismiss students who consistently disrupt the designated study time.
- Follow best practices for tutoring.
- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the student information survey by the end of week 3 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during weeks six to eight of the semester. For admission eligibility, see the Dual Credit Program's [Website](#).
- Set up TCC email and password in MYTCC after admission and prior to enrollment.
- Use ICAP time to explore the math pathway assigned to your college/university major and higher education institution post high school. Consult your TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Enroll in the designated section of online Math 1473, Math 1483, or Math 1513 as soon as TCC sends the assigned CRN / section to your TCC email. Admitted students will receive an email to their TCC email account with enrollment instructions, a link to the Dual Credit Enrollment Portal, tutorial videos for students and parents, and the CRN/ section assigned to their class. Students must enroll by January 3rd for spring semester, May 30th for fall semester; after those dates, the **Math course sections will be open to other high school students**.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPM and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of Math 1473, Math 1483, or Math 1513 only; the grade does not work for placement in any other section of math. For any other section of math, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's [Website](#). Course choice will be guided by the student's declared major and college/university post high school.
- Seek assistance for any Bb or technology issues immediately. Students should alert their high school teacher and the TCC Student Support Center (918-595-2000).
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).

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- Attend the high school class regularly while taking the TCC online course. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

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College Preparatory Math
Letter to parents/guardians

Dear Parent/Guardian,

Your student has been identified as a candidate for the College Prep Math (CPM) course, a high school class that prepares students to succeed in a Tulsa Community College MATH 1473, MATH 1483, or MATH 1513 course. This letter is to inform you about this opportunity.

College Preparatory Math is a class developed by college and high school math faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level math class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year math class. While taking College Preparatory Math does not guarantee that a student will be taking Math 1473, or Math 1483, or Math 1513 the following semester, the class will challenge all students to improve their math skill so that they graduate high school prepared to succeed in college classes.

The CPM class helps prepare students for the 3 college-level pathways (MATH 1513, MATH 1473, & MATH 1483) by asking students to practice some of the same math concepts they will be asked to complete in these college-level courses. High school teachers will also

- Enforce strict deadlines for late work
- Require students spend time studying outside of class
- Review challenging learning outcomes from the precalculus curriculum
- Focus on time management skills
- Consult with a TCC math professor about learning outcomes and student progress

The high school instructor will continue to help students succeed in an online college-level math class the following semester by providing tutoring, technology support, and encouragement. Although students will have a dedicated class period to work on their TCC math class, they are expected to work independently and to behave as responsible college students. The professor will follow college policies regarding attendance, academic freedom, and grades, and the high school teacher will reinforce college policies (including the professor’s syllabus policies), take daily attendance, and ensure that the classroom environment is conducive to studying.

Students will be required to take the mid-term and final exams. (Locations vary: college campus, remote, or high school campus as determined by TCC and the high school.) Students who complete the college-level math class successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

_____ Parent _____ Date

_____ Student _____ Date

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The College Preparatory Math Timeline

CPM OFFERED IN THE FALL

February - March

- High schools indicate interest in offering/continuing to offer CPM fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM (February to August school start date):
 - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
 - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
 - High school sends letters to parents about CPM

April - July

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than June 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

August

- High school may replace teacher if necessary by August 15th.
- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester survey sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the TCC Student Survey the first week of the semester. Students fill out the survey by the end of the third week of the semester.

September/October

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

November

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- TCC coordinator provides the CPM teacher the CRN and section number for the Math courses for enrollment in April (fall enrollment) via the Google sheet.
 - All admitted students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school; note any student issues on the Google Class roster sheet.
- CPM teacher completes the end of semester teacher survey. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
 - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

December

- Consult the Google Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

January

- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 10 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet other enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

February – May

- CPM teacher reviews the professor's handouts, assignment sheets, mid-term and final schedule, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.

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- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

CPM OFFERED IN THE SPRING

September-October

- High schools indicate interest in offering/continuing to offer CPM spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM
 - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
 - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
 - High school sends letters to parents about CPM

November-December

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than November 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

December

- High school may replace teacher if necessary by December 15.

January

- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester Survey for CPM Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPM Students the first week of the semester. Students fill out the survey by the end of the third week of the semester.

February-March

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC

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coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

March-April

- TCC coordinator provides the CPM teacher the CRN and section number for the Math 1473, Math 1483, and Math 1513 courses for enrollment in April (fall enrollment) via the Google sheet.
 - All admitted students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school; note any student issues on the Google Class roster sheet.

May

- CPM teacher completes the End of Semester Survey for CPM Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
 - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

August

- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Consult the Google Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

September-December

- CPM teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.

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- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

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MOU Addenda

TCC Online Courses Embedded into the high school schedule and supported by a high school staff or teacher (English and math) as academic coach.

In cooperation with the high school, Tulsa Community College (TCC) is offering eligible high school juniors and seniors the opportunity to earn college credit while at the same time satisfying their high school graduation requirements. The goal of this collaboration is for all students involved to successfully complete (grade of C or above) a TCC online general education course(s).

TCC Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with TCC admissions qualifications for concurrent students.
- Provide the high school with TCC qualifications for course enrollment.
- Provide an annual dual credit student orientation at a TCC campus and online.
- Conduct an on-line or on-site student information session, at the beginning of the semester.
- Provide 16-week online sections of general education college courses provided minimum enrollment requirements are met.
- Provide a TCC professor to deliver the online course(s).
- Provide early alerts to high school counselors authorized to receive FERPA information (early alerts sent when faculty reply to bi-weekly early alert requests).
- Provide semester grades to the district staff authorized to accept electronic FERPA reports.
- Meet with potential students and parents at Dual Credit to College Degree information meetings organized by the high school.

TCC Professor Responsibilities:

- Follow college syllabus template and departmental standards.
- Provide grade updates after every major graded assignment.
- Grade and return work in a reasonable amount of time (no more than two weeks for essays, less for other assignments).
- Incorporate best practices for engaging students in online classes.
- Create a column in Blackboard called "Grade to Date" or "Eligibility." This column will help students demonstrate eligibility for extracurricular activities. (Note: this saves faculty time, is not a violation of FERPA, and ensures the high school has accurate information about grades).
- Update the grade book either by indicating each student's letter grade (A, B, C, D, F) or by indicating the student is passing (P) or in danger of failing (F). High school students taking college classes must maintain a C average to continue taking college classes, so high school students earning below a C may be in danger of failing.
- Report students who are in danger of failing (i.e. whose grade drops below a 70%) either by responding to the Early Alert email from the CE office and/or by following college protocol.

College Prep English and College Prep Math Program Additional Professor Responsibilities

- Follow the CPM and CPE specific addenda requirements for college courses that follow the TCC preparation curriculum.
- Meet with high school instructor and/or faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Communicate with the high school instructor frequently throughout the semester—once a week the first four weeks of the semester, less frequently after.

AY 2024-2025

High School District Responsibilities

- Identify students who express a desire to go to college, who have sufficient time to complete assignments outside of class time (minimum 9 hours a week per 3 credit hour online course) and who meet admission and enrollment qualifications for concurrent students.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide adequate safety and security while faculty and students are at the site. This includes posting and practicing emergency evacuation as well as collaboration with TCC police.
- Provide a dedicated space for 20 to 30 students to support students in the online class during the TCC academic semester.
- Provide a dedicated class period within the regular school day and ensure that students attend the scheduled class time.
- Display physical evidence in a designated area such as outside the door to the TCC classroom that identify the site as a TCC course site. TCC provides brochures, guides, posters, and promotional materials.
- Provide internet access, including website access, TCC library and database access, computer hardware, and software at the site as is required for the college courses' delivery and instruction.
- Provide a collegiate environment free from classroom interruptions. This includes announcements, staff entering the classroom, classroom orderliness, and room changes, and TCC faculty/staff access to the facility for on-site orientations, admission or enrollment workshops as scheduled by the partners.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides marketing, program information, and notification to potential students in all area districts.
- Support and help guide the development and integrity of the program.
- Support the instructor and the student through standards set by TCC.
- Allow the concurrently enrolled students to comply with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Ensure that qualified students have access to course materials. Note: Photocopying portions of a textbook is a copyright violation. Students should be responsible for purchasing, printing, and/or borrowing assigned texts.
- Grant dual credit for all college courses per OK SB290.
- Optional: Set up third party billing with the TCC Bursar.
- Commit by June 1 to a support instructor for the full year.
- Provide students with computers and Internet access during the dedicated class period.
- Meet with the TCC concurrent enrollment director and high school administrations to review the MOU and addenda.

College Prep English and College Prep Math Programs Additional District Responsibilities

- Provide a qualified high school teacher or support staff to work with students during scheduled class meeting times.
 - English courses require support instructors with strong writing skills.
 - Math courses require a certified high school math teacher (B.S. in Mathematics).
- Notify the director of concurrent enrollment of any personnel changes and arrange for the new instructor to come to TCC for orientation and training.
- Provide the support instructor with the required textbooks and/or ancillary materials (e.g., Lumen)
- Ensure high school support instructor communicates regularly with TCC faculty and follows the requirements for effective student support.

AY 2024-2025

High School Support Instructor Responsibilities All Courses

- Become familiar with Blackboard and other TCC technology.
- Assist with time management, study skills, and technology issues.
- Avoid intervening in the student's day-to-day work. Although the course is taking place at a high school, students are expected to work independently and to behave as responsible college students.
- Monitor student progress by checking Bb grades throughout the semester.
- Alert the student and the high school counselor if the student's grade drops below 70%.
- Counsel failing students into an on-level high school class prior to the week 12 withdraw date in a 16-week POT.
- Support the TCC professor's syllabus and TCC student Handbook.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, work with the high school dual credit lead to dismiss students who consistently disrupt the designated study time.
- When appropriate, facilitate group discussions, study sessions, or workshops.
- Attend or watch the TCC Dual Credit Student Orientation.

Additional English teacher responsibilities

- Meet with TCC professor and/or full-time faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Attend TCC faculty's meeting/professional development activity.
- Take attendance each class period and let the course instructor know if students miss more than three hours of class.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes.
- Read the texts students are required to read and study the professor's handouts and assignment sheets.
- Provide impromptu tutoring and instruction on an as-needed basis.
- Communicate regularly with course instructor.
- During the first three weeks of the semester, spend several class periods re-enforcing the online instruction, reviewing grammar and mechanics, assisting students with time management and study skills, and helping with any technology issues. After the first few weeks of the semester, the instructor can intervene less in the students' day-to-day progress in the class.
- Monitor student progress by collecting copies of students' graded essays and summaries. *Students who earn less than a C on an assignment should be required to meet with the support instructor for additional tutoring.*
- Follow the TCC tutorial best practices guidelines and provide individual tutoring to each student at least twice semester.
- Provide tutoring in thirty-minute sessions (to prevent some students from monopolizing tutoring time).

Additional Math teacher responsibilities

- Assist with time management and course pace to ensure all assignments are completed in time for the scheduled exams.
- Assist with Lumen technology.

AY 2024-2025

Student Responsibilities All courses:

- Apply for admissions into the Tulsa Community concurrent enrollment program. For admission requirements and to apply for admission see <https://www.tulsacc.edu/admissions-aid/admissions/college-courses-high-school-students>
- Acceptance into the dual credit enrollment program requires:
 - Junior or Senior status in high school
 - On-track for high school graduation with peer group
 - Enrolled in no more than 19 credit hours combined high school and college classes per semester
 - Admission score or GPA
 - ACT, Pre-ACT composite of 19 or above [ACT college code #3441]
 - **OR** SAT, PSAT10, PSAT -NMSQ composite of at least 990 [SAT college code # 6839]
 - **OR** H.S. GPA of 3.0 or above.
 - If the student's national ACT exam score does not meet the acceptance or enrollment criteria, the student may take the Residual ACT at TCC's Northeast Campus testing center. Dual Credit students may take the residual ACT one time between November 1 and October 31. 918-595-7594 for information and guidelines.
- Qualify for course enrollment in TCC's off-campus dual credit enrollment program in the spring semester (for fall enrollment). See <https://www.tulsacc.edu/dualcredit> for the dual credit programs' college enrollment policy. Multiple placement options are available for students including ACT, Pre-ACT, SAT, PSAT10, PSAT-NMSQ, unweighted High School GPA (accredited schools).
- Read and sign the faculty association welcome letter within the registration portal (students and their parents), indicating that they understand the requirements of Dual Credit Programs.
- Enrollment is filled on a first-come, first-served basis and is not guaranteed. After the first day of the class meeting, students will not be allowed to enroll in a class, even if the class is not at capacity.
- Attend a Dual Credit Programs' student orientation in person, zoom, or access the recorded orientation via the website.
- Purchase required course materials (students or high schools); students (not the support instructor) are responsible for obtaining the required materials. Check with your high school counselor.
- Complete a FERPA Student Records Release Form to allow communication between TCC and the high school within the registration portal.
- Students should be prepared to complete required assignments on the first day of the TCC semester.
- Note assignment deadlines, follow course policies as outlined in the syllabus, and seek additional help from the high school support instructor, as needed.
- Devote a minimum of 6 hours a week per course to studying, completing assignments, and revising and editing written work.
- Provide Blackboard grade report to the high school support instructor / academic coach every 2-3 weeks and to your high school counselor weekly.
- Pay the appropriate TCC course fees and any tuition if applicable.
- Attend the high school's dedicated class period throughout the entire semester.
- Communicate any concerns or issues (e.g., questions about grades) with the TCC professor.

Additional responsibilities for English courses:

- Print graded essays and summaries to give to the high school support instructor for review.
- Participate in at least two tutoring sessions with the high school support instructor OR meet with a TCC writing consultant at one of the TCC writing centers or online.
- Students (not the support instructor) will be expected to find articles from the TCC library databases.

AY 2024-2025

- Complete all English departmental requirements for Composition I and II (see TCC Composition I and II Guidebook).

Additional responsibilities for Math courses:

- Purchase required textbooks/ Lumen or MyMATHLab Student Access Kit (students or high schools)
- Take a proctored midterm and final exam (These exams may be scheduled at the high school, a TCC campus, or online depending on the student's distance from TCC).



Tulsa Community College
Dual Credit Programs
MOU AY 2024-2025
April 1, 2024

Dear partner,

Thank you for your collaboration with Tulsa Community College's Dual Credit Programs. We value your partnership and dedication to Oklahoma high school students. Your students benefit from your passion for education and your partnership with Tulsa Community College.

Your AY 2024-2025 MOU agreements did not have substantive additions or changes this year, minor clarifications are not listed. The addenda for online embedded programs, College Prep English, and College Prep Math have been updated to reflect lessons learned and feedback from faculty and high school partners. We will review updates at our required district meetings.

If TCC has face-to-face embedded faculty on your campus, your facilities agreement included one update last year that we want to continue to highlight:

- Partner may only use personally identifiable information ("PII") in providing services under this MOU. Partner agrees that it is a "school official" as that term is used in the Family Educational Rights and Privacy Act ("FERPA"). Partner shall maintain adequate safeguards for PII provided by TCC and Partner shall not re-disclose any PII except as allowed by FERPA. Partner shall follow directives of TCC with regard to data destruction after completion of services. Partner shall promptly notify TCC in the event of a data breach of PII.

Your dual credit MOU agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution (see Term).

Dual Credit Programs Update

1. We are graduating almost 100 high school seniors with TCC Associate of Arts and Associate of Science Degrees from eight districts next month.
2. Dual Credit Programs grew to an unprecedented 23% of the college's unduplicated student headcount in AY 2024 – 2025.
3. We provided access for any Oklahoma high school student to our degree program, Dual Credit to College Degree. This program provides a path to complete an Associate Degree during the last six semesters of high school -- fully online.
4. College Prep Math (CPM) will update our previous math preparation program and allow students to enroll in the OSRHE math pathway required for their college major.

Here to serve,

Melissa Steadley
Director, Dual Credit Programs
dualcredit@tulsacc.edu

Spears Travel and Owasso Public Schools- June 1, 2024- May 31, 2025

Contact Information

Travel Advisors – Lynn Scott - lscott@spearstravel.com 918-252-4060

Terri Yee - tyee@spearstravel.com 918-254-1608

Account Manager - Greg Spears - gspears@spearstravel.com 918-809-1541

Compensation of fees -- See Page 2

Scope of Work and Services - Travel arrangements for OPS employees and group travel.


Terms and Conditions: Travel services will be provided by Spears Travel agency. The following services will be provided, as needed, to Owasso Public Schools and will follow the attached fee schedule.

- Domestic and International airline reservations and ticketing
- Hotel and Car Rental Reservations
- 24/7 Emergency Service

Termination: This agreement shall be in the effect from the date of signature by the travel advisor and District BOE President. The agreement may be terminated by either party giving at least 30 days in advance notice.

Compensation: Payment will be made to Spears Travel Agency upon receipt of the invoice before the scheduled event of travel.

Greg Spears – Spears Travel



Date 5/1/24

Board of Education President

Date _____

Owasso Public School Fees Schedule –

June 1, 2024-thru May 31, 2025

<u>Transaction Fees</u>	<u>Individual</u>	<u>Group (10 or more)</u>
Domestic Airline Tickets	\$32	\$25
International Airline Tickets	\$52	\$40
Prepaid Hotel Booking	\$10	\$10
Airline Ticket Refund, or Void	\$0	\$0
Airline Ticket Exchange	\$32	\$32
24/7 Assistance	\$20 per call plus ticketing fee.	

No fees for Car, Hotel, Limo reservations.

No fees for basic reports, travel profile builds.



BrainPOP

Issued By Saradhi Saripalli
 Email saradhis@brainpop.com

Quote PDF (Created 3/26/2024 Date)
 Quote Number 00076735
 Account Name Owasso School District

Bill To Name Owasso Public Schools
 Bill To 1501 NORTH ASH
 OWASSO, OK 74055
 USA

Contact Name Kay Wilburn Email kay.wilburn@owassops.org

Please Note: If the person listed above is not the primary contact for your subscription, please let us know.

Product Name	Quantity	Description	Product Description	Discount (Percentage)	Sales Price	Subtotal
School Combo 24/7	10.00	Multi-Site Discount	School-wide subscription to BrainPOP and BrainPOP Jr. gives you full access to over 1,200 topics across the curriculum, including grade-level movies with Pause Points, quizzes, challenges, and creative learning tools. Also includes access to BrainPOP Español and BrainPOP Français.	10.00%	USD 4,095.00	USD 36,855.00

Subtotal USD 40,950.00

Discount 10.00%

Grand Total USD 36,855.00

Provisions

Access Recipient	Product	Access Start Date	Access End Date	Provision Price
Pamela Hodson Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Northeast Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Lucille Ellingwood Morrow Elementary	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Owasso 6th Grade Center	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Mills Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Barnes Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Larkin Bailey Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Hayward Smith Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Ator Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50
Stone Canyon Elementary School	School Combo 24/7	7/27/2024	7/26/2025	USD 3,685.50

I accept the purchase of the items included herein. I understand that I will be invoiced for this order.

Name: _____ Authorized Signature: _____

BrainPOP

Title: _____ Date: _____

*Please include any applicable tax exemption certificates for the school/district along with your order.

Quote valid for 90 days. All amounts listed are in USD. This subscription is governed by the Terms of Use and Privacy Policy posted on www.brainpop.com, as amended from time to time. By accepting this quote, you agree to these terms. Changes/modifications to the terms must be approved and signed by an authorized representative of BrainPOP. Terms and conditions submitted with any Purchase Order shall not apply to this subscription. If the Customer has a signed agreement with BrainPOP that is applicable to this subscription, then that agreement will apply.

Remit to BrainPOP Accounts Receivable PO BOX 28119 | New York, NY 10087-8119 | Fax 866-867-6629
Please make all checks payable to 'BrainPOP'. Email: purchaseorders@brainpop.com



Owasso Public Schools

May 13, 2024

Our institution would like to purchase Education Plus and our primary Google Workspace for Education Domain is @owassops.org.

This letter verifies the purchase of 10,000 licenses, which is equal to or greater than our current full-time student enrollment of 9,854.

We understand that:

- This product is licensed on a per user basis, meaning that student and staff licenses will need to be assigned to individual users in the Google domain.
- Our institution will receive 1 free faculty license for every 4 paid student licenses.
- If the 1:4 ratio above doesn't meet our needs, additional licenses can be purchased to provide a buffer for changes in enrollment or for part-time students, alumni, or others.
- We may add student licenses at any time during the subscription term by purchasing more through our reseller.

Sincerely,

Owasso Public Schools
Board of Education



Sales Quotation

World Book Inc.
 180 N LaSalle Street, Suite 900
 Chicago, IL 60601
 Phone: (800) 975-3250
 Fax: (888) 922-3766
<http://www.worldbook.com>

Quote Details

Presented By:	Jean Linde	Quote Number	00099788
Title	Customer Success Specialist	Valid Until Date	8/19/2024
Email	jalinde@worldbook.com	WB Acct No	17067
Bill To Name	Owasso Public Schools	Ship To Name	Owasso Public Schools
Bill To	1501 N Ash St Owasso, Oklahoma 74055 United States	Ship To	1501 N Ash St Owasso, Oklahoma 74055-4930 United States

SKU	Product	Quantity	Sales Price	Subtotal
O53XS	Online World Book Kids School	1.00	USD 4,160.00	USD 4,160.00
O48XS	Online- World Book Student Schools	1.00	USD 4,160.00	USD 4,160.00

Subtotal USD 8,320.00
 Grand Total USD 8,320.00

Notes

Prorated: 8/19/24-7/1/25

Payment Option

Invoice the Institution listed above
 Purchase Order Required?
 Yes, Purchase Order #: _____
 No

Check or Money Order
 Make Checks payable to World Book Inc.

Credit Card
 World Book accepts most Credit Cards. Enter your contact information and you will be contacted to complete your transaction.

 Print Name

 Phone

Order Instruction

To place an order:
 1. Fax to (888) 922-3766, or
 2. Mail to: World Book, Inc. Attn: Order Processing 180 N LaSalle Street, Suite 900 Chicago, IL 60601

Terms & Condition

Standard Shipping & Handling Is Included in all prices. School / Library orders directly billed or under a purchase order are net 30 days from date of Invoice. Taxes will apply unless valid Tax Exemption ID is provided. This order is subject to acceptance in Chicago, IL. For full Terms and Conditions see <http://worldbook.com/terms-conditions>.

Signature

I confirm that I am authorized by the above Institution to make this purchase and that the institution will be responsible for the balance due in accordance with the terms specified.

Authorized Signature _____
 Print Name _____
 Date _____

Memorandum of Understanding
between
OKLAHOMA STATE UNIVERSITY
OFFICE OF EDUCATOR SUPPORT
and
Owasso Public Schools
for
FIELD CLINICAL EXPERIENCES

This UNDERSTANDING made and entered into this day of August 1, 2024, by and between the Oklahoma State University Office of Educator Support, party of the first part, hereinafter referred to as “OSU OES,” and Owasso Public Schools, party of the second part, hereinafter referred to as “OWASSO PUBLIC SCHOOLS.” Oklahoma State University students participating in an approved OSU OES field or clinical experience course will be referred to as OSU OES candidates.

SECTION 1 OWASSO PUBLIC SCHOOLS agrees to provide the authorization, supervision, and instruction of OSU OES candidates completing the field and clinical experiences component of the teacher preparation program. This would include activities such as a) observation, b) teacher job-shadowing, c) student teaching, d) advanced certification internships/practicum, and e) other activities as approved by both the OSU OES and OWASSO PUBLIC SCHOOLS. OSU OES requires all candidates to have a cleared Oklahoma State Bureau of Investigation (OSBI) name check prior to being placed in any field experience or clinical practice. OSU OES will not place a candidate without a clear OSBI check, but the completion of a cleared OSBI name check will not necessarily require OWASSO PUBLIC SCHOOLS to accept that OSU OES candidate in a field or clinical experience. All placements should be mutually acceptable to both parties and either party may withdraw a candidate from the program if they believe it is not in the best interest of the candidate, faculty member, or the program to continue. Procedures for problem solving are detailed in the Handbook for Cooperating Teachers, Supervisors, and Principals. The OSU OES will provide the appropriate forms, collect the fees, and provide the information to OWASSO PUBLIC SCHOOLS. The completed OSBI report will be valid for up to four (4) years while the candidate is enrolled at OSU.

SECTION 2 OWASSO PUBLIC SCHOOLS agrees to accept OSU OES candidates for assignment in the public schools with cooperating teachers, administrators, and other related teaching personnel. OWASSO PUBLIC SCHOOLS further agrees the cooperating certified staff will give direct supervision to the OSU OES candidates assigned and will work with a faculty member assigned by the OSU OES in directing and evaluating the field or clinical experience.

SECTION 3 The OSU OES agrees to award *Certificates of Professional Development (CPD)* for OWASSO PUBLIC SCHOOLS certified staff who supervise OSU OES candidates. Each cooperating certified staff member who singly supervises a student teacher for 12 weeks will receive a three hour CPD. For each 360 hours of clinical observations, a one hour CPD will be awarded to OWASSO PUBLIC SCHOOLS. This certificate provides a tuition waiver for the continuing professional development of certified staff member. Cooperating teachers must complete an online evaluation of candidate performance prior to the last day of the semester serving as a cooperating teacher; failure to do so will result in no CPD being issued for that cooperating teacher. The cooperating certified staff member of record can transfer the certificate to another

OWASSO PUBLIC SCHOOLS certified, contracted staff member with the approval of the superintendent. Certificates cannot be sold. If a certified staff member chooses not to redeem the certificate, it must be redeemed by another member of the OWASSO PUBLIC SCHOOLS certified staff following all OSU OES and district procedures. The donating certified staff member (or superintendent approved district administrator with documentation of donation), the certificate recipient and the superintendent must sign the certificate in order to complete the transfer. Certificates must be used during the semester in which course work is completed and will expire after 18 months. Lost CPDs cannot be replaced. No more than 6 hours of certificates may be redeemed by any one person during a semester or summer session. Certificates can only be used to pay for resident, correspondence or extension courses.

SECTION 4 The OSU OES agrees to provide or arrange for non-credit staff development training related to supervision for those teachers desiring to serve as supervisors of teacher candidates and other clinical experiences. All instructors (tenure-track faculty, adjunct faculty, visiting faculty, and graduate teaching assistants or associates) are required to complete FERPA training. As part of our national accreditation, we are required to teach and assess the professional dispositions of our candidates throughout their coursework. Remediation is provided for any candidate receiving a low score on any element in each course. The elements in this assessment include ethics, professionalism, commitment to education, respect for diversity, work ethic, communication, learner attributes, cooperative/collaborative nature, and flexibility.

All OSU candidates are protected under FERPA. Mentor teachers with concerns about a candidate should communicate with their own administrator/principal and/or Dr. Kathy Thomas in the OSU OES for elementary candidates or Mr. Rodney Nichols for secondary candidates.

SECTION 5 All field experience forms will be initially processed for each course and each semester through the OSU OES Field and Clinical Experiences office. Forms processed by the OSU OES will be given to the designated OWASSO PUBLIC SCHOOLS district personnel for further processing and site placement.

SECTION 6 The OSU OES agrees to provide OWASSO PUBLIC SCHOOLS a report of the year's activities with field and clinical experiences including the schools involved, the various experiences and activities that occurred and the number of CPDs and hours awarded to OWASSO PUBLIC SCHOOLS teachers and the district.

SECTION 7 All OSU employees are covered by professional insurance for their actions performed within the scope of their employment but the university is prohibited from indemnifying a third party (candidates). Therefore, OSU advises all candidates to purchase professional liability insurance through a professional organization. Candidates placed in OWASSO PUBLIC SCHOOLS for clinical practice will be advised that they must show proof of liability insurance when requested. OSU will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the employees, representatives or agents of Owasso Public Schools.

OWASSO PUBLIC SCHOOLS will maintain adequate insurance to provide coverage for the liabilities arising from the acts and/or omissions of employees, representatives or agents of OWASSO PUBLIC SCHOOLS who are participating in the internship program with OSU. OWASSO PUBLIC SCHOOLS will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the candidates, employees, representatives or agents of Oklahoma State University. Worker's compensation coverage is not provided to the OSU candidate by Owasso Public Schools.

SECTION 8 UNDERSTANDING begins August 1, 2024 and ends July 31, 2025 and may be renewed by memorandum of understanding between the two parties.

By:  _____

Dr. Shelby Witte
Senior Director, Office of Educator Support
College of Education and Human Sciences
Oklahoma State University
Date: ____03-26-2024

By: _____

Owasso Public Schools
Date: _____

**Memorandum of Understanding
Between
Owasso Public Schools
And
Oklahoma Baptist University**

Effective Academic Year: 2024-25

**Owasso Public Schools
and
Oklahoma Baptist University (McCabe Family School of Education)**

This document is an agreement between Oklahoma Baptist University (OBU) and Owasso Public Schools (OPS). It is designed to create a partnership whereby OBU places teacher education candidates within designated school sites for field experiences.

District Representative

Date

District Representative

Date

Dr. Liz Justice

Dr. Liz Justice, Director
OBU –Teacher Education

Apr 29, 2024

Date

Larinee Dennis

Dr. Larinee Dennis
OBU - Dean

Apr 29, 2024

Date

PROGRAM AGREEMENT

This Affiliation Agreement is made and entered into for the 24-25 academic year, by and between Oklahoma Baptist University and Owasso Public Schools ("the district").

I. PURPOSE

The purpose of this Agreement is to provide educational field and clinical experiences ("educational experience(s)") for the School's selected students ("Candidates"), which take place at OPS facilities and with BPS's cooperation and participation.

II. OBU's RESPONSIBILITIES

- A. OBU shall retain responsibility for coordinating teacher candidate's educational experiences as well as responsibility for administering appropriate disciplinary action to Students who fail to adhere to the district policies, regulations and practices.
- B. OBU shall designate an administrator or instructor to serve as a liaison and to facilitate communication between OBU, the district, and the teacher candidate.
- C. OBU will work with the district/school sites to plan, in advance, the schedule of student assignments, including dates and content areas.
- D. During the term of student teaching OBU shall secure and maintain general and professional liability insurance for the student teachers. Upon the request of the district, the teacher candidate shall provide the district with certificates of insurance evidencing compliance with this provision.
- E. At no time shall teacher candidates be considered employees or agents of the district.
- F. OBU agrees to notify Students that they are responsible for following the policies and regulations of the district.
- G. OBU shall certify that all teacher candidates and any designated OBU affiliated employees/agents, who will have direct contact with students on district property during regular business hours or during district-sponsored activities, have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.
- H. By its acceptance of this Agreement OBU acknowledges that teacher candidates must comply with the Family Educational Rights and Privacy Act ("FERPA"). OBU acknowledges and understands that, in the course of providing educational experiences to Students under this Agreement, the district may provide Students with access to individual student educational records, as the term is defined in FERPA ("Individual Student Records"). As such, OBU agrees that Students and its employees, volunteers, agents or other affiliated parties shall be made aware of their obligations to comply with FERPA with regard to Individual Student Records. Accordingly, OBU agrees that its Students and employees, volunteers, agents or other affiliated parties will maintain strict confidentiality of information contained in Individual Student Records and will not disclose any such information to third parties unless specifically authorized by the district or the individual student's parent or legal guardian in writing.

- I. OBU shall verify that all teacher candidates have completed any and all background and health screenings prior to reporting for the educational experience.
- J. OBU shall, at the request of the district, remove any teacher candidate from participation in an educational experience established pursuant to this Agreement.

III. District's RESPONSIBILITIES

- A. The district shall provide adequate classroom facilities, staffing, materials and necessary access to facilities for completion of the teacher candidate's educational experiences.
- B. The district shall maintain sole responsibility for the instruction, education and welfare of its pupils.
- C. The district shall retain the right, in its sole discretion, to request the removal of any individual teacher candidate from the program.
- D. The district shall provide to OBU and the teacher candidate copies of district policies, procedures and other relevant materials that it would like brought to the attention of the teacher candidate
- E. The district shall keep confidential all personally identifiable information about the teacher candidate participating in an educational experience pursuant to this Agreement.
- F. The district shall provide each teacher candidate with a Cooperating Teacher/Mentor who holds appropriate credentials and has accepted the responsibility of serving as a Cooperating Teacher/Mentor.
- G. The district's Cooperating Teachers/Mentors will work with the teacher candidate and OBU liaison or other site supervisor designated by OBU to provide evaluation and feedback concerning the Student's progress. All Cooperating Teachers/Mentors will immediately inform the liaison or designated supervisor of any concerns regarding a teacher candidate.

IV. GENERAL PROVISIONS

- A. OBU and the district agree that all teacher candidates will adhere to all School Board policies, rules, regulations, and standards applicable to OBU and the district, including the rules of ethical and professional conduct as set forth in OBU's and the district's policies, procedures, standards of care, and protocols.
- B. This Agreement is for the term of 2024 - 2025, beginning on August 1. This Agreement shall remain in effect until it is cancelled at any time by either OBU or the district.

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (THE "AGREEMENT") IS MADE AND ENTERED INTO AS OF JULY 1, 2024.

BY AND BETWEEN CLIENT: OWASSO PUBLIC SCHOOL DISTRICT
AND
CONTRACTOR: CONNECTED KIDS, INC.

THE PURPOSE OF HIRING THE CONTRACTOR

The Client has engaged the contractor for the purpose of creating a trauma-responsive early childhood program for Owasso Public Schools that supports the needs of young learners across the nine elementary sites. The client is of the opinion that the contractor has the necessary qualifications, experiences, and abilities to provide services to the Client.

SERVICES PROVIDED AND START DATE

The client agrees to engage the contractor to provide the following services:

- August 2024-May 2025 - Pre-K/K Full-Year Program

AGREED UPON EXPECTATIONS OF THE CLIENT (OWASSO SCHOOL DISTRICT)

The district agrees to:

1. Provide the following items at no cost for use:
 - Use of one classroom housed at an OPS elementary campus
 - Use of playground equipment
 - Use of motor room and materials
 - In-district transportation between school sites
 - Facility use for parent trainings
2. Fund the staffing of the program with 3 adults: 1 full-time teacher, 2 half-time employees as specified in the Employee Provision & Compensation Section of this Agreement.
3. Assist with facilitating communication, program processes, and feedback between Connected Kids and school sites
4. Utilize a referral/selection process that promotes the proper identification and equity of services to early childhood students across the district.
 - Parent Release of Information
 - Parent Application

- Teacher Assessment (Brain Map)
 - Student Behavior Analysis (Suspensions, etc.)
5. Manage the class size(s) from exceeding 12 students per class
 6. Provide Crisis Prevention Intervention (CPI) Training
 7. Provide CPR, as part of CPI requirement
 8. Provide all of required training for certified staff as outlined by the state or district
 9. Allow OPS employees the opportunity to participate in the Connected Kids Fellowship program at program rates.

AGREED UPON EXPECTATIONS OF THE CONTRACTOR (CONNECTED KIDS)

The contractor agrees to provide the following services:

1. All students served by Connected Kids and it's staff will be Owasso Public School students
2. 1 certified full-time teacher, 2 half-time employees as specified in the Employee Provision & Compensation Section of this Agreement
3. Classroom supplies and snacks
4. Clear and open communication between all parties
 - Site leaders and teachers
 - District leaders and supports
 - Parents/guardians
5. Attendance and participation in meetings on behalf of students with staff and/or parents
6. Free parent training opportunities/classes
7. Provision of Fellowship in Trauma Responsive Education by Connected Kids for site cohort teams (See #9 above)
8. On-going access to and consultation with Dr. Barbara Sorrels for program support
 - Assessment for OPS students at no additional cost
9. Professional development opportunities for OPS teachers/staff with Dr. Barbara Sorrels and/or Anna Keltner
 - Occurring throughout the school year on professional development days, collaboration days, and as needed for specified teams

- To be billed in monthly invoice, at cost of \$250 per day, when applicable
- Total not to exceed \$5,000 of this contract

10. Program teachers and support staff are Crisis Prevention Intervention (CPI) trained/certified

11. Teacher Certification: Elementary or Early Childhood Bachelor's degree

EMPLOYEE PROVISION & COMPENSATION

Staffing of the program will be billed with the applicable rates monthly.

- 1 Full-Time Certified Teacher & Program Director (Anna Kelter of Connected Kids)
 - Rate of Pay: \$50/hour
 - 7 Hours/Tuesdays & Thursdays
 - 7 additional hours/week to flex for site and student needs
- 1 Half-Time Certified Teacher or Counselor (To be provided by Connected Kids)
 - Rate of Pay: \$50/ hour
 - 4 ½ Hours/Tuesdays & Thursdays
- 1 Half-Time Teaching Assistant (To be provided by Connected Kids)
 - Rate of Pay: \$25/hour
 - 4 ½ Hours/Tuesdays & Thursdays

OPS is not responsible for providing insurance benefits.

Any variation or modification of the employee provision for compensation section of this agreement will be mutually agreed upon in advance and documented in writing with an addendum.

PROGRAM STRUCTURE

Timeline	Structure	Program Details	Staffing
School Year 24/25	Program will run 2- Full-days per week	Identified Students: Pre-K and Kindergarten	Anna Kelter + Connected Kids Half-Time Teacher/Counselor
August-May	1 - Class* 2 Days AM - Program Push-in Support, Consultation with Sites, and Meetings 2 Days PM- Sites 7 Flex Hours - Sites	Direct service with students in the morning (half-day); Site visits, observations, and consultation in the afternoon; Collaboration with Classroom Teachers, Principals, Behavior Techs, Child Study Teams, SpEd teams, as appropriate. Parent Training Opportunities	+ Connected Kids Half-Time Teaching Assistant Consultation with Dr. Sorrels

ITEMS TO BE DETERMINED BY OWASSO PUBLIC SCHOOLS:

1. School Site and Room
2. Broad Transportation Plan - will vary by class enrollment
 - Encourage parent drop-off, if possible, to assist with limiting morning transitions for little ones.
3. Program Name: Lift Off

PROGRAM EXPENSE PROJECTION

1. Lift Off Program Staffing Expenses
 - Anna at \$50/hr, 3 days, 7 hr/day, 36 weeks = \$37,800
 - Half-Time Teacher or Counselor at \$50/hr, 2 days, 4.5 hr/day, 36 weeks = \$16,200
 - Half-Time Assistant at \$25/hr, 2 days, 4.5 hr/day, 36 weeks = \$8,100
 - Total = **\$62,100**
2. Professional Development Expenses for Trauma Responsiveness
 - \$250 per hour, as needed
 - Not to exceed \$7,500
3. **Potential Total Program Cost = \$ 69,600**

END DATE

This contract is to end June 1, 2025 at which time the contract may be renegotiated and revised as agreed upon by both parties.

We the undersigned agree to the terms and conditions outlined in this contract.



Dr. Barbara Sorrels
CEO Connected Kids

Chairman of the Board
Owasso Public Schools

MOBILITY SERVICES AGREEMENT

School Year 2024-2025

This Orientation and Mobility Services Agreement (the “Agreement”) dated as of the 1st day of July, 2024, is between Mobilized Vision, LLC, an independent contractor (in which Christina Evans, COMS/CTVI is sole member and owner), hereinafter referred to as Mobilized Vision, and Owasso Public Schools.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, Owasso Schools and Mobilized Vision agree as follows:

1. **Orientation and Mobility Services.** Mobilized Vision agrees to provide orientation and mobility services to designated students of Owasso Schools as requested during the term of this Agreement.
2. **Orientation and Mobility Specialist Services.** Mobilized Vision shall provide such orientation and mobility services as indicated by the Owasso Schools’ student’s Individualized Education Program or 504 Accommodation Plan as established by Mobilized Vision (the “O&M Services”). The O&M Services shall include, without limitation, orientation and mobility evaluations and treatment as deemed appropriate by the Orientation and Mobility Specialist and the Owasso Schools Special Education Director, recording students’ progress and preparing materials and assembling equipment used during treatment if necessary, participation in student-focused meetings and program-focused meetings, and completing paperwork. All equipment and materials to be used in treatment together with documentation forms will be provided by Owasso Schools. The specific starting date for Mobilized Vision’s delivery of Services will be mutually determined by the Owasso Schools and her. Mobilized Vision will deliver Orientation and Mobility Services to Owasso students for approximately five (5) hours per school week during the term of the Agreement.
3. **Certification.** Mobilized Vision represents and warrants that she is certified by the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) to provide Orientation and Mobility Services to Owasso Schools’ students. Mobilized Vision shall notify Owasso Schools immediately if, for any reason, her required certification is not renewed upon expiration.
4. **Confidentiality.** Mobilized Vision agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities.
5. **Insurance.** Mobilized Vision represents and warrants that she is insured under a professional liability policy in a minimum amount of \$1,000,000.00 per incident/occurrence and \$3,000,000.00 aggregate, and that such insurance covers her when she is providing Orientation and Mobility Services as a certified orientation and

mobility specialist on the premises of Owasso Schools with proof of insurance upon request.

- 6. Indemnification.** In addition to the requirement of paragraph 5 and not in lieu thereof, Mobilized Vision agrees to indemnify and hold Owasso Schools and its agents, employees and officers harmless (including defense costs) against any claim, demand or action against Owasso Schools arising from services provided by Mobilized Vision.
- 7. Worker's Compensation.** Mobilized Vision certifies that, by law, she is not required to obtain Worker's Compensation Insurance and shall in no event be entitled to such coverage from Owasso Schools.
- 8. Background Checks.** Mobilized Vision further represents and warrants that she has not been convicted of a felony, a sex offense subject to the Sex Offenders Registration Act in Oklahoma or the sex offender registration provisions of another state or federal law. Mobilized Vision agrees to provide Owasso Schools with written consent for Owasso Schools to conduct such background checks and criminal history investigations as Owasso Schools may request from time to time during the term of this Agreement.
- 9. Compensation.** Owasso Schools agrees to pay Mobilized Vision the sum of \$80.00 per hour port to port for Orientation and Mobility Services. Mobilized Vision agrees to invoice Owasso Schools monthly for all Services provided. Mobilized Vision agrees and acknowledges that all required documentation must be submitted to Owasso Schools **no later than the 5th day of the month following the month in which the Services were provided**, and that Owasso Schools has no obligation to forward payment to Mobilized Vision until Owasso Schools has been provided the required documentation.
- 10. Term and Termination.** This Agreement is effective as of July 1, 2024 and shall continue in effect through June 30, 2025, unless terminated earlier as provided herein. Either party may terminate this Agreement upon 60 (60) days' written notice.
- 11. Independent Contractor Status.** Each party is acting as an independent contractor and no employee or subcontractor of either party shall be deemed to be an employee of the other. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. Neither party shall have the authority to bind, commit or incur any liability on behalf of the other party or to otherwise act in any way as an agent or representative of the other party.
- 12. Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or

communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.

13. Notices. All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service to the parties at the addresses herein or at such other addresses of which either party may give notice.

14. Miscellaneous. This agreement embodies the entire agreement and understanding between Owasso Schools and Mobilized Vision relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws, excluding the conflicts laws, of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining provisions will continue in full force and effect. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

OWASSO PUBLIC SCHOOLS
OWASSO, OKLAHOMA

By: _____
President, Board of Education



MOBILIZED VISION, CHRISTINA EVANS, COMS

SEBASTIAN LANTOS LLC CERTIFIED LANGUAGE INTERPRETERS & TRANSLATORS SINCE 1996

CONTRACT FOR LANGUAGE INTERPRETING AND TRANSLATING

AGREEMENT ENTERED INTO ON April 22, 2024 BETWEEN SEBASTIAN LANTOS LLC (HEREON SL LLC) AND COMPANY/ORGANIZATION

NAME: OWASSO PUBLIC SCHOOLS BILLING CONTACT: CAPRICE HURST

PHONE: 918-272-8021 EMAIL: caprice.hurst@owassops.org

ADDRESS: 1501 N ASH CITY: OWASSO STATE: OK ZIP: 74055

PLEASE SIGN AND EMAIL to dispatch@lantosconsulting.com.

SL LLC. agrees to provide as available language interpreting/translating services on an "as requested" basis with the above named organization. This service agreement will be in effect until rates or policies change. Upon such time, you will be notified and a new service agreement will be sent to you.

RATES

REMOTE Interpreting Regular Rate: Spanish <> English: \$ 80 hr – 1 hr min

IN-PERSON Interpreting: Spanish <> English: \$80 hr - 1 hr min + mileage

Interpreting Rate: Other Languages <> English : TBD.

Translation Rates: 0.12 Spanish<> English per word. Other language pairs TBD.

INTERPRETING SERVICES POLICIES AND PROCEDURES

QUALITY OF SERVICE: For each request, we will contact and assign the highest certified/skilled interpreters available. Only those interpreters which normally are considered "qualified" and with experience will be used. SL LLC may assign a non-certified/skilled/experienced interpreter for an unusual language where a bilingual interpreter has limited/no experience. Interpreters are required by Sebastian Lantos LLC to only accept assignments for which they feel they are qualified. The Interpreters Code of Ethics, HIPAA and other confidentiality agreements apply to all our subcontractors. PLEASE CONTACT US WITH ANY ISSUES REGARDING THE LANGUAGE INTERPRETERS. WE WELCOME YOUR FEEDBACK AND STRIVE TO IMPROVE.

BOOKING:

- 1) BY CALLING 918-250-1133 or 918-250-5000
- 2) EMAILING YOUR REQUEST TO DISPATCH@LANTOSCONSULTING.COM
- 3) GO ONLINE WITH OUR SCHEDULING SYSTEM. PLEASE CONTACT SHARLA PINN FOR MORE INFORMATION

The HOURLY RATE will cover the first 1-60 minutes of all assignments.

QUANTITY: Most simultaneous interpreting assignments going over 40 minutes, will require 2 interpreters working together as a team. Charges are incurred for the block of time booked, for example: if services are booked from 8am- 5pm, billing will be for nine hours for each interpreter needed. Prep. time will be charged for theatrical or other assignments needing extensive time for preparation.

MILEAGE: Interpreters actual mileage will be paid on all assignments according to the Oklahoma State Travel Reimbursement Act rate (current at at time of service) along with any other actual expenses (parking, tolls, etc.) Mileage will vary depending on interpreters location or from our office.

BLOCK OF TIME: Interpreting services are booked by the amount of the time you reserve. Please be careful when booking an assignment. You will be charged the amount of time you've booked services regardless if the assignment finishes early, if the end-consumer doesn't show up, or the event is *canceled.

CANCELLATION POLICY, To avoid a one hour charge ALL assignments must be canceled no less than 24 business hours (during Sebastian Lantos LLC office hours) from the start time of the assignment The cancellation policy goes into effect the moment an order is taken, and canceling services must be done through our office only, NOT through the interpreter(s) assigned. PAYMENT: 30 days from invoice.

MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHWESTERN
OKLAHOMA STATE UNIVERSITY AND OWASSO PUBLIC SCHOOLS FOR THE
CONDUCT OF CLINICAL FIELD EXPERIENCES FOR CANDIDATES IN THE
SCHOOL PSYCHOLOGY GRADUATE PROGRAM

THIS AGREEMENT is between Southwestern Oklahoma State University School Psychometry and School Psychology Programs, hereinafter referred to as the "University," and Owasso Public Schools, hereinafter referred to as the "District." It is understood that the participating institutions will cooperate in the conduct of school psychological services as described below.

PURPOSE OF AGREEMENT

This agreement provides the terms under which the District will provide on-site school psychology experiences to candidates who are enrolled in the Educational Specialist Degree Program in School Psychology.

SCOPE OF THE PROGRAM

The University makes no agreement to provide any specified number of students to the program at the District and the District makes no agreement to accept a specified number from the University.

THE UNIVERSITY AGREES TO:

1. Provide the District with copies of policies and requirements related to field experiences and school psychology.
2. Appoint a representative of the University to communicate with the site supervisor and school psychology interns to assist in the supervision and evaluation of the student internship experiences.
3. Have a representative(s) of the University available to the District for assistance and consultation as the need arises and when possible.
4. Advise students of their responsibilities regarding participation in the on-site internship process, including professional conduct and following rules and standards set by the District and University.
5. The University assumes no liability for the actions taken by the students in training during the time that they participate in field experiences in the District.
6. The University recognizes the District's interest in providing the most secure environment when possible for the District's students; therefore, the University agrees it will act under this Agreement in compliance with 70 O.S. §6-101.48. Specifically, the University will not permit any candidate under its authority to come on to school premises for any activity covered by this Agreement if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act or has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction.

7. The University agrees to protect the privacy of the District student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA), and to educate the University's candidates on the requirement to protect District student information.

THE DISTRICT AGREES TO:

1. Provide an on-site experience, which is pertinent and meaningful, for students enrolled in school psychology preparation at the University.
2. Provide quality supervision of the student(s) in the on-site school psychology program.
3. Keep the University informed regarding the performance of candidates and to notify and consult with the University any time the student is not meeting expectations or maintaining satisfactory progress.

THE UNIVERSITY AND THE DISTRICT JOINTLY AGREE:

1. In compliance with federal law including the provisions of Title IX of the Education Amendment of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the parties hereto will not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of its policies, programs, or activities; its admission policies; other programs; or employment.
2. That, in the case of internship opportunities, there will be meetings of representatives of both the University and the District as often as such meetings are needed to coordinate and improve the program, and at the convenience of both parties.
3. That there will be on-going, open communication between the University and the District to insure understanding of the expectations and the roles of both institutions in providing onsite experience for students.
4. That either the University or the District may drop a student enrolled in the program, if, in the opinion of either party, the student is not making satisfactory progress in the program. Any student who does not satisfactorily complete the program or any portion thereof may repeat the course at the same District only with the written approval of both the District and the University.

TERM OF AGREEMENT, MODIFICATION, TERMINATION:

This Agreement shall be effective when executed by both parties and shall remain in effect for a period of one (1) year from date of inception. After the initial period, this Agreement may be renewed by mutual agreement of both parties. This agreement may be revised or modified by written amendment when both parties agree to such amendment. This Agreement may be terminated without cause by ninety (90) days written notice from either party to the other.

AGREED:

On behalf of OWASSO PUBLIC
SCHOOLS

Signature

Name

Title

Date

On behalf of SOUTHWESTERN OKLAHOMA
STATE UNIVERSITY



Signature

Joel Kendall

Name

Vice President for Academic Affairs & Provost

Title

April 29, 2024

Date

Memorandum of Understanding (MOU)

Between

GRAND Mental Health (GRAND) and Owasso Public School (School)

THIS MEMORANDUM OF UNDERSTANDING (Agreement) is entered into on this first day of June 2024 (Effective Date), by and between GRAND Mental Health (GRAND) and Owasso Public School (School).

NOW, THEREFORE, in consideration of the mutual and respective terms, stated obligations and agreements contained herein, GRAND and Owasso Public School agree as follows:

Relation of the Parties

In performance of their respective duties and obligations hereunder, and their respective employees and agents, are at all times acting and performing as independent contractors and neither party, nor their respective employees and agents, shall be considered the partner, agent, servant, employee of, or joint venture with the other party. Unless otherwise agreed to herein, the parties acknowledge and agree that neither will be liable for the activities of the other nor the agents and employees of the other, including but not limited to, any liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind or nature by or on behalf of any person. This provision shall survive termination or expiration of this agreement.

PURPOSE

The purpose of this MOU is to establish a working relationship, outlining a plan for GRAND to provide mental health and/or substance use services at Owasso Public School for students needing these services. The goals with this MOU include, but are not limited to, providing early intervention for students in need of mental health and/or substance use services to: (1) Prevent and/or decrease the number of students with suicidal behaviors / attempts; (2) Assist school personnel with being able to identify students at risk for emotional or behavioral challenges; (3) Provide targeted interventions with students and their families to provide positive outcomes; (4) Promote a positive school environment; and (5) Decrease student drop outs and increase graduation rates.

Outpatient Services

Obligations of GRAND:

1. If a School official or a GRAND team member believe a student is in need of a referral for GRAND services, the individuals from both parties will meet together (either during a Multidisciplinary Team Meeting (MDT) or at a separate meeting) and shall staff the case.
2. If it is decided that a referral is needed, School official shall discuss the referral with the student's guardian.

3. If student's guardian agrees with a referral to GRAND Mental Health for services, either School official or a GRAND team member will make the referral to GRAND Mental Health using the online referral system through the GRAND website.
4. Once a referral for outpatient mental health or substance use services is made to GRAND Mental Health, an attempt will be made to contact the legal guardian within 24 hours to schedule an outpatient screening appointment within 48 hours.
 - a. NOTE: The family will always be told they can walk into any GRAND office Monday – Friday 8:00 a.m. – 5:00 p.m. and receive a screening if they choose, rather than scheduling a screening.
5. After the screening is scheduled, the referral source will be notified that the screening has been scheduled.
 - a. If the screening is not able to be scheduled within 10 business days, the referral source will be notified.
6. Once the screening is completed, the student / family will be assigned to a GRAND Clinical team that will begin working with the student / family, and they will receive the full array of Certified Community Behavioral Health Center (CCBHC) services provided by GRAND.
7. Individuals on the GRAND team may include an Integrated Team Manager (a Licensed or Under Supervision for Licensure Mental Health Professional), a Care Coordinator (Bachelor's Level Clinician), a Behavioral Health Coach (Individual with minimum of 60 college credit hours), and/or a Family Support Provider (a paraprofessional with training and lived experience raising a child that experienced emotional difficulties).
8. Individuals from the GRAND team will provide services for students within the school (only those students that are clients of GRAND). NOTE: GRAND team members will attempt to provide services for students during non-core, elective classes.
9. At the request of School personnel, GRAND team members may participate in parent conferences or other meetings as mutually agreed upon by both parties.
10. GRAND team members shall participate in Multidisciplinary Team Meetings (MDT) with school personnel.
11. At the request of School officials, GRAND team members shall provide trainings and consultations as agreed upon by GRAND administration.
12. GRAND team members will provide support for district wide crisis situations.
13. GRAND shall provide in-service training for District staff as mutually agreed upon by both parties.

14. GRAND will ensure insurance coverage of \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for abuse / molestation; \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for professional liability; and an umbrella over professional liability of \$10,000,000.00.
15. GRAND agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) and Oklahoma Law.

Obligations of School:

1. Provide referrals to GRAND Mental Health for students needing mental health and/or substance use counseling services.
2. Allow school personnel to attend Multidisciplinary Team Meetings (MDT).
3. Provide confidential locations for GRAND team members to meet with students to provide services.
4. Allow GRAND team members access to the school internet only for the purposes of doing collaborative documentation.
5. Provide GRAND team members working in each school with necessary safety drill information and expectations regarding their role in each of these drills.

Crisis Services

Any student experiencing crisis behaviors while at school will have access to crisis screening and assessment services provided by GRAND Mental Health.

Obligations of GRAND:

1. GRAND shall provide crisis screening through in-person assessment or via medical device (*aka iPad*) provided by GRAND, utilizing HIPPA compliant software known as Mycare.
2. Crisis screenings shall be provided by a Licensed or Under Supervision for Licensure Mental Health Professional.
3. The goal of the crisis screening shall be to de-escalate the crisis situation to prevent the student from entering a higher level of care or from being removed from the school and/or home environment.
4. If the student does require a higher level of care, the clinician will work with school administration and student's legal guardian to coordinate this higher level of care.
5. If the student is able to de-escalate and does not require a higher level of care, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in student's life and ensure this plan

is fully communicated with all parties involved to ensure safety of student and all individuals involved.

6. If the GRAND team member or school personnel believe the student may benefit from additional outpatient mental health or substance use services, a referral for outpatient services will be made after consent is obtained from the student's legal guardian.

Obligations of School:

1. School personnel shall contact GRAND Mental Health any time a student is experiencing a mental health or substance related crisis.
2. School personnel shall ensure a confidential location where student can receive crisis screening either via face-to-face with a GRAND clinician or via medical device (*aka iPad*).
3. If crisis screening is to be provided via medical device (*that has been previously provided by GRAND and a GRAND staff member is not on-site to assist with setting up the medical device*), School personnel will assist with setting up the medical device and assisting student with connecting to GRAND clinician for crisis screening assessment.
4. When a student does receive a crisis screening service provided by GRAND, School personnel will be responsible for notifying student's legal guardian that the crisis screening was provided and the rationale for why the screening was necessary.
 - a. If the GRAND clinician determines that a student does need a higher level of care due to being a danger to self or others, School personnel will be responsible for contacting student's legal guardian and informing the legal guardian of this information and requesting their presence at the school.
 - i. The GRAND clinician, school personnel, and legal guardian will all work together to find an appropriate higher level treatment provider.
 - b. If the GRAND clinician determines that a higher level of care is not needed and the student is able to remain safely at school and at home, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in students life and ensure this plan is fully communicated with all parties involved to ensure safety of student and all individuals involved.
5. If it is determined that a referral for outpatient services is appropriate, the GRAND clinician will discuss with school personnel and legal guardian (as well as student), and if legal guardian is in agreement, a referral for outpatient services will be made (NOTE: See above related to "Outpatient Services").

Additional and On-Going Obligations of Parties:

1. GRAND will provide de-identified student information from the University of Oklahoma’s Evaluation Team - Youth Information System (YIS) to School Administration annually related to crisis services provided for students at the school for the previous year.
 - a. This information will be evaluated to determine the effectiveness of services provided and for continuous quality improvement.
2. Every two years, GRAND and School Administration will review this MOU and the school crisis protocol to consider any updates necessary to better meet the needs to the students. In addition, the Oklahoma Prevention Needs Assessment will be included in the bi-annual meeting review to assist in determining if any additional changes are needed.
3. School Administration shall submit the latest protocol and MOU to the Oklahoma Department of Education.

Term and Termination:

The initial term of this Agreement shall commence on the Effective Date and shall continue through August 1, 2025. Thereafter, all changes to the protocol and MOU will need to be signed by the School Board and GRAND officials and submitted to the Oklahoma Department of Education by School Administration.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of first set forth above. Each individual signing below represents and warrants that she/he is a duly authorized individual with authority to bind her/his respective party.

School Administration

GRAND Mental Health

Signature

Amber McDonald

Signature

Name Printed

Amber McDonald, MS, LMFT

Name Printed

Title

Operational Director

Title

Date

April 23, 2024

Date



Memorandum of Understanding with A New Leaf, Inc.

A New Leaf is entering into a memorandum of understanding to provide the Autism Works program for students of the Owasso District.

A New Leaf Commitment

- A New Leaf will provide weekly sessions, one class period per week, beginning in September and ending in May.
- A New Leaf will provide cost-free curriculum based on reliable research.
- A New Leaf will provide teachers pre-enrollment survey to complete before enrollment.
- A New Leaf will provide annual progress reports on the program outcomes and student progress.
- A New Leaf will complete background checks on all A New Leaf staff and mentors entering Owasso
- A New Leaf will provide at least one staff member during each class and on Saturday Community Enrichment Days.
- A New Leaf will provide opportunities throughout the semester for Middle and High School students to participate in Community Enrichment Days.
- A New Leaf will provide transportation, as space allows, to and from one main location for students to attend Saturday Community Enrichment Days.

School Commitment

- Owasso will provide an opportunity for an Autism Works presentation at the beginning of the school year to both staff and families of prospective students.
- Owasso will provide a designated space to conduct the Autism Works class, one class period per week, with advanced notice of any changes to location.
- The ideal class size for the Autism Works classes will be 4-8 students, with no less than 2 students and no more than 12 students.
- Owasso will provide a completed teacher pre-enrollment survey prior to enrollment.
- Owasso will provide completed intake forms prior to students participating in the Autism Works program.
- Owasso will provide a Para upon request.

- Owasso will support and encourage skills being developed in the Autism Works program.
- Owasso and A New Leaf will encourage parents to support skills being developed in the Autism Works program.
- Owasso will provide a minimum of one student mentor per Autism Works class. *Studies show, when student mentors are provided, typically developing students will be more likely to connect with students on the spectrum and maintain a positive relationship within the classroom. (Locke et al., 2012, p. 1895)*

Student Criteria

- Participating students must have a primary diagnosis of Autism Spectrum Disorder or a closely related disability.
- Students must be able to participate independently and engage in curriculum activities with minimal assistance without interfering behaviors that require intensive, one-on-one intervention.
- Students will benefit from being a part of a social group that is conducted in a group setting. *Please keep in mind, this program is not equipped to provide one-on-one support or therapy.*

Additional Joint Commitment

- This agreement entails no compensation or payment between the parties.
- Neither party nor any of its participants shall publish any materials as a direct result of the MOU, without giving the non-publishing party an opportunity to review and object to the publication in advance. No confidential information about Owasso or A New Leaf their staff and/or clients may be included in any publication without prior written notice of both parties.
- The parties agree not to use each other’s names or logos in any publications or advertising without prior written approval from the other party.
- Students will adhere to both school and A New Leaf holiday. The following days are considered holidays by A New Leaf and will not be available for services:
 - New Year’s Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Thanksgiving Day & the following Friday
 - December 24th & 25th
- Either party may terminate the memorandum of understanding at the end of each semester.

Owasso Public Schools/Date

 3.25.24
A New Leaf, Inc. CEO, Mary C. Ogle/Date

To: School Work Study (SWS) Schools (The contact person for your school)

It is time for all the school districts that have a Transition School-to-Work: School Work Study contract to sign a new contract for fiscal year 2025 (July 1, 2024 – June 30, 2025).

You are receiving this email with a new contract and the Vendor Information Form attached. **You will need to complete the “eSign”, which will automatically send them back to us for our signatures.** The forms will be tracked electronically from that point.

Please complete the entire eSign. Then please review the **entire contract** and find the indicated signature block for your eSignature. Follow the instructions.

Optional: If this email has been sent to someone other than the proper signatory, you may click the hyperlink that allows you to have someone else sign, or you may download a copy of the vendor form and contract then sign and email it back in its entirety to klowry@okdrs.gov.

We must receive the completed contract and Vendor Information Form before we can process your contract. Please submit as soon as possible so there are no delays in the processing of your contract.

Remember, the “EIN number” is your Federal ID Number.

Services beginning July 1, 2024 or after may not be provided until the Award of Contract has been issued.

If you have questions about signing the contract, please communicate with Chris Compton and cc: Renee Sansom Briscoe at the Oklahoma Department of Rehabilitation Services. Their email addresses are ccompton@okdrs.gov at (405) 605-9651 and rsansom@okdrs.gov at (405) 212-7789. For SWS contract content and service questions, contact Renee Sansom Briscoe at rsansom@okdrs.gov or (405) 212-7789.

If there are planned personnel changes that affect this contract, please also provide the new information to Chris and Renee at the above email addresses.

Thank you for your help in this matter.



The Workforce Innovation Opportunity Act (WIOA) requires the Department of Rehabilitation Services (DRS) to collect and report Measurable Skills Gains for youth.

To document these Measurable Skills Gains, Vocational Rehabilitation Counselors will need to obtain a consent form signed by a parent or the student (if they are age 18+) to then submit to your school to obtain copies of students' secondary transcripts. You can expect to receive such transcript requests at the end of each semester and should note that the signed consent forms are only good for one year.

The State Department of Education Special Education Services (OSDE-SES) and DRS request that LEAs collaborate with their local VR Counselors to establish procedures to assist VR Counselors with obtaining students' secondary transcripts and/or report cards to meet WIOA compliance.

Here are some examples of effective procedures VR counselors have shared:

1. The VR Counselor obtains a DRS release form signed by the student's parent/guardian or by the student if they are age 18+ (see example) and then provides a copy of the signed release forms to your school district. The LEA then provides the transcripts to the OKDRS/VR counselor.

(NOTE: LEA's are encouraged to establish a set contact person(s) for the VR Counselor to send consent forms, such as the counselor's office, registrar, special education administration support staff, etc.)

2. For those students participating in School Work Study (SWS), the VR Counselor will send copies of the signed release forms and the school can provide the students' transcripts along with the SWS time sheets.

3. The VR Counselor sends out the following letter to students and encloses a self-addressed postage-paid envelope for the student to return the transcript in the mail to DRS:

Dear [Client],

The first (second) semester of the school year is almost over, and I hope it has been a good semester for you! I am required to document in your vocational rehabilitation your educational process each semester. Please provide DRS with a copy of your semester's grades. Please return either a high school transcript for (insert the fall or spring semester and the year) or a report card in the enclosed postage-paid envelope or email it to me at (insert counselor's email address). Please contact me if you have any questions at all. Thank you!

Thank you for your support as we work to improve outcomes for students with disabilities.

A handwritten signature in black ink that reads "Renee Sansom Briscoe".

Renee Sansom Briscoe
Transition Coordinator
405-212-7789
rsansom@okdrs.gov

A handwritten signature in black ink that reads "Lori Chesnut".

Lori Chesnut
Program Specialist
405-521-4802
lori.chesnut@sde.ok.gov

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION SCHOOL-TO-WORK: WORK STUDY**

This agreement, consisting of seventeen (17) pages (the “Contract”), is hereby made between the Oklahoma Department of Rehabilitation Services (“DRS”) and

**Owasso Public Schools
1501 N. Ash
Owasso OK 74055-4920**

(“Contractor” or “School”), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child’s movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services at Subchapter 7 of Chapter 10 of Title 612 of the Oklahoma Administrative Code to implement the Transition from School-to- Work Program; and

WHEREAS, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the individualized education plan (IEP) and some are provided by the Oklahoma Department of Rehabilitation Services under the individualized plan for employment (IPE). Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2024, whichever is the latter, through June 30, 2025. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

Students eligible to participate in Work Study (School Work Study, Worksite Learning, Employer Work Study) include those:

- with documented disabilities (includes IEP, 504 Plan, or other documents), who have been determined eligible for DRS services or are on a trial work plan, as determined by the DRS counselor;
- with an approved DRS case;
- with an individualized plan for employment (IPE) in place;
- with School Work Study (SWS) as a line of service on the IPE;
- who are at least sixteen (16) years of age; and
- who are attending high school.

All students participating in Work Study shall be DRS clients.

Students participating in Work Study may do so for **no more than 24 cumulative months**, as authorized in the form of Authorization(s) for Purchase(s) provided by the DRS counselors prior to the students starting work. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received authorization in the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the student requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the 24 cumulative months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 cumulative months.

Participating students may work **no more than 15 cumulative hours per week during the school year** (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students **must** be given school credit for their participation during the school day, and the School staff and the DRS counselor will provide important guidance and instructional help around the work experience. If the student works after school hours, in the evening or on weekends, the School may also choose to give the student school credit and is encouraged to do so to support earning elective credits. The School will provide staff to work with the DRS counselor in the area of transition. The School will have at least one (1) person designated to serve as the “teacher/transition coordinator”. Paraprofessionals could serve as

transition coordinator or could also be assigned to help with the process and documentation. The School agrees to provide designated staff time for performing the needed duties related to transition. The School agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

Students wishing to continue working through the summer as part of Transition School-To-Work: Work Study may do so if the School's current contract, which expires June 30, is renewed for the following fiscal year that begins July 1st.

During the school year - The maximum number of hours worked per student that is reimbursable by the DRS **cannot** exceed 15 cumulative hours per week during the school year. The DRS will reimburse 100% of the wages paid by the School for a maximum 15 cumulative hours per week

During the summer months - The maximum number of hours worked may exceed 15 cumulative hours and no more than 20 per week for summer work only when pre-approved by the DRS counselor. The DRS will reimburse 100% of the wages paid by the School for a maximum 20 cumulative hours per week. Students may work a maximum 20 cumulative hours per week beginning with the first day of summer break. However, upon the first day back to school, the students must go back to working no more than a maximum 15 cumulative hours per week. All Child Labor Laws apply and must be adhered to.

<https://www.dol.gov/general/topic/youthlabor>

The School is required to continue supervising, monitoring, and reporting on students working in the School or in the community during the summer.

Paid work positions must reflect **real work/jobs** and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The School must ensure that students have access to a wide variety of work/job types and must also ensure the School has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the School include, but are not limited to, the following:

- office assistant/mail clerk - deliver mail/messages, stamping, sealing, organizing, cleaning, stocking, inventory, ordering, shredding, answering phones, making ID badges, laminating, taking messages, greeting visitors;
- transportation assistant - cleaning buses inside and out, light vehicle maintenance, checking fluids, tire pressure, assisting with trip tickets, cleaning bus barn;
- teacher's aide - reading to groups/individuals, cleaning, organizing, light grading, bulletin boards, listening to students read, engage students in activities, shredding, making copies;

- custodial -operating electric floor cleaning machines, simple maintenance, taking out trash, cleaning classrooms, sanitizing, dusting lockers and trophy cases, cleaning windows, restocking bathrooms, vacuuming rugs;
- manager of sports team - scorekeeping, ordering, inventory, hauling/moving equipment, washing towels, preparing water jugs and equipment for practices and games;
- information technology assistant - using compressed air to clean computers and keyboards; replacing batteries, mice and keyboards; cleaning monitors; deliveries to students and/or teachers; organizing order tickets;
- clerk in school store or coffee/snack cart - greeting, stocking, inventory, organizing, ordering, taking orders, filling orders, taking money and making change, cleaning, making displays;
- cafeteria assistant - wiping down tables, taking out trash, loading dishes, preparing food and utensils, stocking, serving, organizing;
- library aide - greeting, accepting books, checking books out, shelving books, research, cleaning, organizing, doing displays, answering phones; and
- landscaping/maintenance - mowing, weed eating, edging, pulling weeds, cleaning up flower beds, planting flower beds, selecting flowers/plants, planting in flower beds, trimming trees/shrubs, raking and bagging leaves, picking up trash from parking lot or around school grounds, light repairs on school properties, such as replacing light bulbs, painting, exterminating pests, etc.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

In the final nine (9) months of the student's Work Study (School Work Study, Worksite Learning, Employer Work Study), the student must work for an employer outside of the school or school district, unless otherwise approved by the DRS counselor. Students may not work in their family-owned business unless approved by the DRS counselor. This includes farms and other businesses.

Upon graduation with a standard diploma and high school exit, students receiving services through the Contract must cease work on the last day of school. They may not continue participation in School Work Study and/or Worksite Learning beyond their high school departure .

A. Work Study Program

There are two types of Work Study through DRS:

1. School Work Study (SWS) allows students with disabilities to **work on the School campus**. The students are supervised or closely monitored by School personnel and the School pays the students a wage, with the **DRS making reimbursement to the School** for

that payment. The **School maintains liability** for the students while working on campus.

1. Worksite Learning allows students with disabilities to **work in the community**. The students are supervised or closely monitored by School personnel and the School pays the students a wage, with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working off campus.

B. Other Work Opportunities

This is not a Work Study through DRS:

1. Employer Work Study allows students with disabilities employment experience in **part-time jobs in the community**, with the employers paying the wages/salary(ies). In this instance, the students are employees of the community employers, **employers maintain liability**, and **the DRS does not reimburse the employers for the wages/salary(ies)**.

C. Contractor's/School's Obligations

The Contractor's/School's designated teacher/transition coordinator shall:

1. be knowledgeable about the contents and requirements of the Contract;
2. have received written authorizations from the DRS counselors prior to initiating work study services for eligible students or paying for work study services rendered by eligible students (i.e., not starting a student to work before the DRS has approved in writing);
3. serve as a member of the IEP team and make decisions for job placement as a team;
4. provide information regarding the program to School personnel, students, and parents;
5. provide job readiness instruction and assistance to the students in the program prior to starting their jobs (e.g., helping them prepare for interviewing for the potential position) through transition services or five core pre-employment transition services:
 - a. job exploration counseling;
 - b. work-based learning experiences;
 - c. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
 - d. workplace readiness, including social and independent living skills; and
 - e. self-advocacy, including peer mentoring.
6. support students' job placement efforts, including tracking and regular follow up with students on their progress;
7. collaborate with the DRS counselor to keep track of all students who are taking part in the program, their place of employment, job title, and the skills they are learning or practicing, at least once per semester or whenever new students join or job duties change;
8. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the SWS services provided by DRS,

including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP;

1. document such transition services or pre-employment transition services provided and completed by participating students;
2. provide such documentation to the DRS counselor at the end of each semester;
3. submit (at the same time and by the 15th of the following month or whenever payroll is run by the School for their payment cycle) monthly invoices/pay stubs, time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid to students participating in School Work Study and/or Worksite Learning; and
4. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to the DRS.

If claiming mileage reimbursement for the School's teacher/transition coordinator's travel to and from the job sites of participating Work Study students, the School shall submit monthly itineraries and travel claims that have been signed and verified by the School's designated signer.

D. DRS's Obligations

The DRS counselor shall:

1. provide authorization in the form of an Authorization for Purchase to the School's teacher/transition coordinator prior to the School initiating services for each eligible student participating in School Work Study and/or Worksite Learning;
2. provide a written/emailed approval to the School's teacher/transition coordinator prior to the initiation of a student's participation in Employer Work Study;
3. accept referrals, process applications, and help to organize the IEP and the IPE;
4. provide input on the IEP's employment goals, serve as a member of the IEP team, and make decisions for job placement as a team;
5. arrange work schedules to allow for meetings with School staff, the student in the program, parents, employers, and other people involved in the process;
6. organize and provide necessary services, such as, but not limited to vocational assessment & counseling and guidance;
7. provide the School's teacher/transition coordinator with updated information as it becomes available, upon request;
8. support students' job placement efforts, including tracking and regular follow up with students on their progress;
9. collaborate with the School's teacher/transition coordinator to keep track of all students who are taking part in the program, their place of employment, job title, and the skills they are learning or practicing, at least once per semester or whenever new students join or job duties change;
10. monitor students progress at job sites;
11. ensure that the School is submitting monthly timesheets, progress reports, proof of payments to students, and documentation of transition services or pre-employment transition services (as completed) on a regular basis;

1. provide reimbursement to the School for wages paid to students participating in School Work Study and/or Work Site Learning;
2. provide mileage reimbursement at the state rate for the School's teacher/transition coordinator's travel to and from job sites of students participating in School Work Study and/or Worksite Learning; and
3. provide support in assisting students graduating into Employer Work Study.

E. Student Wage

1. The DRS and the School agree that students who are employed by the School as part of a training program are not independent contractors, but employees of the School. **The School agrees to deduct state and federal income tax from wages paid to the student.** The School is responsible for costs incurred for workers' compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA).

2. The DRS and the School further agree that **IRS regulations provide that services performed by a student who is employed by the school in which the student is enrolled are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax)** payroll deductions. 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(a). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the School. 26 C.F.R. § 31.3121(b)(10)-2. **The DRS and the School agree that students who are employed by the School as part of a training program are not subject to FICA or FUTA, except as otherwise provided below.** The employee/student must be enrolled and regularly attending classes at the school where they are employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than for the School as part of an internship program. *The student must be employed by the School in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of "employment" and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the Oklahoma Employment Security Commission (OESC). 40 O.S. §1-210 (15)(l). **At the end of the calendar year, students are to be provided a W-2 (Wage and Tax Statement), and not a 1099-Misc form for independent contractors.**

3. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received authorization in the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

I. Compensation

A. Contract Amount

The DRS shall reimburse the Contractor as follows:

- school months –the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of the student’s check.
- summer months –the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.

Payment shall be made upon receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services. By law the **DRS cannot pay** in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract.

The **DRS will cancel the Contract if procedures are not followed** (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the Contract). If a settlement/ratification agreement must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, “Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay any deficit, against the state, or any department, institution, or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma.”

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CANNOT backdate in order to pay for services for any youth with disabilities.

According to 70 O.S. § 5-142, school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the School up to fifty dollars (\$50.00) per DRS client who:

- * is going to participate in School Work Study and/or Worksite Learning;

- * is at least eighteen (18) years of age; and
- * has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the fifty dollars (\$50.00).

A. Payment

The State of Oklahoma has forty-five (45) days from receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/pay stubs, timesheets, progress reports, and claims shall be sent to the DRS counselor who authorized services for each DRS client. **DRS cannot reimburse wages for School Work Study and/or Worksite Learning hours that were not authorized in the form of an Authorization for Purchase provided by the DRS counselor prior to the student starting work.** The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest. Pursuant to 2 C.F.R. § 200.407(n), 2 C.F.R. § 200.441, the DRS shall not use federal funds or non-federal funds used for vocational rehabilitation (VR) match to pay interest assessed for late payments to the Contractor.

B. Lapse Of Invoices/Claims

Properly completed and approved invoices/pay stubs, timesheets, and progress reports documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

I. Standard Terms

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age

Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.* and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

A. Lobbying Activities

The Contractor certifies the following:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

B. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs. Such certification is a material representation of fact upon which reliance is being placed when entering into the Contract. A determination that the Contractor knowingly rendered an erroneous certification, in addition to other available remedies, may result in whole or partial termination of the Contract for the Contractor's default. Additionally, the Contractor shall promptly provide written notice to the Oklahoma state purchasing director if the certification becomes erroneous due to changed circumstances.

C. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

D. Modification

The Contract may only be modified by mutual consent of the parties in writing.

E. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

F. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts and/or transcripts.

The Contractor is required to retain records relative to the Contract for the duration of the Contract and for a period of seven (7) years following completion or termination of the Contract, unless otherwise indicated in the Contract terms. If a claim, audit, litigation or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved or until the end of the seven-year retention period, whichever is later.

G. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

H. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

A. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

B. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

C. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

D. Audit

1. **Federal Funds**

Organizations that expend \$750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. **State Funds**

Corporations both for-profit and non-profit, and governmental entities that receive \$50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

1. Auditor Approval and Audit Distribution

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report, management letter (if applicable), corrective action plan to all audit findings, and the auditor's latest external quality control review report to the DRS Contracts Unit at 3535 N.W. 58th Street, Suite 300, Oklahoma City, OK 73112 or Contracts@okdrs.gov within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request for an extension to the physical address or email address listed above, citing the reason for delay. The DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if the DRS has not received the prior year audit.

E. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

F. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

G. Insurance

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section

throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

A. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

B. Prior DRS/State Employment

The Contractor hereby certifies that at the start of the contract period neither he/she nor, if applicable, any member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract. This term shall not apply when the Contractor is a State of Oklahoma governmental entity.

C. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with the Oklahoma Taxpayer and Citizen Protection Act of 2007 (25 O.S. §§ 1312 and 1313) and all applicable federal immigration laws and are registered and participate in the Status Verification System. The Status Verification System is defined at 25 O.S. §1312, and includes but is not limited to the free Employment Verification Program (E-Verify) through the Department of Homeland Security and is available at www.dhs.gov/E-Verify.

D. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

E. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

A. TikTok Ban

Pursuant to State of Oklahoma Governor's Executive Order 2022-33, no person or entity who contracts with the State of Oklahoma, including but not limited to any State agency, board, commission, or authority and agents thereof, shall download or use the TikTok application or visit the TikTok website on government networks or other State-owned or State-leased equipment.

B. Certification For Non-Boycott Of Israel Goods Or Services

Pursuant to 74 O.S. § 582, in contracts of more than \$100,000, the Contractor certifies that it is not currently engaged in a boycott of goods or services from Israel that constitutes an integral part of business conducted or sought to be conducted with the State of Oklahoma, and that it will not boycott Israel during the term of the Contract.

C. Certification For Non-Boycott Of Fossil Fuel Energy Companies

In contracts of \$100,000 or more and where the Contractor has 10 or more employees, the Contractor certifies that it does not currently boycott energy companies in violation of the Energy Discrimination Elimination Act of 2022 (74 O.S. § 12001 et seq.). The Contractor further certifies that it will not boycott energy companies in violation of the Act during the term of the Contract.

D. Force Majeure

A party is not liable for failure to perform the party's obligations if such failure is a result of Acts of God (including fire, flood, earthquake, storm, or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), strikes or labor disputes, embargoes, government orders, epidemics, pandemics or other similar events beyond the reasonable control of the party. If a party asserts Force Majeure as an excuse for failure to perform the party's obligation, then the nonperforming party must prove that the party took reasonable steps to minimize delay or damages caused by foreseeable events, that the party substantially fulfilled all non-excused obligations, and that the other party was timely notified of the likelihood or actual occurrence of an event described in this clause.

If an event of Force Majeure occurs, the party injured by the other's inability to perform may elect one of the following remedies:

- to terminate the Contract in whole or in part; or

- to suspend the Contract, in whole or part, for the duration of the Force Majeure circumstances.

The party experiencing the Force Majeure circumstances shall cooperate with and assist the injured party in all reasonable ways to minimize the impact of Force Majeure on the injured party.

A. Termination For Funding Insufficiency

Notwithstanding anything to the contrary in any Contract document, the DRS may terminate the Contract in whole or in part if funds sufficient to pay obligations under the Contract are not appropriated or received from an intended third-party funding source. In the event of such insufficiency, the Contractor shall be provided at least fifteen (15) calendar days' written notice of termination. Any partial termination of the Contract under this section shall not be construed as a waiver of, and shall not affect, the rights and obligations of any party regarding portions of the Contract that are not terminated. The determination by the DRS of insufficient funding shall be accepted by and shall be final and binding on the Contractor.

B. Prohibition On Certain Telecommunications And Video Surveillance

The Contractor shall not obligate or expend funds received as payment under this contract to procure or obtain equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system produced by one of the prohibited companies as provided for at 2 C.F.R. § 200.216.

I. Signatures

Signature:

Email:

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
WORK PLAN

Owasso Public Schools
VENDOR

Contract Number

Esther Watkins has been appointed contract monitor for the above stated contract and assumes responsibility for the monitoring of all programmatic aspects of the contract, including the periodic and ongoing review of reports or other valid indications of performance. The contract monitor also assumes oversight responsibility for fiscal monitoring of said contract.

The contract monitor has been assigned the following duties:

1. monitoring services provided through the contract;
2. periodically reviewing interim reports or other indications of past contract performance;
3. monitoring contractor compliance to the requirements and specifications of the contract;
4. monitoring pre-authorization of contract services in AWARE;
5. monitoring the Oklahoma Department of Rehabilitation Services (DRS) authorizing authority's approvals for services provided through the contract;
6. monitoring the DRS authorizing authority's receiving, reviewing, approving, and submitting of invoices/claims for payment to DRS Finance – Accounts Payables (State Office);
7. If the contract number begins with 805, the contract monitor shall submit requests for additional funding to the DRS Contracts Section prior to the expenditure of funds.

All information pertinent to this contract (i.e., original contract copies, addendums, revisions, vendor correspondence, evaluations, reports, audits, compliance reviews and staff comments regarding service provision) shall be maintained in the central repository located in the DRS Contracts Section. Documentation shall be made available for review upon request by the Office of Management and Enterprise Services (OMES). Copies of invoices/claims shall be maintained in the DRS Finance Unit. Confidential DRS client information shall be maintained in the DRS client's case service file.

The services to be performed through the contract are necessary for DRS to carry out its policies, rules, and regulations regarding the provision of indicated and appropriate rehabilitation services in a timely manner leading to employment of eligible disabled individuals, per the Code of Federal Regulations (CFR), Section 261.42(a)(4).

MEMORANDUM OF UNDERSTANDING

The (Police Department) City of Owasso, Oklahoma, a municipal corporation (OPD); the Owasso School District, an independent school district of the State of Oklahoma (OPS); upon the allocation of budgeted funds by both parties, pledge to collaborate to deploy/assign three (3) state certified police officers employed by the City of Owasso Police Department in the position of school resource officer (SRO) within the Owasso Public School primary and secondary systems for fiscal year (FY) 2025.

I. OBJECTIVES

1. To provide police officers trained as school resource officers whose primary duties and responsibilities will be assignment to the Owasso Public School District.
2. To develop innovative, systematic, long-term approaches to reduce the incidents of crime on Owasso Public School property and provide protection for Owasso Public School staff, employees, students, and users of the OPS facilities.
3. To provide educational and preventive interdiction services to the OPS staff, employees, and students.
4. To place police officers within and in proximity of the school campuses of the OPS to provide security, crime prevention services, and law enforcement.
5. To continue staffing of three SROs for school years beyond FY 2025, budget permitting; to seek grants and/or additional funding to increase the number of SROs in future school years.

II. OWASSO POLICE RESPONSIBILITIES

1. OPD agrees to provide three certified police officers to work in the Owasso Public Schools during the regular school year of FY 2025, excluding “summer months”, when classes are cancelled due to inclement weather, scheduled holidays, or any other time classes are not in session.
2. OPD agrees to establish the practice of providing extra patrols with regular duty officers to the various schools within the OPS district, call volume and staffing permitting.

3. OPD agrees to provide training, uniforms, uniform cleaning, equipment, equipment repair, vehicle, and vehicle maintenance for three SROs during FY 2025.
4. Prior to a new SRO being assigned to the school district, OPD agrees to conduct a meeting with OPS superintendent and other district leaders, chosen at the discretion of the superintendent, before the SRO is introduced to the school campuses. The meeting will include the chief of police or designee and the new SRO.
5. OPD agrees that involuntary removal of an SRO will include consultation with the OPS superintendent. Further, OPD agrees that if an SRO is removed, steps will be taken to fill the vacancy within 30 days of final disposition of the removal. Final disposition includes any appeals by the officer or arbitrations associated with the removal.
6. OPD agrees that if an SRO voluntarily resigns from the SRO program, the vacancy will be filled within 30 days.
7. OPD agrees that any requests to increase future cost sharing by OPS will be made by February 1, 2025.
8. OPD agrees that if there is a need to discontinue the SRO program or reduce services/staffing/funding of the SRO program for FY 2026, they will notify the school superintendent of this need no later than February 1, 2025. This same notification requirement will be in effect for requests to increase SRO staffing for the upcoming fiscal year.
9. OPD agrees to invoice OPS monthly in the amount of \$16,000 (sixteen thousand dollars) beginning in August 2024 through May 2025 (ten months).

III. OWASSO PUBLIC SCHOOL RESPONSIBILITIES

1. OPS agrees that all employment responsibilities regarding supervision, police related training, salary disbursement, employment files, scheduling, assignments, disciplinary action, and other basic employment duties for the SROs will be the responsibility of the OPD.
2. OPS agrees to provide office space with telephones for SROs. OPS will make every attempt to provide office space at Owasso High School for SROs, space permitting.

3. OPS agrees to allow the SROs to attend professional conferences conducted or sponsored by the OPS for school staff or employees.
4. OPS agrees that assignment of the SROs to duties outside the scope of the position of SRO will be at the discretion of the OPD.
5. OPS agrees that assignment of the SRO is at the discretion of the OPD during “summer months”, when classes are cancelled due to inclement weather, scheduled holidays, or any other time classes are not in session. Further, OPS agrees that assignment of SROs to “summer school” is at the discretion of the OPD.
6. OPS agrees that SROs will not be used for normal disciplinary actions against students unless there is reason to believe that the student’s actions are criminal or there is a risk of violence on the part of the student or student’s parent/guardian.
7. OPS agrees to pay \$160,000 for three SROs for FY 2025 (July 1, 2024 through June 30, 2025); payment will be made in ten monthly installments beginning in August 2024 through May 2025 in the amount of \$16,000 (sixteen thousand dollars).
8. OPS agrees that if OPS has a need to discontinue the SRO program or reduce services/staffing/funding of the SRO program for FY 2025, they will notify the chief of police of this need no later than December 15, 2024. This same notification requirement will be in effect for requests to increase SRO staffing for the upcoming fiscal year.
9. OPS agrees that any previous MOUs with the OPD related to the SRO program will no longer be in effect as of July 1, 2024.
10. OPS agrees that final decisions related to selection and removal of SROs will be made by the chief of police.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed on the dates herein set forth.

CITY OF OWASSO

DATE OF EXECUTION

By: _____
Chris Garrett
City Manager

STATE OF OKLAHOMA)
COUNTY OF TULSA)

Before me a notary public on this ____ day of _____, _____, personally appeared _____, known to me to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the users and purposes therein set forth.

My Commission Expires:

Notary Public

OWASSO SCHOOL DISTRICT

DATE OF EXECUTION

By: _____
President
Board of Education

STATE OF OKLAHOMA)
COUNTY OF TULSA)

Before me a notary public on this ____ day of _____, _____, personally appeared _____ and _____, known to me to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the users and purposes therein set forth.

My Commission Expires:

Notary Public

Approved as to Form and Legality:

Julie Trout Lombardi, City Attorney
City of Owasso

Agreement

This Agreement made and entered into this _____ day of _____, _____, by and between the Owasso Public Schools, hereinafter referred to as CLIENT, and the Owasso Police Department, hereinafter referred to as OPD.

Whereas, OPD is in the business of developing and implementing narcotics control programs that may include consultation seminars, lectures, canine searches, and other valuable educational services; and whereas, CLIENT desires that OPD assist CLIENT in developing and implementing such a program at and on its premises.

Now, therefore, in consideration of the mutual covenants and agreements set forth herein, OPD and CLIENT agree as follows:

Term: This Agreement shall continue in force and effect for a period of one school year. Either party to this Agreement may cancel the Agreement by notifying the other party in writing within thirty (30) days prior to the date of termination. This Agreement does not include an automatic renewal.

OPD's Status as Independent Contractors: It is understood that the duties and services to be carried out by OPD shall be those prescribed by the CLIENT. However, the means of carrying out those duties shall be within the sole discretion of OPD unless otherwise specified, including, but not limited to: the number of officers employed by OPD, the hours and nature of the officers' duties; the manner and techniques employed by the officers in accomplishing the services prescribed by the CLIENT, the tools and materials utilized by the officers in the performance of their duties, and the manner of hiring, training, equipping, and supervising all officers. Further, the payment of federal, state, county, and/or municipal taxes, social security benefits, unemployment compensation taxes, and overtime wages (other than overtime authorized by CLIENT) shall be the sole function and responsibility of OPD. OPD shall assume the status of independent contractor under the terms of the Agreement, to the exclusion of any other employment status including, but not limited to: employee, officer, servant, principal, partner, and/or joint venture.

Insurance: OPD will maintain insurance through the City of Owasso.

Change in the Law: If there is enacted by law, regulation, promulgation ruling, or other such mandate, by any authority having jurisdiction of the hours of service, rate of pay, working conditions, cost of performing the services herein provided for, or any other such action which affects the subject matter of the Agreement, CLIENT agrees that this Agreement will be subject to revisions and modifications.

Entire Agreement: This Agreement contains the full and entire agreement of the parties herein, and any prior agreements, whether written or oral, are of no further force or effect. This Agreement may not be changed orally, but only by an agreement in writing and signed by the party against whom enforcement of any waiver, change, modification, extension, or discharge is sought.

Illegal substances: Any drugs, narcotics, drug paraphernalia and/or any other illegal substances discovered as a result of searches conducted by OPD as set out herein shall be confiscated by the officer in charge of the search. Said illegal substances shall be tagged, secured appropriately, and handled and disposed of in accordance with OPD protocol.

Services: OPD shall provide and CLIENT shall receive the following:

CLIENT shall receive two visits per week, 1.5 hours per visit, call volume and on-duty K-9 Unit staffing permitting, throughout the FY 2025 regular school year.

OPD K-9 Unit may sign in at each school location as designated by each building principal.

Extracurricular Activities: Extracurricular activities shall be included only at the specific request of the building principal.

Payment Schedule: CLIENT shall remit payments to OPD in the amount of \$1,000.00. Payment will be made monthly, September 2024 through June 2025. Unless agreed to in writing by the parties herein, CLIENT will not incur expenses under this Agreement in excess of \$10,000.00. All payments required herein shall be forwarded to City of Owasso, Attention: Finance Department, 111 N. Main Street, Owasso, OK 74055.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed on the dates herein set forth.

CITY OF OWASSO

By: _____
Chris Garrett
City Manager

STATE OF OKLAHOMA)
COUNTY OF TULSA)

Before me a notary public on this ____ day of _____,
____, personally appeared _____, known
to me to be the identical person who executed the within and foregoing
instrument, and acknowledged to me that he executed the same as his
free and voluntary act and deed for the users and purposes therein set
forth.

My Commission Expires:

Notary Public

OWASSO SCHOOL DISTRICT

By: _____
President
Board of Education

STATE OF OKLAHOMA)
COUNTY OF TULSA)

Before me a notary public on this ____ day of _____,
____, personally appeared _____ and
_____, known to me to be the identical
persons who executed the within and foregoing instrument, and
acknowledged to me that they executed the same as their free and
voluntary act and deed for the users and purposes therein set forth.

My Commission Expires:

Notary Public

Approved as to Form and Legality:

**Julie Trout Lombardi, City Attorney
City of Owasso**



IMPERIAL
VENDING * FOODSERVICE * COFFEE

Vending Service Agreement

This Agreement is made this 1st day of July 2024, and between Owasso Public Schools (the Client), 1501 N. Ash St., Owasso, Oklahoma, 74055 and Imperial, LLC, 2020 N. Mingo, Tulsa, OK 74116.

1. The Client agrees to allow Imperial to provide vending machines upon Client's business premises subject to the terms and conditions of this agreement.
2. Imperial shall be responsible for installing and maintaining vending equipment which reasonably meets the Location's needs.
3. Client grants Imperial the exclusive rights to provide snack products as limited to vending services. Imperial will provide merchandise through its vending machines that is reasonably priced and offered in reasonably sized portions. Any change in the wholesale price may result in a change in the selling price.
4. Imperial will maintain workers compensation insurance, general liability insurance and vehicle insurance at all times. Certificates available upon request.
5. Imperial agrees to obtain and display all applicable Federal, State and local licenses.
6. Imperial's personnel will at all times be dressed in clean, neat uniforms and will observe all regulations in effect of premises.
7. Either party may terminate this agreement with cause upon thirty (30) days written notice to the other party.
8. This (1) Year Agreement will become effective July 1st, 2024, and will remain in force for this period.
9. Client agrees to notify Imperial of any alteration that will affect any of the areas where services are performed. Alterations may include increased workflow, labor hours, holiday employment or special functions.
10. Should Client feel that Imperial failed to provide proposed service levels; Client will notify Imperial in writing of failure to supply service. Service failures will be limited to equipment or service levels. If within thirty (30) days of the notice of service failure the problem has not been corrected, the Client may cancel the agreement.
11. Imperial will operate and maintain all vending machines and other equipment in a clean, sanitary condition in accordance with recognized standards for such machines and in accordance with all applicable laws and regulations.

12. This agreement will be made and construed in accordance with the Laws of the State of Oklahoma.
13. The parties agree to negotiate the removal or relocation of *underperforming machines*. For the purpose of this Agreement, an *underperforming machine* shall be defined as a machine which has gross sales of less than \$250.00 per month.
14. The Parties mutually agree to add additional vending machines without requiring an amendment to the Agreement.

Elaine Slaughter
Imperial, LLC.
Customer Engagement

Frosty Turpen
Owasso Public Schools
Board of Education President

Elaine Slaughter

Signature

4/15/2024

Date

Signature

Date

2024-2025 Commission

- Healthy Set – Student Access 11%

AGREEMENT

Between

The Board of Regents of the University of Oklahoma, Health Sciences Center
for
The University of Oklahoma College of Nursing
and

OWASSO PUBLIC SCHOOLS

THIS AGREEMENT, made and entered into as of this _____ day of _____, 2024 between The Board of Regents of the University of Oklahoma, a constitutionally created entity by the state of Oklahoma, for the University of Oklahoma College of Nursing, hereinafter referred to as **SCHOOL** and **OWASSO PUBLIC SCHOOLS, OWASSO, OKLAHOMA**, hereinafter referred to as **AGENCY**. **AGENCY** and **SCHOOL** collectively to be known as “Parties” and individually as a “Party.”

WITNESSETH:

WHEREAS, AGENCY is desirous of assisting **SCHOOL** in the development of a program for individuals to earn a degree in nursing, and

WHEREAS, SCHOOL recognizes the need for such a program to be established to meet the needs for the local and national community and in the interest of assisting the health care community. The **SCHOOL** is agreeable to establish such a program with the **AGENCY'S** assistance and participation which shall be limited to functions as set out herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, it is agreed by and between **AGENCY** and **SCHOOL**, as follows, to-wit:

1. **AGENCY** will make available to **SCHOOL** the facilities and patient care situations to conduct patient care clinical laboratories for students participating in the nursing program.
2. The administration of the total operation at the **AGENCY** shall be the responsibility of and under the control and supervision of **AGENCY** and shall be administered through the staff.
3. The administration and general supervision of the **SCHOOL** instruction shall be the responsibility of and under the control and supervision of the **SCHOOL** and shall be administered through the **SCHOOL** staff.
4. Prior to the first clinical experience, the **SCHOOL** will provide the following information about the participants to the **AGENCY**:
 - 4.1 Student's name
 - 4.2 Schedules and activities to be carried out in the clinical area throughout the experience
 - 4.3 Theory and clinical objectives
 - 4.4 Faculty member's name, address, office and home telephone numbers
 - 4.5 Information on physical and educational requirements per **AGENCY** policy

5. The **SCHOOL** will assume administrative responsibility for providing qualified and competent clinical instructors. The **SCHOOL** shall also assume academic responsibility for all classroom and clinical instruction of the **SCHOOL** students.
6. The responsibility for selecting student experiences, planning the schedule of student assignments and the number of students receiving clinical experiences at **AGENCY** will be mutually agreed upon by **AGENCY** and **SCHOOL**.
7. **AGENCY** will designate a representative to work jointly with the Administration of **SCHOOL** and said **AGENCY'S** representative will serve in a liaison capacity with **SCHOOL** faculty. The **AGENCY** and **SCHOOL** representatives will evaluate the clinical experience to determine performance improvement outcome.
8. The **AGENCY** shall, on reasonable advance notice, permit inspection of clinical facilities, records, or other items relating to the clinical teaching experience of students, by the **SCHOOL** and/or its accrediting agencies.
9. **SCHOOL** will assume full academic and administrative responsibility for the planning and execution of the educational program in nursing, including, but not limited to, administration, programming, curriculum content, faculty appointments, requirements for student admission, matriculation, promotion and graduation.
10. Should the occasion arise, all **SCHOOL** students and clinical instructors will be furnished emergency care and treatment as is available by the **AGENCY** until the individual can be transferred to the care of a personal physician. Charges for such care provided to **SCHOOL** students or faculty are the responsibility of the individual student or faculty.
11. **SCHOOL** is self-insured in accordance with the terms of the Oklahoma Governmental Tort Claims Act, 51 Okla. St. §§ 151 et seq. Students participating in the educational experience at Facility shall carry professional liability insurance with limits of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. **SCHOOL** agrees to furnish verification of liability insurance covering the participating Students upon request. **AGENCY** certifies that it shall maintain, for the duration of this Agreement, insurance, or a program of self-insurance, in an amount that will be adequate to cover its respective obligations and/or risks hereunder, or as otherwise provided by Oklahoma State law. Upon request, **AGENCY** will provide **SCHOOL** proof of insurance showing that such insurance is in place. Should any Party have their policy cancelled or terminated, they shall notify the other Party within ten (10) days and pursue reinstatement. Either Party is not relieved of any liability or other obligations assumed or pursuant to the agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types. Either Party is not relieved of any liability or other obligations assumed or pursuant to the agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types.
12. **SCHOOL** shall direct both students and instructors to comply with the applicable published rules and regulations of **AGENCY**, including **TJC (The Joint Commission) or equivalent accrediting body, as applicable to AGENCY**. **AGENCY** will be

responsible for providing orientation to instructors and students as to rules and regulations of the **AGENCY** and any changes thereto.

13. **SCHOOL**, along with **SCHOOL'S** students, shall respect and conscientiously observe the confidential nature of all information which may come to either or all of them, individually or collectively, with respect to patients and patients' records. The attached Trainee Confidentiality Agreement must be signed by each student and faculty member (if any) sent to **AGENCY**. Each Party agrees to observe, maintain and require the confidentiality of the other Party's confidential and proprietary information to the extent provided by law. **AGENCY** acknowledges that **SCHOOL** is a state entity covered by the Oklahoma Open Records Act, provisions of which may govern the release of certain information. To the extent **SCHOOL** is required and/or requested to disclose information, School will provide **AGENCY** reasonable notice to allow sufficient time to take legal or other action to prevent such disclosure.
14. **SCHOOL** accepts the condition that no student or **SCHOOL** faculty member is to be considered an employee of the **AGENCY** under this Agreement. It is understood by the Parties that the **AGENCY** will not be paid for its services or for the use of its facilities, nor will the **SCHOOL** faculty or the students receive any monetary compensation whatsoever from **AGENCY** for their involvement with this contract.
15. **AGENCY** may exclude from the clinical experience any student or faculty whose professional conduct or health status is a detriment to the successful completion of the clinical experience or the welfare of the patients, or whose performance continues to fall below the level required to do practice. However, **AGENCY** must first notify the **SCHOOL** of the problems thereby affording the **SCHOOL** an opportunity to address and correct such problems.
16. **SCHOOL** and **AGENCY** will mutually agree to appropriate attire, including identification badges for students and faculty, which will meet **AGENCY** standards.
17. This Agreement shall be effective **AUGUST 31, 2024**, and shall continue until **AUGUST 31, 2029**. It may be terminated by either Party upon ninety (90) days written notice thereof; provided, however, that students shall be allowed to complete their clinical experiences should termination occur during a semester. Either Party may terminate the Agreement immediately in the event of material breach of the Agreement.
18. The **AGENCY** has complete responsibility for the quality of nursing care rendered to patients.
19. This Agreement and/or rights, duties and obligations hereunder may not be assigned by either Party.
20. This Agreement and any disputes arising under it shall be governed by the laws of the State of Oklahoma, without regard to its choice of law provision. The validity, construction, and enforcement of this Agreement shall also be governed by the laws of the State of Oklahoma, without regard to its choice of law provisions. The Parties agree that any legal action relating to this Agreement shall be filed in a court of competent

jurisdiction in the State of Oklahoma, to which jurisdiction and venue the Parties expressly agree.

21. If a dispute arises out of or in connection with this Agreement, the Parties agree to meet to pursue resolution through negotiation or other appropriate dispute resolution process before resorting to litigation. All information exchanged during this meeting or any subsequent dispute resolution process shall be regarded as “without prejudice” communications for the purpose of settlement negotiations and shall be treated as confidential by the Parties and their representatives unless otherwise required by law. However, evidence that is independently admissible or discoverable shall not be rendered inadmissible or non-discoverable by virtue of its use during the dispute resolution process.
22. **As applicable, the provisions of Executive Order 11246, as amended by Exec. Order No. 11375, Exec. Order No. 11141, Exec. Order No. 13665 and as supplemented in Department of Labor Regulations (41 CFR Part 60-1.4(a), 60-300.5(a) and 60-741.5(a) et. seq.), are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The Parties represent that they are in compliance with all applicable federal and state laws and regulations and all services are provided without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, genetic information, age (40 or older), disability, political beliefs, or status as a veteran in any of their respective policies, practices, or procedures; they do not maintain nor provide for their employees any segregated facilities, nor will the Parties permit their employees to perform their services at any location where segregated facilities are maintained. In addition, the Parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701, and the Vietnam Era Veteran’s Readjustment Assistance Act of 1974, 38 U.S.C. §4212.**
23. In accordance with federal law, **AGENCY** acknowledges and agrees that **SCHOOL** may have legal obligations to investigate and remedy potential harassment or discriminatory actions taken against its students or employees while they are engaged in the clinical rotation at **AGENCY**. **AGENCY** agrees to cooperate with **SCHOOL** in any such investigation and agrees to take remedial actions to ensure such harassment or discrimination ceases. If **SCHOOL** determines that the remedial action taken or proposed by **AGENCY** is not acceptable, **SCHOOL** may terminate this Agreement immediately.
24. As applicable, should the **SCHOOL** or the **SCHOOL’S** students provide the **AGENCY** confidential information, as defined by applicable law, in paper or electronic form, including "personally identifiable information" from student education records as defined and protected by the Family Educational Rights and Privacy Act (FERPA), 34 CFR §99.3, **AGENCY** certifies that it shall maintain the confidential information, as required by applicable Oklahoma and Federal law and that it shall not re-disclose personally identifiable information except as permitted or required by the Agreement, or directed by FERPA or by other applicable laws. **AGENCY** shall develop, implement, maintain and use appropriate security measures to preserve the confidential information. **AGENCY** shall extend these measures by contract to all subcontractors used by **AGENCY**. Failure

Nursing Student Affiliation Outgoing REV 11.13.23

to abide by legally applicable security measures and disclosure restrictions may result in the interruption, suspension and/or termination of the relationship with **AGENCY** for a period of at least five (5) years from the date of the violation. If **AGENCY** becomes aware of a security breach relating to this information, **AGENCY** shall immediately notify the **SCHOOL** and shall fully cooperate with the **SCHOOL**. **AGENCY** shall indemnify **SCHOOL** for any breach of confidentiality by it, its employees, agents and/or subcontractors, and the failure to uphold its responsibilities to protect confidential information.

25. The performance by either Party hereunder shall be excused to the extent of unforeseen circumstances beyond such Party's reasonable control, including, but not limited to: hurricanes, National Weather Service named weather events, tsunamis, floods, ice storms, lightning, landslide or similarly cataclysmic occurrence, or other acts of God; extended power outages; epidemics, pandemics, or related outbreaks if declared by the World Health Organization or federal government; county, state, or national declaration(s) of emergency as issued by an authorized government entity; war, acts of terrorism, or acts of public enemies; sabotage, riots or civil disturbances; or material destruction of facilities. In such event, the Parties agree to use their reasonable efforts to resume performance as soon as reasonably possible under the circumstances giving rise to the Party's failure to perform, provided, however, if performance is not restored within thirty (30) days, either Party may terminate this Agreement.
26. To the extent allowed by law, neither Party hereto assumes any liability for the acts or omissions of the other Party's employees, Students or agents. Each Party agrees to accept and to be responsible for its own acts and/or omissions and those of its employees, Students and agents in the performance of the obligations hereunder. School is a constitutionally created entity of the state of Oklahoma and the Oklahoma Governmental Tort Claims Act, 51 Okla. St. 2001 §§ 151 et seq. shall govern the School's liability.
27. By executing this Agreement, the Parties, including permitted subAgreements, certify that the Parties are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded in any State or Federal department or agency. Should any of the Parties become debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded, the Party shall notify the other Party within ten (10) days.
28. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or forcibility of any other provision.
29. Any waiver by either Party of the other Party's failure to perform any provision of this Agreement is not a waiver of a right to subsequently insist on performance or pursue any remedy for that failure.
30. The relationship between the Parties is that of independent contractor not employer/employee, joint venture, agent or business partners and nothing in this Agreement shall be construed to make either party the legal representative or agent of

the other Party, nor shall either Party have the right or authority to assume, create or incur any liability or any obligation of any kind, either expressed or implied in the name of or on behalf of the other Party.

- 31. This Agreement, including all attachments, constitutes the entire understanding and Agreement between the Parties and supersedes all prior agreements, arrangements and understandings relating to the subject matter hereof. This Agreement is binding and inures to the benefit of the Parties, their respective heirs, executors, administrators, successors, and permitted assigns. This Agreement shall not be amended, restated, modified, or supplemented except by mutual agreement of the Parties in writing and signed by the both Parties. This contract is executed in duplicate, each of which is to be regarded as an original by both parties.
- 32. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which taken together shall be deemed to constitute one and the same instrument. Delivery of an executed signature page, with signature, electronic or otherwise, of this Agreement by facsimile or other electronic transmission shall be as effective as delivery of an original executed counterpart of this Agreement.

APPROVED-AUTHORIZED SIGNATURES

**Board of Regents of the University
of Oklahoma, Health Sciences Center**

OWASSO PUBLIC SCHOOLS

DocuSigned by:
Valerie N. Williams

06-May-2024 | 4:02 PM CDT

Valerie N. Williams, PhD, MPA Date
Vice Provost for Academic Affairs
and Faculty Development

Signature _____ Date _____
Name _____
Owasso Public Schools Board of Education

1501 North Ash Street
Owasso, OK 74055
918-272-5367

COLLEGE OF NURSING

OUTGOING TRAINEE CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement (“Agreement”) is effective this ____ day of _____, 20____, by and between the _____ (“Facility”) and _____, (“Affiliate”), a ____trainee ____faculty member at the University of Oklahoma Health Sciences Center (“OUHSC”).

Affiliate acknowledges that as a result of the clinical and related educational activities he or she will undertake at or through Facility, Affiliate may have access to confidential information, including patient identities and health information. Affiliate shall hold confidential all identifiable patient and Facility information obtained as a participant in these activities and will not disclose any personal, medical, financial, or related information to third parties, including family members, students, faculty members, or other health care providers without prior written approval of the supervisor or course coordinator. Affiliate is committed to protecting from any disclosure, whether written or oral, any and all confidential information that Affiliate may come into contact with. Affiliate may not view, copy, or remove from the premises patient schedules, procedure schedules, patient medical records, or similar documents, except as permitted under this Agreement and any related affiliation agreements. Affiliate may not use any confidential information in presentations, reports, social media, or publications of any kind without prior written approval of the supervisor or course coordinator.

Affiliate will not bring to Facility the confidential information of OUHSC or store such in or on Facility property without prior written approval of the supervisor or course coordinator.

Affiliate will not use or disclose patient information in a manner that would violate the applicable requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Affiliate acknowledges that any breach of confidentiality or misuse of confidential information may result in termination of Affiliate's participation hereunder and in other actions deemed necessary by Facility. Unauthorized disclosure may cause irreparable injury to the owner of the information.

I have read these terms and I understand and agree to abide by them. I also understand I may have additional obligations or limitations under the related Affiliation Agreement between OUHSC and Facility.

Affiliate Printed Name

Affiliate Signature

Date

Technology Surplus Items May 2024

Projectors			
Asset Type	Manufacturer	Model	Quantity
Projector	Epson	BL485 Wi	1
Projector	Epson	PL965	33
Projector	NEC	NP300	3
Projector	Epson	BL585 Wi	5
Projector	Epson	PL84+	2
Projector	Epson	S27	9
Projector	Epson	PL905	11
Projector	Epson	PL109W	2
Projector	Epson	BL455WI	8
Projector	NEC	VT695	2
Projector	Mitsubishi	XD430U	1
Projector	NEC	VT670	1
Projector	Epson	PL95	2
Projector	Epson	PL99WH	2
Projector	Epson	BL450wi	2
Projector	NEC	NP-M311W	1
Projector	NEC	VT676	1
Projector	Epson	BL595WI	10
Projector	Epson	PLS5	1
Projector	Dell	S560P	8
Projector	Epson	695WI	5
Total Projectors			110
PCs			
Asset Type	Manufacturer	Model	Quantity
Desktop PC	Toshiba	Satelite Pro L500-EZ15	3

Desktop PC	HP	Compaq 6715b	1
Desktop PC	HP	compaq nx9010	1
Desktop PC	Vplus	core 2 duo	1
Desktop PC	Zotac	Zbox	1
Desktop PC	Dell	latitude E6440	1
Desktop PC	Toshiba	Satellite L50-A	1
Desktop PC	HP	Pavilion dv6700	1
Desktop PC	Toshiba	Satellite L850	1
Total PCs			11

Monitors

Asset Type	Manufacturer	Model	Quantity
Desktop Monitor	dell	P2419H	4
Desktop Monitor	Samsung	S24A460B-1	1
Desktop Monitor	acer	V193W	1
Desktop Monitor	asus	VW199	8
Desktop Monitor	asus	vh202	1
Desktop Monitor	acer	al1715b	1
Total Monitors			16

Printers

Asset Type	Manufacturer	Model	Quantity
Desktop Printer	HP	Laserjet P1006	1
Desktop Printer	Brother	HL-L2370DW	1
Desktop Printer	HP	Laserjet M401dne	1
Desktop Printer	canon	Pixma K10399	1
Desktop Printer	canon	Pixma K10400	1
Desktop Printer	canon	Pixma K10401	1
Desktop Printer	canon	Pixma K10402	1
Desktop Printer	HP	OfficejetPro 8500a	1
Desktop Printer	HP	OfficeJet Pro 8610	2

Desktop Printer	HP	officejet 8600	1
Desktop Printer	HP	P2035	1
Desktop Printer	HP	Laserjet Pro M402n	1
Total Printers			13
	Device Carts		
Asset Type	Manufacturer	Model	Quantity
Device Carts	LockNCharge	Topload	33
Total Device Carts			33
	Network Switches		
Asset Type	Manufacturer	Model	Quantity
Network Switch	Cisco	SF300-24pp	1
Network Switch	Extreme	X440-G2-48p-10GE4	9
Network Switch	Extreme	X440-48p-10G	3
Network Switch	Extreme	X440-48t-10G	3
Network Switch	Extreme	X440-24p-10G	4
Total Network Switches			20
	Wireless Access Points		
Asset Type	Manufacturer	Model	Quantity
Wireless Access Point	Extreme	AP250	260
Wireless Access Point	Extreme	AP245X	19
Wireless Access Point	Ruckus	7363	3
Wireless Access Point	Ruckus	7892	2
Total WAPs			284
	Miscellaneous		
Asset Type	Manufacturer	Model	Quantity
Display	Newline	TT7518RS	1

Document Camera	hovercam	ultra 8	3
Document Camera	elmo	tt-02	3
Document Camera	Hovercam	SOLO8+	2
Docking Station	dell	d6000	4
Scanner	canon	canoscan 100	1
Speaker	Unknown	Unknown	1
Word Processor/Keyboard	Renaissance Learning	NEO2	21
Battery Backup (UPS)	TrippLite	SMART1500	7
Server	Supermicro	825-7	1
Firewall	SonicWall	NSA4600	1
Firewall	Ubiquity	ERPro-8	1
Total Miscellaneous			46

Quote #017020

Prepared For:

Owasso Ind School Dist 11
 Russell Thornton
 1501 N. Ash
 Owasso, OK 74055
 russell.thornton@owassops.org
 (918) 376-1293

Prepared By:

Taylor Lambert
 5700 N. Portland Ave. Suite 201
 Oklahoma City, OK 73112
 Phone: 405-523-2162 / Fax: 405-523-2185
 tlambert@unitedsystemsok.com

2024 Dell S5148F-ON Switch Renewal

Dell Networking S5148F-ON		Price	Qty	Extended
<p>Dell originally said that these were all End of Life and could not be covered under support anymore after 7/30/2024. Recently, Dell reached back out and provided a 1 year renewal.</p> <p>Coverage Dates: 6/30/2024-6/30/2025</p> <p>Service Tags: GYG00Q2; GXY00Q2; BVFQG02; GXZ00Q2</p>				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service	\$5,297.88	4	\$21,191.52
Dell Networking S5148F-ON Subtotal				\$21,191.52

Recap	Amount
Dell Networking S5148F-ON	\$21,191.52
Total	\$21,191.52

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

 Signature

 Date

2024 VMware Renewal

Prepared for:
Owasso Ind School Dist 11

 1501 N. Ash
 Owasso, OK 74055
 Russell Thornton
 (918) 376-1293
 russell.thornton@owassops.org

Prepared by:
United Systems, Inc.

 Taylor Lambert
 405-523-2162
 Fax 405-523-2185
 tlambert@unitedsystemsok.com

Quote Information:
Quote #: 016971

 Version: 2
 Delivery Date: 04/24/2024
 Expiration Date: 04/30/2024

1 Year Renewal		Price	Qty	Ext. Price
Coverage Dates: 08/28/2024-08/27/2025				
Contract #364925218				
VMWR-VSP-PL-TD-TL-1P-C	VMWARE VSPHERE FOUNDATION-1-YEAR PREPAID COMMIT-PER CORE	\$181.49	224	\$40,653.76
VMWR-VSP-PL-TD-VSAN-TL-1P-C	VMWARE VSAN 8-1-YEAR PREPAID COMMIT ADD-ON FOR VMWARE VSPHERE FOUNDATION AND VMWARE CLOUD FOUNDATION-PER TIB	\$282.32	128	\$36,136.96
Subtotal				\$76,790.72

3 Year Renewal		* Optional	Price	Qty	Ext. Price
Coverage Dates: 08/28/2024-08/27/2027					
Contract #364925218					
VMWR-VSP-PL-TD-TL-3P-C	VMWARE VSPHERE FOUNDATION-3-YEAR PREPAID COMMIT-PER CORE	\$388.90	224	\$87,113.60	
VMWR-VSP-PL-TD-VSAN-TL-3P-C	VMWARE VSAN 8-3-YEAR PREPAID COMMIT ADD-ON FOR VMWARE VSPHERE FOUNDATION AND VMWARE CLOUD FOUNDATION-PER TIB	\$604.95	128	\$77,433.60	
* Optional Subtotal					\$164,547.20

Quote Summary		Amount
1 Year Renewal		\$76,790.72
Total:		\$76,790.72

*Optional Expenses		One-Time
	3 Year Renewal	\$164,547.20
Optional Subtotal:		\$164,547.20

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

United Systems, Inc.

Owasso Ind School Dist 11

Signature: *Taylor Lambert*
 Name: Taylor Lambert
 Title: Sales & Accounting
 Date: 04/24/2024

Signature: _____
 Name: Russell Thornton
 Title: Director of Technology
 Date: _____

CERTIFICATE OF APPROVAL

May 13, 2024

Purchase Orders to be approved by the Board of Education:

2023-2024 General Fund

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		1535-1695	192,529.02
<i>VENDORS</i>	Change Orders		108.51
			<u>\$ 192,637.53</u>

2023-2024 Building Fund

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		85-87	11,500.00
<i>VENDORS</i>	Change Orders		10,000.00
			<u>\$ 21,500.00</u>

2023-2024 Child Nutrition Fund

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		60-64	98,407.78
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ 98,407.78</u>

2023-2024 Bond Fund 31

		<u>P.O. Nos</u>	
<i>VENDORS</i>		395-414	380,373.82
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ 380,373.82</u>

2023-2024 Bond Fund 33

		<u>P.O. Nos</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ -</u>

2023-2024 Bond Fund 35

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		9	4,800.00
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ 4,800.00</u>

2023-2024 Bond Fund 39

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ -</u>

2023-2024 Bond Fund 04-BOK

		<u>P.O. Nos</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ -</u>

Owasso Public Schools**Purchase Order Register****Options:** Year: 2023-2024, Fund: GENERAL FUND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 1535 - 1695

PO No	Date	Vendor No	Vendor	Description	Amount
1535	04/05/2024	17164	JAMES GREGORY BILBY	Stickball Presentation on 4/12 at OHS	250.00
1536	04/05/2024	15170	ALICE WILDER	Medallions at Bailey Elementary	175.00
1537	04/05/2024	16375	GLEND A DEATHERAGE	Storytelling at Bailey Elementary	175.00
1538	04/05/2024	8247	DONNA DUNKERSON	Native Crafts Fingerweaving Presentation	250.00
1539	04/05/2024	18330	TIM SHADLOW	Cherokee Marbles Presentation at Bailey Elementary	150.00
1540	04/05/2024	10483	SAM'S CLUB	Food Service Supplies	150.00
1541	04/05/2024	1445	SCOREBOARD SPORTS CENTER	Graduating Senior Awards	90.00
1542	04/05/2024	11351	AMAZON	Cultural Craft Supplies	104.32
1543	04/05/2024	4999	OFFICE DEPOT	JOM Parent Supplies	200.00
1544	04/05/2024	276	WALMART #168	JOM Parent Supplies	100.00
1545	04/05/2024	3107	OWASSO CHILD NUTRITION FUND	JOM Student Awards Refreshments	399.76
1546	04/05/2024	276	WALMART #168	HALL/SEWING PROJECT- FABRIC, PILLOW INSERTS THREAD	350.00
1547	04/05/2024	9608	HOBBY LOBBY #25	HALL/SEWING PROJECT SUPPLIES-FABRIC...	350.00
1548	04/05/2024	130	OWASSO POST OFFICE	Postage for PenPal Project / ELA	11.00
1549	04/05/2024	11351	AMAZON	Classroom Supplies	199.21
1550	04/05/2024	11351	AMAZON	Classroom supplies for Science Dept	329.83
1551	04/05/2024	276	WALMART #168	Sports equipment for student use	75.00
1552	04/05/2024	10483	SAM'S CLUB	Supplies for Science dept.	160.00
1553	04/05/2024	11351	AMAZON	HOOKS FOR COATS IN KINDER CLASS	45.00
1554	04/05/2024	11351	AMAZON	Resources for ELL Program	3,980.55
1555	04/05/2024	11351	AMAZON	PD books	319.84
1556	04/05/2024	11351	AMAZON	Insect refill kits for Butterflies lesson	57.98
1557	04/05/2024	15917	SPEARS TRAVEL - BARTLESVILLE	Airfare Fluency Matters Conference July 7-11, 2024	2,541.00
1558	04/05/2024	10753	WAYSIDE PUBLISHING	Registration Fluency Matters Conference-July 7-11	2,595.00
1559	04/05/2024	19695	ELATI HOTEL LLC	Hotel for Fluency Matters Conference July 7-11	4,143.85
1560	04/10/2024	195	FELKINS ENTERPRISES, LLC	PRINTING OF GRADUATION PROGRAMS	1,795.00
1561	04/10/2024	13978	UNIVERSITY BROADCASTING INC	GRADUATION PRODUCTION & ENGINEERING SERVICES	2,750.00
1562	04/10/2024	777	MABEE CENTER	FACILITY RENTAL COSTS FOR COMMENCEMENT	28,880.00
1563	04/10/2024	18152	CHASE/STAFF TRAVEL EXPENSES	CANNADY/FUEL FOR YOUTH EXPO	400.00
1564	04/10/2024	276	WALMART #168	HALL/GRILLED CHEESE LAB	150.00
1565	04/10/2024	7704	CAROLINA BIOLOGICAL SUPPLY CO	WILSON/SCIENCE SUPPLIES. MARCH REQUEST.	426.26
1566	04/10/2024	276	WALMART #168	HALL/CAKE LAB	150.00

Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 1535 - 1695

PO No	Date	Vendor No	Vendor	Description	Amount
1567	04/10/2024	276	WALMART #168	HALL/COOKING LAB SUPPLIES FOR FINAL	200.00
1568	04/10/2024	276	WALMART #168	HALL/WAFFLE IRONS FOR FACS LABS	150.00
1569	04/10/2024	9608	HOBBY LOBBY #25	LEANDER/SEWING PROJECT SUPPLIES	500.00
1570	04/10/2024	19700	CHARACTER TRANSLATIONS INC	King - Musical Puppet Delivery	150.00
1571	04/10/2024	11351	AMAZON	Green - PAC Audio Equipment	219.49
1572	04/10/2024	18426	AMERICAN AIRLINES INC	RT Airfare for travel to AI workshop	1,500.00
1573	04/10/2024	19274	MWK FORBES LLC	Lodging for AI workshop	2,000.00
1574	04/10/2024	19274	MWK FORBES LLC	Lodging for AI workshop	1,000.00
1575	04/10/2024	9404	PROMOZ SCREEN PRINTING INC.	JOM Exemplary Student Tees Incentive	800.00
1576	04/10/2024	18354	SCHOOL SPECIALTY LLC	Rolls of Kraft Paper	1,500.00
1577	04/10/2024	4999	OFFICE DEPOT	OPEN PO for Office Supplies	300.00
1578	04/10/2024	16860	L&M OFFICE FURNITURE LLC	Chairs for Front Office	2,107.80
1579	04/10/2024	11351	AMAZON	Classroom Supplies - ELA	665.46
1580	04/10/2024	11351	AMAZON	Classroom Supplies - History	152.60
1581	04/10/2024	11351	AMAZON	Mother's Day gift	200.66
1582	04/10/2024	9873	LAKESHORE LEARNING MATERIALS	Classroom Materials-Mills	2,192.42
1583	04/10/2024	2724	HAND2MIND, INC.	Classroom Materials-Mills	1,444.90
1584	04/10/2024	5921	LEARNING RESOURCES	Classroom Materials-Mills	128.97
1585	04/10/2024	11351	AMAZON	Homeless School Supplies/Personal Hygiene	5,223.98
1586	04/10/2024	18114	VIVACITY TECH PBC	Chromebooks for ELL	5,180.00
1587	04/10/2024	9612	ROCHESTER 100 INC.	Pocket Folders for Stone Canyon	78.00
1588	04/10/2024	11351	AMAZON	Headphones for ELL	433.80
1589	04/10/2024	4386	COVERMASTER INC	District Wide for Gym Floor Handling Systems	212.89
1590	04/12/2024	6650	LOWE'S HOME CENTER, INC.	Dodge - Construction Materials	1,000.00
1591	04/12/2024	276	WALMART #168	Dodge - General Supplies	300.00
1592	04/12/2024	11351	AMAZON	Dodge - Supplies for Classroom	192.90
1593	04/12/2024	120	OKLA SEC. SCHOOLS ACT. ASSOC.	Dodge - National Tournament Fees	300.00
1594	04/12/2024	11351	AMAZON	Dodge - Classroom Supplies	101.66
1595	04/12/2024	19321	WILLIAM R FRANKENBERGER	Harris - Marching Choreography Design	2,917.00
1596	04/12/2024	441	DAVID W GORHAM	Harris - Marching Wind Design	4,100.00
1597	04/12/2024	11351	AMAZON	ELL Supplies and Materials	163.98
1598	04/12/2024	11351	AMAZON	ELL Supplies and Materials	418.74
1599	04/12/2024	12022	NCS PEARSON	Materials and Supplies	6,751.35
1600	04/12/2024	5545	CONTINENTAL PRESS	Supplies and Materials - ELL	2,067.52
1601	04/12/2024	13821	KYLE SPRAGUE	Travel Per Diem AI Workshop	330.00
1602	04/12/2024	14973	KARA CADUE	Travel Per Diem AI Workshop	330.00
1603	04/12/2024	13553	KELLEY RABY	Travel Per Diem AI Workshop	330.00
1604	04/12/2024	413	DEMCO, INC	SHUCK/LABEL PROTECTORS AND LABELS	70.00

Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 1535 - 1695

PO No	Date	Vendor No	Vendor	Description	Amount
1605	04/12/2024	9608	HOBBY LOBBY #25	HIGGS/T-SHIRTS FOR CLASS PROJECT	107.60
1606	04/12/2024	166	QUILL CORPORATION	WALSH/COUNSELING OFFICE SUPPLIES	500.00
1607	04/12/2024	166	QUILL CORPORATION	SHUCK/LIBRARY SUPPLIES	145.00
1608	04/12/2024	4999	OFFICE DEPOT	OFFICE FURNITURE- TABLES, CHAIRS...	1,500.00
1609	04/12/2024	11351	AMAZON	MCBRIDE/OFFICE CHAIR	154.99
1610	04/12/2024	11351	AMAZON	HEADPHONES FOR SPED AND OTHER CLASSES	400.00
1611	04/12/2024	276	WALMART #168	HALL/KITCHEN SUPPLIES	150.00
1612	04/12/2024	276	WALMART #168	HALL/FINAL COOKING LAB SUPPLIES	150.00
1613	04/12/2024	6650	LOWE'S HOME CENTER, INC.	TWO BENCH CUSHIONS FOR MAIN OFFICE LOBBY	112.00
1614	04/12/2024	11351	AMAZON	WHIDDON/CERTIFICATE PAPER & CARDSTOCK	125.00
1615	04/12/2024	16860	L&M OFFICE FURNITURE LLC	CHAIRS AND TABLES FOR EAST/WEST CAMPUS	10,000.00
1616	04/12/2024	19406	SCHOLASTIC INC.	Classroom Materials-Morrow-T. Martin	186.58
1617	04/12/2024	19406	SCHOLASTIC INC.	Family Engagement Materials-Morrow-T Martin	2,175.31
1618	04/12/2024	12520	TREASURE BAY INC	Family Engagement-Mills	3,795.52
1619	04/12/2024	14392	FLIPSIDE PRODUCTS, INC	Student Certificates	65.60
1620	04/12/2024	11351	AMAZON	Office Furniture - Credenza	279.00
1621	04/12/2024	9608	HOBBY LOBBY #25	Office Furniture, Fixtures, & Decorations	300.00
1622	04/12/2024	276	WALMART #168	Office Pictures & Storage Bins	60.00
1623	04/12/2024	11351	AMAZON	STEM-items Dash Robots, sharpies, magnetiles,	534.45
1624	04/12/2024	11351	AMAZON	Thank you cards for communication lesson	28.97
1625	04/12/2024	11351	AMAZON	Binding combs, wipeoff eraser, wipeoff cleaner	106.01
1626	04/12/2024	11351	AMAZON	Office supplies	41.98
1627	04/12/2024	11950	TES PRODUCTIONS, INC	Sound equipment for the cafeteria	2,000.00
1628	04/12/2024	19709	WILLIAM D PARKER	Administrators Professional Development	2,000.00
1629	04/12/2024	2234	SHANGRI-LA RESORT LLC	Team Building /Professional Development	500.00
1630	04/12/2024	7353	HAMPTON INN-OKC EAST	Teach the Teacher 3D printer workshop 5/9-5/11	265.00
1631	04/12/2024	11351	AMAZON	School Office Supplies	500.00
1632	04/12/2024	18371	AIR COMPRESSOR SUPPLY LLC	air compressor repair and maintenance	2,000.00
1633	04/12/2024	9608	HOBBY LOBBY #25	EAST/WEST CAMPUS DECOR	1,500.00
1634	04/12/2024	11351	AMAZON	Items for Graduation performance 5/23	213.22

Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 1535 - 1695

PO No	Date	Vendor No	Vendor	Description	Amount
1635	04/15/2024	2724	HAND2MIND, INC.	Classroom Supplies-Morrow-T. Martin	1,604.10
1636	04/15/2024	16641	SCHOLASTIC SALES, INC.	Graduation Caps & Gowns	134.85
1637	04/15/2024	7683	ACADEMY SPORTS & OUTDOORS	Classroom Storage for History Artifacts	200.00
1638	04/15/2024	11351	AMAZON	Classroom Supplies - History - Mrs. Schmidt	103.00
1639	04/15/2024	11351	AMAZON	Classroom Supplies - Ms. Skalnik	238.74
1640	04/15/2024	11351	AMAZON	Office/Classroom Supplies	620.00
1641	04/15/2024	11351	AMAZON	Blanket PO - Office/Classroom Supplies	500.00
1642	04/15/2024	16860	L&M OFFICE FURNITURE LLC	Tables for Science Classrooms	2,416.00
1643	04/15/2024	11351	AMAZON	Classroom Supplies - Mrs. Rinas	119.37
1644	04/15/2024	19703	RIDER UNIVERSITY	Summer Arts Class for Music Teacher	1,025.00
1645	04/15/2024	7727	JONES SCHOOL SUPPLY CO., INC	End of Year Student Awards	117.43
1646	04/15/2024	15701	POSITIVE PROMOTIONS, INC	Kindergarten Awards	59.80
1647	04/15/2024	18354	SCHOOL SPECIALTY LLC	Blanket PO-Paper (All Types)	300.00
1648	04/15/2024	4999	OFFICE DEPOT	Blanket PO-Classroom/Office Supplies	200.00
1649	04/15/2024	276	WALMART #168	Blanket PO-Classroom/Office Supplies	200.00
1650	04/15/2024	11709	WESTCO LAMINATOR SERVICE	Laminating Film	252.00
1651	04/15/2024	11351	AMAZON	Safety Patrol Vests & Classroom Supplies	104.91
1652	04/15/2024	4999	OFFICE DEPOT	Office Supplies - OPEN PO	200.00
1653	04/15/2024	4999	OFFICE DEPOT	Classroom Supplies - OPEN PO	575.00
1654	04/15/2024	11351	AMAZON	Clay/Volcanoes, manilla env. cardstock, canvas	340.58
1655	04/15/2024	11351	AMAZON	office year end supplies	50.61
1656	04/15/2024	11351	AMAZON	class room/office supplies, class room projects	805.64
1657	04/15/2024	13989	TEACHERS SYNERGY	class room material for lessons	115.96
1658	04/15/2024	11351	AMAZON	Calculators for Math Testing	113.37
1659	04/23/2024	17164	JAMES GREGORY BILBY	Cherokee Stickball presentation	150.00
1660	04/23/2024	8247	DONNA DUNKERSON	Hand weaving presentation	250.00
1661	04/23/2024	15170	ALICE WILDER	Native American Medallions	150.00
1662	04/23/2024	16375	GLENDA DEATHERAGE	Native American Storytelling	150.00
1663	04/23/2024	8247	DONNA DUNKERSON	Native American Finger Weaving	250.00
1664	04/23/2024	18330	TIM SHADLOW	Cherokee Marbles Presentations	150.00
1665	04/23/2024	6650	LOWE'S HOME CENTER, INC.	Cultural crafting supplies	101.54
1666	04/23/2024	19707	PATRICIA Y LAUGHLIN	Native American Storytelling	200.00
1667	04/23/2024	15188	CHEYENNE GAGNER	JOM Awards Motivational Presentation	100.00
1668	04/23/2024	19697	DAVID BIBLE	JOM Senior Awards Incentive	1,500.00
1669	04/23/2024	11351	AMAZON	FISHER/CALCULATORS FOR CHEMISTRY CLASS	525.00

Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 1535 - 1695

PO No	Date	Vendor No	Vendor	Description	Amount
1670	04/23/2024	19708	OK AGRICULTURAL ED TEACHERS ASSOC	CANNADY/OAETA PROFESSIONAL DEV. REGISTRATION	75.00
1671	04/23/2024	11351	AMAZON	WILSON/FISHER/WATER DISTILLER FOR CHEMISTRY	96.99
1672	04/23/2024	9873	LAKESHORE LEARNING MATERIALS	Classroom Materials-Morrow-T. Martin	1,436.16
1673	04/23/2024	8403	BEE- PAK INC.	District Wide Box Needs	2,000.00
1674	04/23/2024	11351	AMAZON	Color Printed Ribbon for Badge Printer	400.00
1675	04/23/2024	18582	Meera-Niam LLC	HOTEL-OKASBO CONFERENCE - STORM - 4/24-25	250.00
1676	04/23/2024	86393	PHILLIP S STORM	PER DIEM - OKASBO SPRING CONF 4/24-25	82.50
1677	04/26/2024	5612	GREAT EXPECTATIONS-NSU	GE Registrations June 11-14, 2024	20,000.00
1678	04/26/2024	5612	GREAT EXPECTATIONS-NSU	Rejoice Private School GE Registrations June 2024	5,000.00
1679	04/26/2024	19716	OSAGE COUNTY INTERLOCAL COOPERATIVE	Indigenous Responsive Workshop Registration	100.00
1680	04/26/2024	11351	AMAZON	ZAMOR/MATH DEPARTMENT CLASS SUPPLIES	1,269.24
1681	04/26/2024	11351	AMAZON	MATS	499.95
1682	04/26/2024	11351	AMAZON	Supplies and Materials for MS	731.77
1683	04/29/2024	19723	JOHN E SASSIN	Vocational Rehabilitation Assessment	750.00
1684	04/29/2024	11950	TES PRODUCTIONS, INC	Green - PAC Amplifiers	1,677.64
1685	04/29/2024	11351	AMAZON	Green - Performance Cooling Fans	35.00
1686	05/02/2024	16733	NELSON NISSAN	Vehicle Maintenance Service	500.00
1687	05/02/2024	19727	POWER OF THREE INVESTMNTS, LLC	Team Building Retreat for Board Members	425.00
1688	05/02/2024	11060	SOUTHERN TIRE MART, LLC	Tires	7,000.00
1689	05/02/2024	18452	OKCDT ENTERPRISE LLC	HOTEL FOR SYLOGIST CATALYST CONFERENCE 7/24-26	4,000.00
1690	05/03/2024	19726	OATECA INC	Assistive Technology Evaluation	1,422.92
1691	05/03/2024	16626	UNIVERSITY OF CONNECTICUT	Gifted Conference Registration	1,990.00
1692	05/03/2024	15917	SPEARS TRAVEL - BARTLESVILLE	Airfare for Confratute Conference	800.00
1693	05/03/2024	19728	CLEVER PROTOTYPES LLC	Online Subscription	500.00
1694	05/08/2024	17164	JAMES GREGORY BILBY	Stickball at Stone Canyon on 5/20/2024	100.00
1695	05/08/2024	276	WALMART #168	Native American Food Presentation Supplies	100.00

Non-Payroll Total:	\$192,529.02
Payroll Total:	\$0.00
Report Total:	\$192,529.02

Owasso Public Schools

Change Order Listing

Options: Fund: GENERAL FUND, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 4/5/2024 - 5/8/2024, PO Range: 1 - 1534, Minimum Percentage Change: 20.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
1009	11/30/2023	11351	AMAZON	Pens, bracelets, charms, c canes for Math lesson	92.97
1447	03/11/2024	11351	AMAZON	Kinder STEM - Caterpillars	15.54
Non-Payroll Total:					\$108.51
Payroll Total:					\$0.00
Report Total:					\$108.51

Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: BUILDING FUND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 85 - 87

PO No	Date	Vendor No	Vendor	Description	Amount
85	05/01/2024	18400	COX ENVIRONMENTAL LLC	Air Quality Testing District Wide	1,500.00
86	05/07/2024	19144	INTEGRITY FIRE LLC	maintenance of fire suppression systems	5,000.00
87	05/07/2024	18550	PAUL DAVIS RESTORATION	Emergency Remediation & Repairs	5,000.00
Non-Payroll Total:					\$11,500.00
Payroll Total:					\$0.00
Report Total:					\$11,500.00

Owasso Public Schools

Change Order Listing

Options: Fund: BUILDING FUND, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 4/5/2024 - 5/8/2024, PO Range: 1 - 84, Minimum Percentage Change: 20.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
79	02/23/2024	18818	GARLAND/DBS INC	District Wide Roof Repairs	10,000.00
Non-Payroll Total:					\$10,000.00
Payroll Total:					\$0.00
Report Total:					\$10,000.00

Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: CHILD NUTRITION FUND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 60 - 64

PO No	Date	Vendor No	Vendor	Description	Amount
60	04/08/2024	19535	OSWALT EQUIPMENT COMPANY	Reach in Freezer - Ator	6,466.31
61	04/08/2024	19535	OSWALT EQUIPMENT COMPANY	Utility Carts	1,103.43
62	04/08/2024	18187	RESTAURANT EQUIPMENT & SUPPLY, LLC	Smallwares	425.84
63	04/08/2024	2668	PLATINUM VENTURES, INC	Dishwasher for Barnes	85,412.20
64	04/12/2024	740	OWASSO ACT. C.N. REF. SUBACCT	Sub Account for Lunch Account Refunds	5,000.00

Non-Payroll Total:	\$98,407.78
Payroll Total:	\$0.00
Report Total:	\$98,407.78

Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: FD 31 - 2022 BOND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 395 - 414

PO No	Date	Vendor No	Vendor	Description	Amount
395	04/05/2024	445	THE PROPHET CORPORATION	PE Equipment-Kristen Knowles-Bailey	38,399.88
396	04/05/2024	14704	RANK ONE SPORT	BOND 31: ANNUAL PROGRAM RENEWAL	1,000.00
397	04/10/2024	445	THE PROPHET CORPORATION	PE Equipment-Rickey Peaker OHS East	240.10
398	04/10/2024	12579	SHAW INDUSTRIES, INC.	7th grade carpet project	194,689.98
399	04/10/2024	17307	RIVERSIDE ASSESSMENTS LLC	Screening Test Materials	1,522.68
400	04/10/2024	14121	ARKANSAS K12 LLC	EPSON Projector	2,699.00
401	04/12/2024	247	BOUND TO STAY BOUND BOOKS	Selection of titles and shipping	2,412.67
402	04/15/2024	9205	FOLLETT SCHOOL SOLUTIONS, INC	Books for Library Collection	69.51
403	04/17/2024	6650	LOWE'S HOME CENTER, INC.	District Wide Appliance Needs	3,000.00
404	04/26/2024	19717	ROUTE 66 ENGINEERING LLC	Civil Engineering 8th Grade Road	5,000.00
405	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Ator	12,768.00
406	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Bailey	12,597.00
407	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Barnes	14,478.00
408	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Hodson	14,478.00
409	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Mills	12,996.00
410	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Morrow	16,188.00
411	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Northeast	14,478.00
412	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Smith	11,286.00
413	05/03/2024	1850	DIDAX	Math Adoption Manipulatives-Stone Canyon	17,271.00
414	05/03/2024	16862	CLAUDE NEON FEDERAL SIGNS INC	vinyl graphic and plaques	4,800.00

Non-Payroll Total:	\$380,373.82
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Payroll Total:	\$0.00
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Report Total:	\$380,373.82
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Owasso Public Schools

Purchase Order Register

Options: Year: 2023-2024, Fund: FD 35 - 2017 BOND, Date Range: 4/5/2024 - 5/8/2024, PO Range: 9 - 9

PO No	Date	Vendor No	Vendor	Description	Amount
9	04/12/2024	12432	HILBORNE & WEIDMAN	LEGAL FEES - BOND COUNSEL SERVICES	4,800.00
Non-Payroll Total:					\$4,800.00
Payroll Total:					\$0.00
Report Total:					\$4,800.00

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 GENERAL FUND	\$0.00	\$89,068.86	\$86,110.40	\$27,635.17	\$147,544.09	\$41,832.99	\$105,711.10
804 CH NUTRITION REF SUB ACCT	\$0.00	\$5,189.85	\$0.00	\$5,140.95	\$48.90	\$0.00	\$48.90
805 OHS ACTIVITY	\$0.00	\$31,063.87	\$60,975.65	\$13,830.72	\$78,208.80	\$7,778.18	\$70,430.62
806 HS AP	\$0.00	\$1,638.00	\$36,592.73	\$400.00	\$37,830.73	\$36,192.00	\$1,638.73
807 HS NATIONAL HONOR SOCIETY	\$0.00	\$3,347.28	\$29,433.19	\$5,891.70	\$26,888.77	\$3,079.96	\$23,808.81
808 HS STUDENT COUNCIL	\$0.00	\$261,499.55	\$14,117.57	\$177,938.52	\$97,678.60	\$19,205.00	\$78,473.60
809 HS SPEECH/DEBATE	\$0.00	\$2,573.00	\$2,937.05	\$955.59	\$4,554.46	\$3,670.00	\$884.46
810 OHS - TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$4,695.90	\$2,333.29	\$2,362.61	\$829.50	\$1,533.11
811 HS YOUTH ALIVE	\$0.00	\$0.00	\$805.69	\$0.00	\$805.69	\$0.00	\$805.69
812 HS YEARBOOK	\$0.00	\$3,557.50	\$4,745.88	\$4,106.43	\$4,196.95	\$400.00	\$3,796.95
814 HS ACADEMIC BOWL	\$0.00	\$453.61	\$328.43	\$113.99	\$668.05	\$0.00	\$668.05
815 HS EQUALITY CLUB	\$0.00	\$0.00	\$178.43	\$0.00	\$178.43	\$0.00	\$178.43
816 HS BAND	\$0.00	\$425,316.01	\$266,422.26	\$515,828.44	\$175,909.83	\$21,885.24	\$154,024.59
817 5TH GRADE HONOR CHOIR- DISTRICTWIDE	\$0.00	\$0.00	\$4,371.82	\$300.00	\$4,071.82	\$0.00	\$4,071.82
818 HS FFA	\$0.00	\$119,283.32	\$28,512.16	\$96,097.66	\$51,697.82	\$35,163.86	\$16,533.96
820 HS STEM CLUB	\$0.00	\$0.00	\$79.25	\$0.00	\$79.25	\$0.00	\$79.25
821 HS COUNSELORS	\$0.00	\$0.00	\$4,148.83	\$958.80	\$3,190.03	\$0.00	\$3,190.03
822 HS ART	\$0.00	\$6,334.30	\$1,438.04	\$6,728.44	\$1,043.90	\$0.00	\$1,043.90
824 HS STAGECRAFT	\$0.00	\$0.00	\$405.18	\$0.00	\$405.18	\$0.00	\$405.18
825 HS LIBRARY	\$0.00	\$31,901.37	\$9,455.89	\$29,859.39	\$11,497.87	\$6,036.93	\$5,460.94
826 HS SENIOR CLASS	\$0.00	\$41,549.55	\$23,715.77	\$4,733.08	\$60,532.24	\$27,850.00	\$32,682.24
827 HS UNIFIED CLUB	\$0.00	\$1,049.00	\$849.48	\$400.00	\$1,498.48	\$424.00	\$1,074.48
828 HS JUNIOR CLASS	\$0.00	\$30,110.00	\$37,317.08	\$19,597.60	\$47,829.48	\$13,803.63	\$34,025.85
830 SPARK	\$0.00	\$550,830.25	\$51,370.26	\$449,534.02	\$152,666.49	\$15,105.07	\$137,561.42
831 E-SPORTS	\$0.00	\$4,041.05	\$1,050.25	\$2,582.67	\$2,508.63	\$1,100.00	\$1,408.63
834 HS FCA - FELLOWSHIP OF CHRISTIAN ATHLETES	\$0.00	\$0.00	\$115.00	\$0.00	\$115.00	\$0.00	\$115.00
835 HS HISTORY CLUB	\$0.00	\$0.00	\$900.62	\$320.00	\$580.62	\$300.00	\$280.62
836 HS WORLD TRAVEL CLUB	\$0.00	\$1,695.34	\$469.31	\$369.99	\$1,794.66	\$1,320.00	\$474.66
837 HS ROBOTICS	\$0.00	\$0.00	\$1,018.72	\$0.00	\$1,018.72	\$0.00	\$1,018.72
838 OHS LARP CLUB	\$0.00	\$0.00	\$230.39	\$0.00	\$230.39	\$0.00	\$230.39
839 HS DRAMA/PRODUCTIONS	\$0.00	\$13,423.64	\$11,362.46	\$15,692.24	\$9,093.86	\$3,824.00	\$5,269.86
840 8GC TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,366.15	\$366.15	\$1,000.00	\$300.00	\$700.00
841 EIGHTH GRADE ACTIVITY	\$0.00	\$1,364.00	\$3,365.33	\$1,384.93	\$3,344.40	\$445.00	\$2,899.40
842 EIGHTH GRADE STUDENT COUNCIL	\$0.00	\$5,184.00	\$6,021.46	\$5,422.80	\$5,782.66	\$857.28	\$4,925.38
844 EIGHTH GRADE HOME EC	\$0.00	\$1,635.00	\$1,563.50	\$568.63	\$2,629.87	\$1,250.25	\$1,379.62
845 EIGHTH GRADE YEARBOOK	\$0.00	\$1,460.50	\$9,874.92	\$9,427.37	\$1,908.05	\$900.00	\$1,008.05
848 EIGHTH GRADE ART	\$0.00	\$1,760.00	\$1,450.34	\$1,840.45	\$1,369.89	\$20.00	\$1,349.89
849 EIGHTH GRADE FOREIGN LANGUAGE	\$0.00	\$1,300.00	\$2,036.82	\$1,611.84	\$1,724.98	\$300.00	\$1,424.98
851 EIGHTH GRADE ROBOTICS	\$0.00	\$0.00	\$24.62	\$0.00	\$24.62	\$0.00	\$24.62
853 EIGHTH GRADE COMPUTER	\$0.00	\$310.00	\$1,318.97	\$1,500.00	\$128.97	\$0.00	\$128.97
855 EIGHTH GRADE ENGLISH	\$0.00	\$0.00	\$114.52	\$0.00	\$114.52	\$0.00	\$114.52
856 EIGHTH GRADE TEACHERS WELFARE	\$0.00	\$622.31	\$1,144.47	\$806.97	\$959.81	\$461.59	\$498.22
857 7TH GRADE STEM	\$0.00	\$1,230.00	\$216.32	\$1,006.27	\$440.05	\$200.00	\$240.05
858 EIGHTH GRADE FCCLA	\$0.00	\$2,955.20	\$698.25	\$2,880.42	\$773.03	\$280.00	\$493.03
859 EIGHTH GRADE STRENGTH & CONDITIONING / PE	\$0.00	\$300.00	\$1,400.24	\$945.62	\$754.62	\$20.00	\$734.62
860 EIGHTH GRADE STEM	\$0.00	\$440.00	\$590.78	\$0.00	\$1,030.78	\$600.00	\$430.78
861 SEVENTH GRADE ACTIVITY	\$0.00	\$597.50	\$12,395.56	\$2,609.67	\$10,383.39	\$0.00	\$10,383.39
862 SEVENTH GRADE YEARBOOK	\$0.00	\$40.00	\$2,743.21	\$1,167.87	\$1,615.34	\$0.00	\$1,615.34
863 SEVENTH FOREIGN LANGUAGE	\$0.00	\$1,134.00	\$508.57	\$1,539.41	\$103.16	\$0.00	\$103.16
864 SEVENTH GRADE STUDENT COUNCIL	\$0.00	\$1,659.00	\$174.79	\$467.31	\$1,366.48	\$754.86	\$611.62
866 SEVENTH GRADE SCIENCE	\$0.00	\$0.00	\$137.11	\$0.00	\$137.11	\$0.00	\$137.11
868 SEVENTH GRADE PHYS ED	\$0.00	\$5,115.00	\$4,493.59	\$6,330.51	\$3,278.08	\$0.00	\$3,278.08

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
870 7GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,328.65	\$496.41	\$832.24	\$590.00	\$242.24
871 SEVENTH GRADE TEACHERS WELFARE	\$0.00	\$19.56	\$167.56	\$109.06	\$78.06	\$40.94	\$37.12
872 SEVENTH GRADE NATL JR HON SOC	\$0.00	\$1,501.00	\$1,596.80	\$1,714.76	\$1,383.04	\$0.00	\$1,383.04
873 SEVENTH GRADE CREATIVE STUDIES	\$0.00	\$0.00	\$219.54	\$0.00	\$219.54	\$0.00	\$219.54
874 SEVENTH GRADE LIBRARY	\$0.00	\$7,320.36	\$2,289.06	\$7,427.98	\$2,181.44	\$670.00	\$1,511.44
875 BARNES ACTIVITY	\$0.00	\$6,501.44	\$12,075.08	\$9,537.18	\$9,039.34	\$610.00	\$8,429.34
876 BARNES ALL IN	\$0.00	\$1,474.84	\$472.61	\$553.58	\$1,393.87	\$0.00	\$1,393.87
877 BARNES LIBRARY	\$0.00	\$10,006.92	\$17,677.46	\$7,467.27	\$20,217.11	\$0.00	\$20,217.11
878 BARNES TACK	\$0.00	\$0.00	\$27.81	\$0.00	\$27.81	\$0.00	\$27.81
879 SEVENTH GRADE ART	\$0.00	\$4,380.00	\$2,299.54	\$5,209.61	\$1,469.93	\$220.00	\$1,249.93
880 BARNES TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,655.67	\$787.03	\$868.64	\$100.00	\$768.64
881 BARNES MUSIC	\$0.00	\$270.00	\$309.13	\$385.99	\$193.14	\$0.00	\$193.14
882 ATOR LIBRARY	\$0.00	\$14,143.22	\$11,890.34	\$17,308.09	\$8,725.47	\$4,900.00	\$3,825.47
883 ATOR ACTIVITY	\$0.00	\$4,412.50	\$9,237.40	\$4,273.81	\$9,376.09	\$635.77	\$8,740.32
884 ATOR PHYSICAL EDUCATION	\$0.00	\$0.00	\$3,486.19	\$1,891.49	\$1,594.70	\$0.00	\$1,594.70
885 ATOR MUSIC	\$0.00	\$327.00	\$995.73	\$626.33	\$696.40	\$0.00	\$696.40
887 MILLS ACTIVITY	\$0.00	\$21,888.11	\$9,797.70	\$6,120.27	\$25,565.54	\$20,289.53	\$5,276.01
888 STUDENT LEADERSHIP	\$0.00	\$0.00	\$1,561.50	\$0.00	\$1,561.50	\$0.00	\$1,561.50
889 MILLS TEACHER WELFARE	\$0.00	\$594.08	\$4,127.21	\$512.77	\$4,208.52	\$0.00	\$4,208.52
890 MILLS TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$2,388.80	\$1,388.80	\$1,000.00	\$0.00	\$1,000.00
891 MILLS LIBRARY	\$0.00	\$9,807.56	\$4,920.85	\$8,525.34	\$6,203.07	\$1,324.80	\$4,878.27
892 SMITH TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,525.00	\$525.00	\$1,000.00	\$0.00	\$1,000.00
893 SMITH ACTIVITY	\$0.00	\$11,228.60	\$17,509.06	\$11,033.86	\$17,703.80	\$872.75	\$16,831.05
894 SMITH LIBRARY	\$0.00	\$9,598.65	\$10,850.03	\$8,013.90	\$12,434.78	\$2,600.00	\$9,834.78
897 SMITH TEACHERS WELFARE	\$0.00	\$923.46	\$1,766.04	\$703.70	\$1,985.80	\$320.00	\$1,665.80
898 HODSON ACTIVITY	\$0.00	\$9,503.71	\$23,308.24	\$10,811.24	\$22,000.71	\$6,250.90	\$15,749.81
899 HODSON TEACHER WELFARE	\$0.00	\$707.79	\$717.88	\$684.32	\$741.35	\$190.00	\$551.35
900 HODSON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,513.76	\$676.62	\$837.14	\$600.00	\$237.14
901 HODSON LIBRARY	\$0.00	\$10,770.65	\$15,147.38	\$14,275.73	\$11,642.30	\$1,581.06	\$10,061.24
902 HODSON PHYS ED	\$0.00	\$0.00	\$948.21	\$0.00	\$948.21	\$0.00	\$948.21
903 HODSON MUSIC	\$0.00	\$2,580.00	\$917.78	\$2,822.88	\$674.90	\$234.98	\$439.92
904 NORTHEAST TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,545.45	\$583.19	\$962.26	\$716.81	\$245.45
905 NORTHEAST ACTIVITY	\$0.00	\$9,050.19	\$27,082.63	\$5,546.01	\$30,586.81	\$4,845.98	\$25,740.83
906 NORTHEAST TEACHERS WELFARE	\$0.00	\$15.11	\$1,633.20	\$1,070.09	\$578.22	\$480.44	\$97.78
907 NORTHEAST LIBRARY	\$0.00	\$29,573.89	\$12,867.24	\$19,497.70	\$22,943.43	\$1,561.78	\$21,381.65
911 BAILEY ACTIVITY	\$0.00	\$5,070.25	\$13,610.47	\$8,814.71	\$9,866.01	\$760.00	\$9,106.01
912 BAILEY TEACHERS WELFARE	\$0.00	\$0.00	\$190.56	\$0.00	\$190.56	\$0.00	\$190.56
914 BAILEY LIBRARY	\$0.00	\$7,443.42	\$7,743.55	\$7,686.14	\$7,500.83	\$380.00	\$7,120.83
915 BAILEY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,305.00	\$305.00	\$1,000.00	\$0.00	\$1,000.00
917 JONES FAMILY GIFT 2016	\$0.00	\$0.00	\$8.36	\$8.36	\$0.00	\$0.00	\$0.00
924 EIGHTH GRADE LIBRARY	\$0.00	\$2,357.68	\$3,075.44	\$2,053.75	\$3,379.37	\$0.00	\$3,379.37
926 EIGHTH GRADE NATL JR HONOR SOC	\$0.00	\$940.00	\$2,491.16	\$564.64	\$2,866.52	\$890.00	\$1,976.52
927 EIGHTH GRADE SCIENCE	\$0.00	\$0.00	\$378.03	\$0.00	\$378.03	\$0.00	\$378.03
929 SPECIAL ED PROGRAMS	\$0.00	\$0.00	\$237,464.06	\$13,535.26	\$223,928.80	\$170.16	\$223,758.64
930 ATOR TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$5.25	\$1,880.52	\$1,072.96	\$812.81	\$0.00	\$812.81
932 SPEC OLYMPICS - DIST WIDE	\$0.00	\$21,096.00	\$94,752.18	\$7,989.23	\$107,858.95	\$30,350.00	\$77,508.95
933 RAM ACADEMY	\$0.00	\$0.00	\$10,294.55	\$2,353.78	\$7,940.77	\$1,552.89	\$6,387.88
934 INDIAN EDUCATION ACTIVITY	\$0.00	\$8,234.00	\$7,415.60	\$7,450.52	\$8,199.08	\$1,336.00	\$6,863.08
936 GRANTS - (OEF ONLY)	\$0.00	\$75,000.00	\$0.00	\$72,754.29	\$2,245.71	\$365.57	\$1,880.14
937 GRANTS (EXCEPT OEF-SEE 936)	\$0.00	\$25,285.00	\$2,000.00	\$14,771.62	\$12,513.38	\$6,309.68	\$6,203.70

Owasso Public Schools Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
938 STAFF APPRECIATION-DISTRICT SERVICES-FOOD ONLY	\$0.00	\$0.00	\$4,327.11	\$2,371.27	\$1,955.84	\$321.12	\$1,634.72
941 ATHLETICS	\$0.00	\$650,299.20	\$424,246.80	\$699,828.92	\$374,717.08	\$72,876.03	\$301,841.05
942 RAM PARTNERS	\$0.00	\$123,415.35	\$91,748.97	\$141,731.59	\$73,432.73	\$13,886.52	\$59,546.21
944 VIRTUAL/SUMMER SCHOOL	\$0.00	\$2,500.00	\$13,825.00	\$150.00	\$16,175.00	\$0.00	\$16,175.00
946 DISTRICT FINE ARTS	\$0.00	\$41,679.37	\$89,909.03	\$23,390.37	\$108,198.03	\$11,440.02	\$96,758.01
947 OPERATIONS WELFARE FUND	\$0.00	\$15.04	\$214.68	\$50.14	\$179.58	\$99.86	\$79.72
949 HEALTH SERVICES	\$0.00	\$0.00	\$386.29	\$280.00	\$106.29	\$0.00	\$106.29
951 RAM TEACHER WELFARE	\$0.00	\$414.84	\$4,233.32	\$0.00	\$4,648.16	\$155.00	\$4,493.16
953 HS FAC	\$0.00	\$5,120.00	\$6,101.73	\$3,526.93	\$7,694.80	\$3,725.53	\$3,969.27
957 HS VOCAL	\$0.00	\$172,720.34	\$47,370.89	\$142,278.57	\$77,812.66	\$34,522.50	\$43,290.16
960 STEM - 6GC	\$0.00	\$1,650.00	\$2,257.69	\$2,041.33	\$1,866.36	\$225.00	\$1,641.36
962 STUDENT HOLDING ACCOUNT	\$0.00	\$12,659.88	\$82,717.63	\$0.00	\$95,377.51	\$0.00	\$95,377.51
963 HS LIBERTY COMMITTEE	\$0.00	\$4,617.18	\$2,330.67	\$3,081.22	\$3,866.63	\$1,000.00	\$2,866.63
965 HS TEACHERS WELFARE	\$0.00	\$6,486.84	\$9,742.74	\$1,538.15	\$14,691.43	\$1,600.63	\$13,090.80
968 MORROW ACTIVITY	\$0.00	\$9,195.30	\$13,765.33	\$4,069.47	\$18,891.16	\$3,896.00	\$14,995.16
969 MORROW TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,196.21	\$196.21	\$1,000.00	\$191.09	\$808.91
970 RAM ACADEMY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$515.06	\$436.84	\$78.22	\$0.00	\$78.22
971 HS FCCLA	\$0.00	\$3,664.75	\$1,899.30	\$4,369.22	\$1,194.83	\$750.20	\$444.63
972 MORROW TEACHER WELFARE	\$0.00	\$3,608.09	\$1,367.03	\$1,025.10	\$3,950.02	\$800.00	\$3,150.02
973 HS FOREIGN LANGUAGE CLUB	\$0.00	\$28,884.85	\$14,496.06	\$32,399.11	\$10,981.80	\$772.80	\$10,209.00
974 MORROW LIBRARY	\$0.00	\$14,458.58	\$9,543.27	\$13,326.71	\$10,675.14	\$1,510.97	\$9,164.17
975 SIXTH GRADE ACTIVITY	\$0.00	\$722.20	\$9,643.21	\$1,935.95	\$8,429.46	\$197.37	\$8,232.09
976 SIXTH GRADE PHYS ED	\$0.00	\$30.00	\$846.98	\$0.00	\$876.98	\$0.00	\$876.98
977 SIXTH GRADE STUDENT COUNCIL	\$0.00	\$2,511.00	\$8,491.52	\$4,350.79	\$6,651.73	\$1,500.00	\$5,151.73
978 SIXTH GRADE YEARBOOK	\$0.00	\$396.00	\$18,068.14	\$0.00	\$18,464.14	\$500.00	\$17,964.14
979 SIXTH GRADE COMPUTER	\$0.00	\$0.00	\$22.00	\$0.00	\$22.00	\$0.00	\$22.00
980 6GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
982 SIXTH GRADE SCIENCE	\$0.00	\$0.00	\$2,911.01	\$1,978.60	\$932.41	\$0.00	\$932.41
983 SIXTH GRADE ART	\$0.00	\$4,995.00	\$837.29	\$2,882.24	\$2,950.05	\$2,500.00	\$450.05
984 SIXTH GRADE TEACHERS WELFARE	\$0.00	\$474.85	\$2,940.20	\$0.00	\$3,415.05	\$0.00	\$3,415.05
986 SIXTH GRADE MATH	\$0.00	\$0.00	\$126.69	\$117.70	\$8.99	\$0.00	\$8.99
988 SIXTH GRADE SOCIAL STUDIES	\$0.00	\$0.00	\$2,928.04	\$180.99	\$2,747.05	\$0.00	\$2,747.05
989 SIXTH GRADE LIBRARY	\$0.00	\$6,086.55	\$14,674.07	\$6,045.43	\$14,715.19	\$225.00	\$14,490.19
990 STONE CANYON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$105.82	\$1,571.13	\$845.84	\$831.11	\$200.00	\$631.11
993 SIXTH GRADE E.S.C.	\$0.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00
994 STONE CANYON ACTIVITY	\$0.00	\$9,835.72	\$7,418.45	\$6,272.10	\$10,982.07	\$3,650.00	\$7,332.07
995 STONE CANYON TEACHERS WELF	\$0.00	\$863.11	\$882.00	\$835.12	\$909.99	\$0.00	\$909.99
997 STONE CANYON LIBRARY	\$0.00	\$34,772.52	\$23,709.89	\$23,936.72	\$34,545.69	\$15,615.69	\$18,930.00
998 CHROMEBOOK INS/ACCESORIES	\$0.00	\$44,110.00	\$69,273.80	\$15,396.70	\$97,987.10	\$26,713.30	\$71,273.80
Total	\$0.00	\$3,149,354.48	\$2,313,370.45	\$2,852,034.51	\$2,610,690.42	\$537,814.01	\$2,072,876.41

Owasso Public Schools

Cash Balances

Options: Fiscal Years: 2024, Funds: 60, As Of Date: 4/30/2024, Account Types: All

Cash By Account and Fund

AC 0110	ROGERS COUNTY BANK			
2024	60	SCHOOL ACTIVITY FUND		\$2,610,690.42
			Total AC 0110	<u>\$2,610,690.42</u>
				<u>\$2,610,690.42</u>

Cash By Fund

2024	60	SCHOOL ACTIVITY FUND		\$2,610,690.42
				<u>\$2,610,690.42</u>

REQUEST TO TRANSFER FUNDS

Site: 515

From Account Name & No. 66C STUCO 977

to Account Name & No. Dwasso High School
Student Council 808 \$ 665⁰⁰

For the following reason:

The profit from shirt sales is for
Make-A-Wish Foundation.

Matt Robert
Principal

5/1/24
Date

Phillip Storm
Phillip Storm, CFO

5-2-24
Date



April 12, 2024

Superintendent

Re: 2024-2025 Oklahoma State School Boards Association Membership

Dear Superintendent:

Thank you for opportunity to serve your school district this school year. It's an honor to serve board members and administrators who are working on a daily basis to care for Oklahoma's children.

Enclosed is your district's membership invoice for 2024-2025. We are excited about the services and benefits available to members. We strongly believe that the board-superintendent partnership is critical to district and student success and hope your district's governance team will take advantage of the many learning opportunities OSSBA offers. Our whole-board development sessions are particularly great for superintendent-board governance teams because we visit your district to deliver customized learning specific to your district's needs. Our team is also available to guide and facilitate governance team retreats focused on mission, goals and long-term planning. You can contact Dr. Melonie Hau, at 888.528.3571 or melonieh@ossba.org for additional information.

We continue to offer a wide range of services that save your district time and money, including:

- Online Superintendent Evaluation – this interactive platform embraces the idea of continuous improvement and helps create meaningful conversations about progress toward district goals.
- Facility Planning – our team will help you develop and successfully communicate a comprehensive capital investment plan that will garner support from local voters and transform education for your students.
- Assemble Meetings – a paperless meeting service that streamlines the board meeting preparation process and allows board members to access meeting information online.
- Communications Services – we are on call at no additional charge for your crisis communications needs and offer many other forms of communications support on a fee basis.
- OSSBA Employment Services – a highly successful program to help districts minimize unemployment costs.

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 fax • www.ossba.org



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	22018
Date	7/15/2024
Page	1
Amount Due	\$5,026.00
Customer #	6767

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Owasso Public Schools
 1501 North Ash Street
 Owasso OK 74055

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6767	Owasso Public Schools			8/31/2016	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	School Membership Dues 2024 - 2025	1	\$0.00	\$5,026.00	\$5,026.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs

Subtotal	\$5,026.00
Tax	\$0.00
Total	\$5,026.00

Questions? Contact accounting@ossba.org



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	22328
Date	7/15/2024
Page	1
Amount Due	\$1,200.00
Customer #	6767

To pay online via credit card please visit: www.ossba.org/payonline

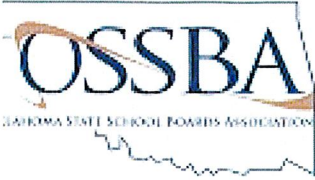
Customer:

Owasso Public Schools
 1501 North Ash Street
 Owasso OK 74055

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6767	Owasso Public Schools			8/31/2016	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3105	Policy Services Subscription through June 30, 2025	1	\$0.00	\$1,200.00	\$1,200.00
				Subtotal	\$1,200.00
				Tax	\$0.00
				Total	\$1,200.00

Questions? Contact accounting@ossba.org



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	22779
Date	7/15/2024
Page	1
Amount Due	\$3,000.00
Customer #	6767

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Owasso Public Schools
 1501 North Ash Street
 Owasso OK 74055

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6767	Owasso Public Schools			8/31/2016	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	Assemble Annual Subscription through June 30, 2025	1	\$0.00	\$3,000.00	\$3,000.00

Subtotal	\$3,000.00
Tax	\$0.00
Total	\$3,000.00

Questions? Contact accounting@ossba.org

COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT

This Service Agreement is made this ____ day of _____, 2024, by and between Owasso Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2024-2025 school year and agrees to pay OSSBA an administrative fee in the amount equal to \$7.00 per employee.

Payment: During the term of this Service Agreement, not more than once each month, ***an amount will be deducted from the School's OSSBA Employment Services Program Account*** until the total annual administrative fee is paid in full. OSSBA records indicate 575 school employees, for a total annual administrative fee of \$4,025.00.

The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission (hereafter "OESC");
- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit in order to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Term of Agreement: This Service Agreement will be effective for the 2024-2025 fiscal year which ends on June 30, 2025. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' written notice to the other party.

Signed:



Shawn Hime
OSSBA Executive Director

School Board President or Designee
Owasso Public Schools 385

04/25/2024

Date

Date

Frontline Education Renewal Notice

Attn: Owasso Public Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request.

Below you will find information about the renewal of your subscription(s) that renew on 7/01/2024. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions please reach out to your Client Success Manager

Description	Start Date	End Date	Qty	Rate	Amount
Absence & Time Solution	7/01/2024	6/30/2025	1	\$41,967.06	\$41,967.06
Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees	7/01/2024	6/30/2025	1	\$13,189.19	\$13,189.19
Employee Evaluation Management, unlimited usage for internal employees	7/01/2024	6/30/2025	1	\$18,116.72	\$18,116.72
Total					\$73,272.97

Please use this [link](#) to indicate that you intend to renew your subscriptions and request your invoice if needed.

Need assistance? You can reach us by calling Daniel Alvisi at (484) 328-4598 or by emailing us at renewals@frontlineed.com.

A handwritten signature in black ink, appearing to read 'Laura Hughes'.

Laura Hughes
Director, Client Retention and Renewals



Software Service Order Agreement

Term of Agreement: 2024-2025 Fiscal Year

Customer: OWASSO PUBLIC SCHOOLS

Addr: 1501 NORTH ASH
OWASSO OK 74055-4999

October Membership: 9782

SYLOGISTED, INC.

Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804

Phone: (800)749-5691 **Email:** accounts@sylogist.com

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$16,238.12
Payroll	\$500.00
- Usage Fee Included In Appropriated Funds	
-Additional Contact(s): 2 - Amount: \$500.00	
Treasurer	\$3,325.88
Activity Funds	\$1,662.94
Personnel	\$3,575.88
-Additional Contact(s): 1 - Amount: \$250.00	
Purchase Requisition	\$3,325.88
Fixed Assets	NA
Document Management	\$15,455.56
Accounting Query Designer	NA
Total 2024-2025 Fiscal Year Charges:	\$44,084.26

Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application, excluding Document Management. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$165.00 per hour.
- For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
- Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
- This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
 - (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
 - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
 - (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
 - (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
 - (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
 - (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
 - (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
 - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
 - (a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
 - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
 - (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
 - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service that will allow the Customer to share data with third-party applications.
 - (a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
 - (b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.
 - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance

Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges.

SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information").

Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight



courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

- 12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
- 13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
- 14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

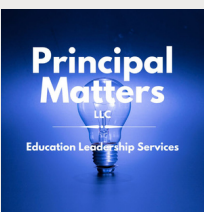
Prepared By: Amanda Bunkerfield

Date Prepared: 2/23/2024

Accepted By (please circle one): Superintendent / Board President

Signature: _____

Date Accepted: _____



Services AGREEMENT



William D. Parker ~ Principal Matters, LLC
8912 N 124th E Ave
Owasso, OK 74055
Tax ID: 82-0869010

Service Agreement between **Principal Matters, LLC and Owasso Public Schools, 1501 N Ash St, Owasso, OK 74055**

Principal Matters, LLC, is offering the services of William D. Parker for facilitating professional learning with administrative and building leaders.

Whereas **Owasso Public Schools** wishes to purchase services from Principal Matters, LLC.

The Parties hereby agree that:

A. Term

The terms of this agreement include **2** professional learning sessions: **Friday, May 31, 2024; Monday, July 29, 2024.**

B. Services

Owasso Public Schools has requested Principal Matters, LLC, facilitator William D. Parker, to provide professional development through 2 in-person sessions.

C. Payment

Owasso Public Schools will pay \$2,000 per session.

<u>COMPENSATION</u>	<u>QUANTITY/ UNIT OF MEASURE</u>	<u>UNIT COST</u>	<u>COST EXTENSION</u>
Habits of Coaching	1/2 Day PD with Admin Cabinet	\$2,000.00	\$2,000
Reflective Leadership	1/2 Day PD with District/Building Admins	\$2,000.00	\$2,000
			TOTAL COST
			<u>\$4,000.00</u>

Invoicing will occur twice: Once at the end of the May 31 services, and again at the end of services on July 30, and payment may be mailed to the above address within 30 days of completion of services.

D. Conditions

This agreement may not be amended or modified except in writing with the agreement of both parties. If conditions warrant rescheduling or modifying the delivery of services, both parties may amend or modify the agreement to reach mutual satisfaction.

E. Termination

Unless earlier terminated by mutual agreement, this contract shall terminate upon completion of the project.

F. Warranty By Contractor

Principal Matters, LLC, warrants that William D. Parker is competent to perform the work required under the contract and has the necessary qualifications including the knowledge, skill, and ability to perform the work.

G. Signatures

For and on behalf of:

Principal Matters, LLC

William D. Parker (Printed Name & Signature)

-->

(Printed Name & Signature)

Dated: 4/10/24

--> Dated:

Principal Matters, LLC

8912 N 124th E Ave, Owasso,
Oklahoma 74055

📞 918-698-3770

✉ will@williamdparker.com

🌐 www.williamdparker.com



Group Sales Agreement

Shangri-La Resort
57301 E Hwy 125
Monkey Island, OK 74331

April 10, 2024

Shangri-La Resort Contact

Sales Contact: McKayla Rutherford
Phone: 918-257-7779
Email: mckayla.rutherford@shangrilaok.com

GROUP DETAILS

Account: Owasso Public Schools
Group: Owasso Public Schools
Group Contact: Renea Klein
Arrival: Friday, May 31, 2024
Departure: Friday, May 31, 2024
Address: **1501 N. Ash**
Owasso, OK 74055
Phone: **918-272-8014**
Email Address: reanae.klein@owassops.org

- *Located on Monkey Island on the shores of beautiful Grand Lake O' The Cherokees*
- *119 well-appointed, non-smoking rooms & suites*
- *10,000 sq. ft. of flexible meeting space*
- *Complimentary Wi-Fi in all hotel rooms and throughout resort*
- *Fine dining restaurant – The Summit*
- *Casual dining bar, restaurant, and patio – Doc's Bar and Grill*
- *Lakeside casual dining – Eddy's Lakeside Bar*
- *Rooftop Patio overlooking Grand Lake.*
- *Monkey Grind – purveyor of Starbucks® coffee products*
- *The Anchor – racquet club, barcade, all things fun*
- *World-class outdoor resort pool*
- *Indoor pool, spa, and fitness center*
- *Complimentary parking*
- *27-hole championship golf course*
- *18-hole Par 3 golf course (Battlefield)*
- *Retail shopping at golf shop, hotel & marina*
- *Full-Service Marina with boat, pontoon, and jet ski rentals available*
- *World-class team of hospitality professionals that will handle all details like you were family!*

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COMMITMENT DATES:

- Wednesday, April 24, 2024
- Wednesday, April 24, 2024
- Wednesday, April 24, 2024

Contract Due

This contract expires on this date, if not signed. All blocked space is released at midnight on this date, at which time all terms and conditions of this contract become null and void.

Prepayments/Deposit Due

Prepayment may be requested by the Resort to secure any Master Account Charges (*i.e., catering, meeting room expenses, even when guests are paying for their own rooms.*)

Credit Card Authorization Form

This Credit Card Authorization Form must be filled out and signed to authorize the Resort to charge a credit card for specific charges. (All credit card processing will be compliant with PCI regulations)

TAXES/GRATUITIES/SERVICE CHARGES:

All pricing and minimums stated in this contract and the Minimum Revenue do not include applicable taxes, fees, assessments, service charge or gratuity, and which are subject to change. Group agrees to pay all applicable taxes, service charges and gratuities which are currently:

- Guest room occupancy tax: 11.2%
- Sales tax 6.2%
- Service charge, which is retained by Resort: 20%. Note that Service charge is taxable.
- Taxes are subject to change without notification based on state, federal, and county required changes.

If a Group claims tax exemption, it must provide documentation of its exempt status to Resort at contract signature.

RATE INCLUSIONS AND EXCLUSIONS/ACCURACY OF INFORMATION:

Resort and any facilities or services expressly included in the written information provided by Resort are included in the Contract rate above, except where extra fees or charges apply. Some expenses are excluded from the rates specified in this Contract, including (but not limited to): incidentals, golf course fees and expenses. Resort ensures the accuracy of all information or descriptions contained in its brochures and promotional materials at the time prepared, however, nothing in those materials shall be treated as a term or condition of this Contract. Resort shall not be liable regarding any difference of opinion as to the condition or quality of any guest rooms, the surrounding area, the Resort facilities, nor for temporary defects or stoppages of any Resort utilities. Guest rooms may not appear exactly as pictured or described, due to normal wear and tear, changes in furnishings, and changes after brochures and promotional materials were prepared.

INDIVIDUAL GUEST DEPOSITS/CONFIRMATION:

To confirm a sleeping room within the Room Block, the sleeping room must be secured with a valid credit card provided either by Group or the guest attending the Event, along with a first night's deposit, refundable up to three (3) days in advance of your event date. Checks and major credit cards are acceptable to establish prepayment. All credit cards used to prepay the room deposit may be charged immediately. Should Group secure sleeping rooms on behalf of Group's guests with Group's credit card, Group's attendees may thereafter provide their own credit card information for their own sleeping rooms. Group's advance payments and deposits will either be refunded by Resort to Group within thirty (30) days after completion of Group's Event if sleeping rooms Group paid for in advance were later paid for by Group's attendees *or*, at Resort's election, credited to Group's Master Account. The Resort will deduct any collected nonrefundable prepayment fees from the amount Group may owe as sleeping room performance damages or cancellation damages (if applicable).

CHECK-IN/OUT TIME:

Currently, the Resort's check-in time is **4:00 P.M.**, and check-out time is **11:00 A.M.** (subject to change without notice). All guests arriving before check-in time will be accommodated as rooms become available. The Resort can arrange to check baggage for those

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arriving early when rooms are unavailable and for guests attending functions on departure day. If upon early arrival, guests check in at front desk they will be provided access to Resort facilities.

EARLY DEPARTURE FEE:

If a guest who has requested a room within the Room Block checks out prior to the guest's reserved checkout date, the Resort will add an early checkout fee to that guest's individual account (**currently, \$75.00**). Guests wishing to avoid an early checkout fee should advise the Resort before check-in of any change in the planned length of stay.

GUEST PAYMENTS:

All other charges will be applied to the Master Account and paid by Group.

EVENTS:

Date	Time	Event	Room	Setup	Agreed Attendees
Fri May 31 2024	9:00 AM - 11:00 AM	Activity	Anchor Port	Existing Setup	8
Fri May 31 2024	11:30 AM - 12:30 PM	Lunch	Anchor Port	Existing Setup	8
Fri May 31 2024	12:30 PM - 3:30 PM	Meeting	Charles Davis Room	U Shape	8

*Unless listed above, event space is not blocked for a 24-hour hold.

If Owasso Public Schools does not occupy all the rooms blocked in this contract your meeting room rental may be increased based on the sliding scale applicable to your group.

Hotel has reserved the function space for your Event agenda as set forth above. Function Space rental fees will be charged as on the above itinerary. Specific meeting/function rooms are not guaranteed and are subject to change so long as the Hotel provides sufficient space to accommodate the agenda. If the Food and Beverage minimum are met, Room Rental will be waived.

Group will provide its final agenda to Resort no later than 30 days. Space not required in the final agenda will be released. Requests for additional space will be accommodated based on availability at Resort's prevailing rental.

BANQUET POLICIES/BANQUET EVENT ORDERS:

The Group is requested to advise Resort of any changes or sign and return BEOs within seven days. If BEOs are not signed and returned, they will be deemed accepted by the Group.

If Resort is unable to submit BEOs for approval on schedule because Group has not provided menu selections or other required information, additional charges may apply.

Group must provide its final guest count for each event (including special meal requests like vegetarian or gluten free) no later than 72 business hours prior to arrival the "Final Guarantee". Resort will be prepared to serve no more than 5% above the Final Guarantee. If the Group requests to add guests or submit special meal requests after the Final Guarantee or while on site, the Group agrees that Resort may provide substitute menu items based on availability and special meals may not be available.

- Group will be charged based on the Final Guarantee or actual number of people served, whichever is higher. Resort will review the banquet check with Group representative at the conclusion of each event, but failure of Group to sign a banquet check will not be a basis for disputing the attendee count. If Group's Representative, for any reason, does not sign the ticket, and does not dispute any charge to Resort management within 24 hours, Resort shall consider this failure to sign as Group's acceptance of the charges reflected on the ticket, and Group shall pay the entire ticketed amount. Group event tickets shall be presented to the Group's Representative, who shall be present at the completion of each event.
- Group Representatives must review the ticket for accuracy and sign the ticket. If a Group disputes any charge on the ticket, Group's Representative must inform Resort management of the disputed item within 24 hours from receipt of the ticket.

FOOD SERVICE AND TICKET POLICY:

- Resort shall be the **sole** provider of all food and beverage service needs for Group, including bartending and drinks. No alcoholic beverages may be brought on to the resort common areas unless provided by the Resort.

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- Group agrees to spend a minimum of \$360.00 for **catered food and beverage** over the dates of the event ("*F&B Minimum*"). The F&B Minimum does not include meeting room rental, service charge, labor charges, audio visual, meals from our restaurants on property not charged to the master account, or any other miscellaneous charges incurred. If the final F&B Minimum revenue falls below the number listed above, the Group agrees that the difference between the F&B Minimum and the actual food and beverage expenditure may be assessed to Group's Master Account.
- Food & beverage, audio visual, meeting room rental, event charges and services will be subject to a 20% service charge plus the applicable sales tax.
- Requests for additional food or beverage, an extension of bar service, or additional servers/bartenders requested by Group for the event shall be at an additional cost and added to the Group event ticket.

CONDUCT OF EVENT/RIGHT TO CANCEL FUTURE EVENTS:

The Group agrees to conduct its event in compliance with all Resort rules and policies and will not unreasonably disrupt the use and enjoyment of Resort by other groups/guests. The Group agrees to comply with Resort's requests to stop any activity that is disruptive to others. Group must receive advance approval before using anything in function space that may require additional cleaning, be disruptive, or cause fire alarms or hazards, such as confetti, smoke machines, candles, cooking demonstrations, etc. The Group will pay for any expenses incurred by Resort because of such activities and will indemnify Resort for any loss or damage caused by installation or removal of any décor, staging or other items used in function space. Resort reserves the right to terminate the Event in whole or part if Group refuses to cease disruptive actions, or if Resort in its reasonable discretion determines that there are unreasonable risks to the health or safety of guests or the property. The Group will remain responsible for paying for the Event and Resort will have no liability for such termination.

Resort will have the right to cancel this Contract, or any contracts Group may have for future events at Resort if Resort determines that Group's intended use of the premises was not properly disclosed to Resort and that the intended use will conflict with other Events, cause unreasonable disruption to Resort guests, or present unreasonable risks to the health or safety of Resort guest or property.

MASTER ACCOUNTS/DEPOSITS:

DIRECT BILLING:

All charges indicated above will be charged to the master account. Group must complete the enclosed *direct bill application* and return the application to the sales office **along with the signed contract**. If the application is not approved, the Group agrees that the bill is to be paid by company check or certified check for the entire estimated charges 14 days prior to arrival or by credit card. Upon approval of credit, direct billing will be established for the Group. The group agrees that the master account will be fully paid within 30 days after receipt of the bill. In the event any charges are disputed, any undisputed amounts shall be paid within 30 days. **A 1.5% late fee will be assessed after 30 days and shall continue each month thereafter until all remaining balances due Resort are paid in full.** Individuals charging back to their room will need a credit card at the time of check-in.

DEPOSIT SCHEDULE		
	Due Date	Amount
Deposit	No later than 7 (seven) days after receipt of a final signed Agreement from Resort	\$360.00

ADDITIONAL SPEND:

The Summary of Minimum Revenue chart for the Event is agreed by the Parties to be a minimum. Resort provides a variety of additional services at additional cost that Group agrees to pay for if such additional services are requested by Group and confirmed in a Banquet Event Order or other amendment. Group also agrees that it will pay for additional services (including food and beverage) provided to Group at the request of Group's authorized representative during the event, even if there was not an opportunity to prepare an amendment or Banquet Event Order to document the request prior to the provision of the service. Such additional services will be billed to the Master Account and subject to the terms of the Master Account provisions.

SECURITY/PERSONAL PROPERTY:

If Resort determines in its reasonable discretion that additional security will be required for your Event due to its size, nature, or unusual risks, you agree to provide security from a licensed security company approved by Resort. Security officers may not be armed

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unless approved by the Resort. The Group's security must provide proof of insurance and sign Resort's hold harmless agreement. If Group fails to provide or reduces security required by Resort, Resort will have the right to immediately terminate the Event and collect appropriate cancellation damages and incurred Master Account charges. The Resort does not provide security for or insure personal property brought onto the premises and the group is encouraged to purchase its own insurance.

OUTSIDE CONTRACTORS:

Group may use outside contractors to provide service for the Event, subject to Resort's advance approval which will not be unreasonably withheld. Outside contractors will be required to provide proof of insurance and sign a Hold Harmless agreement in favor of the Resort before providing service on Resort premises. **NO OUTSIDE FOOD AND BEVERAGE CONTRACTORS WILL BE ALLOWED ON PROPERTY.**

USE OF HOTEL NAME/PROMOTIONAL MATERIALS:

Group may not use Resort's name, image, or any of its intellectual property without advance approval by Resort. All promotional materials referencing Resort must be approved in advance.

DAMAGE POLICIES:

Resort and Group agree that the Event, which is the subject of this Contract, will generate the Minimum Revenue stated in the Summary of Minimum Revenue, as well as other revenues that the Resort would receive from Group and its attendees during the Event. Resort agreed to the terms and conditions of this Contract based on the expected revenues. The Parties agree that if the Contract is cancelled or not fully performed that Resort will suffer damages that would be difficult to determine but would include loss of revenue; loss of time, effort, and expense in negotiating the contract and preparing for the event; having to devote time and effort to reselling inventory that has already been sold; loss of other opportunities; and other losses. Therefore, the Parties specifically agree that they have negotiated the Performance/Attrition and Cancellation clauses as reasonable Liquidated Damage Provisions that are intended to address these uncertain damages and substitute for actual damages. The Parties expressly agree that the damages provided are not an unreasonable or unenforceable penalty, and the damages will not be challenged on that basis. All damages owed will be subject to applicable taxes.

PERFORMANCE/ATTRITION:

Food and Beverage Performance:

The Group agrees to provide a minimum of in banquet food and beverage revenue, exclusive of tax, gratuity, or service charge. If Group's proposed menus will not meet this minimum, Resort will advise the Group and give it the option to enhance menus or add events to meet the minimum. If the Group does not meet the minimum, it will pay liquidated damages equal to the difference between and the amount of banquet food and beverage revenue generated, exclusive of tax, gratuity, and service charge. Payment of estimated Performance/Attrition damages will be due seven (7) days prior to the Event. Once final damages due are determined at the conclusion of the event, overpayment will be credited or the balance due will be reflected on the Master Account bill. If the food and beverage minimum is met, the Resort will waive the room rental where possible.

SUMMARY OF REVENUE ANTICIPATED BY HOTEL GRID:

Based on the commitments agreed upon in this Contract, the "Total Anticipated Revenue" that Resort expects to receive from Group's Event is as follows:

Summary of Revenue Anticipated by Resort from this Agreement	
Total Anticipated Sleeping Room Revenue:	
Total Anticipated Food and Beverage Revenue:	\$360.00
Total Anticipated Meeting Room Rental Fees:	
Total Anticipated Anchor Revenue:	
"Total Anticipated Revenue":	\$360.00

The Total Anticipated Revenue does not include charges for services provided by Resort at extra charge that Group will incur that have not been determined at this time, such as audio/visual, package handling, electrical, exhibit fees, etc., nor does it include expected ancillary spending by individuals attending the Event. **If the food and beverage minimum is met, Resort will waive all meeting room**

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rental except for Anchor building or event lawn and Golf Course rental charges. Resort room revenue is subject to applicable taxes. All food, beverage and meeting room rental are subject to a 20% service charge plus applicable taxes. Sales Tax is subject to change. If cancellation occurs, we will use the above revenue estimations to calculate your cancellation fees.

IMPOSSIBILITY/FORCE MAJEURE:

Either party will be excused from its obligations under this Contract if circumstances beyond its reasonable control, including: Acts of God; declared war in the United States, Centers for Disease Control Level 3 Travel Advisory regarding the city in which Resort is located; civil disorder within a five mile radius of Resort; or terrorist act in the city where Resort is located; make it illegal, impossible or commercially impracticable for the Event to be held at Resort. The impacted group may terminate this Contract without liability by giving written notice within ten days of the occurrence.

In the event, the Group must cancel due to any of the following reasons, the group has the right to re-schedule or cancel the event without penalty.

- a global / national / statewide pandemic
- state or federal mandate to shelter in place.
- state or federal regulations / limitations on group sizes.

In the event Group cancels this Contract, Resort may incur damages including, (*but not limited to*): turning away other group reservations, ancillary revenue associated with each guest room, meeting or functions, and food and beverage revenue generated by Resort. Group's rate is directly connected to Group's schedule, the number in attendance, and the functional space needed. Should Group cancel or reduce bookings, Resort retains the right to reassign space to adequately accommodate the change or cancellation of Group's function and to reassess rates, due to changes in actual usage. All cancellations must be in writing and are effective on the date of receipt by Resort. Cancellation charges will be levied as follows:

- On receipt of the cancellation letter **9 months or more (271 days)** prior to the Reservation Date, no cancellation charge will be assessed.
- On receipt of the cancellation letter **6 to 9 months (181 to 270 days)** prior to the Reservation Date, a cancellation charge of 25% of the Total Contract Amount will be assessed.
- On receipt of the cancellation letter **3 to 6 months (91-180 days)** prior to the Reservation Date, a cancellation charge of 50% of the Total Contract Amount will be assessed.
- On receipt of the cancellation letter **1 to 3 months (30-90 days)** prior to the Reservation Date, a cancellation charge of 75% of the Total Contract Amount will be assessed.
- On receipt of the cancellation letter **less than 30 days before** the Reservation Date, the cancellation charge will be the Total Contract Amount plus charges for any additional services ordered.

RESALE/MITIGATION:

The Parties agree and understand that the liquidated damage provisions regarding Attrition/Performance and Cancellation take into consideration Hotel's potential ability to resale Group's reserved inventory that is unused or cancelled. Therefore, no reduction or credit for resale will be applied.

COMPLIANCE WITH LAWS:

Both parties are responsible to comply with all applicable laws, ordinances or other legal requirements related to their performance of this Contract, including the Americans with Disabilities Act.

INSURANCE:

Group will maintain insurance covering its potential liabilities under this Contract, including general liability insurance, with limits not less than \$1,000,000 per occurrence, which may be satisfied through a combination of General Liability and Umbrella coverages, covering personal injury, property damage, and other liability arising from your Event. Group must provide Resort with a Certificate of Insurance evidencing coverage and naming Resort as an additional insured for the Event no later than seven days prior to the Event.

Resort will Resort agrees to maintain general liability insurance with limits not less than \$2,000,000 per occurrence, covering liability for personal injury, property damage, liquor liability, and automobile liability, as well as Workers Compensation insurance per

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applicable laws and Employers Liability insurance. Resort is not able to name any customer as an additional insured due to the volume of group business at Resort.

DISPUTE RESOLUTION/ATTORNEY FEES:

The parties agree that any dispute arising out of or related to this Contract will be resolved by binding arbitration by one arbitrator under the rules and procedures of JAMS or the American Arbitration Association in the city where Resort is located or the closest available location. The law of the state in which Resort is located will be the applicable law. The Arbitration Award will be enforceable in any State or Federal court having jurisdiction. The prevailing in any arbitration or legal proceeding will be entitled to an award of its reasonable attorney fees and costs.

ASSIGNMENT/AUTHORITY/INTEGRATION/NOTICES:

This Contract, with attachments, represents the full and final understanding and agreement of the Parties and supersedes all prior negotiations and discussions, written or oral. Any change or amendment to this Contract, other than giving final event guarantees, must be confirmed in writing, and signed by both parties.

To avoid potential conflicts with other customers scheduled over the same dates, this contract may not be assigned by the Group without written approval of Resort. Group must give Resort at least thirty days' notice of intention to assign. In no event may Group assign or sell guest rooms or facilities to a third-party wholesaler or reseller. Group will remain obligated under this Contract if Resort ownership changes but will be allowed to terminate without liability if Resort is no longer operated under the same brand.

Any notice required under this Contract, except final event guarantees, must be in writing addressed to the contacts listed on the first page, unless otherwise agreed. Notices may be sent via email attachments, but emails or text messages alone will not be valid as notice or amendments.

The people signing below expressly agree that they have full authority to enter into this contract on behalf of the party for which they signed and that no further approvals or signatures are required to make this a binding contract.

HANDWRITTEN CHANGES/LINING OUT:

No handwritten changes or lining out on this Contract will be considered valid. If Contract is returned with any handwriting, it will be considered a counteroffer and Resort will provide a clean copy for final signature.

CONSTRUCTION/RENOVATION:

In the event Resort confirms plans for any construction or renovation (a "Project") at Resort over Group's scheduled Event dates (other than routine maintenance or emergency repairs), Resort will advise Group of the nature and extent of the Project and its potential impact on Group's use of the reserved guest rooms or meeting space. The Parties will negotiate in good faith to agree on any changes or amendments to this Contract that may be necessary because of the Project. The Project will not be a basis for cancellation of this Contract by Group unless the Parties mutually agree that the Project makes it necessary to do so. If the Parties agree that Group may cancel without liability, it will be Group's sole remedy.

OPTION DATES:

The arrangements in this contract are being held by Resort on a tentative basis until Wednesday, April 24, 2024. If Resort does not receive a signed copy of this Contract by Group by that date, Resort will have the option to release the arrangements. If the Group needs extra time to evaluate this offer, it must notify Resort and receive written confirmation of the extension. If the contract is signed by both Parties after the expiration of any option deadline, it will still be considered a binding contract. The Contract will become binding only upon signature by both parties where indicated below.

This agreement (and any additional pages attached hereto) constitutes the entire agreement between the parties and may not be amended or changed unless done so in writing and signed by Shangri-La Resort and an authorized representative of Owasso Public Schools.

To guarantee rates quoted, the availability of requested sleeping rooms and event space, and all other terms, this contract must be signed and returned by Wednesday, April 24, 2024 or Shangri-La Resort reserves the right to release all guestrooms and event space.

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I hereby accept the above stated terms and conditions, and further warrant that I have authority to sign on behalf of Owasso Public Schools.

Owasso Public Schools

Name: Margaret Coates

Title: Superintendent

Signature: Margaret Coates

Date: 04 / 10 / 2024

Shangri-La Resort, LLC

Name: Dana Able

Title: Director of Sales

Signature: Dana Able

Date: 04 / 26 / 2024

Name: _____

Title: _____

Signature: _____

Date: _____

Title	Contract
File name	1712766656245_c0b...84e6-25df3bbebb6b
Document ID	1423dbed37e3ef9ff3824bcb5c2221604302fe85
Audit trail date format	MM / DD / YYYY
Status	● Signed

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Document History



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04 / 10 / 2024

16:32:27 UTC

Sent for signature to Renae Klein

(masked-0f8dd06a-f019-4122-b81f-c30294a23204@canarytechnologies.com) and Dana Able

(masked-b2124adc-f5d0-4f46-b71c-d259063a4ce9@canarytechnologies.com) from

masked-c0bc18ef-9b35-489e-84e6-25df3bbebb6b@canarytechnologies.com

IP: 170.76.164.38



VIEWED

04 / 10 / 2024

16:34:13 UTC

Viewed by Renae Klein

(masked-0f8dd06a-f019-4122-b81f-c30294a23204@canarytechnologies.com)

IP: 64.207.252.239



SIGNED

04 / 10 / 2024

18:50:53 UTC

Signed by Renae Klein

(masked-0f8dd06a-f019-4122-b81f-c30294a23204@canarytechnologies.com)

IP: 64.207.252.239

Title	Contract
File name	1712766656245_c0b...84e6-25df3bbebb6b
Document ID	1423dbed37e3ef9ff3824bcb5c2221604302fe85
Audit trail date format	MM / DD / YYYY
Status	● Signed

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IP: 170.76.166.150



04 / 26 / 2024
18:24:53 UTC

Signed by Dana Able
(masked-b2124adc-f5d0-4f46-b71c-d259063a4ce9@canarytechnologies.com)
IP: 170.76.166.148



04 / 26 / 2024
18:24:53 UTC

The document has been completed.

August						
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November						
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Owasso Public Schools

2025-26

School Calendar

Important Dates

Aug. 14.....	First Day of School
Sept. 1.....	Labor Day*
Sept. 2.....	District Collaboration Day*
Oct. 10.....	End of First Quarter
Oct. 13.....	District Collaboration Day*
Oct. 14.....	Teacher Professional Development*
Oct. 15.....	Parent-Teacher Conference Exchange Date*
Oct. 16-17.....	Fall Break*
Nov. 24-28.....	Thanksgiving Break*
Dec. 19.....	End of Second Quarter
Dec. 22-Jan. 2.....	Winter Break*
Jan. 5.....	District Collaboration Day*
Jan. 6.....	Second Semester Begins
Jan. 19.....	Martin Luther King Jr. Day*
Jan. 20.....	Teacher Professional Development*
Feb. 16.....	Presidents' Day*
March 13.....	End of 3rd Quarter
March 16-20.....	Spring Break*
March 23.....	District Collaboration Day*
April 3.....	Parent-Teacher Conference Exchange Date*
May 19.....	Class of 2026 Commencement
May 22.....	Last Day of School
May 25.....	Memorial Day*

* No School

Inclement Weather Days
 If school is closed due to inclement weather, the district will utilize distance learning on those days. Students will log into Google Classroom and follow their normal schedule, receiving virtual instruction from their OPS teacher. If your student has a question or issue with logging into Google Classroom, please reach out to their teacher or school site.

Bell Schedule

<i>Elementary</i>	8:45 a.m.	School Doors Open
	9:00 a.m.	School Day Begins
	3:45 p.m.	School Day Ends
<i>Secondary</i>	7:15 a.m.	School Doors Open
	8:00 a.m.	School Day Begins
	2:45 p.m.	School Day Ends
<i>Pre-K</i>	8:45 a.m.	AM PK School Doors Open
	9:00 a.m.	AM PK School Day Begins
	11:30 a.m.	AM PK School Day Ends
	1:05 p.m.	PM PK School Doors Open
	1:15 p.m.	PM PK School Day Begins
	3:45 p.m.	PM PK School Day Ends

Parent-Teacher Conferences

School Site	Dates	Time
Elementary Sites	Oct. 2 & Oct. 7 March 5 & March 10	4:15-7:15 p.m.
Secondary Sites	Sept. 25 & Sept. 30 Feb. 26 & March 3	4-7 p.m.

Calendar Legend

First/Last Day of School	No School
Beginning of Quarter	End of Quarter
District Collaboration Day	Commencement

The Owasso Public Schools District calendar is subject to change.
 Approved:

January						
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March						
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29	30	31				

April						
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			1	2	3	4
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May						
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					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1.60 ~~Title I Parent Involvement~~ District Parent and Family Engagement Policy

The Owasso Public Schools agrees to implement the following statutory requirements:

1. The district will have activities and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. The district will work with its schools to ensure that the required parental involvement policies and requirements are met and that the district parent compacts have been provided and a signature is optional.
3. The district and its Title I program schools will provide opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and required school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
4. If the Title I program school improvement plan is not satisfactory to parents of participating children, the district will submit any parent comments to the State Department of Education (SDE).
5. The district and Title I program school sites will implement programs, activities and procedures in accordance with the following definition:
Parental involvement means participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities ensuring;
 - a) *that parents play an integral and meaningful role in assisting their child's learning ;*
 - b) *that parents are encouraged to be actively involved in their child's education at school;*
 - c) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - d) *the carrying out of other activities, such as those described in Section 1118 of the Elementary and Secondary Education Act (ESEA).*

Implementation of Title I Parental Involvement Policy

1. Owasso Public Schools will take the following actions to involve parents in the joint development of the Title I parental involvement policy:
 - a. The Title I Committee (which includes parents) will review the policy at the site level. Suggestions and/or concerns will be communicated to the district Title I ~~Coordinator Evaluator~~ for possible revisions.
 - b. The Title I Parental Involvement Policy will be reviewed at the District Title I committee meeting.
 - c. The policy will be posted on the district website with a link for parents to respond to the district Title I ~~Coordinator Evaluator~~ regarding suggestions.
2. Owasso Public Schools will take the following actions to involve parents in the process of Title I school review and improvement:
 - a. Parents will serve on applicable site and district committees.

- b. District and school report card **information and/or access** will be distributed to each family.
 - c. Parents will receive **information to access** individual student assessment reports regarding their child's mastery of student achievement mandates.
 - d. The district will build an effective communication partnership with the parent regarding their child's school and teacher. This will include qualifications of each teacher, academic initiatives, available programs and federal mandates.
3. The Owasso Public Schools will coordinate and integrate parental involvement strategies with the ~~4-Year-Old Program~~ **district Early Childhood Education.**

4. ~~The district will schedule a meeting annually to review and evaluate the Parental Involvement Policy. Parent representatives will be invited from each Title I program school.~~ OPS will involve parents and family members in the activities of the schools served as Title I, Part A program schools, with the representation of parents and/or family members by the local educational agency to adequately represent the needs of the population served by such agency to develop, revise, and to review the parent and family engagement policy annually [ESSA, 1116 (a) (2)].

5. The Owasso Public Schools will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the schools involved, parents, and the community to improve student academic achievement, through the following activities described below:

The district will, with the assistance of its Title I program schools, provide assistance to parents of children served by the school district or school as appropriate, in understanding topics such as the following:

- Oklahoma State Academic Content standards
- Oklahoma state student academic achievement standards
- Oklahoma state and local academic assessments, including alternative assessments
- Title I, Part A requirements
- How to monitor their child's progress
- How to work with educators

The assistance may be provided through the distribution of monthly newsletters, during scheduled parent conferences, distribution of brochures, and/or district website.

The district will, with the assistance of its Title I program schools, provide materials and assistance to help parents work with their children to improve their children's academic achievement with various activities and reading support.

Amended May 2024

Amended January 2014

Adopted July 2006



Spark Program Governing Body

Superintendent - Dr. Margaret Coates
Assistant Superintendent - Mark Officer
Board of Education President - Frosty Turpen
Board of Education Vice President - Stephanie Ruttman
Board of Education Deputy Clerk - Rhonda Mills
Board of Education Member - Neal Kessler
Board of Education Member - Brent England
Spark Program Director - Melissa Zumwalt

DHS - K8 Numbers - by Site

OPS SPARK - GAO-302
Ator Elementary-SPARK: K830056537
Bailey Elementary-SPARK: K830056538
Barnes Elementary-SPARK: K830056539
Hodson Elementary-SPARK: K830056540
Mills Elementary-SPARK: K830056541
Morrow Elementary-SPARK: K830056542
Northeast Elementary-SPARK: K830056543
Stone Canyon Elementary-SPARK: K830056544
Smith Elementary-SPARK: K830056545
Owasso 6th Grade Center-SPARK: K830056546

I verify that Melissa Zumwalt is the person responsible for the
SPARK program contract

Owasso Public School Board of Education Official



Owasso Public Schools

Contract for an Independent Educational Evaluation

This Contract Agreement is entered into on the 13th day of May 2024 between Owasso Public Schools (OPS) (the Agency) and Erica McQuiddy, Psy.D. PLLC (Contractor).

Services to be Rendered:

Erica McQuiddy agrees to provide a comprehensive evaluation to include all educational needs, specifically addressing intellectual/cognitive, academic achievement, developmental, behavior, adaptive behavior, social/emotional needs, and a functional behavioral assessment for an OPS Student. The services to be rendered include but are not limited to:

1. Conducting the comprehensive evaluation on or before August 1, 2024.
2. Provide a detailed written report of the assessment findings to the Student's Parents and OPS on or before August 1, 2024.
3. Participate in post-assessment staffing to include parents and school district staff on or before August 1, 2024, to discuss the evaluation results and recommendations for future education planning. This meeting can be facilitated virtually if necessary

In addition, the contractor agrees to abide by the following requirements:

1. Both the school district and the student's parent(s) will be given the opportunity to provide the independent assessors with the information and documentation that they feel is relevant to the assessment. Under this procedure, both parent and school district will have complete access to any documentation and information that is obtained or considered in the completion of the assessment.



Owasso Public Schools

2. Both the parent(s) and the school district will have equal access to the information and documentation gathered and produced by the independent assessors, including all reports and the results of any completed testing. The assessors will not have the power to limit the flow of information to either party.
3. The independent assessors will render their opinions based upon all of the information and documentation they have received, as well as the assessment they have completed.
4. No patient-provider relationship will be formed with either the school district or the parent and student. The assessors will not be advocates for either party and will not restrict the flow of information to either party.
5. Upon the completion of the assessment, a post-assessment staffing will be held to discuss the results and recommendations for future education programming. Participants must include the independent assessors, the parents, and school district staff.

Payment Terms:

The total cost for the services outlined above shall not exceed \$1500. Payment shall be made upon completion of the services. The Contractor will provide OPS with an invoice for the agreed-upon amount.

Term:

This Agreement shall commence on the date of signing and shall remain in effect until the completion of the services outlined herein.

Confidentiality:

Both parties agree to maintain the confidentiality of any information shared during the provision of services under this Agreement.

Owasso Public Schools Safe and Health school committee
Meetings for the 2023-2024 school year

Dr. Coates, Board President Frosty Turpin and board members. I would like to give our Safe and Healthy School committee annual report for the 2023-2024 school year.

High School

Safety

High School East and West Campus: 3 agenda items that were discussed, 1) Bullying (students, teachers and principals) students do not see it as an issue, they do see more students bumping into each other during passing periods and during lunch. Students report that they will typically email the teacher if they have issues in class. 2) Human trafficking: SRO reported they are not seeing this as an issue in Owasso. 3) Suicide, Counselors are not seeing an uptick in those types of conversations in their offices, even after the unfortunate incident from February. They feel the older students are aware of techniques and resources available to them.

Students and staff are adjusting to the new fire drill that we have implemented. We are calling it the silent 60.

A big concern is the number of accidents that we are having turning left onto 86th st leaving the HS. Dutch brothers have added more traffic after school.

We will work this summer with the SSO to get a ticket system in place before the start of next school year. Having issues with traffic at arrival/lunch and dismissal.

Working on improving time on students getting into the west campus gym on tornado drills.

Healthy

We think cleaning/sanitizing the facilities continues to be good

Having 2 nurses and a health aide full time at the HS has been amazing for our students, faculty and staff. They run our drug testing and drug counseling classes, and assist with IEP meetings.

All drills are completed

6th,7th and 8th Grade Centers

Safety

All school sites are reporting that having the SSO in their building this year has been a big help. Fewer students are hanging out in the bathrooms. Students feel safer in the buildings, students seem to get from point A to point B a lot faster. Security checks are amazing, making sure exterior doors are locked and secured during the day.

We have added more exterior cameras to 7th and 8th grade. We will work on adding more at the 6th grade center.

7th grade center had Mr. Dabbs out to talk about social media issues and how human trafficking can happen with personal info being put out on certain platforms.

7th grade has dealt with turnover with their SSO. We think this will be taken care of with new steps we are recommending to the school board.

Parents: didn't have any big concerns. They appreciated the district hiring SSO's

8th grade center feels the SSO's have helped nip the vaping issues in the restrooms.

Safety

No issues with food service

7th grade nurse is putting out a newsletter. Talking about energy drinks, hygiene, ect....

Nurses are watching for signs of human trafficking

Drills have been completed

Next year there will be a full time nurse in all 3 buildings

Elementary School Sites

Safe/Security

All elementary schools received updates to exterior cameras

A couple of sites are requesting extra badge readers for their buildings

We are in the middle of updating clocks and intercoms

We have our SSO's visting sites during the day

Working on getting a repeater and a couple DBA's to help the radio system

No major security or safety concerns at any site

Healthy school

Ator, Stone Canyon, will participate in the "it's all about kids" this program will promote health and academics

Ator They will also use code white for medical emergency in the building

No concerns with Bullying, Human trafficking or suicide

No concerns with Food service at any site

Nurses has worked closely with food service as far as food allergies

We have a nurse and health aide that covers every elementary. Northeast Elementary has a nurse all day.

5.01 Administration of Medicine to Students

Purpose

The purpose of this policy is to identify when district personnel are authorized to administer medication to students, when students are authorized to self-medicate and how district personnel will maintain, administer, monitor and dispose of student medication.

Definitions

For purposes of this policy, these terms have the following definitions:

"Medicine" or "medications" includes prescription medications and over-the-counter medicines such as but not limited to cough drops, antacid medicated ointments and any other item used to treat an illness, disease or malady. This term shall not include "Sunscreen" as defined below.

"Parent" means a parent, a court appointed guardian or a person having legal custody.

"Physician" means a licensed physician or other health care provider with prescriptive authority.

"Sunscreen" means a compound topically applied to prevent sunburn.

Policy

Under Oklahoma law, a school nurse, an administrator or a designated school employee may administer prescription and nonprescription medications and assist in applying sunscreen to students. Medications may be given only with written permission from the parent/guardian, or physician order. The Student's need for non-prescription medications will be assessed by the Registered Nurse, Licensed Practical Nurse, Health Aid or designee who has documented training and given per consulting physician order guidelines.

Except as provided in this policy and in the district's Student Diabetes Care and Management policy, students may not retain possession of or self-administer any medicine. Violation of this rule will be reported to the student's parents/guardians and may result in discipline, including out-of-school suspension.

As further set out below, the district retains the discretion to reject requests for the administration of medication or application of sunscreen and to discontinue the administration of medication or application of sunscreen.

All students in Owasso Public Schools must provide registration information (InfoSnap) each school year. Part of registration includes a ["Medication Authorization" permission form](#), which must be on file for each student in order to administer any medication to the student.

The parent must deliver the student's medicine to the school nurse or **school administrator** **designated school employee** in its original container with the parent's written authorization for administration of the medicine.

Sunscreen for application by a school nurse must be delivered to the school nurse or **school**

~~administrator~~ designated school employee in its original container with the parent's written authorization for application of sunscreen. The parent's authorization for either administration of medicine or application of sunscreen must identify the student, the medicine or sunscreen, and include or refer to the label for instructions on administration of the medicine. The school nurse, an administrator or a designated employee will administer the medicine to the student or assist the student in applying sunscreen pursuant to the parent's instructions and the directions for use on the label or in the physician's prescription. The parent must complete a new authorization form annually and for each change of medication or sunscreen. The district will maintain the authorization form as a part of the student's health record. Authorization forms will be available in the front office of every school site. A parent who chooses to do so may come to the school and personally dispense medication or apply sunscreen to the student.

The administration of each school will keep a record of the students to whom medicine is administered or sunscreen is applied, the date of administration or application, the person who administered the medicine or applied the sunscreen, and the name or type of medicine or sunscreen administered.

Medications and sunscreen will be stored in a separate locked drawer or cabinet that is readily accessible only to the persons who will administer the medication or apply the sunscreen. Medications requiring refrigeration will be refrigerated in a secure area.

Any person administering medicine or applying sunscreen to a student will participate in training by October 1 of each year conducted by a school nurse or other health care professional. The training will include:

- Review of state statutes and school rules and regulations (including this policy) regarding administration of medication and application of sunscreen by school personnel;
- Procedures for administration, documentation, handling and storage of medication; and
- Medication needs of specific students, desired effects, potential side effects, adverse reactions and other observations.

Only those persons who successfully complete the training are authorized to administer medication or apply sunscreen. Each school site will maintain a current list of those authorized to administer medication and apply sunscreen at that site.

Students who are able to self-administer specific medications, such as inhaled asthma medication or anaphylaxis medication, or use specialized equipment, such as an inhaler or Epinephrine injector, replacement pancreatic enzymes for Cystic Fibrosis; may do so provided such medication and specialized equipment are transported and maintained under the students' control in compliance with the following rules:

- A licensed physician or dentist must provide a written order that the student has a particular medical condition (asthma, anaphylaxis, etc.), is capable of and has been instructed in the proper method of self-administration of medication. It is the parent's

- responsibility to contact the physician and have the physician complete and return the required order.
- The parent must provide a written authorization for self-administration of medication.
 - Parents who elect self-medication understand and agree that the district, its agents and employees shall incur no liability for any adverse reaction or injury the student suffers as a result of self-administration of medication and/or use of specialized equipment.
 - The written authorization will terminate at the end of the school year and must be renewed annually.
 - If the parent and physician authorize self-medication, the district is not responsible for safeguarding the students' medications or specialized equipment.
 - Students who self-medicate are prohibited from sharing or playing with their medication or special equipment. If a student engages in these activities the parent will be contacted and a conference will be scheduled with the parent, student, nurse and other appropriate persons.
 - Students will not be allowed to self-administer:
 - Narcotics;
 - Essential Oils and CBD Oils
 - Prescription painkillers;
 - Medication used to treat ADD/ADHD or other psychological or behavioral disorders; and
 - Other medication hereafter designated in writing by the district.

Except as otherwise provided by an individual student's school health plan, students may self-administer non-diabetes and non-anaphylaxis-related injectables only in the school office in the presence of authorized school personnel. Diabetes-related injectables will be administered in accordance with the district's Management of Students with Diabetes policy.

Students who self-medicate are encouraged to wear Medic Alert bracelets or necklaces.

The parent will provide an emergency supply of a student's inhaled asthma medication or anaphylaxis medication to be administered by school personnel, as required by state law.

Students who are able to self-apply sunscreen may do so provided such sunscreen is regulated by the Food and Drug Administration. Students may self-apply sunscreen without the written authorization of a parent, legal guardian or physician. All students are permitted to possess sunscreen that is regulated by the Food and Drug Administration.

Sunscreen

School staff will only assist the student in applying sunscreen with the parent's written authorization and according to label directions or, if applicable, written instructions from the student's physician. The sunscreen must be in the original container indicating:

- Ingredients; and
- Directions for Application.

Nonprescription Medication

School staff will only administer nonprescription medication with the parent's written authorization and according to label directions **or and/or** written instructions from the student's physician. The medication must be in the original container that indicates:

- Student name (affixed to the container);
- Ingredients;
- Expiration date;
- Dosage and frequency;
- Administration route, i.e., oral, drops, etc.; and
- Other directions as appropriate.

School staff will only administer aspirin (acetylsalicylic acid) and products containing salicylic acid with written instructions from the student's physician. The parent must provide and maintain a supply of nonprescription medication for the student.

Prescription Medication

School staff will only administer prescription medication with written authorization and instructions. Prescription medication must be in the original container that indicates:

- Student name;
- Name and strength of medication and expiration date;
- Dosage and directions for administration;
- Name of the licensed physician or dentist;
- Date, name, address and phone number of the pharmacy.

If medication is a sample from the Doctor's office, a physician's note must accompany the sample with all of the information requested in the previous section.

The initial dose of a new medication will NOT be given at school due to possible reaction.

No more than a one-month supply of prescription medication be kept at school.

The transportation of prescription medication to and from school is the responsibility of the parent/guardian.

Vitamins/herbs/homeopathic remedies, essential oils, and CBD products not FDA approved will not be given at school.

The parent must provide and maintain the supply of prescription medication for the student.

The parent must reclaim any remaining medication by the last official day of school closing or within seven days after the prescribing physician discontinues the medication. The school nurse or designated employee will destroy in a non-recoverable fashion in the presence of a witness any medication not timely reclaimed. The person who destroys the medication will record the following information:

- Date of destruction;
- Time of destruction;
- Name and quantity of medication destroyed; and
- Manner of destruction of medication

Any and all controlled substances will be destroyed according to state law.

The school nurse or designated employee will advise the principal or designee if discontinuance of medication to a student is appropriate and assist in informing the parent. Legitimate reasons for discontinuing administration of medication include, but are not limited to the following:

- A legitimate lack of space or facility to adequately store specific medication;
- Lack of cooperation by the student, parent and/or prescribing doctor and the district;
- An unexpected and/or adverse medical reaction to the medication at school, i.e., mood change, allergic reaction, etc., considered to be harmful to the health and well-being of the student;
- Any apparent change in the medication's appearance, odor, or other characteristics that raise reasonable doubts about the quality of the medication; and
- The medication expiration date has passed.

Narcotic medication will not be stored or administered at school by school personnel. Custodial parents/guardians of students being treated by a physician with prescription narcotic medication may administer such medication to their child during the school day. Parents/guardians administering the narcotics medication should report to the main office to request their child for administration of the narcotic medication.

Under state law the Board of Education, the School District, or employees of the District shall not be liable to the student or the student's parents or guardian for civil damages for any

personal injuries to the student which result from acts of omissions of school employees in administering the narcotic medicine. Also the School district, its agents and employees shall incur no liability for any adverse reaction or injury suffered by the students as a result of the parent's/guardian's administration of narcotic medication during school hours.

District-Wide Emergency Use Stock Inhalers

- Per Senate Bill 381, inhalers and spacer devices may be stocked for use when a student is in need of an inhaler and does not have access to a personal device. Any stock inhalers must be prescribed to the District by a licensed physician. Trained personnel may administer an emergency inhaler when they believe in good faith that a student is having respiratory distress. In the event that a stock inhaler is administered because of respiratory distress, EMS services will be contacted as soon as possible.

District-Wide Administration of Opiate Antagonists (Narcan)

- District medical personnel or other district employees trained in recognizing signs of opiate overdose may administer an opiate antagonist (Narcan) for a student or other individual exhibiting signs of an opiate overdose.

District-Wide Use of Epinephrine Injectors

- Per Senate Bill 381, epinephrine injectors may be stocked for use when a student is in need of an epinephrine injection and does not have access to a personal device. Any stock epinephrine injectors must be prescribed to the District by a licensed physician. Trained personnel may administer an emergency Epinephrine injection when they believe in good faith that a student is having an anaphylactic reaction. In the event that a stock epinephrine injection is administered because of an anaphylactic reaction, EMS services will be contacted as soon as possible.
- There will be designated and trained personnel at each school site responsible for:
 - Obtaining the Epinephrine injectors at each school site
 - Ensuring appropriate training on the administration of the injectors for designated staff members
 - Distributing and maintaining annual parent/guardian consent forms.
- No Epinephrine injection shall be given if the proper written consent is not on file with the District.



**Application for Therapy Dog Team by Certified Staff or
Qualified Individual (aka "handler")**

Application shall be made to the site administrator.

Date: _____ Certified Staff/Outside Volunteer Name _____

School/Assignment _____

Phone Number _____ Email _____

Describe plan to introduce the therapy dog to the school environment

Animal Name _____ Age _____

Did you complete the certified therapy animal training with this dog? _____

If yes, through which organization _____

Does your dog have any specific identification (vests, scarfs, etc)

If yes, describe _____

How long has this dog been a therapy dog? _____

Has this dog ever bitten/injured a person? _____

Is this dog under the handler's control/supervision/home? _____

Is this dog housebroken? _____

Do you have current liability insurance coverage? _____

Submit current copies of the following documents along with this application:

1. Veterinarian health certification or shot records (DHLPP, Rabies, Bordetella, Flu)
2. Liability insurance coverage indicating coverage of the therapy dog in a school setting
3. Certificates of completion for the handler and dog from an AKC recognized therapy dog organization

I have read, understand, and agree to abide by the District's Therapy Dog policy.

Certified Staff/Handler Signature

Date

Site Administrator Signature

Date

1.88 THERAPY DOGS IN SCHOOLS

The Board of Education supports the use of therapy dogs by certified school personnel or other qualified individuals (hereinafter referred to as “handler”) for the benefit of its students, subject to the conditions of this policy:

A “therapy dog,” as defined by this policy, is a dog that has been individually trained and certified to work with its handler to provide emotional support, well-being, or comfort to school district students. Therapy dogs are the personal property of the handler and are not owned by the District. Therapy dogs are not “service animals” as defined within the Americans with Disabilities Act. The use of service animals in the schools is governed by District Policy. Therapy dogs are meant to help all students and are not specifically identified as support for those students with documented disabilities. Therapy dog Team is a dog handler and a therapy dog, both of which have been certified by a recognized AKC/registered organization.

Therapy Dog Standards and Requirements

The following requirements must be satisfied before a therapy dog will be allowed in school buildings or on school grounds:

1. Submission of Written Request. Application for use of a certified therapy dog by a District certified employee must be made to and approved by site administrator using the District approved form. Applications and necessary documentation will be kept on file at the school where the animal will work and must be submitted and approved annually by the site administrator.
2. Training, Registration and Identification. Only therapy dogs that hold the current title of American Kennel Club (AKC) Therapy Dog, **or** are registered/certified by one of the national therapy dog organizations certified by the AKC, can be approved.
3. Health and Safety. The therapy dog must be clean, well groomed, in good health, housebroken, and immunized against diseases common to dogs. Proof of the therapy dog’s current vaccinations and immunizations from a licensed veterinarian must be submitted at the time of the request to bring a therapy dog to school.

The therapy dog must not pose a health or safety risk to any student, employee, or other person at school. Health risks include allergies. If any student or school employee assigned to a classroom in which a therapy dog is permitted suffers an allergic reaction to the therapy dog, the handler of the dog will be required to remove the animal to an alternative location designated by an administrator.

4. The use of a therapy dog on District property will be subject to a plan that will address introducing the animal to the school environment, any appropriate training for staff and students in regards to interaction with the animal, and other activities or conditions deemed necessary to parents prior to the animal’s initial visit.
5. The responsibility for the care and supervision of the therapy dog rests solely on the dog handler(s). Supervision and care of the therapy dog will not impede the staff member’s

ability to perform job duties or negatively impact the educational environment as determined by the site administrator.

6. Behavior Expectations and Control. Therapy dogs must be well behaved and have a temperament that is suitable for interaction with students and others in a public school. The therapy dog should not display any behavior infringing on the rights of others or disrupting the educational process. A therapy dog must be under the control of the handler through the use of a 4-5 foot leash. The handler shall only allow the therapy dog to be in areas in school buildings or on school property that are authorized by school administrators.
7. Supervision and Care of Therapy Dogs. The handler is solely responsible for the supervision and care of the therapy dog, including any feeding, exercising, and clean-up while the animal is in a school building or on school property. The school district is not responsible for providing any care, supervision, or assistance for a therapy dog.

Liability of Therapy Dog

Proof of Insurance and Liability. The policyholder of a therapy dog is solely responsible and liable for any damage to school property or injury to personnel, students, or others caused by the therapy dog. The policyholder must submit a copy of an insurance policy that provides liability coverage for the therapy dog while on school property.

Revocation of Therapy Dog

The District's approval of the use of the therapy dog on District property is subject to periodic review, revision, or revocation. The goal of the presence of a therapy dog is to positively enrich the learning environment. Any deviation from this will result in removal of the therapy dog from school property. A therapy dog may be excluded from school property and buildings if a school administrator determines that:

- a. A handler does not have control of the therapy dog;
- b. The therapy dog is not housebroken;
- c. The therapy dog presents a direct and immediate threat to others in the school; or
- d. The dog's presence otherwise interferes with the educational process.

Even if the above requirements are met, the District reserves the right to deny the use of a therapy dog in the schools.

Owasso Public Schools



Long Range Facilities Master Plan

2023-2033

Executive Summary

Throughout the 2022-2023 school year, Owasso Public Schools partnered with the Oklahoma State School Board Association (OSSBA) and the University of Oklahoma K-20 Center to create a Continuous Strategic Improvement (CSI) Plan. The process was a great example of collaboration among the Board of Education, teachers, students, administrators, staff, and the Owasso community. It included over 1,400 survey responses, feedback from community forums, and countless hours of work from a variety of stakeholder committees. The result was a five-year strategic plan with four Goal Areas; Ram Achievement and Enrichment Opportunities, Ram Team, Ram Community Culture, and Ram Resources. Within Goal Area #4, Ram Resources, one of the primary objectives is to “Improve and maintain district infrastructure,” and one of the action steps outlined to accomplish this objective is to create a Long Range Facilities Master Plan.

Once the Board of Education approved the CSI plan in May of 2023, OPS began the process of creating the Long Range Facilities Master Plan. A variety of strategies were utilized to accomplish this goal. District leadership used a process similar to the CSI format and put together teams of stakeholders to provide a direction for the future of OPS facilities, five, 10, and 15-plus years from now. Much like the CSI document, this plan should be a living document that should be reviewed periodically. With economic and community changes, there may also be a need to amend this plan over time. The ideas presented in this plan provide a roadmap for facility improvements and future building projects, keeping in mind there may be detours along the way.

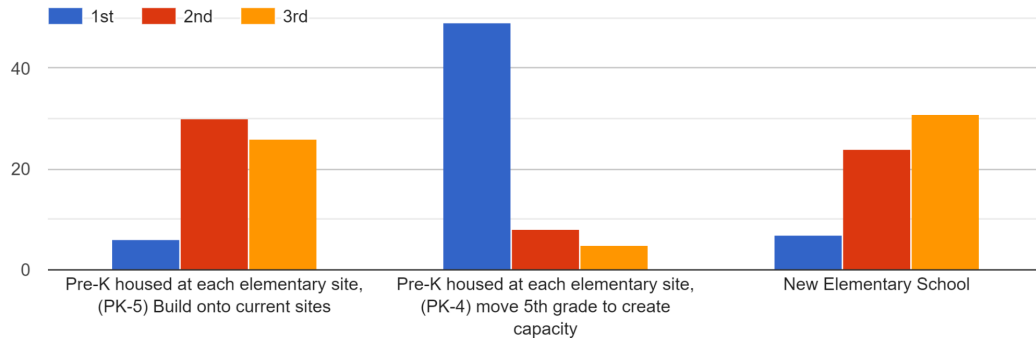
Process:

An Executive Committee composed of the Superintendent, Assistant Superintendents, CFO, and the Director of Construction developed the process, set a timeline, and selected a Steering Committee. The Steering Committee helped provide vision and direction for six key areas: Pre-K and Elementary, Grade Centers, High School, Fine Arts, Athletics, and District Services. Principals and Steering Committee members nominated stakeholders from a variety of groups. The result was a Stakeholder committee of approximately 100 members ranging from parents, teachers, City of Owasso officials, Owasso Chamber of Commerce members, local pastors, booster club members, school support staff, and school administrators.

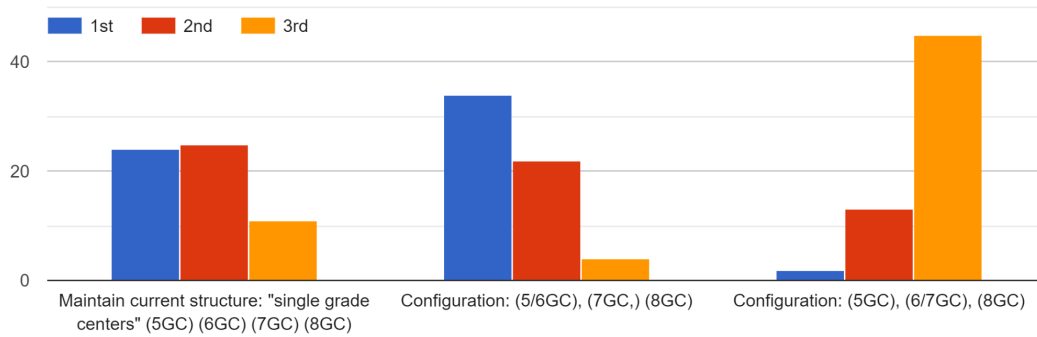
There were four meetings in which stakeholders self-selected subcommittees to join and provide input and ideas. Surveys were taken with all stakeholders present at the third meeting. The survey results serve as feedback for grade configurations and building requirements for the future.

Those survey results are listed below:

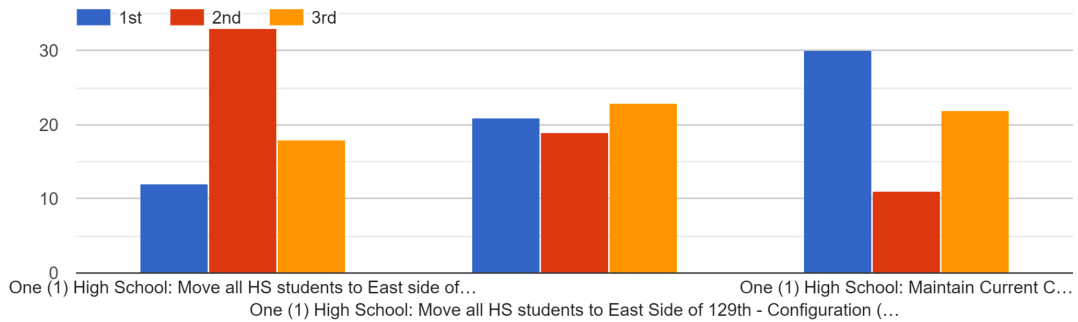
Please rank in order of preference the options below:



Please rank the options below:



Please rank in order of preference the options below:



While every site and program area was reviewed in the Long Range Facilities Planning process, there were two key areas that needed to be determined before future building projects could commence.

1. An initiative within the five-year Continuous Strategic Improvement (CSI) plan calls for OPS to begin offering full-day Pre-K within the next five (5) years. Therefore, one key question that needed to be answered was how, and where, to offer Pre-K. Currently, OPS does not have the space to offer full-day Pre-K. The data collected through the Long Range Facilities Planning process, showed the strongest solution would be to change the grade configuration in all elementary schools from Pre-K - 5th grade to Pre-K - 4th grade. Therefore, 5th grade would be moved out of each elementary site, and a new 5th & 6th Center would be constructed. Where and how that center will be constructed will be determined in the design phase of that project.
2. The 2022 bond issue included building a “safe structure” at the 8th Grade Center. Before commencing with this project, the district needed to determine how the 8th Grade Center would be utilized in the future. Our goal was to ensure that what we build now would serve the needs and vision of the district over the course of the next 15 years. The option of turning the 8th Grade Center into a High School campus was thoroughly discussed and the consensus was to leave the facility as a stand-alone 8th Grade Center. Facilities to accommodate future growth for 9th - 12th grade, will be accomplished by the expansion and renovation of current facilities on the East and West campuses of the High School.

Recommendations:

The Long Range Facilities Plan is intended to be a living document meant to help provide information needed to make decisions on future building projects for Owasso Public Schools. It is not intended to be an all encompassing and exhaustive list of building projects, but rather a guide for projects over the course of the next 15-plus years. While the Long Range Facilities plan has a time frame of 15-plus years, needs over the course of this time will undoubtedly change and this plan could and should be modified over time as needed.



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01. Long Range Facility Master Plan

Owasso Public Schools Modification Plan (Base)

Facility	Grades	Original Yr built	Sq Ft	Building Capacity	2023-2024 Enrollment	% Utilization	2032/2033 Projected Enrollment	% Utilization	Improvement Costs
Ator Elementary	PK-5	1968	58,690	467	382	82%	340	73%	\$9,311,718
Bailey Elementary	PK-5	1998	65,735	600	476	79%	402	67%	\$8,607,970
Barnes Elementary	PK-5	2004	92,318	596	500	84%	468	79%	\$12,299,116
Hodson Elementary	PK-5	1989	85,777	641	541	84%	495	77%	\$13,463,854
Mills Elementary	PK-5	1978	60,636	546	480	88%	408	75%	\$10,291,072
Morrow Elementary	PK-5	2019	99,000	710	638	90%	619	87%	\$1,380,500
Northeast Elementary	PK-5	2001	71,000	581	496	85%	427	73%	\$9,253,500
Smith Elementary	PK-5	1987	66,086	552	409	74%	356	64%	\$6,558,000
Stone Canyon Elementary	PK-5	2008	97,000	699	594	85%	585	84%	\$12,384,000
6th Grade Center	6th	1996	95,339	1,036	728	70%		0%	\$46,261,100
5th and 6th Grade Center	5th & 6th	*2027					1650		
7th Grade Center	7th	1955	113,700	946	781	83%	837	88%	\$17,906,850
8th Grade Center	8th	1981	107,000	1,064	771	72%	872	82%	\$24,199,000
West Campus	9th - 12th	1994	146,000	1,568	1462	93%	1862	119%	\$3,705,000
East Campus	9th - 12th	1977	275,000	1,949	1608	83%	1891	97%	\$39,970,515
Ram Academy	9th - 12th	1955	44,860	185	77	42%	80	43%	\$4,679,954
Fine Arts	PK-12	N/A	N/A	N/A	N/A		N/A		\$28,800,000
Athletics	PK-12	N/A	N/A	N/A	N/A		N/A		\$48,060,000
Education Service Center	N/A	2020	22,000	N/A	N/A		N/A		\$4,401,000
Transportation/Operations	N/A	1975	40,000	N/A	N/A		N/A		\$6,680,000
Technology/Enrollment	N/A	2004	6,000	N/A	N/A		N/A		\$382,500
Additional Property	N/A	N/A	N/A	N/A	N/A		N/A		\$18,000,000
Grand Total of Improvement Costs									\$326,595,649



02. Cost Estimates By Facility

Cost Estimates

Cost estimates were examined and broken out by Maintenance Costs and Construction Costs for each school. While the list can not be considered exhaustive for future needs, the effort was made to consider future needs for each school site. Estimated costs are based upon 2024 pricing and do not reflect the effect of inflation and other economic factors over time. When preparing a bond issue, these items may be considered, but as needs arise, other maintenance and construction projects must be considered to meet the specific needs that were not identified at the time of creating this document.

Summary

Facility	Facility Type	Construction Type	Estimated Improvement Costs
Ator	Elementary	Renovation	\$9,311,718
Bailey	Elementary	Renovation	\$8,607,970
Barnes	Elementary	Renovation	\$12,299,116
Hodson	Elementary	Renovation	\$13,463,854
Mills	Elementary	Renovation	\$10,291,072
Morrow	Elementary	Renovation	\$1,380,500
Northeast	Elementary	Renovation	\$9,253,500
Smith	Elementary	Renovation	\$6,558,000
Stone Canyon	Elementary	Renovation	\$12,384,000
6th Grade Center	Middle	Renovation	\$46,261,100
5th and 6th Grade Center	Middle	New Addition	
7th Grade Center	Middle	Renovation	\$17,906,850
8th Grade Center	Middle	Renovation	\$24,087,000
OHS West Campus	High School	Renovation	\$3,705,000
OHS East Campus	High School	Renovation	\$39,970,515
Ram Academy	High School	Renovation	\$4,679,954
Fine Arts	District	Renovation / New Addition	\$28,800,000
Athletics	District	Renovation / New Addition	\$48,060,000
Education Service Center	District	Renovation	\$4,401,000
Transportation/Operations	District	Renovation	\$6,680,000
Technology/Enrollment	District	Renovation	\$382,500
Additional Property	N/A	New	\$18,000,000
Grand Total of Improvement Costs			\$326,483,649

Owasso Public Schools				
Ator Elementary				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement		53,089	\$50	\$2,654,450
HVAC unit replacement		11	\$11,000	\$121,000
Hvac control replacement/ upgrades				\$30,000
Flooring/ carpet replacement		45,000	\$5	\$225,000
Painting of interior walls		53,089	\$2	\$106,178
Anti-shatter film at entry doors \$30/sf		378	\$30	\$11,340
Anti-shatter film at windows below 6'		450	\$30	\$13,500
Fire alarm panel upgrades				\$90,000
Security Cameras - Server, 10 cameras				\$30,000
Hallway clocks				\$40,000
Intercom system				\$60,000
Access Control upgrades				\$30,000
Classroom Furniture upgrades		28	\$10,000	\$280,000
PreK furniture (3 Classrooms)		3	\$17,500	\$52,500
SPED clsrm upgrade - motor rm equipment - dutch doors				\$23,000
Playground Mulch				\$30,000
PreK and Kindergarten playground and equipment (5,000 sf)		1	\$60,000	\$60,000
Playground mats				\$5,000
Review Bottleneck at single gym entrance (enclose other entrance)		2,200	\$350	\$770,000
Asbestos abatement				\$15,000
Replace concrete stairs at south entrance				\$30,000
Repair interior ramp wall				\$10,000
Repair/ replace bus loop awning and extend down sidewalk		1	\$123,000	\$123,000
Drain installed at Gaga pit				\$5,000
Total Maintenance Costs Estimates				\$4,814,968
Building Construction Items				Estimated Costs
Exterior Facelift/ update				\$2,000,000
Interior facelift/ update				\$1,500,000
New Art Room furniture and millwork				\$25,000
Music Room updates/ millwork/ equipment/ risers				\$20,000
New Addition - Create ancillary spaces				\$911,750
Marquee				\$40,000
Total Construction Costs Estimates				\$4,496,750
Total Improvement Estimates				\$9,311,718

Owasso Public Schools				
Bailey Elementary				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
HVAC unit replacement		10	\$11,000	\$110,000
HVAC control replacement/ upgrade				\$30,000
Flooring/ carpet replacement		50,000	\$5	\$250,000
Painting of interior walls		63,735	\$2	\$127,470
Anti-shatter film at entry doors				\$15,000
Anti shatter at windows below 6'				\$10,000
Fire alarm panel upgrades				\$90,000
Security Cameras				\$30,000
Radio Bidirectional Antenna				\$100,000
Hallway clocks				\$40,000
Access Control upgrades				\$30,000
LED lighting upgrades				\$60,000
PreK furniture (3 Classrooms)		3	\$17,500	\$52,500
SPED Clssrm upgrades - motor rm equipment - dutch doors				\$23,000
Classroom Furniture upgrades		27	\$10,000	\$270,000
Projector at gym for presentations, includes new power		1	\$7,000	\$7,000
Bathroom upgrades - wall tile and partitions				\$30,000
Bus loop canopy		1	\$123,000	\$123,000
Loop road for drop off and pick up stacking				\$120,000
Drop off canopy		1	\$123,000	\$123,000
Knock out locker dividing walls in classrooms				\$200,000
Library Shelving				\$40,000
PreK & kindergarten playground		1	\$60,000	\$60,000
Total Maintenance Costs Estimates			Total Cost	\$1,940,970
Building Construction Items			Cost/ Unit	Estimated Costs
Saferoom - gym for indoor recess (10,000 sf)		10,000	\$550	\$5,500,000
New Art Room furniture and millwork		1	\$25,000	\$25,000
Music Room updates, millwork and equipment		1	\$22,000	\$22,000
New Addition - Create ancillary spaces		3,200	\$350	\$1,120,000
Total Construction Costs Estimates				\$6,667,000
Total Improvement Estimates				\$8,607,970

Owasso Public Schools			
Barnes Elementary			
Building Maintenance Items	Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement (52,000 sf)	52,000	\$50	\$2,600,000
Radio Repeater			\$100,000
HVAC control replacement/ upgrade			\$30,000
Flooring/ carpet replacement			\$472,000
Painting of interior walls	92,318	\$2	\$184,636
Anti-shatter film at entry doors			\$20,000
Anti-shatter file at windows below 6'			\$15,000
Fire alarm panel upgrades			\$90,000
Security Cameras			\$30,000
Access Control upgrades			\$30,000
LED lighting upgrades			\$60,000
PreK furniture	4	\$17,500	\$70,000
SPED Clssrm upgrades - motor rm equipment - dutch doors			\$38,000
Classroom Furniture upgrades	28	\$10,000	\$280,000
Intercom system			\$60,000
Fence around Playground			\$30,000
Fence around property			\$100,000
Improve Gym Acoustics			\$150,000
Building settling - exterior joints filled			\$132,480
Ice machine at teacher lounge	1		\$8,000
Library shelving			\$40,000
Front office furniture replacement			\$10,000
Sound system in cafeteria			\$10,000
Additional playground equipment (4 swings, structure, etc)			\$67,000
Shade structure at playground			\$30,000
Bird Netting			\$10,000
Gutter Repairs			\$25,000
PreK & kindergarten playground (5,000 sf, turf, play island, swings)	1	\$60,000	\$60,000
Total Maintenance Costs Estimates			\$4,752,116
Building Construction Items		Cost/ Unit	Estimated Costs
Safestructure (10,000 sf)	10,000	550	\$5,500,000
New Art Room furniture and millwork	1	25,000	\$25,000
Foundation Piering			\$2,000,000
Music Room updates, millwork and equipment	1	22,000	\$22,000
Total Construction Costs Estimates			\$7,547,000
Total Improvement Estimates			\$12,299,116

Owasso Public Schools				
Hodson Elementary				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement		69,300	\$40	\$2,772,000
HVAC Unit replacement		7	\$15,500	\$108,500
HVAC control replacement/ upgrade				\$61,800
Flooring/ carpet replacement		58,000	\$5	\$290,000
Painting of interior walls		85,777	\$2	\$171,554
Anti-shatter film at entry doors				\$15,000
Anti-shatter file at windows below 6'				\$10,000
Security Cameras				\$30,000
Hallway clocks				\$40,000
Intercom System				\$60,000
Access Control upgrades				\$30,000
LED lighting upgrades				\$100,000
PreK furniture		4	\$17,500	\$70,000
SPED classroom furniture upgrade		2	\$15,000	\$30,000
Classroom Furniture upgrades		30	\$10,000	\$300,000
Library Shelving				\$40,000
New exit to 86th St		1	\$35,000	\$35,000
Total Maintenance Costs Estimates				\$4,163,854
Building Construction Items		Quantity/ Units	Cost/ Unit	Estimated Costs
New Safestructure with needed classrooms under construction 2025				\$9,300,000
Total Improvement Estimates				\$13,463,854

Owasso Public Schools				
Mills Elementary				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement		60,636	\$50	\$3,031,800
HVAC Unit replacement		10	\$15,000	\$150,000
HVAC control replacement/ upgrade				\$84,000
Flooring/ carpet replacement		45,000	\$5	\$225,000
Painting of interior walls		60,636	\$2	\$121,272
Anti-shatter film at entry doors				\$15,000
Anti-shatter file at windows below 6'				\$10,000
Fire alarm panel upgrades				\$90,000
Security Cameras				\$30,000
Access Control upgrades				\$30,000
Hallway clocks				\$40,000
Intercom system				\$60,000
LED lighting upgrades - remaining wing and classrooms				\$145,000
PreK furniture		4	\$17,500	\$70,000
SPEd Clssrm upgrades - motor rm equipment - dutch doors				\$38,000
Classroom Furniture upgrades		25	\$10,000	\$250,000
Playground fencing - Rollaway gates				\$15,000
Gym sound system				\$8,000
Library Shelving				\$40,000
Exterior facade washed and cleaned				\$8,000
Playground mulch and edging				\$25,000
PreK & kindergarten playground		1	\$60,000	\$60,000
Replace ceiling tiles		61000	\$3	\$183,000
New bike rack (concrete and rack)				\$5,000
Relocate server room or provide minisplit unit		1	\$10,000	\$10,000
Total Maintenance Costs Estimates				\$4,744,072
Building Construction Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Safestructure		10,000	\$550.0	\$5,500,000
New Art Room furniture and millwork		1	\$25,000.0	\$25,000
Music Room updates, millwork and equipment		1	\$22,000.0	\$22,000
				\$5,547,000
Total Cost Estimates				\$10,291,072

Owasso Public Schools				
Morrow Elementary				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Painting of interior walls		99,000	2	\$198,000
Anti-shatter film at entry doors			30	\$20,000
Anti-shatter file at windows below 6'			30	\$15,000
Security Cameras				\$30,000
Hallway Clocks				\$40,000
Intercom system				\$60,000
access control additions				\$30,000
PreK furniture		5 classrooms	17,500	\$87,500
Total Maintenance Costs Estimates				\$480,500
Building Construction Items		Quantity/ Units	Cost/ Unit	Estimated Costs
New Art Room furniture and Millwork		1 classroom	\$25,000	\$25,000
New addition		2,500 sf	350	\$875,000
Total Construction Costs Estimates				\$900,000
Total Improvement Estimates				\$1,380,500

Owasso Public Schools				
Northeast Elementary				
				Estimated
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Costs
HVAC Unit replacement		45	\$11,200	\$504,000
HVAC control replacement/ upgrade				\$50,000
Painting of interior walls		71,000	\$2	\$142,000
Anti-shatter film at entry doors				\$15,000
Anti-shatter file at windows below 6'				\$10,000
Fire alarm panel upgrades				\$90,000
Security Cameras				\$30,000
Radio BiDirectional Antenna				\$100,000
Hallway Clocks				\$40,000
Intercom System				\$60,000
Access Control upgrades				\$30,000
LED lighting upgrades				\$40,000
PreK furniture		4	\$17,500	\$70,000
SPED Clssrm upgrades - motor rm equipment - dutch doors				\$53,000
Classroom Furniture upgrades		24	\$10,000	\$240,000
Turf at Playground				\$90,000
Enclose Breezeway				\$80,000
Blinds at media center				\$2,500
Exterior wash and cleaning				\$15,000
Cafeteria Tables - Round				\$60,000
Shade Structure at Playground				\$20,000
Bus exit lane - rework parking to allow for 2nd exit/ entrance				\$150,000
Cafeteria Flooring				\$100,000
New Fence				\$150,000
Total Maintenance Costs Estimates				\$2,141,500
				Estimated
Building Construction Items		Quantity/ Units	Cost/ Unit	Costs
Safestructure - gym for indoor recess		10,000	\$550	\$5,500,000
Exterior Facelift/ update				\$750,000
New Art Room furniture and millwork		1	\$25,000	\$25,000
Music Room updates, millwork and equipment		1	\$22,000	\$22,000
Larger Motor Room		1		\$10,000
New space addition		2,300	\$350	\$805,000
Total Construction Costs Estimates				\$7,112,000
Total Improvement Estimates				\$9,253,500

Owasso Public Schools				
Smith Elementary				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement		61,000	\$50	\$3,050,000
HVAC Unit replacement		5	\$13,500	\$67,500
HVAC control replacement/ upgrade				\$50,000
Flooring/ carpet replacement		46,000	\$5	\$230,000
Painting of interior walls		66,000	\$2	\$132,000
Anti-shatter film at entry doors				\$15,000
Anti-shatter file at windows below 6'				\$10,000
Fire alarm panel upgrades				\$90,000
Security Cameras				\$30,000
Hallway clocks				\$40,000
Intercom System				\$60,000
Access Control upgrades				\$30,000
LED lighting upgrades				\$40,000
PreK furniture		3	\$17,500	\$52,500
SPED Clssrm upgrades - motor rm equipment - dutch doors				\$38,000
Classroom Furniture upgrades		27	\$10,000	\$270,000
PreK & kindergarten playground (5,000 sf, turf, play island, swings)		1	\$60,000	\$60,000
Library Shelving				\$50,000
Rubber mats at swings				\$8,000
Remove separation walls at class (check feasibility)				\$250,000
Total Maintenance Costs Estimates			Total	\$4,573,000
Building Construction Items		Quantity/ Units	Cost/ Unit	Estimated Costs
New Art Room furniture and millwork		1	25,000	\$25,000
Music Room updates, millwork and equipment		1	22,000	\$22,000
Stage		1		\$15,000
Canopy at Drop off				\$123,000
Lockers at classroom changed to cubbies or hooks				\$100,000
Additional Road outlet to the North				\$1,000,000
New construction if we need the additional capacity		2,000	350	\$700,000
Total Construction Costs Estimates				\$1,985,000
Total Improvement Estimates				\$6,558,000

Owasso Public Schools			
Stone Canyon Elementary			
Building Maintenance Items	Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement	94,010	\$50	\$4,700,500
HVAC Unit replacement			\$718,500
HVAC control replacement/ upgrade			\$30,000
Flooring/ carpet replacement			\$513,000
Lighting upgrades/ changes - butterfly lights			\$50,000
Fire Alarm - EST 3 software upgrade to EST 4			\$15,000
Painting of interior walls	97,000	\$2	\$194,000
Anti-shatter film at entry doors			\$25,000
Anti-shatter file at windows below 6'			\$30,000
Security Cameras			\$30,000
Hallway clocks			\$40,000
Intercom systems			\$60,000
Access Control upgrades			\$30,000
PreK furniture	4	\$17,500	\$70,000
SPED Clssrm upgrades - motor rm equipment - dutch doors			\$61,000
Classroom Furniture upgrades	23	\$10,000	\$230,000
Gym Acoustics modified			\$40,000
Total Maintenance Costs Estimates			\$6,837,000
Building Construction Items	Quantity/ Units	Cost/ Unit	Estimated Costs
Safestructure	10,000	\$550	\$5,500,000
New Art Room furniture and millwork	1	\$25,000	\$25,000
Music Room updates, millwork and equipment	1	\$22,000	\$22,000
Total Construction Costs Estimates			\$5,547,000
Total Improvement Estimate			\$12,384,000

Owasso Public Schools				
6th Grade Center				
				Estimated
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Costs
HVAC Unit replacement		11	\$15,300	\$168,300
HVAC control replacement/ upgrade				\$114,000
Flooring/ carpet replacement				\$555,000
Painting of interior walls		95,400	\$2	\$190,800
Anti-shatter film at entry doors				\$15,000
Anti-shatter file at windows below 6'				\$10,000
Fire alarm panel upgrades				\$90,000
Security Cameras				\$30,000
Hallway Clocks				\$60,000
Intercom system				\$70,000
Access Control upgrades				\$40,000
LED lighting upgrades				\$80,000
Classroom Furniture upgrades		49	\$15,000	\$735,000
New Marquee				\$30,000
New bathroom tile and partitions				\$30,000
Locker Removal				\$10,000
Cafeteria Monitors and digital signage				\$6,000
Remove power strips at room 16 & convert to Art				\$27,000
Total Maintenance Costs Estimates				\$2,261,100
				Estimated
Building Construction Items		Quantity/ Units	Cost/ Unit	Costs
Safestructure		10,000	\$550.00	\$5,500,000
New 5th Grade addition		110,000	\$350.00	\$38,500,000
Total Construction Costs Estimates				\$44,000,000
Total Improvement Estimate				\$46,261,100

Owasso Public Schools				
7th Grade Center				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement		59,450	57	\$3,388,650
HVAC Unit replacement		22	11,400	\$250,800
HVAC control replacement/ upgrade				\$100,000
Flooring/ carpet replacement				\$0
Painting of interior walls		113,700	2	\$227,400
Anti-shatter film at entry doors			30	\$20,000
Anti-shatter file at windows below 6'			30	\$35,000
Fire alarm panel upgrades				\$90,000
Security Cameras				\$30,000
Access Control upgrades				\$40,000
LED lighting upgrades				\$200,000
Classroom Furniture upgrades		57	20000	\$1,140,000
New Taller fence around courtyards				\$25,000
Fence around practice field				\$160,000
Elevator to make 2nd Floor accessible				\$350,000
Fire loop road expansion and repair				\$250,000
Total Maintenance Costs Estimates				\$6,306,850
Building Construction Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Safestructure - larger Cafeteria space and choir room		12,000	550	\$6,600,000
New Dedicated SPED spaces and motor rooms		2,000	350	\$700,000
Exterior Facelift/ update				\$2,500,000
New offices for staff using classrooms		5,000	220	\$1,100,000
New Theatre/Drama space 40x50		2,000	350	\$700,000
Total Construction Costs Estimates				\$11,600,000
Total Improvement Estimate				\$17,906,850

Owasso Public Schools				
8th Grade Center				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement @ Library and old Gym roof rework				\$660,000
HVAC Unit replacement				\$182,500
HVAC control replacement/ upgrade				\$82,000
Flooring/ carpet replacement		70,000	5	\$350,000
Painting of interior walls - include painting interior brick walls		107,000	2	\$214,000
Anti-shatter film at entry doors			30	\$30,000
Anti-shatter file at windows below 6'			30	\$30,000
Security Cameras				\$40,000
Access Control upgrades				\$40,000
LED lighting upgrades - include new emergency lighting				\$200,000
Classroom Furniture upgrades		49	10,000	\$490,000
Art Room upgrades		2	25,000	\$50,000
Teacher lounge Facelift - Add ice machine				\$50,000
Flag pole light				\$2,000
Remove Marquee				\$1,000
South Gym Bleacher repair/ replacement				\$50,000
Locker removal				\$75,000
Additional copier				\$15,000
Total Maintenance Costs Estimates				\$2,561,500
Building Construction Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Safestructure		7500 safe, 44K other	\$550 & \$350	\$19,525,000
Exterior Facelift/ update old gym				\$1,000,000
New weight lifting space 50x 60 Plus 8 more lifting stations		3000		\$80,000
Larger Cafeteria - seating for 500		7500		\$162,500
Larger Kitchen		2000		\$200,000
2 larger Art Rooms (36x40 each)		2,880		\$50,000
2 new science labs (36x40) each		2,880		\$50,000
New offices for Security and IT (120 sf each)		240		\$7,000
New Storage areas for building and operations (280 sf ea)		560		\$112,000
New file storage space close to front office		280		\$12,000

Owasso Public Schools				
8th Grade Center				
New Theatre/Drama space 40x50		2000		\$22,000
New Choir room 55x60		3300		\$15,000
New Band room - 2 rooms 55x60 each		6600		\$35,000
2nd floor overlook and coaches office at tennis		1,400		\$10,500
Tennis locker room (32x35 ea). 2 locker rooms		2300		\$126,500
Tennis bathrooms (25x25 ea) and concession (26x14)		1600		\$40,000
Indoor Golf (Union 6,500 sf)		6500		\$190,000
Total Construction Costs Estimates			Total	\$21,637,500
Total Improvement Estimate				\$24,199,000

Owasso Public Schools				
Ram Academy				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement				\$1,250,000
HVAC Unit replacement				\$85,000
HVAC control replacement/ upgrade				\$25,000
Flooring/ carpet replacement				\$235,000
Painting of interior walls				\$25,000
Anti-shatter film at entry doors				\$15,000
Anti-shatter file at windows below 6'				\$10,000
Fire alarm panel upgrades				\$90,000
Security Cameras				\$30,000
Hallway clocks				\$30,000
Intercom system				\$60,000
Access Control upgrades				\$30,000
LED lighting upgrades				\$50,000
Classroom Furniture upgrades		9	17000	\$153,000
Total Maintenance Costs Estimates			Total	\$2,088,000
Building Construction Items				Estimated Costs
Safestructure		1538	550	\$846,154
Exterior Facelift/ update				\$1,623,000
New Art Room				\$22,000
New Security office		144	350	\$50,400
New Storage room		144	350	\$50,400
Total Construction Costs Estimates			Total	\$2,591,954
Total Improvement Estimate				\$4,679,954

Owasso Public Schools				
West Campus				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Anti-shatter film at entry doors				\$30,000
Anti-shatter file at windows below 6'				\$20,000
Fire Alarm upgrade				\$90,000
Security Cameras				\$90,000
Hallway Clocks				\$100,000
Intercom System				\$120,000
Access Control upgrades				\$80,000
LED lighting upgrades				\$80,000
Classroom Furniture upgrades				\$1,000,000
New Library furniture upgrades and refreshing				\$50,000
1 security car and 1 security utv				\$45,000
Total Maintenance Costs Estimates				\$1,705,000
Building Construction Items				Estimated Costs
Second Access to Safe gym, IT & Security Office, Storage				\$250,000
Possible Blackbox Theatre at this location				\$1,750,000
				\$2,000,000
Total Improvement Estimate				\$3,705,000

Owasso Public Schools				
East Campus				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Roof Replacement		200,300	50	\$10,015,000
HVAC Unit replacement				\$1,400,000
HVAC control replacement/ upgrade				\$200,000
Flooring/ carpet replacement				\$1,000,000
Painting of interior walls				\$100,000
Anti-shatter film at entry doors		2,389	30	\$71,663
Anti-shatter file at windows below 6'				\$50,000
Fire alarm software upgrade from EST 3 to EST 4				\$15,000
Fire Alarm upgrade at VoAg				\$50,000
Security Cameras				\$50,000
Hallway clocks				\$150,000
Intercom System				\$200,000
VoAg Security Cameras				\$30,000
VoAg hallway Clocks				\$30,000
VoAg Intercom System				\$50,000
VoAg anti shatter doors		42	30	\$1,260
VoAg anti shatter windows		60	30	\$1,800
Access Control upgrades				\$125,000
VoAg access control upgrades				\$25,000
LED lighting upgrades				\$400,000
Classroom Furniture upgrades				\$1,000,000
New Library furniture upgrades and refreshing				\$50,000
1 security car and 1 security UTV				\$45,000
Total Maintenance Estimates			Total	\$15,059,723
Building Construction Items				Estimated Costs
Safestructure		26,923	550	\$14,807,692
Exterior Facelift/ update				\$5,169,000
Art room upgrades				\$100,000
New Security office		143	350	\$50,050
New IT office		143	350	\$50,050
Science labs/ updates		8	100,000	\$800,000
Facility Ops storage		400	350	\$140,000
Career/ student center with store		10000	350	\$3,500,000
Exterior entrance to PAC with ticket booth		840	350	\$294,000
Total Construction Estimates				\$24,910,792
Total Improvement Estimate				\$39,970,515

Owasso Public Schools				
Education Services Center				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
HVAC Updates				\$100,000
Furniture Updates if expanded				\$216,000
Anti-shatter film at windows below 6'				\$30,000
Fire Alarm Software upgrade from EST 3 to EST 4				\$15,000
Security cameras				\$15,000
access control upgrades				\$25,000
Total Maintenance Costs Estimates				\$401,000
Building Construction Items				Estimated Costs
Additional Office Spaces (8,000 Sq ft) with safe area		8000	500	\$4,000,000
Total Improvement Estimate				\$4,401,000

Owasso Public Schools				
Enrollment Center				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
HVAC Unit replacement		5	7500	\$37,500
Anti-shatter film at entry doors				\$15,000
Fire alarm panel upgrades				\$50,000
Security Cameras				\$30,000
Access Control upgrades				\$25,000
Total Maintenance Costs Estimates				\$157,500
Building Construction Items				Estimated Costs
Safespace				\$75,000
Exterior Facelift/ update				\$150,000
Total Construction Costs Estimates				\$225,000
Total Improvement Estimate				\$382,500

Owasso Public Schools				
Athletics				
Building Maintenance Items		Quantity/ Units	Cost/ Unit	Estimated Costs
Wellness HVAC Unit replacement				\$200,000
Soccer Track HVAC Unit replacement				\$150,000
Wellness Fire Alarm Upgrade				\$15,000
Wellness security cameras				\$30,000
Wellness Center access control upgrades				\$25,000
Practice Gym fire alarm software				\$15,000
Practice Gym Security cameras				\$30,000
Practice gym anti shatter film				\$10,000
Practice Gym access control upgrades				\$25,000
Soccer track security cameras				\$30,000
Soccer/ track anti shatter film				\$10,000
Soccer/track access control upgrades				\$25,000
Soccer/Track Intercom				\$50,000
Softball security cameras				\$30,000
Softball Fire Alarm Upgrade				\$50,000
Softball anti-shatter film				\$10,000
Softball access control upgrades				\$25,000
Baseball security cameras				\$30,000
Baseball fire alarm upgrade				\$50,000
Multipurpose fire alarm upgrade				\$50,000
Multipurpose security cameras				\$30,000
Multipurpose Access control upgrades				\$25,000
Multipurpose Intercom				\$50,000
9th Grade football Fire Alarm upgrade				\$50,000
9th Grade football security cameras				\$30,000
Total Maintenance Estimates				\$1,335,000
Building Construction Items				Estimated Costs
Soccer Complex				\$13,535,000
Press boxes (Football, Baseball, Softball)				\$260,000
Tennis, Soccer, and Swim locker rooms.				\$1,800,000
Extended football bleachers for band				\$300,000
Wrestling room expansion/facility				\$4,725,000
New covered stadium seating at baseball and softball				\$2,000,000
New building at stadium home bleachers				\$40,000,000
Total Construction Costs Estimates				\$46,725,000
Total Improvement Estimate				\$48,060,000

Owasso Public Schools		
Fine Arts		
Project		Estimated Cost
Art Gallery Space at HS		\$200,000
PAC upgrade and facelift		\$1,000,000
160 seat Black box theatre - on West Campus budgets		\$0
New HS Band or choir/ theatre facility 32k sf		\$11,200,000
PAC 2.0 300-500 seating 38K sf		\$16,400,000
Total Improvement Estimate		\$28,800,000

Owasso Public Schools		
Land/Property Acquisition		
Project		Estimated Cost
Land Acquisition for future Elementary Schools		\$4,000,000
Land Acquisition for future Athletics/Fine Arts Venues		\$8,000,000
Property Acquisition for additional office space		\$2,000,000
Property Acquisition for office space and warehousing		\$4,000,000
Total Land/Property Acquisition Estimates		\$18,000,000



03. Capacity Analysis

Capacity Analysis

The Capacity Analysis was designed to provide an understanding of how many students could be housed at each school site. Rather than simply calculating capacity by looking at the square footage of each building, we examined the programs, grades, and spaces available for the number of classrooms that would have a full class of students. For calculating the size of a full classroom, we used a maximum number of students for a Pre-K class of 20, Kindergarten through 2nd Grade to be 23, 3rd Grade through 5th Grade to be 25, and 6th Grade through 12th grade to be 28.

Special Education programs were also taken into consideration based upon where they were located during the 2023-2024 school year. Moving, adding, or deleting any of those programs will have an impact on the overall capacity of the building. Self-contained special education classrooms were calculated with a full class size of 10 students.

At the elementary level, “Specials” rooms such as Music, Computers, PE, and eventually Art were calculated with a capacity of zero (0). While those rooms will have students throughout the day, they would not be considered the home room of students. Similarly, Media Centers were calculated with a capacity of zero (0) because it would not be used as a standard classroom.

Other programs that need space may not always need a full-sized classroom. For example, speech, reading lab, math lab, counseling rooms, motor rooms, etc. may be needed, but would not have the same space requirements as a regular classroom. In many buildings, these programs are currently housed in full-size classrooms because smaller meeting spaces do not exist in those buildings. Consequently, programming needs are to be considered when adding new construction, or renovating a school site. Creating new smaller spaces has the potential to increase capacity by reclaiming full-sized classrooms that were being used for programming needs.

The capacity analysis shows current classroom spaces for the 2023-2024 school year. It also provides a projected capacity for the 2027-2028 school year. That is the projected timeline to add full-day Pre-K at every elementary school. In order to add full-day Pre-K, 5th grade will be moved out of each elementary site and a 5th & 6th Grade Center will be constructed. In theory, that will decrease the capacity of each elementary site by approximately 20 students. The theoretical decrease in capacity is due to 5th grade classes with a capacity of 25 students being replaced by Pre-K classes with a capacity of 20.

At the same time, the district intends to add Art class at each elementary school in the near future. Adding Art will require a classroom, thus taking away a space that could be used as a homeroom class of 25 students. The net effect of adding Art is the lowering of the capacity of a building because it takes away a homeroom classroom.

Ator Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		3	20	60
K Classrooms	3	23	69		3	23	69
1st Grade Classrooms	3	23	69		3	23	69
2nd Grade Classrooms	3	23	69		3	23	69
3rd Grade Classrooms	3	25	75		3	25	75
4th Grade Classrooms	3	25	75		3	25	75
5th Grade Classrooms	3	25	75		0	25	0
Special Education Rooms - Pull Out	2	0	0		2	0	0
Special Education Rooms - Self Contained	0	10	0		0	10	0
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Other Used Spaces - Meeting Room	1	25	25		1	25	25
Other Used Spaces - Lego Room	1	25	25		1	25	25
Other Used Spaces - ELD Room	1	0	0		1	0	0
Other Used Spaces - Speech	1	0	0		1	0	0
Other Used Spaces - Science Lab	1	0	0		1	0	0
Other Open Space - Future Art Room	1	25	25		1	0	0
Totals	31		527		30		467

Bailey Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		3	20	60
K Classrooms	3	23	69		3	23	69
1st Grade Classrooms	3	23	69		4	23	92
2nd Grade Classrooms	4	23	92		4	23	92
3rd Grade Classrooms	3	25	75		4	25	100
4th Grade Classrooms	3	25	75		4	25	100
5th Grade Classrooms	4	25	100		0	25	0
Special Education Rooms - Pull Out	3	0	0		3	0	0
Special Education Rooms - Self Contained	0	10	0		0	10	0
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Other Used Spaces - CREOKS	1	25	25		1	25	25
Other Used Spaces - Scholastics Materials	1	25	25		1	25	25
Other Used Spaces - ELD Room	1	0	0		1	25	25
Other Used Spaces - Speech	0	0	0		1	0	0
Other Used Spaces - Ind Ed, Enrichment	1	0	0		1	0	0
Other Open Space - Science Lab - Future Art	1	25	25		1	0	0
Other Used Space - Storage	1	25	25		0	0	0
Other Used Space - Camping Room (Motor)	1	0	0		0	0	0
Other Used Spaces - Reading Lab	1	0	0		1	0	0
Totals	36		600		36		588

Barnes Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		4	20	80
K Classrooms	4	23	92		4	23	92
1st Grade Classrooms	4	23	92		4	23	92
2nd Grade Classrooms	4	23	92		4	23	92
3rd Grade Classrooms	4	25	100		4	25	100
4th Grade Classrooms	4	25	100		4	25	100
5th Grade Classrooms	4	25	100		0	25	0
Special Education Rooms - Pull Out	2	0	0		2	0	0
Special Education Rooms - Self Contained	0	10	0		0	0	0
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Other Used Spaces - Math (Future Art)	1	0	0		1	0	0
Other Used Spaces - Enrichment	1	0	0		1	0	0
Other Used Spaces - STEAM	1	0	0		1	0	0
Other Used Spaces - Speech	1	0	0		1	0	0
Other Used Spaces - Open	0	0	0		1	0	0
Totals	35		596		35		556

Hodson Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		4	20	80
K Classrooms	4	23	92		4	23	92
1st Grade Classrooms	4	23	92		4	23	92
2nd Grade Classrooms	4	23	92		4	23	92
3rd Grade Classrooms	4	25	100		4	25	100
4th Grade Classrooms	4	25	100		4	25	100
5th Grade Classrooms	4	25	100		0	25	0
Special Education Rooms - Pull Out	2	0	0		2	0	0
Special Education Rooms - Self Contained	2	10	20		2	10	20
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Other Used Spaces - Ind Ed / Grand Mental	0	25	0		1	25	25
Other Used Spaces - Motor Room	1	0	0		1	25	25
Other Used Spaces - Enrichment	1	25	25		0	25	0
New Construction Classrooms	0	0	0		5	25	125
Totals	35		641		39		751

Mills Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		4	20	80
K Classrooms	4	23	92		4	23	92
1st Grade Classrooms	4	23	92		4	23	92
2nd Grade Classrooms	4	23	92		4	23	92
3rd Grade Classrooms	3	25	75		3	25	75
4th Grade Classrooms	3	25	75		3	25	75
5th Grade Classrooms	4	25	100		0	25	0
Special Education Rooms - Pull Out	3	0	0		3	0	0
Special Education Rooms - Self Contained	0	0	0		0	10	0
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Future Art Room	0	25	0		1	0	0
Other Used Spaces - Storage	0	25	0		0	25	0
Other Used Spaces - Motor Room	1	0	0		1	0	0
Other Used Spaces - Speech	1	0	0		1	0	0
Other Used Spaces - Reading Specialist / Ind Ed	1	0	0		1	0	0
Other Used Spaces - Math Lab / Enrichment	1	0	0		1	0	0
Totals	34		546		34		506

Morrow Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		5	20	100
K Classrooms	5	23	115		5	23	115
1st Grade Classrooms	5	23	115		5	23	115
2nd Grade Classrooms	5	23	115		5	23	115
3rd Grade Classrooms	4	25	100		5	25	125
4th Grade Classrooms	5	25	125		4	25	100
5th Grade Classrooms	4	25	100		0	25	0
Special Education Rooms - Pull Out	3	0	0		3	0	0
Special Education Rooms - Self Contained	2	10	20		2	10	20
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Other Used Spaces - Ind Ed / Enrichment	1	0	0		1	0	0
Other Used Spaces - Reading	1	0	0		1	0	0
Other Used Spaces - Motor Room	0	0	0		0	0	0
Other Used Spaces - ELD	1	0	0		0	0	0
Other Used Spaces - Steam - Future Art	1	0	0		1	0	0
Totals	42		710		41		690

Smith Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		3	20	60
K Classrooms	3	23	69		3	23	69
1st Grade Classrooms	3	23	69		3	23	69
2nd Grade Classrooms	3	23	69		3	23	69
3rd Grade Classrooms	3	25	75		3	25	75
4th Grade Classrooms	3	25	75		3	25	75
5th Grade Classrooms	3	25	75		0	25	0
Special Education Rooms - Pull Out	2	0	0		2	0	0
Special Education Rooms - Self Contained	0	10	0		0	10	0
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Other Used Spaces - CREOKS	1	25	25		1	0	0
Other Used Spaces - Storage	1	25	25		1	25	25
Other Used Spaces - Motor Room	1	0	0		1	25	25
Other Used Spaces - Ind Ed / Enrichment	1	0	0		1	0	0
Other Used Spaces - Reading Lab	1	0	0		1	0	0
Other Used Spaces - ELL	1	25	25		1	25	25
Other Used Spaces - Math Intervention	1	25	25		1	25	25
Totals	32		552		31		517

Stone Canyon Elementary School							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Pre-K Classroom	1	20	20		4	20	80
K Classrooms	4	23	92		4	23	92
1st Grade Classrooms	4	23	92		4	23	92
2nd Grade Classrooms	5	23	115		5	23	115
3rd Grade Classrooms	5	25	125		5	25	125
4th Grade Classrooms	4	25	100		5	25	125
5th Grade Classrooms	4	25	100		0	25	0
Special Education Rooms - Pull Out	2	0	0		2	0	0
Special Education Rooms - Self Contained	3	10	30		3	10	30
Computer Room	1	0	0		1	0	0
Music Room	1	0	0		1	0	0
PE - Gym	1	0	0		1	0	0
Media Center	1	0	0		1	0	0
Other Used Spaces - Future Art Room	1	25	25		1	0	0
Other Used Spaces - Spark	1	0	0		1	25	25
Other Used Spaces - ELD	1	0	0		1	0	0
Other Used Spaces - Ind Ed / Enrichment	1	0	0		1	0	0
Other Used Spaces - Reading Lab (small)	0	0	0		0	0	0
Totals	40		699		40		684

High School East Campus							
Capacity Analysis							
Instructional Space	# of Spaces	Students Per Space	2023-2024 Capacity		# of Spaces	Students Per Space	2027-2028 Capacity
Core Subject Regular Classrooms	46	28	1288		48	28	1344
Special Education Rooms	7	10	70		7	10	70
SPED Motor room	1	0	0		1	0	0
SPED Storage	1	0	0		1	0	0
SPED Transition	2	10	20		0	28	0
PE / Weights / Athletics	3	28	84		3	35	105
Band / Choir / Fine Arts	5	28	140		5	35	175
Art Room	3	28	84		3	28	84
Science Labs	6	28	168		6	28	168
Other Used Spaces - ELD	1	10	10		1	10	10
Other Used Spaces - Speech	1	3	3		1	15	15
Other Used Spaces - Facility Storage	1	0	0		1	0	0
Other Used Spaces - Student Council	1	0	0		1	0	0
Other Used Spaces - IT Tech	1	0	0		1	0	0
Other Used Spaces - Food Pantry	1	0	0		1	28	28
Other Used Spaces - Mental Health	2	3	6		2	3	6
Other Used Spaces - Aviation	1	10	10		1	10	10
Other Used Spaces - College and Career	1	0	0		1	0	0
Other Used Spaces - Ag	3	22	66		3	22	66
Other Used Spaces - Planning Period Classes	16	0	0		16	0	0
Totals	103		1949		103		2081



04. Enrollment Forecast

Enrollment Forecast

In preparation for the Long Range Facilities Plan, we contracted with the Oklahoma State School Board Association to provide an enrollment estimate for the next ten years. The demographers that prepared the estimates look primarily at birth rates of the county in which the school district is located, and utilizing current enrollment trends..

The enrollment forecast shows a total of about 11,000 students districtwide by the 2032-2033 school year. At the time the forecasts were created, OPS only offered half-day Pre-K and had a capacity of 40 total Pre-K students per site. Once OPS offers Full-Day Pre-K (projected fall of 2027), that will alter the total projected enrollment. In theory, that would increase each elementary site by approximately 30-60 students. That would increase overall district enrollment by approximately 300-400 students.

Enrollment forecasts are also based upon elementary boundary lines that were established in 2019. When Morrow elementary was opened, the district went through a major redistricting project. Over time, it is reasonable to assume that those boundaries will need to be moved again in order to maintain balance in student counts for each site. If elementary boundary lines are moved, it will slightly alter the projected enrollment forecast at a site level.

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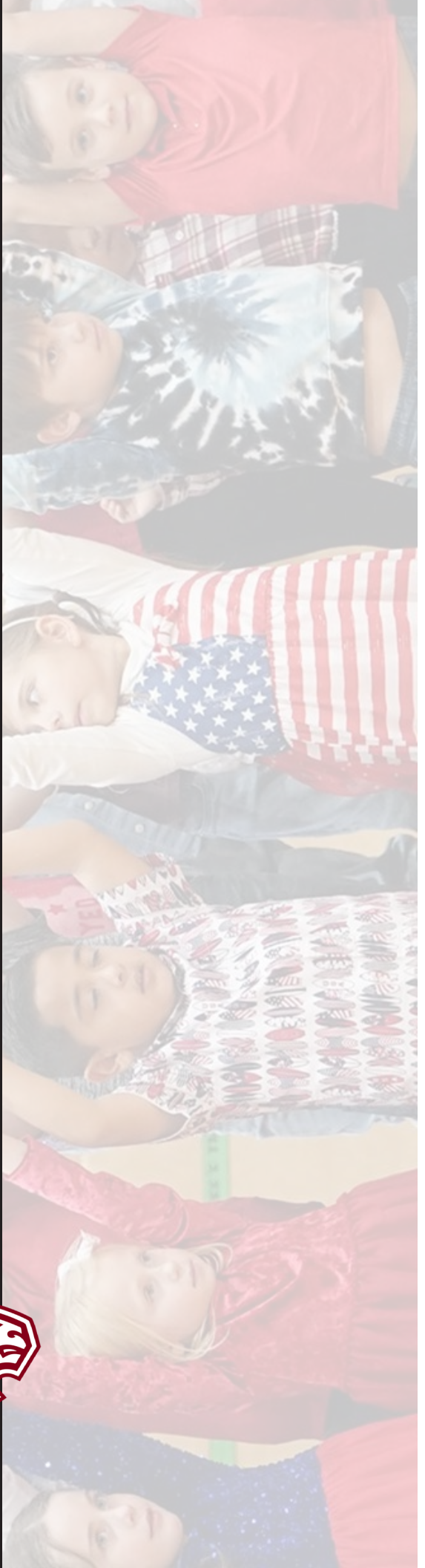
- DISTRICT ENROLLMENT FORECASTS

- ENROLLMENT FORECASTS BY SCHOOL YEAR

- ENROLLMENT FORECASTS BY SCHOOL



DISTRICT ENROLLMENT FORECASTS





TULSA COUNTY, OKLAHOMA | LIVE BIRTH DATA

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 ^{EST}	2023 ^{EST}	2024 ^{EST}	2025 ^{EST}	2026 ^{EST}	2027 ^{EST}
NUMBER OF BIRTHS	9,530	9,828	9,256	9,188	9,305	9,243	9,381	9,649	9,633	9,109	8,875	8,857	8,689	8,648	8,700	8,700	8,700	8,800	8,800	8,800
SCHOOL YEAR	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33



5 YEAR AVERAGE

9,403

10 YEAR AVERAGE

9,412



O.P.S. ENROLLMENT FORECASTS | DISTRICT TOTALS

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
PK	335	348	377	291	336	332	335	335	335	335	335	335	335	335	335	335
K	676	659	700	577	710	687	654	653	640	637	641	641	641	649	649	649
1	710	674	702	631	647	743	654	652	640	637	641	641	641	648	648	648
2	739	720	704	625	658	661	772	678	677	664	661	665	665	665	673	673
3	718	724	721	664	690	691	717	832	734	732	718	715	719	719	719	727
4	701	709	722	694	721	722	739	767	890	784	783	768	764	769	769	769
5	710	713	722	667	739	707	743	767	798	921	814	813	797	793	798	798
	4589	4547	4648	4149	4501	4543	4613	4685	4714	4711	4593	4577	4562	4578	4590	4599
6	695	717	748	713	726	774	755	793	819	852	984	869	868	851	847	852
7	697	699	723	693	749	757	765	746	784	809	842	972	859	858	841	837
8	742	697	713	704	761	752	784	793	773	812	838	873	1007	890	888	872
	2134	2113	2184	2110	2236	2283	2304	2332	2376	2474	2664	2715	2734	2599	2577	2561
9	792	773	767	739	773	842	812	847	856	835	877	906	943	1088	962	960
10	768	733	734	695	720	721	790	762	794	803	783	823	849	884	1020	902
11	731	779	733	722	725	746	736	806	778	811	820	800	840	867	903	1042
12	716	686	714	672	701	677	702	692	758	731	763	771	752	790	815	849
	3007	2971	2948	2828	2919	2986	3040	3107	3187	3181	3243	3299	3384	3629	3700	3753

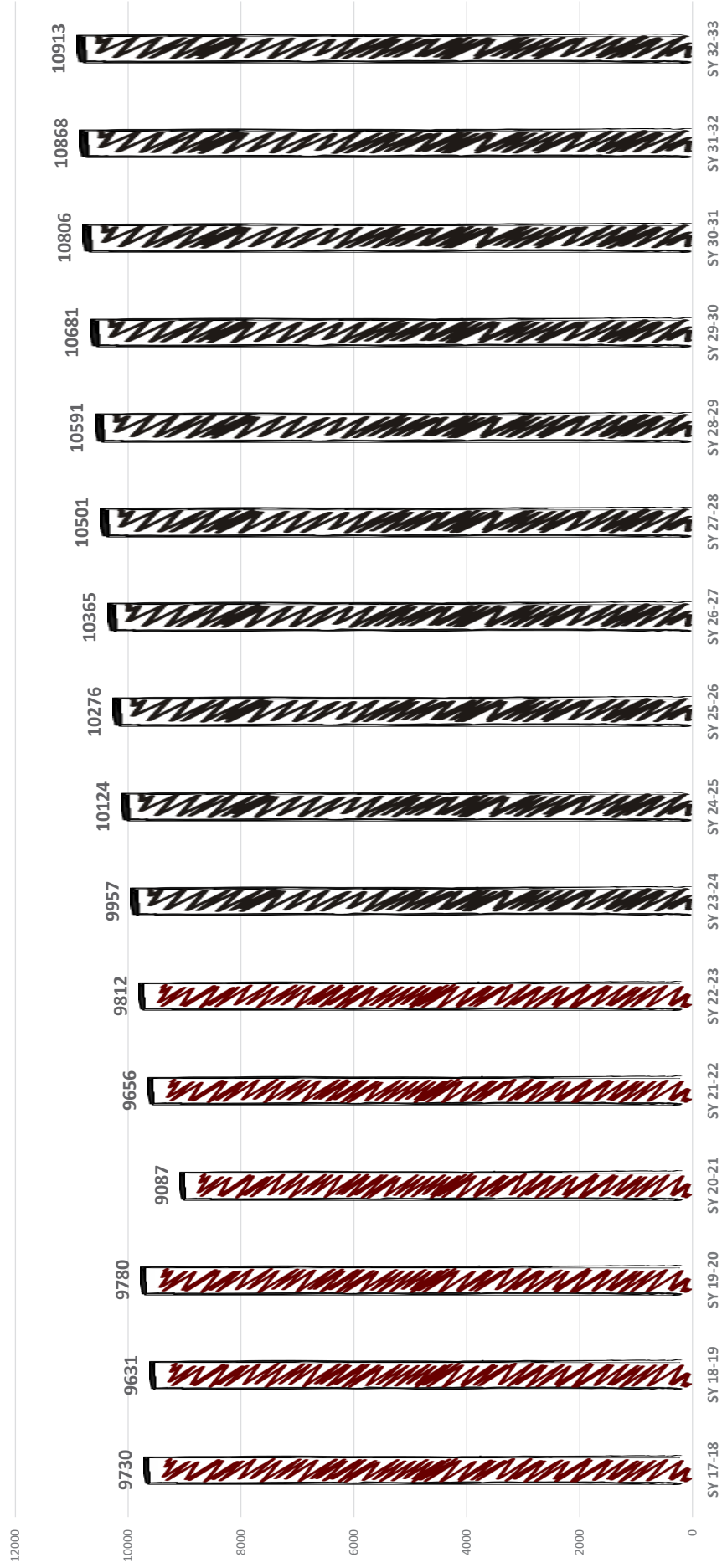
TOTAL	9730	9631	9780	9087	9656	9812	9957	10124	10276	10365	10501	10591	10681	10806	10868	10913
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TOTAL: DISTRICT	9730	9631	9780	9087	9656	9812	9957	10124	10276	10365	10501	10591	10681	10806	10868	10913
CHANGE		-99	149	-693	569	156	145	167	152	89	135	90	90	126	61	45
PERCENT CHANGE		-1.02%	1.55%	-7.09%	6.26%	1.62%	1.48%	1.67%	1.51%	0.86%	1.31%	0.86%	0.85%	1.18%	0.57%	0.41%



O.P.S. ENROLLMENT FORECASTS | DISTRICT TOTALS

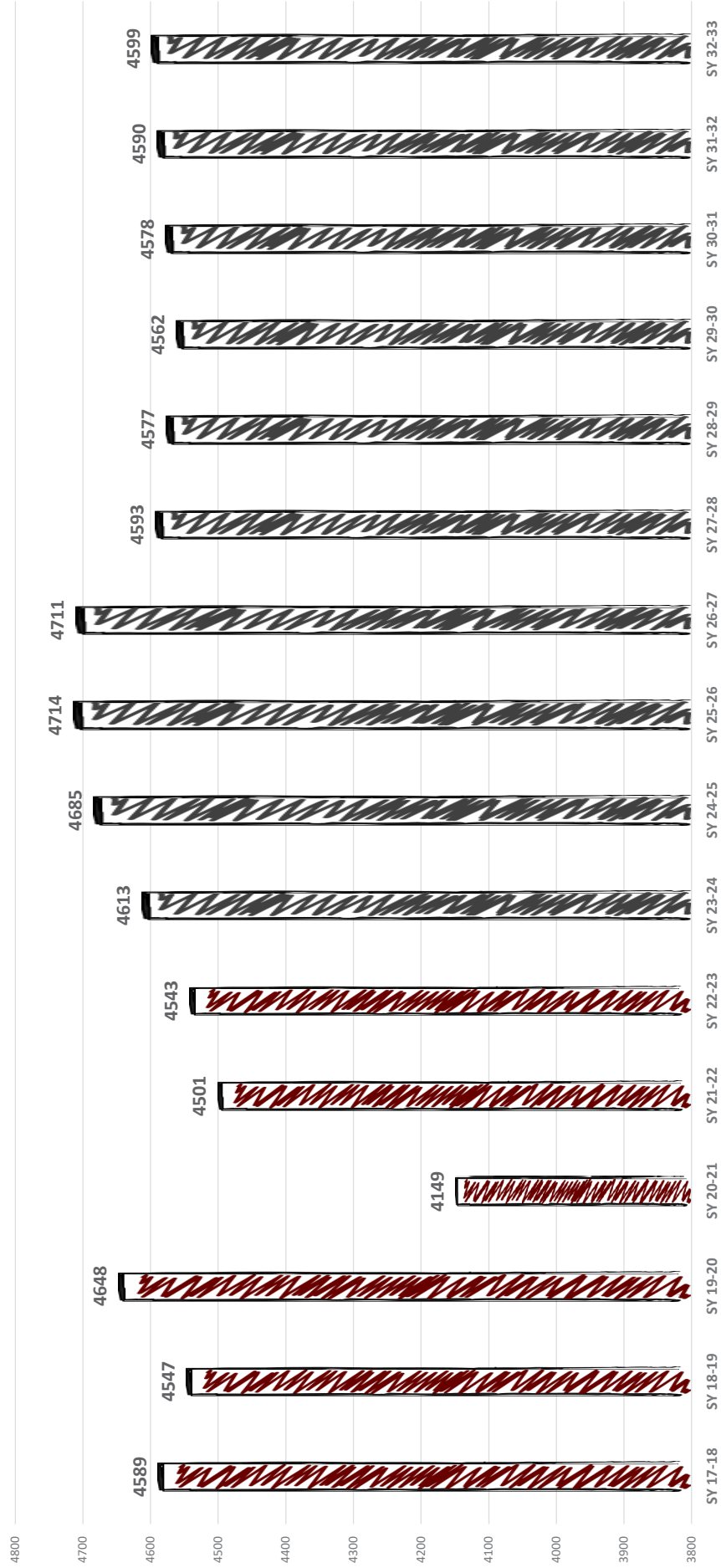
DISTRICT TOTALS 2017-2033





O.P.S. ENROLLMENT FORECASTS | ELEMENTARY SCHOOL TOTALS

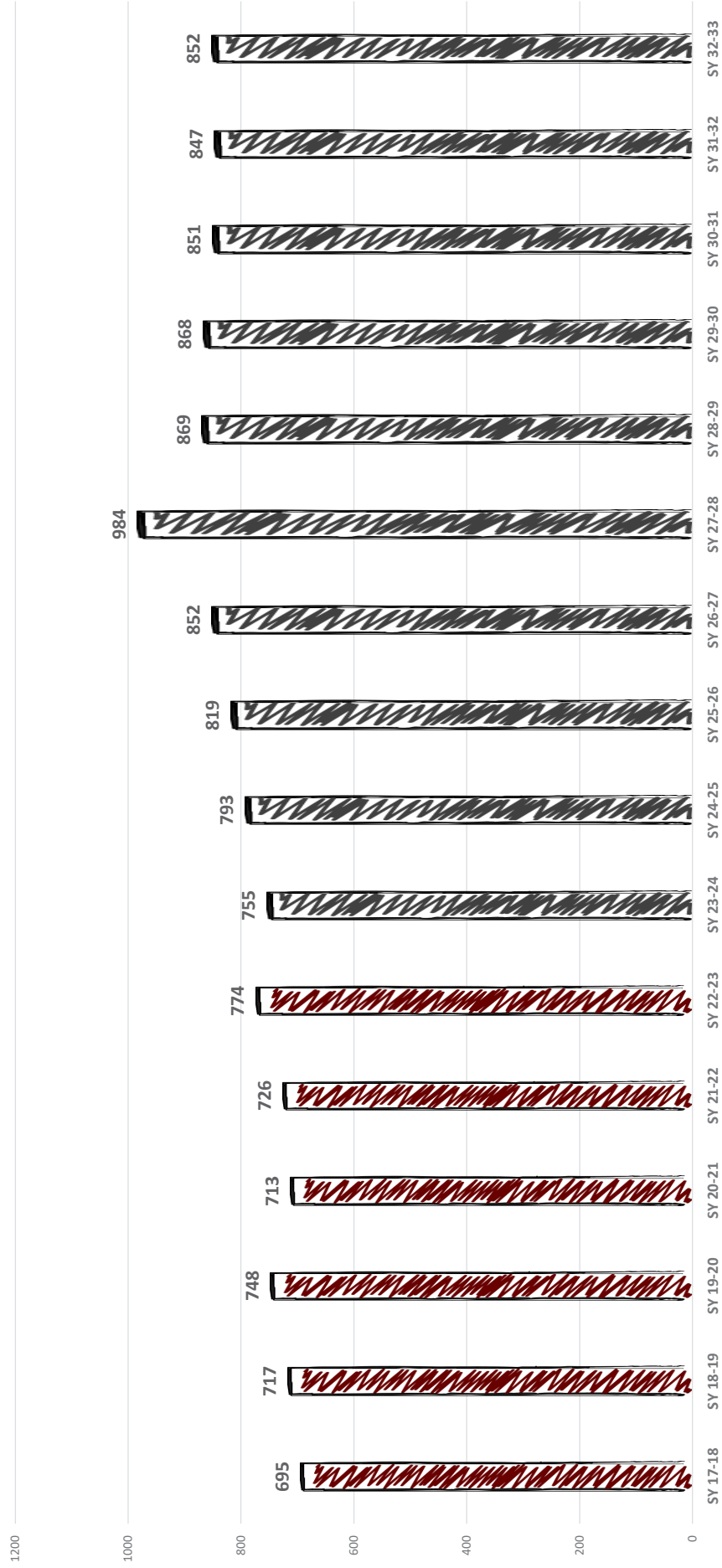
ELEMENTARY SCHOOL TOTALS 2017-2033





O.P.S. ENROLLMENT FORECASTS | 6TH GRADE TOTALS

6th GRADE CENTER 2017-2033





O.P.S. ENROLLMENT FORECASTS | 7TH GRADE TOTALS

7th GRADE CENTER 2017-2033





O.P.S. ENROLLMENT FORECASTS | 8TH GRADE TOTALS

8th GRADE CENTER 2017-2033





O.P.S. ENROLLMENT FORECASTS | HIGH SCHOOL TOTALS

OWASSO HS 2017-2033





ENROLLMENT FORECASTS BY SCHOOL YEAR





O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

2017-2018	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	43	82	88	79	85	75	76								528
Bailey	44	82	90	79	85	89	87								556
Barnes	54	97	99	110	87	98	95								640
Hodson	31	70	85	83	93	102	95								559
Mills	42	71	80	92	76	84	75								520
Morrow	0	0	0	0	0	0	0								0
Northeast	41	91	79	100	102	67	76								556
Smith	40	69	84	93	89	88	101								564
Stone Canyon	40	114	105	103	101	98	105								666
TOTALS	335	676	710	739	718	701	710	695	697	742	792	768	731	716	4,589
6 th Grade Center								695							695
7 th Grade Center									697						697
8 th Grade Center										742					742
Owasso HS											792	768	731	716	2,134
TOTALS	335	676	710	739	718	701	710	695	697	742	792	768	731	716	3,007
TOTALS															9,730

2018-2019	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	41	73	78	85	68	79	75								499
Bailey	47	65	85	91	87	88	91								554
Barnes	52	78	93	103	102	91	95								614
Hodson	43	74	71	80	87	98	104								557
Mills	41	78	83	71	86	85	85								529
Morrow	0	0	0	0	0	0	0								0
Northeast	40	96	87	89	109	96	76								593
Smith	42	80	71	87	84	82	89								535
Stone Canyon	42	115	106	114	101	90	98								666
TOTALS	348	659	674	720	724	709	713	717	699	697	773	733	779	686	2,113
6 th Grade Center								717							717
7 th Grade Center									699						699
8 th Grade Center										697					697
Owasso HS											773	733	779	686	2,113
TOTALS	348	659	674	720	724	709	713	717	699	697	773	733	779	686	2,971
TOTALS															9,631



O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

2019-2020	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	39	63	59	78	68	62	51								420
Bailey	39	69	82	69	82	87	86								514
Barnes	43	80	79	74	89	72	76								513
Hodson	36	67	70	84	76	97	104								534
Mills	40	73	87	81	82	69	79								511
Morrow	40	91	79	88	91	96	92								577
Northeast	43	73	83	67	76	82	80								504
Smith	42	80	60	66	64	68	63								443
Stone Canyon	55	104	103	97	93	89	91								632
	377	700	702	704	721	722	722								4,648
6 th Grade Center							748								748
7 th Grade Center								723							723
8 th Grade Center										713					713
Owasso HS											767	734	733	714	2,184
TOTALS	377	700	702	704	721	722	722	748	723	713	767	734	733	714	2,948
															9,780

2020-2021	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	15	51	60	54	74	55	54								363
Bailey	24	55	59	70	61	75	80								424
Barnes	37	65	72	71	72	77	67								461
Hodson	33	66	71	76	89	92	92								519
Mills	38	59	83	72	65	82	67								466
Morrow	34	81	75	66	86	77	91								510
Northeast	32	64	70	84	69	98	72								489
Smith	25	54	60	58	63	52	55								367
Stone Canyon	53	82	81	74	85	86	89								550
	291	577	631	625	664	694	667								4,149
6 th Grade Center							713								713
7 th Grade Center								693							693
8 th Grade Center										704					704
Owasso HS											739	695	722	672	2,110
TOTALS	291	577	631	625	664	694	667	713	693	704	739	695	722	672	2,828
															9,087



O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

2021-2022	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	39	54	52	65	61	72	58								401
Bailey	33	62	62	57	89	68	85								456
Barnes	34	83	81	83	87	92	90								550
Hodson	39	80	71	77	76	93	97								533
Mills	41	71	70	62	80	69	78								471
Morrow	43	103	88	90	72	96	91								583
Northeast	25	80	59	71	81	77	76								469
Smith	33	67	61	66	54	62	65								408
Stone Canyon	49	110	103	87	90	92	99								630
	336	710	647	658	690	721	739								4,501
6 th Grade Center							726								726
7 th Grade Center									749						749
8 th Grade Center										761					761
Owasso HS															
TOTALS	336	710	647	658	690	721	739	726	749	761	773	720	725	701	2,236
											773	720	725	701	2,919
												720	725	701	9,656

2022-2023	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	26	65	69	59	63	63	71								416
Bailey	34	67	67	69	72	97	68								474
Barnes	33	71	80	82	79	87	86								518
Hodson	32	88	89	78	82	91	92								552
Mills	42	80	80	73	58	83	70								486
Morrow	41	110	105	83	108	75	94								616
Northeast	40	76	91	60	64	82	72								485
Smith	32	62	63	57	68	58	54								394
Stone Canyon	52	68	99	100	97	86	100								602
	332	687	743	661	691	722	707								4,543
6 th Grade Center							774								774
7 th Grade Center									757						757
8 th Grade Center										752					752
Owasso HS															
TOTALS	332	687	743	661	691	722	707	774	757	752	842	721	746	677	2,283
											842	721	746	677	2,986
												721	746	677	9,812



O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

2023-2024 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	53	57	77	62	63	64								406
Bailey	30	61	59	70	87	79	103								490
Barnes	35	68	73	87	89	90	92								534
Hodson	35	80	76	97	81	92	93								553
Mills	35	72	71	72	75	61	82								467
Morrow	40	101	92	113	95	117	81								638
Northeast	40	74	72	92	56	68	70								472
Smith	35	61	59	64	56	70	62								406
Stone Canyon	55	84	96	101	117	99	96								647
	335	654	654	772	717	739	743								4,613
6 th Grade Center							755								755
7 th Grade Center									765						765
8 th Grade Center										784					784
Owasso HS											812	790	736	702	2,304
TOTALS	335	654	654	772	717	739	743	755	765	784	812	790	736	702	3,040

2024-2025 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	53	57	63	80	62	64								410
Bailey	30	61	59	61	88	96	85								480
Barnes	35	68	73	79	94	102	95								546
Hodson	35	80	76	83	100	90	94								558
Mills	35	72	71	64	73	78	60								453
Morrow	40	101	92	98	129	103	126								688
Northeast	40	74	71	73	86	60	58								462
Smith	35	61	59	60	63	58	74								409
Stone Canyon	55	84	95	98	118	119	111								679
	335	653	652	678	832	767	767								4,685
6 th Grade Center							793								793
7 th Grade Center									746						746
8 th Grade Center										793					793
Owasso HS											847	762	806	692	2,332
TOTALS	335	653	652	678	832	767	767	793	746	793	847	762	806	692	3,107



O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

2025-2026 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	52	56	63	66	81	63								411
Bailey	30	60	58	61	78	97	103								486
Barnes	35	67	71	79	86	107	107								552
Hodson	35	78	74	83	86	112	92								561
Mills	35	70	70	64	65	77	77								458
Morrow	40	99	90	98	113	139	111								689
Northeast	40	72	70	72	68	92	51								465
Smith	35	60	58	60	59	65	61								396
Stone Canyon	55	82	94	98	114	120	133								695
	335	640	640	677	734	890	798								4,714
6 th Grade Center							819								819
7 th Grade Center									784						784
8 th Grade Center										773					773
Owasso HS											856	794	778	758	2,376
TOTALS	335	640	640	677	734	890	798	819	784	773	856	794	778	758	10,276

2026-2027 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	52	55	62	66	66	82								413
Bailey	30	60	57	60	77	86	104								474
Barnes	35	67	71	77	86	98	113								547
Hodson	35	78	74	81	86	96	115								565
Mills	35	70	69	62	65	68	76								446
Morrow	40	98	89	96	112	121	150								708
Northeast	40	72	70	71	68	72	78								471
Smith	35	60	57	59	59	60	69								398
Stone Canyon	55	82	93	96	114	116	135								690
	335	637	637	664	732	784	921								4,711
6 th Grade Center							852								852
7 th Grade Center								809							809
8 th Grade Center										812					812
Owasso HS											835	803	811	731	2,474
TOTALS	335	637	637	664	732	784	921	852	809	812	835	803	811	731	10,365



O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

2027-2028 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	52	56	61	65	66	68								398
Bailey	30	60	58	60	76	85	91								460
Barnes	35	67	71	77	84	98	103								535
Hodson	35	78	75	81	84	96	98								547
Mills	35	70	70	62	64	68	67								437
Morrow	40	99	90	96	110	121	131								687
Northeast	40	72	70	71	66	72	62								453
Smith	35	60	58	58	57	60	64								392
Stone Canyon	55	82	94	95	112	116	130								684
	335	641	641	661	718	783	814								4,593
6 th Grade Center							984								984
7 th Grade Center								842							842
8 th Grade Center									838						838
Owasso HS															2,664
TOTALS	335	641	641	661	718	783	814	984	842	838	877	783	820	763	3,243

2028-2029 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	52	56	62	64	65	67								396
Bailey	30	60	58	60	76	84	91								458
Barnes	35	67	71	77	84	96	103								533
Hodson	35	78	75	81	84	94	98								545
Mills	35	70	70	62	64	67	67								435
Morrow	40	99	90	96	110	119	131								685
Northeast	40	72	70	71	66	71	62								452
Smith	35	60	58	59	57	59	64								391
Stone Canyon	55	82	94	96	111	114	130								681
	335	641	641	665	715	768	813								4,577
6 th Grade Center							869								869
7 th Grade Center								972							972
8 th Grade Center									873						873
Owasso HS															2,715
TOTALS	335	641	641	665	715	768	813	869	972	873	906	823	800	771	3,299



O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

2029-2030 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	52	56	62	65	65	66								395
Bailey	30	60	58	60	76	83	89								456
Barnes	35	67	71	77	84	95	101								531
Hodson	35	78	75	81	84	94	96								543
Mills	35	70	70	62	64	67	66								434
Morrow	40	99	90	96	110	118	128								682
Northeast	40	72	70	71	66	70	60								451
Smith	35	60	58	59	57	59	63								390
Stone Canyon	55	82	94	96	112	113	127								679
TOTALS	335	641	641	665	719	764	797	868	859	1,007	943	849	840	752	4,562
6 th Grade Center								868							868
7 th Grade Center									859						859
8 th Grade Center										1,007					1,007
Owasso HS											943	849	840	752	2,734
TOTALS	335	641	641	665	719	764	797	868	859	1,007	943	849	840	752	3,384

2030-2031 (EST)	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
Ator	30	53	56	62	65	65	66								397
Bailey	30	61	58	60	76	84	89								458
Barnes	35	68	72	77	84	96	100								533
Hodson	35	79	75	81	84	94	96								545
Mills	35	71	71	62	64	67	66								436
Morrow	40	100	91	96	110	119	128								685
Northeast	40	73	71	71	66	71	60								453
Smith	35	61	58	59	57	59	62								391
Stone Canyon	55	83	95	96	112	114	127								681
TOTALS	335	649	648	665	719	769	793	851	858	890	1,088	884	867	790	4,578
6 th Grade Center								851							851
7 th Grade Center									858						858
8 th Grade Center										890					890
Owasso HS											1,088	884	867	790	2,599
TOTALS	335	649	648	665	719	769	793	851	858	890	1,088	884	867	790	3,629



O.P.S. ACTUAL & FORECAST ENROLLMENTS | BY SCHOOL YEAR

	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
2031-2032 (EST)															
Ator	30	53	56	62	65	65	66								398
Bailey	30	61	58	61	76	84	89								459
Barnes	35	68	72	78	84	96	101								535
Hodson	35	79	75	82	84	94	96								546
Mills	35	71	71	63	64	67	66								437
Morrow	40	100	91	97	110	119	129								687
Northeast	40	73	71	72	66	71	60								454
Smith	35	61	58	59	57	59	63								393
Stone Canyon	55	83	95	97	112	114	127								683
	335	649	648	673	719	769	798								4,590
6 th Grade Center							847								847
7 th Grade Center									841						841
8 th Grade Center										888					888
Owasso HS															2,577
											962	1,020	903	815	3,700
TOTALS	335	649	648	673	719	769	798	847	841	888	962	1,020	903	815	10,868

	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTALS
2032-2033 (EST)															
Ator	30	53	56	62	66	65	66								398
Bailey	30	61	58	61	77	84	89								460
Barnes	35	68	72	78	85	96	101								536
Hodson	35	79	75	82	85	94	96								547
Mills	35	71	71	63	65	67	66								438
Morrow	40	100	91	97	112	119	129								688
Northeast	40	73	71	72	67	71	60								454
Smith	35	61	58	59	58	59	63								393
Stone Canyon	55	83	95	97	113	114	127								684
	335	649	648	673	727	769	798								4,599
6 th Grade Center							852								852
7 th Grade Center									837						837
8 th Grade Center										872					872
Owasso HS															2,561
											960	902	1,042	849	3,753
TOTALS	335	649	648	673	727	769	798	852	837	872	960	902	1,042	849	10,913



ENROLLMENT FORECASTS BY SCHOOL





O.P.S. ENROLLMENT FORECASTS | DISTRICTWIDE

BIRTH YEAR	LIVE BIRTHS	RATIO PRE-K/B	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K ENR.	RATIO K/PRE-K	K ENR.	RATIO 1/K	1 st GRADE ENR.	RATIO 2/1	2 nd GRADE ENR.	RATIO 3/2	3 rd GRADE ENR.	RATIO 4/3	4 th GRADE ENR.	RATIO 5/4	5 th GRADE ENR.	RATIO 6/5	6 th GRADE ENR.	RATIO 7/6	7 th GRADE ENR.	RATIO 8/7	8 th GRADE ENR.	RATIO 9/8	9 th GRADE ENR.	RATIO 10/9	10 th GRADE ENR.	RATIO 11/10	11 th GRADE ENR.	RATIO 12/11	12 th GRADE ENR.	TOTAL	PK-6	6-8	9-12	SCHOOL YEAR
2012	9305	0.0360	0.0726	0.0763	SY 17-18	335	1.9672	676	0.9970	710	1.0141	739	0.9797	718	0.9875	701	1.0171	710	1.0099	695	1.0058	697	1.0000	742	1.0418	792	0.9255	768	1.0143	731	0.9384	716	9,730	4,589	2,134	3,007	SY 17-18
2013	9243	0.0377	0.0713	0.0729	SY 18-19	348	2.0115	659	1.0653	674	1.0445	720	1.0014	724	0.9972	709	1.0183	713	1.0491	717	1.0084	699	1.0200	697	1.1004	773	0.9495	733	1.0000	779	0.9166	686	9,631	4,547	2,113	2,971	SY 18-19
2014	9381	0.0402	0.0746	0.0748	SY 19-20	377	1.5305	700	0.9014	702	0.8903	704	0.9432	721	0.9626	722	0.9238	722	0.9875	748	0.9265	723	0.9737	713	1.0365	767	0.9061	734	0.9837	733	0.9168	714	9,780	4,648	2,184	2,948	SY 19-20
2015	9649	0.0302	0.0598	0.0654	SY 20-21	291	2.4399	577	1.1213	631	1.0428	625	1.1040	664	1.0858	694	1.0648	667	1.0885	713	1.0505	693	1.0981	704	1.0980	739	0.9743	695	1.0432	722	0.9709	672	9,087	4,149	2,110	2,828	SY 20-21
2016	9633	0.0349	0.0737	0.0672	SY 21-22	336	2.0446	710	1.0465	647	1.0216	658	1.0502	690	1.0464	721	0.9806	739	1.0474	726	1.0427	749	1.0040	761	1.1064	773	0.9327	720	1.0361	725	0.9338	701	9,656	4,501	2,236	2,919	SY 21-22
2017	9109	0.0364	0.0754	0.0816	SY 22-23	332		687		743		661		691		722		707		774		757		752		842		721		746		677	9,812	4,543	2,283	2,986	SY 22-23



HISTORICAL / CURRENT

PROJECTION



AVG-2YR	0.0357	0.0746	0.0744			2.2423	1.0839	1.0322	1.0771	1.0661	1.0227	1.0679	1.0466	1.0511	1.1022	0.9535	1.0396	0.9524
AVG-3YR	0.0338	0.0696	0.0714			2.0050	1.0231	0.9849	1.0324	1.0316	0.9897	1.0411	1.0066	1.0253	1.0803	0.9377	1.0210	0.9405
AVG-4YR	0.0354	0.0709	0.0722			2.0066	1.0336	0.9998	1.0247	1.0230	0.9969	1.0431	1.0070	1.0240	1.0853	0.9407	1.0157	0.9345
AVG USED	0.0357	0.0746	0.0744			2.2423	1.0839	1.0322	1.0771	1.0661	1.0227	1.0679	1.0466	1.0511	1.1022	0.9535	1.0396	0.9524

2018	8875				SY 23-24	335		654		654		654		717		739		743		755		765		784		812		790		736		702	9,957	4,613	2,304	3,040	SY 23-24		
2019	8857				SY 24-25	335		653		652		678		832		767		767		793		746		793		793		847		762		806		692	10,124	4,685	2,332	3,107	SY 24-25
2020	8689				SY 25-26	335		640		640		677		734		890		798		819		784		773		773		856		794		778		758	10,276	4,714	2,376	3,187	SY 25-26
2021	8648				SY 26-27	335		637		637		664		732		784		921		852		809		812		812		835		803		811		731	10,365	4,711	2,474	3,181	SY 26-27
2022 EST	8700				SY 27-28	335		641		641		661		718		783		814		984		842		838		838		877		783		820		763	10,501	4,593	2,664	3,243	SY 27-28
2023 EST	8700				SY 28-29	335		641		641		665		715		768		813		869		972		873		873		906		823		800		771	10,591	4,577	2,715	3,299	SY 28-29
2024 EST	8700				SY 29-30	335		641		641		665		719		764		797		868		859		1007		1007		943		849		840		752	10,681	4,562	2,734	3,384	SY 29-30
2025 EST	8800				SY 30-31	335		649		648		665		719		769		793		851		858		890		890		1088		884		867		790	10,806	4,578	2,599	3,629	SY 30-31
2026 EST	8800				SY 31-32	335		649		648		673		719		769		798		847		841		888		888		962		1020		903		815	10,868	4,590	2,577	3,700	SY 31-32
2027 EST	8800				SY 32-33	335		649		648		673		727		769		798		852		837		872		872		960		902		1042		849	10,913	4,599	2,561	3,753	SY 32-33



O.P.S. ENROLLMENT FORECASTS | ATOR ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.009	0.009	SY 17-18	43	82	0.951	88	0.965909	79	0.861	85	0.929	75	1.000	76	43	485	528	SY 17-18
2013	9,243	0.008	0.008	SY 18-19	41	73	0.808	78	1.000	85	0.800	68	0.912	79	0.646	75	41	458	499	SY 18-19
2014	9,381	0.007	0.006	SY 19-20	39	63	0.952	59	0.915	78	0.949	68	0.809	62	0.871	51	39	381	420	SY 19-20
2015	9,649	0.005	0.006	SY 20-21	15	51	1.020	60	1.083	54	1.130	74	0.973	55	1.055	54	15	348	363	SY 20-21
2016	9,633	0.006	0.005	SY 21-22	39	54	1.278	52	1.135	65	0.969	61	1.033	72	0.986	58	39	362	401	SY 21-22
2017	9,109	0.007	0.008	SY 22-23	26	65		69		59		63		63		71	26	390	416	SY 22-23
AVG-2YR		0.006	0.006				1.149		1.109		1.049		1.003		1.020					
AVG-3YR		0.006	0.006				1.083		1.044		1.016		0.938		0.971					
AVG-4YR		0.006	0.006				1.014		1.033		0.962		0.932		0.889					
AVG USED		0.006	0.006				1.149		1.109		1.049		1.003		1.020					

↑ HISTORICAL / CURRENT
↓ PROJECTION

2018	8,875			SY 23-24	30	53		57		77		62		63		64	30	376	406	SY 23-24
2019	8,857			SY 24-25	30	53		57		63		80		62		64	30	380	410	SY 24-25
2020	8,689			SY 25-26	30	52		56		63		66		81		63	30	381	411	SY 25-26
2021	8,648			SY 26-27	30	52		55		62		66		66		82	30	383	413	SY 26-27
2022 (EST)	8,700			SY 27-28	30	52		56		61		65		66		68	30	368	398	SY 27-28
2023 (EST)	8,700			SY 28-29	30	52		56		62		64		65		67	30	366	396	SY 28-29
2024 (EST)	8,700			SY 29-30	30	52		56		62		65		65		66	30	365	395	SY 29-30
2025 (EST)	8,800			SY 30-31	30	53		56		62		65		65		66	30	367	397	SY 30-31
2026 (EST)	8,800			SY 31-32	30	53		56		62		65		65		66	30	368	398	SY 31-32
2027 (EST)	8,800			SY 32-33	30	53		56		62		66		65		66	30	368	398	SY 32-33



O.P.S. ENROLLMENT FORECASTS | ATOR ELEMENTARY SCHOOL

ATOR ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | BAILEY ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.009	0.010	SY 17-18	44	82	1.037	90	1.011111	79	1.101	85	1.035	89	1.022	87	44	512	556	SY 17-18
2013	9,243	0.007	0.009	SY 18-19	47	65	1.262	85	0.812	91	0.901	87	1.000	88	0.977	91	47	507	554	SY 18-19
2014	9,381	0.007	0.009	SY 19-20	39	69	0.855	82	0.854	69	0.884	82	0.915	87	0.920	86	39	475	514	SY 19-20
2015	9,649	0.006	0.006	SY 20-21	24	55	1.127	59	0.966	70	1.271	61	1.115	75	1.133	80	24	400	424	SY 20-21
2016	9,633	0.006	0.006	SY 21-22	33	62	1.081	62	1.113	57	1.263	89	1.090	68	1.000	85	33	423	456	SY 21-22
2017	9,109	0.007	0.007	SY 22-23	34	67		67		69		72		97		68	34	440	474	SY 22-23
AVG-2YR		0.007	0.007				1.104		1.040		1.267		1.102		1.067					
AVG-3YR		0.006	0.007				1.021		0.978		1.140		1.040		1.018					
AVG-4YR		0.007	0.007				1.081		0.936		1.080		1.030		1.008					
AVG USED		0.007	0.007				1.104		1.040		1.267		1.102		1.067					

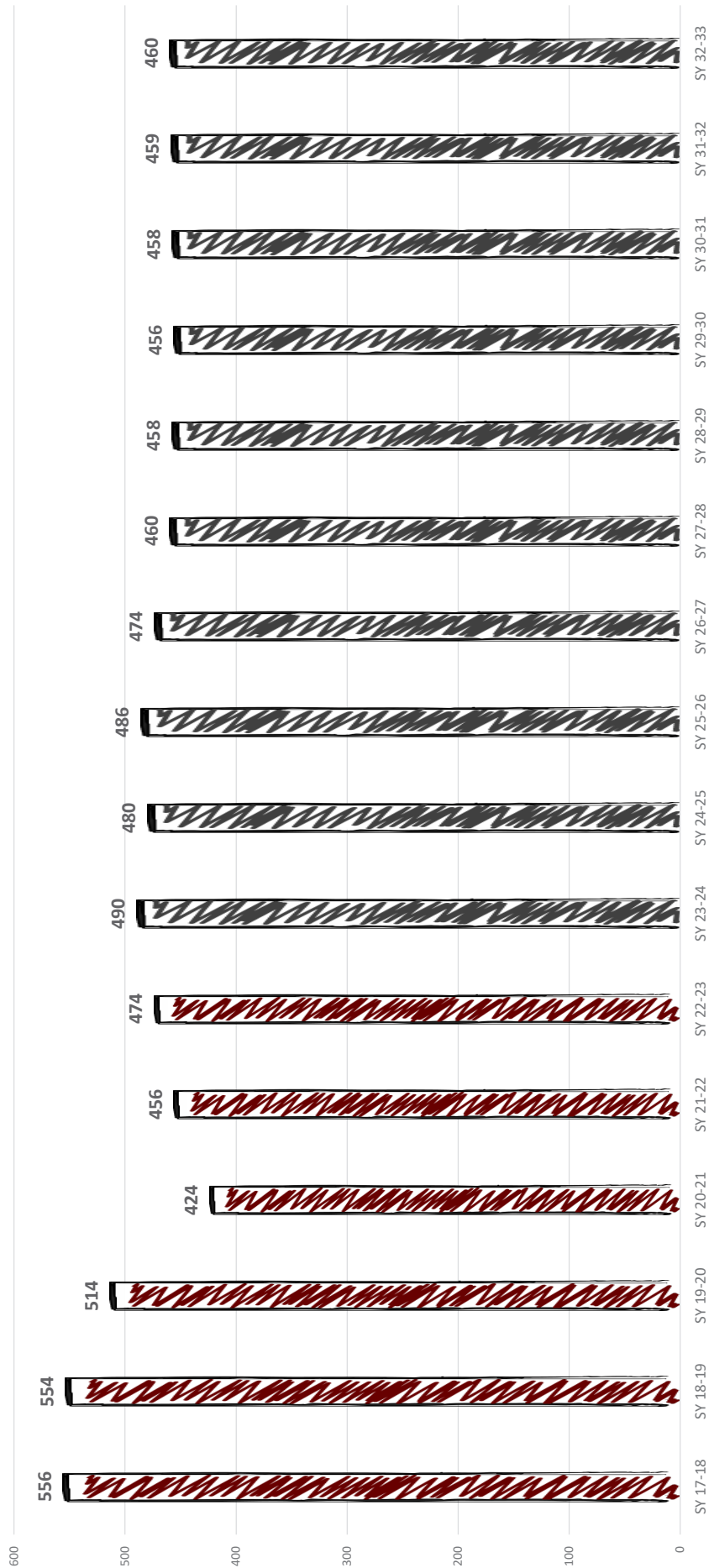
↑ HISTORICAL / CURRENT
↓ PROJECTION

2018	8,875			SY 23-24	30	61		59		70		87		79		103	30	460	490	SY 23-24
2019	8,857			SY 24-25	30	61		59		61		88		96		85	30	450	480	SY 24-25
2020	8,689			SY 25-26	30	60		58		61		78		97		103	30	456	486	SY 25-26
2021	8,648			SY 26-27	30	60		57		60		77		86		104	30	444	474	SY 26-27
2022 (EST)	8,700			SY 27-28	30	60		58		60		76		85		91	30	430	460	SY 27-28
2023 (EST)	8,700			SY 28-29	30	60		58		60		76		84		91	30	428	458	SY 28-29
2024 (EST)	8,700			SY 29-30	30	60		58		60		76		83		89	30	426	456	SY 29-30
2025 (EST)	8,800			SY 30-31	30	61		58		60		76		84		89	30	428	458	SY 30-31
2026 (EST)	8,800			SY 31-32	30	61		58		61		76		84		89	30	429	459	SY 31-32
2027 (EST)	8,800			SY 32-33	30	61		58		61		77		84		89	30	430	460	SY 32-33



O.P.S. ENROLLMENT FORECASTS | BAILEY ELEMENTARY SCHOOL

BAILEY ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | BARNES ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.010	0.011	SY 17-18	54	97	0.959	99	1.040404	110	0.927	87	1.046	98	0.969	95	54	586	640	SY 17-18
2013	9,243	0.008	0.010	SY 18-19	52	78	1.013	93	0.796	103	0.864	102	0.706	91	0.835	95	52	562	614	SY 18-19
2014	9,381	0.009	0.008	SY 19-20	43	80	0.900	79	0.899	74	0.973	89	0.865	72	0.951	76	43	470	513	SY 19-20
2015	9,649	0.007	0.007	SY 20-21	37	65	1.246	72	1.153	71	1.225	72	1.278	77	1.169	67	37	424	461	SY 20-21
2016	9,633	0.009	0.008	SY 21-22	34	83	0.964	81	1.012	83	0.952	87	1.000	92	0.935	90	34	516	550	SY 21-22
2017	9,109	0.008	0.009	SY 22-23	33	71		80		82		79		87		86	33	485	518	SY 22-23

AVG-2YR	0.008	0.009	0.009	1.105	1.083	1.089	1.139	1.052
AVG-3YR	0.008	0.008	0.008	1.037	1.021	1.050	1.048	1.011
AVG-4YR	0.008	0.008	0.008	1.031	0.965	1.004	0.962	0.967
AVG USED	0.008	0.008	0.008	1.105	1.083	1.089	1.139	1.052

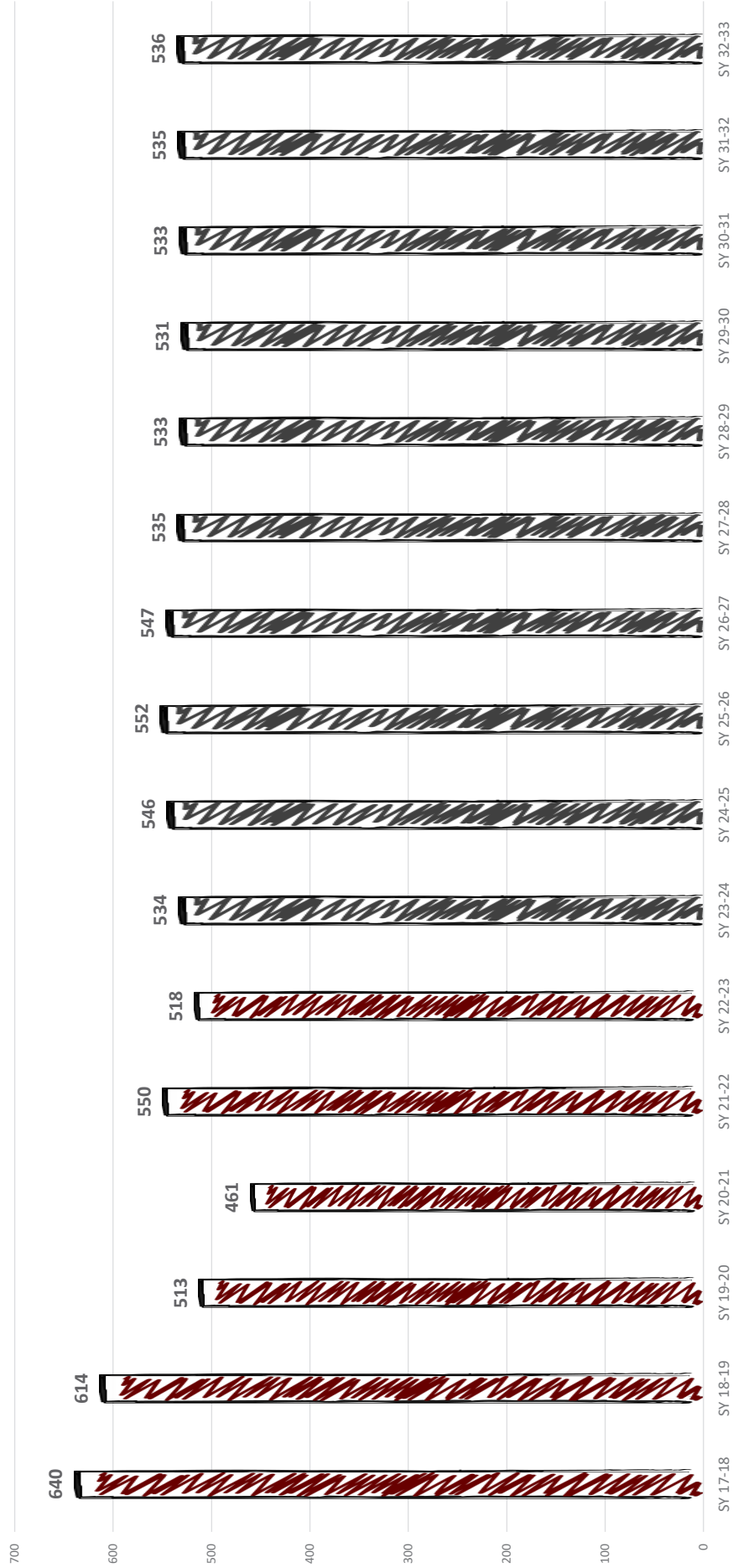
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↓ PROJECTION

2018	8,875			SY 23-24	35	68		73		87		89		90		92	35	499	534	SY 23-24
2019	8,857			SY 24-25	35	68		73		79		94		102		95	35	511	546	SY 24-25
2020	8,689			SY 25-26	35	67		71		79		86		107		107	35	517	552	SY 25-26
2021	8,648			SY 26-27	35	67		71		77		86		98		113	35	512	547	SY 26-27
2022 (EST)	8,700			SY 27-28	35	67		71		77		84		98		103	35	500	535	SY 27-28
2023 (EST)	8,700			SY 28-29	35	67		71		77		84		96		103	35	498	533	SY 28-29
2024 (EST)	8,700			SY 29-30	35	67		71		77		84		95		101	35	496	531	SY 29-30
2025 (EST)	8,800			SY 30-31	35	68		72		77		84		96		100	35	498	533	SY 30-31
2026 (EST)	8,800			SY 31-32	35	68		72		78		84		96		101	35	500	535	SY 31-32
2027 (EST)	8,800			SY 32-33	35	68		72		78		85		96		101	35	501	536	SY 32-33



O.P.S. ENROLLMENT FORECASTS | BARNES ELEMENTARY SCHOOL

BARNES ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | HODSON ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.008	0.009	SY 17-18	31	70	1.014	85	0.941176	83	1.048	93	1.054	102	1.020	95	31	528	559	SY 17-18
2013	9,243	0.008	0.008	SY 18-19	43	74	0.946	71	1.183	80	0.950	87	1.115	98	1.061	104	43	514	557	SY 18-19
2014	9,381	0.007	0.007	SY 19-20	36	67	1.060	70	1.086	84	1.060	76	1.211	97	0.948	104	36	498	534	SY 19-20
2015	9,649	0.007	0.007	SY 20-21	33	66	1.076	71	1.085	76	1.000	89	1.045	92	1.054	92	33	486	519	SY 20-21
2016	9,633	0.008	0.007	SY 21-22	39	80	1.113	71	1.099	77	1.065	76	1.197	93	0.989	97	39	494	533	SY 21-22
2017	9,109	0.010	0.010	SY 22-23	32	88		89		78		82		91		92	32	520	552	SY 22-23
AVG-2YR		0.009	0.009				1.094		1.092		1.032		1.121		1.022					
AVG-3YR		0.008	0.008				1.083		1.090		1.041		1.151		0.997					
AVG-4YR		0.008	0.008				1.048		1.113		1.019		1.142		1.013					
AVG USED		0.009	0.009				1.094		1.092		1.032		1.121		1.022					

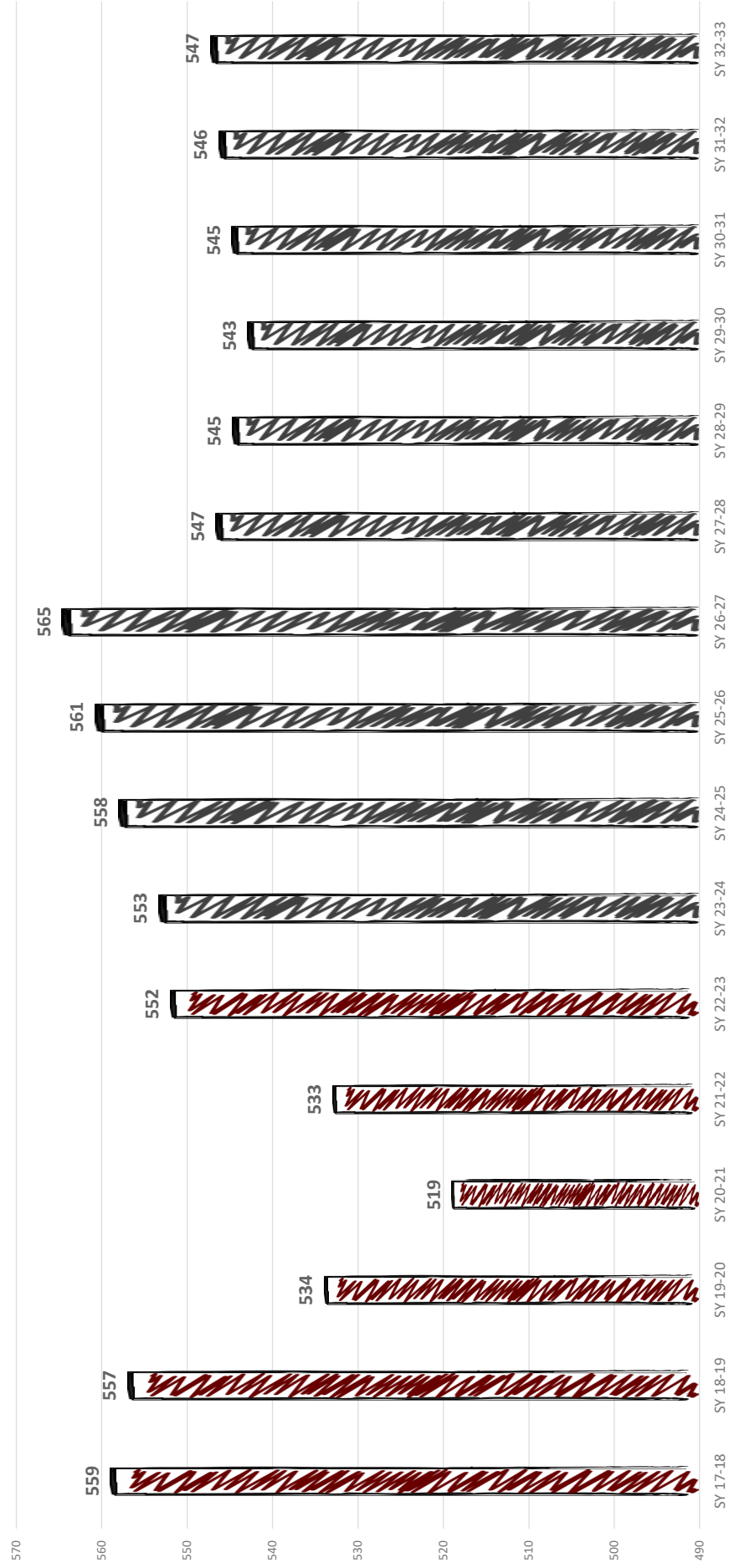
↑ HISTORICAL / CURRENT
↓ PROJECTION

	2018	2019	2020	2021	2022 (EST)	2023 (EST)	2024 (EST)	2025 (EST)	2026 (EST)	2027 (EST)
LIVE BIRTHS	8,875	8,857	8,689	8,648	8,700	8,700	8,700	8,800	8,800	8,800
RATIO K/B										
RATIO GR.1/B										
SCHOOL YEAR	SY 23-24	SY 24-25	SY 25-26	SY 26-27	SY 27-28	SY 28-29	SY 29-30	SY 30-31	SY 31-32	SY 32-33
PRE-K	35	35	35	35	35	35	35	35	35	35
K	80	80	78	78	78	78	78	79	79	79
RATIO 1/K										
1 ST GRADE ENR.	76	76	74	74	75	75	75	75	75	75
RATIO 2/1										
2 ND GRADE ENR.	97	83	83	81	81	81	81	81	82	82
RATIO 3/2										
3 RD GRADE ENR.	81	100	86	86	84	84	84	84	84	85
RATIO 4/3										
4 TH GRADE ENR.	92	90	112	96	96	94	94	94	94	94
RATIO 5/4										
5 TH GRADE ENR.	93	94	92	115	98	98	96	96	96	96
PRE-K	35	35	35	35	35	35	35	35	35	35
K-5	518	523	526	530	512	510	508	510	511	512
TOTAL	553	558	561	565	547	545	543	545	546	547
SCHOOL YEAR	SY 23-24	SY 24-25	SY 25-26	SY 26-27	SY 27-28	SY 28-29	SY 29-30	SY 30-31	SY 31-32	SY 32-33



O.P.S. ENROLLMENT FORECASTS | HODSON ELEMENTARY SCHOOL

HODSON ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | MILLS ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.008	0.009	SY 17-18	42	71	1.169	80	0.8875	92	0.935	76	1.118	84	1.012	75	42	478	520	SY 17-18
2013	9,243	0.008	0.009	SY 18-19	41	78	1.115	83	0.976	71	1.155	86	0.802	85	0.929	85	41	488	529	SY 18-19
2014	9,381	0.008	0.009	SY 19-20	40	73	1.137	87	0.828	81	0.802	82	1.000	69	0.971	79	40	471	511	SY 19-20
2015	9,649	0.006	0.009	SY 20-21	38	59	1.186	83	0.747	72	1.111	65	1.062	82	0.951	67	38	428	466	SY 20-21
2016	9,633	0.007	0.007	SY 21-22	41	71	1.127	70	1.043	62	0.935	80	1.038	69	1.014	78	41	430	471	SY 21-22
2017	9,109	0.009	0.009	SY 22-23	42	80		80		73		58		83		70	42	444	486	SY 22-23

AVG-2YR	0.008	0.008	0.008	1.157	0.895	1.023	1.050	0.983
AVG-3YR	0.007	0.008	0.008	1.150	0.872	0.950	1.033	0.979
AVG-4YR	0.008	0.008	0.008	1.141	0.898	1.001	0.975	0.967
AVG USED	0.008	0.008	0.008	1.157	0.895	1.023	1.050	0.983

↑ HISTORICAL / CURRENT
↓ PROJECTION

2018	8,875			SY 23-24	35	72		71		72		75		61		82	35	432	467	SY 23-24
2019	8,857			SY 24-25	35	72		71		64		73		78		60	35	418	453	SY 24-25
2020	8,689			SY 25-26	35	70		70		64		65		77		77	35	423	458	SY 25-26
2021	8,648			SY 26-27	35	70		69		62		65		68		76	35	411	446	SY 26-27
2022 (EST)	8,700			SY 27-28	35	70		70		62		64		68		67	35	402	437	SY 27-28
2023 (EST)	8,700			SY 28-29	35	70		70		62		64		67		67	35	400	435	SY 28-29
2024 (EST)	8,700			SY 29-30	35	70		70		62		64		67		66	35	399	434	SY 29-30
2025 (EST)	8,800			SY 30-31	35	71		71		62		64		67		66	35	401	436	SY 30-31
2026 (EST)	8,800			SY 31-32	35	71		71		63		64		67		66	35	402	437	SY 31-32
2027 (EST)	8,800			SY 32-33	35	71		71		63		65		67		66	35	403	438	SY 32-33



O.P.S. ENROLLMENT FORECASTS | MILLS ELEMENTARY SCHOOL

MILLS ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | MORROW ELEMENTARY SCHOOL

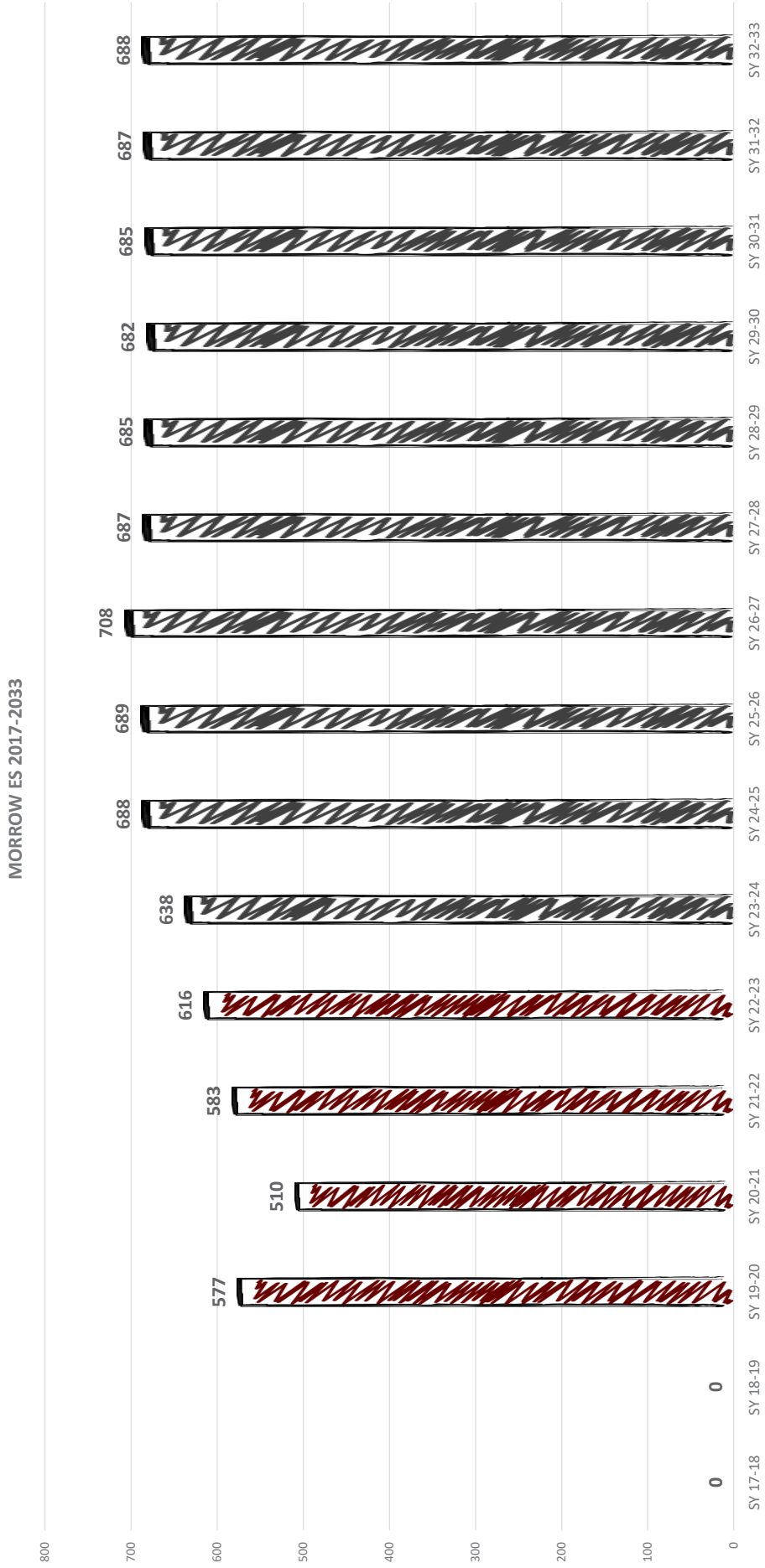
BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR	
2012	9,305	0.000	0.000	SY 17-18	0	0		0		0		0		0		0	0	0	0	0	SY 17-18
2013	9,243	0.000	0.000	SY 18-19	0	0		0		0		0		0		0	0	0	0	0	SY 18-19
2014	9,381	0.010	0.008	SY 19-20	40	91	0.824	79	0.835	88	0.977	91	0.846	96	0.948	92	40	537	577	577	SY 19-20
2015	9,649	0.008	0.008	SY 20-21	34	81	1.086	75	1.200	66	1.091	86	1.116	77	1.182	91	34	476	510	510	SY 20-21
2016	9,633	0.011	0.009	SY 21-22	43	103	1.019	88	0.943	90	1.200	72	1.042	96	0.979	91	43	540	583	583	SY 21-22
2017	9,109	0.012	0.012	SY 22-23	41	110		105		83		108		75		94	41	575	616	616	SY 22-23
AVG-2YR		0.011	0.010				1.053		1.072		1.145		1.079		1.080						
AVG-3YR		0.010	0.009				0.977		0.993		1.089		1.001		1.036						
AVG-4YR		0.010	0.009																		
AVG USED		0.011	0.010				1.053		1.072		1.145		1.079		1.080						

↑ HISTORICAL / CURRENT
↓ PROJECTION

2018	8,875			SY 23-24	40	101		92		113		95		117		81	40	598	638	638	SY 23-24
2019	8,857			SY 24-25	40	101		92		98		129		103		126	40	648	688	688	SY 24-25
2020	8,689			SY 25-26	40	99		90		98		113		139		111	40	649	689	689	SY 25-26
2021	8,648			SY 26-27	40	98		89		96		112		121		150	40	668	708	708	SY 26-27
2022 (EST)	8,700			SY 27-28	40	99		90		96		110		121		131	40	647	687	687	SY 27-28
2023 (EST)	8,700			SY 28-29	40	99		90		96		110		119		131	40	645	685	685	SY 28-29
2024 (EST)	8,700			SY 29-30	40	99		90		96		110		118		128	40	642	682	682	SY 29-30
2025 (EST)	8,800			SY 30-31	40	100		91		96		110		119		128	40	645	685	685	SY 30-31
2026 (EST)	8,800			SY 31-32	40	100		91		97		110		119		129	40	647	687	687	SY 31-32
2027 (EST)	8,800			SY 32-33	40	100		91		97		112		119		129	40	648	688	688	SY 32-33



O.P.S. ENROLLMENT FORECASTS | MORROW ELEMENTARY SCHOOL





O.P.S. ENROLLMENT FORECASTS | NORTHEAST ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.010	0.008	SY 17-18	41	91	0.956	79	1.126582	100	1.090	102	0.941	67	1.134	76	41	515	556	SY 17-18
2013	9,243	0.010	0.009	SY 18-19	40	96	0.865	87	0.770	89	0.854	109	0.752	96	0.833	76	40	553	593	SY 18-19
2014	9,381	0.008	0.009	SY 19-20	43	73	0.959	83	1.012	67	1.030	76	1.289	82	0.878	80	43	461	504	SY 19-20
2015	9,649	0.007	0.007	SY 20-21	32	64	0.922	70	1.014	84	0.964	69	1.116	98	0.776	72	32	457	489	SY 20-21
2016	9,633	0.008	0.006	SY 21-22	25	80	1.138	59	1.017	71	0.901	81	1.012	77	0.935	76	25	444	469	SY 21-22
2017	9,109	0.008	0.010	SY 22-23	40	76		91		60		64		82		72	40	445	485	SY 22-23

AVG-2YR	0.008	0.008	0.008	1.030	1.016	1.016	0.933	1.064	0.855
AVG-3YR	0.008	0.008	0.008	1.006	1.014	0.965	1.139	0.863	
AVG-4YR	0.008	0.008	0.008	0.971	0.953	0.937	1.043	0.855	
AVG USED	0.008	0.008	0.008	1.030	1.016	0.933	1.064	0.855	

↑ HISTORICAL / CURRENT

↓ PROJECTION

2018	8,875			SY 23-24	40	74		72		92		56		68		70	40	432	472	SY 23-24
2019	8,857			SY 24-25	40	74		71		73		86		60		58	40	422	462	SY 24-25
2020	8,689			SY 25-26	40	72		70		72		68		92		51	40	425	465	SY 25-26
2021	8,648			SY 26-27	40	72		70		71		68		72		78	40	431	471	SY 26-27
2022 (EST)	8,700			SY 27-28	40	72		70		71		66		72		62	40	413	453	SY 27-28
2023 (EST)	8,700			SY 28-29	40	72		70		71		66		71		62	40	412	452	SY 28-29
2024 (EST)	8,700			SY 29-30	40	72		70		71		66		70		60	40	411	451	SY 29-30
2025 (EST)	8,800			SY 30-31	40	73		71		71		66		71		60	40	413	453	SY 30-31
2026 (EST)	8,800			SY 31-32	40	73		71		72		66		71		60	40	414	454	SY 31-32
2027 (EST)	8,800			SY 32-33	40	73		71		72		67		71		60	40	414	454	SY 32-33



O.P.S. ENROLLMENT FORECASTS | NORTHEAST ELEMENTARY SCHOOL

NORTHEAST ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | SMITH ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.007	0.009	SY 17-18	40	69	1.029	84	1.035714	93	0.903	89	0.921	88	1.011	101	40	524	564	SY 17-18
2013	9,243	0.009	0.008	SY 18-19	42	80	0.750	71	0.930	87	0.736	84	0.810	82	0.768	89	42	493	535	SY 18-19
2014	9,381	0.009	0.006	SY 19-20	42	80	0.750	60	0.967	66	0.955	64	0.813	68	0.809	63	42	401	443	SY 19-20
2015	9,649	0.006	0.006	SY 20-21	25	54	1.130	60	1.100	58	0.931	63	0.984	52	1.250	55	25	342	367	SY 20-21
2016	9,633	0.007	0.006	SY 21-22	33	67	0.940	61	0.934	66	1.030	54	1.074	62	0.871	65	33	375	408	SY 21-22
2017	9,109	0.007	0.007	SY 22-23	32	62		63		57		68		58		54	32	362	394	SY 22-23

AVG-2YR	0.007	0.007	0.007	1.035	1.017	0.981	1.029	1.060
AVG-3YR	0.006	0.006	0.006	0.940	1.000	0.972	0.957	0.977
AVG-4YR	0.007	0.006	0.006	0.892	0.983	0.913	0.920	0.925
AVG USED	0.007	0.007	0.007	1.035	1.017	0.981	1.029	1.060

↑ HISTORICAL / CURRENT

↓ PROJECTION

2018	8,875			SY 23-24	35	61		59		64		56		70		62	35	371	406	SY 23-24
2019	8,857			SY 24-25	35	61		59		60		63		58		74	35	374	409	SY 24-25
2020	8,689			SY 25-26	35	60		58		60		59		65		61	35	361	396	SY 25-26
2021	8,648			SY 26-27	35	60		57		59		59		60		69	35	363	398	SY 26-27
2022 (EST)	8,700			SY 27-28	35	60		58		58		57		60		64	35	357	392	SY 27-28
2023 (EST)	8,700			SY 28-29	35	60		58		59		57		59		64	35	356	391	SY 28-29
2024 (EST)	8,700			SY 29-30	35	60		58		59		57		59		63	35	355	390	SY 29-30
2025 (EST)	8,800			SY 30-31	35	61		58		59		57		59		62	35	356	391	SY 30-31
2026 (EST)	8,800			SY 31-32	35	61		58		59		57		59		63	35	358	393	SY 31-32
2027 (EST)	8,800			SY 32-33	35	61		58		59		58		59		63	35	358	393	SY 32-33



O.P.S. ENROLLMENT FORECASTS | SMITH ELEMENTARY SCHOOL

SMITH ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | STONE CANYON ELEMENTARY SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	PRE-K	K-5	TOTAL	SCHOOL YEAR
2012	9,305	0.012	0.011	SY 17-18	40	114	0.930	105	1.085714	103	0.981	101	0.891	98	1.000	105	40	626	666	SY 17-18
2013	9,243	0.012	0.011	SY 18-19	42	115	0.896	106	0.915	114	0.816	101	0.881	90	1.011	98	42	624	666	SY 18-19
2014	9,381	0.011	0.011	SY 19-20	55	104	0.779	103	0.718	97	0.876	93	0.925	89	1.000	91	55	577	632	SY 19-20
2015	9,649	0.008	0.008	SY 20-21	53	82	1.256	81	1.074	74	1.216	85	1.082	86	1.151	89	53	497	550	SY 20-21
2016	9,633	0.011	0.011	SY 21-22	49	110	0.900	103	0.971	87	1.115	90	0.956	92	1.087	99	49	581	630	SY 21-22
2017	9,109	0.007	0.011	SY 22-23	52	68		99		100		97		86		100	52	550	602	SY 22-23
AVG-2YR		0.009	0.011				1.078		1.022		1.166		1.019		1.119					
AVG-3YR		0.009	0.010				0.978		0.921		1.069		0.988		1.079					
AVG-4YR		0.010	0.010				0.958		0.920		1.006		0.961		1.062					
AVG USED		0.009	0.011				1.078		1.022		1.166		1.019		1.119					

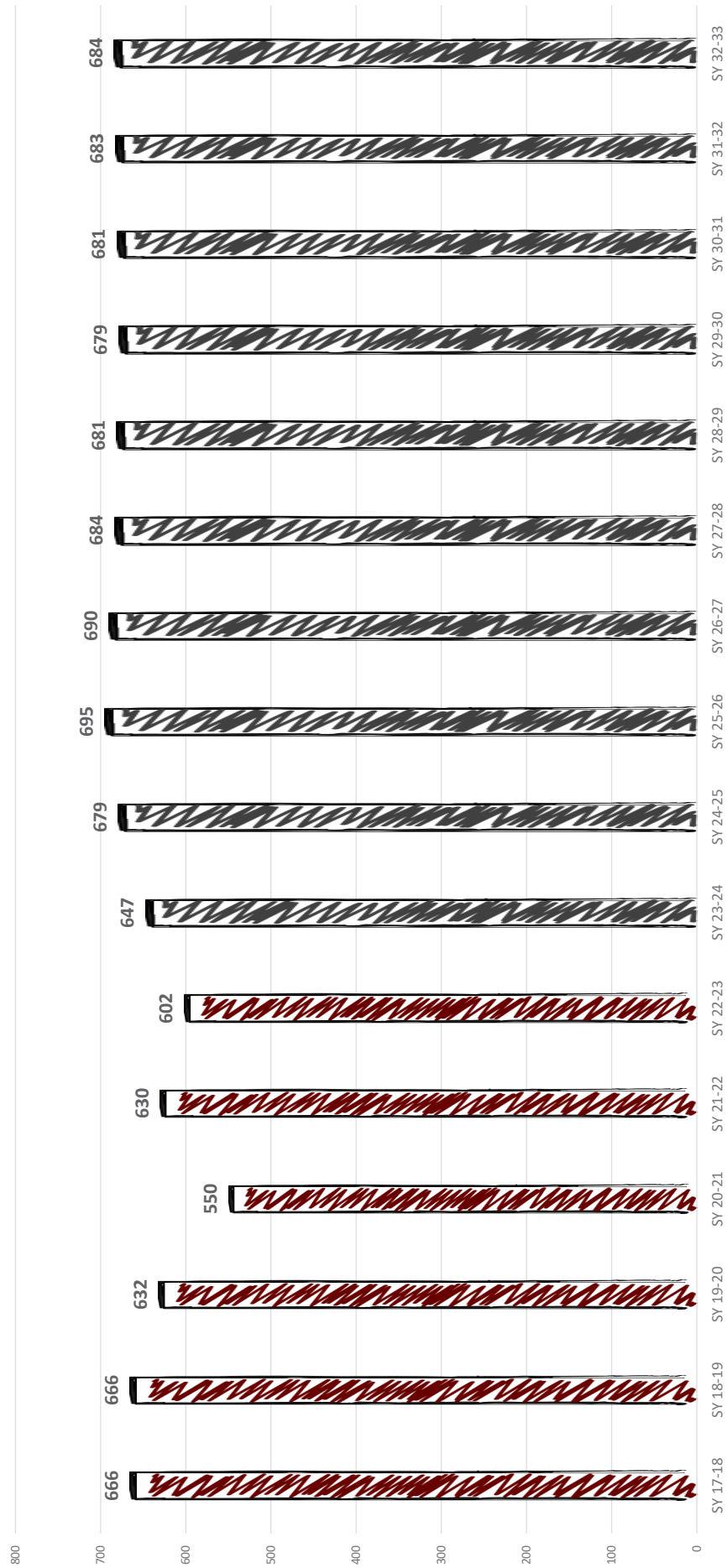
↑ HISTORICAL / CURRENT
↓ PROJECTION

2018	8,875			SY 23-24	55	84		96		101		117		99		96	55	592	647	SY 23-24
2019	8,857			SY 24-25	55	84		95		98		118		119		111	55	624	679	SY 24-25
2020	8,689			SY 25-26	55	82		94		98		114		120		133	55	640	695	SY 25-26
2021	8,648			SY 26-27	55	82		93		96		114		116		135	55	635	690	SY 26-27
2022 (EST)	8,700			SY 27-28	55	82		94		95		112		116		130	55	629	684	SY 27-28
2023 (EST)	8,700			SY 28-29	55	82		94		96		111		114		130	55	626	681	SY 28-29
2024 (EST)	8,700			SY 29-30	55	82		94		96		112		113		127	55	624	679	SY 29-30
2025 (EST)	8,800			SY 30-31	55	83		95		96		112		114		127	55	626	681	SY 30-31
2026 (EST)	8,800			SY 31-32	55	83		95		97		112		114		127	55	628	683	SY 31-32
2027 (EST)	8,800			SY 32-33	55	83		95		97		113		114		127	55	629	684	SY 32-33



O.P.S. ENROLLMENT FORECASTS | STONE CANYON ELEMENTARY SCHOOL

STONE CANYON ES 2017-2033





O.P.S. ENROLLMENT FORECASTS | 6TH GRADE CENTER

6th GRADE CENTER 2017-2033





O.P.S. ENROLLMENT FORECASTS | 7TH GRADE CENTER

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 st GRADE ENR.	RATIO 2/1	2 nd GRADE ENR.	RATIO 3/2	3 rd GRADE ENR.	RATIO 4/3	4 th GRADE ENR.	RATIO 5/4	5 th GRADE ENR.	RATIO 6/5	6 th GRADE ENR.	RATIO 7/6	7 th GRADE ENR.	RATIO 8/7	8 th GRADE ENR.	PRE-K - 6	6 - 8	9 - 12	6 - 8 TOTAL	SCHOOL YEAR	
2012	9,305	0.073	0.076	SY 17-18	335	676	0.997	710	1.014	739	0.980	718	0.987	701	1.017	710	1.010	695	1.006	697	1.000	742	4589	2134		2134	SY 17-18	
2013	9,243	0.071	0.073	SY 18-19	348	659	1.065	674	1.045	720	1.001	724	0.997	709	1.018	713	1.049	717	1.006	699	1.000	697	4547	2113		2113	SY 18-19	
2014	9,381	0.075	0.075	SY 19-20	377	700	0.901	702	0.890	704	0.943	721	0.963	722	0.924	722	0.988	748	1.008	723	1.020	713	4648	2184		2184	SY 19-20	
2015	9,649	0.060	0.065	SY 20-21	291	577	1.121	631	1.043	625	1.104	664	1.086	694	1.065	667	1.088	713	0.926	693	0.974	704	4149	2110		2110	SY 20-21	
2016	9,633	0.074	0.067	SY 21-22	336	710	1.046	647	1.022	658	1.050	690	1.046	721	0.981	739	1.047	726	1.050	749	1.098	761	4501	2236		2236	SY 21-22	
2017	9,109	0.075	0.082	SY 22-23	332	687	0.000	743	0.000	661	0.000	691	0.000	722	0.000	707	0.000	774		757		752	4543	2283		2283	SY 22-23	
AVG-2YR		0.075	0.074			1.084		1.032	1.032	1.077	1.066	1.066	1.023	1.023	1.068	0.988	1.036											
AVG-3YR		0.070	0.071			1.023		0.985	0.985	1.032	1.032	1.032	1.041	0.990	1.041	0.995	1.031											
AVG-4YR		0.071	0.072			1.034		1.000	1.000	1.025	1.023	1.023	1.043	0.997	1.043	0.998	1.023											
AVG USED		0.075	0.074			1.084		1.032	1.032	1.077	1.066	1.066	1.023	1.023	1.068	0.988	1.036											

↑ HISTORICAL / CURRENT
↓ PROJECTION

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 st GRADE ENR.	RATIO 2/1	2 nd GRADE ENR.	RATIO 3/2	3 rd GRADE ENR.	RATIO 4/3	4 th GRADE ENR.	RATIO 5/4	5 th GRADE ENR.	RATIO 6/5	6 th GRADE ENR.	RATIO 7/6	7 th GRADE ENR.	RATIO 8/7	8 th GRADE ENR.	PRE-K - 6	6 - 8	9 - 12	6 - 8 TOTAL	SCHOOL YEAR
2018	8,875	0.073	0.076	SY 23-24	335	654		654		772		717		739		743		755		765		784	4613	2304		2304	SY 23-24
2019	8,857	0.071	0.073	SY 24-25	335	653		652		678		832		767		767		793		746		793	4685	2332		2332	SY 24-25
2020	8,689	0.075	0.075	SY 25-26	335	640		640		677		734		890		798		819		784		773	4714	2376		2376	SY 25-26
2021	8,648	0.075	0.075	SY 26-27	335	637		637		664		732		784		921		852		809		812	4711	2474		2474	SY 26-27
2022 (EST)	8,700	0.075	0.075	SY 27-28	335	641		641		661		718		783		814		984		842		838	4593	2664		2664	SY 27-28
2023 (EST)	8,700	0.075	0.075	SY 28-29	335	641		641		665		715		768		813		869		972		873	4577	2715		2715	SY 28-29
2024 (EST)	8,700	0.075	0.075	SY 29-30	335	641		641		665		719		764		797		868		859		1007	4562	2734		2734	SY 29-30
2025 (EST)	8,800	0.075	0.075	SY 30-31	335	649		648		665		719		769		793		851		858		890	4578	2599		2599	SY 30-31
2026 (EST)	8,800	0.075	0.075	SY 31-32	335	649		648		673		719		769		798		847		841		888	4590	2577		2577	SY 31-32
2027 (EST)	8,800	0.075	0.075	SY 32-33	335	649		648		673		727		769		798		852		837		872	4599	2561		2561	SY 32-33



O.P.S. ENROLLMENT FORECASTS | 7TH GRADE CENTER

6th GRADE CENTER 2017-2033





O.P.S. ENROLLMENT FORECASTS | 8TH GRADE CENTER

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	RATIO 6/5	6 TH GRADE ENR.	RATIO 7/6	7 TH GRADE ENR.	RATIO 8/7	8 TH GRADE ENR.	PRE-K - 6	6 - 8	9 - 12	6 - 8 TOTAL	SCHOOL YEAR	
2012	9,305	0.073	0.076	SY 17-18	335	676	0.997	710	1.014	739	0.980	718	0.987	701	1.017	710	1.010	695	1.006	697	1.000	742	4589	2134		2134	SY 17-18	
2013	9,243	0.071	0.073	SY 18-19	348	659	1.065	674	1.045	720	1.001	724	0.997	709	1.018	713	1.049	717	1.006	699	1.000	697	4547	2113		2113	SY 18-19	
2014	9,381	0.075	0.075	SY 19-20	377	700	0.901	702	0.890	704	0.943	721	0.963	722	0.924	722	0.988	748	1.008	723	1.020	713	4648	2184		2184	SY 19-20	
2015	9,649	0.060	0.065	SY 20-21	291	577	1.121	631	1.043	625	1.104	664	1.086	694	1.065	667	1.088	713	0.926	693	0.974	704	4149	2110		2110	SY 20-21	
2016	9,633	0.074	0.067	SY 21-22	336	710	1.046	647	1.022	658	1.050	690	1.046	721	0.981	739	1.047	726	1.050	749	1.098	761	4501	2236		2236	SY 21-22	
2017	9,109	0.075	0.082	SY 22-23	332	687	0.000	743	0.000	661	0.000	691	0.000	722	0.000	707	0.000	774		757		752	4543	2283		2283	SY 22-23	
AVG-2YR		0.075	0.074			1.084		1.084	1.032	1.032	1.077	1.066	1.066	1.023	1.023	1.023	1.068	1.068	0.988		1.036							
AVG-3YR		0.070	0.071			1.023		1.023	0.985	1.032	1.032	1.032	1.032	0.990	0.990	0.990	1.041	0.995		1.031								
AVG-4YR		0.071	0.072			1.034		1.034	1.000	1.023	1.025	1.023	1.023	0.997	0.997	1.043	1.043	0.998		1.023								
AVG USED		0.075	0.074			1.084		1.084	1.032	1.032	1.077	1.066	1.066	1.023	1.023	1.023	1.068	0.988		1.036								

↑ HISTORICAL / CURRENT
↓ PROJECTION

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	PRE-K	K ENR.	RATIO 1/K	1 ST GRADE ENR.	RATIO 2/1	2 ND GRADE ENR.	RATIO 3/2	3 RD GRADE ENR.	RATIO 4/3	4 TH GRADE ENR.	RATIO 5/4	5 TH GRADE ENR.	RATIO 6/5	6 TH GRADE ENR.	RATIO 7/6	7 TH GRADE ENR.	RATIO 8/7	8 TH GRADE ENR.	PRE-K - 6	6 - 8	9 - 12	6 - 8 TOTAL	SCHOOL YEAR
2018	8,875	0.073	0.076	SY 23-24	335	654		654		772		717		739		743		755		765		784	4613	2304		2304	SY 23-24
2019	8,857	0.071	0.073	SY 24-25	335	653		652		678		832		767		767		793		746		793	4685	2332		2332	SY 24-25
2020	8,689	0.075	0.075	SY 25-26	335	640		640		677		734		890		798		819		784		773	4714	2376		2376	SY 25-26
2021	8,648	0.075	0.075	SY 26-27	335	637		637		664		732		784		921		852		809		812	4711	2474		2474	SY 26-27
2022 (EST)	8,700	0.075	0.075	SY 27-28	335	641		641		661		718		783		814		984		842		838	4593	2664		2664	SY 27-28
2023 (EST)	8,700	0.075	0.075	SY 28-29	335	641		641		665		715		768		813		869		972		873	4577	2715		2715	SY 28-29
2024 (EST)	8,700	0.075	0.075	SY 29-30	335	641		641		665		719		764		797		868		859		1007	4562	2734		2734	SY 29-30
2025 (EST)	8,800	0.075	0.075	SY 30-31	335	649		648		665		719		769		793		851		858		890	4578	2599		2599	SY 30-31
2026 (EST)	8,800	0.075	0.075	SY 31-32	335	649		648		673		719		769		798		847		841		888	4590	2577		2577	SY 31-32
2027 (EST)	8,800	0.075	0.075	SY 32-33	335	649		648		673		727		769		798		852		837		872	4599	2561		2561	SY 32-33



O.P.S. ENROLLMENT FORECASTS | 8TH GRADE CENTER

8th GRADE CENTER 2017-2033





O.P.S. ENROLLMENT FORECASTS | OWASSO HIGH SCHOOL

BIRTH YEAR	LIVE BIRTHS	RATIO K/B	RATIO GR.1/B	SCHOOL YEAR	5 TH GRADE ENR.	RATIO 6/5	6 TH GRADE ENR.	RATIO 7/6	7 TH GRADE ENR.	RATIO 8/7	8 TH GRADE ENR.	RATIO 9/8	9 TH GRADE ENR.	RATIO 10/9	10 TH GRADE ENR.	RATIO 11/10	11 TH GRADE ENR.	RATIO 12/11	12 TH GRADE ENR.	PRE-K-12	PRE-K-5	6-8	9-12	GRAND TOTAL	SCHOOL YEAR
2012	9,305	0.073	0.076	SY 17-18	710	1.010	695	1.006	697	1.000	742	1.042	792	0.926	768	1.014	731	0.938	716	9,730	4,589	2,134	3,007	9,730	SY 17-18
2013	9,243	0.071	0.073	SY 18-19	713	1.049	717	1.006	699	1.000	697	1.100	773	0.950	733	1.000	779	0.917	686	9,631	4,547	2,113	2,971	9,631	SY 18-19
2014	9,381	0.075	0.075	SY 19-20	722	0.988	748	1.008	723	1.020	713	1.036	767	0.906	734	0.984	733	0.917	714	9,780	4,648	2,184	2,948	9,780	SY 19-20
2015	9,649	0.060	0.065	SY 20-21	667	1.088	713	0.976	693	0.974	704	1.098	739	0.974	695	1.043	722	0.971	672	9,087	4,149	2,110	2,828	9,087	SY 20-21
2016	9,633	0.074	0.067	SY 21-22	739	1.047	726	1.050	749	1.098	761	1.106	773	0.933	720	1.036	725	0.934	701	9,656	4,501	2,236	2,919	9,656	SY 21-22
2017	9,109	0.075	0.082	SY 22-23	707		774		757		752		842		721		746		677	9,812	4,543	2,283	2,986	9,812	SY 22-23

↑ HISTORICAL / CURRENT ↓ PROJECTION

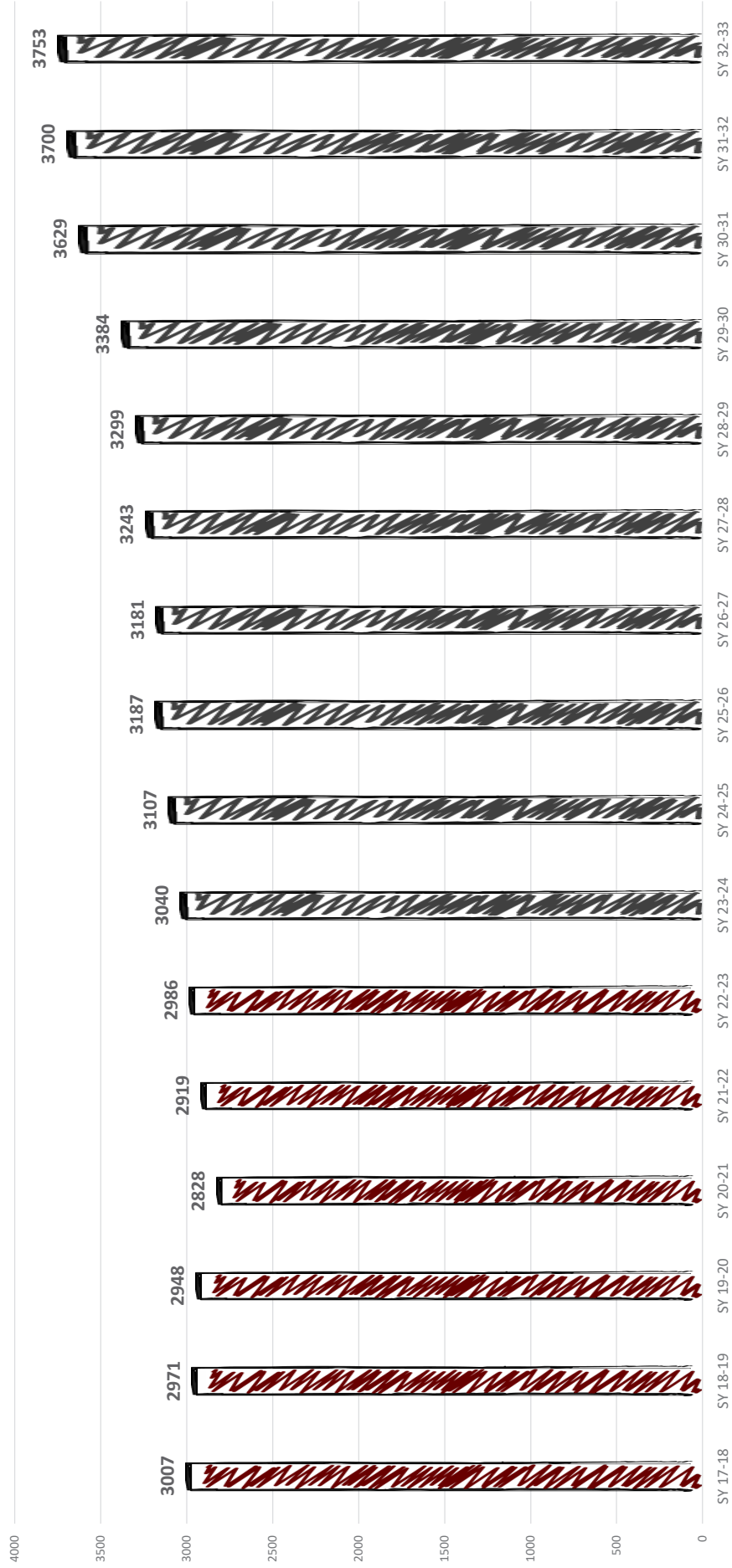
AVG-2YR	0.075	0.074			1.068	0.988	0.988	1.102	1.036	1.036	1.102	1.080	0.954	0.954	1.040	1.040	0.952	0.952							
AVG-3YR	0.070	0.071			1.041	0.995	0.995	1.080	1.031	1.031	1.080	1.080	0.938	0.938	1.021	1.021	0.940	0.940							
AVG-4YR	0.071	0.072			1.043	0.998	0.998	1.085	1.023	1.023	1.085	1.085	0.941	0.941	1.016	1.016	0.935	0.935							
AVG USED	0.070	0.071			1.041	0.995	0.995	1.080	1.031	1.031	1.080	1.080	0.938	0.938	1.021	1.021	0.940	0.940							

2018	8,875			SY 23-24	743		755		765		784		812		790		736		702	9,957	4,613	2,304	3,040	9,957	SY 23-24
2019	8,857			SY 24-25	767		793		746		793		847		762		806		692	10,124	4,685	2,332	3,107	10,124	SY 24-25
2020	8,689			SY 25-26	798		819		784		773		856		794		778		758	10,276	4,714	2,376	3,187	10,276	SY 25-26
2021	8,648			SY 26-27	921		852		809		812		835		803		811		731	10,365	4,711	2,474	3,181	10,365	SY 26-27
2022 (EST)	8,700			SY 27-28	814		984		842		838		877		783		820		763	10,501	4,593	2,664	3,243	10,501	SY 27-28
2023 (EST)	8,700			SY 28-29	813		869		972		873		906		823		800		771	10,591	4,577	2,715	3,299	10,591	SY 28-29
2024 (EST)	8,700			SY 29-30	797		868		859		1007		943		849		840		752	10,681	4,562	2,734	3,384	10,681	SY 29-30
2025 (EST)	8,800			SY 30-31	793		851		858		890		1088		884		867		790	10,806	4,578	2,599	3,629	10,806	SY 30-31
2026 (EST)	8,800			SY 31-32	798		847		841		888		962		1020		903		815	10,868	4,590	2,577	3,700	10,868	SY 31-32
2027 (EST)	8,800			SY 32-33	798		852		837		872		960		902		1042		849	10,913	4,599	2,561	3,753	10,913	SY 32-33



O.P.S. ENROLLMENT FORECASTS | OWASSO HIGH SCHOOL

OWASSO HS 2017-2033



Supplemental Schedule No. 3

To Master Agreement between Owasso Public Schools (“Owner”) and The Stacy Group, Inc. (“Architect”) dated May 13, 2024 (the “Master Agreement”).

This Supplemental Schedule is executed and delivered pursuant to the terms and conditions contained in the Master Agreement between Owner and Architect. This Supplemental Schedule reaffirms and incorporates each of the terms and conditions of the Master Agreement and sets forth the understanding of the Owner and Architect with respect to the specific services to be performed on the project described herein. Terms described in the Master Agreement shall have their defined meanings when used in this Supplemental Schedule.

Description of Project:

**Owasso Public Schools 2022 Bond Projects
8th Grade Center Addition**

Project Parameters:

The preliminary budget for this project is \$8,000,000. The projected time parameter for completion of construction and occupancy is Summer 2026. The proposed procurement method for this project is construction management.

Project Team:

As provided in the Master Agreement for the design, bidding and contract administration for the construction project.

Architects Services:

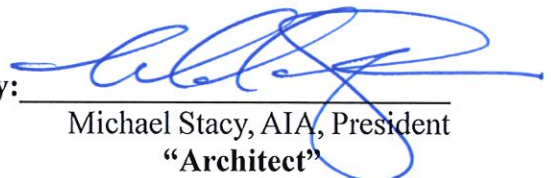
As provided in the Master Agreement for the design and construction documents for the construction project.

Compensation:

The Architect shall be paid a fee for services of six (6) percent of construction.

DATED this May 13, 2024

By: _____
Owasso Public Schools Board, President
“Owner”

By: 
Michael Stacy, AIA, President
“Architect”

Supplemental Schedule No 01

To AIA A133-2019 Agreement between Owasso Public Schools (“Owner”) and Lowry Construction Services, Inc (“CM”) dated November 14, 2022 (the “A133-2019”).

This Supplemental Schedule is executed and delivered pursuant to the terms and conditions contained in the A133-2019 between Owner and Architect. This Supplemental Schedule reaffirms and incorporates each of the terms and conditions of the A133-2019 and sets forth the understanding of the Owner and CM with respect to the specific services to be performed on the project described herein. Terms described in the A133-2019 shall have their defined meanings when used in this Supplemental Schedule. All terms and conditions to remain in effect for the A133-2019 with the following exceptions:

Description of Project:

Owasso Public Schools 2022 Bond Projects

Enrollment and IT Center

Project Information

1.1.9 Submittals to be reviewed by:

GH2 Architects, LLC

320 South Boston Avenue, Suite 100

Tulsa, Ok 74103

1.1.11 Architect Representative

Tyler Wallace

Compensation for Preconstruction Phase

5.1.2 Lump Sum \$12,000

Compensation for Construction Phase

6.1.2. Construction Manager’s Fee: 5%

Dated this May 13, 2024

By: _____
Owasso Public Schools Board
Frosty Turpen

By:  _____
Lowry Construction Services, Inc,
Jessie Patrick

Owasso Public Schools

Treasurers Report

as of April 30, 2024

	General Fund prior year 7/1/22 to 4/30/23	General Fund current year 7/1/23 to 4/30/24	Building Fund prior year 7/1/22 to 4/30/23	Building Fund current year 7/1/23 to 4/30/24	Child Nutrition prior year 7/1/22 to 4/30/23	Child Nutrition current year 7/1/23 to 4/30/24	Sinking Fund prior year 7/1/22 to 4/30/23	Sinking Fund current year 7/1/23 to 4/30/24
Beginning Fund Balance	9,222,088.02	14,472,763.48	3,328,034.56	3,486,854.69	2,286,586.70	2,542,882.97	4,894,011.47	2,943,531.65
Revenue								
local	24,816,236.35	25,707,788.90	3,519,840.61	3,653,517.37	1,563,084.22	1,551,036.42	19,103,039.19	16,833,140.69
intermediate	3,262,413.23	3,216,228.55	0.00	0.00				0.00
state	30,651,167.12	35,856,743.45	3.79	579,131.83	23,053.32	17,587.24	20.72	1,582.24
federal	3,912,626.98	4,577,785.14	568,576.00	119,667.13	2,126,029.26	1,814,598.62		
premium on bond sale							0.00	13,591.13
reimb/correcting entry	<u>50,188.35</u>	<u>42,973.68</u>	<u>424.23</u>	<u>0.00</u>	<u>1,409.25</u>	<u>387.47</u>	<u>0.00</u>	<u>0.00</u>
total revenue	62,692,632.03	69,401,519.72	4,088,844.63	4,352,316.33	3,713,576.05	3,383,609.75	19,103,059.91	16,848,314.06
Expenditures								
salary	34,902,934.58	39,197,154.78			1,300,506.70	1,302,117.84	0.00	0.00
benefits	11,140,625.74	12,183,215.43			389,253.57	414,520.77	0.00	0.00
contracted prof / tech svcs	966,394.78	1,052,487.50	20,151.00	2,330.00	12,484.00	12,514.00	0.00	0.00
property svcs	269,187.03	368,503.90	1,053,296.74	1,065,202.84	67,410.94	33,634.82	0.00	0.00
other purchased svcs	425,540.67	382,626.39	1,052,068.19	1,146,045.99	1,497,997.39	1,465,393.48	0.00	0.00
supplies	1,465,572.80	1,599,345.14	2,000,232.61	2,003,713.87	14,251.12	189,633.59	0.00	0.00
property	4,537.23	143,400.05	35,310.19	25,113.15	85,553.86	51,352.52	0.00	0.00
dues/fees/registration/tuition	349,489.96	417,534.72			1,379.00	699.00	0.00	0.00
bond principal & interest							161,475.00	582,925.00
other uses	<u>9,880.71</u>	<u>2,110.40</u>	<u>424.23</u>	<u>0.00</u>	<u>8,178.21</u>	<u>7,738.38</u>	<u>0.00</u>	<u>0.00</u>
total expenditures	49,534,163.50	55,346,378.31	4,161,482.96	4,242,405.85	3,377,014.79	3,477,604.40	161,475.00	582,925.00
prior year estopped checks		37.50						
Balance as of April 30th, 2024	22,380,556.55	28,527,942.39	3,255,396.23	3,596,765.17	2,623,147.96	2,448,888.32	23,835,596.38	19,208,920.71
bank balance 4-30-24		28,761,398.52		3,703,541.22		2,450,329.48		19,208,920.71
outstanding checks		(233,456.13)		(106,776.05)		(1,441.16)		0.00
cash balance 4-30-24		28,527,942.39		3,596,765.17		2,448,888.32		19,208,920.71

**Owasso Public Schools
Treasurers Report**

Bond Funds Summary
as of 4-30-24

	bond 31 year to date	bond 33 year to date	bond 35 year to date	bond 39 year to date	lease 04 year to date
FY 24 Beginning Fund Balance	36,490,980.27	2,493.88	9,589,149.94	826,616.51	40,152.43
Revenue					
interest/other	871,196.69	6.35	24,418.86	2,104.95	0.00
correcting entry	3,073.87	0.00	0.00	371.80	0.00
bond proceeds	<u>8,300,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total revenue	9,174,270.56	6.35	24,418.86	2,476.75	0.00
Expenditures	<u>10,927,577.73</u>	<u>1,786.55</u>	<u>9,489,763.60</u>	<u>494,952.35</u>	<u>15,360.87</u>
Balance as of 4-30-24	34,737,673.10	713.68	123,805.20	334,140.91	24,791.56

project	description	Bond 39 budget	Bond 39 encumbered	Bond 39 balance	Bond 35 budget	Bond 35 encumbered	Bond 35 balance	Bond 33 budget	Bond 33 encumbered	Bond 33 balance
000	non categorical	22,420.83	20,846.80	1,574.03	187,715.20	74,000.00	113,715.20	707.33	0.00	707.33
010	lease pmts	0.00	0.00	0.00	9,402,000.00	9,402,000.00	0.00	0.00	0.00	0.00
111	copiers	52,072.55	0.00	52,072.55	0.00	0.00	0.00	0.00	0.00	0.00
112	buses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114	textbooks	0.00	0.00	0.00	0.00		0.00	0.00		0.00
116	uniforms/equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
117	safety	0.00	0.00	0.00	0.00	0.00	0.00	1,786.55	1,786.55	0.00
119	plant operations	695,912.78	695,912.78	0.00	23,853.60	23,853.60	0.00	0.00	0.00	0.00
120	fine arts uniforms/equip	<u>56,210.35</u>	<u>24,764.18</u>	<u>31,446.17</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total		826,616.51	741,523.76	85,092.75	9,613,568.80	9,499,853.60	113,715.20	2,493.88	1,786.55	707.33

project	description	Bond 31 budget	Bond 31 encumbered	Bond 31 balance	Fund 04 budget	Fund 04 encumbered	Fund 04 balance	Combined Budgets All Bond and Lease Funds		
								budget	encumbered	balance
000	non categorical	3,073.87	3,073.87	0.00	23,623.28	0.00	23,623.28	237,540.51	97,920.67	139,619.84
010	lease pmts	0.00	0.00	0.00	0.00	0.00	0.00	9,402,000.00	9,402,000.00	0.00
102	building acquisition	1,002,567.33	738,444.40	264,122.93				1,002,567.33	738,444.40	264,122.93
111	copiers	293,000.00	79,711.00	213,289.00	0.00	0.00	0.00	345,072.55	79,711.00	265,361.55
112	buses	1,459,847.76	923,234.00	536,613.76	0.00	0.00	0.00	1,459,847.76	923,234.00	536,613.76
113	technology	8,588,862.52	2,554,862.46	6,034,000.06	1,168.28	0.00	1,168.28	8,590,030.8	2,554,862.5	6,035,168.34
114	textbooks	3,897,705.73	2,568,746.53	1,328,959.20	0.00	0.00	0.00	3,897,705.73	2,568,746.53	1,328,959.20
116	uniforms/equipment	338,499.34	162,190.17	176,309.17	0.00	0.00	0.00	338,499.34	162,190.17	176,309.17
117	safety	737,021.00	353,292.93	383,728.07	15,360.87	15,360.87	0.00	754,168.42	370,440.35	383,728.07
119	plant operations	5,433,774.69	2,519,762.69	2,914,012.00	0.00	0.00	0.00	6,153,541.07	3,239,529.07	2,914,012.00
120	fine arts uniforms/equip	715,867.09	122,519.40	593,347.69			0.00	772,077.44	147,283.58	624,793.86
134	roofing district wide	2,000,000.00	1,680,637.00	319,363.00				2,000,000.0	1,680,637.0	319,363.00
135	wellness center	1,203,230.00	1,203,229.48	0.52				1,203,230.0	1,203,229.5	0.52
136	track/band project	9,800,000.00	9,780,672.79	19,327.21				9,800,000.0	9,780,672.8	19,327.21
138	hodson safe structure	8,500,000.00	411,380.00	8,088,620.00				8,500,000.0	411,380.0	8,088,620.00
171	nurses equipment	88,253.10	40,732.32	47,520.78	0.00	0.00	0.00	88,253.1	40,732.3	47,520.78
172	library budgets	<u>376,564.72</u>	<u>196,525.75</u>	<u>180,038.97</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	376,564.7	196,525.8	180,038.97
total		44,438,267.15	23,339,014.79	21,099,252.36	40,152.43	15,360.87	24,791.56	54,921,098.77	33,597,539.57	21,323,559.20

Additional Extra Duty Stipends

May 13th, 2024

Department	Position	Rate	# of positions	district cost
Indian Education	Summer Technology Instructor	\$25.00/hour	2	\$1,000.00
Indian Education	Summer Technology Assistant	\$20.00/hour	1	\$400.00
Health	Summer program Nurse	\$25.00/hour	1	\$500.00